

**University Students' Council Agenda
Thursday, September 10th, 2015
Roy Romanow Student Council Chamber**

- 1. Adoption of an Agenda**
- 2. Introductions and Announcements**
- 3. Council Address**
- 4. Minutes and Reports for Information**
 - 4.1 USC Minutes - April 9th, 2015**
 - 4.2 Executive Committee – April 14th, 2015; April 22nd, 2015; April 29th, 2015; May 1st, 2015; May 8th, 2015; May 28th, 2015; June 2nd, 2015; June 9th, 2015; June 16th, 2015; June 23rd, 2015; July 2nd, 2015; July 14, 2015; August 6th, 2015; August 25th, 2015; August 28th, 2015; September 1st, 2015; September 8th, 2015.**
 - 4.3 Academic Affairs Committee Minutes and Report**
 - 4.4 Appointments Committee Minutes and Report**
 - 4.5 Code of Ethics Disciplinary Committee Minutes and Report**
 - 4.6 Elections Committee Minutes and Report**
 - 4.7 External Affairs Committee Minutes and Report**
 - 4.8 Budget & Finance Committee Minutes and Report**
 - 4.9 Student Affairs Committee Minutes and Report**
 - 4.10 Sustainability Committee Minutes and Report**
 - 4.11 Association of College President Minutes and Report**
- 5. Motions Arising from the Minutes and Reports**
- 6. Business**
- 7. New Business**
 - 7.1 Election to USC Committee**
 - 7.1.1 Appointments Committee**
 - 7.1.2 Elections Committee**
 - 7.1.3 Budget and Finance Committee**
 - 7.1.4 Academic Affairs Committee**
 - 7.1.5 Student Affairs Committee**
 - 7.1.6 External Affairs Committee**
 - 7.1.7 Sustainability Committee**
 - 7.1.8 Code of Ethics and Disciplinary Committee**
 - 7.1.9 Student Representatives on University Council**
- 8. Questions and Comments (30 Minutes)**
- 9. Any Other Business**
 - 9.1 Councillors Reports**
- 10. Adjournment**

Name	Sept.18	Sept.25	Oct.2	Oct.9	Oct.16	Oct.23	Oct.30	Nov. 6	Nov. 13	Nov.20	Nov. 27	Dec. 4	Dec. 11
Andreas, Taylor	NYA	NYA	NYA	NYA	NYA	NYA	NM	P	NM	P	NM	P	NM
Arcand, Jaylynn	P	P	P	P	P	P	NM	P	NM	R	NM	P	NM
Barrett, Jennifer	NYA	NYA	NYA	NYA	NYA	NYA	NM	P	NM	P	NM	P	NM
Barth, Katrina	NYA	NYA	NYA	NYA	NYA	NYA	NM	P	NM	R	NM	P	NM
Chan, Emilie	P	P	P	P	P	P	NM	P	NM	P	NM	P	NM
Daniels, Kristen	P	P	P	P	P	P	NM	P	NM	P	NM	P	NM
FineDay, Max	P	P	P	P	P	P	NM	P	NM	P	NM	P	NM
Haines, Aleina	P	P	P	P	P	P	NM	P	NM	P	NM	P	NM
Iron,Monica	P	P	P	P	P	P	NM	R	NM	P	NM	P	NM
Jones, Kristen	P	P	P	P	P	P	NM	R	NM	R	NM	P	NM
Labrecque, Jamie	P	P	P	P	P	P	NM	P	NM	P	NM	P	NM
Li, Wendy	P	P	P	P	R	P	NM	P	NM	R	NM	P	NM
Munro, Jessie	P	R	P	P	P	P	NM	A	NM	P	NM	R	NM
Nash, Joshua	NYA	NYA	NYA	NYA	NYA	NYA	NM	P	NM	P	NM	P	NM
Nelson, Elias	P	P	P	P	P	R	NM	P	NM	P	NM	P	NM
Nwabuniwe, Marian	P	P	P	P	P	P	NM	R	NM	A	NM	A	NM
Prebble, Michael	P	R	P	R	R	P	NM	P	NM	P	NM	P	NM
Radomske, Dillan	P	P	P	P	P	P	NM	P	NM	P	NM	P	NM
Robertson,Jordan	P	P	P	P	P	P	NM	P	NM	P	NM	P	NM
Rogowski, Kamil	P	P	P	P	P	P	NM	P	NM	P	NM	P	NM
Saddleback, Jack	P	P	P	P	P	P	NM	P	NM	P	NM	R	NM
Schwab,Benjamin	P	P	P	P	P	R	NM	P	NM	P	NM	P	NM
Senecal, Gabe	P	P	P	P	P	P	NM	P	NM	P	NM	P	NM
Steele, Desirée	P	P	P	P	P	P	NM	P	NM	P	NM	P	NM

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

University Students' Council
Minutes for Thursday April 9th, 2015

Present

Max FineDay, President
Jack Saddleback, VP Student Affairs
Desirée Steele, VP Academic Affairs
Elias Nelson, VP Operations & Finance
Jaylynn Arcand, Medicine
Emilie Chan, Arts & Science
Gabe Senecal, Arts & Science
Kristen Daniels, Arts & Science
Jordan Robertson, ESB
Kamil Rogowski, Engineering
Jamie Labrecque, Engineering
Monica Iron, St. Thomas More
Aleina Haines, Pharmacy & Nutrition
Dillan Radomske, Nursing
Wendy Li, Education
Dillan Radomske, Nursing
Kirsten Jones, Kinesiology
Joshua Nash, Indigenous Students
Marian Nwabuniwe, International Students

Also Present

Scott Hitchings, USC Chair
Caroline Cottrell, General Manager

Regrets

Benjamin Schwab, St. Thomas More
Jessie Munro, ESB
Jennifer Barrett, Agriculture &
Bioresources

Absent

Taylor Andreas, Law
Katrina Barth, WCVM
Michael Prebble, Education

Guest List

Ata Merat
Naomi Zurevinski, The Sheaf
David Pratt
Darren Fiddler
Callen Davey, Studentcare
Stefanie Ewen, Facilities Manager

The meeting was called to order at 6:04p.m.

1. Adoption of the Agenda

VP Saddleback proposed an amendment to the agenda to move Any Other Business under Council Address, and to add Callen Davey in Council Address as point 3.1.

Move to adopt the amended agenda.

USCMotion068: VP Saddleback/President FineDay

Carried

Councilor Robertson proposed an amendment to the agenda to move Dodge Ball from New Business to Business.

Move to accept the proposed amendment to the agenda.

USCMotion069: Councilor Robertson/Councilor Radomske

Carried

2. Introductions and Announcements

President FineDay introduced Regan Misponas; Stefanie Ewen, USSU Facilities Manager; Callen Davey, Studentcare representative; Naomi Zurevinski, The Sheaf; Ata Merat; Dallas Pelly; and David Pratt.

3. Council Address

3.1 Callen Davey – Studentcare

Callen Davey introduced herself as the Program Manager of Studentcare at the University. She is presenting at Council to give an update about the brokering of the Health and Dental Plan.

When she came to speak to Council in October 2014, the conversation was about setting the fee for the Health and Dental Plan. The costs for this plan are predominantly based on students' usage. When she presented the projection of costs for the academic year 2015-16, she only had one (1) month of data to work on. There are two (2) elements on the Health and Dental Plan costs. One is the fee assessed to students in their tuition, and then there is the premium, which is the amount that the USSU pays to the insurance company. It is usual to set the fee slightly higher than the premium. The difference between the fee and the premium then goes to the reserve fund.

The fee presented in October was set high enough so it would surpass the premium. Now that there is more data, the premium is below the fee ceiling. Therefore, the 15% increased that was voted in October would give the USSU an excessive surplus. However, the surplus is a bit higher. The USSU would be collecting around \$43 per student for the reserve fund, which is a higher amount to collect per student. The USSU has \$195,000 in the reserve fund right now, which is a good amount to have as a reserve. She added that GM Cottrell contacted the University to see if the fee can be dropped for

what it was set, and keep it at \$247.69 per student. This will allow the USSU to collect \$4.94 per student for the reserve fund.

Councilor Rogowski noted that on the presentation there was a negative percentage. He asked if the percentage should be positive instead.

Ms. Davey replied that it should be positive.

Move to give GM Cottrell speaking rights.

USCMotion070: President FineDay/VP Saddleback

Carried

GM Cottrell noted that she contacted the University to talk about the fee setting. The fees for the next academic year are already set and programmed. The University said that if Council passes a motion to reduce the fee, the University is willing to reprogram on the USSU's behalf. She added that Councilors need to pass a motion in order to reduce the fee for the Health and Dental Plan. She will work with the University during the summer to get the programming changed.

Ms. Davey added that because the University is asking to have fees set by October, she will work during the summer to look at the data from this year in order to make a projection of the fee that is more accurate.

Councilor Arcand asked if the \$43 goes back to the students or it is used to subsidize the fee for the upcoming year.

Ms. Davey replied that it would be used for subsidizing the fee and to adding benefits for students.

Councilor Labrecque asked percentage for what Council approved the fee in October.

VP Saddleback replied that when proposing the increase, the USSU was only looking at data for one month that they had access to. The USSU saw an increase in the Dental plan, so the projection saw an increase in the fee. However, with the data that the USSU has now, there was not much of an increase.

Move to reduce to fee for the Health and Dental Plan for the next academic year 2015-16 to \$247.69.

USCMotion071: VP Saddleback/VP Nelson

Carried

Councilor Arcand asked if when Place Riel flooded, was Campus Dentist closed for a period of time.

Ms. Ewen replied that it was closed for a couple of weeks. However, it opened for partial services.

VP Nelson asked if the number of \$247.69 could be looked at to see if it is the right amount to set the fee for next year.

Ms. Davey replied that \$247.69 is what she recommends at this time. Looking at the premium and the fee, and \$4.94 per student will be going into the reserve fund.

Councilor Labrecque asked why the fee will be kept as it was the previous year and not change to a different number.

Ms. Davey replied that it is no problem to change the number, but Council needs to approve it.

Councilor Nash asked how Studentcare is going to work to make an accurate projection.

Ms. Davey answered that she will work during the summer analysing the data for the next year fee setting. There are different options that she is looking at. She will report to the USSU and to Council.

Councilor Robertson asked if the money that goes into the reserve fund includes the 1% that the University charges as administration fee.

Ms. Davey replied that it does not.

Chairperson Hitchings noted that unless there was an objection, Council would go back into formality.

4. Minutes and Reports for Information

4.1 USC Minutes – March 26th, 2015

4.2 Executive Committee – April 8th, 2015

4.3 Elections Committee Minutes and Report – March 26th, 2015

Councilor Radomske noted that his name was spelled incorrectly on the Elections Committee minutes.

VP Steele noted that there are no minutes from the last Academic Affairs Committee.

5. Motions Arising from the Minutes and Reports

Move to accept the Minutes and Reports into the official record.

USCMotion072: President FineDay/Councilor Radomske

Carried

6. Business

6.1 Sprinkler Deficiencies

Move to give Stefanie Ewen speaking rights.

USCMotion073: Councilor Haines/Councilor Radomske

Carried

Ms. Ewen explained that a few weeks ago the USSU received a list of all the sprinkler deficiencies in Place Riel. Drywall mud is still left on some sprinklers, which could inhibit them from working properly; others are missing their protective cup; others are not the proper sprinklers. Ms. Ewen and GM Cottrell have been in conversations with FMD and the contractor that installed at the sprinklers. Moreover, the warrantee has expired; therefore it is difficult to call the contractor to fix the sprinklers. The approximate cost to fix the sprinklers is \$16,000.

Councilor Senecal asked if all the sprinklers deficiencies have been found.

Ms. Ewen replied that she has a document that specifies which sprinklers are considered critical and non-critical. There is one (1) sprinkler that is missing on the document.

Councilor Labrecque asked when was the inspection on sprinklers done by Gino from FMD

Ms. Ewen replied that the first document was received during her maternity leave. Then it was brought back to her at the beginning of February.

Councilor Labrecque asked when did Ms. Ewen's maternity leave took place.

Ms. Ewen replied that she came back to work on October 1, 2014.

GM Cottrell noted that this issue should have been picked up in 2011 by the contractors and FMD.

Councilor Radomske asked why there was not a specific contractor to install the sprinkler around the building rather than having each tenant of Place Riel hiring their own.

Ms. Ewen answered that once there is a private business, they hold their own business licences; therefore they have to do everything on their own end.

GM Cottrell added that that has to do with the lease structure, called leasehold improvement whereby the USSU provides a shell and businesses do their own fit-ups.

Councilor Radomske asked how many deficiencies are within the tenant' spaces and why the USSU has to pay for them rather than the leaseholder.

Ms. Ewen replied that a couple of sprinklers that need to be fixed are on the 3rd and 4th floor, which is University space. The tenants' space is closer to half of the deficiencies. She and GM Cottrell have been looking at cost sharing with the tenants. They have been looking at the different documents. However, the USSU approved the project so it is the USSU's responsibility with the project to fix the sprinklers.

GM Cottrell added that the person who inspected the sprinklers when Place Riel was open was a sub-contractor. One of the problems with the reconstruction of Place Riel was that the building was opened in parts.

Councilor Jones asked who would be responsible for these deficiencies.

Ms. Ewen noted that it is not just the fault from the sprinkler installers. There are also painters who left drywall mud on the sprinklers. Also, the codes for regulation are different in the University and the City.

VP Steele asked for how long Gino has been inspecting sprinklers around campus.

Ms. Ewen replied that he was hired in 2013.

VP Steele then asked why was this issue not caught earlier.

Ms. Ewen noted that the issue came to light in 2014 but Gino is the only inspector for sprinklers around campus.

VP Steele noted that it is important that the sprinklers get fixed as soon as possible. Also, it is important to make sure that this does not happen again.

GM Cottrell added that the USSU has been in conversations with the architect, and constructors among others.

Move to approve \$16,000 out of the infrastructure fund to fix the sprinklers. Move to debate.

USCMotion074: Councilor Radomske/Councilor Haines

Carried

Councilor Robertson made a friendly amendment to specify the amount of money necessary to fix the sprinklers. He added that the money should be taken from the operations fund rather than the infrastructure fund.

VP Nelson agreed with Councilor Robertson.

GM Cottrell noted that any infrastructure projects should be paid out with the infrastructure fund but she added that it is the decision of Council to choose from which fund the money will come.

President FineDay called the question.

Councilor Labrecque asked the specific amounts in the infrastructure fund and operating budget.

GM Cottrell replied that the USSU has a projected surplus of about \$102,000. Also, there is a reserve in the infrastructure fee of about \$700,000.

Councilor Radomske restated his motion.

Ms. Ewen provided an update on gender-neutral washrooms. She has been in contact with the City of Saskatoon. They have done a walkthrough of Place Riel and have had different conversations to see the possibility to have gender-neutral washrooms in Place Riel. For Place Riel to have these washrooms there has to be a sink and a toilet in each stall; and there cannot be sink sharing in an area. Therefore, for each toilet in Lower Place Riel to have its own sink would be a huge cost. Then, they looked to the washrooms in the second floor of Place Riel, next to the campus club space. However, when calculating the occupation of the building and washrooms, it is hard to change the washrooms because it changes the occupant load. Nevertheless, on the 3rd and 4th floor of Place Riel there are already gender-neutral washrooms.

GM Cottrell added that to investigate Lower Place Riel and creating a series of gender-neutral washrooms would be a huge investment. However, she noted that the project might not pass because of the occupancy load in the building.

Councilor Jones asked if the gender-neutral washrooms on the 3rd and 4th floor are accessible after 4:30p.m.

Ms. Ewen replied that they are not open after 4:30p.m.

VP Steele recommended that it would be better to find a new spot to put a gender-neutral washroom.

Councilor Rogowski asked if there are any possibilities to put gender-neutral washrooms in the new student central building Gordon Oaks Read Bear.

GM Cottrell replied that the USSU has nothing to do with the construction of the new building. She suspects that the design is already done.

VP Saddleback added that every washroom in the Gordon Oaks Read Bear building is accessible to students and it is gender-neutral. He noted that if Place Riel were to get a gender-neutral washroom, the best option would be to change the second floor washrooms.

Councilor Labrecque noted that she has tried to use the second floor washrooms and they have been closed, therefore not being accessible to students.

Ms. Ewen mentioned that some people use those washrooms as a one-person stall and lock the door.

GM Cottrell suggested that the USSU investigate if there is any space in the main floor of Place Riel where a gender-neutral washroom could be added; and examine what is necessary on the second floor washrooms. She added that the results would be reported to Council in September.

Councilor Labrecque noted that the University should look at the creation of more gender-neutral washrooms.

Ms. Ewen pointed out that there are a lot of gender-neutral washrooms around campus.

VP Saddleback added that the Pride Centre Coordinator, Craig Friesen, has a list of all gender-neutral washrooms on campus. The list can be found at the Pride Centre.

6.2 Dodge ball

Councilor Robertson proposed to hold the dodge ball event by the USSU but all the funds would come from sponsors and partnerships.

Move to hold the largest world dodge ball game by the USSU, and that funding will come from sponsorship and not from the USSU operating budget.

USCMotion075: Councilor Robertson/Councilor Senecal

Carried

Councilor Haines asked if it is accurate to think that all the money needed for the event will come from sponsors.

Councilor Robertson replied that it is not entirely accurate but the budget can always be changed to accommodate the funding.

VP Nelson noted that the motion should not specify with budget of the USSU will not be used. He proposed a friendly amendment to the motion to strike down USSU operating budget but rather the motion will not specify from where the money is coming from.

GM Cottrell noted that the USSU staff does not have the time or capacity to plan this event during the summer. Also, she is concerned about the budget lines from where the money to support this event will come from.

Councilor Robertson mentioned that he is willing to put the effort in to plan this event.

VP Steele asked the length of time that other campus have taken to plan this kind of event.

Councilor Robertson replied that he does not have any information about this.

VP Steele mentioned that it is critical for this event to be of a massive scale. However, if the event does not have the necessary resources it could not succeed. Because of the lack of information on this event, VP Steele spoke against this motion.

Councilor Labrecque noted that she has talked with Councilor Robertson about the planning of this event. She added that GM Cottrell mentioned that she was going to contact other Students' Unions to see how they planned this event. She asked if GM Cottrell has received any information from other universities about the event.

GM Cottrell replied that she received information from the University of Alberta Students' Union. She said that the event is a partnership event between different bodies of that University.

Councilor Haines mentioned that she was approached by one Councilor from SPNSS. She asked if GM Cottrell could gather more information from the University of Alberta in order to plan this event. She agrees with VP Steele that there is not enough information on the panning of this event.

Motion was called into question.

7. New Business

8. Questions and Comments

VP Steele asked how the proponents of the motion plan to find volunteers for sponsorship and information so that people can refer to it in the next Council meeting.

Councilor Robertson replied that Council could establish an Ad Hoc Committee and have volunteer membership.

VP Steele noted that any potential sponsorship money that relates to this project would have to be approved by the next Executive and Council.

GM Cottrell pointed out that this would fall under the new VP Operations & Finance, Ata Merat. The first thing that needs to be done is that the VP Merat and the organizer of the event will have to talk to the USSU Controller to look at the budget for this event.

VP Steele noted that she sent an email to Council with a report on tuition consultation, which will be presented at University Council.

Councilor Labrecque asked if it possible to send feedback on the report later throughout the week.

VP Steele replied that she will receive feedback after Council.

9. Any other Business

9.1 Councillors Reports

Councilor Radomske – Nursing – thanked Councilors for the experience of being a Councilor for three (3) years for the College of Nursing. He reported that on April 9 the College of Nursing had its AGM. They also held elections.

Councilor Jones – Kinesiology – reported that the College of Kinesiology held its annual Hockey Tournament on April 8. They raised \$1,500.

Councilor Haines – Pharmacy & Nutrition – reported that SPNSS has dissolved for the year. The new SPNSS Council was elected.

9.2 Ad Hoc Committee Recommendation

VP Saddleback noted that the Ad Hoc Committee needed to be mentioned at the last Council meeting in order to be discussed in the next Council meeting in September.

Move to continue the Ad Hoc Committee in the next Council meeting and that it makes its recommendation.

USCMotion076: VP Saddleback/Councilor Arcand **Carried**

VP Steele made a friendly amendment to the motion to recommend continuing the Ad Hoc Committee in the next Council meeting.

Move to table the proposed motion. Move to debate.

USCMotion077: Councilor Arcand/Councilor Radomske **Carried**

President FineDay thanked Councilors for all their work throughout the year. He is looking forward to seeing what the next Executive and Council are going to do next year. He encouraged Councilors to stay involve.

Move to adjourn.

USCMotion078: Councilor Labrecque **Defeated**

Move to adjourn.

USCMotion079: Councilor Arcand/VP Nelson **Carried**

10. Adjournment

Executive Meeting
April 14th, 2015

Present: President FineDay, VP Saddleback, VP Nelson, VP Steele, and GM Cottrell.

1. Call to order

The meeting was called to order at 9:00a.m.

2. Quorum

Quorum was present

3. Roundtables

President FineDay:

VP Nelson:

VP Steele:

VP Saddleback:

4. Business

4.1 Stressless

VP Saddleback requested that the USSU sponsor the North Concourse for Stressless for three days for \$120.00 per day from April 13-15th from Executive Projects.

Move to approve sponsor for Stressless for \$120.00.

EXECMotion059: VP Saddleback/President FineDay

Carried

4.2 Confucius Institute

There is some debate about renewing the Institute and the university is looking for feedback on the whether or not to maintain the relationship. The USSU will not take a stand on this.

4.3 Funding applications from the Regional and Urban Planning Students
Regional and Urban Planning Students who have asked for \$90 for platters at Louis' to kick off their ride around the city on Transit. This fits well with the initiative "Ten Days for Transit."

Move to approve \$90 for the Regional and Urban Planning Students.
EXECMotion060: VP Steele/VP Saddleback **Carried**

4.4 Icebowl

Icebowl's request for funding will be deferred until the next Executive's term since the event doesn't occur until September.

5. Adjournment

Executive Meeting
April 22nd, 2015

Present: President FineDay, VP Saddleback, VP Steele, and GM Cottrell.

Regrets: VP Nelson.

1. Call to order

The meeting was called to order at 2:11p.m.

2. Quorum

Quorum was present

3. Roundtables

President FineDay:

VP Nelson:

VP Steele:

VP Saddleback:

4. Business

4.1 General Academic Assembly (GAA) Membership

VP Steele noted that in the University of Saskatchewan Act, the USSU has the power to select who will be a member of the GAA. The new Executive next year should look this at and it should be added to the bylaw at the AGM 2015. She added that GSA should be included into this discussion.

4.2 SWITCH

VP Saddleback showed an email that SWITCH sent to the Executive with regards to donations for an event. The USSU cannot donate money since it is a non-profit organization. VP Saddleback noted that the SWITCH group on

campus would have to come to an Executive Meeting and present their project in order for the USSU to collaborate with money.

5. Adjournment

The meeting was adjourned at 2:17p.m.

Executive Meeting
April 29th, 2015

Present: President FineDay, VP Saddleback, VP Steele, and GM Cottrell.

Regrets: VP Nelson.

1. Call to order

The meeting was called to order at 10:30a.m.

2. Quorum

Quorum was present

3. Roundtables

President FineDay:

VP Nelson:

VP Steele:

VP Saddleback:

4. Business

4.1 SWITCH

VP Saddleback presented the campus group funding from SWITCH for art auction. They asked for \$116.00 for XL credit and \$200.00 for food. Event being held at room Snellgrove Gallery.

Move to accept funding for SWITCH Art Auction: \$160.00 for XL credit and \$200.00 for food.

EXECMotion061: VP Saddleback/VP Steele

Carried

5. Adjournment

Executive Meeting
May 1st, 2015

Present: President Saddleback, VP Fu, VP Senecal and GM Cottrell.

Regrets: VP Merat.

1. Call to order

The meeting was called to order at 1:41p.m.

2. Quorum

Quorum was present

3. Roundtables

President Saddleback:

VP Merat:

VP Fu:

VP Senecal:

4. Business

4.1 Roundtables

President Saddleback explained what roundtables are and that they are written reports. Oral reports are given in the Executive Committee Meeting.

The Executive decided to set the Executive Committee meetings on Tuesdays at 2:00p.m.

4.2 CFCR Membership

President Saddleback noted that CFCR membership has to be renewed. The total is \$60.

Move to approve \$60 for CFCR Membership.

EXECMotion001: VP Fu/VP Senecal

Carried

5. Adjournment

Executive Meeting
May 8th, 2015

Present: President Saddleback, VP Fu, VP Senecal, VP Merat and GM Cottrell.

Also Present: Jason Ventnor.

1. Call to order

The meeting was called to order at 11:33a.m.

2. Quorum

Quorum was present

3. Roundtables

President Saddleback:

VP Merat:

Monday May 4th:

- USSU treats

Tuesday May 5th:

- Setting up my office, receiving keys and email
- Computer training

Wednesday May 6th:

- Reading and replying to 270 previous unread emails.
- Meeting with Louis managers and Jason Kovitch.
- Exec orientation.
- Meeting with GSP for potential help from USSU for summer buss pass for graduate students.

Thursday May 7th:

- Meeting with consumer and services.
- Going through portfolio and position review with executive and Caroline.

Friday May 8th:

- Meeting with Stefanie about facilities and her position.
- Talked to Derek Tannis for potential cooperating between USS and ISSAC about campus groups.
- First executive meeting and ratifying 3 campus groups.
- Meeting with WUSC for their up coming event (Charity for Nepal earthquake).

**VP Fu:
Orientation**

- Attended various orientation sessions: 1) USSU Internal Operations and Services 2) USSU Centers 3) USSU Radio on CFCR with Jay Allen (CFCR Radio Director) 4) USSU tech and equipment
- Attended USSU Retreat Monday May 4 2015-05-08
- Continued VP SA transition meeting with Jack Saddleback

Media and Communications

- Media Training with Jason V. (Communications & Marketing)
- Interview with Sheaf regarding personal opinions towards Bridge Closure
- Integrated myself with USSU social media and email accounts
- Organized “Social Media Strategic Planning Meeting” for May 12 2015
- Discussed “USSU podcast” with Olivia (Graphics and Media) and Jay Allen
- Looked for potential equipment

Events and Programs

- Began planning for Orientation and Welcome week with Jason K. (Business & Services)
- Met with WUSC – along with Ata – to organize Nepalese Earthquake Fundraise and coordinate efforts with other community groups
- Discussed greater partnership with CFCR on future events

Internal Affairs

- Discussed revisions for Exec Position Profile
- Discussed individual and shared goals for 2015-2016 USSU Exec.

VP Senecal:

This being my first week in office (and first roundtable), most of what I have done is in regards to new executive orientation and transition. I have spent a significant amount of time reading documents and learning about different policies. Additionally I have focused a fair amount of time on goal setting for my term in office.

4. Business

4.1 Apathy is Boring

GM Cottrell noted that on Tuesday she received a call from David Henry asking what the USSU is doing with regards to the upcoming election. The USSU will not bring voting booths this time because there is no space for them and Elections Canada will not approve it. However, the USSU will try to increase awareness on voting behaviour.

GM Cottrell added that this will be passed to the Executive to see how they would like to work with this.

VP Fu asked if there are other organizations like this one.

President Saddleback replied that there are more. Jason Ventnor added that it is the decision of the Executive to see what institution to pair with.

4.2 Healthy U Sponsorship

Jason Ventnor mentioned that the USSU collaborated last year with \$500. He asked the Executive to collaborate again with \$250 and \$250 from his portfolio.

Move to approve \$250 for Healthy U.

EXECMotion002: VP Senecal/VP Fu

Carried

4.3 SMSS

SMSS has requested to be re-ratified. VP Merat showed the application papers to the Executive.

Move to ratify SMSS.

EXECMotion003: VP Merat/VP Fu

Carried

4.4 University of Saskatchewan Space Design Team (USST)

VP Merat showed the application papers to the Executive.

Move to ratify USST.

EXECMotion004: VP Fu/VP Senecal

Carried

4.5 Ukrainian Student Association (USUSA)

VP Merat showed the application papers to the Executive.

Move to ratify USUSA.

EXECMotion005: VP Senecal/VP Fu

Carried

4.6 WUSC

VP Fu explained that WUSC is going to meet with him and VP Merat to talk about ratification. The main purpose of the meeting is to find a time to open Louis' Loft to have a fundraiser event and to see if the USSU can sponsor them.

VP Saddleback mentioned that he would be comfortable sponsoring this event.

Mr. Ventnor added that if they get ratified the Executive can sponsor them.

4.7 Welcome Week Pitch

VP Fu explained that Welcome Week Pitch is an event that he is working on. He is going to talk with Louis', campus groups, International Students, and the Executive to try to host a welcome party.

He asked the Executive if Orientation should be on a different day as the events that the USSU is planning.

President Saddleback mentioned that the Executive should look at the timelines for Orientation and then decide what to do since Orientation is set by the University and not the USSU.

GM Cottrell added that Upper Place Riel is completely booked for Orientation and Welcome Week.

VP Fu explained different event ideas he will work on for Welcome Week, such as having food trucks.

President Saddleback added that VP Fu should talk with George Foufas about the food trucks. However, it is most likely that food trucks will not be allowed on campus.

VP Fu noted that he would like to create a committee or a group to work on Welcome Week.

4.8 Committee Application Process

VP Senecal explained that last year it was hard to decide which students to choose for each committee as Students-At-Large (SAL). He mentioned different ideas he has to improve the application process for SAL.

VP Fu noted that there should be conversations about the composition of the new two (2) committees, International and Indigenous Student Affairs.

4.9 RPIRG

President Saddleback showed a letter from RPIRG asking for sponsorship. He noted that it is not in the mandate of the USSU to support this initiative.

The Executive decided not to fund RPIRG bursaries.

5. Adjournment

Executive Meeting May 28th, 2015

Present: President Saddleback, VP Merat, VP Senecal, VP Fu, Jason Ventnor

1. Call to order

The meeting was called to order at 1:12 pm

2. Quorum

Quorum was present

3. Roundtables

President Saddleback:

Attended the Studentcare stakeholders meeting in Montreal with VP Fu. Learned a lot about a new online psychologist service that is getting ready to be rolled out by Studentcare for affiliated campuses across Canada.

VP Merat:

- Worked on changing the Campus group policy.
- Worked on online auto email responds.
- Ratifying campus groups.
- Exec and Staff meeting.
- Meeting with Learning centre.

VP Senecal:

I provided an address to University Council on behalf of the USSU last Thursday, and have been investigating a variety of dimensions of my portfolio as well.

VP FU:

Montreal for StudentCare Stakeholders Meeting. Attend workshops on mental health strategies, brand marketing, media relations, 2015-2016 pharmaceutical trends and etc.

4. Business

4.1 Campus ratification – AIESEC

Move to approve AIESEC campus group ratification
EXECMotion006: VP Senecal/VP Fu

Carried

4.2 AIESEC Six Weeks for the World event

Move to approve conditional upon ratification \$135 for XL and \$420 cash for pizza and FB ad
EXECMotion007: VP Fu/VP Senecal

Carried

4.3 Arts & Science Students' Union campus group ratification

Move to approve ASSU campus group ratification

EXECMotion008: VP Merat / President Saddleback **Carried**

4.4 Christian Students of the U of S campus group ratification

Move to approve CSUS on conditional ratification pending member list check
EXECMotion009: VP Senecal/VP Fu **Carried**

4.5 Planning Students Association campus group ratification

Move to approve PSA campus group ratification
EXECMotion010: VP Fu/VP Merat **Carried**

4.6 University of Saskatchewan Games Club campus group ratification

Move to approve USGC campus group ratification
EXECMotion011: VP Senecal/VP Fu **Carried**

4.7 Social Media Calendar

VP Fu ran the execs through how to add campaigns and events
Execs will be organized through an online XL sheet
All execs to keep the SMC up to date

4.8 Active Transportation Plan Stakeholders Meeting

President Saddleback Danae Baloghun, project manager, Active Transportation Plan Stakeholders meeting on June 20th, looking for 4-5 students from various post-secondary institutions to be involved. President Saddleback will contact other PSI's to invite them out.
President Saddleback will attend, maybe VP Fu and VP Senecal, will let Jack by June 12th.

4.9 Chief of Police

Clive Weighill will be coming out on October 6th to talk about MMIW. Exec will be sponsor the event. Ventnor will inform exec of the costs closer to the date.

4.10 USSU Giveaways

Communication and Marketing Manager Jason Ventnor asked the Executive to think about what to give away at Welcome Week.

Meeting adjourned at 1:56 pm

Executive Meeting

June 2nd, 2015

Present: President Saddleback, VP Fu, VP Senecal, VP Merat and GM Cottrell.

1. Call to order

The meeting was called to order at 11:33a.m.

2. Quorum

Quorum was present

3. Roundtables

President Saddleback: Met with select staff and faculty on campus to begin preliminary discussions regarding this years Mental Health Awareness Week. Attended the Gordon Oakes Redbear Student Centre steering committee, construction has pushed back opening dates. Attended convocation ceremonies. Gave a speech at the Aboriginal Students' Centre's graduation powwow.

VP Senecal: Dealing with a couple of academic grievances and investigating other aspects of platform.

VP Fu: Attending a number of meetings. Started forming initial project proposals for three big events: Community Eats, Student Health Tripartite – mental health, sexual health, healthy alcohol consumption – Campus Cup Challenge (details to be revealed).

VP Merat: Working on changing the way in which the USSU uses Filemaker for club funding and sending automatic emails to staff members to provide notification.

4. Executive Photo
 - a. Kehan wants to take some fun photos of the Executive for the website, for FB etc.
5. Twitter Bio Working Document: Gabe would like to edit these
6. The entire Executive has been invited by University Council to attend. All who can be there, will be there.
7. Student Membership on University Council – Sandra Calver, Assistant University Secretary, will be discussing how to populate Council.

8. **Ratify the Chinese Students' and Scholars' Association**
EXECMotion012: VP Merat/VP Senecal **Carried**

9. Get out the vote. President Saddleback and VP Fu are looking to form a coalition to tackle the issue of student engagement in the next elections. Jack will form discussions with the national "Get out the Vote" and other groups to promote civic engagement.

Executive Meeting
June 9th, 2015

Present: President Saddleback, VP Fu, VP Senecal and GM Cottrell.

Regrets: VP Merat.

1. Call to order

The meeting was called to order at 1:07 p.m.

2. Quorum

Quorum was present

3. Roundtables

4. Business

a. Saskatchewan Medical Students' Society have requested funding for Miles for Smiles Event to be held on September 12th. They ask for \$100 XL credit and \$200 Pepsi product. SMSS also asked for the USSU to put a team forward to participate in the Miles for Smiles run.

Move to approve spending request from SMSS

EXECMotion013: VP Senecal /VP Fu

Carried

b. **Campus Group Policy change was proposed by VP Merat**

III. Campus Group Funding

1. Types of Funding

i. A cash grant of up to five hundred dollars (\$500) of USSU monies to be used towards offsetting an event's budget.

Supporting receipts and invoices with proof of payment must be provided.

Move to approve changes to the Campus Group Policy

EXECMotion014: VP Merat/VP Senecal

Carried

- c. EBSS would like to sell 4 tickets for \$500 s to the EBSS Formal on October 15th, Exec is looking to sponsor. This was informally tabled for now

- d. **Committee Application Process**
VP Senecal shared the Student At Large Application Process document, Execs to contribute and finish doc by July 3rd.

- e. **Agriculture Rodeo Insurance**
Agriculture student union asked for the USSU to insure the Agriculture rodeo which will be taking place on August 2015. Agriculture also asked for the USSU to insure the Cabaret that takes the day after the rodeo. VP Merat will follow up with the USSU insurer.

Adjourned 1:43 pm

Executive Meeting June 16, 2015

Present: President Saddleback, VP Merat, VP Senecal, VP Fu, and GM Cottrell

1. Call to order

The meeting was called to order at 1:11 p.m.

2. Quorum

Quorum was present

3. Roundtables

- a. President Saddleback: attending a wide variety of meetings on mental health and the sexual assault policy.
- b. VP Merat: Met with MVUS about the integrated university spending processes and also working with the smoking cessation group who want to form a club. Meeting ICT re. Safewalk App
- c. VP Senecal: Over the past week he put a great deal of effort towards his main platform priorities. He has investigated the feasibility of lobbying for providing final exam schedule information to students during class registration. Additionally, he has dealt with a variety of Academic Grievances and attended a couple Saskatoon Pride events with the other Execs.
- d. VP Fu: Community engagement – Pride Week – meetings with Office of Sustainability around Sustainability Week and Community Eats. Sustainability Week and Community Eats are the same week – sustainable food practices – showcasing of local food and art.

4. Summer vacation

President Saddleback – June 29 and 30 - July 29th to August 5

VP Senecal – June 26th, August 17-21

VP Merat and VP Fu – August 10th – 12 and then SUDS

VP Fu – July 28th to 4th in Montreal

5. Campus Group:

VP Merat noted that the MSA are re-ratified. He is working with a new group the Mennonite Central Committee Student Group and will bring them for ratification when all the details of their application have been cleaned up

6. Survey follow – up on Term One Reading Week:

VP Senecal would like to do follow up. He is also concerned that the break is very late and would like to better understand how students view the trade-off between days off and a shorter final exam schedule.

7. Paying for meals:

The Executive discussed whether or not they should be paying for meals when they are at lunch with constituency groups. Consensus was that for groups representing large constituencies this would be appropriate but not for individual campus clubs. VP Merat must approve all requests **before** the fact.

8. Collective Agreement:

GM Cottrell noted that a new Collective Agreement has been voted on by the union employees and further noted that she will bring the detailed version to the Executive as soon as a clean copy has been received, at which time they can vote on it as well.

Adjournment

Executive Meeting

June 23rd, 2015

Present: President Saddleback, VP Fu, VP Senecal, VP Ata Merat, and GM Cottrell.

1. Call to order

The meeting was called to order at 10:05 a.m.

2. Quorum

Quorum was present

3. Roundtables

- a. President Saddleback: attended the Board of Governors' Meeting, is working with VP Fu on Mental Health Awareness and on the Sexual Assault Policy.
- b. VP Merat: has primarily been working with campus clubs.
- c. VP Senecal: has been attending university level committee meetings and working on various academic grievances
- d. VP Fu: has been working with Jack on Mental Health Awareness. Working on Community Eats which will be done in concert with the Food Centre and other interested parties.

4. New Business

4.1 Collective Agreement

GM Cottrell presented the highlights of the Collective Agreement with the unionized staff after thanking her team for their work in negotiating this agreement. The new CA will run until 2018.

Move to ratify the Collective Agreement with the USSU's unionized staff, as bargained by the negotiating team.

EXECMotion014: President Saddleback/VP Merat

Carried

4.2 Ad Hoc Committee:

The Executive had conversation about ways in which to build campus cohesion through continuing the work of Welcome Week into later September. One suggestion is to implement an event known as the College Cup

Move to create an ad hoc committee to work on post welcome week social events, specifically College Cup.

EXECMotion015: VP Fu/VP Senecal

Carried

Adjournment

Executive Meeting July 2, 2015

Present: President Saddleback, VP Fu, VP Senecal, VP Merat and GM Cottrell.

1. Call to order

The meeting was called to order at 15:32 p.m.

2. Quorum

Quorum was present

3. Roundtables

- a. Jack Saddleback: Took a couple of vacation days. Had an orientation planning meeting – had a mental health strategy meeting regarding K-12. Met with Brad Bellegarde – First Nations University of Canada Student Association’s president for the Regina campus. Also attended Board of Governors. Is the only undergraduate rep on the Presidential Transition Team.
- b. Kehan Fu: Things are going well with Orientation. Is trying to align what is going on, with what is wanted, and what is affordable. Food trucks maybe be coming a possibility. Met with Protective Services and discussed the Alert Boxes and other alert systems. Jack and Kehan met with EBSS to discuss ways in which events can be supported. Community Eats is continuing to evolve, including the possibility of a noodle night. Has also been formalizing some of the Sexual Assault Awareness Week and Hike Bike and Roll.
- c. Ata Merat: Had a meeting about putting the insurance form on line but cannot do more until such time as we meet with Risk Management and Room Scheduling. Looking at website for event management. Has also been working on Safewalk App but the money that is required is not available. Will talk to Mark Roman to see if they can contribute.

- d. **Gabe Senecal:** Has had a fairly quiet week. Took some time off. Has been spending most of his time working on the Student Bill of Rights.
4. **USC Social Committee**
Last year USC had socials but may need a small ad hoc committee to get a few things going. Gabe will take the lead on this
5. **Sexual Assault Awareness Movie Proposal**
Kehan and Jack had a conversation about screening the movie The Hunting Grounds. It can likely be picked up for \$20.00. Jack will be bringing a project proposal forward
6. **Welcome Week Movie**
Jason Ventnor reminded everyone that they need to pick a movie for Welcome Week and that it must be appropriate and not offensive.
7. **Campus Legal Services Ratification**
There are some questions about the CLS ratification which need to be answered before they are voted on. He will get back to us
8. **Regina Weekend Workshop**
Kehan discussed the issue of getting the SSC up and going but the URSU Executive also want to spend sometime talking about a meeting meeting to discuss common issues.

Jack is attending a national council from July 11-18th. He will take this as vacation time.

Adjournment

Executive Meeting
July 14, 2015

Present: VP Fu, VP Senecal, VP Ata Merat, and GM Cottrell.

Regrets: President Saddleback

Guests: Jason Ventnor and Stefanie Ewen

1. Call to order

The meeting was called to order at 1:14 p.m.

2. Quorum

Quorum was present

3. Roundtables – none were presented. Exec will provide written ones.

President Saddleback:

Met with Jordan Sherbino, USC's new chair, to discuss this upcoming year. Attended the Sexual Assault Awareness Week planning committee meeting and the Exec are looking to sponsor a movie screening during SAAW. Met with the Aboriginal Liaison of the U of M Student's Union to discuss what initiatives are taking place at the U of M. Attended the announcement of our new U of S President, Peter Stoicheff, and gave him an awkward hug.

VP Senecal:

This week has seen me address a few issues, including continued work on the Student Bill of Rights as well as further consultation regarding a infrastructure project committee (which I am unsure if I can sure the details of publicly).

VP Fu:

Met with Orientation Planning Committee, MHAW Planning Committee, Voter Engagement Committee, and SAAW Planning Committee.

VP Merat:

Ratified campus groups and responds to emails.
Exec meeting.

Meeting about orientation Expo.
Police community BBQ.
Orientation meeting with Rishi.
Attended the USask President announcement.
Ratified campus groups.
Attended Peter Stoicheff announcement at Arts.
Meeting about changing insurance and working on it.
Exec meeting.
Ratified campus groups.
Orientation discussion meeting.
Louis planning.
Meeting with LB5Q regarding their event.
Working on insurance
Working on insurance.
Editing Safewalk/StudentCrew transition binder.

Business

4. Fires in the North: VP Fu suggested that we might look at doing a fundraiser for the north. VP Senecal noted that we were a little late in our response. The Executive agreed not to pursue this.

5. Gender Neutral Washrooms: Facilities Manager Stefanie Ewen provided an update on Gender Neutral Washrooms. Modifying the older washrooms in Lower Place Riel is not possible both from a cost and an occupant load perspective. Changing the second floor washrooms could be explored but at some cost and there is no guarantee that taking gendered space out of use will meet ratios. Ultimately, Council will need to consider this if we are thinking of going ahead because of the policy which vests spending of the Infrastructure Fee in USC.

6. Orientation Sponsorship from Studentcare: VP Fu raised the issue of sponsorship for Orientation. GM Cottrell called Jason Ventnor in and he explained that USSU receives sponsorship from Studentcare and that they set up but that we have nothing to do with Orientation. He suggested having Studentcare get directly in contact with the Orientation team.

7. **Insurance:** VP Merat reported on his meeting with Merv Dahl from Risk Management and Vanessa Heffner from Room Scheduling about the campus groups insurance form. They agreed that an on-line version would be a much better proposition than the one we currently use and would be much more friendly to users.

Executive Meeting

August 6th, 2015

Present: VP Fu, VP Senecal, VP Merat and GM Cottrell.

Regrets: President Saddleback

1. Call to order

The meeting was called to order at 08:55

2. Quorum

Quorum was present

3. Roundtables

President Saddleback: Met with the USSU Women's Centre, students, and the ASC to discuss and start planning the very first Missing and Murdered Indigenous Women's Awareness Week. Volunteered at the Habitat for Humanity.

VP Merat:

- Training Danusha for StudentCrew.
- Exec Meeting.
- Meeting with Erne Barber.
- Meeting with ISSAC for international student house registration.
- Ratifying and responding to campus groups.

VP Senecal: I took an Academic Day Off yesterday do work on my drawing class, and had a delightful family trip to Ottawa, where I had never been before, on the long weekend.

VP Fu: On Vacation to Montreal for majority of previous week.

Business

4. Presentation from Brayden Trites, Education Students' Society

Mr. Trites met with the Executive to request \$500.00 in XL Credit and \$500.00 cash to help underwrite the cost of the Professional Development Program which is put on by and for students. 30 mini seminars are held throughout the year and while many are free there are expenses for some. Funding helps to pay for honoraria for speakers and for assisting with the CPR and First Aid courses. The average attendance at these events is 20 – 25. They also provide refreshments. The PD takes place on Friday because there are no classes on that day. Printing is used for handouts, programs and certificates.

Move to approve \$500.00 in XL Credit and \$500.00 in cash for Education Students Professional Development 2015-16 .

EXECMotion020: VP Merat/VP Senecal

Carried

5. **ISSAC**

VP Fu asked if the USSU would be participating in the ISSAC Welcome Week on September 4th. GM Cottrell recommended checking schedules with Jason Vantor before making a commitment.

**Executive Meeting
August 25, 2015**

Present: President Saddleback, VP Senecal, VP Merat and GM Cottrell, VP Fu

1. **Call to order**

The meeting was called to order at 10:08 p.m.

2. **Quorum**

Quorum was present

3. **Roundtables**

- a. Jack Saddleback:
- b. Kehan Fu:
- c. Ata Merat:
- d. Gabe Senecal:

4. **Table Topics**

VP Senecal wants to provide a topic for each meeting for discussion. Wants to practice good debate so that when real topics come up USC is well versed in making good decisions. He wants to spark discussion. He had created a document and want to test out in USC how this will be work.

5. **Mini Course**

VP Senecal found a reference to mini courses as McGill – hosting non graded courses which are learn-tos over the course of a term. Charge a small amount of money for them. GM Cottrell referred the Executive to CCDE

6. **ISC Decolonize Education Indigenous Studies**

This is a plan for a photo production that is intended to promote mandatory Indigenous studies. The USSU needs to be very aware of the and will bring this information to USC at a later date.

7. **Saskatoon Aids Walk**

President Saddleback will be taking part in the AIDS walk. He has invited the rest of the Executive to walk with him. There are numerous walks that day that everyone has been invited to.

8. **AOCP**

President Saddleback has put together a budget for the day.
(\$1600.00)

EXECMotion025: President Saddleback/VP Fu

Carried

9. **Gender Neutral Washrooms**

Facilities Manager Stefanie Ewen reported on the progress on gender neutral washrooms in Place Riel. She will provide a report for USC within the month of September to get direction on going forward with this project.

Adjourn 10:55

Executive Meeting
August 28, 2015

Present: President Saddleback, VP Senecal, VP Merat and GM Cottrell, VP Fu

1. **Call to order**

The meeting was called to order at 10:47 p.m.

2. **Quorum**

Quorum was present

3. **Roundtables**

- a. Jack Saddleback: Met with Ecumenical Chaplains. Also met with the Science Ambassadors. Has been working hard on the USASK Votes Campaign with other Executive members and a broad based campus committee.
- b. Kehan Fu: Has been working on Hike Bike and Roll (proposal attached). USASK Votes Campaign. Met with OTC and are facilitating a collaboration between international students and indigenous students. Expanding social media profile, for instance Welcome Week.
- c. Ata Merat: Has been replying to a significant number of emails seeking information about club ratification. Met with Graham Jobe, President ASSU, who want to hold a meet and greet with all ASSU departmental groups. He was seeking information about Louis' Loft. Had an interview with the Sheaf. Met with staff members regarding Campus Club space. Attended Louis' planning meeting.
- d. Gabe Senecal: Noticeable increase in activity as we get closer to Welcome Week. Worked with voter engagement and had an interview with the Sheaf. VP Senecal and other Executive members met with Liberal Party Candidates. Everyone attended the residence move in.

4. **Miles and Smiles**

VP Merat noted that SMSS has asked for promotional material for their Miles for Smiles

Move to provide SMSS two \$20.00 gift certificates for Miles for Smile.

EXECMotion026: VP Merat/VPSenecal

Carried

5. **Transit Union Barbeque**
Transit wants to put on a rider appreciation barbeque on September 28th from 10:00 a.m. until 2:00 p.m. They are going to work with Stefanie on this.

6. **Campus Group Funding and Campus Group Ratification**

Move to ratify Catholic Christian Outreach Saskatoon and UofSBarbell Group.
EXECMotion027: VP Merat/VP Fu **Carried**

7. **Gala Table**
The Executive had sponsored a table but were subsequently provided with tickets. USSU will keep the table and will conduct a lottery to give the tickets to MSCs.

8. **Omnibus Motion for Policy Revision**

Move to accept the policy revisions as attached.
EXECMotion028: VP Merat/VP Fu **Carried**

9. **Hike, Bike, and Roll**

VP Fu will be bringing various giveaways to Hike, Bike and Roll and will be using the various tabling materials that have been prepared. Costs are \$165.00 in total.

Move to provide \$165.00 from Executive Projects for Hike, Bike, and Roll
EXECMotion029: VP Fu/VP Senecal **Carried**

The meeting was adjourned at 1:27p.m.

EXEC Motion028 – August 28, 2015

Move to adopt the following policy changes:

1. Association of Constituency Presidents: change International Undergraduate Students' Association (IUSA) to International Students Representative group
2. Travel Business Expense Policy – remove from the following section
Airline Tickets: All staff and executive should book airline tickets through the USSU Administrative Secretary. ~~For staff or Executive members who are eligible for ISIC cards, the USSU will cover the lesser~~

Executive Meeting – August 25, 2015

~~cost of a seat sale or student fare ticket.~~ Whenever possible, Avion airmiles will be used to book flights.

3. Van Policy: Parking is now scramble so remove reference to Stall 103
4. Appointments Board Policy: Section 6 Selection – change Chair to President
5. Campus Group Policy: Change 2.4 a list of fifteen (15) students who consider themselves members of the Group with student numbers and email addresses (*add these fifteen must comprise the 75% required in item 3.2 and if there are graduate students and others in the club the full membership list must have 20 members, 15 of whom are undergraduate students*)
6. Expenditure of Money Policy – change Operations and Finance Committee to Budget and Finance Committee
7. Sustainability Policy – change authority to Committee from Board

Hike Bike and Roll planning 2015

Important to do list:

Executive Meeting – August 25, 2015

1. **Send your logo to Kehan (USSU VP student affairs)**
2. **Matt to book about 14 tables and 14 chairs**
3. **Let Matt and Kehan know if you want to be involved with Tuesday am outreach**
4. **Promote:**
 - **You/Sask (looks good)**
 - **facebook group (kehan)**
 - **Posts to PAWS and University Events page (rita)**

Date: September 8 and 9th

Location: Louis's green space: September 8 (booked)

The bowl: September 9 (booked)

Time: Space is booked from 9am – 3pm. Event planned for 10am – 2pm

Events, Displays, partners, details and To-dos:

	Display or activity	Details	Tables
1	Office of Sustainability	Matt to organize morning event on College and Wiggins and let us know how we can help. Matt to provide display if he chooses. Portable water station Matt will book tables and a few chairs	1
2	In motion	Cora, display, give aways and likely a prize.	1
3	Bike smoothie maker	Matt to organize delivery of Bicycle. Cora to buy supplies, Rita to provide funds, Rita (PHM volunteers) to manage. Matt to provide water bottles (100)	1
4	Exercise is Medicine/College of Kin	Rita and Shana to provide display and staffing	1
	Contest	Joint contest between Health and Wellness and Sustainability. For your chance to win great prizes, post a photo or video of yourself biking, walking, cycling, skateboarding (or any other human-powered method) to campus, on Sept. 8, 9. Use Twitter or Instagram with the hashtag "#hikebikerollyxe".	
5	Buttons making Eg: I cycle	USSU is providing	
6	Bike sale	BCBC will provide bikes, bike racks, and everything needed to sell bikes. <u>Note:</u> Merv is concerned that this could become a	2

		liability issues if anything should happen. Recommends that whoever is selling bikes has insurance (provides a copy) or has a waiver that purchasers sign. Megan, Matt; can you talk to Merv about this? I didn't have all the answers.	
7	Protective Services	Will set up tent and table	
8	Bike tune-ups clinic	(Bike universe) has confirmed	2
9	City of Saskatoon	Promoting Active Transportation and other city initiatives such as bike lanes	
10	U of S Cycle club	Some of committee members will try to contact them. So far no luck.	
11	Tandem bike	Tandem bike riders are welcome to hang around with us but are not officially part of Hike, bike and roll.	
12	Health and Wellness	Tent and contest with USSU	2
13	Produce Market	Pending on a few issues. Rita to contact CHEP for list of other Markets.	2 (just in case)
14	Parents group	Obstacle course and stroller walk	1

Executive Meeting September 1, 2015

Present: President Saddleback, VP Senecal, VP Merat and GM Cottrell, VP Fu

1. **Call to order**

The meeting was called to order at 9:14 p.m.

2. **Quorum**

Quorum was present

3. **Roundtables**

President Saddleback: I did a number of preparations for the kick off of our #USaskVotes voter engagement campaign, spaces are booked, candidates are contacted, and communications are prepped. Had a large stakeholders meeting in preparation of Mental Health Awareness Week and we are pleased to announce a big speaker very soon. Attended the CHEP community BBQ with VP Merat to show support to our amazing external partners.

VP Fu:

Orientation planning and set-up, "Welcome Back" Promotional videos, Vote Engagement Committee Meetings, Meet with Rhett Sangster from OTC.

VP Merat:

- Off on Monday.
- Exec meeting.
- ASC and ISSAC orientation
- Welcome week table and other stuff with Welcome week.

VP Senecal:

I have particularly noticed an acceleration around the pace around campus, it is exhilarating to actually have students around again. I attended Residence Move In Friday and Saturday, as well as spoke to my former brethren, PAL

Peer Mentors at their orientation on Sunday. I additionally started up the academic grievances of the term with one on Monday.

4. **USSU Promotion video with Peter Bruce**
VP Fu showed the assembled the group the promotional video and requested an honorarium of \$50.00 for the work he did.

Move to approve \$50.00 for VP Fu.

EXECMotion030: VP Fu/VP Senecal

Carried

5. **We Are Cities**
This is a national framework that creates a two or three hour roundtable for examining the urban environment in all its complexities. The Planning Students are interested in being involved in this in concert with the USSU on the weekend of October 21 or 26 or 27.

Move to support the event in ways yet to be determined.

EXECMotion031: VP Senecal/ VP Fu

Carried

6. **SPNSS Bush Party**
The USSU is not in a position to provide insurance for this event. There was a conversation between the Dean of the College, Risk Management, and the USSU in which concern about the nature of the event was expressed. The GM will send a letter to the society.

Adjourn 10:05

**Executive Meeting
September 8th, 2015**

Present: President Saddleback, VP Fu, VP Senecal, VP Merat and GM Cottrell.

1. Call to order

The meeting was called to order at 9:19a.m.

2. Quorum

Quorum was present

3. Roundtables

President Saddleback:

- Orientation and speeches for Welcome Week
- Aboriginal student centre orientation and visited the social after the event.
- Around 275 people showed up for the movie night.

VP Fu:

- Orientation
- Welcome week
- Kick off of social media presence

VP Merat:

- Welcome week
- Orientation
- Ratifying groups

VP Senecal:

- Orientation
- Welcome week
- University council first meeting
- Academic grievances

4. Business

4.1 Candidate Debate

President Saddleback pointed out that on Sept 30 there is a debate for candidates for the next election. He noted that STM is also having a candidate debate on September 18. The difficulty is that STM did get the Conservative candidate but the USSU has not been able to get this candidate. STM has asked to partner with the USSU and only have one (1) candidate debate. The Executive decided to not take down the USSU event.

GM Cottrell said that she will try to contact the Conservative candidate given that he has not replied the emails of the USSU to see if he is attending or not. President Saddleback noted that if the USSU cannot get all the University riding candidates, they will reach to other candidates.

VP Merat contacted all the campus groups that are attached to a political party to let them know that they cannot have candidates on their tables they have to pay for that.

4.2 Fit for Cause sponsorship

VP Fu noted that is a campus group that works on a monthly basis. The group that wins each month can decide the charity of their choice to donate the prize.

GM Cottrell pointed out that the USSU cannot donate money to third parties.

Move to table this motion.

EXECMotion032: VP Senecal/ VP Fu

Carried

4.3 LB5Q

VP Fu suggested purchasing and giving away tickets for this event to promote the Social Media Campaign - Win it Wednesday, which is a campaign for students to get to know the USSU better. GM Cottrell pointed out that what is done for one group has to be done for another. President

Saddleback suggested a better strategy would be to provide tickets for events being put on by the USSU, specifically the Centres. The Executive will look at coming up with a broad strategy around this.

4.4 Updated social media calendar

VP Fu is dividing the work among the various Executive members so that individuals are responsible for certain social media postings but so that Executive members are not doubling up and talking over each other.

4.5 WUSC

WUSC has three refugee students coming in on Thursday. VP Fu would like to give them gift cards but the suggestion was that this is not a great time considering they have enough to contend with starting school in a totally new environment. GM Cottrell suggested leaving all this to later and President Saddleback suggested some things might be more appropriate when WUSC comes to Council.

VP FU left the meeting.

4.6 Funding

4.6.1 Intersarsity Christian Fellowship - asking for 500\$ credit for Louis. Not clear if they want USSU to fund everything. VP Merat will check with them and with Louis'.

4.6.2 USST - requesting \$1000 in cash and credit - they will be invited to come and present to the Executive on September 15.

4.6.3 Greystone Scholars - Campus Expo - This group applied for funding after the deadline. Their event was on September 2nd and they did not apply until September 7th. Applications must be made in advance of the event. VP Merat will ensure that the policy is very, very clear about when applications need to be put forward.

5. Adjournment

The meeting was adjourned at 9:45 a.m.

**University Students' Council Agenda
Thursday, September 17th, 2015
Roy Romanow Student Council Chamber**

- 1. Adoption of an Agenda**
- 2. Introductions and Announcements**
- 3. Council Address**
- 4. Table Topics**
- 5. Minutes and Reports for Information**
 - 5.1 USC Minutes – September 10th, 2015**
 - 5.2 Executive Committee – September 15rd, 2015**
 - 5.3 Academic Affairs Committee Minutes and Report**
 - 5.4 Appointments Committee Minutes and Report**
 - 5.5 Code of Ethics Disciplinary Committee Minutes and Report**
 - 5.6 Elections Committee Minutes and Report**
 - 5.7 External Affairs Committee Minutes and Report**
 - 5.8 Budget & Finance Committee Minutes and Report**
 - 5.9 Student Affairs Committee Minutes and Report**
 - 5.10 Sustainability Committee Minutes and Report**
 - 5.11 Association of College President Minutes and Report**
- 6. Motions Arising from the Minutes and Reports**
- 7. Business**
 - 7.1 Election to USC Committee**
 - 6.1.1 Elections Committee**
 - 6.1.2 Budget and Finance Committee**
 - 6.1.3 Academic Affairs Committee**
 - 6.1.4 Student Affairs Committee**
 - 6.1.5 External Affairs Committee**
 - 6.1.6 Sustainability Committee**
 - 6.1.7 Code of Ethics and Disciplinary Committee**
 - 6.1.8 Student Representatives on University Council**
 - 7.2 Ad Hoc Committee SLCOF (Student Led Community Outreach Fund)**
 - 7.3 Dodge Ball**
- 8. New Business**
- 9. Questions and Comments (30 Minutes)**
- 10. Any Other Business**
 - 9.1 Councillors Reports**
- 11. Adjournment**

	Sept. 10	Sept. 17	Sept. 24	Oct. 1	Oct. 8
Andrahennadi, Hasith	P				
Andreas, Taylor	P				
Arcand, Jaylynn	P				
Daniels, Kristen	P				
DeWalt, Jordyn	P				
Fu, Kehan	P				
Gill, Mankomal	CE				
Huckabay, Alana	P				
Iron, Monica	P				
Koob, Tenielle	P				
McCann, Connor	P				
Merat, Ata	P				
Moellenbeck, Sheldon	R				
Pelly, Dallas	P				
Ratt-Misponas, Regan	P				
Rezansoff, Evan	A				
Robertson, Jordan	P				
Saddleback, Jack	P				
Schwab, Benjamin	P				
Senecal, Gabe	P				
Tan, Mark	CE				
Trites, Brayden	P				

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

CE - Communication Error

Executive Meeting
September 15th, 2015

Present: President Saddleback, VP Fu, VP Senecal, VP Merat and GM Cottrell.

Also present: USST - Nicole Parker, Treasurer; Daniel Ness, VP Operations

1. Call to order

The meeting was called to order at 1:08p.m.

2. Quorum

Quorum was present

3. Roundtables

President Saddleback:

VP Fu:

VP Merat:

- Breakfast meeting with PEC, Vice Provost T&L, Dean GS&R; USSU & GSA Execs. I brought to their attention the potential of Transit bus driver Strike. Tuesday Sep 8th.
- Exec meeting on Tuesday Sep 8th.
- Meet & Greet with Aboriginal Student. Tuesday Sep 8th.
- Meeting with room scheduling for bring back “Chilling for Charity” to campus. Thursday Sep 10th.
- USC meeting. Thursday Sep 10th.
- VOTR- Volunteer training. Sat Sep 12.
- Ratifying campus groups and responding to their email all week.

VP Senecal:

4. Business

4.1 USST

USST came to apply for funding for an event to be held in May 2016. They were informed that this was in the next budget year and were invited to apply for funding for events within this year. They will be floating a high altitude weather balloon to take meteorological and radiation measurements. They are launching this balloon likely at the end of September, are currently tweaking the design and payload. They are also looking for sponsorship and advertising - need to thank sponsors and look for new sponsorship. They would like to have \$500.00 XL Credit.

4.2 Campus Group Funding

4.2.1 USST

Move to approve \$500.00 for XL credit

EXECMotion033: VP Merat/VP Senecal

Carried

4.2.2 Intersarsity Christian Fellowship (IVCF) - Six Weeks for the World

Louis' credit for platters - Asked for full funding – Executive does not fund the full amount but will fund half.

Conditional motion: Move to approve 50% of the budget.

EXECMotion034: VP Merat/VP Senecal

Carried

4.2.3 Association of Korean Canadian Scientists and Engineers (AKCSE)

Orientation

Asking for \$200 and \$50 Pepsi Credit.

Move to approve \$200 and \$50 for Pepsi Credit.

EXECMotion035: VP Merat/VP Fu

Carried

4.2.4 Health Sciences Students' Association (HSSA)

Move to approve \$28.05 for XL Credit.

EXECMotion036: VP Merat/VP Senecal

Carried

4.3 Introduce Executive Facebook

VP Senecal said that the Executives should add a profile to the Facebook page explaining what each of them one.

VP Fu added that Councilors should be added to this.

4.4 AOCPS Summit

GM Cottrell noted that the Executive needs to order food.

President Saddleback explained the mock agenda and the break-out sessions. The Executive brainstormed ideas for break-out sessions and icebreaker.

President Saddleback will send an email for each constituency to RSVP before Thursday in order to order the food.

The break-out sessions will be a sticky-note session that will lead to break-out sessions.

President Saddleback pointed out that there will be another AOCPS meeting in Term 2.

VP Merat noted that a budget line for the AOCPS should be added to the annual budget.

Finally, the Executive decided which topics each of them will cover at the meeting.

VP Merat added that time frames should be added to the agenda.

4.5 Table Topics

VP Senecal noted that this will be added to the Council agenda. The first one will be a demonstration topic.

4.6 Table

VP Fu talked with Stefanie Ewen, Facilities Manager, to buy a new table for Campus Clubs. The table is \$35. The table was bought under general office.

4.7 Gift Card for Know Your Rights

VP Senecal asked for one \$50 Louis' Gift Card for a draw for Know Your Rights. The money for the gift card will come out of the Know Your Rights budget line.

4.8 Ratification

Move to ratify the World Mining Competition and Spectrum.

EXECMotion037: VP Merat/VP Fu

Carried

4.9 Policy Changes

VP Merat noted that he would like to propose two (2) changes to the campus group policy under section III (changes attached).

Move to approve the changes proposed.

EXECMotion038: VP Merat/VP Fu

Carried

4.10 Syria Meeting

VP Fu noted that _____ asked him to meet. He thinks that the USSU should not get too involved with the topic but he is happy to support groups to host events to fundraise for Syria.

4.11 Fu 4 Thought

VP Fu mentioned that the Facebook page for Fu 4 Thought has been created. It includes all the events and who is invited to the show. He asked for money (\$15) for advertisement to boosting the radio show.

Jason Ventnor joined the meeting at 2:09 p.m. He explained that if the radio show needs money for advertisement it would have to be proposed as a project proposal in case that the use of this money is on-going.

VP Fu noted that the \$15 for advertisement will come out of the Radio Show budget line.

4.12 Candidates' Debate

VP Fu mentioned that the candidates are confused between the debate the USSU is having and the one STM is organizing.

GM Cottrell noted that the Executive should contact the candidates to explain the difference between both debates. President Saddleback will answer the email and make sure that this information is clear.

4.13 LaRonge

Felipe Del Campo-Donoso, Academic & Governance Assistant, noted that the Executive needs to decide on a date to go visit the U of S colleges in LaRonge. The Executive decided to look at a day in October. For now, the Executive has a visit to Prince Albert on September 22.

4.14 Place Riel Plasma

City Transit will not cover the cost of plasmas. The USSU will look at the ways in which it can be done.

5. Adjournment

The meeting was adjourned at 2:22 p.m.

University Students' Council

Minutes for Thursday September 10th, 2015

Present

Jack Saddleback, President
Ata Merat, VP Operations and Finance
Kehan Fu, VP Student Affairs
Gabe Senecal, VP Academic Affairs
Jaylynn Arcand, Medicine
Hasith Andrahennadi, Arts & Science
Kristen Daniels, Arts & Science
Monica Iron, Arts & Science
Regan Ratt-Misponas, Indigenous Students
Connor McCann, ESB
Jordan Robertson, ESB
Benjamin Schwab, St. Thomas More
Mark Tan, International Students
Tenielle Koob, Pharmacy & Nutrition
Mankomal Gill, Kinesiology
Brayden Trites, Education
Dallas Pelly, Education
Taylor Andreas, Law

Also Present

Jordan Sherbino, USC Chair
Caroline Cottrell, General Manager

Regrets

Sheldon Moellenbeck, St. Thomas More
Mark Tan, International Students
Mankomal Gill, Kinesiology

Absent

Evan Rezansoff, Engineering

Guest List

Feather Pewapisconias, ISC President
Keighlugh Donovan, The Sheaf

Meeting was called to order at 7:10p.m.

1. Adoption of the Agenda

Move to amend the agenda to move, 7.1.1 Appointments Committee to 6.1 under 6.0 Business.

USCMotion001: President Saddleback/VP Senecal **Carried**

Councilor Arcand mentioned that at the last meeting of Council in April a motion was tabled. The motion referred to the Ad Hoc Committee and it should be added to the agenda.

President Saddleback noticed that the motion is to discuss a levy on students that would be studied by an Ad Hoc Committee.

Move to add 7.1.9 Ad Hoc Committee under 7.0 New Business.

USCMotion002: Councilor Arcand/President Saddleback **Carried**

Move to add 7.2 Dodge Ball under 7.0 New Business.

USCMotion003: Councilor Robertson/Councilor Arcand **Carried**

Move to adopt the agenda.

USCMotion004: Councilor Robertson/Councilor Schwab **Carried**

2. Introductions and Announcements

President Saddleback introduced Keighlugh Donovan from The Sheaf, and Feather Pewapisconias, President of the Indigenous Student Council.

VP Senecal noted that the week of September 14 to September 18 is Know Your Rights Week on campus. There are going to be a couple events. He also asked Councilors if they would like to help him with the events. There will be an Academic Rights Workshop on Thursday September 17 at 4:30pm in the Roy Romanow Council Chamber.

3. Council Address

4. Minutes and Reports for Information

4.1 USC Minutes - April 9th, 2015

4.2 Executive Committee – April 14th, 2015; April 22nd, 2015; April 29th, 2015; May 1st, 2015; May 8th, 2015; May 28th, 2015; June 2nd, 2015; June 9th, 2015; June 16th, 2015; June 23rd, 2015; July 2nd, 2015; July 14, 2015; August 6th, 2015; August 25th, 2015; August 28th, 2015; September 1st, 2015; September 8th, 2015

Councilor Arcand noted that in April her constituency contacted the USSU in regards to ratification and the IceBowl event. Members of her constituency contacted Councilor

Arcand because they were not getting answers back from the Executive until May. She asked what will be done in the future to increase proper turnover; and how to ensure that items on the area of ratification are being dealt with.

VP Merat replied that the last VP Operations & Finance, Elias Nelson, took holidays on the last three (3) weeks of his mandate and that is why there were a few emails that were not responded to until May.

Councilor Koob asked if the former Executive had an auto-reply on their email so students would know that they were away from the office.

Councilor Arcand replied that she was not in communication with the Executive but that the president of her constituency said that there was no answer at all.

President Saddleback said that this type of thing is easily rectifiable. He apologized to Councilors for the inconvenience.

5. Motions Arising from the Minutes and Reports

Move to accept the minutes.

USCMotion005: VP Senecal/Councilor Iron

Carried

6. Business

6.1 Appointments Committee

President Saddleback pointed out that the Appointments Committee looks at the Student-At-Large (SAL) applications. He noted that SAL applications close at 4:30p.m. on September 17.

Chairperson Sherbino explained the procedure for nomination and appointment.

VP Senecal nominated Councilor Arcand.

VP Fu nominated Councilor Andreas.

Councilor Arcand nominated Councilor Iron.

VP Senecal nominated Councilor Ratt-Misponas.

Councilor Ratt-Misponas nominated Councilor Pelly.

Councilor Robertson nominated Councilor Schwab.

All Councilors nominated accepted their nomination but Councilor Arcand.

Each Councilor that was nominated gave a short speech explaining why they should be chosen as a member of this committee.

Move to a recess to vote.

USCMotion006: VP Fu/President Saddleback

Carried

Elected to the Appointments Committee:

Councilor Ratt-Misponas

Councilor Schwab

Councilor Andreas

Councilor Iron

Move to destroy the ballots.

USCMotion007: President Saddleback/VP Merat

Carried

7. New Business

7.1 Election to USC Committees

Nominations and elections will be held next week. President Saddleback invited Councilors to have a look at the bylaw to see what committee they would like to sit on.

Councilor Arcand noted on the list that describes each committee there are two (2) committees missing, the Indigenous Affairs and International Affairs.

VP Fu replied that given the new addition of both committees, the selection process is still under review.

Councilor Arcand noted that two (2) of the members of the Indigenous Affairs Committee are the elected Indigenous Students representatives. She asked if these members would have the option to accept or decline their nomination.

President Saddleback answered that the functioning of these committees is a work in.

7.1.9 Ad Hoc Committee – SLCOF (Student Led Community Outreach Fund)

President Saddleback explained the background of SLACOF. To begin with, President Saddleback explained what SWITCH was and its financial difficulties in the past year. As a result, Council decided to strike a committee to discuss the option of a levy on tuition to support SWITCH. They had to follow the advice of a lawyer given that the USSU is a non-profit organization and cannot donate money. The conversations about the levy will continue throughout this year.

7.2 Dodge Ball

Councilor Robertson offered to send information about this event.

VP Fu said that there were conversations to plan this event for this year. There were a couple obstacles, such a financial concerns and liability. These concerns will be discussed in the next meeting.

7.1.8 Student Representatives on University Council

Councilor Robertson noted that orientation for University Council will take place on September 14.

VP Senecal noted that it has been the practice that the University will allocate the members of Student Council to sit on University Council. The meetings are once a month.

Move to give GM Cottrell speaking rights.

USCMotion008: Councilor Iron/Councilor Arcand

Carried

GM Cottrell pointed out that for a long time students were not easily able to sit on University Council (UC). The University legislation had to change in order to allow Councilors to sit on UC. There are thirteen (13) spots, with one (1) seat per constituency. Where constituencies have more than one (1) member, unless one of the Councilors differs, the elected Councilors with more votes in that constituency sits on UC.

Chairperson Sherbino noted that the selection for UC rests with Councilors themselves. Therefore, it does not require a USC motion.

President Saddleback said that if Councilors cannot attend orientation for UC, they can get all the orientation material sent to their email address.

VP Senecal mentioned that if Councilors have any questions they can ask him after the meeting.

8. Questions and Comments

VP Fu noted that the Executive Minutes from the summer are abbreviated; therefore, if Councilors would like to know more details about the discussions they can contact the Executive.

Councilor Trites asked the reason why off-campus students and interns of the College of Education are automatically opted out of the Health and Dental Plan.

President Saddleback replied that that has been an on-going concern that has been brought up every year. He said that off-campus students can opt-in to the Health and Dental Plan.

Councilor Trites mentioned that it is inconvenient for interns to opt-in. Moreover, it makes applications for student loans more complicated given that the rates have to be recalculated.

VP Fu added that if any students have any concerns with regards to the Health and Dental

Plan to go talk to him.

Councilor Trites noted that the online forms are only to opt-out of the plan but there are no forms to opt-in. Therefore, to opt-in the forms have to be submitted by mail or in person, which it is inconvenient for off-campus students.

VP Fu said that the StudentCare representative is coming to Council on September 24 and she would be able to help students with these concerns.

Councilor Trites added that all interns are also opted out the Athletic fee.

Councilor Arcand noted that it is good that students are bringing these concerns to Council because StudentCare was not aware of the problems interns have opting into the Plan.

Councilor Trites mentioned that part of his job in the College of Education is to inform students and interns that they can opt-in the Health and Dental Plan.

Councilor Arcand asked if there are any other Colleges on campus that have the same problem.

VP Senecal answered that the College of Engineering has the same problem.

Councilor Koob noted that the College of Pharmacy & Nutrition interns are also opted-out the Health & Dental Plan.

Councilor Huckabay asked if the College of Agriculture & Bioresources has internships and co-ops, or only co-ops.

President Saddleback replied that they only have co-ops.

VP Merat added that the College of Engineering does not offer co-op programs but only internships.

9. Any other Business

9.1 Councilors Reports

The Chair explained what Councilors Reports were. Each week Councilors are expected to provide some kind of report from their constituency.

Councilor Trites – Education – reported that the College of Education is having its first social event, stereotypical Teacher Pub crawl, on September 11.

Councilor Schwab – STM – reported that on Wednesday September 2 STM had its first event. They are having their by-elections on September 16 and 17. Finally, they are having a BBQ on September 11 in the Patio of STM.

Councilor Ratt-Misponas – Indigenous Students – reported that the Indigenous Student Council (ISC) fundraiser will take place on October 28 at the Sutherland Bar and Grill. Tickets will be \$20. The ISC will be having by-elections at the end of September.

Councilor Koob – Pharmacy & Nutrition – reported that SPNSS is having the Bush Party on September 11. She added that the event is insured. There will be meetings with the Dean of the college to reevaluate the event and its liability.

Councilor Arcand – Medicine – reported that the College of Medicine will have a Miles for Smiles run on September 12.

Councilor McCann – ESB – reported that if someone is going to LB5Q they have to arrive before 10p.m. in order to get in.

Councilor Pelly noted that the University of Regina Students' Union passed a U-Pass fee so their students. The fee will be charged to all students except for those living within 1Km from campus or outside city limits.

GM Cottrell was asked to speak to U-Pass. She noted that the original established College Drive as the cutoff point for on-campus opt-outs, along with the other opt-out clauses of living outside the city, taking distance education only, or holding a disability pass. It can only be changed by referendum and this is not likely. The pass is discounted by 75%, serves students well and meets out sustainability policy.

VP Merat noted that if the USSU would like to negotiate the opt-out option there would have to be a referendum and a change of price.

President Saddleback mentioned that he is excited to work with this year's Council. He added that if Councilors have any problems or concerns to bring them up in Council.

10. Adjournment



Campus Groups Policy

Preamble

The University of Saskatchewan Students' Union ('the Union') is composed of students with a wide array of academic and non-academic needs and interests. While the Union strives to meet these diverse needs, it is understood that other groups exist on campus that also seek to address them. Such groups may have the potential to provide services to a constituency that the Union is not able to match. Thus, the Union seeks to provide such groups with as much support as possible.

This policy exists to standardize and streamline the manner in which the Union interacts with student groups. The purpose of this policy is to assist students in the formation, operation, and development of student groups. Furthermore, it exists to clarify any obligations a group holds to the Union and to its members.

Definitions

Campus Group – any undergraduate student organization, including College Societies and Campus Clubs.

College Society – an undergraduate student organization that is the official student body representative of an academic College or School at the University of Saskatchewan as listed in the USSU Bylaw.

Campus Club – a student organization that represents a particular interest among the members of the Union. College Societies as outlined above cannot also qualify as Campus Clubs.

Sport Club – a Campus Club whose main purpose is to organize around the playing of a particular sporting activity.

Re-Ratification – ratification when the Campus Group was successfully ratified in the previous academic year.

Academic Year – the period beginning May 1 and ending the following April 30.

I. Ratification

1. General

- 1.1 In accordance with the budget cycle of the Union, the ratification of a Campus Group shall expire April 30 of each year.
- 1.2 Any Campus Group that does not re-apply for ratification is considered dissolved, and is therefore not entitled to any of the privileges of a USSU Ratified Campus Group.
- 1.3 Applications for Campus Group ratification are accepted beginning May 1 of each academic year.
- 1.4 Groups with a similar mandate and a similar membership to a previously ratified Campus Group or College Society indebted to the Union shall be responsible for repayment of that debt, at the discretion of the Budget and Finance Committee.

2. Ratification of Campus Groups

Groups must submit the following information to the Vice-President Operations and Finance in order to become USSU Ratified Campus Groups:

- 2.1 a comprehensive list of all social, athletic and academic events for the upcoming year (for insurance purposes);
- 2.2 a copy of the Group's most recent constitution;
- 2.3 a list of Executive Members with student numbers and email addresses;
- 2.4 a list of fifteen (15) students who consider themselves members of the Group with student numbers and email addresses. These fifteen must comprise the 75% required in item 3.2 and if there are graduate students and others in the club the full membership list must have 20 members, 15 of whom are undergraduate students;
- 2.5 payment of fees for the academic year, as prescribed in Section II, CampusGroup Fees.

3. Criteria for Campus Groups

Groups must meet the following criteria in order to become USSU Ratified Campus Groups:

- 3.1 The Club must intend to carry out activities that do not infringe any federal, provincial, municipal or university regulations and which will not interfere with the ordinary course of business at the university, nor infringe on the rights and privileges of others. This includes the rights of privacy and of freedom of expression.
- 3.2 The Group must have a minimum of 75% University of Saskatchewan Students' Union membership.
- 3.3 The Group must be governed by and submit to the Union a constitution as defined by Robert's Rules of Order, and adhere to the constitutional guidelines set out in our sample constitution.
- 3.4 The Group's Executive must all be members of the Union.
- 3.5 The Group must have a clearly defined purpose. This purpose must not conflict with the Mission, Vision or Values statements of the Union.
- 3.6 The Group must hold a bank account in the legal name of the Group.
- 3.7 The Group must not have any outstanding debts with the Union.
- 3.8 The Group must have paid their fees for the academic year, as prescribed in Section II.
- 3.9 The USSU will not ratify Groups with a mandate or sole purpose of event planning, including but not limited to, events such as festivals, ceremonies, competitions, parties, or conventions.

4. Acceptance of Application

- 4.1 A Campus Group is considered ratified when its complete application has been approved by the Budget and Finance Committee and its fees have been paid.
- 4.2 For Groups that are applying for re-ratification, the Vice-President Operations and Finance may ratify these groups subject to the approval of the Budget and Finance Committee.
- 4.3 Groups may appeal the decision by the Budget and Finance Committee as outlined in Section V, Appeals.

II. Campus Group Fees

1. Ratification Fee

The Union requires that each Campus Group pay a ratification fee according to the chart below. In the event that ratification is refused, the fee will be returned to the applicant.

General Activities

The non-alcohol related events and activities portion of the fee is based on the membership size of the group. It is charged as follows:

College Societies (college sizes)	
0 – 500	\$150
500 – 1000	\$300
1000 +	\$450
Campus Clubs	\$100
Sports Clubs	\$200

2. Insurance Fee

One of the administrative functions of the Union is to facilitate Campus Group insurance needs. The Union provides insurance coverage to these groups by way of an extension of its liability insurance policy. The following provides an equitable process by which Groups are charged for their coverage.

Campus Groups must submit an event form and/or Application for Memorandum of Insurance at least two weeks before the planned date of the event. Providing that the Union and the insurer approve the event, it will be granted coverage, pending payment of the corresponding event charge (listed below).

The Union reserves the right to withhold approval of events in conjunction with its insurer based on the nature / history of the event. If an event is not approved, then the Union will not extend its liability coverage for that specific event.

The insurance fee that Campus Groups pay will cover their activities and approved events for the rest of the academic year. For the Union's purposes this fee is based on two criteria: the Group's approved events and general operating activities.

Alcohol-Based Events

Activities in which the Campus Group has elected to host the liquor license will be charged based on the location and the size of the event. On-campus events present a much lower risk factor than off-campus events. Also, the higher the number of participants in attendance, the higher the risk associated. The charge is then based on the risk of incident at the event. The fee structure is broken down as follows:

On-Campus Events	\$100
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Off-Campus Events	0-500	\$300
Off-Campus Events	501-1000	\$400
Off-Campus Events	1001+	\$500

NOTE: Campus Group Insurance does not cover pub-crawls.

Planned Events

Campus Groups should consider carefully the alcohol-based events that they submit for approval. Any planned events that do not occur for any reason, or events in which the Group decides not to host the liquor license will not be refunded at the end of the academic year.

Note: It is important to remember that Campus Groups are not covered for any events that have not been approved by the Union.

III. Campus Group Funding

This policy has been developed in order to standardize the manner in which the USSU grants funding to Campus Groups. A Campus Group should not rely solely on the USSU for funding since only a portion of the total will be covered. Groups are encouraged to charge a membership fee and solicit funding from alternate sources in order to gain financial independence. All funding requests must be received ten business days in advance of the event in order to be considered.

1. Types of Funding

- 1.1 In total, the maximum amount of combined sponsorship from all sources is one thousand dollars (\$1000) per academic year. This combined sponsorship may be split up between three sources with the following constraints:
 - i. A cash grant of up to five hundred dollars (\$500) of USSU monies to be used towards offsetting an event's budget. Supporting receipts and invoices with proof of payment must be provided.
 - ii. A credit of up to one thousand dollars (\$1000) of USSU credit to be used at any of the USSU's businesses and operations.
 - iii. Up to two hundred dollars (\$200) of PepsiCo product and merchandise sponsorship.

2. Criteria for Evaluating Funding Requests

- 2.1 The funding requested must fall into the category of:
 - a special event or project undertaken by a Group;
 - hosting a conference.

- 2.2 Campus Group applications for funding shall be evaluated by the following criteria:
 - does the intent of the funding request fit within the mandate of the club;
 - how the funds contribute to the success of the Group's event, project, or conference;
 - how the Group, the Students' Union, and the general student body benefit from the event, project, or conference;
 - how much external fundraising the Group has done.

- 2.3 The funds must not be for the private use of a few individuals but must be used towards serving the membership of the organization and the student community in general.

- 2.4 The USSU will not disperse funds to Campus Groups for:
 - direct donation to charity, either for the organization or for other causes;
 - the cost of alcohol served at any event;
 - the day-to-day administrative costs of the organization;
 - year-end banquets;
 - graduation banquets;
 - travel or travel expenses

3. Eligibility for Funding

- 3.1 All USSU Ratified Campus Groups in good standing, with no outstanding debts to the Union, are eligible to apply for funding.

- 3.2 If a funding request is submitted prior to the end of the Academic Year for an event to be held within the first fourteen (14) days of the next Academic Year, Campus Groups are eligible to receive funding on the basis of their previous year's ratification status.

4. Procedure for Funding Requests

- 4.1 Fully completed "Campus Group Funding Request Forms" must be submitted to the Vice-President Operations and Finance. Campus groups are encouraged to apply as early as possible to ensure funding and all requests must be in prior to the event.

- 4.2 Approval or rejection of the funding request is at the discretion of the Budget and Finance Committee, subject to approval of University Students' Council.
- 4.3 For funding requests in excess of five hundred (\$500), groups are required to make a brief presentation to the Budget and Finance Committee in addition to submitting a funding request form.
- 4.4 Groups may appeal the decision by the Budget and Finance Committee as outlined in Section V, Appeals.

5. Terms and Conditions for Receiving Funding

- 5.1 The funds must be used for the intention stated on the "Campus Group Funding Request Form".
- 5.2 Failure to comply with the original intent of the funding constitutes fraud and will justify action under Section IV, Disciplinary Measures.
- 5.3 Any Campus Group receiving funds from the USSU must list the Union as a co-sponsor in all advertising for the event.
- 5.4 If Pepsi product or USSU credit are not claimed by a campus group after the event has taken place, the product is forfeited unless applied for again.
- 5.5 The Budget and Finance Committee, at its discretion, can ask for receipts as a condition of receiving event sponsorship.

IV. Disciplinary Measures

1. Infractions

In the event that a ratified campus group engages in behaviour that is considered to be in violation of federal or provincial human rights laws, university policy, or is otherwise deemed to be unfit for an inclusive, welcoming, and open learning environment, the Union reserves the right to take action against said group. In particular, each student has the right not to be harassed or otherwise made to feel discomfort by another.

2. Sanctions

- 2.1 All complaints against a ratified campus group must be filed in writing with the Vice-President Operations and Finance.
- 2.2 If the Budget and Finance Committee deems the complaint to be of a serious enough nature, the committee may at its discretion impose one or more of the following disciplinary measures:

- de-ratification of the group for the current year or future years;
- ban the group permanently from ratification;
- fines of up to fifteen hundred dollars (\$1500);
- legal action;

V. Appeals

1. Ordinary Appeals

- 1.1 If a Group feels that any decision other than de-ratification by the Budget and Finance Committee is unjust, the option exists for the group to request an appeal before University Students' Council by notifying the Vice-President Operations and Finance.
- 1.2 University Students' Council has the right to grant or deny the appeal by a majority vote.
- 1.3 The appeal must be made within fourteen (14) days of the notification of the committee's decision.

2. De-Ratification Appeals

- 2.1 If the Group that has been de-ratified feels that the action is unjust, it can launch an appeal against this action by notifying the Vice-President Operations and Finance and Vice-President Student Affairs.
- 2.2 If the Vice-President Operations and Finance and Vice-President Student Affairs find the appeal to be of merit, the group launching the appeal must make a presentation to the University Students' Council in order to present their case to remain a campus group at the next meeting.
- 2.3 University Students' Council has the right to grant or deny the appeal by a two-thirds (2/3) majority vote of those present.
- 2.4 If University Students' Council upholds the verdict of the Budget and Finance Committee, the group will remain de-ratified and can neither reapply for ratification nor launch another appeal.

Contact Information: Vice-President Operations and Finance 966-6967			
Policy Authority		Budget and Finance Committee	

Approvals	Board/Committee	Date	Motion
Amended	Executive Committee	15/05/01	EXEC03
Amended	Executive Committee	02/07/01	EXEC19
Amended	Executive Committee	02/10/01	EXEC46
Amended	Operations and Finance Board	26/03/02	OFB34

Amended	Executive Committee	28/06/02	EXEC
Amended	Operations and Finance Board	28/10/02	OFB09
Amended	Executive Committee	18/06/03	EXEC05
Amended	Executive Committee	09/03/03	EXEC33
Amended	Operations and Finance Board	10/03/06	OFB55
Amended	Executive Committee	12/05/08	EXEC02
Amended	Operations and Finance Board	05/11/09	OFB18
Amended	Operations and Finance Board	01/04/11	OFB39
Amended	Executive Committee	30/05/11	EXEC06
Amended	Executive Committee	15/09/11	EXEC51
Amended	Budget and Finance Committee	02/04/12	BFC111
Amended	Budget and Finance Committee	05/11/12	BFC007
Amended	Executive Committee	13/02/14	EXEC038
Amended	Executive Committee	09/06/15	EXEC012
Amended	Executive Committee	08/28/15	EXEC028
Amended	Executive Committee	09/15/15	EXEC038

**University Students' Council Agenda
Thursday, September 24th, 2015
Roy Romanow Student Council Chamber**

- 1. Adoption of an Agenda**
- 2. Introductions and Announcements**
- 3. Council Address**
 - 3.1 Kristen Foster – StudentCare**
- 4. Table Topics**
 - 4.1 What federal policy change would students most like to see?**
- 5. Minutes and Reports for Information**
 - 5.1 USC Minutes – September 17th, 2015**
 - 5.2 Executive Committee – September 21st, 2015**
 - 5.3 Academic Affairs Committee Minutes and Report**
 - 5.4 Appointments Committee Minutes and Report**
 - 5.5 Code of Ethics Disciplinary Committee Minutes and Report**
 - 5.6 Elections Committee Minutes and Report**
 - 5.7 External Affairs Committee Minutes and Report**
 - 5.8 Budget & Finance Committee Minutes and Report**
 - 5.9 Student Affairs Committee Minutes and Report**
 - 5.10 Sustainability Committee Minutes and Report**
 - 5.11 Association of College President Minutes and Report**
- 6. Motions Arising from the Minutes and Reports**
- 7. Business**
 - 7.1 Ad Hoc Committee - SLCOF**
 - 7.2 Dodge Ball**
- 8. New Business**
 - 8.1 Energy Audit**
- 9. Questions and Comments (30 Minutes)**
- 10. Any Other Business**
 - 9.1 Councillors Reports**
- 11. Adjournment**

	Sept. 10	Sept. 17	Sept. 24	Oct. 1	Oct. 8
Andrahennadi, Hasith	P	P			
Andreas, Taylor	P	P			
Arcand, Jaylynn	P	P			
Daniels, Kristen	P	P			
DeWalt, Jordyn	P	P			
Fu, Kehan	P	P			
Gill, Mankomal	CE	P			
Huckabay, Alana	P	P			
Iron, Monica	P	R			
Koob, Tenielle	P	P			
McCann, Connor	P	P			
Merat, Ata	P	P			
Moellenbeck, Sheldon	R	P			
Pelly, Dallas	P	P			
Ratt-Misponas, Regan	P	P			
Rezanoff, Evan	A	A			
Robertson, Jordan	P	R			
Saddleback, Jack	P	P			
Schwab, Benjamin	P	P			
Senecal, Gabe	P	P			
Tan, Mark	A	P			
Trites, Brayden	P	P			

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

CE - Communication Error

Executive Meeting
September 21st, 2015

Present: President Saddleback, VP Fu, VP Senecal, VP Merat and GM Cottrell.

1. Call to order

The meeting was called to order at 9:02a.m.

2. Quorum

Quorum was present

3. Roundtables

**President Saddleback:
September 6 – 12**

Breakfast meeting with Upper Admin: The USSU Executive met with the President's Executive Committee, Vice Provost of Teaching & Learning, Dean of Graduate Studies & Research, and the GSA Executive.

Presidential Transition Advisory Committee: Met with key stakeholders on campus to discuss the ongoing transition of the new President, Peter Stoicheff, into his role.

Student Members on Senate Committees: Met with student senators to help facilitate who would sit on what senate committees.

September 13- 19

AIDS Walk for Life: Joined the AIDS Walk for Life to encourage awareness about the high rates of HIV/AIDS in Saskatchewan and spoke at the event.

Syria Meeting: Met with students, student groups, ISSAC, Office of the Registrar, and USSU Senior Admin to discuss what efforts were taking place on campus to address the crisis in Syria. We decided to take a coordinated approach, as to not encroach on existing efforts and to collaborate across campus. A fundraiser idea was brought up and we are looking to have student groups get involved.

Saskatoon Sexual Assault & Information Centre fundraiser: Attended the fundraising event for the Saskatoon Sexual Assault & Information Centre (SSAIC) with Vice-Provost of Teaching and Learning's office, as the SSAIC have been a long standing partner with USSU initiatives.

VP Fu:

VP Merat:

- USSU radio show. Monday Sep 14th.
- Exec meeting. Tuesday Sep 15th.
- Helped Chilling for Charity with their event insurance. Wed Sep 16th.
- Meeting with execs for ideas for Get out the Vote. Sep 16th.
- Phone interview with Starphoenix about transit. Sep 16th.
- Attended Axis group meeting. To help them to get ratified this year.
- Ratified campus groups for this week.

VP Senecal:

September 7 - September 11

Know Your Rights Week runs from September 14-18, so I busily have been preparing materials for this event.

Additionally, I have been preparing a variety of things for the term going forward.

I was fortunate enough to be able to go camping at Waskesiu on the September Long Weekend in one last hurrah of summer activities.

September 14 – September 18

It was a busy week for me, as I hosted Know Your Rights Week to educate students on their academic success. My main activity was hosting a booth in different locations around campus as well as handing out flyers and directing people to the Student Bill of Rights. Based on the success of this week, I have made plans to follow up and speak with students further about their rights in the future.

4. Business

4.1 Campus Group Policy

VP Merat noted that he would like to make changes to the Campus Group Policy with regards with insurance. He would like to increase the fee for sports events on campus from \$100 to \$200. This has to do with any injuries that could occur.

President Saddleback raised concern with regards to raising the on-campus insurance.

VP Senecal said that the Executive should look into this in more detail to make a final decision.

VP Merat noted that sports campus groups have to pay \$200 for ratification.

GM Cottrell noted that the Executive could take more time to think about this, and perhaps to refer it to the Budget & Finance Committee.

Move to table the motion.

EXECMotion039: VP Fu/VP Senecal

Carried

4.2 Campus Legal Services (CLS) Room Accommodation

GM Cottrell noted that she met with Scott Hitchings. The only room that they found is the Peer Support Room. CLS has agreed to leave the room in case one of the USSU Centres requires the Peer Support room. She also asked him to prepare a budget for CLS for future consideration.

President Saddleback asked if the Centres have been consulted about this.

GM Cottrell replied that they have not been consulted but she does not see a problem with it given that the Centres have the rights to use the room before

CLS. She will talk to Craig Friesen, Pride Centre Coordinator, and Dylan Lambi-Raine, Women's Centre Coordinator.

4.3 USASKVotes Proposal

Move to table the motion.

EXECMotion040: VP Fu/VP Merat

Carried

4.4 Costumes

President Saddleback noted that the Executive needs to go shopping for Duck costumes.

4.5 Energy Audit

GM Cottrell noted that the USSU met with FMD. They went over the Energy Audit. She needs the support of the Executive to go to Council. This audit has to do with the MUB, mostly with water and energy. Including all the expenses necessary for the MUB is \$178,000, including the windows of the MUB. There is enough money in the Infrastructure Fund so the USSU requires a motion from Council to take the money out of the Fund. Moreover, the elevator in the MUB has to be changed as well. GM Cottrell added that there could be a cost sharing with the University to pay for the windows.

GM Cottrell will prepare a brief for Council. She will brief Council on October 1.

4.6 AOCP

GM Cottrell and Felipe Del Campo-Donoso will look at a new date to set up the AOCP meeting. They will try to book the meeting on October 31.

4.7 Syrian Fundraiser

President Saddleback said that the USSU had a meeting with University Administration, Campus Groups and students that were interested on the crisis in Syria. The USSU met after with Campus Groups to put together a fundraiser. The week is planned to take place on October 13. They have planned a Movie Screening with a panel discussion and other sort of events. Some campus groups on campus are involved in helping, such as WUSC, ACCESS, Just Youth, among others.

5. Adjournment

The meeting was adjourned at 9:22 a.m.

University Students' Council
Minutes for Thursday September 17th, 2015

Present

Jack Saddleback, President
Ata Merat, VP Operations and Finance
Kehan Fu, VP Student Affairs
Gabe Senecal, VP Academic Affairs
Jaylynn Arcand, Medicine
Hasith Andrahennadi, Arts & Science
Kristen Daniels, Arts & Science
Regan Ratt-Misponas, Indigenous Students
Connor McCann, ESB
Benjamin Schwab, St. Thomas More
Sheldon Moellenbeck, St. Thomas More
Mark Tan, International Students
Tenielle Koob, Pharmacy & Nutrition
Mankomal Gill, Kinesiology
Brayden Trites, Education
Dallas Pelly, Education
Mark Tan, International Students
Alana Huckabay, Agriculture &
Bioresources
Jordyn DeWalt, WCV
Taylor Andres, Law

Also Present

Jordan Sherbino, USC Chair
Caroline Cottrell, General Manager

Regrets

Monica Iron, Arts & Science
Jordan Robertson, ESB

Absent

Evan Rezanoff, Engineering

Guest List

Raidin Brailsford

The meeting was called to order at 6:04p.m.

1. Adoption of the Agenda

Chairperson Sherbino began by stating we are on Treaty Six land and that we are in Strategic Alliance with the Office of the Treaty Commissioner.

Move to adopt the agenda.

USCMotion009: Councilor Arcand/VP Senecal

Carried

2. Introductions and Announcements

President Saddleback introduced Raidin Brailsford.

Councilor Huckabay noted that the College of Agriculture & Bioresources is having free burgers on Friday September 18.

3. Council Address

4. Table Topics

VP Senecal explained this new section of the agenda. It stands to discuss different issues that Councilors can debate for a few minutes in each meeting.

For the first topic VP Senecal proposed to discuss which college would do better in an apocalypse.

Councilors moved to discuss the proposed topic.

5. Minutes and Reports for Information

5.1 USC Minutes – September 10th, 2015

Councilor Andreas noted that he was not listed on the attendance list at the front of the minutes.

President Saddleback noted that the starting time of the meeting is not mentioned on the minutes. The meeting was called to order at 7:10p.m.

VP Fu noted that Councilor Tan was not notified of the first Council Meeting given that his email was not added to the email list. Therefore, his name will be removed from the absent list. The same happened with Councilor Gill.

5.2 Executive Committee – September 15th, 2015

President Saddleback apologized for the missing roundtables in the minutes.

6. Motions Arising from the Minutes and Reports

Move to accept the Minutes and Reports.

USCMotion010: President Saddleback/Councilor Arcand

Carried

7. Business

7.1 Elections to USC Committees

Chairperson Sherbino explained the process of selection for each committee. He invited the Executive to give a brief explanation of each committee.

7.1.1 Elections Committee

President Saddleback noted that with the by-election coming up, this committee will look at organizing this election. There are two (2) positions available for this committee.

Councilor Schwab nominated himself.

Councilor Ratt-Misponas nominated Councilor Koob.

President Saddleback nominated Councilor Pelly.

Councilor Pelly accepted his nomination. Councilor Koob accepted his nomination.

Each Councilor gave a short speech.

Elected to the Elections Committee:

Councilor Koob

Councilor Pelly

7.1.2 Budget and Finance Committee

VP Merat noted that this committee meets once a week. There are four (4) positions available. The committee works on funding for campus groups and on the budget for the USSU.

Councilor Arcand nominated Councilor Robertson. He was not present at the meeting but provided Councilor Arcand with a letter of acceptance for his nomination.

President Saddleback nominated Councilor McCann.

Councilor Ratt-Misponas nominated Councilor Gill.

VP Merat nominated Councilor Ratt-Misponas, Councilor Pelly, Councilor Tan and Councilor Daniels.

VP Fu nominated Councilor Andrahennadi.

Councilor Andrahennadi, Councilor Pelly, and Councilor Daniels declined their nomination. Councilor McCann, Councilor Robertson, Councilor Gill, Councilor Ratt-Misponas, and Councilor Tan accepted their nomination.

Each Councilor gave a short speech.

Elected to the Budget and Finance Committee:

Councilor McCann
Councilor Ratt-Misponas
Councilor Tan
Councilor Gill

7.1.3 Academic Affairs Committee

VP Senecal explained what the Academic Affairs Committee does, such as the Teaching Excellence Awards. There are three (3) positions available for this committee.

Councilor Ratt-Misponas nominated Councilor DeWalt.

Councilor Huckabay nominated herself.

Councilor Arcand nominated Councilor Daniels.

President Saddleback nominated Councilor Arcand.

Councilor Ratt-Misponas nominated Councilor Pelly, and Councilor Moellenbeck.

Councilor Moellenbeck, Councilor Pelly, and Councilor DeWalt declined their nomination. Councilor Daniels and Councilor Arcand accepted their nomination.

Elected to the Academic Affairs Committee:

Councilor Huckabay
Councilor Arcand
Councilor Daniels

7.1.4 Student Affairs Committee

VP Fu explained what the Student Affairs Committee does, such as housing and parking. There are three (3) positions available for this committee.

VP Senecal nominated Councilor Ratt-Misponas, Councilor Trites, Councilor Moellenbeck and Councilor Schwab.

Councilor Andrahennadi nominated himself.

Councilor Ratt-Misponas nominated Councilor Koob.

VP Fu nominated Councilor Gill, Councilor Arcand, and Councilor Daniels.

Councilor Gill, Councilor Andrahennadi, Councilor Schwab, and Councilor Moellenbeck accepted their nomination. Councilor Ratt-Misponas, Councilor Trites, Councilor Koob, Councilor Arcand, and Councilor Daniels declined their nomination.

Each Councilor gave a short speech.

Elected to the Student Affairs Committee:
Councilor Andrahennadi
Councilor Moellenbeck
Councilor Schwab

7.1.5 External Affairs Committee

President Saddleback explained what the External Affairs Committee does, such as being responsible for the USSU's lobbying and campaigns. There are three (3) positions available for this committee.

Councilor Ratt-Misponas asked how many times the Committee will meet during this academic year.

President Saddleback noted that it might meet once a month.

Councilor Daniels nominated Councilor Arcand.

Councilor Schwab nominated himself.

Councilor Ratt-Misponas nominated Councilor Moellenbeck.

President Saddleback nominated Councilor DeWalt and Councilor Trites.

Councilor Ratt-Misponas nominated Councilor Huckabay.

Councilor Schwab nominated Councilor Andreas.

Councilor Andreas, Councilor Huckabay, Councilor DeWalt, and Councilor Trites declined their nomination. Councilor Moellenbeck, Councilor Schwab, and Councilor Arcand accepted their nomination.

Elected to the External Affairs Committee:
Councilor Arcand
Councilor Moellenbeck
Councilor Schwab

7.1.6 Sustainability Committee

VP Fu explained what the Sustainability Committee does, such as Hike, Bike and Roll, and Sustainability Week, among others. There are three (3) positions available for this committee.

Councilor Ratt-Misponas nominated Councilor Tan, Councilor Andrahennadi, Councilor Andreas, Councilor McCann and Councilor Koob.

Councilor Arcand nominated Councilor Daniels and Councilor Ratt-Misponas.

VP Senecal nominated Councilor Gill and Councilor Pelly.

Councilor Trites nominated himself.

Councilor Ratt-Misponas nominated Councilor Huckabay.

Councilor Daniels, Councilor Ratt-Misponas, and Councilor Trites accepted their nomination. The rest of the nominated Councilors declined their nomination.

Elected to the Sustainability Committee:

Councilor Daniels
Councilor Trites
Councilor Ratt-Misponas

7.1.7 Code of Ethics and Disciplinary Committee

President Saddleback explained what the Code of Ethics and Disciplinary Tribunal does. It looks at all codes of ethics. There are three (3) positions available for this committee.

Councilor Pelly asked if the Tribunal looks at members of the USSU or University members in general.

President Saddleback replied that only Councilors and the USSU Executive fall under this Tribunal.

VP Fu nominated Councilor Andreas.

Councilor DeWalt nominated herself.

Councilor Pelly nominated Councilor Trites and Councilor Ratt-Misponas.

Councilor Ratt-Misponas nominated Councilor Gill.

VP Senecal nominated Councilor Pelly and Councilor Andrahennadi.

Councilor Andrahennadi and Councilor Ratt-Misponas declined their nomination. Councilor Andreas, Councilor DeWalt, Councilor Trites, Councilor Gill and Councilor Pelly accepted their nomination.

Each Councilor gave a short speech.

Elected to the Code of Ethics and Disciplinary Committee:

Councilor Andreas
Councilor DeWalt
Councilor Trites

7.2 Ad Hoc Committee SLCOF (Student Led Community Outreach Fund)

President Saddleback explained what SLCOF is. He added that the Executive would like keep this committee working. He will send more information of this committee to Councilors. The committee will look at creating a levy to support student-led initiatives. There is no set membership for this committee. The committee will be strike under USCMotion035 from last year's Council.

Chairperson Sherbino recognized that the committee was never dissolved but there needs to be a motion place to set parameters and general guidelines for its functioning. He also recommended setting a membership number.

President Saddleback agreed with Chairperson Sherbino. He would prefer to have more information available for Councilors in order for them to sign up for this committee.

Councilor Arcand said that if nominations are not made early enough, the committee might miss the deadline to submit this levy to the Finance Committee in the University.

President Saddleback noted that the need to strike the committee early is because the financial report goes to the University in October.

VP Fu agreed with President Saddleback that more information about the Committee is necessary.

VP Senecal agreed with Chairperson Sherbino about setting a membership for the Committee. He suggested setting the membership at four (4) members of Council.

Move to provide a 5-minute recess.

USCMotion011: VP Fu/VP Senecal **Carried**

Move to destroy the ballots.

USCMotion012: Councilor Trites/Councilor DeWalt **Carried**

President Saddleback referred to the SLCOF recommendation. He suggested Councilors to look over the information for next week's meeting.

Move to table the formation of the Ad Hoc Committee next week's meeting and call a meeting the following week when it has been struck.

USCMotion013: President Saddleback/VP Fu **Carried**

VP Fu noted that if a referendum were to be made according to the Ad Hoc Committee's recommendation, the changes would occur in the next academic year.

Councilor Arcand mentioned that if the deadline for October is not met, then the fee could not be applied until the fall of 2017.

President Saddleback noted that if the fee is submitted before December 31, 2015, it could still be applied in the fall of 2016.

Councilor Arcand made an amendment to the motion by adding that if the committee is struck next week, then a meeting should be held the following week.

Move to approve the proposed amendment.

USCMotion014: Councilor Arcand/President Saddleback **Carried**

VP Fu added that for next week's meeting Council should also set the parameters for this committee.

Councilor Arcand suggested that VP Fu brings an outline for the formation of this committee.

President Saddleback noted that the whole Executive will discuss the parameters for this committee.

7.3 Dodge-Ball

VP Merat requested to table this for next week's meeting given that Councilor Robertson was not in the meeting.

Move to table Dodge Ball for next week's meeting.

USCMotion015: VP Merat/VP Senecal

Carried

8. New Business

9. Questions and Comments

VP Senecal noted that Council skipped point 7.1.8 on the agenda.

7.1.8 Student Representatives on University Council

VP Senecal mentioned that University Council (UC) is one of the three (3) bodies that govern the University. There are students representatives that sit on this Council. The Councilors that sit on UC are the Councilors with the larger amount of votes in their constituency.

VP Senecal added that there was a UC meeting on September 17 but not many Councilors showed up. The next UC meeting will take place on October 22.

VP Fu said that if Councilors want to see the votes breakdown for each constituency, one can find this information on the USSU website.

Chairperson Sherbino noted that Council will go back to questions and comments.

Councilor Trites asked for clarification on student fees and the guest speaker coming to Council for next week.

VP Fu pointed out that the guest speaker is the StudentCare Representative and she will speak about the Health & Dental Plan.

President Saddleback added that the StudentCare Representative will also speak about fees.

VP Fu mentioned that if someone has to opt out of the Health & Dental Plan, one has until September 30, 2015.

Councilor Arcand asked for the date of the Annual General Meeting (AGM).

President Saddleback will take place on November 26 and any amendments need to be submitted three (3) weeks before November 12. He will send more information in the future.

10. Any other Business

10.1 Councillors Reports

Councilor Andres – Law – reported that the College of Law is having its elections during the week, with students voting on September 18. They had a lot of events during the week. On October 1 they will have their first formal. He then explained what Campus Legal Services (CLS) was and where it was since the last Council meeting. Some of the things that CLS can help with are residential tenancy matters, academic appeals, traffic safety matters, and small claim actions for SGI, among others.

Councilor Arcand – Medicine – reported that the College of Medicine had its AGM. They passed a set criteria to see how to use the money the USSU gives SMSS.

Councilor Gill – Kinesiology – reported that the College of Kinesiology is having the Kin-Spin, which will take place on September 19.

Councilor DeWalt – WCVM – reported that WCVM will have its AGM on the week of September 21. On September 19 they will have their Annual Round Up and the event is open to everyone; tickets are \$10. Also, the event “Vetavision” is happening on October 2 and October 3.

Councilor Schwab – STM – reported that on September 18 at 2:30p.m in the STM Auditorium, STMSU is hosting a debate for the federal election.

Councilor Huckabay – Agriculture & Bioresources – reported that the College of Agriculture & Bioresources is having a Farm Tour on September 19.

President Saddleback noted that the University Gala is taking place on September 25 at 6:00p.m. The USSU has eight (8) tickets for Councilors.

11. Adjournment

**University Students' Council Agenda
Thursday, October 1st, 2015
Roy Romanow Student Council Chamber**

- 1. Adoption of an Agenda**
- 2. Introductions and Announcements**
- 3. Council Address**
 - 3.1 Shelby Scott, Canadian Blood Services**
 - 3.2 Stefanie Ewen, Facilities Management**
- 4. Table Topics**
 - 4.1 What change would result in you going to Louis' more often? What would you like to change about Louis'?**
- 5. Minutes and Reports for Information**
 - 5.1 USC Minutes – September 24th, 2015; September 28th, 2015**
 - 5.2 Executive Committee – September 25th, 2015**
 - 5.3 Academic Affairs Committee Minutes and Report**
 - 5.4 Appointments Committee Minutes and Report – September 21st, 2015; September 24th, 2015**
 - 5.5 Code of Ethics Disciplinary Committee Minutes and Report**
 - 5.6 Elections Committee Minutes and Report**
 - 5.7 External Affairs Committee Minutes and Report**
 - 5.8 Budget & Finance Committee Minutes and Report**
 - 5.9 Student Affairs Committee Minutes and Report**
 - 5.10 Sustainability Committee Minutes and Report**
 - 5.11 Association of College President Minutes and Report**
- 6. Motions Arising from the Minutes and Reports**
- 7. Business**
 - 7.1 Energy Audit**
- 8. New Business**
 - 8.1 Impeachment**
- 9. Questions and Comments (30 Minutes)**
- 10. Any Other Business**
 - 9.1 Councillors Reports**
- 11. Adjournment**

0	Sept. 10	Sept. 17	Sept. 24	Oct. 1	Oct. 8	Oct. 15	Oct. 22	Oct. 29
Andrahennadi, Hasith	P	P	P					
Andreas, Taylor	P	P	R					
Arcand, Jaylynn	P	P	P					
Daniels, Kristen	P	P	P					
DeWalt, Jordyn	P	P	P					
Fu, Kehan	P	P	P					
Gill, Mankomal	CE	P	P					
Huckabay, Alana	P	P	P					
Iron, Monica	P	R	P					
Koob, Tenielle	P	P	P					
McCann, Connor	P	P	R					
Merat, Ata	P	P	P					
Moellenbeck, Sheldon	R	P	P					
Pelly, Dallas	P	P	R					
Ratt-Misponas, Regan	P	P	P					
Rezansoff, Evan	A	A	A					
Robertson, Jordan	P	R	P					
Saddleback, Jack	P	P	P					
Schwab, Benjamin	P	P	P					
Senecal, Gabe	P	P	P					
Tan, Mark	CE	P	P					
Trites, Brayden	P	P	P					

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

CE - Communication Error

University Students' Council
Minutes for Thursday September 24th, 2015

Present

Jack Saddleback, President
Ata Merat, VP Operations and Finance
Kehan Fu, VP Student Affairs
Gabe Senecal, VP Academic Affairs
Jaylynn Arcand, Medicine
Hasith Andrahennadi, Arts & Science
Kristen Daniels, Arts & Science
Monica Iron, Arts & Science
Regan Ratt-Misponas, Indigenous Students
Jordan Robertson, ESB
Benjamin Schwab, St. Thomas More
Sheldon Moellenbeck, St. Thomas More
Mark Tan, International Students
Tenielle Koob, Pharmacy & Nutrition
Mankomal Gill, Kinesiology
Brayden Trites, Education
Alana Huckabay, Agriculture &
Bioresources
Jordyn DeWalt, WCVM

Also Present

Jordan Sherbino, USC Chair
Caroline Cottrell, General Manager

Regrets

Taylor Andreas, Law
Dallas Pelly, Education
Connor McCann, ESB

Absent

Evan Rezansoff, Engineering

Guest List

Keighlugh Donovan, The Sheaf
Kristen Foster, StudentCare

The meeting was called to order at 6:02p.m.

1. Adoption of the Agenda

Move to adopt the agenda.

USCMotion016: VP Merat/Councilor Iron

Carried

2. Introductions and Announcements

President Saddleback introduced Keighlagh Donovan from The Sheaf; and Kristen Foster from StudentCare.

3. Council Address

3.1 Kristen Foster – StudentCare

Move to informality.

USCMotion017: VP Merat/Councilor Andrahennadi

Carried

Ms. Foster introduced herself and explained that she is in Council to present about the Health and Dental Plan. In 2001 the USSU held a referendum to ask students to authorize then implementation of a Health and Dental Plan. It is the biggest service that the USSU offers and last year there were more than \$1.4 million in claims, and 61% of students are using the plan.

She added that there are some programs that are currently not covered by the Health and Dental Plan. *Extra comments are inaudible from the recording.*

The reason why the USSU offers this plan is because of the expenses and the collective bargaining the USSU does with the insurance company; the equalization of costs for students. The plan covers prescription medications, physiotherapy, register massage therapy, and vision coverage, among others.

StudentCare is only dedicated to student Health and Dental plans. StudentCare has two (2) different roles; first they administer the Health and Dental Plan; and second they are consultants for students' unions and provide reports. Ms. Foster invited Councilors to let their constituencies know if that they need information about the Health and Dental Plan, they can visit the StudentCare website. *Extra comments are inaudible from the recording.*

Council has to review the recommendation of the Executive about the Health and Dental Plan. The U of S sets up fees in November. However, it is hard for StudentCare to set up the fee that early in the school year given the financial projections.

Councilor Trites asked if there are plans to create an online option for students to opt-in the Health and Dental Plan.

Ms. Foster replied that the referendum for the plan was to cover students that were taking 9 credit units and were taking on-campus classes. Therefore, StudentCare has allowed students that are USSU members to opt-in for the Health and Dental Plan even when they are taking off-campus classes or doing an internship. She added that students can opt-in online. She added that maybe U of S students are not allowed to opt-in online but she will look into this and bring information back to Council.

GM Cottrell explained the history of the Health and Dental Plan with the USSU. StudentCare has kept the same administrative rate for the USSU.

Councilor Huckabay asked if plans could be combined.

Ms. Foster replied that it is possible if the student has a different plan that does not cover the same as the USSU plan, then both plans can be combined.

Councilor Arcand asked if off-campus students were once included in the Health and Dental Plan.

Ms. Foster answered that there was a time when off-campus students were included to have the Health and Dental Plan but the University decided to not assess the fee to them given the referendum question. She noted that the USSU Health and Dental Plan has to be opted into through a paper form, which is not the best way. She will look at ways to change this.

GM Cottrell mentioned that the University decided to set up fees early because they do not want to be influenced by the provincial budget.

VP Senecal asked if the Dental Plan covered wisdom teeth surgeries.

Ms. Foster answered that the current fee for the Dental Plan cannot afford them, therefore they are not covered. There is a Dental agreement with some dentists in town that would provide extra 20% off.

Chairperson Sherbino thanked Ms. Foster for coming to Council

Move back into formality.

USCMotion018: *Councilors who moved the motion are inaudible from the recording.*
Carried

4. Table Topics

4.1 What federal policy change would students most like to see?

VP Senecal invited Councilor to discuss this topic.

VP Fu noted that on Wednesday September 30 at 4:30p.m. in the Health Science Building the USSU is having a candidates' debate. The topic for the debate is student issues.

Councilor Andrahennadi noted that he would like to see the abolishment of limit parking time on streets.

Councilor Huckabay mentioned that forgiving student loans for students that are bankrupt.

VP Fu's comments are inaudible from the recordings.

President Saddleback said that he would like to see more funding for research.

Councilor Ratt-Misponas noted that he would like an inquiry for missing and murder indigenous women.

5. Minutes and Reports for Information

5.1 USC Minutes – September 17th, 2015

Councilor Arcand noted that in her report it says College of Law and it should say College of Medicine.

5.2 Executive Committee – September 21st, 2015

6. Motions Arising from the Minutes and Reports

Move to accept the Minutes and Reports.

