

| USSU Summary Income/Loss | | | |
|---|------------------|------------------|------------------|
| MTD for the month of October, 2020 | | | |
| Description | Actual | Budget | Variance |
| Administration | (3,999) | 28,072 | (32,071) |
| Admin-Housing | 180 | 268 | (88) |
| Communications | (575) | (2,497) | 1,922 |
| Events - Welcome Week | 0 | 0 | 0 |
| Facilities | 2,494 | 49,568 | (47,074) |
| Food Centre | (290) | (3,078) | 2,788 |
| Help Centre | (1,353) | (4,283) | 2,930 |
| Information Center | (700) | (2,051) | 1,351 |
| Louis' | (28,233) | (14,024) | (14,209) |
| Louis'-Entertainment | (453) | 7 | (460) |
| Marketing Services | (41) | 2,359 | (2,400) |
| Pride Centre | (1,366) | (3,596) | 2,230 |
| Safewalk/Student Crew | (474) | (1,880) | 1,406 |
| Student Governance | (16,190) | (26,495) | 10,305 |
| Student Grants | 781 | (4,650) | 5,431 |
| Womens Center | (1,814) | (3,303) | 1,489 |
| XL Design | (3,834) | 11,342 | (15,176) |
| Totals | (55,867) | 25,759 | (81,626) |
| Place Riel (New) | (120,966) | (120,421) | (545) |
| Grand Totals | (176,833) | (94,662) | (82,171) |
| USSU Summary Income/Loss | | | |
| YTD for the month of October, 2020 | | | |
| Description | Actual | Budget | Variance |
| Administration | 238,209 | 184,623 | 53,586 |
| Admin-Housing | 630 | 2,909 | (2,279) |
| Communications | (2,515) | (9,487) | 6,972 |
| Events - Welcome Week | (1,249) | 27,850 | (29,099) |
| Facilities | 17,087 | 131,570 | (114,483) |
| Food Centre | (2,471) | (10,386) | 7,915 |
| Help Centre | (6,546) | (15,263) | 8,717 |
| Information Center | (11,534) | (22,663) | 11,129 |
| Louis' | (216,429) | (87,459) | (128,970) |
| Louis'-Entertainment | (2,718) | (2,408) | (310) |
| Marketing Services | 14,944 | 27,254 | (12,310) |
| Pride Centre | (6,241) | (15,056) | 8,815 |
| Safewalk/Student Crew | (3,650) | (9,888) | 6,238 |
| Student Governance | (92,632) | (128,430) | 35,798 |
| Student Grants | 2,945 | (50) | 2,995 |
| Womens Center | (7,294) | (15,797) | 8,503 |
| XL Design | (38,586) | 35,804 | (74,390) |
| Grand Totals | (118,050) | 93,123 | (211,173) |
| Place Riel (New) | (720,745) | (738,975) | 18,230 |
| Grand Totals | (838,795) | (645,852) | (192,943) |

| USSU ACCOUNTABILITY REPORT | | | | | | | |
|---|---------------------------|---------------|---------------|-----------------|---------------|---------------|-----------------|
| Dept: | Administration | | | | | | |
| Fin. Stmt Date: | October 2020 | | | | | | |
| Completed By: | Amanda Mitchell | | | | | | |
| For the Month: | | <u>Actual</u> | <u>Budget</u> | <u>Variance</u> | | | |
| Revenue | | 103,563 | 141,167 | (37,604) | | | |
| Expenses | | 107,562 | 113,095 | (5,533) | | | |
| Net Income | | (3,999) | 28,072 | (32,071) | | | |
| For the Year: | | <u>Actual</u> | <u>Budget</u> | <u>Variance</u> | | | |
| Revenue | | 733,280 | 847,307 | (114,027) | | | |
| Expenses | | 495,071 | 662,684 | (167,613) | | | |
| Net Income | | 238,209 | 184,623 | 53,586 | | | |
| | | <u>MTD</u> | <u>MTD</u> | <u>MTD</u> | <u>YTD</u> | <u>YTD</u> | <u>YTD</u> |
| | | <u>ACTUAL</u> | <u>BUDGET</u> | <u>VARIANCE</u> | <u>ACTUAL</u> | <u>BUDGET</u> | <u>VARIANCE</u> |
| RECURRING VARIANCES | | | | | | | |
| ACCOUNT NAME: | Bank Charges | 221 | 1,499 | (1,278) | 2,716 | 7,383 | (4,667) |
| Bank charges are under as the USSU is closed. (COVID-19) | | | | | | | |
| ACCOUNT NAME: | Janitorial | 663 | 2,854 | (2,191) | 6,530 | 16,512 | (9,982) |
| Janitorial is lower than budget due to being partially closed. (Covid-19) | | | | | | | |
| ACCOUNT NAME: | Salaries/Wages | 75,552 | 95,928 | (20,376) | 386,004 | 478,819 | (92,815) |
| CPP, EI, Benefits and staff changes are the factors that makes this line under. | | | | | | | |
| ACCOUNT NAME: | Student Fees | 103,513 | 140,623 | (37,110) | 732,408 | 843,738 | (111,330) |
| The student fees recurring amount was lowered, as we are unsure at this time what the student fees will come in at due to COVID-19. | | | | | | | |
| ACCOUNT NAME: | Utilities | 1,915 | 2,884 | (969) | 9,549 | 16,948 | (7,399) |
| This line is under budget due to COVID-19, as Place Riel is partially closed. | | | | | | | |
| TIMING VARIANCES | | | | | | | |
| ACCOUNT NAME: | Computer Maintenance | 2,630 | 56 | 2,574 | 4,615 | 2,036 | 2,579 |
| Our Dynamic maintenance agreement was paid in this month, but was budgeted for in November. | | | | | | | |
| ACCOUNT NAME: | Insurance | 25,231 | - | 25,231 | 61,793 | 77,421 | (15,628) |
| The insurance was budgeted for in July, but the invoice only arrived in October. | | | | | | | |
| ALL OTHER VARIANCES | | | | | | | |
| ACCOUNT NAME: | Conferences | - | 3,900 | (3,900) | 0 | 21,800 | (21,800) |
| Due to COVID-19 our conferences took place virtually. | | | | | | | |
| ACCOUNT NAME: | Hiring Expense | - | 700 | (700) | 0 | 6,350 | (6,350) |
| No hiring was needed as our offices are closed, due to COVID-19. | | | | | | | |
| ACCOUNT NAME: | Legal Fees | - | 1,202 | (1,202) | 3,036 | 5,651 | (2,615) |
| No legal advise was needed this month. | | | | | | | |
| ACCOUNT NAME: | Professional Dev/Wellness | - | 1,150 | (1,150) | 0 | 6,900 | (6,900) |
| We will not be expensing out any Professional Dev/Wellness this year due to COVID-19. | | | | | | | |

