

University Students' Council Agenda

Thursday September 13, 2012

Roy Romanow Student Council Chamber

- 1. Adoption of an Agenda**
- 2. Introductions and Announcements**
- 3. Council Address**
 - 3.1 Eve Pelet – NDP Member, La Point-de-I'le**
- 4. Minutes and Reports for Information**
 - 4.1 USC Minutes – April 5, 2012**
 - 4.2 Executive Committee Minutes**
 - May 2, 2012
 - May 4, 2012
 - May 9, 2012
 - May 14, 2012
 - May 22, 2012
 - May 28, 2012
 - June 4, 2012
 - June 19, 2012
 - June 25, 2012
 - July 3, 2012
 - July 4, 2012
 - July 9, 2012
 - July 16, 2012
 - July 23, 2012
 - July 30, 2012
 - August 9, 2012
 - August 14, 2012
 - August 27, 2012
 - August 29, 2012
 - September 11, 2012
 - 4.3 Academic Affairs Committee Minutes and Report**
 - 4.4 Appointments Committee Minutes and Report**
 - 4.5 Code of Ethics Disciplinary Committee Minutes and Report**
 - 4.6 Elections Committee Minutes and Report**
 - 4.7 External Affairs Committee Minutes and Report**
 - 4.8 Budget & Finance Committee Minutes and Report**
 - 4.9 Student Affairs Committee Minutes and Report**
 - 4.10 Sustainability Committee Minutes and Report**
- 5. Motions Arising from the Minutes and Reports**
- 6. Business**
- 7. New Business**
 - 7.1 Committee Elections**

- External
- Election
- Appointments

8. **Questions and Comments (30 minutes)**
9. **Any Other Business**
10. **Adjournment**

University Students' Council

Minutes for Thursday April 5, 2012

Present

Scott Hitchings, USSU President
Reid Nystuen, VP Operations and Finance
Kelsey Topola, VP Academic Affairs
Alex Ferwerda, VP Student Affairs
David Konkin, STM
Jessalyn Clark, Education
Autumn Darker, Agriculture and Bioresources
Jennifer Bozek, Kinesiology
Leon Thompson, Arts & Science
Adam Gartner, Engineering
Kelsey Froh, ESB
Jenna Moellenbeck, ESB
Rui Du, International Students
Baylie Sinclair, Pharmacy & Nutrition
Alyssa Anderson, Vet Med
Jared Brown, ISC
Lesley Tyler, Nursing
Michael Stevens, Law
Marylou Mintram, ISC
Kerollos Wanis, Medicine
David Konkin, STM
Annie Lucas, Nursing
Noel Zimmer, Engineering
Rylan Goudreau, Education
Adam Stenerson, Dentistry

Also Present

Matt Leisle, USC Chair
Caroline Cottrell, General Manager

Regrets

Desiree Steele, STM
Max Fineday, Arts & Science

Absent

Guests

James Pepler

Meeting was called to order at 6:02 pm.

1. Agenda

Move to adopt the agenda.

USCMotion183: Councilor Brown/Councilor Goudreau

Carried

2. Introductions and Announcements

VP Topola introduced James Pepler.

3. Council Address

4. Minutes and Reports for Information

4.1 University Students' Council Minutes – March 29, 2012

4.2 Executive Committee Minutes – April 2, 2012

4.8 Budget & Finance Committee Minutes – April 2, 2012

5. Motions Arising from Minutes and Reports for Information

Move to adopt the minutes.

USCMotion184: Councilor Thompson/Councilor Gartner **Carried**

6. Business

6.1 Student Fee Guiding Principle Policy

VP Nysuten commented the terms of reference were sent out with enough time for Councilors to review. The term outlines some guidelines for how we are going to administer student fees going forward. This is something that VP Nystuen feels is necessary and Administration would agree is something overdue.

Move to adopt the Student Fee Guiding Principle Policy.

USCMotion185: VP Nystuen/President Hitchings **Carried**

6.2 Childcare of Meetings - Report

Move to give GM Cottrell speaking rights.

USCMotion186: President Hitchings/Councilor Thompson **Carried**

GM Cottrell noted that Council was provided with an oral report at the previous meeting about the ways in which the request put forward by Councilor Fineday could be fulfilled. GM Cottrell provided Council with a written report. She noted a lengthy conversation with Colleen Gerling, the Childcare Centre Director, about the project. GM Cottrell notes that if anything is done in the Childcare Centre, Provincial regulations must be met and we must absolutely must meet the terms of the collective agreement that exists with the childcare workers. There is no way of gaging how many children there might be, so the budget is a guessing game. There is no budget for this project in the budget that was voted in on March 22. Therefore, it will be an overage somewhere in the budget that will have to come to Council.

Motion was previously made and discussion on that will go forward.

VP Nystuen commented that in regards to the budget, the proposal is fairly reasonable. He believes it's something the Executive could put forward as an Executive project, in regards to the budget line. This is an area where Executive can bring forward ideas and proposals to get funding. He noted this isn't necessarily something that would need to be in the budget every year because it's not known if it would be needed every year. Approving the motion and leaving it to the Executive to expense it out of Executive projects when needed, is the best option.

Councilor Bozek asked if Councilors with children would need to inform the USSU prior to the meetings whether or not their child would be in attendance. GM Cottrell commented that this is something that would need to be discussed further but would assume that those Councilors who sign up for the service would need it every week. These are babysitters and are not bound by a collective agreement. GM Cottrell noted that she will endeavor to do two things: 1) make sure any children for whom we are caring are well cared for; 2) to keep the costs as reasonable as possible for students.

Councilor Mintram asked if there was an age restriction. GM Cottrell said that there is no restriction for children at USC Meetings, but for when using the Childcare Centre, the age minimum is six months. If they are in the childcare centre, we are bound by that legislation.

Councilor Clark asked if it was legal to employ people for only an hour and a half. GM Cottrell commented that if these people are put on payroll, then by labour legislation we have to pay them for a minimum of three hours. Yet if we are paying them on the basis of an honorarium, then we can hire them for an hour and a half. The USSU has a number of people who are employed on that basis, for example, the student who posts our posters, as he charges us for however much time he uses.

Move to have the USSU provide childcare for any parent requiring it in order to sit as a member of Student Council and to attend annual, general or special meetings.

USCMotion187: Councilor Fineday/President Hitchings

Carried

7. New Business

8. Questions and Comments

Councilor Anderson commented that she was asked by her student council treasurer as to whether there is someone in the USSU who does audits, as she has problems in the past. VP Nystuen asked if audits are done every year and that the USSU uses the firm KPMG.

Councilor Goudreau noted that there were no more Council meetings.

President Hitchings thanked Councilors for all of the work they had put in over the year on all the various committees and weekly meetings. He noted it has been great serving on Council and invited Councilors for food and drinks after the meeting.

GM Cottrell thanked Councilors as well. She noted the change in location to the new chamber has made a difference in the way Council works and interacts. She especially thanked the Executive for the year and the outgoing president, who has been with the USSU for three years. GM Cottrell noted she couldn't imagine the USSU without President Hitchings. GM Cottrell also acknowledged the work of USC Chair, Matt Leisle. Matt started in the Fall of 2006 as USC Chair and has done a wonderful job. On behalf of all the past Councilors, GM Cottrell thanked Mr. Leisle for all his hard work.

USC Chair, Matt Leisle, thanked Council and GM Cottrell. Mr. Leisle thanked all the past USSU presidents who gave him the opportunity to serve as Chair. He noted that with the Students' Union, he started as the Chief Returning Officer in 2004 and was a Councilor the following year. He noted that when he was on Council, they voted to take out a perspective membership with the Canadian Federation of Students (CFS) and the chaos that ensued from that decision. Sitting as Chair for six years, doesn't seem long, but in student politics it is absolutely a lifetime. He thinks of all the things he has seen happen at Council over the years that come up again, go away and come back again. He notes it has been an interesting ride. Some of the things he has seen over the years include an attempt to impeach the president, an anonymous complaint over an Executive member, getting kick out of an AGM, and meeting his future wife, all of which were in his first year. The stories pile on and on over the rest of the years. He commented that he has chaired approximately 130 meetings. He notes the experience he has had has been absolutely invaluable at Council. He thanked Councilors for the time they have given to the Students' Union and all the other past Councilors and Executive. He wished the best of luck to the new Executive and Councilors for next year. Lastly, he thanked GM Cottrell for being a constant and a great mentor and friend.

9. Other Business

10. Adjournment

Move to adjourn.

USCMotion188: Councilor Goudreau/Councilor Stevens

Carried

Executive Committee

Minutes for Monday May 2, 2012

Present: Jared Brown, Alex Werenka, Steven Heidel, Ruvimbo Kanyemba, Caroline Cottrell, Jason Ventnor

1. **Call to Order**

The meeting was called to order at 3:07 p.m.

2. **Quorum**

Quorum was present.

3. **Roundtables**

4. **Business**

4.1 Welcome Week

Communications & Services Manager, Jason Ventnor, noted that the Executive will need to decide on Welcome Week giveaways and get back to him by June. Executive agreed to look at magazines and websites for ideas.

4.2 Orientation

Jason Ventnor commented on the Executives involvement in Orientation in September. Executive must attend the Information Fair and decide on any other involvement they would be interested in. Executive will meet with Dan Seneker about Orientation on Thursday May 3. VP Werenka discussed the idea of doing a scavenger hunt on campus.

4.3 Sustainability Plasma Ad

Move to approve the University Sustainability Plasma ad.

EXECMotion01: VP Werenka/VP Heidel

Carried

4.4 Graduation Powwow

Executive will be involved in the Powwow at the end of May. President Brown noted he would be honoured to be a flag carrier. Jason Ventnor will send out details as they come.

4.5 Pride Parade

Saskatoon Pride Festival takes place in mid June. Jason Ventnor has asked the Executive to help the new Pride Centre Coordinator with their float for the parade.

5. **Adjournment**

Meeting was adjourned at 3:50 p.m.

Executive Committee

Minutes for Monday May 4, 2012

Present: Jared Brown, Alex Werenka, Steven Heidel, Ruvimbo Kanyemba, Caroline Cottrell,

1. **Call to Order**

The meeting was called to order at 3:07 p.m.

2. **Quorum**

Quorum was present.

3. **Roundtables**

President Brown

- Meeting With Mentor
- Meeting with Marylou Mintram-ISC President
- 1st Executive meeting
- Meeting with Dan Seneker
- Meeting with Scott Hitchings
- Facilities and place Riel: with Freda
- Meeting with Saskatoon Transit
- Meeting with Chris Stoichef
- Executive Meeting
- Board of Governors Committee Meeting
- Dinner at President McKinnon's house
- Board of Governors
- Lunch at Marquis Hall with the Board of Governors

VP Kanyemba

- Academic Grievance
- Orientation
- Read through Kelsey's files
- Planning/researching projects

VP Heidel

- Toured USSU facilities and learned about all its operations
- Met with transit and discussed summer U-PASS and GPS systems
- Met with Dan Seneker from SESD to discuss orientation and welcome week
- Reviewed and ratified several campus groups

- Familiarized myself with the budget

VP Werenka

- Went through intensive training
- Met with my Mentor (Jason Kovitch)
- Had tours of USSU Facilities
- Bonded with other Staff and Exec
- Meet with Senior Admin for a lunch meeting in Boffins
- Hosted the USSU Radio Show
- Attended a meeting regarding the Med Students Accreditation
- Met with Transit
- Met with Dan Seneker (Recruitment) for Orientation
- Had two exec meetings
- Started emailing and planning 'Green Yourself Week'

4. Business

4.1 Staff Retreat

Executive discussed some ideas for their icebreaker portion of the retreat. Item is deferred to next week.

4.2 Green Yourself Week

VP Werenka has been brainstorming and has been in talks with Jason Ventnor about her ideas for Green Yourself Week. Some ideas discussed were a campus cycling tour, presentations on ethical farming, and a bike sale.

4.3 Welcome Week Giveaways

Executive discussed what they would like for giveaways during Welcome Week.

Move to give highlighters out during Welcome Week with the USSU logo. Total budget is \$4000.

EXECMotion02: President Brown/VP Heidel

Carried

4.4 Recruitment Tours

VP Kanyemba discussed the possibility of the Executive taking part in the University's Recruitment Tours. GM Cottrell noted that those might be paid positions and asked if VP Kanyemba could look into it.

4.5 Scholarships

President Brown commented on the idea of a USSU leadership scholarship for a new student entering the U of S. GM Cottrell note that even though it was a good idea, the USSU cannot legally offer scholarships under the non-profit act.

4.6 GSA

VP Kanyemba asked what the status was for the GSA in regards to integration into the USSU. President Brown expressed his eagerness to have the GSA and the USSU united, as it would be beneficial to both sides. President Brown noted that even though it may not happen instantly, he would like to see talks happen and get the ball rolling on the integration. GM Cottrell noted that the GSA would also have to be willing to combine with the USSU and they would need to hold a referendum. As well, they would need to dissolve their relations from the CFS.

4.7 Executive Office Hours

Executive discussed their hours. All executive agreed to be in from 8:30 am – 4:00 pm, except for VP Heidel who would like his hours to be 9:00 am – 5:00 pm. GM Cottrell noted that Executive should be consistent in their hours and to send an email if they will be coming in earlier or later. She also noted to use iCal and to inform front desk staff when leaving the office.

4.8 Cheerleading Team Sports Ratification

VP Heidel noted that this cheerleading team was seeking ratification. GM Cottrell warned VP Heidel to wait on ratification as there has been many problems in the past with this group.

4.9 WUSC

VP Kanyemba noted that WUSC (World University Service of Canada) will be sponsoring and bringing 4-5 new refugee students to the U of S. VP Kanyemba asked Executive if they would be willing to meet the new students, who arrive in August, at the airport. Executive were keen on the idea.

4.10 Rural Campus Visits

Executive discussed the rural campus visits for the year. GM Cottrell will contact each regional college to set up a date.

4.11 Civic Elections

VP Werenka commented on the civic elections and asked if Executive were in favor of hosting a debate and what issues they would like to see discussed and addressed. GM Cottrell noted to wait until September to see what issues students have.

4.12 Executive Evaluations

President Brown would like the Executive to have evaluations done more than once per year. He noted it is a good critique and constructive

criticism is a good way to learn. GM Cottrell commented that the evaluation is broad as various staff and council members do it. Executive agreed to the evaluation.

4.13 Powwow

VP Werenka noted the Aboriginal Student Centre was looking for volunteers for the powwow, which will be held in the bowl.

4.14 Executive Conflicts and Procedures

VP Kanyemba would like the Executive to come up with an agreement on how to deal with internal conflicts. She believes making a pact with each other is essential in keeping the Executive on the same page and in dealing with conflicts. President Brown noted that Executive should talk passionately and be heard. He believes fixing conflicts in meetings is essential and not to leave the office mad at each other.

5. **Adjournment**

Meeting was adjourned at 4:14 p.m.

Executive Committee

Minutes for Monday May 9, 2012

Present: Jared Brown, Alex Werenka, Steven Heidel, Ruvimbo Kanyemba, Caroline Cottrell,

1. **Call to Order**

The meeting was called to order at 8:52 a.m.

2. **Quorum**

Quorum was present.

3. **Roundtables**

4. **Business**

4.1 Ratifications

Move to ratify the University of Saskatchewan Drama Students' Association.

EXECMotion03: President Brown/VP Werenka **Carried**

Move to ratify the Northern Administration Students Association.

EXECMotion04: President Brown/VP Werenka **Carried**

4.2 Executive Icebreaker

Executive are still deciding on the icebreaker activity for staff retreat.

4.3 Medical Students

President Brown commented on the situation involving the University's Medical school and the announcement of a restructuring plan within the college.

5. **Adjournment**

Meeting was adjourned at 9:03 a.m.

Executive Committee

Minutes for Monday May 14, 2012

Present: Jared Brown, Alex Werenka, Ruvimbo Kanyemba, and Caroline Cottrell
Regrets: Steven Heidel

1. **Call to Order**

The meeting was called to order at 2:03 p.m.

2. **Quorum**

Quorum was present.

3. **Roundtables**

President Brown

VP Kanyemba

- CACSL Conference
- 2 Academic hearings
- Academic Programs Committee meeting
- Orientation

VP Heidel

VP Werenka

- Meet with the Healthy Campus Steering Committee
- Trained for the USSU radioshow
- Met the president of URSU
- Lunch with Greg Walen
- Lunch and meeting with Don Story
- Dinner and meeting with Nancy Hopkins & Lea Pennock
- Meeting with Louis Staff and tour of facilities
- Attended as much of the CACSL conference as possible
- Got a new phone
- Met with Rita Hanoski about Hike, Bike, and Roll
- Met with several students regarding cycling on campus and future cycling initiatives

4. **Business**

4.1 Project Proposal

VP Werenka sent out an Executive Project Proposal to be looked at for approval. She noted she is looking into Executive ads in the Survival Calendar and would need \$400 in funding. The ads would include the Housing Registry and a “10 things I wish I knew” ad.

Move to approve the Project Proposal for \$400 worth of advertising in the Survival Calendar.

EXECMotion05: VP Werenka/President Brown

Carried

4.2 Student Council

President Brown noted that Lesley Leonhardt from the University Secretary’s office had contacted him about submitting a report from the USSU Executive in regards to Student Council. Executive will need to work together to finish report by the end of the day. VP Werenka noted that she and VP Kanyemba had already started writing points down for submission.

4.3 Survival Calendar

VP Werenka commented on putting Executive coupons in the survival calendar as something fun and entertaining. GM Cottrell noted that VP Werenka should talk to Jason Ventnor to see if there were any free pages that could be used for the idea. Executive agreed they would be interested if it were free.

4.4 Ecofont

President Brown commented on working on and bringing forth the ideas he ran his election on. One of those ideas was having the USSU use ecofont. Ecofont is software that saves ink and toner by leaving small holes in the letters when printed, yet not visible to the eye. President Brown is eager for the USSU to look into the idea, not only in office but for XL Design as well. He also noted he would like to get in touch with the University to pitch the idea to them as well as it would also save the GM Cottrell noted that President Brown should first contact University IT to see if they are logged in any contracts.

4.5 Art in Place Riel

President Brown discussed developing a better relationship with the Art Department, as they are our neighbours on campus. President Brown would like to see more student art showcased in Place Riel. VP Kanyemba asked about security for the art, since the building is open for extended hours. President Brown commented on the possibility of securing art in glass or plastic cases. GM Cottrell noted that even though a great idea, display art in Place Riel is risky due to theft and vandalism.

She also noted that Browsers is a secure location with liability and insurance and would be a better place for student art to be showcased. GM Cottrell commented that artist and professor Grant McConnell had expressed interest in his students showcasing their art in Browsers. Jared Brown will look more into the idea and talk to Freda Salikin.

4.6 Civic Elections

VP Werenka has talked to Jason Ventnor about booking a room for the debate, which will take place October 16, 17 or 18 as municipal elections will be October 24. GM Cottrell noted that a space will not be able to be booked until classes have been scheduled. VP Werenka and President Brown both noted that Convocation Hall would be an excellent place to host the debate. VP Werenka commented on hosting a meet and greet at Louis' during that time as well.

4.8 Powwow

President Brown noted that ads for the Powwow are on the USSU plasmas and that Jack Saddleback of the Pride Centre will be a flag carrier. Executive noted they are willing to volunteer.

5. Adjournment

Meeting was adjourned at 2:36 p.m.



USSU Executive Project Proposal (Short)

Executive Member:	Alexandria (VP Student Affairs)
Proposed Project/Event:	Survival Calendar Advertisements: -Housing Registry -Advice for students/Things you should know about the USSU -Invitation to contact and be a Student at Large for the Sustainability Committee
Event Date:	Survival Calendar (needed for May 30 th , but event starts Sept 6 th)
Budget Line Number:	170-5490-00 (I think?)
Budget for Project/Event:	\$100-\$250 per ad. I have an COMM request submitted for a ½ page ad (\$150) for the Housing Registry webpage. I'd like us to do a full page ad (\$250) on 'things you should know about the USSU' and 'eleven things I wish I'd known...' -100\$ for the sustainability one

Executive Committee

Minutes for Monday May 22, 2012

Present: Jared Brown, Alex Werenka, Ruvimbo Kanyemba, Steven Heidel and Caroline Cottrell

1. **Call to Order**

The meeting was called to order at 9:07 a.m.

2. **Quorum**

Quorum was present.

3. **Roundtables**

President Brown

- Fee Appeal Committee Meeting
- Director of Campus Safety Search
- Meeting with GSA President
- Town Hall Meeting
- Financial Review
- USSU Staff Retreat
- Start From Scratch Meeting
- Lunch With Campus Safety

VP Kanyemba

- Teaching and Learning Meeting
- Town Hall Meeting
- Met with Robin and Phaedra about my project ideas
- Copyright and Advisory Committee
- Scholarships and Awards Committee meeting

VP Heidel

- was in Edmonton for national Skills conference
- attended USSU staff retreat
- met with head of Campus Safety

VP Werenka

- Did videos with Pride Centre and Women's Centre
- Answered lots of emails
- Met with Natalya and Heather about VOTR
- Met with Wendy from Parking Services for chat

- Gardened on Louis Patio
- Went to the Financial Town Hall meeting
 - Met with Megan Marcoux a rep from Saskatoon Cycles, Campus Cycling Club, and Saskatoon Bike Co-op about cycling on Campus
- Attended the USSU Financial Review
- Attended the President's Advisory Council on the Status of Women
- Attended the USSU Staff Retreat
- Met with Dan Clapson of Start From Scratch
- Lunched with Campus Safety
- Worked on September events (Hike, Bike, & Roll)

4. **Business**

4.1 SESD – Orientation meeting

Executive had to reschedule their Orientation meeting and will have to pick a suitable date. VP Kanyemba noted that the Executive will need to decide how they would like to be involved in Orientation, which include ideas like handing out souvenirs and an orientation on the USSU for people giving tours.

4.2 University of Regina Students' Union/CFS/SSC

The Executive from the University of Regina Students' Union will be in Saskatoon on Saturday May 26th. USSU Executive was invited to meet with the group from Regina.

4.3 Open Space in Lower Place Riel

Executive discussed the open space in lower place that is open and the various vendors looking at renting it. President Brown feels it would be necessary and good option to have this topic discussed and decided on at Council. GM Cottrell noted that Council does not need to decide and could be done solely by the Executive. VP Kanyemba noted that it would be a good idea to look at all the vendors wanting to rent the space and decide what the best option is.

4.4 NAP – National Association of Parliamentarians

Executive have received their information packages and have until the middle of July to complete the course.

4.5 La Ronge Campus Visit

VP Heidel asked what time of year the Executive planned to visit the La Ronge campus as his family has a cabin that could be used for

accommodation. GM Cottrell noted that September or October would be a good time to visit.

5. **Adjournment**

Meeting was adjourned at 9:27 a.m.

Executive Committee

Minutes for Monday May 28, 2012

Present: Jared Brown, Alex Werenka, Ruvimbo Kanyemba, Steven Heidel and Jason Ventnor

Regrets: Caroline Cottrell

1. **Call to Order**

The meeting was called to order at 9:03 a.m.

2. **Quorum**

Quorum was present.

3. **Roundtables**

President Brown

- Meeting with President designate Ilene Busch-Vishniac
- Meeting with ISSAC
- USSU Radio Show
- Meeting with Binge Drinking Prevention initiative
- Presentation to Native Studies 107
- Reception to honour faculty members who were promoted to Professor
- Long Service Awards
- Met with URSU Executive
- Office Work

VP Kanyemba

- Watched 3 seasons of *How I Met Your Mother* over the long weekend
- Met with the Bookstore to talk about dealing with the cost of Academic Materials. I will look into it a bit more and possibly work with him on that.
- Met with the lovely new University President
- Attended the Copyright Advisory Board meeting
- Academic Programs Committee
- Met with David Hannah the VP of Student affairs and several people from SESD
- Talked about Academic policies and academic grievance procedures with Lea Pennock.

- Attended the reception to honour faculty members promoted to professors, then headed to the Switchfoot concert

VP Heidel

VP Werenka

- Did a video with the Help Centre
- Met with the Sustainability Committee Working Group
- Met the new President for lunch at Louis
Met with representatives from Global Connections to talk about Internationalization on campus and collaboration
- Met with Heather Re: Consentfest, Slutwalk, and President's Advisory Council on the Status of Women
- Took a sick day
- Met with Climate Action Plan Sub-Committee
- Worked on getting Start From Scratch Started
- Met with Jason Kotvitch about Paddock Wood beer tasting
- Answered lots of emails

4. Business

4.1 Cheer Team Ratification

VP Heidel noted that there are no conflicts with the cheer team and using the University name.

Move to ratify the University of Saskatchewan Cheerleading Team.

EXECMotion06: VP Heidel/President Brown Carried

4.2 Anti Racism and Queer terminology

President Brown would like some feedback from the Executive on doing a Diversity training course. Executive agreed it would be a good idea. President Brown noted he will contact Alex Wilson to be a facilitator. Jason Ventnor noted it would be a good idea to wait and do it at the same time as the Centre volunteers.

4.3 USSU Services Collage

VP Kanyemba commented on putting together a collage of USSU services, as many students do not know about them. She noted that she would like to see the collage posters on the buzz boards and plasmas.

4.4 Student and Staff luncheon

VP Werenka is currently writing a proposal for a student and staff luncheon. She would like to invite students who are working on campus to join the USSU for a meet and greet lunch. VP Werenka noted it was a good way to build student/staff connections and a good opportunity to meet students who are employed on campus. The lunch will be held on July 9th at Louis' and will presumably be a sandwich buffet. She has been in contact with Louis' manager, Jason Kovitch.

4.5 USSU Film Festival

VP Werenka would like to take over the Film Festival. All Executive agreed.

4.6 Ombudsman

VP Kanyemba and VP Werenka commented on how they would like to request the University to hire an Ombudsman, which is an external mediator. The purpose of the Ombudsman would be to mediate issues between student and the University. VP Werenka noted that this is something the University has looked in to but has made no decision.

4.7 Executive Protocol Policy & Office Hours Policy

Jason Ventnor noted that the two policies were not in accordance with each other and the language should match. VP Heidel will look into changing them.

4.8 Ratifications

Move to ratify the Ore Gange Students' Society.

EXECMotion07: VP Heidel/VP Werenka

Carried

4.9 Cabinet Shuffle

VP Heidel noted that there was a new Minister of Advanced Education, Honourable Don Morgan.

4.10 Executive Bonding

VP Heidel noted he liked Nancy Hopkins' idea about Executive bonding.

5. Adjournment

Meeting was adjourned at 9:23 a.m.

Executive Committee

Minutes for Monday June 4, 2012

Present: Jared Brown, Alex Werenka, Ruvimbo Kanyemba, Steven Heidel and Jason Ventnor

Regrets: Caroline Cottrell

1. **Call to Order**

The meeting was called to order at 9:15 a.m.

2. **Quorum**

Quorum was present.

3. **Roundtables**

President Brown

VP Kanyemba

- Organized an appreciation lunch for the Childcare workers
- Emailed Calgary, Edmonton and Vancouver about working together on CRAM (Canadian Roundtable on Academic Materials)
- Planning for next year
- Academic grievance

VP Heidel

- Met with SESD about orientation
- Met with SECC
- Met with IEEE Spectrum to help organize their conference
- Attended U of S Graduation Powwow
- Met with several students regarding ratification of clubs
- Began to organize Pepsi sponsorship of Orientation and Welcome Week

VP Werenka

- This week I had a pretty nasty cold so I went home sick on the 29th (and had a half EDO on the 28th)
- Met with SESD to talk about the USSU's involvement with orientation.
- Introduced the USSU-ers to Stephanie Marshall from SECC

- Volunteered for, attended, and participated in the Graduation Powwow
- Helped the USSU Childcare Centre with their Staff Appreciation Luncheon
- Planted my flowers!
- Attended the Sustainability Working Committee Thank You reception
- Met with IT about updating the housing registry
- coordinated my term 1 events with Jason V.
- Prerecorded my CFCR Show with Jack
- Attended a Federation of Canadian Municipalities reception
- Worked on organizing the Renter's Rights Campaign
- Attempted to find a location for the Start from Scratch program

4. **Business**

4.1 Montreal Trip

Final arrangements are being made to attend the Student Care conference in Montreal. President Brown and VP Werenka will be attending the first session whereas VP Heidel and VP Kanyemba will be attending the second session and staying for an additional night. President Brown noted that it may no longer be possible to attend the SESS membership meeting, so he will look into getting it rescheduled.

4.2 Welcome Week Movies

Jason Ventnor asked each executive to choose two movies to play at Welcome Week. He also suggested reaching out to the Twitter followers for suggestions. He will need to look into licensing costs of each movie before it can be approved.

4.3 Syrian Vigil

This is in response to a student that contacted the USSU about holding a vigil for those killed in the Syrian massacre. VP Kanyemba will talk to ISAAC about holding an event.

4.4 Peter McKinnon's Gala

Now that VP Heidel and VP Kanyemba will be in Montreal for the gala, there are two additional tickets available. The executive will talk to Caroline on Wednesday to determine who should get these tickets.

4.5 Residence Move-in

VP Kanyemba brought up that former Executives would help the students of Residence move in to their new rooms as an opportunity to meet some of them. She will contact the residence office to find out more details. Also

mentioned was that nametags would be required, so these will need to be made or purchased.

4.6 Other Student Unions

VP Werenka is going to Edmonton and will be visiting with the UASU.

4.7 Stance on Montreal protests

There was some discussion on what the USSU's response to inquiries about the Quebec protests should be. President Brown noted that the USSU represents students at the U of S and does not represent students in Quebec. He also noted that 75% of the University's budget comes from the provincial government, and we currently have a very good relationship with the Ministry of Advanced Education. VP Kanyemba stated that although she supports the student's right to protest she does not support blocking students from attending classes as the Quebec protestors have done. The executive then resolved to have President Brown draft a template to use as a response to any further inquiries which summarizes all the points discussed in the meeting.

5. **Adjournment**

Meeting was adjourned at 9:45 a.m.

Executive Committee

Minutes for Monday June 19, 2012

Present: Jared Brown, Alex Werenka, Ruvimbo Kanyemba, Steven Heidel and Caroline Cottrell

1. **Call to Order**

The meeting was called to order at 11:30 a.m.

2. **Quorum**

Quorum was present.

3. **Roundtables**

President Brown

- Montreal
- Peter MacKinnon Gala
- Interview with Global news about Housing

VP Kanyemba

- Attended the Pride Flag raising
- Student Care conference
- Met with a department head about a Grievance
- Attended the Academic Support Committee meeting.

VP Werenka

- Flew to Montreal
- Mingled and got to know people from both StudentCare and other Universities (student leaders)
- Toured StudentCare Headquarters
- Provided feedback to future StudentCare initiatives
- Flew back to Saskatoon
- Attended Peter MacKinnon's farewell Gala
- Participated in the Pride Parade
- Wrote my blog
- Attended the Greystone Circle Appreciation event
- Met with Jacqui McDermott from ISSAC about housing

VP Heidel

- Attended conference in Montreal
 - Created presentation to showcase Place Riel
 - Networked with Student Union executives from six schools
 - Learned more about Student Care Health & Dental Plan
- Wrote LSAT
- Discussed option for updating club ratification and funding form
- Met with Jason Kovitch regarding Louis' and campus groups events
- Ratified several groups
- Read through collective agreement
- Resolved ESS outstanding debt
- Met with SESS past-president to discuss changes to SESS membership

4. Business

4.1 Alex Wilson

President Brown spoke to Alex Wilson about doing a seminar on antiracism and gay education for Executive, Centres and USSU staff. He noted Dr. Wilson was interested and would likely take place in September. VP Werenka commented on including Council members as well. GM Cottrell noted that the seminar was a good idea for a staff meeting. President Brown will keep in touch with Dr. Wilson.

4.2 Time Concerns

President Brown made a formal reminder for Executive to arrive to work on time.

4.3 Dan Seneker – Orientation and Experience US

VP Kanyemba would like the Executive to look through Dan Seneker's ideas for Orientation and Experience US so she can email him back with their suggestions. One suggestion was for the Executive to hand out free goods around campus on a golf cart. GM Cottrell noted that FMD has a golf cart and would contact them on the Executive's behalf. Executive also discussed student tours and information on the USSU. GM Cottrell volunteered to create a small write-up on the USSU for the tours. VP Kanyemba will email Mr. Seneker back.

4.4 Executive Performance Review

VP Heidel noted that each year the USSU does performance appraisals for staff. Based on the staff member's performance, it may entail a wage increase. VP Heidel noted that Executive members are currently exempt from receiving performance appraisals and salary increments, but would like to include them as well in the Compensation Policy. GM Cottrell noted that her only concern is over who would do the appraisal. VP Heidel

commented that he would look into other Student Unions who currently do performance appraisals for their Executive and that more data would be useful.

4.5 Policy and Procedure

VP Heidel commented that he has been in the process of reviewing and making notes on Policies and Procedures. The Executive will be sitting down to discuss and review the policies within the coming months and will make any changes they see fit. VP Heidel noted some changes he would like to see regarding Senate Elections and Regular Elections as well as the Group Policy. Executive noted they will consider all changes when they meet formally in July.

Move to defer.

EXECMotion08: VP Werenka/President Brown

Carried

4.6 Classes

VP Werenka noted that registration for classes was days away and wanted to know how many classes the Executive planned on taking. Most Executive will be taking one 3-credit class per term.

4.7 ULC Sponsorship

VP Werenka asked the Executive their thoughts on sponsoring a small ad for the University Learning Centre in the Survival Guide. GM Cottrell noted that Executive should first ask Jason Ventnor if there was any available room for an ad. Executive agreed they would give up coupon space for the ULC if there were no space available.

4.8 Printing Costs for Committee Meetings

VP Kanyemba discussed her concern over printing costs for documents she prints for committee meetings. She noted other members take laptops or tablets to save on paper and cost and would like to do the same. GM Cottrell noted there are available laptops and to talk to USSU IT about booking them and set up.

4.9 President MacKinnon

President Brown noted that the Board of Governors was giving a gift to President MacKinnon at a cost of \$70 per member. President Brown asked the Executive if they wanted his share to be on behalf of the Executive or him personally. GM Cottrell commented that it would be on behalf of the Executive and to submit a Cheque Requisition form to Accounting.

4.10 ASC/ISSAC Welcome

VP Werenka asked if the Executive would be willing to participate in the welcome events put on by the ASC and ISSAC. Activities would include speeches and games. President Brown noted he would attend the ASC welcome event. VP Werenka noted that the end goal is to make students feel welcomed at the University.

4.11 Student Life Network

VP Heidel discussed the possibility of adding Student Life Network to the USSU website. GM Cottrell commented that VP Heidel should talk to Jason Ventnor.

4.12 Coupons

VP Werenka asked the Executive to discuss what they would like their coupons in the Survival Guide to be for. GM Cottrell commented that they should be redeemed for free things, like hugs and high-fives.

4.13 Emergency Measures

GM Cottrell commented on the fact that Place Riel has no proper emergency measures in place. As such, a plan will be put in place looking at natural disasters (tornados, blizzards, etc.) and shooters (as well as zombies). Ideas will be discussed at the next staff meeting.

4.14 Dentist

GM Cottrell has email the proposal to Executive to sift through and discuss. President Brown noted he would like an exterior person to look at the proposal. GM Cottrell commented that it will be looked at by the USSU lawyers.

5. **Adjournment**

Meeting was adjourned at 12:29 p.m.

Executive Committee

Minutes for Monday June 25, 2012

Present: Alex Werenka, Ruvimbo Kanyemba, Steven Heidel and
Caroline Cottrell

Regrets: Jared Brown

1. **Call to Order**

The meeting was called to order at 9:15 a.m.

2. **Quorum**

Quorum was present.

3. **Roundtables**

President Brown

VP Kanyemba

- Met with a department head and Lab Technician for out on-going Grievance
- Attended the Copyright Advisory Committee Meeting
- Met with my mentor
- Sat on the panel for a non-academic hearing
- Attended the last university council with Peter Mackinnon :(
- Met up with a student with an academic grievance.

VP Werenka

- Worked with various Cycling Stakeholders on Campus/City Cycling issues
- Met Campus Philanthropy Club about future collaborations
- Met with several parties about Fairtrade on campus (Fair trade Canada and Engineers without Borders)
- Attended Brett Fairbairn's BBQ (It was super fun)
- Met with Alison Robertson from Saskatoon Food Bank and Learning Centre about the Food Basket Challenge and USSU collaboration and support of the program
- Attended the Confucius Institute grand opening and art reception
- Met with Colin Hartl, a University planner, and Paulette D'eon about cycling infrastructure on campus and proactive approaches
- Met with Bob Patrick re: Cycling on Campus

- Met with Megan Marcoux re: Campus Cycling Club
- Attended an Active Transportation Stakeholder meeting
- Met with Donna Van De Velde from the University Learning Centre about USSU/ULC collaborations
- Met with James Pepler for a Childcare update
- Met with Library researcher looking at International Students and the Library
- Argued with JV about the Survival Calendar
- Did the USSU Radioshow with Jack Saddleback
- Re-Shot the SECC Video
- Met with Eric Daro about the Campus Philanthropy Club and USSU involvement in it.
- Volunteered with Natalya at the Help Centre
- Partook in the Pride Parade
- Met with Heather re: Ovarian Cancer Fundraiser

VP Heidel

- Attended Brett Fairbairn BBQ
- Volunteered at Waskesiu golf tournament
- Wrote new language and fields for updating ratification form
- Sent out email to last year's club presidents asking for feedback on ratification process
- Completed April accountabilities
- Looked into performance based payouts of executive members
- Discussed new ways in which to ratify previously ratified clubs

4. Business

4.1 Coupons

VP Werenka reminded the Executive to make an appointment with Olivia to take pictures for their coupons in the Survival Calendar.

4.2 Executive Wellness

GM Cottrell noted that after discussions with President Brown and the senior management, a decision was made to include the Executive in the Staff Wellness budget line. Executives will need to submit their own gym receipts for refund.

4.3 Philanthropy Club

VP Werenka noted that notes from her meeting with the Philanthropy Club were sent out to the Executive to review. The club would like to work with the Executive in the upcoming academic year. The club, which includes University Advancement and students, will be ratified soon. GM Cottrell

noted that the Executive should be cautious that it is for sure a student club. VP Kanyemba asked what role the USSU would be playing in regards to the club. VP Werenka noted she was not sure but would look into it.

4.4 Blog Comments

VP Heidel noted that there is an opportunity to have comments added to the Executive's blogs and Jason Ventnor needs approval for that option to be turned on. Executive unanimously agreed.

4.5 Food Basket Challenge

VP Werenka commented on the Food Basket challenge, which is put on by the Saskatoon Food Bank and University Learning Centre. The purpose of the challenge is to have high profile people live off a food hamper for a week to get a sense of what it is like to live in poverty. VP Werenka commented that she would like to see President Brown take part in the challenge on behalf of the USSU. GM Cottrell noted that the Executive should talk to Jason Ventnor to get the Food Centre also involved.

4.6 Saskatchewan Student Coalition

VP Heidel noted that there is an outstanding invoice from the company that is holding the saskatchewanstudentcoalition.ca domain name for the USSU. VP Heidel asked the Executive if they wanted to renew the contract for \$40 or let it expire. The Executive agreed that letting the domain name expire was the best choice for the time being.

4.7 TABBS

VP Heidel commented on the new budgeting system the University is introducing and how complicated it is. Ginger Appel has emailed the Executive and is willing to speak on the new budgeting system. Executive agreed it would be beneficial to have her come talk at University Students' Council in the fall to give a full overview.

5. Adjournment

Meeting was adjourned at 9:45 a.m.

Executive Committee

Minutes for Tuesday July 3, 2012

Present: Jared Brown, Alex Werenka, Ruvimbo Kanyemba, Steven Heidel and Caroline Cottrell

1. **Call to Order**

The meeting was called to order at 10:06 a.m.

2. **Quorum**

Quorum was present.

3. **Roundtables**

President Brown

VP Kanyemba

- Worked on the parliamentarian course for a bit
- Researched more on open access and initiatives to reduce academic materials
- Had a great meeting with the Dean of Library
- Discussed Orientation a bit further with Dan Seneker

VP Werenka

- Worked on completing the National Association of Parliamentarians course. (Now on Chapter 7 & Quiz #5)
- Took Steven to his first Yoga Class
- Attended a CBIE (Canadian Bureau of International Education) Webinar hosted by ISSAC regarding ethical issues surrounding international students and exchanges
- Met with Alan Wallace and several other departments for a presentation on the City of Saskatoon's Core plan for the next several years
- Hosted the USSU Radioshow
- Attended a Climate Action Plan meeting with all groups
- Met with the University Library Dean(s) and upper Library admin
- Had a blast at the USSU Hump Day Potluck
- Attended another Webinar, this time with the Office of Sustainability and Residences regarding 'Greener Residences'.
- Attended the USSU's Financial Review
- Met with Dan Seneker regarding Orientation and Experience US!

- Met with Flavio from Saskatoon Cycles & Campus Cycling Club

VP Heidel

- Met with Robin Mowat, former President
- Met with Library Dean and Vice-Dean
- Met with Dan Seneker, SESD
- Went to Regina to arrange meeting dates with URSU
- Created timeline for updating club resources

4. Business

4.1 Complaint Process

GM Cottrell noted that the University had upheld the complaint against a student. She also commented that it was pointed out by Dave Hannah that the USSU did not list ways on the website in which students can file complaints against the organization, whether it be staff or Executive members. GM Cottrell would like the Executive to think of a mechanism for filing complaints and get them in to Jason Ventnor next week.

4.2 Orientation

VP Kanyemba would like the Executive to discuss and finalize their participation during Orientation. VP Kanyemba noted that Dan Seneker has given the Executive the option to look after some inflatable games for a span of time as a way to meet students. VP Heidel commented that the Executive will be very busy that day and probably would not have time to look after the games. VP Heidel will email Mr. Seneker back.

4.3 Civic Engagement on Campus

VP Werenka would like the Executive to brainstorm ways of getting students more involved in civic elections. President Brown commented on making a funny video to get students attention and perhaps putting removable decals around the University.

5. Adjournment

Meeting was adjourned at 9:45 a.m.

Executive Committee

Minutes for Wednesday July 4, 2012

Present: Jared Brown, Alex Werenka, Ruvimbo Kanyemba, Steven Heidel and Caroline Cottrell

1. **Call to Order**

The meeting was called to order at 1:40 p.m.

2. **Quorum**

Quorum was present.

3. **Roundtables**

4. **Business**

4.1 Policy Changes

Move to change the following policies:

Bereavement Policy

ADD

f. The USSU will also contact the Meewasin Valley Authority and arrange to plant a memorial tree in the name of the student who has passed away.

Key Access Policy

2(a) delete Centre Coordinator

Executive Protocol

(To be consistent with other policies please change the sub-numbers to letters.

Section 2 - 8 (2-h) The Executive are entitled to 12 Academic and 12 Earned Days per year off in addition to 9.5 each of sick time and vacation time each month. They will use these appropriately (i.e. Academic days off are to be taken only for academic purposes). All days absent from the office must be reported to the President and the Administrative Secretary. The Executive must also set their office hours according to standard USSU hours (start time between 7 a.m. and 10 a.m.) with an appropriate end time) and must use ICAL to note class and meeting times.

Section 2 – 16 (p) Add: Every effort must be made to provide adequate and appropriate transition information and material to incoming Executive members.

Process for Approval Policy

Add after sentence one: If University Students' Council is in session, they should be consulted wherever possible.

EXECMotion09: President Brown/VP Heidel

Carried

5. **Adjournment**

Meeting was adjourned at 3:35 p.m.

Executive Committee

Minutes for Monday July 9, 2012

Present: Jared Brown, Alex Werenka, Ruvimbo Kanyemba, Steven Heidel and Caroline Cottrell

1. **Call to Order**

The meeting was called to order at 9:20 a.m.

2. **Quorum**

Quorum was present.

3. **Roundtables**

President Brown

VP Kanyemba

VP Werenka

- Attended a Hike, Bike, and Roll Planning Meeting
- Met with the ASC about Student's Rights
- Hosted the USSU Radio Show with guest host Steven Heidel
- Attended the Centres' meeting
- Met with ASC
- Attended a Hike, Bike, & roll Meeting
- Chatted with Office of Sustainability about a Sustainability walking tour
- Met with ISSAC about a potential event
- Participated (and kicked ass) in the USSU annual Golf Tournament
- Met with potential presenters for Let's Do Local
- Start submitting COMM Forms
- Attended a policy review meeting

VP Heidel

- Attended civic politics event and talked about how to get youth more engaged in the upcoming election
- Began policy review by going through the first half of all USSU policies
- Changed investment policy to reflect current investment practices
- Changed campus groups policy to allow for easier ratifications

- Found updated contract info for college societies in the Survival Guide
- Began work on reforming the Association of College Presidents
- Contacted government about meeting with several MLAs

4. **Business**

4.1 Professional Development Sessions

The Executive received a presentation from the Education Students' Society wherein they requested funding for the purpose of supporting their Professional Development sessions on Friday afternoons during term. These sessions are wide ranging – First Nations, LCBT, autism and FAS issues, use of technology, music programs, work with environmental groups and a variety of other topics are being planned for the fall and winter. They would like support for some material costs, as well as food and registration costs for the weekend program and for the few programs that have associated costs. VP Heidel asked for a copy of their full budget and their PowerPoint to facilitate a decision.

4.2 Gwynne Dyer

This renowned speaker and journalist will be in Alberta in October and has contacted us to see if we are interested in having him speak at the University of Saskatchewan. He charges \$5500.00, which includes transportation and accommodation. VP Werenka is going to approach a variety of university departments to see if they are interested in being involved and then will approach the Executive for gap funding as needed.

4.3 Council and Senate

President Brown noted that he and GM Cottrell had had a meeting with Dr. Lea Pennock, University Secretary, about the rules and legalities of populating University Council and Senate with elected students. As it currently stands, the MSCs are really the only individuals who meet Council's criteria and there are problems with student senators which cannot be resolved until the contradiction in the Act is also resolved. The conclusion was that the USSU will talk to MSCs in the fall to see if they are willing to take on the new duties and will subsequently amend the bylaw to reflect these duties appropriately. Student Senators will continue to be elected as they have been – open elections in the spring and/or fall or appointment of MSCs.

4.4 Immediate Settlement

VP Werenka reported that she has been approached by a student who is concerned that the *kitchen cupboard*, formerly available in the basement of Residence for students to get bits and pieces they need to set up a household, has been closed. There was discussion about the problems of

doing this and the tacit decision was not to do anything other than to let the student know there is a free box in the tunnel and to recommend that they go to Value Village.

4.5 Project Serve

Project Serve: VP Kanyemba will be bringing forward a proposal for the USSU to participate in the University Learning Centres' *Project Serve*, a one day event on September 15th, designed to get students involved in their new community. A full proposal for this and for involvement in Experiential Learning will be forthcoming.

4.6 Let's Do Local

VP Werenka announced that rather than *Green Yourself Week* in the fall, she is going to be looking at an initiative called *Let's Do Local* which is based on local sustainability initiatives. More information will be forthcoming.

4.7 Speed Friending

VP Werenka will also bring forward a proposal about speed friending which she hopes will be held in Browsers and co-sponsored by the Centres, ISAASC, and the ASC. It is a little like speed dating but intended to help any student (although primarily geared to first years) to develop new friendships for their time at university.

4.8 Renters' Rights

VP Werenka will be doing an early fall campaign on renters' rights so students know what they are.

4.9 Amati Quartet

President Brown reported that the Amati Quartet is looking for new promotional ideas to try and get new audience members to appreciate and enjoy their work. He suggested he would like to have Maria Cole, the leader, come to USC and speak and perhaps play. There was consensus that this would be really good idea.

4.10 Groups Policy

Move to make the following changes to the Groups Policy:

- **provide more definitions of terms**
- **allow for automatic re-ratification of groups which were ratified in the previous year**
- **clean up of the policy by separating out procedure and information**

EXECMotion010: VP Heidel/VP Werenka

Carried

4.11 Investment Policy

Move to make the following changes to the Investment Policy:

- **loosened restriction on asset mix for investments**
- **changed reporting guidelines**
- **made other changes to reflect current financial position of the USSU**

EXECMotion011: VP Heidel/VP Werenka

Carried

4.12 USSU.ca

Move to have the website accessible via www.ussu.ca and ussu.ca and to make whatever changes are needed to have webmail accessible through other means.

EXECMotion012: President Brown/VP Kanyemba

Carried

4.13 Coloured Zebra Crossings

VP Werenka is working with Freda Salikin and the university to have all crossings painted multicolours and/or U of S green and white. Everyone thought this was a great idea.

5. Adjournment

Meeting was adjourned at 11:20 a.m.

Executive Committee

Minutes for Monday July 16, 2012

Present: Jared Brown, Alex Werenka, Steven Heidel, Jason Ventnor and
Caroline Cottrell

Regrets: Ruvimbo Kanyemba

1. **Call to Order**

The meeting was called to order at 9:38 a.m.

2. **Quorum**

Quorum was present.

3. **Roundtables**

President Brown

VP Kanyemba

VP Werenka

VP Heidel

- Volunteered at Help Centre and reviewed exam file
- Volunteered at Women's Centre and helped make buttons
- Volunteered at Pride Centre and learned about services
- Arranged meeting with Spencer Hey over LB5Q
- Attended Student Loan Orientation and learned about new government programs for students
- Met with MLA Cam Broten
- Created Strategic Plan for upcoming year in my position
- Obtained summary of table bookings from previous year

4. **Business**

4.1 Events in September

Jason Ventnor asked the Executive to get communication requests for any September events in to Olivia Swerhone-Wick as soon as possible, since she will be on holidays during that time.

4.2 Transit

GM Cottrell noted there is a meeting with Transit regarding their request for renegotiation of the financial terms of the UPASS.

4.3 Process for Complaints

GM Cottrell noted she would like to follow up to Dave Hannah on his suggestion of having a better process for complaints on USSU staff or Executive. Jason Ventnor commented that the process is already straightforward, as complaints to staff on the front line know the procedures. Executive agreed with Jason Ventnor.

4.4 UBC Conference

VP Werenka commented on the Student Union Development Summit taking place in Vancouver on August 16-19 and asked the Executive what their thoughts on attending were. The aim of SUDS is to provide executives across Canada a chance to network with their peers while also providing a format to allow a free flow of ideas. VP Werenka noted she will be on holidays during that time and would not be able to attend the conference. The Executive agreed to wait for VP Kanyemba and have deferred the topic to Wednesday.

4.5 Art in Place Riel

President Brown followed up on the sponsorship of student art in Place Riel, as discussed previously in the Executive meeting on May 14th. He noted that he is still working on the idea and everything is currently in good standing. He will speak to Facilities Manager, Freda Salikin, in the following days.

4.6 Car Share Sponsorship

VP Werenka commented on a new initiative by the Office of Sustainability on campus that allows students to take part in a car share project. They are looking for sponsorship from the USSU and are wanting to rent a table in the tunnel for one day a week for the full school year. The logistics still need to be figured out.

Move to sponsor the car share initiative up to \$500.

EXECMotion013: VP Werenka/President Brown

Carried

4.7 ESS

VP Heidel followed up on last weeks discussion on sponsoring the Education Students' Society's Professional Development sessions and noted their budget was submitted and is in good order. The USSU will sponsor \$500 and a \$500 USSU credit, most likely to XL for advertising. VP Heidel will talk to the group about the credit.

Move to sponsor the Professional Development Sessions.

EXECMotion014: VP Werenka/VP Heidel

Carried

5. **Adjournment**

Meeting was adjourned at 10:02 a.m.

Executive Committee

Minutes for Monday July 23, 2012

Present: Jared Brown, Alex Werenka, Steven Heidel, Ruvimbo Kanyemba and Caroline Cottrell

1. **Call to Order**

The meeting was called to order at 9:21 a.m.

2. **Quorum**

Quorum was present.

3. **Roundtables**

President Brown

VP Kanyemba

- Holidays

VP Werenka

- Hosted the USSU Radio with 'Line in the Sand' (lineinthesand.ca)
- Met with Curtis Coleman of Freshnlocal.ca about an upcoming Campaign, 'Let's Do Local' (His participation and brainstorming)
- Met with Tomas Borsa about the possibility of a Bike Share program, Sustainability board, finding housing, and to prep him for the Radio Show.
- Met with Stephanie Mulhall, Jacqui McDermott, Germaine, Perdita, (all ISSAC) and Vicki Squires (FMD) about housing issues to prepare for the Renter's Rights Campaign
- Started prepping questions for a potential Housing Survey
- Wrote up my September event proposals (Speed Friending, Let's Do Local, and Renter's Rights).
- Hosted the USSU Radio Show with guests Tristan Becker and Tomas Borsa of Line in the Sand
- Met with Heather Trueman about the Sustainability Walking Tour
- Attended the Childcare Steering Committee Meeting
- Met with Student Care
- Chatted with Jason about a potential Housing Survey

VP Heidel

- Met with Amanda Smytaniuk from Student Care to discuss recent Request for Quotes
- Met with Transit to discuss Summer UPASS, 9-month UPASS, GPS on buses, and a potential fee increase/referendum for the upcoming year
- Talked with ASA, Women's Frisbee, WUSC, WCVM, ESS, and others about ratification and funding requests
- Organized URSU visit
- Ratified collective agreement
- Finished ratifying backlog of clubs
- Met with Cheryl from room booking to discuss possible expansion of the number of spaces that can be booked by student groups

4. Business

4.1 Ratification of the Collective Agreement

GM Cottrell provided some history of the Collective Bargaining process with the USSU's unionized staff in Browsers, Information Centre, Louis' and caretaking. The changes to the Collective Agreement were very small for the next three years.

Move to ratify the Collective Agreement as presented by the negotiating team of Freda Salikin, Jason Kovitch and Amanda Mitchell, retroactively effective from May 1st, 2012 to April 30th, 2015.

EXECMotion015: VP Werenka/VP Heidel Carried

4.2 Meeting with URSU

URSU will be in Saskatoon on July 25th for a day of meetings with the USSU. GM Cottrell will start them off with a tour of Place Riel and all other USSU spaces, followed by lunch and conversation. They have sent a list of suggested topics and VP Heidel requested that the USSU Executive think about what they might like to discuss.

4.3 Policy Amendment

The Executive has been meeting over the summer to review policies.

Move to accept changes to the following policies and to have the revised policies put on the website: Campus Groups, Bereavement Policy, Key Access Policy, Executive Protocol, and Process for Approval Policy.

EXECMotion016: VP Werenka/President Brown Carried

4.4 Bike Repair Stand

VP Werenka noted that the pump on the bike stand has been damaged and she would like to get it replaced. To replace it from the original

suppliers with cost about a hundred dollars, much of which is shipping and customs, and so she would like to buy a couple if it is fiscally prudent to do so. This will put the budget line for that item over but is less expensive in the long run and there is little point having a bike repair stand if it doesn't work properly in summer.

4.5 Let's Do Local

VP Werenka presented her proposal for the Let's Do Local Week, as attached to these minutes.

Move to fund Let's Do Local from the Executive Project line for \$800.00.

EXECMotion017: VP Werenka/President Brown **Carried**

4.6 Housing Rights

VP Werenka presented her proposal for a campaign on Housing Rights to take place from September 10-12, as attached to these minutes and requested funding from Executive Project Line.

Move to fund Housing Rights for \$135.00.

EXECMotion018: VP Werenka/VP Kanyemba **Carried**

4.7 Speed Friending

VP Werenka presented her proposal for a Speed Friending event to be held on September 13th, as attached to these minutes, and requested \$75.00 for advertising.

Move to fund Speed Friending for \$75.00.

EXECMotion019: VP Werenka/President Brown **Carried**

4.8 Pandora Women's Ultimate Frisbee

They are a ratified club seeking funding for a recruiting event. They have requested \$200.00 in credit for Louis'.

Move to provide \$200.00 in credit funding for Louis' for the Pandora Women's Ultimate Frisbee Club.

EXECMotion020: VP Heidel/VP Werenka **Carried**

4.9 NAP

VP Heidel asked if everyone wanted to take their formal Parliamentary Exams. He will set it up.

Move to fund the NAP Exam up to \$150.00.

EXECMotion021: VP Werenka/VP Heidel **Carried**

4.10 National Mining Competition Ratification

This is a new club dedicated to business cases in mining and there is a competition this year which will be hosted by the University of

Saskatchewan. The club needs ratification which VP Heidel recommends, provided the change their constitution to have two people needed to sign cheques.

Move to conditionally ratify the National Mining Competition Club, pending a change to their constitution to have two signing officers.

EXECMotion022: VP Heidel/VP Werenka

Carried

4.11 Transit

VP Heidel reported on a meeting held between himself, President Brown, GM Cottrell and various members of City Transit administration. Transit has requested a change from a yearly Consumer Price Index price increase to one based on Municipal Price Index, which would be about 1% higher. GM Cottrell believed this could not be done without a new referendum, something which she has subsequently confirmed with the USSU lawyer. Also under discussing was the possibility of developing a nine-month pass for certain students who attend school outside the confines of the fall and winter terms, as well as a summer UPASS. Transit will get back to us after they have done some financial analysis with the intent of having a referendum on this in the late winter.

5. **Adjournment**

Meeting was adjourned at 10:30 a.m.



USSU Executive Project Proposal (Short)

Executive Member:	Alexandria Werenka – VP Student Affairs
Proposed Project/Event:	Let's Do Local – A series of workshops and presentations focused on Campus and Community Sustainability Initiatives.
Event Date:	September 24 th - 28th
Budget Line Number:	170-5490-00
Budget for Project/Event:	<p>Advertising: \$100 (multiple posters, graphics, plasma ads, sheaf, etc.)</p> <p>Crafting supplies: \$50 (Though this will likely have a by donation, so that we can cover costs of the class)</p> <p>Food supplies: \$75 (We have a deal with Fresh N' Local to get cheap local and organic food. We Are likely going to have PHE work with us for this event and we will have a local Chef (either food services or Hollows or something to help cook)</p> <p>Table rentals: \$125</p> <p>Gift to Presenter: \$35 x 5 = 175 (They'll be getting a Sunshine Box from CHEP)</p> <p>Food for Cooking Class (though these will have a minimal cost for students (say \$5/student for 10-12 students), so we will hopefully be able to recover some money) \$150 (-50 to 60\$)</p> <p>Prizes: \$35 x 5 = \$175 (They'll be getting a Sunshine Box from CHEP)</p> <p>Maximum Estimated Cost: \$850 ← Though it will likely cost far less, and there will likely be several opportunities for cost recovery.</p>

For the Paddock Wood Beer Tasting -> Say for 30 people (so if we go over there might be additional costs associated)

Let's Do Local (Break down by day)

Monday: Day 1

- **Campus Sustainability Walking Tour:** This will be done in collaboration with the Office of Sustainability. Locations will include Law Building, Office of Sustainability, Community Garden by Residence, Agriculture, etc.
- **Crafting Hour:** We will be using household materials (such as tin cans, old bottles, old mason jars, etc. to create cool crafts) → donations accepted
- **Cooking Lesson:** Using Riel 323 we will teach students how to create a simple recipe using local ingredients. (Bruschetta & hummus) → **\$5 Cost**
- **Session:** There will be a presentation either in the Board room or the ISSAC training room. (topics include straw bale housing, co-housing, sustainable business, small-scale organic farms, etc)
- **Time in the tunnel/Information fair:** There will be tables in the tunnels for groups working on local sustainability issues and initiatives to promote and get information out to students & to promote sessions & events (ex. Saskatchewan Ecological Network, Oxfam, etc.)
- **Food Sale:** The Horticulture club will be selling fresh produce that they grew in a farmer's market style fashion in the tunnel.

Tuesday: Day 2

- **Campus Sustainability Walking Tour:** This will be done in collaboration with the Office of Sustainability. Locations will include Law Building, Office of Sustainability, Community Garden by Residence, Agriculture, etc. *(There will be a cycling and a walking option)*
- **Crafting Hour:** We will be using household materials to create home-made laundry detergent → donations accepted
- **Cooking Lesson:** Using Riel 323 we will teach students how to create a simple recipe using local ingredients. (Egg Salad sandwiches and an apple-based dessert) → **\$5 Cost**
- **Session:** There will be a presentation either in the Board room or the ISSAC training room. (topics include straw bale housing, co-housing, sustainable business, small-scale organic farms, etc)
- **Paddock Wood Beer Tasting in Browsers or Louis:** (local business that gives back to the community)
- **Time in the tunnel/Information fair:** There will be tables in the tunnels for groups working on local sustainability issues and initiatives to promote and get information out to students (ex. Saskatchewan Ecological Network, Oxfam, etc.)

Wednesday: Day 3

- **Campus Sustainability Walking Tour:** This will be done in collaboration with the Office of Sustainability. Locations will include Law Building, Office of Sustainability, Community Garden by Residence, Agriculture, etc. *(There will be a cycling and a walking option)*
- **Crafting Hour:** We will be using household materials to create home-made eco-friendly & natural home cleaners → donations accepted
- **Cooking Lesson:** Using Riel 323 we will teach students how to create a simple recipe using local ingredients. (Egg Salad sandwiches and an apple-based dessert) → **\$5 Cost**
- **Session #1:** There will be a presentation either in the Board room or the ISSAC training room. (topics include straw bale housing, co-housing, sustainable business, small-scale organic farms, etc)

- **Session #2:** There will be a presentation either in the Board room or the ISSAC training room. (topics include straw bale housing, co-housing, sustainable business, small-scale organic farms, etc)
- **Time in the tunnel/Information fair:** There will be tables in the tunnels for groups working on local sustainability issues and initiatives to promote and get information out to students (ex. Saskatchewan Ecological Network, Oxfam, etc.)

Thursday: Day 4

- **Crafting Hour:** We will be using household materials (such as tin cans, old bottles, old mason jars, etc. to create cool crafts) → donations accepted
- **Session #1:** There will be a presentation either in the Board room or the ISSAC training room. (topics include straw bale housing, co-housing, sustainable business, small-scale organic farms, etc)
- **Session #2:** There will be a presentation either in the Board room or the ISSAC training room. – Vermi-Composting Workshop
- **Time in the tunnel/Information fair:** There will be tables in the tunnels for groups working on local sustainability issues and initiatives to promote and get information out to students (ex. Saskatchewan Ecological Network, Oxfam, etc.)

Friday: Day 5

- **Crafting Hour:** We will be using old t-shirts to create a variety of household items → donations accepted
- **Session #1:** There will be a presentation either in the Board room or the ISSAC training room. (topics include straw bale housing, co-housing, sustainable business, small-scale organic farms, etc)
- **Session #2:** Presentation from Pineview Farms regarding small-scale farming and the push for local food. Will also include information on Souleio (Confirmed)
- **Time in the tunnel/Information fair:** There will be tables in the tunnels for groups working on local sustainability issues and initiatives to promote and get information out to students (ex. Saskatchewan Ecological Network, Oxfam, etc.)



USSU Executive Project Proposal (Short)

Executive Member:	Alexandria Werenka – VP Student Affairs
Proposed Project/Event:	Renter's Rights Campaign
Event Date:	September 10 th -12 th , 2012 with possibility of redoing January 7 th -9 th , 2013
Budget Line Number:	170-5490-00
Budget for Project/Event:	Advertising – \$70 (posters, buzzboards, graphics, web, etc.) \$175 (table rentals) ← Still don't know where it's going to be located. \$60 (gifts for presenters) \$25 USSU Giftcard as a draw to attract people. = \$330 for estimated budget



USSU Executive Project Proposal (Short)

Executive Member:	Alexandria Werenka – VP Student Affairs
Proposed Project/Event:	Speed Friending
Event Date:	September 13 th , 2012
Budget Line Number:	170-5490-00
Budget for Project/Event:	Advertising: \$60 (posters, graphics, FB event, plasma ads, etc.) Room Booking: Free Supplies Cost: \$15 (markers and name tags) Maximum Estimated Cost: \$75

Executive Committee

Minutes for Monday July 30, 2012

Present: Jared Brown, Alex Werenka, Steven Heidel, Ruvimbo Kanyemba, Caroline Cottrell and Jason Ventnor

1. **Call to Order**

The meeting was called to order at 9:07 a.m.

2. **Quorum**

Quorum was present.

3. **Roundtables**

President Brown

- Executive meeting
- Prep for student fee appeal committee meeting
- Letter to U of S President
- Meeting with Cheryl Sedgwick about room bookings
- Student appeal meeting
- Lunch with Amanda S about Student Health and Dental
- Meeting with City of Saskatoon Transit
- Batoche Days
- Meeting with MLA Cam Broten
- Meeting with Vice-Dean David Parkinson
- Doctor appointment
- Executive Photos
- URSU Visit
- Board of Governors
- Doctors appointment
- Meeting with Jon sumner about Room scheduling
- Meeting with Marylou Mintram about Indigenous Students' Council constitution

VP Kanyemba

- Been planning Academic Awareness Week
- Planning Be Book Smart
- Went over strategic planning and came up with potential ones
- Went on the radio show with VP Werenka

VP Werenka

- Hosted the USSU Radio Show with a guest who is just entering into his first year of University
- Met with University of Regina Students Union
- Pre-recorded a USSU Radio Show with Ruvimbo
- -Met with Frank Kusch regarding Emergency Loans & potential for an Emergency Bursary
- Visited with Reid and went for Coffee (whole Exec was there)
- Attended a Food Basket Challenge Meeting
- Learnt how to reply to comments on the blog
- Attended a Strategic Planning Meeting
- Met with Dean Mercier regarding Housing First and what the Lighthouse does
- Covered for the wonderful Mandy and Des so they could eat.
- Met with Donna from the ULC
- Met with Saskatoon Cycles
- Worked on getting information for the updated Housing Registry
- Passed three Exec project proposals for September events.

VP Heidel

- Met with the University of Regina Students' Union to discuss:
 - Campus Groups
 - Budgeting
 - Saskatchewan Student Coalition
 - Lobbying
 - Student Union Facilities
- Created campus groups and AOCP mailing lists
- Rewrote welcome emails for ratification process
- Started to design campus club week ads
- Compiled suggestions from campus clubs for next year
- Obtained RBC's procedure for campus club bank accounts
- Consulted with former SESS president about college societies
- Obtained table booking statistics from previous year

4. Business

4.1 Ratification of Spectrum

VP Heidel provided some background about the major event this group hosts every three years and noted that they are getting going now and so need ratification. All their documents are in order

Move to ratify Spectrum.

EXECMotion023: VP Heidel/President Brown

Carried

4.2 Stupid Things Overheard at the U of S

VP Kanyemba wanted to know how the Executive could interact with this Facebook page in the most efficient manner when issues about the USSU were raised. Jason Ventnor let the Executive know that they can only address matters individually, but not in a collective form for the USSU. He also cautioned against using the page for USSU advertising, noting that if people want that type of information and interaction they can join the USSU Facebook page.

4.3 Arts and Science Orientation Prizes

We have been asked to provide some prizing for the Arts and Science Orientation. The norm is \$100.00.

Move to provide ten \$10.00 gift certificates for the Arts and Science Orientation.

EXECMotion024: VP Werenka/VP Kanyemba

Carried

4.4 Update on Academic Policy Awareness Week

VP Kanyemba updated everyone on her plans for Academic Policy Week to be held from September 24th to September 28th. She has many ideas for engaging students to get them talking about academic policies and intends to set up tables in various colleges for two hour stints throughout the week. Any Executive member who is free is asked to assist with this initiative.

5. **Adjournment**

Meeting was adjourned at 9:47 a.m.

Executive Committee

Minutes for Thursday August 9, 2012

Present: Jared Brown, Alex Werenka, Steven Heidel, Ruvimbo Kanyemba, Freda Salikin

1. **Call to Order**

The meeting was called to order at 9:24 a.m.

2. **Quorum**

Quorum was present.

3. **Roundtables**

President Brown

- Gordon Oakes committee meeting
- Wrote blog
- Meeting with President Busch-Vishniac
- meeting with grace about PIRG
- met with members of the ASC about Aboriginal leadership on campus
- wrote proposal for Student Art in Place Riel
- Met with Sasha from ISSAC
- Meeting with Scott Hitchens
- Met Liberal Leadership candidate David Bertschi
- strategic planning
- prep for conference
- SUDS
- answering e-mails
- approved the student art in place riel project
- Gordoan Oakes committee meeting

VP Heidel

- Attended PAWS review meeting and shared ideas on how best students would like to use a mobile version of PAWS
- Started to monitor Twitter and respond to students with concerns
- Completely updated Campus Groups Policy
- Started creating Campus Groups Guide
- Costed table bookings from last year
- Added AOCP section to website
- Registered to take NAP exam

VP Werenka

- Executive Meeting
- Volunteering
- Centre's meeting
- Staff meeting
- Radio show
- Meeting with Jenny Sprule
- bike co-op

VP Kanyemba

- Sat in on the Fee Appeal committee
- Helped out at the reception
- Met about an academic grievance
- Met with the Copyright office to talk about the new copyright laws and how they affect students
- went over my 1st semester programs with exec and Ventnor

4. Business

4.1 Council Orientation

President Brown informed the Executive that they must provide a short introduction of themselves for use at USC Orientation. VP Heidel asked if he should do his budget presentation at that time, but President Brown suggested doing it the next week instead.

4.2 Executive Evaluations

President Brown informed the Executive that there will be evaluations completed at the end of September and at the end of January. Further discussion will happen at the next meeting with GM Cottrell.

4.3 Campus Groups Policy

VP Heidel admitted to not providing proper notice to the other members of the Executive about his changes, and recommended waiting until next meeting to give everyone time to review.

Move to Defer

EXECMotion025: VP Heidel/VP Werenka

Carried

4.4 Campus Visits

VP Kanyemba inquired about at what time the Executive would be visiting all the U of S satellite campuses. VP Heidel suggested waiting until the next meeting with GM Cottrell to provide them with a list of campuses.

4.5 Senate Honorary Degree Committee

President Brown informed the Executive that a member of the GSA was sitting on the Senate Honorary Degree Committee. He believes that a

USSU senator and not one from the GSA should hold this seat. VP Kanyemba asked for the names of the two USSU senators and was provided with them.

4.6 Art in Place Riel Project Proposal

President Brown put forward a proposal for student art in Place Riel. There was considerable discussion about the details of this proposal including the necessity of a display case, the responsibility of maintenance, and others. VP Heidel informed President Brown that the proposal had not been submitted with enough notice and suggested waiting until the next meeting.

Move to Defer.

EXECMotion026: VP Heidel/VP Werenka

Carried

5. **Adjournment**

Meeting was adjourned at 9:49 a.m.

Executive Committee

Minutes for Monday August 9, 2012

Present: Jared Brown, Alex Werenka, Steven Heidel, Ruvimbo Kanyemba and Caroline Cottrell

1. **Call to Order**

The meeting was called to order at 9:37 a.m.

2. **Quorum**

Quorum was present.

3. **Roundtables**

President Brown

- Meeting at ASC about Aboriginal Leadership on Campus
- Meeting With Scott Hitchens
- Lunch with Sasha from ISSAC
- Exec Meeting
- Meeting with Liberal Leadership Candidate David Bertschi
- Responded to E-mail
- Wrote proposal for Student Art in Place Riel
- Vacation to Regina for the Folk Fest
- Strategic planning with the executive and GM Cottrell

VP Heidel

- Met with Grace about a project proposal
- Had lunch and discussions with Corey Tochor, MLA.
- Had lunch and discussions with Elias Kemp from ASSU
- Made internal procedure guide for ratifying groups
- Created step-by-step process for obtaining insurance
- Updated Campus Groups ratification form and backend
- Finished initial draft of Campus Groups Guide
- Wrote emails to be sent to groups

VP Werenka

- Meeting with Grace – PIRG
- Radio show
- Video shoot

VP Kanyemba

- Practiced my customer service skills at the USSU front desk

- Had some bonding time with the rest of the exec
- Finalized Be Book Smart and Academic Awareness Week
- Handled more Academic Grievances
- Been preparing for the NAP exam

4. **Business**

4.1 Proposal for Be Book Smart Campaign

VP Kanyemba presented her proposal for the Be Book Smart Campaign and requested funding in the amount of \$400.00. Proposal is attached.

Move to fund the Be Book Smart Campaign with \$400.00.

EXECMotion027: VP Kanyemba/VP Werenka

Carried

4.2 Proposal for Academic Awareness Week

VP Kanyemba also presented a proposal for Academic Awareness Week and requested funding in the amount of \$455.00. Proposal is attached.

Move to fund Academic Awareness Week with \$455.00.

EXECMotion028: VP Kanyemba/VP Werenka

Carried

4.3 Place Riel Art

President Brown put in a proposal for cost sharing with the Department of Art for a student display in the North Concourse. Proposal is attached.

Move to approve proposal for Place Riel Art for \$1870.00.

EXECMotion029: President Brown/VP Werenka

Carried

4.4 Executive Evaluations

Over the summer there have been discussions about conducting Executive Performance Evaluations as per the GMs Strategic Directions for 2012-13. These will be conducted in September and January and the GM will provide each executive member with an overview.

4.5 OH and S

The Occupational Health and Safety Committee requested that an Executive member sit on the committee. That individual will be the VP Operations and Finance and this will be added into duties in the position profile.

4.6 Campus Groups Policy Amendments

VP Heidel presented the changes to the Campus Groups Policy. This has been significantly shortened and all procedural matters have been removed and placed in a procedure manual. The most significant differences are that appeals go directly to USC and groups must present to the Budget and Finance Committee if they are requesting funds in excess of \$400.00.

Move to accept the Campus Groups Policy as amended and attached.

EXECMotion030: VP Heidel/President Brown **Carried**

4.7 Louis' and the % of credit available to groups

Jason Kovitch proposes that we deal with the disconnect between proposed and real costs for campus groups by only paying for that which is actually used up to the agreed upon maximum rather than by giving a set amount and allowing groups to use it all up regardless of the cost of the event for which they were funded.

Move to change Campus Group Funding so that groups can spend at Louis' to the maximum allowed but if they do not spend it, it cannot be carried forward as credit.

EXECMotion031: VP Heidel/VP Kanyemba **Carried**

4.8 Miles for Smiles

This is an event put on yearly by the medical students to raise money for kids. The USSU has been asked to provide \$400.00.

Move to approve funding of \$400.00 to Miles for Smiles.

EXECMotion032: VP Heidel/President Brown **Carried**

4.9 Space Rental Policy

VP Heidel has rolled all four space rental policies into one and requests that it is passed as written.

Move to rescind the following:

- 1. Use of Students' Union Facilities – General Terms and Conditions,**
- 2. Office meeting Room Rental Policy**
- 3. Table Space Rental Policy**
- 4. Volleyball Court Rental Policy**

and replace with the Space Rental Policy.

EXECMotion033: VP Heidel/President Brown **Carried**

4.10 Transparency

VP Heidel requested that the Letters of Incorporation get scanned and put on our website.

4.11 Beach Volleyball

GM Cottrell notified the Executive that she has received notice from the University that the USSU must vacate the beach volleyball courts since the land is needed for the development of a hotel. Originally the USSU was given until September 1st, but she has negotiated for a departure date of September 30th.

5. **Adjournment**

Meeting was adjourned at 10:49 a.m.



USSU Executive Project Proposal (Long)

I. Project #1

- A.1. Project Name: Student Art in Place Riel
- A.2. Proposed by: Jared Brown: President

II. Analysis

A. Background Information and Need:

- A.1. History: Student Art is an idea I ran on and promised during the election campaign. This idea stemmed from the fact that I observed a lack of displayed student art on our campus; more notably, the lack of student art within our facilities. I brought the idea of student art in Place Riel to people like Peter Perdue, Graham Fowler, and Marcus Miller. I was then directed to Vice-Dean of Arts and Science, David Parkinson. David, whom I have met on numerous occasions, was very welcoming to the idea of this project and the collaboration that it would require. Subsequently, we (Marcus, David, and David's assistant) met at Browsers to discuss this project and proceeded to tour the North Concourse and portions of Place Riel. We observed a spot for student art located on the staircase leading up to the second floor of our building. In conversations with David, we agreed that we would both contribute half of the monetary need for this project to come to fruition.
- A.2. Issues: It is my opinion, and that of many others, that student art is sometimes under appreciated, and if not, it is inadequately observed. I believe that students such as our art students deserve to be better recognized for the years to come. An art display such as the one I am proposing has the ability to give current and future artists a medium to express their creations to the larger campus community. Mediums of display can be hard to come by, and to offer this service would be a great help to aspiring artists.
- A.3. Research: My research has been done through conversations with artists, art faculty, and other affiliated artists on campus and the neighboring community. The need is understood, and I believe we can make this happen.

B. Target Group and Characteristics

- B.1. Primary Target: University of Saskatchewan Art Students.
- B.2. Secondary Target (s): The University of Saskatchewan community and other affiliated sects.

C. Vision and Mission

- C.1. Vision & Mission: It is to get University of Saskatchewan student art on display.

D. Key Considerations

D.1. Detailed Budget: The project as a whole is estimated at \$3,740, which is based on the current material and best information to date. When we break it down \$1,840 is allocated to the construction and installation of a 72" X 24" X3.75" display case. There is an additional charge for the lighting to the display case and power to the location. The agreement with David Parkinson is that both parties will assume half of the price of this initiative, and that would make our contribution \$1,870.

D.2. Budget Line: **Steven**

D.3. Total Budget: \$1,870

D.4. Organizational Requirements: If approved, there will have to be collaboration between the USSU, FMD, and the Arts Department to see that the project moves forward insofar that it satisfies the needs of all parties. This will require a working relationship throughout the year to knead out any issues that may arise.

D.5. Timeline: The USSU executive must approve this project so it may commence. A CFOPAL account number will have to be given to FMD, and \$1,870 to the account holder. This will allow everything to proceed.



USSU Executive Project Proposal (Long)

I. Project #2

A.1. Project Name: *Be Book Smart Campaign*

A.2. Proposed by: *Ruvimbo Kanyemba*

II. Analysis

A. Background Information and Need:

A.1. History: *The 'Be Book Smart' Campaign has been held each year since 2008. The Campaign seeks to inform both professors and students about ways in which they can be pro-active in combatting the high costs of textbooks.*

A.2. Issues: *The burden that high textbook costs place on university students. This year I will also be working alongside the Copyright office to help promote the new copyright laws.*

A.3. Research: *Facts and figures were compiled into the Be Book Smart section of the USSU Website by Brea Lowenberger and kept up to date by successive VP academics. The Canadian Roundtable on Academic Materials (CRAM) website informs the facts and statistics on campaign material.*

B. Target Group and Characteristics

B.1. Primary Target: *Undergraduate Students*

B.2. Secondary Target (s): *The wider Academic Community*

C. Vision and Mission

C.1. Vision & Mission: *To raise awareness of cheaper options to gaining academic materials. Inform students of copyright issues.*

D. Key Considerations

D.1. Detailed Budget:

Banner- \$165 + tax [in house cost]
Dollarama items – \$100
Candy - \$32.80
Balloons - \$2.20
USSU Gift cards - \$100 [in house cost]

D.2. Budget Line: 170-5490-00

D.3. Total Budget: \$400

D.4. Organizational Requirements:

Resources Needed:

Prizes- Louis' concert tickets (I'm giving up some of my free concerts), Gift cards from the Bookstore, USSU gift cards (\$100 will be divided according to number of students in picture)

Banner

Balloons

Cans/Jars of various shapes and sizes

School supplies from dollarama

Camera

Consent to Release Form for the pictures

Format

1) I will have a mobile plasma screen just before entering marquis building, with stats showing how much students spend on textbooks, and how they can save.

2) I will have tables in the arts tunnel, law, vet med, engineering and education on various days through out the week. With the table I will have a banner with a thermometer depicting cost of new textbooks and alternatives to new textbooks. Jennifer Mainland from the Copyright office will be with me at the tables. I will also have items from dollarama available to people who will successfully throw marbles into tiny jars/cans etc from a marked distance. This will be a way to attract people to our table, and talk to them about copyright and costs of academic materials. I will be handing out the Be Book Smart bookmarks and Jennifer will have items to give out.

3) Instead of posters, I will have tips on how to save on textbooks written on balloons e.g. Tired of inflating textbook prices?: Go e-book, or, School's expensive: Rent from the bookstore. These balloons will be posted up in the following areas:

Education building: Notice Boards (student lounge and main entrances.)

Engineering Building: Notice Boards

Vet Med building: Notice Boards (Week of August 23rd)

Health Science: Notice Boards (Week of August 21st)

Edwards School of Business: Notice Boards

Murray Library: Notice Boards

4) I will have a photo competition where students can win some of the prizes above. All they need to do is be in a picture while holding up a sign saying, 'School's expensive: Rent a textbook' etc. These pictures will be posted up on facebook at the students' consent. Winners will be pictures with the most likes. OR I'll just pick them (haven't

decided yet). The pictures will be taken during orientation as well as during the Be Book Smart Week.

5) I will put out a press release to see if someone wants to write an article about the cost of academic materials, and copyright and academic materials.

D.5. Timeline: *Sept. 10th – Sept. 14th*



Campus Groups Policy

Preamble

The University of Saskatchewan Students' Union ('the Union') is composed of students with a wide array of academic and non-academic needs and interests. While the Union strives to meet these diverse needs, it is understood that other groups exist on campus that also seek to address them. Such groups may have the potential to provide services to a constituency that the Union is not able to match. Thus, the Union seeks to provide such groups with as much support as possible.

This policy exists to standardize and streamline the manner in which the Union interacts with student groups. The purpose of this policy is to assist students in the formation, operation, and development of student groups. Furthermore, it exists to clarify any obligations a group holds to the Union and to its members.

Definitions

Campus Group – any undergraduate student organization, including College Societies and Campus Clubs.

College Society – an undergraduate student organization that is the official student body representative of an academic College or School at the University of Saskatchewan as listed in the USSU Bylaw.

Campus Club – a student organization that represents a particular interest among the members of the Union. College Societies as outlined above cannot also qualify as Campus Clubs.

Sport Club – a Campus Club whose main purpose is to organize around the playing of a particular sporting activity.

Re-Ratification – ratification when the Campus Group was successfully ratified in the previous academic year.

Academic Year – the period beginning May 1 and ending the following April 30.

I. Ratification

1. General

- 1.1 In accordance with the budget cycle of the Union, the ratification of a Campus Group shall expire April 30 of each year.
- 1.2 Any Campus Group that does not re-apply for ratification is considered dissolved, and is therefore not entitled to any of the privileges of a USSU Ratified Campus Group.
- 1.3 Applications for Campus Group ratification are accepted beginning May 1 of each academic year.
- 1.4 Groups with a similar mandate and a similar membership to a previously ratified Campus Group or College Society indebted to the Union shall be responsible for repayment of that debt, at the discretion of the Budget and Finance Committee.

2. Ratification of Campus Groups

Groups must submit the following information to the Vice-President Operations and Finance in order to become USSU Ratified Campus Groups:

- 2.1 a comprehensive list of all social, athletic and academic events for the upcoming year (for insurance purposes);
- 2.2 a copy of the Group's most recent constitution;
- 2.3 a list of Executive Members with student numbers and email addresses;
- 2.4 a list of fifteen (15) students who consider themselves members of the Group with student numbers and email addresses;
- 2.5 payment of fees for the academic year, as prescribed in Section II, Campus Group Fees.

3. Criteria for Campus Groups

Groups must meet the following criteria in order to become USSU Ratified Campus Groups:

- 3.1 The Club must intend to carry out activities that do not infringe any federal, provincial, municipal or university regulations and which will not interfere with the ordinary course of business at the university, nor infringe on the rights and privileges of others. This includes the rights of privacy and of freedom of expression.
- 3.2 The Group must have a minimum of 75% University of Saskatchewan Students' Union membership.
- 3.3 The Group must be governed by and submit to the Union a constitution as defined by Robert's Rules of Order, and adhere to the constitutional guidelines set out in our sample constitution.
- 3.4 The Group's Executive must all be members of the Union.
- 3.5 The Group must have a clearly defined purpose. This purpose must not conflict with the Mission, Vision or Values statements of the Union.
- 3.6 The Group must hold a bank account in the legal name of the Group.
- 3.7 The Group must not have any outstanding debts with the Union.
- 3.8 The Group must have paid their fees for the academic year, as prescribed in Section II.
- 3.9 The USSU will not ratify Groups with a mandate or sole purpose of event planning, including but not limited to, events such as festivals, ceremonies, competitions, parties, or conventions.

4. Acceptance of Application

- 4.1 A Campus Group is considered ratified when its complete application has been approved by the Budget and Finance Committee and its fees have been paid.
- 4.2 For Groups that are applying for re-ratification, the Vice-President Operations and Finance may ratify these groups subject to the approval of the Budget and Finance Committee.
- 4.3 Groups may appeal the decision by the Budget and Finance Committee as outlined in Section V, Appeals.

II. Campus Group Fees

1. Ratification Fee

The Union requires that each Campus Group pay a ratification fee according to the chart below. In the event that ratification is refused, the fee will be returned to the applicant.

General Activities

The non-alcohol related events and activities portion of the fee is based on the membership size of the group. It is charged as follows:

College Societies (college sizes)	
0 — 500	\$150
500 — 1000	\$300
1000 +	\$450
Campus Clubs	\$100
Sports Clubs	\$200

2. Insurance Fee

One of the administrative functions of the Union is to facilitate Campus Group insurance needs. The Union provides insurance coverage to these groups by way of an extension of its liability insurance policy. The following provides an equitable process by which Groups are charged for their coverage.

Campus Groups must submit an event form and/or Application for Memorandum of Insurance at least two weeks before the planned date of the event. Providing that the Union and the insurer approve the event, it will be granted coverage, pending payment of the corresponding event charge (listed below).

The Union reserves the right to withhold approval of events in conjunction with its insurer based on the nature / history of the event. If an event is not approved, then the Union will not extend its liability coverage for that specific event.

The insurance fee that Campus Groups pay will cover their activities and approved events for the rest of the academic year. For the Union's purposes this fee is based on two criteria: the Group's approved events and general operating activities.

Alcohol-Based Events

Activities in which the Campus Group has elected to host the liquor license will be charged based on the location and the size of the event. On-campus events present a

much lower risk factor than off-campus events. Also, the higher the number of participants in attendance, the higher the risk associated. The charge is then based on the risk of incident at the event. The fee structure is broken down as follows:

On-Campus Events	\$100
Off-Campus Events 0-500	\$300
Off-Campus Events 501-1000	\$400
Off-Campus Events 1001+	\$500

NOTE: Campus Group Insurance does not cover pubcrawls.

Planned Events

Campus Groups should consider carefully the alcohol-based events that they submit for approval. Any planned events that do not occur for any reason, or events in which the Group decides not to host the liquor license will not be refunded at the end of the academic year.

Note: It is important to remember that Campus Groups are not covered for any events that have not been approved by the Union.

III. Campus Group Funding

This policy has been developed in order to standardize the manner in which the USSU grants funding to Campus Groups. A Campus Group should not rely solely on the USSU for funding. Groups are encouraged to charge a membership fee and solicit funding from alternate sources in order to gain financial independence.

1. Types of Funding

- 1.1 In total, the maximum amount of combined sponsorship from all sources is one thousand dollars (\$1000) per academic year. This combined sponsorship may be split up between three sources with the following constraints:
 - i. A cash grant of up to five hundred dollars (\$500) of USSU monies to be used towards offsetting an event's budget.
 - ii. A credit of up to one thousand dollars (\$1000) of USSU credit to be used at any of the USSU's businesses and operations.
 - iii. Up to two hundred dollars (\$200) of PepsiCo product and merchandise sponsorship.

1.2 Louis' Sponsorship

- i. USSU Credit, applied to Louis', can only be used to subsidize up to 50% of the total costs to the group.

2. Criteria for Evaluating Funding Requests

2.1 The funding requested must fall into the category of:

- a special event or project undertaken by a Group;
- hosting a conference.

2.2 Campus Group applications for funding shall be evaluated by the following criteria:

- does the intent of the funding request fit within the mandate of the club;
- how the funds contribute to the success of the Group's event, project, or conference;
- how the Group, the Students' Union, and the general student body benefit from the event, project, or conference;
- how much external fundraising the Group has done.

2.3 The funds must not be for the private use of a few individuals but must be used towards serving the membership of the organization and the student community in general.

2.4 The USSU will not disperse funds to Campus Groups for:

- direct donation to charity, either for the organization or for other causes;
- the cost of alcohol served at any event;
- the day-to-day administrative costs of the organization;
- year-end banquets;
- graduation banquets;
- travel or travel expenses

3. Eligibility for Funding

3.1 All USSU Ratified Campus Groups in good standing, with no outstanding debts to the Union, are eligible to apply for funding.

3.2 If a funding request is submitted prior to the end of the Academic Year for an event to be held within the first fourteen (14) days of the next

Academic Year, Campus Groups are eligible to receive funding on the basis of their previous year's ratification status.

4. Procedure for Funding Requests

- 4.1 Fully completed "Campus Group Funding Request Forms" must be submitted to the Vice-President Operations and Finance no less than fourteen (14) days prior to the event. Incomplete forms will not be reviewed.
- 4.2 Approval or rejection of the funding request is at the discretion of the Budget and Finance Committee, subject to approval of University Students' Council.
- 4.3 For funding requests in excess of four hundred (\$400), groups are required to make a brief presentation to the Budget and Finance Committee in addition to submitting a funding request form.
- 4.4 Groups may appeal the decision by the Budget and Finance Committee as outlined in Section V, Appeals.

5. Terms and Conditions for Receiving Funding

- 5.1 The funds must be used for the intention stated on the "Campus Group Funding Request Form".
- 5.2 Failure to comply with the original intent of the funding constitutes fraud and will justify action under Section IV, Disciplinary Measures.
- 5.3 Any Campus Group receiving funds from the USSU must list the Union as a co-sponsor in all advertising for the event.
- 5.4 If Pepsi product or USSU credit are not claimed by a campus group after the event has taken place, the product is forfeited unless applied for again.
- 5.5 The Budget and Finance Committee, at its discretion, can ask for receipts as a condition of receiving event sponsorship.

IV. Disciplinary Measures

1. Infractions

In the event that a ratified campus group engages in behaviour that is considered to be in violation of federal or provincial human rights laws, university policy, or is otherwise deemed to be unfit for an inclusive, welcoming, and open learning environment, the Union reserves the right to take action against said group. In particular, each student has the right not to be harassed or otherwise made to feel discomfort by another.

2. Sanctions

- 2.1 All complaints against a ratified campus group must be filed in writing with the Vice-President Operations and Finance.
- 2.2 If the Budget and Finance Committee deems the complaint to be of a serious enough nature, the committee may at its discretion impose one or more of the following disciplinary measures:
 - de-ratification of the group for the current year or future years;
 - ban the group permanently from ratification;
 - fines of up to fifteen hundred dollars (\$1500);
 - legal action;

V. Appeals

1. Ordinary Appeals

- 1.1 If a Group feels that any decision other than de-ratification by the Budget and Finance Committee is unjust, the option exists for the group to request an appeal before University Students' Council by notifying the Vice-President Operations and Finance.
- 1.2 University Students' Council has the right to grant or deny the appeal by a majority vote.
- 1.3 The appeal must be made within fourteen (14) days of the notification of the committee's decision.

2. De-Ratification Appeals

- 2.1 If the Group that has been de-ratified feels that the action is unjust, it can launch an appeal against this action by notifying the Vice-President Operations and Finance and Vice-President Student Affairs.

- 2.2 If the Vice-President Operations and Finance and Vice-President Student Affairs find the appeal to be of merit, the group launching the appeal must make a presentation to the University Students' Council in order to present their case to remain a campus group at the next meeting.
- 2.3 University Students' Council has the right to grant or deny the appeal by a two-thirds (2/3) majority vote of those present.
- 2.4 If University Students' Council upholds the verdict of the Budget and Finance Committee, the group will remain de-ratified and can neither reapply for ratification nor launch another appeal.

Contact Information: Vice-President Operations and Finance 966-6967
 Policy Authority Budget and Finance Committee

<u>Approvals</u>	<u>Board/Committee</u>	<u>Date</u>	<u>Motion</u>
Amended	Executive Committee	15/05/01	EXEC03
Amended	Executive Committee	02/07/01	EXEC19
Amended	Executive Committee	02/10/01	EXEC46
Amended	Operations and Finance Board	26/03/02	OFB34
Amended	Executive Committee	28/06/02	EXEC
Amended	Operations and Finance Board	28/10/02	OFB09
Amended	Executive Committee	18/06/03	EXEC05
Amended	Executive Committee	09/03/03	EXEC33
Amended	Operations and Finance Board	10/03/06	OFB55
Amended	Executive Committee	12/05/08	EXEC02
Amended	Operations and Finance Board	05/11/09	OFB18
Amended	Operations and Finance Board	01/04/11	OFB39
Amended	Executive Committee	30/05/11	EXEC06
Amended	Executive Committee	15/09/11	EXEC51
Amended	Budget and Finance Committee	02/04/12	BFC111
Amended	Executive Committee	09/07/12	EXEC10
Amended	Executive Committee	14/08/12	EXEC30

I. General

The following regulations and procedures apply to all Student Union space in addition to the specific regulations and procedures for that space.

1. General Regulations

- 1.1 Groups must comply with all fire and building regulations.
- 1.2 Groups must not obstruct hallways, doorways, or any pedestrian walkways.
- 1.3 Groups may not aggressively solicit or approach students. This is deemed as harassment.
- 1.4 Groups must conform to all requirements specified by the law and are responsible for the purchase of any licenses required by the law. The Students' Union will not accept responsibility for any legal action taken against a group.
- 1.5 Groups may only use and operate within the space to which they are assigned.
- 1.6 The Students' Union does not provide auxiliary equipment or supplies for groups. This includes extension cords, storage facilities, etc.
- 1.7 The Students' Union reserves the right to cancel any booking with 24 hours notice.
- 1.8 The Students' Union reserves the right to amend, add or delete any of the terms, conditions and policies relating to the use of its facilities.

