

USSU Summary Income/Loss			
MTD for the month of December, 2021			
Description	Actual	Budget	Variance
Administration	67,854	59,063	8,791
Admin-Housing	26	306	(280)
Communications	(232)	(737)	505
Events - Welcome Week	(495)	0	(495)
Facilities	(268)	(15,190)	14,922
Food Centre	(485)	(279)	(206)
Help Centre	(2,454)	(3,404)	950
Louis'	(34,412)	(31,124)	(3,288)
Louis'-Entertainment	(352)	(583)	231
Marketing Services	1,846	1,871	(25)
Pride Centre	(2,683)	(3,784)	1,101
Safewalk/Student Crew	(991)	(842)	(149)
Student Governance	(17,448)	(20,504)	3,056
Student Grants	(759)	(3,200)	2,441
USSU Services	(7,419)	(4,777)	(2,642)
Womens Center	(2,685)	(3,840)	1,155
XL Design	(884)	(3,160)	2,276
Totals	(1,841)	(30,184)	28,343
Place Riel (New)	(117,687)	(117,692)	5
Grand Totals	(119,528)	(147,876)	28,348

*This is for operating which is through the RBC.

*This is Infrastructure which is through the First Nations Bank.

USSU Summary Income/Loss			
YTD for the month of December, 2021			
Description	Actual	Budget	Variance
Administration	480,893	424,331	56,562
Admin-Housing	1,012	3,393	(2,381)
Communications	(3,800)	(6,495)	2,695
Events - Welcome Week	(2,603)	1,150	(3,753)
Facilities	(15,382)	(15,190)	(192)
Food Centre	(3,725)	(3,973)	248
Help Centre	(13,305)	(19,445)	6,140
Louis'	(166,144)	(241,143)	74,999
Louis'-Entertainment	(2,818)	(2,564)	(254)
Marketing Services	17,752	21,968	(4,216)
Pride Centre	(15,101)	(20,932)	5,831
Safewalk/Student Crew	(5,688)	(5,604)	(84)
Student Governance	(138,021)	(169,825)	31,804
Student Grants	19,838	(16,300)	36,138
USSU Services	(30,124)	(27,364)	(2,760)
Womens Center	(16,175)	(21,087)	4,912
XL Design	(11,929)	(43,698)	31,769
Grand Totals	94,680	(142,778)	237,458
Place Riel (New)	(940,546)	(946,228)	5,682
Grand Totals	(845,866)	(1,089,006)	243,140

*This is for operating which is through the RBC.

*This is Infrastructure which is through the First Nations Bank.

USSU ACCOUNTABILITY REPORT

Dept: Administration
 Fin. Stmt Date: December 2021
 Completed By: Amanda Mitchell

<u>For the Month:</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Revenue	142,183	142,610	(427)
Expenses	74,329	83,547	(9,218)
Net Income	67,854	59,063	8,791

<u>For the Year:</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Revenue	1,136,168	1,138,334	(2,166)
Expenses	655,275	714,003	(58,728)
Net Income	480,893	424,331	56,562

<u>MTD</u>	<u>MTD</u>	<u>MTD</u>	<u>YTD</u>	<u>YTD</u>	<u>YTD</u>
<u>ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>

RECURRING VARIANCES

ACCOUNT NAME: <u>Janitorial</u>	2,603	1,770	833	14,432	10,589	3,843
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This line is over budget due to the re-opening of our buildings, which brings more staffing and supply costs.

ACCOUNT NAME: <u>Legal Fees</u>	2,990	1,790	1,200	18,569	5,314	13,255
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More legal advise was needed this month compare to budget.

ACCOUNT NAME: <u>Salaries/Wages</u>	60,728	66,566	(5,838)	507,672	548,004	(40,332)
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CPP, EI, Benefits and staff changes are the factors that makes this line under budget for the year to date.

TIMING VARIANCES

ACCOUNT NAME: <u>Insurance</u>	2,025	-	2,025	71,198	76,544	(5,346)
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The Insurance expense was budgeted for in July, but only received the invoice this month.

ACCOUNT NAME: <u>Professional Development</u>	520	-	520	1,259	2,400	(1,141)
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This account is hard to budget for, as we never know when an Full-time employee will use it.

ALL OTHER VARIANCES

ACCOUNT NAME: <u>Hiring Expense</u>	-	4,950	(4,950)	209	11,300	(11,091)
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No hiring expense has been needed this month.

