

**University Students' Council Agenda  
September 8<sup>th</sup>, 2016  
Roy Romanow Student Council Chamber**

- 1. Adoption of an Agenda**
- 2. Introductions**
- 3. Council Address**
- 4. Minutes and Reports for Information**
  - 4.1 USC Minutes – April 7<sup>th</sup>, 2016**
  - 4.2 Executive Committee – May 6<sup>th</sup>, 2016; May 11<sup>th</sup>, 2016; May 18<sup>th</sup>, 2016; June 8<sup>th</sup>, 2016; June 14<sup>th</sup>, 2016; June 24<sup>th</sup>, 2016; June 28<sup>th</sup>, 2016; July 12<sup>th</sup>, 2016; July 19<sup>th</sup>, 2016; August 3<sup>rd</sup>, 2016; August 8<sup>th</sup>, 2016; August 16<sup>th</sup>, 2016; August, 23<sup>rd</sup>, 2016; August 30<sup>th</sup>, 2016; September 2<sup>nd</sup>, 2016; September 7<sup>th</sup>, 2016**
  - 4.3 Academic Affairs Committee Minutes and Report**
  - 4.4 Appointments Committee Minutes and Report**
  - 4.5 Code of Ethics Disciplinary Tribunal Minutes and Report**
  - 4.6 Elections Committee Minutes and Report**
  - 4.7 External Affairs Committee Minutes and Report**
  - 4.8 Budget & Finance Committee Minutes and Report**
  - 4.9 Indigenous Student Affairs Committee Minutes and Report**
  - 4.10 International Student Affairs Committee Minutes and Report**
  - 4.11 Student Affairs Committee Minutes and Report**
  - 4.12 Sustainability Committee Minutes and Report**
  - 4.13 Association of Constituency President Minutes and Report**
- 5. Motions Arising from the Minutes and Reports**
- 6. Business**
- 7. New Business**
  - 7.1 Electing Elections Committee**
  - 7.2 Electing MSCs for USC Committees**
- 8. Councillors Reports**
- 9. Questions, Comments, Any Other Business**
  - 9.1 Council Socials**
  - 9.2 Council Address Schedule**
- 10. Adjournment**

**University Students' Council**  
Minutes for Thursday April 7<sup>th</sup>, 2016

**Present**

Jack Saddleback, President  
Kehan Fu, VP Student Affairs  
Ata Merat, VP Operations and Finance  
Regan Ratt-Misponas, Indigenous Students  
Dhaine Dreaver, Indigenous Students  
James Hearn, Engineering  
Jordan Robertson, ESB  
Benjamin Schwab, St. Thomas More  
Kristen Daniels, Arts & Science  
Monica Iron, Arts & Science  
Tenielle Koob, Pharmacy & Nutrition  
Mankomal Gill, Kinesiology  
Serena Reimer, Education  
Brayden Trites, Education  
Jaylynn Arcand, Medicine  
Alana Huckabay, Agriculture &  
Bioresources  
Ahmed Abueidda, International Students  
Mark Tan, International Students

**Also Present**

Jordan Sherbino, USC Chair  
Caroline Cottrell, General Manager

**Regrets**

Hasith Andrahennadi, Arts & Science  
Connor McCann, ESB  
Sheldon Moellenbeck, St. Thomas More  
Joseph Kwag, Engineering  
Jordyn DeWalt, WCVM  
Dayna Pinel, Nursing  
Taylor Andres, Law

**Absent**

**Guest List**

Beth Williamson, University Secretary  
Brooke Malinowski  
Emmanuel Barker  
Renata Hugyhebaert  
Jordan Rea  
Alexa McEwen  
David D'Eon  
Alanna Orsak  
Nathan Hebert

The meeting was called to order at 6:04p.m.

### **1. Adoption of the Agenda**

Move to add StudentCare under 7.2.

**USCMotion156:** President Saddleback/Councilor Koob **Carried**

Move to place CFL Recommendation under 7.3.

**USCMotion157:** Councilor Koob/Councilor Ratt-Misponas **Carried**

Move to adopt the agenda.

**USCMotion158:** Councilor Reimer/Councilor Daniels **Carried**

### **2. Introductions and Announcements**

President Saddleback welcomed Beth Williamson, University Secretary. He also welcomed new Councilors; and incoming Executive: Brooke Malinowski, Emmanuel Barker, and Renata Huggybaert.

### **3. Council Address**

#### **3.1 Beth Williamson – University Secretary**

Move to go into informality.

**USCMotion159:** Councilor Ratt-Misponas/Councilor Iron **Carried**

Ms. Williamson said that her presentation focuses on University governance structures and the role students can play in governance at the University. She began by explaining the meaning of governance. Governance is the way one makes decisions. It is important to formalize these decisions, such as bylaws, procedures, and policies. Clarity of mission, vision, and values is important.

When good governance is achieved, it means the body is working well. There have been examples on campus that have demonstrated that if the body does not work, then governance is not achieved. The University has a different organizational structure, which is a tri-cameral structure. The culture of the University is at the collegiate level that is from the grassroots up. The University tries to delegate power to all levels. In the decision making part, the University puts three different principles: autonomy of the University, Colleges, and departments; academic freedom principle; consultative process from different parts of the University.

The University is governed by the University of Saskatchewan Act. There is a Senate, Board of Governors, and University Council. The power of the Board and Council are around the same size. These three bodies do not have the same power. The Board deals with the financial side, appoints and supports the President, and deals with senior administration. The Board also has oversight over all economic structures. The USSU President occupies one of the eleven spots in the Board.

University Council oversees the academic side. Some MSCs are members of Council. Council meets ten times a year on Thursdays. It sets curriculum and standards among other duties. At other universities, Council refers to a senate. This might be confusing since the University has another body called Senate. This Senate is a community-based body, which meets twice a year. There are six student representatives. Senate appoints two members to the Board, they name the Chancellor, they confirm some decisions coming from Council, and they do honorary degrees. They can also bring concerns to Council. It is mostly conform by Alumni.

There is also the General Academic Assembly (GAA), which meets once a year. All USSU Councilors are members of the GAA. The meeting takes place at Convocation Hall and the main point is an address by the President about the University goals. This year the GAA takes place on April 8 at 12:00p.m. The USSU Executive are not members of the GAA but Councilors are. The GAA has other powers, such as dissolving Council.

The Senior Administration consists of the President, Peter Stoicheff; four Vice-Presidents: Research, Karen Chad; University Relations; Finance and Resources, Greg Fowler; and Provost and Academic, Ernie Barber. Senior Administration also includes Vice-Provosts, Deans, and Department Heads.

The USSU and the GSA are not under the authority of the Board, Council, and Senate. They have a third party relationship with the University. However, everything the University does is linked with the USSU and the GSA. It is important that these bodies work together with the University. One way the University tries to bring in the student voice is to work through the USSU and the GSA. This is done through different University Committees and other bodies within the University. There are also Senate Committees where the six elected students can participate on. Ms. Williamson provided a short explanation of Senate Committees. The VP Academic tends to be the member in most University Committees but the role can be delegated to any Undergraduate Student. Ms. Williamson also provided a short explanation of all University Council Committees.

Ms. Williamson explained student judicial hearings. One way for this to happen is by not following the standard of conduct. One falls under academic misconducts, and the other falls under non-academic misconducts. These hearings can happen at different levels; and they tend to be a three-member board, with a student as a member. The University asks MSCs to fill these appeal boards. There are also alternate dispute resolution processes, which do not always need a student to solve the problem. Ms. Williamson said that another point where hearings are used is academic appeals. These include academic assessment issues.

Councilor Ratt-Misponas asked about the process to include Indigenous Content in the curriculum.

Ms. Williamson replied that TLARC has been reviewing the Learning Charter in order to incorporate components and guidance to see what the rules would be. Council did pass a

motion to include Indigenous Content. The review has to deal on how to apply the content. The question relies on how to incorporate content that is relevant to each program; and who is going to teach the content among other questions. TLARC is expecting to report back to the University in June 2016.

Councilor Ratt-Misponas asked if there is a member of the Indigenous Studies department sitting on TLARC.

Ms. Williamson replied there are members with Aboriginal knowledge and background. They also have an Aboriginal resources person. She is unaware of the names of the members.

Councilor Ratt-Misponas asked if there will be some involved with the Indigenous Students' Council (ISC).

Ms. Williamson replied that she is unaware if TLARC or each College will do this when looking at different programs. She noted that the intent is to have consultation but she is unaware of the level it will occur. She added that there will be a Search Committee put on by the Office of the Provost to find a Vice-Provost, Indigenous Engagement.

Chairperson Sherbino thanked Ms. Williamson for her presentation.

Move to go back into formality.

**USCMotion160:** Councilor Koob/Councilor Iron

**Carried**

#### **4. Table Topics**

#### **5. Minutes and Reports for Information**

##### **5.1 USC Minutes – March 31<sup>st</sup>, 2016**

#### **6. Motions Arising from the Minutes and Reports**

Move to accept the Minutes and Reports.

**USCMotion161:** Councilor Trites/Councilor Gill

**Carried**

#### **7. Business**

##### **7.1 MOU (and Terms of Reference) regarding the "Joint Sustainability Grant" with the Office of Sustainability**

VP Fu noted that the Sustainability Grant is in partnership with the Office of Sustainability and the USSU Sustainability Committee. As discussed in the last meeting, all changes made to the MOU of the bylaw have to be submitted and changed in the AGM. The first phase of this plan is a test part for the 2016-2017 school year.

Move to support in spirit the MOU and Terms of Reference regarding the "Joint Sustainability Grant" in partnership with the Office of Sustainability. Move to debate.

## **7.2 StudentCare Annual Update**

President Saddleback noted that the renewed premiums projection had a few recommendations for the Health and Dental Plan. It was recirculate to Council with all the recommendations made by StudentCare. One of the main points focuses on Mental Health aspects, specially regarding psychologist visits. One way to do this is to increase coverage for psychologist visits from having \$20 per visit coverage to increase it to 80% coverage. In addition to that, there is the option to increase the \$400 maximum to \$600 maximum or to \$700, which gives an average of 5.5 visits per individual. The last option is to increase coverage for Health Practitioners from \$20 per visit to \$30 per visit with a \$400 annual maximum. There are potential combinations with these plans that have been proposed. President Saddleback suggested increasing psychologist visits to \$700, with an average of 5.5 visits per individual; and the increase to 80% coverage per visit to psychologists.

Move to increase the Health and Dental Plan so that the psychologist coverage moves from \$20 per visit to 80%; and to have a maximum of \$700 annually. Move to debate.

**USCMotion163:** President Saddleback/VP Fu

**Carried**

Councilor Ratt-Misponas asked about the length of psychologist session.

President Saddleback replied that they typically run for about an hour. The reason to raise it to \$700 is to have the proper process to receive a diagnosis and to create a relationship with the psychologist, which tends not to be accomplished with a \$400 maximum.

Councilor Koob asked about the options selected to increase the maximum for psychologist visits instead of increasing the coverage per visit to health practitioners.

President Saddleback replied that Councilor Arcand raised the concern about increasing the amount of visits to psychologists by increasing the maximum. He added that within the next few years Councilors should bring up more options for coverage.

## **7.3 CFL Recommendation**

VP Fu thanked Councilor Koob and the CFL Committee for their efforts into the CFL.

Councilor Koob provided a short explanation of the CFL to new Councilors and incoming Executive members.

President Saddleback proposed an amendment to the report under the Town Hall section. He proposed to add that former USSU VP Academic Desirée Steele moderated the town hall.

Member Malinoski noted that agrees with the work of the CFL and she is happy to carry out the work done by the CFL.

Move to adopt the report made by the Commission on Female Leadership and call upon the 2016-2017 USSU Executive to review this report, with particular emphasis on action item number one. Move to debate.

**USCMotion164:** Councilor Koob/Councilor Hearn

**Carried**

## **8. New Business**

## **9. Questions and Comments**

President Saddleback thanked Councilors for all the work he has been able to do with Council and the USSU.

VP Fu proposed a standing ovation for President Saddleback to thank him for all his work on student issues.

Councilor Ratt-Misponas asked if the USSU has have discussions with the Provincial Government about affordable housing.

VP Fu replied that no direct contact has been done by the government. The USSU has had contact with some organizations. The main contact has been with Consumer Services at the University. He noted that the External Affairs Committee could look into this next year.

President Saddleback added that there is a Municipality Election in the fall. He noted that these discussions could be brought up during this time.

Councilor Ratt-Misponas asked about the USSU Housing Registry.

VP Fu replied that it is a service where tenants can post a space for rent. The issue is the registry competing with other online housing services. He added that housing is being looked at with the data of the International Student Experience Survey.

Councilor Koob noted that the Parents Campus Group is having a town hall about the Comfort Room at Louis' Loft at 7:00p.m. on April 11.

## **10. Any other Business**

### **10.1 Councilors Reports**

Councilor Koob – Pharmacy & Nutrition – reported that SPNSS has dissolved their Council to begin with a new one for the new academic year. They have also released information to their constituency about the change on the conduction of Bush Party.

Councilor Ratt-Misponas – Indigenous Students – reported that Aboriginal Theatre Program gave a presentation with the Building Bridges Program. He added that the ISC is having its election the second week of April.

President Saddleback has asked all constituencies to send the names of their new representatives to update the list of the AOCP.

Councilor Koob thanked Chairperson Sherbino for his work with Council.

Chairperson Sherbino thanked Councilors and Executive members for their involvement with USC.

## **11. Adjournment**

**Executive Meeting**  
**May 6<sup>th</sup>, 2016**

**Present:** President Fu, VP Malinoski, VP Barker, VP Huyghebaert, and GM Cottrell

**1. Call to order**

The meeting was called to order at 1:07p.m.

**2. Quorum**

Quorum was present

**3. Roundtables**

**President Fu:**

**VP Barker:**

- Meeting with General Manager
- Meeting with Facilities Manager
- Set-up new office
- New Exec Luncheon
- Computer training
- Retreat
- Mentor meeting
- Executive meeting
- Office procedures
- Accounting procedure
- Centres orientation
- Training on committees

**VP Malinoski:**

Because this was officially the first week of work, much of my time was spent orientating myself with the position. There were a variety of meetings scheduled to teach us about our roles and responsibilities. Furthermore, on Tuesday we partook in a retreat to get to know the other USSU staff members and centre co-ordinators. Although our

team unfortunately did not win the scavenger hunt, the day was a great success! In addition, I, as well as three other members of the committee, interviewed candidates for the position of Academic Governance Assistance. I must thank Felipe Del Campo who leaves on May 13<sup>th</sup> for all of his help and hard work over the past two years. He has done so much this week to train and familiarize me with my position.

**VP Huyghebaert:**

- May 2<sup>nd</sup> I bonded with new colleagues and bonded with the new executive over vegan spring-rolls at Odd Couple.
- May 3<sup>rd</sup> I technically beat Kehan's team at the scavenger hunt during retreat.
- May 4<sup>th</sup> and 5<sup>th</sup> I attended several information sessions.
- May 6<sup>th</sup> I did a tour of the centres and attended my first exec meeting

**4. Business**

President Fu provided an explanation of the Executive Committee to the new Executive members.

4.1 Executive Protocol Policy, Credit Card Policy and Retreat

GM Cottrell provided an explanation of the Executive Protocol Policy and how the policy works. The Executive signed the form. The Executive is regulated by Labour Law but not the HR Policy.

GM Cottrell then explained the Credit Card Policy. The Executive needs approval from VP Barker to spend USSU money.

GM Cottrell noted that she would like to receive some feedback on Retreat in the future, which will help in planning for next year.

4.2 Fort MacMurray Relief

GM Cottrell noted that a USSU staff member asked if the USSU should do something for Fort MacMurray fire relief.

VP Huyghebaert agreed with the proposition.

President Fu presented different options for the Executive.

VP Malinoski suggested having donation boxes. GM Cottrell suggested having an event at Louis'.

**Move to have the Executive examine other fundraising events for Fort MacMurray.**

**EXECMotion001:** President Fu/VP Barker

**Carried**

#### 4.3 CFCR

President Fu and VP Hugyhebaert have agreed to have the radio show continue this year.

Mr. Ventnor noted that the student would not be under the scrutiny of the USSU Executive.

VP Malinoski suggested sharing the radio show between Executives.

GM Cottrell suggested hiring a student and also having the Executive rotating throughout the year. President Fu agreed with GM Cottrell's idea.

VP Malinoski and VP Barker agreed to take over the show. They will try conducting it until the end of July and revisit the idea of hiring someone else to do the show after this time.

The Executive decided to pay the membership, \$50, and ratification, \$10 per host, fee for CFCR for the 2016-2017 year, totalling \$70.

#### 4.4 Support Letter

The Executive will email the Broadbent Institute about the support letter for electoral reform based on Proportional Representation. They decided not to support the proposition at this time because insufficient information was presented about the exact nature of the reforms.

#### 4.5 StudentCare

**Move to increase 5.6 visits to 6 visits to a psychologist as proposed by Kristen Foster from StudentCare.**

**EXECMotion002:** President Fu/VP Barker

**Carried**

#### 4.6 Ratification

**Move to conditionally ratified NASA and SNSA/PAN pending payment of the ratification fee.**

**EXECMotion003:** VP Barker/ VP Huyghebaert

**Carried**

### **5. Adjournment**

The meeting was adjourned at 2:02p.m.

**Executive Meeting**  
**May 11<sup>th</sup>, 2016**

**Present:** President Fu, VP Malinoski, VP Barker, VP Huyghebaert, and GM Cottrell

**1. Call to order**

The meeting was called to order at 1:41p.m.

**2. Quorum**

Quorum was present

**3. Roundtables**

**President Fu:**  
**Roundtables**

**Training & Orientation:** Session with Managers, portfolio items, new exec team, one-on-one with Renata, and Board of Governors training with outcoming president Jack Saddleback. USSU Team Retreat Tues May 2th.

**Board of Governors:** Weds May 3rd meeting.

**VP University Relations Search Committee:** Initial meeting Weds May 3rd to review candidate criteria.

**Campus Engagement:** Attended 1st U-Start Orientation Session Saturday May 7th. Session was targeted for out-of-town students already registered/intending-to-register for fall.

**VP Barker:**

- Training on the Information centre, the Upass, and XL Printing and Design with Kovitch
- Communication training with Ventnor
- Louis' and Louis' Loft training with Kovitch

- Marketing and Welcome week training with Ventnor
- Budget Walkthrough with Amanda.
- CFCR Training /recording

**VP Malinoski:**

This week started with a staff retreat where we had the opportunity to get to know everyone that we will be working with this year. Following this, I attended a number of training sessions. For example, I attended sessions on accounting, office procedures, the USSU centres, and U of S committees. Furthermore, I organized the files in my office. In doing so, I sorted the old grievances and came up with the idea that a digital database should be created. I spoke to Scott about assisting me with this. I believe that this would be very beneficial for the Academic Governance Office as it would create more institutional memory. For example, if a professor was involved in numerous complaints, I would have this on record and could bring it up with administration. Lastly, we had a handful of interviews of the position of Academic Governance Assistant.

**VP Huyghebaert:**

**4. Business**

4.1 University Council Committees

VP Malinoski noted that she will attend the University Council Committees instead of delegating them to students or other Executive members.

4.2 Google Drive

VP Malinoski raised an issue with saving academic grievances in Google drive. She wants to create a database within the USSU server and ensure that information remains strictly confidential.

4.3 Education Students' Society (ESS)

ESS has applied for funding for Professional Development Days. They will have to come to make a presentation to the Executive Committee because the request exceeds \$500.00. This is a request they put in on a yearly basis.

4.4 Ratification

VP Barker noted that some groups have not completed their applications with regards to members' lists because of lack of student numbers by which we can verify the correct proportion of undergraduate students required for a campus club.

#### 4.5 Executive Committee Times

President Fu suggested setting up a time for Executive Meetings for the summer and then for the Fall. The Executive decided to meet on Tuesdays at 9:30 a.m. followed by a Senior Managers/Exec Meeting as needed.

#### 4.6 State of the Union Address

President Fu said that having a monthly announcement for students would be a good idea to let students know what the Executive is working on.

Mr. Ventnor said it needs a different name than State of the Union.

The Executive agreed to have different themes for them each month, such as academic awareness during Know Your Rights Campaign.

#### 4.7 CFCR

VP Malinoski and VP Barker will host this year's radio show. It will have a podcast style featuring current events and how they impact a different on campus guest. Each week will have a story told by a different guest.

#### 4.8 RAAC

President Fu noted that this committee falls under the President's portfolio. He asked other Executives if they would like to sit on it. No one had a particular interest so President Fu will sit on it.

#### 4.9 Presidential Trip Delegate

President Fu noted that the University President and senior leadership go to visit the different U of S campuses in the province. He asked the other Executive members if they would like to go in these trips. The Executive

decided to have a USSU Executive member join the President for these trips and also do their usual visits to other U of S campuses.

#### 4.10 Throne Speech

President Fu noted that the Throne Speech is on May 17. GM Cottrell mentioned that the USSU should meet with the URSU while in Regina. This has been set up for the two groups to meet for lunch prior to the speech.

#### **5. Adjournment**

The meeting was adjourned at 2:30p.m.

**Executive Meeting**  
**May 18<sup>th</sup>, 2016**

**Present:** President Fu, VP Malinoski, VP Barker, VP Huyghebaert, and GM Cottrell

**1. Call to order**

The meeting was called to order at 1:32p.m.

**2. Quorum**

Quorum was present

**3. Roundtables**

**President Fu:**

**VP Barker:**

- Orientation on Op Fin Events
- Governance orientation with General Manager
- Lunch with University of Saskatchewan Students' Union
- Planning meeting with Exec and General Manager
- Governance meeting with Exec and General Manager
- Meeting with Consumer Services
- Meeting with Patti McDougal
- University Council Meeting
- Meeting with Arts and Sciences Exec
- Redesign of the Campus group ratification Filemaker

**VP Malinoski:**

This week included more training— we had sessions on the information centre, communications, Louis' and Louis' Loft, social media, and a budget walkthrough. Also, Emmanuel and I had training with CFCR as we will be the hosts of the radio show this year. The rest of the week involved reviewing policy and going over plans for the year.

## **VP Huyghebaert:**

### **4. Business**

#### 4.1 Ratifications

VP Barker presented the following groups for ratification: SPNSS, STEAM, Peer Health Mentors, PSSA, Kinsmen Kinettes, Best Buddies, SMSS. All groups have fulfilled the requirements for ratification.

**Move to ratify the following groups: SPNSS, STEAM, Peer Health Mentors, PSSA, Kinsmen Kinettes, Best Buddies, SMSS.**

**EXECMotion004:** VP Barker/President Fu **Carried**

#### 4.2 UNESCO World Heritage Site Application for Wanuskewin Heritage Park

**Move to support in principle the creation of a UNESCO World Heritage Site at Wanuskewin Heritage Park. Stakeholder consultation to be undertaken in the fall.**

**EXECMotion005:** VP Barker/VP Huyghebaert **Carried**

#### 4.3 Convocation Dinner:

President Fu noted that the Executive have been invited to the Convocation Dinner on May 31<sup>st</sup> and June 1<sup>st</sup> at the President's house. Attendance to be determined when flights back from the Studentcare Conference are finalized.

#### 4.4 Scheduling:

VP Huyghebaert wanted to know how best practice can work for scheduling and rescheduling of events. Scott Henderson did a quick review of Google Calendar.

### **5. Adjournment**

The meeting was adjourned at 1:52p.m.

## **Executive Meeting**

**June 8, 2016**

**Present:** President Fu, VP Malinoski, VP Barker, VP Huyghebaert, and GM Cottrell

### **1. Call to order**

The meeting was called to order 2:07 p.m

### **2. Quorum**

Quorum was present

### **3. Roundtables**

#### **President Fu:**

External Affairs: Went to Regina with Exec to connect with U of R Student's Union Exec on Tues May 17th. Attended Provincial Throne speech in the afternoon. Attended Chamber of Commerce SABEX on invitation from U of S Industry Liaison office.

Board of Governors: Full day training intensive Mon May 16th. Orientation with VP HR Cheryl Carver, VP Operations and Finance Greg Fowler, Provost Ernie Barber, Risk Management Manager Tom Crosson, University Secretary Beth Wilson, ICT manager Shari Baraniuk, Patti McDougal, and University Council Chair Jay Karla.

Strategic Planning: First yearly planning and accountabilities meeting with exec team. Focused on Term 1 Events.

FARC (Financial Appeal Review Committee): First meeting May 20th. Examined 3 case files.

University Relations: Addressed University Council May 20th. First address as USSU President. Introduced new USSU Exec. Emphasized on shared mandate for internationalization and development of student leadership and philanthropy around campus.

Alumni Engagement: 1) Meet with Alumni and University Relations Team (headed by Kris Brown) to examine projects and initiatives for 2016 - 2017. Emphasis on Alumni Association Centennial and potential collaborations. 2) Lunch with Dr. Nasser to follow-up on *One Day for Students* and the Nasser Family Emergency Student Trust. 3) Organized meeting between Exec team and Arts and Science Dean's Council to discuss potential project collaborations.

Monday 23th Holiday.

StudentCare Stakeholder Conference: Went to Montreal with Renata to attend the annual Stakeholder's Conference hosted by StudentCare - our health and dental service provider. Engaged in sharing of best practices between StudentCare operations and other student union. Kept updated on StudentCare rebranding initiatives, mental health advocacy networks, and the new Legal Aid Network implemented in Quebec.

Campus Engagement: Attended 1st U-Start Orientation Session Saturday May 7th. Session was targeted for out-of-town students already registered/intending-to-register for fall.

**VP Barker:**

- Training on the Information centre, the Upass, and XL Printing and Design with Kovitch
- Communication training with Ventnor
- Louis' and Louis' Loft training with Kovitch
- Marketing and Welcome week training with Ventnor
- Budget Walkthrough with Amanda.
- CFCR Training /recording
- Meeting with the executive regarding branding
- Executive meeting
- Meeting with Peter Hedley to discuss sexual assault prevention
- Recorded "USSU On Air" Featuring Margot Orr and Bear
- Volunteered with the Help Centre
- Archived Op Fin files going back to 2005
- Ratification of Various Student groups
- Meeting with Brad Trost

**VP Malinoski:**

May 16th - 20th

This week, I attended a number of meetings. First, I met with the Registrar to discuss some of my platform points. Then, I met with Jason to discuss the events ran by the VP Academic. Following this, I had a number of meetings for University committees. Also, on Tuesday the Executive travelled to Regina to attend the Speech from the Throne. While in Regina, we met with URSU, the University of Regina Students' Union, to discuss issues that affect both of our offices— for example, tuition increases. On Thursday, I attended my first University Council meeting. On Friday, I took an EDO.

May 30th - June 3rd

On Monday, the Executive discussed the changes that we would like to make to the website. Later in the afternoon, Emmanuel and I recorded the radio show. Similar to last week, I attended a number of meetings. First, I met with two members of the Scholarships & Awards Committee to help select recipients of the University's entrance scholarships. A significant amount of preparations was required before attending the meeting. Then, I met with Sandra Calver from the University Secretary's Office to discuss my role as an advocate at university hearings, and to go over the different university committees. Then, I met with Kara Loy to discuss undergraduate research— something that I think will be a focus of my role. I would like to make some changes the Undergraduate Project Symposium. This is something that I would like to discuss more with Kara's office and my committee come September. On Friday, the Executive met with Brad Trost where we informed him of our firm position supporting same-sex marriage. Lastly, I dealt with two grievance— I attended one university level hearing, and then had one meeting.

**VP Huyghebaert:**

**4. Business**

4.1 Letter of Support for U of C

The Executive discussed providing a letter of support to the University of Calgary Students' Union in their conflict with the University. The case is now in court so the letter will be a matter.

**Move to write a letter of support to the UCSU regarding their legal conflict with the University of Calgary.**

**EXECMotion006:** President Fu/VP Huyghebaert

**Carried**

#### 4.2 Presentation by Lise Kossick-Kouri

The Executive received a presentation from Lise Kossick-Kouri entitled Animated Stories with Undergraduate Mothers: Navigating University, Inner City, and Home Worlds.

#### 4.3 Ratifications

**Move to conditionally ratified Enactus and the Greystone Scholars, pending payment.**

**EXECMotion007:** VP Barker/President Fu

**Carried**

#### 4.4 Young Women in Business

VP Huyghebaert met with Anna Tavries from YWB regarding a task force for the three day event focused on women in leadership and achievement they are hoping to hold in January. The event will be comprised of workshops, guest speakers, and a final mixer. They may reach out to Sask Polytechnic to see if they are interested in participating.

#### 4.5 Active Commuter Challenge

The City of Saskatoon Growing Forward Plan would like the USSU to bring greetings and say a few words at the meeting on June 13<sup>th</sup> at 9:00 a.m. VP Barker and VP Huyghebaert will attend and speak to the USSU's engagement with all forms of active transportation.

#### 4.6 USSU Representatives on U of S Committees

The Executive discussed who would be involved in which committees.

### **5. Adjournment**

The meeting was adjourned at 3:48p.m.

## **Executive Meeting**

**June 14, 2016**

**Present:** President Fu, VP Malinoski, VP Barker, VP Huyghebaert, and GM Cottrell

### **1. Call to order**

The meeting was called to order 2:05 p.m

### **2. Quorum**

Quorum was present

### **3. Roundtables**

#### **President Fu:**

**External Affairs:** Spoke to the Saskatchewan Higher Education Quality Assurance Board on Weds June 8th regarding internationalization with particular emphasis on student engagement. Beginning planning #USaskVotes Campaign with potential Political Studies Student Association (PSSA).

**VP University Relations Search Committee:** Candidate interview and evening receptions June 6, 7, and 11.

**Community Engagement:** Attended Pride Week Flag-Raising Monday June 6th and the Pride Parade Saturday June 12th.

**Strategic Planning:** Finalized portfolio goals - both Term 1 and 2.

**Exec Committee:** Invited Station 20 West Community Engagement Coordinator Lise Kouri to present her social advocacy project on the narrative of Saskatoon's inner city communities. The Exec Committee agreed to support her initiative in principles and awaited for completion of her project before committing to any further outreach.

**Board of Governors:** Met with Vice-Chair Lee Ahenakew for more in-depth orientation.

**Recreation Athletics Advisory Committee (RAAC):** Met with Aon Hewitt Consulting team to discuss the College of Kinesiology Athletics and Recreation Facilities Plan. This included the development of the new Ice Rink as well as CQ extensions.

**University Relations:** Met with Dr. Jim Pulfner on Senate priorities and alumni-engagement. Long-term Service Award Banquet.

**VP Barker:**

- Meeting with David D’eon and Geneva Houlden of the PSSA to discuss the municipal election
- Attended the Pride Week flag raising at city hall
- Volunteered at the Pride Centre
- Recorded the USSU On Air radio segment
- Executive meeting
- Meeting with Russ Isinger of the Registrars Office to discuss the Co Curricular Record
- Group photos taken with the Executive
- Informal meeting with the ASSU executive
- Yearly planning meeting with the Executive

**VP Malinoski:**

It is Pride Week! The Executive started the week off by attending the Flag Raising Ceremony at City Hall. Then, later in the afternoon, Emmanuel and I had Kenny, the Pride Centre co-ordinator, on the radio show to discuss her plans for the week. I was proud of her for mentioning how important it is for political leaders to be supportive of Pride Week. Also, I met with Heather Ross from the Gwenna Moss Centre to discuss open textbooks— one of my platform points. Later in the week, I attended a number of university committee meets, and then recorded a video for Universities Canada. I was out of the office on June 10th for two doctors’ appointments.

**VP Huyghebaert:**

**4. Business**

**4.1 Legal Coverage**

Studentcare provided a presentation on June 13, 2016 about the possibility of providing Legal Expense Coverage, primarily designed to assist students with tenancy, employment, and academic grievances. This would need to go to a referendum if it was approved first by the Executive and then by University Students' Council. VP Malinoski noted that she is not in favour of this. She noted that we are really well protected in Saskatchewan against the issues that they raise and so she doesn't think it is worth it. VP Barker echoed her sentiments. President Fu suggested that he hasn't had time to digest the information yet but in any event would like to wait for the information from the tests in Quebec. Also noted was that the law in Quebec differs significantly from that in Saskatchewan and so the comparison might not be an appropriate one. The Executive will discuss this further and determine if they want to proceed to the next step. GM Cottrell pointed out that the earliest this could be implemented would be the fall of 2018.

#### 4.2 Parenting on Campus

There have been some problems with students receiving help when they are about to become parents or have just given birth. VP Huyghebaert believes the Comfort Room should be in a better place and should have more support. The coordinator has worked very hard to get this up and running but she isn't feeling that people are well-informed. VP Huyghebaert is going to help with an awareness campaign so that students know better that there is assistance. There are a number of suggestions to provide additional assistance to parents.

#### 4.3 Yoga in the Bowl

VP Malinoski and VP Huyghebaert propose to do Yoga in the Bowl in the warmth of September. She would like to suggest that the U of S follow suit once a week. We will have a look at how this can be done as a project.

#### 4.4 Women in Leadership

As an extension and continuation of the Commission on Female Leadership. VP Huyghebaert wants to put an event on in January on women in leadership. She would like to have workshops and an event that is based on networking.

#### 4.5 Ratifications

USIET – U of S Innovative Energy Team  
USASK Student Leadership

CAPSI

**Move to conditionally ratify the above groups pending payment.**

**EXECMotion008:** VP Barker/VP Malinoski

**Carried**

#### 4.6 Co-Curricular Record

VP Barker met with Registrar Russell Isinger regarding a co-curricular record. The U of S doesn't have the capacity to do this but he fully endorsed the USSU providing whatever they can to students to fill in this gap. VP Barker is devising a program to proceed with this. More information to follow.

#### 4.7 Transcripts

VP Malinoski met with a student who would like to see the university provide transcripts which contain information about how many students are in the class and where everyone placed in the class. She is going to try and find out why we don't have it and if it is possible. She will be bringing it up with the Registrar.

### **5. Adjournment**

The meeting was adjourned at 3:10p.m.

**Executive Meeting**  
**June 24<sup>th</sup>, 2016**

**Present:** President Fu, VP Huyghebaert, VP Malinoski, VP Barker, GM Cottrell

**1. Call to order**

**2. Quorum**

Quorum was present

**3. Roundtables**

**President Fu:**

**External Affairs:** URSU visited Friday June 18th. Shared best practices, discussed relevant portfolio items with URSU President Jermaine Mckenzie. Particular focus on reaction towards provincial budget and future of post-secondary in the province. Met with Mayor Atchison to discuss Transit issues (in particular the potential move of Place Riel Bus Terminal), increased support for active transportation plans development, funding changes to the Meewasin Valley Programming, and general engagement plans for upcoming mayoral election.

**Strategic Planning:** Met with Senior management team to discuss 2016-2017 Yearly Plans and input on strategic planning.

**Board of Governors:** Met with Vice-Chair Lee Ahenakew and Government Relations Specialist Jamie Miley in preparation for June 21/22 Board Meetings in addition to reading board agenda and information package.

**Recreation Athletics Advisory Committee (RAAC):** Met with Aon Hewitt Consulting team to discuss the College of Kinesiology Athletics and Recreation Facilities Plan. This included the development of the new Ice Rink as well as CQ extensions.

**Alumni Engagement:** Participated in Day of Caring with University Relations team. Helped repaint Saskatoon Boys and Girls Club Centre. Attended Provost's Thank You Reception. Attended Office of University Relations annual report on alumni-engagement trends and priorities for 2016-2017 academic year.

**Student Leadership Community of Practice (SCLOP):** Year end review meeting with Patti McDougal in attendance. Summarized yearly initiatives and projects. Discussed plans moving forward. I will chair

**VP Barker:**

**VP Malinoski:**

Unfortunately, I was absent for a portion of the week due to an unforeseen illness. On Tuesday, June 14<sup>th</sup>, I was absent until 12:30 PM, and then on Wednesday, June 15<sup>th</sup>, I left early at 2:30 PM. As a result, I was unable to attend the meeting with Mayor Atchinson.

Yet, regardless of this hiccup, I was still occupied with a variety tasks. On Monday, the Executive met with Student Care to discuss the insurance that is offered to students through the USSU. Following this, we discussed the prospect of introducing legal insurance to the U of S. Although I recognize how this type of insurance may benefit some of our students, I believe that the plan described by Student Care is too narrow for our institution. Furthermore, I believe that it is irresponsible for the USSU to introduce legal insurance without any data from the pilot program still under operation in Quebec.

On Wednesday at our Executive meeting, I discussed the prospect of introducing a new wellness program during the month of September, Yoga in the Bowl. This was met with support from my colleagues. Additionally, I discussed my plans for the 'Unplugged' event that will happen during Welcome Week—an event focused primarily on first years and those living in residence.

Lastly, I had a number of meetings to attend. For University Council Committee meetings, I attended TLARC and Planning and Priorities, then the Executive met with Beth Williamson to discuss governance,

and lastly, I met with a number of students in regards to academic grievances.

**VP Huyghebaert:**

Monday

Attended active transportation proposal at city council.

Met with Ashley, Kayla and concerned parents at the comfort room to discuss better child care and nursing options at U of S.

Met with student care to discuss access to justice

Attend Ernie Barbers Provost thank you even

Tuesday

Appreciation pick nick

Exec meeting

Wednesday

Library meeting

Financial review

Sustainability

Met with mayor Atchison to discuss student issues and bike lanes

Thursday

COP with patti

Attended emergency child care board meeting

Friday

Met with URSU

Met with Julian to discuss the sustainability MOU, met with a positive response from PO

**4. Business**

4.1 AOCPP August Summit

President Fu has raised this issue before and noted that the initiative began last year. He will continue to explore ways in which to have this meeting occur.

4.2 External Affairs

President Fu also wants to explore the possibility of creating an External Affairs policy to direct the work of the committee and to incorporate the USask Votes idea into the work of the External Affairs Committee.

#### 4.3 Mental Health Working Group

President Fu is looking to explore the possibility of a USSU Mental Health Working Group comprised of Centre Coordinators and Executive members to create clarity through appropriate communications for such initiatives as Mental Health Awareness Week.

#### 4.4 GSA Collaborations

VP Huyghebaert met with VP Student Affairs from the GSA and they would like to build greater community with the USSU.

#### 4.5 Ratifications

**Move to conditionally ratify, pending payment of fees, the Education Students' Society, the U of S Intersarsity Christian Fellowship, Women in the Legislature, Health Science Students' Association**

**EXECMotion009: VP Barker/VP Huyghebaert**

**Carried**

#### 4.6

VP Barker is working with Jeff Jackson for applying for insurance which is similar to the ratification database. He is also working to create the co-curricular record, and the information updates on the websites for student groups are now live.

#### 4.7 Disorientation

President Fu is looking for some video content for graduating students for resume building, dress, elevator pitches in collaboration with SECC. VP Malinoski noted that her portfolio used to take responsibility for this and would like to be kept informed

#### 4.8 Trip

Brooke and Manny are looking at planning the fact finding trip to the UK with the intent of looking at student unions and the way in which other organizations interact with international students at other universities.

#### 4.9 Sustainability MOU

This MOU will go to President Stoicheff. VP Huyghebaert asked for feedback.

#### 4.10 Parents on Campus

VP Huyghebaert has been dealing with the problems parents (especially nursing mothers) have on campus. There is a Comfort Room in Thorvaldson. It is not a particularly salubrious space. Since many of the students are graduate students they cannot ratify with the USSU. The group wants to increase their presence. They are also looking for a self-declared tab on PAWS. They need help with some things but since so many of them are graduate students they will not qualify for funding. We will work as advocates.

### **5. Adjournment**

The meeting was adjourned.

## **Executive Meeting June 28th, 2016**

**Present:** President Fu, VP Barker, VP Malinoski, VP Huyghebaert, GM Cottrell

### **1. Call to order**

The meeting was called to order at 9:35a.m.

### **2. Quorum**

Quorum was present

### **3. Roundtables**

#### **President Fu:**

**Board of Governors:** June Board meeting. First official meeting with 1) Land and Facilities Committee and 2) Finance Committee.

**Welcome Week:** Finalized Swag options, Welcome Week Event organization and responsibilities, and overall Welcome Week Theme (retro back-to-school).

**1st Year Orientation:** Met with Planning Committee, Expo Sub-Committee, and Activities Sub-Committee to provide transitional documents and consultation for this year's organization.

**Community Engagement:** Attended Reconciliation Saskatoon "Roots Walk" and 2016 Aboriginal Business Gala.

**AGM and Bylaw Review:** Met Jillian Gough (Elections Committee Lawyer-Designate) to hold initial discussion regarding changes. In particular, reform of Elections Bylaw and Policy.

#### **VP Barker:**

- Interview with the Sheaf regarding tuition
- CFCR Radio show
- Attended Reconciliation event with Exec

- Meeting with ISSAC
- Meeting with Exec regarding Poster themes
- Executive meeting
- Bylaw amendment meeting with CRO
- Meeting with Professor Klimina
- Exec accountabilities meeting
- Exec Meeting
- Meeting with Professor Ervin

**VP Malinoski:**

This week, the executive team had a meeting to discuss the university's Vision, Mission, and Values statement. Additionally, I met with Wendy Klingenberg from Student Finance and Awards to discuss one of my campaign platform points, an increase in scholarship funding. We plan on meeting again for further discussion. Also, I met with the Facilities Planning Working Group, a subcommittee of the University Library Transformation Project, to discuss how they will seek feedback from students.

Furthermore, we had our monthly USSU staff meeting and I met with Sheldon, the incoming Academic Governance Assistant.

Friday was Canada Day and therefore it as a four day week.

**VP Huyghebaert:**

Monday  
EADO

Tuesday

- Met with Derek to discuss goals for the year also discussed women in leadership and achievement initiative.
- Met with GSA VP student affairs to discuss orientation /welcome week and initiatives for the year.

Wednesday

- International student centre meeting.
- Branding and design meeting to finalize welcome week details.

- Attended executive meeting.

Thursday

- With employment and career center.
- Attended by law meeting with our lawyer to discuss changes to the bylaws.

Friday

- Attended executive accountabilities meeting to discuss and finalize details for welcome week. Attended meeting with parent student stakeholders to discuss better services for parents and young mothers on campus.  
Attended executive meeting and finalize budget and swag options for welcome week. These included the following swag items; tattoos, notebooks, funky pens. The executive also finalized the survival agenda

#### **4. Business**

##### 4.1 Ratification

**Move to conditionally ratify USSL pending payment of fees.**

**EXECMotion010:** VP Barker/President Fu

**Carried**

##### 4.2 Project Proposal Form

President Fu outlined a new Project Proposal Form. It will include a Communications Form and an Assessment Form. It will help create a smoother flow and a more accountability.

##### 4.3

The University Vision and Mission statement is forthcoming. The Executive will go to the meeting to discuss this.

##### 4.4 Question Period

President Fu would like the Executive to modify and continue Question Period which allows them to go out to see students around campus. He would also like to re-design the logo for the event. VP Malinoski would like to have more discussion around how this event works – where they go, what they do when they get there. A formal program will be developed by the end of July.

#### 4.5 Legal Care

The Executive are not interested in pursuing this option at this time unless further data which suggests revisiting the decision is forthcoming.

#### 4.6 Library Transformation

VP Malinoski gave an update on how they are going to survey students. She suggested using the Academic Affairs Committee to assist.

#### 4.7 Student Senators

GM Cottrell reminded the group that only four Senators were elected and that they will have to appoint two more.

### **5. Adjournment**

The meeting was adjourned at 10a.m.

**Executive Meeting  
July 12<sup>th</sup>, 2016**

**Present:** President Fu, VP Barker, VP Malinoski, VP Huyghebaert, GM Cottrell

**1. Call to order**

The meeting was called to order at 3:05p.m.

**2. Quorum**

Quorum was present

**3. Roundtables**

**President Fu:**

June 29<sup>th</sup>-July 1<sup>st</sup>

External Affairs: Met with MP for Saskatoon West Sheri Benson to discuss 1) Improvements to the Student Loan Program (SLP) 2) Additional assistance to post-secondary assistance for lower-income families. Participate in first conference call with ADVOCAN. ADVOCAN is composed of several Student Union all belonging to the U15 (top 15 Canadian Undergraduate Research-Intensive Universities)

Adulting 101: Met with Mackenzie Pudwell, Student Event Coordinator for the SECC (Student Employment Career Centre) to discuss video collaboration project. Aim of project is to engage student population about general life skills in preparation for adult-life.

Internationalization: Meet with ISSAC and IAO (International Activities Office) to discuss plans for USSU Executive Delegation to visit UK Student Unions. Data analysis of 2016 International Student Experience Survey with ISSAC Team-Lead Jordan Hartshorn and discussed plans for the International Student Affairs Committee for the 2016 - 2017 academic year.

July 1st Holiday

**VP Barker:**

July 4<sup>th</sup> to 8<sup>th</sup>

- Processed Ratification Applications
- Met with Academic Advisor
- Executive Meeting
- Meeting with Chantal and Jordan from ISSAC
- Recorded the USSU Radio Show
- USSU Staff Meeting
- VP University Relations announcement
- VP University Relations reception
- Drafted letter for Mayors office regarding snow removal safety
- Created script and outline for OPFIN videos
- Booked three months of Radio show guests

**VP Malinoski:**

This week was quieter than others, and therefore I had more time to work on individual projects. This included editing the website content, completing my National Association of Parliamentarians Course, and preparing for some of my events in first semester.

On Tuesday, Emmanuel and I recorded the radio show with Ashley Clouthier, the Women's Centre Coordinator. Later in the week, I met with Crystal, the Help Centre Coordinator, to further our plans for Yoga in the Bowl. We are wanting to

Also, it should be noted that I was not at work on Monday as I took it off as a vacation day and I was not at work on Thursday morning as I took it off as an academic day off—I am taking a summer course.

**VP Huyghebaert:**

MON

Research and worked on Women in leadership Initiative.

Researched sustainability MOU

Read committees

Parliamentarians course

TUE

Executive meeting

Parliamentarians  
Committees

WED

Met with crystal to discuss MHAW  
Parliamentarians

THU

Golf

Meeting

Research

Childcare board meeting

FRI

Attended announcement for VP University Relations  
Childcare steering committee

Met with Rachel Sergeant Jenkins to discuss the possibility of nap rooms. She agreed nap rooms would be beneficial and expect the consulting data from the library expansion process to show that students need wellness spaces. Will receive the data in December.

Will move forward on wellness spaces in December.

Reception for VP University relations

#### **4. Business**

##### 4.1 Mental Health Awareness Week

VP Huyghebaert met with Crystal Lau from the Help Centre who asked if the Executive wanted to be on some form of panel or help organize a panel for Mental Health Awareness Week (October 3 – 7). President Fu said he would be happy to contribute but since the week is a university week he would prefer if he was asked for something specific.

##### 4.2 Sexual Assault Meeting Follow-Up

VP Huyghebaert met with the Centres who expressed concern that the university was taking over the week. The Pride and Women's Centre Coordinators met with the university and subsequently expressed their discomfort about it. Peter Hedley noted that he might have been too assertive. The week is a collaboration and needs to be followed as such. Ashley Clouthier, Women's Centre Coordinator, will chair the next meeting.

#### 4.3 Safety App Update

VP Barker had a meeting with Peter Hedley, ICT and web services and Harold Shiffman from Protective Services. They held a phone conference with CutCom, a Canadian single source company. The university will buy the app by August 1<sup>st</sup>. It has some good features. It will fit very well with our Safewalk program and has the virtual walk home. It will be released fully by Sexual Assault Week.

#### 4.4 Library

VP Huyghebaert met with Rachel Sargeant Jenkins about a nap room. The Library is thinking that they may have a wellness room and they will know more by December. VP Malinoski sits on the transformation committee and she will see the survey that is going out. Ms. Jenkins would like to come to Council to talk to them. VP Malinoski will confirm but it will not be until later in September or October.

#### 4.5 David Suzuki

He is coming to campus on September 19<sup>th</sup>. We have been asked to provide assistance with advertising. VP Huyghebaert will discuss this with Jason Ventnor. He is not charging a fee but would like us to make a donation to his charity. We are not able to do this but we can help with advertising.

#### 4.6 Ratifications

**Move to conditionally ratify, pending payment, World Mining Competition.**

**EXECMotion011: VP Barker/VP Malinoski**

**Carried**

#### 4.7 International Student Orientation

Met with Derek Tannis to discuss Know Your Rights Campaign and this led to a discussion about international students. Just after they arrive on September 1st there is an event, likely at Louis' from 4:30 – 6:30. They would like the Executive to put in an appearance and VP Malinoski would like to do something for them beyond that – for instance coffee and muffins at the Loft on September 2nd.

#### 4.8 Welcome Week Project Proposals

Project Proposal for Welcome Week will be presented next week.

### **5. Adjournment**

The meeting was adjourned at 3:40p.m.

## **Executive Meeting July 19, 2016**

**Present:** President Fu, VP Huyghebaert, VP Malinoski, Emmanuel Barker, Jason Ventnor

### **1. Call to order**

The meeting was called to order at 1:02p.m.

### **2. Quorum**

Quorum was present

### **3. Roundtables:**

#### **President Fu:**

July 11th Family Vacation.

Provost Search Committee: Candidate interview and evening receptions July 9th.

Internationalization: Follow-up Lunch with ISSAC to plan USSU Executive Delegation to visit UK Student Unions.

Adulting 101: Began script writing process Mackenzie Pudwell and the SECC. 3 video designs each focusing on separate theme: 1) Career Exploration 2) Resume Writing and 3) Elevator-Style Resume Pitch.

Alumni Engagement: Lunch with Dr. Karim Nasser to provide feedback on the development of the Nasser Family Emergency Trust and the President's Student Experience Fund.

External Affairs: Met with Rob Norris, senior strategist for partnerships to the U of S and former minister of Advanced Education, to discuss internationalization, alumni-student engagement, and future of post-secondary in the province. Attend the EID AL FITR reception hosted by the Multi-Faith Chaplain and the Muslim Student Association.

**VP Barker:**

- Safety App web-meeting with Peter Hedley and David from Cutcom
- USSU On Air with Jordan Hartshorn
- Site Visits Lunch Meeting with ISSAC (Derek and Pirita)
- Executive Meeting
- Meeting with Scott Henderson concerning the Co-Curricular Record
- Executive debrief regarding summer timelines
- Chat with Jessica Alegria regarding radio
- Chat with Derek
- Meeting with Charlie Clark
- Casual meeting with The Sheaf

**VP Malinoski:**

Following up on last week's conversation with ISSAC, I met with them to specifically discuss how I can assist international students with issues of academic integrity. I want to ensure that they have the proper support if accused of academic misconduct, but I also want to ensure that they are aware of the resources that can help prevent this type of situation. Following this, I met with their office again to plan an event geared towards International Students— it would look at how to achieve academic success. Also, I met with Patti to discuss my plans for this year as well as some of the issues that I was noticing with grievances. Notably, I did a lot of work this week to assist a student with a case. After attending this college level hearing, I believe that the U of S should have an ombudsperson— we are the only U15 school without this type of position.

**VP Huyghebaert:**

MON

Met with Ashley to discuss SAAW Strategy and to prep for afternoon meeting

Met with Patti McDougal and Peter Hedley to discuss SAAW with Ashley Clouthier.

TUE

Met with ISAAC to discuss site visits in the UK

Discussed report on internationalization

Exec meeting

WED

Met with Kenny

Met with Charlie clarck

Summertime debrief

THU

Met with Kenny Summer debrief

FRI

Mental health working group

Attended EID AL FITR celebration with the USASK Muslim  
Chaplaincy

#### **4. Business**

##### 4.1 Education Students' Society Funding Request

Serena Reimer presented on behalf of ESS and their Professional Development Program that takes place throughout the year.

**Move to approve \$500.00 in cash and \$500.00 credit.**

**EXECMotion012:** VP Barker/VP Huyghebaert

**Carried**

##### 4.2 Aboriginal Student Centre Sponsorship Request

The ASC is requesting gift cards as sponsorship for their welcome event to new students.

**Move to provide the ASC with 8x\$15 (\$120) Louis' and Loft gift cards.**

**EXECMotion013:** VP Malinoski/VP Huyghebaert

**Carried**

##### 4.3 Student Employment and Career Centre Video

President Fu and MacKenzie Pudwell of the SECC have been working on an outline for a series of videos for the SECC and would like the executive to be involved in the filming. The USSU will contribute with helping film and edit the videos. The SECC will coordinate actors, script and any cost associated with filming.

##### 4.4 Council Schedule

President Fu will create a document to schedule presentation for the upcoming council meetings. The executive can contribute to the document if they have any requests or think something is of importance to council.

#### 4.5 Ratifications

**Move to conditionally ratify, pending payment of fees, the Usask Improv, Malaysian Students' Association, SWITCH, Investment Club, Mindful Living, Chinese Culture Club, and Filipino Students' Association.**

**EXECMotion014:** VP Barker/VP Huyghebaert

**Carried**

#### 4.6 USSU Committees

VP Huyghebaert would like to create a campaign focused on the USSU committees and will be in contact with everyone regarding their committees.

#### 4.7 University Student Forum

President Fu has asked that the student forum look at including all the executive members as speakers/presenters at the forums. It will allow the appropriate member of the executive to address certain concerns that may be addressed at the meetings.

### **5. Adjournment**

The meeting was adjourned at 1:43p.m.

**Executive Meeting**  
**August 3<sup>rd</sup>, 2016**

**Present:** President Fu, VP Huyghebaert, VP Malinoski, VP Barker, GM Cottrell

**1. Call to order**

Call to order at 3:02

**2. Quorum**

Quorum was present

**3. Roundtables:**

**VP Barker:**

- Meeting with Derek Tannis from ISSAC
- Executive meeting
- Student Group Ratifications
- Student Group Funding Applications
- Louis' and Louis' Loft Planning meeting
- Ice Facility Steering Committee meeting
- Co-Curricular Record/Transcript Meeting
- Staff Meeting

**President Fu:**

Provost Search Committee: Candidate interview and evening receptions July 18th.

AOCP: Met with ESS (Education Student Society), ASSU (Arts and Science Student Union), EBSS (Edwards Business Student Society), and SESS (Saskatoon Engineer Student Society) regarding the Association of College President format, upcoming fall summit, and overall student/administrative concerns of respective colleges.

External Affairs: Discussed initial timeline for Provincial Lobbying efforts regarding post-secondary tuition funding. Decided on Municipal Election timeline in collaboration with PSSA (represented by President David D'eon and VP External Geneva Houlden). Second

conference call with ADVOCAN team to finalize priorities for upcoming meeting during SUDS (Student Union Development Summit)

Digital Literacy: Met with Brittany Melnyk, outreach coordinator for Arts and Science Department of Computer Science, initially to discuss a collaborative efforts at engaging student through Pokemon Go. Eventually, the conversation moved into analysis of reasons behind student disinterest in digital literacy and IT. Plans were made to follow-up upon initial discussion to examine the possibility of hosting a Digital Literacy Week in February.

Board of Governors: July session. Attended all session.

Personal Vacation to Montreal: July 26 - August 2nd.

**VP Malinoski:**

This week, I met with Elana from the SLS to discuss ways to collaborate with their office on matters of academic integrity. At this meeting, we also discussed the role of an ombudsperson and how important it is for students to have an advocate. Later, I met with Rishi to discuss scholarships and awards— one of my campaign points. At this meeting, we discussed alumni relations. I had the idea of collaborating with the alumni on a “Last Lecture Series” — a lecture series where professors give their hypothetical last lectures.

**VP Huyghebaert:**

MON

Welcomed new group of international students and presented USSU presentation

Wellness

TUE

Executive meeting

HBR meeting

Meeting with PSA

Research

WED

Sexual assault awareness meeting

Research

Committees

THU

Centre meeting

Met with Matt Wolsfeld to discuss sustainability grant

Met with Stephanie Pankiw to discuss WLA

SLCop meeting

FRI

Research

Email

Doctor app

Planning

*Week of July 25<sup>th</sup>, 2016*

MON

Sick day

TUE

Executive meeting

Zagster bike share meeting

Planning

WED

Planning

Staff meeting

THU

Policy meeting

Planning

FRI

WLA prep

Meeting with Taylor of Green Legal to discuss sustainability initiatives on campus

## Meeting with Anna

### 4. Business

#### 4.1 Ratifications

VP Barker presented the following for ratification, pending payment of fees: U of S Animanga, Power to Change Ministries, Canadian Institute of Mining, University of Saskatchewan Ukrainian Student's Association, Deeper Life Campus Fellowship, English Undergraduate Society.

**Move to ratify the groups listed above.**

**EXECMotion015:** VP Barker/VP Malinoski

**Carried**

#### 4.2 Who Needs Feminism

The Executive has been asked by Ashley Clouthier if they would like to participate in the Who Needs Feminism Campaign. The Executive will absolutely be involved and will think about their slogan and discuss this again at the end of August. VP Hugyhebaert also noted that she would like the Executive to walk in Take Back the Night.

#### 4.3 Open Books Textbook Campaign

VP Malinoski wanted to make the Executive aware that she is going to be doing a slightly different campaign – Tweet Your Receipt – which will allow a draw for a gift certificate for the Bookstore. She will do a campaign and will need some funding for the advertising and the certificates. The campaign will run from the start of term until the end of September. She will present a formal proposal later.

#### 4.4 Yoga in the Bowl

VP Malinoski met with the Fit Centre to work in Yoga in the Bowl with Hike, Bike and Roll on September 14<sup>th</sup>. The Centre is going to check on their instructors. The event will also be held on September 21 and 28<sup>th</sup>. The USSU will advertise and it will also be on the PAC website. VP Malinoski thanked VP Hugyhebaert for putting her in touch with the PAC.

#### 4.5 Committee Descriptions on the Website

President Fu would like to see better descriptions on the website for USC Committees. At present they are copied from the Bylaw and they are not sufficiently descriptive. We need to add language to expand on this in order to provide good information for students who are interested in becoming involved.

#### 4.6 Student Leadership Community of Practice

This is a committee being spearheaded by Patti McDougall to provide leadership opportunities for student leaders on campus. The three VPs of the USSU will be permanent members of the SLCoP.

#### **5. Adjournment**

The meeting was adjourned at 3:44p.m.

## **Executive Meeting August 8<sup>th</sup>, 2016**

**Present:** President Fu, VP Huyghebaert, VP Malinoski, VP Barker, GM Cottrell

### **1. Call to order**

The meeting was called to order at 10a.m.

### **2. Quorum**

Quorum was present

### **3. Roundtables**

#### **President Fu:**

Personal Vacation to Montreal: August 1st to 2nd.

Bylaw Review: Follow-up with meeting with Gillian Gough (hired legal counsel for Bylaw review) on recommended changes to Elections-related USSU bylaw.

Industry Liaison Office (ILO): Meet with Dr. Johannes Dyring of the ILO to discuss future collaboration with the USSU on the upcoming Student Desktop Researchers (SDR) initiatives. The initiatives looks at empowering students with paid opportunities to conduct market research and evaluation.

First Year Orientation: Finalized USSU involvement in the activities of First Year Orientation Day (Sept. 1st) - includes MC duties between myself and Rishi Behari (Office of University Relations), Swag give-away by other USSU Exec, and attendance from USSU Centres

#### **VP Barker:**

- USSU On Air
- Executive meeting
- Centres lunch
- Executive meeting

- Meeting with Gillian Gough
- Bike Universe trip with Renata
- Meeting with Jocilyn Orb
- Meeting with the Sheaf
- USSU On Air

**VP Malinoski:**

I was taking a class, POLS 422, over the summer. This week, I took a day and a half off to work on my assignments. Emmanuel and I recorded the radio show again this week. Then, I met with Shana from the Fit Centre to discuss/plan an event for students, staff and faculty, where a yoga class is offered outside— Yoga in the Bowl. Also, the Executive met with our lawyer to go over the bylaws and then I met with the Aboriginal Students' Centre to discuss our relationship with them and the OTC and how to advertise the Academic Advocacy Office to their students.

**VP Huyghebaert:**

Met with Sandra who manages special projects through the presidents office. Met to discuss the Mou. Sandra shared with me her final draft. We discussed how students may be involved with partnerships in the future with the presidents office regarding sustainability.

**TUE**

Phone call with GM of Kwantlen SU, Jeremy to discuss MOU and Grants.

Met with centres for lunch

SAAW meeting discussed marketing plan

Exec meeting

**WED**

Met with our lawyer, Gillian to discuss elections bylaw

Went to bike universe with many to seek out bike pumps

Met with Jocelyn Orb of student health

Met with Sheaf Reps

Met with WIL planning committee to discuss WOMEN EMPOWERMENT AT THE U OF S

EDO

#### **4. Business**

##### 4.1 Ad Hoc Committee

GM Cottrell proposed, in consultation with CRO Gillian Gough, that an Ad Hoc Committee of USC be struck immediately in September to examine the issue of how Councillors are elected. This will be put on the agenda.

##### 4.2 Council Social Planning

President Fu suggested that for Council socials this year the group expands beyond Louis' to seek other kinds of interactions – bowling, curling and so on.

##### 4.3 Ratifications

Caveat Lector and Computer Science Students' Association

**Move to conditionally ratify pending payment.**

**EXECMotion016:** VP Barker/VP Hugyhebaert

**Carried**

#### **5. Adjournment**

The meeting was adjourned at 10:20a.m.

**Exec Meeting**  
**August 16, 2016**

**Present:** President Fu, VP Barker, VP Huyghebaert, and GM Cottrell

**1. Call to order**

The meeting was called to order at 10:10a.m.

**2. Quorum**

Quorum was present

**3. Roundtables**

**President Fu:**

Alumni Engagement: Meet with director of Alumni Engagement Kris Brown to discuss Welcome Week Collaboration and sponsorship.

Personal Vacation Vancouver: August 9th - 10th.

Student Union Development Summit (SUDS): August 11th - 13th.  
Attended several workshops addressing different issues and topics relating to Student Union Governance, Communications/Engagement Strategy, relationship building with important stakeholders, and general trends of student campuses.

**VP Barker:**

- Executive meeting
- Recorded USSU On Air
- Flight to Vancouver for Student Union Development Summit
- SUDS, UBC campus
  - Sessions:
    - Mental Health and Union organizing
    - Student Union governance
    - UBC Open Educational Resources system
    - Closing ceremonies
- Flight home from Vancouver

**VP Malinoski:**

In the early part of this week, I finalized plans for Yoga in the Bowl, did research on an ombudsperson, and dealt with some academic grievances. On Thursday, I left for Vancouver for SUDS. I found the conference very informative. The part that was the most beneficial was the session with the ombudsperson and woman from the UBC DSS office. Following this, I met with the UBC ombudsperson to discuss her role and the value of this service. Furthermore, we spoke about how to go about implementing this position at an institution like the U of S.

**VP Huyghebaert:**

Mon  
Language centre presentation  
Exec meeting  
Worked on committees  
TUE  
SUDS for the week

**4. Business**

4.1 Ratification

**Move to conditionally ratify pending payment of these: Charlie’s Group, JDC West, EBSS, Chemisity Students Association, Engineer Without Borders, History Undergraduate Students’ Union, EBSS**  
**ExecMotion017: VP Barker/President Fu** **Carried**

4.2 PA Trip

The previous PA trips were not effect; the PA Campus proposed that the executive go to PA a couple hours on Sept 1st. President Fu and VP Huyghebaert could go. After sorting out the International and Aboriginal Orientation, we will figure out who will attend the PA orientation.

4.3 Memorial for Warren

The only cost for the memorial will be two staff members for 3 hours (\$90) and a couple hundred dollars for the food. No cost for the building.

**Move to cover the cost of the memorial for Warren Kirkland.**  
**ExecMotion018: President Fu/VP Barker** **Carried**

#### 4.4 Student Forums

**Move for USSU executive to sponsor the use of the student council space for monthly meetings for student forums.**

**ExecMotion019:** President Fu/VP Huyghebaert

**Carried**

#### 4.5 Position profiles

Cottrell will book a meeting next week to go over the position profiles

#### 4.6 Upgrading Cameras

We need HD cameras to make better videos. Will be ~\$3000. Will be making videos this year. Fu will make monthly presidential addresses (Disorientation/Adulting)

#### 4.7 Tuition

The USSU executive needs to decide on what their position is for tuition.

#### 4.8 SALs

Fu asked to get descriptions for committees done ASAP. Advertise SALs in the first week of classes, but we need SALs sooner. Expedite the election for the 8th of September. We need two SALs for the election's committee.

#### 4.9 Student Council

Cottrell rewrote the handbook. The orientation is set for September 8th. Will emphasize that the councillors should read the Executive minutes. The Executive, Chair, AGA, and GM will have a mock Council meeting. Will order from Flaming Wok for the orientation meeting so we do not overstrain Louis

#### 4.10 Paper Cutter

**Move and unbudgeted capital expense for a paper cutter for XL.**

**ExecMotion020:** VP Barker/VP Huyghebaert.

**Carried**

### **5. Adjournment**

The meeting was adjourned at 10:45a.m.

**Executive Meeting**  
**August 23, 2016**

**Present:** VP Malinoski, President Fu, VP Barker, VP Huyghebaert, GM Cottrell

**1. Call to order**

The meeting was called to order at 9:38a.m.

**2. Quorum**

Quorum was present

**3. Roundtables**

**President Fu:**

**VP Barker:**

**VP Malinoski:**

I was not in the office from Monday to Wednesday as I was on holidays. On Thursday, I had to write and give a speech at the URSA Social Poster Competition. The rest of my time was spent catching up on emails and dealing with academic grievances. On Friday, I also attended the funding announcement in North Concourse.

**VP Huyghebaert:**

MON

Volunteered at friendship inn for the day

Met with Geneva to discuss WLA

TUE

Sustainability policy meeting. Drafted policy.

Had a wellness meeting to discuss nap rooms

Policy

WED

Mental health awareness meeting with crystal

Sustainability policy meeting

Thursday

Met with the centres and Jason at the loft

Met with Jason V to discuss possible buss strike

Had lunch with Debbie Bruckner of U OF S and W Peter Hedley to discuss nap rooms and wellness spaces.

Had a sub committee meeting with SCLOP at the library

Had a SCLOP meeting pitched WLA and received new contacts

FRI

Attend new grant announcement

Worked on policy

#### **4. Business**

##### 4.1 Snapchat Geofilter

Will have a snapchat geofilter during Welcome Week to raise awareness of the USSU and events taking place during welcome week.

To have the geofilter surrounding the bowl, it will cost \$69.76 per filter for the time frame from 11a.m. on Tuesday, September 6th, to 5p.m. on Friday September 9th.

The filter will be promoted on social media to increase visibility to the students.

##### 4.2 Memorandum of Understanding on Sustainability

This event will take place in the North Concourse of Place Riel on October 13th at 1p.m.

VP Huyghebaert will invite an Elder to be present. This will include the cost of tobacco and an honorarium determined by the University's set rate.

Other costs include \$125 for 40 to 50 chairs. Cost of refreshments will be around \$60-80. Printing costs will be around \$30. \$25 to print out a big version of the MOU.

**Move to approve \$500 for funding the Sustainability MOU.**

**EXECMotion021:** VP Huyghebaert/VP Malinoski

**Carried**

#### 4.3 SWITCH

SWITCH will be hosting a conference, with interest from 50 students from 35 different schools. The topics of the conference include good governance, sustainability, and targeting issues that new clinics face. The conference is taking place November 5th to 6th.

SWITCH is looking for funding to offset some of the cost of the conference as the participants are students.

GM Cottrell suggested looking for other means of transportation, rather than paying \$1050 for Saskatoon transit.

VP Malinoski suggested finding a hotel closer to the university to save money on transportation and so the participants are not isolated. The majority of the events of the conference will take place either on Campus or at the SWITCH clinic on 20th street.

GM Cottrell noted that the conference is not specifically targeting students of the UofS, and that only 15 students are interested from the UofS.

The Executive decided that SWITCH needs more concrete plans before any decisions regarding funding can be made. Furthermore, this event is not open to the general population of students, which makes funding not possible.

VP Malinoski suggests that SWITCH include Indigenous content to the programming of the conference.

#### 4.4 Hike, Bike and Roll

**Move to fund Hike, Bike, and Roll for printing and button costs for up to \$30.**

**EXECMotion022:** VP Huyghebaert/President Fu **Carried**

#### 4.5 Face to Face Proposal

President Fu presented his proposal for the Face to Face events.

VP Huyghebaert questioned the need for a stand up banner and why it costs \$450.

GM Cottrell suggested using a cheaper banner and increasing the food budget.

**Move to approve \$800 for the Face to Face.**

**EXECMotion023:** President Fu/VP Barker **Carried**

#### 4.6 Ratification

**Move to conditionally ratify, pending payment, the following groups: SPSS, the PSA, Catholic Christian Outreach, Christian Students at U of S, Chemical Engineering Students Society.**

**EXECMotion024:** VP Barker/President Fu **Carried**

#### 4.7 Funding

AISEC Saskatoon Info Fair is hosting an event and is asking \$185: \$125 cash, \$60 for XL printing.

**Move to approve \$185 for AISEC Saskatoon Info Fair.**

**EXECMotion025:** VP Barker/President Fu **Carried**

AISEC Saskatoon is asking for \$303 for an event which will help new graduates find jobs abroad. The dates of the event are from September 29th to October 8th and they are expecting 30 to 40 students to attend. \$133 is being allocated for food and \$170 will be allocated for XL Printing.

**Move to fund AISEC \$303 Saskatoon for this event.**

**EXECMotion026:** VP Barker/VP Huyghebaert **Carried**

**Move to approve funding the Anatomy and Cell Biology Students' Society \$60 in XL Printing to print membership cards.**

**EXECMotion027:** VP Barker/President Fu **Carried**

#### 4.8 Caveat Lector

The LSA is making a newspaper and they are asking for \$150 in XL Printing. There is no policies to require the law students to show us the finished project because their request is under \$500.

**Move to fund Caveat Lector first edition magazine to \$150 in XL Printing.**

**EXECMotion028:** VP Barker/VP Huyghebaert **Carried**

#### 4.9 Welcome Week Scholarship

VP Barker will plan the scholarship and the selection process.

VP Huyghebaert notes that having a draw for the scholarship is the most fair selection process.

The scholarship will be drawn for on Friday, September 9th.

#### 4.10 Committee Writeups

President Fu requests that the updated committee writeups be complete for August 26th.

#### 4.11 Movie

VP Barker suggests watching Mrs. Doubtfire for the movie event in the bowl.

President Fu questions whether the movie might be insensitive in regard to gender issues.

The Executive consulted with Pride Centre Coordinator Kenny, and Kenny did not see any issues with showing the movie.

## **5. Adjournment**

Adjourned at 11:23am.

**Executive Meeting**  
**August 30, 2016**

**Present:** President Fu, VP Malinoski, VP Barker, VP Huyghebaert, GM Cottrell

**1. Call to Order**

The meeting was called to order at 2:35p.m.

**2. Quorum**

Quorum is present

**3. Roundtables**

**President Fu:**

**VP Barker:**

Recorded USSU On Air with Sheldon

Executive Meeting

Bylaw Review Meeting

Staff Meeting

Interview with the Sheaf

University Student Council information and practice session

Meeting with Scott Henderson regarding the Co-Curricular Transcript

Student Group Ratifications

Student Group Funding Requests

Student Group Insurance Applications

**VP Malinoski:**

**VP Huyghebaert:**

MON

SAAW meeting

Policy discussion with steph

Met with high school students of AHMEDIYA students assoc. Toured them around USSU

As a women in leadership meeting with Rishi Behari. Pitched new ideas gained new leads for guest speakers. SUPER EXCITING

TUE

Met with Zac from the sheaf for a welcome back to school piece

Met with another SHEAF reporter to do a get to know your USSU exec piece

Had a bylaw discussion with exec

Had a policy discussion with stef worked on Grant application from

WED

Sick morning

Wellness meeting with Peter Hedley and richelle got more leads on NAP SPACE

Thursday

Met with ICA chair pitched ideas for internationalisation

USC practice run

FRI

Met with Dallas Fidler to learn about his vision for ISC 2016

Pitched WLA

Policy work

Committee work

#### **4. Business**

##### 4.1 Sustainability Policy

VP Huyghebaert presented the new Sustainability to the Executive. The older policy was more procedural. To create this new policy, VP Huyghebaert looked at other Sustainability, and molded the new policy after them.

GM Cottrell noted that the creation of the Sustainability policy started in 2006, and this version is more concise and less redundant.

VP Huyghebaert noted that this policy will be reviewed every year by the Sustainability Committee.

VP Barker questioned the relevancy of the Indigenous content in the policy.

VP Huyghebaert stated that the Indigenous content in the policy is acknowledging that we are on Treaty 6 territory.

VP Malinoski requested to have more time to go over the policy.

Vp Huyghebaert states that once the committee is in place, she will present the policy to them.

President Fu recommended to bring the policy to council as the newer version is drastically different.

VP Huyghebaert requested that the Executive have their edits done by Friday, September 2.

VP Malinoski recommended that VP Huyghebaert consult with the office of Sustainability to see if the Indigenous content is relevant in the policy or if it should just be stated during the preamble.

VP Huyghebaert stated she will get in contact with the Aboriginal Student Centre about the inclusion of Indigenous content in the policy.

#### 4.2 Sustainability Fund Application

VP Huyghebaert asked to have the Executive review the fund application by Friday, September 2nd.

#### 4.3 MOU

The MOU meeting will be on Wednesday, August 31st.

GM Cottrell noted that the MOU does not bind the USSU to any specific expectations, but just specifies that we are acknowledging the importance of sustainability.

VP Huyghebaert noted that the President will have the opportunity to reconfirm his commitment to the MOU biannually.

GM Cottrell noted that we can not make changes at this point because the President has already agreed to the present version of the MOU.

**Move that the USSU signs the MOU on Sustainability with the President of the University office.**

**EXECMotion028: Huyghebaert/Fu**

**Carried**

#### 4.4 PA Campus Trip

President Fu has asked councillors if anyone would accompany him to the Campus in PA.

Councillor D'Eon has responded affirmatively.

VP Malinoski will also attend the PA Trip.

#### 4.5 Welcome Week

President Fu requested to give out free USSU merchandise at orientation. The other Executives countered that giving free merchandise defeats the purpose of getting the students to come to the Welcome Week events. GM Cottrell noted that there is not enough supplies to give out at both orientation and welcome week.

#### 4.6 Conference Report

President Fu recommended that the Executive create reports on what happened at the conferences that they attended.

VP Barker noted that this should already have been included in the Executive Roundtables

GM Cottrell noted that this might be redundant, considering that the Conference Reports should also be included in the Summer Accountability to council.

#### 4.7 SLCoP Sponsorship

VP Malinoski introduced an event that the SLCoP will put on, on October 1st. The event will take place either in Louis Loft or in the STM Cafeteria and Atrium.

VP Malinoski noted that she spoke to Margo. Margo said she would give the the room rental for ½ price (\$200). STM would not charge SLCoP any fees for the rental of the cafeteria.

VP Malinoski recommended that the USSU sponsors the cost of the room, as they group might go to STM. Having this event at Louis Loft will bring in money.

President Fu requested a document stating the purpose of the event and how it will benefit undergraduate students.

VP Malinoski will create a document for the purpose of this event, and then the Executive will vote on the sponsorship of this event at the next meeting.

#### 4.8 Ratification

**Move to conditionally ratify, pending payment the following groups: Chemical Engineering Student Society, the Arts and Science Students' Union, Model United Nations, the Dirt Gang, the Western Canadian Veterinary Students Association, the Comitatus, and the UofS Men's Ultimate.**

**EXECMotion029:** VP Barker/VP Huyghebaert

**Carried**

**Move to conditionally ratify, pending payment University of Saskatchewan's Young Liberals.**

Barker noted that VP Malinoski is not taking part in this vote.

**EXECMotion030:** VP Barker/VP Huyghebaert

**Carried**

#### 4.9 Funding

VP Barker confirmed an extension of LB5Q insurance to Prairieland Park.

The English Undergrad Association requested funding of \$104.39 in cash, and \$102.86 in XL Printing.

Malaysian Students Association asked for \$268 in cash funding in BBQ supplies for their welcome week BBQ, and \$50 in Pepsi products.

GM Cottrell questioned if this event will be open to all students.

VP Barker confirmed that this event is open to all students.

Mindful Living asked for \$30 in XL poster printing

Women in the Legislature asked for \$40 in cash for reimbursement for posters and buttons.

Computer Science Student Society asked for \$210 in XL printing for the cost of the table skirt.

Charlie's Campus Community asked for \$275 in cash reimbursement for their welcome week for t-shirts, pamphlets and buttons.

**Move to approve the above funding applications.**

**EXECMotions031:** VP Barker/VP Huyghebaert

**Carried**

4.10 Industrial Relations

President Fu would like the Industry Liason Office to come talk to the Executive.

GM Cottrell suggests that the Liason Office present to Council.

4.11 Digital Literacy on Campus

President Fu described digital literacy as understanding the concepts of coding and computing.

President Fu would like to host a Digital Literacy Awareness week in February. He would like this to be interdisciplinary.

VP Malinoski would like to be kept up to date with this events.

There was discussion about the relevancy of digital literacy compared to literacies in other disciplines.

4.12 David Suzuki

Suzuki would like the USSU's help in promoting his talk at the U of S, and for the Executive to attend the talk. This is relevant to students who like Suzuki and environmental issues.

4.13 Take Back the Night

VP Huyghebaert noted that TBTN will take place during Council on September 15th at 7p.m.

VP Malinoski suggested that we will cut council short and encourage all councillors to attend.

TBTN takes place during the council when the committees are populated, so VP Huyghebaert will postpone populating her committees until the next week.

#### 4.14 Bike Pump

The Office of Sustainability has a fund that would pay for a durable bike pump for up to \$500. The pump is custom made, so it will not be ready for the Hike, Bike and Roll event.

VP Malinoski recommended sending the Office of Sustainability a thank-you note

#### 4.15 Van

GM Cottrell noted that the USSU will be getting rid of the van. The costs are not covered under the provincial government any more, therefore it is not feasible to have the van.

#### 4.16 Roundtables and Summer Accountability

President Fu suggested that the Executive make the Summer Accountability distinct from their weekly Roundtables. President Fu is creating a form to fill out.

### **5. Adjournment**

The meeting was adjourned at 4:05p.m.

**Executive Meeting  
September 2, 2016**

**Present:** VP Malinoski, VP Barker, VP Huyghebaert, President Fu, GM Cottrell

**1. Call to Order**

The meeting was called to order 10:06a.m.

**2. Quorum**

Quorum was present

**3. Business**

3.1 Sustainability Policy

**Move to accept the new USSU Sustainability Policy. Please see attached.**

**EXECMotion033:** VP Huyghebaert/VP Barker **Carried**

3.2 MOU

**Move to endorse the MOU between the Sustainability Committee and the President's Office. Please see attached.**

**EXECMotion034:** VP Huyghebaert/VP Malinoski **Carried**

3.3 Ratifications

**Move to conditionally ratify, pending payment: Do Something UofS, The AAPS Student Chapter, Connect Student Group, USST, Huskie Formula Racing**

**EXECMotion035:** VP Barker/VP Huyghebaert **Carried**

**Move to accept the funding application for the ASSU Social Media Blitz; \$50 in cash, \$25 in Louis' gift card.**

**EXECMotion036:** VP Barker/VP Huyghebaert **Carried**

3.4 SLCoP Sponsorship

VP Malinoski requested to waive the room rental fee for the SLCoP for their fall event on October 1st, as the participants will be buying food from Louis. This event will promote the USSU

**Move to waive the room rental fee for the SLCoP for their fall leadership event on October 1st. This will come out of the Executive Sponsorship fund.**

**EXECMotion037:** VP Malinoski/VP Barker **Carried**

### 3.5 Smart Start

VP Malinoski is organizing a centre crawl, where she will take students to the different USSU centres. There will be 20 people maximum. This will be on September 21st

**Move to sponsor the Smart Start event for up to \$100.**

**EXECMotion038:** VP Malinoski/VP Barker **Carried**

### 3.6 Yoga in the Bowl

This event will require up to \$200 in advertising.

**Move to cover up to \$200 in advertising cost.**

**EXECMotion039:** VP Malinoski/VP Huyghebaert **Carried**

## **4. Adjournment**

Meeting was adjourned at 10:55a.m.



## Sustainability Policy

### **Preamble**

The University of Saskatchewan Students' Union's value statement articulates that the following principles shall guide the Union in all of its endeavours: integrity, mutual respect, professionalism, service, teamwork and trust, as well as social, economic, and environmental responsibility. The USSU also honours its relationship with the First Nations and Metis peoples of Treaty Six Territory and in doing so respects and honours the land on which the organization is physically located. In order to ensure that the Union behaves in a responsible and sustainable manner and encourages its member to do the same, the following policy has been created.

This policy exists to standardize and streamline the manner in which the USSU interacts with students, staff, and faculty at the university, the way in which it conducts its own operations, and to articulate mechanisms by which individual students and student groups can qualify and apply for funding for sustainability projects.

### **Definition**

Sustainability is a set of systems and processes for environmental stewardship, social responsibility, and economic efficiency.

### **Purpose**

2.1 To be an organization that practices and promotes sustainability in all aspects of our organizational operations, facilities, centres, services, governance, and practices.

2.2 To lobby for sustainable accountability on university, civic, provincial, and federal levels as well as in collaboration with community members and stakeholders.

2.4 To be a leader in sustainable institutional practices through environmental, social, and economic commitments.

2.5 To partner with and/or offer support to individuals and groups that demonstrate dedication to sustainability. The USSU will honour this commitment by maintaining a sustainability grant in collaboration with the University of Saskatchewan Office of Sustainability to assist students in achieving sustainable initiatives.

### **Ethical purchasing guidelines**

3.1 The USSU recognizes that ethical purchasing practices should be integral to its operations, and realizes the impact daily purchasing choices have on the wider environment and community. The USSU commits to source its products from businesses that ensure responsible practices are maintained throughout the path of production. In addition, the USSU will give priority to acquiring products locally and from their original source.

3.2 The USSU gives preference to materials and products that are comprised of recycled content, are chemical-free, and are recyclable or biodegradable.

3.3 The USSU gives preference to energy efficient appliances, electronics, and or light fixtures in all renovation plans and/or when these items need replacing.

### **Consumption and Waste**

4.1 The USSU will take action to reduce energy consumption and minimize energy waste in all of its operations. Consequently, the USSU will seek to reduce paper consumption wherever possible.

4.2 The USSU will actively work towards reducing the quantity of waste produced by operational activities.

4.3 The USSU will educate its staff and its membership about sustainable practices, initiatives, and events.

### **Schedule of review**

5.1 This policy shall be reviewed annually by the Sustainability Committee and/or the Vice-President Student Affairs and be updated as required.

|                             |  |             |               |
|-----------------------------|--|-------------|---------------|
| <b>Contact Information:</b> | <b>Vice President Student Affairs (966-6970)</b> |             |               |
| <b>Category:</b>            | <b>Sustainability Policy</b>                     |             |               |
| <b>Policy Authority:</b>    | <b>Sustainability Committee</b>                  |             |               |
| <b>Approvals:</b>           | <b>Committee</b>                                 | <b>Date</b> | <b>Motion</b> |
|                             |  |             |               |

|                 |                     |            |         |
|-----------------|---------------------|------------|---------|
| Created/Adopted | USC                 | 03/30/2006 | USC147  |
| Amended         | USC                 | 04/02/2009 | USC126  |
| Amended         | USC                 | 12/2/2010  | USC106  |
| Amended         | Executive Committee | 06/21/2011 | EXEC11  |
| Amended         | Executive Committee | 08/28/2015 | EXEC028 |

**Executive Meeting  
September 7th, 2016**

**Present:** President Fu, VP Barker, VP Malinoski, VP Huyghebaert, GM Cottrell

**1. Call to Order**

The meeting was called to order at 9:36a.m

**2. Quorum**

Quorum was present

**3. Roundtables**

**President Fu:**

**VP Barker:**

**VP Malinoski:**

The start of this week was devoted to dealing with academic grievances— I had a high number of cases going to University level hearings. Also, in the early part of the week, the Executive met with the Deans from the College of Arts & Science. At this meeting, I raised the topic of an ombudsperson. The latter part of the week was focused on various orientation events where we met with new students. On Thursday, Kehan and I went to PA to speak to our off-campus students.

**VP Huyghebaert:**

MON

Birthday EDO

Attended meeting with the Deans of Arts and Science to discuss initiatives for the year.

TUE

Met with the Sheaf to do an interview, Get to know Your USSU

Execs

Meeting with centres

Met with Narmatha Kochar, university relations. Discussed WLA

Exec meeting

WED

Met with President Stoicheff to discuss MOU signing and ceremony.

Meeting went very well. Discussed a slough of new student initiatives and funding.

Met with International students at ISAAC

Stayed at ISSAAC for expo

Welcome week Prep

Met with Derek Tannis

Met with Dallas Fiddler to discuss ISC initiatives for the year

THU

Residence move in

Indigenous students welcome

Table at the ASC EXPO

Attended Wilson Centre Entrepreneurial lunch

Orientation ASC

International students orientation

FRI

Orientation

Executive meeting

USC meeting room review

Orientations

Who needs feminism photo

## **4. Business**

### 4.1 HIV Prevention Drug

VP Huyghebaert met with a student who is trying to lobby the government to get a new HIV Prevention Drug. VP Huyghebaert will bring this up with StudentCare.

GM Cottrell noted that if this drug is as expensive as indicated, it may raise the premiums.

### 4.2 Zagster

VP Huyghebaert had a conversation about bringing this bike-sharing program to campus. VP Huyghebaert was skeptical of this program as the campus might not be large enough, and it might not be feasible with our winters. The bikes would only be used on campus.

VP Huyghebaert contacted the Office of Sustainability, and the office is interested in bringing the bike-share to the city of Saskatoon.

VP Malinoski suggested that being part of a larger conversation is a good idea, but she is also skeptical that a campus-only bike-share program would be viable.

### 4.3 Student Housing

VP Huyghebaert contacted Sheri Benson. MP Benson suggested contacting other stakeholders to have a roundtable discussion. MP Benson would then bring back the information from the roundtables about student housing to the federal government. Student housing is not part of the national conversation at the current moment. VP Huyghebaert noted that the problem with housing in Saskatoon is pricing, and not availability. GM Cottrell suggested bringing this to USC for a more fulsome discussion.

### 4.4 Position Profiles

The Executive examined their revised profiles; changes were made, and they are now shared files as per the bylaw.

### 4.5 Ratification

**Move to conditionally ratify the following groups, pending payment:**

**The Sociology Undergraduate Student Association**

**EXECMotion040: VP Barker/VP Malinoski**

**Carried**

## **5. Adjournment**

The meeting was adjourned at 10:18a.m.

Executive Summary of the Commission on Female Leadership  
April 2016

The Commission on Female Leadership<sup>1</sup>, an ad hoc commission of University Students' Council as allowed for under the USSU's Bylaw, was first struck on December 4<sup>th</sup>, 2016 with the express purpose of investigating the roots of what is preventing more women from running for USSU Executive. Populated by MSCs, Executive members, students at large, and with staff support the CFL began a three-pronged investigative approach: a town hall open to any and all participants; a roundtable discussion with invited guests, and a survey sent to former female executive members.

#### The Town Hall

Held in Convocation Hall on February 1<sup>st</sup> the Town Hall was moderated by VP Desirée Steele. About 30 people were in attendance and there a spirited conversation ensued for about 75 minutes.

#### The Roundtable

The Town Hall was followed on February 22<sup>nd</sup> by a Roundtable which saw fourteen women leaders chosen from a variety of niches across Saskatoon come together provide the CFL with their personal experiences of either being hired into, or running for leadership roles within the community.

#### The Former Female-Identified Executive Members

The last group to be consulted were female-identified former Executive members since 2006. Some of this group responded. Some did not. They were given a set of questions

In addition to the specific consultations, the Commission met on five separate occasions to articulate the issue, to determine the mechanisms by which they would seek information, to brainstorm solutions, and to develop recommendations for the USSU and USC.

Full transcriptions and minutes are available on request but for present purposes the following represent the final recommendations for this year in order of priority.

1. The Commission should be struck again in 2016-17 to
  - a. Evaluate the success of recommendations which have been implemented to date
  - b. Engage in more broad consultation, including male identified leaders, including former Executive members specifically to investigate the role of males in encouraging and supporting female identified leaders to increase their numbers.
  - c. Make new (or updated) recommendations based on on-going research that includes broader perspectives
  - d. Conduct an evaluation of current initiatives.
  - e. Create a greater campus presence.

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<sup>1</sup> Members of the Commission are: Chair, Tenielle Koob; Executive members, Jack Saddleback, Kehan Fu, Ata Merat; Members of Student Council, Jaylynn Arcand, Taylor Andreas; Members at Large, Haley Eckel, Andrea Phillips.

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2. Modify the Bylaw to create a gendered approach to elections where by voters choose four candidates who then assume duties from a broad portfolio according to their skills and interests. This will require a gender balance of 2 male and 2 female identified candidates to be chosen and thus changes to the voting process to some form of representation by gender population will be necessary.
3. Host USSU Open Houses that highlight leadership opportunities at all levels: Executive, Members of Students' Council, Students-at-Large, Senate positions, other delegates, as well as all USSU student staff positions. Additionally current leaders can showcase USSU events and promote all meetings of USC by hosting at least one event each year and through holding Executive Open House to promote these opportunities.
4. Since the course load for some colleges does not permit students to run for Executive positions, the Commission needs to develop new and innovative ways to enable leadership opportunities across campus by encouraging these students to become active in other roles.
5. Encourage those who are male-identified to support those who are female-identified in seeking leadership roles. This can be done through preparing and releasing information indicating that the USSU is a pro-feminist organization. Further research into how this support can best be achieved needs to be undertaken by the 2016-17 Commission.
6. Offer and promote childcare during USC meetings and continue to work to improve childcare options on campus.
7. Organize and/or promote workshops to assist in the development of public speaking skills, campaigning, leadership, governance and other proficiencies necessary for leadership and confidence.

The Commission suggests that these recommendations are presented at the fall session of USC and that a new commission is struck and populated as expeditiously as possible. In order to accomplish this aim, we recommend that applications for this Commission are included in the overall SAL application package and that meetings occur quickly and frequently throughout the year.

Finally the Commission wishes to thank everyone who gave so generously of their time and expertise to make this endeavour such a success.

**University Students' Council Agenda  
September 15<sup>th</sup>, 2016  
Roy Romanow Student Council Chamber**

- 1. Adoption of an Agenda**
- 2. Introductions**
- 3. Council Address**
- 4. Minutes and Reports for Information**
  - 4.1 USC Minutes – September 8<sup>th</sup>, 2016**
  - 4.2 Executive Committee – September 14<sup>th</sup>, 2016**
  - 4.3 Academic Affairs Committee Minutes and Report**
  - 4.4 Appointments Committee Minutes and Report**
  - 4.5 Code of Ethics Disciplinary Tribunal Minutes and Report**
  - 4.6 Elections Committee Minutes and Report**
  - 4.7 External Affairs Committee Minutes and Report**
  - 4.8 Budget & Finance Committee Minutes and Report**
  - 4.9 Indigenous Student Affairs Committee Minutes and Report**
  - 4.10 International Student Affairs Committee Minutes and Report**
  - 4.11 Student Affairs Committee Minutes and Report**
  - 4.12 Sustainability Committee Minutes and Report**
  - 4.13 Association of Constituency President Minutes and Report**
- 5. Motions Arising from the Minutes and Reports**
- 6. Business**
  - 6.1 Electing MSCs for USC Committees**
- 7. New Business**
- 8. Councillors Reports**
- 9. Any Other Business**
  - 9.1 Questions and Comments**
  - 9.2 Council Social Sept. 29<sup>th</sup>**
  - 9.3 Tuition Advocacy**
  - 9.4 #UsaskVote Municipal Election**
  - 9.5 Ceilings in Place Riel**
- 10. Adjournment**

**University Students' Council**  
Minutes for Thursday September 8, 2016

**Present**

Emmanuel Barker, VP Operations and Finance  
Regan Ratt-Misponas, Indigenous Students  
Alanna Orsak, Agriculture and Bioresources  
Jordan Dewalt, WCVM  
Renata Huyghebaert, VP Student Affairs  
Brooke Malinoski, VP Academic Affairs  
Mankomal Gill, Kinesiology  
Nathan Hebert, Agriculture and Bioresources  
Connor McCann, Edwards School of Business  
Preston Thomson, Edwards School of Business  
David D'Eon, Arts and Science  
Jessica Quan, Arts and Science  
Jordan Rea, Arts and Science  
Alexa McEwen, Pharmacy and Nutrition  
Serena Reimer, Education  
Kehan Fu, President

**Also Present**

Jordan Sherbino, USC Chair  
Caroline Cottrell, General Manager

**Regrets**

**Absent**

**Guest List**

The meeting was called to order at 6:48p.m.

## **1. Adoption of the Agenda**

Move to add Electing MSCs for Appointments Committee to 7.3 New Business.

**USCMotion001:** President Fu/Councilor Reimer **Carried**

Move to adopt the agenda.

**USCMotion002:** Councilor Dewalt/Councilor Ratt-Misponas **Carried**

## **2. Introductions**

## **3. Council Address**

## **4. Minutes and Reports for Information**

### **4.1 USC Minutes – April 7<sup>th</sup>, 2016**

**4.2 Executive Committee – May 6<sup>th</sup>, 2016; May 11<sup>th</sup>, 2016; May 18<sup>th</sup>, 2016; June 8<sup>th</sup>, 2016; June 14<sup>th</sup>, 2016; June 24<sup>th</sup>, 2016; June 28<sup>th</sup>, 2016; July 12<sup>th</sup>, 2016; July 19<sup>th</sup>, 2016; August 3<sup>rd</sup>, 2016; August 8<sup>th</sup>, 2016; August 16<sup>th</sup>, 2016; August, 23<sup>rd</sup>, 2016; August 30<sup>th</sup>, 2016; September 2<sup>nd</sup>, 2016; September 7<sup>th</sup>, 2016**

President Fu noted that the Executive will be providing a summary of their work over the summer at the next meeting.

## **5. Motions Arising from the Minutes and Reports**

Move to accept the Minutes and Reports.

**USCMotion003:** Councilor Reimer/President Fu **Carried**

## **6. Business**

Move to move Electing Elections Committee to 6.1 Business and move Electing Appointments Committee to 6.2 Business

**USCMotion004:** President Fu/VP Barker **Carried**

### **6.1 Electing Elections Committee**

President Fu noted that there are a number of vacant positions on Council, so it is important to get the Elections Committee populated to allow the election to take place. President Fu explained the purpose of the Elections Committee, mostly how the committee monitors the proper functioning of the elections. The Election Committee requires to MSCs and two SALs; to appoint SALS, the Appointments Committee needs to be populated as well.

President Fu nominated Councilor Ratt-Misponas.

VP Malinoski nominated Councilor D'Eon.

Councilor Ratt-Misponas nominated Councilor Thomson.

Councilor Thomson declined the nomination.

Councilor D'Eon accepted the nomination.

Councilor Ratt-Misponas declined the nomination.

President Fu nominated Councilor Reimer, Councilor McEwen, Councilor Rea, and Councilor Quan.

Councilor Quan declined the nomination.

Councilor Rea declined the nomination.

Councilor McEwen accepted the nomination.

Councilor Reimer declined the nomination.

Elected to the Elections committee:

Councilor D'Eon

Councilor McEwen

## **6.2 Electing Appointments Committee**

President Fu stated that the purpose of the Appointments Committee is to populate other committees with SALs. There needs to be two SALs on the Elections Committee, so for the elections to take place, the Appointments Committee must be populated.

VP Malinoski nominated Councilor Hebert.

President Fu nominated all councilors.

Councilor Ratt-Misponas, Councilor Hebert, Councilor Orsak, Councilor Gill, Councilor D'Eon, Councilor Reimer and Councilor McEwen all declined their nominations.

Councilor Dewalt, Councilor Thomson, Councilor Quan, and Councilor Rea all accepted their nominations.

Elected to the Appointments Committee:

Councilor Dewalt

Councilor Thomson

Councilor Quan  
Councilor Rea

## **7. New Business**

### **7.1 Electing MSCs for USC Committees**

President Fu mentioned the Bylaw, which is found on the USSU website, where the purpose of every committee is stated. He recommended that councilors look over the Bylaw so they are familiar with the committees when they are populated at the next meeting.

Councilor Ratt-Misponas inquired if it would be possible to wait to populate the committees until the By-elections are over. President Fu noted that there are time restraints for certain committees, so Council will populate at least some of the committees. President Fu mentioned that the Budget and Finance Committee needs to be populated as soon as possible.

VP Malinoski recommended students join the Academic Affairs Committee.

VP Huyghebaert recommended joining all the committees as she sits on the majority of them.

## **8. Councilor Reports**

Chair Sherbino emphasized that Councilors only present relevant and pertinent information in Councilor Reports.

Councilor Dewalt noted that WCVM students have finished their third week of classes. She referenced a motion from last year that USC passed to promote Indigenous content in classes, and she has seen this in her classes in WCVM. Councilor Dewalt also brought up that the President of the WCVM Student Society wishes to create connections with the other student groups.

Councilor Thomson noted that as June 30<sup>th</sup>, the existing Dean of the Edwards School of Business left. On July 1<sup>st</sup>, it was announced that the new Interim Dean was Dr. Keith Willoughby.

Councilor Ratt-Misponas noted that the elections for the ISC took place in late April. Dallas Fiddler is now the President of ISC. Councilor Rat-Misponas introduced the other members of the ISC.

Councilor Reimer stated that the College of Education started their Direct Entry program this year. The Peer Mentor program and Learning Communities also started this semester in the College of Education.

VP Malinoski requested that Councilor Reimer keep her updated on how the learning communities are going in the College of Education.

Council Quan stated that the first ASSU meeting will take place on Monday, September 12<sup>th</sup>, at 5p.m. She also noted that the position of VP Internal is currently vacant.

## **9. Questions, Comments, Any Other Business**

### **9.1 Councillors Socials**

President Fu asked Councilors to think of what kind of activities they want for the Socials.

### **9.2 Council Address Schedule**

President Fu explained the purpose of the Council Address and noted that some of the Addresses could contain very vital information for the Councilors. He asked for Councilors to think of ideas of whom they would want to have as speakers for the Council Addresses.

Councilor Ratt-Misponas questioned if President Stoicheff and the coordinators of the USSU centres would be giving Council Addresses. President Fu responded that both the President and the Centre Coordinators will be giving Council Addresses.

### **9.3 Questions, Comments**

Councilor Ratt-Misponas brought up that the Food Trucks at Welcome Week were located in the beer gardens, which stopped underage students from having access to them.

President Fu stated that one of the reasons for having the Food Trucks located within the beer gardens is that with a liquor license, food needs to be served. Another limiting factor is the University's policy against third party vendors.

Councilor Ratt-Misponas requested that VP Barker make a statement about the changes that are happening with Saskatoon Transit.

VP Barker noted that the routes have changed within Saskatoon transit, which can affect students who rely on the buses for necessities such as groceries. VP Barker stated that he contacted Saskatoon Transit, acknowledging the fact that these changes make it difficult for some students to access groceries. Saskatoon Transit responded that there is no way to change the routes at the current moment. VP Barker advertised the changes to the routes on the USSU's social media, to make students aware of how the changes could affect them. Transit also told VP Barker that they would let the Executive know if any further changes are going to be made.

Councilor Ratt-Misponas questioned if the report that Saskatoon Transit gave last year, which stated that the amount of buses going to the West Side would decrease, was true.

VP Barker responded and said that when he contacted Transit, they said they will in the future try to increase the amount of buses going west.

Councilor Ratt-Misponas asked VP Malinoski what she has done to promote the Indigenization of academia at the U of S.

VP Malinoski responded by saying University Council met very sparingly throughout the summer. Furthermore VP Malinoski stated that she believes that the conversation about Indigenization is still taking place in the Upper Administration of the University. VP Malinoski noted that she is excited to promote Indigenization in the future.

Councilor Quan noted that University Senate is looking for suggestions of opportunities for education and exploration of issues related to the University of Saskatchewan.

## **10. Adjournment**

**Executive Meeting**  
**September 14th, 2016**

**Present:** President Fu, VP Barker, VP Malinoski, VP Huyghebaert, GM Cottrell

**1. Call to Order**

The meeting was called to order at 9:11am

**2. Quorum**

Quorum was present.

**3. Roundtables:**

**President Fu:**

*August 29th-September 2nd*

Orientation: Spoke at the opening ceremony for the Indigenous Student Orientation Thursday Sept. 1st. Organized USSU booths at both Indigenous and International Student Orientation Wednesday and Thursday Sept. 1st - 2nd. Drove to Prince Albert with VP Malinoski Thursday Sept. 1st to attend 1st Day Orientation for the PA Satellite campus. Co-MC 1st Year Orientation Sept. 2nd with Rishi Behari (University Relations) and managed USSU booth during afternoon campus expo.

Board of Governors: Telephone meeting Tuesday Sept. 30th.

University Relations: Attended and presented at University Relations Student Ambassadors (URSA) orientation August 31st. Followed up on University Relations restructuring with Kris Brown Director, Alumni and Community Relations. In particular, focused on expanding scope of Nasser Family Emergency Student Trust and the President's Student Experience Fund. End of summer follow-up meeting with Arts and Science Dean's Council meeting. Focused on collaboration between Exec Portfolios

*September 6-11*

Welcome Week: Present at USSU Welcome Week Booth Sept. 6 - 10. Helped coordinate USSU Unplugged Event Sept. 7 at Marquis Hall. Attended

Dean of University Libraries Search Committee: Initial candidate interview Sept. 10 and morning of 11.

University Relations: Attended Pancake Breakfast hosted by Campus Unions  
Sept. 10. Attended University research announcement for 77.7\$ million Canada  
First Research Fund (CFRF) grant for Water Security Centre. Attended monthly  
breakfast with President's Executive Committee (PEC) with discussion focusing  
on potential of acquiring an Ombudsperson office at the U of S.

**VP Barker:**

- Recorded USSU On Air with Exec
- Breakfast meeting with Peter Stoicheff
- Welcome Week Shift
- Introduced Bombargo at Welcome Week
- Welcome Week Shift
- Welcome Week Tent shut down
- GSA Orientation BBQ
- Executive Meeting
- Welcome Week shift
- Introduction for Brody Siebert
- Anthropology 422
- Welcome week teardown
- USSU Unplugged
- Welcome Week Table shift
- Introduce DJ Marketmall
- Welcome week table shift
- New Chinese Students Orientation Presentation
- Ratifications
- Funding Requests
- Insurance extension

**VP Malinoski:**

Welcome Week! This week was extremely busy with numerous events and meetings. On Tuesday, the Executive met with the President and other members of the University administration. Here, I discussed the need for an ombudsperson. Later that afternoon, I met with the Vice Provost Teaching and Learning to further discuss this matter. On Wednesday evening, I attended a university level hearing with a student, and therefore much of my time on Tuesday and Wednesday was devoted to meeting with the student and helping them prepare. On Thursday, I met with the Student Leadership Community of Practice to help plan the Fall Leadership Event on October 1<sup>st</sup>. Then, in the evening I attended the Carless

Drive In. On Friday, Emmanuel and I attended the Chinese Student Orientation to inform these students about the services provided by the USSU. Between these commitments, my time was either spent in the Bowl handing out survival calendars to students, or in class.

**VP Huyghebaert:**

*Week of September 1<sup>st</sup>, 2016*

MON

EDO

TUE

Photos with the sheaf for article

Met with Megan Vandendriesche and the centres to discuss emergency referrals

Met with Namarta Kochar to discuss WLA

Executive meeting

WLA meeting with strategy team

WED

Meet and greet at ISAAC

International students orientation

Welcome week prep meeting to finalize details of event

ISAAC meeting

THU

International students orientation

Tabled and did orientation at ASC

Attended entrepreneurial luncheon Wilson centre

FRI

Orientation morning meet n greet

Executive meeting

MOU

USC meeting review

Orientation and campus expo

Photo with Ashley for Who Needs Feminism

*Week of September 8th*

MON

Holiday

Filmed CFCR radio show for welcome week

TUE

Welcome week

Attend presidential breakfast, discussed summer initiatives

Did a housing interview with CBC  
Welcome week tent

WED  
Welcome week bliss

THU  
Welcome week bliss

FRI  
Welcome week bliss

#### **4. Business**

##### 4.1 Conference of Canadian Student Run-Clinics 2016 Funding Proposal

The conference will be open to all UofS Students, as well as students from external universities. The conference will be advertised on PAWs.

The transportation cost has now decreased as they have changed their hotel to Parktown. This has drastically reduced their transportation costs. The students will utilize Parktown's shuttle service. A charter shuttle will be needed to take the students to SWITCH's location on 20th Street.

Danielle is asking to cover the USSU costs, including Louis and XL printing.

**Move to fund the group \$455 in Louis credit and \$60 in XL Printing from the Executive Sponsorship fund.**

**EXECMotion041: President Fu/VP Malinoski** **Carried**

##### 4.2 Ratification

**Move to conditionally ratify, pending payment: Aero Design, Bangladesh Undergraduate Student Federation, Drama Student Association, Young Women in Business, Ahmadiyya Muslim Student Association, the International Studies Student Association, the Association of Exchange and International Students, the Law Students Association, Mechanical Engineering Students Association, UofS Rugby Club, UofS Conservative, UofS IEEE, Socialist Student Association, UofS Corporate Law Association, Accounting Club, Muslim Student Association, Finance Student Society, Physics Student Society, International Women's Movement.**

**EXECMotion042: VP Barker/VP Huyghebaert** **Carried**

Mid Autumn Festival is on September 15th. They have requested \$475 in funding for moon cakes. The Chinese Students Association is putting this event on.

**Move to fund this group.**

**EXECMotion043:** VP Barker/VP Malinoski

**Carried**

Jessica Klassen has requested funding for English Undergraduate Student Association for a Meet-the-Prof Night. They are expecting 20 students and 10 professors. They are asking \$66.36 in cash and \$154.39 in XL Printing.

**Move to approve this funding request.**

**EXECMotion044:** VP Barker/VP Huyghebaert

**Carried**

Filipino Student Association has requested funding for a Filipinolympics. This event is taking place either on October 1st or October 8th. They are hoping to reach out to non-Filipino students. They need funding for gym rental, water, and prizes for the winning team. They are requesting \$300.

**Move to approve this funding request.**

**EXECMotion045:** VP Barker/VP Malinoski

**Carried**

The Space Design team (USST) has requested funding for a Meet-and-greet event for \$125 in cash. This event has already taken place, so the Executive will reimburse them. President Fu abstains.

**Move to reimburse the USST \$125 for this event.**

**EXECMotion046:** VP Barker/VP Malinoski

**Carried**

WUSC has requested \$65 in funding for promos.

**Move to approve this funding application.**

**EXECMotion047:** VP Barker/VP Huyghebaert

**Carried**

#### 4.3 Council

Chair Sherbino will not be able to attend USC on September 15th, so Mitch Anderson will be the Interim Chair.

#### 4.4 Funding Proposal

President Fu presented a LinkedIn event put on by SECC.

**Move to fund \$40 for this event.**

**EXECMotion048:** President Fu/VP Barker

**Carried**

#### 4.5 Student Desktop Researcher

President Fu presented this program, which pays students to do research for the university.

#### 4.6 Remembrance Day

GM Cottrell proposed that an MSC lay the wreath at TCU, as the Executive will be away.

#### 4.7 Health Partnership

VP Huyghebaert proposed to meet the Student Health Staff more frequently to stay more updated with the concerns and issues that students have. VP Huyghebaert will be meeting with the staff to try to plan more meetings.

GM Cottrell suggested setting up a meeting between StudentCare and the Health Staff.

#### 4.8 Open House Info Fair

VP Malinoski questioned if the Executive wanted to take part in Open House. President Fu stated he would talk to Jason Ventnor about getting involved.

#### 4.9 By-Election

President Fu requested that the Executive promote the open positions on USC for Medicine, Nursing, Dentistry, Engineering, International Students, Indigenous Students, Education and STM.

#### 4.10 USASK Votes

The PSSA has the theatre booked for the forum.

VP Malinoski requested putting our logo on the poster.

### **5. Adjournment**

The meeting was adjourned at 10:47a.m.

|                      | Sept. 8 | Sept. 15 | Sept. 22 | Sept. 29 | Oct. 6 | Oct. 13 | Oct. 20 | Oct. 27 | Nov. 3 | Nov. 10 | Nov. 17 | Nov. 24 |
|----------------------|---------|----------|----------|----------|--------|---------|---------|---------|--------|---------|---------|---------|
| Barker, Emmanauel    | P       |          |          |          |        |         |         |         |        |         |         |         |
|                      | P       |          |          |          |        |         |         |         |        |         |         |         |
| D'Eon, David         | P       |          |          |          |        |         |         |         |        |         |         |         |
| Dewalt, Jordan       | P       |          |          |          |        |         |         |         |        |         |         |         |
| Fu, Kehan            | P       |          |          |          |        |         |         |         |        |         |         |         |
| Gill, Mankomal       | P       |          |          |          |        |         |         |         |        |         |         |         |
| Hebert, Nathan       | P       |          |          |          |        |         |         |         |        |         |         |         |
| Huyghebaert, Renata  | P       |          |          |          |        |         |         |         |        |         |         |         |
| Malinoski, Brooke    | P       |          |          |          |        |         |         |         |        |         |         |         |
| McCann, Connor       | P       |          |          |          |        |         |         |         |        |         |         |         |
| McEwen, Alexa        | P       |          |          |          |        |         |         |         |        |         |         |         |
|                      | P       |          |          |          |        |         |         |         |        |         |         |         |
| Orsak, Alanna        | P       |          |          |          |        |         |         |         |        |         |         |         |
| Quan, Jessica        | P       |          |          |          |        |         |         |         |        |         |         |         |
| Ratt-Misponas, Regan | P       |          |          |          |        |         |         |         |        |         |         |         |
| Rea, Jordan          | P       |          |          |          |        |         |         |         |        |         |         |         |
| Reimer, Serena       | P       |          |          |          |        |         |         |         |        |         |         |         |
| Thomson, Preston     | P       |          |          |          |        |         |         |         |        |         |         |         |

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

CE - Communication Error PG: Permission Granted

**University Students' Council Agenda**  
**September 22<sup>nd</sup>, 2016**  
**Roy Romanow Student Council Chamber**

- 1. Adoption of an Agenda**
- 2. Introductions**
- 3. Council Address**
  - 3.1 Library Transformation Committee with Laura Plosz and Lori McGillvray.**
- 4. Minutes and Reports for Information**
  - 4.1 USC Minutes – September 15<sup>th</sup>, 2016**
  - 4.2 Executive Committee- September 21<sup>st</sup>, 2016**
  - 4.3 Academic Affairs Committee Minutes and Report**
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  - 4.12 Sustainability Committee Minutes and Report**
  - 4.13 Association of Constituency President Minutes and Report**
- 5. Motions Arising from the Minutes and Reports**
- 6. Business**
  - 6.1 Electing MCS's to Council Committee**
- 7. New Business**
- 8. Councillors Reports**
- 9. Any Other Business**
  - 9.1 Questions and Comments**
  - 9.2 Sustainability MOU**
  - 9.3 Housing Strategy**
- 10. Adjournment**

**University Students' Council**  
Minutes for Thursday September 15, 2016

**Present**

Emmanuel Barker, VP Operations and Finance  
Regan Ratt-Misponas, Indigenous Students  
Alanna Orsak, Agriculture and Bioresources  
Jordan Dewalt, WCVM  
Renata Huyghebaert, VP Student Affairs  
Brooke Malinoski, VP Academic Affairs  
Mankomal Gill, Kinesiology  
Nathan Hebert, Agriculture and Bioresources  
Connor McCann, Edwards School of Business  
Preston Thomson, Edwards School of Business  
David D'Eon, Arts and Science  
Jessica Quan, Arts and Science  
Jordan Rea, Arts and Science  
Alexa McEwen, Pharmacy and Nutrition  
Serena Reimer, Education  
Kehan Fu, President

**Also Present**

Mitchell Anderson, Interim USC Chair  
Caroline Cottrell, General Manager

**Regrets**

**Absent**

Alexa McEwen, Pharmacy and Nutrition

**Guest List**

Davis McCarthy

The meeting was called to order at 6:00p.m.

**1. Adoption of the Agenda**

Move to add Executive Accountabilities to 9.1 Any Other Business.

**USCMotion005:** President Fu/VP Huyghebaert

**Carried**

Move to adopt the agenda.

**USCMotion006:** President Fu/VP Barker

**Carried**

**2. Introductions**

**3. Council Address**

**4. Minutes and Reports for Information**

**4.1 USC Minutes – September 15<sup>th</sup>, 2016**

**4.2 Executive Committee – September 14<sup>th</sup>, 2016**

**5. Motions Arising from the Minutes and Reports**

**Move to accept the Minutes and Reports.**

**USCMotion007:** Councilor Dewalt/Councilor Ratt-Misponas

**Carried**

**6. Business**

**6.1 Electing MSCs to USC Committees**

President Fu noted the importance of populating committees such as the Budget and Finance Committee (BFC) due to time restraints. He stated that committees that do not have immediate business to attend to will wait to be populated once the By-election is over.

VP Barker nominated Councilor McCann, Councilor Thomson, and Councilor Quan to the BFC.

VP Barker read the portfolio of the BFC, as stated in the Bylaw.

VP Malinoski requested a recess to wait until Councilor Thomson returned.

**Move to have a five-minute recess.**

**USCMotion008:** VP Malinoski/Councilor D'Eon

**Carried**

**Move to suspend the meeting until Councilor Gill arrives.**

**USCMotion009:** VP Barker/VP Malinoski

**Carried**

VP Malinoski nominated Councilor Gill to the BFC.

President Fu commented that the main function of the BFC is to deal with student groups, and noted that there is an expectation for the Committee to meet on a weekly basis.

Councilor Ratt-Misponas nominated Councilor Rea, Councilor D'Eon, Councilor Orsak, Councilor Dewalt, as well as himself.

Councilor Dewalt, Councilor Orsak, Councilor D'Eon declined their nominations to the BFC.

Councilor Ratt-Misponas, Councilor Rea, Councilor Gill, Councilor Quan, Councilor Thomson and Councilor McCann accepted their nominations to the BFC.

The candidates gave speeches as to why they should be elected to the BFC.

The elected MSCs are:

- Councilor Quan
- Councilor McCann
- Councilor Thomson
- Councilor Rea

**Move to destroy the ballots from this election.**

**USCMotion010:** Councilor Reimer/Councilor Dewalt

**Carried**

## **7. New Business**

## **8. Councilor Reports**

President Fu requested that Councilors wait until 9.2 to make any comments or reports, as VP Huyghebaert needs to leave after 9.1 Executive Accountabilities.

## **9. Questions, Comments, Any Other Business**

### **9.1 Executive Accountabilities**

VP Huyghebaert outlined her position as VP Student Affairs. Some of her daily activities included responding to emails and phone calls, strategic planning, attending meetings as required, environmental scans for projects, updating the USSU social media accounts, as well as planning for the committees that she works on. VP Huyghebaert noted that her portfolio duties require that she work on USSU Sustainability Initiatives, Internationalization, Disability, Housing, the Dental and Health Plans, Parking, Sexual Assault Awareness and Mental Health issues. She pointed out that some of her relevant meetings were with Patti McDougall and Peter Stoicheff. Other meetings included meeting with members of the community, members of the faculty, several Deans of different colleges, the Wellness Director of the University, as well as some MLAs and

MPs. Some luncheons that she has attended include the University Service Awards, and the All Unions Luncheon. She did interviews on student housing with CBC and Rawlco Radio, as well as interviews with the Sheaf. Her primary speaking engagements include the International Students' Orientation, as well as working with ESL students. During the summer, VP Huyghebaert worked on the Sustainability Grant and MOU. Last year, the USSU set aside \$2500 towards sustainability initiatives, which was matched by the Office of Sustainability. She also focused on created Wellness spaces on campus such as a sleeping space. For this, she collaborated with the Dean of Library, who will explore this as an option when planning the library's expansion. She also explained how the MOU acknowledges a partnership between the USSU and the President's Office to promote sustainability on campus. The MOU also states that the President will check in biannually with the Sustainability Committee. VP Huyghebaert also worked on Women in the Legislature. She noted that there will be a Women in Leadership week in January, which will incorporate workshops, networking events and a final gala.

President Fu:

- Transition and Professional Development
  - Help to coordinate outgoing Executive transition
  - Team building with new Executive
  - Student Union Development Summit (SUDS) hosted by UBC Student Union
    - Workshop emphasis on 1) Governance, 2) Campus Engagement, 3) Media Relations
  - Summer Strategic Planning Sessions
    - Website, Welcome Week Involvement, Social Media Brand
- External Affairs and Relations
  - Review Mandate and Initiatives for External Affairs Committee
  - #UsaskVotes Municipal Election
    - Candidate Forum with PSSA
    - General Voter Information and Outreach
    - Place Riel Voting Booth
  - Meet and establish relationships with City Councillors, MLAs, MPs, and other government bodies
    - Provincial Relations
    - Attempted meeting with Advanced Education Ministry
    - Presentation to SK Higher Education Quality Assurance Board
  - Federal Lobbying
    - Continued involvement with AdvoCan from 2015 - 2016 year
    - Emphasis on Undergraduate Research (indirect costs), Student Financial Assistance (SLP), and Indigenous Student Funding (PSSSP)
  - Community Outreach and Engagement
    - Attendance at *SABEX Awards*
    - Attendance at *Pride Week*
    - Attendance at *Saskatoon "Roots Walk"*
    - Attendance at *EID Celebrations with MFC*

- University Governance and Relations
  - Deliver report to U of S Council (Academic Assembly)
  - Student Member of Residence and Athletics Advisory Committee
  - Student Member of Financial Appeal Committee
  - Attendance at University Functions
    - *Long Service Awards Banquet*
    - *Provost's Thank You Reception*
  - Liaise with Senior Administration
    - President Executive Committee (PEC)
    - Government Relations Specialist Jamie Miley
    - Special Consultant Rob Norris
  - Participate in Provost, Vice-President University Relations, and Dean of University Libraries Search Committees as
- Internal Governance
  - Executive Committee (Chair)
    - Liaise with USSU General Manager
    - Chair weekly Executive meetings
  - University Students' Council (USC)
    - Preparation for September Orientation
    - Parliamentary Training Course
- Constituency Group Relations
  - Coordinate and organize Association of Constituency President's (AOCP)
    - Informal Meetings with Student Society Execs
    - Coordinate Agenda for Fall Summit: Tuition, Undergraduate Research, Campus Culture, MSC Elections
- StudentCare Delegate
  - Attendance at Annual *StudentCare Stakeholders Meeting*
    - Stakeholder Discussion on 1) Mental Health Network, 2) Communications/Branding strategies on Campus, 3) Media Relations, 4) Legal Network as potential new service
  - June and July followup meetings in Saskatoon
- Board of Governors
  - Attendance at May, June, July, Meetings
- USSU Spokesperson and Communications
  - General Media Relations
  - Attendance for Convocation
  - Attend and present at Summer UStart Sessions, 1st-Year Orientation, and International Student Orientation, Aboriginal Student Orientation

## Initiative Updates

### Internationalization

- International Student Affair Committee (Vice-Chair)
  - International Student Experience Survey Result Analysis
- Building relationship with ISSAC
  - Internationalization Experience Trip to UK
  - Greater Collaboration with International Activities Committee (IAC)

### Alumni-Student Engagement

- Vice-President University Relations Search Committee
- Developing programs for Student Learning
  - Industry Liaison Office (ILO) and Student Desktop Research (SDR) Program
- Nasser Family Emergency Student Trust
  - Fund Allocation Logistics
  - Fall Celebration Event in Coordination with University Relations
- Networking Talks for Natural Science Student
  - Collaboration between ASSU, SECC, and University Relations
- Follow-Up on One-Day of Students
  - President Experience Fund

### Communications and Student Engagement

- Increased USSU involvement in Orientation Activities
- USSU Face-to-Face Weekly Tabling Event
- Social Media Video Content
  - *Weekly Messages from President Fu*
- Adulting 101 Content
  - *Career Exploration and Resume Building Video*

### \*Digital Literacy (recent development)

- Initial discussion stemmed from applicability of Pokemon Go with Student Engagement
- Building Relationships with Key Stakeholders
- Feasibility of USSU Ad Hoc Committee
  - Tentative Plans for Digital Awareness Week

### VP Malinoski:

1. Familiarizing myself with university committees:
  - a. Currently, I sit on a number of them:
    - i. Library Transformation
    - ii. Library Transformation Facilities Working Group
    - iii. Copyright Advisory Committee
    - iv. Student Leadership Community of Practice (as well as the working groups)
    - v. Teaching Learning and Academic Resources
    - vi. Scholarship and Awards
    - vii. Research, Scholarly and Artistic Work
    - viii. Academic Programs.
  - b. Furthermore, I attended Planning and Priorities before they adjourned for the summer—which has now been delegated to Emmanuel.
  - c. Also, I am a member of University Council
  - d. Considering these committees sit for at least two hours each per month, not including the work that is required to prepare, it should come as no surprise that I look forward to forming my Academic Affairs committee so that some may attend as delegates.

2. Grievances:
  - a. To my surprise, there was a high volume of grievances over the course of the summer. This occupied a large portion of my time. To put it into perspective, I was scheduled to attend six university hearings over the course of four months; whereas Jordan Sherbino, a former VP Academic, informed me that he did attend one throughout his entire term.
  - b. Normally, the hearings themselves last up to three hours, but a lot of preparation is also required.
  - c. This is not to mention the other informal and college level grievances that have come across my desk.
3. Ombudsperson:
  - a. As a result, I have looked into the University's need for an ombudsperson. Currently, twelve of the U15s have ombuds offices, and the other two have student advocacy offices.
  - b. For a better understanding on what this office does, I will read a passage from the UBC's office: "The Office of the Ombudsperson for Students will support students by ensuring that they are treated fairly in every aspect of their university life. The office will be a resource centre for students, faculty and staff to find information and receive guidance, consultation and advice about their concerns and issues relating to fair processes, practices and outcomes affecting students."
  - c. While at UBC, I attended a session with their ombudsperson, and then met with her individually to discuss this matter further.
  - d. As a result, I am in conversation with Patti McDougall to have an ombuds office established at the U of S.
4. Other projects:
  - a. Yoga in the Bowl
    - i. This is a partnership with the Fit Centre—it will be running throughout the month of September.
  - b. Opentextbooks
    - i. I have worked closely with Heather Ross from the Gwenna Moss Centre. From this, it looks like there will be a large campaign done in collaboration with us, the Gwenna Moss Centre, the bookstore, and the Library. Therefore, us and the university, in late October.
  - c. Fall Leadership Event
    - i. Part of the SLCoP
    - ii. To encourage leadership on campus
    - iii. Will occur on October 1<sup>st</sup>.
  - d. Smart Start
    - i. Organized a Smart Start Event with SLS
    - ii. This event will be a "Hub Crawl" to inform students about the services offered by the USSU—including academic advocacy.
  - e. Transfer Credits
    - i. The conversation has started with the College of Arts & Science. As a result, I will be meeting with Vice-Dean Elias to see how this can be improved.

- f. Radio Show
  - i. Emmanuel and I are the hosts for this year's radio show, USSU on Air.
- g. Undergraduate Research
  - i. Formed a close relationship with the Undergraduate Research Initiative. Looking at ways to improve the Undergraduate Project Symposium in January.
  - ii. Also, looking at hosting an event to further

Councilor Thomson questioned whether VP Malinoski believed that the ombudsperson would be funded through the university or through the USSU.

VP Malinoski mentioned that she is in contact with Patti McDougall, as well as with other VP Academic Affairs at different universities in regards to whom should be funding the ombudsperson.

VP Barker listed some of his activities over the summer:

- Worked on a project called Co-curricular Transcripts which is a reflection of volunteer hours.
- Oversaw the installation of the bus plasmas in Place Riel.
- Maintained contact with Saskatoon Transit, and Pepsi Co.
- Attended the SUDS Conference in Vancouver
- Completed monthly financial accountabilities
- Attended monthly Louis committee meetings
- Performed several ratifications for student groups
- Worked with the IT team to create an online form for Insurance applications
- Worked with the Office of the Vice Provost of Teaching and Learning and consulted to create a safety app for campus, as well as consult for their Sexual Assault React Video.
- Performed student group funding on a weekly basis.
- Planned for Campus Club Week and Campus Club Meet-and-Greet
- Co-host for USSU On Air

President Fu noted that there are nuances in the day-to-day activities of the Executive, and encouraged Councilors to ask questions about examples of such.

Councilor Ratt-Misponas asked VP Malinoski what has been done in regards to Indigenization, as well as if any members of the Indigenous community had been consulted with.

VP Malinoski responded by saying that she has been in contact with Patti McDougall in regards to Indigenization. She also noted how it could be difficult to implement as the University can set goals, but every College is an autonomous body. VP Malinoski stated that a couple of Colleges have already implemented Indigenization. The Academic Planning Committee had a meeting, where they stated they were working with the

Gwenna Moss Centre to work with the Faculty to see how they can incorporate Indigenous content. VP Malinoski noted that Patti McDougall will attend Council to hear more about how the students want Indigenous content to be implemented.

## **9.2 Questions and Comments**

Councilor Ratt-Misponas asked if President Fu has done anything to create a Community Kitchen on campus.

President Fu responded by saying that this is being dealt with by the Food Centre. President Fu mentioned that Mark Tan, the Food Centre coordinator, will be posting Do-It-Yourself Recipes, to allow students to access quick and easy recipes.

Councilor Thomson asked if Councilor Orsak, Councilor Hebert or President Fu could provide an update on the misdemeanor that took place involving the College of Agriculture last week.

Councilor Orsak stated that the Agriculture Students' Association acknowledged that the event of last week was unsafe. The ASA has gone to first year Agriculture classes to apologize.

VP Barker noted that he was consulting with the ASA as well as Patti McDougall in regards to this issue, so he could answer questions that Councilors might have.

Councilor Reimer asked President Fu what he had done in regards to lobbying the Government because of education cuts to Education, Nursing, and Engineering programs.

