

# **University Students' Council Agenda**

Sunday, May 14<sup>th</sup>, 2006

- 1. Adoption of an Agenda**
- 2. Introductions and Announcements**
- 3. Council Address**
- 4. Minutes and Reports for Information**
  - 4.1 USC Minutes – March 30<sup>th</sup>, 2006**
  - 4.2 Executive Committee Minutes – April 26<sup>th</sup>, 2006 and May 10<sup>th</sup>, 2006**
  - 4.3 Academic Affairs Board Minutes and Report – March 28<sup>th</sup>, 2006**
  - 4.4 Appointments Board Minutes and Report –**
  - 4.5 Board of College Presidents –**
  - 4.6 Code of Ethics Disciplinary Committee Minutes and Report –**
  - 4.7 Elections Board Minutes and Report – March 8<sup>th</sup>, 2006**
  - 4.8 External Affairs Board Minutes and Report – March 28<sup>th</sup>, 2006**
  - 4.9 Operations and Finance Board Minutes and Report**
  - 4.10 Student Issues Board Minutes and Report – March 22<sup>nd</sup>, 2006**
  - 4.11 Sustainability Board Minutes and Report –**
- 5. Motions Arising from the Minutes and Reports**
- 6. Business**
  - 6.1 Appointments Board**
- 7. New Business**
  - 7.1 CFS**
  - 7.2 Executive Orientation**
  - 7.3 Renovation Planning Update**
  - 7.4 Elections Policy**
  - 7.5 Tendering Policy**
  - 7.6 WUSC**
- 8. Questions and Comments (30 minutes)**
- 9. Any Other Business**
- 10. Adjournment**

# University Students' Council

Minutes for Thursday, March 30<sup>th</sup>, 2006

## **Present**

Gavin Gardiner, President  
Evan Cole, VP (Academic Affairs)  
Michael Kowalsky, VP (External Affairs)  
Brett Campbell, VP (Operations & Finance)  
Sarah Connor, VP (Student Issues)  
Brad Flavell, Arts & Science  
Jeremy Olthof, Agriculture  
Chris Gallaway, Commerce  
Jason Villeneuve, Education  
Susan Yakimoski, Education  
Wadena Burnett, Engineering  
Kelly Morin, Indigenous  
Alex Korshever, International  
Terra Lennox-Zepp, Law  
Vishnu Singh, Medicine  
Mark Taylor, Pharmacy & Nutrition  
Blayne Coffin, Physical Therapy  
Nicholas Ansaldo, St. Thomas More  
Alice Collins, St. Thomas More  
Ana Melendez, VPRA  
Chris Biederbeck, WCVM

## **Also Present**

Brent Thoma, Chair  
Steve ???, Agriculture  
Ryan Allan, Arts & Science

Chris Costley, Arts & Science  
Adrian Frank, Arts & Science  
Robin Mowat, Arts & Science  
Liam Richards, Arts & Science  
Ashlee Smith, Arts & Science  
Jeremy Warren, Arts & Science  
Cody Lang, Commerce  
Garrett Turner, Education  
James Mantyka, Engineering  
Victoria Coffin, Law  
???, Pharmacy & Nutrition  
Chuck Hamilton, Sheaf  
Jeanine Phillips, STM  
Caroline Cottrell, USSU General Manager  
Richard ???, VPRA  
???, VPRA  
Jessica Heath, WCVM

## **Absent**

Holly-Anne Sedor, Nursing

## **Regrets**

Tracey Mitchell, Arts & Science  
Hardeep (Bobbi) Birdi, Dentistry  
Benjamin David, Engineering  
Gina Otte, Kinesiology

### **1. Call to Order**

The meeting was called to order at 6:09 p.m.

### **2. Call for Quorum**

Quorum was present.

### **3. Adoption of an Agenda**

VP Connor stated she would like to add the Sustainability Policy to Business as 8.3.

Move to adopt the agenda as amended.

**USC Motion140:** Galloway/Flavell

Carried.

**4. Introductions and Announcements**

Chair Thoma noted that the PC laptop used to take attendance was not at the meeting; therefore, council members would have to state their name and the college they are representing.

Councilor Melendez introduced Cameron who will be the new MSC for VPRA next year.

Councilor Coffin introduced Carla Horvey who will be the new MSC for Physical Therapy next year.

Councilor Taylor introduced Catherine ??? who will be the new MSC for Pharmacy and Nutrition next year.

**6. Minutes and Reports for Information**

**6.1 USC Minutes**

Move to adopt March 23<sup>rd</sup>, 2006 USC minutes.

**USC Motion141:** Coffin/Lennox-Zepp Carried.

**6.2 Executive Committee Minutes**

President Gardiner stated that the majority of the Executive members have their Spring Accountability Reports available; however after discussing with VP Cole it was decided to email the Accountability Reports out at a later time because there would be an entire month of activity not in the report.

**6.3 Academic Affairs Board Minutes and Report**

VP Cole stated that the AAB is finished meeting for the academic year. He thanked the AAB members for sitting on the board and stated they would pass recommendations onto next year's board members. He stated the Experience in Excellence Awards night went very well. He thanked Chris Phillips, Academic Affairs Officer, and Brad Flavell, Academic Affairs Board member, for helping present the Teaching Excellence Awards and thanked the USSU staff for making this event a success.

**8. Business**

**8.1 Vulnerable Workers Commission**

VP Connor stated last week the SIB reviewed the recommendations put forward by the Vulnerable Workers Commission.

Move to endorse recommendations one through five put forward by the Vulnerable Workers Commission.

**USC Motion142:** Connor/Gallaway Carried.

## 8.2 Referendum

Move to Ratify the results of the CFS Referendum that took place on October 4<sup>th</sup>, 2005.

**USC Motion143:** Gardiner/Connor Carried.

Chair Thoma asked council members to not repeat comments that have already been made.

President Gardiner stated that Caroline Cottrell, USSU General Manager, has been in discussion with Greg Walen, USSU Lawyer, and she has some comments she would like to share. He stated that supporting the recommendation has nothing to do with the thoughts on CFS itself. He supports this referendum the other alternative is to hold another referendum and that is not an option since the CFS already considers the U of S student body members. He stated another referendum can't be held if the USSU is already considered a member. He stated that puts the USSU into a legally difficult position and the side also wants the USSU to be in a legal position. He asked if it is better to challenge CFS, which has a financial stake in this referendum, or to challenge the no side. He stated that if the results from the referendum were different he would challenge CFS; however the students made their decision and that vote was not compromised. He stated that students made their choice and we should abide by that.

Councilor Singh asked if council members are voting on whether or not to accept the EB Report or on the Referendum directly.

Chair Thoma stated USC is deciding on whether or not to ratify the Referendum results, which would override the Elections Board decision.

Councilor Singh asked if the motion should be reworded.

President Gardiner stated the wording of this motion was chosen so that this would be a final decision. He stated if council decides to ratify the results that would be the final decision and chosen not to ratify the results they then have the choice of doing what the EB Report recommended.

Move to grant Caroline Cottrell, USSU General Manager, speaking rights.

**USC Motion144:** Cole/Flavell Carried.

Caroline Cottrell stated she started her General Manager position with the USSU on February 6<sup>th</sup>, 2006. Prior to this she went with President Gardiner and the then Acting General Manager to met with Greg Walen regarding this issue. She stated she has read over all documents regarding the referendum several times in the last couple days. She stated that no matter what decision is made at council tonight regarding the referendum someone is going to sue. She stated that council has the choice between democracy and bureaucracy. On one hand the USC has a result from the Election and as far as she can tell the results were not significantly

compromised by the procedural difficulties. On the other hand USC has a bureaucratic processes that has not been followed and should have been followed throughout the process. She stated that council members have to make a decision based exclusively on principle. She encouraged council members to put aside issues of whether or not the USSU is going to get sued because it is and deal exclusively and strictly with what your conscience tells you is the right decision to make. She stated that is the best advice she can give council members.

Chair Thoma asked if any members of the Speakers List were missing: Victoria Coffin, Member Mowat, Member MacDonald, Member Smith, Councilor Villeneuve, VP Cole, Member Allan, Member Heath, Councilor Lennox-Zepp and Member Frank.

??? asked if council members at a previous meeting accepted the recommendations the EB had made? He stated if USC accepted their decision then why would we reconsider their decision.

Chair Thoma stated that USC gave the EB power to ratify or not ratify the election results. The EB then decided not to ratify the election results. He stated the USSU Lawyer have advised council members that they can override the EB decision on whether or not accept the election results. He stated USC did not adopt the EB results but they ratified the release of the EB Report to the public. He stated that the EB adopts their own minutes and then presents them to USC. He stated USC did not have to adopt the EB Report; they decided to release it to the public.

Councilor Lennox-Zepp asked Chair Thoma to repeat the Speakers List.

Chair Thoma listed Member Coffin, Member Mowat, Member MacDonald, Member Smith, VP Cole, Member Allan, Member Heath, Councilor Lennox-Zepp, Member Frank, Member Tolley, Councilor Collins and Councilor Burnett.

Member Coffin stated she is a member of the USSU and the ACRO for the Elections Board. She stated CFS is claiming that the USSU has contractual obligations and is wondering what would be the positive action in any kind of action. She stated the entire bylaw is ???. She stated that there is a letter addressed to the USSU Solicitor from CFS that in paragraph 2 states: The Ontario Superior Court of Justice in CFS (Ontario) v. Students Federation of the University of Ottawa the bylaws of the CFS are contractual in nature and are binding upon its prospective members. Failure to adhere to those bylaws constitutes a breach of contract and may result in the initiation of legal action. In addition to outlining the referendum is to be administered including the striking of a Referendum Oversight Committee. That Committee is responsible for the proper administration of the referendum. The CFS and CFS-S do not recognize the authority of any other entity which might be struck to oversee the administration of a referendum on campus seeking to become a full member of

the CFS/CFS-S. This would include the Elections Board which has been struck at the University of Saskatchewan. She stated that they are assuming that there would be a lawsuit from CFS if the election results are not ratified.

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Chair Thoma suggested from what Member Coffin said he thinks that their bylaws were binding and that their Oversight Committee was binding. The CFS does not recognize the EB having anything to do with the referendum and view the USSU as full members.

Caroline Cottrell stated Chair Thoma is correct.

Member Mowat encouraged councilors to vote against this motion. He stated that members from the EB discussed this matter for several hours and made the recommendation not to ratify the results. He said that if council members vote in favour of this he would not sue for membership dues, he is just making an appeal to have some fairness around this referendum. The EB seems to think that the referendum was not fair and he feels that a judge would agree with them. He stated that democracy was upheld and that President Gardiner has been disingenuous.

Chair Thoma said to abstain from personal attacks against an individual's character.

Member Mowat stated he was just suggesting alternative motives by President Gardiner.

Chair Thoma said to not suggest.

Member Mowat stated bureaucracy has a negative tone but democracy can't function without all processes in place that legitimize the results of a vote. He said that if it was just about who received the most votes then the President in Belarus has nothing to worry about. The election would be completely legit.

Member MacDonald stated this sounds like more of a discussion or debate rather than a response to a short question which granted him speaking rights.

Chair Thoma said that he had Member Mowat directly below Member Coffin on the speaker's list and as far as he knows Member Coffin was finished speaking.

Member Mowat said if we give up on the process then we give up our democracy. He stated the EB analyzed this issue and made their decision and they sit on this council. The EB found the processes were important and the violations were of such a magnitude they found the referendum results unfair. He claimed council should vote in favour of the fairness that the EB sees.

Member MacDonald noted that he was a VP of the USSU last year and he thinks it is important council members know what was thought that year. He stated last year they took out a prospective membership and everyone knew what that meant. He stated there was a lot of debate about it but everyone knew that a referendum would be held as soon as possible. He stated they knew that the referendum would have bylaws and regulations. He said they were aware that they would have to follow CFS's bylaws and constitutions and that they gave CFS the authority last year. This year council members have to respect the fact that they were given that authority.

Member Smith stated if council chooses not to ratify the results what council is implying is that university students are not capable of making up their own minds and voting for what they believe is right. In October she was not a fan of CFS; however she hopes council chooses to honour the will of the students. She would hate to see her year on council wasted on this seemingly endless debate when she should be working to help students, which was why she was elected.

VP Cole stated that this vote is not whether you voted yes or no in the CFS Referendum. It is about what is right. He said he is one of the biggest advocates of policy, process and fairness at the beginning of this referendum. He stated council has two obligations to our students and to our policies and procedures. Our policies and procedures must be in place to serve our students properly. Our students voted yes in the referendum but in the process that was being fought by our own board. He stated this council voted to back CFS in the referendum then the board agreed that the process was flawed. The board agreed that CFS was right for the students but our own board, which had two councilors on it, vote in favour of CFS and agreed that the process was flawed because students deserve another chance a fair referendum. Council should be looking at whether or not we want a fair referendum. It is not fair that CFS made us members before the process was complete. The Oversight Committee had not even completed their report yet and we were made full members at the general meeting. He stated they did not even care that the process wasn't followed.

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VP Cole stated the point is the board still found the process was flawed. He noted we owe it to our students, our bosses, to tell us how we should lead our organization and they need to tell us that clearly but they didn't. He stated that there should be another referendum held in order to get the proper results and hear what the students are saying and have it fair on both sides which was not the case. He stated he would be in favour of another referendum but for now he is voting against the motion to ratify the results.

Chair Thoma stated that if you have a point of order you can interrupt someone but if you have a point of information you have to do it between speakers.

VP Connor stated she is glad that VP Cole pointed out that we are obligated to our processes. However, she wanted to have councilors view Article 11 of the Constitution.

Chair Thoma stated that is not a point of information.

Member Allan stated the EB was quoted in the Sheaf stating that procedural problems affected the will of the voters. He stated President Gardiner noted that holding another referendum is not an option because CFS already views us as full members. He stated he supports CFS but he encourages council members to vote against this motion.

Member Heath stated she wanted to congratulate Member Mowat for coming to council two years in a row and slamming them. She stated last year when discussing the CFS Referendum he .....

Point of Order.

Member Heath stated last year she was a member of council last year and felt it was a decision that should be left to the students. She stated council decided to become prospective members of CFS and accept their constitution even though they didn't know what it stated. She stated that we are bound to their rules and council has to accept that. She stated holding another referendum is not going to give council any more legitimacy.

Point of Information. Councilor Taylor asked if derogatory comments are going to be accepted at council tonight?

Member Heath stated she didn't mean to be derogatory.

Chair Thoma reminded councilors that derogatory comments are not allowed. He noted not to debate issues that have not been discussed and to make points at the start of the discussion would make things much easier.

Councilor Lennox-Zepp stated she is thrilled that this topic is being discussed in a contractual way tonight. She stated on the CFS Bylaw I – Membership under Prospective Membership point i states USC is eligible to apply for prospective membership if it has passed a motion of its members. She noted this was done last year. She stated on the CFS Bylaw I – Membership under Prospective Membership point ii states a written application for prospective membership submitted by an eligible local student association will be considered as a binding contract to accept the rights and responsibilities of prospective membership in the CFS, the CFS-Services and the applicable provincial component. She stated this is indeed the written application from President Gardiner to CFS constituting a binding contract to accept our responsibilities. She noted this was a vote that happened last year and that we created this contract and the decision we are

making today has two parts. The decision council is making today is whether to breach a fundamental term of that contract or accept the responsibility for the contract that USC created last year. After the referendum the ACRO and DRO signed off on the Oversight Committee binding us to the process that was agreed to last year. She wanted to make it clear that it did bind the USSU to that process. She stated in September that the USC voted to have the EB ratify the referendum results and she had concerns with that because that amendment was made without full knowledge and council dropped the ball on that particular amendment. She stated council had no idea if the EB could actually be the body that would determine the referendum ratification. She is concerned that USC made an error and the Ontario Superior Court agrees that an error was made in a similar case. They have clearly stated that any additional clause of the contract that was brought in after the contract was agreed to will not be considered in the Ontario Superior Court. She stated this means the amendment that was made in September is null and void and that means the EB could not be the body to ratify the referendum results. She stated she has personally thanked the EB for the hours they spent discussing this issue but the Ontario Superior Court states that the EB Report is not within the contract that was agreed to last year.

Move to grant Patrick Thompson speaking rights.

**USC Motion 145:** ???/Flavell

Carried.

Member Thompson asked if the case from the Province of Ontario has any bearing on this case.

Councilor Lennox-Zepp stated that the precedence set in Ontario is not binding in Saskatchewan; however, it could be brought into any court action and used successfully. She stated it is not binding but it is influential.

Member Coffin stated that this was accurate.

Chair Thoma stated that is not a response to Member Thompson's question. He stated that a point of information could only be used to correct a statement that was incorrect.

Member Coffin stated ???

Member Frank said that the comment that was made in comparison to Belarus is not valid. He stated council is discussing a process that was flawed in campaigning. He stated he stood a certain way on the issue and he had the opportunity inform himself and he took the time to vote. He pointed out that every student on this campus had the opportunity to do that and there was an overwhelming support for CFS. He does not feel it is the mandate of student council to overturn the unanimous student decision. He stated when discussing student apathy on campus, when discussing students not showing up at the ballot boxes, this is the reason. He stated students feel the bureaucracy and protest is

important enough to override a very clear vote and a very clear mandate offered by the students.

Member Tolley introduced herself and said she is present to represent the aboriginal students on campus, which makes up 10 percent of the U of S students. She stated she was asked in November by the USSU to be the Aboriginal Representative at CFS meetings. At the time she did not know very much about CFS but when she got there everything she saw seemed positive. She stated CFS deals with a lot of issues that Aboriginal students face. She feels that by being involved with CFS, students can be involved with a lot of government organizations to help resolve some of these issues. She stated that CFS is students fighting for students and noted that anyone who is against CFS does not understand CFS.

Chair Thoma clarified that the debate should be strictly on the ratification of the referendum results not on the merits of CASA or CFS.

Councilor Collins said she would be voting yes to ratify the referendum results. She stated as the incoming VP External Affairs she would be the Executive member who deals with this the most and does not want to have another year taken up on an issue that has already been solved by the students. She believes the referendum was at the will of the students and had an overwhelming student turnout and would like to work on other issues that would benefit the students.

Councilor Burnett stated that in the engineering world there is never time to do things right the first time but always time the come back and fix it. She suggested taking this time to fix the policies and procedures that have been broken and redeem ourselves as a board. She stated she is still receiving complaints from interns who did not get the chance to vote in the referendum that occurred six months ago. Approximately 15 percent of engineering students are off on an internship lasting anywhere from eight to sixteen months and because the referendum was held in the fall half of the education students were also off campus and not able to vote. She asked how council could say that they are representing students when they are actually denying their vote. She stated council should take this opportunity to vote against this motion and fix the problem that has occurred and redeemed ourselves.

Councilor Flavell stated that if the U of S becomes members of CFS every student would pay a student fee. He stated that in his mind this means we would be their customers and is the customer not always right? He does not understand why CFS would not allow us to hold another referendum that would be fair on both sides. He stated he would like to sit down like mature respectful adults and have a process that no one would have a problem with. He encouraged council to vote against this motion.

VP Connor claimed that to overturn the vote of the students would be incredibly irresponsible. She stated in the real world you couldn't just fix something by redoing it when you have already signed off and stated it was okay.

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Member Turner said the debate tonight is whether or not we believe there was just and due process in this referendum so that the referendum results can be held binding. He stated he feels having another referendum is a good idea.

VP Campbell said that everyone keeps stating that the referendum was unfair. He stated it was unfair, but was unfair to both the yes and no sides. He said that to assume that one side was worse than the other is not correct. He noted that all USSU elections in the past have had complaints submitted but we do not throw the results out.

President Gardiner stated he has two points to make. The first is to clarify what the options are. He stated council would make a decision tonight and if that decision is a yes vote that does not stop Member Mowat from filing a lawsuit at the Court of Queen's Bench. He stated that when that happens it will affect the USSU but not financially and not in the same negative way that a lawsuit from the CFS would. If the Court of Queen's Bench finds that the referendum process was flawed that gives the USSU something to stand on. Currently the USSU has nothing to stand on other than the EB Report, which was done well but the OC was signed off on unanimously. The second opinion is to and prepare for another referendum. He stated we couldn't because we can't depend on both sides. The legal opinion from Todd Burk, CFS Lawyer, states that the USSU is considered a CFS member. CFS would not agree to another referendum. He stated he knows this because he sits on the CFS National Executive. He stated there were procedural flaws on both sides of the referendum. He asked council members to think about the long term effects this would have on the USSU.

Councilor Singh stated that everyone at this meeting is aware of what is going on. He stated we have all had time and opportunity to discuss this. He stated council should quit debating this and vote.

Chair Thoma asked if Councilor Singh was calling the question.

Move to call the question.

**USC Motion146:** Singh/Cole

Carried.

Councilor Flavell, VP Cole, Councilor Burnett, Councilor Villeneuve and Councilor Taylor would like their opposition noted for ratifying the Referendum results. .

### 8.3 Sustainability Policy

VP Connor stated that until a Sustainability Auditor has been hired the Sustainability Board does not want this to apply to business relationships that are already ongoing. She stated it would apply to new business relationships.

Move to adopt the USSU Sustainability Policy.

**USC Motion147:** Connor/Galloway Carried.

Councilor Burnett stated that as a whole her council agreed with the Sustainability Policy but she wanted to mention a few points that were brought up. She asked council to look at Article 4 on Page 2 of the policy which states: *In a situation where two competing suppliers are within close proximity to Saskatoon, preference will be given to organic products.* She stated, given her background in agriculture, organic products would cost approximately 175% the cost of normal food products and claimed that the organic clause could cost a lot more than what we are prepared to pay.

Chair Thoma stated if anyone wishes to amend the policy the motion to amend needs to come forward now.

VP Cole stated he like to amend.

Move to pass the Sustainability Policy without the fourth bullet under Article 4 – Ethical Purchasing Guidelines, 4.02—(i) Location that states: In a situation where two competing suppliers are within close proximity to Saskatoon, preference will be given to organic products.

**USC Motion148:** Cole/Burnett Opposed.

VP Connor stated that this does not mean we have to buy organic material all the time, just when there is true price competition.

Councilor Yakimoski stated a lot of the time organic product is cheaper in our city and is also less expensive from local farmers. She does not feel this would be an issue.

VP Cole stated there would be a Sustainability Auditor hired in the summer. He stated he would not feel comfortable leaving this statement in the policy until the summer student has completed the sustainability audit.

Councilor Coffin stated she thinks it might be okay to leave that statement in the policy.

Councilor Lennox-Zepp stated that the law students would be very supportive of this particular clause because there is an active group in their college promoting active and local vendors on campus.

Councilor Ansaldo stated he supports this policy and it is one of the best things that has been brought to council. ???

VP Connor stated ???

#### 10. **Questions and Comments**

VP Connor thanked the EB for all of their hard work and apologized on behalf of the organization for lack of a CRO and giving them direction. She stated she has faith in the EB and ???

Councilor Ansaldo stated ???

President Gardiner stated the budget bus trip, which is held a week from today is leaving the U of S at 10 a.m. and there are 11 seats left. He stated there are also 8 individual tickets available if students do not want to take the bus. He stated there are surveys for council members to fill out and he would appreciate it if they could be filled out. He noted that this is the last council meeting for the year and thanked all council members for all of their hard work. He says he knows VP Cole will do an amazing job as President next year and apologizes for the mess the referendum has been.

Councilor Villeneuve stated he has sat on council for four years and this is also his final meeting. He stated he has seen a lot in four years and he feels this place is better for him having sat on council for four years. He stated council is leaving the USSU in a better place than what we found it. He thanked all council members and stated it has been a pleasure.

Councilor Burnett stated she this year she filled out an application for the armed forces as an Electrical Mechanical Engineer and she will start her training on June 26<sup>th</sup>. She has President Gardiner as one of her references and even though they have butted heads throughout the year she would like to personally thank him.

VP Connor that President Gardiner and future President Cole have started amending the Elections Policy in order to avoid these problems in the future.

Councilor Yakimoski stated she is moving away from the campus life and thanked the Executive and the Chair for all their hard work.

VP Cole thanked all council and Executive members. He thanked council for all of there involvement and for being leaders on campus.

#### 12. **Adjournment**

Move to adjourn.

**USC Motion149:** Flavel/Taylor

Carried.

# Executive Committee

Minutes for Wednesday, April 26, 2006

Present: Gavin Gardiner, Brett Campbell, Evan Cole, Michael Kowalsky and  
Caroline Cottrell

Guests: Ashlee Smith, Alice Collins and Brad Flavell

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1. Call to Order

The Meeting was called to order at 1:45 p.m.

2. Call for Quorum

Quorum was present.

3. Roundtable

It was decided there would be no Roundtable at this meeting, since it is the last being held by the current Executive Committee.

4. Tendering Procedure

General Manager Cottrell brought forward the proposed USSU Tendering Procedure, as developed by Facilities & Operations Manager Freda Salikin, to the Executive for consideration. It was the consensus of the Executive to make the document into a policy. Capital projects understood to be in excess of \$50,000.00 must undergo the tendering process; those between \$15,000.00 and \$50,000.00 must be sent out on a Request for Proposal basis. Capital projects under \$15,000.00 will be completed at the discretion of the Manager, the Facilities & Operations Manager and the General Manager. In addition, non-capital expenditures in excess of \$5,000.00 will be required to undergo the bidding process.

5. Victim Advocate Survey

General Manager Cottrell asked the Executive to look over the survey the Victim Advocate, Allyson Clarke, proposes to conduct. It is the view of the Executive that the survey is satisfactory and should therefore, be conducted.

6. Elections Policy

President Gardiner discussed the on-going revisions to the Elections & Referenda Policy. He stated that it is his intent for this policy to become a By-Law of the USSU Constitution in order to prevent some of the difficulties experienced in past years. One problem which requires some further consideration is that of the term "in good standing."

General Manager Cottrell raised the issue of three versus six credit unit classes. If two potential candidates were placed on a probationary status in April of a given year, their academic standing could depend on their choice in credit hours. If one took only three credit unit classes in Term One of the next year and did well, that student would be eligible to, under current rules, run for office. However, if the second individual took only six credit unit classes and did similarly well, that student would not be considered “in good standing;” no grades would be reported at the end of Term One and the College would use the previous April’s grades for their assessment.

7. Place Riel Security

There continues to be problems with feces being smeared around the women’s washroom in Lower Place Riel. General Manager Cottrell reported that there has recently been another incidence. President Gardiner mentioned that this is a very frequent event. As the lines of sight allow it while maintaining privacy, the doors to the washrooms will be removed during the up-coming renovation. It is hoped that this will help resolve the issue. If it is not, further action will be necessary.

8. Accountability Reports

President Gardiner reminded all other Executive Members that Accountability Reports must be completed before April 28<sup>th</sup>, 2006.

Adjourned.

# Executive Committee

Minutes for Wednesday, May 10, 2006

Present: Evan Cole, Cody Lang, Alice Collins, Ashlee Smith, Brad Flavell and  
Caroline Cottrell

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## 1. Roundtable

### *President Cole*

- Board of Governors meeting
- Attended press conference for Huskies Athletics
- U of S Retirement Banquet
- Went to Regina to attend the visit of the Governor General, Michëlle Jean
- Planning Committee meeting
- Working on strategy for the CFS

### *VP Flavell*

- Meetings with four students regarding academic issues
- Has reviewed the Academic Affairs Officer applicants, interviews will be scheduled for next week
- Has been cleaning his office
- Reading up on the position
- Attending orientation meetings
- Lunch with Arts & Science Dean's Executive

### *VP Lang*

- Campus Club variances
- Is starting to make the VP (Operations & Finance) office his own
- Responding to emails

### *VP Smith*

- Organizing her office
- Attending orientation meetings
- Attended Student Advocacy Meeting
- Attended Aboriginal Students' Centre meeting
- Is looking at potential projects

### *VP Collins*

- Is setting up her office
- Provincial government has announced a review of the accessibility of and funding for post-secondary education, she will be deeply involved in this process

### *General Manager Cottrell*

- Attended Executive and Staff Retreats all last week
- Working on MSC orientation

- Working on CFS issue
- Met with the architecture firm Saunders-Evans regarding the renovations
- Met with Paul Becker, the Associate Vice-President from Facilities Management Division
- Attended Admin Team meeting
- Has been orientating the new Executive members about various issues
- General day-to-day activities

4. Board of Governors – CFS Fee

The University's Board of Governors has decided not to collect the Canadian Federation of Students membership fee from the undergraduate students. GM Cottrell has contacted Greg Walen for legal advice regarding this issue. VP Collins will contact the Universities of Manitoba and Toronto Students' Unions and to inquire into how they handled similar circumstances. President Cole will provide the MSCs with background on this topic and present them with some options, in raked order:

- a) Appeal to the Board of Governors to rehear the issue
- b) President Cole to move a new motion at the next Board of Governors meeting
- c) Request that the CFS waive the fees

A press release will be prepared for issue to *the Sheaf*.

7. Survival Guide

EXEC01      Move to partner with the CFS to provide the internal rate for up to four  
 Cole/  
 Lang            pages in the USSU Survival Guide.

Carried.

8. Federation of Canadian Student Leaders

The Federation of Canadian Student Leaders (FCSL) is hosting a new conference in Toronto this summer from June 3<sup>rd</sup> to 7<sup>th</sup>. This conference will be similar to the Canadian Conference for Student Associations (CCSA). The executive will send representatives to the conference to investigate whether the USSU should continue to send representatives to the CCSA, switch conferences or send representatives to both in the future.

EXEC02      Move to send President Cole and VP Lang to the FCSL Conference.  
 Flavell/  
 Collins

Carried.

9. Executive Timetable

GM Cottrell has drafted an Executive Timetable to provide a roadmap for accomplishments to be made in the next three months. She reviewed this with the Executive and requested additions and deletions to the draft. She would also like feedback in order to schedule meetings and events.

Adjourned.

# Academic Affairs Board Minutes

28 March 2006

Present: Evan Cole, Brad Flavell, Valerie Quintin, Tina Yang, Chris Phillips

Absent: Mark Taylor

Regrets: Sarah Connor, Bobby Birdi, Brett Fernquist

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## 1. Call to order

Meeting called to order at 11:32 am.

## 2. Call for quorum

Quorum was **present**.

## 3. Adoption of Agenda

Move to adopt the agenda.

**AAB MOTION 20:** Quintin/Yang Carried.

## 4. Adoption of Minutes

Move to adopt the minutes of 14 March 2006.

**AAB MOTION 21:** Flavell/Phillips Carried.

## 5. Business

### 5.1 Where We Stand... Teaching and Learning

Evan was concerned that the end of the year was coming up and it didn't look like the document was going to be done in time. He explained that the problem was the rhetoric behind the recommendations and not the recommendations themselves. The Board agreed that it was important to have these agreed on by the end of the year and that Evan and Brad (who is the incoming VP) could work on the language behind the recommendations over the summer to have it approved by USC. The agreed course of action would be to create the recommendations and meet by the end of April to discuss them with the possibility of recommending them.

### 5.2 Teaching Excellence Awards Policy

Evan wanted to bring this up as a matter of tying up loose ends. He said that this policy would be useful, but didn't feel he should have one done before the Experience in Excellence Awards Night, as that evening would give input into the process. Evan felt that this is something that could be worked on over the summer by Brad.

### 5.3 DISorientation

Evan talked a bit about the DISorientation program. He said that even though attendance wasn't what he and the other co-organizer had hoped for, the program is considered a success. The program was changed to be more hands-on and open to a broader range of students, so perhaps there was a

marketing problem. Evan and Brandi Gazdewich from University Advancement would be looking at this issue in the next little while when they write the final report.

**5.4 Scholarship of Teaching and Learning in Higher Education**

Evan told the Board that he and Brad would be attending this conference in Winnipeg next week, which is why there is no AAB meeting scheduled for then. The conference looks at teaching evaluations and other teaching-related issues in post-secondary education.

**5.5 New Learning Centre**

Evan presented to the Board a developmental document about the New Learning Centre. Chris presented to the Board about the document and the Centre's current state of development. He talked about the Centre for Student Success that is to be housed in the NLC. There was concern raised that the service-learning component would be mandatory for students rather than an optional. The Board referred back to the Where We Stand document and wanted to reconsider how feasible and appropriate it is to recommend to the University that a Native Studies course could be mandatory for all programs when not all students want that opportunity.

**5.6 Experience in Excellence**

Evan reminded the Board that the Teaching Excellence Awards would be presented at the Experience in Excellence Awards Night. He thanked the Board members who would be presenting. Most of the Board would be unavailable to attend due to prior commitments.

**6. Any other Business**

None.

**7. Next Meeting**

At the call of the VP (Academic Affairs).

**8. Adjournment**

Move to adjourn.

**AAB MOTION 22:** Quintin/Flavell

Carried.

Meeting adjourned at 12:04 pm.

# Elections Board

Minutes for Wednesday, March 8, 2006

Present: Victoria Coffin, Catherine Ulmer, Tyler Lindgren, Tracey Mitchell, Jayme Mitchell, and Amy Yeager

Absent: Susan Yakimoski

Quorum was Present

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## 1. Call to Order

The meeting was called to order at 8:37 a.m.

## 2. Call for Quorum

Quorum was present.

## 3. Adoption of an Agenda

EB162	Move to adopt the agenda as read.
MSC Mitchell/ Coffin	Carried.

## 4. Review of Minutes/Amendments to Minutes from March 2, 2006

EB163	Move to adopt the minutes of March 2, 2006 as amended.
CRO Mitchell/ MSC Mitchell	Carried.

## 5. Violations and Complaints

### Complaint re: Candidate Ansaldo

MSC Mitchell states that the comment made by candidate Ansaldo to candidate Fehr might have been just a joke at first, but now the issue is the way that candidate Ansaldo has responded in the apology letter. Ulmer states that he should have just done it properly the first time, and we would not be in this situation. The apology letter just made things worse.

Candidate Fehr has issued another complaint against Ansaldo because the comments about her are continuing. The EB would like to take this matter further.

Coffin suggests that the EB needs to make a decision that will have some kind of effect on candidate Ansaldo. The EB needs to make sure that candidate Ansaldo takes this matter seriously. Coffin suggests not refunding his campaign costs or possibly fining him. CRO Mitchell agrees that it has to be something substantial. Candidate Fehr is asking in her complaint that candidate Ansaldo be banned from Elections in the future. The EB agrees that this would be too drastic. All EB members agree that we have to do something that will have an effect on candidate Ansaldo.

Coffin asks the EB if a fine would be enough? MSC Mitchell states that the EB could write a strongly worded letter to candidate Ansaldo that says that his slandering could have been grounds for disqualification if he had been elected. MSC Mitchell states that candidate Ansaldo does not take these things seriously, and if he knew that students lost respect for him because of what he has done, it could change his mind on this whole situation. MSC Mitchell says that she can write something up and run it by the EB.