USCMotion019: Councilor Arcand/Councilor DeWalt

Carried

7. Business

7.1 Ad Hoc Committee – SLCOF

President Saddleback gave Councilors a draft for the composition of SLCOF. He invited Councilors to discuss the Committee and to suggest any changes.

Move to strike the Ad Hoc Committee – SLCOF. Move to debate.

USCMotion020: President Saddleback/VP Senecal

Carried

President Saddleback noted that the scope and mandate of the USSU is to give funds back to projects that benefit students. However, the specific mandate of this committee needs to be discussed by the committee. Therefore, one of the tasks of SLCOF is to see if the committee first within the USSU mission.

VP Senecal nominated Councilor Arcand.

President Saddleback nominated Councilor Iron and Councilor Moellenbeck.

Councilor Ratt-Misponas nominated Councilor Gill.

Councilor _____ nominated Councilor Daniels.

Councilor _____ nominated Councilor Robertson.

Councilor Arcand nominated Councilor Ratt-Misponas.

Councilor Ratt-Misponas, Councilor Robertson, Councilor Gill, and Councilor Arcand accepted their nomination. , Councilor Daniels, Councilor Moellenbeck and Councilor Iron declined their nomination.

Elected to the Ad Hoc Committee – SLCOF:

Councilor Ratt-Misponas

Councilor Robertson

Councilor Gill

Councilor Arcand

7.2 Dodge Ball

VP Merat noted that in the last Council meeting from last year, the Dodge Ball game was approved by Council. However, the Executive did not have enough time to plan this event. He suggested creating a committee to organize this tournament. He added that there are no budget lines for this event; therefore the committee would look at ways to receive funding for the event.

Councilor Arcand question is inaudible from the recording.

Councilor Koob asked if this event would be a single game or a tournament including several teams.

Councilor Robertson replied that it would be a single game.

President Saddleback noted that USCMotion075 from last year's Council, "move to hold the largest world dodge ball game by the USSU, and that funding will come from sponsorship and not from the USSU operating budget", refers to the dodge ball game. He added that because of time and logistics the Executive could not plan the event. That is why the motion was tabled and brought to Council to try to find a way to plan the event.

VP Merat mentioned that before contacting sponsors, Councilors must talk to Jason Ventnor, Communications and Marketing Manager; given the contracts the USSU has with several sponsors for Welcome Week.

VP Fu added that the committee that plans this should bring a recommendation to Council before making any final decisions.

Councilor Gill asked if anyone has numbers or past information about this event.

Councilor Robertson answered that he found some quotas from other Universities, adding that it would be close to \$30,000.

President Saddleback's comments are inaudible from the recording.

Councilor Gill asked if charging students to participate in the event would count as a sponsorship.

VP Fu replied that students could be charged to participate.

Move to strike an Ad Hoc Committee to organize the Dodge Ball game. The committee will report to Council about the details, execution, and potential sponsorship for this Dodge Ball game. The committee will have until October 31, 2015 to give its final report to Council with the consultation of Jason Ventnor. The committee will have three (3) Councilors, the VP Operations & Finance, and the President as an ex-officio member.

USCMotion021: VP Fu/Councilor Andrahennadi **Carried**

VP Merat asked if a deadline for the report of the Committee should be set.

VP Fu made a friendly amendment to add that the committee will have until October 31, 2015 to give its final report with the consultation of Jason Ventnor. He asked for the committee to have three (3) Councilors, and the VP Operations & Finance.

Councilor Arcand asked if the possibility to hosting the event on campus could be looked at.

VP Merat added that it would be part of the mandate of the Committee to find a location for the event.

Councilor Robertson noted that VP Nelson, VP Operations & Finance 2014-2015, had conversation with Patti McDougall, Vice-Provost Teaching and Learning. She mentioned that if the event were to happen on campus, she would provide some incentives for it.

Councilor Arcand asked if the VP Operations & Finance addition to the committee is as a voting member or as chair.

Chairperson Sherbino noted that under Robert Rules of Order, the chair is a voting member.

VP Fu mentioned that it would be to the discretion of the committee to decide who is chair.

Councilor Ratt-Misponas made an amendment to the motion to add the President as an ex-officio member to the committee with the discretion to have him as chair or vice-chair.

Move to add the President as a ex-officio member of the committee.

USCMotion022: Councilor Ratt-Misponas/*Secunder for the motion is inaudible from the recording* **Carried**

VP Senecal nominated Councilor Robertson.

President Saddleback nominated Councilor Iron and Councilor Gill.

Councilor Ratt-Misponas nominated Councilor Huckabay, Councilor Koob, and Councilor DeWalt.

VP Fu nominated Councilor Andrahennadi.

Councilor Robertson nominated Councilor Arcand.

Councilor Robertson, Councilor Andrahennadi, Councilor Huckabay, and Councilor Gill accepted their nomination. Councilor Koob, Councilor Arcand, Councilor DeWalt, and Councilor Iron declined their nomination.

Each Councilor gave a short speech.

Elected to the Ad Hoc Committee – Dodge Ball:

Councilor Andrahennadi

Councilor Gill

Councilor Robertson

Move to destroy the ballots.

USCMotion023: Councilor Arcand/President Saddleback

Carried

8. New Business

8.1 Energy Audit

Move to give GM Cottrell speaking rights.

USCMotion024: President Saddleback/Councilor Arcand

Carried

GM Cottrell noted that the MUB needs some work to be done. During the spring, an energy audit was undertaken in the MUB culminating a series of recommendations with regards to energy savings and sustainability. The Facilities Manager and her have met with FMD. The Facilities Manager, Stefanie Ewen, will come to Council next week to present the different directions that the USSU can take with regard to the energy audit. She will also bring a recommendation about gender-neutral washrooms in Place Riel.

GM Cottrell has met with the University to see the possibility of cost sharing. She would like to bring this to the Budget & Finance Committee and to Council as a significant budget item.

9. Questions and Comments

VP Fu noted that in preparation for the federal election, the USSU Executive is hosting a campaign called USASK Votes. It focuses on engaging students to participate and be

aware of the election. He invited Councilors to participate in all the events. He added that on September 28, the Foreign Policy Debate will be streamed at Louis' at 5:00p.m. On September 30 the USSU will host a leaders' debate.

President Saddleback noted that the Concert for Consent is taking place on September 24.

Councilor Andrahennadi noted that on September 23 the ASSU had a root beer float event and they were told that they could only use PepsiCo products.

GM Cottrell replied that the University has an exclusive relationship with PepsiCo.

VP Merat noted that the USSU has a contract with PepsiCo for sponsorship for campus groups.

Councilor Ratt-Misponas asked how the week of Know Your Rights worked out.

VP Senecal replied that he talked to students in different buildings indicating their academic rights. He also launched the Student Bill of Rights.

President Saddleback noted that the USSU Academic & Governance Assistant, Felipe Del Campo-Donoso, has been invited to talk about academic advocacy on October 8.

VP Merat said that during the week of September 21 Campus Club Week took place with a great turnout. He would like to change the rules for table booking, so more groups have a chance to book a table in the Arts Tunnel. He added that the USSU is planning to have Council Socials every four (4) weeks.

10. Any other Business

10.1 Councillors Reports

Councilor Huckabay – Agriculture & Bioresources – reported that on September 26 they are having a pub-crawl.

Councilor Andrahennadi – Arts & Science – reported that the ASSU received a large amount of new members from first year. The ASSU also had its Root Beer Float event on September 23.

Councilor Robertson – ESB – reported that the group Habitat for Humanity is building houses from September 22 to September 26. He added that there is a lost and found from LB5Q.

Councilor Ratt-Misponas – Indigenous Students – reported that he attended the AGM for SUNTEP.

Councilor Koob – Pharmacy & Nutrition – reported that the College of Pharmacy & Nutrition is having Pharmacy Enhancement Day and the event is open to everyone. It will

take place on October 6 at 6:30p.m. at TCU Place. Clara Hughes will be one of the speakers at the event.

Councilor DeWalt – WCVN – reported that on October 2 and October 3, the Vetavision event is taking place.

Councilor Schwab – STM – reported that on Friday September 18, STMSU had its Candidates Debate with a great turnout. They are planning a 90s throwback event in October.

11. Adjournment

Executive Meeting
September 25th, 2015

Present: President Saddleback, VP Fu, VP Senecal, VP Merat and GM Cottrell.

1. Call to order

The meeting was called to order at 8:41a.m.

2. Quorum

Quorum was present

3. Roundtables

President Saddleback:

Syria Meeting: Met with students and student group representatives to discuss the ongoing efforts towards fundraising for the crisis in Syria. A documentary screening and a panel are being planned alongside a fancier fundraising gala.

#USaskVotes: Met with the University Library to discuss collaboration efforts in regards to awareness of the #USaskVotes campaign. I also met with Heather Torvi, Elections Canada Community Relations Officer, to discuss what Elections Canada is doing leading up to the election day on campus.

Sexual Assault Policy: I spoke at the Sexual Assault Policy announcement event on September 22nd. The first draft of the Sexual Assault Policy is available online until October 5th for public critique.

VP Fu:

VP Merat:

VP Senecal:

I have had a bit quieter of a week this week than last week, which was Know Your Rights week. On Tuesday the USSU Execs visited the Prince Albert Satellite campus, and met with a total of 4 students. The pointfulness of these executive outreach trips is an ongoing discussion around the USSU.

Additionally my week has seen me catch up on some issues I have been unable to attend to. I have also noticed acceleration in the pace at which work is required for #USaskVotes initiatives, and am excited for our upcoming events including the Debate on September 30 and the Trivia night on October 8th.

4. Business

4.1 AOCP

Felipe is tracking down the emails for each President in each constituency. The AOCP meeting will take place on October 25 at Louis' Loft from 10a.m until 3p.m. and the format will be the same as was planned before.

Some of the topics to be discussed will be the USSU election campaigns during the spring and the urgency to get the word out.

4.2 F Emphasis

VP Fu will take care of the F Emphasis donations and will deal with distributing the prices.

4.3 Mental Health Awareness Week

President Saddleback requested \$1000 for a major speaker, Mark Henick, for this event. StudentCare will be a major sponsor as well. President Saddleback presented the project expenses to the Executive.

Move to approve project expenses for Mental Health Awareness Week.

EXECMotion041: President Saddleback/VP Fu

Carried

4.4 Bill 612

David Zorbes is asking for support about the possibility to implement a Gay-Straight Alliance through legislation for Saskatchewan Schools. President Saddleback said that he will prepare a message.

4.5 Satellite Campus Trips

VP Senecal created evaluation forms for each visit and he would like to give them to students. Felipe will set up a day for the LaRonge visit.

4.6 Proposal Usask Debate Forum Costs

President Saddleback presented the budget for the Usask Debate, which includes the costs of EMap, a podium and the microphone costs. The total for this comes to \$625.

Move to approve the funding the candidates' debate.

EXECMotion042: VP Merat/VP Senecal

Carried

4.7 Facebook – Councilors Page

VP Senecal will contact each Councilor to ask them to write a little biography of whom they are and what they do to post it on the USSU Facebook page. The USSU Centres Coordinators will be included as well.

5. Adjournment

The meeting was adjourned at 9:29a.m.

Executive Meeting
September 28th, 2015

Present: VP Fu, VP Senecal, VP Merat (via Facetime) and GM Cottrell.

Also present: Brooke Kincard – Head Captain Women’s Ultimate Frisbee;
Dominic Oliver – Biology Club

Regrets: President Saddleback

1. Call to order

The meeting was called to order at 3:45p.m.

2. Quorum

Quorum was present

3. Roundtables

President Saddleback:

VP Fu:

VP Merat:

VP Senecal:

4. Business

4.1 Women’s Ultimate Frisbee

The Head Captain of Women’s Ultimate Frisbee, Brooke Kincard, asked for \$500 for overall funding for the Canadian University Ultimate Championship Weekend. The breakdown for the funding is the following:

- Tournament
- Gas/Travel
- Jerseys
- \$250 Louis’ Credit

The Executive will provide \$200 for Jerseys only for people that do not have one. The total the Executive approved is \$500 for all the expenses. They will be reimbursed for their expenses if they bring receipts.

Move to approve funding for Women’s Ultimate Frisbee for \$500. They will be reimburse for receipts.

EXECMotion043: VP Senecal/VP Merat

Carried

4.2 Biology Club

Dominic Oliver from the Biology Club joined the meeting to ask for funding for four (4) different events: Little Buddy/Big Buddy Mentorship Program; Meet the Prof Night; Gone Wild for Wildfire; and Move Nights/Board Game Nights.

The Executive noted that they would like a detailed budget with each activity separated into their own part.

The Biology Club also asked for \$100.00 in XL Credit.

Move to approve \$100.00 in XL Credit. Move to resubmit an individual budget for each event.

EXECMotion044: VP Merat/VP Fu

Carried

5. Adjournment

The meeting was adjourned at 4:30p.m.

Appointments Committee

Minutes for Monday, September 21, 2015

Present: President Saddleback, VP Merat (ex-officio), VP Fu (ex-officio), VP Senecal (ex-officio), Councilor Andreas, Councilor Iron, Councilor Ratt-Misponas, Councilor Schwab,

Also Present: Feather Pewapsonias (ISC President, non-voting)

Regrets: Councilor Andreas, VP Merat (ex-officio), VP Fu (ex-officio)

1. Call to Order

The meeting was called to order at 4:30 pm

2. Call for Quorum

Quorum was present

3. Business

Move to nominate Kierra FineDay, Darian Lonechild, and Dallas Fiddler as Students-At-Large on the Indigenous Student Affairs Committee.

Move to nominate Jesse Munro and Cameron D. Choquette as Student-At-Large on the Budget & Finance Committee.

Move to nominate John-Henry Obi, Renata Huyghebaert, and Sahar Khelifa as Students-At-Large on the Sustainability Committee.

Move to nominate Geneva Houlden, Connor Moen, and Jace East as Students-At-Large on the Academic Affairs Committee.

Move to nominate Jaden Dunn Pierece, Mary Kathryn Darling, and Jessica Johansen as Students-At-Large on the Student Affairs Committee.

Move to nominate John-Henry Obi, Mary Kathryn Darling, Joree Nelson as Student-At-Large on the External Affairs Committee.

Move to nominate Olya Stepanenko, Vita Andersone, and Tran Huag Bao Thru as Student-At-Large for the International Student Affairs Committee.

Move to nominate Sydney Blanchford, Renata Hughebaert, Vita Andersone, and Courtney Bowman as Students-At-Large on the University of Saskatchewan Student Forum

Motion 001: Councilor Andreas/Councilor Iron Carried.

4. Other Business

It is the recommendation of the Appointments Committee to re-open the Student-At-Large applications for the following nominations: 1 International Student Affairs Committee Member and 1 Indigenous Student Affairs Committee Member.

Motion 002: Councilor Ratt-Misponas/Councilor Schwab Carried.

- 6. Next Meeting**
Thursday, September 24, 2015 at 5:00 pm in the Roy Romanow Council Chambers

- 7. Adjournment**
Meeting was adjourned at 6:30 pm

Appointments Committee

Minutes for Thursday September 24th, 2015

Present: President Saddleback, VP Senecal (ex-officio), Councillor Iron, Councillor Ratt-Misponas, and Councillor Schwab.

Regrets: Councilor Andreas, VP Fu (ex-officio), and VP Merat (ex-officio)

1. Call to order

The meeting was called to order at 5:13p.m.

2. Call for Quorum

Quorum was present.

3. Adoption of Minutes

Minutes were circulated, of the 2014-2015 Appointments Committee and September 21st, 2015 Appointments Committee.

Move to accept the minutes.

APTCMotion003: Councilor Iron/Councilor Schwab **Carried**

4. Business

4.1 Appoint the Chief Returning Officer:

Motion to appoint Hnatyschyn Gough and Gillian Gough as CRO.

APTCMotion004: Councillor Ratt-Misponas/Councillor Iron **Carried**

4.2 Appoint the Assistant Chief Retuning Officer:

Motion to appoint Scott Hitchings, Law Student as ACRO.

APTCMotion005: Councillor Schwab/Councillor Ratt-Misponas **Carried**

4.3 A motion to appoint the following Student-At-Large to the following committees:

Elections:

-Courtney Bowman

-Rashid Ahmed

APTCMotion006: Councillor Iron/Councillor Ratt-Misponas **Carried**

5. Other Business

Move to open SAL nominations for one (1) week, closing on October 1st, 2015.

APTCMotion007: Councilor Iron/Councilor Schwab **Carried**

6. Next Meeting

Thursday October 1st at 5:10p.m.

7. Adjournment

The meeting was adjourned at 5:39p.m.

**University Students' Council Agenda
Thursday, October 8th, 2015
Roy Romanow Student Council Chamber**

- 1. Adoption of an Agenda**
- 2. Introductions and Announcements**
- 3. Council Address**
 - 3.1 Felipe Del Campo, USSU Academic & Governance Assistant**
- 4. Table Topics**
 - 4.1 How do we get students to vote? How can we increase turnout among young people?**
- 5. Minutes and Reports for Information**
 - 5.1 USC Minutes – October 1st, 2015**
 - 5.2 Executive Committee – October 5th, 2015**
 - 5.3 Academic Affairs Committee Minutes and Report**
 - 5.4 Appointments Committee Minutes and Report**
 - 5.5 Code of Ethics Disciplinary Committee Minutes and Report**
 - 5.6 Elections Committee Minutes and Report**
 - 5.7 External Affairs Committee Minutes and Report**
 - 5.8 Budget & Finance Committee Minutes and Report**
 - 5.9 Indigenous Affairs Committee Minutes and Report**
 - 5.10 International Student Affairs Committee Minutes and Report –
September 29, 2015**
 - 5.11 Student Affairs Committee Minutes and Report**
 - 5.12 Sustainability Committee Minutes and Report**
 - 5.13 Association of Constituency President Minutes and Report**
- 6. Motions Arising from the Minutes and Reports**
- 7. Business**
- 8. New Business**
 - 8.1 SLCOF Report**
- 9. Questions and Comments (30 Minutes)**
- 10. Any Other Business**
 - 9.1 Councillors Reports**
- 11. Adjournment**

0	Sept. 10	Sept. 17	Sept. 24	Oct. 1	Oct. 8	Oct. 15	Oct. 22	Oct. 29
Andrahennadi, Hasith	P	P	P	R				
Andreas, Taylor	P	P	R	R				
Arcand, Jaylynn	P	P	P	P				
Daniels, Kristen	P	P	P	P				
DeWalt, Jordyn	P	P	P	R				
Fu, Kehan	P	P	P	R				
Gill, Mankomal	CE	P	P	P				
Huckabay, Alana	P	P	P	P				
Iron, Monica	P	R	P	P				
Koob, Tenielle	P	P	P	P				
McCann, Connor	P	P	R	P				
Merat, Ata	P	P	P	P				
Moellenbeck, Sheldon	R	P	P	P				
Pelly, Dallas	P	P	R	R				
Ratt-Misponas, Regan	P	P	P	P				
Rezansoff, Evan	A	A	A	A				
Robertson, Jordan	P	R	P	P				
Saddleback, Jack	P	P	P	P				
Schwab, Benjamin	P	P	P	P				
Senecal, Gabe	P	P	P	P				
Tan, Mark	CE	P	P	R				
Trites, Brayden	P	P	P	R				

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

CE - Communication Error

University Students' Council
Minutes for Thursday October 1st, 2015

Present

Jack Saddleback, President
Ata Merat, VP Operations and Finance
Gabe Senecal, VP Academic Affairs
Jaylynn Arcand, Medicine
Kristen Daniels, Arts & Science
Monica Iron, Arts & Science
Regan Ratt-Misponas, Indigenous Students
Jordan Robertson, ESB
Connor McCann, ESB
Benjamin Schwab, St. Thomas More
Sheldon Moellenbeck, St. Thomas More
Tenielle Koob, Pharmacy & Nutrition
Mankomal Gill, Kinesiology
Alana Huckabay, Agriculture &
Bioresources

Also Present

Jordan Sherbino, USC Chair
Caroline Cottrell, General Manager

Regrets

Taylor Andreas, Law
Dallas Pelly, Education
Jordyn DeWalt, WCV
Brayden Trites, Education
Hasith Andrahennadi, Arts & Science
Kehan Fu, VP Student Affairs
Mark Tan, International Students

Absent

Evan Rezansoff, Engineering

Guest List

Keighlugh Donovan, The Sheaf
Shelby Scott, Blood Services
Jeff Martel, Blood Services

The meeting was called to order at 6:01p.m.

1. Adoption of the Agenda

President Saddleback noted that there is only one (1) set of minutes for USC; and that the September 28, 2015 minutes are from the Executive Committee.

Move to accept the proposed amendment.

USCMotion025: President Saddleback/VP Merat **Carried**

Councilor Robertson noted that the AOCP is no longer the association of colleges but the association of constituencies.

Move to adopt the agenda.

USCMotion026: President Saddleback/VP Merat **Carried**

2. Introductions and Announcements

President Saddleback introduced Stefanie Ewen, USSU Facilities Manager; Jeff Martel, Territory Manager of the Canadian Blood Services; Shelby Scott, Event Coordinator of the Canadian Blood Services; and Keighlugh Donovan from The Sheaf.

3. Council Address

3.1 Shelby Scott and Jeff Martel – Canadian Blood Services

Move to informality.

USCMotion027: Councilor Robertson/Councilor Arcand **Carried**

Jeff Martel introduced himself and explained what the Canadian Blood Services was. It was founded in 1998 and its mandate is to manage and secure safe blood supply for Canada. They collect and store the blood supply in Quebec. Blood is in constant demand, and it is the easiest sharable of human tissues.

Mr. Martel explained that blood is used to treat many conditions, such as cancer patients. More than one donor is necessary just to help one person who is being treated. He then added that among the people that are eligible to donate and who actually donate is 4% in Canada.

Mr. Martel mentioned that some Colleges on campus are members of the Canadian Blood Services and they help find donors. Canadian Blood Services would like colleges to contribute in whatever way possible.

Mr. Martel noted that Canadian Blood Services also works with tissue and organ donations. This has to do with the One Match program. It is a registry to find a match for a donation of stem cells when a person cannot find a match within their family. According to research, a male donor has grater stem cells for donation. Therefore,

Canadian Blood Services is looking for male between ages of 17 and 35. The registry is open to everyone. The idea is that everyone that goes in search for match has an opportunity to receive a donation of stem cells if they need them. The database requires further ethnic diversity.

Mr. Martel added that for more information people can look at the Canadian Blood Services website or download the Canadian Blood Services' app. There is also the Bloody Cup on campus where each college gets points for each member they get to donate blood.

GM Cottrell asked why people are removed from the system.

Mr. Martel replied that some donors are taking out of the system when they reach certain age. He is uncertain why some people are out of the One Match Registry.

President Saddleback noted that Queer people are not allowed to donate blood unless they remain celibate for five (5) years. He asked what kind of recommendations or policies has the Canadian Blood Services been working on.

Mr. Martel answered that Canadian Blood Services is regulated by Health Canada. Canadian Blood Services has to make a petition to Health Canada to change the criteria for eligibility. Canadian Blood Services has been working in to have a broader interpretation on the issues that have been mentioned. They are trying to change these policies and gradually moving away from these regulations.

Councilor Huckabay asked if donation rates depend on the type of blood a person has.

Mr. Martel replied that donations rates do not necessarily depends on that. They just try to match the inventory with what is needed.

Mr. Martel noted that Canadian Blood Services is having two (2) donations clinics on campus on October 6 at the PAC from 9:30a.m. until 2:30p.m.; and October 20 at the Education Student Society Lounge from 10:00a.m. until 3:00p.m; December 1 at the Education Student Society Lounge from 10:00a.m. until 3:00p.m. Students can also go to the Saskatoon Canadian Blood Services clinic in the city.

GM Cottrell asked if donations were still every three (3) months or if the time frame had changed.

Mr. Martel noted that it is every two (2) months or really 52 days.

Chairperson Sherbino thanked Canadian Blood Services for coming to Council.

3.2 Stefanie Ewen – Facilities Manager

Ms. Ewen noted that she is going to talk about two (2) different topics. One being gender-neutral washroom update; and the other the energy audit for the Memorial Union Building (MUB).

Ms. Ewen said that in April, Council requested that she investigate the options for gender-neutral washrooms. The USSU was looking at the possibility to have gender-neutral washrooms in Place Riel. She noted that there are gender-neutral washrooms on the third and fourth floor of Place Riel. The option that was discussed in April was to make the washrooms on the second floor of Place Riel (next to the campus club space) gender-neutral. Every decision going forward involves expenditures, such as architecture, design, plumbing, among others.

Ms. Ewen mentioned that there is the option of building an entirely new washroom. However, this also involves extra costs. The last option is to convert the washroom in the main level of the USSU that is currently used by staff and people renting the Roy Romanow Council Chamber. The best option is the last one. There would have to be some changes to the door and access to the washroom only, which involves minimal cost and a short timeframe to be completed.

Ms. Ewen added that the promoting gender-neutral washrooms around campus is a good idea, so people know that they are accessible.

President Saddleback asked the price for the hardware for the washroom, and the cost for signage for the washroom.

Ms. Ewen replied that the hardware would be around \$1,700. She estimates that the cost would be around \$2,000. For signage, she is not sure what the University would like to use, so the same signage is used around campus.

Councilor Arcand asked if the washroom would be open after the USSU main office is closed.

Ms. Ewen noted that it would follow the current office hours of the USSU, from 8:30a.m. until 4:30p.m. from Monday to Friday.

Ms. Ewen then moved to talk about the energy audit of the MUB. They met with Integrative Design, who has worked with the USSU in the renovation of Place Riel. They did a walkthrough the building to see washroom use, equipment, and building drawings among others. The decision was to focus on energy savings and water usage. The windows have been a concern as well.

The energy audit was completed in July and it has been submitted to FMD. The USSU met with FMD to see what options were there. The first area of concern and opportunity to conserve energy and water are the urinals. They were looking at changing all the urinals and sensor system throughout the MUB. Right now, the urinals use 6lts of water per flush. They are looking at changing the urinals at Louis' Loft. The second concern is

lighting. There are a lot of old lighting systems around the MUB that use a lot of energy and produce a lot of heat. The third concern is having an air barrier at the loading dock at Louis'. The last areas of concern is the windows in the Loft.

Ms. Ewen is currently investigating the costs to carry out this project.

GM Cottrell added that besides meeting with FMD, she privately met with the Vice-President of FMD, Colin Tennent, who was involved in the renovation of Place Riel. She noted that the USSU cannot renew the MUB without the University's permission. Moreover, because the MUB is part of the University, the USSU is looking at cost sharing with the University. The University will have a look at the MUB to see what else can be done. She noted that the infrastructure fee can only be granted use by Council. Another report will be given around January.

President Saddleback asked if it was necessary to keep Energy Audit under point 7.1

GM Cottrell replied that it would be good to have a clear information from Council to see what direction to take with the MUB and the energy audit. Also, she would like a motion if Council would like to proceed with the gender-neutral washrooms.

VP Senecal asked how soon the energy renovations could take place.

GM Cottrell replied that they could be dealt with at any time but Ms. Ewen would have to look for people to do the renovations. Further, there are some budget figures available but there are costs that have to be navigated more carefully. The approximate total cost is \$170,000. If it is the will of Council, the USSU could proceed with this.

Ms. Ewen said that she would like to further investigate the cost because the audit does not specifically say what it entails. She is going to look to have a quote from FMD in relation to the prices that are given.

Councilor Arcand asked if the audit mentions an approximate cost saving number if the USSU were to proceed with the audit's recommendation.

Ms. Ewen replied that throughout the audit does show a cost savings per year on each item mentioned. For example, with the urinal flush controls the annual water cost reduction would be around \$766.00 in savings. The audit also says how much water would be saved.

Councilor Robertson asked if Council could have a copy of the energy audit.

GM Cottrell answered that she will check and see if it can be distributed.

President Saddleback asked if there are any chances for XL Print & Design to have better conditions with regards to the lighting system and the heat in the room.

Ms. Ewen replied that there is not much that be done until the changes are made with regards to the lighting and the equipment in the room.

GM Cottrell added that the paper in the room needs to be kept at certain levels humidity, so that is another issue for XL.

Councilor Huckabay asked if the MUB has an A/C system.

Ms. Ewen replied that during the summer the MUB runs the A/C 24/7.

Councilor Ratt-Misponas asked the time it will take to complete the cost investigation.

Ms. Ewen replied that they have decided to bring more information forward at budget time. She hopes to have a package complete by the time the budget is presented.

GM Cottrell noted that if it is the wish of Council, the investigation could be done faster.

Councilor Robertson asked the state of the elevator, the water heater and the sprinkler system.

Ms. Ewen that the repair of the elevator is complete and operational. The water heater is installed in the MUB and it was finished in May 2015. The sprinkler system is still under the process of getting fixed.

Move back into formality.

USCMotion028: President Saddleback/VP Merat

Carried

4. Table Topics

4.1 What change would result in you going to Louis' more often? What would you like to change about Louis'?

Councilor Robertson noticed that sometimes when Louis' is closed for an event, people do not know until they go all the way to the bottom and notice it is closed.

Councilor Huckabay noted that Louis' should offer more food options.

Councilor Koob mentioned that Louis' could buy hot tubs and put them in the back of the bar for people to drink while being in the hot tub.

Councilor Ratt-Misponas pointed out that people in his constituency had concerns with the name of Louis'.

VP Senecal asked for clarification on Councilor Ratt-Misponas' statement.

Councilor Ratt-Misponas noted that the name refers to a leader of a certain group of people.

President Saddleback added that the person to whom Councilor Ratt-Misponas refers is the Metis leader Louis Riel.

Councilor Arcand noted that if the name of Louis' is a concern for constituencies then it should be discussed.

Councilor Koob asked if Councilor Ratt-Misponas could expand on his statement.

Councilor Ratt-Misponas answered that because Louis' is a bar the name is disrespectful in the honor of Louis Riel.

Councilor Huckabay mentioned that some people have complained about the prices at Louis'.

Councilor McCann noted that the service at Louis' sometimes makes people feel disconnected.

5. Minutes and Reports for Information

5.1 USC Minutes – September 24th, 2015

5.2 Executive Committee – September 25th, 2015; September 28th, 2015

5.3 Appointments Committee Minutes and Report – September 21st, 2015; September 24th, 2015

6. Motions Arising from the Minutes and Reports

Move to accept the Minutes and Reports.

USCMotion029: Councilor Iron/Councilor Daniels

Carried

7. Business

7.1 Energy Audit

Move to give GM Cottrell speaking rights.

USCMotion030: President Saddleback/VP Merat

Carried

GM Cottrell pointed out that in 2007 there was a study that she commissioned about Louis'. Naming Louis' and Place Riel with those names was to honor the Metis People of Saskatchewan.

President Saddleback asked if the reports made in 2007 could be shared with all the constituencies.

GM Cottrell noted that to get the clarity necessary for this, one would have to go back on the minutes and report from Council 2007. She noted that she is unsure if the study made in 2007 is easily sharable. She will look into this.

GM Cottrell pointed out that she needs a decision or direction on the gender-neutral washrooms.

President Saddleback noted that Councilors should have a look at the energy audit in order for them to make a more informed decision. For the gender-neutral washrooms, he noted that there are concerns regarding where to locate it.

Councilor Gill asked if there is a map with the locations of all gender-neutral washrooms on campus.

GM Cottrell pointed out that the Pride Centre Coordinator, Craig Friesen, is creating a map to identify the location of all the gender-neutral washrooms. She added that the options for gender-neutral washrooms would need an architect to examine the occupancy load of the building.

VP Senecal asked if the gender-neutral washrooms on the third floor of Place Riel are accessible at all hours.

Councilor Arcand raised concern about making the first floor bathroom at the USSU a gender-neutral washroom because it might disrupt staff working at the USSU. She then added that spending too much money to create a new washroom in Place Riel might be an unnecessary extra cost because there washrooms that can be accessed in other parts of campus.

President Saddleback noted that by not proceeding with the project of gender-neutral washrooms, they are sticking to the status quo. He added that the USSU could make the students' union a place that supports the most vulnerable.

GM Cottrell pointed out that the USSU is known for always being ahead of other students' unions.

Councilor Koob noted that the third floor gender-neutral washrooms are accessible after 4:30p.m.

Councilor Arcand pointed out that an option could be to turn the three (3) washrooms into gender-neutral washrooms (the washroom on the first floor of the USSU, and the two (2) washrooms next to the campus club space).

VP Merat asked if it is possible for the USSU to afford gender-neutral washrooms.

GM Cottrell replied that there is enough money to afford the gender-neutral washrooms.

Councilor Huckabay asked if using the money from the infrastructure fund would make the fees rise.

GM Cottrell replied that the infrastructure fee rises by CPI every year. Therefore, the renovations would make no difference to the fee.

President Saddleback proposed to move to approve the use of the money from the infrastructure fee to conduct an investigation of the costs for gender-neutral washrooms in Upper Place Riel (by the reception area) and on the second floor of Place Riel next to the Campus Club Space conducted by the management team of the USSU in consultation with an architect and the City of Saskatoon.

Chairperson Sherbino ruled that because Council was not given the proper notice of the voting on this motion, therefore Council would need to table the motion for next week's meeting.

Councilor Robertson asked if the motion implies that the advice of the architect will be given first and then Council will make a decision.

President Saddleback noted that there already is an understanding of what the fees are for the first recommendation.

GM Cottrell added that she will contact an architect to look at the second option. She added that there cannot be further investigation into this without hiring an architect.

Councilor Robertson asked how much costs to hire an architect.

GM Cottrell replied that it depends on different factors but that it is around \$300 per hour. She thinks that the initial investigation may cost around \$3,000.

President Saddleback proposed to amend his motion. He said that Council can give direction to where to GM Cottrell and Facilities Management can investigate these recommendations with the funds necessary.

GM Cottrell noted that there are funds that she can use for the initial investigation that do not need the approval from Council.

President Saddleback rescinded all of his motions on the table. He proposed a new motion.

Move to let the USSU Senior Management explore the possibility of gender-neutral washrooms and to come back to Council with a report. Move to debate.

USCMotion031: President Saddleback/VP Merat

Carried

VP Senecal mentioned that it would be good to emphasize on the creation of a map of all gender-neutral washrooms on campus.

President Saddleback said that the Pride Centre Coordinator, Craig Friesen, is already working on creating map.

VP Senecal raised concern that this initiative might be left behind by focusing on the investigation of gender-neutral washrooms.

Councilor Gill asked if there is another place on campus where the money for one (1) gender-neutral washroom could be used.

VP Merat replied that going beyond the USSU space, the University has to get involved with costs.

8. New Business

8.1 Impeachment

President Saddleback pointed out that Councilor Rezansoff has missed all Council meetings and has not replied to any USSU communication notices. According to the USSU Bylaw, a motion of impeachment has to be proposed.

Move to move 8.1 Impeachment to 7.2, under Business.

USCMotion032: President Saddleback/VP Senecal

Carried

7.2. Impeachment

Move to impeach Council Rezansoff as a member of Students' Council. Move to debate.

USCMotion033: President Saddleback/VP Merat

Carried

VP Senecal noted that the Executive tried several different ways to contact Councilor Rezansoff.

Councilor Robertson pointed out that he talked with the SESS VP Student Affairs, Jamie Labrecque, to tell Councilor Rezansoff about his impeachment.

9. Questions and Comments

President Saddleback mentioned that Queerpalooza is taking place during the week on campus. On Friday October 2 the final event takes place at Louis'.

VP Senecal noted that he is working on a campaign to reach students around campus to ask them about the USSU. He added that for the USSU Facebook page there will be a section for Councilors to put a picture of them with a little biography.

10. Any other Business

10.1 Councillors Reports

Councilor Huckabay – Agriculture & Bioresources – reported that there are different events taking place during October. The deadline for Agriculture scholarships is on October 15. On October 7, an info session will take place.

Councilor Ratt-Misponas – Indigenous Students – reported that the Indigenous Student Council (ISC) Steak Night Fundraiser will take place on October 21, and tickets are \$20. The event will take place at the Sutherland Bar. He also reported that the ISC held its by-election.

Councilor Daniels – Arts & Science – reported that the AGM for the ASSU is taking place on October 5 at 5:00p.m.

Councilor Koob – Pharmacy & Nutrition – reported that Clara Hughes will be a speaker at the Pharmacy Enhancement Day at TCU Place on October 6. Tickets are \$25. She will speak about mental health.

11. Adjournment

Executive Meeting

October 5th, 2015

Present: President Saddleback, VP Fu, VP Senecal, VP Merat and GM Cottrell.

1. Call to order

The meeting was called to order at 10:35a.m.

2. Quorum

Quorum was present

3. Roundtables

President Saddleback:

International Initiative for Mental Health Leadership: I was invited by the Mental Health Commission of Canada on behalf of the USSU to a two day intensive workshop discussing the future of mental health leadership. Many of the concerns I raised surrounded the need to have post secondary students involved in the ongoing talks of mental health in an international scale.

Truth & Reconciliation Commission Forum steering committee: the steering committee met for the first time this week and we are well underway to have the first TRC Forum for Post-Secondary institutions here at the U of S in November. I'm advocating for a strong student presence at the forum on the steering committee.

VP Fu:

Monday - Tuesday. Helped organized Foreign Policy Debate Viewing Event at Louis. Answered questions at Campus Club Meet and Greet Sept. 28th. Hosted Fu 4 Thought Radio/Podcast. Worked on #USaskVotes Hype Video. Meet Movember on-campus student

organizing to discuss potential partnership for Mental Health Awareness Week.

Weds-Thurs: Sick.

Friday. MC for U of S Open House morning programming - Answered USSU and student engagement related questions afterwards. Meet with planning committee for Mental Health Awareness Week. Lunch with Patti, Ross, Allison, and GSA for lunch meeting.

VP Merat:

- Sick on Monday and Tuesday (Facetime at exe meeting)
- UsaskVotes Debate Forum. Sep 30th
- Meeting regarding Debate follow up. Oct 1
- Council. Oct 1
- Fee review committee. Oct 2
- Meeting with Red Cross about Syrian crisis. Oct 2

VP Senecal:

I had an extremely busy week, and it is hard to believe it is over now. On Monday I spoke to students about the Student Bill of Rights and Academic Rights at the "kickstart to Smart Start" part of the Smart Start week hosted by Student Learning Services. Monday evening I presented about the services the USSU offers campus clubs at the Campus Clubs Meet and Greet, as VP Merat, who would typically address issues facing campus groups, was ill. Wednesday was the USSU's federal election candidate forum, which was by most accounts a moderate success.

I am looking forward to the weeks ahead, including the #USaskVotes Trivia night, October 8 at 8:00, which I am hosting.

4. Business

4.1 By-election

Jason Ventnor, Communications & Marketing Manager, gave an update on the USSU by-election.

The call for nominations comes out on Monday October 5. There are 6 positions open: 2 engineers, 2 international student, 1 nursing, 1 indigenous representative. Voting will be on October 22.

President Saddleback noted that because of the Federal Election, the Executive has to do the groundwork to get people to run.

4.2. Senate Member

VP Senecal noted that there is a member of the University Senate who has a blog where the member uses inappropriate language. VP Senecal brought this up to see if the USSU can do something about it.

GM Cottrell noted that the Senate has to deal with this issue.

4.3 Usask Tabling

President Saddleback mentioned that it would be good to set up the Usask Votes table in the Tunnel.

4.4 DJ Rock Out for Turn Out

President Saddleback noted that the DJ for the event has been offered \$200.00 for the event. The proposal for the budget will be brought up at the next Executive meeting.

4.5 Chillin for Charity

VP Merat sent an email to the Executive about Chillin for Charity for EBSS. The Executive is jumping into the cold water. It is \$50.00 per people and the Executive is paying for it with their own money.

GM Cottrell noted that the Executive could pay for this with the sponsorship fund.

Move to use \$200.00 from the sponsorship fund for Chillin for Charity.

EXECMotion045: President Saddleback/VP Merat

Carried

4.6 Drag Show Fundraiser

The Executive has been invited to the Drag Show Fundraiser for the Saskatchewan's Labour Movement at TCU Place.

4.7 Convocation and Installation Dinner

Convocation and the Installation dinner are taking place the same week. President Saddleback noted that he can only RSVP for only 2 people for the Installation Dinner. There is also the Convocation Dinner. The Executive discussed which Executive will go to which event.

4.8 October Social

VP Senecal noted that it would be good to have socials for Council every month. Felipe looked to book Louis' for October but it was booked already for concerts. The Executive decided to hold the October Social for October 8th while the Usask Vote Trivia takes place at Louis'. GM Cottrell will email Councilors to see who will attend in order to create teams.

4.9 Syria Exec. Proposal

VP Senecal mentioned that there are groups of students organizing fundraisers for the Syrian refugees. These groups have asked for XL Credit and the chance to promote their movie night on the screens of the USSU.

Move to grant a refund the XL bill for posters that this group paid for and the money will come out of the Executive Sponsorship Fund.

EXECMotion046: VP Senecal/VP Merat

Carried

The group also asked for screening material for their movie night. The Executive will tell this group to contact Jason Ventnor.

5. Adjournment

The meeting was adjourned at 11:20a.m.

**University of Saskatchewan Students' Union
International Student Affairs Committee**

September 29th 2015

Roy Romanow Council Chambers

4:30PM CST

1. Adopt Agenda
2. Introduction
3. Committee Proposal Overview (see attached document)
4. Discussion about current Committee Membership
5. Discussion about Committee Goals
6. Additional Comments
7. Date and Time for Next Meeting

Meeting Minutes:

- 1) Requirement of Quorum:** Undefined until membership of committee is determined
- 2) Committee Membership:**
 - a) One Member Representing ISSAC: Currently Student Assistant (Jordan Hartshorn. Service Provision.
 - b) Global Connections Network:
 - c) International Student Association: Presidents and by-extension student groups might be too overburned, might not feel need for formality
 - d) International Student MSC: perhaps act as conduit between USSU Council and International Student Association.
 - e) AXIS: Social and Bonding functions.
 - f) Faculty Groups (ASSU, EBSS, SESS): TBA? Perhaps don't want to be involved.
 - g) USSU VP: tba?
- 3) Committee Projects/Issues:** Main Priority is Advocacy. Fight for transparency on the University's relationship with its international student community.
 - a) Housing for International Students: Agreed as large issue. Fight Liability.
 - b) Tuition: High Differential Percentage. Lack of additional services?
 - c) English Proficiency:
 - d) Year-End Report: Service provision comparison. Academic and non-academic.
 - e) Demographic Analysis and Data:
- 4) Institutional Memory:** Cement through AGM
 - a) Mandatory USSU VP Involvement?
 - b) Mandatory Year-End Report:
 - c) Finish Transition of committee members BEFORE end of academic year
- 5) Next Meeting:**
 - a) Doodle Poll to be completed by next monday.

University Students' Council Agenda
Thursday, October 15th, 2015
Roy Romanow Student Council Chamber

- 1. Adoption of an Agenda**
- 2. Introductions and Announcements**
- 3. Council Address**
 - 3.1 WUSC**
- 4. Table Topics**
 - 4.1 The USSU through the Budget and Finance Committee sponsors campus clubs and groups for events and provides up to \$1000 per group per year through the event funding budget line. Should the USSU fund student clubs with international connections (and possibly sponsors) including but not limited to Red Cross, Engineers Without Borders, Power to Change, and AISEC? Essentially, should the USSU fund only the events of locally based student groups? What should the funding mandate of the USSU be for events put on by student groups?**
- 5. Minutes and Reports for information**
 - 5.1 USC Minutes – October 8th, 2015**
 - 5.2 Executive Committee – October 13th, 2015**
 - 5.3 Academic Affairs Committee Minutes and Report – September 1st, 2015**
 - 5.4 Appointments Committee Minutes and Report**
 - 5.5 Code of Ethics Disciplinary Committee Minutes and Report**
 - 5.6 Elections Committee Minutes and Report**
 - 5.7 External Affairs Committee Minutes and Report**
 - 5.8 Budget & Finance Committee Minutes and Report – October 1st, 2015**
 - 5.9 Indigenous Affairs Committee Minutes and Report**
 - 5.10 International Student Affairs Committee Minutes and Report**
 - 5.11 Student Affairs Committee Minutes and Report**
 - 5.12 Sustainability Committee Minutes and Report**
 - 5.13 Association of Constituency President Minutes and Report**
- 6. Motions Arising from the Minutes and Reports**
- 7. Business**
 - 7.1 COF Report**
- 8. New Business**
- 9. Questions and Comments (30 Minutes)**

10. Any Other Business
9.1 Councillors Reports

11. Adjournment

0	Sept. 10	Sept. 17	Sept. 24	Oct. 1	Oct. 8	Oct. 15	Oct. 22	Oct. 29
Andrahennadi, Hasith	P	P	P	R	P			
Andreas, Taylor	P	P	R	R	P			
Arcand, Jaylynn	P	P	P	P	R			
Daniels, Kristen	P	P	P	P	R			
DeWalt, Jordyn	P	P	P	R	R			
Fu, Kehan	P	P	P	R	P			
Gill, Mankomal	CE	P	P	P	P			
Huckabay, Alana	P	P	P	P	P			
Iron, Monica	P	R	P	P	P			
Koob, Tenielle	P	P	P	P	P			
McCann, Connor	P	P	R	P	R			
Merat, Ata	P	P	P	P	P			
Moellenbeck, Sheldon	R	P	P	P	R			
Pelly, Dallas	P	P	R	R	A			
Ratt-Misponas, Regan	P	P	P	P	P			
Robertson, Jordan	P	R	P	P	P			
Saddleback, Jack	P	P	P	P	R			
Schwab, Benjamin	P	P	P	P	P			
Senecal, Gabe	P	P	P	P	P			
Tan, Mark	CE	P	P	R	P			
Trites, Brayden	P	P	P	R	P			

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

CE - Communication Error

University Students' Council
Minutes for Thursday October 8th, 2015

Present

Ata Merat, VP Operations and Finance
Gabe Senecal, VP Academic Affairs
Kehan Fu, VP Student Affairs
Monica Iron, Arts & Science
Hasith Andrahennadi, Arts & Science
Regan Ratt-Misponas, Indigenous Students
Jordan Robertson, ESB
Benjamin Schwab, St. Thomas More
Tenielle Koob, Pharmacy & Nutrition
Mankomal Gill, Kinesiology
Alana Huckabay, Agriculture &
Bioresources
Taylor Andreas, Law
Brayden Trites, Education
Mark Tan, International Students

Also Present

Jordan Sherbino, USC Chair
Caroline Cottrell, General Manager

Regrets

Jack Saddleback, President
Jordyn DeWalt, WCVM
Kristen Daniels, Arts & Science
Jaylynn Arcand, Medicine
Connor McCann, ESB
Sheldon Moellenbeck, St. Thomas More

Absent

Dallas Pelly, Education

Guest List

Felipe Del Campo, USSU Academic &
Governance Assistant

The meeting was called to order at 6:01p.m.

1. Adoption of the Agenda

Move to adopt the agenda.

USCMotion034: Councilor Trites/VP Senecal

Carried

2. Introductions and Announcements

VP Merat introduced Felipe Del Campo, USSU Academic & Governance Assistant. He added that the Council Social is going to take place after the meeting.

3. Council Address

3.1 Felipe Del Campo – USSU Academic & Governance Assistant

Felipe Del Campo introduced himself and explained that he is in Council to present about the USSU Academic Advocacy Office (AAO).

The AAO is committed to helping undergraduate students deal with their academic problems and possible violations of their student rights. The office acts on behalf of students to ensure all students receive a fair, valid and unbiased academic assessment of their work. There are two (2) members in this office, VP Senecal and Mr. Del Campo.

Mr. Del Campo mentioned that all the cases that are dealt by the AAO are confidential and are only discussed between the two (2) AAO members. He then explained that there are four (4) levels to deal with academic appeals, one (1) informal and (3) formal steps.

Mr. Del Campo noted that most cases can be solved in the first step (informal level) by just talking to the instructor of the class. If students are not satisfied with the results then the appeal can be taken to the department level. To move to this level, students have to fill out a "Request for and Report of Re-Assessment" form no later than 30 days after the result of the informal consultation. However, if students take this option, the decision is deemed final and there is no right to further appeal.

Nevertheless, if students find that there are other matters that do not fall under academic judgment but do affect their academic standing, they can appeal the case to the College Level. The AAO can contact the College on behalf of the student. The College is responsible for conducting an informal investigation on these matters. The AAO members remain as witnesses and student advocates while the investigation takes place. If students are unsatisfied with the result, their last resource is to appeal to the University level.

Mr. Del Campo then explained the process to deal with academic misconduct. There are two (2) processes to deal with misconduct, informal and formal. In informal level can be dealt with the instructor and it does not result in the student having a record of academic misconduct. To do this, students have to talk with their instructor and fill out a form of

“Informal Resolution of Academic Misconduct.” If a student is unsatisfied with the results of this informal resolution then the student has fourteen (14) days to appeal to the department, college or university level. Further, these three (3) levels deal with a case when an allegation is viewed to be serious enough to automatically warrant a formal hearing. Students must be notified in writing about an allegation and hearings that may occur. There are other rights and responsibilities when appealing.

Councilor Andreas asked if the AAO has talked with Campus Legal Services (CLS) given that there might be some overlap when dealing with academic grievances.

VP Senecal replied that the AAO has not contacted CLS but he will reach out to them.

Councilor Huckabay asked if the AAO can deal with other cases besides marks for classes, such as labs.

Mr. Del Campo replied that the AAO deals with anything that falls under the Academic Courses Policy.

VP Senecal asked Councilor to tell their constituencies about the AAO so more students can use this service that the USSU offers.

4. Table Topics

4.1 How do we get students to vote? How can we increase turnout among young people?

Councilor Trites noted that to increase turnout one should focus on the classroom. Education is the key and it is important to show students that politics matters. He noted that the feedback he has gotten from young people is that they feel too ignorant to vote.

VP Fu asked if there has been a campaign in the past to try to contact students with voting.

Councilor Trites showed the Get Out To Vote Campaign put by Elections Canada. In the school where he is interning they are having events for students to learn about the political parties and voting. He added that he works with English as an additional language (EAL) students and this program helps to engage them into the political sphere.

Councilor Ratt-Misponas mentioned that going to school to talk to students about election issues by showing them how voting affects them.

Councilor Huckabay said that having relevant topics for students could help making students more engaged.

VP Senecal invited Councilors to share why they are voting in this election.

Councilor Ratt-Misponas asked if having an on-campus mock election would be possible to have.

VP Fu replied that having a mock election would be difficult given the timeframe and resources.

Councilor Andrahennadi asked if a mock poll on PAWS would be possible.

VP Senecal replied given all the elections happening throughout the year there is a lot of space for improvement for different engagement ideas. He suggested that the External Affairs Committee could look at different ways to engage people into voting.

Councilor Ratt-Misponas thanked the College of Education for putting the election polling station; and the USSU for hosting different events to keep students engaged with the election.

5. Minutes and Reports for Information

5.1 USC Minutes – October 1st, 2015

5.2 Executive Committee – October 5th, 2015

5.3 International Affairs Committee Minutes and Report – September 29th, 2015

6. Motions Arising from the Minutes and Reports

Move to accept the Minutes and Reports.

USCMotion035: Councilor Andreas/VP Merat

Carried

7. Business

8. New Business

8.1 SLCOF Report

VP Senecal noted that the Committee met on Tuesday October 6. The Committee is in the process of finalizing the report. The report will be submitted to Council next week.

9. Questions and Comments

Councilor Ratt-Misponas pointed out that he made a suggestion box asking people if they have ever had a question for the USSU. One of the questions asked what the USSU does.

VP Merat replied that the USSU represents undergraduate students. The USSU supports students by providing different services to them, such as funding for campus groups, among others.

Councilor Ratt-Misponas noted that the second question asks about how does the USSU benefits students.

VP Fu answered that the USSU represents students in different governance bodies. The USSU also provides different services, such as the U-Pass, the Health & Dental Plan, academic advocacy and other advocacy bodies. Funding for campus groups is also another benefit for students, given that they can be ratify and receive insurance from the USSU. The Food Centre offers food hampers for students.

VP Senecal added that the members of the Executive sit on different committees around campus, where they represent students with University administration.

VP Fu noted that if students would like to know what the USSU has done for them in the past, they can stop by and talk to the Executive.

Councilor Ratt-Misponas noted that the last question relates to the USSU creating a program to reduce the gap between students and professors. He added how could the USSU run programs like this.

VP Fu replied that the USSU offers services and a governance body. Micromanaging what groups and faculty do on campus is not in the position of the USSU. On the other hand, the USSU should be providing resources for these groups to carry on their projects.

Councilor Huckabay suggested that students could just talk to their professors after class if they need help.

VP Merat noted that sometimes students cannot even talk with their professors. He suggested setting up social meetings between students and faculty.

10. Any other Business

10.1 Councillors Reports

Councilor Huckabay – Agriculture & Bioresources – reported that the College of Agriculture & Bioresources has different scholarships, such as a research scholarship. The deadline to apply is at the end of October 2015.

Councilor Schwab – STM – reported that the Throwback Thursday event will take place on October 15. He added that on Friday October 9 there will be free cake at the STM Cafeteria.

Councilor Ratt-Misponas – Indigenous Students – thanked everyone that wore orange on Wednesday to remember those who went to residential schools.

Councilor Trites – Education – reported that the College of Education decided their charity for the year, which is Straight Up.

Move to give GM Cottrell speaking rights.

USCMotion036: VP Senecal/VP Merat

Carried

GM Cottrell pointed out that since Councilor Ratt-Misponas inquired about the origin of the name Louis' for the pub she has done some investigation into that and into the origin of the naming of Place Riel. Between 1966 and 1969 there are references in The Sheaf to a student union building, and then suddenly it is named Place Riel. The specifics of when this decision was made and by whom are unclear. She noted that this was all part of liberation theology and revisionism which saw individuals and groups that had been overlooked earlier gain some new respect. She noted, for example, that from 1968 until 1999 on the River Bank there was a thing called the Louis Riel Days. Also, there is a CBC feature that looks at the rehabilitation of Louis Riel. Today, there is a plaque in Upper Place Riel that honors Louis Riel. The intent, she believes, was to honour Louis' Riel. She raised the question of Place Riel, because in the original plans, the pub was going to be part of the new building. She noted that in 1969 well-known jazz musician and university prof Skip Kutz opened the Cellar Club in the lower MUB, which was an alcohol free Pub. Over time the plans for Place Riel changed significantly so that it was no longer going to house the pub. In 1981, the USSU got a limited alcohol license for the MUB, later expanded to a full license and by that time the name Louis' had become associated and so it stayed as that even though never housed in Place Riel.

GM Cottrell also gave a report on gender-neutral washrooms after having spoken with Justin Wotherspoon from SEPW Architects. The second floor already "borrows" the main floor office washroom in order to meet occupancy load. Thus no washrooms on the second floor can be taken out of service and have the USSU in compliance. To change the women's washroom to gender neutral would equal a net loss of one women's toilet. A washroom could be added on the second floor but the campus club space would have to be redone and the price would be around \$250,000. The architect recommended to make the existence of gender neutral on the third and fourth floor better known, and to have make the first floor bathroom gender neutral and openly accessible during office hours.

Councilor Ratt-Misponas noted that the concern regarding Louis' was brought up by a constituency member. He thanked GM Cottrell for making a report on Place Riel.

11. Adjournment

Executive Meeting October 13th, 2015

Present: President Saddleback, VP Fu, VP Senecal, VP Merat and GM Cottrell.

Also Present: Councilor Robertson

1. Call to order

The meeting was called to order at 9:06a.m.

2. Quorum

Quorum was present

3. Roundtables

President Saddleback:

Missing and Murdered Indigenous Women's Awareness Week: I met with the planning committee for the upcoming Missing and Murdered Indigenous Women's Awareness Week which is set for November 17 - 20. There are a number of events taking place that week and I invite councillors and their constituents to get involved once the website goes live.

Board of Governors: the Board of Governors met this week for our regular meetings and then was followed by the annual retreat. The prep for these meetings can get quite time heavy, however the discussion at the board level is always interesting to participate in. At the retreat portion we, as a board, gave some direction to the administration on strategic goals for the year.

VP Fu:

VP Merat:

- Meeting with NDP. Oct 5th
- Exec meeting. Oct 5th

- Syrian Refugee fundraising meeting. Oct 6th
- SLCOF meeting. Oct 6th
- BFC meeting. Oct 7th
- Meeting with MUSC. Oct 8th
- Meeting with James, the potential Eng MSC. Oct 8th
- Work on Transit letter with Gabe to submit to City Council.

VP Senecal:

It once again has been a busy week! I have noticed an uptick in academic grievance complaints over the last few days, I suspect it in part is seasonally related. However, I have noticed in many academic grievances students cite the USSU's Student Bill of Rights in their complaint, which is very heartening for me.

I have participated in the Student Led Community Outreach Fund ad hoc committee deliberations the last few days as well, and will be bringing a recommendation to USC on October 15. I was fortunate enough to hear the inspiring Clara Hughes speak at a College of Pharmacy and Nutrition / student society professional development night last Tuesday, October 6. I organized a hosted the #USaskVotes Trivia Night on Thursday, October 8, which I would chalk up as a success and a lot of fun.

Looking forward to the week of October 13-16, I see an even busier schedule. Things to note include further academic grievance meetings, regular University Council committee meetings, U of S Student Forum Executive Committee, and the University of Saskatchewan Senate on October 17, which is outside my role as a USSU Exec. (Perhaps on October 18 I will be able to sleep again.)

4. Business

4.1 Peter Stoicheff's Presidential Welcome Video

President Saddleback is working on creating a video to introduce President Stoicheff to students. The video will include different questions for the new President.

The video will be prepared by Peter Bruce and he will get paid a \$50.00 honorarium.

Move to approve \$50.00 honorarium for Peter Bruce.

EXECMotion047: VP Fu/President Saddleback

Carried

4.2 Robertson's Proposal for Appeal Policy

Councilor Robertson suggested a revised Process for Approval Policy and he noted that it contradicts other policies. He proposed to look at the policy and to clean it up.

GM Cottrell pointed out that the Executive should take time to review the policy changes. She also noted that Operations and Finance Committee needs to be changed to Budget and Finance Committee.

Move to table the discussion for next the meeting.

EXECMotion048: VP Fu/VP Senecal

Carried

4.3 Refugee Event Funding

President Saddleback noted that \$600.00 will cover part of the cost for food for this event. The event will take place on Friday 16 at Louis'.

Move to approve \$600.00 for the Refugee Event Funding. \$500.00 from the USSU Sponsorship Fund and \$100.00 from the Project Proposal Fund.

EXECMotion049: President Saddleback/VP Senecal

Carried

4.4 Councilor Pelly

VP Fu noted that there have been miscommunication between Councilor Pelly and the Education Student Society (ESS) and ITEP. Councilor Pelly feels like he cannot represent the College of Education properly. Further, he has missed three (3) Council meetings and therefore he could be impeached. He has submitted a letter of resignation from Council.

President Saddleback noted that the Executive will accept Councilor Pelly's resignation. Now USC needs a new Councilor for the College of Education.

4.5 Impeachment for members of Committees

VP Senecal noted that there is no policy to impeach SAL members of Committees. The issue will be discussed on next week's meeting.

4.6 StudentCare

GM Cottrell pointed out that she has received several of emails from Exchange Students about the Health & Dental Plan. She has met with Derek Tannis. Exchange Students do pay student fees to the USSU but the Health & Dental Plan is something they do not want. They have to have emergency medical coverage from their home countries and feel this should be enough. In most instances the coverage is not equivalent and so Studentcare is not opting them out. This has not been an issue before. She has talked to the Assistant Registrar to see what to do about this. The University requires a letter from the USSU to change the status of Exchange Students to let them opt-out of the Health & Dental Plan.

StudentCare will meet with the USSU and ISSAC to see what the problem is and to try to find ways to solve it. The meeting might take place on Wednesday October 14.

GM Cottrell mentioned that there might be problems with the contract with StudentCare; and also the number of Exchange Students that come to UofS each year.

5. Adjournment

The meeting was adjourned at 9:44a.m.

Budget & Finance Committee Minutes
October 7 2015
Romanow Council Chamber

Regrets: Connor McCann

Absents: Jessie Munro

1. Call Meeting to Order: 3:37PM Oct. 7 2015
2. Adoption of Agenda
3. GM Caroline Cattrolle Introduction to BFC as permanent non-voting member. Explained the importance, history, and overview of general function of BFC.
4. Ata made additional introduction. Explained schedule and attendance
5. Ratification Policy. All submitted through Filemaker Program online.
 - a. Constitution. Overview is largely done through VP OpFin at separate time.
 - b. Banking Information. Cannot be personal account
 - c. Membership. 75% members must be undergrad. 15 undergrad to ratify.
 - d. Events. Breakdown of activities ensures groups have student mandate.
 - e. Fees: Minimum of 100 for groups. Faculty/college groups charge more.
 - f. Already 116 Ratified student groups in comparison to 138 total for last year.
6. Funding Policy:
 - . Max Funding per group \$1000.
 - a. Funding decided on single event basis.
 - b. Also can apply XL and Pespi.
 - c. New Change: All Cash funding now are provided after receipts.
 - d. Ratification period begins May 1st and applies till April 31 next year.
 - e. Budget for Campus Group Funding: \$40,000.
 - f. DO NOT FUND: Non-Profits, Pubcrawl/Beer Night, BanquestAta went through the ratification requests for the various clubs:
 - a. The University of Saskatchewan Campus Conservatives - need to get one more person since one of the listed members is a graduate student
 - b. Accountig Club - ratified
 - c. U of S Pre-Vet Club - ratified
 - d. USASK Investment Club - - ratified
 - e. Ganbatte - ratified
 - f. U of S Board of Law - ratified

Move to ratify Accounting, Prevet - INvestment, Ganbatte, Board of Lw
BFCMotion001: Councilor Ratt-Misponas/Member Croquette - Carried

Funding

- a. Global Vets Fundraising BBQ - Pay \$200 in lieu of Pepsi and reimburse up to \$500.00 for food with receipts.
- b. Anatomy and Cell Biology - Annual ACBC Research Night - Approved \$85.00
- c. Malaysian Students' Association - \$150.00 contingent upon proper budget

d. U of S Kin Club - XL misquoted - Luke noted that he made this error - they want further reimbursement to \$144.47

BFC Motion 002: Councilor Gill/Councilor Croquette **Carried**

Regular meeting - Will be on Monday at 4:30 depending on the absent members

Thanksgiving week - will be Thursday at 4:00

Academic Affairs Committee of University Students' Council

Date: Sept 28, 4:30-5:30

Location: Roy Romanow Council Chamber

Attendance:

- Connor Moen, Alana Huckabay, Kristen Daniels, Jaylynn Arcand, Geneva Houlden, Gabe Senecal

Regrets:

- Jack Saddleback, Felipe Del Campo, Kehan Fu, Jace East

1. Call to order time: 4:36
2. Adoption of the agenda Motion: Moen / Arcand
3. Chairs remarks:
4. Introductions: each member introduced themselves.
5. Governance of the USSU and U of S: VP Senecal spoke at length about the structure of the USSU and the University of Saskatchewan to give the committee context about the bodies the committee would be interacting with throughout the year.
6. Priorities for the year: a discussion of ideas and priorities for the committee members continued for some time.
 - 6.1 Priorities include: University Council Membership, Teaching Excellence Awards, Student Rights, Indigenous content in the U of S's courses, Financial Aid, Safe Study November Break closure, library space and student priorities, Tuition, Open Textbooks, the USSU bylaw
7. Other business
 - 7.1 None.

Room 110, 1 Campus Drive
University of Saskatchewan
Saskatoon, Saskatchewan
S7N 5A3



Telephone: (306) 966-6960
Fax: (306) 966-6978
E-mail: contactus@ussu.ca
Website: www.ussu.ca

8. Adjournment.

Report to University Students' Council

Ad Hoc Committee created to study the possibility of a Student Led Community Outreach Fund

October 7, 2015

Mandate of Ad hoc Committee:

As established in the October 6, 2015 University Student Council meeting, the SLCOF Ad Hoc Committee would evaluate several issues around the creation of what has been called a Student Led Community Outreach Fund (SLCOF). These issues include:

1. The evaluation, logistics, and practicality of the University of Saskatchewan collecting an addition student fee or levy for this fund
2. Whether the Mission and mandate of the USSU makes a case for one side of the issue or another
3. To give the USC recommendations based on the ad hoc committee's discussion and debate

Membership:

As selected by the USC's standard process, the committee's membership is the following:

- VP Merat--Chair
- VP Senecal--Vice Chair
- Coun. Arcand
- Coun. Gill
- Coun. Ratt-Misponas
- Coun. Robertson

Meetings:

The ad hoc committee met on October 6th, and put this report together via a Google Documents online shared doc.

Background:

Such a fund could be applied additionally to student fees, similar to a fee for World University Service of Canada (WUSC). The fund, as discussed both in USC this year as well as in 2014-15's USC and SLCOF ad hoc committee, would be provided to student-focused or student-run community oriented groups, and could be administered in a variety of ways through the USSU. Community organizations such as Engineers Without Borders, Student Wellness Initiative Towards Community Health (SWITCH), and Community Legal Assistance Services for Saskatoon Inner City (CLASSIC).

Discussion:

The Ad Hoc Committee's debate was detailed and thorough.

It was indicated that it might be a problem to collect the student fees from the U of S in the first place, as centrally administered fees give the U of S the appearance of having higher tuition and fees than it actually does, even if the fees are for the student union. It has been indicated to the USSU execs the U of S would hesitate to raise or create any new fee; additionally, the U of S refused to create a student levy for extra curricular events and projects for the Saskatoon Engineering Student Society (SESS) in the 2014-15 academic year. The committee elected to move on reviewing the mandate of the USSU before coming to a final consensus about the collection of fees.

The committee discussed at length whether the Vision, Mission, and Values of the USSU either conflicted or supported the creation of SLCOF. No final consensus was reached initially on this issue; what seemed more important to the committee was the perceived mandate of the USSU (based in part on the Mission, Vision, and Values) and how such a fund fits into it.

Coun. Arcand noted while the Mission, Vision, and Values do not explicitly indicate the USSU cannot donate this fee, by convention the USSU avoids donations to charity. Additionally, both the Exec Sponsorship and Campus Groups policy indicate USSU funds would not go directly to donations for charity.

Coun. Arcand expressed that because the bylaws does not explicitly state whether the USSU can or cannot donate to charity, that by creating SLCOF, could potentially be described as a betrayal of Trust, as outlined in the Values statement of the USSU. Students look to the USSU as a body to be an advocate voice to keep student fees as low as possible.

The issues around donating or giving money to organizations not specifically for students (but at which students work, volunteer, and benefit greatly) were discussed. Based on discussions with lawyers from the 2014-15 committee, it was not explicitly illegal in the Nonprofit Act of Saskatchewan under which the USSU is incorporated nor was it explicitly against the USSU Bylaw. However, Coun. Robertson added, the USSU could *potentially* open itself up to lawsuits for money mismanagement by giving student money to these outside organizations.

VP Senecal noted that the potential benefits for the organizations that would receive the SLCOF would be minimal, as the USSU was a little fish that could donate a small amount compared to government coffers.

Coun. Gill expressed the idea of making the fee optional for students to either opt-in to or opt-out of, but others expressed logistical difficulties of that approach which challenged its efficacy.

VP Merat expressed that we need to do a thorough review to exactly determine whether the Nonprofit Act and the Bylaw would allow this fund to be created before we ever move forward on the creation of such a fund.

Conclusion:

The committee concluded with a discussion around whether the USSU *should* create this fund instead of whether it *can*.

Committee members noted there are a lot of grey issues that maybe could be a problem, and that these many “maybes” could eventually lead to an actual issue. Committee members asserted the reasons the USSU *shouldn't* create the committee strongly outweigh the reasons the USSU *should* create the fund.

Many cogs are required to operate in simultaneous unison to create this fund and assess the fee; the potential cost, as well as the likelihood, of one of many cogs breaking is too high compared to the benefit the fund would bring students. For the reasons outlined, it is the unanimous advice of the SLCOF ad hoc committee to not proceed with the SLCOF fund any further.

Motion:

MOTION 1: Make motion to bring to the USSU USC written recommendations to move no further with the SLCOF and to recommend the dissolution of the SLCOF ad hoc committee. (Arcand/Robertson)

**Ad hoc committee to investigate
Student Led Community Outreach Fund**

**October 6, 2015 4:00 PM
Roy Romanow Council Chambers**

1. Call to order at 4:00
2. Present:
 - 2.1. Merat, Senecal, Arcand, Gill, Ratt-Misponas, Robertson
3. Review of Mandate:
 - 3.1. The committee reviewed why it was created.
4. Business:
 - 4.1. The committee debated at length regarding the issues it was created to discuss. For details of the debate and discussion, please see the report presented to University Student Council on October 15.
 - 4.2. **MOTION 1:** Make motion to bring to the USSU USC written recommendations to move no further with the SLCOF and to recommend the dissolution of the SLCOF ad hoc committee. **(Arcand/Robertson) CARRIED.**
5. Other business:
 - 5.1. The Committee determined no other meeting would be required, as the report would be created collaboratively via Google Documents to be presented to University Students' Council on October 15.
6. Adjournment:
 - 6.1. Adjournment of the meeting occurred at 5:20 PM.

**University Students' Council Agenda
Thursday, October 22nd, 2015
Roy Romanow Student Council Chamber**

- 1. Adoption of an Agenda**
- 2. Introductions and Announcements**
- 3. Council Address**
 - 3.1 Judge David Arnot – Saskatchewan Human Rights Commission**
- 4. Table Topics**
 - 4.1 "What is the societally optimal level of tuition? Should tuition be the same, should it be more, or should it be less? What would be the best choice for Canada as a country or Saskatchewan as a province?"**
- 5. Minutes and Reports for Information**
 - 5.1 USC Minutes – October 15th, 2015**
 - 5.2 Executive Committee – October 19th, 2015**
 - 5.3 Academic Affairs Committee Minutes and Report**
 - 5.4 Appointments Committee Minutes and Report**
 - 5.5 Code of Ethics Disciplinary Committee Minutes and Report**
 - 5.6 Elections Committee Minutes and Report**
 - 5.7 External Affairs Committee Minutes and Report**
 - 5.8 Budget & Finance Committee Minutes and Report – October 15th, 2015**
 - 5.9 Indigenous Affairs Committee Minutes and Report**
 - 5.10 International Student Affairs Committee Minutes and Report – October 16th, 2015**
 - 5.11 Student Affairs Committee Minutes and Report – October 8th, 2015**
 - 5.12 Sustainability Committee Minutes and Report – October 6th, 2015**
 - 5.13 Association of Constituency President Minutes and Report**
- 6. Motions Arising from the Minutes and Reports**
- 7. Business**
- 8. New Business**
- 9. Questions and Comments (30 Minutes)**
- 10. Any Other Business**
 - 9.1 Councillors Reports**
 - 9.2 AGM Timeline and Amendments**
 - 9.3 By-Elections**
- 11. Adjournment**

	Sept. 10	Sept. 17	Sept. 24	Oct. 1	Oct. 8	Oct. 15	Oct. 22	Oct. 29
Andrahennadi, Hasith	P	P	P	R	P	P		
Andreas, Taylor	P	P	R	R	P	P		
Arcand, Jaylynn	P	P	P	P	R	P		
Daniels, Kristen	P	P	P	P	R	P		
DeWalt, Jordyn	P	P	P	R	R	P		
Fu, Kehan	P	P	P	R	P	P		
Gill, Mankomal	CE	P	P	P	P	P		
Huckabay, Alana	P	P	P	P	P	P		
Iron, Monica	P	R	P	P	P	P		
Koob, Tenielle	P	P	P	P	P	P		
McCann, Connor	P	P	R	P	R	P		
Merat, Ata	P	P	P	P	P	P		
Moellenbeck, Sheldon	R	P	P	P	R	P		
Ratt-Misponas, Regan	P	P	P	P	P	P		
Robertson, Jordan	P	R	P	P	P	P		
Saddleback, Jack	P	P	P	P	R	P		
Schwab, Benjamin	P	P	P	P	P	P		
Senecal, Gabe	P	P	P	P	P	P		
Tan, Mark	CE	P	P	R	P	P		
Trites, Brayden	P	P	P	R	P	R		

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

CE - Communication Error

University Students' Council
Minutes for Thursday October 15th, 2015

Present

Jack Saddleback, President
Ata Merat, VP Operations and Finance
Gabe Senecal, VP Academic Affairs
Kehan Fu, VP Student Affairs
Monica Iron, Arts & Science
Hasith Andrahennadi, Arts & Science
Kristen Daniels, Arts & Science
Jaylynn Arcand, Medicine
Regan Ratt-Misponas, Indigenous Students
Jordan Robertson, ESB
Connor McCann, ESB
Benjamin Schwab, St. Thomas More
Sheldon Moellenbeck, St. Thomas More
Tenielle Koob, Pharmacy & Nutrition
Mankomal Gill, Kinesiology
Alana Huckabay, Agriculture &
Bioresources
Taylor Andreas, Law
Mark Tan, International Students
Jordyn DeWalt, WCV

Also Present

Jordan Sherbino, USC Chair
Caroline Cottrell, General Manager

Regrets

Brayden Trites, Education

Absent

Guest List

Anna Tsui, WUSC
Stephanie Deptuch, WUSC

The meeting was called to order at 6:02p.m.

1. Adoption of the Agenda

Move to adopt the agenda.

USCMotion037: President Saddleback/VP Merat

Carried

2. Introductions and Announcements

President Saddleback introduced WUSC co-chairs Stephanie Deptuch and Anna Tsui.

3. Council Address

3.1 WUSC

Anna Tsui introduced herself and Ms. Deptuch. She started by mentioning that WUSC stands for World University Service of Canada. WUSC is an organization that focuses on improving lives through education, training and volunteer cooperation. The vision of WUSC is to create a safe and secure environment where all people can grow, learn and, contribute.

Ms. Tsui said that one of the focuses of WUSC is refugees. She provided a definition of refugee for Council. WUSC also has volunteer opportunities for its members.

WUSC has partnerships with different countries. WUSC has been in Canada from around 1920, and WUSC at the UofS was one of the co-founders. WUSC is also the first organization that pairs students and refugees.

Ms. Tsui noted that on campus there are different ways for students to get involved with WUSC. One of these options is the Student Refugee Program. This program is a refugee resettlement program that helps students to enter Canada as permanent residents and to carry an education at a Canadian University. WUSC is the only organization that pairs education with refugee resettlement. There is a \$4 levy that all Undergraduate students pay through their student fees. With the money collected WUSC sponsors refugees to come to Canada. WUSC has different partnerships overseas that are already set on refugee camps. WUSC communicates with these organizations and creates scholarship - programs. Students have to apply for the program; once accepted, WUSC communicates with the Government of Canada to organize the paper work.

WUSC provides financial and academic support for the first twelve (12) months that the refugees are in Canada. WUSC makes sure they have a place to stay, that they have food, a phone, laptops and textbooks. WUSC preregisters the students in classes in Arts & Science. However, they are free to switch to a different College once they arrive to Canada.

Ms. Tsui then showed the WUSC budget for the year. Through the student levy, WUSC works with the USSU Accounting Assistant, Peggy Pfeil, to make sure that they have enough money allocated for all the students' needs.

Ms. Deptuch talked about fundraisers for WUSC. They organize community based events, specifically on campus so it is easy accessible for students. The events are not funded through the WUSC budget. Events include potlucks, trips to Regina and camping trips. The major event the WUSC organizes every year is Shine A Light, which is to raise awareness about girls' education overseas. Another event was the Mock Refugee Camp in the North Concourse to raise awareness about refugees and the issues that they face.

President Saddleback asked when is Shine a Light going to take place.

Ms. Deptuch replied that they are looking at having the event in February 2016.

Councilor Huckabay asked the type of language testing the refugees have to go through.

Ms. Tsui replied that while in the camp the refugees have to go through an English proficiency test. There is also medical testing and comprehensive interviews with the people in the camps.

Move to give GM Cottrell speaking rights.

USCMotion038: VP Merat/Councilor Ratt-Misponas

Carried

GM Cottrell that the USSU has a memorandum of understanding with WUSC that has allowed the USSU to take care of all the money that is raised by student fees. She stated that she is proud of the partnership that the USSU has with WUSC.

Chairperson Sherbino thanked Ms. Deptuch and Ms. Tsui for coming to Council.

4. Table Topics

4.1 The USSU through the Budget and Finance Committee sponsors campus clubs and groups for events and provides up to \$1000 per group per year through the event funding budget line. Should the USSU fund student clubs with international connections (and possibly sponsors) including but not limited to Red Cross, Engineers Without Borders, Power to Change, and AISEC? Essentially, should the USSU fund only the events of locally based student groups? What should the funding mandate of the USSU be for events put on by student groups?

Councilor Andrahennadi mentioned that the mandate to sponsor groups that are on campus should be kept. However, there should be exceptions for groups that heavily affect students, like SLCOF and SWITCH.

VP Merat noted that each campus group is allowed to request \$1000 per year. However, some of these groups are international groups that have other budget incomes from

different organizations. Therefore, the question then becomes should groups that receive funding through other sources be allowed to request \$1000 from the USSU.

Councilor Huckabay agreed with VP Merat that campus groups receiving funding through other sources should not request the \$1000 from the USSU in order to provide more resources for smaller campus groups.

Councilor Arcand asked at what point does one draw a line to decide who gets funding and who does not.

VP Merat replied that it would be only for on campus groups, not considering off campus and international groups. The policy is not to deny funding but to create a solid policy to fund on campus groups.

Councilor Robertson noted that international campus groups, such as WUSC, pay a membership fee to be part of the organization and part of the money they raise goes to the organization and not to the group.

VP Merat pointed out that they are looking mostly at off-campus groups and international groups that do not necessarily need the money.

Councilor Robertson said that it is hard to distinguish where the money given to groups is going. He added that it is hard to know which groups are on- and off- campus.

Councilor Andrahennadi asked if a percentage rule could be implemented where the USSU only covers certain amounts for events, where the more the USSU money will cover the more likely the committee is to provide the funding.

VP Senecal invited Councilors to share their experiences with regards to USSU funding.

VP Fu noted that the mandate of the USSU funding for campus groups is to support and serve as many undergraduate students as possible.

Councilor Robertson pointed out that it is hard to judge the attendance rate for events when groups apply for funding.

Councilor Arcand noted that we need to be cautious about not allowing funding for off-campus and international groups because it may jeopardize the use of Louis' for hosting events by these groups.

5. Minutes and Reports for Information

5.1 USC Minutes – October 8th, 2015

5.2 Executive Committee – October 13th, 2015

Councilor Robertson noted there might be a perceived conflict of interest about the \$50.00 honorarium for Peter Bruce who is a close friend of VP Fu. He asked about the rationale behind this and if it is perceived as a conflict of interest.

President Saddleback replied that there is no conflict of interest. The rationale of having Peter Bruce do a video for the USSU is because the work he does and has done for the USSU already is good. President Saddleback would like to keep the same style of marketing the USSU has been using by doing these videos.

VP Fu noted that the honorarium for Peter Bruce is to pay for his time doing these videos.

Councilor Robertson asked about the rationale behind the Refugee Event funding for \$600 from the USSU Sponsorship Fund, which according to policy the maximum is \$500.

President Saddleback answered that VP Merat was not able to attend the meeting where the funding for this event was discussed. The funding was broken down as \$500 under the policy, and \$100 coming out of project proposals because the USSU is a co-collaborator with this event. He noted that accidentally he passed the motion all together as \$600 without breaking down the specifics.

Councilor Robertson pointed out that in the bylaw there is a section to impeach committee members who are held to the ethics standards that the Executive and Councilors have to follow.

VP Senecal provided context for the discussion of this issue in the minutes.

President Saddleback stated that 4.5 under the Executive Minutes was in regards to the Student At Large (SAL) members in USC Committees. The Executive does not see anything in the bylaw with regards to SAL.

Chairperson Sherbino explained that an officeholder includes SAL, Councilors and Executive members. However, there are no attendance obligations stipulated for SAL given that the bylaw only provides specifics for USC meetings.

Councilor Arcand noted that there should not be an attendance obligations for committee meetings if there is no set time for meetings before people sign up to become a SAL.

5.3 Academic Affairs Committee Minutes and Report – September 28th, 2015

5.4 Budget & Finance Committee Minutes and Report – October 7th, 2015

6. Motions Arising from the Minutes and Reports

Move to accept the Minutes and Reports.

USCMotion039: Councilor Iron/Councilor Andreas

Carried

7. Business

7.1 SLCOF Report

VP Senecal reported that the Ad Hoc Committee – SLCOF concluded that the levy has more reason for it not to happen. For details, he referred Councilors to the SLCOF report.

VP Senecal noted that there is a motion coming from the committee.

Move to move no further with the SLCOF and to recommend the dissolution of the SLCOF Ad Hoc Committee.

USCMotion040: VP Senecal/Councilor Arcand

Carried

8. New Business

9. Questions and Comments

VP Fu pointed out that the Food Centre is putting Trick or Eat. It is a food drive coordinated for the Food Bank and uses Halloween as a way to collect non-perishable food items. He invited Councilors to participate. There is also a donation bin in the USSU in case anybody wants to donate non-perishable food. The Food Bank also accepts cash donations.

President Saddleback noted that Councilor Pelly resigned his position as the Councilor for the College of Education. He added that there is a by-election coming and there are seven (7) seats that need to be filled.

Councilor Robertson mentioned that it is the responsibility of the Code of Ethics to keep officeholders, and therefore committee members, accountable.

Councilor Koob pointed out that Councilor Pelly was part of the Elections Committee. She asked what effect this will this have on the by-election.

President Saddleback replied that it will affect the Elections Committee; therefore Council needs to elect a new Councilor to sit on the committee.

Move to go back into business to elect a Councilor to sit on the Elections Committee.

USCMotion041: Councilor Koob/Councilor Ratt-Misponas

Carried

7.2 Elections Committee Election

Councilor Koob nominated Councilor Schwab.

Councilor Ratt-Misponas nominated Councilor Andreas.

Councilor Andreas declined his nomination. Councilor Schwab accepted his nomination.

Elected to the Elections Committee:
Councilor Schwab

Chairperson Sherbino noted that Council will go back into 9. Questions and Comments.

President Saddleback reminded Councilors to vote on October 19.

VP Fu added that on October 19 there will be an event at Louis' to watch the Blue Jays game and the results of the federal election.

VP Senecal noted that he gave each Councilor a piece of paper for the campaign Meet Your USSU to introduce students around campus who are representing them. He invited Councilors to fill out the form.

10. Any other Business

10.1 Councillors Reports

Councilor Huckabay – Agriculture & Bioresources – reported that the College has more scholarships available for students. For details, students can visit the website of the college.

Councilor Andrahennadi – Arts & Science – reported that on Friday October 16 the ASSU is having the Refugee Event at 7:00p.m. in Louis'. Tickets are \$10 and there will be refreshments. He thanked the USSU for providing funding for this event.

Councilor Ratt-Misponas – Indigenous Students – reported that the Indigenous Student Council (ISC) Steak Night Fundraiser is taking place on October 28 at the Sutherland Bar. Tickets are \$20.

Councilor Schwab – STM – reported that STM has free candy and cookies to give away.

Councilor Andreas – Law – invited Councilors to a fundraiser for the Law Games Team. The event is a cupcake toss. Tickets are \$5 and people are allowed to throw two (2) cupcakes at different people.

Councilor Koob – Pharmacy and Nutrition – reported that the Health Science Students' Association is putting an event during the weekend of October 18 called Medicomania. It is a talent show and the money raised goes to the Saskatoon Crisis Nursery. Tickets are \$15 for one (1) night or \$25 for both nights. The event will take place at the Broadway Theatre. On October 23, the Senior Pharmacy Students are having a Steak Night and Concert at Louis' at 7:00p.m.

VP Fu asked if there are Facebook events for the events of the College of Law and Pharmacy and Nutrition.

Councilor Andreas replied that there is one but it is private.

Councilor Koob replied that there is a Facebook event for Medicalmania. She is not sure if there is one for the other event.

Councilor Gill – Kinesiology – reported that at the meeting of his constituency they discussed what would make Louis’ better. They concluded that Louis’ needs better bands, more drinks selection, and cheaper prices. The main thing they concluded was that advertising should be better.

VP Fu invited Councilors to talk to the Executive with their ideas to improve Louis’.

GM Cottrell noted that all the events at Louis’ are advertised at the back of The Sheaf, in all the Buzz boards, and online.

Councilor Arcand suggested that playing the music of the bands that are playing at Louis’ could be used as a way to promote the concerts.

VP Fu noted that there will be Flu Clinics opening around campus and in public schools.

Councilor Koob mentioned that starting on October 19, Pharmacists that received vaccination training will be allowed to administer flu shots.

President Saddleback added that there will be a Flu Clinic in Place Riel on November 20.

11. Adjournment

Executive Meeting October 19th, 2015

Present: President Saddleback, VP Fu, VP Senecal, VP Merat and GM Cottrell.

Also Present: Jason Ventnor

1. Call to order

The meeting was called to order at 11:05a.m.

2. Quorum

Quorum was present

3. Roundtables

President Saddleback:

Student Forum - VP Senecal and I met with the executive committee of the student forum to go over what issues we would like to address throughout the year. A few topics we will be covering are tuition, international student issues, Aboriginal engagement, mental health, sexual assault, tuition forecasting. If council members or union members would like to bring a topic forward, please contact myself or VP Senecal.

Financial Appeals Review Committee - FARC is a committee that the President sits on by office; I want to bring awareness to this particular committee for councillors to share with their membership, so if an individual is looking for options regarding appeals, please know that a financial appeal is possible. This particular meeting had two appeals come forward.

VP Fu:

Sept 17th:

Hike Bike and Roll: Helped Organize outdoor expo Tues. (Sept. 8) and Weds (Sept. 9)

CFCR Production Training: Transitioning radio show to podcast format.

#Usaskvotes: Planning for Social Media component.

Sept. 24th:

#Usaskvotes: Filming for video segment.

PA Visit Sept. 22nd

Syria Refugee planning committees for documentary and fundraiser.

Attended U of S Horse Dance Celebration Friday Sept. 18th

Oct. 1st:

International Student Affairs Committee: 1st Meeting. Discussed 2015-2016 committee mandate, possible by-law changes, committee membership, issues facing international students.

U of S Open House: Organized MC opening remarks and programming.

#Usaskvotes: Co-Organized Foreign Policy Debate Viewing Event with 100+ Attendance.

Campus Club Meet N' Greet: Presented USSU information with Gabe (Ata was sick).

Sick: Weds and Thursday (Sept 30 and Oct.1) and was unable to attend #USaskvotes debate.

BFC: Attended 1st meeting and provided meeting minutes.

Oct. 15th:

Sustainability: Organized campus sustainability expo with Office of Sustainability Mon (Oct. 12) - Fri. (Oct. 16)

Reconciliation: Attended blanket workshop hosted by Canadian Cultural Exchange on indigenous history.

VP Merat:

- Meeting with Administration. Oct 13th
- Exec meeting. Oct 13th
- BFC meeting. Oct 6th
- International Affairs Committee meeting. Oct 6th

VP Senecal:

Another busy week! This week my schedule included a breakfast meeting with senior admin and the Graduate Students' Association on

Tuesday October 13, a planning meeting for the U of S Students' Forum on Wednesday, a few academic grievance cases, University Senate on Saturday October 17, and election promotions on Monday the 19th.

I especially enjoyed speaking with students about voting, helping them identify their polling station and the ID they would be required to bring.

Also, Go Jays!"

4. Business

4.1 AOCP

GM Cottrell has had Felipe working on getting all the emails for the AOCP members. The problem is the RSVP for the meeting. Felipe has not received responses but the Executive has. They will contact him to let him know who is coming.

4.2 Remembrance Day

GM Cottrell noted that the USSU sponsors a ceremony at Louis' Loft for Remembrance Day. The event includes tea, coffee and hot chocolate for the guests.

4.3 Chillin for Charity

The time for the USSU is on Friday at 10:00a.m. They can pay with Cash or Visa. The Executive needs to choose a song while they jump into the water.

President Saddleback joined the meeting (11:16a.m.)

4.4. Geology Students Funding

The Geology Students Society came to the USSU for funding for the Western Inter-University Geosciences Conference (WIUGC) at the Radisson Hotel from January 6 until January 9. They are not a campus club. They have requested \$1000 XL Credit and sponsorship. The Executive decided to tell the group to get ratified and then they will approve their funding.

4.5 Student Forum

President Saddleback noted that if other Executive members have concerns or ideas to bring to Student Forum to let him know.

4.6 Meet the Executive

VP Merat noted that the Executive should schedule a day for students to meet with the Executive in the Tunnel. They decided to schedule it every two (2) weeks. Every time they do this there will only be two (2) Executive members. They will also promote USSU services. The service will be called “Question Period”.

4.7 University Committees

VP Senecal delegated the task to sit on different committees to different MSCs. Councilor Robertson will sit on APC and Felipe will sit on RSAW.

4.8 Rock out for Turn out

Move to pass funding for DJ for Rock out for Turn Out.

EXECMotion050: President Saddleback/VP Senecal

Carried

Jason Ventnor joined the meeting (11:34a.m.)

4.9 AGM

Mr. Ventnor told the Executive to have a look at the bylaw to see if they would like to submit any changes to the bylaw for the AGM. The deadline to submit changes is November 16. The changes proposed by the Executive are going to be presented in Council on November 5. The Executive will meet to discuss the bylaw on Monday October 26.

5. Adjournment

The meeting was adjourned at 11:41a.m.

Budget & Finance Committee Minutes
October 15 2015
Romanow Council Chamber

All members were present

Information:

Future Reference, all funding requests totalling more than \$500 (including XL, Louis, Pepsi Credit) will require presentation to BFC

1. Dressed up to Get Messed up – Biochemistry Student Association
 - a. \$400 Cash. \$100 XL.
 - b. Issue with name “Messed Up” implying binge drinking – VP Merat will consult with BSA
 - c. Coming for presentation
2. Model UN - Usask MUN
Full event sponsorship. \$500 Cash. \$300 XL. \$200.
Coming for presentation
3. It Starts with Us Conference - Usask Leadership Conference
Full event sponsorship. \$500 Cash. \$500 XL.
Coming for presentation
4. Meet and Greet - Best Buddies Fundraiser:
\$65.45 XL Credit. Approved
5. Student/Faculty Mixer – Saskatoon Pyschology Student Society
\$67.00 Pepsi Credit. Approved
6. Industry Tour - Environmental Engineering Student Society
\$500 Cash Credit for Hotel.
7. SAE Design West - U of S Aero Design Team
\$500 Cash. \$500 XL.
Coming for presentation
8. Can a Scientist Believe in God - Power to Change
Denied funding b/c applied after deadline.
9. Sustainability Week – Planning Student Association
\$32.00. XI Credit. Approved.
10. Pub Night – History Undergraduate Students Association
\$100 XI Credit. Approved.
11. U of S Barbell – Barbell Equipment Training
Equipment Purchase.
Jack, Kehan, and Ata will discuss further with PAC.
12. SPNSS – Steak Night and Concert
\$350 for Louis Sound and Tech cost. Approved.

BFCMotion003:Councilor Gill/Councilor Tan carried

13. next meeting is monday oct. 26th

**University of Saskatchewan Students' Union
International Student Affairs Committee**

October 16th 2015

Roy Romanow Council Chambers

4:00PM CST

Absent: SAL Vita

1. Adopt Agenda
2. Introduction
 - a. GM Cottrel, VP Merat, President Saddleback, Emmanuel Barker, Counsellor Tan, Filipino Student Society Delegation, Olya Stepanko, Jordan Hartshorn, SAL Thu Tran
3. Review of Committee Bylaw
4. Discussion on Practical mandate for 2015-2016
 - a. Logistical and Resources Limitations:
1 strong event. everyone believes main goal is to help network, being idea to council
 - b. Information Gathering and Demographic Data
 - c. Everyone in support.
ISSAC is already in process of data collection (Exm, Soft Landing program)
Collaboration with ISSAC - finish year with year end report.
 - d. Relationship International Student groups and USC (and Global Connections Network)
Filipino student association represents mostly domestic students
Most cultural association represent domestic students and/or don't have main mandate mostly cultural.

Discussion about Committee's Future Membership

1. Fluid membership: Invite any group that can provide information to/from student
2. always have ISSAC and AXIS involvement
3. Stable permanent membership 5-7 (allocate 1-2 spots for domestic students that share interest in representing international student issues)
4. Committee acts as information distribution forum and weekly meetings focus on different issues to allow for rotating participants (as different issues have different degrees of relevance to different cultural/ethnic groups)

Suggested Policy Changes for AGM

1. Remove Presidents of International Student Groups
2. Expand number of SAL and allow for domestic student membership
3. Involve VP Academic and VP OpFin as permanent members

4. Week of Nov. 9th? to discuss By-Law changes at AGM

Date and Time for Next Meeting

e. Week of Oct. 26th

University of Saskatchewan Students' Union
Student Affairs Committee

October 8th 2015

Roy Romanow Council Chambers

3:00PM CST

1. Adopt Agenda
2. Introduction
3. Review of Committee Bylaw
4. Discussion on Committee Projects for 2015 - 2016 Academic Year
 - a. Issues on Campus
 - b. Term 2 Campaigns
 - c. Single Event
5. Additional Comments
6. Date and Time for Next Meeting
7. Adjournment

Room 110, 1 Campus Drive
University of Saskatchewan
Saskatoon, Saskatchewan
S7N 5A3



Telephone: (306) 966-6960
Fax: (306) 966-6978
E-mail: contactus@ussu.ca
Website: www.ussu.ca

**University of Saskatchewan Students' Union
Sustainability Committee**

October 6th 2015

Roy Romanow Council Chambers

1:30PM CST

Present: Sahar Khelifa, Renata Huyghebaer, Kristen Daniels

Excused: Henry Obi

1. Adopt Agenda
2. Introduction
3. Review of Committee Bylaw
4. Discussion on Practical mandate for 2015-2016
 - a. Single Events: Focus on single campaign to maximize committee efficiency. Given time constraints, priority placed on a term 2 event. Event will be decided in following meeting.
 - b. Partnership Campaigns: Office of Sustainability corporation.
 - c. Policy and Advocacy: Push for greater integration of sustainability content in academic curriculum. Committee members are asked to brainstorm potential policy areas for next meeting.
 - d. Outreach Initiatives: Development of Sustainability Network (student, faculty/staff, administration, off-campus).
5. Additional Comments
 - a. Event vs Policy: The committee agreed to pursue one of the two possible mandates given time and resource constraints.
6. Date and Time for Next Meeting
 - a. See Doodle Poll.

University Students' Council
Minutes for Thursday October 22nd, 2015

Present

Jack Saddleback, President
Ata Merat, VP Operations and Finance
Gabe Senecal, VP Academic Affairs
Kehan Fu, VP Student Affairs
Monica Iron, Arts & Science
Hasith Andrahennadi, Arts & Science
Kristen Daniels, Arts & Science
Jaylynn Arcand, Medicine
Regan Ratt-Misponas, Indigenous Students
Jordan Robertson, ESB
Connor McCann, ESB
Benjamin Schwab, St. Thomas More
Sheldon Moellenbeck, St. Thomas More
Tenielle Koob, Pharmacy & Nutrition
Mankomal Gill, Kinesiology
Alana Huckabay, Agriculture &
Bioresources
Mark Tan, International Students
Jordyn DeWalt, WCV
Brayden Trites, Education
Serena Reimer, Education

Also Present

Jordan Sherbino, USC Chair
Caroline Cottrell, General Manager

Regrets

Taylor Andreas, Law

Absent

Guest List

David Arnot, Saskatchewan Human
Rights Commissioner
Norma Cunningham-Kapplahn, Saskatchewan
Human Rights Commission
Graeme Jobe, President of the Arts and
Science Students' Union
Courtney Bowman, SAL Elections Committee

The meeting was called to order at 6:04p.m.

1. Adoption of the Agenda

Move to add as Council Address Judge David Arnot, Saskatchewan Human Rights Commission.

USCMotion042: President Saddleback/VP Merat **Carried**

Move to adopt the agenda.

USCMotion043: President Saddleback/VP Senecal **Carried**

2. Introductions and Announcements

President Saddleback introduced and welcomed Judge David Arnot, Saskatchewan Human Rights Commissioner; Norma Cunningham- Kapplahn from the Saskatchewan Human Rights Commission; Graeme Jobe, President of the Arts and Science Students' Union (ASSU); and Courtney Bowman.

3. Council Address

3.1 Judge David Arnot – Saskatchewan Human Rights Commission

Move into informality.

USCMotion044: Councilor Arcand/Councilor Ratt-Misponas **Carried**

Judge Arnot pointed out that he is in Council to present what the Saskatchewan Human Rights Commission is working on. In 2009 he was given a mandate to examine everything that the Human Rights Commission was doing and to see how to go forward. The second part of the mandate was to build a stronger education model. The model has a four (4) pillar plan.

The first pillar is to investigate and litigate all cases they receive. They are sent to the Queen's Bench. The model copies elements from the one from Manitoba called direct mediation, which is the second pillar. This model is problem-solving and preventative work, where they mediate more of the complaints that come to the office. In Saskatchewan, it is called Appropriate Case Resolution. The other model they have implemented is called System Advocacy, which is the third pillar of the model. The last pillar is to determine pedagogy from grades K to 12 to ask students "what does it mean to be a Canadian citizen?" The question looks at the rights of citizens, and what are the responsibilities carried with those rights. This pedagogy has been worked on for six (6) years. It was developed by a group of 16 teachers.

Judge Arnot explained that now they are in a model of professional development where they want to train the 13,000 teachers in SK about this pedagogy. There are two (2) main responsibilities for Canadian citizens.. The first one is that no one understands your own rights so you do not transgress the rights of others. The second one is to make the world a better place. The Professional Development program will take one (1) to do. By

September 2016, they expect to have their three (3) R program running (Rights, Responsibility and Respect). This rigorous citizenship education has never been done in Canada.

The program also includes a five (5) E model. The Es refer to develop an enlightened student, an engaged student, an energetic student, an empathetic student, and an ethical student. This program is going to be shared with all Human Rights Commissions in Canada because they have strategic alliances with them. They see the opportunities to expand this program outside of Canada. The goal of the project is to change the culture in the community. In order to do that, they are going to promote change in the school system first. All the materials for this project fit with the curriculum taught in schools. The program has the support from the College of Education at UofS and UofR, the Ministry of Education, the School Board Association, among others.

Judge Arnot noted that it would be good for students getting a degree from the College of Arts & Science to take a citizenship course. The Human Rights Commission puts a heavy emphasis on education. Within the framework described, they hope to address the following issues, the six (6) social context issues. The first one is the Holocaust and the world's response to the Holocaust. The other issues are gender discrimination; race discrimination; building respect and knowledge for Aboriginal People; mental health and addiction issues; and disability issues. By the time a student graduates from grade 12 they will see the world through a lenses of responsibility and respect.

VP Fu noted that from the point of view of an outsider, learning about citizenship is very important. He suggested that the program could also help Canadians understand newcomers' integration process.

Ms. Cunningham- Kapplahn mentioned that often they caught up making sure to teach people who are new to Canada, what Canada is all about. She added that maybe the focus should be on Canadians looking at the inclusion process.

Councilor _____ asked if the citizenship education guide is available online.

Judge Arnot replied that it is not right at the moment but it will be soon. At the moment, the documents are available for teachers that have taken a professional development course.

Councilor Ratt-Misponas asked about what kind of work the Commission is doing on First Nation, Metis, and Indigenous elderly of the community.

Judge Arnot answered that they work with the Saskatchewan Federation of Indian Nations, Metis Nation of Saskatchewan. The Commission also has a number of elders who have worked there for a number of years. He believes that the Commission is in tune to work on different issues faced by the Aboriginal Community in this province. He added that the non-Aboriginal world has a lot to learn from the First Nation and Metis People. The issue of Aboriginal People's treatment is one of the main issues in Canada.

The materials used by the Commission ensures that it respects First Nations and Metis People and make sure that builds respect.

VP Senecal asked if the Commission receives a lot of complaints from University of Saskatchewan students or students in general.

Ms. Cunningham- Kapplahn replied that they would not catalogue complaints in that way. Right now there are no complaints against the University. The complaints to the commission have grown throughout the years. She suspects that there are members of the community who are distrustful of government organizations. The Commission is catalogued as a government organization; therefore they have a lot of work to do to increase credibility in the field. They are working with the ministries that are putting together the poverty reduction program. They hope to make people come forward with their complaints.

VP Fu pointed out that it is really important to understand all these issues. He thanked the Commission for putting in the work to educate people on Aboriginal issues.

President Saddleback asked how much involvement does the Saskatchewan Human Rights Commission have with Bill 612 with regards to the creation of Gay Straight Alliances (GSA).

Judge Arnot replied that the Commission does a lot of work with the government officials and policy makers. With regards to gender identity, the Commission started working with Trans-Sask in 2012 to educate policy makers on the notion of gender identity and gender expression. In respects to the GSA, they have had a number of discussion government officials. The Commission sees its roles as promoting and advancing changes to the Human Rights Code they believe are justified. The Commission assisted with the creation of the Bullying Report and Bullying Strategy; the Disability Strategy; they have a major recommendation on the Mental Health and Addiction Strategy; and Poverty Reduction Strategy.

President Saddleback thanked the Commission for the work they do influencing and education students.

Councilor Ratt-Misponas thanked Judge Arnot and Ms. Cunningham- Kapplahn for coming to Council.

Judge Arnot thanked Council for the opportunity to speak. He invited Councillors to contact them with any other ideas they may have.

Move back into formality.

USCMotion045: VP Senecal/Councilor Trites

Carried

4. Table Topics

4.1 "What is the societally optimal level of tuition? Should tuition be the same, should it be more, or should it be less? What would be the best choice for Canada as a country or Saskatchewan as a province?"

Councilor Huckabay pointed out that the level should be less because living costs have gone up.

Councilor Koob mentioned that it would be good if students were paid to go to University.

Councilor Tan suggested that providing more support for students to pay for their fees would be good.

Councilor Gill said that schooling should be free. Through school, people can make informed decision and be educated while debating and talking about different topics.

Councilor Huckabay noted that it is hard for students to get scholarships, especially if the student is not part of a minority.

VP Fu pointed out that scholarships are hard to find. He noted that at the UofS the rate of students claiming scholarships is one of the lowest in Canada. Continuing Bursaries application are still open until the end of October and he encouraged students to apply.

5. Minutes and Reports for Information

5.1 USC Minutes – October 15th, 2015

VP Senecal noted that on Councilor Koob's report the event should be called Medicomania.

5.2 Executive Committee – October 19th, 2015

5.3 Budget & Finance Committee Minutes and Report – October 15th, 2015

5.4 International Student Affairs Committee Minutes and Report – October 16th, 2015

VP Fu mentioned that all Councilors and students are invited to sit on this committee.

5.5 Student Affairs Committee Minutes and Report – October 8th, 2015

5.6 Sustainability Committee Minutes and Report – October 6th, 2015

6. Motions Arising from the Minutes and Reports

Move to accept the Minutes and Reports.

USCMotion046: Councilor Ratt-Misponas/Councilor Robertson

Carried

7. Business

8. New Business

9. Questions and Comments

Councilor Ratt-Misponas pointed out that October 22 is Louis Riel's birthday. He invited Councilors to the celebrations on November 16 for Louis Riel Day.

Councilor Schwab noted that he tried to use water fountains on the night of October 21 and none of the ones he tried had water. He asked the reason of why these water fountains were not working.

Councilor Tan pointed out that the water fountain next to the Scotiabank ATM does not work.

VP Senecal asked if the water fountains in Lower Place Riel are part of the USSU.

Move to give GM Cottrell speaking rights.

USCMotion047: VP Senecal/Councilor Iron

Carried

GM Cottrell mentioned that she was unaware of the malfunction of the water fountains. She will have a look at this issue.

Councilor Arcand noted that she lives on 14th Street and that water pressure will be down in that area. This could be a contributor to the water fountains not working properly.

10. Any other Business

10.1 Councillors Reports

Councilor Gill – Kinesiology – reported that his college society agreed that a good way to promote events at Louis' would be all different types of social media and advertisement at the University residences.

GM Cottrell noted that the events are advertised in social media. On the other hand, the USSU is not allowed to advertise in residences.

VP Merat added that the events will be emailed to the college societies and campus groups in order to advertise them to more people.

Councilor Andrahennadi asked if there is a Louis' App for iPhone and/or Android.

VP Merat replied that there is no App. However, he will take the idea to the Louis' management team.

VP Fu added that other universities have an app. He invited Councilors to talk to the Executive if they have ideas for apps or other forms to integrate the USSU with students.

Councilor Andrahennadi asked if the app could also include subcategories to include the events of campus groups.

Councilor Ratt-Misponas – Indigenous Students – reported that the Indigenous Student Council (ISC) Steak Night Fundraiser is taking place on October 28 at the Sutherland Bar. Tickets are \$20.

Councilor Arcand – Medicine – reported that on the weekend of October 17 the Global Health Conference took place. She added that Miles for Smiles raised \$15,136 for the Saskatoon Children's Hospital.

Councilor Huckabay – Agriculture & Bioresources – reported that on October 26 the college is having a resume session at 4:00p.m. in room 1E80.

10.2 AGM Timeline and Amendments

VP Senecal noted that the AGM will take place on November 26 at 6:00p.m in ARTS 241. If anyone has any amendments that would like to propose one has to submit them to agm@ussu.ca before November 16. The Executive will bring to Council the amendments they would like to propose on November 5.

Councilor Robertson pointed out that at least fifteen (15) Councilors have to attend for quorum.

10.3 By-Elections

VP Fu revealed the results of the by-election.

VP Senecal reported an event on behalf of Councilor Andres. The event is called Millennium in Debt and it will take place on October 26 at 12:00p.m. in Room 150 in the College of Law.

VP Fu noted that Trick or Eat is taking place on October 31. He invited Councilors to participate.

VP Fu added that on October 23 the inauguration dinner for the incoming University president is taking place. He noted that the USSU has an extra ticket to go. He invited Councilors to take the ticket if anyone can attend the dinner.

11. Adjournment

	Sept. 10	Sept. 17	Sept. 24	Oct. 1	Oct. 8	Oct. 15	Oct. 22	Oct. 29
Andrahennadi, Hasith	P	P	P	R	P	P	P	
Andreas, Taylor	P	P	R	R	P	P	R	
Arcand, Jaylynn	P	P	P	P	R	P	P	
Daniels, Kristen	P	P	P	P	R	P	P	
DeWalt, Jordyn	P	P	P	R	R	P	P	
Fu, Kehan	P	P	P	R	P	P	P	
Gill, Mankomal	CE	P	P	P	P	P	P	
Huckabay, Alana	P	P	P	P	P	P	P	
Iron, Monica	P	R	P	P	P	P	P	
Koob, Tenielle	P	P	P	P	P	P	P	
McCann, Connor	P	P	R	P	R	P	P	
Merat, Ata	P	P	P	P	P	P	P	
Moellenbeck, Sheldon	R	P	P	P	R	P	P	
Ratt-Misponas, Regan	P	P	P	P	P	P	P	
Reimer, Serena	NYA	NYA	NYA	NYA	NYA	NYA	P	
Robertson, Jordan	P	R	P	P	P	P	P	
Saddleback, Jack	P	P	P	P	R	P	P	
Schwab, Benjamin	P	P	P	P	P	P	P	
Senecal, Gabe	P	P	P	P	P	P	P	
Tan, Mark	CE	P	P	R	P	P	P	
Trites, Brayden	P	P	P	R	P	R	P	

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

CE - Communication Error

University Students' Council
Minutes for Thursday October 22nd, 2015

Present

Jack Saddleback, President
Ata Merat, VP Operations and Finance
Gabe Senecal, VP Academic Affairs
Kehan Fu, VP Student Affairs
Monica Iron, Arts & Science
Hasith Andrahennadi, Arts & Science
Kristen Daniels, Arts & Science
Jaylynn Arcand, Medicine
Regan Ratt-Misponas, Indigenous Students
Jordan Robertson, ESB
Connor McCann, ESB
Benjamin Schwab, St. Thomas More
Sheldon Moellenbeck, St. Thomas More
Tenielle Koob, Pharmacy & Nutrition
Mankomal Gill, Kinesiology
Alana Huckabay, Agriculture &
Bioresources
Mark Tan, International Students
Jordyn DeWalt, WCV
Brayden Trites, Education
Serena Reimer, Education

Also Present

Jordan Sherbino, USC Chair
Caroline Cottrell, General Manager

Regrets

Taylor Andreas, Law

Absent

Guest List

David Arnot, Saskatchewan Human
Rights Commissioner
Norma Cunningham-Kapplahn, Saskatchewan
Human Rights Commission
Graeme Jobe, President of the Arts and
Science Students' Union
Courtney Bowman, SAL Elections Committee

The meeting was called to order at 6:04p.m.

1. Adoption of the Agenda

Move to add as Council Address Judge David Arnot, Saskatchewan Human Rights Commission.

USCMotion042: President Saddleback/VP Merat **Carried**

Move to adopt the agenda.

USCMotion043: President Saddleback/VP Senecal **Carried**

2. Introductions and Announcements

President Saddleback introduced and welcomed Judge David Arnot, Saskatchewan Human Rights Commissioner; Norma Cunningham- Kapplahn from the Saskatchewan Human Rights Commission; Graeme Jobe, President of the Arts and Science Students' Union (ASSU); and Courtney Bowman.

3. Council Address

3.1 Judge David Arnot – Saskatchewan Human Rights Commission

Move into informality.

USCMotion044: Councilor Arcand/Councilor Ratt-Misponas **Carried**

Judge Arnot pointed out that he is in Council to present what the Saskatchewan Human Rights Commission is working on. In 2009 he was given a mandate to examine everything that the Human Rights Commission was doing and to see how to go forward. The second part of the mandate was to build a stronger education model. The model has a four (4) pillar plan.

The first pillar is to investigate and litigate all cases they receive. They are sent to the Queen's Bench. The model copies elements from the one from Manitoba called direct mediation, which is the second pillar. This model is problem-solving and preventative work, where they mediate more of the complaints that come to the office. In Saskatchewan, it is called Appropriate Case Resolution. The other model they have implemented is called System Advocacy, which is the third pillar of the model. The last pillar is to determine pedagogy from grades K to 12 to ask students "what does it mean to be a Canadian citizen?" The question looks at the rights of citizens, and what are the responsibilities carried with those rights. This pedagogy has been worked on for six (6) years. It was developed by a group of 16 teachers.

Judge Arnot explained that now they are in a model of professional development where they want to train the 13,000 teachers in SK about this pedagogy. There are two (2) main responsibilities for Canadian citizens.. The first one is that no one understands your own rights so you do not transgress the rights of others. The second one is to make the world a better place. The Professional Development program will take one (1) to do. By

September 2016, they expect to have their three (3) R program running (Rights, Responsibility and Respect). This rigorous citizenship education has never been done in Canada.

The program also includes a five (5) E model. The Es refer to develop an enlightened student, an engaged student, an energetic student, an empathetic student, and an ethical student. This program is going to be shared with all Human Rights Commissions in Canada because they have strategic alliances with them. They see the opportunities to expand this program outside of Canada. The goal of the project is to change the culture in the community. In order to do that, they are going to promote change in the school system first. All the materials for this project fit with the curriculum taught in schools. The program has the support from the College of Education at UofS and UofR, the Ministry of Education, the School Board Association, among others.

Judge Arnot noted that it would be good for students getting a degree from the College of Arts & Science to take a citizenship course. The Human Rights Commission puts a heavy emphasis on education. Within the framework described, they hope to address the following issues, the six (6) social context issues. The first one is the Holocaust and the world's response to the Holocaust. The other issues are gender discrimination; race discrimination; building respect and knowledge for Aboriginal People; mental health and addiction issues; and disability issues. By the time a student graduates from grade 12 they will see the world through a lenses of responsibility and respect.

VP Fu noted that from the point of view of an outsider, learning about citizenship is very important. He suggested that the program could also help Canadians understand newcomers' integration process.

Ms. Cunningham- Kapplahn mentioned that often they caught up making sure to teach people who are new to Canada, what Canada is all about. She added that maybe the focus should be on Canadians looking at the inclusion process.

Councilor _____ asked if the citizenship education guide is available online.

Judge Arnot replied that it is not right at the moment but it will be soon. At the moment, the documents are available for teachers that have taken a professional development course.

Councilor Ratt-Misponas asked about what kind of work the Commission is doing on First Nation, Metis, and Indigenous elderly of the community.

Judge Arnot answered that they work with the Saskatchewan Federation of Indian Nations, Metis Nation of Saskatchewan. The Commission also has a number of elders who have worked there for a number of years. He believes that the Commission is in tune to work on different issues faced by the Aboriginal Community in this province. He added that the non-Aboriginal world has a lot to learn from the First Nation and Metis People. The issue of Aboriginal People's treatment is one of the main issues in Canada.

The materials used by the Commission ensures that it respects First Nations and Metis People and make sure that builds respect.

VP Senecal asked if the Commission receives a lot of complaints from University of Saskatchewan students or students in general.

Ms. Cunningham- Kapplahn replied that they would not catalogue complaints in that way. Right now there are no complaints against the University. The complaints to the commission have grown throughout the years. She suspects that there are members of the community who are distrustful of government organizations. The Commission is catalogued as a government organization; therefore they have a lot of work to do to increase credibility in the field. They are working with the ministries that are putting together the poverty reduction program. They hope to make people come forward with their complaints.

VP Fu pointed out that it is really important to understand all these issues. He thanked the Commission for putting in the work to educate people on Aboriginal issues.

President Saddleback asked how much involvement does the Saskatchewan Human Rights Commission have with Bill 612 with regards to the creation of Gay Straight Alliances (GSA).

Judge Arnot replied that the Commission does a lot of work with the government officials and policy makers. With regards to gender identity, the Commission started working with Trans-Sask in 2012 to educate policy makers on the notion of gender identity and gender expression. In respects to the GSA, they have had a number of discussion government officials. The Commission sees its roles as promoting and advancing changes to the Human Rights Code they believe are justified. The Commission assisted with the creation of the Bullying Report and Bullying Strategy; the Disability Strategy; they have a major recommendation on the Mental Health and Addiction Strategy; and Poverty Reduction Strategy.

President Saddleback thanked the Commission for the work they do influencing and education students.

Councilor Ratt-Misponas thanked Judge Arnot and Ms. Cunningham- Kapplahn for coming to Council.

Judge Arnot thanked Council for the opportunity to speak. He invited Councillors to contact them with any other ideas they may have.

Move back into formality.

USCMotion045: VP Senecal/Councilor Trites

Carried

4. Table Topics

4.1 "What is the societally optimal level of tuition? Should tuition be the same, should it be more, or should it be less? What would be the best choice for Canada as a country or Saskatchewan as a province?"

Councilor Huckabay pointed out that the level should be less because living costs have gone up.

Councilor Koob mentioned that it would be good if students were paid to go to University.

Councilor Tan suggested that providing more support for students to pay for their fees would be good.

Councilor Gill said that schooling should be free. Through school, people can make informed decision and be educated while debating and talking about different topics.

Councilor Huckabay noted that it is hard for students to get scholarships, especially if the student is not part of a minority.

VP Fu pointed out that scholarships are hard to find. He noted that at the UofS the rate of students claiming scholarships is one of the lowest in Canada. Continuing Bursaries application are still open until the end of October and he encouraged students to apply.

5. Minutes and Reports for Information

5.1 USC Minutes – October 15th, 2015

VP Senecal noted that on Councilor Koob's report the event should be called Medicomania.

5.2 Executive Committee – October 19th, 2015

5.3 Budget & Finance Committee Minutes and Report – October 15th, 2015

5.4 International Student Affairs Committee Minutes and Report – October 16th, 2015

VP Fu mentioned that all Councilors and students are invited to sit on this committee.

5.5 Student Affairs Committee Minutes and Report – October 8th, 2015

5.6 Sustainability Committee Minutes and Report – October 6th, 2015

6. Motions Arising from the Minutes and Reports

Move to accept the Minutes and Reports.

USCMotion046: Councilor Ratt-Misponas/Councilor Robertson

Carried

7. Business

8. New Business

9. Questions and Comments

Councilor Ratt-Misponas pointed out that October 22 is Louis Riel's birthday. He invited Councilors to the celebrations on November 16 for Louis Riel Day.

Councilor Schwab noted that he tried to use water fountains on the night of October 21 and none of the ones he tried had water. He asked the reason of why these water fountains were not working.

Councilor Tan pointed out that the water fountain next to the Scotiabank ATM does not work.

VP Senecal asked if the water fountains in Lower Place Riel are part of the USSU.

Move to give GM Cottrell speaking rights.

USCMotion047: VP Senecal/Councilor Iron

Carried

GM Cottrell mentioned that she was unaware of the malfunction of the water fountains. She will have a look at this issue.

Councilor Arcand noted that she lives on 14th Street and that water pressure will be down in that area. This could be a contributor to the water fountains not working properly.