2. General Procedures

- 2.1 Students' Union space may be used for three purposes:
 - *Information*: A group may provide information on itself to raise awareness of its mandate and activities as well as to recruit members.
 - *Retail*: A group may sell merchandise in order to raise funds. Retail sales are limited by the exclusivity and restrictions listed in Section 3.
 - *Events*: A group may host an event, social or otherwise. Any event at which liquor is served must adhere to the terms and conditions outlined in Section 4.

- 2.2 Unless the rental fee is being billed to an existing account, renters must pay their rental fee on the first morning of the booking, before any equipment, advertising or retail is set up. Failure to promptly pay rental fees may result in the space being rented to another vendor and may seriously impair the approval of space rental for the group in the future.
- 2.3 The USSU Communications and Services Manager shall investigate any complaints regarding the conduct of a group using Students' Union space. If a breach of any of the terms, conditions and policies on the use of the space occurs, it may result in the immediate cancellation of the rental agreement and the evacuation of the group from Students' Union space, without refund.
- 2.4 All retail sales must receive the prior approval of the Space and Events Coordinator or Communications and Services Manager, Room 110, Place Riel (966-6973).

3. Liquor Functions

- 3.1 Liquor functions in Students' Union space must be booked through the USSU Food & Beverage Manager (966-7002).
- 3.2 Louis' must provide the staff and alcohol for all liquor functions.
- 3.3 All liquor functions must be confirmed five (5) days in advance.
- 3.4 Food must be made available at all liquor functions.

II. Campus Club Space

1. Description

The USSU operates a large Campus Club Space in Place Riel. It is located on the second floor of Place Riel and can be accessed using the stairs next to the Alumni wall in the North Concourse. The room offers several chairs, a large meeting room table, and a dedicated phone. It is open during USSU office hours and is also available for extended hours on request.

2. Regulations and Procedures

- 2.1 This space is available on a come-and-go basis for meetings and workspace but only for members of ratified Campus Groups.
- 2.2 The space may also be reserved for private group meetings. During that time others are not permitted to use the space.

- 2.3 Booking the space is subject to availability. In the case of a conflict between two groups, the group that has used the space the least in the previous year shall be given priority.
- 2.4 There are 10 lockable drawers in the space. These drawers may be reserved on a first-come first-serve basis by visiting USSU Reception and requesting a key. A deposit of \$40 must be placed and will only be returned if the key is returned at the end of the year.

3. Costs

There is no cost to use or book this space for ratified Campus Groups.

III. Council Chambers

1. Description

Council Chambers are located on the main floor of Place Riel. The capacity of the room is 45 people. The room is equipped with video conferencing and recording capabilities.

2. Regulations and Procedures

- 2.1 This room may not be booked on Thursday between 5:30 and 10:00 p.m. when it is permanently reserved for University Students’ Council.
- 2.2 Catering is provided exclusively through the USSU food and beverage catering menu. Necessary arrangements must be made through the Administrative Secretary before the space is booked.

3. Costs

Group Type	Cost
On-Campus Groups	\$20/hour
Off-Campus Groups	\$40/hour

IV. North Concourse

1. Description

The North Concourse is a large open area on the main floor of Place Riel near the North exit.

2. Regulations and Procedures

- 2.1 Groups are responsible for their own furniture/equipment set-up and takedown. The USSU will set-up and takedown tables for the cost of \$10.
- 2.2 Equipment set-up is only permitted in the designated areas defined by the USSU.
- 2.3 Only 1 group may book the North Concourse at a time.
- 2.4 Absolutely no loud noises are permitted. This area is for quiet rentals only as determined by the USSU.
- 2.5 The USSU reserves the right to cancel bookings at any time.

3. Costs

Group Type	Cost
Ratified Campus Groups	\$20/hour
Other On-Campus Groups	\$30/hour
Off-Campus Groups	\$50/hour

V. Tables in the Tunnel

1. Description

The Students' Union has table spaces for displays and exhibits located in the tunnel leading to the Arts Building from the Place Riel Students Centre. There are fourteen (14) spaces available for rent.

2. Regulations and Procedures

- 2.1 Table space may be booked through the Information Centre in Upper Place Riel, by calling 966-6988 or through tables@ussu.ca
- 2.2 One table and two chairs per table booking; power is available throughout the display space.
- 2.3 If music or sound effects are to be used at a table space, it must be kept to a minimal volume.
- 2.4 On-Campus Groups (affiliated or otherwise) are not permitted to book table space for the promotion of a third party. Advertising for an event must promote the event itself and not focus on the facility in which the event is to be held. If such is not the case, the On-Campus Group will be charged the appropriate rate. USSU sponsored events may book table space for a third party if, and only if, the party is promoting part of a USSU campaign.

- 2.5 Display spaces are rented for the entire day and hours of operation are the renter's decision.
- 2.6 Groups may only operate behind, or within 3 feet of, the assigned table.
- 2.7 The USSU will allow businesses, including competitors to USSU operations, to passively advertise and promote their products in our buildings and publications. However, the active sale of competing products and services will not be permitted.
- 2.8 Appropriate decorum must be observed at all times. Offensive materials, loud music, harassment of passers-by and other inappropriate behavior will not be tolerated and will result in loss of space and/or booking. Respect for divergent points of view is expected at all times.
- 2.9 The USSU reserves the right to decide any point not covered in the above rules and further reserves the right to refuse any booking.

3. Costs

Group Type	Cost per Table
USSU Executive, Services, Centres, Operations and Sponsored Events	Free
Ratified Campus Groups	Free
University Administrative & Academic Units and Non-Ratified Groups	\$25/day
U of S Student (selling hand made crafts not on behalf of a company)	\$25/day
U of S Student (information purposes or academic purposes including, but not limited to, surveying, focus groups, and class projects)	Free (subject to availability)
Off-Campus Commercial Groups	\$100/day \$75/day for 5 or more days \$10/day for additional table space
Third Party Vendors, Franchises, or National Organizations	\$250/day

* During the summer, costs in the above table are reduced by 50%

Contact Information: Vice-President (Operations and Finance) 966-6967			
Policy Authority		Budget and Finance Committee	
<u>Approvals</u>	<u>Board/Committee</u>	<u>Date</u>	<u>Motion</u>
Created	Executive Committee	14/08/12	EXEC33



USSU Executive Project Proposal (Long)

I. Project #2

- A.1. Project Name: *Academic Awareness Week (Sept 24th – 28th)*
- A.2. Proposed by: *Ruvimbo Kanyemba*

II. Analysis

A. Background Information and Need:

- A.1. History: *In the past, I'm not too sure what has been done, besides handing out flyers and placing posters with academic policies written on them.*
- A.2. Issues: *The average student is unaware of the University Policies, therefore making them more susceptible to unfair treatment by Instructors. Furthermore, very few students are aware of the services that the USSU offers in terms of Academic Advocacy.*
- A.3. Research: *University Academic policies*

B. Target Group and Characteristics

- B.1. Primary Target: *Undergraduate Students*
- B.2. Secondary Target (s): *The University Community at large*

C. Vision and Mission

- C.1. Vision & Mission: *To promote awareness about various University of Saskatchewan Policies, as well as USSU Academic Advocacy Office services.*

D. Key Considerations

D.1. Detailed Budget:

*20 Pizzas – \$300 [In house]
Prizes for scavenger hunt - \$100*

Construction paper – \$5
Marbles: \$2
50 11x17 posters: \$47.30 (tax incl.) [In house]

D.2. Budget Line: 170-5490-05

D.3. Total Budget: \$454.3

D.4. Organizational Requirements:

Resources Needed:

Pop - From Steven

Pizza – Louis'

Camera

WHITE Construction paper to write out policies on (BLACK marker)

Marbles

Bottles, cans etc

Consent to Release Form for pictures

Plasma screen

Format

1) During the residence welcome week, I will hold a scavenger hunt with the RAs for rez students. In every picture, the students will have construction paper with a policy written on it. The target group here will be the students partaking in the hunt. They will have an opportunity to read the policies and discuss them with me after the scavenger hunt.

2) These pictures will be posted up on the USSU facebook page. We will encourage students to tag themselves and share the pictures. This will allow more people to read the policies.

3) Some of these pictures will also be printed out as posters, which will be posted around campus.

4) I will have tables in the arts tunnel, law, vet med, engineering and education on various days through out the week. At the tables will be the mobile plasma with the scavenger hunt pictures rolling for people to see. I will also have pizza and pop available to people who will successfully throw marbles into tiny jars/cans etc from a marked distance. This will be a way to attract people to our table, and talk to them about academic policies.

5) I will talk about Academic policies on the USSU Radio Show

D.5. Timeline: September 24th – September 28th

Executive Committee

Minutes for Monday August 27, 2012

Present: Jared Brown, Steven Heidel, Ruvimbo Kanyemba and Caroline Cottrell
Regrets: Alex Werenka

1. **Call to Order**

The meeting was called to order at 10:11a.m.

2. **Quorum**

Quorum was present.

3. **Roundtables**

President Brown

- Meeting with the GSA
- worked on council presenters
- wrote blog
- Student Fee Appeal committee
- Oxfam Benefit
- Meeting with Peggy Schmeiser about governmental relations
- meeting with VP-Fairburn
- board of governors tele-conferance
- U-start international
- got a new student card!
- went through all the presidential files
- meeting with Dan Senekar
- Met with Allison Robertson from the Food Bank
- Meeting with Sask party MLA Jennifer Campeau
- Staff Meeting
- Meeting with Young NDP Leader Mitchell Anderson
- Orientation Volunteer presentation
- wrote a letter to the family of a deceased student
- Meeting with Minister Morgan
- Executive meetings
- Committee on the new residence

VP Heidel

- Updated Campus groups ratified under old form with Facebook, Twitter, etc.
- Sent introduction emails to members of student council
- Created Pepsi sponsorship for Orientation and Experience US

- Created AOCF Facebook Group
- Emailed Campus Groups about tables at Welcome Week
- Updated letter to Premier
- Started using Toggl to track time
- Went shopping with Ru for her events
- Had lunch with Admin
- Met with GSA
- Welcomed first WUSC student to Canada

VP Werenka

- On holidays

VP Kanyemba

- Met up with other student leaders from around Canada to exchange ideas
- Met the new WUSC students at the airport!
- Connected with the Graduate Students' Association
- Had some good conversations over lunch with the various admin officials
- Went to the oxfam benefit
- Finished planning/buying for be book smart and academic awareness week
- Put up Be Book Smart balloons in Vet Med building and Science building

4. Business

4.1 ICAL

President Brown brought up the topic of ICAL and would like the Executive to be more specific when filling in information for events, meetings, etc. He noted that putting just a title is not sufficient enough and more information should be included in the notes section.

4.2 Live Expo

President Brown commented on the Live Expo, which the Executive will be attending. The Murray Library has asked that the Executive visit their booth to take pictures with various signs.

4.3 USSU Wikipedia page

President Brown noted that the USSU Wikipedia page is not up-to-date. GM Cottrell noted that she is working on correcting the information and will let the Executive know when she is done so they can add any additional information if needed.

4.4 2013 Students' Union Developmental Summit

VP Kanyemba asked the Executive what their thoughts were in regards to hosting the 2013 SUDS Conference. GM Cottrell noted that the conference would be held next year and with a new Executive and that planning the conference would bind the new Executive. She also noted that conferences are not easy to organize and would have to start soon if the conference was booked at the U of S. VP Kanyemba commented that there is ample time to plan if started now. VP Heidel likes the idea of hosting the conference. President Brown noted that the Executive will have a busy year ahead of them, and though he likes the idea, believes that the planning would take a lot of their time. VP Kanyemba commented that there is the possibility of hosting the conference in congruence with the AMUCUS conference. The Executive will wait for VP Werenka to be back in office and discuss then.

4.5 Letter to Premier

VP Heidel noted that while going through VP Nystuen's old files, he found a letter to the Premier in regards to meeting with the Executive. He will revise it and send it to Brad Wall.

4.6 Art in Place Riel

President Brown noted that he had talked to Dr. David Parkinson about the Art in Place Riel project. Dr. Parkinson will pay for the art and the USSU will split the cost with him.

4.7 HR Policy

President Brown commented on the hours in which the Executive work and the issue of leaving early if extra hours were put in. He noted that it is something that he has observed and would like to address the issue. GM Cottrell commented that the HR Policy, which has guidelines for hours being worked, does not cover the Executive. This issue is tricky because the Executive needs to be visible and work peculiar hours. She noted that levels of consistency are a high priority. President Brown would like the Executive to discuss the issue more when VP Werenka returns.

4.8 Space Rental Policy

Recently, VP Heidel made some changes to the Space Rental Policy, which included deleting the \$25 fee for campus group table rentals. He noted that Freda Salikin had suggested taking a \$25 deposit instead so that groups don't abuse the free rental. Upon further review, VP Heidel commented that Jason Ventnor noted this idea could be very hectic as the tables would have to be monitored. GM Cottrell agreed that the idea

would be problematic when all the tables are booked. Executive agreed this was not a good idea overall.

4.9 Parent Orientation

VP Heidel ask the Executive their thoughts on attending as they were all invited but not email was sent back. President Brown will look into it.

4.10 Residence Staff

VP Kanyemba asked the Executive for their thoughts on sending a card, flowers and/or chocolate to the residence staff to say thanks and congratulate them on the new College Quarters opening up. She noted that this is also a great way to build a strong partnership with them as well. GM Cottrell suggested sending a basket of baked goods from Browsers. **Move to approve a gift basket for residence staff for up to \$30 from Browsers.**

EXECMotion034: VP Kanyemba/VP Heidel

Carried

4.11 Lower Place Riel electrical outlets

President Brown asked GM Cottrell if putting more electrical outlets for laptops in lower Place Riel would be a feasible idea. GM Cottrell noted that the idea for lower Place was to keep people moving through and using the various vendors. GM Cottrell commented that she could get Stefanie Ewen to do an audit of how many outlets there were in Upper Place Riel. President Brown noted he would like that to be done.

4.12 Transit

GM Cottrell has sent a follow up email to Bev at Transit; unfortunately though, she has been on holidays. GM Cottrell will let the Executive know when she hears back.

4.13 Student Survey

VP Kanyemba commented on a provincial and national survey for students to gage their problems and needs. She noted it's important to the USSU to know what problems and needs students are dealing with so the Executive can go to University Administration to lobby on behalf of students. She also noted that Dr. Dave Hannah was interested in the idea, but noted that this was a survey that would be kept separate from the University, as there are questions the University would not approve of. VP Heidel noted that he would look into it and at questions specific to U of S students.

4.14 Royal West Orientation

President Brown received a call from a representative at Royal West who was concerned their campus was being overlooked for orientation.

President Brown asked if some Pepsi products could be sent over for their orientation next week; VP Heidel will look into this idea. GM Cottrell also suggested sending over survival calendars.

5. **Adjournment**

Meeting was adjourned at 11:05 a.m.

Executive Committee

Minutes for Wednesday August 29, 2012

Present: Jared Brown, Steven Heidel, Alex Werenka, Ruvimbo Kanyemba and Caroline Cottrell

1. **Call to Order**

The meeting was called to order at 10:11a.m.

2. **Quorum**

Quorum was present.

3. **Roundtables**
President Brown

VP Heidel

VP Werenka

VP Kanyemba

4. **Business**

4.1 Training Long Weekend

VP Werenka wanted to know if the Executive were taking part in the parent orientation on the long weekend. VP Heidel confirmed that the Executive would not be taking part in the orientation and a student representative will be in attendance.

4.2 Conference 2013

VP Kanyemba would like the Executive to discuss and decide whether or not to hold the Students' Union Conference next spring. VP Werenka noted that there would have to be a name change as UBC calls their conference SUDS. She also asked who would be organizing the conference as the entire Executive is busy during the year. VP Kanyemba noted that the conference is a benefit for the organization even if the current Executive don't benefit. President Brown commented that this isn't something on the top of his list and thinks that the efforts of the USSU staff should be put to better use than organizing the conference. Jason Ventnor was asked to comment on the conference and noted that there was no one to fully organize the event. GM Cottrell noted that she thought

the conference was a great idea and more data on interest should be gathered before making a decision.

4.3 Sponsorship Bursary

Move to sponsor advertisements for the University's Scholarship and bursary department.

EXECMotion035: VP Kanyemba/VP Heidel **Carried**

4.4 Women's Frisbee

Move to sponsor \$200 for printing credit at XL Design for the Women's Frisbee team.

EXECMotion036: VP Heidel/President Brown **Carried**

4.5 Pepsi Sponsorship

VP Heidel noted he had been looking into the Pepsi Sponsorship and proposed to sponsor only \$2000 to Orientation rather than the agreed \$4000. GM Cottrell noted that was a bad idea and to maintain commitment.

Move to sponsor Experience US & Orientation with \$4000.00 worth of Pepsi products.

EXECMotion037: President Brown/VP Werenka **Carried**

4.6 Space Rental Policy

VP Heidel noted that after talking Poonam Rana, Information Supervisor, he thought it would be a good idea to revise the Space Rental Policy so that the first 2 weeks of each term no free tables will be allowed because it's the busiest time for bookings.

Move to make the amendment to the Space Rental policy (see attached).

EXECMotion038: VP Heidel/President Brown **Carried**

4.7 Executive Goals

VP Kanyemba reminded the Executive to write their goals for September. GM Cottrell noted that the goals should be ready for Council orientation.

4.8 Royal West Pepsi

Move to sponsor 100 cans of Pepsi product for the Royal West Welcome week.

EXECMotion039: President Brown/VP Kanyemba **Carried**

4.9 Royal West Orientation

President Brown asked if any of the Executive members would be able to attend the Royal West Orientation at 10:30am on Wednesday September 5. VP Kanyemba and VP Werenka are able to go to the Orientation.

5. **Adjournment**

Meeting was adjourned at 11:05 a.m.



Space Rental Policy

I. General

The following regulations and procedures apply to all Student Union space in addition to the specific regulations and procedures for that space.

1. General Regulations

- 1.1 Groups must comply with all fire and building regulations.
- 1.2 Groups must not obstruct hallways, doorways, or any pedestrian walkways.
- 1.3 Groups may not aggressively solicit or approach students. This is deemed as harassment.
- 1.4 Groups must conform to all requirements specified by the law and are responsible for the purchase of any licenses required by the law. The Students' Union will not accept responsibility for any legal action taken against a group.
- 1.5 Groups may only use and operate within the space to which they are assigned.
- 1.6 The Students' Union does not provide auxiliary equipment or supplies for groups. This includes extension cords, storage facilities, etc.
- 1.7 The Students' Union reserves the right to cancel any booking with 24 hours notice.
- 1.8 The Students' Union reserves the right to amend, add or delete any of the terms, conditions and policies relating to the use of its facilities.

2. General Procedures

- 2.1 Students' Union space may be used for three purposes:
 - *Information*: A group may provide information on itself to raise awareness of its mandate and activities as well as to recruit members.
 - *Retail*: A group may sell merchandise in order to raise funds. Retail sales are limited by the exclusivity and restrictions listed in Section 3.
 - *Events*: A group may host an event, social or otherwise. Any event at which liquor is served must adhere to the terms and conditions outlined in Section 4.

- 2.2 Unless the rental fee is being billed to an existing account, renters must pay their rental fee on the first morning of the booking, before any equipment, advertising or retail is set up. Failure to promptly pay rental fees may result in the space being rented to another vendor and may seriously impair the approval of space rental for the group in the future.
- 2.3 The USSU Communications and Services Manager shall investigate any complaints regarding the conduct of a group using Students' Union space. If a breach of any of the terms, conditions and policies on the use of the space occurs, it may result in the immediate cancellation of the rental agreement and the evacuation of the group from Students' Union space, without refund.
- 2.4 All retail sales must receive the prior approval of the Space and Events Coordinator or Communications and Services Manager, Room 110, Place Riel (966-6973).

3. Liquor Functions

- 3.1 Liquor functions in Students' Union space must be booked through the USSU Food & Beverage Manager (966-7002).
- 3.2 Louis' must provide the staff and alcohol for all liquor functions.
- 3.3 All liquor functions must be confirmed five (5) days in advance.
- 3.4 Food must be made available at all liquor functions.

II. Campus Club Space

1. Description

The USSU operates a large Campus Club Space in Place Riel. It is located on the second floor of Place Riel and can be accessed using the stairs next to the Alumni wall in the North Concourse. The room offers several chairs, a large meeting room table, and a dedicated phone. It is open during USSU office hours and is also available for extended hours on request.

2. Regulations and Procedures

- 2.1 This space is available on a come-and-go basis for meetings and workspace but only for members of ratified Campus Groups.
- 2.2 The space may also be reserved for private group meetings. During that time others are not permitted to use the space.

- 2.3 Booking the space is subject to availability. In the case of a conflict between two groups, the group that has used the space the least in the previous year shall be given priority.
- 2.4 There are 10 lockable drawers in the space. These drawers may be reserved on a first-come first-serve basis by visiting USSU Reception and requesting a key. A deposit of \$40 must be placed and will only be returned if the key is returned at the end of the year.

3. Costs

There is no cost to use or book this space for ratified Campus Groups.

III. Council Chambers

1. Description

Council Chambers are located on the main floor of Place Riel. The capacity of the room is 45 people. The room is equipped with video conferencing and recording capabilities.

2. Regulations and Procedures

- 2.1 This room may not be booked on Thursday between 5:30 and 10:00 p.m. when it is permanently reserved for University Students’ Council.
- 2.2 Catering is provided exclusively through the USSU food and beverage catering menu. Necessary arrangements must be made through the Administrative Secretary before the space is booked.

3. Costs

Group Type	Cost
On-Campus Groups	\$20/hour
Off-Campus Groups	\$40/hour

IV. North Concourse

1. Description

The North Concourse is a large open area on the main floor of Place Riel near the North exit.

2. Regulations and Procedures

- 2.1 Groups are responsible for their own furniture/equipment set-up and takedown. The USSU will set-up and takedown tables for the cost of \$10.
- 2.2 Equipment set-up is only permitted in the designated areas defined by the USSU.
- 2.3 Only 1 group may book the North Concourse at a time.
- 2.4 Absolutely no loud noises are permitted. This area is for quiet rentals only as determined by the USSU.
- 2.5 The USSU reserves the right to cancel bookings at any time.

3. Costs

Group Type	Cost
Ratified Campus Groups	\$20/hour
Other On-Campus Groups	\$30/hour
Off-Campus Groups	\$50/hour

V. Tables in the Tunnel

1. Description

The Students' Union has table spaces for displays and exhibits located in the tunnel leading to the Arts Building from the Place Riel Students Centre. There are fourteen (14) spaces available for rent.

2. Regulations and Procedures

- 2.1 Table space may be booked through the Information Centre in Upper Place Riel, by calling 966-6988 or through tables@ussu.ca
- 2.2 One table and two chairs per table booking; power is available throughout the display space.
- 2.3 If music or sound effects are to be used at a table space, it must be kept to a minimal volume.
- 2.4 On-Campus Groups (affiliated or otherwise) are not permitted to book table space for the promotion of a third party. Advertising for an event must promote the event itself and not focus on the facility in which the event is to be held. If such is not the case, the On-Campus Group will be charged the appropriate rate. USSU sponsored events may book table space for a third party if, and only if, the party is promoting part of a USSU campaign.

- 2.5 Display spaces are rented for the entire day and hours of operation are the renter's decision.
- 2.6 Groups may only operate behind, or within 3 feet of, the assigned table.
- 2.7 The USSU will allow businesses, including competitors to USSU operations, to passively advertise and promote their products in our buildings and publications. However, the active sale of competing products and services will not be permitted.
- 2.8 Appropriate decorum must be observed at all times. Offensive materials, loud music, harassment of passers-by and other inappropriate behavior will not be tolerated and will result in loss of space and/or booking. Respect for divergent points of view is expected at all times.
- 2.9 The USSU reserves the right to decide any point not covered in the above rules and further reserves the right to refuse any booking.

3. Costs

Group Type	Cost per Table*
USSU Executive, Services, Centres, Operations and Sponsored Events	Free**
Ratified Campus Groups	Free** (subject to availability)
University Administrative & Academic Units and Non-Ratified Groups	\$25/day**
U of S Student (selling hand made crafts not on behalf of a company)	\$25/day**
U of S Student (information purposes or academic purposes including, but not limited to, surveying, focus groups, and class projects)	Free** (subject to availability)
Non-Profit Groups	\$50/day
Off-Campus Commercial Groups	\$100/day \$75/day for 5 or more days \$10/day for additional table space
Third Party Vendors, Franchises, or National Organizations	\$250/day

* During the summer, costs in the above table are reduced by 50%

** These prices are unavailable during the first 2 weeks of each academic term

Contact Information: Vice-President (Operations and Finance) 966-6967			
Policy Authority		Budget and Finance Committee	
Approvals	Board/Committee	Date	Motion



Executive Committee

Minutes for Tuesday September 11, 2012

Present: Jared Brown, Steven Heidel, Alex Werenka, Ruvimbo Kanyemba and Caroline Cottrell

1. **Call to Order**

The meeting was called to order at 9:30 a.m.

2. **Quorum**

Quorum was present.

3. **Roundtables**
President Brown

VP Heidel

- Met with GSA and discussed UPASS and amalgamation potential
- Spoke to new students at U-Start international
- Met with Dan Seneker at SESD about final orientation planning
- Had dinner with Lev et al from Student Care
- Met with Jennifer Campeau, MLA for Saskatoon Fairview
- Spoke at Orientation Volunteer training x2
- Bought candy for Live Expo
- Was interviewed by the Sheaf three times:
 - Regarding the old Campus Cove space
 - Regarding plans for Welcome Week
 - Regarding the Facebook group “Stupid things Overheard at the U of S”
- Finished SUDS review presentation
- Put up posters in Campus Club space
- Corrected table rental policy to include non-profits

VP Werenka

- Prepared for Live Expo
- MC-ed an event for SECC (So You Think You Can Text)
- Attended a designated parking meeting with Parking Services to determine successful applicants for the program
- Visited Royal West with Ru and introduced the USSU.
- Attended a PAL Orientation Training
- Attended the ASC Orientation Bingo
- -Attended the International Student’s Week Welcome

- Meet with James from EWB to talk about upcoming events and Fair Trade Certification on campus
- Attended CFCR's FM-Phasis mandatory training
- Bought lunch for the Bike Mechanics at Hike, Bike, and Roll
- Got my bike repaired at Hike, Bike, and Roll
- Handed out thousands of day planners in the bowl for welcome week.
- Attended a Climate Action Plan Meeting
- -Attended my first few classes
- Met with Pirita to discuss International Education Week & collaboration

VP Kanyemba

- Attended the executive student forum meeting
- Welcomed Transition students and spoke to them about the USSU
- Did the same for the international Students
- Attended the Aboriginal Students Orientation for a bit and spoke to some new students
- Launched the Be Book Smart campaign. Set up the Banner and mobile plasma and started taking pictures for Facebook
- Attended the Academic Programs Committee
- Attended the Research Scholarly and Artistic Works committee
- Met with the Registrar about academic hearings
- Handed out day planners and met new students in the bowl

4. Business

4.1 Executive Meetings

VP Heidel noted that Monday mornings no longer work for Executive meetings as there are class and meeting conflicts. The Executive discussed possible days and times for rescheduling the meetings for this term. Executive meetings will be held Mondays at 2:30 p.m.

4.2 SUDS Reflection Presentation

VP Heidel went over his SUDS reflection presentation. Please see attached.

4.3 Student Deaths

President Brown commented on the tradition of writing a letter and sending a donation to the family of a student who had passed away. The donation is \$65 or what the student would have paid in student fees. President Brown feels it would be beneficial to also include the Infrastructure Fee (\$105) to the donation. The Executive agreed.

Move to make an amendment to the Bereavement Policy to donate the Infrastructure fee in addition to the Student Fee upon notification of the death of a student.

EXECMotion040: President Brown/VP Heidel

Carried

4.4 Youth Coalition

VP Werenka commented on a email she received about sponsoring a workshop on proper campaigning. She will forward the email to Executive.

4.5 Beer Gardens

VP Kanyemba questioned why the beer gardens are held during the day during welcome week. She noted that she felt it was sending the message that students should drink instead of go to class. President Brown noted that the USSU has the liquor license for a certain time period and holding the gardens after 6 p.m. would be a security risk as people would probably get more rowdy at that hour. GM Cottrell added that according to the statistics from the beer garden, the USSU was only selling approximately two beer per person.

4.6 Tables and Chairs in Lower Place Riel

GM Cottrell noted that there are not enough tables and chairs in lower Place Riel and more are needed. The USSU would like to purchase approximately six tables at \$500.00 each and chairs. The total cost would be approximately \$7000.00.

Move to approve \$7000.00 for increased seating and tables.

EXECMotion041: VP Werenka/President Brown

Carried

5. **Adjournment**

Meeting was adjourned at 10:48 a.m.

University Students' Council Agenda

Thursday September 20, 2012

Roy Romanow Student Council Chamber

- 1. Adoption of an Agenda**
- 2. Introductions and Announcements**
- 3. Council Address**
 - 3.1 Marla Cole – Amati Quartet**
 - 3.2 USSU Centre Coordinators**
- 4. Minutes and Reports for Information**
 - 4.1 USC Minutes – September 13, 2012**
 - 4.2 Executive Committee Minutes – September 17, 2012**
 - 4.3 Academic Affairs Committee Minutes and Report**
 - 4.4 Appointments Committee Minutes and Report**
 - 4.5 Code of Ethics Disciplinary Committee Minutes and Report**
 - 4.6 Elections Committee Minutes and Report**
 - 4.7 External Affairs Committee Minutes and Report**
 - 4.8 Budget & Finance Committee Minutes and Report**
 - 4.9 Student Affairs Committee Minutes and Report**
 - 4.10 Sustainability Committee Minutes and Report**
- 5. Motions Arising from the Minutes and Reports**
- 6. Business**
 - 6.1 Student Forum**
- 7. New Business**
 - 7.1 Summer UPASS**
 - 7.2 MSCs for University Council**
- 8. Questions and Comments (30 minutes)**
- 9. Any Other Business**
 - 9.1 Association of College Presidents meeting**
- 10. Adjournment**

University Students' Council

Minutes for Thursday September 13, 2012

Present

Jared Brown, President
Steven Heidel, VP Operations and Finance
Alexandria Werenka, VP Student Affairs
Ruvimbo Kanyemba, VP Academic Affairs
Carmelle Huberdeau, Agriculture &
Bioresources
David Ogunkanmi, Arts & Science
Benjamin Schwab, Arts & Science
Andrew Kitchen, Education
Sara Kruger, Engineering
Nour Abouhamra, Kinesiology
Galen Richardson, Law
Kerollos Wanis, Medicine
Jordan Sherbino, St. Thomas More
Alyssa Anderson, WCVM
Rui Du, International Students
Phoenix Rider, Indigenous Students
Kyle Males, Education

Also Present

James Pepler, USC Chair
Caroline Cottrell, General Manager

Regrets

Absent

Guests

Scott Hitchings
Desiree Steele
Becky Zimmer
David Konkin
Anna-Lilja Dawson – The Sheaf
Jenna Mollenbeck
Rebecca Risdale
Eve Peclet

Meeting was called to order at 6:05 pm.

1. Agenda

Move to add Student Forum to New Business for next week and to move New Business to Business.

USCMotion001: VP Kanyemba/President Brown

Carried

Move to adopt the agenda.

USCMotion002: President Brown/VP Werenka

Carried

2. Introductions and Announcements

Council wished Councilor Richardson a happy birthday.

President Brown introduced Scott Hitchings.

USC Chair, James Pepler, introduced Eve Peclet.

VP Werenka introduced Rebecca Risdale and Jenna Mollenbeck.

VP Heidel introduced Becky Zimmer.

Councilor Sherbino introduced Desiree Steele and David Konkin.

President Brown introduced Anna-Lilja Dawson of The Sheaf.

3. Council Address

3.1 Eve Peclet

Move to go to informality.

USCMotion003: President Brown/Councilor Richardson

Carried

Move to go back to formality.

USCMotion004: Councilor Richardson/VP Werenka

Carried

4. Minutes and Reports for Information

4.1 University Students' Council Minutes – April 5, 2012

4.2 Executive Committee Minutes

- May 2, 2012

- May 4, 2012

- May 9, 2012

- May 14, 2012

- May 22, 2012

- May 28, 2012

- June 4, 2012

- June 19, 2012

- June 25, 2012

- July 3, 2012

- July 4, 2012

- July 9, 2012

- July 16, 2012

- July 23, 2012

- July 30, 2012

- August 9, 2012

- August 14, 2012

- August 27, 2012

- August 29, 2012

- September 11, 2012

5. Motions Arising from Minutes and Reports for Information

Move to adopt the minutes.

USCMotion005: Councilor Richardson/VP Werenka

Carried

6. Business

6.1 Committee Elections

Move to open nominations for Appointments Committee.

USCMotion006: VP Werenka/Councilor Richardson **Carried**

Nominated to the Appointments Committee:

Councilor Kitchen
Councilor Males
Councilor Rider
Councilor Sherbino

Move to close nominations for Appointments Committee.

USCMotion007: Councilor Richardson/President Brown **Carried**

Move to open nominations for the Election Committee.

USCMotion008: VP Werenka/President Brown **Carried**

Nominated to the Election Committee:

Councilor Abouhamra
Councilor Schwab

Move to close nominates for the Election Committee.

USCMotion009: Councilor Richardson/VP Werenka **Carried**

Move to open nominations for the External Affairs Committee.

USCMotion010: VP Werenka/Councilor Richardson **Carried**

Nominated to the External Affairs Committee:

Councilor Kitchen
Councilor Rider
Councilor Sherbino

Move to close nominations for the External Affairs Committee.

USCMotion011: Councilor Richardson/VP Werenka **Carried**

7. New Business

7.1 Student Forum

VP Kanyemba mentioned that Student Forum was a group of students and senior Admin officials that met five times a year to discuss student issues. She gave examples of items on the agenda, Ombudsman, Copyright issues and Residence Policies. VP Kanyemba encouraged council members to think about filling the four spots needed to be filled by students. VP Werenka noted that it was included on the SAL application forms.

8. Questions and Comments

President Brown talked about the Food Basket challenge, which he is currently taking part in through the Food Bank.

VP Werenka thanked Councilors for coming to the first USC meeting.

VP Heidel clarified what points of information were and encouraged councilors to ask questions and share ideas with the Executive.

Councilor Anderson made a comment about Vetavision, an event being held September 20-23. There will be interactive displays for the public, speakers and animals.

9. Other Business

Councilor Rider noted an event called A Tribe Called Red, which was playing at Louis'.

10. Adjournment

Move to adjourn.

USCMotion012: Councilor Anderson/Councilor Richardson

Carried

Executive Committee

Minutes for Tuesday September 17, 2012

Present: Jared Brown, Steven Heidel, Ruvimbo Kanyemba, Jason Ventnor and Caroline Cottrell

Regrets: Alexandria Werenka

1. **Call to Order**

The meeting was called to order at 2:31 p.m.

2. **Quorum**

Quorum was present.

3. **Roundtables**

President Brown

- Began Food Basket Challenge
- Meeting with Scott Hitchings
- Planning and priorities Committee
- Meeting with Ivan Muzychka, Associate Vice-President, Communications
- Class
- Civic Election meeting
- Corresponded with URSU about International Students
- Fee Appeal Committee
- Council Orientation
- USC
- Interview on Global Morning News
- Meeting with Tom Wolf
- Worked on Letter to Mayoral candidates
- Meeting with Jenna Mollenbeck
- Executive Meeting
- Worked on University Council Report
- Presidents Breakfast meeting
- Re-connect

VP Heidel

- Louis/Browsers Planning meeting
- Chat on strategies for the civic election
- Met with Sandra from SPNSS
- Frist Council meeting and Council orientation
- Chat about executive roles and responsibilities

- Arranged for keys to cabinets in Campus Club Space
- Gave remaining XL credits to the CSSA
- Tried to resolve constitutional crisis at the SNSA
- Logged orientation Pepsi order
- Attended Das Racist and the Louis' House Party
- Gave SUDS Review Presentation and distributed action plan
- Met with AEISEC about improving the club culture on campus

VP Werenka

- Hosted a renter's rights campaign, with two presentations from the Office of the Rentalsman.
- Attended a ULC Multidisciplinary Panel on Health & Sustainability
- Attended a Healthy Campus Steering Committee Meeting
- Exec Meeting
- -Hosted USSU Radio Show
- Bought thank you gift for Office of the Rentalsman
- Led my first ULC Learning Community of the Year
- Attended a Parking Day Meeting for Parking Day on Campus
- Was interviewed for CBC Morning Show
- Met with Curtis Coleman regarding Fresh n' Local
- Met with Jared, Jason, & Steven to discuss the upcoming civic election and what the USSU is going to be doing
- Met with Meaghan Sweet to discuss potential collaboration
- Hosted Speed Friending, which was successful
- Attended First USC of the year
- Met with several first year students to provide information on SAL and volunteer opportunities.
- Volunteered for Project Serve
- Shot a USSU Talk with Natalya of the USSU Help Centre

VP Kanyemba

- Met with about 8 students about the upcoming hearing
- dealt with a new academic grievance
- went to the engineering building, education, law and arts tunnel to promote Be Book Smart and copyright office
- met with phaedra to talk more about the experiential learning program. we are meeting with faculty and bring together students to research area of needs
- attending Project Serve to talk about benefit of serving in community
- Attended the copyright meeting
- attended teaching and learning committee
- showed a new student around our facilities and services

- attended the childcare 20th anniversary
- attended the scholarships and awards committee

4. **Business**

4.1 Summer UPASS

GM Cottrell brought the Executive up to speed on the Summer UPASS. Saskatoon Transit came up with a four-month pass, but would not include the professional colleges. This option will not work. The next possibility is to have a Spring Session UPASS for approximately \$37.50 and a Summer Session UPASS for the same amount. VP Heidel has made a referendum draft and will be bringing it to Council this week and will be discussed at the next meeting.

4.2 Research

President Brown commented on the Social Justice intern, Paul Selzer. Paul is an independent researcher with Dr. Joe Garcea in the Department of Political Studies. He will be doing a research project on a Social Justice Centre for his Political Studies 383 class. President Brown noted that the Executive, who have their own opinions on the Centre, are encouraged not to talk to Paul on the subject and to let him do his research. GM Cottrell noted that he will probably approach the Executive to ask questions, which is fine.

4.3 By-election

Jason Ventnor noted that he is waiting on confirmation for the By-election. The Elections Committee will have to meet to discuss tentative dates.

4.4 AGM

Jason Ventnor noted that the Bylaw needs to be fixed, particularly the elections system. The AGM will take place in November; a date will be set soon.

4.5 Regional Site Visits

GM Cottrell asked the Executive if they were still interested in the regional visits and if so, they need to be arranged quickly. VP Kanyemba thought it would be a good idea for each of the Executive to email GM Cottrell with dates that work for them.

4.6 Aboriginal Student Courses

VP Kanyemba, out of her own personal interest, asked for clarification on Aboriginal courses and if they were successful and reaching their goals. Her understanding was that they were promoting segregation and wanted a better understanding of what their goals were. Both President Brown and GM Cottrell disagreed that they were promoting segregation and gave

personal accounts of how the programs were beneficial to First Nations students. GM Cottrell noted that these programs and classes bridged a gap for First Nations students, as University is a huge adjustment. President Brown commented that urbanization is difficult, especially for those students coming from a rural area. He noted that having an Aboriginal community on campus was a huge advantage and a great support system for the new students.

4.7 Executive Accountabilities and Goals

VP Heidel noted that the Executive have yet to do their accountabilities and goals, which are to be presented to Council.

4.8 Pepsi

President Brown asked if Pepsi machines could be put in Place Riel for more revenue. GM Cottrell noted that she would talk to Freda Salikin about the idea.

4.9 Remembrance Day

GM Cottrell noted that USSU Presidents partake in the Remembrance Day ceremonies at CUC and on campus. President Brown will be presenting a wreath at CUC as well as the Memorial Gates on campus; Executive are also encouraged to attend.

4.10 Club Presidents Event Funding

VP Heidel noted that he will be hosting a club meet and greet on Friday September 21 at 1:00 p.m. at Louis'. He is hoping to serve appetizers/food platters and has budgeted \$300.00.

Move to approve up to \$300.00 for food at Louis' (See attached).

EXECMotion042: President Brown/VP Heidel

Carried

4.11 Association of College Presidents Meeting

VP Heidel noted that he would be hosting a AOCPP meeting Thursday September 20. If Executive would like to add anything to the agenda they are encouraged to email VP Heidel.

4.12 SNSA - Saskatoon Nursing Students' Association

The current president of the association with constitution problems has contacted VP Heidel. The previous president is withholding their constitution. They would like to know if the USSU has any authority or power in getting the constitution back. GM Cottrell noted that unfortunately the USSU has zero power in that situation.

4.13 Friday Mornings

GM Cottrell noted that in past year, if a Council meeting ran late on Thursday, the Executive were able to come in to the office later in the morning Friday.

4.14 Position Profiles

VP Heidel noted that position profiles needed an update and the positions needed tweaking. He encouraged the Executive to find their profile and bring it up to date.

4.15 Office of the Treaty Commissioner

VP Werenka quickly stepped into the meeting to talk about a lunch she would like to set up with the Office of the Treat Commissioner, as she and President Brown will be working closely with them during the We are Treaty People week.

5. Adjournment

Meeting was adjourned at 3:25 p.m.



USSU Executive Project Proposal (Short)

Executive Member:	Steven Heidel
Proposed Project/Event:	Campus Club executives meet and greet at Louis', expected attendance of 30 people
Event Date:	2012-09-21
Budget Line Number:	170-5490-05
Budget for Project/Event:	~ \$300 for hors d'oeuvres

Summer U-PASS Referendum Draft #2

Do you support an extension of the Universal bus pass (U-PASS) to include a Spring U-PASS for all USSU members enrolled in Spring Quarter 1, Spring Quarter 2, or Spring Term for a fee of \$37.50 per student (with a yearly CPI adjustment) covering the months of May and June and a Summer U-PASS for all USSU members enrolled in Summer Quarter 3, Summer Quarter 4, or Summer Term for a fee of \$37.50 per student (with a yearly CPI adjustment) covering the months of July and August?

Students in one or more of the following categories will be eligible for exemption: those living outside the city limits, those enrolled exclusively in distance education courses, or those unable to ride the bus due to a disability.

University Students' Council Agenda

Thursday September 27, 2012

Roy Romanow Student Council Chamber

- 1. Adoption of an Agenda**
- 2. Introductions and Announcements**
- 3. Council Address**
- 4. Minutes and Reports for Information**
 - 4.1 USC Minutes – September 20, 2012**
 - 4.2 Executive Committee Minutes – September 24, 2012**
 - 4.3 Academic Affairs Committee Minutes and Report**
 - 4.4 Appointments Committee Minutes and Report – September 24, 2012**
 - 4.5 Code of Ethics Disciplinary Committee Minutes and Report**
 - 4.6 Elections Committee Minutes and Report**
 - 4.7 External Affairs Committee Minutes and Report**
 - 4.8 Budget & Finance Committee Minutes and Report**
 - 4.9 Student Affairs Committee Minutes and Report**
 - 4.10 Sustainability Committee Minutes and Report**
- 5. Motions Arising from the Minutes and Reports**
- 6. Business**
 - 6.1 Summer UPASS**
 - 6.2 MSCs for University Council**
- 7. New Business**
- 8. Questions and Comments (30 minutes)**
- 9. Any Other Business**
 - 9.1 Student Forum – Student Societies and Admin Relationships**
 - 9.2 VP Operations and Finance Summer Review**
- 10. Adjournment**

University Students' Council

Minutes for Thursday September 20, 2012

Present

Jared Brown, President
Steven Heidel, VP Operations and Finance

Alexandria Werenka, VP Student Affairs
Ruvimbo Kanyemba, VP Academic Affairs
Carmelle Huberdeau, Agriculture &
Bioresources

Kyle Males, Education
Benjamin Schwab, Arts & Science

Andrew Kitchen, Education

Sara Kruger, Engineering

Nour Abouhamra, Kinesiology

Galen Richardson, Law

Kerollos Wanis, Medicine

Jordan Sherbino, St. Thomas More

Alyssa Anderson, WCVM

Du Rui, International Students

Phoenix Rider, Indigenous Students

Also Present

James Pepler, USC Chair
Jason Ventnor, Communications & Services
Manager

Regrets

David Ogunkanmi, Arts & Science

Absent

Guests

Scott Hitchings
Nolan Waldner
Becky Zimmer
Jack Saddleback
Natalya Mason
Heather Kevill
Ata Merat
Alex Gao
Jenna Mollenbeck
Faye Anderson

Meeting was called to order at 6:06 pm.

1. Agenda

Move to adopt the agenda.

USCMotion013: VP Kanyemba/VP Werenka

Carried

2. Introductions and Announcements

President Brown introduced the USSU Centre Coordinators, Marla Cole and the Amati Quartet. In addition, President Brown noted it was Heather Kevill's birthday. Council sang happy birthday!

VP Werenka introduced Faye Anderson from the college of Arts & Science, Jenna Mollenbeck from ESB and Rebecca Zimmer from Arts & Science.

VP Heidel introduced Nolan Waldner.

3. Council Address

3.1 Marla Cole – Amati Quartet

Move to go to informality.

USCMotion014: President Brown/Councilor Galen

Carried

President Brown introduced Marla Cole and the Amati Quartet. He thanked the quartet for coming to Council.

Marla Cole introduced the quartet and noted that one of their members was unable to attend the meeting. Ms. Cole noted that the quartet consists of four instruments that were made by the Amati family. The instruments are from the 17th century and were collected by a very wealthy farmer in the 1950s. The instruments were sold to the University as a set of four. These are one of only two other sets in the world. The instruments have been quite a secret and weren't played for many years. The University bought them in 1959 for a very large fee. Since then, there hasn't been a lot of publicity around the quartet until 2003 when the quartet in residence was formed. There is a lot of advertising that goes into each concert. Ms. Cole noted there are four concerts a year, which used to be in Convocation Hall but have since moved downtown to try to appeal to the downtown audience.

Ms. Cole asked for Council's advice on how the Amati Quartet could reach the student body. Students can get in touch with the Quartet through the University website. Ms. Cole noted that the instruments are very restricted and the quartet is only really allowed to play the four concerts, due to insurance and the value of the instruments.

President Brown thanks the Amati group for coming to Council.

3.2 USSU Centre Coordinators

Jack Saddleback introduced himself and the Pride Centre Coordinator, the centre for sexual orientation and gender diversity. The Pride Centre will be hosting Ally Week held the first week of October. Jack invited councilors to stop by the centre to say hi.

Natalya Mason introduced herself as the Help Centre Coordinator. The Help Centre is a pretty basic resource for students on all aspects of student and personal life. They offer an exam file, which is very popular. The centre also offers volunteer and diversity training and peer support. Natalya invited everyone to check out the Help Centre.

Ata Merat introduced himself as the Safe Walk and Student Crew Coordinator. Safe Walk is a service provided by the USSU through volunteers and in partnership with Campus Safety. Any staff or student is welcome to use the service. Safe Walk operates Sunday to Thursday from 8:30 p.m. to 11:30 p.m.

Alex Gao introduced himself as the Food Centre Coordinator. The Food Centre has a major event coming up called Trick'or'Eat on Halloween night. The Food Centre provides emergency food hampers for students.

Heather Kevill introduced herself as the Women's Centre Coordinator. The Women's

Centre is a place on campus for women. Many events and programs are held throughout the year. The centre also offers a library, resources, information and peer support.

VP Werenka asked if the centres offer any free things for students. Heather Kevill noted that most of the centres offer free condoms, lube, tampons, buttons, razors, pads, etc.

VP Heidel asked where the centres were located on campus. Heather Kevill noted the Women's Centre, Pride Centre and Food Centre were located on the main floor of the Memorial Union Building. Ata Merat noted Safe Walk was located in Lower Place Riel. Natalya Mason noted the Help Centre was located in the Arts Tunnel.

Move to go back to formality.

USCMotion015: Councilor Richardson/Councilor Anderson

Carried

4. Minutes and Reports for Information

4.1 University Students' Council Minutes – September 13, 2012

USC Chair noted a spelling error in the nominations.

4.2 Executive Committee Minutes – September 17, 2012

Councilor Richardson asked President Brown to clarify what he was talking to the URSU about and deporting students as noted in his roundtables. President Brown noted he was approached by the URSU Executive about two students in Regina who were currently about to be deported. The two international students took jobs at Walmart and did not realize they were not allowed to do so. The Canadian government found out and are going to deport them. The students are each three years deep into their degrees and are very close to being done university. The USSU Executive, along with URSU, does not feel the charge fits the punishment. A statement will be put out about this situation.

Councilor Richardson responded that this situation is very tricky and appreciates that the Executive is looking in to it. Councilor Richardson noted that Council has always been careful to decide, when looking at certain issues, where to get involved and where they shouldn't. He is not necessarily saying that Council should be looking at this one way or the other, but he wants to warn Council in general. President Brown noted this is a topic he was going to bring up during Questions and Comments.

Councilor Richardson asked Executive to speak about the UPASS discussion and that professional colleges would not benefit from the summer program. This topic will be discussed in New Business.

VP Heidel noted a spelling error in President Brown's roundtables.

VP Werenka apologized for not submitting her roundtables on time.

5. Motions Arising from Minutes and Reports for Information

Move to adopt the minutes.

USCMotion016: President Brown/Councilor Kitchen

Carried

6. Business

6.1 Student Forum

VP Kanyemba noted that she mentioned at the last meeting that she was looking for four people to sit on the Student Forum. Only two people noted they were interested to sit on the committee. The committee will start meeting in two weeks and VP Kanyemba needs the last two spots filled by MSCs.

VP Heidel noted that nominations for SALs closed on Friday, so there may be students who are interested in sitting on the committee.

VP Werenka asked if they could tentatively nominate MSCs for the committee.

VP Kanyemba noted that the Student Forum is a group of students that meet with the Vice President of Student Affairs, College Deans and other senior admin officials. They meet five times a year and discuss various student issues.

VP Werenka noted that it is not just academic experience, it is the student experience.

Move to open nominations for Student Forum.

USCMotion017: Councilor Anderson/President Brown

Carried

VP Kanyemba nominated Councilor Kitchen. He accepted.

VP Werenka nominated Councilor Rui. He accepted.

Move to close nominations for Student Forum.

USCMotion018: Councilor Anderson/Councilor Sherbino

Carried

7. New Business

7.1 Summer UPASS

VP Heidel noted the UPASS is offered to undergraduate students, which allows them to ride transit throughout the school year at a greatly reduced cost. Currently it only applies for eight months, Term 1 and Term 2. The most common request the USSU gets from students is to extend the UPASS into the summer months as well. The USSU has been working on this idea for several years, especially Reid Nystuen, who did a lot of work regarding this during his term last year. An offer was received from Transit to do two different summer UPASSs; one for the first two months in the spring/summer term, May and June, and one for the last two months, or July and August. VP Heidel drafted a referendum question. VP Heidel noted one of the other ideas that the USSU had was to have a nine month UPASS for professional colleges, including Law, Dentistry, Medicine, etc. That would apply for nine months because those colleges start school two weeks earlier and end two weeks later. Unfortunately, Transit did not like the idea so the best they could offer was a summer UPASS. The USSU is currently looking into legal implications of perhaps having the summer UPASS apply to some of the professional colleges, but that has yet to be worked out. VP Heidel would like Council's feedback.

Councilor Anderson thanked VP Heidel and noted the summer UPASS is a very good idea. She noted WCVM is very interested in the UPASS for professional colleges.

VP Heidel noted there is a timeline. By-elections will be held in October. A referendum will not be prepared for that point. There are a lot of people who have to agree to it, like the USSU lawyers and Council has to approve a final version of the question.

Councilor Sherbino asked if the referendum question will be going to some committee or whether it will be addressed by Council as a whole. VP Heidel noted that ideally it would go to the Budget and Finance committee. Until the committee is made, Council will be used.

Councilor Richardson asked if the professional colleges would have to pay the \$37.50, even if they do not benefit from the UPASS. VP Heidel noted that the fee only applies to people who are enrolled in spring and summer classes as defined by the University.

Councilor Wanis asked if there was anything available for those students who want it for the additional four weeks. VP Heidel noted that if this were to pass as it sits, students in professional colleges would have the eight month UPASS and not the additional UPASS. The USSU is looking into a solution for professional colleges, but nothing has been negotiated with Transit as of yet.

Member Waldner asked if a student were enrolled in either one of the quarters, then they are still paying for the two-month period? VP Heidel agreed. Member Waldner asked if there was a way to opt in to the program? VP Heidel noted a student could not opt in if they were not enrolled in summer classes.

Councilor Wanis noted he has been asked by a lot of people in his college about a possible summer UPASS and something they have been looking forward to. Councilor Wanis asked if VP Heidel could comment on what is in the works for professional colleges so he can go back to his college with information. VP Heidel noted that when the USSU asked Transit about an extended UPASS for professional colleges, they dismissed the idea.

Councilor Kitchen asked how much a monthly bus pass was worth. VP Werenka commented that a monthly pass is about \$80 a month. A ten-ride card is \$22.

VP Heidel noted the opt out regulations would stay the same.

7.2 MSCs for University Council

VP Kanyemba noted that the University is governed by three bodies: Senate, Board of Governors and Council. On that Council, they have student members representing every college. VP Kanyemba is in charge of electing MSCs to sit on the University Council according to the University Act. Therefore, VP Kanyemba will have to elect student representatives to sit on the University Council. Secondly, the USSU Bylaw will have to be changed at the AGM so that it reads that members of Student Council will have to automatically sit on the University Council. VP Kanyemba would like Council to think about the idea, as a motion will be made next week to elect representatives.

Councilor Abouhamra asked how many times the University Council met per year. VP Kanyemba noted that Council meets the last Thursday of every month at 2:30 p.m. to 4:00 p.m. VP Kanyemba noted how important it was to have students on the University Council.

Councilor Sherbino noted he was confused as to what entirely was going on. He asked if the student was actually representing the college or the college students' union within that college. VP Kanyemba noted that according to her understanding, it would have to be a member of Student Council. The USSU will be running the MSC elections and therefore it would have to be a member of Student Council.

President Brown noted that he was under the impression that it was an elected member from the USSU, not necessarily a member of Student Council. Therefore if you are a member of the USSU, as any undergraduate person would be, you would therefore be a member of the USSU. One of the major concerns Lea Pennock had pointed out was that there are specific committees that report back to Council that need student representation. That is a bigger issue at hand.

VP Kanyemba noted she was not in that meeting with Lea Pennock, but according to what GM Cottrell explained to her it had to be a member of Student Council.

President Brown that this will be discussed next week under Business.

Councilor Sherbino asked where the information could be found so he could take it back to his college. VP Kanyemba noted that the information was located on the University Secretaries website by searching University Act.

Councilor Anderson asked for a point of clarification that this required MSCs to be on University Council and will have to attend next week. VP Kanyemba noted that yes, that is what it means, according to the meeting she had with Jason Ventnor and GM Cottrell. VP Kanyemba mentioned that University Council has already met for the month of September, which means MSCs will have to be in attendance for October's meeting.

VP Kanyemba clarified that a student member from the following colleges are needed:

- Agriculture and Bioresources
- Arts & Science
- ESB
- Dentistry
- Education
- Engineering
- Kinesiology
- Law
- Pharmacy and Nutrition
- School of Physical Therapy
- Medicine
- Nursing

- WCVM

President Brown noted that more information will be sent to Councilors for next week. His understanding is that it does not have to be a member of Student Council, although it is preferred.

VP Heidel clarified that he believes there is nothing the USSU can do to force MSCs to sit on the University Council because it was not part of the job description. One of the changes the USSU would like to make to the Bylaw is to make that mandatory for future MSCs.

VP Kanyemba asked if Jason Ventnor would like speaking rights to comment on the topic. He declined.

8. Questions and Comments

Councilor Anderson reminded Councilors that Vetavision will be held Friday through Sunday and invited everyone to attend.

VP Werenka noted that she would be sending Councilors an email about her upcoming events and would like them to pass it on to their colleges and societies.

VP Kanyemba mentioned that next week she will be holding an Academic Awareness Week and will be visiting all of the colleges.

VP Kanyemba also asked MSCs to go back and talk to their student societies about their relationship with college admin.

VP Heidel noted that it was the second last day of Campus Club Week in the tunnel. VP Heidel mentioned that on Friday at 1:00 p.m. at Louis', he will be hosting a campus club meet and greet and everyone is invited.

VP Heidel also noted the Executive will be presenting to Council their accomplishments over the summer and goals for the upcoming year.

Councilor Richardson would like to add 9.2 Microwaves to Any Other Business. Move to add 9.2 Microwaves to the agenda.

USCMotion019: Councilor Richardson/VP Werenka

Carried

9. Other Business

9.1 Association of College Presidents Meeting

VP Heidel noted that at 5:00 p.m. he hosted the first of Association of College Presidents meeting. The meeting went fairly well and all but two college presidents were able attend. Discussion around MSCs and college societies was a big focus. Minutes will be presented next week.

President Brown noted that VP Heidel did an amazing job and handled the meeting superbly.

VP Kanyemba would like to encourage MSCs to stay in touch with their college societies and colleges. It is highly important to report back and get feedback, even though not required.

9.2 Microwaves

VP Werenka noted that a gentleman from the College of Law has approached her about the lack of microwaves in Lower Place Riel. She has brought the issue forward to Freda Salikin, Facilities Manager. It is being looked in to at the moment. VP Werenka also noted she would like to have a list noting all the other microwaves on campus.

VP Heidel commented that he likes the list idea. He noted to keep in mind that when people are bringing food from home and eating it in Lower Place, they are not eating from our retailers in Place Riel from which we get commission.

Councilor Richardson noted that the Lower Place vendors does not cater to all dietary needs, like kosher food. In addition, most of those vendors are fast food joints and do not promote healthy eating. Also during the weekend, most of those vendors are not open.

VP Werenka commented that she may be asking MSCs for their input towards the list of available microwaves on campus.

Councilor Richardson asked if the feasibility of bringing more microwaves into Lower Place would be looked at. VP Werenka commented yes.

VP Heidel reminded Councilors of the social following the meeting at Louis'. Food and drinks will be provided.

10. Adjournment

Move to adjourn.

USCMotion020: Councilor Anderson/Councilor Kruger

Carried

Executive Committee

Minutes for Tuesday September 24, 2012

Present: Jared Brown, Steven Heidel, Alexandria Werenka, Ruvimbo Kanyemba, Jason Ventnor and Caroline Cottrell

1. **Call to Order**

The meeting was called to order at 2:31 p.m.

2. **Quorum**

Quorum was present.

3. **Roundtables**

President Brown

- MC'd Experience US
- Lunch with Greg Fowler, U of S Interim VP of Finance
- Picture for Vera Prezer's portrait painting
- Meeting with Zondra about Civic elections
- Meeting with University of Regina Students' Union VP of Finance Mitch Simpson
- Flipped coin at the Home Coming Game
- Executive meeting
- Meeting with Scott Hitchings
- Answered emails
- Wrote letter for International Students in Regina
- Preparation for Appointments Committee
- Appointments Committee
- Working on mayoral forum- October 18th 3:00-5:00pm ARTS 241
- Interview with the Star Phoenix about young voters.
- Notified Student At Large Applicants (SAL)
- Met with Sasha Hanson-Pastran
- Class
- Corresponded with University Administration about the UBC/Harvard Pass/Fail system

VP Heidel

- met with Desiree and Stefanie to work out system for CCS lockable storage
- met with Jon from Ore Gangue regarding status update for pizza sales

- learned about council recording system (and subsequently forgot it)
- President's breakfast meeting
- met with Chris from the Drama Students Society regarding We the artists
- Term 1 meeting of the Association of College Presidents
- ran club executive meet and greet
- met with Zondra regarding civic election strategies
- was introduced and distributed prizes at Experience US
- gave Pepsi products to Experience US
- created second draft of the Summer U-PASS referendum question
- organized campus club week and checked with clubs in the tunnel at least twice daily
- attended council social

VP Werenka

- Met with James McFarland from Marquis Hall about upcoming Cooking Class
- Had several students come by for a photo shoot for the civic election
- volunteered for CFCR's FM-Phasis
- Took a 0.5 EDO
- Met with Grace who is trying to start up a Saskatoon PIRG
- Presented to the Peer Health Educators
- Hosted USSU Radio Show
- Attended the Campus Career Expo
- Met with the President, GSA, and Senior level admin at the President's Breakfast meeting
- Met with Heather Truman to discuss the Sustainability biking tour
- Participated in a Transportation Stakeholder's meeting
- Went to the EWB Gala
- Met with several first year students who were hoping to get involved
- Met with several students (including Ru & Jared) for a portrait
- Attended the Horticulture AGM
- Attended USC
- Attended first USC social
- Volunteered for CFCR's FM-Phasis, whilst answering emails, etc.
- Checked in with PSA to see how parking day went/ was going
- encouraged many students to think about becoming SALs and MSCs
- Met with Zondra to talk about strategies for the upcoming municipal election.

VP Kanyemba

- Took a half EDO
- Met with 3 students to prepare for an academic hearing
- Attended the University Council Orientation
- Met with the directors of the University Learning Centre and the Gwenna Moss Centre
- Attended and presented at the University Celebration of Teaching Ceremony
- Spoke to students about the Academic Advocacy Office at the Residence Academic Support Week
- Read through more academic and housing policies
- Had some good conversations at the President's Breakfast meeting
- Prepared some more for some up coming hearings
- Attended the first University Council of the year
- Spoke with the college presidents at the Association of College presidents meeting
- Attended USC
- Helped out at Experience US
- Sat on the Student Panel for Experience US
- Attended the homecoming game with a group of students!

4. Business

4.1 Notary

GM Cottrell noted that during the time she is away, which approximately eight weeks for medical reasons, the USSU will be without a Notary. She noted there are two options: take the information down from the website for the eight weeks or have one of the Executive or Admin staff be a Notary. GM Cottrell noted that there is a cost of \$400.00 charged to the USSU for the eligible person to become a Notary. In addition, a criminal check is required. VP Kanyemba and VP Werenka both agreed that there should be a Notary in the office and available to students. VP Heidel agreed to take on the duties and will apply to be a Notary.

4.2 Civic Elections

VP Werenka noted that she held a meeting with Zondra, an undergraduate student who is interested in helping the USSU get a better youth turn out for the civic election. Zondra was involved with Rock the Vote and has since gone her own separate way to promote youth voting. She has interactive displays, profiles of the candidates, etc. If the USSU decides to use her services, she will ask the USSU for an honorarium. Jason Ventnor asked how much of an honorarium, as this seems like something the Executive could do themselves. VP Werenka was unsure of the amount and will discuss that at the next meeting. VP Werenka will get more information and present it to the Executive next week.

4.3 SYC – Sierra Youth Coalition

VP Werenka noted that, as discussed previously at an Executive meeting, SYC will be hosting a workshop in Saskatoon and are looking for sponsorship from the USSU. SYC is an organization run by youth for youth and their mission is to empower young people to become active community leaders. The Office of Sustainability has already committed \$550.00. VP Kanyemba suggested advertising on the plasmas and on the website, as these are free for the USSU and will get the message out. Jason Ventnor suggested posting their posters in the buzz boards. VP Werenka will get back to them with the information.

4.4 SGEU

SGEU will be holding a labour rally in the bowl on September 26th and has asked the USSU to put up a banner. President Brown thought it was redundant, as the USSU is already a member of CUPE 1975. The Executive will not be attending the rally.

4.5 Linguistics Students Association Ratification

Move to ratify the Linguistics Students Association.

EXECMotion043: VP Heidel/VP Werenka

Carried

4.6 AOC Meeting Review

VP Heidel noted that the AOC meeting went very well and 12 out of 14 presidents were in attendance. There were productive discussions mainly over the relationship between MSCs and college presidents and having them be more accountable. GM Cottrell noted that getting MSCs to report to USC on their college's activities may be a possibility. VP Heidel noted there were also discussions on elections. Overall, the meeting went very well and VP Heidel will host another one in term 2.

4.7 Microwaves in Place Riel

GM Cottrell noted that two microwaves have been ordered and are on their way.

4.8 USC

Move to go in camera.

EXECMotion044: President Brown/VP Werenka

Carried

Move to go out of camera.

EXECMotion045: President Brown/VP Werenka

Carried

4.9 Pre – USC Meetings

President Brown would like the Executive to get together before USC meetings to discuss topics. Executive agreed.

4.10 Experiential Learning Update

VP Kanyemba gave an update on her involvement with Experiential Learning and has been in talks with the University Learning Centre and Gwenna Moss Centre to put together a database for EL programs and opportunities. VP Kanyemba would like to see the database up and running within a few months.

4.11 Pepsi Order

VP Heidel noted that Pepsi orders need to be in to him at least a week in advance since no inventory is being stored on site.

4.12 VOTR

VP Werenka noted that VOTR is taking place on Saturday from 9 a.m. to 5 p.m. Jason Ventnor commented that Executive are encouraged to attend and show support to the Centres.

4.13 SECC

SECC has contacted GM Cottrell about an Executive member to host a pre-screening of the documentary “Happy” and to be a student moderator. VP Heidel has volunteered to fill the position.

4.14 Power of We

GM Cottrell noted that the Executive was asked by the USSU auditors, KPMG, to help promote and advertise a presentation by Spencer West, a motivational speaker.

Move to help promote a presentation by Spencer West for KPMG.

EXECMotion46: VP Kanyemba/VP Heidel

Carried

5. **Adjournment**

Meeting was adjourned at 3:26 p.m.

Student Senators and Members of University Council
Report for USSU Executive
Prepared by Caroline Cottrell
September 24, 2012

Over the past several years the USSU has struggled to reconcile internal electoral processes as required by the Bylaw with those required by the University of Saskatchewan Act, 1995. Principally the elections refer to University Senate, which requires six elected students (see note below) and University Council, which, for our purposes, requires a student from each College except the College of Graduate Studies.

By the law these student positions must be filled by undergraduate students and it would not be in the best interests of ensuring a strong undergraduate voice for them to go without membership. With the appointment to the Board of Governors of the USSU President, the presence of undergraduates at the academic, non-academic and financial decision making tables, is guaranteed if the places are taken. However, the USSU's Bylaw is not specifically geared towards ensuring that these places are filled and there is always a need to be cautious not to contravene the University of Saskatchewan Act in doing so.

Section 53(2)(h) specifies that student representation should be: *one student representing each college and each affiliated and federated college who is a student member of the college and who has been elected by the student members of the college* and this is followed up in Section 57(2) with the statement that: *The academic vice-president of the students' union shall oversee the election of the members of the council mentioned in clause 53(2)(h), other than the member to be elected to represent the College of Graduate Studies and Research.*

However, the only occasion upon which elections receive any attention from undergraduate students, is during regular elections for Executive or similar By-elections. Thus, the USSU has cooperated with the University, especially around Senate Elections for student senators, to send out a call for student representatives.

Having said that, we have never hosted elections for student members of University Council and in order to reconcile our processes with the requirements of the University Act, at least for this year, we will have to ask that currently elected MSCs sit as members of University Council. This will require a tacit agreement by MSCs to do so in preparation for the AGM when the changes can be formally implemented in the Bylaw to keep it in line with the University of Saskatchewan Act.

Note: We have reconciled the problem of student senators by including them in our elections each spring. If, as has happened for a number of years, there are not six students elected, USC appoints from within in the fall since the requirement of the Act 24 (1)(d) is [for] *six students who are registered in colleges other than the College of Graduate Studies and Research and who are elected by students registered in those colleges*

Roberts' Rules Cheat Sheet

Point of Information

- Say "point of Information" then ask a question to the current speaker for the sake of clarity
- can be asked anytime

Point of Order

- Say "point of Order" then make a statement about how rules need to be followed properly
- Can be made anytime
- only mega keepers use this

Moving a Motion

- normally done during business
- you must be in favour of your motion
- state your motion, have the chair restate it and make sure it is clear
- movers of a motion have first chance to speak to it

Seconding a Motion

- simply means you want to discuss the motion, don't need to be in favour
- all motions need a seconder

Amending a Motion

- anyone can suggest making an amendment to the motion
- you must be on the speakers list
- if the amendment is friendly, the mover can simply accept the change, otherwise the amendment must be voted on

Speakers List

- wanna talk? Raise your hand and the chair will add you to the list

Calling the Question

- ends debate and puts the motion to vote immediately
- must be on speakers list
- requires two-thirds majority to pass

The Chair's comments

Not sure how to say what you want to say? Make sure it's your turn to speak and just make your sentiment, we'll figure out how to incorporate your comments. Don't let the rules silence your opinion.

During debate, listen well, we don't want people speaking and repeating any points. If you're not adding new information then save hearing your own voice for karaoke.

Treat each other with respect! Differences in opinion will occur during debate, and in this venue all opinions are valid. Don't take things too seriously, contrary to popular belief this should be fun.

There exists a fine balance at Student Council, on one side of the scale you are all students and this is a training ground for how to work collaboratively, on the other side there are real consequences for the decisions made here. Understanding the impact USC makes on your University and on your personal growth are of equal importance.

University Students' Council Agenda

Thursday October 11, 2012

Roy Romanow Student Council Chamber

- 1. Adoption of an Agenda**
- 2. Introductions and Announcements**
- 3. Council Address**
 - 3.1 Ilene Busch-Vishniac – University of Saskatchewan President**
- 4. Minutes and Reports for Information**
 - 4.1 USC Minutes – September 27, 2012**
 - 4.2 Executive Committee Minutes – October 1, 2012 & October 4, 2012**
 - 4.3 Academic Affairs Committee Minutes and Report**
 - 4.4 Appointments Committee Minutes and Report**
 - 4.5 Code of Ethics Disciplinary Committee Minutes and Report**
 - 4.6 Elections Committee Minutes and Report**
 - 4.7 External Affairs Committee Minutes and Report**
 - 4.8 Budget & Finance Committee Minutes and Report**
 - 4.9 Student Affairs Committee Minutes and Report**
 - 4.10 Sustainability Committee Minutes and Report**
- 5. Motions Arising from the Minutes and Reports**
- 6. Business**
- 7. New Business**
- 8. Questions and Comments (30 minutes)**
- 9. Any Other Business**
 - 9.1 Copyright Issues: Transaction License**
- 10. Adjournment**

University Students' Council

Minutes for Thursday September 27, 2012

Present

Jared Brown, President
Steven Heidel, VP Operations and Finance
Alexandria Werenka, VP Student Affairs
Ruvimbo Kanyemba, VP Academic Affairs
Carmelle Huberdeau, Agriculture &
Bioresources
Kyle Males, Education
Benjamin Schwab, Arts & Science
Alyssa Anderson, WCVM
Sara Kruger, Engineering
Phoenix Rider, Indigenous Students
Du Rui, International Students
Kerollos Wanis, Medicine
Jordan Sherbino, St. Thomas More

Also Present

Scott Hitchings, Acting Chair
Caroline Cottrell, General Manager

Regrets

David Ogunkanmi, Arts & Science
Nour Abouhamra, Kinesiology
Galen Richardson, Law

Absent

Andrew Kitchen, Education

Guests

Brayden York
Nolan Waldner
Sasha Hanson Pastan
Fara Yusof
Jenna Moellenbeck

Meeting was called to order at 6:06 pm.

1. Agenda

Move to add 3.1 Sasha Hanson-Pastran to Council Address.

USCMotion021: President Brown/VP Werenka

Carried

2. Introductions and Announcements

Move to give GM Cottrell speaking rights.

USCMotion022: VP Heidel/President Brown

Carried

GM Cottrell commented on the history of the Social Justice Centre and noted she had accepted the work of a Political Studies intern to do research on the need and feasibility of a Social Justice Centre.

Brayden York was introduced.

VP Heidel introduced Nolan Waldner.

VP Heidel congratulated the newly elected president of URSU, Nathan Sgarazzutti. He noted the USSU is looking forward to continuing to work with them.

3. Council Address

3.1 Sasha Hanson- Pastran

Move to go into informality.

USCMotion023: VP Heidel/

Carried

Sasha Hanson-Pastran gave her address. Please see attached document.

Move to go back into formality.

USCMotion024: VP Heidel/

Carried

4. Minutes and Reports for Information

4.1 University Students' Council Minutes – September 20, 2012

4.2 Executive Committee Minutes – September 24, 2012

Councilor Sherbino asked VP Heidel when the minutes from the AOC meeting would be sent out. VP Heidel commented that the minutes would be sent out in the next USC package.

Councilor Sherbino asked VP Werenka about the Saskatoon PIRG Meeting with Grace. VP Werenka noted that a student who was hoping to get one started, met with her to discuss Regina's PIRG and potential ways to recruit and get the word out.

5. Motions Arising from Minutes and Reports for Information

Move to adopt the minutes.

USCMotion025: President Brown/Councilor Kitchen

Carried

6. Business

6.1 Summer UPASS

VP Heidel reminded Councilors of the discussion from the previous meeting. VP Heidel pointed Councilors to the Bylaw which states we need to run a referendum anytime a new fee is added to tuition. VP Heidel also noted that the fee was recalculated and it ended up being about a dollar less, which was the only significant change to the draft question. VP Heidel noted that the referendum question needed a 2/3 vote of Council to initiate the referendum.

VP Heidel also noted that many students have been asking for a summer UPASS for awhile. The USSU has been working on this project for quiet some time, especially Reid Nystuen. The USSU received an offer for a Summer UPASS from Transit earlier in the year and a confirmation from Russell Isinger, Registrar. VP Heidel noted the professional colleges will not be included in the Summer UPASS, as Transit gave an outright and unequivocal no. The USSU decided to go forward with the Summer UPASS for now and will revisit the issue of professional colleges to come up with a solution afterwards. VP

Heidel reviewed the referendum process, noting a call will go out within the next few weeks for campaigns, followed by a voting period at approximately the end of October. These dates are tentative and will have to be set by the Elections Committee. Voting will take place over two days just like in the general elections, and requires a majority to be implemented. Quorum for the referendum is 10%, meaning at least that number have to vote for it to be valid. VP Heidel noted the goal is to have the Summer UPASS ready by next summer, which is why the referendum needs to happen straight away.

Councilor Sherbino noted how the definition of CPI in the draft question was vague and could cause problems. VP Heidel noted that the USSU lawyer, who will ensure everything is legally sound, would first review the question. Referendum questions are legally binding so the USSU needs a lawyer to make sure we are not falling into any traps. The draft question is simply to outline the spirit and intent of the referendum, which according to our Bylaw cannot be changed by the lawyer. The spirit and intent of the question is for a Summer UPASS split into Spring and Summer at the specified price for students.

Move to initiate a referendum on the question of a Summer UPASS as specified in the draft referendum question.

USCMotion026: VP Heidel/

Carried Unanimously

6.2 MSCs for University Council

VP Kanyemba read out the definition of University Council according to the University Act (1995). She reminded Council of the need for undergraduate student representation.

VP Kanyemba reminded Council that according to the University Act, the USC Student members were to be elected by their colleges and that the elections were to be overseen by the USSU VP Academic. Therefore, the best way to go about it this year would be to nominate MSCs to sit as student members on University Council.

Councilor Sherbino mentioned that some colleges had already elected representatives to sit on University Council during their Collegial Elections. VP Kanyemba commented that according to the University Act, they would not be allowed to sit on Council and that the MSCs would replace them.

Councilor Kruger asked for the dates of the University Council meetings.

VP Kanyemba noted that meetings are held the last Thursday of each month at 2:30 p.m. in the Timlin theater. She also added that their term would end June 2013.

Move to open nominations for each college to sit as a student representative on the University Council.

USCMotion027: VP Kanyemba/VP Heidel

Carried

Nominated to University Council:

Councilor Huberdeau

Councilor Schwab

Councilor Kruger

Councilor Wanis
Councilor Sherbino
Councilor Anderson

Move to close nominations for University Council.
USCMotion028: VP Kanyemba/

Carried

7. New Business

8. Questions and Comments

9. Other Business

9.1 Student Forum – Student Societies and Admin Relationships

VP Kanyemba noted that she was looking for information to assess ways to improve relationships between Student Societies and their College Administration. She asked if anyone had talked to their society regarding the topic. VP Kanyemba asked MSCs to fill out a small survey regarding the topic and to return it in two weeks.

Councilor Sherbino mentioned that since his college, St. Thomas More, was a smaller college, they were more involved with their Admin. Their society members sit on faculty councils that look at topics like faculty tenure, corporation for STM, etc. He also noted they attend the Dean's reception with they met many faculty members.

Councilor Huberdeau also mentioned that due to Agriculture & Bioresource's smaller size, they too had a good relationship with their Admin. The Dean recently gave them a workshop on leadership skills. She noted they feel that the faculty is always behind them and have regular meet and greets.

9.2 VP Operations and Finance Summer Review

VP Heidel started out by introducing how planning and reflection was hard for executives because we prefer the actual doing of things as opposed to saying what we're going to do and saying what we've done. VP Heidel noted how it was still important though, and how past executives used to complete summer reviews to keep themselves accountable to council. He also noted how the other executives would be presenting similar reports in the coming weeks.

VP Heidel spoke about how student politics is notorious for the platforms not matching what executives actually do once in office. He noted he is particularly proud of this executive though because they have been doing what they were saying during the campaign. He structured his summer report around his election platform.

VP Heidel then went through the summer review report, first the part structured around my

platform, then my day-to-day activities, my ongoing projects, and finally my future goals. He highlighted a couple accomplishments particularly:

- improving promotion for campus clubs through free tables in tunnel, campus groups listing, and events calendar
- resurrecting the AOCF which was very successful
- Campus Groups Guide, which took me a long time to compile all the resources on room booking, USSU resources, and so on
- speeding up ratification processes by allowing for automatic re-ratification
- encouraging online engagement through Facebook, Twitter by monitoring keywords
- going around to all the college societies and chatting in person about their needs
- when you send me an email you'll get a response within 38 hours

For ongoing projects VP Heidel highlighted Summer U-PASS and improving club culture by looking into club training and more resources for clubs. Also want to clarify relationship between MSCs and College Societies.

For future projects talked about making clubs ratifications more consistent by moving them to a permanent staff position, want to make a long-range plan because planning is currently done year to year, and improve the way accountabilities are done.

Finally, VP Heidel stressed how my priorities are going to be set by MSC suggestions and also campus group/college society suggestions. He will be getting their feedback next week in a mass email. To conclude he noted how he was proud of his accomplishments and especially proud of the executive team and is looking forward to continue to improve student experience.

10. Adjournment

Move to adjourn.

USCMotion020: Councilor Anderson/Councilor Kruger

Carried

Executive Committee

Minutes for Monday October 1, 2012

Present: Jared Brown, Steven Heidel, Alexandria Werenka, Ruvimbo Kanyemba, Jason Ventnor and Caroline Cottrell

1. **Call to Order**

The meeting was called to order at 2:35 p.m.

2. **Quorum**

Quorum was present.

3. **Roundtables**

President Brown

- class (x4)
- Paddock Wood Event
- Planning and Priorities Committee
- Meeting with MLA Paul Merriman
- worked on civic Election
- Lunch with Board of Governors Chair Nancy Hopkins
- Pre-USC Meeting
- USC
- Met with Paul Selzer
- VOTR

VP Heidel

- Initiated a referendum on the Summer UPASS
- Completed report and gave presentation on what was accomplished over summer
- Met with Paul Merriman, MLA for Saskatoon Sutherland
- Met with Zondra again regarding political factory for #yxevotes
- Staff meeting
- Attended and participated in the USSU Volunteer Training (VOTR)
- Completed remaining summer accountabilities
- Filed application to become a notary public
- Appointments Committee
- Recruited students to run for MSC

VP Werenka

- Bought gift cards for people presenting at 'Let's Do Local'
- Let's do Local started, there are a total of 14 events.

- Exec Meeting
- Met with Zondra regarding Civic Elections
- Hosted the USSU Radio Show
- Met with the appointments committee to chose SALs for USSU Committees
- Met with Scott Hitchings, George Foufas, Heather Trueman, and Monica Enns regarding waste reduction and potential sustainability initiatives regarding place riel.
- Co-lead a ULC Learning Community
- Hosted a crafting hour
- attended class
- lead a sustainability biking tour
- Bought gift cards for people presenting at 'Let's Do Local'
- Let's do Local started, there are a total of 14 events.
- Exec Meeting
- Met with Zondra regarding Civic Elections
- Hosted the USSU Radio Show
- Met with the appointments committee to chose SALs for USSU Committees
- Met with Scott Hitchings, George Foufas, Heather Trueman, and Monica Enns regarding waste reduction and potential sustainability initiatives regarding place riel.
- Co-lead a ULC Learning Community
- Hosted a crafting hour
- attended class
- lead a sustainability biking tour
- Coordinated a Museo Coffee Presentation and Tasting
- Met with Food Centre Coordinator to talk about Trick or Eat
- Attended a Presentation called 'Achieving Local Sustainability'
- Attended a Pre-USC Meeting
- USC
- Attended the Climate Action Plan Meeting
- Attended a presentation on Pineview Farms
- Participated in the USSU Centre's Volunteer Orientation Training Retreat, helped facilitate a Rez Project training
- Participated and organized a cooking class on Sat. with Marquis Hall

VP Kanyemba

- Met with Frank Bulk and Phaedra Hitchings about EL Program and EL Expo
- Attended Research, Artistic and Scholarly Works committee
- Set up Academic Week in College of Law, Arts Tunnel, Education Building, Vet Med, Building and Engineering Building

- Prepared for Student Forum Presentations
- Attended the Paddock Wood Beer Tasting
- Researched on some Academic Grievances
- Met with one Student to prepare for a hearing
- Recruited Students at Large for the Student Forum and Academic Affairs Committee

4. **Business**

4.1 Dates for Regional Visits

GM Cottrell noted that it would be a good idea to wait until the RASC, Regional Arts & Science Committee meeting, to decide on travel dates. Members from the regional colleges will be in attendance and Executive will have a chance to discuss possible dates for visits.

4.2 Northern Saskatchewan Fair Trade Network

VP Werenka noted that on October 25th the Northern Saskatchewan Fair Trade Network will be set up in the North Concourse. Different student groups and business will be set up. VP Werenka would like the USSU to sponsor the student groups. President Brown asked how many student groups will be set up. VP Werenka will find out the number of groups.

4.3 On Campus Student Outreach

VP Kanyemba would like the Executive to decide on dates for a student outreach initiative. She noted it was something that they discussed earlier and would like to set a date for going around campus to talk to students. Executive will discuss possible dates.

4.4 Research/Artwork Display/SESU

VP Kanyemba commented on an a workshop displaying student research and artwork in a mini symposium targeted at high school students who are considering the University of Saskatchewan. She would like to showcase the research that students have done at the University and artwork. She noted that she has been talking to Dan Seneker about the idea. The Executive like the idea.

4.5 Ratifications

Move to ratify the following groups:

- 1. Green Legal**
- 2. Saskatchewan Students for Sustainable Business**

EXECMotion047: VP Heidel/President Brown

Carried

4.6 Council

President Brown would like to cancel USC for this week, October 4th, as it is a long weekend for Thanksgiving and there are no classes on Friday.

5. **Adjournment**

Meeting was adjourned at 2:55 p.m.

Executive Committee

Minutes for Thursday October 4, 2012

Present: Jared Brown, Steven Heidel, Alexandria Werenka, Ruvimbo Kanyemba,
Regrets: Caroline Cottrell

1. **Call to Order**

The meeting was called to order at 2:35 p.m.

2. **Quorum**

Quorum was present.

3. **Roundtables**
President Brown

VP Heidel

VP Werenka

VP Kanyemba

4. **Business**

4.1 North Saskatchewan Fair Trade Network

VP Werenka gave an update on the North Saskatchewan Fair Trade Network, which will be set up in the North Concourse on October 25th. She noted it was an important event to show students what fair trade means. VP Kanyemba commented that in addition, it might be a good idea to show a documentary she had recently seen about slaves and fair trade. VP Werenka will make a project proposal and send it the Executive.

4.2 On Campus Student Outreach

VP Kanyemba sent out a document with ideas for on campus student outreach to the Executive. She would like the Executive to look it over and come up with ideas and dates they are available. This topic is deferred to next week.

4.3 Copy Right Transactional License

Move to go in camera.

EXECMotion048: President Brown/VP Werenka

Carried

Move to go out of camera.

4.4 International Education Week

VP Werenka commented on International Education Week and would like to collaborate with some clubs and groups. She noted she had some ideas, like for example, getting in touch with the Indian Student Association and doing henna. She would also like to set up a roundtable discussion with senior administration and students.

4.5 Experiential Learning Expo

VP Kanyemba noted that during the International Education Week (IEW) there is a study abroad fair. She would like to see IEW collaborate with the fair in some way. Last year various programs were displayed in the North Concourse, in which the group got a 50% discount for renting the North Concourse. VP Kanyemba would like to give the same deal again for this year. In addition the Expo is also looking for a \$250 credit to XL Design.

4.6 Sheaf Centennial

VP Werenka asked if the Executive were interested in attending the Sheaf's Centennial celebration. She noted the USSU and the Sheaf have been working together for many years. President Brown asked how much tickets or a table was. VP Werenka will get more details for the next Executive meeting.

4.7 Nap Room

VP Werenka commented on an email she received from a student asking for a nap room for students. The room would essentially only be used for tired students to rest and nap. VP Kanyemba noted it was a good idea, but unfortunately the USSU has no available space. President Brown agreed with VP Kanyemba and noted there was no funding for a nap room. VP Werenka noted that there was also a concern about students having sex in the room.

4.8 Speed Friending

VP Werenka noted the Speed Friending event was a huge success and would like to host another event in the future. President Brown commented that he strongly supports the idea and would like to be in attendance for the next event. VP Werenka will make a project proposal.

4.9 Halloween Costumes

President Brown commented on a call he received from a company that would like to collaborate with the USSU in renting out Halloween

costumes. President Brown noted the USSU was not interested in the proposal.

4.10 December 24th

Move to close the USSU offices for holidays on Friday December 21st at 5:00 p.m.

EXECMotion050: VP Werenka/President Brown

Carried

4.11 Trick'or'Eat

VP Werenka would like Executive to volunteer for Trick'or'Eat on October 31.

5. Adjournment

Meeting was adjourned at 2:55 p.m.



Student-Level Internationalization on Canadian Campuses Project Summary for Student Unions

Prepared by Sasha Hanson Pastran, Student Coordinator
International Student and Study Abroad Centre (ISSAC)
September 2012

Introduction

Part of the University of Saskatchewan (UofS) International Student and Study Abroad Centre (ISSAC)'s mission is to foster a welcoming, globally aware and engaged campus community and to support intercultural learning. ISSAC developed the pilot student staff position of a Global Connections Student Coordinator (filled by Sasha Hanson Pastran during the 2011-12 school year) to aid in the fulfillment of this mission and to facilitate student-level internationalization initiatives at the UofS. ISSAC then funded an environmental survey in July 2012, to collect benchmark information to compare the level and structure of international student group¹ support and student-level internationalization² at different Canadian universities in order to better shape the Global Connections Student Coordinator position and gain new ideas about future internationalization initiatives at the UofS.

Including the UofS, ten institutions from Quebec, Ontario, Manitoba, Saskatchewan and British Columbia participated in the project. The profiles of each institution's student union (as they relate to student group support and internationalization activities) are listed below, before a summary of the major themes and results of the project.

Student Union Profiles of Participating Institutions:

i) Université de Montreal

Unlike the rest of the participating universities, the University of Montreal student union (called FAECUM) is not particularly involved in student association business and they have no obligation to the student groups on campus. Student groups support and internationalization activities on campus are organized by a separate office, Action Humanitaire et Communautaire (AHC).

ii) Concordia University

International student groups either register under the I/AEC (an umbrella association for international and ethnic clubs) or with the university's students union (called CSU) and get funding and support through those umbrella organizations. In terms of student-level internationalization initiatives, the CSU organizes a "many tastes of Concordia" food festival, and occasional speakers' series are organized by some of the international student groups.

iii) McGill University

The McGill International Student Network (MISN) along with every other student group is registered with the student union, the Student Society McGill University (SSMU). MISN gets some funding and support from the International Student Services (ISS) office, but most funding and other resources come from the SSMU, which supports all student groups with office space, meeting rooms, an event ballroom and access to funds for group activities.

iv) Queen's University

What is unique about Queen's is that even though all clubs ratify with the student union, called the Alma Mater Society (AMS) for undergraduate student clubs and the Society of Graduate and Professional

¹ "International student groups" in this report refers to national, cultural, ethnic and religious student groups.

² This report employs Jane Knight's definition of "internationalization," which is "the process of integrating an international/intercultural perspective into the teaching/learning, research and service functions of a higher education institution."
Source: "Internationalization: Elements and Checkpoints." CBIE: Ottawa, 1994.



Students (SGPS) for graduate student clubs, the majority of international student groups also have agreements with the Queen's University International Centre (QUIC) so that they are able to use QUIC space and be affiliated with the Centre. Therefore, support for international student groups comes from the AMS/SGPS in terms of registration, insurance and funding and from the QUIC in terms of space and inter-club engagement opportunities.

v) Carleton University

International student groups, along with all other student groups on campus are ratified with Carleton's student union, called the Carleton University Student Association (CUSA). CUSA supports groups with funding, meeting and event space, and a University Clubs and Societies Office. Additionally, CUSA runs an International Student Centre (ISC), which offers peer-delivered services to international students that are complimentary to the ISSO's services. In addition to programming, events, advocacy efforts and crisis support, the ISC organizes an annual international student gala for all of Ottawa's international students in partnership with the University of Ottawa.

vi) University of Ottawa

International House (IHouse) is a centre of the Student Federation of the University of Ottawa (SFUO, the student union) that provides social programming and intercultural events for international students to meet and engage with domestic students. IHouse has a close relationship with the UofO's International Office (IO) to ensure complimentary services and diverse internationalization programs for students. For example, IHouse organizes the annual international student Gala in partnership with Carleton University, and facilitates opportunities for different international and globally-oriented student groups to interact. In short, the IO runs more administrative, orientation and integration services for international students and IHouse runs much of the internationalization initiatives and social programming for international students at the UofO. Space for clubs (such as offices) is an issue at the UofO, but the SFUO provides a multitude of other supports for clubs through the SFUO's Club Office, such as up to \$1000/club to support club activities, help with event promotion, and administrative support.

vii) University of Alberta

The University of Alberta student union has a Student Group Services Centre that ratifies all groups on campus and provides additional resources for student associations, such as office space and access to funding. The student union is trying to create an active international student association as well, but they are still in their planning stages. Internationalization activities are mainly organized by "UofA International," an umbrella university unit that includes the International Student Services (ISS) department and the Global Education Program (GEP).

viii) University of British Columbia

The International Student Association (ISA), along with over 40 other cultural identity student clubs, is constituted with the Alma Mater Society (AMS), UBC's student union, through their Student Administrative Commission (SAC). There is a long and administratively challenging application process to apply for ratification as a student group with the AMS-SAC, but they offer funding opportunities, parking, lockers, and office and meeting space for successfully ratified groups. The AMS also has a strong institutional relationship with the International Student Development (ISD)- International House (IHouse) (ISSAC's equivalent at UBC), which is facilitated by a student staff position called the International Student Commissioner. The AMS and the GSS (the graduate student union) also have a very close relationship and often collaborate on events and projects.

ix) University of Manitoba: International Centre for Students (ICS)

As is the case with most universities, all international student groups ratify with the University of Manitoba Students Union (UMSU) and get funding, office and meeting space, promotional help and other support from the UMSU's Student Group Resources Centre. Internationalization activities are mainly organized by the UofM's International Centre for Students (ICS) and the World WISE Resource Centre.

Summary of the Major Themes and Results of the Project



This summary is meant as a quick reference for student unions to gain insight, a comparative perspective, and ideas for internationalization on their own campuses. In general, there is a great wealth of diversity among the universities that participated in this project, which provides a multitude of different ideas on how internationalization initiatives and international student groups³ might be structured and supported. Below are the major themes of the project and a comparative summary of the results, as they relate to student unions (references to the student unions profiled above are given throughout this section):

1) **Governance of International Student Groups:**

A major objective of the project was discovering the structural location of international student groups (i.e. what university unit oversaw international student group organization and support), and finding out how much and what kind of support there was for student groups interested in internationalization. At most institutions, including at the UofS, the student union is the overarching organization that ratifies student groups (including international student groups) and provides insurance, funding, space, and other supports to clubs. The University of Montreal is the exception in this case because their student union does not have any affiliation with or obligation to student groups because there is a separate university unit (the AHC) that is specifically charged with this role. Furthermore, about half of the International Student Offices, including ISSAC at the UofS, are structurally very close to the international student groups, and support them by chairing committees of international student groups and offering funding, office and event space, and communications support. Nonetheless, there are a relatively low number of organized international student groups (and student groups in general) at the UofS in comparison to the other participating institutions. Therefore, the students unions and other student group support service units should seek to identify and address the barriers to student group organization on campus. One consideration is the types and amounts of student union resources available to student groups on campus.

2) **Student Union Office Resources for (international) student groups:**

There are often more student union resources available to student groups at other universities than the UofS's student unions have traditionally offered. For example, about half of the student unions (the UofA, UBC, University of Montreal and University of Manitoba) have Centres⁴ or Commissions specifically designed to respond to student groups' needs, while another student union (McGill) has an entire building dedicated to student groups and their activities. There is an office in ISSAC that can be used as a new student union centre, which has been offered several times to the student unions, and therefore there is potential for this idea to become a reality at the UofS if it is made a priority. If the possibility of a new student union Centre or other space is not feasible for the USSU and GSA, the UofS's student unions may consider organizing social gatherings or student group committees where leaders of different student groups can meet, network, collaborate and share resources.

Although exact information is not available for every institution, many of the student unions also have larger amounts of funding available to support student group activities than the USSU or GSA currently offer, especially when committees of different student groups come together to organize bigger events and initiatives. Although it is difficult to fairly compare some institutions because of their size (for example both the University of Montreal and UBC have around 60,000 students each and therefore many more resources to support groups), the USSU and GSA may consider the possibility of providing more funding to larger initiatives that are organized by committees of student groups in the future.

³ "International student groups" in this report refers to national, cultural, ethnic and religious student groups.