Lindgren agrees that the EB should fine him and suggests that the EB fine him in addition to not giving back his candidate expenses. Ulmer thinks that in the past the EB didn't fine candidates additional money. Coffin states that we could write a letter to candidate Ansaldo saying that if he continues his slander against candidate Fehr, the EB may request that he not be permitted to run in future elections. Coffin also says that the letter can be written giving him the choice to improve, and suggest that if it does not improve there will be further consequences. MSC Mitchell states that if we don't make the punishment harsh enough, he might make the situation worse.

Lindgren suggests withholding his money, fining him, and giving him a disciplinary letter. Coffin states that we are at this a second time because the situation did not stop. The EB was fair to him the first time, and it still continued. Candidate Ansaldo did not take this situation seriously the first time.

Coffin states that the EB can get candidate Ansaldo to write an apology letter to candidate Fehr, with the EB approval. MSC Mitchell wonders if the apology letter will be of value. Coffin states that she is comfortable with him not writing an apology letter and just giving a disciplinary letter.

Lindgren states that we need to follow up with candidate Fehr to ensure that she knows that the EB has addressed this issue. Lindgren wants candidate Fehr to know that there has been a process of dealing with her complaint. CRO Mitchell states that the EB can carbon copy candidate Fehr on the disciplinary letter.

The content of the letter will be somewhat of a reprimand, letting candidate Ansaldo know that the letter of apology that he wrote was not acceptable, and the EB is withholding his money, as well as fining him \$50.

Lindgren states that we could do something that will possibly make him consider the future, considering he is an MSC.. Lindgren states that as a council member, candidate Ansaldo has an obligation to be more professional. MSC Mitchell agrees.

EB164                    Move to adopt to fine Candidate Ansaldo \$50, withhold his campaign costs,  
MSC Mitchell/        and write him a disciplinary letter.  
Coffin

Carried unanimously.

### E-mail complaint re Jeh Custer

Ulmer states that it is so very hard to reprimand students for this. The complaints were made by candidate Evan Cole and student at large Jeff MacDonald. SAL Jeff MacDonald suggests in his complaint that the EB change the mass e-mail policy for the future. Ulmer says that we could try and make students more aware, but wonders how do we do it. It is not fair to all candidates running if they had nothing to do with the e-mail that was sent.

Yeager states that someone told her that the Sheaf asked Jeh Custer to write an article, giving his opinion on the candidates that supported environmental sustainability. Coffin states that Jeh Custer could have done this for the Sheaf (as per their request), but not through e-mail. It is written in USSU policy that mass e-mail is prohibited to more than 10 students. She also states that it would be different if he was actually campaigning.

Lindgren states that we could write in the policy that the candidates are responsible if someone sends out an e-mail on their behalf. Ulmer states that the EB could give the information regarding mass e-mail's to campus clubs, and the clubs would be responsible for anyone that sends out an e-mail on their behalf. The onus should be on the club, not on the candidate because the candidate may not know that an e-mail is being sent out on their behalf.

The EB does not want to be a policing force. The EB will never be able to control this issue completely, but would like to make a recommendation for future elections so it is bearable. There is only so much that the USSU can control.

MSC Mitchell wonders if we could fine the club Mobilization for Global Justice? The EB wonders if they have the ability to do that. Coffin states that the policy does not say specifically that we can or cannot do it. The underlying assumption is that the policy is geared toward reprimanding candidates not anyone external. Coffin wonders if we are going to make the candidates responsible to some extent because it could help the situation out a little bit for the future.

Lindgren suggests for the future candidate procedures meetings a letter could be given to candidates focusing on the mass e-mail issue. He believes that it could have a serious effect on the outcome on the election, and candidates should be aware of the seriousness of the situation.

CRO Mitchell states that this year the EB can start with a letter and then move to a fine. The damage is done, next year it can be improved. MSC Mitchell states that the tone of the letter to Jeh Custer can be quite friendly.

Coffin states that this gives us the opportunity to look at the policy in the future. Mass e-mail is hard to control. Coffin wonders about future candidates and how they can take

responsibility for a mass e-mail. MSC Mitchell states that Yeager made it clear in the procedures meeting that candidates were not to send out a mass e-mail. MSC Mitchell states that there is a package that clubs get when they are first ratified, and the EB could put something in that there regarding elections to ensure that everyone is aware.

In the future, the EB can send a letter to the campus club if the student is sending it on the club's behalf. This might not be the case all the time. Just because a student belongs to a campus club, does not mean that they wrote the e-mail on the club's behalf.

The EB discusses whether they should send the letter to Jeh Custer only, or send it to all representatives of Mobilization for Global Justice? CRO Mitchell states that the members of Mobilization for Global Justice probably were not aware that this e-mail was being sent, and therefore should not receive a letter. MSC Mitchell states that we send a letter to Jeh Custer, and carbon copy all the candidates. CRO Mitchell suggests that this time we don't send a letter to the candidates because in certain cases they have no control over who sends an e-mail with their name attached to it, but is something that the EB can look into for the future. The EB will follow up with the complainants.

EB165 Coffin/ Lindgren	Move to adopt to send letter to Jeh Custer, carbon copying candidates mentioned in e-mail.
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Carried unanimously.

## 6. Polling Station and forums update

Yeager states that it might be a good idea to have a forum in Residence next year. Yeager also suggests that maybe we could have more central locations for forums.

Coffin states that forums are the main vehicle that we are using for campaigning. Coffin states that we can always get the MSC's more involved in elections. MSC Mitchell states that if we picked 2 forums that were well attended this year and book them, and then give the MSC's the opportunity to petition to have one in their college. Coffin states that she is not sure if we should give the college a choice and suggests the possibility of USC making MSC's responsible for informing students in their college.

MSC Mitchell states that the onus has to be a little bit on the MSC's. The MSC's can organize something in their college along with the EB. Who better to get students out than the people representing their college?

Yeager states that we have been having these forums just because it has been done in the past, but there are better ways to get students involved rather than just plunking forums in their college and expecting students to show. Yeager suggests only having a couple of forums, and advertise them like crazy along with the MSC's. The EB needs to have a more formal link from EB from MSC.

Polling stations about awareness, not just the voting. Have a big poster behind each polling station communicating to students is the key.

The EB suggested making voting more visible on Paws. It was not that visible this year.

#### 7. Elections Deconstruct

Yeager will send out an e-mail to the EB addressing some of the issues that were raised this past year, and possible solutions to those problems. The EB can then get together and meet to decide formally what should be done.

#### 8. EB Dinner

It was agreed that the EB would meet for supper on March 15 at Louis at 6:00 p.m.

#### 9. Questions and Comments

None

#### 10. Any Other Business

None

#### 11. Adjournment

EB166	Move to adjourn at 10:12 a.m.
Coffin/	
MSC Mitchell	Carried.

Adjourned.

# External Affairs Board

Minutes for Tuesday, March 28<sup>th</sup>, 2006

Present: Michael Kowalsky, Chris Gallaway, Jeanine Schultz

Regrets: Drew Dwernychuk

Absent: Gavin Gardiner, Alice Collins, Dena Burnett, Michael Butler

Quorum was not Present

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1. Call to Order

The meeting was called to order at 5:10 pm.

2. Call for Quorum

Quorum was not present.

3. Business

1.) Provincial Campaign: Postcard delivery

2.) Budget bus trip: April 6<sup>th</sup>.

4. Adjournment

The meeting was adjourned at 5:12 pm.

# Operations and Finance Board

Minutes for March 10th, 2006

Present: Brett Campbell, Sarah Connor, Mark Derry, Carolina Melendez, Cody Lang, Gina Otte,  
Quorum was Present

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1. Call to Order

The meeting was called to order at 1:35 pm.

2. Call for Quorum

Quorum was present.

3. Club Ratification

Motion 47 "To ratify the Business Economics and Economics Students Team (BEEST) and IEEE Student Branch."

Brett/Carolina

Carried

4. Club Funding

Motion 48 "To grant Catholic Christian Outreach \$300 in funding for their Spring Banquet."

Gina/Mark

Carried

Motion 49 "To grant Intervarsity Christian Fellowship \$65.90 in Coke product, if said product is still available."

Brett/Derek

Carried

Motion 50 "To grant the German Students Association \$300 in funds for their German Language Retreat."

Brett/Sarah

Motion 51 "To grant the Commerce Students' Society \$300 for the event Culture Shock."

Sarah/Carolina

Motion 52 “To grant Caveat Lector \$279.27 for operating funding for the year, contingent on the fact that they have not received operating funding in previous years and were not ratified for a period of more than 2 years.”

Sarah/Mark

Motion 53 “To grant the African Students’ Association (ASA) \$250 in funding and \$150 in Coke product, pending availability.”

Mark/Carolina

The Aboriginal Law Students’ Association applied for funding for their 2006 graduation. Their application was denied because the Campus Club policy clearly states that graduations are not to be granted funding.

The Saskatoon Engineering Student Society applied for funding to go to the Canadian Engineering Competition. Unfortunately, the Campus Club policy states that funding is not available to go to conferences/competitions.

5. Table Space Rental Policy

Motion 54 “To amend the Table Space Rental Policy as outlined in the attachment.”

Brett/Sarah

Carried

(see attachment following this page)

6. Campus Club Policy

Motion 55 “To amend the Campus Club Policy as follows:

2.6 The USSU will not disperse cash funds to Campus Groups for:

- direct donation to ~~fundraisers or charity events~~, either for the organisation or for other causes;
- the cost of alcohol served at any event;
- the day-to-day administrative costs of the organisation; and,
- graduations.

5.7 If coke product is not claimed by a campus group after their event has taken place, the product is forfeited.”

Brett/Mark

Carried

# Table Space Rental Policy

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## 1. Preamble

The Students' Union has table spaces for displays and exhibits located in the tunnel leading to the Arts Building from the Place Riel Students Centre. There are fifteen (15) spaces available for rent

## 2. Policy Details

- Table space may be booked through the USSU Development Coordinator in Room 65, Lower Place Riel or by calling 966-6966.
- The Students' Union will provide one table and two chairs per table booking; power is available at each display space.
- If music or sound effects are to be used at a table space, it must be kept to a minimal volume.
- On-Campus Groups (affiliated or otherwise) are not permitted to book table space for the promotion of a third party. Advertising for an event must promote the event itself and not focus on the facility in which the event is to be held. If such is not the case, the On-Campus Group will be charged the appropriate rate. **USSU sponsored events may book table space for a third party if, and only if, the party is promoting part of a USSU campaign.**
- Display spaces are rented for the entire day and hours of operation are the renters decision
- The USSU will allow businesses, including competitors to USSU operations, to passively advertise and promote their products in our buildings and publications. However, the active sale of competing products and services will not be permitted.
- The USSU reserves the right to decide any point not covered in the above rules.

## 3. Fees (All prices listed are subject to GST)

### a) USSU Executive, Services, Centres, Operations and Sponsored Events

- **Free of charge**

### b) On-Campus Affiliated Groups - Ratified Campus Groups

- Free of charge for information purposes (including membership sales, ticket sales for group events, etc.) that are within the group's purpose or mandate
- \$25 per day per table for retail sales

### c) On-Campus Non-Affiliated Groups - University Administrative & Academic Units

- \$25 per day per table

### d) Non Profit Groups

- \$50 per day per table

### e) Off-Campus Commercial Groups

- \$100 per day per table
- \$75 per day per table when booking for 5 or more days

### f) THIRD PARTY VENDORS

- \$250 per day per table

Contact Information: Development Coordinator 966-6966

Policy Number:

Category: Space Rental

Policy Authority: Operations and Finance Board

<u>Approvals</u>	<u>Board/Committee</u>	<u>Date</u>	<u>Motion</u>
Created	Operations and Finance Board	03/07/00	OFB02
Amended	Operations and Finance Board	03/02/01	OFB41
Amended	Operations and Finance Board	01/29/02	OFB28
Amended	Operations and Finance Board	03/10/06	OFB 54

## **Student Issues Board Minutes**

Wednesday, March 22<sup>nd</sup>, 2006

1. Call to Order

The meeting was called to order at 4:10

2. Call for Quorum

Quorum was present

3. Business

3.1 Vulnerable Workers

The Student Issues Board reviewed the Executive Summary of the Final Report and Recommendations of the Commission on Improving Work Opportunities for Saskatchewan Residents. Some areas were identified as important issues for the Board to provide input on. The recommendations examined are as follows:

- I. In its next review of the minimum wage, the Minimum Wage Board and the government:
  - a) increase the minimum wage to the then current level of the low income cutoff, and
  - b) tie subsequent adjustments to yearly inflationary increases based on the Consumer Price Index.
- II. The Minister of Labour, in consultation with his colleagues, develop a plan to encourage the federal government to make legislative or regulatory changes to the Employment Insurance Act that would improve access to employment insurance benefits for vulnerable workers.
- III. Government fund a program to provide supplementary medical benefits such as prescription drugs, dental and optical, for vulnerable workers.
- IV. Government offer a defined contribution pension plan in which vulnerable workers earning within 20 per cent of the minimum wage can participate, with government funding the worker's contribution.
- V. Within 90 days of this report, the government establish a task force of various agencies that operate benefit plans for the government to determine the most feasible and cost-effective way of providing non-wage benefits to vulnerable workers.

Motion 003 “The Student Issues Board recommends that USC endorse the five recommendations of the Final Report and Recommendations of the Commission on Improving Work Opportunities for Saskatchewan Residents.”

Connor/Smith

Carried

### 3.2 Alcohol Policy

As part of a review of the University of Saskatchewan Alcohol Policy, A letter was sent to President Gardiner from Lea Pennock, the University Secretary, requesting a report from the USSU informing the administration of ways that the USSU promotes alcohol education and awareness to students. The letter asked for the Student Unions input on the following:

- I) Sponsorship of student groups and/or activities by bars, beer companies and other alcohol sellers, and the associated incentives, deals or programs;
- II) Advertising of alcohol on campus; and
- III) Pub crawls, including events where transportation is provided by ‘host bars’ as part of a sponsorship arrangement with a student society or group; and
- IV) Advertisement of pub-crawls on campus, including ticket sales.

The Student Issues Board decided to write a response to Dr. Pennock and would vote next meeting. Council is encouraged to forward any comments or recommendations to VP Connor.

### 3.3 Sheaf AGM March 30<sup>th</sup> 2006

The Student Issues Board was encouraged to attend the AGM next week, March 30<sup>th</sup> at 4:00 pm.

6. Questions and Comments

7. Adjournment



# Appointments Board Policy

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## 1. Preamble

This policy shall serve as the guiding policy for the USSU Appointments Board (hereafter referred to as AB). It recognizes the importance of the AB as a mechanism to increase interest in the Students' Union, as well as the importance of the role of the representative who represents undergraduate student interests on behalf of the University of Saskatchewan Students' Union.

## 2. Scope and Authority:

The AB shall exercise the authority to make appointments to representative or volunteer positions as outlined in Bylaw No. 1, article 6 of the USSU.

## 3. Call for Applications:

The call for applications shall begin on the first day of regular session classes in September and shall run for a period of at least two weeks.

The Chair of the AB, in consultation with the Vice-President (Academic Affairs), shall be responsible for the posting of all available appointed positions open for applications from the membership.

## 4. Eligibility:

All applicants must be an on-campus, registered, undergraduate students of the University of Saskatchewan, and must remain so for the duration of their term as a representative, in order to be eligible for appointment.

## 5. Selection Criteria:

The following criteria shall be considered in the selection of USSU Representatives:

- Eagerness to become involved with the Students' Union;
- Interest in the Student Union's activities;
- Interest in the Representative role, the Body to which they are applying, and, in the case of a standing University Students' Council board, the planned initiatives or activities of the Chair;
- Past positive involvement with the Students' Union and/or student-related activities at the University of Saskatchewan; and,
- Support for and understanding of the Student Union's Vision and Mission statements.

**6. Selection:**

All applicants shall have equal opportunity to be interviewed by AB.

The AB will choose whether or not to conduct interviews of applicants, at its discretion each year.

Appointments shall not be automatically renewed for incumbents.

The AB shall meet as early as possible following the call for applications.

The Chairs of University Students’ Council standing boards and committees shall be entitled and encouraged to attend AB selection meetings and interviews when applicants have expressed interest in their boards.

Following the interview of applicants, members of AB shall decide the appointment by consensus. If consensus cannot be reached, the members of AB shall vote on the appointments by secret ballot, to be counted by the Chair and scrutinized by one member of the Board. In the event of a tie, the Chair shall cast the deciding ballot.

**7. Appeals:**

University Students’ Council Board Chairs and other representatives of Bodies may appeal the AB’s appointment of a representative in writing to the Chair of the AB within ten days of the appointment. The Chair shall then reconvene the AB to revisit its decision. The decision of the AB after such reconsideration shall be final.

Unsuccessful applicants may appeal the AB’s decision in writing to the Chair of the Board within ten days of the notification of the decision. The Chair shall then reconvene the AB to revisit its decision. The decision of the AB after such reconsideration shall be final.

**8. Vacancies:**

In the event of vacancies in appointed positions prior to October 14th, the AB shall be reconvened to fill the positions through a process subject to its discretion.

Contact Information: President 966-6965			
Policy Number:			
Category:	Appointments		
Policy Authority:	Appointments Board		
<u>Approvals</u>	<u>Board/Committee</u>	<u>Date</u>	<u>Motion</u>
Amended	Appointments Board	09/24/01	AB1



UNIVERSITY OF SASKATCHEWAN STUDENTS' UNION

BYLAW NO. 1: GOVERNANCE PROCEDURES

IT IS HEREBY ENACTED as a by-law of

University of Saskatchewan Students' Union

(hereinafter called the "Students' Union") as follows:

CONFIRMED the 2nd day of February 2006, by the members in accordance with the Act.

\_\_\_\_\_  
Chairperson, Special General Meeting

Article 1  
General

- 1.01 Definitions in this by-law and all other by-laws of the Students' Union, unless specifically defined herein or the context otherwise specifies or requires, all terms which are defined in the Act should have the meanings given to such terms in the Act, and in particular:
- (i) "Act" means The Non-Profit Corporations Act, S.S. 1979, c. N-4.1, as may from time to time be amended, and every statute that may be substituted therefor and, in the case of such amendment or substitution, any references in the by-laws shall be read as referring to the amended or substituted provisions therefor;
  - (ii) "Articles" means the Articles of Continuance or the Articles of the Students' Union from time to time in force and effect; and
  - (iii) "By-laws" means all by-laws, save for the Constitution, of the Students' Union from time to time in force and effect.
  - (iv) "Sustainability" means the demonstration of socially, economically, and environmentally responsible behaviour that strives to meet the needs of the present without compromising the ability of future generations to meet their own needs.

Article 2  
Registered Office

- 2.01 The Students' Union may from time to time:
- (i) by resolution of the Executive committee change the location of the registered office of the Students' Union within the municipality designated as such by the Articles; and
  - (ii) by special resolution amend its Articles to change the municipality in which its registered office is located to another municipality located in the Province of Saskatchewan.

Article 3  
Corporate Seal

- 3.01 The corporate seal of the Students' Union shall be such as the Executive committee may by resolution from time to time adopt.

Article 4  
Execution of Contracts and Negotiable Instruments

- 4.01 Contracts or documents requiring execution by the Students' Union may be signed by:
- (i) the General Manager of the Students' Union, or in his/her absence, his or her designate, or;
  - (ii) the President, or in his/her absence, his or her designate.
- 4.02 Cheques and negotiable instruments issued by the Students' Union shall be signed by:
- (i) The Vice President (Operations and Finance), or his/her designate;

- (iii) The General Manager or his/her designate provided that all cheques and negotiable instruments must be executed by at least the Vice President (Operations and Finance) or the General Manager of the Students' Union.

Article 5 Meetings
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5.01 Executive Committee:

- (i) Meetings of the Executive Committee shall be held at such time and such places as the Executive Committee may, by ordinary resolution, decide upon.

5.02 University Students' Council:

- (i) Procedure: Except for otherwise provided for in these Bylaws, the meetings of the University Students' Council shall be conducted according to Robert's Rules of Order (Revised);
- (ii) Order of Business: All items appearing under the heading of "new business" will be tabled automatically until the next University Students' Council meeting, except in a case where two-thirds of the University Students' Council consider the item to be urgent, in which case it will be considered immediately;
- (iii) Items on the Agenda for the University Students' Council meetings must be conveyed to the President of the Students' Union before noon on the day prior to the University Students' Council meeting in order to be included on the agenda of that meeting.
- (iv) The Executive Committee shall ensure that items included on the agenda are available to the voting members of the University Students' Council by at least noon on the day of the University Students' Council meeting at which time they are to be dealt with;
- (v) Chairperson Pro Tem: The President shall appoint a chairperson Pro Tem who will assume all the responsibilities and duties of an impartial chairperson of the University Students' Council. The chairperson Pro Tem shall hold office at the pleasure of two-thirds of the councillors present at any University Students' Council meeting;
- (vi) A quorum of any meeting of the University Students' Council shall consist of the attendance of one-half plus one of all voting members of the University Students' Council.
- (vii) Proxies: Subject to Constitution, The Non-Profit Corporations Act or the Articles, no member is entitled to appoint a proxy holder.

5.03 Members:

- (i) The Executive Committee shall be responsible to ensure that members receive at least fifteen days notice of the annual general meeting. It is sufficient notice of any meeting of the members of the Students' Union if notice is given by posting conspicuously throughout the University of Saskatchewan the notification thereof;
- (ii) A quorum for any meeting of members shall be at least fifty (50) members. Of these members present, at least fifteen (15) members must be members of the University Students' Council.
- (iii) Adjournment: The chairperson of the meeting may, with the consent of the meeting,

adjourn any meeting of the members from time to time to a fixed time and place, and provided such adjournment is for less than thirty days, no notice of the time and place for the holding of the adjourned meeting need to be given to the members other than by announcement at the earliest meeting that is adjourned.

- (v) Votes to govern: At any meeting of the members, unless a special resolution or some other special majority is required by the Constitution, The Non-Profit Corporations Act or the Articles, all questions shall be decided by the majority of votes cast on the question.
- (vi) Proxies: Subject to Constitution, The Non-Profit Corporations Act or the Articles, no member is entitled to appoint a proxy holder.

Article 6 Standing Boards and Committees
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6.01 The University Students' Council shall establish the following standing boards and committees:

a) Operations and Finance Board.

The Operations and Finance Board shall be composed of the following members:

- (i) Vice-President (Operations and Finance) as chair;
- (ii) Vice-President (Student Issues) as vice-chair;
- (iii) Four (4) councillors elected by University Students' Council;
- (iv) Two (2) students-at-large appointed by the University Students' Council Appointments Board;
- (v) President, as ex-officio member; and,
- (vi) General Manager of the University of Saskatchewan Students' Union or designate, as ex-officio.

The Operations and Finance Board shall be responsible for:

- (i) considering all financial matters referred to it by the University Students' Council or the Executive Committee and making recommendations to the University Students' Council;
- (ii) seeking to ensure that members of the University of Saskatchewan Students' Union, are, as much as possible, made aware of the financial activities of the University of Saskatchewan Students' Union; and,
- (iii) all issues and communications arising from or to student groups (funding, ratification, insurance, event co-ordination...).

b) Appointments Board.

The Appointments Board shall be composed of the following members:

- (i) President as chair;
- (ii) Four (4) councillors elected by University Students' Council; and,
- (iii) Vice-Presidents, as ex-officio members.

The Appointments Board shall be responsible for:

- (i) making those appointments mentioned in these Bylaws or those requested by the University Students' Council;
- (ii) ensuring that all positions filled by the committee are open for nominations or applications for a period of at least two weeks and that the openings are adequately publicized;

After October fourteenth the President shall hold the power and responsibility of Appointments Board, except in the case of appointing members of the Elections Board.

c) Academic Affairs Board.

The Academic Affairs Board shall be composed of the following members:

- (i) Vice-President (Academic Affairs) as chair;
- (ii) Vice-President (Student Issues) as vice-chair;
- (iii) Three (3) councillors elected by University Students' Council;
- (iv) Three (3) students-at-large appointed by the University Students' Council Appointments Board;
- (v) Academic Affairs Officer; and,
- (vi) President, as ex-officio member.

The Academic Affairs Board shall be responsible for:

- (i) determining all academic policies and programs of the University of Saskatchewan Students' Union, subject to ratification by the University Students' Council;
- (ii) the implementation of those academic policies as requested by University Students' Council; and,
- (iii) issues pertaining to access to education.

d) Student Issues Board.

The Student Issues Board shall be composed of the following members:

- (i) Vice-President (Student Issues) as chair;
- (ii) Vice-President (Academic Affairs) as vice-chair;
- (iii) Three (3) councillors elected by University Students' Council;
- (iv) Three (3) students-at-large appointed by the University Students' Council Appointments Board; and,
- (v) President, as ex-officio member.

The Student Issues Board shall be responsible for:

- (i) the analysis of non-academic issues of the University and shall make recommendations to University Students' Council with regard to these affairs when deemed appropriate.

e) Code of Ethics Discipline Committee.

The Code of Ethics Discipline Committee shall be composed of the following members:

- (i) University Students' Council Chair, as chair;
- (ii) Three (3) councillors elected by University Students' Council and who each must represent a separate college or group; and,

- (iii) President, or designate.

In the case that a member of the Code of Ethics Discipline Committee is involved in a complaint brought forward by University Students' Council, that member shall be automatically resigned from the committee and a replacement shall be elected from University Students' Council.

The Code of Ethics Discipline Committee shall be responsible for:

- (i) hearing all complaints filed regarding the University Students' Council Code of Ethics;
  - (ii) recommending either disciplinary measures for members to University Students' Council or dismissing any allegations.
- f) External Affairs Board.

The External Affairs Board shall be composed of the following members:

- (i) The Vice-President (External Affairs) as chair;
- (ii) The President, as vice-chair;
- (iii) Three (3) councillors elected by University Students' Council;
- (iv) Three (3) students-at-large appointed by the University Students' Council Appointments Board; and,
- (v) The USSU Researcher & Policy Coordinator, as ex-officio member.

The External Affairs Board shall be responsible for:

- (i) Improving communication between students, the USSU, and national and provincial lobbying organizations to which the USSU belongs;
  - (ii) Developing, organizing, and implementing the distribution of lobbying campaign information to the USSU membership;
  - (iii) Performing periodic assessments of USSU membership in national and provincial lobbying organizations; and,
  - (iv) Assisting the USSU Executive and University Students' Council in other lobbying campaigns undertaken by the USSU.
- g) Sustainability Board.

The Sustainability Board shall be composed of the following members:

- (i) Vice-President (Student Issues) as chair;
- (ii) Vice-President (Operations and Finance) as vice-chair;
- (iii) Three (3) councillors elected by University Students' Council;
- (iv) Three (3) students-at-large appointed by the University Students' Council Appointments Board; and
- (v) President, as ex-officio member

The Sustainability Board shall be responsible for:

- (i) Ensuring the sustainability of USSU operations through analysis of current and potential business practices and partners;
- (ii) The implementation of operational policies as requested by University Students' Council.

## 6.02 Operations and Procedures.

- (i) A quorum of any standing board or committee shall constitute at least a majority of the sitting members of that standing board or committee;
- (ii) All members of every standing boards and committees shall receive at least 24 hours of notice of all meetings;
- (iii) All standing boards and committees do not have constituted power and any motion or action requires the ratification by the University Students' Council.
- (iv) All fiscal matters shall be referred to the Operations and Finance Board, with the exception of those matters that are directly related to the budget for which the standing board or committee concerned is responsible.

Article 7  
Auditor

- 7.01 Dispensing with an auditor: The members of the Students' Union, may by the unanimous resolution of those present at the meeting, resolve not to appoint an auditor, which resolution shall be valid only until the next succeeding annual meeting of members. Notice of such resolution to be passed must be given to the members prior to the meeting as required by The Non-Profit Corporations Act.

Article 8  
Borrowing Powers

- 8.01 For the purpose of carrying out the objects of the Constitution, these By-laws and the business and affairs of the Students' Union, the Executive committee may:
- (i) borrow money on the credit of the Students' Union;
  - (ii) limit or increase any amount to be borrowed;
  - (iii) secure the payment of monies borrowed in such manner as it thinks fit.

Article 9  
Notice

- 9.01 Manner of notice: Any notice to be given pursuant to The Non-Profit Corporations Act, the Articles, the Constitution, the Bylaws, or otherwise to a member, executive member, councillor, or member of a standing board or committee shall be sufficiently given if delivered in the manner required by The Non-Profit Corporations Act.

Article 10  
Elections

- 10.01 Elections for positions on the Executive and for positions as councillors for the University Students' Council shall be administered by an Elections Board chosen by the University Students' Council and shall be comprised of the following positions:
- i) Chief Returning Officer, as chair;
  - ii) Assistant Chief Returning Officer, as vice-chair;
  - iii) Two councillors elected by the University Students' Council;
  - iv) Two members of the University of Saskatchewan Students' Union who are not Executive or councillors of the University Students' Council; and,

- v) General Manager of the University of Saskatchewan Students' Union or designate, as ex-officio.

10.02 Elections for the elected Executive and councillors with the University Students' Council shall be conducted by secret ballot. The candidate shall be declared elected if they receive the largest number of those votes cast for that position.

For those elected Executive positions where one candidate only has submitted a nomination form, the candidate will be declared elected if they receive a larger number of yes than no votes cast for that position.

10.03 All elected members of the Executive must be registered in no fewer than six and no more than twelve credit units during their term in office. All elected members of the Executive and of the University Students' Council shall commence their term on the first day of May next ensuing and lasting until the thirtieth day of April following.

10.04 Should the position of President become vacant for any reason throughout the term of office, the Vice-President (Operations and Finance) shall assume the office of the President. Should any position on the Executive with the exception of the President or on the University Students' Council become vacant for any reason prior to October 31 in any year, the Elections Board shall hold a by-election to fill that position. After October 31, a vacancy on the Executive will not be filled. After October 31, a vacancy on the University Students' Council can be filled, subject to approval by the University Student's Council.



UNIVERSITY OF SASKATCHEWAN STUDENTS' UNION

BYLAW NO. 2: EXECUTIVE PORTFOLIOS

IT IS HEREBY ENACTED as a by-law of  
University of Saskatchewan Students' Union  
(hereinafter called the "Students' Union") as follows:

CONFIRMED the 2nd day of February 2006, by the members in accordance with the Act.

\_\_\_\_\_  
Chairperson, University Students' Council

## 1. President

1.01 The President shall:

- (i) Oversee all affairs of the University of Saskatchewan Students' Union;
- (ii) Coordinate the Executive;
- (iii) Be the chief spokesperson for the Students' Union;
- (iv) Act as Chairperson of the Executive Committee and of University Students' Council;
- (v) Become familiar with the operations of the office of the University's senior administration and report on student related activities from those offices;
- (vi) Serve as a member of the Board of Governors of the University of Saskatchewan accordingly with the one-year term of office as passed by the Board of Governors;
- (vii) Serve as a member of the Board of College Presidents;
- (viii) Be the liaison with other student associations, unions and organizations in Canada;
- (ix) Be responsible for dealing with student loans; and,
- (x) Ensure that all governance policy documents are up to date and relevant.

## 2. Vice-President (Student Issues)

2.01 The Vice-President (Student Issues) shall:

- (i) Be responsible for all non-academic issues, including but not restricted to:
  - On and off campus parking;
  - On and off campus housing;
  - Transit and transportation;
  - Security, safety, health, and sexual violence;
  - Equity;
  - Disabilities; and,
  - Liaise with University of Saskatchewan Students' Union Centres.

## 3. Vice-President (Academic Affairs)

3.01 The Vice-President (Academic Affairs) shall:

- (i) Be responsible for all academic issues, including computing;
- (ii) Be responsible for all activities involving University Council; and,
- (iii) Be responsible for the Academic Affairs Officer(s).

## 4. Vice-President (Operations and Finance)

4.01 The Vice-President (Operations and Finance) shall:

- (i) Be responsible for the operations and services of the Students' Union;
- (ii) Be responsible for preparation of the annual Students' Union budget;
- (iii) Be responsible for all issues with regards to campus groups;
- (iv) Be responsible for overseeing the annual audit in conjunction with the Students' Union General Manager; and,
- (v) Ensure that all operational policy documents are up to date and relevant.

## 5. Vice-President (External Affairs)

5.01 The Vice-President (External Affairs) shall:

- (i) Be the official liaison with the federal, provincial, and municipal governments for the Students' Union;
- (ii) Become familiar with the activities of the City of Saskatoon and report on those issues affecting students;
- (iii) Liaise and meet regularly with government officials involved with post-secondary education;
- (iv) Work with post-secondary lobby groups as directed by University Students' Council;
- (v) Ensure that all lobbying and external interest documents are up to date and relevant; and,
- (vi) Be responsible for representing the interests of international students and for working with the University on matters of international activities.



## UNIVERSITY OF SASKATCHEWAN STUDENTS' UNION

### BYLAW NO. 3: CODE OF ETHICS

IT IS HEREBY ENACTED as a by-law of

University of Saskatchewan Students' Union

(hereinafter called the "Students' Union") as follows:

CONFIRMED the 18<sup>th</sup> day of November 2004, by members in accordance with the Act.

\_\_\_\_\_  
Chairperson, Annual General Meeting

Article 1  
Preamble

- 1.01 The Code of Ethics is a set of guidelines that are a standard of good behaviour for Members of University Students' Council (USC) and members of the boards and committees associated with USC. Through the commitment to these principles, USC and its boards and committees are able to operate ethically and with integrity.
- 1.02 The Code shall apply to:
- (i) All Members of USC, including the Chair pro tem;
  - (ii) All Members of:
    - The Executive Committee;
    - The Appointments Board;
    - The Academic Affairs Board;
    - The Operations and Finance Board;
    - The Student Issues Board;
    - The Elections Board;
    - The External Affairs Board; and,
    - The Code of Ethics Disciplinary Committee.
- 1.03 For the purposes of this document, the word "members" shall apply to all of the above members of USC and members of all standing boards and committees, unless otherwise indicated.

Article 2  
Code of Ethics

- 2.01 Decorum
- All Members shall maintain the integrity, confidence, and the dignity of the office they fill. Courtesy, professionalism and good faith must characterize the conduct of all Members toward one another.
- (i) Members shall make no disparaging remarks about other Members or those Members' opinions, save honest and respectful criticism.
  - (ii) All Members shall be respectful of any racial, religious, gender, physical and/or mental disability, sexual orientation, or any other differences pertaining to the cultural or individual diversity of Members.
  - (iii) All Members shall use appropriate language when speaking at meetings. The definition of appropriate language is at the discretion of the Chair.
  - (iv) No Member shall attend meetings intoxicated or engage in or use crude behaviour.
  - (v) All Members should always abide by majority decisions of University Student Council, or of the board or committee to which they belong, once those decisions are made.
- 2.02 Acting Honestly and Observing All Laws With Integrity
- Members must never conduct themselves in an dishonest or fraudulent manner in dealing with the public, USC, or any standing board or committee.
- (i) Members shall not convert nor use to their benefit any property belonging to the University of Saskatchewan Students' Union (USSU) nor shall they commit an act amounting to fraud in relation to the USSU.