USSU ACCOUNTABILITY REPORT

Dept: Communication
 Fin. Stmt Date: October 2020
 Completed By: Jason Ventnor

| For the Month: | | <u>Actual</u> | <u>Budget</u> | <u>Variance</u> | | | | |
|---|-------------|---------------|---------------|-----------------|---------------|---------------|-----------------|--|
| Revenue | | - | - | - | | | | |
| Expenses | | 575 | 2,497 | (1,922) | | | | |
| Net Income | | (575) | (2,497) | 1,922 | | | | |
| For the Year: | | <u>Actual</u> | <u>Budget</u> | <u>Variance</u> | | | | |
| Revenue | | - | - | - | | | | |
| Expenses | | 2,515 | 9,487 | (6,972) | | | | |
| Net Income | | (2,515) | (9,487) | 6,972 | | | | |
| | | <u>MTD</u> | <u>MTD</u> | <u>MTD</u> | <u>YTD</u> | <u>YTD</u> | <u>YTD</u> | |
| *Benchmark | \$500.00 | <u>ACTUAL</u> | <u>BUDGET</u> | <u>VARIANCE</u> | <u>ACTUAL</u> | <u>BUDGET</u> | <u>VARIANCE</u> | |
| <u>RECURRING VARIANCES</u> | | | | | | | | |
| <u>TIMING VARIANCES</u> | | | | | | | | |
| <u>ALL OTHER VARIANCES</u> | | | | | | | | |
| ACCOUNT NAME: | Advertising | 40 | 2,101 | (2,061) | 709 | 6,977 | (6,268) | |
| Less advertising due to Covid-19, couple of facebook ads, and the Sheaf will bill for Fall term online ads in December. | | | | | | | | |

USSU ACCOUNTABILITY REPORT

Dept: Facilities
 Fin. Stmt Date: October 2020
 Completed By: Stefanie Ewen

| For the Month: | <u>Actual</u> | <u>Budget</u> | <u>Variance</u> |
|-----------------------|---------------|---------------|-----------------|
| Revenue | 33,612 | 96,885 | (63,273) |
| Expenses | 31,118 | 47,317 | (16,199) |
| Net Income | 2,494 | 49,568 | (47,074) |

| For the Year: | <u>Actual</u> | <u>Budget</u> | <u>Variance</u> |
|----------------------|---------------|---------------|-----------------|
| Revenue | 197,054 | 459,181 | (262,127) |
| Expenses | 179,967 | 327,611 | (147,644) |
| Net Income | 17,087 | 131,570 | (114,483) |

| | | <u>MTD</u> | <u>MTD</u> | <u>MTD</u> | <u>YTD</u> | <u>YTD</u> | <u>YTD</u> |
|------------|----------|---------------|---------------|-----------------|---------------|---------------|-----------------|
| | | <u>ACTUAL</u> | <u>BUDGET</u> | <u>VARIANCE</u> | <u>ACTUAL</u> | <u>BUDGET</u> | <u>VARIANCE</u> |
| *Benchmark | \$750.00 | | | | | | |

RECURRING VARIANCES

TIMING VARIANCES

ALL OTHER VARIANCES

| | | | | | | |
|--|--------|--------|----------|---------|---------|-----------|
| ACCOUNT NAME: Rent - Room Rental - Facilities | 200 | 8,000 | (7,800) | 200 | 9,900 | (9,700) |
| Room Rentals are not being taken while the building is closed. We did rent out some tables to the City of Saskatoon for Elections. Imaginus, as budgeted, could not take place this year. | | | | | | |
| ACCOUNT NAME: Rent - Commercial Based - Facilities | 10,788 | 38,071 | (27,283) | 61,107 | 201,997 | (140,890) |
| Most tenants have received base rent relief due to COVID-19. | | | | | | |
| ACCOUNT NAME: Rent -Occupancy Based - Facilities | 22,624 | 25,614 | (2,990) | 135,747 | 153,684 | (17,937) |
| Occupancy Rent for 2020-2021 have been calculated and are below what was budgeted. Also two tenants have rent relief with building closure. | | | | | | |
| ACCOUNT NAME: Rent - Percentage Rent | - | 25,200 | (25,200) | - | 93,600 | (93,600) |
| Due to COVID-19, and the Place Riel and MUB buildings closing, the food court tenants were given percentage rent relief. | | | | | | |
| ACCOUNT NAME: Janitorial | 5,064 | 12,628 | (7,564) | 50,293 | 118,455 | (68,162) |
| All but one janitorial staff member have been seasonally laid off due to COVID-19. Supplies have decreased. | | | | | | |
| ACCOUNT NAME: Repairs/Maintenance | 8,841 | 7,811 | 1,030 | 38,482 | 50,433 | (11,951) |
| The USSU contributed to Campus Dentist costs to install a HEPA fan which was in the U of S space above the ceiling and there was also work done to the ceiling (\$2149.72), a hand dryer was replaced (\$1402.41), and filter work in penthouse (\$1551.61). | | | | | | |
| ACCOUNT NAME: Utilities | 14,891 | 22,187 | (7,296) | 74,432 | 130,472 | (56,040) |
| The Place Riel and MUB Buldings are seeing low occupancy due to COVID-19. With the buildings sitting mostly empty of most users and tenants, our utilities consumption is lower than budgeted. Utilities do have to remain running for insurance coverage. Also, last years acutals were high for a few months as a leak was being investigated. | | | | | | |