10. Any other Business

10.1 Councillors Reports

Councilor Gill – Kinesiology – reported that his college society agreed that a good way to promote events at Louis' would be all different types of social media and advertisement at the University residences.

GM Cottrell noted that the events are advertised in social media. On the other hand, the USSU is not allowed to advertise in residences.

VP Merat added that the events will be emailed to the college societies and campus groups in order to advertise them to more people.

Councilor Andrahennadi asked if there is a Louis' App for iPhone and/or Android.

VP Merat replied that there is no App. However, he will take the idea to the Louis' management team.

VP Fu added that other universities have an app. He invited Councilors to talk to the Executive if they have ideas for apps or other forms to integrate the USSU with students.

Councilor Andrahennadi asked if the app could also include subcategories to include the events of campus groups.

Councilor Ratt-Misponas – Indigenous Students – reported that the Indigenous Student Council (ISC) Steak Night Fundraiser is taking place on October 28 at the Sutherland Bar. Tickets are \$20.

Councilor Arcand – Medicine – reported that on the weekend of October 17 the Global Health Conference took place. She added that Miles for Smiles raised \$15,136 for the Saskatoon Children's Hospital.

Councilor Huckabay – Agriculture & Bioresources – reported that on October 26 the college is having a resume session at 4:00p.m. in room 1E80.

10.2 AGM Timeline and Amendments

VP Senecal noted that the AGM will take place on November 26 at 6:00p.m in ARTS 241. If anyone has any amendments that would like to propose one has to submit them to agm@ussu.ca before November 16. The Executive will bring to Council the amendments they would like to propose on November 5.

Councilor Robertson pointed out that at least fifteen (15) Councilors have to attend for quorum.

10.3 By-Elections

VP Fu revealed the results of the by-election.

VP Senecal reported an event on behalf of Councilor Andres. The event is called Millennium in Debt and it will take place on October 26 at 12:00p.m. in Room 150 in the College of Law.

VP Fu noted that Trick or Eat is taking place on October 31. He invited Councilors to participate.

VP Fu added that on October 23 the inauguration dinner for the incoming University president is taking place. He noted that the USSU has an extra ticket to go. He invited Councilors to take the ticket if anyone can attend the dinner.

11. Adjournment

Executive Meeting
October 26th, 2015

Present: President Saddleback, VP Senecal, VP Merat and GM Cottrell.

Regrets: VP Fu

Also Present: Jason Ventnor

1. Call to order

The meeting was called to order at 11:05a.m.

2. Quorum

Quorum was present

3. Roundtables

President Saddleback:

VP Fu:

VP Merat:

Exec meeting. Oct19

ADO Tuesday Oct20

Council. Oct21

Chilling for Charity. Oct23

Dodge Ball Committee meeting. Oct23

VP Senecal:

Last week I did a wide range of activities, I will touch on a few that stand out here.

On Monday I promoted the federal election in Place Riel, and enjoyed it a lot. I provided information to students about their ID requirements as well as how to find their polling station. Many students would vote, but were discouraged by the amount of work it took to find out how to actually do so. Voting should be made as easy and as accessible as

possible; additional hoops to jump through are additional nudges that have a greater effect on young people and first time voters.

On Wednesday I spoke with students about academic rights as a follow up to me Know Your Rights campaign that took place in September. I was happy to educate students on their academic rights, and will continue with these follow up sessions in the future.

I spoke with Kealin Liwiski, a student from Vancouver Island University, and gave a perspective of the Fall Reading Week implementation here at the U of S, which she is considering advocating for. Speaking of fall reading week, I want to hear students' perspectives on the timing of the break. Student unions can learn much from each other.

A highlight of my week that took place on Friday October 23 was participating with the other executives in the Chilling For Charity event. Chilling For Charity is a fundraiser hosted by the JDC West campus group for Habitat For Humanity that sees participants jump into icy water. If anyone wants to see VP Fu and I flying through the air towards icy water while dressed as penguins they should consult the USSU Facebook page.

The Association Of Constituency Presidents meeting took place yesterday. While turnout was mediocre, the conversations and feedback we received were great. I look forward to the meetings in January, February, and April.

4. Business

4.1 Process for approval policy

Move to delete the process for approval policy but to have it as information for the Executive.

EXECMotion051: VP Senecal/VP Merat

Carried

4.2 Letter of Support

President Saddleback noted that he received a letter to send a letter of support to have more physicians and doctors for students in need. President Saddleback will draft the letter and send it to Student Health.

4.3 Mid-Year Retreat

Felipe will look at booking the retreat for December 9. He will book a place and time for it.

4.4 Chilling for Charity

The group was instructed to not put the fire truck inside the bowl. However, the group did not follow instructions and made significant damage on the bricks. The question comes now to who is going to pay for the damage.

4.5 \$5 student fee for voting

VP Senecal noted that it would be a good idea to give students \$5 refund when students participate on PAWS elections.

VP Merat pointed out that there are a couple problems. One of them is that it is not democratic; and students would just randomly vote to get the \$5 refund.

GM Cottrell also noted that the university would have to write a program to connect voting to student accounts.

4.6 AOC Meeting

President Saddleback noted that only 12 of the 27 people that RSVP showed up. However, the meeting was good. He is looking at having three (3) meetings in Term 2 to discuss different topics. The last meeting of Term 2 will focus on transition between the new USSU Executive and new Executive for each constituency. The possible dates for the meetings are January 17, February 14 and April 10.

4.7 New Executive Assistant Position

The Executive would like to have an Executive Assistant to deal with Research and Social Media among other duties. This is to fill out the gaps between the Executive and the role of the Academic & Governance Assistant.

Mr. Ventnor and GM Cottrell pointed out that there is enough staff at the USSU to deal with what the Executive wants. They identified that the belief more staff is needed may be nothing more than the Exec not fully articulating their needs to the GM.
The Executive will discuss this next week.

5. Adjournment

The meeting was adjourned at 11:53a.m.

Budget and Finance Committee October 26, 2015

Regrets: Member Croquette

Business

All figures approved unless stated otherwise

USASK MUN

500 Louis credit

200 cash

300 XL credit

USASK student leadership conference

500 Cash

500 XL credit

Suggest to get participants to pay

USSU execs to help promote via social media

University of Saskatchewan Aero Design Team

Different competition from SAE competition last year.

AIAA - Build a small plane to put in to a big one. Last year was a whiffle ball drop.

AIAA has no competition fees.

500 cash

387.80 XL credit

112.20 Pepsi credit

Health Science Students association

63.58 XL credit

Best Buddies

200 Pepsi Product

Environmental and Bioresource Student Association

19 XL credit

WUSC U of S

44.76 XL (declined as event is over)

U of S Barbell

500 Cash (conditional to whether the PAC approves)

Sakatoon Psychology Students' Society Student and Faculty Mixer

67 Pepsi credit (declined, too late can't have Pepsi in Louis)

250 Louis credit (deficit to be funded through ticket sales) **applied for 480**

Power to Change

150 XL credit

350 Louis credit

Request for event detail

Meeting adjourned

Academic Affairs Committee of University Students' Council

Date October 7 @ 4:30

Location USSU Second floor meeting room

Attendance: Daniels, Houlden, Arcand, Huckabay, Senecal, Del Campo

Regrets: Saddleback, Fu, East, Moen

1. Call to order time: 4:31
2. Adoption of the agenda AACMotion002: Daniels /Arcand
3. Chairs remarks
4. VP Senecal and AGA Del Campo discussed Teaching Excellence Awards and what would be required of each committee member. Tabling would be great assistance from members, but more importantly it was expressed the committee would be needed to help conduct the surveys of nominated classrooms in November.
5. Arcand mentioned that undergraduate university council seats could be used more effectively if students were able to defer seats to other Members of Student Council instead of only to Members representing the same college. VP Senecal expressed he would look into the issue and report back to the committee.
6. The USSU academic portion of the website needs to be rewritten. Members can participate in the rewriting of the website individually on their own time and then bring their version back to the committee to be affirmed.
7. Other business

Room 110, 1 Campus Drive
University of Saskatchewan
Saskatoon, Saskatchewan
S7N 5A3



Telephone: (306) 966-6960
Fax: (306) 966-6978
E-mail: contactus@ussu.ca
Website: www.ussu.ca

1.1 Huckabay expressed that chemistry help programs could be improved. VP Senecal said he would look into the issue.

8. Adjournment.

**University Students' Council Agenda
Thursday, November 5th, 2015
Roy Romanow Student Council Chamber**

- 1. Adoption of an Agenda**
- 2. Introductions and Announcements**
- 3. Council Address**
- 4. Table Topics**
 - 4.1 "Fraternities and Sororities: ye or nay?"**
- 5. Minutes and Reports for Information**
 - 5.1 USC Minutes – October 29th, 2015**
 - 5.2 Executive Committee – November 3rd, 2015**
 - 5.3 Academic Affairs Committee Minutes and Report**
 - 5.4 Appointments Committee Minutes and Report**
 - 5.5 Code of Ethics Disciplinary Committee Minutes and Report**
 - 5.6 Elections Committee Minutes and Report**
 - 5.7 External Affairs Committee Minutes and Report**
 - 5.8 Budget & Finance Committee Minutes and Report – November 2nd, 2015**
 - 5.9 Indigenous Affairs Committee Minutes and Report**
 - 5.10 International Student Affairs Committee Minutes and Report – October 27th, 2015**
 - 5.11 Student Affairs Committee Minutes and Report**
 - 5.12 Sustainability Committee Minutes and Report – October 29th, 2015**
 - 5.13 Association of Constituency President Minutes and Report**
- 6. Motions Arising from the Minutes and Reports**
- 7. Business**
 - 7.1 Motion to support an inquiry on missing and murdered Indigenous Women**
 - 7.2 Impeachment**
- 8. New Business**
 - 8.1 Indigenous Content in the Curriculum**
 - 8.2 Unnamed Committee**
- 9. Questions and Comments (30 Minutes)**
- 10. Any Other Business**
 - 10.1 Councillors Reports**
 - 10.2 AGM – Bylaw Amendments**
 - 10.3 Female leadership in the USSU**
- 11. Adjournment**

	Sept. 10	Sept. 17	Sept. 24	Oct. 1	Oct. 8	Oct. 15	Oct. 22	Oct. 29	Nov. 5	Nov. 12	Nov. 19	Nov. 26
Andrahennadi, Hasith	P	P	P	R	P	P	P	R				
Andreas, Taylor	P	P	R	R	P	P	R	P				
Arcand, Jaylynn	P	P	P	P	R	P	P	P				
Daniels, Kristen	P	P	P	P	R	P	P	R				
DeWalt, Jordyn	P	P	P	R	R	P	P	R				
Dreaver, Dhaine	NYA	NYA	NYA	NYA	NYA	NYA	NYA	P				
Fu, Kehan	P	P	P	R	P	P	P	P				
Gill, Mankomal	CE	P	P	P	P	P	P	P				
Hearn, James	NYA	NYA	NYA	NYA	NYA	NYA	NYA	P				
Huckabay, Alana	P	P	P	P	P	P	P	P				
Iron, Monica	P	R	P	P	P	P	P	R				
Koob, Tenielle	P	P	P	P	P	P	P	P				
McCann, Connor	P	P	R	P	R	P	P	P				
Merat, Ata	P	P	P	P	P	P	P	P				
Moellenbeck, Sheldon	R	P	P	P	R	P	P	R				
Pinel, Dayna	NYA	NYA	NYA	NYA	NYA	NYA	NYA	P				
Ratt-Misponas, Regan	P	P	P	P	P	P	P	P				
Reimer, Serena	NYA	NYA	NYA	NYA	NYA	NYA	NYA	P				
Robertson, Jordan	P	R	P	P	P	P	P	P				
Saddleback, Jack	P	P	P	P	R	P	P	R				
Schwab, Benjamin	P	P	P	P	P	P	P	P				
Senecal, Gabe	P	P	P	P	P	P	P	P				
Tan, Mark	CE	P	P	R	P	P	P	P				
Trites, Brayden	P	P	P	R	P	R	P	P				

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

CE - Communication Error

University Students' Council
Minutes for Thursday October 29th, 2015

Present

Ata Merat, VP Operations and Finance
Gabe Senecal, VP Academic Affairs
Kehan Fu, VP Student Affairs
Jaylynn Arcand, Medicine
Regan Ratt-Misponas, Indigenous Students
Dhaine, Dreaver, Indigenous Students
Jordan Robertson, ESB
James Hearn, Engineering
Benjamin Schwab, St. Thomas More
Tenielle Koob, Pharmacy & Nutrition
Dayna Pinel, Nursing
Mankomal Gill, Kinesiology
Alana Huckabay, Agriculture &
Bioresources
Taylor Andreas, Law
Mark Tan, International Students
Jordyn DeWalt, WCV
Brayden Trites, Education
Serena Reimer, Education

Also Present

Jordan Sherbino, USC Chair
Caroline Cottrell, General Manager

Regrets

President Saddleback, President
Connor McCann, ESB
Sheldon Moellenbeck, St. Thomas More
Kristen Daniels, Arts & Science
Hasith Andrahennadi, Arts & Science
Monica Iron, Arts & Science

Absent

Guest List

The meeting was called to order at 6:02p.m.

1. Adoption of the Agenda

Move to move Student Fees from 8.1 to 7.1 under 7. Business.

USCMotion048: VP Merat/VP Fu **Carried**

Move to add Dodge Ball Committee report under 7. Business.

USCMotion049: VP Merat/VP Fu **Carried**

Move to add a motion to support an inquiry on missing and murdered Indigenous Women under 8. New Business.

USCMotion050: Councilor Ratt-Misponas/VP Senecal **Carried**

Move to adopt the agenda.

USCMotion051: VP Senecal/Councilor Arcand **Carried**

2. Introductions and Announcements

Councilor Ratt-Misponas welcomed all the new Councilors to Council.

3. Council Address

4. Table Topics

4.1 “Should the University of Saskatchewan provide designated nap spaces on campus?”

Councilor Koob said that there should be nap spaces on campus. She added that there should be more standing desks.

Councilor Ratt-Misponas agreed with Councilor Koob.

Councilor Tan noted that during the wintertime there could be nap spaces outside to promote Habitat for Humanity where people can experience living in poverty by sleeping outside.

VP Fu mentioned that this happens once a year in an event call 5 Days for the Homeless. He added that if students are interested in joining Habitat for Humanity they can talk to the Executive.

Councilor Arcand pointed out that she worked at a clinic where workers were encouraged to nap during their lunchtime. She added that she has never seen workers work so hard in the afternoon after having a nap.

5. Minutes and Reports for Information

5.1 USC Minutes – October 22nd, 2015

5.2 Executive Committee – October 26th, 2015

Councilor Robertson asked if the Executive could provide context for the deletion of the Process for Approval Policy.

VP Senecal noted that the USSU has different policies that applied to different bodies and/or situations. The Process for Approval Policy included several procedures for outlines for other policies of the USSU. The policy was outdated. Councilor Robertson proposed to update the policy. However, the Executive and the USSU senior managers decided that the change of the policy would involve changing other policies. Therefore, they decided to change the policy to a general procedure and advisory guide.

VP Merat added that the main reason to make the policy a guide is that there is a conflict between the policy and all the other policies. Everything covered in the Process for Approval is covered by other policies.

Move to provide GM Cottrell speaking rights.

USCMotion052: VP Fu/VP Merat

Carried

GM Cottrell explained that the policies on the USSU website are presented in a hierarchical way. She noted that the policies under the bylaw are specific to a committee, Student Council or the work of the Executive. The policies under Council are only amendable at the will of Council, for example the Student Infrastructure Fee Policy. The Process for Approval policy is an Executive-related policy; therefore the Executive Committee can change it and bring the changes for the information of Council. The whole Executive felt that the whole policy was redundant, so they decide to make a guide of procedure.

Councilor Robertson pointed out that some elements on the policy are not mentioned in other policies. He added that Council initially created the policy and there is no clause that it is exclusive to the Executive. He suggested that it would be better to have a procedure policy rather than a guide.

Councilor Koob asked from whom was the letter that President Saddleback received and that he mentions in the minutes under 4.2.

Councilor Robertson asked what happened with Chilling for Charity and the incident with the fire truck and the bricks.

VP Merat said that the USSU met with Chilling for Charity. They were told not to move the rocks to enter Nobel Plaza. However, they group moved the rocks for the fire truck to enter Nobel Plaza, damaging some of the bricks. The cost to repair the bricks is around \$14,000 plus taxes. The USSU is looking to see if the insurance would cover this.

5.3 Academic Affairs Committee Minutes and Report – October 7th, 2015

5.4 Budget & Finance Committee Minutes and Report – October 26th, 2015

Councilor Huckabay pointed out that having students to pay for the USASK Student Leadership Conference might influence turnout for the event and discourage students from attending.

VP Merat said that the Committee decided to suggest that given the financial problems of the group, charging students would help them raise more money.

Councilor Tan added that the Committee decided to suggest they charge a nominal fee of \$5 or \$10 to attend the conference.

VP Fu explained to new Councilors how the Budget & Finance Committee provides.

VP Senecal added that the idea of charging a nominal fee increases the chances of students to attend.

6. Motions Arising from the Minutes and Reports

Move to accept the Minutes and Reports.

USCMotion053: Councilor Koob/Councilor Ratt-Misponas

Carried

7. Business

7.1 Student Fees

VP Merat explained that annually before submitting the fees to administration the USSU fees have to be approved by Council. The Health & Dental Plan will not have any changes with a total of \$247.69; the USSU Student Fee will increase by \$3.95 being in total \$83.03; U-Pass will increase by 1.4% (\$1.09, based o Consumer Price Index [CPI]) to a total of \$79.49; the Infrastructure Fee will increase by \$1.66 to a total of \$120.42.

Councilor Pinel asked if there is a need to increase the USSU Student Fees.

VP Merat replied that annually it is increased by 5%, considering inflation and increase of the salaries costs for the Union. That is the main reason to increase it by 5%.

Councilor Robertson asked why this information was not brought forward before Council earlier in the year. He also asked how this would affect the budget process whether or not there is a need to increase the fees given the surplus the USSU had last year.

GM Cottrell replied that the USSU budgets with the best estimates they have at the time. The USSU takes its actuals and they project with them until the end of December to see how the budget needs to look like for the next eighteen (18) months. She added that with certainty the salary costs for the USSU will go up because the USSU just signed a new collective agreement with the unionized staff and there are significant increases in salary;

including a salary increase to the student employees at Louis'. Moreover, food at Louis' will go up. She added that fixed costs contribute to around 80% of the budget, therefore not providing much space for negotiation. For every USSU fee that students pay, the University takes 1% of that fee.

Councilor Huckabay asked if with the fee increase there would also be a service increase.

VP Fu noted that on November 3 from 10a.m. until 2p.m. the USSU Executive will be in Upper Place Riel meeting students and answering their questions. Students can bring their suggestions on how the USSU could improve its services.

Councilor Ratt-Mispunas asked if there will be a report for Council about the fee increases.

VP Merat replied that there will be presented on the board.

Councilor Robertson asked if Councilors would like to do a straw poll to defer this decision for the next meeting.

VP Merat pointed out the University needs to know the fee increases as soon as possible.

Councilor Pinel asked what factors influenced the decision to increase the USSU Student Fee for 5% and other fees for 1.4%.

VP Merat replied that the 1.4% increase is based on CPI; the 5% increase deals with inflation rate increases.

Councilor Arcand noted that for future reference Council should receive a written report on the fee increases in order to make an informed decision.

GM Cottrell explained what CPI is. CPI is put together by Statistics Canada and it is the change in price of a basket of goods and services over a period of time. She added that the University changed the deadline to submit fees in order to not have a new Board of Governors decide on the budget. Then, the University decided that they will do their budget in isolation from the provincial budget, which starts to be decided in December. This has made the budgeting for the USSU difficult, especially looking at the Health & Dental Plan.

Councilor Robertson asked if the University will keep this model for the future. He added if it would be beneficial for the USSU to change its year-end in order to budget for the proper year.

VP Senecal asked what accounts for changing the year-end budgeting.

Councilor Robertson replied that the current year-end for the USSU is April, therefore changing it to an earlier month would help the budgeting process.

VP Fu noted that changing the year-end would affect the dynamic of funding for campus groups.

Councilor Robertson said that the process for funding and ratification for campus groups would not change much. He added that the budget process would not change much because it would consider a month-to-month basis.

GM Cottrell pointed out that one of the main reasons for the year-end to be in December has to do with the beginning of a new Executive on May 1. Changing the year-end could be possible but the budget for the USSU would have to be double audited. Auditing fees for the USSU are around \$18,000. Further, it might affect when the USSU is paid by the University.

VP Fu mentioned that all the campus group funding is budgeted within the USSU fiscal year. By changing the fiscal year, one has two budget processes for one academic year. This creates complexities for campus groups.

Councilor Pinel pointed out that Council would like to receive a report explaining from where the fees are being raised and for how much they increase. She mentioned that she does not feel comfortable voting on a raise on fees without the necessary knowledge to do so.

Councilor Arcand agreed with Councilor Pinel.

VP Merat noted that he will ask the Controller of the USSU to write a report on this and why fees have to be increased by 5% and 1.4% respectively.

Councilor Robertson explained that he suggested changing the year-end budget so the USSU can make a better budget projection in line with the deadline to submit fee from the University.

Councilor Koob asked if these increases would have to be paid by student taking spring and summer classes during the 2016-2017 academic year.

VP Merat replied that these fees begin on September of the 2016-2017 academic year.

Move to increase the USSU fees as follow: USSU Student Fee by 5% (increase of \$3.95) being in total \$83.03; U-Pass by 1.4% (increase of \$1.09) to a total of \$79.49; the Infrastructure Fee by \$1.66 to a total of \$120.42. The Health & Dental Plan will not have any changes, therefore remaining at the same amount of \$247.69.

USCMotion054: VP Merat/VP Senecal

Carried

7.2 Dodge Ball Committee

VP Merat pointed out that the Committee to see the feasibility of holding a Dodge Ball game. The Committee decided to not hold the event. He said that Council could propose other activities.

VP Merat proposed to resin USCMotion075: “Move to hold the largest world dodge ball game by the USSU, and that funding will come from sponsorship and not from the USSU operating budget” from the USC meeting on April 9, 2015.

VP Senecal provided context for new Councilors.

VP Fu noted that the motion to hold the dodge ball game was passed by Council in the last Council meeting of the 2014-2015 academic year.

Councilor Pinel asked for clarification on the motion.

Chairperson Sherbino ruled the motion out of order.

Move to resin USCMotion075: “Move to hold the largest world dodge ball game by the USSU, and that funding will come from sponsorship and not from the USSU operating budget” from the USC meeting on April 9, 2015.

USCMotion055: VP Merat/VP Fu

Carried

8. New Business

8.1 Motion to support an inquiry on Missing and Murdered Indigenous Women

Councilor Ratt-Misponas noted that for next week’s meeting he will bring a motion to support the call for a national inquiry on missing and murdered Indigenous Women. He is asking the USSU to stand in solidarity.

He added that between November 16 to the 20 there will be Missing and Murdered Indigenous Women Awareness Week at the University.

Councilor Arcand asked if Councilor Ratt-Misponas has put any thought into how this motion would look like for the USSU given that the organization is non-partisan.

Councilor Ratt-Misponas replied that there have been a couple of bodies that have called on the government to inquiry to call on missing and murdered Indigenous Women.

VP Senecal noted that the USSU is non-partisan. He added that it is appropriate to support campaigns like this one because they are important for students.

Councilor Ratt-Misponas asked Councilors to look into the issue in order to make an informed decision.

9. Questions and Comments

VP Fu noted that the letter President Saddleback received was from the Health Services Office on campus. The letter talked about a meeting that the senior members of the University Health Services were going to have with the Minister of Health to discuss the shortage of physicians on campus and the need for more physicians for students and low-income areas. The requested a letter of support from the USSU.

She asked if there was any mentioning about other health services increases.

VP Fu answered that the email just points out to physicians and doctors. He is unaware if it includes other health services.

Councilor Koob asked if they could add other health care providers to the letter.

Councilor Pinel added that the email should make reference to nurses or nurse practitioners.

Councilor Huckabay asked if the USSU could help deal with an elevator malfunction in a residence building, Seager Wheeler.

VP Fu noted that the USSU has been in conversations with consumer services.

VP Senecal referred to the AGM. November 16 is the deadline for students to submit amendments to the bylaw. The Executive will be bringing the proposed amendments in the week's meeting.

VP Senecal spoke about the underrepresentation of women at the USSU Executive level. He proposed to examine the cause of this issue. He invited Councilors to propose ideas.

Councilor Arcand asked if VP Senecal looked at how many women did run in USSU elections or only at elected members.

VP Senecal said that it would be a good piece of information to look at.

Councilor Koob noted that by looking at the female vs. male distribution in each college one might understand this issue. In her college, for example, there are two (2) males out of 90 members. The college has a full course load that does not allowed for students to assume any positions within the Executive.

Councilor Arcand said that the ratio of male and female student in professional college might not be a sufficient reason to understand the underrepresentation of women in the USSU Executive. She added that this is societal issue not just an USSU issue.

VP Fu proposed to table this discussion given its larger scope of discussion.

Councilor Gill explained the concept of gender logic as a way to understand the underrepresentation of women.

Councilor Ratt-Misponas thanked VP Senecal for bringing this issue forward.

10. Any other Business

10.1 Councillors Reports

Councilor Reimer – Education – reported that ESS is having a steak night on November 19. The money will go to the charity Straight Up. Tickets are \$25.

Councilor Schwab – STM – reported that on October 29 at 7:30p.m. STM is hosting a lecture on Reconsidering Reconciliation; wine and cheese will follow after. On October 30, STMSU is having a Halloween Pub.

Councilor Arcand – Medicine – reported that on October 16 the College of Medicine was no longer on probation.

Councilor Tan – International Students – invited everyone who has interest on International Students issues to come to the International Student Affairs Committee.

Councilor Pinel – Nursing – reported that from November 16 until November 20 is National Nursing Student Week. She also mentioned that her college is trying to add the fee students pay for being part of the University's student chapter. She asked if other colleges have had experience adding this fee so it is easier to raise it.

VP Fu answered that SESS does have levies charged to students. He invited Councilor Pinel to come talk to him or VP Merat about it.

Councilor Robertson added that SESS wants to have a referendum to have a levy but the University will not hold it. He said that there is no fee that students' society charge on campus.

Councilor Arcand pointed out that the College of Medicine has informally collected the fee for students. She suggested having students drop off the fee at the main office of their college.

Councilor Koob noted that the College of Pharmacy & Nutrition also has had an informal fee in the past.

Councilor Robertson noted that SESS does not have a levy with the University but an opt-in system for students to pay.

Councilor Ratt-Misponas – Indigenous Students – reported that he attended a session of Building Bridges about what to and not to wear this Halloween. He added that the ISC Steak Night was a great success and overall they raised \$1,500. He noted that between

November 16 to the 20 there will be Missing and Murdered Indigenous Women Awareness Week at the University.

Councilor Andreas – Law – reported that Campus Legal Services (CLS) finally has access to their office. He explained the different services that CLS offers to students.

Councilor Robertson – ESB – reported that the EBSS raised \$6,000 for Habitat for Humanity with their event Chilling for Charity. He also said that on the weekend of October 31 the World Mining Competition is taking place.

VP Senecal noted that Council Addresses should be notified to Council with a little information about it. He noted in a couple weeks a member of the library will come to Council to present about the future of the Library space.

VP Senecal mentioned that the USSU is having their Teaching Excellence Awards nominations open until October 31.

GM Cottrell noted that she will be on holidays. In the meantime, Jason Ventnor, USSU Communications and Marketing Manager will replace her in Council.

11. Adjournment

**Executive Meeting
November 3rd, 2015**

Present: President Saddleback, VP Senecal, VP Merat, and Jason Ventnor.

Regrets: VP Fu

1. Call to order

The meeting was called to order at 10:35a.m.

2. Quorum

Quorum was present

3. Roundtables

President Saddleback:

October 19 – October 24

#USaskVotes tabling & Rock Out 4 Turn Out - I, along with the other executives, had a #USaskVotes table to direct students and campus community members to various polling stations across the city the day of the federal elections. In the evening the USSU hosted the Rock Out 4 Turn Out event at Louis' that was well attended, so much so that no seat was left.

Convocation & President Installation - the USSU exec attended various events regarding convocation on the Friday night and Saturday alongside the installation ceremonies for our new university president, Dr. Peter Stoicheff, on the Saturday.

October 25 – October 31

Association of Constituency President's mini summit - the executive held a mini-summit for the AOCPP that invited all constituency presidents and their executive to share ideas, network, and build skills. The event was well received and many of the participants felt that another meeting with presidents and their executive would be beneficial.

Bylaw amendments - the executive gathered to go over our proposed amendments coming up in the AGM. They will be discussed at USC on November 5th.

VP Fu:

Oct. 19 – Oct. 23:

Internationalization: International Student Affairs Committee meeting. Student Forum presentation on International Affairs. Addressed international student affairs issues, in particular housing. Met with ISSAC regarding USSU assistance with ISSAC students participating for trick-or-treat, Global Village (Nov 26th).

January Orientation and Welcome Week: Met with the Orientation Planning committee and finalized Winter Welcome Week events with Gabe.

Sustainability Committee: Started planning for Term 2 Sustainability Outreach Project.

Oct. 26 – Oct. 30:

Mental Health Awareness Week: Finalized Preparations for Trivia Night with USSAMH, Kick-Off Movember Shave-Off with Do Something, and helped with Peace of Mind Mixer with ASSU.

Conference Calls throughout week.

Vacation until Oct. 10.

VP Merat:

- ACOP meeting. Oct 25
- International Student Affairs Committee. Oct 26
- Fee review committee meeting. Oct 27
- Staff meeting. Oct 28
- Dodge ball committee. Oct 28
- Louis Planing meeting. Oct 29
- EDO on Friday. Oct 30

VP Senecal:

"I have been able to catch up on a few loose ends this week. My eyes focused ahead towards events including the Winter Welcome Week the first week of January and the Undergraduate Project Symposium the last week of January."

4. Business

4.1 Mental Health Awareness Week

VP Senecal noted that one of the Help Centre volunteers mentioned that the Help Centre event “Mental Health Awareness Week” posters did not recognize peer health mentors.

4.2 Executive Profiles

Mr. Ventnor pointed out that the profile positions have been updated. VP Senecal noted that the Executive should be the ones making the changes. Mr. Ventnor replied that the changes were given to the Executive. The position profiles will be posted on the USSU websites.

4.3 Executive - Senior Managers

Mr. Ventnor noted that Senior Managers would like to come to Executive meetings so they know if the Executive needs to do something for them.

4.4 Meeting with Stoicheff

VP Senecal noted that he would like the Executive should meet with Peter Stoicheff.

4.5 MSC Issue

VP Senecal pointed out that Council Andreas and Council DeWalt have missed 3 out of 5 meetings. President Saddleback will contact them and a motion will be made at council.

4.6 Bylaw

VP Senecal reviewed the election portion of the Bylaw and will forward on suggestions.

4.7 Seager Wheeler Elevator

Councillor Tan brought forward a concern regarding the elevator in Seager Wheeler being down for more than six weeks. President Saddleback will bring this up with Patti at his meeting tomorrow.

5. Adjournment

**University of Saskatchewan Students' Union
International Student Affairs Committee**

November 2nd 2015

Roy Romanow Council Chambers

4:30PM CST

Regrets: Counsellor Ratt-Misponas

Absent: SAL Choquette.

1. Call Meeting to Order: 4:30pm
2. Motion #005 to Conditionally Ratify All 4 Groups. Counsellor Tan. Second. VP FU.
 - a. JDC West Business Competition - Conditional Ratification pending fee.
 - b. Saskatchewan Dental Students Society - Conditional Ratification pending fee..
 - c. U of S Powered Exoskeleton Team - Conditional Ratification pending fee.
 - d. Physics Students' Society - - Conditional Ratification pending fee.
3. Motion #006 to deny MISA Funding Request for Dressed-Up to Get Messed-Up - \$1000
Funding Denied
 - a. Denied because same event application already submitted by partner group BSA
4. Motion #007 to Fund all the funding requests as follow:
 - a. PSA Silent Auction - \$500 Funding Conditionally accepted
 - i. Conditionally accepted if funding request changed to 500 Louis' Credit
 - b. Fund SNAS Mock OSCE - Approved for \$400 Cash and \$50 Pepsi Credit
 - c. Fund U of S Concrete Toboggan Request - Come in for Presentation.
 - d. Fund JR Ltr Advocacy Letter Writing Workshop - Approved for \$40 Cash.
5. Information: No Meeting Next Week (Reading break). Next meeting is on Nov 16, 2015.

**University of Saskatchewan Students' Union
International Student Affairs Committee**

October 27th 2015

Roy Romanow Council Chambers

2:30PM CST

Regrets: Olya Stepenako.

Absence: Mark Tan. Thu Tran

1. Introduction

- a. Three Fold Approach:
 - i. Rotating Issues per Meeting
 - ii. Demographic Info and Analysis
 - iii. Year-End Report on State of International Affairs

2. Housing Issues

- a. Seager Wheeler and other residence:
 - i. Subcontracting with FMD is often hard to communicate
 - ii. Larger-issues of international students unable to afford.
 - iii. More information when applying for housing as the website does not provide a whole lot of pictures. There is some variance between expectation from what is seen online and reality.
 - iv. o Support for first years wanting to rent off campus (housing registry)
 - v. Mice and bedbugs.
- b. International Student Move-In
 - i. Translators or cultural ambassadors
 - ii. ISSAC was communicated
 - iii. IVCF was essential in supporting students
 - iv. Require more contact ISSAC/AXIS student volunteers
 - v. Residence move-in for 11-months contracts to allow for August as open months.
- c. Lutheran Building: Large International student population (affordable costs). Extremely unlight - dark enough to require flashlight, location of previous assault. Lutheran dorm managers have yet to respond. Large student population. NEED TO LOOK into management.
- d. Solutions: Timeframe for Action. End info-gather at 2nd academic week.
 - i. Survey for Residence Student
 - ii. provide safe space for students to contact this committee
 - iii. Promote the services/advocacy capacity of USSU:
 - 1. Add-On to USSU media platforms - Call-Out to students to bring issues

2. Every 2nd Tuesday Question Period with USSU Exec
 - iv. Large-Scale Solution: Student providing comments to USSU in addition to existing reporting structure within Consumer Services
3. Date and Time for Next Meeting
 - a. By-Law and Information Gathering Process
 - b. Early Next Week Meeting

Room 110, 1 Campus Drive
University of Saskatchewan
Saskatoon, Saskatchewan
S7N 5A3



Telephone: (306) 966-6960
Fax: (306) 966-6978
E-mail: contactus@ussu.ca
Website: www.ussu.ca

**University of Saskatchewan Students' Union
Sustainability Committee**

October 29th 2015

Roy Romanow Council Chambers

1:00PM CST

Present: Sahar Khelifa, Henry Obi

Regret: Renata Huyghebaer

Absent: , Kristen Daniels.

1. Long-Term Plan

- a. Working Document to finalize different ideas. Deadline Tuesday Nov. 10th
 - i. Potential Idea: #Meat free Monday. Providing green/local recipes.
 - ii. University/USSU Policy: Promoting existing policy,
 - iii. Sustainability Credit/Incentive for Student Group Funding
 - iv. UN Announces Global Goals: 2016 Year of Pulses
 - v. FSIN and OTC partnership on sustainability and land use with indigenous perspective
- b. Finish project proposal to Executive Committee and USSU Council. Deadline Jan. 6th..
- c. Promotion/Campaign Week: After February week?

2. Next Meeting:

- a. Doodle Poll and Working Document with ideas,

Current Section	Proposed Amendment
<p>Interpretation</p> <p>4.</p>	<p>Interpretation</p> <p>4. “Student At Large” means undergraduate student who applied and was selected by the Appointments Committee to be a member of a committee;</p>

Current Section	Proposed Amendment
<p data-bbox="240 300 542 331">Amendments to bylaw</p> <p data-bbox="240 338 264 369">7.</p> <p data-bbox="334 411 797 810">(3) If the General Manager or designate refuses to include a proposed amendment in a notice of a meeting, the General Manager shall serve notice to the member submitting the proposal a statement explaining the reason(s) for the refusal, no later than 4 days prior to the meeting members.</p>	<p data-bbox="824 300 1127 331">Amendments to bylaw</p> <p data-bbox="824 338 849 369">7.</p> <p data-bbox="919 411 1382 842">(3) If the USSU lawyer determines that the proposed amendment does not adhere to the spirit and intent of the Bylaw, the General Manager shall serve notice to the member submitting the proposal a statement explaining the reason(s) for the refusal, no later than 4 days prior to the meeting members.</p>

Current Section	Proposed Amendment
<p data-bbox="237 296 389 365">Councilors 23.</p> <p data-bbox="427 373 794 590">(c) if a constituency has more than 5000 members according to the most recent student census conducted by the University, it would be granted a 3rd councilor.</p>	<p data-bbox="823 296 976 365">Councilors 23.</p> <p data-bbox="1013 373 1380 590">(c) if a constituency has more than 5000 members according to the most recent student census conducted by the University, it will be granted a 3rd councilor.</p>

Current Section	Proposed Amendment
<p data-bbox="237 264 350 331">Election 24.</p> <p data-bbox="310 375 784 516">(3) Any vacancy which occurs on Council, prior to the last day of February, shall be filled through a by-election.</p>	<p data-bbox="823 264 937 331">Election 24.</p> <p data-bbox="896 375 1370 516">(3) Any vacancy which occurs on Council, prior to the last day of November, shall be filled through a by-election.</p>

Current Section	Proposed Amendment
<p data-bbox="240 302 589 338">Appointments Committee</p> <p data-bbox="240 338 280 373">34.</p> <p data-bbox="313 373 784 808">(3) Except concerning appointments to the Elections Committee and to <i>ad hoc</i> review panels for elections and referenda as described by clause 73 (4) of this Bylaw, the President alone shall hold the power and responsibility of the Appointments Committee from October 14 until April 30.</p>	<p data-bbox="826 302 1175 338">Appointments Committee</p> <p data-bbox="826 338 867 373">34.</p> <p data-bbox="899 373 1370 808">(3) Except concerning appointments to the Elections Committee and to <i>ad hoc</i> review panels for elections and referenda as described by clause 73 (4) of this Bylaw, the President alone shall hold the power and responsibility of the Appointments Committee from October 14 until April 30.</p>

Current Section	Proposed Amendment
<p>Indigenous Affairs Committee</p> <p>38. (1) The Indigenous Affairs Committee is composed of:</p> <ul style="list-style-type: none"> (a) the President as chair; (b) the Vice-President Student Affairs as vice-chair; (c) the President of the Indigenous Students' Council (d) the Indigenous Student members of University Students' Council; and (e) four self-declared Aboriginal students-at-large appointed by the Appointments Committee in consultation with the President of the Indigenous Students' Council. <p>(2) The Indigenous Affairs Committee shall seek to strengthen and uphold the relationship between the Union and the Indigenous Students' Council and Indigenous Students, without limiting the generality of the foregoing:</p> <ul style="list-style-type: none"> (a) improving communication and/or relations between Aboriginal members, the Indigenous Students' Council, and the Union; (b) advising the Union on measures to promote, support and/or celebrate the success of Indigenous Students (c) advising the Union on 	<p>Indigenous Student Affairs Committee</p> <p>38. (1) The Indigenous Student Affairs Committee is composed of:</p> <ul style="list-style-type: none"> (a) the President as chair; (b) the Vice-President Student Affairs as vice-chair; (c) the President of the Indigenous Students' Council (d) the Indigenous Student Representative(s) of University Students' Council; and (e) four self-declared Aboriginal students-at-large appointed by the Appointments Committee in consultation with the President of the Indigenous Students' Council. (f) the General Manager or designate as a non-voting member; <p>(2) The Indigenous Student Affairs Committee shall seek to strengthen and uphold the relationship between the Union and the Indigenous Students' Council and Indigenous Students, without limiting the generality of the foregoing:</p> <ul style="list-style-type: none"> (a) improving communication and/or relations between Aboriginal members, the Indigenous Students' Council, and the Union; (b) advising the Union on

<p>measures, initiatives, and/or opportunities that would help to strengthen relationships between the Union, including its departments and operations, Indigenous Students and the broader Aboriginal community</p> <p>(d) developing, organizing, and/or running campaigns dedicated to issues relating to Indigenous Student issues</p> <p>(1) helping the Indigenous Students' Council and/or the broader Aboriginal community to develop, organize, and/or run campaigns dedicated to issues relating to Indigenous Student issues.</p> <p>(e) meeting at minimum of twice per term</p> <p>(f) The Aboriginal Affairs Committee shall analyze non-academic, non-governmental issues that the Council deems to be important to members and make recommendations to Council with regard to these affairs when appropriate</p>	<p>measures to promote, support and/or celebrate the success of Indigenous Students</p> <p>(c) advising the Union on measures, initiatives, and/or opportunities that would help to strengthen relationships between the Union, including its departments and operations, Indigenous Students and the broader Aboriginal community</p> <p>(d) developing, organizing, and/or running campaigns dedicated to issues relating to Indigenous Student issues</p> <p>(2) helping the Indigenous Students' Council and/or the broader Aboriginal community to develop, organize, and/or run campaigns dedicated to issues relating to Indigenous Student issues.</p> <p>(e) meeting at minimum of twice per term</p> <p>(f) The Indigenous Student Affairs Committee shall analyze non-academic, non-governmental issues that the Council deems to be important to members and make recommendations to Council with regard to these affairs when appropriate.</p>
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Current Section	Proposed Amendment
<p>International Student Affairs Committee</p> <p>39. (1) The International Student Affairs Committee is composed of:</p> <ul style="list-style-type: none"> (a) the Vice-President Student Affairs as chair; (b) the President as vice-chair; (c) the Presidents of USSU ratified International Student Associations International Student members of University Students' Council; and (d) four self-declared International Students-at-large appointed by the Appointments Committee. <p>(2) The International Student Affairs Committee shall seek to strengthen and uphold the relationship between the Union and International Student Bodies, and International Students, without limiting the generality of the foregoing: improve communication and/or relations between international members and the Union; advise the Union on measures to provide advocacy and/or support for the unique challenges faced by International Students develop, organize, and/or run campaigns dedicated to issues relating to International Students assisting International Students to develop, organize, and/or run campaigns dedicated to</p>	<p>International Student Affairs Committee</p> <p>39. (1) The International Student Affairs Committee is composed of:</p> <ul style="list-style-type: none"> (a) the Vice-President Student Affairs as chair; (b) the President as vice-chair; (c) the Presidents of USSU ratified International Student Associations International Student Representative(s) of University Students' Council; and (d) four self-declared International Students-at-large appointed by the Appointments Committee; (f) the Communications and Marketing Manager as a non-voting member. <p>(2) The International Student Affairs Committee shall seek to strengthen and uphold the relationship between the Union and International Student Bodies, and International Students, without limiting the generality of the foregoing: improve communication and/or relations between international members and the Union; advise the Union on measures to provide advocacy and/or support for the unique challenges faced by International Students develop, organize, and/or run campaigns dedicated to issues relating to International Students</p>

issues relating to International Student issues:
(a) meeting a minimum of twice per term
(b) the International Affairs Committee shall analyze non-academic, non-governmental issues that the Council deems to be important to members and make recommendations to Council with regard to these affairs when appropriate.

assisting International Students to develop, organize, and/or run campaigns dedicated to issues relating to International Student issues:
(a) meeting a minimum of twice per term
(b) the International Affairs Committee shall analyze non-academic, non-governmental issues that the Council deems to be important to members and make recommendations to Council with regard to these affairs when appropriate.

Current Section	Proposed Amendment
<p data-bbox="237 296 688 327">Part 3 – Elections and Referenda</p> <p data-bbox="237 369 435 401">Interpretation</p> <p data-bbox="237 407 282 438">42.</p>	<p data-bbox="823 296 1274 327">Part 3 – Elections and Referenda</p> <p data-bbox="823 369 1021 401">Interpretation</p> <p data-bbox="823 407 1365 554">42. “Fair Market Value” means the market value of campaign materials determined by the Assistant Chief Returning Officer or GM Designate;</p>

Current Section	Proposed Amendment
<p>Assistant Chief Returning Officer</p> <p>48. (1) The Assistant Chief Returning Officer shall be a member.</p> <p>(2) The Assistant Chief Returning Officer shall:</p> <p>(a) report to the Chief Returning Officer;</p> <p>(b) serve as the Chief Returning Officer’s representative on campus and be the primary liaison with nominees and candidates;</p> <p>(c) assist in enforcing this Part;</p> <p>(d) chair all election, by-election, or referendum forums in an impartial manner;</p> <p>(e) submit to the Chief Returning Officer or General Manager or designate, during the voting period, a sealed envelop containing a ranked ballot of all candidates or options for the election, by-election, or referendum that will only be opened and counted in the case of a tie;</p> <p>(f) perform other duties as assigned by the Chief Returning Officer.</p> <p>(g) be enfranchised to vote in the manner described in (e) in all USSU elections,</p>	<p>Assistant Chief Returning Officer</p> <p>48.</p> <p>(e) submit to the Chief Returning Officer or General Manager or designate, during the voting period, a sealed envelop containing a ranked ballot of all candidates or options for the election, by-election, or referendum that will only be opened and counted in the case of a tie, including constituencies they may not be a part of, for the purpose of breaking a tie;</p>

including those for
USSU
Constituencies to
which he or she does
not belong.

- (3) The Assistant Chief
Returning Officer shall have
the right of first refusal to
sign out a Union notebook
computer suitable for
performing the duties listed
in subsection (2) and
ancillary to this position
between the dates of the first
and last Elections
Committee meetings,
inclusive.
- (4) The Assistant Chief
Returning Officer shall
receive an honorarium
subject to Union budget
provisions.

Current Section	Proposed Amendment
<p>Voting</p> <p>61. (1) For an election or by-election, the voting period shall be two days, during which campaigning is permitted, and shall begin and end at the times specified in the Election or By-Election Schedule.</p> <p>(2) Voting shall be publicized by all reasonable means.</p> <p>(3) Voting shall be by secret and secure electronic ballot, using Personalized Access to Web Services (PAWS), or its equivalent.</p> <p>(4) A minor technological failure shall not invalidate an election and election officials shall work to minimize the impact of any disruption in voting.</p> <p>(5) At the end of the voting period, the results shall be immediately sent to the Assistant Chief Returning Officer or General Manager's designate by e-mail.</p> <p>(6) After the Elections Committee has reached quorum and has dealt with outstanding complaints, the Chief Returning Officer shall communicate the results to the Elections Committee for ratification.</p> <p>(7) The Elections Committee shall ratify results where there is no significant violation of this bylaw.</p>	<p>Voting</p> <p>61. (1) For an election or by-election, the voting period shall occur over two days, during which campaigning is permitted, and shall begin and end at the times specified in the Election or By-Election Schedule.</p> <p>(2) Voting shall be publicized by all reasonable means.</p> <p>(3) Voting shall be by secret and secure electronic ballot, using Personalized Access to Web Services (PAWS), or its equivalent.</p> <p>(4) A minor technological complication shall not invalidate an election and election officials shall work to minimize the impact of any disruption in voting.</p> <p>(5) At the end of the voting period, the results shall be immediately sent to the Assistant Chief Returning Officer or General Manager's designate by e-mail.</p> <p>(6) After the Elections Committee has reached quorum and has dealt with outstanding complaints, the Chief Returning Officer shall communicate the results to the Elections Committee for ratification.</p> <p>(7) The Elections Committee shall ratify results where there is no significant violation of this bylaw.</p>

Current Section	Proposed Amendment
<p>Application period and campaigns</p> <p>68. (1) Any member wishing to run a campaign on either side of the issue may apply to register a campaign committee.</p>	<p>Application period and campaigns</p> <p>68. (1) Any member wishing to run a campaign on either side of the issue must apply to register a campaign committee.</p>

University Students' Council Agenda
Thursday, November 19th, 2015
Roy Romanow Student Council Chamber

- 1. Adoption of an Agenda**
- 2. Introductions and Announcements**
- 3. Council Address**
- 4. Table Topics**
 - 4.1 "How can the USSU empower MSCs to play a larger role in their college or constituency, either within or outside of their College or Constituency Society?"**
- 5. Minutes and Reports for Information**
 - 5.1 USC Minutes – November 5th, 2015**
 - 5.2 Executive Committee – November 13th, 2015; November 17th, 2015**
 - 5.3 Academic Affairs Committee Minutes and Report**
 - 5.4 Appointments Committee Minutes and Report**
 - 5.5 Code of Ethics Disciplinary Committee Minutes and Report**
 - 5.6 Elections Committee Minutes and Report**
 - 5.7 External Affairs Committee Minutes and Report**
 - 5.8 Budget & Finance Committee Minutes and Report – November 16th, 2015**
 - 5.9 Indigenous Affairs Committee Minutes and Report**
 - 5.10 International Student Affairs Committee Minutes and Report**
 - 5.11 Student Affairs Committee Minutes and Report**
 - 5.12 Sustainability Committee Minutes and Report**
 - 5.13 Association of Constituency President Minutes and Report**
- 6. Motions Arising from the Minutes and Reports**
- 7. Business**
 - 7.1 Indigenous Content in the Curriculum**
 - 7.2 Unnamed Committee**
 - 7.3 Commission of Female Leadership**
- 8. New Business**
 - 8.1 Student Community/Morale Building**
- 9. Questions and Comments (30 Minutes)**
- 10. Any Other Business**
 - 10.1 Councillors Reports**
 - 10.2 Winter Welcome Week Preparation**
 - 10.3 Toy Drive**
- 11. Adjournment**

	Sept. 10	Sept. 17	Sept. 24	Oct. 1	Oct. 8	Oct. 15	Oct. 22	Oct. 29	Nov. 5	Nov. 12	Nov. 19	Nov. 26
Andrahennadi, Hasith	P	P	P	R	P	P	P	R	P	NM		
Andreas, Taylor	P	P	R	R	P	P	R	P	P	NM		
Arcand, Jaylynn	P	P	P	P	R	P	P	P	R	NM		
Daniels, Kristen	P	P	P	P	R	P	P	R	P	NM		
DeWalt, Jordyn	P	P	P	R	R	P	P	R	P	NM		
Dreaver, Dhaine	NYA	NYA	NYA	NYA	NYA	NYA	NYA	P	P	NM		
Fu, Kehan	P	P	P	R	P	P	P	P	R	NM		
Gill, Mankomal	CE	P	P	P	P	P	P	P	P	NM		
Hearn, James	NYA	NYA	NYA	NYA	NYA	NYA	NYA	P	P	NM		
Huckabay, Alana	P	P	P	P	P	P	P	P	P	NM		
Iron, Monica	P	R	P	P	P	P	P	R	P	NM		
Koob, Tenielle	P	P	P	P	P	P	P	P	P	NM		
McCann, Connor	P	P	R	P	R	P	P	P	R	NM		
Merat, Ata	P	P	P	P	P	P	P	P	P	NM		
Moellenbeck, Sheldon	R	P	P	P	R	P	P	R	P	NM		
Pinel, Dayna	NYA	NYA	NYA	NYA	NYA	NYA	NYA	P	A	NM		
Ratt-Misponas, Regan	P	P	P	P	P	P	P	P	P	NM		
Reimer, Serena	NYA	NYA	NYA	NYA	NYA	NYA	NYA	P	P	NM		
Robertson, Jordan	P	R	P	P	P	P	P	P	P	NM		
Saddleback, Jack	P	P	P	P	R	P	P	R	P	NM		
Schwab, Benjamin	P	P	P	P	P	P	P	P	P	NM		
Senecal, Gabe	P	P	P	P	P	P	P	P	P	NM		
Tan, Mark	CE	P	P	R	P	P	P	P	P	NM		
Trites, Brayden	P	P	P	R	P	R	P	P	P	NM		

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

CE - Communication Error

University Students' Council
Minutes for Thursday November 5th, 2015

Present

Jack Saddleback, President
Ata Merat, VP Operations and Finance
Gabe Senecal, VP Academic Affairs
Jaylynn Arcand, Medicine
Regan Ratt-Misponas, Indigenous Students
Dhaine, Dreaver, Indigenous Students
Jordan Robertson, ESB
James Hearn, Engineering
Benjamin Schwab, St. Thomas More
Sheldon Moellenbeck, St. Thomas More
Kristen Daniels, Arts & Science
Hasith Andrahennadi, Arts & Science
Monica Iron, Arts & Science
Tenielle Koob, Pharmacy & Nutrition
Mankomal Gill, Kinesiology
Alana Huckabay, Agriculture &
Bioresources
Taylor Andreas, Law
Mark Tan, International Students
Jordyn DeWalt, WCVM
Brayden Trites, Education
Serena Reimer, Education

Also Present

Jordan Sherbino, USC Chair
Jason Ventnor, Communications and
Marketing Manager

Regrets

Kehan Fu, VP Student Affairs
Connor McCann, ESB
Jaylynn Arcand, Medicine

Absent

Dayna Pinel, Nursing

Guest List

Feather Pewapisconias-McKee,
Indigenous Students' Council President
Xavier Fisher
Alex Thompson

The meeting was called to order at 6:02p.m.

1. Adoption of the Agenda

Chairperson Sherbino noted that President Saddleback will join the meeting later.

Move to add impeachment under 7. Business; and add Indigenous Content in the Curriculum under 8. New Business.

USCMotion057: VP Senecal/Councilor Andrahennadi **Carried**

Move to adopt the agenda.

USCMotion058: VP Merat/Councilor Gill **Carried**

Move to add "Unnamed Committee" under 8. New Business.

USCMotion059: Councilor Gill/VP Senecal **Carried**

2. Introductions and Announcements

VP Senecal introduced Jason Ventnor, USSU Communications and Marketing Manager; Feather Pewapisconias-McKee, President of the Indigenous Students Council (ISC); Alex Thompson and Xavier Fisher from the ISC.

3. Council Address

4. Table Topics

4.1 "Fraternities and Sororities: ye or nay?"

Councilor Andrahennadi asked what constitutes a fraternity or a sorority.

VP Senecal replied that it is an organized house of students at a university or college.

Councilor Reimer noted that she does not see the need for them to be on campus.

Looking at the typical stereotypes of fraternities and sororities, they are associated with negative events and stereotypes.

5. Minutes and Reports for Information

5.1 USC Minutes – October 29th, 2015

5.2 Executive Committee – November 3th, 2015

5.3 Budget & Finance Committee Minutes and Report – November 2nd, 2015

5.4 International Student Affairs Committee Minutes and Report – October 27th, 2015

5.5 Sustainability Committee Minutes and Report – October 29th, 2015

6. Motions Arising from the Minutes and Reports

Move to accept the Minutes and Reports.

USCMotion060: Councilor Tan/Councilor Ratt-Misponas

Carried

7. Business

7.1 Motion to Support an Inquiry on Missing and Murdered Indigenous Women

VP Senecal asked the exact language the motion would have.

Councilor Ratt-Misponas replied that the wording would be as follows: USC supports a national public inquiry on missing and murdered Indigenous Women and girls.

Move to have USC support a national public inquiry on missing and murdered Indigenous Women and girls.

USCMotion061: Councilor Ratt-Misponas/Councilor Reimer

Carried

Councilor Huckabay asked what the role of the USSU would be in regards to this motion.

VP Senecal replied that the motion is more of a symbolic gesture.

Councilor Ratt-Misponas added that it is as a symbolic gesture and to show that the USSU stands in solidarity.

Councilor Koob asked if there are events coming up for missing and murdered Indigenous Women. She added that the USSU should do more to support this.

Councilor Ratt-Misponas pointed out that from November 16 until November 20 the Missing and Murdered Indigenous Women Awareness Week is taking place. On November 16 there will be a display table in the Arts Tunnel; November 17 will be the day of raising awareness in the North Concourse at 4:00p.m.; November 18 will be the call for action in the North Concourse at 12:00p.m. among others.

Councilor Koob noted that the USSU could write a letter in support of this initiative to the government.

Member Pewapisconias-McKee pointed out that Missing and Murdered Indigenous Women Awareness Week is an event not only from ISC but also rather in partnership with the USSU, the USSU Women's Centre and Building Bridges.

VP Senecal mentioned that Council could ask the Executive to write the letter to the government and to bring it back for the next meeting.

Councilor Huckabay volunteered to help write the letter.

7.2 Impeachment

Move to table the motion until President Saddleback arrives to Council to speak about the motion.

USCMotion062: VP Senecal

Carried

8. New Business

8.1 Indigenous Content in the Curriculum

VP Senecal noted that this point came out of the Academic Affairs Committee (AAC). The AAC decided to review the possibility and logistics of calling on the University to create an inquiry to evaluate the role Indigenous Content plays in different degrees; and also how to implement it in every degree.

Councilor Andrahennadi asked if this motion would be a class for each degree or content added to each degree.

VP Senecal replied that it could be either. It is the job of the University to see what is better for the logistics of this.

Member Pewapisconias-McKee pointed out that the idea of this motion is not to add the content into the curriculum of students that are currently on campus but rather for incoming students.

Councilor Andrahennadi asked what is the take of the University on this.

VP Senecal answered that the AAC meeting is only composed of students so there were no members of the University present at it. He suspects that the University will be open to the conversation.

Member Pewapisconias-McKee noted that the ISC met with President Stoicheff and Chancellor Fabel to talk about this issue. Both members are very supportive of this issue.

VP Senecal mentioned that President Stoicheff's plan is the indigenization of the University.

Councilor Trites asked if there has been contact with the College of Education since the curriculum of schools includes Indigenous content.

Member Pewapisconias-McKee noted that students are required to take one (1) Native Studies class to get into the College of Education. However, these students that have to teach native content in schools do not have enough experience to teach this content with just one (1) Native Studies class.

VP Senecal pointed out that this can take form in more than just one (1) class. This would be better discussed at the University level.

8.2 Unnamed Committee

Councilor Gill proposed to create a committee to create a program focus on assisting the underprivileged and forming an idea of what the University may mean to them. The committee will focus mostly on Indigenous, immigrant and female population. The program will target select schools around Saskatoon. The first year will be a trial period.

Councilor Gill added that the first trials for this committee are expected to start in April and June 2016. The membership to the committee will be volunteer-base. They want to show students what universities have to offer.

He then presented statistics related to females in the workforce compare to males. Later, he referred to immigrant statistics with reference to school dropout rate and dropout rate in general. He then took the same scenarios and statistics with Indigenous People.

The committee will work in its first year to educate students and parents; and work with councilors in schools.

Councilor Andrahennadi noted that the committee could look at working with other organizations that already do this job, for example the Open Door Society. He added that the USSU could provide bursaries to encourage the underprivileged to go to University.

Councilor Ratt-Misponas that Councilors can help inspire other individuals to go to University.

Councilor Tan asked if Councilor Gill has looked at statistics about retaining students after first year.

Councilor Gill replied that the committee would look at making people aware of the University and that there are resources available for them.

VP Senecal asked if Councilors are expecting a financial contribution or time resources from the USSU for this committee.

Councilor Gill replied that for the first year a volunteer-base committee could be used.

Councilor Koob pointed out that this committee could benefit from working with the University and their recruiting processes.

Councilor Reimer noted that she volunteers with a program called Junior Achievement of Saskatchewan. They have a program similar to Councilor Gill's idea. The program is very beneficial for school students.

Councilor Ratt-Misponas mentioned that inviting alumni to volunteer for these events would be a good idea.

President Saddleback joined the meeting.

Move to go back to 7.2 Impeachment.

USCMotion063: Councilor Iron/Councilor Daniels

Carried

7.2 Impeachment

President Saddleback pointed out that due to process in the bylaw he has to propose a motion to impeach Councilor DeWalt and Councilor Andreas. This is because they have missed three (3) out of five (5) consecutive meetings of USC.

Move to impeach Councilor DeWalt and Councilor Andreas. Move to debate.

USCMotion064: President Saddleback/Councilor Daniels

Defeated

Councilor Andreas noted that he takes his responsibilities very seriously. He missed those three (3) meetings for reasonable explanations. He apologized to Council for his absence.

Councilor DeWalt also noted that she takes his responsibilities very seriously. She missed those three (3) meetings because of attending events at her constituency that she had to attend.

VP Senecal pointed out to section 84 of the bylaw where the attendance requirements are stipulated.

Councilor Andrahennadi mentioned that both Councilors sent regrets for missing those meetings, therefore they were not absent as s.84 stipulates.

VP Senecal noted that this states for something but the bylaw still requires an impeachment motion on regrets.

President Saddleback suggested Councilors to vote against the motion in order to be able to keep both Councilors on Council.

9. Questions and Comments

Councilor Andrahennadi noted that the poster boards in the Arts Tunnel are unappealing. He asked if someone could clean the poster boards.

Councilor Huckabay pointed out that the elevator in Seager Wheeler has not been fixed yet.

President Saddleback said that he has been in contact with Patti McDougall to get the elevator fixed.

Councilor DeWalt asked if there is more information about the flu shot clinic on campus and who is running the clinic.

Move to give Jason Ventnor speaking rights.

USCMotion065: VP Senecal/President Saddleback

Carried

Mr. Ventnor replied that it is through Student Health. The clinic will take place in the North Concourse.

Councilor DeWalt pointed out that WCVM has a problem to access services for students given that they do not have time to leave their college. She added that Wednesday afternoon is the only day that WCVM students have free time, so having student services being offered at that time will help them to have better access.

Councilor Huckabay asked what is the point of sending regrets for USC when they do not mean anything in terms of an excuse.

President Saddleback replied that it is for the means of respect for not attending the meeting.

Councilor DeWalt asked the way for Councilors to ask permission to miss a USC meeting.

President Saddleback noted that the way the bylaw is worded does not allow for permission. He added that it would have to be on a case-to-case basis.

Councilor Koob mentioned that if someone has a problem with how that section of the bylaw is written they can propose an amendment for the AGM before November 16.

Councilor Huckabay asked if the water fountains in Lower Place Riel are still broken.

President Saddleback replied that there are water problems issues in the building.

10. Any other Business

10.1 Councillors Reports

Councilor Huckabay – Agriculture and Bioresources – reported that the college had its career fair.

Councilor Reimer – Education – reported that her college is putting on a steak night for Straight Up on November 19. Tickets are \$25.

Councilor Ratt-Misponas – Indigenous Students – reported that after Reading Week the University will be hosting the Truth and Reconciliation Commission (TRC) Forum.

President Saddleback added that this event will include president from different universities around Canada to discuss the nineteen (19) recommendations of the TRC. It will take place on November 18 and 19.

Councilor Ratt-Misponas noted that the Missing and Murdered Indigenous Women Awareness Week will take place from November 16 to November 20.

Councilor DeWalt – WCVM – reported that WCVM has identified a drinking problem among members of the college at college events. She asked for feedback about events that do not involve alcohol.

Councilor Hearn – Engineering – reported that the SESS had its AGM during the Week of November 2. During Reading Week they are holding an event called “What is Engineering?” It is an outreach to talk to high school students about a future in Engineering and/or other university disciplines.

Councilor Andreas asked where he can get more posters about Missing and Murdered Indigenous Women Awareness Week for his college.

10.2 AGM – Bylaw Amendments

President Saddleback noted that Councilors received the proposed amendment to the bylaw by the Executive.

Councilor Ratt-Misponas asked for clarification on the amendment proposed to the Indigenous Affairs Committee.

President Saddleback replied that the committee should be Indigenous Students Affairs Committee. The proposed amendment adds the word “students” to the name; and under the composition of the committee, in addition with the International Students Affairs Committee, they have added representatives to the wording.

10.3 Female leadership in the USSU

VP Senecal proposed to create a commission to investigate the roots of what is preventing more women from running for USSU Executive positions.

Move to create a committee to investigate the roots of what is preventing more women from running for USSU Executive positions that will include external members of Council. Move to debate.

USCMotion066: VP Senecal/President Saddleback

Carried

Councilor Trites noted that under section 28 of the bylaw, Council can create Ad Hoc Committees and Commissions to make recommendations to Council.

President Saddleback noted that the University of Alberta has had been doing work on this issue.

VP Senecal proposed an amendment to the motion to add the membership of the committee. He noted that a female identified member should be the chair of the committee. He proposed to have three (3) SAL and three (3) Councilors.

President Saddleback pointed out that he is hesitant of having the committee being streaked during this meeting. He would like all members of Council to be able to vote on this.

VP Senecal noted that for the interim the committee could just look at populating the SAL part of the committee.

Councilor DeWalt asked if VP Senecal had information on the female ratio that runs for Council.

VP Senecal replied that he does not have information on this.

Mr. Ventnor added that there is information on the people that ran in the last ten (10) years.

Councilor Ratt-Misponas asked if all Executive members could sit on this committee as ex-officio members in order to listen to what has to be said by the committee.

VP Senecal answered that he would be willing to sit as an ex-officio member. He added that it would be a good idea.

President Saddleback added that he would also like to be an ex-officio member.

He added that a Special General Meeting will be held in order to discuss issues regarding elections for the USSU.

Councilor Ratt-Misponas asked if it would be possible to look for SAL members at the AGM and to elect them at the meeting.

President Saddleback replied that it is not possible. The process would have to be a call for students to apply.

Councilor Koob asked what the specific goal of the committee is going to be.

VP Senecal replied that his vision for the committee is to look at the issue less problematic around campus.

Councilor Reimer asked if the membership for the committee will be establish on this meeting or on a future meeting. She added if the recommendations of the committee

would be something that could be brought into schools in order to expand the scope of the committee.

VP Senecal replied that that would be on the will of Council.

Councilor Ratt-Misponas asked if there would be a way to invite the USSU Women's Centre Coordinator.

President Saddleback recommended adding GM Cottrell as a member of the committee.

VP Senecal proposed an amendment to the motion so that the composition of the Committee should include three (3) SAL members, three (3) Councilors, the USSU Women's Centre Coordinator, the USSU GM as a non-voting member, and the four (4) USSU Executives as ex-officio members.

Councilor Koob asked if the motion is to create the committee during this meeting but to populate it during another meeting.

VP Senecal replied that the committee would be created during this meeting so the USSU can begin an outreach for SAL.

Councilor Ratt-Misponas asked if there is a name for the committee.

VP Senecal replied that the name he proposes is "Women's Commission on Female Leadership."

Councilor Koob noted that the word women should not be at the beginning of the committee since the committee is going to have representation of both genders.

Move to accept the proposed amendment on membership for the committee. Move to debate.

USCMotion067: VP Senecal/President Saddleback

Carried

Chairperson Sherbino noted that it is odd to have gender specific membership for the committee. Further, he noted that mandating a chair by Council is odd given that the committee usually chooses chairs.

President Saddleback pointed that that he is hesitant on having the Women's Centre Coordinator as a chair due to all the time commitments they have, as the Women's Centre Coordinator.

VP Senecal proposed a friendly amendment so that the committee chooses its own chair.

Councilor Ratt-Misponas asked what would happen to two-spirit members and/or gender queer members that would like to join the committee.

VP Senecal proposed an amendment to strike down the specific gender quotas for the committee.

Move to keep the same amendment without specifying gender quotas. Move to debate.

USCMotion068: VP Senecal/President Saddleback **Carried**

Councilor Koob pointed out that she is worried about creating a committee that might end up populated with one gender over another.

Councilor Reimer agreed with Councilor Koob. She said that there should be a majority of people identified as female.

VP Senecal proposed to have a separate voting process for each member of Council to sit on the committee in order to select the three (3) Councilors.

11. Adjournment

**Executive Meeting
November 13th, 2015**

Present: VP Senecal, VP Fu, VP Merat, and Jason Ventnor.

Regrets: President Saddleback

1. Call to order

The meeting was called to order at 12:35p.m.

2. Quorum

Quorum was present

3. Roundtables

President Saddleback:

VP Fu:

VP Merat:

VP Senecal:

4. Business

4.1 International Student Affairs Committee

VP Fu shared his document regarding changes to the committee for the upcoming AGM.

4.2 November 19 - USC Social

The executive discussed having a social on the 19th after council.

4.3 Building Reconciliation Event

VP Senecal asked if everyone was attending the event, he had some issues signing up. VP Merat noted that President Saddleback had sent an email and they were signed up to attend.

4.4 Teaching Excellence Surveys

VP Senecal asked if the other Executives could help out with the TEA surveys, they have over 90 surveys to do. VP Senecal, the Academic & Governance Assistant, and the Academic Affairs Committee have filled some spots but there are still classes to survey.

4.5 First Council Meeting in Term 2

VP Senecal and Fu will follow up with President Saddleback regarding the date of the first council meeting so that they can plan accordingly for Winter Welcome Week.

5. Adjournment

The meeting was adjourned at 1:15p.m.

Executive Meeting
November 17th, 2015

Present: President Saddleback, VP Senecal, VP Fu, VP Merat, and Jason Ventnor.

1. Call to order

The meeting was called to order at 9:20a.m.

2. Quorum

Quorum was present

3. Roundtables

President Saddleback:

November 1 -7

TRC Forum Steering Committee - we are in the final two weeks of the TRC forum planning and the event itself is one that will be setting the stage for institutions across Canada. The thought leaders that will be gracing our campus on November 18-19 gives me hope that the actionable items that are brainstormed at the event will resonate with people across our nation. I also look forward the large student component that the whole steering committee, especially myself and other voices on the committee, have been strongly advocating for.

International Student Affairs Committee - I sat with VP Fu and the rest of the International Student Affairs Committee to go over any bylaw change recommendations. The proposed changes will be reflected in the bylaw changes published online.

November 8 - 14

Remembrance Day - the USSU had wreathes at the Sasktel ceremony and the U of S ceremony. I was glad to see that the U of S ceremony was also well attended, on top of the Sasktel event, and was followed our USSU sponsored reception event at Louis Loft.

VP Fu:

VP Merat:

VP Senecal:

4. Business

4.1 Candle a Light for ISSAC

VP Fu said that the event will be postponed. It will be on the week of November 23 now.

4.2 Term 2 Events

Mr. Ventnor pointed out that the Executive has to plan their events for Term 2 and submit them to him.

4.3 Letter of Support

Mobilization for Change has contacted the Executive for support. It is a six (6) year project. President Saddleback noted that as a student union the USSU can collaborate with the project. He proposed to have an information exchange and to write a letter of support. The Executive decided to write a letter of support.

4.4 Piece of Mind Event

Bell Canada only donated \$1000 for the event so President Saddleback asked the Executive Project Proposal for \$168 to cover the extra expenses.

Move to approve \$168 from the Executive Project Proposal for the expenses of Piece of Mind.

EXECMotion052: President Saddleback/VP Fu

Carried

4.5 Executive Assistant

VP Senecal asked the Executive about the idea of an Executive Assistant. President Saddleback mentioned that the Academic & Governance Assistant (AGA) is the assistant for the Executive.

VP Fu asked the AGA if his time schedule allows for extra research and extra tasks.

Felipe Del Campo replied that depending on the time of year his time schedule does allow for extra tasks by the Executive but it depends on his class schedule and duties at that moment of the year.

President Saddleback pointed out that convincing Council for the creation of a new assistant position.

Mr. Ventnor noted that the Executive should write down everything they would like the assistant to do to see how to distribute the duties among USSU Staff members.

The discussion was around the different ideas the Executive has for the Executive assistant and how this could be dealt with.

5. Adjournment

The meeting was adjourned at 9:51a.m.

University of Saskatchewan Students' Union
International Student Affairs Committee

November 16th 2015

Roy Romanow Council Chambers

4:35PM CST

Late: Counsellor Ratt-Misponas

1. Call Meeting to Order: 4:35
2. Motion #008 to Conditionally Ratify pending their ratification fee for All 4 Groups.
Counsellor Tan. Second. VP FU.
 - a. ITEP
 - b. Jackorgusask
 - c. MAC Tobacco Cessation Program
 - d. Operations Management Student Association
3. Motion #009 to Fund all the funding requests as follow: Counsellor Gill. Counsellor Ratt-Misponas.
 - a. HSSA: An Evening of Discussion. \$150
 - b. USSAMH: Stress Less. \$100 conditionally open paying ratification fee. Ata will look into room capacity.
 - c. AMSA Presentation. Interfaith Symposium: Suffering in the World is Religion to Blame. \$100 XL Credit. \$400 Cash Funding.
 - d. U of S Gamers Club Presentation. Extra Life 24-hour Game-a-thon with proceeds going to Children's Hospital. \$500.
 - e. ChESS: Perogy Sales. \$200 Pepsi Credit.

**University Students' Council Agenda
Thursday, December 3rd, 2015
Roy Romanow Student Council Chamber**

- 1. Adoption of an Agenda**
- 2. Introductions and Announcements**
- 3. Council Address**
 - 3.1 Vicki Williamson and Rachel Sarjeant-Jenkins, University Library**
- 4. Table Topics**
 - 4.1 "What would students like to see as part of a Winter Welcome Week?"**
- 5. Minutes and Reports for Information**
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Andreas, Taylor	P	P	R	R	P	P	R	P	P	NM	P	NM	
Arcand, Jaylynn	P	P	P	P	R	P	P	P	R	NM	P	NM	
Daniels, Kristen	P	P	P	P	R	P	P	R	P	NM	P	NM	
DeWalt, Jordyn	P	P	P	R	R	P	P	R	P	NM	P	NM	
Dreaver, Dhaine	NYA	NYA	NYA	NYA	NYA	NYA	NYA	P	P	NM	P	NM	
Fu, Kehan	P	P	P	R	P	P	P	P	R	NM	P	NM	
Gill, Mankomal	CE	P	P	P	P	P	P	P	P	NM	P	NM	
Hearn, James	NYA	NYA	NYA	NYA	NYA	NYA	NYA	P	P	NM	P	NM	
Huckabay, Alana	P	P	P	P	P	P	P	P	P	NM	P	NM	
Iron, Monica	P	R	P	P	P	P	P	R	P	NM	P	NM	
Koob, Tenielle	P	P	P	P	P	P	P	P	P	NM	P	NM	
McCann, Connor	P	P	R	P	R	P	P	P	R	NM	R	NM	
Merat, Ata	P	P	P	P	P	P	P	P	P	NM	P	NM	
Moellenbeck, Sheldon	R	P	P	P	R	P	P	R	P	NM	P	NM	
Pinel, Dayna	NYA	NYA	NYA	NYA	NYA	NYA	NYA	P	A	NM	R	NM	
Ratt-Misponas, Regan	P	P	P	P	P	P	P	P	P	NM	P	NM	
Reimer, Serena	NYA	NYA	NYA	NYA	NYA	NYA	NYA	P	P	NM	P	NM	
Robertson, Jordan	P	R	P	P	P	P	P	P	P	NM	P	NM	
Saddleback, Jack	P	P	P	P	R	P	P	R	P	NM	P	NM	
Schwab, Benjamin	P	P	P	P	P	P	P	P	P	NM	P	NM	
Senecal, Gabe	P	P	P	P	P	P	P	P	P	NM	P	NM	
Tan, Mark	CE	P	P	R	P	P	P	P	P	NM	P	NM	
Trites, Brayden	P	P	P	R	P	R	P	P	P	NM	R	NM	

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

CE - Communication Error

University Students' Council
Minutes for Thursday November 19th, 2015

Present

Jack Saddleback, President
Ata Merat, VP Operations and Finance
Gabe Senecal, VP Academic Affairs
Kehan Fu, VP Student Affairs
Jaylynn Arcand, Medicine
Regan Ratt-Misponas, Indigenous Students
Dhaine, Dreaver, Indigenous Students
Jordan Robertson, ESB
James Hearn, Engineering
Benjamin Schwab, St. Thomas More
Sheldon Moellenbeck, St. Thomas More
Kristen Daniels, Arts & Science
Hasith Andrahennadi, Arts & Science
Monica Iron, Arts & Science
Tenielle Koob, Pharmacy & Nutrition
Mankomal Gill, Kinesiology
Alana Huckabay, Agriculture &
Bioresources
Taylor Andreas, Law
Mark Tan, International Students
Jordyn DeWalt, WCVM
Serena Reimer, Education

Also Present

Jordan Sherbino, USC Chair
Jason Kovitch, USSU Business and
Services Manager

Regrets

Connor McCann, ESB
Dayna Pinel, Nursing
Brayden Trites, Education

Absent

Guest List

The meeting was called to order at 6:03p.m.

1. Adoption of the Agenda

Move to move 7.3 under 10. Any Other Business.

USCMotion069: President Saddleback/VP Senecal **Carried**

Move to add Female Leadership Commission under 7. Business.

USCMotion070: VP Senecal/*Seconder is inaudible from the recording* **Carried**

Move to adopt the agenda.

USCMotion071: VP Merat/Councilor Iron **Carried**

2. Introductions and Announcements

President Saddleback introduced Jason Kovitch, USSU Business and Services Manager. He pointed out that the last meeting for USC will be on December 3, 2015.

3. Council Address

4. Table Topics

4.1 "How can the USSU empower MSCs to play a larger role in their college or constituency, either within or outside of their College or Constituency Society?"

President Saddleback thanked Councilors for the work they do for Council. He added that this discussion came up at the AOCF meeting.

Councilor Ratt-Misponas encouraged Councilors to work with their constituencies.

Councilor Huckabay recommended to get involve with different groups around campus besides one's constituency.

5. Minutes and Reports for Information

5.1 USC Minutes – November 5th, 2015

5.2 Executive Committee – November 13th, 2015; November 17th, 2015

5.3 Budget & Finance Committee Minutes and Report – November 16th, 2015

6. Motions Arising from the Minutes and Reports

Move to accept the Minutes and Reports.

USCMotion072: Councilor Ratt-Misponas/Councilor Iron **Carried**

7. Business

7.1 Indigenous Content in the Curriculum

VP Senecal provided a paper copy of the proposed motion to Councilors.

Move to have the USSU call on to the University of Saskatchewan to: 1) commit to implement Indigenous Content into the curriculum of every University of Saskatchewan degree; 2) strike a committee with different students, faculty and Indigenous leaders and other important voices to consider the logistics and implementations in incorporating Indigenous content in the curriculum; 2a) the above committee would be charged with a proper consultation process to ensure that all relevant view points and considerations are address appropriately; 3) make the commitment to strike the committee by January 31, 2016. Move to debate.

USCMotion073: VP Senecal/President Saddleback

Carried

Councilor Reimer asked if the College of Education has been consulted in regards to this given their experience with Indigenous content in their curriculum.

VP Fu replied that the composition of the committee would be large enough to include a variety of perspectives from around campus.

President Saddleback pointed out that this is a priority for the University now, the Indigenization of the Academy.

Councilor DeWalt noted that this might get some push back from different colleges. This might be because some colleges create their own class schedules and do not have room to add more classes. She suggested contacting these colleges to suggest this as a prerequisite to get into the college rather than part of the curriculum.

Councilor Robertson pointed out that each college would have to be consulted given their own curriculum.

VP Senecal noted that the University would have to look at the best ways to implement this. He added that the motion is just a way to push the University to do more about this.

VP Fu pointed out that the motion leaves a lot of opening for the University to figure out the logistics.

Councilor Arcand noted that part of the accreditation process for colleges of Medicine around Canada has to have Indigenous content in the curricula.

Councilor Huckabay recommended to bring this to the University Learning Services as a way to spread the idea around campus.

7.2 Unnamed Committee

Councilor Gill read the description of the committee for Councilors.

Move to strike down an Ad Hoc Committee to look into the possibility of committing USSU personnel into community outreach and leadership initiative with the USSU President and the VP Student Affairs as chair and co-chair and four (4) USC Councilors; and to have a recommendation for USC by January 7, 2016. Move to debate.

USCMotion074: VP Fu/Councilor Gill

Carried

Councilor Arcand asked what would be the difference of this initiative with Big Brother Big Sister. She added that this program has counselors that go to schools to encourage students to go to University and the benefits of a University degree.

Councilor Gill replied that because the program will include students from the University rather than external people talking about the University. Moreover, this program is purely on the lower income bracket.

Councilor Arcand asked if this program would be mandatory for all Councilors; if it will include a talk to a group of student or a one-on-one relationship with students; and if it includes elementary and high schools.

Councilor Gill replied that it would focus on high schools. It will be a volunteer base on Councilors from different constituencies to speak to the whole school.

VP Fu noted that if this program were to happen it would have the USSU stamp of support.

Councilor Robertson noted that there are different campus groups that do this. He asked if the committee could look into what these campus groups do for initiatives.

VP Fu answered that it will be part of the committee. He added that the committee will not have a financial goal to it, such as SLCOF was, but rather just a community engagement goal.

VP Senecal asked for the name of the committee.

VP Fu replied that it will be named the Community Outreach Leadership Initiative.

Councilor Huckabay pointed out that most University students work during the summer, therefore it might be hard to find time to volunteer for this committee.

Councilor Arcand noted that this could be done before the deadline for spring classes.

Councilor Gill said that for the first year it will happen during April and May just as a trial period.

Councilor Andrahennadi suggested to pair up with the University's recruitment and admissions.

President Saddleback spoke in favor of the motion.

Chairperson Sherbino noted that the committee will move to be constituted by USC members.

Move to elect four (4) USC Councilors to the committee. Move to open nominations.

USCMotion075: VP Senecal/Councilor Ratt-Misponas **Carried**

Councilor Ratt-Misponas nominated Councilor Gill, Councilor Reimer and Councilor Hearn.

Councilor Gill nominated Councilor Ratt-Misponas.

VP Fu nominated Councilor Andrahennadi.

Councilor Arcand asked when the committee will meet given that finals are coming up in December.

VP Fu replied that it would be a maximum of two (2) meetings before finals and have an extra meeting before Council meets again in January 7, 2016.

Councilor Ratt-Misponas nominated Councilor Dreaver.

Councilor Ratt-Misponas nominated Council DeWalt.

Councilor Robertson nominated Councilor Schwab.

Councilor Ratt-Misponas nominated Councilor Iron.

Councilor Ratt-Misponas nominated Councilor Koob, Councilor Huckabay, Councilor Daniels, Councilor Arcand, Councilor Andreas, Councilor Tan, Councilor Moellenbeck and Councilor Robertson.

Councilor Gill, Councilor Reimer, Councilor Hearn, and Councilor Dreaver accepted their nomination. The rest of the Councilors declined their nomination.

Elected to the Community Outreach Leadership Initiative:

Councilor Reimer
Councilor Gill
Councilor Dreaver
Councilor Hearn

7.3 Female Leadership Commission

Chairperson Sherbino explained the voting process for this committee.

Councilor Arcand asked if someone could provide a brief description of the commission.

VP Senecal explained what the commission is.

President Saddleback noted that for the committee there will be two (2) female identified MSC and one (1) male identified MSC.

Councilor DeWalt asked if the committee will start meeting during Term 1 or Term 2.

VP Senecal replied that a tentative date would be before the end of Term 1.

Councilor Ratt-Misponas asked for the deadline for SAL to apply for this committee.

President Saddleback replied that the applications are closed. There were eight (8) applicants. He will consult with the Executive to decide on which SAL to select.

Councilor Reimer asked how the selection criteria for SAL.

President Saddleback noted that it should be the will of Council on how many male and female identified individuals would sit in this committee.

Chairperson Sherbino opened the floor for nominations.

Councilor Ratt-Misponas nominated Councilor Koob.

Councilor Ratt-Misponas nominated Councilor Reimer and Councilor Arcand.

Councilor Koob nominated Councilor Moellenbeck.

Councilor Arcand nominated Councilor Robertson.

Councilor Robertson nominated Councilor Iron.

VP Senecal nominated Councilor Daniels.

President Saddleback nominated Councilor Andreas.

Councilor Ratt-Misponas nominated Councilor Huckabay.

Councilor Gill nominated Councilor Schwab.

Councilor Robertson nominated the rest of Councilors.

Councilors discussed the time commitment for this committee.

Councilors DeWalt, Moellenbeck, Arcand, Andreas, Iron, Ratt-Misponas, Huckabay, and Reimer accepted their nomination.

Each Councilor gave a short speech.

Elected on the first round of elections:

Councilor Arcand
Councilor Andreas

Chairperson Sherbino opened the floor for nominations to fill out the last position for this committee.

Councilor Ratt-Misponas nominated Councilor Reimer.

Councilor Arcand nominated Councilor Koob.

Councilor Koob nominated Councilors Moellenbeck, Iron, Huckabay, DeWalt, and Ratt-Misponas.

Councilors Koob, DeWalt, Huckabay, and Reimer accepted their nomination.

Each Councilor gave a short speech.

Elected on the second round of elections:

Councilor Koob

Move to destroy the ballots.

USCMotion076: President Saddleback/Councilor Robertson

Carried

8. New Business

8.1 Student Community/Morale Building

Councilor Robertson and Councilor Gill said that this committee will work to create a stronger campus community among students.

The committee hopes to achieve the creation of a social atmosphere not found at the University of Saskatchewan. It will focus on campus wide events that will build a campus community. This allows for students around campus to create social networks with each other; better communication and connection with the population the USSU represents. This committee will look at hosting world record events once or twice a year. The committee would meet once every two (2) weeks at minimum.

Councilor Koob asked why the Dodge Ball Ad Hoc Committee decided not to go ahead with the event.

VP Merat replied that there was no space on campus to hold the event.

Councilor Koob asked what the VP Student Affairs thinks of this committee and if it is needed.

VP Fu noted that in his current portfolio the resources do not allow for the purposes of this committee. He expressed his worry about the timelines the committee would have to meet.

VP Fu added that this committee might be a better option to create a University culture.

Councilor Robertson noted that the committee would work on creating a greater community on campus.

9. Questions and Comments

President Saddleback pointed out that University Council passed a motion on student membership at University Committees. The membership period has been changed to be from May 1 until April 30.

VP Senecal noted that the AGM is on November 26 at 6:00p.m.

Councilor DeWalt asked how to receive permission to miss a meeting.

President Saddleback noted that he is flexible about giving permission to miss meetings. He added that the Academic & Governance Assistant, Felipe, does take the regrets for Council meetings.

Councilor Arcand asked if Council was going to be able to see the proposed bylaw amendments before the AGM.

President Saddleback replied that the amendments were circulated on the last meeting of Council. He will look at sending an AGM package before the meeting.

Councilor Robertson pointed out that finding the AGM package is hard to find on the USSU website.

VP Senecal noted that he will communicate this concern to the USSU Communications & Marketing Manager and IT department.

Councilor Koob said that she will meet with Councilor Ratt-Misponas to draft a letter for the government for the inquiry for support in missing and murdered Indigenous Women and Girls. She invited Councilors to join them.

Councilor Andreas asked if Councilors can invite members of their constituency.

President Saddleback asked if Council could see the draft before it is sent out.

Councilor Koob said the letter will be presented to Council.

Councilor Ratt-Misponas noted that each Councilor should sign the letter.

10. Any other Business

10.1 Councillors Reports

Councilor Schwab – STM – reported that on Tuesday November 17 STMSU will hold a study event. On November 27 and 28, the STM Glee Club is having a show.

Councilor Arcand – Medicine – reported that on November 20 and 21 there will be an event on Indigenous Education and Medical Health in Canada. She invited Councilors to attend.

Councilor Ratt-Misponas – Indigenous Students – reported that from November 16 until November 20, Missing and Murdered Indigenous Women Awareness Week is taking place. He described all the different events that took place during the week.

Councilor Andreas – Law – thanked everyone for electing him to the female leadership committee. He mentioned that the College of Law is having an event called Suit for the Stars. The event looks for donations of business clothing to give to young high school students.

Councilor Daniels – Arts & Science – reported that the ASSU will have a beer pong tournament on November 26 at the Capitol at 7:00p.m.

10.2 Winter Welcome Week Preparation

VP Fu noted that he and VP Senecal are working on organizing Winter Welcome Week. He invited Councilors to join the organization process.

10.3 Toy Drive

President Saddleback noted that the Central Urban Metis Federation Inc. is looking for toy donations for children in care currently who is going back to their families for Christmas. He invited Councilors to get donations with their constituencies.

11. Adjournment

Executive Meeting
November 23th, 2015

Present: President Saddleback, VP Senecal, VP Merat, and GM Cottrell.

Regrets: VP Fu

1. Call to order

The meeting was called to order at 11:32a.m.

2. Quorum

Quorum was present

3. Roundtables

President Saddleback:

VP Fu:

VP Merat:

VP Senecal:

I have been busy with a variety of issues.

November 9-13 was the fall reading week, but I did not take it off and was in office everyday except for Remembrance Day, when the University and the USSU were closed.

This week Felipe, myself, and the Academic Affairs committee (shout out to Kristen Daniels, Jaylynn Arcand, Alana Huckabay, Connor Moen, Geneva Houlden, and vice chair Fu) have been extremely busy surveying classes for the Teaching Excellence Awards. By the end of next week we will have surveyed 90 classes in which a total of over 6000 students are enrolled. Then we will restart the process for term 2 in January.

The Building Reconciliation Forum taking place November 18-19 was

wonderful to participate in, I was honoured to be invited to take part as a witness to the proceedings.

4. Business

4.1 Exec Meeting Minutes

VP Senecal requested to review the minutes of the meeting before they are sent to Council. Felipe will send them to whole Executive rather than just President Saddleback and GM Cottrell.

4.2 Policy Archives

VP Senecal noted that Jamie Labrecque pointed out that the website does not have the old versions of USSU policies before they have been amended.

GM Cottrell noted that the bylaws are in the USSU website. The policy changes are on the minutes.

VP Senecal pointed out that it is difficult to track changes if the old copies are not available.

VP Merat questioned the purpose of creating an archive of past versions of policies.

GM Cottrell said that the policies are saved for the last four (4) years.

VP Senecal expressed his point of view on why the policies should be in an archive.

President Saddleback said that having the archive might confuse people when looking at past policies. He suggested that VP Senecal should talk with IT Support and Jason Ventnor to see the feasibility of this. He added that VP Senecal needs to bring a clearer idea to the committee to make a final decision.

4.3 Board of Governors Holiday Reception

President Saddleback pointed out that the Executive is invited to a Holiday Reception held by the Board of Governors. There are three (3) different receptions on December 8, December 10 and December 16. Two (2) members can attend each event. He wants to ensure that the Executive can attend the events too.

4.4 President Executive's Committee

President Saddleback noted that the meeting with the President is on November 23. He asked the Executive to bring information that they would like to bring up to the meeting.

He would like to discuss mental health strategies, the uptake on children in care receiving scholarships, and bitcoins. VP Merat noted that he has dropped the bitcoin concern since looking at this initiative at Simon Fraser. The Executive would also like to raise the issue of indigenizing the curriculum but may not raise this until the meeting in December.

4.5 Executive Assistant

There has been some discussion about increasing the work of the EA - VP Merat suggested using student crew to backfill as needed.

4.6 Lacrosse Team

The Lacrosse Team, originally called the Edmonton Rush, is now relocated to Saskatoon. Briana McCall who is their marketing coordinator has contacted the Executive about some form of student-team collaboration. They are interested in mechanisms whereby they can engage the student population.

5. Adjournment

Executive Meeting
November 30th, 2015

Present: President Saddleback, VP Senecal, VP Fu, VP Merat, and GM Cottrell.

1. Call to order

The meeting was called to order at 11:33a.m.

2. Quorum

Quorum was present

3. Roundtables

President Saddleback:

VP Fu:

VP Merat:

- Meeting with Administration. Nov 24th
- Meeting with Peter Stoicheff. I brought the concern about City Transit not sharing GPS information with USSU. Nov 25th
- Attended few USSU committees.
- Working on making the insurance form online.

VP Senecal:

"I have been working on a variety of fronts the past few weeks. The Annual General Meeting was of course last Thursday, and was a time consuming effort. Ongoing initiatives include the Undergraduate Project Symposium (get your applications in before Dec 18) and preparing for a Winter Welcome Week. Teaching Excellence Surveys are a very pressing matter these days as well, and we are nearing the close of surveying 90 classes. The Commission on Female Leadership is being brought together this week and will be meeting before finals begin, and will hopefully have some recommendations before a Special General Meeting.

Additionally, the Indigenous Content in the Curricula of the University of Saskatchewan initiative has used a lot of particularly President Saddleback's and my own time. We are optimistic as this issue moves forward, and are proud to be making this call."

4. Business

4.1 USC letter for University Rink

VP Senecal noted that he has been involved in the study for the new University Rink. He will work on a letter to show the support from students. The project will go to the Board of Governors in December. He will bring a letter to Council for next meeting to see if they would like to support this initiative.

4.2 Open Door Refugee

VP Fu noted that the office of Sustainability is organizing drop off locations for donations. Open Door Society has asked if North Concourse could be used for drop-off donations for refugees.

He added that some groups on campus are working on initiatives for refugees. He asked if the Executive would like to support an initiative for refugee events involvement. They would look at awareness for refugees and information for students.

4.3 Survey International Student Affairs

VP Fu will put forward a project proposal for next meeting. He is looking at a volunteer to survey the portion of this committee. The survey will be finished by March 21. It will look at campus services for International Students. The survey will be prepared by SAL Vita Anderson.

4.4 What's Your Cap

VP Senecal explained the event Dry January from What's Your Cap. There is a draw of \$200 for students that want to participate. Students have to post at least 2 blogs a month in order to participate.

VP Senecal added that the group might come to the USSU for funding.

4.5 Policies Online

VP Senecal noted that he spoke with IT and it is doable.

VP Merat said that it is a bad idea to put the old policies online.

VP Senecal pointed out that it not relevant to have all the policies online.

GM Cottrell contacted other Students' Unions across Canada and all of them said that they do not do this. Further, they said that it would create confusion by having all these changes on line that would have to be tracked by students for no particular reason since only current policies were relevant. .

VP Senecal noted that it is important to have the policies available for students.

GM Cottrell expressed concern that this might make everything very confusing for everyone. Moreover, if students need the old policies they can come to the USSU and ask for them.

Jason Ventnor joined the meeting at 11:55.

Mr. Ventnor explained how the changes to each policy would have to be tracked. One would need to go through all the minutes to find the changes to the policies.

GM Cottrell said that archives of the USSU have the old policies until 2010.

VP Fu said that having the old Executive policies would be helpful for incoming Executives to see if they would like to change policies to old procedures.

VP Merat said that having the past bylaws online is a good idea but having the old policies has no benefit to anyone.

GM Cottrell suggested that rather than put the all variations iterations of policies on the web, we compromise and put a statement that on the website saying that if students want more information about the policy changes they can contact the USSU Communications and Marketing Manager.

The Executive went in camera.

5. Adjournment

The meeting was adjourned at 12:11a.m.

Academic Affairs Committee of University Students' Council

Date November 18, 2015

Location: Roy Romanow Council Chambers, Earth

Attendance: Couns. Huckabay, Daniels, Arcand; SAL Houlden; VP Senecal

Regrets: SALs East, Moen; AGA Del Campo; VP Fu

1. Call to order time: 4:41PM
2. Adoption of the agenda Motion: Arcand/Daniels
3. Chairs remarks
 - VP Senecal will come back to the website simplification process
4. business
 - 4.1 open text books
 - VP Senecal: in January the committee will be promoting the use of them to students and faculty
 - would like everyone to man a table in Place Riel promoting this, four days only
 - there will be a sign up spread sheet
 - 4.2 TEA update
 - working on surveys still, going well
5. Other business
 - 5.1 next meeting
 - preparing for January and open textbooks
6. Adjournment.
 - 5:26 PM

Room 110, 1 Campus Drive
University of Saskatchewan
Saskatoon, Saskatchewan
S7N 5A3



Telephone: (306) 966-6960
Fax: (306) 966-6978
E-mail: contactus@ussu.ca
Website: www.ussu.ca

Room 110, 1 Campus Drive
University of Saskatchewan
Saskatoon, Saskatchewan
S7N 5A3



Telephone: (306) 966-6960
Fax: (306) 966-6978
E-mail: contactus@ussu.ca
Website: www.ussu.ca

University of Saskatchewan Students' Union
Budget and Finance Committee

Nov. 23th 205

Roy Romanow Council Chambers

4:30PM CST

Regrets: SAL Munro

1. Funding Requests: Motion, VP Fu. Second, Counsellor Tan.
 - a. IVCF U of S: Free Cafe. \$300 Cash conditional after meeting with USSU.
2. Presentation: Motion, VP Fu. Second, Counsellor Tan.
 - a. U of S Campus Spectrum. \$500 Cash. \$300 XL. \$200 Pepsi.
 - b. U of S IEEE. \$500 Cash.
 - c. AIESEC: MASS 2016. \$250 Cash.
 - d. JDC West: \$1000 XL.
 - e. Concrete Toboggan Team. \$500 Cash. \$150 XL. \$100 Pepsi Product.

University of Saskatchewan Students' Union
Budget and Finance Committee

November 30th 2015
Roy Romanow Council Chambers
4:40PM CST

Regrets: VP Merat, Jesse Munro, Mark Tan

1. VP Merat was unable to attend the meeting as so asked GM Cottrell to reported on an insurance claim for JDC West that has prompted some language change to the Campus Groups Policy. Oh his behalf she asked for a motion to include the following under 2. Insurance after the fourth paragraph:
In the event that an insurance claim is made on behalf of a ratified student group, the student group will pay the entire deductible.
Motion #012, VP Fu/Gill Carried

2. Funding Requests: Motion #011, VP Fu. Second, Counsellor Ratt-Misponas.
 - a. Equine Education Day, by WCVM Equine Club – XL: \$300
 - b. USUSA's Networking Event, by USUSA -Louis: \$500.00
 - c. Winter Party, by SUSA– Pepsi: \$100
 - d. Christmas Star Wars Extravaganza, by Physics Student Society- Cash: \$100 and XL: \$20

Meeting adourned at 5:25

**University Students' Council Agenda
Thursday, January 7th, 2016
Roy Romanow Student Council Chamber**

- 1. Adoption of an Agenda**
- 2. Introductions and Announcements**
- 3. Council Address**
 - 3.1 Awarding of the Candy Cup**
- 4. Table Topics**
 - 4.1 "What additional services would you like to see on campus? Are there any redundant or wrongheaded services currently offered?"**
- 5. Minutes and Reports for Information**
 - 5.1 USC Minutes – December 3rd, 2015**
 - 5.2 Executive Committee – December 7th, 2015; December 16th, 2015; January 6th, 2016**
 - 5.3 Academic Affairs Committee Minutes and Report**
 - 5.4 Appointments Committee Minutes and Report**
 - 5.5 Code of Ethics Disciplinary Committee Minutes and Report**
 - 5.6 Elections Committee Minutes and Report**
 - 5.7 External Affairs Committee Minutes and Report**
 - 5.8 Budget & Finance Committee Minutes and Report – December 7th, 2015**
 - 5.9 Indigenous Student Affairs Committee Minutes and Report**
 - 5.10 International Student Affairs Committee Minutes and Report – November 26th, 2015**
 - 5.11 Student Affairs Committee Minutes and Report**
 - 5.12 Sustainability Committee Minutes and Report – November 17th, 2015**
 - 5.13 Association of Constituency President Minutes and Report**
- 6. Motions Arising from the Minutes and Reports**
- 7. Business**
 - 7.1 Elevator in the MUB**
- 8. New Business**
 - 8.1 Special General Meeting (SGM)**
- 9. Questions and Comments (30 Minutes)**
- 10. Any Other Business**
 - 10.1 Councillors Reports**
 - 10.2 In Camera**
- 11. Adjournment**

	Sept. 10	Sept. 17	Sept. 24	Oct. 1	Oct. 8	Oct. 15	Oct. 22	Oct. 29	Nov. 5	Nov. 12	Nov. 19	Nov. 26	Dec. 3	Jan. 7	Jan. 14	Jan. 21	Jan. 28	Feb. 4	Feb. 11	Feb. 18	Feb. 25	Mar. 3	Mar. 10
Andrahennadi, Hasith	P	P	P	R	P	P	P	R	P	NM	P	NM	R										
Andreas, Taylor	P	P	R	R	P	P	R	P	P	NM	P	NM	P										
Arcand, JayYnn	P	P	P	P	R	P	P	P	R	NM	P	NM	P										
Daniels, Kristen	P	P	P	P	R	P	P	R	P	NM	P	NM	P										
DeWalt, Jordyn	P	P	P	R	R	P	P	R	P	NM	P	NM	PG										
Dreaver, Dhaine	NYA	NYA	NYA	NYA	NYA	NYA	NYA	P	P	NM	P	NM	P										
Fu, Kehan	P	P	P	R	P	P	P	P	R	NM	P	NM	P										
Gill, Mankomal	CE	P	P	P	P	P	P	P	P	NM	P	NM	P										
Hearn, James	NYA	NYA	NYA	NYA	NYA	NYA	NYA	P	P	NM	P	NM	P										
Huckabay, Alana	P	P	P	P	P	P	P	P	P	NM	P	NM	P										
Iron, Monica	P	R	P	P	P	P	P	R	P	NM	P	NM	R										
Koob, Temiele	P	P	P	P	P	P	P	P	P	NM	P	NM	P										
McCann, Connor	P	P	R	P	R	P	P	P	R	NM	R	NM	P										
Merat, Ata	P	P	P	P	P	P	P	P	P	NM	P	NM	P										
Moellenbeck, Sheldon	R	P	P	P	R	P	P	R	P	NM	P	NM	P										
Pinel, Dayna	NYA	NYA	NYA	NYA	NYA	NYA	NYA	P	A	NM	R	NM	P										
Ratt-Misponas, Regan	P	P	P	P	P	P	P	P	P	NM	P	NM	P										
Reimer, Serena	NYA	NYA	NYA	NYA	NYA	NYA	NYA	P	P	NM	P	NM	P										
Robertson, Jordan	P	R	P	P	P	P	P	P	P	NM	P	NM	P										
Saddleback, Jack	P	P	P	P	R	P	P	R	P	NM	P	NM	P										
Schwab, Benjamin	P	P	P	P	P	P	P	P	P	NM	P	NM	P										
Senecal, Gabe	P	P	P	P	P	P	P	P	P	NM	P	NM	P										
Tan, Mark	CE	P	P	R	P	P	P	P	P	NM	P	NM	P										
Trites, Brayden	P	P	P	R	P	R	P	P	P	NM	R	NM	P										

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

CE - Communication Error PG: Permission Granted

University Students' Council
Minutes for Thursday December 3rd, 2015

Present

Jack Saddleback, President
Ata Merat, VP Operations and Finance
Gabe Senecal, VP Academic Affairs
Kehan Fu, VP Student Affairs
Jaylynn Arcand, Medicine
Regan Ratt-Misponas, Indigenous Students
Dhaine, Dreaver, Indigenous Students
Jordan Robertson, ESB
Connor McCann, ESB
James Hearn, Engineering
Benjamin Schwab, St. Thomas More
Sheldon Moellenbeck, St. Thomas More
Kristen Daniels, Arts & Science
Hasith Andrahennadi, Arts & Science
Tenielle Koob, Pharmacy & Nutrition
Mankomal Gill, Kinesiology
Alana Huckabay, Agriculture &
Bioresources
Taylor Andreas, Law
Mark Tan, International Students
Serena Reimer, Education
Dayna Pinel, Nursing
Brayden Trites, Education

Also Present

Scott Hitchings, USC Chair
Caroline Cottrell, General Manager

Regrets

Monica Iron, Arts & Science
Jordyn DeWalt, WCVM
Hasith Andrahennadi, Arts & Science

Absent

Guest List

Vicki Williamson, University Library
Rachel Sarjeant-Jenkins, University
Library

The meeting was called to order at 6:00p.m.

1. Adoption of the Agenda

Move to add 10.2 Ice-Rink Letter under Any Other Business. Move to adopt the agenda.
USCMotion076: President Saddleback/VP Merat **Carried**

2. Introductions and Announcements

President Saddleback introduced Vicki Williamson and Rachel Sarjeant-Jenkins from the University Library.

Chairperson Hitchings noted that unless there was an objection, Council would assume informality until the end of the Council Address.

3. Council Address

3.1 Vicki Williamson and Rachel Sarjeant-Jenkins – University Library

Dr. Williamson introduced herself and Ms. Sarjeant-Jenkins to Council. She pointed out that the presentation is about the University Library Transformation Project (ULTP). She provided a handout to Councilors.

Dr. Williamson began by saying that the University Library Transformation Project is a major capital revitalization project. The project began around ten (10) years ago and focused mostly on the first two floors (Ground Floor and First Floor) of the Murray Library. The changes to the library are driven largely by external factors. There are massive changes that have occurred in the last couple of years in terms of access to publications and books among others. Thus, these changes have to be embraced by libraries in order to remain relevant. This project looks at creating a sustainable, efficient, and effective library system that meets students' demands and needs.

In 2009, there were major changes made to the Ground Floor of Murray Library. In 2013, the Leslie and Irene Dubé Health Science Library was open. In 2014, important renovations were made to the Education and Music Library and to the WVC Library. Dr. Williamson noted that besides the changes made they have a system out of balance. The Library, however, is working with different bodies to secure funding for the library projects.

As a result of this, the library has grown its online presence. At the moment the library uses 80% of its budget on electronic resources. In 2009, the library moved 64,000 volumes to storage on campus.

The ULTP continues working and it is overseen by a Steering Committee chaired by the Provost. There are two (2) working groups for this project.

Ms. Sarjeant-Jenkins mentioned that she will talk about the vision for the University Library. The draft vision looks at all libraries for space planning, design, and configuration of the library system. The draft vision was developed through consultation with a representative stakeholder working group – includes faculty members and student representatives. The draft vision looks at engaging and creating a sense of community; and to considering collections into primary three (3) collection hubs. The creation of new spaces looks at creating functional, innovative and inspiring. The group heard from different students about the need for different spaces from quiet and individual spaces to group and community spaces. The proposed attributes of the draft vision include maker spaces and visualization suites; research commons for collaboration among graduate students and faculty; spaces and services to help students to de-stress and decompress; functional spaces for public events and receptions; display/exhibition spaces; research and specialized learning support.

Ms. Sarjeant-Jenkins added that the draft vision proposes thematic spaces to focus on special collections, archives, and digitization; and on fine and performing arts. To complete this vision the library will focus on reducing its foot print by reducing duplication of print materials throughout the library; continued involvement in regional shared print initiatives; bringing collections together into interdisciplinary hubs through greater use of compact mobile shelving; and on-campus storage solutions for low-use but important materials.

Ms. Sarjeant-Jenkins said that the next steps for this project are to share the draft vision with the campus community in order to receive feedback; propose the project to the Board of Governors; and plans for library spaces will start to become more specific involving targeted consultations with directly impacted clients.

Ms. Sarjeant-Jenkins pointed out that student advice and feedback is welcomed from Councilors.

Councilor Arcand noted that in order to get feedback from students, the Library should contact the student college societies. As an example, she pointed out that the College of Medicine Student Society did receive comments and complaints from students before the Leslie and Irene Dubé Health Science Library was open. She added that having a plug-in by every chair is one of the main comments she has heard from students.

Councilor Huckabay mentioned that having an online survey through PAWS might be helpful for feedback.

VP Fu noted that the Library floors have developed distinct dynamics. For example, learning spaces on the Ground Floor of Murray Library encompasses the idea of holistic community learning. In other words, it is already developing its own culture and becoming more than just a traditional library. He added that most of the development should now be space allocation. Secondly, he said that having more services for students who may have difficulties accessing the Library after class hours, such as more plug-ins

and water fountains, would be useful. This helps to create a more accessible campus culture and dynamic one.

Councilor Tan echoed VP Fu's comments. He added that the Ground Floor and First Floor of Murray Library are very good spaces to study and offers good services and a good environment for students.

Councilor Pinel noted that one of the biggest drives to Murray Library is the Starbucks on the ground floor, which helps students to have a place to take a break. She added that it might be a good idea to have the same for other parts of the Library. Also, she noted that having more study rooms for students is helpful.

President Saddleback said that having a lot of visuals would be good in order to envision a more community oriented space when reaching students for feedback.

Dr. Williamson pointed out that some of the pictures on the presentation are from Canadian Universities, which have different themes per floor.

VP Merat noted that allowing students to put printing credit in their accounts after hours is a good idea.

Ms. Sarjeant-Jenkins replied that she is aware of this issue. She added that it is something that the University is looking at.

VP Merat said that during the weeks of exams, also having the First Floor of Murray Library would be helpful in order to increase the capacity of the library at night.

Dr. Williamson noted that there are some complexities with security when allowing students beyond the Ground Floor.

Councilor Arcand noted that one of the biggest complaints she hears about is that the community building is great but it does not offer a lot of seats for students. She asked about how many floors is this project going to take and how much space will remain as a study space for students.

Dr. Williamson replied that as you move up the building the noise becomes less. She added that the main challenge for this project is to find the balance between space allocations.

Ms. Sarjeant-Jenkins added that that level of detail has not been determined for the work that has been done. It is important to have different spaces to study. She pointed out that they are currently creating a quiet section on the North Wing of the Murray Library. She noted that there are different kinds of spaces throughout the library to meet different needs.

VP Fu asked about the future goal of the Library in regards to communal spaces and how it would like to include that social aspect.

Dr. Williamson replied that the Library is looking more at programming and including student-learning services, such as internship opportunities.

Councilor Huckabay mentioned that there might be a need for more group spaces, for example to work on group projects.

Councilor Koob added that considering more private rooms for students is a good idea. She asked how the Library thinks to incorporate different elements, such as chairs, and standing desks among others.

Dr. Williamson replied that the project has not gone that far in that level of detail.

Councilor Ratt-Misponas noted that there are students with children who may not come to the library to study because there is no place for their children.

Dr. Williamson replied that the challenge has to do with how to accommodate these needs.

Councilor Huckabay suggested to add recreation spaces for kids and students in the library.

VP Senecal asked if there are opportunities to add more natural light into the Murray Library.

Dr. Williamson replied that it can be done.

President Saddleback thanked them for coming to Council.

Chairperson Hitchings noted that Council will move back to formality.

4. Table Topics

4.1 "What would students like to see as part of a Winter Welcome Week?"

VP Fu noted that Winter Welcome Week will take place from January 5 until January 8.

Councilor Huckabay suggested to give away hot chocolate and coffee.

VP Fu added that new International Students arrive in January for Term 2.

Councilor Ratt-Misponas pointed out that having events, such as pipe ceremonies and round dances, to welcome students to Treaty Six Territories. He added that having an elder welcome students would be a good idea.

VP Senecal noted that there will be some kind of event by the Aboriginal Student Centre (ASC) that will include the welcome of an elder.

VP Fu added that the ASC is currently involved with the planning of the January Orientation.

Councilor Tan noted that he is organizing the collection of bedding, pots and pans, among others, for new exchange students who are coming to Saskatoon in Term 2.

Councilor Pinel asked where and when to bring donations.

Councilor Tan replied to bring donations to the North Concourse during the third week of December.

5. Minutes and Reports for Information

5.1 USC Minutes – November 19th, 2015

5.2 Executive Committee – November 23rd, 2015; November 30th, 2015

Councilor Koob noted that the minutes should say What's Your Cap.

Councilor Daniels asked why there have not been roundtables attached to the minutes.

President Saddleback replied that the Executive has been busy, and therefore they have not submitted their roundtables on time. They will be attached on the next Council package.

5.3 Academic Affairs Committee Minutes and Report – November 18th, 2015

5.4 Budget & Finance Committee Minutes and Report – November 23rd, 2015; November 30th, 2015

Councilor Robertson asked why the Insurance Policy of Campus Group Policy was changed. He noted that sometimes Student Groups do not have the money to pay for the deductible.

VP Merat asked how much does the USSU pay for the insurance in general.

Councilor Robertson replied that it is around \$18,000 a year.

Move to give GM Cottrell speaking rights.

USCMotion077: VP Fu/VP Senecal

Carried

GM Cottrell pointed out that the new clause was added as a result of a specific incident. In the fall, a specific campus group was given instructions about what could and could not be done under the terms of insurance for an event on campus. That particular campus

group ignored those instructions that came from Risk Management, VP Merat, and GM Cottrell among others. As a result, significant damage was done. The USSU involved the insurance company, GM Cottrell, the Executive, and BFC. The decision was that the USSU should not be in the hook for a \$2,500 deductible for actions that were not the responsibility of the USSU. The group itself was quite content to pay that deductible and they assumed responsibility.

Councilor Robertson noted that most groups do not have \$2,500. He added that this group that committed the damage happened to have the money. According to him, the group was not specifically told what could and could not be done. He said that this should not be assumed for all groups. He asked why not all groups should benefit from the USSU insurance.

GM Cottrell mentioned that she was part of the meeting with that group and they were explicitly told that not to do what they did. She added that this group is not the only one that has had paid the deductible in the past. There have been other claims like this before. What has changed has been as a request by the EBS Vice-Dean in order to make it explicit in the policy.

VP Merat echoed what GM Cottrell said. He said that it is in writing on the contract with the group to not do what they did. The instructions were clear for the group. He said that he is unsure of from where the money to pay the deductible can come from if the campus group does not pay for it.

Councilor Robertson asked if the USSU is making money out of making students pay for the deductible rather than providing them with insurance.

VP Fu noted that based on the decision of the BFC meeting that took place on November 30 the biggest issue was around the size of campus group events. He said that having the increase on claims would overpass the current budget. The campus group budget does not have the capacity to deal with substantial claims. This led to the resolution to being passed.

GM Cottrell explained how the USSU insurance works. The USSU has different insurances and in total it pays around \$52,000 per year. Specifically, the commercial and liability portion of the insurance is extended to student and student groups. For example, for Ag-Bag Drag the USSU extends \$5 million of insurance from the USSU broker to Prairieland Park to cover this event. She said that the USSU could lower the deductible but they would have to pay more for the insurance.

Councilor Arcand asked if this applies to all campus groups that follow the instructions they are given.

VP Merat replied that the deductible is for every group.

Councilor Arcand asked at what level will the USSU deal with campus groups that do not have the money to pay for the deductible.

VP Fu noted that most of the instances where the deductible comes into play is where there a lot of liabilities at risk. He added that for groups that cannot pay for the deductible there should be ways for the BFC to accommodate their needs.

GM Cottrell mentioned that in the history of the USSU there have only been three (3) claims like this one. She said that campus groups should be accountable for their actions.

Councilor Robertson said that the USSU is technically making money out of the insurance given the amount the USSU charges for insurance and ratification is for funding for groups.

GM Cottrell noted that the USSU does not make money out of the deductible but rather it is paid directly to the insurance company. What this clause means is that the USSU does not pay for any claims made by campus groups that have made damage to campus property.

Councilor Robertson asked about the costs related to the operations of the insurance.

VP Merat said that once the insurance is paid, the campus group is paying for the service they are getting.

Councilor Pinel noted that having the ability of having insurance through the USSU is good rather than not having insurance or trying to approach a different broker. She added that it is worth paying the fee to the USSU.

Councilor Gill echoed Councilor Pinel's comment. He gave an example by looking at car insurance.

VP Merat said that at the end of the day the USSU is here to benefit the students. The deductible would apply to any kind of insurance.

VP Fu pointed out that campus groups are the ones that benefit from the fees charged to them since the USSU provides insurance and funding for events. He added that the insurance fee of the USSU is lower than the market value, which is fair for student needs. Finally, he said that this policy is designed to protect the USSU from hedging itself against student groups claims. He encouraged USC to trust the USSU that if a campus group is unable to pay the deductible, the USSU will find a way to help the group.

Councilor Arcand asked about the liability of campus groups that decide not to apply for insurance through the USSU.

VP Merat replied that if the event is off-campus the USSU is not liable for anything. However, if the event is on-campus, it ties the whole University for it. For example, in order to use a room on campus, the group cannot do it until they receive the insurance.

Move to table the discussion of this issue to BFC.

USCMotion078: Councilor Tan/Councilor Reimer

Carried

VP Senecal noted that the minutes of November 30 are listed as the International Student Affairs Committee rather than BFC.

6. Motions Arising from the Minutes and Reports

Move to accept the Minutes and Reports.

USCMotion079: President Saddleback/VP Senecal

Carried

7. Business

7.1 Student Community/Morale Building

Motion to establish a Student Community/Morale Building Committee. Move to debate.

USCMotion080: Councilor Robertson/Councilor Daniels

Defeated

Councilor Pinel asked about the actions that go along with the mandate of this committee.

Councilor Robertson replied that it could be different events throughout the academic year. He added that the description of the committee was left vague so it can rely on consultation.

VP Merat asked that who will fund activities in the case that the committee decides to do different events.

Councilor Robertson replied that any proposals can be brought to Council for approval. Also, the committee shall look at sponsorship and support from the University.

VP Senecal asked what portfolios of the Executive would fit better with this committee. He then asked about the first action would take place.

Councilor Robertson replied that the hopes are for Term 2 to be a consultation process. Later, for the end of the term some proposals would be made.

Councilor Arcand asked if this will be a standing or an Ad Hoc Committee.

Councilor Robertson proposed a friendly amendment to explain that the committee is an Ad Hoc Committee.

VP Fu said that the best Executive position for this committee would be the VP Student Affairs.

Councilor Huckabay asked if this committee will meet before Term 2 starts.

Councilor Robertson replied that it will most likely meet at the beginning of the new year.

Councilor Ratt-Misponas asked if there are any Executive positions appointed to this committee.

Councilor Robertson replied that there are no specifications.

Move to add the USSU VP Student Affairs and the USSU President to this Ad Hoc Committee.