ACCOUNT NAME: <u>Misc - COVID-19</u>	-	3,000	(3,000)	2,686	9,000	(6,314)
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No supplies have been needed this month for this line.

ACCOUNT NAME: <u>Office & General</u>	823	146	677	4,087	1,831	2,256
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The overage is to do with Access our storage unit for our files. We were charged an extra unit as are old files were not destroyed at the same time as we sent over another year of boxes.

USSU ACCOUNTABILITY REPORT

Dept: Facilities
Fin. Stmt Date: December 2021
Completed By: Stefanie Ewen

<u>For the Month:</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Revenue	50,469	34,258	16,211
Expenses	50,737	49,448	1,289
Net Income	(268)	(15,190)	14,922

<u>For the Year:</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Revenue	305,642	274,064	31,578
Expenses	321,024	341,266	(20,242)
Net Income	(15,382)	(67,202)	51,820

		<u>MTD</u>	<u>MTD</u>	<u>MTD</u>	<u>YTD</u>	<u>YTD</u>	<u>YTD</u>
		<u>ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>
*Benchmark	\$750.00						

RECURRING VARIANCES

ACCOUNT NAME: <u>Rent-Commercial Based - Facilities</u>	29,750	11,541	18,209	146,069	92,328	53,741
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When budgeted, it was anticipated tenants would not return until Term 2. Some reduced rent is coming in this term. This will be recurring for the rest of this term.

ACCOUNT NAME: <u>Rent-Occupancy Based - Facilities</u>	20,719	22,717	(1,998)	159,573	181,736	(22,163)
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Occupancy Rent for 2021-22 has been calculated and is below what was budgeted. This will be recurring all year.

ACCOUNT NAME: <u>Facilities - Janitorial</u>	19,231	13,314	5,917	107,272	78,598	28,674
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We brought back Janitorial members sooner than anticipated than what was budgeted, as Term 1 has in person classes, and at budget, it was presumed campus would still be vastly closed

TIMING VARIANCES

ALL OTHER VARIANCES

ACCOUNT NAME: <u>Facilities - Repairs & Maintenance</u>	5,206	8,767	(3,561)	63,525	68,250	(4,725)
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This month was under budget and there were no major repairs or incidents in the building. YTD we are still slightly under budget.

ACCOUNT NAME: <u>Utilities</u>	22,529	23,787	(1,258)	120,907	162,590	(41,683)
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This month is close to budget for Utilities. YTD we are quite under budget (partially due to a credit earlier in the year)

USSU ACCOUNTABILITY REPORT

Dept: Help Centre
Fin. Stmt Date: December 2021
Completed By: Jason Kovitch

For the Month:

	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Revenue	-	-	-
Expenses	2,454	3,404	(950)
Net Income	(2,454)	(3,404)	950

For the Year:

	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Revenue	-	-	-
Expenses	13,305	19,445	(6,140)
Net Income	(13,305)	(19,445)	6,140

		<u>MTD</u>	<u>MTD</u>	<u>MTD</u>	<u>YTD</u>	<u>YTD</u>	<u>YTD</u>
		<u>ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>
*Benchmark	\$300.00						

RECURRING VARIANCES

TIMING VARIANCES

ACCOUNT NAME: <u>Events</u>	(40)	800	(840)	(40)	2,250	(2,290)
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We had budgeted for payouts for facilitators and event costs. The facilitator payments were delayed and there were no costs for events in the month. The negative is a cheque return from prior year.

ALL OTHER VARIANCES

USSU ACCOUNTABILITY REPORT

Dept: Louis'
 Fin. Stmt Date: December 2021
 Completed By: Dan Smolinski

<u>For the Month:</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Revenue	41,710	11,758	29,952
Expenses	76,122	42,882	33,240
Net Income	(34,412)	(31,124)	(3,288)

<u>For the Year:</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Revenue	336,843	63,271	91,374
Expenses	502,987	304,414	198,573
Net Income	(166,144)	(241,143)	74,999

	Actual	<u>MONTH</u> Budget	Variance	<u>YEAR TO DATE</u> Actual	Budget	Variance
COS						
Bottled Beer	39.00%	35%	4%	31%	35%	-4%
Draft	57%	44%	13%	32%	44%	-12%
Food	36%	42%	-6%	39%	42%	-3%
Liquor	32%	23%	9%	23%	23%	0%
Non Alcoholic	60%	40%	20%	37%	40%	-3%
Prepared Bev-Loft	13%	31%	-2%	19%	31%	-12%

*Benchmark - COS	2%	<u>MTD</u>	<u>MTD</u>	<u>MTD</u>	<u>YTD</u>	<u>YTD</u>	<u>YTD</u>
*Benchmark	\$750.00	<u>ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>

RECURRING VARIANCES

ACCOUNT NAME: <u>Utilities</u>	11,127	12,252	(1,125)	72,065	80,773	(8,708)
Utilities are slightly below budget this month. As we know this is always a moving target. We are below YTD.						