USSU ACCOUNTABILITY REPORT

Dept: Food Centre
 Fin. Stmt Date: October 2020
 Completed By: Jason Kovitch

| For the Month: | <u>Actual</u> | <u>Budget</u> | <u>Variance</u> |
|-----------------------|---------------|---------------|-----------------|
| Revenue | - | - | - |
| Expenses | 290 | 3,078 | (2,788) |
| Net Income | (290) | (3,078) | 2,788 |

| For the Year: | <u>Actual</u> | <u>Budget</u> | <u>Variance</u> |
|----------------------|---------------|---------------|-----------------|
| Revenue | - | - | - |
| Expenses | 2,471 | 10,386 | (7,915) |
| Net Income | (2,471) | (10,386) | 7,915 |

| | | <u>MTD</u> | <u>MTD</u> | <u>MTD</u> | <u>YTD</u> | <u>YTD</u> | <u>YTD</u> |
|------------|----------|---------------|---------------|-----------------|---------------|---------------|-----------------|
| | | <u>ACTUAL</u> | <u>BUDGET</u> | <u>VARIANCE</u> | <u>ACTUAL</u> | <u>BUDGET</u> | <u>VARIANCE</u> |
| *Benchmark | \$300.00 | | | | | | |

RECURRING VARIANCES

| | | | | | | |
|---|---|-------|---------|----|-------|---------|
| ACCOUNT NAME: Salaries/Wages & Benefits | 2 | 1,401 | (1,399) | 12 | 3,327 | (3,315) |
| There are no wages for the Food Centre as we currently don't have a coordinator. Hampers are being dealt with by USSU management. | | | | | | |

TIMING VARIANCES

ALL OTHER VARIANCES

| | | | | | | |
|--|---|-----|-------|---|-----|-------|
| ACCOUNT NAME: Events | - | 600 | (600) | - | 825 | (825) |
| Trick or Eat did not take place this year as there was no safe way to gather volunteers and collect items. | | | | | | |

USSU ACCOUNTABILITY REPORT

Dept: Help Centre
 Fin. Stmt Date: October 2020
 Completed By: Jason Kovitch

| For the Month: | <u>Actual</u> | <u>Budget</u> | <u>Variance</u> |
|-----------------------|---------------|---------------|-----------------|
| Revenue | - | - | - |
| Expenses | 1,353 | 4,283 | (2,930) |
| Net Income | (1,353) | (4,283) | 2,930 |

| For the Year: | <u>Actual</u> | <u>Budget</u> | <u>Variance</u> |
|----------------------|---------------|---------------|-----------------|
| Revenue | - | - | - |
| Expenses | 6,546 | 15,263 | (8,717) |
| Net Income | (6,546) | (15,263) | 8,717 |

| *Benchmark | \$300.00 | <u>MTD</u> <u>ACTUAL</u> | <u>MTD</u> <u>BUDGET</u> | <u>MTD</u> <u>VARIANCE</u> | <u>YTD</u> <u>ACTUAL</u> | <u>YTD</u> <u>BUDGET</u> | <u>YTD</u> <u>VARIANCE</u> |
|------------|----------|-----------------------------|-----------------------------|-------------------------------|-----------------------------|-----------------------------|-------------------------------|
|------------|----------|-----------------------------|-----------------------------|-------------------------------|-----------------------------|-----------------------------|-------------------------------|

RECURRING VARIANCES

| | | | | | | |
|---|-------|-------|-------|-------|-------|---------|
| ACCOUNT NAME: Salaries/Wages & Benefits | 1,041 | 1,453 | (412) | 4,172 | 7,581 | (3,409) |
| Wages are under budget as coordinator hours were kept at 15 hours per week so that they could qualify for government subsidies. | | | | | | |

TIMING VARIANCES

ALL OTHER VARIANCES

| | | | | | | |
|---|---|-----|-------|----|-------|---------|
| ACCOUNT NAME: Events | - | 600 | (600) | 43 | 1,250 | (1,207) |
| Event costs were under budget as the events for the month were held virtually. Mental Health Week was budgeted for in October, but moved to November. | | | | | | |

| | | | | | | |
|---|---|-------|---------|---|-------|---------|
| ACCOUNT NAME: Training | - | 1,400 | (1,400) | - | 1,775 | (1,775) |
| Training cost are under budget as no inperson training could be held due to the COVID-19 crisis. We had budgeted for ASIST training in October. | | | | | | |

USSU ACCOUNTABILITY REPORT

Dept: Information Centre
 Fin. Stmt Date: October 2020
 Completed By: Jason Kovitch

| For the Month: | <u>Actual</u> | <u>Budget</u> | <u>Variance</u> |
|-----------------------|---------------|---------------|-----------------|
| Revenue | 200 | 4,055 | (3,855) |
| Expenses | 900 | 6,106 | (5,206) |
| Net Income | (700) | (2,051) | 1,351 |

| For the Year: | <u>Actual</u> | <u>Budget</u> | <u>Variance</u> |
|----------------------|---------------|---------------|-----------------|
| Revenue | 200 | 16,765 | (16,565) |
| Expenses | 11,734 | 39,428 | (27,694) |
| Net Income | (11,534) | (22,663) | 11,129 |

| | | <u>MTD</u> | <u>MTD</u> | <u>MTD</u> | <u>YTD</u> | <u>YTD</u> | <u>YTD</u> |
|------------|----------|---------------|---------------|-----------------|---------------|---------------|-----------------|
| *Benchmark | \$500.00 | <u>ACTUAL</u> | <u>BUDGET</u> | <u>VARIANCE</u> | <u>ACTUAL</u> | <u>BUDGET</u> | <u>VARIANCE</u> |

RECURRING VARIANCES

| | | | | | | |
|--|-----|-------|---------|-------|--------|----------|
| ACCOUNT NAME: Salaries/Wages & Benefits | 301 | 5,066 | (4,765) | 7,181 | 31,696 | (24,515) |
| There were no staff wages to the Info Centre being shut down, we are paying benefits while staff are on a seasonal layoff. | | | | | | |