⁴ Other student union Centres that might interest the USSU/GSA include: an International Student Centre (Carleton) that complements the International Student Office's services with peer-peer support and advocacy services; and a Social Justice Student Centre (University of Montreal).



Lastly, the majority of student unions provide access to office space, lounges, lockers, and other supports that would increase the capacity for student groups to meet and organize activities. The USSU and GSA may consider offering these additional supports if it is feasible.

3) **Student-level Internationalization Activities:**

There are a multitude of student-level internationalization activities on each campus every year. Many student unions (for example, UBC and UofO) organize at least some of these activities, often in partnership with the International Student Offices. The majority of institutions also host at least one International Week (either International Education Week in November or International Development Week in February), and many times the student unions are a part of these weeks. In fact, at most institutions there seem to be a healthy level of collaboration and cooperation between the International Student Offices and the student unions when it comes to support for student groups and internationalization activities. About half of the interview respondents also stated that international student groups play a big part in the internationalization of the campus, from organizing cultural fairs and community group fundraisers to international development conferences and speakers series.

Other common internationalization activities that take place at the student level are language programs, peer programs, cultural food programs, intercultural competency training, leadership development programs, university-led out-of-town intercultural excursions and educational camps, and international photo contests. There are also some unique internationalization initiatives (the explanations of which can be found on the institutions' websites), such as the University of Montreal's international solidarity and social justice centre (Maison de Solidarite), Queen's World-Link program, the UofO and Carleton Universities' city-wide International Student Gala, UBC's "Go Global" initiative, UofA's Global Citizenship program, and the University of Manitoba's "be World WISE" magazine, global citizenship prize and WorldWISE Ambassadors program.

Overall, the diversity of internationalization initiatives on different campuses provides many ideas for future expansion and diversification on each campus. Some ideas (along with the lead reference institutions) for diversifying the student-level internationalization activities that currently happen at the UofS include:

- 1) Global Citizenship programs and awards for students (UofA and the University of Manitoba)
- 2) Intercultural Competency Training for students and faculty (Queen's, Thompson Rivers)
- 3) International Leadership Development Programs for students (Concordia, UofA, University of Manitoba)
- 4) International Education and Service Learning print resources for students (University of Manitoba)
- 5) International Solidarity and Social Justice Student Centres and initiatives (University of Montreal)
- 6) International Food Events (University of Montreal, Concordia, Queen's)
- 7) International Student Galas (University of Ottawa and Carleton)
- 8) Out-of town excursions and educational trips for international and domestic students to meet and develop relationships (Carleton, University of Manitoba)

Conclusion and Acknowledgements

It is the hope that this report summary will be used as a resource to shape future student-level internationalization initiatives at student unions and university campuses across the country. ISSAC student coordinator Sasha Hanson Pastran wishes to thank ISSAC for funding this project and the student unions for their interest in the results and in continuing collaboration with ISSAC in the future.

University Students' Council Agenda

Thursday October 18, 2012

Roy Romanow Student Council Chamber

- 1. Adoption of an Agenda**
- 2. Introductions and Announcements**
- 3. Council Address**
 - 3.1 University Governance with Dr. Lea Pennock – University Secretary**
 - 3.2 Ms. Nancy Hopkins – Chair of the Board of Govenors**
- 4. Minutes and Reports for Information**
 - 4.1 USC Minutes – October 11, 2012**
 - 4.2 Executive Committee Minutes – October 15, 2012**
 - 4.3 Academic Affairs Committee Minutes and Report**
 - 4.4 Appointments Committee Minutes and Report**
 - 4.5 Code of Ethics Disciplinary Committee Minutes and Report**
 - 4.6 Elections Committee Minutes and Report – October 12, 2012**
 - 4.7 External Affairs Committee Minutes and Report**
 - 4.8 Budget & Finance Committee Minutes and Report**
 - 4.9 Student Affairs Committee Minutes and Report**
 - 4.10 Sustainability Committee Minutes and Report**
 - 4.11 Association of College Presidents Minutes and Report**
- 5. Motions Arising from the Minutes and Reports**
- 6. Business**
- 7. New Business**
 - 7.1 Budget and Finance Committee Appointments**
 - 7.2 Academic Affairs Committee Appointments**
- 8. Questions and Comments (30 minutes)**
- 9. Any Other Business**
- 10. Adjournment**

University Students' Council

Minutes for Thursday October 11, 2012

Present

Jared Brown, President
Steven Heidel, VP Operations and Finance
Alexandria Werenka, VP Student Affairs
Ruvimbo Kanyemba, VP Academic Affairs
Carmelle Huberdeau, Agriculture &
Bioresources
Kyle Males, Education
Benjamin Schwab, Arts & Science
Andrew Kitchen, Education
Sara Kruger, Engineering
Phoenix Rider, Indigenous Students
Du Rui, International Students
Kerollos Wanis, Medicine
Jordan Sherbino, St. Thomas More
Alyssa Anderson, WCVM
Galen Richardson, Law
Nour Abouhamra, Kinesiology

Also Present

James Pepler, USC Chair
Caroline Cottrell, General Manager

Regrets

David Ogunkanmi, Arts & Science

Absent

Guests

Ilene Busch-Vishniac – University President
Nolan Waldner
Monica Iron
Scott Hitchings
Jenna Mollenbeck
Daryl Hoffman

Meeting was called to order at 6:00 pm.

1. Agenda

VP Kanyemba noted that as VP Academic Affairs, she would like time to talk about what happens at the committees she is part of. In order to do that, Council would have to go in camera. The Executive decided that VP Kanyemba should just talk about issues with the Academic Affairs Committee instead of Council.

Move to remove 9.1 Copyright Issues from the agenda.

USCMotion029: VP Kanyemba/President Brown

Carried

2. Introductions and Announcements

President Brown introduced University of Saskatchewan President, Ilene Busch-Visniac. President Brown noted he has been working with the President over the last few months and has a considerable amount of respect for her and is extremely happy that she is able to attend Council.

VP Werenka welcomed Scott Hitchings, Jenna Moellenbeck, Daryl Hoffman & Nolan Waldner.

3. Council Address

3.1 Ilene Busch-Visniac – University of Saskatchewan President.

Move to go into informality.

USCMotion030: VP Heidel/Councilor Richardson

Carried

Ilene Busch-Visniac noted she's been observing the microphones in the chamber, as her technical background is mechanical engineering in acoustics. Her collaborator of 30 years is responsible for the microphone in every hearing aide and telephone, cellphone and most telephones in the world. He also invented the touch pad and speakerphone.

President Busch-Visniac commented that it was a pleasure to be at Council and with students. She noted she is very excited about the start of the year, as it is her first as President. Things have gotten off to a good start. President Busch-Visniac thanked Councilors for taking the time and effort to get engaged in student council. She noted she is very interested in making sure that students have a direct line to her. She asked if Council had any questions.

VP Werenka asked if President Busch-Visniac had any comments on the University being open on Monday December 24th, rather than closing on Friday December 21 in regards to operating costs. President Busch-Visniac commented that she was not sure of the details of the contracts at the university, so she cannot comment. She did note, based on experiences, the university will have to heat the buildings regardless. There are going to be people looking for services provided by the university. If the decision has been made to stay open, then that is almost most certainly after a lot of consideration and making sure the university is in compliance with all of the contracts. Therefore, it is unlikely that will change.

Councilor Richardson asked the President what her vision was for the U of S going forward. He noted there was talk about the university being a science-based university and programs in colleges like Arts & Science have been cut. President Busch-Visniac noted that one of the things that drew her to the University of Saskatchewan was the fact that it has the broadest disciplinary coverage of any university in North America. She understands that the university has big science laboratories, but that doesn't mean the university is not interested in the humanities, social sciences, etc. The university is hugely interested in all those categories. Her job is to make sure all of them get adequate support. One of the things on her list, for instance, is trying to find out what the possibilities are for the Clarian project that was announced some years ago. She is very interested in moving those projects forward. Exactly what programs we have in the future will depend on part on what the Deans want to do, but also on what the demand is from the student population. She believes the university will continue to be a strong supporter of the liberal arts, fine arts and all professional schools and there is no plan to trim those back.

VP Werenka asked if the President was planning on continuing with what President McKinnon had done in regards to the President's Advisory Council on the status of women. President Busch-Visniac commented that it would be easier for her to answer if she knew what Mr. McKinnon had done with the Committee. VP Werenka noted that there

was a committee that was struck that checked out the status of women and a \$10,000 - \$15,000 fund that he contributed to. GM Cottrell gave a quick background on the committee as she use to sit on it, noting at one point the University had an advisor on the status of women. During austerity measures, the position was eliminated and went to this committee on the status of women and was a fairly broad ranging committee that was intended to provide advice back to the President on the status of women on campus. GM Cottrell noted that in her experience, it was not tremendously effective, as advisory committees often are not. President Busch-Visniac commented that she is unsure of what the status of that committee is at the moment, therefore has not taken action to kill the committee nor to reconstitute it. No one has come to her yet to talk about the committee. As for the funding, President Busch-Visniac noted that is a review on how the President's office distributes funds and get more rational.

Councilor Sherbino thanked the President for coming to talk to Council and asked her to commented on the proposed restructuring going on in the College of Medicine. President Busch-Visniac noted she is happy to talk about the College of Medicine. If you look at what faculty members do, we typically say a faculty member spends their time teaching, part of their time researching, part of their time in administrative service. Once you talk about this college, this is actually a fourth piece, and that is clinical service as well. Because there are still only 24 hours in a day and seven days in a week, some thing has got to give. What typically gives in a college, like medicine, is administrative service. So you are less likely to find physicians serving in various administrative rolls on campus because they are so busy teaching medical students, doing basic medical research and having a clinical practice. It is a very busy life. If you look at the best medical schools all over the world, what you find is that those three strands are inner woven together and it is really hard to piece one apart from the other. At this university we have very low research funding, relative to our peers. Our student performance measures are not what they ought to be. We are below the median, which means we are not doing the job we need to be doing in teaching. Where we excel is in clinical practice. We are a unique organization and a unique medical school in that somehow two of the strands are broken instead of woven together. On that basis, there was a push even before she got to the university, for some structural changes that would help the medical school really do the right thing for students, attract high quality medical practitioners and boost research. It was done in haste, no question about it, in response to a letter we received saying we were on warning that the accreditors do not like what they see and might put us on probation. That would be very bad. So people moved in haste and the medical school feels they were not adequately being consulted. That is one side of the argument. The other side is that we were on probation 13 years ago and have had 13 years to fix the problem and it hasn't been fixed. The bottom line here is that if you have a faculty where you are trying to impose a solution on them and structural change, it almost never works. We can't pass that change as everyone would resist so strongly. Coming in new to the organization, President Busch-Visniac is well aware of the changes and aware that the College of Medicine must change it's structure. It must also feel that it had a hand in what that new structure will look like. Rather than continuing to push for an idea that might work just fine, President Busch-Visniac asked anyone with a vested interest to come to the table and negotiated what she thinks is a decent compromise. University Council agreed in a unanimous vote in support

of the idea that rather than pushing forward with a concept plan, they would give the College of Medicine until the December meeting to come back with a plan of their own. It is her understanding that the Dean's Advisory Committee working with all of the department and all faculty that want to be involved, has moved forward significantly and are on target to presenting a different structural plan. That plan, if they come forward with something that meets the constraints that President Busch-Visniac has put on the problem, that will be, in her opinion, adopted by University Council and will be implemented as quickly as possible. She believes a situation has been avoided that was close to a disaster. President Busch-Visniac believes the accreditors will still be unhappy with what they see when they visit in March and quite possibly will put the college on probation. President Busch-Visniac is very optimistic that what will come forward is a restructuring plan that will let the university, in a sustainable way and for the future, address the problems the College of Medicine has had.

Councilor Wanis commented that he is a medical student and noted it has been evident over the past few years that much of what has been done in this reform process has been in opposition to the desire of the faculty. Councilor Wanis asked why faculty was not consulted on the plan initially. He noted that teachers who want to teach and are good teachers, were genuinely afraid that they would be fired because they do not get research funding. Some of the people who are lecturers and who run the professional skills courses, who provide clinical skills courses and provide good clinical care, would not have kept their jobs under the structure that was being proposed, simply because they were not doing research. How does that address the goals on improving clinical education in Saskatchewan? Why was much of this battle fought in the media, which undermines the integrity of the college for applicants across the country? President Busch-Visniac noted that those are all very good questions. She explained that this is a serious business. There are approximately 240 faculty members in the College of Medicine, and there were a significant number who felt that their jobs with the university were at stake. Whether or not they are correct, they felt their jobs were at risk. We are a university, we are not the Saskatoon Health Region. It is our job as a university to educate students and to discover new things, in this case new medical discoveries. If you are a faculty member getting paid 100% of your university salary with benefits and you are not teaching students and not doing research, then you should be on the payroll of the Saskatoon Health region. You should not be on the payroll of the University of Saskatchewan. There is apparently a significant number of the faculty in the College of Medicine who neither has teaching responsibilities nor are conducting any research. It's not that they are incompetent; they are wonderful practitioners. Should they be getting a university salary for being wonderful clinicians? The answer is probably not. As for why this was carried out in the press, President Busch-Visniac noted she does not think that the press was overly involved. This is again a very serious business. We are the University with a medical school in Saskatchewan. We are the only one. There are 1.1 million people in Saskatchewan who depend on our ability to train and attract good doctors to Saskatchewan. There are 1.1 million people in this province who should care profoundly how our College of Medicine is doing. That means it is a news worthy story and there is no way the university could keep this out of the papers. President Busch-Visniac agrees that there was a lot of misinformation spreading around, both sides of the argument would agree. The university

is trying to resolve the issues. President Busch-Visniac guarantees in December when the alternative structure from the College of Medicine comes forward, there will be press sitting at University Council and that there will be articles in the paper and some members of the press will get some pieces wrong. The issue is far too important for this not to be in the press.

President Brown asked if the President could give an update on the Gordan Oakes-Red Bear Centre. President Busch-Visniac commented that tenders have gone out for bids on what it would cost to build the building. Once that comes back and if they end up close to where the university expects them to be, there will be ceremonial ground breaking before January. Construction may not happen until after winter is over, but will start building as soon as possible. The good news is that the Board has given approval and most of the funding is in place.

USC Chair asked how President Brown was doing on the Board of Governors. President Busch-Visniac commented that President Brown is a fabulous addition to the Board. She added that his predecessor was also good, and has a strong bias in his favor as he was on the selection committee for University President. President Busch-Visniac noted that the university has a small Board and is an amazing group of people and has learned to trust one another and work together. President Busch-Visniac noted that she has served on many Boards at universities, and this one impresses her the most. It is truly important to have a student member on the Board and President Brown does a great job.

Move to go back into formality.

USCMotion031: VP Kanyemba/VP Werenka

Carried

4. Minutes and Reports for Information

4.1 University Students' Council Minutes – September 27, 2012

VP Heidel noted that the Association of College Presidents minutes should appear in the list of minutes.

Councilor Kitchen noted he was absent from the meeting.

4.2 Executive Committee Minutes – October 1, 2012 & October 4, 2012

President Brown noted that all his roundtables were not included, even though he sent them all in.

4.11 Association of College Presidents Minutes –

5. Motions Arising from Minutes and Reports for Information

Move to adopt the minutes.

USCMotion032: Councilor Huberdeau/Councilor Kitchen

Carried

6. Business

7. **New Business**

8. **Questions and Comments**

VP Werenka noted that ward and voter information for the civic election will be available in the tunnel next week and volunteers are needed. If Councilors are interested they can sign up and help students find out how to vote and where to vote.

President Brown commented on the Mayoral Forum on October 18 from 3:00 p.m. to 5:00 p.m. in room 2C02 the Engineering building. Councilors are encouraged to attend. All three mayoral candidates have agreed to be in attendance.

VP Heidel updated Council on the UPASS. The USSU has received the final question, which was approved by our lawyer. The USSU also received the final version, which was approved by the city's lawyer. Some small changes were made to the wording, but not major. The price has gone up by approximately \$0.50 after re-calculations. This will be the final question guaranteed on the ballot when the referendum comes. The Elections Committee has not met yet to decide the details of the referendum, so a call for campaigns will go out within the next few weeks. As an organization the USSU cannot take an official position on the UPASS referendum, despite the fact that many of us are very much for it. The Executive will be registering a pro-side campaign as individual students.

USC Chair noted that the Grad students have been sent a huge petition wanting a UPASS and has about 500 signatures out of 3000 Grad students.

VP Heidel updated Council on the AGM on November 15 and Councilors are required to be in attendance. VP Heidel noted that Councilors should take a look at the Bylaw and if they have any ideas of changes, should let an Executive member know. Councilors are within their right as students to submit any Bylaw amendment. The Executive are currently working on two Bylaw amendments, one of which is to fix the problem with University Council and University of Saskatchewan Act based on the MSCs who now have to sit on University Council. The other amendment will hopefully fix the problem between MSCs and their College Societies.

VP Heidel noted that over the summer the Campus Cove in Lower Place Riel decided not to renew their lease, therefore there is an empty space. The USSU has been looking at renting it out to various vendors. It has been decided to split the space into three different tenants and the USSU has confirmed one of the tenants so far, which is a dentist. A chain of dentists across the country, Campus Dentists, will be filling one of the spaces.

VP Werenka noted the USSU's new building, which is the renovation of Place Riel, has applied for LEED Certification. The certification has been approved but not known to what level.

USC Chair noted that he was unable to attend the last meeting because he had food poisoning, which is one of the worst experiences.

Move to give GM Cottrell speaking rights.

EXECMotion032: Councilor Huberdeau/Councilor Richardson

Carried

GM Cottrell noted that she will be in attendance next week but then will be away on medical leave for a couple of months and back to Council in the New Year.

Councilor Rider introduced Monica Iron, the secretary for the ISC. A date has been sent for the Role Model Calendar for the ISC. If Councilors know of any students interested in applying for a calendar and to appear in it, they are encouraged to contact the ISC.

President Brown asked Councilor Rider who was eligible to be in the calendar. Member Iron commented that Aboriginal undergraduate and graduate students were eligible to apply. The date decided is October 22nd. Interviews would take place October 23 – 25. Member Iron also noted that if anyone was interested in the cultural meeting, the Cultural Committee was meeting on October 19 at the ASC.

President Brown asked what the purpose of the calendar was. Councilor Rider commented that the calendar is to promote Indigenous Aboriginal achievements. It encourages students to come to the U of S and to study here and to get the name of the ISC out. Councilors can email Marylou Mintram, president of ISC, if they have any questions.

Councilor Males noted that on Friday October 12 at the Sutherland Hotel, the Ed Student's Society is putting on this annual Ed-Toberfest. Councilors are encouraged to attend.

9. Other Business

10. Adjournment

Move to adjourn.

USCMotion033: Councilor Anderson/Councilor Schwab

Carried

Executive Committee

Minutes for Monday October 15, 2012

Present: Steven Heidel, Alexandria Werenka, Ruvimbo Kanyemba and Caroline Cottrell

Also Present: Jason Ventnor and Jason Kovitch

Regrets: Jared Brown

1. **Call to Order**

The meeting was called to order at 2:35 p.m.

2. **Quorum**

Quorum was present.

3. **Roundtables**

President Brown

- Thanksgiving with Family
- Saw Robert Zimmerman
- Interview with the Sheaf
- Board of Governor Preparation
- Planning and priorities Committee Preparation
- More work on the Civic election
- Almost died in a fire
- Who Needs Feminism Campaign
- External Committee
- Planning and Priorities Committee
- Pre-USC
- USC
- Meeting with Roy Romanow
- Class
- Meeting with Faye Anderson
- External Committee Minutes
- Preparation for Mayoral forum
- Preparation for Senate address
- Preparation for Board of Governors
- Board of Governors for four days
- Dinner at the Presidents Residence

VP Heidel

- Met with Indian Students' Association
- Had lunch with Corey Tochor, MLA

- Attended speech by Gabriel Nadeau-Dubois
- Interview with CBC Vancouver about CLASSE cross-country tour
- Interview with the Sheaf about UPASS referendum
- Volunteering by manning a table in ESB and Medicine for Ally Week
- Did research into money laundering situation at URSU
- Dealt with several complaints about Blasphemy Day in the tunnel
- Sick for two days
- Met with Jon from Ore Gangué
- Completed Executive evaluations
- Picked up voting materials at City Hall
- Accountability meeting for the summer
- Attended by-election orientation meeting
- Attended grassroots tuition meeting
- External committee meeting
- External committee meeting
- Met with Faye Anderson, traditions project coordinator
- Met with Marty Wales, LSA President regarding bylaw changes
- Finished AOCF meeting minutes

VP Werenka

- EDO
- Picking up elections stuff from City Hall
- Organizing Fair Trade Day on Campus
- Working with the ULC running a LC
- External Affairs Committee Meeting
- Childcare Board Meeting
- Met with Faye, who is working with the Alumni Association on their Traditions Project
- Met with Student Researcher working on Social Justice Centre
- Volunteered with the Women's Centre
- Volunteered with the Help Centre
- Met with Scott Hitchings and other Sustainability Stakeholders
- attended USC & Pre-USC Meeting
- Filled out Exec Evaluations
- Answered emails and phone calls
- Started planning the USSU Film Festival
- Started planning Speed Friending #2

VP Kanyemba

- Attended the Executive Student Forum Meeting
- Prepared for Academic Integrity Awareness Week
- Prepared for Teaching Excellence Awards Nominations

- Met 2 students about Academic Grievances
- Attended the USSU Accountability Meeting
- Attended the Child Care Board Meeting
- Met with University Advancement in regards to UofS traditions
- Attended the Advising Council meeting
- Attended the UofS Academic Advisors Celebration
- Attended USC meeting
- Met with Dan Seneker about the Upcoming Student Symposium
- Attended the Research, Scholarly and Artistic Works Committee Meeting
- Attended the Diploma sub-committee meeting

4. **Business**

4.1 Academic Integrity Week

**Move to sponsor Academic Integrity Awareness Week for \$216.10.
(See attached)**

EXECMotion051: VP Kanyemba/VP Werenka

Carried

4.2 Student Forum

VP Kanyemba brought up an issue, which was discussed at a previous Executive meeting regarding Welcome Week and drinking in the bowl. She noted it was brought to her attention that there were some students during a student forum who were concerned with the image being portrayed during Welcome Week and beer tents encouraging students to drink in the bowl during the day. VP Kanyemba has invited Louis' Manager, Jason Kovitch and Marketing & Communications Manager, Jason Ventnor, to attend the next student forum to further discuss the issue. Jason Kovitch noted that Welcome Week is a very anticipated and high profile event for the USSU and to get rid of it would be detrimental to the organization. He noted that if there is a concern by groups like the Binge Drinking Group, the statistics from Welcome Week show that on average students are only buying approximately two beers each and that they should focus their attention on places like Residence to promote their cause. Jason Ventnor agreed and noted there are other high-risk events. GM Cottrell noted that Welcome Week was the last standing fun tradition at the University and is major revenue for the USSU.

4.3 Dates for Regional College visits

Executive still need to decide on dates for Regional College visits. GM Cottrell reminded Executive that the coordinators from the colleges will be at the RASC meeting and the Executive are to talk to them before setting final dates.

4.4 Space Rental Policy

VP Heidel noted he has made some changes to the Space Rental Policy, which include renting out drawers for a deposit of \$50.00, which is refundable when the keys are returned and the drawers are emptied, a four-hour limit per group per week and that the USSU is not liable for valuables left in the club space.

Move to amend the Space Rental Policy.

EXECMotion051: VP Heidel/VP Werenka **Carried**

4.5 Group Funding Requests

VP Heidel noted that since the Budget & Finance Committee has not been created yet, funding requests would go through the Executive for approval until then. (See attached for agenda)

Move to approve U of Table Tennis Club for \$160 credit for Club Appreciation Party.

EXECMotion052: VP Heidel/VP Werenka **Carried**

Move to approve Anatomy & Cell Biology Club (ACBC) with \$200.00 worth of funds for their Welcome BBQ.

EXECMotion053: VP Heidel/VP Werenka **Carried**

Move to approve EWB with \$1000 credit for Zikomo.

EXECMotion054: VP Heidel/VP Kanyemba **Carried**

Move to approve Physics Students' Society with \$180.00 credit for Physically Fit Push-up Competition.

EXECMotion055: VP Heidel/VP Werenka **Carried**

Move to approve AMSA with \$400.00 funds and \$500.00 credit for Life of Prophet Muhammad.

EXECMotion056: VP Heidel/VP Kanyemba **Carried**

Move to approve CSSA with \$200.00 funds and \$600.00 credit.

EXECMotion057: VP Heidel/VP Kanyemba **Carried**

Move to deny CIM Saskatoon Student Chapter of their request for \$250.00 in funds.

EXECMotion058: VP Heidel/VP Werenka **Carried**

Move to approve NMC (National Mining Competition) with \$1000.00 credit.

EXECMotion059: VP Heidel/VP Werenka **Carried**

4.6 Fair Trade Proposal

VP Werenka would like the Executive to approve her project proposal for the Fair Trade event in the North Concourse.

Move to approve to \$175.00 for the Fair Trade Proposal.

EXECMotion060: VP Werenka/VP Heidel

Carried

4.7 Advertising Degree Works

VP Kanyemba noted that Degree Works, an online academic advising solution, has been implemented by the University as is accessible on PAWS for students to use. Although, it is not being aggressively advertised by the University yet. VP Kanyemba asked the Executive if they were in favour of the USSU advertising Degree Works. GM Cottrell noted that if the University is not ready to fully advertise the system yet, then the USSU should hold off until that time. VP Kanyemba will get more information from Dave Hannah and has deferred the topic to next week.

4.8 Space for Clubs

GM Cottrell noted that she had been contacted by Derek Tannis, Manager of the International Student and Study Aboard Centre regarding extra space in his centre. Mr. Tannis suggested the USSU use it for extra club space. VP Heidel will set up a meeting with Mr. Tannis and Freda Salikin to further discuss the idea.

4.9 USSU Student Projects Symposium

VP Kanyemba would like the Executive to come up with any ideas or suggestions for the Student Projects Symposium in January. The symposium is geared toward Greystone Scholars in high schools who will be visiting the University in January.

4.9 Remembrance Day Funding

GM Cottrell noted there was a concern with the funding for the Remembrance Day event. Somehow last year the budget was cut from \$500.00 to \$300.00. She noted that the wreath is approximately \$100.00. In addition, a social is held at Browsers for those in attendance. GM Cottrell is concerned \$300.00 will not cover the costs.

Move to approve \$500.00 for the Remembrance Day ceremony.

EXECMotion061: VP Heidel/VP Werenka

Carried

5. **Adjournment**

Meeting was adjourned at 3:55 p.m.

Budget & Finance Committee Agenda October 15, 2012

1. Adoption of the Agenda
2. Introductions & Announcements
3. Board Presentations
 - 3.1. Engineers Without Borders Saskatchewan (EWB)
 - 3.2. Ahmadiyya Muslim Students' Association (AMSA)
 - 3.3. Chinese Students' & Scholars' Association (CSSA)
 - 3.4. National Mining Competition Incorporated (NMC)
4. Review of minutes
5. Business
 - 5.1. Ratifications
 - 5.2. Funding Applications
 - 5.2.1. U of S Table Tennis Club - \$160 Credit
Club Appreciation Party
Applied Sept 14 for Oct 13 Event
 - 5.2.2. Anatomy & Cell Biology Club (ACBC) - \$200 Funds
Welcome BBQ
Applied Sept 28 for Oct 12 Event
 - 5.2.3. EWB - \$1000 Credit
Zikomo
Applied Oct 1 for Oct 13 Event
 - 5.2.4. Physics Students' Society - \$180 Credit
Physically Fit Push-up Competition
Applied Oct 2 for Oct 23 Event
 - 5.2.5. AMSA - \$400 Funds, \$500 Credit
Life of Prophet Muhammad
Applied Oct 4 for Oct 18 Event

5.2.6. CSSA - \$200 Funds, \$600 Credit
Welcome & Mid-Autumn Party
Applied Oct 9 for Oct 10 Event

5.2.7. CIM Saskatoon Student Chapter - \$250 Funds
AGM
Applied Oct 9 for Oct 10 Event

5.2.8. NMC - \$1000 Credit
National Mining Competition
Applied Oct 10 for Nov 2 Event

6. Questions & Comments

7. Adjournment



USSU Executive Project Proposal (Long)

I. Project #3

- A.1. Project Name: *Academic Integrity Awareness Week*
- A.2. Proposed by: *Ruvimbo Kanyemba*

II. Analysis

A. Background Information and Need:

- A.1. History: *AIAW has been an event that has been undertaken by the VP Academic Affairs for the past several years. It is held in conjunction with the University Learning Centre in order to promote academic integrity through out the undergraduate community.*
- A.2. Issues: *Academic Integrity*
- A.3. Research: *I have taken a look at the Academic Policies, and appeal processes*

B. Target Group and Characteristics

- B.1. Primary Target: *Undergraduate Students*
- B.2. Secondary Target (s): *The University Community at Large*

C. Vision and Mission

- C.1. Vision & Mission: *To raise awareness about what constitutes academic dishonesty and how students can avoid it during their studies at the University of Saskatchewan*

D. Key Considerations

- D.1. Detailed Budget: *\$150 – Chips*

\$66.1 - Pop

D.2. Budget Line: *170-5490-00*

D.3. Total Budget: *\$216.1*

D.4. Organizational Requirements:

Resources Needed:

Pop - From Steven

Chips

Mobile Plasma with multiple choice questions

Label maker

Have a sign written, 'FREE CHIPS AND POP'

Format

I will be in setting up a display in the following buildings.

October 15th - Law - 11am-1pm

October 16th - North Concourse - 12pm - 2pm

October 17th - Engineering- 11am - 1pm

October 18th - Education - 12pm - 2pm

October 19th - Vet Med - 12pm - 2p

The Confidential Students' Support Officer will be with me most of the time. We will man the table, playing the AIAW trivia game, handing out chips and pop to those that answer the questions correctly. On the chips and pops, I will have a sticker/label attached. The labels will have a type of academic misconduct written on it. Through out the week, I will have the AIAW poster rotating on the plasma screen. I will also have some postings on Facebook regarding the topic.

D.5. Timeline: *October 15th - 19th*

Election Committee Minutes

Minutes for Friday, October 12, 2012

Present: Zena Charowsky Chief Returning Officer (CRO), Michael Stevens Assistant Chief Returning Officer (ACRO), Benjamin Schwab, Nour Aouhamra, Ivan Vendrov, Jason Ventnor (Ex-Officio), Caroline Cottrell (Ex-Officio)

Absent: Mathew Bennett

1. Call to Order

The meeting was called to order at 4:30 P.M.

2. Call for Quorum

Quorum was present.

3. Business

A. Role of the Election Committee

The CRO explained the roll of the Election Committee to the members according to the USSU Bylaw.

B. Candidate Mandatory Procedures Meeting

The CRO chaired the procedures meeting and informed all potential candidates of the rules and regulations regarding the by-election.

C. Conditional Ratification of Potential Candidates

Motion to conditionally ratify candidates pending academic checks.

EC Motion 01 Councilor Schwab/Councilor Aouhamra Carried.

D. Conditional Ratification of Candidate Bredohl

Motion to conditionally ratify candidate pending signing of Nomination Form and academic check.

EC Motion 02 CRO Charowsky/ACRO Stevens Carried.

4. Next Meeting

October 18, 2012 to ratify by-election results.

5. Adjournment

University Students' Council Agenda

Thursday October 25, 2012

Roy Romanow Student Council Chamber

- 1. Adoption of an Agenda**
- 2. Introductions and Announcements**
- 3. Council Address**
 - 3.1 Brett Fairbairn – TABBS**
- 4. Minutes and Reports for Information**
 - 4.1 USC Minutes – October 18, 2012**
 - 4.2 Executive Committee Minutes – October 23, 2012**
 - 4.3 Academic Affairs Committee Minutes and Report**
 - 4.4 Appointments Committee Minutes and Report**
 - 4.5 Code of Ethics Disciplinary Committee Minutes and Report**
 - 4.6 Elections Committee Minutes and Report**
 - 4.7 External Affairs Committee Minutes and Report**
 - 4.8 Budget & Finance Committee Minutes and Report**
 - 4.9 Student Affairs Committee Minutes and Report**
 - 4.10 Sustainability Committee Minutes and Report**
 - 4.11 Association of College Presidents Minutes and Report**
- 5. Motions Arising from the Minutes and Reports**
- 6. Business**
- 7. New Business**
 - 7.1 MSCs for Council**
- 8. Questions and Comments (30 minutes)**
- 9. Any Other Business**
- 10. Adjournment**

University Students' Council

Minutes for Thursday October 18, 2012

Present

Jared Brown, President
Steven Heidel, VP Operations and Finance
Alexandria Werenka, VP Student Affairs
Ruvimbo Kanyemba, VP Academic Affairs
Carmelle Huberdeau, Agriculture & Bioresources
Kyle Males, Education
Benjamin Schwab, Arts & Science
Andrew Kitchen, Education
Sara Kruger, Engineering
Phoenix Rider, Indigenous Students
Dillan Radomske, Nursing
Kerollos Wanis, Medicine
Jordan Sherbino, St. Thomas More
Alyssa Anderson, WCVM
Galen Richardson, Law
Nour Abouhamra, Kinesiology
Kimberly Gabriel, Pharmacy & Nutrition
Nathan Adams, ESB
Jenna Moellenbeck, ESB
Alyssa Bredohl, St. Thomas More
Odoka Gibson, International Students
Ryan Moccasin, Indigenous Students
Wyatt Berlinic, Engineering

Also Present

James Pepler, USC Chair
Caroline Cottrell, General Manager

Regrets

David Ogunkanmi, Arts & Science

Absent

Du Rui, International Students

Guests

Scott Hitchings
Dr. Lea Pennock – University Secretary
Nancy Hopkins
Kevin Menz – The Sheaf
Daryl Hoffman – The Sheaf

Meeting was called to order at 6:00 pm.

1. Agenda

Move to add under New Business:

7.2 Student Affairs Committee

7.3 Sustainability Committee

7.4 Code of Ethics & Disciplinary Committee

USCMotion033: VP Heidel/President Brown

Carried

Move all New Business into Business.

USCMotion034: VP Heidel/President Brown

Carried

Move to adopt the agenda as amended.

USCMotin035: President Brown/Councilor Richardson

Carried

2. **Introductions and Announcements**

President Brown announced the results of the by-election. Elected to University Senate are Faye Anderson, Elias Nelson, Leejay Schmidt and Becky Zimmer.

Elected MSCs are as follows:

- St. Thomas More College - Alyssa Bredohl
- International Students - Odoka Gibson
- Indigenous Students - Ryan Moccasin
- Edwards School of Business – Nathan Adams and Jenna Moellenbeck
- Pharmacy & Nutrition – Kimberly Gabriel
- Nursing – Dillan Radomske
- Engineering – Wyatt Berlinic

President Brown also introduced Lea Peanock, University Secretary and Board of Governors Chair, Nancy Hopkins.

VP Heidel apologized for not having a vegetarian option for the supper provided at Council. He noted that in the future, if there are any dietary restrictions, Councilors should contact him.

VP Heidel introduced Scott Hitchings, Kevin Menz, Daryl Hoffmann and Becky Zimmer.

3. **Council Address**

3.1 University Governance with Dr. Lea Pennock – University Secretary

3.2 Ms. Nancy Hopkins – Chair of the Board of Governors

Move to go into informality.

USCMotion035: President Brown/Councilor Moellenbeck

Carried

Ms. Hopkins and Dr. Pennock noted they would like to talk about how Councilors as a group can maximize the wisdom of the group and to tap into the knowledge and experience that everyone brings to Council. A good thing to have is some infrastructure around group decision making, so that there is clear responsibilities and everybody knows what they are suppose to be doing. The benefit of Council is that it is very diverse, from all difference colleges and backgrounds. Diverse groups make better decisions.

Behaviors make good group decision-making. You want people who are challengers, but not critics. There is a crucial difference there; you don't want people who challenge assumptions. You need to understand yourself and where you are coming from. You want people who are ethical, who come to the table with their principles of being honest and straightforward and represent the groups they are supposed to represent. It is helpful to know your role and responsibilities. Know what it is you are supposed to be doing. Bring your own knowledge and skills to the table. Getting to know one another builds trust in each other and you are able to understand the point of view of another person, even if it is different than your own.

Dr. Pennock talked about the governance at the University of Saskatchewan and how decisions get made. Our authority at the University is given to us by the Government of Saskatchewan, which passed legislation call The University of Saskatchewan Act of 1995. There are sections of the Act that provide for three different governing bodies, known as a tricameral governance structure, which are: Board, Senate and Council.

The Board appoints the president, which is one of the most important jobs for the Board of Governors. The Board sets direction and policy, hires the administration and delegates authority. The Board also approves the budget. It consists of 11 members and is the smallest Board of Governors in the country, along with the University of Regina.

Ms. Pennock mentioned that Council meets once a month throughout the school year and it consists of 105 members, mostly faculty members. Programs and courses are reviewed and approved at the meetings. Meetings are opened to the public and Councilors are encouraged to attend. There are nine committees making up the University Council with many student members. Council has authority for academic discipline, for example plagiarism or cheating.

There is also a Senate, a group of external advisors, and acts as a way for the University to stay in touch with the people of Saskatchewan. Senate gives graduates and professionals a voice in the affairs of the University. Responsibilities include: advice, approving candidates for honorary degrees, electing the Chancellor of the University and provides input to Councilor and Board on all kinds of academic and non-academic matters. Senate is large with approximately 125 members and is unique because the governing body has representatives from all regions of the province.

Administration, which is the executive branch of the University, implements policies and the procedures that are delegated to them by the governing body. They are responsible to exercise stewardship over the University's resources and are responsible to the governing bodies. Administration is made up of the president, vice president, deans and department heads. There are four vice presidents in the University and the provost is the one to whom all the deans and department heads report. Administration is fairly hierarchical as the department head reports to the dean, the dean reports to the provost and the provost reports to the president.

VP Werenka asked if there was a Vice President of Student Affairs. Dr. Pennock noted there was an Associate Vice President of Student Affairs.

The USSU and GSA are not formally part of the University of Saskatchewan. The Act does not describe the USSU's responsibilities or mandate. There is student participation on the Board of Governors, various committees and much interaction with administrative units.

Move to go back into formality.

USCMotion036: Councilor Richardson/Councilor Rider

Carried

4. Minutes and Reports for Information

4.1 University Students' Council Minutes – October 11, 2012

President Brown noted that during Council address, two questions were asked but Councilors did not state their names. Councilor Richardson asked the first question about social sciences. Councilor Sherbino with regards to the College of Medicine posed the second question.

Councilor Abouhamra noted her name was spelt wrong.

4.2 Executive Committee Minutes – October 15, 2012

VP Heidel noted that his roundtables were not fully included.

Councilor Richardson asked what CIM was and why they were denied funding. VP Heidel noted that the Canadian Institute of Mining (CIM) applied for funding one day in advance and there is a strict policy for club funding. Applications for funding must be done at least 14 days in advance.

Councilor Richardson asked if there was any other discussion about Welcome Week and the bowl, besides what happened in the Executive meeting. VP Kanyemba noted that the Executive were discussing the upcoming forum where students can discuss their concerns. The USSU staff and Executive members will be at the next meeting to respond to their concerns about Welcome Week.

Councilor Sherbino asked President Brown regarding the Board of Governors meeting and if anything discussed was directly pertinent or of great importance to bring up at Council. President Brown noted that most things discussed at the meeting are confidential.

4.6 Elections Committee Minutes – October 12, 2012

5. Motions Arising from Minutes and Reports for Information

Move to adopt the minutes.

USCMotion037: Councilor Anderson/Councilor Schwab

Carried

6. Business

6.1 Budget and Finance Committee Appointments

VP Heidel noted that this committee has some important responsibilities. The Committee decides whether clubs/groups can be ratified and whether or not they receive funding or sponsorship. The committee requires four MSCs.

Move to open nominations for the Budget and Finance Committee.

USCMotion038: VP Heidel/Councilor Adams

Carried

Councilor Adams nominated himself.

President Brown nominated Councilor Moellenbeck. She declined.

VP Heidel nominated Councilor Anderson. She declined.

VP Heidel nominated Councilor Bredohl. She accepted.
Councilor Moccasin nominated himself.
VP Heidel nominated Councilor Sherbino. He declined.
President Brown nominated Councilor Berlinic. He accepted.

Move to close nominations.

USCMotion039: Councilor Sherbino/Councilor Wanis **Carried**

Nominated to the Budget and Finance Committee:

Councilor Adams
Councilor Moccasin
Councilor Berlinic
Councilor Bredohl

6.2 Academic Affairs Committee Appointments

VP Kanyemba noted that the Academic Affairs Committee meets once a month. She is looking for a Councilor to sit on a committee on her behalf as well. The committee also works on the Teaching Excellence Awards and organizing the ceremony. The committee looks over academic policies and programs. The committee requires three MSCs.

Move to open nominations for Academic Affairs Committee.

USCMotion040: VP Kanyemba/Councilor Rider **Carried**

VP Werenka nominated Councilor Moellenbeck. She accepted.
Councilor Abouhamra nominated herself.
Councilor Moellenbeck nominated Councilor Kruger. She accepted.
Councilor Huberdeau nominated herself.
President Brown nominated Councilor Gabriel. She declined.
VP Kanyemba nominated Councilor Wanis. He declined.
President Brown nominated Councilor Gibson. He accepted.
Councilor Rider nominated herself.
Councilor Sherbino nominated himself.
President Brown nominated Councilor Radomske. He declined.

Ballots were handed out for voting.

Move to destroy the ballots.

USCMotion041: Councilor Anderson/Councilor Schwab **Carried**

Move to close nominations for Academic Affairs Committee.

USCMotion042: President Brown/Councilor Kitchen **Carried**

Nominated to the Academic Affairs Committee:

Councilor Sherbino
Councilor Rider

Councilor Moellenbeck

6.3 Student Affairs Committee Appointments

VP Werenka commented that the committee meets about once a month. The committee looks into student issues and general student affairs. In addition, the committee helps organize various events. This committee requires three MSCs.

Move to open nominations for Student Affairs Committee.

USCMotion043: VP Werenka/President Brown

Carried

VP Werenka nominated Councilor Sherbino. He declined.

President Brown nominated Councilor Gabriel. She accepted.

Councilor Moellenbeck nominated Councilor Kruger. She accepted.

President Brown nominated Councilor Radomske. He accepted.

VP Kanyemba nominated Councilor Huberdeau. She accepted.

VP Werenka nominated Councilor Moccasin. He declined.

Councilor Sherbino nominated Councilor Abouhamra. She accepted.

Ballots were handed out.

Move to close nominations for Student Affairs Committee.

USCMotion044: VP Werenka/President Brown

Carried

Nominated to Student Affairs Committee:

Councilor Kruger

Councilor Huberdeau

Councilor Abouhamra

Move to destroy the ballots.

USCMotion045: VP Werenka/Councilor Huberdeau

Carried

6.4 Sustainability Committee

VP Werenka noted the committee looks at policy awareness campaigns as well as partnerships that are sustainability related on campus. The committee requires three MSCs and meets about once a month.

Move to open nominations for the Sustainability Committee.

USCMotion046: VP Werenka/Councilor Bredohl

Carried

President Brown nominated Councilor Bredohl. She accepted.

President Brown nominated Councilor Gabriel. She accepted.

Councilor Rider nominated herself.

VP Kanyemba nominated Councilor Adams. He declined.

Councilor Sherbino nominated Councilor Richardson. He declined.
President Brown nominated Councilor Radomske. He declined.
Councilor Moellenbeck nominated herself.
Councilor Schwab nominated himself.

Ballots were handed out.

Move to close nominations for the Sustainability Committee.
USCMotion047: Councilor Anderson/Councilor Radomske

Carried

Nominated to the Sustainability Committee:

Councilor Bredohl
Councilor Rider
Councilor Gabriel

6.5 Code of Ethics Committee Appointments

President Brown noted that this committee is one that meets under special circumstances. It requires three members. It meets in an instance like a complaint against an Executive member or someone on Council and determines the outcome. The people who sit on this committee has to be from different colleges. President Brown asked the Executive not to nominate anyone, as it is a conflict of interest.

Move to open nominations for the Code of Ethics Committee.
USCMotion048: Councilor Kitchen/Councilor Wanis

Carried

Councilor Abouhamra nominated herself.
Councilor Wanis nominated Councilor Anderson. She declined.
Councilor Radomske nominated himself.
Councilor Moellenbeck nominated Councilor Wanis. He accepted.
Councilor Richardson nominated himself.
Councilor Sherbino nominated himself.
Councilor Adams nominated himself.

Ballots were handed out.

Move to close nominations for Code of Ethics Committee.
USCMotion049: Councilor Adams/Councilor Moellenbeck

Carried

Nominated to the Code of Ethics Committee:

Councilor Richardson
Councilor Radomske
Councilor Wanis

7. New Business

8. Questions and Comments

VP Heidel thanked Councilors for being patient and noted that Council meetings generally shorter. He noted that the Election Committee met and decided on the referendum schedule for the UPASS. The call for campaign has started and ends October 25, 2012. November 1st is the application deadline and November 2nd is when campaigning begins. November 14th and 15th will be voting days for the UPASS referendum. The Executive will be putting in a campaign for the Yes side of the summer UPASS. The Executive are trying to get at least 10% of students to vote and at least a majority of those to vote for the summer UPASS. If any Councilors are interested in helping out, email VP Heidel or President Brown.

Councilor Kruger noted she had talked to the Engineering Students Society president and was told the society is putting on a seminar every month. Currently it's only open to Engineering students, but the president wanted Councilor Kruger to extend the invitation to any other colleges that wanted to attend. The seminar in November is on investment.

Councilor Sherbino asked VP Heidel if the Executive were putting on separate campaigns in regards to the summer UPASS or as a whole. VP Heidel commented that all four of the Executive would be putting on one campaign.

Councilor Richardson asked VP Heidel if there was anything else he could tell Council about what's going on with Louis' and the volleyball courts. VP Heidel noted that during the summer the University served the USSU notice that they were no longer allow Louis' to use the beach volleyball courts, which are located next to the stadium parking. We are officially out of there on October 31st. That court will not be in use. The University plans to use that space as part of College Quarters and a hotel, although no specific location has been set yet. The USSU has been working with Scott Hitchings, University Student Relations, linking the USSU and Administration, looking at trying to find an alternative space for a new volleyball court. VP Heidel noted that beach volleyball brought it about \$20,000 revenue. President Brown commented he had been speaking to Greg Fowler, Acting Vice President of Operations and Finance. He noted that the University is still unsure about what they will be doing with the land where the volleyball courts were located. He noted it is frustrating because beach volleyball did bring in significant revenue.

VP Werenka encouraged Councilors to vote in the civic election and noted there was advanced voting in Place Riel. Civic Election Day is October 24th and run from 8:00 a.m. to 8:00 p.m.

9. Other Business

10. Adjournment

Move to adjourn.

USCMotion050: Councilor Anderson/Councilor Sherbino

Carried

Executive Committee

Minutes for Tuesday October 23, 2012

Present: Jared Brown, Steven Heidel, Alexandria Werenka and Jason Ventnor
Regrets: Caroline Cottrell and Ruvimbo Kanyemba

1. **Call to Order**

The meeting was called to order at 1:29 p.m.

2. **Quorum**

Quorum was present.

3. **Roundtables**

President Brown

- Preparation for Board of Governors
- Board of Governors for four days
- Dinner at the Presidents Residence
- Mayoral debate
- Pre USC Meeting
- USC
- Class
- Non-Academic Disciplinary Committee
- Senate

VP Heidel

- Finalized lockable storage in club space
- Filmed video for encouraging people to vote in the civic election
- Distributed over \$3000 in funding to eight clubs
- Timekeeper for mayoral forum
- Voted in civic election
- Interview with the Sheaf about Beach Volleyball
- Interview with the Sheaf about dental office and hair salon
- Met with Paul Selzer about Social Justice Centre
- Met with Adam and Carter from Prairie Party Planners regarding recent change to the policy
- Sat in tunnel at civic election booth encouraging people to vote and come out the mayoral forum
- Orthodontist
- Announced referendum dates
- Louis'/Browser's planning meeting discussing Browser's renovation and beach volleyball

- Sorted out CSSA funding confusion
- Met with SESS regarding room bookings and liability insurance
- Finished Pepsi inventory for Experience US, Orientation, VOTR, and AIAW
- Finalized meeting with food sales stakeholders

VP Werenka

- Set up a table in the tunnel for Civic Elections
- Attended the USSU Centre's Meeting
- Exec Meeting (& Budget/Finance Meeting?)
- Academic Day Off
- Hosted USSU Radio Show with special guest Jordan Sherbino
- Attended the Station 20 West Grand Opening
- Voted in the Civic Election
- Worked the USSU Exec's Twitter account during the Mayoral Forum
- Became an advocate for a student
- Finalized details for the Fair Trade Fair
- Met with International Education Week subcommittee
- Wo-manned a table in the tunnel for Civic Elections
- Attended the Political Studies and Policy Students BBQ
- Wrote blog
- Caught up on emails
- Worked on assignments

VP Kanyemba

- Attended the Mayoral Forum
- Reported on USSU's activity at University Council
- Attended an academic hearing as a student advocate
- Promoted Academic Integrity everyday in various college buildings
- Attended Teaching and Learning Committee
- Met with Gwenna Moss about Experiential Learning Expo
- Attended Study Abroad Advising Committee
- Talked to Dave Hannah about advertising Degree Works

4. Business

4.1 Academic Integrity Week

Move to fund Fair Trade Day on Campus for \$400.00 as outlined in the project proposal. (See attached)

EXECMotion062: VP Werenka/President Brown

Carried

4.2 AGM Bylaw Changes

Jason Ventnor reminded Executive they needed to discuss possible Bylaw changes, which need to be sent to the USSU lawyer to be approved. VP Heidel asked if changes need to go to Council. Jason Ventnor noted that changes did not need to go to Council beforehand but could inform them of proposed changes. President Brown noted there were a few amendments he would like, for example Elections. Jason Ventnor asked Executive to set up a meeting to discuss possible amendments.

4.3 Art Unveiling

VP Werenka noted that “We the Artists” would like to do an art unveiling ceremony/reception in the North Concourse for one hour. VP Werenka would like the Executive to sponsor the cost of renting the North Concourse for \$20.00.

Move to sponsor the art unveiling in the North Concourse for \$20.00.
EXECMotion063: VP Werenka/President Brown **Carried**

4.4 Gala for The Sheaf

VP Werenka sent out an email to the Executive about the gala for The Sheaf. It is being held on Saturday November 3rd and tickets are \$40 per person. VP Werenka asked the Executive if they would be interested in attending. President Brown noted he will tentatively go. VP Heidel will not be able to go to the gala. VP Werenka will get ahold of The Sheaf manager to find out the last day to buy tickets.

4.5 TEDX 2013

President Brown noted he was contacted by TEDX for their conference in 2013. No date has been set. They are looking for some sponsorship.

4.6 International Education Week

VP Werenka will be helping out with the Global Village during International Education Week, which is November 16th. She may sponsor a table in the tunnel if they need it.

4.7 Position Profiles

VP Heidel noted that each Executive member has a position profile. These profiles need to be updated. Executive are encouraged to update their position profile and send it in to VP Heidel. VP Heidel noted he would like the profiles to be put into policy. President Brown noted he would like to see each profile include that Executives will defend the persona of the USSU. Executive will discuss the position profiles more next week.

5. **Adjournment**

Meeting was adjourned at 1:49 p.m.



USSU Executive Project Proposal (Short)

Executive Member:	Alexandria Werenka (VP Student Affairs)
Proposed Project/Event:	Fair Trade Day on Campus (A day to promote fair trade and let students know we are moving towards becoming fair trade designated!)
Event Date:	October 25th
Budget Line Number:	170-5490-00
Budget for Project/Event:	<p>Posters: \$50 (58 posters- Buzzboards, plus extra for campus groups and college societies)</p> <p>Table Rental: ~\$300 (North Concourse Rental)</p> <p>Prizes: \$50 (Small prizes ex. Fair trade chocolate bars or bananas)</p> <p>Total: \$400 (With ~\$350 going back into the USSU)</p>

2012-2013 USC Attendance

Name	Sept. 13	Sept. 20	Sept. 27	Oct. 4	Oct. 11	Oct. 18			
Abouhamra, Nour	P	P	R	NM	P	P			
Adams, Nathan	NYA	NYA	NYA	NM	NYA	P			
Anderson, Alyssa	P	P	P	NM	P	P			
Berlinic, Wyatt	NYA	NYA	NYA	NM	NYA	P			
Bredohl, Alyssa	NYA	NYA	NYA	NM	NYA	P			
Brown, Jared	P	P	P	NM	P	P			
Du, Rui	P	P	P	NM	P	A			
Gabriel, Kimberly	NYA	NYA	NYA	NM	NYA	P			
Gibson, Odoka	NYA	NYA	NYA	NM	NYA	P			
Heidel, Steven	P	P	P	NM	P	P			
Huberdeau, Carmelle	P	P	P	NM	P	P			
Kanyemba, Ruvimbo	P	P	P	NM	P	P			
Kitchen, Andrew	P	P	A	NM	P	P			
Kruger, Sara	P	P	P	NM	P	P			
Males, Kyle	P	P	P	NM	P	P			
Moccasin, Ryan	NYA	NYA	NYA	NM	NYA	P			
Moellenbeck, Jenna	NYA	NYA	NYA	NM	NYA	P			
Ogunkanmi, David	P	R	R	NM	R	R			
Radomske, Dillan	NYA	NYA	NYA	NM	NYA	P			
Richardson, Galen	P	P	R	NM	P	P			
Rider, Phoenix	P	P	P	NM	P	P			
Schwab, Benjamin	P	P	P	NM	P	P			
Sherbino, Jordan	P	P	P	NM	P	P			
Wanis, Kerollos	P	P	P	NM	P	P			
Werenka, Alexandria	P	P	P	NM	P	P			

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

2012-2013 USC Attendance

Name	Nov. 24	Dec. 1	Jan. 5	Jan. 12	Jan. 19	Jan. 26	Feb. 2		

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

**2012-2013
USC Attendance**

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

University Students' Council Agenda

Thursday November 1, 2012

Roy Romanow Student Council Chamber

- 1. Adoption of an Agenda**
- 2. Introductions and Announcements**
- 3. Council Address**
 - 3.1 Student Care**
 - 3.2 Faye Anderson – Traditions project**
- 4. Minutes and Reports for Information**
 - 4.1 USC Minutes – October 25, 2012**
 - 4.2 Executive Committee Minutes – October 29, 2012**
 - 4.3 Academic Affairs Committee Minutes and Report**
 - 4.4 Appointments Committee Minutes and Report**
 - 4.5 Code of Ethics Disciplinary Committee Minutes and Report**
 - 4.6 Elections Committee Minutes and Report – October 18, 2012**
 - 4.7 External Affairs Committee Minutes and Report**
 - 4.8 Budget & Finance Committee Minutes and Report**
 - 4.9 Student Affairs Committee Minutes and Report**
 - 4.10 Sustainability Committee Minutes and Report**
 - 4.11 Association of College Presidents Minutes and Report**
- 5. Motions Arising from the Minutes and Reports**
- 6. Business**
- 7. New Business**
 - 7.1 Vote for Removal**
- 8. Questions and Comments (30 minutes)**
- 9. Any Other Business**
 - 9.1 USSU Student Project Symposium**
 - 9.2 MSC Elections**
- 10. Adjournment**

University Students' Council

Minutes for Thursday October 18, 2012

Present

Alexandria Werenka, VP Student Affairs
Ruvimbo Kanyemba, VP Academic Affairs
Du Rui, International Students
Wyatt Berlinic, Engineering
Carmelle Huberdeau, Agriculture & Bioresources
Ryan Moccasin, Indigenous Students
Odoka Gibson, International Students
Benjamin Schwab, Arts & Science
Andrew Kitchen, Education
Sara Kruger, Engineering
Phoenix Rider, Indigenous Students
Dillan Radomske, Nursing
Kerollos Wanis, Medicine
Jordan Sherbino, St. Thomas More
Alyssa Anderson, WCVM
Galen Richardson, Law
Nour Abouhamra, Kinesiology
Kimberly Gabriel, Pharmacy & Nutrition
Nathan Adams, ESB
Jenna Moellenbeck, ESB
Alyssa Bredohl, St. Thomas More

Also Present

James Pepler, USC Chair
Jason Ventnor, Communications Manager

Regrets

David Ogunkanmi, Arts & Science
Jared Brown, President
Kyle Males, Education
Steven Heidel, VP Operations and Finance

Absent

Guests

Elias Nelson
Becky Zimmer
Brett Fairbairn
Ginger Appel
Mark Burt

Meeting was called to order at 6:00 pm.

1. Agenda

Move to change 6.1 MSCs for Council to 7.1 under Business.

USCMotion051: VP Kanyemba/Councilor Anderson

Carried

Move to adopt the agenda as amended.

USCMotion052: Councilor Anderson/Councilor Radomske

Carried

2. Introductions and Announcements

Councilor Moellenbeck introduced Becky Zimmer from Arts & Science.

VP Werenka introduced the Arts & Science Students' Union President, Elias Nelson.

VP Werenka also noted regrets from Jared Brown, President and Steven Heidel, VP Operations & Finance, who were at the Legislature opening in Regina.

3. Council Address

3.1 Brett Fairbairn - TABBS

Move to go into informality.

USCMotion053: Councilor Adams Councilor Anderson

Carried

VP Kanyemba welcomed Provost and Vice President Academic - Brett Fairbairn, Ginger Appel – Director of Budgets, Strategy & Planning, Mark Burt – Financial Analyst.

Brett Fairbairn noted this is the second time talking to University Students Council about the TABBS budget model. The invitation to Council is appreciated.

As Provost and Vice President Academic, Mr. Fairbairn has a set of responsibilities that have to do with students and faculty, programs at the University and planning & budgeting. One of the things they do at the U of S is put all the above together to signify the importance of academics in the university. He noted that Ginger Appel is the director of budgets, strategy and planning for the university. She is the one who looks at the university budget as a whole, project it forward in time as a basis for planning and that's very important to the university. Mark Burt is part of IPA and is supporting the TABBS budget model in a variety of ways.

Mr. Fairbairn commented that budgeting in a university is a really complicated thing. At our university, historical or incremental budgeting takes place. The budgets fluctuate. After decades of doing that, it really means that we can't answer questions like why budgets are the way they are. The university is also looking for ways for budgets to support planning.

TABBS – Transparency Activity Based Budget System, is the new budget model. The words capture the two most important features of what the university is introducing. First of all, transparency – to create a budget system where people can see what drives budget, the data is out there for everyone to see. Activity based – meaning that when activity goes up in a unit that the budget will go up. If activity goes down, the budget will go down. The other thing that this means is the university is looking for units to have more authority and responsibility over their whole budgets and to be able to plan for them. The colleges are more completely in control of their resources. The university is also looking to account for all the costs in the university. The university is also looking for the budgeting system to be linked to the cycles of integrated planning. The benefits the university is looking for is increased transparency, accountability, etc. The university is interested in more collaboration between units and programs.

Almost all revenue in the operating budget comes from the provincial government grant and tuition fees. The revenue centers are the colleges. The support centers are things like the library, student enrollment services, etc. that provide services but don't bring in tuition fees.

The idea of what the university is implementing is to allocate out to the revenue centers all of the university's revenue, or almost all. It will be 96.5% of our revenue will be allocated out to the units of the university. A small part will be retained centrally for strategic initiatives. When undergraduate tuition revenue comes in to the university, 75% of it is allocated to the academic unit that does the teaching, 25% to the academic unit where the student is enrolled. There is a different division for graduate studies. For the provincial operating grant, the revenue is divided up on the same basis the university receives it.

Some colleges are generating more revenue than the university is allocating to them in their budget. Other colleges are generating less revenue by their activities than the university is allocating to them. Across the whole university it balances, but some colleges are plus and some are minus. We are in phase three of a four-phase project to develop and implement the TABBS budget model. The first couple of phases took four years and will have taken eight years by the time the university fully implements the system. By then, the university will still be revising the model and improving it from year to year. The university went through a long period of research and development and looked at the experience of other universities. There is lots of research data collected.

TABBS is a tool to inform decision-making. Over time, TABBS information will be taken into account and the shifts in university budgets. What we know from other universities is that lots of people throughout the university will be come more aware of what the costs and revenues are. That will generally tend to change decision making, so the university will make more efficient use of resources across the campus. Staff and instructors will be more aware of what the costs and revenues are for courses. It is significant that student enrollment and learning are going to be the biggest drivers in this budget model. This budget model we know from other universities, is going to make colleges even more interested in how much teaching they do and recruitment of students. The budget model is intended to mean that where there is growing demand in the university, there are more sections offered and thus more resources will flow to those units. Where there is less demand and shrinking classes, resources will flow away from those areas. That will mean that colleges will have incentives to innovate and put together new programs that are attractive to students.

VP Werenka noted that from her understanding, a lot of people associate a zero sum budget with a very negative connotation and asked Mr. Fairbairn to elaborate on that more. Mr. Fairbairn commented that zero sum budgeting really means that when the pie is fixed, then you change up how it is divided and any thing that one college gets is subtracted from what another college gets. To some extent the university's budget is always going to have that dynamic. What the university is thinking is that with a model like TABBS, where resources are allocated on the basis of activity, it will give everybody an incentive to increase their activity. If all the colleges increase enrollment and research and teaching,

the resources available to the whole university will grow because there will be more teaching and tuition revenue. Those things are factors in how the grant from the provincial government is determined. If people respond to the incentives, this won't just divide up this year's pie, it will actually grow next year's pie. There is also zero based budgeting, which is another way of budgeting that is different than responsibility center management.

VP Werenka asked what this budgeting system meant for the departments that are a lot smaller and looking for incentives or looking to increase something if they go up against a larger college. Mr. Fairbairn commented that there are a couple of elements in that. In a university that has finite resources and will always have finite resources, we will always have to make choices between one thing and another. There will always be that element in university decision-making. The real issue is that on the basis of what criteria do you make those choices and that is an interesting thing to talk about. In terms of the TABBS budget model and the size of units, there is no particular advantage or disadvantage to big units or small ones. What really is the case is that in this model is based on the university's real revenues and real costs. There is allowance in that for what the revenues are that are particular to different programs but allotted to the costs of different programs. A program that's inherently more costly or draws more heavily on university support services, will be assigned bigger expenses in this model. In fact, programs in medicine when you run them through this model, turn out to be very expensive and generate more costs than they do revenue. By contrast, many programs in areas of the university where the costs of instruction are less, and in our university, the lowest cost of admission and instruction tend to be in social science disciplines. In those places when more students are admitted that generally creates more revenue than it does cost. So places in the universities that have positive incentives under the model would be places like Education, Business, etc.

VP Werenka asked for an example of money losing. Mr. Fairbairn noted that, as an example, the college of medicine is an example of a program that generates more cost than revenue within the model. There will often be cases where someone wants to start something new and it will produce revenue, but not until three to five years from now. We receive tuition revenue for every new student admitted. We don't necessarily receive government grant money for every new student admitted. What that means is that when we admit an extra student, we can only count on the tuition revenue. We can estimate what the likely impact on the grant will be, but can't be totally sure. Tuition fees are 23% of the operating budget.

Councilor Sherbino asked Mr. Fairbairn to comment on why he thinks the U of S is unique in regards to the way the university operates between and amongst colleges. Mr. Fairbairn commented that the speaker who commented on the university thought it was unique and whether she is on to something or not, he can't be as certain. It is an effect of history and culture. Being fragmented among many units is a problem that most universities have and ours has that problem to a higher degree. We are the only medical doctoral university in our province, so any time anyone in the province wants anything done, the member of the public look to the U of S to do it. As a result, over time we accumulate a large number of programs and of colleges. There aren't many universities of ~20,000 students that have 17

independent colleges. Maybe part of it is that we are a complicated university in a relatively small province. There are some issues there where we should do some things on a larger scale.

Councilor Moccasin asked how the new budgeting system lends itself out to more collaborative colleges and departments. Mr. Fairbairn commented that lack of good information is a barrier to innovation and collaboration. What the U of S heard from the University of Toronto, who introduced a similar budget model, was that when two deans sat down to discuss putting up a collaborative program, under their old budget model, they both would hesitate to commit because neither one of them could be sure whether they would benefit. The information was unclear. By making the information clear, we remove that barrier and make it easier to understand exactly what the advantage is. This is about providing good information for decision-making and good information will lead to easier decision making.

VP Werenka asked about the cost for student cards and the fact there is no longer free cards. Mr. Fairbairn noted he could not speak to that, as it doesn't fall under his department.

Move to go back into formality.

USCMotion054: VP Werenka/Councilor Rider

Carried

4. Minutes and Reports for Information

4.1 University Students' Council Minutes – October 18, 2012

Councilor Bredohl noted her name was not listed as being nominated to the Budget & Finance Committee.

4.2 Executive Committee Minutes – October 23, 2012

5. Motions Arising from Minutes and Reports for Information

Move to adopt the minutes.

USCMotion055: Councilor Huberdeau/Councilor Schwab

Carried

6. Business

6.1 MSCs for Council

VP Kanyemba noted that she had previously addressed Council about MSCs for University Council. The University is run by three governing structures: University Council, Senate and Board of Governors. University Council deals with all academic matters. We need a member from every college and affiliated college to sit on University Council as student members. MSCs would be part of the group that makes all academic decisions concerning undergraduate and graduate students. According to the University Act, the VP Academic for the USSU is the one who is supposed to oversee the elections for the student members that sit on University Council. The easiest way to do this is to ask MSCs to sit as the undergraduate members for University Council. It is not stated anywhere in the USSU Bylaw and so this is something that will be reconciled at the AGM. VP Kanyemba asked

that all members that represent colleges sit as undergraduate members on University Council. Students are not obligated to attend every meeting, but VP Kanyemba encouraged MSCs to attend. Meetings are held once a month at the end of the month.

VP Werenka asked which colleges still need representatives to be on University Council. VP Kanyemba noted that representatives were needed from Dentistry, Kinesiology, Law, Nursing, Pharmacy & Nutrition and ESB.

Move to open nominations for one member from each college to sit as a student representative on the University Council.

USCMotion056: VP Kanyemba/Councilor Sherbino **Carried**

VP Werenka nominated Councilor Adams from ESB for University Council. He accepted. Councilor Abouhamra (Kinesiology) nominated herself.

Councilor Adams nominated Councilor Richardson from Law. He accepted.

Councilor Moellenbeck nominated Councilor Gabriel (Pharmacy & Nutrition). She accepted.

VP Kanyemba nominated Councilor Radomske (Nursing). He accepted.

VP Kanyemba nominated Councilor Kitchen (Education). He accepted.

USC Chair asked if a proxy could fill in for a Councilor if he or she could not attend. VP Kanyemba was unsure but noted that Councilors are voting members; therefore, she doubted a replacement could fill in. She noted that it's ok if Councilors are unable to attend every meeting and that their name is important to have on the list in case there is an academic hearing.

Move to close nominations for University Council.

USCMotion057: Councilor Richardson/Councilor Kruger **Carried**

Nominated to University Council:

Councilor Adams – ESB

Councilor Abouhamra – Kinesiology

Councilor Richardson – Law

Councilor Gabriel – Pharmacy & Nutrition

Councilor Radomske – Nursing

Councilor Kitchen - Education

7. New Business

8. Questions and Comments

Councilor Sherbino asked what was happening with the one remaining spot in the old Campus Cove. VP Werenka responded that as far as she knew, there was still a callout for potential tenants. There are some negotiations going on with a potential tenant, but it is

confidential.

VP Kanyemba noted that for the next two weeks, students will be nominating their professors for a Teaching Excellence Award. For the first time this year, TAs can also be nominated for an award. VP Kanyemba asked Councilors to take nominations back to their colleges.

Councilor Bredohl announced that STMSU will be holding a pub on Halloween in the student lounge, which starts at 1:00 p.m. for the sundae bar and the pub starts at 3:00 p.m. and runs to 5:00 p.m.

Councilor Radomske asked if there was a spot open on the Budget & Finance Committee as Councilor Bredohl noted her name was omitted. Councilor Bredohl commented that her name had just been not included.

Councilor Radomske noted that he had been approached by several students in regards to there being no wing night at Louis'. VP Kanyemba noted the Executive will get back to that question at a later time.

VP Werenka commented that the tea provided to Council was leftover from Browsers, who sells fair trade coffee. The tea was part of the Fair Trade on campus, which is moving towards becoming a fair trade designated campus. She encouraged Councilors to go fair trade.

Councilor Kitchen asked if there was anything going on with the microwaves in Lower Place. VP Werenka noted that one microwave has been added to Lower Place Riel. Browsers also got a new microwave. The USSU is also looking into creating a list of available microwaves on campus.

Councilor Kruger noted that in regards to University Council and possible hearings, her availability is limited. Councilor Kruger asked VP Kanyemba if there were a certain number of hearings that must be attended. VP Kanyemba responded that if a Councilor is unable to attend a hearing, you just need to tell the Chair.

Councilor Gibson asked VP Kanyemba when Teaching Excellence nominations needed to be handed in. VP Kanyemba noted that nominations needed to be returned to the USSU by November 2nd at 4:00 p.m.

VP Werenka reminded Councilors that next week is Halloween and the USSU's Food Centre hosts Trick'or'Eat. She strongly encouraged Councilors to approach their colleges to sign up a team. It's a fantastic event and raises a lot of food for the Food Bank.

Councilor Moccasin noted that the Civic election was just held and was wondering how many students voted. VP Kanyemba noted that she would talk to VP Heidel or President Brown, as they may have that information and get back to Council.

Member Zimmer asked a question or made a comment. Councilor Sherbino responded that

for the last civic election it hovered around a quarter of people came out to vote, which is higher than regular. There is no voters list for the civic elections as it is essentially made as voters go to vote.

9. Other Business

Councilor Rider noted there is a powwow over the weekend at the CUC. It is the largest in Saskatchewan. Councilors and students are welcomed.

10. Adjournment

Move to adjourn.

USCMotion058: VP Werenka/Councilor Bredohl

Carried

Executive Committee

Minutes for Monday October 29, 2012

Present: Jared Brown, Steven Heidel, Ruvimbo Kanyemba, Alexandria Werenka and Jason Ventnor

Regrets: Caroline Cottrell

1. **Call to Order**

The meeting was called to order at 2:29 p.m.

2. **Quorum**

Quorum was present.

3. **Roundtables**

President Brown

- Traveled to Regina for a rally supporting the two international students facing deportation
- class
- executive meeting
- Dentist
- Planning and Priorities Committee
- staff meeting
- Meeting with We the Artists
- Traveled to Regina for the opening of the legislature
- Bylaw amendments
- Fall Convocation Dinner
- fall convocation
- speech at fall convocation

VP Heidel

- URSU Visit
 - Attended rally in support of Nigerian students about to be deported
 - Tour of student union offices
 - Tour of University of Regina
 - Met with new president, Nathan Sgrazzutti
 - Had supper with former VP OpFin, Reid Nystuen
- Met with Jason Kovitch to discuss best way of doing club credits
- Chaired panel on the screening of the movie "Happy"
- Exec meeting

- Staff meeting
- Attended the opening of the Legislature in Regina
- Met with Jessica Geddret from SESS
- Bylaw meeting
- Released first time voting video

VP Werenka

- Met with International Education Week subcommittee to plan Global Village
- Hosted the USSU Radio Show with Alex Gao
- Went to Regina to meet with RPIRG and URSU
- Attended a Drag Workshop by the Pride Centre as part of Queerapooloza
- Met with We the Artists about an event they are doing on campus
- Bought supplies and finalized details for Fair Trade Day on Campus
- Co-Hosted Fair Trade Day on Campus
- Met with Pirta from ISSAC to talk about IEW and a round table discussion that is being planned
- Went for Coffee with Scott Hitching to discuss Childcare Centre
- Went over the Bylaw with other Exec to talk about amendments, additions, changes, etc.
- Attended the President's Medal Recipients Gala

VP Kanyemba

- Visited URSU exec
- Promoted Teaching Excellence Awards Nominations
- Home ill for 2 days
- Met with Fulbright Scholar on U of S Curriculum changes
- Research Scholarly and Artistic Works meeting
- Worked on Student Project Symposium
- Handled an academic grievance
- Met with Arts and Science Advisors about Advising changes

4. Business

4.1 Executive Meeting

VP Heidel noted that next week Jason Ventnor will not be able to attend the Executive meeting and therefore another USSU Manager is needed. Freda Salikin, Facilities Manager will be busy with interviews next week. The Executive can have the meeting with no manager in attendance. Jason Ventnor suggested looking at possible time options and going from there.

4.2 On Campus Student Outreach

VP Kanyemba noted that the Executive really needs to schedule a time for on campus student outreach. It's something that was promised and hasn't been done yet. VP Heidel noted he visits college societies on a weekly basis. VP Kanyemba suggested going to various student events on campus and posting pictures on Facebook with students and handing out prizes through a draw. This will get more students visiting the USSU Facebook page and Executive interacting with students. VP Werenka suggested setting up a table in various colleges to promote the USSU and handing out free stuff. Jason Ventnor noted that Executive have done that successfully in the past. VP Werenka also noted that the Executive should volunteer more in the Centres and at their events.

4.3 UPASS

VP Heidel asked who was doing the campaign for UPASS. Jason Ventnor reminded VP Heidel that he said he was going to run the campaign. He added that one person is designated the campaign organizer and a list of names on the campaign will be created. VP Heidel noted that he would need help with the campaign. President Brown reminded Executive to talk to their committees so their names could be added to the campaign list.

4.4 Hamza Al-Sharif

VP Kanyemba noted that it has been nearly a year since U of S student, Hamza Al-Sharif went missing. His family has since decided to come to terms with his disappearance. Last winter a vigil was held through Safewalk. VP Kanyemba will be meeting with some of Hamza's friends to discuss a way of putting the search to rest. She noted there may be a closing vigil to take the posters across campus.

4.5 Sheaf Table Rental

VP Heidel noted the Sheaf would like to rent a table on Halloween for face painting and would like sponsorship from the USSU.

Move to sponsor the Sheaf with a table in the tunnel.

EXECMotion064: VP Heidel/President Brown

Carried

4.6 Fair Trade Conference

VP Werenka commented on a Fair Trade Conference in Calgary on January 11, 2013. The conference is free and VP Werenka wouldn't need accommodations. The only expense is travel. VP Heidel asked VP Werenka to make a proposal and send it to the Executive.

4.7 Residence Event Sponsorship

VP Heidel noted he was contacted by Residence regarding sponsorship for a casino event. Residence would like to rent Browsers for an event

instead of Marquis Hall. The cost for renting Browsers for 3 hours is approximately \$400.00 and Residence would like sponsorship from the USSU to cover some of the cost. Residence will get back to VP Heidel regarding the event and how much sponsorship they are looking for.

4.8 Sheaf Gala Proposal

Move to approve the Sheaf Gala Proposal (see attached) by VP Werenka.

EXECMotion065: VP Werenka/VP Kanyemba

Carried

5. **Adjournment**

Meeting was adjourned at 3:08 p.m.



USSU Executive Project Proposal (Short)

Executive Member:	VP Student Affairs
Proposed Project/Event:	Sheaf Centennial Gala
Event Date:	Nov. 3rd
Budget Line Number:	170-5490-00
Budget for Project/Event:	\$40 x 3 tickets = \$120

I think that it is really important that the USSU has a presence at this event as we have been working with the sheaf for decades (perhaps for nearly 100 years). As there are no other Exec members that can go I think it would be nice if we allowed for employees who often work with The Sheaf to be your replacements. (Olivia and Dan).

Election Committee Minutes

Minutes for Thursday, October 18, 2012

Present: Zena Chorosky Chief Returning Officer (CRO), Michael Stevens Assistant Chief Returning Officer (ACRO), Benjamin Schwab, Nour Abouhamra, Ivan Vendrov, Matthew Bennett, Caroline Cottrell (Ex-Officio)

Absent: Jason Ventnor (Ex-Officio)

1. Call to Order

The meeting was called to order at 5:05 P.M.

2. Call for Quorum

Quorum was present.

3. Business

A. Ratification of By-Election Results for Members of Student Council and Senate.

EC Motion 03 ACRO Stevens/ Member Bennett Carried.

4. Next Meeting

November 1, 2012 for U-Pass Referendum Procedures Meeting.

5. Adjournment

2012-2013 USC Attendance

Name	Sept. 13	Sept. 20	Sept. 27	Oct. 4	Oct. 11	Oct. 18	Oct. 25		
Abouhamra, Nour	P	P	R	NM	P	P	P		
Adams, Nathan	NYA	NYA	NYA	NM	NYA	P	P		
Anderson, Alyssa	P	P	P	NM	P	P	P		
Berlinic, Wyatt	NYA	NYA	NYA	NM	NYA	P	P		
Bredohl, Alyssa	NYA	NYA	NYA	NM	NYA	P	P		
Brown, Jared	P	P	P	NM	P	P	R		
Du, Rui	P	P	P	NM	P	A	P		
Gabriel, Kimberly	NYA	NYA	NYA	NM	NYA	P	P		
Gibson, Odoka	NYA	NYA	NYA	NM	NYA	P	P		
Heidel, Steven	P	P	P	NM	P	P	R		
Huberdeau, Carmelle	P	P	P	NM	P	P	P		
Kanyemba, Ruvimbo	P	P	P	NM	P	P	P		
Kitchen, Andrew	P	P	A	NM	P	P	P		
Kruger, Sara	P	P	P	NM	P	P	P		
Males, Kyle	P	P	P	NM	P	P	R		
Moccasin, Ryan	NYA	NYA	NYA	NM	NYA	P	P		
Moellenbeck, Jenna	NYA	NYA	NYA	NM	NYA	P	P		
Ogunkanmi, David	P	R	R	NM	R	R	R		
Radomske, Dillan	NYA	NYA	NYA	NM	NYA	P	P		
Richardson, Galen	P	P	R	NM	P	P	P		
Rider, Phoenix	P	P	P	NM	P	P	P		
Schwab, Benjamin	P	P	P	NM	P	P	P		
Sherbino, Jordan	P	P	P	NM	P	P	P		
Wanis, Kerollos	P	P	P	NM	P	P	P		
Werenka, Alexandria	P	P	P	NM	P	P	P		

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

2012-2013
USC Attendance

Name	Nov. 24	Dec. 1	Jan. 5	Jan. 12	Jan. 19	Jan. 26	Feb. 2		

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

**2012-2013
USC Attendance**

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

University Students' Council Agenda

Thursday November 8, 2012

Roy Romanow Student Council Chamber

- 1. Adoption of an Agenda**
- 2. Introductions and Announcements**
- 3. Council Address**
 - 3.1 Cam Broten - MLA**
- 4. Minutes and Reports for Information**
 - 4.1 USC Minutes – November 1, 2012**
 - 4.2 Executive Committee Minutes – November 5, 2012**
 - 4.3 Academic Affairs Committee Minutes and Report**
 - 4.4 Appointments Committee Minutes and Report**
 - 4.5 Code of Ethics Disciplinary Committee Minutes and Report**
 - 4.6 Elections Committee Minutes and Report**
 - 4.7 External Affairs Committee Minutes and Report**
 - 4.8 Budget & Finance Committee Minutes and Report**
 - 4.9 Student Affairs Committee Minutes and Report**
 - 4.10 Sustainability Committee Minutes and Report**
 - 4.11 Association of College Presidents Minutes and Report**
- 5. Motions Arising from the Minutes and Reports**
- 6. Business**
- 7. New Business**
- 8. Questions and Comments (30 minutes)**
- 9. Any Other Business**
- 10. Adjournment**

University Students' Council

Minutes for Thursday November 1, 2012

Present

Jared Brown, President
Ruvimbo Kanyemba, VP Academic Affairs
Steven Heidel, VP Operations and Finance
Alexandria Werenka, VP Student Affairs
Ryan Moccasin, Indigenous Students
Odoka Gibson, International Students
Du Rui, International Students
Benjamin Schwab, Arts & Science
Andrew Kitchen, Education
Sara Kruger, Engineering
Phoenix Rider, Indigenous Students
Dillan Radomske, Nursing
Kerollos Wanis, Medicine
Jordan Sherbino, St. Thomas More
Alyssa Anderson, WCVM
Galen Richardson, Law
Nour Abouhamra, Kinesiology
Kimberly Gabriel, Pharmacy & Nutrition
Nathan Adams, ESB
Kyle Males, Education
Alyssa Bredohl, St. Thomas More
David Ogunkanmi, Arts & Science
Wyatt Berlinic, Engineering

Also Present

James Pepler, USC Chair
Jason Ventnor, Communications Manager

Regrets

Jenna Moellenbeck, ESB
Carmelle Huberdeau, Agriculture &
Bioresources

Absent

Guests

Nolan Waldner
Daryl Hofmann
Faye Anderson
Scott Hitchings
Monica Iron
Amanda Smytaniuk

Meeting was called to order at 6:00 pm.

1. Agenda

Move to change 7.1 into Business.

USCMotion059: President Brown/VP Werenka

Carried

Move to adopt the agenda as amended.

USCMotion060: VP Heidel/Councilor Rider

Carried

2. Introductions and Announcements

VP Heidel introduced news editor of the Sheaf, Daryl Hofmann. Traditions project coordinator and former MSC, Faye Anderson. Studentcare representative, Amanda Smytaniuk.

VP Kanyemba announced the Sheaf was celebrating their centennial.

President Brown noted it was Councilor Rider's birthday.

USC Chair introduced Scott Hitchings.

3. Council Address

3.1 Studentcare – Amanda Smytaniuk

Move to go into informality.

USCMotion061: VP Werenka/Councilor Richardson

Carried

Amanda Smytaniuk introduced herself as the Prairie Program Manager for Studentcare Networks, who manages the USSU health and dental plan. The new policy for the health and dental plan began on September 1 and just wrapped up with the change of coverage period.

The USSU health and dental plan came into existence through student referendum. It is one of the largest services provided by the USSU. The idea of the student health and dental plan is to provide students with a basic level of coverage over and above provincial health. Coverage levels are decided on by the USC. Studentcare administers the health and dental plan for the USSU and works directly with the insurance company and with the university on the behalf of students.

Every major university has a student health and dental plan in Canada. This is a service that has become common at Canadian universities. It is very similar to the plans offered by employers to their employees, the only difference being that students pay the full cost of the plan. The whole rationale behind these plans is that students have a limited income. The coverage that students are getting is pretty impressive. There are private health plans that are available at an individual level but are expensive.

The plan covers four basic areas: health, vision, travel and dental. The health side covers things like prescription drugs, visits to health practitioners, medical appliances, etc. Dental covers basic cleanings, checkups, fillings, etc. Vision covers eye exams, laser eye surgery and contacts/lenses.

All fulltime students in term one are automatically assessed the fee as part of their tuition. Part-time students can enroll in the plan if they so choose. In term two, fulltime and part-time students all have the opportunity to enroll for a two week period, but nobody is automatically assessed the fee at that time. The plan also allows students to enroll a spouse and children. The way that the plan is set up is that you can opt out of the health and dental plan if you have equivalent coverage. To opt out you need to have proof of coverage.

VP Werenka asked Amanda Smytaniuk to talk about the networks. Studentcare has

negotiated discounts with health practitioners and dentists in Saskatoon. The cost of the plan is driven by claims.

VP Heidel noted there will be a dentist on campus in lower Place Riel.

Councilor Berlinic asked why student email addresses were not given to Studentcare. Amanda Smytaniuk noted that the U of S is very strict about protecting student data, including email addresses.

Councilor Rui asked what the coverage period was. Ms. Smytaniuk noted that once you are enrolled in the health and dental plan, students have coverage from September 1st to August 31st.

VP Werenka asked about the travel insurance. The best travel package is offered to the U of S students. Students are covered up to 120 days per trip to a maximum of \$5,000,000 per incident, trip cancellation or trip interruption. If you are an international student though, the travel insurance is not valid for travel to your home country.

President Brown asked what initiatives Studentcare is looking into in the future. Ms. Smytaniuk noted there is an app being developed, where students can make claims directly over their smartphones. Studentcare is also looking to some interactive kiosks for campuses that don't have an on campus office.

3.2 Faye Anderson – Traditions Project

Faye Anderson is a coordinator of a project by University Advancement & Alumni called Traditions. The project was started last year. The long-term goal of this project is to find ways of creating a better feeling of community among alumni through engaging students. Ms. Anderson is the coordinator of phase two of the project. In phase one, the coordinator did research of past and present traditions, ceremonies and symbols here at the university as well as other universities across North America. That coordinator came up with three recommendations that went to the Alumni Association Board. The Board felt there wasn't enough information to implement anything. Ms. Anderson's responsibility now is to take those recommendations and do consultations, meet with as many student groups as possible, alumni, etc., and propose things that can be implemented.

She is looking to meet with all the major student groups at every college. So far she has already met with the Arts & Science Students' Union and Edwards School of Business Students' Society. She does have meetings set up with other societies. Ms. Anderson would like all MSCs to go back to their colleges and talk to the major student group within their college and ask them to contact her.

The number one recommendation that is being worked on is an induction ceremony. Some type of thing that is above and beyond Welcome Week to welcome new students to the University of Saskatchewan. Welcome Week just isn't enough because one of the biggest things at Welcome Week is the beer gardens and many first year students are not old

enough to get in. The induction ceremony is a big and vague idea. Students are welcome to voice their opinions. VP Werenka noted she would like to see something like a big gala where students could wear their high school graduation attire. VP Kanyemba noted she didn't think a university-wide induction ceremony would work, and ideas should be focused more on college specific ceremonies.

The second recommendation is to develop some type of alumni jewelry. A University of Saskatchewan ring has been brought up as a possible idea, a simple identifier that they attended the U of S. VP Werenka noted she liked the idea. A ring seems to be the type of jewelry that would work best over something like a necklace. It is the most gender-neutral piece of jewelry. Councilor Berlinic noted he would not wear the ring because Engineers already wear the iron ring, but would be interested in some of the other pieces of jewelry.

The third recommendation is referred to as the Traditions Challenge. Student engagement and involvement would be monitored during their student careers and rewarded. The original recommendation was to reward students at convocation with various medals depending on how involved they were. People are more interested in more short-term rewards. Ms. Anderson's idea is to have a points accumulation strategy. Points could be redeemed at the bookstore, etc. This would be monitored through using student cards at events. Points would also be rewarded to students in student groups, etc.

Move to go back into formality.

USCMotion062: VP Kayemba/Councilor Bredohl

Carried

4. Minutes and Reports for Information

4.1 University Students' Council Minutes – October 25, 2012

4.2 Executive Committee Minutes – October 29, 2012

4.6 Elections Committee Minutes – October 18, 2012

Councilor Abouhamra noted that her name was spelt wrong.

5. Motions Arising from Minutes and Reports for Information

Move to adopt the minutes.

USCMotion063: Councilor Richardson/Councilor Adams

Carried

6. Business

6.1 Vote for Removal

President Brown noted that this is 100% procedural according to the Bylaw. In the Bylaw it states that an office holder shall face a vote of removal from office if the office holder has been absent without permission from two consecutive meetings, or the office holder has been absent from any three or five consecutive meetings regardless of permission. Sending regrets does not constitute obtaining permission. One our Councilors, Councilor Ogunkanmi has been out of the country for personal reasons and has been unable to attend Council. President Brown asks that Council vote down the motion.

Move to remove Councilor Ogunkanmi from USC.

USCMotion064: President Brown/Councilor Richardson

Defeated

7. New Business

8. Questions and Comments

Councilor Sherbino noted that starting on Friday November 2 at 12:01 a.m. there will be a yes campaign starting for the summer UPASS. In order for this to pass it needs 10% of all undergraduate students to participate.

VP Heidel noted there is an AGM on November 15th. The deadline for Bylaw amendments is Monday November 5th at 4:30 p.m.

Councilor Kitchen noted that his student society was given a credit for Louis' at the beginning of the year and was wondering where all the funds were for this. He asked VP Heidel about where the funds are and the email he sent about it being a logistical nightmare. VP Heidel commented that all Executives enter their position with usually no experience with the position and people occasionally make errors. This was VP Heidel's one error. The Education Students' Society came to him asking for help promoting professional development classes. VP Heidel gave them a credit to use at Louis', but what he didn't know was that the credit would have to be used at one time, opposed to a reoccurring credit. VP Heidel gave a reoccurring credit not knowing they were not allowed to do that. It caused a lot of problems for the USSU accountants. VP Heidel converted it over to a cheque.

9. Other Business

9.1 USSU Student Project Symposium

VP Kanyemba handed out a copy of a proposal for the Student Project Symposium. Students are currently able to start submitting proposals/abstracts to become part of the symposium. VP Kanyemba encouraged Councilors to read the handout. The Symposium will be held on Friday January 25, 2013. Submission deadline is December 5th at 4 p.m. In order for this symposium to be successful, many submissions are required. Councilors are encouraged to talk to professors and peers who are working on projects.

9.2 MSC Elections

VP Heidel commented that the USSU represents all undergraduate students and college societies, which individually represent all the students of each college. We are very lucky on this campus that our college societies are as engaged as they are and care about their students as much as they do. They run a lot of events, actively promote themselves, their college and student achievements. One of the things VP Heidel promised to do this year was to actively engage with the college societies to see what they wanted and what concerns they had. To do that, VP Heidel resurrected something called Association of College Presidents, which was essentially getting all the college presidents and USSU Executive in the same room to talk about some of the concerns they had or ideas. A meeting was held and all but two college presidents were able to attend, which was impressive. The meeting was a great success and now VP Heidel is starting to follow up

on some of the items from the meeting. One of the things the presidents brought up was the relationship between their college societies and the member of student council as an important link between the USSU and individual college societies. In previous years, the MSCs would be the main link between your college society and the USSU. This has fallen apart in the last two years. It makes more sense to have the MSCs liaison with their college societies rather than the VP of Operations & Finance. One of the things the college society presidents were concerned about is that the relationship is not formalized anywhere. VP Heidel believes it's an important relationship. The way this use to happen, was that college societies' elected their own MSCs and then they would be elected at the same time as the college society presidents, maintaining a link. This was changed last year in that the USSU would run the MSC elections. There are some concerns with this, mainly it is a lot of administrative work for the USSU and students were not as engaged this year.

The problem trying to be addressed here is the relationship between the USSU and college societies. The Executive came up with a few solutions. The first is that they could leave things the way they are and have an informal relationship, which may work in some cases. The second would be to go through and solve several issues in the Bylaw. The third solution is to move back to a system where the college societies elected their own MSCs. This is something that VP Heidel is going to bring forward at the AGM and have the members vote on this.

VP Heidel brought this to Council to get members opinions and feedback. He noted that he had already talked to some college societies and they have gotten back to him with positive feedback.

Councilor Bredohl asked what would happen with groups like the Indigenous Students and International Students. President Brown noted that the way it is currently stated in the Bylaw is that International students will go back to the International Students Association, which unfortunately does not exist. However, what the option is for the International students is to go to ISSAC and talk to individuals there. In regards to Indigenous students, it is the Indigenous Student's Council, ISC, in which those students would go back to liaise with, as stated in the Bylaw.

Councilor Anderson noted there are problems with biases within the students and not having fair elections. There was a multitude of problems and partially why the AGM was so heated. She does think the idea will be well received by the general student body. VP Heidel noted that this is certainly something that has been brought up. Opinions can change with new information. The new information received this year was that the link between the MSCs and college societies wasn't as strong as it use to be and students were not as engaged MSC elections as they use to be. With that new information the Executive decided that maybe it was time to consider the possibility of going back to college societies electing their MSCs.

Councilor Kruger noted that in the minutes from the AOC meeting the Engineering society's president noted she had not been in contact with Councilor Kruger. Since that point Councilor Kruger had only been to one USC meeting and now they have been talking

regularly. She noted her link has increased since the AOCP meeting.

Councilor Adams agreed there is informality, like VP Heidel brought up previously and supports the idea.

VP Heidel noted that he is not blaming anyone for not staying in touch with his or her college societies and thanks Councilors for getting involved in university governance. This change in the Bylaw makes sure there is a link between MSCs and college societies for the future.

Councilor Anderson noted she is concerned about the way the amendment will be brought up at the AGM without addressing the initial reasoning. We should look at the problems that were there to begin with and try to make this a learning experience.

Member Waldner commented that the reason why the USSU moved toward this system was because it is fairer and more democratic. Having MSC elections and USSU elections going on at the same time would encourage participation. The USSU has only tried this system for one year before saying it doesn't work. It really doesn't make sense to scrap something that was just adopted rather than making small changes. Reporting back to one's college could be put into MSCs positional profiles, so that as part of their position, they have to ensure that someone talks to the college society and gives a report. That would be one small change. Another issue is that there were a lot of students who didn't feel that their college association represented their views very well.

Councilor Sherbino noted that within a year, the USSU has measured what has and hasn't worked. Minor tweaks along the way could be more beneficial than totally revamping it again. Major flip-flops back and forth could make it more complicated for the average student. It is certainly not impossible for this system to be improved more.

Councilor Radomske asked in regards to when Council addressed the new Bylaw in saying we couldn't contract out our vote to our respective college associations, is there any interference with sitting on your council and having to vote on council with contracting your vote? President Brown noted that Councilors sit at Council with their own objectivity. You have been elected to do that for your college. Your society cannot say what way you should vote. You need to be objective as a Councilor and vote the way you feel you should be voting.

Move to give Scott Hitchings speaking rights.

USCMotion065: VP Kanyemba/President Brown

Carried

Scott Hitchings noted he was USSU President last year and who put through all the changes that are now being debated and would like to give background as to why they were changed in the first place. There were a number of issues with the way elections were handled in the past and the issue of representative that existed. There were a number of Councilors who over the years did not identify with their student societies. The College of Engineering, for example, when through all sorts of changes. Two years ago the SESS

was being taken apart and there was a referendum to create a new student society. It so happened that both of the members of student council from Engineering that were tied to the Saskatoon Engineering Students' Society, neither of them considered themselves members of the Engineering Students' Society.