- (ii) Any Member who uses USSU property in contravention of this subsection shall be required to remit to the USSU any profits or benefits raised by the use of the property.

### 2.03 Conflict of Interest

Members shall not permit any personal activities or interests to conflict with their duties and responsibilities to the USSU. In addition, Members shall avoid any perception that their personal interests may conflict with such duties and responsibilities.

- (i) Any Member with a potential conflict of interest shall disclose forthwith the potential conflict of interest to the Chair of the USC, the committee, or board, and shall excuse herself/himself from participation in the discussion and abstain from voting on that particular issue. A conflict of interest shall be considered to be present for Executive members and Members of Students' Council who have been ratified as candidates in any USSU election. These members shall be excused from any discussion regarding the elections process at USC, both before and after the election.
- (ii) Members owe a positive duty to disclose to the Chair any potential conflict of interest of other Members, should they become aware of such.
- (iii) In the case that the Chair is in conflict of interest, disclosure shall be made to the USC, the board or committee, and the Chair shall step down to the vice-Chair or other appointee and abstain from participation in the discussion and voting for that particular issue.

### 2.04 Confidentiality

Members have a positive duty to hold, in strict confidence, all information acquired in the course of their term of office that is declared confidential or in camera by the Executive, USC, or any standing board or committee.

- (i) Except where expressly authorized, no Member shall divulge to any person, or use in any way not directly related to the activities of USC, or of any standing board or committee, any information designated as confidential.
- (ii) No Member shall discuss any information obtained during a confidential meeting or from reading any minutes of a confidential meeting of the Executive, USC, or a Committee or Board of Council with any other Member while outside of that meeting.

### 2.05 Attendance

Members are required to attend all meetings of USC, or of the standing board or committee to which they belong, unless otherwise excused by USC, the board, or the committee.

- (i) Any Member is eligible for removal upon absence from two consecutive meetings without permission, or three out of five consecutive meetings regardless of permission.

### 2.06 Fulfilling Duties as Required by the Constitution (for MSCs only)

All Members shall be responsible for representing the views of their constituency group and USC without personal bias as a result of conflict of interest and shall perform any and all duties as required by the Constitution or imposed from time-to-time by USC, and in spirit of the same.

- (i) While in session, Members of USC shall be responsible for sitting, voting, and speaking on behalf of their constituency group.
- (ii) Members shall be responsible for preparing in advance for each meeting.
- (iii) Members shall be responsible for acting as liaison between the USC and the constituency they represent and between the USC and the student body in general.

<p>Article 3 Violations Protocol</p>
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The following procedures outline the Violations Protocol to be followed in instances where potential breaches of the Code of Ethics have occurred:

- 3.01 All complaints should be forwarded in writing to the Chair of the Code of Ethics Discipline Committee (CEDC) via the Students' Union office or by referral of USC.
- 3.02 Upon receipt of the formal complaint, the Chair shall notify the CEDC of the complaint and shall call a meeting within seven (7) calendar days, barring extenuating circumstances.
- 3.03 At the meeting, the CEDC shall review the complaint, and shall decide whether to pursue or dismiss it. Should the complaint be pursued, the defendant must be notified and given a copy of the complaint as soon as reasonably possible.
- 3.04 Within seven (7) days of notice to the defendant, barring extenuating circumstances, a CEDC hearing shall be called for the defendant to attend and submit a statement of defense. At the discretion of the CEDC, the complainant may be asked to attend and testify.
- 3.05 The CEDC shall then make a decision to sustain or overrule its previous decision, based on the information received at the hearing. Should the decision be sustained, the CEDC must formulate a recommendation for appropriate sanctions and/or courses of action.
- 3.06 The defendant must be notified of the final decision prior to the USC meeting where the decision is to be reported.
- 3.07 The decision and recommendation of the CEDC must be submitted in written minute form to the USC for final approval. USC may ratify, reject, or direct the CEDC to reconsider the decision and recommendations.



UNIVERSITY OF SASKATCHEWAN STUDENTS' UNION  
THE CONSTITUTION

CONFIRMED the 2nd day of February 2006, by the members in accordance with the Act.

\_\_\_\_\_  
Chairperson, Special General Meeting

Article 1  
Name

The Organization responsible for the governing of undergraduate student affairs at the University of Saskatchewan shall be known as the University of Saskatchewan Students' Union.

Article 2  
Vision

The University of Saskatchewan Students' Union strives to be the recognized leader in enhancing the student experience.

Article 3  
Mission

The University of Saskatchewan Students' Union exists to represent, serve and support the academic and non-academic needs of undergraduate students of the University of Saskatchewan through accountable, dynamic and unified leadership. It also serves to protect and maintain the integrity of quality, accessible public education.

Article 4  
Values

The following principles shall guide the University of Saskatchewan Students' Union in all of its endeavors: innovation; integrity; mutual respect; professionalism; service; social, economic and environmental responsibility; teamwork; and, trust.

Article 5  
Membership

Membership in the University of Saskatchewan Students' Union shall consist of all undergraduate students of the University of Saskatchewan who have been assessed student union fees and who are registered as students and all individuals who have been assessed, voluntarily or otherwise, student union fees.

Article 6  
Powers, Rights and Privileges

All Members of the University of Saskatchewan Students' Union shall have the following powers, rights and privileges:

- (i) Subject to this Constitution, to be eligible for positions with and to cast a ballot in any election for the Executive of the University of Saskatchewan Students' Union.
- (ii) Subject to this Constitution, to be eligible for positions and to cast a ballot in any election within their respective college, school or group as set out in this Constitution for members of the University Students' Council.
- (iii) To cast a ballot in any referendum held in accordance with this Constitution.
- (iv) To attend, submit motions for, and have speaking and voting privileges at any meeting of members of the University of Saskatchewan Students' Union.
- (v) To attend and have speaking privileges at any meeting of the University Students' Council, subject to Procedures of the University Students' Council.
- (vi) To exercise any other powers, rights and privileges inherent in this Constitution.

Article 7  
Organization

The affairs of the University of Saskatchewan Students' Union shall be governed by the Executive Committee and the Legislature.

Part 1 - Composition:

- A. The Executive Committee shall be composed of the following:
- (i) The Executive:
- The President, responsible for overseeing all affairs of the University of Saskatchewan Students Union.
  - The Vice-President (Student Issues), responsible for all non-academic issues at the University of Saskatchewan.
  - The Vice-President (Academic Affairs), responsible for all academic issues at the University of Saskatchewan.
  - The Vice-President (Operations and Finance), responsible for the operations and services for the University of Saskatchewan Students' Union.
  - The Vice-President (External Affairs), responsible for all government issues (federal, provincial, and municipal) pertinent to the Members.
- (ii) The General Manager of the University of Saskatchewan Students' Union (ex-officio, non-voting)
- B. The Legislature (hereinafter referred to as the "University Students' Council) shall be composed of the following positions:
- The Executive Committee
  - One councillor from each undergraduate college, school or group set out below having an enrollment of less than 1000 students as established by the enrollment in that college, school or group on the last student census conducted by the University of Saskatchewan.
  - Two councillors from each undergraduate college, school or group set out below having an enrollment of 1000 students or more as established by the enrollment in that college, school or group on the last student census conducted by the University of Saskatchewan.
  - One councillor representing the Indigenous Students' Council
  - One councillor representing an organization which represents the International Students at the University of Saskatchewan campus

The undergraduate colleges, schools or groups referred to above shall include and be restricted to the following:

- College of Agriculture
- College of Arts and Science
- College of Commerce
- College of Dentistry
- College of Education
- College of Engineering
- College of Kinesiology
- College of Law
- College of Medicine
- College of Nursing

- College of Pharmacy and Nutrition
- School of Physical Therapy
- St. Thomas More College
- Students in Unclassified Studies
- Western College of Veterinary Medicine

Part 2 - Powers and Duties:

- A. The Executive Committee shall have the following powers and duties:
- (i) to administer the affairs, manage the activities and formulate policies for the University of Saskatchewan Students' Union and to be accountable to University Students' Council with respect to the same.
  - (ii) to promote, in cooperation with the University Students' Council, the general welfare of undergraduate students at the University of Saskatchewan.
  - (iii) to administer all monies received by the University of Saskatchewan Students' Union and to be accountable to University Students' Council with respect to the same.
  - (iv) to maintain proper books of account and have the same audited when required.
- B. The University Students' Council shall have the following powers and duties:
- (i) to establish and pass an annual budget for the University of Saskatchewan Students' Union.
  - (ii) to establish standing committees, boards, other committees and commissions from time to time that it considers advisable to make recommendations to the University Students' Council.
  - (iii) to establish policies and direction for the University of Saskatchewan Students' Union in areas affecting student affairs and to give direction to the Executive Committee with respect to same.
  - (iv) to promote, in cooperation with the Executive, the general welfare of undergraduate students at the University of Saskatchewan.
  - (v) to report back, on a regular basis, to the constituency group from which they were elected.
  - (vi) to have final authority over the interpretation of the University of Saskatchewan Students' Union Constitution and Bylaws.

Part 3 - Meetings

University Students' Council shall meet not less than once in each calendar month. Additional meetings may be called at the request of the President and shall be called when any four councillors of the University Students' Council make a written request for such a meeting.

Article 8 Elections
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Part 1 – Timing of Election

There shall be an election in each year between the first day of February and the thirty-first day of March for all positions on the Executive and the University Students' Council. Voting for the elections may not occur on any day coinciding with the University of Saskatchewan Spring Break (Reading Week).

Part 2 – Eligibility for Office

All members of the University of Saskatchewan Students' Union shall have the right to be eligible to be elected for all positions on the Executive Committee and the University Students' Council save for the following restrictions:

- A. The Executive Committee:
  - (i) At the time of the election, the candidate must be in good academic standing accordingly with college-specific requirements and maintain same throughout their term.
  - (ii) All members of the Executive must qualify as directors in accordance with the *Non-Profit Corporations Act* for Saskatchewan or any successor legislation.
  
- B. The University Students' Council:
  - (i) Candidates for the position of councillor must be registered in no fewer than six credit units during the regular session of their term of office in the college, school or group for which they filed their nomination on the last day of the election in which they are a candidate and must remain registered as such in that college, school or group for the remainder of their term of office.

### Part 3 – Eligibility for Voting

All members of the University of Saskatchewan Students' Union, whose membership is defined in Article 5, may cast a vote for candidates for positions on the Executive. All members of the University of Saskatchewan Students' Union may cast a vote in their college, school or group for candidates for positions from that college, school or group as councillors of the University Students' Council provided they are registered in that college or school or are a member of that designated group at the time that they cast a vote.

### Part 4 – General

The University Students' Council may pass a bylaw that governs the administration of elections, election voting procedures, and rules respecting by-elections and the terms of office for elected members of the Executive and the University Students' Council.

Article 9 Removal
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Members of the Executive or councillors of the University Students' Council may be removed involuntarily from office only in the following circumstances:

- A. Executive:

Elected Members of the Executive may be removed from office following a motion of non-confidence passed by both a vote of at least two-thirds of the councillors of the University Students' Council in favour of the removal from office and majority vote at a special general meeting for that purpose.
  
- B. Councillors on the University Students' Council:

Councillors may be removed from office following a motion of non-confidence passed by a vote of at least two-thirds of the councillors of the University Students' Council in favour of the removal from office.

Article 10 General Meetings
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There shall be an annual general meeting of members of the University of Saskatchewan Students' Union held between the first day of the winter term and the thirty-first day of January in each academic year. Members shall receive at least fifteen days notice of the Annual General Meeting.

Special general meetings may be held at the discretion of the University Students' Council.

Article 11 Referendum
--------------------------

Subject to the criteria set out below, a referendum must be held for the purposes of establishing or eliminating a dedicated student fee, and shall be binding upon the Executive and USC. All referenda shall be held in the following circumstances:

- A. If proposed by the Executive, upon receiving approval of two-thirds of councillors of the University Students' Council present at a meeting when the proposal is presented.
- B. If proposed by a member of the University of Saskatchewan Students' Union, upon presentation of a petition containing the signatures of not less than five percent of the members of the University of Saskatchewan Students' Union and upon approval of two-thirds of councillors of the University Students' Council present at a meeting when the petition is presented.

Such a referendum shall pass by simple majority.

Article 12 Amendment of the Constitution
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This Constitution may only be amended by a vote of at least two-thirds of the membership of the University of Saskatchewan Students' Union in favour of the amendment present at an annual general meeting or a special general meeting called by the University Students' Council.

Members of the USSU must submit written notice to the General Manager or designate ten days prior to the General Meeting at which the amendment will be considered. The General Manager or designate shall publish the proposed changes at least eight days before the General Meeting considering the amendments.

Article 13 Bylaws
----------------------

Subject to this Constitution, the University Students' Council shall have the power to pass, amend or repeal any bylaws providing for the operation and better functioning of the University of Saskatchewan Students' Union. Any bylaw passed by the University Students' Council shall be subject to approval and ratification by the membership at the next Annual General Meeting.

Article 14 Dissolution of the Union
--

Upon dissolution of the University of Saskatchewan Students' Union, all assets of the Students' Union shall be put into the trust of the Board of Governors of the University of Saskatchewan who shall pass them on to a democratic organization of student representative of all undergraduate students on campus, whose main responsibility shall be the governing of undergraduate student affairs at the University of Saskatchewan, as soon as such an organization comes into existence.



# Elections and Referenda Policy

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**Please note: Sections of this policy which are not applicable if voting occurs online are found in Appendix 1.**

## I. GENERAL ELECTIONS

### CANDIDATES & NOMINATIONS

1. Nominees must be members of the University of Saskatchewan Students' Union (USSU) as defined in Article 5 of the USSU Constitution.
2. Nominations must be called according to a prescribed Election Schedule. The Elections Schedule shall be prepared by the General Manager's Designate and is subject to Elections Board approval.
3. Nominations must be open for 2 days as outlined in the Election Schedule. Nominations shall close at 4:00 pm on the final day of nominations. There shall be an all executive candidates mandatory orientation meeting before the close of nominations.
4. All nomination forms for executive positions shall have ten (10) nominators on their form; nominees for Senate positions require five (5) nominators. All nominators must be members of the USSU.
5. Nominees are responsible for the non-refundable fee outlined in the Election Schedule.
6. Nominees must ensure that their nomination forms include the full name, signature and student number for the nominee and the nominators.
7. Nominees and nominators may not act as Elections Officials.
8. No person is eligible to run for more than one position on the University Students' Council (USC) nor can they nominate anyone seeking the same position.
9. Elections Board (EB) must ratify all nominees before they are considered candidates.
10. All eligible candidates will be ratified by the EB following a mandatory All Candidate Procedures Meeting – as outlined in the Election Schedule.
11. The names of the nominees shall not be released until EB ratifies their candidacy.
12. Only the nominee may release the names of nominators.

13. If any candidate wishes to withdraw from a USSU election after ratification by the EB, the Chief Returning Officer (CRO) must receive written notice of withdrawal from the candidate prior to the beginning of voting.

Candidates will not be permitted to withdraw once advance polls have opened.

14. All members of the EB must submit a declaration of whether or not they will be seeking a position in the USSU General Election. If it is a positive declaration, they will be requested to resign. If it is a negative declaration, they will be bound by such and subsequently prohibited from running in the election. If the member is unsure the board shall be notified at the earliest possible date, and that person shall not participate in any election discussion until they have made a positive or negative declaration, in which case the preceding rules shall apply.
15. If candidates wish to vote at a USSU-promoted polling station, they must do so during advance polls.

#### ACCLAMATIONS AND VACANCIES

1. In the case that there is only one nominee for a position of the Executive after the regular nomination period has ended, a vote of confidence must be held where the candidate must receive a larger number of yes than no votes to affirm the acclamation.

If a candidate receives a larger number of no votes than yes votes, a runoff by-election shall be held immediately, according to a by-election schedule (see Section III). Voting for such an election shall occur prior to the last day of March. If only one candidate runs in the by-election, and the result is again a larger number of no votes than yes votes, a fall by-election shall be held.

2. In the case of a vacancy in a position after the regular nomination period has ended, the nomination period for that position shall be extended at the discretion of EB.

#### CAMPAIGNING

1. There shall be no advertising by or on behalf of any candidate seeking election prior to the beginning of the campaign period, as outlined in the Elections Schedule.
2. The campaign period shall be no less than one week in length.
3. All campaign material (of any form, electronic included) must be approved by the ACRO, or the General Manager's Designate, prior to its release.
4. All candidates must adhere to the poster restrictions for each building on campus.
5. Under no circumstances shall a candidate, or their representative, deliver campaign speeches in regularly scheduled classes or labs.

6. No candidate may intentionally interfere with another candidate's campaign.
7. Campaign limits will follow the attached schedule of Fair Market Value (FMV) campaign materials. In no case shall the total cost of campaigning for any one candidate in any one election exceed four hundred dollars (\$400.00) not including taxes, according to either the FMV schedule or actual costs. If a candidate's campaign material falls outside of the schedule, the material must be submitted to EB so that a FMV can be assessed.
8. If a candidate is seeking both an executive and senate position, the limit used for campaigning shall remain at four hundred dollars (\$400.00) not including tax.
9. All ratified candidates shall be reimbursed fifty percent (50%) of campaign costs based on submission of receipts. Receipts must be submitted to the CRO or designate on or prior to the last day of campaigning. In the case of an acclamation, the candidate is eligible for reimbursement of 50% of campaign costs based on submission of receipts.
10. Candidates are responsible for the removal of their materials by 11:59 p.m. the final day of voting.
12. There shall be no advertising on behalf of a candidate within 30 feet of a polling station or in any computer lab on campus on voting day(s). The exception is material, approved by the EB, to be posted by polling stations.
13. The ACRO, or General Manager's Designate, with advisement of the EB, shall organise election forums in accessible locations during the campaign.
14. Candidates and/or their representatives may not be present at any of the USSU-promoted polling stations during the election.
15. EB members cannot be involved in the campaigning of any candidate seeking election.
16. Notice of any public forum on referendum issue must be given to the CRO or acting Chair of the EB. Representatives of both sides must be invited to attend.
17. All candidates and Elections Board members must have the information, rules, regulations and bylaws of all colleges and residences given in written form at the elections information meeting.

## **II. MEMBER OF STUDENTS' COUNCIL ELECTIONS**

1. Elections for Members of Students' Council shall adhere to the policies or bylaws determined for the student association of each respective college, school or group as outlined by Article 7 of the USSU Constitution.
2. The student association for each college, school or group electing a Member of Students' Council (MSC) is required to have one College Deputy Returning Officer (College DRO) to oversee the election and ensure that the MSC is duly elected.

3. The College DRO for a MSC election, in addition to normal duties, must be present during voting and ballot counting and must report the election results back to the EB for ratification.

### **III. BY-ELECTIONS**

1. By-elections for Executive and Senate positions shall adhere to the policies determined for USSU General Elections.

The only exception to this shall be the duration of the campaign and voting period. By-election schedules shall consist of three days for nominations, three days for campaigning, and two days of voting, where in campaigning shall be allowed.

In the case of a March runoff by-election, the call for nominations must be made at least one week before nominations open.

### **IV. REFERENDA**

#### **AUTHORITY**

1. Elections Board shall have authority over the activities of the USSU membership and of third parties as they relate to referenda.

#### **REASONS**

1. Referenda may be initiated according to Article 11 of the USSU Constitution.

#### **NOTICE**

1. Notice of the referendum must be received by the Chair or acting Chair of the USC no later than four (4) weeks prior to the expected vote of the referendum issue. This date shall be included in the Elections Schedule.
2. To ensure clarity and legal status, prior to the vote, the USSU solicitor must examine the wording of each referendum question. The solicitor has the right to alter the wording of referendum questions to ensure clarity and legal status, but must not alter their spirit and intent.
3. The CRO shall receive the referendum question, as approved by the USSU solicitor, no less than two weeks prior to general voting.
4. The USSU must provide information to its membership about the subject of referenda in an unbiased manner.

## CAMPAIGN REGISTRATION

1. Any party wishing to register a campaign, on either side of the issue, must do so by completing the referendum campaign committee registration form and submitting the appropriate deposit by the end of the stated time period, as outlined in the Election Schedule.
2. At the end of registration, all members of the above said committees must make an appointment with the CRO, at which time this policy will be reviewed and any questions answered.

## CAMPAIGNING

1. There shall be no advertising by or on behalf of any registered campaign prior to the information meeting, held according to the Election Schedule.
2. Campaigning shall begin immediately following the information meeting and shall end at 4:00 on the final day of voting.
3. The campaign period shall be as outlined in the Election Schedule. Campaigning may begin upon the registration of a campaign, which may occur at any time after the notice of referendum is given.
4. All factual information contained within campaign material must be submitted to the EB if distribution is to go beyond five (5) members of the USSU. Upon submission the EB will proof the material for accuracy and, if necessary, return the information for changes prior to authorisation. Once authorisation has been granted, an original copy of the referendum material must remain in the possession of the CRO until the end of the referendum.
5. All campaign material (of any form, electronic included) must be approved by the ACRO, or the General Manager's Designate, prior to its release.
6. No material may be in any way affixed to the material that has been disseminated by the USSU and/or the EB.
7. All registered campaign committees must adhere to the poster restrictions for each building on campus.
8. Under no circumstances shall a registered campaign committee, or its representatives, deliver campaign speeches in regularly scheduled classes or labs.
9. No registered campaign committee may intentionally interfere with another registered campaign committee's campaign.
10. Campaign limits will follow the attached schedule of Fair Market Value (FMV) campaign materials. In no case shall the total cost of campaigning for any one registered campaign committee in any one referendum exceed one thousand dollars (\$1000.00) not including

taxes, according to either the FMV schedule or actual costs. If a registered campaign committee's campaign material falls outside of the schedule, the material must be submitted to EB so that a FMV can be assessed.

11. All registered campaign committees shall be reimbursed up to fifty percent (50%) of campaign costs based on submission of receipts. Receipts must be submitted to the CRO on or prior to the last day of voting.
12. Registered campaign committees are responsible for the removal of their materials by 11:59 pm of the final day of voting.
13. There shall be no advertising on behalf of a registered campaign committee within 30 feet of a polling station or in any computer lab on campus on voting day(s).
14. The ACRO, or the General Manager's Designate, with advisement of the EB, shall organize referendum forums in accessible locations during campaigning.
15. Representatives of registered campaign committees may not be present at any of the polling stations during the election.
16. EB members cannot be involved in the registered campaign committees for a referendum.
17. Notice of any public forum on referendum issue must be given to the CRO, Chair or acting Chair of the EB. Representatives of both sides must be invited to attend.

## **V. ELECTIONS OFFICIALS**

### **ELECTIONS BOARD**

1. EB shall exist as outlined in Article 10 of USSU Bylaw 1: Governance Procedures.
2. The EB shall be responsible for the following:
  - (i) Conducting elections and referenda as outlined in Article 8 and Article 11 of the USSU Constitution and Article 10 of USSU Bylaw 1: Governance Procedures;
  - (ii) Being knowledgeable about other procedures and policies necessary for a proper election;
  - (iii) Interpreting and enforcing the Elections and Referenda Policy as it pertains to all members of the USSU;
  - (iv) Appointing DROs; and,
  - (v) Presiding over the vote-counting mechanism and election data.

### **CHIEF RETURNING OFFICER**

1. The CRO shall be appointed by USC through the Appointments Board. The CRO shall not be a member of the USSU.

2. As outlined in Article 10 of USSU Bylaw 1: Governance Procedures, the CRO shall be the chair of EB.
3. The CRO shall be responsible for the following:
  - (i) Ensuring that all policies pertaining to the election of the Executive and Members of Students' Council are followed;
  - (ii) Remaining impartial, both expressed and implied, by not supporting any candidate or registered campaign committee during an election or referendum;
  - (iii) Addressing issues raised by members of the Elections Board in a timely manner;
  - (iv) Cultivating an atmosphere of commitment to the elections process;
  - (v) Providing guidance for the Elections Board with respect to this process;
  - (vi) Chairing the All Candidates Procedures Meeting for all candidates and/or registered campaign committees prior to campaigning;
  - (vii) Investigating all reported violations of elections procedures and providing appropriate information to the soonest possible EB meeting; and,
  - (viii) Holding regular meetings with the EB during elections and referenda.
4. The CRO shall receive an honorarium, subject to USSU budget provisions.
5. University Students' Council shall deal with any complaints concerning the CRO. Complaints may be formally filed at any time during the election, or within five (5) days immediately following the election.

#### ASSISTANT CHIEF RETURNING OFFICER

1. The ACRO shall be appointed by USC through the Appointments Board. The ACRO must be a member of the USSU.
2. The ACRO shall be the vice-chair of EB.
3. The ACRO shall report to the CRO and to the General Manager's Designate.
4. The ACRO shall be responsible for the following:
  - (i) Serving as the CRO's representative on campus. As such, the ACRO shall be the primary liaison with candidates.
  - (ii) Assisting in ensuring that all policies pertaining to the election of the Executive and Members of Students' Council are followed;
  - (iii) Making all of the physical arrangements for USSU elections and referenda, with the assistance of the USSU General Manager or designate;
  - (iv) The impartial chairing of all USSU election forums;
  - (v) Consulting with all college, school and group student associations chief returning officers in regards to polling procedures and rules for MSC elections;
  - (vi) Coordinating the activities of the DROs;
  - (vii) Casting the deciding vote for any member of the USSU Executive and student members of the University of Saskatchewan Senate in the case of a tie. This vote shall be cast during voting, and shall be submitted to the CRO in a sealed envelope before the close of voting;

- (viii) Casting the deciding vote in the case of a tie decision in a referendum. This vote shall be cast during voting, and shall be submitted to the CRO in a sealed envelope before the close of voting;
  - (ix) The ACRO shall mark all ballots in a preferential manner. The ACRO shall not vote in an election or referendum otherwise.
  - (x) Remaining impartial, both expressed and implied, by not supporting any candidate or registered campaign committee during an election or referendum; and,
  - (xi) Other duties as assigned by the CRO and the General Manager's Designate.
5. The ACRO shall receive an honorarium, subject to USSU budget provisions.
  6. The CRO shall deal with any complaints concerning the ACRO. Complaints may be formally filed at any time during the election, or within five (5) days immediately following the election.

#### GENERAL MANAGER'S DESIGNATE

1. The General Manager's Designate shall be on the Elections Board as outlined in Article 10 of USSU Bylaw 1: Governance Procedures.
2. The General Manager's Designate shall be responsible for the following:
  - (i) Determining if all nominated candidates meet Article 5 of the Students' Union constitution;
  - (ii) Determining the number and location of polling stations, in consultation with EB;
  - (iii) Preparing the Elections Schedule;
  - (iv) Securing the voters' registry; and,
  - (v) Remaining impartial, both expressed and implied, by not supporting any candidate or registered campaign committee during an election or referendum.

#### DEPUTY RETURNING OFFICER

1. EB shall appoint a DRO for each USSU-promoted polling station. A DRO may not be a student in the college for which they have been appointed.
2. Each DRO shall be responsible for the following:
  - (i) Ensuring that all polling procedures are followed;
  - (ii) Ensuring that a USSU-promoted polling station is set up in their designated voting area;
  - (iii) Ensuring that all polling instructions are posted;
  - (iv) Making sure that all necessary election items are available for said voting area; and,
  - (v) Attending a DRO Orientation Session prior to general voting.
3. Each DRO shall receive an honorarium, subject to USSU budget provisions, upon completion of their duties.

4. Each DRO shall remain impartial, both expressed and implied, by not supporting any candidate or registered campaign committee during an election or referendum.
5. The CRO shall deal with any complaints concerning a DRO. Complaints may be formally filed at any time during the election, or within five (5) days immediately following the election.

#### POLLING CLERK

1. The Polling Clerk (PC) of each college, school, or group shall be the MSC or designate of that college, school or group, as approved by EB.
2. The PC shall be responsible for the following:
  - (i) Facilitating the operation of the USSU-promoted polling station of that college, school, or group with the DRO; and,
  - (ii) Encouraging students from that college, school or group to vote.
3. Each PC shall remain impartial, both expressed and implied, by not supporting any candidate or registered campaign committee during an election or referendum.
4. The CRO shall deal with any complaints concerning a PC. Complaints may be formally filed at any time during the election, or within five (5) days immediately following the election.

#### COLLEGE DEPUTY RETURNING OFFICER

1. College Deputy Returning Officers (College DROs) are appointed by college societies to oversee the election of Members of Students' Council. Please refer to Section II: Member of Students' Council Elections.

### **VI. VOTING & RETURNS**

#### VOTING

1. Voting will begin on the date outlined in the Election Schedule.

In the event of technological failure, an election will not be declared invalid. Election officials will work to minimize the impact of any disruption in voting.

2. Voting shall last for two (2) days.
3. Voting shall be by secret and secure ballot.

#### USSU-PROMOTED POLLING STATIONS

1. USSU-promoted polling stations shall open at 9:30 am and remain open for at least six and one-half (6 1/2) hours per day.

2. Colleges unable to abide by these polling station hours shall be allowed to negotiate different polling hours with the Chief Returning Officer. Requests for different hours must be made to the CRO no less than 14 calendar days prior to the first day of elections. EB will review all requests and issue a decision no less than seven (7) calendar days prior to the first day of elections.
3. Each USSU-promoted polling station shall be supervised by a Deputy Returning Officer.

## BALLOTS

1. Position titles shall be placed on the ballot as per USSU constitution.
2. Names of the candidates shall be placed in alphabetical order according to the candidate's last name.
3. The names of candidates on the ballots may differ from their given name providing the positioning of the candidate does not change. EB must approve any alternate name.
4. Although all positions may be on one form, each is considered a separate ballot.
5. Referenda ballots shall contain a neutrally worded question.

## BALLOT COUNTING

1. The CRO will release results to candidates, students and press at designated places and times.

## **VII. VIOLATIONS & COMPLAINTS**

1. All violations of election procedures, arising from the first day of campaigning up to the date of the final ballot count shall be investigated by the Elections Board and dealt with by the Elections Board.
2. Prior to the start of campaigning, the EB will create a schedule for election violations and discretionary punishment of violations such that will standardise the process.
3. The Elections Board has the right to disqualify a candidate, if it deems that this is an appropriate punishment for violations committed by the candidate.
4. All complaints arising out of any election must be submitted in writing to the USSU office, within five (5) days immediately following the date of the final ballot count. Each complaint shall be dealt with by the EB, which may declare any election invalid and shall be empowered to take such steps, as it deems necessary.

5. In the event of any discrepancies, the EB is considered to be the ultimate decision making authority. All disputes and/or complaints must be submitted in writing, and no member outside of this body is permitted to enforce policy or procedure.
6. Registered campaign committees shall be liable for any campaign violations, however they occur. Likewise, the said campaign committee is also responsible for any actions of any individual or group working on behalf of the campaign committee.

## **Elections and Referenda Policy: Appendix 1**

This section of the policy is to be followed only in the case that voting is not conducted online.

### **V. ELECTIONS OFFICIALS**

#### DEPUTY RETURNING OFFICER

2. Each DRO shall be responsible for the following:
  - (vi) Initialling all ballots;
  - (vii) Collecting and returning the sealed ballot boxes and all ballots to the CRO or ACRO on each voting day of an election or referenda.

### **VI. VOTING & RETURNS**

#### ADVANCE POLLING

1. Advance polling shall be available for one (1) day prior to general voting.

#### USSU-PROMOTED POLLING STATIONS

1. Ballot boxes shall be picked up between 15 and 45 minutes prior to the opening of the polling stations on each day of voting.

#### BALLOT BOXES

1. The ballots and ballot boxes will be released only to the DRO for the college and shall remain their responsibility, until returned to the CRO. All voting materials must be returned to the USSU office after each day of voting.
2. Ballot boxes must be sealed by the CRO. The seal can be removed only by the CRO with scrutineers present after the polling has officially ended.
3. Any ballot box returned unsealed shall not be counted.

#### BALLOT COUNTING

1. EB shall determine whether ballots are spoiled or not. All disputed ballots shall be set aside, until a decision is reached by the EB.
2. Unmarked ballots are not spoiled; they are considered abstentions and should not be counted in the official total.

3. All ballots not initialled by a DRO are considered spoiled.
4. Each candidate will provide a scrutineer.
5. All scrutineers, EB/USC and candidates must be informed of the above policies.
6. If the difference between the first place candidate and the second place candidate is less than 25 votes cast, or is less than the number of spoiled ballots, then a recount or reconsideration may be held. Such will only be the case if one of the candidates involved or their scrutineers requests it.
7. For non-opscan paper ballots, the recount will be presided over by the EB, along with one scrutineer from each candidate concerned, and two markers. A second and final recount may be requested and will be presided over by the USSU ombudsman, one scrutineer of each candidate concerned and two markers.
8. For opscan paper ballots, a reconsideration may be held. Reconsideration is a second determination of flagged ballot(s), where the intent of the vote was unclear. The reconsideration will be presided over by the EB, along with one scrutineer from each candidate concerned. A second and final reconsideration may be requested and will be presided over by the USSU ombudsman, one scrutineer of each candidate concerned.

Contact Information: Student Services Coordinator 966-6972			
Policy Number:			
Category:	Elections		
Policy Authority:	University Students' Council		
<u>Approvals</u>	<u>Board/Committee</u>	<u>Date</u>	<u>Motion</u>
Created/Adopted	University Students' Council	02/14/02	USC 197 & USC 199
Amended	University Students' Council	11/14/02	USC 90
Amended	University Students' Council	10/16/03	USC 57
Amended	University Students' Council	01/29/04	Approved
Amended	University Students' Council	03/25/04	USC 225
Amended	University Students' Council	01/13/05	USC



# Process for Approval Policy

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## 1. Preamble

The USSU Executive Committee is responsible to the University Students' Council the decisions they make. While various accountability procedures are outlined through out the USSU's Constitution, Bylaws and Policies, this policy defines the process of approval for all Students' Union activities and respects the Constitution and Bylaws of the USSU.