TIMING VARIANCES

ALL OTHER VARIANCES

| | | | | | | |
|--|---|-----|-------|---|-------|---------|
| ACCOUNT NAME: Commissions Tickets | - | 875 | (875) | 0 | 2,575 | (2,575) |
| There were no commissions due to the centre being closed as a result of the COVID-19 crisis. | | | | | | |

| | | | | | | |
|---|-----|-------|---------|-----|-------|---------|
| ACCOUNT NAME: Table Rentals | 200 | 2,750 | (2,550) | 200 | 8,950 | (8,750) |
| There were no table rentals due to the COVID-19 crisis. The only revenue was from a back billed rental. | | | | | | |

| USSU ACCOUNTABILITY REPORT | | | | | | | | | | |
|----------------------------|---|----------|---------------|---------------------|-----------------|---------------|---------------|-----------------|---------------|-----------|
| Dept: | Louis' | | | | | | | | | |
| Fin. Stmt Date: | October 2020 | | | | | | | | | |
| Completed By: | Dan Smolinski | | | | | | | | | |
| For the Month: | | | | | | | | | | |
| | | | Actual | Budget | Variance | | | | | |
| Revenue | | | 9,084 | 152,017 | (142,933) | | | | | |
| Expenses | | | 37,317 | 166,041 | (128,724) | | | | | |
| Net Income | | | (28,233) | (14,024) | (14,209) | | | | | |
| For the Year: | | | | | | | | | | |
| | | | Actual | Budget | Variance | | | | | |
| Revenue | | | 16,485 | 800,458 | (783,973) | | | | | |
| Expenses | | | 232,914 | 887,917 | (655,003) | | | | | |
| Net Income | | | (216,429) | (87,459) | (128,970) | | | | | |
| | | | MONTH | YEAR TO DATE | | | | | | |
| | | | Actual | Budget | Variance | Actual | Budget | Variance | | |
| COS | | | | | | | | | | |
| Bottled Beer | | | 0% | 35% | -35% | 100% | 35% | 65% | | |
| Draft | | | 28% | 51% | -23% | 100% | 44% | 56% | | |
| Food | | | 58% | 39% | 20% | 68% | 40% | 28% | | |
| Liquor | | | 4% | 25% | -21% | 0% | 21% | -21% | | |
| Non Alcoholic | | | 173% | 46% | 127% | 100% | 40% | 60% | | |
| Prepared Bev-Loft | | | 25% | 37% | -2% | 32% | 33% | -1% | | |
| *Benchmark - COS | | 2% | | | | MTD | MTD | MTD | YTD | |
| *Benchmark | | \$750.00 | | | | ACTUAL | BUDGET | VARIANCE | ACTUAL | |
| RECURRING VARIANCES | | | | | | | | | | |
| TIMING VARIANCES | | | | | | | | | | |
| ALL OTHER VARIANCES | | | | | | | | | | |
| ACCOUNT NAME: | Sales - Bottled Beer | | | - | 13,888 | (13,888) | | 35 | 78,965 | (78,930) |
| | Bottled beer sales were non-existent due to the Covid-19 pandemic. | | | | | | | | | |
| ACCOUNT NAME: | Sales - Draft Beer | | | 319 | 29,760 | (29,441) | | 664 | 161,604 | (160,940) |
| | Draft beer sales were significantly lower due to the Covid-19 pandemic. | | | | | | | | | |
| ACCOUNT NAME: | Sales - Food | | | 6,255 | 71,634 | (65,379) | | 11,328 | 379,048 | (367,720) |
| | Food sales were significantly lower due to the Covid-19 pandemic. | | | | | | | | | |
| ACCOUNT NAME: | Sales - Liquor | | | 70 | 14,583 | (14,513) | | 96 | 72,806 | (72,710) |
| | Liquor sales were significantly lower due to the Covid-19 pandemic. | | | | | | | | | |
| ACCOUNT NAME: | Sales - Non-Alch | | | 48 | 5,995 | (5,947) | | 115 | 24,823 | (24,708) |
| | Non-alch sales were significantly lower due to the Covid-19 pandemic. | | | | | | | | | |
| ACCOUNT NAME: | Special Event Rev | | | - | 5,250 | (5,250) | | - | 32,700 | (32,700) |
| | There was no special event revenue due to the Covid-19 Pandemic. | | | | | | | | | |
| ACCOUNT NAME: | Prepared Bev | | | 2,392 | 9,522 | (7,130) | | 4,247 | 35,711 | (31,464) |
| | Prepared Bev sales were slower than budgeted due to the Covid-19 Pandemic. | | | | | | | | | |
| ACCOUNT NAME: | Bank Charges | | | 562 | 2,000 | (1,438) | | 2,288 | 10,500 | (8,212) |
| | Due to Covid-19 fewer bank charges were required to run Louis' Loft. | | | | | | | | | |
| ACCOUNT NAME: | COS- Draft | | | 88 | 12,797 | (12,709) | | 3,372 | 69,489 | (66,117) |
| | Draft costs will vary with small sales given that we ballpark keg usage. | | | | | | | | | |
| ACCOUNT NAME: | COS - Food | | | 3,653 | 28,654 | (25,001) | | 7,707 | 151,621 | (143,914) |
| | Food Costs are high this month as we slowly waste our Global Village food and waste some other freezer items as they get old. | | | | | | | | | |
| ACCOUNT NAME: | COS - Liquor | | | 3 | 2,917 | (2,914) | | (32) | 15,982 | (16,014) |
| | Liquor costs are under budget due to estimations on liquor inventory and low sales volume. | | | | | | | | | |
| ACCOUNT NAME: | COS Non Alch | | | 83 | 2,518 | (2,435) | | 247 | 10,427 | (10,180) |
| | It was discovered that our canned pop was not coded to Non Alch. This has been rectified. | | | | | | | | | |
| ACCOUNT NAME: | COS - Prepared Bev | | | 588 | 2,952 | (2,364) | | 1,360 | 11,071 | (9,711) |
| | Prepared bev has corrected itself this month and is on track YTD | | | | | | | | | |
| ACCOUNT NAME: | Discounts | | | 48 | 1,100 | (1,052) | | 91 | 3,480 | (3,389) |
| | Fewer discounts were required this month due to the business decline as a result of the Covid-19 pandemic. | | | | | | | | | |
| ACCOUNT NAME: | Equipment And Equip Maint | | | - | 1,700 | (1,700) | | 152 | 9,050 | (8,898) |
| | No equipment fees or equipment maintenance was required. | | | | | | | | | |
| ACCOUNT NAME: | Food And Beverage Supplies | | | 604 | 2,600 | (1,996) | | 1,074 | 13,200 | (12,126) |
| | Fewer food and beverage supplies were required this month due to the Covid-19 pandemic. The figure seen here is mostly for takeout wares for Louis' Loft. | | | | | | | | | |
| ACCOUNT NAME: | Freight | | | 42 | 1,000 | (958) | | 90 | 5,600 | (5,510) |
| | Little to no freight was required due to the Covid-19 pandemic. | | | | | | | | | |
| ACCOUNT NAME: | Janitorial | | | 1,275 | 5,041 | (3,766) | | 12,746 | 27,583 | (14,837) |
| | Less caretaking staff is required due to the decline in business brought on by the Covid-19 pandemic. | | | | | | | | | |
| ACCOUNT NAME: | Kitchen Supplies | | | 176 | 1,250 | (1,074) | | 484 | 6,300 | (5,816) |
| | Fewer kitchen supplies were needed due to the decline in business brought on by the Covid-19 pandemic. | | | | | | | | | |
| ACCOUNT NAME: | Promotions | | | 28 | 850 | (822) | | 38 | 3,700 | (3,662) |
| | Fewer promotional dollars were spend due to the business decline brought on by the Covid-19 pandemic. | | | | | | | | | |
| ACCOUNT NAME: | Repairs And Maint | | | 51 | 1,700 | (1,649) | | 2,131 | 8,300 | (6,169) |
| | Virtually no repairs were required this month. | | | | | | | | | |
| ACCOUNT NAME: | Salaries Wages Benefits | | | 19,419 | 78,155 | (58,736) | | 138,367 | 403,621 | (265,254) |
| | Fewer salaries wages and benefits were needed than budgeted for due to the operation only being partially open due to the Covid-19 pandemic. | | | | | | | | | |
| ACCOUNT NAME: | Special Event Expenses | | | - | 1,300 | (1,300) | | - | 10,800 | (10,800) |
| | No money was required to run special events because there wasn't any this month due to the Covid-19 pandemic. | | | | | | | | | |
| ACCOUNT NAME: | Utilities | | | 7,870 | 10,087 | (2,217) | | 40,119 | 58,985 | (18,866) |
| | Fewer utility dollars were needed than budgeted for due to the operation only being partially open due to the Covid-19 pandemic. | | | | | | | | | |