The USSU was trying to get rid of a lot of those problems that existed. In the Bylaw, there is no formal connection between MSCs and their student society. While there is no direct connection between a member of student council and their student society, it is already the responsibility of the member of student council to have some of formal liaising with their student society. The other issue was Indigenous Students' Council and the International Students' Association. A change was made to reinforce the fact that there is no formal tie between a student society and a member of student council. Too many members of council were not being elected in a democratic fashion. The USSU wanted to ensure that every member of student council was elected along the same guidelines by the same means. The only way of doing that was to bring the elections in to the USSU.

Councilor Wanis commented that the College of Medicine Council use to hold its elections simple within the council. That was an unacceptable democratic way. It is more valuable to have all students in the college involved in the elections. The Bylaw says that MSCs should act as liaisons between the USSU and our student council. But the Bylaw doesn't formalize how that should happen. Councilor Wanis noted he has been in a struggle with his council, who seem to think he is not only on the council but required to attend all their meetings, which there is no value in him doing. He has struggled to convince them he is not required to do that because the USSU Bylaw doesn't specify what exactly he is suppose to do. While he does have to act as a liaison, he believes one solution that could go a long way in solving this problem is to simply state in the Bylaw what the responsibilities are of student councilors and how often they have to act as a liaison. By doing that we can make USSU councilors accountable in the future.

Councilor Moccasin commented that the AOCP is a way to connect with student groups and believes this committee reinforces the link between the USSU and student societies. It is important to remember that these are only one-year terms and these are fresh eyes and ears looking at this situation. Councilor Moccasin asked council if anyone has served as a president of a student society. About 2/3 of council were president at one time and know the realities of what it's like to be a society's president. To have that relationship with the USSU is key but how do you formalize that? At the AGM it ultimately comes down to half plus one for this to pass. By the sounds of it, the presidents are in favour of this. Before November 15th there has to be a very strong dialogue with the college presidents. Last year it got a bit ugly at the AGM. Let's do this respectfully and to realize it is a learning process. This is a time for MSCs to go back to their student societies to talk about what's coming up at the AGM.

VP Heidel noted that the AGM is a good place to have a formal discussion. This really only came up recently during an Executive meeting. It's good to hear everyone's opinions. Councilor Moccasin mentioned the AOCP, which was a success at the first meeting. The AOCP is a good body, but there are several disadvantages to it. One of those

disadvantages is that it can only meet once per term. These are the most engaged students on campus apart from MSCs. Getting them all together in the same room at one time to interface with each other is near impossible. Secondly, members of the Executive are the ones that are running this and represent all undergraduate students, whereas the MSCs should be representing the students in their college. It really comes down to a question of representation at the end. Do you represent the views of the students in your college or do you represent the views of your college society? The most important point is that MSCs should represent both and in the end it is your own judgment that makes the vote. You need to have a conversation with the students and college societies. Move the elections to the USSU have dropped that dialogue significantly between the MSCs and the college societies. The college societies expressed that they were not able to collaborate as much as they were in previous years and didn't know what the USSU was doing in terms of changes and initiatives. It's important to have that dialogue happen and not just once every term. Councilor Wanis noted that it was not valuable to go to his college society meeting every week, but VP Heidel disagrees. Things come up each week in terms of new ideas and events. We have to continue that dialogue between the college societies and the USSU all year round and on a weekly basis. That was the original intention of the USSU and this council, was to have representation from the individual college societies along with the students of that college. This is one of the solutions that the Executive came up with and one that will be brought forward at the AGM to hear what the members will say about it. VP Heidel welcomes additional solutions that haven't been considered. VP Heidel and VP Kanyemba will be meeting with all the student societies with in the next couple of weeks.

Councilor Moccasin noted that the integrity of student groups and their integrity during elections keeps coming up. One thing that could be said to the student societies is advice on how to amend their constitution if the elections go back to the college societies. Going further with that, maybe have the student societies submit an elections report after every election they conduct to the USSU. Maybe there could also be an elections watchdog who goes to the student societies and talked to them about how the elections went. There are ways the USSU can ensure elections go smoothly if it does go back to the student groups.

VP Heidel commented that Councilor Moccasin had some great ideas and he will share them with the societies. Right now the societies are willing to take back the work of running their elections in order to get the benefit they'd like, which is a better link with the USSU. VP Heidel predicts that societies would be willing to do any of those extra things the USSU asks of them to make sure their elections are democratic.

Councilor Adams commented that the EBSS used a vote tab on PAWS, so why couldn't that be implemented as a way of voting. VP Heidel commented that this adds the benefit of having the college society elections for president in line with their MSC elections. When business students go to decide who is going to represent them on their college societies and USSU, they can decide who their representation is all at one time. That would certainly increase turnout. Elections are really easy on PAWS and free to campus groups and college societies.

Councilor Berlinic commented that it seems like the biggest issue that the USSU is trying

solve right now are the connection issue. The Bylaw could just be made clearer what MSCs are required to do in terms of meetings. It seems like the only downside is the Executive thinks that might be quite a bit of work to do, but when many of the problems have already been solved that came up last year, Councilor Berlinic does not see why the USSU can't make a small change and solve the little problems that came up this year.

Councilor Kitchen commented that the concession stand in Education is closing and asked if any of the Executives could speak to that. VP Werenka commented that there have been rumors that there may be a branded vendor to replace the concession.

10. Adjournment

Move to adjourn.

USCMotion066: Councilor Gabriel/Councilor Radomske

Carried

Executive Committee

Minutes for Monday November 5, 2012

Present: Jared Brown, Steven Heidel, Ruvimbo Kanyemba and Alexandria Werenka

Regrets: Caroline Cottrell and Jason Ventnor

1. **Call to Order**

The meeting was called to order at 4:00 p.m.

2. **Quorum**

Quorum was present.

3. **Roundtables**

President Brown

- Alumni awards gala
- Class project
- Wrote reflection piece for class
- Arts and Science Dean's Executive meeting
- Doctors Appointment
- Class
- Sewing with Pricilla Settee
- Planning and Priorities Committee
- Trick or Eat
- Class
- Budget and Finance Committee
- Student Forum
- University Students Council

VP Heidel

- 2 ADOs and an EDO
- Met with Arts & Science Dean's Executive
- Attended STMSU Halloween Social
- Food Sales on campus meeting with room bookings, risk management, and hospitality services to solve issue with Ore Gange pizza sales and expand approval locations on campus.
- Budget and Finance Committee meeting
- UPASS Procedures meeting
- Gave tour of facilities to new URSU president
- Interview with Sheaf re: Dentist and College society elections

VP Werenka

- Volunteered for the USSU Help Centre
- Volunteered for the Sexual Assault Awareness Week table in the tunnel
- Exec Meeting
- Met with the Arts and Science Deans (and ASSU)
- USSU Radio Show with Alex Gao
- Academic Affairs Committee
- Volunteered for the USSU Food Centre for Trick or Eat
- Met with the University Fair Trade Committee
- Met with the Budget and Finance Committee
- Met with the Exec before council
- Showed Nathan, URSU President around campus
- Met with Exec, several councilors, and URSU regarding bylaw amendments
- Met with International Education Week Subcommittee
- Met with RASC (Regional Affiliated Saskatchewan Colleges?)
- Experienced a ridiculous snow fall
- Attended the Alumni Association Achievement Gala
- Met with the Global Connections Students Committee
- Attended the Sheaf Centennial Gala
- University Students Council
- Reviewed Position Profile
- Worked on USSU Film Festival

VP Kanyemba

- Spoke with Frank Bulk and Phaedra Hitchings more about the Experiential Learning Database
- Continued to promote TEAs (Over 70 professors nominated so far).
- Met with Arts and Science senior admin to talk about upcoming goals
- Worked on Bylaw amendments
- Worked on the USSU Student Project Symposium
- Held the first USSU Academic Affairs Committee meeting
- Attended Academic Programs Committee
- Volunteered for Trick or Eat
- Attended the Student Forum
- Prepared for an academic hearing with a student

4. Business

4.1 Press Release

Move to issue a joint press release with URSU regarding lowering the drinking age in Saskatchewan to 18.

EXECMotion066: VP Heidel/VP Werenka

Carried

5. Adjournment

Meeting was adjourned at 4:02 p.m.

2012-2013 USC Attendance

Name	Sept. 13	Sept. 20	Sept. 27	Oct. 4	Oct. 11	Oct. 18	Oct. 25	Nov. 1	
Abouhamra, Nour	P	P	R	NM	P	P	P	P	
Adams, Nathan	NYA	NYA	NYA	NM	NYA	P	P	P	
Anderson, Alyssa	P	P	P	NM	P	P	P	P	
Berlinic, Wyatt	NYA	NYA	NYA	NM	NYA	P	P	P	
Bredohl, Alyssa	NYA	NYA	NYA	NM	NYA	P	P	P	
Brown, Jared	P	P	P	NM	P	P	R	P	
Du, Rui	P	P	P	NM	P	A	P	P	
Gabriel, Kimberly	NYA	NYA	NYA	NM	NYA	P	P	P	
Gibson, Odoka	NYA	NYA	NYA	NM	NYA	P	P	P	
Heidel, Steven	P	P	P	NM	P	P	R	P	
Huberdeau, Carmelle	P	P	P	NM	P	P	P	R	
Kanyemba, Ruvimbo	P	P	P	NM	P	P	P	P	
Kitchen, Andrew	P	P	A	NM	P	P	P	P	
Kruger, Sara	P	P	P	NM	P	P	P	P	
Males, Kyle	P	P	P	NM	P	P	R	P	
Moccasin, Ryan	NYA	NYA	NYA	NM	NYA	P	P	P	
Moellenbeck, Jenna	NYA	NYA	NYA	NM	NYA	P	P	R	
Ogunkanmi, David	P	R	R	NM	R	R	R	P	
Radomske, Dillan	NYA	NYA	NYA	NM	NYA	P	P	P	
Richardson, Galen	P	P	R	NM	P	P	P	P	
Rider, Phoenix	P	P	P	NM	P	P	P	P	
Schwab, Benjamin	P	P	P	NM	P	P	P	P	
Sherbino, Jordan	P	P	P	NM	P	P	P	P	
Wanis, Kerollos	P	P	P	NM	P	P	P	P	
Werenka, Alexandria	P	P	P	NM	P	P	P	P	

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

2012-2013 USC Attendance

Name	Nov. 24	Dec. 1	Jan. 5	Jan. 12	Jan. 19	Jan. 26	Feb. 2			

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

2012-2013 USC Attendance

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

University Students' Council Agenda

Thursday November 22, 2012

Roy Romanow Student Council Chamber

- 1. Adoption of an Agenda**
- 2. Introductions and Announcements**
- 3. Council Address**
 - 3.1 Alex Ferwerda**
- 4. Minutes and Reports for Information**
 - 4.1 USC Minutes – November 8, 2012**
 - 4.2 Executive Committee Minutes – November 13, 2012 & November 19, 2012**
 - 4.3 Academic Affairs Committee Minutes and Report – October 31, 2012**
 - 4.4 Appointments Committee Minutes and Report**
 - 4.5 Code of Ethics Disciplinary Committee Minutes and Report**
 - 4.6 Elections Committee Minutes and Report**
 - 4.7 External Affairs Committee Minutes and Report**
 - 4.8 Budget & Finance Committee Minutes and Report – November 5, 2012**
 - 4.9 Student Affairs Committee Minutes and Report – November 8, 2012**
 - 4.10 Sustainability Committee Minutes and Report – November 14, 2012**
 - 4.11 Association of College Presidents Minutes and Report**
- 5. Motions Arising from the Minutes and Reports**
- 6. Business**
- 7. New Business**
- 8. Questions and Comments (30 minutes)**
- 9. Any Other Business**
 - 9.1 USSU Town Hall**
 - 9.2 Councilor posters**
- 10. Adjournment**

University Students' Council

Minutes for Thursday November 8, 2012

Present

Jared Brown, President
Ruvimbo Kanyemba, VP Academic Affairs
Steven Heidel, VP Operations and Finance
Alexandria Werenka, VP Student Affairs
Ryan Moccasin, Indigenous Students
Odoka Gibson, International Students
Du Rui, International Students
Jenna Moellenbeck, ESB
Wyatt Berlinic, Engineering
Andrew Kitchen, Education
Sara Kruger, Engineering
Phoenix Rider, Indigenous Students
Dillan Radomske, Nursing
Alyssa Bredohl, St. Thomas More
Jordan Sherbino, St. Thomas More
Alyssa Anderson, WCVM
Galen Richardson, Law
Nour Abouhamra, Kinesiology
Kimberly Gabriel, Pharmacy & Nutrition
Nathan Adams, ESB
David Ogunkanmi, Arts & Science
Kerollos Wanis, Medicine

Also Present

James Pepler, USC Chair
Jason Ventnor, Communications Manager

Regrets

Kyle Males, Education
Carmelle Huberdeau, Agriculture &
Bioresources
Benjamin Schwab, Arts & Science

Absent

Guests

Nolan Waldner
Daryl Hofmann
Chibeze Philomend Ojukuu

Meeting was called to order at 6:00 pm.

1. Agenda

Move to adopt the agenda as amended.

USCMotion067: Councilor Sherbino/Councilor Moellenbeck

Carried

2. Introductions and Announcements

President Brown introduced MLA Cam Broten who will be speaking to Council.

VP Heidel introduced Daryl Hofmann and Nolan Waldner.

Councilor Moellenbeck introduced Chibeze Philomend Ojukuu, a previous STM

Councilor.

3. Council Address

3.1 Cam Broten - MLA

Move to go into informality.

USCMotion068: VP Werenka/Councilor Rider

Carried

Cam Broten thanked Council for inviting him to speak and congratulated the USSU on the completion of Place Riel. Mr. Broten introduced himself as the MLA for Saskatoon/Massey Place and has served as the critic for Advanced Education since 2007, when he was first elected.

Mr. Broten noted its very important for student leaders to be engaging both sides of government, because that is how effective lobbying happens. Session started in the Legislature recently and since that time, Mr. Broten has been asking some questions in question period relating to the University of Saskatchewan. A particular importance is the government's need to fulfill its commitment for the completion of the Health Sciences building. That is one aspect of campus relating to certain programs, but the significance of the project and the financial implications it has for the rest of campus, really has a bearing on all students. With the completion of the previous wings, prior to the election there was a commitment that the government made to fund the project with cash up front. Following the election, it changed. The provincial government asked the university to take on the expense for the wings and some other projects as debt. The result, according to the university's annual report, is that the borrowing capacity on campus is maxed out for debt.

Over the summer the provincial government engaged in a consultation process with respect to the review of our labour legislation. What we will be seeing in the coming weeks is a new piece of labour legislation reviewing the 15 separate pieces of legislation, brought in to one large bill. The catch with any large bill is having an awareness of what all the details are. Students do a lot of work in the province and most are employed to finance their studies. The review could affect students in many ways. The university went to the government suggesting things they would like to see. One aspect had to do with a minimum call out so that when a person is called out for work, there are a minimum number of hours that the individual would have to be paid for or the shift would have to be a certain length.

VP Werenka asked if the university knew that the Government of Saskatchewan could back out of the health science building funding and could create the amount of debt and financial problems they have been having. Mr. Broten commented that it is a question of how we as a province want to fund institutions that are public and what financial footing we want to be on as a province. In the last fiscal year, for the debt that was borrowed, the province committed to paying the borrowing costs for that for that year. There has been no commitment by the province for the duration of the borrowing.

Member Waldner asked about the Gordon Oakes Red Bear Centre and how the government has spoken about funding it and if Mr. Broten could speak to that. In addition, Member Waldner noted the issues the university is having with finances with regards to recent deficiencies in their general operating budget. The university is predicting a future budgetary deficit of 44.5 million dollars per year by 2016. There is also the issue of deferred maintenance and quality of certain programs and whether certain programs are going to be offered, particularly in the fine arts and humanities. Mr. Broten noted the Gordon Oakes centre is important and was something he has talked about in committee and will be bringing it up again in the Spring. Mr. Broten, although supportive of the project, had no other details. There is a heavy mood on campus in regards to finances. There will be a significant number of job losses on campus in the coming year. The challenge for Mr. Broten as an opposition critic and for student government is to ensure that whatever changes take place, there is the smallest amount of impact on students. It's crucial that the necessary funding from the province is there for the university.

Councilor Wanis noted he is the College of Medicine representative. He thanked Mr. Broten for taking on the initiative of asking the government to continue to fund the completion of the Health Sciences building. The College of Medicine is undergoing some significant accreditation concerns. The faster the college can get into that new building the faster the accreditation concerns will be met.

Councilor Moccasin asked what issues has Mr. Broten raised in regards to Aboriginal education and to what degree has he reached out to Aboriginal organizations about education initiatives. Mr. Broten commented that for the last four months, the year over year numbers for Aboriginal employment in the province have been going backwards for the previous three, and the last month it was stagnant. Mr. Broten is focusing on the short-term and long-term efforts that are required in regards of Aboriginal programs. A task force has been struck with the FSIN for recommendations. Mr. Broten commented he does need to do more to reach out to the Aboriginal community.

Councilor Moccasin commented that one of the big things about education right now is that it must be treaty based. Is there a push for more self-government talks at the provincial level? Mr. Broten commented that both sides of the House would understand that for any successful relationship it has to be about true partnership. In the Saskatchewan context that means respecting the treaties. It comes down to what kind of province we want.

President Brown asked if there was any provincial support coming from the current government or opposition in regards to the two international students in Regina. Mr. Broten commented that this is another topic he has asked questions on since the legislature started back up. Mr. Broten attended a rally at the U of R two weeks ago. Minister Boyd, Immigration Minister, communicated that the punishment did not fit the crime and that he was going to have our Provincial Justice Minister bring it up at meetings to be held. Mr. Broten personally doesn't believe in the way the situation has been handled.

Member Waldner asked if the university could move to a contract base system where there

is no minimum call out time. Mr. Broten noted he would be hesitant to throw out a good labour law that makes life better for people who are working minimum wage jobs.

Councilor Ogunkanmi asked for more clarification on the call out. Mr. Broten commented that the request from the employer as to when you would come in to work. So instead of having a minimum of three-hour shift to work wherever, they could arrange it in one hour or two hours.

Councilor Moellenbeck noted she is a Human Resource major and commented that three hours for the minimum call out is good and would say don't go shorter and make split shifts.

Councilor Bredohl commented that in some ways it could be good for students but feels it might not always workout to the advantage of some students.

Councilor Moccasin commented that if this does pass, it might be good to have some provisions to go along with it, like adding a premium to the wage when a split shift is offered.

VP Kanyemba commented that for the past two years she worked for Student Crew on campus and would hire students on a casual basis and did an informal poll. The students agreed that having split shifts was not feasible for them and not a good idea.

Councilor Radomske commented he has worked for the past 4 years in industries where call times were approximately three hours, but there were ways around the call times. There are always loopholes.

Mr. Broten commented that the consultation that did occur wasn't genuine and substantive and didn't give an accurate reflection of what people were thinking when it comes to labour legislation. Over the course of the Fall a series of consultations was held in different communities throughout the province. A report was put together, which is pretty broad in its content. A copy will be left at Council. Council is encouraged to contact Mr. Broten.

Councilor Gibson commented that international students should be given more job opportunities, especially during holidays.

Councilor Adams asked where the opposition stands on the legal drinking age since it's a new issue that has resurfaced. Mr. Broten commented that since it was announced, the opposition hasn't had a thorough discussion about it.

VP Kanyemba commented on experiential learning and noted it was an important part of a student's academic career. It could benefit the government by retaining more workers in Saskatchewan. She would like to know what role the government would have in experiential learning and promoting research opportunities, in grants for example. Mr. Broten commented its an good idea that he will take back to colleagues to discuss. There

have been different summer programs provided by the government over the years. More structured co-ops and opportunities would be a great idea and something that would really benefit students and employers. VP Kanyemba noted that the opportunities are very limited and would like to see something that is more accommodating to the general student population.

Move to go back into formality.

USCMotion069: Councilor Bredohl/Councilor Adams

Carried

4. Minutes and Reports for Information

4.1 University Students' Council Minutes – November 1, 2012

4.2 Executive Committee Minutes – November 5, 2012

Councilor Kitchen asked if roundtables are discussed at the meetings. President Brown noted that roundtables are compiled for the week and they are put into the minutes.

5. Motions Arising from Minutes and Reports for Information

Move to adopt the minutes.

USCMotion070: President Brown/Councilor Moccasin

Carried

6. Business

7. New Business

8. Questions and Comments

VP Werenka noted she hosts the USSU Radio Show as part of her position profile and asked if any Councilors were interested in guest hosting. The show is on Tuesdays at 7 p.m.

Councilor Adams asked what amendments have been put forward for the AGM. VP Heidel commented a plethora of amendments were sent in with 15 in total. The Executive submitted four, seven by Member Waldner and a couple were submitted by other students. They are all available on the USSU website for review.

Councilor Ogunkanmi asked how the Councilors get feedback from the colleges they represent. Councilor Kitchen commented in the Education department the MSCs run the ESS meetings and get feedback that way. Councilor Radomske commented in the College of Nursing, the MSC and University Councilor both hold a seat on the SMSA where meetings are held biweekly. Councilor Abouhamra commented she sits on her college's student society meetings, which meet once a week. There is also two students representing each year. Member Waldner noted in his amendment there is a list of things Councilors could do to gain feedback. Councilor Gabriel commented she attends weekly SPNSS meetings once a week. Councilor Moellenbeck commented last year she would go to the EBSS meetings and put announcements in the newsletter. Councilor Sherbino commented both MSCs sit on the STMSU and give a weekly report and have constant communication

with the college's administration. Councilor Kruger commented that she informally talks to the Engineering executive at least every two weeks or as she sees fit if issues arise. Councilor Gibson noted he talks to people in ISSAC to gain feedback. Councilor Rider commented she maintains close communication with all members of Indigenous council.

Member Waldner pointed out that Councilors who want to talk to him about the amendments he submitted could email him at Nolan.waldner@usask.ca.

9. Other Business

VP Heidel commented there is a Council Social following the meeting at Louis'.

VP Werenka reminded Councilors that next Thursday is the AGM in Arts 146. Quorum needs to be met, which is 50 people and 15 Councilors in attendance. Free pizza will be provided.

Councilor Radomske is curious to know where the idea of a wing night at Louis' stands. VP Kanyemba commented that someone will get back to Council next week.

Councilor Rider asked what happened to Elliot Brood at Louis'. VP Werenka commented that Elliot Brood was robbed in Winnipeg after his concert and their transmission gave out in Yorkton.

Councilor Richardson asked if Council deals with things like the wing night idea. VP Heidel commented that the best thing about having Louis' is that they are willing to listen to comments and concerns. Monthly planning meetings are held. VP Heidel noted the next meeting is in two weeks so he will bring it up at that time.

USC Chair mentioned the Sheaf's centennial celebration was held over the weekend and it was a roaring success.

10. Adjournment

Move to adjourn.

USCMotion071: Councilor Bredohl/Councilor Berlinic

Carried

Executive Committee

Minutes for Monday November 13, 2012

Present: Jared Brown, Steven Heidel, Ruvimbo Kanyemba and Alexandria Werenka and Jason Ventnor

Regrets: Caroline Cottrell

1. **Call to Order**

The meeting was called to order at 4:06 p.m.

2. **Quorum**

Quorum was present.

3. **Roundtables**

President Brown

- Worked on Bylaw amendments
- Class
- Presentation in class
- Planning and Priorities Committee
- Presentation to Associate Deans on a Pass/Fail System to the U of S
- Financials
- Class
- Meeting with Tomas Borsa in regards to a pannel discussion
- Student Affairs Committee
- Pre-USC meeting
- USC
- Council Social
- Covered a shift in the Front office
- Remembrance Day event at Credit Union Centre
- Remembrance Day event at the U of S

VP Heidel

VP Werenka

- Budget & Finance Committee Meeting
- Healthy Campus Initiative Steering Committee Meeting
- Worked on Bylaw amendments
- Meeting with Heather Truman

- Speed Scrabble Tournament Meeting
- Did three Teaching Excellence Award Evaluations
- Met with Jared Brown re: We Are Treaty People
- Reviewed the five Centres' policies
- Prepared Agenda and handouts for first Student Affairs Committee Meeting
- Chaired Student Affairs Committee Meeting
- Attended the Climate Action Plan's last meeting
- Attended the Saskatoon PIRG Meeting
- USC
- Sick day.
- Worked on International Education Week event
- Worked on USSU Film Festival

VP Kanyemba

- Met with Jim Greer et al. about Symposium
- Called professors and TAs about TEAs all week
- Worked on Bylaw Amendments
- Attended 3 academic hearings
- Surveyed classes for TEAs all week
- Attended Teaching and Learning Committee
- Took an ADO on Wednesday
- Attended Executive Student Forum Meeting
- Attended the Student Affairs Committee
- USC
- Attended Research and Scholarly and Artistic Works meeting

4. Business

4.1 Fair Trade Conference

Move to approve the Fair Trade Conference Project Proposal as it stands.

EXECMotion066: VP Werenka/VP Kanyemba **Carried**

4.2 Student Project Symposium

Move to retroactively approve of advertising and to approve more posters for the Student Project Symposium for \$150.00 (see attached).

EXECMotion067: VP Kanyemba/President Brown **Carried**

4.3 Childcare Update

VP Werenka updated the Executive with a decision that was made at the Student Affairs Committee regarding childcare. Alex reiterated to the

Executive the conversation she had with David Hannah for an update on childcare.

5. **Adjournment**

Meeting was adjourned at 4:30 p.m.



USSU Executive Project Proposal (Long)

I. Project #6

A.1. Project Name: *Student Project Symposium Submission Advertisement*

A.2. Proposed by: *Ruvimbo Kanyemba*

II. Analysis

A. Background Information and Need:

A.1. History: *This is a new initiative, that I am hoping to initiate alongside the long-existing On Campus Day.*

A.2. Issues: *Advertising submissions for the Student Symposium. Undergraduate Students do not have many opportunities to display their projects (e.g. art work, research studies). This will provide an opportunity for current students to do such, as well as show prospective students opportunities that await them at the UofS.*

A.3. Research:

B. Target Group and Characteristics

B.1. Primary Target: *Undergraduate Students*

B.2. Secondary Target (s): *Prospective Students*

C. Vision and Mission

C.1. Vision & Mission: *The vision of the event is to display, in a lively and interactive setting, the work of current undergraduate students. This can include research posters, literary and artistic work and honours projects. Students are also invited to present information about their study abroad or community-service learning experiences, or to organize a live performance (such as a musical number or dramatic monologue). Students are encouraged to be creative in the ways they may wish to share what they are studying, creating, exploring and discovering.*

D. Key Considerations

D.1. Detailed Budget:

60 11x17 photo posters: \$70 (tax incl.) [In house]

\$50 worth of flyers

Candy to attract people to the table: \$30

D.2. Budget Line: *170-5490-00*

D.3. Total Budget: *\$150*

D.4. Organizational Requirements:

Resources Needed:

Plasma screen

Posters

Nomination forms

Format

Modes of Advertising:

Letter writing to professors in Project Oriented classes

Facebook

Mobile Plasma

USSU plasmas

USSU Website

PAWS Announcements (SESD)

Email Student Societies

Tables in Colleges

Posters

D.5. Timeline: *November 1 – December 5*

Executive Committee

Minutes for Monday November 19, 2012

Present: Jared Brown, Steven Heidel, Ruvimbo Kanyemba and Alexandria Werenka and Jason Ventnor

Regrets: Caroline Cottrell

1. **Call to Order**

The meeting was called to order at 2:28 p.m.

2. **Quorum**

Quorum was present.

3. **Roundtables**

President Brown

- Class
- Hung Posters Around Campus for the UPASS Referendum
- Executive Meeting
- Worked on Paper
- Planning and Priorities Committee
- Meeting for Bylaw Amendments
- Class
- Attended Referendum Results
- Preparation for AGM
- Lunch with Councilor Wanis
- Meeting with The Radical Human Ecology Group
- Sustainability Committee meeting
- Meeting with Mentor
- Meeting with Paul Selzer

VP Heidel

VP Werenka

- Worked on minutes for Committee meetings
- Womaned the USSU Office main desk
- Did several TEA Surveys
- Helped my LC with their Native Studies Essay
- Budget & Finance Committee Meeting
- Wrote a blog
- Exec Meeting & Discussion of proposed Bylaw Amendments
- Volunteered for the Pride Centre

- Volunteered for the Women's Centre
- -Attended a Saskatoon PIRG Meeting
- Played in a Settlers of Catan Tournament with Engineers without Borders
- Chaired the first USSU Sustainability Committee Meeting
- Attended a few International Education Week events
- USSU's AGM
- Helped organize the Global Village

VP Kanyemba

- Surveyed 13 classes for TEAs
- Prepared University Council Report
- Attended Copyright Meeting
- Met with Assistant Dean of library about exam time
- Met with Laura Zink to talk about undergraduate research initiatives
- Attended University Council
- Met with 5 students about academic grievances
- Working on Bylaw Amendments for the AGM
- Partook in the summer UPASS referendum
- Attended the AGM

4. Business

4.1 Executive Town Hall

Executive discussed setting up a town hall in the New Year, similar to an AGM but with no amendments just suggestions from students. Executive agreed to tentatively schedule the meeting for January 31, 2013 with a time and location to be announced.

4.2 University Students' Council - Councilor Posters

VP Werenka would like USC Councilors to have posters with their picture and biography posted in their colleges so students know who is representing them and who to talk to if they have a concern. President Brown suggested posting them in the USSU Buzz Boards or in a location where they will not get torn down. Councilor profiles could also be added to the USSU website and accessible to all students. Executive will discuss this at Council.

4.3 Christmas Party Video

Executive discussed possible ideas for their Christmas video. Ideas included a dramatic soap opera and musical.

4.4 Social Justice Centre

Political Science student, Paul Selzer, has sent three questions to President Brown to be discussed and answered by the Executive. Executive have agreed to meet on Thursday to converse as to what role the USSU should play in regards to the questions.

4.5 Library Exam Snacks

VP Kanyemba noted that in the past as the Safe Walk Coordinator, she had an idea about giving out snacks to students who were studying late in the campus libraries during exam time, but didn't pan out. She recently talked to the Assistant Dean in the Library to discuss possible ideas. The Dean agreed it was a good idea and came up with a budget of \$2000.00, which would be split between the USSU and the Library. VP Kanyemba would also like Executive to hand out the snacks and interact with students. Executive liked the idea and VP Heidel will look into how much is left in the Executive project line.

4.6 Presidents Breakfast

VP Werenka asked if there were any issues to bring up at the Presidents Breakfast. VP Heidel noted he had a question about campus groups, but hasn't had time to work on it. VP Kanyemba would like to discuss assessment of various college departments, as there has been an increase in complaints.

5. **Adjournment**

Meeting was adjourned at 3:10 p.m.

USSU Academic Affairs Committee Agenda

Wednesday October 31st, 2012

7am – 8:30am

Browsers

Present	Jordan Sherbino, Alexandria Werenka, Ruvimbo Kanyemba, Jenna Moellenbeck, Scott Adams, Kara Leftley, Jessica Geddert, Phoenix Rider	
Regrets	Mandy Elash	
No.	Item	Scheduled Duration
1	Adoption of Agenda (Sherbino/Adams)	5min
2	<p>Chair’s Remarks Ruvimbo will bring forward items that she is able to from the committees. She also noted that she would be looking for feedback from members. Bringing items to the table would be a way to keep her accountable.</p> <p>Ruvimbo mentioned that missing 3 meetings would be a cause for dismissal.</p>	5 min
3	<p>Topics for the year Scott talked about looking at an extra-curricular transcript. Something that has been in discussion over the past few years. Jessica mentioned that copyright would be a good topic to focus on. In particular exam files. Engineering no longer has an exam file database because of copyright concerns. Jordan mentioned that at STM, professors are willing to submit papers to the exam file. The USSU will keep its exam file in physical format, as going online would cause copyright infringement issues to arise. Ruvimbo mentioned her initiatives with Experiential Learning, and added them as a topic for the year. Academic advising is another topic to be discussed. .</p>	20 min
4	<p>Study Abroad Advisory Working Group A committee member is needed to sit on the working group, as Ruvimbo does not have time to commit to the meetings. Motion to open nominations (Ruvimbo/Alex) Kara Leftly was nominated (Alex)</p>	5 min

5	<p>Copyright Advisory Board - Transactional License</p> <p>Motion to go in camera (Alex/Jordan)</p> <p>Motion to go out of camera (Alex/Scott)</p>	20 min
6	<p>Experiential Learning Database Ruvimbo mentioned that she had been working with the University Learning Centre to put together a database with a list of various Experiential Learning opportunities on campus. She needed input from members on what to consider when putting the database together. Members mentioned that having pictures of students who took part in previous years would be good. Furthermore, making users fill out a survey to match up what they are looking for would help narrow down the options. There should also be a comment box for students to give their review of the opportunity. There should be opportunities for people who do not have high marks. Scholarships geared towards experiential learning should be advertised on the site. Members will continue to give more ideas for the site.</p>	20min
7	<p>USSU Student Symposium Symposium will be on January 25th. There will be prizes such as tuition waivers. Ruvimbo will email the project proposal to the members.</p>	5 min
8	<p>Other Business</p> <p>Meeting adjourned at 8:22am</p>	5 min

Budget & Finance Committee Minutes

November 5, 2012

Present: Wyatt Berlinic, Alyssa Bredohl, Steven Heidel, Rainer Kocsis, Ryan Moccasin, Alex Werenka, Justin Wood

Also Present:

Regrets: Nathan Adams

Absent:

1. Call to Order

The meeting was called to order at 11:35am.

Move to adopt the agenda.

BFC Motion 1 – Wood/Bredohl

Carried

2. Call for Quorum

Quorum was present.

3. Board Presentations

No presentations were given.

4. Review of Minutes

No minutes to review.

5. Business

4.1. Ratifications

Move to ratify U of S Stockman's and Rodeo Club, Cercle Francais, and the School of Public Health Student Association.

BFC Motion 2 – Bredohl/Werenka

Carried

Move to ratify the Socialist Students Association on the condition that they submit a proper bank statement.

BFC Motion 3 – Wood/Berlinic

Carried

4.2. Funding Requests

Move to give a \$500 credit to CIM Saskatoon Student Chapter to cover some of the Louis' costs for their Engineers-in-training event.

BFC Motion 4 – Heidel/Werenka

Carried

Move to deny funding to the Physiological Students Society because their request was not submitted 14 days prior to the date of the event.

BFC Motion 5 – Wood/Ryan

Carried

Move to grant \$100 printing credit at XL to be used for an ongoing sustainability and education campaign in Law.

BFC Motion 6 – Werenka/Bredohl

Carried

4.3 Other Business

Move to strike Section III, 1.2 from the Campus Groups policy. This is the section related to percentage funding of Louis', which ended up being too confusing and difficult to implement.

BFC Motion 7 – Heidel/Berlinic

Carried

6. Questions & Comments

No questions or comments.

7. Adjournment

Move to adjourn.

BFC Motion 8 – Werenka/Berlinic

Carried

USSU Student Affairs Committee

Meeting #1: November 8th, 2012 at 4:00pm in Browsers Cafe

Meeting called to order at 4:05pm

1. Adoption of the Agenda
 - Moved to add 4.5.6. to the Agenda – Roundtable Discussion (Werenka / Anderson)
 - Agenda was adopted
2. Introductions & Announcements
 - Introductions: Nour Abohamra (Kin MSC), Faye Anderson (SAL), Sara Krueger (Eng MSC), Ruvimbo Kanyemba (Co-Chair, VP Academic), Jared Brown (President), Chiezda (SAL)
 - Regrets: Anastasia Stadnyk (SAL), Carmelle Hurberdeau (Ag. & Bio MSC)
3. Review of minutes
 - None to review
4. Business
 - 4.1. Reviewing the roles, responsibilities, and expectations of the Committee

Student Affairs Committee – Looks at non-academic and non-governmental activities. Look at events and centre initiatives. Will look at childcare.

We can make recommendations to Senior Administrators at the University.

Expectations: Come to the meetings prepared, talk, and contribute. Feel free to volunteer at the USSU Centres or at least familiarize yourself with them. Add items to the agenda that you deem necessary.

4.2. Childcare at the University of Saskatchewan

Childcare at the U of S is a nightmare. Waitlist is at least 400 people, most people get put on the list when they are expecting children.

The U of S got a grant from the SK Gov't to create more childcare spaces.

As students we should be putting pressure on the University to build the Centre.

Faye: How will we do this?

Alex: Petition the university and other means, such as utilizing the list of people on the childcare waitlist. Will speak with David Hannah regarding where the new childcare centre currently stands. If we pressure the university we could do a letter writing or video campaign.

Nour: Some students take their children to class because they either don't have or can't afford childcare.

Ru: Video is a powerful idea

Faye: Yes, they are the ones with children, not us, so videos would be much better than a letter.

Sara: What else is the need? The need for space is evident, what should we focus on when talking to them?

Alex: They have some money but haven't done anything. They still need to be approved by PCIP and then the Board of Governors.

Motion: Move to pressure admin regarding childcare (Faye/ Werenka) – Passed

4.3. Centre's Activities

A few things need to be updated regarding Centre policies. Alex went over Centres' responsibilities.

4.4. Scent Awareness Campaign

Focus on students and faculty with chemical/ environmental sensitivity. It's a growing problem that DSS recognizes as a disability.

Faye: It would be difficult. It would be unrealistic to enforce. May just make people aware of it, rather than ban. Promote scent free zones or make people aware if they wear too much.

Ru: Maybe have specific scent free study rooms

Alex: Do you think putting up posters would help?

Nour: Wouldn't see it helping because most people don't notice the posters.

Sara: Hard to enforce in public places

4.5. Term Two Events/ Campaigns

4.5.1 Borrowed Shoes

Alex referred members to the borrowed shoes booklet provided asking for their opinions and thoughts on it. It is an initiative taken from out east (Western University). Thinking about doing a three week campaign/challenge. Would like to give people the option of several different challenges that they can pick from. People would tweet, write, shoot videos, etc. about the challenge.

Faye: Would be nice to get staff involved.

Ru/Alex: Disabilities should be at the top of the list. Alex has emailed Maxine of DSS.

Faye: Routes for people with wheelchairs and challenges associated with that.

Alex: Looking to host it in February.

4.5.2 Week of Sex

Week of sex will talk about safe sex, gender positivity, etc. ← There will be a presentation from Centre Coordinators regarding this.

4.5.3 We Are Treaty People

Jared and Alex are working on this, Jared explained what We Are Treaty people is all about. Are looking to bring in a notable Aboriginal novelist in.

Ru: Focus around International Students since they don't know about Saskatchewan history.

Faye: Talk about how Aboriginal Culture is represented in the Media.

Will update group as the planning progresses

4.5.4 USSU Film Festival

Group was encouraged to tell friends and to make a video.

4.5.5 Green Yourself Week/ World Water Day/ Carbonless Community Concert (Deferred)

4.5.6 Roundtable Discussion (Deferred)

5. *New Business (Deferred)*

5.1 *Housing Registry*

5.2 *Campus Cycling Club*

6. *Questions & Comments*

7. **Adjournment**

USSU Sustainability Committee

Meeting #1: November 14th, 2012 at 5:30pm in the Roy Romanow Council Chambers

Members: ~~Amber Burton, Raquel Wenarchuk~~, James Wattam, Jared Brown, Steven Heidel, Phoenix Rider, Alyssa Bredohl, Kim Gabriel, ~~Stefanie Ewen~~

1. Adoption of the Agenda

(Bredohl/ Gabriel)

2. Introductions & Announcements

Rider – Encourages students to reduce waste, take forms of active transportation,

Gabriel – Yells at family to recycle (esp. yogurt cups) with implementation of single stream recycling this is even more relevant.

Uses bus and active forms of transportation

Werenka - Sits on sustainability committees, ran a sustainability LC, believes wholeheartedly in sustainability in a holistic sense, vermin-composting, coordinated events

Brown – Involved through the grapevine (He is a poser)

Bredohl – Active forms of transportation, huge recycling room, STM, brings own Tupperware (Waste reduction)

Wattam – Enviro. Engineering student, involved with EWB, Fair trade Campus initiatives, active forms of transportation,

Heidel – Deals with transit (UPASS), walks to school e'ryday

Steven Introduced basic Roberts Rules of Order:

- A person moves a motion, it is seconded, talked about, then voted → Then becomes opinion of the sustainability committee

3. Review of minutes – No previous minutes to review

4. Business

4.1. Review of Committee (Past, Purpose, Goals, Expectations)

Goal Setting:

- Would like to see more water fountain bottle refill stations – specific spouts/hosey things (encourages usage of water bottles)
- Fair Trade Campus
- More composting (encouraging a drop off on campus or in community)
- Mugs/water bottles are sexy campaign
- Workshops
- Carbonless Open Mic night for earth Day
- Promotion of active forms of transportation (Ucommute, WeCar, Biking, etc.)
- Collaborate with campus groups
- Talk to Office of Sustainability about lights on campus and if they are energy efficient
- More scanners (rather than photo copiers) (in the reserve section of the library)
- Stop subsidizing photocopiers – encourage students to use digital materials
- promote Tupperware use with food vendors, encourage vendors to move away from Styrofoam packaging
- Have boxes of pens in large classrooms (encourage the reuse of pens)
- Food Charter (http://studentfood.ca/wp-content/uploads/2011/11/2012_09_NSFC-FINAL.pdf)
-

5. New Business

6. Questions & Comments

Gabriel – What exactly is LEED certification? → specific guidelines followed during the construction of a building to ensure sustainability and energy efficiency.

7. Adjournment (Werenka/ Rider)

University Students' Council Agenda

Thursday November 29, 2012

Roy Romanow Student Council Chamber

- 1. Adoption of an Agenda**
- 2. Introductions and Announcements**
- 3. Council Address**
 - 3.1 Greg Fowler – Acting Vice President Finance & Resources**
- 4. Minutes and Reports for Information**
 - 4.1 USC Minutes – November 22, 2012**
 - 4.2 Executive Committee Minutes – November 26, 2012**
 - 4.3 Academic Affairs Committee Minutes and Report**
 - 4.4 Appointments Committee Minutes and Report**
 - 4.5 Code of Ethics Disciplinary Committee Minutes and Report**
 - 4.6 Elections Committee Minutes and Report**
 - 4.7 External Affairs Committee Minutes and Report**
 - 4.8 Budget & Finance Committee Minutes and Report – November 13, 2012**
 - 4.9 Student Affairs Committee Minutes and Report**
 - 4.10 Sustainability Committee Minutes and Report**
 - 4.11 Association of College Presidents Minutes and Report**
- 5. Motions Arising from the Minutes and Reports**
- 6. Business**
- 7. New Business**
 - 7.1 Lower Place Riel Renovations**
- 8. Questions and Comments (30 minutes)**
- 9. Any Other Business**
 - 9.1 Student Recommendations to University Finances**
- 10. Adjournment**

University Students' Council

Minutes for Thursday November 22, 2012

Present

Jared Brown, President
Ruvimbo Kanyemba, VP Academic Affairs
Steven Heidel, VP Operations and Finance
Alexandria Werenka, VP Student Affairs
Ryan Moccasin, Indigenous Students
Odoka Gibson, International Students
Du Rui, International Students
Jenna Moellenbeck, ESB
Wyatt Berlinic, Engineering
Andrew Kitchen, Education
Sara Kruger, Engineering
Phoenix Rider, Indigenous Students
Dillan Radomske, Nursing
Alyssa Bredohl, St. Thomas More
Jordan Sherbino, St. Thomas More
Benjamin Schwab, Arts & Science
Galen Richardson, Law
Nour Abouhamra, Kinesiology
Kimberly Gabriel, Pharmacy & Nutrition
Nathan Adams, ESB
David Ogunkanmi, Arts & Science
Kerollos Wanis, Medicine
Kyle Males, Education
Carmelle Huberdeau, Agriculture &
Bioresources

Also Present

James Pepler, USC Chair
Jason Ventnor, Communications Manager

Regrets

Alyssa Anderson, WCVM

Absent

Guests

Monica Iron
Anna-Lilja Dawson
Daryl Hofmann
Nolan Waldner
Alex Ferwerda
Scott Hitchings

Meeting was called to order at 6:00 pm.

1. Agenda

Move to adopt the agenda as amended.

USCMotion072: Councilor Rider/Councilor Adams

Carried

2. Introductions and Announcements

Councilor Adams introduced Braden York from ESB.

VP Werenka introduced Scott Hitchings. VP Werenka also introduced Anna-Lilja Dawson and Daryl Hofmann from *The Sheaf*.

Councilor Rider introduced Monica Iron, secretary for ISC.

President Brown introduced Alex Ferwerda.

3. Council Address

3.1 Alex Ferwerda – Office of Sustainability

Move to go into informality.

USCMotion073: President Brown/Councilor Radomske

Carried

Alex Ferwerda noted he is an intern at the Office of Sustainability. Their role at the University is to make sure that sustainability is put on the agenda for the university and that the university is paying attention to sustainable practices. Mr. Ferwerda noted that his role is to ensure there is student engagement and has been meeting with various student groups interested in sustainability and the office's plan. Mr. Ferwerda noted an event, Green Drinks U of S, would be held next week at the Woods Ale House.

VP Werenka asked why the event wasn't being held on campus. Alex Ferwerda commented Paddockwood is a local brewery and in terms of sustainability, the Woods Ale House was a good venue.

Move to go back into formality.

USCMotion074: Councilor Richardson/Councilor Bredohl

Carried

4. Minutes and Reports for Information

4.1 University Students' Council Minutes – November 8, 2012

4.2 Executive Committee Minutes – November 13, 2012 & November 19, 2012

4.3 Academic Affairs Committee Minutes – October 31, 2012

4.8 Budget & Finance Committee Minutes – November 5, 2012

4.9 Student Affairs Committee Minutes – November 8, 2012

Councilor Kruger noted her name was spelt wrong.

Councilor Abouhamra noted her name was spelt wrong.

4.10 Sustainability Committee Minutes – November 14, 2012

5. Motions Arising from Minutes and Reports for Information

Move to adopt the minutes.

USCMotion075: President Brown/Councilor Kitchen

Carried

6. Business

7. New Business

8. Questions and Comments

VP Werenka noted the Indigenous Students' Council is hosting a culture camp and Councilor Moccasin was on the radio show to talk about it. There is a beading workshop on Friday November 23 at 9 a.m. in the International Students & Student Abroad Centre. There is also a free lunch on Friday November 23 in the ASC. At 2 p.m. there will be a workshop regarding powwows.

VP Kanyemba reminded Councilors the Symposium submission deadline is December 5. Councilors are encouraged to talk to students in their colleges about the symposium and submit projects.

Councilor Schwab commented that on Sunday November 25 at 3 p.m. the STM Newman Sounds Glee Club is performing. Councilors are encouraged to attend.

Councilor Adams announced the EBSS and JDC West is holding a charity event, Chillin' for Charity, on Friday November 23 in Civic Square between 11 a.m. and 4 p.m. Councilor Adams also noted donations can be made on the website and all funds go to the Children's Hospital Foundation.

VP Werenka announced the USSU Pride Centre is having their Drag Out the Term event next Friday at Louis'. Tickets are \$5.00.

Councilor Gabriel commented on an event, Stacherogy, will be held on November 30th. The event consists of Sumo wrestling matches between professors and will be taking place at a Ukrainian hall on 20th street.

Councilor Richardson commented on Law Games, an intercollege event between Law colleges across the country, being held at the Sutherland Hotel on Friday November 30th.

Councilor Bredohl noted STMSU would be holding a pub next Wednesday starting at 1 p.m.

Councilor Wanis commented that Friday November 23 at the Sutherland Hall at 7 p.m. is the Med Auction.

9. Other Business

9.1 USSU Town Hall

VP Werenka commented at the AGM Councilor Moccasin suggested a USSU Town Hall instead of a second AGM in the second semester as an open suggestion forum for students. The USSU has decided that is a fantastic idea. The Executive is planning the first Town Hall, which will be held in late January. Suggestions as to what should be discussed are

welcomed.

Councilor Sherbino suggested that each Executive member do a quick and informal summary of what they have been up to.

USC Chair suggested the USSU talk about the massive cuts at the university and how the USSU needs to work with the university so it doesn't affect students in a negative way.

VP Werenka noted that some of the things the Executive has been talking about doing include taking a look at their profiles online and outline what they have done in regards to each of those points.

Councilor Berlinic commented that it would be good for the Executive to talk about current things that are going on within the university, for example, financial changes.

Councilor Moccasin commented that the Town Hall could be used as an awareness event for students, especially those starting university in term 2. Give some education on the USSU to students who attend.

Councilor Sherbino asked if the Town Hall would be in lieu of a USC meeting, since it will be held on a Thursday, as noted in an email sent by the Executive. VP Heidel commented that was an error and will be held on a Wednesday.

9.2 Councilor Posters

VP Werenka commented that in the spirit of some of the amendments made at the AGM to the Bylaw, the Executive was wondering if Councilors would be interested in having posters with their picture on it. The posters would be college specific and would encourage students to ask questions or make suggestions and introduce the Councilors. Suggestions and recommendations are welcomed from Councilors.

President Brown added that prior to the AGM, the Executive agreed the USSU website was not on par with other student unions in regards to Councilors and their profiles. This idea puts a face to the name. In addition to the posters, the USSU would like to update the website to include pictures and a biography of Councilors.

Councilor Moellenbeck commented that this is a great idea and creates awareness for students.

Councilor Richardson asked if no one was opposed, pictures could be done as soon as next Council meeting. President Brown noted there is another Councilor Social on December 6th, so perhaps pictures could be done then. He suggests pictures be done prior to the social and could be worked on for second term.

Councilor Rider in terms of Aboriginal students and International Students, would the

posters be put in the ASC or ISSAC? President Brown commented the ASC would be a great place, in addition to places in Arts, Education (SUNTEP) etc.

Councilor Rui suggested putting Councilors from the same college in one poster if they have more than one representative, so students don't get confused. President Brown commented that it might be better to have separate pictures/posters.

Councilor Radomske asked for a definite date for pictures, as he would like to keep his Movember moustache for the poster. President Brown commented December 6th would be the day that pictures will be taken.

Councilor Gibson asked if a Councilor could bring a photo instead. President Werenka commented that it would be nice to have the same background in all the photos.

President Brown noted the Executive met with the University President and other Senior Administrative staff. One conversation pertaining to student jobs on campus came up. President Brown noted a larger survey will take place and will be looked into.

President Gibson asked when the survey would take place. President Brown noted he did not get a notification of a time or date. He will let Councilors know when he finds out.

10. Adjournment

Move to adjourn.

USCMotion076: Councilor Kitchen/Councilor Gibson

Carried

Executive Committee

Minutes for Monday November 26, 2012

Present: Jared Brown, Steven Heidel, Ruvimbo Kanyemba and Alexandria Werenka and Jason Ventnor

Regrets: Caroline Cottrell

1. **Call to Order**

The meeting was called to order at 2:44 p.m.

2. **Quorum**

Quorum was present.

3. **Roundtables**

President Brown

- Meeting with Councilor Abouhamra
- Meeting with Scott Hitchings
- Meeting with VP Werenka
- Executive Meeting
- Class
- Fee Appeal Meeting
- Presidents Breakfast Meeting
- Planning and Priorities Committee Meeting
- Panel Discussion on Human Ecology
- Class
- Lunch Meeting with Gregg Fowler
- Pre-USC Meeting
- USC
- Meeting with Aboriginal Grad Student Representative Nicole Callihoo
- Meeting At the Diefenbaker Centre around mapping research projects in regards to Aboriginal communities.
- Finished Essay

VP Heidel

- 2 ADOs
- President's Breakfast meeting, inquired about tuition, campus groups, and took hard line against removal of mandatory minimum working hours

- Exec meeting
- Attended Chillin' for Charity
- Caught up on funding and ratifications

VP Werenka

- Worked on minutes for Committee meetings
- Womaned the USSU Office main desk
- Did several TEA Surveys
- Helped my LC with their Native Studies Essay
- Budget & Finance Committee Meeting
- Wrote a blog
- Exec Meeting & Discussion of proposed Bylaw Amendments
- Volunteered for the Pride Centre
- Volunteered for the Women's Centre
- Attended a Saskatoon PIRG Meeting
- Played in a Settlers of Catan Tournament with Engineers without Borders
- Chaired the first USSU Sustainability Committee Meeting
- Attended a few International Education Week events
- USSU's AGM
- Helped organize the Global Village

VP Kanyemba

- Surveyed 10 more classes for TEAs
- Met with Arts and Science Academic Advisors, to talk about an upcoming advising campaign
- Took an ADO
- Attended the Presidents' Breakfast
- Met with 2 students
- Prepared for an Academic Hearing
- Attended the Academic Programs Committee
- Did more advertising for the Symposium
- Attended Research Scholarly and Artistic Works Committee

4. Business

4.1 Presentation from Spectrum

VP Heidel invited the coordinators of Spectrum to give a presentation to the Executive as they were not able to attend the Budget & Finance Committee meeting.

Spectrum is the largest student run science expedition. Students from elementary schools from various communities attend. They would like

\$1000.00 in sponsorship. Much of the sponsorship will be spent at XL Design and would like \$200 in Pepsi sponsorship. Spectrum would also like to post posters in USSU Buzz Boards.

Move to sponsor \$200.00 worth of Pepsi product as well as to post posters on the Buzz Boards.

EXECMotion068: VP Heidel/VP Werenka

Carried

4.2 Term 2

President Brown noted that the Executive have done a lot this year in regards to events, etc. He would like the Executive to start figuring out what next term will look like and what the Executive will do as a team. President Brown asked what each of the Executive had on their agenda for the new year.

VP Heidel noted that January 30th or 31st would be the best time to hold the USSU Town Hall meeting. He is also planning a club training session with different clubs making presentations on how they deal with their transitions. In addition, he is also working on budgets for the next three months. VP Heidel is also planning for another Association of College Presidents meeting.

VP Werenka noted she will have the Borrowed Shoes campaign at the end of January. The Week of Sex will be held in February. She is also going to be involved in the Film Festival in March, the We are all Treaty People and the Carbonless Community Concert at Browsers. VP Werenka is also working with the Newman Centre and ASSU on some of their events.

VP Kanyemba will be involved in the Student Symposium in January. Teaching Excellence surveys will be conducted in February and the awards ceremony will be held in March. There will be an Academic Advising Week held in February. VP Kanyemba noted she would like to do another Academic Awareness Week in the New Year. She has also been working with the Academic Affairs Committee to come up with what the experiential learning database should look like and should be ready to go next semester.

President Brown will work to propose some kind of amalgamation between the USSU and GSA, having the two groups working together and would like to see that before the Executive's term is done. President Brown would like the Executive to attend the GSA's meetings to better understand how their government works. President Brown would also like to figure out how to handle the SJC/PIRG idea so that it can be put into

the budget. He will be working with the provosts to get the UPASS fee in place. In addition, President Brown would like to figure out the USSU's stance for when tuition discussions begin.

Jason Ventnor noted elections will be held the last week of March.

4.2 Renovations to Lower Place Riel

Freda Salikin came in to talk to the Executive about the critical renovations that needed to be done to the old Campus Cove space. New outlets and walls are needing to be put in as new tenants have been arranged. The cost will be \$201,000.00.

4.3 Dog-sitter

President Brown received a request from the University President to dog-sit for her. President Brown will contact the coordinator of Student Crew.

4.4 Executive Events

VP Werenka asked how much money was left in the Executive budget line for events. VP Kanyemba noted that there was not a lot of money left in the budget for events and should be talked about. President Brown commented that he didn't feel it was an issue to go over the budget for Executive events and to limit costs where they can. VP Heidel would rather not go over the budget because budgets are in place for a reason.

4.5 Library Snacks

VP Kanyemba asked how much the Executive was willing to sponsor for the library snacks initiative. Jason Ventnor commented that the Executive should discuss and decide what else they could give that costs less than \$1000.00.

4.6 Regional Arts and Science Conference

President Brown will find dates for the Executive to visit rural campuses.

4.7 Earth Hour

VP Werenka is in the process of planning a carbonless community concert which will take place in Browsers in March during Earth Hour. No electricity will be used and candles will be handed out for light. The cost is at least \$300.00.

In addition, VP Werenka commented on having a poverty alleviation workshop, which is a one day workshop to experience what it is like to be in poverty.

4.8 Cheques

VP Heidel noted a cheque was flagged by the USSU Accountant that was suspicious. It belonged to VP Werenka for fees. VP Heidel has two issues with that. Executive need to go through VP Heidel first to get a cheque req. He needs to know what the cheque is for and for what costs it is covering. Jason Ventnor noted the budget line says the Health & Dental are refunded. VP Heidel noted that when you are working with the University on projects, make sure you don't commit any funding until the Executive approves it.

5. **Adjournment**

Meeting was adjourned at 3:30 p.m.

Budget & Finance Committee Minutes

November 13, 2012

Present: Nathan Adams, Wyatt Berlinic, Alyssa Bredohl, Steven Heidel, Rainer Kocsis, Ryan Moccasin, Alex Werenka

Also Present:

Regrets: Jared Brown, Caroline Cottrell, Justin Wood

Absent:

1. Call to Order

The meeting was called to order at 1:30pm

Move to adopt the agenda.

BFC Motion 9 – Adams/Werenka

Carried

2. Call for Quorum

Quorum was present.

3. Board Presentations

Paul presented on behalf of U of S Concrete Toboggan.

Alyssa and Christine presented on behalf of WUSC.

Sara presented on behalf of Women in the Legislature.

No one was available to present for ChESS.

Cole presented on behalf of JDC West.

4. Review of Minutes

Move to adopt the minutes.

BFC Motion 10 – Adams/Werenka

Carried

5. Business

4.1. Ratifications

There was some discussion as to why there was a need for this club to ratify when it is collaboration between 3 separately ratified fine arts clubs. Also, councilor Berlinic noted that the constitution did not specify that there was co-signing authority. VP Heidel said he would update the sample constitution to reflect this and make it more clear in the future.

Move to ratify We the Artists Organizational Committee.

BFC Motion 11 – Berlinic/Moccasin

Carried

4.2. Funding Requests

There was some unrelated discussion of the safety of this event and sled design. Also, looking at budget to make sure funding would not be used towards travel.

Move to fund U of S Concrete Toboggan for \$500 funds and \$500 credit at XL.
BFC Motion 12 – Kocsis/Bredohl **Carried**

VP Heidel clarified that student fees collected by WUSC are used only towards funding students and not the club.

Move to fund WUSC U of S Local Committee for \$1000 credit to be split between Louis' (\$940) and XL (\$60).
BFC Motion 13 – Bredohl/Adams **Carried**

Move to fund U of S Women in the Legislature for \$300 funds and \$700 credit to be split between Louis' (\$500) and XL (\$200).
BFC Motion 14 – Berlinic/Werenka **Carried**

Move to table funding application for Chemical Engineering Students' Society until all documents are received.
BFC Motion 15 – Heidel/Werenka **Carried**

VP Heidel noted that this club did not want to give a presentation and emailed him to reduce their funding request to a point that they wouldn't have to present. Councilor Berlinic noted that the banking statement was not actually a banking statement at all.

Move to table funding application for Catholic Christian Outreach until all documents are received.
BFC Motion 16 – Heidel/Berlinic **Carried**

Move to fund Saskatchewan Young Liberals Organization for \$300 credit at Louis'.
BFC Motion 17 – Kocsis/Bredohl **Carried**

Move to fund Political Students and Public Administration Students' Society for \$150 credit at Louis'.
BFC Motion 18 – Berlinic/Adams **Carried**

Move to fund EBSS JDC West for \$1000 credit at XL.
BFC Motion 19 – Mocassin/Bredohl **Carried**

6. Questions & Comments
No questions or comments.

7. Adjournment
Move to adjourn at 2:42pm.
BFC Motion 20 – Mocassin/Bredohl **Carried**

ROOM 30 – Lower Place Riel – UPDATE

As everyone knows, the Cove (Games Room), did not renew their lease May 1, 2012. The space was advertised to tenants in July, 2012 and we did not receive much interest. We tried to work with the College of Dentistry, but the University made a decision not to proceed due to lack of funding for a capital project. In August/September, we made some contact with various non-food services that we felt would be a good fit for Place Riel.

We received interest from a local entrepreneur who will lease a portion of the space for a hair salon. We leased another portion of the space to a dental service outlet that has offices set up in other Student Union buildings in Canada and the last part of the space was awarded to a Cellular Telephone outlet.

Through the fall months, we have been working with SEPW architects to convert the space into three acceptable and individual outlets. This has required many iterations of the space in order for each tenant to receive the allotted number of square feet and a number of trips to the City of Saskatoon for their approval. We finally finalized the designs at the beginning of October.

In October, we needed input from other consultants. Mechanical, Electrical and Structural consultants got involved. We needed to be sure that the renovations we will be doing inside this space would not affect any of the work that was done when constructing the original building. We did find that there are two structural walls that will need to remain in place. The Mechanical (air flow) duct work will not be re-worked, but there does need to be some major work in the area of fire separation done. To this end we are required to bring up the fire separation standards and will do so by removing the tiled ceiling and replacing it with fire-rated drywall as well as building out the defining walls with fire-rated drywall.

The design also includes a changing from a converse design to a concave design. By making the design concave, it gives each unit a larger frontage space, something they all wanted. We could not use the side door as a secondary exit so each unit needs a 'man door' in the front of their space as well as a grille shutter door. There were many manipulations in the design, some dictated by the users and some by the city and some by the architect to make the space work. We added some storage space (292 square feet) in the rear that we are confident will be leased to Umi Sushi and Vanelli's for their non-food product storage.

As with all leased spaces in lower Place Riel, the units will be turned over complete with drywall walls, finished ceiling, roughed in plumbing and electrical. The Landlord (USSU) also supplies basic air conditioning and heating to the spaces. We have priced out construction for these 3 units. Each unit will cost approximately \$67,000 to "fit-up" to leasing standards or \$201,000. The tenant will then be responsible to apply the interior finishes and equipment needed to provide the services specified.

The \$200,000 will be transferred from the First Nations Bank account, which holds the infrastructure revenue. The policy regarding this account states that the Student Infrastructure Fee and the Student Infrastructure Fund are to be used for planning and design, capital purchases, renovations, and building construction relating to USSU facilities only. The work needs to be done

in order for us to be able to turn over the space to the tenants. We need to start generating revenue from these 3,000 square feet.

Once complete and everyone is up and running in their designated space,

DENTAL CLINIC requires:

832 Square feet

200 Square feet

LA BIO HAIR BOUTIQUE requires:

779 Square feet

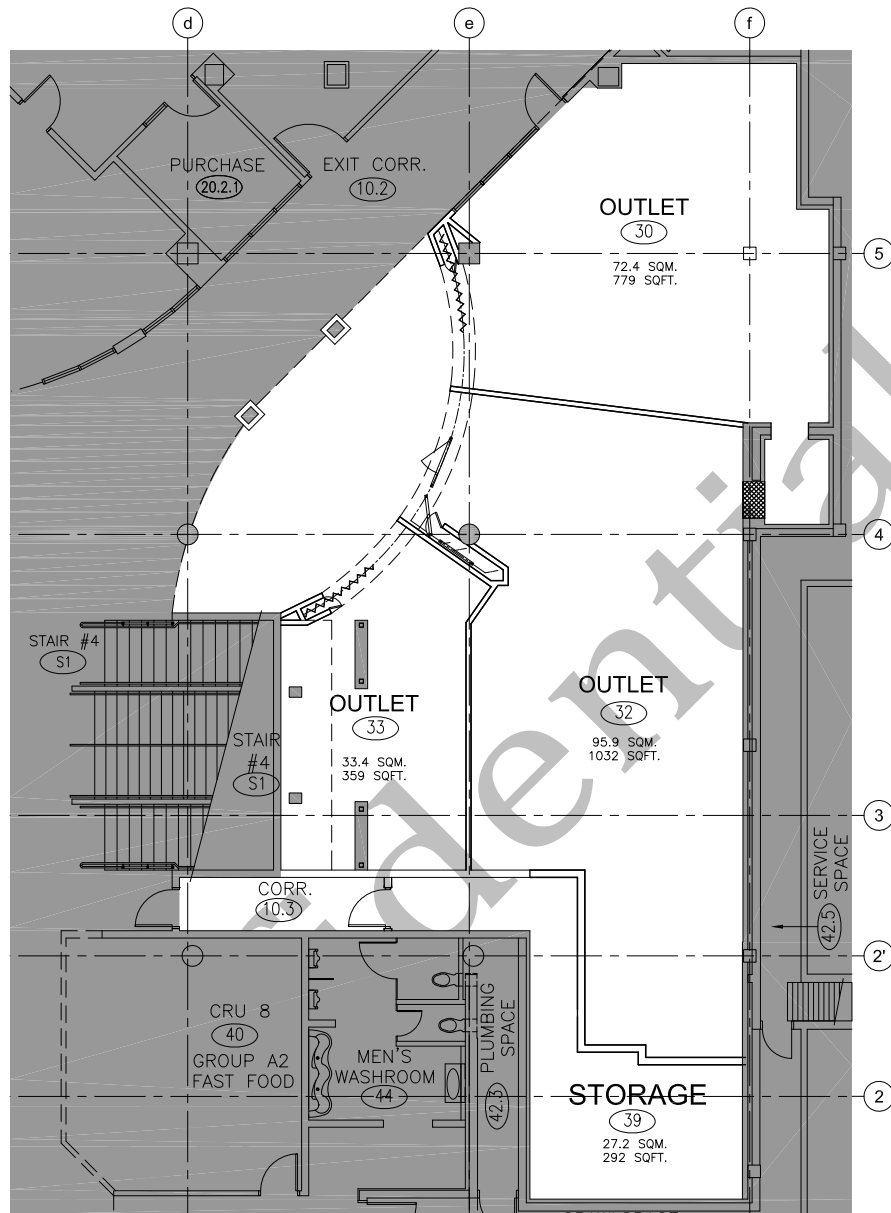
THE WIRELESS AGE requires:

359 Square Feet

STORAGE will use:

292 Square Feet

Confidential



SEPW Architecture Inc.

□ 109 - 3725 Pasqua Street, Regina, SK, S4S 6W8 ph: (306) 569-2255
 ■ 204 - 2100 Alrpart Drive, Saskatoon SK, S7L 6M6 ph: (306) 652-6457
 ■ website: www.sepw.ca

PROJECT TITLE
**UNIVERSITY OF SASKATCHEWAN
 COVE RETROFIT
 SASKATOON, SK**

DRAWING TITLE
PARTIAL FLOOR PLAN

DATE
2012.10.04

SCALE
1:130

DRAWN
JMM

CHECKED
JLW

PROJECT NO.
S-16-2012

DRAWING NO.

PL-1

2012-2013 USC Attendance

Name	Sept. 13	Sept. 20	Sept. 27	Oct. 4	Oct. 11	Oct. 18	Oct. 25	Nov. 1	Nov.8
Abouhamra, Nour	P	P	R	NM	P	P	P	P	P
Adams, Nathan	NYA	NYA	NYA	NM	NYA	P	P	P	P
Anderson, Alyssa	P	P	P	NM	P	P	P	P	P
Berlinic, Wyatt	NYA	NYA	NYA	NM	NYA	P	P	P	P
Bredohl, Alyssa	NYA	NYA	NYA	NM	NYA	P	P	P	P
Brown, Jared	P	P	P	NM	P	P	R	P	P
Du, Rui	P	P	P	NM	P	A	P	P	P
Gabriel, Kimberly	NYA	NYA	NYA	NM	NYA	P	P	P	P
Gibson, Odoka	NYA	NYA	NYA	NM	NYA	P	P	P	P
Heidel, Steven	P	P	P	NM	P	P	R	P	P
Huberdeau, Carmelle	P	P	P	NM	P	P	P	R	R
Kanyemba, Ruvimbo	P	P	P	NM	P	P	P	P	P
Kitchen, Andrew	P	P	A	NM	P	P	P	P	P
Kruger, Sara	P	P	P	NM	P	P	P	P	P
Males, Kyle	P	P	P	NM	P	P	R	P	R
Moccasin, Ryan	NYA	NYA	NYA	NM	NYA	P	P	P	P
Moellenbeck, Jenna	NYA	NYA	NYA	NM	NYA	P	P	R	P
Ogunkanmi, David	P	R	R	NM	R	R	R	P	P
Radomske, Dillan	NYA	NYA	NYA	NM	NYA	P	P	P	P
Richardson, Galen	P	P	R	NM	P	P	P	P	P
Rider, Phoenix	P	P	P	NM	P	P	P	P	P
Schwab, Benjamin	P	P	P	NM	P	P	P	P	R
Sherbino, Jordan	P	P	P	NM	P	P	P	P	P
Wanis, Kerollos	P	P	P	NM	P	P	P	P	P
Werenka, Alexandria	P	P	P	NM	P	P	P	P	P

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

2012-2013 USC Attendance

Name	Nov. 22								
Abouhamra, Nour	P								
Adams, Nathan	P								
Anderson, Alyssa	R								
Berlinic, Wyatt	P								
Bredohl, Alyssa	P								
Brown, Jared	P								
Du, Rui	P								
Gabriel, Kimberly	P								
Gibson, Odoka	P								
Heidel, Steven	P								
Huberdeau, Carmelle	P								
Kanyemba, Ruvimbo	P								
Kitchen, Andrew	P								
Kruger, Sara	P								
Males, Kyle	P								
Moccasin, Ryan	P								
Moellenbeck, Jenna	P								
Ogunkanmi, David	P								
Radomske, Dillan	P								
Richardson, Galen	P								
Rider, Phoenix	P								
Schwab, Benjamin	P								
Sherbino, Jordan	P								
Wanis, Kerollos	P								
Werenka, Alexandria	P								

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

University Students' Council Agenda

Thursday December 6, 2012

Roy Romanow Student Council Chamber

- 1. Adoption of an Agenda**
- 2. Introductions and Announcements**
- 3. Council Address**
- 4. Minutes and Reports for Information**
 - 4.1 USC Minutes – November 29, 2012**
 - 4.2 Executive Committee Minutes – December 3, 2012**
 - 4.3 Academic Affairs Committee Minutes and Report – November 28, 2012**
 - 4.4 Appointments Committee Minutes and Report**
 - 4.5 Code of Ethics Disciplinary Committee Minutes and Report**
 - 4.6 Elections Committee Minutes and Report**
 - 4.7 External Affairs Committee Minutes and Report**
 - 4.8 Budget & Finance Committee Minutes and Report**
 - 4.9 Student Affairs Committee Minutes and Report**
 - 4.10 Sustainability Committee Minutes and Report – November 26, 2012**
 - 4.11 Association of College Presidents Minutes and Report**
- 5. Motions Arising from the Minutes and Reports**
- 6. Business**
- 7. New Business**
- 8. Questions and Comments (30 minutes)**
- 9. Any Other Business**
 - 9.1 Puppy Room and Other Ways of De-stressing During Exams**
- 10. Adjournment**

University Students' Council

Minutes for Thursday November 29, 2012

Present

Jared Brown, President
Ruvimbo Kanyemba, VP Academic Affairs
Kyle Males, Education
Alexandria Werenka, VP Student Affairs
Ryan Moccasin, Indigenous Students
Odoka Gibson, International Students
Du Rui, International Students
Jenna Moellenbeck, ESB
Wyatt Berlinic, Engineering
David Ogunkanmi, Arts & Science
Nathan Adams, ESB
Phoenix Rider, Indigenous Students
Dillan Radomske, Nursing
Alyssa Bredohl, St. Thomas More
Jordan Sherbino, St. Thomas More
Benjamin Schwab, Arts & Science
Galen Richardson, Law
Nour Abouhamra, Kinesiology
Kimberly Gabriel, Pharmacy & Nutrition
Carmelle Huberdeau, Agriculture &
Bioresources

Also Present

James Pepler, USC Chair
Jason Ventnor, Communications Manager

Regrets

Alyssa Anderson, WCVM
Steven Heidel, VP Operations and Finance
Andrew Kitchen, Education
Sara Kruger, Engineering

Absent

Kerollos Wanis, Medicine

Guests

Freda Salikin
Savhanna Wilson
Phil Lagace
Kota Kimora
Daryl Hofmann
Nolan Waldner
Monica Iron
Greg Fowler
William Roberts
Dan Leblanc

Meeting was called to order at 6:00 pm.

1. Agenda

Move to amend the agenda so 7.1 Lower Place Riel Renovations is moved up to 3.0 in Council Address.

USCMotion077: President Brown/ VP Werenka

Carried

Move to adopt the agenda as amended.

USCMotion078: President Brown/Councilor Radomske

Carried

2. Introductions and Announcements

3. Council Address

3.0 Lower Place Riel Renovations

Move to give Freda Salikin speaking rights.

USCMotion079: President Brown/Councilor Sherbino

Carried

Freda Salikin noted that Campus Cove did not renew their lease in Room 30 in Lower Place Riel. Since they moved out in May, the USSU has been trying to lease the space and not many people want that much space. Through the summer an ad was put into the paper for interested parties to come on to campus and there wasn't a huge response. Some investigating was done by the USSU and has come up with three tenants who are willing to take the space, which is great, except that the USSU has to pay to renovate the space and break it into three separate retail units. The problem is that the pricing came in at \$201,000.00. The main reason is because it is no longer a single retail unit and mechanical, electrical and plumbing has to be changed, in addition to other renovations. There is not a lot of negotiation on the price. The students need to approve the transfer of money that is needed to get the three venues up and running from the Infrastructure Fund.

Councilor Adams added that the Budget & Finance Committee is in full support of the renovations and money transfer because it is costing the USSU money by not having it renovated and not having tenants in there.

Councilor Sherbino noted that the tenants going into the space are each very different from each other and asked Freda Salikin if any of that \$201,000.00 was being allocated to specific things that those retail outlets would be needing and if any specialized things could be done for them. Freda Salikin commented that everything is standard. The USSU supplies an electrical panel with a disconnect and the tenants have to do their own wiring, lighting, etc. Plumbing is just a connection to the sewer system and then the tenants have to run all their own pipes. One of the spaces is the Wireless Age, a cellular store. The middle outlet is a dental office and the third outlet is a hair salon. Leases have been signed and the renewal is a five-year term with an option for another five.

VP Werenka asked if Freda Salikin could speak to the storage space. Ms. Salikin noted there is not a lot of storage space in the food court, but the USSU decided to keep an extra 300 sq feet for storage. This space can be used for USSU storage or leased out to tenants for storage.

Move to approve the transfer of \$201,000.00 from the Infrastructure revenue account with the First Nations Bank in order to complete renovations to the vacant space in Lower Place Riel.

USCMotion080: President Brown/VP Kanyemba

Carried

3.1 Greg Fowler – Acting Vice President Finance & Resources

Move to go into informality.

USCMotion081: President Brown/Councilor Adams

Carried

President Brown introduced Greg Fowler, Acting Vice President Finance & Resources at the University of Saskatchewan.

Greg Fowler noted he is responsible for the finances at the University with the Provost. It is a joint responsibility. There are five areas in which he would like to speak on. The first is the Climate Action Plan. The second is the financial position of the university going forward. The third topic is the services to students. The fourth is university buildings. And lastly, Mr. Fowler will speak on the long term planning.

In terms of the Climate Action Plan, the university introduced the plan in early 2012. The plan proposes a 20% reduction by 2020 in terms of greenhouse gases on campus. A sustainability advisory committee will be created to work with the academic side and facilities side. Representatives from the USSU will be asked to sit on the committee.

In regards to the university's financial position, there have been two town halls held to talk about the operating budget. In terms of universities across Canada, the U of S is in a fairly strong financial position compared to other universities. There is a projected gap by 2016 of 44.5 million dollars a year. The university has a 450 million dollar operation budget but spends nearly one million in spending per year. The university is working with all the deans and administrative unit heads to look at how to reduce that gap. One of the ideas is a workforce plan on the administrative and support side. Over 40 meetings have been held with various areas to put together a plan that does not reduce services drastically, but eliminates costs across campus. The university leases quite a bit of space from Innovation Place. The university decided to close the Kenderdine campus and noted there was a proposal on the table, 3 million dollars over a four-year period to spend on the capital to keep it operating. The operations were suspended for three years to try and figure out if the university could set something up that was financially sustainable. It's sad news for the 200 students who attended last summer. There is lots of opportunity for the future for the Kenderdine site.

Services to students have increased in the past few years. The new residences are a big one. The USSU has been good too in regards to the changes to Place Riel and the food services being offered. There is still a lot of work to be done on the university's buildings. The plan is on the table to improve a number of buildings and classrooms over the next five years. The Gordon Oakes Centre will bring together the Aboriginal services in one building and will be a focal point on campus. Other developments in College Quarter include childcare and the rink. The university has almost 1000 acres of endowment land and is separate from the core agriculture lands. The university is looking at trying to develop that land for the long term, up to 2057. The lease revenue from those lands would go to support teaching and research. The university predicts that by 2057, the lease would provide about 20 million dollars per year in revenue.

Member Lagace asked for a breakdown in regards to the operating budget and spending. He is curious as to where the deficit was accumulated and who is paying for it. Mr. Fowler commented that the 450 million is the operation budget, which runs the university, faculty and colleges, is a big concern. At this point, the university is projecting a 50.5 million dollar deficit. To elaborate on the workforce planning, 70% of the operation budget is salary. About half of that salary line is teaching staff, faculty and grad students. The other half is administrative and support staff workforce. The faculty numbers have not grown over the last decade and have stayed the same. In terms of administrative support staff has increased about 8%. The university is trying to see if that can be brought down without reducing services. This where the university feels they can find the start of the budget reductions. There are many duplicated services on campus that could be reduced and save money.

Member Kimora noted that students should be aware of the cuts being carried out and students were not consulted. In addition, senior Administrative staff like the President and Deans, are making six figure salaries. The university should consider cuts in salary for the senior administrators opposed to support staff. Mr. Fowler noted that all administrative and support staff salaries are being looked at. The university needs a president and provost to lead the university. It is very difficult to recruit presidents and deans without a crucial salary level compared to other universities.

Member Waldner asked if there were any efforts, besides the Renew Us campaign, to increase the amount of income that the university is getting, potentially from the Provincial Government or other sources of funding. Mr. Fowler commented on the endowment lands, as mentioned before. It is a long-term application. The university is looking at opening up phase four and phase five of Preston Crossing for rent, which will support the operations. Phase one to three generates approximately 2.8 million dollars per year of base rents, which goes directly to scholarships. Endowment lands are a pivotal point for the university to go forth. The president is now working on a capital campaign, an important piece to increase revenues. The government has been fairly clear with the university that the next two to three years there will be a range of 2-3% increases in our grant. But our costs are rising faster. The message from the government is that is a substantial increase compared to other universities across Canada. Tuition is the other large source of revenue, which the university does not want to increase for students. The other option is to decrease costs, for the short term.

VP Kanyemba noted that there are students who are upset over the administrative cuts. The general census has been that students feel as though the administrative workload is going to be put on the professors. There are concerns over professors focusing less on teaching and the quality of teaching will drop. Mr. Fowler commented there is approximately 4500 staff on campus. In the first couple months, the senior administrative staff met with all the deans and talked about the workforce planning. The deans were asked to try to think of ways the university can keep their services but be more efficient. The university is trying to figure out if there is a need to having more knowledge workers and less on the clerical side. Faculty needs a different type of support than they did 25 years ago. There are positions that do not affect students as much that could be looked at.

The professors are concerned about their workload and about doing more clerical work. The university is trying to make this have as little impact as possible.

Member Roberts asked how the capital projects budget relates to this projected deficit. Mr. Fowler commented in terms of capital costs, the university always has a general source of funding outside of the operating budget. The new Health Sciences centre was funded by the Provincial government, which was funded for capital. It is very rare that the university would fund something out of the operating budget. There is some money going from the operating budget to the Gordon Oakes centre, but is very small. The university is struggling with childcare because there is no full funding for that.

Member Lagace noted that the department heads were asked about amalgamating into one humanity/fine arts head quarters, and all but one voted against it, yet it still went ahead. This was inhumanly executed as some of the people had been working at the university for decades. This affects the departments as a whole as well as students. Mr. Fowler commented there is a solid collective agreement in place and support systems for employees who are severed. He noted it is personally stressful and is a difficult situation.

Member Kimora commented that ultimately it is about students and consulting students. There has to be a prior informed consent from students. Mr. Fowler responded that the university has a structure where there are leaders, such as deans, who need to work together to best serve and support the students and faculty of the university. The university probed the deans for ideas on how to save and the challenges and what is in the best interest overall for the university. All of those people have the best interests for students. The decisions need to be made based on unit leaders and administrative staff and deans. He noted it's hard for students to fully understand the issues at the university level.

Member Wilson commented severance packages are being offered, but there are no transition period of any of the staff members, so what is the university planning to do instead of allowing these administrative support staff to continue their positions into the new year. What is the university planning on doing to accommodate this transition through semesters? Mr. Fowler commented he doesn't mean to be patronizing and apologizes for that if he was. With regards to the specific reductions done in the Arts, that was done in complete consultation with the dean. Humanities were not a target. The severance package is very generous for university staff.

President Brown thanked Mr. Fowler for attending Council. President Brown asked Mr. Fowler to speak to the funds for the new Health Science building as well as the affects that has had on the capital endeavors the university has had going forward. Mr. Fowler noted that roughly the budget for the Health Sciences building, which was a commitment by the province, was just over 300 million dollars. Last year the university ended up with the government, instead of committing to the funding, asking the university to borrow the rest of the money, about 95 million dollars.

Member LeBlanc asked if there was anything that Mr. Fowler or his department was doing that students could get on board with in regards to pressuring the provincial government to

allocate more funding and if discussions could be held. Mr. Fowler commented it would be good to have discussions because it's good for the students to know the financial situation the university is facing. If all the students knew what was going on, it would help the university formulate some ideas. About 1% of the operation budget comes from corporation organizations and there is currently no plan to increase that. Mr. Fowler would like to get the students involved to work on ideas of how to get through to the government.

VP Kanyemba asked Mr. Fowler to comment on any programs that have been cut, for example, alternative reading week, that students should be aware of. Mr. Fowler commented he was not aware of the alternative reading week being cut. Other than the workforce plan, Mr. Fowler commented he has not heard any discussion on programs being cut. What is happening on the academic side is that they are working on a program prioritization process that will take at least a year. That will take a look at what needs to be invested in and what needs to be stopped. If any program being stopped, the university would take everything into account before stopping it.

Councilor Adams asked for more information on the budget allocation from the government and the process. Mr. Fowler commented that every year the university meets with the government and submits an operations forecast. The forecast asks for an increase and shows what we are doing, inflation and growth. Last year in the university's operations forecast, 4.8% was asked. Our provincial grant is roughly 300 million dollars.

Councilor Sherbino thanked Mr. Fowler for talking to Council and asked him to comment on what is being done to address the larger problems that aren't just unique to the U of S, but hindering the operations and finances of universities across the country. Mr. Fowler commented that it happened quite quickly across the country. There is quite a bit of involvement from provincial governments that never use to occur, and in some ways, have taken over the universities in many provinces. The U of S has been sheltered economically from any decreases that have been seen by other provinces. We are trying to get our cost increases down to the rate of inflation.

Councilor Radomske asked if it is responsible for the university to make the investment into the Gordon Oakes Centre from the operating budget. Mr. Fowler commented that projects need an operating budget and a capital funding outside of the budget. This centre has some funding that came from past operating surpluses. The university spends 450 million dollars a year and has four strategic priorities and one is about Aboriginal students. Mr. Fowler believes it is absolutely critical to have the building on campus.

VP Werenka asked to achieve greenhouse reduction gases by 20% by 2020, will money be spent to do things like retrofits for lighting and for water, which may cost thousands of dollars in spending but eventually lead to millions in savings. Mr. Fowler commented there are two ways the university is going to meet the climate action plan. The first is though educational behaviour, like turning off lights and recycling. The second part is working on the buildings, which produce 90% of the greenhouse gases. Different options have been talked about and looked in to. The government has been asked to provide funding for Renew Us.

USC Chair asked how students could get further contact with administration with their concerns. Mr. Fowler commented that he is always accessible by email or phone. He also commented that President Brown is another good resource and connection to administration. Students can also email finances@usask.ca.

Mr. Fowler thanked Council and noted that the university knows it is a concern to students.

Move to go back into formality.

USCMotion082: President Brown/VP Werenka

Carried

4. Minutes and Reports for Information

4.1 University Students' Council Minutes – November 22, 2012

4.2 Executive Committee Minutes – November 26, 2012

Councilor Moellenbeck asked President Brown to explain the dog sitting for the University President. President Brown commented that the President of the University asked him to puppy sit for when she is out of town. President Brown contacted the Student Crew coordinator who provided him with two people to dog sit. Councilor Anderson was also contacted but unavailable.

VP Werenka asked if Council had any comments on 4.4 Executive Events.

4.8 Budget & Finance Committee Minutes – November 13, 2012

5. Motions Arising from Minutes and Reports for Information

Move to adopt the minutes.

USCMotion083: President Brown/Councilor Moellenbeck

Carried

6. Business

7. New Business

8. Questions and Comments

Councilor Richardson asked VP Werenka if there was anything she wanted to talk about concerning the budget issue in the Executive minutes. VP Werenka commented that there is not a lot of money left in the Executive Events line and is only the end of the first semester. VP Werenka noted that she and VP Kanyemba both have several events going on next semester and as such, the Executive will probably be going over budget. Member Waldner asked if this was because the Executive are hosting more events or spending more on events. President Brown commented that if this line is not being used, it's likely the Executive aren't really doing much. The fact that the Executive is going over is testament to the fact that they have been doing a lot of events. He continues that going over this line is a good thing compared to other budget lines. VP Werenka commented that more events have been held this year compared to last year.

Councilor Gabriel asked if more money is put into Executive Events, what budget is money being taken away from. VP Kanyemba commented that this should be discussed with VP Heidel and the Executive will get back to Council next week.

VP Werenka commented that Councilor photos will be done at the next Council meeting before the social.

Councilor Radomske asked Councilor Gabriel when Stacherogy is and how to buy tickets. Councilor Gabriel commented that the event is Friday night and ticket sales have closed, but could try and find tickets for those interested.

Councilor Adams commented that he jumped into the pool for Chillin' for Charity and was a lot of fun.

9. Other Business

9.1 Student Recommendations to University Finances

VP Werenka commented that there is an email address that has been set up which is finances@usask.ca. All of the comments that students have sent in have been posted online creating an open communication. Councilors are encouraged to take this information back to their colleges and college societies.

Councilor Richardson noted Councilor Abouhamra was featured in The Sheaf on the front page.

10. Adjournment

Move to adjourn.

USCMotion084: Councilor Rider/Councilor Schwab

Carried

Executive Committee

Minutes for Monday December 3, 2012

Present: Jared Brown, Steven Heidel, Ruvimbo Kanyemba and Alexandria Werenka and Jason Ventnor

Regrets: Caroline Cottrell

1. **Call to Order**

The meeting was called to order at 2:42 p.m.

2. **Quorum**

Quorum was present.

3. **Roundtables**

President Brown

- Answered E-mails
- Sustainability meeting
- Executive Meeting
- Class
- Trick or Eat Ceremony
- Indigenous Students Council Partnership Fund
- Worked on We Are Treaty People Week
- Movember Pictures
- Staff Meeting
- Student Affairs Committee
- Class
- Meeting with The office of The Treaty Commissioner
- Pre-USC
- University Students Council
- worked on Video for Christmas Party
- Trick or Eat Ceremony
- Worked on President Greeting for ISC Calendar

VP Heidel

- Ottawa x3 days
- Louis'/Browsers Planning Meeting
- BFC
- Emails to Campus Groups and AOC
- Finished all funding and ratification applications before trip
- Arranged flash mob

VP Werenka

- Chaired Sustainability Committee Meeting
- Met with Phaedra Hitchings (ULC) regarding Borrowed Shoes
- Met with Annie Battiste to discuss Aboriginal Achievement Week & Borrowed Shoes
- Exec Meeting
- Met with Rita from PHE to discuss Borrowed Shoes Initiative
- Met with Slyvia C., Martin Gonzalez , Steve Jimbo, and George Foufas regarding residence rate increases
- Attended a Trick or Eat award ceremony
- Hosted the USSU Radio show with Jared
- Co-Chaired the Academic Affairs Board Meeting
- Attended the STMSU Pub
- Chaired Student Affairs Committee Meeting
- Went to Henry IV by Greystone Theatre
- Met with USSU/University Sustainability Collaborative
- Volunteered for the USSU Help Centre
- Got my photo taken with Santa in support of the Sheaf
- Met with the Office of the Treaty Commission, GSA, ASC to talk about We Are All Treaty People Week and Aboriginal Achievement Week
- Met with Exec prior to USC
- University Student's Council
- Met with Freda about downstairs renovations
- Attended Childcare Steering Committee Meeting
- Did several interviews with media (re: Emergency Food Hampers & Student with Tuberculosis)
- Attended the USSU's Drag Out The Term show
- Worked on the Exec video for the USSU Staff Christmas Party

VP Kanyemba

- Advertised Symposium submissions spoke to faculty and students
- Met with Dave Hannah about the beer gardens
- Spoke to On Campus News about the Symposium
- Started writing nomination letters for TEA
- Met with the USSU Academic Affairs Committee
- Attended the USSU Staff Meeting
- Met with my mentor
- Attended the Student Affairs Committee
- Surveyed 7 classes for TEAs
- Worked on the exec trailer for the Christmas Party

4. **Business**

4.1 Speed Friending

VP Werenka sent out her proposal for the Speed Friending event to the Executive last week. The event will take place on January 16th in Browsers.

Move to approve the Speed Friending proposal (see attached).

EXECMotion069: VP Werenka/President Brown

Carried

4.2 Funding for What's Your Cap

VP Kanyemba noted Dave Hannah is looking for funding for What's Your Cap. Jason Ventnor noted the USSU has agreed to help with advertising and would be beneficial for them to ratify so they could have access to the \$1000 in group funding every year. VP Kanyemba noted she will email the group with information on how to ratify.

4.3 Mid Year Retreat

Jason Ventnor would like the Executive to put their exams into their calendars so a date can be scheduled for the Executive Mid Year retreat, which will take place in December.

4.4 Adopt a Family

VP Kanyemba noted that each year the Executive are in charge of delivering the Adopt a Family hamper and would like to arrange a date so all Executive can go.

4.5 Puppies

President Brown, in response to Dalhousie University and their puppy room for stressed students, thought it was a great idea and would like the USSU to set up something similar for Term 2. President Brown will get in contact with Vet Med and FMD to see if the idea is possible.

4.6 Video Games

VP Kanyemba suggested idea in a way to get students engaged and de-stress. She suggests the Executive go around to various colleges and play video games in their lounge with students. VP Kanyemba will get in touch with college societies to further discuss the idea. VP Werenka also suggested playing board games.

4.7 Art Project Update

President Brown updated the Executive on the art project. He noted the case that was installed is smaller than expected and may decrease the initial cost.

4.8 Councilor Posters Project Proposal

Move to approve the project proposal for up to \$100.00 (see attached).

EXECMotion070: VP Werenka/VP Kanyemba

Carried

5. **Adjournment**

Meeting was adjourned at 2:55 p.m.



USSU Executive Project Proposal (Short)

Executive Member:	Alexandria Werenka – VP Student Affairs
Proposed Project/Event:	Speed Friending #2
Event Date:	January 16th, 2013, 4-6pm
Budget Line Number:	170-5490-00
Budget for Project/Event:	Advertising: \$60 (posters, graphics, FB event, plasma ads, etc.) Room Booking: Free Supplies Cost: \$15 (markers and name tags) Maximum Estimated Cost: \$75



USSU Executive Project Proposal (Short)

Executive Member:	VP Student Affairs
Proposed Project/Event:	Counselor Posters
Event Date:	Ongoing
Budget Line Number:	170-5570-00 (Sponsorship)
Budget for Project/Event:	Posters: \$100 max. (21 counselors x 5 posters = 105 posters @ \$0.81 each = \$85.05)

The Executive decided that it would be beneficial to have posters of members of USC in their respective colleges/constituencies. This is the proposal to fund this initiative.