President Fu responded by saying that the Executive had had a meeting booked with the Minister of Advanced Education. However, due to the Cabinet shuffle and the new Minister who was appointed, the Executive has not been able to book a meeting. President Fu stated that the USSU External Affairs lobbying efforts will focus on securing more information from the Provincial Government about transformative change.

Councilor Ratt-Misponas referenced a motion from last year involving tuition forecasting, and asked if that is still a priority for the current Executive.

VP Malinoski noted that there was very little information given to her about the previous Executive's work involving tuition forecasting, however she wants to work with Councilors whom were involved with making it a priority last year.

President Fu noted that he sits on the Board of Governors, and that the Board will be talking about tuition in the near future.

Councilor Ratt-Misponas stated that the Indigenous Student Council held their first meeting on September 14<sup>th</sup>. He noted that there are vacant positions, so they will be looking for representatives from Edwards School of Business, Arts and Science, as well

as some other colleges. Councilor Ratt-Misponas noted that the ISC is hoping to collaborate with implementing Indigenous content into the colleges. He also mentioned that the Suntep President, Sabrina McNab, suggested making the Louis Riel plaque in Place Riel more distinct as it blends in with the wall.

VP Barker brought up an article by the Star Phoenix that mentioned that city representatives and union leaders discussed potential job actions regarding transit service. VP Barker noted that this is very disruptive for students, and that he has made a comment in a press release. He made the distinction of the USSU's ability to respond to a potential strike compared to how they respond to a lockout. The USSU can withhold paying the transit union in the case of a lockout, but cannot withhold payment if it is a strike. VP Barker stated that the previous solution of bringing in buses was highly expensive and not very effective, so the University would not be repeating it. The University will be using "U-Commute", which is a carpooling program as an alternative. VP Barker will be making information about this program widely available to allow as many students to sign up as possible.

Councilor D'Eon asked how likely job action is to take place.

VP Barker stated that job action is incredibly likely to take place.

President Fu noted that the Executive have sided with neither the city representatives, nor the transit union leaders.

Councilor Reimer asked if Saskatoon Transit would be coming to speak to Council again this year.

VP Barker stated that when he was in contact with Saskatoon Transit, they did not mention any potential for job action, and only mentioned that there would be an increase in service on 8<sup>th</sup> street. VP Barker noted that information has not been forthcoming.

Councilor Reimer further questioned if Transit would be coming to talk to Council in regards to moving the bus terminal from Place Riel to College Drive.

VP Barker stated that he could schedule to have Transit representatives come to Council, but that he was skeptically that they would come in the near future. He spoke to both Mayor Atchison and Transit representatives, and neither parties mentioned moving the bus terminal to College Drive.

Councilor Rea asked if there was an estimated date when the job action would be announced.

VP Barker responded that there is no anticipated date, but that there has to be 48 hours notice before job action can take place.

Councilor Ratt-Misponas asked if the USSU would provide any alternatives to the carpooling program suggested by the University.

VP Barker stated that he would create an Ad-hoc committee if it were the will of Council. However there is no alternative solution that the USSU has to the carpooling program. He noted that the USSU would promote biking as an alternative, and would look into giving out hot chocolate to students when they arrive to campus.

Councilor Thomson questioned if it would be possible to pressure the University Administration to provide an alternative bus system as they did during the previous lockout.

VP Barker had spoke to Greg Fowler's Office and the Office of Consumer Services, and neither of them had shown any intent to use the bus system again. They had considered the previous bus system to be disastrous. VP Barker stated that if it were the will of Council, he would lobby the University.

President Fu explained how the alternative bus system that the University provided was not widely used, and that the University had difficulty planning the bus routes.

Councilor Quan asked what the carpooling program would look like logistically, and if it would be run by the USSU or only endorsed by the USSU.

VP Barker explained that U-Commute is a ride-matching and commute-tracking service. There is no cost for using the service, and you can sign up by logging into Paws and clicking the "U-Commute" tab. You have to sign up first, and VP Barker recommends that all Councilors sign up.

Councilor Rea asked if the University would be marketing U-Commute as well as the USSU.

VP Barker stated that he is unsure if the University will share the program, however he stated that he would share it.

Councilor Ratt-Misponas asked if the Councilors could pass this information onto their constituents, and if this information had been distributed to the Association of College Presidents.

President Fu responded that the Councilors should pass this information onto their constituents, and that the Executive has not had time to contact the AOCP, but they will be in contact soon.

### **9.3 Council Social September 29<sup>th</sup>**

President Fu acknowledged that Council Socials are way for Councilors to bond. He asked Councilors to provide suggestions of what they would want to do for the social.

#### **9.4 Tuition Advocacy**

President Fu explained that Tuition policy falls under the VP Academic Affairs, and if Councilors are interested in tuition, to get involved with the Academic Affairs Committee. President Fu encouraged Councilors to ask the Executive if they had any questions regarding tuition.

#### **9.5 #UsaskVotes Municipal Election**

President Fu noted that the Municipal Election is happening at the end of October, and that there will be advanced polls on campus in the North Concourse. There will be a debate on campus put on by the Political Science Students' Association (PSSA). President Fu stated that if any of the Councilor's constituents have questions regarding the Municipal Election, to come and talk to himself.

Councilor D'Eon stated that he is the President of the PSSA, and he encouraged Councilors to provide questions for the debate that his association is putting on.

#### **9.6 Ceilings in Place Riel**

##### **Move to give GM Cottrell speaking rights.**

**USCMotion011:** President Fu/Councilor Reimer

**Carried**

GM Cottrell noted that there is a policy that all Infrastructure spending must come to Council to approve. GM Cottrell received a call on Tuesday, September 13<sup>th</sup>, that a piece of ceiling in the computer store collapsed. After doing an investigation, it was discovered that the ceiling tiles in the computer store did not have any wires holding them in place. GM Cottrell and Facilities Manager, Stefanie Ewen, are investigating if the rest of the ceiling tiles in the building are held properly in place with wires. If the investigation comes back with bad news, Council will have to vote to fund the repair out of the infrastructure fund. GM Cottrell noted that the infrastructure fund is healthy.

Council Thomson asked if GM Cottrell had an estimate of how much the repair would cost.

GM Cottrell stated that she has been quoted that it will cost \$2000 to repair the computer store. Further, the costs will be significant to repair the whole building. GM Cottrell is hopeful that the computer store is an anomaly, and the rest of the building is fine.

Councilor Thomson asked if the investigation requires any money to take place.

GM Cottrell stated that once Stefanie Ewen receives an estimate from Facilities Management of how much the audit will cost, she can either fund it under her own budget, or GM Cottrell will bring it before Council.

Councilor Ratt-Misponas asked if GM Cottrell had an estimated timeline of when she would hear how much the audit would cost.

GM Cottrell responded that she hopes to hear back about the audit in the next week.

## **10. Adjournment**

**Executive Meeting  
September 21st, 2016**

Present: President Fu, VP Huyghebaert, VP Barker, VP Malinoski, GM Cottrell

**1. Call to Order**

The meeting was called to order at 9:11 a.m.

**2. Quorum**

Quorum was present.

**3. Roundtables**

VP Barker:

- Face to Face with Kehan
- Team debrief
- USSU On Air with Brooke
- Pizza with the A7S Deans
- Committee orientation
- Executive Meeting
- Yoga in the Bowl
- Anth 422
- Filming for the Sexual Assault Reaction Video
- Meeting with Garrett
- Informational Panel
- Precouncil brief
- USC
- Informational Panel with Education students
- Mid-Autumn festival with ISSAC
- Homecoming Game!

**VP Huyghebaert:**

MON

SAAW meeting

Wellness strategy team meeting

WLA meeting

TUE

Council orientation

Met with Sandra Duarte and Matt Wolsfeld to discuss sustainability MOU

Filmed Sexual Assault Awareness video

WED

Yoga in the bowl  
Hike bike n roll  
Executive meeting  
Housing meeting  
Met with students

THU

Take back the night great success  
2<sup>nd</sup> council meeting  
Met with Stacia Sellinger, president of Sask Polytechnique to discuss mutually beneficial initiatives

FRI

First farmers market of the year. Was very successful  
Met with Jocelyn Orb to gain insight on the health and counselling practices of the university.  
Issaac  
Harvest festival

**VP Malinoski:**

This week was busy with meetings. I met with the Student Leadership and Community of Practice, the Research and Scholarly Artistic Works Committee, The Academic Programs Committee, and the Teaching, learning and Academic Resources Committee. Additionally, I met with the Bookstore and the Gwenna Moss Centre to discuss Open Textbooks, Jack Grey, the Vice-Dean of the College of Arts & Science to discuss undergraduate research, and Raquel Alvorado, the Vice President of the Arts & Science Students' Union to discuss undergraduate research. Furthermore, the Executive hosted a Face to Face t the Gordon Oakes Red Bear Student Centre, attended University Council Orientation, filmed the Sexual Assault Prevention Video, and were part of the 100 Years Photo.

**4. Business**

**4.1 Mayoral Debate Project Proposal**

President Fu asked for \$460 for food, a media board and posters. This event is put on by the PSSA.

**Move to fund this event for \$460.**

**EXECMotion049:** President Fu/VP Huyghebaert  
**Carried**

4.2 Presidential Debate Viewing Project Proposal

President Fu is asking for \$30 for Posters, and \$30 for Facebook Advertising.

**Move to fund this event \$60.**

**EXECMotion050:** President Fu/VP Huyghebaert  
**Carried**

4.3 Reconciliation Concert

President Fu asked for four seats to this event. Unfortunately they only have one seat available, and VP Malinoski will take it. VP Malinoski spoke to the Office of the Treaty Commissioner and spoke about renewing the relationship with the USSU. They asked if they could come and speak to Council. VP Malinoski stated that they wanted the USSU President who initiated the relationship with OTC to speak about why it was important for the USSU and the OTC to have a relationship.

4.4 Ratifications

**Move to conditionally ratify the following groups, pending payment: U of S Barbell, Jazzhands, Pre-Vet Club, Kids Impacting Tomorrow, Geological Engineers, Ganbatte Japanese Media and Cosplay Association.**

**EXECMotion051:** VP Barker/VP Malinoski  
**Carried**

**5. Adjournment**

The meeting was adjourned at 10:11 a.m.

|                      | Sept. 8 | Sept. 15 | Sept. 22 | Sept. 29 | Oct. 6 |
|----------------------|---------|----------|----------|----------|--------|
| Barker, Emmanuel     | P       | P        |          |          |        |
|                      | P       | P        |          |          |        |
| D'Eon, David         | P       | P        |          |          |        |
| Dewalt, Jordan       | P       | P        |          |          |        |
| Fu, Kehan            | P       | P        |          |          |        |
| Gill, Mankomal       | P       | P        |          |          |        |
| Hebert, Nathan       | P       | P        |          |          |        |
| Huyghebaert, Renata  | P       | P        |          |          |        |
| Malinoski, Brooke    | P       | P        |          |          |        |
| McCann, Connor       | P       | P        |          |          |        |
| McEwen, Alexa        | P       | P        |          |          |        |
| Orsak, Alanna        | P       | P        |          |          |        |
| Quan, Jessica        | P       | P        |          |          |        |
| Ratt-Misponas, Regan | P       | P        |          |          |        |
| Rea, Jordan          | P       | P        |          |          |        |
| Reimer, Serena       | P       | P        |          |          |        |
| Thomson, Preston     | P       | P        |          |          |        |

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting



**University Students' Council Agenda  
September 29th, 2016  
Roy Romanow Student Council Chamber**

- 1. Adoption of an Agenda**
- 2. Introductions**
- 3. Council Address**
  - 3.1 Digital Literacy with Brittany Melnyk**
- 4. Minutes and Reports for Information**
  - 4.1 USC Minutes – September 22nd, 2016**
  - 4.2 Executive Committee Minutes – September 28th, 2016**
  - 4.3 Academic Affairs Committee Minutes and Report**
  - 4.4 Appointments Committee Minutes and Report - September 22<sup>nd</sup>, 2016;  
September 26<sup>th</sup>, 2016**
  - 4.5 Code of Ethics Disciplinary Tribunal Minutes and Report**
  - 4.6 Elections Committee Minutes and Report**
  - 4.7 External Affairs Committee Minutes and Report**
  - 4.8 Budget & Finance Committee Minutes and Report**
  - 4.9 Indigenous Student Affairs Committee Minutes and Report**
  - 4.10 International Student Affairs Committee Minutes and Report**
  - 4.11 Student Affairs Committee Minutes and Report**
  - 4.12 Sustainability Committee Minutes and Report**
  - 4.13 Association of Constituency President Minutes and Report**
- 5. Motions Arising from the Minutes and Reports**
- 6. Business**
  - 6.1 Electing MSCs to USC Committees**
- 7. New Business**
  - 7.1 AdvoCAN Federal Lobbying**
  - 7.2 Sustainability MOU**
- 8. Councillors Reports**
- 9. Any Other Business**
  - 9.1 Questions and Comments**
  - 9.2 Council Social**
  - 9.3 Plaque of Louis Riel**
- 10. Adjournment**

**University Students' Council**  
Minutes for Thursday September 22, 2016

**Present**

Emmanuel Barker, VP Operations and Finance  
Regan Ratt-Misponas, Indigenous Students  
Alanna Orsak, Agriculture and Bioresources  
Jordan Dewalt, WCVM  
Renata Huyghebaert, VP Student Affairs  
Brooke Malinoski, VP Academic Affairs  
Mankomal Gill, Kinesiology  
Nathan Hebert, Agriculture and Bioresources  
Connor McCann, Edwards School of Business  
David D'Eon, Arts and Science  
Jessica Quan, Arts and Science  
Jordan Rea, Arts and Science  
Alexa McEwen, Pharmacy and Nutrition  
Serena Reimer, Education  
Kehan Fu, President

**Also Present**

Jordan Sherbino USC Chair  
Caroline Cottrell, General Manager

**Regrets**

**Absent**

Preston Thomson, Edwards School of  
Business

**Guest List**

Bianca Hilbert  
Laura Plosz  
Rachel Sarjent-Jenkins

The meeting was called to order at 6:00p.m.

### **1. Adoption of the Agenda**

**Move to adopt the agenda.**

**USCMotion011:** Councilor Ratt-Misponas/VP Huyghebaert

**Carried**

### **2. Introductions**

VP Huyghebaert welcomed the members of the Library Transformation Committee. The members of this committee present are Laura Plosz, and Rachel Sarjeant-Jenkins.

### **3. Council Address**

**Move to go into informality.**

**USCMotion012:** President Fu/Councilor Ratt-Misponas

**Carried**

Rachel Sarjeant-Jenkins expressed her excitement to get ideas from Council about the library transformation. The Steering Committee and the Facilities Planning Work Group came to the realization that they need to think about the library holistically. There are seven branches of the library across the campus, and the committees are looking at how all seven work as a whole to provide support to students. The University Library has contracted with Group 2 Consult Architects, who were the same architects who worked on the Murray Library renovations. The goal is to have the master plan completed and presented to the Steering Committee by December.

Laura Plosz introduced herself, and Bianca Hilbert, as representatives of Group 2 Architecture Interior Design. Laura noted that they were planning to get student input on the library transformation since April 2016. They have been meeting with a Stakeholder Group, which has different members of faculty and organizations from Campus. The Stakeholder Groups provided further input about what the members of the University want the library to look like. Laura stated that there have been many interesting discussions about what kinds of spaces are needed (such as quiet spaces, active spaces, sleeping spaces, etc). They are planning to make every branch unique.

Rachel Sarjeant-Jenkins noted that there have been surveys sent out to faculty, staff and students to get further input on what they want the library to look like. The survey went out to 6000 students, and 2000 staff and faculty. They are exploring all avenues to get input from students.

VP Huyghebaert stated that she is in favor of sleep spaces. She asked if there was interest from the students in regard to sleep spaces.

Laura Plosz responded by saying that students had expressed interest in sleep spaces. They are exploring options that include sleeping pods, as well as spaces that give students

opportunities to have a break from their studies. An example that she provided was a space where students can play guitar. She acknowledged the importance of having places in libraries that can refresh students.

President Fu noted that he sits on the Search Committee for the new Dean of Library. He also noted that many libraries are making more spaces for tech related fields. This includes having equipment such as 3D printers.

Councilor Ratt-Misponas asked if there would be a space for children to go while their parents are studying in the library.

Rachel responded by saying that there will be spaces designated as “child friendly”, where parents can go to study with their children, but that this is not childcare space.

Councilor Ratt-Misponas asked what the University is doing to indigenize the libraries.

Rachel responded by saying the employees of the Library are taking an Indigenous Forces program to better understand Indigenous issues. Further, they are looking to put more Indigenous art in the libraries, as well as building community within the library.

Councilor Ratt-Misponas recommended that the Library representatives get in touch with the Indigenous Student Council, specifically the President Dallas Fiddler. He also recommended getting in touch with the Faculty of the Indigenous Studies Department.

VP Malinoski asked if they had consulted with DSS to ensure that the new library spaces are accessible to everyone. She also asked if iPortal, the Indigenous library resource, will be incorporated into the new spaces.

Rachel pointed out that iPortal is an online resource, and that it is accessible at any library through the computers. Laura ensured Council that Group 2 Architects has made accessibility a priority. Further, they are making sure that the buildings are organized in a logical way, which makes it easy for the students to find what they are looking for. They are planning to have devices that will help people with visual impairments locate what they are trying to find.

GM Cottrell noted that students in wheelchairs have difficulties reaching books from the shelves. She asked if there are going to be services to help such students in the libraries.

Rachel responded by saying that the library staff will assist anyone who needs help reaching books.

Councilor Hebert asked how much emphasis was put on study spaces for big and small study groups, as well as having technology available such as TVs on which to practice presentations.

Laura stated that many students in the surveys requested technology that is easy to connect to, to practice presentations. They have received a lot of feedback that students want to know the purpose of the space. Students want to be aware of designated quiet spaces, as well as spaces that allow noise. They have also had input that students want to be able to book different kinds of spaces; not only group spaces, but individual study spaces as well. The University Library wants students to know that they are free to utilize any of the libraries on campus.

An unidentified councilor asked if they had looked at trends at other universities in regard to library spaces.

The University Library has collaborated with some architects from Toronto to help create the master plan for the new library spaces. They have also attended conferences across the country where they heard what other Universities are doing with their libraries. Ryerson University has a similar library plan to ours. A unique aspect about our University Library's plan is the fact that the University is looking at the library system as a whole.

Councilor D'Eon asked what is the timeline for implementing the plan?

The plan is going to be presented to the Steering Committee in December. They will start working on projects, but it will mostly be behind the scenes at first. They will move more documents into storage. They are going to change the storage space in the General Purpose Building so that it can hold a lot more material. They currently have 6 km worth of storage space, and they will increase that to 16 km of storage space. They will continue to move low use materials into storage, to create more accessible spaces in the library.

Councilor McCann noted that there is not enough charging stations in the Edwards Reading Room, and asked if this will be taken care of in the library renovations.

Rachel Sarjeant-Jenkins stated that having enough power stations is essential for libraries, and they have considered this.

Councilor Ratt-Misponas asked if the library would start giving out food to students who are studying.

Rachel noted that the library has given out snacks before in collaboration with the Alumni Association. This only takes place during finals.

Councilor Quan noted that she believes sleep spaces are essential. Sleeping is crucial to staying healthy, and she noted that she sees many students taking naps at the tables in the libraries.

Laura noted that it is important to have spaces that are dedicated to different activities such as sleeping. If the spaces do not have a specific purpose, it might lead to students doing activities that are not appropriate or safe for that space.

Councilor Reimer stated that she sat on the Stakeholder meetings during the summer, and noted her excitement for the renovations to take place.

**Move to go back into formality.**

**USCMotion013:** VP Barker/VP Huyghebaert

**Carried**

**4. Minutes and Reports for Information**

**4.1 USC Minutes – September 15<sup>th</sup>, 2016**

**4.2 Executive Committee – September 21<sup>th</sup>, 2016**

**5. Motions Arising from the Minutes and Reports**

**Move to accept the Minutes and Reports.**

**USCMotion014:** Councilor Dewalt/VP Huyghebaert

**Carried**

**6. Business**

**6.1 Electing MSCs to USC Committees**

President Fu noted that the Executives have requested to leave this until next week. This will allow the new Councilors to choose which committees they would like to join.

**Move to move Electing MSCs to USC Committees to Business next week.**

**USCMotion015:** President Fu/Councilor McCann

Councilor D'Eon asked if any of the committees have urgent business to attend to.

VP Barker responded by saying that the Budget and Finance Committee does have urgent business, but none of the other committees do.

**Carried**

**7. New Business**

**8. Councillor Reports**

Councilor McEwen stated that the Pharmacy and Nutrition Student Society are putting on a Glow Party on September 30<sup>th</sup> at Prairieland Park.

Councilor Quan stated that the ASSU is having a Lip Sync Battle on September 22<sup>nd</sup> at 7p.m.

Councilor Reimer noted that the Education Student Society is having a Beer Night at Outlaws on September 29<sup>th</sup>.

Councilor Ratt-Misponas noted that the Indigenous Student Council is currently having their By-elections. He also noted that there is concern about the Nortep/Norpac underfunding in LaRonge, and requested that information be given to Council in regard to this.

Councilor Reimer responded to Councilor Ratt-Misponas that the students in the College of Education were saddened to hear about the closing of the Nortep program.

VP Malinoski asked if Councilor Ratt-Misponas and Councilor Reimer could speak to her after the meeting about the Nortep program.

## **9. Questions, Comments, Any Other Business**

### **9.1 Questions and Comments**

President Fu asked if the Appointments Committee could convene after the meeting to select SALs for the Budget and Finance Committee. The Executive Committee is currently undertaking the duties of the Budget and Finance Committee.

VP Malinoski noted that the SLCoP is holding a fall leadership event. They have invited all Councilors and Centre Coordinators to attend the event, which is taking place on October 1<sup>st</sup> from 10a.m. to 1p.m.

Councilor Quan asked VP Barker about the status of the Transit situation.

VP Barker responded that he has heard nothing, except that there is a deadline for discussion for a strike to happen on September 23<sup>rd</sup>.

Councilor Dewalt stated that many first year WCVN students were upset about the U-PASS not starting until September, even though their programs start before that.

VP Barker stated that this problem is common amongst all the professional colleges. He promised that if negotiations open up again, this would be brought up as an issue.

Councilor McCann noted that Undergraduate students make up 20% of Saskatoon Transits customers, so he thought that Council should pressure Transit to not strike. VP Barker agreed that students do make up a large percentage of the customers of Saskatoon Transit. He noted that we get a 75% discount because of this, and that pressuring Transit might not be effective.

Councilor Dewalt stated that WCVN students are not able to utilize many student services, as they take place only during the hours that the students are in class. This excludes the WCVN students from receiving vaccinations that are given out on campus. Councilor Dewalt requested that the hours that the services are offered be extended.

### **Move to give GM Cottrell speaking rights.**

GM Cottrell noted that the Campus Pharmacy would deliver vaccinations to the WCVM students, as will Student Health. GM Cottrell has been working with the Pharmacy to do vaccinations in the Roy Romanow Council Chambers, as well as to go off site. The Pharmacy is not allowed to do that this year. The Executive could talk to Student Health to expand the places that the vaccinations are offered.

VP Huyghebaert noted that she has had meetings with Student Health. In the future, she will request that a clinic be held on a Wednesday afternoon, which is the only afternoon that WCVM students have off.

## **9.2 Sustainability MOU**

VP Huyghebaert introduced the MOU as an agreement between the President's Office, the Office of Sustainability and the Sustainability Committee. Last year, some students decided to meet with President Stoicheff in regards to student Sustainability issues. After a few meetings, the students and President Stoicheff created the MOU, which is meant to establish a long lasting relationship with the President's Office. It will be signed on October 11<sup>th</sup> at 1p.m. in Upper Place Riel. The President agreed to meet with the Sustainability Committee biannually to stay updated with current Sustainability issues. The President will also make a series of announcements on October 11<sup>th</sup>, which will benefit students.

Councilor D'Eon asked what is the Sustainability Committee's mandate in regard to economic sustainability?

VP Huyghebaert noted that 2.3 in the MOU encourages engaging the community and creating partnerships with local companies, corporations, and third party research groups which actively pursue sustainable goals and are situated on the University of Saskatchewan Campus, or in the local community.

## **9.3 Housing Strategy**

VP Huyghebaert stated that student housing has been of interest in the local media this past summer. She has spoken with many students who have had concerns about housing. She reached out to Sheri Benson, who is the MP for Saskatoon West. They talked about holding a Roundtable Discussion including Stakeholders of the USSU, Sask Polytechnic, and USRU. Currently, the Federal Government has no specific Student Housing strategy. VP Huyghebaert asked if Council would like to address Student Housing strategies, and if any Councilors would be interested in taking part of the Roundtable Discussion. VP Huyghebaert would like to host the Roundtable in early or mid October.

Councilor Ratt-Misponas stated that he is in favour of Council addressing student housing. He is also interested in taking part of the Roundtable Discussion. Councilor

Ratt-Misponas also recommended having Dallas Fiddler, the President of the ISC, take part in the Roundtable.

Councilor D'Eon nominated himself to take part in the Roundtable Discussion.

## **10. Adjournment**

**Executive Meeting  
September 28th, 2016**

**Present:** President Fu, VP Barker, VP Huyghebaert, and GM Cottrell.

**Absent:** VP Malinoski (at a conference on Reconciliation in Edmonton)

**1. Call to Order**

The meeting was called to order at 10:19 a.m.

**2. Quorum**

Quorum was present.

**3. Roundtables:**

**President Fu:**

External Affairs: Finalized lobbying priorities with the ADVOCAN schools representing some of the U15 colleges: Undergraduate Research Funding and Financial Assistance Programs beyond the Student Loan Programs. Determined responsibilities for developing information briefs as well as organizing meetings with stakeholders.

Homecoming: Attend Huskies Homecoming game (Sept. 16) related activities in coordination with centennial celebrations of the Alumni Association. This included the Alumni 100 Years photo, Pre-Game Addresses, and Official Game Kick-off.

Student Engagement: First Face 2 Face booth at the Aboriginal Student Centre Welcome Break (Sept. 13). Formalized filming and content schedule for Weekly Presidential Address. Participated in the Sexual Assault Awareness Week ReactUS campaign video.

University Relations: Attended University Council Orientation on Sept. 14th.

**4. Business**

4.1 Association of College Presidents' Meeting

There will be about 20 people attending, which will cost \$400 in food. There will be other costs including binders. This meeting will take place on October 15th from 11:30 to 2:30.

4.2 StudentCare Resource App

President Fu has used the app, and he likes it. The deadline to opt out of health coverage is September 30th. President Fu asked the other Executives if they would like to promote the App on social media, and they thought this would be a good idea.

#### 4.3 Mayoral Debate

President Fu noted that the PSSA is asking for an Executive member to moderate the debate. The Executive members are in favour of a Faculty member moderating the debate to allow the Executive a chance to participate in the debate.

GM Cottrell suggested contacting the Debate Team and asking their President to moderate.

#### 4.4 Ratifications

Move to conditionally ratify, pending payment, the following groups: Golden Key Honour Society, CAMA Student Chapter, Saskatoon Historical Fencing Club, MIX Print Collective, USASK Renew Democrats, U of S Hillel.

**EXECMotion052:** VP Barker/President Fu

**Carried**

#### 4.5 Funding Requests

1. ACBC Club are having a Research Night and they are asking for \$110 in cash, \$30 in Pepsi products.
2. Best Buddies are doing a Meet and Greet event and they are asking for \$200 in Pepsi Products. VP Barker recommended that they only need \$100 in Pepsi product.
3. The Chemical Engineering Student Society need funding for a slow cooker and for perogies. They are asking for \$250 in cash for a slow cooker, and \$100 for Pepsi, and \$150 for XL Printing.
4. The Malaysian Student Society had a fall event. VP Barker wanted to reimburse their event for \$175 dollars.
5. Mindful Living are asking for \$175 in funding for yoga events.
6. SWITCH are asking for \$110 for buttons and packages for an event.
7. The Young Liberals of Saskatoon are asking for \$40 in XL Printing.
8. Aero Design Team is bringing in a speaker. They are asking for \$200 in XL Printing, and \$200 for Pepsi products.
9. The Innovative Energy Group has requested \$150 in cash and \$200 in Pepsi products, to prepare for their Annual General Meeting.
10. The UofS Space Team is having a Meet and Greet event, and they have asked for \$125 in cash and \$50 in Pepsi Products.

Move to accept all the funding requests listed above.

**EXECMotion053:** VP Barker/VP Huyghebaert

**Carried**

#### 4.5 #USASKVotes

There will be an extra \$250 charge for sound and tech for this event. This will bring the total cost of this event to \$700.

Move to add an additional \$250 for sound and tech to the budget of this event

**EXECMotion054:** President Fu/VP Barker

**Carried**

## **5. Adjournment**

The meeting was adjourned at 11:10a.m.

# Appointments Committee

## Minutes for September 22<sup>nd</sup>, 2016

Present: President Fu, MSC Thomson, MSC Dewalt, MSC Quan, MSC Rea, VP Barker (ex-officio), VP Huyghebaert, (ex-officio).

Regrets: MSC Thomson, VP Malinoski

**1. Call to Order**

The meeting was called to order at 7:30 P.M.

**2. Call for Quorum**

Quorum was present.

**3. Business Arising**

A motion to appoint the following Students-At-Large to the Following boards:

Operations & Finance:

- Armand LaPlante (11128100)

- Jenna Munday (11174488)

**APTB Motion 02** MSC Rea/Quan Carried.

**4. Adjournment**

Motion to Adjourn.

**APTB Motion 03** MSC Rea/Quan Carried.

# Appointments Committee

## Minutes for September 26<sup>th</sup>, 2016

Present: President Fu, MSC Thomson, MSC Dewalt, MSC Quan, MSC Rea, VP Malinoski, VP Huyghebaert, (ex-officio).

Regrets: MSC Thomson, VP Barker (ex-officio).

### 1. Call to Order

The meeting was called to order at 7:30 P.M.

### 2. Call for Quorum

Quorum was present.

### 3. Business Arising

A motion to appoint the following Students-At-Large to the Following boards:

#### Sustainability:

- Rowena Clarissa Mallari
- Taylor Ann-Ye
- Lisa Durocher-Bouvier

**APTB Motion 04** MSC Dewalt/Rea Carried.

#### Student Affairs:

- Jacob Joseph Reaser
- Brady Ryan Kroeker
- Robin Steeg

**APTB Motion 05** MSC Dewalt/Rea Carried.

#### Academic Affairs:

- Matthew Bisonette.
- Joahna Jessica Digal
- Katherine DeVito Porter

**APTB Motion 05** MSC Dewalt/Rea Carried.  
Matthew Bisonette. Johanna

### 4. Adjournment

Motion to Adjourn.

**APTB Motion 07** MSC Dewalt/Rea Carried.

|                      | Sept. 8 | Sept. 15 | Sept. 22 | Sept. 29 | Oct. 6 | Oct. 13 | Oct. 20 | Oct. 27 | Nov. 3 | Nov. 10 | Nov. 17 | Nov. 24 |
|----------------------|---------|----------|----------|----------|--------|---------|---------|---------|--------|---------|---------|---------|
| Barker, Emmanuel     | P       | P        | P        |          |        |         |         |         |        |         |         |         |
|                      | P       | P        | P        |          |        |         |         |         |        |         |         |         |
| D'Eon, David         | P       | P        | P        |          |        |         |         |         |        |         |         |         |
| Dewalt, Jordan       | P       | P        | P        |          |        |         |         |         |        |         |         |         |
| Fu, Kehan            | P       | P        | P        |          |        |         |         |         |        |         |         |         |
| Gill, Mankomal       | P       | P        | P        |          |        |         |         |         |        |         |         |         |
| Hebert, Nathan       | P       | P        | P        |          |        |         |         |         |        |         |         |         |
| Huyghebaert, Renata  | P       | P        | P        |          |        |         |         |         |        |         |         |         |
| Malinoski, Brooke    | P       | P        | P        |          |        |         |         |         |        |         |         |         |
| McCann, Connor       | P       | P        | P        |          |        |         |         |         |        |         |         |         |
| McEwen, Alexa        | P       | P        | P        |          |        |         |         |         |        |         |         |         |
| Orsak, Alanna        | P       | P        | P        |          |        |         |         |         |        |         |         |         |
| Quan, Jessica        | P       | P        | P        |          |        |         |         |         |        |         |         |         |
| Ratt-Misponas, Regan | P       | P        | P        |          |        |         |         |         |        |         |         |         |
| Rea, Jordan          | P       | P        | P        |          |        |         |         |         |        |         |         |         |
| Reimer, Serena       | P       | P        | P        |          |        |         |         |         |        |         |         |         |
| Thomson, Preston     | P       | P        | A        |          |        |         |         |         |        |         |         |         |

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

CE - Communication Error PG: Permission Granted

**University Students' Council Agenda  
October 6th, 2016  
Roy Romanow Student Council Chamber**

- 1. Adoption of an Agenda**
- 2. Introductions**
- 3. Council Address**
- 4. Minutes and Reports for Information**
  - 4.1 USC Minutes – September 29th, 2016**
  - 4.2 Executive Committee – October 5th, 2016**
  - 4.3 Academic Affairs Committee Minutes and Report**
  - 4.4 Appointments Committee Minutes and Report**
  - 4.5 Code of Ethics Disciplinary Tribunal Minutes and Report**
  - 4.6 Elections Committee Minutes and Report**
  - 4.7 External Affairs Committee Minutes and Report**
  - 4.8 Budget & Finance Committee Minutes and Report - October 3rd, 2016**
  - 4.9 Indigenous Student Affairs Committee Minutes and Report**
  - 4.10 International Student Affairs Committee Minutes and Report**
  - 4.11 Student Affairs Committee Minutes and Report**
  - 4.12 Sustainability Committee Minutes and Report**
  - 4.13 Association of Constituency President Minutes and Report**
- 5. Motions Arising from the Minutes and Reports**
- 6. Business**
  - 6.1 Electing MSCs to USC Committees (Ethics and Academic)**
  - 6.2 AdvoCan Lobbying**
  - 6.3 Sustainability MOU**
- 7. New Business**
- 8. Councillors Reports**
- 9. Any Other Business**
  - 9.1 Questions and Comments**
  - 9.2 Impeachment**
  - 9.3 Report from Reconciliation Forum**
- 10. Adjournment**

**University Students' Council**  
Minutes for Thursday September 29, 2016

**Present**

Emmanuel Barker, VP Operations and Finance  
Regan Ratt-Misponas, Indigenous Students  
Nancy Eze, International Students  
Kosisochukwu Ugo-Okeke, International Students  
Andriy Prokopchuk, Education  
Alanna Orsak, Agriculture and Bioresources  
Renata Huyghebaert, VP Student Affairs  
Nathan Hebert, Agriculture and Bioresources  
David D'Eon, Arts and Science  
Jessica Quan, Arts and Science  
Jordan Rea, Arts and Science  
Alexa McEwen, Pharmacy and Nutrition  
Serena Reimer, Education  
Preston Thomson, Edwards School of Business  
Kehan Fu, President  
Henry Pan, Medicine

**Also Present**

Jordan Sherbino USC Chair  
Caroline Cottrell, General Manager

**Regrets**

Jordan Dewalt, WCVM  
Connor McCann, Edwards School of Business  
Brooke Malinoski, VP Academic Affairs

**Absent**

Mankomal Gill, Kinesiology  
Darcy Dumont, Law  
Nigel Detbrenner-Rempel, St. Thomas More

**Guest List**

Brittany Melnyk

The meeting was called to order at 6:03p.m.

### **1. Adoption of the Agenda**

Move to add 9.4 CFS to Any Other Business.

**USCMotion017:** President Fu/VP Barker

**Carried**

Move to adopt the agenda.

**USCMotion018:** Councilor Reimer/Councilor Thomson

**Carried**

### **2. Introductions**

President Fu introduced Brittany Melnyk from the Department of Computer Science. He went on to explain why digital literacy is important to him.

### **3. Council Address**

Move to go into informality.

**USCMotion019:** Councilor Rea/Councilor Ratt-Misponas

**Carried**

Brittany Melnyk introduced herself, and noted that she works for the Department of Computer Science. She stated that she would talk about how Computer Science is important for all disciplines. She said that digital literacy is not knowing how to do things like email, but understanding how software is made.

Computer Science is one of the fastest growing scientific fields. It is extremely interdisciplinary and connected with other fields. It is involved with data and data analytics. Brittany gave examples of how Computer Science is being used in Saskatchewan.

Computer Science is relevant in the health field; researchers have been able to track the spread of influenza using software. This helps health care providers make informed decisions based on the data. Robots are being used in the North, to act as a liaison between sick people and medical professionals. The robots are able to take their vitals of the sick people.

Another example is a group of researchers who are looking for a cure for cancer using dogs. They are looking at genetics, which involves a lot of analyzing data. Using software, the researchers can track how the medicine is affecting the dogs. The researchers can use technology to find patterns.

Archeologists are using technology to create algorithms to categorize the artifacts that they find.

Technology is a good way for businesses to track their income and revenue.

Overall, Brittany Melnyk emphasized that Computer Science can be utilized by many different fields to solve problems. She said that if people do not know how to properly use the technology, then it is not used to its full potential. This is the reason why digital literacy is important. Technology is always changing. It is important to have digital literacy workshops to raise awareness of why technology is important.

Brittany went on to explain how other countries are incorporating computing into their curriculum. She also described Computer Science as not only Code, but also problem solving, analytics, using data to manipulate and find solutions for certain issues. Further, she mentioned that we need more awareness and programs to make Computer Science more accessible to everyone.

Councilor Thomson asked if there is difficulty getting skilled teachers to come and teach in Saskatoon, and if it is difficult to get Colleges to have mandatory Computer Science classes?

Brittany responded that it is difficult to find skilled professionals in some of the fields that are not directly related to Computer Science. Moreover, she said that the Department of Computer Science has not pursued many of the Colleges to have them incorporate computing into their required classes.

Councilor D'Eon asked what a Digital Literacy Campaign would look like at the U of S, and what stage of planning the Campaign is at?

Brittany replied that the Department of Computer Science is at the beginning stage of planning such a campaign. They would look at trying to engage as many of the different Colleges and Departments as possible in the campaign.

Councilor Orsak asked if the Department of Computer Science is working with the College of Agriculture to create a program or minor for Computer Science within Agriculture?

Brittany said that they are not currently working on such a program, but they hope to build one.

Councilor Ratt-Misponas asked what skills specifically would a Digital Literacy Campaign target?

Brittany responded that the Campaign would teach the importance of Code, and how to Code. From this point, it would be easier to understand the larger concepts involved in Computer Science.

Councilor Ratt-Misponas asked if the Department of Computer Science would be interested in collaborating with the Indigenous Students' Council, and having a presentation at the Gordon Oakes Red Bear Student Centre. Brittany said they would be interested.

Move to go back into formality.

**USCMotion020:** VP Huyghebaert/Councilor Ratt-Misponas

**Carried**

**4. Minutes and Reports for Information**

**4.1 USC Minutes – September 22<sup>nd</sup>, 2016**

**4.2 Executive Committee – September 28<sup>th</sup>, 2016**

**4.4 Appointments Committee Minutes and Report - September 22<sup>nd</sup>, 2016;  
September 26<sup>th</sup>, 2016**

**5. Motions Arising from the Minutes and Reports**

**Move to accept the Minutes and Reports.**

**USCMotion021:** VP Huyghebaert/Councilor Hebert

**Carried**

**6. Business**

**6.1 Electing MSCs to USC Committees**

President Fu explained the process of electing MSCs.

VP Huyghebaert described the Sustainability Committee. She explained that because of the Sustainability Fund, the Committee would meet every second week to approve funding requests from Student Groups that involve Sustainable Initiatives.

Councilor Hebert inquired about the time commitment that the Committee would require.

VP Huyghebaert said that the Committee would meet bi-weekly, depending on the amount of funding requests that it receives. However, she plans on having a longer meeting once a month, to go over larger projects.

Councilor Orsak noted that the Agriculture students want a water bottle filling station, and asked if they could get this through the Sustainability Fund.

VP Huyghebaert said that the Sustainability Committee could look in to this issue, however it would be up to the University to install a station. The Committee would be able to lobby the University to provide a water bottle filling station.

Councilor D'Eon asked VP Huyghebaert what initiatives she has planned for the Sustainability Committee.

VP Huyghebaert stated that she wants the Committee to lobby higher-level forms of Administration and Government. She wants the Committee to meet before she plans the specific initiatives that the Committee will focus on.

Chairson Sherbino opened the floor for nominations.

Councilor Ratt-Misponas nominated Councilor Orsak.

VP Huyghebaert nominated Councilor Ratt-Misponas, Councilor Eze, Councilor Ugo-Okeke, Councilor Hebert, Councilor D'Eon, Councilor Pan, Councilor Prokopchuk, and Councilor Thomson.

Councilor Ratt-Misponas nominated Councilor McEwen.

Councilor Thomson nominated Councilor Rea.

Councilor Rea, Councilor McEwen, Councilor Prokopchuk, Councilor Ugo-Okeke, Councilor Eze, Councilor Thomson, and Councilor Ratt-Misponas all declined their nominations.

Councilor Pan, Councilor D'Eon, Councilor Hebert, and Councilor Orsak all accepted their nominations.

The Councilors running in the election gave speeches as to why they should be elected to the Sustainability Committee.

Councilor Pan withdrew from the election for the Sustainability Committee.

The Councilors elected to the Sustainability Committee were:

- Councilor Orsak
- Councilor Hebert
- Councilor D'Eon

VP Huyghebaert explained the Student Affairs Committee's purpose. She said she wants to focus on issues such as Mental Health and Sexual Assault Awareness. She wants to improve the experience of student life on campus with this Committee.

Councilor Ratt-Misponas asked about the time commitment required by this Committee.

VP Huyghebaert responded by saying that the Student Affairs Committee would be meeting once a month.

Chairperson Sherbino opened the floor for nominations.

Councilor D'Eon nominated Councilor Ratt-Misponas.

Move to only fill two positions on the Student Affairs Committee.

**USCMotion022:** Councilor Rea/Councilor Quan

**Carried**

Councilor McEwen nominated herself.

Councilor Ugo-Okeke nominated himself.

All three of the Councilors accepted their nominations.

The Councilors in the election for Student Affairs Committee gave speeches as to why they should be elected.

The Councilors elected to the Student Affairs Committee were:

Councilor Ugo-Okeke

Councilor McEwen

President Fu explained the purpose of the External Affairs Committee. He estimated that the Committee would meet approximately 2 hours a week. He also noted that there would be monthly lobbying trips that would take place on weekends.

Councilor Ugo-Okeke asked how the External Affairs Committee relates to International Students.

President Fu stated that the External Affairs Committee could advocate for services for International Students. This would be done through the Federal government.

Chairperson Sherbino opened the floor for nominations.

Councilor D'Eon nominated Councilor Quan.

Councilor Ugo-Okeke nominated himself.

Councilor Eze nominated herself.

Councilor Reimer nominated Councilor Prokopchuk.

Councilor Ratt-Misponas nominated Councilor Thomson.

Councilor Quan nominated Councilor Ratt-Misponas.

VP Huyghebaert nominated Councilor D'Eon.

Councilor Ratt-Misponas nominated Councilor Hebert.

Councilor Hebert, Councilor Ratt-Misponas, and Councilor Quan all declined their nominations.

Councilor D'Eon, Councilor Thomson, Councilor Prokopchuk, Councilor Ugo-Okeke, and Councilor Eze all accepted their nominations.

The Councilors running in the election for External Affairs Committee gave speeches as to why they should be elected to the External Affairs Committee.

The Councilors elected to the External Affairs Committee were:

Councilor Eze

Councilor Prokopchuk

Councilor D'Eon

President Fu noted that Councilor Dewalt had expressed interest in sitting on the Academic Affairs Committee.

Move to elect two of the three MSC positions on the Academic Affairs Committee.

**USCMotion023:** President Fu/Councilor Orsak

Councilor D'Eon stated that it would be better to see how many Councilors accept their nominations, and elect three Councilors if possible. He noted that this would be better than putting it off for next week.

Councilor Thomson expressed interest in tabling the election of MSCs to the Academic Affairs Committee until next week.

President Fu noted that VP Malinoski requested having some MSCs elected to the Academic Affairs at this meeting.

**Defeated**

Move to table electing MSCs to the Academic Affairs Committee until next week.

**USCMotion024:** Councilor Thomson/Councilor Ratt-Misponas

VP Barker recommended electing MSCs to the Academic Affairs this week as VP Malinoski requested this.

**Carried**

Move to table electing MSCs to the Code of Ethics Tribunal until next week.

**USCMotion025:** President Fu/VP Huyghebaert

**Carried**

## **7. New Business**

### **7.1 AdvoCAN Federal Lobbying**

President Fu described AdvoCan as an initiative that started last year with student unions in the U15. President Fu provided Councilors with a document that listed principles in which he hopes to lobby the Federal Government. President Fu stated that he wants to get Council's support for this lobbying effort.

### **7.2 Sustainability MOU**

VP Huyghebaert provided a copy of the MOU at last week's meeting, and stated that she wants Council to vote to support the MOU at next week's meeting.

## **8. Councillor Reports**

Councilor Ratt-Misponas noted that September 30<sup>th</sup>, 2016 is Orange Shirt day, which is an initiative honouring residential school survivors, which promotes the idea that "every child matters". He invited the other Councilors to wear orange shirts on that day.

Councilor Reimer noted that the College of Education has been having difficulties with students understanding the purpose of the new Learning Communities and Peer Mentor programs. She asked if other Councilors had experience dealing with this problem.

Councilor Orsak said that she had been a Peer Mentor last year, and they had difficulty in getting students to attend. She recommended having more study group time, which seemed to be more beneficial to her group.

Councilor McEwen suggested bringing in speakers to the Learning Communities, to entice students to attend the meetings.

## **9. Questions, Comments, Any Other Business**

### **9.1 Questions and Comments**

Councilor Ratt-Misponas asked when the next By-election would take place?

President Fu stated that the Executive is working with GM Cottrell and the Communications Manager, Jason Ventnor, in regard to this. They are hoping the By-election will take place in the next month.

Councilor Thomson asked VP Barker for an update regarding the Transit Strike.

VP Barker stated that there is no new information, and that both of the parties are still negotiating.

Councilor Rea stated that the Amalgamated Transit Union tweeted that they will be negotiating again on October 11<sup>th</sup>, and no job action will take place before that date.

Councilor McEwen congratulated VP Barker on a good interview on the radio regarding the new safety app.

### **9.2 Council Social**

### **9.3 Plaque of Louis Riel**

Move to give GM Cottrell speaking rights.

**USCMotion026:** Councilor Ratt-Misponas/VP Barker

**Carried**

GM Cottrell stated that there have been complaints made that the Louis Riel plaque blends in to the building too much. The President of the Indigenous Students Council, Dallas Fiddler, came to see GM Cottrell about this specifically. GM Cottrell and Facilities Manager, Stephanie Ewen have looked into this, and it will cost around \$1000 to take the plaque down, and re-do it. GM Cottrell asked to have an informal vote from Council to see if there is interest for this.

Council indicated its desire to have this initiative explored.

### **9.4 CFS**

## **10. Adjournment**



**Executive Meeting  
October 5th, 2016**

**Present:** VP Barker, VP Malinoski, VP Huyghebaert, GM Cottrell

**Regrets:** President Fu

**1. Call to Order**

The meeting was called to order at 9:23a.m.

**2. Quorum**

Quorum was present.

**3. Roundtables**

**President Fu:**

External Affairs: Attended and presented Nigerian Independence Day Celebrations and Eid Adha with VP Huyghebaert September. 30.

Student Wellness: Attended Sexual Assault Awareness Week and Sexual Assault App (USafe) launch Monday Sept. 19th.

Student Engagement: Face-2-Face #2 Table at ISSAC Sept. 26th with VP Barker.  
Welcome Week Bookstore Giftcard and Tuition Giveaway photos for 5 winners. Opening MC and Speaker at U of S Open House Sept. 30th. Booth at Open House with assistance of AGA Sheldon Mollenbeck.

Appointments Committee: Scheduled meetings for Sept. 26th and Oct. 3rd to appointment SAL's for all committees - from 30 nominations!

Dean of Libraries Search Committees: Committee Follow-up dinner receptions, lunch meetings with USSU and GSA exec, and debrief interviews with all three candidates Sept. 26, 27, 28, 29.

**VP Barker:**

Sept 19<sup>th</sup> to 23<sup>rd</sup>

- Meeting with Peter Hedley concerning the app launch
- Meeting with Merv Dahl From risk management
- Conversation with Garrett Earl
- Climate presentation by David Suzuki
- USSU On Air recording session
- Meeting regarding tuition
- Drafted and sent student group letter regarding safety procedures
- Drafted the speech for the app launch
- Welcome Week prize giveaway
- Ratifications
- Insurance application
- Executive meeting
- Planning and Priorities meeting
- Career Expo!
- Anthropology 422

- Campus Clubs Meet and Greet
- Meeting with the ASA
- University Council
- University Student Council
- Meeting with Kelly Moore
- Meeting with Garrett Earl
- Safety App Meeting

**VP Malinoski:**

Monday morning was the kick off for Sexual Assault Awareness Week. I attended the launch for the SafeApp and the React Campaign video. In the afternoon, I had meetings to go over and prepare for the USSU Undergraduate Project Symposium. Then, I attended a meeting for the Appointment Committee. On Tuesday, I prepared a budget for ISSAC and met with Leslie from ISSAC in the afternoon. I also had a meeting with Elana from SLS to prepare for the SLCOP event on Saturday.

On Wednesday & Thursday, I attended the Building Reconciliation Forum at the University of Alberta— among the 94 calls to action in the TRC’s final report, 11 pertain directly to education. The USSU was not responsible for covering any of the costs— I had University sponsorship. A separate and more detailed report will be provided to Council.

Friday morning was devoted to assisting a student with an academic grievance. I had a meeting with the Associate Dean from their College. Over lunch, I went to purchase supplies for the SCLoP Fall Leadership Event. There was an Executive meeting that afternoon.

Saturday was spent preparing and facilitating the SLCOP’s Fall Leadership Event. There were 43 student leaders in attendance. During the open space, issues such as study abroad and tuition were discussed.

**VP Huyghebaert:**

**4. Business**

4.1 Fees and StudentCare

The Executive needs to set fees for U-Pass, Studentcare, Infrastructure and the Student Fee. Some members of the Executive will meet with Studentcare today to look at this fee. Student Fees need to be presented to USC on October 20th in New Business for a vote on October 27th in order to meet the Board of Governors deadline.

4.2 Ratifications

Move to conditionally ratify the following groups, pending payment: Association of Student Musicians, Sask Invent, African Student Association, U of S Islamic Relief.

**EXECMotion055:** VP Barker/VP Huyghebaert **Carried**

4.3 Exec Sponsorship- Tickets for Mental Health Awareness Week Concert

The Executive agreed to fund up to \$100 for four tickets to the Mental Health Awareness Concert put on by the Help Centre. Crystal Lau needs to put in a formal proposal for this sponsorship

4.4 Housing

VP Huyghebaert organized a Roundtable Discussion to talk about Student Housing with External Stakeholders, and requested up to \$80 for food.

VP Malinoski recommended forming an Ad Hoc Committee to deal with Student Housing.

#### 4.5 By-Election

A By-election is needed to fill the empty seats on USC. However it is only feasible if there are students who are going to run in the election. The elections are expensive.

#### 4.6 Nortep

VP Malinoski will reach out to the Indigenous Students' Council (ISC) and tell them she spoke with Patti McDougall about the changes to NORTEP in LaRonge. Dr. McDougall said that NORTEP is funded through the Provincial Government and that the university has no role in this. She will put the ISC in contact with the Provincial Government. NORTEP is not being cut, but is being reformed.

### **5. Business**

The meeting was adjourned at 10:12a.m.



Budget and Finance Committee  
Minutes of a Meeting  
October 3, 2016

Present: Jessica Quan, Jordan Rea, Caroline Cottrell, Preston Thomson, Emmanuel Barker, Renata Huyghebaert

Absent: Connor McCann, Jenna Munday, Armande LaPlante

1. Call to Order: The meeting was called to order at 6:20 p.m.
2. Ratifications: There were no ratifications to consider.
3. Funding Applications
  - 3.1 Biology Club requested \$300.00 cash for a Meet the Department night social at Pacific Billiards  
BFC Motion 001: Thomson/Rea - Move to fund \$247.50 for the meet the department night at billiards. Carried
  - 3.2 Physics Students' Society requested \$102 for XL printing credit, \$50 cash to decorate their student lounge. VP Barker will contact PSS to apply for executive funding instead of campus club funding.
  - 3.3 Dirt Gang requested \$300.00 in cash and \$100.00 Pepsi product for Meet the Department to take place in the Antiquities Museum. VP Barker will contact them to get a per person quote for food expenses before approving the funding request.
  - 3.4 Student Leadership Conference. This is a very large and complex conference with a significant budget. They are requesting \$500 cash \$500.00 XL credit. Because the request is a total of \$1000.00 the group needs to present to BFC.
  - 3.5 World Mining Competition is requesting \$500.00 in cash and \$500.00 in XL credit. They were invited to present through a conference call. The group then spoke with them in lieu of an in person presentation.  
BFC Motion 002: Thomson/Quan - Move to fund the World Mining Competition \$500;00 cash and \$500.00 XL credit. Carried

The meeting adjourned at 7.01pm

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President Fu:

Move to have the USSU Student Council support the External Affairs Committee in pursuing a national advocacy and lobbying strategy:

1. As a member of the 2016 - 2017 AdvoCan Coalition composed of UBC AMS, Queen's University AMS, Western University Students' Council, U of M Students' Union, U of T Students' Union, McMaster Students' Union, and Dalhousie Students' Union;
2. With two major priorities of 1) Undergraduate Research Supports and Post-secondary support Indigenous Student;
3. 5-Day Intensive lobbying and advocacy campaign in Ottawa with government officials, MPs', and other important stakeholders
  - a. Provided adequate consultation is conducted with relevant campus stakeholders including the Indigenous Students' Council, Academic Affairs Portfolio, Association of Constituency Presidents, U of S Undergraduate Research Initiative, Undergraduate Research Journal, and other collegial bodies;
  - b. Provided adequate awareness and outreach is initiated on-campus of the lobbying and advocacy campaign
  - c. Provided due process is followed in securing financial resources, and specific lobbying and advocating policies
4. Present final report on the 2016 - 2017 AdvoCan Coalition and Ottawa campaign by January 31, 2016.

**Federal Advocacy Meeting**  
Meeting held on September 16, 2016  
2:00PM – 3:00PM Eastern Time  
Conference Call

1. Introductions
2. Finalize Priorities and Recommendations
  - Two priorities
    - i. Undergraduate Research Funding
      1. Better Data Collection (SHERC, NYSERC, CHR). How do you mandated success without proper information gathering
      2. Indirect Costs: Infrastructure. Does it have directly impact the student experience.
    - ii. Indigenous Student Supports
      1. Band Funding and Allocation
      2. Direct Financial Assistance (PSSP)
      3. General Access to Education
3. Meeting requests:
  - Excel sheet distributed
  - Supplementary information about setting up meetings
    - i. Email and phone script
  - Point of contact for scheduling of week
4. Writing of briefs
  - Distribution of work
  - Review of timeline
5. To Review: Commitment and Lobby Dates: November 14-17<sup>th</sup>
  - Proposed next meeting: **October 14<sup>th</sup>**

|                          | Sept. 8 | Sept. 15 | Sept. 22 | Sept. 29 | Oct. 6 | Oct. 13 |
|--------------------------|---------|----------|----------|----------|--------|---------|
| Barker, Emmanuel         | P       | P        | P        | P        |        |         |
| D'Eon, David             | P       | P        | P        | P        |        |         |
| Detbrenner-Rempel, Nigel | NYA     | NYA      | NYA      | A        |        |         |
| Dewalt, Jordan           | P       | P        | P        | R        |        |         |
| Dumont, Darcy            | NYA     | NYA      | NYA      | A        |        |         |
| Eze, Chukwudubem Nancy   | NYA     | NYA      | NYA      | P        |        |         |
| Fu, Kehan                | P       | P        | P        | P        |        |         |
| Gill, Mankomal           | P       | P        | P        | A        |        |         |
| Hebert, Nathan           | P       | P        | P        | P        |        |         |
| Huyghebaert, Renata      | P       | P        | P        | P        |        |         |
| Malinoski, Brooke        | P       | P        | P        | R        |        |         |
| McCann, Connor           | P       | P        | P        | R        |        |         |
| McEwen, Alexa            | P       | P        | P        | P        |        |         |
| Orsak, Alanna            | P       | P        | P        | P        |        |         |
| Pan, Medicine            | NYA     | NYA      | NYA      | P        |        |         |
| Prokopchuk, Andriy       | NYA     | NYA      | NYA      | P        |        |         |
| Quan, Jessica            | P       | P        | P        | P        |        |         |
| Ratt-Misponas, Regan     | P       | P        | P        | P        |        |         |
| Rea, Jordan              | P       | P        | P        | P        |        |         |
| Reimer, Serena           | P       | P        | P        | P        |        |         |
| Thomson, Preston         | P       | P        | A        | P        |        |         |
| Ugo-Okeke, Kosisochukwu  | NYA     | NYA      | NYA      | P        |        |         |

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting



**University Students' Council Agenda**  
**October 13th, 2016**  
**Roy Romanow Student Council Chamber**

- 1. Adoption of an Agenda**
- 2. Introductions**
- 3. Council Address**
  - 3.1 Student Care**
- 4. Minutes and Reports for Information**
  - 4.1 USC Minutes – October 6th, 2016**
  - 4.2 Executive Committee - October 12th, 2016**
  - 4.3 Academic Affairs Committee Minutes and Report**
  - 4.4 Appointments Committee Minutes and Report**
  - 4.5 Code of Ethics Disciplinary Tribunal Minutes and Report**
  - 4.6 Elections Committee Minutes and Report**
  - 4.7 External Affairs Committee Minutes and Report**
  - 4.8 Budget & Finance Committee Minutes and Report**
  - 4.9 Indigenous Student Affairs Committee Minutes and Report**
  - 4.10 International Student Affairs Committee Minutes and Report**
  - 4.11 Student Affairs Committee Minutes and Report**
  - 4.12 Sustainability Committee Minutes and Report – October 6<sup>th</sup>, 2016**
  - 4.13 Association of Constituency President Minutes and Report**
- 5. Motions Arising from the Minutes and Reports**
- 6. Business**
- 7. New Business**
  - 7.1 Setting Student Fees**
- 8. Councillors Reports**
- 9. Any Other Business**
  - 9.1 Questions and Comments**
  - 9.2 By Election Update**
- 10. Adjournment**

**University Students' Council**  
Minutes for Thursday October 6<sup>th</sup>, 2016

**Present**

Emmanuel Barker, VP Operations and Finance  
Regan Ratt-Misponas, Indigenous Students  
Nancy Eze, International Students  
Kosisochukwu Ugo-Okeke, International Students  
Andriy Prokopchuk, Education  
Alanna Orsak, Agriculture and Bioresources  
Jordan Dewalt, WCVM  
Brooke Malinoski, VP Academic Affairs  
Renata Huyghebaert, VP Student Affairs  
Nathan Hebert, Agriculture and Bioresources  
Mankomal Gill, Kinesiology  
Darcy Dumont, Law  
Nigel Detbrenner-Rempel, St. Thomas More  
David D'Eon, Arts and Science  
Jessica Quan, Arts and Science  
Jordan Rea, Arts and Science  
Alexa McEwen, Pharmacy and Nutrition  
Preston Thomson, Edwards School of Business  
Kehan Fu, President

**Also Present**

Jordan Sherbino USC Chair  
Jason Ventnor, Communications Manager

**Regrets**

Serena Reimer, Education

**Absent**

Henry Pan, Medicine  
Connor McCann, Edwards School of Business

**Guest List**

Crystal Lau  
Ashley Clouthier

The meeting was called to order at 6:00p.m.

### **1. Adoption of the Agenda**

Move to add the Appointments Committee Minutes from October 3<sup>rd</sup> in to Section 4, and to include the elections of the Student Affairs Committee.

**USCMotion027:** President Fu/VP Barker **Carried**

Move to adopt the agenda.

**USCMotion028:** Councilor Quan/Councilor Thomson **Carried**

### **2. Introductions**

President Fu introduced Robyn, an undergraduate student, Crystal Lau, the USSU Help Centre Coordinator, and Ashley Clouthier, the USSU Women's Centre Coordinator.

Move to amend the agenda to include 3.1 Council Address from Help and Women's Centre Coordinators.

**USCMotion029:** President Fu/VP Barker **Carried**

### **3. Council Address**

Crystal Lau noted that the Help Centre has recently moved to the Memorial Union Building (MUB). She listed some of the services of the Help Centre such as having an exam file, giving out free personal hygiene products, as well as offering peer support. The Help Centre also puts on events, such as the Mental Health Awareness Week. On Mondays, the Help Centre offers Mental Health Support Groups.

Ashley Clouthier stated that the Women's Centre offers many of the same services that the Help Centre does, but focuses on issues relating to women. The Women's Centre just finished putting on the Sexual Assault Awareness Week. The Women's Centre also provides peer support, which involves the volunteers actively listening. Ashley stated that all the centres are mostly volunteer-run, so there is always a need for more volunteers.

Councilor Thomson asked what the Coordinator's favourite part of volunteering for the USSU was?

Ashley responded that she has met many people from volunteering at the Women's Centre starting two years ago. There is a sense of community in the centres.

Crystal said that she enjoys working with the people involved with the Help Centre.

Councilor Ratt-Misponas asked about any new events that the Coordinators have planned for this year

Crystal said that she wants to gain more visibility for the Help Centre so students know that it is more than just an exam bank. She also wants to promote Mental Health all throughout the year, not just during Mental Health Awareness Week.

Ashley reiterated Crystal's points. She wants to work towards Sexual Assault Awareness throughout the year. She also would like to work with other student groups.

President Fu noted that all of the Centre Coordinators are paid.

#### **4. Minutes and Reports for Information**

##### **4.1 USC Minutes – September 29<sup>th</sup>, 2016**

Councilor Ratt-Misponas noted that there was an error under the Elections for the External Affairs Committee.

##### **4.2 Executive Committee – October 5<sup>th</sup>, 2016**

##### **4.4 Appointments Committee Minutes and Report – October 3<sup>rd</sup>, 2016**

President Fu noted that in the Minutes from September 26<sup>th</sup>, it had the wrong names of the SALs elected to the Student Affairs Committee. He listed the correct names.

Councilor Dewalt stated that the SAL Lisa Durocher-Bouvier was not elected to the Academic Affairs Committee.

Councilor Rea stated that it was the SAL Katherine DeVito Porter who was elected to the Academic Affairs Committee, and VP Malinoski confirmed this.

##### **4.8 Budget & Finance Committee Minutes and Report - October 3<sup>rd</sup>, 2016**

#### **5. Motions Arising from the Minutes and Reports**

**Move to accept the Minutes and Reports.**

**USCMotion030:** Councilor Ratt-Misponas/VP Huyghebaert

**Carried**

#### **6. Business**

##### **6.1 Electing MSCs to USC Committees (Code of Ethics Tribunal, Academic Affairs Committee, and Student Affairs Committee)**

President Fu explained the purpose of the Code of Ethics Tribunal. He also noted that Councilor Reimer had requested to be nominated to this Tribunal.

Councilor Rea asked what the time commitment required by this Tribunal.

President Fu stated that the Tribunal only meets if an egregious act takes place, and if it cannot be resolved informally. It is rare for this Tribunal to take place.

Councilor Dewalt noted that she sat on this Tribunal last year, and its rare to meet. However when you do meet, it is with short notice. It is very important to attend the meeting once it is called.

Chairperson Sherbino opened the floor for nominations.

Councilor Reimer nominated herself via letter.

Councilor Ratt-Misponas nominated Councilor Dumont.

Councilor Dewalt nominated herself.

Councilor Ratt-Misponas nominated Councilor Rea.

All of the Councilors nominated accepted their nominations. They went on to give speeches as to why they should be elected to this Tribunal.

Councilor Rea withdrew his candidacy in the election.

The Councilors who were elected to the Code of Ethics Tribunal were:

- Councilor Reimer
- Councilor Dumont
- Councilor Dewalt

VP Malinoski gave some background into the Academic Affairs Committee, noting that Indigenization is a big part of the Committee. She said that she would like to meet on a bi-weekly basis.

Chairperson Sherbino opened the floor for nominations.

Councilor Quan nominated Councilor D'Eon.

VP Huyghebaert nominated Councilor Ratt-Misponas

Councilor Gill nominated himself.

Councilor Quan nominated Councilor Detbrenner-Rempel.

Councilor Thomson nominated Councilor Ugo-Okeke.

Councilor Ugo-Okeke declined his nomination.

All the other Councilors nominated accepted their nominations. They went on to give speeches as to why they should be elected.

The Councilors elected to the Academic Affairs Committee were:

Councilor Ratt-Misponas  
Councilor Dettbrenner-Rempel

There was a tie between Councilor D'Eon and Councilor Gill.

VP Malinoski asked which Committees the Councilors already sit on?

Councilor D'Eon said he is part of External Affairs, Sustainability and the Elections Committee. He noted that he would be resigning from the Elections Committee as soon as the next By-election is done.

Councilor Gill said he is not on any other Committees.

The third Councilor elected to the Academic Affairs was Councilor Gill.

VP Huyghebaert described the purpose of the Student Affairs Committee. She elaborated that the Committee could work towards Mental Health initiatives as well as Sexual Assault Awareness. She stated that it is up to the Committee as to what they will focus on for the year.

Chairperson Sherbino noted that Councilor McEwen and Councilor Ugo-Okeke have already been elected to the Student Affairs Committee, and that Council would only elect one other member. He also mentioned that Councilor Pan had nominated himself via letter.

Councilor Quan nominated Councilor Dettbrenner-Rempel.

Councilor Thomson nominated Councilor Gill.

Councilor Gill declined his nomination.

Councilor Dettbrenner-Rempel and Councilor Pan both accepted their nominations. Chairperson Sherbino read the letter from Councilor Pan, which explained why he wanted to be a part of the Student Affairs Committee. Councilor Dettbrenner-Rempel gave a speech.

The Councilor elected to the Student Affairs Committee was Councilor Pan.

Move to destroy the ballots from the election.

**USCMotion031:** Councilor Prokopchuk/Councilor Dumont

**Carried**

## **6.2 AdvoCAN Federal Lobbying**

President Fu read the documents that were distributed at last weeks meeting.

Move to have the USSU Student Council support the External Affairs Committee in pursuing a national advocacy and lobbying strategy:

1. As a member of the 2016 - 2017 AdvoCan Coalition composed of UBC AMS, Queen's University AMS, Western University Students' Council, U of M Students' Union, U of T Students' Union, McMaster Students' Union, and Dalhousie Students' Union;
2. With two major priorities of 1) Undergraduate Research Supports and Post-secondary support Indigenous Student;
3. 5-Day Intensive lobbying and advocacy campaign in Ottawa with government officials, MPs', and other important stakeholders
  - a. Provided adequate consultation is conducted with relevant campus stakeholders including the Indigenous Students' Council, Academic Affairs Portfolio, Association of Constituency Presidents, U of S Undergraduate Research Initiative, Undergraduate Research Journal, and other collegial bodies;
  - b. Provided adequate awareness and outreach is initiated on-campus of the lobbying and advocacy campaign
  - c. Provided due process is followed in securing financial resources, and specific lobbying and advocating policies
4. Present final report on the 2016 - 2017 AdvoCan Coalition and Ottawa campaign by January 31, 2016.

**USCMotion032:** President Fu/Councilor Hebert

Councilor Ratt-Misponas asked what is meant by support for Indigenous students?

President Fu stated that there was talk of providing more direct band funding for Post-secondary institutions. Other university student unions have talked about providing family specific financial assistance.

Councilor Thomson asked why youth unemployment and cooperative work placements were excluded from the top three priorities?

President Fu stated that the priorities set by this group were a compromise between seven student unions. He said that issues such as youth unemployment and cooperative work placements could still be lobbied for, but it would have to be separate from the AdvoCAN lobbying.

Councilor D'Eon asked if the priorities presented were agreed upon by all the other student unions? President Fu indicated that this was correct.

Councilor Ratt-Misponas asked if conversations had already began with stakeholders and constituency presidents?

President Fu responded that he has contacted the Association of Constituent Presidents about this, however he was waiting for Council's approval before distributing more information.

Councilor Ratt-Misponas asked what the other student unions thought about this lobbying?

President Fu stated that some other student unions felt like there was already initiatives on the federal level that were targeting the same issues. This led to some of the other U15 student unions dropping out of this group.

Councilor Thomson asked if there was any consensus among other U15 schools about the current Liberal Government's plan to reduce tuition tax credits for all students across Canada. More specifically, Councilor Thomson asked if the consensus was to lobby against this plan of the Liberal Government.

President Fu said that that this topic was not brought up amongst the other student unions.

**Carried**

### **6.3 Sustainability MOU**

Move for the University of Saskatchewan's Student Council to endorse in spirit the Memorandum of Understanding between the University of Saskatchewan Students' Union Sustainability Committee and the Presidents Office of the University of Saskatchewan.

**USCMotion033:** VP Huyghebaert/Councilor Quan

**Carried**

## **7. New Business**

## **8. Councillor Reports**

Councilor D'Eon noted that Arts and Science student, Britney Sanger, has put together a panel discussion about human trafficking on October 11<sup>th</sup> at 4:30p.m.

Councilor Ratt-Misponas stated that the By-Elections have started for the Indigenous Students' Council, and they currently have six vacant positions.

Councilor D'Eon noted that the Political Science Students' Association is putting on the mayoral candidate debate, which is happening on October 17<sup>th</sup>.

Councilor Dewalt noted that the second year WCVM students invited students from other colleges to their graduation fundraiser. They are having a glow paint party.

Councilor Gill noted the Kinesiology student association is having a Rider trip, and tickets are \$90.

Councilor Prokopchuk asked if there would be drinking on the bus to the Rider game, and if they would be stopping at any bars?

Councilor Gill said that it would be highly unlikely that there would be drinking on the bus.

## **9. Any Other Business**

### **9.1 Questions and Comments**

Councilor Prokopchuk said that he wants to make himself more visible to his constituents by having posters made that have his contact info and a brief bio about himself. This would make him more accessible to the students in his college, and make them more aware of his duties as a MSC.

President Fu responded by saying the Executive are having Face-to-Face meetings, where they set up tables in different Colleges around Campus in order to get the Executive more visibility. President Fu said that all Councilors would be welcome to come to one of these meetings.

VP Malinoski said that Councilor Prokopchuk's idea was excellent, and that the Executive would look into creating a budget proposal to create posters.

Councilor Thomson asked why there were no Face-to-Face meetings set to take place in Edwards School of Business?

President Fu responded that Edwards, as well as other Colleges, would have Face-to-Face meetings in the second semester.

Councilor Detbrenner-Rempel requested that the Executive make more of an effort to come to St. Thomas More College, as STM is often forgotten.

Councilor Eze requested that the Executive gets more involved with the International Students.

VP Malinoski noted that the Executive have been contributing a paragraph to the bulletin that ISAAC sends out every month to International Students.

Councilor Eze asked when the International Student Affairs Committee would be meeting.

President Fu said that it is a busy time, and that the Committee will be contacted about a meeting in the next couple of weeks.

Councilor Prokopchuk asked if the Councilors could have their own Q-and-A sessions in their colleges, or if they have to get approval from the Executive.

Move to give Communications Manager, Jason Ventnor, speaking rights.

**USCMotion034:** VP Malinoski/Councilor Ratt-Misponas

**Carried**

Jason Ventnor stated that it is the Councilors' duties to meet with their constituents. However if they have ideas for a poster or a campaign, the Councilors should come to the Executive, and the Executive will be able to help with that.

Councilor Dewalt thanked the Executive for scheduling a Face-to-Face event in WCVM. She noted that WCVM students have busy schedules, and may only be free during the ten-minute break in between classes, or during their lunch breaks from 12:30 to 1:30.

## **9.2 Impeachment**

President Fu noted that the impeachment that was scheduled for this meeting was due to a logistical error. He emphasized the importance of signing the attendance sheet, even if you show up late, so it is noted that you were in attendance.

## **9.3 Reconciliation Forum**

VP Malinoski attended the Building Reconciliation Forum in Edmonton last week. It was a two-day forum. She gave a brief report about the Forum. She urged Councilors to contact her if they had any questions. She noted two important recommendations from the forum. One was that there should be policies in place that allow students to attend ceremonies without being penalized or noted as absent for it. Another one was to make sporting events and intramural teams more inclusive for Indigenous students.

## **10. Adjournment**

**Executive Meeting  
October 12th, 2016**

**Present:** President Fu, VP Barker, VP Malinoski, VP Huyghebaert, GM Cottrell

**1. Call to Order**

The meeting was called to order at 9:21a.m.

**2. Quorum**

Quorum was present.

**3. Roundtables:**

**President Fu:**

External Affairs: Attended Saskatchewan International Education Council as Student representative. Chaired by Minister Bronwyn Eyre with support from the Ministry of Advanced Education.

#UsaskVotes: Finalized communication strategies and event logistics with PSSA for Oct. 17th Mayoral Debate.

Board of Governors: October Board meeting (Oct. 5 - 6). Attended Land and Facilities Committee and Finance Committees.

Appointments Committee: Met Oct. 3rd to appointment SAL's for remaining committees.

Dean of Libraries Search Committees: Committee follow-up dinner receptions, lunch meetings with USSU and GSA exec, and debrief interviews with candidates Oct 3,4,7.

**VP Barker:**

**VP Malinoski:**

**VP Huyghebaert:**

MON

- MOU planning
- WLA
- Appointments committee

TUE

- Bike share meeting with stakeholders at U of S and City of Saskatoon. As there was interest for a few parties, discussions will continue. Dwayne, will represent the U of S in further discussions.
- Hiring luncheon Dean Libraries
- Tuition meeting
- Housing strategy meeting with interested parties
- Tuition Strategy with Brooke, Decided on a Media campaign  
WED
- Met with Student health and counselling to build connections between studentcare and the USSU. This meeting was struck to consult with front line professionals to receive more detailed feedback about the StudentCare plan. It was a very informative meeting and moving forward it was decided that StudentCare, USSU & student health will meet bi-annually to discuss the studentcare plan in full.
- Studentcare fee setting  
THU
- Sustainability committee met for the 1<sup>st</sup> time
- MHAW
- USC  
FRI
- Housing strategy

#### **4. Business**

##### 4.1 Megaphone

President Fu stated that the Executive would benefit from having their own megaphone. Jason Ventnor found one on Amazon for \$30. The Centres have one, but it is misplaced. The purchase of a new megaphone will be taken out of the Office and General account.

##### 4.2 Meet Your Council Campaign

Councilor Prokopchuk asked if Councilors could have their own posters in their colleges to make them more visible. It will cost about \$200 to make posters for all the Councilors. (\$10 x 18 Set of Posters per Councilors plus \$20 Contingency).

Move to fund the Meet Your Council Campaign \$200.

**EXECMotion056:** President Fu/VP Huyghebaert

**Carried**

##### 4.3 UofC SU Solidarity Letter

President Fu suggested that the Executive should write a letter to the U of C's Student Union expressing solidarity with them following the Court ruling which granted the University the right to former Student Union operations. These operations have a value to the Student Union of \$1.9 million.

Move to write a letter.

**EXECMotion057:** VP Malinoski/VP Huyghebaert

**Carried**

#### 4.4 Committees and the Bylaw

GM Cottrell noted that if the Executive want to change their committees, they should do it now, otherwise they cannot do it for a year. She also noted that the Executive are not allowed to change the Committees on their own; they have to do it at the AGM.

VP Huyghebaert suggested adding another SAL to the Sustainability Committee as they will now be approving funding. This will bring the Committee up to 9 members, which will be better in the case that the Committee votes and comes to a tie.

VP Malinoski recommended adding a spot for an Indigenous student on the Budget and Finance Committee, even if the spot is a non-voting member.

President Fu suggested that a policy be created to promote the Executive consulting with Indigenous Representatives before making decisions, instead of having a specific spot set aside for an Indigenous student

President Fu suggested adding VP Academic Affairs to the Indigenous Student Affairs Committee. He noted that this would be important, especially because of the Indigenization of Academia.

VP Barker recommended not changing the Bylaw to put the VP Academic Affairs on the Indigenous Students Affairs Committee permanently.

VP Malinoski recommended having the President sit as an ex-officio member and have the VP Academic Affairs be a member of the Indigenous Students Affairs Committee.

President Fu noted that under section 38, the wording should be changed from using “Aboriginal” to “Indigenous”.

GM Cottrell recommended changing the Indigenous Students Affairs Committee and the International Student Affairs Committee to mirror each other. This allows both Committees to have similar representation.

#### 4.5 Christmas Card

GM Cottrell asked the Executive to give all the information to Barb about people to whom the Executive wants to send the holiday Cards.

#### 4.6 AOC

President Fu stated that he will not be able to attend the AOC Meeting on October 15th due to prior commitments.

VP Huyghebaert requested that President Fu calls in to the meeting.

VP Malinoski said that having President Fu calling in would look improper.

VP Barker will take over the meeting due to President Fu's meeting, as stated in the Bylaw.

#### **5. Adjournment**

The meeting was adjourned at 10:48 a.m.

Sustainability Committee  
Minutes of a Meeting  
October 6th, 2016

Present: David D'eon, Rowena Mallari, Matt Wolsfeld, Taylor Anne- Yee, Allana Orsak,  
Emmanuel Barker, Renata Huyghebaert  
Regrets: Robin Steeg, Nathan Hebert

1. Call to Order: The meeting was called to order at 3:05 p.m.

2. Agenda:

2.1 Sustainability policy

It was noted by councilor Orsak, councilor D'eon and Matt Wolsfeld that the definition in the Sustainability policy for sustainability was quite general. The suggestion was made to possibly broaden the definition when the policy comes under review at the end of the year.

It was noted by councilor Orsak and Matt Wolsfeld that clause 2.2 jumps to clause 2.4 in the policy. It was noted that this typo should be amended.

It was noted by councilor Orsak, Councilor D'eon and SAL Yee that the description in clause 3.2:

“The USSU gives preference to materials and products that are comprised of recycled content, are chemical-free, and are recyclable or biodegradable.”

The word Chemical-free is not the best definition as many products contain chemicals. For example it was noted H<sub>2</sub>O is considered a chemical. It was proposed that the word harmful should be added to the definition of “chemical-free”.

SAL Yee suggested that clause 4 on “waste management” precede clause 3 which outlines “ethical purchasing guidelines” .

2.2 Sustainability MOU

Was approved by the committee

2.3 Sustainability Fund

It was noted by VP Huyghebaert that there are a few fund structure models that could be pursued in assigning funds to student groups. VP Huyghebaert shared that students have been requesting funding for multiple projects and it was asked of the committee if there should be a cut off after a certain amount of funding request.

It was stated by councilor Orsak that one option would be to give out 50% of the grant in term 1 and 50% in term 2.

Matt Wolsfeld shared some information about the office of sustainability's grant structures. He noted a second option could be to advise that no one project could receive over 25% of the total amount of monies available in the fund.

VP Barker stated that the BFC operates their grant structure on a case by case basis and that since this is a new fund, the committee, could choose to assign funding on a case by case basis for the time being.

It was agreed upon, by the committee, to vet funding request on a case by case basis as student groups present their funding proposals to the committee.

3 Comments

The meeting adjourned at 4.01pm

|                          | Sept. 8 | Sept. 15 | Sept. 22 | Sept. 29 | Oct. 6 | Oct. 13 | Oct. 20 | Oct. 27 | Nov. 3 | Nov. 10 | Nov. 17 | Nov. 24 |
|--------------------------|---------|----------|----------|----------|--------|---------|---------|---------|--------|---------|---------|---------|
| Barker, Emmanuel         | P       | P        | P        | P        | P      |         |         |         |        |         |         |         |
| D'Eon, David             | P       | P        | P        | P        | P      |         |         |         |        |         |         |         |
| Detbrenner-Rempel, Nigel | NYA     | NYA      | NYA      | A        | P      |         |         |         |        |         |         |         |
| Dewalt, Jordan           | P       | P        | P        | R        | P      |         |         |         |        |         |         |         |
| Dumont, Darcy            | NYA     | NYA      | NYA      | A        | P      |         |         |         |        |         |         |         |
| Eze, Chukwudubem Nancy   | NYA     | NYA      | NYA      | P        | P      |         |         |         |        |         |         |         |
| Fu, Kehan                | P       | P        | P        | P        | P      |         |         |         |        |         |         |         |
| Gill, Mankomal           | P       | P        | P        | A        | P      |         |         |         |        |         |         |         |
| Hebert, Nathan           | P       | P        | P        | P        | P      |         |         |         |        |         |         |         |
| Huyghebaert, Renata      | P       | P        | P        | P        | P      |         |         |         |        |         |         |         |
| Malinoski, Brooke        | P       | P        | P        | R        | P      |         |         |         |        |         |         |         |
| McCann, Connor           | P       | P        | P        | R        | A      |         |         |         |        |         |         |         |
| McEwen, Alexa            | P       | P        | P        | P        | P      |         |         |         |        |         |         |         |
| Orsak, Alanna            | P       | P        | P        | P        | P      |         |         |         |        |         |         |         |
| Pan, Medicine            | NYA     | NYA      | NYA      | P        | R      |         |         |         |        |         |         |         |
| Prokopchuk, Andriy       | NYA     | NYA      | NYA      | P        | P      |         |         |         |        |         |         |         |
| Quan, Jessica            | P       | P        | P        | P        | P      |         |         |         |        |         |         |         |
| Ratt-Misponas, Regan     | P       | P        | P        | P        | P      |         |         |         |        |         |         |         |
| Rea, Jordan              | P       | P        | P        | P        | P      |         |         |         |        |         |         |         |
| Reimer, Serena           | P       | P        | P        | P        | R      |         |         |         |        |         |         |         |
| Thomson, Preston         | P       | P        | A        | P        | P      |         |         |         |        |         |         |         |
| Ugo-Okeke, Kosisochukwu  | NYA     | NYA      | NYA      | P        | P      |         |         |         |        |         |         |         |

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

CE - Communication Error PG: Permission Granted

**University Students' Council Agenda  
October 20th, 2016  
Roy Romanow Student Council Chamber**

- 1. Adoption of an Agenda**
- 2. Introductions**
  - 2.1 Moment of Silence**
- 3. Council Address**
  - 3.1 Mark Tan (Food Centre)**
- 4. Minutes and Reports for Information**
  - 4.1 USC Minutes – October 13th, 2016**
  - 4.2 Executive Committee - October 19th, 2016**
  - 4.3 Academic Affairs Committee Minutes and Report**
  - 4.4 Appointments Committee Minutes and Report**
  - 4.5 Code of Ethics Disciplinary Tribunal Minutes and Report**
  - 4.6 Elections Committee Minutes and Report**
  - 4.7 External Affairs Committee Minutes and Report**
  - 4.8 Budget & Finance Committee Minutes and Report**
  - 4.9 Indigenous Student Affairs Committee Minutes and Report**
  - 4.10 International Student Affairs Committee Minutes and Report**
  - 4.11 Student Affairs Committee Minutes and Report - October 14th, 2016**
  - 4.12 Sustainability Committee Minutes and Report**
  - 4.13 Association of Constituency President Minutes and Report**
- 5. Motions Arising from the Minutes and Reports**
- 6. Business**
  - 6.1 Setting Student Fees**
  - 6.2 Revisiting AdvoCan Federal Lobbying Minutes**
- 7. New Business**
  - 7.1 Ad-Hoc Committee on Winter Welcome Week**
  - 7.2 Ad-Hoc Committee on Student Housing**
- 8. Councillors Reports**
- 9. Any Other Business**
  - 9.1 Questions and Comments**
  - 9.2 #UsaskVotes Update**
  - 9.3 November 11th Volunteer**
  - 9.4 Culturally Appropriate Costumes**
- 10. Adjournment**

**University Students' Council**  
Minutes for Thursday October 13<sup>th</sup>, 2016

**Present**

Emmanuel Barker, VP Operations and Finance  
Regan Ratt-Misponas, Indigenous Students  
Nancy Eze, International Students  
Kosisochukwu Ugo-Okeke, International Students  
Andriy Prokopchuk, Education  
Alanna Orsak, Agriculture and Bioresources  
Jordan Dewalt, WCV  
Brooke Malinoski, VP Academic Affairs  
Renata Huyghebaert, VP Student Affairs  
Connor McCann, Edwards School of Business  
Nathan Hebert, Agriculture and Bioresources  
Mankomal Gill, Kinesiology  
Darcy Dumont, Law  
Nigel Detbrenner-Rempel, St. Thomas More  
Jessica Quan, Arts and Science  
Serena Reimer, Education  
Henry Pan, Medicine  
Jordan Rea, Arts and Science  
Alexa McEwen, Pharmacy and Nutrition  
Preston Thomson, Edwards School of Business  
Kehan Fu, President

**Also Present**

Jordan Sherbino USC Chair  
Caroline Cottrell, General Manager

**Regrets**

David D'Eon, Arts and Science

**Absent**

**Guest List**

Colten Yamagishi

The meeting was called to order at 6:01p.m.

### **1. Adoption of the Agenda**

Move to adopt the agenda.

**USCMotion035:** VP Barker/Councilor Quan

**Carried**

### **2. Introductions**

VP Huyghebaert introduced the StudentCare representative, Colten Yamagishi.

### **3. Council Address**

Move to go into informality

**USCMotion036:** VP Malinoski/Councilor Thomson

**Carried**

Colten Yamagishi introduced himself as the Program Manager for StudentCare. He also noted that he was a Vice President at the University of Alberta Students' Union.

He provided some history of StudentCare. StudentCare was created by students in Montreal. StudentCare now has over 100 employees and they are the biggest Health and Dental Plan Broker for students in Canada. They represent over 700,000 students.

StudentCare has invested a lot of money into innovation and technology solutions. This includes a mobile app, which can be used to make claims.

The USSU has had a plan with StudentCare since 2001. There was almost \$1.4 million in claims last year, and approximately 9,000 students enrolled in the plan. It makes sense to have a group plan because it makes it more affordable for students. Students with pre-existing conditions are still covered under the plan. This plan complements what SaskHealth does not cover, to provide full coverage for students. The full list of benefits that students are covered for are on the StudentCare website. Some of the main benefits are prescription drugs, dental care, health care (chiropractors, massage therapy, and psychology). This year, students have access to more money for psychologist sessions (these sessions are now covered for 80% of the charge). There is also travel insurance as well as vision coverage through this plan.

One of Colten's jobs is a consultant. This involves going to the Benefit Coordinators to make sure the students get the best deal as possible.

The University has given StudentCare access to the students' email addresses this year, which enables StudentCare to update students on important dates.

The main usage of the plan is to cover prescription drugs, and the next is dental coverage.

StudentCare may have service coming to students that would provide them with legal services.

Councilor Thomson asked how StudentCare makes a profit, whether they take a percentage of every claim, or if they take a flat fee?

Colten answered that StudentCare charges a flat fee, which has not increased since StudentCare started its relationship with the USSU. He noted that the flat fee is charged completely separate from claims and premiums. There is one fee for health coverage and one fee for dental coverage.

GM Cottrell stated that the flat fee will stay the same until 2021.

Councilor Ratt-Misponas asked when Council would hear more about the legal services?

Colten stated that he gave a presentation about the legal services to the Executive, and the next step would be to conduct a survey with students to find out how they feel about such a service.

Councilor Reimer noted that in the past, Education students were automatically opted out of the plan in their last year because of their internship. This year the students have the option to opt back into the plan, but Councilor Reimer asked if StudentCare had looked into giving Education students the option to opt into the plan for the second semester of their last year?

Colten responded that the students should be able to sign up for the plan in January on the StudentCare website.

Councilor Reimer noted that students are only able to sign up for the plan in January if they are a new student. She asked if it would be possible for returning students to be able to sign up for the plan?

GM Cottrell stated that the USSU had been working with Kristen Foster, the Western Director of StudentCare, on this issue. She said that new students should be able to enroll in the plan in January.

VP Huyghebaert asked if Colten could explain what the Executive had discussed with him in regard to fee setting?

Colten stated that it can be difficult to set fees for the plan, as the USSU needs to have their fees set in November. This limits the amount of data they have about how much students are using the plan, which can make it difficult to decide what the fee should be for the next year. However, the plan has been stable over the years, so it is possible to set fees this early. The Executive had decided that a 1% increase to the fees would be minimal yet effective. This would allow access for more benefits.

Councilor Thomson asked if there had been any years when the claims had not been stable?

Colten said that this only happened when the Campus Dentist opened.

Councilor Ugo-Okeke asked if there were any differences in the coverage of the plan for International Students?

Colten stated that International Students receive the same StudentCare plan. International Students do not receive the same coverage under SaskHealth when they first arrive in Canada; however, they will receive the same coverage after being in Canada for over four months.

Councilor Ratt-Misponas asked how many psychology sessions students are covered for?

Colten responded that they are covered for approximately four or five sessions. It depends on what the cost of the session is; students are covered for 80% of each psychologist session, with a yearly maximum of \$750.

Councilor McEwen noted that StudentCare spelt “dietitian” as “dietician” on the website. “Dietitian” is the Canadian spelling.

VP Huyghebaert noted that the USSU has a healthy reserve, which means that the Union will be able to increase the benefits, which are offered next year.

Councilor Ratt-Misponas asked if students can sign up for any of the services on the StudentCare website?

Colten said that there is the option to pay direct on the website, however some providers allow students to walk in and receive services.

Councilor Prokopchuk asked if students had to pay up front for psychology sessions, and then make a claim afterwards?

Colten responded that this was correct, and said that not many psychologists offer direct billing.

Councilor Thomson noted that the response time from Sun Life Financial is very slow, and asked if this was a common trend among other schools?

Colten said that Sun Life is not one of the fastest insurers. He noted that Sun Life provides the USSU with the best pricing.

Move to go back into formality.

**USCMotion037:** Councilor Rea/VP Huyghebaert

**Carried**

#### **4. Minutes and Reports for Information**

##### **4.1 USC Minutes – October 6<sup>th</sup>, 2016**

President Fu moved to change the wording of USCMotion032 from “consult” to “consent”.

Chairperson Sherbino ruled this out of order. He stated that Council was not given enough notice for such a motion to take place. He suggested putting this item in New Business, and to vote on it next week.

##### **4.2 Executive Committee – October 12<sup>th</sup>, 2016**

Councilor Ratt-Misponas asked for further details about having an Indigenous Representative on the Budget & Finance Committee?

VP Malinoski responded that the Executive have put forward this recommendation of an Indigenous Representative to their lawyer, to make sure that is in spirit with the Bylaw.

VP Huyghebaert noted that this was a direct suggestion from the President of the Indigenous Students’ Council, Dallas Fiddler. She said that the Executive needed to check with their lawyer to see if such a recommendation is possible.

##### **4.12 Sustainability Committee Minutes and Reports – October 6<sup>th</sup>, 2016**

Councilor Ratt-Misponas congratulated the Committee on the signing of the MOU with the President’s Office.

#### **5. Motions Arising from the Minutes and Reports**

Move to accept the Minutes and Reports.

**USCMotion038:** VP Huyghebaert/Councilor Detbrenner-Rempel **Carried**

Move to add 7.2 Revisit AdvoCan Motion to 7 New Business

**USCMotion039:** President Fu/Councilor Ratt-Misponas.

#### **6. Business**

##### **7. New Business**

###### **7.1 Setting Student Fees**

VP Barker stated that besides the StudentCare fees not being set yet, that the other Student Fees will be very modestly increased. The USSU is required to increase Student Fees by 4% every year to cover staff raises, as well as 1% to the University. There is a requirement that the Student Fees be increased by no less than the Consumer Price Index,

which is currently 1.35% for Saskatoon. The Infrastructure fee will increase by the required 1% from \$120.42 to \$121.62. The Transit CPI has a 1% increase to \$80.28 per semester. The total increase, excluding the increase for StudentCare, is \$6.14. He noted that these numbers might change depending on how the CPI fluctuates, but that Council will be notified and will vote on it next meeting.

Councilor Prokopchuk asked if the Councilors could bring this forward to their Constituencies?

VP Barker suggested that the Councilors wait until next meeting, as the Consumer Price Index changes frequently.

Councilor Thomson asked when the current agreement that staff receive a 4% increase in wages expires?

Move to give GM Cottrell speaking rights.

**USCMotion041:** VP Barker/VP Huyghebaert

**Carried**

GM Cottrell noted that the current agreement expires on April 30<sup>th</sup>, 2018.

## **7.2 Revisiting AdvoCan Motion**

President Fu stated that he would like to make a motion to change the wording from the USC Minutes from October 6<sup>th</sup>, 2016, in section 6.2 AdvoCan Federal Lobbying. Under point 3, subpoint a, President Fu wanted to make a motion to change the wording from “consult” to “consent” in regard to the Indigenous Students’ Council. Dallas Fiddler brought this recommendation to President Fu.

VP Malinoski noted that this section refers to not only the Indigenous Students’ Council, but also other stakeholders such as the Undergraduate Research Journal and the Academic Affairs Committee. She recognized the importance of consultation with the Indigenous Students’ Council; however, she said that it is unrealistic to use “consent” when referring to all of these groups. She also stated that is irresponsible to change the language of the motion without considering the implications of it.

Chairperson Sherbino stated that he would rule the motion out of order if it is not worded differently, as the motion that was put forward at this meeting was out of order.

## **8. Councillor Reports**

Councilor Hebert noted that the Associate Dean of Agriculture had found something that had been lost outside the Agriculture Building, that is of value. It was found on last Friday.

Councilor Prokopchuk asked what was found?

Councilor Hebert said they are not revealing the object, as the owner will have to know what the object is for it to be returned to them.

Councilor Ratt-Misponas stated that By-Election would be taking place next week for the Indigenous Students' Council. He also noted that the Indigenous Students' Council had a meeting with the College of Pharmacy & Nutrition.

Councilor Thomson thanked the Edwards School of Business Alumni, Merlis Belsher, who donated \$12 million for a new ice hockey facility at the University of Saskatchewan.

## **9. Any Other Business**

### **9.1 Questions and Comments**

President Fu referred to EXECMotion042 from the Executive Committee Minutes from October 12<sup>th</sup>, 2016, which the Executives agreed to fund \$200 to create posters of the MSCs to make them more visible in their constituencies. Any Councilor who is interested will be able to have posters made.

VP Huyghebaert stated that there was one spot available in the Roundtable Discussion about Student Housing, and asked if any Councilors were interested. The Discussion would take place on Friday, October 14<sup>th</sup> at 9a.m. It would be facilitated by MP Sheri Benson.

### **9.2 By-Election Update**

President Fu noted that the mandatory By-Election meeting for all candidates is set for October 18<sup>th</sup> at 4:30p.m. He encouraged the Councilors to find candidates to run in the By-Election.

## **10. Adjournment**

**Executive Meeting  
October 19, 2016**

**Present:** President Fu, VP Malinoski, VP Barker, VP Huyghebaert, Jason Ventnor

**1. Call to Order**

The meeting was called to order at 9:46 a.m.

**2. Quorum**

Quorum was present

**3. Roundtables**

**4. Business**

4.1 Tuition

The Executive is working on a position regarding tuition for the Board of Governors meeting.

4.2 Winter Orientation of Winter Welcome Week

There is a Planning Committee for the Winter Welcome Week. VP Huyghebaert is unable to make their meetings. VP Huyghebaert asked if any of the other Executives would be interested in sitting on the committee. VP Barker said that he will not sit on the committee, but he will volunteer at the Orientation. VP Malinoski said she would also volunteer at the event. They will work at a USSU booth at the Orientation. The Executive will sponsor the Orientation, as they are taking part in it. VP Huyghebaert noted that the Executive should get the space for free as they are taking part in the event.

Last year the successful events of Winter Welcome Week, were the events in North Concourse, as well as the Lip Sync Battle. President Fu said he would like to form an Ad Hoc Committee to plan the events of Winter Welcome Week. VP Malinoski recommended adding this into New Business for Council this week.

4.3 USSU on Paws

VP Huyghebaert noted that the Student Affairs Committee talked about how there is no USSU information on Paws. Jason Ventnor stated the the USSU has asked the University to include more information, and that they will ask if the USSU News could be part of the mandatory feeds undergraduates receive on PAWS.

4.4 Statement

VP Malinoski asked if the USSU can issue a statement regarding the suicides in northern Saskatchewan. Jason Ventnor said the USSU has sent condolences in the past through social media and the executive could issue one through those channels.

4.5 Culture is Not a Costume

VP Malinoski asked if the USSU will do a campaign discouraging culture appropriation for Halloween. Jason Ventnor said they have done similar campaigns in the past, and could use the same posters.

#### 4.7 Legal Care Survey

VP Malinoski noted that she is not in favor of releasing a survey about Legal Care. She stressed that students have access to services already, so this is not needed.

VP Huyghebaert noted that the services that StudentCare are suggesting, students already have access to through the Province. Students already have access to all of these services, so an increase in Student Fees is not appropriate at this time.

#### 4.8 University Signage

The University is looking for input regarding signage on campus. The University would like to meet with the Executive for feedback.

VP Malinoski stressed that it is important that the Place Riel sign should also have translations in Michif and Dene. This is important, as we are situated on Treaty 6 territory.

### **5. Adjournment**

The meeting was adjourned at 10:34 a.m.

**Student Affairs Committee Minutes**  
**October 14th, 2016**

**Present:** Jacob Reaser, Brady Kroeker, Alexa McEwen, Henry Pan, Renata Huyghebaert, Kosisochukwu Ugo-Okeke

**Regrets:** Lisa-Durocher Bouvier, Jason Kovitch

**1. Call to Order**

The meeting was called to order at 4 p.m.

**2. Business**

Councilor Pan noted awareness is a huge issue on campus, he mentioned mental health week could be better advertised amongst the colleges. Focus on advertising and communication. Disconnect amongst professional colleges.

SAL Kroeker mentioned more awareness surrounding disabilities. Exclusions, students with disabilities transcend many special interest groups on campus. Not enough is done for students who have disabilities. Again, more awareness and collaboration among the colleagues.

SAL Kroeker also mentioned creating a space that is friendly for people with disabilities, perhaps in collaboration with the Help centre.

SAL Kroeker proposed that this committee should consider, a designated spot on council for persons with disabilities.

SAL Reaser mentioned a lot of services are not well advertised. SAL Kroeker mentioned students are often not focused on trying to find information. Perhaps, we can make these resources more readily available.

Councilor McEwen mentioned looking at food, knowing what is available to students. VP Huyghebaert mentioned possibly working with the foods centre on projects.

SAL Reaser mentioned the gap between PAWS and USSU services. It was mentioned that we should have access USSU tab so students have more access to the resources offered by the USSU. VP Huyghebaert mentioned bringing this up at exec. Can we look traffic into traffic stats of specific services being accessed through tabs. USSU could look at having a dedicated tab under my channels.

SAL Kroeker mentioned trying to get Statistics on students using services.

Councilor Kosisochukwu, stressed the importance of communicating with international students, specifically those in residence who would benefit from knowing about USSU services especially programs coordinated out of the food centre. It was discussed that connecting with students in residence, and out information about USSU services is crucial.

Councillor Pan mentioned size of university may be a detriment to gaining access to programs such as fresh food market and others. He suggested the USSU would benefit from advertising in specific colleges.

Councilor Mcewen mentioned Monitor ads better that are out of date.  
Work with other colleagues to advertise on their media challenges.

SAL Kroeker mentioned many students may experience Union apathy, transitions from high school over into university.

### **3. Adjournment**

The meeting was adjourned at 5:24 p.m.

|                          | Sept. 8 | Sept. 15 | Sept. 22 | Sept. 29 | Oct. 6 | Oct. 13 | Oct. 20 | Oct. 27 | Nov. 3 | Nov. 10 | Nov. 17 | Nov. 24 |
|--------------------------|---------|----------|----------|----------|--------|---------|---------|---------|--------|---------|---------|---------|
| Barker, Emmanuel         | P       | P        | P        | P        | P      |         |         |         |        |         |         |         |
| D'Eon, David             | P       | P        | P        | P        | R      |         |         |         |        |         |         |         |
| Detbrenner-Rempel, Nigel | NYA     | NYA      | NYA      | A        | P      |         |         |         |        |         |         |         |
| Dewalt, Jordan           | P       | P        | P        | R        | P      |         |         |         |        |         |         |         |
| Dumont, Darcy            | NYA     | NYA      | NYA      | A        | P      |         |         |         |        |         |         |         |
| Eze, Chukwudubem Nancy   | NYA     | NYA      | NYA      | P        | P      |         |         |         |        |         |         |         |
| Fu, Kehan                | P       | P        | P        | P        | P      |         |         |         |        |         |         |         |
| Gill, Mankomal           | P       | P        | P        | A        | P      |         |         |         |        |         |         |         |
| Hebert, Nathan           | P       | P        | P        | P        | P      |         |         |         |        |         |         |         |
| Huyghebaert, Renata      | P       | P        | P        | P        | P      |         |         |         |        |         |         |         |
| Malinoski, Brooke        | P       | P        | P        | R        | P      |         |         |         |        |         |         |         |
| McCann, Connor           | P       | P        | P        | R        | P      |         |         |         |        |         |         |         |
| McEwen, Alexa            | P       | P        | P        | P        | P      |         |         |         |        |         |         |         |
| Orsak, Alanna            | P       | P        | P        | P        | P      |         |         |         |        |         |         |         |
| Pan, Medicine            | NYA     | NYA      | NYA      | P        | P      |         |         |         |        |         |         |         |
| Prokopchuk, Andriy       | NYA     | NYA      | NYA      | P        | P      |         |         |         |        |         |         |         |
| Quan, Jessica            | P       | P        | P        | P        | P      |         |         |         |        |         |         |         |
| Ratt-Misponas, Regan     | P       | P        | P        | P        | P      |         |         |         |        |         |         |         |
| Rea, Jordan              | P       | P        | P        | P        | P      |         |         |         |        |         |         |         |
| Reimer, Serena           | P       | P        | P        | P        | P      |         |         |         |        |         |         |         |
| Thomson, Preston         | P       | P        | A        | P        | P      |         |         |         |        |         |         |         |
| Ugo-Okeke, Kosisochukwu  | NYA     | NYA      | NYA      | P        | P      |         |         |         |        |         |         |         |

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

CE - Communication Error PG: Permission Granted

**University Students' Council Agenda**  
**October 27th, 2016**  
**Roy Romanow Student Council Chamber**

- 1. Adoption of an Agenda**
- 2. Introductions**
- 3. Council Address**
- 4. Minutes and Reports for Information**
  - 4.1 USC Minutes – October 20th, 2016**
  - 4.2 Executive Committee - October 26th, 2016**
  - 4.3 Academic Affairs Committee Minutes and Report**
  - 4.4 Appointments Committee Minutes and Report**
  - 4.5 Code of Ethics Disciplinary Tribunal Minutes and Report**
  - 4.6 Elections Committee Minutes and Report**
  - 4.7 External Affairs Committee Minutes and Report – October 13<sup>th</sup>, 2016; October 24<sup>th</sup>, 2016**
  - 4.8 Budget & Finance Committee Minutes and Report**
  - 4.9 Indigenous Student Affairs Committee Minutes and Report - October 19<sup>th</sup>, 2016**
  - 4.10 International Student Affairs Committee Minutes and Report**
  - 4.11 Student Affairs Committee Minutes and Report**
  - 4.12 Sustainability Committee Minutes and Report**
  - 4.13 Association of Constituency President Minutes and Report**
- 5. Motions Arising from the Minutes and Reports**
- 6. Business**
  - 6.1 Revisiting AdvoCan Federal Lobbying Minutes**
  - 6.2 Ad-Hoc Committee on Winter Welcome Week**
  - 6.3 Ad-Hoc Committee on Student Housing**
  - 6.4 Louis' Riel Plaque**
- 7. New Business**
- 8. Councillors Reports**
- 9. Any Other Business**
  - 9.1 Student Desktop Researchers (STR)**
  - 9.2 Meet your MSC Initiative**
  - 9.3 No Council on November 3rd**
  - 9.4 Microphone Batteries**
  - 9.5 Culture is not a Costume**
- 10. Adjournment**

**University Students' Council**  
Minutes for Thursday October 20<sup>th</sup>, 2016

**Present**

Emmanuel Barker, VP Operations and Finance  
Regan Ratt-Misponas, Indigenous Students  
Nancy Eze, International Students  
Kosisochukwu Ugo-Okeke, International Students  
Andriy Prokopchuk, Education  
Alanna Orsak, Agriculture and Bioresources  
Brooke Malinoski, VP Academic Affairs  
Renata Huyghebaert, VP Student Affairs  
Connor McCann, Edwards School of Business  
Nathan Hebert, Agriculture and Bioresources  
Mankomal Gill, Kinesiology  
Darcy Dumont, Law  
Jessica Quan, Arts and Science  
David D'Eon, Arts and Science  
Serena Reimer, Education  
Henry Pan, Medicine  
Jordan Rea, Arts and Science  
Alexa McEwen, Pharmacy and Nutrition  
Kehan Fu, President

**Also Present**

Jordan Sherbino USC Chair  
Caroline Cottrell, General Manager

**Regrets**

Jordan Dewalt, WCVM  
Preston Thomson, Edwards School of Business  
Nigel Detbrenner-Rempel, St. Thomas More

**Absent**

**Guest List**

Mark Tan

The meeting was called to order at 6:03p.m.

### **1. Adoption of the Agenda**

Move to add under Other Business, 9.3 Exploring Student Led Internationalization Initiatives in the United Kingdom.

**USCMotion042:** VP Malinoski/Councilor D'Eon **Carried**

Move to adopt the agenda.

**USCMotion043:** VP Huyghebaert/Councilor Quan **Carried**

### **2. Introductions**

President Fu introduced Mark Tan, the USSU Food Centre Coordinator. He also noted that Mark was a Councilor on last year's USC.

#### **2.1 Moment of Silence**

Councilor Ratt-Misponas talked about the deaths that took place in Stanley Mission, LaRonge, and Deschambault Lake. He wanted to stand in solidarity, as well as send condolences to the communities affected on behalf of the USSU and the U of S as a whole. He noted that the individuals were young females who took their own lives. He asked other Councilors to stand up in respect of these communities, and to have a moment of silence.

Councilor Ratt-Misponas thanked the Councilors, and also everyone who attended the Candlelight Vigil, which took place that same day.

### **3. Council Address**

Mark Tan stated that he was there to promote Trick-or-Eat to the Councilors. He explained that Trick-or-Eat was started by Meal Exchange. Meal Exchange helps many Student Unions get grants, however, the USSU Food Centre receives its funding from the USSU. Trick-or-Eat will be taking place on October 29<sup>th</sup> from 4 until 9 p.m. Mark stated that if last year's record is broken, he will come to school in drag on Monday, October 31<sup>st</sup>. Last year's record was 203 students raising \$400+, and 830 bags of groceries. Students can sign up by emailing Mark, searching for the event on Facebook, or going to Meal Exchange's website. He asked if anybody had any questions

President Fu asked what is the prize for collecting the most food?

Mark Tan responded that the prize is a giant cup filled with candy. The Help Centre also donated a box of razors as a prize.

Councilor Orsak asked if they could bring bags of food to the next Council meeting?

Mark stated that people could collect food before or even on the 31<sup>st</sup>. He said he is flexible with the collection of food.

Councilor Ratt-Misponas asked what other events the Food Centre would be putting on throughout the year?

Mark Tan stated that the Food Centre will be using Blue Apron, which is a website that people can order from. The site will send all the raw ingredients that are required to make one meal. The meals will be affordable (around \$5), and the meal will come with a video of how to prepare it.

#### **4. Minutes and Reports for Information**

##### **4.1 USC Minutes – October 13<sup>th</sup>, 2016**

##### **4.2 Executive Committee – October 19<sup>th</sup>, 2016**

Councilor D'Eon noted that there was an error in the Executive minutes stating, "students already have access to all of these students".

Councilor Ratt-Misponas thanked VP Malinoski for stating that the Place Riel sign should include translations in Michif and Dene. He asked if there was any consultation with Dallas Fiddler.

VP Malinoski noted that the Executive has reached out to the ISC on a few occasions, and have found that it will be best to contact them at their next Council meeting (October 26<sup>th</sup>). They will discuss the signage at this meeting.

##### **4.11 Student Affairs Committee Minutes and Report - October 14th, 2016**

#### **5. Motions Arising from the Minutes and Reports**

Move to accept the Minutes and Reports.

**USCMotion044:** Councilor Quan/VP Malinoski

**Carried**

#### **6. Business**

##### **6.1 Setting Student Fees**

Move to increase the Undergraduate Student Fees for 2017/2018 as follows:

- Student Union Fee to increase 5% (From \$83.04 to \$87.19)
- Health and Dental to increase 1% (From \$247.69 to \$250.17)
- Infrastructure to increase 1.325% (CPI) (From \$120.42 to \$122.02)
- U-Pass to increase 1.325% (CPI) (From \$158.98 to \$161.08)

**USCMotion045:** VP Barker/President Fu

Councilor Reimer asked what the increase to the Student Union Fee was last year?

VP Barker stated that it was also increased by 5% last year. The fee has to increase by 4% for staff wages, as well as 1% to go to the University.

Councilor D'Eon asked if the USSU would inform students about the increases in Student Fees?

VP Barker stated that the Student Fees have to get approved by USC before they can be released to the students.

President Fu elaborated that the Fees are not set until December at the Board of Governors meeting.

Councilor Ratt-Misponas asked what the increase the Student Union Fee will go towards?

VP Barker stated that the Student Union Fee goes to provide many of the services that students have available through the USSU. A list of these services can be found on the USSU website.

Councilor Eze asked if there would be any further increases in Student Fees?

VP Barker stated that these would be the only increases in Student Fees.

**Carried**

## **6.2 Revisiting AdvoCan Federal Lobbying Motion**

President Fu noted that with consultation from the External Affairs Committee, as well as the Indigenous Students' Council, that this Business should be tabled until next week.

Move to table 6.2 Revisiting AdvoCan Federal Lobbying Motion until next week.

**USCMotion046:** President Fu/Councilor Eze

**Carried**

## **7. New Business**

### **7.1 Ad-Hoc Committee for Winter Welcome Week**

President Fu stated that he would provide Councilors more information about Winter Welcome Week in the next few days. President Fu stated that Winter Welcome Week is important to welcome not only new International students, but also students starting university in the second term. He encouraged that the USSU be involved in this year's Winter Welcome Week, and to improve from last year's events. There should be events that include underage students.

Councilor Rea asked roughly how many students start university in the second semester?

President Fu stated last year there were approximately 150 to 300 International students who started university in the second semester. Additionally, there were approximately 200 new students who started university in the second semester last year.

President Fu recommended that this Ad-Hoc Committee have three Councilors as well as three Students-at-Large.

## **7.2 Ad-Hoc Committee on Student Housing**

VP Huyghebaert proposed this Committee to Council. She stated that there has already been work done on this issue, with the help of Councilors Ratt-Misponas and D'Eon. They also have had help from the University of Regina Students' Union and Sask Polytechnic. VP Huyghebaert would like to continue the conversation on the provincial level for Student Housing. She will provide the structure of what the committee will look like by next week, and next year the committee will be elected.

Councilor Prokopchuk asked why this issue is not being given to the External Affairs Committee to look after?

VP Huyghebaert acknowledged that there is a lobbying aspect to this issue, which could be why people think this issue could fall under the External Affairs Committee. However, it would be better to have an Ad-Hoc Committee for this issue as it would be dealing with Student Housing specifically, and further the Committee would be working with other Student groups. Also, this would allow students who had expressed interested in being involved on this Committee the chance to participate, as they are not on the External Affairs Committee.

## **8. Councillor Reports**

Councilor Ratt-Misponas thanked the Councilors who attended the Candlelight Vigil, which was held earlier that day. He also informed Council that the By-Elections for the Indigenous Students' Council is currently taking place. The results will be posted on Friday, October 21<sup>st</sup>.

Councilor Reimer asked about why Education students who are interning do not have access to the PAC, as well as some of the other student services?

VP Malinoski stated that the PAC fee is set through the University, and is not handled by the USSU.

Councilor D'Eon stated that Councilor Quan and himself sat in on their first Senate meeting this week. Senate voted in the new Chancellor Roy Romanow. He noted that CFS was present at the Senate meeting, and moved for Senate to approve the National Day of Action. Councilor D'Eon and VP Malinoski both spoke out against CFS in regard to this motion, and the motion was defeated.

VP Malinoski noted that it was the GSA who moved to support the CFS National Day of Action. The GSA is a part of the CFS.

## **9. Any Other Business**

### **9.1 Questions and Comments**

Councilor Ratt-Misponas asked if the Ad-Hoc Committees from last year would be struck again? These committees were the Commission on Female Leadership and the Community Outreach Committee.

President Fu noted that some individuals who were on the Commission on Female Leadership expressed interest in doing more work on this Committee. Conversely, a lot of the issues that were being looking into by the Community Outreach Committee are already handled by the External Affairs Committee.

President Fu asked Council was interested in having a Council Social next week at Louis? They indicated that there was interest in this social.

VP Huyghebaert stated that she has been working with a number of student leaders toward Women in Leadership Achievement Week. She has been working with stakeholders across the university to have a week like this exist. She encouraged Councilors to volunteer for this Achievement Week.

Councilor Ratt-Misponas stated that he would volunteer his time for the Women in Leadership initiative, and encouraged VP Huyghebaert to contact the Indigenous Students Council to help as well.

### **9.2 #UsaskVotes Update**

President Fu applauded the PSSA, which Councilor D'Eon is a part of, as they put on the mayoral debate. The room was filled and the video posted by the USSU was viewed over 3500 times.

President Fu stated that after two days of having the advanced polls open, over 900 people had voted. This was a huge success, as the number of people who voted at the advanced polls increased drastically from the last election. He encouraged Councilors to vote, and for them to encourage their Constituents to vote.

### **9.3 Exploring Student Led Internationalization Initiatives in the United Kingdom**

VP Malinoski stated that during the November Reading Week, the Executive would be going to UK to explore Internationalization Initiatives. The funding for the tour comes through the Saskatchewan Innovation and Opportunities Program, and through the ISSAC Operating Budget. The Executive will be visiting a number of institutions in the UK. ISSAC will also fund one International Education Officer to accompany the USSU executives on the trip. The tour reflects the strength of collaboration between the USSU and the International Student and Study Abroad Centre (ISSAC). The USSU and ISSAC have a long tradition of working together on issues of shared interest and concern.

A comprehensive approach to internationalization is one that involves all aspects of the university community. Over the years, the USSU has played a critical part in supporting international students through direct supports and services, and in encouraging innovation in teaching and learning, including advocating for improvements in how study abroad is supported on campus.

The relationship is critical in context to institutional provincial and national priorities associated with the internationalization of higher education. Currently, international students represent approximated 8% of the undergraduate student population, a figure that is likely to grow. The U of S receives approximately 150 inbound exchange undergraduate students per year, from over 60 partner institutions. Our university is also committed to increasing opportunities and access for outbound undergraduate student mobility.

It has been decided by the USSU and ISSAC that the best location for this site visit tour is the UK. There are many reasons for this preference; There is comparable student union tradition in the UK as Canada. The UK is a leader in internationalization, as they started as far back as in the 1980s. All the institutions are within a days travel of each other, so there will be ease of travel.

The Executive will be going to the Universities of Essex and Birmingham; these are institutions that the U of S already has partnerships with. They will also be meeting with prospective partner institutions such as Sheffield University. They will be visiting with the National Union of Students as well as the Canadian High Commission and going to the University of Edinburgh.

The goals of this international site visit tour are to provide the current USSU Executive with the opportunity to learn about how student unions in the UK engage with internationalization in their various portfolios, including how international offices interact with student unions and international student groups; also how a top ranking student union in the UK achieves its success and reputation; and also how the national union of students in the UK view and approach internationalization. This tour will provide the current USSU executive an opportunity for a hands-on perspective of signature and prospective U of S partner institutions, including opportunities to meet with our students who are on exchange at our partner institutions. Also to meet with past inbound exchange students at our partner institutions, and also present to prospective inbound international students on the U of S.

After the Executive returns, they will give a presentation to Council, the International Affairs Committee, ISSAC, and possibly the Board of Governors. The Executive will provide a tour report, which will outline what they learned.

The Executive will be arriving on November 5<sup>th</sup>. VP Malinoski outlined the scheduled of the tour. They will return home on November 12<sup>th</sup>.

The money for this trip came from a grant, and the only way the money could be utilized was through a trip such as this.

VP Malinoski will talk about Indigenization at the U of S, with the other Student Unions. President Fu will also talk about the Moose Hide Campaign to the Student Unions.

President Fu explained the history of the Moose Hide Campaign.

VP Malinoski asked for Councilors to advise the Executive of what they want them to talk about on this tour.

#### **9.4 November 11<sup>th</sup> Volunteer**

VP Barker noted that because of their UK Trip, they would not be able to attend the City's Remembrance Day Ceremony. The Executive is typically involved with the wreath laying in this Ceremony. He requested that a Councilor volunteer for the wreath laying at both the City's ceremony, as well as the University's ceremony.

#### **9.5 Culturally Appropriate Costumes**

VP Malinoski stated that there is a lot of attention currently over culturally insensitive costumes. A trending topic is "Culture is not a costume", which is an idea that the USSU stands behind. She encouraged the Councilors to go back to their Constituents and encourage them to be sensitive when picking costumes for Halloween. It is important to not perpetuate negative stereotypes of different cultures, especially indigenous women. The USSU will be holding a poster campaign to discourage culture appropriation.

Councilor Ratt-Misponas thanked the USSU for running this campaign, and noted that the Indigenous Students Council is also promoting this.

Councilor Quan asked how in depth the Executive would go in describing why culture appropriation is an issue? She emphasized that there needs to be an explanation why it is harmful.

VP Malinoski thanked Councilor Quan for this point. She said that they could put a link on the posters, which would go into more detail of why culture is not a costume.

Councilor Ratt-Misponas noted that a member of the Indigenous Students' Council was contacted by the Sheaf in regard to the controversy over Halloween stores carrying costumes portraying Indigenous women.

#### **9.6 Any Other Business**

VP Huyghebaert outlined what the Roundtable Discussion on Student Housing came up with. The USSU and URSU represent over 29,000 students. The advocated for a couple different things:

- 1) Whenever discussing or implementing strategies related to Student Housing, that the Federal Government consult with Student Unions as they are familiar with the issues that students face.
- 2) That the Federal Government research issues facing students such as Student Homelessness, as there is a deficit of information on this topic.

VP Huyghebaert stated she would provide further information on these topics.

Move to provide GM Cottrell with speaking rights.

**USCMotion047:** VP Malinoski/Councilor Ratt-Misponas

**Carried**

GM Cottrell stated that she had information the cost of updating the Louis Riel Plaque. She noted that Councilor Ratt-Misponas requested putting a Metis sash in the display as well. She stated that the plaque cannot be moved to other pillar due to a temperature sensor being in that pillar. There will be a box, painted white, to make the plaque more visible. The cost of updating the plaque without the sash is \$676.84. It would cost \$20 more dollars to include a Metis sash. There will be additional costs such as removing and rehanging, which will bring this project up to costing around \$1,000. GM Cottrell said that there is very important symbolism in this plaque, so it would be important to update the plaque.

Move to add under 7.3 New Business, “Revitalization of Louis Riel Plaque in Place Riel”.

**USCMotion048:** VP Malinoski/Councilor Ratt-Misponas

**Carried**

There was no discussion on this new business.

Councilor Quan inquired about situation regarding the ceiling tiles in Place Riel.

GM Cottrell stated that she had asked Stefanie Ewen about the investigation of the ceiling tiles, and Stefanie had not heard back any information yet.

Councilor Rea asked when the By-Election would take place, and when the new Councilors will join Council?

President Fu noted that the call for new Councilors had ended, and that the By-Election will take place next week. There are two candidates for Engineering, two candidates for Indigenous Students, and a candidate for Nursing.

## **10. Adjournment**

**Executive Meeting**  
**October 26th, 2016**

**Present:** President Fu, VP Huyghebaert, VP Malinoski, GM Cottrell, VP Barker

**1. Call to Order**

The meeting was called to order at 9:15a.m.

**2. Quorum**

Quorum was present

**3. Roundtables**

**President Fu:**

**VP Barker:**

**VP Malinoski:**

**VP Huyghebaert**

**4. Business**

4.1 Project Proposal for Women in Leadership

VP Huyghebaert introduced the Women in Leadership Achievement Week. She is asking for approximately \$2200 for this event. The week is broken down into four days. The first day is dedicated to Mental and Sexual Health, and this day will be called “Empower”. There will be a breakfast taking place on this day, as well as a panel. Tuesday will be dedicated to women in community engagement and this day will be called “Engage”. Wednesday will be dedicated to Fine Arts, and this day will be called “Inspire”. There will be a Slam Poetry night at Louis’ Loft. Thursday will be called “Impact”, and it will be about women in politics. There will be a Gala on this day starting at 5 p.m.

\$113 for breakfast on Monday.

\$881.64 for 80 people at the gala.

\$100 for sandwich boards for five days.

\$100 for linen

\$200 for sound (this should not be needed,

\$60 for printing cost

\$150 for gift cards for the slam poets. (5 giftcards of \$30)

\$440 for honorarium

\$150 for decorations

\$40 workshop materials.

VP Huyghebaert stated that they will be fundraising approximately \$700 for other costs.

VP Malinoski asked if VP Huyghebaert had taken into account anything from the Commission on Female Leadership.

VP Huyghebaert stated that the Commission on Female Leadership wanted more women to run in the USSU elections, and this is why there will be a day to focus on women in politics. She will also mention the USSU elections and encourage women to participate. VP Huyghebaert also stated that they will send out invites and also create Facebook events for the week.

VP Malinoski recommended adding a banner to the budget.

GM Cottrell and VP Malinoski stated that the project proposal was very modest, and that this event is important to fund.

VP Barker stated that he would like to have more confirmations on who will sponsor the event.

VP Huyghebaert responded that she would like the necessities of this week to be covered by the Executive, such as the food for the Gala. Once that is confirmed to be funded, she will start reaching out to potential sponsors to fund some of the other expenses.

GM Cottrell stated that the USSU can afford to fund this event, and it is important to put money into this event to show that the USSU believes that Women in Leadership is essential. She recommended that VP Huyghebaert do the budget for this proposal again to make it more inclusive in order to provide a really excellent event.

President Fu asked if VP Huyghebaert had contacted the people on the Commission on Female Leadership.

VP Huyghebaert stated that she had talked to Tenielle Koob and Desiree Steele, and got their input.

#### 4.2 AdvoCAN Lobbying

President Fu presented the AdvoCAN Project Proposal, and stated that it will cost around \$600 for him to go to Ottawa to lobby via Advocan. This would come out of the Conference Budget Line.

VP Barker responded that mostly all of the money had been spent in this budget line.

VP Malinoski asked what was happening with the AdvoCAN motion from USC?

President Fu stated that the External Affairs Committee agreed with the motion, but will not try and pass the motion as it is out of order.

President Fu said that the ISC and himself would draft a letter that he would present in Ottawa. This way the ISC would be represented.

VP Malinoski said that President Fu needs to be clear why the motion used the word “consult” instead of “consent”, so students understand how the motion would have impacted them. She recommended that President Fu sit down with the ISC and other students, to hear their concerns and the issues that are relevant to them.

GM Cottrell asked for clarification on the budget, noting that it was pretty modest. President Fu pointed out that he has only to fund the flight home from Ottawa since he is piggybacking on the UK trip, and that he has somewhere to stay. GM Cottrell noted that a couple of items had been left out of the budget and recommended adding another \$100.00.

Move to fund \$700 for the AdvoCan Federal Lobbying event in Ottawa in November.

**EXECMotion058:** President Fu/VP Hugyhebaert

**Carried**

#### 4.3 Project Proposal for Networking Talks

This will take place on November 3rd, and there will be a \$400 room rental fee for Louis’ Loft. This event is being put on in conjunction with the SECC. This will come from the Executive Sponsorship Budget Line.

Move to fund this event \$400.

**EXECMotion059:** President Fu/VP Huyghebaert

**Carried**

#### 4.4 Winter Welcome Week Ad-Hoc Preamble

The Executive read and agreed with the terms of reference for the Welcome Week Ad-Hoc Committee.

#### 4.5 Jazz Concert Proposal

President Fu stated that he will propose a budget to provide the Jazz players with an honorarium. They would play on Fridays in Place Riel perhaps in conjunction with the monthly Farmers’ Market.

#### 4.6 Dr. Nasser Event

President Fu said that there would be a Photos of Philanthropy Exhibition in North Concourse. On December 1st, there will be an event at 8p.m.

GM Cottrell stated that it would be difficult to get people to attend at that time.

President Fu said that the event could potentially take place the following day during the afternoon. VP Huyghebaert noted that this would be taking place while the USSU is putting on their Tuition Campaign.

VP Malinoski stated that it would be inappropriate to put on the Tuition Campaign and the Philanthropy event at the same time, as the Tuition Campaign is saying that students pay too much in Tuition, and the Philanthropy event is asking for donations. She recommended that the Philanthropy Photo Exhibition be put on in January.

President Fu said he would discuss with Dr. Nasser to decide on a date for this event.

#### 4.6 Student Affairs Committee

VP Huyghebaert reported that she was part of group to examine a number of student wellness initiatives. This meeting was created by Peter Hedley and involved Sask Polytechnic and the University of Regina as well as the Student Union counterparts from these organizations. Discussion points included mental health, general student wellness, as well as indigenization and internationalization as part the overall health strategies for students.

#### 4.7 Take A Stand Against Racism

VP Huyghebaert noted that this was campaign that was created by the University. The moderator, Donna Van Velder, is not willing to keep running the campaign, and asked if the Executive would be willing to take it over. The Executive decided not to moderate the Campaign because no one has the time to take it on.