| USSU ACCOUNTABILITY REPORT | | | | | | | | | |
|---|---------------------------|--|---------------|---------------|-----------------|---------------|---------------|-----------------|--|
| Dept: | Louis' Entertainment | | | | | | | | |
| Fin. Stmt Date: | October 2020 | | | | | | | | |
| Completed By: | Dan Smolinski | | | | | | | | |
| For the Month: | | | <u>Actual</u> | <u>Budget</u> | <u>Variance</u> | | | | |
| Revenue | | | - | 8,000 | (8,000) | | | | |
| Expenses | | | 453 | 7,993 | (7,540) | | | | |
| Net Income | | | (453) | 7 | (460) | | | | |
| For the Year: | | | <u>Actual</u> | <u>Budget</u> | <u>Variance</u> | | | | |
| Revenue | | | - | 22,100 | (22,100) | | | | |
| Expenses | | | 2,718 | 24,508 | (21,790) | | | | |
| Net Income | | | (2,718) | (2,408) | (310) | | | | |
| *Benchmark | \$750.00 | | <u>MTD</u> | <u>MTD</u> | <u>MTD</u> | <u>YTD</u> | <u>YTD</u> | <u>YTD</u> | |
| | | | <u>ACTUAL</u> | <u>BUDGET</u> | <u>VARIANCE</u> | <u>ACTUAL</u> | <u>BUDGET</u> | <u>VARIANCE</u> | |
| RECURRING VARIANCES | | | | | | | | | |
| TIMING VARIANCES | | | | | | | | | |
| ALL OTHER VARIANCES | | | | | | | | | |
| ACCOUNT NAME: | Backline Rentals | | - | 4,000 | (4,000) | - | 12,100 | (12,100) | |
| There were no rentals with Louis' being closed due to the COVID-19 crisis. | | | | | | | | | |
| ACCOUNT NAME: | Ticket Sales | | - | 4,000 | (4,000) | - | 10,000 | (10,000) | |
| There were no ticket sales with Louis' being closed due to the COVID-19 crisis. | | | | | | | | | |
| ACCOUNT NAME: | Entertainment Live | | - | 3,500 | (3,500) | - | 8,500 | (8,500) | |
| There were no live entertainment costs with Louis' being closed due to the COVID-19 crisis. | | | | | | | | | |
| ACCOUNT NAME: | Salaries/Wages & Benefits | | - | 3,500 | (3,500) | - | 11,550 | (11,550) | |
| There were no labour costs with Louis' being closed due to the COVID-19 crisis. | | | | | | | | | |