USSU Academic Affairs Committee Agenda
 Wednesday November 28th, 2012
 7am – 8:30am
 Browsers

Present	Kara Leftley, Scott Adams, Mandy Elash, Jenna Mollenbeck, Jordan Sherbino, Ruvimbo Kanyemba, Alexandria Werenka, Phoenix Rider, Jessica Getterd,	
No.	Item	Scheduled Duration
1	Adoption of Agenda Werenka/Mollenbeck	
2	Approval of Minutes Leftley/ Sherbino	
3	<p>Experiential Learning Database</p> <ul style="list-style-type: none"> - looking for more suggestions as to what we want to have in that database, what students will be looking for... - Kara mentioned that she thought that the website would need to be easy to use and not convoluted. - Jordan thinks that it would be best housed under the usask website. - Scott mentioned that the University administration would have to be on board. - Alex mentioned that she would like to include things that have been cut to show what they used to have. <p>Scott: It should mention that there is funding available for students and that there are scholarships available.</p>	15 min
4	<p>Undergraduate Research</p> <p>Will be showing committee members' opinions on this topic to the University. Ru mentioned the need to be including more undergraduate students in research and need to do more to this</p> <ul style="list-style-type: none"> - U of S is part of the U15, so the university will be committed to research - Need awareness of what research is, and where there are opportunities 	30 min

	<ul style="list-style-type: none"> - Encourage students to attend conferences and present research there and that there is funding available for it. - There are sholarships available to undergrads wanting to get into research. - Ruv: 1/2nd years should be course based, then upper years should be research. - Need to define what we as students mean as research (going out and collecting data?) - Jenna, likes the idea of going out into the community to collect research - Scott: U of A has a good definition of Undergraduate research (U of A Undergraduate Research) - Ru asked if there were any professors engaged in undergrad research. She is trying to find some to sit on the undergrad research committee - Members mentioned Scott Bell, Richards Eivitts (Eng), Mehdi Nehti?, Scott Napper (Biochem), - College of Psychology does so much! - 2nd year psych went out and interviewed criminal offenders, other classes have surveyed other students. - Jordan - SSRL – One of its key mandates is to include undergraduate students; often to do menial work. (there are 6 different labs that are very interdisciplinary). à better advertising for it - Jessica – need to make people aware of where the research lies - Phoenix – Can be hard for students to get positions with professors because they seem to be quite clique-y. Need more transparent ways for hiring - Conversation on the interview and grade requirements. - Alex: there are tons of students who get into doing research and HATE it. - Scott: Undergraduate research journal would be a good idea. many projects go unpublished, when they could be done internationally. 	
--	---	--

5	<p>Academic Advising</p> <p>Degreeworks not all colleges have it yet but members had heard of it.</p> <ul style="list-style-type: none"> - Jessica: Degreeworks doesn't work for Engineering as well as it does for A&S - Jordan: It works so well for A&S, where it is so confusing and you can use a lot of classes for a ton of degrees. Needs to be updated though. Its awesome to be able to plan out where you are and where you are going. - Kara: would it replace grad checks or academic advising? - Jordan: No. But it helps you be informed so that you can be prepared for an advising meeting. - Jessica: There are so many things that change in engineering constantly that it doesn't really work. - Ru mentioned the need to start advertising for degreeworks more and let students know when it is coming to their college. - Alex: Ru you should have PAL's introduced them to their LCs - Phoenix – Degreeworks has been very beneficial and helps students choose their major. Needs to be updated though. - Ru: They help confirm what advisors are saying. - Jenna: Edwards doesn't recognize minors. - <i>Ask advisors what the general opinion is of degreeworks among advisors in other colleges</i> - Ru mentioned that she has been meeting with Arts and Science Advisors to try and find ways to partner with them - Kara: Academic advisors need to seem approachable, Brooke in ESB is very cold and unfriendly. Dave – is friendly, accommodating, and great at his job. - Alex – A&S frontline staff for Academic Advising office are rude and surly. They don't get back to you. - Students are getting tossed around (Phoenix) - Kara: Academic advisors should work to 	30 min
---	---	--------

	<p>further their knowledge and should be helping students – ITS THEIR JOB.</p> <ul style="list-style-type: none"> - Ru: Are students aware of what an academic advisors mandate is. Many students see academic advisors as synonymous with career counselors. - Phoenix: Academic advisors should have some idea of what careers are available. - There are so few career counselors on campus. Should work together more. - NEED TO HIRE FRIENDLIER PEOPLE!!!! - Jessica: College of Eng. Should be hiring people with a better knowledge of engineering, the advisors don't understand the classes they are advising. Need to hire more competent people. - Kara: need to hire advisors who have an understanding of what they are doing and they know their stuff. - Scott: They should ask students what their goals are so they know if the students are headed in the right direction - Phoenix – A lot of academic advisors for Aboriginal students act as counselors to help with the transition of students to this school. These advisors seem to push kids towards what they think they should do. Need a better idea of what their roles are. 	
6	<p>Other Business</p> <ul style="list-style-type: none"> - Ru: Is going to be in various colleges advertising the symposium. She will send out an email to get them to sign-up. <p>MARCH 24th – Experience in Excellence AWARDS</p> <p>Adjournment - Kanyemba/Sherbino (8:28)</p>	10 min

USSU Sustainability Committee

Meeting #1: November 26th, 2012 at 10:30am in the Roy Romanow Council Chambers

Members: ~~Amber Burton~~, Raquel Wenarchuk, ~~James Wattam~~, Jared Brown, Steven Heidel, Phoenix Rider, ~~Alyssa Bredohl~~, Kim Gabriel, Stefanie Ewen

1. Adoption of the Agenda → UNABLE to do so as Quorum was not met. This was an informal discussion.
2. Introductions & Announcements
3. Review of minutes – **November 14th Minutes**
4. Business
 - 4.1 Rebranding – Office of Sustainability (Heather Truman)
 - Would like to see the office champions program be similar to Occupational Health Committee
 - What to change the culture surrounding sustainability and see people empowered to make that change.
 - Have an annual campus sustainability awards to recognize those who are doing it right and excelling.
 - Rebranding – want to get rid of the tagline and have three words. Want to create narratives and stories (hero's journey) and encourage free range thinking.
 - 4.2 Carbonless Community Concert – Earth Day, March 2013
 - 4.3 ~~Student project – Nathan Jones~~
5. New Business
6. Questions & Comments
 - Possibility of running a vermicomposting workshop with the College of Pharmacy & Nutrition.
 - Councilor Gabriel introduced the idea of doing a recycled art contest.
 - 'Mugs are sexy' or a mass mugging campaign to reduce waste from disposable coffee cups
7. Adjournment

2012-2013 USC Attendance

Name	Sept. 13	Sept. 20	Sept. 27	Oct. 4	Oct. 11	Oct. 18	Oct. 25	Nov. 1	Nov.8
Abouhamra, Nour	P	P	R	NM	P	P	P	P	P
Adams, Nathan	NYA	NYA	NYA	NM	NYA	P	P	P	P
Anderson, Alyssa	P	P	P	NM	P	P	P	P	P
Berlinic, Wyatt	NYA	NYA	NYA	NM	NYA	P	P	P	P
Bredohl, Alyssa	NYA	NYA	NYA	NM	NYA	P	P	P	P
Brown, Jared	P	P	P	NM	P	P	R	P	P
Du, Rui	P	P	P	NM	P	A	P	P	P
Gabriel, Kimberly	NYA	NYA	NYA	NM	NYA	P	P	P	P
Gibson, Odoka	NYA	NYA	NYA	NM	NYA	P	P	P	P
Heidel, Steven	P	P	P	NM	P	P	R	P	P
Huberdeau, Carmelle	P	P	P	NM	P	P	P	R	R
Kanyemba, Ruvimbo	P	P	P	NM	P	P	P	P	P
Kitchen, Andrew	P	P	A	NM	P	P	P	P	P
Kruger, Sara	P	P	P	NM	P	P	P	P	P
Males, Kyle	P	P	P	NM	P	P	R	P	R
Moccasin, Ryan	NYA	NYA	NYA	NM	NYA	P	P	P	P
Moellenbeck, Jenna	NYA	NYA	NYA	NM	NYA	P	P	R	P
Ogunkanmi, David	P	R	R	NM	R	R	R	P	P
Radomske, Dillan	NYA	NYA	NYA	NM	NYA	P	P	P	P
Richardson, Galen	P	P	R	NM	P	P	P	P	P
Rider, Phoenix	P	P	P	NM	P	P	P	P	P
Schwab, Benjamin	P	P	P	NM	P	P	P	P	R
Sherbino, Jordan	P	P	P	NM	P	P	P	P	P
Wanis, Kerollos	P	P	P	NM	P	P	P	P	P
Werenka, Alexandria	P	P	P	NM	P	P	P	P	P

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

2012-2013 USC Attendance

Name	Nov. 22	Nov. 29							
Abouhamra, Nour	P	P							
Adams, Nathan	P	P							
Anderson, Alyssa	R	R							
Berlinic, Wyatt	P	P							
Bredohl, Alyssa	P	P							
Brown, Jared	P	P							
Du, Rui	P	P							
Gabriel, Kimberly	P	P							
Gibson, Odoka	P	P							
Heidel, Steven	P	R							
Huberdeau, Carmelle	P	P							
Kanyemba, Ruvimbo	P	P							
Kitchen, Andrew	P	R							
Kruger, Sara	P	R							
Males, Kyle	P	P							
Moccasin, Ryan	P	P							
Moellenbeck, Jenna	P	P							
Ogunkanmi, David	P	P							
Radomske, Dillan	P	P							
Richardson, Galen	P	P							
Rider, Phoenix	P	P							
Schwab, Benjamin	P	P							
Sherbino, Jordan	P	P							
Wanis, Kerollos	P	A							
Werenka, Alexandria	P	P							

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

University Students' Council Agenda

Thursday January 3, 2013

Roy Romanow Student Council Chamber

- 1. Adoption of an Agenda**
- 2. Introductions and Announcements**
- 3. Council Address**
 - 3.1 Brent Penner – Campus Safety**
- 4. Minutes and Reports for Information**
 - 4.1 USC Minutes – December 6, 2012**
 - 4.2 Executive Committee Minutes – December 11, 2012**
 - 4.3 Academic Affairs Committee Minutes and Report**
 - 4.4 Appointments Committee Minutes and Report**
 - 4.5 Code of Ethics Disciplinary Committee Minutes and Report**
 - 4.6 Elections Committee Minutes and Report**
 - 4.7 External Affairs Committee Minutes and Report**
 - 4.8 Budget & Finance Committee Minutes and Report – November 27, 2012 & December 17, 2012**
 - 4.9 Student Affairs Committee Minutes and Report**
 - 4.10 Sustainability Committee Minutes and Report**
 - 4.11 Association of College Presidents Minutes and Report**
- 5. Motions Arising from the Minutes and Reports**
- 6. Business**
- 7. New Business**
- 8. Questions and Comments (30 minutes)**
- 9. Any Other Business**
- 10. Adjournment**

University Students' Council

Minutes for Thursday December 6, 2012

Present

Jared Brown, President
Ruvimbo Kanyemba, VP Academic Affairs
Steven Heidel, VP Operations and Finance
Alexandria Werenka, VP Student Affairs
Ryan Moccasin, Indigenous Students
Odoka Gibson, International Students
Du Rui, International Students
Jenna Moellenbeck, ESB
Wyatt Berlinic, Engineering
David Ogunkanmi, Arts & Science
Nathan Adams, ESB
Phoenix Rider, Indigenous Students
Dillan Radomske, Nursing
Alyssa Bredohl, St. Thomas More
Jordan Sherbino, St. Thomas More
Benjamin Schwab, Arts & Science
Galen Richardson, Law
Nour Abouhamra, Kinesiology
Kimberly Gabriel, Pharmacy & Nutrition
Carmelle Huberdeau, Agriculture &
Bioresources
Kyle Males, Education
Alyssa Anderson, WCVM
Andrew Kitchen, Education

Also Present

James Pepler, USC Chair
Jason Ventnor, Communications Manager

Regrets

Sara Kruger, Engineering
Kerollos Wanis, Medicine

Absent

Guests

Monica Iron
Nolan Waldner

Meeting was called to order at 6:02 pm.

1. Agenda

Move to adopt the agenda.

USCMotion085: President Brown/Councilor Richardson

Carried

2. Introductions and Announcements

Councilor Rider introduced Monica Iron, ISC Secretary.

VP Werenka introduced Member Waldner.

President Brown noted Councilor photos would be taken after the meeting.

VP Werenka noted Stressless is currently being held in upper Place Riel and there are free massages from 1 p.m. to 4 p.m. As well as free cookies, juice and popcorn.

3. Council Address

4. Minutes and Reports for Information

4.1 University Students' Council Minutes – November 29, 2012

4.2 Executive Committee Minutes – December 3, 2012

VP Werenka asked VP Heidel to comment on the flash mob he was helping to organize. VP Heidel commented he set up the space for the mob but was not directly involved.

4.3 Academic Affairs Committee Minutes – November 28, 2012

Councilor Moellenbeck noted her name was spelt wrong.

4.10 Sustainability Committee Minutes – November 26, 2012

5. Motions Arising from Minutes and Reports for Information

Move to adopt the minutes.

USCMotion086: Councilor Rider/Councilor Rui

Carried

6. Business

7. New Business

8. Questions and Comments

Councilor Moellenbeck noted that she had heard a group of students commenting on how excited they were for the second Speed Friending Event and wanted to pass that information on to VP Werenka.

Councilor Anderson apologized for being absent at Council as she has had medical emergencies and surgeries.

VP Kanyemba noted she has been meeting with the GSA's VP Academic Affairs and discussing the possibility of having an ombudsman or student advocate at the U of S. The reason why it is good to have this paid position, in regards to Academic cases, at the university is because as Executive members, there is not enough time to dedicate themselves to a case. The cases take time. If there were a position that was fully dedicated to this, they would be more effective in this position. An ombudsman would be neutral and provide advice from a neutral standpoint. A student advocate would be fully devoted to the student.

VP Werenka asked what the average number was for cases relating to academic appeals. VP Kanyemba commented that so far she has dealt with a number of appeals, tallying over 25 for one semester. She noted that she also deals with general academic grievances as

well.

Member Waldner asked if it would cost the USSU anything and if it would be a partnership with the GSA. VP Kanyemba noted that the university is bound to say it is the USSU's responsibility. The USSU will be asking the university to take care of it because the USSU does not have enough money to fund it. The advocate could then work with the USSU and the GSA. VP Kanyemba noted that she will be sending a letter by the end of January and would appreciate feedback from colleges.

President Brown asked if Councilors would be able to get some kind of write-up about the proposed student advocate to take back to their college. VP Kanyemba commented that she would send a document out.

VP Werenka announced December 6th is the day of remembrance for the Montreal massacre where 14 women were murdered. There will be a memorial on Sunday at 2 p.m. in STM.

Councilor Gabriel asked what happened to all the games from the Cove when they closed in the Spring. President Brown believes the equipment was sold.

9. Other Business

9.1 Puppy Room and Other Ways of De-Stressing During Exam

President Brown noted the Puppy Room idea has been circulating through the news and online. Puppy Rooms allow students to play with puppies during exams to de-stress. The idea is great and the Executive wanted to bring it to Council to get feedback.

Councilor Richardson commented that something like this was done in Law last year, where an organization brought in dogs. Councilor Richardson will look into who the organization was and bring it back to Council.

VP Werenka commented that there are also other initiatives that other universities have done to de-stress. Any ideas or comments are welcomed.

VP Heidel noted there is a Council Social after the meeting.

Councilor Moellenbeck commented that it might be a good idea to get puppies or kittens from the SPCA.

Councilor Bredohl asked if kittens could be brought in too.

Councilor Anderson commented that this idea is done in Vet Med and it is a logistical nightmare and they have to deal with Animal Care, who provides strict regulations.

Councilor Rui commented it's a good idea but maybe there are other options to utilize, like punching bags, which are low cost and easy to maintain. Free massages are also a great

idea.

President Brown commented that a puppy room would obviously not happen this term. He will talk to Councilor Anderson in more detail for next term.

Councilor Moccasin asked how the idea was going at other universities.

VP Kanyemba noted that since the Dalhousie article on the puppy room, at least five other universities have also taken on the de-stressing puppy room.

Councilor Rider commented that playing organized games is also a great way to de-stress during exams.

Councilor Radomske commented a good de-stressing night would be a wing night at Louis'. VP Werenka she talked to Louis' about the wing night and noted that Louis' does not make a lot of money so it would not be fiscal to do a wing night.

10. Adjournment

Move to adjourn.

USCMotion087: Councilor Anderson/Councilor Kitchen

Carried

Executive Committee

Minutes for Tuesday December 11, 2012

Present: Jared Brown, Steven Heidel, Ruvimbo Kanyemba and Alexandria Werenka and Jason Ventnor

Regrets: Caroline Cottrell

1. **Call to Order**

The meeting was called to order at 10:07 a.m.

2. **Quorum**

Quorum was present.

3. **Roundtables**

President Brown

- executive meeting
- Open Studies council meeting
- class
- planning and priorities committee
- meeting with scott hitchings
- executive photo shoot
- Bought food for potluck
- USSU Staff Potluck/gift exchange
- USC
- Worked on funding proposal for We are Treaty People week
- Meeting in regards to Student Employment
- Phone meeting with Members of Aboriginal Affairs Canada
- meeting with Annie Battiste

VP Heidel

- Ottawa x3 days
- October accountabilities meeting
- Executive photoshoot
- Social committee meeting
- USC meeting
- Met with USST re: ratification
- Met with Dean Stoicheff
- Attended VASU Silence! Art auction
- Caught up on ratifications, funding requests, minutes, invoices, cheques, receipts, and accountabilities that I missed while away

VP Werenka

- Wrote up committee meeting minutes
- Attempted to get tested for TB
- Exec Meeting x3
- TEA Survey
- Met with Speed Scrabble Sub-Committee to discuss location and roles
- Hosted the USSU Radio Show with councilor Abouhamra
- Went around campus asking students about the puppy room
- Met with Martin Gonzalez about Consumer Service updates
- Met with the University's Fair Trade Committee
- Exec Photo Shoot
- Met with Colleen from CHEP regarding Borrowed Shoes initiative
- Attended the USSU Christmas Potluck and Gift Exchange
- Met with Scott Hitchings regarding Fair Trade Campus
- Met with Maxine Kinakin regarding Borrowed Shoes initiative
- Attempted to meet with Daniel from Western University
- Attended USC & USC Holiday Social
- Took an ADO in preparation for exams

VP Kanyemba

- Attended the Open Studies Faculty Council Meeting
- Sat on a committee to deliberate an academic appeal
- Wrapped up the Teaching Excellence Surveys
- Wrote more TEA nomination letters
- Met with a Graduate Students Association Rep to discuss Academic Advocacy
- Wrapped up Symposium Submissions
- Took a half EDO
- Went to the USSU Christmas Potluck/Gift Exchange
- Attended the Research Scholarly and Artistic Works meeting
- Worked on a presentation on Undergraduate Research for the RSAW Committee

4. Business

4.1 Budget Cuts

VP Kanyemba noted that many students have been asking about the budget cuts and the Executive needs to have a response. President Brown noted that this is the first of many flurries of budget cuts. It is unfortunate that people are losing their jobs, but it is something the university needs to do. VP Kanyemba wanted to know what the USSU can do and what ideas can be put forward. VP Werenka commented that

students are responding and questioning the salaries of senior level administration at the university. President Brown commented that an open dialogue with students would be a good idea and taking those concerns to senior administration and the Board of Governors.

In addition, the Executive discussed the library cuts and decrease in the number of libraries and books. Where are the books going and how does it affect students?

4.2 Symposium

VP Kanyemba would like to have other Executives present at a meeting with ULC and SESD to pick out successful applicants because the number of applications exceed the amount needed/wanted.

4.3 Campus Visits

President Brown will contact someone regarding off-campus visits. VP Kanyemba commented the Executive should go early in the New Year. Steven will contact Donna.

4.4 Stressless

Move to sponsor Stressless (see attached).

EXECMotion071: VP Werenka/VP Kanyemba

Carried

4.5 Purpose of North Concourse

VP Heidel commented that the Executive need to determine how the North Concourse should be used. Jason Ventnor noted that there are logistical issues with using the North Concourse for events, such as fire codes. VP Heidel would like Campus Club Week to be held in the North Concourse and noted it should be utilized more. Prices are too high and it is not being booked enough.

4.6 Position Profiles

VP Heidel has finished his profile and commented that according to the Bylaw, the Executive need to keep them updated. Executive agreed on a deadline of December 21 at 4:30 p.m. to have them in and approved.

4.7 Academic Advisors Week

VP Kanyemba noted that academic advisors from all over the university will be working together during the week of February 4th during a university wide advising week. Students will be able to say what they think and advisors can work on things to improve situations. In addition, advisors can let students know why they need advisors and how they work. VP Kanyemba will hand in a project proposal.

4.8 Coming in late

Executive are suppose to send an email or call when they are expecting to be late into the office.

5. **Adjournment**

Meeting was adjourned at 10:41 a.m.



USSU Executive Project Proposal (Short)

Executive Member:	VP Student Affairs
Proposed Project/Event:	Stress Less
Event Date:	Dec. 6th & 7th
Budget Line Number:	170-5570-00 (Sponsorship)
Budget for Project/Event:	North Concourse: \$30 x 10 hrs = \$300

Budget & Finance Committee Minutes

December 17, 2012

Present: Nathan Adams, Wyatt Berlinic, Alyssa Bredohl, Steven Heidel, Alex Werenka

Also Present: Jason Ventnor

Regrets: Jared Brown, Caroline Cottrell, Rainer Kocsis

Absent: Ryan Moccasin, Justin Wood

1. Call to Order

The meeting was called to order at 2:32pm

Move to adopt the agenda.

BFC Motion 28 – Werenka/Adams

Carried

2. Call for Quorum

Quorum was present.

3. Board Presentations

ChESS adjusted their application and no longer had to present.

SPSS confirmed their attendance but did not attend.

Rachelle from IVCF gave a presentation.

4. Review of Minutes

Move to adopt the minutes.

BFC Motion 29 – Adams/Bredohl

Carried

5. Business

4.1. Ratifications

Move to de-ratify the School of Public Health Student Association because it consists only of grad students. A refund of the ratification fee will be provided along with contact information for the Graduate Student Association.

BFC Motion 30 – Berlinic/Werenka

Carried

4.2. Funding Requests

ChESS modified their application to include multiple events. There was some discussion around whether or not this was allowed by the policy, but Pepsi and XL can be given on a continuing basis and it would save the hassle of processing every single event application. Jason Ventnor mentioned that VP Heidel should inform them they could make more money by holding a fundraiser at Louis'.

Move to give ChESS \$150 in XL Credit and \$200 in Pepsi

BFC Motion 31 – Werenka/Bredohl

Carried

Move to give CCO \$400 in funds for their Winter Formal
BFC Motion 32 – Werenka/Adams **Carried**

SPSS was tabled until next meeting because no one was there to present for it.

Move to give IVCF \$400 in funds for their FreeCafé
BFC Motion 33 – Adams/Bredohl **Carried**

Move to give Table Tennis Club \$200 in funds for their Winter Tournament
BFC Motion 34 – Berlinic/Werenka **Carried**

6. Questions & Comments

No questions or comments.

7. Adjournment

Move to adjourn at 2:49pm.

BFC Motion 35 – Bredohl/Werenka **Carried**

Budget & Finance Committee Minutes

November 27, 2012

Present: Nathan Adams, Wyatt Berlinic, Alyssa Bredohl, Steven Heidel

Also Present:

Regrets: Jared Brown, Caroline Cottrell, Ryan Moccasin, Alex Werenka

Absent: Justin Wood, Rainer Kocsis

1. Call to Order

The meeting was called to order at 2:33pm

Move to adopt the agenda.

BFC Motion 21 – Bredohl/Adams

Carried

2. Call for Quorum

Quorum was present.

3. Board Presentations

Spectrum had completed their presentation requirement a day earlier to the Executive Committee.

SPHSA and SPSS were not available to present.

4. Review of Minutes

Move to adopt the minutes.

BFC Motion 22 – Heidel/Bredohl

Carried

5. Business

4.1. Ratifications

Move to ratify U of S Horticulture Club, Nutrition Professional Enhancement Club, and Society of Petroleum Engineers

BFC Motion 23 – Adams/Berlinic

Carried

4.2. Funding Requests

Councillor Berlinic excused himself from discussion due to a conflict of interest.

Move to fund Spectrum for \$500 funds and \$500 credit at XL.

BFC Motion 24 – Adams/Bredohl

Carried

Move to deny funding to SPHSA because application was late.

BFC Motion 25 – Heidel/Bredohl

Carried

SPSS was tabled until next week because no one was there to present for it.

4.3. Other

VP Heidel gave an update on the CCO and ChESS deferred applications.

5.3.2 and 5.3.4 were tabled until more of the committee could be there for an explanation.

Finally, discussion took place on the proposal to use funds from the infrastructure fee to renovate the old games room space in lower Place Riel. There was consensus, and VP Heidel assigned Councillor Adams to report the BFC's official position to council on Thursday when he was away.

Move that the BFC would support the transfer of \$201 000 in funds from the Infrastructure account.

BFC Motion 26 – Heidel/Berlinic

Carried

6. Questions & Comments

No questions or comments.

7. Adjournment

Move to adjourn at 3:22pm.

BFC Motion 27 – Heidel/Berlinic

Carried

2012-2013 USC Attendance

Name	Sept. 13	Sept. 20	Sept. 27	Oct. 4	Oct. 11	Oct. 18	Oct. 25	Nov. 1	Nov.8
Abouhamra, Nour	P	P	R	NM	P	P	P	P	P
Adams, Nathan	NYA	NYA	NYA	NM	NYA	P	P	P	P
Anderson, Alyssa	P	P	P	NM	P	P	P	P	P
Berlinic, Wyatt	NYA	NYA	NYA	NM	NYA	P	P	P	P
Bredohl, Alyssa	NYA	NYA	NYA	NM	NYA	P	P	P	P
Brown, Jared	P	P	P	NM	P	P	R	P	P
Du, Rui	P	P	P	NM	P	A	P	P	P
Gabriel, Kimberly	NYA	NYA	NYA	NM	NYA	P	P	P	P
Gibson, Odoka	NYA	NYA	NYA	NM	NYA	P	P	P	P
Heidel, Steven	P	P	P	NM	P	P	R	P	P
Huberdeau, Carmelle	P	P	P	NM	P	P	P	R	R
Kanyemba, Ruvimbo	P	P	P	NM	P	P	P	P	P
Kitchen, Andrew	P	P	A	NM	P	P	P	P	P
Kruger, Sara	P	P	P	NM	P	P	P	P	P
Males, Kyle	P	P	P	NM	P	P	R	P	R
Moccasin, Ryan	NYA	NYA	NYA	NM	NYA	P	P	P	P
Moellenbeck, Jenna	NYA	NYA	NYA	NM	NYA	P	P	R	P
Ogunkanmi, David	P	R	R	NM	R	R	R	P	P
Radomske, Dillan	NYA	NYA	NYA	NM	NYA	P	P	P	P
Richardson, Galen	P	P	R	NM	P	P	P	P	P
Rider, Phoenix	P	P	P	NM	P	P	P	P	P
Schwab, Benjamin	P	P	P	NM	P	P	P	P	R
Sherbino, Jordan	P	P	P	NM	P	P	P	P	P
Wanis, Kerollos	P	P	P	NM	P	P	P	P	P
Werenka, Alexandria	P	P	P	NM	P	P	P	P	P

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

**2012-2013
USC Attendance**

Name	Nov. 22	Nov. 29	Dec. 6						
Abouhamra, Nour	P	P	P						
Adams, Nathan	P	P	P						
Anderson, Alyssa	R	R	P						
Berlinic, Wyatt	P	P	P						
Bredohl, Alyssa	P	P	P						
Brown, Jared	P	P	P						
Du, Rui	P	P	P						
Gabriel, Kimberly	P	P	P						
Gibson, Odoka	P	P	P						
Heidel, Steven	P	R	P						
Huberdeau, Carmelle	P	P	P						
Kanyemba, Ruvimbo	P	P	P						
Kitchen, Andrew	P	R	P						
Kruger, Sara	P	R	R						
Males, Kyle	P	P	P						
Moccasin, Ryan	P	P	P						
Moellenbeck, Jenna	P	P	P						
Ogunkanmi, David	P	P	P						
Radomske, Dillan	P	P	P						
Richardson, Galen	P	P	P						
Rider, Phoenix	P	P	P						
Schwab, Benjamin	P	P	P						
Sherbino, Jordan	P	P	P						
Wanis, Kerollos	P	A	R						
Werenka, Alexandria	P	P	P						

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

University Students' Council Agenda

Thursday January 17, 2013

Roy Romanow Student Council Chamber

- 1. Adoption of an Agenda**
- 2. Introductions and Announcements**
- 3. Council Address**
- 4. Minutes and Reports for Information**
 - 4.1 USC Minutes – January 3, 2013**
 - 4.2 Executive Committee Minutes – January 7 & 14, 2013**
 - 4.3 Academic Affairs Committee Minutes and Report**
 - 4.4 Appointments Committee Minutes and Report**
 - 4.5 Code of Ethics Disciplinary Committee Minutes and Report**
 - 4.6 Elections Committee Minutes and Report**
 - 4.7 External Affairs Committee Minutes and Report**
 - 4.8 Budget & Finance Committee Minutes and Report**
 - 4.9 Student Affairs Committee Minutes and Report**
 - 4.10 Sustainability Committee Minutes and Report**
 - 4.11 Association of College Presidents Minutes and Report**
- 5. Motions Arising from the Minutes and Reports**
- 6. Business**
- 7. New Business**
 - 7.1 Bylaw for CSSO on Academic Affairs Committee**
 - 7.2 Student Fees**
- 8. Questions and Comments (30 minutes)**
- 9. Any Other Business**
 - 9.1 Executive Term 1 Review**
 - 9.2 Conference Update – VP Werenka**
 - 9.3 Copy Central Report**
 - 9.4 Childcare Update**
 - 9.5 Campus Groups Survey**
 - 9.6 TransformUS**
- 10. Adjournment**

University Students' Council

Minutes for Thursday January 3, 2013

Present

Jared Brown, President
Alexandria Werenka, VP Student Affairs
Steven Heidel, VP Operations and Finance
Sara Kruger, Engineering
Kerollos Wanis, Medicine
Odoka Gibson, International Students
Du Rui, International Students
Jenna Moellenbeck, ESB
Wyatt Berlinic, Engineering
Carmelle Huberdeau, Agriculture & Bioresources
Nathan Adams, ESB
Alyssa Anderson, WCVM
Kimberly Gabriel, Pharmacy & Nutrition
Alyssa Bredohl, St. Thomas More
Jordan Sherbino, St. Thomas More
Benjamin Schwab, Arts & Science
Nour Abouhamra, Kinesiology

Also Present

James Pepler, USC Chair
Caroline Cottrell, General Manager

Regrets

Andrew Kitchen, Education
Kyle Males, Education
Phoenix Rider, Indigenous Students
Ryan Moccasin, Indigenous Students
Galen Richardson, Law
Ruvimbo Kanyemba, VP Academic Affairs

Absent

Dillan Radomske, Nursing
David Ogunkanmi, Arts & Science

Guests

Brent Penner – Director, Campus Safety
David Konkin
Anna-Lilja Dawson

Meeting was called to order at 6:02 pm.

1. Agenda

Move to adopt the agenda.

USCMotion088: President Brown/Councilor Huberdeau

Carried

2. Introductions and Announcements

Councilor Bredohl introduced David Konkin, last years MSC from STM.

VP Werenka introduced Anna from The Sheaf.

President Brown introduced Brent Penner, Director of Campus Safety who will be making

a Council address.

3. Council Address

3.1 Brent Penner – Director of Campus Safety

Move to go into informality.

USCMotion089: President Brown/Councilor Adams

Carried

Brent Penner thanked Council and President Brown for the invitation. Mr. Penner noted he is a former U of S student from 1988 to 1992 and has a degree in political studies. He has always had a strong interest in politics as his father was a provincial politician and city councilor for many years. While at university, he played hockey with the Huskies for four years and had the goal of becoming a police officer and was successful in that field as he started with the Saskatoon Police Service in 1993. He spent nearly 20 years with the police service and worked in a variety of areas. He had an urging to try something different and decided to apply for the Director of Campus Safety in the Spring of 2012 and started the position in August. He has two children and his wife is a lawyer in Saskatoon.

Campus Safety at the University has a staff of 32 people. They are responsible for the overall safety on campus and attempt to have a visible presence on campus with officers in uniform on foot, in cars and bikes. There are two staff members who look after cameras and alarm systems in a variety of locations on campus. Campus Safety also has a contact with Innovation Place to provide patrol and a presence in that area as well. One of the key responsibilities is to have a visible presence in the residence buildings as there are approximately 2,000 students living in those facilities. Campus Safety works closely with the Saskatoon Police Service and other emergency service providers in the city and other law enforcement agencies as necessary.

Some stats from 2012 include:

- Theft and mischief are the two most common occurrences on campus
- 24 assaults were reported
- 17 students were caught for using illicit substances
- 46 people received 24 hour suspensions for driving while under the influence

Campus Safety's key roles include prevention, done in a variety of ways by having a visible presence. Mr. Penner noted he would like to see more safety education going out to students and would encourage feedback on how to implement that and how the USSU could help. Providing students with some training and what to do in certain situations can be very important. There is a program on campus called Watch Dog, where students can call and inform Campus Safety of a situation. A class called Rape Aggression Defense is also offered through the PAC on campus and primarily aimed at females. Videos are also available to educate. Mr. Penner noted Engineering has taken it upon themselves to show the educational videos to all its first year students.

Within the last couple of years, the university has implemented an emergency text alert

program. This is a system where information can be sent out to people as quickly as possible, such as a threat on campus or a weather advisory. There are currently about 6,500 subscribers to the system or 25% of the university. Mr. Penner encourages students to sign up for the program.

Mr. Penner noted he plans on being as available to any student group as they might like. He plans on attending student forum meetings. If the USSU in any way would like to set something up with himself or others from Campus Safety, Mr. Penner noted he is more than willing to do that.

GM Cottrell noted that there were many disasters during the creation of renovated Place Riel, including endless rain and flooding and the Campus Safety team were absolutely phenomenal. They have also been the USSU's very best allies when it comes to our ability to run Louis' and to have the kinds of events students want to have at Louis'. Campus Safety is very good at knowing when to step in and have been highly responsive.

GM Cottrell asked if there were things in place, besides the text message, to create plans to assist people, like herself, who have to deal with 22,000 people in a building at any given time, in situations like the Connecticut school shooting. Mr. Penner commented meetings about lockdown drills are in place. The trick is to roll those plans out and get departments and colleges to practice them. Those are some of the things Mr. Penner plans to deal with, in terms of going out to Deans and Department Heads to teach people how to respond when a situation arises. Elementary schools and high schools are practicing lockdown drills as much as fire drills. Mr. Penner sees the USSU as an advocate for helping get the plans rolling and has to be done on a yearly basis.

Councilor Rui commented when he was in orientation for international students, there was not a lot of information given about Campus Safety. Many international students do not know or understand the laws or boundaries. He suggests setting up a seminar at orientation each semester for international students. Mr. Penner agreed that was a good idea.

Councilor Bredohl commented that she signed up for the emergency text message a while ago, but since then has not seen a lot of advertising for the system around campus. Mr. Penner commented there are some changes being made within the communications on campus and are trying to be more open. In the past, as he understands, there might have been a tendency to keep situations quiet. Mr. Penner commented he believes people have a right to know. The text alerts are only something to be used for the worst-case scenario and is still something new. It's a question of what is the best way to get that information out to students. Is there a way the USSU could message that out through social media? Mr. Penner will pass the information on to Brian Muchmore, who oversees the emergency text system.

Councilor Moellenbeck asked if anything was being done with the lighting on campus. She noted she once lived in the residences past the Education building and the lighting in that area was very poor and it was scary to walk anywhere at night. Mr. Penner commented he was not sure as to whether any new lighting was in the plans. Campus

Safety gets complaints from time to time about those kinds of issues and are forwarded on to FMD, who are ultimately the ones who have to make those decisions in respect to adding lighting.

Councilor Kruger commented on a blue light security tracking system used at a university in Ontario. She asked if the U of S has anything like that on campus and if it would be worthwhile looking into. Councilor Kruger also asked how U of S safety compares to other universities across Canada. Mr. Penner noted the university does not have a system like the blue light system. Campus Safety officers have the ability to enforce certain provisions. This is a big advantage over other universities. There are approximately 400 cameras on campus that can be monitored. He believes the safety on campus does stack up ok but there are many areas that could use improving.

Councilor Gabriel asked what kind of educational videos Engineering is using to show their first year students and if it was something Pharmacy and Nutrition orientation could use. Mr. Penner commented two videos are shown. He noted it's also important to have a member from Campus Safety there to answer questions and provide context into things.

President Brown noted security phones were once situated around the bowl and asked if they have been removed from the campus completely. Mr. Penner commented they were gone before he took over and is unsure of what the background on removing them is. There is one emergency phone in stadium parking. He speculates that the reason for removal may be the complexity of people carrying cell phones.

President Brown noted he had a conversation with President Busch-Vishniac regarding lighting on campus and she noted the lighting should be directed more downward rather than up.

President Brown commented that Bob Ferguson, the previous Director of Campus Safety, came in last year to talk to Council. He gave an overview of what the structure and overview of Campus Safety was and how decisions and planning were made and how it was unique to the U of S and asked if Mr. Penner could elaborate more. Mr. Penner noted the various positions within Campus Safety. Campus Safety strives to get out as much as possible and provide services that suit the needs of the campus.

VP Werenka asked if there were any cycling rules on campus, for example, cycling in the Bowl. She also asked for recommendations on how to improve security regarding bikes. Mr. Penner commented that as far as he knew, bikes are allowed on all paths on campus. The rules do change as soon as the biker enters city grounds and pathways. With respect to bike thefts, Campus Safety has the ability to use bait bikes to catch people who might be involved and prone to stealing bikes. That has been successful in the past. Overall it is an issue of proper locks and awareness.

GM Cottrell noted the emergency phones were taken out because they were broken all the time and never worked.

Councilor Schwab asked for an update on the peeping Tom at College Quarters. Mr. Penner commented that has been some information gathered but unfortunately has not led to an arrest. Mr. Penner has suggested the idea of not having female residences live on the first floor, as most offenders of this nature are men looking into women's windows. Investigation does continue though.

VP Heidel asked if Mr. Penner knew the number of crimes, especially theft, on campus that were committed by people other than students. Mr. Penner commented that unfortunately in the overwhelming majority of those instances of theft there is no one identified or caught. In the few instances where people have been apprehended or arrested in the past couple of months it would be about 50/50.

VP Werenka asked at what point does Campus Safety defer instances to the Saskatoon Police. Mr. Penner commented that most information regarding minor mischief and theft hasn't really been passed along, in his opinion, well to the Saskatoon Police Service. He would like to see every crime on campus reported and made known to the Saskatoon Police Service without duplicating efforts. The Saskatoon Police is brought in immediately in cases that involve significant violence, sexual assault, etc. Eventually Mr. Penner would like the Saskatoon Police Service to be involved in all occurrences on campus.

Councilor Gibson commented there should be a more speed limit signs posted on campus. Mr. Penner noted all the roads on campus are the same speed limit, which is 40 km/hr.

Mr. Penner thanked Council again for the invitation.

USC Chair thanked Director Penner for attending the Council meeting.

Move to go back into formality.

USCMotion090: Councilor Gibson/Councilor Gabriel

Carried

4. Minutes and Reports for Information

4.1 University Students' Council Minutes – December 6, 2012

4.2 Executive Committee Minutes – December 11, 2012

4.8 Budget & Finance Committee Minutes – November 27, 2012 & December 17, 2012

5. Motions Arising from Minutes and Reports for Information

Move to adopt the minutes.

USCMotion091: VP Werenka/Councilor Sherbino

Carried

6. Business

7. New Business

8. Questions and Comments

VP Werenka noted there are many awesome events in Term Two that she is helping facilitate and organize. Speed Friending 2 will be taking place on January 16 from 4 p.m. – 6 p.m. and encourages all Councilors to attend. There will be a roundtable discussion on February 12 in the Council Chambers regarding study abroad and international student issues. Another event is Borrowed Shoes which will be taking place January 28 to February 8 – challenges will be issued, for example, only being able to spend \$75 for the week and blog about their experiences. The purpose is to challenge oneself and start thinking about situations that other students deal with. There will also be a Board Game Night happening in the near future.

VP Werenka also invited Councilors to the Huskie hockey game on the weekend.

9. Other Business

10. Adjournment

Move to adjourn.

USCMotion092: Councilor Gabriel/Councilor Anderson

Carried

Executive Committee

Minutes for Monday, January 7, 2013

Present: Jared Brown, Steven Heidel, Ruvimbo Kanyemba and Alexandria Werenka and Caroline Cottrell

1. **Call to Order**

The meeting was called to order at 10:07 a.m.

2. **Quorum**

Quorum was present.

3. **Roundtables (January 2 – 4)**

President Brown

- Answered emails
- worked on the We are treaty people proposal x3
- USC

VP Heidel

- 2x days of holiday
- visited the offices of several college societies
- began planning for events in Term 2
- got in contact with RBC and transit for those events
- created summary of what was accomplished in term 1
- finalized schedule for having the executive visit college society council meetings
- began to plan for the second meeting of the AOCP
- Set the dates for Campus Club Days and started to promote
- Sent out reminder email for campus groups survey
- Sent out reminder email for college society info
- USC Meeting
- Created agenda and set time for first BFC meeting
- Started planning for Campus Club Training
- Confirmed the budget schedule
- Arranged meeting with ISSAC re: club space
- Sent out emails to regional colleges re: visiting them
- Received more budgets from other unions for the comparative project

VP Werenka

- Got caught up on emails and scheduling meetings/appointments

- Wrote a blog
- Worked on upcoming events
- Went for walks to check in with centres and student groups
- Worked on getting a phone again
- Met with President of STMSU and the President of Newman Centre to organize a boardgame night.
- Attended and Greeted at the International Student welcome
- USC
- Met with University Learning Centre regarding volunteer work

VP Kanyemba

- Home, ill all week

4. **Business**

4.1 Ore Gangué

Ore Gangué is going to the Western Interuniversity Geological Conference and would like funding. Unfortunately they cannot be funded through campus clubs.

4.2 Rural Campus Visits

VP Heidel contacted Donna Bilokreli from the College of Arts & Science about doing Regional College visits. He subsequently contacted all regional college directors and Parkland and La Ronge are interested. The Executive will examine possible times for visits. If everyone can that's best, but if not, it's better that some Executive attend rather than none.

4.3 iPhones

The cell phone contract is coming up for renewal in the summer. GM Cottrell and VP Heidel both recommend that we end the practice of having a USSU contact for cell phones for Executive members. Rather, we will provide a 100% reimbursement up to \$100.00 per person per month. GM Cottrell will investigate what has to happen for Executive members to keep their current phones when they leave the office.

Move to approve a 100% reimbursement up to \$100.00 per person per month for the Executives cell phones.

EXECMotion071: President Brown/VP Heidel

Carried

4.4 Executive Meetings

Executive meetings will be held in Term 2 every Monday at 1:30 p.m.

4.5 Visits to College Societies

VP Heidel has visits scheduled for any society which has given meeting times. The first meeting is with the ASSU.

4.6 Symposium

VP Kanyemba noted that 34 presenters have been accepted for the Symposium and would like \$325.00 for snacks and \$100.00 for XL.

Move to approve \$325.00 for snacks and \$100.00 for XL credit for the Student Symposium.

EXECMotion072: VP Werenka/President Brown

Carried

4.7 Sask Youth Symposium

There is a U of S student organizing a symposium and has asked for plasma time. The Executive is happy to allow plasma time but would like the organizer to come to USC to present.

Move to sponsor plasma time for the Sask Youth Symposium.

EXECMotion073: VP Heidel/VP Werenka

Carried

4.8 Plasma Sponsorship

The College of Arts & Science has asked for plasma sponsorship for a motivational circus performer speaker.

Move to sponsor plasma time for Arts & Science.

EXECMotion074: VP Kanyemba/VP Heidel

Carried

4.9 Social Justice

GM Cottrell noted that she has received a report from the Political Studies intern, Paul Selzer, about social justice. He is booked to make a presentation to the Executive on Wednesday at 10:30 a.m.

5. **Adjournment**

Meeting was adjourned at 11:15 a.m.



USSU Executive Project Proposal (Long)

I. Project #7

A.1. Project Name: *USSU Student Project Symposium*

A.2. Proposed by: *Ruvimbo Kanyemba*

II. Analysis

A. Background Information and Need:

A.1. History: *This is a new initiative, that I am initiating alongside the annual On Campus Day.*

A.2. Issues: *Undergraduate Students do not have many opportunities to display their projects (e.g. art work, research studies). This will provide an opportunity for current students to do such, as well as show prospective students opportunities that await them at the UofS.*

A.3. Research: *The VP Academic*

B. Target Group and Characteristics

B.1. Primary Target: *Undergraduate Students*

B.2. Secondary Target (s): *Prospective Students*

C. Vision and Mission

C.1. Vision & Mission: *The vision of the event is to display, in a lively and interactive setting, the work of current undergraduate students. This can include research posters, literary and artistic work and honours projects. Students are also invited to present information about their study abroad or community-service learning experiences, or to organize a live performance (such as a musical number or dramatic monologue). Students are encouraged to be creative in the ways they may wish to share what they are studying, creating, exploring and discovering.*

This year we will have 22 presentations from various colleges, displaying their work in the Arts tunnel between 11am and 2pm. The high school students, UofS students, faculty and staff will be encouraged to stop at the stations to appreciate our Students work. SESD and ULC will provide money for prizes. Winners of the prizes will be determined by high school students and representatives from the USSU, SESD and ULC. Food and beverages will be provided to presenters by the USSU.

D. Key Considerations

D.1. Detailed Budget:

Invitation cards: \$100 (tax incl.) [In house]

\$325 Snacks for presenters [In house]

D.2. Budget Line: 170-5490-00

D.3. Total Budget: \$425

D.4. Organizational Requirements:

Resources Needed:

Plasma screen

Posters

Invitation letters

Format

Modes of Advertising:

Invitations to Faculty members in Project Oriented classes

Facebook

Mobile Plasma

USSU plasmas

USSU Website

PAWS Announcements (SESD)

Email Student Societies

Posters

D.5. Timeline: January 24th 11am – 2pm

Executive Committee

Minutes for Monday, January 14, 2013

Present: Jared Brown, Steven Heidel, Ruvimbo Kanyemba and Alexandria Werenka and Caroline Cottrell

1. **Call to Order**

The meeting was called to order at 1:34 p.m.

2. **Quorum**

Quorum was present.

3. **Roundtables (January 7 - 11)**

President Brown

- Executive meeting
- Gordon Oakes Red Bear Students' Centre Steering Committee
- Board of Governors conference call
- Completed Proposal to AANDC
- Picked up maps from Tourism Saskatoon
- Dropped off Proposal at AANDC
- Planning and Priorities Committee
- Presentation by Paul Selzer on SJC
- EDO x2

VP Heidel

- Exec meeting
- Attended college society meetings to answer questions:
 - KISS
 - ASSU
- Met with Rainer about budget comparison project
- BFC Meeting
- Presentation from Paul Selzer re: Social Justice Report
- Volunteered for Help Centre in tunnel
- Met with Jason Ventnor about campus groups website
- Met with Elias Nelson, ASSU President
- Dealt with old letters to campus groups that no longer exist
- Promoted campus club days
- Closed survey, reviewing results, and am preparing report
- Bulk Pepsi order for 5 events: 3 USSU and 2 student groups
- Scheduled visits to rest of college societies

- Scheduled term 2 AOCF meeting
- Investigated into Pepsi contract allocation funding
- Sent out campus groups newsletter
- November accountabilities
- EDO to go to Regina

VP Werenka

- Hosted the USSU Radio Show with Meaghan Sweet of ESB, who is organizing the Saskatchewan Youth Symposium
- Exec Meeting
- Met with members of my Speed Scrabble for Literacy Sub-Committee (Practice games)
- Attended a KISS meeting
- Met with Scott Hitchings for Sr. Admin update
- Facilitated a Learning Community through the ULC
- Attended the #Idlenomore rally in lower Place Riel
- Met with members of council and committees interested in helping out with Borrowed Shoes
- Attended class
- Met with Budget and Finance Committee
- Met with Heather Trueman for an Office of Sustainability update
- Volunteered for Help Centre in the tunnel for Mental Health Awareness Week
- Attended a presentation regarding a student's research into an SJC
- Attended a meeting with Liv Marken of ULC on how to incorporate experiential learning into Borrowed Shoes
- Attended a Speed Scrabble Committee Meeting
- Attended a meeting to assist in planning the USSU Centres' week of SEX
- Met with the USSU Childcare Board for a Board Meeting
- Attended a PAL term end celebration
- Flew to Calgary
- Met with Addison, VP Student Life for SAMRU (Mount Royal), who gave me a thorough tour of the nine student centres they have there and their facilities.
- Met with Hayley, VP Student Life for the U of Calgary
- Went for Dinner with Hayley and Addison and discussed current initiatives and structures of our respective Student Unions
- Attended Thurs-Den at the U of C's Student Union pub (The Den)
- Attended the first EVER Canadian Fair Trade Network Annual General Meeting and Conference.
- Assisted in creating a national network of students and campuses working to become Fair Trade Certified (or who have already accomplished that goal)

- Was invited to a meeting with VPSLs from all over Alberta (U of Lethbridge, U of Alberta, Mount Royal, U of Calgary (SAIT was missing).) --> There we discussed International Student Supports, the structures of our organizations, event planning, advocacy, Social Justice Issues, and digital/social media communications strategies.
- Met with Jose the VP Student Life of SAIT, who told me about his student engagement initiatives and about the work he was doing with Campus Clubs
- Went for Dinner with Student Unions of U of A, U of C, and U of L.

VP Kanyemba

- Met with the ASSU exec
- Met with ULC and SESD about the upcoming Symposium
- Met with Academic Advisors about Advising Week
- Planning for Advising Week and Symposium
- Met with Paul Selzer about the report
- Attended the Child Care Board meeting
- Worked on the Academic Advocacy Document
- Went over university's Undergraduate Research Report
- Attended Research, Scholarly and Artistic Works Committee Meeting
- Dealt with 3 academic grievances

4. Business

4.1 Third Executive Review

VP Kanyemba noted at the midyear retreat in December, the Executive discussed having a third review done. The understanding was that the Executive were all in agreement, yet VP Heidel noted he was not. President Brown proposed that the Executive meet with their mentors or GM Cottrell to go over the last review and discuss their progress on areas that were a concern. GM Cottrell agreed that was a great idea.

4.2 Removal of the CSSO from the Academics Affairs Committee

VP Kanyemba commented on the discussion about removing the CSSO (Confidential Student Support Officer) from the Academic Affairs Committee, as it is no longer a student position and does not have voting rights. GM Cottrell noted that the position of the CSSO, as a staff member, on the Academic Affairs committee was important for the organization as it provides a degree of continuity. VP Kanyemba will bring the topic up at Council to remove the voting rights of the CSSO from the Bylaw.

4.3 Town Hall

VP Werenka commented on an idea she obtained from the fair trade conference she attended over the weekend. She noted there was discussion on a facilitating method that could be beneficial for the USSU as an opportunity to discuss different topics in an informal setting, not necessarily for the Town Hall, but could be used at another time. VP Heidel noted it would be a good idea to hold a discussion after the Town Hall.

4.4 Borrowed Shoes

VP Werenka noted her proposal is currently in the works and included funding for printing and posters. She commented on facilitating a workshop to kick-start the week, which will focus on students taking on various lifestyle challenges and their experiences. VP Werenka commented the cost would be approximately \$650.00 for a board-game-like workshop, with the money going back to the community. VP Heidel noted the cost was high. VP Werenka also commented on hosting an end mixer for people to discuss their experience and win prizes. VP Heidel commented that was a better idea and would be much cheaper than the workshop.

4.5 Winter Cycling Workshop

VP Werenka has an event proposal for a cycling workshop to be approved by the Executive. Hot chocolate and advertising would be the only expense for the event.

Move to approve the Winter Cycling proposal and funding (See attached).

EXECMotion075: VP Werenka/VP Heidel

Carried

4.6 Board Game Night

VP Werenka noted a game night has been planned for January 23 in partnership with STMSU and Newman Centre. VP Werenka noted it will take place in STM's cafeteria and drinks will be served in the lounge. The major costs are printing and door prizes. President Brown noted the event should have been held at Louis'. VP Werenka commented that STM's cafeteria had the perfect setup for a game night. She noted if the event were successful, she would hold another game night at Louis'.

Move to approve the Board Game Night proposal and funding (See attached).

EXECMotion076: VP Werenka/VP Heidel

Carried

4.7 Saskatchewan Association of Student Unions'

VP Werenka noted that while at her conference in Calgary over the weekend, she was invited to a Students Union meeting between Lethbridge, U of C, U of A, Mount Royal, and SAIT, who meet on a regular

basis. They discussed various topics including Executive position profiles. VP Werenka was surprised to learn that some Student Unions had an Event Coordinator on staff. She also noted she would like to see Saskatchewan student unions meeting on a regular basis. GM Cottrell commented that there was a time when the unions did meet, but now they are just not interested and never works out. VP Werenka commented on meeting again with URSU as the University of Regina is in a similar financial situation as the U of S.

4.8 Student DJs

VP Kanyemba noted she was approached by some student DJs who would like to showcase themselves in the tunnel on a regular basis. The DJs are willing to organize themselves and provide their own equipment. GM Cottrell noted the only issue is noise level and there could be no advertising for bars or lounges. VP Heidel noted there would be no cost as they are students who are showcasing themselves and would be good to book them when there are not a lot of other vendors in the tunnel. Executive agreed it was a good idea.

4.9 Library Survey

VP Kanyemba commented on a nation library survey that would like to be sent out to all students on opinions on how to improve library services. The only catch is that they would like to use President Brown's name as though he was sending the survey to students. President Brown noted he was not in favour of that idea at all. He noted the USSU can encourage students to fill out the survey but he will not put his name on it.

4.10 Copy Central

GM Cottrell noted she has completed a report on Copy Central and will be presenting it to Council this week.

4.11 GSA

Move to go in camera.

EXECMotion077: President Brown/VP Werenka Carried

Move to go out of camera.

EXECMotion078: President Brown/VP Heidel Carried

4.12 Advising Week

VP Kanyemba noted she is currently in the works of coordinating Advising Week which will take place the week of February 4th. Students will be able to talk and ask questions to advisors and councilors, who will most likely be set up in the North Concourse. VP Kanyemba will send out the proposal with funding later this week.

4.13 Aboriginal Achievement Week

President Brown noted he received the funding he was looking for for Aboriginal Achievement Week, therefore he will be moving forward on organizing the week. GM Cottrell encouraged President Brown to talk to the Accounting Manager on how to obtain the funding and pay for various things.

4.14 TransformUS/President's Letter/Statement

The Executive discussed the letter that was sent to all staff, faculty and students from the University President on the budget cuts that will be taking effect this year. President Brown noted he was frustrated that students are not being included in the meetings or committees. He noted that the USSU Executive are the students' representatives and it is their job to be included in meetings and committees such as these. GM Cottrell noted she is deeply offended by the fact that students were not included. The Executive will be meeting with the President and other senior admin staff for breakfast and will be voicing their concerns. VP Heidel asked when the Executive wanted to put out a press release. President Brown noted they should talk to Council first and then do a press release.

5. Adjournment

Meeting was adjourned at 2:49 p.m.



USSU Executive Project Proposal (Short)

Executive Member:	VP Student Affairs
Proposed Project/Event:	Winter Cycling Workshop
Event Date:	January 24th
Budget Line Number:	170-54900-00 (Exec Projects)
Budget for Project/Event:	Posters: \$45 Hot Chocolate: \$20 Gift to Facilitator: \$30 or TBD



USSU Executive Project Proposal (Short)

Executive Member:	VP Student Affairs
Proposed Project/Event:	Board Game Night
Event Date:	January 23 rd , 2013
Budget Line Number:	170-5490-00 (Projects)
Budget for Project/Event:	Advertising: \$60 Prizes: \$40 Total: \$100

The reason for this event is to provide alcohol free events for students. Also board games are fun and it's a great way to relax and meet new people. This event will be done in collaboration with STMSU & Newman Centre

2012-2013 USC Attendance

Name	Sept. 13	Sept. 20	Sept. 27	Oct. 4	Oct. 11	Oct. 18	Oct. 25	Nov. 1	Nov.8
Abouhamra, Nour	P	P	R	NM	P	P	P	P	P
Adams, Nathan	NYA	NYA	NYA	NM	NYA	P	P	P	P
Anderson, Alyssa	P	P	P	NM	P	P	P	P	P
Berlinic, Wyatt	NYA	NYA	NYA	NM	NYA	P	P	P	P
Bredohl, Alyssa	NYA	NYA	NYA	NM	NYA	P	P	P	P
Brown, Jared	P	P	P	NM	P	P	R	P	P
Du, Rui	P	P	P	NM	P	A	P	P	P
Gabriel, Kimberly	NYA	NYA	NYA	NM	NYA	P	P	P	P
Gibson, Odoka	NYA	NYA	NYA	NM	NYA	P	P	P	P
Heidel, Steven	P	P	P	NM	P	P	R	P	P
Huberdeau, Carmelle	P	P	P	NM	P	P	P	R	R
Kanyemba, Ruvimbo	P	P	P	NM	P	P	P	P	P
Kitchen, Andrew	P	P	A	NM	P	P	P	P	P
Kruger, Sara	P	P	P	NM	P	P	P	P	P
Males, Kyle	P	P	P	NM	P	P	R	P	R
Moccasin, Ryan	NYA	NYA	NYA	NM	NYA	P	P	P	P
Moellenbeck, Jenna	NYA	NYA	NYA	NM	NYA	P	P	R	P
Ogunkanmi, David	P	R	R	NM	R	R	R	P	P
Radomske, Dillan	NYA	NYA	NYA	NM	NYA	P	P	P	P
Richardson, Galen	P	P	R	NM	P	P	P	P	P
Rider, Phoenix	P	P	P	NM	P	P	P	P	P
Schwab, Benjamin	P	P	P	NM	P	P	P	P	R
Sherbino, Jordan	P	P	P	NM	P	P	P	P	P
Wanis, Kerollos	P	P	P	NM	P	P	P	P	P
Werenka, Alexandria	P	P	P	NM	P	P	P	P	P

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

**2012-2013
USC Attendance**

Name	Nov. 22	Nov. 29	Dec. 6	Jan. 3	Jan. 10					
Abouhamra, Nour	P	P	P	P	NM					
Adams, Nathan	P	P	P	P	NM					
Anderson, Alyssa	R	R	P	P	NM					
Berlinic, Wyatt	P	P	P	P	NM					
Bredohl, Alyssa	P	P	P	P	NM					
Brown, Jared	P	P	P	P	NM					
Du, Rui	P	P	P	P	NM					
Gabriel, Kimberly	P	P	P	P	NM					
Gibson, Odoka	P	P	P	P	NM					
Heidel, Steven	P	R	P	P	NM					
Huberdeau, Carmelle	P	P	P	P	NM					
Kanyemba, Ruvimbo	P	P	P	R	NM					
Kitchen, Andrew	P	R	P	R	NM					
Kruger, Sara	P	R	R	P	NM					
Males, Kyle	P	P	P	R	NM					
Moccasin, Ryan	P	P	P	R	NM					
Moellenbeck, Jenna	P	P	P	P	NM					
Ogunkanmi, David	P	P	P	A	NM					
Radomske, Dillan	P	P	P	A	NM					
Richardson, Galen	P	P	P	R	NM					
Rider, Phoenix	P	P	P	R	NM					
Schwab, Benjamin	P	P	P	P	NM					
Sherbino, Jordan	P	P	P	P	NM					
Wanis, Kerollos	P	A	R	P	NM					
Werenka, Alexandria	P	P	P	P	NM					

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

University Students' Council Agenda

Thursday January 24, 2013

Roy Romanow Student Council Chamber

- 1. Adoption of an Agenda**
- 2. Introductions and Announcements**
- 3. Council Address**
 - 3.1 Brett Fairbairn – Office of the Provost and Vice-President Academic**
- 4. Minutes and Reports for Information**
 - 4.1 USC Minutes – January 17, 2013**
 - 4.2 Executive Committee Minutes – January 21, 2013**
 - 4.3 Academic Affairs Committee Minutes and Report**
 - 4.4 Appointments Committee Minutes and Report**
 - 4.5 Code of Ethics Disciplinary Committee Minutes and Report**
 - 4.6 Elections Committee Minutes and Report**
 - 4.7 External Affairs Committee Minutes and Report**
 - 4.8 Budget & Finance Committee Minutes and Report**
 - 4.9 Student Affairs Committee Minutes and Report**
 - 4.10 Sustainability Committee Minutes and Report**
 - 4.11 Association of College Presidents Minutes and Report**
- 5. Motions Arising from the Minutes and Reports**
- 6. Business**
 - 6.1 Students at Large/Student Council Committee Votes**
 - 6.2 Student Fees**
- 7. New Business**
 - 7.1 Browsers Update**
- 8. Questions and Comments (30 minutes)**
- 9. Any Other Business**
 - 9.1 Executive Term 1 Review – VP Heidel**
 - 9.2 Campus Groups Survey**
- 10. Adjournment**

University Students' Council

Minutes for Thursday January 17, 2013

Present

Jared Brown, President
Alexandria Werenka, VP Student Affairs
Ruvimbo Kanyemba, VP Academic Affairs
Andrew Kitchen, Education
Kerollos Wanis, Medicine
Dillan Radomske, Nursing
Jenna Moellenbeck, ESB
Wyatt Berlinic, Engineering
Carmelle Huberdeau, Agriculture &
Bioresources
David Ogunkanmi, Arts & Science
Nathan Adams, ESB
Alyssa Anderson, WCVM
Kimberly Gabriel, Pharmacy & Nutrition
Alyssa Bredohl, St. Thomas More
Jordan Sherbino, St. Thomas More
Benjamin Schwab, Arts & Science
Nour Abouhamra, Kinesiology
Kyle Males, Education
Galen Richardson, Law
Ryan Moccasin, Indigenous Students
Phoenix Rider, Indigenous Students

Also Present

James Pepler, USC Chair
Caroline Cottrell, General Manager

Regrets

Steven Heidel, VP Operations and Finance
Sara Kruger, Engineering

Absent

Odoka Gibson, International Students

Guests

Scott Hitchings
Anna-Lilja Dawson
Meaghan Sweet

Meeting was called to order at 6:02 pm.

1. Agenda

President Brown noted that 7.1 Bylaw for CSSO would be moved into Business and be voted on because staff members are not able to be voting members on committees. On the Academic Affairs Committee, that is the case.

Move to change 7.1 Bylaw for CSSO up to Business 6.1.

USCMotiond093: President Brown/VP Werenka

Carried

Add 7.1 Students at Large/Student Council Committee Votes.

USCMotion094: VP Kanyemba/President Brown **Carried**

Move to remove 7.2 Student Fees and 9.5 Campus Groups Survey and deferred to a later meeting.

USCMotion095: President Brown/VP Kanyemba **Carried**

Move to adopt the agenda as amended.

USCMotion096: President Brown/Councilor Huberdeau **Carried**

2. Introductions and Announcements

VP Werenka introduced Meaghan Sweet who will be giving an announcement about an event she is hosting. VP Werenka also introduced Scott Hitchings and Anna-Lilja Dawson.

President Brown announced Councilor Rui Du has resigned from his position on USC.

3. Council Address

Move to go into informality.

USCMotion097: Councilor Adams/Councilor Moellenbeck **Carried**

Meaghan Sweet discussed the first ever Saskatchewan Youth Symposium, which will be taking place January 25th at the Sheraton Cavalier and 26th at the University of Saskatchewan. The symposium is set to enhance our knowledge of Saskatchewan industries, develop professional working relationships, build a synergistic Saskatchewan 'Growth Plan', and activate an engaged youth generation. The aim is to provide a platform for Saskatchewan themed learning and discussion.

Move to back into formality.

USCMotion098: Councilor Richardson/Councilor Bredohl **Carried**

4. Minutes and Reports for Information

4.1 University Students' Council Minutes – January 3, 2013

Councilor Bredohl noted an error in her name.

4.2 Executive Committee Minutes – January 7 & 14, 2013

VP Kanyemba noted in the January 14th meeting under 4.9 Library Survey, the Executive decided after the meeting that since the Library falls under VP Kanyemba's portfolio, she would put her name at the bottom of the survey. The library for the past several years has been putting out a campus survey about quality and services. The library figured that if the survey were coming from a student peer, they would get more responses. The Library approached the USSU and the Executive decided to put VP Kanyemba's signature on the survey.

5. Motions Arising from Minutes and Reports for Information

Move to adopt the minutes.

USCMotion099: Councilor Sherbino/Councilor Werenka

Carried

6. Business

6.1 Bylaw for CSSO on Academic Affairs Committee

VP Kanyemba noted staff members are not allowed to vote on committees. The Confidential Student Support Officer was a position held by a student in previous years. This position is now held by someone who is not a student, but is a full time staff member. The CSSO will stay on the committee but the voting rights will have to be removed from the Bylaw.

President Brown commented that this was the only committee that had a staff member as a voting member.

Move to make an amendment to Section 33.1(f) of the Bylaw so that it reads, “The Confidential Student Support Officer as a non-voting member”.

USCMotion100: VP Kanyemba/President Brown

Carried

Councilor Richardson asked for clarification on what exactly was amended, what it was amended in and how it works going forward.

Move to give GM Cottrell speaking rights.

USCMotion101: President Brown/Councilor Sherbino

Carried

GM Cottrell noted it was an amendment to the Bylaw. Council has the authority to amend the Bylaw throughout the year and send it forward to the next AGM for ratification. In this instance, it was a technicality that had to be rectified.

7. New Business

7.1 Students at Large/Student Council Committee Votes

President Brown noted that the committees have an even number of members. Theoretically there could be a split vote and nothing could get done, therefore an odd number of voters are needed. The Executive wanted to bring this matter to Council to have it resolved. A Councilor/SAL could be added or an SAL could be removed. The Executive felt like Council should submit their feedback and it will be discussed at next week’s meeting.

VP Kanyemba noted all the committees would need to be changed, not just the Academic Affairs Committee. Each committee currently has eight voters.

Councilor Moellenbeck commented there were Councilors who got rejected from different committees they wanted to sit on. She asked if a lot of SALs would not be able to sit on committees. VP Werenka answered yes.

Councilor Gabriel commented she thought it was personally mean to remove someone from a committee unless they agree to it. If more SALs want to be involved, that seems like the right choice.

Councilor Moellenbeck agreed that an extra SAL should be added.

VP Kanyemba asked GM Cottrell if there had been any instances where there has been a split vote on committees. GM Cottrell commented not to the best of her knowledge and that people have tended to work it out by consensus, but it is a possibility.

USC Chair noted that if there is a split in vote, a bigger discussion could be held on the topic.

Councilor Sherbino noted there shouldn't be any split votes to start because if there are eight people, the Chair wouldn't be voting. The Chair would only vote in the case of a tie. He personally doesn't see there being a deadlock as it is the Chair's responsibility to break that deadlock.

VP Kanyemba commented that if that were the case, as Councilor Sherbino discussed, this topic no longer exists.

VP Werenka commented she had brought up the idea of adding more people to her Sustainability Committee last year because she feels there is a lot of student groups that are pertinent and she would love to have more involved.

8. Questions and Comments

VP Kanyemba commented Thursday January 24 the first ever Student Project Symposium would be held in the Arts Tunnel from 11 a.m. to 2 p.m. Councilors are encouraged to stop by to check it out.

VP Werenka extended a thank you to everyone who helped make Speed Friending a success. It was appreciated and great to see Councilors participating. The event was a success and lots of fun.

Councilor Berlinic commented Spectrum will be held in the College of Engineering on Friday January 18 to Sunday January 20. Councilors are encouraged to check out the displays.

Councilor Bredohl commented that a Board Game Night will be held on January 23rd. It will be held in the cafeteria at STM between 4 p.m. and 7 p.m. There will also be pizza and door prizes.

9. Other Business

9.1 Executive Term 1 Review

VP Kanyemba commented with her position/portfolio as VP of Academic Affairs, much of

what she does is confidential and can't go into much detail about specific things. She outlined several points she ran her campaign on, including:

- Look at experiential learning, specifically undergraduate research
- Academic advising
- Academic Policy awareness

VP Kanyemba's Term One Review:

Lobbying/Advocacy:

- Experiential Learning & UG Research
 - ULC & VP Research
 - Committees
 - Symposium
- Academic Advising
 - Advising Council, TLC & Student Forum
 - Advising Week
- Committees
- Academic Advocate/Ombudsman
- 10 Hearings involving Academic Misconduct
- ~25 Academic Grievances

VP Werenka's Term One Review:

Renter's Rights Presentations

- Worked with the Office of the Rentalsman to organize and Renter's Rights Campaign to educate students on their rights as homeowners and as renters. This includes providing information about damage deposits, damage checklists, renter's insurance, roommate problems, renter increase laws, etc.
- Also worked on improving the USSU Housing Registry

Hike, Bike & Roll

- September 6 & 7, 2012
- Event to get students out and using active modes of transportation
- Free bike clinic

Speed Friending

- September 13, 2012
- USSU first
- Very successful event

Let's Do Local

- September 24-28, 2012
- Week long event highlighting sustainability initiatives on campus and in our

community.

- Large number of workshops and presentations
 - Beer tasting
 - Crafting
 - Cooking class

Mayoral Candidate Forum

- October 18, 2012
- All Executive took part

Fair Trade Fair

- October 25, 2012
- Working towards a fair trade campus

International Education Week: Global Village

- November 16, 2012
- Celebration of multicultural and global connections

Speed Friending 2

- January 16, 2013
- Very successful event

President Brown highlighted some things he has been working on. He noted his position does not plan a lot of events and tries to help the rest of the Executive with their events.

President Brown Term One Review:

- Meetings with Transit
 - Spring/Summer UPASS
- Gordon Oakes-Red Bear Centre Committee
- Art in Place Riel
 - New submissions are due
 - Cost the USSU ~ \$1870
- Conferences in Vancouver and Montreal
 - Executive attended
- Dealing with University issues
- Board of Governors meetings
- Food Basket Challenge
- Helped with Civic Election Forum
- Pass/Fail System
 - Tried to get it implemented on campus
- Report for the Social Justice Centre
 - Finding a way to bring the idea back

- Proposal for major funding
 - Proposal to get funding from the Aboriginal Affairs Canada for \$40,000.00, which he was approved for.
 - The money will go towards Aboriginal Achievement Week and We are all Treaty People Week.
 - Will help student groups organize the events

VP Werenka gave a round of applause to President Brown for obtaining the \$40,000.00 in funding.

Councilor Moccasin asked VP Werenka for an update on the USSU Radio Show and asked if it was possible to post the recordings of the show onto the USSU website. VP Werenka commented the radio show is awesome. She noted VP Kanyemba was her last guest to talk about the Student Symposium. She noted she tries very hard to never host alone and is always looking for students to join her. VP Werenka will see if CFCR records any of the USSU's shows.

9.2 Conference Update

VP Werenka noted she was in Calgary last week for a Fair Trade Conference. She thanked Council with the following letter:

Firstly, thank you for allowing me to go to this Fair Trade conference in Calgary. I am so appreciative. The networking that I was able to accomplish will further the movement in a way that was next to impossible without that opportunity. I was able to meet with so many students in the process of achieving their FT Campus statuses as well as many towns/communities in the same process, or who have already accomplished that goal. It is so exciting, encouraging, and empowering to meet people who are looking to accomplish the same means as I am, i.e. FT Campus designation, which the campus has been working on since 2002. These people are leaders in their communities and are looking toward the sustainable futures of their community as we are looking to the sustainable future of our campus. We are now part of a Fair Trade Campus Student's network, one that will encourage competition and keep those members on track. We are in the process of deciding a day to declare as a national day for Fair Trade Day on Campus. There were several people present whose campus is one that is going above and beyond anything we could currently dream of, obviously that is the University of British Columbia, but they provide us with something to aspire to, and advice on how to do that.

The networking that I was able to accomplish with my Thursday and Saturday was more than I could ever have hoped for. I was able to meet with Addison, VP of Student of Life from Mount Royal, a Students Union with ~15,000 students and no graduate students. It was fantastic. Their students' union has NINE student centres that they are in charge of. They also have the NICEST council chambers I've ever seen. I met with some of their students to see what they were up to. It was really cool. They have a lot of great programming that they are able to accomplish.

One thing that is common to all VPSLs in Alberta, is the fact that they ALL look after campus clubs. That baffled me. I mean I completely understand it and get it, but no. I couldn't handle that with my portfolio. They also almost all don't organize their own events. Hayley from the U of C does about 90% advocacy. I do maybe 10%. VP Kanyemba does far more. I would do more, but most appeals go elsewhere. I think more lobbying is needed from my position and that is something I'm hoping to accomplish this coming term. I think the idea of an events coordinator for the SU. I think that is something that is lacking. If we could do that, and have a position shared between Exec and Centres that would create far more opportunity to do lobbying and advocacy. I really think that is something we could benefit from. Especially if that was half their portfolio... something to look into.

9.3 Copy Central Report

GM Cottrell commented last year at budget time, a decision was made to increase the price of photocopying at Copy Central. At one time Copy Central was making money but has been on a downhill trajectory financially ever since. About three or four years ago the USSU recognized that Copy Central was a service to students rather than a business that was making money.

GM Cottrell was tasked with bringing a report to Council to try and give Councilors some information about whether the increase in price from \$0.15 to \$0.20 has had a deleterious effect. Unfortunately GM Cottrell cannot give an answer. Since 2009 there has been a loss of about 60,000 copies a year. People are just not photocopying and printing as much as they use to. That trend continues. There are no significant answers as to why students are not photocopy as much. It could be the twenty cents a page or it may be that people are not photocopying.

Council's decision is whether or not to lose money at \$0.15 a page or lose money at \$0.20 a page. There are still about 250,000 photocopies being made yearly.

Councilor Bredohl noted as a history major, she use to do a lot of photocopying. She noted she then realized it was pricey to photocopy and killed a lot of trees. Since then she has started scanning, which was free compared to \$30 a week. Councilor Bredohl commented that she would like to see more scanners on campus. It would be nice to have both options but eventually phase out photocopying.

GM Cottrell commented one of the considerations being discussed is to eventually phase out the fleet of WBM photocopiers out and let people scan instead.

Councilor Berlinic commented he thinks the price should stay at \$0.20. He noted the price would encourage students to go digital and be more sustainable. Keeping the price at \$0.20 would also prevent losses to some extent.

Councilor Radomske asked what the loss in dollar value was. GM Cottrell noted the numbers on the website aren't necessarily accurate in the sense that photocopy cards bought 10 years ago are still being used. So the USSU isn't necessarily counting money

but rather counting click charges. The problem with this is that click charges do not keep track of double sided copies, colour, transparencies, etc. Copy Central was budgeted for a loss of \$29,274.00. The projected revenue \$54,000.00 but the salaries are \$62,000.00. GM Cottrell noted she personally feels very conflicted about this for two reasons. Copy Central has an employee who has been with the USSU for an incredibly long time and has been an amazing employee. GM Cottrell noted the University will not pick this service up and if the USSU doesn't do it, students will be left high and dry.

Councilor Moellenbeck commented that if the price does go down, unless there is some advertising for it, students might not realize the price change.

GM Cottrell noted the USSU's recommendation is to leave it at \$0.20, but it is ultimately Council's decision.

Councilor Ogunkanmi commented the price should stay at \$0.20 so the equipment is maintained. He also agrees that more scanners should be available on campus.

VP Werenka asked if there was a possibility of students purchasing scanner cards where they could use certain scanners. GM Cottrell suspected the answer is yes and will investigate more.

9.4 Childcare Update

VP Werenka noted there is no update because there has not been a Childcare meeting in over three months. Councilors should be upset over this because it doesn't seem like anything is happening. VP Werenka will talk with her Student Affairs Committee to see how students can get involved and let the University know it is not something that has been forgotten.

9.5 TransformUS

President Brown commented on the letter that was sent out to the campus community from the University of Saskatchewan President. He noted he is not pleased about it and is extremely frustrated with the way the University has handled the situation. The letter essentially said students would not be allowed in the taskforce because they are too consumed by school. He noted the USSU Executive was voted in for these very reasons. President Brown sits on the Board of Governors and the Executive sit on many other committees that help make a lot of the decisions that go on at the university. The Board of Governors makes multimillion dollar decisions and it seems so ridiculous to say a student could sit on something as renowned as that, yet not be a part of a task force to help determine what our university is going to look like in the coming years. President Brown asked for Council's feedback on the situation.

Councilor Ogunkanmi suggested finding a graduate student who would be interested to be involved in the task force and to represent all students. He also suggested getting involved more in provincial politics and suggested supporting the opposition if they were willing to give more money to the university.

President Brown commented that no students are being allowed on the taskforce. He noted students bring interpretations that are purely student based and to not have that within those conversations is extremely unwise. President Brown noted he would be writing an article in the Sheaf in regards to this situation.

Councilor Adams asked how TransformUS would affect the USSU governance and what was talked about at the meeting with President Busch-Vishniac. President Brown commented the Executive did meet with the President of the University and she reiterated the notion that students were not going to be part of the taskforce. The taskforce will consist of upper level senior administrators and 20 faculty. He noted the President commented that the force is made up of people who are going to look at the bigger picture and who do not have their own interests in mind. President Brown commented that he felt a little insulted that students were not included on the taskforce.

Councilor Sherbino commented that the largest argument is that students are very much apart of the university and are the ones paying to be at university. Students are able to provide a perspective that many faculty members couldn't provide. The cuts would certainly be to the quality of education at the department level. Councilor Sherbino noted he received an email with the University Council agenda that is taking place Thursday January 24. One item on the agenda is to approve in principle this reprioritization and re-planning. He noted that at this meeting would be a very good chance to express views and opinions as students.

Member Dawson, from The Sheaf, noted the newspaper will be running a massive issue concerning TransformUS. There are some slots open for articles regarding TransformUS. Councilors who would like to write an article are encouraged to contact the Sheaf.

VP Kanyemba added she is also upset over the cutbacks. The cutbacks mean that for future students it will be highly difficult to get into the programs that are being scaled back. The U of S isn't the only university suffering from specific program cuts. Many Canadian universities are going through these program cuts. VP Kanyemba would like to assume that there are a lot of similarities between cut programs across Canada. The Executive will continue to push for students to sit on the taskforce team. VP Kanyemba noted the Executive would be meeting with some political figures as well as senior administration and faculty. There is the possibility that the university will continue to say no. The Executive encourages Councilors to bring in suggestions as to alternatives to getting student input during this process. There have been discussions about creating a website or online forum where students could submit ideas and suggestions.

VP Werenka commented that one thing to keep in mind is that one of the large ways the university will be determining which programs are cut is by the value that they have and how they enrich our institution. Councilors are encouraged to get their word out there, especially those Councilors from the colleges deemed invaluable.

Councilor Moccasin asked Member Hitchings to speak on when he first heard about the taskforce for TransformUS. Councilor Moccasin also commented that there are ways of being more proactive and involved.

Move to give Scott Hitchings speaking rights.

USCMotion102: President Brown/Councilor Radomske

Carried

Member Hitchings commented that the first time he heard about the full budget adjustments were the same time President Brown did, which was in the Spring. He noted he hadn't heard about the taskforce until recently. Member Hitchings commented that he has been notified that Greg Fowler and Brent Fairbairn were willing to talk to Council on this topic. Though students are not on the taskforce, there are plenty of different ways to have their voices heard.

GM Cottrell commented that she has spent seven years as General Manager and noted that Council is very polite. This is Council's and student's futures at stake. Don't forget your power and do not forget your voice. Students have tremendous power in this.

USC Chair commented that as a grad student, he is unsure of what the GSA is doing about this subject matter and what communication from the USSU has been done with them.

President Brown commented that the breakfast meetings that the USSU has with the University President and upper administrative staff, the GSA is also there and are equally frustrated as well.

Councilor Richardson asked if President Busch-Vishniac has given any reason as to why there would not be any students on the taskforce. He noted he finds the situation unacceptable, especially since USC makes multimillion-dollar decisions.

President Brown noted President Busch-Vishniac's logic sequence frustrated him to the point where he didn't speak at the last meeting. He raised the question of why students were not on the taskforce. The President's response was that she wanted faculty involved so that faculty could look at the university in a wide spread way. There has also been the reference to the fact that students are busy and are at the university to learn and not worry about these things. President Brown noted he has not accepted any of this and feels the USSU was not consulted enough.

Councilor Bredohl commented that if there are students willing to go on the taskforce, she does not understand why the university is making excuses. Students still do a lot of other things, like be on Student Council, but still manage to be students as well.

Councilor Wanis noted there are College of Medicine students on every working taskforce in the College of Medicine for their restructuring. It was noted to the students they should be hesitant with getting involved because with the Medicine restructuring because they do have heavy workloads, but are still encouraged to join if it was something they really wanted to do. He noted that if medicine students could be involved in that taskforce, there

is no reason to not be included on the TransformUS taskforce.

VP Kanyemba reminded Councilors of the Quebec protests and does not want that to happen in this situation. She would like some suggestions as to what can be done peacefully. A media release was issued by the USSU regarding TransformUS. It's the first step in getting a number of articles out there about how students are not impressed. She also commented on making a petition or a silent protest. Ideas are welcomed.

VP Werenka noted she spoke with a student in Law. In the past, the University of Calgary was petitioning tuition hikes. She commented on their strategy, including a photo booth where the pictures taken were sent to their MPs along with letters. VP Werenka noted this was a good idea and should include sending the photos to the Premier.

Councilor Berlinic commented that it was a good idea to try different things, more than just talking to the senior administrative staff.

Councilor Gabriel noted she likes the idea of a petition because it is something relatively simple but extremely effective.

President Brown noted he would be asking the External Affairs Committee to meet soon and collaborate on ideas.

Councilor Moellenbeck asked if Councilor Males or Councilor Kitchen had heard anything about their college in regards to cutbacks. Councilor Kitchen commented that they haven't heard much but are under the impression that their college is one of the first programs to go, which is tough to deal with since they are one of the biggest colleges. He noted that the U of R has a good program, but so does the U of S and there is no reason for the cut. Councilor Kitchen also commented the college has a very large music program, which the U of R does not have.

VP Kanyemba added that many students were worried that they may not be able to graduate if their program is scheduled to be cut. She noted that all students enrolled in that program would graduate before any cuts were made. President Brown added that the university said students would be able to obtain a degree in that field or obtain something close.

VP Werenka commented that she knew some people studying Russian, but cannot proceed with the classes because they are not offered anymore. She also asked Councilor Berlinic about the status of Engineering, as it is also offered at the U of R. Councilor Berlinic commented he has not heard anything.

Councilor Bredohl noted she had been taking a couple German classes and knows some people who will be getting a German degree this year, but not with the classes they want and are not being taught what they should be to graduate.

President Brown noted that when the university said they wanted esteem faculty on the

committees, to him these people have the cognitive power to say their decision is the best based on their esteem and trust level.

VP Kanyemba commented that the last she heard, the College of Engineering was in the same boat as Education.

President Brown encouraged Councilors to make a point to submit something to the Sheaf, Metro and/or the StarPhoenix. This topic has a lot of media attention right now. Collaborating as students works to get the word out. Ideas are always welcomed.

VP Werenka also encouraged Councilors to bring forward anything they have heard from their students in their colleges and to inform and educate. She strongly encourages Councilors to find creative ways to get students involved.

Councilor Richardson asked that those Councilors who sit on University Council to meet briefly and discuss the situation.

VP Kanyemba encouraged Councilors to attend University Council on January 24th at 2:30 p.m., as everyone is welcomed. It is highly important to get the word out and get students involved at the meeting.

Councilor Bredohl asked about Councilor posters. VP Werenka noted she has the posters ready for pickup for Councilors to hang in their colleges.

Councilor Kitchen announced that the Education Students Group is having a ski trip to Banff at the end of February. It is open to everyone and must be paid by the end of January.

10. Adjournment

Move to adjourn.

USCMotion103: Councilor Kitchen/Councilor Moccasin

Carried

Executive Committee

Minutes for Monday, January 21, 2013

Present: Jared Brown, Steven Heidel, Ruvimbo Kanyemba and Alexandria Werenka and Caroline Cottrell

1. **Call to Order**

The meeting was called to order at 2:05 p.m.

2. **Quorum**

Quorum was present.

3. **Roundtables (January 14 - 18)**

President Brown

- interview with CTV
- Interview with Global TV
- Executive Meeting
- ESS meeting
- Spoken at Saskatoon Community Clinic AGM about Food Basket Challenge
- Answered E-mails
- Worked on Aboriginal Achievement Week
- President's Breakfast Meeting
- Interview with CKOM
- Interview with Global
- Participated in a discussion about Browsers renovations
- Meeting with Allison Pickerel and Dave Hannah about ASC services and funding
- Aboriginal Achievement Week Meeting
- Pre USC Meeting
- University Council
- Meeting with U of S President
- Photos for Indspire
- Lunch with Mentor

VP Heidel

- Sick for 3 days
- Executive meeting
- Attended college society meetings to answer questions
 - ESS

- EBSS
- STMSU
- President's breakfast meeting
- November financial review
- Met with Derek Tannis, Sasha, Gingi, and Pirita of ISSAC to discuss global connections student club space
- Rescheduled SPNSS meeting
- Research into click numbers and copy central deficit

VP Werenka

- Attended the STM Lunch with Professors (BYOL)
- Executive Meeting
- Worked preparing for Speed Friending
- Worked on finding a facilitator for Winter Cycling Event
- Attended the Education Student's Society Meeting
- Attended the President's Breakfast Meeting
- Facilitated a Learning Community
- Met with a Student having a non-academic issue
- Met with Councilor Odoke
- Hosted the USSU Radio Show with Ruvimbo
- Met with Christie and Kyle (Centre Volunteers) to discuss the USSU's Week of Sex Video
- Met with Mayah regarding Speed Scrabble Tournament and Borrowed Shoes
- Set up for Speed Friending #2 with some nice Councilors
- Facilitated Speed Friending (which was a HUGE success!)
- Met with Women's Centre Coordinator regarding upcoming event
- Sat in on the Student Forum for a conversation around Orientation
- USC
- Talked with mature student regarding services available to mature students
- Liaised with David Hannah about Commuter Students and Mature Student supports
- Interviewed people for the Week of Sex Video
- Attended a PACGSD (Provost's Advisory Committee for Gender and Sexual Diversity) meeting
- Met with Grace of PIRG regarding Social Justice Issues

VP Kanyemba

- Planning for Academic Advising Week,
- Planning for Symposium
- Attended 3 Student Society Meetings
- Reviewed Semester/Planned upcoming Semester with Confidential Student Support Office

- Attended President's Breakfast
- Interview with Sheaf and Saskatchewan Weekly about Symposium and undergraduate research (respectively)
- Attended Teaching and Learning Committee
- Accompanied Werenka on the Radio Show
- Attended Speed Friending
- Academic Advising Meeting
- Reviewed 1st semester activities for Student Council
- Attended Student Forum
- Took an EDO on Friday (So good)

4. **Business**

4.1 Campus Safety Feedback

GM Cottrell reminded Executive on the feedback they promised to Brent Penner about ways the USSU could partner with Campus Safety. VP Werenka noted she would email him since Campus Safety falls under her portfolio.

4.2 Student Fees

VP Heidel noted that the Executive would need to make a recommendation to Council regarding an increase to student fees. He noted at the November accountabilities meeting there was a debate over the amount and whether or not it should go up or stay the same. He will be taking the issue to the Budget & Finance Committee meeting and then to Council.

4.3 Visits to Regional Colleges

VP Heidel has contacted the regional colleges to discuss possible visit dates. He posed the question to the Executive if they still wanted to follow through with the visits even though it is late in the school year. GM Cottrell noted that the Executive would need to go within the next few weeks for their visit to be relevant. VP Kanyemba believes it is still a good idea to visit the colleges. VP Heidel will confirm dates.

4.4 Twitter Winner

VP Werenka posed a question on Twitter with the winner receiving a \$10 USSU gift card. She got a few responses and the Executive agreed on a winner. VP Werenka noted give out prizes was a good way to get more Twitter interaction and would like to do more giveaways. She thought it might be a good idea to ask Jason Ventnor to take on the task, as he is the Marketing & Communications Manager.

4.5 Speed Scrabble

VP Werenka noted she has taken over the position as the scrabble rep for the USSU team. The tournament will take place on February 13 with two practice nights. Each team is encouraged to raise at least \$400, but VP Werenka wondered if it would be a good idea to put forward a project proposal for food at Louis' for one of the practice nights to offset the cost. The Executive will participate and will need to come up with a team name.

4.6 Petition & Peace Protest

VP Kanyemba commented on the petition against TransformUS and that it was a popular idea discussed at Council. She believes that although it is a good idea, a petition alone will not be sufficient enough. GM Cottrell noted that the North Concourse of Place Riel was designed to hold gatherings for things like rallies. VP Kanyemba noted she is afraid a rally would get out of hand and would like to see it remain peaceful. President Brown commented that the USSU would wait to see what happens at the University Council meeting on Thursday. The response will dictate what the USSU's next move is. He also noted that Greg Fowler will be attending USC on Thursday to further discuss TransformUS and answer questions.

4.7 Government and Administration Meeting

VP Kanyemba noted that in the press release made by the Executive last week, they stated that they would be meeting with University administration and different government officials. She noted that they need to set up a meeting with the government to discuss TransformUS and their involvement. VP Kanyemba noted the Executive should get in touch with URSU to discuss meeting up and talking about the current situation both universities are facing regarding cutbacks and budgets.

4.8 Executive Bonding

VP Werenka commented that the Executive needed some bonding time as everyone has been so busy, they hardly see each other. Bonding time also allows the Executive to be on the same page. VP Heidel commented that the regional college visits would be a good time to bond so long as all Executive members are able to attend. He also noted a good bonding time would be when the Executive travel down to Regina for possible meetings with the government and URSU. VP Werenka commented the best time to get everyone together to travel to Regina would be during the break on February 21 and 22. Mandy Elash will talk to GM Cottrell to set up the meetings.

4.9 ISSAC Club Space

VP Heidel met with Derek Tannis and Sasha from ISSAC about what to do with the club space in ISSAC. It has been decided to transfer control of

the space to the USSU and will open to all groups and booked the same way as the second floor space. There will be no money changing hands and a one year trial basis has been set for September 2013 to April 2014. VP Heidel noted it's a great space and has a high traffic area with is centralized.

4.10 Academics Outreach

VP Kanyemba commented on a planned meeting with the ASSU's VP of Academics in regards to ways they could work together. She noted the Arts & Science curriculum was assessed by a scholar from the USA and a report has been submitted with recommendations. VP Kanyemba and the VP of Academics for the ASSU plan to talk to Dean Stoicheff about the report.

4.11 Academic Affairs Committee Budget

VP Kanyemba has submitted a proposal for an extra \$100 in funding for her committee. The committee meets at 7 a.m. and needs to provide breakfast for it's members as there isn't enough time before or after for them to have a meal.

Move to accept the proposal for an extra \$100.00 for the Academic Affairs Committee (see attached).

EXECMotion079: VP Kanyemba/VP Heidel

Carried

5. **Adjournment**

Meeting was adjourned at 2:49 p.m.



USSU Executive Project Proposal (Short)

Executive Member:	Ruvimbo Kanyemba
Proposed Project/Event:	The USSU Academic Affairs Committee meets at 7am on the last Wednesday of each month. The meeting time is too early for members to eat breakfast at home before the meeting. I would like increase the budget \$100 more to provide breakfast for the next 3 meetings.
Event Date:	
Budget Line Number:	170-5400-00
Budget for Project/Event:	\$100

2012-2013 USC Attendance

Name	Sept. 13	Sept. 20	Sept. 27	Oct. 4	Oct. 11	Oct. 18	Oct. 25	Nov. 1	Nov.8
Abouhamra, Nour	P	P	R	NM	P	P	P	P	P
Adams, Nathan	NYA	NYA	NYA	NM	NYA	P	P	P	P
Anderson, Alyssa	P	P	P	NM	P	P	P	P	P
Berlinic, Wyatt	NYA	NYA	NYA	NM	NYA	P	P	P	P
Bredohl, Alyssa	NYA	NYA	NYA	NM	NYA	P	P	P	P
Brown, Jared	P	P	P	NM	P	P	R	P	P
Du, Rui	P	P	P	NM	P	A	P	P	P
Gabriel, Kimberly	NYA	NYA	NYA	NM	NYA	P	P	P	P
Gibson, Odoka	NYA	NYA	NYA	NM	NYA	P	P	P	P
Heidel, Steven	P	P	P	NM	P	P	R	P	P
Huberdeau, Carmelle	P	P	P	NM	P	P	P	R	R
Kanyemba, Ruvimbo	P	P	P	NM	P	P	P	P	P
Kitchen, Andrew	P	P	A	NM	P	P	P	P	P
Kruger, Sara	P	P	P	NM	P	P	P	P	P
Males, Kyle	P	P	P	NM	P	P	R	P	R
Moccasin, Ryan	NYA	NYA	NYA	NM	NYA	P	P	P	P
Moellenbeck, Jenna	NYA	NYA	NYA	NM	NYA	P	P	R	P
Ogunkanmi, David	P	R	R	NM	R	R	R	P	P
Radomske, Dillan	NYA	NYA	NYA	NM	NYA	P	P	P	P
Richardson, Galen	P	P	R	NM	P	P	P	P	P
Rider, Phoenix	P	P	P	NM	P	P	P	P	P
Schwab, Benjamin	P	P	P	NM	P	P	P	P	R
Sherbino, Jordan	P	P	P	NM	P	P	P	P	P
Wanis, Kerollos	P	P	P	NM	P	P	P	P	P
Werenka, Alexandria	P	P	P	NM	P	P	P	P	P

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

**2012-2013
USC Attendance**

Name	Nov. 22	Nov. 29	Dec. 6	Jan. 3	Jan. 10	Jan. 17				
Abouhamra, Nour	P	P	P	P	NM	P				
Adams, Nathan	P	P	P	P	NM	P				
Anderson, Alyssa	R	R	P	P	NM	P				
Berlinic, Wyatt	P	P	P	P	NM	P				
Bredohl, Alyssa	P	P	P	P	NM	P				
Brown, Jared	P	P	P	P	NM	P				
Du, Rui	P	P	P	P	NM	R				
Gabriel, Kimberly	P	P	P	P	NM	P				
Gibson, Odoka	P	P	P	P	NM	A				
Heidel, Steven	P	R	P	P	NM	R				
Huberdeau, Carmelle	P	P	P	P	NM	P				
Kanyemba, Ruvimbo	P	P	P	R	NM	P				
Kitchen, Andrew	P	R	P	R	NM	P				
Kruger, Sara	P	R	R	P	NM	R				
Males, Kyle	P	P	P	R	NM	P				
Moccasin, Ryan	P	P	P	R	NM	P				
Moellenbeck, Jenna	P	P	P	P	NM	P				
Ogunkanmi, David	P	P	P	A	NM	P				
Radomske, Dillan	P	P	P	A	NM	P				
Richardson, Galen	P	P	P	R	NM	P				
Rider, Phoenix	P	P	P	R	NM	P				
Schwab, Benjamin	P	P	P	P	NM	P				
Sherbino, Jordan	P	P	P	P	NM	P				
Wanis, Kerollos	P	A	R	P	NM	P				
Werenka, Alexandria	P	P	P	P	NM	P				

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

University Students' Council Agenda

Thursday January 31, 2013

Roy Romanow Student Council Chamber

- 1. Adoption of an Agenda**
- 2. Introductions and Announcements**
- 3. Council Address**
 - 3.1 Browsers Update**
 - 3.2 Amanda Smytaniuk – Student Care**
- 4. Minutes and Reports for Information**
 - 4.1 USC Minutes – January 24, 2013**
 - 4.2 Executive Committee Minutes – January 28, 2013**
 - 4.3 Academic Affairs Committee Minutes and Report – November 28, 2012**
 - 4.4 Appointments Committee Minutes and Report**
 - 4.5 Code of Ethics Disciplinary Committee Minutes and Report**
 - 4.6 Elections Committee Minutes and Report**
 - 4.7 External Affairs Committee Minutes and Report**
 - 4.8 Budget & Finance Committee Minutes and**
 - 4.9 Student Affairs Committee Minutes and Report – November 28, 2012**
 - 4.10 Sustainability Committee Minutes and Report**
 - 4.11 Association of College Presidents Minutes and Report**
- 5. Motions Arising from the Minutes and Reports**
- 6. Business**
 - 6.1 Browsers Update**
- 7. New Business**
- 8. Questions and Comments (30 minutes)**
- 9. Any Other Business**
 - 9.1 In Camera Discussion**
- 10. Adjournment**

University Students' Council

Minutes for Thursday January 24, 2013

Present

Jared Brown, President
Alexandria Werenka, VP Student Affairs
Ruvimbo Kanyemba, VP Academic Affairs
Steven Heidel, VP Operations and Finance
Kerollos Wanis, Medicine
Dillan Radomske, Nursing
Andrew Kitchen, Education
Jenna Moellenbeck, ESB
Sara Kruger, Engineering
David Ogunkanmi, Arts & Science
Phoenix Rider, Indigenous Students
Nathan Adams, ESB
Alyssa Anderson, WCVM
Kimberly Gabriel, Pharmacy & Nutrition
Alyssa Bredohl, St. Thomas More
Jordan Sherbino, St. Thomas More
Benjamin Schwab, Arts & Science
Nour Abouhamra, Kinesiology
Kyle Males, Education
Galen Richardson, Law
Ryan Moccasin, Indigenous Students
Odoka Gibson, International Students

Also Present

James Pepler, USC Chair
Caroline Cottrell, General Manager

Regrets

Wyatt Berlinic, Engineering
Carmelle Huberdeau, Agriculture &
Bioresources

Absent

Guests

Dr. Brett Fairbairn
Anna-Lilja Dawson
Nolan Waldner
Scott Hitchings
Pauline Melis
Patty McDougall
Brayden York
Ken Fu
Elias Nelson

Meeting was called to order at 6:00 pm.