#### 4.8 UK Trip

VP Huyghebaert stated that the Executive needs to practice their presentations for the UK trip. She has booked three dates to practice. She emphasized that the are being sponsored a lot of money to go on this trip, so it is very important for the Executive to be well rehearsed. Leslie wants the Executive to present everything, even the information

#### 4.9 Open Textbooks

The Executive has agreed to sponsor up to \$1200 towards an Open Textbook Campaign at the end of the term. This will be done in partnership with the University. The one stipulation was that the Executive does not pay for an On-Campus news outlet, and that all printing that can go through XL, does go through XL.

Move to sponsor up to \$1200 for an Open Textbook Campaign

**EXECMotion060:** VP Malinoski/President Fu

**Carried**

## **5. Adjournment**

The meeting was adjourned at 10:52 a.m.

# External Affairs Committee

Minutes for Thursday, October 13<sup>th</sup>, 2016

Present: President Fu, MSC D'eon, MSC Eze, MSC Propochuk, SAL Samson, SAL Reaser

Regrets: MSC Straat, VP Huyghebaert.

**1. Call to Order**

The meeting was called to order at 7:30 P.M.

**2. Call for Quorum**

Quorum was present.

**3. Business Arising**

AdvoCAN:

- A motion to support the External Affairs Committee's participation in the nation wide ADVOCAN campaign; to lobby government and nongovernmental agencies in regards to 1) undergraduate research support and 2) post-secondary support for Indigenous students

**EAC Motion 01**                      MSC Propochuk/D'eon                      Carried.

Provincial Lobbying

- Issues of Note:
  - a. Closing and/or amalgamation of Nursing, Education, and Engineering Colleges
  - b. Alignment with Tuition Strategy and Academic Affairs Committee
- A motion to pursue, but not restricted to, the following action items:
  - a. Continue to pursue meeting Minister's Eyre's and/or Ministry of Advanced Education
  - b. Initial meeting with Colleges and Department Units for
  - c. Media Campaign
  - d. Town Hall and Forum
  - e. AOCF Roundtable on Provincial Relations
  - f. Lobby Day in Regina

**EAC Motion 02**                      SAL Samson /Reaser                      Carried.

AOCF Townhall

- A motion to begin organizing a town hall with the Association of College Presidents before December Exams.

**EAC Motion 03**                      MSC D'eon/Eze                      Carried.

**4. Other Business**

Meeting Logistics:

- Set Date and times
- Facebook Communications
- Online Communications

**5. Adjournment**

Motion to Adjourn.

**APTB Motion 07**

MSC Dewalt/Rea

Carried.

# External Affairs Committee

Minutes for Thursday, October 24<sup>th</sup>, 2016

Present: President Fu, MSC D'eon, MSC Eze, MSC Propochuk, SAL Samson, SAL Reaser

Regrets: MSC Straat, VP Huyghebaert.

**1. Call to Order**

The meeting was called to order at 6:30 P.M.

**2. Call for Quorum**

Quorum was present.

**3. Business Arising**

Skills and Interest Matrix:

-

**EAC Motion 01**                      MSC Propochuk/Eze                      Carried.

ADVOCAN

- Issues of Note:

- a. Closing and/or amalgamation of Nursing, Education, and Engineering Colleges
- b. Alignment with Tuition Strategy and Academic Affairs Committee
- A motion to pursue, but not restricted to, the following action items:
  - a. Continue to pursue meeting Minister's Eyre's and/or Ministry of Advanced Education
  - b. Initial meeting with Colleges and Department Units for
  - c. Media Campaign
  - d. Town Hall and Forum
  - e. AOCF Roundtable on Provincial Relations
  - f. Lobby Day in Regina

**EAC Motion 02**                      SAL Samson /Reaser                      Carried.

AOCF Townhall

- A motion to begin organizing a town hall with the Association of College Presidents before December Exams.

**EAC Motion 03**                      MSC D'eon/Eze                      Carried.

**4. Other Business**

Appointments Board Minutes: October 13<sup>th</sup>, 2016

Meeting Logistics:

- Set Date and times
- Facebook Communications
- Online Communications

**5. Adjournment**

Motion to Adjourn.

**APTB Motion 07**

MSC Dewalt/Rea

Carried.

Indigenous Student Affairs Committee  
Minutes for Thursday, October 19<sup>th</sup>, 2016

Present: President Fu, ISC Pres Fiddler, SAL Sylvestre, SAL LaPlante, VP Huyghebaert.

Regrets: MSC Ratt-Misponas

**1. Call to Order**

The meeting was called to order at 2:30 P.M.

**2. Call for Quorum**

Quorum was present.

**3. Business Arising**

AdvoCAN:

- Recommendation: The Federal Government lift the 2% cap on the Post-Secondary Student Support Program, and provide an additional 50 million dollars per year as promised in the 2015 Federal Liberal Party Platform.
- ISC Pres Fiddler expressed concern regarding representation of Usask Indigenous Students with ISC presence at ADVOCAN

Main Focuses

- Inclusion of TRC Recommendations and Reconciliation theme
- Continued financial support from OTC/other sources on yearly basis
- Discussion on providing Committee with financial mandate and/or capacity
- Overview of “2016 - 2017 Focuses” document (see additional document)
- ISC Pres Fiddler expressed desire to continue discussion in greater detail after by-election for other ISC positions

**4. Other Business**

Candlelight Vigil Event:

- ISC Pres Fiddler provided information on the Candle Light Vigil (Oct. 20th) in solidarity and support for the recent suicides in Northern Saskatchewan.

Meeting Logistics:

- Facebook Communications

**5. Adjournment**

Motion to Adjourn.

**APT B Motion 01**

ISC President Fiddler/VP Huyghebaert

Carried.

## **Preamble**

The University of Saskatchewan Students' Union vision statement articulates that the Union should strive to enhance the Student Experience. The USSU serves to represent both academic and non-academic needs of the undergraduate student population at the U of S.

The USSU has organized different iterations of Winter Welcome Week (WWW) - the most recent being last year. The purpose for each WWW was to 1) provide students enrolling in January - including inbound international/exchange students - activities mirroring existing in place for fall, 2) an opportunity to create a greater sense of community and student engagement, and 3) borrow best-practices from other Student Union's with existing WWW operations.

## **Definition**

Winter Welcome Week is a placeholder name for planned activities in January for the intended purpose of acting as Winter Welcome Week (WWW).

## **Purpose**

Organize a series of non-academic event and social activities in the first days back to school in January. Planning will take into consideration underage students and non-alcoholic activities.

## **Committee Composition**

The Winter Welcome Week Ad-Hoc Committee is composed of:

- (a) the President as chair;
- (b) the Vice-President (Student Affairs) as a non-voting ex-officio member;
- (c) three councilors elected by Council;
- and (e) the Communications Manager as a non-voting member

## Undergraduate Research Brief

### **Increased Funding Ask**

*Recommendation One:* The federal government should mandate increased targeted undergraduate funding opportunities in all three Tri-Council agencies.

#### *Talking Points/Background Information*

NSERC policy states, "Undergraduate student participation in final-year projects and summer projects is an important first phase in research training and plays a major role in encouraging excellent students to pursue research careers". Clearly, the value of undergraduate students' participation in research is recognized, but the funding opportunities for undergraduates within Tri-Council agencies are limited. NSERC offers a strong model, providing "Undergraduate Student Research Awards" which are allocated among universities, which are then advertised, applied for, and selected within departments. Queen's University, for example, receives 85-90 awards yearly. This is a fantastic model on which SSHRC and CIHR can build. Which such high numbers of social science, humanities, and health students, it is problematic that these students are missing out on similar educational opportunities.

Opportunities for undergraduates in fields covered by SSHRC and CIHR are much more limited. SSHRC had a targeted undergraduate opportunity this year, the "Storytellers" contest, challenging students to effectively communicate the impacts of SSHRC-funded research on the lives on Canadians. This is a good initiative, but it does not actually provide any research opportunities for students. CIHR offers a summer student internship program, which is open to both graduate and undergraduate students in health professional programs. Unfortunately, this program has much more limited reach than NSERC initiatives.

Encouraging undergraduates' participation in research does not necessarily require that every student is funded to complete full-time summer internships. Funding set aside to encourage on-campus initiatives could also foster development of research skills. Funding opportunities for smaller initiatives, like the creation of on-campus undergraduate research journals, could provide similar experiences and outcome for a relatively small investments.

In order for social science, humanities, and health students to obtain the same benefits of undergraduate students as science and engineering undergraduate students, SSHRC and CIHR must offer *targeted* undergraduate funding, and NSERC can build on its current initiatives to offer even more opportunities to science and engineering students. These opportunities build the initial skills necessary to create outstanding researchers, thus the current lack of funding misses an outstanding chance to invest in Canada's future excellence in research.

### **Data Collection Ask**

Leah Brockie  
Queen's AMS

*Recommendation Two:* The federal government should increase data collection on targeted Tri-Council funding opportunities for undergraduate students, and undergraduate make-up of student trainees in Tri-Council-funded faculty research proposals.

*Talking Points/Background Information*

SSHRC and CIHR are clearly lacking an undergraduate outreach mechanism to foster undergraduate research. Unlike NSERC, it is extremely difficult to find any information about undergraduate opportunities offered by either of these funding agencies. Thus, it is extremely difficult to obtain any information on how much money may be offered to undergraduate students. If we are not able to track the research dollars dedicated to undergraduate students, we cannot identify gaps that exist. NSERC has dedicated undergraduate research funding opportunities, and has published the amount of money allotted to these programs each year. They have published the amount of undergraduate research dollars allocated to each school every year, from 2001-2011, but unfortunately, there is no accessible information since 2010-2011. This information is extremely important, because it makes clear universities that have receive large amounts of undergraduate funding, like the University of Toronto, and makes it easy to compare universities in the opportunities they offer. Further, it allows universities to track growth among the dollars they receive, and compare their offerings with other Canadian schools. This is a great model, but the fact that no information similar to this is available for SSHRC and CIHR, nor for the years from 2011-2012 onwards for NSERC funding is a problem. Let's build on this model to ensure that all targeted undergraduate funding opportunities are tracked and published in an easily accessible and clear format.

Many tri-council grant applications have a mandatory student training section, which requires some funds be used to train students in conducting research. This allows some of the funding to be directed to student research assistant salaries. These positions can be filled at by both graduate and undergraduate students, however at many U15 schools there are large and prestigious graduate programs. When this is the case, these positions are filled predominantly by graduate students. At Queen's University, for example, research services estimates that out of all SSHRC grants received, graduate students make up *approximately* 85% of the student trainees included in these research projects. At schools that do not have large graduate programs, there is a greater likelihood that undergraduates may fill these positions, but it is plausible that at most U15 universities, statistics similar to those of Queen's would likely apply. This is merely an estimate, and we have no data about undergraduate student trainees at other universities across Canada. We must begin to track undergraduate participation in Tri-Council funded research projects. Until we obtain this information, we cannot create metrics for success, to demonstrate where targeted funding has created new opportunities for undergraduates, and where major gaps continue to persist.

For the NSERC data collection example, see: [http://www.nserc-crsng.gc.ca/doc/FactsFigures-TableauxDetaillies/2010-2011Tables\\_e.pdf](http://www.nserc-crsng.gc.ca/doc/FactsFigures-TableauxDetaillies/2010-2011Tables_e.pdf)

Leah Brockie  
Queen's AMS

## Post-Secondary Student Support Program Brief

Recommendation: The Federal Government lift the 2% cap on the Post-Secondary Student Support Program, and provide an additional 50 million dollars per year as promised in the 2015 Federal Liberal Party Platform.

Canada is a nation of many people, and unfortunately in our past we have not treated all members of this great country equally. Specifically the treatment of our aboriginal brothers and sisters has been appalling, and with the release of the Truth and Reconciliation report last December the process towards reconciliation continues. As well the Liberal Government had a strong focus throughout its campaign on aboriginal issues, and made many promises to continue the reconciliation process. With all these factors occurring in the past year, the timing is right to implement new supports in the area of post-secondary funding for aboriginal students.

In a 2011 report by the Assembly of First Nations, an overwhelming number of Aboriginal students cited post-secondary education as a fundamental requirement for First Nations Self Determination and Governing<sup>1</sup>. While this is a value that aboriginal students hold, the funding to support aboriginal students attending post secondary education has been eroded by inflation causing few students to be awarded over the past decade<sup>2</sup>. Specifically, the Post-Secondary Student Support Program has not seen its funding increase more than 2% for many years as a result of a cap placed on the fund by the previous Conservative government. This cap on increases to the fund has created a great deal of unmet need within aboriginal communities to attend post-secondary education.

During the 2015 Federal Election campaign the Liberal party had a strong focus on aboriginal issues, and even directly mentioning the Post-Secondary Student Support Program in their platform<sup>3</sup>. The Liberal Party promised to lift the 2% cap on funding increases to the Post-Secondary Student Support Program, and provide an additional 50 million dollars per year to the fund. This promise wasn't included in the most recent federal budget and the members of ADVOCAN implore the government to continue on the path towards reconciliation and follow through with its campaign promise.

Alternative recommendation: The Federal Government lift the 2% cap on the Post-Secondary Student Support Program, and provide an additional 100 million dollars in this year's budget along with 50 million dollars in subsequent years as promised in the 2015 Federal Liberal Party Platform.

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<sup>1</sup> <http://www.afn.ca/uploads/files/education/virtualsummitsurvey.pdf>

<sup>2</sup> [http://www.afn.ca/uploads/files/7\\_-\\_fact\\_sheet\\_-\\_post-secondary\\_education.pdf](http://www.afn.ca/uploads/files/7_-_fact_sheet_-_post-secondary_education.pdf)

<sup>3</sup> <https://www.liberal.ca/files/2015/10/New-plan-for-a-strong-middle-class.pdf>

Alternative recommendation (USSU): The Federal Government lift the 2% cap on the Post-Secondary Student Support Program, and provide an additional 50 million dollars per year towards mature (over 30 years of age) and female students.

|                          | Sept. 8 | Sept. 15 | Sept. 22 | Sept. 29 | Oct. 6 | Oct. 13 | Oct. 20 | Oct. 27 | Nov. 3 | Nov. 10 | Nov. 17 | Nov. 24 |
|--------------------------|---------|----------|----------|----------|--------|---------|---------|---------|--------|---------|---------|---------|
| Barker, Emmanuel         | P       | P        | P        | P        | P      | P       |         |         |        |         |         |         |
| D'Eon, David             | P       | P        | P        | P        | R      | P       |         |         |        |         |         |         |
| Detbrenner-Rempel, Nigel | NYA     | NYA      | NYA      | A        | P      | R       |         |         |        |         |         |         |
| Dewalt, Jordan           | P       | P        | P        | R        | P      | R       |         |         |        |         |         |         |
| Dumont, Darcy            | NYA     | NYA      | NYA      | A        | P      | P       |         |         |        |         |         |         |
| Eze, Chukwudubem Nancy   | NYA     | NYA      | NYA      | P        | P      | P       |         |         |        |         |         |         |
| Fu, Kehan                | P       | P        | P        | P        | P      | P       |         |         |        |         |         |         |
| Gill, Mankomal           | P       | P        | P        | A        | P      | P       |         |         |        |         |         |         |
| Hebert, Nathan           | P       | P        | P        | P        | P      | P       |         |         |        |         |         |         |
| Huyghebaert, Renata      | P       | P        | P        | P        | P      | P       |         |         |        |         |         |         |
| Malinoski, Brooke        | P       | P        | P        | R        | P      | P       |         |         |        |         |         |         |
| McCann, Connor           | P       | P        | P        | R        | P      | P       |         |         |        |         |         |         |
| McEwen, Alexa            | P       | P        | P        | P        | P      | P       |         |         |        |         |         |         |
| Orsak, Alanna            | P       | P        | P        | P        | P      | P       |         |         |        |         |         |         |
| Pan, Medicine            | NYA     | NYA      | NYA      | P        | P      | P       |         |         |        |         |         |         |
| Prokopchuk, Andriy       | NYA     | NYA      | NYA      | P        | P      | P       |         |         |        |         |         |         |
| Quan, Jessica            | P       | P        | P        | P        | P      | P       |         |         |        |         |         |         |
| Ratt-Misponas, Regan     | P       | P        | P        | P        | P      | P       |         |         |        |         |         |         |
| Rea, Jordan              | P       | P        | P        | P        | P      | P       |         |         |        |         |         |         |
| Reimer, Serena           | P       | P        | P        | P        | P      | P       |         |         |        |         |         |         |
| Thomson, Preston         | P       | P        | A        | P        | P      | R       |         |         |        |         |         |         |
| Ugo-Okeke, Kosisochukwu  | NYA     | NYA      | NYA      | P        | P      | P       |         |         |        |         |         |         |

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

CE - Communication Error PG: Permission Granted

**University Students' Council Agenda**  
**November 17th, 2016**  
**Roy Romanow Student Council Chamber**

- 1. Adoption of an Agenda**
- 2. Introductions**
- 3. Council Address**
  - 3.1 Candy Cup**
  - 3.2 ISSA/ISSAC**
- 4. Minutes and Reports for Information**
  - 4.1 USC Minutes – October 27th, 2016**
  - 4.2 Executive Committee - November 2nd, 2016**
  - 4.3 Academic Affairs Committee Minutes and Report - November 15th, 2016**
  - 4.4 Appointments Committee Minutes and Report**
  - 4.5 Code of Ethics Disciplinary Tribunal Minutes and Report**
  - 4.6 Elections Committee Minutes and Report**
  - 4.7 External Affairs Committee Minutes and Report**
  - 4.8 Budget & Finance Committee Minutes and Report - November 15th, 2016**
  - 4.9 Indigenous Student Affairs Committee Minutes and Report – November 2<sup>nd</sup>, 2016**
  - 4.10 International Student Affairs Committee Minutes and Report**
  - 4.11 Student Affairs Committee Minutes and Report - October 27th, 2016**
  - 4.12 Sustainability Committee Minutes and Report - October 27th, 2016**
  - 4.13 Association of Constituency President Minutes and Report**
- 5. Motions Arising from the Minutes and Reports**
- 6. Business**
- 7. New Business**
  - 7.1 AGM**
- 8. Councillors Reports**
- 9. Any Other Business**
  - 9.1 Questions and Comments**
- 10. Adjournment**

**University Students' Council**  
Minutes for Thursday October 27<sup>th</sup>, 2016

**Present**

Emmanuel Barker, VP Operations and Finance  
Regan Ratt-Misponas, Indigenous Students  
Nancy Eze, International Students  
Kosisochukwu Ugo-Okeke, International Students  
Jordan Dewalt, WCVM  
Preston Thomson, Edwards School of Business  
Andriy Prokopchuk, Education  
Alanna Orsak, Agriculture and Bioresources  
Brooke Malinoski, VP Academic Affairs  
Renata Huyghebaert, VP Student Affairs  
Connor McCann, Edwards School of Business  
Mankomal Gill, Kinesiology  
Darcy Dumont, Law  
Nigel Detbrenner-Rempel, St. Thomas More  
Jessica Quan, Arts and Science  
David D'Eon, Arts and Science  
Serena Reimer, Education  
Henry Pan, Medicine  
Jordan Rea, Arts and Science  
Alexa McEwen, Pharmacy and Nutrition  
Kehan Fu, President

**Also Present**

Jordan Sherbino USC Chair  
Caroline Cottrell, General Manager

**Regrets**

Nathan Hebert, Agriculture and Bioresources

**Absent**

**Guest List**

Dallas Fiddler  
Melvin Merasty

The meeting was called to order at 6:00p.m.

### **1. Adoption of the Agenda**

Move to adopt the agenda.

**USCMotion049:** Councillor Quan/Councillor Detbrenner-Rempel

**Carried**

### **2. Introductions**

President Fu introduced the President of the Indigenous Students' Council, Dallas Fiddler.

### **3. Council Address**

#### **4. Minutes and Reports for Information**

##### **4.1 USC Minutes – October 20<sup>th</sup>, 2016**

##### **4.2 Executive Committee – October 26<sup>th</sup>, 2016**

##### **4.6 External Affairs Committee Minutes and Report – October 13<sup>th</sup>, 2016; October 24<sup>th</sup>, 2016**

President Fu stated that the wrong minutes were circulated with the package, and that he would send the correct minutes next week.

##### **4.9 Indigenous Student Affairs Committee Minutes and Report – October 19<sup>th</sup>, 2016**

Councillor Ratt-Misponas asked President Fu about the discussion that took place during this meeting in regard to AdvoCan.

President Fu responded that he would speak to this in Section 6.1

### **5. Motions Arising from the Minutes and Reports**

Move to accept the Minutes and Reports.

**USCMotion050:** Councillor Reimer/VP Barker

**Carried**

### **6. Business**

#### **6.1 Revisiting AdvoCan Federal Lobbying**

President Fu described AdvoCan as a non-binding group of student leaders going to Ottawa to lobby on issues that affect undergraduate students from U15 universities. This is a continuation from the Executive from last year. After the student leaders met in the summer, they agreed that there were two main issues that they wanted to address. The

first point was that they would lobby for additional resources to be allocated to undergraduate research. The second issue was to support Indigenous students across the country.

President Fu explained that he had presented these proposed issues to Council, and there was a motion for Council to support those issues. After the motion was passed, Councillor Ratt-Misponas and Dallas Fiddler asked that the wording of the motion be changed from “consult” to “consent” when talking about the ISC. President Fu made a motion to change this wording. There was debate about using the word “consent” as it would legally bind the USSU to different groups (not only the ISC). President Fu presented this issue to the External Affairs in an effort to find a solution that would give proper recognition to the ISC, but not legally bind the USSU. Councillor D’Eon proposed that there be a letter drafted with the ISC as well as any Indigenous students who wanted to participate. The letter would indicate the Indigenous students’ perspective at the U of S. The delegate who goes to AdvoCan would read this letter on behalf of the Indigenous students, instead of speaking on their behalf.

President Fu reported that he had contacted Councillor Ratt-Misponas and Dallas Fiddler, and he is waiting for a confirmation of when they can meet to go over this proposal. He apologized for making this process more difficult.

Chairperson Sherbino clarified that there was no motion being presented.

Councillor Ratt-Misponas asked if there had been any consultation with the Indigenous Student Affairs Committee about the AdvoCan Motion, before it was presented to USC. He also asked if there was consultation between President Fu and the Indigenous Students’ Council.

President Fu responded that there was not consultation with these groups before he presented the motion, and he stated that that was a mistake. He stated that the motion that was presented was not inherently binding; however the motion was still there to hold him accountable to Indigenous students. AdvoCan wanted the different student leaders to consult with their unions about the two main issues that they had decided to focus on. President Fu proposed the motion to make sure that Council was aware of it.

Councillor Ratt-Misponas asked if President Fu could set up a meeting with the Indigenous Students’ Council about AdvoCan?

President Fu said that he would set up a meeting.

Chairperson Sherbino clarified that the original motion with the wording “consult” still stands, as there has been no successful motion to change the wording to “consent”.

Move to request that President Fu set up a meeting with the Indigenous Students’ Council.

**USCMotion051:** Councillor Ratt-Misponas/Councillor Prokopchuk  
**Carried**

## **6.2 Ad-Hoc Committee on Winter Welcome Week**

President Fu stated that Winter Welcome Week is something that many other universities have, and that it is important for new, incoming students. Last year the USSU had a Winter Welcome Week, which had some successful events. The Ad-Hoc Committee would consist of the President as Chair, VP Student Affairs as Ex-Officio non-voting member, three Councillors, and the Manager of Communications and Marketing.

Move to have Council strike an Ad-Hoc Committee for Winter Welcome Week composed of the President as Chair, VP Student Affairs as an Ex-Officio non-voting member, three Councillors elected by Council, and Communications and Marketing Manager as a non-voting member.

**USCMotion052:** President Fu/Councillor Eze

Councillor Ratt-Misponas asked why there were no spots for SALs on this committee?

President Fu responded that because of time constraints, there would not be enough time to set up a meeting with the Appointments Committee to select SALs. He stated that there is only one month to plan this week.

**Carried**

President Fu stated that the time commitments for this committee would involve being present at the Welcome Week events. Within the next month there would be between two to four meetings, and that the total amount of hours would not exceed 10 hours.

Chairperson Sherbino opened the floor for nominations.

President Fu nominated Councillor Pan.

Councillor Pan asked if Winter Welcome Week was the first week of class in Term 2?

President Fu stated that events for Winter Welcome Week could take place within January 5<sup>th</sup> and January 14<sup>th</sup>.

Councillor Ratt-Misponas nominated Councillor Eze.

Councillor Detbrenner-Rempel nominated Councillor Quan.

President Fu nominated Councillor Ratt-Misponas.

Councillor Ratt-Misponas and Councillor Pan accepted their nominations. Councillor Quan and Councillor Eze declined their nominations.

Councillor Quan nominated Councillor Gill.

Councillor Gill asked how often the committee would meet?

President Fu reiterated that the Committee would meet a maximum of 4 meetings totaling a maximum of 10 hours.

Councillor Gill accepted his nomination.

The Councillors elected to this committee were:

Councillor Pan  
Councillor Ratt-Misponas  
Councillor Gill

### **6.3 Ad-Hoc Committee on Student Housing**

VP Huyghebaert stated that she would like to create a committee that would have three Councillors as well as three SALs. This Committee's mandate would be to look at student housing both at the Provincial and Federal level.

Move for Council to strike an Ad-Hoc Committee on Student Housing, with three Councillors elected by Council, and three SALs.

**USCMotion053:** VP Huyghebaert/Councillor D'Eon

**Carried**

VP Huyghebaert stated that the time commitment would not be weekly. She stated that there would be one or two meetings in the rest of Term 1 to talk about the goals of the committee. Most of the work would take place in Term 2, and there might be a couple meetings per month. She stated that there would not be a substantial time commitment required by this committee. Any lobbying efforts would be done via email.

Councillor Detbrenner-Rempel asked what the end goal of this committee would be?

VP Huyghebaert stated that she would aim to make the Administration aware that students see housing as a priority. The Committee would also make the Administration know that they are researching into this issue. She would also want to make the Government aware that the University is seriously looking into student housing as an issue. There will be a partnership between the University of Regina's Students Union and Sask Polytechnic to work on a Provincial level. She would like to present to Patti McDougall what they want student housing to look like in the next two years.

VP Malinoski nominated Councillor D'Eon and Councillor Ratt-Misponas.

VP Huyghebaert nominated Councillor Rea.

Councillor Rea, Councillor Ratt-Misponas and Councillor D'Eon all accepted their nominations and were elected to the Committee.

## 6.4 Louis Riel Plaque

Move to give GM Cottrell speaking rights.

**USCMotion054:** President Fu/VP Barker

**Carried**

VP Malinoski explained that the quote that had been previously given to Council had been too low, and that there would be additional costs to reframe the Louis Riel plaque.

Move to support the expenditure of up to \$1500 to reframe the plaque honouring Louis Riel, including the Metis sash.

**USCMotion055:** VP Malinoski/Councillor Thomson

Councillor Thomson asked if the other Councillors believed this was an effective use of student money, and if there would be a better way to use this money? He stated that most students do not notice the plaque, and noted that this might be the reason why it was proposed to reframe it in the first place.

VP Malinoski responded that the reason to reframe the plaque is exactly because most students do not notice it. She stated that it is important that students understand the significance of Louis Riel. She encouraged that the Councillors do question whether expenses are legitimate; however, spending money on this plaque is important to acknowledge the Metis people.

Councillor Ratt-Misponas explained that Louis Riel was a very important person. He was not only a political leader, but a spiritual leader as well. He stated that it is important to respect Louis Riel as we are situated on Treaty 6 territory.

President Fu responded that there are budgets in place to handle things like this. He also noted that this is a small request considering the USSU's entire budget.

Councillor Detbrenner-Rempel stated that this is a small amount of money to do something that is very culturally significant.

VP Malinoski stated that this might seem like a small gesture, but it is crucial to do to start making the U of S a more inclusive space.

Councillor Prokopchuk asked if there was anything else that we could do to honour the memory of Louis Riel?

VP Malinoski responded that this would have to be a discussion to take place to see how we can further honour Louis Riel and Metis culture, as well as how we can decolonize Campus. However, she encouraged Council to vote on the current motion on the floor, and discussions could be held later.

Councillor Ratt-Misponas introduced the President of the Indigenous Students' Council, Dallas Fiddler, as well as Melvin Merasty, the Edwards School of Business Representative on the Indigenous Students' Council.

**Carried**

Councillor Thomson opposed the motion.

## **7. New Business**

## **8. Councillor Reports**

Councillor Ratt-Misponas acknowledged that the Indigenous Students' Council had their By-Election, and they have new members. He introduced the new members of the ISC. He also noted that the students in the Gordon Oakes Red Bear Student Centre had been signing posters, which they would send to the communities that were affected by the young women taking their own lives. This will show the communities that the U of S community is standing with them in this time. Further, he mentioned that ITEP and SUNTEP are having a family-oriented Halloween party that would be taking place on Friday, October 28<sup>th</sup>. He noted that this would be the first time that ITEP and SUNTEP collaborated.

VP Malinoski thanked the ISC on behalf of the Executive for their efforts to raise awareness about the tragedies in the Northern communities. She also thanked Dallas and Melvin for attending the meeting. She invited both of them to attend the USC meeting on December 1<sup>st</sup>, as Patti McDougall would be coming to speak about Indigenization at the U of S.

Councillor Dewalt noted that WCVM has been having problems with theft and vandalism. It is thought that students outside of the College are doing it. She noted that their library is a public library, and was wondering if students were allowed to be in the library after operational hours?

VP Malinoski responded that she was not sure; however, she would contact Rachel Serjeant-Jenkins in regard to this issue.

Councillor Eze stated that the Peer Health Mentors would be trying to break the record of most STI tests done, and this will be taking place on Tuesday, November 2<sup>nd</sup>.

Councillor Thomson noted that the Edwards School of Business had a distinguished CEO visit their college and he spoke about leadership. He also stated that these events are open to all students, and encouraged Councillors to attend these events in the future.

Councillor Ratt-Misponas reported that there had been a rally for the Nortep/Norpac program situated in La Ronge. They were advocating that the funds be given back to the program from the Provincial Government. He stated that the rally was a success with around 50 individuals in attendance.

VP Malinoski stated that she had come into contact with two individuals who are involved in advocating for Nortep, and she will be contacting them to see how the USSU can help.

Councillor Reimer reported that the World Mining Competition had begun that day. It is a case competition that encompasses Edwards School of Business, the College of Geology and the College of Engineering. They bring in International teams as well as teams from across Canada. There are teams from India, Germany, and England attending the competition this year. There will also be a Gala that would be held on Sunday at TCU.

Councillor McEwen reported that there has been a lot of accreditation work done in the College of Pharmacy and Nutrition in the last year. Nutrition found out last week that they had received full accreditation for the next seven years; however Pharmacy is currently in the accreditation process.

## **9. Any Other Business**

### **9.1 Student Desktop Researchers**

President Fu stated that Student Desktop Researcher program is coming out of the Industry Liaison Office. He said that it is an opportunity for students to get involved in research in the fields of digital innovation. The expectation is that students would work between five to ten hours a week, and would be working in teams of approximately 3 students. He stated that this program is open to all disciplines.

### **9.2 Meet Your MSC Initiative**

President Fu reported that the pictures for this campaign had been taken, and that if any Councillors had suggestions of how the campaign be conducted, they should contact him. He also said that Councillors could suggest what the content would look like.

### **9.3 No Council on November 3<sup>rd</sup>**

President Fu stated that the Executive would be heading to the UK for their delegation trip, so there would be no meeting on November 3<sup>rd</sup>.

Councillor Rea asked if there was Council on the following week, as would be Reading Week? It was indicated to him that there would be no Council.

Councillor Detbrenner-Rempel asked if it was permissible for Council to go for two weeks without meeting?

VP Malinoski responded that the Bylaw states that Council only has to meet a minimum of once per month.

#### **9.4 Microphone Batteries**

President Fu reminded Councillors to take the batteries out of the microphones after Council, as they will not work if they are not charged.

#### **9.5 Culture is not a Costume**

VP Malinoski stated that the “Culture is not a Costume” campaign was not created by the USSU, so she did not have access to the posters for this week. Instead, the Executive shared a link on their Facebook talking about why culture appropriation is harmful, as advised by Councillor Quan. VP Barker also sent out an email to all student groups that the USSU does not support inappropriate costumes. She asked for Councillors to share the status that the USSU made to let their constituents know that culture is not a costume.

#### **9.6 Any Other Business**

President Fu stated that Andrea Phillips, who had been on the Commission on Female Leadership last year, was hoping to be part of a similar Commission this year. The Commission on Female Leadership last year looked at systemic issues that led to less women running for the USSU, as well as policies that could encourage greater female participation on the USSU. He asked that any Councillors who were interested in participating in a similar Commission, contact Andrea.

Councillor Ratt-Misponas asked if there was interest from the Executive to form the Commission again?

VP Huyghebaert responded that she had put many months of work into the Women in Leadership Achievement Week (January 16<sup>th</sup> to January 19<sup>th</sup>). She has had help from a variety of student groups such as the International Women’s Movement, Young Women in Business, Young Women in the Legislature, and representation from the PSSA. The reason she had dedicated this time to create the Women in Leadership Achievement Week was born out of last year’s Commission on Female Leadership. She stated that she does not know if there is a need for another Commission as the work has already been put forward by a variety of student groups and the USSU Executive.

VP Malinoski noted that there are currently two female identified Executive members on the USSU. She said that it is inappropriate for a male Executive member to speak about women’s issues without consultation with his female counterparts. She noted that a man speaking on behalf of women is an example of a barrier preventing women from getting involved with the USSU.

President Fu apologized, and said that Andrea was not able to attend the meeting. Andrea was interested in seeing if Council was interested in having another Commission.

VP Malinoski said that she understands that Andrea was not able to attend the meeting. However, she questioned why Andrea was not put into contact with one of the female

members of the Executive, specifically VP Huyghebaert who has been organizing the Women in Leadership Achievement Week.

Councillor Rea reported that he is involved with planning a conference about how our community is interdisciplinary. Currently, they are putting together a preliminary program, and asked if any of the Councillors would be interested in giving a presentation?

Councillor D'Eon asked if he would be able to resign from the Elections Committee at this time?

Chairperson Sherbino stated that he must to resign to the Chair of the Committee, President Fu, or Communications Manager, Jason Ventnor.

Councillor Orsak responded to Councillor Rea that the College of Agriculture has a great prof, Grant Wood, who might be able to speak at the Conference.

Councillor Quan stated that she had been interviewed by a student from Taiwan in regard to the Sexual Assault Awareness Week. VP Barker and Patti McDougall had also been interviewed. She noted that the USSU Sexual Assault Awareness Week had received international coverage, as the interviews were printed in a Taiwanese student newspaper.

## **10. Adjournment**

**Executive Meeting  
November 2<sup>nd</sup>, 2016**

**Present:** President Fu, VP Barker, VP Huyghebaert, and GM Cottrell

**Absent:** VP Malinoski

**1. Call to Order**

The meeting was called to order at 9:20 a.m.

**2. Quorum**

Quorum was present

**3. Roundtables**

**VP Barker:**

**4. Business**

4.1 Letter to U of C Student Union

The Executive will send the attached letter to the U of C Student Union to show solidarity regarding the Court's decision.

4.2 Cultural Sensitivity Training

President Fu stated that he sat on the search committee for the Dean of Libraries. He sat with Liz Doucette, who offers Diversity training programs that teach cultural sensitivity, as well as how to work with Indigenous cultures. President Fu suggested that this training program should be offered to Council and any student leaders who wanted. The program is three hours long. The only cost would be to cover food as well as a gift for Liz. The AOCP should be invited to this also.

GM Cottrell suggested that this program be offered in January on a non-Council evening after Council has been consulted to ensure there are sufficient numbers able to attend.

4.3 Pop-Up Ensemble Project Proposal

VP Huyghebaert asked if the money in the project proposal would be going to pay the students involved a wage. President Fu responded that it would not be paying them a wage, but paying them an honorarium.

President Fu suggested that he ask for \$300 for the December show, and then the Executive could see how this event goes. The Executive could judge if that event is successful or not.

VP Huyghebaert stated that \$300 for one show is quite expensive. It is expensive to pay \$50 per band member for one 30 minute show, especially since we do not pay other students that kind of money. President Fu said that they could sponsor the band players \$25/performance. There will be five musicians for each show. He also asked for \$25 for advertising.

VP Huyghebaert stated that he should use online advertisement as this will be more sustainable.

GM Cottrell stated that events like these are great for people walking by and it is an excellent fit with the Farmers' Market; however, they are rarely destination events.

VP Barker said he would be comfortable with looking at funding this on a case-by-case basis.

#### 4.4 Meeting with Minister Eyre

There was a meeting booked with Minister Eyre to discuss Advanced Education in the Province of Saskatchewan. The meeting was originally scheduled for November 14th but President Fu will be at Advocan in Ottawa and since he needs to be present the meeting is going to be rescheduled. GM Cottrell will work with the minister's office to try and book a meeting in December. This may be able to be in Saskatoon if the Legislature is not sitting.

#### 4.5 Resignation

Councilor Prokopchuk indicated that he needs to resign from the External Affairs Committee as he is busy with his prior commitments in the College of Education.

### **5. Adjournment**

The meeting was adjourned at 9:50 a.m.

**Minutes of the USSU Academic Affairs Committee  
Tuesday, November 15th, 2016, 4:30-5:30 PM  
Roy Romanow Council Chambers**

In attendance: Brooke Malinoski (Chair), Sheldon Moellenbeck, Regan Rat-Misponas, Mankomal Gill, Nigel Detbrenner-Rempel, Kate DeVito-Porter, Matthew Bissonnette

Regrets: Joahnna Jessica Digal, Kehan Fu

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The meeting was called to order at 4:30 PM.

**1. Chair's Remarks**

The chair welcomed all members to the meeting and thanked them for the work that they would be contributing in the upcoming year.

The chair apologized for calling the meeting on short notice and suggested that they find a regular time to meet. The chair suggested Monday at 4:30, but said that she will send out a poll to the committee to confirm a time.

**2. TEA Surveys- Sheldon Mollenbeck**

Sheldon informed the committee that TEAs are an essential part of the committee's work. Following this, he described the committee's role with organizing the TEAs, specifically, how to they survey classrooms.

Sheldon informed the committee that they are required to sign up for specific times when professors would like to have their classrooms surveyed. Prior to surveying a classroom, they must pick up a survey package from the USSU office. Normally they can pick this up on the same day; however, if they are surveying an 8:30 AM class, they must pick it up the day before. Then, they will go the class and tell the professor that they are there on behalf of the USSU to survey the class for the Teaching Excellence Awards. They must then ask the professor to leave the room and then distribute the surveys.

When speaking to the class, Sheldon informed the committee that they must inform students what the surveys are for, that they are voluntary, and that students must total the score at the bottom of the sheet. Sheldon will then calculate these scores.

Following this, Sheldon put the schedule on the screen and had committee members sign up for classes. He mentioned that two people should go for the larger classes.

Brooke reminded members that if they are uncomfortable, they can go with another person at first.

**3. Open Textbooks**

As VP Academic, the chair helped form a partnership between the USSU, the Gwenna Moss Centre for Teaching Effectiveness, and the Campus Bookstore to promote open textbooks. From November 21<sup>st</sup> to December 8<sup>th</sup>, there will be a campaign educating students and faculty about open textbooks, as well as highlighting how much open textbooks have saved U of S students to date. The goal is to encourage the use of more open resources on campus. The chair informed the group that there will be a large banner in the tunnel, possibly a PAWS webpage, promotions on social media, as well as a contest for students to win gift cards to the bookstore.

The chair asked if the committee was interested in running an activity or event during this time. She suggested having a table in the tunnel to raise awareness.

Sheldon suggested having the picture campaign that says “I’d rather spend my money on \_\_\_\_\_.”

The chair said that we could get buttons made. Nigel has three button makers.

Regan asked what the goal of the campaign is?

Brooke responded that the Government of Saskatchewan gave the University money to adopt/adapt open textbooks. Therefore, this campaign is to encourage the adoption/adaption of more open resources. If students become more aware about these resources and are vocal about their support, it will hopefully encourage the use of more open textbooks in their classrooms. The chair stated that many people are unaware of the benefits of open textbooks.

The chair asked again if there was interest in creating an event. The Committee indicated that there was interest.

The chair suggested giving certificates of appreciation for professors who use open textbooks. Matthew suggested that we could present the certificates to the professors at the Teaching Excellence Awards Ceremony.

The committee decided that this event would take place the week on November 28th.

#### **4. Undergraduate Research**

The chair informed the committee that the Undergraduate Project Symposium is happening on January 26th. The goal is to highlight the research, scholarly, and artistic works of undergraduate students at the U of S. The call for applications is open, and students can enter their projects into two categories: 1) Fine Arts, Humanities, and Social Sciences, or 2) Science and Engineering. Students can win prizes in each category, but there is also the People’s Choice Award, and the Signature Research Area Award.

The Chair asked the committee if they would like to do anything else to promote undergraduate research. She provided examples such as hosting a lecture series. Nigel stated that this would be a good event to organize.

## **5. Other Business**

Mak asked if the committee could discuss knowing the exam schedules prior to registering for courses. The chair said that she would contact someone to see if they could come and speak to the committee about this subject. However, she said that it might be difficult to schedule for the next meeting. She said she would try make this happen as soon as possible.

Regan asked what was being done for Indigenization. Brooke said that Patti McDougall would be coming to University Students' Council to talk about this on December 1st. She also noted that there is a University committee working specifically on the Learning Charter right now; however, they are not rushing the process, as they want to do it correctly.

Regan asked if we could push to have Indigenous student consultation when working on Indigenization. The chair said she could raise this at the next TLARC meeting.

## **6. Adjournment**

The meeting was adjourned at 5:28 pm.

## Budget and Finance Meeting

Emmanuel Barker, Caroline Cottrell, Jenna Munday, Preston Thomson, Jessica Quan

Nov. 15<sup>th</sup>, 8:12am

### Ratification

- ABLED – ratifying, awaiting payment
  - Email later because the current email isn't working

### Funding Requests

- ACBC Pubcrawl—denied because pubcrawl
- Do Something/ASSU—granted funding
- Engineering Student Society—granted funding
- U of S Space Design team—contact to do a presentation
- English Undergrad Student Society—granted funding
- Filipino student society – granted funding
- Greystone Scholars—granted funding
- International Womens' Movement—funding granted
- Nursing Student Association—funding granted
- Caveat Lector second edition—funding granted

Adjourned 8:46

Indigenous Student Affairs Committee  
Minutes of a Meeting  
Roy Romanow Student Council Chamber  
November 2<sup>nd</sup>, 2016

Call to Order: The meeting was called to order at 3:35 p.m

Present: Armand LaPlante, Dallas Fiddler, Regan Ratt-Misponas, Renata Huyghebaert, Caroline Cottrell, Kehan Fu

1. Adoption of the Agenda:  
Move to add AdvoCan and the Executive trip to the United Kingdom as Items 3(d) and 3(e)  
Regan Ratt-Misponas/Renata Huyghebaert Carried  
  
Move to adopt the agenda as a amended  
Kehan Fu/Regan Ratt-Misponas Carried
2. Business Arising
  - a. **Louis Riel Days:** Kehan Fu mentioned that the USSU was updating the Louis Riel plaque but that we are also looking to perhaps doing something additional for Louis Riel Days. The plaque is not likely to be ready for unveiling in time. Dallas Fiddler recommended getting hold of Sabrina McNab, the SUNTEP President, to see what that group might be planning. We will look at doing some sort of official unveiling once we receive the plaque back.
  - b. **Intercultural Diversity Training with Liz Ducet:** Kehan Fu noted that he was on a hiring committee with Ms. Ducet and that part of her work is intercultural training. He is interested in exploring the possibility of having her host a three-hour workshop on diversity and leadership with student leaders on campus. The original intent was to suggest this for the end of November but given the workload on students at that time he is now suggesting mid-January. We will seek expressions of interest before proceeding to ensure that sufficient numbers attend to make it worthwhile.
  - c. a. **Collaboration with the OTC:** Kehan Fu wanted to determine if there was any appetite to look at various partnerships with the OTC, especially around Aboriginal Achievement Week. Caroline provided some background on the Strategic Alliance signed originally by Chris Stoicheff and the first couple of years of We Are All Treaty People Week. This led into a conversation about funding and Amanda Mitchell brought down the budget from the year Jared Brown received external funding for the week. Caroline noted that there is \$5000.00 in the USSU budget which can be available through an application process for Aboriginal Achievement

Week.: The USSU will reach out to the new City Council and Mayor to see what possibilities exist for partnerships on Indigenous issues and concerns.

- d. **TRC:** Another suggestion was that we hold some workshops on the recommendations from the Truth and Reconciliation Commission, with a particular emphasis on those which relate to education. Moreover sessions hosted by Canadian Roots Exchange are another possibility.
- e. **AdvoCan:** Dallas Fiddler expressed his discomfort with Kehan Fu speaking on behalf of Indigenous students at AdvoCan because the message put forward might not be the same as the one being promulgated by the political leadership. Kehan Fu offered further explanation of the nature of AdvoCan as an ad hoc lobby group from the U15 universities and noted that the primary push regarding PSSSP is coming from UBC. Caroline suggested that ISC could write a letter to Kehan articulating their perspective as informed by the political leadership so that no misunderstanding was possible. Pending discussion between Dallas Fiddler and the leadership this was tentatively agreed to. The letter needs to be in Kehan's hands by November 14<sup>th</sup> which is the start of the AdvoCan meeting.
- f. **UK Trip:** Regan Ratt-Misponas indicated the ISCs concern with the Executive speaking on the Indigenization of the University during their UK trip and further noted that ISC was very disappointed in the response to their motion. Caroline pointed out that the response was intended to provide factual information only and was sent after consultation with the USSU about whether or not the organization and the Executive could be bound by a motion passed by an external body. She further pointed out that they cannot but that there has clearly been some misunderstanding about what is going to be said. Renata Huyghebaert assured everyone that the presentation addressed nothing more than that the U of S is working to indigenize the curriculum but at no point involved any discussion of culture or politics. She offered to share the presentation prior to departure. Dallas Fiddler indicated that he was not interested in seeing it but Armand LaPlante said he would appreciate having it shared with him. The meeting concluded with a conversation about the need for fewer assumptions and more communication to avoid difficult situations like this in future.

Adjourn at 5:05 p.m.

**Student Affairs meeting**  
**Minutes of a Meeting**  
**USSU 2nd Floor Meeting Room**  
**October 27th, 2016**

Call to Order: The meeting was called to order at 4:06 p.m.

Present: Alexa Mcewen, Henry Pan, Kosisochukwu Ugo-Okeke, Jake Reaser, Renata Huyghebaert Jason Kovitch

Regrets: Brady Kroeker

Initiatives for the year

Time lines

Areas of interest

Councilor Kose mentioned he would like to focus on food services this year as a priority. He would like to advertise these resources better. Jason will look into marketing materials for the food centre.

Jason Kovitch stated that we can make our services more effective, we must consider demand. There is the concern to manage supply and demand. He questioned how we can make our items more diverse to cater to the needs to international students.

Councilor Pan, stated he attend an IPBL, this is a program a lot of the health programs partake in. He noted a lot of students said they are not aware the services that are offered.

Jason Kovitch mentioned that he attended the Connecting Saskatchewan resource event together VP Huyghebaert. Some best practices mentioned by other education institutions such as the University of Regina and SaskPolytechnique were group counseling initiatives, peer health sessions and daily group counselling session supervised by a professional health care provider.

SAL Kroeker had previously stated, he would like to pursue initiatives regarding students with disabilities. For example, discussion groups for students with disabilities, facilitated through the help centre.

Vp Huyghebaert mentioned some point SAL Kroeker had brought to her attention via email as he had to send regrets to the meeting.

SALKroeker also addressed he would like better advertising of USSU services and to work on a tuition campaign.

VP Huyghebaert stated that the Academic Affairs committee is responsible for organizing the tuition campaign but that she would keep members of the Affairs committee apprised of opportunities to get involved with the tuition campaign later on in the year.

SAL Reaser had mentioned a previous interest in tracking website traffic and analytics for the USSU page.

VP Huyghebaert presented the committee with google analytics of the USSU website. She stated that if the committee would like more detailed information she would request on behalf of the committee.

Jason Kovitch mentioned that most of the USSU traffic runs through social media accounts and that we should perhaps be shifting promotion into social media from the website. Perhaps track facebook analytics.

Some of the following areas of interest that were mentioned during the meeting:

#### Food Security

- Promote awareness of the Food Centre.
- Colleges
- Residences
- International Students
- Promote using ISAAC media tools.
- Receive input from the wider community

#### Building a community for students with visible and non visible disabilities

- Creating a physical space where students can host gatherings, discussion groups etc.
- Reaching out to DSS & helpcentre to gain more resources and promotion.
- Possibly consider a budget line to create awareness around disabilities.

#### General Awareness of services and resources

- Look into more USSU content on PAWS
- Division between graduate and undergraduate students
- International breakdown of visitors
- Social media pages
- Track services
- How do we promote to the colleges?
- Lectures during orientation in the College of Medicine.
- Perhaps encourage the executive and centres to promote to professional colleges in the summer.
- Promote checkmarking USSU bulletins
- USSU tab could be a student services tab.

Meeting Adjourned at 5:05pm

**Sustainability Committee**  
**Minutes of a Meeting**  
**USSU 2nd Floor Meeting Room**  
**October 27th, 2016**

Call to Order: The meeting was called to order at 4:06 p.m.

Present: Stefanie Ewen, Taylor Yee, Matt Wolsfeld , David D'eon, Matt Wolsfeld, Alana Orsak, Renata Huyghebaert

Regrets: Nathan Hebert, Robin Steeg

Agenda

- Mandate for sustainability committee throughout the year
- Promoting sustainability fund
- Timelines and next steps

Stefanie Ewen provided a brief history of past activity of the committee. A lot of past projects have been collaborations with the office of sustainability as well as student groups.

SAL Yee suggested that the committee can play an important role in empowering other student groups and clubs who exist on campus.

It was noted a solid framework, as well as guidelines should be set for the committee to be successful in consequent years.

Councilor Orsak, would like to have a focus on food Waste awareness and preventing food waste on campus.

Year of the pulses, 98% of Canadian lentils are produced in Saskatchewan. Raise awareness for pulses.

- Recipe cards, info videos,
- How to grocery shop. Economic and environmental sustainability

Taylor

- Meet with student groups on campus. What ideas do they have and how can we support them
- Policy development
- Find where these types of conversations are not happening and encourage them to have them and implement
  - More relevant now with the MOU
  - Dean's, student groups, colleges, etc.

- Emphasized revisiting MOU frequently to make sure we align with it, not just a PR statement
- Student liaison, Natasha Levesque

#### David

- Main purpose is empowering student groups,
- Placing solar panels on campus, legal issues with being implements, any way we could look at that being implemented, grant to put solar panels on MUB (we don't own it though)
  - Solar installation in Drama building just south of the building, funded by Revolving fund initiative,
  - 'Coordination of engineering students
  - Economic viability/sustainability may not be possible. Would depend if we pay our own electricity bills and if we pay substantially higher than normal. Our rate is ½ of residential rate, so too expensive to
  - ROI on solar is 40 years, but will only last 20 years
    - Becomes a “vules point of view”
  - If pursuing solar projects for students, put on smaller scale like solar powered charging stations. Doesn't do a whole lot, but brings awareness and visibility to solar issue
- David looking into grants that could fund these initiatives

#### Taylor

- Conversations with students (Law, Med) finding barriers in university framework
- Greene Legal group

#### Student groups

- Way to go to get broad awareness, but there needs to be balance between USSU and student groups

#### Sustainability Fund

- Need to raise awareness, and get people applying
- Advertising and communications plan
- Fund provided by USSU and Sustainability Office
- Possible awareness e-mail sent out to by individual colleges
- Video/promotion

#### Next steps:

- Filter out ideas and pick a goal
- Put together a framework on how we should start reaching out
- Developing a mandate of what we are doing to provide a clear focus
- Matt
  - Design theory workshop for students, identifies issue student would like to work on on campus. How to study, research and apply ideas.
  - Available sustainability workshop for students interested in their own initiatives

#### Next meeting:

- Next week? To plan more tangible stuff?
- Or meet after 19th of November

Adjourned 4:56pm

|                          | Sept. 8 | Sept. 15 | Sept. 22 | Sept. 29 | Oct. 6 | Oct. 13 | Oct. 20 | Oct. 27 | Nov. 3 | Nov. 10 | Nov. 17 | Nov. 24 |
|--------------------------|---------|----------|----------|----------|--------|---------|---------|---------|--------|---------|---------|---------|
| Abbasi, Aliya            | NYA     | NYA      | NYA      | NYA      | NYA    | NYA     | NYA     | R       |        |         |         |         |
| Barker, Emmanauel        | P       | P        | P        | P        | P      | P       | P       | P       |        |         |         |         |
| D'Eon, David             | P       | P        | P        | P        | R      | P       | P       | P       |        |         |         |         |
| Detbrenner-Rempel, Nigel | NYA     | NYA      | NYA      | A        | P      | R       | R       | P       |        |         |         |         |
| Dewalt, Jordan           | P       | P        | P        | R        | P      | R       | R       | P       |        |         |         |         |
| Dumont, Darcy            | NYA     | NYA      | NYA      | A        | P      | P       | P       | P       |        |         |         |         |
| Eze, Chukwudubem Nancy   | NYA     | NYA      | NYA      | P        | P      | P       | P       | P       |        |         |         |         |
| Fu, Kehan                | P       | P        | P        | P        | P      | P       | P       | P       |        |         |         |         |
| Gawley, Dwayne           | NYA     | NYA      | NYA      | NYA      | NYA    | NYA     | NYA     | R       |        |         |         |         |
| Gill, Mankomal           | P       | P        | P        | A        | P      | P       | P       | P       |        |         |         |         |
| Hebert, Nathan           | P       | P        | P        | P        | P      | P       | P       | R       |        |         |         |         |
| Huyghebaert, Renata      | P       | P        | P        | P        | P      | P       | P       | P       |        |         |         |         |
| Malinoski, Brooke        | P       | P        | P        | R        | P      | P       | P       | P       |        |         |         |         |
| McCann, Connor           | P       | P        | P        | R        | P      | P       | P       | P       |        |         |         |         |
| McEwen, Alexa            | P       | P        | P        | P        | P      | P       | P       | P       |        |         |         |         |
| Molesky, Matt            | NYA     | NYA      | NYA      | NYA      | NYA    | NYA     | NYA     | R       |        |         |         |         |
| Orsak, Alanna            | P       | P        | P        | P        | P      | P       | P       | P       |        |         |         |         |
| Pan, Medicine            | NYA     | NYA      | NYA      | P        | P      | P       | P       | P       |        |         |         |         |
| Prokopchuk, Andriy       | NYA     | NYA      | NYA      | P        | P      | P       | P       | P       |        |         |         |         |
| Quan, Jessica            | P       | P        | P        | P        | P      | P       | P       | P       |        |         |         |         |
| Ratt-Misponas, Regan     | P       | P        | P        | P        | P      | P       | P       | P       |        |         |         |         |
| Rea, Jordan              | P       | P        | P        | P        | P      | P       | P       | P       |        |         |         |         |
| Reimer, Serena           | P       | P        | P        | P        | P      | P       | P       | P       |        |         |         |         |
| Thomson, Preston         | P       | P        | A        | P        | P      | R       | R       | P       |        |         |         |         |
| Ugo-Okeke, Kosisochukwu  | NYA     | NYA      | NYA      | P        | P      | P       | P       | P       |        |         |         |         |

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

CE - Communication Error PG: Permission Granted

**University Students' Council Agenda  
December 1<sup>st</sup>, 2016  
Roy Romanow Student Council Chamber**

- 1. Adoption of an Agenda**
- 2. Introductions**
- 3. Council Address**
  - 3.1 Agriculture Toy Drive – Greg Cooper**
  - 3.2 Vice-Provost, Teaching and Learning - Patti McDougall**
- 4. Minutes and Reports for Information**
  - 4.1 USC Minutes – November 17<sup>th</sup>, 2016**
  - 4.2 Executive Committee – November 23<sup>rd</sup>, 2016; November 30<sup>th</sup>, 2016**
  - 4.3 Academic Affairs Committee Minutes and Report**
  - 4.4 Appointments Committee Minutes and Report**
  - 4.5 Code of Ethics Disciplinary Tribunal Minutes and Report**
  - 4.6 Elections Committee Minutes and Report**
  - 4.7 External Affairs Committee Minutes and Report**
  - 4.8 Budget & Finance Committee Minutes and Report – November 21<sup>st</sup>, 2016**
  - 4.9 Indigenous Student Affairs Committee Minutes and Report**
  - 4.10 International Student Affairs Committee Minutes and Report**
  - 4.11 Student Affairs Committee Minutes and Report**
  - 4.12 Sustainability Committee Minutes and Report**
  - 4.13 Association of Constituency President Minutes and Report – October 15<sup>th</sup>, 2016**
- 5. Motions Arising from the Minutes and Reports**
- 6. Business**
- 7. New Business**
  - 7.1 Infrastructure**
- 8. Councillors Reports**
- 9. Any Other Business**
  - 9.1 Questions and Comments**
  - 9.2 Tuition Strategy**
  - 9.3 Meeting with Minister Bronwyn Eyre**
  - 9.4 Ceiling Update**
  - 9.5 Undergraduate Project Symposium**
  - 9.6 UK Report**
  - 9.7 Next Meeting January 5, 2017**
- 10. Adjournment**

**University Students' Council**  
Minutes for Thursday November 17<sup>th</sup>, 2016

**Present**

Emmanuel Barker, VP Operations and Finance  
Regan Ratt-Misponas, Indigenous Students  
Nancy Eze, International Students  
Kosisochukwu Ugo-Okeke, International Students  
Jordan Dewalt, WCVM  
Preston Thomson, Edwards School of Business  
Andriy Prokopchuk, Education  
Alanna Orsak, Agriculture and Bioresources  
Connor McCann, Edwards School of Business  
Mark Molesky, Engineering  
Mankomal Gill, Kinesiology  
Darcy Dumont, Law  
Nigel Detbrenner-Rempel, St. Thomas More  
Jessica Quan, Arts and Science  
David D'Eon, Arts and Science  
Aliya Abbasi, Nursing  
Serena Reimer, Education  
Henry Pan, Medicine  
Jordan Rea, Arts and Science  
Alexa McEwen, Pharmacy and Nutrition  
Nathan Hebert, Agriculture and Bioresources

**Also Present**

Jordan Sherbino USC Chair  
Caroline Cottrell, General Manager

**Regrets**

Serena Reimer, Education

**Absent**

Renata Huyghebaert, VP Student Affairs  
Brooke Malinoski, VP Academic Affairs  
Kehan Fu, President

**Guest List**

Marissa McCallum  
Patricia Bautista  
Paula Klassen  
MacKenzie Pudwell

The meeting was called to order at 6:00p.m.

## **1. Adoption of the Agenda**

Move to move 7.1 AGM to 9.2 Any Other Business.

**USCMotion056:** VP Barker/Councillor Dumont **Carried**

Move to adopt the agenda.

**USCMotion057:** Councillor Quan/Councillor Dewalt **Carried**

## **2. Introductions**

## **3. Council Address**

### **3.1 Candy Cup**

Mark Tan stated that this year's Trick-or-Eat is over. ISSAC came in second place. They collected thirty bags of food. In first place there is the ISSA, which collected thirty-four bags of food. Mark presented the groups with their prizes. In total, all groups collected about five thousand pounds of non-perishable food donations, and raised about \$700 dollars.

## **4. Minutes and Reports for Information**

### **4.1 USC Minutes – October 27<sup>th</sup>, 2016**

### **4.2 Executive Committee – November 2<sup>nd</sup>. 2016**

Councillor Prokopchuk asked VP Barker about the dialogue that took place in the meeting about the Pop-Up Ensemble Proposal, and about the payment of the volunteers?

VP Barker responded that the Pop-Up Ensemble Proposal was to give jazz musicians an opportunity to play along side Executive events. The original proposal was asking to sponsor several pop up events; however, the Executive decided on funding the events on a case-by-case basis. VP Barker also suggested giving a smaller honorarium. The project proposal is being rewritten and will be presented again to the Executive.

### **4.3 Academic Affairs Committee Minutes and Report - November 15<sup>th</sup>, 2016**

### **4.8 Budget & Finance Committee Minutes and Report – November 15<sup>th</sup>, 2016**

### **4.9 Indigenous Student Affairs Committee Minutes and Report – November 2<sup>nd</sup>, 2016**

### **4.11 Student Affairs Committee Minutes and Report – October 27<sup>th</sup>, 2016**

## 4.12 Sustainability Committee Minutes and Report – October 27<sup>th</sup>, 2016

### 5. Motions Arising from the Minutes and Reports

Move to accept the Minutes and Reports.

**USCMotion058:** Councillor Dewalt/Councillor Detbrenner-Rempel **Carried**

### 6. Business

#### 7. New Business

### 8. Councillor Reports

Councillor Thomson explained that Councillor Reimer was not in attendance at this meeting due to a family loss.

Councilor Detbrenner-Rempel noted that on November 29<sup>th</sup>, STM College is having a study event. There will be snacks provided.

Councilor D'Eon thanked the Executive for giving him the chance to go to Sask Place for the Remembrance Day Service. Councillor D'Eon attended that service and another service on Campus, on behalf of the Executive. He noted his disappointment that there were not more Councillors present at the service on Campus.

Councilor Dumont announced that the Law School Band is having their annual Dissent Night. This event is open for everyone. Tickets are \$20 in advance, \$25 at the door. The event is taking place on Friday, November 25<sup>th</sup> at the Capitol Music Club. Tickets will be available in the Law Students' Lounge. He also noted that there are new security procedures in the College of Law; after 7pm, the only way to get into the Law Building is through the main entrance of the Law Library. This has been done to prevent theft.

Councilor Rea stated the Planning Students' Association is having their annual silent auction fundraiser on Friday, December 2<sup>nd</sup>. This event is open to everyone.

Councilor Quan stated that the International Women's Movement is having their first event called Connecting Realities. This is an exhibit on gender based sexual violence. The exhibit will be in the North Concourse for two days, the Arts Tunnel for two days, and then finally on the Arts Ramp for one day. This exhibit will be taking place on the week of November 21<sup>st</sup>. This event is important to address the issue of sexual assault.

Councilor Ugo-Okeke stated that on November 18<sup>th</sup>, the African Students' Association would be having their Annual General Election.

### 9. Any Other Business

#### 9.1 Questions and Comments

Councillor Prokopchuk stated that he had been asked by the Education Students' Society and some other students to gather some information about the Executive's trip to the UK. He stated that he would ask VP Barker a series of questions and would like a response to them individually.

Councilor Prokopchuk asked what the total cost of the trip was? He also asked if any non-grant money was used to fund the trip?

VP Barker responded that although he was unsure of the total cost of the trip, he stated that none of the cost was funded by the USSU. All of the costs were funded by the Saskatchewan Scholarship Fund.

Councilor Prokopchuk asked what was achieved at the UK Trip, and how will students benefit from the Executive taking this trip?

VP Barker responded that the Executive is still working on the Report on the UK Trip. He noted that the Executive would bring this Report to Council.

Councilor Prokopchuk noted that at a previous meeting it was said that the UK Trip was the best use of the grant money. He asked what the alternative ways that the money could have been spent?

VP Barker stated that the Saskatchewan Innovation and Opportunity Scholarship is a grant that is given from the Province to students in Saskatchewan. The Province does not administer the money; they give this right to the Universities. The International Students and Study Abroad Office decided to award the money to the Executive. The Scholarship was not available to anybody else, as there were no other applicants for the Scholarship.

Councillor Prokopchuk asked if it was preplanned that the money would be used for the UK Trip, and if the Executive themselves applied for the Scholarship?

VP Barker responded that the Executive did not apply for the money. ISSAC determined the trip, and determined the applicants (the Executive).

Councilor Prokopchuk asked if there would be a detailed report given to Council once the other Executives return?

VP Barker responded yes.

Councillor Prokopchuk stated that he told President Fu that he would be resigning from the External Affairs Committee.

Move to go back up the agenda to 3.1 Candy Cup.

**USCMotion059:** Councillor Ratt-Misponas/Councillor Detbrenner-Rempel **Carried**

Councillor Ratt-Misponas asked if VP Barker could give an update on the Transit situation.

VP Barker said that Mayor Charlie Clark has stated that negotiations with the Transit Union have stalled. There will be some declines in service; however there are no strikes pending even though 48 hour strike notice has been given.

Councillor Ratt-Misponas thanked Council on behalf of the Indigenous Students' Council in regard to refurbishing the Louis Riel Plaque.

Councillor Prokopchuk asked if there was an exact dollar amount of how much the plaque would cost?

VP Barker stated that the last estimate was \$1500. He noted that this is just an estimate.

## **9.2 AGM**

VP Barker reminded Council that the AGM is very important to attend. He stated that all Councillors must attend, and bring somebody with them. This is crucial for the organization to pass the financials.

Councillor Thomson asked if there would be pizza at the AGM.

VP Barker said there would be a lot of pizza.

Councillor Ratt-Misponas asked if the motions for the AGM had been released yet?

VP Barker responded that the motions have been released.

## **10. Adjournment**

**Executive Meeting**  
**November 23<sup>rd</sup>, 2016**

**Present:** VP Malinoski, President Fu, VP Barker, VP Huyghebaert, GM Cottrell

**1. Call to order**

The meeting was called to order at 9:07a.m.

**2. Quorum**

Quorum was present

**3. Roundtables**

**VP Barker:**

- Budget and Finance Committee meeting
  - Ratifications
  - Funding
  - Insurance
- Meeting with Dave D'Eon
- Meeting with Kyle Snarr
- Meeting with Gabe Simons
- Recorded USSU On Air with Gabe
- Face to Face #6
- Meeting with Education Students Society regarding Liability and Insurance
- Meeting with Michael Gough regarding transit
- Executive meeting
- Meeting with Ben Fahlman regarding Fees
- Anthropology 422
- Meeting with Cassy appelt and the APALA regarding insurance
- Final Review of Bylaw
- Discussion regarding tuition policy
- Meeting regarding Finances with GM Cottrell
- Meeting regarding the reports for ISSAC
- Meeting with Brody Becker regarding funding
- Meeting with Brandon Thompson regarding taxable receipts

**4. Business**

4.1 Christmas Toy Drive

President Fu was contacted by the Metis Friendship Centre, and they were wondering if the Executive would want to collaborate with them for a Christmas Toy Drive.

Stefanie Ewen said that the USSU is sponsoring the Ronald McDonald House this year; however, she said we could collaborate with that group in the future.

VP Hugyhebaert said that they should share the Agriculture Students' Association's toy drive event on the Executive's facebook. The Agricultural Students' Association is doing a toy drive for the Saskatoon Secret Santa. Their goal is to fill a stock trailer full of toys. The stock trailer will be parked outside the USask Rayner Dairy Research and Teaching Facility. The ASA will be in the Arts Tunnel from November 28-30 to promote this event and will be accepting toys at this time. They need about 140 boxes to fill the trailer.

#### 4.2 AOCF Minutes

President Fu stated that the minutes for the last AOCF meeting must go out as soon as possible.

VP Malinoski said she would like to read over the minutes again. She also stated that the Alcohol Policy should be discussed at the next AOCF meeting. She recommended having Patti McDougall come to this meeting.

President Fu recommended that the Executive think about what they want to talk about at the next AOCF meeting and then discuss the agenda together. He said that by the end of this week, the Executive will have a draft of the next AOCF's agenda.

GM Cottrell recommended having the AOCF meeting on a Thursday night when Council isn't sitting, rather than have it on a weekend.

VP Malinoski said she wants to create a position paper that will make the Dean's more accountable when consulting with their constituency groups in regard to tuition. She wants to ensure that consultation takes place.

VP Hugyhebaert stated that this was a good idea.

#### 4.3 Holiday Cards

GM Cottrell asked if the Executive had their mailing lists completed?

President Fu said that he would have his list done on Friday.

GM Cottrell said that Olivia is creating a card and she will distribute it for comment.

#### 4.4 Agenda for Meeting with Minister Eyre

GM Cottrell said that the meeting will take place in Saskatoon on December 2nd.

VP Malinoski said she would like to talk about Open Textbooks and the Exchange Program. She stated that the Government wants students to study abroad, but they are not providing funding for that to happen. The Government should incentivize studying abroad.

VP Malinoski said she wants to talk about mental health; VP Huyghebaert agreed.

President Fu said he would like to talk about Internationalization.

#### 4.5 Campus Rec Promo

VP Barker said that the Executive usually gives money for Campus Rec Promo. Typically it is \$500. This would come out of Executive Sponsorship. The money is used as prizes.

#### 4.6 UK Trip Report

GM Cottrell stated that the Executive will need to have their reports done for next week's Council meeting.

VP Malinoski suggested that the Executive give the report to Council in the new year, as the rest of the council meetings are quite busy.

GM Cottrell said that the Executive should give a brief report before then, to let Councillors know how the trip went. The report will contain what they did and what the money was used for.

#### 4.7 GSA Partnership

VP Malinoski talked to Nafisa Abshur, Vice President of Operations and Communications at the GSA about having a mentorship program where undergraduate students could talk to grad students. She was thinking of having a buddy program, where undergraduate students would be connected to a graduate student in a similar field.

GM Cottrell said that the USSU has had speed friending events in the past that were successful, and perhaps this could be an event that the Executive holds.

#### 4.8 Stress Less Event Proposal

The space in North Concourse is booked for this event. VP Huyghebaert brought this up to get the Executive's approval and noted that Student Counselling needs to get approval prior to, not after, doing the booking.

### **5. Adjournment**

The meeting was adjourned at 10:05a.m

**Executive Meeting Minutes**  
**November 30th, 2016**

**Present:** President Fu, VP Barker, VP Huguhebaert, VP Malinoski, GM Cottrell

**1. Call to Order**

The meeting was called to order at 9:25 a.m.

**2. Quorum**

Quorum was present

**3. Roundtables**

**President Fu:**

October 24th-29th

**Student Forum:** Attended Student Forum Executive Oct. 24th (along with VP Malinoski, GSA President and VP Academic, and Vice Provost Teaching and Learning Patti McDougal). Presented 15min discussion topic on improving **digital literacy** on campus and integrating **digital literacy** across University curriculum.

**UK Internationalization Delegation:** Participated in finalizing trip planning and presentation planning throughout the week Oct. 24th to 26th.

**USSU By-Law:** Final meeting with USSU's primary lawyer Brendan Tumback to review recommendations from Exec (Oct. 25th).

**BoG:** Preparation with December Board Meetings, meeting with Board Members Dr. Karla, Joy Crawford, and David Dube. Also met with VP Operations and Finance to discuss tuition strategies and the University's financial landscape.

**Digital Literacy:** Attended *Fireside Talks* organized by Brittany Melnyek with Zu Media. Met Albert Zu, Partner and Strategic Director, to discuss Digital Literacy Strategy on Campus.

**External Affairs Committee:** 2nd Committee meeting. Discussed strategies engaging provincial government as well as lobbying activities.

**Student Engagement:** Face 2 Face booth at Engineering Building (Oct. 24th).  
Presidential Address: Municipal Election.

October 31st-November 4th

**UK Internationalization Delegation:** Participated in finalizing trip planning and presentation planning throughout the week Oct. 31st to Nov. 4th. Away in U.K. Nov. 4th to Nov. 12th.

**University Relations:** 1st Meeting with new VP of University Relations Debra Pozega Osburn. Emphasized on overall student experience, #huskies pride, support for young alumni, and engaging millennial with communication content.

**Digital Literacy:** Attended *Fireside Talks* organized by Brittany Melnyek with Zu Media. Met Albert Zu, Partner and Strategic Director, to discuss Digital Literacy Strategy on Campus.

**External Affairs Committee:** 3rd Committee meeting. Discussed skills-based matrix and sub-committees for upcoming events.

**Indigenous Student Affairs Committee:** 2nd Committee meeting. Discussed ADVOCAN briefs, plans for upcoming major events such as Aboriginal Achievement Week.

**Student Engagement:** Face 2 Face booth at Agriculture Atrium (Nov. 1st).  
Presidential Address: Remembrance Day (Nov. 11th).

November 7th - 17th

**UK Internationalization Delegation:** See UK Internationalization delegation report.

## **4. Business**

### 4.1 Exec Exam Squad

VP Huyghebaert was told that the student groups like it when VP Barker attends their events; however, some students had noted that they would like the Executive to be more visible. She thinks that the Executive should hand out coffee or something else during exam week.

President Fu said that there is a Face to Face scheduled for December 7th.

VP Huyghebaert stated that the Executive needs to do more than Face to Face events. They need to be more visible to the students.

President Fu said that the Executive could have set up a table at the Stress Less event.

VP Huyghebaert stated that she wanted to do something separate from all other groups.

VP Malinoski stated that she was in favour of giving out something to students during exams.

GM Cottrell recommended handing out popcorn and oranges. She recommended having this take place in the landing between Lower Place and the Arts Tunnel. She also recommended that Student Crew could be hired for this event if the Exec could not be present at all times.

#### 4.2 Holiday Photoshoot

VP Huyghebaert would like to have a Holiday photoshoot and have the photos on the plasmas.

#### 4.3 Holidays

VP Malinoski asked what the Executives are expected to do for the holiday season?

GM Cottrell responded that President Fu will go to the Daycare. The charity that the USSU will collect toys for is the Ronald McDonald House.

#### 4.4 Winter Welcome Week

President Fu stated that there will be a proposal for this Week done by Friday.

#### 4.5 UK Report

VP Malinoski said that she is going to set up a time to create a report about the UK Trip, as it is due by December 23rd, 2016.

#### 4.6 Policy Review

The Executive needs to review the policies, specifically the ones that reference the Bylaw.

#### 4.7 Off-site Visit

VP Malinoski asked if the Executive would be going to an offsite campus next term?

President Fu suggested going to La Ronge.

Sheldon will contact the La Ronge and Yorkton campuses.

#### 4.8 Office of the Treaty Commissioner

VP Malinoski suggested that the Treaty Commissioner come and talk to the Executive and Council about their relationship with the USSU.

#### 4.9 Soup and Bannock

The Executive will host a Soup and Bannock event at the Gordon Oakes Red Bear Student Centre. This event will take place in the second semester. The Executive will pay for half of the event.

#### 4.10 Housing

VP Huyghebaert was contacted by somebody in Newfoundland who runs a website for housing. He said that his service was free.

The service is a website. The company would go into the city and take pictures of the different housing units. The reviews are honest; this allows International Students to look at houses before they arrive. The service is private and would only be available to students.

GM Cottrell stated that our housing registry is well established. She noted that she would contact her colleagues about that service.

#### 4.11 Internationalization Blueprint

VP Huyghebaert had talked to Patti McDougall, and she said that she would talk to the International MSCs about Internationalization.

#### 4.12 President's Report

President Fu is working on a President's Report for the Sustainability Fund. He will do a year end President's Address. He asked if the other Executives would like him to talk about the things that he works on.

#### **5. Adjournment**

The meeting was adjourned at 10:25 a.m.

Budget and Finance Meeting Minutes  
Monday November 21 2016

Called to Order, 6:04pm

In attendance: Jordan Rea, Jessica Quan, Jenna Munday, Emmanuel Barker, Caroline Cottrell, Connor McCann

Ratification

- Philosophy Students Society - email them to send normal text documents
- Tobacco Cessation Group - yes

Funding

- Christmas Parol - look into if it has been funded in the past
- Mindful Living - look into if it has been funded in the past
- AISEC Friends and Family Night - yes to 242.50 cash, 96.80 XL credit
- Tobacco Cessation Group - yes to 500 XL credit, send email to advise of XL graphic design services
- ABLED - email re: not submitting a budget

Adjourned: 6:30pm

## **Association of Constituency Presidents Meeting Minutes October 15<sup>th</sup>, 2016**

**Present:** Emmanuauel Barker, Renata Huyghebaert, Brooke Malinoski, Jordan Sherbino, Mitch Cassidy, Kiefer Lypka, Sehjal Bhargava, Brooke Kincart, Jacqueline Toews, Kosisochukwu Ugo-Okeke, Katherine DeMong, Tim Donihee and Dallas Fiddler.

1. Introductions
  
2. Nature and Purpose of AOCPP

Emmanuel Barker explained the history of the AOCPP. He described it as a revision of the Board of College Presidents, which existed until 2009. The Indigenous Students' Council President and International Students' Council President were added to the group in 2009, which was when the name changed to the Association of Constituency Presidents. The purpose of this Association is to maintain communication between the Executive levels of student government and the University of Saskatchewan Students' Union. The group used to meet three to four times a year. The point of meeting was to discuss points of mutual interest and concern and create common strategies to address the issues. Such issues include housing, tuition, equity services, etc. It also provided a social place for the Executive levels of student leadership. Over time the Association has convened less frequently, and is endanger of becoming a thing of the past. The present Executive believes that there is an opportunity to make the Union stronger and more significant by connecting with the College Societies. The current system does not recognize how important the College Societies are in representing the issues that are unique to students in their specific constituencies. The USSU tries to represent all students, however not all issues can be addressed. The goal of this current Executive is to create a network that establishes fair representation and accountability; instead of dictation, the Executive would like to work on collaboration with the College Societies.

The main issue for the current Executive is the election of MSCs. In the past, the election of MSCs was run by the College Societies, which ensured that the MSCs had a spot on their Councils. In 2011-2012, this changed; the USSU now runs the election. This can create a problem if the MSCs do not have a spot on their Constituencies' Council. The elections were given to the USSU to run, as the Secretary's Office recommended this to ensure fair elections. There was no consultation with the College Societies when this was done.

The USSU cannot cease the management of the Elections of MSCs; however they are requesting that the College Societies create a spot on their Council for their MSC. The

MSC does not have to be a voting member of the Student Societies; they just should have a role to provide accountability.

Dallas Fiddler (Indigenous Students' Council) noted that an issue he has encountered is that the MSCs on the Indigenous Students' Council feel like they work for the USSU and not their Constituency.

Brooke Malinoski responded to Dallas Fiddler that the USSU wants to fix that issue. The MSCs are required to attend a weekly USC meeting on every Thursday. The MSCs are supposed to bring forth issues from their Constituency, to ensure that there is representation. They also attend the meeting so they can inform their Constituents about what the Executive are doing. Brooke stated that it is important to have representation when there are major issues such as TransformUS or a bus strike. The MSCs are able to voice the issues that are facing their colleges specifically.

Jacqueline Toews (Agriculture) stated that last year the Agriculture Students' Association A did not have any communication with their MSC. However, this year they promoted the roles of MSCs to their students, and this led to two students being elected. The two MSCs sit on both USC and the ASA. Jacqueline stated that it is important to promote the importance of the role of MSCs to the students.

Kiefer Lypka (Medicine) asked if the MSC would act as the main advocate for College issues?

Brooke Malinoski responded that anyone is able to contact the USSU Executive about issues regarding their College; however, it would be the MSC's primary job to stay up to date with what the Executive is doing, and hold them accountable to their Constituencies.

Emmanuel Barker responded that the goal is to have the MSC be the primary contact for the USSU. The Executive wants the MSCs will have a closer relationship to their Constituent Executives. The USSU Executive wants to focus on the AOCF meetings to address the issues in the different Colleges.

Brooke clarified that the Executive wants the Student Societies add a clause to their Bylaws, which would state that the elected MSCs have a spot on the constituency's Council. Brooke also stated that the Executive wants the Presidents to encourage members of their college to run for the MSC position.

Sehjal Bhargava (Kinesiology) asked how the Agriculture Students' Association operated the election of their MSCs?

Jacqueline Toews (Agriculture) stated that the election of MSCs is still run through the USSU. Their Association allows any Agriculture student to sit in the meetings, so if the MSC is not elected to another position, they are still allowed to sit in the meetings. They have two Councilor positions on their Association, and those members are supposed to run in the USSU election. If they do not get elected to the USC, their role is to engage with the elected MSC and to ensure communication between the MSC and the Association.

Mitch Cassidy (Engineering) stated that the MSCs have a spot on their Council, but not on their Executive.

Dallas Fiddler (Indigenous) asked what would happen if there was no communication between the MSC and their Council?

Jacqueline Toews (Agriculture) noted that in the previous year, there was no communication between their MSC and their Council. To change this, they made sure people in their College knew about the election of MSCs. Communication with MSCs has many benefits. It makes the Constituency's Council more informed with what was happening on the University level.

Brooke Malinoski asked if the Presidents had any ideas of how to get more students involved with the election of MSCs?

Emmanuel Barker asked what the Presidents' reactions were to the election of MSCs?

Katherine DeMong (Pharmacy & Nutrition) stated that their MSC does have a spot on their Council. She also noted that the MSCs provide useful information, although sometimes they are unsure if the information is relevant.

Brooke Kincart (STM) said that the STMSU has part in their meetings, which is allotted for the MSC to talk about what is happening at the USC meeting. Having time allotted for the MSC encourages that individual to speak about the events of USC.

Sehjal Bhargava (Kinesiology) noted that there was no communication between their MSC and the Kinesiology Student Society.

Brooke Malinoski stated that this is why the Executive is addressing this issue. It is important to hold democratic elections, but the MSCs need to be accountable to their Constituency.

Kosisochukwu Ugo-Okeke (International) stated that it is difficult for him to meet with other International Students, as they are not represented by a singular group. He said that there needs to be one singular group to represent International Students.

Renata Huyghebaert acknowledged that International Students have a unique case as they are not represented by one group. However, she has thought about addressing this by reaching out to ISSAC, which is a group that has access to all of the International Students.

Emmanuel Barker noted that there are the Global Connection meetings, which connects stakeholders to International Students. This would be a way of connecting with other International Students.

Dallas Fiddler (Indigenous) stated that the Indigenous Students' Council represents large groups of students, such as SUNTEP and NASA. He has regular meetings with these groups. These groups have very diverse backgrounds, which can be difficult to connect with. He stated that if the ISC's MSC is not doing their work, he would contact the USSU. If the USSU is not doing its work, he will contact Patti McDougal or the President's Office.

Brooke Malinoski stated that there might be an opportunity to meet with the International and Indigenous students to meet, as they both have constituencies instead of College groups. Further, there is not an International Students' Council, so the Indigenous Students' Council could provide some input on how to form such a group.

Kiefer Lypka (Medicine) noted that there are two many issues. The first is that MSCs are poorly utilized. The second is that there is a potential disconnect if the MSC does not communicate with their College or Constituency. He suggested having a member of each Constituency sitting on the USSU Elections Committee to have a direct tie with the USSU and the Constituencies for the election.

Katherine DeMong (Pharmacy & Nutrition) stated that the outgoing MSC educates the new MSC about the role and how the election works. This allows the new MSC to be educated about what the role of MSC entails.

Jacqueline Toews (Agriculture) stated that the biggest barrier for students to run for MSCs is the time commitment. She noted that some Agriculture students have up to five labs a week, which would be hard to be a MSC as well.

Emmanuel Barker noted that this problem is common across all of the other Colleges.

The meeting recessed for lunch.

Chairperson Sherbino summarized that most of the Constituency Presidents agree that there is a need for the MSCs to have more accountability to their respective Councils. He emphasized that the Executive would like that the different Constituency Presidents put something in their Bylaw, which would create a space for the MSC on their Council. The General Manager of the USSU, Caroline Cottrell noted that she would assist and of the Colleges that need help putting this in their Bylaws. The Executive would also like for the Constituencies to have more responsibility in recruiting candidates to be MSCS. Another issue is that there is a large time commitment involved with being an MSC, which Chairperson Sherbino stated would be hard to change.

Emmanuel Barker asked if any of the Presidents were interested in the recommendations raised by Chairperson Sherbino.

Jacqueline Toews (Agriculture) asked what the USSU Bylaw states is the MSC's responsibility to their constituents?

Chairperson Sherbino read Part 4, Section 87 of the USSU Bylaw, which describes the role of the MSCS. The Bylaw does state that the MSC must attend their Council meetings, however, it is up to their College or Constituency Council to enforce this.

Jacqueline Toews (Agriculture) asked who should they contact if the MSC is not being accountable?

Brooke Malinoski recommended contacting the Executive if the MSC is not showing up to the necessary meetings.

Mitch Cassidy (Engineering) asked if there would be grounds for dismissing a MSC if they are not attending necessary meetings, in regard to the USSU Bylaw?

Brooke Malinoski stated that the College Councils would not be able to dismiss the MSC, as the MSC represents all of the students from that College. She said that the Executive would look into the logistics of dismissing a MSC for such a reason.

Chairperson Sherbino clarified that the only body that can remove a MSC is USC. It involves a 2/3 majority to impeach a Councilor. Further, if a petition is presented to Council with signatures from 75% of the College or Constituency, Council can look into impeaching the relevant Councilor.

Sehjal Bhargava (Kinesiology) stated that she would be more interested in looking into the disciplinary actions that can be taken for an underperforming Councilor, instead of changing Bylaws.

Emmanuel Barker asked if it would be beneficial to the Presidents if the Executive holds a meeting, which would show how to dismiss a Councilor, and also how to work towards recruitment?

Kiefer Lypka (Medicine) asked what would recruitment of MSCs entail?

Brooke Malinoski said that the Executive could go to the different Council meetings to talk about the importance of having a MSC on their Council.

Dallas Fiddler (Indigenous) asked how to address the problem if it is the Executive who is not communicating with the MSC?

Renata Huyghebaert stated that if this problem is occurring, the Presidents should come to the Executive directly and address the issue with them. Renata also mentioned that if a MSC is having a problem, they should contact all of the Executive, not just one specifically.

Brooke Malinoski encouraged the Presidents to attend the USC meeting if they have concerns, as all Undergraduate students have speaking rights.

Jacqueline Toews (Agriculture) stated that the MSCs should make the USC meetings a priority. She also suggested stating that the Bylaw should give more leniencies to MSCs missing meetings for academic reasons.

Renata Huyghebaert stated that if MSCs are unable to attend a meeting, they should contact Kehan. The Executive is lenient if the MSCs have a legitimate excuse.

Kiefer Lypka (Medicine) asked if they removed their MSC from their Council, if that would remove the MSC from the USC?

Chairperson Sherbino indicated that this was not correct. Only USC can impeach the Councilor.

Sehjal Bhargava (Kinesiology) asked what would happen if the College itself removed their MSC?

Chairperson Sherbino answered that nothing would happen to the MSC, unless Council took it upon itself to impeach the MSC in honour of that College's decision.

Jacqueline Toews (Agriculture) said that removing a MSC is not necessarily the answer, as then you have a vacant position. She recommended talking with the MSC specifically if there is an issue, and this could solve the problem.

Renata Huyghebaert agreed that it is important to reach out to the MSC. The Executive would be able to assist with contacting the MSC.

Emmanuel Barker recommended having the Presidents coming to the USC meetings, so they can see what the MSCs are supposed to be doing. He also stressed that the Presidents should feel free to contact the Executive if they are having an issues with the MSCs.

## 2. Student Forum

Brooke Malinoski introduced Student Forum, which takes place four times a year. It is put on by the Vice Provost of Teaching and Learning. This forum is used to discuss different issues facing students such as mental health, sexual assault awareness, tuition, etc. This Forum needs three different Constituency representatives. The first meeting takes place on October 24, 2016 at 4:30 p.m. She asked if there was anybody interested in being in this Forum.

(inaudible talking)

Jacqueline Toews, Katherine DeMong, and Kosisochukwu Ugo-Okeke agreed to take part in this Forum.

(inaudible talking)

## 3. Tuition

Brooke Malinoski stated that at a University Senate meeting, the Graduate Students' Association (GSA) made a motion for the Senate to endorse the National Day of Action

which is put on by the Canadian Federation of School (CFS). The GSA is a part of CFS, however, the USSU is not. The reason the USSU is not a part of CFS is because in 2005 there was a referendum that was held to see if the USSU would join the Federation. There were two election committees, which were formed; one by the USSU, and one by the CFS. The election was very close, so the USSU deemed that they could not ratify the results. It is also very expensive to be part of CFS. The CFS committee stated that they would ratify the results. After this, the USC at that time voted to join CFS. The President of the USSU at that time sued the USSU, saying that they could not be part of the CFS as they overstepped the Elections Committee. This went to Court, and the Court ruled that the USC could not override the Elections Committee decision, and therefore, the USSU is not part of the CFS. This ended up costing the USSU \$55,000.

Currently, the CFS is having a National Day of Action, which the GSA is taking part of. They are promoting on November 2<sup>nd</sup>, 2016 to have a protest against the University and the Government saying that there should be a tuition freeze. The USSU promotes the rights of undergraduate students to partake in this protest, however the USSU can not endorse the event as it is put on by the CFS. The USSU will be having their own stance of tuition, and wants input from the Presidents. Brooke noted that tuition is likely to increase next year, and the year after that.

(inaudible talking)

Brooke Malinoski stated that she would like the Government to invest more in Post-Secondary Education, to help International Students.

Renata Huyghebaert noted that when the Executive advocates for tuition, they are advocating for responsible tuition setting measures.

Katherine DeMong (Pharmacy and Nutrition) stated that in Professional Colleges, the Faculty sets tuition. She stated that students in Professional Colleges tend to understand that their tuition will be more expensive.

Kosisochukwu Ugo-Okeke asked if International Students would be affected by Tuition increases and decreases?

Emmanuel Barker stated that they would be affected.

Jacqueline Toews (Agriculture) encouraged the other Presidents to talk to the Deans of their College, and ask questions.

Mitch Cassidy (Engineering) stated that he would like to see some form of survey to see how students feel about tuition setting. Further, he stated that some form of advocacy to the Provincial Government would be beneficial.

Brooke Malinoski stated that the USSU would be releasing a statement, as well as having a tuition campaign. She said that this was one of the purpose of having this AOCF meeting, to get input from different Colleges about what they want tuition setting to look like.

Renata Huyghebaert encouraged the Presidents to talk to their constituents to get their opinion on tuition. She also encouraged the Presidents to let the USSU Executive to know what their students would like tuition setting to be like.

Brooke Malinoski stated that past Executives have requested Tuition Forecasting. However, Tuition Forecasting is very difficult to implement. Another option to advocate for is a Tuition freeze. The Provincial Government has made cuts to the funding for tuition, so this could have an impact on how Tuition is set. She also noted that Tuition is not used to balance the University's budget. The Executive wants to run a campaign, which will show how far students go to pay tuition. This would involve sending letters to the Provincial Government.

Emmanuel Barker stated that a tuition freeze would be unrealistic. He suggested that the University does not increase taxes by more than the Consumer Price Index. He also suggested advocating to the Provincial Government to support the University by no less than the increase in inflation.

Kiefer Lypka (Medicine) stated that he is concerned that a tuition freeze would lead to a drop in quality of the programs.

Jacqueline Toews (Agriculture) stated that Agriculture students told the Dean of Agriculture, that if tuition increases, they want their programs to increase, or at least maintain their quality. She asked if students could get accused of non-academic misconduct if they protest with the National Day of Action?

Brooke Malinoski stated that she would look more into this; however, it is the right of students to protest. She thank all of the Presidents for attending this meeting. She will look more into the details that were discussed and distribute any relevant information.

|                          | Sept. 8 | Sept. 15 | Sept. 22 | Sept. 29 | Oct. 6 | Oct. 13 | Oct. 20 | Oct. 27 | Nov. 3 | Nov. 10 | Nov. 17 | Nov. 24 | Dec. 1 |
|--------------------------|---------|----------|----------|----------|--------|---------|---------|---------|--------|---------|---------|---------|--------|
| Abbasi, Aliya            | NYA     | NYA      | NYA      | NYA      | NYA    | NYA     | NYA     | R       | NM     | NM      | P       | NM      |        |
| Barker, Emmanuel         | P       | P        | P        | P        | P      | P       | P       | P       | NM     | NM      | P       | NM      |        |
| D'Eon, David             | P       | P        | P        | P        | R      | P       | P       | P       | NM     | NM      | P       | NM      |        |
| Detbrenner-Rempel, Nigel | NYA     | NYA      | NYA      | A        | P      | R       | R       | P       | NM     | NM      | P       | NM      |        |
| Dewalt, Jordan           | P       | P        | P        | R        | P      | R       | R       | P       | NM     | NM      | P       | NM      |        |
| Dumont, Darcy            | NYA     | NYA      | NYA      | A        | P      | P       | P       | P       | NM     | NM      | P       | NM      |        |
| Eze, Chukwudubem Nancy   | NYA     | NYA      | NYA      | P        | P      | P       | P       | P       | NM     | NM      | P       | NM      |        |
| Fu, Kehan                | P       | P        | P        | P        | P      | P       | P       | P       | NM     | NM      | A       | NM      |        |
| Gawley, Dwayne           | NYA     | NYA      | NYA      | NYA      | NYA    | NYA     | NYA     | R       | NM     | NM      | P       | NM      |        |
| Gill, Mankomal           | P       | P        | P        | A        | P      | P       | P       | P       | NM     | NM      | P       | NM      |        |
| Hebert, Nathan           | P       | P        | P        | P        | P      | P       | P       | R       | NM     | NM      | P       | NM      |        |
| Huyghebaert, Renata      | P       | P        | P        | P        | P      | P       | P       | P       | NM     | NM      | A       | NM      |        |
| Malinoski, Brooke        | P       | P        | P        | R        | P      | P       | P       | P       | NM     | NM      | A       | NM      |        |
| McCann, Connor           | P       | P        | P        | R        | P      | P       | P       | P       | NM     | NM      | P       | NM      |        |
| McEwen, Alexa            | P       | P        | P        | P        | P      | P       | P       | P       | NM     | NM      | P       | NM      |        |
| Molesky, Mark            | NYA     | NYA      | NYA      | NYA      | NYA    | NYA     | NYA     | R       | NM     | NM      | P       | NM      |        |
| Orsak, Alanna            | P       | P        | P        | P        | P      | P       | P       | P       | NM     | NM      | P       | NM      |        |
| Pan, Medicine            | NYA     | NYA      | NYA      | P        | P      | P       | P       | P       | NM     | NM      | P       | NM      |        |
| Prokopchuk, Andriy       | NYA     | NYA      | NYA      | P        | P      | P       | P       | P       | NM     | NM      | P       | NM      |        |
| Quan, Jessica            | P       | P        | P        | P        | P      | P       | P       | P       | NM     | NM      | P       | NM      |        |
| Ratt-Misponas, Regan     | P       | P        | P        | P        | P      | P       | P       | P       | NM     | NM      | P       | NM      |        |
| Rea, Jordan              | P       | P        | P        | P        | P      | P       | P       | P       | NM     | NM      | P       | NM      |        |
| Reimer, Serena           | P       | P        | P        | P        | P      | P       | P       | P       | NM     | NM      | R       | NM      |        |
| Thomson, Preston         | P       | P        | A        | P        | P      | R       | R       | P       | NM     | NM      | P       | NM      |        |
| Ugo-Okeke, Kosisochukwu  | NYA     | NYA      | NYA      | P        | P      | P       | P       | P       | NM     | NM      | P       | NM      |        |

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

CE - Communication Error PG: Permission Granted

**University Students' Council Agenda**  
**January 5th, 2017**  
**Roy Romanow Student Council Chamber**

- 1. Adoption of an Agenda**
- 2. Introductions**
- 3. Council Address**
- 4. Minutes and Reports for Information**
  - 4.1 USC Minutes – December 1st, 2016**
  - 4.2 Executive Committee - December 7th, 2016**
  - 4.3 Academic Affairs Committee Minutes and Report**
  - 4.4 Appointments Committee Minutes and Report**
  - 4.5 Code of Ethics Disciplinary Tribunal Minutes and Report**
  - 4.6 Elections Committee Minutes and Report**
  - 4.7 External Affairs Committee Minutes and Report**
  - 4.8 Budget & Finance Committee Minutes and Report - December 5th, 2016**
  - 4.9 Indigenous Student Affairs Committee Minutes and Report**
  - 4.10 International Student Affairs Committee Minutes and Report**
  - 4.11 Student Affairs Committee Minutes and Report**
  - 4.12 Sustainability Committee Minutes and Report**
  - 4.13 Association of Constituency President Minutes and Report**
- 5. Motions Arising from the Minutes and Reports**
- 6. Business**
  - 6.1 Infrastructure**
- 7. New Business**
- 8. Councillors Reports**
- 9. Any Other Business**
  - 9.1 Questions and Comments**
  - 9.2 Council Social**
  - 9.3 Consultation regarding ADVOCAN**
- 10. Adjournment**

**University Students' Council**  
Minutes for Thursday, December 1<sup>st</sup>, 2016

**Present**

Emmanuel Barker, VP Operations and Finance  
Renata Huyghebaert, VP Student Affairs  
Brooke Malinoski, VP Academic Affairs  
Kehan Fu, President  
Regan Ratt-Misponas, Indigenous Students  
Nancy Eze, International Students  
Kosisochukwu Ugo-Okeke, International Students  
Nathan Hebert, Agriculture and Bioresources  
Jordan Dewalt, WCV  
Serena Reimer, Education  
Preston Thomson, Edwards School of Business  
Andriy Prokopchuk, Education  
Alanna Orsak, Agriculture and Bioresources  
Mark Molesky, Engineering  
Mankomal Gill, Kinesiology  
Darcy Dumont, Law  
Nigel Detbrenner-Rempel, St. Thomas More  
David D'Eon, Arts and Science  
Aliya Abbasi, Nursing  
Serena Reimer, Education  
Henry Pan, Medicine  
Alexa McEwen, Pharmacy and Nutrition

**Also Present**

Jordan Sherbino USC Chair  
Caroline Cottrell, General Manager

**Regrets**

Jessica Quan, Arts and Science  
Connor McCann, Edwards School of Business  
Jordan Rea, Arts and Science

**Absent**

**Guest List**

Isho Shamo  
Greg Cooper

The meeting was called to order at 6:04 p.m.

### **1. Adoption of the Agenda**

Move to adopt the agenda.

**USCMotion060:** President Fu/Councillor Detbrenner-Rempel

**Carried**

### **2. Introductions**

VP Malinoski introduced the Vice-Provost, Teaching and Learning, Dr. Patti McDougall. She noted that Dr. McDougall would be taking questions; however she was there to primarily talk about Indigenization.

Councilor Prokopchuk introduced his friend Ish Shamo.

President Fu introduced Greg Cooper, who is in charge of the Agriculture Students' Association Toy Drive.

### **3. Council Address**

#### **3.1 Agriculture Toy Drive – Greg Cooper**

Greg Cooper explained that it was his role as a first year on the Agriculture Students' Association (ASA) to plan the Annual Toy Drive. He stated that he is trying to get more students across campus involved, compared to previous years when the toy drive only involved the Agriculture Executive members. This year, Flaman Trailers have donated a 14 foot trailer, and the ASA is trying to fill it with toys.

VP Malinoski asked if Greg could clarify where the toys could be donated?

Greg responded that toys could be donated in the Agriculture Students' Lounge. The ASA will also be accepting cash donations. There is a Facebook page if students would like more information.

President Fu asked if there were any restrictions on what toys are allowed?

Greg responded that the toys must be brand new; however, they are accepting toys for all age groups.

#### **3.2 Vice-Provost Teaching and Learning – Patti McDougall**

Chairperson Sherbino noted that he does report to Patti McDougall, and that if an issue does arise, President Fu could take over as Chair.

Move to go into informality.

**USCMotion061:** Councilor Dewalt/Councilor Dumont

**Carried**

Dr. McDougall thanked Council for the opportunity to speak at the meeting. She stated that VP Malinoski had told her that Council was interested in hearing about reconciliation at the University.

Dr. McDougall talked about Foundational Documents, which are pieces of writing that the University works on from a planning perspective. The University has been trying to work toward a better Aboriginal relationship for the past fifteen years. This is evident in the Strategic plans that the University has made. The Truth and Reconciliation Commission (TRC) that was released last year energized the University to do more for reconciliation. The TRC has 94 calls to action, and is the best document that explores what truly happened in Canada's history. The main finding of the document was the need to take away the education gap; part of this gap is between Indigenous people who hold degrees, and non-Indigenous people who hold degrees. The University held a National Forum last year, which addressed how Universities can respond to the Calls to Action. The Forum focused on how to practically integrate the Calls to Action. She emphasized building relationships with Indigenous people, and to use language such as "by and with Indigenous people" instead of "for Indigenous people". Out of the National Forum arose a framework to examine what the University should be doing in areas such as Teaching and Learning, Research, and other areas.

Dr. McDougall stated that University Council makes all of the Academic Governance decisions at the University. One of the subcommittees of University Council is TLARC (Teaching, Learning and Academic Resources Committee). The Committee is looking at Indigenous curriculum, Indigenous content, and experiences grounded in Indigenous worldviews. She gave some examples of this. The University partnered with the University of Victoria on a MA/MEd Program on language revitalization. In the fall of 2017, the College of Law will be offering a Law Degree in partnership with the Community of Nunavut. There are also other developments happening in other Colleges. University Students' Council passed a motion to encourage the University to pursue implementing Indigenous content in every degree. The Executive then brought this motion to the University. At a University Council meeting in January 2016, there was an in principle motion passed, which supported the idea of Indigenous content in curriculum. TLARC put into practice its plan to implement Indigenous content. She stated that each College has control over setting their curriculum; however, the University has the ability to change the Learning Charter. The Learning Charter sets out degree level expectations; it expresses what individuals with degrees from the U of S should be able to do. The University can set expectations of what Indigenous content students should receive when pursuing degrees. Dr. McDougall emphasized that the University needs more students actively engaged in the process of modifying the Learning Charter.

In regard to the Indigenization of research, the University has been invested in events such as Delta Days, which is largely driven through the School of Environment and Sustainability. The University has six signature research areas, one of those areas being in Aboriginal people. Further, the University is now looking for a Vice-Provost, Indigenous Engagement, and the individual selected for this role will be a Faculty

member. They will also have to show active engagement with Indigenous communities. The University will spread Indigenous matters into every portfolio; however, the Vice-Provost, Indigenous Engagement will deal with Indigenous matters specifically.

Indigenous faculty members are creating a definition for indigenization and what it means to indigenize. Dr. McDougall stated that she does not use the word indigenization, as we do not know what it means at this point. She is concerned that people use the term too loosely, and other people might be getting the wrong impression of what it means.

Dr. McDougall noted that she is working on setting up an advisory group for the President. The University had signed a document that stated that they would close the gap between consultation with Indigenous communities, and this advisory group is one way that the gap is being closed. One of the main recommendations from the Building Reconciliation document was that Indigenous students need to be able to see themselves at the university.

Dr. McDougall stated that the University is trying to diversify where the Indigenous students are going. Currently the majority of these students are in Education or Arts and Science. They want every College to be welcoming to Indigenous students. They are also trying to expand childcare services and funding, to make it easier for students to go to school. The University is also investing in initiatives to encourage Indigenous students to study abroad, as there are very few Indigenous students who do study abroad.

The University is having their next Building Reconciliation Forum, which will be held in March. This will be an internal forum. The President wants to do an event like this every year, where the University can share and celebrate what is happening. Dr. McDougall also stated that the University is in the process of diversifying the names of buildings as well as streets. There is now a street called Elders Court.

Councillor Prokopchuk asked in what way is the University reaching out to people with Indigenous ancestry to diversify the professional colleges?

Dr. McDougall responded that they are taking a number of steps to address this. She noted that there are targeted spots for Indigenous students in some of the colleges that are hard to get into. Those spots are meant to level the playing field. There is the Aboriginal Achievement Program in Arts and Science, which has been working well. The University wants to build off this program to the other Colleges. She noted that some Indigenous students did not have access to science and math programs in high school, so they have fewer options when coming to university, and she said they are trying to address this. They are going to be sending representatives into classrooms in the North to encourage students to come to university.

Councillor Ratt-Misponas noted that he is on the committee that will select the Vice-Provost, Indigenous Engagement. He asked what exactly the Vice-Provost would do at the University of Saskatchewan?

Dr. McDougall stated that she wrote the profile for the position, with consultation from about 20 Indigenous colleagues on Campus, and then took it to others around the country to get more input. The Vice-Provost will be going through the portfolios of every senior leader. They will help with strategic planning to engage Indigenous people. They will not be the person dealing with issues regarding courses; however, the person will be involved with Teaching and Learning, as well as Research. This person will be at all of the key decision making tables around resources.

Councillor Ratt-Misponas asked if consultation about the position profile of the Vice-Provost of Indigenous Engagement would be extending to the Indigenous Students' Council. He also asked who's portfolio would Indigenous content fall under?

Dr. McDougall responded that incorporating Indigenous content does not fall under one portfolio, and that it is up to the Colleges to set the curriculum. University Council is in charge of academic governance issues, so they have oversight over the Learning Charter. University Council uses TLARC to manage the Learning Charter. The Learning Charter sets up the expectations for the Colleges, and then the Colleges set their curriculum in accordance to the Learning Charter. She stated that she has had meetings with the previous ISC, in regard to the position of the Vice-Provost, Indigenous Engagement. She has also welcomed input from Indigenous students on many occasions.

Councillor Thomson asked if the goal was to have Indigenous content weaved throughout different courses instead of having a mandatory Indigenous course?

Dr. McDougall replied that it would depend on the College. She stated that it is mandatory to take an Indigenous course when you are in the College of Law. Students in Nursing or Medicine can expect to have Indigenous content spread throughout the curriculum. Students in Arts and Science can expect multiple options for Indigenous classes, with an expectation to complete a certain number of those classes. There will be different models to give students access to Indigenous content.

Councillor Thomson asked if she has encountered any resistance regarding the implementation of Indigenous content? He noted that in Edwards School of Business, some students are reluctant about having mandatory Indigenous content because of the requirements from professional licensing bodies, which do not leave room for anything but professional classes.

Dr. McDougall stated that she has heard some concerns. She stated that she has heard speculation that this is going to mean that there has to be Indigenous content in every class. She stated that this is not true. Further, she stated another concern about whether the faculty will be able to teach the new Indigenous parts of the classes. She stated that there is concern that Professors will have to have consultation with Elders in order to be able to teach their classes.

Councillor Prokopchuk asked if the University had partnerships with any school boards in Saskatchewan, and if they could explore these channels to eliminate the prerequisites that are mandatory to join certain Colleges?

Dr. McDougall stated that the College of Education has partnerships with many school boards. She also mentioned that the University has a partnership with the Tribal Council, who they are consulting with.

Councillor Prokopchuk asked if the University is taking any steps to ensure that Indigenous students have access to the classes that are mandatory to get into math and science based Colleges?

Dr. McDougall stated that the Science Access Program is designed to provide students who did not have the opportunity to take certain classes in high school, the chance to take pre-university classes (90 level). One of the strategies is to provide programming to ensure Indigenous students will qualify for funding to take the 90-level credits, which enables them to take further University classes.

Councillor Prokopchuk asked if those 90-level classes are offered before the students start university?

Dr. McDougall stated that these classes are offered to University students.

Councillor Prokopchuk insisted if there were any options available to the students prior to coming to university?

Dr. McDougall listed several programs (such as Science Ambassadors and Super Saturdays through the Tribal Council), which aim to encourage Indigenous high school students to get involved in the sciences and math.

Councillor Ratt-Misponas commented that 228 projects were stopped by First Nations in Canada. Learning about First Nations is crucial for business to continue in Canada. He also stated that he believed for the University to be inclusive, that there should be Indigenous content represented in more courses. He asked Dr. McDougall if the term “indigenization” was being looked at on a local level, or to represent all Indigenous nations on Turtle Island.

Dr. McDougall stated that she would follow the lead of the Indigenous faculty on how they want to define indigenization, and how it should represent Indigenous communities.

Councillor Prokopchuk repeated that there is concern about the relevancy of having Indigenous content in certain degrees, and asked Dr. McDougall about her justification for it?

Dr. McDougall reminded Council that USC passed a motion last year calling on the University to require Indigenous content. She explained that the path is not entirely clear on how they will incorporate Indigenous content in every College, but the University is

working on it. It is crucial that every U of S graduate is aware of the effects of colonization. She stated that she believes the University will be a leader in adding Indigenous content to classes.

VP Malinoski explained that she believed that Councillor Thomson's question was misconstrued. She stated that there is an outside body that determines whether a student can be an accountant, so there might concerns whether adding Indigenous content would create difficulties with this.

Councillor D'Eon asked if the University was looking at implementing separate research and learning tracts for professors?

Dr. McDougall responded that the University has those tracts already. There are regular tenure stream appointments, with one of the criteria being research. There are also academic appointments, where you can still rise to associate professor; however, there is no research requirement for this option.

Councillor Detbrenner-Rempel pointed out that by implementing Indigenous content, the University would be a leader in the country on this issue.

Councillor Ratt-Misponas asked about what the Elder Advisory Committee is doing?

Dr. McDougall responded that the former Chancellor Blaine Flavel and Candace Wasacase-Lafferty had been working with her to give advice to the President on an Elders Advisory Body.

Councillor Ratt-Misponas asked in what ways had Indigenous students been consulted on campus?

Dr. McDougall responded that she had a meeting with Dallas Fiddler, the President of the ISC. She stated that there is a standing invitation for Indigenous students to talk with her about how to engage students.

VP Malinoski reiterated that Dr. McDougall had extended an invitation to meet with the ISC last week. VP Malinoski also stated that she would be able to help students get into contact with Dr. McDougall if they had further questions.

Move to go back into formality.

**USCMotion062:** Councillor Reimer/President Fu

**Carried**

#### **4. Minutes and Reports for Information**

##### **4.1 USC Minutes – November 17<sup>th</sup>, 2016**

##### **4.2 Executive Committee – November 23<sup>rd</sup>, 2016; November 30<sup>th</sup>, 2016**

Councillor Prokopchuk asked about the meeting with Minister Eyre?

Chairperson Sherbino responding that this topic will be discussed in Any Other Business.

#### **4.8 Budget & Finance Committee Minutes and Report – November 21<sup>st</sup>, 2016**

#### **4.13 Association of Constituency President Minutes and Report – October 15<sup>th</sup>, 2016**

### **5. Motions Arising from the Minutes and Reports**

Move to accept the Minutes and Reports.

**USCMotion063:** VP Malinoski/VP Barker

**Carried**

### **6. Business**

#### **7. New Business**

##### **7.1 Infrastructure**

Move to grant GM Cottrell speaking rights.

**USCMotion064:** VP Barker/Councillor Detbrenner-Rempel

**Carried**

GM Cottrell stated that Facilities Manager, Stefanie Ewen, had asked for the motion number from last year's Council, which had approved taking money from the Infrastructure Fund to update the lights in the Memorial Union Building (MUB). The motion number was USCMotion123. On February 9<sup>th</sup>, 2016, GM Cottrell, and Communications and Jason Kovitch, Business and Services Manager, presented to Council about updating the lights in the MUB Building, and to rearrange the USSU Centres. There was a guest Chair that night at Council. The motion approved an amount that was about \$35,000 short. The motion, made by Councillor Robertson, used a random number and did not include \$35,000 for the Infrastructure fee. All the motions that were presented to Council that night were approved. However, the \$35,000 was spent, technically without Council's approval. GM Cottrell took responsibility for that error. She said that there are two options. Council could make a motion to authorize the \$35,000 that had already been taken out of the Infrastructure fund. The other option is to not authorize that amount, and then the Budget & Finance Committee would look for money out of the Operating Budget. GM Cottrell noted that she did not recommend the second option, as it is well established that money for Infrastructure comes out of the Infrastructure Fund. It is important that this issue is dealt with, in order for the expenditure of that money to be legal. She noted that this was put in New Business so Council has time to think about how they want to approach this issue. She emphasized that she, as the General Manager, is responsible for this.

Chairperson Sherbino asked if GM Cottrell could provide more context surrounding the motion?

GM Cottrell stated that two years ago she had requested money from Council to do a Sustainability audit of the MUB. The Energy Report for the building was finished in July 2015. The USSU then explored what was feasible to change in the MUB, according to the recommendations of the Energy Report. One example is that there are urinals in the MUB that flush every time the door opens. The lights in the MUB are very old, so a decision was made to update them to more energy efficient lights. Further, the windows need to be updated to make the building more sustainable. In the spring of 2016, a package was presented to Council with all of the above information.

VP Barker stated that there were multiple presentations to Council about the upgrades to the MUB, so the dollar amount of the renovations could have been lost in all of the information. He also said that he believed that both GM Cottrell and Jason Kovitch completed all necessary due diligence when presenting information to Council about the upgrades. He emphasized that it was a very simple oversight to have the wrong dollar amount stated. He further stated that it is very responsible for the Management team to notice this discrepancy, and then to bring it to Council. He said that he hopes that in the next meeting, Council recognizes that this was a simple mistake.

Chairperson Sherbino clarified that there will be a binding vote at the next week to approve the \$35,000 to come from the Infrastructure Fund.

Councillor Prokopchuk asked why they would not be able to vote on the issue at the current meeting?

Chairperson Sherbino stated that notice had not been given about this motion, so procedurally Council is supposed to wait until the next meeting to vote on the issue.

Councillor Detbrenner-Rempel stated that this is not a normal circumstance, so he believed that they should vote on the issue at the current meeting.

Councillor D'Eon stated that he appreciated that Council seemed to acknowledge that this was likely a mistake; however, he stated that it would be imprudent to rush to approve \$35,000, as this is not an urgent issue.

Councillor Thomson stated that he supported Councillor D'Eon.

Councillor Reimer asked if the Councillors could know where in the minutes this motion was, so they would be able to read it?

Chairperson Sherbino stated that all of the information is accessible on the USSU website. He requested that the USCMotion123 from last year, and the information leading up to it be sent out to Council.

## **8. Councillor Reports**

Councillor Dumont explained that the Classic Legal Clinic is a service that many Law students volunteer with. The College of Law is a large donor to Classic. The Star Phoenix had an article about Classic, and it noted that there was a budget shortfall. This could potentially have an impact on the student positions at Classic. The Law Students' Association wrote a letter to the Dean of Law, stating their concern over the potential loss of student positions. Further, Councillor Dumont stated that the Presidents of both the Law Students' Association, and the Indigenous Law Students' Association met with the Dean of Law to talk about their concerns over the security issues in the Law Building. The Law Building is now locked after 6:30pm, and the only way in is through the main entrance of the Law Library. Some students have concern that this makes the building inaccessible.

VP Huyghebaert noted her disappointment in hearing that the student positions at Classic might be affected by the budget, and asked if there is anything that the USSU could do?

Councillor Dumont said thanked VP Huyghebaert for the offer, but that there was nothing that the LSA needed at the moment. He would bring this offer to help back to the LSA.

Councillor Ratt-Misponas asked if Council had passed a motion to fund Classic?

VP Malinoski stated that Council had moved to give funding to Campus Legal Services, not Classic. Campus Legal Services helps students with a variety of issues. They are located in the space that used to be the Help Centre.

Councillor Thomson noted that a Saskatoon politician, Roger Parent, had passed away. He stated that he was friends with Roger, and requested that Council have a moment of silence in his honour.

Councillor Orsak encouraged Councillors to donate toys to the ASA's Toy Drive.

## **9. Any Other Business**

### **9.1 Questions and Comments**

President Fu apologized to the Councillors for his absence at the AGM. He also stated a communications request had been submitted for the Meet your MSC campaign. This campaign's goal is to raise awareness about the role of MSCs. He stated that the Councillors need to get back to him about what they want the posters to look like, in order for the posters to be created.

VP Huyghebaert stated that the Executive had brought back a gift of Scottish Shortbread for the Councillors.

Councillors Ratt-Misponas asked if President Fu had a report regarding the AdvoCan Federal lobbying?

President Fu explained some details about AdvoCan for the new Councillors. He stated that the full briefing report would be presented in January. He also stated that Dallas Fiddler, President of the Indigenous Students' Council, was present at the Indigenous Students Affair meeting where he was briefed about the elements of AdvoCan.

Councillor Ratt-Misponas noted that he disagreed, saying that the Indigenous Students Council was not properly consulted. He stated that the motion that was made in Council was to consult with the Indigenous Students' Council, and not just the President.

Councillor Prokopchuk stated that he wants to make a presentation to Council where he would talk about how the buildings on Campus could be more accessible to students.

Chairperson Sherbino asked if he wanted to make a motion about the USSU to pursue accessibility?

Councillor Prokopchuk responded that that was correct.

GM Cottrell suggested that Councillor Prokopchuk speak to Facilities Manager, Stefanie Ewen, about the accessibility of the USSU Buildings. She also stated that the USSU is unable to change the signage on the exterior of their buildings, as it belongs to the University.

Councillor Ratt-Misponas asked if a member of the Executive would speak about the motion that he made, specifying that President Fu would meet with the Indigenous Students' Council?

President Fu stated that it could be interpreted that it is part of the President's duty to report back to their constituency group. Therefore, it is Dallas' duty to report what the Indigenous Student Affairs Committee talked about. Further, the Executive have attempted many times to communicate with the other members of the Indigenous Students' Council.

Councillor Prokopchuk clarified that the motion that Councillor Ratt-Misponas is referring to, stated that President Fu would meet with the Indigenous Students' Council prior to leaving for AdvoCan.

Councillor D'Eon stated that it is very important that the President to set up a meeting with the Indigenous Students' Council.

VP Malinoski recommended tabling this issue until next week, so the President would be able to look into the problem more thoroughly. She also recommended that President Fu set up a meeting with the concerned Councillors to find the motion that was raising concerns.

Councillor Ratt-Misponas stated that he supported President Fu looking further into this. He also noted that the motion (USCMotion051) specified that President Fu set up a

meeting with the Indigenous Students' Council and not the Indigenous Student Affairs Committee.

Move to table this topic until next meeting, and for the President to inquire further into the matter, and provide a thorough report on the communication between himself and the Indigenous Students' Council.

**USCMotion065:** VP Malinoski/Councillor Hebert

Councillor Ratt-Misponas asked if Council could spend some time looking at the motion, as it was passed a month ago and nothing had been done.

Chairperson Sherbino stated that no decision of Council is technically binding; rather the motions are advisory.

President Fu stated that he would look back at the conversations he had about the AdvoCan lobbying. He did state that it was mentioned in the Indigenous Student Affairs Committee meeting, that Dallas Fiddler should bring back the information discussed to the Indigenous Students' Council. He also stated that there have been many attempts to set up meetings with the Indigenous Students' Council.

Move to call the motion to question.

**USCMotion066:** Councillor Thomson/VP Malinoski

**Defeated**

Councillor D'Eon stated that there is no need for debate, that there was a motion for President Fu to meet with the Indigenous Students' Council, and by him not meeting with them, he is acting against the will of Council.

President Fu responded that there has been attempts made for him to have a meeting with the Indigenous Students' Council.

Councillor Ratt-Misponas stated that the meeting was intended to talk about the AdvoCan lobbying. He stated that Council should make a decision on it at the current meeting, in order for it to be dealt with.

VP Huyghebaert asked what specifically Councillor Ratt-Misponas wanted to accomplish at this meeting?

Councillor Ratt-Misponas responded that he wanted to figure out if President Fu had followed up with attempting to set up a meeting with the Indigenous Students' Council.

VP Malinoski clarified that President Fu had already answered that concern. She stated that although he had not met with the Indigenous Students' Council, he said he had reached out to them to talk about the AdvoCan lobbying. She said that the Executive would be more than willing to provide Council with all the emails and text messages that the Executive have sent out to the Indigenous Students' Council, to which they have not received any responses.

## **9.2 Tuition Strategy**

VP Barker stated that he had provided Council with a copy of the USSU's tuition strategy. He asked if the Councillors had any comments about the strategy?

## **9.3 Meeting with Minister Bronwyn Eyre**

President Fu explained that Minister Bronwyn Eyre is responsible for the portfolio that allocates money to post-secondary institutions. He noted that it is customary for the USSU Executive to meet with the Minister of Advanced Education to talk about issues such as the budget. There would be four main topics discussed at the meeting on December 2<sup>nd</sup>. The topics were open resources, mental health, internationalization, and tuition and provincial funding.

Councillor Thomson recommended not talking about the provincial amalgamation of Colleges when talking about tuition, as it is hearsay.

Councillor Prokopchuk encouraged the Executives to question the Minister about the amalgamation of Colleges, as it could actually happen in the future.

## **9.4 Ceiling Update**

GM Cottrell stated that the audit of the ceiling had been completed, and there was only one other spot in the building that needed an extra tie-up to secure it

## **9.5 Undergraduate Project Symposium**

VP Malinoski stated that on January 26<sup>th</sup>, 2017, the USSU would be holding the annual Undergraduate Project Symposium. This is to highlight the research, scholarly, and artistic works of students at this institution. It will be judged by faculty members. There will be two categories: Science/Engineering, and Humanities, Social Sciences and Fine Arts. There are top three prizes awarded for each category. There is also a People's Choice Award and an award for a project in one of the University's six signature areas. Applications are open until December 15<sup>th</sup> on the USSU website.

Councillor Prokopchuk asked who is putting on the symposium, and what the prizes are?

VP Malinoski responded that the prizes are money.

Councillor Prokopchuk asked where the money was coming from?

VP Malinoski stated that the money for the prizes is allocated for in the budget. Further, she noted that the Vice Provost, Teaching and Learning and the Vice President of

Research would be also funding this symposium. They are also seeking money from the College of Graduate Studies, from FMD, and from the President's Office.

### **9.6 UK Trip**

VP Barker had released a preliminary report of the UK Trip that summarized all of the meetings that the Executive had. He encouraged Councillors to ask him questions if they had any.

Councillor Prokopchuk thanked the Executive for releasing the report for the UK Trip.

### **9.7 Next Meeting January 5, 2017**

## **10. Adjournment**

**Executive Meeting  
December 7<sup>th</sup>, 2016**

**Present:** VP Malinoski, VP Barker, VP Huyghebaert, GM Cottrell

**1. Call to order**

The meeting was called to order at 3:10pm.

**2. Quorum**

Quorum was present

**3. Roundtables**

**VP Barker:**

December 5<sup>th</sup> to 9<sup>th</sup>

- Meeting regarding policy and report
- USSU On Air
- BFC Meeting
  - Ratifications
  - Funding
- Joint Liaison Committee meeting
- Meeting with ISSAC
- Face to Face #7
- Executive Meeting
- Planning and Priorities Committee
- Anthropology 422
- Financial Review/ Accountabilities
- Haircut
- Executive Meeting
- Student Financial Review Committee
- Be Santa at the childcare centre
- 

**4. Business**

4.1 AOCP

VP Malinoski will take the lead on organizing a second meeting for AOCP. Will look to do it on the 26<sup>th</sup> of January in lieu of USC in order to get good attendance. This will require cancelling USC.

4.2 Soup and Bannock

Has been booked at Gordon Oakes Red Bear Centre for March 1<sup>st</sup>. Will be a great opportunity to talk to students about what it means to be involved in student leadership positions. VP Malinoski will also have talk about Open Textbooks.

#### 4.3 Sponsorship for Global Village

VP H has talked to Derek about trying to get an International Student Association going. There is a global retreat on at Wanusekwin on January 23<sup>rd</sup> and our International student reps will facilitate some discussion about formulating an ISA and about involvement in USC. They would like to have an election for an ISA for sometime in February, prior to the USSU elections. VP H would like to provide some sponsorship by booking North Concourse for Global Village. The event is early in March.

#### 4.4 Gratitude Project

GM Cottrell suggested doing a gratitude project to remind ourselves that not everything is bleak and horrible. The Exec will look at doing this in February in the North Concourse. VP Malinoski also suggested borrowing from the University of Sheffield - #weareinternational.

#### 4.5 First Aid Sponsorship

VP Barker was asked by the Help Centre to assist with providing various volunteers for First Aid. First Aid training costs about \$150.00 per person.

Move to sponsor \$500.00 for First Aid Training as organized by the Help Centre for the volunteers.

**EXECMotion061:** VP Barker/VP Malinoski

Carried

### **5. Adjournment**

The meeting was adjourned at 4:24pm

**BFC Meeting**  
Monday December 5<sup>th</sup>, 2016

Meeting called to order at 5:58pm

Present: Jenna Munday, Emmanuel Barker, Caroline Cottrell, Jessica Quan, Jordan Rea, Preston Thomson.

Regrets: Connor McCann, Kehan Fu, Renata Huyghebaert.