## 2. Procedures

### a) Campaigns

Submitted to Executive for approval

Submitted to appropriate Board for approval (upon Executive Approval)

Submitted to USC for approval (upon Board Approval)

### b) Policy Approval

Submitted to Executive for information

Submitted to appropriate Board for approval

Submitted to USC for information (upon Board Approval)

### c) Executive Projects and Conferences

Submitted to Executive for approval

Submitted to USC for information (upon Executive Approval)

### d) Major Events

Submitted to Executive for approval

Submitted to Operations and Finance Board for approval (upon Executive Approval)

Submitted to USC for approval (upon Board Approval)

### e) Expenditures Under \$3000

Submitted to Executive for approval

Submitted to Operations and Finance Board for information (upon Executive Approval)

### f) Expenditures Over \$3000

Submitted to Executive for approval

Submitted to Operations and Finance Board for approval (upon Executive Approval)

Submitted to USC for approval (upon Board Approval)

- g) Budget and capital expenditures
  - Submitted to Executive for information
  - Submitted to Operations and Finance Board for approval (upon Executive Approval)
  - Submitted to USC for approval (upon Board Amendments)
  
- h) Renovations over \$100,000
  - Submitted to Executive for approval
  - Submitted to Operations and Finance Board for approval (upon Executive Approval)
  - Submitted to USC for approval (upon Board Approval)
  - Motion to establish Ad Hoc Committee
  - Submitted to membership for information
  
- i) Operations
  - Planning Meetings
  - Submitted to Executive for information
  - Submitted to Operations Finance Board for information
  - Submitted to USC for information
  
- j) Centres
  - Centre Meetings
  - Submitted to Executive for information
  - Submitted to Operations Finance Board for information
  - Submitted to USC for information

**3. Approval of Other Business**

For issues not covered in this policy, the Executive Committee shall decide the process for approval. No Executive shall give support in their official capacity to any event, idea or campaign unless it follows this policy or is approved by the Executive Committee.

Contact Information: President 966-6965			
Policy Number:			
Category:	Financial		
Policy Authority:	Executive Committee		
<u>Approvals</u>	<u>Board/Committee</u>	<u>Date</u>	<u>Motion</u>
Created/Adopted	USC	01/26/2006	USC101

# **University Students' Council Agenda**

Sunday, June 25<sup>th</sup>, 2006

- 1. Adoption of an Agenda**
- 2. Introductions and Announcements**
- 3. Council Address**
- 4. Minutes and Reports for Information**
  - 4.1 USC Minutes – May 14<sup>th</sup>, 2006**
  - 4.2 Executive Committee Minutes – May 17<sup>th</sup> & 24<sup>th</sup>, June 14<sup>th</sup> & 15<sup>th</sup>, 2006**
  - 4.3 Academic Affairs Board Minutes and Report**
  - 4.4 Appointments Board Minutes and Report**
  - 4.5 Board of College Presidents**
  - 4.6 Code of Ethics Disciplinary Committee Minutes and Report**
  - 4.7 Elections Board Minutes and Report**
  - 4.8 External Affairs Board Minutes and Report**
  - 4.9 Operations and Finance Board Minutes and Report**
  - 4.10 Student Issues Board Minutes and Report**
  - 4.11 Sustainability Board Minutes and Report**
- 5. Motions Arising from the Minutes and Reports**
- 6. Business**
  - 6.1 CFS**
  - 6.2 Renovation Planning Update – Saunders Evans**
- 7. New Business**
  - 7.1 MSC Ratification**
  - 7.2 Appointments Board – Chief Returning Officer**
  - 7.3 Removal of President Cole from Office (See attached information)**
- 8. Questions and Comments (30 minutes)**
- 9. Any Other Business**
- 10. Adjournment**

# University Students' Council

Minutes for Sunday, May 14<sup>th</sup>, 2006

## Present

Evan Cole, President  
Brad Flavell, VP Academic Affairs  
Alice Collins, VP External Affairs  
Cody Lang, VP Operations & Finance  
Ashlee Smith, VP Student Issues  
Ryan Allan, Arts & Science  
Sarah Connor, Arts & Science  
Ana Carolina Melendez, Commerce  
Trevor Oleniuk, Commerce  
Jocelyn Grismer, Education  
Benjamin David, Engineering  
James Mantyka, Engineering  
Lane Buswell, Kinesiology  
Cathryn Abrametz, Pharmacy & Nutrition

## Absent

Cameron Ewen, Associated Residence  
Kristina Rabyj, Education  
Indigenous Students' Council  
Itemobong Umoh, International Students'  
Alison Forbes, Law

## Regrets

Steven Leibel, Agriculture  
Jess Chhokar, Dentistry  
Rachana Bodani, Medicine  
Megan Harder, Nursing  
Karla Horvey, Physical Therapy  
Stephanie Parker, St. Thomas More  
Jeanine Schultz, St. Thomas More  
Matt Flintoft, Veterinary Medicine

## Also Present

Brent Thoma, Chair  
Charles Hamilton, Sheaf  
Caroline Cottrell, USSU General Manager

### 1. Adoption of an Agenda

Move to adopt the agenda.

**USC Motion01:** Flavell/David Carried.

### 2. Introductions and Announcements

President Cole welcomed councilors to USC. He stated that there is a list at the back for college announcement such as pub-crawls, etc. This would be emailed to council members at the end of every meeting.

### 3. Council Address

President Cole stated there is no council address today but asked if councilors would let him know who they would like to have come and speak.

VP Lang suggested that there should be information provided to councilors on a regular basis about the Place Riel renovations preferably every couple weeks.

### 4. Minutes and Reports for Information

#### 4.1 USC Minutes

Move to adopt March 30<sup>th</sup>, 2006 USC minutes.

**USC Motion02:** Collins/Lang Carried.

#### **4.2 Executive Committee Minutes**

President Cole stated that the Executive has been busy with orientation.

#### **4.3 Academic Affairs Board Minutes and Report**

VP Flavell stated the March 28<sup>th</sup> minutes were from last year's board and provided information, which wrapped up a lot of projects.

#### **4.5 Board of College Presidents**

Chair Thoma stated the BOCP has not met since Summercon and will likely not meet again until the end of summer.

#### **4.8 External Affairs Board Minutes and Report**

VP Collins stated they wrapped up various items from the previous year and discussed the bus trip to Regina.

#### **4.9 Operations & Finance Board Minutes and Report**

VP Lang stated they wrapped up campus club work and finished things up from the previous year.

#### **4.10 Student Issues Board Minutes and Report**

Councilor Connor stated that there should be a more recent set of SIB minutes.

### **6. Business**

#### **6.1 Appointments Board**

President Cole stated that in order to appoint a Chief Returning Officer there needs to be an election to get the Appointments Board up and running. He stated the Appointments Board needs four individual members.

Move to appoint Councilor's Mantyka, Connor, Allan and Oleniuk as MSC members of the Appointments Board.

**USC Motion03:** Cole/David Carried.

### **7. New Business**

#### **7.1 CFS**

VP Cole stated gave a brief history of the issue. He stated council voted to go to referendum. The Oversight Committee approved the referendum results but the Elections Board did not approve then USC ratified the referendum results. The USSU sent in a fee request to the University, which was brought to the Board of Governors who declined to collect the CFS fee. The Provost's Committee on Integrated Planning (PCIP) sent the decision to the Board of Governors and since the University has declined to collect this fee it is up to USC to explore options. He stated the Executive has a few ideas to try and change the decision. The first is a letter to the Chair of the Board of Governors to appeal their decision. The second would be to make a motion from the floor, at a subsequent Board meeting to have the fee collected.

Move to grant USSU General Manager, Caroline Cottrell, Speaking Rights.  
**USC Motion03:** Cole/Flavell Carried.

General Manager Cottrell stated that PCIP did not deal with this issue because the USSU did not get the fee request in to them on time. She stated the University has a set schedule for fees to be brought forward and there are some issues around the University's new accounting system.

VP Smith asked President Cole to discuss the consequences.

President Cole stated that the USSU needs to provide the Canadian Federation of Students \$160,000 in membership dues. He stated this money was to come from students. The USSU is currently in a balanced budget and having to come up with this money would unbalance it, which would hurt the services the USSU provides to students.

VP Lang stated that the money is less important than our relationship with the University.

Councilor Connor stated that the Board of Governors minutes are not available and wonders if their disregarding the autonomy of the USSU is an issue. What kind of consequences does the Executive see coming from the motion to deny fee collection?

Chair Thoma stated that President Cole was the only one present at that meeting.

President Cole stated he could only speak to the information that has been released publicly. He stated he made a lot of arguments but unfortunately they decided not to collect the fee. The issue of autonomy was not raised at that point.

Councilor David asked why the fee was not submitted to PCIP on time and who was responsible for the fee submission being late and how late was it submitted.

General Manager Cottrell stated the fee was not sent to PCIP on time because USC did not vote on this issue before the deadline for the PCIP meeting. Therefore it had to go directly to the Board. Once council voted on this it was submitted to PCIP within 24 hours.

Councilor Connor noted Marion Van Impe stated she would accept the fee and there was not a problem with the date. She stated it would go through all the proper channels. They obviously denied the request because they thought it was invalid.

Member Hamilton clarified that there was not a time issue with the fee submission.

Move that council approve writing a letter to the Chair of the Board of Governors as the first course of action and a motion from the floor of the Board of Governors as the second course of action requesting that the board reconsider their motion to collect the CFS fee.

**USC Motion04:** Cole/Flavell

Carried.

VP Collins stated that the University of Manitoba had the same problem and they had their lawyer write a letter to the Board of Governors and then the Board reconsidered and collected the fees.

General Manager Cottrell stated that she put together a letter on the advice of the USSU lawyer last week. If council approves the letter to the Board of Governors she will have the lawyer review the letter.

Councilor Connor stated she feels it would be a good idea for Executive and Councilor's attend the next Board of Governors meeting even if they are not allowed inside.

Councilor David felt that paragraph three of the letter, where it discusses Robin Mowat, was inappropriate and should be removed.

Chair Thoma stated there could not be a motion to amend the letter. The motion is to send a letter.

Councilor Connor encouraged council members to ask questions about this issue because this issue has just been dumped on them.

VP Smith asked if it would be helpful for the Executive to send out a timeline on this issue for the last two years.

General Manager Cottrell noted that there is a timeline and she would send it out to USC.

## **7.2 Executive Orientation**

President Cole stated the Executive went through a week long orientation which consisted of a Retreat at Elk Ridge, met with Gordon Barnhart, Lea Pennock and meetings with staff.

## **7.3 Renovation Planning Update**

VP Lang stated the USSU is still in the planning stage for the renovation. He would like to get things going and really wants input from USC. He would like to have a vote on the renovation proceeding this year.

## **7.4 Elections Policy**

President Cole stated that former President Gardiner began working on the Elections Policy to change it from a Policy to a Bylaw. He stated this is part of

the CFS aftermath. Many of the issues have been identified but the new material will be brought forward for consideration. Bylaw changes must be done at an Annual General Meeting.

### **7.5 Tendering Policy**

General Manager Cottrell stated that the USSU does not have a formal Tendering Policy. She has been working on creating a tendering Policy. She stated any projects with a capital expense of over \$50,000 will be tendered if the new policy is accepted.

### **7.6 World University Service of Canada (WUSC)**

General Manager Cottrell stated she was asked to be the Chair of the WUSC Committee and said the committee is trying to move WUSC into an executive member's portfolio at the USSU.

Councilor Connor explained the background of WUSC.

## **8. Questions & Comments**

Councilor Connor asked if Robin Mowat's concerns were the reason the board put this motion forward.

General Manager Cottrell stated this information came to her from one of the people working on the documents to put this fee forward. She stated that the Board of Governors is concerned that they may in some case be liable for something if Robin Mowat's case was heard or upheld by Saskatchewan Judiciary.

Chair Thoma stated clarified that Robin Mowat's lawyer has contacted the USSU lawyer.

General Manager Cottrell acknowledged that his lawyer contacted the USSU lawyer.

Councilor Connor stated that the USSU autonomy was not brought up at the BOG meeting and she asked how this could happen when our student representative was right there and they are deciding to do not do something that was voted on by the students.

President Cole stated he cannot respond to that because that information is confidential.

Chair Thoma stated President Cole did not have voting rights at that meeting it was former President Gardiner who had voting rights and was not present at that meeting.

Councilor Connor clarified the USSU's course of action. She asked if there is

anything else the Students' Union has done that council should know about.

President Cole stated that the Executive would take as much action as granted by USC.

Chair Thoma stated that USC has endorsed the Executive to send this letter to the BOG. He feels the next option should be to have President Cole make a motion and have USC endorse it. He noted the BOG does not follow Robert's Rules of Order so it will remain to be seen if the Board accepts a motion from the floor.

President Cole talked about his role on the board as a member rather than as President of the USSU. He stated the best interests of the organization are his priority.

VP Collins stated the USSU would not bring out the heavy artillery until later. She stated she has heard that in the past CFS has allowed fees to be waived.

General Manager Cottrell said that CFS would not allow a decertification order until all fees have been paid.

Councilor Connor is wondering if the USSU should try another strategy. She is not sure if this is the best course of action. She feels the USSU should be more assertive and need to clear up this issue quickly.

Chair Thoma stated that if she would like to make a motion to change the previously passed motion she is more than welcome to do so under Any Other Business.

VP Lang stated the rest of the Executive shares Councilor Connor's concerns. He stated that the strategy would be beefed up if necessary.

Chair Thoma reminded Council members to go through the Chair and not use first names.

VP Smith stated she is excited about the upcoming year and thanked everyone for running and doing their part.

Councilor Connor asked where students would go to attend the BOG meeting on June 22<sup>nd</sup>.

President Cole stated the next BOG meeting would be held on June 22<sup>nd</sup> in Room 238 of the College Building. He stated he does not have an agenda yet with the time of the meeting.

Councilor Connor stated the USSU should ask the BOG to allow students to

attend the next meeting.

**9. Any Other Business**

Chair Thoma reminded councilors that the next USC meeting date has to be determined.

President Cole recommended Sunday, June 25<sup>th</sup>

Move that the next USC meeting be held on June 25<sup>th</sup> at 2 p.m.

**USC Motion05:** Smith/Lang Carried.

**10. Adjournment**

Move to adjourn.

**USC Motion06:** Flavell/Cole Carried.

# Executive Committee

## Minutes for Wednesday, May 17<sup>th</sup>, 2006

Present: Evan Cole, Cody Lang, Alice Collins, Ashlee Smith, Brad Flavell and Caroline Cottrell

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### 1. Call to Order

The meeting was called to order at 2:00 p.m.

### 2. Call for Quorum

Quorum was present.

### 3. Roundtable

#### *President Cole*

- Dealing with Executive conference registrations
- Met with University Secretary Lea Pennock for U of S governance structure orientation
- Attended the USC orientation and meeting
- Attended a meeting regarding the reorganization of the Academic Affairs Officer position
- Met with Cameron Goodfellow, GSA President
- Attended StudentCare meeting
- Has been meeting with some students who have dropped in
- Took an EDO on Monday and will take a vacation day on Friday
- Answering many emails

#### *VP Lang*

- Met with University Secretary Lea Pennock for U of S governance structure orientation
- Attended the USC orientation and meeting
- Attended StudentCare meeting
- Has been exploring the idea of USSU hoodies
- Attended Budget Committee of Council
- Has been working on Campus Club information
- Examining the possibility of a Roughrider bus trip
- Attended a video screening at Women's and Gender Studies
- Signing cheques
- Learning the new computer systems

*VP Collins*

- Met with University Secretary Lea Pennock for U of S governance structure orientation
- Attended the USC orientation and meeting
- Attended StudentCare meeting
- Has been doing research on WUSC
- Has been examining issues regarding Coca-Cola sponsorship
- Working as the URSU liaison
- Reading and researching
- Sought advice from former President Gardiner in regards to lobbying strategies

*VP Smith*

- Met with University Secretary Lea Pennock for U of S governance structure orientation
- Attended the USC orientation and meeting
- Attended StudentCare meeting
- Attended Discrimination & Harassment Policy Change meeting
- Working on provincial Tenancy Act
- Working on transit UPASS
- Providing information on the Food Centre
- Met with former VP Connor
- Met with sustainability group

*VP Flavell*

- Met with University Secretary Lea Pennock for U of S governance structure orientation
- Attended the USC orientation and meeting
- Attended StudentCare meeting
- Attended Learning Centre Steering Committee
- Attended Academic Programs Committee
- Academic Affairs Officer interviews
- Has seen three students regarding academic issues

*GM Cottrell*

- Preparing for and conducting multiple orientations
- Interviewing for History Researcher position
- Interviewing for AAO position
- Working with outgoing Human Resource Manager Jackie Swinnerton and incoming Human Resource Manager Amy Yeager regarding the transition; is working with the two of them to reconfigure the position
- Dealing with insurance
- Dealing with renovation bill
- Alumni Board
- Regular daily activities

4. Club Ratifications

The following Campus Clubs and Student Society have requested ratification: Model United Nations, SWITCH, U of S Gamers Club and the Student Medical Society of Saskatchewan.

EXEC03      Move to ratify the clubs as listed above.  
Lang/  
Collins

Carried.

5. Sponsorship

The Model United Nations has submitted a request for \$300.00 in Campus Club sponsorship and \$100.00 worth of Coca-Cola products for an event.

EXEC04      Move to provide the Model United Nations with \$300.00 in Campus Club  
Lang/          sponsorship and \$100.00 worth of Coca-Cola products.  
Collins

Carried.

6. Plants

VP Lang raised his concerns about the amount of money the plants by the Lower Place Riel Special Events Kiosk cost to maintain. He believes that these funds could be better spent on Campus Clubs. GM Cottrell will investigate this issue and report back to the Executive as soon as possible.

7. Introductory Campaign

President Cole suggested it was time to launch a campaign to more formally introduce the Executive to the University community.

8. Habitat for Humanity

President Cole inquired whether the Executive would consider becoming involved with Habitat for Humanity for a day. It was the opinion of the Executive that this endeavour would be an excellent use of time. They further suggested that an invitation be extended to USSU staff members and the staff of *the Sheaf* to participate. GM Cottrell stated that the USSU staff could volunteer during work hours provided it did not negatively impact their regular duties.

9. StudentCare

The Executive met with the StudentCare representative, Kristen Foster, on Monday, May 15<sup>th</sup>. It will soon be time to make a decision regarding continuing on with StudentCare or

finding a new insurance provider. In order to pursue due diligence, the Executive is of the opinion that it must examine all possibilities. A sub-committee, consisting of President Cole, VP Lang, VP Smith and GM Cottrell, will establish a small research project to examine the concerns and issues.

10. The Maritimes

VPs Smith and Collins will be heading directly to the Maritimes after Ottawa. This trip will primarily for vacation purposes, but they will be visiting the Universities of New Brunswick and Prince Edward Island Students' Unions. GM Cottrell suggested that the USSU should pay a prorated portion of VPs Smith and Collins's airfares and provide them with a per diem. A decision on this matter was postponed pending further information regarding cost.

11. Sustainability

VP Smith met with Jeh Custer, Sustainability Auditor for the USSU, as well as Crystal Clark and Keane Gruending, the sustainability project interns with Facilities Management Division. The group wanted use of the BuzzBoards, plasma screens, and grille advertising. This will be discussed further at a later meeting.

12. President's Student Fund

In the past, the USSU has contributed 20% of the overall funds of the President's Student Fund. Undergraduate students make up only 24% of the recipients of the Fund. VP Lang will look into who has accessed the Fund and for what purpose before the Executive decides whether to continue to provide money for the Fund or to set up a similar USSU fund for undergraduate students.

Meeting temporarily adjourned.

Meeting resumed at 11:30 on May 18<sup>th</sup>.

13. Children's Wish Foundation

The Children's Wish Foundation has requested sponsorship from the USSU. VP Flavell will investigate the USSU's ability to meet this request and report back at the next committee meeting.

14. Campus Career Expo

President Cole met with Nathan Risling, the SECC summer student responsible for organizing their annual Career Expo, regarding the sponsorship request. The SECC proposes the USSU allow them access to the BuzzBoards, grille space, the plasma screens and the Tunnel in exchange for a USSU booth at the Career Expo. A decision was not requested at this time.

15. The Maritimes

This is a continuation of the previously discussed Agenda item #10. The cost of VPs Smith and Collins's flights to the Maritimes from Ottawa will be \$530.00 each.

EXEC05      Move to reimburse VPs Smith and Collins each for one quarter of their  
Lang/        airfare, to provide one day's per diem, and to not deduct two vacation  
Cole        days to compensate for vacation time and money spent liaising with  
              UNBSU and PEISU.

Carried with two abstentions.

Adjourned.

**Executive Committee**  
Minutes for Wednesday May 24<sup>th</sup>, 2006

Present: Evan Cole, Cody Lang, Alice Collins, Ashlee Smith, Brad Flavell, and  
Caroline Cottrell

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1. Call to Order

The meeting was called to order at 4:05 p.m.

2. Call for Quorum

Quorum was present.

3. Legal Affidavit

This meeting of the Executive has followed a meeting with Grant Scharfstein and Greg Walen, legal counsel for the USSU. Counsel requested that meeting to inform VPs Lang, Flavell, Collins and Smith that President Evan Cole had submitted an affidavit to the Court of Queen's Bench in support of a lawsuit against the USSU being brought by Robin Mowat. Mr. Scharfstein and Mr. Walen informed the VPs Lang, Flavell, Collins and Smith that by filing the affidavit President Cole "[had] breached fiduciary trust and the Non-Profit Corporations Act."

EXEC06      Move that the Executive approach Evan Cole to withdraw his affidavit in  
Lang/        support of the Mowat application and resign as president, effective  
Smith        immediately.

Carried.

4. Instructions For Counsel

Further to the above, the Executive provided instructions for counsel.

EXEC07      Move to instruct counsel to defend the application brought by Mr. Mowat  
Lang/        and present the defense in an ethical and straightforward manner.  
Collins

Carried.

Adjourned.

**Executive Committee**  
Minutes for Wednesday June 14, 2006

Present: Cody Lang, Alice Collins, Ashlee Smith, Brad Flavell, and Caroline Cottrell

Absent: Evan Cole

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1. Call to Order

The meeting was called to order at 11:30 a.m.

2. Call for Quorum

Quorum was present.

3. Removal of Evan Cole as President

On May 31<sup>st</sup>, 2006 President Evan Cole met with General Manager Caroline Cottrell and Facilities and Operations Manager Freda Salikin to inform them that he did not intend to resign as per Executive Motion 06 from May 24<sup>th</sup>.

The executive met on June 14<sup>th</sup>, 2006 to discuss their course of action in light of that decision. They made the following motion:

EXEC08      Move to begin the process to remove from office President Evan Cole as  
Lang/            per Article 9 of the Constitution.  
Collins

Carried.

Adjourned.

## Executive Committee

Minutes for Thursday June 15, 2006

Present: Cody Lang, Alice Collins, Ashlee Smith, Brad Flavell and Caroline Cottrell

Absent: Evan Cole

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1. Call to Order

The meeting was called to order at 12:50 p.m.

2. Call for Quorum

Quorum was present.

3. Roundtable

*VP Collins*

- Attended Canadian Federation of Students National General Meeting
- Attended meetings with StudentCare in Montreal
- Attempted to tour McGill Students' Union but it was not open
- Spent two hours meeting with executive members at the University of Prince Edward Island Students' Union – very good meeting – they still do Shinerama. The UPEI campus bar is closed during the summer session.
- Spent time visiting the University of New Brunswick Students' Union – they are working to counter the university's attempt to end student evaluations of professors.
- Has been catching up on emails and paperwork since returning to the office

*VP Smith*

- Attended Canadian Federation of Students National General Meeting
- Attended meetings with StudentCare in Montreal
- Attempted to tour McGill Students' Union but it was not open
- Spent two hours meeting with executive members at the University of Prince Edward Island Students' Union – very good meeting – they still do Shinerama. The UPEI campus bar is closed during the summer session.
- Spent time visiting the University of New Brunswick Students' Union – they are working to counter the university's attempt to end student evaluations of professors.
- Has been catching up on emails and paperwork since returning to the office

*VP Flavell*

- Attended Canadian Federation of Students National General Meeting
- Attended meetings with StudentCare in Montreal
- Attended the Federation of Canadian Student Leaders in Toronto – was an excellent forum
- Was on committee to hire Drew Dwernychuk as Academic Affairs Officer
- Catching up on emails and paperwork since returning to the office

*VP Lang*

- Attended Canadian Federation of Students National General Meeting
- Attended meetings with StudentCare in Montreal
- Attended the Federation of Canadian Student Leaders in Toronto – was an excellent forum
- Is looking at possible ways to have the University contribute some of the funds for the Place Riel renovation
- Is looking into the possibility of purchasing a golf cart to be shared between the various USSU operations

*General Manager Cottrell*

- Attended three convocations as Alumni Board member
- Spoke at the Pharmacy Graduation Lunch
- Attended the Regional Arts and Science Committee meeting
- Met with Brent Thoma regarding changes to USC
- Finalized insurance documents and met with Broker Barb Pocha
- Met with Human Resource Manager Yeager to finalize the job profiles for the Marketing and Communications positions
- Met with Dr. David Hannah and Nowell Seaman regarding Canadian Reciprocal Insurance Exchange
- Met with lawyers regarding Robin Mowat's lawsuit
- AMICCUS-C Conference in Toronto
- Retreat; how to track ideas and see that they are followed through with
- The Big Idea Contest for staff; prize for the biggest and best idea of the year

4. Insurance:

GM Cottrell reported that the insurance claim resulting from the Commerce Students' Society's LB5Q event in 2005 has been settled.

5. Health and Dental Plan Options

By consensus, the Executive decided to investigate all the carrier options available to the USSU for the Health and Dental Insurance program. GM Cottrell will undertake the research and will report back to the Executive.

6. Wise-Ass (Web Instrument for Student Enhancement on the Academic Support Site)

VP Flavell proposed this initiative as his first project. It will provide a mechanism for students to submit feedback on a wide-variety of academic and non-academic issues. VP Flavell will moderate this message board and students who sign on will be required to agree to the USSU's Terms of Use before they are given posting access.

EXEC09        Move to provide approximately \$160.00 in US funds for the creation of  
Flavell/        the WISE-ASS forum.  
Smith

Carried.

7. Children's Wish Foundation

The Executive's consensus was that the USSU should not support this charity in the manner requested. There was considerable discussion as to what constitutes an appropriate charity for the USSU to contribute to and how that contribution should be made. Providing volunteer time rather than a monetary contribution – i.e. Habitat for Humanity and Trick or Eat – was deemed a more appropriate type of involvement.

8. Accountability Reports

VP Flavell has drawn up a template for Executive Accountability Reports. The first reports need to be presented to USC at the first meeting of the regular academic session in September.

9. Habitat for Humanity

GM Cottrell will follow up on this Executive and Staff volunteer venture.

10. U of S Recycling Program

The University's Facilities Management Division is promoting a new, campus-wide recycling program. The USSU has asked for permission to post advertising materials throughout USSU space, in the Tunnel and on the plasma screens. GM Cottrell will check on policy and former motions before reporting back to the Executive.

11. Plants and Xerox Machines

VP Lang requested that the Executive be provided with formal reports regarding the plants in Lower Place Riel and the large photocopier located in the Murray Library. GM Cottrell will request these reports from Facilities & Operations Manager Salikin.

12. Plasma Screen Advertising Policy

VP Lang proposed that a motion to reduce the fees for advertising on the plasma screens be considered. He proposes the current corporate rate of \$500.00 per month be reduced to \$250.00 per month and that Campus Clubs be offered a bi-weekly advertising fee of \$75.00. GM Cottrell will investigate this proposal and report back at the next meeting.

13 Terry Fox Run

The USSU was approached to have a speaker from the Terry Fox Run at the next USC meeting. The Executive felt that, in the present circumstance, a guest speaker would not be appropriate.

14. Club Ratifications

The following Campus Clubs have approached the USSU for ratification: Community Legal Assistance Services for Saskatoon Inner City (CLASSIC), Campus for Christ and Athletes in Action, Catholic Christian Outreach, Intersarsity Christian Fellowship SPECTRUM 2007 and the Marijuana Campus Club.

EXEC10 Move to ratify the above listed Campus Clubs.

Lang/  
Flavell

Carried.

Ratification of Students for Life and the Pre-Pharmacy Club was postponed pending verification of their authenticity.

Adjourned.

## **Background Information for the Removal of Mr. Evan Cole As President of the USSU, 2006-07**

On May 24<sup>th</sup> the Vice-President Operations and Finance, Vice-President Academic Affairs, Vice-President External Affairs, Vice-President Student Issues and the General Manager were called to the office of Grant Scharfstein, senior counsel for the USSU regarding an affidavit which had been filed in Court of Queen's Bench as part of a lawsuit being brought against the USSU by Robin Mowat. Mr. Mowat is seeking a judicial ruling to set aside the results of the 2005 referendum for the USSU to join the CFS due to alleged procedural irregularities. Evan Cole, President of the USSU, had provided the attached affidavit, in support of Mr. Mowat's suit. The concern, as presented by counsel, was that the action taken by Mr. Cole made him a plaintiff against his own organization. Mr. Scharfstein believed this contravened fiduciary trust and was also in violation of the Non-Profit Corporations Act.

After significant discussion with Mr. Scharfstein and Mr. Greg Walen, the four vice-presidents returned to the USSU offices and asked for a full executive meeting with President Cole at which time they passed the following motions:

EXEC06        Move that the Executive approach Evan Cole to withdraw his  
Lang/         affidavit in support of the Mowat application and resign as president,  
Smith         effective immediately

CARRIED

Further to the above, the Executive provided instructions for counsel.

EXEC07        Move to instruct counsel to defend the application brought  
Lang/         by Mr. Mowat and present the defense in an ethical  
Collins       and straightforward manner.

CARRIED

President Cole requested time to consider his decision and was given until June 5<sup>th</sup>, 2006.

On May 31<sup>st</sup> Mr Cole spoke with General Manager Cottrell and Facilities and Operations Manager Freda Salikin and provided a letter indicating that he had chosen not to resign as requested by the other Executive members. At that time the remaining Executive members were at the Federation of Student Leaders Conference or visiting other student unions in the Maritimes. This meant further action waited until June 14<sup>th</sup>, 2006 when they returned. A meeting resulted in the following motion:

EXEC08      Move to begin the process to remove from office President Evan Cole as  
Lang/            per Article 9 of the Constitution.  
Collins

CARRIED

This background information is provided to assist Councilors in determining whether or not to vote to send the matter to a Special General Meeting of the USSU to determine whether or not Mr. Cole remains as President. Following are the relevant and requisite sections of the Constitution and the Bylaws through which these decisions must be made.

**Please Note: There has been considerable discussion with Chair Brent Thoma about the process. If anyone wishes further information he has asked that you contact him at [brent.thoma@usask.ca](mailto:brent.thoma@usask.ca)**

## **USSU Constitution Article 9 Removal**

Members of the Executive or councillors of the University Students' Council may be removed involuntarily from office only in the following circumstances:

### A. Executive:

Elected Members of the Executive may be removed from office following a motion of non-confidence passed by both a vote of at least two-thirds of the councillors of the University Students' Council in favour of the removal from office and majority vote at a Special General Meeting for that purpose.

## **Bylaw No. 1 – Governance Procedures Article 5 Meetings**

### **5.02 University Students' Council:**

- (ii) Order of Business: All items appearing under the heading of “new business” will be tabled automatically until the next University Students' Council meeting, except in a case where two-thirds of the University Students' Council consider the item to be urgent, in which case it will be considered immediately;
- (iii) Items on the Agenda for the University Students' Council meetings must be conveyed to the President of the Students' Union before noon on the day prior to the University Students' Council meeting in order to be included on the agenda of that meeting.

- (vi) A quorum of any meeting of the University Students' Council shall consist of the attendance of one-half plus one of all voting members of the University Students' Council.
- (vii) Proxies: Subject to Constitution, The Non-Profit Corporations Act or the Articles, no member is entitled to appoint a proxy holder.

### **5.03 Members**

- (ii) A quorum for any meeting of members shall be at least fifty (50) members. Of these members present, at least fifteen (15) members must be members of the University Student Council.

## **Bylaw No. 3 - Code of Ethics**

### **Article 2**

### **Code of Ethics**

### **2.03 Conflict of Interest**

Members shall not permit any personal activities or interests to conflict with their duties and responsibilities to the USSU. In addition, Members shall avoid any perception that their personal interests may conflict with such duties and responsibilities.

- (i) Any Member with a potential conflict of interest shall disclose forthwith the potential conflict of interest to the Chair of the USC, the committee, or board, and shall excuse herself/himself from participation in the discussion and abstain from voting on that particular issue. A conflict of interest shall be considered to be present for Executive members and Members of Students' Council who have been ratified as candidates in any USSU election. These members shall be excused from any discussion regarding the elections process at USC, both before and after the election.
- (ii) Members owe a positive duty to disclose to the Chair any potential conflict of interest of other Members, should they become aware of such.
- (iii) In the case that the Chair is in conflict of interest, disclosure shall be made to the USC, the board or committee, and the Chair shall step down to the vice-Chair or other appointee and abstain from participation in the discussion and voting for that particular issue.

# **University Students' Council Agenda**

Sunday, July 23<sup>rd</sup>, 2006

**Introduction of Matt Leisle, Chair**

- 1. Adoption of an Agenda**
- 2. Introductions and Announcements**
  - 2.1 Habitat for Humanity**
- 3. Council Address**
  - 3.1 Resignation of President Cole**
  - 3.2 Branding**
- 4. Minutes and Reports for Information**
  - 4.1 USC Minutes – June 25<sup>th</sup>, 2006**
  - 4.2 Executive Committee Minutes – July 7<sup>th</sup> & 18<sup>th</sup>, 2006**
  - 4.3 Academic Affairs Board Minutes and Report**
  - 4.4 Appointments Board Minutes and Report – July 12<sup>th</sup>, 2006**
  - 4.5 Board of College Presidents**
  - 4.6 Code of Ethics Disciplinary Committee Minutes and Report**
  - 4.7 Elections Board Minutes and Report**
  - 4.8 External Affairs Board Minutes and Report**
  - 4.9 Operations and Finance Board Minutes and Report**
  - 4.10 Student Issues Board Minutes and Report**
  - 4.11 Sustainability Board Minutes and Report**
- 5. Motions Arising from the Minutes and Reports**
- 6. Business**
  - 6.1 Renovation Update**
- 7. New Business**
  - 7.1 Amendment of Article 10 of Bylaw #1**
  - 7.2 By-Election Date**
- 8. Questions and Comments (30 minutes)**
- 9. Any Other Business**
  - 9.1 Report on the Alberta Trip**
- 10. Adjournment**

# UNIVERSITY OF SASKATCHEWAN STUDENTS' UNION

Room 65, Lower Place Riel Student Centre  
University of Saskatchewan  
Saskatoon, Saskatchewan  
S7N 5A3



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July 18, 2006

I have been involved with the University of Saskatchewan Students' Union for a few years now. I have served on the Academic Affairs Board for two years previous to my term last year as Vice-President (Academic Affairs) and I have been serving as President since May 1<sup>st</sup> of this year. At this time, I would like to tender my resignation from my role as USSU President effective immediately.

This has been a difficult decision for me to make, given the expectations I had placed in myself and that others had placed in me to lead the USSU and to represent students. I have made my decision in order to maintain the integrity of the organization.

During my time in office, I have tried to advocate for process and to stand up for the integrity of the USSU. The results of last year's referendum are being disputed on the basis of flawed processes. There was an attempt to remove me from office for standing up for our processes and this attempt itself failed because process wasn't followed. As a result, the USSU Executive has asked me to sign a contract that would restrict the power of the President and, in my view, to a degree that would violate the USSU Constitution and Bylaws. I have attempted to have this mediated, but my request has been denied. I refuse to set a precedence which would undermine the mandate and office of the USSU President.