1. Agenda

Move to approve the agenda.

USCMotion104: Councilor Bredohl/Councilor Schwab

Carried

2. Introductions and Announcements

VP Heidel introduced Nolan Waldner and Brayden York.

Councilor Bredohl introduced Patty McDougal, the current Vice Provost of Teaching and Learning and former Associate Dean of STM.

President Brown welcomed Brett Fairbairn and Pauline Melis.

VP Werenka introduced Ken Fu and Elias Nelson from the ASSU, as well as Anna-Lilja Dawson from the Sheaf. VP Werenka also introduced Scott Hitchings.

3. Council Address

3.1 Brett Fairbairn - Office of the Provost and Vice President Academic

Move to go into informality.

USCMotion105: Councilor Adams/Councilor Wanis

Carried

Dr. Fairbairn commented he is happy to talk to Council. He commented he would like to hear from Councilors and answer questions. University Council was held earlier in the day with discussion regarding the university undertaking program prioritization and student participation in task forces. Dr. Fairbairn commented he was interested in hearing Councilors remarks on the outcome. He also noted he is also interested in comments regarding program prioritization and thoughts about the budget adjustment as a whole. The topic of student participation in university discussions and planning budget decisions is a long-standing topic. Dr. Fairbairn commented he is pleased to see students wanting to be involved and would like to know what kinds of involvement students are looking for.

Councilor Richardson commented it is great to see university administration willing to listen to students. It is a positive relationship that is being built. Councilor Richardson noted Dr. Fairbairn mentioned at University Council the idea of membership and deciding membership when it came to the students and asked for more clarification. Dr. Fairbairn commented he was distinguishing between membership and representation. It is similar to the principles already being followed at the university. A member is there to bring perspective and to follow a mandate like the rest of the membership of the committee. It's a reminder about roles and responsibilities, which is important in this process because there are multiple conflicts of interest at some point during the deliberation.

President Brown asked Dr. Fairbairn if there was a place on the university website where students could see the structure that is likely to go forward with TransformUS regarding the different taskforces, steering committees, etc. Dr. Fairbairn commented in regard to TransformUS, there is nothing decided beyond what information is already available. The rest is up to the task force, which will make the decision about process, criteria, etc. There are some expectations that the president has about that work. An area could be set up on the TransformUS webpage and add to it as information becomes available. TransformUS is one project in the operating budget process. There will be eight different categories of projects with TransformUS being one piece and the most significant one. All the categories are overseen by a steering committee, which is also divided up and connected to some quadrant teams that are thinking about the university in different ways. In some

ways there is a whole bunch of governance there and projects, many of which will have student input in a variety of ways. The best question is what is the best way to have student input in this work.

VP Werenka asked how the TABBS system aligns with prioritization and the other categories. Dr. Fairbairn noted the university has been greatly improving its information systems in recent years. That supports us to have better data to base decisions on and TABBS is one example of that. Four years of work went in to developing a new budget model and data systems. The university now has much better and precise financial information. TABBS allows the university to relate budget information to activity, teaching and research. That information is intended to support decision making and likely to be useful for TransformUS. In the early stages of program prioritization, the task forces are going to need all the information they can get about both budgets and activity levels. TABBS will aid in the prioritization process.

VP Kanyemba noted that recently a student from the College of Nursing asked if the university had thought about hiring more students as a way of saving money. The campus could use more student employment opportunities, especially for international students. VP Kanyemba asked Dr. Fairbairn to touch on what the university will be looking at in regards to student employment. Dr. Fairbairn commented he has never thought of increasing student employment because it is cheaper. This topic may be added to the list of ideas. Dr. Fairbairn noted he is interested in a greater student employment on principle and whether it is more or less expensive is a secondary point. The university would be interested in following up and brainstorming to look at where more student employment could be added.

Councilor Berdohl asked in regards to the nominations for the task force if there were any restrictions and who was eligible to nominate and be nominated, especially in respect to students. Dr. Fairbairn commented there are time requirements for selection and could affect faculty members and students who are available to a point. He noted there are no guidelines yet for undergraduate and graduate students. For faculty, there will be no one nominated over the ranking of Department Head and will be an open nomination process. There is a definition of who is a faculty member, which is in university legislation.

Councilor Radomske noted something he found interesting in the address by the president at University Council was that she stated numerous times that she had felt the university had been treated with great respect by the provincial government, especially the Saskatchewan Party. Councilor Radomske noted this government essentially put the university in a funding predicament, which ultimately spurred the budget cuts. Dr. Fairbairn commented the Government of Saskatchewan supports educational funding in the province more strongly than any other province in Canada. The problem with the university's grant was that it was only 2%. The percentage of which the university budget comes from the government grant is about 68%. There is no other university in Canada where that big of a proportion of the budget comes from the provincial government. It is really hard to argue with the government and tell them they aren't doing a good job because the numbers say it is the strongest support in the country. When the university

thinks how it can solve its financial problems, it is wishful thinking to think the government is the solution. In terms of capital funding, Dr. Fairbairn noted the government has repeated that their commitment to completing the Health Sciences project, they will provide the financing.

VP Heidel commented the Association of College Presidents was resurrected and have recently discussed the budget cuts at the university. He noted this group was a good place to look for specific feedback as these members represent the colleges.

VP Heidel commented he was looking through a report that was delivered in October 2012 to Council regarding the number of employees by group. He noticed the number of administrative employees at the university over the past ten years has increased from 600 to 1200. Whereas the number of faculty support/staff has only increased by a small amount. VP Heidel asked what the reasoning was for such an increase in the number of administrators over the past 10 years and how that factors into some of the budget shortfalls. Dr. Fairbairn commented the university's increases in total compensation costs are one of the most important pressures on the budget. The issue the university has is that costs are increasing faster than revenue. That isn't because the university is projecting more employees, but because the university is projecting that the compensation of the current employees will increase faster than the university's revenues will. In that sense it is not directly contributing. Doing something about those numbers is part of the solution and the reason why the university is doing workforce planning. There are some particular things that have driven staff numbers. The biggest employers on campus of support staff are the College of Arts & Science, Medicine and the Facilities Management Division.

GM Cottrell commended the administration at the university for taking a huge and valuable step to include students in the taskforce, as they are the biggest constituency on campus. GM Cottrell commented that she keeps hearing about the concern over the dark shadow that has been cast over the university. She asked what the plan was to try and lift some of that gloom and steer this into something more positive. Dr. Fairbairn commented the situation the university is dealing with is not worse than what is going on at other universities. Part of how we get through the concern is dealing with it in phases. Any time the university can get in the press with a good news story, they will do it. There will be a point when the university will want to transition from talking about budget problems and solutions to talking about the final state where the university ends up. Our university has dealt with structural deficits and multiple budget cuts.

VP Werenka commented there is a big push for the university to become a more research-intensive institution and asked how that is going to impact undergraduate students who do research at the end of their degree typically. Dr. Fairbairn commented research really means research, scholarly and artistic work. Any student in a degree program should be doing research, scholarly and artistic work as part of their degree program. We are use to thinking of that as teaching and learning, but when a student is doing a paper or group project is considered research.

Councilor Adams commented on the payout of approximately 1.3 million dollars over the

next three years to former senior administration at the university. Councilor Adams asked what that money includes and if it is part of the contract. Dr. Fairbairn commented much of the coverage and opinion in the media was wrong and misleading. He noted Vice President Florizone remains an employee of the University of Saskatchewan, as does former President MacKinnon. The reason the university continues to pay their salaries because they are still employees and still working for us. There is an employment contract that continues to run straight through until employment ceases.

VP Heidel commented one of the responsibilities as an Executive member of the USSU is to voice student concerns to appropriate levels of administration. One of the concerns he has been hearing a lot from the college societies and individual students is that the easiest way for the university to balance their operating budget would be to raise tuition on students. VP Heidel noted, in his opinion, the ideal solution would be to let students know in advance before they start their degree how much their tuition will cost and knowing what the tuition increases will be in advance. This is something the USSU has advocated for in the past and asked what some of the barriers were to that being implemented. Dr. Fairbairn commented he welcomes that idea. He noted tuition is set according to principles and data. One of the drivers in that is the comparison with similar programs elsewhere. The university is unique in that regard. We are in a province that doesn't legislate how tuition is set. Some other universities don't have any scope and just work within the rules. The university is able to do it in a way that is satisfying because it is based on principle. One risk is projecting tuition increases incorrectly and projects might cause the university to raise too high or fall too low. The biggest risk is respect for the Board of Governors who directly controls tuition fees. Asking them to commit to a multi-year schedule of tuition fee increases would be asking them to tie their hands on the only specific power they have on the revenue side of our budget.

Councilor Moellenbeck asked if severance packages were taken into account when it was announced the university would save 2.3 million dollars by laying off the 40 administrative staff. Dr. Fairbairn commented the 2.3 million dollars is the net saving to the operating budget of the changes that were made. Some of the positions weren't fulltime equivalent and some were not fully supported by the university's operating budgets. Some of the changes that were made involved replacing one position with another position at a different level. When the university calculated the savings to the operating budget, it is done on a permanently on going base. The severance is a one-time offer and wouldn't be factored in. Those 40 terminations and all of the related changes to positions will reduce the university's budget each year in perpetuity to 2.3 million dollars. The 2.3 million is part of the 44.5 million that is needed. Severance packages are not included in that number.

Councilor Wanis commented the College of Medicine is approaching greater distribution education to Regina and asked if that was factored in at all to the university's budget in terms of those costs being transferred outside of the U of S. Dr. Fairbairn commented that it is not part of the budget challenges the university is dealing with. The College of Medicine has received targeted funding for both the previous accreditation issues and the expansion of the class size. There is targeted funding to cover every cost the college has

been able to identify that has been associated with doing that.

President Brown asked if the university has given any thought to approaching specific groups of students who can contribute their ideas to the taskforce. Dr. Fairbairn commented that was a very good suggestion and will take a look at the idea further. He noted it's hard to project what student's will or will not be interested in.

Councilor Berdohl commented there are 20,000 students on campus and it is very likely that someone will be interested in contributing their ideas. She encourages the administration to keep the lines of communication open with students. Dr. Fairbairn noted historically the university has had difficulty getting students to fill various positions and who were interested in filling them. Some meetings can be boring for students, but knowing which ones could be more exciting would be useful. Councilor Bredohl commented that many students do not know they can be involved on that level. She noted it could be projected more by Student Council but also by the administrative level as well.

GM Cottrell commented that there is a structural problem and not a problem of interest in regard to students on committees. There are structural ways to make that much better and encouraged the university senior administrative team to contact her.

President Brown noted there are many ways Council could do a better job in letting students know what positions and committees are available.

VP Heidel asked how often does the university find these efficiencies that mean adjustments can be done to staffing or programs without affecting the amount of services that are offered. Dr. Fairbairn commented he found it to be increasingly often. One of the pieces the university often misses is defining the outcome at the beginning. The university does not do that very well.

Member Waldner asked as part of the workforce planning, if the university was planning on reviewing its organizational structure and the number of senior administrators. Dr. Fairbairn commented the U of S looks at other universities and routinely compares with what they have. Dr. Fairbairn's review of that information is incomplete, but has seen enough to suggest that the university is neither the thinnest on numbers of senior administrators or near the maximum. The university has not created a new vice president position in many years. When new positions have been created, University Council is consulted and done on a trial bases. Most of the senior administrative positions are the leaders of units. Program prioritization is a preferred choice.

Dr. Fairbairn thanked Council for the opportunity to speak to them and appreciated the conversation. He has noted a lot of willingness and ideas to help in terms of improving ways to get students involved in university governance and decision-making.

Move to back into formality.

USCMotion106: Councilor Anderson/Councilor Radomske

Carried

4. Minutes and Reports for Information

4.1 University Students' Council Minutes – January 17, 2013

4.2 Executive Committee Minutes – January 21, 2013

5. Motions Arising from Minutes and Reports for Information

Move to adopt the minutes.

USCMotion107: Councilor Adams/Councilor Kitchen

Carried

6. Business

6.1 Students at Large/Student Council Committee Votes

President Brown commented it was discussed at the last Council meeting that the Chair of the committee would be the deciding vote in the case of a tie.

VP Heidel commented there was a lot of reference at the last Council meeting to deadlock, which doesn't exist. If there is a tie, in Robert's Rules of Order, the motion falls. The majority in Robert's Rules is 50% plus one. The Chair will only vote if they can create a tie and make the motion fall or if the motion is tied and their vote will vote will cause it to succeed. This means there is no issue of deadlock in committees.

6.2 Student Fees

VP Heidel noted the USSU has started their budgeting process. He noted the annual operating budget and annual capital budget are currently being prepared. The USSU's fiscal year runs in concurrence with the Executive term, May 1 to April 30. Budgets will be prepared by May 1st at the latest. In an effort to ensure continuity, VP Heidel will prepare the budget for the VP of Finance & Operations for next year. Each year student fees are set by Council. In the past student fees have been able to be set during the regular budgeting process and then went to the Board of Governors for approval. Starting last year, the university has required that any fee increase across campus be ready to go to the Board of Governors meeting in March. This means Council needs to make decision about student fees before the USSU completes it's budgeting process.

Executive and the Budget & Finance Committee both recommend to approve an increase in the USSU student fee of 5%, which has been the practice over the past number of years. The infrastructure fee, which is a separate account, is not subject to Council's approval in terms of increases. It is increased each year by the consumer price index (CPI), which is hovering around 2%. Another fee Council does not control is the UPASS fee, which also goes up by CPI each year, in accordance with our contract with Saskatoon Transit. The health and dental plan fee is also collected through the USSU, which we are locked in a two year rate and will not be adjusted at all this year.

Councilor Sherbino asked why the student fee increase had to be approved and not the other fees mentioned. VP Heidel commented all the other fees are set based on contracts or agreements, therefore it is known what those increases will be. The USSU student fee is

the only fee that Council has control over. All the fees have to be approved by the Board of Governors, but Council does not have control over what is being asked for, other than the student fee.

Councilor Adams mentioned that 4% of the 5% increase goes to the USSU, the other 1% goes to the university.

Councilor Ogunkanmi noted his concern over the increase, especially for international students where every dollar counts and tuition is already high. VP Heidel commented that each year, the Executive look into ways to reduce tuition fees and improve the accessibility of post secondary education. The USSU fee increase will be just under two dollars for next year per term. The USSU has endured some cutbacks, for example the loss of beach volleyball at Louis', which was a good revenue generator. Minimum wage has also gone up and the government has informed the province that the minimum wage will continue to raise once per year. Despite the setbacks, the USSU is still only asking for the same student fee increase that has been asked for in the past. The USSU isn't trying to make it easier on the budgets by raising the fee by 7% or 8%.

Councilor Gabriel noted that student fees are currently \$34.16 and a 5% increase only makes them \$35.87.

Move to approve a student fee increase of 5% for the 2013-2014 fiscal year.

USCMotion108: VP Heidel/VP Werenka

Carried

7. New Business

7.1 Browsers Update

Move to give GM Cottrell speaking rights.

USCMotion109: VP Werenka/Councilor Gabriel

Carried

GM Cottrell commented that last year during the budget process, senior management and the Budget & Finance Committee came to Council to ask for resources for Browsers. For the past five years, Browser's book sales have been on a steady downhill slide. A number of reasons contribute to this downfall. Last year the decision was made to make a new plan for Browsers. The new plan is to maintain Browsers as a coffee shop/café during the day for students and a venue to rent out for events such as weddings. There is a market for smaller weddings and for other events to be held at Browsers. It has been decided to create a new concept and renovation so that within half an hour, Browsers can change from being a coffee shop to hosting an event.

The projections that Council was provided last year are no longer valid. The architect, Facilities Manager and Business Manager will talk to Council in more detail next week. More money is needed.

The infrastructure fee cannot be used for used for anything other than infrastructure. There

are huge restrictions and cannot be used without coming to Council. GM Cottrell commented the USSU has a mortgage with First Nations Bank TD Canada Trust for the Place Riel renovation. To pay that mortgage, the USSU collects an infrastructure fee. At the moment in our infrastructure chequing account, there is \$285,200.81. In our infrastructure investments there is about 1.5 million. Provided enrollment does not fall, it is estimated the infrastructure revenue for the coming year is 1.7 million dollars. In 2014 the USSU is projecting to start paying the Place Riel renovation loan down.

The original funding that was asked for the MUB renovation was about \$423,000 and now is at approximately \$633,000.

Member Waldner asked for more clarification on the mortgage figures. GM Cottrell noted she did not have them currently available, but invited Member Waldner to see her during work hours for accurate numbers.

8. Questions and Comments

VP Werenka noted she attended the Parking Advisory Committee meeting and was informed they are looking to increase parking on campus. If the parking fee is increased it will be a substantial increase so it is more competitive with what staff pays, which is about \$55.00 per month. President Brown asked if any of the funds would be going to student scholarships or bursaries. VP Werenka commented she was unsure, but noted that a small amount of parking ticket fees go to scholarships.

Councilor Rider commented that some parking meters on campus do not plug for longer than two hours and during exam time, exams run for three hours. She noted her concern over Parking Services not allowing for more parking time, especially during exams. Councilor Rider asked if Parking Services would consider changing their rules during exam time.

VP Kanyemba noted that maybe Parking Services would consider giving free parking after a certain time, much like downtown parking.

Councilor Bredohl commented an idea to take back to the Advisory Committee would be for those people who drive from out of town should be able to get a break on parking.

Councilor Abouhamra noted parking on campus for students is exceptionally bad. If parking price goes up to be comparable to faculty, then students should be able to have more accessible parking stalls.

VP Heidel extended congratulations to VP Kanyemba for an extremely well done event, the Student Project Symposium, which was held in the tunnel.

Councilor Adams commented EBSS is going through Executive turnover.

USC Chair congratulated the Sheaf on all the work they have done.

Councilor Rider noted the ISC has confirmed a steak night on February 7th and tickets will be available starting Friday, January 25.

9. Other Business

9.1 Executive Term 1 Review – VP Heidel

VP Heidel was ill last week and provided his Term 1 review to Council. Please see attached.

Councilor Richardson asked about the Pay for Performance for Executive. VP Heidel commented Pay for Performance is if an Executive member does a good job they get additional incentive.

Councilor Gabriel asked how other student unions decide what an activity is worth. VP Heidel commented Executive would set goals at the beginning of the year. And independent committee will determine what goals are of significant value. At the end of the year, that committee goes in and evaluates whether or not that Executive member accomplished their goals. The tricky part is coming up with an independent committee.

Councilor Kitchen commented on the Association of College Presidents committee and feels they were taken out of their own student societies because of this committee and they aren't needed anymore. VP Heidel commented he doesn't have a clear answer, but had thought of that before resurrecting the committee. Before the Bylaw change where USC members were instructed to report back to their colleges, college societies didn't feel they had enough link with the USSU. Obviously Councilors have been doing a very good job of going back and communicating with their college societies. He noted it does seem a little redundant in some cases, but the AOCPP is mandated in policy to meet once per term, where as Council meets weekly. VP Heidel feels it is still important to meet with the college presidents to make sure concerns are noted.

9.2 Campus Groups Survey

VP Heidel noted he surveyed all the campus groups regarding the services offered by the USSU. He noted he will email the results, but commented groups were happy with the services but unhappy they didn't know about some of them. The general idea is that the USSU and the VP of Operations & Finance needs to do a better job of marketing for campus groups.

GM Cottrell commented there have been some internal changes to staffing in the USSU and one of the changes was the Communications Manager is going to now be Communications & Marketing. It has taken some time to understand the concept of marketing the organization as a whole, and not just Louis' or Browsers. Councilors are encouraged to email ideas about how to get USSU marketing out to colleges.

VP Heidel noted he is excited to see an update in the USSU website and it will be looked at soon.

10. Adjournment

Move to adjourn.

USCMotion110: Councilor Rider/Councilor Gibson

Carried

VP OpFin – Term 1 Review

A. Campus Groups		
Update Funding Distribution	Clarify breakdown of funding	Completed
	Increase use of credit for USSU services	Completed
Improved Promotion	Tables during Welcome Week	Completed
	Removal of Table Rental Fee of \$25 for groups when tables are available	Completed
	Improved Campus Groups Listing	Completed
	Events Calendar	In Progress
	College Society contacts updated in handbook and on website	Completed
Collaboration between clubs	Resurrect the AOCF	Completed
	Campus Club Executive Meet and Greets	Completed
	Club training	February 9th
More Resources for Campus Groups	Campus Groups Guide	Completed
	Rewrite Campus Groups Policy to be more clear	Completed
	Update of Ratification Form and Funding Form to be more clear	Completed
	Speed up ratification process	Completed
Campus Club Space	Bookable space restrictions	Completed
	Lockable Storage	Completed
Campus Club Rights	Increase number of areas across campus in which groups	Completed

can sell food	
---------------	--

B. Budget and Finance		
Fiscal Responsibility	Communicate the Budgeting Process	In Progress
	Exercise restraint	Ongoing
Budgetary Research	Comparative student union analysis	In Progress (Nathan/Rainer)
	Pay for Performance of executive members	In Progress
Analysis of Spending	Track club spending and credit that is used, all electronically	Completed and Balanced
	Track executive spending on various projects to compare with proposals	Completed and Balanced

U. Summer U-PASS		
Summer U-PASS	Continued to meet with Saskatoon transit to try and get offer spring/summer	Completed
	Wrote referendum question, initiated it with USC, and helped "Yes" campaign	Completed

C. Engagement		
Online Interaction	Allow commenting on blogs	Completed
	Social Media – monitoring Facebook, Twitter, and Sheaf	Every Day
Dialogue with students	Liaise with college societies	Monthly

	Attend college society meetings	Scheduled 2nd Visit
	Survey campus groups to see what priorities should be	Completed
	48 Hour Email Response Policy	Achieved
Annual General Meeting	Worked with exec to solidify relationship between MSCs and their college societies into Bylaw	Completed
	Answer questions about my position in Town Hall format	January 30th
Events	Personal Financial Planning seminar	Scheduling
	Transit forum	Scheduling

By the Numbers

- Ratified **96** Campus Groups out of **103** Applications
- Distributed over **\$15 000** of Funding and Credit
- Met with **>50** Campus Groups executives



Executive Committee

Minutes for Monday, January 28, 2013

Present: Jared Brown, Steven Heidel, Ruvimbo Kanyemba and Alexandria Werenka and Caroline Cottrell

1. **Call to Order**

The meeting was called to order at 9:45 a.m.

2. **Quorum**

Quorum was present.

3. **Roundtables (January 21 - 25)**

President Brown

- Executive meeting
- PIRG Presentation
- Lunch with Greg Fowler
- Budget and Finance Committee
- Meeting for the MUB renovations
- Planning and Priorities committee
- INM meeting
- Wrote article for The Sheaf
- Worked on Aboriginal Achievement Week
- University Council presentation
- Pre-USC Meeting
- USC
- Meeting with Annie Battiste and Jen Heimbrecker (OTC Representative)
- Meeting with Vince Sanderson from STARS

VP Heidel

- Attended college society meetings to answer questions
 - SPNSS
 - SNSA
 - WCVSA
- Exec meeting
- PIRG presentation
- Met with Scott Hitchings regarding research into operating grant
- Lunch with Greg Fowler, active Vice-President Finance & Resources
- BFC Meeting

- Meeting with senior staff regarding Browsers' renovation
- Louis'/Browsers planning meeting
- Orthodontist and Doctor appointments
- Met with Carson from AEISEC re: club training
- AOCF Meeting
- USC
- Ordered Pepsi for 5 upcoming events

VP Werenka

- Attended a Kick-off Meeting for the Strategic Enrolment Management Committee (& was the only student on that Committee)
- Exec Meeting
- Attended Nursing Student Association meeting
- Members of the PIRG on campus presented to the Exec and some senior managers
- Met with the Undergraduate Student Retention sub-Committee
- Lead a Learning Community for the ULC
- Lunched with Greg Fowler
- Vice-Chaired Budget & Finance Committee Meeting
- Attended the Social Sciences Research Lab grand opening
- Hosted the USSU Radio Show with Jesse Leontowicz
- Bought prizes with Alanna of STMSU for the 1st Games with Friends event
- Met with Student Crisis Support Officer for Residence Life (Stephanie Mulhall, also I'm not sure if that's her official new title)
- Met with a Student interested in running for Student Affairs (x2)
- Co-Hosted event Games with Friends with STMSU & Newman Centre
- Volunteered for the Undergraduate Research Symposium
- Attended a Campus Parking Committee Meeting
- Live tweeted and attended University Council
- Met with Council Richardson
- Participated in a conference call with Alberta VP Student Lives (U of A, U of C, U of L, and SAIT)
- Celebrated Ru's Birthday with her!!!

VP Kanyemba

- Finalized symposium details
- Prepared for Experience in Excellence Awards nominations
- Attended a presentation on PIRG
- Met up with the ASSU VP Academic
- Did some student outreach at the Nursing Students Society Meeting
- Worked on Academic Advising Awareness Week Planning
- Attended the Advising Council

- Met with Greg Fowler about TransformUS
- Attended the opening ceremony for the Social Science Research Lab
- Attended the Executive Student Forum meeting
- Had the first USSU Student Project Symposium
- Attended University Council
- Attended the Research, Scholarly and Artistic Work's Committee meeting

4. **Business**

4.1 Task Force

The Executive had a discussion amongst themselves and then via conference call with Pauline Melis about student nominations to the Task Forces. They approved the nomination process and had some conversation about who they would like to nominate.

4.2 V-Day Sponsorship

VP Werenka asked for plasma ads to assist with V-Day sponsorship.

Move to approve plasma sponsorship for V-Day.

EXECMotion80: VP Werenka/VP Kanyemba **Carried**

4.3 Speed Scrabble

VP Werenka requested \$210.00 for nachos for speed Scrabble practice at Louis'. This will be part of the money each team is supposed to raise.

Move to approve the Speed Scrabble proposal (see attached).

EXECMotion81: VP Werenka/President Brown **Carried**

4.4 Social Justice Centre

Paul Selzer will be invited to USC to present on the Social Justice Centre. PIRG Regina may also be there.

4.5 Academic Advising Awareness Week

VP Kanyemba noted a revision to the Academic Advising Awareness Week proposal and that there will be a reduction in cost.

Move to approve the Academic Advising Awareness Week proposal (see attached).

EXECMotion082: VP Kanyemba/President Brown **Carried**

5. **Adjournment**

Meeting was adjourned at 9:58 a.m.



USSU Executive Project Proposal (Short)

Executive Member:	VP Student Affairs
Proposed Project/Event:	Speed Scrabble
Event Date:	February 6th, 2013
Budget Line Number:	170-5570-00 (Projects)
Budget for Project/Event:	<p>Sponsorship of Nachos for the Speed Scrabble Practice Round at Louis. Nachos costs \$13.75 and feed 2-4 people, we are expecting 40 people. $\\$13.75 \times 14 = \\192.50 + taxes</p> <p>\$210.00</p>



USSU Executive Project Proposal (Long)

I. Project #8

- A.1. Project Name: *Academic Advising Awareness Week (Feb. 4th – 8th)*
- A.2. Proposed by: *Ruvimbo Kanyemba*

II. Analysis

A. Background Information and Need:

- A.1. History: *I am not aware of any previous Academic Advising Weeks. However, after talking to several Academic Advisors, they had been talking about this initiative, but had never gotten round to it. Therefore, this is a perfect opportunity to partner with them on this much needed action.*
- A.2. Issues: *There has been a lot of talk amongst students regarding dissatisfaction with Academic Advising at the UofS. Furthermore, there has been a confusion of Career Counselors and Academic Advisors' roles. I figured that an Advising Week where students would be able to interact with Advisors at a central location would be key. Here, students will have the opportunity to air their concerns, and gain more understanding about the role of Academic Advisors and Career Counselors. Additionally, the Advisors and Counselors will be able to provide information on their services, and clear any existing confusions about their services.*
- A.3. Research: *Discussions with both Students and Advisors*

B. Target Group and Characteristics

- B.1. Primary Target: *Undergraduate Students*
- B.2. Secondary Target (s): *Academic Advisors and Career Counselors*

C. Vision and Mission

- C.1. Vision & Mission: *To promote effective and accessible Academic Advising and Career Counseling services to Students.*

D. Key Considerations

D.1. Detailed Budget:

Button making supplies - \$30
Sheet of paper student comments – \$36 [In house]
10x24 cases of pop - \$95

D.2. Budget Line: 170-5490-00

D.3. Total Budget: \$161

D.4. Organizational Requirements:

Resources Needed:

Button Making Materials

Plasma Screen

Graphic Design Advertising Event

XL sheets for the community board

Format

During the week various college advisors will be in the North Concourse having on-the-spot advising sessions. They will also have popcorn and pop that is being provided by college advisors. We will also have a community wall, where students will be able to right about their perspective on Academic Advising at the UofS. As students stop by at the stations, they will be able to enter a draw for an ipad mini.

D.5. Timeline: February 4th – 8th from 12pm – 3pm

USSU Academic Affairs Committee Agenda
 Wednesday November 28th, 2012
 7am – 8:30am
 Browsers

Present	Kara Leftley, Scott Adams, Mandy Elash, Jenna Mollenbeck, Jordan Sherbino, Ruvimbo Kanyemba, Alexandria Werenka, Phoenix Rider, Jessica Getterd,	
No.	Item	Scheduled Duration
1	Adoption of Agenda Werenka/Mollenbeck	
2	Approval of Minutes Leftley/ Sherbino	
3	<p>Experiential Learning Database</p> <ul style="list-style-type: none"> - looking for more suggestions as to what we want to have in that database, what students will be looking for... - Kara mentioned that she thought that the website would need to be easy to use and not convoluted. - Jordan thinks that it would be best housed under the usask website. - Scott mentioned that the University administration would have to be on board. - Alex mentioned that she would like to include things that have been cut to show what they used to have. <p>Scott: It should mention that there is funding available for students and that there are scholarships available.</p>	15 min
4	<p>Undergraduate Research</p> <p>Will be showing committee members' opinions on this topic to the University. Ru mentioned the need to be including more undergraduate students in research and need to do more to this</p> <ul style="list-style-type: none"> - U of S is part of the U15, so the university will be committed to research - Need awareness of what research is, and where there are opportunities 	30 min

	<ul style="list-style-type: none"> - Encourage students to attend conferences and present research there and that there is funding available for it. - There are sholarships available to undergrads wanting to get into research. - Ruv: 1/2nd years should be course based, then upper years should be research. - Need to define what we as students mean as research (going out and collecting data?) - Jenna, likes the idea of going out into the community to collect research - Scott: U of A has a good definition of Undergraduate research (U of A Undergraduate Research) - Ru asked if there were any professors engaged in undergrad research. She is trying to find some to sit on the undergrad research committee - Members mentioned Scott Bell, Richards Eivitts (Eng), Mehdi Nehti?, Scott Napper (Biochem), - College of Psychology does so much! - 2nd year psych went out and interviewed criminal offenders, other classes have surveyed other students. - Jordan - SSRL – One of its key mandates is to include undergraduate students; often to do menial work. (there are 6 different labs that are very interdisciplinary). à better advertising for it - Jessica – need to make people aware of where the research lies - Phoenix – Can be hard for students to get positions with professors because they seem to be quite clique-y. Need more transparent ways for hiring - Conversation on the interview and grade requirements. - Alex: there are tons of students who get into doing research and HATE it. - Scott: Undergraduate research journal would be a good idea. many projects go unpublished, when they could be done internationally. 	
--	---	--

5	<p>Academic Advising</p> <p>Degreeworks not all colleges have it yet but members had heard of it.</p> <ul style="list-style-type: none"> - Jessica: Degreeworks doesn't work for Engineering as well as it does for A&S - Jordan: It works so well for A&S, where it is so confusing and you can use a lot of classes for a ton of degrees. Needs to be updated though. Its awesome to be able to plan out where you are and where you are going. - Kara: would it replace grad checks or academic advising? - Jordan: No. But it helps you be informed so that you can be prepared for an advising meeting. - Jessica: There are so many things that change in engineering constantly that it doesn't really work. - Ru mentioned the need to start advertising for degreeworks more and let students know when it is coming to their college. - Alex: Ru you should have PAL's introduced them to their LCs - Phoenix – Degreeworks has been very beneficial and helps students choose their major. Needs to be updated though. - Ru: They help confirm what advisors are saying. - Jenna: Edwards doesn't recognize minors. - <i>Ask advisors what the general opinion is of degreeworks among advisors in other colleges</i> - Ru mentioned that she has been meeting with Arts and Science Advisors to try and find ways to partner with them - One member mentioned that Academic advisors needed to seem approachable. Certain Advisors are very cold and unfriendly. Dave in ESB – is friendly, accommodating, and great at his job. - Another member mentioned that A&S frontline staff for Academic Advising office are rude and surly. They don't get back to you. - Students are getting tossed around - Academic advisors should work to further 	30 min
---	---	--------

	<p>their knowledge.</p> <ul style="list-style-type: none"> - Ru: Are students aware of what an academic advisors mandate is. Many students see academic advisors as synonymous with career counselors. - Phoenix: Academic advisors should have some idea of what careers are available. - There are so few career counselors on campus. Should work together more. - Some members mentioned that the College of Eng. Should be hiring people with a better knowledge of engineering, the advisors don't understand the classes they are advising. Need to hire more competent people. - They need to hire advisors who have an understanding of what they are doing and they know their stuff. - Scott: They should ask students what their goals are so they know if the students are headed in the right direction - It was mentioned that a lot of academic advisors for Aboriginal students act as counselors to help with the transition of students to this school. These advisors seem to push kids towards what they think they should do. Need a better idea of what their roles are. 	
6	<p>Other Business</p> <ul style="list-style-type: none"> - Ru: Is going to be in various colleges advertising the symposium. She will send out an email to get them to sign-up. <p>MARCH 24th – Experience in Excellence AWARDS</p> <p>Adjournment - Kanyemba/Sherbino (8:28)</p>	10 min

USSU Student Affairs Committee

Meeting #1: November 28th, 2012 at 4:30pm in Roy Romanow Council Chambers

1. Adoption of the Agenda
2. Introductions & Announcements
3. Review of minutes – **November 8th, 2012 Minutes**
4. Business
 - 4.1. Childcare at the University of Saskatchewan - update
 - 4.2. Centre's Activities
 - 4.3. Term Two Events/ Campaigns
 - 4.3.1 Borrowed Shoes - Update
 - 4.3.2 We Are Treaty People - Update
 - 4.3.3 Green Yourself Week/ World Water Day/ Carbonless Community Concert
5. New Business
 - 5.1 Housing Registry
 - We talked about the presence of the housing registry. The fact that it is not well advertised.
 - 5.2 Campus Cycling Club
 - 5.3 Volunteer Fair
6. Questions & Comments
7. Adjournment

Alex sent an email to dave Hannah asking more clarification on the child care centre. PCIP is yet to made a decision on this.

Jared: at the rate we are going at, don't have high expectations. The university is in a tight spot today. It's a combination of a lot of people retiring (hence you need to put a lot of money into pension). The province has retracted money they have promised so we need to make up for that. Govt. funding for post-secondary institutions is going down.

Centres' Activity

centres are working on the Queer women's night and the drag show. They are also connecting avenue community youth centre and build a community with them.. next semester they will have a week of sex, and another sexual assault awareness week. they usually have a volunteer drive at the end of the year. they will come at a January meeting to talk more about their activities.

Borrowed Shoes Campaign

been meeting the stakeholders for people involved with the themes. Met with Phaedra about the poverty awareness piece. She also spoke to people from Western Ontario University who have been working on this. She has shortened the 5 week campaign to a 2 week one. For example, we talked about take out an x amount of dollars and not use your debit card for a while. We will try and get the food centre involved with this.

For the disabilities we will keep the one where you have to identify wheelchair accessible areas. I would like to address mental health in some way as well.

For the cultural piece, she has been to talking to ISSAC. They spoke about having a lunch, e.g. have a traditional Malaysian lunch, and make people eat with their hands. There is however, a need to be culturally sensitive in order to not offend anyone. We could try to simulate religious practices as well (she will consult representatives from the various Religions).

For dietary restrictions she is working with food services.

For social-cultural issues we can have testing on campus, or encouraging people to use gender-neutral bathrooms or show affection to someone of the same gender.

Alex asked what members thought about the challenges proposed.

Fay mentioned that it would be a good to have challenges that are doable for students.

Ru mentioned that, the challenges being challenging is meant to be the point.

Sarah: make sure to have a wide variety of cultures to be represented

Alex: Multicultural speed-dating would also be cool

We are Treaty People

We will be working with the GSA, Indigenous Students Groups etc

We will have a big week on information on treaties.

Jared: We dont have anything tangible

Alex: It will be badass ;)

We will have some presenters who will have bring up invigorating discussions. We have someone from the Office of the Treaty Commissioner.

Green yourself week etc

Prob wont do green your self coz I already did it. We will however, have a carbonless community concert. We want to have a concert where everyone sings along. We will have candles to light up the place.

Housing Registry

Take a look at the housing registry and let me know if it is user friendly

Ru/Jared: Format is good (easy for students to narrow their search), but the website is ugly.

Alex asked for comments to improve the website

Campus Cycling Club

We have been talking about how to get engaged in this club. She asked for ideas on what to do with this.

Volunteer Fair

She asked if people think that this would be worthwhile. It will be an opportunity to display volunteer opportunities at the UofS and Saskatoon.

Carmelle: Thinks it was a good idea

Adjourned 5:21pm (Nour and Faye)

2012-2013 USC Attendance

Name	Sept. 13	Sept. 20	Sept. 27	Oct. 4	Oct. 11	Oct. 18	Oct. 25	Nov. 1	Nov.8
Abouhamra, Nour	P	P	R	NM	P	P	P	P	P
Adams, Nathan	NYA	NYA	NYA	NM	NYA	P	P	P	P
Anderson, Alyssa	P	P	P	NM	P	P	P	P	P
Berlinic, Wyatt	NYA	NYA	NYA	NM	NYA	P	P	P	P
Bredohl, Alyssa	NYA	NYA	NYA	NM	NYA	P	P	P	P
Brown, Jared	P	P	P	NM	P	P	R	P	P
Du, Rui	P	P	P	NM	P	A	P	P	P
Gabriel, Kimberly	NYA	NYA	NYA	NM	NYA	P	P	P	P
Gibson, Odoka	NYA	NYA	NYA	NM	NYA	P	P	P	P
Heidel, Steven	P	P	P	NM	P	P	R	P	P
Huberdeau, Carmelle	P	P	P	NM	P	P	P	R	R
Kanyemba, Ruvimbo	P	P	P	NM	P	P	P	P	P
Kitchen, Andrew	P	P	A	NM	P	P	P	P	P
Kruger, Sara	P	P	P	NM	P	P	P	P	P
Males, Kyle	P	P	P	NM	P	P	R	P	R
Moccasin, Ryan	NYA	NYA	NYA	NM	NYA	P	P	P	P
Moellenbeck, Jenna	NYA	NYA	NYA	NM	NYA	P	P	R	P
Ogunkanmi, David	P	R	R	NM	R	R	R	P	P
Radomske, Dillan	NYA	NYA	NYA	NM	NYA	P	P	P	P
Richardson, Galen	P	P	R	NM	P	P	P	P	P
Rider, Phoenix	P	P	P	NM	P	P	P	P	P
Schwab, Benjamin	P	P	P	NM	P	P	P	P	R
Sherbino, Jordan	P	P	P	NM	P	P	P	P	P
Wanis, Kerollos	P	P	P	NM	P	P	P	P	P
Werenka, Alexandria	P	P	P	NM	P	P	P	P	P

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

2012-2013 USC Attendance

Name	Nov. 22	Nov. 29	Dec. 6	Jan. 3	Jan. 10	Jan. 17	Jan. 24			
Abouhamra, Nour	P	P	P	P	NM	P	P			
Adams, Nathan	P	P	P	P	NM	P	P			
Anderson, Alyssa	R	R	P	P	NM	P	P			
Berlinic, Wyatt	P	P	P	P	NM	P	R			
Bredohl, Alyssa	P	P	P	P	NM	P	P			
Brown, Jared	P	P	P	P	NM	P	P			
Du, Rui	P	P	P	P	NM	R	P			
Gabriel, Kimberly	P	P	P	P	NM	P	P			
Gibson, Odoka	P	P	P	P	NM	A	P			
Heidel, Steven	P	R	P	P	NM	R	P			
Huberdeau, Carmelle	P	P	P	P	NM	P	R			
Kanyemba, Ruvimbo	P	P	P	R	NM	P	P			
Kitchen, Andrew	P	R	P	R	NM	P	P			
Kruger, Sara	P	R	R	P	NM	R	P			
Males, Kyle	P	P	P	R	NM	P	P			
Moccasin, Ryan	P	P	P	R	NM	P	P			
Moellenbeck, Jenna	P	P	P	P	NM	P	P			
Ogunkanmi, David	P	P	P	A	NM	P	P			
Radomske, Dillan	P	P	P	A	NM	P	P			
Richardson, Galen	P	P	P	R	NM	P	P			
Rider, Phoenix	P	P	P	R	NM	P	P			
Schwab, Benjamin	P	P	P	P	NM	P	P			
Sherbino, Jordan	P	P	P	P	NM	P	P			
Wanis, Kerollos	P	A	R	P	NM	P	P			
Werenka, Alexandria	P	P	P	P	NM	P	P			

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

University Students' Council Agenda

Thursday February 14, 2013

Roy Romanow Student Council Chamber

- 1. Adoption of an Agenda**
- 2. Introductions and Announcements**
- 3. Council Address**
 - 3.1 Pay for Performance – VP Heidel**
- 4. Minutes and Reports for Information**
 - 4.1 USC Minutes – January 31, 2013**
 - 4.2 Executive Committee Minutes – February 4 & 11, 2013**
 - 4.3 Academic Affairs Committee Minutes and Report**
 - 4.4 Appointments Committee Minutes and Report**
 - 4.5 Code of Ethics Disciplinary Committee Minutes and Report**
 - 4.6 Elections Committee Minutes and Report**
 - 4.7 External Affairs Committee Minutes and Report**
 - 4.8 Budget & Finance Committee Minutes and Report – January 22 & 31, 2013**
 - 4.9 Student Affairs Committee Minutes and Report**
 - 4.10 Sustainability Committee Minutes and Report**
 - 4.11 Association of College Presidents Minutes and Report**
- 5. Motions Arising from the Minutes and Reports**
- 6. Business**
 - 6.1 Student Care**
- 7. New Business**
- 8. Questions and Comments (30 minutes)**
- 9. Any Other Business**
 - 9.1 Program Prioritization Letter**
- 10. Adjournment**

University Students' Council

Minutes for Thursday January 31, 2013

Present

Jared Brown, President
Alexandria Werenka, VP Student Affairs
Ruvimbo Kanyemba, VP Academic Affairs
Steven Heidel, VP Operations and Finance
Kerollos Wanis, Medicine
Dillan Radomske, Nursing
Andrew Kitchen, Education
Jenna Moellenbeck, ESB
Sara Kruger, Engineering
David Ogunkanmi, Arts & Science
Phoenix Rider, Indigenous Students
Nathan Adams, ESB
Alyssa Anderson, WCV
Kimberly Gabriel, Pharmacy & Nutrition
Alyssa Bredohl, St. Thomas More
Jordan Sherbino, St. Thomas More
Benjamin Schwab, Arts & Science
Nour Abouhamra, Kinesiology
Kyle Males, Education
Galen Richardson, Law
Ryan Moccasin, Indigenous Students
Odoka Gibson, International Students
Wyatt Berlinic, Engineering
Carmelle Huberdeau, Agriculture & Bioresources

Also Present

James Pepler, USC Chair
Caroline Cottrell, General Manager

Regrets

Absent

Guests

Daryl Hofmann
Faye Anderson
Scott Hitchings
Amanda Smytaniuk
Becky Zimmer
Braydon York

Meeting was called to order at 6:02 pm.

1. Agenda

Move to approve the agenda.

USCMotion111: Councilor Richardson/Councilor Bredohl

Carried

2. Introductions and Announcements

Councilor Radomske commented his rant about parking on campus was not included in the

minutes from last week.

VP Heidel introduced Faye Anderson, Scott Hitchings, Daryl Hofmann, Amanda Smytaniuk, Becky Zimmer and Braydon York.

Councilor Bredohl noted Councilor Moellenbeck is on the front page of the Sheaf.

3. Council Address

3.1 Browsers Update

Move to go into informality.

USCMotion112: Councilor Huberdeau/Councilor Adams

Carried

GM Cottrell introduced the team for the Browsers project – Justin Wotherspoon, architect and architect for Place Riel, Freda Salikin, Jason Kovitch & Stefanie Ewen.

GM Cottrell reiterated that any issue around budget is a responsibility that she will take on, as already discussed with the Budget & Finance Committee. She noted the figures in the business plan were preliminary and were dependent upon Mr. Wotherspoon's work going down the road to get a much more finely developed cost. Things change as programs develop. The architect has a pretty good design worked out that works with the business plan.

Justin Wotherspoon gave a report on Place Riel. Place Riel has been rewarded a 2012 Masonry Design Award and will be accepted in February in Regina.

Mr. Wotherspoon noted that the USSU had commissioned SEPW Architecture Inc. to complete the Browsers renovation. They were tasked to come up with a design that supported a shift in the business plan for Browsers. Browsers was a used book store and coffee shop. The new business plan takes Browsers into more food services and special event venue in the evening.

The idea is to take out the long counter/bar and consolidate it into a much more efficient compact design towards the back of the space. The new design is to make Browsers more modern and efficient. The furniture that has been already picked out is modular and movable for the space. Mr. Wotherspoon noted a lot of the money will be put into the bar and a self serve coffee station. To obtain more rentals, the space needs to look good. The plan is to remove the flooring, paint the walls and upgrade the lighting to give the venue a more fine-dining and classier atmosphere. He also noted a staff washroom had to added.

Jason Kovitch, USSU Business & Services Manager, noted one of the main challenges was the existing business plan for Browsers. Used book sales were declining and the coffee business was not able to generate enough income to run on its own to sustain that space. Louis' had more of a demand to hold special events and functions. The USSU was at a crossroads and looked at Browsers for the potential to create a new space that could create a new revenue generating opportunity. The need to create a space that continued to work

as a coffee shop during the day and being able to transform that space quickly to accommodate a special event has been a big challenge.

Jason Kovitch noted Browsers will continue to operate as a coffee shop but will also hold a full liquor selection as well. Browsers will continue to offer Louis' menu and a whole new set of offerings for eat in or take out. The new offerings will help the day-to-day revenue. Currently Browsers does about \$90,000.00 in food and beverage sales per year. Special events and bookings at Browsers throughout the course of the year will generate much more revenue. The USSU is quite confident that in the first year, the revenue will double. Without any advertising at this point, there are three weddings already book for the summer.

Freda Salikin noted that when the concept was originally thought of, it was over a year ago. There was much discussion on how to make Browsers available for night functions and still be able to operate during the day. The budget was a little modest for what was needed. As the USSU was working with the architect in designing the space, it became apparent that a lot more items needed to be added thereby increasing the budget. More money is needed to do the project right. Freda Salikin noted to make Browsers work as a multi-functional facility, the USSU is asking for \$309,000.00 in additional funding. This covers the new equipment, flooring, paint, etc. This number also includes a contingency for renovating an old building.

Councilor Bredohl asked if there would be space provided for presentation screens. Mr. Wotherspoon answered yes. Councilor Bredohl asked what kind of flooring was being considered. Mr. Wotherspoon commented the flooring is intended to be some kind of heavy-duty vinyl with a hardwood look to it. Councilor Bredohl also asked if events were allowed to bring in outside catering and alcohol. GM Cottrell answered no.

Councilor Gibson asked what the capacity for Browsers would be. Jason Kovitch answered that currently the capacity is 250. He noted he venue will be able to seat 150 for weddings or catered events.

VP Werenka asked about the paneling on the walls and if any artwork would be displayed. She noted the paneling in Place Riel has caused some problems, as posters can't be hung. Freda Salikin commented that nothing has been set in stone yet, but there is a moisture problem with the walls. Therefore, the USSU is looking at some type of wall covering that will be inexpensive and won't fall apart after a rainfall. The paneling was one idea. Jason Kovitch commented that the space has to be flexible and the artwork can't be overdone. Part of the design was to create something that was visually appealing.

Councilor Adams asked how much it would cost to repair the seepage and what would be the associated cost with having two kitchens in regards to staff and equipment. GM Cottrell noted the cost to repair the seepage is nearly impossible to answer. The students pay for both the Memorial Union Building and Place Riel, which are rented back from the University for \$12.00 a year under the terms of a head lease. Under these terms, the University is responsible for the building envelope and the USSU is responsible for the

building interior. The USSU has been asking for modifications and new windows. Given the current state of events at the University, the repairs won't happen. Jason Kovitch commented the kitchen that is intended for Browsers is not a fully functioning kitchen. There will be a small staff increase to deliver better customer service.

Councilor Sherbino asked about the self-serve coffee station that was mentioned and if it would change what was being offered at Browsers. USSU staff member answered no. Councilor Sherbino also asked what the time frame for renovations was. Justin Wotherspoon commented the permit drawings should be done by the end of February, which is very quick. The city will take 3-4 weeks to approve the permit. Steps have already been taken to secure a general contractor and are ready to go starting early April and finished May 19th.

Councilor Kruger asked if the modern design was planned to match Louis'. She noted she was concerned that something modern does not strike her as coffee shop. A coffee shop is classic looking and not dark, much like Louis' is, which is appropriate for that atmosphere. Justin Wotherspoon noted the colour scheme that is being presented is not set in stone. As far as the aesthetics of the space, there has been lots of discussion of how the aesthetics should develop and one of the options was to go the character heritage route. It was felt that because of the nature of the space after hours, that something in between had to happen so that in the evening the space could be a blank canvas and customizable. Jason Kovitch added that the key part of the business is the coffee shop and want to make it a comfortable space. He noted a lot of the revenue opportunities exist outside that coffee shop model. The USSU is working really hard to make Browsers versatile.

VP Kanyemba asked if the price of food and drinks would be going up after the renovation. Jason Kovitch commented pricing is set knowing that students have limited budgets. He noted there would be room rental fees developed for groups. Much like at Louis', student groups will have their fee waived. There is a mission to get student groups using the space for fundraisers or banquets.

VP Kanyemba also noted the concern of Louis' staff having to haul meals up and down the stairs to Browsers. She commented that a food elevator had been discussed in the past and wondered if it was being considered this time around. Jason Kovitch commented the food elevator is not being considered because of cost and the building layout. He noted steps are being taken to reduce that burden. Jason Kovitch commented the first step made was to integrate both operations under one point of sale system so that orders go directly to the kitchen. The second step is to offset the amount of product from Louis' by increasing the offerings within Browsers. There just isn't enough room to have a full kitchen in Browsers, but equipment like holding trays have been incorporated into the design so food for banquets can be stored in Browsers.

Councilor Moellenbeck asked about the budget and why some things were not taken into account the first time around when the budget was being created. GM Cottrell commented she gave the facilities crew a week and a half to get the budget ready. She noted she takes full responsibility, knowing that they would have to come back to Council when more

finite information became available. As the business plan began to develop, the true complexity of the versatile space became apparent. In the original plan, there was no thought about draft lines and the cost associated with that. As the design has been increasingly refined, Justin Wotherspoon has been able to provide more of the pricing. Freda Salikin noted there are also a lot of regulations that have to be followed which add to the cost.

Councilor Rider asked if a sound system was being included along with the projection screen. Jason Kovitch noted the sound system and projection screen would be portable systems. There is an existing sound system in place that will be used for day-to-day operations. The portable systems allow each event to be customized.

Councilor Rider asked about the aesthetics of the ceiling and whether or not the pipes that are showing would be hidden or painted over and if the windows would be replaced. GM Cottrell noted she has tried to get the windows replaced many times, but would cost nearly half a million dollars because the building is so old. The university will not replace them. Jason Kovitch commented the ceiling will be painted and the lighting system will be on dimmers.

President Brown asked in regards to the financial implications, if Council votes the budget through, he asked for comments on the consolidated budget, infrastructure and ability to pay the loan. He also asked if any savings were created between the first proposal to now. Freda Salikin noted the size of the bar was reduced and decreased the number of lighting fixtures. Some millwork has been taken out and supplies will be ordered from restaurant warehouses. Justin Wotherspoon commented there is a reason those things are there and are options that are less costly than others. GM Cottrell commented the university collects the infrastructure fee from students on behalf of the USSU every year. They remit that fee to the USSU three times a year. A mortgage payment has to be made every month on the loan we have with the First Nations Bank and TD Canada Trust, which is about \$120,000.00. The money that is received from the university is put into investments that gain interest. The infrastructure fee, under the terms of policy, cannot be used for anything other than construction. That does not include the furniture and fixtures and has to be brought out of operation capital, which will come forward in regular budget cycle. There is an outstanding invoice on Place Riel for about \$100,000.00. We have an estimated surplus in 2013 of \$601,829.00 on the infrastructure fee. Under the terms of that fee, the USSU must accumulate a reserve of \$750,000.00. In 2014 there will be a surplus of about \$500,000.00 in the infrastructure fee and the USSU predicts to start paying down the principle on the loan. The current projections are that the USSU can take between 10 and 12 years off the repayment off the infrastructure loan. To make the Browsers business plan work, \$300,000.00 is needed and will not go against the loan and will generate revenues.

Councilor Bredohl asked how much money Council approved for the renovation last year. GM Cottrell commented \$432,000.000.

VP Heidel asked why the original projections for the U of S invoice was \$500,000.00 and

now it is \$100,000.00. GM Cottrell commented that at one point it was thought the U of S invoice was \$500,000.00. GM Cottrell noted that because the USSU does not own its buildings; all the contracts for the work that was done were with the U of S, not with the USSU. This meant that all of the USSU's bills for the Place Riel project were looked at by Justin Wotherspoon, who was the architect and project manager, who looked at each bill and sent them back to the University, who in return sent them to GM Cottrell. Somewhere a long the way, the USSU thought there was still an outstanding invoice, but in fact it had been paid.

VP Heidel asked how much the Louis'/Browsers combo make on weddings currently and how much is projected to gain with having more weddings. Jason Kovitch commented a rough estimation for existing revenue from weddings is about \$80,000.00 to \$100,000. Louis' is only able to accommodate weddings in the summer, whereas with Browsers, weddings can be held all year round.

VP Werenka asked what kind of sustainability initiatives were being incorporated into the new Browsers renovation. Justin Wotherspoon commented a formal program, like LEED, is not being followed. Although no formal plan is being followed, there is a lot of material in there that can be recycled quite easily and will be going to Habitat for Humanity. VP Werenka asked about water reduction and noted Browsers does do a bit of composting and if that will continue. Jason Kovitch noted that going forward; energy efficient equipment will be used and will continue to compost.

Councilor Moccasin asked if Browsers will be changing its name and if so, what names are being considered. GM Cottrell commented the name will be changed and currently the lawyer is performing a name search. GM Cottrell will keep Council posted.

Councilor Adams asked what the implications were on the original budget in regards to the age of the building. Freda Salikin commented there weren't any because it only pertains if you are changing the façade.

Member Hitchings, former USSU President, commented last years Executive wanted to move forward on this project and pushed it too quickly, knowing it could cost more money. He noted if there is blame for the USSU having to come back to Council to ask for more money, it should be put on last years Executive and not GM Cottrell.

Councilor Sherbino asked for clarification on what the price of furniture, fixtures, etc. would be. Freda Salikin commented the furniture, fixtures, equipment, etc. was approved in the \$400,000.00 that was passed last year. It comes out of a different capital account. GM Cottrell commented the grand total is \$746,960.00. Final decisions for some of the furniture still have to be decided on.

Councilor Wanis asked how will the new aesthetics go with the memorial fireplace. GM Cottrell commented the USSU would be 100% utterly respectful of the fireplace. Justin Wotherspoon commented the aesthetics will compliment the fireplace and is the focal point.

Councilor Berlinic asked how the USSU plans to double its food and drink revenue and what some of the other options are for Browsers. Jason Kovitch commented the estimation of the weddings already booked and a national conference and two Christmas parties, taking a look at loss revenue that Louis' has on concert days when they close from 4 pm – 7 pm, there is about \$40,000.00 revenue right there. Jason Kovitch noted there would be an aggressive marketing campaign starting soon to bring in the large volume functions. GM Cottrell noted the Memorial Union Building was originally built as a dining hall for students and that is why that particular space looks the way it does. The building has gone through numerous iterations in its existence among other things. Some other options have been looked at, daycare being one of them. Under the current licensing requirements of a childcare centre, there must be a playground. Our best sensibility is that this is the best possible option for that space that generates revenue. There have been many discussions over the past eight years over what to do as book sales began to decline.

Councilor Berlinic asked if closing it completely or giving it back to the university was an option if it is decided the space is not needed. GM Cottrell commented it cannot be given back to the university and personally she could not in conscience recommend to the Student Union to give up a square inch of space, given the premium on space on campus. She noted she feels very strongly that one of the things she would like to do is provide space for our student clubs. The mandate of the USSU is to serve the students.

Councilor Bredohl asked if the business hours would change for Browsers. Jason Kovitch commented the initial plan is to not keep it open past regular business hours, except for certain circumstances.

Councilor Gabriel asked GM Cottrell to clarify what happened in the 10 days she gave the USSU team to discuss the Browsers renovation. GM Cottrell commented there was a great deal of time-spent soul searching and deciding what the best option was for Browsers. Once it was decided, a plan had to be put in place and because the way the USSU budget cycle works, there was about 10 days to put a plan together so it could be brought to the Budget & Finance Committee to be brought to Council. It wasn't that many options were not discussed prior.

Councilor Gabriel noted she was under the impression that business plans take a long time to develop and asked if 10 days was a reasonable amount of time and if the team was confident in that plan. GM Cottrell noted she absolutely feels confident in her team and commented they have had a year to tweak the business plan since it first came to Council. Jason Kovitch added it was more putting together numbers for what the renovations would cost and not so much planning what was going into the space. Freda Salikin commented it wasn't a new business idea where a ton of research had to be done; the USSU had all of that.

Councilor Gabriel noted it has been mentioned that seepage is a problem in the MUB and asked to what degree that will affect the renovations. Justin Wotherspoon commented he is unsure of where the seepage is coming from but it seems to be concentrated in a couple of

areas. He noted there might be some ongoing problems with seepage if that's not repaired. There are ways to mitigate the repairs by placing materials appropriately.

Councilor Gabriel asked about the tables and if they are going to be used all the time and where they go when they're not being used. Jason Kovitch commented a portion will remain there, and some will come in only to reach maximum capacity. A great amount of discussion has gone into the size of the tables so that they don't look out of place and having them be flexible for events.

Councilor Adams asked how quickly a bottom line profit could be made again after the renovations are completed. Jason Kovitch noted that is a hard question to answer. The new space does not operate in a bubble as is its own stand-alone operation. There will be a fusion between Louis' and Browsers into one business unit. That means there are a lot more moving parts like Huskie Athletic and Welcome Week contracts, that all fly under this one budget. When isolating strictly the new space and what it's going to do and start talking about doubling those revenues, it will likely be not in the first year. Browsers will run a deficit of \$70,000.00 this year. This space by year two or three will likely be able to double the revenue.

Councilor Gibson asked GM Cottrell why the space would not be given back to the university. GM Cottrell commented there is a head lease signed to 2018 that gives the USSU that space. Freda Salikin added the USSU operates that building so if the university took that space back, they would have to pay us. They already pay for the third and fourth floor of Place Riel, Campus Computer Store and ISSAC.

Councilor Rider asked with the renovations happening in such a short period of time would there be any possible problems down the road. Justin Wotherspoon commented it is a very challenging timeline. He noted he is not worried about the quality of the work but is concerned that everything will be completed within the timeframe. There is a lot of prep done in advance and the contractor has a good reputation. The contractor has been involved in the process and has the ability to forecast and do some of the work in advance.

Member Zimmer asked what was happening with XL Design and if it will be dropped or moved. GM Cottrell noted XL Design has been moved to the main floor of the MUB a year ago.

3.2 Amanda Smytaniuk – Student Care

Amanda Smytaniuk commented Council would need to make some decisions about setting the Student Care fee for the following year.

A fee needs to be set for the 2013-2014 year in this current year before we experienced all of the claims for the year. In years past, the process has been closer to April and the fee was set in May. Three years ago, the university said they want the fee set in January. This is a challenge because we are basing next year's claims on three months worth of claims experience. Internal estimates have been generated as to what the cost of the plan is based

on trends in previous years and experience. The current claims are taken and compared to an average of the last three years claims and project forward to figure out what claims per unit would be to then determine the premium should be.

The projected annual plan premium for the upcoming year is \$232.98. Compared to this year's premium of \$234.00 with Sunlife, which has been guaranteed for two years. If at the end of this year, the number comes in below that, we will move down to the lower number. Essentially both the fee and premium could have been held the same going forward because of the two-year premium guarantee. In a typical year, the meeting would have just been for Council's information. However, there is a unique challenge with the Dental Clinic opening in Lower Place Riel in March.

Much analysis has been done in regard to impact on claims, which resulted in a huge effect. The cost of the health plan is based 90% on the claims of members. Anything that is going to impact claims needs to be addressed. What Student Care has determined in their research with a couple of examples at other universities, is that the USSU and GSA should be embracing for a 25%-30% increase in claims over the next two years. In order to start accounting for that, Student Care recommends that Council either increase the fee 10% or 15% after the first year and then analyze the amount of claims and project forward. The increase is only on the dental side.

USC Chair asked if a referendum would have to be held since the increase for the fee is over 5%. GM Cottrell noted that she believes any fee increase over 5% does have to go to referendum and noted those records were lost during the move from MUB to Place Riel.

VP Heidel asked about Waterloo University, which also has an onsite dental clinic, and how much their fee increase was and whether or not this precautionary measure was taken beforehand. Amanda Smytaniuk commented Waterloo example is very difficult to compare because there are a few different factors. Their dental claims in two years increased 100% and they had to make some really dramatic changes. They had to make some pretty substantial benefit cuts. It is a different school and different model.

VP Heidel asked if Student Care has considered changes in coverage and looking at it again. Amanda Smytaniuk commented that is an option that needs to come from Council. She can only make recommendations.

VP Heidel asked if Council needed to make a decision about the fees that night. Amanda commented no. GM Cottrell noted she needed to hand in the final fees into the university by February 15th.

VP Heidel asked GM Cottrell why this was not brought to the Executive first. GM Cottrell commented it rarely comes to the Executive before Council. Amanda Smytaniuk commented this is the preliminary meeting to discuss where the numbers are. Once Council gives direction the fee will then be set. VP Heidel noted his concern that over the last few weeks he has commented to the media that the fees were not going to change because they were locked in a two-year contract and no one corrected him.

Councilor Abouhamra asked if there was any way to increase benefits, for example physiotherapy. Amanda Smytaniuk recommended not to make any benefit enhancements without knowing the implications of the dental claims. Benefit changes can be talked about when there is a good reserve fund or substantial difference where the premium comes in lower than the fee.

VP Heidel noted the Bylaw states a referendum needs to be held only if a dedicated student fee, other than the Health & Dental fee, by more than 10% of CPI.

Amanda Smytaniuk commented the next step is for Council to decide whether there is any other type of analysis they would like her to do and present the final numbers. A decision would have to be made at that time.

VP Heidel asked Amanda Smytaniuk to provide more information on how she came up with 30% as a number for projection. She will present at Council on February 14th.

Councilor Wanis commented the dental college provides some services to students and asked if there was a need for a dentist that Student Care has identified that can't be covered by the dental college in terms of providing care to students for free. Amanda Smytaniuk commented the decision to bring a dental office to Place Riel has nothing to do with Student Care and was decided on by the USSU. GM Cottrell added an attempt was made between the USSU and the Dental College to make a deal but there were conflicts of interest. Amanda Smytaniuk also added that with the current dentist on campus, they provide discounted services and are on the network and has been no impact on claims.

Councilor Rider asked if a fee increase would be applied to those who want to opt back into the plan. Amanda Smytaniuk answered yes.

Move to back into formality.

USCMotion113: VP Kanyemba/Councilor Radomske

Carried

4. Minutes and Reports for Information

4.1 University Students' Council Minutes – January 24, 2013

VP Werenka followed up on a question made about what whether or not ticket money was going to student scholarships or bursaries. VP Werenka noted there is a set fee on parking tickets that goes towards scholarships and bursaries and believes it is a significant amount.

4.2 Executive Committee Minutes – January 28, 2013

Councilor Gibson asked VP Werenka to clarify what VDay was. VP Werenka commented VDay is an event that highlights violence against women and takes action against it. It will be held at Louis' on February 15th.

4.3 Academic Affairs Committee Minutes – November 28, 2012

Councilor Moellenbeck noted her name was spelt wrong.

4.9 Student Affairs Committee Minutes – November 28, 2012

5. Motions Arising from Minutes and Reports for Information

Move to adopt the minutes.

USCMotion114: VP Heidel/Councilor Moccasin

Carried

6. Business

6.1 Browsers Update

Move to approve capital from the infrastructure fund to go toward the Browsers renovation as outlined in the proposal.

USCMotion115: VP Heidel/VP Kanyemba

Carried

7. New Business

8. Questions and Comments

VP Kanyemba commented the Teaching Excellence Award nominations are out for Term 2. Councilors are encouraged to pass them around to their colleges. There are also nominations for Experience in Excellence Awards.

Councilor Moellenbeck noted she attended the Saskatchewan Youth Symposium the past weekend and it was a great event. Another event will be held next year and she encouraged Councilors to attend.

Councilor Richardson commented there is a beer night on Friday February 1st at 9:30 p.m. at the Sutherland. All colleges are welcomed.

Councilor Adams noted the EBSS President elections came to an end and they now have a new president.

Move to give GM Cottrell speaking rights.

USCMotion116: Councilor Richardson/Councilor Bredohl

Carried

Councilor Ogunkanmi noted that there were posters in the tunnel that were plastered across the boards, covering and taking all the space for other posters. He wanted to know who was in charge of controlling the tunnel and posters. GM Cottrell noted the USSU controls the tunnel for posters and all posters are supposed to be stamped. The staff does go down on a regular basis to clean up, but unfortunately someone can post their posters the next day and get away with it. Report to the Information Centre for any poster problems in the tunnel.

VP Werenka asked Councilor Radomske to speak to the event happening on Friday February 1st. Councilor Radomske commented there is a nursing pub-crawl with a thrift

shop theme, which starts at the Sutherland. If Councilors would like tickets, they can contact him via email.

Councilor Gibson asked VP Werenka if she has considered looking into Seager Wheeler and addressing the bed bug problem. VP Werenka noted she has been speaking to the residence office for months about the issues in McEown Park Residences. There is a residence policy in place in regards to the pest problem where it must be reported immediately so not to be charged for cleaning. VP Werenka noted Martin Gonzalez has been invited to Council to talk about the Residence Renewal Plan.

VP Werenka reminded Councilors of the USSU Radio Show on Tuesday nights and invited everyone to be a guest.

Councilor Wanis commented every year the first year medicine class does an art show to raise funds for a charity of choice. This year the event will be held on Wednesday February 6th from 4pm to 8pm in the D Wing of Health Science. The charity is Aids Saskatoon.

Councilor Rider reminded Council of the steak night and tickets are still available. ISC has also agreed to do rose delivery to students on Valentines Day. In addition, Councilor Rider has talked to Campus Safety about being followed twice when walking home late at night from campus. She encouraged Council to be careful and aware.

Councilor Moccasin added there are vegetarian options at the steak night.

9. Other Business

9.1 In Camera Discussion

Move to go in camera.

USCMotion117: Councilor Richardson/Councilor Adams

Carried

10. Adjournment

Move to adjourn.

USCMotion119: Councilor Anderson/Councilor Males

Carried

Executive Committee

Minutes for Monday, February 4, 2013

Present: Jared Brown, Steven Heidel, Alexandria Werenka and Caroline Cottrell
Regrets: Ruvimbo Kanyemba

1. **Call to Order**

The meeting was called to order at 1:30 p.m.

2. **Quorum**

Quorum was present.

3. **Roundtables (January 28 – February 1)**

President Brown

- Art in Place Riel Meeting
- Meeting with Brett Fairburn
- Attended Justin Trudeau Event
- USSU Sustainability Committee
- Budget and Finance Committee
- Pre USC
- USC
- Answering e-mails
- Meeting with Mentor
- USSU Town Hall Meeting
- Signing of Agreement with Aboriginal Affairs
- Worked on Aboriginal Achievement Week

VP Heidel

- Doctor
- Staff meeting
- Attended ASA capital proposal
- Meeting with Brett Fairbairn regarding program prioritization
- Chaired the SESS SGM
- Sustainability meeting
- Met with Member York
- Freda's retirement party
- Budget & Finance Committee
- USC
- ADO
- Birthday!

VP Werenka

- Attended the Undergraduate Student Project Symposium Awards deliberation
- Discussed Task Force Nominations with the other Exec and started talking to students about applying
- Met with Piritia of ISSAC
- Met with Dan Smolinski regarding USSU Film Festival
- Attempted (and failed) to find a last minute facilitator for the Winter Cycling Workshop (when the planned facilitator dropped out due to the flu)
- Attended an ASA meeting
- Facilitated a Learning Community for the ULC
- Hosted the USSU Radio Show
- Vice-Chaired USSU Academic Affairs Committee Meeting
- Chaired with the USSU Sustainability Committee
- Attended Freda's retirement party!!!
- Met with Jason Ventnor regarding Exec Evaluations
- Went to Lunch with Amanda of StudentCare
- Chaired USSU Student Affairs Committee Meeting
- Met with University Student's Council
- Met with Faye regarding Alumni engagement
- Prepped for the USSU Townhall

VP Kanyemba

- Decided on Symposium winners
- Dealt with 4 Academic grievances
- USSU Staff meeting
- Agriculture Students Association meeting
- Had the USSU Academic Affairs committee
- Finalizes Advising Week Plans
- Worked on the Ombudsman document
- Attended the Academic Programs committee
- Went to Freda Salikin's retirement party
- Attended the Scholarship and Awards Committee
- USSU Student Affairs Committee
- Did a bit of work for Experience in Excellence Awards

4. Business

4.1 CBIE Webinar

Canadian Bureau for International Education (CBIE) will be hosting a webinar on March 1st. VP Werenka encouraged the Executive to sign up. There is also a cost of \$150.00 per person. The Executive felt the cost was high for something occurring at the end of their terms.

4.2 Earth Hour Sponsorship

Former VP Alex Ferwerda has asked for plasma time and the USSU name on his Earth Hour event. The Executive would be happy to sponsor this event so he can have posters in the buzzboards and advertising on plasmas.

Move to sponsor Earth Hour event on the plasmas and buzzboards.

EXECMotion083: President Brown/VP Werenka

Carried

4.3 USC Socials

Questions have been asked about Council socials. No one other than Councilors get the bill paid for. Others pay for themselves. Doing this was determined by USC several years ago and has been in every budget since.

4.4 Speed Scrabble

VP Werenka noted that she would like to split the money sponsored by the Executive for the Speed Scrabble tournament with half going to nachos and half going to posters. The Executive agreed this would be ok. VP Werenka also noted that Great Western is a sponsor for the tournament, but Louis' does not serve their beer. Therefore, there is a possibility that the practice round may not be able to be held at Louis' because they are unable to serve Great Western product. In addition, each Executive member needs a backup player.

4.5 Exam File

The Executive briefly touched on the topic of the Exam File. VP Werenka noted there was a concern regarding the USSU Exam File in regards to the new copyright contract. GM Cottrell commented that this concern comes up every year and if a professor does not want their exam in the exam file, they need to tell students they need to hand the exam questions back in. The topic was deferred to the next meeting so VP Kanyemba could be present and comment more.

5. **Adjournment**

Meeting was adjourned at 2:23 p.m.

Executive Committee

Minutes for Monday, February 11, 2013

Present: Jared Brown, Steven Heidel, Ruvimbo Kanyemba, Alexandria Werenka and Caroline Cottrell

1. **Call to Order**

The meeting was called to order at 1:30 p.m.

2. **Quorum**

Quorum was present.

3. **Roundtables (February 4 - 8)**

President Brown

- Answered emails
- Studied for class
- Executive meeting
- Senate Round Table discussions
- Financial review
- Aboriginal Achievement Week
- Town Hall
- Discussions around TransformUS with Assistant Provost
- Planning and priorities committee
- Got my computer fixed!
- Aboriginal symbols
- Meeting with student

VP Heidel

- Exec meeting
- December Financial Review
- Town Hall
- Met with VASU
- Other things

VP Werenka

- Prerecorded 2 radio shows for CFCR
- Exec meeting
- Healthy Campus Initiative Steering Committee Meeting
- Attended USSU Financial Review
- Facilitated a Learning Community

- Attended a SENS committee Meeting
- Did an interview with the Sheaf
- Met with 3 potential VP Student Affairs candidates
- Met with members of the Borrowed Shoes sub-committee
- Presented at USSU Town Hall
- Attended a speed scrabble practice round
- Volunteered in the Tunnel for Sex Week
- Met with PACGSD
- Nominated several potential candidates for TransformUS Task Forces

VP Kanyemba

- TEA nominations
- Advising Week everyday
- Sat on the Residence Manager Selection Committee
- Caught up on emails and office work
- Town hall Meeting
- Met with the Visual Arts Students' Union
- Met with 2 students
- Meeting about Ombudsman
- Student Forum
- Nominated several students to the task forces
- Carnival of Sex

4. Business

4.1 In Camera Session

4.2 Transition

President Brown noted the Executive should start making their transition binders for the next Executive and is important to have done.

4.3 Campus Visits

VP Heidel commented Thursday February 28th was the only available day for the Executive to visit either La Ronge or Yorkton. The Executive will have to decide which campus they want to visit. VP Werenka will not be able to attend as she has other engagements. GM Cottrell noted it was too late in the year to add another day to visit a different campus. VP Kanyemba noted she was worried that the next Executive would not do a regional visit. GM Cottrell noted she would sort out the details for next year. President Brown suggested putting the regional visits into Executive portfolios and transition binders.

4.4 Task Force Nominations

President Brown noted nominations had to be in by February 13th. A few students have already talked to him and he noted the Executive would be good references. President Brown is part of the Steering Committee.

4.5 Exam File

VP Kanyemba noted she had some concerns over the USSU Exam File. Her fear is that the exam file is in violation of a copyright agreement and noted the College of Engineering recently had their exam file revoked. GM Cottrell commented there is no concern over the exam file. She noted that if professors do not want their exams on the exam file, they can ask students to hand the back with the exam. Exams are public domain as soon as they leave the room. GM Cottrell noted it would be very expensive to have the USSU lawyer look into the matter, but noted she is willing to do some investigation. President Brown commented it might be a good idea to contact other student unions to see how they handle their exam files. VP Kanyemba noted that she was unsure of what the copyright rules were at other universities. GM Cottrell commented she would look into it more and follow up.

4.6 Budgets

VP Heidel noted that all USSU departments were currently preparing their budget changes. He is working on changing the following:

- Meetings line
- Social line
- Phone line
- Remembrance Day line

VP Heidel also noted he would like to change the Events line so that Executive events held on a yearly basis would automatically have funding and would not need an event proposal. He would also like to increase the Campus Clubs funding.

4.7 Pay for Performance

VP Heidel noted he would be bringing the pay for performance topic to Council. VP Werenka commented she was surprised VP Heidel would bring the topic to Council especially since the rest of the Executive were opposed to the idea of pay for performance. GM Cottrell also noted her objection to the idea.

4.8 Event Proposals

VP Werenka commented on the four event proposals she sent to the Executive. President Brown noted he was in support of all of the events, but didn't like that the Board Game Night wasn't a Louis'.

Move to approve the following event proposals (see attached):

- **Game Board Night**
- **Speed Friending**
- **Vermicomposting Workshop**
- **Carnival of Solidarity**

EXECMotion084: VP Werenka/VP Heidel

Carried

4.9 Transit

GM Cottrell commented on the contract with Transit for the Spring/Summer UPASS. It has been a long process, but Transit has given the go-ahead for the UPASS. The contract is still in the stages of being processed.

5. **Adjournment**

Meeting was adjourned at 2:23 p.m.



USSU Executive Project Proposal (Short)

Executive Member:	VP Student Affairs
Proposed Project/Event:	Board Game Night
Event Date:	February 27th, 2013
Budget Line Number:	170-5490-00 (Projects)
Budget for Project/Event:	Advertising: \$60 Prizes: \$60 Total: \$120

The reason for this event is to provide alcohol free events for students. Also board games are fun and it's a great way to relax and meet new people. This event will be done in collaboration with STMSU & Newman Centre



USSU Executive Project Proposal (Short)

Executive Member:	VP Student Affairs
Proposed Project/Event:	Vermicomposting Workshop
Event Date:	Feb. TBD
Budget Line Number:	170-5570-00 (Projects)
Budget for Project/Event:	Printing/ Advertising Costs: \$50

Purpose: The Biology Club on Campus is organizing a Vermicomposting workshop, something I was planning on organizing so I've approached them and asked if they want to do it together. They do. They are applying for \$500 to help subsidize the cost of the workshop for the students to make it more accessible. I've encouraged them to apply for funding through the Office of Sustainability as well.

I'd like to supply them with the advertising for the event as I think it is a fantastic idea and would love to see the event succeed. It also promotes sustainability.



USSU Executive Project Proposal (Short)

Executive Member:	Alexandria Werenka
Proposed Project/Event:	Carnival of Solidarity
Event Date:	March 15 th , 2013
Budget Line Number:	170-5570-00 (Sponsorship)
Budget for Project/Event:	Printing Costs: 250 Tickets = \$16.25 75 Posters = \$64.50 Pop Sponsorship = \$100 Prizes = \$150 (USSU Giftcards) Total = \$330.75

Purpose: This event is taking place at Louis and there are several different campus groups involved with the event. The event is not posed to make money and it's purpose is to highlight and celebrate the international culture present on campus. There are two groups applying for funding in order to cover the cost of food and entertainment. I am helping plan this event and all of the costs go right back to the USSU.



USSU Executive Project Proposal (Short)

Executive Member:	Alexandria Werenka – VP Student Affairs
Proposed Project/Event:	Speed Friending #3
Event Date:	March 5th, 2013, 4-6pm
Budget Line Number:	170-5490-00
Budget for Project/Event:	Advertising: \$60 (posters, graphics, FB event, plasma ads, etc.) Room Booking: Free Supplies Cost: \$15 (markers and name tags) Maximum Estimated Cost: \$75

Budget & Finance Committee Minutes

January 22, 2013

Present: Nathan Adams, Wyatt Berlinic, Caroline Cottrell, Steven Heidel, Ryan Moccasin, Alex Werenka, Justin Wood
Regrets: Alyssa Bredohl, Jared Brown, Rainer Kocsis
Absent:

1. Call to Order

The meeting was called to order at 2:34pm

Move to adopt the agenda.

BFC Motion 44 – Adams/Werenka

Carried

2. Call for Quorum

Quorum was present.

3. Board Presentations

Nicole from Physics Students' Society gave a presentation.

Chris from CIM Saskatoon gave a presentation.

Amt'ei from Amnesty International gave a presentation.

AIIESEC Saskatoon deferred their presentation until next week.

4. Review of Minutes

Move to adopt the minutes.

BFC Motion 45 – Moccasin/Werenka

Carried

5. Business

4.1. Ratifications

Move to ratify U of S Bhangra Club and Students for Public Interest Research.

BFC Motion 46 – Wood/Berlinic

Carried

4.2. Funding Requests

Move to give Physics Students' Society \$120 in funds for Quivering Quadriceps.

BFC Motion 47 – Adams/Wood

Carried

Move to give Physics Students' Society \$415.10 in Credit for T-Shirt Sales.

BFC Motion 48 – Werenka/Wood

Carried

Move to give ACBC \$130 in funds for their AGM.

BFC Motion 49 – Werenka/Adams

Carried

Move to give CIM Saskatoon \$500 in funds for their event.

BFC Motion 50 – Werenka/Wood

Carried

Move to give Amnesty Internaional \$500 in funds and \$200 in XL credit for their letter writing night.

BFC Motion 51 – Berlinic/Adams

Carried

Move to recommend to council an increase in the USSU student fee of 5%.

BFC Motion 52 – Werenka/Adams

Carried

VP Heidel went further into detail about the copy central numbers that were presented at the previous council.

Committee members were informed of budget day, which will be taking on March 2nd and will include lunch.

6. Questions & Comments

No questions or comments.

7. Adjournment

Move to adjourn.

BFC Motion 53 – Heidel/Mocassin

Carried

Budget & Finance Committee Minutes

January 31, 2013

Present: Nathan Adams, Wyatt Berlinic, Alyssa Bredohl, Caroline Cottrell, Steven Heidel, Ryan Moccasin, Alex Werenka, Justin Wood

Regrets: Jared Brown, Rainer Kocsis

Absent:

1. Call to Order

The meeting was called to order at 2:36pm

Move to adopt the agenda.

BFC Motion 54 – Adams/Werenka

Carried

2. Call for Quorum

Quorum was present.

3. Board Presentations

Carson from AIESEC Saskatoon gave a presentation.

USDS deferred their presentation.

Two representatives from AMSA gave a presentation.

Chemistry Students' Society deferred their presentation.

Teal from ASSU gave a presentation.

Daniel from Hillel Saskatoon gave a presentation.

4. Review of Minutes

There were no previous minutes prepared.

5. Business

4.1. Ratifications

Move to ratify Religion & Culture Students' Society and Club Hispanico.

BFC Motion 55 – Heidel/Moccasin

Carried

4.2. Funding Requests

Move to give AIESEC Saskatoon \$500 in funds, \$300 in XL credit, and \$200 in Pepsi product.

BFC Motion 56 – Wood/Bredohl

Carried

Move to give Physics Students' Society \$200 in credit for Movie Night.

BFC Motion 57 – Adams/Wood

Carried

Move to give AMSA \$100 in funds and \$100 in credit for their event.

BFC Motion 58 – Woods/Bredohl

Carried

Move to give ASSU \$700 in Louis' credit and \$300 in XL credit for their talent show. They would also like an executive member to sit on the judging panel.

BFC Motion 59 – Berlinic/Wood

Carried

Move to give Hillel Saskatoon \$500 in funds, \$150 in XL credit, and \$150 in Pepsi for their conference.

BFC Motion 60 – Adams/Berlinic

Carried

Committee members were reminded of budget day, which will be taking on March 2nd and will include lunch.

6. Questions & Comments

No questions or comments.

7. Adjournment

Move to adjourn.

BFC Motion 61 – Berlinic/Adams

Carried

2012-2013 USC Attendance

Name	Sept. 13	Sept. 20	Sept. 27	Oct. 4	Oct. 11	Oct. 18	Oct. 25	Nov. 1	Nov.8
Abouhamra, Nour	P	P	R	NM	P	P	P	P	P
Adams, Nathan	NYA	NYA	NYA	NM	NYA	P	P	P	P
Anderson, Alyssa	P	P	P	NM	P	P	P	P	P
Berlinic, Wyatt	NYA	NYA	NYA	NM	NYA	P	P	P	P
Bredohl, Alyssa	NYA	NYA	NYA	NM	NYA	P	P	P	P
Brown, Jared	P	P	P	NM	P	P	R	P	P
Du, Rui	P	P	P	NM	P	A	P	P	P
Gabriel, Kimberly	NYA	NYA	NYA	NM	NYA	P	P	P	P
Gibson, Odoka	NYA	NYA	NYA	NM	NYA	P	P	P	P
Heidel, Steven	P	P	P	NM	P	P	R	P	P
Huberdeau, Carmelle	P	P	P	NM	P	P	P	R	R
Kanyemba, Ruvimbo	P	P	P	NM	P	P	P	P	P
Kitchen, Andrew	P	P	A	NM	P	P	P	P	P
Kruger, Sara	P	P	P	NM	P	P	P	P	P
Males, Kyle	P	P	P	NM	P	P	R	P	R
Moccasin, Ryan	NYA	NYA	NYA	NM	NYA	P	P	P	P
Moellenbeck, Jenna	NYA	NYA	NYA	NM	NYA	P	P	R	P
Ogunkanmi, David	P	R	R	NM	R	R	R	P	P
Radomske, Dillan	NYA	NYA	NYA	NM	NYA	P	P	P	P
Richardson, Galen	P	P	R	NM	P	P	P	P	P
Rider, Phoenix	P	P	P	NM	P	P	P	P	P
Schwab, Benjamin	P	P	P	NM	P	P	P	P	R
Sherbino, Jordan	P	P	P	NM	P	P	P	P	P
Wanis, Kerollos	P	P	P	NM	P	P	P	P	P
Werenka, Alexandria	P	P	P	NM	P	P	P	P	P

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

2012-2013 USC Attendance

Name	Nov. 22	Nov. 29	Dec. 6	Jan. 3	Jan. 10	Jan. 17	Jan. 24	Jan. 31	Feb. 7	Feb. 14	
Abouhamra, Nour	P	P	P	P	NM	P	P	P	NM		
Adams, Nathan	P	P	P	P	NM	P	P	P	NM		
Anderson, Alyssa	R	R	P	P	NM	P	P	P	NM		
Berlinic, Wyatt	P	P	P	P	NM	P	R	P	NM		
Bredohl, Alyssa	P	P	P	P	NM	P	P	P	NM		
Brown, Jared	P	P	P	P	NM	P	P	P	NM		
Du, Rui	P	P	P	P	NM	R			NM		
Gabriel, Kimberly	P	P	P	P	NM	P	P	P	NM		
Gibson, Odoka	P	P	P	P	NM	A	P	P	NM		
Heidel, Steven	P	R	P	P	NM	R	P	P	NM		
Huberdeau, Carmelle	P	P	P	P	NM	P	R	P	NM		
Kanyemba, Ruvimbo	P	P	P	R	NM	P	P	P	NM		
Kitchen, Andrew	P	R	P	R	NM	P	P	P	NM		
Kruger, Sara	P	R	R	P	NM	R	P	P	NM		
Males, Kyle	P	P	P	R	NM	P	P	P	NM		
Moccasin, Ryan	P	P	P	R	NM	P	P	P	NM		
Moellenbeck, Jenna	P	P	P	P	NM	P	P	P	NM		
Ogunkanmi, David	P	P	P	A	NM	P	P	P	NM		
Radomske, Dillan	P	P	P	A	NM	P	P	P	NM		
Richardson, Galen	P	P	P	R	NM	P	P	P	NM		
Rider, Phoenix	P	P	P	R	NM	P	P	P	NM		
Schwab, Benjamin	P	P	P	P	NM	P	P	P	NM		
Sherbino, Jordan	P	P	P	P	NM	P	P	P	NM		
Wanis, Kerollos	P	A	R	P	NM	P	P	P	NM		
Werenka, Alexandria	P	P	P	P	NM	P	P	P	NM		

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

University Students' Council Agenda

Thursday February 28, 2013

Roy Romanow Student Council Chamber

- 1. Adoption of an Agenda**
- 2. Introductions and Announcements**
- 3. Council Address**
 - 3.1 The Honourable Don Morgan, QC**
- 4. Minutes and Reports for Information**
 - 4.1 USC Minutes – February 14, 2013**
 - 4.2 Executive Committee Minutes – February 26, 2013**
 - 4.3 Academic Affairs Committee Minutes and Report – January 30, 2013**
 - 4.4 Appointments Committee Minutes and Report**
 - 4.5 Code of Ethics Disciplinary Committee Minutes and Report**
 - 4.6 Elections Committee Minutes and Report**
 - 4.7 External Affairs Committee Minutes and Report**
 - 4.8 Budget & Finance Committee Minutes and Report**
 - 4.9 Student Affairs Committee Minutes and Report**
 - 4.10 Sustainability Committee Minutes and Report**
 - 4.11 Association of College Presidents Minutes and Report**
- 5. Motions Arising from the Minutes and Reports**
- 6. Business**
- 7. New Business**
- 8. Questions and Comments (30 minutes)**
- 9. Any Other Business**
 - 9.1 Ombudsman**
 - 9.2 Program Prioritization Letter**
 - 9.3 Masonry Design Award**
- 10. Adjournment**

University Students' Council

Minutes for Thursday February 14, 2013

Present

Jared Brown, President
Steven Heidel, VP Operations and Finance
Odoka Gibson, International Students
Jenna Moellenbeck, ESB
Kerollos Wanis, Medicine
Dillan Radomske, Nursing
Andrew Kitchen, Education
Carmelle Huberdeau, Agriculture & Bioresources
David Ogunkanmi, Arts & Science
Phoenix Rider, Indigenous Students
Nathan Adams, ESB
Alyssa Anderson, WCVM
Kimberly Gabriel, Pharmacy & Nutrition
Alyssa Bredohl, St. Thomas More
Jordan Sherbino, St. Thomas More
Benjamin Schwab, Arts & Science
Nour Abouhamra, Kinesiology
Kyle Males, Education
Galen Richardson, Law

Also Present

James Pepler, USC Chair
Caroline Cottrell, General Manager

Regrets

Alexandria Werenka, VP Student Affairs
Ruvimbo Kanyemba, VP Academic Affairs
Wyatt Berlinic, Engineering
Ryan Moccasin, Indigenous Students
Sara Kruger, Engineering

Absent

Guests

Monica Iron
Senator Anderson
Andrew Hartman
Braydon York
Senator Zimmer
Scott Hitchings
Amanda Smytaniuk

Meeting was called to order at 6:02 pm.

1. Agenda

Move to defer 9.1 Program Prioritization Letter to next Council meeting as VP Kanyemba is not present to speak to the topic.

USCMotion120: President Brown/Councilor Richardson

Carried

Move to add 7.1 Nominations to External and Elections Committee.

USCMotion121: President Brown/Councilor Adams

Carried

President Brown there have been Councilors who have resigned from both the External and

Elections committee and the positions need to be filled.

Move to move 7.1 Nominations to External and Elections Committee into Business as 6.2.

USCMotion122: President Brown/Councilor Bredohl **Carried**

Move to adopt the agenda as amended.

USCMotion123: Councilor Moellenbeck/Councilor Kitchen **Carried**

2. Introductions and Announcements

Councilor Moellenbeck introduced Senator Anderson.

VP Heidel introduced Andrew Hartman, Braydon York, Senator Zimmer and Scott Hitchings.

Councilor Rider introduced Monica Iron.

3. Council Address

3.1 Pay for Performance

VP Heidel gave a quick update on the Campus Groups Survey. The two highest ranked priorities were more funding and a calendar of activities and events. Both have been completed by the Budget & Finance Committee by increasing the amount of funding to clubs and the first version of the events calendar is available online.

VP Heidel noted, as he has mentioned previously, he has been doing research into pay for performance. The USSU's mission is to improve students' experience at the University of Saskatchewan. In order to do that, the USSU wants to get the maximum effectiveness out of the Executive members, who are paid from the USSU student fees.

The policies govern exactly what an Executive member's job is supposed to be. This is a bare minimum requirement. The internal motivations are the best option, but can't guarantee those internal motivators exist. Re-election is a very good motivator. There are also accountabilities, but isn't as strong as they should be. Another solution that could be looked into is pay for performance.

Pay for performance looks to solve the quality of Executives from year to year. VP Heidel came up with the idea while in Vancouver at the Student Union Development Summit. Glen Wong, a consultant for large companies, gave a speech on how to motivate yourself and organization to do the best job they possibly can. Mr. Wong commented about implementing pay for performance models in large offices. VP Heidel asked if the model could work for students' unions and Mr. Wong answered yes. People are more motivated to do their job better if they know they are going to get paid more. The trick with the system is measuring the performance and pay. Seventy five percent of the Fortune 500 companies follow a pay for performance model. The hard part for a students' union is that we have a different relationship in the sense that our Executives are not Executives within a company.

The main student union in Canada that implements pay for performance is the UBC Alma Mater Society, the second largest student union in Canada. This students' union implements performance accountability restriction. Part of their salary is restricted and is only released to them based on their performance. Seventy percent is based on the achievement of goals and deliverables set at the beginning of the year. This is decided by an oversight committee.