**Funding**

Silent Auction Fundraiser – Planning Students Association

- Asked for \$500 cash
- Granted \$500 cash

\*\*\*\*\* Email Jillian Hemstock – Young Women in Business about budget and description

Red Holiday Social – EBSS

- Asked for \$1000 Louis credit
- Need to present

\*\*\*\* Email Courtney Roy – EBSS about presenting

Karaoke Night - WUSC

- Asked for \$100 in Louis credit, \$50 in cash
- Granted all the above

Undergrad Research night – Chemistry students' society

- Asked for \$150 cash
- Granted \$150 cash

\*\*\*\* Email in regards to undergraduate research symposium

Free Café – IVCF

- Asked for \$400 cash
- Granted \$400 cash

Peace and Reconciliation - MCC Sask on Campus

- Asked for \$350 cash
- Granted \$350 cash

Studypalooza – English Undergraduate Society

- Asked for \$50 cash
- Asked for \$50 cash

\*\*\*\* Email them about postponing

Computer science career fair - computer science students' society

- Asked for \$650 in XL and \$300 in cash
- Need to present

\*\*\*\* Email about presenting

It's not your fault poster campaign - What's your cap

- Contact to find out where the posters will be located
- Asked for \$500 cash
- Granted \$500 cash

\*\*\* Follow up equan – horses and insurance

**Ratification**

Cactus Cactus Committee

- Ratified

Team exUS

- Ratified

Tae kwon do club

- Ratified as sports club

Meeting Adjourned at 6:37

|                          | Sept. 8 | Sept. 15 | Sept. 22 | Sept. 29 | Oct. 6 | Oct. 13 | Oct. 20 | Oct. 27 | Nov. 3 | Nov. 10 | Nov. 17 | Nov. 24 | Dec. 1 |
|--------------------------|---------|----------|----------|----------|--------|---------|---------|---------|--------|---------|---------|---------|--------|
| Abbasi, Aliya            | NYA     | NYA      | NYA      | NYA      | NYA    | NYA     | NYA     | R       | NM     | NM      | P       | NM      | P      |
| Barker, Emmanuel         | P       | P        | P        | P        | P      | P       | P       | P       | NM     | NM      | P       | NM      | P      |
| D'Eon, David             | P       | P        | P        | P        | R      | P       | P       | P       | NM     | NM      | P       | NM      | P      |
| Detbrenner-Rempel, Nigel | NYA     | NYA      | NYA      | A        | P      | R       | R       | P       | NM     | NM      | P       | NM      | P      |
| Dewalt, Jordan           | P       | P        | P        | R        | P      | R       | R       | P       | NM     | NM      | P       | NM      | P      |
| Dumont, Darcy            | NYA     | NYA      | NYA      | A        | P      | P       | P       | P       | NM     | NM      | P       | NM      | P      |
| Eze, Chukwudubem Nancy   | NYA     | NYA      | NYA      | P        | P      | P       | P       | P       | NM     | NM      | P       | NM      | P      |
| Fu, Kehan                | P       | P        | P        | P        | P      | P       | P       | P       | NM     | NM      | A       | NM      | P      |
| Gawley, Dwayne           | NYA     | NYA      | NYA      | NYA      | NYA    | NYA     | NYA     | R       | NM     | NM      | P       | NM      | P      |
| Gill, Mankomal           | P       | P        | P        | A        | P      | P       | P       | P       | NM     | NM      | P       | NM      | P      |
| Hebert, Nathan           | P       | P        | P        | P        | P      | P       | P       | R       | NM     | NM      | P       | NM      | P      |
| Huyghebaert, Renata      | P       | P        | P        | P        | P      | P       | P       | P       | NM     | NM      | A       | NM      | P      |
| Malinoski, Brooke        | P       | P        | P        | R        | P      | P       | P       | P       | NM     | NM      | A       | NM      | P      |
| McCann, Connor           | P       | P        | P        | R        | P      | P       | P       | P       | NM     | NM      | P       | NM      | R      |
| McEwen, Alexa            | P       | P        | P        | P        | P      | P       | P       | P       | NM     | NM      | P       | NM      | P      |
| Molesky, Mark            | NYA     | NYA      | NYA      | NYA      | NYA    | NYA     | NYA     | R       | NM     | NM      | P       | NM      | P      |
| Orsak, Alanna            | P       | P        | P        | P        | P      | P       | P       | P       | NM     | NM      | P       | NM      | P      |
| Pan, Medicine            | NYA     | NYA      | NYA      | P        | P      | P       | P       | P       | NM     | NM      | P       | NM      | P      |
| Prokopchuk, Andriy       | NYA     | NYA      | NYA      | P        | P      | P       | P       | P       | NM     | NM      | P       | NM      | P      |
| Quan, Jessica            | P       | P        | P        | P        | P      | P       | P       | P       | NM     | NM      | P       | NM      | R      |
| Ratt-Misponas, Regan     | P       | P        | P        | P        | P      | P       | P       | P       | NM     | NM      | P       | NM      | P      |
| Rea, Jordan              | P       | P        | P        | P        | P      | P       | P       | P       | NM     | NM      | P       | NM      | R      |
| Reimer, Serena           | P       | P        | P        | P        | P      | P       | P       | P       | NM     | NM      | R       | NM      | P      |
| Thomson, Preston         | P       | P        | A        | P        | P      | R       | R       | P       | NM     | NM      | P       | NM      | P      |
| Ugo-Okeke, Kosisochukwu  | NYA     | NYA      | NYA      | P        | P      | P       | P       | P       | NM     | NM      | P       | NM      | P      |

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

CE - Communication Error PG: Permission Granted

**University Students' Council Agenda  
January 12<sup>th</sup>, 2017  
Roy Romanow Student Council Chamber**

- 1. Adoption of an Agenda**
- 2. Introductions**
- 3. Council Address**
- 4. Minutes and Reports for Information**
  - 4.1 USC Minutes – January 5<sup>th</sup>, 2017**
  - 4.2 Executive Committee - January 4<sup>th</sup>, 2017; January 9<sup>th</sup>, 2017**
  - 4.3 Academic Affairs Committee Minutes and Report**
  - 4.4 Appointments Committee Minutes and Report**
  - 4.5 Code of Ethics Disciplinary Tribunal Minutes and Report**
  - 4.6 Elections Committee Minutes and Report**
  - 4.7 External Affairs Committee Minutes and Report**
  - 4.8 Budget & Finance Committee Minutes and Report – January 9<sup>th</sup>, 2017**
  - 4.9 Indigenous Student Affairs Committee Minutes and Report**
  - 4.10 International Student Affairs Committee Minutes and Report**
  - 4.11 Student Affairs Committee Minutes and Report**
  - 4.12 Sustainability Committee Minutes and Report**
  - 4.13 Association of Constituency President Minutes and Report**
- 5. Motions Arising from the Minutes and Reports**
- 6. Business**
  - 6.1 Electing an MSC to the Elections Committee**
- 7. New Business**
- 8. Councillors Reports**
- 9. Any Other Business**
  - 9.1 Questions and Comments**
  - 9.2 Infrastructure Report from XL Move**
  - 9.3 ADVOCAN Report**
- 10. Adjournment**

**University Students' Council**  
Minutes for Thursday, January 5<sup>th</sup>, 2016

**Present**

Emmanuel Barker, VP Operations and Finance  
Renata Huyghebaert, VP Student Affairs  
Kehan Fu, President  
Regan Ratt-Misponas, Indigenous Students  
Nancy Eze, International Students  
Kosisochukwu Ugo-Okeke, International Students  
Jordan Dewalt, WCV  
Jessica Quan, Arts and Science  
Connor McCann, Edwards School of Business  
Jordan Rea, Arts and Science  
Serena Reimer, Education  
Andriy Prokopchuk, Education  
Alanna Orsak, Agriculture and Bioresources  
Nathan Hebert, Agriculture and Bioresources  
Mark Molesky, Engineering  
Mankomal Gill, Kinesiology  
Darcy Dumont, Law  
Nigel Detbrenner-Rempel, St. Thomas More  
David D'Eon, Arts and Science  
Alexa McEwen, Pharmacy and Nutrition

**Also Present**

Scott Hitchings, USC Chair  
Stefanie Ewen, Facilities Manager

**Regrets**

Aliya Abbasi, Nursing  
Brooke Malinoski, VP Academic Affairs  
Preston Thomson, Edwards School of Business

**Absent**

Henry Pan, College of Medicine

**Guest List**

The meeting was called to order at 6:00 p.m.

## **1. Adoption of the Agenda**

President Fu stated that former USC Chair, Jordan Sherbino extended his gratitude to Council for his time as Chair; however, he will no longer be the chair.

Move to add 7.1 Election of Councillors to Elections Committee and External Affairs Committee.

**USCMotion067:** President Fu/VP Barker **Carried**

Move to adopt the amended agenda.

**USCMotion068:** President Fu/VP Barker **Carried**

## **2. Introductions**

## **3. Council Address**

## **4. Minutes and Reports for Information**

### **4.1 USC Minutes – December 1<sup>st</sup>, 2016**

### **4.2 Executive Committee – December 7<sup>th</sup>, 2016**

### **4.8 Budget & Finance Committee Minutes and Report – December 5<sup>th</sup>, 2016**

## **5. Motions Arising from the Minutes and Reports**

Move to accept the Minutes and Reports.

**USCMotion069:** President Fu/VP Barker **Carried**

## **6. Business**

Move to move 7.1 Election of Councillors to Elections Committee and External Affairs Committee to 6.2 Business.

**USCMotion070:** President Fu/Councillor Ratt-Misponas **Carried**

### **6.1 Infrastructure**

VP Barker stated that at the last meeting it was reported that a mistake was found by Facilities Manager, Stefanie Ewen, that an Infrastructure expenditure had not been properly motioned in Council. He said that he wanted to make a motion to approve the \$35,000 that had been taken out of the Infrastructure fund.

Move to approve up to \$35,000 of Infrastructure funding for the purchase and replacement of the lights in the Memorial Union Building, which has already taken place.

**USCMotion071:** VP Barker/Councillor D'Eon

Councillor D'Eon commented that it showed a lot of integrity on the permanent staff that they reported this error to Council. He thanked the staff for their dedication to the Union.

**Carried**

## **6.2 Election of Councillors to Elections Committee and External Affairs Committee**

President Fu reported that two MSCs have resigned from the above-mentioned Committees, so it is required to find replacements. He explained that the role of the Elections Committee is to oversee the elections, such as the Annual Election in March, and any By-Elections that may occur. They also oversee any changes to the Elections policies. The time for this Committee will be significantly higher in Term 2, due to the election in March, and due to the Executives reviewing the policies. He also clarified that members of this Committee are not allowed to run in elections while sitting on the Committee.

President Fu nominated Councillor Reimer. Councillor Reimer declined the nomination.

Councillor Reimer noted that there are a few Councillors missing, so it might be better to wait until a future meeting to populate the vacant positions.

Move to table the election of a Councillor to the Elections Committee until next week.

**USCMotion072: Councillor Reimer/Councillor Detbrenner-Rempel** **Carried**

President Fu explained that the purpose of the External Affairs Committee would be to organize a lobby day for this year.

Councillor Ratt-Misponas nominated Councillor Detbrenner-Rempel. Councillor Detbrenner-Rempel accepted the nomination.

Councillor Ratt-Misponas nominated Councillor Gill. Councillor Gill declined the nomination.

Councillor Detbrenner-Rempel was elected to the External Affairs Committee.

## **7. New Business**

## **8. Councillor Reports**

Councillor Ratt-Misponas reported that the Indigenous Students' Council prepared food hampers before Christmas, and distributed them to fifteen different families.

## **9. Any Other Business**

### **9.1 Questions and Comments**

President Fu reported that the “Meet Your MSC” posters are complete and require the Councillors to approve their copy. The Councillors will be able to have more information about them on the USSU website; however, there will not be room on the posters for more information. President Fu said that if the Councillors approved the poster design, they would begin printing the posters on Friday, January 6<sup>th</sup>.

Councillor Prokopchuk asked if the Councillors could receive a PDF version of the posters to share on social media?

President Fu responded that the Councillors would be able to share the PDF version that had already been sent out to them. He also stated that they would send out jpeg versions of the posters, to make it easier to post on social media.

Councillor Reimer asked if President Fu wanted the Councillors to respond with the information for the website via email?

President Fu said they could send him the information whichever way it works best for them.

Councillor D’Eon asked if the Councillors are free to share the posters already, or if they should wait for the USSU to publish them on the website?

President Fu said that the Councillors should wait until the two Councillors who had their pictures taken at that meeting have their posters done.

Councillor D’Eon asked if the Executive could report about their meeting with Minister Bronwyn Eyre.

President Fu reported that on December 2<sup>nd</sup>, 2016, the Executive had a meeting with Minister Eyre. The meeting covered internationalization, provincial funding, and mental health resources. He stated that at this point, the Ministry is setting up the budget for next year, so she could not provide as much detail as the Executive wanted. He said that the Ministry would reveal more information in the New Year.

Councillor Ratt-Misponas asked if there would be a written report about the meeting with Minister Eyre provided to Council?

President Fu said he would work with the Executive to put together a written report.

VP Huyghebaert stated that the Women in Leadership week is coming up on January 16<sup>th</sup>-19<sup>th</sup>. She encouraged the Councillors to spread the news to their constituents and get them to sign up for the events. They are working with community members, students, and they have a school coming to visit from La Loche. She also mentioned that the Sustainability Committee would be having a Roundtable Discussion on next Wednesday, January 11<sup>th</sup>, at 5 pm. It will be taking place in the Roy Romanow Council Chambers. It is open to any students or professors who want to discuss what the Sustainability

Committee should focus on this year. The Committee also wants student leaders and student groups to attend to hear about how they can apply for funding.

President Fu stated that he took a few weeks off in December due to a passing in the family. He thanked the Executive for covering for him while he was away.

Councillor Reimer stated that the Education Career Fair would be held on January 27<sup>th</sup>, and that if people are interested that they should register. There will also be a charity night on February 2<sup>nd</sup>. It will be a paint night in the Education lounge. Students need to buy their ticket by January 9<sup>th</sup>.

## **9.2 Council Social**

President Fu said that the Council Social was originally scheduled for January 12<sup>th</sup>, however Louis will be busy with Winter Welcome Week that date. He asked if Council would want to have the Social on Thursday or Wednesday. Council indicated that they preferred Thursday.

VP Huyghebaert asked if it would be possible to combine the Council social with the Trivia night on Thursday?

President Fu said that that was an option.

Councillor Reimer recommended moving the meeting until the week after.

## **9.3 Consultation regarding AdvoCan**

President Fu stated that he had copies of the communication with the ISC regarding setting up a meeting to consult about AdvoCan. He stated that he did not want to share the communication publicly as there is personal information in it; however, he stated that he would show it to any Councillors who request it.

Councillor Prokopchuk asked if President Fu was still planning on meeting with the ISC regarding AdvoCan?

President Fu stated that a meeting with the ISC now would focus on the impact of AdvoCan.

Councillor Ratt-Misponas stated that he was glad to see President Fu again at Council. He also requested to see the communication between the Executive and the ISC. He said that if they ever have problems with communicating with the ISC, he would be able to help them get in contact. President Fu thanked Councillor Ratt-Misponas for his kind words.

## **10. Adjournment**

**Executive Meeting  
January 4<sup>th</sup>, 2017**

**Present:** President Fu, VP Malinoski, VP Barker, VP Huyghebaert, GM Cottrell

**1. Call to order**

The meeting was called to order at 1:03pm.

**2. Quorum**

Quorum was present

**3. Roundtable**

**4. Business**

4.1 Funding for Women in Leadership

Women in Leadership Budget

**Day One**

Breakfast: for 30 people @6.99 per person – 210.00

Panel 4 Honoraria or Gift 4 for \$50.00- \$200.00

**Day Two**

Expo in North Concourse – no cost

Facebook ads and printing -\$50.00

Evening Workshop – Arts and Science may fund pizza but if not for 50 people - \$200.00

Three Honoraria - three at 50 - \$150.00

**Day Three**

Poetry Slam in the Evening

Staff at the Loft – two for \$100

Honoraria for poets – Louis' gift cards for \$25.00 = \$75.00

**Day Four**

Gala – grazing at the Loft for 80 people - \$20.00 per person - \$1600.00

Honoraria – 4 @ 50 = 200.00

Door Prize - \$100.00

Business cards 100 for 37.00

Decorations \$100.00

Total budget 3022.00 plus gst and gratuities and contingency - @ 15% 453.00

Grand total 3475.00

Move to fund the budget for the Women in Leadership Week.  
EXECMotion062: President Fu/VP Malinoski

**Carried**

4.2 Funding for Winter Welcome Week

See attached budget.

Move to fund Winter Welcome Week.  
EXECMotion063: President Fu/VP Barker

**Carried**

**5. Adjournment**

The meeting was adjourned at 4:24pm



## USSU Executive Project Proposal

|  |   |
|--|---|
| <b>Executive Member (include committee):</b> | Kehan Fu  |
| <b>Proposed Project/Event:</b>               | Winter Welcome Week   |
| <b>Event Date:</b>                           | Initial single performance  |
| <b>Budget Line Number:</b>                   | 170-5490-00   |
| <b>Budget for Project/Event:</b>             | <p>Hot Wings Challenge:<br/>1st: \$50. 2nd: \$25. 3rd: 3 Free Wings.</p> <p>Disney Karaoke Challenge:<br/>Best Rendition: \$50</p> <p>Harry Potter Trivia:<br/>1st: Cash Prize (%50 of Ticket Sales)<br/>2nd: \$100 Louis' Gift Card<br/>3rd: Plate of Supreme Nachos from Louis' (Approx. \$25)</p> <p>Coffee for Tabling Upper Place Riel<br/>\$50 for 3 Days</p> <p>Total: \$300</p> |

|                                |  |
|--------------------------------|--|
|                                |  |
| <b>Project Purpose:</b>        | <ol style="list-style-type: none"> <li>1. Provide engaging activities that help create vibrant student spaces</li> <li>2. Utilize event as further outreach for USSU</li> <li>3. Promote Louis' and it's specials/event capacity.</li> </ol> |
| <b>Project Collaborators:</b>  | Do Something Student Group   |
| <b>Communications Strategy</b> | <p>PAWS Announcement:<br/> Plasma Screens<br/> BuzzBoard Posters<br/> Sandwich Boards</p> <p>Social Media:<br/> Facebook Events<br/> Facebook Live Updates<br/> Instagram Photos</p>   |
| <b>Post event assessment</b>   | Attach report  |

**Executive Meeting  
January 9<sup>th</sup>, 2017**

**Present:** President Fu, VP Malinoski, VP Barker, VP Huyghebaert, GM Cottrell

**1. Call to order**

The meeting was called to order at 1:03 p.m.

**2. Quorum**

Quorum was present

**3. Roundtables:**

VP Barker:

Tuesday January 3<sup>rd</sup> through to Friday 6<sup>th</sup>

- Midyear Executive Committee Retreat
- International Student Orientation
- Economics 344
- Executive Committee Meeting
- Meeting with Jillian
- Meeting with Kids Impacting Tomorrow
- Sociology 344
- Meeting with Ben Fahlman
- University Student Council
- Student Fee Review Committee
- 

President Fu:

Week of November 7<sup>th</sup> -17<sup>th</sup>

**UK Internationalization Delegation:** See UK Internationalization delegation report.

Week of November 21<sup>st</sup>

**University Governance:** Met with VP of Finance Greg Fowler regarding student financial supports - in particular emergency student funding. As well, recieved an update on the University's lobbying efforts regarding the provincial budget.

**Academic Days Off:** Wednesday Nov. 23<sup>rd</sup>

**Sick Days:** Thursday Nov. 24<sup>th</sup> & Friday Nov. 25<sup>th</sup>

Week of Dec 5

**Sick Days:** Monday Dec. 5<sup>th</sup> - Friday Dec. 9<sup>th</sup>

Week of Dec 12<sup>th</sup>

**Sick Days:** Monday Dec. 12th - Friday Dec. 16th

Week of December 19<sup>th</sup>

**Sick Days:** Monday Dec. 19th - Friday Dec. 23rd

#### **4. Business**

##### 4.1 Off-Campus Health Coverage

GM Cottrell had a meeting this morning at the Registrar's Office. There have been requests for StudentCare to become more inclusive. The original referendum made StudentCare only available to on-campus students; this excludes U of S students who are taking courses off campus. If the Executive wants to make off-campus students eligible for healthcare coverage, there will need to be a follow-up referendum.

VP Malinoski said that having a referendum should not be an issue.

GM Cottrell stated that the issue would be deciding how off-campus students would be included. There are questions that need to be answered before having a referendum. Colten from StudentCare will be on campus this week, so the Executive would be able to discuss it with him.

VP Malinoski stated that they should deal with this quickly, so they can bring it to the AOCP.

GM Cottrell noted that there had been discussion about whether on-campus students should be included in the referendum, as this issue is focused on off-campus students.

VP Malinoski recommended bringing this to Council.

VP Huyghebaert asked if this would increase the amount of student fees?

GM Cottrell responded that it would not necessarily change student fees. She also stated that they would need to decide which off-campus students to include (only include off-campus students in Canada).

VP Huyghebaert asked if our satellite campuses are eligible for coverage?

GM Cottrell responded that they are considered off-campus students.

#### 4.2 February 2<sup>nd</sup> AOC- No Council

VP Malinoski stated that the next AOC meeting will take place on February 2<sup>nd</sup>, 2017. This is a Thursday, so there will be no Council that night. Patti McDougall will be speaking at this meeting at 7pm. Michael Atkinson said he would be able to speak at 6:30p.m. The AOC have not been contacted yet.

#### 4.3 Roy Romanow Council Address

VP Malinoski reported that Roy Romanow wants to come talk to Council. She said that she would book him whenever he is available.

GM Cottrell recommended having him come in February, as March is busy with elections and budget.

#### 4.4 Winter Welcome Week

President Fu stated that they have already sold out for the maximum amount of teams for the Harry Potter Trivia Night. Dan from Louis' stated that they would need an extra sound guy for the event. President Fu also stated that because of the high number of registrations for the events, he wanted bigger prizes for them. He also said that he will be having a cohost for the events, and he is asking for a \$50 honorarium for him.

The other Executives recommended giving a \$20 honorarium

President Fu agreed to this. In total, President Fu is asking for an extra \$280 for the event, bringing the total to \$480, with what has already been approved.

#### 4.5 Elections Policy

An Elections Policy needs to be created in conjunction with the new amended Bylaw. GM Cottrell will contact the CRO to ask for her ideas.

#### 4.6 SWITCH Conference Follow-up

President Fu reported that SWITCH used less money then they planned for the conference, so they asked what their donors would like to do with the extra money.

GM Cottrell stated that the USSU is required to take the money back.

#### 4.7 StudentCare Conference

President Fu stated he would be attending the conference personally. He stated he would not ask for any money from the USSU for it.

GM Cottrell stated that there would be money available from the Travel Expense Fund. They would be able to go over budget if the need be.

President Fu stated that if he did make a request, he would request that he be able to take the Friday off as a work day.

VP Barker asked what the purpose of the conference was?

President Fu stated that it would be to promote student leadership.

GM Cottrell stated that there is \$135 left in the Travel Expense Budget line.

VP Barker stated that he would prefer not to give funding for this conference as it would be more of a personal benefit to President Fu.

#### 4.8 Legal Service Survey

VP Huyghebaert stated that she wants to respond to Colten from StudentCare about their Legal Services.

VP Barker said that they had already stated they were not interested in Legal Services.

#### 4.9 Dr. Nasser

The University is honouring Dr. Nasser. They asked if the USSU would be willing to pay \$160 for a table.

The Executive agreed that this was very reasonable. The Executive and four Councillors would be able to attend the event. There should be a lottery to decide which Councillors get to attend the event.

#### 4.10 StudentCare Health

The University is trying to get psychiatric coverage for staff and faculty, and they want a meeting with StudentCare to see how our coverage works. VP Huyghebaert stated that she wants to meet with Patti McDougall before setting up the meeting.

## **5. Adjournment**

The meeting was adjourned at 2:10 p.m.

**Budget and Finance Committee**  
**January 9<sup>th</sup> 2016**

Present: Jessica Quan, Emmanuel Barker, Caroline Cottrell, Jenna Munday, Renata  
Meeting called to order at 6:13

**Funding**

Red Holiday Social – EBSS

- Presentation
- Sponsorship appreciation night
- At Louis

Asked for \$1000, funding granted

Computer Science Career Fair – Computer Science Student Society

- Presentation
- Thursday January 12<sup>th</sup>
- In Spinks Building

Asked for \$300 cash and \$500 XL credit, funding granted

Breaking barriers - ABLED

Asked for \$500, need to pay ratify fees before we money can be granted

\*\*\*\*\* Email

It's not your fault poster campaign – what's your cap

\*\*\* Email for budget

Pecha Kucha – YWiB

Asked for \$864

\*\*\* Contact Jillian to present

Prairie University Biology Symposium – Biology student society

Asking for \$763 in Louis credit

\*\*\*\* Email Brian to present

Meet the profs night – EUS

Asked for \$100, funding granted

Meet the counsellours night – Geneva Houlden

\*\*\*\* Contact Geneva Holden

Welcome Back Games Night – PSS

Asked for \$150,

\*\*\* Confirm with physics about amount, mentioned needing \$100 in description

A Day in the Life of a Finance Major – FSS

Asked for \$30 cash, \$6.30 in XL credit, \$131.25 in Louis credit, funding granted

FABS Club career night – FABS club

Asked for \$25 in cash, \$5 in in XL credit, \$130 in Louis credit, funding granted

New Years Eve 2.0 - EESS

\*\*\*\* Contact Graeme Donaldson for budget and description

Bake sale – kids impacting tomorrow

\*\*\* Contact for budget and description

Ukrainian Film Night – USUSA

\*\*\*\* Contact for budget and description

Industry tour - Society of Petroleum Engineers

Asked for \$500 cash, granted \$418

Black Gold – African Student Association

Asked for \$500 cash, \$200 XL, \$360 in Louis credit

\*\*\*\* Contact to present

GNCTR – U of S Concrete Toboggan

\*\*\*\* Contact for description and budget

### **Ratification**

Health Law Club

Ratification granted

U of S Criminal Law club

Ratification granted

Huskie Strong

\*\*\* Check with Basil Houghton about use of Huskie name

Concrete Tobaggon

\*\*\*\* Contact they need 15 members

Meeting adjourned at 7:07

|                          | Sept. 8 | Sept. 15 | Sept. 22 | Sept. 29 | Oct. 6 | Oct. 13 | Oct. 20 | Oct. 27 | Nov. 3 | Nov. 10 | Nov. 17 | Nov. 24 | Dec. 1 | Jan. 5 | Jan. 12 | Jan. 19 | Jan. 26 |
|--------------------------|---------|----------|----------|----------|--------|---------|---------|---------|--------|---------|---------|---------|--------|--------|---------|---------|---------|
| Abbasi, Aliya            | NYA     | NYA      | NYA      | NYA      | NYA    | NYA     | NYA     | R       | NM     | NM      | P       | NM      | P      | R      |         |         |         |
| Barker, Emmanauel        | P       | P        | P        | P        | P      | P       | P       | P       | NM     | NM      | P       | NM      | P      | P      |         |         |         |
| D'Eon, David             | P       | P        | P        | P        | R      | P       | P       | P       | NM     | NM      | P       | NM      | P      | P      |         |         |         |
| Detbrenner-Rempel, Nigel | NYA     | NYA      | NYA      | A        | P      | R       | R       | P       | NM     | NM      | P       | NM      | P      | P      |         |         |         |
| Dewalt, Jordan           | P       | P        | P        | R        | P      | R       | R       | P       | NM     | NM      | P       | NM      | P      | P      |         |         |         |
| Dumont, Darcy            | NYA     | NYA      | NYA      | A        | P      | P       | P       | P       | NM     | NM      | P       | NM      | P      | P      |         |         |         |
| Eze, Chukwudubem Nancy   | NYA     | NYA      | NYA      | P        | P      | P       | P       | P       | NM     | NM      | P       | NM      | P      | P      |         |         |         |
| Fu, Kehan                | P       | P        | P        | P        | P      | P       | P       | P       | NM     | NM      | A       | NM      | P      | P      |         |         |         |
| Gawley, Dwayne           | NYA     | NYA      | NYA      | NYA      | NYA    | NYA     | NYA     | R       | NM     | NM      | P       | NM      | P      | P      |         |         |         |
| Gill, Mankomal           | P       | P        | P        | A        | P      | P       | P       | P       | NM     | NM      | P       | NM      | P      | P      |         |         |         |
| Hebert, Nathan           | P       | P        | P        | P        | P      | P       | P       | R       | NM     | NM      | P       | NM      | P      | P      |         |         |         |
| Huyghebaert, Renata      | P       | P        | P        | P        | P      | P       | P       | P       | NM     | NM      | A       | NM      | P      | P      |         |         |         |
| Malinoski, Brooke        | P       | P        | P        | R        | P      | P       | P       | P       | NM     | NM      | A       | NM      | P      | R      |         |         |         |
| McCann, Connor           | P       | P        | P        | R        | P      | P       | P       | P       | NM     | NM      | P       | NM      | R      | P      |         |         |         |
| McEwen, Alexa            | P       | P        | P        | P        | P      | P       | P       | P       | NM     | NM      | P       | NM      | P      | P      |         |         |         |
| Molesky, Mark            | NYA     | NYA      | NYA      | NYA      | NYA    | NYA     | NYA     | R       | NM     | NM      | P       | NM      | P      | P      |         |         |         |
| Orsak, Alanna            | P       | P        | P        | P        | P      | P       | P       | P       | NM     | NM      | P       | NM      | P      | P      |         |         |         |
| Pan, Henry               | NYA     | NYA      | NYA      | P        | P      | P       | P       | P       | NM     | NM      | P       | NM      | P      | A      |         |         |         |
| Prokopchuk, Andriy       | NYA     | NYA      | NYA      | P        | P      | P       | P       | P       | NM     | NM      | P       | NM      | P      | P      |         |         |         |
| Quan, Jessica            | P       | P        | P        | P        | P      | P       | P       | P       | NM     | NM      | P       | NM      | R      | P      |         |         |         |
| Ratt-Misponas, Regan     | P       | P        | P        | P        | P      | P       | P       | P       | NM     | NM      | P       | NM      | P      | P      |         |         |         |
| Rea, Jordan              | P       | P        | P        | P        | P      | P       | P       | P       | NM     | NM      | P       | NM      | R      | P      |         |         |         |
| Reimer, Serena           | P       | P        | P        | P        | P      | P       | P       | P       | NM     | NM      | R       | NM      | P      | P      |         |         |         |
| Thomson, Preston         | P       | P        | A        | P        | P      | R       | R       | P       | NM     | NM      | P       | NM      | P      | R      |         |         |         |
| Ugo-Okeke, Kosisochukwu  | NYA     | NYA      | NYA      | P        | P      | P       | P       | P       | NM     | NM      | P       | NM      | P      | P      |         |         |         |

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

CE - Communication Error PG: Permission Granted

**University Students' Council Agenda  
January 19<sup>th</sup>, 2017  
Roy Romanow Student Council Chamber**

- 1. Adoption of an Agenda**
- 2. Introductions**
- 3. Council Address**
- 4. Minutes and Reports for Information**
  - 4.1 USC Minutes – January 12<sup>th</sup>, 2017**
  - 4.2 Executive Committee - January 16<sup>th</sup>, 2017**
  - 4.3 Academic Affairs Committee Minutes and Report**
  - 4.4 Appointments Committee Minutes and Report**
  - 4.5 Code of Ethics Disciplinary Tribunal Minutes and Report**
  - 4.6 Elections Committee Minutes and Report**
  - 4.7 External Affairs Committee Minutes and Report**
  - 4.8 Budget & Finance Committee Minutes and Report – January 16<sup>th</sup>,  
2017**
  - 4.9 Indigenous Student Affairs Committee Minutes and Report**
  - 4.10 International Student Affairs Committee Minutes and Report**
  - 4.11 Student Affairs Committee Minutes and Report**
  - 4.12 Sustainability Committee Minutes and Report**
  - 4.13 Association of Constituency President Minutes and Report**
- 5. Motions Arising from the Minutes and Reports**
- 6. Business**
  - 6.1 Election of Councillor to Election Committee**
- 7. New Business**
  - 7.1 Refurbishing Louis'**
- 8. Councillors Reports**
- 9. Any Other Business**
  - 9.1 Questions and Comments**
- 10. Adjournment**

**University Students' Council**  
Minutes for Thursday, January 12<sup>th</sup>, 2016

**Present**

Emmanuel Barker, VP Operations and Finance  
Renata Huyghebaert, VP Student Affairs  
Kehan Fu, President  
Regan Ratt-Misponas, Indigenous Students  
Nancy Eze, International Students  
Aliya Abbasi, Nursing  
Brooke Malinoski, VP Academic Affairs  
Connor McCann, Edwards School of Business  
Jordan Rea, Arts and Science  
Serena Reimer, Education  
Andriy Prokopchuk, Education  
Henry Pan, College of Medicine  
Mankomal Gill, Kinesiology  
Darcy Dumont, Law  
Nigel Detbrenner-Rempel, St. Thomas More  
David D'Eon, Arts and Science  
Alexa McEwen, Pharmacy and Nutrition  
Nathan Hebert, Agriculture and Bioresources

**Also Present**

Scott Hitchings, USC Chair  
Caroline Cottrell, General Manager

**Regrets**

Jordan Dewalt, WCVM  
Mark Molesky, Engineering  
Alanna Orsak, Agriculture and Bioresources  
Preston Thomson, Edwards School of Business  
Jessica Quan, Arts and Science  
Kosisochukwu Ugo-Okeke, International Students

**Absent**

**Guest List**

The meeting was called to order at 6:00 p.m.

### **1. Adoption of the Agenda**

Move to adopt the amended agenda.

**USCMotion073:** President Fu/Councillor Dumont

**Carried**

### **2. Introductions**

President Fu stated that Councillor Thomson is in Edmonton representing the U of S at JDC West.

### **3. Council Address**

#### **4. Minutes and Reports for Information**

##### **4.1 USC Minutes – January 5<sup>th</sup>, 2017**

##### **4.2 Executive Committee – January 4<sup>th</sup>, 2017; January 9<sup>th</sup>, 2017**

##### **4.8 Budget & Finance Committee Minutes and Report – January 9<sup>th</sup>, 2017**

### **5. Motions Arising from the Minutes and Reports**

Move to accept the Minutes and Reports.

**USCMotion074:** Councillor Detbrenner-Rempel/Councillor Reimer

**Carried**

### **6. Business**

#### **6.1 Electing an MSC to the Elections Committee**

President Fu stated that Communications & Marketing Manager, Jason Ventnor had emphasized that it is necessary for Council to elect an MSC to the Elections Committee this meeting, so the Elections Committee can start meeting. President Fu also stated that members of this committee are not allowed to run in upcoming elections.

Councillor Rea nominated Councillor McCann.

Councillor Prokopchuk nominated Councillor Ratt-Misponas.

President Fu said that this would be a good committee to be a part of for the new Councillors, as it would show them how committees work.

Councillor Ratt-Misponas nominated Councillor Abbasi.

Councillor Abbasi asked for clarification about not being allowed to run in upcoming elections.

President Fu responded that members of this committee are not allowed to run in the election for the Executive.

Councillor Abbasi accepted her nomination.

Councillor McCann and Councillor Ratt-Misponas declined their nominations.

Councillor Abbasi was elected to the Elections Committee.

## **7. New Business**

## **8. Councillor Reports**

Councillor Detbrenner-Rempel reported that on January 20<sup>th</sup>, STM is having a Harry Potter themed Pub-crawl. He stated that any interested people should speak to him.

Councillor Abbasi reported that during the Christmas break, the College of Nursing adopted three families and provided them with food and presents. She also stated that on February 13<sup>th</sup>, she is hoping to host either a supper or a Ladies Pamper Night, at the Lighthouse. She said she would bring more information to Council when possible.

## **9. Any Other Business**

### **9.1 Questions and Comments**

President Fu reported that the Winter Welcome Week events have been successful.

Councillor Ratt-Misponas asked what had happened to the committee elected by Council to oversee Winter Welcome Week?

President Fu responded that there had not been enough time for the committee to meet in order to help plan Winter Welcome Week. He recommended that next year, the committee should be created earlier in first term.

Councillor D'Eon asked why the tuition increase announced by the University was not on the agenda? He also asked if the Executive could explain their stance on tuition?

VP Barker stated that the Executive had released their stance on tuition three weeks ago. He stated that both the AOC and Council had been consulted about the stance that the Executive was planning on taking.

VP Malinoski stated that the University increased tuition by 2.3%, which is 0.2% less than the increase from last year. She stated that one of the main issues that the Executive has raised is that there is no mechanism that would allow students to see how much tuition they would be paying in the future.

Councillor D'Eon stated that they had answered his questions.

Councillor Detbrenner-Rempel asked why there was another increase in tuition, and why it was less than what they increased tuition by last year?

VP Barker stated that tuition is set when the Provincial Government announces the Preliminary Budget, the University is able to project how much of the University's Operating Budget will be contributed by the Government. With that knowledge, each College decides what they want their tuition to look like. The College of Engineering chooses not to increase their tuition to remain competitive with other Western universities. The College of Pharmacy and Nutrition increased their tuition by 5% because they are introducing new programs that they need to pay for. He also stated that most Colleges increased their tuition by rates comparable to what the Executive recommended. The Executive recommended only increasing tuition by the Consumer Price Index, which is the rate of inflation on daily goods. The recommendations made by the Colleges, go to different Committees until the tuition is set. The Provincial budget did not look very promising at the start of the year, and it sounded like the Government would not increase funding to the University. In order to maintain the University's function, they need to increase the funding provided by 3.5% every year. He noted that 2.3% is a very realistic number to increase tuition by, as it is between 3.5% and the Consumer Price Index.

President Fu stated that 2.3% is not a standard average, and that it is based on enrolment. He encouraged students to look at how much their College is increasing tuition by.

Councillor McEwen stated that the College of Pharmacy and Nutrition had increased tuition by 5%. She stated that if tuition setting becomes more decentralized in the future where the Colleges have more control in setting their own tuition, she encouraged the USSU to pursue making the Colleges more open to consulting the students. She stated that the Dean of Nutrition saw that the tuition increase was inevitable and he invited the students to have a meeting with him so they would be aware of the increase.

VP Barker stated that the Executive had said in the latest press release, that as the College's receive more autonomy over tuition setting, that they increase consultation with their students.

Councillor Ratt-Misponas asked if Council would have the opportunity to speak to the Vice-President of Finance from the University?

VP Malinoski stated that this could be requested if Council wishes; however, she thought that it might be better to have the Provost come speak to Council regarding tuition.

President Fu agreed with VP Malinoski that it would make more sense to have the Provost come speak about tuition.

Councillor Prokopchuk asked what information would Councillor Ratt-Misponas hope to receive from having the Senior Admin attend Council?

Councillor Ratt-Misponas responded that it would be an opportunity for the Councillors to ask questions about where our tuition money is going to, and how much specific Colleges are raising their tuition.

VP Barker stated that all of that information is already available on the University website.

Councillor D'Eon suggested that Councillors go back to their constituency groups and see if their members have any concerns that the Councillors could bring back to Council.

Councillor Detbrenner-Rempel asked if the concerns that the USSU had raised about tuition had been adequately communicated to both the University and Minister Bronwyn Eyre?

VP Barker stated that he had told Minister Bronwyn Eyre directly about the recommendations that the USSU had. She had stated that funding has gone down as a reflection of our economy. He had also done interviews about the USSU's tuition stance to three radio stations, the Star Phoenix, and CTV.

Councillor Prokopchuk asked that if Minister Eyre believed that University funding goes down when the economy does poorly, does she also believe that funding should increase when the economy does better? If not, does the Executive believe we should hold the Government responsible for that?

VP Malinoski responded that Minister Eyre had not said that specifically, she had just acknowledged that our economy is doing poorly. She stated that she is not sure how the Executive would respond if the Government did not increase funding if the economy were to grow. She noted that the Executive could discuss this at a future meeting.

VP Barker stated that the USSU's stance is promoting the Government to continue providing funding to the University, increasing by at least the Consumer Price Index.

Councillor Detbrenner-Rempel asked how the University responded to the requests to make it possible to project how much tuition will cost in the future?

VP Barker responded that he had spoken to Jackie from Institutional Planning and Assessment and she had said that there already exists a program to predict future tuition; however she stated that it is not as comprehensive as the USSU would like. The USSU had requested in their Press Release that the University create a mechanism to more accurately predict the tuition. This may look like the University committing to a long term Tuition forecast.

Councillor Eze asked if the 2.3% increase in tuition would affect International students?

President Fu responded that the 2.3% increase is not an average, however it is calculated by how many students are enrolled in different programs. International students need to look at how much their College is increasing tuition, multiply it by the International differential, and then that would be the amount that their tuition is increasing.

## **9.2 Infrastructure Report from XL Move**

Move to give speaking rights to GM Cottrell.

**USCMotion075:** President Fu/VP Barker

**Carried**

GM Cottrell reported that on February 25<sup>th</sup>, 2016, Councillor Robertson moved to spend \$48,542.60 from the Infrastructure fund on moving the USSU Centres and XL Print & Design. She stated that this process has been completed and they have closed the books for it. The project closed at \$40,165.10, which is significantly under budget.

President Fu explained that the USSU Help Centre moved from the Arts Tunnel to the MUB Building, and the Women Centre changed location in the MUB Building as well.

GM Cottrell also reported that currently the USSU is over budget in revenue by \$44,000 at XL this year, so the move has been very productive.

## **9.3 AdvoCan Report**

See attachment for the report.

Councillor Prokopchuk asked what President Fu's anticipated benefits from attending the AdvoCan event were?

President Fu responded that one benefit would be to create a better AdvoCan group next year. He also said a benefit of having a loose coalition such as AdvoCan, creates a network that the representatives can utilize.

## **10. Adjournment**

**Executive Meeting**  
**January 16<sup>th</sup>, 2017**

Present: President Fu, VP Malinoski, VP Barker, VP Huyghebaert, GM Cottrell

**1. Call to Order**

The meeting was called to order at 1:04p.m.

**2. Quorum**

Quorum was present.

**3. Roundtables**

**VP Barker:**

January 9 to January 13, 2017

- Econ 314
- Executive Meeting
- CFCR Recording
- Breakfast Meeting with Administration
- Meeting with Veronica Bendig
- Sociology 344
- Econ 314
- Planning and Priorities Committee
- Student Forum
- Campus Clubs Meet and Greet
- Financial Review
- Sociology 344
- Eye Appointment
- University Student Council
- Econ 314
- Meeting with Jordan Hartshorn
- 

**VP Malinoski:**

October 3rd to 9th

Meetings, Events & Projects:

- FM-Phasis Shift (CFCR)
- CFCR
- RSAW Meeting
- Meeting w/ Executive (Tuition)
- Meeting w/ Consumer Services (National Student Day)
- Executive Meeting
- Student Care Lunch
- Meeting w/ Campus Legal Services
- APC Meeting
- TLARC Summit (Indigenization)

- Student Council
- Open Textbooks

Out of Office:

Friday, December 7th (EDO)

October 11th to October 14th (Thanksgiving)

- Breakfast Meeting w/ the President & Senior Administration
- Fall Leadership Event
- Executive Meeting
- Association of Constituency Presidents
- Senate
- Associate Vice-President Research Search Committee
- Meeting w/ ISSAC (UK Trip)
- Student Forum Executive Meeting
- Undergraduate Project Symposium Committee
- Sustainability Memorandum of Understanding
- Association of Constituency Presidents
- CFCR
- Academic Grievances
- Open Textbooks

October 17 to 21st

Meetings, Events & Projects

- USSU Project Symposium Committee
- Meetings w/ ISSAC (UK Trip)
- Executive Meeting
- Meeting w/ Leslie
- Facilities Planning Meeting
- University Council Meeting
- Meeting w/ Deans of College of Agriculture
- Academic Grievances
- Daycare Opening
- Mayoral Debate
- Candlelight Vigil (ISC)

October 24th to October 28th

Meetings, Events & Projects:

- Meetings w/ ISSAC (UK Trip)
- Student Forum
- Academic Affairs Committee Meeting
- Executive Meeting
- Staff Meeting
- APC Meeting

- Academic Grievances
- TLARC Meeting
- Meeting w/ Consumer Services (Textbooks)

Out of Office:

- Friday, October 28th (Vacation)

October 31st to November 4th

- Friday, November 4th - USSU Executive in UK (See Trip Report)

Out of Office:

- Monday, October 31st to Thursday, November 3rd (Vacation)

November 7th to November 11th

- USSU Executive in UK (See Trip Report)

November 14th to November 18th

Meetings, Events & Projects:

- Meeting w/ Emmanuel (Tuition)
- RSAW
- Student Forum Executive Meeting
- Academic Affairs Committee Meeting
- Academic Grievance
- APC Meeting
- TLARC Meeting
- CFCR
- Open Textbooks Campaign

Out of Office:

- Afternoon of Thursday, November 17th (Bereavement)
- Friday, November 18th (Bereavement)

November 21st to November 25th

Meetings, Events & Projects:

- Academic Policy Revision w/ University Secretary
- Meeting w/ GSA
- Meeting w/ Executive (Bylaw & AGM)
- Executive Meeting
- Tuition Meeting w/ Emmanuel
- Meeting w/ ISSAC (UK Trip)
- Undergraduate Project Symposium Committee
- Survey Classrooms for Teaching Excellence Awards
- Open Textbooks Campaign
- Academic Grievances

Out of Office:

- Monday, November 21st (Bereavement)

November 28th to December 2nd

Meetings, Events & Projects:

- Conversation w/ Amy Bell (NORTEP)
- Breakfast Meeting w/ President & Senior Administration
- Executive Meeting
- Academic Grievances
- USSU Staff Meeting
- Meeting w/ Vice-Provost & Dean of College of Nursing (Academic Grievances)
- Meeting w/ Minister Eyre
- Meeting w/ GSA (Grad-Undergrad Mentorship Program)
- Meeting w/ ASSU (Speaker Series)
- Meeting w/ Peter Hedley (Student Experience)
- Academic Affairs Committee Meeting
- CFCR Recording
- Survey Classrooms for Teaching Excellence Awards

December 5th to December 9th

Meetings, Events & Projects;

- Policy Meeting (USSU Executive)
- RSAW Meeting
- Meeting w/ ISSAC
- Meeting w/ Dr. Maureen Mansuco (University)
- Executive Meeting
- APC Meeting
- TLARC Meeting
- Meeting w/ Leslie (ISSAC)
- Meeting w/ Ministry of Advanced Education (Internationalization)

December 11th to December 17th

Meetings, Events & Projects

- Meet with USURJ (Symposium)
- Executive Meeting
- Scholarships & Awards Committee
- University Council
- Volunteer at Friendship Inn (USSU Staff)
- Executive Holiday Photo
- Provost & Vice-Provost Holiday Reception
- USSU Undergraduate Project Symposium

Out of Office:

- ADO: Friday, December 16th.

December 19th to December 24th

Meetings, Events & Projects:

- USSU Undergraduate Project Committee
- Healthy Mind Committee
- Meeting w/ Stef (Symposium)
- Meeting w/ SESS (Speaker Series)
- Meeting w/ Emmanuel (CFCR)
- Academic Grievance (2)
- Lunch w/ Peter Hedley (Ombudsperson)
- Meeting w/ Derek (UK Report)
- Toy Drop-off at the Ronald McDonald House
- Record CFRC

Out of Office:

- EDO: Friday, December 23rd

January 2 to January 6th

Meetings, Events & Projects:

- Executive Meeting
- RSAW Meeting
- Executive Retreat
- APC Meeting
- Grievance
- Meeting w/ GSA VP Operation & Finance (Grad-Undergrad mentorship program)
- Student Forum Executive Meeting
- Undergraduate Project Symposium

January 9th to January 13th

Meetings, Events & Projects

- Executive Meeting
- Breakfast Meeting w/ President & Senior Leadership
- Student Leadership Conference Meeting
- Academic Grievance (2)
- Student Forum
- Meeting w/ ISSAC (USSU International Programming)
- Meeting w/ EBSS (Speaker Series)
- Meeting w/ Hanna (Student Leadership Conference)

**VP Huyghebaert:**

Week of October 10<sup>th</sup>

- Planning

- Mou planning
- SIGNED MOU WITH THE PRESIDENT YAY WIN FOR SUSTAINABILITY
- Sustainability week
- Mou planning for ceremony
- Spoke at workshop for environmental team
- Met with Leslie UK Panning
- Home ice campaign launch
- Met with ASSU about nap rooms
- President appreciation reception
- Stakeholder meeting UK
- HOUSING STRATEGY roundtable with Sheri Benson
- Housing report
- Hotel ground break
- Attended luncheon en vogue Sexual Assault Awareness
- Affairs Committee
- 

#### Week of October 17<sup>th</sup>

- Attended opening of Daycare centre
- Mayoral debate
- Met with student
- International student affairs committee
- Marketing strategy WIL
- IAC
- UK planning
- Housing strategy
- Real estate open house session
- Indigenous student affairs committee
- Attended Candle light vigil
- USC
- Met with Peter Hedley, wellness
- PACGSD
- Connecting SK provincial strategy meeting retreat
- Submitted on behalf of URSU and USSU a student housing report to the federal housing plan

#### Week of October the 24<sup>th</sup>

- UK trip planning
- Met with YWib regarding WII
- Wellness Strategy team, Advocated for student Mental Health and Wellbeing
- Women in business
- WIL planning
- Met with our lawyers to finalize by law
- Talked to Jordan rea about a possible ad hoc housing committee
- Looked at a marketing strategy for sustainability fund
- Student affairs meeting
- Met with Jason and anna regarding WIL communications plan
- Staff meeting

- ISC
- International students
- What ur cap
- UK trip planning with ISSAAC
- Sustainability meeting
- USC
- Discussion Sleep room Pilot

#### Week of November 1<sup>st</sup>

- UK trip final planning
- Indigenous Student Affairs committee
- Left for UK

#### Week of November 7<sup>th</sup>

- Attended Canada House to meet with Alison Gooding, Discussed how U of S can capitalize on the UK market.
- Discussed how the U of S can set itself apart from other Western Canadian Universities
- Met with NUS
- Discussed student advocacy, nation wide initiatives, tuition, housing
- Met with University of Essex student union and study abroad centre
- Met with UofB met with Union, Study abroad centre, disussed Global Buddies program.
- Met with U of Sheffield, met with VP international, administration, (Huge on internationalization) very valuable visit, learned about organizational structure in regards to internationalization
- Visited University of Edinburgh , Met with Union, Met with chaplaincy, met with career centre.

#### Week of November 14<sup>th</sup>

Holiday

#### Week of November 21<sup>st</sup>

- Planning for WIL
- Recap UK TRIP
- Tuition policy planning, drafted a tuition release statement, looking at campaign possibilities
- Student affairs meeting
- Met with WIL committee members
- Centre meeting
- AGM

#### Week of November 28<sup>th</sup>

- Met with Kose & ,Nancy to discuss internationalization and ISA
- Women in leadership committee meeting
- Breakfast meeting with the president
- Student forum
- Met with Ashley Clouthier
- International Student Committee
- YWiB

#### Week of December 1<sup>st</sup>

- Attend alternative dispute resolution for student Non Academic Grievance
- Prepared for meeting with minister of education
- Met with former USSU President to discuss We are All Treaty People
- Sustainability meeting
- Council
- Met with Minister Eyre, discussed the importance of mental health on campus, advocated for supports for the provincially funded counselling services on campus. Explained how mental health is related to retention rates.
- Attended more student grievances
- Met with Marie Lovroyd about Women in Leadership
- Met with Peter Hedley about student experience

#### Week of December 5<sup>th</sup>

- Met and planned for policy
- Women in Leadership meeting and planning
- Met with ISAC to recap on Uk trip
- Attended the holiday reception for IAC
- Attended alternative dispute resolution
- Financial review
- Met with Leslie Bowditch to discuss UK report
- Met with Meera to discuss chaplaincy on campus and the campus wellness plan. Spoke about religiously orientated student groups
- Met with Manuella Valle Castro to discuss WIL, she agreed to be a co facilitator and plan community engagement and activism workshop
- 

#### Week of December 12<sup>th</sup>

- Volunteered at friendship Inn
- Met with Melody Wood to plan activism workshop
- Met with Manuela
- Attended International Activities committee
- Alcohol policy meeting
- Met with exec to discuss USSU policy
- Worked on UK report
- Organized Holiday Photo shoot (elf theme)
- Planned for committee meeting
- Alternative dispute resolution

Remainder of December on Holidays

#### Week of January 2<sup>nd</sup> VP Student Affairs

- Executive retreat
- Met with Geneva to plan Wil
- Planned Will
- Sustainability meeting, decided to host open house, reviewed applications for Sustainability Fund.

- Met with Margot to order food for WIL Gala
- Women in leadership planning
- Met with ASSU president to discuss WIL
- Planned for Waneskewun retreat
- Planned for ISA concept

#### **4. Business**

##### 4.1 International Students' Association

Originally, the International MSCs and VP Huyghebaert were going to Wanuskewin for a retreat between Indigenous and International students in order to pitch the creation of an International Students' Association. This retreat is now moved to March, so VP Huyghebaert will be hosting an Open House in collaboration with ISAAC to receive feedback from students about an ISA. She will need help from the Executive, especially VP Barker to contact student groups. She would appreciate feedback from the Executive, and she would like to have a separate meeting to discuss this.

##### 4.2 Disability Support Group

VP Huyghebaert reported that there would be a Disability Support Group event held in the Campus Club Space. She has spoken with Brady Crocker, who will be meeting with Maxine McMinn from DSS to discuss this event. VP Huyghebaert stated she would work on this event after this week is over.

##### 4.3 Roundtables

President Fu reminded the Executive to submit their Roundtables.

##### 4.4 Extra Funding for Winter Welcome Week

President Fu is asking for an extra \$40 for the Winter Welcome Week, Hot Wings Challenge. This extra money will go towards Facebook advertising and extra spices.

Move to approve this extra \$40.

**EXECMotion065:** President Fu/VP Huyghebaert

**Carried**

##### 4.5 Aboriginal Achievement Week

The Executive has been invited to attend the Gala for the Aboriginal Achievement Week. The event will be in March. Jordan Sherbino needs confirmation that the Executive will be attending the event.

VP Malinoski stated that they would be sponsoring the Soup and Bannock event happening during that week. She suggested paying the full cost of the soup and bannock. She said that the Executive could have someone from the Office of the Treaty Commissioner come and speak at this event.

VP Huyghebaert stated that it is crucial to consult with the ISC with what the Executive decides to do at the Soup and Bannock event.

#### 4.6 WUSC Project Proposal

WUSC would like Executive Sponsorship for a T-shirt Campaign. The total cost of the project will be \$400. They are asking for the Executive to sponsor \$200 towards this cost. They will provide t-shirts to WUSC and USSU members. They will give the rest of the shirts at the Shine-a Light event. The t-shirts will also be used for door prizes.

President Fu asked where the t-shirts are coming from, as the costs of them are quite low,

VP Malinoski emphasized that the shirts should be ethically sourced.

Move to tentatively approve the full cost of the event, up to \$500, pending information about the source of the t-shirts.

**EXECMotion066:** Malinoski/Barker

The Executive discussed how this is a very important event to sponsor, and this is why they chose to sponsor more than just half the costs.

**Carried**

#### 4.7 AOC Meeting

VP Malinoski stated that she would be sending out an email to the AOC meeting confirming that a meeting will take place on February 2nd.

### **5. Adjournment**

The meeting was adjourned at 2:20p.m.

## Budget & Finance Committee Minutes

Jan 16<sup>th</sup> / 17

Meeting started: 6:03 P.M.

Present: Emmanuel Barker, Caroline Cottrell, Jessica Quan, Jenna Munday, Jordan Rea, Connor McCann

MOTION PASSED- Proposed change to Campus Groups Policy  
January 16, 2017 Section 4.3

Currently reads:

“For funding requests in excess of five hundred (\$500), groups are required to make a brief presentation to the Budget and Finance Committee in addition to submitting a funding request form.”

Proposed amendment is the removal of the word “**are**” and its replacement with the phrase, “**may, at the discretion of the Committee, be**”

The proposed alternative to the current section 4.3 of the Campus Groups Policy would read as follows:

“For funding requests in excess of five hundred (\$500), groups may, at the discretion of the Committee, be required to make a brief presentation to the Budget and Finance Committee in addition to submitting a funding request form.”

VP Barker/ MSC Quan. Motion successful.

### **Presentations**

Young women in business

- Pecha Kucha- \$864.00 funding application following the event (rather than before) which happened November 24<sup>th</sup> / 16
- Postpone decision, contact president and VP finance (Anna and Jillian) to have further discussion

African student society

- Black and Gold event in February
- Funding approved - \$1000

Biology club

- Biology symposium welcome night – Feb 23-25<sup>th</sup>
- Funding approved - \$763.01

### **Funding Requests**

#### Ukrainian Student Association

- Cartoon night
- Full funding - \$132

#### Huskie Formula Racing

- Formula racing competition
- \$1,000 funding request
- Fully funded – presentation not required

#### Power to Change

- Solarium event
- \$558.16 funding request
- \$393.16 funding granted

#### Cactus cactus committee

- CCC Meeting Social
- \$150 funding request
- Funding granted

#### Western Canadian Veterinary Student Association

- Equine education day
- \$450 funding request
- Funding granted

#### U of S Barbell Club

- Powerlifting competition
- \$275.86 funding request
- \$100 granted

#### **Ratification**

#### Momentum Planning Healthy Committees

- Ratified

Meeting adjourned: 7:17pm

|                          | Sept. 8 | Sept. 15 | Sept. 22 | Sept. 29 | Oct. 6 | Oct. 13 | Oct. 20 | Oct. 27 | Nov. 3 | Nov. 10 | Nov. 17 | Nov. 24 | Dec. 1 | Jan. 5 | Jan. 12 | Jan. 19 | Jan. 26 |
|--------------------------|---------|----------|----------|----------|--------|---------|---------|---------|--------|---------|---------|---------|--------|--------|---------|---------|---------|
| Abbasi, Aliya            | NYA     | NYA      | NYA      | NYA      | NYA    | NYA     | NYA     | R       | NM     | NM      | P       | NM      | P      | R      | P       |         |         |
| Barker, Emmanauel        | P       | P        | P        | P        | P      | P       | P       | P       | NM     | NM      | P       | NM      | P      | P      | P       |         |         |
| D'Eon, David             | P       | P        | P        | P        | R      | P       | P       | P       | NM     | NM      | P       | NM      | P      | P      | P       |         |         |
| Detbrenner-Rempel, Nigel | NYA     | NYA      | NYA      | A        | P      | R       | R       | P       | NM     | NM      | P       | NM      | P      | P      | P       |         |         |
| Dewalt, Jordan           | P       | P        | P        | R        | P      | R       | R       | P       | NM     | NM      | P       | NM      | P      | P      | R       |         |         |
| Dumont, Darcy            | NYA     | NYA      | NYA      | A        | P      | P       | P       | P       | NM     | NM      | P       | NM      | P      | P      | P       |         |         |
| Eze, Chukwudubem Nancy   | NYA     | NYA      | NYA      | P        | P      | P       | P       | P       | NM     | NM      | P       | NM      | P      | P      | P       |         |         |
| Fu, Kehan                | P       | P        | P        | P        | P      | P       | P       | P       | NM     | NM      | A       | NM      | P      | P      | P       |         |         |
| Gawley, Dwayne           | NYA     | NYA      | NYA      | NYA      | NYA    | NYA     | NYA     | R       | NM     | NM      | P       | NM      | P      | P      | P       |         |         |
| Gill, Mankomal           | P       | P        | P        | A        | P      | P       | P       | P       | NM     | NM      | P       | NM      | P      | P      | P       |         |         |
| Hebert, Nathan           | P       | P        | P        | P        | P      | P       | P       | R       | NM     | NM      | P       | NM      | P      | P      | P       |         |         |
| Huyghebaert, Renata      | P       | P        | P        | P        | P      | P       | P       | P       | NM     | NM      | A       | NM      | P      | P      | P       |         |         |
| Malinoski, Brooke        | P       | P        | P        | R        | P      | P       | P       | P       | NM     | NM      | A       | NM      | P      | R      | P       |         |         |
| McCann, Connor           | P       | P        | P        | R        | P      | P       | P       | P       | NM     | NM      | P       | NM      | R      | P      | P       |         |         |
| McEwen, Alexa            | P       | P        | P        | P        | P      | P       | P       | P       | NM     | NM      | P       | NM      | P      | P      | P       |         |         |
| Molesky, Mark            | NYA     | NYA      | NYA      | NYA      | NYA    | NYA     | NYA     | R       | NM     | NM      | P       | NM      | P      | P      | P       |         |         |
| Orsak, Alanna            | P       | P        | P        | P        | P      | P       | P       | P       | NM     | NM      | P       | NM      | P      | P      | R       |         |         |
| Pan, Henry               | NYA     | NYA      | NYA      | P        | P      | P       | P       | P       | NM     | NM      | P       | NM      | P      | A      | P       |         |         |
| Prokopchuk, Andriy       | NYA     | NYA      | NYA      | P        | P      | P       | P       | P       | NM     | NM      | P       | NM      | P      | P      | P       |         |         |
| Quan, Jessica            | P       | P        | P        | P        | P      | P       | P       | P       | NM     | NM      | P       | NM      | R      | P      | R       |         |         |
| Ratt-Misponas, Regan     | P       | P        | P        | P        | P      | P       | P       | P       | NM     | NM      | P       | NM      | P      | P      | P       |         |         |
| Rea, Jordan              | P       | P        | P        | P        | P      | P       | P       | P       | NM     | NM      | P       | NM      | R      | P      | P       |         |         |
| Reimer, Serena           | P       | P        | P        | P        | P      | P       | P       | P       | NM     | NM      | R       | NM      | P      | P      | R       |         |         |
| Thomson, Preston         | P       | P        | A        | P        | P      | R       | R       | P       | NM     | NM      | P       | NM      | P      | R      | R       |         |         |
| Ugo-Okeke, Kosisochukwu  | NYA     | NYA      | NYA      | P        | P      | P       | P       | P       | NM     | NM      | P       | NM      | P      | P      | R       |         |         |

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

CE - Communication Error PG: Permission Granted

**University Students' Council Agenda  
January 26<sup>th</sup>, 2017  
Roy Romanow Student Council Chamber**

- 1. Adoption of an Agenda**
- 2. Introductions**
- 3. Council Address**
- 4. Minutes and Reports for Information**
  - 4.1 USC Minutes – January 19<sup>th</sup>, 2017**
  - 4.2 Executive Committee – January 23<sup>rd</sup>, 2017**
  - 4.3 Academic Affairs Committee Minutes and Report**
  - 4.4 Appointments Committee Minutes and Report**
  - 4.5 Code of Ethics Disciplinary Tribunal Minutes and Report**
  - 4.6 Elections Committee Minutes and Report**
  - 4.7 External Affairs Committee Minutes and Report**
  - 4.8 Budget & Finance Committee Minutes and Report**
  - 4.9 Indigenous Student Affairs Committee Minutes and Report**
  - 4.10 International Student Affairs Committee Minutes and Report**
  - 4.11 Student Affairs Committee Minutes and Report**
  - 4.12 Sustainability Committee Minutes and Report – December 1<sup>st</sup>, 2016;  
January 11<sup>th</sup>, 2017; January 20<sup>th</sup>, 2017**
  - 4.13 Association of Constituency President Minutes and Report**
- 5. Motions Arising from the Minutes and Reports**
- 6. Business**
  - 6.1 Refurbishing Louis**
- 7. New Business**
- 8. Councillors Reports**
- 9. Any Other Business**
  - 9.1 Questions and Comments**
- 10. Adjournment**

University Students' Council  
Minutes for Thursday, January 19<sup>th</sup>, 2016

**Present**

Emmanuel Barker, VP Operations and Finance  
Kehan Fu, President  
Regan Ratt-Misponas, Indigenous Students  
Nancy Eze, International Students  
Aliya Abbasi, Nursing  
Brooke Malinoski, VP Academic Affairs  
Serena Reimer, Education  
Andriy Prokopchuk, Education  
Henry Pan, College of Medicine  
Darcy Dumont, Law  
Nigel Detbrenner-Rempel, St. Thomas  
More  
David D'Eon, Arts and Science  
Alexa McEwen, Pharmacy and Nutrition  
Jordan Dewalt, WCVM  
Mark Molesky, Engineering  
Alanna Prsak, Agriculture and Bioresources  
Nathan Hebert, Agriculture and Bioresources  
Preston Thomson, Edwards School of Business  
Jessica Quan, Arts and Science  
Kosisochukwu Ugo-Okeke, International Students

**Also Present**

Scott Hitchings, USC Chair  
Caroline Cottrell, General Manager

**Regrets**

Renata Huyghebaert, VP Student Affairs  
Connor McCann, Edwards School of Business  
Jordan Rea, Arts and Science

**Absent**

Mankomal Gill, Kinesiology

**Guest List**

Kiefer Roberts

The meeting was called to order at 6:00 p.m.

### **1. Adoption of the Agenda**

Move to adopt the amended agenda.

**USCMotion076:** President Fu/Councillor Quan

**Carried**

### **2. Introductions**

President Fu introduced Student-at-Large, Kiefer Roberts. President Fu also commended Councillor Thomson on his team's win at JDC West.

Councillor Ratt-Misponas welcomed Kiefer as well, and noted that Council currently has a vacant Indigenous Student MSC position.

### **3. Council Address**

#### **4. Minutes and Reports for Information**

##### **4.1 USC Minutes – January 12<sup>th</sup>, 2017**

Councillor McEwen noted that only the College of Nutrition had increased their tuition by 5% and it was only the Dean of Nutrition who consulted with students.

Councillor Ratt-Misponas stated that he hopes that based on his comments, the Vice-President of Finance and Resources would be able to attend Council. He stated that this would allow the students to hold the Senior Admin accountable.

VP Malinoski responded that this had not been pursued further as it was decided at the last meeting that Councillors would go back to their constituencies and see if the students had any concerns. She also noted that the Provost would be coming to the AOC meeting on February 2<sup>nd</sup>, to talk about tuition. She stated that she could ask him to attend Council as well, if the Councillors voted for this.

##### **4.2 Executive Committee – January 16<sup>th</sup>, 2017**

##### **4.8 Budget & Finance Committee Minutes and Report – January 16<sup>th</sup>, 2017**

Councillor Ratt-Misponas asked for clarification about the motion, and what changing the wording from “are” to “may at the discretion of the committee” means under section 4.3 Campus Groups Policy?

VP Barker stated that the previous policy stated that any campus group requesting more than \$500 funding at a time was required to make a presentation to the Budget & Finance Committee. He stated that often the materials presented were sufficient enough to not

require a presentation. The change in policy lets the Committee chose whether a presentation is required.

Councillor Thomson added that the Committee receives very thorough budgets, which makes the presentation redundant.

Councillor Quan added that the budgets are usually very detailed, and the presentations usually involve the speaker reiterating the parts of the budget.

## **5. Motions Arising from the Minutes and Reports**

Move to accept the Minutes and Reports.

**USCMotion077:** Councillor Dumont/Councillor Thomson

**Carried**

## **6. Business**

### **6.1 Electing an MSC to the Elections Committee**

President Fu stated that it was wrongly stated at the last meeting that members of the Elections Committee were only prohibited from running in the election for an Executive position. The Bylaw states that members of the Elections Committee cannot run for a MSC position as well.

Councillor Thomson nominated himself. He was elected to the Elections Committee.

## **7. New Business**

### **7.1 Refurbishing Louis'**

Move to give GM Cottrell speaking rights.

**USCMotion078:** VP Barker/Councillor Ratt-Misponas

**Carried**

GM Cottrell stated that there will be guests attending next week's Council from Strata Development, and they will come and present in detail about the plans to refresh Louis'. Business Manager, Jason Kovitch and Facilities Manager, Stefanie Ewen, will also be attending the meeting. At the current meeting, GM Cottrell stated that she would provide some history and background to make sense of the changes that are being proposed. She reported that in the past, numerous students had tried to get a student bar; however, the University always opposed it. In 1973, the persistence of the students paid off, as students were allowed to operate pubs in upper Marquis Hall on Friday nights. In 1974, the USSU made it publicly known that they wanted to open a 500 seat pub, and in 1975 they were given very limited permission to operate a pub three days a week, 6 hours a day, in the current location of Louis' Loft. In 1978, Place Riel, which was located in the MUB, was significantly scaled back and there was no longer room for a pub. On June 17<sup>th</sup>, 1981, the USSU was finally allowed to open Louis' in its current location. Louis' was very successful until 1984. After this, its popularity dwindled. In 2007, a lawyer was commissioned to do a study, and one of the findings of the study was that Council and the Executive micro-managed Louis' to the point where it lost a sense of itself as it changed

so frequently. In 1985, a very intoxicated student fell down the laundry shoot and died, which led to Louis' losing its license. It was quickly reinstated as it was discovered that it was not Louis' fault. In 1999, a new General Manager, Leslie Harden, was hired. In 2000 she sought \$31 million to refurbish Place Riel. This renovation failed hopelessly. At this time, they had started collecting an Infrastructure fee, and later on, Council had decided to put this money towards renovating Louis'. The renovation went horribly as it went over budget. In 2012, the USSU replaced the furniture in Louis', as well as removed a concrete box that took up half of the dance floor. However, a new renovation to Louis is now fifteen years overdue, which is drastically long for a restaurant. Typically, restaurants need to be refurbished every seven years. Last fall, Stefanie and Jason started looking into what needed to be renovated, and there are things that have to be fixed. The stairs violating safety regulations, the sliding wall is not working anymore, and the stage also needs fixing. However, a full renovation is not required. She stated that she would have people at the next meeting to give further details about the refurbishment, as well as have the budget for project. Council will vote at the next meeting about approving the budget, and to use money from the Infrastructure fund.

Councillor Thomson asked if GM Cottrell would bring one option for renovation, or if there would be multiple options?

GM Cottrell responded that there will be one option, and if Council does not approve it, there will be a triage. If this happens, the only renovations completed will be what is required and there will be not aesthetic renovations. She stated that the purpose of renovating Louis' is to make students want to come to it.

Councillor Prokopchuk asked how much the last renovation cost?

GM Cottrell stated that the last renovation cost approximately \$4.7 million.

Councillor Prokopchuk asked if the Councillors would be able to look over the report before they have to make a motion at the next meeting?

GM Cottrell responded that that is up to Council's discretion. There is not a report currently, but there is a budget that has many line items. She also stated that there will be two engineers from Strata Development coming to next week's meeting to make a presentation, and they will be able to give more information.

Councillor Prokopchuk stated that he was curious if it would be beneficial for Council to have the details so they would have time to think about it before next week's meeting.

GM Cottrell stated that that is at Council's discretion. Council would be able to table the motion next week so the Councillors would have more time to think about it.

Councillor Detbrenner-Rempel asked if it would be advantageous to split the necessary renovations from the aesthetic renovations?

GM Cottrell responded that they could highlight the necessary changes; however, she did not want to get ahead of what the engineers will be presenting at the next meeting. She stated that one of the engineers had been a Councillor in the past, so he understands how Council works. She stated that she wants Council to feel completely confident that they have asked all the questions that they want to about the project.

Councillor Ratt-Misponas asked how much money is in the Infrastructure Fund, and how much we have used this year from the fund?

GM Cottrell responded that VP Barker would present information about the Infrastructure Fund after she is done answering questions.

Councillor Thomson asked if our Controller, Amanda Mitchell, would be doing any net-present calculations or internal rate-of-return analysis? He stated that he believes it is important to have these speculations and anticipated returns when making these decisions.

GM Cottrell stated that it is difficult to make projections, and asked if Councillor Thomson was referring to operational instead of capital expenditures?

Councillor Thomson responded that he would like to know how much more money they are expecting to make from Louis' after the renovations.

GM Cottrell responded that they are not able to make such predictions, as the predictions would not be accurate. She responded that if Councillor Thomson had a metric for this, they would use it. By doing these renovations, the USSU is hoping to increase not only their event revenue, but also their wedding revenue. GM Cottrell stated that Councillor Thomson should talk with her later so they can discuss this further.

Councillor Prokopchuk asked how this would affect students' USSU deductions for Infrastructure over the next few years, and how will it affect prices at Louis?

GM Cottrell responded that it would not affect the deductions as the Infrastructure Fund is fixed and frozen and that cannot be changed without a referendum. It should not affect prices either, as Louis' tries to remain under market because they know they are serving students. GM Cottrell also encouraged Councillors to send their questions to her before next weeks meeting.

VP Barker reported that the Infrastructure Fund has collected money from students every year, increasing at the rate of CPI. Currently the only funds we have taken from the Infrastructure Fund this year have been for the lights in Louis', and the elevator as well. The way that the Infrastructure Fund works is that the USSU is required by law to retain a certain percentage, and currently that percentage amounts to \$836,416. In addition to that our Controller, Amanda, maintains a three-month advance to pay the mortgage, and that advance currently amounts to \$402,807. VP Barker stated that the cost of the project

would most likely come to around \$500,000; however, even after paying that, there will be about \$1.5 million retained in the account.

## **8. Councillor Report**

Councillor Abbasi reported on February 13<sup>th</sup>, the College of Nursing is hosting a Women's Pamper Night at the Lighthouse. She stated that she would be fundraising for it and will post the GoFundMe link in the Facebook group.

Councillor Detbrenner-Rempel reported that on February 10<sup>th</sup>, STM College is having an event at the Sutherland Bar & Grill in support of the Children's Hospital Foundation. If people want a ticket, they can talk to him or go to STM.

## **9. Any Other Business**

### **9.1 Questions and Comments**

President Fu stated that on behalf of VP Huyghebaert, all Councillors are invited to attend the Women in Leadership Gala at Louis Loft after Council. He also stated that he would share the written report for AdvoCan, but noted that other members of AdvoCan are still revising it. He stated that he would share the in-draft version of the report.

Councillor Reimer noted that Colten from StudentCare had stated that students who were opted out of the Healthcare Plan because of their practicum, would be able to opt back into it. However, she stated that there were students who were not notified that they had been opted out, and now some of the students are without coverage. She said that something needs to be done to fix the issue as it drastically affects students.

President Fu asked if any of the students who were opted out had received an email?

Councillor Reimer responded that of the 250 students who are interning, approximately 100 of them did not receive an email.

GM Cottrell noted that she had met with Colten from StudentCare last week, and also met with the University Registrar to talk about this issue. The original referendum question stated that the coverage included all students who were taking 9 credit units or more, whether they were on or off campus students. Over the years, there have been more and more exceptions. The USSU had just gained access to students' emails in the fall, so it has been a struggle to make sure that everyone is being contacted. She stated that Colten and Kristin will be presenting at Council again this year, and this can be discussed.

Councillor D'Eon asked what the plans are for the Ad Hoc Housing Committee? He also stated that Mayor Charlie Clark is having a campaign called Lets Talk 2020 Plan, which allows people to talk about what they want the city to be like in the future. He was

wondering if the Executive was going to approach the Mayor, as students make up a large portion of the city's population?

VP Malinoski stated that she knows that VP Huyghebaert has been talking about housing, and that she will relay Councillor D'Eon's inquiry on to VP Huyghebaert.

President Fu stated that there was an offer sent out to the Mayor's Office in November, to have him come speak to Council. He stated that it was important for Council to take part in the Mayor's campaign. He also reminded the Councillors to fill out the descriptions for the Meet-Your-MSA campaign.

Councillor D'Eon asked for clarification about the invitation to the Mayor.

President Fu responded that upon his victory in the election, the Executive congratulated Mayor Clark and also extended him an invitation to come and speak to Council. He stated that they would contact his office again to invite him.

## **10. Adjournment**

**Executive Meeting**  
**January 23rd, 2016**

Present: VP Barker, VP Malinoski, VP Huyghebaert, GM Cottrell

**1. Call to Order**

The meeting was called to order at 1:22p.m.

**2. Quorum**

Quorum was present.

**3. Roundtables**

**President Fu:**

Board of Governors: Attended mid-year orientation session with Chancellor Romanov and Dr. Karla (January 23rd).

University Relations: Meeting with planning committee for 2017 One Day for Students, promotion of the Nasser K. Student Emergency Trust. and University Relations student ambassadors (January 17th - 19th). Meeting with Usask Strong Student Group to discussing promoting Huskies Pride at sporting events - focus on CANWEST Championships for Wrestling scheduled for February 4th. Attended C.J. Mackenzie Gala honouring Dr. Karim Nasser for his contribution to U of S and philanthropy towards student success (January 24th).

Digital Literacy: Met with working group on planning the “Digital Literacy Hackathon” scheduled for mid-march.

Winter Welcome Week: Hot Wings Challenge Round 2 (January 18th)

Student Engagement: Face to Face in the PAC (January 24th). Presidential Address on Mental Health with Help Centre (Bell Let’s Talk Day January 25th). USafe App Snapchat video with VP Manny (January 24th). Spoke as opening keynote speaker at Student Leader Conference (January 21st).

**VP Barker:**

January 16<sup>th</sup> to 20th

- Economics 314
- Executive Meeting
- CFCR Recording
- Budget and Finance Meeting
- Sociology 344
- Meeting with Brooke
- Economics 314
- Snap Chat video promotion

- Glasses appointment
- Sociology 344
- University Student Council
- Economics 314
- Meeting weith Ben Fahlman
- Meeting with Gabriel

**VP Huyghebaert:**

Week of January 9th, 2017

- WIL Planning
- Met with Presidents Sustainability Council for our first meeting
- Met with International Msc's and ISAAC to discuss ISA.
- Sustainability Meeting
- WIL meetings with stakeholders

Week of January 16th, 2017

- WIL Events all week
- WIL Breakfast
- WIL Sexual health panel
- WIL expo
- WIL Workshop
- WIL Poetry night and art show
- WIL Gala
- Sustainability committee meeting

**4. Business**

4.1 StudentCare and Medical Marijuana

A student had contacted GM Cottrell and asked why we do not cover medical marijuana. She contacted StudentCare to ask this, and they said that there is only one school that covers it. It might end up increasing the fees if we cover it. She asked StudentCare to look into this for us.

4.2 PSSA Sponsorship

VP Huyghebaert was approached by the PSSA about an event they are holding at Louis' Loft. City Councillors would attend his event, and it would allow students to discuss issues with members of City Council in a casual atmosphere. Their budget is \$1,320, and they will be covering a portion of that. She said that she wants to sponsor this event, just not the whole cost.

VP Barker stated that that the Executive had already sponsored their debate in the first term.

GM Cottrell suggested that they use the Student Catering menu, as this would bring down the cost of the food significantly. According to Executive Sponsorship Policy, they would be eligible to be funded \$500. (Section 4.1 states: "The maximum amount granted by the USSU

is five hundred (\$500.00) per group per fiscal year. Applicants may apply up to once per term for USSU sponsorship, to the total maximum yearly amount”

VP Barker suggested that they create a new budget to bring the food costs down.

#### 4.3 Photoshoot

VP Huyghebaert stated that the Executive shoot take new pictures for the last months of their positions.

#### 4.4 University of Alberta Students’ Union

The University of Alberta Students’ Union had a Facebook post encouraging women to run for their Executive positions. VP Huyghebaert said that she wants to make a Facebook post with VP Malinoski to encourage women to run for the USSU Executive.

VP Malinoski stated that she is in favour of helping VP Huyghebaert out with this.

#### 4.5 International Students’ Association

VP Huyghebaert reported that ISAAC is hosting a Global Connections meeting next week, and Jordan would like to have the Executive present to discuss having an ISA. She asked the other Executive members about any advice they have about what they want the ISA to look like. She also thinks that there should be some partnership between ISAAC and the ISA, but she still wants it to be the USSU’s group.

VP Malinoski stated that maybe ISAAC could have a non-voting member on the ISA.

VP Barker stated that all members of the committee have to be undergraduate students, so they cannot have staff members of ISAAC on the ISA.

VP Huyghebaert asked if they would be able to have the election of the ISA on PAWS? She was concerned about when to hold the election.

#### 4.6 AOC Meeting

VP Malinoski stated that there have been a number of people who have confirmed their attendance for the February 2<sup>nd</sup> meeting.

GM Cottrell asked if the Executive wanted her to be there? The Executive members responded yes.

VP Malinoski asked GM Cottrell if she could ask Scott Hitchings to Chair the meeting.

### **5. Adjournment**

The meeting was adjourned at 2:06 p.m.

Sustainability Committee  
Minutes of a Meeting  
USSU 2nd Floor Meeting Room  
January 20, 2017

Call to Order: The meeting was called to order at 4:30p.m.

Present: Stefanie Ewen, Taylor Yee, , David D'eon,, Alana Orsak, Renata Huyghebaert, Robin Steeg, Nathan Hebert

Regrets: Matt Wolsfeld, Rowena Mallari, David D'eon

- 1) Carlene - ENACTUS
  - a) Strong support from everyone.
  - b) It involves young kids and adults; teaming up with Ag in the Classroom
  - c) It's food security, community, sustainability... speaks to all pillars of sustainability
  - d) MOTION: Renata motions to sponsor ENACTUS to the tune of \$2000.00 from the USSU Sustainability Fund
    - i) Seconded by Nathan
    - ii) All in favour: Taylor, Robin, Nathan, Renata
  - e) Issue by cheque and Renata will ask them for feedback of the project
- 2) Danielle Dale
  - a) Did not meet all requirements of the application. Scope and community aspect and educational piece were not there in the required capacity. However, committee will fund the project partially as the project brings awareness about repurposing and recycling.
  - b) I (Renata) motion to partially fund DANIELLE DALE \$150 of reimbursement upon receipt for materials for her project Considering Oil.
    - i) Seconded: Robin
    - ii) VOTING: unanimous
  - c) I (Renata) motion to fund DANIELLE DALE to the amount of an additional \$150 if DANIELLE were to upcycle and repurpose materials for her project Considering Oil instead of buying materials new, to be proven upon receipt (proof of the ad).
    - i) Seconded: Alanna
    - ii) VOTING: Unanimous

Next meeting: Renata will put up a poll

- 4:30 PM seems to work for everyone
- Discuss Roundtable

MEETING ADJOURNED 6:17 PM

Sustainability Committee  
Minutes of a Meeting  
USSU 2nd Floor Meeting Room  
January 11, 2017

Call to Order: The meeting was called to order at 4:38p.m.

Present: David D'eon; Stephanie Ewen, ; Nathan Hebert; Alanna Orsak; Taylor-Anne Yee;  
Renata Huyghebaert; Robin Steeg

Regrets: Rowena Mallari

Danielle Dale - Considering Oil: Art installation, Snell Grove Gallery in March.

Ask: \$1600

Repurposed oil barrels, to draw attention to the social impacts of oil.

Food for the Future – Carlene, Derik (VP), Grady (Project development)Enactus

Ask: \$2000

- 1) Sustainable Garden Project in Northern Communities, – St. Georgis, Pelican Narrows, Beauval.

Sustainability Committee  
Minutes of a Meeting  
USSU 2nd Floor Meeting Room  
January 20, 2017

Call to Order: The meeting was called to order at 4:30p.m.

Present: Stefanie Ewen, Taylor Yee, , David D'eon,, Alana Orsak, Renata Huyghebaert, Robin Steeg, Nathan Hebert

Regrets: Matt Wolsfeld, Rowena Mallari, David D'eon

- 1) Carlene - ENACTUS
  - a) Strong support from everyone.
  - b) It involves young kids and adults; teaming up with Ag in the Classroom
  - c) It's food security, community, sustainability... speaks to all pillars of sustainability
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  - a) Did not meet all requirements of the application. Scope and community aspect and educational piece were not there in the required capacity. However, committee will fund the project partially as the project brings awareness about repurposing and recycling.
  - b) I (Renata) motion to partially fund DANIELLE DALE \$150 of reimbursement upon receipt for materials for her project Considering Oil.
    - i) Seconded: Robin
    - ii) VOTING: unanimous
  - c) I (Renata) motion to fund DANIELLE DALE to the amount of an additional \$150 if DANIELLE were to upcycle and repurpose materials for her project Considering Oil instead of buying materials new, to be proven upon receipt (proof of the ad).
    - i) Seconded: Alanna
    - ii) VOTING: Unanimous

Next meeting: Renata will put up a poll

- 4:30 PM seems to work for everyone
- Discuss Roundtable

MEETING ADJOURNED 6:17 PM

|                          | Sept. 8 | Sept. 15 | Sept. 22 | Sept. 29 | Oct. 6 | Oct. 13 | Oct. 20 | Oct. 27 | Nov. 3 | Nov. 10 | Nov. 17 | Nov. 24 | Dec. 1 | Jan. 5 | Jan. 12 | Jan. 19 | Jan. 26 |
|--------------------------|---------|----------|----------|----------|--------|---------|---------|---------|--------|---------|---------|---------|--------|--------|---------|---------|---------|
| Abbasi, Aliya            | NYA     | NYA      | NYA      | NYA      | NYA    | NYA     | NYA     | R       | NM     | NM      | P       | NM      | P      | R      | P       | P       |         |
| Barker, Emmanauel        | P       | P        | P        | P        | P      | P       | P       | P       | NM     | NM      | P       | NM      | P      | P      | P       | P       |         |
| D'Eon, David             | P       | P        | P        | P        | R      | P       | P       | P       | NM     | NM      | P       | NM      | P      | P      | P       | P       |         |
| Detbrenner-Rempel, Nigel | NYA     | NYA      | NYA      | A        | P      | R       | R       | P       | NM     | NM      | P       | NM      | P      | P      | P       | P       |         |
| Dewalt, Jordan           | P       | P        | P        | R        | P      | R       | R       | P       | NM     | NM      | P       | NM      | P      | P      | R       | P       |         |
| Dumont, Darcy            | NYA     | NYA      | NYA      | A        | P      | P       | P       | P       | NM     | NM      | P       | NM      | P      | P      | P       | P       |         |
| Eze, Chukwudubem Nancy   | NYA     | NYA      | NYA      | P        | P      | P       | P       | P       | NM     | NM      | P       | NM      | P      | P      | P       | P       |         |
| Fu, Kehan                | P       | P        | P        | P        | P      | P       | P       | P       | NM     | NM      | A       | NM      | P      | P      | P       | P       |         |
| Gawley, Dwayne           | NYA     | NYA      | NYA      | NYA      | NYA    | NYA     | NYA     | R       | NM     | NM      | P       | NM      | P      | P      | P       | P       |         |
| Gill, Mankomal           | P       | P        | P        | A        | P      | P       | P       | P       | NM     | NM      | P       | NM      | P      | P      | P       | A       |         |
| Hebert, Nathan           | P       | P        | P        | P        | P      | P       | P       | R       | NM     | NM      | P       | NM      | P      | P      | P       | P       |         |
| Huyghebaert, Renata      | P       | P        | P        | P        | P      | P       | P       | P       | NM     | NM      | A       | NM      | P      | P      | P       | R       |         |
| Malinoski, Brooke        | P       | P        | P        | R        | P      | P       | P       | P       | NM     | NM      | A       | NM      | P      | R      | P       | P       |         |
| McCann, Connor           | P       | P        | P        | R        | P      | P       | P       | P       | NM     | NM      | P       | NM      | R      | P      | P       | R       |         |
| McEwen, Alexa            | P       | P        | P        | P        | P      | P       | P       | P       | NM     | NM      | P       | NM      | P      | P      | P       | P       |         |
| Molesky, Mark            | NYA     | NYA      | NYA      | NYA      | NYA    | NYA     | NYA     | R       | NM     | NM      | P       | NM      | P      | P      | P       | P       |         |
| Orsak, Alanna            | P       | P        | P        | P        | P      | P       | P       | P       | NM     | NM      | P       | NM      | P      | P      | R       | P       |         |
| Pan, Henry               | NYA     | NYA      | NYA      | P        | P      | P       | P       | P       | NM     | NM      | P       | NM      | P      | A      | P       | P       |         |
| Prokopchuk, Andriy       | NYA     | NYA      | NYA      | P        | P      | P       | P       | P       | NM     | NM      | P       | NM      | P      | P      | P       | P       |         |
| Quan, Jessica            | P       | P        | P        | P        | P      | P       | P       | P       | NM     | NM      | P       | NM      | R      | P      | R       | P       |         |
| Ratt-Misponas, Regan     | P       | P        | P        | P        | P      | P       | P       | P       | NM     | NM      | P       | NM      | P      | P      | P       | P       |         |
| Rea, Jordan              | P       | P        | P        | P        | P      | P       | P       | P       | NM     | NM      | P       | NM      | R      | P      | P       | R       |         |
| Reimer, Serena           | P       | P        | P        | P        | P      | P       | P       | P       | NM     | NM      | R       | NM      | P      | P      | R       | P       |         |
| Thomson, Preston         | P       | P        | A        | P        | P      | R       | R       | P       | NM     | NM      | P       | NM      | P      | R      | R       | P       |         |
| Ugo-Okeke, Kosisochukwu  | NYA     | NYA      | NYA      | P        | P      | P       | P       | P       | NM     | NM      | P       | NM      | P      | P      | R       | P       |         |

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

CE - Communication Error PG: Permission Granted

**University Students' Council Agenda**  
**February 9<sup>th</sup>, 2017**  
**Roy Romanow Student Council Chamber**

- 1. Adoption of an Agenda**
- 2. Introductions**
- 3. Council Address**
- 4. Minutes and Reports for Information**
  - 4.1 USC Minutes – January 26<sup>th</sup>, 2017**
  - 4.2 Executive Committee - January 30<sup>th</sup>, 2017; February 6<sup>th</sup>, 2017**
  - 4.3 Academic Affairs Committee Minutes and Report**
  - 4.4 Appointments Committee Minutes and Report**
  - 4.5 Code of Ethics Disciplinary Tribunal Minutes and Report**
  - 4.6 Elections Committee Minutes and Report**
  - 4.7 External Affairs Committee Minutes and Report – January 27<sup>th</sup>, 2017**
  - 4.8 Budget & Finance Committee Minutes and Report - January 30<sup>th</sup>, 2017; February 6<sup>th</sup>, 2017**
  - 4.9 Indigenous Student Affairs Committee Minutes and Report**
  - 4.10 International Student Affairs Committee Minutes and Report**
  - 4.11 Student Affairs Committee Minutes and Report - January 31<sup>st</sup>, 2017**
  - 4.12 Sustainability Committee Minutes and Report**
  - 4.13 Association of Constituency President Minutes and Report**
- 5. Motions Arising from the Minutes and Reports**
- 6. Business**
- 7. New Business**
  - 7.1 Infrastructure Spending Request: Renovation of Place Riel Washrooms**
  - 7.2 Infrastructure Spending Request: Painting**
- 8. Councillors Reports**
- 9. Any Other Business**
  - 9.1 Questions and Comments**
  - 9.2 USSU Elections**
  - 9.3 #UsaskMatters Week**
- 10. Adjournment**

University Students' Council  
Minutes for Thursday, January 26<sup>th</sup>, 2016

**Present**

Emmanuel Barker, VP Operations and Finance  
Kehan Fu, President  
Renata Huyghebaert, VP Student Affairs  
Regan Ratt-Misponas, Indigenous Students  
Nancy Eze, International Students  
Brooke Malinoski, VP Academic Affairs  
Serena Reimer, Education  
Andriy Prokopchuk, Education  
Connor McCann, Edwards School of Business  
Jordan Rea, Arts and Science  
Mankomal Gill, Kinesiology  
Henry Pan, College of Medicine  
Darcy Dumont, Law  
Nigel Detbrenner-Rempel, St. Thomas More  
David D'Eon, Arts and Science  
Alexa McEwen, Pharmacy and Nutrition  
Mark Molesky, Engineering  
Alanna Orsak, Agriculture and Bioresources  
Nathan Hebert, Agriculture and Bioresources  
Preston Thomson, Edwards School of Business  
Jessica Quan, Arts and Science  
Kosisochukwu Ugo-Okeke, International Students

**Also Present**

Scott Hitchings, USC Chair  
Caroline Cottrell, General Manager  
Stefanie Ewen, Facilities Manager  
Jason Kovitch, Business & Services Manager

**Regrets**

Aliya Abbasi, Nursing  
Jordan Dewalt, WCVN

**Absent**

**Guest List**

Adam Gartner, Strata Development  
Devon Schollar, Strata Development  
Emily Klatt  
Aidan Murphy

The meeting was called to order at 6:00 p.m.

### **1. Adoption of the Agenda**

Move to adopt the amended agenda.

**USCMotion079:** President Fu/Councillor Reimer

**Carried**

### **2. Introductions**

### **3. Council Address**

President Fu welcomed Adam and Devon from Strata Development. He also introduced Facilities Manager, Stefanie Ewen, and Business & Services Manager, Jason Kovitch.

Move to give the Adam, Devon, Stefanie, and Jason speaking rights.

**USCMotion080:** President Fu/VP Huyghebaert

**Carried**

Adam provided some information on Strata Development, explaining that they do design-builds on interior spaces. He stated that for the Louis' refurbishment, they have focused on seven areas. The first aspect they would focus on is the general finishes, such as a more relevant paint scheme and new fabrics. The next area will be the private function room, and fixing the area around the fireplace as well as the sliding wall. The DJ booth will also be refreshed, which will allow it to be used as a merchandise table and a food table. The next area that will be updated is the metal counters. They will be upgraded to use materials such as butcher blocks. The washrooms will also be updated. The bars will be refreshed and re-skinned, as well as have some seating added to them. The lighting will be updated, which will change the atmosphere in the bar.

(Inaudible dialogue)

The budget was passed out to the Councillors.

Adam explained that the budget is broken into twelve categories. The budget serves as the scope of work for the areas that they proposed to improve. He went into detail explaining each of the categories. For this project they are recommending a 10% contingency. The total cost they are projecting is \$351,525.

Stefanie Ewen noted that there is an additional budget for incidentals, such as parking for contractors, signage, artwork, and anything that Strata would not handle. This additional budget brings the total cost to \$363,525.

Adam explained the process of the project. The first step would be the design process. They aim to achieve a certain aesthetic for the space. They would come up with a design

or concept for the space. Once this is finished, they would create substrate packages that would be competitively bid to a minimum of four contractors. This would include packages for framing and drywall, millwork, flooring work, painting, mechanical and electrical. This ensures that there is the most competitive pricing as possible. From that point, the next step would be construction.

Jason Kovitch went over some of the aesthetic changes, such as changing the MDF, and adding more natural wood elements. The main goal around the bar is to lighten up the space and make it more welcoming. There will be seating added to the bar to create a more welcoming atmosphere as well. Painting the walls will also brighten up the space. The washrooms will be better lit after the renovations, to make them less dark. There will be a large screen in the lobby, which will replace all the posters. People will be able to use the screens in the back, private function room. There will be three different areas that can be booked, each with their own media components.

GM Cottrell stated that Councillors should avoid asking specific design questions, as the engineers have not been hired yet to make those decisions.

Adam stated that they had developed Una Pizza on Broadway, and that space's warmth is what they are hoping to bring to Louis'.

GM Cottrell reported that this process began in May 2016. Stefanie worked with Jason to find out about what a renovation would cost. In December 2016, the project seemed to be too large to handle independently, so it made sense to hire a company to handle it. This company would act as a project manager team. GM Cottrell stated that she had kept in touch with Adam from when he was a Councillor, and she knew he was working with Strata Development. She also knew of Strata's reputation in Saskatoon. One benefit of working with Adam, is that he knows how Council operates. GM Cottrell also noted that she has worked with many companies while being General Manager, so she knows that Strata's fees are very reasonable.

Stefanie stated that Strata Development is a company that is approved to work on Campus.

Councillor Prokopchuk asked if the quote being presented to Council has cost the USSU any money so far, and if the managers had got any second opinions from other companies?

GM Cottrell responded that the quote has not cost any money, and they have got second opinions.

Councillor Prokopchuk asked if the other quotes from other companies could be made available to Council?

GM Cottrell responded that that would require a lot of work on Stefanie's part, and that the prices that are in the current proposal are all very fair. They are recommending going

with Strata, as it is the best option they have found. The management team has done their due diligence to create the best budget possible.

Stefanie elaborated that there is a very condensed timeline for this event, so they had done as much prep work as they could before bringing the budget to Council. This prep work will ensure that the project remains on time.

GM Cottrell stated that if this renovation will take place this year, it would need to happen in May. They have organized the wedding season to work around this project. Strata enables Louis' to be shut down for the shortest amount of time, compared to if the USSU managed the project independently.

Councillor Detbrenner-Rempel stated that he finds it strange that Adam had been a MSC in the past, and that Strata is being the only company presented to Council for the project.

Adam responded that they are presenting a construction management budget. All of the costs presented are based on historical costs, based on what they have dealt with in the past. If one of the materials costs less than what was budgeted for, the USSU saves that cost.

Councillor Detbrenner-Rempel stated that he found it strange that the Councillors are only being given one option.

GM Cottrell responded that this project has evolved. It started at the point where the project was going to be managed by the USSU; however, as it evolved, it became much bigger than they had expected. GM Cottrell stated that she has overseen 5 different projects at the USSU, and this has given her the experience needed to know that a project management team was needed. She stated that Adam and Devon had invested a significant amount of time to explore this project, at no charge. She continued that had she gone to more than one company, the USSU would have had to pay \$30,000 per company for speculation. Further, they could not expect the Companies to design the space for free. This is why they decided to go with a single company, Strata Development. GM Cottrell stated that she is very familiar with Strata Development's work, and they are very reputable. Further, she has worked on enough construction projects to know that Strata is giving the USSU a very fair deal.

President Fu stated that it is not a good idea to politicize the renovation of a student bar. This would lead to Council debating the details of the renovation for the rest of the term. He stated that the Management team has put a lot of work into this project to make it ready for May.

GM Cottrell pointed that they are asking only \$363,000, when they had spent over \$700,000 on the Loft. She stated that there are things that have to be upgraded in Louis, and the prices of those items would be the same no matter who managed the project. She noted that this is not a huge budget. She stated that she is completely confident that the

management team has done their due diligence to bring the best project forward for the best price.

Councillor Detbrenner-Rempel stated that although he believed that the deal being presented to Council would be a good use of the money, Council would be in a bad place in they said no to it.

GM Cottrell stated that one of the main difficulties she has is that the process of presenting projects is unclear. She stated that Council has the absolute choice. If Council decides no, the cost savings that we could achieve on the rest of the project would be lost. If Council says no, she would come back next year with a new set of requests, as there will not be time to re-plan the project this year. All that would happen this summer would be fixing the lights and fixing the sliding wall. There would be no aesthetic changes.

VP Barker stated that there are no policies that stipulate that there needs to be several proposals for projects brought to Council. They chose to go with Strata Development as they are on the University's list of approved contractors, and they have worked on projects similar to Louis'. Strata has done work for Hudsons', which is similar to the atmosphere that we want to achieve with Louis'. Until Council makes a decision, they cannot continue with the project. Once the decision is made, Strata will be able to continue to work on the project, and figure out the costs more accurately. This is the proposal for a proposal.

VP Huyghebaert stated that the Executive fully supports having a project management team, as they would oversee every part of the project. Strata knows where to get the best parts, and who the best contractors are, so their expertise is crucial. She stated that it is essential to get Council's approval; however, the USSU has senior managers who have a vast amount of experience when dealing with projects like this. She stated that Louis' is in need of restoration, and pointed out that after the Loft was renovated, they saw a boost in business. This renovation will make students want to go to Louis' more often. She encouraged Councillors to trust the Senior Managers, as they have the experience and expertise.

Councillor Orsak agreed that Louis' needs a facelift. She asked for clarification about the parts of the renovation that are crucial, such as the stairs, the sliding wall, and the stage?

Jason Kovitch responded that the countertops of the bar have to be replaced due to the rust. There have been customers who wanted Louis' to pay for their clothing as the rust got on their clothes. He explained that the project unfolded, it became clear that more and more areas of Louis' needed to be refreshed. The lights need to be fixed. Jason and Stefanie had started going out and getting quotes for all of the different areas. He also noted that the quote that Strata provided would make this project more efficient, compared to if the USSU had managed the project independently. The majority of this project and the costs associated are going towards the essential things that need to be fixed. The "wow" items are not the main costs. The project allows for Louis' to be closed the shortest amount of time.

Councillor Orsak noted that sliding walls break regularly, and asked if it was essential to fix it, or if there were other options?

Jason Kovitch stated that the sliding wall is essential to be able to close part of Louis' for private functions. He also noted that the wall is fifteen years old, which is a decent amount of time for a sliding wall to last. He also noted that they could save costs by only replacing the rollers; however, the maple finish of the wall is outdated, and will clash with the other aesthetic changes. Further, the costs of labour to replace the rollers would cost more than just replacing the wall.

There was a five-minute recess.

Councillor Detbrenner-Rempel stated that he is personally uncomfortable with not being asked before about what the Councillors wanted to see in the Louis' refurbishment. He stated that he feels it was disrespectful that the Councillors were not asked for their input.

Councillor D'Eon reiterated that it is the permanent staff job to bring the best option to Council. He stated that he supports the staff.

GM Cottrell stated that for the 11 years that she has worked here, she has always done her absolute best to be 100% honest with Council and bring the best information to Council. She also does her best to safeguard the USSU's resources. She takes her job very seriously. She stated that the Senior Management team has nearly 80 years of experience, and their objective always is to do the best job possible for undergraduate students. Their collective belief is that Louis' needs to be refurbished, and the best way to achieve that objective, is to hire Strata Development to manage the project, and to close Louis' for a month.

Councillor Gill stated that the lighting in Louis' is very dim. He asked if it would be better to go with ambient lighting?

Adam stated that they have different options when it comes to lighting. Right now, Louis' has very warm lighting, so they could brighten up the space with more cool light. They could explore more of these options if Council decides to approve the project.

Councillor Gill asked if they would use LED lighting, as this would be more sustainable and last longer? He also asked if they would use reclaimed wood, to be sustainable and give more of a rustic feel.

Adam responded that Strata has used reclaimed materials in the past. They consider all the factors, including whether using reclaimed materials is economically viable. He noted that this is something that the designer would work with.

Councillor Ratt-Misponas asked how long the USSU has been exploring renovating Louis'?

GM Cottrell responded that she had started having the conversation of renovating Louis' in May 2016. She stated that she is bound by Council's process of putting projects in New Business, and then it having it go to Business. She stated that she would ask the Budget & Finance Committee to explore other ways that projects like this can be presented. She also added that every Council has different expectations about how they want projects presented. She noted that the Executive had been apprised of this since May. The Budget and Finance Committee had also been aware of this project.

Councillor D'Eon suggested that Council hold off on questions regarding the politics of the project, and direct their questions towards Adam and Devon.

Councillor Ratt-Misponas asked if there would be a list provided of the necessary changes and a list of the "wow-factors"?

Councillor Orsak reiterated the list that was discussed earlier in the meeting.

Adam stated that the "finishes" portion of the budget makes up approximately one-third of the budget. He said they would be able to provide a breakdown of the budget if required.

Councillor Thomson asked if they could speak to the nature of the "design built contract and how is there is potential cost savings down the line from that"?

Adam explained that the most common hindrance to projects is an undefined scope of work. They have defined the scope of work. The design team will design to the budget. The budget has been designed based on the scope of work that they are looking at. This prevents the project being over-budget when complete.

Councillor Thomson said that in a typical project the budgeted amount would be the maximum, and if less money were spent, the USSU would be entitled to the cost savings.

Adam reiterated again, that if the project comes under budget, the USSU would save the money that is not spent.

Councillor Thomson further explained that if the money allotted as contingency is not spent, it comes back to the Students' Union.

Councillor D'Eon asked if the renovation would affect the accessibility of Louis'.

They responded that it would not affect accessibility.

Councillor D'Eon asked if it would possible to convert the washrooms to gender-neutral bathrooms?

GM Cottrell stated that they had explored having gender-neutral bathrooms in Place Riel, however there were difficulties as there are occupancy-load restrictions. The issue is that

for a gender-neutral washroom, it needs to be a single-use washroom, with a sink and a toilet. This changes the space capacity. There are currently three gender-neutral bathrooms in the MUB, and she stated she does not believe there is room to add a gender-neutral washroom in Louis’.

Councillor Thomson asked if the USS would engage in a contract with Strata Development, what kind of payment milestone structure they would use?

Adam responded that with a project this size, there would be an invoice created after design to cover the cost of the design. He stated that if the project were as short as it is intended to be, they would be looking at invoicing only once, or once a month.

Councillor McCann stated that Louis’ is a student bar, and designing the bar around having weddings and corporate events gets away from the intent of having Louis’. He stated that if they renovate the bar to make students want to come, they would have more students come to Louis’.

#### **4. Minutes and Reports for Information**

##### **4.1 USC Minutes – January 19<sup>th</sup>, 2017**

##### **4.2 Executive Committee – January 23<sup>rd</sup>, 2017**

Councillor Ratt-Misponas asked if there was more information about StudentCare and medical marijuana?

VP Huyghebaert responded that the conversation around medical marijuana was brought up to StudentCare. They will investigate about the logistics of covering the cost of it. It could possibly increase the fee to cover it.

##### **4.8 Budget & Finance Committee Minutes and Report – January 23<sup>rd</sup>, 2017**

##### **4.11 Sustainability Committee Minutes and Report – December 1<sup>st</sup>, 2016; January 11<sup>th</sup>, 2017; January 20<sup>th</sup>, 2017**

Councillor D’Eon asked for a correction, as he was not in attendance at the meeting on January 20<sup>th</sup>, 2017.

#### **5. Motions Arising from the Minutes and Reports**

Move to accept the Minutes and Reports.

**USCMotion080:** President Fu/Councillor Reimer

**Carried**

#### **6. Business**

##### **6.1 Refurbishing Louis’**

President Fu stated that Council should give credit to Adam and Devon for coming to this meeting, as it is after hours and they are not getting paid for it. He stated that it shows how much they care about this project. He commended Adam and Devon for attending this meeting.

Move to approve \$363,525 plus GST, which is the cost of the Louis' refurbishment, including the USSU incidentals, totaling \$12,000.

**EXECMotion082:** VP Barker/VP Huyghebaert

Councillor Thomson suggested that they increase the scope of work to increase the “wow factor” of the renovation. He stated that if they spend extra money on the renovation, it would benefit students in the future.

VP Barker confirmed that the USSU has the money for this project. He asked Councillor Thomson about how much he is proposing to increase the budget?

Move to amend the motion to approve up to \$463,525.

**EXECMotion083:** Councillor Thomson/VP Barker

VP Malinoski asked what Councillor Thomson was hoping to include in the increase to the budget, such as furniture?

Jason Kovitch responded that there are many options of what can be done with an increased budget, such as replacing some or all of the furniture.

Councillor Thomson stated that he would like to see new furniture, or new televisions to make it a space that students want to go.

VP Malinoski asked if Council would be able to discuss later where the additional funding could go?

GM Cottrell responded that they would go along with the project as planned, and then they can add additional furnishing with the additional funding. They will bring more aspects of the design forward to Council to get their input.

Councillor Reimer asked if there is anything that needs to be fixed in the kitchen?

Jason Kovitch responded that the kitchen is routinely upgraded with yearly capital requests. He stated that the kitchen is up to date, and there is not anything that is 15 years old besides the coolers. There have been modifications over the past few years to make it more up to date.

Councillor Ratt-Misponas asked if there are any other projects that the management team is looking at right now?

Stefanie Ewen responded that there are three projects that will be coming up. The washrooms in lower place by Treats are outdated. The Place Riel loading dock stairwell needs to be painted. The third project is a back hallway in the Loft that needs to be cleaned up and painted.

VP Barker stated that the Louis' project is the first priority of the Executive.

President Fu talked about the difficulties of completing this project as there are no similar businesses to compare to this project to.

Councillor Detbrenner-Rempel stated that he agreed with VP Malinoski saying that he believes that Council should be consulted about the additional funding.

Councillor Prokopchuk asked if there are any financial repercussions if they postpone the vote for one week?

GM Cottrell responded that she did not believe there would be any financial repercussions. She stated that this would only affect the time of the project. She stated that the University would have to be booked to come do shut downs in Louis' when the renovation is happening. There is a four-week opportunity in May for this renovation to take place.

Chairperson Hitchings reminded that there are currently two motions on the table at the moment.

VP Malinoski responded to Councillor Prokopchuk, saying that the timing of this project is crucial, and did not recommend delaying the vote for a week. She also stated that in order for the Councillors and the Executive to give their input about what they want the renovation to look like, they should vote on this motion at this meeting.

VP Malinoski requested to amend the amendment made by Councillor Thomson to make the additional funding fit into the time constraints of the first proposed budget. Councillor Thomson indicated that this would be a friendly amendment.

Councillor McCann asked if the refurbishment would be capitalized or expensed?

GM Cottrell stated that she would look into that question.

Councillor D'Eon stated that he is concerned about the accountability of this project. He stated that it would be preferable to him if they would have a week to consult with students before voting on the project.

Councillor Reimer called the amendment to question.

**Carried**

VP Malinoski stated that although she admires Councillor D'Eon for wanting to consult with students, she said that she believes that this project is in the best interests of the

students. She explained that part of being elected to these positions is that students trust Councillors and the Executive to make decisions that are important.

Aidan Murphy asked if the budget allocations for this project are available to the public?

VP Barker noted that Council is debating this budget, as it has to approve all expenditures from the Infrastructure Fund. He noted that the balance of this Fund is publicly available. He stated that even after this renovation, the Infrastructure Fund would have approximately \$1.5 million in the account.

Aidan Murphy reiterated his question of whether the budget for the Louis' renovation would be made available to the public?

Chairperson Hitchings responded that the budget would be publicly available with the minutes for this meeting.

Councillor D'Eon stated that if it is crucial for them to vote on this at the current meeting, he would. However, if they were able to have a week to talk to students, he would prefer that option.

VP Malinoski stated the more time Council takes to make this decision, the less time the constituencies have to give input about how they want the renovation to look.

Councillor Prokopchuk stated that he believed that students would not care about the colour of the paint, and they would rather have input on the decision to have a renovation.

Councillor D'Eon called the original amended motion to question.

Move to call the original, amended motion to question.

**USCMotion085:** Councillor D'Eon/VP Barker

**Failed**

Move to have a five-minute recess.

**USCMotion86:** Councillor Thomson/Councillor Ratt-Misponas

**Carried**

Chairperson Hitchings explained that a call-to-question is a motion to end the debate. If the motion passes, debate ends. If it fails, debate can continue.

Councillor Prokopchuk stated that he would only vote yes to the original motion if it is needed to make it pass. If it is not needed, he would abstain.

Councillor Detbrenner-Rempel stated that he has the same position as Councillor Prokopchuk.

Councillor Molesky stated that he has some experience with construction projects, and that this project seems fair. He noted that the additional funding proposed by Councillor Thomson would be beneficial, and that it should go towards the lighting.

Move to call the original, amended motion to question.  
**USCMotion087**: VP Malinoski/Councillor Prokopchuk

**Carried**

**Carried**

The original, amended motion passed.

GM Cottrell thanked Council on behalf of the Senior Management team.

President Fu thanked Stefanie and Jason for attending Council to present the project.

Councillor Ratt-Misponas stated that he would like his abstention noted. He wanted to meet with his constituency before voting on it.

Councillor Prokopchuk and Councillor Detbrenner-Rempel noted their abstentions.

## **7. New Business**

## **8. Councillor Report**

Councillor Ratt-Misponas stated that the ISC Executive would like to have a meeting with the USSU Executive in attendance.

VP Malinoski stated that she would send out an email to their Executive, and provide a list of times that would work for the USSU Executive.

Councillor D'Eon asked if the Councillors are allowed to share the budget with their constituency groups?

GM Cottrell stated that she would check with Strata whether that information can be shared at this point, and then send the Councillors an email.

Chairperson Hitchings stated that budget would be included with the minutes for this meeting, but reiterated that the budget is open to change as additional funding was approved at this meeting.

## **9. Any Other Business**

### **9.1 Questions and Comments**

Councillor Thomson thanked the other Councillors for the opportunity to make Louis' great again.

## **10. Adjournment**

**Executive Meeting  
Minutes for January 30th, 2017**

Present: President Fu, VP Barker, VP Malinoski, VP Huyghebaert, GM Cottrell

**1. Call to Order**

The meeting was called to order at 1:30 p.m.

**2. Quorum**

Quorum was present.

**3. Roundtables**

**4. Business**

4.1 One Day for Students

The date has been set for this event. The event will take place in Upper Place Riel on March 2<sup>nd</sup>, 2017.

4.2 Student Desktop Research Project

There will be a day where students can explore how they can use digital technology entrepreneurially. This will be an industry mixer, but with a focus on digital literacy. This event is being put on by Industry Liaison Office and they are aiming to have it around March 18<sup>th</sup>.

4.3 Karaoke Night Project Proposal

President Fu responded that the Disney Karaoke Night was very successful, so there will be another karaoke night on February 15th.

Move to sponsor the event \$70.

**EXECMotion068:** President Fu/VP Malinoski

**Carried**

4.4 Face-to-Face Week

President Fu responded that he had received a lot of positive feedback about the Face-to-Face event, however concerns were expressed that the Executive rarely go to the different Colleges.

Jason Ventnor recommended having this scheduled the week of February 13-17th. This would be a good week to reach out to the different Colleges and encourage students to get involved with the USSU.

President Fu stated that there will be a bigger online presence for this week, and that students would be able to message Usask Confessions, which would be an additional way to get in touch with the Executive. He said that at the end of the week, they could film a FAQ video.

GM Cottrell recommended using the USSU page instead of Usask Confessions given the often salacious nature of Confessions.

President Fu stated that the cost of the event would be \$220.

Move to approve the funding for this event.

**EXECMotion069:** President Fu/VP Huyghebaert

**Carried**

#### 4.5 Campaign Strategy

VP Huyghebaert talked to the UofA Student Union to discuss job shadowing. They usually get about 10-20 people to shadow the Executive. Of the people who show up, there are usually four people who run in the election. The students follow the Executive to their meetings. She encouraged the other Executives to find a day that would allow students to come and shadow them.

VP Malinoski stated that she would find a day that would work.

#### 4.6 Wings Night

Move to approve \$200 for this event.

President Fu/

#### 4.7 Usask Strong

Usask Strong applied for Executive Sponsorship for an event to promote Huskie Pride on February 11th. They are asking for \$770. This event will be like a house party at Louis'.

VP Barker stated that they should go through Campus Group funding

President Fu requested that they would be able to post on our social media about the event.

VP Barker stated that this is against policy

#### 4.8 PSSA

VP Huyghebaert had spoke to the PSSA again about their City Council Mingler. They came back with a new budget, and they decided to go with the Student Catering Menu to bring the budget down.

President Fu stated that they should go through Campus Group funding if they need more than \$500.

There were two budgets presented that did not match up. VP Huyghebaert will ask the PSSA to make their budget consistent.

#### 4.9 MoU between Usask and FSIN

There will be a signing of a MoU on February 2nd at 10:00 at the Gordon Oakes Red Bear Student Centre. VP Malinoski recommended that all of the Executive members attend.

#### 4.10 AOC Meeting

VP Malinoski went over the list of people who had RSVP'd. She then went over the agenda. They will be talking about elections and tuition (the Provost will be at the meeting). Patti McDougall will also be coming to talk about the alcohol policy. She asked that VP Barker introduced Patti.

GM Cottrell noted that missing from the agenda is asking the AOCPP what they need from the USSU.

#### 4.11 Vigil

VP Huyghebaert reached out to Rashid, and so far there is no vigil organized on Campus. He would like to do a vigil on Campus. The Executives planned the details for the vigil. There will be a vigil on Tuesday, January 31, at 11:30 a.m. Rashid will speak, and VP Huyghebaert said she would reach out to the MSA. She proposed that there would be a silent march around the Bowl, and holding hands.

GM Cottrell recommended consulting with the MSA about the vigil.

VP Huyghebaert stated that Rashid had suggested the handholding.

VP Malinoski asked if they would be able to dim the lights.

Stefanie Ewen stated that they would be able to dim some of the lights.

VP Malinoski suggested calling the event “A Moment of Silence”. She also asked if they could have something printed and have all the attendees to sign it.

VP Huyghebaert will open the Vigil, and introduce the speakers.

VP Barker will send out an email to student groups.

VP Malinoski stated that she thinks that they should make a statement that thanks Brad Wall for his statement about inclusion in light of the Muslim ban.

VP Malinoski asked if the President of the U of S made a statement of how the Executive Order would affect students at the U of S.

### **5. Adjournment**

The meeting was adjourned at 2:06 p.m.

## **Executive Meeting Minutes for February 6<sup>th</sup>, 2017**

Present: President Fu, VP Barker, VP Huyghebaert, GM Cottrell  
Absent: VP Malinoski

### **1. Call to Order**

The meeting was called to order at 1:02p.m.

### **2. Quorum**

Quorum was present

### **3. Roundtables**

#### **VP Barker:**

Jan 30<sup>th</sup> to Feb 3 2017

- Economics 314
- Executive Meeting
- Budget and Finance Committee
- CFCR recording session
- Vigil for Quebec shooting
- Sociology 344
- Posing for photos
- Promoting the election
- Meeting with ITEP President
- Economics 314
- Academic day off
- Financial review
- Louis Refresh design meeting
- Sociology 344
- Association of Constituency Presidents
- Economics 314
- Meeting with the ISC Exec
- Ice facility meeting

#### **President Fu:**

University Relations: Assisted in the planning and outreach for Huskies Pride and Appreciation event organized by Usask Strong Student Group (Feb. 1st - 2nd) to promote CANWEST Championships for Wrestling and Huskies home games for volleyball.

Student Engagement: Presidential Address: Building an Inclusive Community with Muslim Chaplaincy (January 31st). Organized Karaoke Sing-off: BroadWay Edition for Feb. 15th. Organized Face 2 Face Week (Feb. 13th - 16th).

Community Outreach: Reached out to members of the Muslim Chaplaincy, Muslim Student Association, and Ahmadiyya Muslim Student Association following the terrorist attack in Quebec City and the travel bans in United States. Attended the

USSU and promoted USSU Moment of Silence hosted on January. 31st. Attended the evening Solidarity Vigil at City Hall with USSU Banner.

USSU Elections: Met with USSU Exec and Jason Ventnor (communications manager) to organize promotion and outreach for USSU Annual Elections in March.

External Affairs: Met with Committee (January 27th) to organize a lobby/awareness week scheduled for March 6th - 10th. Extended planning session scheduled for Friday Feb. 2nd.

University Relations: Assisted in the planning and outreach for Huskies Pride and Appreciation event organized by Usask Strong Student Group (Feb. 1st - 2nd) to promote CANWEST Championships for Wrestling and Huskies home games for volleyball. Met with Rishi Behari from University Relations to plan One Day for Students

Student Engagement: Presidential Address: Why Not Run promoting USSU General Elections. Hosted Karaoke Sing-off: BroadWay Edition for Feb. 15th. Face 2 Face Week (Feb. 6th) by Arts Ramp.

USSU Elections: Organized 4 Job-Shadow slots Thursday Feb. 9th from 2:00pm - 7:00pm.

External Affairs: Planning for #USask Matters campaign scheduled for week of March 6th.

## **4. Business**

### 4.1 PSSA

The PSSA had wanted to apply for both Executive Sponsorship and Campus Group funding for their event.

GM Cottrell noted that while not technically against policy, applying for sponsorship is usually only allowed in one budget line and that campus groups are always encouraged to use Campus Group Funding. She suggested closing the loophole.

President Fu said he would vote against the PSSA receiving funding from both budget lines.

### 4.2 Active Transportation

VP Huyghebaert received an email from the Office of Sustainability about Usask student's ridership. We have one of the highest riderships of public transportation in Canada. She also reported that they would be getting rid of the car share program. There is a group that wants to partner with the USSU about creating another car share program. She asked if there was interest from the Executive in this.

GM Cottrell asked if she could provide statistics about student usage of the current car share programs.

### 4.3 International Students' Association

VP Huyghebaert reported that they had their first open house for the ISA. One student pointed out that the ISA should be open to all undergraduate students, because many domestic students are interested in international issues.

VP Barker stated that if the ISA is a student group, any student could be on it. If it is a constituency group, only members of that constituency can sit as voting members. He also pointed out that there are different pay structures and registration structures for actual international students, which do not affect non-International students.

GM Cottrell also pointed out that only members of the constituency group could vote in the election for the ISA.

VP Barker stated that the Executive should figure out if they want this group to include people who identify as non-Canadian or people who are actually International students. He noted that non-International students could be involved in the group, but they could not vote.

GM Cottrell stated that there are two groups. International students who do not have particular rights in Canada and pay higher tuition rates, and cultural groups that are Canadian and pay domestic tuition. They are two distinct groups.

VP Barker stated that he is interested in International issues, and has knowledge about International issues; however, he should not be a representative of the group as he is not an International student.

VP Huyghebaert stated that she is planning to complete consultation for the ISA by next week. The call for election will take place by the end of February, with the campaigning happening during the first week of March.

The other Executives responded that it would be appropriate to have the election take place at the same time as the USSU elections.

#### 4.4 We are all International

VP Huyghebaert stated that she does not have time to plan this event this year, and asked if the other Executives would want to take it over.

President Fu stated that he is interested in the event, but will wait to hear VP Malinoski's input.

GM Cottrell recommending inviting the students for coffee, or to put the campaign on the plasmas. This would save the cost of creating a banner.

#### 4.5 Black History Month

President Fu messaged the African Students Association about doing a presidential address with him.

#### 4.6 Face-to-Face Week

President Fu stated that he had selected the hours that he would work Face-to-Face and asked the other Executives to fill in when they can work.

#### 4.7 University Council

President Fu reported that he would ask University Council to direct any students concerned about the implications of the American travel ban to the USSU.

#### 4.8 Job Shadowing

VP Huyghebaert stated that she had two people sign up for job shadowing for her position.

President Fu stated that he had six people sign up for job shadowing for his position.

#### 4.9 SLCOP

VP Huyghebaert stated that now there is only one position on SLCOP for the USSU.

### **5. Adjournment**

The meeting was adjourned at 1:50  
p.m.

**External Affairs Committee  
Minutes for Monday, January 27th, 2017**

Present: President Fu, MSC D'eon, MSC Eze, MSC Detbrenner-Rempel, SAL Samson, SAL Reaser

Regrets: SAL Straat, VP Huyghebaert.

**1. Call to Order**

The meeting was called to order at 1:30 P.M.

**2. Call for Quorum**

Quorum was present.

**3. Business Arising**

**3.1 Lobby Week**

- The university will be receiving a budget decrease.
- Most sectors will be experiencing a hiring freeze as well as wage decreases. An event in Regina this term is unlikely.
- Kehan proposes a lobby week on campus. Goals include:
  - Spreading a message within the campus community about post-secondary funding and tuition costs. Past discussions of tuition increases have gone well, so a lobby week may be successful
  - Gives us a chance to grow student interest in the university's budget and what the budget means
- This would occur in early March - at this point, the budget should be confirmed. However, we can put pressure on the government

**3.2 Stance**

- Kehan proposes that we present an official stance at the lobby week.
  - Example: government to provide funding statement for the next three years
  - A stance could be presented as an information brief
  - Letter campaign: send letters to MPs, MLAs, and faculty.
  - Sign a petition to make an endorsement for our stance
- David suggests an accessible name for the lobby week and discussion regarding the impact on students from tuition increase
- Kehan suggests first explaining where tuition increase comes from because the government will suggest that the Board of Governors at the university can handle it
  - There needs to be an innovative method
- University stance is that they want tuition to be separate from the government, but they are tied together.

- Kehan puts forward a motion that we continue the stance that the USSU made
  - A) Tuition increase with CPI
  - B) That the province work with the university to develop forecasts for future budgets
  - These asks are for these economic circumstances. When the economy improves, more funding will be expected.
- Most important aspect will be explaining how the stance benefits for students, taxpayers, government, and economy.
- Kehan will take a focus on research with the help of anyone who is interested
- Discussion about using university services - finding stories on campus and sharing them
  - David recommends getting together in the Campus Club Room to work on this
  - Committee is to contact individuals who would be interested in helping with this initiative

### **3.3 Meeting with the Association of Constituency Presidents**

- Kehan suggests having the stance ready for this meeting to increase efficiency - this will be taking place next Thursday
- Suggestion of bi-weekly meetings with working sessions in between
- Meeting next week at 1:30 - Kehan is bringing coffee and food

### **3.4 Recap of Lobby Week**

- Tables placed around campus
- Call-outs and letters to ask for support
- Online petition
- Media elements - interviews
- Social media content - video stories (HONY Style), hashtag
- All of this directs to the USSU page
- Turn on notifications for the USSU news
- Physical petitions for people to sign
- Rallying event for voicing opinions - town hall? North Concourse? The Bowl?
  - David prefers a rally over a town hall
  - Speakers at the rally telling their stories about why this is important - increase involvement

### **3.5 Next Week - Planning Session**

- Consider the stance. Are there additional points?
- Begin looking for volunteers
- Hashtags
- Lobby week names
- “Why uSask Matters”

- Catchy slogans and taglines

**4. Other Business**

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**5. Adjournment**

Motion to Adjourn.

**PTB Motion 06**

MSC Dewalt/Rea

Carried.

Meeting adjourned at 2:09 p.m.

**BFC Meeting – January 30<sup>th</sup>**  
Meeting called to order at 6:10 pm

Present: Jordan Rea, Jenna Munday, Jessica Quan, Preston Thomson, Caroline Cottrell, Manny Barker

**Ratifications**

University of Saskatchewan Concrete Toboggan – Ratified  
One Health Club – contact to give the correct documents  
Saskatchewan Party Campus Club – Ratified  
5 Days for the Homeless – Ratified  
Association of Korean Canadian Scientists and Engineers – Ratified  
- contact  
Ducks unlimited – Ratified

**Funding**

PSSA – Meet the Councilors Night  
- asked for \$150 cash, \$50 XL credit, and \$360 Louis credit  
- granted \$50 cash, \$50 XL credit, and \$360 Louis credit  
Kinsmen/Kinette club – Curl for telemiracle  
- Asked for \$500 cash  
- Granted \$400 cash, \$100 Louis credit  
Best Buddies – Regina Chapter Visit  
- Asked for \$500 cash  
- Granted  
SPSS – Mardi Gras  
- Asked for \$500 XL credit, \$500 cash  
- Granted  
ACBC – Annual games night  
- Asked for \$130 cash, \$40 XL credit  
- Granted  
AMSA – Islam and the new world order  
- Asked for \$500 cash, \$500 XL credit  
- Granted  
Accounting Club – Case comp  
- Asked for \$200 XL credit, \$410 Louis credit, \$390 cash  
- Granted  
Green legal – Paint nite  
- Asked for \$100 XL credit, \$400 Louis credit  
- Granted  
The caveat lector – issue 3  
- Asked for \$150 XL credit  
- Granted  
KSS – Winter wonderland formal  
- Asked for \$500 cash, \$350 Louis credit, \$150 XL credit  
- Granted

5 Days for the homeless - BBQ

- Approved pending ratification

Momentum

- Asked for \$500 XL credit, \$500 cash
- Jordan abstained from the vote
- Granted

Mr. Pharmacy

- Asked for \$500 cash, \$

Adjourned 7:20pm

**BFC Meeting – February 6<sup>th</sup> 2017**  
Meeting called to order at 6:09pm

Present: Jordan Rea, Jenna Munday, Jessica Quan, Caroline Cottrell, Preston Thomson, VP  
Manny Barker

**Ratifications**

Arab Student Association – ratified  
Philosophy Student Society – ratified  
Wildlife Disease Association – email about student numbers  
Equal Voice – ratified

**Funding**

Ukrainian Students Association – Ukrainian Cartoon night  
- email about funding (already gave funding)  
Model United Nations – SaskMUN conference  
- Ask for \$395.82 cash, and \$150 XL credit  
- Funding granted  
FSS - Franklin Templeton Investments Speaker Session  
- Asked for \$30 cash, \$262.50 XL credit, and \$78.75 Louis credit  
- Funding granted  
\*\*\* Remind PhysPharm to pay their ratification fees  
USask Strong – Game Day  
- Asked for \$290 cash, \$450 Louis credit  
- Granted \$290 cash, \$50 XL credit, \$400 Louis credit  
Just Rights – Rundraiser  
- Asked for \$100 XL credit, \$200 Pepsi credit  
- Funding granted  
MIX Print Collective – Exhibition and sale  
- Asked for \$300 cash, \$100 XL credit  
- Funding granted  
Chemistry student's society – Trivia Night  
- Asked for \$100 cash  
- Funding granted  
Space design team – Rover challenge  
- Asked for \$375 cash, \$200 in XL, \$300 in louis  
- Funding granted

Meeting Adjourned 7:15pm

Student Affairs Committee  
Minutes of a Meeting  
USSU 2nd Floor Meeting Room  
January 31, 2017

Call to Order: The meeting was called to order at 3:30p.m.