As an Executive, we have not properly informed University Students' Council to many the issues at hand. By promoting a Special General Meeting in the summer, we have undermined the democratic intentions of our organization. By cancelling the same SGM prior to having approval by Council, the entire Executive and General Manager of the USSU have undermined the authority of Council. For these actions, I would expect other Executive members to tender their resignations.

The past two months in office have been difficult for me, given both the political and personal attacks I have undergone. I would like to thank those who have given me support during this time, I truly appreciate it. I am grateful for the friendships and opportunities that have arisen from my time with the USSU, the skills I have learnt will last me a lifetime. I look forward to resuming my studies full-time in the fall.

Regards,

Evan Cole

# University Students' Council

Minutes for Sunday, June 25<sup>th</sup>, 2006

## Present

Evan Cole, President  
Brad Flavell, VP (Academic Affairs)  
Alice Collins, VP (External Affairs)  
Cody Lang, VP (Operations & Finance)  
Ashlee Smith, VP (Student Issues)  
Ryan Allan, Arts & Science  
Sarah Connor, Arts & Science  
Ana Carolina Melendez, Commerce  
Trevor Oleniuk, Commerce  
Jess Chhokar, Dentistry  
Jocelyn Grismer, Education  
Kristina Rabyj, Education  
Benjamin David, Engineering  
James Mantyka, Engineering  
Itemobong Umoh, International Students'  
Lane Buswell, Kinesiology  
Alison Forbes, Law  
Megan Harder, Nursing  
Karla Horvey, Physical Therapy  
Jeanine Schultz, St. Thomas More

Caroline Cottrell, USSU General Manager  
Andrew Mason  
Jade Buchanan, Arts & Science  
Michael Kowalsky, Arts & Science  
Anthony Bathgate, Engineering  
Anna Cole, Engineering  
Kira Golf, Engineering  
Greg Paterson, Engineering  
Chris Reid, Engineering  
Mayra Gonzalez, Physical Therapy  
Isobel Johnston, Physical Therapy

## Absent

Steven Leibel, Agriculture  
Cameron Ewen, Associated Residence  
Indigenous Students' Council  
Rachana Bodani, Medicine  
Cathryn Abrametz, Pharmacy & Nutrition  
Stephanie Parker, St. Thomas More  
Matt Flintoft, WCV

## Also Present

Jeffrey Howe, Chair

Move to appoint Jeffrey Howe as Chair.

**USC Motion07:** Collins/Smith Carried.

Chair Howe introduced himself. He noted Brent Thoma asked him to chair in his absence. He was President of the Law Students Association. There are very serious issues to be discussed. The primary issue is something that has not occurred in the 97-year history of the USC. The meeting will follow Robert's Rules of Order but will try to maintain a level of informality.

### 1. Adoption of an Agenda

VP Flavell stated that there is a change to be made to the agenda. Move Agenda Item 7.1 MSC Ratification to 6.1 and to move 7.3 Removal of President Cole from Office to 6.4.

Move to adopt the agenda as amended.

**USC Motion08:** Flavell/Smith Carried.

**2. Introductions and Announcements**

President Cole introduced Mr. Andrew Mason, his lawyer, and his wife Anna Cole and noted today was his anniversary.

Councilor David introduced members of the Engineering Students' Society Executive.

**4. Minutes and Reports for Information**

**4.1 USC Minutes**

Move to adopt May 14<sup>th</sup>, 2006 USC minutes.

**USC Motion09:** Connor/Mantyka Carried.

**4.2 Executive Committee Minutes**

President Cole stated the Executive has met four times since last USC meeting. He was not at the May 24<sup>th</sup> meeting and was not aware of the June 14<sup>th</sup> or 15<sup>th</sup> meetings.

**6. Business**

**6.1 MSC Ratification**

Move to Ratify Itemobong Umoh as the International Students' Association MSC.

**USC Motion10:** Cole/Flavell Carried

**6.2 CFS**

VP Collins reported that she and VP Lang met with the Finance Committee of the Board of Governors and made their case to collect the CFS fee and to overturn an earlier decision not to.

VP Lang stated that the presentation went very well, but he believes the Board will take a considerable length of time to make the decision.

**6.3 Renovation Planning Update – Saunders Evans**

Move to grant General Manager, Caroline Cottrell, Speaking Rights.

**USC Motion11:** Schultz/Connor Carried.

General Manager Cottrell stated that Saunders-Evans have been retained as the architects for the project and that she has received emails from Colin Tennant and Dr. Paul Becker from Facilities Management Division that they are in full support. It is hoped that Dr. Richard Florizone will act as Executive Sponsor.

**6.4 Removal of President Cole from Office**

Chair Howe reminded Councilors that if something has been said once, it doesn't need to be said again. Allusions to motives are not at issues. Stick to discussion of the motion.

Move to declare President Cole in a conflict of interest.

**USC Motion12:** Lang/Collins Carried.

VP Lang stated President Cole is in a conflict of interest so a motion to declare him as such is fully justified.

President Cole doesn't feel he is in a conflict. He has nothing to gain from voting since he already is president.

VP Collins noted President Cole gains remaining as president and gains an additional vote for that.

Move to grant President Cole Speaking Rights.

**USC Motion13:** Lang/Smith Carried.

Move to declare VP Lang in a conflict of interest.

**USC Motion14:** David/Oleniuk Opposed.

Councilor Forbes spoke against the motion.

Member Reid spoke for the motion.

VP Lang stated that he was not in a conflict. He intends to introduce a motion to have a possible by-election for President so he can remain as VP Operations and Finance.

VP Flavell stated that his intentions are merely speculation and his current position puts him in a position to gain from President Cole's removal and is therefore in conflict.

Move to grant Andrew Mason Speaking Rights.

**USC Motion15:** Flavell/David Opposed.

VP Smith stated she felt it was unfair to have President Cole's lawyer speak.

VP Lang stated that the Chair is a lawyer.

Chair Howe corrected VP Lang saying he was a Student-at-Law and had just finished his law degree.

Councilor David suggested that since no other lawyer was present it was reasonable to give Mr. Mason Speaking Rights.

Councilor Grismer stated that council should simply proceed with the motion.

Councilor Connor noted it was unfair to have Mr. Mason granted Speaking Rights if the USSU lawyers were not present.

Move to amend to allow Mr. Mason to speak only once.

**USC Motion16:** Forbes/Grismer

Opposed.

President Cole stated Mr. Mason was in attendance at the request of some of the councilors he is here to answer questions councilors may have, not to act as an advocate for me. He is working pro bono and has nothing personal to gain.

Move to call a Special General Meeting of the USSU members to vote on the removal from office of President Evan Cole on the basis of breach of trust, conflict of interest, and acting in violation of the Non-Profit Corporations Act in the matter of providing an affidavit in support of Robin Mowat's lawsuit against the USSU.

**USC Motion17:** Lang/Collins

Carried.

VP Lang stated that on May 9<sup>th</sup> President Cole signed an affidavit in support of Robin Mowat's lawsuit against the USSU. On May 24<sup>th</sup>, the four Vice-Presidents were called to the law offices of the USSU lawyers, Mr. Walen and Mr. Scharfstein, who let them know that this was a huge problem of breach of trust, conflict of interest and against the Non Profit Corporations Act. The lawyers refused at that point to have any further discussions with President Cole.

VP Smith stated that USC had voted on March 30<sup>th</sup> to ratify the CFS Referendum results and therefore President Cole had to support their decision, which he didn't by signing the affidavit.

Member Reid asked what the issue is? Would President Cole have said anything different in a court of law?

Chair Howe stated ruled Member Reid was out of order. He defined fiduciary trust as someone who stands in a role of trust as an officer of a company or organization. Since the President of the USSU is not a plaintiff he has a duty to act honestly and honourably.

President Cole believes he has acted in the best interest of the USSU. He felt Robin Mowat's lawsuit would end the debate and that the Board of Governors needs it to go ahead and collect the fee. He attempted to read minutes from the Finance Committee of the Board of Governors but he was interrupted by many councilors.

VP Lang pointed out that these minutes could not be disclosed for ten years and that President Cole was in violation of his position on the Board of Governors.

President Cole said he had the permission from the Chair of the Finance Committee.

VP Lang requested written confirmation before President Cole share confidential information with USC.

VP Smith stated that it was very important to keep information clear. The USSU's own lawyers have refused to speak with President Cole because they don't feel they can trust him. The reason President Cole wasn't at the Executive meeting on May 24<sup>th</sup> was because he gave our lawyer's confidential consultations to Robin Mowat's lawyers. President Cole made the assumption that this is what Students want but USC thought the exact opposite when they voted on March 30<sup>th</sup>.

President Cole stated that he believed he was acting in the best interests of students by making an assumption that it was best to resolve the dispute between the USSU and the Board.

VP Smith questioned why, if this was for the good of the students, was the affidavit kept secret?

President Cole replied that he didn't feel he needed to bring it to anyone.

Councilor Forbes feels she hasn't heard an unbiased voice. The information contained in the affidavit, especially sections 25, 26 and 27 suggest that there was a complete break in information and trust. She is afraid that the ability of the Executive and Council to continue is severely compromised. There has been no leadership from President Cole and his actions show he is working for himself.

General Manager Cottrell asked all councilors to do everything by the book in order to be fair and to avoid complications down the road.

VP Flavell asked if President Cole was subpoenaed would Councilors want him to perjure himself?

Move to commit the motion to the Code of Ethics Disciplinary Committee.

**USC Motion18:** David/Mantyka Opposed.

Councilor David stated that the Code of Ethics Disciplinary Committee should have been the first to deal with this issue

Move to stop the debate.

**USC Motion19:** Smith/Lang Carried.

VP Flavell stated that he wanted this dealt with soon so he and the Executive could move on with their jobs.

VP Collins feels the most democratic way to decide this issue to send it to a Special General Meeting of all students.

Councilor Grismer asked if the President would be compromised between now and the Special General Meeting.

VP Lang responded that President Cole would be a detriment. He hasn't been able to take on any initiatives and can't rely on the Executive to do his job. Councilor Connor stated that President Cole is not in the office unless he has a meeting to attend.

VP Collins noted that President Cole cannot attend any meetings at which the CFS is discussed, including the Board of Governors and the CFS itself.

VP Smith stated that the four Executive members did not make the decision to seek President Cole's resignation lightly. It is very unfortunate that they have been given this to deal with.

VP Flavell stated that the initial decision was made improper because there was no notice given or another opinion given to properly educate the Executive. He feels that the process was not followed and the wrong decision was made due to a lack of information.

Move to call the question.

**USC Motion20:** Buswell/Umoh Carried.

Councilor's Mantyka, David, and VP Flavell abstained.

VP Flavell stated his belief that 2/3 of all councilors, not just 2/3 of those present must vote to send the issue to a Special General Meeting.

General Manager Cottrell stated she had asked this question to Chair Thoma who ruled that 2/3 of those present, not 2/3 of all the councilors were the requisite number for this vote.

Councilor Forbes requested a ruling from Chair Howe since there cannot be any vote by proxy.

Chair Howe ruled that all councilors must be present

Move to challenge the Chair's ruling.

**USC Motion21:** Lang/Smith Carried.

VP Lang spoke for the challenge saying there had never been a time when all councilors had to be present.

Member Reid noted his opposition to the motion.

Councilor Umoh requested clarification that the vote was to send the issue to a Special General Meeting.

Chair Howe confirmed this.

VP Flavell stated he was deeply opposed to voting without all councilors present.

Councilor David also opposed.

Councilor Chhoker abstained.

Thirteen councilors were in favour and five opposed on this vote.

### **7.2 Appointments Board**

General Manager Cottrell noted that she and Human Resources Manager, Amy Yeager, met with Jennifer Houser who looks like an excellent candidate for Chief Returning Officer. She will get hold of her curriculum vitae for the Appointments Board.

## **8. Questions and Comments**

Move to hold the Special General Meeting on July 12<sup>th</sup>, 2006,

**USC Motion22:** Allan/Buswell Carried.

Move to amend Special General Meeting date to July 22<sup>nd</sup> at 2:00 p.m.

**USC Motion23:** Forbes/Connor Carried.

Councilor David feels it is very undemocratic to hold the meeting in the summer.

President Cole also feels it is undemocratic as suggested by regular Chair, Brent Thoma.

Councilor Connor asked how it could be seen as undemocratic when the SGM now has to have 50 members in attendance and previous not nearly that many students attended. She asked President Cole why he went ahead with the affidavit when he'd been advised not to?

Councilor Rabyj asked if it is necessary to have the meeting in the summer since a vote in the fall means fewer people would want to change their lives to run for president if the vote is in favour of removal.

Councilor Forbes stated that there is a responsibility to ensure the issue is made very clear by councilors to their respective colleges.

Councilor Schultz stated that councilors must bring as many people as possible to the meeting.

There were 4 abstentions to the motion.

Councilor Mantyka wanted his opposition noted.

VP Lang stated he has every intention to also put forward a Bylaw Amendment to allow the election to be for President.

Move to have the Executive to provide an action plan for the SGM and for the remainder of the summer.

**USC Motion24:** Forbes/Connor Carried.

Councilor David asked which Executive members have finished their Accountability Reports from their conferences and when they would be submitted?

VP Flavell stated that he had created a template for the Executive to assist them in preparing their reports.

VP Lang stated VP Flavell had been a “champ” to get the template done while he has been busy with other matters.

VP Collins informed councilors that she has started it but technically it isn’t due to USC until the end of the summer.

President Cole stated that he was asked by the Executive not to attend the conferences; therefore would have no report. On May 31<sup>st</sup> he received word from Mr. Mowat’s lawyer that their intention would be to not use his affidavit at his request. He then got back to the lawyer to request the affidavit back and had asked Robin Mowat for it earlier.

VP Lang stated the affidavit is still at the court.

Member Kowalsky asked if the SGM would have all sides presented.

??? informed him both sides would be presented.

Councilor Connor asked what the gathering on June 24<sup>th</sup> was about.

VP Flavell replied that it was in response to other Executive members’ actions. He felt very hurt and offended to have been excluded from some of their consultations and so called meeting to put information forward.

## 9. Other Business

Move that the next USC meeting be held on July 23<sup>rd</sup> at 10 a.m.

**USC Motion25:** Flavell/Smith Carried.

Move to amend that the next USC meeting be held on July 23<sup>rd</sup> at 2 p.m..

**USC Motion26:** Buswell/Lang Carried.

Move to amend that the next USC meeting be held on July 23<sup>rd</sup> at 12 p.m.  
**USC Motion27:** Collins/??? Carried.

**10. Adjournment**

Move to adjourn at 5:13 p.m..  
**USC Motion28:** Flavell/Buswell Carried.

# Executive Committee

Minutes for Friday, July 7 2006

Present: Evan Cole, Cody Lang, Ashlee Smith, Alice Collins, Brad Flavell and  
Caroline Cottrell

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1. Call to Order

The Meeting was called to order at 10:15 a.m.

2. Call for Quorum

Quorum was present.

3. Roundtable

*President Cole*

- Has spent time organizing his office
- Met with ten to twelve students
- Attended Planning Committee Meeting
- Attended Sustainability planning sessions
- Working on welcome messages for the Survival Calendar and the Health and Dental Booklet
- Has been attending class
- Attended Sensitivity Training Workshop
- Met with Galivan and Associates regarding student health and dental coverage
- Sat on two academic appeals committees
- Attended an Open Studies Appeal
- Met with Kelsey President

*VP Collins*

- Attended the civic election forum
- Visited Regina to meet with Warren McCall re. post-secondary review
- Preparation to attend CFS meetings
- Attended CFS meetings in Ottawa
- Attended Sensitivity Training Workshop
- Met with Galivan and Associates
- Toured USSU Daycare

*VP Lang*

- Attended Sensitivity Training Workshop
- Met with Galivan and Associates
- Has been working on Campus Clubs

- Working on Coca-Cola materials
- Sorted out the office of VP Op/Fin and archived much material
- Attended Place Riel renovation meeting
- Toured USSU Daycare

*VP Flavell*

- Attended Sensitivity Training Workshop
- Met with Galivan and Associates
- Has been attending class
- WISEASS will be ready next month
- DisOrientation – working on some ideas for next year
- Working on the Student Rights Handbook

*VP Smith*

- Attended Sensitivity Training Workshop
- Met with Galivan and Associates
- Consultation on Youth Engagement in Moose Jaw
- Attended Sustainability workshops
- Sat on the interview panel for the Marketing Coordinator
- Attended CFS Saskatchewan in Regina
- Dealt with Health and Dental complaints
- Toured USSU Daycare

*GM Cottrell*

- Met with Cary Primeau from Campus Rec re. Welcome Week
- Met with Sheena Rowan re. campus wide emailing
- Met with Chris Philips re. history project
- Accompanied some Executive members on tour of USSU Day Care
- Met with President MacKinnon
- Had staff portrait taken
- Meeting re. plasma screens
- Meeting re. development of new websites
- Met with Galivan and Associates – Health and Dental
- Staff Golf Tournament
- Met with Jeh Custer re. sustainability
- Many meetings with lawyers
- General duties as per usual

4. Road Trip

VPs Lang, Smith and Collins will be leaving on Sunday, July 9<sup>th</sup> to travel to the University of Lethbridge, University of Calgary, University of Alberta, NAIT and, possibly, SAIT to make direct contact with other western Canadian Students' Unions and to tour their facilities.

5. University Centennial

The Executive has had some discussion about participating in the University's upcoming centennial celebrations. Melana Soroka, from Alumni Relations, has contacted GM Cottrell about possibly hosting a USSU/USC reunion.

6. Executive Plans

GM Cottrell requested that the Executive solidify their plans for the next year as soon as possible so that support staffing and other resources can be arranged.

7. English as a Second Language

The University has approached the USSU about ESL students becoming Students' Union members. These individuals may need to be considered part-time students to avoid triggering the automatic enrollment into the Health and Dental Insurance Plans. If part-time status does not afford the ESL students access to other services, alternative mechanisms to avoid triggering Health and Dental benefits will need to be explored.

8. Place Riel Expansion

GM Cottrell, Facilities & Operations Manager Salikin and VP Cole met with Colin Tennant and Brian Bilokreli, both of Facilities Management Division, to discuss the planned expansion of Place Riel. The issue of where to locate the USSU offices continues to be a sticking point although several suggestions have been made by Ms. Salikin. A Steering Committee has been struck for the project. President Cole, VP Lang, GM Cottrell and Facilities & Operations Manager Salikin will represent the USSU.

9. Health and Dental Plan

VP Lang and GM Cottrell will form a subcommittee to examine the various Health and Dental insurance providers and will focus on the value of the plan service with regard to the student financial investment.

10. Campus Career Expo

EXEC11        Move to partner with SECC for the Campus Career Expo and agree  
Cole/Smith    to the proposal previously made by Nathan Risling  
CARRIED

11. Transition Project

Ann Remy contacted VP Collins to schedule a USSU orientation with the Royal West Students on September 5<sup>th</sup> at 11:30 a.m. Ms. Remy has requested that the students be provided with a half-hour long professional presentation on the Students' Union and its services.

12. University Life 101

U-Life 101 has asked for USSU merchandise and sponsorship for public speakers. They may also ask for U-Life students to shadow USSU volunteers. President Cole will find out the amount of sponsorship they would like for RECstravaganza in both dollars and prizes.

13. Habitat for Humanity

President Cole will follow up on this item so that the USSU can become involved.

14. V-Teams

VP Smith reported that the URSU has implemented Volunteer Teams. There are incentives to join and a list-serve exists to call for volunteers for various activities. T-Shirts are printed to identify volunteers and letters of reference are provided for them based on the number of events the volunteers work. The technical framework for this can easily be replicated here according to Scott Henderson, USSU IT Support. This program could also provide back-fill for Safewalk and Student Crew.

15. USSU Branding

GM Cottrell reported that this initiative will be assigned to the two new staff people, the Communications Manager and the Marketing Services Coordinator. She will report back to the Executive as it unfolds.

16. Scholarships

GM Cottrell will explore the possibilities with the Scholarship Office since the USSU does not have charitable status and thus cannot provide receipts for public donations.

17. Policy Updates

The Executive will examine all policies on an on-going basis.

18. Keshia Kamphius

VP Collins presented a request she has had from Keshia Kamphius for sponsorship to attend an Oxfam Conference. VP Collins will investigate further and report back.

19. Volleyball Courts

President Cole reported that permission had been sought for the evacuees from the northern fires to be allowed to use the Louis' courts. Permission for this has been willingly granted.

20. Chairperson

It is very important to get a chairperson for the USC meeting on July 23<sup>rd</sup>. GM Cottrell will contact former president Gavin Gardiner to see if he is willing and available to serve in this capacity.

21. American Income Life

President Cole brought forward a request from American Income Life to provide all undergraduate students with \$2000.00 “free” life insurance. The Executive felt this was a way for the company to get a large mailing list and declined to be involved.

Adjourned.

**Executive Committee**  
Minutes for Tuesday, July 18, 2006

Present: Cody Lang, Ashlee Smith, Alice Collins, Brad Flavell and Caroline Cottrell

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1. Call to Order

The meeting was called to order at 9:40 a.m.

2. Call for Quorum

Quorum was present.

3. Resignation

EXEC12 Move to accept the resignation of President Evan Cole.  
Lang/  
Smith

Carried.

Adjourned.

# Appointments Board

Minutes for Wednesday, July 12<sup>th</sup>, 2006

Present: Evan Cole, Ryan Allan, Sarah Connor, James Mantyka, Trevor Olenuik

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**1. Call to Order**

The meeting was called to order at 7 p.m.

**2. Call for Quorum**

Quorum was present.

**3. New Business**

Move to appoint Jennifer Houser as Chief Returning Officer.

Motion 01: Connor/Mantyka

Carried.

**4. Adjournment**

The meeting was adjourned at 7:30 p.m.

10.04 Should the position of President become vacant for any reason on or before October 31 in any year, the Vice-President (Operations and Finance) shall assume the office of President while continuing to serve in the capacity of Vice President (Operations and Finance). He or she shall, as soon as possible, resign one of these positions and the Elections Board shall hold a by-election to fill the vacated position. If the position of President becomes vacant after October 31 in any year, the Vice-President (Operations and Finance) shall assume the position of President and resign the office of Vice-President (Operation and Finance).

Should any other position on the Executive or the University Students' Council become vacant for any reason prior to October 31 in any year, the Elections Board shall hold a by-election to fill that position. After October 31 in any year, a vacancy on the Executive will not be filled. After October 31 in any year, a vacancy on the University Students; Council can be filled, subject to approval by the University Students' Council.

**Notice of Motion to USC**  
**July 20, 2006**

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**Proposed Amendment to the Constitution**

Cody Lang, President of the USSU and VP Operations and Finance, has made known his desire to hold of the position of President only until a by-election can be held – proposed date, October 18, 2006. This requires an amendment to the USSU constitution. Advice has been sought as to the validity of this amendment from the USSU lawyers who have provided verbal assurance that under the Article 13 of the Constitution, as well as the Non-Profit Corporations Act, this is a legitimate amendment which can be passed by USC and ratified at the next Annual General Meeting.

**USSU Constitution Article 13**  
**Bylaws**

Subject to this Constitution, the University Students' Council shall have the power to pass, amend or repeal any bylaws providing for the operation and better functioning of the University of Saskatchewan Students' Union. Any bylaw passed by the University Students' Council shall be subject to approval and ratification by the membership at the next Annual General Meeting.

The motion will be to amend Bylaw #1 as follows: That the wording of Bylaw #1, Article 10.04 be changed from

**Bylaw #1 - Governance**

10.04 Should the position of President become vacant for any reason throughout the term of office, the Vice-President (Operations and Finance) shall assume the office of the President. Should any position on the Executive with the exception of the President or on the University Students' Council become vacant for any reason prior to October 31 in any year, the Elections Board shall hold a by-election to fill that position. After October 31, a vacancy on the Executive will not be filled. After October 31, a vacancy on the University Students' Council can be filled, subject to approval by the University Student's Council.

To read:

***Proposed Amendment***

***10.04 Should the position of President become vacant for any reason throughout the term of office, the Vice-President (Operations and Finance) shall assume the office of President while continuing to serve in the capacity of Vice President (Operations and Finance). If this occurs on or before October 31 the Vice-President (Operations and Finance) will, as soon as possible, resign one of these positions and hold a by-election to fill the vacated position. If this occurs after October 31 he/she will resign the office of Vice-President (Operations and Finance) and retain solely the office of president.***

***Should any position on the Executive or on the University Students' Council become vacant for any reason prior to, or on October 31 in any year, the Elections Board shall hold a by-election to fill that position. After October 31, a vacancy on the Executive will not be filled. After October 31, any vacant position as a Member of Student Council can be filled by a by-election held by the Elections Board, subject to approval by a motion passed by a simple majority of the present University Student's Council.***

# **University Students' Council Agenda**

Sunday, August 13<sup>th</sup>, 2006

- 1. Adoption of an Agenda**
- 2. Introductions and Announcements**
  - 2.1 Jason Ventnor, USSU Marketing Services Coordinator**
- 3. Council Address**
  - 3.1 Jason Ventnor – Welcome Week**
- 4. Minutes and Reports for Information**
  - 4.1 USC Minutes – July 23<sup>rd</sup>, 2006**
  - 4.2 Executive Committee Minutes – July 24<sup>th</sup>, Aug 1<sup>st</sup> & Aug 8<sup>th</sup>, 2006**
  - 4.3 Academic Affairs Board Minutes and Report**
  - 4.4 Appointments Board Minutes and Report**
  - 4.5 Board of College Presidents**
  - 4.6 Code of Ethics Disciplinary Committee Minutes and Report**
  - 4.7 Elections Board Minutes and Report**
  - 4.8 External Affairs Board Minutes and Report**
  - 4.9 Operations and Finance Board Minutes and Report**
  - 4.10 Student Issues Board Minutes and Report**
  - 4.11 Sustainability Board Minutes and Report**
- 5. Motions Arising from the Minutes and Reports**
- 6. Business**
  - 6.1 Amendment of Article 10 of Bylaw #1**
  - 6.2 By-Election Date**
  - 6.3 A Motion to hold an SGM in September**
- 7. New Business**
- 8. Questions and Comments (30 minutes)**
- 9. Any Other Business**
  - 9.1 GAA**
  - 9.2 Health & Dental Plan**
  - 9.3 Meeting of Appointments Board**
- 10. Adjournment**

# University Students' Council

Minutes for Sunday, July 23<sup>rd</sup>

## Present

Cody Lang, President  
Ashlee Smith, VP (Student Issues)  
Brad Flavell, VP (Academic Affairs)  
Alice Collins, VP (External Affairs)  
Steven Leibel, Agriculture  
Ryan Allan, Arts & Science  
Jocelyn Grismer, Education  
Kristina Rabyj, Education  
Benjamin David, Engineering  
James Mantyka, Engineering  
Lane Buswell, Kinesiology  
Alison Forbes, Law  
Karla Horvey, Physical Therapy  
Jeanine Schultz, St. Thomas More

## Also Present

Matt Leisle, Chair  
Caroline Cottrell, USSU General Manager  
Charles Hamilton, Sheaf  
Rob Martz, USSU Communications Manager

## Regrets

Trevor Oleniuk, Commerce  
Megan Harder, Nursing

## Absent

Sarah Connor, Arts & Science  
Cameron Ewen, Associated Residence  
Ana Carolina Melendez, Commerce  
Jess Chhokar, Dentistry  
Indigenous Students' Council MSC  
Itemobong Umoh, International  
Students' Association  
Rachana Bodani, Medicine  
Cathryn Abrametz, Pharmacy & Nutrition  
Stephanie Parker, St. Thomas More  
Matt Flintoft, WCVN

The meeting was called to order at 12:09p.m.

## 1. Adoption of an Agenda

Move to ratify Matt Leisle as Chair pro tem.

**USC MOTION29:** Flavell/David

Carried.

President Lang introduced Matt Leisle as the Chair and thanked him for agreeing to take the Chair position for this meeting and possibly meetings to come.

Move to amend the agenda to add under New Business 7.3 A Motion to Hold an SGM in September.

**USC MOTION30:** Collins/Smith

Carried.

Move to adopt the agenda as amended.

**USC MOTION31:** Lang/Flavell

Carried.

## 2. **Introductions and Announcements**

### 2.1 **Habitat for Humanity**

VP Smith noted that every year the USSU chooses some charities to support. It was decided that staff and Executive would volunteer their time with Habitat for Humanity on July 25<sup>th</sup> rather than donating money. Staff and Executive will be helping out with more charities throughout the year and Councilors are welcomed to participate.

Move to grant speaking rights to General Manager, Caroline Cottrell.

**USC MOTION32:** Lang/Allan

Carried.

General Manager Cottrell introduced Robert Martz, USSU Communications Manager. He will be making a Council Address.

## 3. **Council Address**

### 3.1 **Resignation of President Cole**

On July 7<sup>th</sup> the lawyers for the USSU received a letter from Evan Cole's lawyer stating that he would challenge the legitimacy of an SGM since only 2/3 of quorum, rather than 2/3 of all Councilors, had voted to send the issue of his removal as President to such a meeting. The Executive as a whole met and the four Vice Presidents suggested a compromise whereby President Cole would relinquish certain areas of his position in order to satisfy the requirements of the other Executive members. All Executive members agreed to this in principle. As suggested by the Executive GM Cottrell then put out an email request to Councilors to cancel the SGM with the "vote" to be returned by Tuesday, July 11<sup>th</sup>. This date was chosen because the latest date to call a meeting was July 12<sup>th</sup>. By the end of the weekend 10 votes (including the Executive) had been cast in favour of cancellation. The GM made the assumption that the other three votes would be forthcoming but that if they weren't there was still time to reinstate the meeting on July 12<sup>th</sup>. She assumes full responsibility if anyone wants to hold her to account for canceling the meeting before receiving all the votes but wished to calm the controversy as quickly as possible and not lead any more students to believe a meeting would be held. Every attempt was made by the four Vice Presidents to reconcile the issue with Evan Cole. This did not happen and President Cole resigned on July 18<sup>th</sup>.

President Lang spoke to the issue of the SGM being cancelled. He does not agree that it is all General Manager Cottrell's fault. He noted that it was not the Executive's will to circumvent Council and was very thankful for the work that was done by Council on the issue. The Executive wanted to prevent a lawsuit from taking place.

### 3.2 **Branding**

Move to grant Rob Martz speaking rights.

**USC MOTION33:** Lang/Collins

Carried.

Rob Martz gave a presentation on the re-branding process for the USSU. The purpose is to have students know what the USSU does for them. Need to re-shape our identity with students. Students are automatically members but we still need to make an effort with

them. Need to emphasize the USSU's accomplishments and long-term goals. Look at new logo and tangible work that can be done to draw attention to the organization. Need to get the message out about our core values. He invites input from Councilors.

Councilor Forbes noted that re-branding is really important. Need to be careful about the amount of money that would be spent.

Rob Martz noted that it isn't a huge media campaign but to foster loyalty and make better use of our services.

Councilor David stated that with all that has happened over the summer re-branding should not be a main concern. Students have lost their trust in the organization and the USSU needs to be more accountable.

Rob Martz noted that Councilor David is right but that part of getting the word out is part of re-branding. A re-branding and a re-focus would help accomplish accountability.

#### **4. Minutes and Reports for Information**

##### **4.1 USC Minutes**

Councilor David noted that he was not able to access the minutes from the last Council meeting on the USSU website.

General Manager Cottrell stated that there has been debate on the legality of the minutes being online before Council has approved them. The minutes do not exist until they are approved by Council.

##### **4.2 Executive Committee Minutes**

##### **4.4 Appointments Board Minutes and Report**

#### **5. Motions Arising from the Minutes and Reports**

Move to approve the minutes as circulated.

**USC MOTION34:** Flavell/Mantyka

Carried.

#### **6. Business**

##### **6.1 Renovation Update**

President Lang noted that the bathroom renovations are proceeding in Lower Place Riel. Continuing to have difficulty with the university administration in moving ahead with the major renovation.

Councilor David asked how the budget was looking.

General Manager Cottrell stated that the bathroom renovation is about \$20,000 over budget; however, the University has agreed to pay that \$20,000.

Councilor Allan asked that while the project continues would there be more increases and if there were increases in the budget would the university cover that as well.

General Manager Cottrell stated that the budget includes a 10% contingency as well as 3.5% of the total budget goes to the University Facilities Management Division for doing the accounting, which is being protested as the USSU has an accounting department. She has meetings coming up with Facilities Management to sort everything out. The lawyers are working on a new Head Lease in hopes of re-negotiating with the University before the big renovations begin.

Councilor David asked what the \$20,000 was in terms of percentage wise for being over budget.

General Manager Cottrell stated that she does not have the budget figures with her and the budget for the bathroom renovation is around \$102,000 and the USSU had budgeted around \$82,000 and the contingency is approximately \$8,300.

## **7. New Business**

### **7.1 Amendment of Article 10 Bylaw #1**

President Lang noted that the amendment will change the bylaw so that the VP (Operations & Finance) would not automatically be President for the year if the President's position should come open but that there would be a by-election before October 31<sup>st</sup>. He feels that he would be more effective in the VP (Operations & Finance) position and would like to see someone in the President position that has earned it.

### **7.2 By-Election Date**

General Manager Cottrell stated that the by-election date is dependent on whether or not Council decides to have a Special General Meeting prior to the by-election. If there is a SGM the earliest date would be September 18<sup>th</sup> and then a by-election would be held in mid-October.

### **7.3 A Motion to Hold an SGM in September**

VP Collins noted that this is pending if the motion passes to amend Article 10 Bylaw #1. Technically it isn't needed as it could be ratified at the AGM in January but the Executive feels that it is best to have it done as early as possible.

## **8. Questions and Comments (30 minutes)**

Councilor Allan noted that he felt Chair Thoma's abrupt resignation by email was harsh and factually incorrect. He sent Chair Thoma and Council a reply letter outlining his concerns with the resignation letter. Shortly after a reply was received from Councilor David with some concerns of Councilor Allan's letter. He disagrees with Councilor

David's arguments but agrees with many points such as "avoid unnecessary hurt through actions and words" and "take responsibility for your words and actions". He reminded Council that Councilor David, Councilor Mantyka, Councilor Oleniuk, Councilor Melendez and VP Flavell stormed out of the meeting because of voting results leaving Council without quorum. This was completely unprofessional behaviour. VP Flavell should be setting a good example. He continued to read from Councilor David's letter and noted that not one of the members had come forth, apologized and corrected their mistake.

VP Flavell thanked Councilor Allan for bringing up the matter. He wants to foster a good relationship with everyone and would like to apologize for his actions at the last meeting. Emotions were running high and he did feel that he needed to step out. He did come back to the meeting and finished up.

Councilor David stated that his actions were out of place and apologized for what happened. He also noted that he did come back to the meeting.