USCMotion081: Councilor Ratt-Misponas/Councilor Arcand **Carried**

Councilor Robertson asked if this committee is looking at the feasibility of creating a standing committee or actually doing what the committee proposes.

Councilor Robertson replied that both points fit with the description of the committee.

VP Merat spoke in favour of the motion of the creation of this committee.

VP Senecal pointed out that there is already a standing committee that addresses these sorts of issues, which is the Student Affairs Committee (SAC). He asked the reason of why Council does not just use this committee instead of creating a new one.

VP Fu replied that the Student Affairs Committee could address some of these issues. However, the creation of the new committee presents more detail to what it will focus on.

Councilor Pinel noted that her college raised concern about creating this committee given that the USSU reaches to students through each constituency student society.

VP Senecal noted that Council can make the point of reference to make the SAC look at these sorts of issues and report back to Council.

Councilor Ratt-Misponas called the motion into question.

8. New Business

8.1 Elevator in the MUB

GM Cottrell pointed out that the main elevator in the Memorial Union Building (MUB) is 31 years old. In consultation with Facilities Management Division (FMD), the USSU has to replace the elevator and the best solution is to ask a consulting firm to manage the project. This consulting firm looks at the best deal for the USSU. A formal proposal should be given to the USSU at the beginning of the New Year. After USC approves the elevator, it takes around three (3) to four (4) months to get the parts. Then, installing the

elevator takes around ten (10) weeks. As a result, while the new elevator is being installed, Louis' Loft will be inaccessible to anyone with mobility issues. In consultation with the Louis' management, the best time to shut down the elevator is during the summer months.

GM Cottrell explained that this is an infrastructure issue, and thus, only Council can vote on the release of funds from the Infrastructure Fund. She will bring back more information and the cost of the new elevator for the next Council meeting.

Councilor Arcand asked if there are any weddings booked in Louis' Loft during the summer months.

VP Merat replied that there are but they are mostly between July and August.

GM Cottrell noted that the USSU will notify people booking the Loft about the elevator shutting down.

9. Questions and Comments

Move to refer to the Student Affairs Committee the spirit of the motion proposed by Councilor Robertson about creating a committee on Student Community/Morale Building.

USCMotion082: Councilor Ratt-Misponas/Councilor Arcand

Carried

VP Senecal made a friendly amendment to extend an invitation to Council members to attend SAC meetings.

VP Fu noted that SAC will be meeting on December 7.

Councilor Arcand asked for the committee to report back to Council.

Councilor Huckabay asked if the Executive could look at the elevator and bedbug problem at Seager Wheeler Residence.

VP Fu noted that both elevators were fixed on December 3. He invited Councilor Huckabay to come talk to him about other issues in Seager Wheeler.

Councilor Tan pointed out that having the dates for finals before registering for classes would be favorable for students.

VP Senecal noted that it is a complex system for the University to avoid exam conflict. Thus, the main goal if the University is to avoid this so this influences having finals dates after classes start.

President Saddleback said that if Councilors have any suggestions to whom to invite to Council to please let him know.

VP Merat pointed out that starting Term 2, Louis' will have Wing Nights every Wednesday.

President Saddleback noted that the President of the University, Peter Stoicheff, might come to Council on January 14; and January 21 Dr. Vikram Misra.

Councilor Ratt-Misponas asked which Executive portfolio deals with homelessness on campus.

President Saddleback replied that that falls under the VP Student Affairs.

10. Any other Business

10.1 Councillors Reports

Councilor Ratt-Misponas – Indigenous Students – thanked the Aboriginal Student Achievement Program. He added that the program had its Christmas dinner on December 3. He said that the Aboriginal Law Students Association is participating on Adopt a Family.

Councilor Pinel – Nursing – reported that the College of Nursing is looking at different ways to offer interdisciplinary learning with other colleges. He invited other colleges to talk to her to bring ideas to her college.

10.2 Ice-Rink Letter

Move to go in camera.

USCMotion083: President Saddleback/VP Senecal

Carried

Move to support the Ice-Rink Letter.

USCMotion084: VP Senecal/Councilor Reimer

Carried

11. Adjournment

The meeting was adjourned at 8:48p.m.

**Executive Meeting
December 7th, 2015**

Present: President Saddleback, VP Senecal, VP Fu, VP Merat, and GM Cottrell.

1. Call to order

The meeting was called to order at 11:04a.m.

2. Quorum

Quorum was present

3. Roundtables

President Saddleback:

VP Fu:

Nov. 30 - Dec. 7th:

Internationalization: Meet with Gloria Brendan, head of A&S Academic Advising to discuss International Student concerns. Meet with International Student Affairs Committee to discuss execution of campus-wide student interests and concerns survey. Follow-up meeting with Vita Andersonne to discuss survey preparation and execution timeline. Helped organize #StandupAgainst Racism event Weds Dec. 9th. Attended first international student working group with Allison pickrell's team from SESD and Quitin Zook from Consumer Services.

General Meetings: BFC Vice-Chair (Every Monday). Community of Practice: Development around Student Leadership Conference.

Question Period: Tuesday Nov. 31.

Nov. 23 - Nov. 30

AGM and prep: Thursday Nov. 26th.

General Meetings: BFC. Meet with Saskatoon Rush delegate to examine partnership possibilities. Community of Practice: With with Uchi Uchibeke on student-alumni achievement gala for February.

Meet with both President's Exec Committee and President for breakfast meetings - brought up various international student related issues.

Sustainability

T.E.A: Helped with 8 classes on survey distribution.

Sustainability: Meet with USSU Committee and separately with Office regarding initial talks of a joint student sustainability centre. Followed with management on feasibility issues. Ongoing investigation to be reported to USSU committee then USC.

Nov. 16. - Nov. 23

Indigenous Affairs: Attended the National Forum on Reconciliation (Nov. 18-19).

Winter Orientation/Welcome Week - USSU participation in Breakout session and campus club fair.

T.E.A: Helped with 7 classes on survey distribution.

General Meetings: BFC.

International Victims Vigil: Helped organize helped at Saskatoon Francophone Centre.

VP Merat:

VP Senecal:

4. Business

4.1 Advocacy Meeting

VP Senecal noted that as a result of a past conversation with GSA, he scheduled a meeting with them to look at different dynamics GSA students might need in regards to advocacy and to further examine collaboration between USSU and GSA. Campus Legal Services will be discussed in this meeting as well to see how GSA can use this service.

4.2 Winter Orientation

VP Fu said that there will be a campus group fair and an orientation on January 4. The event is hosted through ISSAC and it will focus mostly on Exchange and International Students.

4.3 Provincial Election

President Saddleback noted that the provincial election is coming up on April 4th, 2016. He said that the Executive needs to decide what to focus on for the campaign.

4.4 Tuition

President Saddleback said that tuition comes to the Board of Governors next week.

4.5 NASA Funding

VP Merat said that NASA is applying for funding for a conference between May 4-6 2016. The conference is for High School students. He raised concern about the date of the conference because the funding will not fall under this Executive and high school students are not members of the USSU. Further, they are applying for Executive funding rather than Campus Group Funding.

The Executive debated the funding process for this group.

GM Cottrell pointed out that the event does not fall under the funding eligible for a number of reasons, as outlined in the Executive Sponsorship Policy..

President Saddleback mentioned that the group should come to the Executive to explain the event and see if it could be funded or not.

VP Merat asked if the Executive is comfortable about the date and funding for the event.

VP Fu said that the group should be deferred to BFC. He would also like to have the group to present about their event.

4.6 CLS Budget

VP Senecal asked how the budget for Campus Legal Services was passed.

GM Cottrell said that the \$5,000 was approved by a special motion in USC for one (1) year only. If they want more money they will have talk to VP Merat to see the option to add a budget line for them and to be voted in Council.

4.7 Midyear Retreat

GM Cottrell noted that the Executive needs to find a date for the midyear retreat. The Executive decided to hold their retreat on January 8 in the afternoon.

4.8 Meeting with Chairperson Sherbino

VP Senecal pointed out that the meeting had to be rescheduled.

4.9 Homeless short-term housing idea

VP Senecal said that Councilor Ratt-Misponas brought up this potential problem. He wondered if there is something that the USSU could do in the short term for students with housing troubles.

GM Cottrell noted that the USSU does not have the physical capacity to do this but they can work with the University to look at this.

President Saddleback said that the Executive should talk with Consumer Services.

GM Cottrell will contact Consumer Services to see the feasibility.

President Saddleback suggested meeting with Councilor Ratt-Misponas as well.

4.10 Felipe's Time

GM Cottrell pointed out that Felipe's time has to be scheduled so the extra duties do not conflict with his other duties.

5. Adjournment

The meeting was adjourned at 11:56a.m.

**Executive Meeting
December 16th, 2015**

Present:, VP Senecal, VP Fu, VP Merat, and GM Cottrell.

Absent: President Jack Saddleback

Guests: Christopher West – Graduate Student from Geology
Jacinta Classen – NASA Conference Chair

1. Call to order

The meeting was called to order at 9:00 a.m.

2. Quorum

Quorum was present

3. Roundtables

President Saddleback:

VP Fu:

VP Merat:

VP Senecal:

4. Business

4.1 Western Inter-University Geosciences Conference 52nd Annual

WIUGC will take place between January 6th and January 9th at the Radisson Hotel and U of S. This event is open to all students with interest in any branch of Geological Sciences. WIUGC is an event only open to Western provinces with opportunities for students to learn, share, get jobs and explore professions. Geology students organize it and U of S organized it for the first time in 1964.

Mr. West mentioned that WIUGC needs money in order to have a better conference. 150 students will be in attendance. They need printing credits, which are specifically requested as banners, posters, media for presenters and participants. Mr. West added that the USSU will receive sponsorship credit.

The organization team has 12 undergraduate students and 13 graduate students. The event has a current budget of \$40,000-\$45,000. They requested \$1,000 in printing credits.

EXECMotion053: VP Senecal/VP F **Carried**

4.2 NASA

This conference is for northern SK high school students that takes place in May. Ms. Classen said that the conference tries to encourage students from the north to come to university. NASA specifically wants money out of the Executive Projects budget so they do not want to take money from the campus group funding.

EXECMotion054: VP Fu/Senecal **Defeated**

4.3 Greystone Scholars

The group is looking for \$500 promotion and extra money for a dodge ball tournament, all of which will take place off-campus. They are looking for sponsorship to try and avoid having students pay.

EXECMotion055: VP Senecal/VP Fu **Defeated**

4.4 Sponsor for North Concourse

Community of Practice – Staff who will work with student leaders, such as ISC, SESD, ASS, Advancement among others will be holding an event and they would like the USSU to sponsor the use of the North Concourse.

4.5 Experience in Excellence Policy

VP Senecal said that he would like to add a new award to the EIE called Innovation in Teaching.

4.6 Indigenous Content

VP Senecal noted that he will answer question in University Council about the motion passed by Council about Indigenous content in the curriculum.

4.7 Accountabilities

The Executive will create a new template for accountabilities (see attachment).

4.8 By-election

There will be a by election taking place on January 27 and 28 to fill up the missing position in USC.

4.9 Special General Meeting (SGM)

The Executive noted that the only date to available to have the SGM is February 4th.

5. Adjournment

Executive Meeting January 6th, 2016

Present: President Saddleback, VP Senecal, VP Fu, VP Merat, and GM Cottrell.

1. Call to order

The meeting was called to order at 9:04a.m.

2. Quorum

Quorum was present

3. Roundtables

President Saddleback:

November 16th – 20th

Missing and Murdered Indigenous Women's Awareness Week – Participated in the events for MMIWAW. A committed committee and myself were able to garner a lot of participants throughout the week. At the Wednesday event we held a rally with speakers in the North Concourse and handed out Moosehide campaign squares.

National University Reconciliation Event – The National University Reconciliation Event took place November 18th and 19th with over 25 universities represented from across Canada. The two days were filled with presentations and conversations regarding how Universities can step up to the 19 education specific recommendations from the TRC report. I gave a speech at the opening session urging universities and university students to take action and create change within their institutions.

November 23rd – 27th

Surveys – I helped VP Senecal and the Academic Affairs Committee complete some TEA surveys during the week.

Media Scrum – Participated in a media scrum for an Open Textbooks announcement.

Childcare Expansion Project Steering Committee – Met with the committee to go over the current status of the childcare expansion project. The new childcare building is set to open for May. News on the expansion of the USSU Williams building will be coming in the next few months.

Breakfast meeting with the PEC – the exec met with the Presidents Executive and the GSA executive for our monthly meeting to go over any student issues.

Breakfast meeting with Peter Stoicheff – the USSU exec met with the new president over breakfast to go over undergraduate issues and to share our thoughts and vision for the University.

AGM – AGM and free pizza happened!

November 30th – December 4th

Gingerbread house building competition – VP Fu, VP Senecal, and myself participated in the EBSS’ annual gingerbread house building competition. Our house looked fabulous but alas, we did not win.

Aboriginal Student Achievement Program celebration – I gave a congratulations speech to the ASAP students for completing term 1. The ASAP program is a fantastic program that is geared towards Aboriginal students to help create a sense of community and belonging for their first year.

Santa event for the USSU Childcare Centre – I was Santa for the annual holiday event for the kids at the childcare centre, it was a lot of fun and only 1 kid cried!

December 7th – 11th

External Affairs Committee – External affairs committee met and went over goals for term 2. The provincial election was a main topic along with a social justice week.

Indigenous Student Affairs Committee – The ISAC went over goals for term 2. The Aboriginal Achievement Week will be coming up the beginning of February and the Committee would like to extend an invitation to Wilton Littlechild to come and speak.

Exam – I had my exam on the 11th!

December 14th – December 18th

Sick all week

December 21st – January 5th

Holidays

VP Fu:

Dec. 7-11:

Recycling Exchange: An initiative led by Counsellor Tan to gather used linen and other household supplies for incoming exchange students and refugee families. Drop-off points organized from Dec. 15 - 22.

Meeting with Cathy: Organized meeting with Cathy Sarich (A&S) and VP Merat to examine off-campus activities of A&S student groups. Initiative is part of larger risk/liability project headed by Central Administration.

Board of Governors Holiday Reception: Attended two reception on behalf of USSU Execs at the President's House.

January Orientation: Worked with the event MC. Helped develop presentation points. Organized info fare. Main focus on the orientation is targeted towards incoming international students.

Dec. 14-18:

University Council: Attended University Council meeting with VP Senecal to support USSU's motion regarding indigenous content.

Provincial Elections: Initial meeting regarding elections strategy and main advocacy points.

Housing Issues: Met with George Zoufas from Consumer Services regarding 1) homeless issues on campus and 2) housing insecurity for students.

January Orientation: Continued work on January Orientation.

ADO Thursday 17th.

Dec. 21-24:

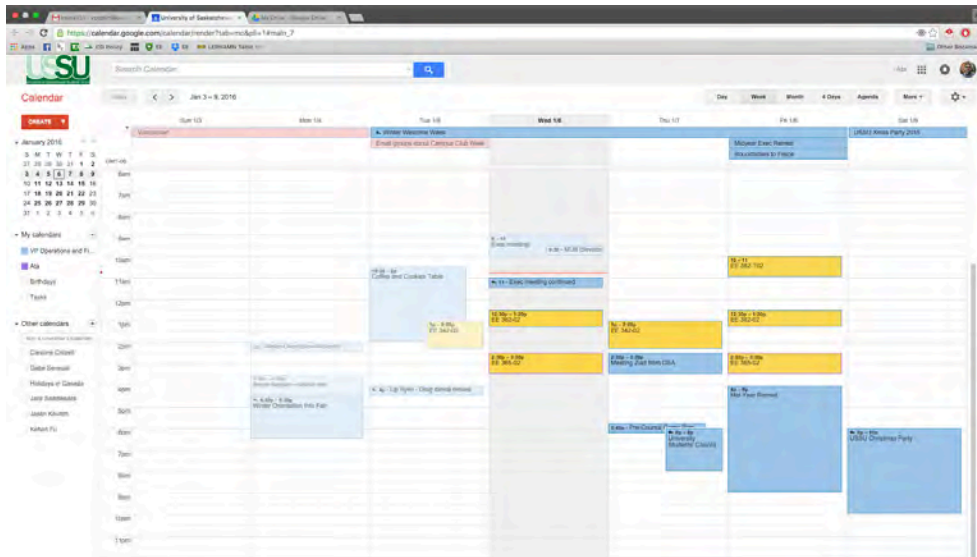
Winter Welcome Week: Prepared final details with VP Senecal on 1) Free Coffee and Cookies in Upper Place 2) Lip-Sync Battles with VASU 3) North Concourse Live Arcade and Games 4) Trivia Night with the ISC and 5) Kaiser Tournament. Facebook Events, Poster Designs, and space bookings.

Adopt a Family: Dropped off Christmas Package with VP Senecal and Amanda to designated family.

VP Merat:

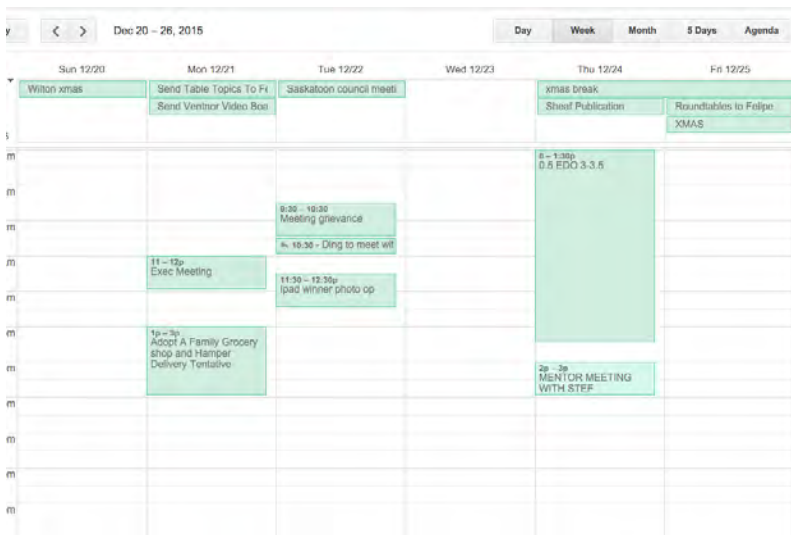
I have taken few ADO in December and holiday on Dec 22,23 and 24. A lot of office work like campus groups funding and ratification. Few meeting in December to get a Transit plasma screen for Place Riel.

I have been working with Jeff, IT department to move insurance application to be online.

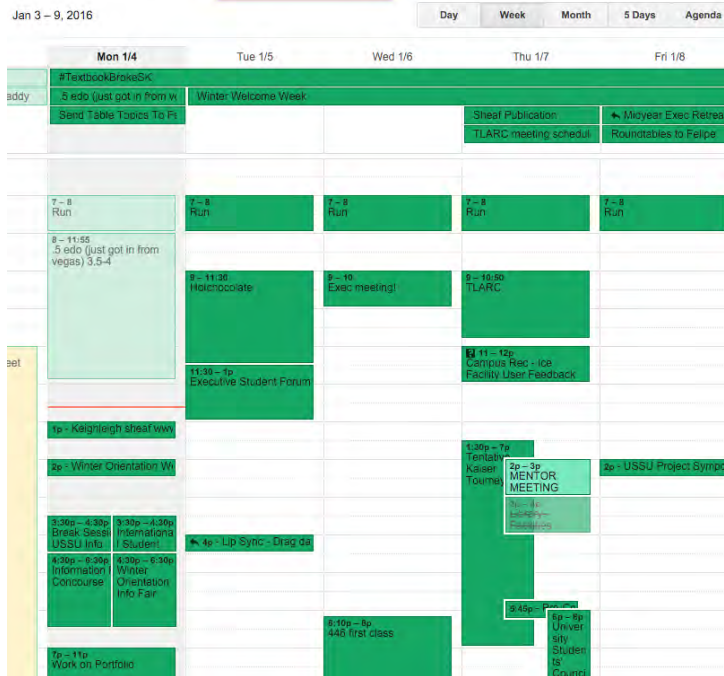


VP Senecal:

Last Week: December 20-24



This Week: January 4-9



Comments:

- **Looking forward to a great week!**

4. Business

4.1 Roundtables

VP Senecal explained that he will begin submitting screenshots of his calendar for his roundtables. He also talked about out of office reports.

4.2 Homelessness

GM Cottrell mentioned that the University is not aware of any students who are homeless. The Executive met with George Foufas. He is looking at creating a survey for the general expectations when living in residence in order to measure likelihood of leaving residence. There is an emergency room in residence.

4.3 Aboriginal Achievement Week Funding

The Executive will charge the North Concourse booking fee (\$20 per hour) for Aboriginal Achievement Week from the budget line for the event.

EXEC Motion - Senecal/Merat - to take the money for the concourse from the existing budget line. Carried

4.4 JDC West - Requested funding from Executive Sponsorship but the event has already been sponsored for \$1000.00 from Campus Group Funding. This funding request has been denied.

Reconvene at 11:00AM

4.5 What's Your Cap - Thinking about your Drinking.

Groups of student take part in a dry January event and document the effects of drinking on student lives. USSU Exec are all taking part.

4.6 Winter Welcome Week Proposal

\$25 Gift Card. 2X\$50 Gift Card. \$11 for Deck of Card. \$700.

The proposed funding for Winter Welcome Week from the Student Services Events budget.

The Executive decided to add a budget line for Winter Welcome Week for next year's budget. This will be discussed in BFC.

4.7 SGM

The SGM could take place on February 4 and it will be presented to Council to approve in January.

Jason Ventnor joined the meeting.

Mr. Ventnor said that based on the by-election timeline, the earliest the SGM can take place is February 4. He added that the USSU lawyer might not be able to have all the reviews done by the time the SGM would take place. He recommended to have the lawyer make recommendations on changes for the bylaw and have the new Executive to apply them at the AGM 2016.

The SGM will be discussed in more depth with Council and the Executive.

5. Adjournment

The meeting was adjourned at 11:37a.m.

**University of Saskatchewan Students' Union
Sustainability Committee**

November 17th, 2015

Second Floor Meeting Room

1:00PM CST

1. Introduction
2. Approval of Oct. 29th Minutes
3. Sustainability Centre:
 - a. Issues:
4. USSU Presents: Meatless
 - a. Stakeholders: Office of Sustainability (Matt Wolsfeld), Food Centre (Taletha Bennett). Consumer Services (George Zoufas).
 - b. Meatless Mondays: Instagram Contest with Meals. Infographics for Meatless Monday. Sask-Made Recipe Contest.
 - c. Meatless Recipes: Videos, Blog, Off-Campus Potluck (Community Eats)
(<https://www.facebook.com/humberlife/videos/vb.23687143430/10153611745403431/?type=2&theater>)
 - d. Meatless Vendors: Louis Menu Options/Special, Coupons and Prizes (Receipt for Meatless Monday). Steph: Provide Meat-Less Monday Poster.
5. Comments and Questions
6. Last Meeting

Room 110, 1 Campus Drive
University of Saskatchewan
Saskatoon, Saskatchewan
S7N 5A3



Telephone: (306) 966-6960
Fax: (306) 966-6978
E-mail: contactus@ussu.ca
Website: www.ussu.ca

University of Saskatchewan Students' Union
International Student Affairs Committee

November 26th 2015

Roy Romanow Council Chambers

1:00PM CST

1. Survey WorkGroup: Finish by 3rd Week of January.
 - a. 10-15 questions
 - b. Issues: Residence and General Housing. Orientation and Welcoming. Childcare. Sustainable Cultural/Community Integration. Discrimination. DSS and Counselling???
 - c. Workgroup will determine survey format and operation.
 - d. ISSAC: Year-end survey on immigration and residence policy. Open to inclusion of additional information.
2. Survey Release and Promotion: 25th January.
3. Survey end date: February 12th
4. Report on survey
5. Press Release of Results: March 21st.
 - a. Call to Action??

Room 110, 1 Campus Drive
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S7N 5A3



Telephone: (306) 966-6960
Fax: (306) 966-6978
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University of Saskatchewan Students' Union
Budget and Finance Committee
December 7th 2015
Roy Romanow Council Chambers
4:30PM CST

Ratification: Motion #012, VP Fu. Second, Counsellor Tan.

- a) Generation Screwed U of S
- b) Western Inter-University Geosciences 2016

Funding: Motion #013, VP Fu. Second, Counsellor Tan.

- 1) Saskatoon Psychology Students' Society (SPSS)- *Presentation at 4:40pm*
2nd Annual Fundraiser: PSYCHEDELIC CIRCUS!!!/ Jan 23, 2016
XL Credit: \$500
Louis Credit: \$433
- 2) World University Service of Canada (WUSC)
WUSC Club Promotion
XL Credit: \$120

**University Students' Council Agenda
Thursday, January 14th, 2016
Roy Romanow Student Council Chamber**

- 1. Adoption of an Agenda**
- 2. Introductions and Announcements**
- 3. Council Address**
- 4. Table Topics**
 - 4.1 "If the USSU were to implement two year, staggered Executive Terms, would this be beneficial or hurtful to the organization? Would it improve or hurt the efficacy of the USSU's leadership for students?
These terms could be implemented to improve transition and to build on the knowledge and social capital accumulated by the end of an Executive's term. Yearly Transition and turnover currently reset any accumulated skill; having two Executives working at the USSU for at least a year at a time would empower newer Executives to learn much more quickly.
However, it can also be speculated that it could hurt representativeness of the USSU due to half as many Executive positions being elected in a year, and possible candidates being reluctant to commit to a two-year term. The counterpoint is that due to fewer positions being available only the best candidates would be elected, and that an increased level of dedication to serving students would be expected of the USSU leadership."**
- 5. Minutes and Reports for Information**
 - 5.1 USC Minutes – January 7th, 2016**
 - 5.2 Executive Committee – January 12th, 2016**
 - 5.3 Academic Affairs Committee Minutes and Report**
 - 5.4 Appointments Committee Minutes and Report**
 - 5.5 Code of Ethics Disciplinary Committee Minutes and Report**
 - 5.6 Elections Committee Minutes and Report**
 - 5.7 External Affairs Committee Minutes and Report**
 - 5.8 Budget & Finance Committee Minutes and Report – January 11th, 2016**
 - 5.9 Indigenous Student Affairs Committee Minutes and Report**
 - 5.10 International Student Affairs Committee Minutes and Report**
 - 5.11 Student Affairs Committee Minutes and Report**
 - 5.12 Sustainability Committee Minutes and Report**
 - 5.13 Association of Constituency President Minutes and Report**
- 6. Motions Arising from the Minutes and Reports**
- 7. Business**
 - 7.1 Special General Meeting (SGM)**
- 8. New Business**
- 9. Questions and Comments (30 Minutes)**
- 10. Any Other Business**

- 10.1 Councillors Reports**
- 10.2 Indigenous Content Motion**

11. Adjournment

	Sept. 10	Sept. 17	Sept. 24	Oct. 1	Oct. 8	Oct. 15	Oct. 22	Oct. 29	Nov. 5	Nov. 12
Andrahennadi, Hasith	P	P	P	R	P	P	P	R	P	NM
Andreas, Taylor	P	P	R	R	P	P	R	P	P	NM
Arcand, Jaylynn	P	P	P	P	R	P	P	P	R	NM
Daniels, Kristen	P	P	P	P	R	P	P	R	P	NM
DeWalt, Jordyn	P	P	P	R	R	P	P	R	P	NM
Dreaver, Dhaine	NYA	NYA	NYA	NYA	NYA	NYA	NYA	P	P	NM
Fu, Kehan	P	P	P	R	P	P	P	P	R	NM
Gill, Mankomal	CE	P	P	P	P	P	P	P	P	NM
Hearn, James	NYA	NYA	NYA	NYA	NYA	NYA	NYA	P	P	NM
Huckabay, Alana	P	P	P	P	P	P	P	P	P	NM
Iron, Monica	P	R	P	P	P	P	P	R	P	NM
Koob, Tenielle	P	P	P	P	P	P	P	P	P	NM
McCann, Connor	P	P	R	P	R	P	P	P	R	NM
Merat, Ata	P	P	P	P	P	P	P	P	P	NM
Moellenbeck, Sheldon	R	P	P	P	R	P	P	R	P	NM
Pinel, Dayna	NYA	NYA	NYA	NYA	NYA	NYA	NYA	P	A	NM
Ratt-Misponas, Regan	P	P	P	P	P	P	P	P	P	NM
Reimer, Serena	NYA	NYA	NYA	NYA	NYA	NYA	NYA	P	P	NM
Robertson, Jordan	P	R	P	P	P	P	P	P	P	NM
Saddleback, Jack	P	P	P	P	R	P	P	R	P	NM
Schwab, Benjamin	P	P	P	P	P	P	P	P	P	NM
Senecal, Gabe	P	P	P	P	P	P	P	P	P	NM
Tan, Mark	CE	P	P	R	P	P	P	P	P	NM
Trites, Brayden	P	P	P	R	P	R	P	P	P	NM

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

CE - Communication Error PG: Permission Granted

University Students' Council
Minutes for Thursday January 7th, 2016

Present

Jack Saddleback, President
Ata Merat, VP Operations and Finance
Gabe Senecal, VP Academic Affairs
Kehan Fu, VP Student Affairs
Jaylynn Arcand, Medicine
Regan Ratt-Misponas, Indigenous Students
Dhaine, Dreaver, Indigenous Students
Jordan Robertson, ESB
Connor McCann, ESB
James Hearn, Engineering
Benjamin Schwab, St. Thomas More
Sheldon Moellenbeck, St. Thomas More
Kristen Daniels, Arts & Science
Hasith Andrahennadi, Arts & Science
Monica Iron, Arts & Science
Tenielle Koob, Pharmacy & Nutrition
Mankomal Gill, Kinesiology
Alana Huckabay, Agriculture &
Bioresources
Mark Tan, International Students
Serena Reimer, Education
Dayna Pinel, Nursing
Brayden Trites, Education
Jordyn DeWalt, WCV

Also Present

Jordan Sherbino, USC Chair
Caroline Cottrell, General Manager

Regrets

Taylor Andres, Law

Absent

Guest List

Stefanie Ewen, USSU Facilities Manager
Jessica Quan
Graeme Jobe, Arts & Science Students'
Union
Amirali Nazari
Taletha Bennett, Food Centre
Coordinator
David D'Eon

The meeting was called to order at 6:05p.m.

1. Adoption of the Agenda

Move to adopt the agenda.

USCMotion085: President Saddleback/VP Senecal

Carried

2. Introductions and Announcements

President Saddleback introduced Jessica Quan, David D'Eon, Amirali Nazari; Graeme Jobe, Arts & Science Students' Union President; Taletha Bennett, Food Centre Coordinator; and Stefanie Ewen, Facilities Manager.

VP Senecal noted that Winter Welcome Week has been a success during the first week of class. He also remarked on the success of Louis' House Party on Tuesday January 5.

3. Council Address

3.1 Awarding of the Candy Cup

Member Bennett noted that in October 2015 Trick or Eat took place. She pointed out that this is also a competition between colleges, therefore the College of Arts & Science was the winner this year. She presented the award to Graeme Jobe.

Member Jobe thanked the USSU and other Arts & Science groups who participated.

4. Table Topics

4.1 "What additional services would you like to see on campus? Are there any redundant or wrongheaded services currently offered?"

VP Fu explained Table Topics for the guests in Council.

Councilor Andrahennadi asked about creating a study note bank in addition to the exam bank. He added that a syllabus bank would also be useful.

Chairperson Sherbino noted that the University offers the Open CourseWare (OCW) where students can find open syllabi.

5. Minutes and Reports for Information

5.1 USC Minutes – December 3rd, 2015

Councilor Koob noted that any reference to the in camera discussion should be deleted from the minutes.

Move to remove the specifics of USCMotion076 and change it to In Camera.

USCMotion086: VP Senecal/Councilor Koob

Carried

**5.2 Executive Committee – December 7th, 2015; December 16th, 2015;
January 6th, 2016**

VP Merat noted that on January 6 Minutes under 4.6, the \$700 also include coffee and cookies.

5.3 Budget & Finance Committee Minutes and Report – December 7th, 2015

**5.4 International Student Affairs Committee Minutes and Report –
November 26th, 2015**

5.5 Sustainability Committee Minutes and Report – November 17th, 2015

6. Motions Arising from the Minutes and Reports

Move to accept the Minutes and Reports.

USCMotion087: Councilor Reimer/Councilor Ratt-Misponas **Carried**

7. Business

7.1 Elevator in the MUB

Move to give speaking right to GM Cottrell and Stefanie Ewen.

USCMotion088: President Saddleback/VP Merat **Carried**

Ms. Ewen noted that the elevator in the MUB is due for modernization. She said that it was installed in 1983. Elevators have a span of life of about 25 to 30 years. The elevator has had some technical issues. The timing for installing the elevator is complicated. The USSU met with the consultants about the logistics of installing a new elevator. There are four (4) companies bidding on the elevator. The USSU chose a company and the total is \$160,000 plus GST. This price includes the elevator modernization, minimal renovations to the interior of the cab, electrical and fire alarm changes, and miscellaneous payments.

GM Cottrell noted that the USSU requested that the elevator is installed before the first wedding booked during the summer. The company agreed to this condition and there are penalties in case they do not comply with it. In case that they cannot get the pieces for the elevator in time, the agreement says that the company will store them at their expense and the USSU will have a guaranteed price to install in a year. The installation process will start around April 10, 2016.

Move to approve \$160,000 plus GST to be allocated from the Infrastructure Fund for the capital expenditure of the elevator modernization in the Memorial Union Building (MUB). Move to debate.

USCMotion089: President Saddleback/VP Merat **Carried**

Councilor Pinel asked what does modernization of the elevator means. She also asked if the company provides warranty for the elevator.

Ms. Ewen replied that the elevator will receive new pieces; the only part that is kept is the door. The USSU has service contracts with the elevator company. There is a one (1) year warranty, and a life warranty.

Councilor Schwab asked how long would it take to install the elevator.

Ms. Ewen replied that the installation might start the first week of April and it would be completed by June 10 2016.

President Saddleback asked about measures put in place for people with mobility issues during the time of installation.

GM Cottrell replied that for access to Louis' Loft there is nothing that can be done. However, to access Louis' there are two (2) options. There is a second elevator to access Louis' and there is the tunnel access.

Ms. Ewen added that for people having events at Louis' Loft, a notice will be given that the access for it is limited during the installation of the elevator.

Councilor Huckabay asked if a ramp could be placed to access Louis' Loft.

GM Cottrell replied that the stairs are too steep for a ramp.

Councilor Robertson asked if there is a liability to have a business operating without access for people.

GM Cottrell replied that in circumstances like the elevator installation there is no regulation.

Councilor Robertson asked if for future funding requests Council could receive a report of the expenses being requested.

GM Cottrell replied that it is possible. She added that the report will not be public given confidential information.

8. New Business

8.1 Special General Meeting (SGM)

President Saddleback noted that the SGM was going to be suggested in order to look at the Elections portion of the bylaw. He provided a possible timeline. The call for the SGM would occur on January 20 if Council were to approve it on January 14. The amendments would have to be submitted by January 25; and publish on January 27. The SGM would take place on February 4.

However, President Saddleback pointed out that the USSU lawyers will not have the time to finish this portion of the bylaw.

VP Fu noted that these changes to the elections portion were discussed during the AGM preparation. However, given the large number of amendments to the AGM, these changes to elections were not proposed. He added that if there were changes to the elections bylaw, they will be applied to the election in March 2016.

VP Senecal noted that everyone is allowed to submit bylaw amendments for the SGM.

VP Fu added that any changes to the bylaw can be proposed.

9. Questions and Comments

President Saddleback noted that there is a by-election coming up to fill out three (3) positions on Council. The available positions are for: Engineering, Dentistry, and International Students. The orientation meeting will take place on January 12; and the procedure meeting will take place on January 18. Voting for the by-election will take place on January 25 and 26.

Councilor Huckabay pointed out that the heat at Seager Wheeler Residence is too high.

VP Fu said that Seager Wheeler has been going through changes since the Christmas Break. He noted that if the temperature remains high to please talk to him.

Councilor Ratt-Misponas asked what has been done in the past with students who do not have a place to live while attending school. He also asked if there are any policies with relation to homelessness on campus.

VP Fu replied that George Foufas, Consumer Services Manager, has proposed a minimum of one (1) space within residence as a temporary stop measure for registered students. He added that Student Central has an emergency fund specially design for students who are facing issues with student loans and other problems.

GM Cottrell added that this conversation has been going on for a long time at the University. She had a conversation with Protective Services who reported that they have no record of students having difficulties. They have found students sleeping on campus and have checked if they have a place to go. In the past four (4) years, they have no record of students not having a place to live. However, there are homeless people who come to campus. These people, if they cannot prove that they are students, are taking to the Light House.

GM Cottrell has also talked with Mr. Foufas to make sure to have at least one (1) space in residence for students who have troubles. She noted that campus Protective Services does

not see the necessity of tracking this issue. However, they are willing to survey the community on campus to see if there is need of this.

Councilor Ratt-Misponas asked if there have been surveys done in the past about this concern.

GM Cottrell replied that campus Protective Services has only records of on-campus situations but nothing that relates to off-campus. She added that a targeted survey on homeless has never been done by the USSU. A survey can be put out by the USSU. She said that she would like to work with the University if this were to be done.

VP Fu thanked Councilor Ratt-Misponas for bringing this issue to the table. He noted that the specifics for a survey need to be discussed if it is decided to have one.

Councilor Pinel asked if students know how to access the resources provided in case of emergency. She suggested that rather than doing a survey, the promotion of these services would be a better option.

Councilor Koob suggested that promoting these services during 5 Days for the Homeless might be a good idea.

GM Cottrell replied that Consumer Services might not be interested in promoting the emergency room for students given that there is only one (1). They would prefer to have a referral system. She noted that promoting the emergency fund might be a better idea.

President Saddleback agreed to have the room system as a referral. However, he suggested having information sheets available for the public with information about this.

VP Fu said that if numbers increase about homelessness then the USSU could request that Consumer Services opens more rooms available for students. However, he added that Consumer Services might not have the capacity to increase the amount of rooms.

Councilor Ratt-Misponas asked what can be done for now for students.

VP Senecal replied that having a year-end survey can help with this.

Councilor Ratt-Misponas invited Councilors to provide more suggestions about this issue.

President Saddleback noted that it is an important issue. There are possibilities to advertise this service, and the emergency fund, among others. He added that there is a group on campus called SOCAT, which provides support for students who are suffering from different situations that causes them distress. He also said that this can be tasked to the Student Affairs Committee.

Councilor Reimer noted that speaking with the Chair of 5 Days for the Homeless would be a good starting point.

President Saddleback noted that he invited Dr. Peter Stoicheff, University President, to speak to Council on January 14. However, he will come to Council on March 31.

10. Any other Business

10.1 Councillors Reports

Councilor Schwab – STM – reported that STMSU is having a Pub Crawl on January 22. Tickets are on sale now for \$15.

Councilor Reimer – Education – reported that ESS is having a Pub Crawl on January 22. Tickets are on sale at the ESS office. People will be able to go to Diefenbaker Hill and go down hill on crazy carpets.

Councilor Tan – International Students – thanked donations received for students and refugees.

Councilor Arcand – Medicine – reported that on January 15 the College of Medicine first years are having their charity auction.

Councilor Ratt-Misponas – Indigenous Students – reported that the ISC provided food hampers to families. He added that the Gordon Oaks Red Bear Centre has been opened. He invited students to go see the building.

Councilor Hearn – Engineering – reported that SPECTRUM is taking place at the College of Engineering. This is the largest science and technology exhibition put by students. The theme for this year is shaping the future and it will take place from January 14 until January 17. Admission is \$5.

Councilor Ratt-Misponas added that Gordon Oaks Red Bear Centre will have an opening ceremony from February 3 until February 5.

Councilor Koob – Pharmacy & Nutrition – reported that SPNSS will have an event on January 22, Birthday Cake Booty Shake. On January 11 they are having a breakfast sale in Thorvaldson.

Councilor Pinel – Nursing – reported that the College of Nursing is having its Winter Formal on January 23 and tickets are \$20. The Health Science Students Association is hosting a national health care team challenge on January 23.

Councilor DeWalt – WCVM – reported that the WCVSA is having its Winter Formal on January 8. She added that on January 12 there is going to be a panel discussion on anti-microbial resistance at Louis' Loft from 5:30p.m. until 7:30p.m.

Councilor Huckabay – Agriculture & Bioresources – reported that on January 9 the Agriculture Hecaton is taking place.

Councilor Robertson – ESB – reported that during the holiday season, EBSS adopted a family. LB5Q Whiteout is taking place on February 5. Further, 5 Days for the Homeless is taking applications open to all colleges. EBSS is also looking for volunteers for the JDC West Competition.

10.2 In Camera

Move to go in camera.

USCMotion090: Councilor Robertson/Councilor Arcand

Carried

11. Adjournment

Executive Meeting January 12th, 2016

Present: President Saddleback, VP Senecal, VP Fu, VP Merat, and GM Cottrell.

1. Call to order

The meeting was called to order at 9:31a.m.

2. Quorum

Quorum was present

3. Roundtables

President Saddleback:

Back from the holiday season: Much of my time was spent in office catching up on emails. My eyes were pretty beady by the end of the week.

Studentcare: I had a meeting with our Studentcare Rep, Kristen Foster, to get an update on a few cases brought up over this past term. One good note was the progress being made on the access to emails end, we're hopeful that the university will grant access to members emails.

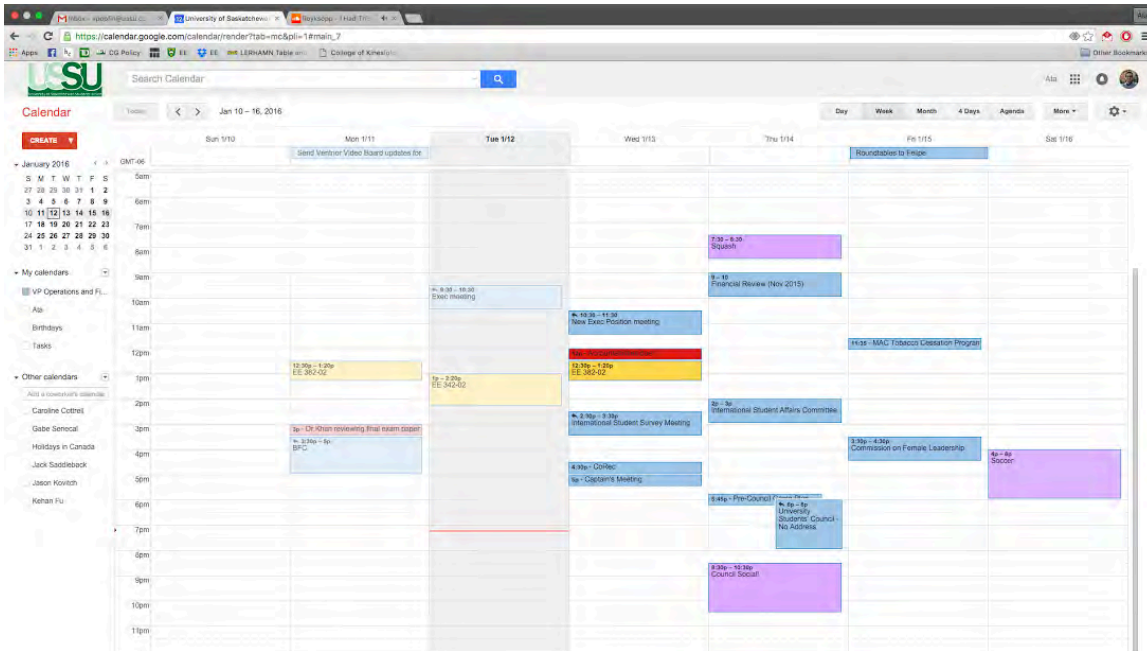
Mid-year retreat: The Executive team had its annual mid-year retreat where we went over the year to date and outlined goals going forward. Some goals include mental health strategy, Indigenization, Internationalization, plasmas in Place Riel, #USaskVotes campaign, the Commission on Female Leadership, online insurance form, and others.

VP Fu:

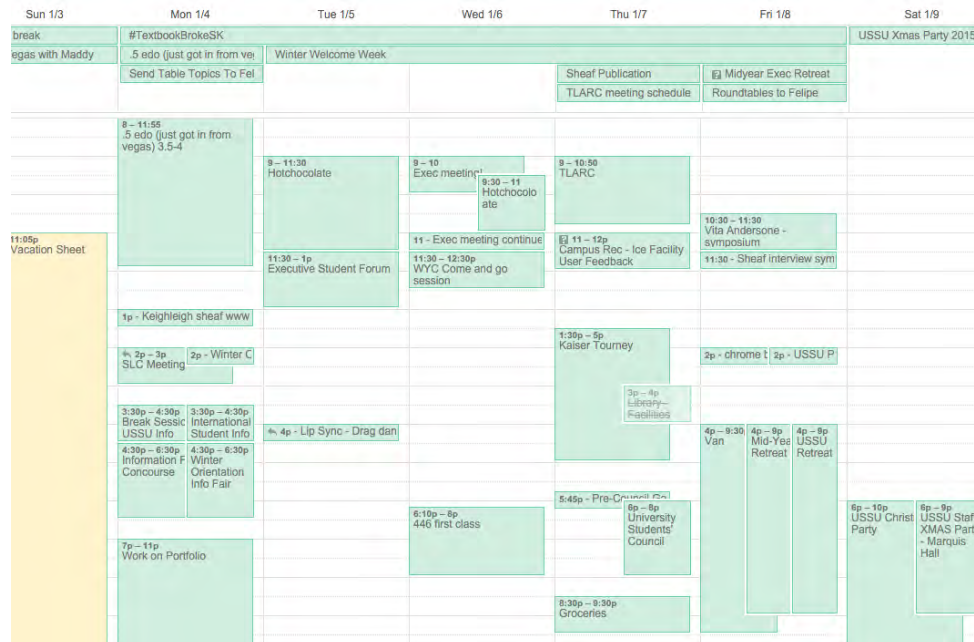
VP Merat:

- A lot of office work such as funding approvals and insurance.

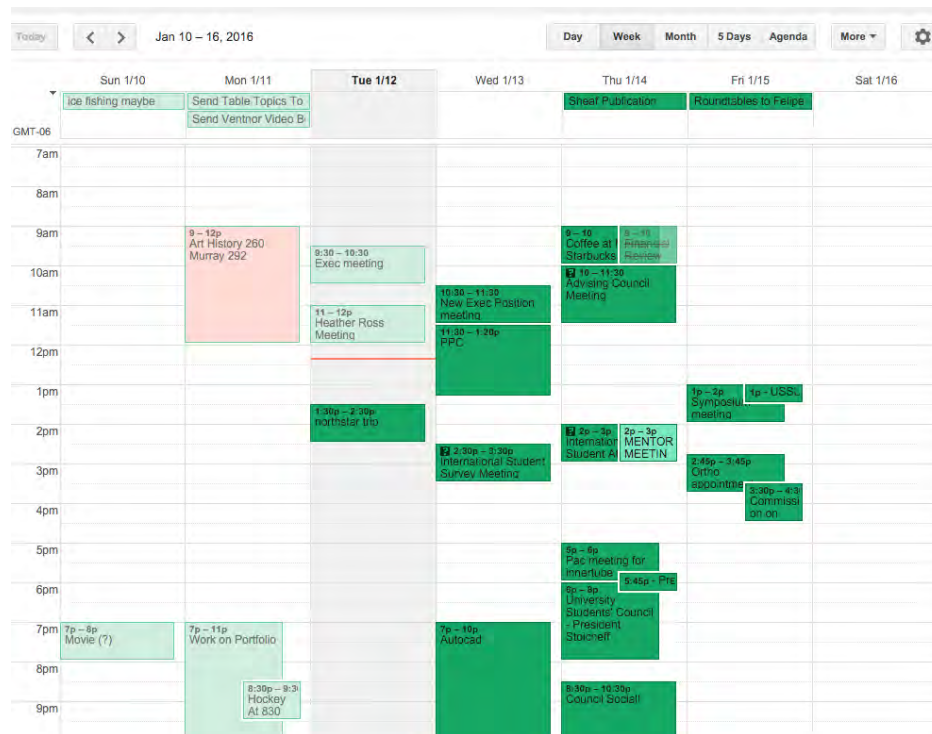
- Trying to get the online insurance going for next week(Campus club week)
- Online Pepsi product order is almost done. It will be done by next week.
- Attended a few meetings, which they are indicated on the screenshot of my calendar.



Senecal:
Last Week: January 4-8



This Week: January 11-15



Comments:

- I am focusing on the Undergraduate Project Symposium and the possibility of an SGM this week.
- The USSU Executive Retreat took place on Friday, January 8.

4. Business

4.1 Land Acknowledgement

President Saddleback noted that McGill University has a section for Land Acknowledgment on their website. The Executive decided to add to the website that the USSU is situated on Treaty Six Land and the homeland of the Metis.

Move to add to the USSU website the land acknowledgement that the USSU is situated on Treaty Six Land and the homeland of the Metis.

EXECMotion056: President Saddleback/VP Fu

Carried

4.2 Year End Survey

The Executive and Jason Ventnor discussed the purpose of the survey; the timeline for it, and how to implement it.

GM Cottrell suggested to set up a different meeting with Jason Ventnor and the Executive to discuss this.

4.3 Council Social

VP Senecal noted that it would be good to have non-drinking activities at Council Socials.

President Saddleback pointed out that it would be good to have socials off-campus. He proposed to go bowling or curling.

GM Cottrell and AGA Del Campo will look at activities for the next socials.

4.4 President Executive Committee (PEC)

President Saddleback sent an email to the Executive to bring topics to discuss at the PEC.

VP Fu noted that he will bring the topic of the internationalization and the USSU survey for International Students, and will ask what are the President's plans for internationalization.

President Saddleback said that he will like to have an update on the indigenization of campus.

VP Fu added that having an update on the Truth and Reconciliation Commission would be good.

4.5 Indigenous Content Motion

VP Senecal noted that it would be good to have the motion presented by students at University Council.

President Saddleback said that they need to find a student to present the motion and to speak about it.

4.6 Symposium Policy

VP Senecal and AGA Del Campo noted that having a policy for the Undergraduate Project Symposium (UPS) would help the selection process.

GM Cottrell said that she didn't think a policy is necessary but perhaps a procedure manual would be helpful.

The Executive decided to create an Ad Hoc Committee for the selection process if there are more than 25 projects submitted.

4.7 Student Representative of Community of Practice

VP Fu pointed out that the Community of Practice looks at leadership initiatives on campus. They have requested to have a permanent USSU representative with it to help with their mandate. VP Senecal recommended not delegating it to a specific portfolio in future years.

President Saddleback agreed to have a USSU designate for this. He asked for the terms of reference to make a final decision.

4.8 Getting access to member emails.

GM Cottrell noted that this came out at a meeting with StudentCare. She added that it would be very helpful to have a list of emails of members so the USSU can communicate properly about their Health & Dental Plan, U-Pass, and other USSU services.

4.9 Zabava USUSA

VP Fu noted that the USUSA is asking the Executive if they would like to attend the Zabava to talk about student engagement and multiculturalism. The event will take place on February 6.

4.10 Appointment Committee Policy

President Saddleback sent an email to the Executive about the changes he proposes to the policy (see attachment). The changes are under section 8.

Move to approve the proposed changes.

EXECMotion057: President Saddleback/VP Fu **Carried**

4.12 Campus Groups Funding

4.12.1 Power to Change: What's your worldview?

Power to Change is requesting \$200 XL Credit; \$150 Cash; and \$150 Pepsi Product for an event on January 25.

Move to approve \$200 XL Credit; \$150 Cash; and \$150 Pepsi Product.

EXECMotion058: VP Merat/President Saddleback **Carried**

4.12.2 MISA Trivia Night

MISA is asking for \$50 XL Credit

Move to approve \$50 XL Credit.

EXECMotion059: VP Merat/VP Senecal **Carried**

4.13 New Executive Position

President Saddleback said that the elections portion for the SGM cannot be done this year. However, the Executive has discussed creating a new Executive position that would have to be proposed at an SGM or an AGM in the fall.

GM Cottrell noted that the Executive could first do a needs analysis for the new position. She suggested that the Executive should meet to discuss this in more detail and that she would set up a matrix from them from which they can work.

VP Senecal suggested having a two (2) year term for the Executive positions rather than one (1). He explained how the process would work.

VP Senecal also proposed to change the name of the VP Operations & Finance. The Executive discussed the issues about the name of the position, including VP Senecal's concern that the women were being put off running for it because of the title.

5. Adjournment

The meeting was adjourned at 10:50a.m.



Appointments Committee

1. Preamble

This policy shall serve as the guiding policy for the USSU Appointments Committee. This Committee will consist of the President, four University Students' Council members, and the Vice Presidents (Ex-Officio).

2. Scope and Authority

The Appointment Committee shall exercise the authority to appoint representatives or volunteer positions as outlined in Article 34 of the USSU Bylaw.

3. Call for Applications

The call for applications for all Committees shall begin on the first day of regular classes in September and shall run for a period of two weeks.

The Chair of the Appointments Committee, in consultation with the Vice-President (Academic Affairs), shall be responsible for the posting of all available appointed positions.

4. Eligibility

All applicants must be and remain USSU members throughout their terms, with the exception of the Chief Returning Officer, who must be a qualified lawyer.

5. Selection Criteria:

The following criteria may be considered in the selection of USSU representatives:

- Eagerness to become involved with the Students' Union;
- Interest in the Students' Union's activities;
- Interest in the representative role, the body to which they are applying, and, in the case of a standing University Students' Council Committee, the planned initiatives or activities of the Chair;
- Past positive involvement with the Students' Union and/or student-related activities at the University of Saskatchewan; and,
- Support for and understanding of the Students' Union's Vision and Mission statements

6. Selection

The Appointments Committee shall meet as early as possible following the close of applications.

Following the interview of applicants, members of Appointments Committee shall decide the appointment by consensus. If consensus cannot be reached, the members of the Appointments Committee shall vote on the appointments by secret ballot, to be counted by the President and scrutinized by one member of the Committee. In the event of a tie, the President shall cast the deciding ballot.

7. Appeals

University Students' Council Committee Chairs and other representatives of bodies may appeal the Appointment Committee's appointment of a representative in writing to the Chair of the Appointments Committee within ten days of the appointment. The Chair shall then reconvene the Appointments Committee to revisit its decision. The decision of the Appointments Committee, after such reconsideration, shall be final.

Unsuccessful applicants may appeal the Appointment Committee's decision in writing to the Chair of the Committee within ten days of the notification of the decision. The Chair shall then reconvene the Appointment Committee to revisit its decision. The decision of the Appointments Committee after such reconsideration shall be final.

8. Vacancies

In the event of vacancies in appointed positions between September 1st and ~~October 31st, the Appointments Committee shall be reconvened to fill the positions through a process subject to its discretion. Subsequent to October 31st, the President shall make all appointments.~~

Proposed amendment:

April 31st, the Appointments Committee shall be reconvened to fill the positions through a process subject to its discretion.

Contact Information:	President 966-6965		
Policy Authority:	Appointments Committee		
<u>Approvals</u>	<u>Committee/Committee</u>	<u>Date</u>	<u>Motion</u>
Amended	Appointments Committee	09/24/01	APPT1
Amended	Appointments Committee	05/24/07	
Amended	Executive Committee	07/13/2010	EXEC25
Amended	Executive Committee	06/20/11	EXEC10
Amended	Executive Committee	07/31/14	EXEC09
Amended	Executive Committee	08/28/15	EXEC028

**University of Saskatchewan Students' Union
Budget and Finance Committee**

Jan. 11 2016

Roy Romanow Council Chambers

3:45PM CST

Funding Requests: Motion #014, VP Fu. Second, Counsellor Tan.

- a. Bowling with EBSA:
 - i. \$90 Cash Funding.
- b. New Year Food Drive with Do Something: Conditional approval of %50 of total budget.
- c. Faculty Beer Night with BSA:
 - i. Louis Credit: \$300
- d. College of Dentistry Curling Tournament:
 - i. Cash: \$400
 - ii. Pepsi: \$100
- e. New Year Food Drive: Conditional approval pending their total budget
 - i. XL Credit: 200
- f. Welcome Party:
 - i. XL Credit: \$100
 - ii. Louis Credit: \$350
- g. Dodgeball tournament
 - i. Cash: \$350
- h. 1st Annual Jenga Tournament with U of S Board of Law:
 - i. \$240 Louis Credit.
 - ii. \$38.06 XL Credit.
- i. Edwards JDC West (Team Sasky): Denied due to double funding.
- j. Cameco Spectrum with USIET: Denied due to double funding.

Out of Office Reports:

This is the Out Of Office Reports developed to keep the Executive more accountable to Council. After all, since students pay for the Executives to do our jobs, students should know when we are not in the office. This effort is a work in progress and may variate as we move forward with term 2. We as an Executive felt it was important to also provide our past Out of Office Reports, so we have attached them up to when we began in our current positions, in May.

The order for the reports is the following:

- 1) President Saddleback
- 2) VP Senecal
- 3) VP Merat
- 4) VP Fu (missing)

Out Of Office Report

Executive Member:	President Saddleback
Month:	August 2015

Out Of Office Report			
Type	Dates	# to date	Comments
Earned Days Off taken (EDO)		3	
Academic Days Off taken (ADO)			
Vacation	August 4, 5	9	Family wedding in Calgary
Sick Days			
Out Of Office/Business Trips	August 13, 14	N/A	Student Union Development Summit in Vancouver

Notes

Earned Days Off (EDOs): 12 EDOs are given to each Executive member per year, one per month. According to the Executive Protocol Policy, EDOs are not to be scheduled on previously scheduled Executive Committee Meetings. Executives may bank and be paid out for a maximum of five EDOs at the end of their term.

Academic Days Off (ADOs): 12 ADOs are given to each Executive member per year. These ADOs are to be used strictly for academic purposes, as outlined in the Executive Protocol Policy.

Vacation: Members of the Executive are entitled to three weeks (15 days) of vacation, in accordance with Saskatchewan labour laws, according to the Executive Protocol Policy.

Sick Days: Executive members accumulate 9.5 hours of sick time per month that can be used at a point they are ill and unable to work.

Out Of Office Report

Executive Member:	President Saddleback
Month:	December 2015

Out Of Office Report			
Type	Dates	# to date	Comments
Earned Days Off taken (EDO)	December 10	4	Spent the day in North Battleford talking to high school students and the community on suicide prevention
Academic Days Off taken (ADO)	December 11, 14, 15	7	December 11: Final exam December 14, 15: Final paper needed to be done
Vacation	December 21, 22, 23, 24 (.5)	12.5	December 21 – 24: Family time in Calgary
Sick Days	December 16, 17, 18	4.5	
Out Of Office/Business Trips	N/A	N/A	

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Out Of Office Report

Executive Member:	President Saddleback
Month:	July 2015

Out Of Office Report			
Type	Dates	# to date	Comments
Earned Days Off taken (EDO)		3	
Academic Days Off taken (ADO)			
Vacation	July 13, 14, 15, 16, 17, 30, 31	7	July 13 – 17: Canadian Aboriginal AIDS Network conference for my volunteer work with the National Indigenous Youth Council on HIV & AIDS July 30 – 31: Family wedding in Calgary
Sick Days			
Out Of Office/Business Trips	July 27, 28	N/A	July 27: Board of Governors July 28: Habitat for Humanity with the USSU

Notes

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Out Of Office Report

Executive Member:	President Saddleback
Month:	June 2015

Out Of Office Report			
Type	Dates	# to date	Comments
Earned Days Off taken (EDO)	June 29, 30	3	Fiancé's birthday weekend in town
Academic Days Off taken (ADO)			
Vacation			
Sick Days			
Out Of Office/Business Trips	June 2, 3, 4, 10(.5), 11(.5), 19, 22, 23	N/A	June 2, 3, 4: on and off at University Convocation ceremonies June 10: Welcome to the Gaybourhood half day event with Centres June 11: Morning meeting with Saskatchewan Human Rights Commission June 19: Meeting with Minister of Advanced Education in Regina June 22, 23: Board of Governors

Notes

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Out Of Office Report

Executive Member:	President Saddleback
Month:	May 2015

Out Of Office Report			
Type	Dates	# to date	Comments
Earned Days Off taken (EDO)	May 19	1	Quick trip to see family in Calgary
Academic Days Off taken (ADO)			
Vacation			
Sick Days			
Out Of Office/Business Trips	May 5, 6, 15, 18, 20, 21, 22, 25, 26	N/A	May 5, 6: Mental Health event in Calgary May 15, 18: Egale Canada conference to discuss diversity issues at a secondary and post-secondary level May 20, 21, 22: Studentcare stakeholders meeting May 25, 26: Board of Governors

Notes

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Out Of Office Report

Executive Member:	President Saddleback
Month:	November 2015

Out Of Office Report			
Type	Dates	# to date	Comments
Earned Days Off taken (EDO)		3	
Academic Days Off taken (ADO)	November 9, 10, 12	3	Catch up on class work
Vacation		9	
Sick Days	November 2	1.5	
Out Of Office/Business Trips	November 11 (information only), 18, 19, 20	N/A	November 11: Remembrance Day event on campus sponsored by the USSU (information only) November 18, 19: National TRC Conference November 20: Mental Health meeting in Ottawa, also attended the Transgender Day of Remembrance in Ottawa

Notes

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previously scheduled Executive Committee Meetings. Executives may bank and be paid out for a maximum of five EDOs at the end of their term.

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Out Of Office Report

Executive Member:	President Saddleback
Month:	October 2015

Out Of Office Report			
Type	Dates	# to date	Comments
Earned Days Off taken (EDO)		3	
Academic Days Off taken (ADO)			
Vacation		9	
Sick Days		.5	
Out Of Office/Business Trips	October 7, 8, 9, 20, 21, 27, 28, 29, 30	N/A	October 7, 8, 9: Board of Governors October 21, 22: Aboriginal Government Employees Network meeting in Regina October 27, 28, 29, 30: Aboriginal Leadership Conference, Ryerson visit, U of T Wellness strategy visit in Toronto

Notes

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Out Of Office Report

Executive Member:	President Saddleback
Month:	September 2015

Out Of Office Report			
Type	Dates	# to date	Comments
Earned Days Off taken (EDO)		3	
Academic Days Off taken (ADO)			
Vacation		9	
Sick Days	September 10	.5	
Out Of Office/Business Trips	September, 14, 18, 28, 29	N/A	September 14: READ Saskatoon charity event September 18: Horse Dance Ceremony at Wanuskewin September 28, 29: International Initiative for Mental Health Leadership as a student representative

Notes

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Out Of Office Report

Executive Member:	VP Senecal
Month:	May 2015

Out Of Office Report			
Type	Dates	# to date	Comments
Earned Days Off taken (EDO)	none		
Academic Days Off taken (ADO)	none		
Vacation	none		
Sick Days	none		
Out Of Office/Business Trips	none		

Notes

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Out Of Office Report

Executive Member:	VP Senecal
Month:	June 2015

Out Of Office Report			
Type	Dates	# to date	Comments
Earned Days Off taken (EDO)	none		
Academic Days Off taken (ADO)	none		
Vacation	June 26	1	Camping
Sick Days	none		
Out Of Office/Business Trips	none		

Notes

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Out Of Office Report

Executive Member:	VP Senecal
Month:	July 2015

Out Of Office Report			
Type	Dates	# to date	Comments
Earned Days Off taken (EDO)	July 17	1	
Academic Days Off taken (ADO)	July 10 July 15 July 20 July 30	4	Working on 6 credit art summer class.
Vacation	July 31	2	In Ottawa for the long weekend with my family. Fly out at 2:00 on friday.
Sick Days	none		
Out Of Office/Business Trips	none		

Notes

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Out Of Office Report

Executive Member:	VP Senecal
Month:	August 2015

Out Of Office Report			
Type	Dates	# to date	Comments
Earned Days Off taken (EDO)	August 7	2	EDO
Academic Days Off taken (ADO)	August 5 August 10	6	Working on 6 credit art summer class.
Vacation	August 17, 18, 19, 20, 21	7	Vacation in Vancouver
Sick Days	none		
Out Of Office/Business Trips	August 13-16	N/A	SUDS (Student Union Development Conference) at UBC

Notes

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Out Of Office Report

Executive Member:	VP Senecal
Month:	September 2015

Out Of Office Report			
Type	Dates	# to date	Comments
Earned Days Off taken (EDO)	Sept 29	2.5	Half day EDO
Academic Days Off taken (ADO)	none	6	Working on 6 credit art summer class.
Vacation	none	7	Vacation in Vancouver
Sick Days	none		
Out Of Office/Business Trips	Sept 22	N/A	Outreach trip to Prince Albert

Notes

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Out Of Office Report

Executive Member:	VP Senecal
Month:	October 2015

Out Of Office Report			
Type	Dates	# to date	Comments
Earned Days Off taken (EDO)	Oct 9	3	Half day EDO
Academic Days Off taken (ADO)	Oct 22	6.5	.5 EDO in morning
Vacation	none	7	
Sick Days	none		
Out Of Office/Business Trips	none	N/A	

Notes

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Out Of Office Report

Executive Member:	VP Senecal
Month:	November 2015

Out Of Office Report			
Type	Dates	# to date	Comments
Earned Days Off taken (EDO)	none	3	
Academic Days Off taken (ADO)	none	6.5	
Vacation	none	7	
Sick Days	none		
Out Of Office/Business Trips	none	N/A	

Notes

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Out Of Office Report

Executive Member:	VP Senecal
Month:	December 2015

Out Of Office Report			
Type	Dates	# to date	Comments
Earned Days Off taken (EDO)	0.5	3.5	Morning of Dec 24
Academic Days Off taken (ADO)	Dec 7 (.5) Dec 8 Dec 11	9	Writing Term Paper Studying for Final Exam
Vacation	none	7	
Sick Days	none		
Out Of Office/Business Trips	USSU Closed Dec 25-Jan 3	N/A	Holiday season.

Notes

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Out Of Office Report

Executive Member:	Ata Merat
Month:	May

Out Of Office Report		Month: ___May___
Type	Dates	Comments
Earned Days Off taken (EDO)	22 and 29	
Academic Days Off taken (ADO)		
Vacation	1	Came back from Holiday
Sick Days		
Out Of Office/Business Trips		

Notes

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Out Of Office Report

Executive Member:	Ata Merat
Month:	June 2015

Out Of Office Report		Month: ___June___
Type	Dates	Comments
Earned Days Off taken (EDO)	12 and 19	
Academic Days Off taken (ADO)		
Vacation	29 and 30	Came back from Holiday
Sick Days		
Out Of Office/Business Trips		

Notes

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Out Of Office Report

Executive Member:	Ata Merat
Month:	July 2015

Out Of Office Report		Month: ____July____
Type	Dates	Comments
Earned Days Off taken (EDO)	6 and 30	
Academic Days Off taken (ADO)		
Vacation	20 and 31	Came back from Holiday
Sick Days		
Out Of Office/Business Trips		

Notes

Earned Days Off (EDOs): 12 EDOs are given to each Executive member per year, one per month. According to the Executive Protocol Policy, EDOs are not to be scheduled on previously scheduled Executive Committee Meetings. Executives may bank and be paid out for a maximum of five EDOs.

Academic Days Off (ADOs): 12 ADOs are given to each Executive member per year. These ADOs are to be used strictly for academic purposes, as outlined in the Executive Protocol Policy.

Vacation: Members of the Executive are entitled to three weeks (15 days) of vacation, in accordance with Saskatchewan labour laws, according to the Executive Protocol Policy.

Sick Days: Executive members accumulate 9.5 hours of sick time per month that can be used at a point they are ill and unable to work.

Out Of Office Report

Executive Member:	Ata Merat
Month:	August 2015

Out Of Office Report		Month: ___August___
Type	Dates	Comments
Earned Days Off taken (EDO)	31	
Academic Days Off taken (ADO)		
Vacation		
Sick Days		
Out Of Office/Business Trips		

Notes

Earned Days Off (EDOs): 12 EDOs are given to each Executive member per year, one per month. According to the Executive Protocol Policy, EDOs are not to be scheduled on previously scheduled Executive Committee Meetings. Executives may bank and be paid out for a maximum of five EDOs.

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Sick Days: Executive members accumulate 9.5 hours of sick time per month that can be used at a point they are ill and unable to work.

Out Of Office Report

Executive Member:	Ata Merat
Month:	September 2015

Out Of Office Report		Month: ___September___
Type	Dates	Comments
Earned Days Off taken (EDO)		
Academic Days Off taken (ADO)		
Vacation		
Sick Days		
Out Of Office/Business Trips		

Notes

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Out Of Office Report

Executive Member:	Ata Merat
Month:	October 2015

Out Of Office Report		Month: ___Oct___
Type	Dates	Comments
Earned Days Off taken (EDO)	30	
Academic Days Off taken (ADO)	20, 22 and 29	
Vacation		
Sick Days		
Out Of Office/Business Trips		

Notes

Earned Days Off (EDOs): 12 EDOs are given to each Executive member per year, one per month. According to the Executive Protocol Policy, EDOs are not to be scheduled on previously scheduled Executive Committee Meetings. Executives may bank and be paid out for a maximum of five EDOs.

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Vacation: Members of the Executive are entitled to three weeks (15 days) of vacation, in accordance with Saskatchewan labour laws, according to the Executive Protocol Policy.

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Out Of Office Report

Executive Member:	Ata Merat
Month:	November 2015

Out Of Office Report		Month: ___Nov___
Type	Dates	Comments
Earned Days Off taken (EDO)		
Academic Days Off taken (ADO)	5 and 24	
Vacation	9 and 10	
Sick Days		
Out Of Office/Business Trips		

Notes

Earned Days Off (EDOs): 12 EDOs are given to each Executive member per year, one per month. According to the Executive Protocol Policy, EDOs are not to be scheduled on previously scheduled Executive Committee Meetings. Executives may bank and be paid out for a maximum of five EDOs.

Academic Days Off (ADOs): 12 ADOs are given to each Executive member per year. These ADOs are to be used strictly for academic purposes, as outlined in the Executive Protocol Policy.

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Sick Days: Executive members accumulate 9.5 hours of sick time per month that can be used at a point they are ill and unable to work.

**University Students' Council Agenda
Thursday, January 21st, 2016
Roy Romanow Student Council Chamber**

- 1. Adoption of an Agenda**
- 2. Introductions and Announcements**
- 3. Council Address**
 - 3.1 Dr. Vikram Misra**
- 4. Table Topics**
 - 4.1 “The pros and cons of adding a fifth executive”**
- 5. Minutes and Reports for Information**
 - 5.1 USC Minutes – January 14th, 2016**
 - 5.2 Executive Committee – January 19th, 2016**
 - 5.3 Academic Affairs Committee Minutes and Report**
 - 5.4 Appointments Committee Minutes and Report**
 - 5.5 Code of Ethics Disciplinary Committee Minutes and Report**
 - 5.6 Elections Committee Minutes and Report**
 - 5.7 External Affairs Committee Minutes and Report**
 - 5.8 Budget & Finance Committee Minutes and Report – January 18th, 2016**
 - 5.9 Indigenous Student Affairs Committee Minutes and Report**
 - 5.10 International Student Affairs Committee Minutes and Report – January 14th, 2016**
 - 5.11 Student Affairs Committee Minutes and Report**
 - 5.12 Sustainability Committee Minutes and Report**
 - 5.13 Association of Constituency President Minutes and Report**
 - 5.14 Commission of Female Leadership Minutes and Report – December 4th, 2015**
- 6. Motions Arising from the Minutes and Reports**
- 7. Business**
- 8. New Business**
- 9. Questions and Comments (30 Minutes)**
- 10. Any Other Business**
 - 10.1 Councillors Reports**
- 11. Adjournment**

	Sept. 10	Sept. 17	Sept. 24	Oct. 1	Oct. 8	Oct. 15	Oct. 22	Oct. 29	Nov. 5	Nov. 12
Andrahennadi, Hasith	P	P	P	R	P	P	P	R	P	NM
Andreas, Taylor	P	P	R	R	P	P	R	P	P	NM
Arcand, Jaylynn	P	P	P	P	R	P	P	P	R	NM
Daniels, Kristen	P	P	P	P	R	P	P	R	P	NM
DeWalt, Jordyn	P	P	P	R	R	P	P	R	P	NM
Dreaver, Dhaine	NYA	NYA	NYA	NYA	NYA	NYA	NYA	P	P	NM
Fu, Kehan	P	P	P	R	P	P	P	P	R	NM
Gill, Mankomal	CE	P	P	P	P	P	P	P	P	NM
Hearn, James	NYA	NYA	NYA	NYA	NYA	NYA	NYA	P	P	NM
Huckabay, Alana	P	P	P	P	P	P	P	P	P	NM
Iron, Monica	P	R	P	P	P	P	P	R	P	NM
Koob, Tenielle	P	P	P	P	P	P	P	P	P	NM
McCann, Connor	P	P	R	P	R	P	P	P	R	NM
Merat, Ata	P	P	P	P	P	P	P	P	P	NM
Moellenbeck, Sheldon	R	P	P	P	R	P	P	R	P	NM
Pinel, Dayna	NYA	NYA	NYA	NYA	NYA	NYA	NYA	P	A	NM
Ratt-Misponas, Regan	P	P	P	P	P	P	P	P	P	NM
Reimer, Serena	NYA	NYA	NYA	NYA	NYA	NYA	NYA	P	P	NM
Robertson, Jordan	P	R	P	P	P	P	P	P	P	NM
Saddleback, Jack	P	P	P	P	R	P	P	R	P	NM
Schwab, Benjamin	P	P	P	P	P	P	P	P	P	NM
Senecal, Gabe	P	P	P	P	P	P	P	P	P	NM
Tan, Mark	CE	P	P	R	P	P	P	P	P	NM
Trites, Brayden	P	P	P	R	P	R	P	P	P	NM

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

CE - Communication Error PG: Permission Granted

University Students' Council
Minutes for Thursday January 14th, 2016

Present

Jack Saddleback, President
Ata Merat, VP Operations and Finance
Gabe Senecal, VP Academic Affairs
Kehan Fu, VP Student Affairs
Jaylynn Arcand, Medicine
Regan Ratt-Misponas, Indigenous Students
Dhaine, Dreaver, Indigenous Students
Jordan Robertson, ESB
Connor McCann, ESB
James Hearn, Engineering
Benjamin Schwab, St. Thomas More
Sheldon Moellenbeck, St. Thomas More
Kristen Daniels, Arts & Science
Hasith Andrahennadi, Arts & Science
Monica Iron, Arts & Science
Tenielle Koob, Pharmacy & Nutrition
Mankomal Gill, Kinesiology
Alana Huckabay, Agriculture &
Bioresources
Mark Tan, International Students
Serena Reimer, Education
Dayna Pinel, Nursing
Taylor Andres, Law
Brayden Trites, Education
Jordyn DeWalt, WCV

Also Present

Jordan Sherbino, USC Chair
Caroline Cottrell, General Manager

Regrets

Absent

Guest List

Desirée Steele
David D'Eon

The meeting was called to order at 6:00p.m.

1. Adoption of the Agenda

Move to add 10.3 Council Social Choice under Any Other Business.

USCMotion091: VP Senecal/President Saddleback **Carried**

Move to add 10.4 2016 Saskatoon Sexual Assault Conference.

USCMotion092: Councilor Koob/Councilor Arcand **Carried**

Move to adopt the agenda.

USCMotion093: Councilor Robertson/Councilor DeWalt **Carried**

2. Introductions and Announcements

President Saddleback introduced David D'Eon and Desirée Steele.

3. Council Address

4. Table Topics

1.1 4.1 "If the USSU were to implement two year, staggered Executive Terms, would this be beneficial or hurtful to the organization? Would it improve or hurt the efficacy of the USSU's leadership for students?

These terms could be implemented to improve transition and to build on the knowledge and social capital accumulated by the end of an Executive's term. Yearly Transition and turnover currently reset any accumulated skill; having two Executives working at the USSU for at least a year at a time would empower newer Executives to learn much more quickly.

However, it can also be speculated that it could hurt representativeness of the USSU due to half as many Executive positions being elected in a year, and possible candidates being reluctant to commit to a two-year term.

The counterpoint is that due to fewer positions being available only the best candidates would be elected, and that an increased level of dedication to serving students would be expected of the USSU leadership."

Councilor Robertson asked about the logistic of this idea.

VP Senecal replied that the terms would be staggered.

Councilor Arcand said that she is concerned about students who might be affected with two (2) year terms. This might stop students from running for Executive positions. She asked what current Executives are doing for turnover.

President Saddleback replied that transition occurs differently every year. This year's Executive has some ideas for transition for new Executives.

Councilor Andrahennadi noted that this poses problems with who is voting.

VP Senecal replied that students would be allowed to vote for two (2) positions each year.

VP Fu added that Councilors will be elected every year. No other students' union in Canada does this. This would also create stability for each position.

Councilor Pinel asked if there is overlap in the Executive at the moment.

President Saddleback replied that having a solid transition is necessary where some overlap would be necessary.

Councilor Andrahennadi asked if Executives are allowed to run consecutively.

VP Senecal replied that that is an option. However, with this model the positions would be staggered.

Councilor Arcand noted that this might not fit with students running when the positions they want to run for are not available.

Councilor Koob expressed concerns about this model.

5. Minutes and Reports for Information

5.1 USC Minutes – January 7th, 2016

Councilor Huckabay said that her report had a mistake.

5.2 Executive Committee – January 12th, 2016

Councilor Robertson asked why the Executive approved funding for campus groups under point 4.12.

VP Merat replied that BFC had too many applications to go through during their meeting time. Thus, they did not have enough time to approve all of them. When this happens, the Executive Committee has the power to approve funding for campus groups.

Councilor Arcand noted that if BFC has an overflow of funding requests, the issue should be addressed.

VP Merat said that the main issue to move the funding requests to the Executive Committee is because of the need to approve funding for campus groups who have been waiting for funding since the beginning of the year. This also has to do with the fact that BFC did not meet until the second week of January.

Councilor Robertson said that the policy does not state that the Executive has the power to do this. He added that in the past, BFC address this issue through electronic means rather than going to the Executive Committee.

VP Merat replied that the bylaw says that when BFC cannot meet, they can refer to the Executive Committee. He added that some of these groups needed to present their budget and project in order to receive funding, thus they could not use electronics means to approve their funding.

Councilor Robertson asked the Executive to show the wording of the policy.

President Saddleback replied that under section 20(2)(c) one can find this policy.

Councilor Robertson noted that that section is very loosely worded. He added that there is a different section on matters dealing with funding. He requested that for next time, the executive should refer all this to BFC.

Councilor Ratt-Misponas asked if the USSU has added what is stated under point 4.1 about the USSU being situated on Treaty Six Territory and the homeland of the Metis.

President Saddleback replied that the USSU Graphic Designer is working on it. The Executive needs to find where to put the land acknowledgement.

Councilor Schwab asked the reasoning for changing the name of the VP Operations & Finance.

VP Senecal replied that the name Operations and Finance drags societal context to it. This might discourage female candidates to run for this position. This might be deferred to the Commission on Female Leadership.

VP Merat added that the USSU is not planning on changing the title of this position. Rather, it was a discussion the executive decided to have.

5.3 Budget & Finance Committee Minutes and Report – January 11th, 2016

Councilor Robertson asked what double funding is.

VP Merat answered that BFC does not fund two (2) different groups for the same event. The USSU usually just funds the organizer of the event rather than participants.

Councilor Robertson asked where in policy one can find this rule.

VP Fu noted that BFC does not fund an event more than once. Each event is considered a single entity. This has been in done in the past, thus BFC was following precedent. BFC is currently looking at changing the wording of this policy so this is explicitly stated.

Councilor Robertson recommended that BFC look at the policy so it includes this sort of specifications.

Councilor Arcand noted that she is confused on how BFC cannot fund two (2) groups for the same event.

VP Merat said that BFC has a limited budget to fund campus groups, thus BFC only funds one group per event.

VP Fu added that BFC has different interpretations of policy based on funding.

Councilor Arcand pointed out that this might discourage groups from collaborating when organization events.

VP Senecal noted that there is a specific budget for collaborative events.

Councilor Robertson said that the collaboration fund is not in policy or any budget line.

President Saddleback noted that it would be good to look into this fund.

VP Fu said that past reasoning of funding should be followed.

Councilor Koob asked about the issue related to the funding of this group, JDC West.

Councilor Robertson noted that JDC West applies for funding every year.

VP Merat replied that there are two (2) groups, JDC West and JDC West Competition. BFC funded the competition for \$1,000. He noted that the same issue occurs with SPECTRUM. BFC also funded the competition for \$1,000. He noted that funding the groups that are part of these competitions would cost more money to BFC, leaving other campus groups with no funding.

Councilor Koob agreed with VP Merat. She asked if SPECTRUM and JDC West could receive more funding since they only happen every four (4) years and they present a greater amount of students and groups.

VP Merat replied that the maximum that can be given to groups is \$1,000.

VP Fu added that it is dangerous to have a policy that it is too rigid.

Councilor Robertson noted that if the policy is not rigid, then groups could appeal the decisions of BFC under policy criteria.

VP Senecal pointed out that the most important clause on the BFC policy is that all the decisions are at the discretion of the Budget & Finance Committee.

VP Merat added that all campus groups are allowed to appeal the decision of BFC.

Councilor Robertson noted that the bylaw states that all decisions of BFC are subject to Council's approval.

Councilor Koob showed support of the decisions documented by the BFC Minutes and Report.

6. Motions Arising from the Minutes and Reports

VP Senecal noted that attached to the package one can find the Out of Office Report of each Executive member. He added that the roundtables being submitted by each Executive have changed in the last couple of weeks to a screenshot of the Executive's calendar.

Move to accept the Minutes and Reports.

USCMotion094: President Saddleback/VP Merat

Carried

7. Business

7.1 Special General Meeting (SGM)

President Saddleback noted that the Executive had a vision to call the SGM to change the elections portion of the bylaw. Unfortunately, the USSU lawyers are unable to check the bylaw in the timeline that it is needed. The Executive also discussed the idea of adding a new Executive position which would have necessitated calling an SGM. However, with the timeline, the Executive does not feel comfortable moving forward with calling a SGM.

VP Senecal said that a couple of years ago the position of the VP External was eliminated from the USSU Executive. The reason for eliminating this position had to do with the lack of work this VP had. The Executive discussed to bring other aspects of the Executive work into this portfolio.

President Saddleback pointed out that there will not be a motion for an SGM coming from the Executive.

Move to call a Special General Meeting. Move to debate.

USCMotion095: Councilor Robertson/Councilor Koob

Defeated

VP Senecal asked about the purposes of calling a SGM.

Councilor Robertson replied that he would like to put forward motions on governance, and changes to governance structure.

VP Fu said that calling a SGM without a full understanding of what this brings, it is not the most prudent action. He added that changes to governance can be pushed to the

AGM. Having the SGM in February is a rushed decision that may not allow for enough consultation.

President Saddleback noted that any SGM should be called when substantial changes are being proposed. However, the changes the Executive envisioned cannot be put forward without proper consultation.

Councilor Robertson said that his proposed amendments have been sent to the Executive as well as to Council. He added that the Executive never consulted him about the proposed changes.

VP Merat replied that he has never seen Councilor Robertson stop by the USSU office to discuss his proposed changes to the bylaw. He said that he welcomes everyone to discuss changes with him.

Councilor Arcand asked about changes that could occur at the SGM referring to the changes discussed at the AGM with regards to the membership of the Indigenous Student Affairs Committee (ISAC).

VP Fu replied that it is important to understand that flexibility exists when dealing with Committees' membership. He added that it could become a dangerous habit to call a SGM to solve mistakes.

Councilor Arcand asked if there is a way to change the membership of ISAC before it is struck next year.

Chairperson Sherbino noted that the Executive Committee can approve those changes and then they have to be ratified in the next AGM.

Councilor Arcand asked the Executive to look at these changes.

VP Senecal asked if there was a general consent to change the wording on the Indigenous Student Affairs Committee membership clause.

Councilor Ratt-Misponas noted that the committee would like to also have an elder as a member.

President Saddleback pointed out that there is a list of elders from where the committee needs to look to decide if they would like to add an elder as member.

Councilor Ratt-Misponas said that the decision to bring an elder should be left to the ISAC.

President Saddleback replied that that was the decision of the committee. He said that the list portion is an option.

8. New Business

9. Questions and Comments

President Saddleback asked about how to make Councilors Reports more substantial. That is, to make them more issue-based rather than event-based.

Councilor Pinel said that reports are more of a personal perspective of each Councilor. In other words, it has limited information about the college.

Councilor Huckabay added that it is hard to find students who have issues they would like to bring up.

Councilor McCann noted that two (2) students who were at Louis' House Party approached him. These students reported an altercation that ended with a bouncer punched in the face.

Move to give GM Cottrell speaking rights.

USCMotion096: Councilor Koob/VP Senecal

Carried

GM Cottrell said that she has not heard anything about an altercation. She said that she can look into this.

VP Merat added that Louis' pays bouncers minimum wage, thus qualified bouncers prefer to work somewhere that pays the more.

Councilor McCann noted that maybe just for Louis' House Party there should be qualified bouncers.

VP Merat agreed with Councilor McCann. He added that they have not felt the need to have qualified bouncers since Protective Services is right on campus.

Councilor Arcand noted that when debating motion in Council, the debate should be to enhance the student experience and not to attack people.

Councilor Koob asked if all servers and workers at Louis' have the right server intervention training.

GM Cottrell replied that the Louis' Manager working when House Party took place does not know anything about an altercation. She added that everyone who works at Louis' has the server intervention training.

Councilor Schwab noted that most people who work at the door of Louis' are members of StudentCrew.

Councilor Arcand asked if StudentCrew has the right server intervention training.

VP Merat replied that StudentCrew must have their server intervention training.

President Saddleback noted that the Executive is having a dry January. He asked Councilors if for the last social they would like to go bowling or curling.

Chairperson Sherbino noted that this is on the agenda under 10.3.

Councilor Gill pointed out that some classes have recommended textbook that end up being required for the class. This affects students' budgets and academic achievement. He asked if there is a way to show the extra costs of classes before students sign up for them.

VP Senecal replied that it is unfortunate that students are expected to buy textbook over the price of tuition. He added that this relates to the USSU campaign #textbookbrokeSK and Open Textbooks.

Councilor DeWalt noted that there most of the time textbooks are on reserve at the library.

Councilor Gill pointed out that the concern of students is mostly related to assignments where students have to pay money in order to be able to complete them.

Councilor Pinel asked if the concern is around questions being taken out of a textbook or if students need to buy access to complete assignments online.

Councilor Tan noted that he had to pay for an access code in order to complete his assignments online.

Councilor Koob mentioned that some professors are flexible when completing online assignment where student have to purchase access.

Councilor Arcand suggested to the Executive to look into this issue.

VP Merat noted that in Engineering students have to buy access codes for most of their classes.

Councilor DeWalt asked if there are other options to avoid buying access codes.

Councilor Koob replied that most classes do not use other options. She added that most classes are adding these online assignments.

Councilor Hearn pointed out that the access codes give access to extra material online.

Councilor Gill asked if professor profit out of this situation.

VP Senecal replied that they do not. Online resources are given for free to professor, thus they might not realize the cost students have to pay for them.

Councilor Trites noted that after professors order textbooks for the bookstore, the bookstore raises the prices.

Move to table the discussion to the Academic Affairs Committee.

USCMotion097: Councilor Ratt-Misponas/Councilor Arcand

Carried

Councilor Ratt-Misponas asked if there will be another Know Your Rights Campaign during Term 2.

VP Senecal replied that he has not planned one for Term 2 but if Council wished, he can plan one for Term 2.

Councilor Ratt-Misponas asked about the reception of Winter Welcome Week.

VP Fu replied that he is creating a report for future recommendations. The report will be presented to Council.

Councilor Pinel supported the idea of having another Know Your Rights campaign.

VP Senecal noted that the campaign is time consuming. However, he said that the information can be distributed to students.

Councilor Koob said that this could be added to her colleges' newsletter.

Councilor Ratt-Misponas pointed out that VP Fu's Out of Office Report was missing in the package.

VP Fu mentioned that during Winter Welcome Week he was mostly out of the office so he had no time to complete his report.

10. Any other Business

10.1 Councilors Reports

Councilor Koob – Pharmacy & Nutrition – reported that the Dean of the College of Pharmacy & Nutrition held a town hall on January 13 to ask students about tuition increases.

Councilor Arcand – Medicine – reported that the Medicine students are having an action on January 15 at 7:30p.m. She noted that SWITCH will restart its Saturday shifts in April since they receive a new grant.

Councilor Andreas – Law – reported that the College of Law place second and fifth in the two (2) out of seven (7) sports played at the Law Games. He added that the College appointed a new dean, Martin Phillipson. He also reported that on February 5 and 6 the event Legal Follies will take place at the Broadway Theater.

Councilor Koob added that Pharmacy students attended Professional Development Week. The college received first place at compounding.

Councilor Schwab – STM – reported that there have been talks to amalgamate all student groups into one (1) group. Further, the STM building will be expanding.

Councilor DeWalt – WCVM – reported that the panel discussion on anti-microbial resistance went very well. The panel was recorded and it will be posted on the WCVM website.

Councilor Hearn – Engineering – reported that SPECTRUM is taking place from January 14 until January 17.

Councilor Pinel – Nursing – reported that the fee for the Canadian Nursing Association has been paid for students this year, this includes students on the Saskatoon, Regina and Prince Albert campuses. She added that the Health Science Students' Association is hosting a National Inter-Professional Team Challenge on January 23.

Councilor Huckabay – Agriculture & Bioresources – reported that the college will have AgBio Challenge on January 19.

Councilor Ratt-Misponas – Indigenous Students – reported that Aboriginal Achievement Week will take place on the second week of February. He added that there is a National Indigenous Writing Contest. He provided the instructions to Councilors.

10.2 Indigenous Content Motion

President Saddleback mentioned that there will be a motion going to University Council on January 21 regarding Indigenous Content. He invited Councilors to show support for this motion in Council.

10.3 Council Social Choice

President Saddleback said as it was mentioned before, Councilors need to choose where to go for their last Social.

Councilors reached a consensus to go curling for their last social.

10.4 2016 Saskatoon Sexual Assault Conference

Councilor Koob noted that the conference will take place on Monday January 25 and the registration fee is \$20 for students. Registration for this event closes on January 15 and it will take place at TCU Place. A sexual assault expert, Dr. David Lisak, will come and focus on sexual assault on university campuses.

11. Adjournment

Executive Meeting January 19th, 2016

Present: President Saddleback, VP Senecal, VP Fu, VP Merat, and GM Cottrell.

1. Call to order

The meeting was called to order at 9:01a.m.

2. Quorum

Quorum was present

3. Roundtables

President Saddleback:

Provost Advisory Committee on Gender & Sexual Diversity: I attended the PACGSD meeting to consult on some matter regarding the USSU's upcoming release of the 'Green Paper' which will outline the USSU's election points. The committee was great help on advising where the USSU can raise concerns to the parties regarding gender and sexual diversity issues.

International Student Affairs Committee: The International Student Affairs Committee met to go over the proposed survey. The timeline for the survey is set to be released in the weeks leading up to the International Day for the Elimination of Racial Discrimination. The survey will be coming to council in the upcoming weeks.

New Executive Position: The USSU Executive sat down to have a in depth discussion about the possibility of proposing a new Executive position. The discussion revolved around the time constraints faced by all four Executive within these past few months. We came to the conclusion that the timeline for the proposal should include heavy consultation with students and the USSU as a whole.

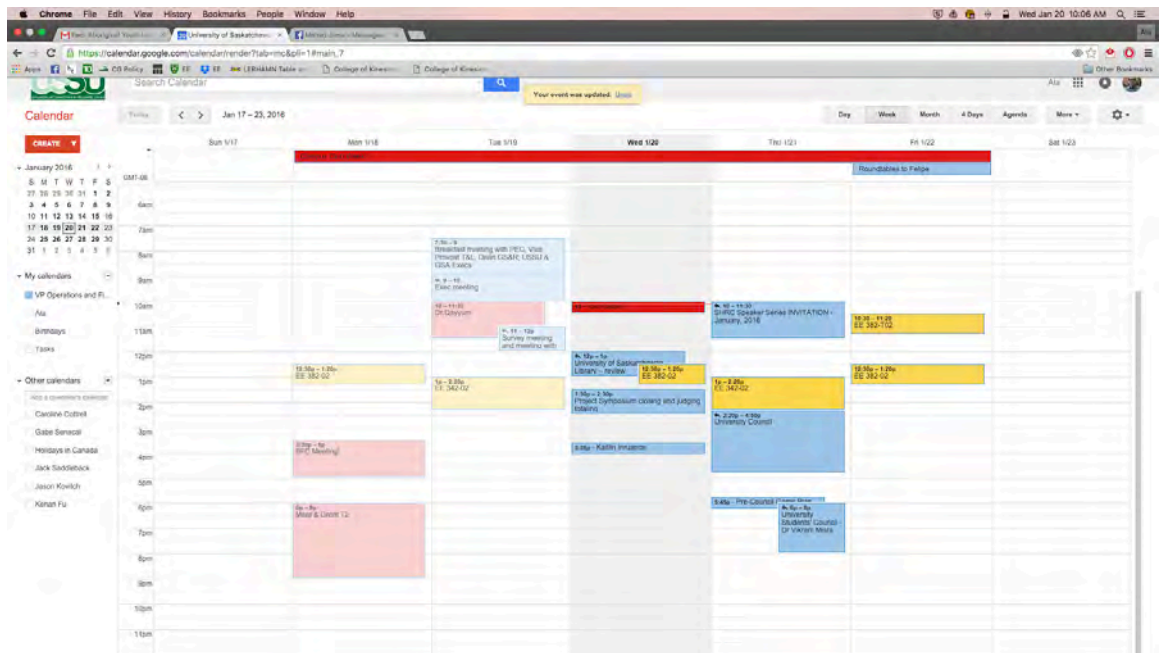
Commission on Female Leadership: The CFL has elected a chair, Councillor Koob will be chairing from here on out. Congratulations

Koob!! The CFL has also put down dates for a public town hall which will take place February 1st from 11:30 am to 1:00 pm. A smaller focus group of leaders in the community will be invited for an evening on February 22nd. Lastly, we will be sending out a questionnaire to former USSU office holders and candidates asking about their experiences and any advice on how the USSU can better the experience for female-identified peoples.

VP Fu:

VP Merat:

The major two events this week were campus club week and Meet and Greet term2.

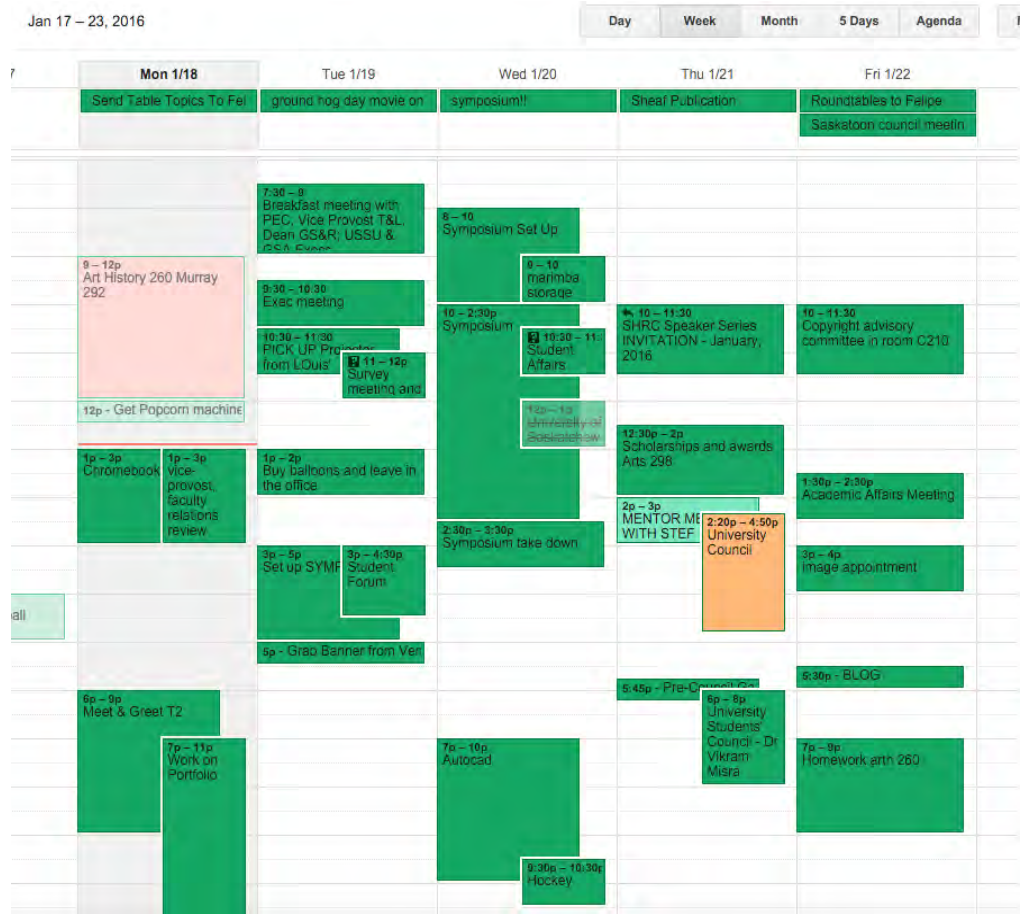


VP Senecal:

Last Week: January 10-15

Jan 10 – 16, 2016													
		Day		Week		Month		5 Days		Agenda		More ▾	
		Mon 1/11		Tue 1/12		Wed 1/13		Thu 1/14		Fri 1/15		Sat 1/16	
		Send Table Topics To F Send Ventnor Video Bo						Sheaf Publication		Roundtables to Felipe			
		9 – 12p Art History 260 Murray 292		9:30 – 10:30 Exec meeting		10:30 – 11:30 New Exec Position meeting		9 – 10 Coffee at Starbucks		9 – 10 Financial Review		9 – 10 Grievance Meeting	
		11 – 12p Heather Ross Meeting		11:30 – 1:20p PPC		11:30 – 1:20p PPC		10 – 11:30 Advising Council Meeting		11:35 - MAC Tobacco Ce			
		1:30p – 2:30p northstar trip		2:30p – 3:30p International Student Survey Meeting		2:30p – 3:30p International Student Survey Meeting		2p – 3p International Student Affe		2p – 3p MENTOR MEETING		1p – 2p Symposium	
				5:30p - BLOG				3p – 4p Follow-up chat about new position		3:30p – 4:30p Commission on Female Leadership			
								5p – 6p Pac meeting for innertube be		5:45p - Pre-l		5p – 6p Read vitruvius	
		7p – 11p Work on Portfolio		7p – 10p Autocad		7p – 10p Autocad		6p – 8p University Students' Council - No Address					
		8:30p – 9:30p Hockey At 830 pm						8:30p – 10:30p Council Social!					

This Week: January 18-22



Comments:

- The Undergraduate Project Symposium is a large event I am organizing this week requiring much of my focus.
- University Council this Thursday
- Breakfast meeting Tuesday morning with President and Senior Admin

4. Business

4.1 Western use Federal Lobbying Initiative

President Saddleback said that he has received an email from Western University student leaders. They want to create a federal lobbying group. He noted that the USSU has stepped down a little bit with regards to federal lobbying. He wants to encourage next USSU Executives to step up the federal lobbying. Thus, he would like to have a concrete position for this.

VP Fu noted that he is hesitant about the broad description this group has provided. He would prefer that the only student loan problem is addressed more deeply.

President Saddleback mentioned federal lobbying could be under a new position if one was created. The General Manager pointed out that at the moment this kind of action is in the President's portfolio.

The discussion was also had around the topics of interests highlighted in this email. VP Fu pointed out that a USSU Executive should be at the discussion of creating this group.

President Saddleback will contact this group to bring up the USSU concerns.

4.2 Student Leadership Conference Social Event

VP Fu mentioned that this group is looking at hosting this event with the USSU and the Communities of Practice to explain why student leadership is important. He is asking the Executive to allow this group to have its event at Louis' Loft. The event will take place on January 30. He invited the Executive to go speak at this social.

VP Merat said that this group can book Louis' Loft for free since they are a campus group.

4.3 Question Period

VP Merat noted that he booked a table in the Arts Tunnel for Question Period. He proposed to have Question Period in different building to engage with different colleges. The Executive decided to start with Health Sciences.

VP Merat added that there is a lot of Pepsi Product. He proposed to have Pepsi Product at the Question Period table.

4.4 Student Wellness booking Stress Less

VP Merat noted that Stress Less is requesting to book the North Concourse. They are requesting for money for the event. He expressed that he is not comfortable paying part of this event since Stress Less has enough money.

President Saddleback noted that the USSU has sponsored Stress Less in the past.

VP Fu said that the problem might have started when he booked a table for the event.

VP Merat asked if the USSU should sponsor this event.

President Saddleback said that Rita needs to first come to the Executive to book this event and not book it and then request funding for it.

The Executive decided to pay half of the sponsorship.

Move to sponsor Stress Less for \$165.00.

EXECMotion060: VP Merat/VP Senecal

Carried

Subsequently Facilities Manager Stefanie Ewen explained that the USSU has sponsored space use for this event for many years. A new process is clearly needed to ensure this works smoothly but GM Cottrell also pointed out that perhaps we need to be more purposeful in determining what we will sponsor since the numbers of requests continue to grow.

4.5 Sustainability Committee Reconstruction

VP Fu noted that the committee is looking at changing its policy, such as its structure and funding. He will bring more information to the Executive for approval, and then to Council.

President Saddleback mentioned that there have been discussions to move the Sustainability Committee under the VP Operations & Finance portfolio. He suggested that VP Fu asks the Committee about proposed changes.

VP Senecal raised concern about funding for groups that advocate for sustainability.

VP Fu said that groups related to sustainability would have to apply for funding through the Sustainability Committee and other groups through BFC.

5. Adjournment

The meeting was adjourned at 9:48a.m.

University of Saskatchewan Students' Union
Budget and Finance Committee
January 18th 2016
Roy Romanow Council Chambers
3:36PM CST

1. Adoption of Agenda.
2. Chair's remarks
3. Campus club ratification
4. Campus club funding
5. Other business
 - USSU fees review report for November 2015
6. Next meeting date
7. Adjournment

Absent: SAL.Munro

Ratification: Motion #016, VP Merat. Second, Counsellor Gill.

1. College of Law Legal Follies Association
2. Animal (Bio)Science Club. Conditionally ratification pending fee and banking information

Funding: Motion #017, VP Merat. Second Counsellor Gill.

1. World University Service of Canada (WUSC)
Shine A Light/2016-02-26
 - XL: \$120
2. U of S MetSoc Student Chapter
UofS MetSoc Distinguished Lecturer/2016-03-02
 - Cash: \$25
 - XL Credit: \$300
 - Pepsi: \$75

3. Mix Print Collective
MIX Print Show and Sale/ 2016-03-14
 - Cash: \$200
 - XL Credit: \$100

4. Jack.org USask
Jack.org USask Local Summit/ 2016-03-16
 - XL Credit: \$50

Other Business:

1. Increase promotion for Pepsi Credit

2. Motion #018, VP Merat. Second Councillor Mcann: The Budget and Finance Committee has complete discretion to allocate additional monies to event funding in cases of collaborative funding applications from multiple ratified student groups.

3. Agreement of keeping campus clubs policy regarding Insurance Claims.



Campus Groups Policy

Preamble

The University of Saskatchewan Students' Union ('the Union') is composed of students with a wide array of academic and non-academic needs and interests. While the Union strives to meet these diverse needs, it is understood that other groups exist on campus that also seek to address them. Such groups may have the potential to provide services to a constituency that the Union is not able to match. Thus, the Union seeks to provide such groups with as much support as possible.

This policy exists to standardize and streamline the manner in which the Union interacts with student groups. The purpose of this policy is to assist students in the formation, operation, and development of student groups. Furthermore, it exists to clarify any obligations a group holds to the Union and to its members.

Definitions

Campus Group – any undergraduate student organization, including College Societies and Campus Clubs.

College Society – an undergraduate student organization that is the official student body representative of an academic College or School at the University of Saskatchewan as listed in the USSU Bylaw.

Campus Club – a student organization that represents a particular interest among the members of the Union. College Societies as outlined above cannot also qualify as Campus Clubs.

Sport Club – a Campus Club whose main purpose is to organize around the playing of a particular sporting activity.

Re-Ratification – ratification when the Campus Group was successfully ratified in the previous academic year.

Academic Year – the period beginning May 1 and ending the following April 30.

I. Ratification

1. General

- 1.1 In accordance with the budget cycle of the Union, the ratification of a Campus Group shall expire April 30 of each year.
- 1.2 Any Campus Group that does not re-apply for ratification is considered dissolved, and is therefore not entitled to any of the privileges of a USSU Ratified Campus Group.
- 1.3 Applications for Campus Group ratification are accepted beginning May 1 of each academic year.
- 1.4 Groups with a similar mandate and a similar membership to a previously ratified Campus Group or College Society indebted to the Union shall be responsible for repayment of that debt, at the discretion of the Budget and Finance Committee.

2. Ratification of Campus Groups

Groups must submit the following information to the Vice-President Operations and Finance in order to become USSU Ratified Campus Groups:

- 2.1 a comprehensive list of all social, athletic and academic events for the upcoming year (for insurance purposes);
- 2.2 a copy of the Group's most recent constitution;
- 2.3 a list of Executive Members with student numbers and email addresses;
- 2.4 a list of fifteen (15) students who consider themselves members of the Group with student numbers and email addresses. These fifteen must comprise the 75% required in item 3.2 and if there are graduate students and others in the club the full membership list must have 20 members, 15 of whom are undergraduate students;
- 2.5 payment of fees for the academic year, as prescribed in Section II, CampusGroup Fees.

3. Criteria for Campus Groups

Groups must meet the following criteria in order to become USSU Ratified Campus Groups:

- 3.1 The Club must intend to carry out activities that do not infringe any federal, provincial, municipal or university regulations and which will not interfere with the ordinary course of business at the university, nor infringe on the rights and privileges of others. This includes the rights of privacy and of freedom of expression.
- 3.2 The Group must have a minimum of 75% University of Saskatchewan Students' Union membership.
- 3.3 The Group must be governed by and submit to the Union a constitution as defined by Robert's Rules of Order, and adhere to the constitutional guidelines set out in our sample constitution.
- 3.4 The Group's Executive must all be members of the Union.
- 3.5 The Group must have a clearly defined purpose. This purpose must not conflict with the Mission, Vision or Values statements of the Union.
- 3.6 The Group must hold a bank account in the legal name of the Group.
- 3.7 The Group must not have any outstanding debts with the Union.
- 3.8 The Group must have paid their fees for the academic year, as prescribed in Section II.
- 3.9 The USSU will not ratify Groups with a mandate or sole purpose of event planning, including but not limited to, events such as festivals, ceremonies, competitions, parties, or conventions.

4. Acceptance of Application

- 4.1 A Campus Group is considered ratified when its complete application has been approved by the Budget and Finance Committee and its fees have been paid.
- 4.2 For Groups that are applying for re-ratification, the Vice-President Operations and Finance may ratify these groups subject to the approval of the Budget and Finance Committee.
- 4.3 Groups may appeal the decision by the Budget and Finance Committee as outlined in Section V, Appeals.

II. Campus Group Fees

1. Ratification Fee

The Union requires that each Campus Group pay a ratification fee according to the chart below. In the event that ratification is refused, the fee will be returned to the applicant.

General Activities

The non-alcohol related events and activities portion of the fee is based on the membership size of the group. It is charged as follows:

College Societies (college sizes)	
0 – 500	\$150
500 – 1000	\$300
1000 +	\$450
Campus Clubs	\$100
Sports Clubs	\$200

2. Insurance Fee

One of the administrative functions of the Union is to facilitate Campus Group insurance needs. The Union provides insurance coverage to these groups by way of an extension of its liability insurance policy. The following provides an equitable process by which Groups are charged for their coverage.

Campus Groups must submit an event form and/or Application for Memorandum of Insurance at least two weeks before the planned date of the event. Providing that the Union and the insurer approve the event, it will be granted coverage, pending payment of the corresponding event charge (listed below).

The Union reserves the right to withhold approval of events in conjunction with its insurer based on the nature / history of the event. If an event is not approved, then the Union will not extend its liability coverage for that specific event.

The insurance fee that Campus Groups pay will cover their activities and approved events for the rest of the academic year. For the Union's purposes this fee is based on two criteria: the Group's approved events and general operating activities.

In the event that an insurance claim is made on behalf of a ratified student group, the student group will pay the entire deductible.

Alcohol-Based Events

Activities in which the Campus Group has elected to host the liquor license will be charged based on the location and the size of the event. On-campus events present a much lower risk factor than off-campus events. Also, the higher the number of

participants in attendance, the higher the risk associated. The charge is then based on the risk of incident at the event. The fee structure is broken down as follows:

On-Campus Events		\$100
Off-Campus Events	0-500	\$300
Off-Campus Events	501-1000	\$400
Off-Campus Events	1001+	\$500

NOTE: Campus Group Insurance does not cover pub-crawls.

Planned Events

Campus Groups should consider carefully the alcohol-based events that they submit for approval. Any planned events that do not occur for any reason, or events in which the Group decides not to host the liquor license will not be refunded at the end of the academic year.

Note: It is important to remember that Campus Groups are not covered for any events that have not been approved by the Union.

III. Campus Group Funding

This policy has been developed in order to standardize the manner in which the USSU grants funding to Campus Groups. A Campus Group should not rely solely on the USSU for funding since only a portion of the total will be covered. Groups are encouraged to charge a membership fee and solicit funding from alternate sources in order to gain financial independence. All funding requests must be received ten business days in advance of the event in order to be considered.

1. Types of Funding

- 1.1 In total, the maximum amount of combined sponsorship from all sources is one thousand dollars (\$1000) per academic year. This combined sponsorship may be split up between three sources with the following constraints:
 - i. A cash grant of up to five hundred dollars (\$500) of USSU monies to be used towards offsetting an event's budget. Supporting receipts and invoices with proof of payment must be provided.
 - ii. A credit of up to one thousand dollars (\$1000) of USSU credit to be used at any of the USSU's businesses and operations.

- iii. Up to two hundred dollars (\$200) of PepsiCo product and merchandise sponsorship.

2. Criteria for Evaluating Funding Requests

- 2.1 The funding requested must fall into the category of:
 - a special event or project undertaken by a Group;
 - hosting a conference.

- 2.2 Campus Group applications for funding shall be evaluated by the following criteria:
 - does the intent of the funding request fit within the mandate of the club;
 - how the funds contribute to the success of the Group's event, project, or conference;
 - how the Group, the Students' Union, and the general student body benefit from the event, project, or conference;
 - how much external fundraising the Group has done;
 - The Budget and Finance Committee has complete discretion to allocate additional monies to event funding in cases of collaborative funding applications from multiple ratified student groups.

- 2.3 The funds must not be for the private use of a few individuals but must be used towards serving the membership of the organization and the student community in general.

- 2.4 The USSU will not disperse funds to Campus Groups for:
 - direct donation to charity, either for the organization or for other causes;
 - the cost of alcohol served at any event;
 - the day-to-day administrative costs of the organization;
 - year-end banquets;
 - graduation banquets;
 - travel or travel expenses

3. Eligibility for Funding

- 3.1 All USSU Ratified Campus Groups in good standing, with no outstanding debts to the Union, are eligible to apply for funding.

- 3.2 If a funding request is submitted prior to the end of the Academic Year for an event to be held within the first fourteen (14) days of the next Academic Year, Campus Groups are eligible to receive funding on the basis of their previous year's ratification status.

4. Procedure for Funding Requests

- 4.1 Fully completed “Campus Group Funding Request Forms” must be submitted to the Vice-President Operations and Finance. Campus groups are encouraged to apply as early as possible to ensure funding and all requests must be in prior to the event.
- 4.2 Approval or rejection of the funding request is at the discretion of the Budget and Finance Committee, subject to approval of University Students’ Council.
- 4.3 For funding requests in excess of five hundred (\$500), groups are required to make a brief presentation to the Budget and Finance Committee in addition to submitting a funding request form.
- 4.4 Groups may appeal the decision by the Budget and Finance Committee as outlined in Section V, Appeals.

5. Terms and Conditions for Receiving Funding

- 5.1 The funds must be used for the intention stated on the “Campus Group Funding Request Form”.
- 5.2 Failure to comply with the original intent of the funding constitutes fraud and will justify action under Section IV, Disciplinary Measures.
- 5.3 Any Campus Group receiving funds from the USSU must list the Union as a co-sponsor in all advertising for the event.
- 5.4 If Pepsi product or USSU credit are not claimed by a campus group after the event has taken place, the product is forfeited unless applied for again.
- 5.5 The Budget and Finance Committee, at its discretion, can ask for receipts as a condition of receiving event sponsorship.

IV. Disciplinary Measures

1. Infractions

In the event that a ratified campus group engages in behaviour that is considered to be in violation of federal or provincial human rights laws, university policy, or is otherwise deemed to be unfit for an inclusive, welcoming, and open learning environment, the Union reserves the right to take action against said group. In particular, each student has the right not to be harassed or otherwise made to feel discomfort by another.

2. Sanctions

- 2.1 All complaints against a ratified campus group must be filed in writing with the Vice-President Operations and Finance.
- 2.2 If the Budget and Finance Committee deems the complaint to be of a serious enough nature, the committee may at its discretion impose one or more of the following disciplinary measures:
 - de-ratification of the group for the current year or future years;
 - ban the group permanently from ratification;
 - fines of up to fifteen hundred dollars (\$1500);
 - legal action;

V. Appeals

1. Ordinary Appeals

- 1.1 If a Group feels that any decision other than de-ratification by the Budget and Finance Committee is unjust, the option exists for the group to request an appeal before University Students' Council by notifying the Vice-President Operations and Finance.
- 1.2 University Students' Council has the right to grant or deny the appeal by a majority vote.
- 1.3 The appeal must be made within fourteen (14) days of the notification of the committee's decision.

2. De-Ratification Appeals

- 2.1 If the Group that has been de-ratified feels that the action is unjust, it can launch an appeal against this action by notifying the Vice-President Operations and Finance and Vice-President Student Affairs.
- 2.2 If the Vice-President Operations and Finance and Vice-President Student Affairs find the appeal to be of merit, the group launching the appeal must make a presentation to the University Students' Council in order to present their case to remain a campus group at the next meeting.
- 2.3 University Students' Council has the right to grant or deny the appeal by a two-thirds (2/3) majority vote of those present.
- 2.4 If University Students' Council upholds the verdict of the Budget and Finance Committee, the group will remain de-ratified and can neither reapply for ratification nor launch another appeal.

Contact Information: Vice-President Operations and Finance 966-6967

Policy Authority		Budget and Finance Committee	
<u>Approvals</u>	<u>Board/Committee</u>	<u>Date</u>	<u>Motion</u>
Amended	Executive Committee	15/05/01	EXEC03
Amended	Executive Committee	02/07/01	EXEC19
Amended	Executive Committee	02/10/01	EXEC46
Amended	Operations and Finance Board	26/03/02	OFB34
Amended	Executive Committee	28/06/02	EXEC
Amended	Operations and Finance Board	28/10/02	OFB09
Amended	Executive Committee	18/06/03	EXEC05
Amended	Executive Committee	09/03/03	EXEC33
Amended	Operations and Finance Board	10/03/06	OFB55
Amended	Executive Committee	12/05/08	EXEC02
Amended	Operations and Finance Board	05/11/09	OFB18
Amended	Operations and Finance Board	01/04/11	OFB39
Amended	Executive Committee	30/05/11	EXEC06
Amended	Executive Committee	15/09/11	EXEC51
Amended	Budget and Finance Committee	02/04/12	BFC111
Amended	Budget and Finance Committee	05/11/12	BFC007
Amended	Executive Committee	13/02/14	EXEC038
Amended	Executive Committee	09/06/15	EXEC012
Amended	Executive Committee	08/28/15	EXEC028
Amended	Executive Committee	09/15/15	EXEC038
Amended	Budget and Finance Committee	10/30/15	BFC012
Amended	Budget and Finance Committee	01/18/16	BFC018

University of Saskatchewan Students' Union
International Student Affairs Committee

January 14th 2016
USSU Council Chambers
2:00 CST

Present: SAL Andersone

Absent: Everyone else

1. Call to Order
2. Review of By-Law Changes and Attendance
3. International Student Experience Survey
 - a. Separate Working Group Lead by SAL Andersone
 - b. Approximate Timelines: Release survey by Feb. 1st, survey end by Feb. 12, survey report and presentation March 21st
 - c. Presentation to International Student Affairs committee for consultation and review
 - d. Opportunity to use ISSAC email network but requires ethics approval before release
 - e. Parallel with campus climate survey or incorporate USSU into survey
4. Social Justice Week
 - a. Thematic events for each day - one dedicated to internationalization
 - b. Night of Solidarity - March 18th. Promoted during Social Justice Week
 - c. Other topics include: Indigenous Issues, Sustainability, Women's Issues, Campus Philanthropy.
5. Comments
 - a. Global Village: March 10th. Sub-committee
 - b. March 21st: Interculturalization Event
 - c. Derek will send invite for next Global Connections Meeting

Commission on Female Leadership
An Ad Hoc Commission of University Students' Council
Minutes of a Meeting
December 4th, 2015

Present: VP Gabe Senecal, VP Kehan Fu, MSC Taylor Andreas, MSC Teneille Koob ,
MSC Jaylynn Arcand, SALs Andrea Phillips, Haley Eckel, Vita Andersone

Regrets: President Jack Saddleback, Dylan Lambi-Raine (Women's Centre Coordinator)

1. Review of Mandate: VP Senecal reviewed the mandate of the Ad Hoc Commission which was shaped by a motion from USC. Because USC preferred the Commission to provide some of its own guidelines the structure and direction were kept purposefully malleable. The motion which brought the Commission into existence reads: *Move to create a committee to investigate the roots of what is preventing more women from running for USSU Executive positions that will include external members of Council..* Before passing the motion was amended as follow: *VP Senecal proposed an amendment to the motion so that the composition of the Committee should include three (3) SAL members, three (3) Councilors, the USSU Women's Centre Coordinator, the USSU GM as a non-voting member, and the four (4) USSU Executives as ex-officio members.*

There are thus two segments:

- a. Identifying the impediments to female leadership
- b. Working on removing the impediments

Question: Can the Commission invite submissions from external guests – the answer was an absolute affirmative.