In Attendance: Alexa Mcewen, Jake Reaser, Kosy Ugo- Okeke, Renata Huyghebaert, Jason Kovitch

Regrets: Brady Kroeker, Henry Pan

**Term 1 Accomplishments**

- Improvements to the website
- Spread awareness of food services to residence
- Started a support Group for students with disabilities

**Term 2 areas of interest**

- Vending Machines
- University negotiates contract with Pepsi
- Consumer services
- George Foufas, follow up with George
- Research healthier Pepsi product and compile list

**For our term 2 project we would like to highlight the Month of March.** The making March campaign will focus on bringing awareness of USSU services and campus event to students. We would like to create a guide of health and self-care tips, student group events, fun ways to take a break and general tips on how to stay well and healthy during a stressful month.

***Making March campaign***

- Food features, meditation, sport, specials. Louis events.
- Approach Medicine Shoppe
- Calendar, Google Calendar that is shareable through Facebook
- Food Specials

St Patrick's day

Fitness

Student Society events

Centre event

Paint and Wine event International Women's Day

Global Village

March Events

Mr Pharmacy

ASSU talent show

Send Doodle Poll

Google Doc

|                          | Sept. 8 | Sept. 15 | Sept. 22 | Sept. 29 | Oct. 6 | Oct. 13 | Oct. 20 | Oct. 27 | Nov. 3 | Nov. 10 | Nov. 17 | Nov. 24 | Dec. 1 | Jan. 5 | Jan. 12 | Jan. 19 | Jan. 26 | Feb. 9 | Feb. 16 | Mar. 2 |
|--------------------------|---------|----------|----------|----------|--------|---------|---------|---------|--------|---------|---------|---------|--------|--------|---------|---------|---------|--------|---------|--------|
| Abbasi, Aliya            | NYA     | NYA      | NYA      | NYA      | NYA    | NYA     | NYA     | R       | NM     | NM      | P       | NM      | P      | R      | P       | P       | R       |        |         |        |
| Barker, Emmanauel        | P       | P        | P        | P        | P      | P       | P       | P       | NM     | NM      | P       | NM      | P      | P      | P       | P       | P       |        |         |        |
| D'Eon, David             | P       | P        | P        | P        | R      | P       | P       | P       | NM     | NM      | P       | NM      | P      | P      | P       | P       | P       |        |         |        |
| Detbrenner-Rempel, Nigel | NYA     | NYA      | NYA      | A        | P      | R       | R       | P       | NM     | NM      | P       | NM      | P      | P      | P       | P       | P       |        |         |        |
| Dewalt, Jordan           | P       | P        | P        | R        | P      | R       | R       | P       | NM     | NM      | P       | NM      | P      | R      | P       | P       | P       |        |         |        |
| Dumont, Darcy            | NYA     | NYA      | NYA      | A        | P      | P       | P       | P       | NM     | NM      | P       | NM      | P      | P      | P       | P       | R       |        |         |        |
| Eze, Chukwudubem Nancy   | NYA     | NYA      | NYA      | P        | P      | P       | P       | P       | NM     | NM      | P       | NM      | P      | P      | P       | P       | P       |        |         |        |
| Fu, Kehan                | P       | P        | P        | P        | P      | P       | P       | P       | NM     | NM      | A       | NM      | P      | P      | P       | P       | P       |        |         |        |
| Gawley, Dwayne           | NYA     | NYA      | NYA      | NYA      | NYA    | NYA     | NYA     | R       | NM     | NM      | P       | NM      | P      | P      | P       | P       | P       |        |         |        |
| Gill, Mankomal           | P       | P        | P        | A        | P      | P       | P       | P       | NM     | NM      | P       | NM      | P      | P      | P       | A       | P       |        |         |        |
| Hebert, Nathan           | P       | P        | P        | P        | P      | P       | P       | R       | NM     | NM      | P       | NM      | P      | P      | P       | P       | P       |        |         |        |
| Huyghebaert, Renata      | P       | P        | P        | P        | P      | P       | P       | P       | NM     | NM      | A       | NM      | P      | P      | P       | R       | P       |        |         |        |
| Malinoski, Brooke        | P       | P        | P        | R        | P      | P       | P       | P       | NM     | NM      | A       | NM      | P      | R      | P       | P       | P       |        |         |        |
| McCann, Connor           | P       | P        | P        | R        | P      | P       | P       | P       | NM     | NM      | P       | NM      | R      | P      | P       | R       | P       |        |         |        |
| McEwen, Alexa            | P       | P        | P        | P        | P      | P       | P       | P       | NM     | NM      | P       | NM      | P      | P      | P       | P       | P       |        |         |        |
| Molesky, Mark            | NYA     | NYA      | NYA      | NYA      | NYA    | NYA     | NYA     | R       | NM     | NM      | P       | NM      | P      | P      | P       | P       | P       |        |         |        |
| Orsak, Alanna            | P       | P        | P        | P        | P      | P       | P       | P       | NM     | NM      | P       | NM      | P      | P      | R       | P       | P       |        |         |        |
| Pan, Henry               | NYA     | NYA      | NYA      | P        | P      | P       | P       | P       | NM     | NM      | P       | NM      | P      | A      | P       | P       | P       |        |         |        |
| Prokopchuk, Andriy       | NYA     | NYA      | NYA      | P        | P      | P       | P       | P       | NM     | NM      | P       | NM      | P      | P      | P       | P       | P       |        |         |        |
| Quan, Jessica            | P       | P        | P        | P        | P      | P       | P       | P       | NM     | NM      | P       | NM      | R      | P      | R       | P       | P       |        |         |        |
| Ratt-Misponas, Regan     | P       | P        | P        | P        | P      | P       | P       | P       | NM     | NM      | P       | NM      | P      | P      | P       | P       | P       |        |         |        |
| Rea, Jordan              | P       | P        | P        | P        | P      | P       | P       | P       | NM     | NM      | P       | NM      | R      | P      | P       | R       | P       |        |         |        |
| Reimer, Serena           | P       | P        | P        | P        | P      | P       | P       | P       | NM     | NM      | R       | NM      | P      | R      | R       | P       | P       |        |         |        |
| Thomson, Preston         | P       | P        | A        | P        | P      | R       | R       | P       | NM     | NM      | P       | NM      | P      | R      | R       | P       | P       |        |         |        |
| Ugo-Okeke, Kosisochukwu  | NYA     | NYA      | NYA      | P        | P      | P       | P       | P       | NM     | NM      | P       | NM      | P      | P      | R       | P       | P       |        |         |        |

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

CE - Communication Error PG: Permission Granted

**University Students' Council Agenda**  
**February 16<sup>th</sup>, 2017**  
**Roy Romanow Student Council Chamber**

- 1. Adoption of an Agenda**
- 2. Introductions**
- 3. Council Address**
- 4. Minutes and Reports for Information**
  - 4.1 USC Minutes – February 9<sup>th</sup>, 2017**
  - 4.2 Executive Committee – February 13<sup>th</sup>, 2017**
  - 4.3 Academic Affairs Committee Minutes and Report**
  - 4.4 Appointments Committee Minutes and Report**
  - 4.5 Code of Ethics Disciplinary Tribunal Minutes and Report**
  - 4.6 Elections Committee Minutes and Report**
  - 4.7 External Affairs Committee Minutes and Report –February 10<sup>th</sup>, 2016**
  - 4.8 Budget & Finance Committee Minutes and Report**
  - 4.9 Indigenous Student Affairs Committee Minutes and Report**
  - 4.10 International Student Affairs Committee Minutes and Report**
  - 4.11 Student Affairs Committee Minutes and Report**
  - 4.12 Sustainability Committee Minutes and Report**
  - 4.13 Association of Constituency President Minutes and Report**
- 5. Motions Arising from the Minutes and Reports**
- 6. Business**
  - 6.1 Infrastructure Spending: Washrooms**
  - 6.2 Infrastructure Spending: Painting**
- 7. New Business**
- 8. Councillors Reports**
- 9. Any Other Business**
  - 9.1 Questions and Comments**
  - 9.2 Canada University Report**
  - 9.3 UK Report**
  - 9.4 No Council Next Week**
- 10. Adjournment**

University Students' Council  
Minutes for Thursday, February 9<sup>th</sup>, 2017

**Present**

Emmanuel Barker, VP Operations and Finance  
Kehan Fu, President  
Renata Huyghebaert, VP Student Affairs  
Regan Ratt-Misponas, Indigenous Students  
Nancy Eze, International Students  
Aliya Abbasi, Nursing  
Brooke Malinoski, VP Academic Affairs  
Andriy Prokopchuk, Education  
Connor McCann, Edwards School of Business  
Mankomal Gill, Kinesiology  
Henry Pan, College of Medicine  
Darcy Dumont, Law  
Nigel Detbrenner-Rempel, St. Thomas  
More  
David D'Eon, Arts and Science  
Alexa McEwen, Pharmacy and Nutrition  
Mark Molesky, Engineering  
Alanna Orsak, Agriculture and Bioresources  
Nathan Hebert, Agriculture and Bioresources  
Preston Thomson, Edwards School of Business  
Jessica Quan, Arts and Science  
Kosisochukwu Ugo-Okeke, International Students

**Also Present**

Scott Hitchings, USC Chair  
Caroline Cottrell, General Manager  
Stefanie Ewen, Facilities Manager

**Regrets**

Jordan Dewalt, WCVM  
Serena Reimer, Education  
Jordan Rea, Arts and Science

**Absent**

**Guest List**

Anna Sylvester  
Codan Nikbakht

The meeting was called to order at 6:00 p.m.

## **1. Adoption of the Agenda**

Move to adopt the amended agenda.

**USCMotion088:** President Fu/Councillor Prokopchuk

**Carried**

## **2. Introductions**

President Fu and Councillor Ratt-Misponas welcomed Anna and Coden.

## **3. Council Address**

### **4. Minutes and Reports for Information**

#### **4.1 USC Minutes – January 26<sup>th</sup>, 2017**

#### **4.2 Executive Committee – January 30<sup>th</sup>, 2017; February 6<sup>th</sup>, 2017**

#### **4.7 External Affairs Committee Minutes and Reports – January 27<sup>th</sup>, 2017**

#### **4.8 Budget & Finance Committee Minutes and Report – January 30<sup>th</sup>, 2017; February 6<sup>th</sup>, 2017**

#### **4.11 Student Affairs Committee Minutes and Report – January 31<sup>st</sup>, 2017**

## **5. Motions Arising from the Minutes and Reports**

Move to accept the Minutes and Reports.

**USCMotion089:** President Fu/Councillor Ratt-Misponas

**Carried**

## **6. Business**

### **7. New Business**

#### **7.1 Infrastructure Spending Request: Renovation of Place Riel Washrooms**

Move to give speaking rights to Stefanie Ewen.

**USCMotion090:** President Fu/Councillor Prokopchuk

**Carried**

Move to give GM Cottrell speaking rights.

**USCMotion091:** VP Huyghebaert/Councillor D'Eon

**Carried**

GM Cottrell stated that Stefanie Ewen would report about the proposed renovations to the Place Riel washrooms behind Treats. She stated that the washrooms behind Treats had

been pulled from the original renovation of Place Riel. That renovation came in 2% over budget, so they decided to not renovate those washrooms. She also reported that there have been three more weddings booked for this summer at Louis’.

Stefanie Ewen reported that they had worked with Strata Development to put together a budget to renovate the washrooms in Lower Place Riel. She showed pictures comparing the renovated washroom by Macs and the outdated washrooms behind Treats. They would replace the outdated tile to match the rest of the building. She went over the details of the budget. She reported that if we did this renovation at the same time as the Louis’ renovation, there is the possibility to save costs in the general conditions category of the budget. They would need to remove the partition and the mirrors; however, they would be able to re-use these parts. They have budgeted to have new urinals and new toilets as the current fixtures are approximately 30 years old and require frequent maintenance. There is also a contingency fee in the budget. The total budget for the Strata portion comes to \$142,125.86. The USSU incidentals come to \$7,700.00 to go towards parking, and water shutdowns, electrical issues, and incidentals.

GM Cottrell stated that if the Councillors knew what had been smeared on the walls, they would want them changed today. She also stated that the old toilets are very unsustainable as they use 9 gallons per flush, and they are looking to replace them with toilets that use 9 litres per flush. She noted that Strata has been doing their best to look into reusing materials from the existing bathrooms. She explained that this was brought up in New Business, so Council could ask questions at this meeting and vote on the budget next week.

VP Barker reiterated that the team decided to bring the budget in new business, so Council has more time to go over the budget before voting on it.

Councillor Prokopchuk asked if the budgeted cost for this washroom renovation lines up with the costs of bathrooms that have already been renovated? He also stated that he finds it weird that the cost to renovate these bathrooms is almost one-third of how much it will cost to renovate Louis’.

VP Barker responded that many of the changes in Louis’ are aesthetic changes. He explained that the cost of paint is minimal, compared to the costs of the changes in the washrooms. He noted that the changes in the washroom are more intensive.

Stefanie Ewen stated that the timeline for the washroom renovation is almost the same amount of time as the renovation of Louis’. She noted that taking off the tile and refinishing the wall is very labor intensive. They are planning for this project to take four weeks. She also noted that the lighting would be upgraded in the bathroom.

GM Cottrell stated that when they had looked at putting a gender-neutral washroom in the Upper Place Riel, the cost for one bathroom was \$40,000. She noted that anything that has to do with plumbing is typically expensive.

Councillor Orsak asked if they could highlight what the cost-savings that would result from having more water-efficient toilets and urinals?

Stefanie Ewen responded that she is not sure of the exact cost-savings; however she stated that typically when you switch from an older toilet, you save 50% energy consumption.

Councillor Ratt-Misponas asked how much would we have in the Infrastructure fund after this?

VP Barker responded that before there was the additional funding allocated to the Louis' renovation budget, the Infrastructure fund would have been at \$1.5 million. He noted that not all of that money is useable, and that \$1.2 million is not accessible. He stated that there would be about \$1.41 million dollars after the washroom renovation.

Councillor D'Eon asked what the expected lifetime of the renovated washrooms would be?

Stefanie Ewen stated that she hopes they last until after she retires. She noted that the washrooms have very high traffic; however, she stated unless someone wrecks the washrooms, she does not expect that they would have to be renovated again until after she has retired.

Councillor Thomson asked Ms. Ewen how much we would save having Strata renovate the washroom at the same time as the Louis' renovation?

Stefanie Ewen stated that the longer we wait, the more inflation will increase, which would result in the project costing more.

Councillor Thomson asked how much more would the project management cost be if Strata was to come back at a later time?

Stefanie Ewen responded that Strata had told her that they might be able to reduce the project management costs even further if they are coordinating the washrooms and Louis' renovations. She stated that it would just generally be more expensive to complete the washroom renovation at a later date.

Coden Nikbakht asked from the gallery, if they had received any breakdowns of cost from other companies in the city?

Stefanie Ewen responded that she did the same breakdown of costs with Facilities Management from the University.

VP Malinoski responded that at the previous meeting, Council had approved budget from Strata to renovate Louis'. She noted that there was a lot of discussion at the previous meeting about whether or not to go with Strata for the project.

Councillor D'Eon asked whether it was possible to bring the budget for this project to their constituency groups?

GM Cottrell responded that the budget for this project could be shared among the students.

Councillor Ratt-Misponas asked if they would be able to share the budget amongst their constituency groups? It was indicated that they are allowed to share the budget.

## **7.2 Infrastructure Spending Request: Painting**

Stefanie Ewen reported that there are two smaller projects. The Place Riel loading dock stairwell needs to be painted, and the cost of that would be \$3,780. The stairwell has not been refreshed since Place Riel was first constructed. She stated that it is important to keep the buildings look new. Further, Stefanie stated that a hallway in the back of Louis' Loft needs to be painted. The hallway has been banged up from traffic (carts, equipment, tables). She noted that because this space is highly booked for weddings and other events, it is important to keep it in good condition. They will also be adding wall-corner protection to make the hallway more durable. The Loft hallway would cost \$1,742.

Councillor Quan asked if they could clarify what staircase they would be refreshing?

Stefanie Ewen responded that it is the staircase that is behind the hallway that is between Macs and Umi Sushi in Lower Place Riel.

GM Cottrell noted that there are still asbestos tiles in the staircase, which indicates how outdated it is. She stated that they do not need to change the tiles at this point.

Stefanie Ewen stated that the asbestos tiles were taken out of the elevator in the back hallway.

VP Malinoski requested that after the meeting, all of Council should go and look at the back hallway.

Councillor Detbrenner-Rempel asked if Stefanie could estimate how much it would cost to replace the Asbestos tiles?

Stefanie Ewen responded that she did not price out the cost of replacing the asbestos tiles, as they do not pose any danger where they are. The tiles in the elevator needed to be changed as they were being bumped, which makes the asbestos active. She stated that it cost \$700 to replace the tiles on the elevator floor, and then she had to pay for new flooring as well.

Councillor Prokopchuk asked if Strata Developments would also handle these painting projects?

Stefanie Ewen responded that Sunlight Painting would be the company that would handle these painting projects. They are an approved contractor on campus.

Councillor Ratt-Misponas asked if these projects would take place at the same time as the Louis' renovation as well as the proposed timeline for the Lower Place Riel washroom renovation?

Stefanie Ewen responded that she does not have the exact time planned when they would paint the two proposed areas. The staircase would take four days to dry, and the Louis' Loft hallway would take two days to dry. She stated that she would want these projects done in the summer when traffic on campus is slower.

Councillor McCann noted that he was out of the Council chambers when the discussion about the washroom renovations took place. He asked why they chose to go with Strata Development for the washroom renovation, as there might be a more specialized company that would be able to renovate the washroom for a lower price?

Stefanie Ewen stated that they did price out the project with Facilities Management on Campus, and they were comparable in prices. She stated that they chose to go with Strata as they have the potential to save costs by scheduling the projects at the same time.

Councillor McCann asked if it would be possible to see the pricing that Facilities Management provided, and stated that he was thrown off by how much the proposed cost of the renovation was.

Chairperson Hitchings noted that although Councillor McCann asked valid questions, they are out of order as these conversations already happened.

Councillor Quan asked what sort of damage would the asbestos tiles have to endure in order for them to be dangerous?

Stefanie Ewen stated that you would basically need to jackhammer the tiles to make them dangerous. She noted that there is asbestos in almost every building on Campus.

GM Cottrell also noted that they had done significant asbestos abatement when renovating the Place Riel building; however, the back stairwell was never renovated.

Councillor Ratt-Misponas asked if they could have the conversation about changing the asbestos at another meeting?

President Fu responded that asbestos is not a top priority to be fixed on Campus, as there are more risky parts that the University is changing.

Councillor Detbrenner-Rempel asked if they could get a quote on how much it would cost to change the asbestos tiles?

Stefanie Ewen responded that would price it out.

Councillor Thomson noted that it is expensive to deal with asbestos tiles.

Move to have a ten-minute recess to explore the stairwell.

**USCMotion092:** VP Barker/Councillor Ratt-Misponas

**Carried**

GM Cottrell responded that she has met with Strata Development since the meeting two weeks ago, and stated that she is excited about what they are designing. She stated that they would be coming back before this year's Council ends to report about the design.

## **8. Councillor Report**

Councillor Ratt-Misponas thanked Council and the Management team for the newly refurbished Louis Riel plaque. He also stated that he would like to help put the Metis sash in the plaque holder. He also thanked the USSU Executive for meeting with the ISC on the previous Friday. He reported that the ISC had met with the Vice-Provost Teaching and Learning, Patti McDougall.

Councillor Quan reported that the USSU Women's Centre is having their annual Menstrual Product Drive on the following week. She stated that there is three ways for students to help. The first way is to donate to the drive (products or cash). The second way is to volunteer at the table to accept donations. She also encouraged sharing the information about this drive to their constituents. She stated that half of the donations are being given to Aids Saskatoon and the other half are being donated to northern communities.

Councillor Dumont reported that that on March 6<sup>th</sup>, Chief Justice Beverly McLaughlin would be speaking about mental health and the law at Convocation Hall. He also stated that on March 13<sup>th</sup> at noon, in Law Room 150, there would be a speech on designing new court systems and family violence cases.

Councillor Detbrenner-Rempel reported that there was going to be a speech at STM on that night.

## **9. Any Other Business**

### **9.1 Questions and Comments**

President Fu noted that there would not be a meeting during February break. He also noted that the job-shadowing program has been successful.

Councillor Detbrenner-Rempel asked if the job-shadowing program is for people who are interested in an Executive position?

President Fu responded that it is for anybody who is interested in seeing what the Executives do, and he stated that it is open to all students.

Councillor Ratt-Misponas stated that last year there had been an USSU Open House, and asked if this was similar to that?

President Fu responded that the purpose of the Open House was to promote the USSU elections.

Councillor McEwen stated that some of the students in Pharmacy and Nutrition do not believe that the faculty is moving fast enough to indigenize the curriculum. The students created the Indigenous Academic Committee and they are interested in targeting mainly Pharmacy and Nutrition students. Moreover, they want to support and pressure the faculty to implement Indigenous content. She asked if the other Councillors knew of programs in their Colleges that were successful, or if they had ideas of how they could move the process of Indigenization quicker.

Councillor Quan noted that a Business student is holding an event to raise money to have better toilet paper at school. She asked why the toilet paper is sub-par quality at the University?

VP Barker responded that it costs a lot, and that he would look into it.

President Fu noted that the toilet paper in our buildings is not student union toilet paper, and that FMD orders toilet paper for all of Campus.

Councillor Detbrenner-Rempel noted that STM has two-ply toilet paper.

Anna Sylvester noted that the Women and Help Centres now provide menstrual products, and asked why we would not be able to provide better toilet paper?

Chairperson Hitchings reiterated that VP Barker is looking into the pricing.

Councillor Ratt-Misponas asked if the President could provide a report on the difference between the student union's toilet paper and the rest of the University's toilet paper?

President Fu stated that VP Barker is looking into it.

Councillor Dumont asked why there had not been a Face-to-Face event in the College of Law, and if the date that they have scheduled during the election period will take place?

President Fu responded that they do have a date scheduled for March 8<sup>th</sup>, which is a week before campaigning begins.

VP Huyghebaert reported that StudentCare is unable to insure medical marijuana, as they are not able to provide anything that is not provided by Health Canada.

VP Malinoski reported that she had attended a Canada's University Conference, and reported that no student money was used to pay for this. She stated that she was sponsored to go by the President's Office. She stated that she would be providing a report for the conference at the next meeting.

Councillor D'Eon asked about the status of the report that Executive was going to give about their trip to England?

VP Malinoski responded that VP Barker had provided an outline about the details of their trip, and stated that they would provide the report for the next meeting.

Councillor Ratt-Misponas asked if the Executive could provide a report on the Mental Health Strategy?

VP Huyghebaert responded that the University is currently in the planning stage of a Mental Health Strategy. They are planning to have three parts to their strategy: healthy mind, healthy body and healthy life. She noted that this is a campus wide effort, so they have the best people from the University working on it.

## **9.2 Elections**

GM Cottrell stated that Councillors should start talking to their constituents to get people to run in the Annual Election. She noted that By-elections cost a large amount of money, so it is important to elect all Councillors in the election in March. She also noted that we have not had a Dentistry Councillor in five years, so she encouraged everyone to talk to their dentistry friends. She also noted that the Elections Committee operates independently of Council. There is a lawyer who oversees the election. She stated that Communications & Marketing Manager, Jason Ventnor is most actively involved in the elections. On the February 27<sup>th</sup> and 28<sup>th</sup>, she will be holding orientation meetings to both prospective Executive members and prospective Councillors. She noted that in the past some people have not been able to attend these mandatory meetings; however, she has the ability, according to the Bylaw, to hold private, separate meetings for those individuals. GM Cottrell also noted that the CRO would be more flexible about holding additional, mandatory Procedure meetings to accommodate students who cannot attend the scheduled meeting. She emphasized that Councillors should encourage people to run.

President Fu stated that all of the information about the dates of the election are up on the USSU website. He encouraged Councillors to tell people running in the election to read the election Bylaw. He stated that if anybody has concerns about what is allowed in the elections, they should contact Jason Ventnor.

VP Barker asked GM Cottrell how much money was spent on By-elections?

GM Cottrell responded that the USSU had spent approximately \$5,000 on By-elections this academic year to elect three people.

VP Barker emphasized that it is really important to get students involved in the elections.

Councillor Ratt-Misponas asked if the Elections Committee had addressed this issue, and discussed how they could get more students involved?

GM Cottrell responded that this conversation has been happening since 1936. She stated that students get involved when there are issues that are important that need to be addressed; however, the students do not always know the opportunity to get involved exists.

Councillor Thomson noted that the amount that was spent on By-elections is the same amount that is needed for the painting projects. He stated that if the Union would not have needed to have By-elections, they could have used that money for the painting projects.

Councillor Orsak stated that her position on the ASA has been beneficial to getting people interested in the elections.

Councillor Ratt-Misponas asked if there are reports created about the elections?

GM Cottrell responded that they do not create reports about the elections; however, she noted that there are minutes from the Elections Committee. Further, she stated that much of the Elections Committee meetings are private, as they are scrutinizing the elections process to make sure it was fair.

Councillor Detbrenner-Rempel asked who was on the Elections committee?

GM Cottrell responded that there is the ACRO, the CRO, SALs, and MSCs.

Councillor Detbrenner-Rempel asked who would a member of the committee resign to?

GM Cottrell responded that they should resign to the chair of the committee, the President, Council or herself.

### **9.3 #USASKMatters Week**

President Fu reported that this campaign would be promoting the importance of post-secondary education. This campaign will be mainly located on campus, and will be targeting students and stakeholders. The campaign will educate students on how the University operates.

## **10. Adjournment**

**Executive Meeting**  
**Minutes for February 13<sup>th</sup>, 2017**

**Present:** President Fu, VP Barker, VP Malinoski, VP Huyghebaert, GM Cottrell.

**1. Call to Order**

The meeting was called to order at 1:10 p.m

**2. Quorum**

Quorum was present

**3. Roundtables**

**4. Business**

4.1 Speed Scrabble

Move for the Executive to sponsor the use of Louis' for the Speed Scrabble event to raise money for the literacy, and to sponsor 12 plates of nacho.

**EXECMotion070:** President Fu/VP Huyghebaert

**Carried**

The date of this event will be either April 11th or 12<sup>th</sup> at the Loft.

4.2 Game Day Event

President Fu stated that the last Game Day Event was hugely successful.

VP Malinoski stated that she was happy with how this event turned out.

4.3 International Students' Association Sponsorship

VP Huyghebaert is asking for \$50 to pay for donuts and coffee for the International Students' Association consultation meeting.

President Fu responded that there is a budget line for this.

VP Huyghebaert is asking for this money from the Executive Project spending line.

Move to sponsor \$50 for this meeting.

**EXECMotion071:** VP Huyghebaert/VP Barker

**Carried**

4.4 Student Wages

President Fu reported that there was concern raised over how much money the student workers make at Louis'.

GM Cottrell stated that the wages are fixed in the Collective Agreement that the Union has with the USSU. She noted that the Collective Agreement will be open for negotiation in April 2018.

President Fu stated that students concerned about the student wages at Louis' should get involved with the negotiations about the Collective agreement. He also noted that the student workers at Louis' start 3% above minimum wage, and get pay increases as they work certain amounts of hours.

#### 4.6 Transition Notes

President Fu stated that the Executive should start creating their Transition Binders for the incoming Executive

#### **5. Adjournment**

The meeting was adjourned at 1:36 p.m.

**External Affairs Committee  
Minutes for Monday, January 27th, 2017**

Present: President Fu, MSC D'eon, MSC Eze, SAL Samson,

Regrets: SAL Straat, VP Huyghebaert.

**1. Call to Order**

The meeting was called to order at 1:30 P.M.

**2. Call for Quorum**

Quorum was present.

**3. Business Arising**

**3.1 Lobby Week**

- Forecast for post secondary funding
- There are details about the economic impact of the university. This is directly correlated with the university's research.
- David suggests knowing how many people in Saskatchewan are employed with a Bachelor's degree and how many people got their degree from University of Saskatchewan
- Kehan suggests getting letters from our parents or other individuals why it is important for people to have post-secondary education

**3.2 Logistics of Lobby Week**

- In an informal discussion, constituency Presidents seem interested.
- Tabling with online and physical petitions as well as information pamphlets. Tabling will take place in a variety of locations.
- #usaskmatters photo campaign (holding a piece of paper).
  - David recommends holding a piece of paper on a full bus
  - Airplane room
  - Start with our committee and then reach out
- One Day for Students is happening in conflict with this event, but the committee decides that the date will remain.

**3.3 Rally**

- ISC will be able to bring an elder in (cost, tobacco, and parking costs).
- USSU to share ask at rally.
- Committee to create a list of Alumni that will be considered/approached regarding the rally.
  - Graham construction
  - Nasser

- Ryan Meili - Kehan is opposed to this because it looks like USSU is aligning with a party
- Interested in Alumni from the business, health, and legal communities

### **3.4 Focus**

- USSU wants to shift the focus from research to students.
- David recommends tying research discussion to agriculture, but this is a lot of work, so it should be left out of the Lobby Week for this year
- Having a number of Presidents speaking would be time consuming and may take away from the speeches from Alumni and students.

## **4. Other Business**

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## **5. Adjournment**

Motion to Adjourn.

Meeting adjourned at 2:03 p.m.

|                          | Sept. 8 | Sept. 15 | Sept. 22 | Sept. 29 | Oct. 6 | Oct. 13 | Oct. 20 | Oct. 27 | Nov. 3 | Nov. 10 | Nov. 17 | Nov. 24 | Dec. 1 | Jan. 5 | Jan. 12 | Jan. 19 | Jan. 26 | Feb. 9 | Feb. 16 | Mar. 2 |
|--------------------------|---------|----------|----------|----------|--------|---------|---------|---------|--------|---------|---------|---------|--------|--------|---------|---------|---------|--------|---------|--------|
| Abbasi, Aliya            | NYA     | NYA      | NYA      | NYA      | NYA    | NYA     | NYA     | R       | NM     | NM      | P       | NM      | P      | R      | P       | P       | R       | P      |         |        |
| Barker, Emmanuel         | P       | P        | P        | P        | P      | P       | P       | P       | NM     | NM      | P       | NM      | P      | P      | P       | P       | P       | P      |         |        |
| D'Eon, David             | P       | P        | P        | P        | R      | P       | P       | P       | NM     | NM      | P       | NM      | P      | P      | P       | P       | P       | P      |         |        |
| Detbrenner-Rempel, Nigel | NYA     | NYA      | NYA      | A        | P      | R       | R       | P       | NM     | NM      | P       | NM      | P      | P      | P       | P       | P       | P      |         |        |
| Dewalt, Jordan           | P       | P        | P        | R        | P      | R       | R       | P       | NM     | NM      | P       | NM      | P      | R      | P       | P       | P       | R      |         |        |
| Dumont, Darcy            | NYA     | NYA      | NYA      | A        | P      | P       | P       | P       | NM     | NM      | P       | NM      | P      | P      | P       | P       | R       | P      |         |        |
| Eze, Chukwudubem Nancy   | NYA     | NYA      | NYA      | P        | P      | P       | P       | P       | NM     | NM      | P       | NM      | P      | P      | P       | P       | P       | P      |         |        |
| Fu, Kehan                | P       | P        | P        | P        | P      | P       | P       | P       | NM     | NM      | A       | NM      | P      | P      | P       | P       | P       | P      |         |        |
| Gawley, Dwayne           | NYA     | NYA      | NYA      | NYA      | NYA    | NYA     | NYA     | R       | NM     | NM      | P       | NM      | P      | P      | P       | P       | P       | P      |         |        |
| Gill, Mankomal           | P       | P        | P        | A        | P      | P       | P       | P       | NM     | NM      | P       | NM      | P      | P      | P       | A       | P       | P      |         |        |
| Hebert, Nathan           | P       | P        | P        | P        | P      | P       | P       | R       | NM     | NM      | P       | NM      | P      | P      | P       | P       | P       | P      |         |        |
| Huyghebaert, Renata      | P       | P        | P        | P        | P      | P       | P       | P       | NM     | NM      | A       | NM      | P      | P      | P       | R       | P       | P      |         |        |
| Malinoski, Brooke        | P       | P        | P        | R        | P      | P       | P       | P       | NM     | NM      | A       | NM      | P      | R      | P       | P       | P       | P      |         |        |
| McCann, Connor           | P       | P        | P        | R        | P      | P       | P       | P       | NM     | NM      | P       | NM      | R      | P      | P       | R       | P       | P      |         |        |
| McEwen, Alexa            | P       | P        | P        | P        | P      | P       | P       | P       | NM     | NM      | P       | NM      | P      | P      | P       | P       | P       | P      |         |        |
| Molesky, Mark            | NYA     | NYA      | NYA      | NYA      | NYA    | NYA     | NYA     | R       | NM     | NM      | P       | NM      | P      | P      | P       | P       | P       | P      |         |        |
| Orsak, Alanna            | P       | P        | P        | P        | P      | P       | P       | P       | NM     | NM      | P       | NM      | P      | P      | R       | P       | P       | P      |         |        |
| Pan, Henry               | NYA     | NYA      | NYA      | P        | P      | P       | P       | P       | NM     | NM      | P       | NM      | P      | A      | P       | P       | P       | P      |         |        |
| Prokopchuk, Andriy       | NYA     | NYA      | NYA      | P        | P      | P       | P       | P       | NM     | NM      | P       | NM      | P      | P      | P       | P       | P       | P      |         |        |
| Quan, Jessica            | P       | P        | P        | P        | P      | P       | P       | P       | NM     | NM      | P       | NM      | R      | P      | R       | P       | P       | P      |         |        |
| Ratt-Misponas, Regan     | P       | P        | P        | P        | P      | P       | P       | P       | NM     | NM      | P       | NM      | P      | P      | P       | P       | P       | P      |         |        |
| Rea, Jordan              | P       | P        | P        | P        | P      | P       | P       | P       | NM     | NM      | P       | NM      | R      | P      | P       | R       | P       | R      |         |        |
| Reimer, Serena           | P       | P        | P        | P        | P      | P       | P       | P       | NM     | NM      | R       | NM      | P      | R      | R       | P       | P       | P      |         |        |
| Thomson, Preston         | P       | P        | A        | P        | P      | R       | R       | P       | NM     | NM      | P       | NM      | P      | R      | R       | P       | P       | P      |         |        |
| Ugo-Okeke, Kosisochukwu  | NYA     | NYA      | NYA      | P        | P      | P       | P       | P       | NM     | NM      | P       | NM      | P      | P      | R       | P       | P       | P      |         |        |

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

CE - Communication Error PG: Permission Granted

**University Students' Council Agenda**  
**March 2<sup>nd</sup>, 2017**  
**Roy Romanow Student Council Chamber**

- 1. Adoption of an Agenda**
- 2. Introductions**
- 3. Council Address**
  - 3.1 Institutional Planning - Jacque Thomarat & Konrad Andre**
- 4. Minutes and Reports for Information**
  - 4.1 USC Minutes – February 16<sup>th</sup>, 2017**
  - 4.2 Executive Committee - February 21<sup>st</sup>, 2017; February 27<sup>th</sup>, 2017**
  - 4.3 Academic Affairs Committee Minutes and Report**
  - 4.4 Appointments Committee Minutes and Report**
  - 4.5 Code of Ethics Disciplinary Tribunal Minutes and Report**
  - 4.6 Elections Committee Minutes and Report**
  - 4.7 External Affairs Committee Minutes and Report**
  - 4.8 Budget & Finance Committee Minutes and Report - February 27<sup>th</sup>, 2017**
  - 4.9 Indigenous Student Affairs Committee Minutes and Report**
  - 4.10 International Student Affairs Committee Minutes and Report**
  - 4.11 Student Affairs Committee Minutes and Report**
  - 4.12 Sustainability Committee Minutes and Report – February 17<sup>th</sup>, 2017**
  - 4.13 Association of Constituency President Minutes and Report**
- 5. Motions Arising from the Minutes and Reports**
- 6. Business**
- 7. New Business**
- 8. Councillors Reports**
- 9. Any Other Business**
  - 9.1 Questions and Comments**
  - 9.2 University Canada Report**
  - 9.3 UK Report**
  - 9.4 USSU Experience in Excellence Awards**
- 10. Adjournment**

University Students' Council  
Minutes for Thursday, February 16<sup>th</sup>, 2017

**Present**

Emmanuel Barker, VP Operations and Finance  
Kehan Fu, President  
Renata Huyghebaert, VP Student Affairs  
Regan Ratt-Misponas, Indigenous Students  
Nancy Eze, International Students  
Aliya Abbasi, Nursing  
Andriy Prokopchuk, Education  
Serena Reimer, Education  
Jordan Rea, Arts and Science  
Mankomal Gill, Kinesiology  
Henry Pan, College of Medicine  
Darcy Dumont, Law  
Nigel Detbrenner-Rempel, St. Thomas More  
David D'Eon, Arts and Science  
Alexa McEwen, Pharmacy and Nutrition  
Alanna Orsak, Agriculture and Bioresources  
Nathan Hebert, Agriculture and Bioresources  
Preston Thomson, Edwards School of Business  
Jessica Quan, Arts and Science  
Kosisochukwu Ugo-Okeke, International Students

**Also Present**

Scott Hitchings, USC Chair  
Caroline Cottrell, General Manager

**Regrets**

Jordan Dewalt, WCVM  
Mark Molesky, Engineering  
Connor McCann, Edwards School of Business  
Brooke Malinoski, VP Academic Affairs

**Absent**

**Guest List**

Eric Carey  
Isho Shamo  
Kylie Phillips  
Kirsten Samson

The meeting was called to order at 6:00 p.m.

## **1. Adoption of the Agenda**

President Fu stated that VP Malinoski has sent her regrets for not being able to attend this meeting. He stated that sections 9.2 and 9.3 are postponed until she returns.

Move to adopt the amended agenda.

**USCMotion093:** President Fu/Councillor Prokopchuk

**Carried**

## **2. Introductions**

President Fu introduced Kylie, Kirsten, Isho and Eric.

## **3. Council Address**

### **4. Minutes and Reports for Information**

#### **4.1 USC Minutes – February 9<sup>th</sup>, 2017**

#### **4.2 Executive Committee – February 13<sup>th</sup>, 2016**

#### **4.7 External Affairs Committee Minutes and Reports – February 10<sup>th</sup>, 2016**

Councillor Ratt-Misponas asked for more information about what the anticipated role of the ISC would be for the rally that was spoken about in the meeting?

President Fu responded that the Indigenous Students' Council is a member of the USSU's constituency groups, along with the other Colleges and the International students. The rally is including all of the groups. President Fu stated that this had been mentioned in the meeting with Councillor Ratt-Misponas, and President Fiddler.

Councillor Ratt-Misponas asked if they could talk more about this issues after the meeting?

President Fu responded yes.

## **5. Motions Arising from the Minutes and Reports**

Move to accept the Minutes and Reports.

**USCMotion094:** President Fu/Councillor Dumont

**Carried**

## **6. Business**

### **6.1 Infrastructure Spending Request: Renovation of Place Riel Washrooms**

Move to grant speaking rights to GM Cottrell.

**USCMotion095:** VP Barker/Councillor Prokopchuk

**Carried**

GM Cottrell stated that she is present to answer any further questions that the Councillors have about the proposed projects. She stated that Stefanie Ewen is on standby if the Councillors have any questions that she or VP Barker cannot answer.

Eric Carey from the gallery stated that he had spoken with some students who were surprised by the costs and the reasons for the renovation of the washrooms. He stated that he still does not understand the reason for renovating it, and he stated that the cost seems extravagant for a bathroom. He also stated that he believed that the bathrooms are hardly used.

GM Cottrell stated that when they had originally done the renovation of Place Riel, and when they were calculating costs, it became clear that they would be about 2% over budget, and so they made the decision to cut what they could. This led to the washrooms behind Treats not being renovated. This means that those washrooms have not been renovated for a long time. GM Cottrell stated that the washroom is breaking down, and significant amounts of money are being spent to maintain the current fixtures. They are also concerned with the sustainability of the older toilets and urinals. The urinals frequently flush automatically, which is not sustainable. In regard to the cost of the project, GM Cottrell stated that the two most expensive areas to renovate in a home, besides mechanical parts, are bathrooms and kitchens. Further, she stated that there would be cost savings to complete this project this year by having Strata Development manage both the washroom renovation and the Louis' renovation. There are synergies that would overlap, such as parking, bins, and people on site.

Eric Carey asked how many tenders had been put out for this project?

GM Cottrell responded that there had been two tenders. She addressed his statement that the bathrooms are hardly used, and stated that they have quite a high amount of traffic in them.

Eric Carey asked if there would be ways to save costs on other aspects such as the costs of tiling? He stated that he knows contractors who are questioning the price point of this project.

GM Cottrell responded that it is not uncommon for people to question the costs of capital projects. She stated that this would be her third major renovation project for the USSU, and she is confident that the pricing that is presented is reasonable. She noted that she had also questioned the cost of the tile to Strata and our Facilities Manager. She explained that things get put on that wall that people do not want to know about. The caretakers are given presents, as they have to deal with things that nobody should have to deal with. She had inquired about just gyprocking the walls; unfortunately, those walls would only last about a month. She stated that tiling is very expensive. She stated that when she built her

home shower, it cost her \$3,000 to have two small walls tiled. She stated that the prices presented for this project are market value.

VP Barker stated that in the past he had worked as a contractor. He explained that the cost of materials can vary greatly depending on the amount of construction that is going on in the city at that particular time. He stated that this project had been tendered to two different groups, and it happens to be much cheaper to go with Strata Development, as they will already be on campus renovating Louis's. He also stated that he sits on the Saskatchewan Intercultural Board, and they are going over the renovations for a major renovation there, and they have found that similar materials have cost the USSU less. It has been 40 years since those washrooms had been renovated last, so they need to be updated.

Councillor Reimer asked if we would postpone the renovation for another year, how much would we spend in maintenance and upkeep on the washroom?

GM Cottrell responded that she would have to get Stefanie Ewen to pull all the figures and amounts of how much has been spent on the washroom. She stated that if they wait another year to renovate the washroom, the cost would go up even more. When they had costed a renovation for the washrooms a couple years ago, it was about \$90,000, and now it is not. It will not get cheaper over time. GM Cottrell said she would ask Stefanie Ewen if she knows how much it would cost.

Councillor Gill asked if we could save money by sealing the wall instead of retiling it? He suggested doing this and then investing the saved money investing into one of the USSU's businesses.

VP Barker responded that the USSU does regularly make investments in their businesses already. He stated that the USSU spending money on Infrastructure does not mean that they are taking away money from their businesses. Further, he stated that by retiling the wall, the USSU would be saving money, as there will be less maintenance required. He stated that we would be saving money with this renovation. He explained that the current toilets use 9 gallons per flush, and the new ones would only use 9 litres.

Councillor Prokopchuk stated that not only do the renovations make the washrooms more sustainable, but also general upkeep is important. He stated that nobody wants to use a dingy washroom. He also noted that we have the capital to go through with this project. He stated that we should invest it in keeping this University a modern and nice place.

GM Cottrell noted that the USSU makes a significant amount of money from the food court in Lower Place Riel. The tenants, who pay a lot of money, have expressed concerns about the state of those washrooms. She stated that the University has hundreds of millions of dollars of deferred maintenance. If you maintain as you go, your costs are lower. Stefanie Ewen responded via text message that she was unsure how much one year of maintenance would cost, but stated that she puts in at least one work order a week for a

plugged toilet in those washrooms. These range from \$100 to \$250 per callout plus the janitorial costs.

Councillor Ratt-Misponas stated that he asked this before, and reiterated asking if there would be enough money to spend on this project and the other projects that would happen in the future.

VP Barker responded that even after the projects go through, the USSU would have \$1.41 million retained in the Infrastructure fund. \$800,000 of that is retained as per policy, and \$400,000 of that is retained as per our Controller, and what is on top of that is available for projects in the future. He stated that it is unlikely that they will use all of that money on renovations.

GM Cottrell stated that the only other capital project that they will be looking at next year is the back staircase at the MUB, which is the same back staircase that has existed since the MUB was built. She stated that it is awful. In regard to revenue, there are weddings that take place in the MUB in the summer, and the condition of the back staircase is not appealing to brides. She noted that VP Barker had been looking into this project, and the problem with the staircase is that there are water infiltration issues. The university sits on an aquifer, and this leads to ground water permeating into the buildings.

VP Barker stated that the maintenance of the external building is the duty of the university. He stated that we are not able to work on the physical outside of the building. He stated that there is no vapor barrier on the building to protect it from degradation. In order to maintain the inside of the building, we have to wait for FMD to fix the outside of the building, before we can fix the inside. He stated that we are looking at making a superficial change so that people who pay us to use our spaces can more happily utilize it.

Isho Shamo from the gallery, asked where is the MUB?

President Fu responded that the Memorial Union Building is the building that houses Louis', Louis' Loft, and a series of offices that include our three centres. The Multi-Faith chaplain offices are in the building, as well as the USSU's data servers.

Councillor Prokopchuk noted that with lower flush toilets, there will be less flushing power. He asked if the internal plumbing in Place Riel would be able to function with lower flushing toilets? He asked if this concern been factored into the planning process?

VP Barker stated that there had been high efficiency toilets installed in other washrooms, and that they had not been a problem with the internal plumbing.

Councillor Ratt-Misponas asked what the life expectancy of the renovated washrooms would be?

VP Barker stated that he would need to consult with Stefanie Ewen about what her prediction would be; however the most durable materials that had been provided by the

budget would provide the longest life span possible. He noted that they have not reached the end of the current washroom's life span; however, it is wise to maintain them before they fully deteriorate.

GM Cottrell responded that according the last week's meeting minutes, Stefanie Ewen had stated that she expects the washrooms to last until after she retires. GM Cottrell noted that Stefanie Ewen is in her thirties.

Councillor D'Eon stated that the ASSU appreciated having the budget for this project in advance.

GM Cottrell responded that that is noted, and that at the Senior Manager's meeting earlier that day, they had decided to bypass Council's typical process, and provide the budget in New Business. She stated that they will continue to provide the budget in New Business.

Councillor Prokopchuk asked if they would be able to change the process of how the administration provides Council new information at the AGM?

Chairperson Hitchings responded that changing the Infrastructure Policy could change that process. The administration only has to come to Council to approve spending from the Infrastructure Fund.

Councillor Prokopchuk asked if they would have to make that change at the AGM?

Chairperson Hitchings responded that it would not have to happen at the AGM.

GM Cottrell stated to get to the policies on the website, click on the Governance tab. Under the Governance tab there is an option to click "Bylaws and Policies". The relevant policy for this matter is the Student Infrastructure Fee Terms of Reference Policy. If Council specifies a way to require the budget to be brought forward, it will be so. She noted that this policy is Council's policy, and only Council has the ability to change it.

Councillor Ratt-Misponas noted that his constituency members were also appreciative to have the budget provided in advance.

Move to accept the Infrastructure spending budget as proposed in regard to the washrooms.

**USCMotion096:** President Fu/VP Huyghebaert

Eric Carey from the gallery noted that he had only heard about this project last week, and that it would be cool for students to know more when the USSU spends large amounts of money. He stated that he understands the costs of the toilets, but he does not think the cosmetic changes are necessary.

VP Huyghebaert responded that the USSU does post the minutes for the meetings online, and they are available to the public. She also noted that all undergraduate students are welcome to attend the Council meetings.

GM Cottrell applauded Eric for coming to the meeting and asking questions. She elaborated that she has done this job for a while, and that it is not often that students come and demonstrate interest by asking questions.

Councillor Prokopchuk responded to VP Huyghebaert's comments by saying that the minutes from last week's meeting would have not been posted before the current meeting, and suggested that the process of posting minutes should be changed too.

**Carried**

## **6.2 Infrastructure Spending Request: Painting**

Move to accept the Infrastructure spending budget pertaining to painting.

**USCMotion097:** President Fu/VP Barker

Councillor Quan asked what colour would it be painted?

GM Cottrell responded that they would be painting the hallway in the Loft the same colour that is there at the present. She stated that they would be putting in bumpers to protect the walls from the carts. Stefanie Ewen responded via text message that she has not picked colours yet for the Place Riel stairway; however, the colours selected will be light to brighten up the space. The light colours will also make the space seem safer; Stefanie Ewen called this the amelioration of crime through environmental design.

**Carried**

## **7. New Business**

## **8. Councillor Report**

Councillor Abbasi reported that the pamper night at the Lighthouse was a huge success, and she thanked everyone for their donations. She stated that they had about 50 women come. There were two hairstylists, and students from MC College came to do manicures. There were snacks and lots of dancing.

Councillor Orsak reported that today was National Agriculture Day, and stated that for anyone interested, she has copies of "The Real Dirt on Farming", which is an informational publication.

Councillor D'Eon reported the PSSA has finished planning an event for March 1<sup>st</sup>, called City Council on Campus, which will take place in Louis' Loft. It will be completely open to the public at 8 p.m. and Charlie Clark will be attending the event. They will also be

having a private dinner with the Councillors, which is only open to PSSA members at the moment.

Councillor Ratt-Misponas noted that the week after Reading Week would be Aboriginal Achievement Week. He stated that there is a large Indigenous student body on Campus: around 2,200 students. He noted that he is helping to organize the Indigenous Students Awards Gala, which will take place on Thursday, March 2<sup>nd</sup>. He invited the Councillors and the individuals in the Gallery to attend the Gala. He also reported that there would be an ITEP Roundance happening at 6 p.m. on March 3<sup>rd</sup>.

Councillor Rea reported that some students in the Regional Urban Planning Program have their conference, Momentum 2017, happening on Friday, March 10<sup>th</sup>. He stated that by the next time Council meets, ticket sales would have closed, so he stated that this is the Councillors last opportunity to get tickets.

## **9. Any Other Business**

### **9.1 Questions and Comments**

Councillor Prokopchuk asked if VP Barker could report on what he has looked into in regard to toilet paper?

VP Barker reported that currently the USSU spends \$3,600 a year on toilet paper, and that two-ply is double the cost. Washroom patrons might use less with two-ply; however, they might not, which could result in more toilet blockages. He stated that some of the smaller washrooms do use two-ply toilet paper. He also stated that what makes switching to two-ply toilet paper expensive, is that they would also need to change the toilet paper dispensers.

Councillor Prokopchuk asked for a map that indicates the location of the bathrooms with two-ply toilet paper, and also asked if this is something that they should take a gamble on?

VP Barker pointed to washrooms that had two-ply toilet paper, and stated that the individual washrooms in the MUB have two-ply toilet paper. He stated that he would not make a map. He advised Council that it would be a poor economic decision to choose to use two-ply toilet paper.

GM Cottrell stated that Stefanie Ewen had reached out to the Facilities Manager for the College of Arts & Science, who is responsible for the toilet paper for close to half of the University's population, and he ensured her that one-ply is the industry standard and would not be changed. She reached out to another Facilities Manager, and they get all of their toilet paper through Central Supplies. She stated that the reason some washrooms have two-ply toilet paper is that they are new washrooms with new dispensers.

Councillor D'Eon stated that although this issue might be funny, it is imprudent to utilize the staff, who get paid with student fees, to look into issues that are irrelevant to the student experience. He asked if GM Cottrell or the Executive could talk about the sorority pop-up that had been advertised on Campus. He noted that there are tricky legal aspects to it, and he asked how he should advise his constituents about it if they bring it up?

VP Barker stated that he and the Senior Managers have had several conversations about this topic, and apparently there has never been a Greek sorority or fraternity at the University of Saskatchewan. He stated that this is typically because they are segregated by gender, which is against our policy. The article that he had read about this issue had stated that they were looking at a co-ed group. VP Barker stated that he had not received any applications for ratifications of such a group. If a group applies for ratification, it will be discussed at the Budget & Finance Committee as according to policy.

Councillor D'Eon asked if this is something they can expect to stick around the University, or not?

President Fu stated that he knows some of the individuals who had tried to start the first fraternity back in 2011 or 2012. He stated that the group was against the University's policies of inclusion, and some of the founding members had been caught in student misconduct issues that involve assault. He stated that often fraternities and sororities exist in models where they have substantial support from external branches. He stated that this would be different from how we would support the group in terms of insurance and funding. This would be difficult to manage, to make the group still be accountable to the University.

GM Cottrell stated that there had been a sorority on Campus from 1911, called Kai DeKa. The group ended in 1968, as a result of third wave feminism, which made them completely irrelevant. She stated that in the past, most of the women who were Vice-Presidents, were the Presidents of the sororities, and their principal job was social organization. She stated that in the States, the fraternities and sororities are often Residence housing, so it is different from what it would look like here. She stated that she does not see the ethos here supporting sororities and fraternities.

President Fu stated that Canadian student unions have the ability to collect mandatory student fees, and American student unions do not have this power. American Student Unions do not have the same ability to hold events and create networks as we do. He stated that the fraternities and sororities might serve much of the same business that a student union in Canada would.

Councillor Ratt-Misponas asked when the budget would be presented to Campus?

VP Barker stated that the budget would be proposed on March 9<sup>th</sup>, and then it would be voted on the 23<sup>rd</sup> of March.

Eric Carey from the Gallery stated that he has some friends out east who are in Fraternities, and they do not have problems with them. He stated that he had some questions about the Louis' renovation. He asked what the extra \$100,000 had been approved for, and noted that Louis' seems like a fairly new building. He stated that he does not believe that it needs a renovation, as it seems like a nice space. He stated that he thought Louis' Loft had been renovated to match how Louis' looks. Further, he stated that he finds the prices of food at Louis' to be expensive as it is student bar.

VP Barker stated that the original budget that had been proposed was to go towards maintenance. This includes painting, replacing bulkheads, slight adjustments on both of the bars, replacing the temporary stage with a permanent stage, replacing the broken partition with one that works, and slightly renovating the washrooms. There are some safety concerns, which include replacing some parts of the flooring. The additional funding was a result of an amendment to the proposed budget of \$363,000 for the purpose of adding additional changes to Louis'. The top recommendations about what the additional funding should be used for were improvements of the lights and replacing the furniture. The additional funding was allotted to make Louis' a more dynamic space. They also recommended having additional televisions and gaming systems in some of the rooms, to give more opportunities for student groups. Some proposed additional changes would be adding benches to the bars, which makes the space more casual. The Industry standard is 5 to 7 years between maintenance projects such as painting, and Louis' has gone 15 years without such a project. He noted that the budget has already been approved.

GM Cottrell stated that Louis' Loft used to be a bookstore, which also used to house XL Print & Design. The University started selling used books, so the USSU could not compete with their pricing. They made the decision to shut down the bookstore. Further, Louis' was booked often for special events, which made students angry since they didn't have access to their bar. This led to the decision to open another venue for events and a coffee shop. She stated that there was never an intention to mirror Louis'; they had designed a completely independent space. She also stated that if they bring the costs of the food below market value, 17,000 students would be subsidizing the food that some students buy at Louis'.

President Fu responded in regard to having prices that are more accommodating to students by saying that the student Group Usask Strong had a game day event, and Louis' was able to give them 7 oz. \$2 beer. He stated that they have these pricing options available to student groups. He noted that this information needs to be accessible to the student groups. Further, he stated that although the budget for the Louis' renovation seems large, it is not in comparison to our entire budget and compared to our liquid assets. He stated that we are not mortgaging this. He explained that in regard to accountability, Councillors had stated that they wanted the information presented before they vote, so they have the ability to bring it back to their constituents. VP Barker and GM Cottrell have addressed this by bringing the budgets for other projects forward, so the Councillors have more time to talk to their constituencies. In regard to whether renovating the space is necessary, he stated that student bars are a fickle business. He

stated that Strata Development is a good company that understands trends, and that they have renovated Una Pizza among many other venues. Based on Strata's previous successes, they should be successful in making Louis' a better space.

Eric Carey stated that he would never suggest having students subsidize the food at Louis'.

Councillor Ratt-Misponas asked if the Executive have looked at other ways of addressing student hunger on campus?

VP Huyghebaert stated that there are several things that the Food Centre does to combat hunger on campus. One service is the Good Food Boxes, which provides fresh food to students at a very low price. There are emergency food hampers, and the Food Centre is always stocked to provide food to students who need food. She stated that she has talked with Consumer Services on Campus about the possibility of temporary meal plans. There are also emergency food services at Student Central, which involve giving prepaid visas to students who need help in buying groceries. She stated that any student that comes to an Executive member or an USSU centre will never be turned away for food. She also reported that the Food Centre Coordinator makes food kits for students, and is working on a video series that teaches students how to cook.

Councillor Ratt-Misponas asked if VP Huyghebaert could talk about the partners that she had mentioned?

VP Huyghebaert responded that she had talked to Consumer Services about temporary meal plans. Other partners include Student Central, which provides emergency prepaid visas. She stated that it is on a case-by-case basis, and a front line worker will assess the situation.

VP Barker stated that Mark Tan would be good to talk to if they want more information on these topics. He stated that on March 9<sup>th</sup>, he would be proposing an additional budget line, which would be an emergency student fund. He stated that he believes it will work by giving students gift cards who are in dire need of food. He stated that that will be open for discussion on March 9<sup>th</sup>.

Councillor Ratt-Misponas asked if that additional budget line would be through the USSU or through the University?

VP Barker responded that it would be in addition to the changes that he proposes to the USSU budget.

#### **9.4 No Council Next Week**

President Fu stated that there will be no Council next week, however the USSU office will be open from Tuesday to Friday.

## **10. Adjournment**

## **Executive Meeting February 21, 2017**

**Present:** President Fu, VP Malinoski, VP Barker, VP Huyghebaert, GM Cottrell

### **1. Call to order**

The meeting was called to order at 2:00 p.m.

### **2. Quorum**

Quorum was present

### **3. Roundtables**

VP Barker:  
February 13-17

- Face to face
- Econ 314
- Executive meeting
- CFCR recording sesh
- Breakfast meeting with President and exec
- Face to Face
- Sociology 344
- Economics 314
- Planning and Priorities Committee
- Student Forum
- Face to Face
- Sociology 344
- University Students' Council
- Economics 314

### **4. Business**

#### 4.1 Election Committees

President Fu stated that two SALs resigned from the Election Committee, and that we will need to select two more SALs. He stated that he would need the Executive's approval on which SAL will take their places. President Fu stated that he will ask Anika Mysha, Katherine Devito-Porter, and Matthew Bisonette.

#### 4.2 Outreach for the Union

VP Huyghebaert stated that there has been interest to create a "New to the USSU" tab, which would target first years and people who are new to the University. This would have information that would make the first year easier. She suggested having an infographic in Place Riel, which would explain what the Union does. She recommended doing something visual that would explain how the Union works. She suggested having a flyer stand where student groups could put up their brochures.

GM Cottrell noted that there are about 150 student groups, so it might be difficult to house all the brochures.

VP Malinoski stated that she had talked to Stefanie Ewen about having a space for brochures, and said she would talk to VP Barker about putting it in the budget. She said that she is concerned that the extra tab would just consist of links to other parts of the website.

VP Huyghebaert stated that students need to have easy to access information.

VP Malinoski stated that our website is organized according to information so it should not be hard to navigate.

VP Huyghebaert stated that she has heard that some students have had troubles navigating the website.

GM Cottrell asked if VP Huyghebaert had spoken to the people have spoken to the people who would create the page.

VP Huyghebaert stated that she has spoken to Jason Ventnor about this. She stated that students are saying that they are not integrating into the USSU until later on in their degree, so it would be smart to have a tab that puts relevant information in one place.

GM Cottrell asked who would chose what information is put on the tab?

VP Huyghebaert stated that it would be for students who need to have access to information such as bus routes to grocery stores. She stated that she has seen these concerns from all of her committees, and said she thought she would raise the issue to the Executive.

GM Cottrell asked if VP Huyghebaert could create a list of information that she thinks they should include.

#### 4.3 Budget Lines for Different Portfolios

VP Malinoski suggested having individual budget lines for each of the Executive's portfolios. She stated that sometimes it is difficult to run everything by the Executive; she suggested that each of the Executives have their own budget line. She stated that the VP Op/Fin should still look over everything that's being spent.

VP Huyghebaert stated that the VP Academic has budget lines for UPS and the EIE; however, she does not have separate budget lines for her projects such as Women In Leadership Week.

#### 4.4 SENS Project

School of Environment and Sustainability are having a Gala. They are asking the USSU to sponsor. The sponsorship would go towards allowing students to attend the event.

VP Huyghebaert stated that they had asked the USSU to suggest different ways to support the event.

President Fu stated that he would be interested in sponsoring some students to go.

VP Malinoski stated that she believes we should do something, but that the Executive should think of different ways they should sponsor. She stated that it does not make sense that if we give \$1000, we would only get two tickets.

President Fu stated that he believes that if they reach a certain threshold, they would allow certain students to attend the event for free.

VP Barker stated that it would be good to support this event as we signed the Sustainability MoU.

VP Malinoski stated that they should negotiate for a speaking opportunity, so they can talk about the Sustainability MoU. She stated that we could argue that we would not need two tickets and in exchange we would get a speaking opportunities.

VP Barker stated that he believes we should at minimum offer them \$1000, to show that we support Sustainability.

#### 4.5 UK Report

VP Malinoski stated that she is almost done the UK Report and then she will have GM Cottrell look it over. They will send it to Derek, and then present it to Council. She stated that the Executive will need to go over their report and restructure it.

#### 4.6 Nap Rooms

VP Huyghebaert stated that Peer Health Mentors are looking into nap rooms. They organized a pilot nap room last semester, and now they are seeing if the USSU would be interested in organizing another nap room with them this term. They need help finding a better location, which VP Huyghebaert stated we couldn't help them with.

VP Malinoski asked if we could use the Campus Club Space?

GM Cottrell stated that this would involve constantly reorganizing the space.

VP Malinoski stated that they would book the space for the whole period so they would not have to reorganize it.

VP Barker stated that that he does not think it would work in regard to insurance.

VP Huyghebaert stated that they had used mats in the past, however they are looking to change what they use as furniture.

VP Malinoski suggested they collaborate with the Academic Affairs Committee.

#### 4.7 Academic Affairs Committee

VP Malinoski stated that she wants the AAC to organize some events for final exam time. She wants \$600 from group spending to organize events for during finals week.

VP Huyghebaert stated that because they do not have any events planned they should allot less money.

VP Malinoski stated that it is hard to make the Committee do anything, so it might help them if they know we have a budget.

VP Barker stated that they can start planning events that will cost around \$500, and then the Executive will examine whether they want to sponsor it.

#### 4.8 We are International

VP Malinoski is wanting to organize a #WeAreInternational campaign to highlight the international identity of the University of Saskatchewan. Based off a campaign organized by the University of Sheffield, this will include a banner with photos of the students. Then, she will do a series of "Humans of New York" style posts on social media. If time permits, she will make a video. This will run in late March.

#### 4.9 Last Lectures Series

VP Malinoski stated that she is organizing this event and listed the colleges that have confirmed. They are looking at buying pizza for this event. She stated that there are five different lectures. She will come back at next meeting with more information.

#### 4.10 SLCOP

VP Malinoski stated that this group wants the USSU to cover the cost of booking Louis' Loft. They will be covering the cost for about 150 people. The other Executive were fine with covering the cost of the room rental.

#### 4.12 Budget

VP Barker stated that the budget is going in for review the next day, so if the Executive have urgent changes, they should give it to him.

President Fu requested that the Executive have more time to review it.

GM Cottrell stated that it is always the VP Op/Fin who handles the budget, and that the budget will be reviewed three more times.

VP Huyghebaert stated that she thinks the Executive should have budget lines for the projects that are in their portfolios, such as her Women in Leadership week.

GM Cottrell stated that if they want to give their input on the budget, they should come to the meeting tomorrow at 2:30 p.m.

VP Malinoski stated that she feels like we are going against what the Executive had discussed as an Executive.

VP Barker stated that putting money in the committees would restrict how that money is used.

VP Malinoski suggested having an Executive Proposal budget line, and then under that have a standing committee budget line.

VP Barker stated that having specific budget lines limit the way that future Executive's can use the money. Different Executives might have different priorities, so it is not smart to restrict the budget in terms of the current Executive priorities. Further, he stated that it is ok for the Executive to go over budget on Executive Sponsorship.

## **5. Adjournment**

The meeting was adjourned at 3:30 p.m.

**Executive Meeting  
February 27, 2017**

**Present:** VP Malinoski, VP Barker, VP Huyghebaert, GM Cottrell

**1. Call to order**

The meeting was called to order at 1:06 p.m.

**2. Quorum**

Quorum was present

**3. Roundtables**

**VP Barker:**

February 19-24<sup>th</sup>

- Executive Meeting
- CFCR radio show recording
- Louis Planning Committee meeting
  
- Budget Review
  - XL Print and Design
  - Admin
  - Facilities
  - Louis Loft/Entertainment
  - Student Grants
  - Student Governance
  - Info Centre
  - Safewalk
  - IT
  - Communication
  - Louis' Refresh Meeting
  - Shadowing with Steph Deptuch
  - Radio Show recording with Gabe

**VP Malinoski:**

**January 23rd to January 27th**

Meetings, Events & Projects:

- Executive Meeting
- Undergraduate Project Symposium
  - Meetings, planning & event
- C.J. Mackenzie Gala of Engineering Excellence
- Staff Meeting
- APC Meeting
- Meeting w/ Institutional Planning (Tuition)

**January 30th to February 3rd**

Meetings, Events & Projects:

- Executive Meeting
- CFCR Recording
- Quebec Vigil
- Election Promotion Meeting
- Financial Review
- Meeting w/ President Stoicheff (Converge 150)
- Association of Constituency Presidents Meeting
- Meeting w/ ISC

Out of Office:

- Sick: Wednesday, February 1st (12:30 AM to 4:30 PM)

**February 6th to February 10th**

Meetings, Events & Projects:

- Universities Canada Conference (Converge 2017)
  - See Report
- Student Forum Executive Meeting
- Academic Grievance
- Student Council

Out of Office:

- Universities Canada Conference in Ottawa - February 6th & 7th (Work Related)

**February 13th to February 17th**

Meetings, Events & Projects:

- Executive Meeting
- Breakfast Meeting w/ President & Senior Administration

Out of Office:

- Sick: Wednesday, February 2nd 12:30-4:30 PM; Thursday, Friday.

**February 20th to February 24th**

Meetings, Events & Projects:

- Executive Meeting
- Meeting w/ Candace (Academic Integrity)
- SLCoP Meeting (Year End Event)
- Meeting w/ Heather Ross (Open Textbooks)
- SLCoP Meeting (Website)
- Phone Call w/ Patti

Out of Office:

- EDO: Thursday, February 23rd (Samara Canada Conference)
- Vacation: Friday, February 24th (Samara Canada Conference)

**VP Huyghebaert:**

January 9<sup>th</sup>, 2017

- DSS Meeting

- Disabilities Student Discussion group
- Breakfast meeting with the president
- Meeting presidents sustainability council
- IAC MEETING
- Forum
- Sustainability

January 16<sup>th</sup>

- Women in Leadership week
- Leadership breakfast
- Student Expo
- Sexual Health panel
- Workshop
- Poetry slam and night
- Gala

January 23<sup>rd</sup>

- UFSA meeting
- Kay Nasser event
- PAWCS focus group
- Staff meeting

January 30<sup>th</sup>

- Planning
- Housing meeting
- ISA meeting
- Vigil
- Promoted the election
- Indigenous student affairs committee
- Global connections
- ISA consultation

Feb 6<sup>th</sup>

- IAC
- Communications meeting, regarding meal plan and residential fees
- ISA
- ADR

Feb 13<sup>th</sup>

- Nap room meeting peer health
- Housing meeting
- Job shadowing
- SA committee
- Sustainability
- Open house
- Planning
-

Feb 20<sup>th</sup>

- ISA planning
- Budget/ executive meeting
- Transition

#### **4. Business**

##### 4.1 Policy

Move to modify Executive Protocol Policy, Key Access Policy, Travel/Business Expense Policy, and the Executive Sponsorship Policy.

**EXECMotion072:** VP Huyghebaert/VP Malinoski

**Carried**

##### 4.2 SENS Proposal

VP Huyghebaert revisited the SENS Gala that was mentioned at the last meeting. She asked for some sponsorship to attend the SENS Celebratory Gala. The money that the Executive gives will go directly to buying student tickets at \$30.00 each.

VP Barker suggested giving \$1000.

VP Malinoski suggested that students should submit a request to the Executive in order to receive a ticket for this Gala. The members of the Sustainability Committee will be given first priority to get tickets.

Move to fund \$1000 from Executive Sponsorship towards the SENS Gala.

**EXECMotion073:** VP Huyghebaert/VP Malinoski

**Carried**

##### 4.3 Experience and Excellence Awards

VP Malinoski stated that there are a few awards that need to go through Council. VP Barker needs to think of a Student Group to nominate.

GM Cottrell stated that the Procedures Manual is out-dated and incorrect.

The Executive needs to choose external and internal staff members to nominate for the award. GM Cottrell noted that typically the Executive chooses the Walter Murray Award as well.

VP Huyghebaert stated that she feels uncomfortable selecting students for the awards.

VP Malinoski stated that the Executive would ask Council for their input for whom they think should be honoured.

All award winners will need to be selected by March 10th so there is enough time for the trophies to be engraved.

##### 4.3 Sustainability

VP Huyghebaert request \$100 for pizza for a Sustainability Committee Open House. They want to hear from student groups about how they want the Sustainability Fund spent.

She stated the pizza is to entice students to come. She reported that the committee has not decided whether or not to hold this event, but she wants to get approval to spend money on pizza first.

VP Barker stated that they should let the committee decide if they are going to hold the event before approving the spending.

VP Huyghebaert stated that the committee has already discussed having one of these Open House events.

VP Huyghebaert clarified that the event will be a Roundtable Discussion about how student groups can be more sustainable, and then they will talk about the fund at the end of the meeting. She asked if the Executive would approve her spending (\$75) if she came back with more details of the event (\$25 for three pizzas).

VP Malinoski stated that pizza from Louis' is only \$15 per pizza, so they would not need as much.

VP Huyghebaert asked for 5 pizzas, totalling \$75.

#### 4.4 City Council Event

City Council has asked to combine the 2020 Discussion with USC with the PSSA's event. Councillors will be allowed to attend the event to discuss the 2020 plan. VP Barker asked if the Executive would be interested in sponsoring this event financially, as they will now have Councillors attending the event.

VP Huyghebaert stated that she is concerned that the event is still private. She stated that if the Executive provides money, she would want a guarantee that it will be open to students.

VP Barker stated that the event is broken into two parts. There is a three hour social, and a shorter portion at the beginning of the event, as they will provide food. The Councillors will be able to attend the social at the end of the event.

VP Malinoski stated that this is a long event. She recommended that they email the Councillors as soon as possible so they know that the event is happening on Wednesday.

VP Barker suggested that the Executive would provide \$500 for snacks at the social part of the event.

Move to sponsor the PSSA with an additional \$500 for food, for their Meet the Councillors event, upon request from City Council to combine the USC event and the PSSA's event.

**EXECMotion074:** VP Malinoski/VP Barker

**Carried**

## **5. Adjournment**

The meeting was adjourned at 1:48 p.m.

**Budget and Finance Feb 27<sup>th</sup>**  
**Called to order, 6:07pm**

Present:

Emmanuel Barker, Jessica Quan, Jenna Munday, Preston Thompson, Renata Huyghebaert, Caroline Cottrell

**Ratification**

Wildlife Disease Association – Approved  
Indigenous Student Council – Approved

Motion to conditionally ratify, pending payment, the above student groups.

**Funding**

Punjabi Student Association – Rewind II East Meets West  
\$1000 cash request approved

Physiology and Pharmacology Student Society  
Review is ratification payment Pending payment

Ducks Unlimited Event  
\$1000 in Louis credit approved

Regional and Urban Planning Association – Career Fair  
\$200 in cash approved  
Email to let them know they can bring in their receipts

The Great Northern Concrete Toboggan Race  
\$500 in cash approved

International Mother Language Day  
\$480 in cash  
Email to let them know that we only covered what was outlined in the initial budget

Filipino Students Association Winter Olympics  
Email that they only have \$10 available in cash

U of S AXIS Elk Ridge Trip  
\$100 Pepsi product \$400 cash approved

Hillel Purim Party  
\$500 in cash, \$300 in XL Printing \$200 in Pepsi product approved

Equal Voice - Tour the Diefenbaker Centre  
\$39 in cash, \$70 in Louis credit

Applied Sociology  
\$181.99 in cash, \$25 pepsi, \$123.31 in XL Credit

WUSC Shine a Light Gala  
\$350 in cash, \$31.87 XL Credit

Arab Student Society Launch Event  
\$500 in Cash, \$250 in XL, \$100 in Pepsi

U of S Pre-Med Mock MMI  
\$300 in cash, \$200 in Pepsi

Health Science Multi-Disciplinary Panel  
\$200 in cash approved

Socialist Students Society Proletarian Women's Day  
\$200 in cash approved

Global Vets Taco in a Bag Sale  
\$500 in cash approved

Physics Student Society Games Night  
\$150 in cash approved

Physics Student Society Women in Physics Night  
\$200 in cash approved

MCC Sask on Campus Speak Peace  
\$150 cash, \$250 Louis credit approved

Catholic Christian Outreach CCO Coffee House  
\$500 in Louis credit approved

**Meeting adjourned 7:05**

Sustainability Committee  
Minutes of a Meeting  
USSU 2nd Floor Meeting Room  
February 17, 2017

Attendance: Robin Steeg, David D'eon, Taylor Yee, Matt Wolsfed, Stephanie Ewen, Renata Huyghebaert

- 1) Sustainability fund: We have 1400 left
- 2) Carshare
  - a) Carshare ran through Enterprise and the contract is over - Saskatoon Carshare wants to bring a new program to the university.
  - b) Given MOU, would this be of interest to the USSU Sustainability?
  - c) Someone brought it up at the President's Committee
  - d) How many students are using it? Will need stats from Davida
  - e) Enterprise quit because it wasn't used as much
  - f) Consider putting money towards this because it's not a guarantee
- 3) Momentum
  - a) Took our suggestions to into consideration.
  - b) Thinking more about funding alternatives for the conference (like making a conference more sustainable)
  
  - c) I put forward a motion to fund Momentum to the tune of \$500 on a receipt basis for speaker gifts from Saskmade
    - i) David D'eon seconded
    - ii) Vote: unanimous
- 4) U of S Air Design
  - a) These are engineers and could spread elsewhere; this is good for a first year project; we need to spend the money
  - b) Air frame and surfaces are balsa - that equals \$1350
  - c) David D'eon: I put forward a motion to fund \$750 and contact them about how to pay
    - i) Renata: seconded
    - ii) Unanimous

|                          | Sept. 8 | Sept. 15 | Sept. 22 | Sept. 29 | Oct. 6 | Oct. 13 | Oct. 20 | Oct. 27 |
|--------------------------|---------|----------|----------|----------|--------|---------|---------|---------|
| Abbasi, Aliya            | NYA     | NYA      | NYA      | NYA      | NYA    | NYA     | NYA     | R       |
| Barker, Emmanuel         | P       | P        | P        | P        | P      | P       | P       | P       |
| D'Eon, David             | P       | P        | P        | P        | R      | P       | P       | P       |
| Detbrenner-Rempel, Nigel | NYA     | NYA      | NYA      | A        | P      | R       | R       | P       |
| Dewalt, Jordan           | P       | P        | P        | R        | P      | R       | R       | P       |
| Dumont, Darcy            | NYA     | NYA      | NYA      | A        | P      | P       | P       | P       |
| Eze, Chukwudubem Nancy   | NYA     | NYA      | NYA      | P        | P      | P       | P       | P       |
| Fu, Kehan                | P       | P        | P        | P        | P      | P       | P       | P       |
| Gawley, Dwayne           | NYA     | NYA      | NYA      | NYA      | NYA    | NYA     | NYA     | R       |
| Gill, Mankomal           | P       | P        | P        | A        | P      | P       | P       | P       |
| Hebert, Nathan           | P       | P        | P        | P        | P      | P       | P       | R       |
| Huyghebaert, Renata      | P       | P        | P        | P        | P      | P       | P       | P       |
| Malinoski, Brooke        | P       | P        | P        | R        | P      | P       | P       | P       |
| McCann, Connor           | P       | P        | P        | R        | P      | P       | P       | P       |
| McEwen, Alexa            | P       | P        | P        | P        | P      | P       | P       | P       |
| Molesky, Mark            | NYA     | NYA      | NYA      | NYA      | NYA    | NYA     | NYA     | R       |
| Orsak, Alanna            | P       | P        | P        | P        | P      | P       | P       | P       |
| Pan, Henry               | NYA     | NYA      | NYA      | P        | P      | P       | P       | P       |
| Prokopchuk, Andriy       | NYA     | NYA      | NYA      | P        | P      | P       | P       | P       |
| Quan, Jessica            | P       | P        | P        | P        | P      | P       | P       | P       |
| Ratt-Misponas, Regan     | P       | P        | P        | P        | P      | P       | P       | P       |
| Rea, Jordan              | P       | P        | P        | P        | P      | P       | P       | P       |
| Reimer, Serena           | P       | P        | P        | P        | P      | P       | P       | P       |
| Thomson, Preston         | P       | P        | A        | P        | P      | R       | R       | P       |
| Ugo-Okeke, Kosisochukwu  | NYA     | NYA      | NYA      | P        | P      | P       | P       | P       |

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

CE - Communication Error PC

| Nov. 3 | Nov. 10 | Nov. 17 | Nov. 24 | Dec. 1 | Jan. 5 | Jan. 12 | Jan. 19 | Jan. 26 | Feb. 9 | Feb. 16 | Mar. 2 |
|--------|---------|---------|---------|--------|--------|---------|---------|---------|--------|---------|--------|
| NM     | NM      | P       | NM      | P      | R      | P       | P       | R       | P      | P       |        |
| NM     | NM      | P       | NM      | P      | P      | P       | P       | P       | P      | P       |        |
| NM     | NM      | P       | NM      | P      | P      | P       | P       | P       | P      | P       |        |
| NM     | NM      | P       | NM      | P      | P      | P       | P       | P       | P      | P       |        |
| NM     | NM      | P       | NM      | P      | P      | R       | P       | P       | R      | R       |        |
| NM     | NM      | P       | NM      | P      | P      | P       | P       | R       | P      | P       |        |
| NM     | NM      | P       | NM      | P      | P      | P       | P       | P       | P      | P       |        |
| NM     | NM      | A       | NM      | P      | P      | P       | P       | P       | P      | P       |        |
| NM     | NM      | P       | NM      | P      | P      | P       | P       | P       | P      | P       |        |
| NM     | NM      | P       | NM      | P      | P      | P       | A       | P       | P      | P       |        |
| NM     | NM      | P       | NM      | P      | P      | P       | P       | P       | P      | P       |        |
| NM     | NM      | A       | NM      | P      | P      | P       | R       | P       | P      | P       |        |
| NM     | NM      | A       | NM      | P      | R      | P       | P       | P       | P      | R       |        |
| NM     | NM      | P       | NM      | R      | P      | P       | R       | P       | P      | R       |        |
| NM     | NM      | P       | NM      | P      | P      | P       | P       | P       | P      | P       |        |
| NM     | NM      | P       | NM      | P      | P      | P       | P       | P       | P      | R       |        |
| NM     | NM      | P       | NM      | P      | P      | R       | P       | P       | P      | P       |        |
| NM     | NM      | P       | NM      | P      | A      | P       | P       | P       | P      | P       |        |
| NM     | NM      | P       | NM      | P      | P      | P       | P       | P       | P      | P       |        |
| NM     | NM      | P       | NM      | R      | P      | R       | P       | P       | P      | P       |        |
| NM     | NM      | P       | NM      | P      | P      | P       | P       | P       | P      | P       |        |
| NM     | NM      | P       | NM      | R      | P      | P       | R       | P       | R      | P       |        |
| NM     | NM      | R       | NM      | P      | P      | R       | P       | P       | R      | P       |        |
| NM     | NM      | P       | NM      | P      | R      | R       | P       | P       | P      | P       |        |
| NM     | NM      | P       | NM      | P      | P      | R       | P       | P       | P      | P       |        |

3: Permission Granted

**University Students' Council Agenda**  
**March 9<sup>th</sup>, 2017**  
**Roy Romanow Student Council Chamber**

- 1. Adoption of an Agenda**
- 2. Introductions**
- 3. Council Address**
- 4. Minutes and Reports for Information**
  - 4.1 USC Minutes – March 2<sup>nd</sup>, 2017**
  - 4.2 Executive Committee - March 6<sup>th</sup>, 2017**
  - 4.3 Academic Affairs Committee Minutes and Report**
  - 4.4 Appointments Committee Minutes and Report**
  - 4.5 Code of Ethics Disciplinary Tribunal Minutes and Report**
  - 4.6 Elections Committee Minutes and Report**
  - 4.7 External Affairs Committee Minutes and Report**
  - 4.8 Budget & Finance Committee Minutes and Report - March 6<sup>th</sup>, 2017**
  - 4.9 Indigenous Student Affairs Committee Minutes and Report**
  - 4.10 International Student Affairs Committee Minutes and Report**
  - 4.11 Student Affairs Committee Minutes and Report**
  - 4.12 Sustainability Committee Minutes and Report**
  - 4.13 Association of Constituency President Minutes and Report**
- 5. Motions Arising from the Minutes and Reports**
- 6. Business**
- 7. New Business**
  - 7.1 Annual Budget**
- 8. Councillors Reports**
- 9. Any Other Business**
  - 9.1 Questions and Comments**
  - 9.2 Council Social**
- 10. Adjournment**

University Students' Council  
Minutes for Thursday, March 2<sup>nd</sup>, 2017

**Present**

Emmanuel Barker, VP Operations and Finance  
Kehan Fu, President  
Jordan Dewalt, WCVM  
Mark Molesky, Engineering  
Connor McCann, Edwards School of Business  
Brooke Malinoski, VP Academic Affairs  
Nancy Eze, International Students  
Mankomal Gill, Kinesiology  
Darcy Dumont, Law  
David D'Eon, Arts and Science  
Alexa McEwen, Pharmacy and Nutrition  
Alanna Orsak, Agriculture and Bioresources  
Nathan Hebert, Agriculture and Bioresources  
Preston Thomson, Edwards School of Business  
Kosisochukwu Ugo-Okeke, International Students

**Regrets**

Renata Huyghebaert, VP Student Affairs  
Regan Ratt-Misponas, Indigenous Students  
Serena Reimer, Education  
Henry Pan, College of Medicine  
Jessica Quan, Arts and Science  
Jordan Rea, Arts and Science  
Andriy Prokopchuk, Education

**Absent**

Nigel Detbrenner-Rempel, St. Thomas  
More

**Guest List**

Jacque Thomorat  
Konrad Andre

The meeting was called to order at 6:00 p.m.

### **1. Adoption of the Agenda**

Move to adopt the agenda

**USCMotion098:** President Fu/VP Malinoski

**Carried**

### **2. Introductions**

### **3. Council Address**

VP Malinoski introduced the guests from Institutional Planning and Assessment, Jacquie Thomorat and Konrad Andre. She stated that they are working on the University's fourth Strategic Plan. They want feedback from students.

Konrad stated that he is new to the University, and use to work for the City of Saskatoon. He stated he would present an overview of the next Institutional Plan.

Move to go into informality.

**USCMotion099:** President Fu/VP Malinoski

**Carried**

Konrad noted that President Stoicheff has a task force to consider the previous mission values of the University. He stated that the first three integrated plans were great for the time that they were written in; however, the next plan is going to be in a different form. They are looking for suggestions on what to call the plan, other than IP4. Further, the third integrated plan had a lot of text in it; in IP4, they are looking at making it easier to read. He stated that the standard model contains the mission, vision, values, themes and goals, and how they will implement the goals. They have completed a SWOT analysis, which is a high level overview of the University. He showed an example of the University of Alberta's plan. The themes in their plan include excel, build, experience, and sustain. Under each theme, they have strategic goals of how to implement each theme. He stated that the U of S might move away from having a set timeline in their strategic plan. The themes represent ways of expressing "the why", and they are highly compressed expressions of the mission and vision. The themes are more abstract and less time bound. The themes come from the mission, vision and values, as well as priorities that the President has given. Konrad presented the four themes, which are connectivity, creativity, diversity and sustainability. He asked for input on the themes.

VP Malinoski stated that she was confused about the theme of connectivity, and asked if it was intended to connect the different colleges? She stated that if this is the case, there should be more resources put into place to help students transfer between colleges with more ease.

Konrad stated that the descriptors of the themes are still in draft; however, they will become more clear as the process progresses.

Councillor Thomson echoed VP Malinoski's comments, and stated that he does not think that the theme of connectivity adds any value to the IP. He suggested themes such as excellence, which could encourage excellence in research.

Konrad thanked Councillor Thomson for his comments. He continued stating that he would like to go over each theme and hear Council's input on each theme. He asked what being a sustainable university means to the Councillors, and how will they know when they have met their goals for sustainability. He asked for input on all of the themes.

Councillor Orsak stated that in regard to sustainability, embracing technology is important.

Councillor Hebert stated that longevity is important for the theme of sustainability. Longevity is important for the education that the University provides.

Councillor Thomson stated that sustainability is a broad theme. He noted that he had visited Arizona State University, which had solar panels on the roofs, miniature wind farms, and they emphasized their buildings' efficiencies.

Konrad stated that the way they have been defining sustainability is in regard to research, teaching, finances, governance, and in addition to environmental sustainability, economic and social sustainability.

VP Malinoski stated that she likes the theme of sustainability as it focuses on the research that our University is doing, as we have leading agriculture research, specifically about water quality. She stated that she likes the theme of creativity, as it supports students in the humanities.

Councillor McCann stated that he likes the theme of connectivity as it encourages students to build long-term relationships.

Councillor Eze stated that the theme of connectivity is vague and that they should make it more direct. She asked if the theme of diversity refers to making the programs more diverse, or diversity amongst the student body.

Konrad responded that diversity would be in regard to people and programs. He stated that at one of the consultation meetings, it was suggested that they focus on inclusivity instead of diversity.

VP Malinoski stated that she agrees with Councillor McCann that there needs to be better relationship between the Colleges. She stated she had concerns about the SWOT Analysis. She stated that she knows one of the University's weaknesses is an undeveloped relationship with the alumni, and one threat of this is recruitment from the U of R. She asked if he could address this?

Konrad responded that they know that the U of R enrolment is growing, and that they are concerned about how aggressive the U of R has been recruiting at the undergraduate level.

Jacque Thomorat stated that the University is funded by a Saskatchewan University Funding Mechanism, which uses a number of metrics that splits what is available for funding between all of the universities in Saskatchewan. In regard to this, the U of S has to recruit three students for every additional student that the U of R recruits. Over the past few years, the U of S has been losing approximately \$1 million due to this recruitment metric.

President Fu stated that the U of S should emphasize what makes them different from other post-secondary institutions in Saskatchewan, as a way to recruit more students. He asked for clarification on the second point under the theme of diversity.

Jacque responded that they are having difficulties defining this theme more definitively. They are questioning how they want to frame this theme, whether they want to focus on diversity or inclusivity.

Councillor Orsak stated that the second point under the theme of diversity is not understandable for students. She stated that diversity and inclusivity are easier to understand.

Jacque stated that they are working on how to accurately define diversity in terms of the University, so they are seeking feedback.

Councillor Orsak suggested replacing the term connectivity with community, as it is easier to understand.

Councillor McEwen stated that she would like to see interdisciplinary collaboration more explicitly represented in the IP4.

Councillor Thomson noted his concern about how the SWOT Analysis indicated that the University has a low international ranking. He explained that some of our Colleges are world-class leaders, whereas some have lower performance rates. He asked how they collaborated the Colleges together in the analysis?

Konrad responded that the SWOT Analysis is very condensed. He stated that the low international ranking is in regard to our overall aggregate ranking being low in comparison to the U15.

Councillor Thomson stated that they should identify priority colleges, so they can address the issues that those colleges have to get a better collective rating.

Konrad asked Council what goals they would like to see in the next strategic plan?

Councillor Orsak stated that professional development would be a good goal, and that some Colleges focus more on this than others.

Councillor D'Eon echoed Councillor Orsak's comment, and stated that as a Political Science student, he feels like they miss the mark on professional development. He stated his concerns about the affordability of education and emphasized that education needs to remain accessible to students.

Councillor McCann stated that with the theme of connectivity, they should emphasize the reasons to be proud of the University.

Councillor Thomson echoed Councillor McCann's comments, and stated that the University should invest in sending student teams to competitions to gain the University more recognition.

VP Malinoski stated that the University should emphasize their strengths, so that people want to come to the U of S for our strong programs. She stated that other Universities emphasize their strong programs so people want to go there for those programs, and that the U of S should do this as well.

Councillor Gill stated that in regard to interdisciplinary collaboration, the Colleges should work closer together so students from one College can take classes in other Colleges.

Councillor McEwen stated that she would like to see continuing and better support for students, mainly financial support so students can continue getting their education.

President Fu stated that the themes should be easy to understand for both students and alumni. They should make the strategic plan as accessible as possible, so people can understand what the goals of the University.

Councillor Hebert stated that the impact of the University on both local and global scales should be emphasized.

Konrad went over the timeline. January and February involved going over the themes and consulting members of the University. March involves consultation, and revising the goals. They are planning to have a first draft by the end of April. In May and June they will go back to committees to revise the draft. The goal is to have the final plan approved by October.

Councillor Thomson stated that the University should invest in having more experiential learning opportunities. He noted that although we may not be able to attract top tier economists, we are an institution that can provide students with an excellent education due to teaching excellence. He stated that Edwards School of Business has good experiential learning programs that allow students to go out into their fields to gain experience.

Councillor Hebert stated that the Canadian Crop Development Centre have put out research on topics such as new varieties of wheat. This research has been utilized by farmers, who are able to feed more of our growing population. He emphasized that the U of S is putting out research that is benefitting society.

Councillor Orsak stated that the College of Agriculture has field classes, which is in demand for students, as they want hands on experience.

Councillor McEwen stated that most programs in the Health Sciences have Practicum programs. She stated she would like to see more Interdisciplinary collaborations, and support for faculty who want to collaborate with students from different colleges.

Councillor Dumont noted that the College of Law has a few different experiential learning programs, such as mock law trials. He stated they would like to see a continued commitment to these programs. He also noted that the Classic Legal Program allows for students to work under experienced lawyers to gain practice, and he would like to have continued commitment to this program as it leads to professional development.

Councillor D'Eon mentioned the Saskatchewan Legislature Internship Program, which recently got defunded by the Provincial Government. He stated that we will not be able to maintain excellence if we do not have the programs that help students to excel in their fields.

Konrad encourage Council to reach out to him if they have further questions.

Move to go back into formality.

**USCMotion100:** Councillor D'Eon/Councillor Dumont

**Carried**

#### **4. Minutes and Reports for Information**

##### **4.1 USC Minutes – February 16<sup>th</sup>, 2017**

##### **4.2 Executive Committee – February 21<sup>st</sup>, 2017; February 27<sup>th</sup>, 2017**

##### **4.8 Budget & Finance Committee Minutes and Report - February 27<sup>th</sup>, 2017**

##### **4.12 Sustainability Committee Minutes and Report – February 17<sup>th</sup>, 2017**

#### **5. Motions Arising from the Minutes and Reports**

Move to adopt the Minutes and Reports.

**USCMotion101:** President Fu/Councillor Hebert

**Carried**

#### **6. Business**

#### **7. New Business**

## **8. Councillor Report**

Councillor Dumont stated that the Law Students' Association election is coming up. Earlier in the year he had reported about the funding shortfall for the Classic Legal Clinic. They had a fundraiser back in February, a Lip Sync Battle, and they raised \$21,000 from that event. They will continue fundraising.

Councillor D'Eon reported that the day before, the USSU and the PSSA had hosted the "Lets Talk 2020" Plan with City Council, which included 6 City Councillors and the Mayor.

## **9. Any Other Business**

### **9.1 Questions and Comments**

### **9.2 University Canada Report**

VP Malinoski stated that she went to the University Canada Conference in Ottawa a couple weeks ago, on February 6<sup>th</sup> and 7<sup>th</sup>.

See attached report.

Councillor Thomson commented Dominic Barton, is considered to be the "God of global strategy" and is one of the most impressive strategic thinker.

### **9.2 UK Trip Report**

See attached report.

VP Malinoski stated that the report contained recommendations that the Executive think the University should make, which came from their trip from the UK.

## **10. Adjournment**



# UNIVERSITIES CANADA - CONVERGE 2017 REPORT

## USSU VICE-PRESIDENT ACADEMIC AFFAIRS

### OVERVIEW

Sponsored by the Office of the President, I attended Converge 2017 in Ottawa— a conference hosted by Universities Canada— on February 6th and 7th.

With a membership composed of 97 Canadian post-secondary institutions, Universities Canada is an organization providing university leaders with a forum to share ideas and discuss challenges in higher education. Additionally, one of its primary tasks is to foster collaboration between universities, the private sector, and the federal government. <sup>1</sup>

Converge 2017 was hosted in celebration of Canada's sesquicentennial. University administrators and one hundred youth delegates gathered in Ottawa to discuss where they would like to see Canada be in 2067.<sup>2</sup>

### CONFERENCE HIGHLIGHTS

#### FEBRUARY 6TH:

##### 1. Speech by Dominic Barton

- Dominic Barton, the global managing partner for McKinsey & Company and the chair of the Advisory Council on Economic Growth, highlighted Canada's need to invest and thus post-secondary institutions. Barton mentioned, however, that this needs to be done strategically and that Canada must choose the areas where it wants to lead. As a representative of the University of Saskatchewan, I was pleased to hear him speak about how our nation is leading in the field of Agriculture and must continue to invest in this sector.

##### 2. Q & A with the Right Honourable Justin Trudeau

- The Prime Minister answered questions from the youth delegates. Questions were asked on a variety of topics including: mental health, reconciliation, sexual violence, and post-secondary institutions.

##### 3. Speech by Roberta Jamieson

- Roberta Jamieson, the president and CEO of Indspire, spoke about reconciliation. Although she is appreciative that this topic is now being discussed by Canadians, she cautioned that it "cannot be just a slogan for Canada's 150th, and then move on."
- She stressed the need to use education as a positive change agent and to invest in Indigenous education.

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<sup>1</sup> Universities Canada. "About Us." <https://www.univcan.ca/about-us/> (accessed February 27, 2017).

<sup>2</sup> Universities Canada. "Converge Highlights." <https://www.univcan.ca/canada150/converge/converge-2017-highlights/> (accessed February 27, 2017).

- I most appreciated her comment regarding how post-secondary institutions are engaging in reconciliation. She stated that institutions must consider where they are getting funding from for their Indigenous student centres and programs. She urged them to seek private sponsorship as money from the Department of Indigenous and Northern Affairs is money that should go directly to Indigenous communities— some of which do not yet have clean drinking water.

#### **4. Accessibility Panel**

- I attended a session titled “Breaking down barriers: Fostering a more inclusive Canada.” Composed of both university and community leaders, this panel discussed how we can work to create more inclusive environments. The words of two presenters, in particular, resounded with me.
- First, Aaron Devor, the world’s only chair of transgender studies, spoke about the need for institutions to become more welcoming for non-conforming students. Second, drawing from personal experiences, Maayan Ziv noted how many spaces that we consider accessible remain challenging for persons with disabilities. She helped develop a program that assesses accessibility in communities across North America.

### **FEBRUARY 7TH:**

#### **1. Breakfast with Members of Parliament**

- In the morning, the youth delegates heard from a multi-partisan panel of Members of Parliament. Delegates were able to question them on issues. Since Minister Gould was on the panel, the question of electoral reform was raised.

#### **2. Max FineDay Presentation**

- Former USSU President Max FineDay spoke about reconciliation and post-secondary institutions.

#### **3. Address from His Excellency the Right Honourable David Johnston**

- The Governor General spoke about Canadian noted how the foundation of our nation is inclusivity. He stressed the need to embrace our diversity as it is integral to our success as a nation. Furthermore, he acknowledged how technology is changing our world and called upon Canadians to be leaders in innovation.

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**For more information and a detailed program of events visit:**

<http://www.univcan.ca/wp-content/uploads/2016/10/converge2017-program-feb-2017.pdf>

# USSU UK REPORT

RECOMMENDATIONS FOR THE  
UNIVERSITY OF SASKATCHEWAN  
STUDENTS' UNION REGARDING  
INTERNATIONALIZATION



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JANUARY 23,  
2017



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# Executive Summary

The University of Saskatchewan is in the process of developing the International Blueprint for Action. The broad mandate of the Blueprint is to build the concept of internationalization into our institutional framework by expanding our teaching mandate and improving upon our research excellence. This, in turn, will help enrich our campus community and establish the University as a global institution.

The need for an international focus is also acknowledged by the Government of Saskatchewan. In the *Saskatchewan Plan for Growth: Vision 2020 and Beyond*, the government describes how international engagement missions are integral to Saskatchewan's economy. Furthermore, they acknowledge the important role of post-secondary institutions in building relationships with international partners. As a result, the Government of Saskatchewan cited their desire to "ensure that Saskatchewan students have the ability to benefit from international exchanges and exposure to international post-secondary experiences while also ensuring that we continue to welcome foreign students to our province."<sup>1</sup>

As the representative body serving for more than 17,000 undergraduate students, it is important that the University of Saskatchewan Students' Union (USSU) engage with the process of internationalization. To gain a better understanding of how to create an environment that is both welcoming of international students and encouraging of intercultural exchange, the USSU Executive partook in a site visit in the United Kingdom from November 4, 2017 to November 12, 2017.

Sponsored by the Saskatchewan Innovation and Opportunity Scholarship and organized in partnership with the International Student and Study Abroad Centre (ISSAC), the USSU Executive visited the Canadian High Commission, the National Union of Students, the University of Essex, the University of Birmingham, the University of Sheffield, and the University of Edinburgh. At each post-secondary institution, the USSU, accompanied by an ISSAC staff member, met with both university departments and student unions.

This report outlines the USSU Executive's recommendations for their organization following the site visit to the United Kingdom.

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<sup>1</sup> Government of Saskatchewan, *Saskatchewan Plan for Growth: Vision 2020 and Beyond* (2012), pg 26.

# Contributors

## DELEGATES

### **Kehan Fu**

President  
University of Saskatchewan Students' Union

### **Emmanuel Barker**

Vice-President, Operations & Finance  
University of Saskatchewan Students' Union

### **Leslie Bowditch**

International Education Officer  
International Student and Study Abroad Centre

### **Brooke Malinoski**

Vice-President, Academic Affairs  
University of Saskatchewan Students' Union

### **Renata Huyghebaert**

Vice-President, Student Affairs  
University of Saskatchewan Students' Union

## LEADERSHIP

### **Derek Tannis**

Manager  
International Student and Study Abroad Centre

### **Caroline Cottrell**

General Manager  
University of Saskatchewan Student's Union

# Recommendations

## USSU GOVERNANCE

### Help Establish an International Student Constituency Group

It is our recommendation that the USSU work with our International Student Councillors and the International Student and Study Abroad Centre to establish an International Student Constituency Group.

Currently, all Student Councillors apart from the two International Student Councillors have a constituent body to report to and discuss matters with. Since this constituent body does not exist, it is often difficult for International Councillors to hear concerns from their peers—especially those from different cultural groups.

The student unions at both the University of Essex and at the University of Sheffield had international representatives as part of their executives. Under this representative, there was an association to which the representative responded. This will help create better lines of communication between the USSU, the Councillors and the varied international student population.

### Establish a Fund for International and Exchange Students

The student unions we visited hosted a number of events and programs focused on improving the international student experience and promoting intercultural exchange. It is our recommendation that the USSU establish a fund to improve the experience of international and exchange students. Distributed by the USSU International Student Affairs Committee, there would be an application required for this funding.

### Increase Autonomy for Council Committees

#### Committee Funding

We believe that the USSU Standing Committees-- including the International Student Affairs Committee-- require more agency. To achieve this, we recommend that committees maintain their own respective budget lines. This would provide them with more autonomy when organizing events and activities. The two executive members and one staff member that are part of each committee will help ensure that the groups' budgets are properly managed and supported.

Furthermore, we believe that this would help incentivize councillors and students to become involved with committees. Increased autonomy would allow them to work on issues that they believe are important without requiring full approval from the Executive.

We make this recommendation after noting the effectiveness of the Sheffield Students' Union and Essex Students' Union committees.

## **Website**

The Sheffield Students' Union and the University of Essex Students' Union have highly engaged committees. As a result, they do effective advocacy work and organize large-scale events and campaigns. At both institutions, committees have their own webpages.

It is our recommendation that the USSU further develop committee webpages to ensure that students can keep up to date and get involved with committee events and activities. By doing so, international students could better engage with our International Student Affairs Committee.

DRAFT

## **USSU SERVICES & FACILITIES**

### **Ensure Job Opportunities for International Students**

We believe that the USSU must continue to employ undergraduate students. In doing so, the USSU creates employment opportunities for international students who are often limited by their visas to on-campus work.

Therefore, we are requesting that the USSU commit to prioritizing undergraduate students when hiring part-time employees at its businesses (Centres [Food Centre, Help Centre, Pride Centre, Women's Centre, and SafeWalk]; Louis' Restaurant & Bar and Louis' Loft).

The student unions we visited, in particular Birmingham and Sheffield, had numerous employment opportunities for their students. It is our belief that this helped improve the student experience and created a more welcoming and student-focused environment.

### **Language Recognition**

We recommend that due consideration be given to ensuring that the USSU hires staff who speak different languages. Similarly, we advise that the USSU consider identifying the languages spoken by USSU staff during orientation periods.

Although we recognize that all undergraduate students will be proficient in English, we believe that this will help create a welcoming and accessible environment for international students.

### **Establish Mentorship Program**

The Guild of Students at the University of Birmingham has a program connecting domestic and international students-- the Global Buddy Program. The program consists of several coordinators who plan both recreational and cultural events in their community. Supported financially by their university, specific funds are allocated to this program.

It is our recommendation that the USSU collaborate with ISSAC regarding programming for international and exchange students. We believe that the organizations work together to connect domestic students with incoming international students. It is important to relay that there are several USSU ratified student groups which offer services to international students. It is a priority of the USSU to support these groups moving forward. Dedicated funding is essential to do so.

### **Increase Support for Student Groups**

#### **Student Group Package**

It is our recommendation that the USSU create a comprehensive information package for student groups. This package should include a template constitution, election information, financial information, insurance information, University contacts, USSU policies, USSU venues, and important dates. Additionally, it should provide students with more information about how to promote their events and activities, including information about printing at XL Print & Design.

Additionally, we would look at providing them with greater information about promotional materials that may be printed at our business, XL Print & Design.

### **Assessment of Student Engagement**

Currently, when applying for USSU funding, student groups are required to verify that their event is open to all undergraduate students and explain how it will benefit undergraduate students. It is our recommendation that they also include information about how they will promote their event to international students.

At each institutions we visited, we observed that student representatives were more attentive in ensuring that all students could participate in their events. Specifically, and a requirement that we intent to implement, student groups at the University of Sheffield were required to consider accessibility for students with disabilities when applying for funding from their students' union.

### **Student Group Promotion**

The Sheffield Students' Union promoted student groups throughout their facilities. They manage an elaborate pamphlet display with student group materials in a highly trafficked area.

We recommend that the USSU better promote student groups and their events in the Memorial Union Building and in Place Riel. Specifically, we recommend that the USSU allow student groups to distribute flyers and post posters in waiting areas.

### **Create Virtual Map of USSU Services & Facilities**

It is often difficult for new students to navigate campus. Although there are maps of the University of Saskatchewan, it is our recommendation that the USSU create a virtual map our our facilities with information about our services.

## USSU CAMPAIGNS AND EVENTS

### Host Campaign & Events Highlighting International Students

It is our recommendation that the USSU host and support more events and/or campaigns focused on intercultural exchange. This is supported by Canada's Trade Commissioner for Education, Allison Goodings, who emphasized how international students want to familiarize themselves with the unique aspects of Canadian culture.

To achieve this, the USSU should assist culturally focused student groups reach out to a broader audience of students. Furthermore, the USSU must collaborate with ISSAC. A positive and ongoing relationship with this office is critical to improving the experience of international students.

These campaigns and events could be supported through the proposed International and Exchange Student Experience Fund.

**The following are specific examples of initiatives from the institutions we visited that we believe would benefit students at the University of Saskatchewan.**

#### **#WeAreInternational**

The Sheffield Students' Union hosted an awareness campaign aimed at showing solidarity with International Students entitled "#WeAreInternational." This campaign included a video interview with international students in addition to a photo campaign.

Following Brexit, this initiative was re-launched to ensure that international students felt valued and welcomed at their institution. They considered this campaign highly successful.

#### **Reverse Culture Shock Orientation**

The University of Edinburgh partnered with their Alumni Association to facilitate information sessions aimed at reducing the feelings of panic and disorientation that are often experienced by international and exchange students when they return to their home countries.

#### **Language Cafes**

The University of Edinburgh Students' Union hosts a language exchange programme in their organization's student owned and operated cafe. The intent of this is program to familiarize students with more languages and to build cross-cultural friendships and connections.

## USSU EXTERNAL RELATIONS

### University of Saskatchewan

#### **International Orientation**

The University of Saskatchewan, through the International Student and Study Abroad Centre, organizes and facilitates an International Student Orientation before the start of each term. This orientation is essential for all international and exchange students.

In the past, the USSU has participated in this event and it is highly recommended that this participation be continued and reinforced. Participation by the USSU has historically been in the form of a slideshow presentation which highlight the activities of the USSU, its services, and its personnel.

It is our recommendation that the USSU also organize social events which compliment the timing of the international student orientation and endeavour to extend the support given to international students at this critical time, especially regarding social and intercultural activities.

#### **Mental Health Services (Student Counselling Services & University Chaplaincy)**

The University of Edinburgh's chaplaincy works closely with the Student Union to provide support for students. Often, international students take advantage of their calming spaces and support. Having provided multi-faith space for prayer, the University of Edinburgh Student Union and the Chaplaincy reaffirm the relationship between international students and the University community.

In addition to advocating for improved mental health services, it is our recommendation that the USSU Executive establish a closer relationship with our institution's chaplaincy office.

#### **Career Centre**

Career Services at the University of Edinburgh understood that international students face complicated obstacles when seeking employment. In response, they developed specific programming to account for these issues. For example, they have online tools showing resume requirements in different countries and also promote many job opportunities abroad.

It is our recommendation that the USSU partner with ISSAC to promote USSU jobs to international students as they become available. Additionally, we encourage the USSU Executive to work with the Student Employment & Career Centre (SECC) to improve services for international students.

## **Housing**

Many of the institutions we visited had guaranteed housing for inbound exchange students. Additionally, the high quality of student housing at these institutions, specifically at the University of Birmingham, incentivized more students to live on campus. As a result, there was a strong sense of community on campus beyond academics. It is our recommendation that USSU Executives for greater and improved student residents as it is directly related to the international student experience.

## **Provincial Government**

### **Study Abroad**

In regards to study abroad, the issues of UK institutions are similar to those of the University of Saskatchewan. Specifically, they are receiving more students than they are sending. The UK Government recognizes that this is an issue, and provides students with financial incentives to study abroad. For example, in the past, the UK government helped reduce tuition fees for students during their year abroad.

Although the Government of Saskatchewan recognizes the need to send students abroad, it is our recommendation that the USSU Executive encourage them to devote further financial resources to this area.

# VISIT SCHEDULE: UNIVERSITY OF SASKATCHEWAN, CANADA TO UNIVERSITY OF ESSEX

**DATE OF VISIT:** 08 NOVEMBER

**Visitor:** Leslie Bowditch; Exchange Officer  
Four Student Executives from the Student Union

**Purpose of Visit:** To provide Leslie Bowditch and the University of Saskatchewan's Student Union with an opportunity to gain a better understanding of the University of Essex. Students will have an opportunity to meet the delegation and learn about the University of Saskatchewan, should they be interested in studying as an exchange student in Canada. Leaders of both student unions will be able to meet and discuss their approaches to internationalisation, giving insight to possible advantages or disadvantages of each approach.

**Essex staff involved:** Ivan Hutchins; Head of Global Mobility  
Vicky Pratt; Education Abroad Manager  
Zoe Garshong; President of the SU  
Saffy Allayna; VP International  
Josh Gurrajani; VP Education  
International Students Committee

## Programme:

| Time                   | Activity  |   |
|------------------------|---|---|
| 0930                   | Arrival   | Visitor to be collected by Sam Bryer at Sibberrad Centre  |
| 0930-0945<br>15 mins   | Introductions to EA team                        |   |
| 0945-1015<br>30 mins   | Introductory meeting                            | Brief introductory meeting <ul style="list-style-type: none"><li>• Overview of EA structures, activity, KPIs</li><li>• Aim of the visit</li></ul>   |
| 1015-1145<br>1.5 hrs   | Meeting With SU Staff                           | Opportunity to meet various members of the SU staff, with both parties having the opportunity to discuss their approaches to internationalisation.  |
| 1145-1215              | Campus Tour                                     | Members of the SU team will give the delegation a tour of Colchester campus.  |
| 1230-1400<br>1-1.5 hrs | Lunch   | Lunch at Wivenhoe House with Vicky Pratt & Ivan Hutchins  |
| 1400-1500<br>60 mins   | Meeting with students who have studied at USask | A chance for both exchange students from the University of Saskatchewan and Essex students who had previously studied there to meet the delegation. |

|                      |                                  |  |
|----------------------|----------------------------------|--|
| 1500-1600<br>60 mins | Meeting with interested students | An opportunity for the delegation to promote the University of Saskatchewan, and for interested students to ask any questions they might have.       |
| 1630<br>30-60 mins   | Final meeting                    | Wrap up meeting <ul style="list-style-type: none"> <li>• feedback from visitor</li> <li>• possible outcomes of the visit, next steps etc.</li> </ul> |
| 1700                 | Depart                           | Taxi or escort arranged to escort the delegation to the train station.   |

**Visit prepared by:** Samuel Bryer, Essex Abroad Assistant  
**19/10/2016**

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# VISIT SCHEDULE: UNIVERSITY OF SASKATCHEWAN, CANADA TO UNIVERSITY OF SHEFFIELD

**DATE OF VISIT:** 10 NOVEMBER

**Visitor:** Leslie Bowditch; Exchange Officer  
Four Student Executives from the Student Union

**Purpose of Visit:** To provide Leslie Bowditch and the University of Saskatchewan's Student Union with an opportunity to gain a better understanding of the University of Edinburgh. Students will have an opportunity to meet the delegation and learn about the University of Saskatchewan, should they be interested in studying as an exchange student in Canada. Leaders of both student unions will be able to meet and discuss their approaches to internationalisation, giving insight to possible advantages or disadvantages of each approach.

**Edinburgh staff involved:**

Dorte Stevenson, Head of Global Opportunities and Exchanges  
Adele c. Knightly, International Partnership Officer (works with Dorte)  
Ana G Popa, International Students' Officer, Sheffield Students' Union  
Julie Peach, Student Union, Strategy Governance Coordinator  
Janet A Horwell, Student Union Strategy Governance Coordinator

\*\*Launch of Learning and Teaching Strategy this day

## Programme:

| Time          | Activity   |   |
|---------------|--|---|
| 11 a m - 12pm | Gallery Room 1, Sheffield Students' Union<br><br>At Reception, ask for Ana-Gabriela Popa | Welcome and Refreshments<br>Dorte Stevenson, Head of Global Opportunities and Exchanges |
| 12pm-1p,      | Union and Campus Tour  | Provided by Ana-Gabriela  |
| 1pm - 2pm     | Lunch  | Provided by Dorte Stevenson<br>With Ana-Gabriela  |
| 2pm - 3pm     |  | Meet with International Student Support Team<br>With one of Ana-Gabriela's colleagues   |

# VISIT SCHEDULE: UNIVERSITY OF SASKATCHEWAN, CANADA TO UNIVERSITY OF EDINBURGH

**DATE OF VISIT:** 11 NOVEMBER

**Visitor:** Leslie Bowditch; Exchange Officer  
Four Student Executives from the Student Union

**Purpose of Visit:** To provide Leslie Bowditch and the University of Saskatchewan's Student Union with an opportunity to gain a better understanding of the University of Edinburgh. Students will have an opportunity to meet the delegation and learn about the University of Saskatchewan, should they be interested in studying as an exchange student in Canada. Leaders of both student unions will be able to meet and discuss their approaches to internationalisation, giving insight to possible advantages or disadvantages of each approach.

**Edinburgh staff involved:** Alec Edgecliffe-Johnson, EUSA President  
Euan Fergusson, Head of International Student Support (ISAS Team)  
Jo-Anne Cockell, International Student Advisor (ISAS Team)  
Helen Stringer, Head of Careers Services  
Ali McDonald, International Student Advisory services  
Kristin M. Sargeant, Student Recruitment and Admissions Induction Team \*\*Not

Available to meet

Rev Ali Newell, Associate Chaplains  
Sophie Conway, Study Abroad Officer

## Programme:

| Time           | Activity   |   |
|----------------|--|---|
| 0930 - 10:30am | International Office, University of Edinburgh<br>33 Buccleuch Place, Edinburgh, EH8 9JS<br>T: + 44 (0)131 651 5187 W | Leslie Meeting ONLY: Meeting with Sophie Conway |
| 10:45am        |  | Student and Leslie meet - Outside Chaplaincy    |

|                   |  |  |
|-------------------|--|--|
| 11:00am - 12:00pm | office in the Chaplaincy<br>Chaplaincy Centre<br>1 Bristo Square<br>Edinburgh<br>EH8 9AL | Meet with Rev Ali Newell - Chaplaincy <ul style="list-style-type: none"> <li>• Leslie and Students</li> </ul>                                  |
| 12pm - 1pm        | Lunch  | Suggestion: Checkpoint (burgers, salad etc.) or Mosque Kitchen (Indian Curry). All very close to campus, affordable and popular with students. |
| 1pm - 2pm         | Potterow Dome,<br>Central Campus   | Meeting with Students' Association members. Hopefully all 3 of the VPs will join us  |
| 2pm - 3pm         | 33 Buccleuch Place   | Meeting with Jo-Anne (and possibly Euan) from the International Office   |
| 3pm-4pm           | Downstairs in the foyer of the library (ask Jo-Ann for directions)                       | Meeting with Helen Stringer, Head of Careers Services  |



UNIVERSITY OF  
BIRMINGHAM

**Leslie Bowditch, International Education Officer,  
International Student and Study Abroad Centre,  
Student Executives,  
University of Saskatchewan**

**9<sup>th</sup> November 2016  
Visit Programme**

- 09.30 Arrival and Welcome  
Neil Driscoll, Study Abroad and Exchanges Coordinator (Incoming International)  
Great Hall - Aston Webb Building, Chancellors Court
- 09.45-10.15 Neil Driscoll, Study Abroad and Exchanges Coordinator (Incoming International)  
Café Aroma, Staff House
- 10.30-12.00 Meeting with Kassie Chana, Guild Advice Centre Manager and Antonia Rossiter-Eaglesfield, Student Voice Manager. Along with four of the Guild Officers.  
Guild of Students
- 12.15-13.15 Lunch  
In attendance:  
Claire Belkadi, Head of Study Abroad and Exchanges Team

Beverley Broll, International Mobility Manager (Partner agreements and enquiries)

Leslie Bowditch, International Education Officer

Student Executives

Noble Room, Staff House

- 13.30-14.30            Campus Tour with Emma Abamu, Student Ambassador  
Start at Bratby - Staff House and end at the Great Hall, Chancellors Court
- 14.45-15.45            Accommodation Tour with Andy Lee, Customer Service Manager  
Shackleton, Vale Village
- 16:00-17.00            Briefing to UoB Outgoing International Students  
Aston Webb Main Lecture Theatre

*Contact details:*

Neil Driscoll, Study Abroad Team - International Relations

Tel: +44 (0) 121 4148613 and Mobile: +44 (0) 7821559312

[n.driscoll@bham.ac.uk](mailto:n.driscoll@bham.ac.uk)

**Executive Meeting**  
**March 6<sup>th</sup>, 2017**

**Present:** President Fu, VP Barker, VP Huyghebaert, GM Cottrell

**1. Call to order**

The meeting was called to order at 1:01 p.m.

**2. Quorum**

Quorum was present

**3. Roundtables**

**VP Barker:**

February 27<sup>th</sup> to March 3<sup>rd</sup>

- Econ 314
- Shadowing with D. Kapacila
- Executive Meeting
- Budget and Finance
- Sociology 344
- Econ 314
- Planning and Priorities Committee
- Staff Meeting
- Finishing and editing the UK report
- Sociology 344
- Aboriginal student achievement awards
- Shine a light
- Aboriginal achievement awards gala
- Economics 314
- Ratifications,
- Student insurance
- Student group funding

**President Fu:**

February 10<sup>th</sup> to February 17<sup>th</sup>

University Governance: Sat as non-voting observer in University Council Governance Sub-Committee. Chaired Student Forum with topics focusing on 1) student-alumni engagement and 2) presentation by Institutional Planning regarding next Institutional Planning document.

Student Engagement: Presidential Address: Black History Month. Hosted Karaoke Sing-off: Broadway Edition for Feb. 15th. Hosted House Party: Valentine's Day Edition. Face 2 Face Week tabling (Feb. 13th - 16th).

USSU Elections: Organized 1 Job-Shadow slots Tuesday Feb. 14th from 3:00pm - 5:00pm.

External Affairs: Planning for #USask Matters campaign scheduled for week of March 13th.

Family Day: Monday Feb. 20th.

University Relations: Logistics and planning for One Day for Students (March 9th) with Office of University of Relations.

Academic Day-Off: Wednesday Feb. 22nd.

Student Engagement: Planning and assistance with Usask Strong 2nd Huskies Event. Game Day: Back-2-Back for Women's Basketball Championships (March 4th).

External Affairs: Planning for #USaskMatters campaign scheduled for week of March 13th.

Academic Day-Off: Monday Feb. 27th.

University Relations: Logistics and planning for One Day for Students (March 9th) with Office of University of Relations.

Aboriginal Achievement Week: Attended Metis Fiddlers and Jigging Performance in Upper Place Riel (March 1st), Aboriginal Student Achievement Awards Ceremony and Gala (March 2nd) and, ITEP Round Dance (March 3rd).

Student Engagement: Attended Usask Strong 2nd Huskies Event. Game Day: Back-2-Back for Women's Basketball Championships (March 4th). Attended Huskies Men's Hockey Western Canada Finals (March 4th - 7th).

Internationalization: Attended and Spoke at International Mother's Language Day event hosted by Bangladesh Student Association at Louis' (March 8th).

External Affairs: Planning for #UsaskMatters campaign scheduled for week of March 13th.

## **4. Business**

### 4.1 ISAAC

VP Huyghebaert stated that ISAAC has requested that the UK Trip Report be made public. She stated she is fine with sharing it.

### 4.2 Usask Matters

See attachment for proposal.

Move to fund Usask Matters week a total of \$200.

**EXECMotion075:** President Fu/ VP Huyghebaert

**Carried**

President Fu will use the tuition statement created by VP Barker, and create a petition to lobby the Provincial Government. He asked if the other Executive were ok with him writing new content for this week.

#### 4.3 Committee Dinners

VP Huyghebaert asked how much each committee gets for their year-end committee dinner?

VP Barker responded that each committee gets \$160.

VP Huyghebaert stated she wanted to buy Nancy and Kos, the International MSCs, lunch for all of the work they have done this year in trying to create a new International Students' Association.

President Fu suggested that they use a different budget line to pay for their meeting.

VP Barker stated that she could pay for their lunch using the Executive meeting budget line.

#### 4.4 African Student Association

VP Huyghebaert stated that the ASA is creating a scholarship, and they requested having an USSU Executive member to help pick the person who would win the scholarship. They fundraised \$250 to give away to a male and a female.

#### 4.5 SENS

VP Huyghebaert raised the sponsorship of the SENS Gala for \$1,000. However, the Executive Sponsorship Policy states that they can only approve funding \$500.

VP Barker stated that he would be presenting a change in policy at the BFC to increase the limit.

#### 4.6 Muslim Chaplaincy

The Muslim Chaplaincy has been asking to go for coffee with the Executive to build a better relationship. They had tried to set up a date with President Fu and VP Huyghebaert. It has been difficult to find a time but President Fu will continue to try.

#### 4.7 Momentum Conference

The Planning Committee is requesting \$500 for the Momentum conference. This group already received \$500 of funding from the Sustainability Fund.

President Fu stated that although the conference is open to all students, not all students will be interested in an Urban Planning conference.

VP Barker stated that the reason they should sponsor this conference is because it supports sustainability initiatives.

Move to sponsor the Momentum Conference \$500 from Executive Sponsorship.

**EXECMotion076:** VP Barker/VP Huyghebaert

There were discussions about whether the Executive wanted to support the conference from two different budget lines.

GM Cottrell read from the Executive Sponsorship Policy, which states that each group is allowed to request up to \$500. The Policy does not state whether student groups are allowed to apply for sponsorship from different budget lines.

VP Barker stated that groups can apply to more than one budget line; however, they should apply for Campus Group funding first.

**Carried**

#### 4.8 EWI

VP Huyghebaert stated that she and VP Malinoski were invited to the EWI Conference. It is an event where professional women are invited to discuss their careers. She asked if it was appropriate for her to attend and have her ticket paid for by the USSU

GM Cottrell responded that it would not be appropriate for her to attend with USSU money, since it is a networking event.

VP Barker stated that she could attend it for her own personal reasons.

#### 4.9 Research Study

President Fu stated that a group is looking for the USSU to endorse their study. Ranjan, a Postdoc student, is conducting the study. The purpose of the proposed study will examine the relationship between ethnic and cultural identity, protective factors, and psycho-social stresses that impact the mental health of four specific groups of young men living in Saskatoon, Saskatchewan. These groups include First Nations, Métis, visible minorities, and non-visible minority.

President Fu will send a letter of endorsement to Ranjan.

#### 4.10 Transition

VP Huyghebaert asked when the Executive should start the transition after the new Executive are elected.

GM Cottrell responded that the transition starts in April, after the election is finalized. She stated that it is the Executive's job to set up the transition with the elected members.

### **5. Adjournment**

The meeting was adjourned at 2:25 p.m.



## USSU Executive Project Proposal

|  |  |
|--|--|
| <b>Executive Member (include committee):</b> | Kehan Fu<br>External Affairs Committee   |
| <b>Proposed Project/Event:</b>               | Usask Matters Campaign   |
| <b>Event Date:</b>                           | March 13th - 16th  |
| <b>Budget Line Number:</b>                   | 170-5120-00  |
| <b>Budget for Project/Event:</b>             | <p>Refreshments for Letter Writing Session: \$40</p> <ul style="list-style-type: none"> <li>• Thursday March 17th 12:00pm - 2:30pm</li> </ul> <p>Posters: \$40</p> <p>Facebook Promotion: \$40</p> <ul style="list-style-type: none"> <li>• USSU Presidential Address Video</li> <li>• #Usask Matters Rally</li> </ul> <p>Sandwich Boards: \$80</p> <ul style="list-style-type: none"> <li>• 5 X 4 days</li> </ul> |
| <b>Project Purpose:</b>                      | <ol style="list-style-type: none"> <li>1. Advocate for increased provincial support and funding towards the U of S - in particular to ensure students are not financially burdened with the costs of maintaining necessary student services.</li> </ol>  |

|                                |  |
|--------------------------------|--|
| <b>Project Collaborators:</b>  | Association of College Presidents  |
| <b>Communications Strategy</b> | <ol style="list-style-type: none"> <li>1. Video Messaging <ol style="list-style-type: none"> <li>a. Daily Video Updates</li> <li>b. President's Message</li> </ol> </li> <li>2. Report to AOCP/External Affairs Committee (EAC)/USC</li> </ol> |
| <b>Post event assessment</b>   | Report to EAC and USC  |

**Budget and Finance Committee**  
**March 6<sup>th</sup>, 2017**

Called to order at 6:27 pm

Present: Caroline Cottrell, Emmanuel Barker, Jordan Rea, Jessica Quan, Jenna Munday, Preston Thomson.

**Funding**

Just Rights – Art Action

- \$500 Louis, \$100 cash – funding granted

Socialist Student Association – Proletarian Women’s Day: Panel Discussion

- \$355 cash – funding granted

YWIB – StrengthsFinder

- Asked for \$984 Louis Credit – funding granted

U of S Rugby Cub – National 7’s rugby club

- Asked for \$500 cash – funding granted

USask Strong – Game Day: Back to back

- Asked for \$210 – funding not granted
- Applied for funding outside of the allowable time before their event happened

HSSA – Building Bridges

- Asked for \$100 cash, \$200 Pepsi Product – funding granted

\*\*\* Email USask Pre-med club about selling tickets for an event they made sound free to all students

Team exUS – Prototype

- Asked for \$463.22 in cash – funding granted

Meeting Adjourned at 6:36pm

Motion to accept the funding of student groups as listed above.

Motion Carried.