Councilor Mantyka apologized for his actions.

Councilor Allan thanked Councilor David, Councilor Mantyka and VP Flavell for the apologies on behalf of Council.

VP Smith noted that over the past couple months there has been a lot of work done and some extra hours put in on both the Executive and General Manager Cottrell's part and she wanted to thank General Manager Cottrell on behalf of Council. She's done an amazing job.

President Lang thanked Council for all their work and wants to move forward.

Councilor David asked what the total dollar amount of legal services used to date for the organization is since May 1. He also asked what the Executive projects are for the year and the progress made to date.

General Manager Cottrell stated that once the bills have been received for the legal fees they will be brought to Council.

VP Flavell noted that he is well on his way with two projects one being WISEASS (Web Instrument for Student Enhancement on the Academic Support Site). The advertising campaign has been planned out and posters are made. The launch for the website will happen within the next few weeks. The other project that is in progress is with Drew Dwernychuk, Academic Affairs Officer, and Allyson Clarke, Victim Advocate, and is the Student Rights and Responsibilities Handbook which will contain courses of actions that can be taken on academic and non-academic issues. It should be ready for distribution during Welcome Week. There are several other projects that he has full intentions of taking on such as textbook prices and extending library hours.

VP Smith stated that the last couple months have been busy but still have been working on projects. She has been working on the possibility of a universal bus pass. Have met with the city and going over feasibility of possibly have a referendum in February. Has been working on the health & dental plan as the contract with Studentcare is coming due at the end of the year. At the CFS AGM there was a motion made to have a campaign to get residence tenants included in the Residential Tenancy Act, which was also part of her campaign. She will be working with CFS to get this going. She also has been looking into a volunteer team, which is a listserv that students sign up for and would receive notices of volunteer opportunities.

VP Collins stated that she felt that this process is unnecessary, as Council will be provided with the Summer Accountability reports. She has been communicating with CFS and attended the CFS meeting. One project that she will be starting on is an Inner City Outreach program on educating low-income families on their post-secondary options. Has been meeting with government officials discussing strategies for provincial and civic elections.

President Lang stated that this is premature and somewhat unnecessary because of the accountability reports. There has been a lot of time spent on the issue surrounding President Cole. He has been working on Orientation as well as Place Riel renovations.

Chair Leisle informed Council of his experience and involvement with the USSU. He was the ACRO in 2003/04 and in 2004/05 he was MSC for Arts & Science as well as for the majority of that year he was the President of the Arts & Science Students' Union.

## **8. Any Other Business**

### **9.1 Report on the Alberta Trip**

VP Collins reviewed the information from the conference reports. For any further information Councilors can see the Executive.

VP Flavell noted that the final budget figures are not included as they were not available but will be in the final accountability report.

President Lang noted that an August USC meeting should be booked. He spoke with the Executive and thought that it may be appropriate to hold meetings every two weeks in August. He would like to hear everyone's thoughts.

Councilor Schultz stated that she lives in Regina during the summer and it would be hard to get back every two weeks.

Councilor Forbes stated that it may be excessive to meet more than once a month during the summer.

Councilor David spoke in agreement with Councilor Forbes and once a month should be sufficient.

VP Collins asked if it would work for Council to meet once in August near the end of the month.

General Manager Cottrell stated that the beginning of September is the busiest time for the staff at the USSU and noted that when a date is decided to consider that there needs to be sufficient time to get things organized for an SGM meeting.

Councilor David recommended that the next meeting be held August 20<sup>th</sup>.

Councilor Buswell stated that his internship starts on August 28<sup>th</sup> and August 13<sup>th</sup> would work better.

VP Collins recommended brainstorming on the time of day as well.

Councilor Buswell noted that it would be best for him to hold the meeting as late as possible and asked if 6p.m. would work.

Councilor David noted that he leaves the city at 3p.m. on Sundays to go to work.

Move to hold the next USC meeting on August 13<sup>th</sup> at 12p.m.

**USC MOTION35:** Flavell/David

Councilor Schultz asked that the meeting take place at noon or at 2p.m.

Councilor Rabyj noted that Council should be more flexible with days and times. It seems to be the same Councilors in attendance and would be nice to get a better turnout.

Move to amend the motion that the meeting be held August 13<sup>th</sup> at 2p.m.

**USC MOTION36:** Lang/Buswell

Carried.

Councilor David recommended it to be held on a Saturday night.

Councilor Buswell stated that he goes away on the weekends and that's why he wanted it as late as possible.

Councilor Rabyj asked if the Executive has had any emails from Councilors why people cannot meet on days that would be more suitable.

President Lang noted that it is quite uncommon to have quorum during the summer.

General Manager Cottrell noted that there are a lot Councilors are unable to attend because they are working out of province. The summer is difficult to get everyone together.

Councilor Forbes asked when USC would be held during the regular session.

VP Smith stated that in previous years the meetings have always been on Thursdays at 6p.m. and to her understanding it would continue, but if there are any suggestions they could be taken into consideration.

VP Collins stated that Council should continue meeting as in the past years on Thursdays at 6p.m.

**10. Adjournment**

Move to adjourn at 1:12p.m.

**USC MOTION37:** Buswell/Flavell

Carried.

# Executive Meeting

Minutes for Monday, July 24<sup>th</sup>, 2006

Present: Cody Lang, Alice Collins, Ashlee Smith, Brad Flavell, Caroline Cottrell

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1. Call to Order

The meeting was called to order at 2:10 p.m.

2. Call for Quorum

Quorum was present.

3. Roundtable

*President Cody Lang*

- Learning presidential duties
- Met with Lea Pennock for Board of Governors orientation
- Attended the Board of Governors meetings
- Attended Marketing and Communications meeting
- Worked on conference accountability reports
- Met with colleagues from McGill University on their cross-Canada tour
- Attended USC
- Attended *Bridging the World in Song*
- Working on Campus Clubs
- Numerous meetings with GM Cottrell and USSU meetings

*VP Brad Flavell*

- Met with colleagues from McGill University
- Worked on accountability reports
- Finished first draft of *Student Rights Handbook* in collaboration with Drew Dwernychuk and Allyson Clarke
- Working on WISEASS ad campaign with Meshon Cantrill
- Attending class
- Gave presentation to group of 10 year old participants in the Diefenbaker Centre's Summer Politics Camp
- Has dealt with a couple of academic issues
- Attended USSU office meetings

*VP Alice Collins*

- Met with colleagues from McGill
- Went with VP Smith to Transit Meeting
- Liaised with URSU representatives regarding potential provincial election and regarding civic elections
- Attended *Bridging the World in Song*

- Wrote accountability reports
- Attended USC meeting
- Volunteered in LGBTQA Centre
- Attended USSU office meetings

*VP Ashlee Smith*

- Met with Saskatoon Transit
- Attended USC meeting
- Member of Marketing Coordinator interview team
- Volunteered in the Help Centre
- Visited other USSU Centres
- Attended USSU office meetings

*GM Caroline Cottrell*

- Prepared PowerPoint presentation for orientations
- Gave an orientation to English as a Second Language Students
- Variety of ad hoc Executive meetings regarding proposed contract for Evan Cole
- Meeting with lawyers regarding proposed contract for Evan Cole
- Phone calls with university administration regarding Evan Cole
- Meeting with Rob and Scott – webpage development
- Meeting with Freda and Rob regarding Communications Department
- Preparations for USC meeting
- Marketing position interview
- Centres Meeting
- Meetings with other staff
- Regular GM duties

4. Native Nursing Access

They have requested some support for their program orientation.

EXEC 13      Move to provide the Native Nursing Access Program with  
Smith/      USSU product.  
Collins

Carried

5. Orientation PowerPoint

GM Cottrell reported that she has prepared an Orientation PowerPoint presentation which is available for all staff and Executive members to use when they are requested to do presentations.

6. Blackberries

GM Cottrell will provide a report on Blackberries for the Executive, including cost, interface with MACs and changing SaskTel contracts.

7. Aboriginal Students' Council

VP Smith reported that she is doing the orientation for this group and requested a copy of the PowerPoint.

8. Student Life

GM Cottrell will set up a meeting with interested parties regarding surveying – what we do, when we do it, what we get out of it and for whom.

9. Chairperson

EXEC 14      Move to ask Matt Leisle to be chairperson (President's delegate)  
Flavell/      for the 2006-07 year.  
Smith

Carried

10. Band in the Bowl

President Cody suggested that the USSU explore the possibility of a free band with a beer tent in the Bowl at the end of September or beginning of October. GM Cottrell will look into the logistics and regulations.

11. Welcome Week

Jason Ventnor, who has been hired to coordinate Welcome Week, was invited to a meeting to brainstorm with the Executive. President Cole expressed concern over the amount of money that was spent on giveaways. Other Executive members suggested it was an excellent way of building bridges to students. It was decided to retain \$1000.00 for Frost Week and invest the rest of the budgeted money in Welcome Week. Jason will investigate possibilities and will also look at various events. He will contact DMT to get licensing on a couple of movies too. A keen interest was expressed in creating a closer link with Huskie Athletics. This too will be explored.

Adjourned.

# Executive Committee

## Minutes for August 1<sup>st</sup>, 2006

Present: Cody Lang, Alice Collins, Ashlee Smith, Brad Flavell, Caroline Cottrell

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### 1. Call to Order

The meeting was called to order at 10:55 a.m.

### 2. Call for Quorum

Quorum was present.

### 3. Roundtable

#### *President Lang*

- Habitat for Humanity
- Presentation for the Aboriginal Students' Centre Orientation
- Volunteered at the Women's Centre
- Changed offices
- Attended Student Computing meeting
- Campus Clubs – entered information into database
- Coke inventory and ordering
- Admin Team meeting
- Regular duties for VP Op/Fin and President

#### *VP Smith*

- Habitat for Humanity
- Presentation for the Aboriginal Students' Centre Orientation
- Marketing Interview
- Make Poverty History meeting and preparing for conference in September
- Volunteered at Women's Centre
- Researching more UPASS information

#### *VP Collins*

- Student Computing meeting
- Talked to CBC Francais about the Council of Federation meeting in St. John's NFLD
- Met with the president of the Sessional Lecturers' Union to discuss their concerns regarding negotiations with the University Administration
- Doing research for this year's provincial campaign
- Met with Erin Smith from the Sask Liberal Party regarding accessibility and affordability of post secondary education for the next provincial election

*VP Flavell*

- Attended History 262
- Student Computing Meeting w/ Bill Wallace
- Worked on the Student Rights and Responsibilities Handbook with Drew and Ally
- Volunteered at the LGBTQA Center
- Set up a plan for the rest of the year's initiatives with the Academic Affairs Officer and began planning for the Academic Affairs Board
- Met with a couple students about academic issues

4. Admin Team

GM Cottrell asked the Executive to include themselves in the request for reports for Admin Team.

5. General Academic Assembly

VP Flavell reported that he has been asked by Norma McBain from the University Secretary's Office to find 35 students for the General Academic Assembly. He will ask all the Council members, GSA and will attempt to find Students-at-Large as needed.

6. University Council Representatives

VP Flavell reported that he is going to email the Board of College Presidents to ask them to find representatives from the College Societies to sit on University Council.

7. Blackberries

GM Cottrell will examine creating a protocol for the acquisition of tools such as Blackberries and will ask Scott Henderson to deal with their purchase and activation for the Executive.

8. FMD Recycling Project

VP Smith will set up a meeting between Facilities Management Division, Jeh Custer, Rob Martz, Caroline Cottrell and herself to discuss the use of USSU buzzboards to advertise FMD recycling. This is felt to be in line with the USSU's policy on sustainability.

9. Elections Board and ACRO

GM Cottrell suggested that the ACRO and positions on the Elections Board be filled as soon as possible since there is going to be a by-election in the fall.

10. V-Team

Attached is the proposal from VP Smith to develop a Volunteer Team.

EXEC13 That the Executive support VP Smith's V-Team initiative and provide  
Smith/ \$250.00 for associated costs.  
Collins

Carried

11. Make Poverty History

VP Smith attended a meeting on the Make Poverty History Conference which will take place on campus on September 16<sup>th</sup>. They have asked for sponsorship for 11 x 17 posters.

EXEC14 Move that the USSU sponsors the Make Poverty Conference with  
Smith/ \$200 for posters and allows the use of USSU buzzboards, provided MPH  
Lang uses the USSU logo on the materials.

Carried

12. "No Means No"

VP Collins reported that Jennifer Kim from the Women's Centre has requested the acquisition of *No Means No* material from the CFS. All the free material has been ordered.

EXEC15 Move to provide \$350.00 for the *No Means No* materials from the  
Smith/ CFS to support the Women's Centre.  
Lang

Carried

13. Stonegate

The City of Saskatoon is proposing to create a new big box shopping area at Clarence Avenue and Circle Drive, which includes a Walmart store, which will be given a multi-year tax break.

EXEC16 Move that the USSU officially endorse the petition to halt construction  
Smith/ of the new Walmart store.  
Collins

Carried (3 for 1 against)

14. Saskatchewan Transportation Company

VP Collins will be scheduling a meeting with STC on Thursday, August 3<sup>rd</sup> at 2:00 to discuss student travel concerns within the province.

15. Hoodies

VP Flavell would like to get USSU hoodies for all Executive and staff members. He was asked for information about budget. GM Cottrell and Marketing Coordinator, Jason Ventnor, will investigate and report back.

16. Campus Career Expo

The Campus Career Expo takes place on September 22<sup>nd</sup>. VP Collins will bring the issue up at Admin Team to see who will be available to help staff the booth and to see also what USSU material will be provided.

17. Flowers

GM Cottrell reported that former President Gavin Gardiner's grandmother and former VP Student Issues Sarah Connor's mother both passed away unexpectedly on Saturday, July 29<sup>th</sup>. The USSU expresses its deepest sympathies to both families. Flowers and cards will be arranged.

18. Health and Dental

VP Smith and GM Cottrell will be meeting with a candidate for the Health and Dental review on Friday.

19. Campus Club Ratification

EXEC17      Move to ratify the Chinese Students Scholars' Association, the New  
Lang/        Covenant Bible Fellowship and the University of Saskatchewan  
Flavell       Students' for Life.

Carried

20. CUPE 1975 Contract

EXEC18      Move to ratify the CUPE 1975 contract as negotiated by Human  
Lang/        Resources Manager, Amy Yeager, and Facilities and Operations Manger,  
Smith        Freda Salikin.

Carried

Adjourned

# Executive Committee

Minutes for August 8<sup>th</sup>, 2006

Present: Cody Lang, Alice Collins, Ashlee Smith, Brad Flavell  
Caroline Cottrell

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1. Call to Order

The meeting was called to order at 11:00 a.m.

2. Call for Quorum

Quorum was present.

3. Roundtable

*President Cody Lang*

- Architects meeting
- Coke ordering
- Sask corrections meeting
- Sask transportation meeting
- Campus club entries
- Answering emails

*VP Alice Collins*

- Continued research on provincial campaign
- CFS provincial component meeting. Discussion mostly involved brainstorming for the provincial campaign.
- Met with representatives from the Saskatchewan Transportation Company. They are trying to increase youth rider-ship, therefore they want to be more involved with Welcome Week.

*VP Ashlee Smith*

- Volunteered in LGBTQA Centre
- Met with Haig Financial regarding Health and Dental Plan
- Meeting with Brian Saunders, architect for Place Riel renovations and expansion
- Met with Saskatchewan Transportation
- SK Environmental Society to discuss the 2006 Hike and Bike Challenge
- Met with Sustainability summer students from the U of R
- CFS Provincial Component Meeting
- Met with Grad student regarding Health and Dental Plan Review
- Meeting with concerned parent about Health and Dental Plan opt out
- Worked on the V\*Team project
- Researching UPASS

*VP Brad Flavell*

- Been attending History 262
- Dealt with 6 students and their Academic Issues
- Executive Conduct/Protocol Policy Discussion w/HR Manager
- Saunders & Evans Renovation Presentation
- Volunteered at USSU Help Center
- CFS – Saskatchewan Caucus Meeting
- Office Orientation with Student Crew Coordinator
- Coordinated University Council Student Reps w/ University Secretary

*GM Caroline Cottrell*

- Met with Phil Scott regarding Community Fine Option
- Met with Weiger Financial regarding Health and Dental
- Met with Haigh Financial regarding Health and Dental
- Met with Rishabh Malhotra regarding Health and Dental
- Met with the architects for presentation on the renovation
- Met with Saskatchewan Transportation
- Hired graduate student to finish writing the USSU history
- Attended former President Gavin Gardiner's grandmother's funeral
- Regular meetings with staff
- Regular GM responsibilities

4. Fine Option

A report was provided on the meeting between the USSU and Phil Scott from the Department of Justice about the USSU assisting in some way with the option provided for people to work off their tickets. Mr. Scott felt that we could be of assistance in setting this up on campus. The Executive expressed their willingness to cooperate with information but did not feel the USSU would have the work or the resources to make a program such as this viable. The Executive are willing to distribute material, to look at an ad on the plasma screens or a weblink.

5. Executive Protocol

There have been various iterations of the Executive Protocol Policy and Hours of Work. VP Flavell suggested working them into a single policy. GM Cottrell will give this to the Communications Manager to work on.

6. BOCP - Summercon

Brent Thoma has been in touch with various individuals about money and planning for Summercon. There is a tentative agenda at the moment and everyone expressed willingness to make this work. GM Cottrell has ordered binders and has spoken to Louis' about muffins and coffee as well as lunch. There is a tentative agenda prepared. VP Smith asked that people come to the next meeting with more definite proposals and ideas.

7. Campus Club Ratification

EXEC19            Motion to ratify the *Saskatchewan Pharmacy and Nutrition*  
Lang/             *Students' /Society, SADD (Students Against Drunk Driving) and*  
Collins            *the Pre-Pharmacy Society.*

Carried

8. Staff Welfare

GM Cottrell raised the issue of a budget line or a revision of policy to acknowledge the death of a family member of a staff person or executive member after they have departed the USSU. This issue arose because of flowers sent to former President Gavin Gardiner's grandmother's funeral on behalf of the USSU. There is no budget line for this and so a new policy is going to be proposed to allow a common expression of sorrow in the case of a death of someone who was recently part of the organization.

Adjourned

## USSU Proposed Timetable for the By-Election – 2006

August	Appointed the CRO – Jennifer Houser
On August 13	Re-strike the Appointments Board for 2006-07 – replace Trevor
Week of August 14	Post the ACRO position Appoint MSCs to Elections Board Post request for SALs for Elections Board
Week of August 21	ACRO appointed Elections Board meets to approve schedule for by-election, to review policy and other governance documents.
September 6	IF – USC has agreed to put amendment forward to a fall SGM – post the SGM and the amendment for September 18
September 18	SGM to vote on the amendment to the constitution
September 19	Call for Nominations for either President <u>or</u> Vice President Operations and Finance, depending upon the outcome of the SGM. Nomination forms available at the USSU Office. Nominees responsible for paying a \$10.00 non-refundable fee in order to be eligible for ratification. Compulsory candidates' meeting – GM Cottrell – USSU Board Room at 4:00
September 22	Nominations close at 4:00. All candidates attend procedure meeting chaired by CRO. USSU Board Room 4:30
September 24	Check on candidates' academic standing
September 26 – October 1	Campaigning begins at 12:00 a.m.
October 2 and 3	General Voting – election results at 6:00 – all postering to be removed by 11:59 p.m. Candidates may campaign but not within 30 feet of a polling station nor in any computer lab
October 10	Final day to submit complaints to CRO

# Executive Project Proposal

## I. Project

- A.1. Project Name: V\*Team
- A.2. Proposed By: Ashlee Smith, VP Student Issues

## II. Analysis

### A. Background Information and Need

- A.1. History: Despite many efforts to recruit new volunteers to help with USSU initiatives, we still have a shortage of willing individuals. A Volunteer Team has been created in URSU that has been very successful and has been growing since its start in 2004.
- A.2. Issues: There is a huge lack of communication between the USSU and the students it represents. We need to seek out new ways to get students involved and interested in USSU activities. A volunteer e-mail list serve will be able to keep students informed on ways that they can become active within their students' union.

### B. Target Group and Characteristics

- B.1. Target: Students with an interest in volunteering

### C. Vision and Mission

- C.1. Vision & Mission: To create an e-mail list serve, which will allow signed up students to receive updates on USSU events or activities that they are able to volunteer for.

### D. Key Considerations

- D.1. Detailed Budget:
- D.2. Total Budget: \$250
- D.3. Organizational Requirements: The Communication Manager can establish an appropriate format for the e-mail updates.

IT Support can manage the list serve.

- D.4. This project should be completed by September, ready for Welcome Week.

# **University Students' Council Agenda**

Tuesday, September 5<sup>th</sup>, 2006

- 1. Adoption of an Agenda**
- 2. Introductions and Announcements**
  - 2.1 Resignation of Sarah Connor**
- 3. Council Address**
- 4. Minutes and Reports for Information**
  - 4.1 USC Minutes – August 13<sup>th</sup>, 2006**
  - 4.2 Executive Committee Minutes – July 24<sup>th</sup>, Aug 1<sup>st</sup>, Aug 8<sup>th</sup>, Aug 14<sup>th</sup> & Aug 29<sup>th</sup>, 2006**
  - 4.3 Academic Affairs Board Minutes and Report**
  - 4.4 Appointments Board Minutes and Report**
  - 4.5 Board of College Presidents**
  - 4.6 Code of Ethics Disciplinary Committee Minutes and Report**
  - 4.7 Elections Board Minutes and Report**
  - 4.8 External Affairs Board Minutes and Report**
  - 4.9 Operations and Finance Board Minutes and Report**
  - 4.10 Student Issues Board Minutes and Report**
  - 4.11 Sustainability Board Minutes and Report**
- 5. Motions Arising from the Minutes and Reports**
- 6. Business**
  - 6.1 Amendment of Article 10 of Bylaw #1**
  - 6.2 By-Election Date**
  - 6.3 A Motion to hold an SGM in September**
- 7. New Business**
- 8. Questions and Comments (30 minutes)**
- 9. Any Other Business**
  - 9.1 GAA**
  - 9.2 Health & Dental Plan**
  - 9.3 Meeting of Appointments Board – two new MSC's required**
  - 9.4 Amendments to Constitution & Bylaws**
- 10. Adjournment**

# University Students' Council

Minutes for Sunday, July 23<sup>rd</sup>

## Present

Cody Lang, President  
Ashlee Smith, VP (Student Issues)  
Brad Flavell, VP (Academic Affairs)  
Alice Collins, VP (External Affairs)  
Steven Leibel, Agriculture  
Ryan Allan, Arts & Science  
Jocelyn Grismer, Education  
Kristina Rabyj, Education  
Benjamin David, Engineering  
James Mantyka, Engineering  
Lane Buswell, Kinesiology  
Alison Forbes, Law  
Karla Horvey, Physical Therapy  
Jeanine Schultz, St. Thomas More

## Also Present

Matt Leisle, Chair  
Caroline Cottrell, USSU General Manager  
Charles Hamilton, Sheaf  
Rob Martz, USSU Communications Manager

## Regrets

Trevor Oleniuk, Commerce  
Megan Harder, Nursing

## Absent

Sarah Connor, Arts & Science  
Cameron Ewen, Associated Residence  
Ana Carolina Melendez, Commerce  
Jess Chhokar, Dentistry  
Indigenous Students' Council MSC  
Itemobong Umoh, International  
Students' Association  
Rachana Bodani, Medicine  
Cathryn Abrametz, Pharmacy & Nutrition  
Stephanie Parker, St. Thomas More  
Matt Flintoft, WCVN

The meeting was called to order at 12:09p.m.

## 1. Adoption of an Agenda

Move to ratify Matt Leisle as Chair pro tem.

**USC MOTION29:** Flavell/David

Carried.

President Lang introduced Matt Leisle as the Chair and thanked him for agreeing to take the Chair position for this meeting and possibly meetings to come.

Move to amend the agenda to add under New Business 7.3 A Motion to Hold an SGM in September.

**USC MOTION30:** Collins/Smith

Carried.

Move to adopt the agenda as amended.

**USC MOTION31:** Lang/Flavell

Carried.

## 2. **Introductions and Announcements**

### 2.1 **Habitat for Humanity**

VP Smith noted that every year the USSU chooses some charities to support. It was decided that staff and Executive would volunteer their time with Habitat for Humanity on July 25<sup>th</sup> rather than donating money. Staff and Executive will be helping out with more charities throughout the year and Councilors are welcomed to participate.

Move to grant speaking rights to General Manager, Caroline Cottrell.

**USC MOTION32:** Lang/Allan

Carried.

General Manager Cottrell introduced Robert Martz, USSU Communications Manager. He will be making a Council Address.

## 3. **Council Address**

### 3.1 **Resignation of President Cole**

On July 7<sup>th</sup> the lawyers for the USSU received a letter from Evan Cole's lawyer stating that he would challenge the legitimacy of an SGM since only 2/3 of quorum, rather than 2/3 of all Councilors, had voted to send the issue of his removal as President to such a meeting. The Executive as a whole met and the four Vice Presidents suggested a compromise whereby President Cole would relinquish certain areas of his position in order to satisfy the requirements of the other Executive members. All Executive members agreed to this in principle. As suggested by the Executive GM Cottrell then put out an email request to Councilors to cancel the SGM with the "vote" to be returned by Tuesday, July 11<sup>th</sup>. This date was chosen because the latest date to call a meeting was July 12<sup>th</sup>. By the end of the weekend 10 votes (including the Executive) had been cast in favour of cancellation. The GM made the assumption that the other three votes would be forthcoming but that if they weren't there was still time to reinstate the meeting on July 12<sup>th</sup>. She assumes full responsibility if anyone wants to hold her to account for canceling the meeting before receiving all the votes but wished to calm the controversy as quickly as possible and not lead any more students to believe a meeting would be held. Every attempt was made by the four Vice Presidents to reconcile the issue with Evan Cole. This did not happen and President Cole resigned on July 18<sup>th</sup>.

President Lang spoke to the issue of the SGM being cancelled. He does not agree that it is all General Manager Cottrell's fault. He noted that it was not the Executive's will to circumvent Council and was very thankful for the work that was done by Council on the issue. The Executive wanted to prevent a lawsuit from taking place.

### 3.2 **Branding**

Move to grant Rob Martz speaking rights.

**USC MOTION33:** Lang/Collins

Carried.

Rob Martz gave a presentation on the re-branding process for the USSU. The purpose is to have students know what the USSU does for them. Need to re-shape our identity with students. Students are automatically members but we still need to make an effort with

them. Need to emphasize the USSU's accomplishments and long-term goals. Look at new logo and tangible work that can be done to draw attention to the organization. Need to get the message out about our core values. He invites input from Councilors.

Councilor Forbes noted that re-branding is really important. Need to be careful about the amount of money that would be spent.

Rob Martz noted that it isn't a huge media campaign but to foster loyalty and make better use of our services.

Councilor David stated that with all that has happened over the summer re-branding should not be a main concern. Students have lost their trust in the organization and the USSU needs to be more accountable.

Rob Martz noted that Councilor David is right but that part of getting the word out is part of re-branding. A re-branding and a re-focus would help accomplish accountability.

#### **4. Minutes and Reports for Information**

##### **4.1 USC Minutes**

Councilor David noted that he was not able to access the minutes from the last Council meeting on the USSU website.

General Manager Cottrell stated that there has been debate on the legality of the minutes being online before Council has approved them. The minutes do not exist until they are approved by Council.

##### **4.2 Executive Committee Minutes**

##### **4.4 Appointments Board Minutes and Report**

#### **5. Motions Arising from the Minutes and Reports**

Move to approve the minutes as circulated.

**USC MOTION34:** Flavell/Mantyka

Carried.

#### **6. Business**

##### **6.1 Renovation Update**

President Lang noted that the bathroom renovations are proceeding in Lower Place Riel. Continuing to have difficulty with the university administration in moving ahead with the major renovation.

Councilor David asked how the budget was looking.

General Manager Cottrell stated that the bathroom renovation is about \$20,000 over budget; however, the University has agreed to pay that \$20,000.

Councilor Allan asked that while the project continues would there be more increases and if there were increases in the budget would the university cover that as well.

General Manager Cottrell stated that the budget includes a 10% contingency as well as 3.5% of the total budget goes to the University Facilities Management Division for doing the accounting, which is being protested as the USSU has an accounting department. She has meetings coming up with Facilities Management to sort everything out. The lawyers are working on a new Head Lease in hopes of re-negotiating with the University before the big renovations begin.

Councilor David asked what the \$20,000 was in terms of percentage wise for being over budget.

General Manager Cottrell stated that she does not have the budget figures with her and the budget for the bathroom renovation is around \$102,000 and the USSU had budgeted around \$82,000 and the contingency is approximately \$8,300.

## **7. New Business**

### **7.1 Amendment of Article 10 Bylaw #1**

President Lang noted that the amendment will change the bylaw so that the VP (Operations & Finance) would not automatically be President for the year if the President's position should come open but that there would be a by-election before October 31<sup>st</sup>. He feels that he would be more effective in the VP (Operations & Finance) position and would like to see someone in the President position that has earned it.

### **7.2 By-Election Date**

General Manager Cottrell stated that the by-election date is dependent on whether or not Council decides to have a Special General Meeting prior to the by-election. If there is a SGM the earliest date would be September 18<sup>th</sup> and then a by-election would be held in mid-October.

### **7.3 A Motion to Hold an SGM in September**

VP Collins noted that this is pending if the motion passes to amend Article 10 Bylaw #1. Technically it isn't needed as it could be ratified at the AGM in January but the Executive feels that it is best to have it done as early as possible.

## **8. Questions and Comments (30 minutes)**

Councilor Allan noted that he felt Chair Thoma's abrupt resignation by email was harsh and factually incorrect. He sent Chair Thoma and Council a reply letter outlining his concerns with the resignation letter. Shortly after a reply was received from Councilor David with some concerns of Councilor Allan's letter. He disagrees with Councilor

David's arguments but agrees with many points such as "avoid unnecessary hurt through actions and words" and "take responsibility for your words and actions". He reminded Council that Councilor David, Councilor Mantyka, Councilor Oleniuk, Councilor Melendez and VP Flavell stormed out of the meeting because of voting results leaving Council without quorum. This was completely unprofessional behaviour. VP Flavell should be setting a good example. He continued to read from Councilor David's letter and noted that not one of the members had come forth, apologized and corrected their mistake.

VP Flavell thanked Councilor Allan for bringing up the matter. He wants to foster a good relationship with everyone and would like to apologize for his actions at the last meeting. Emotions were running high and he did feel that he needed to step out. He did come back to the meeting and finished up.

Councilor David stated that his actions were out of place and apologized for what happened. He also noted that he did come back to the meeting.

Councilor Mantyka apologized for his actions.

Councilor Allan thanked Councilor David, Councilor Mantyka and VP Flavell for the apologies on behalf of Council.

VP Smith noted that over the past couple months there has been a lot of work done and some extra hours put in on both the Executive and General Manager Cottrell's part and she wanted to thank General Manager Cottrell on behalf of Council. She's done an amazing job.

President Lang thanked Council for all their work and wants to move forward.

Councilor David asked what the total dollar amount of legal services used to date for the organization is since May 1. He also asked what the Executive projects are for the year and the progress made to date.

General Manager Cottrell stated that once the bills have been received for the legal fees they will be brought to Council.

VP Flavell noted that he is well on his way with two projects one being WISEASS (Web Instrument for Student Enhancement on the Academic Support Site). The advertising campaign has been planned out and posters are made. The launch for the website will happen within the next few weeks. The other project that is in progress is with Drew Dwernychuk, Academic Affairs Officer, and Allyson Clarke, Victim Advocate, and is the Student Rights and Responsibilities Handbook which will contain courses of actions that can be taken on academic and non-academic issues. It should be ready for distribution during Welcome Week. There are several other projects that he has full intentions of taking on such as textbook prices and extending library hours.

VP Smith stated that the last couple months have been busy but still have been working on projects. She has been working on the possibility of a universal bus pass. Have met with the city and going over feasibility of possibly have a referendum in February. Has been working on the health & dental plan as the contract with Studentcare is coming due at the end of the year. At the CFS AGM there was a motion made to have a campaign to get residence tenants included in the Residential Tenancy Act, which was also part of her campaign. She will be working with CFS to get this going. She also has been looking into a volunteer team, which is a listserv that students sign up for and would receive notices of volunteer opportunities.

VP Collins stated that she felt that this process is unnecessary, as Council will be provided with the Summer Accountability reports. She has been communicating with CFS and attended the CFS meeting. One project that she will be starting on is an Inner City Outreach program on educating low-income families on their post-secondary options. Has been meeting with government officials discussing strategies for provincial and civic elections.

President Lang stated that this is premature and somewhat unnecessary because of the accountability reports. There has been a lot of time spent on the issue surrounding President Cole. He has been working on Orientation as well as Place Riel renovations.

Chair Leisle informed Council of his experience and involvement with the USSU. He was the ACRO in 2003/04 and in 2004/05 he was MSC for Arts & Science as well as for the majority of that year he was the President of the Arts & Science Students' Union.

## **8. Any Other Business**

### **9.1 Report on the Alberta Trip**

VP Collins reviewed the information from the conference reports. For any further information Councilors can see the Executive.

VP Flavell noted that the final budget figures are not included as they were not available but will be in the final accountability report.

President Lang noted that an August USC meeting should be booked. He spoke with the Executive and thought that it may be appropriate to hold meetings every two weeks in August. He would like to hear everyone's thoughts.

Councilor Schultz stated that she lives in Regina during the summer and it would be hard to get back every two weeks.

Councilor Forbes stated that it may be excessive to meet more than once a month during the summer.

Councilor David spoke in agreement with Councilor Forbes and once a month should be sufficient.

VP Collins asked if it would work for Council to meet once in August near the end of the month.

General Manager Cottrell stated that the beginning of September is the busiest time for the staff at the USSU and noted that when a date is decided to consider that there needs to be sufficient time to get things organized for an SGM meeting.

Councilor David recommended that the next meeting be held August 20<sup>th</sup>.

Councilor Buswell stated that his internship starts on August 28<sup>th</sup> and August 13<sup>th</sup> would work better.

VP Collins recommended brainstorming on the time of day as well.

Councilor Buswell noted that it would be best for him to hold the meeting as late as possible and asked if 6p.m. would work.

Councilor David noted that he leaves the city at 3p.m. on Sundays to go to work.

Move to hold the next USC meeting on August 13<sup>th</sup> at 12p.m.

**USC MOTION35:** Flavell/David

Councilor Schultz asked that the meeting take place at noon or at 2p.m.

Councilor Rabyj noted that Council should be more flexible with days and times. It seems to be the same Councilors in attendance and would be nice to get a better turnout.

Move to amend the motion that the meeting be held August 13<sup>th</sup> at 2p.m.

**USC MOTION36:** Lang/Buswell

Carried.

Councilor David recommended it to be held on a Saturday night.