2. Review the Rationale Behind the Commission: VP Senecal noted that throughout the history of the USSU there has been a noticeable lack of female leadership and that only by understanding why there is a gap can the organization and student leaders hope to attract more women to become politically engaged.
3. Adoption of the Agenda: By Consensus
4. Selection of the Chair: This, and the selection the Vice Chair will be done at the next meeting in January 2016
5. Environmental Scan:
 - a. What resources are needed?
 - b. With whom can we consult?
 - c. Can we speak with former USSU women leaders?
 - d. Need to hold a formal town hall to invited submissions.
 - e. Need to hold a meeting for local female leaders where they are invited to submit information on women's leadership
6. Use of Google Docs – everyone was invited to learn how to use Google Docs so that information can be readily and quickly shared.
7. Set Quorum – there are six voting members so quorum will be 4 – 50% +1. There was some discussion about whether or not Dylan Lambi-Raine should be a voting or an advisory member.

8. Tentative Timeline: There was discussion about having the final report ready prior to a proposed Special General Meeting of the Members but the timeframe might be too short to allow that to happen.

GM Cottrell volunteered to:

- a. Set up a town hall for the 19th of January to receive at large submissions
- b. Help set up a targeted meeting for invited individuals – the week of February 22nd was deemed appropriate but also requires names to be submitted – a lunch meeting was suggested.
- c. Have Felipe set up a doodle poll to set the next meeting and add this report to the January 7th agenda.

- 1. All – determine via Doodle Poll the date and time of the next meeting**
- 2. Determine the questions the Commission needs to ask**
- 3. Establish a set of questions to ask the women who have run and been elected since 2006**
- 4. Determine if a campus wide survey can be done, set up the questions, offer an incentive to take the survey**
- 5. Determine who is invited to the targeted meeting – everyone on the committee to provide two names.**

The meeting adjourned at 2:39

**University Students' Council Agenda
Thursday, February 4th, 2016
Roy Romanow Student Council Chamber**

- 1. Adoption of an Agenda**
- 2. Introductions and Announcements**
- 3. Council Address**
 - 3.1 Russ Isinger – University Registrar**
- 4. Table Topics**
 - 4.1 "What are good lobbying points and ideas regarding the upcoming provincial election?"**
- 5. Minutes and Reports for Information**
 - 5.1 USC Minutes – January 21st, 2016**
 - 5.2 Executive Committee – January 27th, 2016; February 2nd, 2016**
 - 5.3 Academic Affairs Committee Minutes and Report – January 22nd, 2016**
 - 5.4 Appointments Committee Minutes and Report**
 - 5.5 Code of Ethics Disciplinary Committee Minutes and Report**
 - 5.6 Elections Committee Minutes and Report**
 - 5.7 External Affairs Committee Minutes and Report**
 - 5.8 Budget & Finance Committee Minutes and Report – January 25th, 2016; February 1st, 2016**
 - 5.9 Indigenous Student Affairs Committee Minutes and Report**
 - 5.10 International Student Affairs Committee Minutes and Report**
 - 5.11 Student Affairs Committee Minutes and Report**
 - 5.12 Sustainability Committee Minutes and Report**
 - 5.13 Association of Constituency President Minutes and Report**
- 6. Motions Arising from the Minutes and Reports**
- 7. Business**
 - 7.1 Elections Committee**
 - 7.2 Academic Affairs Committee Election**
- 8. New Business**
 - 8.1 Sexual Assault Conference**
- 9. Questions and Comments (30 Minutes)**
- 10. Any Other Business**
 - 10.1 Councillors Reports**
 - 10.2 Executive Positions Open House**
 - 10.3 Committee Membership**
- 11. Adjournment**

	Sept. 10	Sept. 17	Sept. 24	Oct. 1	Oct. 8	Oct. 15	Oct. 22	Oct. 29	Nov. 5	Nov. 12
Abueidda, Ahmed	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NM
Andrahennadi, Hasith	P	P	P	R	P	P	P	R	P	NM
Andreas, Taylor	P	P	R	R	P	P	R	P	P	NM
Arcand, Jaylynn	P	P	P	P	R	P	P	P	R	NM
Daniels, Kristen	P	P	P	P	R	P	P	R	P	NM
DeWalt, Jordyn	P	P	P	R	R	P	P	R	P	NM
Dreaver, Dhaine	NYA	NYA	NYA	NYA	NYA	NYA	NYA	P	P	NM
Fu, Kehan	P	P	P	R	P	P	P	P	R	NM
Gill, Mankomal	CE	P	P	P	P	P	P	P	P	NM
Hearn, James	NYA	NYA	NYA	NYA	NYA	NYA	NYA	P	P	NM
Huckabay, Alana	P	P	P	P	P	P	P	P	P	NM
Iron, Monica	P	R	P	P	P	P	P	R	P	NM
Koob, Tenielle	P	P	P	P	P	P	P	P	P	NM
Kwag, Joseph	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NM
McCann, Connor	P	P	R	P	R	P	P	P	R	NM
Merat, Ata	P	P	P	P	P	P	P	P	P	NM
Moellenbeck, Sheldon	R	P	P	P	R	P	P	R	P	NM
Pinel, Dayna	NYA	NYA	NYA	NYA	NYA	NYA	NYA	P	A	NM
Ratt-Misponas, Regan	P	P	P	P	P	P	P	P	P	NM
Reimer, Serena	NYA	NYA	NYA	NYA	NYA	NYA	NYA	P	P	NM
Robertson, Jordan	P	R	P	P	P	P	P	P	P	NM
Saddleback, Jack	P	P	P	P	R	P	P	R	P	NM
Schwab, Benjamin	P	P	P	P	P	P	P	P	P	NM
Senecal, Gabe	P	P	P	P	P	P	P	P	P	NM
Tan, Mark	CE	P	P	R	P	P	P	P	P	NM
Trites, Brayden	P	P	P	R	P	R	P	P	P	NM

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

CE - Communication Error PG: Permission Granted

Nov. 19	Nov. 26	Dec. 3	Jan. 7	Jan. 14	Jan. 21	Jan. 28	Feb. 4	Feb. 11	Feb. 18	Feb. 25	Mar. 3	Mar. 10
NYA	NM	NYA	NYA	NYA	NYA	NM						
P	NM	R	P	P	P	NM						
P	NM	P	R	P	P	NM						
P	NM	P	P	P	P	NM						
P	NM	P	P	P	P	NM						
P	NM	PG	P	P	P	NM						
P	NM	P	P	P	P	NM						
P	NM	P	P	P	P	NM						
P	NM	P	P	P	P	NM						
P	NM	P	P	P	P	NM						
P	NM	P	P	P	P	NM						
P	NM	R	P	P	P	NM						
P	NM	P	P	P	P	NM						
NYA	NM	NYA	NYA	NYA	NYA	NM						
R	NM	P	P	P	R	NM						
P	NM	P	P	P	P	NM						
P	NM	P	P	P	R	NM						
R	NM	P	P	P	P	NM						
P	NM	P	P	P	P	NM						
P	NM	P	P	P	P	NM						
P	NM	P	P	P	R	NM						
P	NM	P	P	P	P	NM						
P	NM	P	P	P	P	NM						
P	NM	P	P	P	P	NM						
R	NM	P	P	P	P	NM						

University Students' Council
Minutes for Thursday January 21st, 2016

Present

Jack Saddleback, President
Ata Merat, VP Operations and Finance
Gabe Senecal, VP Academic Affairs
Kehan Fu, VP Student Affairs
Jaylynn Arcand, Medicine
Regan Ratt-Misponas, Indigenous Students
Dhaine, Dreaver, Indigenous Students
James Hearn, Engineering
Benjamin Schwab, St. Thomas More
Kristen Daniels, Arts & Science
Hasith Andrahennadi, Arts & Science
Monica Iron, Arts & Science
Tenielle Koob, Pharmacy & Nutrition
Mankomal Gill, Kinesiology
Alana Huckabay, Agriculture &
Bioresources
Mark Tan, International Students
Serena Reimer, Education
Dayna Pinel, Nursing
Taylor Andres, Law
Brayden Trites, Education
Jordyn DeWalt, WCVM

Also Present

Jordan Sherbino, USC Chair
Caroline Cottrell, General Manager

Regrets

Jordan Robertson, ESB
Connor McCann, ESB
Sheldon Moellenbeck, St. Thomas More

Absent

Guest List

Dr. Vikram Misra, WCVM
David D'Eon
Feather Pewapisconias, Indigenous
Students' Council President

The meeting was called to order at 6:00p.m.

1. Adoption of the Agenda

Move to adopt the agenda.

USCMotion098: VP Fu/President Saddleback

Carried

2. Introductions and Announcements

President Saddleback noted that a motion to include Indigenous perspectives into the curriculum was passed by University Council.

President Saddleback introduced Dr. Vikram Misra, David D'Eon, and Feather Pewapisconias.

3. Council Address

3.1 Dr. Vikram Misra – Office of the Vice-President of Research

Move to go into informality.

USCMotion099: Councilor Arcand/Councilor Daniels

Carried

Dr. Misra introduced himself. He noted that since September 2015 he is the director of the One Health Initiative. He asked Councilors to present ideas to get undergraduate students involve with One Health.

He explained that One Health works to attain optimal health of animals, including human beings, and the environment. Thus, the University has made this a priority. The most successful program of One Health is the graduate one. This includes different disciplines around the University in collaboration with other universities around the world. The idea of the program is to take people from different disciplines and give them problem that can only be solved by collaborating.

Dr. Misra said that this program has been going on for four (4) years. They have an event called One Health Leadership Experience where they take students who are in first year of Health related areas of the University. However, he mentioned that they do not have the rest of the undergraduates. There is a program in the College of Arts & Science about Health Studies, which just started to become established. He asked Councilors what they would like to see in this program and how it should be delivered to students. He invited Councilors to ask questions.

VP Senecal asked about the enrollment goal for the Health Studies program.

Dr. Misra replied that the program looks at bringing together the Arts, the Sciences and the Health Sciences. He noted that the program has currently around 100 students in first year and they expect to have 30 to 40 students to go on. The program has been arranged in such a way that allows people who want to go into Medicine to complete their pre-Med

credits. The program expects students to acquire these forms of thinking after they graduate.

Councilor Tan noted that the program is similar to the Intellectual Ventures Company. He added that this company, for example, has created a machine, which sent flies in Africa to stop the spread of Malaria. The company comes up with interesting inventions to solve problems in the world. He said that one way to get undergraduate students involve is by promoting One Health. He added that until this presentation he had never heard about this initiative.

Dr. Misra invited Councilor Tan to send him an email if he is interested in joining One Health.

Councilor Pinel noted that this program is similar to the IPBL Learning that Health Sciences students have to do. She suggested to contact the class facilitators in order to put an IPBL type activity into their program. She also suggested that having a competition like the Health Care Team Challenges would be a good way to involve undergraduates.

Councilor Andrahennadi noted that he has taken a Health Studies class. He suggested to include a volunteer program for students, such as advocacy or planning events.

Councilor Arcand noted that the feedback she has received about the One Health Leadership Experience is that it takes place one (1) week before University starts, thus students are not really prepare to go to a conference during that time. She suggested that communication with student groups through VP Merat would be a good an idea to spread the word.

Dr. Misra asked what the best time to have the conference would be.

Councilor Arcand replied that early during the term when classes start.

VP Fu asked if this program looks more at research and long-term project development more so than short-term volunteerism and outreach.

Dr. Misra replied that it is a combination of both. In order to achieve the long-term outcome, the program needs to start from short-term initiatives.

VP Fu said that there is a push on campus towards more project-based events. He sees this project as a push towards involving the Health Sciences with other disciplines. He asked about the goals that One Health could achieve in a couple of years.

Dr. Misra answered that with the graduate program they look at finding solutions that are implementable, and then being able to translate them into policy. One Health has students from all over the world, thus they are looking that in a couple of years these people will be in position where they can make a difference. Further, by that time they would have formed the network that would allow them to do that. With the graduate program they are

looking at something similar. He added that every year there is a One Health Congress. He noted that from June 24 to June 28, there will be a Saskatoon One Health Congress. He invited Councilors to attend.

Councilor Ratt-Misponas asked if One Health will also include Indigenous Perspectives based on the connection of Indigenous People with the environment and animals.

Dr. Misra replied that Indigenous People are the guardians of the environment. He asked if Indigenous Students would like him to talk to them about One Health.

Councilor Huckabay asked if the conference offers internships for students who attend. She noted that having this might attract more people to attend.

Dr. Misra replied that if Councilors have suggestions on how to involve internships with the conference to please contact him.

Councilor Koob asked if there are other events throughout the year besides the conference.

Dr. Misra answered that the One Health Club has organized discussion sessions for February. There is also an initiative to involve undergraduate students into research projects. This event is called R(EX)3. He noted that he is trying to change the way these projects work so it is not just professors telling students what they do and the find ways to fit them into those projects. He is looking for funding from the University so students can develop their projects.

Councilor Gill asked about the responsibilities of undergraduate students working for a professor. He suggested that advertising this initiative in a way that students have more input in the project might attract more people.

Dr. Misra invited students to come see him to come up with ideas to apply this.

Councilor Pinel suggested implementing the graduate program model into the undergraduate honours projects.

Dr. Misra replied that this will be done in the Health Studies program.

VP Merat asked how engineering programs can help with One Health and if students in engineering can get involved.

Dr. Misra replied that there is not limit for the involvement of engineering students. He provided an example of the involvement of a graduate engineering student in the program.

Councilor Andrahennadi suggested having a policy competition where undergraduates can submit policies different models of health.

Dr. Misra replied that that is the ultimate thing students have to do in the graduate program.

Councilor Tan noted that having a Model UN situation might help where undergraduate students work together with graduate students.

Councilor Gill echoed Councilor Tan's suggestion.

Dr. Misra thanked Councilors for all their suggestions.

President Saddleback thanked Dr. Misra for attending Council.

Move back into formality.

USCMotion100: VP Fu/Councilor Iron

Carried

4. Table Topics

4.1 "The pros and cons of adding a fifth executive"

Councilor Koob asked about the portfolio a fifth Executive would have.

VP Senecal replied that in the past the fifth position was the VP External Affairs. The most common model to seek is this one. He added that the position was first eliminated for lack of duties, thus adding more the portfolio is necessary.

Move to give GM Cottrell speaking rights.

USCMotion101: Councilor Arcand/Councilor Pinel

Carried

GM Cottrell provided some historical background on the USSU Executive positions. She noted that there used to be conflict between the President and VP External given the similarities in their portfolios.

Councilor Pinel asked the reasoning of the Executive to want add a fifth Executive; and if there is a need to add a fifth Executive.

VP Senecal replied that there are many things that can take their time. He said that adding a position might enable Executives to accomplish more.

Councilor Tan noted that adding a fifth position would be beneficial to spread the workload of Executives.

VP Fu explained how the current Executives positions are structured. He then explained different ideas for the division of work of each portfolio. He noted that the position of the VP Student Affairs has too many duties, thus taking some of the duties could be transferred to a new position.

VP Merat pointed out that Executives do have time to do their jobs. He noted that in the past, some VP Student Affairs have had not much to do. It depends on the person who gets elected. He noted that adding the position will also cost more.

Councilor Arcand asked if the money that was used to be use to pay VP External is still somewhere in the budget. She also asked if another position is needed.

VP Merat replied that this year the USSU is below budget. If the USSU continues like this and if it adds a position, then students would have to pay more.

VP Fu replied that at this point he does not see the need of a new position.

Councilor Huckabay noted that increasing student fees to create a new position might not be a good idea.

President Saddleback pointed out that the final decision on this relies on Council. He added that the Executive will be assessing their own portfolios.

Councilor Pinel mentioned that Executives could delegate Councilors into their portfolios so they can also be more involved.

5. Minutes and Reports for Information

5.1 USC Minutes – January 14th, 2016

5.2 Executive Committee – January 19th, 2016

5.3 Budget & Finance Committee Minutes and Report – January 18th, 2016

5.4 International Student Affairs Committee Minutes and Report – January 14th, 2016

VP Fu noted that Social Action Week will cover a variety of issues, such as women issues and campus philanthropy. The Committees under VP Fu's portfolio have been working on this event already. However, he invited Councilors to participate.

5.5 Commission of Female Leadership Minutes and Report – December 4th, 2015

VP Senecal the Town Hall for CFL will take place on February 1 at Convocation Hall.

President Saddleback noted that land acknowledgement of Treaty Six territory and the homeland of the Metis can be found on the USSU website.

GM Cottrell asked if Councilors would like to have CFL posters so they can distribute them at their constituencies.

6. Motions Arising from the Minutes and Reports

Move to accept the Minutes and Reports.

USCMotion102: Councilor Ratt-Misponas/Councilor Reimer

Carried

7. Business

8. New Business

9. Questions and Comments

President Saddleback asked if Councilors would like to cancel the next meeting given that there is no new business and business.

VP Fu noted that he will be participating at the Iron Chef Competition at Marquis Hall. He invited Councilors to attend.

Councilors unanimously decided to cancel next week's meeting.

Councilor Andreas noted that he will be attending the Saskatoon Sexual Assault Conference.

Councilor Koob asked about the victim advocate position that was terminated in 2009.

GM Cottrell replied that the position was put in place by a government grant. It was in effect for a couple of years but when the grant ran out, the position was moved to the base-budget of the USSU. The position proceeded for three (3) years. After that, the position was terminated and a decision was made by the Executive and Senior Managers that the position was not going to be hired again. The reason behind the termination cannot be discussed given confidentiality matters. The position was then left as a peer support option with the Women's Centre Coordinator. Simultaneously, Student Counseling expanded, and the USSU worked with other entities around the city. She added that this was a student position, and thus, students cannot provide counseling. As a result, the decision was based on that students would be better served in the hands of professionals.

Councilor Koob raised concern about victims of sexual assault going to the Women's Centre because it might cut the amount of males going there. She asked if the University has the right procedures to deal with sexual assault.

President Saddleback pointed out that the procedures document is being worked on. He hopes that when the procedures document is out, students will be aware on how to deal with sexual assault.

VP Fu noted that for next meeting, current policies on sexual assault will be discussed.

GM Cottrell pointed out that the USSU looked at the option of hiring a clinical psychologist but the cost was too much for the USSU.

VP Merat noted that Council should call onto the University to look into sexual assault issues.

VP Fu said that the group “Do Something” will have an event on January 24. He invited Councilors to attend the Can Drive event.

10. Any other Business

10.1 Councilors Reports

Councilor Huckabay – Agriculture & Bioresources – reported that the college has the Animal-Bio Science and Animal Science Clubs. She invited Councilors to join if they were interested.

Councilor Koob – Pharmacy & Nutrition – reported that from February 1 until February 7, Eating Disorders Awareness Week will take place. There will be a talk on February 4. There will also be other events around campus.

Councilor Ratt-Misponas – Indigenous Students – reported that ITEP is having a steak night on January 21.

Councilor Pinel – Nursing – reported that the Health Care Team Challenge is taking place on January 23 at the Health Science Building E Wing. She invited Councilors to attend. She also said that she will be attending the Sexual Assault Conference, so she suggested to add a report on the conference for next USC meeting.

Councilor Hearn – Engineering – reported that the Western Engineering Conference took place. He said that 14 students from the University attended and three (3) of them came back with a first place prize.

Councilor Schwab – STM – reported that on January 25 the John Thompson Lecture Series will take place at STM. Wine and cheese will be served.

11. Adjournment

Executive Meeting
January 27th, 2016

Present: President Saddleback, VP Senecal, VP Fu, VP Merat, and GM Cottrell.

1. Call to order

The meeting was called to order at 3:33p.m.

2. Quorum

Quorum was present

3. Roundtables

President Saddleback:

Term 2 Student Group Meet & Greet – Attended the student group meet and greet with the rest of the team. The attendance was quite high and it was nice to be able to give a run down of the USSU and the services we offer to student groups. I also had an opportunity to let student groups know in person the upcoming events that the USSU Exec are planning (as I did not have the Centre events off the top of my head).

Breakfast meeting with the President's Executive Committee – The Executive and I attended the monthly (however there was no meeting this past December) the PEC breakfast meeting. At the meeting we discussed Indigenization of the academy, the provincial elections, the provincial increase of internationalization, and differential tuition. We raised our concerns over the ACE portfolio as well and how the University needs to engage the student body more to increase a sense of community.

Student Forum – Chaired the student forum on January 19th. The forum discussed the implementation of Indigenous content in the academy and brainstormed ways to mitigate any backlash. Student forum is open to all students and I would encourage folks to join us on March 15th for the next one!

Project Symposium – Attended and judged the project symposium that is put on annually by the VP Academic. The amount of submissions that were entered was fantastic and I commend VP Senecal on an amazing event!

University Council – Attended and addressed the monthly University Council. At the Council a motion to support the spirit of the USC motion made back in November, which lobbied the university administration to implement Indigenous Content into all degree programs at the U of S, was passed. I invite MSC's and all students to attend the next University Council taking place February 18th.

VP Fu:

VP Merat:

VP Senecal:

4. Business

4.1 Financial Creep

GM Cottrell mentioned that she has concerns about funding for different causes. She will talk with VP Merat and bring more information to the meeting in the future.

4.2 Multicultural Night

President Saddleback said that this group sent an email to have a multicultural night at Seager Wheeler and have a \$50 Louis' gift card.

Move to sponsor one (1) \$50 Louis' gift card.

EXECMotion061: VP Fu/VP Senecal

Carried

4.3 Bus Riders of Saskatoon

Bus Riders are looking at holding a forum on discrimination on the bus on March 7 in Place Riel. They will be a part of Social Action Week.

4.4. Winter Cycling

Move to approve \$30 for Coffee for Winter Cycling

EXECMotion062: VP Fu/VP Senecal

Carried

4.5 Free Expression Resolution

President Saddleback showed a letter about freedom of expression. The letter grades the USSU with a B in freedom of expression and it is asking to pass a freedom of speech policy they supplied in order to get a higher grade.

VP Senecal pointed out there was no problem to fix with a new policy, as we were already one of the highest rated in the country.

4.6 CFL Town Hall Proposal

GM Cottrell noted that products for the town hall have to be ordered from Marquis Hall.

Move to approve \$400 to pay for food and beverages for CFL Town Hall.

EXECMotion063: VP Fu/VP Senecal

Carried

4.7 CFL Dinner

This event will take place on February 22. GM Cottrell will order the food for this event.

Move to approve \$400 to pay for food for CFL Dinner.

EXECMotion064: VP Fu/VP Senecal

Carried

4.8 Special General Meeting

President Saddleback said that he received a letter from SESS President, Jeff Toppings, about the SGM on by elections.

4.9 Trivia Night

VP Fu brought a proposal for a Harry Potter Trivia Night. All the prospects will go to Cancer Research. This event partners with Do Something.

Move to approve one (1) \$50 gift card for Louis and \$25 for posters.

EXECMotion065: VP Fu/VP Merat

Carried

4.10 Psycho-assessment Student Care

4.11 Out of Office Report

The Executive discussed the issues of how best to report Roundtables to USC. Going forward each Executive member will report important day-to-day activities and business trips that take them away for a full day or more.

4.12 AOCP

Meetings need to be scheduled for AOCP in order to continue the work of connecting with Constituency presidents. President Saddleback suggests that February 28th would be a very good day. It will be in Roy Romanow Council Chambers from 11:00 a.m. to about 1:00 p.m. Brunch will be served

4.13 Visitors to USC

Registrar Russ Isinger is rescheduled for February 4th. President Stoicheff will come on February 11th. Dinner will be served for the President and Council.

4.14 Curling

March 12th from 2 - 6 at the University Curling Rink. Louis' will bring pizza and refreshments, which are to be cash. Brooms are provided. Sliders can be picked up at the PAC.

5. Adjournment

The meeting was adjourned at 4:46p.m.

Executive Meeting
February 2nd, 2016

Present: President Saddleback, VP Senecal, VP Fu, VP Merat, and GM Cottrell.

1. Call to order

The meeting was called to order at 3:33p.m.

2. Quorum

Quorum was present

3. Roundtables

President Saddleback:

Bell Let's Talk Day – With the USSU's big push for mental health this year, we tweeted from our account to raise awareness of the various services the USSU Health and Dental plan covers. We had quite a number of retweets on the general awareness and this initiative gives me some insight on how we may do more outreach regarding the Health and Dental Plan.

Year-End Survey – The Executive met with the Communications Manager, Jason Ventnor, to go over the possibility of doing a year-end survey to assess how the USSU is doing. Some of the topics we discussed were overall governance, general awareness about the USSU, key social issues (i.e. Homelessness, food security, etc.), and staple events. As we work through the survey more, we will update council.

Iron Chef – I judged the Iron Chef competition put on by culinary services this past week and I can say with great confidence that students here at the U of S are AMAZING chefs!!

Commission on Female Leadership – The Commission met to go over the last minute details of the upcoming Town Hall. The invitations have been sent to the various individuals for the focus group on the

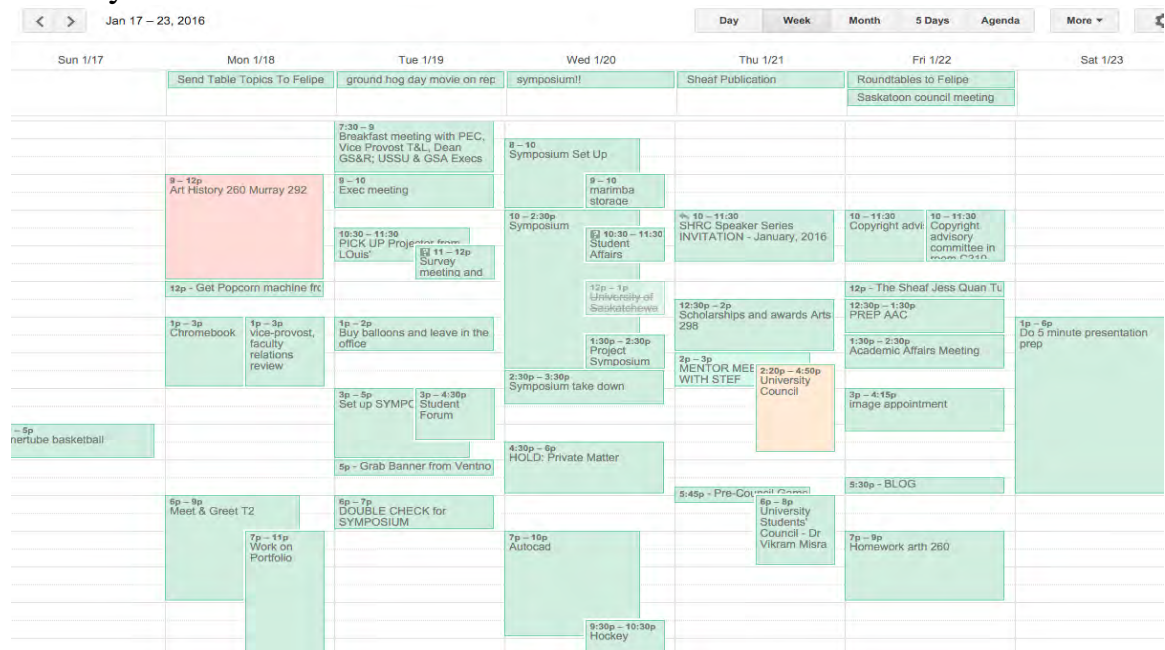
22nd of February and I look forward to seeing what comes out of this very important initiative.

Student Leadership Conference – I brought a welcoming address to the Student Leadership Conference on behalf of the USSU. The overall number of students at the conference was phenomenal and I'm glad to see so many folks looking to get involved on a leadership capacity.

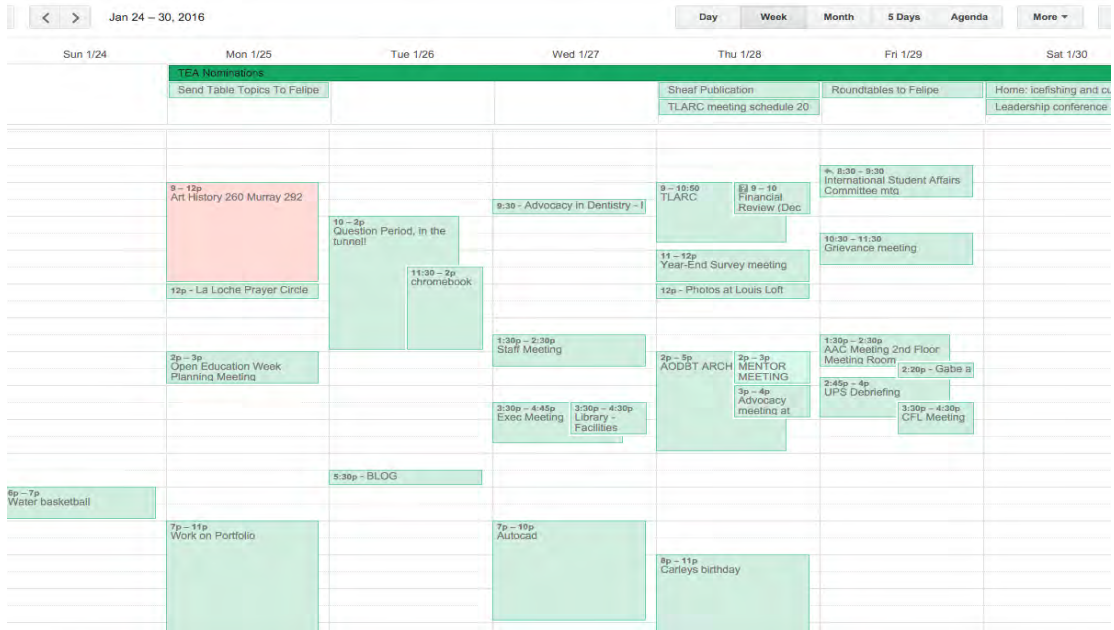
VP Fu:

VP Merat:

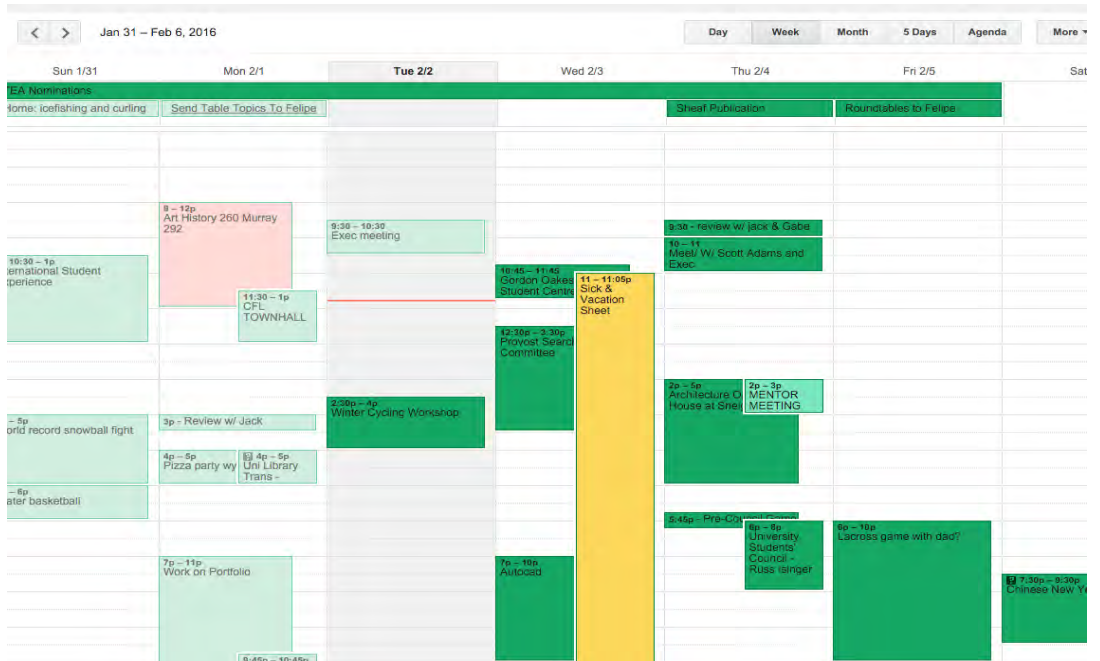
VP Senecal:
January 18-22



January 25-29



This Week: February 1-5



Comments:

- It's been a busy January
- TEAs are coming up on my schedule and will use a lot of my efforts

4. Business

4.1 AOCPC Agenda

President Saddleback said that he would like to discuss USSU elections and the provincial election. He will email AOCPC with more information. The meeting will take place on February 27 at Louis' from 11p.m. until 2p.m.. More information on elections will come out in the future.

He would also like to discuss the role of MSCs with each constituency students' associations.

GM Cottrell noted that in the past, MSCs usually fill out a position in the constituency student society.

The discussion continued around the role of MSCs.

4.2 Therapy Dogs

GM Cottrell contacted the insurance company to see if therapy dogs can be in Upper Place Riel. She added that signatures are necessary including the campus veterinarian. The suggestion is that therapy dogs are not brought to Upper Place Riel.

4.3 Daycare Tour

GM Cottrell had a tour of the new daycare centre. The Executive will visit it in the future.

4.4 Whiteboard idea

VP Senecal noted that it important to have the senior managers added to the whiteboard. Also, he said that having ideas to bring to council is a good idea.

4.5 CFL Town Hall Recommendations

President Saddleback noted that a lot of recommendations came out of the CFL Town Hall. One of the suggestions was to have an open house for the Executive positions.

Jason Ventnor joined the meeting.

Mr. Ventnor said that a presentation for students is a good way to do it. He also suggested doing it multiple times to deal with students' schedules.

President Saddleback will look at setting this up on the week of February 22.

4.6 International Students Survey

VP Fu brought a proposal to have incentives for students to fill out the survey.

Move to accept four (4) \$50 Louis' gift cards; \$25 for posters; \$80 for weekend meeting meal; and one (1) \$150 Book Store gift card.

EXECMotion066: VP Fu/VP Senecal

Carried

5. Adjournment

The meeting was adjourned at 4:46p.m.

**Academic Affairs Committee of University Students' Council
November 18, 2015
Roy Romanow Council Chambers**

Attendance: Councilors Huckabay, Daniels, Pinel; SAL Houlden, and SAL Moen; AGA Del Campo; VP Senecal

Regrets: SAL East; VP Fu; President Saddleback

1. Call to order time: 2:35
2. Adoption of the agenda
 - 2.1 Members unanimously approved the agenda
3. Chairs remarks
 - VP Senecal noted that Councilor Arcand cannot attend the regular AAC meetings, thus Councilor Pinel might join the committee. The voting for her membership will go to Council.
4. Last AAC Minutes
 - 4.1 Minutes were unanimously approved
5. Final Exam Scheduling
 - 5.1 Members discussed the different options for final exam scheduling. Some members pointed out that most students might not make changes to their schedules even if they know their final exams before registering for classes.
6. Tuition Increases
 - 6.1 Tuition Increase Forecasting: Members discussed tuition increases. Councilor Pinel said that consultation should occur in order to have accountability. This could lead to better quality education through consultation.
7. Teaching Excellence Awards
 - VP Senecal and AGA Del Campo noted that nominations for TEA open on January 25 and close on February 4. Surveying will take place from February 15 until March 4.
8. Access Codes

Room 110, 1 Campus Drive
University of Saskatchewan
Saskatoon, Saskatchewan
S7N 5A3



Telephone: (306) 966-6960
Fax: (306) 966-6978
E-mail: contactus@ussu.ca
Website: www.ussu.ca

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- Councilor Huckabay brought up the point about access codes and the high prices students have to pay for them.
 - VP Senecal explained to others members what access codes are.
 - Members talked about solutions for students in regards to access codes.
9. Any other Business
- 9.1 Approval of minutes via email
 - VP Senecal noted that from now on, minutes will be approved via email.
 - 9.2 Provincial Election
 - This topic was tabled for the next meeting.
10. Next meeting date
- The next meeting will take place on January 29 at 1:30p.m.
11. Adjournment

University of Saskatchewan Students' Union
Budget and Finance Committee
January 25th 2016
Roy Romanow Council Chambers
3:34PM CST

1. Call to Order
2. Campus club funding
3. Next meeting date
4. Adjournment

Funding requests: Motion #019, VP Merat. Second Counsellor Gill.

1. HSSA. *Denied because of late submission*
Discussion Series: An Evening with Dr. Jaris Swidovich.
Louis: \$200
2. Pre-Med Club. *Approve.*
Mock MMI
Cash: \$350
Pepsi: \$100
3. CHESS.
Weekly Food Sales. *Approve.*
Pepsi: \$200
XL: \$80.
4. Presentation with Nutrition Professional Enhancement Club. *Approved.*
Annual Nutritional Professional Enhancement Day
Cash: \$500
5. Presentation by CAPSI.
Mr. Pharmacy
Cash: \$350.
XL: \$100
Louis: \$385
6. Bangladesh Undergraduate Student Federation
Masquerade Bash
Cash: \$350.
XL: \$60.

University of Saskatchewan Students' Union
Budget and Finance Committee
February 1st 2016
Roy Romanow Council Chambers
3:35PM CST

1. Call to Order: 3:35PM
2. Campus club funding
3. Presentation
4. Adjournment

Regret: Counsellor McCann

Funding requests: #020, VP Merat. Second Counsellor Gill.

1. USUSA. Zabava. *Approved*
Pepsi: \$200.
Cash: \$300.
2. World University Service of Canada (WUSC)
WUSC Q & A. *Approved*
XL Credit: 10.75

Presentation: #021, VP Merat. Second Counsellor Gill.

1. Aboriginal Law Student's Association.
Legal Follies After-Party. *Approved*
Cash: \$500
XL Credit: \$500
2. Red Cross Students' Association.
Syrian Refugee Fundraiser. *Approved.*
XL: \$300
Pepsi: \$200
Cash: \$300
3. The Accounting Club.
Case Competition. *Approved.*
XL: \$400
Louis Loft: \$400
Cash: \$200 (Louis Gift Card).

4. USSAMH.

Star Wars Trivia Night. *Approved.*

XL: \$15

Cash: \$50 (Louis Gift Card).

5. ESS.

Meet the Proffs. *Approved.*

Louis: \$100.

Cash: \$60 (Louis Gift Card).

6. Malaysian Student Association.

Chinese New year. *Denied*

Cash: \$500.

Out Of Office Report

Executive Member:	Gabe Senecal
Month:	Jan 2016

Out Of Office Report			
Type	Dates	# to date	Comments
Earned Days Off taken (EDO)	0.5	4	Morning of Jan 4; returned from Las Vegas late the night before
Academic Days Off taken (ADO)	none	9	
Vacation	none	7	
Sick Days	none		
Out Of Office/ Business Trips	USSU Closed Dec 25- Jan 3		Holiday Season

Notes

Earned Days Off (EDOs): 12 EDOs are given to each Executive member per year, one per month. According to the Executive Protocol Policy, EDOs are not to be scheduled on previously scheduled Executive Committee Meetings. Executives may bank and be paid out for a maximum of five EDOs.

Academic Days Off (ADOs): 12 ADOs are given to each Executive member per year. These ADOs are to be used strictly for academic purposes, as outlined in the Executive Protocol Policy.

Vacation: Members of the Executive are entitled to three weeks (15 days) of vacation, in accordance with Saskatchewan labour laws, according to the Executive Protocol Policy.

Sick Days: Executive members accumulate 9.5 hours of sick time per month that can be used at a point they are ill and unable to work.

**University Students' Council Agenda
Thursday, February 11th, 2016
Roy Romanow Student Council Chamber**

- 1. Adoption of an Agenda**
- 2. Introductions and Announcements**
- 3. Council Address**
 - 3.1 Peter Stoicheff – University President**
- 4. Table Topics**
 - 4.1 "Are the reports from constituencies beneficial to Council and a good use of time?"**
- 5. Minutes and Reports for Information**
 - 5.1 USC Minutes – February 4th, 2016**
 - 5.2 Executive Committee – February 9th, 2016**
 - 5.3 Academic Affairs Committee Minutes and Report – January 29th, 2016**
 - 5.4 Appointments Committee Minutes and Report**
 - 5.5 Code of Ethics Disciplinary Committee Minutes and Report**
 - 5.6 Elections Committee Minutes and Report**
 - 5.7 External Affairs Committee Minutes and Report**
 - 5.8 Budget & Finance Committee Minutes and Report – February 8th, 2016**
 - 5.9 Indigenous Student Affairs Committee Minutes and Report**
 - 5.10 International Student Affairs Committee Minutes and Report**
 - 5.11 Student Affairs Committee Minutes and Report**
 - 5.12 Sustainability Committee Minutes and Report**
 - 5.13 Association of Constituency President Minutes and Report**
- 6. Motions Arising from the Minutes and Reports**
- 7. Business**
- 8. New Business**
 - 8.1 XL Print & Design**
- 9. Questions and Comments (30 Minutes)**
- 10. Any Other Business**
 - 10.1 Councillors Reports**
- 11. Adjournment**

	Sept. 10	Sept. 17	Sept. 24	Oct. 1	Oct. 8	Oct. 15	Oct. 22	Oct. 29	Nov. 5	Nov. 12
Abueidda, Ahmed	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NM
Andrahennadi, Hasith	P	P	P	R	P	P	P	R	P	NM
Andreas, Taylor	P	P	R	R	P	P	R	P	P	NM
Arcand, Jaylynn	P	P	P	P	R	P	P	P	R	NM
Daniels, Kristen	P	P	P	P	R	P	P	R	P	NM
DeWalt, Jordyn	P	P	P	R	R	P	P	R	P	NM
Dreaver, Dhaine	NYA	NYA	NYA	NYA	NYA	NYA	NYA	P	P	NM
Fu, Kehan	P	P	P	R	P	P	P	P	R	NM
Gill, Mankomal	CE	P	P	P	P	P	P	P	P	NM
Hearn, James	NYA	NYA	NYA	NYA	NYA	NYA	NYA	P	P	NM
Huckabay, Alana	P	P	P	P	P	P	P	P	P	NM
Iron, Monica	P	R	P	P	P	P	P	R	P	NM
Koob, Tenielle	P	P	P	P	P	P	P	P	P	NM
Kwag, Joseph	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NM
McCann, Connor	P	P	R	P	R	P	P	P	R	NM
Merat, Ata	P	P	P	P	P	P	P	P	P	NM
Moellenbeck, Sheldon	R	P	P	P	R	P	P	R	P	NM
Pinel, Dayna	NYA	NYA	NYA	NYA	NYA	NYA	NYA	P	A	NM
Ratt-Misponas, Regan	P	P	P	P	P	P	P	P	P	NM
Reimer, Serena	NYA	NYA	NYA	NYA	NYA	NYA	NYA	P	P	NM
Robertson, Jordan	P	R	P	P	P	P	P	P	P	NM
Saddleback, Jack	P	P	P	P	R	P	P	R	P	NM
Schwab, Benjamin	P	P	P	P	P	P	P	P	P	NM
Senecal, Gabe	P	P	P	P	P	P	P	P	P	NM
Tan, Mark	CE	P	P	R	P	P	P	P	P	NM
Trites, Brayden	P	P	P	R	P	R	P	P	P	NM

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

CE - Communication Error PG: Permission Granted

Nov. 19	Nov. 26	Dec. 3	Jan. 7	Jan. 14	Jan. 21	Jan. 28	Feb. 4	Feb. 11	Feb. 18	Feb. 25	Mar.3	Mar. 10
NYA	NM	NYA	NYA	NYA	NYA	NM	P					
P	NM	R	P	P	P	NM	R					
P	NM	P	R	P	P	NM	P					
P	NM	P	P	P	P	NM	P					
P	NM	P	P	P	P	NM	P					
P	NM	PG	P	P	P	NM	P					
P	NM	P	P	P	P	NM	P					
P	NM	P	P	P	P	NM	P					
P	NM	P	P	P	P	NM	P					
P	NM	P	P	P	P	NM	P					
P	NM	R	P	P	P	NM	PG					
P	NM	P	P	P	P	NM	P					
NYA	NM	NYA	NYA	NYA	NYA	NM	P					
R	NM	P	P	P	R	NM	P					
P	NM	P	P	P	P	NM	P					
P	NM	P	P	P	R	NM	P					
R	NM	P	P	P	P	NM	P					
P	NM	P	P	P	P	NM	P					
P	NM	P	P	P	R	NM	P					
P	NM	P	P	P	P	NM	P					
P	NM	P	P	P	P	NM	P					
P	NM	P	P	P	P	NM	P					
P	NM	P	P	P	P	NM	P					
P	NM	P	P	P	P	NM	P					
R	NM	P	P	P	P	NM	P					

University Students' Council
Minutes for Thursday February 4th, 2016

Present

Jack Saddleback, President
Ata Merat, VP Operations and Finance
Gabe Senecal, VP Academic Affairs
Kehan Fu, VP Student Affairs
Jaylynn Arcand, Medicine
Regan Ratt-Misponas, Indigenous Students
Dhaine, Dreaver, Indigenous Students
James Hearn, Engineering
Joseph Kwag, Engineering
Jordan Robertson, ESB
Connor McCann, ESB
Sheldon Moellenbeck, St. Thomas More
Benjamin Schwab, St. Thomas More
Kristen Daniels, Arts & Science
Tenielle Koob, Pharmacy & Nutrition
Mankomal Gill, Kinesiology
Alana Huckabay, Agriculture &
Bioresources
Ahmed, Abueidda, International Students
Mark Tan, International Students
Serena Reimer, Education
Dayna Pinel, Nursing
Taylor Andres, Law
Brayden Trites, Education
Jordyn DeWalt, WCVM

Also Present

Jordan Sherbino, USC Chair
Caroline Cottrell, General Manager

Regrets

Monica Iron, Arts & Science
Hasith Andrahennadi, Arts & Science

Absent

Guest List

Russ Isinger, University Registrar
David D'Eon
Feather Pewapisconias, Indigenous
Students' Council President

The meeting was called to order at 6:00p.m.

1. Adoption of the Agenda

Move to add Elections Committee under New Business.

USCMotion103: President Saddleback/VP Merat **Carried**

Move to position Elections Committee and Academic Affairs Committee Election under Business.

USCMotion104: President Saddleback/VP Merat **Carried**

Move to introduce a moment of silence for the victims of La Loche.

USCMotion105: Councilor Ratt-Misponas/President Saddleback **Carried**

Move to adopt the agenda.

USCMotion106: Councilor Daniels/President Saddleback **Carried**

2. Introductions and Announcements

President Saddleback introduced Russ Isinger, University Registrar; David D'Eon; and Feather Pewapisconias, ISC President. He also welcomed the new Councilors.

3. Council Address

3.1 Russ Isinger – University Registrar

Move to go into informality.

USCMotion107: Councilor Andreas/Councilor Daniels **Carried**

Mr. Isinger noted that he is open to answer any questions on University business.

President Saddleback asked if Mr. Isinger could give a quick explanation on the Office of the University Registrar.

Mr. Isinger replied that his office is under the Vice-Provost of Teaching and Learning. The Registrar Services oversees seven (7) units. These include: Registrarial Services; Student Finance and Awards; Student Central; Student Information Systems; Student Employment and Career Centre; Disability Services for Students; and Mr. Isinger is Chair of the Students of Concern Advisory Committee (SOCAT). He provided a quick explanation of each unit.

Councilor McCann noted that at the University there is not GPA conversion rates. He added that when applying for other school or jobs outside the province, it is hard to find a conversion rate for GPA. He pointed out that the Dean's Honour List requirement at the University of Alberta and University of Calgary is 85% and at UofS is 75%.

Mr. Isinger said that this has to do with each college given that it is an academic matter. He will talk to the Career Centre to see how GPA conversation rates work in other provinces.

Councilor Koob asked about the actions that take place by the Students of Concern Advisory Committee (SOCAT), specifically looking at the services provided to those who have survived a sexual assault, and homelessness among students.

Mr. Isinger replied that as a chair of the Committee he joins the action when a situation has escalated. He added that Tracy Spencer is who deals with sexual assault and day-to-day matters. There are many supports on campus to help students. The desire is to get students with the support they need. The model looks at preventing something to happen to students, staff and faculty.

GM Cottrell noted that there is a USSU point person for SOCAT. There is a report system in place to report to SOCAT.

Councilor Ratt-Misponas asked what type of work could be done for the Aboriginal Student Centre.

Mr. Isinger replied that the Centre does not fall under his portfolio. One task is to survey Aboriginal Students about different topics, such as financial aid and awards.

Councilor Huckabay asked the reason for only accepting MasterCard for tuition payments.

Mr. Isinger replied that the decision was made years ago because the services charges of the credit card companies were high. Thus, the University negotiated a better deal with MasterCard.

VP Senecal asked about the process for finale exam scheduling.

Mr. Isinger replied that there are two (2) ways to do exam scheduling. One of them is to craft the schedule based on registration for each class trying to build a conflict free schedule. The other way is to build the schedule before registration. The disadvantage of the latter is that it is somewhat more limiting because a student has to pick the time for the class and a final slot. If two (2) classes have the same slot, students are not allowed to register for both classes. This system also involves departments and college to be savvy about their timetabling; and it also requires a particular type of software. The reality is that the University has the system that schedules finals after registration. A couple of years ago, the University discussed the different possibilities for the type of system they were going to use. There was a study in 2009 about which system to use. 65% of students opted for the current system. Further, the last U15 survey found out that most universities have the same system. He added that the University has contacted other universities that have the other system, such as Princeton. They claimed that the system did not work so

well so they went back to the other one. He noted that if the University were to change the software for final exam scheduling, he would like to first ask students.

Councilor Pinel asked if all colleges in the University have to use the same final exam scheduling system.

Mr. Isinger replied that colleges have a limited choice. It also depends on the college. For example, the College of Medicine has a more exclusive software because the college offers all the classes for its students rather than a direct-entry college. Also, scheduling has to do with access to rooms in different buildings. He added that there is a problem with appropriate space, which is a limited factor in the software.

Councilor Abueidda asked about possible changes on International Students admission requirements.

Mr. Isinger replied that admission requirements falls under other portfolio. He said that there might be changes to admissions. If changes occurred, they would occur around all admissions.

VP Merat added that there have been changes on ESL score requirements. He then asked the reason the final exam schedule gets released four (4) to five (5) weeks after classes start.

Mr. Isinger replied that finals are scheduled after the class drop deadline. Then, there is a data analysis stage where there are manual changes made to different time conflicts. The schedule is sent to professors first to check any time conflicts or any other errors. That is why it is released later throughout the term.

Councilor Tan asked if the schedule could be done right when classes start instead of after the drop out deadline.

Mr. Isinger replied that the system was modeled to work that way. He added that there is a lot of student movement between classes throughout the drop out period. The software is set to work based on registration rates but the manual changes take time.

Mr. Isinger noted that there will be a survey about Fall Reading Week for students and faculty to see how it is working and how it has influenced students. He asked if students would be interested in Sunday afternoon final exam time slots.

Councilor Reimer noted that there could be religious conflicts having exams on Sundays.

VP Fu said that it would require a larger consultation process to have finals on Sundays.

Councilor Huckabay noted that having exams on Sunday might be a problem for students who have exams on Fridays and Saturdays.

Mr. Isinger pointed out that the possibility is to have all Sundays during finals season open for exams. He added that for religious objections, the University accommodates all religious conflicts.

VP Fu noted that one of the populations on campus who could be affected by Sunday exams would be students with children.

Councilor Ratt-Misponas said that having Sundays would not be a good day for finals.

Councilor DeWalt pointed out that having more days to spread out finals would be beneficial for students.

Councilor Gill noted that some students might take advantage of having Sunday finals as an option to defer.

Councilor Pinel asked the reason why some colleges do not have Fall Reading Week.

Mr. Isinger replied that each college approves their academic calendar. There were attempts to convince those colleges but the break interfered with the pedagogy.

President Saddleback thanked Mr. Isinger for coming to Council.

Move back into formality.

USCMotion108: Councilor Daniels/Councilor DeWalt

Carried

4. Table Topics

4.1 "What are good lobbying points and ideas regarding the upcoming provincial election?"

Councilor DeWalt asked about the lobbying options for the Graduate Retention Program (GRP).

President Saddleback replied that they are leaving their options open. He added that if Councilors need more information, he can gather some and send it to Council.

Councilor Huckabay asked if the Executive is also bringing up tuition and student loans as students' concerns.

President Saddleback replied that one of the plans is to lobby for student accessibility and consultation.

Councilor Pinel noted that lobbying for the deficit in the health care system would be a good approach.

VP Fu asked about key areas Councilors see a diminish in terms of service and access.

Councilor Trites noted that a new report came out that mentioned that Saskatchewan education is underfunded by \$2.4 billion.

Councilor Pinel pointed out that some mental health and addictions programs are getting less funding.

Councilor Koob suggested that looking at further northern support for communities would be a good idea.

5. Minutes and Reports for Information

5.1 USC Minutes – January 21st, 2016

5.2 Executive Committee – January 27th, 2016; February 2nd, 2016

Councilor Robertson asked about the financial creep.

President Saddleback replied that it looks at the overall finances of the USSU.

Councilor Robertson asked about the role of Councilors and the AOCPP that were discussed by the Executive.

President Saddleback replied that the Executive is currently working on the AOCPP agenda. He added that for the MSCs roles, the Executive wants to talk to each constituency to see how to involve Councilors.

5.3 Academic Affairs Committee Minutes and Report – January 22nd, 2016

5.4 Budget & Finance Committee Minutes and Report – January 25th, 2016; February 1st, 2016

6. Motions Arising from the Minutes and Reports

Move to accept the Minutes and Reports.

USCMotion109: Councilor Arcand/Councilor Trites

Carried

7. Business

7.1 Elections Committee Election

Councilor Schwab resigned from the Elections Committee.

President Saddleback noted that the Elections Committee needs a Councilor.

Councilor Reimer asked about the role of a member of the Committee.

President Saddleback replied that the Committee sets the timeline for the USSU elections. Further, they oversee the elections. Anyone who is a member of the Committee cannot run for re-election.

VP Senecal nominated Councilor Schwab.

Councilor Ratt-Misponas nominated Councilors Robertson, Arcand, and Reimer.

Councilor Arcand nominated Councilor Abueidda.

Councilor Koob nominated Councilor Kwag.

Councilor Ratt-Misponas nominated Councilors Trites, and Andreas.

Councilor Pinel nominated herself.

All Councilors declined their nomination but Councilor Pinel.

Elected to the Elections Committee:
Councilor Pinel

7.2 Academic Affairs Committee Election

Councilor Arcand resigned from the Academic Affairs Committee given that she cannot attend the meetings for Term 2.

VP Senecal explained what the Academic Affairs does.

Councilor Tan nominated Councilor Ratt-Misponas.

President Saddleback nominated Councilor Kwag.

Councilor Koob nominated Councilor Gill.

Councilor Daniels nominated Councilor Pinel.

Councilor Ratt-Misponas nominated Councilor Abueidda.

Councilor Schwab nominated himself.

Councilors Gill, Kwag, and Ratt-Misponas declined their nomination. Councilors Schwab, Pinel and Abueidda accepted their nomination.

Elected to the Academic Affairs Committee:
Councilor Pinel

Move to destroy the ballots.

USCMotion110: President Saddleback/VP Merat

Carried

8. New Business

8.1 Sexual Assault Conference

President Saddleback noted that this is an instance to give a report on the details of the Saskatoon Sexual Assault Conference.

Councilor Andreas said that his professor commented that the Conference did not present a Canadian perspective on sexual assault. He added that the topics covered were interesting. The conference also looked at the biological and neurological effects of sexual assault on victims.

Councilor Pinel added that she has the presentation that was given at the conference in case any Councilors want more information. She said that Dr. Patricia McDougall, Vice-Provost of Teaching and Learning, spoke at the Conference and described how the sexual assault policy works on campus.

9. Questions and Comments

VP Fu talked about the International Student Survey Experience. He pointed out that the International Student Affairs Committee has prepared the survey with support from different stakeholders and ISSAC. He presented a draft of the survey to Councilors. He also explained how the survey will be conducted through the Student Climate Survey. The survey will only be distributed to International Students. He provided an explanation of each section of the survey. The survey might be done by the end of February and conducted during March.

Councilor Koob thanked Councilor Tan and VP Fu for working on the survey. She asked if there are plans to pre-test the survey. She raised concern about for International Students understanding the specifics of the questions.

VP Fu replied that most International Students coming to campus share an understanding of terms. He noted that there is potential for miscommunication. However, through the ethics proposal, any large gaps will be found and fixed. There will be a trial for the survey. The biggest asset for the survey is that the USSU is working with ISSAC.

VP Merat added that the English level of International Students is at a level that they can answer the survey.

VP Fu said that the realistic expectation of the survey is to set precedent for future members and administration.

VP Senecal asked about the considerations of the integrity of the data for the survey.

VP Fu replied that the best resource they have is ISSAC. This eliminates the chances of fraud data. Further, as this goes through an ethical proposal, the data will be kept secured.

President Saddleback noted that the Council Address for the next meeting will be President Peter Stoicheff. He will discuss the new vision for the University. President Saddleback invited Councilors to think of questions for President Stoicheff.

Councilor Ratt-Misponas asked about the strategies the USSU and the University are working on with regards to mental health on campus.

President Saddleback replied that there are talks about different mental health strategies. He added that there is a possible event coming up with regards to this.

Councilor Ratt-Misponas asked about services on campus to help students with mental health.

President Saddleback replied that there are a number of services that students can go to. Some include the USSU Volunteers in every Centre do have peer support training, and some have ASIST Training; Student Counseling in the third floor of Place Riel; and Disability Services (DSS) among others.

Councilor Koob asked if Patti McDougall and Tracy Spencer could address Council in regards to sexual assault.

President Saddleback replied that he will invite them to Council.

Councilor Ratt-Misponas said that at the opening ceremony for the Gordon Oaks Red Bear Centre, there were cars parked outside the building that were given tickets. He asked to whom he could talk about these tickets.

President Saddleback replied that he can look into this.

10. Any other Business

10.1 Councilors Reports

Councilor Andreas – Law – reported that on February 24 the College of Law is having an event called Let's Talk about Islamophobia. The event is being put in conjunction with AMSA in response to current events.

Councilor Ratt-Misponas – Indigenous Students – reported that Aboriginal Achievement Week will take place from February 8 to February 12. The Aboriginal Achievement Gala will take place on February 11 at 7:00p.m. at Louis' Loft. Other events will take place throughout the week.

Councilor Pinel – Nursing – reported that she attended the Canadian Nursing Students Association National Conference. She noted that they made the Aboriginal Advocacy Committee a standing committee.

Councilor Schwab – STM – reported that on February 9 from 4:00p.m. until 6:00p.m., STM will have pancakes for students.

Councilor Koob – Pharmacy & Nutrition – reported that SPNSS puts a student newsletter out every month. She asked if other colleges do the same and if it works for students.

Councilor Robertson said that ESB students get emails about different events for their students. The email is linked to different events rather than in PDF format.

Councilor Hearn noted that Engineering does print a weekly letter for students.

10.2 Executive Positions Open House

President Saddleback explained that this initiative came out of the CFL Town Hall. This looks at explaining to students what each Executive position does. The event will take place on the week of February 22. He envisions that students can ask questions about each position. He also invited Councilors to come talk about their role as MSCs.

10.3 Committee Membership

Councilor Robertson raised the question about the positions that need to be filled on some committees.

President Saddleback said the Executive has amended the Appointments Committee. The overall process for the selection of new SALs has taken longer.

VP Fu noted that there are different considerations for the Appointments Committee when selecting SALs.

Councilor Koob asked if SALs are allowed to sit on a different committee if they resigned another committee. Further, she suggested that SAL positions are presented at the Open House event.

President Saddleback noted that Councilor Andrahennadi presented the idea of a first year mandate for SALs coming on. He noted that this is something that needs to be discussed.

Councilor Robertson pointed out that the SAL policy does not make sense with USC Committees given that the policy refers to Executives delegating SALs to their committees.

VP Senecal noted that what Councilor Andrahennadi is trying to accomplish can be done with better communication of the SAL application form.

11. Adjournment

Executive Meeting
February 2nd, 2016

Present: President Saddleback, VP Senecal, VP Fu, VP Merat, and GM Cottrell.

1. Call to order

The meeting was called to order at 9:37a.m.

2. Quorum

Quorum was present

3. Roundtables

President Saddleback:

Commission on Female Leadership Town Hall – The town hall took place on February 1st in Convocation Hall. We had a few handfuls of people attend and a lot of discussion around the questions posed. Desirée Steele, our moderator for the event did an excellent job in the role and was also able to lend some insights on her own experience as a former Executive member. Kudos to the committee and all of their hard work!

Gordon Oakes Red Bear Student Centre – The grand opening ceremonies for the Gordon Oakes Red Bear Student Centre kicked off on Wednesday February 9th. I gave some remarks at the ceremony, the event was well attended and streamed online as well. The list of distinguished delegates was endless and it was awe-inspiring to note the presence from a national level as well. I'm attaching my speech for those who may not have been able to join us that day.

Good morning

Today is an auspicious day, as we officially open the doors to the new Gordon Oakes Red Bear Student Centre.

As a student here at the University of Saskatchewan, I reflect upon the generations before us that have gotten our campus community to where it is today.

A University that is committed to Indigenous student success, a University that is committed to inclusive spaces, A university that is not shy to push the status quo in becoming a leader in Indigenous initiatives here in our great country.

As the Indigenous student population grows our university needs to meet the needs of our students and the new Gordon Oakes Red Bear Student Centre is a reflection of the university's commitment in doing so.

This opening is not for one generation to celebrate however for the work has been shared by generations before us and the celebrations will be felt for generations to come.

I am excited to see future generations of students come to the Centre and celebrate the rich history of our province.

I would like to thank all of the people involved in this huge initiative and I welcome all students, from all backgrounds to come to the Centre.

For the pursuit of knowledge is best served by experiencing diversity. As we move forward, I am proud to say that our University's commitment to Indigenous perspectives we will not only be graduating good students, our University will be graduating good citizens.

Scott Adams (Student Rep on the U of S Vision Committee) – The Executive sat down with Scott Adams to go over thoughts and recommendations regarding the U of S Vision work coming out of President Stoicheff's initiative. Many of the concerns we shared were of the consultation process and ensuring that the student voice is heard from all corners of the campus. Values and points brought up were surrounding Indigenous issues, international issues, role of support services, the U of S being a part of the province, and much more.

StudentCare – VP Fu and I met with Kristin Foster and Colten Yamagishi from StudentCare to go over the annual review of the health and dental plan. A full claims report and recommendations will be coming to council in later March.

VP Fu:

Feb 10 – Feb. 3:

Social Action Week: Developed overall poster draft, volunteer/participant application form. Meet with office of University

Relations to discuss collaboration on the OneDay4Student fundraising for the Nasser K. Emergency Fund. Meet with Craig Friesen (representing Bus riders of Saskatoon) to discuss collaboration on the North Concourse presentation on harassment in public places. Meet with Women's Centre and the International Women's Movement to organize the "Fem Jam Movie Night". Followed up on discussion with ISSAC on collaborations for Global Village.

International Student Experience Survey: Finished last rounds of edits, submitted to the University Research and Ethics boards for approval.

Very Potter Trivia Night: Helped with initial ticket sales and coordinating Louis set-up for event on Thursday Feb 11.

Feb 3 - Jan 27:

Iron Chef Challenge: Took half EDO Thursday Jan. 28th to compete in the U of S Iron Chef Challenge hosted by Culinary Services.

CFL: Took notes and added personal election experience during CFL Town hall.

Social Action Week: Meet with ISSAC to discuss Global Village planning details. Meet with Office of Sustainability to discuss Sustainability project presentations.

International Student Experience Survey: Meet with Survey working group to finish drafting survey.

Jan. 27 – Jan. 20:

Student Grievance: Finished work with on-going student case (other information confidential).

Student Affairs Committees: Organized semester events. 1)
Collaboration with other student groups on promoting trivia events. 2)
Assistance with Social Action Week.

Question Period: Worked at Question Period Tuesday 26th with Exec team in arts tunnel.

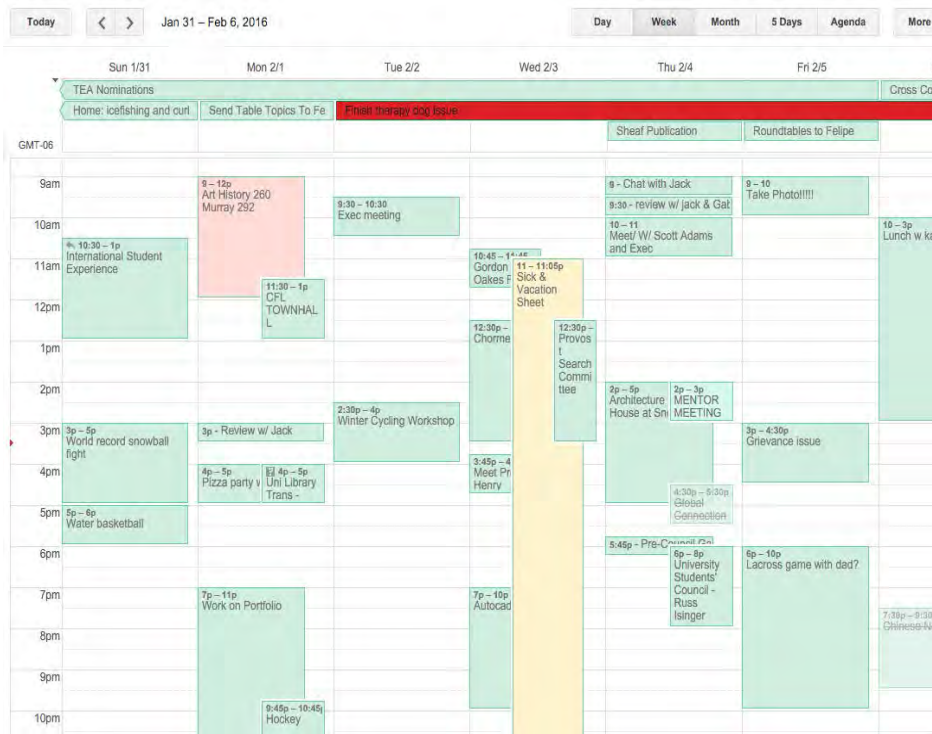
Sustainability Committee: Researched sustainability committee by-law changes.

VP Merat:

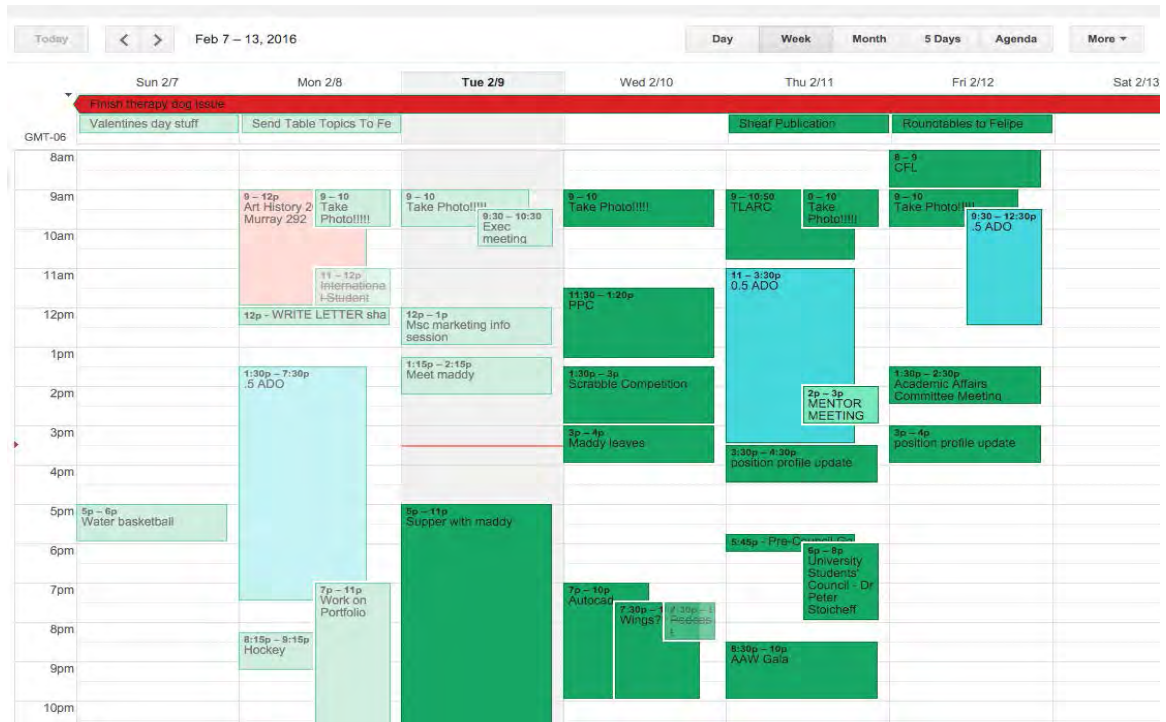
- A lot of administration work as usual.
- Few meetings regarding MUB.
- Meeting with ISSAC regarding Global connection.
- Exec and BFC meeting.

VP Senecal:

Last Week: Feb 1-5



This Week: Feb 9-12



4. Business

4.1 Pink Shirt Day

Keighlugh Donovan, Editor in Chief of The Sheaf, talked to the Executive to see if the USSU will participate in Pink Shirt Day for the Red Cross.

VP Fu will email the Red Cross Campus Group to see if they want help from the USSU.

4.2 Curling - Year End Events

President Saddleback said that the Curling Social is only for Councilors. He added that there will be a different social for Councilors, Centre Coordinators, upcoming Councilors and Executives in April. The event will take place on April 16.

4.3 Therapy Dogs in Place Riel

GM Cottrell noted that the Executive needs to decide if they want to have the therapy dogs in Place Riel. There will be no extra charge on the insurance for this. However, there are other steps that need to be met in order to complete the process, such as ethics and the campus veterinary.

VP Senecal noted that allergies for students are not a concern for having the dogs in Place Riel.

VP Fu said that he does not want the USSU to be responsible for the dogs if something were to happen.

GM Cottrell noted that there needs to be signage in every door. Further, there needs to be full bleach down clean down for full allergy clean up.

VP Merat asked about the necessity to have the dogs in Upper Place Riel.

VP Senecal replied that it is for the convenience in location.

GM Cottrell noted that the dogs cannot be in Upper Place Riel while the Fresh Market takes place for food safety reasons.

President Saddleback said that dogs are already on the Third Floor of Place Riel and it is advertised for students to go see the dogs.

Move to proceed with the necessary processes to have therapy dogs in North Concourse.

EXECMotion067: VP Senecal/VP Fu

Defeated

4.4 Farmers' Market Place Riel

VP Senecal noted that there was a Farmers' Market at the Agriculture Atrium.

Jason Kovitch and Stefanie Ewen joined the meeting.

Ms. Ewen said that the market contacted the USSU first. However, there were concerns about what is going to be sold.

Mr. Kovitch added that the Market was charging the vendors for selling their products. Also, this could have conflicted with the Fresh Market.

GM Cottrell suggested that the Executive should meet with Stefanie Ewen to discuss more details about this.

Mr. Kovitch noted that a market would have to coordinate with the USSU Fresh Market to not sell the same products. He also said that there needs to be an agreement with the Office of Sustainability.

The Executive will follow up with the Committee of Sustainability of the University.

4.5 Executive Protocol Policy (attached)

President Saddleback noted that the policy does not state that the President reports the Academic Days Offs (ADO). He proposed to add that the President reports the ADOs to the other Executives.

He noted that Earned Days Offs (EDO) do not have any reporting structure.

Move to change the proposed amendment.

EXECMotion068: President Saddleback/VP Fu

Carried

VP Fu left the meeting at 10:22a.m.

4.6 USSU Behind the Scenes

President Saddleback explained what this idea is. The idea is in conjunction with AGA Del Campo and VP Fu. This will be brought up at the USSU Staff Meeting.

4.7 USASK Spaces

VP Senecal noted that he would like to discuss how public spaces are used on campus. He referred to UBC and their ideas around this. He asked the Executive about their thoughts about it.

GM Cottrell said that the Facilities Manager and each building Manager would have to be consulted.

4.8 President Executive Committee Meeting

President Saddleback noted if the Executive wants to bring any topics to discuss at the meeting to send him an email.

VP Merat would like to discuss the plasma in Place Riel.

President Saddleback said he would like to discuss the President's Vision Meeting.

4.9 SAL Policy

VP Senecal proposed changes to the SAL Policy to Executive Delegates (attached). He also proposed changes to some of the paragraphs.

GM Cottrell pointed out that having delegates might create disconnection. She suggested adding the provision of support and orientation for the delegates, so they know about University Committees and Robert Rules of Order.

VP Senecal explained that the selection of delegates would be like the application of SALs.

GM Cottrell suggested interviewing the delegates before they are selected.

VP Senecal will bring more changes for next meeting.

5. Adjournment

The meeting was adjourned at 10:37a.m.

**Academic Affairs Committee of University Students' Council
January 29, 2016
Roy Romanow Council Chambers**

Attendance: Councilors Huckabay, Daniels; SAL Houlden, and SAL Moen; AGA Del Campo; VP Senecal

Regrets: VP Fu; President Saddleback

1. Call to order time: 1:36
2. Adoption of the agenda
 - 2.1 Members unanimously approved the agenda
3. Chairs remarks
 - VP Senecal noted that Councilor Arcand and SAL East have resigned to the AAC. As a result, there are two (2) open spots in this committee.
4. TEA
 - 4.1 Members of the committee discuss the process for the TEA ceremony.
5. Final Exam Scheduling
 - Members discussed the possibility to make a motion as a team.
 - The university student council calls on the U of S to present a predictable model of tuition forecasting

Move to call onto the University of Saskatchewan to present a predictable model of tuition forecasting so that students may know their tuition for the length of their degree program.

AACMotion004: Councilor Daniels/SAL Houlden Carried

- Member will work on survey the campus on what they want:
- options to include?
 - knowing before the drop date?
 - when you pick your classes?
 - current model?
- problems?
 - ethics testing for the survey

Room 110, 1 Campus Drive
University of Saskatchewan
Saskatoon, Saskatchewan
S7N 5A3



Telephone: (306) 966-6960
Fax: (306) 966-6978
E-mail: contactus@ussu.ca
Website: www.ussu.ca

-timeline within USSU

-Members will come up with questions for the survey and bring them to the next meeting.

6. Access Codes

-Determined by the publisher

-Approach professors about using different materials like course tools

-Media attention? Professors don't care

7. Adjournment

-The meeting adjourned at 2:20p.m.

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**University of Saskatchewan Students' Union
Budget and Finance Committee**

February 8th 2016
Roy Romanow Council Chambers
3:35PM CST

1. Call to Order: 3:37PM
2. Campus club funding
3. Adjournment

Regret: Counsellor McCann.

Funding requests: Motion #021, VP Merat. Second Counsellor Tan.

1. MISA. Game Night. *Approved*
XL Funding: \$40
2. U of S Invest Club. *Approved*
Cash Funding: \$80
3. ACDB. Games Night. *Approved*
Cash Funding: \$110.
Pepsi: \$30
4. The Dirt Gang. APALA Conference. *Pending Decision*
Cash Funding: \$500
5. PSS. Midterm Stress Relief. *Pending Decision*
Cash Funding: \$110.
XL: \$20



Executive Protocol Policy

1. Preamble

The Executive Committee of the USSU exists to represent, serve, and support the interests of its member students. Success in this role depends on the ability of the Executive to operate in a collegial manner and as a cohesive professional entity. It is incumbent upon all members of the Executive to foster such a climate while adhering to the values set out in the Bylaw.

2. Guidelines

Notwithstanding the guidelines listed below, the conduct of the Executive must conform to the principles set out in the USSU Bylaw - Part 2, Articles 14 to 28.

Furthermore, each Executive agrees to:

- Personally observe high standards of conduct that preserve the integrity, dignity, and values of the USSU at all times avoiding impropriety or the appearance of impropriety
- Utilize the prestige of the office solely in the interests of students who the USSU serves and neither favour special interests inside or outside the USSU, nor allow personal relationships to affect official conduct or judgment.
- Ensure that all official decisions taken, and judgments exercised, support the best interests of the students who the USSU represents
- Support an environment conducive to the professional and personal growth of all members of the USSU including volunteers and staff connected to the organization
- Maintain the integrity of the executive by only exercising authority as a member when acting on behalf of the executive and ensure that all actions reflect the will of the executive
- Abide by and support all decisions of the Executive Committee
- Not misappropriate, damage, or possess without authorization any property of the USSU
- Maintain confidentiality of Executive meeting business and discussions
- Follow office hours set by the Executive Committee at the beginning of each term of office.
- Set their office hours according to USSU standard business operating hours. Exemption will include class time, exam scheduling, regularly scheduled appointments and regular meetings.
- Attend all Executive and scheduled meetings (unless ill or on holidays). Executive members are not to take EDO's on scheduled days of Executive meetings.
- Report all Vacation days, EDO's, Academic days and Sick days to the Executive and Administrative Secretary. The Administrative Secretary

will record these and distribute a monthly report to all Executive members.

- Have meetings called by any member of the USSU Executive Committee; provided:
 - No less than 24 hours notice is given to all Executive members, or
 - The meeting is scheduled at a time of less than 24 hours notice with the unanimous consensus of the Executive Committee.
- Consider all discussions before the Executive Committee as agenda items.
- Accept that all Vice-Presidents are to be the chief individual responsible for their portfolios, subject to the review and decisions of the Executive Committee and University Students' Council.
- On occasion, find it necessary to terminate the General Manager. Such termination must be discussed and agreed upon by the entire Executive Committee.
- Provide information to members about elections, by-elections and referenda in an unbiased manner and shall remain neutral throughout the elections process.
- A University Students' Council meeting may be called by any member of the Executive Committee with a simple agreement of three members of the Executive Committee.
- Any member of the Executive Committee may add items to the agenda of University Students' Council at any time before distribution of the agenda, or at Council in accordance with the Bylaw.
- Changing the Executive Protocol Policy at an Executive Committee meeting with all members present and with full support of all members.

3. Rights

Whereas members of the Executive Committee are entitled to certain rights associated with their position, these are:

1. Members of the Executive are entitled to earn three weeks vacation (in accordance with Saskatchewan Labour Laws).
2. Members of the Executive are entitled to twelve Academic Days Off (ADO), prorated to the day each Executive member took office, five of which may be banked. These days must be used for academic pursuits. The President must approve all Academic days off one week in advance and the President shall report all Academic days off to the Executive one week in advance.
3. Members of the Executive are entitled to one Earned Day Off (EDO) per month, five of which may be banked. Executive members may be paid out for a maximum of five banked EDOs at the end of their term
4. Members of the Executive are entitled to a parking spot as per the USSU Parking policy.
5. Members of the Executive are entitled to the use of all USSU property, when available, necessary to fulfill official duties.
6. Members of the Executive are entitled to all agreed upon benefits including payment of Health and Dental premiums and the recreation fee for the PAC.

4. Repercussions

All members of the Executive are bound by this document. Failure to adhere to this policy will result in progressive disciplinary measures as outlined in Part Four of the USSU Bylaw.

I understand and agree to conform to this policy:

Date: _____

Signature: _____
General Manager

Signature: _____
Vice-President

Contact Information: General Manager 966-6969			
Policy Authority: Executive Committee			
<u>Approvals</u>	<u>Board/Committee</u>	<u>Date</u>	<u>Motion</u>
Created/Adopted	Executive Committee	08/14/06	EXEC23
Amended	Executive Committee	04/15/08	EXEC72
Amended	Executive Committee	08/11/08	EXEC30
Amended	Executive Committee	02/18/10	EXEC87
Amended	Executive Committee	03/09/10	EXEC93
Amended	Executive Committee	03/16/10	EXEC96
Amended	Executive Committee	06/20/11	EXEC10
Amended	Executive Committee	02/06/12	EXEC90
Amended	Executive Committee	04/18/13	EXEC90
Amended	Executive Committee	07/31/14	EXEC09



Executive Delegates Policy

1. Preamble

This policy outlines the positions for which students can seek appointment to university or community committees, boards, or working groups that are under USSU Executive portfolios. The intent is to provide all undergraduate students with the opportunity for involvement in governance.

2. Procedures

a) Timelines:

The initial Delegate application process will follow the same timeline as the Fall Term callout for SALs for USSU Committees. However, if a position opens at another time during the year, new applications will be accepted. Delegate positions run until April 30, at which time the new Executive will assume responsibility for these positions until new applications are accepted in the fall.

b) Usage:

Executive members are not required to appoint Delegates to university level committees, nor should they assign the majority of these meetings to Delegates. The Delegate positions are to be used as required. Committees, boards, and working groups specific to each Executive portfolio will be reviewed by each Executive member at the end of their term so that recommendations can be made to the incoming Executive regarding which meetings are most important for specific Executive members to attend. There may be other meetings that are seen as good opportunities for undergraduate students.

c) Exceptions:

USSU meetings do not apply.

d) Enforcement and Maintenance:

Any reoccurring meetings specific to each portfolio (for example, university and community committees, boards, and working groups) must be attended by the Executive member who maintains that portfolio or by an appointed Delegates. If no Delegates apply or are chosen for a position, it is the Executive member's responsibility to attend the meetings.

The appointed Delegate is required to report back to and brief the appropriate Executive member on all relevant information gained. This is to be done in a timely fashion following each meeting, either in person or by email. The Delegate is also required to give copies of minutes, agendas and notes to the Executive member as resource material for present and future use. If the Delegate fails to attend 2 out of 3 meeting or 3 out of 5 meetings, the Executive member may attend the meetings in place of the Delegate, or may appoint a new Delegate to the position. If no Delegates apply or are chosen for the position opening, it is the Executive member's responsibility to attend the meetings.

e) Delegate Selection:

Gabe Senecal 2016-2-5 10:35 AM

Deleted: Students-at-Large

Gabe Senecal 2016-2-5 10:35 AM

Deleted: Students-at-Large (SAL)

Gabe Senecal 2016-2-5 10:35 AM

Deleted: SAL

Gabe Senecal 2016-2-5 10:35 AM

Deleted: SAL

Gabe Senecal 2016-2-5 10:57 AM

Deleted: SALs

Gabe Senecal 2016-2-5 10:57 AM

Deleted:

Gabe Senecal 2016-2-5 10:57 AM

Deleted: SALs

Gabe Senecal 2016-2-5 10:57 AM

Deleted: SAL

Gabe Senecal 2016-2-5 11:07 AM

Deleted: (SALs).

Gabe Senecal 2016-2-5 10:58 AM

Deleted: SAL

Gabe Senecal 2016-2-5 11:02 AM

Deleted: If an Executive member chooses to give up their position on a committee, board, or working group, the USSU Executive Committee may appoint an SAL to that position. Each Executive member shall be given the opportunity to make recommendations regarding which SALs they would like to attend their meetings; however, the USSU Executive Committee shall make the final decision.

Gabe Senecal 2016-2-5 11:01 AM

Deleted: SALs

Gabe Senecal 2016-2-5 11:03 AM

Deleted:

Gabe Senecal 2016-2-5 11:03 AM

Deleted: SAL

Gabe Senecal 2016-2-5 11:03 AM

Deleted: SAL

Gabe Senecal 2016-2-5 11:03 AM

Deleted: SAL

Gabe Senecal 2016-2-5 11:04 AM

Deleted: SAL

Gabe Senecal 2016-2-5 11:04 AM

Deleted: SAL

Gabe Senecal 2016-2-5 11:04 AM

Deleted: SALs

The USSU Executive Committee has the final decision for Delegate selection. If an Executive member chooses to give up their position on a committee, board, or working group, the USSU Executive Committee may appoint a Delegate to that position. Each Executive member shall be given the opportunity to make recommendations regarding which Delegate they would like to attend their meetings; however, the USSU Executive Committee shall make the final decision.

f) Compilation of Meetings:

Prior to the beginning of the fall semester, executives are to compile a list of the meetings they would like to defer to delegates. This is to create ease in the delegate selection process.

Contact Information:	President 966-6965		
Policy Authority:	Executive Committee		
<u>Approvals</u>	<u>Board/Committee</u>	<u>Date</u>	<u>Motion</u>
Adopted	Executive Committee	03/17/09	EXEC 88
Amended	Executive Committee	06/20/11	EXEC10
	<u>Executive Committee</u>		

**University Students' Council Agenda
Thursday, February 25th, 2016
Roy Romanow Student Council Chamber**

- 1. Adoption of an Agenda**
- 2. Introductions and Announcements**
- 3. Council Address**
 - 3.1 Patti McDougall – Vice-Provost, Teaching and Learning**
- 4. Table Topics**
 - 4.1 "What are the best ways to get info out to your college/ constituency? Are there any creative mediums or methods used the USSU should adopt?"**
- 5. Minutes and Reports for Information**
 - 5.1 USC Minutes – February 11th, 2016**
 - 5.2 Executive Committee – February 19th, 2016; February 23rd, 2016**
 - 5.3 Academic Affairs Committee Minutes and Report**
 - 5.4 Appointments Committee Minutes and Report**
 - 5.5 Code of Ethics Disciplinary Committee Minutes and Report**
 - 5.6 Elections Committee Minutes and Report**
 - 5.7 External Affairs Committee Minutes and Report**
 - 5.8 Budget & Finance Committee Minutes and Report**
 - 5.9 Indigenous Student Affairs Committee Minutes and Report**
 - 5.10 International Student Affairs Committee Minutes and Report**
 - 5.11 Student Affairs Committee Minutes and Report**
 - 5.12 Sustainability Committee Minutes and Report – February 10th, 2016**
 - 5.13 Association of Constituency President Minutes and Report**
- 6. Motions Arising from the Minutes and Reports**
- 7. Business**
 - 7.1 AAC Motion 004**
- 8. New Business**
- 9. Questions and Comments (30 Minutes)**
- 10. Any Other Business**
 - 10.1 Councillors Reports**
 - 10.2 Student Representatives on Senate**
- 11. Adjournment**

	Sept. 10	Sept. 17	Sept. 24	Oct. 1	Oct. 8	Oct. 15	Oct. 22	Oct. 29	Nov. 5	Nov. 12
Abueidda, Ahmed	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NM
Andrahennadi, Hasith	P	P	P	R	P	P	P	R	P	NM
Andreas, Taylor	P	P	R	R	P	P	R	P	P	NM
Arcand, Jaylynn	P	P	P	P	R	P	P	P	R	NM
Daniels, Kristen	P	P	P	P	R	P	P	R	P	NM
DeWalt, Jordyn	P	P	P	R	R	P	P	R	P	NM
Dreaver, Dhaine	NYA	NYA	NYA	NYA	NYA	NYA	NYA	P	P	NM
Fu, Kehan	P	P	P	R	P	P	P	P	R	NM
Gill, Mankomal	CE	P	P	P	P	P	P	P	P	NM
Hearn, James	NYA	NYA	NYA	NYA	NYA	NYA	NYA	P	P	NM
Huckabay, Alana	P	P	P	P	P	P	P	P	P	NM
Iron, Monica	P	R	P	P	P	P	P	R	P	NM
Koob, Tenielle	P	P	P	P	P	P	P	P	P	NM
Kwag, Joseph	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NM
McCann, Connor	P	P	R	P	R	P	P	P	R	NM
Merat, Ata	P	P	P	P	P	P	P	P	P	NM
Moellenbeck, Sheldon	R	P	P	P	R	P	P	R	P	NM
Pinel, Dayna	NYA	NYA	NYA	NYA	NYA	NYA	NYA	P	A	NM
Ratt-Misponas, Regan	P	P	P	P	P	P	P	P	P	NM
Reimer, Serena	NYA	NYA	NYA	NYA	NYA	NYA	NYA	P	P	NM
Robertson, Jordan	P	R	P	P	P	P	P	P	P	NM
Saddleback, Jack	P	P	P	P	R	P	P	R	P	NM
Schwab, Benjamin	P	P	P	P	P	P	P	P	P	NM
Senecal, Gabe	P	P	P	P	P	P	P	P	P	NM
Tan, Mark	CE	P	P	R	P	P	P	P	P	NM
Trites, Brayden	P	P	P	R	P	R	P	P	P	NM

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

CE - Communication Error PG: Permission Granted

Nov. 19	Nov. 26	Dec. 3	Jan. 7	Jan. 14	Jan. 21	Jan. 28	Feb. 4	Feb. 11	Feb. 18	Feb. 25	Mar.3	Mar. 10
NYA	NM	NYA	NYA	NYA	NYA	NM	P	P	NM			
P	NM	R	P	P	P	NM	R	P	NM			
P	NM	P	R	P	P	NM	P	P	NM			
P	NM	P	P	P	P	NM	P	R	NM			
P	NM	P	P	P	P	NM	P	P	NM			
P	NM	PG	P	P	P	NM	P	R	NM			
P	NM	P	P	P	P	NM	P	R	NM			
P	NM	P	P	P	P	NM	P	P	NM			
P	NM	P	P	P	P	NM	P	P	NM			
P	NM	P	P	P	P	NM	P	P	NM			
P	NM	P	P	P	P	NM	P	P	NM			
P	NM	R	P	P	P	NM	PG	P	NM			
P	NM	P	P	P	P	NM	P	P	NM			
NYA	NM	NYA	NYA	NYA	NYA	NM	P	P	NM			
R	NM	P	P	P	R	NM	P	R	NM			
P	NM	P	P	P	P	NM	P	P	NM			
P	NM	P	P	P	R	NM	P	P	NM			
R	NM	P	P	P	P	NM	P	P	NM			
P	NM	P	P	P	P	NM	P	P	NM			
P	NM	P	P	P	R	NM	P	P	NM			
P	NM	P	P	P	P	NM	P	P	NM			
P	NM	P	P	P	P	NM	P	P	NM			
P	NM	P	P	P	P	NM	P	P	NM			
P	NM	P	P	P	P	NM	P	R	NM			
R	NM	P	P	P	P	NM	P	P	NM			

University Students' Council
Minutes for Thursday February 11th, 2016

Present

Jack Saddleback, President
Ata Merat, VP Operations and Finance
Gabe Senecal, VP Academic Affairs
Kehan Fu, VP Student Affairs
Regan Ratt-Misponas, Indigenous Students
James Hearn, Engineering
Joseph Kwag, Engineering
Jordan Robertson, ESB
Sheldon Moellenbeck, St. Thomas More
Benjamin Schwab, St. Thomas More
Kristen Daniels, Arts & Science
Monica Iron, Arts & Science
Hasith Andrahennadi, Arts & Science
Tenielle Koob, Pharmacy & Nutrition
Mankomal Gill, Kinesiology
Alana Huckabay, Agriculture &
Bioresources
Ahmed, Abueidda, International Students
Serena Reimer, Education
Dayna Pinel, Nursing
Taylor Andres, Law
Brayden Trites, Education

Also Present

Jordan Sherbino, USC Chair
Caroline Cottrell, General Manager

Regrets

Jaylynn Arcand, Medicine
Jordyn DeWalt, WCVM
Dhaine, Dreaver, Indigenous Students
Connor McCann, ESB
Mark Tan, International Students

Absent

Guest List

Peter Stoicheff, University President
David D'Eon
Jennifer Robertson, Special Project
Michael Atkinson, Transition Team
Scott Adams

The meeting was called to order at 6:00p.m.

1. Adoption of the Agenda

Move to adopt the agenda.

USCMotion111: President Saddleback/Councilor Iron

Carried

2. Introductions and Announcements

President Saddleback introduced Dr. Peter Stoicheff, President of the University; Scott Adams, Medicine Student who sit on the Vision Committee; Michael Atkinson, former Provost; Jennifer Robertson, from the Transition Committee; and David D'Eon.

3. Council Address

3.1 Peter Stoicheff – University President

Move to go into informality.

USCMotion112: President Saddleback/Councilor Robertson

Carried

President Stoicheff noted that he will talk about three (3) different points. These include: the University and its features; leadership; and the project about the mission, vision, and values of the University.

President Stoicheff pointed out that it is a very exciting time to be part of a University. Universities are the engines that will change this country, this includes 103 universities in Canada. People will turn to universities to meet different challenges that society faces. He commended Councilors for playing a leadership role at the University. He added that the University of Saskatchewan is part of the top Research Intensive Medical Doctoral Universities, called the U15. This shows that students are receiving a degree from a University that has value and it is extremely highly regarded. Also, the University plays an enormous role in Saskatoon and in the Province of Saskatchewan. The University is responsible for at least 2% of the Province's GDP.

The University is now seen as one of the country's leaders in terms of research and discovery. For example, the Canadian Light Source Synchrotron is the only one in the country; Level 3-vaccine containment facility VIDO-InterVac; a Cyclotron; Health Sciences Complex; 17 different Colleges and Schools; and a varied economic spectrum. The University is known for its research impact, such as the Federal Government program Canada First Research Excellence Fund. In the first competition round, the University was one of the only five (5) to be successful in getting one of these funds. The prize was for research of global food security for around \$34 million.

From a student perspective, President Stoicheff said that it is important to understand the influence and impact that the University has locally, nationally, and globally.

President Stoicheff said that a University must see itself as humble servant to a democratic society, and a respectful critic of it. This speaks to what the University has to provide to society but at the same time it plays a role outside society, playing a humbled critic of it. This has to do with research and academic freedom. He added that this is an important role for students to play.

President Stoicheff pointed out that during the week, Aboriginal Achievement Week is taking place. He said that it is important to make the University the best place for Aboriginal Students.

President Stoicheff moved to talk about the mission, vision, and values document. He said that organizations need to figure out their mission (what they are trying to do). Based on that, they have to look at their vision (where do they want to be). A mission is a way to articulate who you are and what you think you are all about. The vision is to extrapolate in an aspirational way that vision across the ten (10) years. He said that the University has not had a document like this since 1993. He noted that he feels that the University needs new mission and vision documents that reflect the focus and aspirations of the University. He invited Councilors to provide feedback on these documents. He also asked Councilors to think from a student perspective about what they want from the University.

GM Cottrell mentioned that the Strategic Alliance is in effect with the Treaty Commission. It is a significant leadership piece in Aboriginal Affairs from the student leaders. She noted that this is a point of the mission and vision of the USSU.

Councilor Ratt-Misponas suggested incorporating landmark recognition in Colleges, so each college has a plaque that says that the University is located within Treaty Six Territory and the Homeland of the Métis.

Councilor Koob asked about different sources of consultation being done with students about the mission, vision, and values document.

Member Adams replied that the process has two (2) faces of consultation. One part involves conversations with the USSU and the GSA. The other relates to a survey released to the whole student body. He invited Councilors to tell their constituencies to answer the survey.

Councilor Gill suggested broadening the University to a research-based curriculum that provides more research opportunities.

President Stoicheff said that one of the ways the University has changed since 1993 is that it has become more committed to research intensity. He noted there are areas of great strength. However, at the same time, there are areas that are not so research intensive. He added that increasingly the University is looking at including students into the research mission, including graduate and undergraduate students.

Councilor Pinel suggested expanding the idea of being the best University for Aboriginal Students to be the best University for all students. She said that the University does support student initiatives but it can go further. She suggested promoting student leadership.

President Stoicheff asked for examples to have that will conform with the statement provided.

Councilor Pinel replied that it is important to have financial support for student leadership initiatives or students attending conferences. She noted that in the College of Nursing it is complicated to get time off classes to attend conferences. She added respecting student voices within committees is also critical.

Councilor Huckabay noted that including more undergraduate students into research projects would be a good idea.

President Stoicheff replied that the Vice-President of Research, Karen Chad, has been working on plan to build the research experience at the undergraduate level. He added that experiential learning is a good way to enhance this.

VP Fu suggested redefining what it means to be alumni.

President Stoicheff noted that the experience students have at the University is part of a continuum.

Councilor Andrahennadi suggested improving the campus culture among all members.

President Stoicheff replied that there are different ways that the University can build cohesiveness. One main way is through the Huskies. Another way is through the Fine Arts and performances. He added that the University lacks the venues to able to do this in very large numbers.

Councilor Gill noted that through implementing morals and ethics classes for students, the whole University would benefit. He provided some examples based on his Philosophy class.

President Stoicheff said that this is clear example of including Liberal Arts into the curriculum. This can also involve other classes besides Philosophy. He added that is hard to identify what is the common theme in everything; and then figure out a way to implement it. One of the main things is to see things through someone else's perspective. He noted that some Colleges do this, such as Engineering through their Communication Centre. When he was Dean of Arts & Science, he invited all the winners of the Alumni of Influence Award to talk to students to show them how what they learned in University has influenced them.

Councilor Abueidda asked if the raise on tuition has to do with the University being part of the U15.

President Stoicheff replied that that is not factored into it. He said that there is a financial aspect to the increase of tuition, where the University looks at improving what they do. Thus, the University has to meet a certain level of quality in order to continue being part of the U15. He added that the University is aware that they have to detach their financial situation from tuition. One way to do this is to have the tuition discussion with every college before the budget is set.

Councilor Huckabay said that when she went to the tuition consultation in her college, there was no one in the room.

Peter Stoicheff noted that the University is trying to make sure that there is a formal and organized set of consultations in each college. He said that the process is uneven at the moment but that it is a priority for him.

Councilor Pinel noted that there should be a priority to make every college more similar so that one is not advantaged over another.

Chairperson Sherbino thanked President Stoicheff, Jennifer Robertson, Michael Atkinson, and Scott Adams for attending Council.

Chairperson Sherbino noted that if no one is opposed, Council will resume formality.

4. Table Topics

4.1 "Are the reports from constituencies beneficial to Council and a good use of time?"

Councilor Koob noted that Councilor Reports should be used to announce events that can involve other colleges and apply to everyone. She added that the reports are helpful to improve the student experience.

Councilor Robertson noted that submitting a written report before the meeting would be a more efficient way.

VP Fu suggested moving the event portion of the reports to social media.

Councilor Huckabay suggested adding job opportunities to the reports.

5. Minutes and Reports for Information

5.1 USC Minutes – February 4th, 2016

5.2 Executive Committee – February 9th, 2016

Councilor Robertson asked if the Executive could clarify the situation around the therapy dogs.

Move to give GM Cottrell speaking rights.

USCMotion113: VP Fu/Councilor Daniels

Carried

GM Cottrell noted that when this was brought up years ago, the WCVI Councilor at the time raised concern about the dogs. Subsequent to that, the decision was to not have dogs in Place Riel. She added that research was done and that the decision was to have the dogs on the third floor of Place Riel. VP Senecal brought this idea forward again and GM Cottrell began the investigation. She contacted the Ethics department, which provided a list of people who needed to be contacted to receive approval, and approval of the insurance company. She noted that the University policy on animals prohibits having the dogs in Place Riel. The Executive decided that they were content with having the dogs on the third floor of Place Riel.

Councilor Koob asked if the therapy dogs are affiliated with the USSU.

GM Cottrell replied that the USSU only provides permission to get the dogs into the building and up the stairs. The University is in control of the third and fourth floor of Place Riel.

Councilor Robertson asked about the use of spaces around campus.

VP Senecal replied that this discussion came up from a project that occurred at UBC. He added that he brought up this idea just to see what groups think of it.

5.3 Academic Affairs Committee Minutes and Report – January 29th, 2016

Councilor Koob asked about the motion passed by AAC about a model of tuition forecasting.

Chairperson Sherbino said that this discussion will be moved to New Business.

5.4 Budget & Finance Committee Minutes and Report – February 8th, 2016

6. Motions Arising from the Minutes and Reports

Move to accept the Minutes and Reports.

USCMotion114: Councilor Reimer/Councilor Iron

Carried

Move to add motion AAC004 to New Business.

USCMotion115: VP Senecal/Councilor Robertson

Carried

7. Business

8. New Business

8.1 XL Print & Design

GM Cottrell noted that Councilors are being presented with a confidential document. The USSU, especially Jason Kovitch, Business & Services Manager; and Stefanie Ewen, Facilities Manager, has been working on this project. It has been presented to the Budget & Finance Committee and the Executive Committee. The project has been presented out of the budget cycle as requested by VP Merat. He believes that this is a complex proposal that needs to be considered outside the budget process. Councilors were advised to read the document to vote on it next meeting.

8.2 AACMotion004

VP Senecal noted that the AAC discussed that the University could do a better job of tuition forecasting. He added that other universities use different models to let students know how much their tuition will be throughout their degree.

Councilor Koob asked if there is enough support for this motion.

Councilor Reimer said that when tuition is released a forecast is provided. She asked about the length this forecast is looking at.

VP Senecal replied that it would look at a multi-year forecasting. He added that it would depend on the model.

Councilor Koob asked if there has been a tuition freeze or forecasting of other fees.

Councilor Reimer noted that the University does not know what will happen in case of other circumstances shaping tuition.

VP Senecal said that some universities have a locked-in model rather than forecasting. This mechanism looks at possible estimates on what students would have to pay.

Councilor Pinel suggested looking at the feasibility of forecasting the USSU fees in order to set the tone for the University.

9. Questions and Comments

Councilor Andrahennadi noted that students in his constituency have been complaining about the BMO representatives in the ARTS Tunnel.

GM Cottrell said that BMO representatives have been told to not harass students in the Tunnel. She added that BMO has a contract with the USSU to allow them to be in the Tunnel.

Councilor Koob asked about the changes made to the SAL policy to delegates.

VP Senecal noted that the discussion is incomplete. He added that the policy will be changed to encompass student delegates for University Committees. This will go to the Executive Committee coming back from the break.

10. Any other Business

10.1 Councilors Reports

Councilor Reimer – Education – reported that ITEP will have a Round Dance and Feast on February 12.

11. Adjournment

Executive Meeting
February 19th, 2016

Present: President Saddleback, VP Fu, VP Merat, and GM Cottrell.

Regrets: VP Senecal

1. Call to order

The meeting was called to order at 10:30a.m.

2. Quorum

Quorum was present

3. Roundtables

President Saddleback:

International Student Affairs Committee - The committee met to go over the international student affairs survey. The hard work of the committee has been much appreciated! The survey itself was sent to the appropriate bodies for review.

Aboriginal Achievement Week - I attended a number of events during Aboriginal Achievement week to celebrate the accomplishments of our Aboriginal population on campus. The dance event on Monday was well-attended and I even got up to show my moves! Marcel Petit was invited to give a motivational talk and I was fortunate enough to catch him at the end of his presentation. Norman Fleury was another individual I was able to catch during Aboriginal Achievement Week, Norman is a Metis Elder and I feel it's important for the USSU to reach out to our Metis community considering historical events. The Indigenous Students' Council and the Indian Teachers Education Program both put on amazing events this week with the Aboriginal Student Achievement Awards and the annual ITEP round dance, kudos to both councils!

Commission on Female Leadership - The CFL met to go over the town hall discussions and finalize questions for the upcoming focus group. The focus group will take place on February 22nd at 6:30 pm

in the Roy Romanow Council Chambers, we will be asking the following questions to add to the Commission on Female Leadership report and recommendations.

Questions for the targeted group roundtable discussion:

1. Are there any common or general beliefs amongst your peers that would indicate why female-identified individuals do/do not seek candidacy positions as frequently?
2. What would you suggest to empower more women to take leadership roles?
3. What challenges did you face (if any), during your campaign that could have been or were attributed to your gender?
4. Within leadership roles/ roles that you've held, what challenges have you faced that could have been attributed to your gender?
5. How did you deal with the above challenges?

VP Merat:

VP Senecal:

VP Fu:

4. Business

4.1 Lunch with Health Science Students

VP Fu sent an email out to Health Science Students. He noted that with regards to the Provincial Election there are some points on Mental Health. As a result, he would like to communicate with Health Science students to see their input.

He requested to invite these students for lunch for their work in lobbying for health care initiatives.

4.2 Honorarium for Desiree Steele

President Saddleback noted that he would like to give \$150 honorarium to Desiree Steele for her work with the Commission on Female Leadership.

Move to give Desiree Steele a \$150 Honorarium from the Executive Projects budget.

EXECMotion069: President Saddleback/VP Merat

Carried

4.3 Tickets for Work Events

The Executive discussed the option of adding a new budget line to pay for tickets to attend work events. This will be referred to the Budget and Finance Committee.

4.4 Bowling

GM Cottrell noted that she has booked the Bowling Social on April 16 at 8:00p.m. The Executive decided to pay for the bowling.

4.5 Star Wars Trivia Night

The Executive discussed when the USSU should work with student' groups when hosting events at Louis'. The night was a success but there were some problems with over-selling and we need to ensure that confusion does not ensue.

4.6 Political Posters in the Tunnel

Captive Audience have been asked by political parties to put posters in the backlight boards in the Tunnel. They will pay to have them there. Jason Ventnor will confirm parameters that will be outlined to him by the Executive.

4.7 Aboriginal Youth Idea Challenge

President Saddleback and VP will attend the gala. They were invited to attend by Enactus and will go on behalf of the USSU

4.8 WUSC - Shine a Light Gala

The USSU has been asked to buy a table for the Shine a Light Gala. All Executive members are in Budget deliberations on February 26th when the gala occurs. They would like to buy a table for 6 at \$30.00 a seat since

WUSC is a key stakeholder and will wait to see costs, and will then offer the seats to members of Student Council.

Move to buy a table for six people for \$180.00 for February 26th at Marquis Hall and offer the seats to members of Student Council.

EXECMotion070: President Saddleback/VP Fu

Carried

5. Adjournment

The meeting was adjourned at 10:37a.m.

Executive Meeting
February 23rd, 2016

Present: President Saddleback, VP Fu, VP Senecal, VP Merat, and GM Cottrell.

1. Call to order

The meeting was called to order at 9:36a.m.

2. Quorum

Quorum was present

3. Roundtables

President Saddleback:

Educational Developers Conference - Please see attached Conference Report on this roundtable item

Meeting with Patti McDougall and Russ Isinger - GM Cottrell and I met with Patti McDougall, VP Teaching and Learning, and Russ Isinger, University Registrar, to go over the opportunities surrounding communicating with undergraduate students. A few options are currently being explored and a draft privacy policy agreement is being looked into. The overall discussion focused on three items that the USSU deems important in communicating with our constituents; that being the Health and Dental Plan, UPass, and USSU Elections.

Executive Student Forum - Met with the executive committee for Student Forum to go over topic items for the upcoming meeting. The committee agreed on the following items:

1. Mental Health discussion, particularly around where some students are seeking pre-service supports
2. University orientation
3. *check notebook for item

Conference Report to Council

Conference: Educational Developers Caucus Conference

Location: Windsor, Ontario

Date: February 16th - 18th, 2016

The USSU was invited by the Gwenna Moss Centre to take part in the Educational Developers Caucus Conference. This invite was the first of its kind for the conference, in that the student experience was invited to speak on topics surrounding Indigenisation and Internationalisation. In their roles, Educational Developers (ED's) are vital for institutional change and to be able to network with ED's from across Canada was a great opportunity to push for student issues. As, in some way, ED's are curriculum gatekeepers the ability to talk with groups that work closely with faculty was quite beneficial.

Apart from myself, there were two other students, both from Mount Royal University, in attendance.

In the report below, I've chosen two main workshops to highlight that run in line with the work the U of S campus community has been undertaking and some possible action items to move forward.

Developing an international curriculum: why and how?

Pollyanna Magne: Educational Developer, Plymouth University, UK

“What does internationalisation mean to you?”

The workshop included a roundtable discussion on internationalisation

- business cases are being made more for internationalisation.
- Financial aspects are a huge draw for post-secondary institutions.
- Internationalisation includes the retention of international students at the institution and in the country.
- The case for Internationalisation also includes domestic students going abroad to universities worldwide.
- Concerns over internationalisation is that the economic value of a student's education needs to add to their overall value, in that international students are paying more for education in hopes of a better outcome.

- Internationalisation needs to look at universal structural designs to ensure that students can move with ease through post-secondary education systems.
- Internationalisation challenges the way we approach understandings with the infusion of multiple perspectives.
- Expands the knowledge base of students through diverse perspectives.
- Internationalisation needs to distill themes for content to be cross-cultural
- Content needs to be accessible to everyone; on the other hand, if content is too bland (simplified) the nuances of the discipline would be lost

Roundtable discussion

“How do you think ‘internationalisation’ is interpreted or enacted by your institution?”

Top things institutions are doing:

- Retention of international students
- Institutional exchange/study abroad
- Push up in numbers due to curricular changes
- Collaboration between departments
- Collaboration with governments
- The stakes for international students (what resources are leveraged for students when compared to their country of origin?)
- Supports for students (academic and non-academic)

Presenter on the changing trends impacting on the internationalisation agenda

- UK is the second largest importer of international students
- Rapid development of local education hubs using transnational partners as award providers
- International Branch Campuses (IBCs) increasingly enable students to gain UK (or American or Australian) degrees locally
- Falling international students numbers in UK confirmed by observatory on borderless higher education
- Prevent strategy highlighting risk management and reporting suspect connections/ matters of concern
- Impact = opportunity to explore previously marginalised discourses. ‘Global citizen;; language skills and intercultural capability

Presenter commentary on the internationalisation:

- We need to shift from neo-liberal (economically driven) to social-liberal (socio-ethical focussed) paradigm
- Stop thinking deficit - start thinking opportunities
- We live in a globally interconnected world
- Vast array of opportunities has created need for greater intercultural understanding
- HEIs recognise need to enable graduates to operate effectively in the 21st century
- Internationalisation has a rich source of intercultural dialogue

International pedagogy: issues

- pedagogies of transfer: encourage assimilation or socialisation of international learners to the learning approaches and theoretical perspectives advocated by host university.
- Common mistakes with transfer approach:
 - Homogenises groups, ignoring sub-cultures
 - Address assumed problems with / requirement of international students
 - Ignores individual values and styles of learning
 - Overlooks potential international opportunities for all staff and students

International pedagogy: alternative notions

- Intercultural pedagogy: engagement of international perspectives/alternative epistemic views in the curriculum; adapt teaching styles to the diverse learning approaches of students
- Multi-perspective curriculum: diverse student group offering multiple perspectives about knowledge making and pedagogy; learner is active; curriculum is offered rather than delivered
- Pedagogy of encounter: different ways of offering the multi-perspectives curriculum; may vary according to discipline, participants, etc.

Presenter commentary: An international pedagogy for all those involved, not just for the few or the well-travelled.

Roundtable discussion

“What’s the policy (at your institution), and how can you use it?”

Presenter commentary on the Plymouth University 2020 Strategy

- Excellent learning in partnership with students

- develop flexible delivery and methods of learning that reflect the requirements of the programme or course and the varied needs of our diverse student body; offer a globally relevant and culturally rich experience by growing our international student body and encouraging all students to undertake curricula and extracurricular activities with an international perspective.
- World class research and innovation
 - pursue appropriate research partnerships and collaborations with other universities and regional, national, and international organizations and businesses
- Driving engagement
 - foster and promote international opportunities for our students and staff through cross-cultural events on campuses, exchange programs, and research and professional connections

Roundtable ideas on Internationalisation events: resources, workshops, conference, module, research

Roundtable discussion on take home ideas

- Design some classroom activities that could be incorporated into your curriculum
- Develop ideas that could work across your subject to share with your disciplinary team
- Put together strategic ideas for your institution and identify appropriate channels to propose, share, or disseminate
- Foster student involvement on a grassroots level to build community

Presenter information on analyzing programs (see attachment 1 - gap analysis tool: towards transformative international pedagogies)

Final thoughts from presenter: Individual activities are a start, but holistic planning across programmes is more likely to produce transformative international learning experiences.

Indigenization: Educational Developers as change agents or allies?

Alan Wright, University of Windsor

Stryker Calvez, University of Saskatchewan

Liam Haggarty, Mount Royal University

Maxine Nahdee, St. Clair College
Russell Nahdee, University of Windsor

Goals of the Session were outlined by Alan Wright, the chair of the panel/workshop:

- To provide insights into the multi-faceted Indigenization process in Canadian higher education
- To provide examples of counseling, outreach, curriculum development and educational development activities related to this process
- To stimulate reflection on the various roles possible for educational developers in this process
- To encourage EDC members to invest further in exploring tangible roles in the institutional context

Alan Wright then lead with a roundtable discussion question on “what Indigenization looks like?” to the workshop participants.

Some answers given were:

- Building community
- Student initiatives
- Hiring Indigenous faculty
- Listening to student needs
- Increasing Indigenous student representation
- Making some kind of indigenous study requirement
- Incorporating oral traditions
- Curriculum reform
- Nothing about us without us attitude in institutions
- Acknowledgement and appreciation Indigenous knowledges, culture, and land
- Educating Indigenous and non-Indigenous peoples of the territory they're on
- Educate pre-service teachers on Indigenous issues
- Building design on campus to incorporate Indigenous symbolism and/or architecture

Alan went on to ask participants to ask themselves what contributions they can make to Indigenization, a few examples were given as follow:

- Support for curriculum change
- Support for student understandings and outcomes

- Services
- Recruitment: students, staff, and faculty
- Governance
- Strategic mandates
- Outreach beyond campus
- Research
- Career development (hiring, tenure, promotion)
- Dialogue, recognition, action, action, change

The first panelist to share their institutions current work and plans on the process of Indigenization was Maxine Nahdee from St. Clair University.

- Colleges and institutes offer a diverse range of degree programs and when Indigenizing education we must reflect the presence and valid contribution of Indigenous knowledge in the programs
- Support services for students from day one to graduation is needed
- Alleviate stress and support success
- Indigenization offers insights on Indigenous peoples for non-Indigenous folks
- St. Clair's offers resources to cultural aspects
- They partner with first nations communities off campus
- Funding for the services at St Clair are by the ministry, the funding is to have an Aboriginal education council and to have a native counsellor in the institute
- St Clair signed an Indigenous protocol with 7 principles (currently in the beginning stages)
- Services at St Clair have been around since 1991
- Maxine comments that Aboriginal peoples need to be welcomed in their own country and to learn the facts about their history and their culture
- She also comments that students lack self-advocacy and self-confidence
- Maxine adds that Indigenous students are highly connected to their community and when a family matters or community matters arise, services and supports need to have a deep understanding of the student and be mindful of their needs
- How do we indigenize? Implement the TRC recommendations. Who do you think those recommendations are for?

Russell Nahdee (No relation to Maxine Nahdee) was the second panelist, hailing from University of Windsor.

- The notion of conceptualization Indigenization
- Russell used the rights of passage in ceremony to talk about the process of Indigenous students moving into higher education institutions and the importance of this process
- notion of Illuminality (Illuminality is the understanding that reality isn't real, that it is just an Illusion, hints Illuminality. Combination of words Illusion and Reality, or at least that's the conclusion i have come to. [http://www.answers.com/Q/Who_knows_what_is_illuminality]) and Arnold Van Gennep's talk on how political and cultural change that is based on rituals and ceremony is meant to adapt to change.
- The process of Indigenization enables new institutions to develop and become established
- To become established, institutions must acknowledge three things when it comes to the intertwined notion of rights of passage and Indigenization of academies:
 - 1) Indigenous spirituality can be understood as a vast individual experience
 - 2) Indigenous spirituality can be viewed as a topic
 - 3) Indigenous spirituality is an indigenous epistemology
- Russell raised that most people were concerned about crossing the cultural boundaries and that some felt it shouldn't be a part of an academic institution
- Russell acknowledged the already accepted notions of Indigenization in the role of elders, opening and closing ceremonies, land acknowledgement
- Russell discussed the dissent into the literate knowledge base and the primary concern of practicing indigenous knowledge in the academy and in that the academy is colonized; many Indigenous and non-Indigenous community members worry about the misappropriation of culture
- The struggle that Russell highlighted for many Aboriginal students is the fluid identity versus concrete identity on papers and how for some Aboriginal peoples, it changes over time; thus, with current standards barriers are created
- Policy of the issue of access

- University of Windsor acknowledges territory in every university event
- What are the roles of indigenous academics in institutions? What role will they play as we move into Indigenization?
- The new buffalo - Brian Stonechild was recommended by Russell for folks to read
- For indigenizing on a broader scale, grassroots will be the change makers

Liam Haggarty from Mount Royal University was the third panelist.