The USSU has something similar to pay for performance, but not for Executives. Performance appraisals are done on a yearly basis.

VP Heidel would like to make some recommendations for pay for performance but noted it would not be implemented this year. He also noted there is some more research needed before implemented. VP Heidel noted he personally thinks it is a good idea for the organization as a whole. VP Heidel commented that ideally an average Executive member would get paid the same amount as they would be paid now. People who do better than average get paid more and those who do less than average would get paid less. He recommends going with the same model that UBC uses, which is based on goal setting. Executives already do some sort of goal setting at the beginning of the year. The way it would work at the USSU is the Executive would have to submit their goals to USC at the beginning of the year, as well as monthly reports. Council would then let the Executive know if their goals are on track. The monthly reporting would be in addition to the roundtables that are currently used for accountabilities. Council would then decide on the performance bonus.

VP Heidel would like some general feedback from Council on the topic. If there is enough interest, he would perform more research on other systems at student unions across the country.

Councilor Moellenbeck commented she took a class that discussed pay for performance models and noted there are a lot of disadvantages. The model can only be applied in a limited number of circumstances. When there is a high degree of interdependence, it would be really hard to calculate what each Executive member should be earning. It will be difficult to keep track of diverse activities and tasks and their progress. Councilor Moellenbeck added each Executive member has a different portfolio and developing a pay for performance would be challenging. And Executive member's job is always continuously changing. She noted it could be somewhat of a guessing game determining the value of a member's job and could create conflict among Executives. There is an emphasis on quantity rather than quality. In addition, goals can be arbitrary.

Councilor Adams asked what has been UBC's success rate implementing a pay for performance model. VP Heidel commented he was unsure but this would be some of the research he is willing to do if there is enough interest from Council.

VP Heidel commented that he noted the concerns Councilor Moellenbeck discussed when he was looking into the idea of pay for performance. The system to evaluate whether or not the goals were successful would have to be more complicated and take into

consideration the external factors that influence the success of Executives.

Councilor Abouhamra asked how the performance of the President and VP Academic would be assessed since most of their work is confidential. VP Heidel commented the pay for performance model is about going above and beyond the position's requirements.

USC Chair added that no Executive could give themselves more money. Whenever there is an increase, which there will be in the future, there is a possibility of the increase being implemented in that way. Instead of reformatting a whole new system, a marginal increase could be used. VP Heidel commented that with that system, the reward would go to the next Executive member in that position. The object is to be rewarded for what you have done in the position.

Councilor Wanis asked with a pay for performance model, how do you redefine the role and goals of an Executive and provide adequate quality instead of quantity. VP Heidel commented that for jobs that are all about quantity, such as sales, is easy to tie to performance. In this case, he would assume when Councilor or the committee is putting into place these goals, they would consider more than just what events were put on. They would look at the individual quality of each event, for example. External factors would also be taken into account regarding the quality of those events.

Councilor Wanis noted this model, in his opinion, has no value if outcomes can't be measured. He doesn't believe an Executive's role is one that can easily measure outcomes, which tend to be measured quantitatively. Saying that an event that had a large attendance is a better outcome than another event with a small attendance but more of a wide reaching influence that isn't measurable makes it very difficult to define outcomes. VP Heidel noted the idea situation is a large Council or committee where each person brings his or her objective opinion.

Councilor Sherbino commented that essentially the model is quantifying something by giving it a monetary value and a very meaningful value, especially being students. The problem is that although subjectivity is being recognized, the realness of the impact of the quantity also has to be recognized. He noted he is very hesitant to approve this model because of the real impacts it will have on the Executive members, not only for what they receive themselves but also in relation to their colleagues, which could result in some conflict.

Councilor Radomske commented in regards to basing the pay for performance on a relative performance of the past years of Executive, in terms of ranking there could be a three or five year span of really bad or good Executive members. In terms of ranking, relatively it could work in theory, but in the real world there could be either really good or bad Executive. It would only work if there were a medium.

Councilor Richardson commented he has sat on two Councils where they weren't offered any chance of increase of pay and there was a very good quality of Executive. He noted previous President Scott Hitchings and Chris Stoicheff were good testaments to this. There

was no inconsistency in quality after that. Councilor Richardson added in regards to motivators, each Councilor comes to USC each week and puts in a very good job and sits on their Councils very well without any secondary motivations. He personally sees a huge issue of conflict of interest. Councilor Richardson commented Councilor Moellenbeck has a background in assessing issues of HR. He added he does not like assessing his colleagues and is strongly against the pay for performance model.

VP Heidel commented that in terms of pay for performance as a motivator, from his research correlation is between .25 and .35. In his opinion, he believes the accountabilities and the performance motivators currently for Executives is lacking. He believes the advantages outweigh the disadvantages. VP Heidel added that he does recognize there are disadvantages to the model.

Councilor Moellenbeck asked if Council would have to vote on implementing a pay for performance model. VP Heidel answered yes.

VP Heidel asked for a vote on whether Council would like more research done. A straw poll indicated that there was very limited interest.

4. Minutes and Reports for Information

4.1 University Students' Council Minutes – January 31, 2013

4.2 Executive Committee Minutes – February 4 & 11, 2013

Councilor Moellenbeck commented VP Heidel had “other stuff” listed in his roundtables and asked for more clarification. VP Heidel commented he had to get his roundtables submitted quickly and put “other stuff” when he ran out of time. He apologized for not clarifying.

4.8 Budget & Finance Committee Minutes – January 22 & 31, 2013

5. Motions Arising from Minutes and Reports for Information

Move to adopt the minutes.

USCMotion124: President Brown/Councilor Sherbino

Carried

6. Business

6.1 Student Care

VP Heidel commented Student Care gave a presentation at the last Council meeting regarding changes to the dental fee. A dental office is being placed in Lower Place Riel, meaning the dental claims will go up. Our dental fee is based almost entirely on the number of claims. Council can increase the fee now that way the fee increase later when the claims start coming in will be much less.

Move to give Amanda Smytaniuk speaking rights.

USCMotion125: VP Heidel/Councilor Adams

Carried

Amanda Smytaniuk noted a few years ago the USSU decided to collect a little bit extra so

that if there are huge claims increases, there is an offset reserve. The challenge is that the dental office will be more convenient for students whereas before it wasn't and thus will have an impact on claims. There will be an increase in claims and an increase in cost down the road. It is hard to say how much that cost increase will be, so Student Care has projected to the maximum. Any changes that happen to the plan take about two to three years to be fully realized. Amanda Smytaniuk noted the USSU plan is still one of the cheapest undergraduate plans across the country.

Councilor Adams asked how the USSU compares with other student unions across the country with dental offices in regards to dental fees. Amanda Smytaniuk commented the cost of the USSU dental portion of the plan is cheaper.

VP Heidel commented that two of the options that Student Care brought to Council were increasing the fee 10% to 15%. The Executive discussed the increase and recommends an increase of 10%.

Amanda Smytaniuk agreed with the increase recommended. A 10% increase would be \$9.27 on the dental fee.

VP Heidel moved to increase the dental fee by 10%.

Friendly amendment to change 10% to the dollar amount - \$9.27.

Move to increase the dental fee by \$9.27.

USCMotion126: VP Heidel/Councilor Rider

Carried

6.2 Nominations to the External and Elections Committee

President Brown noted the Elections Committee needs two members.

Move to open nominations for the Elections Committee.

USCMotion127: Councilor Richardson/Councilor Wanis

Carried

Councilor Sherbino nominated Councilor Anderson. She accepted.

Councilor Kitchen nominated himself.

Move to close nominations.

USCMotion128: VP Heidel/President Brown

Carried

Nominated to the Elections Committee:

Councilor Anderson

Councilor Kitchen

President Brown noted the External Committee needs one member. They will meet one more time this year.

Move to open nominations for the External Committee.

USCMotion129: Councilor Bredohl/Councilor Wanis

Carried

Councilor Bredohl nominated herself.

Move to close nominations.

USCMotion130: VP Heidel/Councilor Radomske

Carried

7. New Business

8. Questions and Comments

USC Chair commented on his weekend and warned Councilors to drink water to prevent dehydration.

Councilor Richardson noted Nutrition, Pharmacy and Law are hosting a beer night until 10 p.m at the Hose. He added the College of Law puts out a man calendar every year with proceeds going to cystic fibrosis and are now on sale.

Councilor Shwab noted the ASSU Talent Show signup sheets are out. The show takes place on March 14th. He also noted the ASSU is presenting another event Friday February 15th at 8:00 p.m. at the Cosmo Centre.

Councilor Ogunkanmi made a comment about getting more information out about bus etiquette to students. He noted he has seen many students ignore the fact that seats should be vacated to accommodate those with less mobility, seniors, etc.

Councilor Gabriel noted the Pharm + Nut + Law = Love Event is a stoplight party.

Member Zimmer commented this time of year is tough on students as midterms are in full swing. She noted a little kindness goes a long way.

Councilor Rider noted she has been trying to learn more Nakota, as it is a dying language. She taught Council to say "I like you" in Nakota in lieu of Valentines Day.

9. Other Business

10. Adjournment

Move to adjourn.

USCMotion131: VP Heidel/Councilor Anderson

Carried

Executive Committee

Minutes for Tuesday, February 26, 2013

Present: Jared Brown, Steven Heidel, Ruvimbo Kanyemba, Alexandria Werenka and Caroline Cottrell

1. **Call to Order**

The meeting was called to order at 1:40 p.m.

2. **Quorum**

Quorum was present.

3. **Roundtables (February 11 - 22)**

President Brown

- RAAC Meeting
- Executive Meeting
- Board of Governors Meeting
- General Manager Review
- Telephone call with Kevin V from the Ministry of Advanced Education
- Presidents Breakfast
- ADO
- Planning and Priorities committee
- Operating Budget Adjustments Steering Committee
- Spoke to 150 Aboriginal Youth for Indspire
- Lunch with family
- ISC Steak Night
- EDO
- Aboriginal Achievement Week
- Met with Annie Batiste
- Holiday
- ADO x2
- Aboriginal Achievement Week
- General Manager Review

VP Heidel

- Exec meeting
- President's breakfast meeting
- Speed scrabble
- BFC Meeting
- USC Meeting

- Prepared executive and campus group operating budgets
- Created P4P presentation
- Sheaf interview
- Ordered heart-shaped pizzas
- 2 EDOs
- Caught up on all funding/ratification applications
- Balanced Pepsi logs
- Scheduled AOC Meeting with Greg Fowler

VP Werenka

- Exec Meeting
- Met with potential candidate for USSU
- Met with Nour regarding Borrowed Shoes
- Attended the President's Breakfast meeting
- Facilitated my Learning Community
- Hosted the USSU Radio Show with Shiva Mysore as my guest
- Attended a SEM meeting re: Student Retention
- Cheered on the USSU Enterprise team for Speed Scrabble Tournament
- Met with Martin Gonzalaz regarding Parking & Residence
- Checked out the tunnel for Valentine's Day
- Handed out Valentines
- Facilitated a lesson for my Philosophy for Children class
- Vice-Chaired Budget and Finance Meeting
- Left for Vancouver!
- Was in Vancouver until the 20th
- Was sick on the 21st & 22nd

VP Kanyemba

- Had a discussion with several faculty members about Undergraduate Research at the U of S
- Met with 5 students
- Attended the President's breakfast meeting
- Did 5 TEA surveys
- Met about the Experience in Excellence Awards
- Had a meeting with the Med Students' VP Academic
- Attended the Executive Student Forum
- Left for BC on Thurs
- Worked on Transition Binder all week
- Worked on the Ombudsperson document and petition
- Met with Caroline and Des about decorations for the Experience in Excellence Awards
- Helped out at Reception for a bit

4. **Business**

4.1 Poster Policy

President Brown would like someone to contact every building on campus where campaign posters might be placed to find out their specific rules. A suggestion was made that Ata Merat might undertake this. VP Heidel noted that elections were a good time to engage students and indicated that he would like to have postering allowed in Place Riel. GM Cottrell indicated that Place Riel and the USSU have always been neutral ground and that postering has not been allowed. She also indicated that there are a few suitable spaces where posters could go and expressed concern about the sheer volume, which could be present if postering was allowed. The matter of postering will be referred to the Elections Committee under whose authority it falls.

4.2 Program Prioritization

VP Kanyemba would like the College Societies to write letters to the Task Force expressing their individual perspective on the direction of the university. President Brown feels a single letter from the Association of College Presidents might be more effective. VP Heidel will raise the matter at the next Association meeting.

5. **Adjournment**

Meeting was adjourned at 2:00 p.m.

USSU Academic Affairs Committee Agenda

Wednesday January 30th, 2013

7am – 8:30am

Browsers

Present	Kara Leftley, Scott Adams, Mandy Elash, Jenna Moellenbeck, Jordan Sherbino, Ruvimbo Kanyemba, Alexandria Werenka, Phoenix Rider, Jessica Geddert,	
No.	Item	Scheduled Duration
1	Adoption of Agenda Moellenbeck/ Werenka	
2	Approval of Minutes Jessica/ Scott	
3	Chairs Remarks – There will not be a meeting in April. Experience in Excellence is March 24 th . Ru asked for ideas on how to improve it. Undergraduate Research: She passed on our suggestions to the Research Scholarly and Artistic Works Committee, to be put forward as recommendations for undergraduate research. Academic Advising: Have been having good discussions with various people on campus. She brought our concerns up at Student Forum, as well as the Advising Council. Another result of the discussions is Academic Advising Week, which is next week.	5 min
4	Exam Files: We are going to be discussing exam files. -Should we be concerned about exams in an Exam file? -Students steal exams and Professors might be mis-informed about Exam Files and what are on there. - In Eng. Faculty asked for the Eng. Exam file to be removed for copyright concerns - If we wanted to ask profs if it was okay to have their exams there would be no exam files - Copyright infringement and intellectual property theft. With the new copyright law, we Could face legal issues. Jordan - Should we be finding lawyers to look into this	15 min

	<p>to see what some possible consequences are. Adams - Because we have had this for so long perhaps it will not be that severe. Jessica- Use the USSU lawyer, as he has the USSU's best interests at heart. Alex- we should be proactive and if we did get into a law-suit then it would cost the students thousands of dollars. Jordan - Take it to the Exec.</p>	
<p>5</p>	<p>Program Prioritization</p> <ul style="list-style-type: none"> - Provided a run down of what is happening with Program Prioritization. - Universities are good at taking on new programs, but not at getting rid of old programs that are no longer needed. - The Task Force will consider External and Internal demand of the program, Quality of Program, Revenue and expenses associated with program, and Opportunity Analysis of the Program <p>- We are going to be losing programs, but no one is sure which ones. - We need to know what we, as students, want them to be considering - The last thing we need to do is be instilling fear in students.</p> <p>Adams - Dickeson model is a good model to be using. Ru- Concerned about the research portion of it. Believes that it is one of the reasons why the University is in debt. How is this research going to be affected? To curb capital costs, maybe the university could use more undergraduate students to engage in research for credit or experience, rather than paying people to do so. Alex - Should students have to buy their way into getting this experience? If they are getting credit for it then that means that they have to pay for it. Ru - Not really, there are many classes where students are engaged in research for credit without having to pay more money. Adams - Hiring UG researchers is often more of an expense because they don't have research skills. Something that was added into the report.</p>	<p>30 min</p>

Ru- There are several junior classes that focus on research methods and skills. The university's research office is suggesting having more of these classes across the board.

Ru – Arts and Science is under going a curriculum change. She is asking that they incorporate UG research in their curriculum.

Ru – There are a lot of UGs applying for Grad School who do not have the research requirements. We need to be seeing more UG research done at this University.

Adams – In terms of having two Education colleges in the province, placements in final years could take place on one campus, while classes take place at the other campus. This could reduce redundancies of programs being duplicated.

Jessica – in the Maritimes they have 1st/2nd year offered in one place and then a specialized school for Upper year Eng.

Jenna – Could education students put together a letter stating their concerns about the budget cuts?

Jordan – Regarding Ed. Letters, won't that be part of what the task forces see?

Ru – The task force will be consulting University Council once the criteria have been established. It does not hurt for them to hear from student societies, because they will bring a perspective that nominated student members on the task force may not bring.

Adams – USSU should hold a town hall to see what student's opinions regarding what their concerns are for the program prioritization.

→ How do we determine what quality outcomes are?
How do we stand up for the programs that do not have the same donations as a larger more renown College like Agriculture?

Jenna – USSU Exec should sit down with colleges and write letters together.

Jessica – It could be really good to have the ACOP write a letter together in representation of their colleges.

Jordan – Bring it to council saying, if you are interested in bringing concerns forward. Use the ACOP as well.

<p>6</p>	<p>Academic Advocate/ Ombudsman</p> <ul style="list-style-type: none"> - Was brought forward at the Student Forum last year, but not at USSU Academic Affairs Committee - Ru is working with GSA to look at which U15 institutes have Academic Advocates. - Ru doesn't think that Academic Affairs (USSU/GSA) is well equipped to do advocacy because she is only here for a year and doesn't have the knowledge that most advocates and members of the panel would. - Ombudsperson would be good, but they are neutral. <p>- Ombudsman over Academic Advocate? Students don't necessarily understand what an ombudsperson is, we need to start garnering support for this initiative. Ru asked members why they think we need an Ombudsperson? Jordan: Ombudspersons seem to be more feasible than an academic advocate because they have a larger portfolio and would be easier to argue for. Adams: Accessibility of the ombuds services is essential as is the office's institutional knowledge. Jenna- Provides continuity and it could be more effective. Jessica - It's important to take the responsibility out of the hands of the USSU and into the hands of the University. Alex - How would the implementation of the Ombudsperson affect your role? Ru - Would still have to sit in on hearings, Ru would still be attending hearings, but wouldn't be hearing as many academic grievances, and may still have to advocate for students Alex - the fact that it is from the University gives it legitimacy, Ru - Please continue to talk to people about this and I will try to get it on the agenda for the March Student Forum. Kara - Needs to be more widely talked about. Didn't know about it prior to this meeting. Ru - Ombudsperson are not solely for Academics. Phoenix - wants a write up to provide to more people. Ru - Should we be getting a petition going on</p>	<p>30 min</p>
----------	---	---------------

	<p>campus to back us? Or should we be getting a letter of support going. Alex – Petition. Kara – How many signatures would we need? Jenna – Should be both graduate and UG students signing this.</p>	
7	<p>Other Business AAAW schedule - Doesn't need much help for AAW, but there will be one day that she needs some help. TEA schedule/award nominations - Needs help with this! Sign-up please. Nominate an Academic Advisor Experiential Learning Video Workshop - Who has experience in Experiential Learning? (Alex & Jenna)</p>	10 min

Student Advocacy Document

What is an Ombudsperson?

An Ombudsperson at the university would deal with informal conflict resolutions related to various university policies, rules and procedures, for students who feel that they have been treated unfairly. The Ombudsperson office would provide services that are:

- independent of university administration influence
- impartial
- confidential
- easily accessible to students

Why might the University of Saskatchewan consider an Ombudsperson position?

- There is a conflict of interest for student government representatives who counsel students but also sit on student hearing/appeal committees.
- Student government representatives often have insufficient time/experience to maximize their effectiveness in the advocacy position, especially early in the representative's position. An Ombudsperson office would have staff dedicated to understanding and ensuring fair and implementation of policies
- It would provide institutional memory for dealing with grievances
- The Association of Canadian College and University Ombudspersons' (ACCUO)

website states that an educational institution should have an Ombudsperson because it conveys a commitment to fairness, gives an avenue for conflict resolution and helps avoid escalation of conflicts to litigation. Additionally, the position helps develop fair and easily run procedures, as well as helps address issues of omission and fairness in policy and the system.

Various Advocacy Positions

Fourteen out of the fifteen U15 universities have some sort of policy/appeals support for their students, most often in the form of Ombudsperson. A general Ombudsperson works with

the whole community mediating and advising on conflicts of interest, policies and procedures, doing investigative work and helping people with referrals and strategies. An Ombudsperson for Students is the same but focuses only on student issues. The University of Manitoba seems to be unique in its approach with their Student Advocacy Office. The only thing that differentiates the Ombudsperson from the Student Advocate is that the latter can attend appeal meetings or hearings, as well as advocate for the student (it should be noted that in a few universities the Ombudsperson could also enter the hearing with the student but not necessarily in an advocacy role).

Examples of Issues an Ombudsperson Office Would Deal With

- Harassment and discrimination
- Classroom climate
- Academic Dishonesty
- Fees
- Advising/Supervision
- Academic Standing
- Security/Safety
- Human rights
- Employment

Appendix: Advocacy positions at other universities

The ACCUO states on its website that 25 universities and 8 colleges are members of their association. Aside from the U15 the other universities are Athabasca University, Bishops University, Brock University, Carlton university, Concordia University, Lakehead University, Polytechnique Montreal, Ryerson university, Simon Fraser University and University of Victoria.

Advocacy positions at other U15 Universities:

1. University of British Columbia
2. University of Calgary
3. University of Alberta

4. University of Saskatchewan
5. University of Manitoba
6. University of Toronto
7. McMaster
8. Queen's
9. Waterloo
10. University of Western Ontario
11. University of Ottawa
12. McGill
13. Laval
14. University of Montreal
15. Dalhousie

1. **UBC:** The position at UBC is called Ombudsperson for Students. This office explains that it can help students identify and explain relevant policies and procedures, explore options and make referrals, help with problem solving, facilitate discussions and seeks resolution through informal channels, listen and give perspective. The Ombudsperson does not take sides, take complaints unrelated to the university, advocate for individual cases or compel action. The office is funded by the undergraduate and graduate student unions and the university. The position is independent and reports only to the president. The main help the office gives is with appeals and discrimination and harassment and discipline.

2. **University of Calgary:** The University has the Office of the Student Ombuds. The office explains itself as a safe place for students to talk about all issues related to academics, personal and interpersonal in a confidential atmosphere. The Ombuds listens to students' concerns, helps clarify the issues, evaluates and brainstorms with the students. They also help the students amass information, resolve cases of conflict, while coaching students facing difficult conversations and preparing for appeals and hearings. However, their Ombuds does not make decisions, help with legal cases or advocate.

3. **University of Alberta:** The University has a Student Ombudservice. The Ombudsperson listens to the students' cases, while explaining policies and procedures. The service helps brainstorm and helps facilitate difficult conversations. At the UofA, the Ombudsperson can help students with appeals and hearings by formulating statements and arguments. They can also appear at the hearings with the student as moral support, however, the Ombudsperson cannot advocate for the student. In addition, the Ombudsperson also helps staff and faculty understand policies as they relate to students and can help with the understanding of procedural fairness as they relate to university, specifically students, hearings and appeals. The Ombudsperson puts on workshops for faculty and staff on these issues as well as issues of conflict resolution. Finally, the Ombudsperson works with the university in the development of University regulations and procedures.

5. **University of Manitoba:** The University of Manitoba has the Office of student Advocacy. The Office employs three full-time Student Advocates as well as a Director who works in that capacity. The office also has a different student each year working as a Junior Student Advocate. The office deals with complaints of all natures dealing with the University's policies and procedures and helps students understand the policies. The office also helps prepare students for their appeals and hearings. The Advocates will look over hearing statements and letters of request. They also go with the students to the hearings and make sure the hearings move according to procedural fairness. The Advocates may also attend formal and informal meetings regarding student progress, professionalism and discipline of all kinds on campus including dealing with issues in the residences. Furthermore, this office helps faculty and staff with policy and procedure, while regularly putting on workshops regarding procedural fairness. The position is fully funded by the University and is within Student Services.

6. **University of Toronto:** The Office of the Ombudsperson assists with resolving disputes. They also help explain policies and procedures, while helping individuals come up with plans of action. The Office does not give legal advice or make decisions, nor does it deal with matters external to the University. It also does not intervene in matters covered by a collective agreement. UofT's office sees people from every group in the University including

students (undergraduate and graduate), staff, post-doctoral fellows and faculty. The University employs three people in this area, an Ombudsperson, Assistant Ombudsperson and Assistant to the Ombudsperson.

7. **McMaster:** The Ombuds Office employs two Ombudspeople. The office is co-funded by the University and McMaster Students' Union. The office is open to students, staff and faculty. The ombudsperson will not advocate but will help individuals with matters of dispute and policy and procedure. The ombudsperson will help interpret and help with academic (appeals, hearings, misconduct, professor issues) non-academic (registration, fees, residence, misconduct), faculty and staff (appointments, promotion, research) issues.

8. **Queen's:** Instead of either an Ombud Office or a Student Advocacy Office Queen's has an office called Dispute Resolution Mechanisms headed by a coordinator. The office deals with student issues (including dealing with faculty who deal with students issues) and non-unionized staff. For students facing "adverse academic decisions or procedures" the student is assigned a Dispute Resolution Advisor who helps the student understand all the policy and possibilities surrounding those policies and decisions that can be made and their impact. The advisor must be present at a hearing if requested by the student. The Coordinator of Dispute Resolution Mechanisms is also a point of referrals.

9. **Waterloo:** The Ombuds Office was changed into the Students Resource Office in 2009. The officers helped students understand policy and helped formulate appeals and statements. As of this time it appears that the office is under an upheaval and may be reverting to an Ombuds model.

10. **University of Western Ontario:** The Office of the Ombudsperson at UWO works with students, faculty and staff. It employs an Ombudsperson and an Assistant Ombudsperson. The Ombudsperson help identify issues and suggests strategies for managing conflict. The Ombudsperson may also make recommendation if a decision is seen to need remedy. The Ombudsperson helps students with appeals and other academic and non-academic matters.

Finally, this position helps the wider University community with matters of procedural fairness.

11. **University of Ottawa:** The Office of the Ombudsperson serves students, staff and faculty and employs two individuals, the Ombudsperson and Assistant Ombudsperson. The office deals with conflict resolution and helps navigating the existing channels for matters of appeal. The office also deals with matters of harassment and human rights.

12. **McGill:** The Office of Ombudsperson for students employs two individuals the Ombudsperson and the Assistant to the Ombudsperson. The Ombudsperson provides information about policy and processes, helps evaluate options and refers students to other resources. The office also acts as a mediator during disputes and makes recommendations to the university regarding policy and identifies areas that need systematic change.

13. **Laval:** The Bureau de l'Ombudsman is a confidential office that works with the community on matters of appeal, policy and procedure. The office employs three people the "Ombudsman", the Coordinator and the "Secretary to the Ombudsman." The Ombudsman receives complaints and requests for assistance in matters of appeals and conflicts.

14. **University of Montreal:** The Office of the Ombudsman works with the whole university community dealing with conflict and feelings of unfairness in matters of administration. The Ombudsman can make inquiries into decisions and make recommendations. The Office employs three individuals the Ombudsperson, the Ombudsperson Counselor and the Administrator. The Ombudsman and Councilor deal with matters of conflict and issues relating policy and procedure.

15. **Dalhousie:** The Office of the Ombudsperson states that the Ombudsperson is an advisors, mediator and investigator and helps with appeals. The office employs two people the Ombudsperson and the Assistant Ombudsperson (currently vacant).

2012-2013 USC Attendance

Name	Sept. 13	Sept. 20	Sept. 27	Oct. 4	Oct. 11	Oct. 18	Oct. 25	Nov. 1	Nov.8
Abouhamra, Nour	P	P	R	NM	P	P	P	P	P
Adams, Nathan	NYA	NYA	NYA	NM	NYA	P	P	P	P
Anderson, Alyssa	P	P	P	NM	P	P	P	P	P
Berlinic, Wyatt	NYA	NYA	NYA	NM	NYA	P	P	P	P
Bredohl, Alyssa	NYA	NYA	NYA	NM	NYA	P	P	P	P
Brown, Jared	P	P	P	NM	P	P	R	P	P
Du, Rui	P	P	P	NM	P	A	P	P	P
Gabriel, Kimberly	NYA	NYA	NYA	NM	NYA	P	P	P	P
Gibson, Odoka	NYA	NYA	NYA	NM	NYA	P	P	P	P
Heidel, Steven	P	P	P	NM	P	P	R	P	P
Huberdeau, Carmelle	P	P	P	NM	P	P	P	R	R
Kanyemba, Ruvimbo	P	P	P	NM	P	P	P	P	P
Kitchen, Andrew	P	P	A	NM	P	P	P	P	P
Kruger, Sara	P	P	P	NM	P	P	P	P	P
Males, Kyle	P	P	P	NM	P	P	R	P	R
Moccasin, Ryan	NYA	NYA	NYA	NM	NYA	P	P	P	P
Moellenbeck, Jenna	NYA	NYA	NYA	NM	NYA	P	P	R	P
Ogunkanmi, David	P	R	R	NM	R	R	R	P	P
Radomske, Dillan	NYA	NYA	NYA	NM	NYA	P	P	P	P
Richardson, Galen	P	P	R	NM	P	P	P	P	P
Rider, Phoenix	P	P	P	NM	P	P	P	P	P
Schwab, Benjamin	P	P	P	NM	P	P	P	P	R
Sherbino, Jordan	P	P	P	NM	P	P	P	P	P
Wanis, Kerollos	P	P	P	NM	P	P	P	P	P
Werenka, Alexandria	P	P	P	NM	P	P	P	P	P

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

2012-2013 USC Attendance

Name	Nov. 22	Nov. 29	Dec. 6	Jan. 3	Jan. 10	Jan. 17	Jan. 24	Jan. 31	Feb. 7	Feb. 14	Feb. 21
Abouhamra, Nour	P	P	P	P	NM	P	P	P	NM	P	NM
Adams, Nathan	P	P	P	P	NM	P	P	P	NM	P	NM
Anderson, Alyssa	R	R	P	P	NM	P	P	P	NM	P	NM
Berlinic, Wyatt	P	P	P	P	NM	P	R	P	NM	R	NM
Bredohl, Alyssa	P	P	P	P	NM	P	P	P	NM	P	NM
Brown, Jared	P	P	P	P	NM	P	P	P	NM	P	NM
Du, Rui	P	P	P	P	NM	R					
Gabriel, Kimberly	P	P	P	P	NM	P	P	P	NM	P	NM
Gibson, Odoka	P	P	P	P	NM	A	P	P	NM	P	NM
Heidel, Steven	P	R	P	P	NM	R	P	P	NM	P	NM
Huberdeau, Carmelle	P	P	P	P	NM	P	R	P	NM	P	NM
Kanyemba, Ruvimbo	P	P	P	R	NM	P	P	P	NM	R	NM
Kitchen, Andrew	P	R	P	R	NM	P	P	P	NM	P	NM
Kruger, Sara	P	R	R	P	NM	R	P	P	NM	R	NM
Males, Kyle	P	P	P	R	NM	P	P	P	NM	P	NM
Moccasin, Ryan	P	P	P	R	NM	P	P	P	NM	R	NM
Moellenbeck, Jenna	P	P	P	P	NM	P	P	P	NM	P	NM
Ogunkanmi, David	P	P	P	A	NM	P	P	P	NM	P	NM
Radomske, Dillan	P	P	P	A	NM	P	P	P	NM	P	NM
Richardson, Galen	P	P	P	R	NM	P	P	P	NM	P	NM
Rider, Phoenix	P	P	P	R	NM	P	P	P	NM	P	NM
Schwab, Benjamin	P	P	P	P	NM	P	P	P	NM	P	NM
Sherbino, Jordan	P	P	P	P	NM	P	P	P	NM	P	NM
Wanis, Kerollos	P	A	R	P	NM	P	P	P	NM	P	NM
Werenka, Alexandria	P	P	P	P	NM	P	P	P	NM	R	NM

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

2012-2013 USC Attendance

Name										
Abouhamra, Nour										
Adams, Nathan										
Anderson, Alyssa										
Berlinic, Wyatt										
Bredohl, Alyssa										
Brown, Jared										
Du, Rui										
Gabriel, Kimberly										
Gibson, Odoaka										
Heidel, Steven										
Huberdeau, Carmelle										
Kanyemba, Ruvimbo										
Kitchen, Andrew										
Kruger, Sara										
Males, Kyle										
Moccasin, Ryan										
Moellenbeck, Jenna										
Ogunkanmi, David										
Radomske, Dillan										
Richardson, Galen										
Rider, Phoenix										
Schwab, Benjamin										
Sherbino, Jordan										
Wanis, Kerollos										
Werenka, Alexandria										

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

University Students' Council Agenda

Thursday March 7, 2013

Roy Romanow Student Council Chamber

- 1. Adoption of an Agenda**
- 2. Introductions and Announcements**
- 3. Council Address**
 - 3.1 University of Saskatchewan President – Ilene Busch-Vishniac**
- 4. Minutes and Reports for Information**
 - 4.1 USC Minutes – February 28, 2013**
 - 4.2 Executive Committee Minutes – March 4, 2013**
 - 4.3 Academic Affairs Committee Minutes and Report**
 - 4.4 Appointments Committee Minutes and Report**
 - 4.5 Code of Ethics Disciplinary Committee Minutes and Report**
 - 4.6 Elections Committee Minutes and Report**
 - 4.7 External Affairs Committee Minutes and Report**
 - 4.8 Budget & Finance Committee Minutes and Report**
 - 4.9 Student Affairs Committee Minutes and Report**
 - 4.10 Sustainability Committee Minutes and Report**
 - 4.11 Association of College Presidents Minutes and Report**
- 5. Motions Arising from the Minutes and Reports**
- 6. Business**
- 7. New Business**
- 8. Questions and Comments (30 minutes)**
- 9. Any Other Business**
- 10. Adjournment**

University Students' Council

Minutes for Thursday February 28, 2013

Present

Jared Brown, President
Steven Heidel, VP Operations and Finance
Alexandria Werenka, VP Student Affairs
Ruvimbo Kanyemba, VP Academic Affairs
Kerollos Wanis, Medicine
Dillan Radomske, Nursing
Wyatt Berlinic, Engineering
Carmelle Huberdeau, Agriculture & Bioresources
David Ogunkanmi, Arts & Science
Phoenix Rider, Indigenous Students
Nathan Adams, ESB
Alyssa Anderson, WCVM
Kimberly Gabriel, Pharmacy & Nutrition
Alyssa Bredohl, St. Thomas More
Jordan Sherbino, St. Thomas More
Jenna Moellenbeck, ESB
Nour Abouhamra, Kinesiology
Kyle Males, Education
Galen Richardson, Law
Odoka Gibson, International Students

Also Present

James Pepler, USC Chair
Caroline Cottrell, General Manager

Regrets

Sara Kruger, Engineering
Ryan Moccasin, Indigenous Students
Andrew Kitchen, Education
Benjamin Schwab, Arts & Science

Absent

Guests

Honourable Don Morgan, QC
Anna-Lilja Dawson
Drew Dwernychuk
Scott Hitchings
Michael Dyer
Andrew Hartman
Brayden York
Max Fineday

Meeting was called to order at 6:02 pm.

1. Agenda

Move to adopt the agenda as amended.

USCMotion132: President Brown/Councilor Rider

Carried

2. Introductions and Announcements

President Brown introduced the Honourable Don Morgan, Minister for Advanced Education.

VP Kanyemba introduced Michael Dyer.

VP Werenka introduced Anna-Lilja Dawson from The Sheaf, Scott Hitchings from SESD, Max Fineday and Andrew Hartman.

VP Heidel introduced Brayden York.

USC Chair introduced Drew Dwernychuk.

3. Council Address

3.1 The Honourable Don Morgan, Q.C.

Move to go into informality.

USCMotion133: VP Heidel/Councilor Moellenbeck

Carried

Honourable Don Morgan thanked Council for the invitation. He noted he is a graduate of U of S, graduating from the College of Law in 1978. Minister Morgan noted he worked a summer job at the university doing grounds work around the Engineering building. He noted he is proud to be a graduate of the university and is proud of the campus and the good things that are going on.

In 2012-2013 the government provided \$304.5 million dollars in operating funding for the U of S, which is a 46% increase in operating funding from 2007. It is the highest level of operating funding ever given to the U of S. During his time, there has never been a reduction or freeze or given less than 2% in operating funding. The province has also provided since 2007-2008 an additional \$245.6 million dollars in capital funding. The Health Sciences project is the government's biggest project that the province has undertaken. The province has put in \$213 million dollars to date into that project. The university has borrowed an additional \$71.7 million dollars. That funding will complete the D & E wings, but will not include the refurbishing of A & B wings. The refurbishing is anticipated to cost another \$30 - \$40 million dollars over the next four or five years. The university borrowed the \$71 million dollars for D & E wings. In addition, the province provided \$15 million dollars for 400 beds in the student residences. The province has also committed \$10 million over seven years to support the Canada Excellence Research Chair in water security. In addition, the province has committed \$11.8 million dollars over four years to support the Canadian Light Source Synchrotron; \$45 million dollars for the International Vaccine Centre; \$30 million dollars for the Sylvia Fedoruk Canadian Centre for Nuclear Innovation. The difficult numbers for the university is that when the province provides funding of 2% or 3% of funding, the additional funding increase for most of the contracts that are in place, the faculty associations usually require additional funding of 4% or 5%, which the government has not provided.

Both universities in Saskatchewan are going through a review process. The province did not ask the universities to do a review, but the province knows it is a necessary thing and will ensure the universities make good careful choices with money and analyze which programs are working. The province will provide a significant amount of funding, but the

province expects each university to be careful with their resources. The province also wants to work with the universities to ensure tuition does not rise at an unacceptable level. In the past budget, \$170 million dollars in student support was passed. The Provincial Government works with the Federal Government to try to ensure that interest rates are reduced on the Saskatchewan portion of the loan. The average student graduates with \$18,000 in student debt.

VP Werenka noted childcare is an issue that affects students in all post secondary institutions. The U of S is currently working towards a new childcare facility on campus, which the province committed \$1.1 million to. She noted a pressing concern is the increase costs associated with being a student. In addition to increasing costs of tuition, housing and food for students with children, childcare costs are increasing. Childcare subsidies need to be increased in order to accommodate students utilizing the service. VP Werenka urged the government to look at increasing the allowable income for those who can apply for the subsidy, as minimum wage is increasing and more students are able to access this service.

Minister Morgan noted the students' union at the U of R raised a similar concern on childcare. He noted it was not fair to students that the cost of having a family was a barrier to their education. Minister Morgan noted the concern.

VP Werenka asked who she could address concerns to in the government in regards to increasing the subsidies available. Minister Morgan commented the concerns can be sent to his office as it falls across two ministries. He noted concerns can also be sent directly to the Premier.

VP Kanyemba noted hands on experience, in terms of learning, is an integral part to an undergraduate student's academic career. The government does support a lot of summer programs for undergraduates. VP Kanyemba asked if the government plans on supporting more summer programs, especially for international students. She noted a lot of the programs are not available for international students. Minister Morgan commented the budget comes down in March and will raise the concern with some of the other ministries that have direct input over summer employment. The universities regard international students as a different program than a student raised in Saskatchewan, as international students come with different funding. There have been some discussions with the university presidents as to whether the government should do more for international students. Discussions are in the works.

President Brown noted when looking at trends across the country, a lot of the provincial governments are decreasing their base funding to most of the institutions. President Brown asked when the economy downturns, at what point will those pressures place the province into a position where the base funding allocations will be at a 0% or lower. Minister Morgan noted the government regards the university as being one of the economic drivers of the province by way of creating employment, innovation, technology, etc. Both universities and SIAST have done a really good job of linking with industry by creating jobs. If the province were to reduce funding it would be a short solution and one of the last

things he would want to see happen.

Councilor Bredohl noted with TransformUS, there are going to be programs cut both at the U of S and U of R. There are bursaries that the government gives out to students who need to leave the province for their education. Would the government be willing to expand that program for programs that are cut and to help students who want certain degrees but can't obtain them in the province. Minister Morgan noted any time when programs are cut, it is a difficult thing. The province has not had a discussion with the university as to how that might roll out. He noted he did have a discussion with President Busch-Vishniac, who commented a program couldn't be stopped midway through.

Councilor Sherbino commented the numbers presented are quiet substantial. He noted there are some serious changes taking place at the U of S in regards to program prioritization and many colleges and departments are very scared with the status of their academic programs. Councilor Sherbino asked what the government was planning on doing to maintain the quality of academics at the U of S. Minister Morgan noted whenever a cuts or review process is underway, it is understandable that people have a lot of concern. The province will work with the university to the extent that the university wants to work with them. The government will respect their autonomy and will look at their plan. The university is an economic driver and significant part of one of the cornerstones of the province. The province's immediate concern in regards to the quality that's taking place is the concerns that arise around the College of Medicine and the fact that they have received notice that it may be put on probation. The University President and faculty are working on it and want to engage other government entities as to how work through that. It is unacceptable to have a college in a university as important as this at risk of losing accreditation.

GM Cottrell commented on technology and democracy and asked Minister Morgan if his ministry was looking longer than four years to try and be somewhat predictive about where education, post secondary or otherwise, is going to go. She has seen TransformUS several times at the university and the reviews and has seen the panic and firing before. GM Cottrell noted there should be a better way to look down the line to stop this from going on and make it smoother. Minister Morgan noted GM Cottrell made some valid points. There have been discussions as to where the province should be and what the educational system would look like on a blank slate. The province is encouraging all the institutions to work together. The other cost pressure the university has is repairs and maintenance that have to be done on buildings. Building maintenance gets put on hold for academics, but then a backlog comes in with many repairs needed.

President Brown commented when looking at what the government can do, provincial and federal, what can be expected in regards to addressing the issues of rising tuition costs and student loans. Minister Morgan noted \$500.00 a year has been provided to students towards tuition by way of direct payment to the student. That program will continue. The province will do everything necessary to ensure the viability of the institution, including working with the administration as they go through the transform process.

President Brown asked if there was any talk with federal colleges to reinvest in programs such as Social Transfer Fund. Minister Morgan commented he and his colleges try to present a united voice when meeting with federal counterparts. Saskatchewan has been fortunate in not having to make real cuts. Some of the other provinces are having a difficult time getting their share in taxes. Resource revenue has its ups and downs. The province's resource revenue goes up and down depending on the year. The provost has noted one of the best things the province could do is give the university a commitment for a base year funding. The government isn't at that point yet, but Minister Morgan agrees with giving a message of sustained funding.

Member Dawson asked why there was a smaller increase in what the Provincial Government gave the university for their operating budget this year. She also asked if the province was looking at cutting any duplicates of programs across the province. Minister Morgan commented the province gave larger increases earlier on because there was a backlog of things that needed to be done. The universities have a budget level that they should be managing within. Inflation is running at around 1% to 2%. The government plans to work with the university on what funding is appropriate. Minister Morgan commented, in regards to cutting duplicate programs, the province has given no direction on it or has had a discussion on the topic. There is no real savings in closing a college when both are graduating the number that is needed in the province. If there were significant savings, Minister Morgan would encourage institutions to look at it further but has not been mandated at this time.

President Brown commented asked what Minister Morgan's perspective was in regards to the fine line between the relationship of the government and the institution in respecting each other's autonomy. Minister Morgan commented both universities are creatures of statute and so both autonomies are respected in the statute. Minister Morgan commented he is a believer in academic freedom and educational institutions should pursue things without direction or without having to task the government for permission. He noted he is also mindful of the fact that what percentage of the funding comes from the province. The government has never told the university what percentage they should settle contracts at or what to put their money into. The government wants to maintain a respectful relationship with the university and the student unions.

President Brown commented there are concerns around the country about funds being taken from the base portion of the funding and being allocated to items that are conceived as economic drivers and political items. Minister Morgan commented he has no personal agenda to try and have any political influence with regard to any programing or course work. The government wants to ensure that there is a funding model that works and target funding directly to students.

Councilor Sherbino commented during the 2011 election, there was a promise of a scholarship for new graduates with a maximum \$2000.00 over four years. He noted this scholarship did not do anything for those already in school and wondered if the program would be expanded to people who are already in school. Minister Morgan commented not at this time.

Councilor Bredohl asked why the decision was made to have funding cuts at both provincial universities and not SIAST. Minister Morgan noted the universities were not cut and there was no significant difference in the percentages they received.

Councilor Moellenbeck commented on the speculation that when the province is doing well in the resource sector, post secondary education is put on hold, as those jobs do not tend to require a university education. She asked for Minister Morgan on comment on whether that was true or not. Minister Morgan commented there have been years where money comes in that hasn't been budgeted from natural resources. Half of that extra money has to go toward retirement of debt and a portion is set-aside in reserves. Most of the extra money gets put into Capital.

President Brown commented aboriginal education is preposterous and ridiculous in how the funding is skewed. He asked what discussions have been had between provincial government and federal government to start bridging that gap. He also asked what the government's comments were on education moving forward. Minister Morgan commented the First Nation's population is about 12% in the province and 80% in correctional institutions. There have been some success stories and they are growing but a tremendous amount of work still needs to be done by the government.

Member Dawson commented there has been talk about the possibility of an architecture school at the University of Saskatchewan. Many students have left the province to study elsewhere to get an architecture degree. While the university is working on its deficit and choose to go forward with the school, would the province be supportive in funding? Minister Morgan commented architect groups have made presentations to the government. While it would be a nice thing to have, no business case study has been made as to whether there is a need for it here and is not on the agenda.

Move to go into formality.

USCMotion134: Councilor Radomske/Councilor Gibson

Carried

4. Minutes and Reports for Information

4.1 University Students' Council Minutes – February 14, 2013

4.2 Executive Committee Minutes – February 26, 2013

4.3 Academic Affairs Committee Minutes – January 20, 2013

5. Motions Arising from Minutes and Reports for Information

Move to adopt the minutes.

USCMotion135: VP Heidel/Councilor Moellenbeck

Carried

6. Business

7. New Business

8. Questions and Comments

VP Kanyemba thanked Councilors for emailing her their nominations for the Vera Pezer Student Enhancement Award – Member of Student Council. She congratulated Galen Richardson on winning the award. Councilor Richardson commented he has sat on Council for two years. He noted all Councilors bring confidence and wisdom to the table every week. Councilor Richardson thanked Council.

VP Kanyemba noted she has put in her resignation for March 14th as she has accepted a job in BC as a Youth Justice Counselor. She thanked the Executive and Council.

Move to give Member Hitchings speaking rights.

USCMotion136: Councilor Anderson/Councilor Radomske

Carried

Scott Hitchings commented he would like Councilors to send him suggestions on what recreational activities they would like in College Quarters, as the residences are still being developed. VP Kanyemba commented she would like to see a music room and gym. VP Werenka noted a cricket field and soccer field are good ideas.

Councilor Moellenbeck asked VP Heidel when the budget walkthrough was happening. VP Heidel commented the Budget & Finance Committee would be reviewing the budget in detail on March 2nd. The first time USC will see the budget will be March 14th in which case he will discuss the budget and answer questions. On March 28st Council will vote on the budget and pass it through for 2013-2014.

VP Werenka commented Monday March 4th is the first of two mandatory meetings for nominations. Tuesday March 5th is for anyone wishing to run for an MSC position.

VP Werenka noted Councilor Schwab has asked her to let Council know there is an ASSU Talent show on March 14th. The signup for the show is open until March 11th.

VP Werenka reminded Council of the Speed Friending event on Tuesday March 5th in Browsers. The annual USSU Film Festival will be held on March 11th.

VP Heidel commented he would be in Ottawa on Thursday March 7th for a conference. He noted it was his last meeting with VP Kanyemba and commented it has been a pleasure to work with her all year.

President Brown commented he has been working hard on Aboriginal Achievement Week over the past month, which runs March 11th to 15th. He received significant funding and has been able to secure some influential speakers. President Brown encouraged Councilors

to come out to the event.

Councilor Gabriel commented there was a grammatical error in the Ombudsman document that was sent in the USC package. She also noted the following week was Pharmacist Awareness Week. The College of Pharmacy and Nutrition is putting on some speaking events and informational booths set up. Monday March 4th is the Mr. Pharmacy Pageant where the men of Pharmacy will be performing in a talent, swimwear and formal wear competition. Tickets are on sale for \$15.

Councilor Rider noted she had tickets for sale for the Aboriginal Achievement Banquet, held on March 14th at the Dakota Dunes Casino. Tickets are \$15 for students and \$25 for non-students.

Member Hartman asked if the talent show was a 19+ event. Councilor Radomske commented talent acts can be under 19, but tickets can only be sold to 19+.

Councilor Sherbino announced STMSU is hosting its End of Term Banquet and tickets are \$20 students or \$10 for the dance only.

Councilor Sherbino asked Council if they knew of any students who had been accepted into the TransformUS taskforce. President Brown noted the letters have been sent out to the individuals who have been chosen but a public document has not been released yet.

Councilor Sherbino also noted STMSC had their AGM the previous night which included 20 Bylaws in 25 minutes.

Councilor Radomske commented on April 6th the College of Nursing is planning a Casino Night. VP Werenka noted she would love to volunteer her services as she is a part-time blackjack dealer.

Councilor Adams noted Five Days for the Homeless will be taking place March 10th to 15th. Five participants will be sleeping outside and will be accepting donations. Councilor Adams added March 5th is Clean Out Your Closet where old clothes will be accepted and donated. March 8th is the food and clothing drive. Donations can be dropped off at ESB and in the tunnel.

9. Other Business

9.1 Ombudsman

VP Kanyemba commented the GSA Academic and herself have been looking at the possibility of getting an Ombudsman at the university. A meeting has been set with the VP of Student Affairs at the university for March 5th. Hopefully the meeting will progress to putting in the commitment to hiring an Ombudsman. VP Kanyemba handed out a petition for Councilors to take back to their colleges.

9.2 Program Prioritization Letter

VP Kanyemba noted the USC Academic Affairs Committee decided it would be a good idea to get student societies to put together a letter to be sent to the TransformUS Taskforces. The letters will give their colleges' perspective on the value of their education. VP Kanyemba noted she had spoke to the Association of College Presidents about the letter. She would like feedback from Councilors on the letter and whether or not it is a good idea. President Brown added this might be an item of conversation to take back to student societies and the potential of writing a letter to the taskforces.

9.3 Masonry Design Award

Move to give GM Cottrell speaking rights.

USCMotion137: VP Werenka/Councilor Anderson

Carried

GM Cottrell gave Council two updates on Place Riel. She noted Place Riel is very close in obtaining its LEED certification. Secondly, Place Riel has already won an architectural award, but on February 16th GM Cottrell attended a gala night in Regina where she accepted a Masonry Design Award on behalf of the USSU. She presented the award to Council, which will hang in the Roy Romanow Chambers.

VP Werenka asked for an update on the renovations in lower Place Riel. GM Cottrell commented renovations are coming along. The plumbing and electrical for the spaces are very close to being done. The spaces will soon be turned over to the renters who will finish the renovations to suit their own needs and businesses. GM Cottrell noted May is a difficult time to open a business, as the university's population goes down during that time.

10. Adjournment

Move to adjourn.

USCMotion138: President Brown/Councilor Wanis

Carried

Executive Committee

Minutes for Monday, March 4, 2013

Present: Steven Heidel, Ruvimbo Kanyemba, Alexandria Werenka and Caroline Cottrell

Regrets: Jared Brown

1. **Call to Order**

The meeting was called to order at 2:10 p.m.

2. **Quorum**

Quorum was present.

3. **Roundtables (February 25 – March 1)**

President Brown

VP Heidel

- Budget consultations with the following departments:
 - Marketing & Communications
 - Centres
 - XL
 - Copy Central
 - Louis'
 - Facilities
 - Admin/HR
 - IT
 - Student Governance & Grants
- Attended financial town hall
- Staff meeting
- BFC Meeting
- AOCF Meeting with Greg Fowler
- USC
- Met with Member Lien
- BFC Operating Budget Review

VP Werenka

- Attended SPNSS Meeting
- Did several TEA surveys
- Exec Meeting

- Chose winners for EIE Awards
- Met with student regarding running for my position
- Attended Childcare Board Meeting
- Met with Nutrition students about local food on campus
- Met with MSC Moellenbeck & Abouhamra & Bredohl to discuss Borrowed Shoes
- Helped USSU Childcare Centre in interviewing for new employees
- Hosted the USSU Radio Show with MSC Moellenbeck
- Attended Academic Affairs Committee Meeting
- Met with MSC Sherbino
- Collected prizes/snacks for Games with Friends
- Attended USSU Staff Meeting
- Worked on Borrowed Shoes
- Hosted Games with Friends
- Met with student in need of an advocate
- Attended BFC Meeting
- Attended Global Connections Students Meeting
- Attended AOCF Meeting
- USC
- Attended School of Architecture Forum
- Met with another student interested in running for my position
- Attended full day Budget walk through.

VP Kanyemba

- Deliberated on Experience in Excellence Award winners.
- Interviewed some Early childhood educators for the USSU Child care centre
- Attended the Childcare board meeting
- Attended We Day in support of social change
- Attended an Open Studies Faculty Council meeting
- Had the monthly USSU Academic Affairs Committee Meeting
- Attended the Academic Programs Meeting
- Discussed Open Studies reformation at a Open Studies Faculty Council working group
- Worked on EIE letters
- Attended University Council
- Met with 2 students and a professor
- Attended the Research Scholarly and Artistic Works Committee

4. Business

4.1 Coffee Donation

Andrea Lendsay contacted the USSU asking for a donation to provide coffee during a presentation, which is part of the larger series “Artistic Response to Idle No More” on March 11th.

Move to approve up to \$150.00 of coffee sponsorship.

EXECMotion085: VP Kanyemba/VP Werenka

Carried

5. **Adjournment**

Meeting was adjourned at 2:15 p.m.

2012-2013 USC Attendance

Name	Sept. 13	Sept. 20	Sept. 27	Oct. 4	Oct. 11	Oct. 18	Oct. 25	Nov. 1	Nov.8
Abouhamra, Nour	P	P	R	NM	P	P	P	P	P
Adams, Nathan	NYA	NYA	NYA	NM	NYA	P	P	P	P
Anderson, Alyssa	P	P	P	NM	P	P	P	P	P
Berlinic, Wyatt	NYA	NYA	NYA	NM	NYA	P	P	P	P
Bredohl, Alyssa	NYA	NYA	NYA	NM	NYA	P	P	P	P
Brown, Jared	P	P	P	NM	P	P	R	P	P
Du, Rui	P	P	P	NM	P	A	P	P	P
Gabriel, Kimberly	NYA	NYA	NYA	NM	NYA	P	P	P	P
Gibson, Odoka	NYA	NYA	NYA	NM	NYA	P	P	P	P
Heidel, Steven	P	P	P	NM	P	P	R	P	P
Huberdeau, Carmelle	P	P	P	NM	P	P	P	R	R
Kanyemba, Ruvimbo	P	P	P	NM	P	P	P	P	P
Kitchen, Andrew	P	P	A	NM	P	P	P	P	P
Kruger, Sara	P	P	P	NM	P	P	P	P	P
Males, Kyle	P	P	P	NM	P	P	R	P	R
Moccasin, Ryan	NYA	NYA	NYA	NM	NYA	P	P	P	P
Moellenbeck, Jenna	NYA	NYA	NYA	NM	NYA	P	P	R	P
Ogunkanmi, David	P	R	R	NM	R	R	R	P	P
Radomske, Dillan	NYA	NYA	NYA	NM	NYA	P	P	P	P
Richardson, Galen	P	P	R	NM	P	P	P	P	P
Rider, Phoenix	P	P	P	NM	P	P	P	P	P
Schwab, Benjamin	P	P	P	NM	P	P	P	P	R
Sherbino, Jordan	P	P	P	NM	P	P	P	P	P
Wanis, Kerollos	P	P	P	NM	P	P	P	P	P
Werenka, Alexandria	P	P	P	NM	P	P	P	P	P

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

2012-2013 USC Attendance

Name	Nov. 22	Nov. 29	Dec. 6	Jan. 3	Jan. 10	Jan. 17	Jan. 24	Jan. 31	Feb. 7	Feb. 14	Feb. 21
Abouhamra, Nour	P	P	P	P	NM	P	P	P	NM	P	NM
Adams, Nathan	P	P	P	P	NM	P	P	P	NM	P	NM
Anderson, Alyssa	R	R	P	P	NM	P	P	P	NM	P	NM
Berlinic, Wyatt	P	P	P	P	NM	P	R	P	NM	R	NM
Bredohl, Alyssa	P	P	P	P	NM	P	P	P	NM	P	NM
Brown, Jared	P	P	P	P	NM	P	P	P	NM	P	NM
Du, Rui	P	P	P	P	NM	R					
Gabriel, Kimberly	P	P	P	P	NM	P	P	P	NM	P	NM
Gibson, Odoka	P	P	P	P	NM	A	P	P	NM	P	NM
Heidel, Steven	P	R	P	P	NM	R	P	P	NM	P	NM
Huberdeau, Carmelle	P	P	P	P	NM	P	R	P	NM	P	NM
Kanyemba, Ruvimbo	P	P	P	R	NM	P	P	P	NM	R	NM
Kitchen, Andrew	P	R	P	R	NM	P	P	P	NM	P	NM
Kruger, Sara	P	R	R	P	NM	R	P	P	NM	R	NM
Males, Kyle	P	P	P	R	NM	P	P	P	NM	P	NM
Moccasin, Ryan	P	P	P	R	NM	P	P	P	NM	R	NM
Moellenbeck, Jenna	P	P	P	P	NM	P	P	P	NM	P	NM
Ogunkanmi, David	P	P	P	A	NM	P	P	P	NM	P	NM
Radomske, Dillan	P	P	P	A	NM	P	P	P	NM	P	NM
Richardson, Galen	P	P	P	R	NM	P	P	P	NM	P	NM
Rider, Phoenix	P	P	P	R	NM	P	P	P	NM	P	NM
Schwab, Benjamin	P	P	P	P	NM	P	P	P	NM	P	NM
Sherbino, Jordan	P	P	P	P	NM	P	P	P	NM	P	NM
Wanis, Kerollos	P	A	R	P	NM	P	P	P	NM	P	NM
Werenka, Alexandria	P	P	P	P	NM	P	P	P	NM	R	NM

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

2012-2013 USC Attendance

Name	Feb. 28									
Abouhamra, Nour	P									
Adams, Nathan	P									
Anderson, Alyssa	P									
Berlinic, Wyatt	P									
Bredohl, Alyssa	P									
Brown, Jared	P									
Du, Rui										
Gabriel, Kimberly	P									
Gibson, Odoaka	P									
Heidel, Steven	P									
Huberdeau, Carmelle	R									
Kanyemba, Ruvimbo	P									
Kitchen, Andrew	R									
Kruger, Sara	P									
Males, Kyle	P									
Moccasin, Ryan	R									
Moellenbeck, Jenna	P									
Ogunkanmi, David	P									
Radomske, Dillan	P									
Richardson, Galen	P									
Rider, Phoenix	P									
Schwab, Benjamin	R									
Sherbino, Jordan	P									
Wanis, Kerollos	P									
Werenka, Alexandria	P									

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

University Students' Council Agenda

Thursday March 21, 2013

Roy Romanow Student Council Chamber

- 1. Adoption of an Agenda**
- 2. Introductions and Announcements**
- 3. Council Address**
 - 3.1 Budget Walkthrough**
- 4. Minutes and Reports for Information**
 - 4.1 USC Minutes – March 7, 2013**
 - 4.2 Executive Committee Minutes – March 19, 2013**
 - 4.3 Academic Affairs Committee Minutes and Report – February 27, 2013**
 - 4.4 Appointments Committee Minutes and Report**
 - 4.5 Code of Ethics Disciplinary Committee Minutes and Report**
 - 4.6 Elections Committee Minutes and Report**
 - 4.7 External Affairs Committee Minutes and Report**
 - 4.8 Budget & Finance Committee Minutes and Report**
 - 4.9 Student Affairs Committee Minutes and Report**
 - 4.10 Sustainability Committee Minutes and Report**
 - 4.11 Association of College Presidents Minutes and Report**
- 5. Motions Arising from the Minutes and Reports**
- 6. Business**
- 7. New Business**
- 8. Questions and Comments (30 minutes)**
- 9. Any Other Business**
- 10. Adjournment**

University Students' Council

Minutes for Thursday March 7, 2013

Present

Jared Brown, President
Ruvimbo Kanyemba, VP Academic Affairs
Alexandria Werenka, VP Student Affairs
Sara Kruger, Engineering
Ryan Moccasin, Indigenous Students
Dillan Radomske, Nursing
Wyatt Berlinic, Engineering
Carmelle Huberdeau, Agriculture & Bioresources
David Ogunkanmi, Arts & Science
Phoenix Rider, Indigenous Students
Nathan Adams, ESB
Alyssa Anderson, WCVM
Benjamin Schwab, Arts & Science
Alyssa Bredohl, St. Thomas More
Jordan Sherbino, St. Thomas More
Jenna Moellenbeck, ESB
Nour Abouhamra, Kinesiology
Galen Richardson, Law
Odoka Gibson, International Students

Also Present

James Pepler, USC Chair
Caroline Cottrell, General Manager

Regrets

Steven Heidel, VP Operations and Finance
Andrew Kitchen, Education
Kimberly Gabriel, Pharmacy & Nutrition
Kyle Males, Education
Kerollos Wanis, Medicine

Absent

Guests

Ilene Busch-Vishniac
Anna-Lilja Dawson
Brayden York
Andrew Hartman
Max Fineday
Rose Lien
Scott Hitchings
Nolan Waldner

Meeting was called to order at 6:01 pm.

1. Agenda

Move to adopt the agenda as amended.

USCMotion139: President Brown/Councilor Moellenbeck

Carried

2. Introductions and Announcements

President Brown introduced the University of Saskatchewan President, Ilene Busch-Vishniac.

VP Werenka introduced Brayden York - Edwards School of Business, Andrew Hartman – College of Arts & Science, Anna-Lilja Dawson – The Sheaf, Max Fineday – College of Arts & Science, Rose Lien – College of Arts & Science, Sharon – College of Arts & Science.

President Brown introduced Scott Hitchings.

3. Council Address

3.1 University of Saskatchewan President – Ilene Busch-Vishniac

Move to go into informality.

USCMotion140: Councilor Sherbino/Councilor Adams

Carried

President Busch-Vishniac commented she would like to hear lots of questions and comments from Council. She noted she is her ninth month as President and things have changed since her first meeting with USC.

President Busch-Vishniac commented the first few months were spent trying to learn and she now feels much more comfortable in what she is doing. She noted things are going pretty well at the university and a lot has been going on. The accreditors will be in Saskatoon next week for the College of Medicine. Fixing issues with the College of Medicine remains number one. The health regions have the responsibility for health care in the province, but have inadequate funding and authority to hire the clinicians they need. The university is responsible for training professionals, but do not have direct responsibility for health care. The university gets funding to hire clinicians. There is a broken governance system in the province where responsibility does not align with authority. The most important thing is to work with our partners in the health regions to present government with a solution that will align clinicians with health regions and have people who work for the university be focused on our twin missions of teaching and discovery. That is what the university is currently working on. This is a problem that has existed at the university for 15 years. The government is listening to the university now, as well as the health regions. President Busch-Vishniac noted she is optimistic that over the next few years, there will be much progress made on this topic.

President Busch-Vishniac noted her second priority is everything in the Aboriginal portfolio. The university has 17 schools and colleges; every one is actively engaged in outreach to First Nations and Metis communities. However, none of them are coordinating with one another. The university is trying to make sure that what is done is more effective by talking to one another and work to coordinate better. President Busch-Vishniac commented she has been traveling around Saskatchewan over the past month and has visited a number of large reserves. She had the opportunity to listen to those communities explain what some of their major challenges were and how the university could help them overcome those challenges.

President Busch-Vishniac commented the third item on her agenda is financial

sustainability. This item is not number one because the university is not in the business of making money. The university's business is education and discovery. This issue is a constraint that causes the university to do things it does not want to do. The university is in better shape than most of its peers, as the plan is to not be in a deficit in a few years time. The provincial budget comes out on March 20th. The university is anticipating something like last year with a 2.1% increase based funding. The only concern is capital funds to finish the A & B wing of the Health Science building or if the university will be asked to absorb more debt. The universities debt per student puts us well above the average compared to our peers.

The fourth item on President Busch-Vishniac's agenda is how the university positions itself as part of the U15. Being a member of the U15 is a game changer for the university and very important. This month is the second anniversary of being a member of the U15.

President Brown noted there have been rumors about College of Medicine being put on academic probation. He asked the President to comment on what the impact of that status has on the college now and in the future. President Busch-Vishniac commented no one wants to be on probation. The College of Medicine was on probation 13 years ago and took six years to get off probation. If the college is put back on probation, it will have the dubious distinction of being the first university in Canada to be put on probation twice in medicine. This is not a good thing to happen. The College of Medicine is the only medical school in the province. It will shake confidence in the university and will be traumatic for government. It will focus people's attention to the college like nothing else would.

VP Kanyemba noted herself and the Vice President of Academic Affairs at the GSA have been talking with Dave Hannah and Susan Benz about an ombudsperson. It is a discussion that has been happening for years on campus. VP Kanyemba noted that the response after spreading the word about what an ombudsperson does is positive and there seems to be an interest. VP Kanyemba asked the President what her opinion was on having an ombudsperson on campus. President Busch-Vishniac commented she worked with an ombudsperson at McMaster University. She believes the ombudsperson becomes an advocate for students as necessary and is a wonderful position to have on campus. Instead of a student having to be their own advocate when something goes terribly wrong in following a process or procedure, there is a neutral third party, who's job it is to make sure the university follows its own rule and processes.

Councilor Sherbino commented he was shocked that her number one priority wasn't the financial situation at the university. He noted as she was explaining he was pleasantly surprised by her reasons and that the university is an institution of learning and exploration. Councilor Sherbino noted the Taskforces have been created, with both undergraduate and graduate students being included, even though the President stated beforehand it was problematic to include students and didn't align with the model being followed. Councilor Sherbino asked the President to comment on whether or not now she believes it is more ideal to have students on the Taskforces and to elaborate further on that topic. President Busch-Vishniac noted the Dickeson model had previously suggested that it was

problematic to include students on taskforces and included a number of reasons why that's true. The university took that to heart and decided to follow what he was recommending. Students made it clear they were not happy with that. Dickeson's method is somewhat the framework for what the university is doing. Once it became clear that students were very much wanting to be participants, it became important for the university to allow that to happen. She noted it was great that students are on the Taskforces. Although the Taskforces will have a lot of work in front of them, a good part of that work is making sure that every voice is heard and everyone in the community can be engaged. It was never about how many students would be there, it was about making sure that the people who were on those Taskforces felt compelled to involve everybody as fully as possible. She noted an informal gathering was held where everyone could mingle and get to know one another and went exceptionally well. The Taskforces have a great group of people on each of them with lots of ideas, including the students.

VP Werenka noted when Greg Fowler spoke to the AOCP meeting he had mentioned the university had some big plans around the Preston area, including high density housing, etc. VP Werenka asked the President to comment on the plans. President Busch-Vishniac commented at this point everything is up in the air. There was a plan created by the university that looks at all the land holdings and defines core agricultural lands and endowment lands. The endowment lands are meant to be held by the university, but to bring revenue to the institution. An example of that is Preston Crossing. The profit made from Preston Crossing goes toward student aid on an annual basis. The university owns a ridiculous amount of land; about 4000 acres in Saskatchewan. Some of the endowment lands are being looked at by the university in terms of ways to generate revenue. There are no concrete ideas yet but are looking at other universities for suggestions.

VP Kanyemba commented there have been several forums held on campus about a potential architectural school. The Minister of Advanced Education, Don Morgan, spoke to USC last week and was asked about government support of the school in funding. VP Kanyemba noted the Minister's response was that the government had not put received a business plan for the college. VP Kanyemba asked if there has been communication between the university and the government in terms of establishing the new college. President Busch-Vishniac commented that when the university did its operations forecast and turned that in to the government, in which the university told them there were two programs they would like permission to consider creating. Occupational Therapy was one of the other programs put forward, as well as architecture, as Saskatchewan does not have this school in the province. The government has been told in very high-level terms that the university has an interest. The university has not created a business plan and there is no idea as to what funding would be needed. The way a university decides to grow a new academic program, traditionally, is that the faculty decides we must have a program. Frequently students also express great interest in a new program. Until there is a major interest in an architecture school, the university cannot move forward.

Councilor Ogunkanmi asked how the undergraduate students' experience would be affected because of research and if there will be an increase in undergraduate research. He also noted there is not enough funding for international students and many students have to

work two jobs to be able to pay for tuition. Councilor Ogunkanmi commented international students need more assistance from the university and asked the President to comment on that. President Busch-Vishniac commented she believes the best way to teach so that students can learn is to use methods that are similar to research, such as problem based learning and experiential education. As we become a more research-intensive institution, there is no reason to believe that it will cause a deterioration of the quality of the student experience. She would argue that as the university becomes more research intensive, it would introduce more opportunities for undergraduates to participate in research. The student experience will have some new opportunities than exist now to participate in research. President Busch-Vishniac commented there are a fair number of international students. Graduate international students have not been given the same opportunity to become landed immigrants that undergraduate international students have been given once they complete their degree. The Minister is well aware of this and the provincial legislature is working on that. There may be some interesting changes in the near future. As for funding for international students, the university understands there is a challenge and the university simply does not have the funds available to respond to all parts of that challenge.

President Busch-Vishniac noted an announcement about tuition would be made relatively soon. The university is trying to make tuition decisions earlier than in the past to give students as much warning as possible. The university has also been in negotiations with the government about a multiyear agreement that would cap the amount of rise in tuition in any given year. The university is very interested in doing that because tuition is driven by principles and not by balancing the budget. The university will never balance its budget on the backs of students. The university is at the point where they believe there may be an agreement with government and are waiting for them to give a signed copy.

Councilor Moccasin asked the President to comment on what she heard in regards to concerns when she visited First Nations reserves. President Busch-Vishniac commented she had a wonderful set of tours in Northern Saskatchewan. She met with several First Nations Bands and the repetitive theme she heard was that they are very interested in education for their people. They are also concerned about the quality of education available in K-12 and the fraction of their people who are graduating high school. First Nations communities are also very concerned about how students can stay home and still earn a university degree. The university is engaging in that much more than in the past. There are ITEP students graduating from Onion Lake who have taken the exact same course as they would have on campus. There are nursing students in La Ronge. Meadow Lake talked a lot about their concerns financially. The funding from the federal government is dropping and the needs of the community are rising.

VP Werenka asked if there was anything the senior level administrators have planned to increase moral on campus and engage students. President Busch-Vishniac commented the university is open to suggestions. She commented the job cuts at the university became big news in the province, which really hurt the moral on campus. People are worried about their jobs for the future. It is only news in the province because it has never happened before, yet is happening at other universities across the country. The university has no big

plans to improve moral because they don't know what they can do at this point. More people will be laid off and the budget will be trimmed. The university is open to suggestions.

GM Cottrell thanked the President for her email to the university community about a certain individual who was recently involved with the Supreme Court of Canada and who was possible going to pay campus a visit. GM Cottrell thanked the President on behalf of the university community for the way she handled the situation.

Councilor Moellenbeck asked if the President would favour a new college or protect an existing program, like for example, Education. She also asked with the recent layoffs, if that would create more opportunity for students to work on campus. President Busch-Vishniac commented that every small college has been worried that they are a target for TransformUS and that a decision has already been made. The President noted there have not been any decisions made about programs that might be cut. There have been many rumors. She noted she hopes the university will continue to add jobs that students could occupy.

President Brown asked if there was an avenue available for the university to fill the budgetary needs through the student fees rather than tuition. President Busch-Vishniac noted when the university says tuition, it is shorthand for tuition and required fees. The university has no intention of trying to hide behind doubling fees.

VP Kanyemba suggested a university wide Harlem Shake to boost student moral on campus. She also commented hosting an event to break a world record would also be a good idea. VP Kanyemba asked the President to comment on the Lean method. President Busch-Vishniac commented the Lean method comes from manufacturing where the idea was to minimalize waste and drive down the cost of products. Lean has been expanded to be applied to processes well outside of manufacturing. Saskatchewan has adopted Lean methodologies. The Health Regions in Saskatchewan have been working on Lean methods for a couple of years and are trying to slow the cost increase in the health professions and to make sure they are providing better patient care and service. Lean methods applied to education can be applied to look at whether some processes make sense or don't make sense and if some of them can be streamlined. It could potentially improve the student experience and save the university money as well.

VP Kanyemba asked where the university was at in regards to Lean and if faculty and staff were on board with the idea. President Busch-Vishniac commented she believes faculty and staff are mostly oblivious to it. Lean generally gets applied to the business side and is generally irrelevant to faculty. One could argue that TransformUs is a Lean process. The university has a few things it's doing that directly relates to Lean.

Councilor Adams asked what the President's vision was between herself and senior executives and the USSU. President Busch-Vishniac commented she has a great senior team. The team is aligned on a lot of issues and who are all interested in making a great relationship with all students, especially the USSU and GSA leadership.

Councilor Rider is happy to hear Aboriginal engagement is a top priority for the President. She commented education is important for First Nations people of Saskatchewan and asked what solutions the President might offer. President Busch-Vishniac commented that every school and college is reaching out, but have not coordinated particularly well. One of the things she is working on is putting together an office of First Nations, Metis and Inuit engagement that will help the university coordinate better across campus. The university will be breaking ground for the Gordon Oakes-Red Bear Centre. There is huge progress on Aboriginal symbols, both on campus and on the website. There are many ideas and the university plans to keep talking to people and soliciting ideas. It is clear that bringing university education out to remote locations is of huge importance. The university is open to ideas.

Councilor Sherbino commented there are further positions to be laid off at the university and noted there is some hesitancy in this happening before the taskforces have even done any of their preliminary work. He asked the President to comment on what the difference was between what was happening now and happening with the Taskforces in regards to the job cuts on campus. President Busch-Vishniac commented there are two ways to think about this; short-term and long-term. The university is trying to save some money short-term because saving that money now means the university has less it has to save over the next several years. The cuts being made now with workforce planning focuses around looking at programs and services that have the lowest priorities on campus and can suffer some losses. TransformUS will look at what to prioritize and the programs that need greater investment. There are some programs where student enrollment has been decreasing.

Councilor Moellenbeck noted in regards to the Lead model, SESD goes through huge amounts of paper on a daily basis. She noted acceptance letters tend to be four pages long and commented double siding the letters could be beneficial. She noted it might also be a good idea to encourage colleges to email more often rather than send letters.

Member Waldner asked if moving to the U15 cause an increase in fees for parking or other things and how will that affect the way the university interacts with other universities. President Busch-Vishniac commented being on the U15 doesn't force the university to change anything about their fees. The university will be comparing itself to 14 other universities to see where it stands. The university will always be a part of Saskatchewan and will always be compared to other universities. Sometimes government is put in a difficult position because they have funding they would like to give for research and can't give the money to just one university in the province. By being part of the U15, President Busch-Vishniac has the ability to go to the government and ask for more targeted funding.

Councilor Bredohl asked if students would still be consulted at a greater level, aside from the taskforces and asked how students could voice their concerns. President Busch-Vishniac commented the university is trying to be very careful not to tell the taskforces what to do but did tell them their certain expectations. The universities expectation for the taskforce is that they would engage the entire community as it was critical for this process and that everyone could say their voice was heard. There are about 20-25 people on each

taskforce. For the process to work, there must be a lot of trust.

VP Werenka noted internationalization was a top priority during the second integrated plan. She asked how is the university suppose to recruit internationally with a good conscience knowing some of these supports needed aren't available to them. President Busch-Vishniac commented the university needs to make sure the services offered meet the needs of international students it is recruiting. The university is aware that they are falling in some areas and are being worked on.

Councilor Radomske applauded President Busch-Vishniac on her strong sense throughout all the difficult decisions she had to make recently. He noted somebody has to make those hard decisions. Councilor Radomske noted he has lived in residence for two years and has recently heard about a renovation to Voyager Place and asked the President to comment. President Busch-Vishniac noted she could not comment, but has noted there are some renovations needed to the various residence buildings. A part of the residence fees are set aside for maintenance and renovations. VP Werenka commented Martin Gonzalez, Director of Consumer Services, will be presenting to Council on March 28th and will have an update on the residence renewal plan and the current external review.

VP Kanyemba asked if the university was spending too much money on research, which is very expensive. President Busch-Vishniac commented the idea of slowing down on research does not appeal to her personally. A lot of money is spent on research at the university. The vast amount of money spent on research is other people's money. It comes from provincial and federal government, businesses, etc. VP Kanyemba asked how much the university spends on research in comparison to other areas. President Busch-Vishniac noted she is not sure of the answer and the best is to talk to Greg Fowler.

Councilor Rider asked the President her opinion on the need for childcare on campus. President Busch-Vishniac commented childcare is a big issue on campus. There are a couple of centres in which the university would like to build, but there isn't enough funding for. The first is the Gordon Oakes-Red Bear Centre, where there is about 4.5 million dollars still needed. The other is a daycare centre. The government has committed approximately 1.5 million to establish 90 more daycare spots. The USSU has pledged one million dollars. To build a standalone building would cost about 5 million dollars. The proposal has been taken to the Board for approval in concept to move forward. VP Werenka commented at the steering committee, they had proposed 110 spaces but 90 is the maximum amount at one location by law.

VP Werenka commented she is concerned with the kind of education students will be getting from the university with TransformUS. There will be a lot less programs offered for electives. VP Werenka noted her largest concern is that the university is recruiting people for research rather than people who are educators and asked the President to comment on that. President Busch-Vishniac noted the faculty has voiced their concern for the exact opposite. The fact of the matter is, for faculty to get promoted to the university need to show excellence in both teaching and research. The university is looking for faculty members who are deeply committed to the quality of the student experience and

who will be excellent teachers and who also show they are capable of doing high quality research. President Busch-Vishniac commented not to believe the rumors about what programs will be cut. There are no intentions of cutting out all the fine arts courses or the languages.

Councilor Gibson asked how the university was looking to improve the experience of international students in regards to jobs after postsecondary. President Busch-Vishniac commented the university is well aware that international students find themselves in a financial bind at all levels. It is very hard to find decent jobs when people choose not to hire foreign workers. The university is limited because they are limited in sources of funding. The university is aware of the problem and looking into what can be done to resolve the issue.

GM Cottrell commented she is well aware that there are international students who are doctors and dentists, as well as other PhD students working in the kitchen at Louis'. The USSU recognizes this is an enormous waste of talent, but is please to provide that employment to them while they are here studying. The USSU makes every effort to make the environment as comfortable and pleasant as possible.

President Brown commented one of the unpleasant things about his job is having to write a letter to the family of a student who has passed away indicating that the USSU will be donating funds towards a scholarship of their choice. Recently, a family has asked that the funds go towards a scholarship that would help students who otherwise would not be at the university. This scholarship currently does not exist on campus. President Brown asked what has to occur for a scholarship of this nature to be established on campus. President Busch-Vishniac commented most of the scholarships established are through private donations and work through Advancement. There would have to be a certain level of funding and an agreement worked out as to how it would be spent. President Busch-Vishniac suggested President Brown talk to Doug Clark in the VP Advancement Office.

USC Chair asked how the President's house was. President Busch-Vishniac noted her house was very warm. She noted her family loves living on campus and is able to walk to work everyday.

President Busch-Vishniac thanked Council for the invitation and the questions asked.

Move to go into formality.

USCMotion141: VP Werenka /Councilor Ogunkanmi

Carried

4. Minutes and Reports for Information

4.1 University Students' Council Minutes – February 28, 2013

Councilor Kruger noted she was in attendance but listed as sending regrets.

Councilor Huberdeau noted she was listed as in attendance but was in fact not present.

4.2 Executive Committee Minutes – March 4, 2013

President Brown commented he did not have his roundtables listed because he was at Board of Governors and did not have time to send them in.

5. Motions Arising from Minutes and Reports for Information

Move to adopt the minutes.

USCMotion143: Councilor Adams/Councilor Kruger

Carried

6. Business

7. New Business

8. Questions and Comments

VP Kanyemba noted Susan Benz and Associate Vice President of Student Affairs, Dave Hannah, will be giving a Council address on the research they have done on the ombudsperson. VP Kanyemba encouraged Councilors to talk to students and bring questions to Council next week. Student support is needed and the petitions will continue to circulate.

VP Kanyemba reminded Council about Program Prioritization letters from student societies in regards to the taskforce. VP Kanyemba asked if the societies are aware of the letters. Councilor Sherbino commented he had discussed it with the STMSU President but would like more information. Councilor Sherbino noted STM's budget is set separately, so he was unsure of how to go about that. Councilor Kruger noted she had talked to her President and discussed the notion of the letters being ineffective and redundant. Councilor Kruger noted the President would still be writing one in support. Councilor Berlinic commented he personally felt the letters were useless, as everyone will be writing a letter with their own agenda. At the end of the day, the taskforces probably won't gain anything from reading the letters. The taskforce has a mission and the letters will probably be ignored. Member Waldner commented writing a letter about the criteria the taskforces should be using might be valuable. VP Kanyemba commented the idea of the letters was not to give the taskforce advice or criteria, but to give an explanation of why student societies find their programs valuable as students.

President Brown commented not all colleges are represented on the taskforces, but to have trust in the people who have been elected. He noted it might be a good idea to take a look at the taskforce and make note of what colleges are not being represented. Those colleges could then send letters. VP Kanyemba commented she liked this idea.

VP Kanyemba asked for a straw poll as to who believes a letter from college societies or the USSU to the taskforce is beneficial.

Councilor Moellenbeck commented that students fought hard to have students on the

taskforces and the letters might be a good idea to show further support.

Councilor Adams added the letters needed to be worded correctly for a better understanding.

Councilor Moccasin noted Aboriginal Achievement Week is taking place March 11 to 15. The Indigenous Students Council is planning a banquet on Thursday at Dakota Dunes Casino. Tickets are available for \$15 for students and \$25 for nonstudents. Councilor Rider added the banquet is at the same time as the USC meeting.

VP Werenka wished happy birthday to Councilor Radomske. Councilor Radomske thanked everyone and noted being apart of Council has been a joy and has perfected his outlook on university governance. He added he hopes to be re-elected for next term.

VP Werenka noted that not every college has had a nomination for a member of student council. Colleges include: WCVM, Pharmacy & Nutrition and Dentistry.

Councilor Huberdeau noted the ASA is having their last event on Friday, March 22 at the Sutherland Bar. Tickets are \$15 and doors open at 8pm.

Move to give GM Cottrell speaking rights.

USCMotion144: Councilor Bredohl/Councilor Radomske

Carried

GM Cottrell noted the President who hired her, Gavin Gardner, gave her a set of instructions including a policy binder, renovate Place Riel and get more engaged in the community. She noted she has been asked by the Saskatchewan Intercultural Associations Equity and Racism Committee to invite Councilors to an event called Identity Crisis: Racism and Multiculturalism in our Community on Tuesday March 19th at the Broadway Theatre. Admission is free. A film called “Between: Living in the Hyphen” will be shown followed by a panel discussion and speaker.

President Brown noted he has been working on Aboriginal Achievement Week and over 30 events have been planned. There are many posters around campus listing the events and something for everyone to attend and learn more about Aboriginal culture. All Councilors are encouraged to attend events. President Brown noted he would absent from next week’s Council meeting, as he will be at the banquet. He noted there is an art show on Wednesday March 13 at Louis’ and tickets are \$5.

Councilor Kruger announced a fundraiser through the College of Engineering. The fundraiser is a pie throw. Pies are bought for a minimum of \$10 and can be directed to anyone on campus or around the city. Pies can be redirected at the same price it was bought. The proceeds will go to the Children’s Hospital Foundation of Saskatchewan and Engineers Without Borders. Councilor Radomske asked if throwing pies was an assault. Councilor Berlinic explained the victim doesn’t need to agree to it and there are garbage bags to cover clothes with. He added there is a no-pie list.

Councilor Schwab noted the Department of Geology is hosting an event on March 16th. Tickets are currently on sale.

9. Other Business

Councilor Anderson noted WCVM was approached again about the puppy room. The idea was forwarded to WCVM's student association, where it was discussed further. Due to the liability issues, WCVM cannot provide or be involved with a puppy room.

Councilor Adams noted the incoming ESBS president talked to the Dean about the puppy room. He noted to get around some legal issues, having the room outdoors was the best option. It is in the planning stages, but come April, there will be a puppy room in the bowl.

VP Werenka noted it is VP Kanyemba's last Council meeting. VP Werenka commented she has worked with VP Kanyemba for over three years and noted it has been a pleasure and will miss her. VP Kanyemba has been a great and valuable contribution to the USSU.

VP Kanyemba commented she has enjoyed her three years with the USSU and will miss everyone. She thanked Council for being a great team.

10. Adjournment

Move to adjourn.

USCMotion145: Councilor Anderson/VP Kanyemba

Carried

Executive Committee

Minutes for Tuesday March 19, 2013

Present: Jared Brown, Steven Heidel, Alexandria Werenka and Caroline Cottrell

1. **Call to Order**

The meeting was called to order at 2:37 p.m.

2. **Quorum**

Quorum was present.

3. **Roundtables (March 4 - 15)**

President Brown

- Board of Governors x2
- Planning and Priorities Committee
- Fee Appeal
- VPRF Committee
- USC
- Aboriginal Achievement Week (March 11 – 15)

VP Heidel

- Attended “Meet the Board of Governors”
- Exec meeting
- Councilor election orientation meeting
- Orthodontist
- Louis'/Browsers planning meeting
- Executive Formal Photos
- Ottawa x2
- Teaching and Learning / Academic Support Committee
- Notary appointment
- Sent email to staff re: summer
- Accountabilities for January
- Sent letter to Premier
- Media logs
- Sorted out various funding anomalies
- Sent copy of budget to council
- Trying to arrange final special AOCP meeting

VP Werenka

- Met with Professor

- Met with Scott Hitchings
- Exec Meeting
- Speed Friending
- Learning Community
- Hosted USSU Radio Show with Councilor Radomske
- Met with student
- Executive Photo shoot
- Cried in council
- USC
- Acted as student advocate during meeting with student and university
- Fair Trade Committee Meeting
- Met with Scott Hitchings
- Volunteered for a PAL info session
- Attended Student Forum
- Met with Carnival of Solidarity Planning Committee
- Met with prospective executive candidate
- Attended a sexual assault awareness meeting
- SEM retention Committee meeting
- Attended a PIRG meeting
- Helped make decorations for Carnival of Solidarity
- Met with Dave Muench
- Met with Student
- Attended Aboriginal Achievement Week event: Aboriginal Women in Leadership
- Attended Aboriginal Achievement Week event: Hot Breakfast
- Volunteered in the tunnel to sell Carnival of Solidarity tickets
- Attended several SEM Retention Committee Meetings
- Attended USSU Childcare Board Meeting
- Attended Lock Down procedures presentation for USSU Childcare Centre
- Hosted and Mc-ed the USSU Film Festival
- Facilitated a Learning Community
- Helped USSU Food Centre Coordinator with his Fresh Market in Seager Wheeler
- Hosted USSU Radio Show with Jared Brown and MSC Rider
- Carnival of Solidarity Meeting
- Started writing government petition for an increase in the level of childcare subsidy
- Started contacting interested parties to help lobby the government for an increase in childcare subsidy
- Met with Scott Hitchings
- Ran an errand with Councilor Bredohl

- Got cupcakes for Ru with Councilor Sherbino, Abouhamra, and Moellenbeck
- Bid Ru farewell. :(
- Sat as a judge for the ASSUme talent show
- Participated in a student sustainability video
- Chatted with Student Care
- Attended the PACGSD meeting
- Volunteered for Carnival of Solidarity

4. **Business**

4.1 Free Speech Policy

VP Heidel noted he had completed the Free Speech Policy, which was sent to the Executive for approval. The Executive unanimously agreed it was well done.

Move to approve the Free Speech Policy (see attached).

EXECMotion086: VP Heidel/VP Werenka

Carried

4.2 Respect on the Bus

President Brown noted Councilor Ogunkanmi had brought up the issue at Council the lack of respect from students on the bus. He noted students were not being respectful of giving up their seats to the elderly, pregnant women and those with children, or people with limited mobility. President Brown agreed that this is an issue and that a campaign for respect would be a good idea. GM Cottrell asked Jason Ventnor to comment on how to go about doing this campaign. Jason Ventnor commented it could be done and the Executive needs to discuss what media they would like to use. Executive will discuss their options and proceed with the campaign.

4.3 Childcare Lobbying

VP Werenka commented she will be lobbying with the USSU Childcare Centre and the Student Affairs Committee against the increased childcare fees the government has set. She noted she will be sending in a letter and signed petition to the government about the issue. Childcare is no longer affordable for students trying to get an education.

4.4 Stress-Less

VP Werenka noted that Health & Counseling will be putting on Stress-Less again during exam time and asked the Executive if they were interested in sponsoring the event in the North Concourse. The Executive agreed to sponsoring the cost of the space. VP Werenka also noted she would like to also sponsor the event with some sort of food like bananas. VP Heidel asked how much she wanted to sponsor. VP Werenka commented

\$500.00 would be an adequate amount. The Executive will discuss further at a later date.

4.5 Childcare Bake Sale

VP Werenka noted that the USSU Childcare Centre will be hosting their annual bake sale in the tunnel. She would like the Executive to sponsor the cost of the table rental since the centre is part of the USSU. The Executive agreed to waive the fee.

5. **Adjournment**

Meeting was adjourned at 3:00 p.m.



Free Speech Policy

1. Preamble

The Student Union recognizes that the principles of freedom of speech and academic freedom are fundamental values for any university. Further, the Student Union recognizes that the right to engage in frank and open debate, to share controversial or unpopular ideas, and to provoke challenges to society’s beliefs, is essential for the academic pursuit of truth and preservation of a free and democratic society.

2. Freedom of Speech

The Student Union accepts that the free and open exchange of ideas in an academic context may generate controversy and disputes among members of the University and of the wider community. In such cases, the Student Union will support and protect the free speech of all parties under its jurisdiction. The Student Union will not endeavor to limit or prevent the exercise of free speech on campus and will work to aid those parties whose free speech rights are threatened. The Union further recognizes the fair and reasonable limitations on free expression as stated in the Canadian Charter of Rights and Freedoms and the Criminal Code of Canada and pledges not to exercise censorship outside of these legal limits. When members of the Union use speech as a direct attack that has the effect of preventing the lawful exercise of speech by members or invited guests, or interfering with the conduct of authorized University business, the Student Union may intervene.

3. Freedom of Association

The right to free speech is complemented by the right of freedom of association. The right to free speech extends to individuals cooperating in groups. All members have the freedom to communicate in any reasonable way, to hold and advertise meetings, to debate and to engage in peaceful assemblies and demonstrations, to organize groups for any lawful activities and to make reasonable use of Student Union facilities.