Adjourned at 7:03 pm

**USSU 2017-2018 Budget  
Capital Purchases**

| <u>Department</u> | <u>Description</u>                      | <u>Amount</u>                  |
|-------------------|---|--------------------------------|
| Admin             | I Mac 21.5", Apple Care & Chrome Book   | 4,405.80                       |
| Exec              | I Mac 21.5" & Apple Care                | 7,761.60                       |
| Louis'            | Chafing Dishes                          | 4,977.00                       |
| Louis'            | POS System                              | 18,686.24                      |
| XL Design         | Binding Equipment                       | 2,638.65                       |
| XL Design         | Mac Mini                                | 891.45                         |
| XL Design         | Plotter                                 | 16,458.75                      |
| <b>TOTAL</b>      | <b>New Capital Budget for 2017-2018</b> | <b><u><u>55,819.49</u></u></b> |

DRAFT

**Capital Budget:**

| Dept  | Item            | QTY | Price      | Total B4 Taxes | Price w/ PST | Total w/PST | GST on Purchase | Notes                                     |
|-------|-----------------|-----|------------|----------------|--------------|-------------|-----------------|---|
| Admin | iMac 21.5"      | 2   | \$1,649.00 | \$3,298.00     | \$1,731.45   | \$3,462.90  | \$164.90        | Business & Services Mgr & General Manager |
| Admin | iMac Apple Care | 2   | \$199.00   | \$398.00       | \$208.95     | \$417.90    | \$19.90         | Business & Services Mgr & General Manager |
| Exec  | iMac 21.5"      | 4   | \$1,649.00 | \$6,596.00     | \$1,731.45   | \$6,925.80  | \$329.80        | President & 3 VPS                         |
| Exec  | iMac Apple Care | 4   | \$199.00   | \$796.00       | \$208.95     | \$835.80    | \$39.80         | President & 3 VPS                         |
| XL    | Mac Mini        | 1   | \$849.00   | \$849.00       | \$891.45     | \$891.45    | \$42.45         | XL Design Server                          |
| Admin | Chromebook      | 1   | \$500.00   | \$500.00       | \$525.00     | \$525.00    | \$25.00         | Various models, always changing           |
|       |                 |     |            |                |              | \$13,058.85 | \$621.85        | <b>\$13,680.70</b>                        |

**Operating Budget:**

|             |                 |   |            |            |          |            |         |   |
|-------------|-----------------|---|------------|------------|----------|------------|---------|---|
| Louis       | Parallels 12    | 1 | \$89.95    | \$89.95    | \$94.45  | \$94.45    | \$4.50  | Louis' Kitchen Manager (replace May 2017)                       |
| IT Services | SSL Certificate | 2 | \$199.98   | \$399.96   | \$209.98 | \$419.96   | \$20.00 | Files/FMS (Renew June 2017)                                     |
| IT Services | Code Signing    | 1 | \$398.99   | \$398.99   | \$0.00   | \$398.99   | \$0.00  | Profile Manager (299.99/y USD, Renew Dec 2017)                  |
| Admin/Exec  | Filemaker       | 1 | \$1,274.90 | \$1,274.90 | \$0.00   | \$1,274.90 | \$0.00  | Filemaker Client & Server, with a 10% increase (Renew May 2017) |
| IT Services | BackBlaze       | 3 | \$66.50    | \$199.50   | \$0.00   | \$199.50   | \$0.00  | FMS/Files/XLD (\$50/y USD, Renew May 2017)                      |
|             |                 |   |            |            |          | \$2,387.79 | \$24.50 | <b>\$2,412.29</b>   |

University of Saskatchewan Students' Union  
IT Purchase Plan  
For 2017/18 Budget

January 27, 2017

Prepared by:

Jeff Jackson  
IT Support Specialist

Scott Henderson  
IT Support Manager

## **Background Information:**

### **Description and Motivation:**

The University of Saskatchewan Students' Union (USSU) has come to expect staff will complete their job as prescribed for the organization with the proper tools to complete their job. Computers are critical components of that success for staff and departments. Many areas of an organization such as the USSU are affected when computer hardware becomes obsolescent or fails due to age.

The problems become most obvious at the time of failure, when costs of replacement become an unplanned expenditure for the budgeting process. This document continues the rejuvenation strategy for computers and other IT hardware and software based on the business needs of the USSU.

This plan is a continuation of previous plans to continue a structured, proactive and sustainable computing future for the USSU.

### **Impact and Rationale:**

Positive impacts for this strategy are:

1. Staff morale and satisfaction increases when working with appropriate resources.
2. Hardware will be able to utilize current and new software.
3. Regular renewal maintains a manageable IT budget each year .
4. User experience is unified for all staff when using the USSU network of computers.

Negative impacts for adopting this strategy are:

1. Planning for an entire year requires careful review of current systems and forecasting of changes in the computer industry.
2. Some pricing and system specifications will change between the budget plan and time of order and implementation.

### **Scope & Risks:**

The USSU's operations constantly have to adapt with the changing student and education environment. To ensure the ability to venture into new business areas and the projects and initiatives that come with the annual change of executive and centre directors, the computer infrastructure must be adequate and thus be continually updated.

### **Approach and Method:**

The USSU's accepted approach to replacement of computer hardware is as follows:

1. Replace computer at 2-3 years
  - a. Critical business hardware
    - Servers
  - b. Primary business systems
    - Income generating (Louis', Louis' Loft and XL Design) and advertising (communications and marketing)
  - c. Primary office desktops
    - Executive, Senior Managers, Support Staff

2. Replace computer at 3-4 years
  - a. Office Desktops
    - Site and assistant managers
  - b. Centres
    - Coordinators
3. Replacement at 4-5 years
  - a. Secondary offices
  - b. Custodial staff
  - c. Kiosk/Volunteer computers
  - d. Monitors and Printers

Computer hardware warranties from Apple are only available for 3 years. The primary business and critical computers, then, should not be older than this to ensure the hardware is repairable during the warranty period.

Desktop computers for positions that are not adversely affected by short computer downtime (i.e., where staff may use other computers) can be replaced at a slightly longer interval. These computers, in some cases, will be replaced with computers that are coming from the above 3-year replacements (a cascading system.)

Desktop computers for positions that are not seriously affected by extended computer downtime and that do not affect the normal business operation of the central office should be scheduled for replacement with computers that are “hand-down” from other positions. This will have the somewhat unfortunate effect of these positions never receiving new computers. The exception to this would be in the case where a significant change in technology would suggest replacing older systems with new systems.

Monitors and printers generally have a longer viable lifespan than the computers and, as such, do not require replacement until at least 5 years. In some situations for compatibility with new computers it may be required to purchase new monitors when a new computer is purchased. In this case the monitor shall be moved with the computer or “handed-down” to other positions.

## **2017/18 Plans**

The following are some of the planning objectives for the IT Department as it works with the various operations and departments of the USSU.

1. Replace six existing computers (Executive, General Manager and Business & Services Manager)
2. Replace old server in XL Design
3. Purchase additional Chromebook

## **Rationale for changes for 2017/18**

The USSU is primarily an Apple Macintosh based organization and has been since 1990. One benefit of the Macintosh environment is that the hardware and operating system comes from one source. When Apple makes significant upgrades to the products that it produces, we need to look at how it will affect our existing systems and if the new products provide us with new opportunities.

When reviewing the replacement approach on the previous page it should be noted that we use this as a guideline when budgeting and planning so that we have a plan for replacing computers that need to be updated while keeping and maintaining other computers that can be re-purposed or passed down.

We look to a schedule of computer replacement timeline that respects our accepted approach to replacement throughout the organization but strategically plans to purchase between five and six desktops per year. A replacement schedule as such allows the organization flexibility in its resources and understands the need to be ready in case of desktop or server failure in any given year.

## **2017/18 Purchase Recommendations**

**Note:** All prices include PST and any environmental costs but exclude GST.

### **1. Desktop Replacements:**

In keeping with our replacement schedule, we will purchase six new iMacs for the Executive (4), General Manager and the Business & Services Manager. These six positions had new computers purchased in the 2013/14 budget year.

Pricing Information:

- 6 x **Apple iMac**, 2.8GHz dual-core Intel Core i5 processor, 8GB of RAM, 1TB hard drive each for \$1,731.45 for a total of \$10,388.70 plus GST.
- 6 x **AppleCare for Apple iMac** to increase the warranty to three years for \$208.95 for a total of \$1,253.70 plus GST

### **2. XL Design:**

XL Design has been using a Mac mini that was previously used as a display system as a server for their client files. It is now over six years old.

Pricing Information:

- 1 x **Mac mini**, 2.6GHz dual Intel Core i5 processor, 8 GB of RAM, 1TB hard drive for \$891.45 plus GST.

### **3. Chromebook:**

We currently use Chromebooks for Executive and staff to take to meetings and conferences, they are also used at the beginning of each term in the Information Centre to assist with U-PASS. Since new models of Chromebooks are always being announced, we have not selected a specific brand or model, but will use the allocated funds to purchase a model similar to our current Dell 13" Chromebooks.

Pricing Information:

- 1 x **Chromebook**, specifications to be determined at time of purchase for \$525.00 plus GST.

**USSU-Louis'**

**Purchase:**

Octave Collection Chafing Dishes

**Purpose**

To replace worn chafing dishes for Louis' and Louis' Loft events.

**Purchase Price**

\$790 each x 6 = \$4,740.00 plus \$237 PST = \$5,027

**Consumable Costs**

\$237 GST

**Service/Maintenance/Warranty Costs**

None.

**Rational**

Louis' catering wares are in poor condition, and they need to be upgraded to be able to host special events. The chafing dishes would allow us to present meals in a professional manner to our clients in both spaces.

**USSU-Louis'**

**Purchase:**

Point of Sale Hardware for TouchBistro Point of Sale System

**Purpose**

To replace an outdated an failing point of sale system at Louis'.

**Purchase Price**

| Item                        | Quantity | Price      | Total              |
|-----------------------------|----------|------------|--------------------|
| iPad Mini 4                 | 8        | \$499.00   | \$3,992.00         |
| iPad Air 2                  | 6        | \$499.00   | \$2,994.00         |
| Cash Drawers                | 5        | \$124.50   | \$622.50           |
| Receipt Printers            | 5        | \$356.52   | \$1,782.60         |
| Impact Printers             | 2        | \$412.86   | \$825.72           |
| iMac 21.5" BOH Computer     | 1        | \$1,649.00 | \$1,649.00         |
| Unifi AP LR Hub             | 6        | \$168.20   | \$1,009.20         |
| Unifi 24 Port Controller    | 1        | \$349.60   | \$349.60           |
| iPad Till Mounts            | 5        | \$262.43   | \$1,312.15         |
| iPad Wall Mounts            | 1        | \$255.86   | \$255.86           |
| iPad Storage Locker         | 1        | \$787.79   | \$787.79           |
| Shipping                    | 1        | \$120.00   | \$120.00           |
| Network Installation Labour | 1        | \$1,200.00 | \$1,200.00         |
| Touchbistro Installation    | 1        | \$896.00   | \$896.00           |
| <b>Subtotal</b>             |          |            | <b>\$17,796.42</b> |
| <b>PST</b>                  |          |            | <b>\$889.82</b>    |
| <b>Total</b>                |          |            | <b>\$18,686.24</b> |

**Consumable Costs**

\$889.82 GST

**Service/Maintenance/Warranty Costs**

Yearly Touchbistro subscription charges \$4788 plus tax. The fee covers all service per annum as well as access to theTouchbistro programming and cloud storage.

**Rational**

Louis' current point of sale system is outdated and is failing. This new system will allow Louis' servers to punch in orders at the tables and will allow for major effeiciencies to be achieved. In Louis' Loft the system will allow for a second till when necessary, which will allow staff to keep line ups to a minimum. The new system will also track labour, and will be capable of tracking and reporting detailed sales and labour data for the operation.

## USSU-XL Design

### Purchase:

Binding Equipment for XL Print & Design

### Purpose

To replace a small manual coil binding machine and to add pieces to make the binding process more efficient.

### Purchase Price

Flixipunch-E Electric Punch with 1 die: \$1,495 plus \$74.75 PST= \$1,569.75. Martin Yale 18" Manual Creaser: \$629.00 plus \$31.45 PST = \$660.45. Plasticoil Inserter 'Roll-A-Coil' Electric: \$389.00 plus \$19.45 PST = \$408.45. Total price: \$2638.65

### Consumable Costs

\$125.65 GST

### Service/Maintenance/Warranty Costs

None

### Rational

XL Print & Design requires new coil binding equipment given the large volume of books and manuals that are now being printed in the operation. The new equipment will allow XL staff to produce books much more efficiently given the electric functions of the machines and less set up time for jobs.

**USSU-XL Design**

**Purchase:**

Canon imagePROGRAF Pro 6000SR

**Purpose**

To replace an outdated failing plotter at XL Print & Design

**Purchase Price**

\$15,675 plus plus \$783.75 PST= \$16,458.75

**Consumable Costs**

\$783.75 GST

**Service/Maintenance/Warranty Costs**

None. One year full warranty.

**Rational**

XL Print & Design requires a new plotter to be able to generate over \$90,000 in revenue annually. The new plotter will also allow XL to print up to 54 inches wide and allow the operation to expand its offerings to clients. Ink costs for the printer are 25% less expensive than our current model, and the footprint is smaller, which will create a larger work area in the operation.

# continental imaging

wide-format specialists

## Continental Imaging

323B Robin Way  
Saskatoon, Saskatchewan S7L 6N1  
Phone: 306-665-6200  
Fax: 306-664-8840

XL Design  
University of Saskatchewan  
Saskatoon SK.

Attn: Luke

Continental Imaging has been involved in the Architectural, Engineering and Construction fields for over 25 years in Saskatchewan.

We have been supporting these fields in many different ways such as media supplies for in house reproduction and supporting large format engineering systems. Taking pride in maintaining one of the highest levels of customer service in the industry, Continental Imaging is one of the fastest growing Wide Format Companies in Western Canada with offices in Saskatoon and Regina.

### Our Services:

- ✓ **Duplication**
- ✓ **Laminating Services up to 54"**
- ✓ **Scanning to PDF**
- ✓ **Printing Services**

I look forward to earning your trust and building a lasting relationship.

Sincerely,

The Team at Continental Imaging – *Your Wide Format Specialists*

### TOP 10 REASONS FOR CHOOSING CONTINENTAL IMAGING

- **Locally Owned**
- Quick turn around times on small and large copy jobs
- All **digital** equipment
- **Factory trained** by Industry leaders
- **Award winning line-up** year-after-year
- **Top-Tier** manufacturers
- **Best Service Rates**
- Included **Hands-On Training** for all your staff
- **Cutting edge technologies** and processes bring you into the modern era
- **Supplies are warehoused locally** (ready for immediate delivery)

Location: **323B Robin Way** Phone: **306-665-6200** Fax: **306-664-8840**

Canon

**KIP**  
A better word for imaging

**DRIVEAC**  
**DRITAC**



**imagePROGRAF Pro 6000SR**

**Price Quote Summary for Selected Items:**

|  |  |  |                    |
|--|--|--|--------------------|
| <b>Purchase price for Canon Pro 6000SR</b> |  |  | <b>\$15,675.00</b> |
|--|--|--|--------------------|

Delivery, installation and Training included in pricing

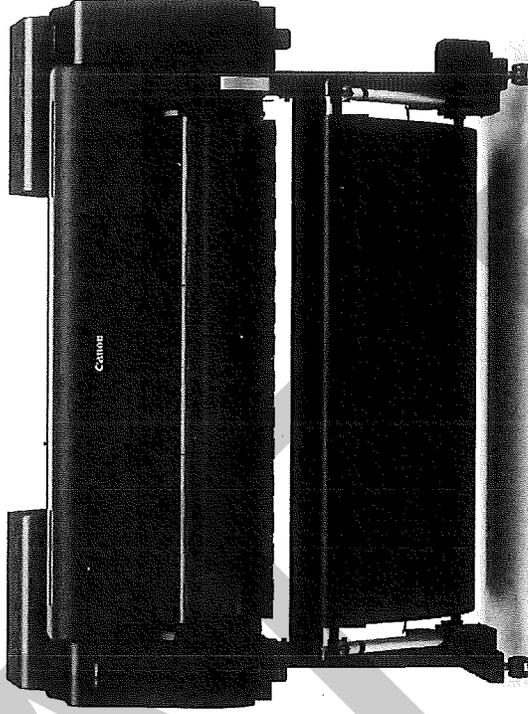
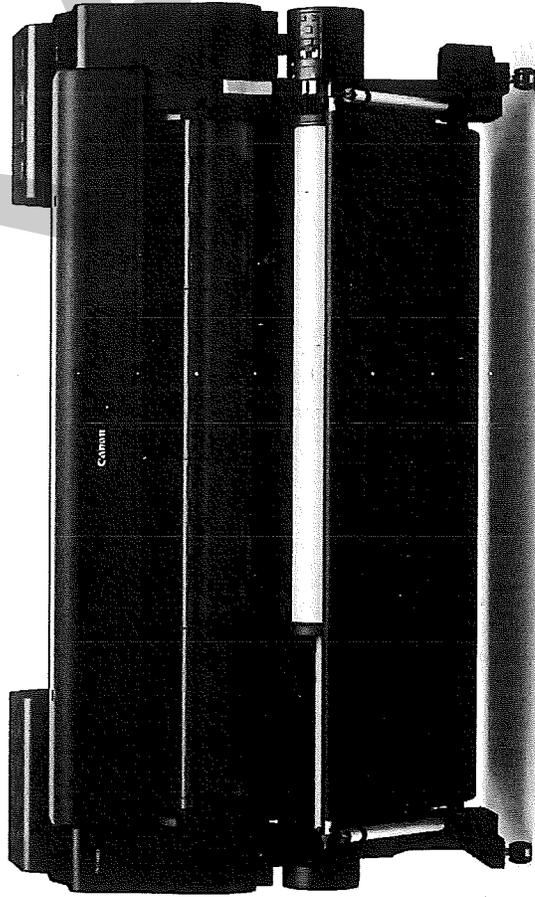
All plotter scanner configurations come with one-year warranty with next business day service. Continental Imaging is an authorized service center for all Canon and Contex products. All service technicians have been trained by Canon and Contex.

DRAFT



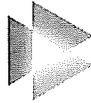
imagePROGRAF  
PRO-6000S/4000S  
PRO SERIES

**QUALITY, QUANTITY, SPEED.**  
A NEW ERA OF LARGE-FORMAT PRINTING.





Introducing the Canon imagePROGRAF 60" PRO-6000S and 44" PRO-4000S large-format printers. With an 8-Color LUCIA PRO ink system built for advanced printing solutions, these printers are ideal for bringing production signage, commercial photography, and proofing businesses to the next level.

 LUCIA  
PRO ink

Color consistency, fast print speeds, and low running cost are what the new PRO Series line of large-format printers were engineered for.

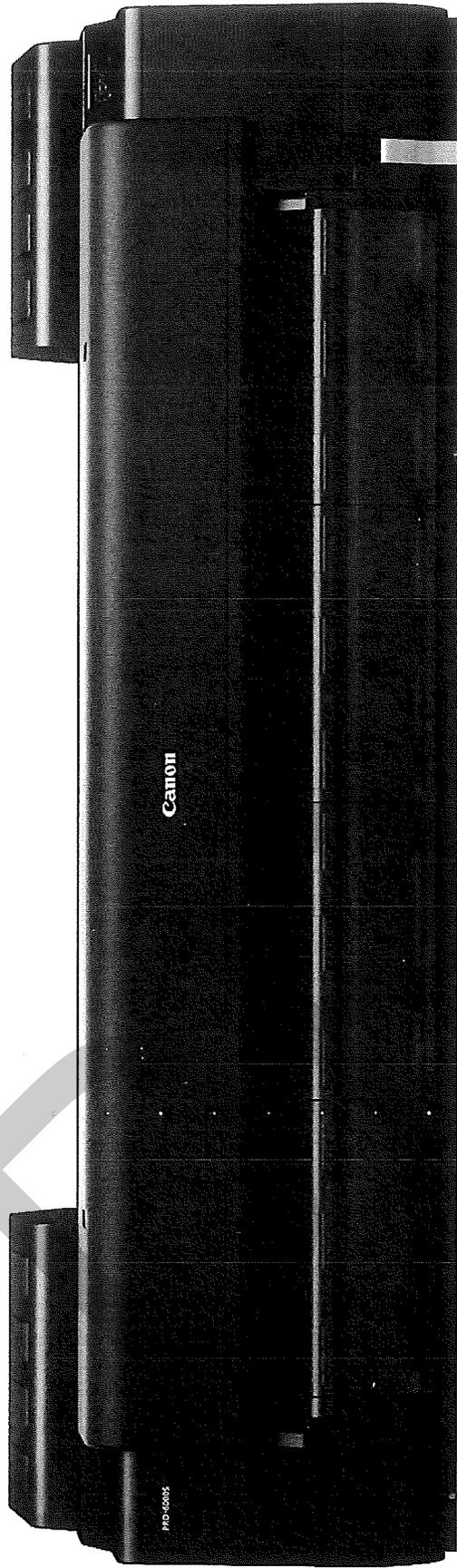
#### FEATURES

- New 1,28" print head
- New LUCIA PRO 8-color ink system
- New, high-speed L-COA PRO processor
- High-precision unibody design
- Multifunction Roll System (optional on the PRO-4000S)
- Multipositional basket
- High-capacity ink tanks
- Advanced software and workflow solutions
- Compact design
- Wi-Fi® connectivity
- Direct USB drive printing
- Sub-ink Tank System

 FINE  
Full-photolithography Inkjet  
Nozzle Engineering

 L-COA  
PRO

compact



## PRODUCTION REDEFINED

Canon thought of every detail when it came to building the ultimate large-format production printer—no-touch media loading, torque control on the Take-up unit, a Sub-Ink Tank System, and a compact size reaching a whole new level of performance.

### MULTIFUNCTION ROLL SYSTEM

The Canon Multifunction Roll System, standard on the PRO-6000S and optional on the PRO-4000S, can be used in two different ways—enabling a second roll of media to be loaded on the printer, or the unit can be configured as a bi-directional Take-up unit.

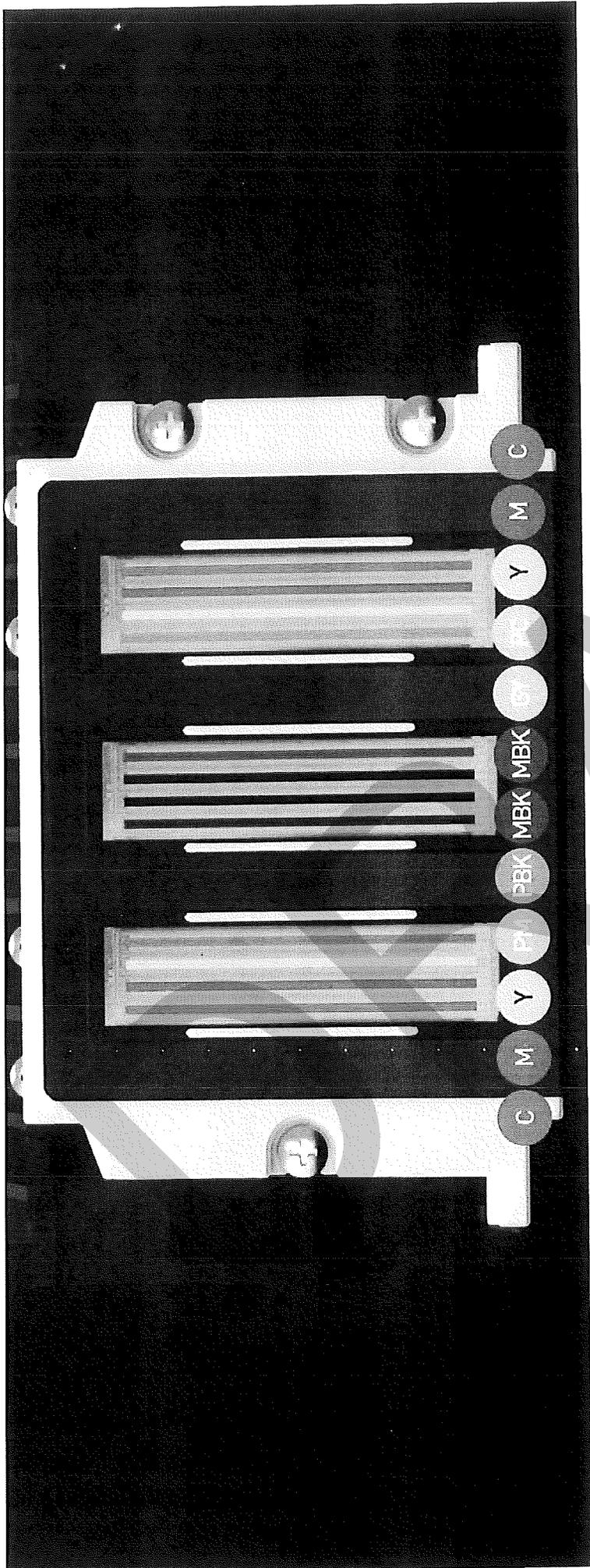
### SUB-INK TANK SYSTEM

The Sub-Ink Tank System acts as an ink reservoir for the printer, working to remove all of the ink in the tank before having to replace it—helping eliminate any wasted ink and decreasing your cost per print! The empty tanks can then be replaced on the fly, without stopping the printer and ruining the print. This is extremely useful during your long print jobs.

### COMPACT SIZE

These new PRO Series printers are more compact than any past imagePROGRAF model. The PRO-6000S can fit in roughly the same environment as some competitors' 44"/42" models, saving valuable office space.





Embedded innovations woven together, deliver outstanding performance each and every time.

#### NEWLY DEVELOPED PRINT HEAD

At the heart of the imagePROGRAF PRO-6000S and PRO-4000S printers is a single 1.28"-wide print head with 18,432 nozzles. Larger than the previous imagePROGRAF 8-color print head, the new PRO Series printers are able to produce stunning prints with less passes, making these the fastest Canon 8-color, large-format printers ever!

#### LUCIA PRO INK SYSTEM

The new LUCIA PRO ink set adopts newly formulated, microencapsulated 8-color pigment inks. These inks help you achieve fantastic color reproduction, image clarity, and fine lines, all ideal for creating vivid posters and advertising displays.

#### This new ink set helps:

- Enhance red color performance
- Reduce graininess
- Enhance dark area reproduction

To enhance print performance, the 8 colors use all 12 ink channels in the print head. The LUCIA PRO ink is arranged in a mirror layout on the print head, symmetrically arranging the colors: C, M, Y, and MBK. This layout allows for the same ejection order of the four key colors during the bi-directional printing process, resulting in faster print speeds.

#### ANTI-CLOGGING TECHNOLOGY

The PF-10 print head with FINE technology generates fast print speeds and helps reduce the possibility of clogging, so ink and media aren't wasted. Ink ejection conditions are precisely checked by sensors to ensure optimal performance. If a clog is detected, another nozzle will automatically provide backup, helping to reduce the possibility of a misprint.

Canon



#### COLOR CALIBRATION

Producing the correct color is paramount when printing high-quality work. The built-in Color Calibration function uses a multi-sensor to read color density and to calibrate the printer, so that the last print can look identical to the first.

Need color consistency in different locations? The PRO Series gives you the ability to calibrate multiple printers across the world with the single click of a button.

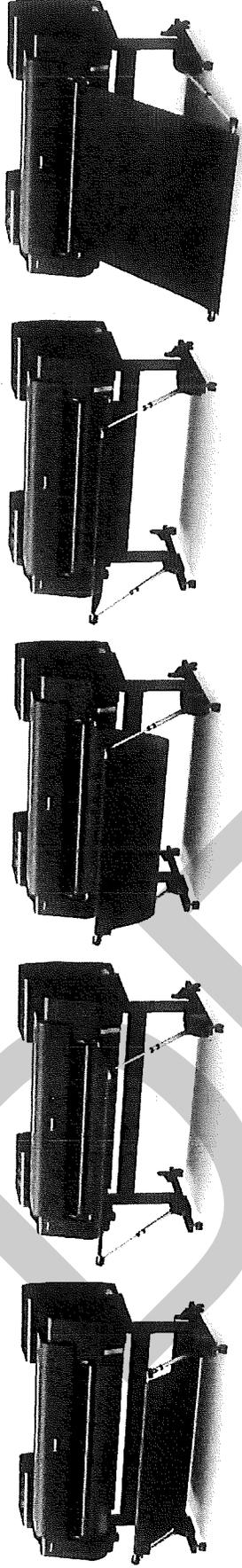
#### L-COA PRO IMAGE PROCESSOR

Big jobs need fast processing. This high-precision control engine performs the high-speed processing of massive amounts of image data, generates the printing data, and controls the optimal ink layout for achieving faster print speeds.



#### UNIBODY DESIGN

The newly engineered unibody structure provides a strong platform for stable print head scanning, resulting in precise ink droplet placement. The perfect combination of speed and high-quality printing is achieved with this new design.



## INPUT AND OUTPUT VERSATILITY

Canon-developed hardware and software innovations offer unique flexibility in any production environment.

### Wi-Fi® CONNECTIVITY

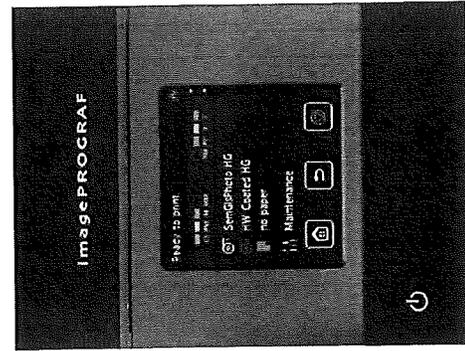
Stay Connected. A first for the imagePROGRAF large-format printers, Wi-Fi connectivity is now standard with the imagePROGRAF PRO Series.

### OPERATION PANEL

The 3.5", color, LCD touch-panel makes it easy to view printer information as well as perform commands easily.

### DIRECT USB DRIVE PRINTING

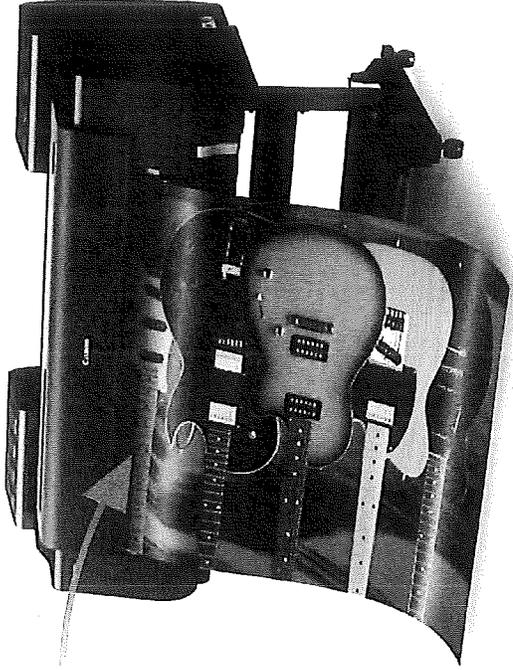
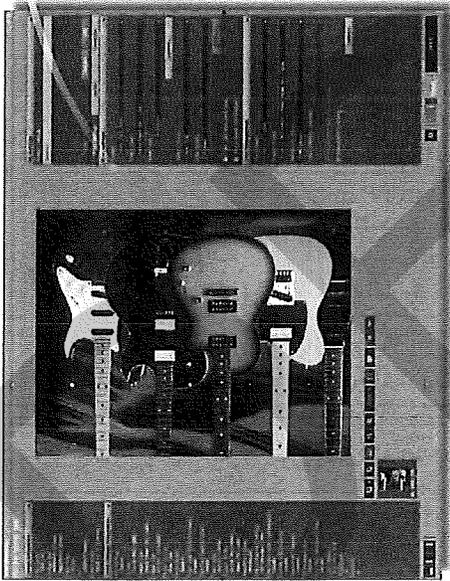
PDF and JPEG files can be directly printed on the imagePROGRAF PRO Series from a USB thumb drive. Simply input the thumb drive into the USB port on the printer, preview the image on the operation panel, and print! Fast and easy printing without the use of a computer.



### MULTIPOSITIONAL BASKET

The PRO Series printers offer choices on how prints will be outputted based on the type and quantity being produced. Each comes standard with a multipositional basket that can be configured as any of the following:

- Catch basket
- Flatbed stacker
- Slope (used to display a print)



## PRINTER MANAGEMENT SOLUTIONS

### PRINT STUDIO PRO

Creating large-format prints is now easier with the introduction of Print Studio Pro for imagePROGRAF large-format printers. This software offers features that streamline your printing workflow.

**Features include:**

- Ability to print multiple-up images
- Large preview screen
- Import multiple images and make batch edits that apply to all
- 16-bit printing workflow

### ACCOUNTING MANAGER

In today's printing environment, it's more important than ever to understand how much ink and media each print job is costing your business. Both Mac® and Microsoft® compatible, Accounting Manager serves as a powerful feature to accurately manage print costs. You can now track the amount of ink and paper being consumed for large-format printing for up to 50 printers!

### QUICK UTILITY TOOLBOX

Quick Utility Toolbox is home to all the Canon PRO Series printer software and tools.

### DEVICE MANAGEMENT CONSOLE

The Device Management Console software, ideal for fleet management, lets you perform color calibrations remotely. You can monitor the printer status of up to 50 units from any location in the world, be notified via e-mail when an error has occurred, or check the amount of ink left in the printers—without ever having to leave the comfort of your desk.

### ADDITIONAL SOFTWARE AVAILABLE

- Print Plug-In for Microsoft® Office
- PosterArtist Lite
- Media Configuration Tool
- Direct Print & Share
- PosterArtist (optional)

# ImagePROGRAF PRO-6000S/4000S

## TECHNICAL INFORMATION

### PRINT

**Printing Technology** FINE: Full-Photolithography Nozzle Engineering  
**Head Configuration** 12-Channel Integrated Type  
**Nozzle Configuration** 1,536 Nozzles x 12 Channels: 18,432 Total  
**Minimum Droplet Size** 4 Picoliters per Color  
**Maximum Print Resolution** Up to 2400 x 1200 dpi  
**Ink Information** Type: Pigment-Based LUCIA PRO Ink Technology  
 PFI-1100 (160 ml); PBK, MBK, C, M, Y, PC, PM, GY  
 PFI-1300 (330 ml); PBK, MBK, C, M, Y, PC, PM, GY  
 PFI-1700 (700 ml); PBK, MBK, C, M, Y, PC, PM, GY

### PRINTER SPECS

**Print Head** PF-10 (1)  
**Colors** Photo Black, Matte Black, Cyan, Magenta, Yellow, Photo Cyan, Photo Magenta, Gray  
**Ink Tank Shipped with Printer** 8 Colors: MBK/C/M/Y (330 ml Starter Tank, Each Color) PBK/PC/PM/GY (190 ml Starter Tank, Each Color)  
**Hard Disk Capacity** 320 GB  
**Printer Memory** 3 GB  
**Printer Stand** Standard  
**Display** 3.5" Color LCD Touch-screen  
**Size/Weight (with basket open)** **PRO-6000S:** 46.0" (H) x 78.7" (W) x 38.7" (D)/Approx. 359 lb.  
**PRO-4000S:** 46.0" (H) x 62.7" (W) x 38.7" (D)/Approx. 267 lb.

### MEDIA

**Media Feed** **PRO-6000S:** Front-Loading Roll Feed; Two\* Rolls, Front Output  
**PRO-4000S:** Front-Loading Roll Feed; One Roll, Front Output  
**Front-Loading Manual Feed:** Front Loading, Front Output  
**Media Width** **PRO-6000S:** 8" - 60" (Cut-Sheet and Roll)  
**PRO-4000S:** 8" - 44" (Cut-Sheet and Roll)  
**Minimum Media Length** 8"  
**Maximum Print Length\*\*** 59' (Roll Paper)  
 63' (Cut-Sheet)  
**Borderless Printing Widths** **PRO-6000S:** 10"/14"/17"/24"/36"/42"/44"/50"/54"/60"  
**PRO-4000S:** 10"/14"/17"/24"/36"/42"/44"  
**Media Thickness** .07 mm - .8 mm  
**Media Core Sizes** 2" or 3" Core (with Supplied Adaptor)  
**Printable Margins** Roll Paper: Top: 3 mm; Bottom: 3 mm; Side: 3 mm  
 Cut-Sheet: Top: 3 mm; Bottom: 20 mm; Side: 3 mm  
**Maximum Media Roll (Outer Dia.)** 6.7" (170 mm)

USA.CANON.COM/LARGEFORMAT



### GENERAL

**Interfaces** Hi-Speed USB, 10/100/1000Base-T/TX, Wireless LAN (IEEE 802.11 b/g/n)\*\*\*

### Printer Language

Swift Graphic Raster (SGRaster)

### Recommended Operating Environment†

Temperature: 59° - 86° F (15° - 30° C)  
 Humidity: 10 - 80% (No Condensation)

### Power Supply

AC 100-240 V (50-60 Hz)

### Power Consumption

**PRO-6000S** Maximum: 113 W or Less  
**PRO-4000S** Maximum: 107 W or Less  
 Standby: 1.8 W or Less  
 Power Off: 0.5 W or Less

### Printing Software

imagePROGRAF Printer Driver, Print Studio Pro\*\* Print Plug-In for Microsoft Office, Direct Print & Share†  
 PosterArtist Lite†

### Optional Software

OS Compatibility 32-bit: Windows® Vista/7/8/8.1/10  
 64-bit: Windows® Vista/7/8/8.1/10  
 Mac: OS X v10.7.5 - 10.11x

### Utilities

Accounting Manager, Device Management Console, Media Configuration Tool, Quick Utility Toolbox

### User-Replaceable Items

Print Head (PF-10)  
 Maintenance Cartridge (MC-30)  
 Rotary Cutter (CT-07)

### Options

**PRO-6000S:** Roll Holder Set (RH2-65)  
**PRO-4000S:** Multifunction Roll System (RU-41), Roll Holder Set (RH2-45)

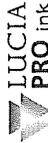
For a complete listing of specifications, please visit [usa.canon.com/largeformat](http://usa.canon.com/largeformat).

- \* If Multifunction Roll is used.
- \*\* The maximum printable length varies, depending on the application, OS, and RIP used.
- \*\*\* Wireless printing requires a working network with wireless 802.11b/g or 802.11n capability. Wireless performance may vary based on terrain and distance between the printer and wireless network clients.
- † For the temperature and humidity conditions of papers, refer to the paper's packaging or the supplied instructions.
- \*\* Print Studio Pro plugin software is compatible with Adobe® Photoshop CS5/CS6/CC/CC (2014)/CC (2015), Adobe Photoshop Lightroom 3/4/5/6, and Canon Digital Professional 3.12 or later.
- † Direct Print & Share comes embedded with the imagePROGRAF large-format printers and is also available as a free download at <http://usa.canon.com/downloads>. You must sign up for the Google™ service separately. This service is subject to Google's terms and conditions. Based on Google's current services. Subject to change at Google's discretion.
- †† Only available with the PRO-4000S.



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02D1W65B  
 0516-6000S/4000S-10M-B1A





**PROPOSAL/SOUMISSION**

**CALGARY**  
#29, 4216 54th Ave. SE  
Calgary, Alberta T2C 2E3

Telephone/Téléphone: 403-717-1707  
Fax/Télécopieur: 403-717-1716

Customer/Client

XL Print and Design  
93 Campus Drive , Students' Union RM 103  
University of Saskatchewan  
Saskatoon, SK S7N 5B2  
Canada

Telephone/Téléphone: 1-306-966-6976

| Locations   |              |
|-------------|--------------|
| Toronto     | 416-285-7044 |
| Ottawa      | 613-744-7004 |
| Calgary     | 403-717-1707 |
| Montreal    | 514-694-7741 |
| Halifax     | 902-477-0382 |
| Vancouver   | 604-574-9508 |
| Mississauga | 905-564-8990 |

|                            |         |
|----------------------------|---------|
| Quote No./No.de Soumission | 2037095 |
| Customer/No.de client      | XLCDSA  |

CODE 'D' W-NATIONAL

Ship To/Destinataire:

XL Print and Design  
93 Campus Drive , Students' Union RM 103  
University of Saskatchewan  
Saskatoon, SK S7N 5B2  
Canada

Attention Luke Warman

| Terms/Terme           | Warehouse/Entrepôt   | Ship Date/Date Exp.   | Terr       | Ship Via/Mode          |                           |                       |
|-----------------------|--|---|------------|------------------------|---------------------------|-----------------------|
| CREDIT CRD            | TORONTO  | 01/30/17  | 70         | Weekly Truck (Calgary) |                           |                       |
| Quote Date Soumission | Contact  | Customer Phone #/ No.de Téléphone du client   | PO #/No.BC | GST/PST # / No.TPS/TVQ |                           |                       |
| 01/09/17              | Luke Warman  | 1-306-966-6967  |            | GST ONLY               |                           |                       |
| Qty.Quote Qté.Cotée   | Item #/ Numéro de l'article  | Description   | ETA        | Bin                    | Unit Price/ Prix Unitaire | Extended Price/ Total |
| 1                     | FlexiPunch-E Electric Punch with 1 die<br>SKU: MAFLEXIPUNCHE<br>\$1,495.00 |   |            |                        |                           |                       |
|                       | <i>Entered By: Mike Wiebe</i>  |   |            |                        |                           |                       |
|                       | MIWARTYSTD   | Bronze: Standard Southwest Equipment Warranty<br>- Warranty covers all repairs/service conducted at one of our Southwest Branch Locations.<br>- Includes 1-Year Parts* ~ 6 Months Labour<br>- Initial diagnosis by a technician or Account Executive within 24 hours<br>- Repair update within 24 hours of receipt of your equipment in our branch locations.<br>- Parts are covered under Manufacturer's Warranties<br>- Additional fees will apply to any on-site repairs**<br>- Call 1-877-285-7044 from anywhere in Canada for assistance<br>- *excludes wearable parts, misuse or abuse<br>- **Available within 100km of a service branch. | 0          | 1                      | 0.0000                    | 0.00                  |
| 1                     | MAPKROLLACOI   | Plasticoil Inserter 'Roll-A-Coil' Electric<br>Serial # _____  | 0          | 82B                    | 389.0000                  | 389.00 X              |
|                       | ** Red Handle Koil Plyers Included **                                      |   |            |                        |                           |                       |



**PROPOSAL/SOUMISSION**

**CALGARY**  
#29, 4216 54th Ave. SE  
Calgary, Alberta T2C 2E3

Telephone/Téléphone: 403-717-1707  
Fax/Télécopieur: 403-717-1716

Customer/Client

XL Print and Design  
93 Campus Drive , Students' Union RM 103  
University of Saskatchewan  
Saskatoon, SK S7N 5B2  
Canada

Telephone/Téléphone: 1-306-966-6976

| Locations   |              |
|-------------|--------------|
| Toronto     | 416-285-7044 |
| Ottawa      | 613-744-7004 |
| Calgary     | 403-717-1707 |
| Montreal    | 514-694-7741 |
| Halifax     | 902-477-0382 |
| Vancouver   | 604-574-9508 |
| Mississauga | 905-564-8990 |

|                            |         |
|----------------------------|---------|
| Quote No./No.de Soumission | 2037095 |
| Customer/No.de client      | XLCDSA  |

CODE 'D' W-NATIONAL

Ship To/Destinataire:

XL Print and Design  
93 Campus Drive , Students' Union RM 103  
University of Saskatchewan  
Saskatoon, SK S7N 5B2  
Canada

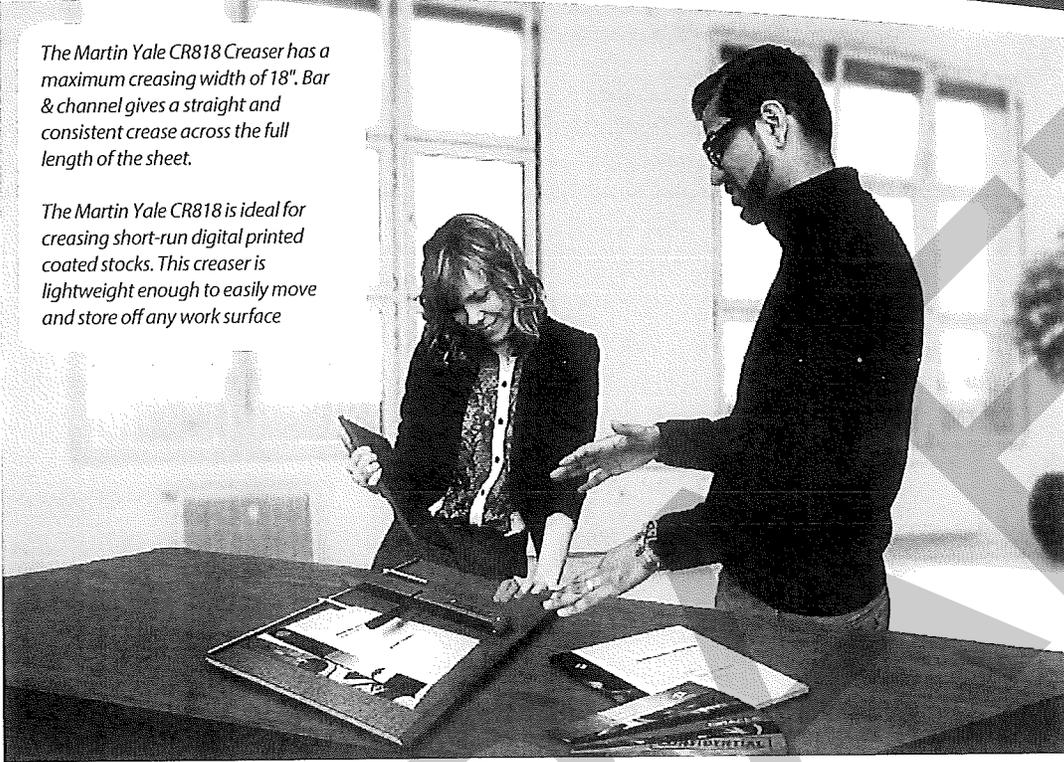
Attention Luke Warman

| Terms/Terme           | Warehouse/Entrepôt          | Ship Date/Date Exp.  | Terr       | Ship Via/Mode          |                           |                       |
|-----------------------|-----------------------------|--|------------|------------------------|---------------------------|-----------------------|
| CREDIT CRD            | TORONTO                     | 01/30/17   | 70         | Weekly Truck (Calgary) |                           |                       |
| Quote Date Soumission | Contact                     | Customer Phone #/ No.de Téléphone du client  | PO #/No.BC | GST/PST # / No.TPS/TVQ |                           |                       |
| 01/09/17              | Luke Warman                 | 1-306-966-6967   |            | GST ONLY               |                           |                       |
| Qty.Quote Qté.Cotée   | Item #/ Numéro de l'article | Description  | ETA        | Bin                    | Unit Price/ Prix Unitaire | Extended Price/ Total |
| 1                     | MAMYCR818                   | * Compact design.<br>* Offers quick coil insertion.<br>* Built in coil diameter scale.<br>* Alignment channel conforms the spine of larger documents to the coil shape, allowing for faster insertion.<br>* Foot pedal operation allows the free use of both hands.<br>Martin Yale 18" Manual Creaser # CR818                          | 10         | 85C                    | 629.0000                  | 629.00 X              |
| 1                     | MAFLEXIPUNCHM               | FlexiPunch-M Manual Modular Punch with 1 die   | 15         | MASTER                 | 599.0000                  | 599.00                |
| 1                     | MAFLEXIPUNCHE               | FlexiPunch-E Electric Punch with 1 die   | 10         | MASTER                 | 1,495.0000                | 1,495.00 X            |
|                       | Serial # _____              | * High Volume Punch Capacity: Up to 20 sheets of 20lb paper per cycle.<br>* Foot pedal operated.<br>* Heavy-Duty Motor & Gearbox: Provides more than enough punch power for all die sets.<br>* Interchangeable Die Sets with Quick Die Change Design: Easily change from one punch pattern to another within seconds, no tools needed! |            |                        |                           |                       |

# Martin Yale 18" Manual Creaser # CR818

*The Martin Yale CR818 Creaser has a maximum creasing width of 18". Bar & channel gives a straight and consistent crease across the full length of the sheet.*

*The Martin Yale CR818 is ideal for creasing short-run digital printed coated stocks. This creaser is lightweight enough to easily move and store off any work surface*



## Why Choose Southwest Bindings

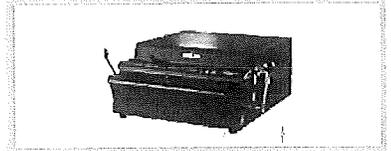
With over 25 account managers in 7 of Canada's key cities we guarantee support to ensure our equipment always delivers The Perfect Finish.

## Did you know we offer

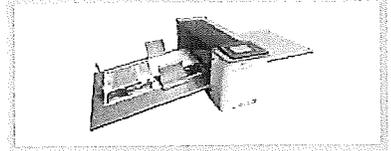
Triumph 551 EP



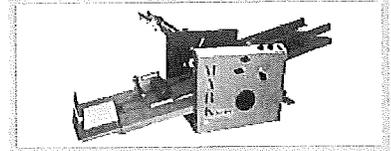
Power Punch HD 7700



iCrease Touch



Mark vii Airfield Paper Folder



## Increased Productivity and Cost Benefits

- Produces a wide channel almost 1/16" of an inch thick crease, creating a hinge effect that distributes the stress of bending the paper fiber over a wider line
- Easy setup for single or double fold
- Crease paper size 14"width x 18" long

## Time Saving Efficiency

- Quick and easy setup, remove packaging, install paper stops and you are ready to begin producing professional quality creased literature
- You can either use the foot pedal or use the crease button, two options for completing projects

## Guaranteed Quality & Safety

- USA manufactured professional, solid quality fabrication and assembly in USA
- Double steel construction
- Six stable feet to hold machine firmly in place
- Smooth, easy lever operation

## Specifications

| Maximum Paper Width | Maximum paper Weight     | Dimensions        | Weight | # Of Sheets Per Fold |
|---------------------|--------------------------|-------------------|--------|----------------------|
| 18"                 | 16pt bond to 130lb cover | 24" x 20" x 5.25" | 26 lbs | 1                    |



# FlexiPunch E

*The FlexiPunch E is a versatile modular punching machine with an affordable price that gives you the binding options you need.*

*You can do a coil binding job, and minutes later squeeze in a wire or comb binding project using the same punch.*

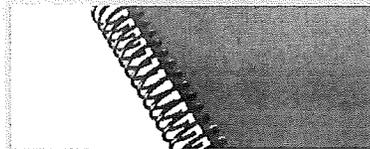


## Why Choose Southwest Bindings

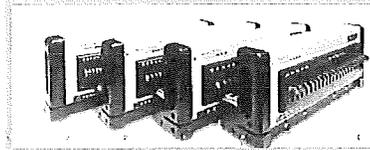
With over 25 account managers in 7 of Canada's key cities we guarantee support to ensure our equipment always delivers The Perfect Finish.

## Did you know we offer

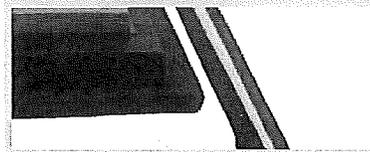
### Plasticoil



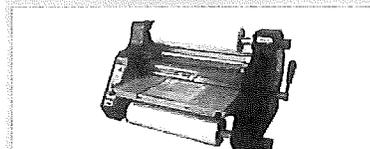
### Interchangeable dies



### Presentation Covers



### TCC-1400 14" Professional Laminator



## Increased Productivity and Cost Benefits

- High volume punching capacity: the heavy duty electric punching mechanism can handle up to twenty sheets of 20lb paper per cycle. Plus, the flexipunch-e offers a foot pedal control that allows for two handed punching
- Heavy-duty punching motor: the flexipunch-e offers a heavy duty commercial quality electric punching motor that provides more than enough punch power for all die sets and punching patterns
- Interchangeable die sets: you can easily change from one punching pattern to another. No tools are required and it only takes seconds to switch patterns
- Fully disengageable punching pins that allows punching of all paper sizes without partially punched holes at either end
- Four available punching patterns

## Easy-To-Use Functionality

- Adjustable depth of punch margin control
- Anti-jam (reverse) feature
- Twelve inch punching length

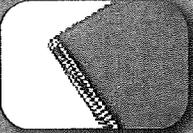
## Specifications

| Sheet Capacity  | Machine Dimensions         | Interchangeable Dies                | Weight | Punching Length |
|-----------------|----------------------------|-------------------------------------|--------|-----------------|
| Up to 20 sheets | 17.25" L x 16" W x 9.25" H | Wire-o, Plasticoil, Plastic Binding | 51 lbs | 12"             |

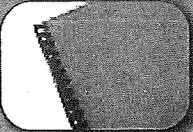


**DID YOU KNOW  
WE CARRY...**

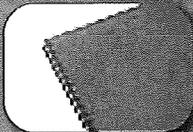
PLASTIKOIL BINDINGS



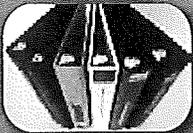
PLASTIC BINDINGS



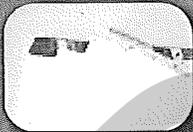
WIRE-O BINDINGS



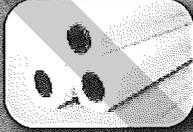
STOCK AND CUSTOM  
BINDERS



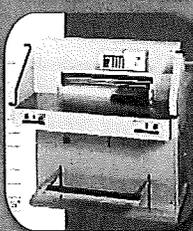
STOCK AND CUSTOM  
INDEX TABS



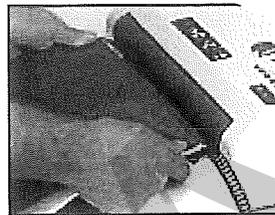
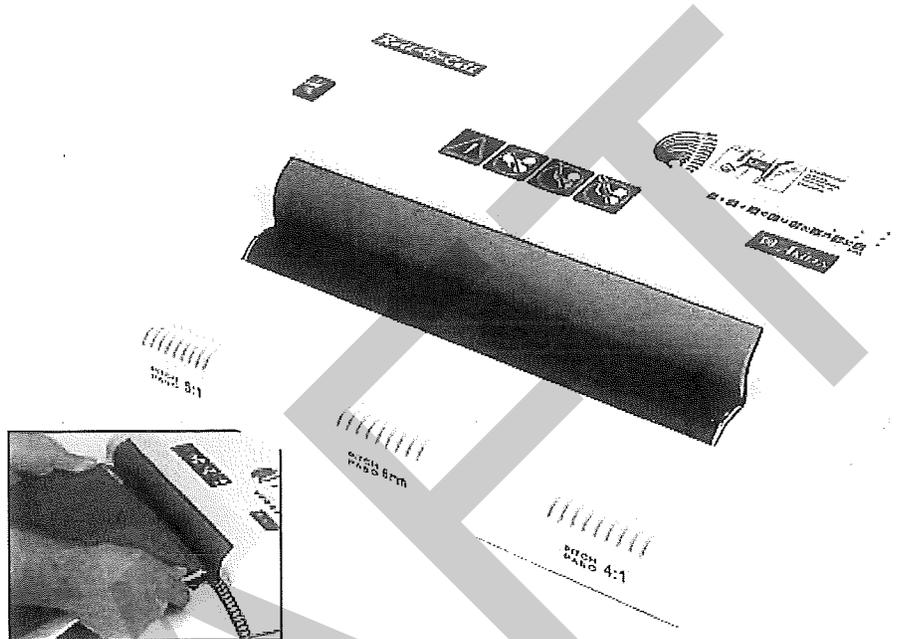
LAMINATION POUCHES  
AND ROLLS



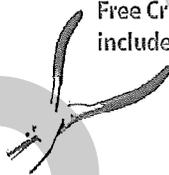
PAPER CUTTERS



# ROLL-@-COIL



Free Crimper  
included!



| ELECTRICAL REQUIREMENTS | WEIGHT  | DIMENSIONS |       |       |
|-------------------------|---------|------------|-------|-------|
| VOLTS AC                | MACHINE | Height     | Width | Depth |
| 115                     | 14 lbs  | 4"         | 13"   | 9"    |

## Features and Benefits ROLL-@-COIL

**Alignment Channel**

- Conforms the spine of larger documents to the coil shape, allowing for faster and easier insertion

**Foot Pedal Operation**

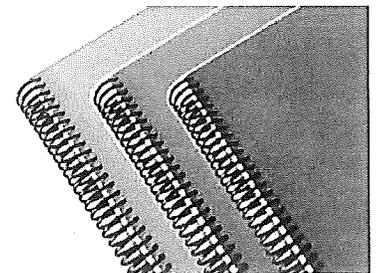
- Allows the free use of both hands

**Diameter Scale and Selector**

- Help verify and determine the proper coil size

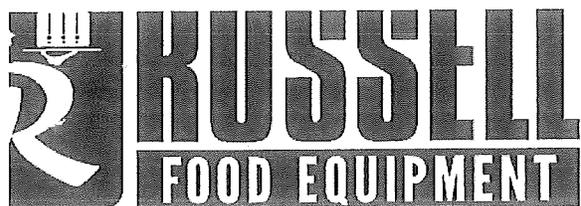
**Pitch Identifier**

- Verifies that the coil pitch matches that of your punched documents



|                              |            |       |                |      |
|------------------------------|------------|-------|----------------|------|
| Built-in Crimper             | ●          |       |                |      |
| Adjustable Roller Separation | ●          | ●     | ●              |      |
| Dual Powered Roller          |            | ●     |                | ●    |
| Diameter Scale               | ●          | ●     | ●              |      |
| Diameter Selector            | ●          | ●     | ●              | ●    |
| Foot Pedal                   | ●          | ●     | ●              | ●    |
| Length                       | 11.5"      | 12.5" | 12"            | 14"  |
| Max. Recommended Coil Size   | 25mm       | 50mm  | 50mm           | 50mm |
|                              | Office Use |       | Commercial Use |      |





Louis Pub

Jan 27, 2017

Saskatoon, SK

Hello,

Further to your request, I am pleased to quote you on the following:

|   |                        |             |
|---|------------------------|-------------|
| 1 | 575137 cadence chafer  | \$270.00 ea |
| 1 | 575170 octave chafer   | \$790.00 ea |
| 1 | 575175v harmony chafer | \$590.00 ea |

The above prices are firm for 30 days. Prices are F.O.B. Saskatoon, and **do not include** G.S.T. 5% or P.S.T. 5%.

Thank you for the opportunity of quoting on your requirements.

Yours truly,

Mel Kostenly  
Sales Representative  
RUSSELL FOOD EQUIPMENT LTD.  
mkostenly@russellfood.ca

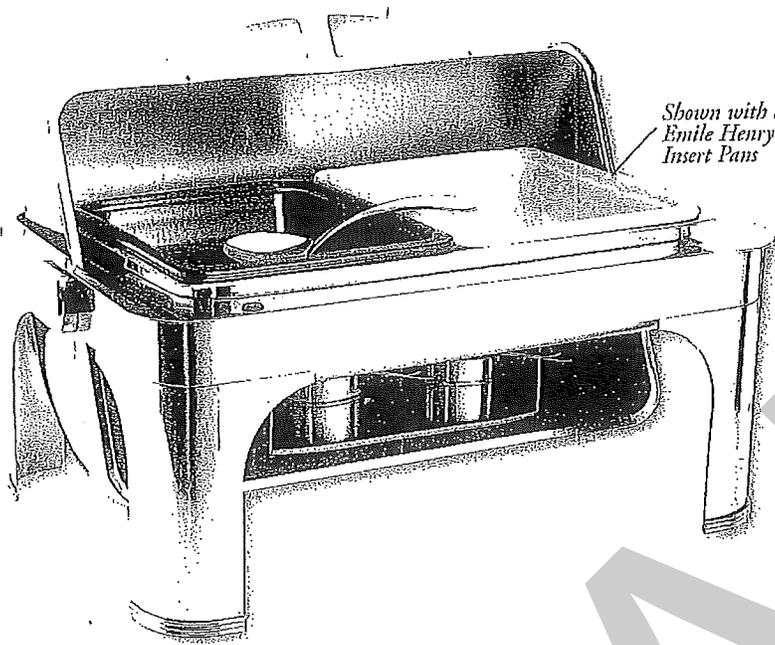
MK: jh

1202 Quebec Avenue  
Phone: (306) 652-7777

SASKATOON SK S7K 1V2  
Fax: (306) 244-0225

Toll Free: 888-595-5545

# HARMONY *Collection*



Shown with available  
Emile Henry® Gastron  
Insert Pans

## Full Size Rectangular Stainless Chafer 57 5175

- Stainless steel 9 Qt (8.5L) food pan, 20" x 12" x 2.5" (50.8 x 30.5 x 6.4 cm)
- Fully retractable cover
- Cover removes without tools for cleaning
- Automatic tension adjuster keeps cover set in position
- Mounting studs for electric heater
- Optional ceramic inserts available

## Réchaud inoxydable rectangulaire, pleine grandeur 57 5175

- Bac gastronome standard de 2 1/2" (6.4 cm) pleine grandeur en acier inoxydable
- Bac gastronome en acier inoxydable 9 ptes (8.5 l), 20" x 12" x 2.5" (50.8 x 30.5 x 6.4 cm)
- Couvercle complètement escamotable
- Le couvercle s'enlève sans outil pour le nettoyage
- Un ajustement de tension automatique tient le couvercle en place
- Peut recevoir un élément électrique chauffant
- Bacs en céramique disponibles

## Electric Heater 57 5147

- For round & rectangular chafers, 120 volts

## Élément chauffant électrique

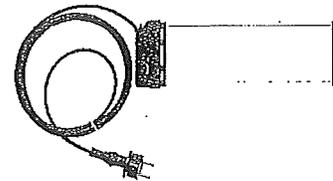
- Pour réchauds de table rond ou rectangulaire, 120 volts

## Calentador eléctrico

- Para calentadores de mesa redondos y rectangulares - 120 voltios

## Calentador inoxidable de mesa rectangular, de tamaño grande 57 5175

- De acero inoxidable tamaño grande, con recipiente estándar para alimentos de 2 1/2" (6.4 cm) de profundidad
- Recipiente inoxidable alimentos de 9 cuartos de galón (8.5 litros), 20" x 12" x 2.5" (50.8 x 30.5 x 6.4 cm)
- Tapa completamente retráctil
- La tapa se puede sacar para su limpieza, sin necesidad de usar herramientas
- El reajustador automático de tensión mantiene la tapa en su posición
- Soportes para montar el calentador eléctrico
- Disponibles opcionalmente recipientes de cerámica para insertar





QUOTE DATE:

January 24, 2017

|  |   |
|--|---|
| <b>TOUCHBISTRO INC.</b><br>www.touchbistro.com<br>Renewals and Billing: billing@touchbistro.com<br>Install and Training Scheduling: scheduling@touchbistro.com | <b>BUSINESS NAME:</b> Louis'/Louis' Loft<br><b>Contact Full Name:</b> Jason Kovitch<br><b>Business Phone:</b> (306) 966-6990<br><b>Mobile Phone:</b> (306) 966-7002<br><b>Email:</b> jkovitch@ussu.ca |
| <b>TOUCHBISTRO ADDRESS</b><br>477 Richmond St. West<br>Suite #210<br>Toronto, ON M5V 3E7<br>Canada   | <b>BUSINESS ADDRESS</b><br>Street and Unit: 93 Campus Dr<br>City: Saskatoon<br>State/Prov: Saskatchewan<br>Zip/Postal Code: S7N 0W6<br>Country: CANADA  |
| <b>SALES REPRESENTATIVE</b><br>Kaleigh-Anne Cooper<br>855-363-5252 ext. 172<br>kcooper@touchbistro.com   | <b>COMMENT:</b><br>**THREE MONTHS FREE**  |

| POS LICENSE SUBSCRIPTION PLAN                | BILLING TERM (Automatic Renewal)* | LIST PRICE | DISCOUNT % | DISCOUNT (\$)** | BILLABLE PRICE* |
|--|-----------------------------------|------------|------------|-----------------|-----------------|
| UNLIMITED PLAN (Yearly) - Unlimited Licenses | Yearly                            | \$4,788    |            |                 | \$4,788.00      |

| HARDWARE  | NOTE                                  | LIST PRICE | QUANTITY | BILLABLE AMOUNT |
|---|---------------------------------------|------------|----------|-----------------|
| Apple iPad Air 2 (WiFi, 32GB, Space Grey)   | Customer will source from Apple Store |            | 4        | \$400.00        |
| Apple iPad Mini 2 (WiFi, 16GB, Space Grey)  | Customer will source from Apple Store |            | 6        | \$80.00         |
| --> APPLE AIRPORT/ROUTERS   | Will sign off- not supported network  |            | 14       | \$0.00          |
| iMac - Suitable for 11+ iPads<br>2.8GHz Quad-core Intel Core i5<br>8GB 1600MHz DDR3 SDRAM - 2X4GB<br>256GB Flash Storage<br>Apple Magic Mouse<br>Apple Wireless Keyboard<br><br>** 3-4 weeks shipping time ** | Customer will source from Apple Store |            | 1        | \$1,200.00      |
| Star TSP100III Thermal (Ethernet - TSP143IIIIAN GRY US)   |                                       |            | 6        | \$0.00          |
| Star SP700 Impact (Ethernet - SP742ML GRY US) *Ethernet cable NOT included*   |                                       |            | 4        | \$0.00          |

| PROFESSIONAL SERVICES  | NOTE                            | LIST PRICE | QUANTITY | DISCOUNT % | DISCOUNT AMOUNT (\$) | BILLABLE AMOUNT |
|--|---------------------------------|------------|----------|------------|----------------------|-----------------|
| INSTALL Service   Over the phone   up to 3 hours   CUSTOM  | Service provided by TouchBistro | \$299.00   | 1.00     |            |                      | \$299.00        |
| Additional Install Service Hour   Over the phone   | Service provided by TouchBistro | \$99.00    | 2.00     |            |                      | \$198.00        |
| TRAINING Service   Over the phone   up to 3 hours   1 hour Menu Training, 1 hour Administrator Training & 1 hour Front of House Training | Service provided by TouchBistro | \$399.00   | 1.00     |            |                      | \$399.00        |

IMPORTANT: All training and install services are booked 15 business days in advance. Payments are required prior to booking. Cancellations must be made 3 business days in advance to avoid a \$100 charge.

**COST SUMMARY**

|  |            |
|--|------------|
| Hardware :   |            |
| Services:  | \$896.00   |
| Shipping & Handling:   |            |
| <b>SUBTOTAL:</b>   | \$896.00   |
| Tax Rate:  | 10.00%     |
| Tax Amount:  | \$89.60    |
| <b>1. HARDWARE AND SERVICES TOTAL:</b>                                       | \$985.60   |
| License Subscription:  | \$4,788.00 |
| Tax Rate:  | 10.000%    |
| Tax Amount:  | \$478.80   |
| <b>2. POS LICENSE SUBSCRIPTION TOTAL*:</b>                                   | \$5,266.80 |
| <b>Total of your First Payment to TouchBistro for Licensing and Service:</b> | \$6,252.40 |

CUSTOMER FULL NAME (Print) \_\_\_\_\_ CUSTOMER SIGNATURE \_\_\_\_\_ SIGNED DATE \_\_\_\_\_

By signing, you acknowledge that you agree to the TouchBistro Terms of Use at <http://www.touchbistro.com/terms-of-use/> - Apple hardware is subject to change. This quote expires 30 days from quote date.  
 \* You will automatically be billed for the POS License Subscription Amount at the specified billing term.  
 \*\* License discount may be subjected to terms and conditions presented by your sales representative.  
 All eligible refunds are subject to 15% processing and administration fees. Overdue accounts subject to a service charge of 2% per month.

| Item                     | QTY | Price         | Extension   | Notes                                | Availability |
|--------------------------|-----|---------------|-------------|--------------------------------------|--------------|
| iPad Mini 4 - 32GB       | 8   | \$499.00      | \$3,992.00  | Silver/Gold/Space Grey               | In Stock     |
| iPad Air 2 - 32GB        | 6   | \$499.00      | \$2,994.00  | Silver/Gold/Space Grey               | In Stock     |
| Cash Drawers             | 5   | \$124.50      | \$622.50    | APG Vasario VP101-BL1616             | In Stock     |
| Receipt Printers         | 5   | \$356.52      | \$1,782.60  | Star TSP100III/TSP143IIILAN 39464910 | In Stock     |
| Impact Printers          | 2   | \$412.86      | \$825.72    | Star SP700/SP742ML 37999420          | TBD          |
| iMac 21.5" 2.8GHz        | 1   | \$1,649.00    | \$1,649.00  | Add \$199 for Apple Care             | In Stock     |
| Unifi AP LR              | 6   | \$168.20      | \$1,009.20  |                                      | In Stock     |
| Unifi 24 port Controller | 1   | \$349.60      | \$349.60    |                                      | TBD          |
|                          |     | Total pre-tax | \$13,224.62 |                                      |              |
|                          |     | PST           | \$661.23    |                                      |              |
|                          |     | GST           | \$661.23    |                                      |              |
|                          |     | Total         | \$14,547.08 |                                      |              |

Network setup/configure/testing: 10 hours @ \$120/h = \$1200.00

DRAFT

## iPad Enclosure Kiosk - Rotates 360° and Tilt - Top Selling iPad Kiosk

Review this product

CA\$262.43

Select Enclosure Color \*

— Please Select —

Optional High Security Bundle - 30% Savings \*

Add Security Cable Lock & Steel Anchoring Point +CA\$39.33

Secure Your iPad Charging Cable

Charging Cable Security Bracket Lightning Pin +CA\$13.07

Maclocks Screen Protector

— Please Select —

Select Tablet Battery Extender Charging Pack \*

— Please Select —

CA\$262.43

Qty:

[Add to Wishlist](#)

### Quick Overview

iPad Enclosure Kiosk - Rotates 360° and Swivels / All in One Best Seller- Fits iPad /12/3/4/Air/Air 2/ iPad Pro 9.7"

Maclocks iPad All-In-One Kiosk combines all the advantages of the Executive iPad Enclosure with 360 base, making it a perfect all-inclusive iPad security kiosk. iPad Kiosk for education, health-care, corporate, retail and point of sale environments.

The iPad All-In-One Kiosk secures the iPad against theft and is completely tamper-resistant. All Wi-Fi, Blue-tooth and 3G radio frequencies are uninterrupted by the enclosure.

### Features:

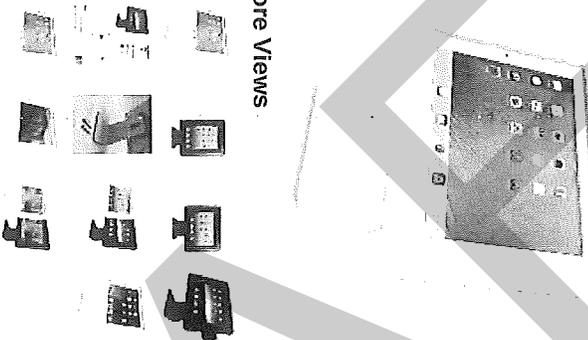
- \* Stainless Steel Construction
- \* Rotates between landscape or portrait modes
- \* 180 degree tilt for versatile viewing angles
- \* Includes padding for iPad protection
- \* Allows for continuous charging
- \* Can accommodate any universal cable lock

### SHOP BY DEVICE

### SHOP BY PRODUCT

- > Ergonomics
- > Wall Mount
- > Kiosk
- > Floor Stand
- > POS
- > Store & Charge
- > MacBook Lock
- > Accessories

### More Views



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[Blog](#)

[Case Study](#)

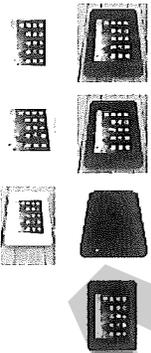
[Maclocks Catalog](#)

Search

## Rokku iPad Enclosure Wall Mount - Premium iPad Enclosure



### More Views



### SHOP BY DEVICE

### SHOP BY PRODUCT

- > Ergonomics
- > Wall Mount
- > Kiosk
- > Floor Stand
- > POS
- > Store & Charge
- > MacBook Lock
- > Accessories

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Review this product

CA\$255.86

Select your iPad Model \*

↕

Select Optional Orientation Swivel Plate

↕

For two or more units - upgrade to have all keys match

↕

Select a Maclocks Screen Protector

↕

Optional High Security Bundle - 30% Savings \*

↕

Select an Extended Warranty Plan

↕

CA\$255.86

Qty:

Constructed of high grade aluminum makes the Rokku iPad enclosure extremely lightweight and durable at the same time. With soft edges and rounded corners the aesthetic of this enclosure is very appealing and fits all display environments.

Although very thin at only 3cm (1.18 in) deep, the sunken frame design allows for full cable management adding another level security to your iPad.

## ChargeBox - Secure and Charge up to 10 Tablets - Counter-top or Wall Mounted Tablet Locker

Review this product

CA\$787.79

Qty:

[Add to Wishlist](#)

### Quick Overview

ChargeBox - Secure and Charge up to 10 Tablets - Counter-top or Mounted Tablet Locker

The Maclocks ChargeBox secure charging locker is a lightweight storage option for up to 10 tablets with an integrated 10-port USB hub. Compatible with tablets up to 11 inches in screen size, the ChargeBox can hold a wide variety of models including iPad, iPad Mini, Galaxy Tab, Nexus, LG, Kindle and more.

With flexible prongs, the ChargeBox can hold tablets that are in our Edge protective band and other ruggedized cases allowing for 1 inch of space per slot. The slots are designed in an offset pattern to keep the ChargeBox as low profile as possible.

Lightweight and compact, it allows for total tablet storage wherever you need it. The carrying handles on the sides of the ChargeBox allow for a mobile storage solution and the mounting holes offer secure wall hanging.

**Product Dimensions**  
Height: 17.5 inches (44 cm)  
Width: 10.5 inches (26.5 cm)  
Depth: 12.2 inches (31 cm)  
Weight: 7 lbs (3.2 kg)

- ChargeBox Tablet Locker Includes:
- \* Lockable High Grade Aluminum Cabinet
  - \* 10-Port USB Hub
  - \* 2 Keys

### SHOP BY DEVICE

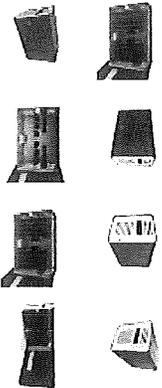
### SHOP BY PRODUCT

- > Ergonomics
- > Wall Mount
- > Kiosk
- > Floor Stand
- > POS
- > Store & Charge
- > MacBook Lock
- > Accessories

[Customized Solutions](#)



### More Views



Search

## Shopping Cart

PRODUCT NAME

ChargeBox - Secure and Charge up to 10 Tablets - Counter-top or Wall Mounted Tablet Locker

UNIT PRICE QTY SUBTOTAL REMOVE

CA\$787.79  CA\$787.79

iPad Enclosure Kiosk - Rotates 360° and Tilts - Top Selling iPad Kiosk

CA\$262.42  CA\$1,312.10

Select Enclosure Color

iPad / iPad Air / iPad Pro 9.7 Enclosure Kiosk 360- Bla ...

Optional High Security Bundle - 30% Savings  
Add Security Cable Lock & Steel Anchoring Point

Secure Your iPad Charging Cable  
Charging Cable Security Bracket Lightning Pin

CA\$255.86  CA\$255.86



Rokku iPad Enclosure Wall Mount - Premium iPad Enclosure  
Select your iPad Model  
iPad Air/ iPad Pro 9.7 Rokku Enclosure Wall Mount - Bla ...

Select Optional Orientation Swivel Plate  
Add Screen Orientation Swivel Plate

Optional High Security Bundle - 30% Savings  
Add Security Cable Lock & Steel Anchoring Point

Continue Shopping



DRAB

**Account #:** 100-4070-00      **Account Name/Dept:** Commissions Revenue-Admin.

|   |     |
|---|-----|
| Detail/Analysis of what items will be coded to this account &/or calculation of annual total: |     |
| This is for commission on PST remittances. Based on actual up to December 31, 2016            |     |
| then estimated to April.  |     |
| Total for the year:   | 443 |

**Account #:** 100-4160-00      **Account Name/Dept:** Interest Revenue-Admin.

|   |       |
|---|-------|
| Detail/Analysis of what items will be coded to this account &/or calculation of annual total: |       |
| Interest on Investments per attached schedule #1.   | 6,067 |
| Interest on Chequing Account  | 400   |
| Total for the year:   | 6,467 |

**Account #:** 100-4180-00      **Account Name/Dept:** Insurance Fee Revenue-Admin.

|   |       |
|---|-------|
| Detail/Analysis of what items will be coded to this account &/or calculation of annual total: |       |
| Campus Clubs/Societies insurance fees based on actual up to December 31, 2016,                |       |
| then estimated to April.  |       |
| Total for the year:   | 4,350 |

**Account #:** 100-4300-00      **Account Name/Dept:** Student Fee Revenue-Admin.

|   |           |
|---|-----------|
| Detail/Analysis of what items will be coded to this account &/or calculation of annual total: |           |
| Increase of 5% from 2016/2017 ( 1% administration fee retained by the University.)            |           |
| Total for the year:   | 1,352,628 |

**Account #:** 100-5010-00      **Account Name/Dept:** Audit Fee Expense-Admin.

|   |        |
|---|--------|
| Detail/Analysis of what items will be coded to this account &/or calculation of annual total: |        |
| Quote per KPMG - Audit (3.6% increase from prior year)  | 21,212 |
|   | -      |
| Total for the year:   | 21,212 |

**Account #:** 100-5030-00      **Account Name/Dept:** Bank Charge Expense-Admin.

|   |        |
|---|--------|
| Detail/Analysis of what items will be coded to this account &/or calculation of annual total: |        |
| Activity Fee (Internet Banking Fee)   | 2,904  |
| Other-deposit bags ( \$30/100 bags), VISA Credit Card Fees, and other misc. bank charges.     | 532    |
| Deposit pickups (\$822.56 * 8 months and \$322.63 * 4 months)                                 | 7,871  |
| Total for the year:   | 11,307 |

**Account #:** 100-5090-00      **Account Name/Dept:** Computer Maintenance Expense-Admin.

|   |        |
|---|--------|
| Detail/Analysis of what items will be coded to this account &/or calculation of annual total: |        |
| Per computer schedule #2  | 25,722 |
| Portion of IT Conference as per contract  | 718    |
| 13-Google App, 2-SSL,1- Code Signing, BackBlaze   | 4,116  |
| Maintenance Agreement ( Dynamics and 6-Filemaker)   | 2,737  |
| Total for the year:   | 33,293 |

**Account #:** 100-5120-00      **Account Name/Dept:** Conference Expense-Admin.

|  |       |
|--|-------|
| Detail/Analysis of what items will be coded to this account &/or calculation of annual total:                      |       |
| Association of Managers in Canadian Colleges & University Student Centers (AMICCUS) in Hamilton, May (3 attendees) | 6,578 |
| International Association of Business Communicators (IABC) in Washington (1 attendee)                              | 3,904 |
| International Facility Managers Association (IFMA) in Houston, Oct (1 attendee)                                    | 3,484 |
|  |       |

|   |        |
|---|--------|
| Conferences to be applied for   | 16,034 |
| All Conference are inclusive of Registration, Hotels, Per diems, Taxes, and Taxi. |        |
| Flights will be covered by RBC Avion points.                                      |        |
| Per Diem of \$65 is based on Federal Government policy.                           |        |
| Total for the year:   | 30,000 |

**Account #:** 100-5150-00      **Account Name/Dept:** Contract Labour Expense-Admin.

|   |       |
|---|-------|
| Detail/Analysis of what items will be coded to this account &/or calculation of annual total: |       |
| Secret Shopper Program  |       |
| Total for the year:   | 1,500 |

**Account #:** 100-5170-00      **Account Name/Dept:** Copier Expenses-Admin.

|   |       |
|---|-------|
| Detail/Analysis of what items will be coded to this account &/or calculation of annual total: |       |
| Copier service expenses and supplies. Based on actual up to December 31, 2016                 |       |
| and estimated to April.   |       |
| Total for the year:   | 2,720 |

**Account #:** 100-5200-00      **Account Name/Dept:** Depreciation Expense-Admin.

|   |       |
|---|-------|
| Detail/Analysis of what items will be coded to this account &/or calculation of annual total: |       |
| Per schedule #3   |       |
| Total for the year:   | 8,386 |

**Account #:** 100-5205-00      **Account Name/Dept:** Discount Expense-Admin.

|   |       |
|---|-------|
| Detail/Analysis of what items will be coded to this account &/or calculation of annual total: |       |
| Staff discounts (20%) Based on actual up to December 31, 2016 and estimated to April.         |       |
| Total for the year:   | 1,080 |

**Account #:** 100-5240-00      **Account Name/Dept:** Equipment & Equip. Maint. Expense-Admin.

|   |    |
|---|----|
| Detail/Analysis of what items will be coded to this account &/or calculation of annual total: |    |
| Based on actual to December 31, 2016 and estimated to April.                                  |    |
| Total for the year:   | 50 |

**Account #:** 100-5320-00      **Account Name/Dept:** Hiring Expenses-Admin.

|   |       |
|---|-------|
| Detail/Analysis of what items will be coded to this account &/or calculation of annual total: |       |
| 5 hires as necessary @ \$700 each.  |       |
| Now includes all staff hiring, not just Administration  |       |
| Total for the year:   | 3,500 |

**Account #:** 100-5340-00      **Account Name/Dept:** Insurance Expense-Admin.

|   |        |
|---|--------|
| Detail/Analysis of what items will be coded to this account &/or calculation of annual total: |        |
| Insurance premiums as per quote from Insurer.   |        |
| Property & Business Interruption  | 19,220 |
| Boiler & Machinery  | 1,402  |
| Commercial General Liability  | 24,938 |
| Directors & Officers,   | 9,975  |
| Employment Practise Liability & Crime (EPL) (3 Year Policy - Expires July 31, 2018)           |        |
| Sports Injury Accidental Death & Dismemberment  | 2,659  |
| Total for the year:   | 58,193 |

**Account #:** 100-5350-00      **Account Name/Dept:** Janitorial Expense-Admin.

|  |  |
|--|--|
|  |  |
|--|--|

|   |        |
|---|--------|
| Detail/Analysis of what items will be coded to this account &/or calculation of annual total: |        |
| Per Schedule #4   |        |
| Total for the year:   | 29,722 |

**Account #:** 100-5370-00      **Account Name/Dept:** Legal Fee Expense-Admin.

|  |        |
|--|--------|
| Detail/Analysis of what items will be coded to this account &/or calculation of annual total:                                      |        |
| This is for legal services related to labor relations, contract reviews, admin. consulting (excludes lease contracts) as required. | 12,000 |
| Total for the year:  | 12,000 |

**Account #:** 100-5400-00      **Account Name/Dept:** Meeting Expenses-Admin.

|   |     |
|---|-----|
| Detail/Analysis of what items will be coded to this account &/or calculation of annual total: |     |
| Meeting Expenses as required for all Administration staff and committees.                     |     |
| Total for the year:   | 300 |

**Account #:** 100-5410-00      **Account Name/Dept:** Membership Expense-Admin.

|   |       |
|---|-------|
| Detail/Analysis of what items will be coded to this account &/or calculation of annual total: |       |
| Assoc. of Managers in Cnd. Colleges & University Student Centers,                             | 800   |
| Assoc. College Union International  | 705   |
| Total for the year:   | 1,505 |

**Account #:** 100-5430-00      **Account Name/Dept:** Office & General Expense-Admin.

|   |       |
|---|-------|
| Detail/Analysis of what items will be coded to this account &/or calculation of annual total: |       |
| Based on actuals up to December 31, 2016, then estimated to April.                            |       |
| Total for the year:   | 7,025 |

**Account #:** 100-5470-00      **Account Name/Dept:** Printing Expense-Admin.

|   |     |
|---|-----|
| Detail/Analysis of what items will be coded to this account &/or calculation of annual total: |     |
| Staff awareness notices, etc.   |     |
| Total for the year:   | 120 |

**Account #:** 100-5480-00      **Account Name/Dept:** Professional Dev./Wellness Expense-Admin.

|   |        |
|---|--------|
| Detail/Analysis of what items will be coded to this account &/or calculation of annual total: |        |
| Reimbursement for Professional Development (seminars, workshops and tuition)                  | 10,400 |
| Reimbursement for Wellness (physical activity) (max. \$400)                                   | 6,400  |
| Total for the year:   | 16,800 |

**Account #:** 100-5510-00      **Account Name/Dept:** Repairs & Maintenance Expense-Admin.

|   |     |
|---|-----|
| Detail/Analysis of what items will be coded to this account &/or calculation of annual total: |     |
| As per Schedule #5  | -   |
| Misc. Repairs   | 100 |
| Total for the year:   | 100 |

**Account #:** 100-5550-00      **Account Name/Dept:** Salaries/Wages & Benefits Expense-Admin.

|   |         |
|---|---------|
| Detail/Analysis of what items will be coded to this account &/or calculation of annual total: |         |
| Salaries, Wages, Benefits and CPI adjustments for all administration staff.                   |         |
| Total for the year:   | 822,867 |

**Account #:** 100-5580-00      **Account Name/Dept:** Staff Welfare/Apprec. Expense-Admin.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

|  |       |
|--|-------|
| Staff congratulations, thank you's, condolences, etc.  | 800   |
| Executive going away gift, picture and frames (\$200.00 x 4), and catering                     | 1,200 |
| Staff long-service recognition awards and Executive Farewell                                   | 1,750 |
| Social Committee Funds   | 1,500 |
| Christmas party expenses for all Executive and FT,PPT,LTFT staff (110 staff @ \$35.00/person). | 3,850 |
| Total for the year:  | 9,100 |

**Account #:** 100-5630-00      **Account Name/Dept:** Telephone Expense-Admin.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

|   |       |
|---|-------|
| Costs for telephone hardware, long distance and cell phone reimbursement. |       |
| Total for the year:   | 8,495 |

**Account #:** 100-5640-00      **Account Name/Dept:** Training Expense-Admin.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

|  |        |
|--|--------|
| Resource materials and meeting expenses for HR Team to provide training to staff on topics such as conflict resolution, time management, stress management, etc. | 1,900  |
| Dynamics Training - 2 people   | 5,000  |
| First Aid Training: 5 people @ \$150 each  | 750    |
| Senior Managers Midyear Retreat  | 300    |
| Annual Retreat expenses includes professional consultants (teambuilding), food, etc.   | 3,900  |
| Total for the year:  | 11,850 |

**Account #:** 100-5660-00      **Account Name/Dept:** Travel Expense-Admin.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

|   |     |
|---|-----|
| This is for miscellaneous Admin. Travel (i.e.. Not related to conference travel). |     |
| Total for the year:   | 200 |

**Account #:** 100-5690-00      **Account Name/Dept:** Utilities Expense-Admin.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

|                     |        |
|---------------------|--------|
| Per schedule #6     |        |
| Total for the year: | 24,163 |

**Account #:** 200-4150-00

**Account Name/Dept:** Housing Registry Revenue-Admin.-Housing

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Sales for housing ads. Based on actual to December 31, 2016 and estimated to April.

Total for the year:

8,145

**Account #:** 200-5030-00

**Account Name/Dept:** Bank Charges Expense-Admin.-Housing

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Sales for housing ads. Based on actual to December 31, 2016 and estimated to April.

Total for the year:

348

DRAFT

**Account #:** 140-5000-00      **Account Name/Dept:** Advertising Expense-Comm.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

|  |        |
|--|--------|
| Sheaf Back Page (\$500 x 29 weeks)     | 14,500 |
| Banners                                | 500    |
| Posters (for general USSU advertising) | 1,400  |
| Total for the year:                    | 16,400 |

**Account #:** 140-5090-00      **Account Name/Dept:** Computer Maintenance Expense-Comm.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

|  |        |
|--|--------|
| As per Schedule #2                               | 17,684 |
| Portion of IT Conference                         | 494    |
| 2-Google Apps (Email, Calendar, Documents, etc.) | 137    |
| Dreamhost  | 480    |
| Adobe Creative Cloud                             | 582    |
| 2-Maintenance Agreements (Filemaker)             | 172    |
| Total for the year:                              | 19,549 |

**Account #:** 140-5150-00      **Account Name/Dept:** Contract Labour Expense-Comm.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

|   |       |
|---|-------|
| Student Labour for Buzz Board Updates (35 updates x \$40) |       |
| Total for the year:                                       | 1,400 |

**Account #:** 140-5200-00      **Account Name/Dept:** Depreciation Expense-Comm.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

|                     |       |
|---------------------|-------|
| As per Schedule #3  |       |
| Total for the year: | 4,767 |

**Account #:** 140-5410-00      **Account Name/Dept:** Membership Expenses-Comm.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

|  |     |
|--|-----|
| International Association of Business Communicators (IABC) |     |
| Total for the year:  | 325 |

**Account #:** 140-5430-00      **Account Name/Dept:** Office & General Expense-Comm.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

|                             |     |
|-----------------------------|-----|
| Office Supplies and Courier |     |
| Total for the year:         | 100 |

**Account #:** 140-5600-00      **Account Name/Dept:** Subscription Expense-Comm.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

|                     |     |
|---------------------|-----|
| Star Phoenix        |     |
| Total for the year: | 432 |

**Account #:** 180-4250-10 **Account Name/Dept:** Commercial Base Rent Revenue-Facilities

Detail/Analysis of what items will be coded to this account &amp;/or calculation of annual total:

|  |         |
|--|---------|
| Based on tenant leases. This amount incorporates an occupancy cost for space occupied by commercial tenants. |         |
| Total for the year:  | 474,390 |

**Account #:** 180-4250-20 **Account Name/Dept:** Occupancy Rent Revenue-Facilities

Detail/Analysis of what items will be coded to this account &amp;/or calculation of annual total:

|  |         |
|--|---------|
| Non-commercial tenant rent for Lower Place Riel and the MUB buildings.<br>Includes: Sheaf, International Students & Study Abroad Centre, Health & Dental Office, Multifairth and U of S third, fourth and penthouse floor. |         |
| Total for the year:  | 266,544 |

**Account #:** 180-4250-30 **Account Name/Dept:** Percentage Rent Revenue-Facilities

Detail/Analysis of what items will be coded to this account &amp;/or calculation of annual total:

|   |         |
|---|---------|
| Percentage rent payments from food court tenants. |         |
| Total for the year:                               | 187,000 |

**Account #:** 180-4250-00 **Account Name/Dept:** Room/Space Rent Revenue-Facilities

Detail/Analysis of what items will be coded to this account &amp;/or calculation of annual total:

|   |        |
|---|--------|
| This covers Imaginus space rental, North Concourse and the Roy Romanow Council Chamber. |        |
| Total for the year:   | 12,100 |

**Account #:** 180-5000-00 **Account Name/Dept:** Advertising Expense-Facilities

Detail/Analysis of what items will be coded to this account &amp;/or calculation of annual total:

|  |     |
|--|-----|
| This covers an advertisement in the Survival Calendar and banner stands to advertise tenants, etc. |     |
| Total for the year:  | 750 |

**Account #:** 180-5030-00 **Account Name/Dept:** Bank Charges Expense-Facilities

Detail/Analysis of what items will be coded to this account &amp;/or calculation of annual total:

|  |       |
|--|-------|
| This covers commissions deducted due to tenants paying rent with Mastercard, Visa and Debit. |       |
| Total for the year:  | 4,500 |

**Account #:** 180-5090-00 **Account Name/Dept:** Computer Maintenance Expense-Facilities

Detail/Analysis of what items will be coded to this account &amp;/or calculation of annual total:

|  |       |
|--|-------|
| As per Schedule #2                               | 3,215 |
| Portion of IT Conference as per contract         | 90    |
| 2-Google Apps (Email, Calendar, Documents, etc.) | 138   |
| Total for the year:                              | 3,443 |

**Account #:** 180-5200-00 **Account Name/Dept:** Depreciation Expense-Facilities

Detail/Analysis of what items will be coded to this account &amp;/or calculation of annual total:

|                     |        |
|---------------------|--------|
| Per Schedule #3     |        |
| Total for the year: | 20,810 |

**Account #:** 180-5240-00 **Account Name/Dept:** Equipment Maint. Expense-Facilities

Detail/Analysis of what items will be coded to this account &amp;/or calculation of annual total:

|   |       |
|---|-------|
| Based on last year's actuals to December 31, 2016 and estimated to April.   | 4,150 |
| This would cover such things as vacuum cleaner repairs, floor washing machine repairs and parts, batteries, replacement parts for equipment and food court trays. We have a couple pieces of older equipment, so maintenance has increased. |       |
| Janitorial Carts x 2  | 875   |

Facilities

|                                   |       |
|-----------------------------------|-------|
| Industrial Wet/Dry Vacuum Cleaner | 860   |
| Total for the year:               | 5,885 |

**Account #:** 180-5350-00      **Account Name/Dept:** Janitorial Expense-Facilities

|   |         |
|---|---------|
| Detail/Analysis of what items will be coded to this account &/or calculation of annual total: |         |
| Per Schedule #4   |         |
| Total for the year:   | 227,726 |

**Account #:** 180-5370-00      **Account Name/Dept:** Legal Fee Expense-Facilities

|   |       |
|---|-------|
| Detail/Analysis of what items will be coded to this account &/or calculation of annual total: |       |
| Legal fees to cover questions regarding leases or other facility legal issues that arise.     |       |
| Total for the year:   | 2,100 |

**Account #:** 180-5400-00      **Account Name/Dept:** Meeting Expense - Facilities

|   |     |
|---|-----|
| Detail/Analysis of what items will be coded to this account &/or calculation of annual total: |     |
| Bi-annual Janitorial meeting and Lease meetings   |     |
| Total for the year:   | 350 |

**Account #:** 180-5410-00      **Account Name/Dept:** Membership Fee Expense-Facilities

|   |     |
|---|-----|
| Detail/Analysis of what items will be coded to this account &/or calculation of annual total:   |     |
| International Facilities Managers Association Membership @ \$400* 1.25 exchange. This membership also includes membership with IFMA Regina. |     |
| Total for the year:   | 500 |

**Account #:** 180-5430-00      **Account Name/Dept:** Office & General Expense-Facilities

|  |     |
|--|-----|
| Detail/Analysis of what items will be coded to this account &/or calculation of annual total:  |     |
| Based on actuals to December, 2016. This covers office supplies, Purolator of leases, tenant binders, janitorial office supplies, etc. |     |
| Total for the year:  | 840 |

**Account #:** 180-5470-00      **Account Name/Dept:** Printing Expense-Facilities

|   |     |
|---|-----|
| Detail/Analysis of what items will be coded to this account &/or calculation of annual total: |     |
| Based on actuals to December 2016 and estimated to April.                                     |     |
| Photocopier usage, XL docketts, laminating, etc   |     |
| Total for the year:   | 300 |

**Account #:** 180-5480-00      **Account Name/Dept:** Professional Dev./Wellness Expense-Facilities

|   |       |
|---|-------|
| Detail/Analysis of what items will be coded to this account &/or calculation of annual total: |       |
| As per CUPE Agreement, staff reimbursement for health, wellness or education courses.         | 1,950 |
| Attendance at IFMA Day in Regina (Oct/Nov) - Registration plus hotel for one night            | 425   |
| Registration \$200; Hotel \$150 plus taxes; Gas \$50  |       |
| Total for the year:   | 2,375 |

**Account #:** 180-5510-00      **Account Name/Dept:** Repairs/Maint. Expense-Facilities

|   |         |
|---|---------|
| Detail/Analysis of what items will be coded to this account &/or calculation of annual total: |         |
| Per Schedule #5   | 104,901 |
| Alarm monitors in Place Riel and MUB included   |         |
| Elevator Licenses for Place Riel and MUB included   |         |
| Total for the year:   | 104,901 |

**Account #:** 180-5565-00      **Account Name/Dept:** Signage Expense-Facilities

Facilities

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

|   |       |
|---|-------|
| Updating signage as needed (pillar signage, elevator signage, building signage) |       |
| Total for the year:   | 1,300 |

**Account #:** 180-5630-00      **Account Name/Dept:** Telephone Expense-Facilities

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

|  |       |
|--|-------|
| Telephone hardware and long distance for office phones and includes cell phone reimbursement (\$15 x 6)*12 months for janitorial staff |       |
| Total for the year:  | 2,880 |

**Account #:** 180-5670-00      **Account Name/Dept:** Uniforms Expense-Facilities

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

|  |       |
|--|-------|
| Clothing allowance for janitorial staff as per CUPE Agreement. |       |
| Total for the year:  | 2,125 |

**Account #:** 180-5690-00      **Account Name/Dept:** Utilities Expense-Facilities

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

|                     |         |
|---------------------|---------|
| Per Schedule #6     |         |
| Total for the year: | 191,313 |

**Account #:** 180-5750-00      **Account Name/Dept:** Waste Management Expense-Facilities

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

|   |        |
|---|--------|
| Loraas Disposal Services for waste and recycling. |        |
| Total for the year:                               | 14,078 |

**Account #:** 175-5000-00      **Account Name/Dept:** Advertising Expense-Food Centre

|   |       |
|---|-------|
| Detail/Analysis of what items will be coded to this account &/or calculation of annual total: |       |
| Trick or Eat, Fresh Market, and general centre advertising.                                   |       |
| Total for the year:   | 1,081 |

**Account #:** 175-5090-00      **Account Name/Dept:** Computer Maint. Expense-Food Centre

|   |       |
|---|-------|
| Detail/Analysis of what items will be coded to this account &/or calculation of annual total: |       |
| As per Schedule #2  | 1,608 |
| Portion of IT Conference as per contract  | 45    |
| Google Apps (Email,Calendar, Document, etc)   | 72    |
| Total for the year:   | 1,725 |

**Account #:** 175-5200-00      **Account Name/Dept:** Depreciation Expense-Food Centre

|   |     |
|---|-----|
| Detail/Analysis of what items will be coded to this account &/or calculation of annual total: |     |
| As per Schedule #3  |     |
| Total for the year:   | 204 |

**Account #:** 175-5240-00      **Account Name/Dept:** Equip. & Equip. Maint. Expense-Food Centre

|   |     |
|---|-----|
| Detail/Analysis of what items will be coded to this account &/or calculation of annual total: |     |
| Rentals for Trick or Eat and equipment needed for events.                                     |     |
| Total for the year:   | 350 |

**Account #:** 175-5250-00      **Account Name/Dept:** Events Expense-Food Centre

|   |     |
|---|-----|
| Detail/Analysis of what items will be coded to this account &/or calculation of annual total:                         |     |
| Costs for materials for Trick or Eat and other events including Fresh Market. Costs are offset by Fresh Market Sales. |     |
| Total for the year:   | 750 |

**Account #:** 175-5350-00      **Account Name/Dept:** Janitorial Expense-Food Centre

|   |       |
|---|-------|
| Detail/Analysis of what items will be coded to this account &/or calculation of annual total: |       |
| As per Schedule #4  |       |
| Total for the year:   | 2,080 |

**Account #:** 175-5430-00      **Account Name/Dept:** Meeting Expense-Food Centre

|   |    |
|---|----|
| Detail/Analysis of what items will be coded to this account &/or calculation of annual total: |    |
| Meeting expenses for outreach and networking.   |    |
| Total for the year:   | 60 |

**Account #:** 175-5430-00      **Account Name/Dept:** Office & General Expense-Food Centre

|   |  |
|---|--|
| Detail/Analysis of what items will be coded to this account &/or calculation of annual total: |  |
|---|--|

|  |    |
|--|----|
| Office Supplies, Business Cards, printer cartridges, pens, and pencils |    |
| Total for the year:  | 95 |

**Account #:** 175-5470-00      **Account Name/Dept:** Printing Expense-Food Centre

|   |   |
|---|---|
| Detail/Analysis of what items will be coded to this account &/or calculation of annual total: |   |
| Office photocopier usage and other misc. printing.  |   |
| Total for the year:   | - |

**Account #:** 175-5510-00      **Account Name/Dept:** Repairs & Maintenance Exp.-S.S-Food Centre

|   |   |
|---|---|
| Detail/Analysis of what items will be coded to this account &/or calculation of annual total: |   |
| As per Schedule #5  |   |
| Total for the year:   | - |

**Account #:** 175-5550-00      **Account Name/Dept:** Salaries, Wages & Benefits Exp.-S.S-Food Centre

|  |       |
|--|-------|
| Detail/Analysis of what items will be coded to this account &/or calculation of annual total:          |       |
| Salaries, Wages & Benefits -15 hrs/week for two weeks Aug, 15 hrs/week Sep-Apr, 60 hours extra in Oct. |       |
| Total for the year:  | 9,599 |

**Account #:** 175-5580-00      **Account Name/Dept:** Staff Welfare/Apprec. Expense-Food Centre

|   |     |
|---|-----|
| Detail/Analysis of what items will be coded to this account &/or calculation of annual total: |     |
| Year end event at \$15 (based on 15 volunteers)   |     |
| Total for the year:   | 225 |

**Account #:** 175-5630-00      **Account Name/Dept:** Telephone Expense-Food Centre

|   |     |
|---|-----|
| Detail/Analysis of what items will be coded to this account &/or calculation of annual total: |     |
| Telephone hardware. Based on actual to December 31,2016 and estimated to April.               |     |
| Total for the year:   | 456 |

**Account #:** 175-5640-00      **Account Name/Dept:** Training Expense-Food Centre

|   |     |
|---|-----|
| Detail/Analysis of what items will be coded to this account &/or calculation of annual total: |     |
| Participation in VOTR at \$10/volunteer (15 volunteers), \$10/volunteer (5 volunteers)        |     |
| The remainder is for additional training such as ASIST and Food Safe.                         |     |
| Total for the year:   | 825 |

**Account #:** 175-5710-00      **Account Name/Dept:** Volunteer Appreciation Expense-Food Centre

|   |     |
|---|-----|
| Detail/Analysis of what items will be coded to this account &/or calculation of annual total: |     |
| USSU Gift Cards for volunteers based on points accumulated for hours volunteered.             |     |
| Total for the year:   | 500 |

**Account #:** 175-5690-00      **Account Name/Dept:** Utilities Expense-Food Centre

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

As per Schedule #5

Total for the year:

1,665

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**Account #:** 190-5000-00      **Account Name/Dept:** Advertising Expense-Help Cntr.

|   |       |
|---|-------|
| Detail/Analysis of what items will be coded to this account &/or calculation of annual total: |       |
| Advertising covers "volunteers required" posters, Survival Calendar,                          |       |
| Sheaf, Centre postcards and general centre poster/banner advertising.                         |       |
| Total for the year:   | 1,386 |

**Account #:** 190-5090-00      **Account Name/Dept:** Computer Maint. Expense-Help Cntr.

|   |       |
|---|-------|
| Detail/Analysis of what items will be coded to this account &/or calculation of annual total: |       |
| Per schedule #2   | 4,823 |
| Portion for IT Conference as per contract   | 135   |
| 2-Google Apps (Email, Calendar, Documents, etc)   | 288   |
| Total for the year:   | 5,246 |

**Account #:** 190-5110-00      **Account Name/Dept:** Condom Expense-Help Cntr.

|   |     |
|---|-----|
| Detail/Analysis of what items will be coded to this account &/or calculation of annual total: |     |
| Based on Help Centre share of two condom buys throughout the year.                            |     |
| Total for the year:   | 400 |

**Account #:** 190-5120-00      **Account Name/Dept:** Conference Expense-Help Cntr.

|   |   |
|---|---|
| Detail/Analysis of what items will be coded to this account &/or calculation of annual total: |   |
|   |   |
| Total for the year:   | - |

**Account #:** 190-5200-00      **Account Name/Dept:** Depreciation Expense-Help Cntr.

|   |     |
|---|-----|
| Detail/Analysis of what items will be coded to this account &/or calculation of annual total: |     |
| Per schedule #3   |     |
| Total for the year:   | 693 |

**Account #:** 190-5240-00      **Account Name/Dept:** Equip. & Equip. Maint. Expense-Help Cntr.

|   |     |
|---|-----|
| Detail/Analysis of what items will be coded to this account &/or calculation of annual total: |     |
| For equipment rental due to events or speakers.   |     |
| Total for the year:   | 100 |

**Account #:** 190-5250-00      **Account Name/Dept:** Events/Speakers Expense-Help Cntr.

|   |       |
|---|-------|
| Detail/Analysis of what items will be coded to this account &/or calculation of annual total: |       |
| Event costs for the year including Mental Health Awareness week and others.                   |       |
| Total for the year:   | 1,050 |

**Account #:** 190-5350-00      **Account Name/Dept:** Janitorial Expense-Help Cntr.

|   |       |
|---|-------|
| Detail/Analysis of what items will be coded to this account &/or calculation of annual total: |       |
| Per schedule #4   |       |
| Total for the year:   | 1,390 |

**Account #:** 190-5400-00      **Account Name/Dept:** Meeting Expenses-Help Cntr.

|   |    |
|---|----|
| Detail/Analysis of what items will be coded to this account &/or calculation of annual total: |    |
| Meeting expenses for outreach and networking.   |    |
| Total for the year:   | 80 |

**Account #:** 190-5430-00      **Account Name/Dept:** Office & General Expense-Help Cntr.

|   |     |
|---|-----|
| Detail/Analysis of what items will be coded to this account &/or calculation of annual total:   |     |
| Office Supplies, Coordinator's business cards, printer toner cartridges, pens, pencils and misc supplies. Based on actual to December 31,2016 and estimated to April. |     |
| Total for the year:   | 340 |

**Account #:** 190-5470-00      **Account Name/Dept:** Printing Expense-Help Cntr.

|   |   |
|---|---|
| Detail/Analysis of what items will be coded to this account &/or calculation of annual total: |   |
| Office photocopier usage and other misc. printing.  |   |
| Total for the year:   | - |

**Account #:** 190-5510-00      **Account Name/Dept:** Repairs/Maint. Expense-Help Cntr.

|   |   |
|---|---|
| Detail/Analysis of what items will be coded to this account &/or calculation of annual total: |   |
| Per Schedule #5   |   |
| Total for the year:   | - |

**Account #:** 190-5550-40      **Account Name/Dept:** Salaries/Wages & Benefit Exp.-Help Cntr.

|   |        |
|---|--------|
| Detail/Analysis of what items will be coded to this account &/or calculation of annual total: |        |
| Salaries, Wages & Benefits - 39% time (15 hrs/week) for May through July.                     |        |
| 53% time (20 hrs/week) for August through April 30  |        |
| 40 hours extra in Dec & Apr.  |        |
| Total for the year:   | 16,885 |

**Account #:** 190-5580-00      **Account Name/Dept:** Staff Welfare/Apprec. Expense-Help Cntr.

|   |     |
|---|-----|
| Detail/Analysis of what items will be coded to this account &/or calculation of annual total: |     |
| Year-end event @ \$15/volunteer (based on 30 volunteers)                                      |     |
| Total for the year:   | 450 |

**Account #:** 190-5630-00      **Account Name/Dept:** Telephone Expense-Help Cntr.

|   |       |
|---|-------|
| Detail/Analysis of what items will be coded to this account &/or calculation of annual total: |       |
| Telephone hardware. Based on actual to December 31,2016 and estimated to April.               |       |
| Total for the year:   | 1,260 |

**Account #:** 190-5640-00      **Account Name/Dept:** Training Expense-Help Cntr.

|   |     |
|---|-----|
| Detail/Analysis of what items will be coded to this account &/or calculation of annual total: |     |
| VOTR - Based on \$10/volunteer (30 volunteers)/ \$10/volunteer (20 volunteers)                | 500 |

Help Ctr

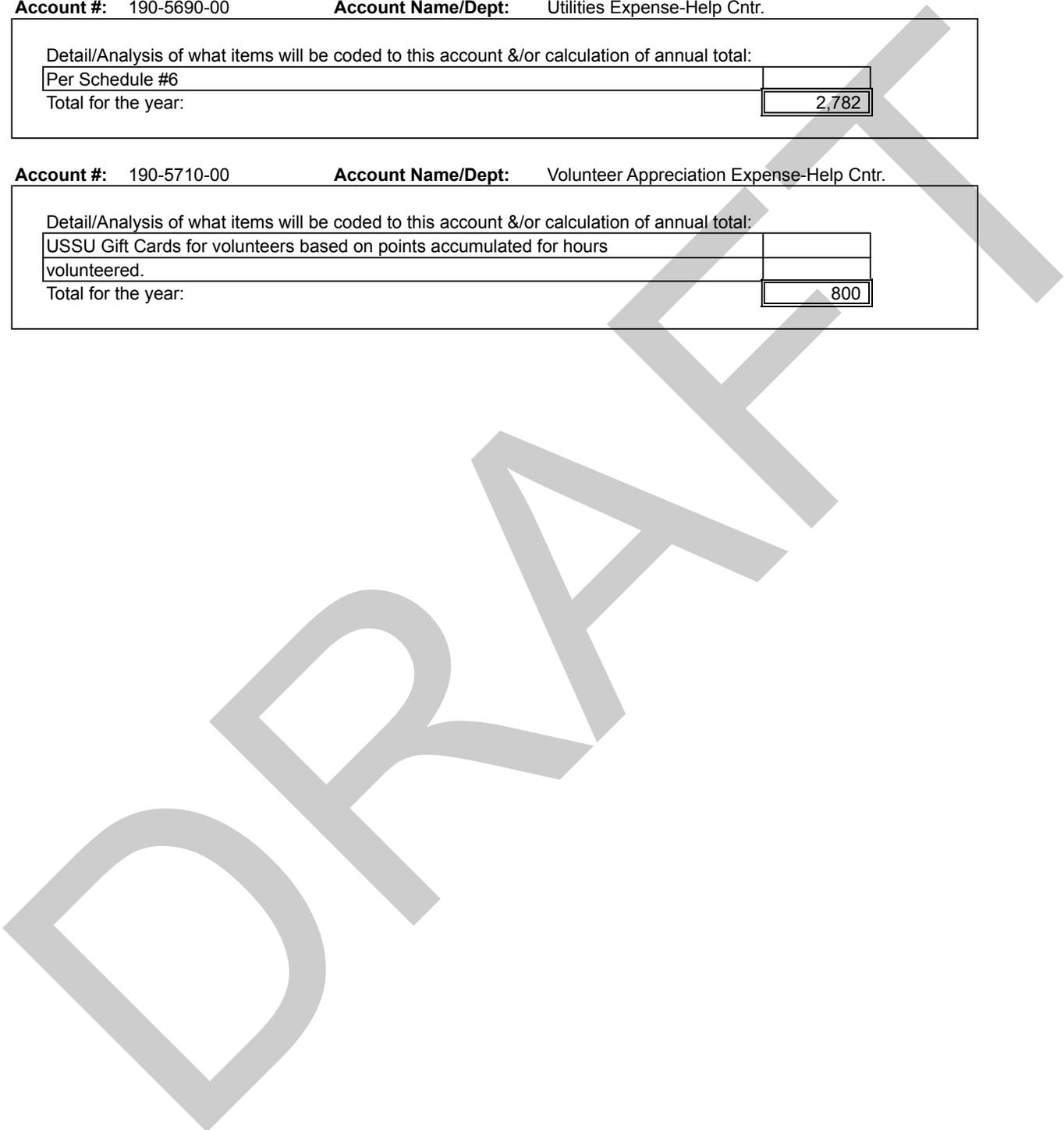
|  |       |
|--|-------|
| Suicide Intervention @ \$125/person x 12 Volunteers              | 1,500 |
| Additional training and educational opportunities for volunteers | 700   |
| Total for the year:  | 2,700 |

**Account #:** 190-5690-00      **Account Name/Dept:** Utilities Expense-Help Ctr.

|   |       |
|---|-------|
| Detail/Analysis of what items will be coded to this account &/or calculation of annual total: |       |
| Per Schedule #6   |       |
| Total for the year:   | 2,782 |

**Account #:** 190-5710-00      **Account Name/Dept:** Volunteer Appreciation Expense-Help Ctr.

|   |     |
|---|-----|
| Detail/Analysis of what items will be coded to this account &/or calculation of annual total: |     |
| USSU Gift Cards for volunteers based on points accumulated for hours volunteered.             |     |
| Total for the year:   | 800 |



**Account #:** 210-4070-00      **Account Name/Dept:** Commission Revenue-Info. Cntr.

|  |       |
|--|-------|
| Detail/Analysis of what items will be coded to this account &/or calculation of annual total:  |       |
| The revenue generated from U-Pass replacement stickers as well as TicketMaster, SPC cards, printing credits, and evening parking passes. |       |
| Total for the year:  | 8,760 |

**Account #:** 210-4070-05      **Account Name/Dept:** U-Pass Distribution Commission

|   |        |
|---|--------|
| Detail/Analysis of what items will be coded to this account &/or calculation of annual total: |        |
| Revenue from the comission on undergraduate and graduate U-pass distribution.                 |        |
| Based on actuals from this past fiscal year with an estimate on graduate student passes.      |        |
| Total for the year:   | 48,000 |

**Account #:** 210-4140-00      **Account Name/Dept:** Faxing Revenue-Info.Cntr.

|   |       |
|---|-------|
| Detail/Analysis of what items will be coded to this account &/or calculation of annual total: |       |
| Based on revenues as of December 31, 2016 and estimated up to April.                          |       |
| Total for the year:   | 2,300 |

**Account #:** 210-4190-00      **Account Name/Dept:** Locker Revenue-Info Cntr.

|   |       |
|---|-------|
| Detail/Analysis of what items will be coded to this account &/or calculation of annual total: |       |
| Based on actual revenue to December 31, 2016 and estimated up to April.                       |       |
| Total for the year:   | 3,390 |

**Account #:** 210-4205-00      **Account Name/Dept:** Notary Revenue-Invo Cntr.

|   |       |
|---|-------|
| Detail/Analysis of what items will be coded to this account &/or calculation of annual total: |       |
| Based on actual revenue to December 31, 2016 and estimated up to April with a 10% increase.   |       |
| Total for the year:   | 2,910 |

**Account #:** 210-4230-00      **Account Name/Dept:** Poster Revenue-Info. Cntr.

|   |       |
|---|-------|
| Detail/Analysis of what items will be coded to this account &/or calculation of annual total: |       |
| Based on actual revenue to December 31, 2016 and estimated up to April.                       |       |
| Total for the year:   | 1,205 |

**Account #:** 210-4250-10      **Account Name/Dept:** Table Rentals-Tunnel-Info Cntr.

|   |  |
|---|--|
| Detail/Analysis of what items will be coded to this account &/or calculation of annual total: |  |
| Table rentals in Place Riel tunnel based on actuals up to December 31, 2016                   |  |

|  |        |
|--|--------|
| and estimated to April with an increase for the first week of September due to a price increase. |        |
| Total for the year:  | 32,300 |

**Account #:** 210-5000-00      **Account Name/Dept:** Advertising Expense-Info. Cntr.

|   |       |
|---|-------|
| Detail/Analysis of what items will be coded to this account &/or calculation of annual total: |       |
| Advertising for Survival Calendar ad, U-pass, and \$500 for parking passes for table vendors. |       |
| Total for the year:   | 1,200 |

**Account #:** 210-5030-00      **Account Name/Dept:** Bank Charge Expense-Info Cntr.

|   |     |
|---|-----|
| Detail/Analysis of what items will be coded to this account &/or calculation of annual total: |     |
| Based on actual expenses to December 31, 2016 and estimated up to April.                      |     |
| Total for the year:   | 240 |

**Account #:** 210-5090-00      **Account Name/Dept:** Computer Maint. Expense-Info Cntr

|   |       |
|---|-------|
| Detail/Analysis of what items will be coded to this account &/or calculation of annual total: |       |
| Per schedule #2   | 3,215 |
| Portion of IT Conference as per contract  | 90    |
| Lt Speed Pro  | 995   |
| Google Apps (Email, Calendar, Documents, etc)   | 69    |
| Total for the year:   | 4,369 |

**Account #:** 210-5200-00      **Account Name/Dept:** Depreciation Expense-Info Cntr.

|   |       |
|---|-------|
| Detail/Analysis of what items will be coded to this account &/or calculation of annual total: |       |
| Per schedule #3   |       |
| Total for the year:   | 1,620 |

**Account #:** 210-5240-00      **Account Name/Dept:** Equip.Maint. Expense-Info. Cntr.

|   |     |
|---|-----|
| Detail/Analysis of what items will be coded to this account &/or calculation of annual total: |     |
| Covers repairs to fax machine, and other machinery.   |     |
| Total for the year:   | 100 |

**Account #:** 210-5270-00      **Account Name/Dept:** Fax Expense-Info. Cntr.

|   |     |
|---|-----|
| Detail/Analysis of what items will be coded to this account &/or calculation of annual total: |     |
| Based on actual expenses to December 31, 2016 and estimated up to April.                      |     |
| Includes toner, paper, for fax machine service.   |     |
| Total for the year:   | 116 |

Account #: 210-5385-00 Account Name/Dept: Locker Expense-Info. Cntr

|   |     |
|---|-----|
| Detail/Analysis of what items will be coded to this account &/or calculation of annual total: |     |
| Covers purchase of replacement locks for lockers.   |     |
| Total for the year:   | 120 |

Account #: 210-5430-00 Account Name/Dept: Office & General Expense-Info. Cntr.

|   |     |
|---|-----|
| Detail/Analysis of what items will be coded to this account &/or calculation of annual total: |     |
| Budget for thermal paper for debit card machine (s), cash register tape, and maps.            |     |
| Based on actual expenses to December 31, 2016 and estimated to April.                         |     |
| Total for the year:   | 870 |

Account #: 210-5470-00 Account Name/Dept: Printing Expense-Info. Cntr.

|   |   |
|---|---|
| Detail/Analysis of what items will be coded to this account &/or calculation of annual total: |   |
|   |   |
| Total for the year:   | - |

Account #: 210-5480-00 Account Name/Dept: Professional Dev./Wellness-Info. Cntr.

|   |     |
|---|-----|
| Detail/Analysis of what items will be coded to this account &/or calculation of annual total: |     |
| As per CUPE Agreement, staff reimbursement for health, wellness or education courses.         |     |
| Total for the year:   | 650 |

Account #: 210-5550-00 Account Name/Dept: Salaries/Wages & Benefits Exp.-Info. Cntr.

|   |        |
|---|--------|
| Detail/Analysis of what items will be coded to this account &/or calculation of annual total: |        |
| Salaries, Wages & Benefits  |        |
| Total for the year:   | 56,899 |

Account #: 210-5630-00 Account Name/Dept: Telephone Expense-Info. Cntr.

|   |       |
|---|-------|
| Detail/Analysis of what items will be coded to this account &/or calculation of annual total: |       |
| From actuals to December 31, 2016 and estimated to April.                                     |       |
| Includes telephone hardware and long distance .   |       |
| Total for the year:   | 2,124 |

**Expenses**

**Building Maintenance**

Account #: 210-5350-00 Account Name/Dept: Janitorial Expense-Info. Cntr

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

|                     |       |
|---------------------|-------|
| Per Schedule #4     |       |
| Total for the year: | 2,132 |

**Account #:** 210-5510-00      **Account Name/Dept:** Repairs & Maint. Expense-Info. Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

|                     |   |
|---------------------|---|
| Per Schedule #5     |   |
| Total for the year: | - |

**Account #:** 210-5690-00      **Account Name/Dept:** Utilities Expense-Info. Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

|                     |       |
|---------------------|-------|
| Per Schedule #6     |       |
| Total for the year: | 1,706 |

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**Account #:** 250-4040-00      **Account Name/Dept:** Coat Check Revenue-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Based on actuals to December 31, 2016 and estimated to April.

Total for the year:

1,875

**Account #:** 250-4070-10      **Account Name/Dept:** Commission Liquor Tax Revenue-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Based on a calculation provided by the province. Calculated by taking total monthly alcohol sale of 10% on the first \$250 tax payable and 1% of balance of tax payable.

Liquor tax is 10% on all bottle, draught and liquor sales.

Total for the year:

1,300

**Account #:** 250-4070-20      **Account Name/Dept:** Commission Vending Revenue-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

This line is ATM revenue. Based on actuals to December 31, 2016 and estimated to April

This includes the fees from the Louis' and Louis' Loft ATM machines.

Total for the year:

9,444

**Account #:** 250-4270-40      **Account Name/Dept:** Sales-Bottled Beer Revenue-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Based on actuals to December 31, 2016 and estimated to April with a moderate increase for improved sales for Huskie Football.

Total for the year:

137,356

**Account #:** 250-4270-50      **Account Name/Dept:** Sales Draught Beer Revenue-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Based on Actuals to December 31, 2016 and estimated to April, accounting for 1 less day of Welcome Week sales.

Total for the year:

365,508

**Account #:** 250-4270-60      **Account Name/Dept:** Sales-Food Revenue-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Based on actuals to December 31, 2016 and estimated to April, with an increase to account for increased lunch sales, rising Loft sales, and more special events

Total for the year:

750,176

**Account #:** 250-4270-70      **Account Name/Dept:** Sales-Liquor Revenue-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Based on actuals to December 31, 2016 and estimated to April with an increase due to more functions and events.

Total for the year:

197,647

**Account #:** 250-4270-80      **Account Name/Dept:** Sales-Non Alcoholic Revenue-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Based on actuals to December 31, 2016 and estimated to April.

Total for the year:

53,288

**Account #:** 250-4275-85

**Account Name/Dept:** Sales- Prepared Beverages- Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Coffee and tea sales at Louis' Loft with totals up to December 2016 and estimated until April with an increase of 6% due to increased traffic.

Total for the year:

78,248

**Account #:** 250-4275-00

**Account Name/Dept:** Special Event Revenue-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Room rentals and Tuesday night cover charge based on actuals to December 31, 2016 and estimated to April with an increase due to more special event bookings.

Total for the year:

55,700

**Account #:** 250-4280-00

**Account Name/Dept:** Sponsorship Revenue-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Sponsorship for Louis' events including \$8,000 for Welcome Week and \$24,000 from Pepsi.

Total for the year:

40,085

**Account #:** 250-5000-00

**Account Name/Dept:** Advertising Expense-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Includes ads in the Survival Guide, Facebook, and poster printing. This line also includes video production for ads featuring the new space and honorariums for marketing support.

Total for the year:

27,800

**Account #:** 250-5030-00

**Account Name/Dept:** Bank Charges Expense-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Based on actual to December 31, 2016 and estimated to April.

Total for the year:

18,050

**Account #:** 250-5090-00

**Account Name/Dept:** Computer Maintenance Expense-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

|  |        |
|--|--------|
| As per Schedule #2                               | 16,076 |
| Portion of IT Conference as per contract         | 449    |
| 6-Google Apps (Email, Calendar, Documents, etc.) | 412    |
| 1-Filemaker                                      | 86     |
| Parallels 12                                     | 94     |
| RiseVision Display System                        | 120    |
| Total for the year:                              | 17,237 |

**Account #:** 250-5120-00

**Account Name/Dept:** Conference Expense-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

-

**Account #:** 250-5180-40      **Account Name/Dept:** Cost of Sales-Bottled Beer Expense-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Based on 35% of sales.

Total for the year:

48,074

**Account #:** 250-5180-50      **Account Name/Dept:** Cost of Sales-Draft Beer Expense Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Based on 43% of sales during the summer months, 39% in September, and 46% of sales from October to April.

Total for the year:

161,067

**Account #:** 250-5180-60      **Account Name/Dept:** Cost of Sales-Food Expense-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Based on 37% of sales during the summer and December and 40% of sales during the other months.

Total for the year:

292,801

**Account #:** 250-5180-70      **Account Name/Dept:** Cost of Sales-Liquor Expense-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Based on 27% of sales in the summer and 22% of sales from September to April.

Total for the year:

45,191

**Account #:** 250-5180-80      **Account Name/Dept:** Cost of Sales-Non Alc. Expense-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Based on 42% of sales. This line includes all soda used in mixed drinks.

Total for the year:

22,381

**Account #:** 250-5180-85      **Account Name/Dept:** Cost of Sales Prepared Bev. Expense- Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Based on 33% of sales. Includes coffee, tea, and other Loft products.

Total for the year:

25,822

**Account #:** 250-4200-00      **Account Name/Dept:** Depreciation Expense-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

As per Schedule #3

Total for the year:

47,847

**Account #:** 250-5220-20      **Account Name/Dept:** Entertainment-Recorded Expense-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Total for the year:

-

**Account #:** 250-5240-00      **Account Name/Dept:** Equip. & Equip Maint. Expense-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

|   |        |
|---|--------|
| Repairs and maintenance on kitchen and bar equipment. This is based on an average of the past two fiscal years. |        |
| Total for the year:   | 24,000 |

**Account #:** 250-5285-00      **Account Name/Dept:** Food & Beverage Supp. Expense-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

|   |        |
|---|--------|
| Includes napkins, bar wipes, glass towels, glassware, cutlery, plates and take-out containers |        |
| Total for the year:   | 26,400 |

**Account #:** 250-5290-00      **Account Name/Dept:** Freight Expense-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

|   |       |
|---|-------|
| Freight charges for incoming items. This includes liquor deliveries and bottle returns. |       |
| Total for the year:   | 8,400 |

**Account #:** 250-5360-00      **Account Name/Dept:** Kitchen Supplies Expense-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

|  |        |
|--|--------|
| Includes items such as detergents, dishwashing liquids as well as degreasers and cleaners. |        |
| Total for the year:  | 12,600 |

**Account #:** 250-5390-00      **Account Name/Dept:** License Expense-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

|   |       |
|---|-------|
| Liquor Licenses (SLGA) and POS yearly license fees. |       |
| Total for the year:                                 | 5,427 |

**Account #:** 250-5400-00      **Account Name/Dept:** Meeting Expense-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

|                              |     |
|------------------------------|-----|
| Meeting expense as required. |     |
| Total for the year:          | 400 |

**Account #:** 250-5410-00      **Account Name/Dept:** Membership Expense-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

|   |     |
|---|-----|
| COCA (Canadian Organization of Campus Activities) |     |
| Total for the year:                               | 350 |

**Account #:** 250-5430-00      **Account Name/Dept:** Office & General Expense-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

|   |       |
|---|-------|
| Based on actuals to December 31, 2016 and estimated to April. |       |
| Total for the year:   | 1,200 |

**Account #:** 250-5450-00      **Account Name/Dept:** Plant Maint. Expense-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Includes planting of flowers on deck and maintenance of the boxes.

Total for the year:

900

**Account #:** 250-5470-00 **Account Name/Dept:** Printing Expense-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Menu printing and other miscellaneous printing.