TIMING VARIANCES

ALL OTHER VARIANCES

ACCOUNT NAME: <u>Sales- Draft Beer</u>	8,833	721	8,112	41,782	4,370	37,412
Draft sales are well over budget as we are operating Louis' where more customers are consuming draft beer than at just the Loft.						

ACCOUNT NAME: <u>Sales- Food</u>	25,633	7,088	18,545	150,067	38,071	111,996
Food sales are well over budget with both Louis' and Louis' Loft operational. Lunch traffic has been decent at both operations as well as some small gatherings of groups for the holiday season getting catering.						

ACCOUNT NAME: <u>Sales- Liquor</u>	2,947	299	2,648	150,067	38,071	111,996
Liquor sales are over budget due to Louis' being open and more customers ordering alcohol than they would have at just the Loft.						

ACCOUNT NAME: <u>Sales- Prepared Bev Loft</u>	3,040	2,255	785	32,509	14,298	18,211
Loft coffee and tea sales are over budget due to increased traffic at the Loft. Sales have been much better than anticipated.						

ACCOUNT NAME: <u>COS-Bottled Beer</u>	73	136	(63)	20,455	754	19,701
Bottled beer costs are high this month as we had low sales and those sales predominantly at a discounted price as we attempt to clear some product out on burger and a beer night, YTD this line is still very much below.						

ACCOUNT NAME: <u>COS-Draft Beer</u>	5,060	317	4,743	13,466	1,923	11,543
We are investigating as to why draft is high this month. Likely again it may pertain to high volume at burger and a beer night. YTD this line is fine as well.						

ACCOUNT NAME: <u>COS-Food</u>	9,425	2,977	6,448	58,486	15,990	42,496
Food costs were low this month and even had a slight bounce-back from last month's high percentage. We are still holding an excellent percentage YTD.						

ACCOUNT NAME: <u>COS - Liquor</u>	952	69	883	3,518	333	3,185
Liquor is high this month and that is due to missing the Loft's well count of bottles. Look for this percentage to bounce back and it is fine YTD.						
ACCOUNT NAME: <u>COS- Non-Alch</u>	627	122	505	4,940	891	4,049
Louis' and Louis' Loft had to expense some non-alch product making the transition from Pepsi to Coke thus the high cost.						
ACCOUNT NAME: <u>COS- Prepared Bev</u>	391	699	(308)	6,317	4,433	1,884
Prepared beverages in the Loft remain low on cost. A big factor of this is that we are buying our dairy from the wholesale rather than Sysco and it is half price.						
ACCOUNT NAME: <u>Equipment and Equip Maint</u>	1,586	750	836	9,122	5,450	3,672
The main result for the overage is the dishwasher, vegetable cooler and faucet repairs.						
ACCOUNT NAME: <u>Promotions</u>	1,145	50	1,095	4,645	400	4,245
Promotions are over budget as we pay the host for Askatune and have more discounts to customers with Louis' and Louis' Loft open.						
ACCOUNT NAME: <u>Salaries Wages</u>	35,865	16,564	19,301	236,737	128,716	108,021
Salaries and wages are over budget as we have much higher wages with both Louis' and Louis' Loft open. Management has worked dilligently to keep costs low as a percentage of sales.						

USSU ACCOUNTABILITY REPORT

Dept: Pride Centre
Fin. Stmt Date: December 2021
Completed By: Jason Kovitch

<u>For the Month:</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Revenue	-	-	-
Expenses	2,683	3,784	(1,101)
Net Income	(2,683)	(3,784)	1,101

<u>For the Year:</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Revenue	-	-	-
Expenses	15,101	20,932	(5,831)
Net Income	(15,101)	(20,932)	5,831

		<u>MTD</u>	<u>MTD</u>	<u>MTD</u>	<u>YTD</u>	<u>YTD</u>	<u>YTD</u>
		<u>ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>
*Benchmark	\$300.00						

RECURRING VARIANCES

TIMING VARIANCES

ACCOUNT NAME: <u>Events</u>	(50)	800	(850)	(50)	2,850	(2,900)
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We had budgeted for payouts for facilitators and event costs. The facilitator payments were delayed and there were no costs for events in the month. The negative is a cheque return from prior year.