- Liam points out that MRU has no concrete definition of indigenization and it is meant to be very vague in wanted the interpretation of it to go to the various places on campus
- MRU is looking at integrating Indigenous knowledge and ways of knowing through three areas:
 - 1) Curriculum
 - 2) Course development
 - 3) Academic support
- MRU supports mandatory course work in principle and is currently looking at supporting more module based work
- The module based system combines classroom/experiential and digital technology
- Liam comments that all peoples need to know the ground beneath our feet and the history that goes with it
- Through Indigenization important benefits for Indigenous students are found in regards to finding relevance in the coursework; that being seeing themselves reflected in the curriculum
- Liam points out that it is an important benefit to expose students to different ways of knowing
- He recognizes that they don't have the capacity to indigenize the academy at MRU at the rate that is needed
- MRU is currently hiring more instructors in Indigenous studies to fill the gaps
- MRU is also developing faculty learning communities
- On the horizon, MRU plans to develop transitional programs for new students/senior students

Stryker Calvez from the Gwenna Moss Centre here at the U of S.

- The U of S has many programs

- Aboriginal Student Achievement Program
- Indigenous faculty
- Large Indigenous student population
- Land acknowledgement
- Curriculum reform

Alan Wright poses the question, “What is needed? A top down leadership approach to Indigenization”

After the presentation the floor is open for people to talk.

Alan Wright asked me to say what the U of S student body is doing.

- I brought up the USSU USC motion that took place on November 19th.
- The large Indigenous student body and the level of engagement
- Working with the University to assess the curriculum
- The Indigenous Student Affairs Committee
- Mentorship opportunities

MRU participant

- field school to have hands on teaching of treaty 7
- Indigenous student on committee

Windor U

- allyship, advocate with not for
- what can I do, what is my role, what are my limits?

Carleton U

- allyship, nothing about us without us
- reconciliation part of the of TRC process
- Aboriginal educational council, people from the community sit on the council
- Board approval to have land acknowledgement
- as allies, not to lead but to partner with communities
- co-chairs a faculty committee on environment with an indigenous community member

MRU

- why would you want to be an ally?
- as an indigenous student, didn't know why the issues were happening
- residential schools have a big impact

Final thoughts

- We're all works in progress,
- It's a great day for teaching and learning

*Resources

Attachment 2 - Universities Canada principles on Indigenous education

Attachment 3 - Indigenous Education Protocol for Colleges and Institutes

VP Merat:

-Family day. Monday Feb 15

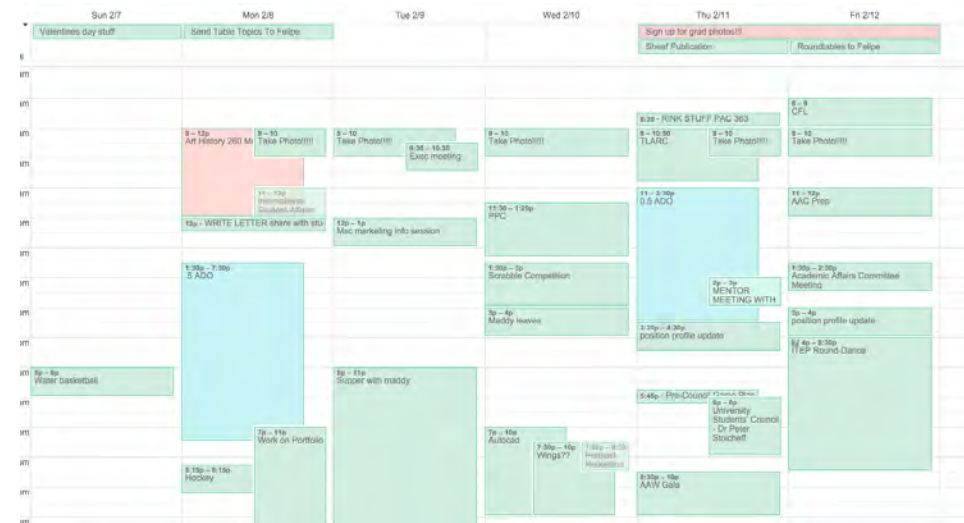
-I worked on 2016-2017 USSU budget. Tuesday Feb 16th & Wednesday Feb 17th

-ADO. Thursday Feb 18th

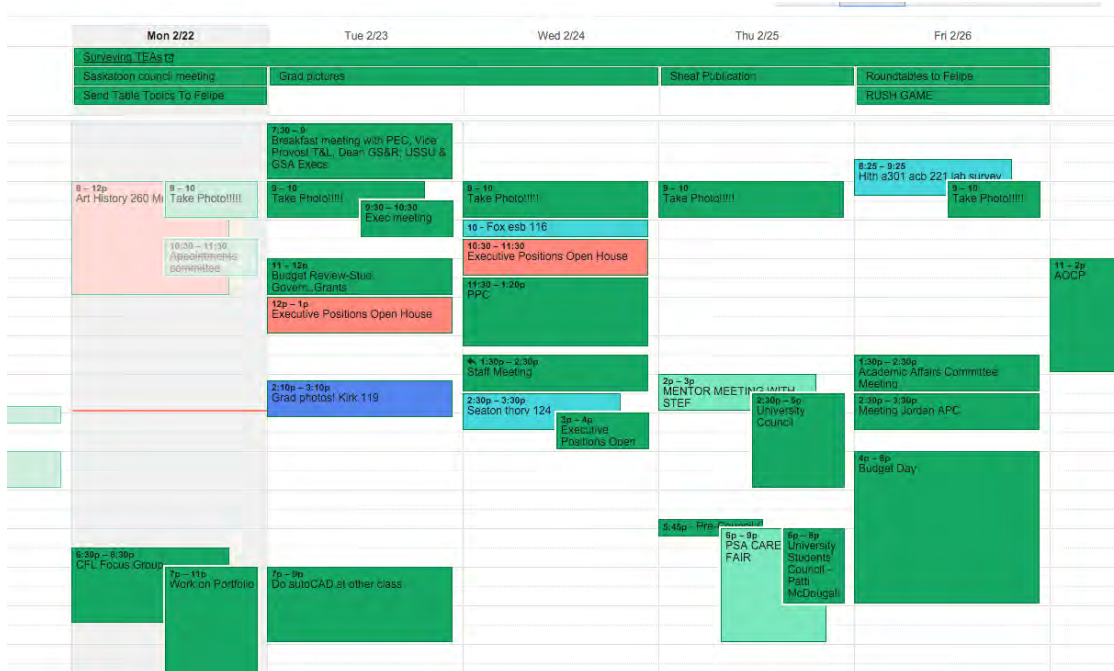
-Exec meeting. Friday Feb 19th

VP Senecal:

Feb 7-13



Feb 22-27



Comments:

- On vacation from Feb 16-19
- TEA surveying is beginning this week

VP Fu:

4. Business

4.1 SAL Policy

VP Senecal brought the further changes to the SAL Policy he presented weeks ago. The policy looks mostly at changing the SAL with Executive Delegates.

GM Cottrell noted that the application form needs to specify what kind of delegation people are applying to. She added that the Executive needs to identify all University Committees for people to know more about which committee they want to apply for. She will make a list of the committees, the times they meet, and a little of information about them. She will meet with VP Senecal to work out a process for this new policy.

President Saddleback asked if the changes are to the SAL policy or intended to create a new policy.

VP Senecal replied that the policy is intended to keep SALs and add for Executive Delegate if Executive members want to delegate their position on a university committee.

President Saddleback raised concern about the SAL policy and where it comes to play with regards to the USSU Committees.

Move to change the proposed changes to the SAL Policy.

EXECMotion071: VP Senecal/VP Fu

Carried

4.2 Pink Shirt Day

President Saddleback noted that an anti-bullying workshop will take place on February 24. He said that the Executive should wear pink to support the initiative.

4.3 Social Action Week

VP Fu said that he is still working on the final budget for Social Action Week.

Move to accept the budget for Social Action Week for \$1,000, \$600 of this is Executive Projects and \$400 is Pepsi product.

EXECMotion072: VP Fu/VP Merat

Carried

4.4 Candidates in the Tunnel

We will continue to allow candidates for the upcoming provincial election to be in the Tunnel. However, they must pay third party charges and cannot be booked through campus groups.

4.5 Vice Chairs of Committees

VP Senecal wants to examine the possibility of electing vice-chairs from student members of committees. This would have to be changed through the Bylaw. He would also recommend examining the feasibility of students-at-large or specific Councillors chairing some committees. Other suggestions

include having vice-chairs, which could create mentorship programs, interviewing for SALs, separate application processes for each committee. This may require some changes to the Appointments Committee as needed.

4.6 AOCPC Agenda

President Saddleback suggested the following

1. Vision Committee
2. USSU Saskatchewan Elections work
3. CFL Update
4. Consultation in Colleges and Constituencies - eg. Libraries
5. USSU Elections
6. Turnover process in College Societies
7. USSU-Constituency Relations

4.7 CFL

VP Senecal noted that the CFL Roundtable Conversation took place on February 22. He added that the conversation was very good.

5. Adjournment

The meeting was adjourned at 10:31a.m.

Room 110, 1 Campus Drive
University of Saskatchewan
Saskatoon, Saskatchewan
S7N 5A3



Telephone: (306) 966-6960
Fax: (306) 966-6978
E-mail: contactus@ussu.ca
Website: www.ussu.ca

University of Saskatchewan Students' Union
Sustainability Committee

Feb. 10th, 2016

Second Floor Meeting Room

1. Approval of Agenda
2. Sustainability Committee Changes
 - a. See Sustainability Policy Change Document
3. Social Action Week
4. Adjournment



Executive Delegates Policy

1. Preamble

This policy outlines the positions for which students can seek appointment to university or community committees, boards, or working groups that are under USSU Executive portfolios. The intent is to provide all undergraduate students with the opportunity for involvement in governance.

2. Procedures

a) Timelines:

The initial Delegate application process will follow the same timeline as the Fall Term callout for SALs for USSU Committees. However, if a position opens at another time during the year, new applications will be accepted. Delegate positions run until April 30, at which time the new Executive will assume responsibility for these positions until new applications are accepted in the fall.

b) Usage:

Executive members are not required to appoint Delegates to university level committees, nor should they assign the majority of these meetings to Delegates. The Delegate positions are to be used as required. Committees, boards, and working groups specific to each Executive portfolio will be reviewed by each Executive member at the end of their term so that recommendations can be made to the incoming Executive regarding which meetings are most important for specific Executive members to attend. There may be other meetings that are seen as good opportunities for undergraduate students.

c) Exceptions:

USSU meetings do not apply.

d) Enforcement and Maintenance:

Any reoccurring meetings specific to each portfolio (for example, university and community committees, boards, and working groups) must be attended by the Executive member who maintains that portfolio or by an appointed Delegates. If no Delegates apply or are chosen for a position, it is the Executive member's responsibility to attend the meetings.

The appointed Delegate is required to report back to and brief the appropriate Executive member on all relevant information gained. This is to be done in a timely fashion following each meeting, either in person or by email. The Delegate is also required to give copies of minutes, agendas and notes to the Executive member as resource material for present and future use. If the Delegate fails to attend 2 out of 3 meeting or 3 out of 5 meetings, the Executive member may attend the meetings in place of the Delegate, or may appoint a new Delegate to the position. If no Delegates apply or are chosen for the position opening, it is the Executive member's responsibility to attend the meetings.

e) Delegate Selection:

Gabe Senecal 2016-2-5 10:35 AM

Deleted: Students-at-Large

Gabe Senecal 2016-2-5 10:35 AM

Deleted: Students-at-Large (SAL)

Gabe Senecal 2016-2-5 10:35 AM

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Gabe Senecal 2016-2-5 11:07 AM

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Gabe Senecal 2016-2-5 10:58 AM

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Gabe Senecal 2016-2-5 11:02 AM

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Gabe Senecal 2016-2-5 11:01 AM

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The USSU Executive Committee has the final decision for Delegate selection. If an Executive member chooses to give up their position on a committee, board, or working group, the USSU Executive Committee may appoint a Delegate to that position. Each Executive member shall be given the opportunity to make recommendations regarding which Delegate they would like to attend their meetings; however, the USSU Executive Committee shall make the final decision. It is recommended the Executive interview candidates for Delegates to review their dedication, competency, and ability to represent students.

f) Compilation of Meetings:

Prior to the beginning of the fall semester, executives are to compile a list of the meetings they would like to defer to delegates. This is to create ease in the delegate selection process.

g) Support

The Executives shall support Delegates in their efforts and shall provide a brief orientation for their own Delegates, as well as regular debriefing meetings.

Contact Information: President 966-6965
Policy Authority: Executive Committee

<u>Approvals</u>	<u>Board/Committee</u>	<u>Date</u>	<u>Motion</u>
Adopted	Executive Committee	03/17/09	EXEC 88
Amended	Executive Committee	06/20/11	EXEC10
	<u>Executive Committee</u>		

Gabe Senecal 2016-2-9 11:49 AM

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Gap Analysis: towards transformative international pedagogies

		Not yet considered	Action Plan	Trialling	Embedded	Good practice	Gap
13	peer-to-peer models of support are in place (buddying / peer-assisted-learning / mixed year learning sets)	Existing	1	2	3	4	5
		Target	1	2	3	4	5
14	social activity programme and intercultural opportunities are developed and promoted (cultural cafe, NUS led events / clubs / societies)	Existing	1	2	3	4	5
		Target	1	2	3	4	5
15	development and professional support (ESOL, religious, international) are promoted and accessible	Existing	1	2	3	4	5
		Target	1	2	3	4	5
16	international research collaboration takes places	Existing	1	2	3	4	5
		Target	1	2	3	4	5
17		Existing	1	2	3	4	5
		Target	1	2	3	4	5
18		Existing	1	2	3	4	5
		Target	1	2	3	4	5
19		Existing	1	2	3	4	5
		Target	1	2	3	4	5
20		Existing	1	2	3	4	5
		Target	1	2	3	4	5

Activity 2: Consider the two learning outcomes below. How do they differ? What do they tell you about the programme?

By the end of this module you will be able to:

- Example 1: Identify the corporate management styles prevalent in a range of cultures
- Example 2: Critically appraise how socio-cultural factors influence differing corporate management styles

Activity 3: Having identified existing strengths in your programmes / institutions, and where there are gaps for further development, start to design ways of enhancing international and intercultural practice. This may be:

- A strategy at institutional / faculty / departmental level
- Educational Development plan for a given team
- Team Away Day activities on the theme of internationalisation
- Ways of creating intercultural engagement on campus
- Adaptations to pedagogic approaches within you practice
- Specific activities you can employ within your discipline

Gap Analysis tool: towards transformative international pedagogies

Activity 1: Use the gap analysis tool below to identify existing strengths and potential opportunities for development of international and intercultural practice across your programme / Higher Education Institution

e.g	curriculum draws on cultural experience	Not yet considered		Action Plan		Trialling		Embedded		Good practice		Gap
		1	2	1	2	3	4	3	4	5	5	
1	examples/material/resources from a range of cultures is embedded in the curriculum	Existing	1	2	2	3	4	3	4	5	5	2
2	curriculum draws on intercultural experience of students	Target	1	2	2	3	4	3	4	5	5	
3	curriculum includes teaching and learning methods from a range of educational cultures	Existing	1	2	2	3	4	3	4	5	5	
4	students are supported in developing skills to engage in range of teaching and learning methods	Target	1	2	2	3	4	3	4	5	5	
5	curriculum invites comment and analysis from a range of perspectives	Existing	1	2	2	3	4	3	4	5	5	
6	time/space is made for building relationships over a sustained period, and critical / analytical dialogue between cultures	Target	1	2	2	3	4	3	4	5	5	
7	curriculum provides opportunities for international collaboration (visiting speakers / joint courses / student collaboration)	Existing	1	2	2	3	4	3	4	5	5	
8	teaching and learning activities designed to enhance social integration	Target	1	2	2	3	4	3	4	5	5	
9	international experience built into curriculum (immersion / Erasmus / field trips / placements / exchanges / hosting – debrief and build on)	Existing	1	2	2	3	4	3	4	5	5	
10	foreign language courses available	Target	1	2	2	3	4	3	4	5	5	
11	marketing targets international as well as local audience (staff and students)	Existing	1	2	2	3	4	3	4	5	5	
12	pre-entry support mechanisms are promoted and accessible (staff and students)	Target	1	2	2	3	4	3	4	5	5	

Indigenous Education Protocol for Colleges and Institutes

Colleges and Institutes are key providers of applied postsecondary education for Indigenous communities across Canada. They are often the only postsecondary institution present in remote northern communities and many of them have been working actively to create curriculums that respect indigenous values and cultures.

Colleges and institutes respect and recognize that Indigenous people include First Nation, Métis and Inuit people, having distinct cultures, languages, histories and contemporary perspectives.

They recognize that indigenous education emanates from the intellectual and cultural traditions of Indigenous peoples in Canada. They also believe that Indigenous education will strengthen colleges' and institutes' contribution to improving the lives of learners and communities.

In order to reaffirm the importance of Indigenous education, Colleges and Institutes Canada, in consultation with its members and partners in indigenous communities has developed an Indigenous Education Protocol. This important document underscores the importance of structures and approaches required to address Indigenous peoples' learning needs and support self-determination and socio-economic development of Indigenous communities.

This protocol is founded on seven principles that aim to guide the institutions who will agree to sign on to this aspirational document.

Signatory institutions agree to:

1. Commit to making Indigenous education a priority.
2. Ensure governance structures recognize and respect Indigenous peoples.
3. Implement intellectual and cultural traditions of Indigenous peoples through curriculum and learning approaches relevant to learners and communities.
4. Support students and employees to increase understanding and reciprocity

among Indigenous and non-Indigenous peoples.

5. Commit to increasing the number of Indigenous employees with ongoing appointments throughout the institution, including Indigenous senior administrators.

6. Establish Indigenous-centred holistic services and learning environments for learner success.

7. Build relationships and be accountable to Indigenous communities in support of self-determination through education, training and applied research.

- See more at:

<http://www.collegesinstitutes.ca/policyfocus/indigenous-learners/protocol/#sthash.UKkr2JEo.dpuf>

Universities Canada principles on Indigenous education

June 29, 2015

Universities Canada represents 97 universities across Canada, which educate more than a million students each year. Indigenous students continue to be underrepresented in Canadian higher education institutions and our universities are committed to do their part to close this education gap, recognizing the urgency of this issue for the country. Closing the gap will strengthen Indigenous communities, allow Indigenous peoples to continue to strive for self-realization, enhance the informed citizenship of Canadians, and contribute to Canada's long-term economic success and social inclusion.

There are many reasons to close the education gap. A university education is a transformative experience, expanding knowledge, nurturing critical thinking and inspiring new ideas, creativity and innovation. Closing the education gap will benefit not only Indigenous graduates, but their communities and Canada as a whole.

Beyond these social and cultural imperatives, there is also a clear benefit to Canada's economy. Canada needs more university graduates to meet labour market demands. Indigenous people can help meet this demand. They are a fast-growing segment of the Canadian population, yet only 9.8 percent of Indigenous people in Canada have a university degree, compared to 28 percent of non-Aboriginals. Canada's universities recognize that tremendous opportunities exist – for Indigenous people and for the country – if we increase access to university education for First Nations, Inuit and Métis. With a university degree, Indigenous people in Canada can earn 60 percent more than their peers with a high school diploma. They experience longer and greater participation in the workforce.

As it continues to advocate for more funding to Indigenous students, Universities Canada and its members are committed to ongoing communication and collaboration with Indigenous communities. Higher education offers great potential for reconciliation and a renewed relationship between Indigenous and non-Indigenous people in Canada. Universities benefit from the presence of Indigenous students and their cultures, making our campuses more open places with wider sources of discovery and knowledge. Mutual respect for different ways of knowing and recognizing the intellectual contributions of Indigenous people is essential to building trust, understanding, and sharing. The cohabitation of Western science and Indigenous knowledge on campuses has the power of opening a dialogue among cultures and enhancing our shared knowledge.

In the spirit of advancing opportunities for Indigenous students, the leaders of Canada's universities commit to the following principles, developed in close consultation with Indigenous communities. These principles acknowledge the unique needs of Indigenous communities across Canada and their goals of autonomy and self-determination, as well as differences in jurisdiction among provinces and territories, institutional mission among universities, and the authority of appropriate university governance bodies in academic decision-making.

- 1 Ensure institutional commitment at every level to develop opportunities for Indigenous students.
- 2 Be student-centered: focus on the learners, learning outcomes and learning abilities, and create opportunities that promote student success.
- 3 Recognize the importance of indigenization of curricula through responsive academic programming, support programs, orientations, and pedagogies.
- 4 Recognize the importance of Indigenous education leadership through representation at the governance level and within faculty, professional and administrative staff.

- 5 Continue to build welcoming and respectful learning environments on campuses through the implementation of academic programs, services, support mechanisms, and spaces dedicated to Indigenous students.
- 6 Continue to develop resources, spaces and approaches that promote dialogue between Indigenous and non-Indigenous students.
- 7 Continue to develop accessible learning environments off-campus.
- 8 Recognize the value of promoting partnerships among educational and local Indigenous communities and continue to maintain a collaborative and consultative process on the specific needs of Indigenous students.
- 9 Build on successful experiences and initiatives already in place at universities across the country to share and learn from promising practices, while recognizing the differences in jurisdictional and institutional mission.
- 10 Recognize the importance of sharing information within the institution, and beyond, to inform current and prospective Indigenous students of the array of services, programs and supports available to them on campus.
- 11 Recognize the importance of providing greater exposure and knowledge for non-Indigenous students on the realities, histories, cultures and beliefs of Indigenous people in Canada.
- 12 Recognize the importance of fostering intercultural engagement among Indigenous and non-Indigenous students, faculty and staff.
- 13 Recognize the role of institutions in creating an enabling and supportive environment for a successful and high quality K-12 experience for Aboriginal youth.

Recognizing that other stakeholders have a role to play – governments, businesses, Indigenous organizations – university leaders also commit to the following actions to bring these principles to life:

Raise awareness within institutions about the importance of facilitating access and success for Indigenous students on campus.

Raise awareness among government partners and stakeholders of these commitments and the importance of investing in sustainable initiatives that advance higher education opportunities for Indigenous youth.

Raise awareness in public discourse of positive Indigenous students' experience in university and their contributions to Canadian society.

Develop partnerships with the private sector to foster opportunities for Indigenous people.

Continue to listen to and collaborate with Indigenous communities.

**University Students' Council Agenda
Thursday, March 3rd, 2016
Roy Romanow Student Council Chamber**

- 1. Adoption of an Agenda**
- 2. Introductions and Announcements**
- 3. Council Address**
- 4. Table Topics**
 - 4.1 "How can the USSU get more students to vote in the USSU election and the provincial election?"**
- 5. Minutes and Reports for Information**
 - 5.1 USC Minutes – February 25th, 2016**
 - 5.2 Executive Committee – March 1st, 2016**
 - 5.3 Academic Affairs Committee Minutes and Report**
 - 5.4 Appointments Committee Minutes and Report**
 - 5.5 Code of Ethics Disciplinary Committee Minutes and Report**
 - 5.6 Elections Committee Minutes and Report**
 - 5.7 External Affairs Committee Minutes and Report**
 - 5.8 Budget & Finance Committee Minutes and Report – February 22nd, 2016; February 26th, 2016; February 29th, 2016**
 - 5.9 Indigenous Student Affairs Committee Minutes and Report**
 - 5.10 International Student Affairs Committee Minutes and Report**
 - 5.11 Student Affairs Committee Minutes and Report**
 - 5.12 Sustainability Committee Minutes and Report**
 - 5.13 Association of Constituency President Minutes and Report**
- 6. Motions Arising from the Minutes and Reports**
- 7. Business**
 - 7.1 AAC Motion 004**
- 8. New Business**
- 9. Questions and Comments (30 Minutes)**
- 10. Any Other Business**
 - 10.1 Councillors Report**
 - 10.2 International Day for Elimination of Racial Discrimination**
 - 10.3 University of Saskatchewan Presidential Tours**
 - 10.4 Student Representative on Senate**
- 11. Adjournment**

	Sept. 10	Sept. 17	Sept. 24	Oct. 1	Oct. 8	Oct. 15	Oct. 22	Oct. 29	Nov. 5	Nov. 12
Abueidda, Ahmed	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NM
Andrahennadi, Hasith	P	P	P	R	P	P	P	R	P	NM
Andreas, Taylor	P	P	R	R	P	P	R	P	P	NM
Arcand, Jaylynn	P	P	P	P	R	P	P	P	R	NM
Daniels, Kristen	P	P	P	P	R	P	P	R	P	NM
DeWalt, Jordyn	P	P	P	R	R	P	P	R	P	NM
Dreaver, Dhaine	NYA	NYA	NYA	NYA	NYA	NYA	NYA	P	P	NM
Fu, Kehan	P	P	P	R	P	P	P	P	R	NM
Gill, Mankomal	CE	P	P	P	P	P	P	P	P	NM
Hearn, James	NYA	NYA	NYA	NYA	NYA	NYA	NYA	P	P	NM
Huckabay, Alana	P	P	P	P	P	P	P	P	P	NM
Iron, Monica	P	R	P	P	P	P	P	R	P	NM
Koob, Tenielle	P	P	P	P	P	P	P	P	P	NM
Kwag, Joseph	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NM
McCann, Connor	P	P	R	P	R	P	P	P	R	NM
Merat, Ata	P	P	P	P	P	P	P	P	P	NM
Moellenbeck, Sheldon	R	P	P	P	R	P	P	R	P	NM
Pinel, Dayna	NYA	NYA	NYA	NYA	NYA	NYA	NYA	P	A	NM
Ratt-Misponas, Regan	P	P	P	P	P	P	P	P	P	NM
Reimer, Serena	NYA	NYA	NYA	NYA	NYA	NYA	NYA	P	P	NM
Robertson, Jordan	P	R	P	P	P	P	P	P	P	NM
Saddleback, Jack	P	P	P	P	R	P	P	R	P	NM
Schwab, Benjamin	P	P	P	P	P	P	P	P	P	NM
Senecal, Gabe	P	P	P	P	P	P	P	P	P	NM
Tan, Mark	CE	P	P	R	P	P	P	P	P	NM
Trites, Brayden	P	P	P	R	P	R	P	P	P	NM

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

CE - Communication Error PG: Permission Granted

Nov. 19	Nov. 26	Dec. 3	Jan. 7	Jan. 14	Jan. 21	Jan. 28	Feb. 4	Feb. 11	Feb. 18	Feb. 25	Mar.3	Mar. 10
NYA	NM	NYA	NYA	NYA	NYA	NM	P	P	NM	P		
P	NM	R	P	P	P	NM	R	P	NM	P		
P	NM	P	R	P	P	NM	P	P	NM	R		
P	NM	P	P	P	P	NM	P	R	NM	P		
P	NM	P	P	P	P	NM	P	P	NM	P		
P	NM	PG	P	P	P	NM	P	R	NM	P		
P	NM	P	P	P	P	NM	P	R	NM	P		
P	NM	P	P	P	P	NM	P	P	NM	P		
P	NM	P	P	P	P	NM	P	P	NM	P		
P	NM	P	P	P	P	NM	P	P	NM	P		
P	NM	P	P	P	P	NM	P	P	NM	R		
P	NM	R	P	P	P	NM	PG	P	NM	P		
P	NM	P	P	P	P	NM	P	P	NM	P		
NYA	NM	NYA	NYA	NYA	NYA	NM	P	P	NM	R		
R	NM	P	P	P	R	NM	P	R	NM	P		
P	NM	P	P	P	P	NM	P	P	NM	P		
P	NM	P	P	P	R	NM	P	P	NM	P		
R	NM	P	P	P	P	NM	P	P	NM	P		
P	NM	P	P	P	P	NM	P	P	NM	P		
P	NM	P	P	P	R	NM	P	P	NM	P		
P	NM	P	P	P	P	NM	P	P	NM	P		
P	NM	P	P	P	P	NM	P	P	NM	P		
P	NM	P	P	P	P	NM	P	P	NM	P		
P	NM	P	P	P	P	NM	P	R	NM	P		
R	NM	P	P	P	P	NM	P	P	NM	P		

University Students' Council
Minutes for Thursday February 25th, 2016

Present

Jack Saddleback, President
Ata Merat, VP Operations and Finance
Gabe Senecal, VP Academic Affairs
Kehan Fu, VP Student Affairs
Regan Ratt-Misponas, Indigenous Students
Dhaine, Dreaver, Indigenous Students
James Hearn, Engineering
Jordan Robertson, ESB
Connor McCann, ESB
Sheldon Moellenbeck, St. Thomas More
Benjamin Schwab, St. Thomas More
Kristen Daniels, Arts & Science
Monica Iron, Arts & Science
Hasith Andrahennadi, Arts & Science
Tenielle Koob, Pharmacy & Nutrition
Mankomal Gill, Kinesiology
Ahmed, Abueidda, International Students
Mark Tan, International Students
Dayna Pinel, Nursing
Brayden Trites, Education
Jaylynn Arcand, Medicine
Jordyn DeWalt, WCV

Also Present

Josie Steeves, USC Chair
Caroline Cottrell, General Manager

Regrets

Taylor Andres, Law
Serena Reimer, Education
Alana Huckabay, Agriculture &
Bioresources
Joseph Kwag, Engineering

Absent

Guest List

Patti McDougall, Vice-Provost, Teaching
and Learning
Jason Kovitch, USSU Business and
Services Manager
Alexa McEwen

The meeting was called to order at 6:02p.m.

1. Adoption of the Agenda

Move to add 10.2 Student Representative on Senate under Any Other Business. Move to adopt the agenda.

USCMotion0116: President Saddleback/Councilor Ratt-Misponas **Carried**

2. Introductions and Announcements

President Saddleback introduced Dr. Patti McDougall, Vice-Provost, Teaching and Learning; Jason Kovitch, USSU Business and Services Manager; and Alexa McEwen.

3. Council Address

3.1 Patti McDougall – Vice-Provost, Teaching and Learning

Move to go into informality.

USCMotion117: VP Merat/Councilor Robertson **Carried**

Dr. McDougall noted that she is in Council to provide updates around mental health, sexual assault, and the position around the Students of Concern Advisory Committee (SOCAT).

Dr. McDougall said that before Christmas Break, she started working with the Associate Vice-President in the Human Resources Department to create a partnership around wellness. This partnership looks at the processes to dealing with wellness. The strategy and implementation teams include people from campus, including students. One of the first orders of business to see if this strategy works is to work on a framework around wellness. The most important framework is a mental health strategy. There is more to this project but mental health is the most important. This has been done at other universities, so it will not be hard to find ways to create this framework.

Dr. McDougall moved to provide an update on sexual assault policies and procedures. She noted that the policy is created by all campus rather than just students. The policy was sent out in September 2015 to receive feedback. The document went to the Board of Governors and was approved. The procedures document does not have to go to the Board of Governors. This document is still under revision by different committees. The procedure looks at a threefold approach. The first step is consultation. Then, the second step is going on record by reporting to Protective Services. This is part of the individual's decision. The third step is making a formal complaint. This procedures document is a long protocol. The last part of this document is about the commitment to the policy.

Councilor Koob asked about the consequences when a formal complaint occurs, and the timeline to deal with it.

Dr. McDougall replied that most assaults that occur on campus are non-stranger assaults. Further, not all cases have to do with rape but rather with inappropriate touching. She has been working on educating the campus community about this. She pointed out to two (2) campus notifications that were sent out. Both of them were related to inappropriate touching. On the student's side, to make a formal complaint under one needs to issue it to the University Secretary's Office. This complaint can be done up to a year. However, it can go outside of a year if the person can demonstrate mitigating circumstances, such as going first through the criminal justice system rather than the University. She noted that the University Senate oversees the Non-Academic Misconduct Code that deals with sexual assault. She added that the very worst the University can do is to expel someone. If the student already convocated, the University can revoke credentials.

Councilor Koob asked about what is done in the meantime that a complaint is being dealt with.

Dr. McDougall replied that it depends on the alleged perpetrator. If the person is a student, it goes under the Non-Academic Misconduct Code. If it is a staff member, it goes under employees' processes. The procedures document talks about options for interim instances. Sometimes there can be a non-contact order that is mutually agreed upon by the students. The University has different options to accommodate the person who has been victimized. She noted that the President has the power to suspend a student while the case is being investigated.

Councilor Ratt-Misponas asked about sexual harassment in the policy.

Dr. McDougall replied that by definition in the policy, sexual harassment is included as sexual assault. She added that there is also a separate policy around sexual harassment which could be inducted at the same time.

Councilor Pinel asked about the education measures taken to teach the campus community about sexual assault.

Dr. McDougall replied that the education process is about training people. One is training the people in the receiving end of disclosure. She is also interested in creating awareness around campus. There is also a preventive education program.

Councilor Ratt-Misponas asked if there have been talks in schools to educate more students.

Dr. McDougall replied that first the documents need to be established at the University and then look at expansion possibilities.

Councilor Andrahennadi asked if there could be a possibility of adding the mechanisms into an App that could be linked to different services on campus, such as SafeWalk.

Dr. McDougall answered that she is interested in this idea. She added that she would like to give more emphasis to SafeWalk. She noted that when SafeWalk is not operating, one can call Protective Services.

Dr. McDougall moved to talk about Tracy Spencer's role on Student Affairs Case Management. This system provides support for students who are in crisis. The University goes to Ms. Spencer to mobilize a response. When there is a large crisis, the University has a management response plan. There is also a committee that helps with this called SOCAT. This team is multidisciplinary and meet on a regular basis and help coordinate a response. For example, they provide assistance and support to faculty when dealing with individuals. There is also a partnership with Violence Threat Risk Assessment (VTRA). It is a partnership with entities in Saskatoon and beyond to share information to bring a positive resolution.

VP Senecal asked about the role administrators can play when dealing with sexual assault concerns when they did not go through the assault.

Dr. McDougall replied the University cannot be seen as hiding something. In the past, institutions used to keep information from the community thinking that disclosing would create hysteria. She added that when determining when a campus notification will go out, there are a couple of steps to consider. The first one is to look at the level of threat to campus. The next step is about the individual and the level of comfort they have. Finally, this looks at opportunities to educate campus.

VP Merat noted that he has worked to try to create an App for SafeWalk. However, he found a different App to help with it that is used by other universities. He added that he is not sure how far the process went with regards to implementing it.

Councilor Ratt-Misponas asked about the release date for the mental health strategy, and the individuals involved with the development for such strategy.

Dr. McDougall replied that there are different teams with regards to the strategy. Some of the processes for creating the strategy are consultation and focus groups. The strategy will be developed from the data collected. She added that there is no specific date for the release.

Chairperson Steeves asked about the procedures when dealing with victims of sexual assault who only want counseling help but do not want to complain.

Dr. McDougall replied that the non-academic misconduct policy allows for anyone to bring up a complaint.

Dr. McDougall thanked Councilors for the invitation to Council.

Chairperson Steeves thanked Dr. McDougall for attending Council.

Move to go back into formality.

USCMotion118: Councilor Arcand/VP Senecal

Carried

4. Table Topics

4.1 "What are the best ways to get info out to your college/constituency? Are there any creative mediums or methods used the USSU should adopt?"

Councilor Koob suggested to create banners for USSU elections and by-elections.

Councilor Ratt-Misponas suggested having tables around campus to communicate information to students.

Councilor Pinel recommended having Facebook polls.

Councilor Andrahennadi suggested having a big calendar in the Arts Tunnel to promote Louis' specials and what the USSU is doing.

Councilor Koob agreed with Councilor Andrahennadi.

Move to give GM Cottrell speaking rights.

USCMotion119: Councilor Koob/President Saddleback

Carried

GM Cottrell said that she will look into this.

VP Senecal suggested having the plasma screen in the Arts Tunnel could be a good idea to promote events.

Move to create a town crier position.

USCMotion120: Councilor Ratt-Misponas/Councilor Koob

Defeated

5. Minutes and Reports for Information

5.1 USC Minutes – February 11th, 2016

5.2 Executive Committee – February 19th, 2016; February 23rd, 2016

President Saddleback noted that his roundtables for February 23rd need to be changed.

5.3 Sustainability Committee Minutes and Report – February 10th, 2016

6. Motions Arising from the Minutes and Reports

Move to accept the Minutes and Reports.

USCMotion121: VP Senecal/VP Fu

Carried

Councilor Robertson asked if the Budget and Finance Committee minutes were missing from the package.

VP Merat replied that they were not added to the package. However, he sent them to Councilors in a separate email.

7. Business

7.1 XL Print & Design

Move to give Jason Kovitch, USSU Business and Services Manager, speaking rights.

USCMotion122: VP Fu/Councilor Gill

Carried

Councilor Koob asked about where the income loss for not renting the space were XL will go.

GM Cottrell replied that they are assuming a \$25,000 in rent revenue. However, the space has been for rent since August 2015. She added that they would recoup the revenue by increased sales in XL when it is moved.

Mr. Kovitch added that since the space has been for rent, it is not been very attractive to other businesses given its access and size. There are also many concerns with the current space XL is using with regards to power and the power grade in the building.

Councilor Koob asked if this proposal was brought up to the centers for concerns.

Mr. Kovitch replied that the only concern was the move of the Help Center from a high traffic location. An exam file computer will be put into a high traffic location, preferably outside its existing location.

GM Cottrell added that the Help Center is far from the others centers, thus it does not have the same relationship with the other centers. Also, SafeWalk and StudentCrew will be able to move to a larger space. This will also allow to move Campus Legal Services (CLS) and to have a Peer Support room.

Councilor Robertson asked if by having the centers together there would be a budget change for condoms.

VP Fu noted that each Center has different outcomes. Further, if a student does not feel comfortable going into the others centers, he/she can go to the Help Center. He added that in terms of Peer Support, each center can approach this very differently.

Councilor Robertson referred to having collaboration between the centers in terms of space, and having a space for offices for the coordinators.

President Saddleback noted that having the main centers together will create a nice feel for students. He thanked USSU Senior Managers for their work on preparing this project.

GM Cottrell noted that during the years, the condom budget has gone down significantly. This has been a concern. Condoms are purchased to encourage safe sex among students. Mr. Kovitch noted that the new space for XL is a bit smaller but more efficient given its nature. The customer space will be smaller but there will be more production space. The move of XL also involves not having to have a power increase in the MUB for the new machines. In terms of the centers, it is fundamental that each of them has a space where students can go. The new expansion of the centers will allow them to have a kitchen, sink, a fridge, and couches, among others.

Councilor Arcand asked if the move of XL would fix the temperature issues they have been facing in the MUB.

GM Cottrell replied that the heat will be better controlled in the new location.

Councilor Pinel asked if there are problems with storage with the movement of XL.

Mr. Kovitch replied that there is storage built in but also the current Food Centre storage room will be moved to allow for more storage for XL.

Mr. Kovitch discussed the budget for the move of XL. There are three (3) essential pieces of millwork that need to be created. One is the service counter; extra coverage on the windows that will add counter space and plug-ins; and extra storage space. The second item is electrical changes. The data FMD section is because the phone service has to be run by the University, and thus, there is an additional cost by having two (2) phone numbers. New signage is another cost. He provided an explanation of costs.

Councilor Pinel asked if there is a loss while XL is closed moving to the new space.

Mr. Kovitch replied that XL will be closed for a short period of time, most likely three (3) days.

Councilor Arcand asked if the moving day has been decided.

Mr. Kovitch replied that the most likely date to move XL would be somewhere during May. The idea is to have the millwork done first, and then do the move as quickly as possible.

GM Cottrell added that this will be done when XL has fewer work orders so less people are affected while XL is closed.

Mr. Kovitch moved to talk about the centers' reallocation. He spoke about the costs associated with painting MUB 103, 104, and 105. He also explained the millwork for the centers.

GM Cottrell added that there is a 15% contingency figure in case something unexpected happens. She moved to talk about the costs. She noted that GST has been included in the

costs but eventually the USSU will receive the GST back. The money for this project needs to come out from the Infrastructure Fund, thus it needs to be approved by Council. For the day of the meeting, the Infrastructure Fund has a total of \$1.998 million. Between May 1, 2016 and April 30, 2017 the USSU needs \$1.32 million for the mortgage payments. From now, the USSU is keeping a three (3) month mortgage reserve. The reserve fund specification is that the organization keeps \$750,000 at all times. She noted that the money proposed in the fall to upgrade the MUB will only be used to upgrade the lighting system, estimated at \$35,000. After all the requests have been submitted, the Infrastructure Fund will have \$195,352 estimated. She added that on May 29, she is allowed to put money in the capital. Therefore, she is also proposing to put down \$195,352 towards the capital.

Councilor Pinel asked if there would be no need of the Infrastructure Fund during the summer since Council does not meet during this time.

GM Cottrell replied that in case of an emergency during the time Council does not meet, there is around \$750,000 in reserve. In this case, the USSU would contact Council to meet during the summer to make a request.

Move to spend \$48,542.60 on the Centers and XL Print & Design moves from the Infrastructure Fund.

USCMotion123: Councilor Robertson/VP Merat **Carried**

7.2 AAC Motion 004

Move to table the motion for next week's meeting.

USCMotion124: President Saddleback/VP Merat **Carried**

8. New Business

9. Questions and Comments

President Saddleback noted that for next week's meeting, Jeff Dumba, Associate Vice President (Financial Services), will be the Council Address. He will be talking about the financial landscape of the University and large capital programs.

President Saddleback said that the USSU elections meeting will take place on Monday February 29 and March 1. He invited Councilors to let their constituencies know. The procedures meeting will take place on March 7.

President Saddleback said that on February 26 the Shine a Light Gala will take place. The USSU Executive bought a table for six (6) members to go. He invited Councilors to let him know if they would like tickets.

Councilor Andrahennadi noted that members of his constituency suggested adding the faces of candidates on the vote tab for elections. He added that advertising for the debates should be better. Further, colleges should be allowed to host their own debates.

President Saddleback pointed that the USSU has been working with University administration to get information about the USSU elections through email.

VP Fu noted that Shine a Light Campaign is organized by WUSC. This campaign looks at supporting women in camps. It first started as a campaign to have women in refugee camps learn the same as men.

Councilor DeWalt noted that there are no WCVM students who are out of class by 4:30p.m. Thus, they cannot attend the USSU elections meeting.

GM Cottrell said that she can do individual mandatory meetings if people are interested in running. The only stipulation is that it has to be done before the procedures meeting.

GM Cottrell asked Councilors to sign up for the Curling Social and Bowling Social.

Councilor Ratt-Misponas asked about academic performances that are necessary for students to run for USSU Executive or Council positions.

GM Cottrell replied that a student has to be in good academic standing.

Councilor Koob asked if a student staff member of the USSU can be a member of Council.

GM Cottrell replied that any less than full-time student employee may run for political office.

Councilor Koob asked if the Executive has planned any events for the provincial election including candidates. She also asked if there will be an advance polling station for student on election day. Finally, she asked if she could endorse a candidate while being a member of the Elections Committee.

President Saddleback replied that the GSA is putting a Candidates Forum on March 15, 5:30p.m.-7:00p.m.. He added that Councilors can endorse any provincial candidate and it does not affect one's position in the Elections Committee.

Councilor Koob asked about advance polling in order to engage students in the election.

President Saddleback replied that advance polling is taking place from March 29 until April 2. He is unsure if the polling station will be on campus. He added that the Usask Votes Campaign will have tables in the Arts Tunnel. This event is in conjunction with the Political Studies Students' Association (PSSA).

VP Fu noted that the only problem of endorsing candidates is if it is done as a member of the USSU.

Councilor Koob asked about the unnamed committee that was struck on December 3, 2015. The committee supposed to have reported back to Council in January 2016.

Councilor Gill replied that the committee has only met once. He will meet with VP Fu to start a foundation for this committee.

President Saddleback offered help to organize the committee.

Councilor Ratt-Misponas asked if the mandate for the committee could be changed.

Councilor Koob suggested having the committee bringing a report back in two (2) weeks.

Councilor Ratt-Misponas asked about regulations for provincial candidates about campaign material on campus.

President Saddleback replied that the USSU can only control what happens in their buildings. He added that campaigning cannot occur in the food court. Candidates can be in the Arts Tunnel if they pay the fee to have a table there.

10. Any other Business

10.1 Councilors Reports

Move to adjourn.

USCMotion125: Councilor Robertson/Councilor Daniels

Carried

10.2 Student Representatives on Senate

11. Adjournment

Executive Meeting
March 1st, 2016

Present: President Saddleback, VP Fu, VP Senecal, VP Merat, and GM Cottrell.

1. Call to order

The meeting was called to order at 9:35a.m.

2. Quorum

Quorum was present

3. Roundtables

President Saddleback:

Commission on Female Leadership: The commission on female leadership met with the focus group on February 22nd. The focus group included guests from the community, such as Janice Braden, Arla Gustafson, Dr. Linda McMullen, Brea Lowenberger, Kelly Moore, Lenore Swystun, Dr. Diane Martz, Dr. Peta Bonham- Smith, Leanne Bellegarde, Alex Werenka, Josie Steeves, Dr. Claire Card, Joy Crawford, and Avon Whittles. The overall discussion was absolutely awe-inspiring; the individuals involved added much insight into the overall mandate of the commission. As we move into the report writing on the commission, I look forward to including many discussion points from the focus group.

Budget Review: I had attended a few key budget review talks to go over and discuss any changes deemed necessary to the 2016/2017 USSU budget. I would like to commend VP Merat on the hard work he has done over the past few weeks to prepare the budget, consult with individuals, and execute a solid plan going forward. I would also like to commend the Budget and Finance Committee on their commitment over the year and more specifically in this past week to reviewing the USSU's financial matters.

USSU Open House: We hosted 3 USSU Open Houses this past week which directly came out of a recommendation from the Commission on Female Leadership town-hall. Folks at the town-hall felt that the USSU could do more to 1) engage the student body on governance and 2) let the wider student body know what the executive positions are in a fun and inviting manner. We had 5 people overall attend the Open Houses and considering that this was the first time in recent USSU history for this to take place, that's pretty jazzy! In transition documents, I will be recommending that the USSU does this on an ongoing basis and does it throughout the year.

#USaskVotes: VP Fu and I sat down the Political Studies Students' Association to go over the parameters of the #USaskVotes campaign. A few things that I had brought up with the group was the need for non-partisan participation in the campaign. Outlined as such:
NON-PARTISANSHIP IS ESSENTIAL

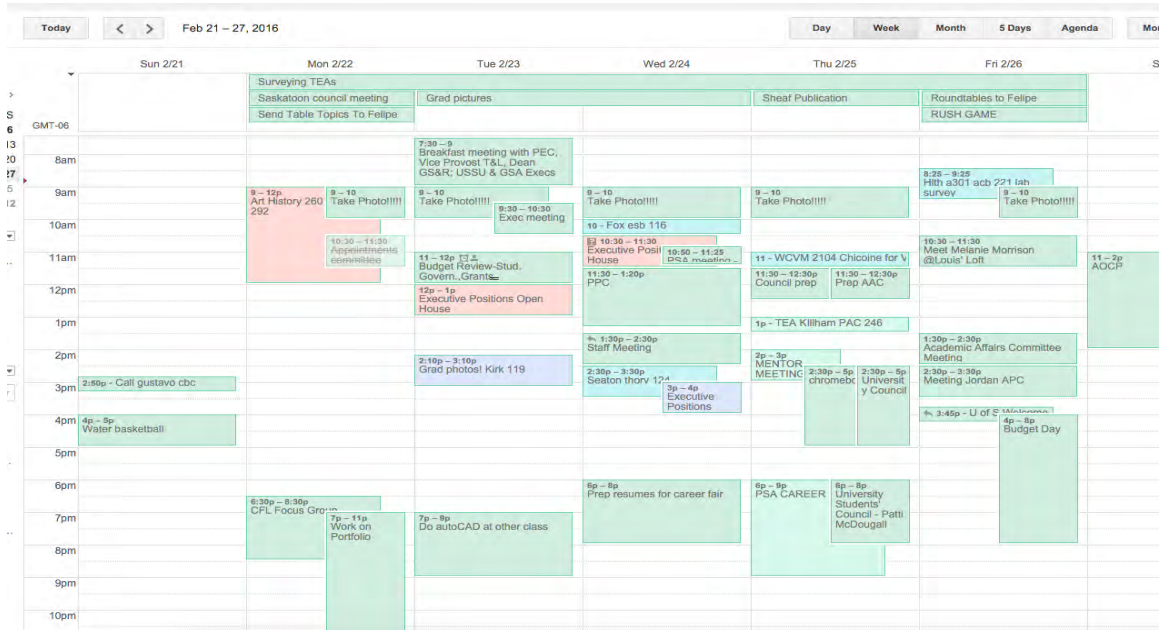
- * What this means:
 - * Everyone has every right to an opinion, and are not expected to avoid any politically charged discussion for the next month. However, there are a few baseline rules that must be followed if and when you are representing this campaign
 - Avoid making value judgements about any of the party's platforms (e.g. "good policy", "bad policy", "I like...", etc.)
 - Please put away all party paraphernalia before starting your shifts
- If you are involved in any student groups representing one of the parties, this would constitute a conflict of interest, and we ask that you **DO NOT** volunteer for table shifts. We will have plenty of work to do promoting different events and setting up, etc.

All parties involved in the #USaskVotes campaign will be looking to bring a general awareness of the provincial election to the student body. This will be achieved through tabling, social media, and key debate forums.

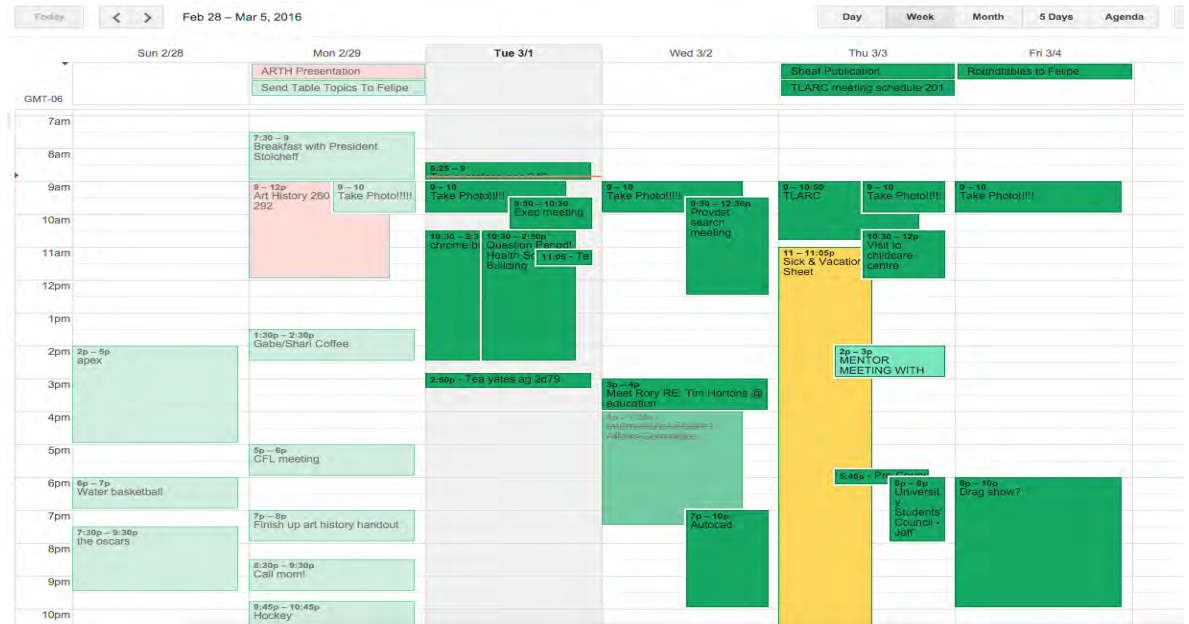
VP Merat:

I spend most of the week at the meetings for 2016-2017 budgets. We all also attended AOC meeting on Saturday morning.

VP Senecal: Feb 29-March 4



Feb 22-27



Comments:

- TEAs continue

VP Fu:

4. Business

4.1 University of Saskatchewan Senate and University Council

Dalhousie Students' Union was able to increase the amount of students in their Senate, which is the equivalent body to the UofS's Council. Currently, the UofS has six (6) MSCs in Senate. President Saddleback proposed to have more undergraduate students in Senate by looking at different options. VP Senecal proposed increasing the number of students on University Council. Currently University Council has about 14 voting students seats, plus two ex officio seats for Executive. VP Senecal noted that altering the student composition of University Council is especially important, as the body makes formative academic changes at the U of S.

The University of Saskatchewan Act is provincial legislation that outlines the composition of the University of Saskatchewan Senate and University Council. The Act would need to be opened to make any of these proposed changes.

VP Senecal contacted his counterpart at the Dalhousie Students' Union and circulated the DSU proposal before the meeting.

President Saddleback will bring a motion to USC to move to write a request to the University Secretary to have an increase on undergraduate representation in University Council and University Senate.

4.2 Federal Advocacy

President Saddleback has been having discussions with an ad hoc committee of other U15 SUs around the budget lobby days March 22nd to March 24th. Several of them are going to Ottawa to lobby on student loans, international students, Aboriginal education funding, among other things. He would like to explore being part of the lobby group paid for out of the Executive conference line. The Executive indicated its approval of this. GM Cottrell will have this set up.

4.3 North Concourse Stressless Sponsorship

Rita Hanoski from Student Counselling has asked for sponsorship for Stressless during April, This will be provided as long as the USSU is fully acknowledged as a sponsor.

Move to sponsor Stressless for three days in the North Concourse.

EXECMotion073: VP Fu/VP Senecal

Carried

4.4 Experience in Excellence

Gala is on April 3rd. VP Senecal pointed out that there are a number of awards for which nominations are required including Freda Salikin Award, Doug Favell Award, USC Councillor Award, and others. The Centres also need to get their nominations in. VP Senecal will get in contact with everyone to ensure that all the nominations have been received.

4.5 Presidential Tours

President Stoicheff will be touring various Saskatchewan locations. A student representative has been requested. The dates are: Prince Albert Thursday March 10th, Battlefords, Wednesday March 23rd, and Estevan, Tuesday and Wednesday, April 19th and 20th (this is a fly in trip due to the distance.) The Executive will be seeking people to fill these spots via Council.

5. Adjournment

University of Saskatchewan Students' Union
Budget and Finance Committee
February 1st 2016
Roy Romanow Council Chambers
3:35PM CST

1. Call to Order: 3:33PM
2. Campus club funding
3. Adjournment

Abset: Counsellor McCann.

Funding requests: Motion #022, VP Merat. Second Counsellor Tan.

1. Chem Student Society. Faculty Meet and Greet. *Awaiting more Information*
Cash: \$200
2. U of S Mindful Living Club. Ecstatic dance with Natalie Dinsdale. *Awaiting more information.*
Cash: \$30.
3. PSA. Career Fair. *Approved*
Cash: \$350.
Pepsi: \$62.75.
4. IWM. A Traves De Los Ojos "Beyond the Eye". *Approved. Conflict of Interest (Regan and Kehan).*
Cash: \$400
XL: \$360.
5. VASU. We the Artist. *Approved.*
XL Credit: \$450
Louis: \$500
6. U of S Rugby Club. National University 7th Tournament. *Approved.*
Cash: \$500.

7. NASA. Wine and Cheese Night. *Approved.*

Cash: \$600.

8.. Power to Change. Route to God. *Approved.*

XL: \$100.

Pepsi: \$50.

Budget and Finance Committee Meeting – Budget Presentation
February 26th, 2016

Present: VP Merat (Chair), VP Fu, Brooke Malinowski, Mark Tan, Connor McCann, Mankomal Gill, Amirali Nazari, Regan Ratt-Misponas

Guests: President Saddleback, VP Senecal, Caroline Cottrell, Jason Ventnor, Jason Kovitch, Amanda Mitchell

Call to order at 4:09

Quorum was present

1. Move to accept the 2016-17 operations and capital budget as presented and refer to University Students' Council for approval
Moved by VP Merat, Seconded by Regan Ratt-Misponas Carried unanimously

The budget was presented through an examination of all schedules, all capital requests, and on a line-by-line basis for each department. A lively discussion ensued.

Meeting adjourned at 8:52

University of Saskatchewan Students' Union
Budget and Finance Committee
February 29th 2016
Roy Romanow Council Chambers
3:35PM CST

1. Call to Order: 3:35PM
2. Campus club funding
3. Adjournment

Funding requests: Motion #023, VP Merat. Second Counsellor Gill.

1. Operations Management Students' Association (O.M.S.A.): OMSA Inventory Game.
 - a. Louis Credit: \$200
 - b. Cash: \$50
2. 5 Days for the Homeless: 5 Days for the Homeless 2016.
 - a. Cash: \$500
 - b. XI Credit: \$300
 - c. Pepsi: \$200
3. Just Rights: Painting Justice Art Auction.
 - a. XL Credit: \$46
 - b. Louis Credit: \$480
4. Punjabi Students' Association: Rewind
 - a. XL Credit: \$150
 - b. Louis Credit: \$350
5. University of Saskatchewan Student Advocates for Mental Health: Mental Health Panel.
 - a. Louis Credit: \$45
6. YWiB (Young Women in Business) USask Chapter: YWiB USask Chapter Launch
 - a. Louis Credit: \$360
 - b. XL Credit: \$40

7. Political Studies Students' Association: USask Get Out the Vote - Social Action Week.

- a. Cash: \$216.65
- b. XL Credit: \$158.94

8. Enactus Saskatoon: The Big One

- a. Cash: \$300
- b. Pepsi

A DSU Proposal for Defined & Comprehensive Student Representation on Senate

Introduction

The question of student representation in the Dalhousie Senate has been discussed in recent years since a former Dalhousie Student Union VP Academic and External brought forward a proposal to increase the number of student representatives. This document proposes similar amendments to the Senate constitution such that there would be student representation on Senate from each Faculty, plus student union representation and the creation of equity representatives. This document will outline some objectives and concerns, and provide examples of Canadian institutions with similar structures, including how Dalhousie compares within the U15 group.

Objective

In advancing this proposal, the Dalhousie Student Union is attempting to achieve four inter-related goals:

- 1) Replace the current arbitrary number of student senators with a model that has each academic unit electing a student representative.
- 2) Strengthen Senate governance by ensuring student senators have a defined constituency to represent and gather feedback from, and ensure that all Faculties have student representation.
- 3) Strengthen the student voice in Senate.
- 4) Address recommendations in the *Belong* Report and Strategic Direction Charters 5.2 and 1.3.

Motion:

We are proposing a new model of student representation on senate. The DSU's goal is to have representation from each Faculty, plus adding an international student and seats for equity-seeking groups to senate. The proposed wording captures the spirit of this goal while leaving flexibility. Following passage of this motion, the DSU will have to amend its constitution as well to more clearly define these positions and establish an elections process. This process is already underway in preparation, with student faculty-based and other relevant societies ready to implement new senator election processes in their constitutions in their winter annual general meetings.

To achieve these goals, the following motion is proposed to Senate for consideration:

Motion #1: SPGC establish an ad hoc committee to:

- a) Examine, in light of the Dalhousie Student Union proposal to increase their representation, the appropriate number of faculty seats on Senate.
- b) Examine means to enhance the proportion of equity seeking groups on Senate, consistent with the Principles and Values espoused in our constitution

c) Present the results of their examination to the Senate Planning and Governance committee by March 16, 2016

Motion #2: 3.4 (b) Students: Twenty-two (22) students elected for one-year terms using a process as defined in the Dalhousie Student Union (DSU) Constitution and in keeping with Senate's principles to advance diversity, equity and inclusiveness. The student members shall consist of:

- President, DSU
- Vice President, Academic and External, DSU
- Fourteen (14) students to represent each of the Faculties. One each from: Agriculture Campus, Architecture and Planning, Arts and Social Sciences, Computer Science, Continuing Education, Dentistry, Engineering, Health Professions, Law, Management, Medicine, and Science
- Two (2) students from the Faculty of Graduate Studies
- six (6) students with one student to represent each of the following constituencies: international students, LGBTQ students, women students, Black/African Canadian students, indigenous students, students with disabilities

Senate's Structure

The Senate is structured to have a number of faculty members elected by their Academic Units, determined by a formula set out in Section 2.1(c) of the Senate Constitution. Members of senate also include representatives from academic administration and from the Libraries, balanced out by Section 2.1(b) that ensures a ratio of three faculty senators for every administrative senator. This proposal leaves this ratio unchanged, but would put the proportion of student senators in line with many U15 institutions (see below). The administrators on Senate are three members of senior administration (the President, Provost, and Vice-Provost Research), the Librarian, and the deans of each faculty.

With only a few exceptions, each Faculty is represented by administrative senators and elected faculty senators. The student senators are the most notable exception. There are 7 students, determined by the Dalhousie Student Union (DSU), with the limitations being that one student must be enrolled in the Faculty of Graduate Studies, and another in the Faculty of Agriculture. In practice, two student senators have been the DSU President and DSU Vice President Academic and External, with three others elected at large by students in general elections each spring, and the graduate senator elected during the annual Dalhousie Association of Graduate Students elections.

For the purpose of references, the wording of the constitution is as follows:

2.4 (b) Students: Seven students, one of whom shall be a graduate student and one who shall represent the Agricultural Campus. Students shall be elected to Senate for one-year terms as determined by the Dalhousie Student Union.

Concerns:

1) Student Senator Committee Requirements - Balance and Accountability: Most senate committees and subcommittees require student participation. For the existing student senators to be present in every subcommittee requiring student representation would mean an average of 3-4 committees per senator, a requirement that is not expected of other Senators. This issue is somewhat alleviated by the fact that many subcommittees have set their terms of reference such that the student representative does not need to be a senator, and could in fact be any student. The Senate Planning and Governance Committee, Learning and Teaching Committee, and Academic Programs and Research Committee must have student senators, but

for the rest, any student is eligible to sit on the committee. In practice, these committees have been assigned first to student senators as their workload and schedule permits, and then any unfilled committees have been filled by other students recommended by the DSU VP Academic & External.

While this helps to balance the workload for student senators, it raises concerns about how these additional students are selected, and who they are accountable to. The DSU executives are accountable to the student union council, as are the student senators. They are also accountable to the DSU Council's Academic Committee. The additional students on senate committees are not bound to any such structure. The relationship between Senate and the DSU is respectful, with additional students not generally being appointed without DSU recommendation, and we believe that if the DSU requested students be recalled it would be respected. But technically, recall is not automatically required if the DSU were to express non-confidence in a student committee member who is not a senator.

The proposed motion would increase the number of student senators, eliminating concerns of balancing committee work with academics. But more importantly, it would ensure that all students engaged in Senate's work be accountable to a defined organized constituency. A student senator that actively solicits feedback from members would no longer be a stroke of good luck, but be built into the governance structures of the university and student union.

2) Student Perspective from All Academic Units

All academic units have representation on the senate from faculty members and administration. While senators are expected to consider the interests of the university as a whole in making their decisions, having representation from all the Faculties who are able to speak to their issues is enormously helpful for other senators in forming university-wide perspectives.

The same is not true for students. Because there are only seven student representatives, nearly half of Dalhousie's faculties will not have representation while, on the other hand, two are always represented: Agriculture and Graduate Studies. This lack of representation is reflected in perennial debates at DSU general elections about how to balance representation from Sexton and Carleton campus Faculties. We have tried measures to ameliorate this problem--for instance, the DSU Council's Academic Committee brings students senators together with representatives from each Faculty every month to discuss academic issues and the Senate agenda. This is helpful, but does not address the fundamental problem: with two senators selected from Agriculture and Graduate Studies, only five of the remaining ten faculties can be represented in any given year. Student representation on senate helps all senators form a university-wide perspective, and is beneficial to university governance. Having only partial representation of student perspectives from the faculties is a gap in the senate's structure. This is the primary motivation for the proposal.

3) Diversity and Inclusiveness

Belong: Supporting an Inclusive and Diverse University, commissioned as part of Dalhousie's Strategic Direction Charter 5.2 to foster a collegial culture grounded in diversity and inclusiveness, took a wide view of Dalhousie's structures and made recommendations to advance diversity and inclusiveness. Of note, representation on senate was cited. Recommendation 8(c) of *Belong* recommends adding a position on senate for an elected international student, noting that it should be implemented in coordination with Strategic Direction Charter 1.3 to strengthen student experience, leadership development and additional support services for our locally diverse and international students. Dalhousie's international student population is large and growing. With declining local student enrolment combined with an increasingly competitive environment for Dalhousie to recruit out-of-province students, it is increasingly important that

Dalhousie is responsive to the needs of international students. While the Dalhousie International Students Association is often contacted for consultation and feedback by the administration, there is no structural inclusion of international students in Dalhousie's governance structure. If international students are represented on Senate, it is purely by luck that they won a student-wide election.

Similarly, many marginalized groups are under-represented throughout Dalhousie at all levels. While technically students from marginalized groups are able to run for senate positions, in practice the student senate caucus has not been very diverse, likely an indication that more must be done to make it possible for students from marginalized groups to participate in university governance structures. Where the current structure has not adequately fostered diversity, structural reforms may be needed.

It is worth noting that adding an indigenous student would, in part, meet the challenge of the Truth and Reconciliation Commission report to make our universities more inclusive of indigenous perspectives.

Discussions are still underway at the DSU level to finalize the specific equity positions. For example, there is discussion about whether it is better to have a Black Nova Scotian and indigenous representative to specifically root Dalhousie in the local community, or if a broader Black Canadian or Indigenous seat might be more appropriate. In discussions at the Senate Planning and Governance Committee, it seems to be the consensus that this is better determined at the student politics level, which is more easily amended, than in the senate constitution. The inclusion of equity seats as a more general concept, however, is an innovative and exciting possibility. While still subject to change based on student input, we have the following positions in mind: an international student, a Mi'kmaq/Indigenous student, a black Nova Scotian/black Canadian student, a student with a disability, a student from the lesbian, gay, bisexual and/or transgender community, and a student to represent the women's community.

Student representation in other Canadian Senates: How Dalhousie compares

U15 – Within the U15 group of research-intensive schools that Dalhousie compares itself against, Dalhousie ranks 14 out of 15 for student representation on Senate. Six U15 schools have a model of student representation similar to the DSU proposal. The U15 average senate composition for students is 15.4 per cent, while Dalhousie's is 8.97 per cent. Following the proposed reform, Dalhousie would have 20 student senators out of 92, or 21.7 per cent, making us tied for first place. Senates which have a model of representation by faculty are highlighted in green.

Institution	Number of student senators	Students as a % of senate composition	System of Student Representation	Administration as % of senate composition	Faculty as a % of senate composition
University of Alberta	60 out of 158	38%	Undergraduate representation by faculty scaled by faculty size, graduate student representation by faculty. Student union representatives appointed from the board of governors.	18%	42%
Queens University	15 out of 69	22%	Representation from each Faculty, scaled by Faculty size.	17%	57% Note: 3 staff senators
University of British Columbia	18 out of 85	21%	One student senator per Faculty, One student senator for the College of Interdisciplinary Studies, and 5 members-at-large.	21%	58%
University of Western Ontario	22 of 103	21%	Eleven undergraduate students, elected to represent select faculties and campuses. Seven at-large student senators. Four graduate students.	18%	61%
University of Manitoba	28 out of 158	18%	28 persons elected from each Faculty, scaled by faculty size, as well as the president of The University of Manitoba Students' Union.	18%	62%
McMaster university	12 out of 66	18%	6 Undergraduate students and 6 graduate students, elected by and from the students registered in each of the Faculties of Business, Engineering, Health Sciences, Humanities, Science, and Social Sciences for a two-year term.	27%	59%
University of Ottawa	12 out of 68	18%	One full-time student in each of the Faculties of the University of Ottawa and one student for the two sections in Law. Two full-time students from the Faculty of Graduate and Postdoctoral Studies.	19%	63%
McGill University	19 of 107	18%	One elected student senator per faculty. Two arts student senators.	24%	55% Note: 6 staff senators
University of Toronto	8 out of 49	16%	UofT has a unicameral governing model made up of government	4%	29% Note: Two

			appointees, alumni, administration, students, faculty and staff. It is not necessarily comparable to other senates. On the Governing council there are four full-time undergraduate students, two graduate students, and two part-time undergraduate students.		staff senators
University of Calgary	18 out of 113	16%	President and VP Academic of the undergraduate student union, president of the graduate student union. Undergraduate representation by faculty, three graduate students and a postdoctoral fellow.	24%	55%
University of Waterloo	12 out of 96	13%	One undergraduate student from each faculty of the University, plus three at-large student senators. Four graduate students.	28%	50%
Université Laval	8 out of 63	13%	Four undergraduate and four graduate students.	38%	49%
University of Saskatchewan	14 out of 122	11.5%	One student per faculty. Two undergraduate student union executives and the president of the graduate student society sit ex-officio as non-voting members.	20%	62%
Dalhousie University	7 out of 78	9%	Six undergraduate students, one of whom must be in faculty of agriculture. One graduate student.	23%	66%
Université de Montreal	8 out of 119	8%	Eight students.	24%	68% Note: three staff senators

British Columbia – The British Columbia Universities Act specifies the composition of all university Senates in the province. Regarding student senate representation, it requires that at minimum, student representation must be enough for there to be one student for each Faculty:

“35 (2)(h) a number of students, equal to the number of senate members provided in paragraphs (a) to (f), elected from the students who are members of an undergraduate student society or a graduate student society, in a manner that ensures that at least one student from each faculty is elected (BC University Act);”

There are eleven public universities in British Columbia which would follow this model.

Institutions with 1 student per faculty or more

Outside of the U15, other respected institutions have student Senate representation similar to what the DSU is proposing. Mount Allison has been #1 in Macleans rankings for mostly undergraduate institutions for a while now, while UVic and Ryerson both do well in their categories as well (UVic has been #1 and #2 in Comprehensive).

Institution	Number of student senators	Students as a % of senate composition	System of representation
University of Victoria	16 out of 59 voting (77 total)	27%	One student per faculty, one graduate student, six at-large student senators
Brandon University	8 out of 30	26%	One student per faculty, two at-large student senators, student union VP academic
Ryerson University	16 out of 60	27%	One student per faculty, plus one student union representative
Mount Allison University	8 (2 are non-voting) out of 65 (5 are non-voting)	10%	One student per faculty (6), student union president and VP academic (non-voting)

Institutions with similar models of student representation

Institution	Number of student senators	Students as a % of senate composition	System of representation
Memorial University	13 out of 76	17%	7 students appointed by student union, 2 students appointed by graduate students union, 2 students from Grenfell College, one student appointed by Marine Institute Student Union, ten undergraduate students, and three graduate students. The Memorial University senate constitution specifies that the student union should try to have students from as many Faculties as possible.
Acadia University	6 out of 56	11%	Student union president and VP Academic, one arts student, one science student, one professional student, one graduate student

Equity Seats on Senate

In our research, we found no examples of institutions where a university Senate specifically guaranteed representation for students from marginalized communities. Some universities did have at-large student senators in addition to the Faculty representatives (such as UBC), which is the closest parallel to the DSU proposal. Equity representatives on governance bodies is common practice in students unions across the country as well as provincial and federal student organizations. It is also not unheard of in governance of public institutions: for example, the Halifax Regional School Board has a seat elected by and for the African Nova Scotian community.

Dalhousie would be a first in the country to add equity seats to its Senate. Taking steps to structurally include students that have historically faced greater barriers in accessing university would do more than send a positive message across the country. Doing so would intentionally include perspectives that are rarely heard but need to be, leading to academic programs and services that better serve locally and internationally diverse populations attending our university. Dr. Constance Backhouse has reminded us that structural inequalities exist at Dalhousie and elsewhere. The DSU's proposal would be one small step towards structural inclusion and is something which could be a source of great institutional pride.

Student-Faculty Balance

The balance of faculty to students on Senate is an important consideration. Collegial self-governance is central to the university's mission and Senate is essential in upholding it. Ensuring adequate representation of students need not compromise the position of faculty members.

Currently, faculty constitute 51 seats out of 78, or 67%. The constitution specifies that the number of faculty shall be equal to three times the number of ex-officio administrators. This is an important

symbolic number, as it enables faculty to change the senate constitution without the need to secure support from administration or students. An increase in students will alter this balance if not accompanied by changes in faculty representation.

The proposal to increase student representation is not intended to erode the position of faculty, but to ensure adequate and defined representation for students. If the faculty ratio should be adjusted following an increase in students, the process of determining the appropriate balance should be faculty-led. An ad hoc committee to examine the proper ratio of students to faculty is the best way to achieve both goals.

- **Is maintaining the 2/3 majority of faculty necessary?**

It is an important symbol of academic freedom and the collegial self-governance model that makes the university what it is. Simultaneously, faculty are not and have never been a united voting bloc let alone a formal caucus, and thinking in such terms has limitations. Within the U15, there is only one other example of faculty holding 66% or more of the senate, Université de Montreal. Data on U15 senate composition is included at the end of this discussion document.

- **If additional faculty are added, who should be added?**

The options include but are not limited to: new faculty senators (proportional to faculty size), equity-based faculty seats, postdoc representation, contract/adjunct representation.

The DSU position is that such conversations should be faculty-led. We also encourage serious consideration of the creation of equity-based representation for faculty. This will take time to reach a conclusion on, but should not delay implementation of the student reform.

Relationships

In the context of the recent work of the Senate Values and Principles Working Group, the question of senate's relationship arises. The draft text on aspirational relationships of senate to students notes that students bring "unique and essential insight into the effectiveness of our pedagogical methods and their educational needs." Indeed, this is much of the motivation behind this reform proposal: that students from all faculties can share these insights. The reality is that the participation of student senators has not been as diverse as it could or should be. What is senate's relationship with medicine students? Historically, there isn't much of one. And what about senate's relationship with indigenous students? Is senate a place where indigenous students get talked about, or talked with?

Following approval of the reform motion, the relationship of senate to students, and students to faculty should be a consideration when choosing the ideal number of faculty.

Implementation within the DSU

Currently within the DSU, student senators sit on the DSU council as well as the Academic Committee, a subcommittee of council which includes VP academics from student faculty societies and determines DSU positions on academic issues. Following the implementation of the reform at Senate, the DSU would

move to amend its bylaws such that senators are removed from DSU council, and be mandated to sit on their faculty or community society's board. The academic committee would be dissolved and replaced with the senate caucus but perform the same function. This would ensure that senators can be accountable to their constituency, as well as bring the perspectives of many students and not just their own opinions/experiences. The senate caucus would help the students better understand academic issues in a broader context and not exclusively advocate for their own constituency. After all, senators are expected under the code of conduct to consider the university as a whole.

Senators would be elected at large during DSU elections. It is already the case that when students vote in DSU elections, electronic ballots and/or ballot questions can be created for students only in specific faculties. Voter lists for equity-based senators can be created using self-identification data. The DSU is in communication with the registrar's office about finding a way to make such data useable for these purposes. Senators will be eligible to be re-elected for a second term.

Conclusion

It is common at many comparable institutions for students to have per-Faculty representation on university senates. In terms of student representation on Senate, Dalhousie is near the back of the pack both within the U15 and the broader university landscape. The DSU's proposal would shift Dalhousie from a model where the Dalhousie Senate is a careful ratio of administrators to faculty with a few students included, to a model where each Academic Unit appoints deans, faculty members and students to represent them. Dalhousie would move from last to (almost) first in the U15 by doing more than rationalizing and defining its members constituencies, however. It would be demonstrating national leadership in being the first university to deliberately include historically excluded populations such as indigenous students and African Canadians. Following the *Belong Report*, Backhouse, and the recommendations of the Truth and Reconciliation Report, this is an excellent opportunity for Dalhousie to take progressive steps forward.

**University Students' Council Agenda
Thursday, March 10th, 2016
Roy Romanow Student Council Chamber**

- 1. Adoption of an Agenda**
- 2. Introductions and Announcements**
- 3. Council Address**
 - 3.1 City of Saskatoon**
- 4. Table Topics**
 - 4.1 "What is the social justice responsibility of the student union, in regards to different social justice initiatives from the CFL to our centre operations to sustainability?"**
- 5. Minutes and Reports for Information**
 - 5.1 USC Minutes – March 3rd, 2016**
 - 5.2 Executive Committee – March 8th, 2016**
 - 5.3 Academic Affairs Committee Minutes and Report**
 - 5.4 Appointments Committee Minutes and Report**
 - 5.5 Code of Ethics Disciplinary Committee Minutes and Report**
 - 5.6 Elections Committee Minutes and Report**
 - 5.7 External Affairs Committee Minutes and Report**
 - 5.8 Budget & Finance Committee Minutes and Report – March 8th, 2016**
 - 5.9 Indigenous Student Affairs Committee Minutes and Report**
 - 5.10 International Student Affairs Committee Minutes and Report**
 - 5.11 Student Affairs Committee Minutes and Report**
 - 5.12 Sustainability Committee Minutes and Report – March 4th, 2016**
 - 5.13 Association of Constituency President Minutes and Report**
- 6. Motions Arising from the Minutes and Reports**
- 7. Business**
- 8. New Business**
 - 8.1 Budget**
- 9. Questions and Comments (30 Minutes)**
- 10. Any Other Business**
 - 10.1 Councillors Report**
- 11. Adjournment**

	Sept. 10	Sept. 17	Sept. 24	Oct. 1	Oct. 8	Oct. 15	Oct. 22	Oct. 29	Nov. 5	Nov. 12	Nov. 19	Nov. 26
Abueidda, Ahmed	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NM	NYA	NM
Andrahennadi, Hasith	P	P	P	R	P	P	P	R	P	NM	P	NM
Andreas, Taylor	P	P	R	R	P	P	R	P	P	NM	P	NM
Arcand, Jaylynn	P	P	P	P	R	P	P	P	R	NM	P	NM
Daniels, Kristen	P	P	P	P	R	P	P	R	P	NM	P	NM
DeWalt, Jordyn	P	P	P	R	R	P	P	R	P	NM	P	NM
Dreaver, Dhaine	NYA	NYA	NYA	NYA	NYA	NYA	NYA	P	P	NM	P	NM
Fu, Kehan	P	P	P	R	P	P	P	P	R	NM	P	NM
Gill, Mankomal	CE	P	P	P	P	P	P	P	P	NM	P	NM
Hearn, James	NYA	NYA	NYA	NYA	NYA	NYA	NYA	P	P	NM	P	NM
Huckabay, Alana	P	P	P	P	P	P	P	P	P	NM	P	NM
Iron, Monica	P	R	P	P	P	P	P	R	P	NM	P	NM
Koob, Tenielle	P	P	P	P	P	P	P	P	P	NM	P	NM
Kwag, Joseph	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NM	NYA	NM
McCann, Connor	P	P	R	P	R	P	P	P	R	NM	R	NM
Merat, Ata	P	P	P	P	P	P	P	P	P	NM	P	NM
Moellenbeck, Sheldon	R	P	P	P	R	P	P	R	P	NM	P	NM
Pinel, Dayna	NYA	NYA	NYA	NYA	NYA	NYA	NYA	P	A	NM	R	NM
Ratt-Misponas, Regan	P	P	P	P	P	P	P	P	P	NM	P	NM
Reimer, Serena	NYA	NYA	NYA	NYA	NYA	NYA	NYA	P	P	NM	P	NM
Robertson, Jordan	P	R	P	P	P	P	P	P	P	NM	P	NM
Saddleback, Jack	P	P	P	P	R	P	P	R	P	NM	P	NM
Schwab, Benjamin	P	P	P	P	P	P	P	P	P	NM	P	NM
Senecal, Gabe	P	P	P	P	P	P	P	P	P	NM	P	NM
Tan, Mark	CE	P	P	R	P	P	P	P	P	NM	P	NM
Trites, Brayden	P	P	P	R	P	R	P	P	P	NM	R	NM

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

CE - Communication Error PG: Permission Granted

Dec. 3	Jan. 7	Jan. 14	Jan. 21	Jan. 28	Feb. 4	Feb. 11	Feb. 18	Feb. 25	Mar.3	Mar. 10	Mar. 17	Mar. 24	Mar. 31	Apr. 7
NYA	NYA	NYA	NYA	NM	P	P	NM	P	P					
R	P	P	P	NM	R	P	NM	P	P					
P	R	P	P	NM	P	P	NM	R	P					
P	P	P	P	NM	P	R	NM	P	P					
P	P	P	P	NM	P	P	NM	P	P					
PG	P	P	P	NM	P	R	NM	P	P					
P	P	P	P	NM	P	R	NM	P	P					
P	P	P	P	NM	P	P	NM	P	P					
P	P	P	P	NM	P	P	NM	P	P					
P	P	P	P	NM	P	P	NM	P	P					
P	P	P	P	NM	P	P	NM	R	P					
R	P	P	P	NM	PG	P	NM	P	P					
P	P	P	P	NM	P	P	NM	P	P					
NYA	NYA	NYA	NYA	NM	P	P	NM	R	P					
P	P	P	R	NM	P	R	NM	P	P					
P	P	P	P	NM	P	P	NM	P	R					
P	P	P	R	NM	P	P	NM	P	R					
P	P	P	P	NM	P	P	NM	P	P					
P	P	P	P	NM	P	P	NM	P	P					
P	P	P	P	NM	P	P	NM	R	P					
P	P	P	R	NM	P	P	NM	P	P					
P	P	P	P	NM	P	P	NM	P	P					
P	P	P	P	NM	P	P	NM	P	P					
P	P	P	P	NM	P	P	NM	P	P					
P	P	P	P	NM	P	R	NM	P	P					
P	P	P	P	NM	P	P	NM	P	P					

University Students' Council
Minutes for Thursday March 3rd, 2016

Present

Jack Saddleback, President
Gabe Senecal, VP Academic Affairs
Kehan Fu, VP Student Affairs
Regan Ratt-Misponas, Indigenous Students
Dhaine, Dreaver, Indigenous Students
Alana Huckabay, Agriculture &
Bioresources
Joseph Kwag, Engineering
James Hearn, Engineering
Jordan Robertson, ESB
Connor McCann, ESB
Benjamin Schwab, St. Thomas More
Kristen Daniels, Arts & Science
Monica Iron, Arts & Science
Hasith Andrahennadi, Arts & Science
Tenielle Koob, Pharmacy & Nutrition
Mankomal Gill, Kinesiology
Ahmed, Abueidda, International Students
Mark Tan, International Students
Dayna Pinel, Nursing
Taylor Andres, Law
Serena Reimer, Education
Brayden Trites, Education
Jaylynn Arcand, Medicine
Jordyn DeWalt, WCV

Also Present

Jordan Sherbino, USC Chair
Caroline Cottrell, General Manager

Regrets

Sheldon Moellenbeck, St. Thomas More
Ata Merat, VP Operations and Finance

Absent

Guest List

The meeting was called to order at 6:02p.m.

1. Adoption of the Agenda

President Saddleback noted that Mr. Jeff Dumba could not attend Council. However, the address will take place on March 17.

Move to remove 3.1 Jeff Dumba, Associate Vice President (Financial Services) from the agenda.

USCMotion126: President Saddleback/Councilor Daniels **Carried**

Move to adopt the agenda.

USCMotion127: Councilor Pinel/Councilor Hearn **Carried**

2. Introductions and Announcements

3. Council Address

4. Table Topics

4.1 “How can the USSU get more students to vote in the USSU election and the provincial election?”

VP Senecal noted that he sent a table topic to all Councilors via email since he missed the deadline to submit it.

Councilor Koob noted that bulletins on PAWS are a good way to promote elections.

President Saddleback pointed out that the USSU has been working with University Administration to provide more information to students through email about USSU elections.

Councilor Ratt-Misponas asked where the platforms and information of each USSU candidate will be.

President Saddleback replied that information about the forums remains confidential until after the procedures meeting. They can be scheduled between March 15 and March 22.

Councilor Ratt-Misponas suggested having forums in different parts of campus.

VP Senecal noted that there is a consideration of putting the forums in high traffic areas and candidates' time.

Councilor Andrahennadi suggested having booths in the ARTS Tunnel for each candidate.

Move to give GM Cottrell speaking rights.

USCMotion128: VP Senecal/Councilor Ratt-Misponas

Carried

GM Cottrell replied that the USSU is politically neutral. She added that posters can go in the Tunnel but there is apprehension about having candidates in the Tunnel.

5. Minutes and Reports for Information

5.1 USC Minutes – February 25th, 2016

5.2 Executive Committee – March 1st, 2016

5.3 Budget & Finance Committee Minutes and Report – February 22nd, 2016; February 26th, 2016; February 29th, 2016

6. Motions Arising from the Minutes and Reports

Move to accept the Minutes and Reports.

USCMotion129: Councilor Daniels/Councilor Iron

Carried

7. Business

7.1 AAC Motion 004

VP Senecal noted that the Academic Affairs Committee (AAC) passed a motion to be discussed by Council. The motion is to call on the University of Saskatchewan to present a predictable model of tuition forecasting so that students may know their tuition for the length of their degree program. He noted that there is potential for the University to do this. Having the recognition of USC would help to promote this motion.

Move to call on the University of Saskatchewan to present a predictable model of tuition forecasting so that students may know their tuition for the length of their degree program.

USCMotion130: Academic Affairs Committee

Carried

VP Senecal provided some examples of different universities that use these kinds of models. He added that the University does not balance the budget with tuition. Further, this model would allow students to have a better understanding on tuition and how it influences the University budget.

Councilor Tan pointed out that some universities allow for students to set their student fees.

Councilor Ratt-Misponas asked about the intent of a predictable model.

VP Senecal replied that it would work as a mechanism that will show what tuition could be.

Councilor Koob suggested changing the working from predictable to predictive.

Move to change the word “predictable” to “predictive” on the motion.

USCMotion131: Councilor Koob/Councilor Ratt-Misponas

Carried

Councilor DeWalt asked if this influences how private colleges work, and if it has an impact on administration fees.

VP Senecal replied that he did not look into this. He added that this would be left to the University to decide.

Councilor Ratt-Misponas asked if this has been brought to TLARC.

VP Senecal replied that this does not fit within TLARC’s mandate but rather with Institutional Planning and Assessment.

Councilor Koob asked about the next steps if Council passes this motion. She also asked when Mr. Dumba will address Council.

VP Senecal replied that the next step is to bring up this motion to the University and show that students support it.

President Saddleback replied for next meeting there will be someone from Transit to address Council. For the following week, someone from the Financial Department will address Council.

Councilor Reimer asked GM Cottrell’s opinion on this motion.

Chairperson Sherbino ruled the question out of order, stated that the General Manager was only allowed to present facts.

GM Cottrell said that the final decision on this motion is in the hands of the Board of Governors.

President Saddleback asked if there has been a motion like this passed by Council.

GM Cottrell replied that this is not new but it has not been discussed recently.

Councilor Arcand asked if it is worth it to spend the time and money into creating this model.

VP Senecal replied that the benefit for students is twofold. First, it allows students to prepare better to pay tuition; and also it prevents tuition from going up for too much.

Councilor Tan suggested having a total amount for a degree, which would get divided among the terms.

Councilor DeWalt noted that when looking at this, fees and tuition should be separated.

VP Senecal said that what the motion is looking for is that tuition fees are publicized for students.

Councilor Arcand noted that asking the University to have a predictive model for tuition when the USSU does not provide one for its fees is not a good way to ask for the model.

Councilor Reimer asked about the body that decides how much tuition will increase in each college.

VP Senecal replied that it is collaboration between colleges and the University. He added that the University has other sources of funding, thus they can have this model. Rather, the USSU is dependent on fees to balance its budget.

Councilor Robertson noted that the dean of each college sets tuition increases. Then, this is sent to the University for revision, which is sent back to the dean for revision. Finally, the proposed changes are sent to the Board of Governors. He suggested looking at the U15 system of tuition.

VP Senecal noted that it is a different body to compare itself with since the University is one of the smallest within the U15. He added that other U15 universities do not balance their budget on tuition.

GM Cottrell noted that based on the contract the USSU has with Transit for U-Pass does not allow setting the fees in advance since it is calculated with CPI. CPI also controls the other fees, Infrastructure Fee, and Student Health and Dental Fees. Further, for the Health Plan, the fee is also influenced by the amount of claims made each year. Thus, a predictive model would not work well with these fees.

8. New Business

9. Questions and Comments

Councilor Koob asked if the USSU can post about elections on PAWS.

President Saddleback said that he will check with the Communications Manager.

Chairperson Sherbino noted that on PAWS students have to subscribe to the USSU News in order to see posts on PAWS.

Councilor Pinel said that having students going to add the USSU News on PAWS is not a good option to inform students.

President Saddleback noted that this concern has been brought to the University.

10. Any other Business

10.1 Councilors Reports

Councilor Ratt-Misponas – Indigenous Students – reported that Aboriginal Achievement Week was a success. He thanked everyone who helped organize the event.

Councilor Arcand – Medicine – reported that there will be a panel discussion. She has shared the information with Councilors.

Councilor Schwab – STM – reported that STM has started renovating its elevator.

Councilor DeWalt – WCVM – reported that on March 5, Pony Days will take place. The college is also hosting a One Health Night on March 10 at Louis' Loft.

Councilor Pinel asked ways to get people involve running for Council.

Councilor Koob replied that in her college she can send an email to all students in their student group.

Councilor DeWalt noted that contacting the academic office of each college would help to contact all students.

President Saddleback said that he has had conversation with most colleges to promote students to run for Council.

Councilor Reimer – Education – reported that starting March 4 the Breaking the Silence Conference will take place. There will be different panel discussions and workshops. More information can be found on the University website.

Councilor Ratt-Misponas asked about the process for selecting members for University Council.

GM Cottrell replied student representatives are chosen from elected MSCs. The USSU manages the elections for MSCs. Thus, if a constituency has different rules for choosing who will run for MSCs, the USSU bylaw does not take that into consideration.

Councilor Arcand noted that the necessary information for this is on the bylaw. She noted that there are some differences with each constituency's bylaw but the USSU's bylaw is binding.

10.2 International Day for Elimination of Racial Discrimination (IDERD)

President Saddleback noted that there will be an event for IDERD. The USSU has been asked for volunteers for this event. He also invited Councilors to participate on a video to promote this. He invited Councilors to share this event.

10.3 University of Saskatchewan President Tours

President Saddleback noted that President Stoicheff visits the different locations of the University around the province. The USSU has the chance to join the President in three (3) of these visits. President Saddleback provided details of each trip. He invited Councilors to let the Executive know whom they would like to send on these trips.

10.4 Student Representatives on Senate

VP Senecal noted that the VP Academic of Dalhousie Students' Union accomplished changing the constitution for student representation of their Senate. He referred to the report in the package. He noted that our University has the lowest representation of students in University Council.

VP Senecal noted that changing the composition of the Senate and University Council is very hard to accomplish. Membership is prescribed in the University of Saskatchewan Act, which was last revised in 2014. Thus, changes have to go through provincial legislation. He noted that it would be a good idea to consider in the future.

President Saddleback expressed support for this initiative going into the future. He pointed out that student representation on University Senate has not increased while the student body has.

Councilor Ratt-Misponas asked about the process of changing student representation.

VP Senecal replied that it would have to go through a provincial legislation change. Thus, the University would have to lobby the provincial government.

Councilor Pinel asked if it was worth it to go through the process of increasing student representation when not even USC can be filled out.

VP Senecal replied that the language of the Act should be changed to be more open. Currently, the Act presents very specific language without granting permission for delegating. There are a variety of equity positions that Dalhousie proposed for representation.

President Saddleback replied that it would take years to make these changes. However, what it can be done is to outline a plan to start the process.

Councilor Ratt-Misponas asked if this has been brought up to AOCPC.

President Saddleback replied that it was brought up to AOCPC. The committee presented interest into the idea.

11. Adjournment

Executive Meeting

March 10th, 2016

Present: President Saddleback, VP Fu, VP Senecal, VP Merat, and GM Cottrell.

1. Call to order

The meeting was called to order at 9:43a.m.

2. Quorum

Quorum was present

3. Roundtables

President Saddleback:

Breakfast meeting with President Stoicheff: The Executive sat down with President Stoicheff and Scott Adams, student rep on the vision committee, over breakfast. The discussion we had furthered a lot of the input that has been happening over the past few weeks regarding the vision feedback. We were also able to discuss points surrounding the proposed plasma in Place Riel and the relationship between the USSU and the U of S in implementing this. The provincial election was also a big topic of discussion and we were able to get some feedback from President Stoicheff on a few main points. Lastly, we were able to gain support from President Stoicheff in having a student representative join the President on community tours across the province.

Greg Fowler, VP Finance: I was able to sit down with Greg to discuss the parameters and the cost of installing the plasma in Upper Place Riel. I'm glad to say that the hard work from the USSU and the vision from VP Merat has brought us to this point of (almost) having a plasma to display bus time arrivals!

We Day: I was invited by Courtney Roy, from EBSS, to speak on leadership at the We Day event in Saskatoon. The event was geared towards high school students and with the push this year for

community engagement, I'm confident that our interaction that this event has sparked some interest from the wider province to attend the U of S.

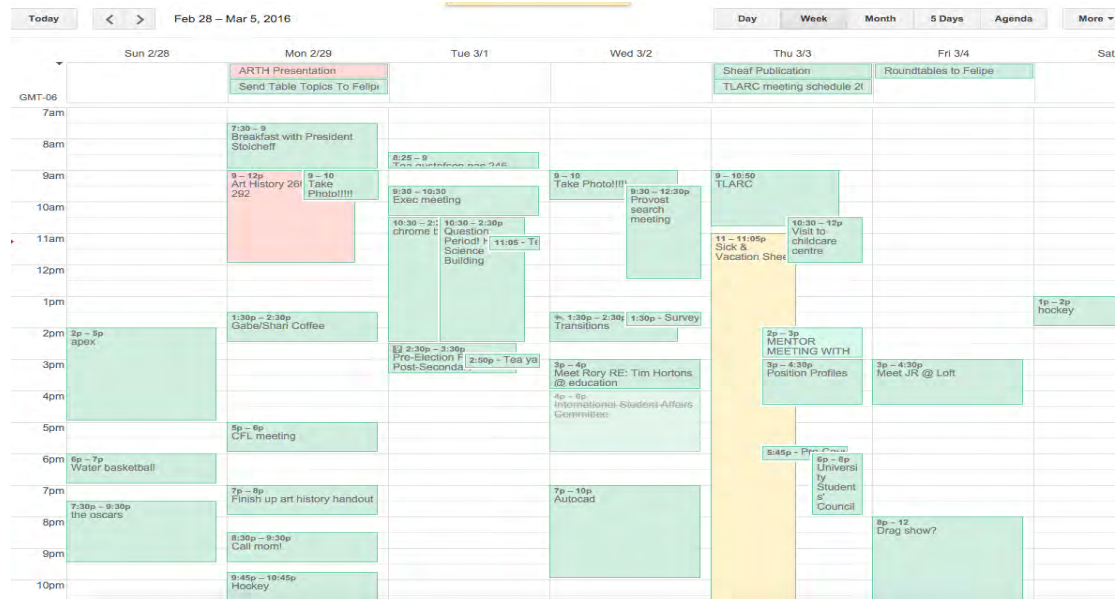
#USaskVotes: This past week has been busy with working through the Green Paper. With the provincial election yet to be called, we have been meeting with the Political Studies Student Association to go over event and tabling details in the coming weeks.

VP Merat:

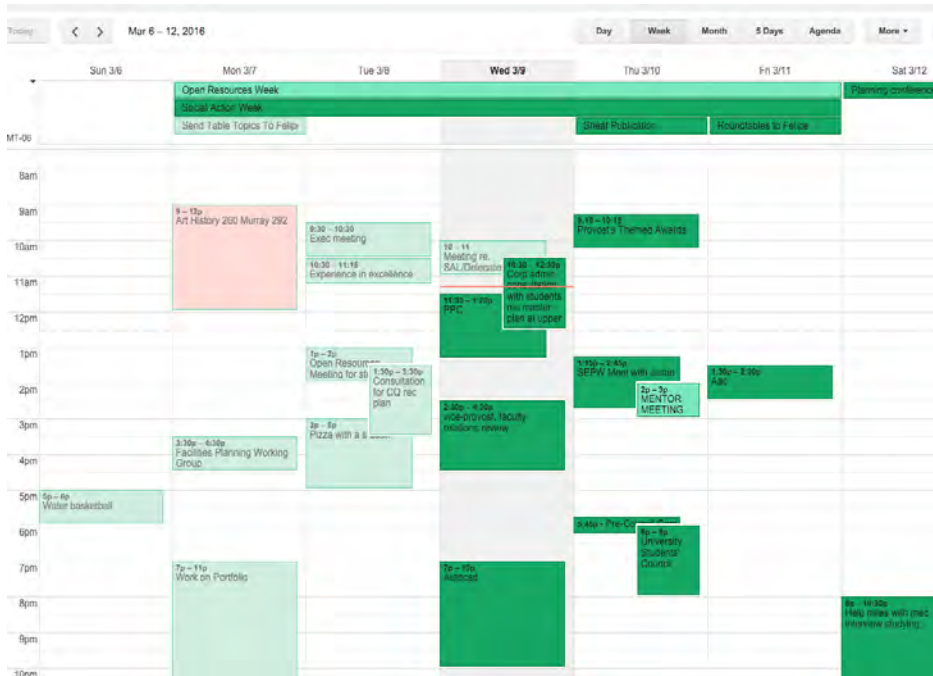
- Breakfast with the President.
- Question period.
- Visit the childcare centre.
- Position review.

VP Senecal:

March 4 29 – Dec 5, 2015



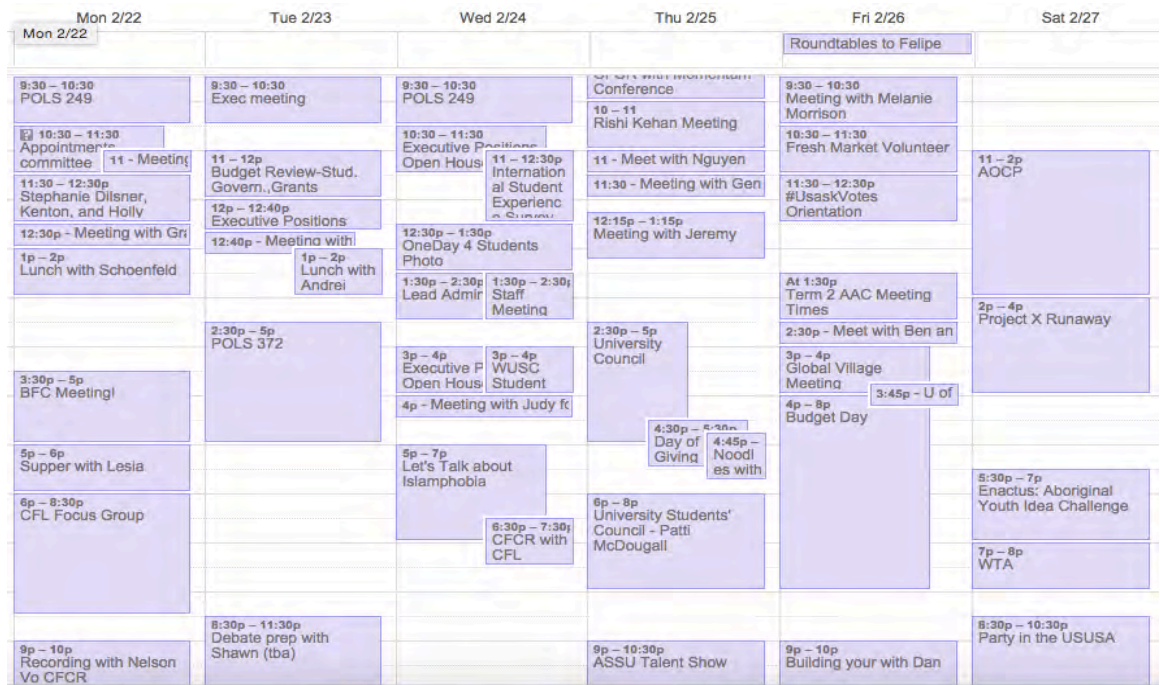
This Week: March 7-11



Comments:

- Provincial Election Called

VP Fu:



	Sun 3/6	Mon 3/7	Tue 3/8	Wed 3/9	Thu 3/10	Fri 3/11	Sat 3/12
		Social Action Week					
		Hand in INTL Survey		MOU Presentation for Su	U of S Day of Giving	Roundtables to Felipe	
9:30 - 10:30		POLS 249	9:30 - 10:30 Exec meeting	9:30 - Meet with Jeremy		9:30 - 10:30 POLS 249	
10 - 11:30			10:30 - 11:15 Experience in	10 - 11:30 Social Action Week WJUSC Pres	10:30 - 12:30 Corp admin consultatio n with students		
11 - 1p		Day of Giving Prep		12:30p - 1:10p One day for students			
1p - 2:30p		PACGSD Meeting	1p - Meet Jen to grab US	1:30p - 2:30p Centre Meeting		1:30p - 2:30p Discuss Farmer's Market	
2p - 5p		Cole, Ben, Sam	2p - 3p Lunch break with			2:30p - 3:30p Lunch Break with Emily m.	2p - 6p Council Social
3p - 4p			Pizza with Dean				
4p - Elections Procedure							
4:30p - 5:30p			BFC Meeting	5p - 6p Blanket Exercise - CRE and BB	5:45p - Pre-Council		
5p - 6p			Young Women in		6p - 8p University Students' Council		
7p - Meet with Renata H					8p - 9p hair cut with brad	7:30p - 10:30p Star Wars Trivia	
8p - 11p							

4. Business

4.1 Federal Advocacy Points

President Saddleback brought forward the advocacy points he will bring to Ottawa.

1. International Students
2. Aboriginal Students
3. Student Health
4. Student Tuition, Loans and Debts
5. Statistics on post-secondary education
6. Canadian Student Loan Program

4.2 Robert Falcon Ouellette

President Saddleback noted that Mr. Ouellette has sent a petition to the Executive about income inequality and guaranteed minimum income. Mr. Ouellette is asking the USSU to publicize this petition on social media.

VP Senecal and VP Fu raised concern given that the amount of election information that could go might overwhelm students

4.3 Associate Vice-President Research

President Saddleback noted that Karen Chad, Vice-President Research, has asked the USSU for a representative to sit on the Search Research Committee. The name has to be given by March 21.

The Executive decided to appoint AGA Del Campo to this committee.

4.4 High Voltage Classic

HVC is asking for \$500.00 sponsorship for HVC, which raises money for charity

Move to give \$500.00 in sponsorship for HVC.

EXECMotion074: VP Senecal/VP Fu

Carried

4.5 Momentum

Move sponsor for Momentum for \$500.00

EXECMotion075: VP Merat/VP Fu

Carried

4.6 President's Executive Committee Agenda

Points the Executive would like to discuss:

- Provincial Election
- Indigenization
- Federal Advocacy Points (mentioned above)
- Student/Alumni Relations

4.7 StudentCare Advertisement

VP Senecal talked to a graduate student who had questions for StudentCare. This student said that some of the stuff covered in the policy is not well advertised. However, this student is part of the GSA. Thus, the Executive will refer the student to the GSA.

The Executive will discuss with StudentCare different advertisement points.

4.8 Provincial University does not have a Fine Arts Building

GM Cottrell noted that the Fine Arts program does not have a building. She said that President Stoicheff has proposed this idea in the past. She suggested bringing this to President Stoicheff.

5. Adjournment

The meeting was adjourned at 10:16a.m.

**University of Saskatchewan Students' Union
Budget and Finance Committee**

March 8th 2016

Roy Romanow Council Chambers

1. Call to Order: 3:35PM
2. Campus club funding
3. Adjournment

Abset: Counsellor McCann.

Funding requests: Motion #023, VP Merat. Second Counsellor Tan.

1. Best Buddies. Spread the Word to End the World. *Approved.*
Cash: \$50
XL: \$200
2. YWiB Usask Chapter Launch. *Approved.*
Cash: \$100.
3. ESS. Rear Window Movie Night. *Approved.*
Cash (gift card louis): \$100.
Louis: \$150.
4. Usask Improv Group. *Approved.*
XL: \$80.
5. U of S Mindfulness Club. Yoga Class. *Approved*
Cash (gift card louis): \$50.
6. MISA. Graduation banquet. *Denied.*

7. Physics Student Association. Lab Tour. *Approved.*

Louis Credit: \$120.

Pepsi: \$20

8. ASA. African Formal. *Approved.*

XL: \$100.

Pepsi: \$200.

**University of Saskatchewan Students' Union
Sustainability Committee**

Mar. 4th, 2016

USSU Council Chamber

1. Call to order: 1:03PM
2. Approval of Agenda
3. Sustainability Committee Changes
 - a. See Sustainability Policy Change Document. Link:
<https://docs.google.com/document/d/15QPCO8o9Tk7dG2SOsuswWU5AQ9NTcWpJ-zUyd7Jku5s/edit>
 - b. See MOU with Office of Sustainability. Link:
<https://drive.google.com/drive/u/0/folders/0BzDouH0vnYsnfkJMa0FnaElvX0VoZFBSMDFQa0tiQkg2VXo3MINCNmxNVi13ZIRBRWppY1U>
 - c. See MOU Terms of Reference. Link:
<https://docs.google.com/document/d/1sTe2kAWkYgiXM7w7zE6PBNYDSzHoiS4Oc8BpTECNSES/edit?ts=56d9b4c9>
4. Next Meeting
 - a. 1:00PM. Council Chamber. March, 16th 2016.
5. Adjournment

USSU 2016-2017 Budget**Capital Purchases**

<u>Department</u>	<u>Description</u>	<u>Amount</u>
Admin	2-Mac Mini, 2.8 GHz Intel i5, 8GB Ram, AppleCare	3,880.80
Admin	Mac Mini, 2.8 GHz Intel i5, 16GB Ram, 1TB Fusion Drive, AppleCare	1,635.90
Admin	LaCie 6TB 2Big Thunderbolt Storage	787.45
Admin	Apple iPad Air, 32GB	513.45
Communication	3-Mac Mini, 2.6 GHz Intel i5	2,674.35
Facilities	MUB Painting, patching, priming, and finishing wood (\$8203.78 from pre approved)	5,634.17
Louis'	iMac, 2.8GHz Intel i5, 8GB Ram, AppleCare	1,940.40
Louis' Loft	Rancilio Classe 9 Tall Espresso machine(\$2,577.89 from pre approved capital)	11,200.32
TOTAL	New Capital Budget for 2016-2017	<u>28,266.84</u>
	Future Capital Proposals	
Louis, Louis' Loft	Future Renovation Proposal (Approved 2012/2013)	415,375.56
	Future Renovation Proposal (Approved 2012/2013)	314,584.44
Louis'	Future Renovation Proposal (Approved 2011/2012)	397,138.00
	Progress Report-Actuals as of September 30, 2015	(407,001.45)
	Progress Report-Actuals as of September 30, 2015	(720,096.55)
TOTAL	New Capital Budget for Future Renovations	<u>-</u>
MUB	Future Renovation Proposal	17,000.00
	Progress Report-Actuals as of December 31, 2014	(17,000.00)
TOTAL	New Capital Budget for Future Renovations	<u>-</u>
Facilities	Washrooms Place Riel (Approved 2011/2012)	14,770.00
Facilities	Leasehold Improvements (Approved 2011/2012)	46,200.00
	Progress Report-Actuals as of December 31, 2014	(59,409.09)
TOTAL	Approved Future Capital Budget	<u>1,560.91</u>

This is done Apr 30, 2016

USSU-IT Support

Purchase:

\$9,734.35

Purpose

Replace 3 computers with new models, with the old models being re-purposed in other areas, add 3 mac minis for the communication plasma fleet to replace end of life mac minis and replace existing server with new hardware and storage.

Purchase Price

\$2,674.35 - 3 Mac Mini, 2.6 GHz Intel i5 8GB RAM

\$5194.35 - 3 iMac, 2.8GHz Intel i5. 8GB RAM

\$2,298.40 - Server and storage replacement (Mac Mini - 2.8GHz i5, 16GB RAM, 1TB Fusion Drive & LaCie 6TB 2 Big Thunderbolt Storage)

\$513.45 - Apple iPad Air, 32GB

Total \$10680.55

Consumable Costs

GST: \$544.40

Service/Maintenance/Warranty Costs

\$626.85 - 3 Year AppleCare extended warrenty for 3 iMacs \$124.95 - 3 Year AppleCare extended warrenty for 1 Mac Mini

Rational

As per the IT Purchase Plan.

USSU-Facilities

Purchase:

Painting of Main Floor MUB

Purpose

The Memorial Union Building has had no significant refresh on the main floor excluding the Loft entrance area. I am proposing to paint the main floor common space for a refresh and repair damage to some wall areas.

Purchase Price

Cost: \$5,634.17 including PST
A quote was received for the following line items: a) \$6560.00 for the Main Floor Common Space (including patching and painting of the walls) b)\$1800.00 for the solid doors thoroughout the main floor; c) the oak panelling leading up to the loft for \$1900.00 (wood) + \$1200.00 for trim. There will be a 15% contingency budgeted as well.
Facilities has pre-approved budget for \$8203.78, so the difference is what is being requested in Capital

Consumable Costs

GST: \$658.95

Service/Maintenance/Warranty Costs

Rational

The Memorial Union Building Main Floor has not had a major renovation/refresh for quite some time. There has been work done to a few office areas over the years, but the main common space has been left untouched for quite some time. There is damage to the walls in parts of the corridor. Plaster is crumbling from the walls in various places. USSU Facilities is requesting to paint the main common space throughout the whole main floor including the doors to all offices/washrooms etc. Included in this quote is the stairwell leading up to the Loft. There is dated oak panelling in that area and this could use a refresh as well. On the main floor - the walls would be painted, but the oak trim and headers would be left as is.

Louis' Loft Espresso Machine

Purchase:

Rancilio Classe 9 Tall

Purpose

To replace a 15 year old failing espresso machine at Louis' Loft.

Purchase Price

\$13,778.21 includes PST.

Consumable Costs

GST: \$656.11

Service/Maintenance/Warranty Costs

1 Year Parts and Warranty

Rational

The current espresso machine at the Loft is over 15 years old. In recent years the machine has had some major part failures and costs to repair the machine are escalating. Louis' Loft would like to purchase a new machine capable of handling our current and future volumes. The new machine would also allow staff to produce drinks faster, which would reduce line ups during peak periods at the operation.

As of May 31, 2015

Browsers' RENOVATION \$746,960.00

	<u>Budget:</u>	<u>Actual</u>	<u>Balance</u>
Contracting/Construction	259,200.00		
• U of S #FF377916 (2013)		418.95	
• U of S #FF404393 (2013)		108.80	
• U of S #FF404974 (2013)		2,153.87	
• U of S #FF405962 (2013)		378.00	
• U of S #FF407211 (2013)		94.50	
• U of S #FF407763 (2013)		945.00	
• U of S #FF408838 (2013)		72.54	
• U of S #FF408868 (2013)		107.99	
• Allan Contruction 305232013 (2014)		121,903.15	
• U of S #FF411392 (2014)		362.68	
• U of S #FF411931 (2014)		290.14	
• U of S #FF412206 (2014)		464.19	
• U of S #FF412343 (2014)		181.33	
• U of S #FF412407 (2014)		507.73	
• U of S #FF412866 (2014)		94.50	
• U of S #FF412911 (2014)		435.18	
• U of S #FF413173 (2014)		108.80	
• U of S #FF4424785 (2014)		217.60	
• U of S #FF44426204 (2014)		132.35	
• Allan Contruction #4077 (2014)		145,429.74	
• Allan Contruction #4110 (2014)		29,703.65	
Painting	18,500.00		
• S'toon Hydro #1045 (2013)		18,000.00	
• S'toon Hydro #1050 (2014)		2,850.00	
Washroon Reno	80,000.00		
• Reve Homes #110 (2013)		38,190.48	
• Reve Homes #108 (2013)		38,000.00	
Flooring	46,000.00		
• Beeive Flooring #68652 (2013)		31,592.95	
• Barry Gobeil #542 (2014)		390.00	
• Barry Gobeil #544 (2014)		420.00	
• Barry Gobeil #545 (2014)		200.00	
• Barrier Coatings #BCL1282 (2015)		4,500.00	
Consulting	60,000.00		
• SEPW Invoice #S-2265 (2013)		7,903.18	
• SEPW Invoice #S-2275 (2013)		12,588.33	
• SEPW Invoice #S-2284 (2013)		3,934.65	
• Holiday Scott Interiors (2013)		1,100.00	

• SEPW Invoice #S-2295 (2013)	13,399.52
• SEPW Invoice #S-2306 (2013)	12,501.18
• SEPW Invoice #S-2318 (2013)	25,513.62
• SEPW Invoice #S-2323 (2013)	9,208.38
• SEPW Invoice #S-2340 (2014)	2,629.01
• SEPW Invoice #S-2363 (2014)	4,885.00
• SEPW Invoice #S-2379 (2014)	43.18
• SEPW Invoice #S-2413 (2014)	5,010.18

Demolition

• Strongback #15 (2013)	4,500.00
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Furniture

	46,125.00	
• Unique Contract Interiors #03072013 (2013)-Deposit		11,389.32
• Industrial Revelation #48043 (2013)		24,780.00
• Business Furnishings #34839 (2014)		756.58
• Unique Contract Interiors #9761 (2014)		20,311.63
• HBI #050786 (2014)		414.75
• Cocktail Tables 6x36 (2017)		1,233.60

Furniture Re-upholster	6,500.00
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Equipment

	55,000.00	
• Bargreen Ellingson #03132013 (2013)-Deposit		5,061.49
• Bargreen Ellingson #004302677 (2013)		535.32
• Bargreen Ellingson #004302854 (2013)		4,601.37
• JR's Bar System #04172013 Deposit (2013)		3,026.63
• Bargreen Ellingson #004302859 (2014)		181.77
• Bargreen Ellingson #004304018 (2014)		520.73
• Bargreen Ellingson #004304018 (2014)		3,988.67
• Bargreen Ellingson #004304102 (2014)		8,724.08
• Corban Services #1050 (2014)		775.00
• Bargreen Ellingson #004304743 (2014)		169.53
• Bargreen Ellingson #004304744 (2014)		94.94
• Bargreen Ellingson #004304746 (2014)		194.51
• Bargreen Ellingson #004304747 (2014)		273.84
• Bargreen Ellingson #004304742 (2014)		1,785.53
• Bargreen Ellingson #004304745 (2014)		272.83
• Bargreen Ellingson #004304890 (2014)		379.08
• Bargreen Ellingson #004304884 (2014)		99.73
• Bargreen Ellingson #004305187 (2014)		782.21
• Bargreen Ellingson #004305190 (2014)		837.65
• Bargreen Ellingson #004305177 (2014)		39.80
• Bargreen Ellingson #004303549 (2014)		4,462.26
• Bargreen Ellingson #004305091 (2014)		1,901.72
• Bargreen Ellingson #004304417 (2014)		1,014.11
• JR's Bar System #2326 (2014)		2,985.39
• Bargreen Ellingson #004305999 (2014)		3,034.69
• Earths Big #10042013 (2014)		2,444.69
• Russell Foods #INR42580 (2016)		1,233.75
• PR Production #884 (2016)		10,904.34
• Bargreen Ellingson #004356301 (2016)		3,150.00

• Pure Reinforcement (2017)	3,690.75
• Upgrade & Repair Fire Supression System (2017)	3,166.14
• Powered Speakers with stand (2017)	1,454.25
• ATM (2017)	4,966.25
• Espresso machine (2017) PARTIAL	2,577.89

Loft Signage

• Frontier PC.com #04242013 (2013)	3,928.52
• Apple Store #W214157545 (2014)	1,934.10
• Best Buy (2014)	283.49
• Pro Touch #78345 (2014)	759.42

MUB Awning

• Seventy Seven Signs #71718 (2014)	7,714.35
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Lobby Signage

• Frontier PC.com #04242013 (2013)	2,619.01
• Apple Store #W214157545 (2014)	1,289.40
• WD Plastics (2014)	467.25
• U of S #FF417078 (2014)	1,440.46
• U of S #FF416547 (2014)	1,139.37
• U of S Media Store #300005466 (2014)	422.35
• U of S #J0268023 (2014)	525.00

Audio Visual	4,500.00
Mobile Book Shelves	-

Loft Misc

•Blinds Unlimited #45807 (2014)	4,550.70
• U of S #FF414035 (2014)	1,074.35
• Playmobile #09032013 (2014)	2,435.83
• U of S #FF439913 (2014)	493.16
• Dept of Campus Safety #J0277673 (2014)	4,134.46
• Tex Klassen #65745 (2016)	3,370.50
• U of S #FF530058 (2016)	1,033.12
• U of S #FF532417 (2016)	794.54

Total Louis' Loft

720,096.55

MUB Main Floor

17,000.00

• Beeive Flooring #68653 (2013)	3,195.33
• Axis #2870 (2013)	575.00

Front Entrance

• Axis #2870 (2013)	1,196.24
• S'toon Hydro #1048 (2013)	2,000.00
• U of S #FF414495 (2014)	297.65
• Allan Construction (2014)	882.00
• Sunlight Quote (2017)	8,203.78

Misc

• Barry Gobeil #543 (2014)

650.00

Total MUB

17,000.00

Sub Total

592,825.00

Contingency

118,565.00

Total

711,390.00

PST

35,569.56

TOTAL BUDGETED COST:

746,959.56

Approved

415,375.56

Approved

331,584.44

TOTAL BUDGET

746,960.00

737,096.55

9,863.45

DRAFT

As of May 31, 2015

LOUIS' RENOVATION \$397,138.00

	<u>Budget:</u>	<u>Actual</u>	<u>Balance</u>
DESIGN & ARCHITECTURAL	55,000.00		
• SEPW Invoice #S-2169 (2012)		12,944.90	
• SEPW Invoice #S-2177 (2012)		3,228.97	
• Karmen Invoice #1 (2012)		980.00	
• SEPW Invoice #S-2185 (2012)		3,328.37	
• SEPW Invoice #S-2193 (2012)		1,502.97	
• Karmen Invoice #2 (2012)		630.00	
• SEPW Invoice #S-2207 (2012)		647.57	
• SEPW Invoice #S-2202 (2012)		2,718.00	
• SEPW Invoice #S-2211 (2013)		2,551.88	
FLOORING:	50,000.00		
• Beehive Floorings #62236 (2013)		37,885.71	
• Beehive Floorings #62759 (2013)		4,735.71	
• Beehive Floorings #62237 (2013)		1,917.68	
• Barry Gobeil #366 (2015)		200.00	
LIGHTING	95,000.00		
• Richardson Lighting #207689 (2013)		4,475.47	
• Axis Electric #2714 (2013)		4,703.35	
• Richardson Lighting #207690 (2013)		296.86	
• PR Production #227 (2013)		9,535.05	
Painting	22,000.00		
• S'toon Hydro Wash #1006 (2012)		4,000.00	
• S'toon Hydro Wash #1010 (2013)		5,000.00	
• S'toon Hydro Wash #1014 (2013)		2,500.00	
Furniture	113,250.00		
• Industrial Revolution #54736 (2012)		26,762.00	
• Unique Upholstery #2525 (2012)		7,380.85	
• Industrial Revolution #41884 Deposit (2012)		26,762.00	
• Unique Upholstery #9196 (2013)		16,820.50	
• Unique Upholstery #9260 (2013)		13,173.22	
• Grand & Toy #D732495 (2013)		919.80	
Equipment			
• Russell #INR04428 (2013)		734.11	
• U of S #FF432103 (2014)		1,621.24	
• Depts of Campus Safety #J0277671 (2014)		4,833.22	
• U of S #FF444871 (2014)		4,064.41	
• Russell #INR30815 (2015)		3,045.00	
• Russell #INR31000 (2015)		21,425.25	
• Russell #INR33311 (2015)		1,757.70	
• Russell #INR34918 (2015)		6,615.00	
• Russell #INR33311 (2015)		1,757.70	
• Russell Food #INR41415 (2015)		16,111.60	

• Russell Food #INR41600 (2015)		176.80
• Russell Food #INR41549 (2015)		214.46
• Russell Food #INR41860 (2015)		546.00

Misc & Millwork

18,500.00

• U of S #FF339373 (2012)		384.33
• U of S #FF338058 (2012)		145.06
• S'toon Hydro Wash #1006 (2012)		600.00
• U of S #PS08030 (2012)		250.00
• Bilan Interior #1020 (2013)		3,363.00
• Qline #687644 (2013)		426.00
• Petty Cash May (2013)		529.03
• Allan Fisher (2013)		119.52
• Welding #1 (2013)		450.00
• Antonio #2 (2013)		450.00
• U of S #PS08054 (2013)		150.00
• Roy-al Cabinet #6191 (2013)		4,620.00
• DRH Performance #678-13 (2014)		3,979.01
• U of S #FF518764 (2015)		1,550.81
• U of S #FF519388 (2015)		413.00
• U of S #FF524412 (2015)		72.53

REMOVAL OF CONCRETE BOX

• remove box, remake railings to match existing, pour concrete, stain new concrete to match existing, remove light fixture and add new canned lighting

• Alan Contruaction #003443 (2013)		91,890.00
• Alan Contruaction #003464 (2013)		10,210.00

Louis' Office

New Desk-Louis' Manager	1,580.96	
• Business Furnishings #33584 (2013)		1,580.95
• U of S #FF395656 (2013)		264.36

Repair Walls/Paint

21,600.00

• JJ Wood #2999 (2013)		21,600.00
• U of S #FF396027 (2013)		308.40
• U of S #TS000448 (2013)		997.50
• JJ Wood #3001 (2013)		420.00
• U of S #FF408395 (2013)		684.25
• U of S #FF403811 (2013)		14.16

New Flooring (Estimate)

3,000.00

• Beehive Flooring #66522 (2013)		2,476.19
• Barry Gobeil #541 (2014)		550.00

Contingency

17,207.04

TOTAL BUDGETED COST:

397,138.00

407,001.45

(9,863.45)

DRAFT

As of September 30, 2014

Facilities \$60,970.00

	<u>Budget:</u>	<u>Actual</u>	<u>Balance</u>
• Wescan #5763839 (2012)		9,607.50	
• Bilan Interior #0980 (2012)		3,500.00	
• Business Furnishings#29254 (2012)		2,444.33	
• U of S #J0217167 (2012)		3,093.10	
• Bilan Interior #1005 (2012)		1,598.00	
• Bilan Interior #1005 (2012)		775.00	
• U of S #FF325836 (2012)		4,234.77	
• U of S #FF329370 (2012)		716.96	
• U of S #FF335546 (2012)		(532.71)	
• SEPW #S-2214 (2013)		1,255.50	
• SEPW #S-2232 (2013)		427.00	
• Varty Floors #9165 (2013)		14,770.00	
• U of S #FF366356 (2013)		1,008.66	
• U of S #FF371091 (2013)		510.98	
• Alan Construction #1977 (2013)		16,000.00	
TOTAL BUDGETED COST:	60,970.00	59,409.09	1,560.91

Louis' Cocktail Tables

Purchase:

6 x 36" Cocktail Tables

Purpose

To provide Louis' and Louis' Loft with rentable stand up cocktail tables to use for special events.