Total for the year:

1,100

**Account #:** 250-5480-00 **Account Name/Dept:** Professional Dev./Wellness Expense-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

As per CUPE Agreement, staff reimbursement for health, wellness or education courses.

\$650 per union member. Four members are eligible for this benefit in this fiscal year.

Total for the year:

2,600

**Account #:** 250-5500-00 **Account Name/Dept:** Promotions Expense-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Promotions based on actuals to December 31, 2016 and estimated to April.

This is non advertising cost to run promotions at Louis' as well as any food and beverage that is promo'ed to customers.

Total for the year:

9,150

**Account #:** 250-5510-05 **Account Name/Dept:** Repairs & Maint. Expense-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

As per Schedule #5

Misc. Repairs

Total for the year:

-

13,400

13,400

**Account #:** 250-5550-50 **Account Name/Dept:** Salaries/Wages & Benefits Expense-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Salaries, Wages & Benefits for Full-time In scope, Full-time out of scope and Less than Full-time.

Total for the year:

836,129

**Account #:** 250-5560-00 **Account Name/Dept:** Special Event Expense-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Costs from rental of special items needed for special events including Griffiths.

Payout to Huskie Athletics. ( 30% of net profit based on contract)

Total for the year:

17,900

16,000

33,900

**Account #:** 250-5205-00 **Account Name/Dept:** Staff Discounts Expense-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

20% discounts for all staff.

Total for the year:

4,000

**Account #:** 250-5580-00 **Account Name/Dept:** Staff Welfare/Apprec. Expense-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

|   |       |
|---|-------|
| Funds for monthly staff initiatives and incentives. |       |
| Total for the year:                                 | 1,800 |

**Account #:** 250-5630-00      **Account Name/Dept:** Telephone Expense-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

|  |        |
|--|--------|
| Cost of telephone hardware, long distance, and internet subscription fees, and cell phone reimbursement. |        |
| Total for the year:  | 12,000 |

**Account #:** 250-5460-00      **Account Name/Dept:** Training Expense-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

|   |       |
|---|-------|
| Training expense for the POS system and food safe training. |       |
| Total for the year:   | 2,300 |

**Account #:** 250-5650-00      **Account Name/Dept:** Transportation Expense-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

|  |     |
|--|-----|
| Line includes cab fares for customers to limit our liability and provide customer service.<br>Also is for Staff rides home if necessary. |     |
| Total for the year:  | 400 |

**Account #:** 250-5670-00      **Account Name/Dept:** Uniforms Expense-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

|   |       |
|---|-------|
| Expense for the cost of purchasing kitchen uniforms from ALSCO, as well as staff T-shirts and aprons. |       |
| Total for the year:   | 1,200 |

**Account #:** 250-5750-00      **Account Name/Dept:** Waste Management Expense-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

|   |       |
|---|-------|
| Loraas Disposal Services for waste and recycling. |       |
| Total for the year:                               | 6,544 |

**Expenses**  
**Building Maintenance**

**Account #:** 250-5350-00      **Account Name/Dept:** Janitorial Expense-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

|                     |        |
|---------------------|--------|
| As per Schedule #4  |        |
| Total for the year: | 48,375 |

**Account #:** 250-5690-00      **Account Name/Dept:** Utilities Expense-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

|                     |         |
|---------------------|---------|
| As per Schedule #6  |         |
| Total for the year: | 108,585 |

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**Account #:** 160-4250-40      **Account Name/Dept:** Equipment Rental Revenue-Louis'-Entertainment

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

|   |        |
|---|--------|
| Revenue brought in from the rental of sound equipment for shows at Louis' as well as for off-site rentals. Ranges from \$350 for student groups to \$1500 for national promoters such as Live Nation. |        |
| Total for the year:   | 20,100 |

**Account #:** 160-4310-10      **Account Name/Dept:** Ticket Sales Revenue-Louis'-Entertainment

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

|   |        |
|---|--------|
| Based on estimates from historical data and touring patterns. |        |
| Total for the year:   | 62,500 |

**Account #:** 160-5000-05      **Account Name/Dept:** Advertising Expense-Louis'-Entertainment

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

|   |       |
|---|-------|
| This includes the cost of poster printing and Facebook ads. |       |
| Total for the year:   | 5,230 |

**Account #:** 160-5090-00      **Account Name/Dept:** Computer Maint. Expense-Louis'-Entertainment

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

|  |       |
|--|-------|
| As per schedule #2                             | 1,608 |
| Portion of IT Conference as per contract       | 45    |
| Google Apps (Email, Calendar, Documents, etc.) | 69    |
| Total for the year:                            | 1,722 |

**Account #:** 160-5200-00      **Account Name/Dept:** Depreciation Expense-Louis'-Entertainment

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

|                     |       |
|---------------------|-------|
| As per schedule #3  |       |
| Total for the year: | 7,377 |

**Account #:** 160-5220-10      **Account Name/Dept:** Entertainment Live Expense-Louis' Ent.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

|  |        |
|--|--------|
| This includes payment for all entertainers, riders, hotels, and ticket printing. |        |
| Total for the year:  | 45,500 |

**Account #:** 160-5240-00      **Account Name/Dept:** Equip. & Equip. Maint. Exp.-Louis'-Entertainment

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

|  |       |
|--|-------|
| Includes maintenance and repairs to sound equipment. |       |
| Total for the year:                                  | 1,500 |

**Account #:** 160-5390-00      **Account Name/Dept:** Licenses Expense-Louis'-Entertainment

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

|  |     |
|--|-----|
| SOCAN Tariff 3A fees associated with live entertainment. (3% artist guarantee) |     |
| Total for the year:  | 900 |

Account #: 160-5550-40

Account Name/Dept: Salaries Expense-Louis' Entertainment

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

|   |        |
|---|--------|
| Includes wages paid to technicians for Louis' events. The rate is \$250 for the main technician and for additional technicians if needed. |        |
| Total for the year:   | 29,800 |

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**Account #:** 145-4000-20      **Account Name/Dept:** Adver. Video Monitors/Plasma Revenue-Marketing

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Based on sales from 2016-2017.

|                     |       |
|---------------------|-------|
| Total for the year: | 5,500 |
|---------------------|-------|

**Account #** 145-4250-30      **Account Name/Dept:** Rental Space-Other-Building Revenue-Marketing

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Based on sales from 2016-2017.

|                     |        |
|---------------------|--------|
| Total for the year: | 26,500 |
|---------------------|--------|

**Account #** 145-4620-00      **Account Name/Dept:** Survival Calendar Revenue-Marketing

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Based on sales from 2016-2017 Survival Calendar.

|                     |        |
|---------------------|--------|
| Total for the year: | 51,000 |
|---------------------|--------|

**Account #** 145-5000-00      **Account Name/Dept:** Advertising Expense-Marketing

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

|   |     |
|---|-----|
| Sponsor Recruitment annual expenditure comprehensive brochures. | 450 |
|---|-----|

|   |     |
|---|-----|
| Survival Calendar sales generating expenditure includes copying, postage. | 250 |
|---|-----|

|                     |     |
|---------------------|-----|
| Total for the year: | 700 |
|---------------------|-----|

**Account #** 145-5030-00      **Account Name/Dept:** Bank Charges Expense-Marketing

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Based on Actuals to December 31, 2016 then estimated to April.

|                     |     |
|---------------------|-----|
| Total for the year: | 500 |
|---------------------|-----|

**Account #** 145-5090-00      **Account Name/Dept:** Computer Maint. Expense-Marketing

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

|                     |       |
|---------------------|-------|
| As per Schedule #3. | 1,608 |
|---------------------|-------|

|  |    |
|--|----|
| Portion of IT Conference as per contract | 45 |
|--|----|

|  |    |
|--|----|
| 1-Google Apps (Email, Calendar, Documents, etc.) | 69 |
|--|----|

|                     |       |
|---------------------|-------|
| Total for the year: | 1,722 |
|---------------------|-------|

**Account #** 145-5200-00      **Account Name/Dept:** Depreciation Expense-Marketing

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

As per Schedule #3.

|                     |       |
|---------------------|-------|
| Total for the year: | 1,447 |
|---------------------|-------|

**Account #** 145-5400-00      **Account Name/Dept:** Meetings Expense-Marketing

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

|  |     |
|--|-----|
| Estimated expenses for attending various meetings and sales calls (coffee, lunch, etc.). | 250 |
| Seasonal greetings, thank you cards, hospitality and networking.                         | 150 |
| Total for the year:  | 400 |

**Account #** 145-5430-00      **Account Name/Dept:** Office & General Expense-Marketing

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

|                            |     |
|----------------------------|-----|
| Office supplies as needed. |     |
| Total for the year:        | 100 |

**Account #** 145-5620-00      **Account Name/Dept:** Survival Calendar Expense-Marketing

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

|  |        |
|--|--------|
| Based on quote provided from supplier. |        |
| Total for the year:                    | 39,000 |

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**Account #:** 181-4160-00      **Account Name/Dept:** Interest Revenue-Place Riel

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Based on actual to December 31, 2016 and estimated to April.

Total for the year:

10,744

**Account #:** 181-4300-00      **Account Name/Dept:** Infrastructure Revenue-Place Riel

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Based on principal repaid during the year plus interest and bank charges.

Total for the year:

1,199,257

**Account #:** 181-5030-00      **Account Name/Dept:** Bank Charges Expense-Place Riel

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Based on actual to December 31, 2016 and estimated to April.

Total for the year:

102,566

**Account #:** 181-5200-00      **Account Name/Dept:** Depreciation Expense-Place Riel

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Per Schedule #3

Total for the year:

707,505

**Account #:** 181-5325-00      **Account Name/Dept:** Interest Expense-Place Riel

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Based on actual to December 31, 2016 and estimated to April.

Total for the year:

797,727

**Account #:** 230-5000-00      **Account Name/Dept:** Advertising Expense-Pride Cntr.

|  |       |
|--|-------|
| Detail/Analysis of what items will be coded to this account &/or calculation of annual total:                  |       |
| Survival Calendar ad, posters, postcards, banners and other materials to promote the centre and centre events. |       |
| Total for the year:  | 1,631 |

**Account #:** 230-5090-00      **Account Name/Dept:** Computer Maint. Expense-Pride Cntr.

|   |       |
|---|-------|
| Detail/Analysis of what items will be coded to this account &/or calculation of annual total: |       |
| Per schedule #2   | 1,608 |
| Portion of IT Conference as per contract  | 45    |
| Google Apps (Email, Calendar, Documents, etc.)  | 72    |
| Total for the year:   | 1,725 |

**Account #:** 230-5110-00      **Account Name/Dept:** Condom Expense-Pride Cntr.

|   |     |
|---|-----|
| Detail/Analysis of what items will be coded to this account &/or calculation of annual total: |     |
| To cover Condoms, gloves, lubricant, Dental Dams, and female condoms.                         |     |
| Total for the year:   | 400 |

**Account #:** 230-5120-00      **Account Name/Dept:** Conference Expense-Pride Cntr.

|   |  |
|---|--|
| Detail/Analysis of what items will be coded to this account &/or calculation of annual total: |  |
| Cost for the Coordinator to attend a relevant conference.                                     |  |
| Total for the year:   |  |

**Account #:** 230-5200-00      **Account Name/Dept:** Depreciation Expense-Pride Cntr.

|   |     |
|---|-----|
| Detail/Analysis of what items will be coded to this account &/or calculation of annual total: |     |
| Per Schedule #3   |     |
| Total for the year:   | 834 |

**Account #:** 230-5240-00      **Account Name/Dept:** Equip. & Equip. Maint. Exp.-Pride Cntr.

|   |     |
|---|-----|
| Detail/Analysis of what items will be coded to this account &/or calculation of annual total: |     |
| To cover costs of any equipment needs for the year such as buttons.                           |     |
| Total for the year:   | 300 |

**Account #:** 230-5250-00      **Account Name/Dept:** Events/Speakers Expense-Pride Cntr.

|   |  |
|---|--|
| Detail/Analysis of what items will be coded to this account &/or calculation of annual total: |  |
| This account includes all event costs including speakers, performers, film licenses,          |  |

|  |       |
|--|-------|
| and other costs for Pride Centre events such as Queerapalooza, Sex Week, Drag Shows, and Pride Parade. Costs for many of the events are offset by Drag Show revenue. |       |
| Total for the year:  | 1,330 |

**Account #:** 230-5350-00      **Account Name/Dept:** Janitorial Expenses-Pride Cntr.

|   |       |
|---|-------|
| Detail/Analysis of what items will be coded to this account &/or calculation of annual total: |       |
| Per Schedule #4   |       |
| Total for the year:   | 1,901 |

**Account #:** 230-5400-00      **Account Name/Dept:** Meeting Expenses-Pride Cntr.

|   |    |
|---|----|
| Detail/Analysis of what items will be coded to this account &/or calculation of annual total: |    |
| Meeting expenses are for outreach and networking.   |    |
| Total for the year:   | 80 |

**Account #:** 230-5430-00      **Account Name/Dept:** Office & General Expense-Pride Cntr.

|   |     |
|---|-----|
| Detail/Analysis of what items will be coded to this account &/or calculation of annual total:         |     |
| Office supplies for center including toner cartridge and business cards, pens, paper, name tags, etc. |     |
| Total for the year:   | 350 |

**Account #:** 230-5470-00      **Account Name/Dept:** Printing Expense-Pride Cntr.

|   |   |
|---|---|
| Detail/Analysis of what items will be coded to this account &/or calculation of annual total: |   |
|   |   |
| Total for the year:   | - |

**Account #:** 230-5510-00      **Account Name/Dept:** Repairs & Maint. Expense-Pride Cntr.

|   |   |
|---|---|
| Detail/Analysis of what items will be coded to this account &/or calculation of annual total: |   |
| Per Schedule #5   |   |
| Total for the year:   | - |

**Account #:** 230-5550-00      **Account Name/Dept:** Salaries, Wages & Benefits Exp.-Pride Cntr.

|   |        |
|---|--------|
| Detail/Analysis of what items will be coded to this account &/or calculation of annual total: |        |
| Salaries, Wages & Benefits - 39% time (15 hrs/week) for May - July.                           |        |
| 53% time (20 hrs/week) for August through April 30.   |        |
| 40 hours extra in Dec & Apr.  |        |
| Total for the year:   | 16,885 |

**Account #:** 230-5580-00      **Account Name/Dept:** Staff Welfare/Apprec. Exp.-Pride Cntr.

|   |     |
|---|-----|
| Detail/Analysis of what items will be coded to this account &/or calculation of annual total: |     |
| Year-end event @ \$15/volunteer - based on 30 volunteers                                      |     |
| Total for the year:   | 450 |

**Account #:** 230-5600-00      **Account Name/Dept:** Subscriptions Expense-Pride Cntr.

|   |     |
|---|-----|
| Detail/Analysis of what items will be coded to this account &/or calculation of annual total: |     |
| Magazine subscriptions including The Advocate and Out magazine.                               |     |
| Total for the year:   | 200 |

**Account #:** 230-5630-00      **Account Name/Dept:** Telephone Expense-Pride Cntr.

|   |     |
|---|-----|
| Detail/Analysis of what items will be coded to this account &/or calculation of annual total: |     |
| Based on actual to December 31, 2016 and estimated to April.                                  |     |
| Total for the year:   | 654 |

**Account #:** 230-5640-00      **Account Name/Dept:** Training Expense-Pride Cntr.

|   |       |
|---|-------|
| Detail/Analysis of what items will be coded to this account &/or calculation of annual total: |       |
|   |       |
| Pride Centre participation in VOTR 25 @ \$10 each and 15@ \$10 each.                          | 400   |
| 10 volunteers to attend Suicide Intervention Training @ \$125/person                          | 1,250 |
| Additional training and educational opportunities for volunteers                              | 500   |
| Total for the year:   | 2,150 |

**Account #:** 230-5710-00      **Account Name/Dept:** Volunteer Apprec. Expense-Pride Cntr.

|   |     |
|---|-----|
| Detail/Analysis of what items will be coded to this account &/or calculation of annual total: |     |
| USSU Gift Cards for volunteers based on points accumulated for hours volunteered.             |     |
| Total for the year:   | 800 |

**Account #:** 230-5690-00      **Account Name/Dept:** Utilities Expense-Pride Cntr.

|   |       |
|---|-------|
| Detail/Analysis of what items will be coded to this account &/or calculation of annual total: |       |
| Per Schedule #5   |       |
| Total for the year:   | 3,805 |

**Account #:** 150-5000-00      **Account Name/Dept:** Exec - General Elections Expense-Stud. Gov.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

|                                    |       |
|------------------------------------|-------|
| Elections (Advertising & Printing) | 200   |
| Candidate Forums                   | 300   |
| Executive Reimbursement            | 1,500 |
| Councilor Reimbursement            | 1,200 |
| Chief Returning Officer            | 2,500 |
| Assistant Chief Returning Officer  | 1,500 |
| DRO Voting Booth                   | -     |
| Total for the year:                | 7,200 |

**Account #:** 150-5000-05      **Account Name/Dept:** Exec - By Elections Expense-Stud. Gov.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

|                                    |       |
|------------------------------------|-------|
| Elections (Advertising & Printing) | 200   |
| Candidate Forums                   | 100   |
| Candidate Reimbursement            | 200   |
| Chief Returning Officer            | 1,000 |
| Assistant Chief Returning Officer  | 600   |
| Total for the year:                | 2,100 |

**Account #:** 150-5330-00      **Account Name/Dept:** Exec - Referendum Expense-Stud. Gov.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

|  |       |
|--|-------|
| Referendum (Advertising & Printing)            | 200   |
| Referendum Forum                               | 300   |
| Referendum Reimbursement                       | 1,000 |
| Referendum - Chief Returning Officer           | 1,000 |
| Referendum - Assistant Chief Returning Officer | 600   |
| Total for the year:                            | 3,100 |

**Account #:** 170-5090-00      **Account Name/Dept:** Executive - Computer Maint. Expense - Stud. Gov.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

|  |       |
|--|-------|
| As per Schedule #2                               | 6,430 |
| Portion of IT Conference as per contract         | 180   |
| 4-Google Apps (Email, Calendar, Documents, etc.) | 278   |
| Maintenance Agreement (Filemaker)                | 172   |
| Total for the year:                              | 7,060 |

**Account #:** 170-5120-00      **Account Name/Dept:** Executive - Conference/Development Expense-Stud. Gov.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

|   |       |
|---|-------|
| Conferences and other development for Executive as it pertains to their portfolio |       |
| Total for the year:   | 6,000 |

**Account #:** 170-5200-00      **Account Name/Dept:** Executive - Depreciation Expense - Stud. Gov.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

|                     |       |
|---------------------|-------|
| Per Schedule #3     |       |
| Total for the year: | 2,134 |

**Account #:** 170-5400-00      **Account Name/Dept:** Executive - Meeting Expense-Stud. Gov.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

|  |       |
|--|-------|
| Meetings and events expenses                       | 1,000 |
| Executive Transition Lunch                         | 300   |
| Budget Walkthrough with Budget & Finance Committee | 350   |
| USC Committees (8 x \$160) food allowance          | 1,280 |
| Total for the year:                                | 2,930 |

**Account #:** 170-5430-00      **Account Name/Dept:** Executive - Office & General Expense-Stud. Gov.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

|                                       |     |
|---------------------------------------|-----|
| Office supplies, business cards, etc. |     |
| Total for the year:                   | 264 |

**Account #:** 170-5470-00      **Account Name/Dept:** Executive - Printing Expense-Stud. Gov.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

|   |    |
|---|----|
| Office Copier Usage plus insurance forms and other misc. printing |    |
| Total for the year:   | 38 |

**Account #:** 170-5490-00      **Account Name/Dept:** Executive - Projects Expense-Stud. Gov.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

|   |        |
|---|--------|
| Projects and initiatives of the Executive: each Executive member must apply to the Executive Committee for funding. |        |
| Total for the year:   | 10,000 |

**Account #:** 170-5490-05      **Account Name/Dept:** Executive - Events Expense-Stud. Gov.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

|  |       |
|--|-------|
| Experience in Excellence Awards                            | 4,500 |
| Undergraduate Project Symposium                            | 1,600 |
| Know Your Rights   | -     |
| AOCP (Term1 \$400 - Term2 \$400)                           | 800   |
| CFCR membership fee, host fee, advertisements and Fmphasis | 350   |
| Campus Club Weeks (\$400 x 2)                              | 800   |
| Total for the year:  | 8,050 |

**Account #:** 170-5530-00      **Account Name/Dept:** Executive - Retreat Expense-Stud. Gov.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

|   |       |
|---|-------|
| Executive Orientation                               | 200   |
| Retreat   | 600   |
| Mid-year Review Retreat for the Executive Committee | 300   |
| Total for the year:                                 | 1,100 |

**Account #:** 170-5550-00      **Account Name/Dept:** Executive - Salaries, Wages & Benefits Exp. - Stud. Gov.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

|   |         |
|---|---------|
| Executive Salaries - (37,177.20 x 4)                      | 148,709 |
| Benefits (CPP, EI, WCB)                                   | 11,097  |
| Reimbursement of particular student fees (Health, Dental) | 991     |

Total for the year:

160,796

**Account #:** 170-5570-00

**Account Name/Dept:** Executive - Sponsorship Expense-Stud. Gov.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

|   |        |
|---|--------|
| Remembrance Day   | 500    |
| Aboriginal Achievement Week (to be applied for or USSU sponsored speaker)           | 5,000  |
| Bike Tool Rental Service  | 75     |
| Student Emergency Support Fund (Gift Cards for supermarket, clothes, pharmacy, etc) | 1,500  |
| International and Exchange Student Experience Event Funding                         | 2,500  |
| Executive Sponsorship to be applied for   | 10,000 |
| Total for the year:   | 19,575 |

**Account #:** 170-5630-00

**Account Name/Dept:** Executive - Telephone Expense-Stud. Gov.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

|   |       |
|---|-------|
| Cost for reimbursement of executive cellphone plans, up to \$100/month each | 4,800 |
| Cost of telephone hardware and long distance.                               | 1,824 |
| Total for the year:   | 6,624 |

**Account #:** 170-5660-00

**Account Name/Dept:** Executive - Travel Expense-Stud.Gov.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

|  |       |
|--|-------|
| This is for miscellaneous Executive travel (Not related to conference travel). |       |
| Vehicle rental costs for in-province travel to regional campuses               | 1,135 |
| Pizza for students & the executive (\$200 x 3)                                 | 600   |
| Per diem allowance for three full trip days (\$65 x 4 x 3)                     | 780   |
| Hotel rooms for three nights {(\$120 x 4 x 1) + (\$150 x 4 x 2)}               | 1,680 |
| Total for the year:  | 4,195 |

**Account #:** 310-5090-00

**Account Name/Dept:** USC - Computer Maintenance

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

|  |       |
|--|-------|
| As per schedule #2                             | 1,608 |
| Portion of IT Conference as per contract       | 45    |
| Google Apps (Email, Calendar, Documents, etc.) | 69    |
| Maintenance Agreement (Filemaker)              | 86    |
| Total for the year:                            | 1,808 |

**Account #:** 310-5190-00

**Account Name/Dept:** USC - Councilor Year end gifts Expense-Stud. Gov.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

|  |       |
|--|-------|
| Year end gifts for Councilors (26 Councilors x \$50) |       |
| Total for the year:                                  | 1,300 |

**Account #:** 310-5200-00

**Account Name/Dept:** USC - Depreciation Expense - Stud. Gov.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

|                     |     |
|---------------------|-----|
| As per schedule #3  |     |
| Total for the year: | 823 |

**Account #:** 310-5330-00

**Account Name/Dept:** USC - Honorariums Expense-Stud. Gov.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

|  |       |
|--|-------|
| USC Chair (\$40/meeting x 25 meetings) |       |
| Total for the year:                    | 1,000 |

**Account #:** 310-5400-00      **Account Name/Dept:** USC - Meeting Expenses-Stud. Gov.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

|   |     |
|---|-----|
| Other meeting expenses (name plates)              | 25  |
| USC Orientation-September (meals, printing, etc.) | 675 |
| Total for the year:                               | 700 |

**Account #:** 310-5400-10      **Account Name/Dept:** USC - Meeting Expenses (AGM)-Stud. Gov.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

|   |       |
|---|-------|
| Printing, Office Supplies, Room & Equipment Rentals | 500   |
| Refreshments (Louis' Pizza, Pepsi Product)          | 490   |
| Chairperson Honorarium                              | 75    |
| Total for the year:                                 | 1,065 |

**Account #:** 310-5400-05      **Account Name/Dept:** USC - Meeting Expenses (SGM)-Stud. Gov.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

|   |       |
|---|-------|
| Printing, Office Supplies, Room & Equipment Rentals | 500   |
| Refreshments (Louis' Pizza, Pepsi Product)          | 490   |
| Chairperson Honorarium                              | 75    |
| Total for the year:                                 | 1,065 |

**Account #:** 310-5680-00      **Account Name/Dept:** USC - Socials/Apprec. Expense-Stud. Gov.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

|  |       |
|--|-------|
| USC Appreciation (6 socials at \$300 per social) | 1,800 |
| USC Meetings (6 meetings at \$300 per meeting)   | 1,800 |
| USC Transition Social                            | 800   |
| Total for the year:                              | 4,400 |

**Account #:** 130-4180-00 **Account Name/Dept:** Ratification Revenue-Campus Groups

|   |        |
|---|--------|
| Detail/Analysis of what items will be coded to this account &/or calculation of annual total:   |        |
| Ratification revenue comes from ratification fees in the campus groups policy.<br>(Insurance for Campus events are accounted for in the Admin Budget) |        |
| Total for the year:   | 15,000 |

**Account #:** 130-4280-00 **Account Name/Dept:** Sponsorship Revenue- Campus Groups

|   |        |
|---|--------|
| Detail/Analysis of what items will be coded to this account &/or calculation of annual total: |        |
| Pepsi Cold Beverage Contract  | 10,200 |
| Pepsi Product   | 4,000  |
| Total for the year:   | 14,200 |

**Account #:** 130-5310-00 **Account Name/Dept:** Grants Expense (Cash/Credit)-Campus Groups

|   |        |
|---|--------|
| Detail/Analysis of what items will be coded to this account &/or calculation of annual total: |        |
| Campus Groups (~150 groups)   |        |
| Total for the year:   | 50,000 |

**Account #:** 130-5310-05 **Account Name/Dept:** Grants Expense (Product)-Campus Groups

|   |       |
|---|-------|
| Detail/Analysis of what items will be coded to this account &/or calculation of annual total: |       |
| Pepsi Product   |       |
| Total for the year:   | 4,000 |

**Account #:** 220-5310-00 **Account Name/Dept:** Grants Expense - Campus Legal Services

|   |     |
|---|-----|
| Detail/Analysis of what items will be coded to this account &/or calculation of annual total: |     |
| Per budget submitted by Legal Services for administrative expenses to be applied for          |     |
| Total for the year:   | 500 |

**Account #:** 220-5310-05 **Account Name/Dept:** Grants Expense - Sustainability

|   |       |
|---|-------|
| Detail/Analysis of what items will be coded to this account &/or calculation of annual total: |       |
| Sustainability Funding to be applied for  |       |
| Total for the year:   | 2,500 |

**Account #:** 280-5310-00 **Account Name/Dept:** Grants Expense-Student-Travel Fund

|   |       |
|---|-------|
| Detail/Analysis of what items will be coded to this account &/or calculation of annual total: |       |
| USSU grant to U of S Student Travel Award   |       |
| Total for the year:   | 5,000 |

**Account #:** 165-4280-00      **Account Name/Dept:** Sponsorship Revenue-S.S-Events

|   |        |
|---|--------|
| Detail/Analysis of what items will be coded to this account &/or calculation of annual total: |        |
| Sponsorship for Welcome Week from various participants.                                       |        |
| Total for the year:   | 27,000 |

**Account #:** 165-5000-00      **Account Name/Dept:** Advertising Expense-S.S-Events

|   |     |
|---|-----|
| Detail/Analysis of what items will be coded to this account &/or calculation of annual total: |     |
| Print advertising   |     |
| Total for the year:   | 400 |

**Account #:** 165-5220-40      **Account Name/Dept:** Entertainment Live Expense-S.S-Events

|   |       |
|---|-------|
| Detail/Analysis of what items will be coded to this account &/or calculation of annual total: |       |
| Bands,DJs, riders, production and stage.  |       |
| Total for the year:   | 6,500 |

**Account #:** 165-5240-00      **Account Name/Dept:** Equipment Maint. Expense-S.S-Events

|   |        |
|---|--------|
| Detail/Analysis of what items will be coded to this account &/or calculation of annual total: |        |
| Facilities  | 6,300  |
| Handyman Rentals (tents, toilets) Budget Porta Storage  | 8,000  |
| Carless Drive In (projector and screen)   | 900    |
| Total for the year:   | 15,200 |

**Account #:** 165-5390-00      **Account Name/Dept:** Licenses Expense-S.S.-Events

|   |     |
|---|-----|
| Detail/Analysis of what items will be coded to this account &/or calculation of annual total: |     |
| Licensing of Carless Drive In movie   |     |
| Total for the year:   | 500 |

**Account #** 165-5500-00      **Account Name/Dept:** Promo Merchandise Expense-Events

|   |       |
|---|-------|
| Detail/Analysis of what items will be coded to this account &/or calculation of annual total: |       |
| Various give-aways to Students, and Welcome Week.   |       |
| Total for the year:   | 4,000 |

**Account #** 165-5550-00      **Account Name/Dept:** PT Salaries Expense- S.S. Events

|   |     |
|---|-----|
| Detail/Analysis of what items will be coded to this account &/or calculation of annual total: |     |
| Student Crew for overnight security & odd jobs.   |     |
| Total for the year:   | 700 |

**Account #:** 330-4295-00      **Account Name/Dept:** Crew Revenue-S.S-Stud. Crew/Safewalk

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

|   |        |
|---|--------|
| Revenue for Student Crew Wages charged out as follows: USSU \$12/hr, Campus Clubs \$12/hr, Safestudy \$13/hr, Campus business \$13/hr, Off Campus Groups will be \$13/hr. |        |
| Based on actual to December 31, 2016 and estimated to April.  |        |
| Total for the year:   | 44,270 |

**Account #:** 330-5000-00      **Account Name/Dept:** Advertising Expense -S.S Stud. Crew/Safewalk

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

|  |     |
|--|-----|
| Survival Calendar, Student Crew, Safewalk postcards and positions. |     |
| Total for the year:  | 930 |

**Account #:** 330-5090-00      **Account Name/Dept:** Computer Maint. Exp.-S.S Stud. Crew/Safewalk

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

|   |       |
|---|-------|
| As per Schedule #2                            | 1,608 |
| Portion of IT Conference as per contract      | 45    |
| Google Apps (Email, Calendar, Documents, etc) | 72    |
| Total for the year:                           | 1,725 |

**Account #:** 330-5200-00      **Account Name/Dept:** Depreciation Expense-S.S-Stud. Crew/Safewalk

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

|                     |     |
|---------------------|-----|
| As per Schedule #3  |     |
| Total for the year: | 204 |

**Account #:** 330-5240-00      **Account Name/Dept:** Equip. & Equip. Maint. Exp.-S.S-Stud. Crew/Safewalk

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

|   |     |
|---|-----|
| Covers the cost of radio license and service agreement for 2 Safewalk/Student |     |
| Total for the year:   | 250 |

**Account #:** 330-5350-00      **Account Name/Dept:** Janitorial Expense-S.S-Stud. Crew/Safewalk

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

|                     |       |
|---------------------|-------|
| As per Schedule #4  |       |
| Total for the year: | 4,931 |

**Account #:** 330-5430-00      **Account Name/Dept:** Office & General Expense-S.S-Stud. Crew/Safewalk

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

|                            |     |
|----------------------------|-----|
| Office supplies as needed. |     |
| Total for the year:        | 180 |

**Account #:** 330-5470-00      **Account Name/Dept:** Printing Expense-S.S-Stud. Crew/Safewalk

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

|                     |   |
|---------------------|---|
|                     |   |
| Total for the year: | - |

**Account #:** 330-5510-00      **Account Name/Dept:** Repairs & Maint. Expense-S.S-Stud. Crew/Safewalk

Safewalk-Student Crew

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

|                     |   |
|---------------------|---|
| As per Schedule #5  | - |
| Total for the year: | - |

**Account #:** 330-5550-00      **Account Name/Dept:** Salaries, Wages & Ben. Exp.-S.S.-Stud.Crew/Safewalk

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

|  |        |
|--|--------|
| Salaries, Wages & Benefits - 30hrs/week in Sept and Jan, and 20hrs/week other 7 months beginning in the middle of August and ending in April. (Includes office hours and events) | 12,728 |
| Student Crew wages paid out. Based on actual to December 31, 2016 and estimated to April.  | 41,280 |
| Total for the year:  | 54,008 |

**Account #:** 330-5580-00      **Account Name/Dept:** Staff Welfare/Apprec. Exp.-S.S-Stud. Crew/Safewalk

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

|  |     |
|--|-----|
| Year end party. (Based on 15 volunteers at \$15 each.) | 225 |
| Total for the year:                                    | 225 |

**Account #:** 330-5630-00      **Account Name/Dept:** Telephone Expense-S.S-Stud. Crew/Safewalk

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

|   |     |
|---|-----|
| Cost for telephone hardware. Based on actuals to December 31,2016 and estimated to April. | 444 |
| Total for the year:   | 444 |

**Account #:** 330-5640-00      **Account Name/Dept:** Training Expense-S.S.-Stud. Crew/Safewalk

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

|   |     |
|---|-----|
| Server Intervention and other courses that may be valuable. Based on 20 Student Crew members.         | 300 |
| To cover any costs associated with providing courses such as: VOTR @ \$10/pp (Based on 15 volunteers) | 150 |
| Total for the year:   | 450 |

**Account #:** 330-5670-00      **Account Name/Dept:** Uniforms Expense-S.S-Stud. Crew/Safewalk

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

|  |     |
|--|-----|
| Student Crew t-shirts and jackets for Safewalk | 400 |
| Total for the year:                            | 400 |

**Account #:** 330-5710-00      **Account Name/Dept:** Volunteer Apprec. Expense-S.S-Stud. Crew/Safewalk

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

|   |     |
|---|-----|
| USSU Gift Cards for volunteers based on points accumulated for hours volunteered. | 300 |
| Total for the year:   | 300 |

**Account #:** 330-5690-00      **Account Name/Dept:** Utilities Expense-S.S-Stud. Crew/Safewalk

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

|                     |       |
|---------------------|-------|
| As per Schedule #6  | 3,946 |
| Total for the year: | 3,946 |

**Account #:** 350-5000-00      **Account Name/Dept:** Advertising Expense-Women Cntr.

|   |      |
|---|------|
| Detail/Analysis of what items will be coded to this account &/or calculation of annual total:   |      |
| Sheaf Ads, Survival Calendar, Centre postcards, promotional material for the Centre<br>i.e. Buttons, discussion group and workshop advertising. |      |
| Total for the year:   | 1586 |

**Account #:** 350-5090-00      **Account Name/Dept:** Computer Maint. Expense-Women Cntr.

|   |       |
|---|-------|
| Detail/Analysis of what items will be coded to this account &/or calculation of annual total: |       |
| Per Schedule #2   | 1,608 |
| Portion of IT Conference as per contract  | 45    |
| Google Apps (Email, Calendar, Documents, etc)   | 72    |
| Total for the year:   | 1,725 |

**Account #:** 350-5110-00      **Account Name/Dept:** Condoms Expense-Women Cntr.

|   |     |
|---|-----|
| Detail/Analysis of what items will be coded to this account &/or calculation of annual total: |     |
| Condoms, gloves, dental dams, female condoms, and tampon and pad purchases for the year.      |     |
| Total for the year:   | 400 |

**Account #:** 350-5120-00      **Account Name/Dept:** Conferences Expense-Women Cntr.

|   |   |
|---|---|
| Detail/Analysis of what items will be coded to this account &/or calculation of annual total: |   |
| Cost for Coordinator to attend relevant conferences.  |   |
| Total for the year:   | 0 |

**Account #:** 350-5200-00      **Account Name/Dept:** Depreciation Expense-Women Cntr.

|   |     |
|---|-----|
| Detail/Analysis of what items will be coded to this account &/or calculation of annual total: |     |
| Per Schedule #3   |     |
| Total for the year:   | 395 |

**Account #:** 350-5240-00      **Account Name/Dept:** Equip. & Equip Maint. Expense-Women Cntr.

|   |     |
|---|-----|
| Detail/Analysis of what items will be coded to this account &/or calculation of annual total: |     |
| To cover costs of any equipment needs for the year.   |     |
| Total for the year:   | 200 |

**Account #:** 350-5250-00      **Account Name/Dept:** Events/Speakers Expense-Women Cntr.

|  |     |
|--|-----|
| Detail/Analysis of what items will be coded to this account &/or calculation of annual total:  |     |
| To pay for events/speakers such as coffee houses, etc. that take place during the year. Includes cost of putting on movie nights, V-day, Dec 6 Memorial, International Women's Day, and Take Back the Night ,and honorariums for speakers. |     |
| Total for the year:  | 800 |

**Account #:** 350-5350-00      **Account Name/Dept:** Janitorial Expense-Women Cntr.

|   |  |
|---|--|
| Detail/Analysis of what items will be coded to this account &/or calculation of annual total: |  |
| Per Schedule #4   |  |

Total for the year: 2,665

**Account #:** 350-5400-00      **Account Name/Dept:** Meeting Expense-Women Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

|   |    |
|---|----|
| Meeting expense is for outreach and networking. |    |
| Total for the year:                             | 80 |

**Account #:** 350-5430-00      **Account Name/Dept:** Office & General Expense-Women Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

|  |     |
|--|-----|
| Office supplies including toner cartridges, filing supplies, business cards, name tags, etc. |     |
| Total for the year:  | 300 |

**Account #:** 350-5470-00      **Account Name/Dept:** Printing Expense-Women Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

|                     |   |
|---------------------|---|
|                     |   |
| Total for the year: | - |

**Account #:** 350-5510-00      **Account Name/Dept:** Repairs & Maintenance Expense-Women Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

|                     |   |
|---------------------|---|
| Per Schedule #5     |   |
| Total for the year: | - |

**Account #:** 350-5550-00      **Account Name/Dept:** Salaries, Wages & Benefits Exp.-Women Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

|   |        |
|---|--------|
| Salaries, Wages & Benefits - 39% time (15 hrs/week) for May - July. |        |
| 53% time (20 hrs/week) for August through April 30.                 |        |
| 40 hours extra in Dec & Apr.  |        |
| Total for the year:   | 16,885 |

**Account #:** 350-5580-00      **Account Name/Dept:** Staff Welfare/Apprec. Expense-Women Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

|  |     |
|--|-----|
| Year end award banquet program @ \$15/volunteer (based on 30 volunteers) |     |
| Total for the year:  | 450 |

**Account #:** 350-5600-00      **Account Name/Dept:** Subscriptions Expense-Women Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

|  |     |
|--|-----|
| Yearly Subscriptions & purchases of publications                   |     |
| Bust, Bitch, Herizon, Shameless, Colorlines, Briarpatch, Harper's. |     |
| Total for the year:  | 200 |

**Account #:** 350-5630-00      **Account Name/Dept:** Telephone Expense-Women Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

|                               |  |
|-------------------------------|--|
| Costs for telephone hardware. |  |
|-------------------------------|--|

Total for the year:

654

**Account #:** 350-5640-00      **Account Name/Dept:** Training Expense-Women Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

|  |       |
|--|-------|
| Participation VOTR (30 x \$10 each), (10 @ \$10 each)            | 400   |
| Suicide Intervention @ \$125/person x 4 Volunteers               | 500   |
| Additional training and educational opportunities for volunteers | 925   |
| Total for the year:  | 1,825 |

**Account #:** 350-5710-00      **Account Name/Dept:** Volunteer Appreciation Expense-Women Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

|  |     |
|--|-----|
| USSU Gift Cards for volunteers based on points accumulated for hours volunteered | 950 |
| Total for the year:  | 950 |

**Account #:** 350-5690-00      **Account Name/Dept:** Utilities Expense-Women Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

|                     |       |
|---------------------|-------|
| Per Schedule #6     | 5,333 |
| Total for the year: | 5,333 |

**Account #:** 360-4005-00      **Account Name/Dept:** Banner Stand Revenue-XL Design

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Based on actual revenue to December 31, 2016 and estimated to April.

Total for the year:

22,471

**Account #:** 360-4005-00      **Account Name/Dept:** Binding Revenue

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Based on actuals to December 31, 2016 and estimated to April with an increase due to added new binding equipment.

Total for the year:

9,352

**Account #:** 360-4060-00      **Account Name/Dept:** Color Copy Revenue-XL Design

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Based on actual revenue to December 31, 2016 and estimated to April with an increase of 7%

Total for the year:

235,498

**Account #:** 360--4150-00      **Account Name/Dept:** Finishing Revenue

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Based on actual revenue to December 31, 2016 and estimated to April with an increase due to the move and increased capacity.

Total for the year:

17,865

**Account #:** 360-4170-00      **Account Name/Dept:** Laminating Revenue

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Based on actual revenue to December 31, 2016 and estimated to April.

Total for the year:

9,351

**Account #:** 360-4200-00      **Account Name/Dept:** Outsourcing Revenue-XL Design

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Based on actual revenue to December 31, 2016 and estimated to April.

Total for the year:

6,466

**Account #:** 360-4215-00      **Account Name/Dept:** Plotter Revenue-XL Design

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Based on actual revenue to December 31, 2016 and estimated to April.

Total for the year:

96,826

**Account #:** 360-4330-00      **Account Name/Dept:** Typesetting Revenue-XL Design

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

|   |       |
|---|-------|
| Based on actual revenue to December 31, 2016, and estimated to April. |       |
| Total for the year:   | 5,372 |

**Account #:** 360-5000-00      **Account Name/Dept:** Advertising Expense-XL Design

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

|   |       |
|---|-------|
| Full-page Survival Calendar, 1-On Campus News (OCN) inserts,                  |       |
| U of S Tradeshow, and promotional materials including a conference back drop, |       |
| pens, and paper pads.   |       |
| Total for the year:   | 3,400 |

**Account #:** 360-5030-00      **Account Name/Dept:** Bank Charges Expense-XL Design

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

|  |       |
|--|-------|
| This is a percentage base charge for debit/credit card sales.                    |       |
| Budget is based on actual expense as of December 31, 2016 and estimated to April |       |
| Total for the year:  | 2,100 |

**Account #:** 360-5040-00      **Account Name/Dept:** Banner Stand Expense-XL Design

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

|   |       |
|---|-------|
| This is the cost of banner stands and materials. They are at 30% of Banner Stand Sales. |       |
| Total for the year:   | 6,741 |

**Account #:** 360-5090-00      **Account Name/Dept:** Computer Maint. Expense-XL Design

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

|  |       |
|--|-------|
| As per Schedule #2                             | 6,430 |
| Portion of IT Conference as per contract       | 180   |
| 2-Adobe Creative Cloud Complete                | 1,163 |
| 2-Google App (Email, Calendar, Documents, etc) | 137   |
| Lt Speed Pro                                   | 995   |
| Total for the year:                            | 8,906 |

**Account #:** 360-5120-00      **Account Name/Dept:** Conference - XL Design & Reproduction

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

|                     |   |
|---------------------|---|
|                     |   |
| Total for the year: | - |

**Account #:** 360-5170-10      **Account Name/Dept:** Copier-Paper Expense-XL Design

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

|                                      |        |
|--------------------------------------|--------|
| Based on 15% of Colour Copier Sales. |        |
| Total for the year:                  | 35,325 |

**Account #:** 360-5170-15      **Account Name/Dept:** Copier-Service Expense-XL Design

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

This is an expense for 'click' charges on the copier. It is estimated at 20% of copy sales.

Total for the year:

47,100

**Account #:** 360-5200-00      **Account Name/Dept:** Depreciation Expense-XL Design

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Per Schedule #3

Total for the year:

8,200

**Account #:** 360-5240-00      **Account Name/Dept:** Equip. & Equip Maint.-XL Design

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Miscellaneous repairs for equipment not covered under service. This includes replacement of head cartridges, blade sharpening, and other items.

Total for the year:

5,300

**Account #:** 360-5215-00      **Account Name/Dept:** Finance Expense-XL Design

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Finance charge on lease of Color Copier.

Total for the year:

3,396

**Account #:** 360-5290-00      **Account Name/Dept:** Freight- XL Design

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Freight costs on shipping our paper and other supplies.

Total for the year:

540

**Account #:** 360-5355-00      **Account Name/Dept:** Lease Operating- XL Design

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Lease costs for the two Ricoh printers at XL.

Total for the year:

20,928

**Account #:** 360-5430-00      **Account Name/Dept:** Laminating Expense- XL Design

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Costs for Laminating supplies used on jobs. Costs are estimated at 33% of Laminating sales.

Total for the year:

3,086

**Account #:** 360-5430-00      **Account Name/Dept:** Office & General Expense-XL Design

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

This includes debit paper, pens, paper, and general office/supply items.

Based on actual revenue to December 31, 2016 and estimated to April.

Total for the year: 1,327

**Account #:** 360-5440-00      **Account Name/Dept:** Outsourcing Expenses-XL Design

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

|   |       |
|---|-------|
| This is a service for clients. We outsource various types of print mounting to keep customers using XL for all their print requirements. This cost is budgeted at 75% of revenue. |       |
| Total for the year:   | 4,850 |

**Account #:** 360-5455-00      **Account Name/Dept:** Plotter Expenses-XL Design

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

|  |        |
|--|--------|
| Based on 20% of the plotter revenue. This covers ink cartridges, paper rolls, etc. |        |
| Total for the year:  | 19,555 |

**Account #:** 360-5470-00      **Account Name/Dept:** Printing Expense-XL Design

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

|                     |  |
|---------------------|--|
|                     |  |
| Total for the year: |  |

**Account #:** 360-5510-00      **Account Name/Dept:** Repairs & Maint. Expense-XL Design

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

|                     |     |
|---------------------|-----|
| Misc. Repairs       |     |
| Total for the year: | 526 |

**Account #:** 360-5550-00      **Account Name/Dept:** Salaries, Wages & Benefits Expense-XL Design

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

|   |         |
|---|---------|
| Salaries, Wages & Benefits for FT and PT employees. |         |
| Total for the year:                                 | 121,985 |

**Account #:** 360-5630-00      **Account Name/Dept:** Telephones Expense - XL Design

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

|   |       |
|---|-------|
| Telephone hardware and long distance calls. |       |
| Total for the year:                         | 1,524 |

**Expenses**  
**Building Maintenance**

**Account #:** 360-5350-00      **Account Name/Dept:** Janitorial Expense-XL Design

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

|                     |       |
|---------------------|-------|
| As per schedule #4  |       |
| Total for the year: | 7,914 |

**Account #:** 360-5670-00      **Account Name/Dept:** Utilities Expense-XL Design

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

As per Schedule #6

Total for the year:

6,329

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**USSU**  
**OPERATION/SERVICE**

**Budget**  
**2017-2018**

**Budget**  
**2016-2017**

|                        |             |             |
|------------------------|-------------|-------------|
| Administration         | (1,096,431) | (1,064,143) |
| Admin-Student Fees     | 1,352,628   | 1,273,994   |
| Communications         | (42,973)    | (47,146)    |
| Facilities             | 353,858     | 326,039     |
| Food Centre            | (19,615)    | (18,101)    |
| Help Centre            | (35,562)    | (33,776)    |
| Information Centre     | 26,719      | 24,169      |
| Louis'                 | (19,844)    | (8,242)     |
| Louis' MUB Cost        | (156,960)   | (187,360)   |
| Louis'-Entertainment   | (9,429)     | (11,428)    |
| Marketing Service      | 39,131      | 29,163      |
| Pride Centre           | (33,495)    | (31,539)    |
| Student Governance     | (253,328)   | (241,376)   |
| Student Grants         | (32,800)    | (34,800)    |
| Student Service-Events | (300)       | 3,700       |
| Safewalk-Student Crew  | (23,273)    | (25,101)    |
| Women's Centre         | (34,448)    | (34,604)    |
| XL Design              | 94,170      | 56,345      |

**Total** **108,049** **(24,206)**

Capital (55,819) (76,902)

\*Investments for Operating as of December 31, 2016 2,207,398 2,094,392

**Total** **2,259,627** **1,993,284**

**INFRASTRUCTURE NOT OPERATING**

**Budget**  
**2017-2018**

**Budget**  
**2016-2017**

Place Riel (397,797) (469,114)

**Total Place Riel** **(397,797)** **(469,114)**

**USSU 2017-2018 Budget  
Annual Summary**

| <u>Description</u>         | <u>Profit/(Loss)<br/>With Depreciation</u> |
|----------------------------|--|
| Administration             | (1,096,431)                                |
| Admin-Student Fees         | 1,352,628                                  |
| Communications             | (42,973)                                   |
| Facilities                 | 353,858                                    |
| Food Centre                | (19,615)                                   |
| Help Centre                | (35,562)                                   |
| Information Centre         | 30,557                                     |
| Information Centre-PR Cost | (3,838)                                    |
| Louis'                     | (19,844)                                   |
| Louis'-MUB Cost            | (156,960)                                  |
| Louis'-Entertainment       | (9,429)                                    |
| Marketing Service          | 39,131                                     |
| Pride Centre               | (33,495)                                   |
| Student Governance         | (253,328)                                  |
| Student Grants             | (32,800)                                   |
| Student Service-Events     | (300)                                      |
| Safewalk-Student Crew      | (23,273)                                   |
| Women's Centre             | (34,448)                                   |
| XL Design                  | 94,170                                     |
| <b>Total</b>               | <b>108,049</b>                             |

**INFRASTRUCTURE NOT OPERATING**

|                         | <u>Profit/(Loss)<br/>With Depreciation</u> |
|-------------------------|--|
| Place Riel              | (397,797)                                  |
| <b>Total Place Riel</b> | <b>(397,797)</b>                           |

**Profit/(Loss)**

**Without Depreciation**

(1,088,045)

1,352,628

(38,206)

374,668

(19,411)

(34,869)

32,177

(3,838)

28,003

(156,960)

(2,052)

40,578

(32,661)

(250,371)

(32,800)

(300)

(23,069)

(34,053)

102,370

---

**213,790**

---

**Profit/(Loss)**

**Without Depreciation**

309,708

---

**309,708**

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Revenue

| Acct        | Description           | May     | June    | July    | August  | September | October | November | December | January | February | March   | April   | Total     |
|-------------|-----------------------|---------|---------|---------|---------|-----------|---------|----------|----------|---------|----------|---------|---------|-----------|
| 100-4070-00 | Commissions           | 32      | 34      | 34      | 36      | 34        | 50      | 44       | 39       | 31      | 34       | 32      | 39      | 443       |
| 100-4160-00 | Interest              | 33      | 33      | 33      | 33      | 33        | 33      | 33       | 33       | 33      | 33       | 33      | 6,100   | 6,467     |
| 100-4180-00 | Insurance Fee Revenue | -       | -       | -       | -       | 558       | 858     | 458      | -        | 458     | 1,158    | 858     | -       | 4,350     |
| 100-4300-00 | Student Fees          | 112,719 | 112,719 | 112,719 | 112,719 | 112,719   | 112,719 | 112,719  | 112,719  | 112,719 | 112,719  | 112,719 | 112,719 | 1,352,628 |
|             |                       | 112,785 | 112,787 | 112,787 | 112,789 | 113,345   | 113,661 | 113,255  | 112,792  | 113,242 | 113,945  | 113,643 | 118,859 | 1,363,888 |

Expenses

| Acct        | Description                       | May    | June   | July   | August  | September | October | November | December | January | February | March  | April   | Total     |
|-------------|-----------------------------------|--------|--------|--------|---------|-----------|---------|----------|----------|---------|----------|--------|---------|-----------|
| 100-5010-00 | Audit Fees                        |        |        |        |         |           |         |          |          |         |          |        | 21,212  | 21,212    |
| 100-5030-00 | Bank Charges                      | 620    | 588    | 649    | 646     | 1,037     | 1,235   | 1,213    | 1,063    | 1,032   | 1,068    | 1,043  | 1,112   | 11,307    |
| 100-5090-00 | Computer Maint.                   | 2,934  | 2,838  | 3,136  | 2,418   | 2,418     | 2,418   | 4,639    | 2,817    | 2,418   | 2,418    | 2,418  | 2,418   | 33,293    |
| 100-5120-00 | Conferences                       | 6,578  | 3,904  | 3,206  | 3,207   | -         | 3,484   | -        | -        | 3,207   | 3,207    | 3,207  | -       | 30,000    |
| 100-5150-00 | Contract Labor                    | -      | -      | -      | -       | 188       | 188     | 188      | 188      | 188     | 188      | 188    | 188     | 1,500     |
| 100-5170-00 | Copier Expenses                   | 159    | 184    | 211    | 217     | 269       | 220     | 278      | 178      | 254     | 216      | 304    | 230     | 2,720     |
| 100-5200-00 | Depreciation                      | 699    | 699    | 699    | 699     | 699       | 699     | 699      | 699      | 699     | 699      | 699    | 699     | 8,386     |
| 100-5205-00 | Discounts                         | 63     | 14     | 47     | 96      | 109       | 124     | 86       | 82       | 138     | 108      | 115    | 96      | 1,080     |
| 100-5240-00 | Equipment & Equipment Maintenance | -      | -      | -      | 25      | -         | -       | -        | -        | 25      | -        | -      | -       | 50        |
| 100-5320-00 | Hiring Expenses                   | -      | 700    | -      | 700     | -         | 700     | -        | 700      | -       | 700      | -      | -       | 3,500     |
| 100-5340-00 | Insurance                         | -      | -      | -      | 58,193  | -         | -       | -        | -        | -       | -        | -      | -       | 58,193    |
| 100-5350-00 | Janitorial                        | 2,393  | 2,431  | 2,337  | 2,314   | 2,583     | 2,569   | 2,504    | 2,290    | 2,665   | 2,453    | 2,648  | 2,534   | 29,722    |
| 100-5370-00 | Legal Fees                        | 137    | 225    | 137    | 378     | 477       | 137     | 265      | 5,507    | 1,041   | 1,160    | 2,310  | 225     | 12,000    |
| 100-5400-00 | Meeting Expenses                  | 38     | 57     | 7      | 30      | 40        | 31      | 10       | 28       | 42      | 6        | 6      | 5       | 300       |
| 100-5410-00 | Memberships                       | -      | -      | -      | -       | -         | -       | -        | 705      | 800     | -        | -      | -       | 1,505     |
| 100-5430-00 | Office & General                  | 572    | 824    | 230    | 713     | 706       | 772     | 513      | 576      | 359     | 583      | 641    | 535     | 7,025     |
| 100-5470-00 | Printing                          | 10     | 10     | 10     | 10      | 10        | 10      | 10       | 10       | 10      | 10       | 10     | 10      | 120       |
| 100-5480-00 | Professional Dev./Wellness        | 1,190  | 1,124  | 1,004  | 805     | 1,165     | 1,139   | 1,230    | 1,689    | 1,739   | 1,355    | 1,329  | 3,035   | 16,800    |
| 100-5510-00 | Repairs & Maintenance             | -      | -      | -      | -       | -         | 50      | -        | -        | -       | -        | -      | -       | 100       |
| 100-5550-00 | Salaries/Wages & Benefits         | 65,409 | 64,675 | 64,675 | 65,409  | 66,142    | 82,251  | 66,142   | 66,814   | 66,142  | 66,142   | 66,142 | 82,923  | 822,867   |
| 100-5580-00 | Staff Welfare/Apprec.             | 45     | 108    | 523    | 41      | 160       | 522     | 105      | 22       | 3,906   | 41       | 41     | 3,587   | 9,100     |
| 100-5630-00 | Telephone                         | 704    | 731    | 706    | 714     | 703       | 699     | 704      | 702      | 716     | 715      | 701    | 700     | 8,495     |
| 100-5640-00 | Training                          | 417    | 4,317  | 417    | 817     | 417       | 2,667   | 417      | 417      | 717     | 417      | 417    | 417     | 11,850    |
| 100-5660-00 | Travel                            | -      | -      | -      | 200     | -         | -       | -        | -        | -       | -        | -      | -       | 200       |
| 100-5690-00 | Utilities                         | 1,815  | 1,706  | 1,468  | 1,664   | 1,848     | 4,190   | 1,860    | 1,905    | 2,072   | 1,895    | 2,102  | 1,639   | 24,163    |
|             |                                   | 83,782 | 85,136 | 79,463 | 139,296 | 78,971    | 104,104 | 80,861   | 86,391   | 88,169  | 83,380   | 84,319 | 121,615 | 1,115,487 |

Net

| May    | June   | July   | August   | September | October | November | December | January | February | March  | April   | Total   |
|--------|--------|--------|----------|-----------|---------|----------|----------|---------|----------|--------|---------|---------|
| 29,002 | 27,650 | 33,324 | (26,507) | 34,374    | 9,557   | 32,394   | 26,401   | 25,073  | 30,565   | 29,324 | (2,756) | 248,401 |

Admin-Housing

| Revenue     |                        |     |      |       |        |           |         |          |          |         |          |       |       |       |
|-------------|------------------------|-----|------|-------|--------|-----------|---------|----------|----------|---------|----------|-------|-------|-------|
| Acct        | Description            | May | June | July  | August | September | October | November | December | January | February | March | April | Total |
| 200-4150-00 | Housing Registry Sales | 560 | 653  | 1,080 | 1,986  | 800       | 387     | 387      | 413      | 453     | 360      | 427   | 640   | 8,145 |
|             |                        | 560 | 653  | 1,080 | 1,986  | 800       | 387     | 387      | 413      | 453     | 360      | 427   | 640   | 8,145 |

| Expenses    |              |     |      |      |        |           |         |          |          |         |          |       |       |       |
|-------------|--------------|-----|------|------|--------|-----------|---------|----------|----------|---------|----------|-------|-------|-------|
| Acct        | Description  | May | June | July | August | September | October | November | December | January | February | March | April | Total |
| 200-5030-00 | Bank Charges | 24  | 28   | 46   | 85     | 34        | 17      | 17       | 18       | 19      | 15       | 18    | 27    | 348   |
|             |              | 24  | 28   | 46   | 85     | 34        | 17      | 17       | 18       | 19      | 15       | 18    | 27    | 348   |

| Net |  |     |      |       |        |           |         |          |          |         |          |       |       |       |
|-----|--|-----|------|-------|--------|-----------|---------|----------|----------|---------|----------|-------|-------|-------|
|     |  | May | June | July  | August | September | October | November | December | January | February | March | April | Total |
|     |  | 536 | 625  | 1,034 | 1,901  | 766       | 370     | 370      | 396      | 434     | 345      | 408   | 612   | 7,796 |

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Facilities

Revenue

| Account     | Description             | May           | June          | July          | August        | September     | October       | November      | December      | January       | February      | March         | April         | Total          |
|-------------|-------------------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|----------------|
| 180-4250-10 | Rent - Commercial Based | 36,829        | 36,829        | 36,829        | 36,992        | 40,796        | 40,796        | 40,796        | 40,796        | 40,932        | 40,932        | 40,932        | 40,932        | 474,390        |
| 180-4250-20 | Rent - Occupancy        | 22,212        | 22,212        | 22,212        | 22,212        | 22,212        | 22,212        | 22,212        | 22,212        | 22,212        | 22,212        | 22,212        | 22,212        | 266,544        |
| 180-4250-30 | Rent - Percentage       | 10,000        | 9,200         | 8,700         | 8,900         | 21,300        | 23,100        | 20,400        | 16,500        | 20,600        | 14,400        | 20,000        | 13,900        | 187,000        |
| 180-4250-00 | Rent - Room/Space       | 50            | 50            | 50            | 50            | 1,250         | 8,200         | 250           | 1,000         | 250           | 150           | 300           | 500           | 12,100         |
|             |                         | <u>69,091</u> | <u>68,291</u> | <u>67,791</u> | <u>68,154</u> | <u>85,558</u> | <u>94,308</u> | <u>83,658</u> | <u>80,508</u> | <u>83,994</u> | <u>77,694</u> | <u>83,444</u> | <u>77,544</u> | <u>940,034</u> |

Expenses

| Account     | Description              | May           | June          | July          | August        | September     | October       | November      | December      | January       | February      | March         | April         | Total          |
|-------------|--------------------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|----------------|
| 180-5000-00 | Advertising              |               |               |               | 500           |               |               |               |               | 250           |               |               |               | 750            |
| 180-5030-00 | Bank Charges             | 350           | 350           | 350           | 350           | 400           | 400           | 400           | 350           | 400           | 400           | 400           | 350           | 4,500          |
| 180-5090-00 | Computer Maintenance     | 279           | 279           | 369           | 279           | 279           | 279           | 279           | 279           | 279           | 279           | 279           | 279           | 3,443          |
| 180-5200-00 | Depreciation             | 1,734         | 1,734         | 1,734         | 1,734         | 1,734         | 1,734         | 1,734         | 1,734         | 1,734         | 1,734         | 1,734         | 1,734         | 20,810         |
| 180-5240-00 | Equipment Maintenance    | 1,060         | 1,300         | 300           | 300           | 500           | 300           | 300           | 500           | 425           | 300           | 300           | 300           | 5,885          |
| 180-5350-00 | Janitorial               | 19,760        | 20,005        | 19,285        | 19,105        | 21,144        | 11,881        | 20,524        | 18,932        | 21,917        | 20,271        | 21,780        | 13,122        | 227,726        |
| 180-5370-00 | Legal Fees               | 175           | 175           | 175           | 175           | 175           | 175           | 175           | 175           | 175           | 175           | 175           | 175           | 2,100          |
| 180-5400-00 | Meeting Expenses         |               | 175           |               |               |               |               |               | 175           |               |               |               |               | 350            |
| 180-5410-00 | Membership Fees          |               |               | 500           |               |               |               |               |               |               |               |               |               | 500            |
| 180-5430-00 | Office & General         | 70            | 70            | 70            | 70            | 70            | 70            | 70            | 70            | 70            | 70            | 70            | 70            | 840            |
| 180-5470-00 | Printing                 | 25            | 25            | 25            | 25            | 25            | 25            | 25            | 25            | 25            | 25            | 25            | 25            | 300            |
| 180-5480-00 | Professional Development |               |               |               |               |               | 425           |               |               |               |               |               | 1,950         | 2,375          |
| 180-5510-00 | Repairs & Maintenance    | 16,701        | 5,866         | 12,337        | 9,305         | 6,906         | 13,764        | 8,042         | 7,596         | 3,224         | 4,028         | 7,531         | 9,602         | 104,901        |
| 180-5565-00 | Signage                  |               |               |               | 600           |               |               |               |               | 600           |               |               |               | 1,300          |
| 180-5630-00 | Telephone                | 240           | 240           | 240           | 240           | 240           | 240           | 240           | 240           | 240           | 240           | 240           | 240           | 2,880          |
| 180-5670-00 | Uniforms                 |               |               | 600           | 400           | 400           | 400           | 400           | 400           | 400           |               |               |               | 2,125          |
| 180-5690-00 | Utilities                | 14,181        | 13,474        | 11,683        | 13,187        | 14,493        | 31,234        | 14,370        | 15,282        | 17,167        | 15,736        | 17,242        | 13,265        | 191,313        |
| 180-5750-00 | Waste Management         | 892           | 806           | 806           | 873           | 1,364         | 1,364         | 1,364         | 1,183         | 1,364         | 1,364         | 1,364         | 1,364         | 14,078         |
|             |                          | <u>55,467</u> | <u>44,500</u> | <u>48,474</u> | <u>46,744</u> | <u>47,730</u> | <u>61,892</u> | <u>47,923</u> | <u>46,511</u> | <u>48,269</u> | <u>44,624</u> | <u>51,140</u> | <u>42,901</u> | <u>586,176</u> |

| Net | May    | June   | July   | August | September | October | November | December | January | February | March  | April  | Total          |
|-----|--------|--------|--------|--------|-----------|---------|----------|----------|---------|----------|--------|--------|----------------|
|     | 13,623 | 23,791 | 19,316 | 21,410 | 37,828    | 32,416  | 35,735   | 33,997   | 35,724  | 33,070   | 32,304 | 34,642 | <u>353,858</u> |

Food Centre

| Expenses    |                       |     |      |      |        |           |         |          |          |         |          |       |       |        |
|-------------|-----------------------|-----|------|------|--------|-----------|---------|----------|----------|---------|----------|-------|-------|--------|
| Account     | Description           | May | June | July | August | September | October | November | December | January | February | March | April | Total  |
| 175-5000-00 | Advertising           |     |      |      | 506    | 150       | 200     | 25       | 25       | 100     | 25       | 25    | 25    | 1,081  |
| 175-5090-00 | Computer Maintenance  | 140 | 140  | 185  | 140    | 140       | 140     | 140      | 140      | 140     | 140      | 140   | 140   | 1,725  |
| 175-5200-00 | Depreciation          | 17  | 17   | 17   | 17     | 17        | 17      | 17       | 17       | 17      | 17       | 17    | 17    | 204    |
| 175-5240-00 | Equipment             | 250 |      |      |        | -         | 100     |          |          |         |          |       |       | 350    |
| 175-5250-00 | Events/Speakers       |     |      |      |        | 100       | 300     | 50       | 50       | 50      | 100      | 50    | 50    | 750    |
| 175-5350-00 | Janitorial            | 167 | 170  | 163  | 161    | 181       | 180     | 175      | 160      | 187     | 172      | 186   | 178   | 2,080  |
| 175-5400-00 | Meeting Expenses      |     |      |      |        |           | 20      |          |          | 20      |          |       | 20    | 60     |
| 175-5430-00 | Office & General      |     |      |      |        | 25        | 10      | 10       | 10       | 10      | 10       | 10    | 10    | 95     |
| 175-5470-00 | Printing              |     |      |      |        |           |         |          |          |         |          |       |       | -      |
| 175-5510-00 | Repairs & Maintenance | -   | -    | -    | -      | -         | -       | -        | -        | -       | -        | -     | -     | -      |
| 175-5550-00 | Salaries/Wages - PT   |     |      |      | 514    | 1,022     | 1,933   | 1,022    | 1,022    | 1,022   | 1,022    | 1,022 | 1,022 | 9,599  |
| 175-5580-00 | Staff Welfare/Apprec. |     |      |      |        |           |         |          |          |         |          | 225   |       | 225    |
| 175-5630-00 | Telephone             | 38  | 38   | 38   | 38     | 38        | 38      | 38       | 38       | 38      | 38       | 38    | 38    | 456    |
| 175-5640-00 | Training              |     |      |      |        | 400       | 375     |          |          | 50      |          |       |       | 825    |
| 175-5710-00 | Volunteer Awards      |     |      |      |        |           | 50      | 40       | 150      | 40      | 30       | 40    | 150   | 500    |
| 175-5690-00 | Utilities             | 125 | 117  | 100  | 114    | 134       | 293     | 128      | 130      | 141     | 129      | 143   | 112   | 1,665  |
|             |                       | 737 | 482  | 503  | 1,490  | 2,207     | 3,656   | 1,645    | 1,741    | 1,815   | 1,682    | 1,896 | 1,761 | 19,615 |

|            | May   | June  | July  | August  | September | October | November | December | January | February | March   | April   | Total    |
|------------|-------|-------|-------|---------|-----------|---------|----------|----------|---------|----------|---------|---------|----------|
| <b>Net</b> | (737) | (482) | (503) | (1,490) | (2,207)   | (3,656) | (1,645)  | (1,741)  | (1,815) | (1,682)  | (1,896) | (1,761) | (19,615) |

Help Centre

| Expenses    |                              | May     | June    | July    | August  | September | October | November | December | January | February | March   | April   | Total    |
|-------------|------------------------------|---------|---------|---------|---------|-----------|---------|----------|----------|---------|----------|---------|---------|----------|
| Account     | Description                  |         |         |         |         |           |         |          |          |         |          |         |         |          |
| 190-5000-00 | Advertising                  | 100     | -       | -       | 456     | 200       | 150     | 125      | 40       | 40      | 100      | 150     | 25      | 1,386    |
| 190-5090-00 | Computer Maintenance         | 426     | 426     | 561     | 426     | 426       | 426     | 426      | 426      | 426     | 426      | 426     | 426     | 5,246    |
| 190-5110-00 | Condoms                      |         |         |         |         | 200       |         |          |          | 200     |          |         |         | 400      |
| 190-5120-00 | Conferences                  |         |         |         |         |           |         |          |          |         |          |         |         | -        |
| 190-5200-00 | Depreciation                 | 58      | 58      | 58      | 58      | 58        | 58      | 58       | 58       | 58      | 58       | 58      | 58      | 693      |
| 190-5240-00 | Equipment & Equipment Maint. |         |         |         |         |           |         | 50       |          |         | 50       |         |         | 100      |
| 190-5250-00 | Events/Speakers              |         |         |         |         | 100       | 300     | 250      | 50       | 100     | 100      | 150     |         | 1,050    |
| 190-5350-00 | Janitorial                   | 138     | 107     | 101     | 101     | 102       | 101     | 103      | 101      | 150     | 112      | 147     | 127     | 1,390    |
| 190-5400-00 | Meeting Expense              | 20      |         |         | 20      |           |         | 20       |          |         | 20       |         |         | 80       |
| 190-5430-00 | Office & General             | 25      | 25      | 25      | 25      | 75        | 40      | 25       |          | 50      | 25       | 25      |         | 340      |
| 190-5470-00 | Printing                     |         |         |         |         |           |         |          |          |         |          |         | -       | -        |
| 190-5510-00 | Repairs & Maintenance        | 0       | 0       | 0       | 0       | 0         | 0       | 0        | 0        | 0       | 0        | 0       | 0       | -        |
| 190-5550-00 | Salaries/Wages & Benefits    | 1,028   | 1,028   | 1,028   | 1,393   | 1,393     | 1,393   | 1,393    | 2,025    | 1,393   | 1,393    | 1,393   | 2,025   | 16,885   |
| 190-5580-00 | Staff Welfare/Apprec.        |         |         |         |         |           |         |          |          |         |          | 450     |         | 450      |
| 190-5630-00 | Telephone                    | 105     | 105     | 105     | 105     | 105       | 105     | 105      | 105      | 105     | 105      | 105     | 105     | 1,260    |
| 190-5640-00 | Training                     |         |         |         |         | 400       | 1,000   |          |          | 300     | 1,000    |         |         | 2,700    |
| 190-5690-00 | Utilities                    | 178     | 189     | 175     | 191     | 190       | 187     | 158      | 247      | 340     | 311      | 346     | 271     | 2,782    |
| 190-5710-00 | Volunteer Awards             |         |         |         | 40      | 100       | 100     | 100      | 60       | 100     | 100      | 100     | 100     | 800      |
|             |                              | 2,079   | 1,938   | 2,054   | 2,814   | 3,348     | 3,860   | 2,812    | 3,112    | 3,261   | 3,799    | 3,349   | 3,136   | 35,562   |
|             | <b>Net</b>                   | (2,079) | (1,938) | (2,054) | (2,814) | (3,348)   | (3,860) | (2,812)  | (3,112)  | (3,261) | (3,799)  | (3,349) | (3,136) | (35,562) |

Information

| Revenue     |                                 | May | June | July | August | September | October | November | December | January | February | March | April  | Total  |
|-------------|---------------------------------|-----|------|------|--------|-----------|---------|----------|----------|---------|----------|-------|--------|--------|
| Account     | Description                     |     |      |      |        |           |         |          |          |         |          |       |        |        |
| 210-4070-00 | Commissions                     | 260 | 320  | 410  | 140    | 1,280     | 1,250   | 1,025    | 425      | 1,300   | 900      | 1,000 | 450    | 8,760  |
| 210-4070-05 | Commissions-U-Pass Distribution | -   | -    | -    | -      | -         | -       | -        | -        | -       | -        | -     | 48,000 | 48,000 |
| 210-4140-00 | Faxing                          | 100 | 100  | 100  | 100    | 300       | 200     | 150      | 100      | 350     | 250      | 300   | 250    | 2,300  |
| 210-4190-00 | Locker Revenue                  | 100 | 25   | 75   | 500    | 1,475     | 50      | 175      | 350      | 450     | 20       | 20    | 150    | 3,390  |
| 210-4205-00 | Notary Revenue                  | 140 | 170  | 225  | 300    | 350       | 225     | 250      | 200      | 300     | 250      | 300   | 200    | 2,910  |
| 210-4230-00 | Poster Revenue                  | 50  | 50   | 25   | 125    | 250       | 100     | 100      | 75       | 120     | 75       | 135   | 100    | 1,205  |
| 210-4250-10 | Table Rentals- Tunnel           | -   | -    | -    | -      | 13,500    | 3,500   | 2,500    | 1,900    | 2,200   | 2,200    | 4,500 | 2,000  | 32,300 |
|             |                                 | 650 | 665  | 835  | 1,165  | 17,155    | 5,325   | 4,200    | 3,050    | 4,720   | 3,695    | 6,255 | 51,150 | 98,865 |

| Expenses    |                            | May   | June  | July  | August | September | October | November | December | January | February | March | April | Total  |
|-------------|----------------------------|-------|-------|-------|--------|-----------|---------|----------|----------|---------|----------|-------|-------|--------|
| Account     | Description                |       |       |       |        |           |         |          |          |         |          |       |       |        |
| 210-5000-00 | Advertising & Promotion    | -     | -     | -     | 500    | 550       | -       | -        | -        | 150     | -        | -     | -     | 1,200  |
| 210-5030-00 | Bank Charges               | 20    | 20    | 20    | 20     | 20        | 20      | 20       | 20       | 20      | 20       | 20    | 20    | 240    |
| 210-5090-00 | Computer Maintenance       | 357   | 357   | 447   | 357    | 357       | 357     | 357      | 357      | 357     | 357      | 357   | 357   | 4,369  |
| 210-5200-00 | Depreciation               | 135   | 135   | 135   | 135    | 135       | 135     | 135      | 135      | 135     | 135      | 135   | 135   | 1,620  |
| 210-5240-00 | Equipment Maintenance      | -     | -     | -     | -      | 100       | -       | -        | -        | -       | -        | -     | -     | 100    |
| 210-5270-00 | Fax Charges                | -     | 9     | 9     | 9      | 12        | 11      | 10       | 9        | 12      | 12       | 11    | 12    | 116    |
| 210-5385-00 | Locker Expense             | -     | -     | 120   | -      | -         | -       | -        | -        | -       | -        | -     | -     | 120    |
| 210-5430-00 | Office & General           | 30    | 30    | 30    | 200    | 100       | 50      | 50       | 50       | 200     | 50       | 50    | 30    | 870    |
| 210-5470-00 | Printing                   | -     | -     | -     | -      | -         | -       | -        | -        | -       | -        | -     | -     | -      |
| 210-5480-00 | Professional Dev./Wellness | -     | -     | -     | -      | -         | -       | -        | -        | -       | -        | -     | 650   | 650    |
| 210-5550-00 | Salaries, Wages & Benefits | 4,493 | 4,493 | 4,493 | 4,600  | 6,030     | 4,600   | 4,600    | 4,600    | 5,185   | 4,600    | 4,600 | 4,600 | 56,899 |
| 210-5630-00 | Telephone                  | 177   | 177   | 177   | 177    | 177       | 177     | 177      | 177      | 177     | 177      | 177   | 177   | 2,124  |
|             |                            | 5,212 | 5,221 | 5,431 | 5,998  | 7,481     | 5,350   | 5,349    | 5,348    | 6,236   | 5,351    | 5,350 | 5,981 | 68,308 |

| Net |  | May     | June    | July    | August  | September | October | November | December | January | February | March | April  | Total  |
|-----|--|---------|---------|---------|---------|-----------|---------|----------|----------|---------|----------|-------|--------|--------|
|     |  | (4,562) | (4,556) | (4,596) | (4,833) | 9,674     | (25)    | (1,149)  | (2,298)  | (1,516) | (1,656)  | 905   | 45,169 | 30,557 |

| Expenses             |                 | May | June | July | August | September | October | November | December | January | February | March | April | Total |
|----------------------|-----------------|-----|------|------|--------|-----------|---------|----------|----------|---------|----------|-------|-------|-------|
| Building Maintenance |                 |     |      |      |        |           |         |          |          |         |          |       |       |       |
| Account              | Description     |     |      |      |        |           |         |          |          |         |          |       |       |       |
| 210-5350-00          | Janitorial      | 171 | 174  | 167  | 165    | 186       | 185     | 180      | 163      | 192     | 176      | 191   | 182   | 2,132 |
| 220-5510-00          | Repairs & Main. | -   | -    | -    | -      | -         | -       | -        | -        | -       | -        | -     | -     | -     |
| 210-5690-00          | Utilities       | 128 | 120  | 103  | 117    | 131       | 300     | 132      | 134      | 145     | 132      | 147   | 115   | 1,706 |
|                      |                 | 300 | 295  | 270  | 283    | 316       | 485     | 312      | 297      | 337     | 308      | 338   | 297   | 3,838 |

|   |       |       |       |       |       |       |       |       |       |       |       |       |         |
|---|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|---------|
| <b>Building Maintenance Net Profit/(Loss)</b> | (300) | (295) | (270) | (283) | (316) | (485) | (312) | (297) | (337) | (308) | (338) | (297) | (3,838) |
|---|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|---------|

| Net |  | May     | June    | July    | August  | September | October | November | December | January | February | March | April  | Total  |
|-----|--|---------|---------|---------|---------|-----------|---------|----------|----------|---------|----------|-------|--------|--------|
|     |  | (4,862) | (4,851) | (4,867) | (5,116) | 9,358     | (510)   | (1,461)  | (2,595)  | (1,853) | (1,964)  | 567   | 44,872 | 26,719 |

| Revenue        |                          |        |        |        |        |           |         |          |          |         |          |         |         |           |
|----------------|--------------------------|--------|--------|--------|--------|-----------|---------|----------|----------|---------|----------|---------|---------|-----------|
| Bar Operations |                          |        |        |        |        |           |         |          |          |         |          |         |         |           |
| Account        | Description              | May    | June   | July   | August | September | October | November | December | January | February | March   | April   | Total     |
| 250-4040-00    | Coat Check Revenue       | -      | -      | -      | -      | -         | 125     | 300      | 500      | 400     | 300      | 250     |         | 1,875     |
| 250-4070-10    | Commission Liq Tax       | 90     | 71     | 75     | 75     | 85        | 254     | 125      | 100      | 100     | 107      | 96      | 122     | 1,300     |
| 250-4070-20    | Commission Vending       | 200    | 288    | 275    | 350    | 1,000     | 1,199   | 1,050    | 1,150    | 800     | 800      | 1,301   | 1,031   | 9,444     |
| 250-4270-40    | Sales - Bottled Beer     | 433    | 3,905  | 5,423  | 3,885  | 57,532    | 33,564  | 5,688    | 6,889    | 3,693   | 5,308    | 4,804   | 6232    | 137,356   |
| 250-4270-50    | Sales - Draft Beer       | 5,124  | 8,791  | 7,056  | 6,649  | 89,114    | 39,644  | 27,344   | 27,474   | 33,432  | 27,232   | 50,279  | 43369   | 365,508   |
| 250-4270-60    | Sales - Food             | 25,453 | 52,318 | 54,674 | 38,355 | 91,980    | 79,513  | 65,306   | 71,518   | 62,201  | 61,547   | 78,940  | 68370   | 750,176   |
| 250-4270-70    | Sales - Liquor           | 6,707  | 7,350  | 13,609 | 6,503  | 25,004    | 23,213  | 13,658   | 21,354   | 16,754  | 16,445   | 25,363  | 21688   | 197,647   |
| 250-4270-80    | Sales - Non Alch. Bev.   | 4,100  | 9,294  | 1,224  | 1,635  | 9,611     | 7,627   | 2,283    | 2,621    | 3,616   | 2,439    | 4,971   | 3866    | 53,288    |
| 250-4270-85    | Sales Prepared Beverages | 3,863  | 4,546  | 3,783  | 4,169  | 9,565     | 8,682   | 7,990    | 4,927    | 7,714   | 7,860    | 7,733   | 7415    | 78,248    |
| 250-4275-00    | Special Event Revenue    | 600    | 3,500  | 2,500  | 2,000  | 9,000     | 6,000   | 5,800    | 6,000    | 5,000   | 2,800    | 7,000   | 5500    | 55,700    |
| 250-4280-00    | Sponsorship Revenue      | 120    | 265    | 250    | 400    | 9,500     | 1,400   | 24,500   | 750      | 600     | 400      | 900     | 1000    | 40,085    |
|                |                          | 46,690 | 90,329 | 88,869 | 64,021 | 302,392   | 201,222 | 154,044  | 143,282  | 134,310 | 125,238  | 181,637 | 158,593 | 1,690,627 |

| Expenses    |                                   |        |         |         |         |           |         |          |          |         |          |         |         |           |
|-------------|-----------------------------------|--------|---------|---------|---------|-----------|---------|----------|----------|---------|----------|---------|---------|-----------|
| Account     | Description                       | May    | June    | July    | August  | September | October | November | December | January | February | March   | April   | Total     |
| 250-5000-00 | Advertising                       | 3,000  | 4,000   | 3,000   | 3,000   | 5,800     | 1,200   | 1,000    | 1,800    | 1,400   | 800      | 1,000   | 1,800   | 27,800    |
| 250-5030-00 | Bank Charges                      | 1,000  | 1,450   | 1,450   | 1,650   | 1,900     | 1,750   | 1,550    | 1,400    | 1,400   | 1,400    | 1,700   | 1,400   | 18,050    |
| 250-5090-00 | Computer Maint.                   | 1,554  | 1,374   | 1,823   | 1,494   | 1,374     | 1,374   | 1,374    | 1,374    | 1,374   | 1,374    | 1,374   | 1,374   | 17,237    |
| 250-5120-00 | Conferences-Travel                | -      | -       | -       | -       | -         | -       | -        | -        | -       | -        | -       | -       | -         |
| 250-5180-40 | COS - Bottled Beer                | 152    | 1,367   | 1,898   | 1,360   | 20,136    | 11,747  | 1,991    | 2,411    | 1,292   | 1,858    | 1,681   | 2,181   | 48,074    |
| 250-5180-50 | COS - Draft Beer                  | 2,203  | 3,780   | 3,034   | 2,859   | 34,754    | 18,236  | 12,578   | 12,638   | 15,379  | 12,527   | 23,128  | 19,950  | 161,067   |
| 250-5180-60 | COS - Food                        | 9,418  | 19,358  | 20,229  | 14,191  | 36,792    | 31,805  | 26,122   | 26,462   | 24,880  | 24,619   | 31,576  | 27,348  | 292,801   |
| 250-5180-70 | COS - Liquor                      | 1,811  | 1,985   | 3,674   | 1,756   | 5,501     | 5,107   | 3,005    | 4,698    | 3,686   | 3,618    | 5,580   | 4,771   | 45,191    |
| 250-5180-80 | COS - Non Alch. Bev.              | 1,722  | 3,903   | 514     | 687     | 4,037     | 3,204   | 959      | 1,101    | 1,519   | 1,024    | 2,088   | 1,624   | 22,381    |
| 250-5180-85 | COS- Prepared Bev.                | 1,275  | 1,500   | 1,248   | 1,376   | 3,157     | 2,865   | 2,637    | 1,626    | 2,546   | 2,594    | 2,552   | 2,447   | 25,822    |
| 250-5200-00 | Depreciation                      | 3,987  | 3,987   | 3,987   | 3,987   | 3,987     | 3,987   | 3,987    | 3,987    | 3,987   | 3,987    | 3,987   | 3,987   | 47,847    |
| 250-5220-20 | Entertainment - Recorded          | 0      | 0       | 0       | 0       | 0         | 0       | 0        | 0        | 0       | 0        | 0       | 0       | -         |
| 250-5240-00 | Equipment & Equipment Maintenance | 1,500  | 1,500   | 1,500   | 1,500   | 2,800     | 2,800   | 1,800    | 1,800    | 2,800   | 2,000    | 2,000   | 2,000   | 24,000    |
| 250-5285-00 | Food & Beverage supplies          | 2,200  | 2,200   | 2,200   | 2,200   | 2,200     | 2,200   | 2,200    | 2,200    | 2,200   | 2,200    | 2,200   | 2,200   | 26,400    |
| 250-5290-00 | Freight                           | 600    | 600     | 600     | 600     | 750       | 750     | 750      | 750      | 750     | 750      | 750     | 750     | 8,400     |
| 250-5360-00 | Kitchen Supplies                  | 750    | 750     | 750     | 750     | 1,200     | 1,200   | 1,200    | 1,200    | 1,200   | 1,200    | 1,200   | 1,200   | 12,600    |
| 250-5390-00 | Licence                           | 5,027  | 200     |         |         |           |         |          |          |         | 200      |         |         | 5,427     |
| 250-5400-00 | Meeting                           | 200    |         |         |         |           |         |          |          | 200     |          |         |         | 400       |
| 250-5410-00 | Membership                        |        | 350     |         |         |           |         |          |          |         |          |         |         | 350       |
| 250-5430-00 | Office & General                  | 100    | 100     | 100     | 100     | 100       | 100     | 100      | 100      | 100     | 100      | 100     | 100     | 1,200     |
| 250-5450-00 | Plant Maintenance                 |        | 900     |         |         |           |         |          |          |         |          |         |         | 900       |
| 250-5470-00 | Printing                          | 300    |         |         | 200     | 300       |         |          |          | 300     |          |         |         | 1,100     |
| 250-5480-00 | Prof. Development/Wellness        |        |         |         |         |           |         |          |          | 650     | 650      | 650     | 650     | 2,600     |
| 250-5500-00 | Promotions                        | 250    | 350     | 350     | 400     | 1,100     | 1,100   | 1,000    | 800      | 900     | 800      | 1,100   | 1,000   | 9,150     |
| 250-5510-05 | Repairs & Main. - Louis'          | 1,000  | 1,000   | 1,000   | 1,000   | 1,200     | 1,200   | 1,200    | 1,200    | 1,200   | 1,000    | 1,200   | 1,200   | 13,400    |
| 250-5550-00 | Salaries, Wages & Benefits        | 44,912 | 55,919  | 57,306  | 57,575  | 89,553    | 87,446  | 75,482   | 68,379   | 75,047  | 70,935   | 81,313  | 72,263  | 836,129   |
| 250-5560-00 | Special Event Expense             | 600    | 1,200   | 1,700   | 2,000   | 4,000     | 2,500   | 1,500    | 17,000   | 700     | 700      | 1,200   | 800     | 33,900    |
| 250-5205-00 | Staff Discounts                   | 250    | 250     | 250     | 250     | 400       | 400     | 350      | 350      | 350     | 350      | 400     | 400     | 4,000     |
| 250-5580-00 | Staff Welfare/Apprec.             | 150    | 150     | 150     | 150     | 150       | 150     | 150      | 150      | 150     | 150      | 150     | 150     | 1,800     |
| 250-5630-00 | Telephone                         | 1,000  | 1,000   | 1,000   | 1,000   | 1,000     | 1,000   | 1,000    | 1,000    | 1,000   | 1,000    | 1,000   | 1,000   | 12,000    |
| 250-5640-00 | Training                          | 600    |         |         | 1,200   | 0         |         |          |          | 500     |          |         |         | 2,300     |
| 250-5650-00 | Transportation                    | 20     | 20      | 20      | 20      | 40        | 40      | 40       | 40       | 40      | 40       | 40      | 40      | 400       |
| 250-5670-00 | Uniforms/linens                   | 300    |         |         | 600     | 0         |         |          |          | 300     |          |         |         | 1,200     |
| 250-5750-00 | Waste Management                  | 332    | 332     | 332     | 332     | 652       | 652     | 652      | 652      | 652     | 652      | 652     | 652     | 6,544     |
|             |                                   | 86,213 | 109,525 | 108,117 | 102,236 | 222,884   | 182,814 | 142,627  | 153,118  | 146,502 | 136,527  | 168,621 | 151,287 | 1,710,471 |

**Bar Operations Net Profit/(Loss)** (39,523) (19,196) (19,248) (38,215) 79,508 18,408 11,417 (9,835) (12,192) (11,289) 13,016 7,306 (19,844)

| Expenses             |             |        |        |        |        |           |         |          |          |         |          |        |        |         |
|----------------------|-------------|--------|--------|--------|--------|-----------|---------|----------|----------|---------|----------|--------|--------|---------|
| Building Maintenance |             |        |        |        |        |           |         |          |          |         |          |        |        |         |
| Account              | Description | May    | June   | July   | August | September | October | November | December | January | February | March  | April  | Total   |
| 250-5350-00          | Janitorial  | 3,909  | 3,894  | 3,787  | 3,964  | 4,098     | 4,199   | 4,102    | 3,940    | 4,039   | 4,068    | 4,273  | 4,102  | 48,375  |
| 250-5690-00          | Utilities   | 8,184  | 8,304  | 8,147  | 8,567  | 8,523     | 9,032   | 7,683    | 11,598   | 9,337   | 10,852   | 10,550 | 7,808  | 108,585 |
|                      |             | 12,092 | 12,198 | 11,934 | 12,531 | 12,621    | 13,231  | 11,785   | 15,538   | 13,376  | 14,920   | 14,823 | 11,911 | 156,960 |

**Building Maintenance Net Profit/(Loss)** (12,092) (12,198) (11,934) (12,531) (12,621) (13,231) (11,785) (15,538) (13,376) (14,920) (14,823) (11,911) (156,960)

| Net | May      | June     | July     | August   | September | October | November | December | January  | February | March   | April   | Total     |
|-----|----------|----------|----------|----------|-----------|---------|----------|----------|----------|----------|---------|---------|-----------|
|     | (51,616) | (31,394) | (31,182) | (50,747) | 66,888    | 5,177   | (368)    | (25,374) | (25,568) | (26,210) | (1,807) | (4,605) | (176,804) |

| Revenue     |                   |       |       |       |        |           |         |          |          |         |          |       |       |        |
|-------------|-------------------|-------|-------|-------|--------|-----------|---------|----------|----------|---------|----------|-------|-------|--------|
| Account     | Description       | May   | June  | July  | August | September | October | November | December | January | February | March | April | Total  |
| 160-4250-40 | Equipment Rentals | 1,000 | 1,000 | 1,000 | 1,600  | 2,400     | 2,600   | 1,300    | 1,000    | 2,000   | 2,000    | 2,200 | 2,000 | 20,100 |
| 160-4310-10 | Ticket Sales      | -     | 1,500 | 1,500 | 2,000  | 12,000    | 10,000  | 5,000    | 5,000    | 5,000   | 6,000    | 7,500 | 7,000 | 62,500 |
|             |                   | 1,000 | 2,500 | 2,500 | 3,600  | 14,400    | 12,600  | 6,300    | 6,000    | 7,000   | 8,000    | 9,700 | 9,000 | 82,600 |

| Expenses    |                              |       |       |       |        |           |         |          |          |         |          |       |       |        |
|-------------|------------------------------|-------|-------|-------|--------|-----------|---------|----------|----------|---------|----------|-------|-------|--------|
| Account     | Description                  | May   | June  | July  | August | September | October | November | December | January | February | March | April | Total  |
| 160-5000-05 | Advertising                  | 100   | 430   | 300   | 300    | 600       | 600     | 500      | 400      | 500     | 500      | 500   | 500   | 5,230  |
| 160-5090-00 | Computer Maintenance         | 140   | 140   | 185   | 140    | 140       | 140     | 140      | 140      | 140     | 140      | 140   | 140   | 1,722  |
| 160-5200-00 | Depreciation                 | 615   | 615   | 615   | 615    | 615       | 615     | 615      | 615      | 615     | 615      | 615   | 615   | 7,377  |
| 160-5220-10 | Entertainment Live           | -     | 1,100 | 1,100 | 1,500  | 10,000    | 8,000   | 3,000    | 3,500    | 2,500   | 3,800    | 5,000 | 6,000 | 45,500 |
| 160-5240-00 | Equipment & Equipment Maint. | 100   | 100   | 100   | 100    | 200       | 100     | 100      | 100      | 200     | 100      | 200   | 100   | 1,500  |
| 160-5390-00 | Licenses                     |       |       |       |        |           |         |          |          | 900     |          |       |       | 900    |
| 160-5550-40 | Salaries                     | 1,000 | 1,000 | 1,000 | 1,800  | 4,050     | 4,500   | 3,150    | 2,000    | 3,000   | 3,000    | 3,500 | 1,800 | 29,800 |
|             |                              | 1,954 | 3,384 | 3,299 | 4,454  | 15,604    | 13,954  | 7,504    | 6,754    | 7,854   | 8,154    | 9,954 | 9,154 | 92,029 |

|            |  | May   | June  | July  | August | September | October | November | December | January | February | March | April | Total   |
|------------|--|-------|-------|-------|--------|-----------|---------|----------|----------|---------|----------|-------|-------|---------|
| <b>Net</b> |  | (954) | (884) | (799) | (854)  | (1,204)   | (1,354) | (1,204)  | (754)    | (854)   | (154)    | (254) | (154) | (9,429) |

## Marketing

## Revenue

| Account     | Description            | May   | June  | July  | August | September | October | November | December | January | February | March | April | Total  |
|-------------|------------------------|-------|-------|-------|--------|-----------|---------|----------|----------|---------|----------|-------|-------|--------|
| 145-4000-20 | Video Monitors/Plasmas | 250   | 250   | 250   | 250    | 1,000     | 500     | 500      | 500      | 500     | 500      | 500   | 500   | 5,500  |
| 145-4250-30 | Other -Building        | 1,833 | 1,833 | 1,833 | 2,033  | 4,233     | 2,033   | 2,033    | 1,833    | 2,333   | 2,833    | 1,833 | 1,833 | 26,500 |
| 145-4620-00 | Survival Calendar      | -     | -     | -     | -      | 51,000    | -       | -        | -        | -       | -        | -     | -     | 51,000 |
|             |                        | 2,083 | 2,083 | 2,083 | 2,283  | 56,233    | 2,533   | 2,533    | 2,333    | 2,833   | 3,333    | 2,333 | 2,333 | 83,000 |

## Expenses

| Account     | Description              | May | June | July | August | September | October | November | December | January | February | March | April | Total  |
|-------------|--------------------------|-----|------|------|--------|-----------|---------|----------|----------|---------|----------|-------|-------|--------|
| 145-5000-00 | Advertising              | 100 | 200  |      | 100    | 100       | 100     |          |          | 100     |          |       |       | 700    |
| 145-5030-00 | Bank Charges             |     |      | 50   | 50     | 250       | 50      | 50       |          | 50      |          |       |       | 500    |
| 145-5090-00 | Computer Maint.          | 140 | 140  | 185  | 140    | 140       | 140     | 140      | 140      | 140     | 140      | 140   | 140   | 1,722  |
| 145-5200-00 | Depreciation             | 121 | 121  | 121  | 121    | 121       | 121     | 121      | 121      | 121     | 121      | 121   | 121   | 1,447  |
| 145-5400-00 | Meeting/Public Relations | 50  | 50   | 50   | 50     | 50        |         |          | 50       | 50      | 50       | -     | -     | 400    |
| 145-5430-00 | Office & General         |     |      |      | 25     | 25        |         |          |          | 25      | 25       |       |       | 100    |
| 145-5620-00 | Survival Calendar        | -   | -    | -    | -      | 39,000    | -       | -        | -        | -       | -        | -     | -     | 39,000 |
|             |                          | 410 | 510  | 405  | 485    | 39,685    | 410     | 310      | 310      | 485     | 335      | 260   | 260   | 43,869 |

|            | May   | June  | July  | August | September | October | November | December | January | February | March | April | Total  |
|------------|-------|-------|-------|--------|-----------|---------|----------|----------|---------|----------|-------|-------|--------|
| <b>Net</b> | 1,673 | 1,573 | 1,678 | 1,798  | 16,548    | 2,123   | 2,223    | 2,023    | 2,348   | 2,998    | 2,073 | 2,073 | 39,131 |

| Revenue     |                        |           |           |           |           |           |           |           |           |           |           |           |           |           |
|-------------|------------------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| Acct        | Description            | May       | June      | July      | August    | September | October   | November  | December  | January   | February  | March     | April     | Total     |
| 181-4160-00 | Interest Revenue       | -         | -         | -         | -         | 4,387     | -         | 2,777     | -         | 150       | -         | -         | 3,431     | 10,744    |
| 181-4300-00 | Infrastructure Revenue | -         | -         | -         | -         | -         | -         | -         | -         | -         | -         | -         | 1,199,257 | 1,199,257 |
|             |                        | -         | -         | -         | -         | 4,387     | -         | 2,777     | -         | 150       | -         | -         | 1,202,688 | 1,210,001 |
| Expenses    |                        |           |           |           |           |           |           |           |           |           |           |           |           |           |
| Acct        | Description            | May       | June      | July      | August    | September | October   | November  | December  | January   | February  | March     | April     | Total     |
| 181-5030-00 | Bank Charges           | 8,930     | 8,484     | 9,226     | 7,592     | 8,157     | 8,726     | 7,848     | 9,277     | 8,984     | 8,052     | 8,652     | 8,638     | 102,566   |
| 181-5200-00 | Depreciation           | 58,959    | 58,959    | 58,959    | 58,959    | 58,959    | 58,959    | 58,959    | 58,959    | 58,959    | 58,959    | 58,959    | 58,959    | 707,505   |
| 181-5325-00 | Interest Expense       | 66,511    | 68,338    | 69,074    | 67,053    | 62,108    | 67,261    | 69,404    | 65,385    | 70,631    | 62,949    | 62,427    | 66,584    | 797,727   |
|             |                        | 134,400   | 135,781   | 137,259   | 133,604   | 129,224   | 134,946   | 136,211   | 133,621   | 138,574   | 129,960   | 130,038   | 134,180   | 1,607,798 |
|             | <b>Net</b>             | (134,400) | (135,781) | (137,259) | (133,604) | (124,837) | (134,946) | (133,434) | (133,621) | (138,424) | (129,960) | (130,038) | 1,068,507 | (397,797) |

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| Expenses    |                            |       |       |       |        |           |         |          |          |         |          |       |       |        |
|-------------|----------------------------|-------|-------|-------|--------|-----------|---------|----------|----------|---------|----------|-------|-------|--------|
| Acct        | Description                | May   | June  | July  | August | September | October | November | December | January | February | March | April | Total  |
| 230-5000-00 | Advertising                | 100   | 50    |       | 456    | 300       | 150     | 100      | 150      | 150     | 100      | 75    |       | 1,631  |
| 230-5090-00 | Computer Maintenance       | 140   | 140   | 185   | 140    | 140       | 140     | 140      | 140      | 140     | 140      | 140   | 140   | 1,725  |
| 230-5110-00 | Condoms                    |       |       |       |        | 200       |         |          |          | 200     |          |       |       | 400    |
| 230-5120-00 | Conferences                |       |       |       |        |           |         |          |          |         |          |       |       | -      |
| 230-5200-00 | Depreciation               | 70    | 70    | 70    | 70     | 70        | 70      | 70       | 70       | 70      | 70       | 70    | 70    | 834    |
| 230-5240-00 | Equipment                  |       |       |       |        | 50        | 200     |          |          | 50      |          |       |       | 300    |
| 230-5250-00 | Events/Speakers            | 30    | 250   | 50    | 50     | 200       | 200     | 50       | 50       | 50      | 200      | 100   | 100   | 1,330  |
| 230-5350-00 | Janitorial                 | 157   | 158   | 157   | 157    | 159       | 157     | 159      | 157      | 160     | 161      | 160   | 158   | 1,901  |
| 230-5400-00 | Meeting Expense            |       |       | 20    |        |           | 20      |          |          | 20      |          |       | 20    | 80     |
| 230-5430-00 | Office & General           |       | 10    | 10    | 40     | 40        | 40      | 40       | 40       | 40      | 40       | 40    |       | 350    |
| 230-5470-00 | Printing                   | -     |       |       |        |           |         |          |          |         |          |       |       | -      |
| 230-5510-00 | Repairs & Maintenance      | -     | -     | -     | -      | -         | -       | -        | -        | -       | -        | -     | -     | -      |
| 230-5550-00 | Salaries/Wages & Benefits  | 1,028 | 1,028 | 1,028 | 1,393  | 1,393     | 1,393   | 1,393    | 2,025    | 1,393   | 1,393    | 1,393 | 2,025 | 16,885 |
| 230-5580-00 | Staff Welfare/Apprec.      |       |       |       |        |           |         |          |          |         |          | 450   |       | 450    |
| 230-5600-00 | Subscriptions/Publications |       |       |       |        | 100       |         |          | 100      |         |          |       |       | 200    |
| 230-5630-00 | Telephone                  | 54    | 54    | 54    | 54     | 54        | 54      | 54       | 54       | 54      | 54       | 54    | 54    | 654    |
| 230-5640-00 | Training                   |       |       |       |        | 500       | 625     |          |          | 400     | 625      |       |       | 2,150  |
| 230-5710-00 | Volunteer Awards           | 100   |       |       |        | 50        | 100     | 100      | 100      | 100     | 100      | 100   | 50    | 800    |
| 230-5690-00 | Utilities                  | 285   | 300   | 281   | 303    | 301       | 298     | 258      | 380      | 399     | 375      | 369   | 257   | 3,805  |
|             |                            | 1,974 | 2,061 | 1,856 | 2,662  | 3,556     | 3,447   | 2,364    | 3,266    | 3,226   | 3,258    | 2,951 | 2,874 | 33,495 |

|            | May     | June    | July    | August  | September | October | November | December | January | February | March   | April   | Total    |
|------------|---------|---------|---------|---------|-----------|---------|----------|----------|---------|----------|---------|---------|----------|
| <b>Net</b> | (1,974) | (2,061) | (1,856) | (2,662) | (3,556)   | (3,447) | (2,364)  | (3,266)  | (3,226) | (3,258)  | (2,951) | (2,874) | (33,495) |

| Expenses    |                             | May      | June     | July     | August   | September | October  | November | December | January  | February | March    | April    | Total     |
|-------------|-----------------------------|----------|----------|----------|----------|-----------|----------|----------|----------|----------|----------|----------|----------|-----------|
| Account     | Description                 |          |          |          |          |           |          |          |          |          |          |          |          |           |
| 150-5000-00 | Exec - General Elections    | -        | -        | -        | -        | -         | -        | -        | -        | -        | 200      | 6,500    | 500      | 7,200     |
| 150-5000-05 | Exec - By Elections         | -        | -        | -        | -        | -         | 2,100    | -        | -        | -        | -        | -        | -        | 2,100     |
| 150-5330-00 | Exec - Referendum           | -        | -        | -        | -        | -         | -        | -        | -        | -        | -        | 3,100    | -        | 3,100     |
| 170-5090-00 | Exec - Computer Maintenance | 731      | 559      | 739      | 559      | 559       | 559      | 559      | 559      | 559      | 559      | 559      | 559      | 7,060     |
| 170-5120-00 | Exec - Development          | 1,000    | 500      | 500      | 3,500    | -         | -        | 500      | -        | -        | -        | -        | -        | 6,000     |
| 170-5200-00 | Exec - Depreciation         | 178      | 178      | 178      | 178      | 178       | 178      | 178      | 178      | 178      | 178      | 178      | 178      | 2,134     |
| 170-5400-00 | Exec - Meeting Expense      | -        | 100      | -        | 100      | 300       | 300      | 300      | 80       | 300      | 650      | 260      | 540      | 2,930     |
| 170-5430-00 | Exec - Office & General     | 22       | 22       | 22       | 22       | 22        | 22       | 22       | 22       | 22       | 22       | 22       | 22       | 264       |
| 170-5470-00 | Exec - Printing             | 2        | 2        | 2        | 2        | 4         | 4        | 4        | 2        | 4        | 4        | 4        | 4        | 38        |
| 170-5490-00 | Exec - Projects             | -        | -        | -        | 600      | 2,000     | 1,800    | 1,300    | 500      | 1,700    | 1,600    | 500      | -        | 10,000    |
| 170-5490-05 | Exec - Events Expenses      | 110      | -        | -        | -        | 400       | 240      | -        | 400      | 2,000    | -        | 4,500    | 400      | 8,050     |
| 170-5530-00 | Exec - Retreats             | 200      | 600      | -        | -        | -         | -        | -        | 300      | -        | -        | -        | -        | 1,100     |
| 170-5550-00 | Exec - Salaries & Benefits  | 13,400   | 13,400   | 13,400   | 13,400   | 13,400    | 13,400   | 13,400   | 13,400   | 13,400   | 13,400   | 13,400   | 13,400   | 160,796   |
| 170-5570-00 | Exec - Sponsorship          | -        | -        | -        | -        | 1,325     | 1,750    | 1,750    | 2,250    | 1,750    | 6,250    | 1,250    | 3,250    | 19,575    |
| 170-5630-00 | Exec - Telephone            | 552      | 552      | 552      | 552      | 552       | 552      | 552      | 552      | 552      | 552      | 552      | 552      | 6,624     |
| 170-5660-00 | Exec - Travel Expense       | 115      | -        | -        | -        | 320       | 1,490    | 320      | 975      | -        | -        | 975      | -        | 4,195     |
| 310-5090-00 | USC - Computer Maintenance  | 226      | 140      | 185      | 140      | 140       | 140      | 140      | 140      | 140      | 140      | 140      | 140      | 1,808     |
| 310-5190-00 | USC - Councilor Souvenirs   | -        | -        | -        | -        | -         | -        | -        | -        | -        | -        | 1,300    | -        | 1,300     |
| 310-5200-00 | USC - Depreciation          | 69       | 69       | 69       | 69       | 69        | 69       | 69       | 69       | 69       | 69       | 69       | 69       | 823       |
| 310-5330-00 | USC - Honorariums           | -        | -        | -        | -        | -         | -        | -        | -        | -        | -        | -        | 1,000    | 1,000     |
| 310-5400-00 | USC - Meeting Expense       | -        | -        | -        | -        | 700       | -        | -        | -        | -        | -        | -        | -        | 700       |
| 310-5400-10 | USC - Meeting Expense (AGM) | -        | -        | -        | -        | -         | -        | 1,065    | -        | -        | -        | -        | -        | 1,065     |
| 310-5400-05 | USC - Meeting Expense (SGM) | -        | -        | -        | -        | -         | -        | -        | -        | -        | 1,065    | -        | -        | 1,065     |
| 310-5680-00 | USC - Socials/Appreciation  | -        | -        | -        | -        | 800       | 300      | 300      | 400      | 700      | 300      | 300      | 1,300    | 4,400     |
|             |                             | 16,604   | 16,121   | 15,646   | 19,121   | 20,768    | 22,903   | 20,458   | 19,826   | 21,373   | 24,988   | 33,608   | 21,913   | 253,328   |
| <b>Net</b>  |                             | (16,604) | (16,121) | (15,646) | (19,121) | (20,768)  | (22,903) | (20,458) | (19,826) | (21,373) | (24,988) | (33,608) | (21,913) | (253,328) |

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| Revenue     |  | May          | June           | July          | August       | September    | October        | November       | December     | January        | February       | March          | April          | Total           |
|-------------|--|--------------|----------------|---------------|--------------|--------------|----------------|----------------|--------------|----------------|----------------|----------------|----------------|-----------------|
| Account     | Description                                  |              |                |               |              |              |                |                |              |                |                |                |                |                 |
| 130-4180-00 | Ratification Revenue - Campus Groups         | 1,000        | 1,000          | 1,500         | 1,500        | 5,000        | 2,800          | 800            | 100          | 1,000          | 100            | 100            | 100            | 15,000          |
| 130-4280-00 | Sponsorship - Campus Groups                  | -            | -              | 10,200        | 200          | 1,200        | 800            | 400            | 200          | 600            | 400            | 200            |                | 14,200          |
|             |  | <u>1,000</u> | <u>1,000</u>   | <u>11,700</u> | <u>1,700</u> | <u>6,200</u> | <u>3,600</u>   | <u>1,200</u>   | <u>300</u>   | <u>1,600</u>   | <u>500</u>     | <u>300</u>     | <u>100</u>     | <u>29,200</u>   |
| Expenses    |  | May          | June           | July          | August       | September    | October        | November       | December     | January        | February       | March          | April          | Total           |
| Account     | Description                                  |              |                |               |              |              |                |                |              |                |                |                |                |                 |
| 130-5310-00 | Grants Expense (Cash/Credit) - Campus Groups | 500          | 500            | 500           | 500          | 5500         | 7500           | 7500           | 1000         | 7000           | 9000           | 8500           | 2000           | 50,000          |
| 130-5310-05 | Grants Expense (Product) - Campus Groups     | -            | -              | -             | 200          | 1,000        | 800            | 600            | 200          | 400            | 400            | 200            | 200            | 4,000           |
| 220-5310-00 | Grant Expense - Campus Legal Service         | -            | 500            | -             | -            | -            | -              | -              | -            | -              | -              | -              | -              | 500             |
| 220-5310-05 | Grant Expense - Sustainability               | -            | 2,500          | -             | -            | -            | -              | -              | -            | -              | -              | -              | -              | 2,500           |
| 280-5310-00 | Grants Expense - U of S Travel Award         | -            | 5,000          | -             | -            | -            | -              | -              | -            | -              | -              | -              | -              | 5,000           |
|             |  | <u>500</u>   | <u>8,500</u>   | <u>500</u>    | <u>700</u>   | <u>6,500</u> | <u>8,300</u>   | <u>8,100</u>   | <u>1,200</u> | <u>7,400</u>   | <u>9,400</u>   | <u>8,700</u>   | <u>2,200</u>   | <u>62,000</u>   |
|             | <b>Net</b>                                   | <u>500</u>   | <u>(7,500)</u> | <u>11,200</u> | <u>1,000</u> | <u>(300)</u> | <u>(4,700)</u> | <u>(6,900)</u> | <u>(900)</u> | <u>(5,800)</u> | <u>(8,900)</u> | <u>(8,400)</u> | <u>(2,100)</u> | <u>(32,800)</u> |

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| Revenue     |             |     |      |      |        |           |         |          |          |         |          |       |       |        |
|-------------|-------------|-----|------|------|--------|-----------|---------|----------|----------|---------|----------|-------|-------|--------|
| Account     | Description | May | June | July | August | September | October | November | December | January | February | March | April | Total  |
| 165-4280-00 | Sponsorship | -   | -    | -    | -      | 27,000    | -       | -        | -        | -       | -        | -     | -     | 27,000 |
|             |             | -   | -    | -    | -      | 27,000    | -       | -        | -        | -       | -        | -     | -     | 27,000 |

| Expenses    |                   |     |      |      |        |           |         |          |          |         |          |       |       |        |
|-------------|-------------------|-----|------|------|--------|-----------|---------|----------|----------|---------|----------|-------|-------|--------|
| Account     | Description       | May | June | July | August | September | October | November | December | January | February | March | April | Total  |
| 165-5000-00 | Advertising       | -   | -    | -    | -      | 300       | -       | -        | -        | 100     | -        | -     | -     | 400    |
| 165-5220-40 | Entertainment     | -   | -    | -    | 1,500  | 4,800     | -       | -        | -        | 200     | -        | -     | -     | 6,500  |
| 165-5240-00 | Equipment Maint.  | -   | -    | -    | -      | 15,000    | -       | -        | -        | 200     | -        | -     | -     | 15,200 |
| 165-5390-00 | Licenses          | -   | -    | -    | 500    | -         | -       | -        | -        | -       | -        | -     | -     | 500    |
| 165-5500-00 | Promo Merchandise | -   | -    | -    | 4,000  | -         | -       | -        | -        | -       | -        | -     | -     | 4,000  |
| 165-5550-00 | P/T Salaries      | -   | -    | -    | -      | 700       | -       | -        | -        | -       | -        | -     | -     | 700    |
|             |                   | -   | -    | -    | 6,000  | 20,800    | -       | -        | -        | 500     | -        | -     | -     | 27,300 |

| Net |     |      |      |         |           |         |          |          |         |          |       |       |       |
|-----|-----|------|------|---------|-----------|---------|----------|----------|---------|----------|-------|-------|-------|
|     | May | June | July | August  | September | October | November | December | January | February | March | April | Total |
|     | -   | -    | -    | (6,000) | 6,200     | -       | -        | -        | (500)   | -        | -     | -     | (300) |

Safewalk-Student Crew

| Revenue     |                       |     |      |      |        |           |         |          |          |         |          |       |       |        |
|-------------|-----------------------|-----|------|------|--------|-----------|---------|----------|----------|---------|----------|-------|-------|--------|
| Account     | Description           | May | June | July | August | September | October | November | December | January | February | March | April | Total  |
| 330-4295-00 | Student Security Crew | -   | -    | -    | 260    | 7,800     | 6,110   | 2,600    | 7,540    | 3,120   | 4,030    | 4,290 | 8,970 | 44,720 |
|             |                       | -   | -    | -    | 260    | 7,800     | 6,110   | 2,600    | 7,540    | 3,120   | 4,030    | 4,290 | 8,970 | 44,720 |

| Expenses    |                           |     |      |      |        |           |         |          |          |         |          |       |        |        |
|-------------|---------------------------|-----|------|------|--------|-----------|---------|----------|----------|---------|----------|-------|--------|--------|
| Account     | Description               | May | June | July | August | September | October | November | December | January | February | March | April  | Total  |
| 330-5000-00 | Advertising               |     |      |      | 550    | 250       | 20      | 20       |          | 50      | 20       | 20    | -      | 930    |
| 330-5090-00 | Computer Maintenance      | 140 | 140  | 185  | 140    | 140       | 140     | 140      | 140      | 140     | 140      | 140   | 140    | 1,725  |
| 330-5200-00 | Depreciation              | 17  | 17   | 17   | 17     | 17        | 17      | 17       | 17       | 17      | 17       | 17    | 17     | 204    |
| 330-5240-00 | Equipment Maintenance     | -   | -    | -    | -      | -         | -       | -        | -        | -       | -        | -     | 250    | 250    |
| 330-5350-00 | Janitorial                | 391 | 417  | 404  | 400    | 447       | 445     | 433      | 396      | 405     | 391      | 404   | 397    | 4,931  |
| 330-5430-00 | Office & General          |     |      |      | 20     | 20        | 20      | 20       | 20       | 20      | 20       | 20    | 20     | 180    |
| 330-5470-00 | Printing                  |     |      |      |        |           |         |          |          |         |          |       |        | -      |
| 330-5510-00 | Repairs and Maintenance   |     |      |      |        |           |         |          |          |         |          |       |        | -      |
| 330-5550-00 | Salaries/Wages & Benefits | -   | -    |      | 975    | 9,187     | 6,976   | 3,736    | 8,296    | 4,867   | 5,056    | 5,296 | 9,616  | 54,008 |
| 330-5580-00 | Staff Welfare/Apprec.     |     |      |      |        |           |         |          |          |         |          |       | 225    | 225    |
| 330-5630-00 | Telephone                 | 37  | 37   | 37   | 37     | 37        | 37      | 37       | 37       | 37      | 37       | 37    | 37     | 444    |
| 330-5640-00 | Training                  |     |      |      |        | 100       | 50      | 40       | 40       | 100     | 40       | 40    | 40     | 450    |
| 330-5670-00 | Uniforms                  |     |      |      |        | 200       |         |          |          | 200     |          |       |        | 400    |
| 330-5710-00 | Volunteer Awards          | -   | -    | -    | -      | -         | 50      | 25       | 50       | 25      | 50       | 50    | 50     | 300    |
| 330-5690-00 | Utilities                 | 334 | 316  | 276  | 309    | 339       | 732     | 343      | 347      | 246     | 235      | 249   | 220    | 3,946  |
|             |                           | 919 | 927  | 919  | 2,448  | 10,738    | 8,488   | 4,811    | 9,343    | 6,108   | 6,007    | 6,273 | 11,012 | 67,993 |

|            | May   | June  | July  | August  | September | October | November | December | January | February | March   | April   | Total    |
|------------|-------|-------|-------|---------|-----------|---------|----------|----------|---------|----------|---------|---------|----------|
| <b>Net</b> | (919) | (927) | (919) | (2,188) | (2,938)   | (2,378) | (2,211)  | (1,803)  | (2,988) | (1,977)  | (1,983) | (2,042) | (23,273) |

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| Expenses    |                        |       |       |       |        |           |         |          |          |         |          |       |       |        |
|-------------|------------------------|-------|-------|-------|--------|-----------|---------|----------|----------|---------|----------|-------|-------|--------|
| Acct        | Description            | May   | June  | July  | August | September | October | November | December | January | February | March | April | Total  |
| 350-5000-00 | Advertising            | 100   | -     | 30    | 456    | 300       | 150     | 100      | 100      | 150     | 100      | 100   | -     | 1,586  |
| 350-5090-00 | Computer Maint         | 140   | 140   | 185   | 140    | 140       | 140     | 140      | 140      | 140     | 140      | 140   | 140   | 1,725  |
| 350-5110-00 | Condoms                | -     | -     | -     | -      | 200       | -       | -        | -        | 200     | -        | -     | -     | 400    |
| 350-5120-00 | Conferences            | -     | -     | -     | -      | -         | -       | -        | -        | -       | -        | -     | -     | -      |
| 350-5200-00 | Depreciation           | 33    | 33    | 33    | 33     | 33        | 33      | 33       | 33       | 33      | 33       | 33    | 33    | 395    |
| 350-5240-00 | Equipment              | -     | -     | -     | -      | 100       | -       | -        | -        | 100     | -        | -     | -     | 200    |
| 350-5250-00 | Events/Speakers        | -     | -     | 50    | -      | -200      | 200     | 300      | -        | 50      | 100      | 200   | 100   | 800    |
| 350-5350-00 | Janitorial             | 220   | 223   | 221   | 220    | 223       | 221     | 224      | 221      | 223     | 224      | 223   | 222   | 2,665  |
| 350-5400-00 | Meeting Expense        | -     | 20    | -     | -      | 20        | -       | -        | 20       | -       | -        | 20    | -     | 80     |
| 350-5430-00 | Office & General       | 50    | -     | 25    | 25     | 25        | 25      | 25       | 25       | 25      | 25       | 25    | 25    | 300    |
| 350-5470-00 | Printing               | -     | -     | -     | -      | -         | -       | -        | -        | -       | -        | -     | -     | -      |
| 350-5510-00 | Repairs & Maintenance  | -     | -     | -     | -      | -         | -       | -        | -        | -       | -        | -     | -     | -      |
| 350-5550-00 | Salaries Wages/Ben.    | 1,028 | 1,028 | 1,028 | 1,393  | 1,393     | 1,393   | 1,393    | 2,025    | 1,393   | 1,393    | 1,393 | 2,025 | 16,885 |
| 350-5580-00 | Staff Welfare/Apprec   | -     | -     | -     | -      | -         | -       | -        | -        | -       | -        | 450   | -     | 450    |
| 350-5600-00 | Subscriptions          | -     | -     | -     | -      | 100       | -       | -        | -        | -       | 100      | -     | -     | 200    |
| 350-5630-00 | Telephone              | 55    | 55    | 55    | 55     | 55        | 55      | 55       | 55       | 55      | 55       | 55    | 55    | 654    |
| 350-5640-00 | Training               | -     | -     | -     | -      | 400       | 625     | -        | -        | 300     | 500      | -     | -     | 1,825  |
| 350-5710-00 | Volunteer Appreciation | -     | -     | -     | -      | 100       | 125     | 125      | 125      | 125     | 100      | 125   | 125   | 950    |
| 350-5690-00 | Utilities              | 461   | 483   | 456   | 486    | 484       | 480     | 424      | 595      | 409     | 389      | 383   | 284   | 5,333  |
|             |                        | 2,087 | 1,981 | 2,084 | 2,807  | 3,372     | 3,446   | 2,818    | 3,338    | 3,203   | 3,157    | 3,146 | 3,009 | 34,448 |

|            | May     | June    | July    | August  | September | October | November | December | January | February | March   | April   | Total    |
|------------|---------|---------|---------|---------|-----------|---------|----------|----------|---------|----------|---------|---------|----------|
| <b>Net</b> | (2,087) | (1,981) | (2,084) | (2,807) | (3,372)   | (3,446) | (2,818)  | (3,338)  | (3,203) | (3,157)  | (3,146) | (3,009) | (34,448) |

Revenue

| Acct        | Description         | May           | June          | July          | August        | September     | October       | November      | December      | January       | February      | March         | April         | Total          |
|-------------|---------------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|----------------|
| 360-4005-00 | Banner Stands       | 786           | 1,977         | 230           | 760           | 6,752         | 5,900         | 772           | 460           | 1,442         | 786           | 1,373         | 1,233         | 22,471         |
| 360-4010-00 | Binding Revenue     | 644           | 388           | 476           | 1,263         | 2,265         | 487           | 579           | 1,287         | 755           | 363           | 523           | 323           | 9,352          |
| 360-4060-00 | Colour Copier       | 13,079        | 10,801        | 18,122        | 22,580        | 37,115        | 27,898        | 22,997        | 21,169        | 18,242        | 12,616        | 20,096        | 10,782        | 235,498        |
| 360-4150-00 | Finishing Revenue   | 1,143         | 1,387         | 1,478         | 1,049         | 2,585         | 2,895         | 1,374         | 1,305         | 1,531         | 885           | 1,494         | 739           | 17,865         |
| 360-4170-00 | Laminating Revenue  | 1,300         | 862           | 376           | 570           | 1,174         | 504           | 667           | 496           | 872           | 693           | 1,195         | 642           | 9,351          |
| 360-4200-00 | Outsourcing Revenue | 74            | 1,118         | 1,010         | 110           | 945           | 115           | 776           | 115           | 465           | 124           | 1,014         | 600           | 6,466          |
| 360-4215-00 | Plotter Revenue     | 9,485         | 9,807         | 6,014         | 5,432         | 11,452        | 10,669        | 11,472        | 4,729         | 5,544         | 4,983         | 10,318        | 6,920         | 96,826         |
| 360-4330-00 | Typesetting/Design  | 156           | 260           | 10            | 379           | 509           | 579           | 479           | 230           | 538           | 487           | 930           | 815           | 5,372          |
|             |                     | <b>26,667</b> | <b>26,601</b> | <b>27,716</b> | <b>32,143</b> | <b>62,797</b> | <b>49,048</b> | <b>39,116</b> | <b>29,791</b> | <b>29,388</b> | <b>20,937</b> | <b>36,943</b> | <b>22,054</b> | <b>403,201</b> |

Expenses

| Acct        | Description               | May           | June          | July          | August        | September     | October       | November      | December      | January       | February      | March         | April         | Total          |
|-------------|---------------------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|----------------|
| 360-5000-00 | Advertising               | 900           | 50            | 50            | 500           | 800           | 50            | 50            | 50            | 50            | 50            | 800           | 50            | 3,400          |
| 360-5030-00 | Bank Charges              | 175           | 175           | 175           | 175           | 175           | 175           | 175           | 175           | 175           | 175           | 175           | 175           | 2,100          |
| 360-5040-00 | Banner Stand              | 236           | 593           | 69            | 228           | 2,026         | 1,770         | 232           | 138           | 433           | 236           | 412           | 370           | 6,741          |
| 360-5090-00 | Computer Maint.           | 727           | 727           | 907           | 727           | 727           | 727           | 727           | 727           | 727           | 727           | 727           | 727           | 8,906          |
| 360-5120-00 | Conferences               | -             | -             | -             | -             | -             | -             | -             | -             | -             | -             | -             | -             | -              |
| 360-5170-10 | Copier Expense - Paper    | 1,962         | 1,620         | 2,718         | 3,387         | 5,567         | 4,185         | 3,450         | 3,175         | 2,736         | 1,892         | 3,014         | 1,617         | 35,325         |
| 360-5170-15 | Copier Expense - Service  | 2,616         | 2,160         | 3,624         | 4,516         | 7,423         | 5,580         | 4,599         | 4,234         | 3,648         | 2,523         | 4,019         | 2,156         | 47,100         |
| 360-5200-00 | Depreciation              | 683           | 683           | 683           | 683           | 683           | 683           | 683           | 683           | 683           | 683           | 683           | 683           | 8,200          |
| 360-5240-00 | Equip. Maint.             | 300           | 300           | 300           | 300           | 300           | 300           | 300           | 300           | 300           | 2,000         | 300           | 300           | 5,300          |
| 360-5215-00 | Finance Charges           | 283           | 283           | 283           | 283           | 283           | 283           | 283           | 283           | 283           | 283           | 283           | 283           | 3,396          |
| 360-5290-00 | Freight                   | 50            | 50            | 25            | 25            | 100           | 50            | 50            | 30            | 30            | 30            | 50            | 50            | 540            |
| 360-5355-00 | Lease Operating           | 1,744         | 1,744         | 1,744         | 1,744         | 1,744         | 1,744         | 1,744         | 1,744         | 1,744         | 1,744         | 1,744         | 1,744         | 20,928         |
| 360-5365-00 | Laminating Expense        | 429           | 284           | 124           | 188           | 387           | 166           | 220           | 164           | 288           | 229           | 394           | 212           | 3,086          |
| 360-5430-00 | Office & General          | 7             | 120           | 120           | 120           | 120           | 120           | 120           | 120           | 120           | 120           | 120           | 120           | 1,327          |
| 360-5440-00 | Outsourcing Expense       | 56            | 839           | 758           | 83            | 709           | 86            | 582           | 86            | 349           | 93            | 761           | 450           | 4,850          |
| 360-5455-00 | Plotter Expense           | 2,087         | 1,961         | 1,203         | 1,086         | 2,290         | 2,134         | 2,294         | 946           | 1,109         | 997           | 2,064         | 1,384         | 19,555         |
| 360-5470-00 | Printing                  | -             | -             | -             | -             | -             | -             | -             | -             | -             | -             | -             | -             | -              |
| 360-5510-00 | Repairs & Main.           | 44            | 44            | 44            | 44            | 44            | 44            | 44            | 44            | 44            | 44            | 44            | 44            | 526            |
| 360-5550-00 | Salaries/Wages & Benefits | 10,072        | 10,072        | 10,072        | 10,072        | 10,353        | 10,353        | 10,353        | 10,072        | 10,072        | 10,072        | 10,353        | 10,072        | 121,985        |
| 360-5630-00 | Telephone                 | 127           | 127           | 127           | 127           | 127           | 127           | 127           | 127           | 127           | 127           | 127           | 127           | 1,524          |
| 360-5830-00 | Wide Format Plotter Exp.  | -             | -             | -             | -             | -             | -             | -             | -             | -             | -             | -             | -             | -              |
|             |                           | <b>22,497</b> | <b>21,833</b> | <b>23,026</b> | <b>24,288</b> | <b>33,859</b> | <b>28,577</b> | <b>26,033</b> | <b>23,098</b> | <b>22,918</b> | <b>22,025</b> | <b>26,070</b> | <b>20,565</b> | <b>294,788</b> |

| Net | May   | June  | July  | August | September | October | November | December | January | February | March  | April | Total   |
|-----|-------|-------|-------|--------|-----------|---------|----------|----------|---------|----------|--------|-------|---------|
|     | 4,170 | 4,768 | 4,690 | 7,855  | 28,939    | 20,471  | 13,083   | 6,693    | 6,471   | (1,088)  | 10,873 | 1,490 | 108,413 |

Expenses

Building Maintenance

| Account     | Description | May          | June         | July         | August       | September    | October      | November     | December     | January      | February     | March        | April      | Total         |
|-------------|-------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|------------|---------------|
| 360-5350-00 | Janitorial  | 611          | 673          | 655          | 648          | 724          | 720          | 702          | 641          | 636          | 636          | 635          | 633        | 7,914         |
| 360-5690-00 | Utilities   | 513          | 484          | 421          | 473          | 523          | 1,153        | 528          | 534          | 486          | 457          | 448          | 308        | 6,329         |
|             |             | <b>1,124</b> | <b>1,157</b> | <b>1,076</b> | <b>1,121</b> | <b>1,247</b> | <b>1,873</b> | <b>1,229</b> | <b>1,176</b> | <b>1,122</b> | <b>1,093</b> | <b>1,084</b> | <b>941</b> | <b>14,243</b> |

|   |         |         |         |         |         |         |         |         |         |         |         |       |          |
|---|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|-------|----------|
| <b>Building Maintenance Net Profit/(Loss)</b> | (1,124) | (1,157) | (1,076) | (1,121) | (1,247) | (1,873) | (1,229) | (1,176) | (1,122) | (1,093) | (1,084) | (941) | (14,243) |
|---|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|-------|----------|

| Net | May   | June  | July  | August | September | October | November | December | January | February | March | April | Total  |
|-----|-------|-------|-------|--------|-----------|---------|----------|----------|---------|----------|-------|-------|--------|
|     | 3,046 | 3,610 | 3,614 | 6,733  | 27,692    | 18,598  | 11,853   | 5,517    | 5,349   | (2,181)  | 9,790 | 548   | 94,170 |

**USSU 2017-2018 Budget  
Interest on Investments**

**Description**

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**FIXED INCOME INVESTMENTS-RBC Dominion**

RBC Short Term - GIC  
RBC Short Term - GIC  
Equitable Bank - GIC  
Home Trust Company - GIC  
Laurentian Bank - GIC  
Natcan Trust Company - GIC  
Versabank - GIC

Reinvestment of funds as they mature

**Managed Assets-RBC Dominion**

**MUTUAL FUNDS-RBC Dominion**

Fidelity Cdn Disciplined Equity Class ISC (296)  
PH&N Canadian Equity Value Fund (6670)  
RBC Investment Savings Account Series A (2010)

**TOTAL INVESTMENTS AS OF DECEMBER 31, 2016-RBC Dominion**

Note - the Student Infrastructure Fee for future capital building projects is included in the investments.