ALL OTHER VARIANCES

USSU ACCOUNTABILITY REPORT

Dept: Stud. Governance
Fin. Stmt Date: December 2021
Completed By: Abhineet Goswami

<u>For the Month:</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Revenue	-	-	-
Expenses	17,448	20,504	(3,056)
Net Income	(17,448)	(20,504)	3,056

<u>For the Year:</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Revenue	-	-	-
Expenses	138,021	169,825	(31,804)
Net Income	(138,021)	(169,825)	31,804

		<u>MTD</u>	<u>MTD</u>	<u>MTD</u>	<u>YTD</u>	<u>YTD</u>	<u>YTD</u>
		<u>ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>
*Benchmark	\$500.00						

RECURRING VARIANCES

TIMING VARIANCES

ALL OTHER VARIANCES

ACCOUNT NAME: <u>Meeting Expense</u>	0	800	(800)	368	1,850	(1,482)
There was no in-person meetings organized by Executives in December due to exam season.						
ACCOUNT NAME: <u>Projects</u>	432	1,000	(568)	6,100	17,276	(11,176)
Executives conducted only two events due to final exams- Christmas card decoration and skating event.						
ACCOUNT NAME: <u>Sponsorship</u>	444	1,000	(556)	1,681	5,500	(3,819)
Campus groups are encouraged to apply to CG funding prior to exec						

USSU ACCOUNTABILITY REPORT

Dept: Stud. Grants
 Fin. Stmt Date: December 2021
 Completed By: Abhineet Goswami

<u>For the Month:</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Revenue	0	300	(300)
Expenses	759	3,500	(2,741)
Net Income	(759)	(3,200)	2,441

<u>For the Year:</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Revenue	6,457	22,200	(15,743)
Expenses	-13,381	38,500	(51,881)
Net Income	19,838	(16,300)	36,138

*Benchmark	\$500.00	<u>MTD</u>	<u>MTD</u>	<u>MTD</u>	<u>YTD</u>	<u>YTD</u>	<u>YTD</u>
		<u>ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>

RECURRING VARIANCES

ACCOUNT NAME: Grants Campus Groups	730	2,500	(1,770)	(1,115)	27,500	(28,615)
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Due to COVID most of the events hosted by campus groups are with limited capacity and food restrictions. Additionally, all the campus groups are not as active in conducting events as in a normal year.

TIMING VARIANCES

ALL OTHER VARIANCES

USSU ACCOUNTABILITY REPORT

Dept: S.S Events
Fin. Stmt Date: December 2021
Completed By: Jason Ventnor

For the Month:

	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Revenue			-
Expenses	495		495
Net Income	(495)	-	(495)

For the Year:

	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Revenue	10,000	15,000	(5,000)
Expenses	12,603	13,850	(1,247)
Net Income	(2,603)	1,150	(3,753)

	<u>MTD</u>	<u>MTD</u>	<u>MTD</u>	<u>YTD</u>	<u>YTD</u>	<u>YTD</u>
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>
*Benchmark	\$500.00					

RECURRING VARIANCES

TIMING VARIANCES

ALL OTHER VARIANCES

ACCOUNT NAME: <u>Promo Merchandise</u>	495	-	495	3,997	3,500	497
Executive added lanyards for the January return.						

USSU ACCOUNTABILITY REPORT

Dept: USSU Services
 Fin. Stmt Date: December 2021
 Completed By: Jason Kovitch

<u>For the Month:</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Revenue	189	70	119
Expenses	7,608	4,847	2,761
Net Income	(7,419)	(4,777)	(2,642)

<u>For the Year:</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Revenue	1,784	270	1,514
Expenses	31,908	27,634	4,274
Net Income	(30,124)	(27,364)	(2,760)

		<u>MTD</u>	<u>MTD</u>	<u>MTD</u>	<u>YTD</u>	<u>YTD</u>	<u>YTD</u>
*Benchmark	\$500.00	<u>ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>

RECURRING VARIANCES

ACCOUNT NAME: <u>Salaries/Wages & Benefits</u>	4,805	4,088	717	21,361	16,352	5,009
Salaries are over budget as we could only do an estimate at the time of budget. Figures will be over budget for the duration of the year as we moved a salary into the operation internally.						