Purchase Price

Cost: \$1,233.60 includes PST

Consumable Costs

GST: \$61.68

Service/Maintenance/Warranty Costs

Rational

Louis' and Louis' Loft book numerous functions that require the use of cocktail tables. Louis' does not currently own any and customers are paying to rent them and bring them in for functions. Louis' would like to purchase six tables that can be housed and rented to clients for their events. The cost of the tables could be paid off over the course of two years from rentals by clients.

Louis' Kitchen Fire Supression System

Purchase:

Upgrade and Repair to Louis' Kitchen Fire Supression System

Purpose

Purchase Price

\$3,166.14 includes PST

Consumable Costs

GST: \$150.77

Service/Maintenance/Warranty Costs

None

Rational

Louis' kitchen fire suppression system is in need of upgrades. The system was installed in 2002 as part of renovations. Since that time some parts have fallen behind code and are now unavailable for reorder. SPI has done an inspection and highlighted numerous parts that need to be replaced. These upgrades are necessary in order for us to prove our system is functioning and up to code.

Louis' Powered Speakers

Purchase:

2- EV ZLX 15P Powered Speakers with Stands

Purpose

To provide Louis' Loft with a sound system for events.

Purchase Price

\$1,454.25 includes PST

Consumable Costs

GST: \$69.25

Service/Maintenance/Warranty Costs

1 Year warranty

Rational

Louis' Loft requires their own set of powered speakers as the set from Louis' is often in use for functions at the same time. The speakers would allow us to amplify sound for guest speakers, banquets and small concerts in the Loft space.

BUDGET - FOR THE YEAR ENDING APRIL 30, 2017

Louis' Loft ATM

Purchase:

ATM Machine for Louis' Loft

Purpose

To have a smaller machine predominately in the Loft, but that could also be used in Louis'.

Purchase Price

Machine Cost: \$4016.25 includes PST and installation. FMD Data Line drop \$950.00 including PST.

Consumable Costs

GST: \$191.25 on machine and \$47.50 on data drop.

Service/Maintenance/Warranty Costs

1 Year Warranty is included

Rational

Louis' Loft has seen a major increase in special events since opening two years ago. Many of the events that are booked are cash only at the bar. This creates issues as clients then have to use the ATM at Louis'. This is not possible when there are also events running at Louis'. The machine would see ample traffic in the Louis' Loft space and because we receive \$10,000 in commissions already from the Louis' ATM, we are confident we can pay for this machine over a two year period.

University of Saskatchewan Students' Union
IT Purchase Plan
For 2016/17 Budget

February 5, 2016

Prepared by:

Jeff Jackson
IT Support Specialist

Scott Henderson
IT Support Manager

Background Information:

Description and Motivation:

The University of Saskatchewan Students' Union (USSU) has come to expect staff will complete their job as prescribed for the organization with the proper tools to complete their job. Computers are critical components of that success for staff and organizations in the 21st century. Many areas of an organization such as the USSU are affected when computer hardware becomes obsolescent or fails due to age.

The problems become most obvious at the time of failure, when costs of replacement become an unplanned expenditure for the budgeting process. This document continues the rejuvenation strategy for computers and other IT hardware and software based on the business needs of the USSU.

This plan is a continuation of previous plans to continue a structured, proactive and sustainable computing future for the USSU.

Impact and Rationale:

Positive impacts for this strategy are:

1. Staff morale and satisfaction increases when working with appropriate resources
2. Hardware will be able to utilize current and new software
3. Regular renewal maintains a manageable IT budget each year
4. User experience is unified for all staff when using the USSU network of computers.

Negative impacts for adopting this strategy are:

1. Planning for an entire year requires careful review of current systems and forecasting of changes in the computer industry.
2. Some pricing and system specifications will change between the budget plan and time of order and implementation.

Scope & Risks:

The USSU's businesses constantly have to adapt with the changing student and education environment. To ensure the ability to venture into new business areas and the projects and initiatives that come with the annual change of executive and centre directors, the computer infrastructure must be adequate and thus be continually updated.

Approach and Method:

The USSU's accepted approach to replacement of computer hardware is as follows:

1. Replace computer at 2-3 years
 - a. Critical business hardware
 - i. Servers
 - b. Primary business systems
 - i. Income generating (Louis', Louis' Loft and XL Design) and advertising (communications and marketing)
 - c. Primary office desktops
 - i. Executive and senior managers
 - ii. Support staff
2. Replace computer at 3-4 years
 - a. Office Desktops
 - i. Site and assistant managers
 - b. Centres
 - i. Coordinators
3. Replacement at 4-5 years
 - a. Secondary offices
 - b. Custodial staff
 - c. Kiosk/Volunteer computers
 - d. Monitors and Printers

Computer hardware warranties from Apple are only available for 3 years. The primary business and critical computers, then, should not be older than this to ensure the hardware is repairable during the warranty period.

Desktop computers for positions that are not adversely affected by short computer downtime (i.e., where staff may use other computers) can be replaced at a slightly longer interval. These computers, in some cases, will be replaced with computers that are coming from the above 3-year replacements (a cascading system.)

Desktop computers for positions that are not seriously affected by extended computer downtime and that do not affect the normal business operation of the central office should be scheduled for replacement with computers that are "hand-down" from other positions. This will have the somewhat unfortunate effect of these positions never receiving new computers. The exception to this would be in the case where a significant change in technology would suggest replacing older systems with new systems.

Monitors and printers generally have a longer viable lifespan than the computers and, as such, do not require replacement until at least 5 years. In some situations for compatibility with new computers it may be required to purchase new monitors when a new computer is purchased. In this case the monitor shall be moved with the computer or "handed-down" to other positions.

2016/17 Plans

The following are some of the planning objectives for the IT Department as it works with the various operations and departments of the USSU.

1. Refresh advertising screen computers.
2. Purchase new desktops to continue the long term strategic planning for IT.
3. Purchase a new server to continue internal file serve services and ensure backups of organizational documents.
4. Investigate the use of an iPad for additional functions of our FileMaker database system (Housing Registry, Campus Groups, Louis' & Loft event bookings, etc)

Rationale for changes for 2016/17

The USSU is primarily an Apple Macintosh based organization and has been since 1990. One benefit of the Macintosh environment is that the hardware and operating system comes from one source. When Apple makes significant upgrades to the products that it produces, we need to look at how it will affect our existing systems and if the new products provide us with new opportunities.

When reviewing the replacement approach on the previous page it should be noted that we use this as a guideline when budgeting and planning so that we have a plan for replacing computers that need to be updated while keeping and maintaining other computers that can be re-purposed or passed down.

We look to a schedule of computer replacement timeline that respects our accepted approach to replacement throughout the organization but strategically plans to purchase five desktops per year. A replacement schedule as such allows the organization flexibility in its resources and understands the need to be ready in case of desktop or server failure in any given year.

2016/17 Purchase Recommendations

Note: All prices include PST and any environmental costs but exclude GST.

1. Communications:

Our Communications department advertises across campus with a network of monitors to both advertise and inform students of happenings with the USSU. Updated hardware is needed to run the software being used to distribute the information. We recommend purchasing 3 Mac minis:

Pricing Information:

- 3 x **Mac mini**, 2.6GHz dual-core Intel Core i5 processor, 8 GB of RAM, 1TB hard drive each for \$891.45 for a total of \$2,674.35 plus GST.

2. Louis:

We recommend replacing the Louis Manager desktop due to a previous hardware failure.

Pricing Information:

- 1 x **21.5-inch iMac**, 2.8GHz quad-core Intel Core i5 processor, 8 GB of RAM, 1TB hard drive for \$1731.45 plus GST.
- 1 x **AppleCare for Apple iMac** to increase the warranty to three years for \$208.95 plus GST.

3. Administration:

We recommend replacing the Roy Romanow Council Chamber desktop to provide better service to internal meetings and external clients.

Pricing Information:

- 1 x **21.5-inch iMac**, 2.8GHz quad-core Intel Core i5 processor, 8 GB of RAM, 1TB hard drive for \$1731.45 plus GST.
- 1 x **AppleCare for Apple iMac** to increase the warranty to three years for \$208.95 plus GST.

We recommend replacing the Receptionist desktop as the current desktop is developing hardware failures that are not cost effective to repair.

Pricing Information:

- 1 x **21.5-inch iMac**, 2.8GHz quad-core Intel Core i5 processor, 8 GB of RAM, 1TB hard drive for \$1731.45 plus GST.
- 1 x **AppleCare for Apple iMac** to increase the warranty to three years for \$208.95 plus GST.

4. IT Services:

We recommend updating the main server with appropriate storage to complete file duplication, document storage and Apple software updates.

The purchase of an iPad will complement database usage and the ability to build solutions around existing projects to add new services.

Pricing Information:

- 1 x **Mac mini**, 2.8GHz i5, 16GB RAM, 1TB Fusion Drive for \$1,510.95 plus GST.
- 1 x **LaCie 6TB 2Big Thunderbolt Storage** for \$787.45 plus GST.
- 1 x **AppleCare for Mac mini** to increase the warranty to three years for \$124.95 plus GST.
- 1 x **Apple iPad** 32GB for \$513.45 plus GST.

Item	Department	Price	Qrt	Total	PST on items	Total with PST	Price Per Unit
Capital Items							
Mac Mini, 2.6 GHz Intel i5	Communications	\$849.00	3	\$2,547.00	\$127.35	\$2,674.35	\$891.45
iMac, 2.8GHz Intel i5. 8GB RAM	Louis'	\$1,649.00	1	\$1,649.00	\$82.45	\$1,731.45	\$1,731.45
AppleCare for Apple iMac	Louis'	\$199.00	1	\$199.00	\$9.95	\$208.95	\$208.95
iMac, 2.8GHz Intel i5. 8GB RAM	Administration	\$1,649.00	1	\$1,649.00	\$82.45	\$1,731.45	\$1,731.45
AppleCare for Apple iMac	Administration	\$199.00	1	\$199.00	\$9.95	\$208.95	\$208.95
iMac, 2.8GHz Intel i5. 8GB RAM	Administration	\$1,649.00	1	\$1,649.00	\$82.45	\$1,731.45	\$1,731.45
AppleCare for Apple iMac	Administration	\$199.00	1	\$199.00	\$9.95	\$208.95	\$208.95
Mac Mini - 2.8GHz i5, 16GB RAM, 1TB Fusion Drive	Administration	\$1,439.00	1	\$1,439.00	\$71.95	\$1,510.95	\$1,510.95
AppleCare for Apple iMac	Administration	\$119.00	1	\$119.00	\$5.95	\$124.95	\$124.95
LaCie 6TB 2Big Thunderbolt Storage	Administration	\$749.95	1	\$749.95	\$37.50	\$787.45	\$787.45
Apple iPad Air, 32GB	Administration	\$489.00	1	\$489.00	\$24.45	\$513.45	\$513.45
				\$10,887.95	\$544.40	\$11,432.35	

Operating Budget Items	Department	Price per month	Annual Cost	Qnt	Total	Frequency	Amount
Adobe Creative Cloud Complete	XL x 2, Communications x 1		\$611.85	3	\$1,835.55	Monthly	\$110.22/m in USD
Google Apps (Email, Calendar, Documents, etc)	All	\$5.45	\$65.40	45	\$2,943.00	Monthly	\$245.25/m
Microsoft Office 2016	Accounting Department x 2		\$99.00	2	\$198.00	One Time	May
Filemaker annual upgrade	Adminx4, Commx2, Execx1, XLx1, USCx1ITx2		\$127.49	11	\$1,402.39	One Time	May
RiseVision Display System	Louis' & Louis' Loft	n/a	\$126.00	1	\$126.00	One Time	August
SSL for server.ussu.ca	IT	n/a	\$199.00	1	\$199.00	One Time	March
SSL for fms.ussu.ca	IT	n/a	\$199.00	1	\$199.00	One Time	August
Code Signing for server.ussu.ca	IT	n/a	\$399.00	1	\$399.00	One Time	December
					\$7,301.94		

USSU-IT Support

Purchase:

\$9,734.35

Purpose

Replace 3 computers with new models, with the old models being re-purposed in other areas, add 3 mac minis for the communication plasma fleet to replace end of life mac minis and replace existing server with new hardware and storage.

Purchase Price

\$2,674.35 - 3 Mac Mini, 2.6 GHz Intel i5 8GB RAM

\$5,194.35 - 3 iMac, 2.8GHz Intel i5. 8GB RAM

\$2,298.40 - Server and storage replacement (Mac Mini - 2.8GHz i5, 16GB RAM, 1TB Fusion Drive & LaCie 6TB 2Big Thunderbolt Storage)

\$513.45 - Apple iPad Air, 32GB

Total \$10,680.55

Consumable Costs

GST: \$544.40

Service/Maintenance/Warranty Costs

\$417.90 - 3 Year AppleCare extended warrenty for 2 iMacs

\$124.95 - 3 Year AppleCare extended warrenty for 1 Mac Mini

Rational

As per the IT Purchase Plan.

**USSU 2016-2017 Budget
Computer Maintenance**

Schedule #2

	# of Computers	% of <u>Total</u>	Computer Maintenance Cost
Administration	17	27.87%	\$2,786.89
Communications	12	19.67%	\$1,967.21
Facilities-Janitors	2	3.28%	\$327.87
Food Centre	1	1.64%	\$163.93
Help Centre	3	4.92%	\$491.80
Information Centre	2	3.28%	\$327.87
Louis'	10	16.39%	\$1,639.34
Louis'-Entertainment	1	1.64%	\$163.93
Marketing	1	1.64%	\$163.93
Pride Centre	1	1.64%	\$163.93
Student Governance	4	6.56%	\$655.74
Student Governance-USC	1	1.64%	\$163.93
Student Services-Student Crew/Safewalk	1	1.64%	\$163.93
Women's Centre	1	1.64%	\$163.93
XL Design	4	6.56%	\$655.74
	61	100.00%	\$10,000

Additional expenses will be budgeted on a department basis for any other software or support that may be required. Please refer to Budget Notes for detail of this.

Computer	CPU Speed	CPU Type	Machine Model	Computer Info #1	Computer Info #2	Computer Info #3
USSU Mobile Plasma 02363	2.4 GHz	Intel Core 2 Duo	Mac mini	PLACERIEL	ITSERVICES	ASSET02363
USSU Accounting Assistant 02513	2.7 GHz	Intel Core i5	iMac	PRSC	ADMIN	ASSET02513
USSU Administrative Secretary 02519	2.7 GHz	Intel Core i5	iMac	PRSC	ADMIN	ASSET02519
USSU Business & Services Manager 02430	2.7 GHz	Intel Core i5	iMac	PRSC	ADMIN	ASSET02430
USSU Controller 02514	2.7 GHz	Intel Core i5	iMac	PRSC	ADMIN	ASSET02514
USSU General Manager 02431	2.7 GHz	Intel Core i5	iMac	PRSC	ADMIN	ASSET02431
USSU Reception 02370	2.7 GHz	Intel Core i5	iMac	PRSC	ADMIN	ASSET02370
USSU Spare iMac 02366	2.7 GHz	Intel Core i5	iMac	PRSC	ADMIN	ASSET02366
USSU Academic & Governance Assistant 02368	2.7 GHz	Intel Core i5	iMac	PRSC	AGA	ASSET02368
USSU Mini - Agriculture 02365 - Samsung	2.4 GHz	Intel Core 2 Duo	Mac mini	PRSC	COMMUNICATIONS	ASSET02365
USSU Mini -Engineering	2.4 GHz	Intel Core 2 Duo	Mac mini	PRSC	COMMUNICATIONS	ASSET02365
USSU Mini - Biology 02488 - Samsung	2.5 GHz	Intel Core i5	Mac mini	BIOLOGY	COMMUNICATIONS	ASSET02488
USSU Mini - Education 03080 - Samsung	2.5 GHz	Intel Core i5	Mac mini	EDUCATION	COMMUNICATIONS	ASSET03080
USSU Mini - MUMPS 02456 - Prima	2.5 GHz	Intel Core i5	Mac mini	MUMPS	COMMUNICATIONS	ASSET02456
USSU Mini - ESB 02457	2.5 GHz	Intel Core i5	Mac mini	ESB	COMMUNICATIONS	ASSET02457
USSU Mini - PAC 02487 - NEC	2.5 GHz	Intel Core i5	Mac mini	PAC	COMMUNICATIONS	ASSET02487
USSU Mini - PR Elevator 02378	2.5 GHz	Intel Core i5	Mac mini	PRSC	COMMUNICATIONS	ASSET02378
USSU Mini - PR Stairs 02377	2.5 GHz	Intel Core i5	Mac mini	PRSC	COMMUNICATIONS	ASSET02377
USSU Mini - Vet Med 02379 - LG	2.5 GHz	Intel Core i5	Mac mini	VETMED	COMMUNICATIONS	ASSET02379
USSU Communications Manager 02409	2.7 GHz	Intel Core i5	iMac	PRSC	COMMUNICATIONS	ASSET02409
USSU Graphics & Media Designer 02483	3.2 GHz	Intel Core i5	iMac	PRSC	COMMUNICATIONS	ASSET02483
USSU President 02429	2.7 GHz	Intel Core i5	iMac	PRSC	EXEC	ASSET02429
USSU VP Academic 02427	2.7 GHz	Intel Core i5	iMac	PRSC	EXEC	ASSET02427
USSU VP Operations & Finance 02428	2.7 GHz	Intel Core i5	iMac	PRSC	EXEC	ASSET02428
USSU VP Student Affairs 02426	2.7 GHz	Intel Core i5	iMac	PRSC	EXEC	ASSET02426
USSU Janitorial - 2nd Floor 02229	2.66 GHz	Intel Core 2 Duo	iMac	PRSC	FACILITIES	ASSET02229
USSU Janitorial - Lower Level 02224	2.66 GHz	Intel Core 2 Duo	iMac	PRSC	FACILITIES	ASSET02224
USSU Facilities Manager 02512	2.7 GHz	Intel Core i5	iMac	PRSC	FACILITIES	ASSET02512
USSU Food Centre 02482	2.7 GHz	Intel Core i5	iMac	PRSC	FOODCENTRE	ASSET02482
USSU Help Centre Exam #1 02223	2.66 GHz	Intel Core 2 Duo	iMac	PRSC	HELPCENTRE	ASSET02223
USSU Help Centre Exam #2 02230	2.66 GHz	Intel Core 2 Duo	iMac	PRSC	HELPCENTRE	ASSET02230
USSU Help Centre Coordinator 02471	2.7 GHz	Intel Core i5	iMac	PRSC	HELPCENTRE	ASSET02471
USSU Info Centre POS 02489	2.5 GHz	Intel Core i5	Mac mini	PRSC	INFOCENTRE	ASSET02489
USSU Info Centre 02373	2.7 GHz	Intel Core i5	iMac	PRSC	INFOCENTRE	ASSET02373
USSU Chromebook #1 - 02493	1.4 GHz	Intel Celeron 2955	Chromebook	PRSC	ITSERVICES	ASSET02493
USSU Chromebook #2 - 02494	1.4 GHz	Intel Celeron 2955	Chromebook	PRSC	ITSERVICES	ASSET02494
USSU Chromebook #3 - 02495	1.4 GHz	Intel Celeron 2955	Chromebook	PRSC	ITSERVICES	ASSET02495
USSU MacBook Pro 02174	2.4 GHz	Intel Core 2 Duo	MacBook Pro	PRSC	ITSERVICES	ASSET02174
USSU IT Services - Jeff 02510	2.7 GHz	Intel Core i5	iMac	PRSC	ITSERVICES	ASSET02510
USSU IT Services - Scott 02511	2.7 GHz	Intel Core i5	iMac	PRSC	ITSERVICES	ASSET02511
USSU FileMaker Server	2.3 GHz	Intel Core i7	Mac mini	MUB	ITSERVICES	ASSET02432
USSU Server	2.26 GHz	Quad-Core Intel Xeon	Xserve	MUB	ITSERVICES	ASSET02176
USSU Louis' DJ Booth 02312	3.06 GHz	Intel Core 2 Duo	iMac	MUB	LOUIS	ASSET02312
USSU Louis' Manager 02318	3.06 GHz	Intel Core 2 Duo	iMac	MUB	LOUIS	ASSET02318
USSU MacBook Pro 02310	2.4 GHz	Intel Core i5	MacBook Pro	MUB	LOUIS	ASSET02310
USSU Louis' AM - Dan 02406	2.7 GHz	Intel Core i5	iMac	MUB	LOUIS	ASSET02406
USSU Louis' AM - Jesse 02407	2.7 GHz	Intel Core i5	iMac	MUB	LOUIS	ASSET02407
USSU Louis' Kitchen Mgr 02408	2.7 GHz	Intel Core i5	iMac	MUB	LOUIS	ASSET02408
USSU Louis' Loft Mrg 02372	2.7 GHz	Intel Core i5	iMac	MUB	LOUISLOFT	ASSET02372
USSU Pride Ctr Volunteer 02227	2.66 GHz	Intel Core 2 Duo	iMac	MUB	PRIDECENTRE	ASSET02227
USSU Pride Ctr Coordinator 02472	2.7 GHz	Intel Core i5	iMac	MUB	PRIDECENTRE	ASSET02472
USSU Council Chamber 02362	3.06 GHz	Intel Core i3	iMac	PRSC	STUDENTCOUNCIL	ASSET02362
USSU Student Crew 02481	2.7 GHz	Intel Core i5	iMac	PRSC	STUDENTCREW	ASSET02481
USSU Women's Ctr Volunteer 02228	2.66 GHz	Intel Core 2 Duo	iMac	MUB	WOMENSCENTRE	ASSET02228
USSU Women's Ctr Coordinantor 02473	2.7 GHz	Intel Core i5	iMac	MUB	WOMENSCENTRE	ASSET02473
USSU XL Print Server	2 GHz	Intel Core 2 Duo	Mac mini	MUB	XLDESIGN	ASSET02213
USSU XL POS 02490	2.5 GHz	Intel Core i5	Mac mini	MUB	XLDESIGN	ASSET02490
USSU XL Designer 02484	3.2 GHz	Intel Core i5	iMac	MUB	XLDESIGN	ASSET02484
USSU XL Mgr 02485	3.2 GHz	Intel Core i5	iMac	MUB	XLDESIGN	ASSET02485

USSU Mobile Plasma 02363	2.4 GHz	Intel Core 2 Duo	Mac mini	PLACERIEL	ADMIN	ASSET02363
USSU Accounting Assistant 02513	2.7 GHz	Intel Core i5	iMac	PRSC	ADMIN	ASSET02513
USSU Administrative Secretary 02519	2.7 GHz	Intel Core i5	iMac	PRSC	ADMIN	ASSET02519
USSU Business & Services Manager 02430	2.7 GHz	Intel Core i5	iMac	PRSC	ADMIN	ASSET02430
USSU Controller 02514	2.7 GHz	Intel Core i5	iMac	PRSC	ADMIN	ASSET02514
USSU General Manager 02431	2.7 GHz	Intel Core i5	iMac	PRSC	ADMIN	ASSET02431
USSU Reception 02370	2.7 GHz	Intel Core i5	iMac	PRSC	ADMIN	ASSET02370
USSU Spare iMac 02366	2.7 GHz	Intel Core i5	iMac	PRSC	ADMIN	ASSET02366
USSU Academic & Governance Assistant 02368	2.7 GHz	Intel Core i5	iMac	PRSC	AGA	ASSET02368
USSU Mini - Biology 02488 - Samsung	2.5 GHz	Intel Core i5	Mac mini	BIOLOGY	COMMUNICATIONS	ASSET02488
USSU Mini - Education 03080 - Samsung	2.5 GHz	Intel Core i5	Mac mini	EDUCATION	COMMUNICATIONS	ASSET03080
USSU Mini - ESB 02457	2.5 GHz	Intel Core i5	Mac mini	ESB	COMMUNICATIONS	ASSET02457
USSU Mini - MUMPS 02456 - Prima	2.5 GHz	Intel Core i5	Mac mini	MUMPS	COMMUNICATIONS	ASSET02456
USSU Mini - PAC 02487 - NEC	2.5 GHz	Intel Core i5	Mac mini	PAC	COMMUNICATIONS	ASSET02487
USSU Mini - Agriculture 02365 - Samsung	2.4 GHz	Intel Core 2 Duo	Mac mini	PRSC	COMMUNICATIONS	ASSET02365
USSU Mini -Engineering	2.4 GHz	Intel Core 2 Duo	Mac mini	PRSC	COMMUNICATIONS	
USSU Mini - PR Elevator 02378	2.5 GHz	Intel Core i5	Mac mini	PRSC	COMMUNICATIONS	ASSET02378
USSU Mini - PR Stairs 02377	2.5 GHz	Intel Core i5	Mac mini	PRSC	COMMUNICATIONS	ASSET02377
USSU Communications Manager 02409	2.7 GHz	Intel Core i5	iMac	PRSC	COMMUNICATIONS	ASSET02409
USSU Graphics & Media Designer 02483	3.2 GHz	Intel Core i5	iMac	PRSC	COMMUNICATIONS	ASSET02483
USSU Mini - Vet Med 02379 - LG	2.5 GHz	Intel Core i5	Mac mini	VETMED	COMMUNICATIONS	ASSET02379
USSU President 02429	2.7 GHz	Intel Core i5	iMac	PRSC	EXEC	ASSET02429
USSU VP Academic 02427	2.7 GHz	Intel Core i5	iMac	PRSC	EXEC	ASSET02427
USSU VP Operations & Finance 02428	2.7 GHz	Intel Core i5	iMac	PRSC	EXEC	ASSET02428
USSU VP Student Affairs 02426	2.7 GHz	Intel Core i5	iMac	PRSC	EXEC	ASSET02426
USSU Janitorial - 2nd Floor 02229	2.66 GHz	Intel Core 2 Duo	iMac	PRSC	FACILITIES	ASSET02229
USSU Janitorial - Lower Level 02224	2.66 GHz	Intel Core 2 Duo	iMac	PRSC	FACILITIES	ASSET02224
USSU Facilities Manager 02512	2.7 GHz	Intel Core i5	iMac	PRSC	FACILITIES	ASSET02512
USSU Food Centre 02482	2.7 GHz	Intel Core i5	iMac	PRSC	FOODCENTRE	ASSET02482
USSU Help Centre Exam #1 02223	2.66 GHz	Intel Core 2 Duo	iMac	PRSC	HELPCENTRE	ASSET02223
USSU Help Centre Exam #2 02230	2.66 GHz	Intel Core 2 Duo	iMac	PRSC	HELPCENTRE	ASSET02230
USSU Help Centre Coordinator 02471	2.7 GHz	Intel Core i5	iMac	PRSC	HELPCENTRE	ASSET02471
USSU Info Centre POS 02489	2.5 GHz	Intel Core i5	Mac mini	PRSC	INFOCENTRE	ASSET02489
USSU Info Centre 02373	2.7 GHz	Intel Core i5	iMac	PRSC	INFOCENTRE	ASSET02373
USSU FileMaker Server	2.3 GHz	Intel Core i7	Mac mini	MUB	ITSERVICES	ASSET02432
USSU Server	2.26 GHz	Quad-Core Intel Xeon	Xserve	MUB	ITSERVICES	ASSET02176
USSU Accounting Server	1.80 GHz	Intel Xeon E5-2403	Dell Poweredge R320 Server	MUB	ITSERVICES	ASSET02509
USSU Chromebook #1 - 02493	1.4 GHz	Intel Celeron 2955	Chromebook	PRSC	ITSERVICES	ASSET02493
USSU Chromebook #2 - 02494	1.4 GHz	Intel Celeron 2955	Chromebook	PRSC	ITSERVICES	ASSET02494
USSU Chromebook #3 - 02495	1.4 GHz	Intel Celeron 2955	Chromebook	PRSC	ITSERVICES	ASSET02495
USSU MacBook Pro 02174	2.4 GHz	Intel Core 2 Duo	MacBook Pro	PRSC	ITSERVICES	ASSET02174
USSU IT Services - Jeff 02510	2.7 GHz	Intel Core i5	iMac	PRSC	ITSERVICES	ASSET02511
USSU IT Services - Scott 02511	2.7 GHz	Intel Core i5	iMac	PRSC	ITSERVICES	ASSET02511
USSU Louis' DJ Booth 02312	3.06 GHz	Intel Core 2 Duo	iMac	MUB	LOUIS	ASSET02312
USSU Louis' Manager 02318	3.06 GHz	Intel Core 2 Duo	iMac	MUB	LOUIS	ASSET02318
USSU MacBook Pro 02310	2.4 GHz	Intel Core i5	MacBook Pro	MUB	LOUIS	ASSET02310
USSU Louis' AM - Dan 02406	2.7 GHz	Intel Core i5	iMac	MUB	LOUIS	ASSET02406
USSU Louis' AM - Jesse 02407	2.7 GHz	Intel Core i5	iMac	MUB	LOUIS	ASSET02407
USSU Louis' Kitchen Mgr 02408	2.7 GHz	Intel Core i5	iMac	MUB	LOUIS	ASSET02408
USSU Louis' Loft Mrg 02372	2.7 GHz	Intel Core i5	iMac	MUB	LOUISLOFT	ASSET02372
USSU Pride Ctr Volunteer 02227	2.66 GHz	Intel Core 2 Duo	iMac	MUB	PRIDECENTRE	ASSET02227
USSU Pride Ctr Coordinator 02472	2.7 GHz	Intel Core i5	iMac	MUB	PRIDECENTRE	ASSET02472
USSU Council Chamber 02362	3.06 GHz	Intel Core i3	iMac	PRSC	STUDENTCOUNCIL	ASSET02362
USSU Student Crew 02481	2.7 GHz	Intel Core i5	iMac	PRSC	STUDENTCREW	ASSET02481
USSU Women's Ctr Volunteer 02228	2.66 GHz	Intel Core 2 Duo	iMac	MUB	WOMENSCENTRE	ASSET02228
USSU Women's Ctr Coordinantor 02473	2.7 GHz	Intel Core i5	iMac	MUB	WOMENSCENTRE	ASSET02473
USSU XL Print Server	2 GHz	Intel Core 2 Duo	Mac mini	MUB	XLDESIGN	ASSET02213
USSU XL POS 02490	2.5 GHz	Intel Core i5	Mac mini	MUB	XLDESIGN	ASSET02490
USSU XL Designer 02484	3.2 GHz	Intel Core i5	iMac	MUB	XLDESIGN	ASSET02484
USSU XL Mgr 02485	3.2 GHz	Intel Core i5	iMac	MUB	XLDESIGN	ASSET02485

USSU 2016-2017 Budget
Interest on Investments

Schedule #1

Description	Interest Rate	Maturity Date	Market Value	Interest Earned
<u>FIXED INCOME INVESTMENTS-RBC Dominion</u>				
RBC 30D Cashable - GIC	0.700%	November 28, 2016	625,407.53	2,543
ICICI Bank Canada - GIC	1.660%	November 28, 2016	50,077.32	483
Equitable Bank - GIC	1.850%	November 2, 2017	100,299.04	946
Home Trust Company - GIC	1.850%	November 2, 2017	100,299.04	946
Laurentian Bank - GIC	1.870%	November 27, 2017	100,174.19	1,083
				-
Reinvestment of funds as they mature				-
			976,257.12	6,000

Managed Assets-RBC Dominion

-

MUTUAL FUNDS-RBC Dominion

Fidelity Cdn Disciplined Equity Class ISC (296)	FID 296	63,938.10
PH&N Canadian Equity Value Fund (6670)	RBF6670	14,567.85
RBC Investment Savings Account Series A (2010)	RBF 2010	1,039,628.87
		1,118,134.82

TOTAL INVESTMENTS AS OF DECEMBER 31, 2015-RBC Dominion

2,094,391.94

Note - the Student Infrastructure Fee for future capital building projects is included in the above investments.

Note - Starting Nov 4/09 Infrastructure is invested through TD First Nations.

Interest on Building Infrastructure Fee Date & Amount of Investment-RBC Dominion	Interest Rate	# of Days Interest is Earned in 2016/17	Total Interest
*Infrastructure is with the First Nations Bank			-

Note - the Student Infrastructure fee was not invested separately from other investments so it was assumed that the interest rate would be an average of the Fixed Income investments.

Description	Interest Rate	Maturity Date	Market Value
<u>FIXED INCOME INVESTMENTS-First Nations Bank</u>			
First Nations Bank of Canada Long Term Non-Redeem 1-5 years 4170767	1.300%	November 26, 2016	300,000.00
First Nations Bank of Canada Wait and See 4077871	0.950%	October 30, 2016	839,960.00
First Nations Bank of Canada Wait and See 4086047	0.950%	December 4, 2016	81,753.97
First Nations Bank of Canada Wait and See 4112918	1.100%	March 5, 2016	468,616.66
First Nations Bank of Canada Wait and See 4170759	0.950%	November 26, 2016	420,000.00
TOTAL INVESTMENTS AS OF DECEMBER 31, 2015 First Nations Bank			<u>2,110,330.63</u>

**USSU 2016-2017 Budget
Computer Maintenance**

Schedule #2

	<u># of Computers</u>	<u>% of Total</u>	<u>Computer Maintenance Cost</u>
Administration	17	27.87%	26,043
Communications	12	19.67%	18,383
Facilities-Janitors	2	3.28%	3,064
Food Centre	1	1.64%	1,532
Help Centre	3	4.92%	4,596
Information Centre	2	3.28%	3,064
Louis'	10	16.39%	15,319
Louis'-Entertainment	1	1.64%	1,532
Marketing	1	1.64%	1,532
Pride Centre	1	1.64%	1,532
Student Governance	4	6.56%	6,128
Student Governance-USC	1	1.64%	1,532
Student Services-Student Crew/Safewalk	1	1.64%	1,532
Women's Centre	1	1.64%	1,532
XL Design	4	6.56%	6,128
	<u>61</u>	<u>100.00%</u>	<u>\$ 93,448</u>

Additional expenses will be budgeted on a department basis for any other software or support that may be required. Please refer to Budget Notes for detail of this.

**USSU 2016-2017 Budget
Depreciation Expense**

Schedule #3

	Depreciation (Note 1)	Less Capital Revenue (Note 2)	Net Depreciation Expense
Administration	9,337		9,337
Communications	3,919		3,919
Facilities	81,508	(67,555)	13,953
Facilities/MUB	38,751	(27,500)	11,251
Food Centre	355		355
Help Centre	1,243	(589)	654
Information Centre	1,203		1,203
Louis'	171,814	(118,229)	53,585
Louis'-Entertainment	9,105		9,105
Louis'-Loft	79,155	(79,065)	90
Marketing	2,243		2,243
Place Riel	738,466		738,466
Pride Centre	1,443	(589)	854
Student Governance	809		809
Student Governance-USC	64		64
Student Services-Safewalk/Student Crew	292		292
Women's Centre	1,443	(589)	854
XL Designs	11,203	(2,660)	8,543
Total	1,152,353	(296,777)	855,575

*Remember Cap Rev From PR for 2015

Notes:

1. Depreciation is an allocation of an asset's cost to reflect the use of the asset for one year as shown in the example below:

Asset cost	\$ 1,000
Expected life of the asset in years	5
Annual Depreciation Expense	<u>\$ 200</u>

Please note, the USSU uses the declining balance method of depreciation. The above example uses the straight line method for demonstration purposes only.

2. The USSU has a Campus Center Trust Fund and a Students' Union Building Trust Fund which are co-managed with the University of Saskatchewan. The investment of these funds is administered by the University. The purpose of the funds is to provide a source of funding for capital expenditures (equipment purchases, building renovations, or building construction), extraordinary operating expenses and special projects. Interest of \$30,000 is paid annually to the USSU from the Campus Center Trust Fund; interest for the Building Trust Fund is not paid out but is added to the investment balance.

Fund balances at April 30, 2009 were as follows:

Students' Union Building Trust Fund	-
Campus Center Trust Fund	-
	<u>-</u>

The current year's capital revenue is equal to the amount of depreciation of the assets that are purchased with the funds.

The KV Loop for additional electricity to Place Riel is planned for 2005/6. This will cost the USSU \$450,000 which will be paid for from the above funds.

USSU 2016-2017 Budget			Schedule #4			
Janitorial Expenses			2014 Actual YTD - Dec 31/15			
Department	Wages &		Total	Wages &		
	Supplies	Benefits		Supplies	Benefits	Total
Administration	1,498	25,741	27,239	2,329	16,607	18,936
Administration-MUB	45	271	316			0
Facilities-MUB	2,473	14,832	17,304	173	9,523	9,696
Facilities-Place Riel	14,907	184,146	199,053	8,356	121,956	130,312
Food Centre	147	1,821	1,968	164	1,156	1,320
Help Centre	198	1,187	1,385	391	2,761	3,151
Information Centre	151	1,866	2,017	168	1,185	1,353
Louis'	6,886	41,304	48,190	6,277	26,520	32,797
Pride Centre	271	1,623	1,894	19	1,042	1,061
Student Crew/Safewalk	349	4,316	4,666	147	1,041	1,188
Womens Centre	379	2,275	2,655	17	916	933
XL Design	561	6,924	7,489	24	1,307	1,331
	27,865	286,307	314,176	0	18,064	202,078
Janitorial expenses are based on actual to December 31, 2015 and estimated to April. Increase actual supply expense by 5%. Janitorial Wages are increase of 1.75% and step of 2.5% as CUPE Contract.						
*As of May 1/14 Admin took over IT server room.						

USSU 2016-2017 Budget						
Repairs & Maintenance		Schedule #5				
	<u>Expense</u>	<u>2016-2017 Budget</u>	<u>2015 Actual YTD- Dec 31/15</u>			
			<u>R&M Bldg</u>	<u>R&M Dept</u>	<u>Total R&M</u>	
Administration	6,465					-
Administration-Mub						-
Facilities	23,855	8,120		4,921	4,921	
Facilities (Bldg)		48,977	29,077		29,077	
Facilities-MUB						-
Facilities-MUB (Bldg)		40,697	24,665		24,665	
Food Centre						-
Help Centre	608					-
Information Centre	323					-
Louis'	2,479			9,099	9,099	
Pride Centre						-
Student Crew/Safewalk						-
Womens Centre						-
XL Design						-
Total	27,264	97,794	53,742	14,020	67,763	
Repairs & Maintenance expenses are based on actual up to Dec 31, 2015 and estimated to April.						
Increased actual expense by 10%. includes BI-yearly elevator R & M.						
*As of May 1/14 Facilities took over building expenses.						
*As of May 1/14 Admin took over server room.						

USSU 2016-2017 Budget Schedule #6
Utilities Expense

	<u>2016-2017 Budget</u>	<u>2015 YTD-Dec 31/15</u>
Administration	25,733	15,521
Administration-MUB	813	
Facilities	184,085	111,640
Facilities-MUB	29,467	16,948
Food Centre	1,820	1,059
Help Centre	3,566	2,527
Information Centre	1,865	1,085
Louis'	139,170	85,223
Pride Centre	4,877	2,805
Student Crew/Safewalk	4,315	953
Womens Centre	6,836	2,465
XL Design	6,920	3,517
Total	<u><u>409,467</u></u>	<u><u>243,742</u></u>

Utilities expenses are based on actual up to Dec 31, 2015 and estimated to April. Increased actual expense by 12%.

*As of May 1/14 Admin took over IT server room.

Account #: 100-4070-00 **Account Name/Dept:** Commissions Revenue-Admin.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
This is for commission on PST remittances. Based on actual up to December 31, 2015 then estimated to April.	
Total for the year:	381

Account #: 100-4160-00 **Account Name/Dept:** Interest Revenue-Admin.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Interest on Investments per attached schedule #1.	6,000
Interest on Chequing Account	990
Total for the year:	6,990

Account #: 100-4180-00 **Account Name/Dept:** Insurance Fee Revenue-Admin.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Campus Clubs/Societies insurance fees based on actual up to December 31, 2015, then estimated to April.	
Total for the year:	7,254

Account #: 100-4300-00 **Account Name/Dept:** Student Fee Revenue-Admin.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Increase of 5% from 2014/2015 (1% administration fee retained by the University.)	
Total for the year:	1,273,994

Account #: 100-5010-00 **Account Name/Dept:** Audit Fee Expense-Admin.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Quote per KPMG - Audit (4% increase from prior year)	20,475
Quote per KPMG - GST Audit	12,600
Total for the year:	33,075

Account #: 100-5030-00 **Account Name/Dept:** Bank Charge Expense-Admin.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Activity Fee (Internet Banking Fee)	2,904
Other-deposit bags (\$30/100 bags), VISA Credit Card Fees, and other misc. bank charges.	532
Deposit pickups (\$828.83 * 8 months and \$331.62 * 4 months)	7,957
Total for the year:	11,393

Account #: 100-5090-00 **Account Name/Dept:** Computer Maintenance Expense-Admin.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Per computer schedule #2	27,658
18-Google App, 2-SSL, 1- Code Signing, 2-Office 365	2,172

Maintenance Agreement (Dynamics and 6-Filemaker)	3,130
Total for the year:	32,961

Account #: 100-5120-00 **Account Name/Dept:** Conference Expense-Admin.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Association of Managers in Canadian Colleges & University Student Centers (AMICCUS)	
National Conference in Vancouver, May (3 attendees)Registration (\$625)*3, Hotel (\$200*5%*3)*5 nights	
Per Diem (\$65*3)*5, Taxi (\$126*5%), Baggage (\$50)*3, Airfare taxes (\$220)*3	6,936
Association of College Unions International (ACUI) in Philadelphia March (2 attendee) Registration (\$1,100)*2,	
Per Diem (\$65*1.3846 exchange x*5 days)*2 , Hotel (\$275.73*12.5% Hotel Tax*5 days)*2, Taxi (\$80),	
Luggage (\$50)*2, Airfare taxes (\$220)*2	6,822
Flights will be covered by RBC Avion points.	
Per Diem of \$65 is based on Federal Government policy.	
Total for the year:	13,758

Account #: 100-5150-00 **Account Name/Dept:** Contract Labour Expense-Admin.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Secret Shopper Program	
Total for the year:	1,100

Account #: 100-5170-00 **Account Name/Dept:** Copier Expenses-Admin.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Copier service expenses and supplies. Based on actual up to December 31, 2015	
and estimated to April.	
Total for the year:	1,548

Account #: 100-5200-00 **Account Name/Dept:** Depreciation Expense-Admin.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Per schedule #3	
Total for the year:	9,337

Account #: 100-5205-00 **Account Name/Dept:** Discount Expense-Admin.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Staff discounts (20%) Based on actual up to December 31, 2015 and estimated to April.	
Total for the year:	1,149

Account #: 100-5240-00 **Account Name/Dept:** Equipment & Equip. Maint. Expense-Admin.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Based on actual to December 31, 2015 and estimated to April.	
Total for the year:	50

Account #: 100-5285-00 **Account Name/Dept:** Finance Charge Expense-Admin.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
This is for the interest on the long term debt to WBM for the photocopier.	
Total for the year:	868

Account #: 100-5320-00 **Account Name/Dept:** Hiring Expenses-Admin.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
5 hires as necessary @ \$700 each.	
Now includes all staff hiring, not just Administration	
Total for the year:	3,500

Account #: 100-5340-00 **Account Name/Dept:** Insurance Expense-Admin.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Insurance premiums as per quote from Insurer.	
Property & Business Interruption	18,305
Boiler & Machinery	1,335
Commercial General Liability	23,750
Directors & Officers, EPL Liability & Crime (3 Year Policy-Expires July 31,2018)	9,500
Sports Injury Accidental Death & Dismemberment	2,532
Total for the year:	55,422

Account #: 100-5350-00 **Account Name/Dept:** Janitorial Expense-Admin.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Per Schedule #4	
Total for the year:	27,555

Account #: 100-5370-00 **Account Name/Dept:** Legal Fee Expense-Admin.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
This is for legal services related to labor relations, contract reviews, admin. consulting (excludes lease contracts) as required.	12,000
Bylaw Review	7,200
Total for the year:	19,200

Account #: 100-5400-00 **Account Name/Dept:** Meeting Expenses-Admin.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Meeting Expenses as required for all Administration staff and committees.	
Total for the year:	264

Account #: 100-5410-00 **Account Name/Dept:** Membership Expense-Admin.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Assoc. of Managers in Cnd. Colleges & University Student Centers,	800

Assoc. College Union International	554
Total for the year:	1,354

Account #: 100-5430-00 **Account Name/Dept:** Office & General Expense-Admin.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Based on actuals up to December 31, 2015, then estimated to April.	
Total for the year:	5,916

Account #: 100-5470-00 **Account Name/Dept:** Printing Expense-Admin.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Staff awareness notices, etc.	
Total for the year:	589

Account #: 100-5480-00 **Account Name/Dept:** Professional Dev./Wellness Expense-Admin.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Reimbursement for Professional Development (seminars, workshops and tuition)	10,400
Reimbursement for Wellness (physical activity) (max. \$400)	6,400
Total for the year:	16,800

Account #: 100-5510-00 **Account Name/Dept:** Repairs & Maintenance Expense-Admin.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Per Schedule #5	-
Misc. Repairs	100
Total for the year:	100

Account #: 100-5550-00 **Account Name/Dept:** Salaries/Wages & Benefits Expense-Admin.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Salaries, Wages, Benefits and CPI adjustments for all administration staff.	
Total for the year:	794,278

Account #: 100-5580-00 **Account Name/Dept:** Staff Welfare/Apprec. Expense-Admin.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Staff congratulations, thank you's, condolences, etc.	800
Executive going away picture and frames (\$100.00 x 4)	400
Staff long-service recognition awards and Executive Farewell	1,875
Social Committee Funds	1,500
Christmas party expenses for all Executive and FT,PPT,LTFT staff (110 staff @ \$35.00/person).	3,850
Total for the year:	8,425

Account #: 100-5630-00 **Account Name/Dept:** Telephone Expense-Admin.

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Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Costs for telephone hardware & long distance.	
Total for the year:	8,953

Account #: 100-5640-00 **Account Name/Dept:** Training Expense-Admin.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Resource materials and meeting expenses for HR Team to provide training to staff on topics such as conflict resolution, time management, stress management, etc.	1,900
First Aid Training: 5 people @ \$150 each	750
Senior Managers Midyear Retreat	300
Annual Retreat expenses includes professional consultants (teambuilding), food, etc.	3,770
Total for the year:	6,720

Account #: 100-5660-00 **Account Name/Dept:** Travel Expense-Admin.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

This is for miscellaneous Admin. Travel (i.e.. Not related to conference travel).	
Total for the year:	200

Account #: 100-5690-00 **Account Name/Dept:** Utilities Expense-Admin.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Per schedule #6	
Total for the year:	26,545

Account #: 100-5700-00 **Account Name/Dept:** Van Operation Expense-Admin.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Lease payments of approximately \$458.87/month (including kms)	5,506
Parking Stall	840
Total for the year:	6,346

Account #: 200-4150-00 **Account Name/Dept:** Housing Registry Revenue-Admin.-Housing

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Sales for housing ads. Based on actual to December 31, 2015 and estimated to April.

Total for the year:

Account #: 200-5030-00 **Account Name/Dept:** Bank Charges Expense-Admin.-Housing

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Sales for housing ads. Based on actual to December 31, 2015 and estimated to April.

Total for the year:

Account #: 200-5470-00 **Account Name/Dept:** Printing Expense-Admin.-Housing

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Office photocopier usage and other misc. printing.

Total for the year:



Account #: 140-5000-00 **Account Name/Dept:** Advertising Expense-Comm.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Sheaf Back Page (\$488.00 x 29 weeks)	14,160
Banners	500
Posters (for general USSU advertising)	1,400
Total for the year:	16,060

Account #: 140-5090-00 **Account Name/Dept:** Computer Maintenance Expense-Comm.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

As per Schedule #2	19,521
2-Google Apps (Email, Calendar, Documents, etc.)	852
Adobe Creative Cloud	131
2-Maintenance Agreements (Filemaker)	211
Total for the year:	20,714

Account #: 140-5120-00 **Account Name/Dept:** Conference Expense-Comm

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

IABC in New Orleans, June 5 -8: Registration fee \$1,839,	
Per Diem (\$65x5 Days \$450), Hotel (\$250 x 4 nights +12.5% taxes \$1551), Taxi (\$80),	
Luggage (\$50) Air Tax (\$220). All flights for conferences will be covered by RBC Avion points.	
Total for the year:	4,190

Account #: 140-5150-00 **Account Name/Dept:** Contract Labour Expense-Comm.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Student Labour for Buzz Board Updates (35 updates x \$40)	
Total for the year:	1,400

Account #: 140-5200-00 **Account Name/Dept:** Depreciation Expense-Comm.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

As per Schedule #3	
Total for the year:	3,919

Account #: 140-5410-00 **Account Name/Dept:** Membership Expenses-Comm.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

International Association of Business Communicators (IABC)	
Total for the year:	325

Account #: 140-5430-00 **Account Name/Dept:** Office & General Expense-Comm.

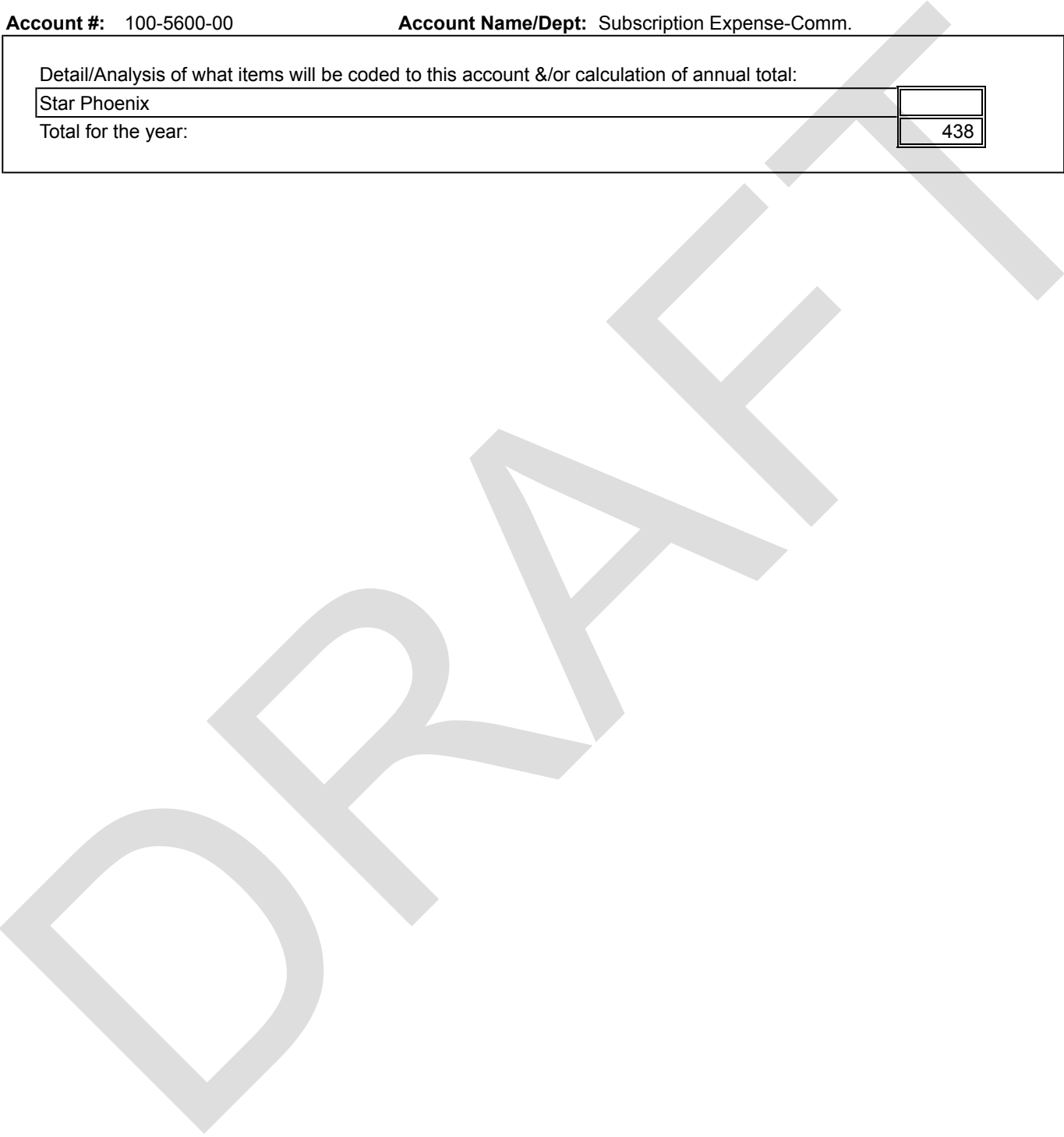
Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Office Supplies and Courier	
Total for the year:	100

Account #: 100-5600-00

Account Name/Dept: Subscription Expense-Comm.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Star Phoenix	
Total for the year:	438



Account #: 180-4250-10 **Account Name/Dept:** Commercial Base Rent Revenue-Facilities

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Based on tenant leases. This amount incorporates an occupancy cost for space occupied by commercial tenants.	
Total for the year:	472,197

Account #: 180-4250-20 **Account Name/Dept:** Occupancy Rent Revenue-Facilities

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Non-commercial tenant rent for Lower Place Riel and the MUB buildings.	
Includes: Sheaf, International Students & Study Abroad Centre, Health & Dental Office, Multifait and U of S third, fourth and penthouse floor.	
Total for the year:	269,928

Account #: 180-4250-30 **Account Name/Dept:** Percentage Rent Revenue-Facilities

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Percentage rent payments from food court tenants.	
Total for the year:	172,390

Account #: 180-4250-00 **Account Name/Dept:** Room/Space Rent Revenue-Facilities

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
This covers Imagnus space rental and condom machines revenues.	
It also includes bookings from North Concourse and the Roy Romanow Council Chamber.	
Total for the year:	11,600

Account #: 180-5000-00 **Account Name/Dept:** Advertising Expense-Facilities

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
This covers an advertisement in the Survival Calendar and banner stands to advertise tenants, etc.	
Total for the year:	750

Account #: 180-5030-00 **Account Name/Dept:** Bank Charges Expense-Facilities

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
This covers commissions deducted due to tenants paying rent with Mastercard, Visa and Debit.	
Total for the year:	4,500

Account #: 180-5090-00 **Account Name/Dept:** Computer Maintenance Expense-Facilities

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
As per Schedule #2	3,255
2-Google Apps (Email, Calendar, Documents, etc.)	131
Total for the year:	3,386

Account #: 180-5120-00 **Account Name/Dept:** Conference Expense-Facilities

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
World Workplace Conference (International Facility Managers Association) Oct 4-7, 2016 (San Diego) Registration: (\$885)*\$1.25 US, Per Diem: (\$65)*1.25% US*6 days,	
Hotel: (\$245+15% taxes)*1.25 US*5 days, Luggage (\$25)*2, Taxi (\$60*1.25 US) Airfare Taxes: (\$220)	
Flights will be covered by RBC Avion points.	

Total for the year:	3,952
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Account #: 180-5200-00	Account Name/Dept: Depreciation Expense-Facilities
Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Per Schedule #3	
Total for the year:	25,204

Account #: 180-5240-00	Account Name/Dept: Equipment Maint. Expense-Facilities
Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Based on last year's actuals to December 31, 2015 and estimated to April.	3,875
This would cover such things as vacuum cleaner repairs, floor washing machine repairs and parts, batteries, and replacement parts for equipment and food court trays. We have a couple of new pieces of equipment, so maintenance has increased.	
Janitorial Carts x 2	875
Total for the year:	4,750

Account #: 180-5350-00	Account Name/Dept: Janitorial Expense-Facilities
Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Per Schedule #4	
Total for the year:	216,357

Account #: 180-5370-00	Account Name/Dept: Legal Fee Expense-Facilities
Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Legal fees to cover questions regarding leases or other facility legal issues that arise.	
Total for the year:	2,400

Account #: 180-5400-00	Account Name/Dept: Meeting Expense - Facilities
Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Bi-annual Janitorial meeting and Lease meetings	
Total for the year:	300

Account #: 180-5410-00	Account Name/Dept: Membership Fee Expense-Facilities
Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
International Facilities Managers Association Membership @ \$400* 1.25 exchange. This membership also includes membership with IFMA Regina.	
Total for the year:	500

Account #: 180-5430-00	Account Name/Dept: Office & General Expense-Facilities
Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Based on actuals to December, 2015. This covers office supplies, Purolator of leases, etc.	
Total for the year:	600

Account #: 180-5470-00	Account Name/Dept: Printing Expense-Facilities
Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	

Based on actuals to December 2015 and estimated to April.	
Photocopier usage, XL docketts, laminating, etc	
Total for the year:	300

Account #: 180-5480-00 **Account Name/Dept:** Professional Dev./Wellness Expense-Facilities

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
As per CUPE Agreement, staff reimbursement for health, wellness or education courses.	1,950
Attendance at IFMA Day in Regina (Oct/Nov) - Registration	300
IFMA Core Competency Courses (usually held in March) in Regina	
Registration: (\$800), Per Diem: (\$65)*3 days	1,440
Hotel: (\$150 + 15% taxes)*2 day, Travel: (\$100) for mileage	
Total for the year:	3,690

Account #: 180-5510-00 **Account Name/Dept:** Repairs/Maint. Expense-Facilities

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Per Schedule #5	97,794
Alarm monitors in Place Riel and MUB	840
Elevator Licenses for Place Riel and MUB	1,320
Total for the year:	99,954

Account #: 180-5565-00 **Account Name/Dept:** Signage Expense-Facilities

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Updating signage as needed (pillar signage, elevator signage, building signage)	
Total for the year:	1,000

Account #: 180-5630-00 **Account Name/Dept:** Telephone Expense-Facilities

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Telephone hardware and long distance for office phones and includes cell phone reimbursement (\$15 x 6)*12 months for janitorial staff	
Total for the year:	2,760

Account #: 180-5670-00 **Account Name/Dept:** Uniforms Expense-Facilities

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Clothing allowance for janitorial staff as per CUPE Agreement.	
Total for the year:	1,900

Account #: 180-5690-00 **Account Name/Dept:** Utilities Expense-Facilities

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Per Schedule #6	
Total for the year:	213,552

Account #: 180-5750-00 **Account Name/Dept:** Waste Management Expense-Facilities

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Loraas Disposal Services for waste and recycling.	
Total for the year:	14,220

Account #: 175-5000-00 **Account Name/Dept:** Advertising Expense-Food Centre

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Trick or Eat, Fresh Market, and general centre advertising.	
Total for the year:	800

Account #: 175-5090-00 **Account Name/Dept:** Computer Maint. Expense-Food Centre

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
As per Schedule #2	1,628
Google Apps (Email,Calendar, Document, etc)	65
Total for the year:	1,693

Account #: 175-5200-00 **Account Name/Dept:** Depreciation Expense-Food Centre

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
As per Schedule #3	
Total for the year:	355

Account #: 175-5240-00 **Account Name/Dept:** Equip. & Equip. Maint. Expense-Food Centre

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Rentals for Trick or Eat and equipment needed as a result of the move in May.	
Total for the year:	350

Account #: 175-5250-00 **Account Name/Dept:** Events Expense-Food Centre

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Costs for materials for Trick or Eat and other events. This is offset by Fresh Market sales.	
Total for the year:	300

Account #: 175-5350-00 **Account Name/Dept:** Janitorial Expense-Food Centre

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
As per Schedule #4	
Total for the year:	1,968

Account #: 175-5430-00 **Account Name/Dept:** Meeting Expense-Food Centre

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Meeting expenses for outreach and networking.	
Total for the year:	50

Account #: 175-5430-00 **Account Name/Dept:** Office & General Expense-Food Centre

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Office Supplies, Business Cards, printer cartridges, pens, and pencils	
Total for the year:	85

Account #: 175-5470-00 **Account Name/Dept:** Printing Expense-Food Centre

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Office photocopier usage and other misc. printing.	
Total for the year:	-

Account #: 175-5510-00 **Account Name/Dept:** Repairs & Maintenance Exp.-S.S-Food Centre

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

As per Schedule #5	
Total for the year:	-

Account #: 175-5550-00 **Account Name/Dept:** Salaries, Wages & Benefits Exp.-S.S-Food Centre

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Salaries, Wages & Benefits -15 hrs/week for two weeks Aug, 15 hrs/week Sep-Apr, 60 hours extra in Oct.	
Total for the year:	9,299

Account #: 175-5580-00 **Account Name/Dept:** Staff Welfare/Apprec. Expense-Food Centre

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Year end event at \$15 (based on 15 volunteers)	
Total for the year:	225

Account #: 175-5630-00 **Account Name/Dept:** Telephone Expense-Food Centre

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Telephone hardware. Based on actual to December 31,2015 and estimated to April.	
Total for the year:	456

Account #: 175-5640-00 **Account Name/Dept:** Training Expense-Food Centre

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Participation in VOTR at \$10/volunteer (15 volunteers), \$10/volunteer (5 volunteers)	
Total for the year:	200

Account #: 175-5710-00

Account Name/Dept: Volunteer Appreciation Expense-Food Centre

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

USSU Gift Cards for volunteers based on points accumulated for hours volunteered.

Total for the year:

500

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Account #: 190-5000-00 Account Name/Dept: Advertising Expense-Help Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Advertising covers "volunteers required" posters, Survival Calendar, Sheaf, Centre postcards and general centre poster/banner advertising.	
Total for the year:	1,130

Account #: 190-5090-00 Account Name/Dept: Computer Maint. Expense-Help Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Per schedule #2	4,883
2-Google Apps (Email, Calendar, Documents, etc)	196
Total for the year:	5,079

Account #: 190-5110-00 Account Name/Dept: Condom Expense-Help Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Based on Help Centre share of two condom buys throughout the year.	
Total for the year:	400

Account #: 190-5120-00 Account Name/Dept: Conference Expense-Help Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Cost for the Coordinator to attend a relevant local conference.	
Total for the year:	100

Account #: 190-5200-00 Account Name/Dept: Depreciation Expense-Help Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Per schedule #3	
Total for the year:	654

Account #: 190-5240-00 Account Name/Dept: Equip. & Equip. Maint. Expense-Help Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
For equipment rental due to events or speakers.	
Total for the year:	100

Account #: 190-5250-00 Account Name/Dept: Events/Speakers Expense-Help Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Event costs for the year including Mental Health Awareness week and others.	
Total for the year:	850

Account #: 190-5350-00 Account Name/Dept: Janitorial Expense-Help Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Per schedule #4	
Total for the year:	1,385

Account #: 190-5400-00 Account Name/Dept: Meeting Expenses-Help Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Meeting expenses for outreach and networking.	
Total for the year:	50

Account #: 190-5430-00 Account Name/Dept: Office & General Expense-Help Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Office Supplies, Coordinator's business cards, printer toner cartridges, pens, pencils and misc supplies. Based on actual to December 31,2015 and estimated to April.	
Total for the year:	340

Account #: 190-5470-00 Account Name/Dept: Printing Expense-Help Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Office photocopier usage and other misc. printing.	
Total for the year:	-

Account #: 190-5510-00 Account Name/Dept: Repairs/Maint. Expense-Help Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Per Schedule #5	
Total for the year:	-

Account #: 190-5550-40 Account Name/Dept: Salaries/Wages & Benefit Exp.-Help Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
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Salaries, Wages & Benefits - 39% time (15 hrs/week) for May through July.	
53% time (20 hrs/week) for August through April 30	
Total for the year:	15,687

Account #: 190-5580-00 Account Name/Dept: Staff Welfare/Apprec. Expense-Help Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Year-end event @ \$15/volunteer (based on 25 volunteers)	
Total for the year:	375

Account #: 190-5630-00 Account Name/Dept: Telephone Expense-Help Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Telephone hardware. Based on actual to December 31,2015 and estimated to April.	
Total for the year:	1,260

Account #: 190-5640-00 Account Name/Dept: Training Expense-Help Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
VOTR - Based on \$10/volunteer (30 volunteers)/ \$10/volunteer (20 volunteers)	500
Suicide Intervention @ \$125/person x 12 Volunteers	1,500
Total for the year:	2,000

Account #: 190-5690-00 Account Name/Dept: Utilities Expense-Help Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Per Schedule #6	
Total for the year:	3,566

Account #: 190-5710-00 Account Name/Dept: Volunteer Appreciation Expense-Help Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
USSU Gift Cards for volunteers based on points accumulated for hours volunteered.	
Total for the year:	800

Account #: 210-4070-00 **Account Name/Dept:** Commission Revenue-Info. Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
The revenue generated from U-Pass replacement stickers as well as TicketMaster, SPC cards, printing credits, and evening parking passes.	
Total for the year:	8,615

Account #: 210-4070-05 **Account Name/Dept:** U-Pass Distribution Commission

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Revenue from the comission on undergraduate and graduate U-pass distribution.	
Based on actuals from this past fiscal year with an estimate on graduate student passes.	
Total for the year:	49,383

Account #: 210-4140-00 **Account Name/Dept:** Faxing Revenue-Info.Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Based on revenues as of December 31, 2015 and estimated up to April.	
Total for the year:	2,274

Account #: 210-4190-00 **Account Name/Dept:** Locker Revenue-Info Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Based on actual revenue to December 31, 2015 and estimated up to April.	
Total for the year	3,495

Account #: 210-4205-00 **Account Name/Dept:** Notary Revenue-Invo Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Based on actual revenue to December 31, 2015 and estimated up to April.	
Total for the year	1,425

Account #: 210-4230-00 **Account Name/Dept:** Poster Revenue-Info. Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Based on actual revenue to December 31, 2015 and estimated up to April.	
Total for the year	939

Account #: 210-4250-10 **Account Name/Dept:** Table Rentals-Tunnel-Info Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Table rentals in Place Riel tunnel based on actuals up to December 31, 2015 and estimated to April.	
Total for the year:	28,050

Account #: 210-5000-00 **Account Name/Dept:** Advertising Expense-Info. Cntr.

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Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Advertising for Survival Calendar ad, U-pass, and \$500 for parking passes for table vendors.	
Total for the year:	1,000

Account #: 210-5030-00 **Account Name/Dept:** Bank Charge Expense-Info Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Based on actual expenses to December 31, 2015 and estimated up to April.	
Total for the year:	1,433

Account #: 210-5090-00 **Account Name/Dept:** Computer Maint. Expense-Info Cntr

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Per schedule #2	3,255
Lt Speed Pro	995
Google Apps (Email, Calendar, Documents, etc)	65
Total for the year:	4,316

Account #: 210-5200-00 **Account Name/Dept:** Depreciation Expense-Info Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Per schedule #3	
Total for the year:	1,203

Account #: 210-5240-00 **Account Name/Dept:** Equip.Maint. Expense-Info. Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Covers repairs to fax machine, and other machinery.	
Total for the year:	100

Account #: 210-5270-00 **Account Name/Dept:** Fax Expense-Info. Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Based on actual expenses to December 31, 2015 and estimated up to April.	
Includes toner, paper, for fax machine service.	
Total for the year:	107

Account #: 210-5385-00 **Account Name/Dept:** Locker Expense-Info. Cntr

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Covers purchase of replacement locks for lockers.	
Total for the year:	100

Account #: 210-5430-00 **Account Name/Dept:** Office & General Expense-Info. Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Budget for thermal paper for debit card machine (s), cash register tape.	
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Based on actual expenses to December 31, 2015 and estimated to April.	
Total for the year:	600

Account #: 210-5470-00 **Account Name/Dept:** Printing Expense-Info. Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Total for the year:	-

Account #: 210-5480-00 **Account Name/Dept:** Professional Dev./Wellness-Info. Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
As per CUPE Agreement, staff reimbursement for health, wellness or education courses.	
Total for the year:	650

Account #: 210-5550-00 **Account Name/Dept:** Salaries/Wages & Benefits Exp.-Info. Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Salaries, Wages & Benefits	
Total for the year:	54,257

Account #: 210-5630-00 **Account Name/Dept:** Telephone Expense-Info. Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
From actuals to December 31, 2015 and estimated to April.	
Includes telephone hardware and long distance .	
Total for the year:	2,364

Expenses
Building Maintenance

Account #: 210-5350-00 **Account Name/Dept:** Janitorial Expense-Info. Cntr

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Per Schedule #4	
Total for the year:	2,017

Account #: 210-5510-00 **Account Name/Dept:** Repairs & Maint. Expense-Info. Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Per Schedule #5	
Total for the year:	-

Account #: 210-5690-00 **Account Name/Dept:** Utilities Expense-Info. Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
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Per Schedule #6	
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Total for the year:	
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1,865

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Account #: 250-4040-00 **Account Name/Dept:** Coat Check Revenue-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Based on actuals to December 31, 2015 and estimated to April.	
Total for the year:	1,550

Account #: 250-4070-10 **Account Name/Dept:** Commission Liquor Tax Revenue-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Based on a calculation provided by the province. Calculated by taking total monthly alcohol sale of 10% on the first \$250 tax payable and 1% of balance of tax payable.	
Liquor tax is 10% on all bottle, draught and liquor sales.	
Total for the year:	1,217

Account #: 250-4070-20 **Account Name/Dept:** Commission Vending Revenue-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
This line is ATM revenue. Based on actuals to December 31, 2015 and estimated to April with an increase for the addition of a second ATM in Louis' Loft.	
Total for the year:	11,005

Account #: 250-4270-40 **Account Name/Dept:** Sales-Bottled Beer Revenue-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Based on actuals to December 31, 2015 and estimated to April with an increase for improved sales for Huskie Football.	
Total for the year:	168,109

Account #: 250-4270-50 **Account Name/Dept:** Sales Draught Beer Revenue-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Based on Actuals to December 31, 2015 and estimated to April, with increases for improved sales at Welcome Week and concerts.	
Total for the year:	385,947

Account #: 250-4270-60 **Account Name/Dept:** Sales-Food Revenue-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Based on actuals to December 31, 2015 and estimated to April, with an increase to account for rising Loft sales and more special events.	
Total for the year:	738,144

Account #: 250-4270-70 **Account Name/Dept:** Sales-Liquor Revenue-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Based on actuals to December 31, 2015 and estimated to April with increases budgeted due to an increase in concerts and special events.	
Total for the year:	220,531

Account #: 250-4270-80 **Account Name/Dept:** Sales-Non Alcoholic Revenue-Louis'

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Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Based on actuals to December 31, 2015 and estimated to April.	
Total for the year:	63,812

Account #: 250-4275-85 **Account Name/Dept:** Sales- Prepared Beverages- Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Coffee and tea sales at Louis' Loft with totals up to December 2015 and estimated until April with an increase of 10% due to increased traffic.	
Total for the year:	71,747

Account #: 250-4275-00 **Account Name/Dept:** Special Event Revenue-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Room rentals and Tuesday night cover charge based on actuals to December 31, 2015 and estimated to April with an increase due to more special events and House Parties.	
Total for the year:	55,200

Account #: 250-4280-00 **Account Name/Dept:** Sponsorship Revenue-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Sponsorship for Louis' events including \$8,000 for Welcome Week and \$23,800 from Pepsi.	
Total for the year:	41,800

Account #: 250-5000-00 **Account Name/Dept:** Advertising Expense-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Includes advertising in the Sheaf in addition to our back page ads, CFCR ads, sign in front of Louis', Wedding Shows, Planet S, OCN, Facebook ads, and poster printing.	
Total for the year:	20,240

Account #: 250-5030-00 **Account Name/Dept:** Bank Charges Expense-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Based on actual to December 31, 2015 and estimated to April.	
Total for the year:	14,214

Account #: 250-5090-00 **Account Name/Dept:** Computer Maintenance Expense-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

As per Schedule #2	16,266
6-Google Apps (Email, Calendar, Documents, etc.)	392
RiseVision Display System	126
Total for the year:	16,784

Account #: 250-5120-00 **Account Name/Dept:** Conference Expense-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

CHMA/(Campus Hospitality Management Association) Registration Fee (\$300) Ottawa	300
COCA (Canadian Organization of Campus Activities) Registration (\$495) Ottawa	495
Hotel (5 nights x \$210)	1,050

Per Diem (\$65* 6 days)	390
Ground Transportation (\$100), Air Taxes (\$220)	320
Total for the year:	2,555

Account #: 250-5180-40 **Account Name/Dept:** Cost of Sales-Bottled Beer Expense-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Based on 32% of sales.	
Total for the year:	53,795

Account #: 250-5180-50 **Account Name/Dept:** Cost of Sales-Draft Beer Expense Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Based on 43% of sales during the summer months, 40% in September, and 46% of sales from October to April.	
Total for the year:	171,160

Account #: 250-5180-60 **Account Name/Dept:** Cost of Sales-Food Expense-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Based on 36% of sales during the summer and December and 40% of sales during the other months.	
Total for the year:	284,430

Account #: 250-5180-70 **Account Name/Dept:** Cost of Sales-Liquor Expense-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Based on 27% of sales in the summer and 22% of sales from September to April.	
Total for the year:	50,981

Account #: 250-5180-80 **Account Name/Dept:** Cost of Sales-Non Alc. Expense-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Based on 42% of sales. This line includes Thrive Juice and all soda used in mixed drinks.	
Total for the year:	26,119

Account #: 250-5180-85 **Account Name/Dept:** Cost of Sales Prepared Bev. Expense- Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Based on 30% of sales. Includes coffee, paper cups, stir sticks and coffee condiments.	
Total for the year:	21,524

Account #: 250-4200-00 **Account Name/Dept:** Depreciation Expense-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
As per Schedule #3	
Total for the year:	53,675

Account #: 250-5220-20 **Account Name/Dept:** Entertainment-Recorded Expense-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Total for the year:	-

Account #: 250-5240-00 **Account Name/Dept:** Equip. & Equip Maint. Expense-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Repairs and maintenance on kitchen and bar equipment. This is based on an average of the past two fiscal years.	
Total for the year:	22,800

Account #: 250-5285-00 **Account Name/Dept:** Food & Beverage Supp. Expense-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Includes napkins, bar wipes, glass towels, glassware, cutlery, plates and take-out containers	
Total for the year:	25,200

Account #: 250-5290-00 **Account Name/Dept:** Freight Expense-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Freight charges for incoming items. This includes liquor deliveries and bottle returns.	
Total for the year:	5,400

Account #: 250-5360-00 **Account Name/Dept:** Kitchen Supplies Expense-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Includes items such as detergents, dishwashing liquids as well as degreasers and cleaners.	
Total for the year:	12,600

Account #: 250-5390-00 **Account Name/Dept:** License Expense-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Liquor License (SLGA)	
Total for the year:	200

Account #: 250-5400-00 **Account Name/Dept:** Meeting Expense-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Meeting expense as required.	
Total for the year:	200

Account #: 250-5410-00 **Account Name/Dept:** Membership Expense-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
COCA (Canadian Organization of Campus Activities)	
Total for the year:	350

Account #: 250-5430-00 **Account Name/Dept:** Office & General Expense-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Based on actuals to December 31, 2015 and estimated to April.	
Total for the year:	2,250

Account #: 250-5450-00 **Account Name/Dept:** Plant Maint. Expense-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Includes planting of flowers on deck and maintenance of the boxes.	
Total for the year:	1,350

Account #: 250-5470-00 **Account Name/Dept:** Printing Expense-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Menu printing and other miscellaneous printing.	
Total for the year:	1,050

Account #: 250-5480-00 **Account Name/Dept:** Professional Dev./Wellness Expense-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
As per CUPE Agreement, staff reimbursement for health, wellness or education courses.	
\$650 per union member. Four members are eligible for this benefit in this fiscal year.	
Total for the year:	2,600

Account #: 250-5500-00 **Account Name/Dept:** Promotions Expense-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Promotions based on actuals to December 31, 2015 and estimated to April.	
This is non advertising cost to run promotions at Louis' as well as any food and beverage that is promo'ed to customers.	
Total for the year:	11,500

Account #: 250-5510-05 **Account Name/Dept:** Repairs & Maint. Expense-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
As per Schedule #5	
Total for the year:	13,769

Account #: 250-5550-50 **Account Name/Dept:** Salaries/Wages & Benefits Expense-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Salaries, Wages & Benefits for Full-time In scope, Full-time out of scope and Less than Full-time.	
Total for the year:	890,254

Account #: 250-5560-00 **Account Name/Dept:** Special Event Expense-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Costs from rental of special items needed for special events including Griffiths.	18,900
Payout to Huskie Athletics. (30% of net profit based on contract)	16,000

Total for the year:	34,900
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Account #: 250-5205-00	Account Name/Dept: Staff Discounts Expense-Louis'
Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
20% discounts for all staff.	
Total for the year:	3,200

Account #: 250-5580-00	Account Name/Dept: Staff Welfare/Apprec. Expense-Louis'
Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Funds for monthly staff initiatives and incentives.	
Total for the year:	1,670

Account #: 250-5630-00	Account Name/Dept: Telephone Expense-Louis'
Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Cost of telephone hardware, long distance, and internet subscription fees, also cell phone reimbursement.	
Total for the year:	9,696

Account #: 250-5460-00	Account Name/Dept: Training Expense-Louis'
Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Training expense for new staff with and estimate for three training shifts for each person hired.	
Total for the year:	3,550

Account #: 250-5650-00	Account Name/Dept: Transportation Expense-Louis'
Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Line includes cab fares for customers to limit our liability and provide customer service. Also is for Staff rides home if necessary.	
Total for the year:	400

Account #: 250-5670-00	Account Name/Dept: Uniforms Expense-Louis'
Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Expense for the cost of purchasing kitchen uniforms from ALSCO, as well as staff T-shirts and aprons.	
Total for the year:	1,200

Account #: 250-5750-00	Account Name/Dept: Waste Management Expense-Louis'
Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Loraas Disposal Services for waste and recycling.	
Total for the year:	7,479

Expenses
Building Maintenance

Account #: 250-5350-00 **Account Name/Dept:** Janitorial Expense-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

As per Schedule #4

Total for the year:

48,190

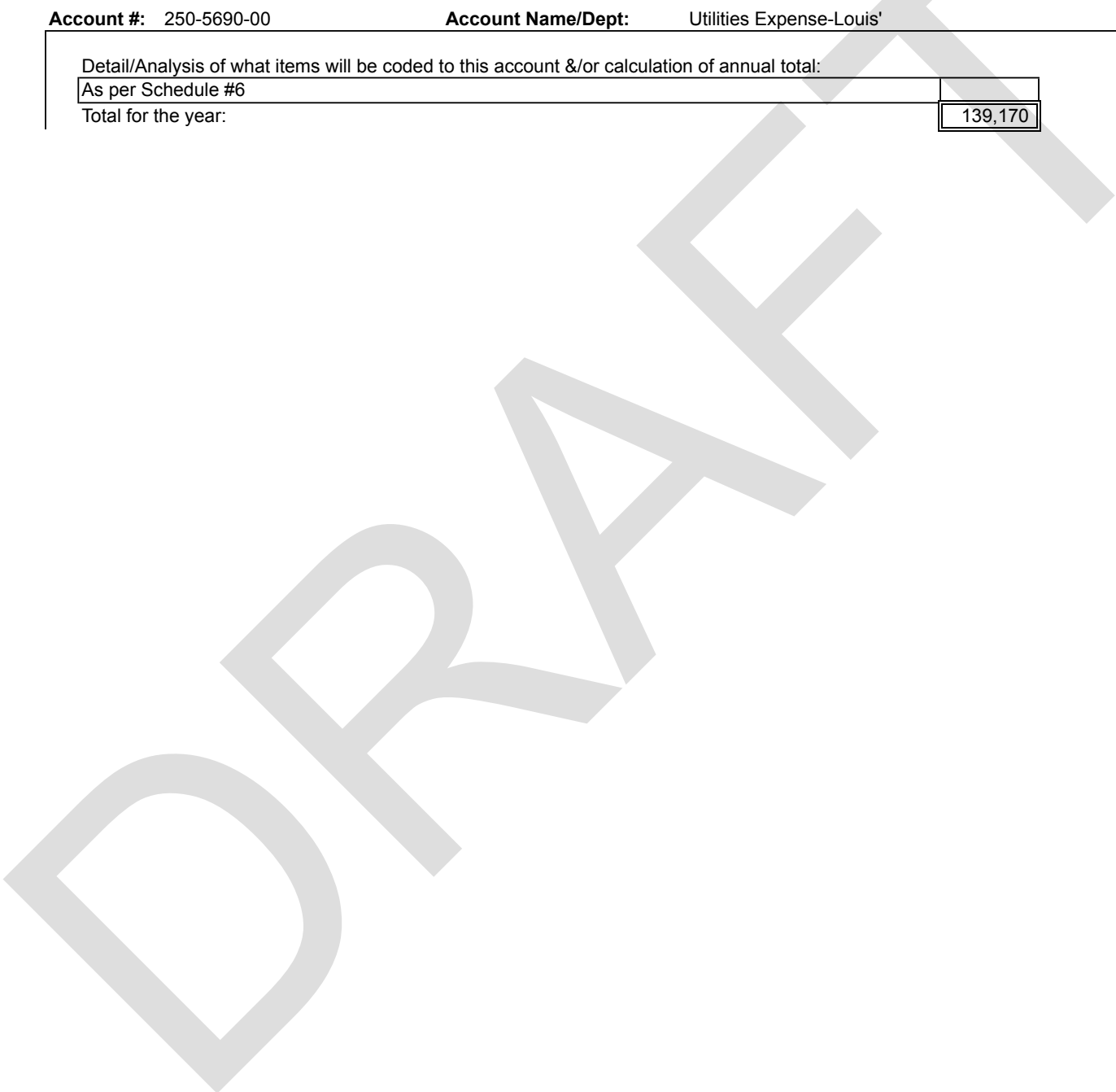
Account #: 250-5690-00 **Account Name/Dept:** Utilities Expense-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

As per Schedule #6

Total for the year:

139,170



Account #: 160-4250-40 **Account Name/Dept:** Equipment Rental Revenue-Louis'-Entertainment

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Revenue brought in from the rental of sound equipment for shows at Louis' as well as for off-site rentals. Ranges from \$350 for student groups to \$1500 for national promoters such as Live Nation.	
Total for the year:	19,200

Account #: 160-4310-10 **Account Name/Dept:** Ticket Sales Revenue-Louis'-Entertainment

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Based on estimates from historical data and touring patterns.	
Total for the year:	77,000

Account #: 160-5000-05 **Account Name/Dept:** Advertising Expense-Louis'-Entertainment

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

This includes the cost of posters, Facebook ads, radio ads and print ads in Planet S	
Total for the year:	6,930

Account #: 160-5090-00 **Account Name/Dept:** Computer Maint. Expense-Louis'-Entertainment

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

As per schedule #2	1,628
Google Apps (Email, Calendar, Documents, etc.)	65
Total for the year:	1,693

Account #: 160-5200-00 **Account Name/Dept:** Depreciation Expense-Louis'-Entertainment

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

As per schedule #3	
Total for the year:	9,105

Account #: 160-5220-10 **Account Name/Dept:** Entertainment Live Expense-Louis' Ent.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

This includes payment for all entertainers, riders, hotels, and ticket printing.	
Total for the year:	58,000

Account #: 160-5240-00 **Account Name/Dept:** Equip. & Equip. Maint. Exp.-Louis'-Entertainment

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Includes maintenance and repairs to sound equipment.	
Total for the year:	1,200

Account #: 160-5390-00

Account Name/Dept: Licenses Expense-Louis'-Entertainment

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

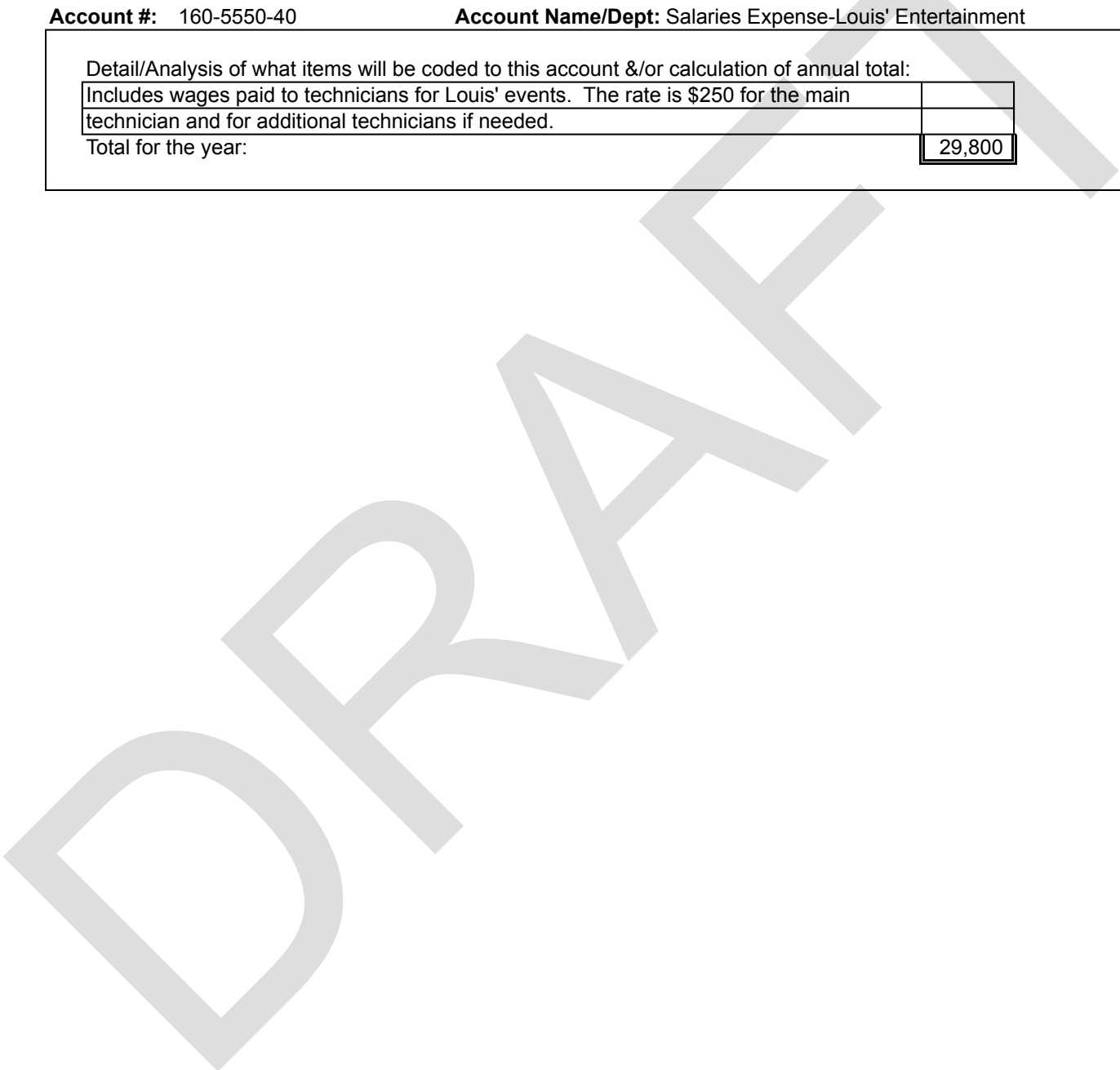
SOCAN Tariff 3A fees associated with live entertainment. (3% artist guarantee)	
Total for the year:	900

Account #: 160-5550-40

Account Name/Dept: Salaries Expense-Louis' Entertainment

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Includes wages paid to technicians for Louis' events. The rate is \$250 for the main technician and for additional technicians if needed.	
Total for the year:	29,800



Account #: 145-4000-20 **Account Name/Dept:** Adver. Video Monitors/Plasma Revenue-Marketing

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Based on sales from 2015-2016.	
Total for the year:	6,000

Account # 145-4250-30 **Account Name/Dept:** Rental Space-Other-Building Revenue-Marketing

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Based on sales from 2015-2016.	
Total for the year:	25,000

Account # 145-4620-00 **Account Name/Dept:** Survival Calendar Revenue-Marketing

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Based on sales from 2015-2016 Survival Calendar.	
Total for the year:	54,000

Account # 145-5000-00 **Account Name/Dept:** Advertising Expense-Marketing

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Sponsor Recruitment annual expenditure comprehensive brochures.	450
Survival Calendar sales generating expenditure includes copying, postage.	250
Total for the year:	700

Account # 145-5030-00 **Account Name/Dept:** Bank Charges Expense-Marketing

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Based on Actuals to December 31, 2015 then estimated to April.	
Total for the year:	750

Account # 145-5090-00 **Account Name/Dept:** Computer Maint. Expense-Marketing

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
As per Schedule #3.	
Total for the year:	1,693

Account # 145-5120-00 **Account Name/Dept:** Conference Expense-Marketing

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Association of College Unions,(ACUI) in March 19-23 Philadelphia	
Early Bird Registration fees (\$1100), Per Diem (\$65x 5 days \$450),	
Hotel (5 nights x 12.5% Hotel Tax \$1551), Luggage (\$50), Taxi (\$80)	
Air Taxes (\$220)	
Flights for conferences will be covered by RBC Avion points.	

Total for the year:

3,451

Account # 145-5200-00

Account Name/Dept: Depreciation Expense-Marketing

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

As per Schedule #3.

Total for the year:

2,243

Account # 145-5400-00

Account Name/Dept: Meetings Expense-Marketing

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Estimated expenses for attending various meetings and sales calls (coffee, lunch, etc.).

250

Seasonal greetings, thank you cards, hospitality and networking.

150

Total for the year:

400

Account # 145-5430-00

Account Name/Dept: Office & General Expense-Marketing

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Office supplies as needed.

Total for the year:

100

Account # 145-5500-00

Account Name/Dept: Promo Merchandise Expense-Marketing

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Various give-aways to Students, and Welcome Week.

Total for the year:

4,000

Account # 145-5620-00

Account Name/Dept: Survival Calendar Expense-Marketing

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Based on quote provided from supplier.

Total for the year:

42,500

Account #: 181-4160-00 **Account Name/Dept:** Interest Revenue-Place Riel

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Based on actual to December 31, 2015 and estimated to April.	
Total for the year:	5,993

Account #: 181-4300-00 **Account Name/Dept:** Infrastructure Revenue-Place Riel

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Based on principal repaid during the year plus interest and bank charges.	
Total for the year:	1,177,365

Account #: 181-5030-00 **Account Name/Dept:** Bank Charges Expense-Place Riel

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Based on actual to December 31, 2015 and estimated to April.	
Total for the year:	109,299

Account #: 181-5200-00 **Account Name/Dept:** Depreciation Expense-Place Riel

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Per Schedule #3	
Total for the year:	738,466

Account #: 181-5325-00 **Account Name/Dept:** Interest Expense-Place Riel

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Based on actual to December 31, 2015 and estimated to April.	
Total for the year:	804,707

Account #: 230-5000-00

Account Name/Dept: Advertising Expense-Pride Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Survival Calendar ad, posters, postcards, banners and other materials to promote the centre and centre events.	
Total for the year:	1,350

Account #: 230-5090-00

Account Name/Dept: Computer Maint. Expense-Pride Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Per schedule #2	1,628
Google Apps (Email, Calendar, Documents, etc.)	65
Total for the year:	1,693

Account #: 230-5110-00

Account Name/Dept: Condom Expense-Pride Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

To cover Condoms, gloves, lubricant, Dental Dams, and female condoms.	
Total for the year:	400

Account #: 230-5120-00

Account Name/Dept: Conference Expense-Pride Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Cost for the Coordinator to attend a relevant conference.	
Total for the year:	100

Account #: 230-5200-00

Account Name/Dept: Depreciation Expense-Pride Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Per Schedule #3	
Total for the year:	854

Account #: 230-5240-00

Account Name/Dept: Equip. & Equip. Maint. Exp.-Pride Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

To cover costs of any equipment needs for the year such as buttons.	
Total for the year:	300

Account #: 230-5250-00

Account Name/Dept: Events/Speakers Expense-Pride Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

This account includes all event costs including speakers, performers, film licenses,	
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and other costs for Pride Centre events such as Queerapalooza, Sex Week, Drag Shows, and Pride Parade. Costs for many of the events are offset by Drag Show revenue.	
Total for the year:	410

Account #: 230-5350-00 **Account Name/Dept:** Janitorial Expenses-Pride Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Per Schedule #4	
Total for the year:	1,894

Account #: 230-5400-00 **Account Name/Dept:** Meeting Expenses-Pride Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Meeting expenses are for outreach and networking.	
Total for the year:	50

Account #: 230-5430-00 **Account Name/Dept:** Office & General Expense-Pride Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Office supplies for center including toner cartridge and business cards, pens, paper, name tags, etc.	
Total for the year:	210

Account #: 230-5470-00 **Account Name/Dept:** Printing Expense-Pride Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Total for the year:	-

Account #: 230-5510-00 **Account Name/Dept:** Repairs & Maint. Expense-Pride Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Per Schedule #5	
Total for the year:	-

Account #: 230-5550-00 **Account Name/Dept:** Salaries, Wages & Benefits Exp.-Pride Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Salaries, Wages & Benefits - 39% time (15 hrs/week) for May - July.	
53% time (20 hrs/week) for August through April 30.	
Total for the year:	16,297

Account #: 230-5580-00 **Account Name/Dept:** Staff Welfare/Apprec. Exp.-Pride Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Year-end event @ \$15/volunteer - based on 30 volunteers	
Total for the year:	450

Account #: 230-5600-00 **Account Name/Dept:** Subscriptions Expense-Pride Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Magazine subscriptions including The Advocate and Out magazine.	
Total for the year:	200

Account #: 230-5630-00 **Account Name/Dept:** Telephone Expense-Pride Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Based on actual to December 31, 2015 and estimated to April.	
Total for the year:	654

Account #: 230-5640-00 **Account Name/Dept:** Training Expense-Pride Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Pride Centre participation in VOTR 20 @ \$10 each and 10@ \$10 each.	300
5 volunteers to attend Suicide Intervention Training @ \$125/person	625
Total for the year:	925

Account #: 230-5710-00 **Account Name/Dept:** Volunteer Apprec. Expense-Pride Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
USSU Gift Cards for volunteers based on points accumulated for hours volunteered.	
Total for the year:	875

Account #: 230-5690-00 **Account Name/Dept:** Utilities Expense-Pride Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Per Schedule #5	
Total for the year:	4,877

Account #: 150-5000-00 **Account Name/Dep:** Exec - General Elections Expense-Stud. Gov.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Elections (Advertising & Printing)	200
Candidate Forums	300
Executive Reimbursement	1,500
Councilor Reimbursement	1,200
Chief Returning Officer	2,500
Assistant Chief Returning Officer	1,500
DRO Voting Booth	1,000
Total for the year:	8,200

Account #: 150-5000-05 **Account Name/Dep:** Exec - By Elections Expense-Stud. Gov.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Elections (Advertising & Printing)	200
Candidate Forums	100
Candidate Reimbursement	200
Chief Returning Officer	1,000
Assistant Chief Returning Officer	600
Total for the year:	2,100

Account #: 150-5330-00 **Account Name/Dep:** Exec - Referendum Expense-Stud. Gov.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Referendum (Advertising & Printing)	200
Referendum Forum	300
Referendum Reimbursement	1,000
Referendum - Chief Returning Officer	1,000
Referendum - Assistant Chief Returning Officer	600
Total for the year:	3,100

Account #: 170-5090-00 **Account Name/Dep:** Executive - Computer Maint. Expense - Stud. Gov.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

As per Schedule #2	6,510
4-Google Apps (Email, Calendar, Documents, etc.)	262
Maintenance Agreement (Filemaker)	105
Total for the year:	6,877

Account #: 170-5120-00 **Account Name/Dep:** Executive - Conference/Development Expense-Stud. Gov.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Conferences and other development for Executive as it pertains to their portfolio	
Total for the year:	6,000

Account #: 170-5200-00 **Account Name/Dep:** Executive - Depreciation Expense - Stud. Gov.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Per Schedule #3	
Total for the year:	809

Account #: 170-5400-00 **Account Name/Dep** Executive - Meeting Expense-Stud. Gov.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Meetings and events expenses	1,000
Executive Transition Lunch	300
Budget Walkthrough with Budget & Finance Committee	350
USC Committees (8 x \$160) food allowance	1,280
Total for the year:	2,930

Account #: 170-5430-00 **Account Name/Dep** Executive - Office & General Expense-Stud. Gov.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Office supplies, business cards, etc.	
Total for the year:	264

Account #: 170-5470-00 **Account Name/Dep** Executive - Printing Expense-Stud. Gov.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Office Copier Usage plus insurance forms and other misc. printing	
Total for the year:	38

Account #: 170-5490-00 **Account Name/Dep** Executive - Projects Expense-Stud. Gov.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Projects and initiatives of the Executive: each Executive member must apply to the Executive Committee for funding.	
Total for the year:	10,000

Account #: 170-5490-05 **Account Name/Dep** Executive - Events Expense-Stud. Gov.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Experience in Excellence Awards	4,100
Undergraduate Project Symposium	1,600
Know Your Rights	150
AOCP (Term1 \$1,400 - Term2 \$800)	2,200
CFCR membership fee, host fee, advertisements and Fmphasis	350
Campus Club Weeks (\$400 x 2)	800
Total for the year:	9,200

Account #: 170-5530-00 **Account Name/Dep** Executive - Retreat Expense-Stud. Gov.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Executive Orientation	200
Retreat	580

Mid-year Review Retreat for the Executive Committee	300
Total for the year:	1,080

Account #: 170-5550-00 **Account Name/Dep:** Executive - Salaries, Wages & Benefits Exp. - Stud. Gov.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Executive Salaries - (35,747.31 x 4)	142,989
Benefits (CPP, EI, WCB)	11,199
Transitions Salaries for one week - (803.21 x 4)	3,213
Reimbursement of particular student fees (Health, Dental)	991
Total for the year:	158,392

Account #: 170-5570-00 **Account Name/Dep:** Executive - Sponsorship Expense-Stud. Gov.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Remembrance Day	500
Aboriginal Achievement Week (to be applied for or USSU sponsored speaker)	5,000
Bike Tool Rental Service	75
Executive Sponsorship to be applied for	4,000
Total for the year:	9,575

Account #: 170-5630-00 **Account Name/Dep:** Executive - Telephone Expense-Stud. Gov.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Cost for reimbursement of executive cellphone plans, up to \$100/month each	4,800
Cost of telephone hardware and long distance.	1,824
Total for the year:	6,624

Account #: 170-5660-00 **Account Name/Dep:** Executive - Travel Expense-Stud. Gov.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

This is for miscellaneous Executive travel (Not related to conference travel).	
Van use to regional campuses (3), to Regina (3 - URSU, lobbying, SK budget)	1,135
Pizza for students & the executive (\$200 x 3)	600
Per diem allowance for three full trip days (\$65 x 4 x 3)	780
Hotel rooms for three nights {(\$120 x 4 x 1) + (\$150 x 4 x 2)}	1,680
Total for the year:	4,195

Account #: 310-5090-00 **Account Name/Dep:** USC - Computer Maintenance

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

As per schedule #2	1,628
Google Apps (Email, Calendar, Documents, etc.)	65
Maintenance Agreement (Filemaker)	105
Total for the year:	1,798

Account #: 310-5190-00 **Account Name/Dep:** USC - Councilor Year end gifts Expense-Stud. Gov.

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Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Year end gifts for Councilors (26 Councilors x \$50)	
Total for the year:	1,300

Account #: 310-5200-00 **Account Name/Dep** USC - Depreciation Expense - Stud. Gov.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

As per schedule #3	
Total for the year:	64

Account #: 310-5330-00 **Account Name/Dep** USC - Honorariums Expense-Stud. Gov.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

USC Chair (\$40/meeting x 25 meetings)	
Total for the year:	1,000

Account #: 310-5400-00 **Account Name/Dep** USC - Meeting Expenses-Stud. Gov.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Other meeting expenses (name plates)	25
USC Orientation-September (meals, printing, etc.)	675
Total for the year:	700

Account #: 310-5400-10 **Account Name/Dep** USC - Meeting Expenses (AGM)-Stud. Gov.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Printing, Office Supplies, Room & Equipment Rentals	500
Refreshments (Louis' Pizza, Pepsi Product)	490
Chairperson Honorarium	75
Total for the year:	1,065

Account #: 310-5400-05 **Account Name/Dep** USC - Meeting Expenses (SGM)-Stud. Gov.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Printing, Office Supplies, Room & Equipment Rentals	500
Refreshments (Louis' Pizza, Pepsi Product)	490
Chairperson Honorarium	75
Total for the year:	1,065

Account #: 310-5680-00 **Account Name/Dep** USC - Socials/Apprec. Expense-Stud. Gov.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

USC Appreciation (6 socials at \$400 per social)	2,400
USC Meetings (6 meetings at \$300 per meeting)	1,800
USC Transition Social	800

Account #: 130-4180-00	Account Name/Dept: Ratification Revenue-Campus Groups
Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Ratification revenue comes from ratification fees in the campus groups policy. (Insurance for Campus events are accounted for in the Admin Budget)	
Total for the year:	15,000

Account #: 130-4280-00	Account Name/Dept: Sponsorship Revenue- Campus Groups
Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Pepsi Cold Beverage Contract	10,200
Pepsi Product	4,000
Total for the year:	14,200

Account #: 130-5310-00	Account Name/Dept: Grants Expense (Cash/Credit)-Campus Groups
Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Campus Groups (~150 groups)	
Total for the year:	50,000

Account #: 130-5310-05	Account Name/Dept: Grants Expense (Product)-Campus Groups
Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Pepsi Product	
Total for the year:	4,000

Account #: 220-5310-00	Account Name/Dept: Grants Expense - Campus Legal Services
Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Per budget submitted by Legal Services for administrative expenses to be applied for	
Total for the year:	2,500

Account #: 220-5310-05	Account Name/Dept: Grants Expense - Sustainability
Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Sustainability Funding (if matched by U of S) to be applied for	
Total for the year:	2,500

Account #: 280-5310-00	Account Name/Dept: Grants Expense-Student-Travel Fund
Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
USSU grant to U of S Student Travel Award	
Total for the year:	5,000

Account #: 165-4280-00 **Account Name/De** Sponsorship Revenue-S.S-Events

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Sponsorship for Welcome Week from various participants.	
Total for the year:	25,000

Account #: 165-5000-00 **Account Name/De** Advertising Expense-S.S-Events

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Print advertising	
Total for the year:	500

Account #: 165-5220-40 **Account Name/De** Entertainment Live Expense-S.S-Events

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Bands,DJs, riders, production and stage.	
Total for the year:	6,000

Account #: 165-5240-00 **Account Name/De** Equipment Maint. Expense-S.S-Events

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Facilities	6,000
Handyman Rentals (tents, toilets) Budget Porta Storage	6,800
Carless Drive In (projector and screen)	800
Total for the year:	13,600

Account #: 165-5390-00 **Account Name/De** Licenses Expense-S.S.-Events

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Licensing of Carless Drive In movies from Media & Technology	
Total for the year	500

Account #: 165-5550-00 **Account Name/De** P/T Salaries Expense-S.S-Events

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Based on 2 Student Crew members for overnight security & odd jobs.	

Total for the year:

700

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Account #: 330-4295-00 **Account Name/Dept:** Crew Revenue-S.S-Stud. Crew/Safewalk

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Revenue for Student Crew Wages charged out as follows: USSU \$12/hr, Campus Clubs \$12/hr, Safestudy \$13/hr, Campus business \$13/hr, Off Campus Groups will be \$13/hr.	
Based on actual to December 31, 2015 and estimated to April.	
Total for the year:	41,470

Account #: 330-5000-00 **Account Name/Dept:** Advertising Expense -S.S Stud. Crew/Safewalk

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Survival Calendar, Student Crew, Safewalk postcards and positions.	
Total for the year:	880

Account #: 330-5090-00 **Account Name/Dept:** Computer Maint. Exp.-S.S Stud. Crew/Safewalk

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

As per Schedule #2	1,628
Google Apps (Email, Calendar, Documents, etc)	65
Total for the year:	1,693

Account #: 330-5200-00 **Account Name/Dept:** Depreciation Expense-S.S-Stud. Crew/Safewalk

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

As per Schedule #3	
Total for the year:	292

Account #: 330-5240-00 **Account Name/Dept:** Equip. & Equip. Maint. Exp.-S.S-Stud. Crew/Safewalk

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Covers the cost of radio license and service agreement for 2 Safewalk/Student	
Total for the year:	250

Account #: 330-5350-00 **Account Name/Dept:** Janitorial Expense-S.S-Stud. Crew/Safewalk

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

As per Schedule #4	
Total for the year:	4,666

Account #: 330-5430-00 **Account Name/Dept:** Office & General Expense-S.S-Stud. Crew/Safewalk

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Office supplies as needed.	
Total for the year:	160

Account #: 330-5470-00 **Account Name/Dept:** Printing Expense-S.S-Stud. Crew/Safewalk

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Total for the year:	-

Account #: 330-5510-00 **Account Name/Dept:** Repairs & Maint. Expense-S.S-Stud. Crew/Safewalk

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

As per Schedule #5	-
Total for the year:	-

Account #: 330-5550-00 **Account Name/Dept:** Salaries, Wages & Ben. Exp.-S.S.-Stud.Crew/Safewalk

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Salaries, Wages & Benefits - 30hrs/week in Sept and Jan, and 20hrs/week other 7 months beginning in the middle of August and ending in April. (Includes office hours and events)	12,771
Student Crew wages paid out. Based on actual to December 31, 2015 and estimated to April.	38,854
Total for the year:	51,625

Account #: 330-5580-00 **Account Name/Dept:** Staff Welfare/Apprec. Exp.-S.S-Stud. Crew/Safewalk

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Year end party. (Based on 15 volunteers at \$15 each.)	225
Total for the year:	225

Account #: 330-5630-00 **Account Name/Dept:** Telephone Expense-S.S-Stud. Crew/Safewalk

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Cost for telephone hardware. Based on actuals to December 31,2015 and estimated to April.	814
Total for the year:	814

Account #: 330-5640-00 **Account Name/Dept:** Training Expense-S.S.-Stud. Crew/Safewalk

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Server Intervention and other courses that may be valuable. Based on 20 Student Crew members. To cover any costs associated with providing courses such as: VOTR @ \$10/pp (Based on 15 volunteers)	300
	150
Total for the year:	450

Account #: 330-5670-00 **Account Name/Dept:** Uniforms Expense-S.S-Stud. Crew/Safewalk

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Student Crew tshirts and jackets for Safewalk	600
Total for the year:	600

Account #: 330-5710-00 **Account Name/Dept:** Volunteer Apprec. Expense-S.S-Stud. Crew/Safewalk

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

USSU Gift Cards for volunteers based on points accumulated for hours volunteered.	600
Total for the year:	600

Account #: 330-5690-00 **Account Name/Dept:** Utilities Expense-S.S-Stud. Crew/Safewalk

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

As per Schedule #6	4,315
Total for the year:	4,315

Account #: 350-5000-00 **Account Name/Dept:** Advertising Expense-Women Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Sheaf Ads, Survival Calendar, Centre postcards, promotional material for the Centre i.e. Buttons, discussion group and workshop advertising.	
Total for the year:	1265

Account #: 350-5090-00 **Account Name/Dept:** Computer Maint. Expense-Women Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Per Schedule #2	1,628
Google Apps (Email, Calendar, Documents, etc)	65
Total for the year:	1,693

Account #: 350-5110-00 **Account Name/Dept:** Condoms Expense-Women Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Condoms, gloves, dental dams, female condoms, and tampon and pad purchases for the year.	
Total for the year:	400

Account #: 350-5120-00 **Account Name/Dept:** Conferences Expense-Women Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Cost for Coordinator to attend relevant conferences.	
Total for the year:	100

Account #: 350-5200-00 **Account Name/Dept:** Depreciation Expense-Women Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Per Schedule #3	
Total for the year:	854

Account #: 350-5240-00 **Account Name/Dept:** Equip. & Equip Maint. Expense-Women Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
To cover costs of any equipment needs for the year.	
Total for the year:	200

Account #: 350-5250-00 **Account Name/Dept:** Events/Speakers Expense-Women Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
To pay for events/speakers such as coffee houses, etc. that take place during the year. Includes cost of putting on movie nights, V-day, Dec 6 Memorial, International Women's Day, and Take Back the Night ,and honorariums for speakers.	
Total for the year:	800

Account #: 350-5350-00 **Account Name/Dept:** Janitorial Expense-Women Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Per Schedule #4	
Total for the year:	2,655

Account #: 350-5400-00 **Account Name/Dept:** Meeting Expense-Women Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Meeting expense is for outreach and networking.	
Total for the year:	50

Account #: 350-5430-00 **Account Name/Dept:** Office & General Expense-Women Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Office supplies including toner cartridges, filing supplies, business cards, name tags, etc.	
Total for the year:	300

Account #: 350-5470-00 **Account Name/Dept:** Printing Expense-Women Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Total for the year:	-

Account #: 350-5510-00 **Account Name/Dept:** Repairs & Maintenance Expense-Women Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Per Schedule #5	
Total for the year:	-

Account #: 350-5550-00 **Account Name/Dept:** Salaries, Wages & Benefits Exp.-Women Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Salaries, Wages & Benefits - 39% time (15 hrs/week) for May - July.	
53% time (20 hrs/week) for August through April 30.	
Total for the year:	16,297

Account #: 350-5580-00 **Account Name/Dept:** Staff Welfare/Apprec. Expense-Women Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Year end award banquet program @ \$15/volunteer (based on 30 volunteers)	
Total for the year:	450

Account #: 350-5600-00 **Account Name/Dept:** Subscriptions Expense-Women Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Yearly Subscriptions & purchases of publications	
Bust, Bitch, Herizon, Shameless, Colorlines, Briarpatch, Harper's.	
Total for the year:	200

Account #: 350-5630-00 **Account Name/Dept:** Telephone Expense-Women Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Costs for telephone hardware.	
Total for the year:	654

Account #: 350-5640-00 **Account Name/Dept:** Training Expense-Women Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	

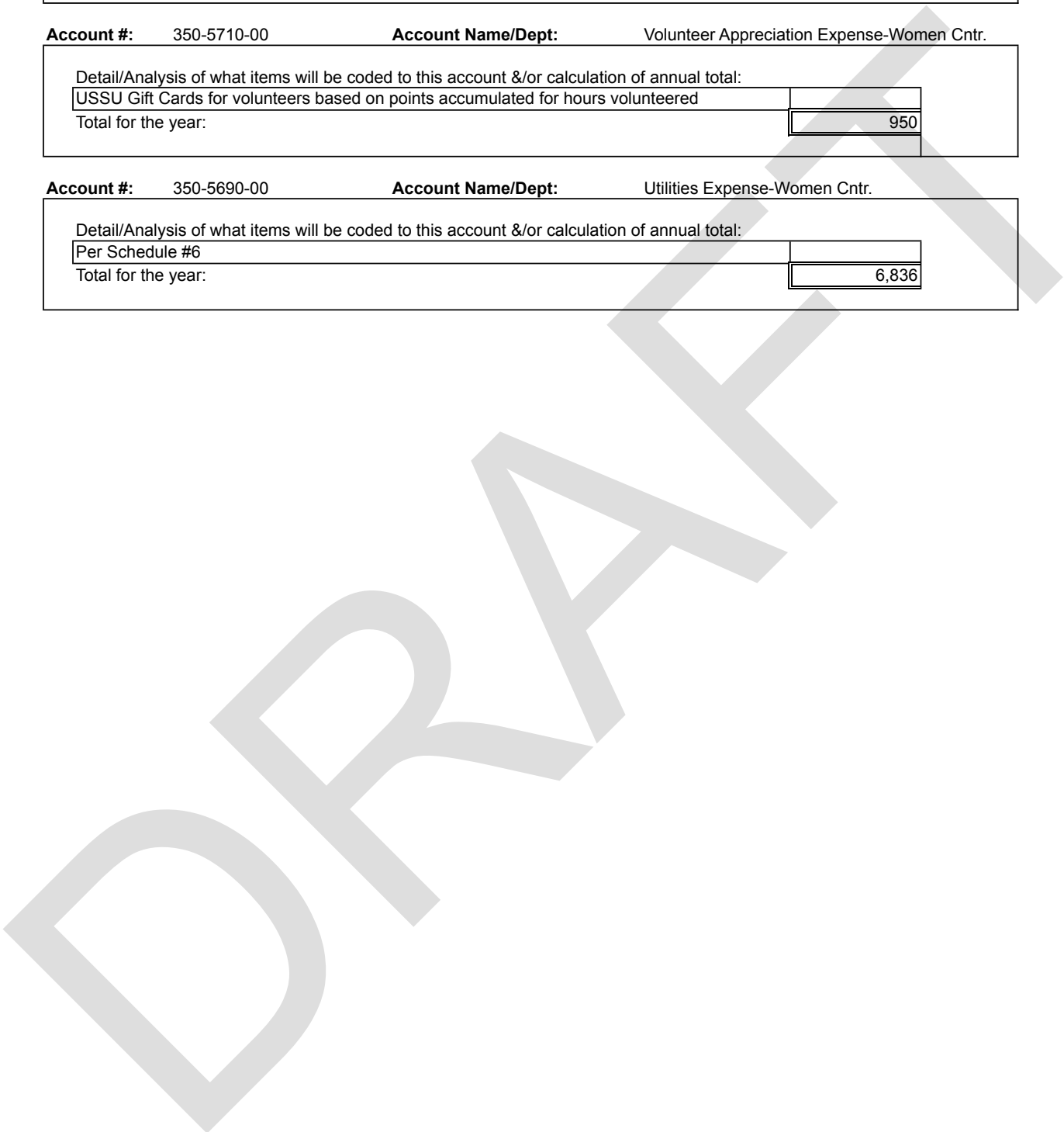
Participation VOTR (30 x \$10 each), (10 @ \$10 each)	400
Suicide Intervention @ \$125/person x 4 Volunteers	500
Total for the year:	900

Account #: 350-5710-00 **Account Name/Dept:** Volunteer Appreciation Expense-Women Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
USSU Gift Cards for volunteers based on points accumulated for hours volunteered	
Total for the year:	950

Account #: 350-5690-00 **Account Name/Dept:** Utilities Expense-Women Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Per Schedule #6	
Total for the year:	6,836



Account #: 360-4005-00 **Account Name/Dept:** Banner Stand Revenue-XL Design

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Based on actual revenue to December 31, 2015 and estimated to April.	
Total for the year:	28,131

Account #: 360-4005-00 **Account Name/Dept:** Binding Revenue

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Based on actuals to December 31, 2015 and estimated to April with an increase due to added work capacity.	
Total for the year:	3,519

Account #: 360-4060-00 **Account Name/Dept:** Color Copy Revenue-XL Design

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Based on actual revenue to December 31, 2015 and estimated to April with an increase due to the move and increased capacity	
Total for the year:	139,960

Account #: 360--4150-00 **Account Name/Dept:** Finishing Revenue

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Based on actual revenue to December 31, 2015 and estimated to April with an increase due to the move and increased capacity.	
Total for the year:	11,485

Account #: 360-4170-00 **Account Name/Dept:** Laminating Revenue

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Based on actual revenue to December 31, 2015 and estimated to April with an increase due to the move and increased capacity.	
Total for the year:	9,227

Account #: 360-4200-00 **Account Name/Dept:** Outsourcing Revenue-XL Design

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Based on actual revenue to December 31, 2015 and estimated to April 2016.	
Total for the year:	3,799

Account #: 360-4215-00 **Account Name/Dept:** Plotter Revenue-XL Design

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Based on actual revenue to December 31, 2015 and estimated to April with an increase due to the move and increased capacity.	
Total for the year:	94,057

Account #: 360-4330-00 **Account Name/Dept:** Typesetting Revenue-XL Design

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Based on actual revenue to December 31, 2015, and estimated to April.	