USSU ACCOUNTABILITY REPORT

Dept: Marketing
 Fin. Stmt Date: October 2020
 Completed By: Jason Ventnor

| For the Month: | <u>Actual</u> | <u>Budget</u> | <u>Variance</u> |
|-----------------------|---------------|---------------|-----------------|
| Revenue | - | 2,500 | (2,500) |
| Expenses | 41 | 141 | (100) |
| Net Income | (41) | 2,359 | (2,400) |

| For the Year: | <u>Actual</u> | <u>Budget</u> | <u>Variance</u> |
|----------------------|---------------|---------------|-----------------|
| Revenue | 32,142 | 66,450 | (34,308) |
| Expenses | 17,198 | 39,196 | (21,998) |
| Net Income | 14,944 | 27,254 | (12,310) |

| | <u>MTD</u> | <u>MTD</u> | <u>MTD</u> | <u>YTD</u> | <u>YTD</u> | <u>YTD</u> |
|------------|---------------|---------------|-----------------|---------------|---------------|-----------------|
| *Benchmark | <u>ACTUAL</u> | <u>BUDGET</u> | <u>VARIANCE</u> | <u>ACTUAL</u> | <u>BUDGET</u> | <u>VARIANCE</u> |

RECURRING VARIANCES

| | | | | | | |
|--|---|-------|---------|--------|--------|---------|
| ACCOUNT NAME: Other Building | - | 2,000 | (2,000) | 12,292 | 14,700 | (2,408) |
| No on campus advertising due to Covid- 19 pandemic | | | | | | |

TIMING VARIANCES

ALL OTHER VARIANCES

USSU ACCOUNTABILITY REPORT

Dept: Pride Centre
 Fin. Stmt Date: October 2020
 Completed By: Jason Kovitch

| For the Month: | <u>Actual</u> | <u>Budget</u> | <u>Variance</u> |
|-----------------------|---------------|---------------|-----------------|
| Revenue | - | - | - |
| Expenses | 1,366 | 3,596 | (2,230) |
| Net Income | (1,366) | (3,596) | 2,230 |

| For the Year: | <u>Actual</u> | <u>Budget</u> | <u>Variance</u> |
|----------------------|---------------|---------------|-----------------|
| Revenue | - | - | - |
| Expenses | 6,241 | 15,056 | (8,815) |
| Net Income | (6,241) | (15,056) | 8,815 |

| | <u>MTD</u> | <u>MTD</u> | <u>MTD</u> | <u>YTD</u> | <u>YTD</u> | <u>YTD</u> |
|------------|---------------|---------------|-----------------|---------------|---------------|-----------------|
| *Benchmark | <u>ACTUAL</u> | <u>BUDGET</u> | <u>VARIANCE</u> | <u>ACTUAL</u> | <u>BUDGET</u> | <u>VARIANCE</u> |

RECURRING VARIANCES

| | | | | | | |
|--|-------|-------|-------|-------|-------|---------|
| ACCOUNT NAME: Salaries/Wages & Benefits | 1,001 | 1,398 | (397) | 3,558 | 7,296 | (3,738) |
| Wages are under budget as coordinator hours were set at 15/week so that they could still qualify for government subsidies. | | | | | | |

TIMING VARIANCES

ALL OTHER VARIANCES

| | | | | | | |
|--|---|-----|-------|---|-------|---------|
| ACCOUNT NAME: Training | - | 700 | (700) | - | 1,000 | (1,000) |
| There was no in person training in October due to the COVID-19 crisis. ASIST training was budgeted for in October. | | | | | | |

| | | | | | | |
|--|--|--|---|--|--|--|
| | | | - | | | |
|--|--|--|---|--|--|--|

USSU ACCOUNTABILITY REPORT

Dept: Stud. Crew/Safewalk
 Fin. Stmt Date: October 2020
 Completed By: Jason Kovitch

| For the Month: | <u>Actual</u> | <u>Budget</u> | <u>Variance</u> |
|-----------------------|---------------|---------------|-----------------|
| Revenue | - | 5,830 | (5,830) |
| Expenses | 474 | 7,710 | (7,236) |
| Net Income | (474) | (1,880) | 1,406 |

| For the Year: | <u>Actual</u> | <u>Budget</u> | <u>Variance</u> |
|----------------------|---------------|---------------|-----------------|
| Revenue | - | 13,140 | (13,140) |
| Expenses | 3,650 | 23,028 | (19,378) |
| Net Income | (3,650) | (9,888) | 6,238 |

| | <u>MTD</u> | <u>MTD</u> | <u>MTD</u> | <u>YTD</u> | <u>YTD</u> | <u>YTD</u> |
|------------|---------------|---------------|-----------------|---------------|---------------|-----------------|
| *Benchmark | <u>ACTUAL</u> | <u>BUDGET</u> | <u>VARIANCE</u> | <u>ACTUAL</u> | <u>BUDGET</u> | <u>VARIANCE</u> |

RECURRING VARIANCES

TIMING VARIANCES

ALL OTHER VARIANCES

| | | | | | | |
|--|-----|-------|---------|-------|--------|----------|
| ACCOUNT NAME: Student Crew Revenue | - | 7,100 | (7,100) | - | 13,140 | (13,140) |
| There were no revenues as the Student Crew service is shut down due to the COVID-19 crisis. | | | | | | |
| ACCOUNT NAME: Janitorial | 109 | 479 | (370) | 1,079 | 2,810 | (1,731) |
| Janitorial costs are under budget due to less janitors being on staff. | | | | | | |
| ACCOUNT NAME: Salaries Wages & Benefits | 9 | 6,550 | (6,541) | 53 | 14,975 | (14,922) |
| Salaries are under budget as Safewalk and Student Crew remain closed due to the COVID-19 crisis. | | | | | | |

USSU ACCOUNTABILITY REPORT

Dept: Stud. Grants
 Fin. Stmt Date: October 2020
 Completed By: Jamie Bell

| For the Month: | <u>Actual</u> | <u>Budget</u> | <u>Variance</u> |
|-----------------------|---------------|---------------|-----------------|
| Revenue | 810 | 3,600 | (2,790) |
| Expenses | 29 | 8,250 | (8,221) |
| Net Income | 781 | (4,650) | 5,431 |

| For the Year: | <u>Actual</u> | <u>Budget</u> | <u>Variance</u> |
|----------------------|---------------|---------------|-----------------|
| Revenue | 2,357 | 25,200 | (22,843) |
| Expenses | -588 | 25,250 | (25,838) |
| Net Income | 2,945 | (50) | 2,995 |

| *Benchmark | \$500.00 | <u>MTD</u> <u>ACTUAL</u> | <u>MTD</u> <u>BUDGET</u> | <u>MTD</u> <u>VARIANCE</u> | <u>YTD</u> <u>ACTUAL</u> | <u>YTD</u> <u>BUDGET</u> | <u>YTD</u> <u>VARIANCE</u> |
|------------|----------|-----------------------------|-----------------------------|-------------------------------|-----------------------------|-----------------------------|-------------------------------|
|------------|----------|-----------------------------|-----------------------------|-------------------------------|-----------------------------|-----------------------------|-------------------------------|