TIMING VARIANCES

ALL OTHER VARIANCES

ACCOUNT NAME: <u>Computer Maintenance</u>	1,949	97	1,852	2,945	1,024	1,921
This line is over budget as we renewed the license for our POS System. They required an upfront payment for the year, so costs will be under budget for the rest of the year as a result.						

USSU ACCOUNTABILITY REPORT

Dept: Womens Centre
Fin. Stmt Date: December 2021
Completed By: Jason Kovitch

<u>For the Month:</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Revenue	-	-	-
Expenses	2,685	3,840	(1,155)
Net Income	(2,685)	(3,840)	1,155

<u>For the Year:</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Revenue	-	-	-
Expenses	16,175	21,087	(4,912)
Net Income	(16,175)	(21,087)	4,912

		<u>MTD</u>	<u>MTD</u>	<u>MTD</u>	<u>YTD</u>	<u>YTD</u>	<u>YTD</u>
		<u>ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>
*Benchmark	\$300.00						

RECURRING VARIANCES

TIMING VARIANCES

ACCOUNT NAME: <u>Events</u>	-	800	(800)	66	2,300	(2,234)
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We had budgeted for payouts for facilitators and event costs. The facilitator payments were delayed and there were no costs for events in the month.

ALL OTHER VARIANCES

USSU ACCOUNTABILITY REPORT

Dept: XL Design
Fin. Stmt Date: December 2021
Completed By: Jason Kovitch

<u>For the Month:</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Revenue	22,164	12,165	9,999
Expenses	23,048	15,325	7,723
Net Income	(884)	(3,160)	2,276

<u>For the Year:</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Revenue	125,749	69,500	56,249
Expenses	137,678	113,198	24,480
Net Income	(11,929)	(43,698)	31,769

		<u>MTD</u>	<u>MTD</u>	<u>MTD</u>	<u>YTD</u>	<u>YTD</u>	<u>YTD</u>
		<u>ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>
*Benchmark	\$500.00						

RECURRING VARIANCES

TIMING VARIANCES

ACCOUNT NAME: Computer Maintenance Expense 1,998 188 1,810 2,882 1,504 1,378
 This line is over budget as we renewed our license for POS system. They billed us upfront for one year of service so this will create a timing variance on reporting.

ACCOUNT NAME: Finishing & Mounting Expense (1,541) - (1,541) 880 - 880
 There is a negative cost for the month due to an inventory correction from last month.

ACCOUNT NAME: Outsourcing Expense 4,060 425 3,635 11,231 9,775 1,456
 Last month we reported a large Outsourcing revenue for the Mistawsis book. This is the Timing varians of the invoice from Universal Bindery regarding the Mistwsis book.

ACCOUNT NAME: Plotter Expense (899) 152 (1,051) 6,099 1,304 4,795
 There is a negative cost for the month due to an inventory adjustment Some materials were found in storage room, tucked behind large things.

ALL OTHER VARIANCES

ACCOUNT NAME: Bindery Revenue 710 50 660 1,869 850 1,019
 Bindery revenue is over budget due to orders from the U of S bookstore for textbook printing and jobs for the College of Engineering.

ACCOUNT NAME: Color Copier Revenue 16,376 10,000 6,376 70,336 42,675 27,661
 Printing revenues are over budget for the month due to a number of jobs from the U of S Bookstore. There were also large jobs for the UofS

ACCOUNT NAME: Outsourcing Revenue 1,863 500 1,363 16,659 11,500 5,159
 Outsourcing revenue is over budget due to more jobs having to be sent out during the month. This included envelopes for Al Hattie Insurance, stickers for various groups, and laminating for Printer World

ACCOUNT NAME: Plotter Revenue 1,708 760 948 14,664 6,520 8,144
 Plotter revenues are over budget due to printing for the U of S (large project for VIDO, and social distancing signs for the uofs classrooms)

ACCOUNT NAME: Copier Expense - Service 5,228 2,500 2,728 20,128 10,669 9,459
 Service expenses are over budget due to print volumes being over budget for the month.

ACCOUNT NAME: Laminating Expense 204 74 130 794 723 71
 Laminating costs are over budget as sales are over budget. There is also a small inventory adjustment from last month.