Councilor Buswell stated that he goes away on the weekends and that's why he wanted it as late as possible.

Councilor Rabyj asked if the Executive has had any emails from Councilors why people cannot meet on days that would be more suitable.

President Lang noted that it is quite uncommon to have quorum during the summer.

General Manager Cottrell noted that there are a lot Councilors are unable to attend because they are working out of province. The summer is difficult to get everyone together.

Councilor Forbes asked when USC would be held during the regular session.

VP Smith stated that in previous years the meetings have always been on Thursdays at 6p.m. and to her understanding it would continue, but if there are any suggestions they could be taken into consideration.

VP Collins stated that Council should continue meeting as in the past years on Thursdays at 6p.m.

**10. Adjournment**

Move to adjourn at 1:12p.m.

**USC MOTION37:** Buswell/Flavell

Carried.

# University Students' Council

Minutes for Sunday, August 13<sup>th</sup>, 2006

## **Present**

Cody Lang, President  
Ashlee Smith, VP (Student Issues)  
Brad Flavell, VP (Academic Affairs)  
Alice Collins, VP (External Affairs)  
Ryan Allan, Arts & Science  
Benjamin David, Engineering  
James Mantyka, Engineering  
Itemobong Umoh, International Students' Association  
Alison Forbes, Law

## **Also Present**

Matt Leisle, Chair  
Caroline Cottrell, USSU General Manager  
Jason Ventnor, USSU Marketing Services Coordinator

## **Regrets**

Trevor Oleniuk, Commerce  
Rachana Bodani, Medicine  
Megan Harder, Nursing

## **Absent**

Steven Leibel, Agriculture  
Sarah Connor, Arts & Science  
Cameron Ewen, Associated Residence Comm.  
Ana Carolina Melendez, Commerce  
Jess Chhokar, Dentistry  
Joceyln Grismer, Education  
Kristina Rabyj, Education  
Indigenous Students' Council MSC  
Lane Buswell, Kinesiology  
Cathryn Abrametz, Pharmacy & Nutrition  
Karla Horvey, Physical Therapy  
Stephanie Parker, St. Thomas More  
Matt Flintoft, WCV

The meeting was called to order at 2:18p.m.

\*\*\*Quorum was not present

Next meeting to be held September 5<sup>th</sup>, 2006 at 6p.m.

# Executive Meeting

Minutes for Monday, July 24<sup>th</sup>, 2006

Present: Cody Lang, Alice Collins, Ashlee Smith, Brad Flavell, Caroline Cottrell

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1. Call to Order

The meeting was called to order at 2:10 p.m.

2. Call for Quorum

Quorum was present.

3. Roundtable

*President Cody Lang*

- Learning presidential duties
- Met with Lea Pennock for Board of Governors orientation
- Attended the Board of Governors meetings
- Attended Marketing and Communications meeting
- Worked on conference accountability reports
- Met with colleagues from McGill University on their cross-Canada tour
- Attended USC
- Attended *Bridging the World in Song*
- Working on Campus Clubs
- Numerous meetings with GM Cottrell and USSU meetings

*VP Brad Flavell*

- Met with colleagues from McGill University
- Worked on accountability reports
- Finished first draft of *Student Rights Handbook* in collaboration with Drew Dwernychuk and Allyson Clarke
- Working on WISEASS ad campaign with Meshon Cantrill
- Attending class
- Gave presentation to group of 10 year old participants in the Diefenbaker Centre's Summer Politics Camp
- Has dealt with a couple of academic issues
- Attended USSU office meetings

*VP Alice Collins*

- Met with colleagues from McGill
- Went with VP Smith to Transit Meeting
- Liaised with URSU representatives regarding potential provincial election and regarding civic elections
- Attended *Bridging the World in Song*

- Wrote accountability reports
- Attended USC meeting
- Volunteered in LGBTQA Centre
- Attended USSU office meetings

*VP Ashlee Smith*

- Met with Saskatoon Transit
- Attended USC meeting
- Member of Marketing Coordinator interview team
- Volunteered in the Help Centre
- Visited other USSU Centres
- Attended USSU office meetings

*GM Caroline Cottrell*

- Prepared PowerPoint presentation for orientations
- Gave an orientation to English as a Second Language Students
- Variety of ad hoc Executive meetings regarding proposed contract for Evan Cole
- Meeting with lawyers regarding proposed contract for Evan Cole
- Phone calls with university administration regarding Evan Cole
- Meeting with Rob and Scott – webpage development
- Meeting with Freda and Rob regarding Communications Department
- Preparations for USC meeting
- Marketing position interview
- Centres Meeting
- Meetings with other staff
- Regular GM duties

4. Native Nursing Access

They have requested some support for their program orientation.

EXEC 13      Move to provide the Native Nursing Access Program with  
Smith/      USSU product.  
Collins

Carried

5. Orientation PowerPoint

GM Cottrell reported that she has prepared an Orientation PowerPoint presentation which is available for all staff and Executive members to use when they are requested to do presentations.

6. Blackberries

GM Cottrell will provide a report on Blackberries for the Executive, including cost, interface with MACs and changing SaskTel contracts.

7. Aboriginal Students' Council

VP Smith reported that she is doing the orientation for this group and requested a copy of the PowerPoint.

8. Student Life

GM Cottrell will set up a meeting with interested parties regarding surveying – what we do, when we do it, what we get out of it and for whom.

9. Chairperson

EXEC 14      Move to ask Matt Leisle to be chairperson (President's delegate)  
Flavell/      for the 2006-07 year.  
Smith

Carried

10. Band in the Bowl

President Cody suggested that the USSU explore the possibility of a free band with a beer tent in the Bowl at the end of September or beginning of October. GM Cottrell will look into the logistics and regulations.

11. Welcome Week

Jason Ventnor, who has been hired to coordinate Welcome Week, was invited to a meeting to brainstorm with the Executive. President Cole expressed concern over the amount of money that was spent on giveaways. Other Executive members suggested it was an excellent way of building bridges to students. It was decided to retain \$1000.00 for Frost Week and invest the rest of the budgeted money in Welcome Week. Jason will investigate possibilities and will also look at various events. He will contact DMT to get licensing on a couple of movies too. A keen interest was expressed in creating a closer link with Huskie Athletics. This too will be explored.

Adjourned.

# Executive Committee

## Minutes for August 1<sup>st</sup>, 2006

Present: Cody Lang, Alice Collins, Ashlee Smith, Brad Flavell, Caroline Cottrell

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### 1. Call to Order

The meeting was called to order at 10:55 a.m.

### 2. Call for Quorum

Quorum was present.

### 3. Roundtable

#### *President Lang*

- Habitat for Humanity
- Presentation for the Aboriginal Students' Centre Orientation
- Volunteered at the Women's Centre
- Changed offices
- Attended Student Computing meeting
- Campus Clubs – entered information into database
- Coke inventory and ordering
- Admin Team meeting
- Regular duties for VP Op/Fin and President

#### *VP Smith*

- Habitat for Humanity
- Presentation for the Aboriginal Students' Centre Orientation
- Marketing Interview
- Make Poverty History meeting and preparing for conference in September
- Volunteered at Women's Centre
- Researching more UPASS information

#### *VP Collins*

- Student Computing meeting
- Talked to CBC Francais about the Council of Federation meeting in St. John's NFLD
- Met with the president of the Sessional Lecturers' Union to discuss their concerns regarding negotiations with the University Administration
- Doing research for this year's provincial campaign
- Met with Erin Smith from the Sask Liberal Party regarding accessibility and affordability of post secondary education for the next provincial election

*VP Flavell*

- Attended History 262
- Student Computing Meeting w/ Bill Wallace
- Worked on the Student Rights and Responsibilities Handbook with Drew and Ally
- Volunteered at the LGBTQA Center
- Set up a plan for the rest of the year's initiatives with the Academic Affairs Officer and began planning for the Academic Affairs Board
- Met with a couple students about academic issues

4. Admin Team

GM Cottrell asked the Executive to include themselves in the request for reports for Admin Team.

5. General Academic Assembly

VP Flavell reported that he has been asked by Norma McBain from the University Secretary's Office to find 35 students for the General Academic Assembly. He will ask all the Council members, GSA and will attempt to find Students-at-Large as needed.

6. University Council Representatives

VP Flavell reported that he is going to email the Board of College Presidents to ask them to find representatives from the College Societies to sit on University Council.

7. Blackberries

GM Cottrell will examine creating a protocol for the acquisition of tools such as Blackberries and will ask Scott Henderson to deal with their purchase and activation for the Executive.

8. FMD Recycling Project

VP Smith will set up a meeting between Facilities Management Division, Jeh Custer, Rob Martz, Caroline Cottrell and herself to discuss the use of USSU buzzboards to advertise FMD recycling. This is felt to be in line with the USSU's policy on sustainability.

9. Elections Board and ACRO

GM Cottrell suggested that the ACRO and positions on the Elections Board be filled as soon as possible since there is going to be a by-election in the fall.

10. V-Team

Attached is the proposal from VP Smith to develop a Volunteer Team.

EXEC13 That the Executive support VP Smith's V-Team initiative and provide  
Smith/ \$250.00 for associated costs.  
Collins

Carried

11. Make Poverty History

VP Smith attended a meeting on the Make Poverty History Conference which will take place on campus on September 16<sup>th</sup>. They have asked for sponsorship for 11 x 17 posters.

EXEC14 Move that the USSU sponsors the Make Poverty Conference with  
Smith/ \$200 for posters and allows the use of USSU buzzboards, provided MPH  
Lang uses the USSU logo on the materials.

Carried

12. "No Means No"

VP Collins reported that Jennifer Kim from the Women's Centre has requested the acquisition of *No Means No* material from the CFS. All the free material has been ordered.

EXEC15 Move to provide \$350.00 for the *No Means No* materials from the  
Smith/ CFS to support the Women's Centre.  
Lang

Carried

13. Stonegate

The City of Saskatoon is proposing to create a new big box shopping area at Clarence Avenue and Circle Drive, which includes a Walmart store, which will be given a multi-year tax break.

EXEC16 Move that the USSU officially endorse the petition to halt construction  
Smith/ of the new Walmart store.  
Collins

Carried (3 for 1 against)

14. Saskatchewan Transportation Company

VP Collins will be scheduling a meeting with STC on Thursday, August 3<sup>rd</sup> at 2:00 to discuss student travel concerns within the province.

15. Hoodies

VP Flavell would like to get USSU hoodies for all Executive and staff members. He was asked for information about budget. GM Cottrell and Marketing Coordinator, Jason Ventnor, will investigate and report back.

16. Campus Career Expo

The Campus Career Expo takes place on September 22<sup>nd</sup>. VP Collins will bring the issue up at Admin Team to see who will be available to help staff the booth and to see also what USSU material will be provided.

17. Flowers

GM Cottrell reported that former President Gavin Gardiner's grandmother and former VP Student Issues Sarah Connor's mother both passed away unexpectedly on Saturday, July 29<sup>th</sup>. The USSU expresses its deepest sympathies to both families. Flowers and cards will be arranged.

18. Health and Dental

VP Smith and GM Cottrell will be meeting with a candidate for the Health and Dental review on Friday.

19. Campus Club Ratification

EXEC17      Move to ratify the Chinese Students Scholars' Association, the New  
Lang/        Covenant Bible Fellowship and the University of Saskatchewan  
Flavell       Students' for Life.

Carried

20. CUPE 1975 Contract

EXEC18      Move to ratify the CUPE 1975 contract as negotiated by Human  
Lang/        Resources Manager, Amy Yeager, and Facilities and Operations Manger,  
Smith        Freda Salikin.

Carried

Adjourned

# Executive Committee

Minutes for August 8<sup>th</sup>, 2006

Present: Cody Lang, Alice Collins, Ashlee Smith, Brad Flavell  
Caroline Cottrell

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1. Call to Order

The meeting was called to order at 11:00 a.m.

2. Call for Quorum

Quorum was present.

3. Roundtable

*President Cody Lang*

- Architects meeting
- Coke ordering
- Sask corrections meeting
- Sask transportation meeting
- Campus club entries
- Answering emails

*VP Alice Collins*

- Continued research on provincial campaign
- CFS provincial component meeting. Discussion mostly involved brainstorming for the provincial campaign.
- Met with representatives from the Saskatchewan Transportation Company. They are trying to increase youth rider-ship, therefore they want to be more involved with Welcome Week.

*VP Ashlee Smith*

- Volunteered in LGBTQA Centre
- Met with Haig Financial regarding Health and Dental Plan
- Meeting with Brian Saunders, architect for Place Riel renovations and expansion
- Met with Saskatchewan Transportation
- SK Environmental Society to discuss the 2006 Hike and Bike Challenge
- Met with Sustainability summer students from the U of R
- CFS Provincial Component Meeting
- Met with Grad student regarding Health and Dental Plan Review
- Meeting with concerned parent about Health and Dental Plan opt out
- Worked on the V\*Team project
- Researching UPASS

*VP Brad Flavell*

- Been attending History 262
- Dealt with 6 students and their Academic Issues
- Executive Conduct/Protocol Policy Discussion w/HR Manager
- Saunders & Evans Renovation Presentation
- Volunteered at USSU Help Center
- CFS – Saskatchewan Caucus Meeting
- Office Orientation with Student Crew Coordinator
- Coordinated University Council Student Reps w/ University Secretary

*GM Caroline Cottrell*

- Met with Phil Scott regarding Community Fine Option
- Met with Weiger Financial regarding Health and Dental
- Met with Haigh Financial regarding Health and Dental
- Met with Rishabh Malhotra regarding Health and Dental
- Met with the architects for presentation on the renovation
- Met with Saskatchewan Transportation
- Hired graduate student to finish writing the USSU history
- Attended former President Gavin Gardiner's grandmother's funeral
- Regular meetings with staff
- Regular GM responsibilities

4. Fine Option

A report was provided on the meeting between the USSU and Phil Scott from the Department of Justice about the USSU assisting in some way with the option provided for people to work off their tickets. Mr. Scott felt that we could be of assistance in setting this up on campus. The Executive expressed their willingness to cooperate with information but did not feel the USSU would have the work or the resources to make a program such as this viable. The Executive are willing to distribute material, to look at an ad on the plasma screens or a weblink.

5. Executive Protocol

There have been various iterations of the Executive Protocol Policy and Hours of Work. VP Flavell suggested working them into a single policy. GM Cottrell will give this to the Communications Manager to work on.

6. BOCP - Summercon

Brent Thoma has been in touch with various individuals about money and planning for Summercon. There is a tentative agenda at the moment and everyone expressed willingness to make this work. GM Cottrell has ordered binders and has spoken to Louis' about muffins and coffee as well as lunch. There is a tentative agenda prepared. VP Smith asked that people come to the next meeting with more definite proposals and ideas.

7. Campus Club Ratification

EXEC19            Motion to ratify the *Saskatchewan Pharmacy and Nutrition*  
Lang/                *Students' /Society, SADD (Students Against Drunk Driving) and*  
Collins              *the Pre-Pharmacy Society.*

Carried

8. Staff Welfare

GM Cottrell raised the issue of a budget line or a revision of policy to acknowledge the death of a family member of a staff person or executive member after they have departed the USSU. This issue arose because of flowers sent to former President Gavin Gardiner's grandmother's funeral on behalf of the USSU. There is no budget line for this and so a new policy is going to be proposed to allow a common expression of sorrow in the case of a death of someone who was recently part of the organization.

Adjourned

# Executive Committee

## Minutes for August 14<sup>th</sup>, 2006

Present: Cody Lang, Alice Collins, Ashlee Smith, Brad Flavell, Caroline Cottrell

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### 1. Call to Order

The meeting was called to order at 11:05 a.m.

### 2. Call for Quorum

Quorum was present.

### 3. Roundtable

#### *President Lang*

- Volunteered at the Help Centre
- Campus Clubs
- Coke ordering
- Jack Layton meeting
- USC meeting
- Admin Team meeting
- Louis Browsers meeting

#### *VP Collins*

- Met with Jack Layton to discuss sustainability initiatives at the USSU
- Research on provincial campaign
- Hired Brett and Logan Campbell as the radio show hosts for the 2006/07 year
- Admin Team meeting
- USC meeting

#### *VP Smith*

- Volunteered in Help Centre
- FMD Recycling Program promotions
- Gave overview of new transit hub and discussed sustainability initiatives with MP Jack Layton
- Met with student about health and dental plan
- Student Crew Coordinator Interview
- Worked on Make Poverty History
- Still researching possibility of a UPASS and what the first steps should be
- USC meeting

#### *VP Flavell*

- Attended History 262
- Finalized Student Rights Handbook
- Attended Student Advising meeting

- Met with Jack Layton, regarding a sustainable campus
- Volunteered at USSU Women's Centre
- Met with Student Legal Counsel
- Met with 2 students
- Attended USC
- Volunteered at USSU LGBTQA Centre

*General Manager Cottrell*

- Attended two Accounting meetings
- Attended Louis/Browner's meeting
- Met with Paul from BlaqMap regarding fashion display in tunnel
- Admin Team
- Organizing USC meeting
- Welcome Week meetings
- Communication meeting

4. BOCP

There was a consensus that the Executive needed to provide a mission, vision and values and this will be a separate meeting.

5. Follow Up Items

a. President's Student Fund

EXEC20      Move to cease contribution to the President's Student Fund.  
Lang/  
Smith

Carried

b. Advertising Policy

Rob Martz, Communications Manager, and Jason Ventnor, Marketing Services Coordinator, made a presentation to the Executive on pricing for advertising:

- No more side deals
- Kiosk – double
- 10% price break rather than 20% for table rentals
- Plasmas – keep cost the same but change ratio from 1:1:6 to 1:1:3
- Grilles – pricing as is but integrated with XL Reproductions

EXEC21      Move to accept the recommendations but to keep plasma ads at  
Lang/      \$75 bi-weekly for Campus Clubs.  
Flavell

Carried

c. University Life 101

Asking for sponsorship in money, product or speakers. All Executive members volunteered to act as speakers and to provide limited product sponsorship.

EXEC 22 Move to assist University Life 101 with speakers and \$100.00 of  
Collins/ product sponsorship.  
Lang

Carried

d. Native Access to Nursing

The Native Access to nursing program requested and received orientation sponsorship. VP Smith will follow up with them.

6. Policy Change

EXEC23 Move to accept the changes to *Executive Protocol Policy – Guidelines of*  
Smith/ *Conduct.*  
Lang

Carried

7. New Policy

EXEC24 Move to accept the new *Former Staff and Executive Bereavement Policy.*  
Collins/  
Flavell

Carried

8. Pharmachoice

DaBomb will be vacating their leased space in Upper Place Riel. Facilities and Operations Manager Salikin recommends accepting a proposal from Pharmachoice to develop the space into a Campus Pharmacy.

EXEC25 Move to accept the proposal put forward by Pharmachoice to lease  
Collins/ the space in Upper Place Riel, as per their business proposal.  
Smith

Carried

8. Bunny Hugs or Hoodies

EXEC26 Move to give MSCs Bunny Hugs/Hoodies rather than a year-end  
Collins/ present and to supplement the existing budget line 310-5190-00  
Lang with funds from 310-5680-00 if necessary.

Carried

9. Blackberries

GM Cottrell will provide a final price list on Blackberries.

Meeting temporarily adjourned.

Meeting resumed at 12:05 p.m.

10. Campus Clubs

EXEC26      Move to Ratify Pre-Pharmacy Club and to provide \$200.00 and  
Smith/      \$200.00 worth of Coke products.  
Collins

Carried

EXEC27      Move to Ratify ALESEC, SESS and WVSA  
Lang/  
Flavell

Carried

11. Radio Show

VP Collins has hired Brett Campbell and Logan Campbell as hosts for the USSU/CFCR Radio show on Tuesdays from 7:00 – 7:30 p.m. Amy Yeager, Human Resources Manager, will be asked to send them a letter confirming their appointment at \$15.00 per show and VP Collins will arrange weekly briefings.

12. BOPC

VP Collins will work on mandate and other information for BOCP and will report back.

Adjourned.

# Executive Committee

Minutes for Tuesday, August 29<sup>th</sup>, 2006

Present: Cody Lang, Alice Collins, Ashlee Smith, Brad Flavell, Caroline Cottrell

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1. Call to Order

The meeting was called to order at 3:20 p.m.

2. Call for Quorum

Quorum was present.

3. Roundtable

*President Lang*

- On vacation for a week
- Met with focus group regarding development on Cumberland and College
- Place Riel Renovation Meeting
- Summercon Meeting

*VP Collins*

- Attended the court hearing in the Mowat vs USSU case
- Have been working extensively on the provincial campaign
- Met with Charlie Clark, a candidate for Ward 6 in the civic election, and discussed student issues
- Met with Brent and discussed BOCP and the Summercon event
- Worked on civic election strategy
- Talked to city clerk about polling stations on campus

*VP Smith*

- Volunteered in Women's Centre
- SafeWalk Interviews
- Met with FMD about transportation survey
- Met with ESSA about their sustainability initiatives for the coming year
- Make Poverty History Stuff
- Worked on Hike and Bike
- Centres Meeting
- Volunteered in LGBTQA centre
- Went to the Robin Mowat Hearing
- Finalized everything for the V\*Team
- Met with Graham Senft about a UPASS
- Met with Charlie Clark, candidate for the civic elections
- Meeting with Brent Thoma regarding Summercon
- Food Centre Interviews
- Meeting with city transit discussing UPASS

- Worked on getting the Designated Parking Program organized for the fall
- Health and Dental Plan complaints

*VP Flavell*

- Volunteering at USSU LGBTQA Center
- BOCP/USSU Planning Session
- Presentation at Diefenbaker Center
- Final Student Rights Handbook Formatting/Printing with Drew and Rob
- 5 Days of "Holidays"
- Student Appeal
- Robin Mowat CFS Hearing
- Meeting with Potential Student-at-Large
- Purchased the WISE-ASS Software
- Drafted a Student Condolences Letter
- Filing/Destroying of Old Confidential Student Advocacy Records
- Volunteering at USSU Help Center
- Summercon Planning Meeting

*General Manager Cottrell*

- Met with VP Richard Florizone regarding renovation
- Met with Rachana Bodnai regarding MSC Orientation
- Invited to focus group for Stanley Kwok regarding Griffiths Park development
- Attended Alumni Association Orientation and Dinner
- Attended court hearing on Mowat Application
- Attended Alumni Reunion Planning Committee
- Summercon Meeting
- Huskie Meetings
- Civic Election Strategy Meeting
- Place Riel Renovation Meeting
- Routine Administrative meetings

4. Sustainable Campus Conference

The Sustainable Campus Conference is taking place from September 28 – October 1. VPs Smith and Collins are both deeply interested in attending.

EXEC 28            Move to send VP Smith and VP Collins to the Sustainability  
Smith/            Conference 2006.  
Collins

Carried

5. International Students Welcome Event

The USSU has been asked to make a brief presentation. VP Collins will take care of this but other Executive members are encouraged to attend.

6. VP Collins' Project

VP Collins introduced her outreach project. (Copy attached)

EXEC29        Move to accept and provide \$400.00 for VP Collins' project.  
Collins/  
Lang

Carried

7. Huskie Athletics

Jason Ventnor and Rob Martz reported on the initiatives between the USSU, Huskie Athletics and Louis' beginning with the football season. Tailgate parties will take place before each game in the *Dog Pound* (V-ball Courts), beer sales with GW will continue, and we will sell "dog bones" (clapping sticks). Jason has approached Huskie Cheerleading for their support via face painting and cheerleading demonstrations. Options for hockey, basketball and volleyball will be explored later.

8. Executive Funding

VP Flavell requested Executive funding to purchase the 2006 edition of the Directory of Canadian Universities.

EXEC30        Move to purchase the 2006 edition of the Directory of Canada  
Flavell/        Universities  
Collins

Carried

9. Place Riel Renovation

GM Cottrell reported that Saunders and Evans have proposed adding a third floor to Place Riel rather than trying to locate swing space outside the existing footprint. Entertaining this suggestion first requires an evaluation by a structural engineer.

EXEC31        Move to hire a structural engineer to explore expanding Place Riel to  
Flavell/        three floors.  
Collins

Carried

10. Health and Dental

GM Cottrell presented the draft RFP package for Health and Dental. Several changes were requested, including asking providing for their response to our Sustainability Policy. The RFPs will be sent out this week.

11. Golf Cart

President Lang reiterated his interest in the USSU acquiring a golf cart and would like to see this in place before Welcome Week. GM Cottrell will report back on lease or rental costs as soon as possible.

12. Campus Clubs

EXEC32        Move to ratify Agricultural Students' Society and the Saskatoon  
Lang/         Historical Education Association.  
Flavell

Carried

Note:         Law Society has requested product. This will happen pending their  
                 ratification.

Adjourned.

# Executive Project Proposal

## I. Project

- A.1. Project Name: V\*Team
- A.2. Proposed By: Ashlee Smith, VP Student Issues

## II. Analysis

### A. Background Information and Need

- A.1. History: Despite many efforts to recruit new volunteers to help with USSU initiatives, we still have a shortage of willing individuals. A Volunteer Team has been created in URSU that has been very successful and has been growing since its start in 2004.
- A.2. Issues: There is a huge lack of communication between the USSU and the students it represents. We need to seek out new ways to get students involved and interested in USSU activities. A volunteer e-mail list serve will be able to keep students informed on ways that they can become active within their students' union.

### B. Target Group and Characteristics

- B.1. Target: Students with an interest in volunteering

### C. Vision and Mission

- C.1. Vision & Mission: To create an e-mail list serve, which will allow signed up students to receive updates on USSU events or activities that they are able to volunteer for.

### D. Key Considerations

- D.1. Detailed Budget:
- D.2. Total Budget: \$250
- D.3. Organizational Requirements: The Communication Manager can establish an appropriate format for the e-mail updates.

IT Support can manage the list serve.

- D.4. This project should be completed by September, ready for Welcome Week.

## USSU Proposed Timetable for the By-Election – 2006

August	Appointed the CRO – Jennifer Houser
On August 13	Re-strike the Appointments Board for 2006-07 – replace Trevor
Week of August 14	Post the ACRO position Appoint MSCs to Elections Board Post request for SALs for Elections Board
Week of August 21	ACRO appointed Elections Board meets to approve schedule for by-election, to review policy and other governance documents.
September 6	IF – USC has agreed to put amendment forward to a fall SGM – post the SGM and the amendment for September 18
September 18	SGM to vote on the amendment to the constitution
September 19	Call for Nominations for either President <u>or</u> Vice President Operations and Finance, depending upon the outcome of the SGM. Nomination forms available at the USSU Office. Nominees responsible for paying a \$10.00 non-refundable fee in order to be eligible for ratification. Compulsory candidates' meeting – GM Cottrell – USSU Board Room at 4:00
September 22	Nominations close at 4:00. All candidates attend procedure meeting chaired by CRO. USSU Board Room 4:30
September 24	Check on candidates' academic standing
September 26 – October 1	Campaigning begins at 12:00 a.m.
October 2 and 3	General Voting – election results at 6:00 – all postering to be removed by 11:59 p.m. Candidates may campaign but not within 30 feet of a polling station nor in any computer lab
October 10	Final day to submit complaints to CRO

# **University Students' Council Agenda**

Thursday, September 14<sup>th</sup>, 2006

- 1. Adoption of an Agenda**
- 2. Introductions and Announcements**
- 3. Council Address**
  - 3.1 Hike & Bike**
- 4. Minutes and Reports for Information**
  - 4.1 USC Minutes – September 5<sup>th</sup>, 2006**
  - 4.2 Executive Committee Minutes – September 8<sup>th</sup> & 13<sup>th</sup>, 2006**
  - 4.3 Academic Affairs Board Minutes and Report**
  - 4.4 Appointments Board Minutes and Report**
  - 4.5 Board of College Presidents**
  - 4.6 Code of Ethics Disciplinary Committee Minutes and Report**
  - 4.7 Elections Board Minutes and Report**
  - 4.8 External Affairs Board Minutes and Report**
  - 4.9 Operations and Finance Board Minutes and Report**
  - 4.10 Student Issues Board Minutes and Report**
  - 4.11 Sustainability Board Minutes and Report**
- 5. Motions Arising from the Minutes and Reports**
- 6. Business**
  - 6.1 Appointments Board**
- 7. New Business**
  - 7.1 Accountability Reports**
- 8. Questions and Comments (30 minutes)**
- 9. Any Other Business**
  - 9.1 SGM and Election Timetable**
- 10. Adjournment**

# University Students' Council

Minutes for Tuesday, September 5<sup>th</sup>, 2006

## **Present**

Cody Lang, President  
Ashlee Smith, VP (Student Issues)  
Brad Flavell, VP (Academic Affairs)  
Ryan Allan, Arts & Science  
Cameron Ewen, Associated Residence Comm.  
Jess Chhokar, Dentistry  
Kristina Rabyj, Education  
Benjamin David, Engineering  
James Mantyka, Engineering  
Rachana Bodani, Medicine  
Megan Harder, Nursing  
Cathryn Abrametz, Pharmacy & Nutrition  
Karla Horvey, Physical Therapy  
Stephanie Parker, St. Thomas More

## **Regrets**

Alice Collins, VP (External Affairs)  
Alison Forbes, Law

## **Absent**

Steven Leibel, Agriculture  
Arts & Science MSC  
Jocelyn Grismer, Education  
Indigenous Students' Council MSC  
Itemobong Umoh, International Stdts' Assoc  
Lane Buswell, Kinesiology  
St. Thomas More MSC  
Matt Flintoft, WCVN

## **Also Present**

Matt Leisle, Chair  
Caroline Cottrell, USSU General Manager  
Josie Steeves, Arts & Science

The meeting was called to order 6:03 p.m.

## **1. Adoption of Agenda**

Move to adopt the agenda.

**USC MOTION38:** Flavell/David

Carried.

## **2. Introductions and Announcements**

Move to grant General Manager Caroline Cottrell speaking rights.

**USC MOTION39:** Flavell/Lang

Carried.

### **2.1 Resignation of Sarah Connor**

President Lang announced that Sarah Connor, Arts & Science MSC, has resigned. He thanked her for all the work she has done on behalf of students, wished her well in her studies, and publicly offered condolences on the death of her mother.

Chair Matt Leisle presented the Voters' Cup for the most votes per capita in the 2006 election to Ben David, MSC for Engineering.

#### **4. Minutes and Reports for Information**

##### **4.1 USC Minutes**

Move to adopt July 23<sup>rd</sup> and August 13<sup>th</sup> USC minutes as presented.

**USC MOTION40:** Flavell/Mantyka

Carried.

##### **4.2 Executive Committee Minutes**

Minutes for July 24<sup>th</sup>, August 1<sup>st</sup>, August 8<sup>th</sup>, August 14<sup>th</sup> and August 29<sup>th</sup> 2006 were adopted as circulated.

#### **6. Business**

##### **6.1 Amendment of Article #10 of Bylaw 1**

President Lang presented the information and the rationale for the change to Article 10 of Bylaw 1.

General Manager Cottrell pointed out that the language which would go forward to the Special General Meeting, if such a meeting was approved by Council, would be slightly different from that which had been presented. However, all language will be vetted by the lawyers prior to the meeting.

##### **6.2 By-Election Date**

Move to set the By-Election date according to the schedule prepared by General Manager Cottrell.

**USC MOTION41:** Lang/Smith

Carried.

Move to amend the motion that the By-Election be held on October 10<sup>th</sup>, 2006, and that the Marketing Services Coordinator prepare another timetable for the next USC meeting.

**USC MOTION42:** Flavell/Smith

Carried.

##### **6.3 A Motion to hold an Special General Meeting in September**

Move to hold a Special General Meeting, to deal with changes to the Constitution and Bylaws, on September 18<sup>th</sup> at 4:00p.m.

**USC MOTION43:** Lang/Smith

Carried.

#### **7. New Business**

There was no new business.

#### **8. Questions and Comments**

President Lang thanked everyone for approving the Special General Meeting and for supporting his desire to hold an election for President.

VP Smith rose to address the issue of student apathy and to remind everyone that they had all run, at least in part, on a platform to deal with. She notified Council that she has

established V\*Team – a team of volunteers – to help get students more involved. It can be accessed via the USSU website.

Councilor Parker announced that the STMSU/ASSU First Year Dance would be held later in the evening in the STM cafeteria. All are welcome to attend.

## **9. Any Other Business**

### **9.1 GAA**

VP Flavell stated that he has been asked by University Council to find 35 students to sit on the General Academic Assembly. He has volunteered USC as well as some SALs from the Academic Affairs Board and has asked GSA to provide some of their members. Councilors can opt out if they want, but he encouraged them to attend.

### **9.2 Health and Dental Plan**

VP Smith reminded Council that the Health and Dental contract with StudentCare is coming to an end this year. Four providers have received requests for proposals – StudentCare, Student Trust, Campus Wide and the Student Health Network. They will be presenting to the Executive between October 15<sup>th</sup> and October 31<sup>st</sup>.

### **9.3 Meeting of the Appointments Board**

President Lang noted that two new MSCs are needed for the Appointments Board so that all the other boards can be filled. He asked if he could nominate a Councilor who was absent.

Chair Leisle ruled that he could not.

Move to open nominations.

**USC MOTION44:** Lang/Smith

Carried.

President Lang nominated Councilor Cameron Ewen.

VP Flavell nominated Councilor Karla Horvey.

Move to cease nominations.

**USC MOTION45:** Lang/Flavell

Carried.

Councilor Ewen and Councilor Horvey accepted the nominations and were acclaimed.

### **9.4 Amendments to Constitution & Bylaws**

General Manager Cottrell stated that the Executive and Administration of the USSU have decided that since an SGM to vote on governance amendments is proceeding, a full examination of the language of the constitution and bylaws will be undertaken. All proposed revisions will be vetted by the lawyers and will be ready for a vote at the SGM. If anyone has identified problems, they are asked to bring them to the attention of the USSU.

**9.5 Addition to New Business**

Move to return to New Business.

**USC MOTION46:** Flavell/Mantyka

Carried.

Add Appointments to Boards to New Business.

**10. Adjournment**

Move to adjourn.

**USC MOTION47:** David/Mantyka

Carried.

Next meeting: September 14<sup>th</sup>, at 6:00 p.m. in Sask Hall Conference Rm

# Executive Committee

Minutes for Friday, September 8<sup>th</sup>, 2006

Present: Cody Lang, Alice Collins, Ashlee Smith, Brad Flavell, Caroline Cottrell

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1. Call to Order

The meeting was called to order at 10:15 a.m.

2. Call for Quorum

Quorum was present.

3. Club Ratification

President Lang presented various clubs for ratification.

EXEC33      President Lang moved to ratify the Arts and Science Students' Society,  
Lang/          the Saskatchewan Party Youth Campus Club, Biology Club, SESS, Law  
Flavell        Students' Society and Frontier College.