Note - Starting Nov 4/09 Infrastructure is invested through TD First Nations.

Interest on Building Infrastructure Fee  
Date & Amount of Investment-RBC Dominion

\*Infrastructure is with the First Nations Bank

Note - the Student Infrastructure fee was not invested separately from other investments it was assumed that the interest rate would be an average of the Fixed Income investme

**Description**

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**FIXED INCOME INVESTMENTS-First Nations Bank**

First Nations Bank of Canada Short Term Redeem 1-365 Days #4184792

First Nations Bank of Canada Wait and See 4112918

First Nations Bank of Canada Short Term Redeem 1-365 Days #4170767

First Nations Bank of Canada Short Term Redeem 1-365 Days #4230355

First Nations Bank of Canada Short Term Redeem 1-365 Days #4201844

First Nations Bank of Canada Wait and See 4230348

**TOTAL INVESTMENTS AS OF DECEMBER 31, 2016 First Nations Bank**

Schedule #1

| Interest Rate | Maturity Date     | Market Value | Interest Earned |
|---------------|-------------------|--------------|-----------------|
| 0.750%        | March 20, 2017    | 200,045.20   | 1,332           |
| 0.700%        | May 23, 2017      | 70,170.52    | 31              |
| 1.850%        | November 2, 2017  | 100,293.97   | 946             |
| 1.850%        | November 2, 2017  | 100,293.97   | 946             |
| 1.870%        | November 27, 2017 | 100,169.07   | 1,083           |
| 1.350%        | December 19, 2017 | 100,040.69   | 862             |
| 1.360%        | December 19, 2017 | 100,040.99   | 869             |
|               |                   | 771,054.41   | 6,067           |

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|          |              |
|----------|--------------|
| FID 296  | 71,250.24    |
| RBF6670  | 17,304.65    |
| RBF 2010 | 1,347,788.59 |
|          | 1,436,343.48 |
|          | 2,207,397.89 |

above

| Interest Rate | # of Days Interest is Earned in 2016/17 | Total Interest |
|---------------|---|----------------|
|---------------|---|----------------|



**USSU 2017-2018 Budget  
Computer Maintenance**

Schedule #2

|  | <u># of<br/>Computers</u> | <u>% of<br/>Total</u> | <u>Computer<br/>Maintenance Cost</u> |
|--|---------------------------|-----------------------|--------------------------------------|
| Administration                         | 16                        | 27.12%                | 25,722                               |
| Communications                         | 11                        | 18.64%                | 17,684                               |
| Facilities-Janitors                    | 2                         | 3.39%                 | 3,215                                |
| Food Centre                            | 1                         | 1.69%                 | 1,608                                |
| Help Centre                            | 3                         | 5.08%                 | 4,823                                |
| Information Centre                     | 2                         | 3.39%                 | 3,215                                |
| Louis'                                 | 10                        | 16.95%                | 16,076                               |
| Louis'-Entertainment                   | 1                         | 1.69%                 | 1,608                                |
| Marketing                              | 1                         | 1.69%                 | 1,608                                |
| Pride Centre                           | 1                         | 1.69%                 | 1,608                                |
| Student Governance                     | 4                         | 6.78%                 | 6,430                                |
| Student Governance-USC                 | 1                         | 1.69%                 | 1,608                                |
| Student Services-Student Crew/Safewalk | 1                         | 1.69%                 | 1,608                                |
| Women's Centre                         | 1                         | 1.69%                 | 1,608                                |
| XL Design                              | 4                         | 6.78%                 | 6,430                                |
|  | <u>59</u>                 | <u>100.00%</u>        | <u>\$ 94,850</u>                     |

Additional expenses will be budgeted on a department basis for any other software or support that may be required. Please refer to Budget Notes for detail of this.

**USSU 2017-2018 Budget  
Depreciation Expense**

**Schedule #3**

|  | <b>Depreciation<br/>(Note 1)</b> | <b>Less Capital<br/>Revenue<br/>(Note 2)</b> | <b>Net<br/>Depreciation<br/>Expense</b> |
|--|----------------------------------|--|---|
| Administration                         | 8,386                            |  | 8,386                                   |
| Communications                         | 4,767                            |  | 4,767                                   |
| Facilities                             | 81,087                           | (65,022)                                     | 16,066                                  |
| Facilities/MUB                         | 45,049                           | (40,305)                                     | 4,744                                   |
| Food Centre                            | 219                              | (15)   | 204                                     |
| Help Centre                            | 1,667                            | (974)  | 693                                     |
| Information Centre                     | 1,620                            |  | 1,620                                   |
| Louis'                                 | 204,020                          | (157,631)                                    | 46,389                                  |
| Louis'-Entertainment                   | 7,377                            |  | 7,377                                   |
| Louis'-Loft                            | 65,008                           | (63,551)                                     | 1,458                                   |
| Marketing                              | 1,447                            |  | 1,447                                   |
| Place Riel                             | 707,505                          | (707,505)                                    | -                                       |
| Pride Centre                           | 1,542                            | (709)  | 834                                     |
| Student Governance                     | 2,134                            |  | 2,134                                   |
| Student Governance-USC                 | 823                              |  | 823                                     |
| Student Services-Safewalk/Student Crew | 259                              | (55)   | 204                                     |
| Women's Centre                         | 1,323                            | (928)  | 395                                     |
| XL Designs                             | 12,921                           | (4,721)                                      | 8,200                                   |
| <b>Total</b>                           | <b>1,147,156</b>                 | <b>(1,041,415)</b>                           | <b>105,741</b>                          |

\*Remember Cap Rev From PR for 2015

Notes:

1. Depreciation is an allocation of an asset's cost to reflect the use of the asset for one year as shown in the example below:

|                                     |               |
|-------------------------------------|---------------|
| Asset cost                          | \$ 1,000      |
| Expected life of the asset in years | 5             |
| Annual Depreciation Expense         | <u>\$ 200</u> |

Please note, the USSU uses the declining balance method of depreciation. The above example uses the straight line method for demonstration purposes only.

2. The USSU has a Campus Center Trust Fund and a Students' Union Building Trust Fund which are co-managed with the University of Saskatchewan. The investment of these funds is administered by the University. The purpose of the funds is to provide a source of funding for capital expenditures (equipment purchases, building renovations, or building construction), extraordinary operating expenses and special projects. Interest of \$30,000 is paid annually to the USSU from the Campus Center Trust Fund; interest for the Building Trust Fund is not paid out but is added to the investment balance.

Fund balances at April 30, 2009 were as follows:

|                                     |          |
|-------------------------------------|----------|
| Students' Union Building Trust Fund | -        |
| Campus Center Trust Fund            | -        |
|                                     | <u>-</u> |

The current year's capital revenue is equal to the amount of depreciation of the assets that are purchased with the funds.

The KV Loop for additional electricity to Place Riel is planned for 2005/6. This will cost the USSU \$450,000 which will be paid for from the above funds.

**USSU 2016-2017 Budget  
Janitorial Expenses**

**Schedule #4**

**2016 Actual YTD - Dec 31/16**

| <u>Department</u>     | <u>Supplies</u> | <u>Wages &amp; Benefits</u> | <u>Total</u>     | <u>Supplies</u> | <u>Wages &amp; Benefits</u> | <u>Total</u>   |
|-----------------------|-----------------|-----------------------------|------------------|-----------------|-----------------------------|----------------|
| Administration        | 2,580           | 26,825                      | 29,405           | 2,643           | 17,271                      | 19,914         |
| Administration-MUB    | 43              | 274                         | 317              |                 |                             | 0              |
| Facilities-MUB        | 2,331           | 15,040                      | 17,371           | 124             | 9,752                       | 9,876          |
| Facilities-Place Riel | 18,458          | 191,897                     | 210,355          | 10,224          | 122,281                     | 132,504        |
| Food Centre           | 183             | 1,898                       | 2,080            | 187             | 1,209                       | 1,396          |
| Help Centre           | 187             | 1,203                       | 1,390            | 51              | 780                         | 831            |
| Information Centre    | 187             | 1,945                       | 2,132            | 191             | 1,239                       | 1,430          |
| Louis'                | 6,491           | 41,883                      | 48,375           | 5,929           | 27,159                      | 33,088         |
| Pride Centre          | 255             | 1,646                       | 1,901            | 14              | 1,067                       | 1,081          |
| Student Crew/Safewalk | 433             | 4,498                       | 4,931            | 418             | 2,866                       | 3,284          |
| Womens Centre         | 358             | 2,307                       | 2,665            | 19              | 1,496                       | 1,515          |
| XL Design             | 694             | 7,216                       | 7,914            | 645             | 4,598                       | 5,243          |
|                       | <b>32,198</b>   | <b>296,632</b>              | <b>328,834 0</b> | <b>20,443</b>   | <b>189,720</b>              | <b>210,163</b> |

Janitorial expenses are based on actual to December 31, 2016 and estimated to April. Increase actual supply expense by 5%. Janitorial Wages are increase of 2.0% and step of 2.5% as CUPE Contract.

\*As of May 1/14 Admin took over IT server room.

**USSU 2017-2018 Budget  
Repairs & Maintenance**

**Schedule #5**

|                       | <u>2017-2018 Budget</u> | <u>2016 Actual YTD- Dec 31/16</u> |                     |                      |
|-----------------------|-------------------------|-----------------------------------|---------------------|----------------------|
|                       |                         | <u>R&amp;M Bldg</u>               | <u>R&amp;M Dept</u> | <u>Total R&amp;M</u> |
| Administration        |                         |                                   |                     | -                    |
| Administration-Mub    |                         |                                   |                     | -                    |
| Facilities            | 10,656                  |                                   | 6,766               | 6,766                |
| Facilities (Bldg)     | 53,263                  | 33,818                            |                     | 33,818               |
| Facilities-MUB        |                         |                                   |                     | -                    |
| Facilities-MUB (Bldg) | 40,982                  | 26,020                            |                     | 26,020               |
| Food Centre           |                         |                                   |                     | -                    |
| Help Centre           |                         |                                   |                     | -                    |
| Information Centre    |                         |                                   |                     | -                    |
| Louis'                |                         |                                   | 6,585               | 6,585                |
| Pride Centre          |                         |                                   |                     | -                    |
| Student Crew/Safewalk |                         |                                   |                     | -                    |
| Womens Centre         |                         |                                   |                     | -                    |
| XL Design             |                         |                                   | 204                 | 204                  |
| <b>Total</b>          | <b>104,901</b>          | <b>59,838</b>                     | <b>13,555</b>       | <b>73,393</b>        |

Repairs & Maintenance expenses are based on actual up to Dec 31, 2016 and estimated to April. Increased actual expense by 5%. includes BI-yearly elevator R & M.

\*As of May 1/14 Facilities took over building expenses.

\*As of May 1/14 Admin took over server room.

**USSU 2017-2018 Budget**     **Schedule #6**  
**Utilities Expense**

|                       | <u>2017-2018 Budget</u> | <u>2016 YTD-Dec 31/16</u> |
|-----------------------|-------------------------|---------------------------|
| Administration        | 23,529                  | 15,006                    |
| Administration-MUB    | 634                     |                           |
| Facilities            | 168,322                 | 104,550                   |
| Facilities-MUB        | 22,991                  | 13,871                    |
| Food Centre           | 1,665                   | 1,040                     |
| Help Centre           | 2,782                   | 1,679                     |
| Information Centre    | 1,706                   | 1,059                     |
| Louis'                | 108,585                 | 68,747                    |
| Pride Centre          | 3,805                   | 2,296                     |
| Student Crew/Safewalk | 3,946                   | 2,450                     |
| Womens Centre         | 5,333                   | 3,218                     |
| XL Design             | 6,329                   | 3,930                     |
| <b>Total</b>          | <b><u>349,628</u></b>   | <b><u>217,846</u></b>     |

Utilities expenses are based on actual up to Dec 31, 2016 and estimated to April. Increased actual expense by 7%.

\*As of May 1/14 Admin took over IT server room.

|                          | Sept. 8 | Sept. 15 | Sept. 22 | Sept. 29 | Oct. 6 | Oct. 13 | Oct. 20 | Oct. 27 | Nov. 3 |
|--------------------------|---------|----------|----------|----------|--------|---------|---------|---------|--------|
| Abbasi, Aliya            | NYA     | NYA      | NYA      | NYA      | NYA    | NYA     | NYA     | R       | NM     |
| Barker, Emmanuel         | P       | P        | P        | P        | P      | P       | P       | P       | NM     |
| D'Eon, David             | P       | P        | P        | P        | R      | P       | P       | P       | NM     |
| Detbrenner-Rempel, Nigel | NYA     | NYA      | NYA      | A        | P      | R       | R       | P       | NM     |
| Dewalt, Jordan           | P       | P        | P        | R        | P      | R       | R       | P       | NM     |
| Dumont, Darcy            | NYA     | NYA      | NYA      | A        | P      | P       | P       | P       | NM     |
| Eze, Chukwudubem Nancy   | NYA     | NYA      | NYA      | P        | P      | P       | P       | P       | NM     |
| Fu, Kehan                | P       | P        | P        | P        | P      | P       | P       | P       | NM     |
| Gawley, Dwayne           | NYA     | NYA      | NYA      | NYA      | NYA    | NYA     | NYA     | R       | NM     |
| Gill, Mankomal           | P       | P        | P        | A        | P      | P       | P       | P       | NM     |
| Hebert, Nathan           | P       | P        | P        | P        | P      | P       | P       | R       | NM     |
| Huyghebaert, Renata      | P       | P        | P        | P        | P      | P       | P       | P       | NM     |
| Malinoski, Brooke        | P       | P        | P        | R        | P      | P       | P       | P       | NM     |
| McCann, Connor           | P       | P        | P        | R        | P      | P       | P       | P       | NM     |
| McEwen, Alexa            | P       | P        | P        | P        | P      | P       | P       | P       | NM     |
| Molesky, Mark            | NYA     | NYA      | NYA      | NYA      | NYA    | NYA     | NYA     | R       | NM     |
| Orsak, Alanna            | P       | P        | P        | P        | P      | P       | P       | P       | NM     |
| Pan, Henry               | NYA     | NYA      | NYA      | P        | P      | P       | P       | P       | NM     |
| Prokopchuk, Andriy       | NYA     | NYA      | NYA      | P        | P      | P       | P       | P       | NM     |
| Quan, Jessica            | P       | P        | P        | P        | P      | P       | P       | P       | NM     |
| Ratt-Misponas, Regan     | P       | P        | P        | P        | P      | P       | P       | P       | NM     |
| Rea, Jordan              | P       | P        | P        | P        | P      | P       | P       | P       | NM     |
| Reimer, Serena           | P       | P        | P        | P        | P      | P       | P       | P       | NM     |
| Thomson, Preston         | P       | P        | A        | P        | P      | R       | R       | P       | NM     |
| Ugo-Okeke, Kosisochukwu  | NYA     | NYA      | NYA      | P        | P      | P       | P       | P       | NM     |

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

CE - Communication Error PG: Permission G

| Nov. 10 | Nov. 17 | Nov. 24 | Dec. 1 | Jan. 5 | Jan. 12 | Jan. 19 | Jan. 26 | Feb. 9 | Feb. 16 | Mar. 2 | Mar. 9 |
|---------|---------|---------|--------|--------|---------|---------|---------|--------|---------|--------|--------|
| NM      | P       | NM      | P      | R      | P       | P       | R       | P      | P       | P      |        |
| NM      | P       | NM      | P      | P      | P       | P       | P       | P      | P       | P      |        |
| NM      | P       | NM      | P      | P      | P       | P       | P       | P      | P       | P      |        |
| NM      | P       | NM      | P      | P      | P       | P       | P       | P      | P       | A      |        |
| NM      | P       | NM      | P      | P      | R       | P       | P       | R      | R       | P      |        |
| NM      | P       | NM      | P      | P      | P       | P       | R       | P      | P       | P      |        |
| NM      | P       | NM      | P      | P      | P       | P       | P       | P      | P       | P      |        |
| NM      | A       | NM      | P      | P      | P       | P       | P       | P      | P       | P      |        |
| NM      | P       | NM      | P      | P      | P       | P       | P       | P      | P       | P      |        |
| NM      | P       | NM      | P      | P      | P       | A       | P       | P      | P       | P      |        |
| NM      | P       | NM      | P      | P      | P       | P       | P       | P      | P       | R      |        |
| NM      | A       | NM      | P      | P      | P       | R       | P       | P      | P       | P      |        |
| NM      | A       | NM      | P      | R      | P       | P       | P       | P      | R       | P      |        |
| NM      | P       | NM      | R      | P      | P       | R       | P       | P      | R       | P      |        |
| NM      | P       | NM      | P      | P      | P       | P       | P       | P      | P       | P      |        |
| NM      | P       | NM      | P      | P      | P       | P       | P       | P      | R       | P      |        |
| NM      | P       | NM      | P      | P      | R       | P       | P       | P      | P       | P      |        |
| NM      | P       | NM      | P      | A      | P       | P       | P       | P      | P       | R      |        |
| NM      | P       | NM      | P      | P      | P       | P       | P       | P      | P       | R      |        |
| NM      | P       | NM      | R      | P      | R       | P       | P       | P      | P       | R      |        |
| NM      | P       | NM      | P      | P      | P       | P       | P       | P      | P       | R      |        |
| NM      | P       | NM      | R      | P      | P       | R       | P       | R      | P       | R      |        |
| NM      | R       | NM      | P      | P      | R       | P       | P       | R      | P       | R      |        |
| NM      | P       | NM      | P      | R      | R       | P       | P       | P      | P       | P      |        |
| NM      | P       | NM      | P      | P      | R       | P       | P       | P      | P       | P      |        |

rated

**University Students' Council Agenda**  
**March 16<sup>th</sup>, 2017**  
**Roy Romanow Student Council Chamber**

- 1. Adoption of an Agenda**
- 2. Introductions**
- 3. Council Address**
  - 3.1 His Honour the Mayor, Charlie Clark**
- 4. Minutes and Reports for Information**
  - 4.1 USC Minutes – March 9<sup>th</sup>, 2017**
  - 4.2 Executive Committee - March 13<sup>th</sup>, 2017**
  - 4.3 Academic Affairs Committee Minutes and Report**
  - 4.4 Appointments Committee Minutes and Report**
  - 4.5 Code of Ethics Disciplinary Tribunal Minutes and Report**
  - 4.6 Elections Committee Minutes and Report**
  - 4.7 External Affairs Committee Minutes and Report**
  - 4.8 Budget & Finance Committee Minutes and Report - March 13<sup>th</sup>, 2017**
  - 4.9 Indigenous Student Affairs Committee Minutes and Report**
  - 4.10 International Student Affairs Committee Minutes and Report**
  - 4.11 Student Affairs Committee Minutes and Report**
  - 4.12 Sustainability Committee Minutes and Report**
  - 4.13 Association of Constituency President Minutes and Report**
- 5. Motions Arising from the Minutes and Reports**
- 6. Business**
- 7. New Business**
- 8. Councillors Reports**
- 9. Any Other Business**
  - 9.1 Questions and Comments**
- 10. Adjournment**

University Students' Council  
Minutes for Thursday, March 9<sup>th</sup> 2017

**Present**

Emmanuel Barker, VP Operations  
and Finance  
Kehan Fu, President  
Renata Huyghebaert, VP Student  
Affairs  
Aliya Abbasi, Nursing  
Regan Ratt-Misponas, Indigenous  
Students  
Henry Pan, Medicine  
Jessica Quan, Arts and Science  
Jordan Rea, Arts and Science  
Andriy Prokopchuk, Education  
Mark Molesky, Engineering  
Nigel Detbrenner-Rempel, St. Thomas  
More  
Mankomal Gill, Kinesiology  
Darcy Dumont, Law  
David D'Eon, Arts and Science  
Alexa McEwen, Pharmacy and  
Nutrition  
Alanna Orsak, Agriculture and  
Bioresources  
Preston Thomson, Edwards School of  
Business

**Also Present**

Caroline Cottrell, General Manager  
Scott Hitchings, USC Chair

**Regrets**

Connor McCann, Edwards School of  
Business  
Nathan Hebert, Agriculture and  
Bioresources  
Serena Reimer, Education  
Jordyn Dewalt, WCVM  
Brooke Malinoski, VP Academic Affair

**Absent**

Kosisochukwu Ugo-Okeke, International  
Students  
Nancy Eze, International Students

**Guest List**

Mackenzie Paradzik

The meeting was called to order at 6:00 p.m.

## **1. Adoption of the Agenda**

Move to adopt the agenda

**USCMotion102:** President Fu/Councillor Quan

**Carried**

## **2. Introductions**

President Fu introduced Mackenzie Paradzik.

## **3. Council Address**

## **4. Minutes and Reports for Information**

### **4.1 USC Minutes – March 2<sup>nd</sup>, 2017**

### **4.2 Executive Committee – March 6<sup>th</sup>, 2017**

### **4.8 Budget & Finance Committee Minutes and Report – March 6<sup>th</sup>, 2017**

## **5. Motions Arising from the Minutes and Reports**

Move to accept the Minutes and Reports.

**USCMotion103:** VP Barker/Councillor Rea

**Carried**

## **6. Business**

## **7. New Business**

### **7.1 Annual Budget**

VP Barker stated that he had a presentation to summarize the Annual Budget. He noted that depreciation appears interestingly on the budget because its not cash expense, but it appears as one. If you look at depreciation without understand how it works, it looks like we lost a massive value, when actually it represents the falling value of the objects purchased and owned by the USSU over time. Everything that the union owns is categorically registered and then over periods of time, their value is reassessed. All capital possessions of the union depreciate over time. This needs to be taken into account because we are a non-profit company. He stated that our income is calculated by our revenue minus our expenses. Our net income is calculated after taxes. The capital budget is a long-term budgeting tool. Anything that will be expected to cost over \$1,000, will be in this part of the budget. For administration, computers are being replaced to the tune of \$4,405. The Executive computers will be replaced and that comes to \$7,761. The chafing dishes under Louis', come to \$4,977, and there are 8 major chafing dishes. These dishes need to be high quality and durable, to be able to withstand the activities at Louis'. The old dishes will be saved and used for events out of the building. He stated that the Point of Sale system would also be changed in Louis. He noted that the \$18,000 that is

represented under the budget for this, is about half of what a typical Point of Sale system would cost. He stated that the new system would allow the servers to put in the order at the client's table and that the new system would be easy to maintain. For XL Print & Design, he stated they are asking for \$2,638 for binding equipment, as open textbooks are becoming more popular. The XL Staff currently have to coil these textbooks by hand, and this takes an enormous amount of time. We are also asking for a Mac Mini for XL, because XL requires the use of a server to access orders, Accessing the main USSU server takes too long in customer service minutes to process the order. The Mac Mini will act as an independent server. They are also asking for a new plotter, which is worth \$16,458 and represents an annual revenue of \$90-\$95,000. This is the primary machine for XL, as it is what all of the posters are printed on. It is in desperate need of replacement. The ink for this machine needs to be drained half way every time the machine needs to be serviced, so hundreds of dollars of ink are wasted. The new machine will be much more efficient and not making this purchase would be a loss of close to \$100,000 a year. In total, the new capital budget presented is \$55,800 for the New Year.

Councillor Prokopchuk asked when the last time those computers were replaced, and what will be happening to the old computers?

VP Barker responded that the old computers will be sold, and that typically the computers last around 5-6 years.

Councillor Dumont asked what the expected lifetime of the new plotter would be, considering that the old one lasted 7 years?

VP Barker responded that the new plotter would be a different and more capable machine, so he guesses that it would last longer. He noted that he couldn't guarantee that.

Move to grant GM Cottrell speaking rights.

**USCMotion104:** VP Barker/VP Huyghebaert

**Carried**

GM Cottrell noted that the cost of the plotter in the budget is the lease cost, and that the actual price of the plotter is well over \$100,000. She stated that Luke Warman, who works at XL, chose the machine. He is guessing that the machine will last around 7-10 years before having to replace it, unless there is a huge dynamic shift in technology. She stated that the amount that we lose per month on ink with the old machine, is virtually what the new machine will cost.

VP Barker stated the areas of significance for the operating budget are Louis', Louis' Loft, XL Print & Design, as well as what was voted on at the BFC meeting, which was additional student initiative support through the sponsorship line. Administration is changing from \$1,064,000 to \$1,096,000. Student Fees will increase about \$100,000, and Communications will decrease about \$5,000. Facilities will likely bring in \$353,000. The Food Centre will likely bring in \$353,000. The Food Centre is projected to cost us \$19,000, the Help Centre is projected to cost \$35,000, and the Information Centre is projected to make an additional \$2,000, bring the total to \$26,000. Louis' is slotted to

lose \$19,000. The Louis' MUB costs (utilities) is down from \$190,000, to \$150,000. The Louis' Entertainment section, which is where we calculate how expensive it will be to put on shows at Louis', is expected to have a much lower deficit than last year. Marketing is expected to bring in an extra \$10,000. The Pride Centre will run a deficit of about \$2,000 more than last year. Student Governance will increase to \$253,000. Student Grants is fairly lower than last year, at \$32,800. Student Services events are looking at a deficit of \$300. SafeWalk Student Crew is projected to make a budgeted deficit of \$23,000. The Women's Centre is projected to have a deficit of \$34,000 and XL Design will have a deficit of \$25,000. In total, the organization is planned to have positive budget of \$108,000, with that \$55,000 in capital expenditures. He noted that this total is much higher than last year, which was a \$24,000 deficit last year. He also noted that the capital budget is also quite moderate. VP Barker reported that investments for operating is a deficit of \$2.2 million dollars, which represents Place Riel. The total is \$2.25 million. The Infrastructure Budget is \$397,000. VP Barker noted that the changes that had been made had been presented to the BFC. He thanked everyone for their cooperation.

Councillor D'Eon asked for clarification about the staff layover in Louis'?

VP Barker responded that there had been a single change in Management staff in last year, which is represented in this budget. It is quite a drastic change, however it does not represent chronic change.

Councillor Detbrenner-Rempel asked why they are expecting Marketing to take in an extra \$10,000?

VP Barker responded that all of our Senior Managers go on conferences. Typically the funding for these conferences come out of individual budget lines; however, in this budget, it has been decided to consolidate these budget lines under Administration. This is partly why the administration budget is higher this year.

President Fu noted that one of the biggest increases happening in the student governance line is a result of the increase in funding allocated to the Executive sponsorship. This allocates significantly more funding to student groups.

VP Barker stated that he would go over the changes that he is proposing to make. He stated that he has cut \$1,000 from the DRO voting booths, because they are not widely used. He stated that he cut the "Know Your Rights" budget line, because it can be run through Executive Projects. He stated that he cut a line which represented money set aside for the Executive to use while transitioning the new Executive. He stated that it has never been used. He stated that he cut dedicated funding to Campus Legal Services. He noted that they have up to \$500 in funding available to them, if they chose to apply for it. He cut funding to the AOCF, to represent the actuals of what was spent on food this year. AOCF's budget is now \$800. He increased Experience in Excellence Awards by \$400, so the new total is \$4,500. He also increased Executive Sponsorship from \$4,000 to \$10,000. He also proposed a policy change, which would make it that there is no longer a set maximum amount of funding available to campus groups. He changed "Van Use to

Regional Campuses” to “Vehicle Rental Cost”, to reflect the fact that the USSU no longer has a van. He added a new budget line entitled Winter Welcome Week, for a total of \$500. He proposed two new budget lines, the first one being \$1,500 set aside for student emergency support. Should students be in desperate need, they should be able to come to the Executive, for access to gift cards to a super market, or for emergency winter clothes. He also proposed a \$500 budget line called International Students Experience Funding, in order to represent some of the recommendations put forward by the UK Trip Report.

Councillor Prokopchuk asked for clarification whether XL Print & Design had produced a deficit?

VP Barker stated that XL has had meteoric rises in their business, and as of last month they had met their annual expectation. He noted that there was a misprint, and that there was a surplus last year of \$55,000, to \$94,000 for next year.

President Fu asked if that misprint affects the total budget?

GM Cottrell stated that the bottom line, which notes a \$100,000 surplus, is correct.

Councillor Prokopchuk noted that the Help Centre’s costs have gone up by \$2,000, and the Pride Centre’s costs have gone up by \$2,000.

VP Barker responded that every year there is a slight increase in the cost of computer maintenance, as per a schedule that is on an agreed amount with our IT Department. There is also an increase in budget in expenditures of wage increases from year one to year two.

Councillor Prokopchuk asked if there was a reason that the Women’s Centre was not receiving an increase?

VP Barker responded that the Women’s Centre holds more events, which brings in more money to offset the increased costs.

Councilor Dumont asked about the funding being cut for Campus Legal Services?

VP Barker responded that there was \$2,500 set aside for Campus Legal Services, which has not been utilized. He had contacted them and asked them what they intended to use the money for; however, they responded that they had no intended events and no use for the money. He noted that they still have \$500 in available funding, to help cover the costs of the telephone costs for that department and room rentals.

President Fu noted that the Executive Sponsorship line is capable of funding a variety of different things. The increased budget for Executive Sponsorship allows future Executives to have more leeway when funding groups such as Campus Legal Services, but not setting money aside for specific groups, when they might not need it.

VP Barker stated that they would be tabling the discussion around the budget for the next two meetings, in order to allow for the Councillors to have two meetings to raise questions regarding the budget. He encouraged the Councillors to contact him if they have questions.

Councillor Prokopchuk asked if the Councillors would be receiving a written report of the budget that they would be able to share with their constituents?

GM Cottrell stated that she believed the Councillors had been sent a draft copy of the Budget. She encouraged the Councillors to provide the background information about why the changes had been made.

Councillor Ratt-Misponas asked if the changes that VP Barker had made would be included in the draft Budget?

VP Barker responded that all of the proposed changes would be in the budget.

VP Huyghebaert stated that the budget needs to be sent out to the Councillors.

GM Cottrell stated that the draft copy of the budget was included in the USC Package for this meeting.

Councillor Thomson stated that he wanted VP Barker to acknowledge that there is \$5,000 in the Student Governance line that is dedicated to the Aboriginal Achievement Week, and he noted that the BFC unanimously decided that this is a good thing, and that it supports Indigenization at the USSU.

VP Barker acknowledged this. He thanked everyone for listening to his presentation, and encouraged the Councillors to ask him questions.

Councillor Ratt-Misponas asked if the Councillors would be allowed to bring students to ask him questions?

VP Barker stated that students should feel free to contact him at any time.

## **8. Councillor Report**

Councillor Detbrenner-Rempel stated that the STMSU had their Annual General Meeting, which passed 40 to 50 changes to their constitution.

Councillor Dumont thanked President Fu for having the Face-to-Face meeting in the College of Law, and he noted that it went over well. He stated that 7<sup>th</sup> Annual Just Rights Art Auction would take place tonight at Louis' Loft. It is put on by Just Rights, and they are raising money for Classic Legal Clinic. It costs \$10 at the door, and there will be

performances. He noted that the LSA AGM would be tomorrow, and that the LSA Elections period would end tomorrow. The election will be on March 20<sup>th</sup>. He gave a shout out to the competitive (MOOT) teams, who have been competing across the country.

Councillor Detbrenner-Rempel noted that VP Malinoski is in Ottawa, representing her constituency for women's rights.

Councillor Ratt-Misponas thanked everyone who came out for the events during Aboriginal Achievement Week. He thanked the BFC and VP Barker for making sure that some of the events had enough funding. He also thanked everyone who participated in the Round dance put on by ITEP. He noted that there was a Truth and Reconciliation Forum held at the University, which was attended by many students and Faculty. He noted that VP Huyghebaert and President Fu attended the forum. He stated he hoped that there would be events in the North Concourse, to show that the USSU is trying to bring students together for Reconciliation. He reported that his friend Brady Kraker is doing work with the Students with Disabilities Discussion Group. He stated that Brady hoped that there would be a spot on Council designated for a person with a disability.

VP Huyghebaert thanked Councillor Ratt-Misponas for that suggestion. She encouraged students who want there to be a spot on Council for a person with a disability, to attend next years AGM, because that is where it can be made a possibility.

Councillor Ratt-Misponas asked if it had ever come up in discussion to have spots on Council for other minority groups such as from the Women's Centre and the Pride Centre.

GM Cottrell responded that it has come up. She stated that over the years, the representatives on Council have changed. There have been athletic reps and residence reps. She noted that there has been discussion about having a designated female representative, and a designated LGBTQ+ representative. She noted that all that it takes to change the constituencies of Council is a motion at the AGM, which is passed by a majority of the members.

## **9. Any Other Business**

### **9.1 Questions and Comments**

President Fu reported that today was one of the days that the University had supported the "One-Day for Students" campaign. He noted that this campaign is the first of its kind on campus, where there is a significant amount of student involvement in directing alumni donations and funds. He reported that as of 6:30 p.m., there had been a total of \$32,000 raised for the Emergency fund and the Student Experience fund. With Dr. Nasser's contributions, there will be over \$70,000 going to student initiatives, as well as student emergency and issues. He noted that all of the administration costs that go into handling these funds, would be handled by the University, pro bono. President Fu also stated that there is talk that the University Administration will match the amount given by Dr. Nasser. He stated that this means that there is a strong possibility that the amount

given would eclipse \$160,000. Further, President Fu thanked all of the Councillors for their help with the Face-to-Face events as well as the Meet-Your-MSCs campaign. He noted that all of the information about the USSU Election is on the website, and that there are three forums happening. He stated that the forums would be live-streamed on Facebook Live.

Councillor D'Eon clarified that there are actually four forums. Further, he stated that he had attended an AOCP meeting, and that the spacing of the last year's forums had been brought up, and as a result, the Elections Committee responded by having forums all over campus this year.

President Fu attributed the spacing of the forums to the Communications & Marketing Manager, Jason Ventnor. He stated that the External Affairs Committee would be releasing information about Usask Matters in the next couple of weeks. President Fu stated that the Government has not contacted the USSU any further, in regard to the Budget. The University has also not heard any further news from the Provincial Government.

Further, President Fu stated that the last Council social would take place on the last Thursday of March (March 30<sup>th</sup>).

Councillor Prokopchuk thanked the USSU Administration, and specifically Stefanie Ewen, for having signs put up in Place Riel that point to the elevators. This makes Place Riel more accessible.

Councillor Ratt-Misponas stated that an Indigenous student, Christopher Ratt, had come up with the idea to have the UPASS on our cellphones.

President Fu stated that that would be a great idea. He stated that the investment would be a multi-billion dollar investment, so it might not happen in the near future. He also noted that the USSU would not have the authority to mandate this, and that City Council would have to pass it.

## **10. Adjournment**

**Executive Meeting**  
**March 13<sup>th</sup>, 2017**

**Present:** President Fu, VP Barker, VP Huyghebaert, GM Cottrell

**1. Call to order**

The meeting was called to order at 1:01 p.m.

**2. Quorum**

Quorum was present

**3. Roundtables**

**President Fu:**

University Relations: One Day for Students (March 9th) with Office of University of Relations. Booth set up in Upper Place Riel as well providing social media content on USSU Facebook.

Student Engagement: Face 2 Face table in Law Student Lounge (March 8th)

Indigenous Student Affairs: Attended 2nd U of S Reconciliation Forum (March 7th) with particular attention paid to session on Indigenous student engage and inspiring student leadership among indigenous students without undervaluing their contributions.

External Affairs: Planning for #UsaskMatters campaign scheduled for week of March 13th. Drafting final Petition for the Provincial Legislative Assembly, #UsaskMatters Letter of Support, and organizing outreach logistics.

SECC: Met with Student and Employment Career Centre team to discuss future partnership between the office and the USSU. Incorporated relevant aspects into transition planning document.

**VP Barker:**

March 6-10

- Econ 314
- Lunch with Mack
- Executive meeting
- CFCR recording
- Budget and Finance Meeting
  - Ratifications
  - Funding
- Breakfast with Mack
- Sociology 344
- Economics 314
- Video with Olivia
- Financial review and accountabilities
- Sociology 344
- University Students Council
- Economics 314

- SCLoP
- Iron Chef Meeting

#### **4. Business**

##### 4.1 ISC Project Proposal

VP Barker stated that the ISC is requesting \$3000 from the Aboriginal Achievement Week budget line to cover the costs of the Indigenous Students Gala. He stated that the budget is very reasonable and fair.

All of the Executive members stated their support to approve of this funding.

Move to approve the funding for the Aboriginal student achievement week

**EXECMotion077:** VP Barker/VP Huyghebaert

**Carried**

##### 4.2 SESS Project Proposal

The SESS have requested that the USSU help advertise a referendum for Engineering students, which would be about collecting a fee from students to go towards sponsoring attendance at conferences. VP Barked stated that a budget line already exists for this through the College of Engineering, however there are only limited amounts of money available. VP Barker stated that they are asking for \$200: \$50 for posters, and the rest would go towards refreshments.

VP Malinoski stated that this referendum is not meant to create a new fee, there are trying to increase the amount collected through the College of Engineering

President Fu stated that supporting the referendum does not mean that you are saying how the students should vote.

Move to sponsor the referendum up to \$200.

**EXECMotion078:** VP Barker/PResident Fu

**Carried**

##### 4.3 Lecture Series Pizza

VP Malinoski stated she would like to have pizza and Pepsi products at the lecture series with Dean Willoughby.

Move to sponsor up to \$200 for the pizza event with Dean Willoughby.

**EXECMotion079:** VP Malinoski/VP Barker

**Carried**

##### 4.4 Gwenna Moss Open Resources Event

VP Malinoski stated that there is an open resources event happening on March 28th, from 1 - 2:30 pm, and asked if she could bring 3 pizzas to this event. The event will be put on with collaboration with the Gwenna Moss Centre.

Move to sponsor up to \$60 for pizza for this event.

**EXECMotion079:** VP Malinoski/VP Barker

**Carried**

##### 4.5 USSU Speed Scrabble

President Fu stated that a speed scrabble event is taking place on April 8th, and asked if the other Executives were interested in it.

VP Barkers stated yes.

## **5. Adjournment**

The meeting was adjourned at 1:30 p.m.

**Budget and Finance**  
**March 13<sup>th</sup>:**

Present: Connor McCann, Emmanuel Barker, Jessica Quan, Jenna Munday, Preston Thompson, Jordan Rea, Caroline Cottrell

**Called to order, at 6:10 pm**

**Funding:**

ASSU Talent Show 2017:

-Approved \$250 cash

Biochemistry Murder Mystery Night:

-Contact Biochem Student association

-Can't retroactively approve an event

YWIB Strength Finder:

-Approved \$16 XL Print credit

Calm Week:

-Approved \$150 XL Print credit, \$150 Pepsi products

Agriculture Students Association (ASA) Speed Networking:

- Approved \$600 Louis Credit

Motion to fund the above applications as specified, seconded by MSC Rea.  
Motion carried.

**Meeting Adjourned at 6:23 pm**

|                          | Sept. 8 | Sept. 15 | Sept. 22 | Sept. 29 | Oct. 6 | Oct. 13 | Oct. 20 | Oct. 27 | Nov. 3 |
|--------------------------|---------|----------|----------|----------|--------|---------|---------|---------|--------|
| Abbasi, Aliya            | NYA     | NYA      | NYA      | NYA      | NYA    | NYA     | NYA     | R       | NM     |
| Barker, Emmanuel         | P       | P        | P        | P        | P      | P       | P       | P       | NM     |
| D'Eon, David             | P       | P        | P        | P        | R      | P       | P       | P       | NM     |
| Detbrenner-Rempel, Nigel | NYA     | NYA      | NYA      | A        | P      | R       | R       | P       | NM     |
| Dewalt, Jordan           | P       | P        | P        | R        | P      | R       | R       | P       | NM     |
| Dumont, Darcy            | NYA     | NYA      | NYA      | A        | P      | P       | P       | P       | NM     |
| Eze, Chukwudubem Nancy   | NYA     | NYA      | NYA      | P        | P      | P       | P       | P       | NM     |
| Fu, Kehan                | P       | P        | P        | P        | P      | P       | P       | P       | NM     |
| Gawley, Dwayne           | NYA     | NYA      | NYA      | NYA      | NYA    | NYA     | NYA     | R       | NM     |
| Gill, Mankomal           | P       | P        | P        | A        | P      | P       | P       | P       | NM     |
| Hebert, Nathan           | P       | P        | P        | P        | P      | P       | P       | R       | NM     |
| Huyghebaert, Renata      | P       | P        | P        | P        | P      | P       | P       | P       | NM     |
| Malinoski, Brooke        | P       | P        | P        | R        | P      | P       | P       | P       | NM     |
| McCann, Connor           | P       | P        | P        | R        | P      | P       | P       | P       | NM     |
| McEwen, Alexa            | P       | P        | P        | P        | P      | P       | P       | P       | NM     |
| Molesky, Mark            | NYA     | NYA      | NYA      | NYA      | NYA    | NYA     | NYA     | R       | NM     |
| Orsak, Alanna            | P       | P        | P        | P        | P      | P       | P       | P       | NM     |
| Pan, Henry               | NYA     | NYA      | NYA      | P        | P      | P       | P       | P       | NM     |
| Prokopchuk, Andriy       | NYA     | NYA      | NYA      | P        | P      | P       | P       | P       | NM     |
| Quan, Jessica            | P       | P        | P        | P        | P      | P       | P       | P       | NM     |
| Ratt-Misponas, Regan     | P       | P        | P        | P        | P      | P       | P       | P       | NM     |
| Rea, Jordan              | P       | P        | P        | P        | P      | P       | P       | P       | NM     |
| Reimer, Serena           | P       | P        | P        | P        | P      | P       | P       | P       | NM     |
| Thomson, Preston         | P       | P        | A        | P        | P      | R       | R       | P       | NM     |
| Ugo-Okeke, Kosisochukwu  | NYA     | NYA      | NYA      | P        | P      | P       | P       | P       | NM     |

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

CE - Communication Error PG: Permission G

| Nov. 10 | Nov. 17 | Nov. 24 | Dec. 1 | Jan. 5 | Jan. 12 | Jan. 19 | Jan. 26 | Feb. 9 | Feb. 16 | Mar. 2 | Mar. 9 |
|---------|---------|---------|--------|--------|---------|---------|---------|--------|---------|--------|--------|
| NM      | P       | NM      | P      | R      | P       | P       | R       | P      | P       | P      | P      |
| NM      | P       | NM      | P      | P      | P       | P       | P       | P      | P       | P      | P      |
| NM      | P       | NM      | P      | P      | P       | P       | P       | P      | P       | P      | P      |
| NM      | P       | NM      | P      | P      | P       | P       | P       | P      | P       | A      | P      |
| NM      | P       | NM      | P      | P      | R       | P       | P       | R      | R       | P      | R      |
| NM      | P       | NM      | P      | P      | P       | P       | R       | P      | P       | P      | P      |
| NM      | P       | NM      | P      | P      | P       | P       | P       | P      | P       | P      | A      |
| NM      | A       | NM      | P      | P      | P       | P       | P       | P      | P       | P      | P      |
| NM      | P       | NM      | P      | P      | P       | P       | P       | P      | P       | P      | P      |
| NM      | P       | NM      | P      | P      | P       | A       | P       | P      | P       | P      | P      |
| NM      | P       | NM      | P      | P      | P       | P       | P       | P      | P       | R      | R      |
| NM      | A       | NM      | P      | P      | P       | R       | P       | P      | P       | P      | P      |
| NM      | A       | NM      | P      | R      | P       | P       | P       | P      | R       | P      | R      |
| NM      | P       | NM      | R      | P      | P       | R       | P       | P      | R       | P      | R      |
| NM      | P       | NM      | P      | P      | P       | P       | P       | P      | P       | P      | P      |
| NM      | P       | NM      | P      | P      | P       | P       | P       | P      | R       | P      | P      |
| NM      | P       | NM      | P      | P      | R       | P       | P       | P      | P       | P      | P      |
| NM      | P       | NM      | P      | A      | P       | P       | P       | P      | P       | R      | P      |
| NM      | P       | NM      | P      | P      | P       | P       | P       | P      | P       | R      | P      |
| NM      | P       | NM      | R      | P      | R       | P       | P       | P      | P       | R      | P      |
| NM      | P       | NM      | P      | P      | P       | P       | P       | P      | P       | R      | P      |
| NM      | P       | NM      | R      | P      | P       | R       | P       | R      | P       | R      | P      |
| NM      | R       | NM      | P      | P      | R       | P       | P       | R      | P       | R      | R      |
| NM      | P       | NM      | P      | R      | R       | P       | P       | P      | P       | P      | P      |
| NM      | P       | NM      | P      | P      | R       | P       | P       | P      | P       | P      | O      |

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**University Students' Council Agenda**  
**March 23rd, 2017**  
**Roy Romanow Student Council Chamber**

- 1. Adoption of an Agenda**
- 2. Introductions**
- 3. Council Address**
- 4. Minutes and Reports for Information**
  - 4.1 USC Minutes – March 16th, 2017**
  - 4.2 Executive Committee**
  - 4.3 Academic Affairs Committee Minutes and Report**
  - 4.4 Appointments Committee Minutes and Report**
  - 4.5 Code of Ethics Disciplinary Tribunal Minutes and Report**
  - 4.6 Elections Committee Minutes and Report**
  - 4.7 External Affairs Committee Minutes and Report**
  - 4.8 Budget & Finance Committee Minutes and Report**
  - 4.9 Indigenous Student Affairs Committee Minutes and Report**
  - 4.10 International Student Affairs Committee Minutes and Report**
  - 4.11 Student Affairs Committee Minutes and Report**
  - 4.12 Sustainability Committee Minutes and Report**
  - 4.13 Association of Constituency President Minutes and Report**
- 5. Motions Arising from the Minutes and Reports**
- 6. Business**
  - 6.1 Annual Budget**
- 7. New Business**
  - 7.1 USSU Supporting Sanctuary YX**
- 8. Councillors Reports**
- 9. Any Other Business**
  - 9.1 Questions and Comments**
  - 9.2 Usask Matters**
- 10. Adjournment**

University Students' Council  
Minutes for Thursday, March 16<sup>th</sup>, 2017

**Present**

Emmanuel Barker, VP Operations  
and Finance  
Kehan Fu, President  
Nathan Hebert, Agriculture and  
Bioresources  
Serena Reimer, Education  
Jordyn Dewalt, WCVM  
Brooke Malinoski, VP Academic  
Affair  
Renata Huyghebaert, VP Student  
Affairs  
Regan Ratt-Misponas, Indigenous  
Students  
Kosisochukwu Ugo-Okeke,  
International Students  
Nancy Eze, International Students  
Jessica Quan, Arts and Science  
Jordan Rea, Arts and Science  
Andriy Prokopchuk, Education  
Mark Molesky, Engineering  
Nigel Detbrenner-Rempel, St. Thomas  
More  
Mankomal Gill, Kinesiology  
Darcy Dumont, Law  
David D'Eon, Arts and Science  
Alexa McEwen, Pharmacy and  
Nutrition  
Alanna Orsak, Agriculture and  
Bioresources  
Preston Thomson, Edwards School of  
Business

**Also Present**

Caroline Cottrell, General Manager  
Scott Hitchings, USC Chair

**Regrets**

Henry Pan, Medicine  
Aliya Abbasi, Nursing  
Connor McCann, Edwards School of  
Business

**Absent**

**Guest List**

Mackenzie Paradzik  
Kylie Phillips  
Charlie Clark, Mayor

The meeting was called to order at 6:00 p.m.

### **1. Adoption of the Agenda**

Move to adopt the agenda

**USCMotion105:** President Fu/VP Barker

**Carried**

### **2. Introductions**

President Fu introduced Mackenzie Paradzik, Kylie Phillips, Calvin and Lucas. He also introduced Mayor Charlie Clark. He stated that mayors have come to speak to Council before, as the University and the student body are very important to Saskatoon.

Chairperson Hitchings stated that Council would go into informality if no one were opposed.

### **3. Council Address**

Mayor Clark stated that he appreciated the opportunity to come and speak to Council. He stated that it is his view that it is very important for our city to have a happy and healthy university, and he acknowledged that student leadership has a big role in that. He stated that Saskatoon is going through an interesting time at the moment, as it is transitioning from a small city to a larger city. Large amounts of people are coming to the city to seek opportunities. He noted that he believes the way that you address the growth of the city, and the way that you build a strong community, is to combine being innovative to encourage economic development, with emphasizing inclusivity. Saskatoon needs to make it clear that we do not condone racism, homophobia, and sexism. He stated that Saskatoon needs to work on our environmental issues, as he believes that our province is not being innovative on sustainable initiatives. He reported that Justin Trudeau and the Liberal Government have made it clear that they will move ahead with the Carbon Tax, so it is important to be out in front of those issues. The University plays a big role in sustainability due to the research that is done here. He noted that with his election, it indicates a generational shift, and also mentioned that Saskatoon has the youngest City Council in the country, and one of three City Councils that has a balance between women and men. For the first time in City Council history, the Prime Minister came and met with City Council. Further, the Provincial Government Caucus invited Council to come and meet with them, which he stated had not happened in the previous ten years that he had been involved. People are paying attention to what is happening in our city. He stated that the way to be more successful as a city is to take people more seriously, and to understand and hear different perspectives on different issues. Consultation processes need to be strategic and have a purpose. He reported that Council is moving ahead in working with the Tribal Council on the Hydro Project, which would be adjacent to the University. This would be the biggest partnership between the City of Saskatoon and the Tribal Council in history. There is also the possibility of a White Water Park in conjunction with this project. This would give an opportunity for people to use the river, by using inner tubes and life jackets, not only kayaks. The Hydro Project can benefit the

University, as it would allow for research on the river habitat. He stated that he is pushing for more University involvement on this project. Further, he stated that the city is looking into solar energy and how the city can utilize it. He also mentioned that he is on the National Task Force on Opioids, and he would like to see the University working on it, as it is tied to homelessness, mental health, and addictions. He wants to see more in depth partnership with the University on issues involved with the city.

Councillor Prokopchuk stated that he has heard from friends who have parents on the police force, that there are concerns of funding cuts affecting the police. He asked if Mayor Clark could speak on that?

Mayor Clark stated that there have definitely not been any funding cuts to the Police, and that in the last budget they voted to add eight more officers and a couple other positions. He noted that they might be referring to the Operational Review that is happening. There is a \$90 million Police Budget for this city, and it is the largest budget. He stated that it is not smart to always run departments the same way, that it is important to review expenditures and question whether things are being done in the most effective way. The goal of the review is not to slash the Police Department. 70% of the police calls go towards mental health issues and family breakups; these are things that you do not need police officers making \$100,000 to handle. They are looking at innovations on how to make sure the right people are going on the right calls. He noted that he has met with some people from the Police Department to address the perception that the intent of the review is to slash the budget.

GM Cottrell stated that she had sat at a table with former USSU President, Chris Stoicheff, who was very involved in trying to promote the White Water Park. She stated that the only thing that worries her about the Park is pelicans. She noted that the pelican habitat is very important, and that the Park might disrupt it.

Mayor Clark responded saying that it is not a natural habitat, as the pelicans flock there due to the fish being stunned by the Weir. They will need to figure this issue out, and weigh the benefits and risks. He stated that he believes that there are not enough opportunities to interact with river, and the fear that people have of the river sets us back.

VP Malinoski stated that the Federal Government had announced that there would be a Canada Infrastructure Bank and following this, Mayor Nenshi had released an Op-Ed. He stated that he would like to see it located in Calgary. She asked if Saskatoon would also pursue Federal Investment in our city?

Mayor Clark responded that the fact that there are no liberal MPs in Saskatoon is a benefit in order to leverage some of the Federal money. He stated that they want to get the Recovery Park going, which prevents things going into our landfill that should not be there. He said that they are working hard to leverage the federal money.

Councillor Ratt-Misponas stated that he is originally from Pinehouse, which is 6 hours away from Saskatoon. He noted he is from the Lac LaRonge Indian Band. He said that

there is a history of urbanization, colonization, and displacement of Indigenous people in urban centres, and stated that this has occurred in Saskatoon. He noticed that the City of Saskatoon has been involved in discussion about reconciliation. He asked in what ways is the City of Saskatoon working towards reconciliation with Indigenous people?

Mayor Clark stated that this is something he is still learning about, in regard to what the path forward looks like for creating tangible partnerships with the Indigenous community. He noted that he has been in discussions this past week with different Indigenous groups. They are looking at working with more First Nations company, and also looking at the city's hiring practices to increase the representation of Indigenous employment in the city. They are looking at the Calls to Action from the TRC, specifically the ones that mention municipal governments. They are exploring training all employees about residential schools and the treaties. He noted that that he has talked with Dallas Fiddler about Indigenization. City Council has made reconciliation a priority.

Councillor Orsak stated that the growth of the city outwards results in the reduction of agriculture land. Urban sprawl is one of the biggest threats to the city agriculture industry, which is crucial to the Province. She asked if the city has considered when developing new neighborhoods, the possibility of reducing the amount of land taken away from agriculture.

Mayor Clark responded that there is a new growth plan, which looks at the growth of the city. Old growth models have resulted in new neighborhoods being added to the exterior of the city. The cost of maintaining those neighborhoods over time becomes costly. The new growth plans will put more emphasis on building inward.

Councillor Thomson asked what his plan was to keep young people interested in staying and working in Saskatoon?

Mayor Clark stated that we need to focus on the strategic advantages of our city. We need to see a wider diversification of our economy. He noted that we have some prominent IT companies in Saskatoon, such as Skip the Dishes. That company was bought out for \$100 million. The founder said that there are social opportunities in Saskatoon that you can't find anywhere else. There is quality of life in Saskatoon, and we have stability. Mayor Clark elaborated that we need to promote Saskatoon as a welcoming and inclusive place to make people want to come here.

Councillor Quan noted that in September, the Ministry of Social Services is cutting all the funding to the Lighthouse. She asked how the Homelessness Initiative, that he mentioned, would address the budget cuts? She also asked what dinosaur would represent his leadership style?

Mayor Clark responded that he would be meeting with the Minister of Social Services. He noted that the biggest challenge in our city around homelessness is getting the Provincial Government to come to the table, and to have them think in a more integrated way. There are large amounts of money being spent on disconnected services, which

results in Saskatoon having twice the national average of incarcerations. Keeping people in jail costs a lot of money, and usually results in a loss of potential of the individual. Mayor Clark stated that he is working to find people in the Provincial Government who will actively listen. They did a study, where they examined the 20 individuals who were the highest users of emergency services in Saskatoon, and they found these individuals used \$2.7 million in services. The worst part is that these services do not help them in the long term. In terms of the dinosaur question, he noted that a pterodactyl came to mind because he likes to have a wide view on problems.

Councillor Gill asked if the mayor had been to Hands On Ministries? He explained that they work with youth and encourage them to stay away from gangs and drugs.

Mayor Clark stated that he had not heard of Hands On Ministries. He noted that it sounds like they are working on important initiatives. He stated that he has worked with Straight Up, which involves past gang members going into schools and warning students about the dangers of gangs.

VP Huyghebaert stated that she is proud that the City of Saskatoon is prioritizing sustainability. She noted that she read an article from Regina, where they will be powering some houses in Saskatchewan from the methane gases found in the landfills. She asked if Saskatoon had looked into a similar project?

Mayor Clark responded that Saskatoon has had a similar program for past few years. He noted that it has been very successful. He reported that the city is working on a number of sustainable initiatives.

Councillor Ratt-Misponas stated that there are names in Saskatoon that exist, such as Neil Stonechild and Jason Roy. He stated that in order to look at the future, we need to look at our past. He asked in what ways will the city address the issues that people such as Neil Stonechild faced?

Mayor Clark stated that the city needs to have a police force that people can trust. If there is a poor relationship with the police, such as with Neil Stonechild, this means the police force cannot function properly. There needs to be better relationships built. He stated that he believes the arbitrary stops by the police should be unacceptable, and the way that we resolve this issue requires dialogue. The City has been waiting for the Provincial Government to release the Police Commission, which will discuss their view on street checks. The city will then apply this Commission to Saskatoon. He reported that there would be a statue erected in front of the Police Headquarters to commemorate missing and murdered Indigenous women.

President Fu noted that the USSU is currently having their election campaign period. He asked if Mayor Clark had any advice for campaigning?

Mayor Clark responded that his election was very difficult, and it was the people around him who kept him going. He said that it's good to have supportive people around you and

to listen to them. It is important to remember why you are doing it and to stay true to yourself.

#### **4. Minutes and Reports for Information**

##### **4.1 USC Minutes – March 9<sup>th</sup>, 2017**

##### **4.2 Executive Committee – March 13<sup>th</sup>, 2017**

Councillor Ratt-Misponas noted that under President Fu’s Roundtable, he had stated that he attended the Reconciliation forum. He also noted that the Roundtable mentioned Indigenous student engagement, and asked if there could be more opportunities for this in the future?

President Fu responded absolutely.

#### **5. Motions Arising from the Minutes and Reports**

Move to accept the Minutes and Reports.

**USCMotion106:** Councillor Dumont/VP Barker

**Carried**

#### **6. Business**

#### **7. New Business**

#### **8. Councillor Report**

Councillor Reimer reported that next Monday through Wednesday is the Think Indigenous Conference held through ITEP and the College of Education. She noted that it costs \$225 for non-students and \$150 for students.

Councillor Dumont reported that the LSA election takes place March 20<sup>th</sup>, and that the Indigenous LSA election is also taking place.

Councillor Rea reported that last Friday the Momentum Conference took place. The event brought together approximately 85 students, both undergraduate and graduate, as well as community members and professionals from a variety of fields for an inspiring discussion on healthy communities. He thanked the organizing committee for all their work. He thanked the USSU for their financial support, which helped make the conference successful.

Councillor Quan reported that the International Women’s Movement is having their first event on April 3<sup>rd</sup>, and it is called EmBODYing Empowerment: An Exhibit of Radical Self-Love. They will be set up in the North Concourse during the day, and move to Louis’ Loft at night. This event will require participants: you can get a body cast done, as well as have your pictures taken. The focus of this campaign is to promote body positivity.

Councillor Thomson thanked all of the students who came out to the student forums, and to all of the students and Councillors who are participating in the campaigns. He wished everyone luck in the elections.

## **9. Any Other Business**

### **9.1 Questions and Comments**

Councillor Ratt-Misponas noted that from his past experience of sitting on the BFC, that there was money allocated to go towards students who have been drinking at Louis' and need a ride home. He asked if this budget line would still exist, and how much money is allocated for this?

VP Barker stated that this program does exist for students who are having a hard time getting home, or who are too drunk for the servers to allow them to leave on their own.

Councillor Ratt-Misponas asked if there were any operations set in place, such as U-Commute, which could help students get home when they are under the influence?

VP Barker responded that there are currently no organizations such as that through the university; however, he noted that there are external organizations that will pick you up and drive your car home. He noted that the USSU supports the taxi vouchers.

Councillor Ratt-Misponas asked if it would be the wish of Council to have a program such as Operation Red Nose, and if having an operation such as that would allow for students to volunteer their time and their vehicle.

President Fu noted that the biggest issue with U-Commute is that any program that is volunteer-based are dangerous due to the liabilities. There is no way to make sure that the individual driving can handle the passengers. Unless the University has a program to make the volunteers go through training, there is too much risk with such programs.

VP Huyghebaert stated that on behalf of the Sustainability committee, she reported that they had their meeting with President Stoicheff, which was stipulated in the MoU. He has agreed to match the Sustainability Fund, which will bring it to \$10,000 for next year.

President Fu noted that the One Day for Students event broke records, with \$20,900 being raised for the Nasser Fund. The President's Student Experience Fund received \$16,000 in donations as well. The total amount of funds raised was \$45,000, and the Nasser family agreed to match this total. This means that almost \$100,000 was raised for students in one day. He thanked the Nasser family, as well as all of the volunteers.

Councillor Ratt-Misponas stated that he would be happy to work with VP Barker to create a program such as Operation Red Nose for the University.

## **10. Adjournment**

# NOT FOR CIRCULATION

## The Resolution (March142017 Draft):

1. City Council affirms its commitment to ensuring access to services without fear to all Saskatoon residents, regardless of their documentation, immigration, migration, or citizenship status;
2. City Council affirms that access to transit, leisure, library, fire and police services should not depend on documentation, immigration, migration, or citizenship status;
3. City Council affirms that documentation, immigration, migration, or citizenship status will not be requested when a resident attempts to sign up for or access transit, leisure, library, fire and police services.
4. City Council affirms that in the event that information related to documentation, immigration, migration, or citizenship status is shared with municipal staff, that information will not be passed on to other orders of government.
5. That Access Without Fear as a policy does not grant free services to undocumented residents.
6. City Council directs its administration to conduct an internal review throughout the corporation and to report to the Standing Policy Committee on Planning, Development, and Community Services within six months of the adoption of this Resolution the following:
  - a. Conduct a review of opportunities to improve access without fear to Saskatoon municipal services, acknowledging that documentation is a key barrier for accessing public services and that sharing of documentation status is a key driver for fear of accessing public services.
  - b. Identify opportunities for front line staff and manager training to ensure that refugees, immigrants, migrants and undocumented residents in Saskatoon can access services without fear;
  - c. Identify or describe a complaints process and ongoing community stakeholder feedback mechanism(s) so that residents can identify ongoing barriers to access without fear and identify new opportunities to address them;
  - d. Describe a public engagement and education strategy to consult and inform Saskatoon residents about the Access Without Fear policy and relevant guidelines.

|                          | Sept. 8 | Sept. 15 | Sept. 22 | Sept. 29 | Oct. 6 | Oct. 13 | Oct. 20 | Oct. 27 | Nov. 3 |
|--------------------------|---------|----------|----------|----------|--------|---------|---------|---------|--------|
| Abbasi, Aliya            | NYA     | NYA      | NYA      | NYA      | NYA    | NYA     | NYA     | R       | NM     |
| Barker, Emmanauel        | P       | P        | P        | P        | P      | P       | P       | P       | NM     |
| D'Eon, David             | P       | P        | P        | P        | R      | P       | P       | P       | NM     |
| Detbrenner-Rempel, Nigel | NYA     | NYA      | NYA      | A        | P      | R       | R       | P       | NM     |
| Dewalt, Jordan           | P       | P        | P        | R        | P      | R       | R       | P       | NM     |
| Dumont, Darcy            | NYA     | NYA      | NYA      | A        | P      | P       | P       | P       | NM     |
| Eze, Chukwudubem Nancy   | NYA     | NYA      | NYA      | P        | P      | P       | P       | P       | NM     |
| Fu, Kehan                | P       | P        | P        | P        | P      | P       | P       | P       | NM     |
| Gill, Mankomal           | P       | P        | P        | A        | P      | P       | P       | P       | NM     |
| Hebert, Nathan           | P       | P        | P        | P        | P      | P       | P       | R       | NM     |
| Huyghebaert, Renata      | P       | P        | P        | P        | P      | P       | P       | P       | NM     |
| Malinoski, Brooke        | P       | P        | P        | R        | P      | P       | P       | P       | NM     |
| McCann, Connor           | P       | P        | P        | R        | P      | P       | P       | P       | NM     |
| McEwen, Alexa            | P       | P        | P        | P        | P      | P       | P       | P       | NM     |
| Molesky, Mark            | NYA     | NYA      | NYA      | NYA      | NYA    | NYA     | NYA     | R       | NM     |
| Orsak, Alanna            | P       | P        | P        | P        | P      | P       | P       | P       | NM     |
| Pan, Henry               | NYA     | NYA      | NYA      | P        | P      | P       | P       | P       | NM     |
| Prokopchuk, Andriy       | NYA     | NYA      | NYA      | P        | P      | P       | P       | P       | NM     |
| Quan, Jessica            | P       | P        | P        | P        | P      | P       | P       | P       | NM     |
| Ratt-Misponas, Regan     | P       | P        | P        | P        | P      | P       | P       | P       | NM     |
| Rea, Jordan              | P       | P        | P        | P        | P      | P       | P       | P       | NM     |
| Reimer, Serena           | P       | P        | P        | P        | P      | P       | P       | P       | NM     |
| Thomson, Preston         | P       | P        | A        | P        | P      | R       | R       | P       | NM     |
| Ugo-Okeke, Kosisochukwu  | NYA     | NYA      | NYA      | P        | P      | P       | P       | P       | NM     |

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

CE - Communication Error PG: Permission G

| Nov. 10 | Nov. 17 | Nov. 24 | Dec. 1 | Jan. 5 | Jan. 12 | Jan. 19 | Jan. 26 | Feb. 9 | Feb. 16 | Mar. 2 | Mar. 9 | Mar. 9 |
|---------|---------|---------|--------|--------|---------|---------|---------|--------|---------|--------|--------|--------|
| NM      | P       | NM      | P      | R      | P       | P       | R       | P      | P       | P      | P      | R      |
| NM      | P       | NM      | P      | P      | P       | P       | P       | P      | P       | P      | P      | P      |
| NM      | P       | NM      | P      | P      | P       | P       | P       | P      | P       | P      | P      | P      |
| NM      | P       | NM      | P      | P      | P       | P       | P       | P      | P       | A      | P      | P      |
| NM      | P       | NM      | P      | P      | R       | P       | P       | R      | R       | P      | R      | P      |
| NM      | P       | NM      | P      | P      | P       | P       | R       | P      | P       | P      | P      | P      |
| NM      | P       | NM      | P      | P      | P       | P       | P       | P      | P       | P      | A      | P      |
| NM      | A       | NM      | P      | P      | P       | P       | P       | P      | P       | P      | P      | P      |
| NM      | P       | NM      | P      | P      | P       | A       | P       | P      | P       | P      | P      | P      |
| NM      | P       | NM      | P      | P      | P       | P       | P       | P      | P       | R      | R      | P      |
| NM      | A       | NM      | P      | P      | P       | R       | P       | P      | P       | P      | P      | P      |
| NM      | A       | NM      | P      | R      | P       | P       | P       | P      | R       | P      | R      | P      |
| NM      | P       | NM      | R      | P      | P       | R       | P       | P      | R       | P      | R      | R      |
| NM      | P       | NM      | P      | P      | P       | P       | P       | P      | P       | P      | P      | P      |
| NM      | P       | NM      | P      | P      | P       | P       | P       | P      | R       | P      | P      | P      |
| NM      | P       | NM      | P      | P      | R       | P       | P       | P      | P       | P      | P      | P      |
| NM      | P       | NM      | P      | A      | P       | P       | P       | P      | P       | R      | P      | R      |
| NM      | P       | NM      | P      | P      | P       | P       | P       | P      | P       | R      | P      | P      |
| NM      | P       | NM      | R      | P      | R       | P       | P       | P      | P       | R      | P      | P      |
| NM      | P       | NM      | P      | P      | P       | P       | P       | P      | P       | R      | P      | P      |
| NM      | P       | NM      | R      | P      | P       | R       | P       | R      | P       | R      | P      | P      |
| NM      | R       | NM      | P      | P      | R       | P       | P       | R      | P       | R      | R      | P      |
| NM      | P       | NM      | P      | R      | R       | P       | P       | P      | P       | P      | P      | P      |
| NM      | P       | NM      | P      | P      | R       | P       | P       | P      | P       | P      | A      | P      |

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**University Students' Council Agenda  
March 30th, 2017  
Roy Romanow Student Council Chamber**

- 1. Adoption of an Agenda**
- 2. Introductions**
- 3. Council Address**
  - 3.1 Strata Development- Louis' Refresh Project**
- 4. Minutes and Reports for Information**
  - 4.1 USC Minutes – March 23rd, 2017**
  - 4.2 Executive Committee - March 27th, 2017**
  - 4.3 Academic Affairs Committee Minutes and Report**
  - 4.4 Appointments Committee Minutes and Report**
  - 4.5 Code of Ethics Disciplinary Tribunal Minutes and Report**
  - 4.6 Elections Committee Minutes and Report**
  - 4.7 External Affairs Committee Minutes and Report**
  - 4.8 Budget & Finance Committee Minutes and Report - March 27th, 2017**
  - 4.9 Indigenous Student Affairs Committee Minutes and Report**
  - 4.10 International Student Affairs Committee Minutes and Report**
  - 4.11 Student Affairs Committee Minutes and Report**
  - 4.12 Sustainability Committee Minutes and Report**
  - 4.13 Association of Constituency President Minutes and Report**
- 5. Motions Arising from the Minutes and Reports**
- 6. Business**
  - 6.1 USSU Support Sanctuary YXE**
  - 6.2 Minister Eyre Motion**
- 7. New Business**
- 8. Councillors Reports**
- 9. Any Other Business**
  - 9.1 Questions and Comments**
  - 9.2 Last Council Social**
- 10. Adjournment**

University Students' Council  
Minutes for Thursday, March 23<sup>rd</sup>, 2017

**Present**

Emmanuel Barker, VP Operations  
and Finance  
Kehan Fu, President  
Nathan Hebert, Agriculture and  
Bioresources  
Serena Reimer, Education  
Jordyn Dewalt, WCVM  
Brooke Malinoski, VP Academic  
Affair  
Renata Huyghebaert, VP Student  
Affairs  
Regan Ratt-Misponas, Indigenous  
Students  
Jessica Quan, Arts and Science  
Jordan Rea, Arts and Science  
Andriy Prokopchuk, Education  
Mark Molesky, Engineering  
Nigel Detbrenner-Rempel, St. Thomas  
More  
Mankomal Gill, Kinesiology  
Darcy Dumont, Law  
David D'Eon, Arts and Science  
Alexa McEwen, Pharmacy and  
Nutrition  
Alanna Orsak, Agriculture and  
Bioresources

**Also Present**

Caroline Cottrell, General Manager  
Scott Hitchings, USC Chair  
Amanda Mitchell, Controller

**Regrets**

Henry Pan, Medicine  
Aliya Abbasi, Nursing  
Preston Thomson, Edwards School of  
Business

**Absent**

Connor McCann, Edwards School of  
Business  
Kosisochukwu Ugo-Okeke, International  
Students  
Nancy Eze, International Students

**Guest List**

The meeting was called to order at 6:00 p.m.

## **1. Adoption of the Agenda**

Move to adopt the agenda

**USCMotion107:** President Fu/Councillor Prokopchuk

**Carried**

## **2. Introductions**

President Fu introduced Amanda Mitchell, the USSU's Controller.

## **3. Council Address**

## **4. Minutes and Reports for Information**

### **4.1 USC Minutes – March 16<sup>th</sup>, 2017**

## **5. Motions Arising from the Minutes and Reports**

Move to accept the Minutes and Reports.

**USCMotion108:** President Fu/Councillor Rea

**Carried**

## **6. Business**

### **6.1 Annual Budget**

VP Barker noted that Council had been given the Budget two weeks ago, and that it had been presented to Council. He stated he would go over the parts of the budget that were affected by the release of the Provincial Budget. The major changes are that the total is now \$106,000 in the Operating Budget, which brings the total to \$2,257,000. The changes to the Louis' Refresh Project, the Lower Place Riel Washroom Project, and the Loading Dock Stairwell Project, show an increase in total of \$30,000 (\$21,000 for the Louis' Project, \$8,000 for the washroom, and \$226 and \$104 for loading dock and hallway respectively) for PST.

Move to accept the 2017-2018 USSU Budget.

**USCMotion109:** VP Barker/Councillor D'Eon

Councillor Prokopchuk asked VP Barker to speak to the increase for the Louis' Refresh, and where the extra money will be going?

VP Barker responded that the increase is a result of the increase in PST from the Provincial Budget.

Councillor Prokopchuk reported that some Education students had wanted him to voice their concerns regarding the \$18,000 that will be going towards the Point-of-Sale

systems. They are concerned whether it is necessary for it to be updated, and wanted their concerns noted in the minutes.

Councillor Ratt-Misponas asked about the cuts to the Campus Legal Services, and how it will affect them, and whether the Executive had consulted the LSA?

VP Barker responded that there was a cut to the budget line for the Campus Legal Services because over the past two years, no money had been taken from that line. This year, when VP Barker asked for a budget, nothing was provided. This does not mean that they will not be allotted money, there is just a more proportional amount allotted to them, in comparison to what they actually use.

VP Barker noted that after consultation with GM Cottrell, the proposed motion would pass the Annual Budget, as well as the Infrastructure charges that will be going towards the Louis' Refresh, the Washroom renovations, the Loading dock, and hallway.

**Carried**

## **7. New Business**

### **7.1 USSU Supporting Sanctuary YXE**

President Fu noted that although the document says “Not For Circulation” the organizers of this campaign gave their permission for it to be shared. He provided some background information on what a sanctuary city is, and explained that this campaign started as a result of both the immigration bans down south, and a movement to address the racism and lack of inclusivity that some communities have felt in Saskatoon. This letter is from Sanctuary YXE, which is a group that just started and is looking to become a fully functional, non-profit organization. They want City Council to pass a motion to make Saskatoon a sanctuary city. The document lists some of the aspects that make a city a sanctuary city. The list is a list of principles and not a concrete policy. He noted that this letter would be presented to City Council, some time mid to late April.

Councillor Quan asked if they could zoom in on the document?

President Fu responded yes and that the document is in the Council Package. President Fu continued by addressing the financial implications of this document. Any additional funding required by this will have to be passed through a separate motion by City Council. The letter does not represent a financial commitment. The concept of a sanctuary city is quite flexible and it changes depending on the city. He further explained that they are looking for USC to support the letter.

Councillor Prokopchuk asked what other organizations have supported this letter?

President Fu stated that this letter had been given to the GSA, the Faculty Association, and different non-profit organizations from the city such as Big Brother.

## 8. Councillor Report

President Fu stated that he would make a report on behalf of Councillor Dumont. There is a new LSA President, Lindsey Nibs. There is also a new Indigenous LSA President. The past week has also been Calm Week in the College of Law, to help with student stress and mental health strategies. He noted that there are ping-pong and foosball tables, which Councillor Dumont had stated that the Councillors are welcome to use. Councillor Dumont also asked for Council to give spiritual congratulations to the **Law Spinoka Cup Moot team**, which won at the national tournament this past weekend.

Councillor Ratt-Misponas noted that the ISC would be having their AGM in the next couple of weeks, as well as an election.

VP Malinoski reported that VP Barker, Mark Tan, Angele Lalonde and herself were in the Iron Chef competition, and came in first place.

## 9. Any Other Business

### 9.1 Questions and Comments

Move to give GM Cottrell speaking rights.

**USCMotion110:** VP Huyghebaert/Councillor Reimer

**Carried**

GM Cottrell announced that they had met twice with the consultants from Strata, and they will be coming next week to present the concept piece for what Louis' will look like, including the finishes.

VP Huyghebaert reported that she has three tickets left for the SENS 10 year Anniversary at the Delta Besborough. She stated they will be doing a lottery to give the tickets away, and that she will be posting in the Facebook group.

Councillor Rea asked what date it is?

VP Huyghebaert responded that the event will be on April 1<sup>st</sup>, and that cocktails start at 5 p.m.

Councillor Reimer reported that she has received concerns from a number of students about the general image of the USSU, and more specifically the USC. She has had some students come up to her and ask her what is going on in the meetings, as they have heard some Councillors speak poorly about USC. She stated she is quite upset with this, as there are members who come to these meetings every week, and see everything that Council does, and then go out and talk poorly about the things we are doing. She wanted to remind everyone that as representatives of the USC, MSCs need to be mindful of their conversations regarding Council.

President Fu noted that they would be having their last Council Social next week on March 30<sup>th</sup>, 2017.

Councillor Ratt-Misponas reported that ITEP hosted their annual Think Indigenous Conference, which brought forward 100 guests. They also hosted a Round Dance, which was a good opportunity to people to come together.

## 9.2 USASK Matters

President Fu noted that the Usask Matters campaign was created by the External Affairs Committee, and Communications & Marketing Manager, Jason Ventnor. The campaign strongly recommends that the University does not increase tuition by more than CPI, and that the University implement a system which would allow students to see forecasted tuition. Moreover it also encourages the Province of Saskatchewan to commit to an annual increase of funding to match the CPI. After those recommendations were posted, and the Provincial Budget was released, the Usask Matters campaign focused on the asks of the Provincial Government to increase funding. The campaign distributed their petitions across campus, sent them to different organizations, and made it accessible online. The petition is addressed to the Legislature Assembly. He reported that the Usask Matters campaign was also presented to the Board of Governors. He went over the budget. He noted that all post-secondary institutions received a 5% funding decrease. The University also received a \$20 million shift from the Provincial Operating Grant to the College of Medicine. He noted that President Stoicheff reported that this is the largest funding cut to our University in history. Further, tuition will no longer be acceptable as part of tax write-off, as of July 1<sup>st</sup>. There will also be a change to the program that gives a grant to recent grads who are buying homes. Cutting this program will save the Government \$8 million, and the funding decrease will save them \$28 million. There will also be a change in student loans, as there will no longer be monthly stipends; only one stipend will be given out before the semester begins. There were cuts in scholarships to the tune of \$2 million. The Graduate Retention Program is still available. Incoming students can still receive \$500 in scholarships. However, the Sage program will be suspended. This program adds an additional \$10,000 to an RESP that anybody makes towards a child's education. There are other programs being cut included STC. The USSU has taken the position that we are disappointed with the budget. We acknowledge we are going through an economic hardship, but the political effect of the budget will negatively impact students. University Council has made the decision that despite the funding cuts, the University will not increase tuition for the 2017-2018 academic year.

VP Malinoski reported that yesterday the President of the University of Regina Students' Union released an Op Ed in the Regina Post, where he talked about how transformational change looks like austerity, and he challenged the government in how they interact with post-secondary institutions. In response to this, the Minister of Advanced Education responded to the Editor. VP Malinoski quoted "I wish to respond to the accusation that students in Saskatchewan have for the last decade, experienced some of the steepest tuition increases in Canada, and many barely earn enough to cover food and living expenses". VP Malinoski explained that the Minister talked about how Universities are

autonomous, and how they control tuition and not the Government. The Minister went on to quote the USSU in regard to what we have done about tuition. She used a quote from our tuition stance where we said “we are also very aware that the costs of running a university are enormous and that much of the funding comes from taxpayer dollars. We believe that it is a critical importance that there a reasonable balance between the various factors is achieved”. She noted that after reading this, the Executive was concerned as they feel like their words have been manipulated to make it look like we are in support of the budget cuts. She emphasized that this is not correct, and that the USSU Executive does not support the budget cuts. The Executive had only asked for a mild, and reasonable increase to tuition, given what is going on with the economy. In response to this, the Executive has drafted a letter to the editor, which is yet to be picked up by the Regina Leader Post. She read the Executive’s response. Please see attachment.

She again reiterated that the Executive is not in support of the budget cuts.

President Fu thanked VP Malinoski and Jason Ventnor for crafting the letter as a response to Minister Eyre. President stated that the Provincial Government needs to take part in more consultation processes to ensure that the voices of the University and students are being heard. He also noted that President Stoicheff has reported that he would be happy to work with the Provincial Government in the future.

Councillor Detbrenner-Rempel thanked the Executive for crafting that letter as a response, and that he appreciates that we have an Executive that cares about students. He stated that all of the budget cuts, which will affect libraries, STC and much more, will have a horrible impact on not only students, but also groups such as the elderly. He stated that he wanted to make a motion for Minister Eyre to retract her comments regarding the USSU.

Move to have the USSU support for Minister Eyre to retract her comments about the USSU and tuition.

**USCMotion111:** Councillor Detbrenner-Rempel/Councillor Reimer

VP Malinoski appreciated Councillor Detbrenner-Rempel’s comments. She recommended waiting to see if the USSU’s letter would be picked up with a newspaper, before continuing with this motion.

President Fu agreed with VP Malinoski, saying that it has been a hectic last few days, and that we should wait for Minister Eyre to be able to respond to their letter before passing a motion.

VP Malinoski reiterated that Council should wait to see what Minister Eyre’s response is, and if there is no response following this, they can call for a retraction for the comments.

Councillor D’Eon suggested tabling this motion to make this decision at the next meeting.

Move to table the existing motion for next week's Council meeting.

**USCMotion112:** Councillor D'Eon/VP Malinoski

**Carried**

VP Malinoski stated that this is not where it ends. She called upon next year's Executive to be very outspoken in regard to tuition, and to continue the work of the Usask Matters campaign. She noted that the Executive are concerned how the cutting of STC will affect students, as well as how the budget cuts will affect mental health services on Campus.

Councillor Ratt-Misponas noted that CBC posted an article, which stated that drastic measures would be taken at the U of S. He asked the Executive though these drastic measures might be?

President Fu responded saying that the University has stated that tuition will not go up for the 2017-2018 year. He explained that the drastic measures are not yet known, and that these changes should be made known in the next couple of weeks. He stated that the University is going towards a RCM Model, which gives the Colleges more control over setting tuition. President Stoicheff stated that firing of personnel would be a last resort measure.

VP Malinoski stated, in regard to the RCM Model, that at the AOCP meeting they had encouraged the Presidents' to contact their Colleges to talk about tuition setting.

President Fu stated that the Councillors should talk with their Colleges, and emphasize that their College's tuition policies require consultation with students. He noted that the last time the policy was concremented was in 2004, so this is the one chance that students have to make their voices heard and have an impact on the policy.

Councillor D'Eon stated that as the President elect, he promises that the budget cuts will be the top priority for the upcoming Executive.

Councillor Quan stated that she seconded what Councillor D'Eon said. She stated that on behalf of the incoming Executive, they would carry on the prioritization of ensuring that consultation takes place.

## **10. Adjournment**

Room 110, 1 Campus Drive  
University of Saskatchewan  
Saskatoon, Saskatchewan  
S7N 5A3



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In her response to the University of Regina Students' Union (URSU), the Minister of Advanced Education quoted the University of Saskatchewan Students' Union (USSU) noting that our organization is "very well aware that the costs of running a university are enormous and that much of the funding comes from taxpayer dollars. We believe it is of critical importance that a reasonable balance between these various factors is achieved."

This is true. The USSU recognizes the difficult financial situation that currently exists in our province. If anything, it would be ignorant of us to overlook the challenges created by this poor economic climate. This is why the USSU called upon the provincial government to make a mild and reasonable increase to post-secondary funding by the projected rate of the Saskatchewan Consumer Price Index—a fact that Minister Eyre failed to mention in her response.

Following yesterday's budget, it was made very clear that the concerns we raised with the provincial government fell on deaf ears. Instead, cuts negatively impacting post-secondary students were woven throughout the entire budget.

Yesterday, the University of Saskatchewan received a 5.6 percent funding reduction—the largest percentage decrease in the institution's history. In addition to this, the University has been asked to transfer \$20 million dollars from its base budget to the College of Medicine.

Minister Eyre is correct in stating that the government is not responsible for setting tuition—something we are fully aware of as student union representatives. Yet, we also believe that it is incredibly short sighted to suggest that this unprecedented decrease will not have a negative impact on the cost of tuition.

Interestingly, Minister Eyre cited post-secondary commentator Alex Usher as praising the government for giving "free tuition" to Saskatchewan post-secondary students through the Graduate Retention Program. However, Usher has openly criticized the Saskatchewan Party for how they have managed post-secondary funding.

Minister Eyre touted the benefits of the Graduate Retention Program (GRP), yet she failed to acknowledge how her government suspended the First Home Plan for recent graduates—a program allowing graduates to use up to \$10,000 of their GRP credits towards the down payment on their first home. This election promise made by the Saskatchewan Party only one short year ago has already been broken.

Arguably, the most concerning aspect of the provincial budget, as it relates to post-secondary students, was the elimination of the Personal Income Tax credits for education and tuition expenses. Although this change will affect all students, the consequences are most dire for students working full or part time to help cover the costs of a post-secondary degree.

Needless to say, students should not be happy about the provincial budget. The provincial government made it abundantly clear that they chose to ignore the concerns of post-secondary students.

USSU Executive

**Executive Meeting  
Minutes for March 27, 2017**

**Present:** President Fu, VP Barker, VP Huyghebaert, VP Malinoski, GM Cottrell

**1. Call to order**

The meeting was called to order at 1:00 p.m.

**2. Quorum**

Quorum was present

**2. Roundtables**

**President Fu:**

Board of Governors: March 21 and 22nd. Focused heavily on the anticipated 2017 - 2018 Provincial Budget.

External Affairs: Ongoing #UsaskMatters campaign activities. Distribution of Usask Matters Petitions, organizing the Usask Matters Rally (March 15th), speaking to various University bodies and committees, commenting to media regarding the impact of the 2017 - 2018 Provincial Budget, Live Facebook Q&A feed on Provincial Budget, and a Usask Matters Town Hall.

USSU Elections: Organized Facebook Live feeds of all 4 Candidate Debates as well as announcement of the election results.

Culinary Services: Helped promote as well as judge the 4th annual Student Iron Chef Challenge.

**VP Barker:**

March 13-17

- Economics 314
- Executive meeting
- Afternoon vacation time.
- Breakfast meeting with the presidents executive
- Louis Refresh update
- Sociology 344
- Afternoon vacation time
- USSU Executive Forum
- Meeting Regarding Ratifications
- Economics 314
- Planning and Priorities Committee
- Afternoon vacation time
- USSU Executive forum
- Executive Forum
- Sociology 344
- Executive Meeting
- USC

- Economics 314
- Afternoon vacation time

March 20-25<sup>th</sup>

- Econ 314
- Executive Meeting
- CFCR recording
- ASA Meeting
- BFC Meeting
- Volunteering with children
- Executive Forum
- Vacation time in the morning
- Iron Chef
- ADO morning
- Sociology 344
- USC
- Econ 314
- Louis' Meeting

**VP Malinoski:**

February 27<sup>th</sup> to March 3<sup>rd</sup>

Meetings, Events & Projects:

- #WeAreInternational Photos
- Executive MEeting
- Academic Grievance
- RSAW
- Project Symposium Debrief
- USSU Academic Affairs Committee
- CFCR
- Soup & Bannock
- APC Meeting
- TEA Surveys
- TLARC Meeting
- UK Report
- Student Council

Out of Office:

- Sick Day: Friday, March 3<sup>rd</sup> (Wisdom Teeth)

March 9 to March 9<sup>th</sup>

Out of Office:

- EDO / Vacation: Friday, March 6<sup>th</sup> to March 9<sup>th</sup> (Equal Voice)

March 13<sup>th</sup> to March 17<sup>th</sup>

Meetings, Events & Projects:

- Executive Meetings
- CFCR
- Breakfast meeting w/ Senior Administration
- Meeting w/ David (U of S Research for Canada150)

- USSU Academic Affairs Committee
- AVPR Search Committee
- Academic Grievances
- Fitness to Study Meeting
- Student Council
- Planning Advisory Committee (On Saturday, March 18th)

March 20th to March 24th

Meetings, Events & Projects:

- Meeting w/ Peer Health
- Executive Meeting
- CFCR Recording
- TLARC Evaluation Meeting
- Iron Chef Challenge
- APC Meeting
- TLARC Meeting
- Univeristy Council
- USSU Student Council
- Grad-Undergrad Mentorship Program
  - Nap Rooms Meeting

**VP Huyghebaert:**

Week of March 1<sup>st</sup>

Attended Meeting Wellness Strategy time and attended Healthy Minds presentation

Attended Academic Affairs Committee

Attended Soup and Bannock for Aboriginal Student Achievement Week

Sustainability Committee Meeting

Parking and Transportation Advisory Committee

Week of March 6<sup>th</sup>

Planning

Executive meeting

Housing meeting

Attended Internal Reconciliation Forum

Sustainability Committee meeting

USC

ISA planning

Week of March 13th

Sustainability Planning

Met with President Stoicheff w the USSUSC in regards to the MOU and sustainability fund. Received commitment from the President to contribute 5000 dollars to the sustainability fund.

The president would like our input on divestment, we will perhaps follow up with a letter in April.

The president mentioned the possibility of a collaboration between the USSU, Office of Sustainability, Presidents office for a forum on sustainability next year in October.

The President is committed to sustainability week or speaking in regards to sustainability on another occasion as his schedule permits.

Breakfast meeting with the president.

Met with USFA , we addressed Usask Matters and means to collaborate in the future.

Spoke at Global village to address students on behalf of the USSU with Kosy and Nancy.

Sustainability meeting

Week of March 20<sup>th</sup>

Planning

Worked on ISA

Planned budget day response with executive.

Planned ISA election

Met with Kyra

Met with students regarding ISA

#### **4. Business**

##### 4.1 USSU Last Lectures Series

On Wednesday, March 29<sup>th</sup>, VP Malinoski will be hosting the Last Lecture Series with the SESS. She noted that the Executive sponsored pizza for the Edwards event. She is asking for \$75 for pizza for this event.

Move to sponsor \$75 to cover the cost of pizza for the USSU last lectures series.

**EXECMotion080:** VP Malinoski/VP Huyghebaert

**Carried**

##### 4.2 Grad Undergrad Partnership

VP Malinoski stated that she has partnered with the GSA for this event. They will match undergrads with grads, who will then go for coffee. They want to cover the cost of the coffee. The GSA has paid for half, so VP Malinoski is asking for the Executive to cover \$55.

Move to sponsor \$55 for the cost of Louis' gift card for the Grad/Undergrad Mentor Program.

**EXECMotion081:** VP Malinoski/VP Huyghebaert

**Carried**

##### 4.3 ISA

VP Huyghebaert reported that she would be hosting an orientation event for the ISA nominations. The elections will take place in the first week of April.

##### 4.4 Face-to-Face for Exam period

President Fu stated he wanted to set up Face-to-Face events during finals. He noted that David D'Eon would be joining the meetings.

VP Malinoski stated that the AAC are looking at holding events during finals.

The Executive was in agreement to hold three more Face-to-Face events during finals.

Move to sponsor three more Face-to-Face meetings.

**EXECMotion082:** President Fu/VP Huyghebaert

**Carried**

#### 4.5 Transition Projects

President Fu stated that David D'Eon suggested having all four of the Executive meet with the newly elected Executive.

GM Cottrell stated that the new Executive should meet with her first, and noted that it is only March. She reported that she has a meeting set up with the new Executive, where she will go over schedule of the transition. The new Executive starts in May.

#### 4.6 Usask Matters

President Fu had spoke to some people about having more public events for students voice their concerns The Sheaf stated that they would like to have an event this week.

VP Malinoski stated that she would try to get the response to Minister Eyre in the Star Phoenix. She stated that the USSU should get political and support campaigns such as the STC Ridership event.

GM Cottrell stated it is important to support the STC Rally since STC allows students to travel home.

VP Malinoski stated that they should post a letter on their social media about the funding cut to STC.

VP Huyghebaert suggested that the letter to Minister Eyre should go on the USSU's social media today.

### **5. Adjournment**

The meeting was adjourned at 1:45 p.m.

**Budget & Finance Committee**  
**Minutes for Monday, March 27<sup>th</sup>, 2017**

Meeting called to order at 6:09

Present: Jordan Rea, Jessica Quan, Emmanuel Barker, Lisa Huyghebaert, GM Cottrell, Jenna Munday

**Funding:**

Enactus – Sponsorship Appreciation Night

- Asked for \$300 cash, \$700 Louis Credit, funding granted

UCCC – Music Competition

- Asked for \$500 Louis Credit, funding granted

New Banner Stand – Best Buddies of U of S

- Asked for \$300 XL Credit, funding granted

Terrarium Workshop – Cactus Cactus Committee

- Asked for \$243.42 in cash, \$245 in Louis credit, \$10 in XL credit, funding granted

International Women’s Movement – embodying

- Asked for \$409 in cash, \$400 in XL credit, funding granted

WUSC – WUSC 101

- Asked for \$177.60 Louis Credit, funding granted

Sociology Study Session – SUSAS

- Asked for \$68 cash, funding granted

5<sup>th</sup> Annual Art Auction – SWITCH

- Asked for \$100 cash, \$51.15 XL credit, funding granted

Meeting adjourned at 6:33pm

|                          | Sept. 8 | Sept. 15 | Sept. 22 | Sept. 29 | Oct. 6 | Oct. 13 | Oct. 20 | Oct. 27 | Nov. 3 | Nov. 10 |
|--------------------------|---------|----------|----------|----------|--------|---------|---------|---------|--------|---------|
| Abbasi, Aliya            | NYA     | NYA      | NYA      | NYA      | NYA    | NYA     | NYA     | R       | NM     | NM      |
| Barker, Emmanauel        | P       | P        | P        | P        | P      | P       | P       | P       | NM     | NM      |
| D'Eon, David             | P       | P        | P        | P        | R      | P       | P       | P       | NM     | NM      |
| Detbrenner-Rempel, Nigel | NYA     | NYA      | NYA      | A        | P      | R       | R       | P       | NM     | NM      |
| Dewalt, Jordan           | P       | P        | P        | R        | P      | R       | R       | P       | NM     | NM      |
| Dumont, Darcy            | NYA     | NYA      | NYA      | A        | P      | P       | P       | P       | NM     | NM      |
| Eze, Chukwudubem Nancy   | NYA     | NYA      | NYA      | P        | P      | P       | P       | P       | NM     | NM      |
| Fu, Kehan                | P       | P        | P        | P        | P      | P       | P       | P       | NM     | NM      |
| Gill, Mankomal           | P       | P        | P        | A        | P      | P       | P       | P       | NM     | NM      |
| Hebert, Nathan           | P       | P        | P        | P        | P      | P       | P       | R       | NM     | NM      |
| Huyghebaert, Renata      | P       | P        | P        | P        | P      | P       | P       | P       | NM     | NM      |
| Malinoski, Brooke        | P       | P        | P        | R        | P      | P       | P       | P       | NM     | NM      |
| McCann, Connor           | P       | P        | P        | R        | P      | P       | P       | P       | NM     | NM      |
| McEwen, Alexa            | P       | P        | P        | P        | P      | P       | P       | P       | NM     | NM      |
| Molesky, Mark            | NYA     | NYA      | NYA      | NYA      | NYA    | NYA     | NYA     | R       | NM     | NM      |
| Orsak, Alanna            | P       | P        | P        | P        | P      | P       | P       | P       | NM     | NM      |
| Pan, Henry               | NYA     | NYA      | NYA      | P        | P      | P       | P       | P       | NM     | NM      |
| Prokopchuk, Andriy       | NYA     | NYA      | NYA      | P        | P      | P       | P       | P       | NM     | NM      |
| Quan, Jessica            | P       | P        | P        | P        | P      | P       | P       | P       | NM     | NM      |
| Ratt-Misponas, Regan     | P       | P        | P        | P        | P      | P       | P       | P       | NM     | NM      |
| Rea, Jordan              | P       | P        | P        | P        | P      | P       | P       | P       | NM     | NM      |
| Reimer, Serena           | P       | P        | P        | P        | P      | P       | P       | P       | NM     | NM      |
| Thomson, Preston         | P       | P        | A        | P        | P      | R       | R       | P       | NM     | NM      |
| Ugo-Okeke, Kosisochukwu  | NYA     | NYA      | NYA      | P        | P      | P       | P       | P       | NM     | NM      |

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

CE - Communication Error PG: Permission Granted

| Nov. 17 | Nov. 24 | Dec. 1 | Jan. 5 | Jan. 12 | Jan. 19 | Jan. 26 | Feb. 9 | Feb. 16 | Mar. 2 | Mar. 9 | Mar. 16 | Mar. 23 |
|---------|---------|--------|--------|---------|---------|---------|--------|---------|--------|--------|---------|---------|
| P       | NM      | P      | R      | P       | P       | R       | P      | P       | P      | P      | R       | R       |
| P       | NM      | P      | P      | P       | P       | P       | P      | P       | P      | P      | P       | P       |
| P       | NM      | P      | P      | P       | P       | P       | P      | P       | P      | P      | P       | P       |
| P       | NM      | P      | P      | P       | P       | P       | P      | P       | A      | P      | P       | P       |
| P       | NM      | P      | P      | R       | P       | P       | R      | R       | P      | R      | P       | P       |
| P       | NM      | P      | P      | P       | P       | R       | P      | P       | P      | P      | P       | P       |
| P       | NM      | P      | P      | P       | P       | P       | P      | P       | P      | A      | P       | A       |
| A       | NM      | P      | P      | P       | P       | P       | P      | P       | P      | P      | P       | P       |
| P       | NM      | P      | P      | P       | A       | P       | P      | P       | P      | P      | P       | P       |
| P       | NM      | P      | P      | P       | P       | P       | P      | P       | R      | R      | P       | P       |
| A       | NM      | P      | P      | P       | R       | P       | P      | P       | P      | P      | P       | P       |
| A       | NM      | P      | R      | P       | P       | P       | P      | R       | P      | R      | P       | P       |
| P       | NM      | R      | P      | P       | R       | P       | P      | R       | P      | R      | R       | A       |
| P       | NM      | P      | P      | P       | P       | P       | P      | P       | P      | P      | P       | P       |
| P       | NM      | P      | P      | P       | P       | P       | P      | R       | P      | P      | P       | P       |
| P       | NM      | P      | P      | R       | P       | P       | P      | P       | P      | P      | P       | P       |
| P       | NM      | P      | A      | P       | P       | P       | P      | P       | R      | P      | R       | R       |
| P       | NM      | P      | P      | P       | P       | P       | P      | P       | R      | P      | P       | P       |
| P       | NM      | R      | P      | R       | P       | P       | P      | P       | R      | P      | P       | P       |
| P       | NM      | P      | P      | P       | P       | P       | P      | P       | R      | P      | P       | P       |
| P       | NM      | R      | P      | P       | R       | P       | R      | P       | R      | P      | P       | P       |
| R       | NM      | P      | P      | R       | P       | P       | R      | P       | R      | R      | P       | P       |
| P       | NM      | P      | R      | R       | P       | P       | P      | P       | P      | P      | P       | R       |
| P       | NM      | P      | P      | R       | P       | P       | P      | P       | P      | A      | P       | A       |

**University Students' Council Agenda**  
**April 6<sup>th</sup>, 2017**  
**Roy Romanow Student Council Chamber**

- 1. Adoption of an Agenda**
- 2. Introductions**
- 3. Council Address**
- 4. Minutes and Reports for Information**
  - 4.1 USC Minutes – March 30<sup>th</sup>, 2017**
  - 4.2 Executive Committee – April 3<sup>rd</sup>. 2017**
  - 4.3 Academic Affairs Committee Minutes and Report**
  - 4.4 Appointments Committee Minutes and Report**
  - 4.5 Code of Ethics Disciplinary Tribunal Minutes and Report**
  - 4.6 Elections Committee Minutes and Report**
  - 4.7 External Affairs Committee Minutes and Report**
  - 4.8 Budget & Finance Committee Minutes and Report**
  - 4.9 Indigenous Student Affairs Committee Minutes and Report**
  - 4.10 International Student Affairs Committee Minutes and Report**
  - 4.11 Student Affairs Committee Minutes and Report**
  - 4.12 Sustainability Committee Minutes and Report**
  - 4.13 Association of Constituency President Minutes and Report**
- 5. Motions Arising from the Minutes and Reports**
- 6. Business**
- 7. New Business**
- 8. Councillors Reports**
- 9. Any Other Business**
  - 9.1 Questions and Comments**
- 10. Adjournment**

University Students' Council  
Minutes for Thursday, March 30<sup>th</sup>, 2017

**Present**

Emmanuel Barker, VP Operations  
and Finance  
Kehan Fu, President  
Nathan Hebert, Agriculture and  
Bioresources  
Serena Reimer, Education  
Jordyn Dewalt, WCVM  
Brooke Malinoski, VP Academic  
Affair  
Renata Huyghebaert, VP Student  
Affairs  
Regan Ratt-Misponas, Indigenous  
Students  
Henry Pan, Medicine  
Connor McCann, Edwards School of  
Business  
Kosisochukwu Ugo-Okeke,  
International Students  
Nancy Eze, International Students  
Aliya Abbasi, Nursing  
Preston Thomson, Edwards School of  
Business  
Jessica Quan, Arts and Science  
Jordan Rea, Arts and Science  
Andriy Prokopchuk, Education  
Nigel Detbrenner-Rempel, St. Thomas  
More  
Mankomal Gill, Kinesiology  
Darcy Dumont, Law  
David D'Eon, Arts and Science  
Alexa McEwen, Pharmacy and  
Nutrition  
Alanna Orsak, Agriculture and  
Bioresources

**Also Present**

Caroline Cottrell, General Manager  
Scott Hitchings, USC Chair  
Stefanie Ewen, Facilities Manager

**Regrets**

Mark Molesky, Engineering

**Absent**

**Guest List**

Devon Schollar, Strata Development  
Lenae Fornwald, Strata Development  
Kiefer Roberts  
Deena Kapacila

The meeting was called to order at 6:00 p.m.

## **1. Adoption of the Agenda**

Move to accept the agenda

**USCMotion113:** President Fu/Councillor Dumont

**Carried**

## **2. Introductions**

President Fu introduced Kiefer Roberts and Deena Kapacila. He thanked Stefanie Ewen for taking time out of her evening to attend this meeting. He also introduced Devon Schollar and Lenae Fornwald from Strata Development.

## **3. Council Address**

### **3.1 Strata Development- Louis' Refresh**

Lenae Fornwald stated that she would make a quick presentation that would show the changes in every area of Louis'. The entrance will have new bench seating, a tile feature wall, a new metal sign. She showed a sample of the tile.. The MDF panel boards will be painted with the darkest grey at the bottom, and lighter greys on the upper panels. The rest of the walls in the space will be an off white colour. There will be a large sign of Louis' on the wall that will be backlit. The private function room will also have the MDF panels painted. The fireplace will be made larger. There will be moveable booth seating, which is similar to the seating in Louis' Loft. There will be butcher-block counter tops and new lighting, which will be more energy efficient. The moveable wall is getting replaced. The den in the back will have new butcher-block counter tops and the MDF panels will also be painted similarly. There will be new pendant lighting and new seating. The dance floor and the rest of the open seating area will be getting more lounge seating. There will be new butcher-block counters around the dance floor as well as a privacy screen. All of the columns will be painted the dark grey colour. The two bars will be the feature points in the space. There will be new bar tops with new tile fronts. There will be new shelving behind the bar, as well as new lighting above the bar. There will be new bar stools at the bar. In general, there will be new seating throughout the space, and as much new butcher-block counter tops as the budget allows.

Councillor Quan asked what the privacy screen for the dance floor is for?

Devon Schollar responded that there will be seating around the dance floor, so if someone is wearing a skirt or a dress, the privacy screen will provide some privacy.

Councillor Ratt-Misponas asked if there had been a change in the price of the project from what they had given Council previously?

Devon responded that the only change has been the additional \$30,000 as a result of the new PST being charged on the labour of the project.

VP Malinoski asked if there was any concern about there being white walls, as there are drinking events that happen at Louis'?

Devon responded that this has been discussed. He stated that the white walls would be away from the dance floor.

VP Malinoski asked if there would be soft seating around the fireplace?

Devon responded that there would be three half-moon booths situated around the fireplace.

GM Cottrell stated that they had a lot of discussion around making Louis' bulletproof, in terms of how durable the space is. They know that some damage is inevitable given the events that are held at Louis'. Making the space indestructible is not the intent of the renovation, it is meant to liven up the space.

VP Malinoski asked if the Louis' washrooms would still be getting renovated?

Devon responded that the plan for the washrooms is new plumbing fixtures, as well as new countertops, new lighting and new paint. However, they are focusing their efforts on the entrance and bar one.

Councillor Reimer suggested to consider the comfort level of the bar seating, and not only the aesthetics.

Devon responded that the seats in the presentation are actually surprisingly comfortable. He also stated that the bar seating is not meant to be sat in for long periods of time.

Councillor Orsak asked if the chairs would be treated to prevent against rust and oxidation?

Devon stated that the chairs are not actual copper, so it will not wear down fast. It will show some sign of wear over time, as any material will; however it will not wear at an exponential rate.

Councillor Prokopchuk asked about the cost of the lights and if there is an accessible supplier to get them from? He noted that the bar stools did not look too sturdy, and asked what the weight capacity is for them?

Devon responded that all of the light bulbs will be LED, and they would be able to be purchased at Home Depot for example. He stated that the light fixtures would not need to be changed frequently. Further, he stated that the chairs are commercial grade products, and that the weight capacity is approximately 350 pounds. These chairs are intended for this type of use.

Councillor Quan noted that the last time Strata came to Council, they talked about using reclaimed wood. She asked if the wood in the project would be reclaimed or refurbished?

Devon responded that they had looked into reclaimed wood. The issue with it is sourcing the wood, and finding the right type of wood. The wood that they are using for this project is semi-reclaimed, as it is taken from other manufacturers, and made into this product.

Deena Kapacila from the gallery, stated that her friend who has accessibility challenges, and was wondering how accessible the seating would be, specifically as she is in a wheelchair?

Devon responded that the accessibility of Louis' would be staying the same, as there had not been any issues with it.

GM Cottrell stated that they would make arrangements for any of the graduating Councillors to see the space before it is completed.

There was a five-minute recess.

VP Malinoski announced that it was Councillor Reimer's birthday.

#### **4. Minutes and Reports for Information**

##### **4.1 USC Minutes – March 23<sup>rd</sup>, 2017**

Councillor Dumont noted that the minutes stated he was in attendance, when he had sent his regrets.

##### **4.2 Executive Committee – March 27<sup>th</sup>, 2017**

Councillor Ratt-Misponas asked how the ISA is going?

VP Huyghebaert responded that they just finished nominations last week, and that all of the candidates' platforms are on the ISA Facebook page. She stated that elections would commence on April 4<sup>th</sup> at 9 a.m. and end on April 5<sup>th</sup> at 4 p.m.

##### **4.3 Budget & Finance Committee Minutes and Report – March 27<sup>th</sup>, 2017**

#### **5. Motions Arising from the Minutes and Reports**

Move to accept the Minutes and Reports.

**USCMotion114:** Councillor Dumont/Councillor Ratt-Misponas

**Carried**

#### **6. Business**

##### **6.1 USSU Support Sanctuary YXE**

Move to support, in principle, Sanctuary YXE's motion towards City Council, to ensure that the city of Saskatoon becomes a Sanctuary city in principle. This motion would not be a motion of financial or political commitment.

**USCMotion115:** President Fu/Councillor Ratt-Misponas

**Carried**

## **6.2 Minister Eyre Motion**

President Fu reported that VP Malinoski, along with the help of Communications & Marketing Manager Jason Ventnor, have crafted a letter in response to Minister Eyre. They are in communication with the Star Phoenix, although nothing had been formally accepted yet. The USSU will be posting the letter on their own Facebook page. He noted that Minister Eyre had reached out to President-elect, David D'Eon, in regard to building collaboration and communication but nothing was addressed about the letter. He stated that the Executive should make a statement, but Council should first make a motion in principle of what the statement should be. He requested to make a friendly amendment, that the USC would support in principle the Executive developing a statement regarding Minister Eyre's piece in the Leader Post and the USSU Executive to come back to Council next week with a full version of their response.

Councillor Detbrenner-Rempel stated that although he appreciates the spirit of the amendment, he still believes that they should be asking Minister Eyre to retract her words.

Chairperson Hitchings asked Councillor Detbrenner-Rempel if he accepted the amendment as a friendly amendment?

Councillor Detbrenner-Rempel asked President Fu to repeat his amendment?

President Fu responded that the amendment was for Council to not pass a strict motion of asking the Minister for a retraction, because the Executive had not had the opportunity to fully publish or to make her aware of their response.

Councillor Detbrenner-Rempel did not accept President Fu's response as a friendly amendment.

Move to amend the motion that was tabled last week, to have it not be specific wording, and to have the Executive prepare a response that will be brought forward to Council next week.

**USCMotion116:** President Fu/Councillor D'Eon

Councillor Detbrenner-Rempel asked how much longer would they push this motion down the road, as this Council is currently responsible for this issue?

President Fu responded that the past few weeks have been unprecedented due to the budget, and that he does not think they should have a deadline for this response. He stated

that perhaps if nothing has happened by next meeting, they could make the process faster. He stated that at this point, the USSU does not benefit at all, as the budget has already been released. The USSU does not benefit from provoking the Minister.

Councillor D'Eon stated that in regard to the timing that the Star Phoenix and the Leader Post have yet to publish the USSU's response. He stated that he would commit to addressing the implications of Minister Eyre's comments in the future.

Councillor Prokopchuk stated that if we wait too long to defend our position and our words being used out of context, that the damage will already be done. If we wait too long, people will think the USSU is sympathetic with the budget cuts.

Councillor Ratt-Misponas stated that there had been a letter crafted by the USSU, it just had not been published yet.

President Fu responded that the Executive have made their stance clear on the budget. They have used social media and many news outlets to voice their stance. He does not believe that anybody thinks that the USSU is supporting the budget cuts. He thinks it is important to not jump to a conclusion and make a statement without being aware of what the consequences would be.

Councillor Reimer stated that Councillors could notify people in their constituencies about the comments made by the Minister, and tell them that the USSU does not stand with those comments.

VP Malinoski stated that they sent the Leader Post the letter last week, and the Star Phoenix the letter this week. The Star Phoenix responded saying that they have to cut the number of words before they would post it. They were under the assumption that it would be published this week. She stated that if it is not published by Monday, they would release the statement on their social media.

Council Detbrenner-Rempel stated that this was supposed to be discussed at this meeting, and that he is disappointed that they are putting it off for another week. He stated that the Leader Post did not pick it up, and there is a chance that it will not be picked up by the Star Phoenix, so he asked why we would keep waiting? He stated that they should make the statement as soon as possible, because there is not guarantee that the letter will be seen by people outside of Council.

VP Malinoski stated that the letter submitted to the Leader Post was quite lengthy, and that there were concerns that it would not be posted as it was a letter in response to a letter, which was in response to an article. They also may not have picked it up as the USSU is in Saskatoon rather than Regina. She stated that she would like to modify what she said previously, and that if it was clear that the letter would not be picked up by tomorrow at 4 p.m., that the USSU would take a firm stance in asking the Minister to retract her statements, or to acknowledge that she took the USSU's words out of context.

Chairperson Hitching stated that VP Malinoski's point would be a friendly amendment to President Fu's amendment.

Councillor Orsak suggested not making statements in the heat of the moment. She stated that she has faith in the Executive to craft a statement, even if they need more time.

Councillor Ratt-Misponas asked the Executive what is at stake if they release the motion tonight, and he asked Councillor Detbrenner-Rempel what is at stake if they wait a week to pass the motion?

President Fu stated what is at stake for the organization is that we do not know what the motion is binding us to. He stated that crafting a statement in the next 30 minutes is not the procedure of how statements should be created. He stated that he does not believe that there would not be any benefit for releasing the statement tonight.

VP Malinoski stated that she agrees that the statement needs to be released very soon; however, she asked the Councillors to trust the Executive to craft the statement.

VP Huyghebaert asked for clarification of whether the original letter had been posted on Facebook? She stated that if they made changes to it, they should wait to post it, but if they hadn't, that they should post it tonight.

VP Malinoski responded that she would want to post the original letter. She stated that it has not been posted to Facebook yet.

Councillor Detbrenner-Rempel stated that he does trust the Executive, and he asked the Executive to trust Council to vote on this motion. He stated that he is not asking for them to change their letter or to craft a new statement. All he is asking is for Council to vote on whether or not Bronwyn Eyre should retract her statement.

VP Malinoski suggested a friendly amendment saying that if the USSU's letter is not picked up by tomorrow at 4 p.m., that they release the letter and add a statement asking for Minister Eyre to retract her statement regarding the USSU.

Councillor Thomson stated that a 4 p.m. arbitrary deadline might result in the letter not being posted in the paper on Saturday. He asked what the USSU has to gain by asking the Minister to retract her comments, as the budget is already passed, and the University has already stated its cuts to programs. He asked again what does the Union have to gain from asking for a retraction, when the Union could work towards a more friendly relationship with her.

VP Barker agreed with Councillor Thomson. He stated that her manipulating the USSU's tuition policy is not really the point, and that the main issue is the budget. He stated that the strongest way to make a statement is to make our stance on the budget known. He stated that making her apologize would not accomplish their actual goals.

Councillor Prokopchuk responded that it's not in terms of what we have to gain; it's about defending our organization. He said we should defend the Union as our words were taken out of context.

VP Malinoski stated that the statement is likely to get published with or without a clause asking for an apology.

President Fu stated that he agreed with Councillor Thomson. He stated that Council making a 4 p.m. deadline would limit the ability of the Executive to make meaningful decisions.

Chairperson Hitchings clarified that the original motion was for the USSU draft a response to Minister Eyre, and demand an apology and a retraction. The amendment put forward by President Fu is that there is a response put forward, and that the wording is left up to the Executive.

**Carried**

The original motion was amended to allow the Executive decide the wording of the statement to Minister Eyre.

Councillor D'Eon asked if there was a deadline for the Executive to put forward a statement?

Chairperson Hitchings responded that there is no time limit on this motion.

Councillor Detbrenner-Rempel stated that he hopes the Executive makes the wording of the statement strong.

Chairperson Hitchings stated that this could be a friendly amendment to the original motion.

**Carried**

## **7. New Business**

## **8. Councillor Report**

Councillor Thomson noted that this is his last Council meeting. He gave a report on his career with the USSU. He congratulated all of the candidates who ran in the election for next year's Council and Executive. He noted some of the decisions that Council has made over the past year, including the Louis Riel Plaque and the investments into Louis' and the Lower Place Riel washrooms. He thanked all of his fellow Councillors and the Executive for this year.

VP Malinoski noted that Councillor Thomson is the winner of this year's Vera Pezer Award for a Member of Student Council.

Councillor Ratt-Misponas reported this week they are having nominations for the ISC. He encouraged Indigenous individuals to put their name forward and run in the election. He noted that the elections would take place on April 4<sup>th</sup> and April 5<sup>th</sup>. He also stated that there would be an AGM taking place this week for the ISC.

VP Malinoski noted that she attended a Volunteer Summit event, and Councillor Abbasi was the recipient of the University of Saskatchewan's Volunteer Extraordinaire Award.

Councillor Quan reported that the International Women's Movement is putting on their last event for the semester called "EmBODYing Empowerment: An Exhibit on Self Love". The event will take place at 7 p.m. at Louis' Loft. She encouraged the Councillors to share this event.

Councillor D'Eon asked if there would be a forum for the ISC candidates to speak at?

Councillor Ratt-Misponas responded that on Tuesday, April 4, there would be a event that will allow the candidates to present speeches.

Councillor Dumont reported that the LSA Community Outreach Coordinator organized a Food Drive, which was a competition between first, second and third-year law students. He stated that event was successful as the food bins were full. He noted there was a proposed change for how law students select their classes, and there are some concerns between second years about the priority they get to apply for classes.

## **9. Any Other Business**

### **9.1 Questions and Comments**

President Fu noted that everyone should have received an email from the Provost's office, which talked about resource allocation. He gave a brief overview of the USSU's stance. He stated that they would stick to the three recommendations that the USSU made in their tuition stance. President Fu also reiterated the main points of the Usask Matters Campaign. They are organizing a town hall event, which will allow students to voice their concerns. The University is also organizing a letter writing campaign.

VP Huyghebaert noted that she still has two tickets available for the SENS Gala.

Councillor Ratt-Misponas asked if there is money allotted in the USSU's budget, that students can use if they have to travel home if a family member dies?

President Fu responded that the Nasser Student Emergency Fund covers those kinds of expenses.

### **9.2 Last Council Social**

## **10. Adjournment**

**Executive Meeting  
Minutes for April 3<sup>rd</sup>, 2017**

**Present:** President Fu, VP Barker, VP Huyghebaert, VP Malinoski, GM Cottrell

**1. Call to order**

The meeting was called to order at 1:55 p.m.

**2. Quorum**

Quorum was present

**3. Roundtables**

**4. Business**

4.1 USSU Speed Scrabble

President Fu stated that he would fill the team with some Councillors, as only VP Barker would be able to attend it. The event is on April 12th.

4.2 Usask Strong Sponsorship

President Fu stated that Garret is looking for \$250 in sponsorship for another event.

VP Barker stated that he should apply for funding through the Campus Group budget line.

4.3 Academic Affairs Committee

VP Malinoski stated that the committee is having two finals events. One of them is “Win Your Uniform” where students can win sweatpants. There will be a study event in the library, and she is asking for funding up to \$250, for muffins and fruit trays. She had previously asked \$500 in funding, but now only needs \$250.

Move to sponsor up to \$250 for this event.

**EXECMotion083:** VP Malinoski/VP Huyghebaert

**Carried**

4.4 Sustainability Committee

VP H stated that she updated the Sustainability Policy. The Committee made some changes, and created a section about the Sustainability Fund. The committee has approved it. She asked if it should be approved by the Executive?

President Fu stated that VP Huyghebaert should share the policy with the Executive.

GM Cottrell stated that that the Sustainability Committee has the authority to change their own policy.

**5. Adjournment**

The meeting was adjourned at 2:30 p.m.

|                          | Sept. 8 | Sept. 15 | Sept. 22 | Sept. 29 | Oct. 6 | Oct. 13 | Oct. 20 | Oct. 27 | Nov. 3 | Nov. 10 | Nov. 17 |
|--------------------------|---------|----------|----------|----------|--------|---------|---------|---------|--------|---------|---------|
| Abbasi, Aliya            | NYA     | NYA      | NYA      | NYA      | NYA    | NYA     | NYA     | R       | NM     | NM      | P       |
| Barker, Emmanauel        | P       | P        | P        | P        | P      | P       | P       | P       | NM     | NM      | P       |
| D'Eon, David             | P       | P        | P        | P        | R      | P       | P       | P       | NM     | NM      | P       |
| Detbrenner-Rempel, Nigel | NYA     | NYA      | NYA      | A        | P      | R       | R       | P       | NM     | NM      | P       |
| Dewalt, Jordan           | P       | P        | P        | R        | P      | R       | R       | P       | NM     | NM      | P       |
| Dumont, Darcy            | NYA     | NYA      | NYA      | A        | P      | P       | P       | P       | NM     | NM      | P       |
| Eze, Chukwudubem Nancy   | NYA     | NYA      | NYA      | P        | P      | P       | P       | P       | NM     | NM      | P       |
| Fu, Kehan                | P       | P        | P        | P        | P      | P       | P       | P       | NM     | NM      | A       |
| Gill, Mankomal           | P       | P        | P        | A        | P      | P       | P       | P       | NM     | NM      | P       |
| Hebert, Nathan           | P       | P        | P        | P        | P      | P       | P       | R       | NM     | NM      | P       |
| Huyghebaert, Renata      | P       | P        | P        | P        | P      | P       | P       | P       | NM     | NM      | A       |
| Malinoski, Brooke        | P       | P        | P        | R        | P      | P       | P       | P       | NM     | NM      | A       |
| McCann, Connor           | P       | P        | P        | R        | P      | P       | P       | P       | NM     | NM      | P       |
| McEwen, Alexa            | P       | P        | P        | P        | P      | P       | P       | P       | NM     | NM      | P       |
| Molesky, Mark            | NYA     | NYA      | NYA      | NYA      | NYA    | NYA     | NYA     | R       | NM     | NM      | P       |
| Orsak, Alanna            | P       | P        | P        | P        | P      | P       | P       | P       | NM     | NM      | P       |
| Pan, Henry               | NYA     | NYA      | NYA      | P        | P      | P       | P       | P       | NM     | NM      | P       |
| Prokopchuk, Andriy       | NYA     | NYA      | NYA      | P        | P      | P       | P       | P       | NM     | NM      | P       |
| Quan, Jessica            | P       | P        | P        | P        | P      | P       | P       | P       | NM     | NM      | P       |
| Ratt-Misponas, Regan     | P       | P        | P        | P        | P      | P       | P       | P       | NM     | NM      | P       |
| Rea, Jordan              | P       | P        | P        | P        | P      | P       | P       | P       | NM     | NM      | P       |
| Reimer, Serena           | P       | P        | P        | P        | P      | P       | P       | P       | NM     | NM      | R       |
| Thomson, Preston         | P       | P        | A        | P        | P      | R       | R       | P       | NM     | NM      | P       |
| Ugo-Okeke, Kosisochukwu  | NYA     | NYA      | NYA      | P        | P      | P       | P       | P       | NM     | NM      | P       |

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

CE - Communication Error PG: Permission Granted

| Nov. 24 | Dec. 1 | Jan. 5 | Jan. 12 | Jan. 19 | Jan. 26 | Feb. 9 | Feb. 16 | Mar. 2 | Mar. 9 | Mar. 16 | Mar. 23 | Mar. 30 | Apr. 3 |
|---------|--------|--------|---------|---------|---------|--------|---------|--------|--------|---------|---------|---------|--------|
| NM      | P      | R      | P       | P       | R       | P      | P       | P      | P      | R       | R       | P       |        |
| NM      | P      | P      | P       | P       | P       | P      | P       | P      | P      | P       | P       | P       |        |
| NM      | P      | P      | P       | P       | P       | P      | P       | P      | P      | P       | P       | P       |        |
| NM      | P      | P      | P       | P       | P       | P      | P       | A      | P      | P       | P       | P       |        |
| NM      | P      | P      | R       | P       | P       | R      | R       | P      | R      | P       | P       | P       |        |
| NM      | P      | P      | P       | P       | R       | P      | P       | P      | P      | P       | R       | P       |        |
| NM      | P      | P      | P       | P       | P       | P      | P       | P      | A      | P       | A       | P       |        |
| NM      | P      | P      | P       | P       | P       | P      | P       | P      | P      | P       | P       | P       |        |
| NM      | P      | P      | P       | A       | P       | P      | P       | P      | P      | P       | P       | P       |        |
| NM      | P      | P      | P       | P       | P       | P      | P       | R      | R      | P       | P       | P       |        |
| NM      | P      | P      | P       | R       | P       | P      | P       | P      | P      | P       | P       | P       |        |
| NM      | P      | R      | P       | P       | P       | P      | R       | P      | R      | P       | P       | P       |        |
| NM      | R      | P      | P       | R       | P       | P      | R       | P      | R      | R       | A       | P       |        |
| NM      | P      | P      | P       | P       | P       | P      | P       | P      | P      | P       | P       | P       |        |
| NM      | P      | P      | P       | P       | P       | P      | R       | P      | P      | P       | P       | R       |        |
| NM      | P      | P      | R       | P       | P       | P      | P       | P      | P      | P       | P       | P       |        |
| NM      | P      | A      | P       | P       | P       | P      | P       | R      | P      | R       | R       | P       |        |
| NM      | P      | P      | P       | P       | P       | P      | P       | R      | P      | P       | P       | P       |        |
| NM      | R      | P      | R       | P       | P       | P      | P       | R      | P      | P       | P       | P       |        |
| NM      | P      | P      | P       | P       | P       | P      | P       | R      | P      | P       | P       | P       |        |
| NM      | R      | P      | P       | R       | P       | R      | P       | R      | P      | P       | P       | P       |        |
| NM      | P      | P      | R       | P       | P       | R      | P       | R      | R      | P       | P       | P       |        |
| NM      | P      | R      | R       | P       | P       | P      | P       | P      | P      | P       | R       | P       |        |
| NM      | P      | P      | R       | P       | P       | P      | P       | P      | A      | P       | A       | P       |        |