Total for the year:	6,202
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Account #: 360-4830-00 **Account Name/Dept:** Wide Format Copying Revenue-XL Design

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Total for the year:	

Account #: 360-5000-00 **Account Name/Dept:** Advertising Expense-XL Design

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Full-page Survival Calendar, internal promotions for banner stands and plotter advertising	
External banners for Place Riel, buzz boards, OnCampus News, and a trade fair in May.	
Total for the year:	3,400

Account #: 360-5030-00 **Account Name/Dept:** Bank Charges Expense-XL Design

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
This is a percentage base charge for debit/credit card sales. The more this service is used, the higher the charge. Budget is based on actual expense as of December 31, 2015 and estimated to April.	
Total for the year:	1,920

Account #: 360-5040-00 **Account Name/Dept:** Banner Stand Expense-XL Design

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
This is the cost of banner stands and materials. They are at 30% of Banner Stand Sales.	
Total for the year:	8,439

Account #: 360-5090-00 **Account Name/Dept:** Computer Maint. Expense-XL Design

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
As per Schedule #2	6,510
2-Adobe Creative Cloud Complete	1,704
Google App (Email, Calendar, Documents, etc)	131
Lt Speed Pro	995
Maintenance Agreements (Filemaker)	105
Total for the year:	9,445

Account #: 360-5120-00 **Account Name/Dept:** Conference - XL Design & Reproduction

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Total for the year:	-

Account #: 360-5170-10 **Account Name/Dept:** Copier-Paper Expense-XL Design

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Based on 15% of Colour Copier Sales. This is up to compensate for an increase in paper	

pricing due to the falling Canadian dollar.	
Total for the year:	20,994

Account #: 360-5170-15 **Account Name/Dept:** Copier-Service Expense-XL Design

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
This is an expense for 'click' charges on the copier. It is estimated at 20% of copy sales.	
Total for the year:	27,992

Account #: 360-5200-00 **Account Name/Dept:** Depreciation Expense-XL Design

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Per Schedule #3	
Total for the year:	8,543

Account #: 360-5240-00 **Account Name/Dept:** Equip. & Equip Maint.-XL Design

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Miscellaneous repairs for equipment not covered under service. This includes replacement of head cartridges, blade sharpening, and other items.	
Total for the year:	6,088

Account #: 360-5215-00 **Account Name/Dept:** Finance Expense-XL Design

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Finance charge on lease of Color Copier.	
Total for the year:	2,558

Account #: 360-5430-00 **Account Name/Dept:** Laminating Expense- XL Design

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Costs for Laminating supplies used on jobs. Costs are estimated at 33% of Laminating sales.	
Total for the year:	3,045

Account #: 360-5430-00 **Account Name/Dept:** Office & General Expense-XL Design

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
This includes debit paper, pens, paper, and general office/supply items.	
Based on actual revenue to December 31, 2013 and estimated to April.	
Total for the year:	887

Account #: 360-5440-00 **Account Name/Dept:** Outsourcing Expenses-XL Design

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
This is a service for clients. We outsource various types of print mounting to keep customers using XL for all their print requirements. This cost is budgeted at 75% of revenue.	
Total for the year:	2,849

Account #: 360-5455-00 **Account Name/Dept:** Plotter Expenses-XL Design

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	

Based on 22% of the plotter revenue. This covers ink cartridges, paper rolls, etc.	
Total for the year:	20,693

Account #: 360-5470-00	Account Name/Dept: Printing Expense-XL Design
Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Total for the year:	

Account #: 360-5510-00	Account Name/Dept: Repairs & Maint. Expense-XL Design
Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Misc. Repairs	
Total for the year:	526

Account #: 360-5550-00	Account Name/Dept: Salaries, Wages & Benefits Expense-XL Design
Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Salaries, Wages & Benefits for FT employees	
Total for the year:	106,896

Account #: 360-5630-00	Account Name/Dept: Telephones Expense - XL Design
Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Telephone hardware and long distance calls.	
Total for the year:	1,524

Account #: 360-5830-00	Account Name/Dept: Wide Format Black & White Expense-XL Design
Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Total for the year:	0

Expenses
Building Maintenance

Account #: 360-5350-00	Account Name/Dept: Janitorial Expense-XL Design
Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
As per schedule #4	
Total for the year:	7,489

Account #: 360-5670-00	Account Name/Dept: Utilities Expense-XL Design
Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
As per Schedule #6	

USSU 2016-2017 Budget - Comparison

<u>USSU</u> <u>OPERATION/SERVICE</u>	<u>Budget</u> <u>2016-2017</u>	<u>Budget</u> <u>2015-2016</u>
Administration	(1,064,143)	(1,024,216)
Admin-Student Fees	1,273,994	1,223,459
Communications	(47,146)	(44,610)
Facilities	326,039	343,562
Food Centre	(18,101)	(17,541)
Help Centre	(33,776)	(37,099)
Information Centre	24,169	19,141
Louis'	(8,242)	77,774
Louis' MUB Cost	(187,360)	(171,245)
Louis'-Entertainment	(11,428)	(4,809)
Marketing Service	29,163	30,484
Pride Centre	(31,539)	(31,783)
Student Governance	(241,376)	(226,141)
Student Grants	(34,800)	(24,800)
Student Service-Events	3,700	700
Safewalk-Student Crew	(25,101)	(22,152)
Women's Centre	(34,604)	(31,701)
XL Design	70,581	52,475
XL Design MUB Cost	(14,236)	(7,782)
Total	(24,205)	103,716
Capital	(76,902)	(86,547)
*Investments for Operating as of December 31, 2015	2,094,392	2,828,794
Total	1,993,285	2,845,963
<u>INFRASTRUCTURE NOT OPERATING</u>	<u>Budget</u> <u>2016-2017</u>	<u>Budget</u> <u>2015-2016</u>
Place Riel	(469,114)	(600,988)
Total Place Riel	(469,114)	(600,988)

**USSU 2014-2015 Budget
Annual Summary**

<u>Description</u>	<u>Profit/(Loss)</u> <u>With Depreciation</u>	<u>Profit/(Loss)</u> <u>Without Depreciation</u>
Administration	(1,064,143)	(1,054,806)
Admin-Student Fees	1,273,994	1,273,994
Communications	(47,146)	(43,227)
Facilities	326,039	351,243
Food Centre	(18,101)	(17,746)
Help Centre	(33,776)	(33,122)
Information Centre	28,051	29,254
Information Centre-PR Cost	(3,882)	(3,882)
Louis'	(8,242)	45,433
Louis'-MUB Cost	(187,360)	(187,360)
Louis'-Entertainment	(11,428)	(2,323)
Marketing Service	29,163	31,406
Pride Centre	(31,539)	(30,685)
Student Governance	(241,376)	(240,503)
Student Grants	(34,800)	(34,800)
Student Service-Events	3,700	3,700
Safewalk-Student Crew	(25,101)	(24,809)
Women's Centre	(34,604)	(33,750)
XL Design	70,581	79,124
XL Design-MUB Cost	(14,236)	(14,236)
Total	(24,205)	92,906

INFRASTRUCTURE NOT OPERATING

<u>Profit/(Loss)</u> <u>With Depreciation</u>	<u>Profit/(Loss)</u> <u>Without Depreciation</u>
Place Riel	269,352
Total Place Riel	269,352

USSU 2016-2017 Budget - Help Centre

Expenses														
Account	Description	May	June	July	August	September	October	November	December	January	February	March	April	Total
190-5000-00	Advertising	100	-	-	450	200	50	125		40	100	40	25	1,130
190-5090-00	Computer Maintenance	399	399	685	399	399	399	399	399	399	399	399	399	5,079
190-5110-00	Condoms					200				200				400
190-5120-00	Conferences						100							100
190-5200-00	Depreciation	55	55	55	55	55	55	55	55	55	55	55	55	654
190-5240-00	Equipment & Equipment Maint.							50			50			100
190-5250-00	Events/Speakers					100	100	250	50	100	100	150		850
190-5350-00	Janitorial	79	86	112	85	141	111	96	91	121	89	122	250	1,385
190-5400-00	Meeting Expense						50							50
190-5430-00	Office & General	25	25	25	25	75	40	25		50	25	25		340
190-5470-00	Printing												-	-
190-5510-00	Repairs & Maintenance	0	0	0	0	0	0	0	0	0	0	0	0	-
190-5550-00	Salaries/Wages & Benefits	993	993	993	1,344	1,344	1,344	1,344	1,649	1,344	1,344	1,344	1,649	15,687
190-5580-00	Staff Welfare/Apprec.												375	375
190-5630-00	Telephone	105	105	105	105	105	105	105	105	105	105	105	105	1,260
190-5640-00	Training					300	750			200	750			2,000
190-5690-00	Utilities	267	240	240	228	287	264	222	304	303	316	635	262	3,566
190-5710-00	Volunteer Awards				40	100	100	100	60	100	100	100	100	800
		2,023	1,903	2,214	2,731	3,306	3,468	2,771	2,713	3,017	3,434	3,351	2,845	33,776
		May	June	July	August	September	October	November	December	January	February	March	April	Total
	Net	(2,023)	(1,903)	(2,214)	(2,731)	(3,306)	(3,468)	(2,771)	(2,713)	(3,017)	(3,434)	(3,351)	(2,845)	(33,776)

Revenue														
Bar Operations														
Account	Description	May	June	July	August	September	October	November	December	January	February	March	April	Total
250-4040-00	Coat Check Revenue	-	-	-	-	-	100	350	200	200	400	300		1,550
250-4070-10	Commission Liq Tax	120	66	74	77	85	189	120	79	82	107	96	122	1,217
250-4070-20	Commission Vending	310	388	442	502	1,578	1,449	1,032	842	1,136	994	1,301	1,031	11,005
250-4270-40	Sales - Bottled Beer	1,768	5,668	5,321	10,356	66,407	43,543	8,365	3,601	8,308	3,736	4,804	6232	168,109
250-4270-50	Sales - Draft Beer	9,761	8,914	8,925	6,153	89,386	44,362	27,748	26,463	32,433	32,687	50,279	48836	385,947
250-4270-60	Sales - Food	39,462	60,123	56,883	46,616	85,238	76,335	58,675	67,614	57,896	49,233	78,940	61129	738,144
250-4270-70	Sales - Liquor	7,707	9,934	16,322	15,328	22,831	27,688	15,832	22,603	16,808	15,249	25,363	24866	220,531
250-4270-80	Sales - Non Alch. Bev.	4,468	8,007	1,169	2,870	11,820	9,023	2,966	2,605	3,616	4,283	4,971	4014	63,812
250-4270-85	Sales Prepared Beverages	3,779	4,038	4,155	3,573	7,897	8,522	7,134	5,456	7,714	5,028	7,733	6719	71,747
250-4275-00	Special Event Revenue	600	3,800	3,800	4,000	9,000	4,500	4,000	5,500	6,000	3,000	5,000	6000	55,200
250-4280-00	Sponsorship Revenue	0	0	1,500	0	8,000	3,500	23,800		2,000			3000	41,800
		71,975	100,938	98,591	89,475	302,242	219,211	150,022	134,963	136,193	114,717	178,787	161,949	1,759,062
Expenses														
Account	Description	May	June	July	August	September	October	November	December	January	February	March	April	Total
250-5000-00	Advertising	1,800	1,400	1,400	2,550	2,400	1,700	1,500	1,400	2,100	1,400	1,400	1,400	20,450
250-5030-00	Bank Charges	989	1,350	1,350	1,250	1,350	1,475	1,200	1,250	1,100	900	1,000	1,000	14,214
250-5090-00	Computer Maint.	1,309	1,309	2,259	1,435	1,309	1,309	1,309	1,309	1,309	1,309	1,309	1,309	16,784
250-5120-00	Conferences-Travel	-	2,555	-	-	-	-	-	-	-	-	-	-	2,555
250-5180-40	COS - Bottled Beer	566	1,814	1,703	3,314	21,250	13,934	2,677	1,152	2,659	1,196	1,537	1,994	53,795
250-5180-50	COS - Draft Beer	4,197	3,833	3,838	2,646	35,754	20,407	12,764	12,173	14,919	15,036	23,128	22,465	171,160
250-5180-60	COS - Food	14,206	21,644	20,478	16,782	34,095	30,534	23,470	24,341	23,158	19,693	31,576	24,452	284,430
250-5180-70	COS - Liquor	2,081	2,682	4,407	4,139	5,023	6,091	3,483	4,973	3,698	3,355	5,580	5,471	50,981
250-5180-80	COS - Non Alch. Bev.	3,557	3,363	491	1,205	4,964	3,790	1,246	1,094	1,519	1,799	2,088	1,004	26,119
250-5180-85	COS- Prepared Bev.	1,134	1,211	1,246	1,072	2,369	2,557	2,140	1,637	2,314	1,508	2,320	2,016	21,524
250-5200-00	Depreciation	4,473	4,473	4,473	4,473	4,473	4,473	4,473	4,473	4,473	4,473	4,473	4,473	53,675
250-5220-20	Entertainment - Recorded	0	0	0	0	0	0	0	0	0	0	0	0	-
250-5240-00	Equipment & Equipment Maintenance	1,500	1,500	1,500	1,500	2,600	2,600	1,800	1,800	2,600	1,800	1,800	1,800	22,800
250-5285-00	Food & Beverage supplies	2,100	2,100	2,100	2,100	2,100	2,100	2,100	2,100	2,100	2,100	2,100	2,100	25,200
250-5290-00	Freight	500	300	300	300	500	500	500	500	500	500	500	500	5,400
250-5360-00	Kitchen Supplies	750	750	750	750	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	12,600
250-5390-00	Licence										200			200
250-5400-00	Meeting	75					25					100		200
250-5410-00	Membership		350											350
250-5430-00	Office & General	150	150	150	200	200	200	200	200	200	200	200	200	2,250
250-5450-00	Plant Maintenance	50	800	50	50	50	50	50	50	50	50	50	50	1,350
250-5470-00	Printing	300			200	300				250				1,050
250-5480-00	Prof. Development/Wellness									650	650	650	650	2,600
250-5500-00	Promotions	350	350	350	350	1,300	1,300	1,300	1,000	1,300	1,300	1,300	1,300	11,500
250-5510-05	Repairs & Main. - Louis'	1,113	932	1,159	890	1,225	989	2,566	942	1,155	888	871	1,039	13,769
250-5550-00	Salaries, Wages & Benefits	63,154	63,495	62,287	62,155	91,701	89,992	77,643	67,474	77,120	73,296	83,404	78,530	890,254
250-5560-00	Special Event Expense	700	1,500	1,700	2,500	4,000	2,500	1,500	17,500	750	750	750	750	34,900
250-5205-00	Staff Discounts	200	200	200	200	300	300	300	300	300	300	300	300	3,200
250-5580-00	Staff Welfare/Apprec.	245	75	75	75	150	150	150	150	150	150	150	150	1,670
250-5630-00	Telephone	808	808	808	808	808	808	808	808	808	808	808	808	9,696
250-5640-00	Training	400			1,200	1,200				750				3,550
250-5650-00	Transportation	20	20	20	20	40	40	40	40	40	40	40	40	400
250-5670-00	Uniforms/linens	300			600	0				300				1,200
250-5750-00	Waste Management	473	473	473	473	726	726	726	503	726	726	726	726	7,479
		107,500	119,438	113,566	113,237	221,414	189,724	145,145	148,369	148,199	135,627	169,360	155,726	1,767,304
	Bar Operations Net Profit/(Loss)	(35,525)	(18,500)	(14,975)	(23,762)	80,828	29,486	4,876	(13,406)	(12,006)	(20,910)	9,427	6,224	(8,242)
Expenses														
Building Maintenance														
Account	Description	May	June	July	August	September	October	November	December	January	February	March	April	Total
250-5350-00	Janitorial	3,849	3,852	3,983	3,977	4,414	4,283	3,941	3,939	3,861	3,920	3,986	4,167	48,190
250-5690-00	Utilities	8,056	8,898	10,895	10,619	13,727	12,402	12,408	16,675	11,990	12,931	10,929	9,641	139,170
		11,905	12,750	14,878	14,596	18,141	16,685	16,349	20,614	15,871	16,851	14,915	13,808	187,360
	Building Maintenance Net Profit/(Loss)	(11,905)	(12,750)	(14,878)	(14,596)	(18,141)	(16,685)	(16,349)	(20,614)	(15,871)	(16,851)	(14,915)	(13,808)	(187,360)
		May	June	July	August	September	October	November	December	January	February	March	April	Total
	Net	(47,429)	(31,250)	(29,853)	(38,357)	62,688	12,802	(11,472)	(34,020)	(27,877)	(37,761)	(5,488)	(7,584)	(195,602)

USSU 2016-2017 Budget - Marketing

Revenue														
Account	Description	May	June	July	August	September	October	November	December	January	February	March	April	Total
145-4000-20	Video Monitors/Plasmas	250	250	250	250	1,000	750	550	500	550	550	550	550	6,000
145-4250-30	Other -Building	1,833	1,833	1,833	2,033	4,233	2,033	2,033	1,833	1,833	1,833	1,833	1,833	25,000
145-4620-00	Survival Calendar	-	-	-	54,000	-	-	-	-	-	-	-	-	54,000
		2,083	2,083	2,083	56,283	5,233	2,783	2,583	2,333	2,383	2,383	2,383	2,383	85,000
Expenses														
Account	Description	May	June	July	August	September	October	November	December	January	February	March	April	Total
145-5000-00	Advertising	100	200		100	100	100			100				700
145-5030-00	Bank Charges			50	200	300	50	50	50	50				750
145-5090-00	Computer Maint.	133	133	228	133	133	133	133	133	133	133	133	133	1,693
145-5120-00	Conference	-	-	-	-	-	-	-	-	-	-	3,451		3,451
145-5200-00	Depreciation	187	187	187	187	187	187	187	187	187	187	187	187	2,243
145-5400-00	Meeting/Public Relations	50	50	50	50	50			50	50	50	-	-	400
145-5430-00	Office & General				25	25				25	25			100
145-5500-00	Promo Merchandise	-	-	-	4,000		-	-	-	-	-	-	-	4,000
145-5620-00	Survival Calendar	-	-	-	42,500	-	-	-	-	-	-	-	-	42,500
		470	570	515	47,195	795	470	370	420	545	395	3,771	320	55,837
Net														
		May	June	July	August	September	October	November	December	January	February	March	April	Total
	Net	1,613	1,513	1,568	9,088	4,438	2,313	2,213	1,913	1,838	1,988	(1,388)	2,063	29,163

USSU 2016-2017 Budget - Place Riel

Revenue														
Acct	Description	May	June	July	August	September	October	November	December	January	February	March	April	Total
181-4160-00	Interest Revenue	-	-	-	1,579	-	-	-	-	894	-	1,420	2,100	5,993
181-4300-00	Infrastructure Revenue	-	-	-	-	-	-	-	-	-	-	-	1,177,365	1,177,365
		-	-	-	1,579	-	-	-	-	894	-	1,420	1,179,465	1,183,358
Expenses														
Acct	Description	May	June	July	August	September	October	November	December	January	February	March	April	Total
181-5030-00	Bank Charges	9,491	9,045	9,787	8,153	8,718	9,287	8,409	9,838	9,545	8,613	9,214	9,199	109,299
181-5200-00	Depreciation	61,539	61,539	61,539	61,539	61,539	61,539	61,539	61,539	61,539	61,539	61,539	61,539	738,466
181-5325-00	Interest Expense	67,093	68,920	69,656	67,635	62,690	67,843	69,986	65,967	71,212	63,531	63,008	67,165	804,707
		138,123	139,504	140,982	137,327	132,947	138,669	139,934	137,344	142,296	133,683	133,761	137,903	1,652,472
		May	June	July	August	September	October	November	December	January	February	March	April	Total
	Net	(138,123)	(139,504)	(140,982)	(135,748)	(132,947)	(138,669)	(139,934)	(137,344)	(141,403)	(133,683)	(132,341)	1,041,562	(469,114)

USSU 2016-2017 Budget - Pride Centre

Expenses														
Acct	Description	May	June	July	August	September	October	November	December	January	February	March	April	Total
230-5000-00	Advertising				450	300	150	100	25	150	100	75		1,350
230-5090-00	Computer Maintenance	133	133	228	133	133	133	133	133	133	133	133	133	1,693
230-5110-00	Condoms					200				200				400
230-5120-00	Conferences							100						100
230-5200-00	Depreciation	71	71	71	71	71	71	71	71	71	71	71	71	854
230-5240-00	Equipment					50	200			50				300
230-5250-00	Events/Speakers	30	200	30	30	30	-	30	30	30	-	0		410
230-5350-00	Janitorial	156	157	161	158	159	159	158	160	157	158	157	156	1,894
230-5400-00	Meeting Expense					10	10	10	10	10				50
230-5430-00	Office & General				40	40	20	20	20	30	20	20		210
230-5470-00	Printing	-												-
230-5510-00	Repairs & Maintenance	-	-	-	-	-	-	-	-	-	-	-	-	-
230-5550-00	Salaries/Wages & Benefits	993	993	993	1,344	1,344	1,344	1,344	1,954	1,344	1,344	1,344	1,954	16,297
230-5580-00	Staff Welfare/Apprec.											450		450
230-5600-00	Subscriptions/Publications					100			100					200
230-5630-00	Telephone	54	54	54	54	54	54	54	54	54	54	54	54	654
230-5640-00	Training					200	375			100	250			925
230-5710-00	Volunteer Awards	100				75	100	100	100	100	100	100	100	875
230-5690-00	Utilities	288	322	388	373	486	437	410	541	461	460	389	319	4,877
		1,826	1,931	1,926	2,654	3,253	3,054	2,531	3,199	2,891	2,692	2,794	2,788	31,539
		May	June	July	August	September	October	November	December	January	February	March	April	Total
	Net	(1,826)	(1,931)	(1,926)	(2,654)	(3,253)	(3,054)	(2,531)	(3,199)	(2,891)	(2,692)	(2,794)	(2,788)	(31,539)

USSU 2016-2017 Budget - Student Governance

Expenses														
Account	Description	May	June	July	August	September	October	November	December	January	February	March	April	Total
150-5000-00	Exec - General Elections	-	-	-	-	-	-	-	-	-	200	7,500	500	8,200
150-5000-05	Exec - By Elections	-	-	-	-	-	2,100	-	-	-	-	-	-	2,100
150-5330-00	Exec - Referendum	-	-	-	-	-	-	-	-	-	-	3,100	-	3,100
170-5090-00	Exec - Computer Maintenance	638	533	913	533	533	533	533	533	533	533	533	533	6,877
170-5120-00	Exec - Development	1,000	500	500	3,500	-	-	500	-	-	-	-	-	6,000
170-5200-00	Exec - Depreciation	67	67	67	67	67	67	67	67	67	67	67	67	809
170-5400-00	Exec - Meeting Expense	-	100	-	100	300	300	300	80	300	650	260	540	2,930
170-5430-00	Exec - Office & General	22	22	22	22	22	22	22	22	22	22	22	22	264
170-5470-00	Exec - Printing	2	2	2	2	4	4	4	2	4	4	4	4	38
170-5490-00	Exec - Projects	-	-	-	600	2,000	1,800	1,300	500	1,700	1,600	500	-	10,000
170-5490-05	Exec - Events	110	-	-	-	1,950	240	-	-	2,000	800	4,100	-	9,200
170-5530-00	Exec - Retreats	200	580	-	-	-	-	-	300	-	-	-	-	1,080
170-5550-00	Exec - Salaries & Benefits	16,144	12,932	12,932	12,932	12,932	12,932	12,932	12,932	12,932	12,932	12,932	12,932	158,392
170-5570-00	Exec - Sponsorship	-	-	-	-	575	1,000	1,000	-	1,000	5,500	500	-	9,575
170-5630-00	Exec - Telephone	552	552	552	552	552	552	552	552	552	552	552	552	6,624
170-5660-00	Exec - Travel Expense	115	-	-	-	320	1,490	320	975	-	-	975	-	4,195
310-5090-00	USC - Computer Maintenance	239	133	228	133	133	133	133	133	133	133	133	133	1,798
310-5190-00	USC - Councilor Souvenirs	-	-	-	-	-	-	-	-	-	-	1,300	-	1,300
310-5200-00	USC - Depreciation	5	5	5	5	5	5	5	5	5	5	5	5	64
310-5330-00	USC - Honorariums	-	-	-	-	-	-	-	-	-	-	-	1,000	1,000
310-5400-00	USC - Meeting Expense	-	-	-	-	700	-	-	-	-	-	-	-	700
310-5400-10	USC - Meeting Expense (AGM)	-	-	-	-	-	-	1,065	-	-	-	-	-	1,065
310-5400-05	USC - Meeting Expense (SGM)	-	-	-	-	-	-	-	-	1,065	-	-	-	1,065
310-5680-00	USC - Socials/Appreciation	-	-	-	-	800	400	400	500	800	400	400	1,300	5,000
		19,095	15,426	15,221	18,446	20,893	21,578	19,133	16,601	20,048	24,463	32,883	17,588	241,376
	Net	(19,095)	(15,426)	(15,221)	(18,446)	(20,893)	(21,578)	(19,133)	(16,601)	(20,048)	(24,463)	(32,883)	(17,588)	(241,376)

USSU 2016-2017 Budget - Student Grants

Revenue														
Account	Description	May	June	July	August	September	October	November	December	January	February	March	April	Total
130-4180-00	Ratification Revenue - Campus Groups	1,000	1,000	1,500	1,500	5,000	2,800	800	100	1,000	100	100	100	15,000
130-4280-00	Sponsorship - Campus Groups	-	-	10,200	200	1,200	800	400	200	600	400	200		14,200
		1,000	1,000	11,700	1,700	6,200	3,600	1,200	300	1,600	500	300	100	29,200
Expenses														
Account	Description	May	June	July	August	September	October	November	December	January	February	March	April	Total
130-5310-00	Grants Expense (Cash/Credit) - Campus Groups	500	500	500	500	5,500	7,500	7,500	1,000	7,000	9,000	8,500	2,000	50,000
130-5310-05	Grants Expense (Product) - Campus Groups	-	-	-	200	1,000	800	600	200	400	400	200	200	4,000
220-5310-00	Grant Expense - Campus Legal Service	-	2,500	-	-	-	-	-	-	-	-	-	-	2,500
220-5310-05	Grant Expense - Sustainability	-	2,500	-	-	-	-	-	-	-	-	-	-	2,500
280-5310-00	Grants Expense - U of S Travel Award	-	5,000	-	-	-	-	-	-	-	-	-	-	5,000
		500	10,500	500	700	6,500	8,300	8,100	1,200	7,400	9,400	8,700	2,200	64,000
	Net	500	(9,500)	11,200	1,000	(300)	(4,700)	(6,900)	(900)	(5,800)	(8,900)	(8,400)	(2,100)	(34,800)

USSU 2016-2017 Budget - Student Services - Events

Revenue														
Account	Description	May	June	July	August	September	October	November	December	January	February	March	April	Total
165-4280-00	Sponsorship	-	-	-	-	25,000	-	-	-	-	-	-	-	25,000
		-	-	-	-	25,000	-	-	-	-	-	-	-	25,000
Expenses														
Account	Description	May	June	July	August	September	October	November	December	January	February	March	April	Total
165-5000-00	Advertising	-	-	-	-	300	-	-	-	200	-	-	-	500
165-5220-40	Entertainment	-	-	-	750	5,000	-	-	-	250	-	-	-	6,000
165-5240-00	Equipment Maint.	-	-	-	-	13,350	-	-	-	250	-	-	-	13,600
165-5390-00	Licenses	-	-	-	500	-	-	-	-	-	-	-	-	500
165-5550-00	P/T Salaries	-	-	-	-	700	-	-	-	-	-	-	-	700
		-	-	-	1,250	19,350	-	-	-	700	-	-	-	21,300
		May	June	July	August	September	October	November	December	January	February	March	April	Total
	Net	-	-	-	(1,250)	5,650	-	-	-	(700)	-	-	-	3,700

USSU 2016-2017 Budget - Student Crew/Safewalk

Revenue														
Account	Description	May	June	July	August	September	October	November	December	January	February	March	April	Total
330-4295-00	Student Security Crew	-	-	-	480	6,240	5,710	2,600	7,020	2,925	4,095	4,250	8,150	41,470
		-	-	-	480	6,240	5,710	2,600	7,020	2,925	4,095	4,250	8,150	41,470
Expenses														
Account	Description	May	June	July	August	September	October	November	December	January	February	March	April	Total
330-5000-00	Advertising				500	250	20	20		50	20	20	-	880
330-5090-00	Computer Maintenance	133	133	228	133	133	133	133	133	133	133	133	133	1,693
330-5200-00	Depreciation	24	24	24	24	24	24	24	24	24	24	24	24	292
330-5240-00	Equipment Maintenance	-	-	-	-	-	-	-	-	-	-	-	250	250
330-5350-00	Janitorial	374	377	387	377	398	387	381	380	391	379	393	439	4,666
330-5430-00	Office & General					20	20	20	20	20	20	20	20	160
330-5470-00	Printing													-
330-5510-00	Repairs and Maintenance													-
330-5550-00	Salaries/Wages & Benefits	-	-		1,178	8,182	6,778	3,731	7,835	4,694	5,121	5,253	8,853	51,625
330-5580-00	Staff Welfare/Apprec.												225	225
330-5630-00	Telephone	68	68	68	68	68	68	68	68	68	68	68	68	814
330-5640-00	Training					100	50	40	40	100	40	40	40	450
330-5670-00	Uniforms					300				300				600
330-5710-00	Volunteer Awards	-	-	-	-	-	100	50	100	25	100	125	100	600
330-5690-00	Utilities	348	338	337	333	355	350	330	361	362	368	487	345	4,315
		948	941	1,045	2,614	9,831	7,931	4,798	8,962	6,167	6,273	6,563	10,498	66,571
		May	June	July	August	September	October	November	December	January	February	March	April	Total
	Net	(948)	(941)	(1,045)	(2,134)	(3,591)	(2,221)	(2,198)	(1,942)	(3,242)	(2,178)	(2,313)	(2,348)	(25,101)

USSU 2016-2017 Budget - Women's Centre

Expenses															
Acct	Description	May	June	July	August	September	October	November	December	January	February	March	April	Total	
350-5000-00	Advertising	-	-	30	435	200	50	100	100	150	100	100	-	1,265	
350-5090-00	Computer Maint	133	133	228	133	133	133	133	133	133	133	133	133	1,693	
350-5110-00	Condoms	-	-	-	-	200	-	-	-	200	-	-	-	400	
350-5120-00	Conferences	-	-	-	-	-	-	100	-	-	-	-	-	100	
350-5200-00	Depreciation	71	71	71	71	71	71	71	71	71	71	71	71	854	
350-5240-00	Equipment	-	-	-	-	100	-	-	-	100	-	-	-	200	
350-5250-00	Events/Speakers	-	-	50	-	-200	200	300	-	50	100	200	100	800	
350-5350-00	Janitorial	211	185	335	213	214	214	213	216	213	214	213	212	2,655	
350-5400-00	Meeting Expense	-	-	-	10	10	10	10	10	-	-	-	-	50	
350-5430-00	Office & General	50	-	25	25	25	25	25	25	25	25	25	25	300	
350-5470-00	Printing	-	-	-	-	-	-	-	-	-	-	-	-	-	
350-5510-00	Repairs & Maintenance	-	-	-	-	-	-	-	-	-	-	-	-	-	
350-5550-00	Salaries Wages/Ben.	993	993	993	1,344	1,344	1,344	1,344	1,954	1,344	1,344	1,344	1,954	16,297	
350-5580-00	Staff Welfare/Apprec	-	-	-	-	-	-	-	-	-	-	450	-	450	
350-5600-00	Subscriptions	-	-	-	-	100	-	-	-	-	100	-	-	200	
350-5630-00	Telephone	55	55	55	55	55	55	55	55	55	55	55	55	654	
350-5640-00	Training	-	-	-	-	300	250	-	-	100	250	-	-	900	
350-5710-00	Volunteer Appreciation	-	-	-	-	100	125	125	125	125	100	125	125	950	
350-5690-00	Utilities	466	496	554	540	640	596	573	688	617	617	554	492	6,836	
		1,979	1,932	2,341	2,827	3,293	3,074	3,050	3,378	3,183	3,109	3,270	3,168	34,604	
	Net	(1,979)	(1,932)	(2,341)	(2,827)	(3,293)	(3,074)	(3,050)	(3,378)	(3,183)	(3,109)	(3,270)	(3,168)	(34,604)	

USSU 2016-2017 Budget - XL Design

Revenue														
Acct	Description	May	June	July	August	September	October	November	December	January	February	March	April	Total
360-4005-00	Banner Stands	1,426	1,703	1,195	1,120	3,060	7,587	1,115	735	4,790	1,250	2,575	1,575	28,131
360-4010-00	Binding Revenue	112	126	99	566	325	307	176	199	312	426	536	335	3,519
360-4060-00	Colour Copier	7,965	8,466	6,287	11,610	16,321	12,962	14,821	10,640	15,123	10,787	16,622	8,356	139,960
360-4150-00	Finishing Revenue	542	838	526	827	1,812	1,172	1,543	730	821	615	1,249	810	11,485
360-4170-00	Laminating Revenue	417	303	236	392	1,423	675	2,189	723	1,016	600	688	565	9,227
360-4200-00	Outsourcing Revenue	385	39	125	91	325	584	596	347	233	342	325	407	3,799
360-4215-00	Plotter Revenue	8,436	11,244	6,977	4,149	14,268	11,178	8,027	3,248	5,687	3,265	11,136	6,442	94,057
360-4330-00	Typesetting/Design	366	329	366	561	499	450	549	157	496	590	803	1,036	6,202
360-4830-00	Wide Format Plotter	-	-	-	-	-	-	-	-	-	-	-	-	-
		19,649	23,048	15,811	19,316	38,033	34,915	29,016	16,779	28,478	17,875	33,934	19,526	296,380
Expenses														
Acct	Description	May	June	July	August	September	October	November	December	January	February	March	April	Total
360-5000-00	Advertising	500	100	100	500	800	100	100	100	100	100	800	100	3,400
360-5030-00	Bank Charges	160	160	160	160	160	160	160	160	160	160	160	160	1,920
360-5040-00	Banner Stand	428	511	359	336	918	2,276	335	221	1,437	375	773	473	8,439
360-5090-00	Computer Maint.	852	747	1,127	747	747	747	747	747	747	747	747	747	9,445
360-5120-00	Conferences	-	-	-	-	-	-	-	-	-	-	-	-	-
360-5170-10	Copier Expense - Paper	1,195	1,270	943	1,742	2,448	1,944	2,223	1,596	2,268	1,618	2,493	1,253	20,994
360-5170-15	Copier Expense - Service	1,593	1,693	1,257	2,322	3,264	2,592	2,964	2,128	3,025	2,157	3,324	1,671	27,992
360-5200-00	Depreciation	712	712	712	712	712	712	712	712	712	712	712	712	8,543
360-5240-00	Equip. Maint.	1,088	300	300	300	300	300	300	300	2,000	300	300	300	6,088
360-5215-00	Finance Charges	81	55	55	55	28	28	28	450	450	450	440	440	2,558
360-5365-00	Laminating Expense	138	100	78	129	470	223	722	239	335	198	227	186	3,045
360-5430-00	Office & General	7	80	80	80	80	80	80	80	80	80	80	80	887
360-5440-00	Outsourcing Expense	289	29	94	68	244	438	447	260	175	257	244	305	2,849
360-5455-00	Plotter Expense	1,856	2,474	1,535	913	3,139	2,459	1,766	715	1,251	718	2,450	1,417	20,693
360-5470-00	Printing													-
360-5510-00	Repairs & Main.	44	44	44	44	44	44	44	44	44	44	44	44	526
360-5550-00	Salaries/Wages & Benefits	8,908	8,908	8,908	8,908	8,908	8,908	8,908	8,908	8,908	8,908	8,908	8,908	106,896
360-5630-00	Telephone	127	127	127	127	127	127	127	127	127	127	127	127	1,524
360-5830-00	Wide Format Plotter Exp.													-
		17,976	17,309	15,878	17,142	22,388	21,138	19,662	16,785	20,119	18,651	21,828	16,923	225,799
	Net	1,673	5,739	(67)	2,174	15,645	13,777	9,354	(6)	8,359	(776)	12,106	2,603	70,581
Expenses														
Building Maintenance														
Account	Description	May	June	July	August	September	October	November	December	January	February	March	April	Total
360-5350-00	Janitorial	621	622	627	624	625	625	624	626	623	624	623	622	7,489
360-5690-00	Utilities	535	678	616	581	747	645	644	555	466	528	377	377	6,747
		1,156	1,300	1,243	1,205	1,372	1,270	1,269	1,181	1,090	1,152	1,000	999	14,236
	Building Maintenance Net Profit/(Loss)	(1,156)	(1,300)	(1,243)	(1,205)	(1,372)	(1,270)	(1,269)	(1,181)	(1,090)	(1,152)	(1,000)	(999)	(14,236)
	Net	517	4,439	(1,309)	969	14,273	12,507	8,085	(1,188)	7,270	(1,928)	11,106	1,603	56,345

**University Students' Council Agenda
Thursday, March 17th, 2016
Roy Romanow Student Council Chamber**

- 1. Adoption of an Agenda**
- 2. Introductions and Announcements**
- 3. Council Address**
 - 3.1 Greg Fowler – Vice-President (Finance and Resources)**
- 4. Table Topics**
- 5. Minutes and Reports for Information**
 - 5.1 USC Minutes – March 10th, 2016**
 - 5.2 Executive Committee – March 15th, 2016**
 - 5.3 Academic Affairs Committee Minutes and Report**
 - 5.4 Appointments Committee Minutes and Report**
 - 5.5 Code of Ethics Disciplinary Committee Minutes and Report**
 - 5.6 Elections Committee Minutes and Report**
 - 5.7 External Affairs Committee Minutes and Report**
 - 5.8 Budget & Finance Committee Minutes and Report – March 14th, 2016**
 - 5.9 Indigenous Student Affairs Committee Minutes and Report**
 - 5.10 International Student Affairs Committee Minutes and Report**
 - 5.11 Student Affairs Committee Minutes and Report**
 - 5.12 Sustainability Committee Minutes and Report**
 - 5.13 Association of Constituency President Minutes and Report**
- 6. Motions Arising from the Minutes and Reports**
- 7. Business**
 - 7.1 Budget**
- 8. New Business**
- 9. Questions and Comments (30 Minutes)**
- 10. Any Other Business**
 - 10.1 Councillors Report**
- 11. Adjournment**

	Sept. 10	Sept. 17	Sept. 24	Oct. 1	Oct. 8	Oct. 15	Oct. 22	Oct. 29	Nov. 5	Nov. 12	Nov. 19	Nov. 26
Abueidda, Ahmed	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NM	NYA	NM
Andrahennadi, Hasith	P	P	P	R	P	P	P	R	P	NM	P	NM
Andreas, Taylor	P	P	R	R	P	P	R	P	P	NM	P	NM
Arcand, Jaylynn	P	P	P	P	R	P	P	P	R	NM	P	NM
Daniels, Kristen	P	P	P	P	R	P	P	R	P	NM	P	NM
DeWalt, Jordyn	P	P	P	R	R	P	P	R	P	NM	P	NM
Dreaver, Dhaine	NYA	NYA	NYA	NYA	NYA	NYA	NYA	P	P	NM	P	NM
Fu, Kehan	P	P	P	R	P	P	P	P	R	NM	P	NM
Gill, Mankomal	CE	P	P	P	P	P	P	P	P	NM	P	NM
Hearn, James	NYA	NYA	NYA	NYA	NYA	NYA	NYA	P	P	NM	P	NM
Huckabay, Alana	P	P	P	P	P	P	P	P	P	NM	P	NM
Iron, Monica	P	R	P	P	P	P	P	R	P	NM	P	NM
Koob, Tenielle	P	P	P	P	P	P	P	P	P	NM	P	NM
Kwag, Joseph	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NM	NYA	NM
McCann, Connor	P	P	R	P	R	P	P	P	R	NM	R	NM
Merat, Ata	P	P	P	P	P	P	P	P	P	NM	P	NM
Moellenbeck, Sheldon	R	P	P	P	R	P	P	R	P	NM	P	NM
Pinel, Dayna	NYA	NYA	NYA	NYA	NYA	NYA	NYA	P	A	NM	R	NM
Ratt-Misponas, Regan	P	P	P	P	P	P	P	P	P	NM	P	NM
Reimer, Serena	NYA	NYA	NYA	NYA	NYA	NYA	NYA	P	P	NM	P	NM
Robertson, Jordan	P	R	P	P	P	P	P	P	P	NM	P	NM
Saddleback, Jack	P	P	P	P	R	P	P	R	P	NM	P	NM
Schwab, Benjamin	P	P	P	P	P	P	P	P	P	NM	P	NM
Senecal, Gabe	P	P	P	P	P	P	P	P	P	NM	P	NM
Tan, Mark	CE	P	P	R	P	P	P	P	P	NM	P	NM
Trites, Brayden	P	P	P	R	P	R	P	P	P	NM	R	NM

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

CE - Communication Error PG: Permission Granted

Dec. 3	Jan. 7	Jan. 14	Jan. 21	Jan. 28	Feb. 4	Feb. 11	Feb. 18	Feb. 25	Mar.3	Mar. 10	Mar. 17	Mar. 24	Mar. 31	Apr. 7
NYA	NYA	NYA	NYA	NM	P	P	NM	P	P	A				
R	P	P	P	NM	R	P	NM	P	P	P				
P	R	P	P	NM	P	P	NM	R	P	P				
P	P	P	P	NM	P	R	NM	P	P	P				
P	P	P	P	NM	P	P	NM	P	P	P				
PG	P	P	P	NM	P	R	NM	P	P	P				
P	P	P	P	NM	P	R	NM	P	P	A				
P	P	P	P	NM	P	P	NM	P	P	P				
P	P	P	P	NM	P	P	NM	P	P	P				
P	P	P	P	NM	P	P	NM	P	P	P				
P	P	P	P	NM	P	P	NM	R	P	P				
R	P	P	P	NM	PG	P	NM	P	P	P				
P	P	P	P	NM	P	P	NM	P	P	P				
NYA	NYA	NYA	NYA	NM	P	P	NM	R	P	P				
P	P	P	R	NM	P	R	NM	P	P	R				
P	P	P	P	NM	P	P	NM	P	R	P				
P	P	P	R	NM	P	P	NM	P	R	P				
P	P	P	P	NM	P	P	NM	P	P	A				
P	P	P	P	NM	P	P	NM	P	P	P				
P	P	P	P	NM	P	P	NM	R	P	P				
P	P	P	R	NM	P	P	NM	P	P	P				
P	P	P	P	NM	P	P	NM	P	P	P				
P	P	P	P	NM	P	P	NM	P	P	P				
P	P	P	P	NM	P	P	NM	P	P	P				
P	P	P	P	NM	P	R	NM	P	P	P				
P	P	P	P	NM	P	P	NM	P	P	R				

University Students' Council
Minutes for Thursday March 10th, 2016

Present

Jack Saddleback, President
Gabe Senecal, VP Academic Affairs
Kehan Fu, VP Student Affairs
Ata Merat, VP Operations and Finance
Regan Ratt-Misponas, Indigenous Students
Alana Huckabay, Agriculture &
Bioresources
Joseph Kwag, Engineering
James Hearn, Engineering
Jordan Robertson, ESB
Benjamin Schwab, St. Thomas More
Sheldon Moellenbeck, St. Thomas More
Kristen Daniels, Arts & Science
Monica Iron, Arts & Science
Hasith Andrahennadi, Arts & Science
Tenielle Koob, Pharmacy & Nutrition
Mankomal Gill, Kinesiology
Mark Tan, International Students
Taylor Andres, Law
Serena Reimer, Education
Jaylynn Arcand, Medicine
Jordyn DeWalt, WCVM

Also Present

Jordan Sherbino, USC Chair
Caroline Cottrell, General Manager

Regrets

Connor McCann, ESB
Brayden Trites, Education

Absent

Dayna Pinel, Nursing
Ahmed, Abueidda, International Students
Dhaine Dreaver, Indigenous Students

Guest List

Colin Stinson, City of Saskatoon
Mike Moellenbed, City of Saskatoon
Doug Fast, Transit Saskatoon
Jim McDonald
Linus Bulk

The meeting was called to order at 6:00p.m.

1. Adoption of the Agenda

President Saddleback

Move to add City of Saskatoon under Council Address.

USCMotion132: President Saddleback/VP Merat **Carried**

Move to adopt the agenda.

USCMotion133: Councilor Reimer/Councilor Iron **Carried**

2. Introductions and Announcements

President Saddleback welcomed Colin Stinson, Mike Moellenbed, Doug Fast, Jim McDonald, and Linus Bulk from the City of Saskatoon.

3. Council Address

3.1 City of Saskatoon

Move to go into informality.

USCMotion134: VP Merat/Councilor Daniels **Carried**

Mr. McDonald said that he is the director for Transit in the City of Saskatoon. He noted that the presentation includes changes that will occur in July that will affect University students. A robust transportation service is a very important goal. The administration has recommended the spending on new routes, roads, and bridges.

An efficient transit service is necessary to get the most of the investment. Users need to have options to the places they want to go. Transit is trying to prepare the city for a growth up to 500,000 people. The way the system works right now will not work in the future. Saskatoon's Transit system has been set up to put a blanket on, treating every section equally. There are extra frequencies to different areas depending on the amount of people. One way to change this is by adding frequency where people are taking the bus. One of the options proposed is a 5-minute frequency on 8th Street from Centre Mall to Downtown. Transit is trying to build what is called quarter-growth.

Mr. McDonald said that they are trying to adopt a better service provider system. There will be changes to routes to Place Riel. The changes involve routes ending in Place Riel without going downtown. Fewer buses will travel to Downtown through the bridge. This will mean that people would have to transfer more but there will be more frequency of buses. 8th Street will become what is called a Red Light BRT. There will also be a community shuttle things as part of the growth plan with small buses in neighborhoods.

Mr. McDonald mentioned that another plan is to move out of Place Riel for loading of buses and move somewhere on College Drive. However, this will not occur until there is a facility like Place Riel for people to wait for buses. Another plan is to add more bus

shelters for people to wait for buses. Also, there will be an increase in U-Pass use which might reduce parking issue at the University.

VP Senecal asked about the amount of students who leave on each side of the city who come to University everyday.

Mr. McDonald replied that they do not have numbers on that. He added that the reason why they are dealing with 8th Street first is because of zones of control. In order to have 5-Minute frequency of buses, 8th Street is easier to control because there are no train lanes. Thus, a service change on 22nd Street will be done on 2017.

VP Merat noted that there are very quite limited services in two (2) neighborhoods of the city, Evergreen and Rosewood. He expressed that some students have complained because of this; and they cannot opt-up of the U-Pass because they are still in the city. He asked about solutions for these students. He then asked about having a plasma screen in Place Riel to let students know when buses are coming. He noted that Transit said they cannot share GPS information with the USSU.

Mr. McDonald replied that the two (2) neighborhoods with less access to transit are not a Transit issue but rather a city planning issue. He added that as part of the July changes, Evergreen will have services on weekends and evenings. Rosewood will be looked after this. He then said with regards to the GPS issue, there is a technical issue with the vendor. It is the intent of Transit to share the information as open data.

VP Merat asked if the Transit App has access to the GPS information since the information of the app says it has the license of the City of Saskatoon.

Mr. McDonald replied that the Transit App is a recommended app. However, it does not get its information from Transit.

Councilor Tan asked if there will be parking permits provided for students who live out of town, so they can park their cars in town and take the bus to school.

Mr. McDonald replied that this is part of the changes. They are not part of the short-term plan.

Councilor Arcand asked about the changes on the West Side routes presented to Council.

Mr. _____ replied that there will be frequency changes. The routes presented to Councilors are only the ones affected by the changes.

President Saddleback asked the date the project will be proposed to City Council.

Mr. McDonald replied that for the 8th Street initiative, the first meeting will take place on March 14 with the Governance and Priorities Committee. This is to start educating

Council about the proposal. He added that this project has been approved. However, it has to provide feedback in April.

Councilor DeWalt asked if with these changes, the direct routes to the University and Downtown will be dropped or changes to different areas.

Mr. _____ replied that Downtown direct routes will be dropped. Routes to the University will continue.

Councilor Ratt-Misponas asked about the time students would have to wait at the Downtown Terminal to get to University when coming from the West side.

Mr. McDonald replied that students would only have to transfer. There will still be buses crossing the bridge.

Councilor Gill asked if there will be more buses bought. And if they are, if Transit is looking at a sustainable option.

Mr. McDonald replied that he received funding from City council to buy up to ten (10) buses per year. He added that at the moment they are not looking at electric buses. They are investigating the option of having electric buses. However, the electricity used for the buses in SK produces almost the same as a diesel bus. Transit has one of the most efficient diesel-fuel buses.

Councilor Andrahennadi asked about the routes that after 6:00p.m. stop coming to Place Riel and how to access them.

Mr. McDonald replied that the only route is Route 5. This will not happen after the July changes.

Councilor Andrahennadi asked the reason Route 5 does not enter Place Riel.

Mr. _____ replied that it has to do with funding.

President Saddleback said that he has heard concerns from students about moving the bus terminal from Place Riel to College Drive. He raised concern about individuals with reduced mobility.

Mr. McDonald replied that Transit would not do anything unilaterally. This is something that the University and Transit have been talking about.

VP Senecal asked if there are any BRT long-term considerations.

Mr. McDonald replied that after the plan crosses 500,000 people there could be BRT changes.

Councilor Koob asked about salary increases for bus drivers based on the purchase of new buses.

Mr. McDonald replied that the new buses are actually replacement buses. This is because the average for the fleet is 12-14 years. They are looking at increasing the service hours they provide with an increase of 2.5-3% per year.

Councilor Huckabay asked about the services that would be provided if a new bus terminal were created in College Drive.

Mr. McDonald replied that this plan is in a conceptual stage. It would have to do with funding and recommendations with the University.

Councilor Koob asked about fee changes based on the increase of 2.5-3%.

Mr. McDonald replied that since Council has not approved the plan yet, they cannot provide a fair structure with any changes on fees.

Councilor Arcand asked about the reasons for picking 8th Street as the route for most changes.

Mr. McDonald replied that these recommendations came from the consultant.

VP Senecal asked if there have been talks about having commuter routes to Warman and Martinsville.

Mr. McDonald noted that it is part of the plan. However, it is something that the municipalities would have to propose.

Councilor Reimer asked if there would be an extra lane added to College Drive if the terminal were to be moved.

Mr. McDonald replied that one of the options is having a bus only lane going in both directions.

Councilor Koob asked about the budget impact on this.

Mr. McDonald replied that it would be folded in eventually.

VP Senecal asked about the implications that could affect students by moving the bus terminal to College Drive.

Mr. McDonald replied that that will occur once the consultation process takes place.

Councilor Huckabay asked if the changes would affect buses going from Cumberland to 8th Street.

Mr. McDonald replied that the service will still be provided. However, buses would have to be switched on 8th Street to go somewhere else.

Councilor Ratt-Misponas asked if there is going to be more consultation with students as this process takes places.

Mr. McDonald replied that there will be public consultations for each project.

Councilor Arcand suggested having consultation with the USSU.

Councilor Ratt-Misponas asked if there will be more routes towards Sutherland.

Mr. _____ replied that those changes would be made around 2018.

Councilor Arcand asked what Transit will do to ensure safety while people transfer buses.

Mr. McDonald replied that it will be put in the planning.

Councilor Ratt-Misponas asked about security and safety measures within the project.

Mr. McDonald replied that they have received more cooperation with the City Police. This is still a working process with the police.

Councilor Robertson asked if there is a timeline to when a new contract will be signed based on the lockout.

Mr. McDonald replied that is a discussion not at his level.

President Saddleback thanked all attendees for coming to Council.

Mr. McDonald thanked Councilors for the invitation.

Move back into formality.

USCMotion135: Councilor Arcand/Councilor Daniels

Carried

4. Table Topics

4.1 "What is the social justice responsibility of the student union, in regards to different social justice initiatives from the CFL to our centre operations to sustainability?"

VP Fu replied that Social Action Week is the second time the USSU has dedicated one week to celebrate social justice. This year the USSU paired with the Office of Community Engagement. Further, the Nasser family doubled the donations made to the Nasser Emergency Fund. He then provided explanations of other events that took place during the week.

Councilor Koob noted that food security is an important issue to look at for students.

President Saddleback noted that the USSU has a social role.

Councilor Andrahennadi suggested collaborating with campus groups that plan social justice events.

Councilor Koob suggested using BFC as a way to collaborate with these kinds of groups.

Councilor Andrahennadi suggested having an open forum to see different options for collaboration.

Councilor Ratt-Misponas asked if this involves crating a sense of community on campus. He recommended building a community kitchen.

5. Minutes and Reports for Information

5.1 USC Minutes – March 3rd, 2016

5.2 Executive Committee – March 8th, 2016

5.3 Budget & Finance Committee Minutes and Report – March 8th, 2016

5.4 Sustainability Committee Minutes and Report – March 4th, 2016

6. Motions Arising from the Minutes and Reports

Move to accept the Minutes and Reports.

USCMotion136: Councilor Iron/Councilor Daniels

Carried

7. Business

8. New Business

8.1 Budget

VP Merat noted that the budget has been sent to Councilors (attached to the package). He invited Councilors to ask any questions they may have. He will be presenting the budget next week's meeting.

9. Questions and Comments

Councilor Koob asked if the “unnamed committee” has a report.

Councilor Reimer replied that the report is not prepared yet. They would also like to wait for the new Councilors to present the final report.

Councilor Gill added that it would be good to send a Councilor to the President Tours around the province.

President Saddleback asked for the name of this committee.

Councilor Gill replied that it is Community Outreach Committee.

Councilor Andrahennadi asked if there could be suggestion boxes around campus.

Move to give GM Cottrell speaking rights.

USCMotion137: President Saddleback/VP Merat

Carried

GM Cottrell noted that they used to be all around campus and were called chatterboxes. She added that nobody used them.

Councilor Koob suggested having specific suggestion boxes, so the content of it is more specific.

Councilor Andreas noted that a lot of students like to air their concerns on Usask Confessions.

10. Any other Business

10.1 Councilors Reports

Councilor Gill – Kinesiology – reported that his college will have an AGM on March 14.

Councilor Ratt-Misponas – Indigenous Students – thanked individuals who organized and participated at the Global Village. He asked if SUNTEP and ITEP have a position on AOCF.

President Saddleback replied the SUNTEP and ITEP presidents do not have membership in this committee due to the departmental aspect to these particular groups since they are part of the College of Education, and close work with the Indigenous Students' Council (ISC).

Councilor Andrahennadi – Arts & Science – reported that the ASSU participated in the One Day for Students. They raised around \$4,000 for their Arts Lounge.

Councilor Ratt-Misponas added that the ISC and Building Bridges had the Blanket Exercise at the Gordon Oaks Centre.

Councilor Koob asked if StudentCare will come to Council.

President Saddleback replied that for March 17 Greg Fowler will present about budgeting. Then, on March 31 StudentCare will come for a presentation. On April 7, Beth Williamson will come to present.

11. Adjournment

Executive Meeting
March 17th, 2016

Present: President Saddleback, VP Fu, VP Senecal, VP Merat, and GM Cottrell.

1. Call to order

The meeting was called to order at 9:28a.m.

2. Quorum

Quorum was present

3. Roundtables

President Saddleback:

One Day for Students: The annual Day of Giving took place this past week, in conjunction with Social Action Week, and I want to commend all of the folks involved in a very successful event! Our own VP Student Affairs, Kehan Fu, worked alongside the Advancement and Community Engagement (ACE) office to fundraise for the Nasser Family Emergency Student Fund and the President Student Experience Fund. The #OneDayForStudents was able to raise over \$63,000 from over 500 separate donors! I would urge folks to check out the <http://give.usask.ca/oneday/> to find out how these vital funds affect students.

Global Village: I was honoured to be invited by the organizers of Global Village, in conjunction with Social Action Week, which is an annual event celebrating cultures and connecting people. The opening ceremony was well attended; following the opening, the group was able to hear from various student voices and their success and struggles. I look forward to this event every year and I am glad to see that it is reaching a wide audience!

Office Work: Much of my time this past week, in between events, was around catching up on emails and working on transition ideas. I'm quite excited to see a tightened transition, one in which the incoming

exec will be able to gain skills, knowledge, and introduce them to greater campus community.

VP Merat:

Outside of the regular administration work and meetings, I have been working with our IT department on final step of our online insurance form and Pepsi product list.

VP Senecal:

VP Fu:

4. Business

4.1 Dinner for USC

GM Cottrell asked if the Executive would like to have dinner for Councilors.

VP Merat noted that they will buy tickets for Councilors for Louis' House Party. He added that this will be the last social of the year.

4.2 Survey

President Saddleback noted that based on the time of the year, he is not sure a survey for some of the questions posed earlier would be of value. GM Cottrell suggested that some of the general satisfaction survey questions would still give good information. Jason Ventnor said that if the Executive needs to send him the topics they want in the survey, and he will build the survey. The Executive agreed to submit three questions each by 9:00 a.m. on March 16th.

4.3 USC Elections

GM Cottrell noted that she would like to get recommendations by the Executive and Council to see how to get more people involved to run for USC. How can we think more creatively about getting our message out.

VP Senecal said that most professional colleges face scheduling challenges. He added that the College of Nursing asked to have the elections for their MSCs in the Fall rather than the Spring. He suggested to fill out position on

the second week of September. This would involve changing the bylaw so the Elections Committee can call an election.

GM Cottrell noted that there is no reason why the Elections Committee could not be struck in May.

The Executive will look into this.

VP Senecal noted that he has heard suggestions around having co-holding positions.

4.4 University Relations Search Committee

VP Fu noted that he was invited by President Stoicheff to sit on the University Relations. He said that he would like to recommend an associate position for student relations with Alumni.

5. Adjournment

The meeting was adjourned at 9:57a.m.

University of Saskatchewan Students' Union
Budget and Finance Committee
March 14th 2016
Roy Romanow Council Chambers

1. Call to Order: 3:35PM
2. Campus club funding
3. Adjournment

Abset: Counsellor McCann.

Funding requests: Motion #024, VP Merat. Second Counsellor Tan.

1. Hillel Saskatoon. Purim. *Approved.*

Cash: \$500

XL Credit: \$150

Pepsi: \$150

2. What's Your Cap? St. Patricks Day Tunnel. *Approved.*

Pepsi: \$62.5.

3. Health Sciences Students' Association (HSSA). Student Stress and Wellness: Building Bridges Interdisciplinary Forum 2016. *Approved.*

XL Credit: \$50

Pepsi: \$100

4. International Studies Students' Association. A Night of Solidarity Fundraise. *Approved*

Cash: \$200

XL credit: \$300

**University Students' Council Agenda
Thursday, March 31st, 2016
Roy Romanow Student Council Chamber**

- 1. Adoption of an Agenda**
- 2. Introductions and Announcements**
- 3. Council Address**
 - 3.1 StudentCare**
- 4. Table Topics**
- 5. Minutes and Reports for Information**
 - 5.1 USC Minutes – March 17th, 2016**
 - 5.2 Executive Committee – March 30th, 2016**
 - 5.3 Academic Affairs Committee Minutes and Report**
 - 5.4 Appointments Committee Minutes and Report**
 - 5.5 Code of Ethics Disciplinary Committee Minutes and Report**
 - 5.6 Elections Committee Minutes and Report**
 - 5.7 External Affairs Committee Minutes and Report**
 - 5.8 Budget & Finance Committee Minutes and Report – March 28th, 2016**
 - 5.9 Indigenous Student Affairs Committee Minutes and Report**
 - 5.10 International Student Affairs Committee Minutes and Report**
 - 5.11 Student Affairs Committee Minutes and Report**
 - 5.12 Sustainability Committee Minutes and Report**
 - 5.13 Association of Constituency President Minutes and Report**
- 6. Motions Arising from the Minutes and Reports**
- 7. Business**
- 8. New Business**
 - 8.1 MOU (and Terms of Reference) regarding the "Joint Sustainability Grant" with the Office of Sustainability.**
 - 8.2 StudentCare Annual Update**
- 9. Questions and Comments (30 Minutes)**
- 10. Any Other Business**
 - 10.1 Councillors Report**
 - 10.2 CFL Report**
 - 10.3 In Camera**
- 11. Adjournment**

	Sept. 10	Sept. 17	Sept. 24	Oct. 1	Oct. 8	Oct. 15	Oct. 22	Oct. 29	Nov. 5	Nov. 12	Nov. 19	Nov. 26
Abueidda, Ahmed	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NM	NYA	NM
Andrahennadi, Hasith	P	P	P	R	P	P	P	R	P	NM	P	NM
Andreas, Taylor	P	P	R	R	P	P	R	P	P	NM	P	NM
Arcand, Jaylynn	P	P	P	P	R	P	P	P	R	NM	P	NM
Daniels, Kristen	P	P	P	P	R	P	P	R	P	NM	P	NM
DeWalt, Jordyn	P	P	P	R	R	P	P	R	P	NM	P	NM
Dreaver, Dhaine	NYA	NYA	NYA	NYA	NYA	NYA	NYA	P	P	NM	P	NM
Fu, Kehan	P	P	P	R	P	P	P	P	R	NM	P	NM
Gill, Mankomal	CE	P	P	P	P	P	P	P	P	NM	P	NM
Hearn, James	NYA	NYA	NYA	NYA	NYA	NYA	NYA	P	P	NM	P	NM
Huckabay, Alana	P	P	P	P	P	P	P	P	P	NM	P	NM
Iron, Monica	P	R	P	P	P	P	P	R	P	NM	P	NM
Koob, Tenielle	P	P	P	P	P	P	P	P	P	NM	P	NM
Kwag, Joseph	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NM	NYA	NM
McCann, Connor	P	P	R	P	R	P	P	P	R	NM	R	NM
Merat, Ata	P	P	P	P	P	P	P	P	P	NM	P	NM
Moellenbeck, Sheldon	R	P	P	P	R	P	P	R	P	NM	P	NM
Pinel, Dayna	NYA	NYA	NYA	NYA	NYA	NYA	NYA	P	A	NM	R	NM
Ratt-Misponas, Regan	P	P	P	P	P	P	P	P	P	NM	P	NM
Reimer, Serena	NYA	NYA	NYA	NYA	NYA	NYA	NYA	P	P	NM	P	NM
Robertson, Jordan	P	R	P	P	P	P	P	P	P	NM	P	NM
Saddleback, Jack	P	P	P	P	R	P	P	R	P	NM	P	NM
Schwab, Benjamin	P	P	P	P	P	P	P	P	P	NM	P	NM
Tan, Mark	CE	P	P	R	P	P	P	P	P	NM	P	NM
Trites, Brayden	P	P	P	R	P	R	P	P	P	NM	R	NM

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

CE - Communication Error PG: Permission Granted

Dec. 3	Jan. 7	Jan. 14	Jan. 21	Jan. 28	Feb. 4	Feb. 11	Feb. 18	Feb. 25	Mar.3	Mar. 10	Mar. 17	Mar. 24	Mar. 31	Apr. 7
NYA	NYA	NYA	NYA	NM	P	P	NM	P	P	A	A	NM		
R	P	P	P	NM	R	P	NM	P	P	P	P	NM		
P	R	P	P	NM	P	P	NM	R	P	P	P	NM		
P	P	P	P	NM	P	R	NM	P	P	P	P	NM		
P	P	P	P	NM	P	P	NM	P	P	P	P	NM		
PG	P	P	P	NM	P	R	NM	P	P	P	R	NM		
P	P	P	P	NM	P	R	NM	P	P	A	P	NM		
P	P	P	P	NM	P	P	NM	P	P	P	P	NM		
P	P	P	P	NM	P	P	NM	P	P	P	P	NM		
P	P	P	P	NM	P	P	NM	P	P	P	P	NM		
P	P	P	P	NM	P	P	NM	R	P	P	P	NM		
R	P	P	P	NM	PG	P	NM	P	P	P	P	NM		
P	P	P	P	NM	P	P	NM	P	P	P	P	NM		
NYA	NYA	NYA	NYA	NM	P	P	NM	R	P	P	R	NM		
P	P	P	R	NM	P	R	NM	P	P	R	P	NM		
P	P	P	P	NM	P	P	NM	P	R	P	P	NM		
P	P	P	R	NM	P	P	NM	P	R	P	P	NM		
P	P	P	P	NM	P	P	NM	P	P	A	P	NM		
P	P	P	P	NM	P	P	NM	P	P	P	P	NM		
P	P	P	P	NM	P	P	NM	R	P	P	P	NM		
P	P	P	R	NM	P	P	NM	P	P	P	P	NM		
P	P	P	P	NM	P	P	NM	P	P	P	P	NM		
P	P	P	P	NM	P	P	NM	P	P	P	R	NM		
P	P	P	P	NM	P	R	NM	P	P	P	P	NM		
P	P	P	P	NM	P	P	NM	P	P	R	P	NM		

University Students' Council
Minutes for Thursday March 17th, 2016

Present

Jack Saddleback, President
Gabe Senecal, VP Academic Affairs
Kehan Fu, VP Student Affairs
Ata Merat, VP Operations and Finance
Regan Ratt-Misponas, Indigenous Students
Dhaine Dreaver, Indigenous Students
Alana Huckabay, Agriculture &
Bioresources
Dayna Pinel, Nursing
James Hearn, Engineering
Jordan Robertson, ESB
Connor McCann, ESB
Sheldon Moellenbeck, St. Thomas More
Kristen Daniels, Arts & Science
Monica Iron, Arts & Science
Hasith Andrahennadi, Arts & Science
Tenielle Koob, Pharmacy & Nutrition
Mankomal Gill, Kinesiology
Mark Tan, International Students
Taylor Andres, Law
Serena Reimer, Education
Brayden Trites, Education
Jaylynn Arcand, Medicine

Also Present

Jordan Sherbino, USC Chair
Caroline Cottrell, General Manager

Regrets

Jordyn DeWalt, WCVM
Benjamin Schwab, St. Thomas More
Joseph Kwag, Engineering

Absent

Ahmed, Abueidda, International Students

Guest List

Jamie Labrecque
Maddy Huggins

The meeting was called to order at 6:07p.m.

1. Adoption of the Agenda

Move to add 7.2 In Camera.

USCMotion138: President Saddleback/Councilor Moellenbeck **Carried**

Move to adopt the agenda.

USCMotion139: President Saddleback/Councilor McCann **Carried**

2. Introductions and Announcements

President Saddleback welcomed Maddy Huggins and Jamie Labrecque.

3. Council Address

3.1 Greg Fowler – Vice-President (Finance and Resources)

President Saddleback noted that Mr. Fowler was not able to come to Council due to illness.

4. Table Topics

5. Minutes and Reports for Information

5.1 USC Minutes – March 10th, 2016

5.2 Executive Committee – March 15th, 2016

5.3 Budget & Finance Committee Minutes and Report – March 14th, 2016

6. Motions Arising from the Minutes and Reports

Move to accept the Minutes and Reports.

USCMotion140: Councilor Hearn/Councilor Daniels **Carried**

7. Business

7.1 Budget

Move to give Amanda Mitchell and GM Cottrell speaking rights.

USCMotion141: VP Merat/ President Saddleback **Carried**

VP Merat presented the 2016-2017 USSU budget. He noted that policies have been reviewed this year. However, the USSU has to budget for a bylaw review that has not been done in approximately 5 years. 46% of the total budget involves salaries. GST review involves \$12,600. Utilities are budgeted for almost \$500,000.

VP Merat provided an explanation for depreciation. Depreciation has affected the USSU budget. For companies, this works in their favour. However, because the USSU is a non-profit organization, it does not pay taxes. Thus, depreciation losses are not recovered.

VP Merat explained the budget with and without depreciation. With depreciation, the total USSU income over expenses is \$-25,000. The budget has to be presented with depreciation.

VP Merat explained the capital budget. For this year, the budget is \$77,000 in comparison to last year, which was \$86,000. Capital budget includes all the equipment, furniture, and leasehold improvements among others. There are also IT costs, maintenance, and facilities costs. The costs totaled \$28,000 but \$77,000 is what they have been approved in the past.

VP Merat explained the operations budget. This budget includes all the USSU Centres, Louis', Louis' Loft, Information Centre, Student Crew, and XL. Administration and Student Fees are also included here. This has been budgeted for \$24,000 loss. This change has to do with not including other costs, such as Welcome Week and Huskies Football Games. The reason behind this is to not budget things where the USSU has no control over the situation.

Facilities has a \$300,000 surplus, which is a bid revenue source. Payment of the Place Riel renovation comes from the Infrastructure Fund.

VP Merat noted that there are give (5) different schedules: Utilities, janitorial, IT, Repairs and Maintenance, and Investment. Louis' pays a lot of utilities. Louis' does make money but it seems that it loses money because of utility costs. These costs are added to Louis' budget not to Facilities. He invited Councilors to ask questions. He thanked everyone involved for helping put the budget together. He also thanked the USSU Controller, Amanda Mitchell.

Move to adopt the budget as presented to Council for the 2016-2017 academic year.
Move to debate.

USCMotion142: VP Merat/President Saddleback

Carried

Councilor Pinel asked if the budget for XL would change given its move to Place Riel from the MUB.

Ms. Mitchell replied that with the MUB tenants the USSU breaks out everybody's utilities. She noted that since XL is moving to Place Riel, the line for utilities would have to be changed since Place Riel utilities are not broken out. She will change this. This does not affect anything on the budget.

Member Labrecque asked about the use of the money for the budget taken with the XL change.

GM Cottrell replied that it was part of the MUB costs, so it would be scheduled for Place Riel.

Councilor Pinel asked about the use of the budget line for the old XL location.

GM Cottrell replied that it will be part of the new Women's Centre. The costs will not go away but rather move to a different area.

Councilor Huckabay asked about the cost for the new Louis' Loft coffee machine.

VP Merat replied that the machine cost around \$1,200.

GM Cottrell added that when Louis' Loft was redone, there was a decision to not buy a new machine at that point. The current machine is 15 years old so it needs a replacement.

Councilor Andrahennadi asked about the increase in payments for the mortgage.

GM Cottrell replied that the mortgage was for 30 years. However, it is now at 24 years. Once a year, on May 29, the USSU can put extra money towards to mortgage. The USSU can only put a certain amount on money, which is a maximum of 10% of the total. The intent is to put as much as the USSU can, as long as there is a good reserve fund. The first additional payment will be made this year.

VP Merat added it is better to pay the mortgage faster, so there are less interest charges.

7.2 In Camera

President Saddleback noted that guests and the USC Chair need to leave the meeting to move in camera.

Move to go in camera.

USCMotion143: President Saddleback/VP Merat **Carried**

Move to impeach VP Academic Affairs with 2/3 majority required.

USCMotion144: Code of Ethics and Disciplinary Tribunal **Defeated**
(12/20 in favour: 60%)

Move to vote by secret ballot.

USCMotion145: Councilor Koob/Councilor Moellenbeck **Carried**

VP Senecal indicated his belief that the vote should be public not secret.

Move to direct the GM to destroy the ballots.

USCMotion146: President Saddleback/VP Merat **Carried**

8. New Business

9. Questions and Comments

10. Any other Business

10.1 Councilors Reports

11. Adjournment

University Students' Council
Minutes for Thursday March 17th, 2016

Present

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Tenielle Koob, Pharmacy & Nutrition
Mankomal Gill, Kinesiology
Mark Tan, International Students
Taylor Andres, Law
Serena Reimer, Education
Brayden Trites, Education
Jaylynn Arcand, Medicine

Also Present

Jordan Sherbino, USC Chair
Caroline Cottrell, General Manager

Regrets

Jordyn DeWalt, WCVM
Benjamin Schwab, St. Thomas More
Joseph Kwag, Engineering

Absent

Ahmed, Abueidda, International Students

Guest List

Maddy Huggins

The meeting was called to order at 10:16p.m.

Move to go in camera.

USCMotion147: *there is no recording of movers and seconders*

Carried

Note: at some point, the meeting came out of camera but recorders were not turned back on.

Move to adjourn and reconvene at 5:00p.m. on Saturday March 19 if a resignation was not forthcoming.

USCMotion148: *there is no recording of movers and seconders*

Carried

Executive Meeting
March 30th, 2016

Present: President Saddleback, VP Fu, VP Merat, and GM Cottrell.

1. Call to order

The meeting was called to order at 10:12a.m.

2. Quorum

Quorum was present

3. Roundtables

President Saddleback:

March 14 – March 18

Peter Hedley - Met with Peter Hedley, the new Director of Support Services, to go over how the USSU and his role can work going forward. In Peter's former role, he was the official liaison between the University and the Capilano Student Union. Our discussions revolved around event coordination, goal settings, and transition meetings for the new Exec. Having Peter in his role will help to ensure that the USSU has a direct contact, along with the Vice Provost Teaching and Learning (Patti McDougall), who can help further student issues and liaise on an ongoing basis.

President's Executive Committee Breakfast - Our monthly PEC breakfast meeting took place. We discussed the provincial election, Indigenization, Student/Alumni Relations, and the federal advocacy points I am bringing to Ottawa next week (see briefing note in March 21 - 25 roundtables)

USSU Joint Liaison Committee - GM Cottrell and I met with Russ Isinger (university registrar and director of student services), James Cook (manager, business opportunities), Quintin Zook (director, consumer services), and Mitchell Anderson (analyst, business opportunities and real estate) for our annual meeting to discuss the

master operating agreement along with any updates from either party. We, the USSU, informed the group of the council approved move of our various services and centres to new locations. We also discussed the upcoming master operating agreement renewal discussions that will begin in the fall of 2017, considering the agreement is set to expire June 30th, 2018.

Commission on Female Leadership - The commission met to go over the writing of the report. Many of the recommendations will be coming to council on March 31st.

March 21 - 25

Federal Advocacy Trip to Ottawa - I was in Ottawa for the week alongside 11 other people from various student unions across Canada for a federal advocacy initiative coined ADVOCAN. The name was chosen to commemorate the work done during the week and is by no means an official body like CFS or CASA. I strongly believe that the USSU can do more and should do more on a federal level. Through this initiative the USSU has the ability to join the larger week any given year and is not bound to asks or the group and may come and go as it pleases. Over the course of the week we had 30 meetings set up with various Members of Parliament, Ministers, Senators, and support staff. We lobbied for 3 key areas: The Canada Student Loan Program (CSLP), International Students, and Youth Unemployment. With the Federal budget coming out on the Tuesday, March 22nd, we had seen a number of our asks within the CSLP presented in the budget. Going forward, I would advise the USSU to encourage the larger ADVOCAN group to have the initiative take place at an earlier date to ensure that the asks are widely circulated well before the budget. Luckily enough, over this past year many student leaders, along with myself, have advocated for these three main points on an ad-hoc basis with our federal government. For the briefing note, please see attachment.

VP Merat:

VP Fu:

USSU Elections: Took the majority of the last two weeks off to participate in the USSU Elections

Sustainability Committee: Meet with the Sustainability Committee to discuss MOU/Terms of Reference regarding the "Joint Sustainability Grant" with the Office of Sustainability. The Sustainability Committee and other involved students meet with the President's Office to discuss 1) the U of S commitment to Sustainability 2) support from the President's Office regarding sustainability initiatives and 3) a MOU between the USSU and President's Office regarding a collaborative Sustainability Vision.

University Search Committee: Began scheduling meeting times for the VP University Relations search Committee. Attended first formal meeting for the Dean of Libraries Search Committee. Overtook responsibility as the undergraduate student representative for the final interview processes on the Provost Search Committee.

4. Business

4.1 Studentcare Letter

Kristin Foster from Studentcare is going to send a letter to the university requesting direct email access to members. She requested authorization from the Executive to do this and they have provided it.

4.2 Street Checks

The Executive received a request from the Saskatoon Board of Police Commissioners to circulate a survey seeking opinion on street checks. President Saddleback will respond and will do what he can to send the survey on to the USSU's network.

4.3 Transit Plasma

This has been approved for cost sharing with the university. Jason Ventnor will check with Harold Matthies for the necessary specs for equipment to run the screen.

4.4 PSSA

VP Fu requested complementary tickets for House Party on April 5th for PSSA for setting up tables around campus to promote the provincial election.

Move to sponsor 25 tickets for PSSA at a cost of \$250.00 for work to promote the provincial election.

EXECMotion076: President Saddleback/VP Fu

Carried

4.5 AOC

Prior to the Bowling Tournament on April 16th, the Executive will have an informal meet and greet with AOC at Louis'.

5. Adjournment

The meeting was adjourned at 10:30a.m.



WHO ARE WE?

We are a group of student leaders representing undergraduate students from some of Canada's largest, research intensive universities. United we represent the interests of over 240,000 students across the country. Pooling our resources and perspectives, we've come together to bring attention to issues facing undergraduate students in Canada – issues that fall within federal jurisdiction. If the sitting government hopes to create a new generation of thinkers and innovators, it's time they begin investing in this future. In our future.

CANADA STUDENT LOAN PROGRAM

The Canada Student Loans Program (CSLP) promotes accessibility to post-secondary education for students who require financial support to undertake their studies. Through the provision of loans and grants, the CSLP reduces financial barriers and enables Canadian students to gain the knowledge, skills, and qualifications required for successful participation in the economy and society. [1]

RECOMMENDATIONS

- *Increase the CSLP borrowing limit to \$15,500 to stay in line with the low income cut-off of living in a mid-to-large size Canadian city.*
- *Increase the CSLP borrowing limit by inflation annually. This will ensure we do not continue to see a significant disconnect between the amount students are offered through the CSLP and the cost of living in a university town.*

- *Adjust the repayment threshold for CSLP loans. Currently repayment begins when a student files an income tax return showing earnings of at least \$20,000 dollars a year. We believe the government should begin repayment at no less than \$25,000 dollars.*
- *Expand access to the CSLP for part-time students by eliminating the cap of \$10,000 and implementing a system where a student is eligible for a lifetime maximum expressed in months, and set a limit of 80 months of aid through CSLP.*
- *Expand access to grants as part of the CSLP by allowing more students to apply as well as extending this grant amount of \$3,000 to the entire period of a student's study to recognize the increase in costs over a student's degree.*

The CSLP made significant changes in the late 1990s and early 2000s when access was expanded for students with financial needs. The Federal Budget in 2004 resulted in a number of changes to the CSLP, effective August 2005. The weekly loan limit was increased to \$210, and parental contributions expected from middle-income families were reduced.

A new grant of up to \$3,000 is now available to first-year students from low-income families to assist with tuition costs, and the Canada Study Grant for students with permanent disabilities was replaced by a similarly named Canada Access Grant. Income thresholds for interest relief rose by 5 percent and the Debt Reduction in Repayment Measure now allows borrowers to have up to \$26,000 of their loan forgiven. [2]

The Budget in 2015 made some improvements to the CSLP and other federal loan programs, notably to the parental contribution expectations and the removal of factors affecting assessment. However the program still fails to capture of the costs of today.

The loan limit, for instance, hasn't increased since 2004. At just over \$12,000, this amount is not parallel with the actual costs of living, paying for tuition and other school expenses. The average cost of undergraduate tuition for Canadian students in 2004 was \$4,172[3] while the average cost of tuition now is \$5,959.[4] This forces students to cover the unmet costs with private loans, credits cards or working to the point of impacting their studies. In order to address this, the Canadian government should make a significant one-time adjustment to the loan maximum to bring it in line with the low income cut-off of living in a mid-to-large size Canadian city (around \$15,500) and commit to a plan to raise the maximum loan by at least inflation annually to avoid future discrepancies.



To keep pace with increasing costs and general inflation, the government should also adjust the threshold at which a graduate begins loan repayment. Currently repayment begins when a student files an income tax return showing earnings of at least \$20,000 a year. We believe the government should begin repayment at no less than \$25,000 so that the repayment burden will less significantly impact the quality of life.

The CSLP is open to part-time students and, where some provincial aid programs are not, the Canadian government deserves to be recognized for providing support to this growing group. However, part-time student loans through the CSLP are capped at a \$10,000. The government should treat-part time students similarly to full-time students and implement a system in which a student is eligible for a lifetime maximum expressed in months, set a limit of 80 months of aid through CSLP.

Finally, Canada has less impactful grant programs when compared to many of its provincial partners, yet provides a larger overall proportion of a student's financial assistance - approximately 60% of a student's total aid package.[5] The government should expand eligibility for low-income grants to recognize both the increasing burdens on families and the widening definition of "low-income."

Further, the government should commit to extending this grant to \$3,000 for the entire period of a student's study as opposed to the \$2,000 that very low-income students get after their first year and the \$800 that low-middle income students are eligible for. This will recognize that costs rarely decrease (and more often increase) over the course of a degree.

Sources:

- [1] http://www.esdc.gc.ca/en/reports/cslp_cesp/cslp_2013.page
- [2] <http://www.parl.gc.ca/content/LOP/ResearchPublications/prb0343-e.htm#fn3>
- [3] <http://www.statcan.gc.ca/daily-quotidien/040902/dq040902a-eng.htm>
- [4] <http://www.statcan.gc.ca/tables-tableaux/sum-som/101/cst01/educ50a-eng.htm>
- [5] http://www.esdc.gc.ca/en/reports/cslp_cesp/cslp_2013.page

INTERNATIONAL STUDENTS

International students signify an opportunity for Canada's national development. The country has an interest in attracting global talent pools through world-class institutions. As Canada shifts towards a knowledge-based economy, innovators from beyond our borders will be essential in ensuring Canada's continued position as a global leader. International students will also further contribute to Canada's globally celebrated cultural diversity.

RECOMMENDATIONS

- *Remove the hourly restriction on working off campus during the duration of study.*
- *Remove the requirement to be enrolled as an FTE student in order to work without a work permit. The only restriction should be that these international students are working towards a degree.*

- *Introduce bonus points for graduates of Canadian institutions towards their applications for permanent residency status.*
- *Exempt Canadian-trained international students in the Post-Graduation Work Permit Program from the cap of the Canadian Experience Class.*
- *Simplify the requirements for employers to use the Express Entry Program for international students.*

The Federal Government in 2014 simplified work permits for international students by allowing them, if enrolled full-time towards a degree, to work on campus without restrictions and off campus for a maximum of 20 hours per week. This has improved financial stability and certainty for international students on campus.

However, students – international or otherwise – are increasingly taking non-traditional pathways towards program completion. This often takes the form of enrolling in lighter course loads to simultaneously work part-time or participate in broader learning experiences, such as internships and co-ops. This option isn't open to international students with current permit specifications. Non-Canadian students who engage in student government roles, for example, are prevented from taking reduced course-loads and are forced to juggle multiple commitments – a reality that domestic students don't have to face.

In 2014, the Government introduced the Post-Graduation Work Permit Program allowing international students to work in Canada without restriction after graduating from a Canadian post-secondary institution. This exempts international students from the previous requirement to obtain Labour Market Assessments before getting a job, which was a positive move. In order to gain permanent residency international students need to gain Canadian work experience, so facilitating such opportunities is crucial.



The government does this to an extent, with the Canadian Experience Class targeting highly skilled talent who manage to obtain managerial jobs. However, there is currently a cap of 8,000 individuals per year for the Canadian Experience Class, a number that international students are included in. Similarly, the Express Entry Program requires an invitation to participate and employers need to conduct labour market assessments before they are allowed to hire. According to the Canadian Chamber of Commerce, the compliance costs for obtaining a labour market assessment deters employers from using the Express Entry Program. [1] For these reasons, there are not enough opportunities being created for international students wanting to work and stay in Canada after graduation.

Sources:

[1] <http://www.chamber.ca/media/blog/160114-immigration-for-a-competitive-canada/>

YOUTH UNEMPLOYMENT

The employability of youth is one of the biggest issues facing Canadian students. According to Statistics Canada, in June 2015 the youth unemployment rate was 12.9 percent – twice the national unemployment rate. [1] Further, youth unemployment is becoming systemic problem in the labour market. Due to dubious work prospects, students are forced to accept unpaid internship or low-paying employment. As a result, students are working longer hours, but gaining little meaningful work experience or compensation in return.

RECOMMENDATIONS

- *Promote youth hiring in Canada, with the goal of addressing the skills gap, unemployment and underemployment of youth through the use of grants, tax credits, and wage subsidies for businesses that hire Canadians aged 18 to 30.*
- *Creating grants for post-secondary institutions to expand their co-operative work opportunities in underrepresented disciplines such as social sciences and humanities.*



Youth unemployment and underemployment have a devastating effect on the quality of the workforce. Certified General Accountants Association of Canada states youth unemployment will erode skills and knowledge gained through the education. [2] This erosion of skills will significantly hinder Canadian businesses ability to expand and compete globally. Underemployment has a similar effect, preventing the development of essential professional skills.

The benefits of experiential education for students and for the economy are vast. Ontario's Ministry of Training, Colleges, and Universities in 2013 revealed that 74 percent of graduates who completed co-op earned over \$40,000 within 6 months compared to 39 percent who did not complete co-op. Furthermore, two years after graduation, 48 percent of those who completed co-op earned over \$60,000, compared to 21 percent who did not complete co-op.[3]

We are pleased to see the government's effort to create more co-op placements for students in science, technology, engineering, and mathematics (or STEM) programs. However, students in social science and humanities have far fewer co-op opportunities. Expanding cooperative initiatives to include social science and humanities will improve employment outcomes for all students and recent graduates. We must ensure that youth have meaningful work experience and more opportunity to earn a wage while completing their studies.

Canadian youth should have greater confidence in their economic and social future. In order to foster that heightened sense of optimism, policymakers need to recognize the importance of investing in youth employment.

Sources:

- [1] <http://www.statcan.gc.ca/daily-quotidien/150710/dq150710a-eng.htm>
- [2] http://www.cga-canada.org/en-ca/researchreports/ca_rep_2012-10_youthunemployment.pdf
- [3] <http://www.iaccess.gov.on.ca/OSAPRatesWeb/en/index.html>

PARTICIPATING STUDENT ORGANIZATIONS, 2016



Alma Mater Society
University of British Columbia
Vancouver, British Columbia



University of Saskatchewan Students' Union
University of Saskatchewan
Saskatoon, Saskatchewan



University Students' Council
Western University
London, Ontario



Alma Mater Society
Queen's University
Kingston, Ontario



University of Toronto Students' Union
University of Toronto
Toronto, Ontario



Federation of Students
University of Waterloo
Waterloo, Ontario



McMaster Students' Union
McMaster University
Hamilton, Ontario

For further inquiries, please contact: Nick Soave, Manager, Advocacy and Government Services
Contact: (226)-700-7171, nsoave@uwo.ca
For media requests, please contact: Kevin Hurren, Communications Officer
Contact: (647)-921-0519, communications@westernusc.ca

University of Saskatchewan Students' Union
Budget and Finance Committee
March 28th 2016
Roy Romanow Council Chambers

1. Call to Order: 3:36PM
2. Campus club funding
3. Adjournment

Funding requests: Motion #026, VP Merat. Second Counsellor Tan.

1. Malaysian Student Association. Night Off. *Denied*
 - a. Cash: 150
2. WUSC. Club Promo. *Accepted.*
 - a. XL: 45
3. Free Cafe. IVCF. *Conditional Acceptance.*
 - a. Cash: 200
4. Appreciation Night. Enactus. *Conditional Acceptance.*
 - a. Cash: 350
5. 4th Annual Art Auction. SWITCH. *Accepted*
 - a. Cash: 220
 - b. XL: 117

**University Students' Council Agenda
Thursday, April 7th, 2016
Roy Romanow Student Council Chamber**

- 1. Adoption of an Agenda**
- 2. Introductions and Announcements**
- 3. Council Address**
 - 3.1 Beth Williamson, University Secretary**
- 4. Table Topics**
- 5. Minutes and Reports for Information**
 - 5.1 USC Minutes – March 31st, 2016**
 - 5.2 Executive Committee**
 - 5.3 Academic Affairs Committee Minutes and Report**
 - 5.4 Appointments Committee Minutes and Report**
 - 5.5 Code of Ethics Disciplinary Committee Minutes and Report**
 - 5.6 Elections Committee Minutes and Report**
 - 5.7 External Affairs Committee Minutes and Report**
 - 5.8 Budget & Finance Committee Minutes and Report**
 - 5.9 Indigenous Student Affairs Committee Minutes and Report**
 - 5.10 International Student Affairs Committee Minutes and Report**
 - 5.11 Student Affairs Committee Minutes and Report**
 - 5.12 Sustainability Committee Minutes and Report**
 - 5.13 Association of Constituency President Minutes and Report**
- 6. Motions Arising from the Minutes and Reports**
- 7. Business**
 - 7.1 Sustainability Grant MOU**
 - 7.2 StudentCare Annual Update**
 - 7.3 CFL Recommendation**
- 8. New Business**
- 9. Questions and Comments (30 Minutes)**
- 10. Any Other Business**
 - 10.1 Councillors Report**
- 11. Adjournment**

	Sept. 10	Sept. 17	Sept. 24	Oct. 1	Oct. 8	Oct. 15	Oct. 22	Oct. 29	Nov. 5	Nov. 12	Nov. 19	Nov. 26
Abueidda, Ahmed	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NM	NYA	NM
Andrahennadi, Hasith	P	P	P	R	P	P	P	R	P	NM	P	NM
Andreas, Taylor	P	P	R	R	P	P	R	P	P	NM	P	NM
Arcand, Jaylynn	P	P	P	P	R	P	P	P	R	NM	P	NM
Daniels, Kristen	P	P	P	P	R	P	P	R	P	NM	P	NM
DeWalt, Jordyn	P	P	P	R	R	P	P	R	P	NM	P	NM
Dreaver, Dhaine	NYA	NYA	NYA	NYA	NYA	NYA	NYA	P	P	NM	P	NM
Fu, Kehan	P	P	P	R	P	P	P	P	R	NM	P	NM
Gill, Mankomal	CE	P	P	P	P	P	P	P	P	NM	P	NM
Hearn, James	NYA	NYA	NYA	NYA	NYA	NYA	NYA	P	P	NM	P	NM
Huckabay, Alana	P	P	P	P	P	P	P	P	P	NM	P	NM
Iron, Monica	P	R	P	P	P	P	P	R	P	NM	P	NM
Koob, Tenielle	P	P	P	P	P	P	P	P	P	NM	P	NM
Kwag, Joseph	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NM	NYA	NM
McCann, Connor	P	P	R	P	R	P	P	P	R	NM	R	NM
Merat, Ata	P	P	P	P	P	P	P	P	P	NM	P	NM
Moellenbeck, Sheldon	R	P	P	P	R	P	P	R	P	NM	P	NM
Pinel, Dayna	NYA	NYA	NYA	NYA	NYA	NYA	NYA	P	A	NM	R	NM
Ratt-Misponas, Regan	P	P	P	P	P	P	P	P	P	NM	P	NM
Reimer, Serena	NYA	NYA	NYA	NYA	NYA	NYA	NYA	P	P	NM	P	NM
Robertson, Jordan	P	R	P	P	P	P	P	P	P	NM	P	NM
Saddleback, Jack	P	P	P	P	R	P	P	R	P	NM	P	NM
Schwab, Benjamin	P	P	P	P	P	P	P	P	P	NM	P	NM
Tan, Mark	CE	P	P	R	P	P	P	P	P	NM	P	NM
Trites, Brayden	P	P	P	R	P	R	P	P	P	NM	R	NM

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

CE - Communication Error PG: Permission Granted

Dec. 3	Jan. 7	Jan. 14	Jan. 21	Jan. 28	Feb. 4	Feb. 11	Feb. 18	Feb. 25	Mar.3	Mar. 10	Mar. 17	Mar. 24	Mar. 31	Apr. 7
NYA	NYA	NYA	NYA	NM	P	P	NM	P	P	A	A	NM	R	
R	P	P	P	NM	R	P	NM	P	P	P	P	NM	P	
P	R	P	P	NM	P	P	NM	R	P	P	P	NM	P	
P	P	P	P	NM	P	R	NM	P	P	P	P	NM	P	
P	P	P	P	NM	P	P	NM	P	P	P	P	NM	P	
PG	P	P	P	NM	P	R	NM	P	P	P	R	NM	P	
P	P	P	P	NM	P	R	NM	P	P	A	P	NM	P	
P	P	P	P	NM	P	P	NM	P	P	P	P	NM	P	
P	P	P	P	NM	P	P	NM	P	P	P	P	NM	P	
P	P	P	P	NM	P	P	NM	P	P	P	P	NM	P	
P	P	P	P	NM	P	P	NM	R	P	P	P	NM	R	
R	P	P	P	NM	PG	P	NM	P	P	P	P	NM	R	
P	P	P	P	NM	P	P	NM	P	P	P	P	NM	P	
NYA	NYA	NYA	NYA	NM	P	P	NM	R	P	P	R	NM	P	
P	P	P	R	NM	P	R	NM	P	P	R	P	NM	P	
P	P	P	P	NM	P	P	NM	P	R	P	P	NM	P	
P	P	P	R	NM	P	P	NM	P	R	P	P	NM	P	
P	P	P	P	NM	P	P	NM	P	P	A	P	NM	P	
P	P	P	P	NM	P	P	NM	P	P	P	P	NM	P	
P	P	P	R	NM	P	P	NM	R	P	P	P	NM	R	
P	P	P	P	NM	P	P	NM	P	P	P	P	NM	P	
P	P	P	P	NM	P	P	NM	P	P	P	R	NM	R	
P	P	P	P	NM	P	R	NM	P	P	P	P	NM	A	
P	P	P	P	NM	P	P	NM	P	P	R	P	NM	P	

University Students' Council
Minutes for Thursday March 31st, 2016

Present

Jack Saddleback, President
Kehan Fu, VP Student Affairs
Ata Merat, VP Operations and Finance
Regan Ratt-Misponas, Indigenous Students
Dhaine Dreaver, Indigenous Students
Dayna Pinel, Nursing
Jordyn DeWalt, WCV
Joseph Kwag, Engineering
James Hearn, Engineering
Connor McCann, ESB
Sheldon Moellenbeck, St. Thomas More
Kristen Daniels, Arts & Science
Hasith Andrahennadi, Arts & Science
Tenielle Koob, Pharmacy & Nutrition
Mankomal Gill, Kinesiology
Taylor Andres, Law
Serena Reimer, Education
Brayden Trites, Education
Jaylynn Arcand, Medicine

Also Present

Jordan Sherbino, USC Chair
Caroline Cottrell, General Manager

Regrets

Ahmed, Abueidda, International Students
Alana Huckabay, Agriculture &
Bioresources
Monica Iron, Arts & Science
Jordan Robertson, ESB
Benjamin Schwab, St. Thomas More

Absent

Mark Tan, International Students

Guest List

StudentCare

The meeting was called to order at 6:07p.m.

1. Adoption of the Agenda

Move to add 10.2 CFL Update.

USCMotion149: Councilor Koob/President Saddleback **Carried**

Move to add 8.2 StudentCare Annual Update and to add 10.3 In Camera.

USCMotion150: President Saddleback/VP Merat **Carried**

Move to adopt the agenda.

USCMotion151: Councilor Pinel/Councilor Reimer **Carried**

2. Introductions and Announcements

VP Fu welcomed Kristen Foster from StudentCare.

3. Council Address

3.1 StudentCare

Move to go into informality.

USCMotion152: VP Merat/Councilor Ratt-Misponas **Carried**

Kristen Foster noted that her presentation is related to the cost projection for the Health and Dental Plan. The USSU plan was established in 2001 and it has become one of the major services student unions provide. Over \$1.4 million was claimed by USSU members last year. Ms. Foster said that the most common claim is for prescription drugs, which represents 80% of claims, vision claims, and travel plan among others.

StudentCare was founded by students. It is a student service for student needs. They work with over 70 student associations around the country. StudentCare acts as a consultant, they negotiate with insurance companies, conduct surveys to measure services, and answer operational questions. StudentCare has higher security thresholds than many banks in order to protect confidentiality of student information.

Ms. Foster provided some background on how members have been using the plan. The Health Plan per capita use is average for students. The use of the plan is decreasing in the past couple of years. This has to do with drug raises, and government increases on subsidizes. She noted that Dental claims have increased.

Ms. Foster noted that StudentCare analyses the changes on how claims change every year, on a per capita basis. She pointed out that the Dental Plan has been driving the costs for the insurance.

StudentCare does its own financial analysis to figure out what they think is an accurate cost for the Health and Dental Plan. Claims drive the cost of the plan. Inflation trend is an area that the insurance company tries to project what they think the cost of the plan will

be next year. There are also administrative expenses. These are the factors that add up to the costs of the plan.

Ms. Foster noted that fees at the University have to be set by November. Thus, before that time StudentCare only has two (2) months of data to project ten (10) more months. To mitigate this, the USSU has developed a reserve fund. In case the fee is more expensive than claims, extra money goes into the reserve fund; in the case the fee is lower, then the reserve fund subsidizes the costs. It is good to have a stable reserve fund.

Ms. Foster does the cost projection by looking at the costs of the plan divided by the number of members. StudentCare projects a total cost for the plan at \$234.29, which is lower than the current fee \$247.69. The claims are slightly lower this year, thus the projected costs are lower. There is about \$13.40 to improve the plan, which allows for improvement of the plan or for more money for the reserve fund. The reserve fund has a good amount of money, thus there are opportunities to add more benefits to the plan.

Some of the areas that StudentCare has been focusing on are Mental Health, health practitioners, and paramedical costs. The improvements of the plan will focus on these areas. The approximate cost of the plan might change by 1% to 2%. These three (3) areas have been determined to be the best ones to improve within the plan.

Ms. Foster said that the current plan only cover \$20 per visit to a health practitioner, such as a massage therapist or psychologist. These improvements have been done at other universities and changes have occurred.

For next meeting, Council can check the premiums and choose what benefit improvements are the most important, and finally see if there should be any contributions to the reserve fund.

Councilor Pinel asked about the process for adding new services and how the process works for following years.

Ms. Foster replied that for this year, the cost will be \$234.29 since it is the projection made by the insurance company. For future years, it will be added to the calculations of the plan.

Councilor Pinel asked if the price of the plan would be higher in the future if new services are added.

Ms. Foster replied that it will go up if the services are used past a certain threshold. She added that even if new services are not added to the plan, the fee can still go up just based on the overall use of the plan.

Councilor Reimer noted that students in the College of Education doing internships are automatically opted-out of the plan. Once they come back from internship, they would like to opt back in. She asked for any possibilities for students doing internship.

Ms. Foster replied that there will be online payments for self-enrollment for Fall 2016. She is working on implementing automatic assessment with students who join in January.

President Saddleback added that the USSU has been working with the University to create awareness about opt-ins, U-Pass, Health & Dental Plan, and USSU elections among others.

Councilor Ratt-Misponas asked about advertisement for paramedical practitioners since these are only 6% of claims.

Ms. Foster replied that most universities provide access to student emails. StudentCare emails members for reminders. However, the University does not provide emails to StudentCare. She is working on a communications campaign in order to promote specific elements of the plan and is hoping to get direct email access.

Councilor Ratt-Misponas asked if the Executive could work to promote the services of the plan to students.

President Saddleback replied that the USSU has been working with StudentCare and the University to have targeted communications for students.

Councilor Ratt-Misponas asked about the mental health strategy the University is working on.

President Saddleback replied that there might be a committee struck in May.

Councilor Arcand noted that Councilors who are part of University Council need to bring mental health concerns to the University administration.

Councilor Pinel asked about the chart of costs provided by Ms. Foster.

Ms. Foster provided a quick explanation.

Councilor Andrahennadi asked about per capita claims at the University in comparison to other schools.

Ms. Foster replied that she does not have a chart to provide details.

Ms. Foster provided recommendations on what services to increase.

Councilor Arcand asked if there could be an increase to the annual maximum for psychology in order to reduce costs.

Ms. Foster replied that she has looked into this possibility. However, she said that it does not work very well in the amount of visits it covers.

Councilor Koob asked if there are psychologists and psychiatrists who have student rates. She also asked if there could be more visits covered.

Ms. Foster replied that she can do calculations about having more visits covered by paying more. She said that StudentCare has built a psychology network but it still needs to meet certain regulatory procedures in Saskatchewan. She added that this network allows for online visits. She noted that an online psychology network can provide lower rates.

Councilor Pinel asked if the plan only covers psychologists or if it includes psychiatrists and social workers among others. (Psychiatrists are covered by Medicare)

Ms. Foster replied that the plan covers registered psychologists, and masters in social work among others.

Chairperson Sherbino thanked Ms. Foster for coming to Council.

4. Table Topics

5. Minutes and Reports for Information

5.1 USC Minutes – March 17th, 2016; March 17th, 2016

Councilor Pinel noted a mistake on the payments of Place Riel renovations, where it ends with comes. She requested to add “comes from the Infrastructure Fund.”

5.2 Executive Committee – March 30th, 2016

Councilor Ratt-Misponas asked if the President could elaborate on the survey on street checks.

President Saddleback replied that the USSU received an email from the Saskatoon police. They are asking for support to put a survey. They see students as a key group to ask about street checks. He cannot share the survey yet.

Councilor Ratt-Misponas asked about an update on the plasma in Place Riel.

President Saddleback replied that there will be a cost share with the University for the plasma. He noted that this might happen in July.

5.3 Budget & Finance Committee Minutes and Report – March 28th, 2016

6. Motions Arising from the Minutes and Reports

Move to accept the Minutes and Reports.

7. Business

8. New Business

8.1 MOU (and Terms of Reference) regarding the "Joint Sustainability Grant" with the Office of Sustainability

VP Fu presented the terms MOU and Terms of Reference of the Joint Sustainability Grant. He said that regarding the changes to the Sustainability Committee, they have to go through an AGM. The MOU does not reflect any changes to the committee. It reflects using an already existing grant. It also creates a paper agreement that allows for collaboration with the Office of Sustainability. The terms of reference might change but that will depend on the next members of the Committee. All the information is available in the minutes. He added that for the purposes of this committee he would like to try providing more responsibly to the VP Operations & Finance.

Councilor Ratt-Misponas asked if the main change is about the role of the VP Operations & Finance as chair of the Committee.

VP Fu replied that the propose change is to create a co-chair model between the VP Student Affairs and VP Operations & Finance.

Councilor Pinel asked about the sustainability initiative.

VP Fu answered that currently Sustainability deals with usage, operations, services, and cultural norms among others. The initiative falls under the broader concept of sustainability. This looks at adding more outlines for people in the committee.

Councilor Koob asked if currently students apply for sustainability initiatives through other means.

VP Fu replied that anything that is sustainability related needs to go through the Budget & Finance Committee or Executive Sponsorship. However, neither of these funds are designed for sustainability initiatives. The other option is going through the Office of Sustainability. They have a current grant for sponsorship but it lacks an involvement of students in the decision making process.

Councilor Pinel asked if a student group could request funding through both the Budget & Finance Committee and the Sustainability funding.

VP Fu replied that it would follow the same policy as if a group was applying for funding through the Budget & Finance Committee.

Councilor Arcand asked about the decision of having a co-chair rather than having the committee choose the chair.

VP Fu replied that he did consider the option. He added that since it is the first time this committee will be tried in a new structure, Executive members are the best option as chairs. As the Committee moves forward, the terms of reference can be changed. Further, having the VP Operations & Finance in the Committee is because funding will be considered in the Sustainability Committee.

Councilor Ratt-Misponas asked if this is a proposed change just to try it before the AGM. He also asked if this needs to be approved by this Council or next year's Council.

VP Fu replied that the money for funding is already part of the budget to be used. Further, the Office of Sustainability has agreed to match the money. As a trial run, the Committee will formalize its practices at the AGM.

Councilor Pinel asked if there are projections for how much funding groups can receive for sustainability initiatives.

VP Fu replied that because this is first time this has been done, there is no scope to know the projects on campus. His recommendation is to keep the terms of reference as they are and create a new outline with new Council.

8.2 StudentCare Annual Update

President Saddleback noted that more information will be sent to Council for next week's meeting. This will be voted on next week.

9. Questions and Comments

Councilor Ratt-Misponas noted that Council passed a motion on tuition forecasting. He asked if there has been further movement on it.

President Saddleback replied that this can be raised at the next University Council meeting. He suggested referring to the Academic Affairs Committee (AAC) for consultation.

VP Fu noted that he will bring this up at the next meeting of AAC. Further, the incoming VP Academic will be debriefed on this in order to maintain continuity.

Councilor Ratt-Misponas asked about who interviews the candidates for Centre Coordinators and AGA. He also asked about the selection process. Finally, he asked if Council will meet with the new Coordinators.

President Saddleback replied that Centre Coordinators were not able to attend Council this year but there will be a recommendation for next year for them to come. The interviews and the process of selection run like a normal job. The selection committee for

each job includes an executive member, Jason Kovitch, Business and Services Manager, and Jason Ventnor, Communications and Marketing Manager.

Councilor Ratt-Misponas mentioned that a member of his constituency has been working on implementing the Collective Community Kitchen Initiative. He asked what progress has been made by Student Affairs.

VP Fu noted that he has been in contact with the organizer. He added that in the next couple of weeks he will not have time to work on this given his commitments with the Provost Search Committee and transition with the new Executive members. He will bring this up to the new VP Student Affairs.

President Saddleback noted to pay attention to whom emails are sent when dealing with sensitive matters in Council.

Councilor Arcand asked about turnover preparation for the new elected Executive.

President Saddleback replied that he is working with internal and external bodies to help with transition for new Executives. He has also encouraged his fellow Executive members to sit down with the incoming Executives. He has talked to AGA Del Campo and former VP Academic Affairs Desirée Steele to help with transition for the incoming VP Academic. He has invited incoming Councilors to the last Council meeting.

VP Fu noted that the outgoing Executives will be helping the new Executives during the first week of May.

Councilor Arcand noted that she would like to be included in the debrief. Since she is joining Council through online means, she is unsure if the bylaw allows for her to be part of the In Camera session.

Chairperson Sherbino noted that this is something that has to be decided by the members in camera if that is their wish.

VP Fu noted that email sent by a Councilor to Council was also addressed to the Sheaf which includes confidential information.

10. Any other Business

10.1 Councilors Reports

Councilor Ratt-Misponas – Indigenous Students – reported that the Indigenous Students' Council (ISC) election will take place on April 5. The ISC AGM is on April 1. There also was a fundraiser for refugees.

Councilor Andrahennadi – Arts & Science – reported that the ASSU had its last meeting on March 28. They decided to acknowledge the Land Recognition of Treaty Six and the Metis in each meeting.

Councilor Pinel – Nursing – reported that the College of Nursing is having its AGM on April 3 at 1:00p.m.

Councilor Koob – Pharmacy & Nutrition – reported that SPNSS had its AGM and most of its executive positions were filled in.

10.2 CFL Update

Councilor Koob provided an update on the CFL. The CFL has completed three (3) different avenues for research: a student town hall, targeted group discussion with female leaders, and communications with past USSU female Executives. The CFL had other sources, such as other Universities in Canada. GM Cottrell discovered that this was not a unique problem. The CFL has kept communications with members who attended the town hall and the group discussion. Former VP Academic Affairs Desirée Steele moderated both meetings.

Councilor Koob referred to the main topics that came out of the discussions, such as male dominated environments, and male privilege among others. One of the points was that these feelings of underrepresentation begin before university, thus it was recommended to visit high schools. There were comments to alter the USSU governance structure.

The CFL has proposed some changes, such as mandate rations, different governance styles, different support system, public speaking campaigning, focus groups, and encouraging man to be part of the discussion.

Councilor Ratt-Misponas asked about the reception of the CFL in the campus community.

Councilor Koob replied that the CFL will make a recommendation to continue the CFL work next year. One area the CFL missed was interviewing males on campus. She added that the town hall was advertised on campus but not many males showed up. In general, the feedback from campus was good.

President Saddleback noted that it is important to continue the conversation of the CFL with different parties.

10.3 In Camera

Move to go in camera.

USCMotion154: President Saddleback/Councilor Trites

Carried

11. Adjournment

Move to adjourn.

USCmotion155: Councilor Gill/Councilor Koob

Carried

Roundtables

President Saddleback:

Board of Governors - I attended the Board of Governors on March 28th - 29th. As I look to transitioning the new Executive in, I always keep it on my mind that this governing body will need a more high level transition mixed with the inclusion of well-rounded background information. I've approached the University Secretary's office to help with the high level approach and will be sitting with the President-Elect, Kehan Fu, on the background informational side.

StudentCare - I met with Kristen Foster, our StudentCare rep, alongside our exec team to go over the proposed changes to the Health and Dental Plan. As council has seen in the presentation, the USSU exec asked StudentCare to run down the numbers in being able to up benefits for mental health (Psychologists) in our plan while staying financially stable. The proposed plan will be coming to council on April 7th and I am confident that the USSU is on the right track in helping to address access to care when it comes to mental health issues.

USSU Elections - I'd like to congratulate all of the candidates who have stepped forward in this year's USSU elections and a huge shoutout to the new incoming Executive

VP Fu:

Indigenous Student Council Election: Attended elections for the 2016-2017 ISC Executive Council.

International Student Experience Survey: Reviewed final survey with Jordan Hartshorn and ISSAC. Final version will be emailed to all 1st Year Students by end of this week (April 8th) with survey end date set at April 23rd).

Sustainability Committee: Final Sustainability Committee Meeting set for April 6th. Agenda includes 1) Final review and reflection of 2015-2016 activities 2) Transition and recommendations moving forward and 3) Implementation of "Sustainability Grant" (name to be decided).

Provost Search Committee: Stepped in as Undergraduate Student Representative on the Search Committee. Our final meeting will take place Thursday April 7th.

VP Merat:

Executive Summary of the Commission on Female Leadership April 2016

Introduction

The Commission on Female Leadership¹, an ad hoc commission of University Students' Council as allowed for under the USSU's Bylaw, was first struck on December 4th, 2016 with the express purpose of investigating the roots of what is preventing more women from running for USSU Executive. Populated by MSCs, Executive members, students at large, and with staff support the CFL began a three-pronged investigative approach: a town hall open to any and all participants; a roundtable discussion with invited guests, and a survey sent to former female executive members.

The Town Hall

Held in Convocation Hall on February 1st the Town Hall was moderated by former VP Desirée Steele. About 30 people were in attendance and there a spirited conversation ensued for about 75 minutes.

The Roundtable

The Town Hall was followed on February 22nd by a Roundtable which saw fourteen female leaders chosen from a variety of niches across Saskatoon come together to provide the CFL with their personal experiences of either being hired into, or running for leadership roles within the community.

The Former Female-Identified Executive Members

The last group to be consulted were female-identified former Executive members since 2006. Some of this group responded. Some did not. They were given a set of questions about their experiences campaigning and serving an executive term with the USSU.

In addition to the specific consultations, the Commission met on five separate occasions to articulate the issue, to determine the mechanisms by which they would seek information, to brainstorm solutions, and to develop recommendations for the USSU and University Students' Council (USC).

2016 Commission on Female Leadership Recommendations

Full transcriptions and minutes are available on request but for present purposes the following represent the final recommendations for this year in order of priority.

1. The Commission should be struck again in 2016-17 to
 - a. Evaluate the success of recommendations which have been implemented to date
 - b. Engage in broader consultations. This includes consulting male identified leaders, including former Executive members specifically to investigate the role of males in encouraging and supporting female identified leaders to increase their numbers.
 - c. Make new (or updated) recommendations based on ongoing research that includes broader perspectives.
 - d. Conduct an evaluation of current initiatives.
 - e. Create a greater campus presence for this movement including in collaboration with other inter groups.

¹ Members of the Commission are: Chair, Tenielle Koob; Executive members, Jack Saddleback, Kehan Fu, Ata Merat; Members of Student Council, Jaylynn Arcand, Taylor Andreas; Members at Large, Haley Eckel, Andrea Phillips.

Executive Summary of the Commission on Female Leadership
April 2016

2. Modify the Bylaw to create a gendered approach to elections whereby voters choose four candidates who then assume duties from a broad portfolio according to their skills and interests. This will require a gender balance of 2 male and 2 female identified candidates to be chosen and thus changes to the voting process to some form of representation by gender population will be necessary.
3. Host USSU Open Houses that highlight leadership opportunities at all levels: Executive, Members of Students' Council, Students-at-Large, Senate positions, other delegates, as well as all USSU student staff positions. Current leaders and position holders could be encouraged to attend Open Houses and share about their experiences, showcase USSU events and promote meetings of USC.
4. Since the course load for some colleges does not permit students to run for Executive positions, the Commission needs to develop new and innovative ways to enable leadership opportunities across campus by encouraging these students to become active in other roles.
5. Encourage those who are male-identified to support those who are female-identified in seeking leadership roles. This can be done through preparing and releasing information indicating that the USSU is a pro-feminist organization. Further research into how this support can best be achieved needs to be undertaken by the 2016-17 Commission.
6. Offer and promote childcare during USC meetings and continue to work to improve childcare options on campus.
7. Organize and/or promote workshops to assist in the development of public speaking skills, campaigning, leadership, governance and other proficiencies necessary for leadership and confidence.

The Commission suggests that these recommendations are presented at the fall session of USC and that a new commission is struck and populated as expeditiously as possible. In order to accomplish this aim, we recommend that applications for this Commission are included in the overall SAL application package and that meetings occur quickly and frequently throughout the year.

Finally the Commission wishes to thank everyone who gave so generously of their time and expertise to make this endeavour such a success.