RECURRING VARIANCES

| | | | | | | |
|---|-----|-------|---------|-------|--------|----------|
| ACCOUNT NAME: Ratification revenue | 810 | 2,800 | (1,990) | 2,357 | 12,800 | (10,443) |
| Ratification revenue is under budget due to extended database maintenance and introduction of early-bird discounts on applications submitted before August 1. October revenue reflects ratification fees collected from 9 groups. | | | | | | |
| ACCOUNT NAME: Grants-Campus Clubs | 0 | 7,500 | (7,500) | (763) | 17,500 | (18,263) |
| Disbursements for campus group sponsorship were not required for the month of October due to shift in campus group programming. | | | | | | |

TIMING VARIANCES

ALL OTHER VARIANCES

| | | | | | | |
|--|---|-----|-------|---|--------|----------|
| ACCOUNT NAME: Sponsorship-Campus Clubs | 0 | 800 | (800) | 0 | 12,400 | (12,400) |
| Sponsorship revenue (Usask / Pepsi Cold Beverage Agreement) has not been received. | | | | | | |

USSU ACCOUNTABILITY REPORT

Dept: Stud. Governance
Fin. Stmt Date: October 2020
Completed By: Jamie Bell

| For the Month: | <u>Actual</u> | <u>Budget</u> | <u>Variance</u> |
|-----------------------|---------------|---------------|-----------------|
| Revenue | - | - | - |
| Expenses | 16,190 | 26,495 | (10,305) |
| Net Income | (16,190) | (26,495) | 10,305 |
| For the Year: | <u>Actual</u> | <u>Budget</u> | <u>Variance</u> |
| Revenue | - | - | - |
| Expenses | 92,632 | 128,430 | (35,798) |
| Net Income | (92,632) | (128,430) | 35,798 |

| *Benchmark | \$500.00 | <u>MTD ACTUAL</u> | <u>MTD BUDGET</u> | <u>MTD VARIANCE</u> | <u>YTD ACTUAL</u> | <u>YTD BUDGET</u> | <u>YTD VARIANCE</u> |
|-------------------|-----------------|-----------------------|-----------------------|-------------------------|-----------------------|-----------------------|-------------------------|
|-------------------|-----------------|-----------------------|-----------------------|-------------------------|-----------------------|-----------------------|-------------------------|

RECURRING VARIANCES

| | | | | | | |
|--|--------|--------|-------|--------|--------|---------|
| ACCOUNT NAME: Salaries/Wages Benefits - Exec | 14,371 | 15,008 | (637) | 86,220 | 90,048 | (3,828) |
| Wages and benefits are under budget as a result of the executive's decision to maintain salaries at the 19/20 rate until further notice. | | | | | | |

TIMING VARIANCES

ALL OTHER VARIANCES

| | | | | | | |
|--|---|-------|---------|---|-------|---------|
| ACCOUNT NAME: By Election-Stud Gov | 0 | 2,775 | (2,775) | 0 | 2,775 | (2,775) |
| By election expenses were budgeted but were not required given no executive vacancies. | | | | | | |

| | | | | | | |
|---|---|-------|---------|---|-------|---------|
| ACCOUNT NAME: Development-Exec | 0 | 1,000 | (1,000) | 0 | 9,750 | (9,750) |
| Development and networking opportunities that the executive would normally attend have been cancelled due to COVID-19. As an alternative, the executive have made efforts to connect with colleagues across Canada through meetings and social media. A number of meetings with local and provincial collaborators were also organized. | | | | | | |

| | | | | | | |
|---|-------|-------|---------|-------|--------|---------|
| ACCOUNT NAME: Projects-Exec | 1,211 | 4,410 | (3,199) | 2,987 | 12,752 | (9,765) |
| Projects led by the executive came in under budget as a result of virtual delivery. October project expenses reflect general executive communications, event advertisement (Campus Club Week, Academic Awareness Wee) and contributions to UCRU Bylaw review and incorporation. | | | | | | |

| | | | | | | |
|--|---|-------|---------|-----|-------|---------|
| ACCOUNT NAME: Sponsorship-Exec | 0 | 1,000 | (1,000) | 293 | 3,000 | (2,707) |
| No disbursements were made for executive sponsorship | | | | | | |

| | | | | | | |
|--|---|-----|-------|-----|-------|---------|
| ACCOUNT NAME: Socials-USC | 0 | 700 | (700) | 200 | 1,400 | (1,200) |
| No socials were organized due to restrictions on gatherings. | | | | | | |

USSU ACCOUNTABILITY REPORT

Dept: Womens Centre
 Fin. Stmt Date: October 2020
 Completed By: Jason Kovitch

| For the Month: | <u>Actual</u> | <u>Budget</u> | <u>Variance</u> |
|-----------------------|---------------|---------------|-----------------|
| Revenue | - | - | - |
| Expenses | 1,814 | 3,303 | (1,489) |
| Net Income | (1,814) | (3,303) | 1,489 |

| For the Year: | <u>Actual</u> | <u>Budget</u> | <u>Variance</u> |
|----------------------|---------------|---------------|-----------------|
| Revenue | - | - | - |
| Expenses | 7,294 | 15,797 | (8,503) |
| Net Income | (7,294) | (15,797) | 8,503 |

| | <u>MTD</u> | <u>MTD</u> | <u>MTD</u> | <u>YTD</u> | <u>YTD</u> | <u>YTD</u> |
|------------|---------------|---------------|-----------------|---------------|---------------|-----------------|
| *Benchmark | <u>ACTUAL</u> | <u>BUDGET</u> | <u>VARIANCE</u> | <u>ACTUAL</u> | <u>BUDGET</u> | <u>VARIANCE</u> |