Contact Information: General Manager 966-6969			
Policy Authority: Executive Committee			
Approvals	Board/Committee	Date	<u>Motion</u>
Created	Executive Committee		

USSU Academic Affairs Committee Agenda

Wednesday February 27th, 2013

7:30am – 8:30am

Browsers

Present	Kara Leftley, Scott Adams, Mandy Elash, Jenna Moellenbeck, Jordan Sherbino, Ruvimbo Kanyemba, Alexandria Werenka, Phoenix Rider, Jessica Geddert,	
No.	Item	Scheduled Duration
1	Adoption of Agenda	
2	Approval of Minutes	
3	<p>Chairs Remarks Exam File, not much has happened. There is a group in eng with an online exam file, so Caroline thinks we should be alright. - Academic Advising Week: It went okay. Not as much traffic as we would have liked. Advisors were not satisfied with how many people were there. Recommendations on how to change? Different location? More signage? Alex recommend that doing it in September in the Bowl would be awesome. - Ru's Resignation- Ru has resigned and will be gone as of March 15th</p>	5 min
4	<p>Ombudsperson Went over additions and edits made to the petition - Please get at least twenty signatures each! - This will be going to council this week. - Ru will be making a timetable for the tunnel so that we will be distributed via email. (and booked through Poonam)</p>	10 min
5	<p>Experience in Excellence Awards Last day for surveying is Friday - We will be doing interviews for each professor that is winning an award. You will each contact a prof</p>	10 min

	<p>and write up a bio on them.</p> <ul style="list-style-type: none"> - EIE Awards in on the 24th of March - Mandy will send out the list of award winners to the committee 	
6	<p>Arts and Science Curriculum Changes</p> <ul style="list-style-type: none"> - Departments are re-vamping their curriculum <p><i>Writing Skills</i></p> <ul style="list-style-type: none"> - There is a need to improve on students' writing skills. - COMM 101 is a good example, they have group sessions, reviews, and lots of discussion --> TAs are really effective for this type of course - ASC has volunteers come in and do essay skills with students - Alex - I would like to see more 1st year writing classes, where essays are handed in, reviewed by professor, then handed back for edits and revisions. This opens up more dialogue between professors and students. Possibly have profs use the first essay as an example and mark it not on the writing but on technicalities - In Eng most students don't have a ton of writing, but most of it is related to communications classes. There is a centre in Eng specifically for that. - These classes should be Pass/Fail - Should have writing workshops in Residence <p><i>Research Skills</i></p> <ul style="list-style-type: none"> - General research classes may be good as, these students have yet to declare their major. This should be something that covers interdisciplinary research skills (interviewing, surveying, etc) then as they get higher in their degree they should learn more specifics to their degree - Social Sciences should have mandatory research classes. - Have to consider classes that research doesn't necessarily work for (Eng., French, Russian, etc.) <p><i>Hands on Experience</i></p> <ul style="list-style-type: none"> - We don't have too many opportunities for students to go out into the community - Would love to see profs embedding more community based experiences (esp. on-campus ones) <p><i>Program Outcomes</i></p>	30 min

	<ul style="list-style-type: none"> - Some students don't do well in exams, but if you give them other opportunities for those marks they will excel (e.g. presentations, community projects. - Professors should have different grading schemes (for students who don't do well in specific assessment categories); different weights on different assessments. - Casual conversations in lieu of written finals. (like in Education) - Something similar to math readiness, where they evaluate student's ability to do essay's, MC, presentations, etc. and then they can show those to their future profs -Incorporating volunteering into paper, rather than specific essay. -Variety of assessments is great, but there needs to be some consistency <p><i>Instructional Methods</i></p> <ul style="list-style-type: none"> - Profs should be incentivized to better their teaching skills, they should get pay hikes for student's succeeding. - Prof reviews are not mandatory and are solely for their personal enhancement (except in Eng, where the Department head goes over them with the prof) 	
7	<p>Other Business</p> <ul style="list-style-type: none"> - UC committee meetings 	5 min

2012-2013 USC Attendance

Name	Sept. 13	Sept. 20	Sept. 27	Oct. 4	Oct. 11	Oct. 18	Oct. 25	Nov. 1	Nov.8
Abouhamra, Nour	P	P	R	NM	P	P	P	P	P
Adams, Nathan	NYA	NYA	NYA	NM	NYA	P	P	P	P
Anderson, Alyssa	P	P	P	NM	P	P	P	P	P
Berlinic, Wyatt	NYA	NYA	NYA	NM	NYA	P	P	P	P
Bredohl, Alyssa	NYA	NYA	NYA	NM	NYA	P	P	P	P
Brown, Jared	P	P	P	NM	P	P	R	P	P
Du, Rui	P	P	P	NM	P	A	P	P	P
Gabriel, Kimberly	NYA	NYA	NYA	NM	NYA	P	P	P	P
Gibson, Odoka	NYA	NYA	NYA	NM	NYA	P	P	P	P
Heidel, Steven	P	P	P	NM	P	P	R	P	P
Huberdeau, Carmelle	P	P	P	NM	P	P	P	R	R
Kanyemba, Ruvimbo	P	P	P	NM	P	P	P	P	P
Kitchen, Andrew	P	P	A	NM	P	P	P	P	P
Kruger, Sara	P	P	P	NM	P	P	P	P	P
Males, Kyle	P	P	P	NM	P	P	R	P	R
Moccasin, Ryan	NYA	NYA	NYA	NM	NYA	P	P	P	P
Moellenbeck, Jenna	NYA	NYA	NYA	NM	NYA	P	P	R	P
Ogunkanmi, David	P	R	R	NM	R	R	R	P	P
Radomske, Dillan	NYA	NYA	NYA	NM	NYA	P	P	P	P
Richardson, Galen	P	P	R	NM	P	P	P	P	P
Rider, Phoenix	P	P	P	NM	P	P	P	P	P
Schwab, Benjamin	P	P	P	NM	P	P	P	P	R
Sherbino, Jordan	P	P	P	NM	P	P	P	P	P
Wanis, Kerollos	P	P	P	NM	P	P	P	P	P
Werenka, Alexandria	P	P	P	NM	P	P	P	P	P

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

2012-2013 USC Attendance

Name	Nov. 22	Nov. 29	Dec. 6	Jan. 3	Jan. 10	Jan. 17	Jan. 24	Jan. 31	Feb. 7	Feb. 14	Feb. 21
Abouhamra, Nour	P	P	P	P	NM	P	P	P	NM	P	NM
Adams, Nathan	P	P	P	P	NM	P	P	P	NM	P	NM
Anderson, Alyssa	R	R	P	P	NM	P	P	P	NM	P	NM
Berlinic, Wyatt	P	P	P	P	NM	P	R	P	NM	R	NM
Bredohl, Alyssa	P	P	P	P	NM	P	P	P	NM	P	NM
Brown, Jared	P	P	P	P	NM	P	P	P	NM	P	NM
Du, Rui	P	P	P	P	NM	R					
Gabriel, Kimberly	P	P	P	P	NM	P	P	P	NM	P	NM
Gibson, Odoka	P	P	P	P	NM	A	P	P	NM	P	NM
Heidel, Steven	P	R	P	P	NM	R	P	P	NM	P	NM
Huberdeau, Carmelle	P	P	P	P	NM	P	R	P	NM	P	NM
Kanyemba, Ruvimbo	P	P	P	R	NM	P	P	P	NM	R	NM
Kitchen, Andrew	P	R	P	R	NM	P	P	P	NM	P	NM
Kruger, Sara	P	R	R	P	NM	R	P	P	NM	R	NM
Males, Kyle	P	P	P	R	NM	P	P	P	NM	P	NM
Moccasin, Ryan	P	P	P	R	NM	P	P	P	NM	R	NM
Moellenbeck, Jenna	P	P	P	P	NM	P	P	P	NM	P	NM
Ogunkanmi, David	P	P	P	A	NM	P	P	P	NM	P	NM
Radomske, Dillan	P	P	P	A	NM	P	P	P	NM	P	NM
Richardson, Galen	P	P	P	R	NM	P	P	P	NM	P	NM
Rider, Phoenix	P	P	P	R	NM	P	P	P	NM	P	NM
Schwab, Benjamin	P	P	P	P	NM	P	P	P	NM	P	NM
Sherbino, Jordan	P	P	P	P	NM	P	P	P	NM	P	NM
Wanis, Kerollos	P	A	R	P	NM	P	P	P	NM	P	NM
Werenka, Alexandria	P	P	P	P	NM	P	P	P	NM	R	NM

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

2012-2013 USC Attendance

Name	Feb. 28	Mar. 7	Mar. 14								
Abouhamra, Nour	P	P	NM								
Adams, Nathan	P	P	NM								
Anderson, Alyssa	P	P	NM								
Berlinic, Wyatt	P	P	NM								
Bredohl, Alyssa	P	P	NM								
Brown, Jared	P	P	NM								
Du, Rui											
Gabriel, Kimberly	P	R	NM								
Gibson, Odoka	P	P	NM								
Heidel, Steven	P	R	NM								
Huberdeau, Carmelle	R	P	NM								
Kanyemba, Ruvimbo	P	P	NM								
Kitchen, Andrew	R	R	NM								
Kruger, Sara	P	P	NM								
Males, Kyle	P	R	NM								
Moccasin, Ryan	R	P	NM								
Moellenbeck, Jenna	P	P	NM								
Ogunkanmi, David	P	P	NM								
Radomske, Dillan	P	P	NM								
Richardson, Galen	P	R	NM								
Rider, Phoenix	P	P	NM								
Schwab, Benjamin	R	P	NM								
Sherbino, Jordan	P	P	NM								
Wanis, Kerollos	P	R	NM								
Werenka, Alexandria	P	P	NM								

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

University Students' Council Agenda

Thursday March 28, 2013

Roy Romanow Student Council Chamber

- 1. Adoption of an Agenda**
- 2. Introductions and Announcements**
- 3. Council Address**
- 4. Minutes and Reports for Information**
 - 4.1 USC Minutes – March 21, 2013**
 - 4.2 Executive Committee Minutes**
 - 4.3 Academic Affairs Committee Minutes and Report**
 - 4.4 Appointments Committee Minutes and Report**
 - 4.5 Code of Ethics Disciplinary Committee Minutes and Report**
 - 4.6 Elections Committee Minutes and Report**
 - 4.7 External Affairs Committee Minutes and Report**
 - 4.8 Budget & Finance Committee Minutes and Report**
 - 4.9 Student Affairs Committee Minutes and Report**
 - 4.10 Sustainability Committee Minutes and Report**
 - 4.11 Association of College Presidents Minutes and Report**
- 5. Motions Arising from the Minutes and Reports**
- 6. Business**
 - 6.1 USSU 2013/2014 Budget**
- 7. New Business**
- 8. Questions and Comments (30 minutes)**
- 9. Any Other Business**
- 10. Adjournment**

University Students' Council

Minutes for Thursday March 21, 2013

Present

Jared Brown, President
Steven Heidel, VP Operations and Finance
Alexandria Werenka, VP Student Affairs
Sara Kruger, Engineering
Kerollos Wanis, Medicine
Dillan Radomske, Nursing
Wyatt Berlinic, Engineering
Carmelle Huberdeau, Agriculture & Bioresources
David Ogunkanmi, Arts & Science
Phoenix Rider, Indigenous Students
Nathan Adams, ESB
Alyssa Anderson, WCVM
Benjamin Schwab, Arts & Science
Alyssa Bredohl, St. Thomas More
Jordan Sherbino, St. Thomas More
Jenna Moellenbeck, ESB
Nour Abouhamra, Kinesiology
Galen Richardson, Law
Odoka Gibson, International Students
Kyle Males, Education

Also Present

James Pepler, USC Chair
Caroline Cottrell, General Manager

Regrets

Andrew Kitchen, Education
Kimberly Gabriel, Pharmacy & Nutrition
Ryan Moccasin, Indigenous Students

Absent

Guests

Anna-Lilja Dawson
Max FineDay
Scott Hitchings
Amanda Mitchell
Brayden York
Chris Jones
Andrew Hartman
Devin Clemons
Jeremy Yorga
Payton Byrns

Meeting was called to order at 6:01 pm.

1. Agenda

Move to adopt the agenda as amended.

USCMotion145: VP Werenka/Councilor Adams

Carried

2. Introductions and Announcements

VP Werenka introduced Brayden York, Chris Jones, Andrew Hartman, Devin Clemons, Anna-Lilja Dawson, Scott Hitchings, Max FineDay, Jeremy Yorga and Payton Byrns.

President Brown introduced USSU Controller, Amanda Mitchell.

Councilor Moellenbeck introduced Tim, Phil and Simon from Engineering.

USC Chair noted there was a forum at Louis' and it was spectacular. Many of the candidates came to Council.

3. Council Address

3.1 Budget Walkthrough

Move to go into informality.

USCMotion146: Councilor Sherbino/Councilor Bredohl

Carried

(See attached PowerPoint for more information)

VP Heidel presented the budget for the 2013-2014 fiscal year, which begins on May 1 and ends April 30.

VP Heidel noted a budget is about setting priorities for the year. Budgeting is looking ahead into the future to the next year. The budget being presented is setting the constraints and best guesses for next year. Budgeting cannot be explained with one number. Several numbers need to be looked at and the story behind the numbers. The budget is split into 13 different accounts, with each department having an account.

The USSU collects four different fees, which includes the USSU Student Fee, Infrastructure Fee, Transit Fee and Health & Dental Fee. The Infrastructure Fee goes into an Infrastructure Fund, which is governed by a policy called the Infrastructure Fee Policy. The policy states the Infrastructure Fund can only be used on infrastructure costs and used to pay down the debt on Place Riel. Once the reserve hits \$750,000.00, then anything else on top of that goes to pay down the debt at a fast rate. The fund is split between TD Canada Trust and The First Nations Bank of Canada. The Place Riel debt that we currently have is on the new renovated building. The USSU has been paying that off since construction started.

VP Heidel talked about the capital purchases and the plan for next year. The operating budget is split into four sections.

Administration HR is the biggest cost, which is down from last year because of some management changes. The Student Fee is up because enrollment will be up. Browsers will no longer be a separate account and will be consolidated into Louis' with the changes in terms of renovations. Communications is unchanged. Copy Central is based on one salary and part-time employees and revenue comes in based on the copies that are made. Facilities is a major source of revenue, which includes the tenants in Lower Place Riel who pay a base rent and percentage rent to the USSU. All of the Centres are all similar, with one hired student coordinator and many volunteers. The Information Centre does bring in revenue in terms of commissions from TicketMaster, etc.

Louis' operation budget looks different because Browsers will be included. The university informed the USSU this year that they would no longer allow us to use the beach volleyball courts by stadium parking. Therefore, there will be no beach volleyball this summer, which brought it an amount of revenue. The USSU is currently working with the university to try and find a new solution and location for beach volleyball. Louis' shows bring in revenue as well.

Student Governance includes Executive salaries and other costs, such as University Student Council. Student Grants is a line that the Budget & Finance Committee is familiar with, which is any money that goes to student groups and also includes revenue from ratification fees. XL Print & Design is doing very well. The Memorial Union Building is an old building and expensive to maintain.

Depreciation is a non-cash expense and reduces the value of an asset because assets lose their value over time. As a non-cash expense, it lowers the reported earnings. Even though the final net income balance is going down, the amount of cash is not.

VP Heidel noted budgeting takes a lot of time and thanked the Budget & Finance Committee and former VP OpFin, Reid Nystuen. VP Heidel also thanked all USSU senior management, especially Controller Amanda Mitchell.

Councilor Adams asked what the recovery plan was for running the projected deficit.
Error in audio.

Councilor Moellenbeck thanked VP Heidel and noted she was happy more money was going to campus club funding. She noted approximately \$21,000.00 is allocated to campus funding and asked what happens when every club comes for funding and what VP Heidel would recommend in regards to addressing that problem. VP Heidel commented the funding allocated is not taking into account that every club is receiving funding. He noted the Budget & Finance Committee looked at the merit of the applications as they were coming in and recommended doing that for next year as well.

Councilor Adams noted there is a decrease on the Facilities line from last year and asked what the rational was behind that. GM Cottrell commented the three new tenants in Lower Place Riel are not currently up and running. She also noted when the USSU budgeted last year, they had no actuals to base their numbers on.

- 4. Minutes and Reports for Information**
 - 4.1 University Students' Council Minutes – March 7, 2013**
 - 4.2 Executive Committee Minutes – March 19, 2013**
 - 4.3 Academic Affairs Committee Minutes – February 27, 2013**

5. Motions Arising from Minutes and Reports for Information

Move to adopt the minutes.

USCMotion147: President Brown/Councilor Moellenbeck

Carried

6. Business

7. New Business

8. Questions and Comments

VP Werenka congratulated Councilor Richardson who was purchased for \$110.00 at the Law Auction. Councilor Radomske asked what services were auctioned off and if they were legal. Councilor Richardson noted the auction was raising money for the Law Students grad. He offered his services to bagpipe at an event of choice.

Councilor Gibson asked to see the USC Chair's picture from when he was USSU President.

VP Heidel thanked Councilors for listening to the budget presentation and asked if they would like a week to review before passing it. A straw poll was conducted. A vote will be made next week on the budget.

Councilor Moellenbeck commented Councilor Richardson should play his bagpipes at Council next week.

GM Cottrell noted USSU Controller Amanda Mitchell will not be able to attend the next Council meeting and encouraged Councilors to ask questions.

VP Werenka noted Councilor Ogunkanmi joined her on her radio show the past week and it was a lot of fun. She noted USC Chair will be her next guest and encouraged Councilors to also attend.

USC Chair read a haiku to Council.

Councilor Kruger announced Engineering Week is taking place with lots of events and encouraged Councilors to check it out.

9. Other Business

VP Werenka commented the new Executives will be present at the next Council meeting. She encouraged Councilors to get their colleges out to vote on March 27 and 28.

GM Cottrell commended President Brown and all others involved for the incredible job they did organizing Aboriginal Achievement Week.

Councilor Radomske reminded Council the College of Nursing is hosting a Casino Night on April 6th at St. Josephs Parish. He encouraged everyone to attend and noted there are some great prizes up for grabs.

10. Adjournment

Move to adjourn.

USCMotion148: Councilor Anderson/Councilor Huberdeau
Councilor Radomske was opposed.

Carried

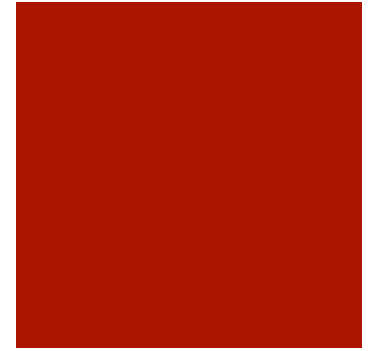


Budget Walkthrough

Fiscal year 2013-2014, Prepared by Steven Heidel

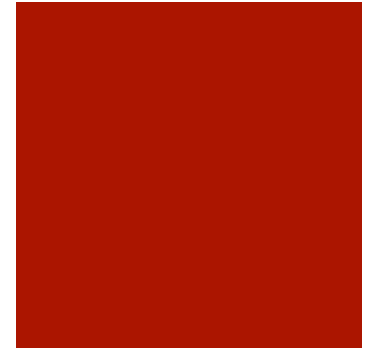
Agenda

- Budgeting Principles
- Financial Overview
- Capital Budget
- Operating Budget
- Cash Flow
- Questions



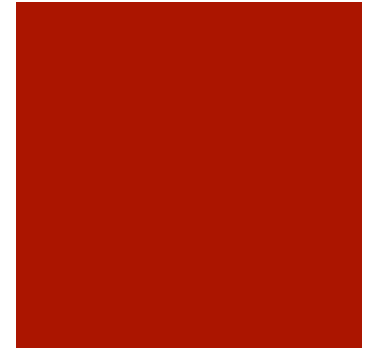
Agenda

- **Budgeting Principles**
- Financial Overview
- Capital Budget
- Operating Budget
- Cash Flow
- Questions



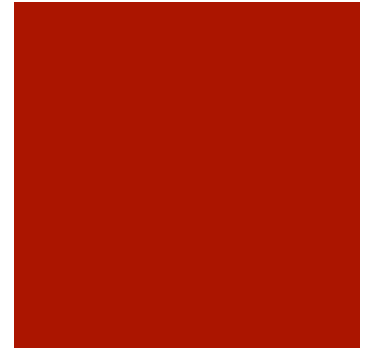
Budgeting Principles

- Budgeting is...
 - about setting priorities
 - making a reasonable estimation based on actuals
- Budgeting is not...
 - actuals
 - just about one number



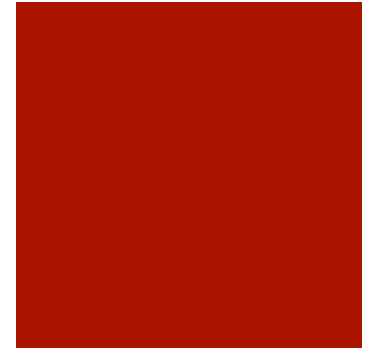
USSU Budget

- Two parts:
 - Operating
 - Capital
- Multiple accounts, one for each department



Agenda

- Budgeting Principles
- **Financial Overview**
- Capital Budget
- Operating Budget
- Cash Flow
- Questions



Student Fees



USSU Fees

Student Fee

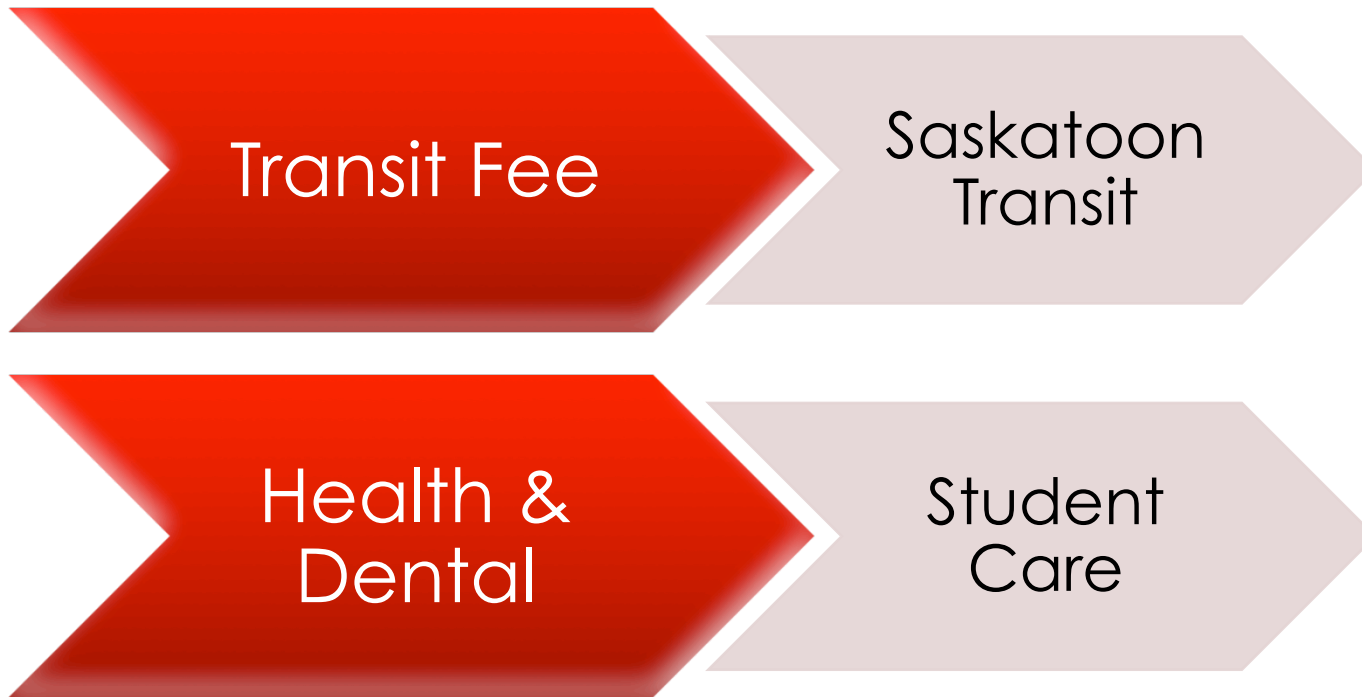
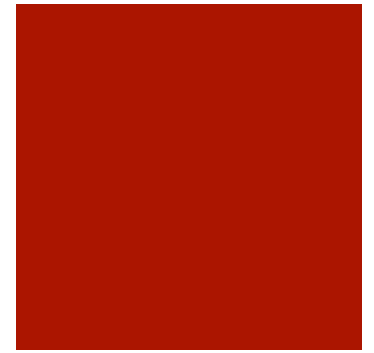
Infrastructure

External Fees

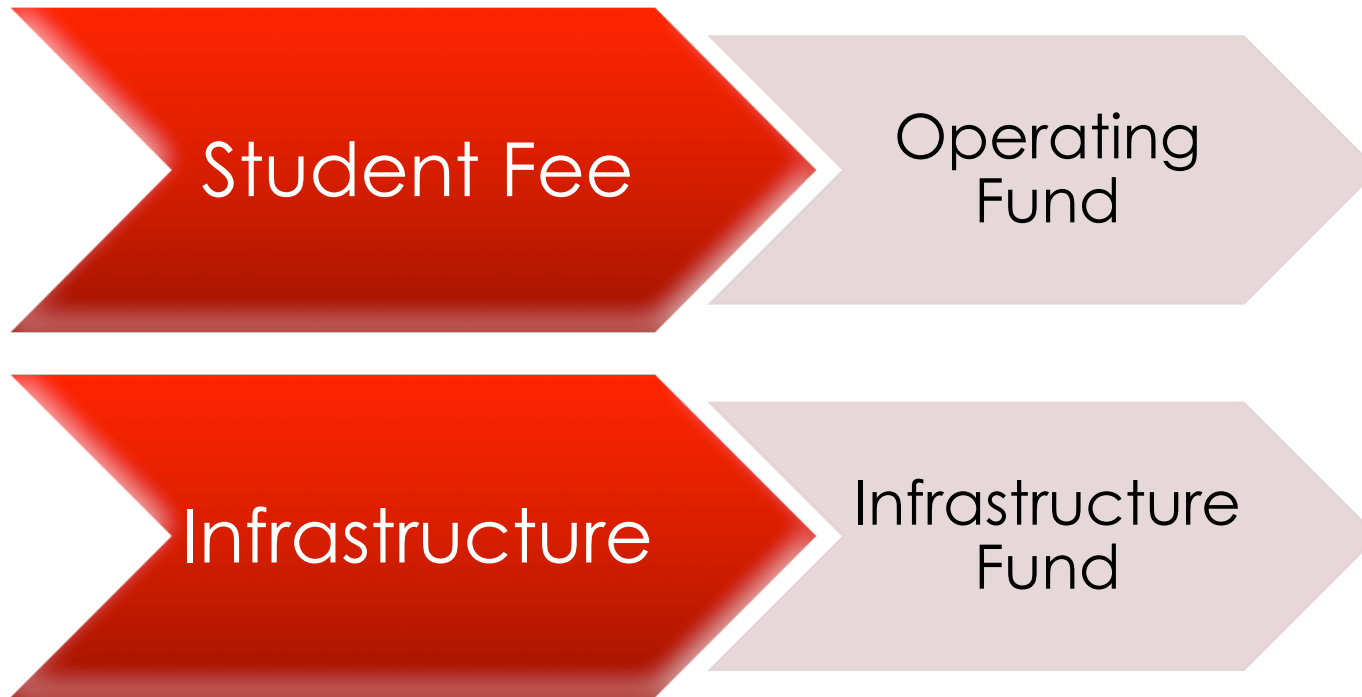
Transit

Health &
Dental

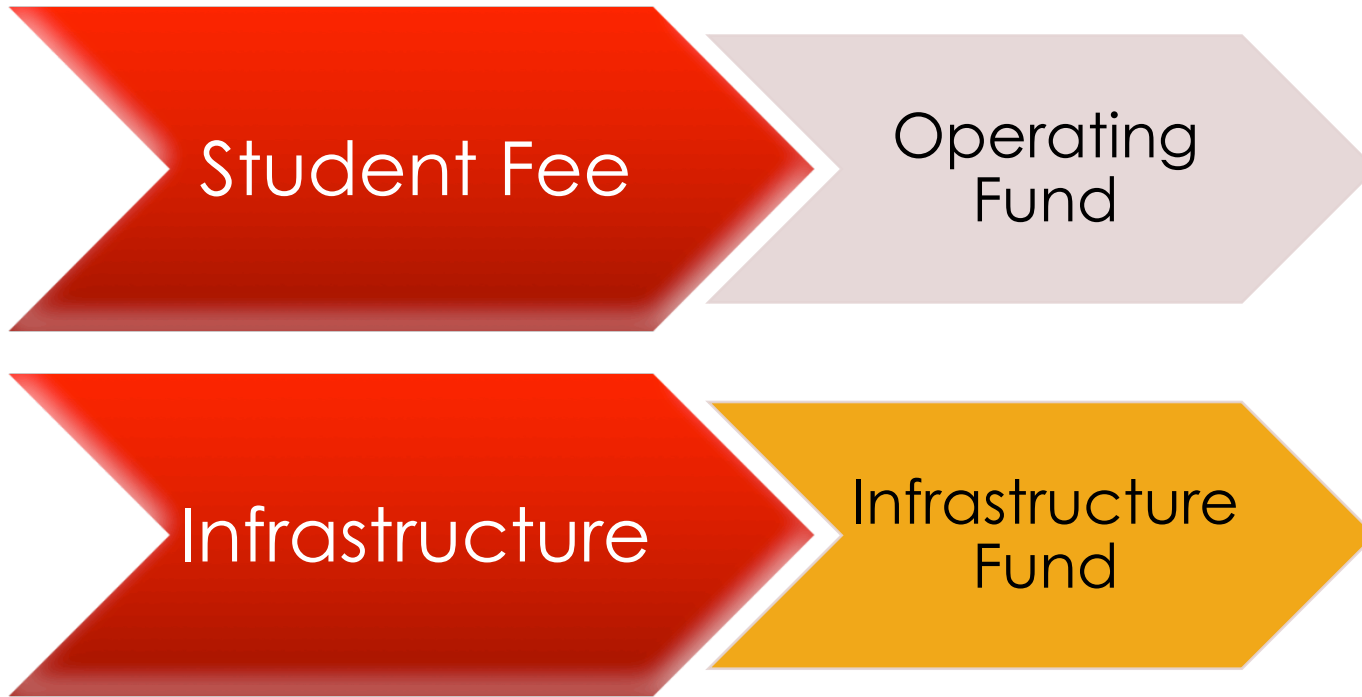
External Fees



USSU Fees

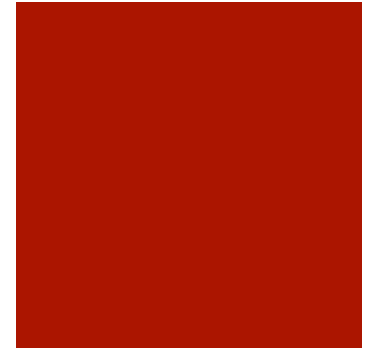


USSU Fees



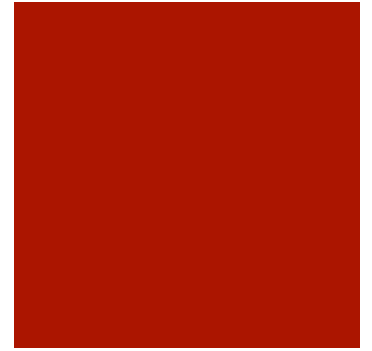
Infrastructure Fund

- Governed by the Infrastructure Fee Policy
- “The Student Infrastructure Fee and the Student Infrastructure Fund are to be used for planning and design, capital purchases, renovations, and building construction relating to USSU facilities only.”
- Used to pay down Place Riel debt
- Once the reserve hits \$750 000 then anything over that goes to pay off debt faster
- Split between TD Canada Trust and First Nations Bank of Canada

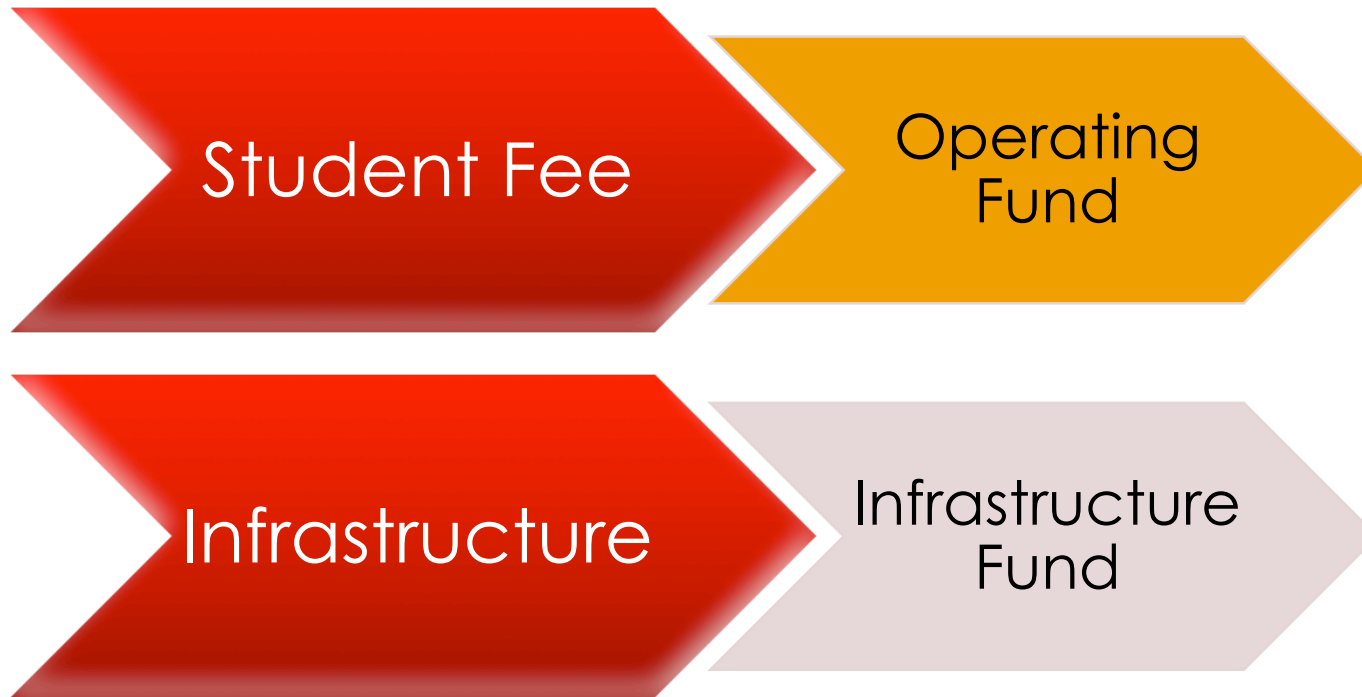


Place Riel Debt

- Currently \$17 762 547
- \$120 000 / monthly payment

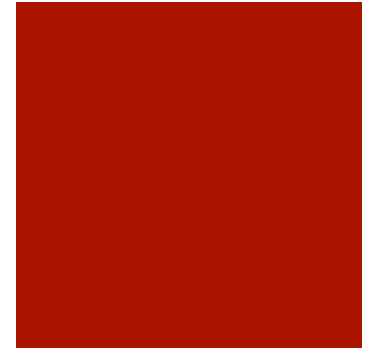


USSU Fees



Agenda

- Budgeting Principles
- Financial Overview
- **Capital Budget**
- Operating Budget
- Cash Flow
- Questions



**USSU 2013-2014 Budget
Capital Purchases**

<u>Department</u>	<u>Description</u>	<u>Amount</u>
Admin	IT Plan	10,054.80
Facilities	IT Relocation	15,481.76
Facilities	Stoage Cages	6,000.00
TOTAL	New Capital Budget for 2013-2014	31,536.56
	Future Capital Proposals	
Browsers	Future Renovation Proposal (Approved 2012/2013)	415,375.56
	Future Renovation Proposal (Approved 2012/2013)	309,229.00
	Progress Report-Actuals as of 2013	(58,910.46)
TOTAL	New Capital Budget for Future Renovations	665,694.10
MUB	Future Renovation Proposal	17,000.00
TOTAL	New Capital Budget for Future Renovations	17,000.00
Louis'	Future Renovation Proposal (Approved 2011/2012)	397,138.00
	Progress Report-Actuals as of 2013	(310,047.03)
	Estimated for Louis' Office	(26,180.96)
TOTAL	Capital Budget that will be used in 2013-2014	60,910.01
Facilities	Washrooms Place Riel (Approved 2011/2012)	14,770.00
Facilities	Leasehold Improvements (Approved 2011/2012)	46,200.00
	Progress Report-Actuals as of 2013	(59,409.09)
TOTAL	Approved Future Capital Budget	1,560.91



**USSU 2013-2014 Budget
Capital Purchases**



<u>Department</u>	<u>Description</u>	<u>Amount</u>
Admin	IT Plan	10,054.80
Facilities	Information	15,481.76
Facilities	Storage Cages	6,000.00
TOTAL	New Capital Budget for 2013-2014	31,536.56

New Capital

Future Capital Proposals		
Browsers	Future Renovation Proposal (Approved 2012/2013)	415,375.56
	Future Renovation Proposal (Approved 2012/2013)	309,229.00
	Progress Report-Actuals as of 2013	(58,910.46)
TOTAL	New Capital Budget for Future Renovations	665,694.10

MUB	Future Renovation Proposal	17,000.00
TOTAL	New Capital Budget for Future Renovations	17,000.00

Louis'	Future Renovation Proposal (Approved 2011/2012)	397,138.00
	Progress Report-Actuals as of 2013	(310,047.03)
	Estimated for Louis' Office	(26,180.96)
TOTAL	Capital Budget that will be used in 2013-2014	60,910.01

Approved Capital

Facilities	Washrooms Place Riel (Approved 2011/2012)	14,770.00
Facilities	Leasehold Improvements (Approved 2011/2012)	46,200.00
	Progress Report-Actuals as of 2013	(59,409.09)
TOTAL	Approved Future Capital Budget	1,560.91

New Capital Purchases

<u>Department</u>	<u>Description</u>	<u>Amount</u>
Admin	IT Plan	10,054.80
Facilities	IT Relocation	15,481.76
Facilities	Storage Cages	6,000.00
TOTAL	New Capital Budget for 2013-2014	31,536.56



Future Capital Proposals		
Browsers	Future Renovation Proposal (Approved 2012/2013)	415,375.56
	Future Renovation Proposal (Approved 2012/2013)	309,229.00
	Progress Report-Actuals as of 2013	(58,910.46)
TOTAL	New Capital Budget for Future Renovations	665,694.10
MUB	Future Renovation Proposal	17,000.00
TOTAL	New Capital Budget for Future Renovations	17,000.00
Louis'	Future Renovation Proposal (Approved 2011/2012)	397,138.00
	Progress Report-Actuals as of 2013	(310,047.03)
	Estimated for Louis' Office	(26,180.96)
TOTAL	Capital Budget that will be used in 2013-2014	60,910.01
Facilities	Washrooms Place Riel (Approved 2011/2012)	14,770.00
Facilities	Leasehold Improvements (Approved 2011/2012)	46,200.00
	Progress Report-Actuals as of 2013	(59,409.09)
TOTAL	Approved Future Capital Budget	1,560.91



Future Capital Proposals		
Browsers	Future Renovation Proposal (Approved 2012/2013)	415,375.56
	Future Renovation Proposal (Approved 2012/2013)	309,229.00
	Progress Report-Actuals as of 2013	(58,910.46)
TOTAL	New Capital Budget for Future Renovations	665,694.10
MUB	Future Renovation Proposal	17,000.00
TOTAL	New Capital Budget for Future Renovations	17,000.00
Louis'	Future Renovation Proposal (Approved 2011/2012)	397,138.00
	Progress Report-Actuals as of 2013	(310,047.03)
	Estimated for Louis' Office	(26,180.96)
TOTAL	Capital Budget that will be used in 2013-2014	60,910.01
Facilities	Washrooms Place Riel (Approved 2011/2012)	14,770.00
Facilities	Leasehold Improvements (Approved 2011/2012)	46,200.00
	Progress Report-Actuals as of 2013	(59,409.09)
TOTAL	Approved Future Capital Budget	1,560.91



Future Capital Proposals		
Browsers	Future Renovation Proposal (Approved 2012/2013)	415,375.56
	Future Renovation Proposal (Approved 2012/2013)	309,229.00
	Progress Report-Actuals as of 2013	(58,910.46)
TOTAL	New Capital Budget for Future Renovations	665,694.10
MUB	Future Renovation Proposal	17,000.00
TOTAL	New Capital Budget for Future Renovations	17,000.00
Louis'	Future Renovation Proposal (Approved 2011/2012)	397,138.00
	Progress Report-Actuals as of 2013	(310,047.03)
	Estimated for Louis' Office	(26,180.96)
TOTAL	Capital Budget that will be used in 2013-2014	60,910.01
Facilities	Washrooms Place Riel (Approved 2011/2012)	14,770.00
Facilities	Leasehold Improvements (Approved 2011/2012)	46,200.00
	Progress Report-Actuals as of 2013	(59,409.09)
TOTAL	Approved Future Capital Budget	1,560.91



Agenda

- Budgeting Principles
- Financial Overview
- Capital Budget
- **Operating Budget**
- Cash Flow
- Questions



USSU OPERATION/SERVICE**2013-2014****2012-2013**

Administration	(989,164)	(1,017,047)
Admin-Student Fees	1,094,188	1,012,590
Browsers	-	(17,801)
Communications	(49,047)	(51,718)
Copy Central	(55,095)	(44,749)
Facilities	388,400	462,358
Food Centre	(15,212)	(15,303)
Help Centre	(43,003)	(40,396)
Information Centre	(5,487)	(25,476)
Louis'	(130,187)	1,561
Louis'-BVB	-	27,431
Louis'-Entertainment	(9,715)	(11,176)
Marketing Service	35,355	39,923
Pride Centre	(37,703)	(36,921)
Student Governance	(210,656)	(203,293)
Student Grants	(21,900)	(16,265)
Student Service-Events	-	1,300
Safewalk-Student Crew	(21,505)	(20,547)
Women's Centre	(36,570)	(36,029)
XL Design	33,631	(7,173)
MUB Cost	(204,379)	(209,965)
Total	(278,048)	(208,696)
Capital	(776,702)	(437,755)
*Investments for Operating as of December 31, 2012	1,960,396	1,882,790
Total	905,646	1,236,339
Place Riel	80,580	-
Total Place Riel	80,580	-



USSU OPERATION/SERVICE

2013-2014

2012-2013

Administration	(989,164)	(1,017,047)
Admin-Student Fees	1,094,188	1,012,590
Browsers	-	(17,801)
Communications	(49,047)	(51,718)
Copy Central	(55,095)	(44,749)
Facilities	388,400	462,358
Food Centre	(15,212)	(15,303)
Help Centre	(43,003)	(40,396)
Information Centre	(1,487)	(25,476)
Louis'	(130,197)	1,561
Louis'-BVB	-	27,431
Louis'-Entertainment	(9,715)	(11,176)
Marketing Service	35,355	39,923
Pride Centre	(37,703)	(36,921)
Student Governance	(210,656)	(203,293)
Student Grants	(21,900)	(16,265)
Student Service-Events	-	1,300
Safewalk-Student Crew	(21,505)	(20,547)
Women's Centre	(36,570)	(36,029)
XL Design	33,631	(7,173)
MUB Cost	(204,379)	(209,965)
Total	(278,048)	(208,696)

Operating Budget

Capital	(776,702)	(437,755)
---------	-----------	-----------

Capital

*Investments for Operating Reserve December 31, 2012	1,950,598	1,882,790
---	-----------	-----------

Operating Reserve

Total	905,646	1,236,339
--------------	----------------	------------------

Place Riel	80,580	-
Total Place Riel	80,580	-

Place Riel



	2013-2014	2012-2013
Administration	(989,164)	(1,017,047)
Admin-Student Fees	1,094,188	1,012,590
Browsers	-	(17,801)
Communications	(49,047)	(51,718)
Copy Central	(55,095)	(44,749)
Facilities	388,400	462,358
Food Centre	(15,212)	(15,303)
Help Centre	(43,003)	(40,396)
Information Centre	(5,487)	(25,476)
Louis'	(130,187)	1,561
Louis'-BVB	-	27,431
Louis'-Entertainment	(9,715)	(11,176)
Marketing Service	35,355	39,923
Pride Centre	(37,703)	(36,921)
Student Governance	(210,656)	(203,293)
Student Grants	(21,900)	(16,265)
Student Service-Events	-	1,300
Safewalk-Student Crew	(21,505)	(20,547)
Women's Centre	(36,570)	(36,029)
XL Design	33,631	(7,173)
MUB Cost	(204,379)	(209,965)
Total	(278,048)	(208,696)



	2013-2014	2012-2013
Administration	(989,164)	(1,017,047)
Admin-Student Fees	1,094,188	1,012,590
Browsers	-	(17,801)
Communications	(49,047)	(51,718)
Copy Central	(55,095)	(44,749)
Facilities	388,400	462,358
Food Centre	(15,212)	(15,303)
Help Centre	(43,003)	(40,396)
Information Centre	(5,487)	(25,476)
Louis'	(130,187)	1,561
Louis'-BVB	-	27,431
Louis'-Entertainment	(9,715)	(11,176)
Marketing Service	35,355	39,923
Pride Centre	(37,703)	(36,921)
Student Governance	(210,656)	(203,293)
Student Grants	(21,900)	(16,265)
Student Service-Events	-	1,300
Safewalk-Student Crew	(21,505)	(20,547)
Women's Centre	(36,570)	(36,029)
XL Design	33,631	(7,173)
MUB Cost	(204,379)	(209,965)
Total	(278,048)	(208,696)



	2013-2014	2012-2013
Administration	(989,164)	(1,017,047)
Admin-Student Fees	1,094,188	1,012,590
Browsers	-	(17,801)
Communications	(49,047)	(51,718)
Copy Central	(55,095)	(44,749)
Facilities	388,400	462,358
Food Centre	(15,212)	(15,303)
Help Centre	(43,003)	(40,396)
Information Centre	(5,487)	(25,476)
Louis'	(130,187)	1,561
Louis'-BVB	-	27,431
Louis'-Entertainment	(9,715)	(11,176)
Marketing Service	35,355	39,923
Pride Centre	(37,703)	(36,921)
Student Governance	(210,656)	(203,293)
Student Grants	(21,900)	(16,265)
Student Service-Events	-	1,300
Safewalk-Student Crew	(21,505)	(20,547)
Women's Centre	(36,570)	(36,029)
XL Design	33,631	(7,173)
MUB Cost	(204,379)	(209,965)
Total	(278,048)	(208,696)



	2013-2014	2012-2013
Administration	(989,164)	(1,017,047)
Admin-Student Fees	1,094,188	1,012,590
Browsers	-	(17,801)
Communications	(49,047)	(51,718)
Copy Central	(55,095)	(44,749)
Facilities	388,400	462,358
Food Centre	(15,212)	(15,303)
Help Centre	(43,003)	(40,396)
Information Centre	(5,487)	(25,476)
Louis'	(130,187)	1,561
Louis'-BVB	-	27,431
Louis'-Entertainment	(9,715)	(11,176)
Marketing Service	35,355	39,923
Pride Centre	(37,703)	(36,921)
Student Governance	(210,656)	(203,293)
Student Grants	(21,900)	(16,265)
Student Service-Events	-	1,300
Safewalk-Student Crew	(21,505)	(20,547)
Women's Centre	(36,570)	(36,029)
XL Design	33,631	(7,173)
MUB Cost	(204,379)	(209,965)
Total	(278,048)	(208,696)



	2013-2014	2012-2013
Administration	(989,164)	(1,017,047)
Admin-Student Fees	1,094,188	1,012,590
Browsers	-	(17,801)
Communications	(49,047)	(51,718)
Copy Central	(55,095)	(44,749)
Facilities	388,400	462,358
Food Centre	(15,212)	(15,303)
Help Centre	(43,003)	(40,396)
Information Centre	(5,487)	(25,476)
Louis'	(130,187)	1,561
Louis'-BVB	-	27,431
Louis'-Entertainment	(9,715)	(11,176)
Marketing Service	35,355	39,923
Pride Centre	(37,703)	(36,921)
Student Governance	(210,656)	(203,293)
Student Grants	(21,900)	(16,265)
Student Service-Events	-	1,300
Safewalk-Student Crew	(21,505)	(20,547)
Women's Centre	(36,570)	(36,029)
XL Design	33,631	(7,173)
MUB Cost	(204,379)	(209,965)
Total	(278,048)	(208,696)



	2013-2014	2012-2013
Administration	(989,164)	(1,017,047)
Admin-Student Fees	1,094,188	1,012,590
Browsers	-	(17,801)
Communications	(49,047)	(51,718)
Copy Central	(55,095)	(44,749)
Facilities	388,400	462,358
Food Centre	(15,212)	(15,303)
Help Centre	(43,003)	(40,396)
Information Centre	(5,487)	(25,476)
Louis'	(130,187)	1,561
Louis'-BVB	-	27,431
Louis'-Entertainment	(9,715)	(11,176)
Marketing Service	35,355	39,923
Pride Centre	(37,703)	(36,921)
Student Governance	(210,656)	(203,293)
Student Grants	(21,900)	(16,265)
Student Service-Events	-	1,300
Safewalk-Student Crew	(21,505)	(20,547)
Women's Centre	(36,570)	(36,029)
XL Design	33,631	(7,173)
MUB Cost	(204,379)	(209,965)
Total	(278,048)	(208,696)



	2013-2014	2012-2013
Administration	(989,164)	(1,017,047)
Admin-Student Fees	1,094,188	1,012,590
Browsers	-	(17,801)
Communications	(49,047)	(51,718)
Copy Central	(55,095)	(44,749)
Facilities	388,400	462,358
Food Centre	(15,212)	(15,303)
Help Centre	(43,003)	(40,396)
Information Centre	(5,487)	(25,476)
Louis'	(130,187)	1,561
Louis'-BVB	-	27,431
Louis'-Entertainment	(9,715)	(11,176)
Marketing Service	35,355	39,923
Pride Centre	(37,703)	(36,921)
Student Governance	(210,656)	(203,293)
Student Grants	(21,900)	(16,265)
Student Service-Events	-	1,300
Safewalk-Student Crew	(21,505)	(20,547)
Women's Centre	(36,570)	(36,029)
XL Design	33,631	(7,173)
MUB Cost	(204,379)	(209,965)
Total	(278,048)	(208,696)



	2013-2014	2012-2013
Administration	(989,164)	(1,017,047)
Admin-Student Fees	1,094,188	1,012,590
Browsers	-	(17,801)
Communications	(49,047)	(51,718)
Copy Central	(55,095)	(44,749)
Facilities	388,400	462,358
Food Centre	(15,212)	(15,303)
Help Centre	(43,003)	(40,396)
Information Centre	(5,487)	(25,476)
Louis'	(130,187)	1,561
Louis'-BVB	-	27,431
Louis'-Entertainment	(9,715)	(11,176)
Marketing Service	35,355	39,923
Pride Centre	(37,703)	(36,921)
Student Governance	(210,656)	(203,293)
Student Grants	(21,900)	(16,265)
Student Service-Events	-	1,300
Safewalk-Student Crew	(21,505)	(20,547)
Women's Centre	(36,570)	(36,029)
XL Design	33,631	(7,173)
MUB Cost	(204,379)	(209,965)
Total	(278,048)	(208,696)



	2013-2014	2012-2013
Administration	(989,164)	(1,017,047)
Admin-Student Fees	1,094,188	1,012,590
Browsers	-	(17,801)
Communications	(49,047)	(51,718)
Copy Central	(55,095)	(44,749)
Facilities	388,400	462,358
Food Centre	(15,212)	(15,303)
Help Centre	(43,003)	(40,396)
Information Centre	(5,487)	(25,476)
Louis'	(130,187)	1,561
Louis'-BVB	-	27,431
Louis'-Entertainment	(9,715)	(11,176)
Marketing Service	35,355	39,923
Pride Centre	(37,703)	(36,921)
Student Governance	(210,656)	(203,293)
Student Grants	(21,900)	(16,265)
Student Service-Events	-	1,300
Safewalk-Student Crew	(21,505)	(20,547)
Women's Centre	(36,570)	(36,029)
XL Design	33,631	(7,173)
MUB Cost	(204,379)	(209,965)
Total	(278,048)	(208,696)



	2013-2014	2012-2013
Administration	(989,164)	(1,017,047)
Admin-Student Fees	1,094,188	1,012,590
Browsers	-	(17,801)
Communications	(49,047)	(51,718)
Copy Central	(55,095)	(44,749)
Facilities	388,400	462,358
Food Centre	(15,212)	(15,303)
Help Centre	(43,003)	(40,396)
Information Centre	(5,487)	(25,476)
Louis'	(130,187)	1,561
Louis'-BVB	-	27,431
Louis'-Entertainment	(9,715)	(11,176)
Marketing Service	35,355	39,923
Pride Centre	(37,703)	(36,921)
Student Governance	(210,656)	(203,293)
Student Grants	(21,900)	(16,265)
Student Service-Events	-	1,300
Safewalk-Student Crew	(21,505)	(20,547)
Women's Centre	(36,570)	(36,029)
XL Design	33,631	(7,173)
MUB Cost	(204,379)	(209,965)
Total	(278,048)	(208,696)



	2013-2014	2012-2013
Administration	(989,164)	(1,017,047)
Admin-Student Fees	1,094,188	1,012,590
Browsers	-	(17,801)
Communications	(49,047)	(51,718)
Copy Central	(55,095)	(44,749)
Facilities	388,400	462,358
Food Centre	(15,212)	(15,303)
Help Centre	(43,003)	(40,396)
Information Centre	(5,487)	(25,476)
Louis'	(130,187)	1,561
Louis'-BVB	-	27,431
Louis'-Entertainment	(9,715)	(11,176)
Marketing Service	35,355	39,923
Pride Centre	(37,703)	(36,921)
Student Governance	(210,656)	(203,293)
Student Grants	(21,900)	(16,265)
Student Service-Events	-	1,300
Safewalk-Student Crew	(21,505)	(20,547)
Women's Centre	(36,570)	(36,029)
XL Design	33,631	(7,173)
MUB Cost	(204,379)	(209,965)
Total	(278,048)	(208,696)



	2013-2014	2012-2013
Administration	(989,164)	(1,017,047)
Admin-Student Fees	1,094,188	1,012,590
Browsers	-	(17,801)
Communications	(49,047)	(51,718)
Copy Central	(55,095)	(44,749)
Facilities	388,400	462,358
Food Centre	(15,212)	(15,303)
Help Centre	(43,003)	(40,396)
Information Centre	(5,487)	(25,476)
Louis'	(130,187)	1,561
Louis'-BVB	-	27,431
Louis'-Entertainment	(9,715)	(11,176)
Marketing Service	35,355	39,923
Pride Centre	(37,703)	(36,921)
Student Governance	(210,656)	(203,293)
Student Grants	(21,900)	(16,265)
Student Service-Events	-	1,300
Safewalk-Student Crew	(21,505)	(20,547)
Women's Centre	(36,570)	(36,029)
XL Design	33,631	(7,173)
MUB Cost	(204,379)	(209,965)
Total	(278,048)	(208,696)



	2013-2014	2012-2013
Administration	(989,164)	(1,017,047)
Admin-Student Fees	1,094,188	1,012,590
Browsers	-	(17,801)
Communications	(49,047)	(51,718)
Copy Central	(55,095)	(44,749)
Facilities	388,400	462,358
Food Centre	(15,212)	(15,303)
Help Centre	(43,003)	(40,396)
Information Centre	(5,487)	(25,476)
Louis'	(130,187)	1,561
Louis'-BVB	-	27,431
Louis'-Entertainment	(9,715)	(11,176)
Marketing Service	35,355	39,923
Pride Centre	(37,703)	(36,921)
Student Governance	(210,656)	(203,293)
Student Grants	(21,900)	(16,265)
Student Service-Events	-	1,300
Safewalk-Student Crew	(21,505)	(20,547)
Women's Centre	(36,570)	(36,029)
XL Design	33,631	(7,173)
MUB Cost	(204,379)	(209,965)
Total	(278,048)	(208,696)



	2013-2014	2012-2013
Administration	(989,164)	(1,017,047)
Admin-Student Fees	1,094,188	1,012,590
Browsers	-	(17,801)
Communications	(49,047)	(51,718)
Copy Central	(55,095)	(44,749)
Facilities	388,400	462,358
Food Centre	(15,212)	(15,303)
Help Centre	(43,003)	(40,396)
Information Centre	(5,487)	(25,476)
Louis'	(130,187)	1,561
Louis'-BVB	-	27,431
Louis'-Entertainment	(9,715)	(11,176)
Marketing Service	35,355	39,923
Pride Centre	(37,703)	(36,921)
Student Governance	(210,656)	(203,293)
Student Grants	(21,900)	(16,265)
Student Service-Events	-	1,300
Safewalk-Student Crew	(21,505)	(20,547)
Women's Centre	(36,570)	(36,029)
XL Design	33,631	(7,173)
MUB Cost	(204,379)	(209,965)
Total	(278,048)	(208,696)



	2013-2014	2012-2013
Administration	(989,164)	(1,017,047)
Admin-Student Fees	1,094,188	1,012,590
Browsers	-	(17,801)
Communications	(49,047)	(51,718)
Copy Central	(55,095)	(44,749)
Facilities	388,400	462,358
Food Centre	(15,212)	(15,303)
Help Centre	(43,003)	(40,396)
Information Centre	(5,487)	(25,476)
Louis'	(130,187)	1,561
Louis'-BVB	-	27,431
Louis'-Entertainment	(9,715)	(11,176)
Marketing Service	35,355	39,923
Pride Centre	(37,703)	(36,921)
Student Governance	(210,656)	(203,293)
Student Grants	(21,900)	(16,265)
Student Service-Events	-	1,300
Safewalk-Student Crew	(21,505)	(20,547)
Women's Centre	(36,570)	(36,029)
XL Design	33,631	(7,173)
MUB Cost	(204,379)	(209,965)
Total	(278,048)	(208,696)



	2013-2014	2012-2013
Administration	(989,164)	(1,017,047)
Admin-Student Fees	1,094,188	1,012,590
Browsers	-	(17,801)
Communications	(49,047)	(51,718)
Copy Central	(55,095)	(44,749)
Facilities	388,400	462,358
Food Centre	(15,212)	(15,303)
Help Centre	(43,003)	(40,396)
Information Centre	(5,487)	(25,476)
Louis'	(130,187)	1,561
Louis'-BVB	-	27,431
Louis'-Entertainment	(9,715)	(11,176)
Marketing Service	35,355	39,923
Pride Centre	(37,703)	(36,921)
Student Governance	(210,656)	(203,293)
Student Grants	(21,900)	(16,265)
Student Service-Events	-	1,300
Safewalk-Student Crew	(21,505)	(20,547)
Women's Centre	(36,570)	(36,029)
XL Design	33,631	(7,173)
MUB Cost	(204,379)	(209,965)
Total	(278,048)	(208,696)



	2013-2014	2012-2013
Administration	(989,164)	(1,017,047)
Admin-Student Fees	1,094,188	1,012,590
Browsers	-	(17,801)
Communications	(49,047)	(51,718)
Copy Central	(55,095)	(44,749)
Facilities	388,400	462,358
Food Centre	(15,212)	(15,303)
Help Centre	(43,003)	(40,396)
Information Centre	(5,487)	(25,476)
Louis'	(130,187)	1,561
Louis'-BVB	-	27,431
Louis'-Entertainment	(9,715)	(11,176)
Marketing Service	35,355	39,923
Pride Centre	(37,703)	(36,921)
Student Governance	(210,656)	(203,293)
Student Grants	(21,900)	(16,265)
Student Service-Events	-	1,300
Safewalk-Student Crew	(21,505)	(20,547)
Women's Centre	(36,570)	(36,029)
XL Design	33,631	(7,173)
MUB Cost	(204,379)	(209,965)
Total	(278,048)	(208,696)



	2013-2014	2012-2013
Administration	(989,164)	(1,017,047)
Admin-Student Fees	1,094,188	1,012,590
Browsers	-	(17,801)
Communications	(49,047)	(51,718)
Copy Central	(55,095)	(44,749)
Facilities	388,400	462,358
Food Centre	(15,212)	(15,303)
Help Centre	(43,003)	(40,396)
Information Centre	(5,487)	(25,476)
Louis'	(130,187)	1,561
Louis'-BVB	-	27,431
Louis'-Entertainment	(9,715)	(11,176)
Marketing Service	35,355	39,923
Pride Centre	(37,703)	(36,921)
Student Governance	(210,656)	(203,293)
Student Grants	(21,900)	(16,265)
Student Service-Events	-	1,300
Safewalk-Student Crew	(21,505)	(20,547)
Women's Centre	(36,570)	(36,029)
XL Design	33,631	(7,173)
MUB Cost	(204,379)	(209,965)
Total	(278,048)	(208,696)



	2013-2014	2012-2013
Administration	(989,164)	(1,017,047)
Admin-Student Fees	1,094,188	1,012,590
Browsers	-	(17,801)
Communications	(49,047)	(51,718)
Copy Central	(55,095)	(44,749)
Facilities	388,400	462,358
Food Centre	(15,212)	(15,303)
Help Centre	(43,003)	(40,396)
Information Centre	(5,487)	(25,476)
Louis'	(130,187)	1,561
Louis'-BVB	-	27,431
Louis'-Entertainment	(9,715)	(11,176)
Marketing Service	35,355	39,923
Pride Centre	(37,703)	(36,921)
Student Governance	(210,656)	(203,293)
Student Grants	(21,900)	(16,265)
Student Service-Events	-	1,300
Safewalk-Student Crew	(21,505)	(20,547)
Women's Centre	(36,570)	(36,029)
XL Design	33,631	(7,173)
MUB Cost	(204,379)	(209,965)
Total	(278,048)	(208,696)



	2013-2014	2012-2013
Administration	(989,164)	(1,017,047)
Admin-Student Fees	1,094,188	1,012,590
Browsers	-	(17,801)
Communications	(49,047)	(51,718)
Copy Central	(55,095)	(44,749)
Facilities	388,400	462,358
Food Centre	(15,212)	(15,303)
Help Centre	(43,003)	(40,396)
Information Centre	(5,487)	(25,476)
Louis'	(130,187)	1,561
Louis'-BVB	-	27,431
Louis'-Entertainment	(9,715)	(11,176)
Marketing Service	35,355	39,923
Pride Centre	(37,703)	(36,921)
Student Governance	(210,656)	(203,293)
Student Grants	(21,900)	(16,265)
Student Service-Events	-	1,300
Safewalk-Student Crew	(21,505)	(20,547)
Women's Centre	(36,570)	(36,029)
XL Design	33,631	(7,173)
MUB Cost	(204,379)	(209,965)
Total	(278,048)	(208,696)



	2013-2014	2012-2013
Administration	(989,164)	(1,017,047)
Admin-Student Fees	1,094,188	1,012,590
Browsers	-	(17,801)
Communications	(49,047)	(51,718)
Copy Central	(55,095)	(44,749)
Facilities	388,400	462,358
Food Centre	(15,212)	(15,303)
Help Centre	(43,003)	(40,396)
Information Centre	(5,487)	(25,476)
Louis'	(130,187)	1,561
Louis'-BVB	-	27,431
Louis'-Entertainment	(9,715)	(11,176)
Marketing Service	35,355	39,923
Pride Centre	(37,703)	(36,921)
Student Governance	(210,656)	(203,293)
Student Grants	(21,900)	(16,265)
Student Service-Events	-	1,300
Safewalk-Student Crew	(21,505)	(20,547)
Women's Centre	(36,570)	(36,029)
XL Design	33,631	(7,173)
MUB Cost	(204,379)	(209,965)
Total	(278,048)	(208,696)

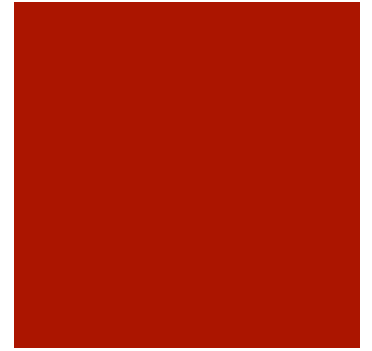


	2013-2014	2012-2013
Administration	(989,164)	(1,017,047)
Admin-Student Fees	1,094,188	1,012,590
Browsers	-	(17,801)
Communications	(49,047)	(51,718)
Copy Central	(55,095)	(44,749)
Facilities	388,400	462,358
Food Centre	(15,212)	(15,303)
Help Centre	(43,003)	(40,396)
Information Centre	(5,487)	(25,476)
Louis'	(130,187)	1,561
Louis'-BVB	-	27,431
Louis'-Entertainment	(9,715)	(11,176)
Marketing Service	35,355	39,923
Pride Centre	(37,703)	(36,921)
Student Governance	(210,656)	(203,293)
Student Grants	(21,900)	(16,265)
Student Service-Events	-	1,300
Safewalk-Student Crew	(21,505)	(20,547)
Women's Centre	(36,570)	(36,029)
XL Design	33,631	(7,173)
MUB Cost	(204,379)	(209,965)
Total	(278,048)	(208,696)

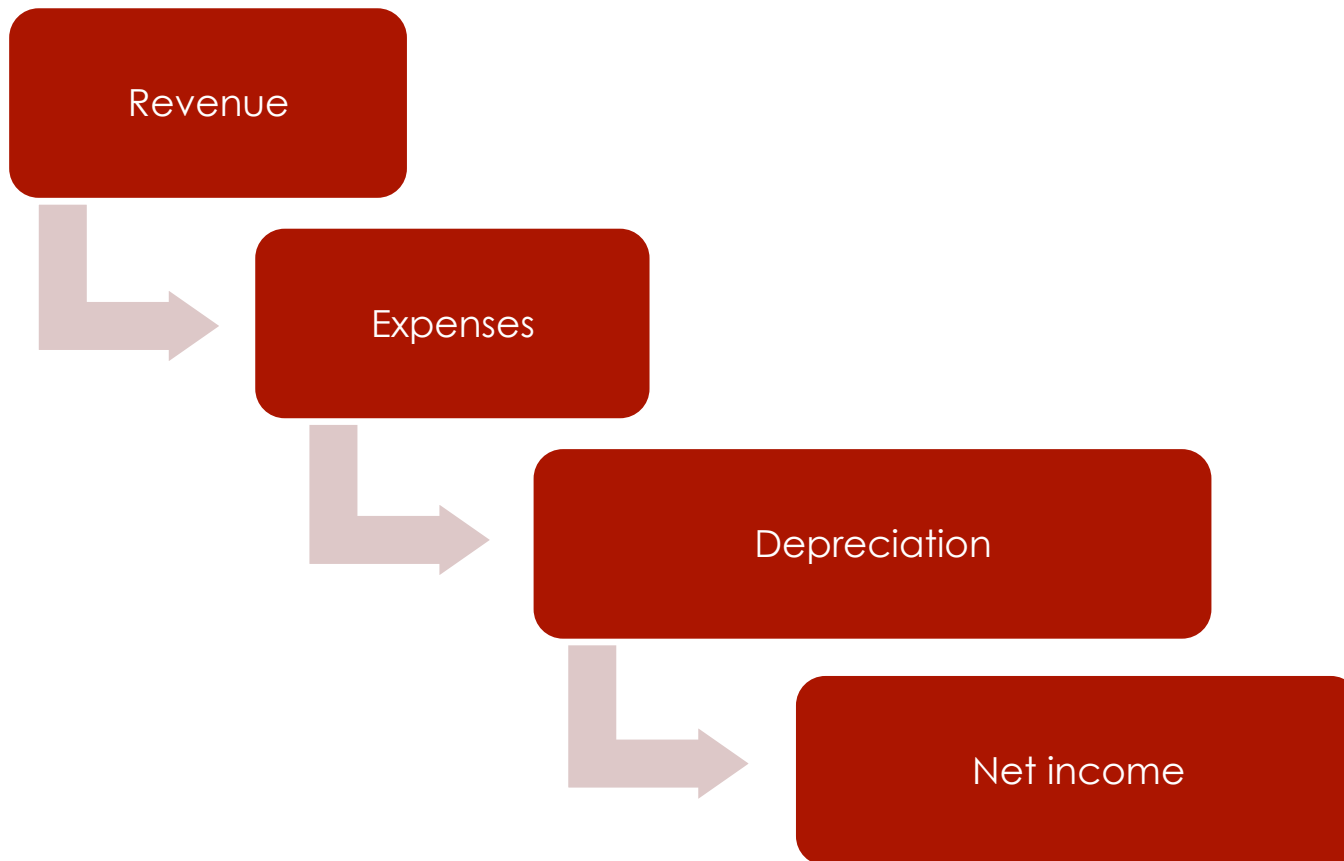
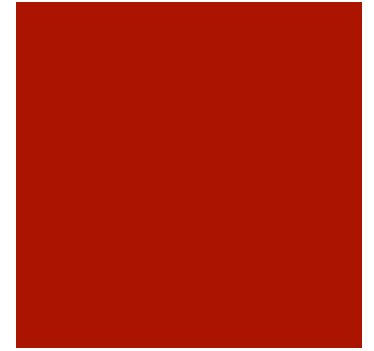


Agenda

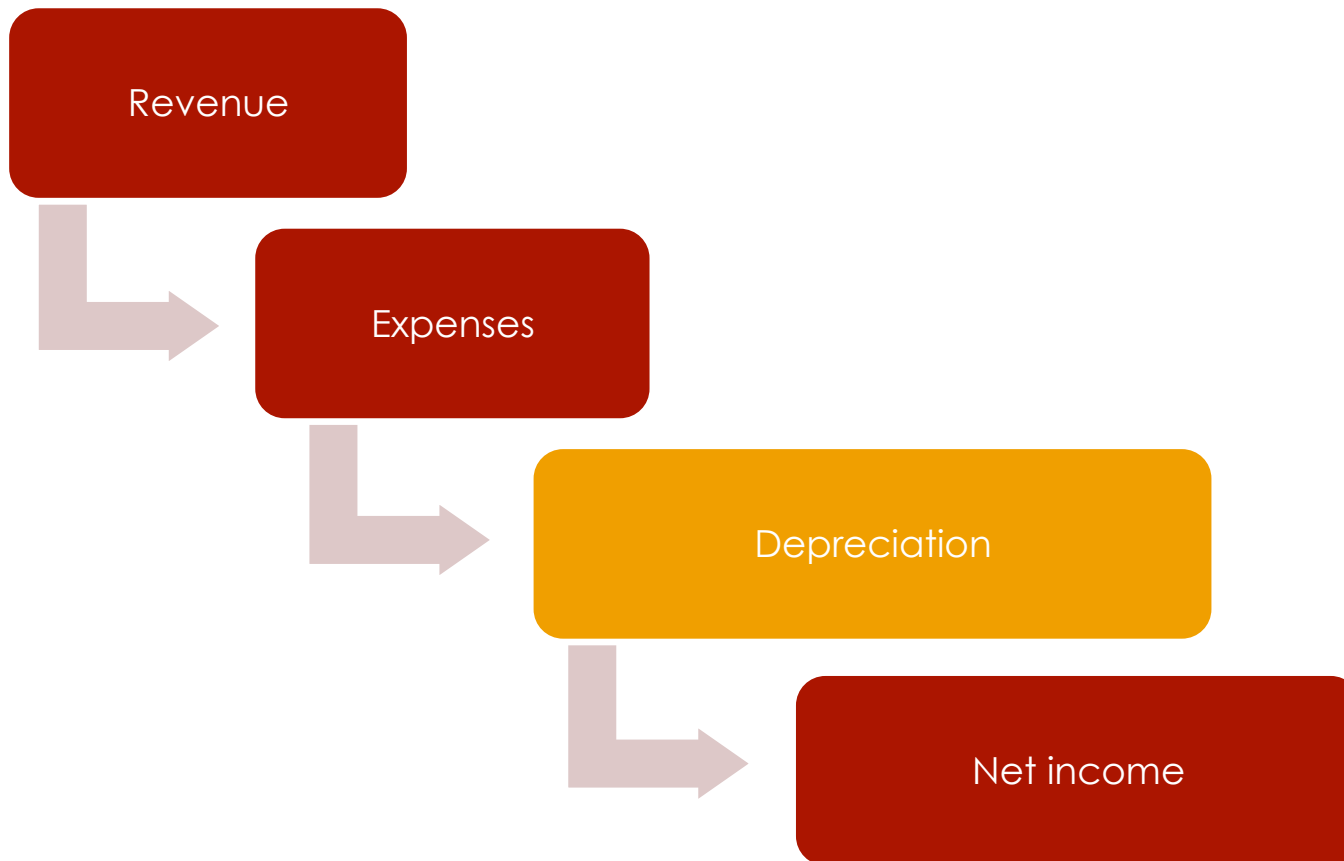
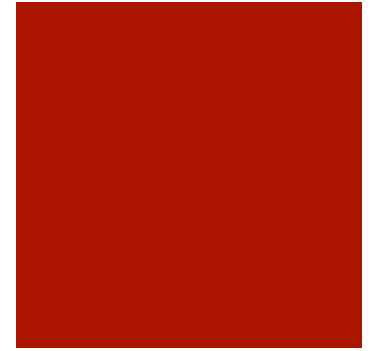
- Budgeting Principles
- Financial Overview
- Capital Budget
- Operating Budget
- **Cash Flow**
- Questions



Income Statement

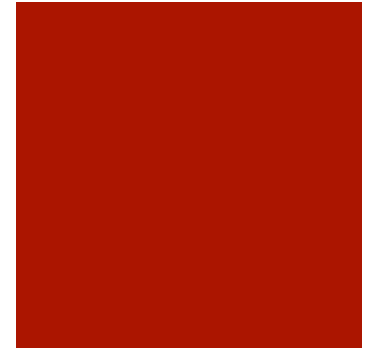


Income Statement



What is depreciation?

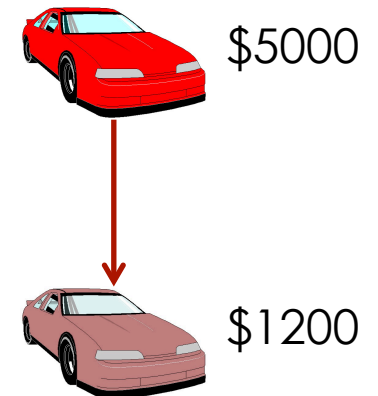
- Non-cash expense
- Reduces the value of an asset
- Assets lose their value over time
- Must be replaced at the end of their useful life
- As a non-cash expense, depreciation lowers company's reported earnings while increasing free cash flow
- As we are a Not-for Profit depreciation has little effect on us



Depreciation Example



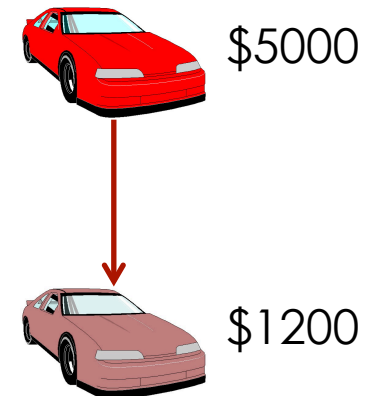
Cash	Capital	Balance
\$10 000	\$0	\$10 000
\$5 000	\$5 000	\$10 000
\$5 000	\$5 000	\$10 000
\$5 000	\$5 000	\$10 000
\$5 000	\$5 000	\$10 000
\$5 000	\$5 000	\$10 000
\$6 200	\$0	\$6 200



Depreciation Example

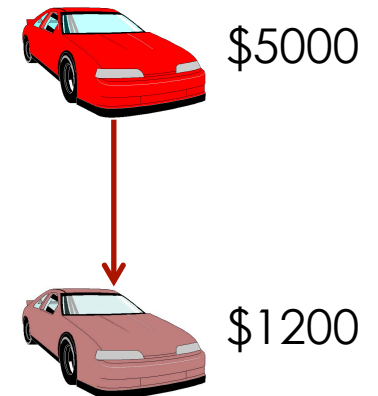


Cash	Capital	Balance
\$10 000	\$0	\$10 000
\$5 000	\$5 000	\$10 000
\$5 000	\$4 000	\$9 000
\$5 000	\$3 000	\$8 000
\$5 000	\$2 000	\$7 000
\$5 000	\$1 000	\$6 000
\$6 200	\$0	\$6 200



Depreciation Example

Cash	Capital	Balance
\$10 000	\$0	\$10 000
\$5 000	\$5 000	\$10 000
\$5 000	\$4 000	\$9 000
\$5 000	\$3 000	\$8 000
\$5 000	\$2 000	\$7 000
\$5 000	\$1 000	\$6 000
\$6 200	\$0	\$6 200



Department	Net Depreciation Expense
Administration	11,657
Communications	8,365
Copy Central	1,861
Facilities	30,594
Food Centre	139
Help Centre	844
Information Centre	790
Louis'	167,252
Louis'-Entertainment	12,638
Marketing	149
Pride Centre	1,266
Student Governance	1,883
Safewalk/Student Crew	139
Women's Centre	1,114
XL Design	16,834
Total	255,525



Department	Net Depreciation Expense
Administration	11,657
Communications	8,365
Copy Central	1,861
Facilities	30,594
Food Centre	139
Help Centre	844
Information Centre	790
Louis'	167,252
Louis'-Entertainment	12,638
Marketing	149
Pride Centre	1,266
Student Governance	1,883
Safewalk/Student Crew	139
Women's Centre	1,114
XL Design	16,834
Total	255,525



Affects operations with the most capital!

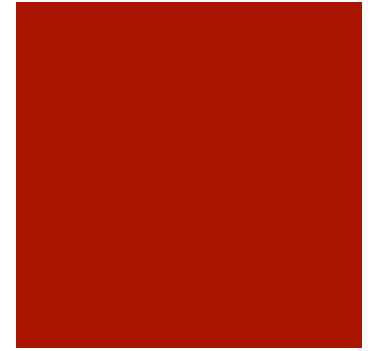
Appreciate This!



Operating Budget Total	(278,048)
Depreciation Expense	255,525
Budgeted 2013-14 Cash Position	(22,523)

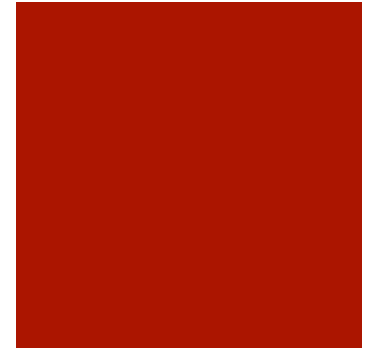
Thank you!

- Members of the Budget and Finance Committee
 - Nathan Adams, Wyatt Berlinic, Alyssa Bredohl, Ryan Moccasin, Alex Werenka
 - Rainer Kocsis, Justin Wood
- Former Vice-President Reid Nystuen
- Senior Management (esp. Amanda)
- You for listening



Agenda

- Budgeting Principles
- Financial Overview
- Capital Budget
- Operating Budget
- Cash Flow
- **Questions**



University Students' Council Agenda

Thursday April 4, 2013

Roy Romanow Student Council Chamber

- 1. Adoption of an Agenda**
- 2. Introductions and Announcements**
- 3. Council Address**
 - 3.1 Ombudsman Update – Susan Benz & Dave Hannah**
 - 3.1 Martin Gonzalez – Acting Director of Consumer Services**
- 4. Minutes and Reports for Information**
 - 4.1 USC Minutes – March 28, 2013**
 - 4.2 Executive Committee Minutes**
 - 4.3 Academic Affairs Committee Minutes and Report**
 - 4.4 Appointments Committee Minutes and Report**
 - 4.5 Code of Ethics Disciplinary Committee Minutes and Report**
 - 4.6 Elections Committee Minutes and Report**
 - 4.7 External Affairs Committee Minutes and Report**
 - 4.8 Budget & Finance Committee Minutes and Report**
 - 4.9 Student Affairs Committee Minutes and Report – January 31, 2013**
 - 4.10 Sustainability Committee Minutes and Report – January 30, 2013**
 - 4.11 Association of College Presidents Minutes and Report**
- 5. Motions Arising from the Minutes and Reports**
- 6. Business**
- 7. New Business**
 - 7.1 Position Profiles**
- 8. Questions and Comments (30 minutes)**
- 9. Any Other Business**
- 10. Adjournment**

University Students' Council

Minutes for Thursday March 28, 2013

Present

Jared Brown, President
Steven Heidel, VP Operations and Finance
Alexandria Werenka, VP Student Affairs
Kimberly Gabriel, Pharmacy & Nutrition
Kerollos Wanis, Medicine
Dillan Radomske, Nursing
Wyatt Berlinic, Engineering
Carmelle Huberdeau, Agriculture & Bioresources
David Ogunkanmi, Arts & Science
Phoenix Rider, Indigenous Students
Nathan Adams, ESB
Alyssa Anderson, WCVM
Benjamin Schwab, Arts & Science
Alyssa Bredohl, St. Thomas More
Jordan Sherbino, St. Thomas More
Jenna Moellenbeck, ESB
Nour Abouhamra, Kinesiology
Galen Richardson, Law
Odoka Gibson, International Students
Kyle Males, Education
Ryan Moccasin, Indigenous Students

Also Present

James Pepler, USC Chair
Caroline Cottrell, General Manager

Regrets

Andrew Kitchen, Education
Sara Kruger, Engineering

Absent

Guests

Anna-Lilja Dawson
Max FineDay
Becky Zimmer
Monica Iron
Andrew Hartman
Jordan Robertson
Daryl Hofmann
Kris Jones
Scott Hitchings

Meeting was called to order at 6:01 pm.

1. Agenda

Move to have USSU 2013/2014 moved to 6.1 under Business.
USCMotion149: VP Heidel/President Brown

Carried

Move to adopt the agenda as amended.
USCMotion150: VP Werenka/Councilor Adams

Carried

2. Introductions and Announcements

President Brown announced the results of the USSU Executive for the 2013/2014 year:

President - Max FineDay
VP Operations & Finance – Jenna Moellenbeck
VP Student Affairs – Nour Abouhamra
VP Academic Affairs – Jordan Sherbino

VP Heidel noted the University of Regina Students' Union had their elections last week. He congratulated the new members.

VP Werenka introduced Jordan Robertson, Kris Jones, Andrew Hartman, Monica Iron, Becky Zimmer, Daryl Hofmann, Anna-Lilja Dawson, Scott Hitchings and Max FineDay.

VP Werenka announced that during the Teaching Excellence nomination period, Councilor Kitchen received a nomination as a joke for a Sex Ed class. VP Werenka noted she would have liked to present the award in person, unfortunately Councilor Kitchen has not been in attendance for a number of weeks. Councilor Kitchen has been out of the country in Peru.

3. Council Address

4. Minutes and Reports for Information

4.1 University Students' Council Minutes – March 21, 2013

5. Motions Arising from Minutes and Reports for Information

Move to adopt the minutes.

USCMotion151: President Brown/VP Werenka

Carried

6. Business

6.1 USSU 210/2014 Budget

VP Heidel reminded Councilors about his budget walkthrough presentation at the last Council meeting, which will now be voted on.

Move to approve the 2013/2014 budget.

USCMotion152: VP Heidel/President Brown

Carried

7. New Business

8. Questions and Comments

VP Werenka reminded Councilors that April 4th is the last Council meeting and social.

9. Other Business

Move to recess for 20 minutes.

USCMotion153: President Brown/Councilor Rider **Carried**

Move to go in camera.

USCMotion154: President Brown/VP Werenka **Carried**

Move to go out of camera.

USCMotion155: President Brown/VP Werenka **Carried**

Councilor Radomske reminded Councilors of the Nursing Casino Night on April 6th. He noted there are lots of great prizes to be won.

10. Adjournment

Move to adjourn.

USCMotion156: President Brown/Councilor Moccasin **Carried**

USSU Sustainability Committee

Meeting #3: January 30th, 9:30am in the Roy Romanow Council Chambers

Members: Amber Burton, Raquel Wenarchuk, James Wattam, Jared Brown, Steven Heidel, Phoenix Rider, Alyssa Bredohl, Kim Gabriel, Stefanie Ewen

1. Adoption of the Agenda (Gabriel/Werenka)
2. Introductions & Announcements
3. Review of minutes – **November 26th Minutes** (Heidel/Burton)
4. Presentations
 - 4.1 Residence Sustainability Initiatives (Sam Chard)
 - Sam presented what is currently happening in Residence and what they are hoping to bring into Residence
 - Spoke about improving the community garden
 - Spoke about challenges in Residence because of the lack of room.
 - 4.2 Plastic Smart Saskatoon (Alex and Kasia)
 - Presented on their club and initiatives that they have been working on.
 - They were looking for ways to collaborate with other existing groups.
 - 4.3 Office of Sustainability (Heather Trueman)
 - 4.3.1 Mugging Event on Campus
 - Spoke about doing a campaign called 'Mugs are Sexy', looking for ideas.
 - 4.3.2 Green Drinks on Campus
 - 4.3.3 UCommute
 - U of S Office of Sustainability was looking for comments on Ucommute in order to improve it prior to its cancellation.
 - 4.4 Sask Eco Network – Amber Burton
 - An introduction to the Sask Eco-Network with mention of their upcoming Environmental Film Festival
5. Business

5.1 Carbonless Community Concert – Earth Day, March 2013

- This event was mentioned as it was an upcoming event.

6. New Business

6.1. Coalition of Students for Sustainability

- Deferred

7. Questions & Comments

8. Adjournment

USSU Student Affairs Committee

Meeting #1: January 31st, 2013 2:30pm in Roy Romanow Council Chambers

Present: Faye Anderson, Anastasia Stadnyk, Chiedza Pasipanodya, Carmelle Huberdeau, Sara Kruger, Nour Abouhamra, Ruvimbo Kanyemba, Alexandria Werenka

1. Adoption of the Agenda (*Anderson*)
2. Introductions & Announcements
3. Review of minutes – **November 28th, 2012 Minutes**
(*Abouhamra/Huberdeau*)
4. Committee Address: Brent Penner and Pat Lund– Campus Safety & Student Collaboration.

Alex had been talking about collaborations that we can work with campus safety.

Brent Penner: campus safety is like any other services on campus. Responsive to safety needs which vary from year to year. The first issue is the issue towards violence against women. Providing education and being proactive. There are campaigns like 'don't be that guy' campaigns. Campus Safety are looking at what they can do. We may need to get more of the posters on campus. Maybe place some of these posters in bars and bathrooms in place riel. There is a second phase to this campaign targeting the bystanders. The brochures are professionally done because it is a national campaign. He's been meeting with Heather Pocock from the Saskatoon Sexual Assault Centre. Many students in elementary schools work on lockdown procedures in the event there is a shooter or something like that. Campus safety wants to do something similar at the university but need help from the admin, so maybe USSU can help exert pressure.). Campus safety can have some classroom sessions and get people to come to them

Penner and Lund also presented some videos, which we could use as resources. The videos will help students identify behaviors that could be of concern. These videos were also shown to 1st year students in engineering. We need to determine what are safe spots for people to go to when faced with danger. Can USSU through its advocacy get campus safety into other colleges? Anderson asked if they offered the videos to certain courses. There is only so much that you can do through campus societies. This would be an interesting discussion to have through courses. Offer it to profs. First year courses contain many students from various disciplines.

Ru suggested talking to Learning communities and peer mentors, through Jim Greer.

Penner mentioned that Campus Safety has to show the videos because they are not online and they need to be facilitated by campus safety.

Penner addressed the issue from last night (student with a Pellet gun).

Anderson mentioned how fire drills become annoying for students. Many students don't take them seriously anymore. However, students don't seem to know where to go in the event of an alarm. Maybe advertise on plasma screens. She asked how students in the library will know where to go. Alex informed her that there are staff members who are supposed to direct them. Penner mentioned the university text alert that students can sign up for. The email notifications are supposed to reduce inaccurate rumors about what happened. They are also supposed to inform students that something is happening.

Alex mentioned that we need to encourage students to be more vigilant about what's happening around them. Identifying suspicious behavior. Anderson: if there was a real fire, would there be a notification that would go out to students? Penner responded that they would send out a text alert, right after it is confirmed, with the relevant details. The texts are only sent out in worst case scenario.

Campus safety are working on getting emergency notifications onto all desktop computers on campus. They may even get some on the plasma monitors.

not many people are aware of the emergency terminology e.g. 'I have a package for you to pick up' instead of 'HELP'. Campus Safety is doing a better job of communicating that. When they get new employees they try to teach them the terminologies.

Lund mentioned how Respect us is no longer happening.

Nour mentioned that there is a RAD program that needs to be advertised more. Ru mentioned that USSU volunteers get part of the \$20 covered for them.

Anderson advised that Campus safety join 'stupid things overheard at the UofS'. It would be a good way for them to get feedback on issues concerning them, or an opportunity for them to respond to some of the comments.

Campus Safety has to go through a bureaucratic process in order to get notifications out. There are also privacy issues they need to focus on when putting pictures up.

Penner mentioned that Kevin Cameron will be brought in for two days of training. Training staff and students in identifying suspicious behavior.

Alex mentioned that this could be a good session for USSU frontline staff.

5. Business

5.1. Childcare at the University of Saskatchewan – Update

Alex will provide more info about this after the PCIP meeting.

Anderson suggested writing an article in the sheaf. Ru suggested that we have the, 'bring your kids to school day' soon. We do not know how much longer we will have the money for the child care center, therefore, we need to act soon. Members mentioned that several students are bringing their babies to school. Some are leaving them in Student Lounges.

Alex suggested providing childcare at some university events.

5.2. Centre's Activities

Alex will send us an email about the centers' activities. Their largest event is next week (Sex Week). An event centered around sex positivity. She encouraged members to attend. The food centre coordinator is looking at getting a fresh food market in Seager Wheeler.

5.3. Term Two Events/ Campaigns

4.3.1 Borrowed Shoes – Update & sub-committee delegation

Alex will send an update on Borrowed Shoes. It was supposed to be happening this week, but there is too much happening. Alex asked if anyone was willing to help with it. Nour and Chiedza are interested in helping. Alex asked when members would like to have it. 1st week of March was suggested.

4.3.2 We Are Treaty People – Update (Jared Brown)

Jared has taken this over. Alex presented the schedule to members. She mentioned that it is an event making people aware of treaty issues in Canada. They will have events like bingo, cooking classes, presentations on Aboriginal studies and Pow Wows. This week is open to everyone. The majority of the events are free for students. Ru mentioned that we managed to receive \$40 000 funding for the week.

4.3.4 USSU Film Festival

Alex encouraged members to encourage their friends to make videos. Event is on the 11th of March. Alex asked if anyone would like to be a judge. Nour volunteered herself. Alex will forward information about it. She asked for suggestions on great ways to

advertise the video. Anderson suggested exec make their own video and post it on stupid things overheard...

6. New Business

5.1 Housing Registry

5.2 Campus Cycling Club

5.3 Volunteer Fair

5.4 Babysitter Registry

5.5 Conversation Café

This will be an opportunity for students to get into intellectual conversations. This would be a facilitated event. E.G. talk about renewable energy. Sarah thinks that these are issues that are discussed in classrooms. They would have to be things not talked about in class. Alex asked members to contact her if anyone was interested in helping out with that.

5.6 Potential Parking Rate Increases

The university is planning on increasing parking, to make it more competitive with how much faculty pay. Sarah mentioned that faculty get paid (well) to come here. Nour: we are not even guaranteed parking spots. Alex is concerned for the sake of out of town students who have to drive out here.

7. Questions & Comments

Alex asked members to suggest other events that we could potentially have. E.g. Dis-Orientation, biggest snow-ball fight etc. Ru mentioned that UofA exec offered to lend their equipment for that to us.

8. Adjournment

2012-2013 USC Attendance

Name	Sept. 13	Sept. 20	Sept. 27	Oct. 4	Oct. 11	Oct. 18	Oct. 25	Nov. 1	Nov.8
Abouhamra, Nour	P	P	R	NM	P	P	P	P	P
Adams, Nathan	NYA	NYA	NYA	NM	NYA	P	P	P	P
Anderson, Alyssa	P	P	P	NM	P	P	P	P	P
Berlinic, Wyatt	NYA	NYA	NYA	NM	NYA	P	P	P	P
Bredohl, Alyssa	NYA	NYA	NYA	NM	NYA	P	P	P	P
Brown, Jared	P	P	P	NM	P	P	R	P	P
Du, Rui	P	P	P	NM	P	A	P	P	P
Gabriel, Kimberly	NYA	NYA	NYA	NM	NYA	P	P	P	P
Gibson, Odoka	NYA	NYA	NYA	NM	NYA	P	P	P	P
Heidel, Steven	P	P	P	NM	P	P	R	P	P
Huberdeau, Carmelle	P	P	P	NM	P	P	P	R	R
Kanyemba, Ruvimbo	P	P	P	NM	P	P	P	P	P
Kitchen, Andrew	P	P	A	NM	P	P	P	P	P
Kruger, Sara	P	P	P	NM	P	P	P	P	P
Males, Kyle	P	P	P	NM	P	P	R	P	R
Moccasin, Ryan	NYA	NYA	NYA	NM	NYA	P	P	P	P
Moellenbeck, Jenna	NYA	NYA	NYA	NM	NYA	P	P	R	P
Ogunkanmi, David	P	R	R	NM	R	R	R	P	P
Radomske, Dillan	NYA	NYA	NYA	NM	NYA	P	P	P	P
Richardson, Galen	P	P	R	NM	P	P	P	P	P
Rider, Phoenix	P	P	P	NM	P	P	P	P	P
Schwab, Benjamin	P	P	P	NM	P	P	P	P	R
Sherbino, Jordan	P	P	P	NM	P	P	P	P	P
Wanis, Kerollos	P	P	P	NM	P	P	P	P	P
Werenka, Alexandria	P	P	P	NM	P	P	P	P	P

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

2012-2013 USC Attendance

Name	Nov. 22	Nov. 29	Dec. 6	Jan. 3	Jan. 10	Jan. 17	Jan. 24	Jan. 31	Feb. 7	Feb. 14	Feb. 21
Abouhamra, Nour	P	P	P	P	NM	P	P	P	NM	P	NM
Adams, Nathan	P	P	P	P	NM	P	P	P	NM	P	NM
Anderson, Alyssa	R	R	P	P	NM	P	P	P	NM	P	NM
Berlinic, Wyatt	P	P	P	P	NM	P	R	P	NM	R	NM
Bredohl, Alyssa	P	P	P	P	NM	P	P	P	NM	P	NM
Brown, Jared	P	P	P	P	NM	P	P	P	NM	P	NM
Du, Rui	P	P	P	P	NM	R					
Gabriel, Kimberly	P	P	P	P	NM	P	P	P	NM	P	NM
Gibson, Odoka	P	P	P	P	NM	A	P	P	NM	P	NM
Heidel, Steven	P	R	P	P	NM	R	P	P	NM	P	NM
Huberdeau, Carmelle	P	P	P	P	NM	P	R	P	NM	P	NM
Kanyemba, Ruvimbo	P	P	P	R	NM	P	P	P	NM	R	NM
Kitchen, Andrew	P	R	P	R	NM	P	P	P	NM	P	NM
Kruger, Sara	P	R	R	P	NM	R	P	P	NM	R	NM
Males, Kyle	P	P	P	R	NM	P	P	P	NM	P	NM
Moccasin, Ryan	P	P	P	R	NM	P	P	P	NM	R	NM
Moellenbeck, Jenna	P	P	P	P	NM	P	P	P	NM	P	NM
Ogunkanmi, David	P	P	P	A	NM	P	P	P	NM	P	NM
Radomske, Dillan	P	P	P	A	NM	P	P	P	NM	P	NM
Richardson, Galen	P	P	P	R	NM	P	P	P	NM	P	NM
Rider, Phoenix	P	P	P	R	NM	P	P	P	NM	P	NM
Schwab, Benjamin	P	P	P	P	NM	P	P	P	NM	P	NM
Sherbino, Jordan	P	P	P	P	NM	P	P	P	NM	P	NM
Wanis, Kerollos	P	A	R	P	NM	P	P	P	NM	P	NM
Werenka, Alexandria	P	P	P	P	NM	P	P	P	NM	R	NM

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

2012-2013 USC Attendance

Name	Feb. 28	Mar. 7	Mar. 14	Mar. 21	Mar. 28						
Abouhamra, Nour	P	P	NM	P	P						
Adams, Nathan	P	P	NM	P	P						
Anderson, Alyssa	P	P	NM	P	P						
Berlinic, Wyatt	P	P	NM	P	P						
Bredohl, Alyssa	P	P	NM	P	P						
Brown, Jared	P	P	NM	P	P						
Du, Rui											
Gabriel, Kimberly	P	R	NM	P	P						
Gibson, Odoka	P	P	NM	R	P						
Heidel, Steven	P	R	NM	P	P						
Huberdeau, Carmelle	R	P	NM	P	R						
Kanyemba, Ruvimbo	P	P	NM								
Kitchen, Andrew	R	R	NM	R	R						
Kruger, Sara	P	P	NM	P	R						
Males, Kyle	P	R	NM	P	P						
Moccasin, Ryan	R	P	NM	R	P						
Moellenbeck, Jenna	P	P	NM	P	P						
Ogunkanmi, David	P	P	NM	P	P						
Radomske, Dillan	P	P	NM	P	P						
Richardson, Galen	P	R	NM	P	P						
Rider, Phoenix	P	P	NM	P	P						
Schwab, Benjamin	R	P	NM	P	P						
Sherbino, Jordan	P	P	NM	P	P						
Wanis, Kerollos	P	R	NM	P	P						
Werenka, Alexandria	P	P	NM	P	P						

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