RECURRING VARIANCES

| | | | | | | |
|--|-------|-------|-------|-------|-------|---------|
| ACCOUNT NAME: Salaries/Wages & Benefits | 1,001 | 1,398 | (397) | 3,558 | 7,296 | (3,738) |
| Wages are under budget as coordinator hours were set at 15/week so that they could still qualify for government subsidies. | | | | | | |

TIMING VARIANCES

ALL OTHER VARIANCES

| | | | | | | |
|---|---|-----|-------|---|-------|---------|
| ACCOUNT NAME: Training | - | 560 | (560) | - | 1,085 | (1,085) |
| Training costs are under budget as there was no in person volunteer training due the COVID-19 crisis. We had budgeted for ASIST to take place in October. | | | | | | |

| USSU ACCOUNTABILITY REPORT | | | | | | | |
|---|-----------------|-------------------|-------------------|---------------------|-------------------|-------------------|---------------------|
| Dept: | XL Design | | | | | | |
| Fin. Stmt Date: | October 2020 | | | | | | |
| Completed By: | Jason Kovitch | | | | | | |
| | | | | | | | |
| For the Month: | | Actual | Budget | Variance | | | |
| Revenue | | 8,589 | 40,761 | (32,172) | | | |
| Expenses | | 12,423 | 29,419 | (16,996) | | | |
| Net Income | | (3,834) | 11,342 | (15,176) | | | |
| | | | | | | | |
| For the Year: | | Actual | Budget | Variance | | | |
| Revenue | | 60,428 | 200,500 | (140,072) | | | |
| Expenses | | 99,014 | 164,696 | (65,682) | | | |
| Net Income | | (38,586) | 35,804 | (74,390) | | | |
| | | | | | | | |
| | | | | | | | |
| *Benchmark | \$500.00 | MTD ACTUAL | MTD BUDGET | MTD VARIANCE | YTD ACTUAL | YTD BUDGET | YTD VARIANCE |
| RECURRING VARIANCES | | | | | | | |
| ACCOUNT NAME: Salaries | | 5,428 | 11,629 | (6,201) | 40,952 | 69,774 | (28,822) |
| Salaries are under budget due to reduced staff and salary expenses. | | | | | | | |
| TIMING VARIANCES | | | | | | | |
| ALL OTHER VARIANCES | | | | | | | |
| ACCOUNT NAME: Banner Stand Revenue | | - | 2,011 | (2,011) | 2,896 | 10,484 | (7,588) |
| Bannerstand revenue is down due to COVID. September would normally bring campus department and group clients. The USSU and others needed some COVID signage but no stands. | | | | | | | |
| ACCOUNT NAME: Colour Copier Revenue | | 5,374 | 20,988 | (15,614) | 33,609 | 94,931 | (61,322) |
| Revenue is under due to COVID-19. University advertising such as postcards, business cards, flyers, and posters are non existent. Bookstore printing was down, but small print jobs were up (small postcard runs, small business card runs). | | | | | | | |
| ACCOUNT NAME: Finishing Revenue | | 213 | 1,703 | (1,490) | 1,894 | 8,473 | (6,579) |
| Finishing revenues were under budget despite some of the jobs needing finishing work. A lot of the production was already finished, and bookstore jobs required no trimming and just three hole punch and shrink wrap. | | | | | | | |
| ACCOUNT NAME: Laminating Revenue | | 6 | 804 | (798) | 2,196 | 4,512 | (2,316) |
| Laminating revenue is down to COVID. The Laminating and mounting needs of clients have been on hold due to changes of restrictions. Clients are using less posters and utilizing online media to inform their clients. | | | | | | | |
| ACCOUNT NAME: Outsourcing Revenue | | 1,991 | 1,266 | 725 | 12,710 | 7,849 | 4,861 |
| Overall year to date, we are above our project revenue. Jobs that had to be sent out included: mounting of movie posters for a off campus client, envelope printing for Al Hattie Insurance, and postcard printing for a City Saskatoon Ward 6 candidate. | | | | | | | |
| ACCOUNT NAME: Plotter Revenue | | 869 | 12,687 | (11,818) | 5,496 | 66,906 | (61,410) |
| Plotter revenues are down as many regular customers did not require large format printing. | | | | | | | |
| ACCOUNT NAME: Typesetting/Design Revenue | | 116 | 904 | (788) | 1,142 | 3,882 | (2,740) |
| Design revenues were under budget as there were fewer jobs in the month that required extensive design. The most labour intensive jobs were for the USSU and we don't bill for that time. | | | | | | | |
| ACCOUNT NAME: Copier Expense- Paper | | 1,237 | 3,358 | (2,121) | 5,916 | 15,190 | (9,274) |
| Paper costs are under budget due to low print volumes and efficient management of stock. | | | | | | | |
| ACCOUNT NAME: Copier Expense- Service | | 776 | 3,988 | (3,212) | 9,452 | 18,037 | (8,585) |
| Service click charges are under budget due to lower print volumes. | | | | | | | |
| ACCOUNT NAME: Janitorial | | 177 | 768 | (591) | 1,738 | 4,505 | (2,767) |
| Expense is under budget due to less janitor hours being allocated as a result of the COVID-19 crisis. | | | | | | | |
| ACCOUNT NAME: Outsourcing Expense | | 570 | 1,076 | (506) | 10,567 | 6,673 | 3,894 |
| Mounting of movie posters were sent to Digitex, as posters too large to do in house. Envelope printing was sent to Proprint and postcard printing sent to Sinalite. | | | | | | | |
| ACCOUNT NAME: Plotter Expense | | (87) | 2,284 | (2,371) | 2,742 | 12,043 | (9,301) |
| Plotter expenses are under budget due to an inventory correction. | | | | | | | |