Carried

4. Sustainability Conference

Earlier motion to send VPS Smith and Collins to the Sustainability Conference was passed on the basis of using RBC Avion Points for tickets. This is not possible so approval is sought to use Executive Development to fund the ticket.

Carried

EXEC34      Move to pay for VP Collins' ticket to the Sustainability Conference.

Lang/  
Flavell

Carried

5. Shinerama

EXEC35      Move to sponsor Shinerama, put on by Physical Therapy Students'  
Collins/      for Coke Product.

Lang

Carried

6. Coke Sponsorship

EXEC36 Move to provide \$85.00 worth of Coke Product to WCVSA.  
Collins/  
Lang

Carried

Adjourned.

**Executive Committee  
Minutes for Wednesday, September 13, 2006**

Present: Cody Lang, Alice Collins, Ashlee Smith, Brad Flavell, Caroline Cottrell

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1. Call to Order

The meeting was called to order at 9:35

2. Call for Quorum

Quorum was present.

3. Tracy Mitchell's Request

Former MSC Tracy Mitchell requested USSU sponsorship for the Core Neighbourhood Youth Cooperative in the form of a table in the tunnel.

EXEC37        Move to sponsor a table in the tunnel for the Core Neighbourhood  
Collins/        Youth Cooperative for two days.  
Smith

Carried

4. MUB Cameras

Security cameras in the MUB need to be added and/or replaced. Part of the work has been done under capital expenses in the 2006-07 budget, but there is a very good chance there will be a cost overrun. Facilities Manager Freda Salikin requested that the Executive authorize up to \$6500.00 additional money to finish project.

EXEC38        Move to approve \$6500.00 capital expense over budget to  
Lang/        complete the security camera project in the MUB  
Collins

Carried

5. Sustainability Coordinator

VP Smith suggested that there is too much work left to be completed on the Sustainability Audit to leave to the Sustainability Board. She requests that the USSU retain Jeh Custer as a paid employee for four hours a week to finish the audit. External funding will be sought through Communities of Tomorrow, but if that is not secured, requests Executive sponsorship.

EXEC39        Move to approve \$1200.00 of sponsorship to continue  
Smith/        the Sustainability Audit at the USSU.  
Collins

Carried

6. Teaching and Learning  
VP Flavell reported that the U of S is hosting the National Conference on Teaching and Learning on November 2 and 3. Pauline Melis has requested access to the Buzz Boards and the Plasmas.
- EXEC40      Move to sponsor plasmas and Buzz Boards provided the  
Flavell/      USSU logo is used  
Collins
- Carried
7. Campus Career Expo  
VP Collins will coordinate volunteers to look after the booth.
8. Civic Elections  
VP Collins has booked Convocation Hall for a Mayoral Forum from 12:30 – 2:00 on October 18<sup>th</sup>. She will let all the candidates know about this event once nominations cease.
9. Waste Audit  
The USSU, FMD and Sask Health have partnered on a Waste Audit which will be held in Lower Place Riel on September 15<sup>th</sup> at 11:30.
10. Club Ratification
- EXEC41      President Lang moved to ratify Ultimate Frisbee, the Debate  
Lang/      Society, the Political Studies and Public Administration Students'  
Flavell      Society, the Nursing Students' Society, and the U of S  
                 Cheerleading Team.
- Carried
11. Student Medical Society  
The Student Medical Society requested \$500.00 sponsorship for a Western Canadian Hockey Tournament. They also requested \$200.00 in Coke product
- EXEC42      Move to provide \$200.00 in Coke product for the Student  
Smith/      Medical Society Hockey Tournament  
Collins
- Carried
12. Hike and Bike  
There has been a little confusion over pricing for Hike and Bike poster.
- EXEC43      Move to sponsor Hike and Bike for \$67.90  
Lang/  
Smith
- Carried

## USSU Proposed Timetable for the By-Election – 2006

August	Appointed the CRO – Jennifer Houser
On August 13	Re-strike the Appointments Board for 2006-07 – replace Trevor
Week of August 14	Post the ACRO position Appoint MSCs to Elections Board Post request for SALs for Elections Board
Week of August 21	ACRO appointed Elections Board meets to approve schedule for by-election, to review policy and other governance documents.
September 6	IF – USC has agreed to put amendment forward to a fall SGM – post the SGM and the amendment for September 18
September 20	SGM to vote on the amendment to the constitution
September 22	GM’s presentation to potential candidates
September 25	Call for Nominations for either President <u>or</u> Vice President Operations and Finance, depending upon the outcome of the SGM. Nomination forms available at the USSU Office. Nominees responsible for paying a \$10.00 non-refundable fee in order to be eligible for ratification. Compulsory candidates’ meeting – GM Cottrell – USSU Board Room at 4:00
September 27	Nominations close at 4:00. All candidates attend procedure meeting chaired by CRO. USSU Board Room 4:30
September 28, 29	Check on candidates’ academic standing
October 2, 3, 4	Campaigning - begins at 12:00 midnight on October 2
October 5 and 6	General Voting – election results at 6:00 – all postering to be removed by 11:59 p.m. Candidates may campaign but not within 30 feet of a polling station nor in any computer lab
October 10	Final day to submit complaints to CRO

# **University Students' Council Agenda**

Thursday, September 21<sup>st</sup>, 2006

- 1. Adoption of an Agenda**
- 2. Introductions and Announcements**
  - 2.1 SGM Results**
- 3. Council Address**
- 4. Minutes and Reports for Information**
  - 4.1 USC Minutes – September 14<sup>th</sup>, 2006**
  - 4.2 Executive Committee Minutes**
  - 4.3 Academic Affairs Board Minutes and Report**
  - 4.4 Appointments Board Minutes and Report**
  - 4.5 Board of College Presidents**
  - 4.6 Code of Ethics Disciplinary Committee Minutes and Report**
  - 4.7 Elections Board Minutes and Report**
  - 4.8 External Affairs Board Minutes and Report**
  - 4.9 Operations and Finance Board Minutes and Report**
  - 4.10 Student Issues Board Minutes and Report**
  - 4.11 Sustainability Board Minutes and Report**
- 5. Motions Arising from the Minutes and Reports**
- 6. Business**
  - 6.1 Accountability Reports**
- 7. New Business**
- 8. Questions and Comments (30 minutes)**
- 9. Any Other Business**
- 10. Adjournment**

# Brad Flavell, *Vice-President (Academic Affairs)*

## **Summer Report**

### **General Activities**

#### **Office Hours:**

Monday to Friday: 9:30 am – 4:30 pm

\*Along with various evenings and weekends as necessary

#### **Daily Activities:**

- Meet with Drew Dwernychuk (Academic Advocacy Officer)
- Email/Telephone correspondence
- Meetings with drop-in students
- General office work
- Committee work
- Project creations

#### **Portfolio Duties:**

The role of Vice-President (Academic Affairs) is essentially to be available for advocacy concerns and questions over the summer months while working on projects for the fall term and getting to know the University administration. After the hiring of the new Academic Affairs Officer, I relinquished most of the advocacy duties to that portfolio in order to free up time for myself to take on other initiatives. This also helped to train the AAO in his new role to be as effective as possible come the busier term.

A large part of my days include email correspondence and setting up meetings with various members of the university community. I also arranged who would sit on University Council committees and the General Academic Assembly. On top of this, I have been keeping a close eye on the constitution and have done much work with the General Manager in regards to “housekeeping”.

As for projects, I am happy to report that I am ahead schedule in what I had hoped to be accomplished. By the end of the summer term, a Student Rights and Responsibilities Handbook has been put together and is currently in the process of publishing thanks to the joined work of Drew Dwernychuk, Ally Clarke and myself. WISE-ASS (Web Instrument for Student Enhancement on the

Academic Support Site) is purchased and being installed by our IT services and will be ready for use very soon. This was a big part of my election campaign and I hope it will be used to the fullest of its potential. DISorientation is in its planning stages and will see a complete overhaul this year.

### **Vice-President (Academic Affairs)' Report: May 2006**

#### **Executive Orientation and Staff Retreat**

The core staff of the USSU met at Elk Ridge Resort for a few days to help break the ice and promote a positive, goal-orientated year. We were pleasantly “surprised” to find the University of Regina Students’ Union there as well. This helped with the transition period, not to mention a great opportunity to see who we will be working with for the next year.

#### **Canadian Federation of Students (CFS) General Meeting – Ottawa**

At the end of May, four of the five executive members attended the CFS National General Meeting. There was much opportunity for networking, but the structure of the event left something to be desired. Specific to my portfolio, I didn’t benefit very much, but did learn how the CFS operates. I believe it is important for the executive to continue attending these conferences.

#### **Other**

May is a month of learning and bonding for the USSU executive. Many smaller meetings take place and many day-to-day activities allow us to work together and learn about our colleagues.

### **Vice-President (Academic Affairs)' Report: June 2006**

#### **StudentCare – Montreal**

The executive was lucky enough to be invited to Montreal by StudentCare to see our Health & Dental Provider’s main office and call center. The trip was born out of coincidence and perfect timing and was educational, but not essential to our positions.

#### **Federation of Canadian Student Leaders Inaugural Conference (FCSL) - Toronto**

In the absence of the previously attended CCSA, VP Lang and I attended FCSL in conjunction with AMICCUS-C, a conference for our General Manager and Facilities and Operations Manager. This was by far the most beneficial

conference I had the pleasure to attend. The focus on professional development was excellent, and I highly recommend that the entire USSU executive attend this in the future for the new skill sets available to learn and the invaluable networking opportunities.

### **Other**

During my time back in the office, I worked closely with the new Academic Affairs Officer to change the direction and vision of the Academic Advocacy Office. Other office work, paired with student drop-ins and council meetings kept me quite busy. I also began work on my projects for the year, which mainly consisted of research at this point.

### **Vice-President (Academic Affairs)' Report: July 2006**

#### **Class**

July is traditionally a slow month for the USSU, and 2006 was no exception. I decided that it would be best if I took a class to fill my days for a few hours and therefore, leave myself more available to office hours and appointments when the fall semester is back in session. I am pleased to report that I received exemplary grades and still managed to attend other work-related commitments with ease.

#### **Other**

Typical office work and a few meetings kept my office and the Academic Affairs Office running smoothly. My projects continued to be worked on. I also did two presentations to the Young Parliamentarians Summer Camp at the Diefenbaker Center.

### **Vice-President (Academic Affairs)' Report: August 2006**

#### **Class**

After excelling in my July summer class, I decided to attempt another class in the beginning of August. Again, I did very well and used my position as a student to get to know the professor and the students and get an idea of the things they liked/disliked about the summer term. This little side-experiment was more interesting than anything, but I definitely did learn some new things from the course.

#### **Office Duties**

I spent most of my time finalizing projects and preparing for welcome week

during this busiest time of the summer. I was well oriented and comfortable in my position at this point and had an extensive plan for goals for the rest of the year in order. August was a month of planning and anticipation for the excitement of Welcome Week 2006.

### **Day-to-Day Activities**

01/05/06 – Exec Retreat to Elk Ridge  
02/05/06 – Exec Retreat to Elk Ridge  
03/05/06 – Exec Retreat to Elk Ridge  
04/05/06 – Exec Retreat to Elk Ridge  
04/05/06 – Cleaning / Organizing Office  
05/05/06 – Computer Training  
05/05/06 – Student  
05/05/06 – More office organizing  
08/05/06 – Students  
08/05/06 – Operations Orientation  
09/05/06 – Admin team meeting  
09/05/06 – Students  
09/05/06 – Leadership Challenge / Fish!  
09/05/06 – Lunch with ASSU and Arts and Science Deans  
10/05/06 – USC Planning  
10/05/06 – Exec Meeting  
11/05/06 – Meeting with Lea Pennock  
11/05/06 – USC Preparation  
12/05/06 – Academic Programs Committee  
12/05/06 – Review of AAO Position  
14/05/06 – USC Orientation  
14/05/06 – USC  
15/05/06 – Student  
15/05/06 – StudentCare Presentation  
16/05/06 – New Learning Center Steering Committee  
17/05/06 – AAO Interview – Drew  
17/05/06 – AAO Interview – Tina  
17/05/06 – AAO Interview – Evan  
17/05/06 – Exec Meeting  
18/05/06 – President’s breakfast  
18/05/06 – University Council  
18/05/06 – Exec Meeting  
18/05/06 – Student  
18/05/06 – Sheaf Communications Meeting  
18/05/06 – Jackie’s Farewell Lunch  
19/05/06 – EDO  
23/05/06 – Student  
23/05/06 – Student  
23/05/06 – Admin Team

23/05/06 – Major Project Proposal Discussion  
23/05/06 – Student  
24/05/06 – Students  
24/05/06 – Exec Meeting w/ Lawyers  
25/05/06 – CFS Conference - Ottawa  
26/05/06 – CFS Conference - Ottawa  
27/05/06 – CFS Conference - Ottawa  
28/05/06 – CFS Conference - Ottawa  
29/05/06 – University of Ottawa - Ottawa  
30/05/06 – University of Ottawa - Ottawa  
31/05/06 – StudentCare - Montreal  
01/06/06 – StudentCare - Montreal  
02/06/06 – StudentCare - Montreal  
03/06/06 – University of Ottawa - Ottawa  
04/06/06 – University of Ottawa - Ottawa  
05/06/06 – Federation of Canadian Student Leaders (FCSL) - Toronto  
06/06/06 – Federation of Canadian Student Leaders (FCSL) - Toronto  
07/06/06 – Federation of Canadian Student Leaders (FCSL) - Toronto  
08/06/06 – Federation of Canadian Student Leaders (FCSL) - Toronto  
09/06/06 – Orientation with new Academic Affairs Officer  
09/06/06 – Student  
09/06/06 – Student  
12/06/06 – EDO – Morning  
13/06/06 – Admin Team  
13/06/06 – Seminar – Communicating in Print  
13/06/06 – Student  
14/06/06 – University Staff Lunch Social  
15/06/06 – Exec Meeting  
15/06/06 – University Council  
16/06/06 – Academic Advisory Committee  
16/06/06 – Academic Support Committee  
19/06/06 – WISE-ASS Development with Scott  
19/06/06 – Blackberry Feasibility Discussion  
20/06/06 – Student  
21/06/06 – Welcome Week Discussion  
21/06/06 – New Learning Centre Steering Committee  
22/06/06 – Drew and Ally – Student Rights Handbook  
22/06/06 – EDO - Afternoon  
23/06/06 – Sick Day  
25/06/06 – USC  
26/06/06 - StudentCare  
27/06/06 – Admin Team  
28/06/06 - Students  
28/06/06 – Exec Meeting  
28/06/06 – Student  
28/06/06 – Student

29/06/06 – WISE-ASS Development with Scott  
30/06/06 – Closed in Lieu of Canada Day  
03/07/06 – Anthropology 111  
04/07/06 – Anthropology 111  
04/07/06 – Sensitivity Training  
04/07/06 – Meeting with Executive  
05/07/06 – Exec Meeting  
05/07/06 – Anthropology 111  
05/07/06 – Gallivan and Associates Health and Dental Providers  
05/07/06 – Student  
06/07/06 – Anthropology 111  
06/07/06 – Student  
06/07/06 – Student  
06/07/06 – Staff Social  
07/07/06 – Exec Meeting  
07/07/06 – Grant Scharfstein  
10/07/06 – Anthropology 111  
11/07/06 – Admin Team  
11/07/06 – Anthropology 111  
11/07/06 – Drew - Meeting w/ Lea Pennock  
11/07/06 – Student  
12/07/06 – Anthropology 111  
12/07/06 – Work with new Communications staff  
13/07/06 – Anthropology 111  
13/07/06 – Student  
13/07/06 – Discussion with Caroline and Rob about Communications  
14/07/06 – Psychology Study  
14/07/06 – Student Rights and Responsibilities Handbook w/ Drew  
17/07/06 – Anthropology 111  
17/07/06 – Student Rights and Responsibilities Handbook w/ Drew  
18/07/06 – Exec Meeting  
18/07/06 – Anthropology 111  
18/07/06 – Policy, Scheduling and Delegation of Duties and Responsibilities  
19/07/06 – Anthropology 111  
19/07/06 – Communications and Constitution w/ Rob and Exec  
20/07/06 – Anthropology 111  
20/07/06 – Young Parliament – Diefenbaker Center – USSU Presentation  
20/07/06 – Volunteering at USSU Women’s Center  
20/07/06 – McGill Students’ Union – Tour and Hospitality  
20/07/06 – Student  
20/07/06 – Met with Chris Phillips  
20/07/06 – WISE-ASS advertising with Meshon  
21/07/06 – EDO  
23/07/06 – USC  
24/07/06 – Anthropology 111  
24/07/06 – Advocacy Summary for UMSU

24/07/06 – Exec Meeting  
25/07/06 – ADO  
26/07/06 – History 262  
27/07/06 – Student Computing Meeting w/ Bill Wallace  
27/07/06 – Student Rights and Responsibilities Handbook Meeting w/ Drew and Ally  
27/07/06 – Volunteering at USSU LGBTQA Center  
27/07/06 – History 262  
27/07/06 – Staff Birthday Party and Farewell Social  
28/07/06 – Student  
28/07/06 – History 262  
31/07/06 – History 262  
01/08/06 – Student Advocacy w/ Drew  
01/08/06 – Exec Meeting  
01/08/06 – History 262  
02/08/06 – History 262  
02/08/06 – Executive Conduct/Protocol Policy w/ Amy  
02/08/06 – Student  
02/08/06 – Student  
03/08/06 – Saunders Renovation Presentation  
03/08/06 – Student  
03/08/06 – Student  
03/08/06 – Student  
03/08/06 – Volunteering at USSU Help Center  
03/08/06 – History 262  
03/08/06 – Student  
03/08/06 – CFS – Saskatchewan Caucus Meeting  
04/08/06 – Psychology Study  
04/08/06 – History 262  
04/08/06 – Office Orientation with Student Crew Coordinator  
08/08/06 – Sick Day: Part of the Morning  
08/08/06 – Exec Meeting  
08/08/06 – History 262  
09/08/06 – Finalization of Student Rights Handbook  
09/08/06 – History 262  
09/08/06 – Student Advising w/ Richard Medernach  
10/08/06 – Meeting with Jack Layton: Sustainable Campus  
10/08/06 – Volunteering at USSU Women’s Center  
10/08/06 – History 262  
11/08/06 – Student Legal Counsel  
11/08/06 – History 262  
11/08/06 – Student  
13/08/06 – USC  
14/08/06 – Exec Meeting  
14/08/06 – Volunteering at USSU LGBTQA Center  
14/08/06 – History 262  
14/08/06 – BOCP/USSU Planning Session

15/08/06 – Presentation at Diefenbaker Center  
15/08/06 – Final Student Rights Handbook Formatting/Printing with Drew and Rob  
15/08/06 – History 262  
16/08/06 – ADO  
17/08/06 – Holiday  
18/08/06 – Holiday  
21/08/06 – EDO  
22/08/06 – Student Appeal  
23/08/06 – Robin Mowat CFS Hearing  
23/08/06 – Meeting with Potential Student-at-Large  
23/08/06 – Purchased the WISE-ASS Software  
23/08/06 – Drafted a Student Condolences Letter  
24/08/06 – Filing/Destroying of Old Confidential Student Advocacy Records  
24/08/06 – Volunteering at USSU Help Center  
25/08/06 – Holiday  
28/08/06 – Summercon Planning Meeting  
29/08/06 – Exec Meeting  
30/08/06 – Meeting with Professor  
31/08/06 – Student  
31/08/06 – International Student Welcome Week  
31/08/06 – BOCP Preparation

# Ashlee Smith, *Vice-President (Student Issues)*

## **Summer Report**

### **General Activities**

#### **Office Hours:**

Monday to Friday: 9:30 am – 4:30 pm

\*Along with various evenings and weekends as necessary

#### **Daily Activities:**

- Familiarize self with portfolio
- Meetings with drop-in students
- General office work
- Various Committees and Boards
- Projects

#### **Portfolio Duties:**

The Vice President (Student Issues) is responsible for a number of non-academic issues involving students. Included in these are transit, parking, housing, security and equity and disability issues. The VP (Student Issues) is also responsible for all the USSU Centres.

Along with these main responsibilities, I am also responsible for coordinating the USSU Designated Parking Program, sitting on the hiring committee for various employee and management interviews, attending USC meetings, Student Advocacy Network Meetings, and President's Breakfast. In addition, I work very closely with the Make Poverty History Coalition, and Saskatchewan Environment with Hike & Bike.

## **Vice-President (Student Issues)' Report: May 2006**

### **Executive Orientation and Staff Retreat**

I began my term in office with the Executive Retreat at Elk Ridge Resort. The past Executive joined us for the first day and night where we spent time transitioning and talking about issues that would help us survive our first couple months as student leaders. The next couple days were spent getting to know

each other and strategizing about the coming year. There was also team building workshops with the USSU staff and brainstorming about future goals and commitments.

### **Canadian Federation of Students (CFS) General Meeting – Ottawa**

The CFS AGM was attended by four of the five executive members near the end of May. It was a long four days of meetings, speakers, and workshops that informed us of CFS services and campaigns, and helped us to build skills that would be useful throughout the year. We networked with other Canadian student unions and met many interesting people that share our love for student politics.

### **Other**

The first month in office was also spent familiarizing myself with the USSU. It is a complex organization and understanding it's history is very important. We got to know each other, the staff, and the policies, and began brainstorming on executive projects.

### **Vice-President (Student Issues)' Report: June 2006**

#### **StudentCare – Montreal**

Following the CFS General Meeting, the Executive was planning on attending the CCSA conference, which was also in Ottawa. Unfortunately the conference was cancelled at the last minute because of unknown reasons so we had a few extra days to spend in the capital city. With this extra time in the east, StudentCare invited us to come to Montreal to see where majority of the work from our student health and dental plan takes place. We had a brief meeting at the StudentCare offices but other than that, there was no real benefit in the entire Executive visiting Montreal. However, there was no expense to the USSU so it was good to take advantage of the opportunity.

### **Other**

In June the USSU was hit with a lot of controversy surrounding the USSU President and the lawsuit brought against our organization by Robin Mowat. This issue consumed a lot of time but the day to day office activities did not get ignored. I attended many meetings, familiarized myself with the centres, and began working on my projects for the coming year.

### **Vice-President (Student Issues)' Report: July 2006**

## **Alberta Road Trip**

With the presidential controversy behind us, the Executive thought it would be beneficial to visit some other student unions. Because Alberta has so many post secondary institutions we agreed that it would be the best province to visit. Myself, and two other Executive members spent time at the University of Lethbridge, Calgary, and Edmonton. We got to see how other student organizations were run and we discussed issues that were affecting both our schools.

## **Other**

During July I was mostly dealing with the aftermath of the events of the summer but also keeping my projects progressing. I put the finishing touches on the new USSU Volunteer Team, attended regular meetings, and began working closely with the USSU Sustainability Coordinator.

## **Vice-President (Student Issues)' Report: August 2006**

August was a bit busier than the other summer months. With September fast approaching the entire Executive was busy with preparing for Welcome Week and Orientation. I began working with the City of Saskatoon to discuss transit, coordinated the Designated Parking program, and worked very closely with the Make Poverty History Coalition to organize their conference in September. We also made decisions on how to administer the review of Health and Dental Care providers.

## **Events and Meetings**

05/01/2006	Executive Retreat at Elk Ridge
05/02/2006	Executive Retreat at Elk Ridge
05/03/2006	Executive/Staff Retreat at Elk Ridge
05/04/2006	Return from Retreat at Elk Ridge
05/05/2006	Orientation
05/08/2006	Orientation
05/09/2006	Orientation Student Advocacy
05/10/2006	Women's Leadership Breakfast
05/11/2006	Discrimination and Harassment Prevention Policy Committee
05/14/2006	USC Orientation & meeting
05/15/2006	Women's Studies Video Launch Student Care Meeting
05/16/2006	Met with Kristin Foster from Student Care
05/17/2006	National Day Against Homophobia Recycling Centre

05/18/2006	President's Breakfast
05/23/2006	Sustainability with Jeh Custer
05/24/2006	EDO
05/25/2006	CFS Conference
05/26/2006	CFS Conference
05/27/2006	CFS Conference
05/28/2006	CFS Conference
05/31/2006	Student Care – Montreal
06/01/2006	Student Care – Montreal
06/02/2006	Student Care – Montreal
06/05/2006	Holidays
06/06/2006	Holidays
06/07/2006	Met with UPEISU
06/08/2006	Holidays
06/09/2006	Met with UNBSU
06/07/2006	Holidays
06/08/2006	Holidays
06/09/2006	Holidays
06/12/2006	Holidays
06/13/2006	Holidays
06/15/2006	Exec Meeting Met with Jeh Custer
06/16/2006	Consultation on Youth Engagement – Moose Jaw
06/19/2006	Star Phoenix Press Interview Centres Meeting Exec Meeting
06/20/2006	Met with student councilors
06/21/2006	Welcome Week planning meeting
06/23/2006	Marketing Interview
06/24/2006	CFS Provincial Meeting – Regina
06/25/2006	USC meeting
06/26/2006	Reviewed Sustainability Progress Reports Executive meeting Student Care meeting
06/27/2006	Marketing Interview Discrimination and Harassment Policy Committee meeting Sustainability Indicator Overview
06/28/2006	Marketing Interview Met with parent concerning the Health and Dental Plan Executive Meeting
06/29/2006	Marketing Interview
07/04/2006	Tour of Day Care Sensitivity Training
07/05/2006	Executive Meeting Gallivan & Associates – Student Health and Dental Provider
07/06/2006	USSU 2 <sup>nd</sup> Annual Golf Tournament

07/07/2006 Executive Meeting  
Grant Scharfstein – USSU Lawyer

07/10/2006 Alberta Road Trip

07/11/2006 Alberta Road Trip

07/12/2006 Alberta Road Trip

07/13/2006 Alberta Road Trip

07/14/2006 Alberta Road Trip

07/17/2006 Executive Meeting

07/18/2006 Executive Meeting  
Volunteer in Help Centre

07/19/2006 Colleen Yates from Saskatoon City Transit

07/20/2006 Marketing Interview  
Met with representatives from McGill University  
Centres Meeting

07/21/2006 EDO

07/23/2006 USC

07/24/2006 Executive Meeting

07/25/2006 Admin Team  
Habitat for Humanity

07/26/2006 ASC Orientation  
Make Poverty History

07/27/2006 Student Computing – Educational and Research Technology Services

07/28/2006 Volunteer in Women’s Centre

08/01/2006 Executive Meeting  
Volunteer in LGBTQA Centre

08/02/2006 Haig Financial

08/03/2006 Brian Saunders – Architect  
Saskatchewan Transportation  
Hike and Bike Campus Challenge meeting  
CFS Provincial Component Meeting

08/04/2006 GSA Student regarding Health and Dental Plan Review  
Communications Manager and ITS discussing V\*Team

08/08/06 Admin Team  
Volunteered in Help Centre  
Met with FMD about Recycling Program Promotions

08/10/06 Met Jack Layton and assisted with his tour of Transit Hub  
Student concerned with Health and Dental Plan  
SafeWalk Supervisor Interview

08/11/06 EDO

08/13/06 USC

08/14/06 Executive Meeting

08/15/06 Volunteered in Women’s Centre  
SafeWalk Supervisor Interview

08/16/06 SafeWalk Supervisor Interview  
FMD about transit survey  
Met with ESSA regarding sustainability initiatives

08/17/06 Make Poverty History  
Met with Kelly regarding Hike and Bike  
Centres Meeting

08/22/06 Volunteered in LGBTQA Centre  
Met with General Manager and Sustainability Coordinator

08/23/06 Robin Mowat vs. USSU hearing  
Make Poverty History

08/24/06 Met with Centres regarding V\*Team  
Met with Graham Senft regarding UPASS

08/25/06 Met with Charlie Clark, candidate for the civic elections

08/28/06 Met with Brent Thoma regarding SummerCon

08/29/06 Food Centre Interviews  
Met with City Transit  
Executive Meeting  
Daycare board meeting

08/30/06 Presentation for Parent Orientation

09/01/06 Met with Brent Thoma regarding SummerCon

09/02/06 BOCF SummerCon

09/04/06 Orientation Activities

09/05/06 Orientation Activities  
USC Meeting

09/06/06 Welcome Week Activities

09/07/06 Class  
Designated Parking Meeting

09/08/06 Welcome Week Activities  
Coco-Loco

09/11/06 Met with Elicia Elliot about the direction of the Transit Committee

# **University Students' Council Agenda**

Thursday, September 28<sup>th</sup>, 2006

- 1. Adoption of an Agenda**
- 2. Introductions and Announcements**
- 3. Council Address**
  - 3.1 Councilors Orientation – Matt Leisle**
- 4. Minutes and Reports for Information**
  - 4.1 USC Minutes – September 14<sup>th</sup> & 21<sup>st</sup>, 2006**
  - 4.2 Executive Committee Minutes – September 19<sup>th</sup> & 25<sup>th</sup>, 2006**
  - 4.3 Academic Affairs Board Minutes and Report**
  - 4.4 Appointments Board Minutes and Report – September 20<sup>th</sup>, 2006**
  - 4.5 Board of College Presidents**
  - 4.6 Code of Ethics Disciplinary Committee Minutes and Report**
  - 4.7 Elections Board Minutes and Report – September 20<sup>th</sup>, 2006**
  - 4.8 External Affairs Board Minutes and Report**
  - 4.9 Operations and Finance Board Minutes and Report**
  - 4.10 Student Issues Board Minutes and Report**
  - 4.11 Sustainability Board Minutes and Report**
- 5. Motions Arising from the Minutes and Reports**
- 6. Business**
- 7. New Business**
- 8. Questions and Comments (30 minutes)**
- 9. Any Other Business**
  - 9.1 Polling Stations**
  - 9.2 Calendar**
- 10. Adjournment**

# University Students' Council

Minutes for Thursday, September 14<sup>th</sup>, 2006

## Present

Cody Lang, President  
Ashlee Smith, VP (Student Issues)  
Brad Flavell, VP (Academic Affairs)  
Alice Collins, VP (External Affairs)  
Steven Leibel, Agriculture  
Ryan Allan, Arts & Science  
Cameron Ewen, Associated Res. Comm.  
Ana Carolina Melendez, Commerce  
Jess Chhokar, Dentistry  
Jocelyn Grismer, Education  
Kristina Rabyj, Education  
Benjamin David, Engineering  
James Mantyka, Engineering  
Itemobong Umoh, International Students' Assoc.  
Alison Forbes, Law  
Rachana Bodani, Medicine  
Megan Harder, Nursing  
Cathryn Abrametz, Pharmacy & Nutrition  
Karla Horvey, Physical Therapy  
Stephanie Parker, St. Thomas More  
Matt Flintoft, WCVM

## Also Present

Matt Leisle, Chair  
Caroline Cottrell, USSU GeneralMgr  
Charles Hamilton, Sheaf  
Josie Steeves, Arts & Science  
Kelly Goyer, Hike & Bike

## Absent

Arts & Science MSC  
Commerce MSC  
Indigenous Students' Council MSC  
Lane Buswell, Kinesiology  
St. Thomas More MSC

The meeting was called to order at 6:05p.m.

### 1. Adoption of Agenda

Move to adopt the agenda.

**USC MOTION48:** Lang/Flavell

Carried.

### 2. Introductions and Announcements

VP Smith introduced Kelly Goyer with the Saskatchewan Environment Society & Saskatoon Health Region's in Motion Campaign.

VP Collins welcomed everyone to USC for the Fall session.

### 3. Council Address

#### 3.1 Hike & Bike

Move to grant Kelly Goyer speaking rights.

**USC MOTION49:** Smith/Melendez

Carried.

Move to consider informally.

**USC MOTION50:** Flavell/David

Carried.

Kelly Goyer thanked everyone. He asked Councilors if anyone had heard about the Hike & Bike challenge. He wanted to present the details of the challenge as well as to encourage everyone to register. The challenge takes place September 18<sup>th</sup> – 24<sup>th</sup> and is open to U of S and Kelsey students, faculty and staff to use active transportation that uses body power as opposed to fossil fuels. Email [hikebike@environmentalsociety.ca](mailto:hikebike@environmentalsociety.ca), go to Room 222 of PAC or LuLu Lemon to register. You wear a tag and if spotted during the challenge week on campus you win a great prize. Record the number of one-way trips and submit for a grand prize draw. There will be free bike tune-ups in the bowl Sept 18<sup>th</sup> – 21<sup>st</sup>. VP Smith has any additional information.

Move to consider formally.

**USC MOTION51:** Flavell/Mantyka

Carried.

**4. Minutes and Reports for Information**

**4.1 USC Minutes**

Minutes for September 5<sup>th</sup>, 2006, were approved as circulated.

**4.2 Executive Committee Minutes**

Minutes for September 8<sup>th</sup> & 13<sup>th</sup>, 2006, were approved as circulated.

**5. Motions Arising from the Minutes and Reports**

Move to approve the minutes as reported.

**USC MOTION52:** Lang/Collins

Carried.

**6. Business**

**6.1 Appointments Board**

Move to open nominations for the Elections Board.

**USC MOTION53:** Lang/Mantyka

Carried.

President Lang nominated Councilor Leibel and Councilor Parker.

Councilor Mantyka nominated Councilor David.

Councilor Parker declined.

Move to cease nominations for the Elections Board.

**USC MOTION54:** Mantyka/Flavell

Carried.

Councilor David and Councilor Leibel have been appointed to the Elections Board.

Move to open nominations for the Operations & Finance Board.

**USC MOTION55:** Lang/Smith Carried.

President Lang nominated Councilor Allan, Councilor Forbes, Councilor Chhokar and Councilor Leibel.

VP Smith nominated Councilor Melendez.

Move to close nominations for the Operations & Finance Board.

**USC MOTION56:** David/Flavell Carried.

Move to hold a 3-minute recess to prepare ballots.

**USC MOTION57:** David/Flavell Carried.

Councilor Forbes, Councilor Allan, Councilor Melendez and Councilor Leibel were appointed to the Operations & Finance Board.

Move to open nominations for the External Affairs Board.

**USC MOTION58:** Collins/David Carried.

VP Collins noted that the board would be dealing a lot with the provincial campaign to follow up from last year on tuition fees, loans, quality of education, affordability and accessibility. Will be working on forming a scholarship for low income earners and have a fundraising event.

VP Collins nominated Councilor Umoh.

Councilor Forbes nominated herself.

Councilor ??? nominated Councilor Abrametz.

Move to close nominations for the External Affairs Board.

**USC MOTION59:** Lang/Mantyka Carried.

Councilor Umoh, Councilor Forbes and Councilor Abrametz were appointed to the External Affairs Board.

Move to open nominations for Code of Ethics & Disciplinary Committee.

**USC MOTION60:** Lang/David Carried.

President Lang nominated Councilor Forbes, Councilor Harder and Councilor Bodani.

VP Flavell nominated Councilor David.

Councilor Melendez nominated Councilor Umoh.

Councilor Grismer nominated Councilor Rabyj.

Councilor Rabyj nominated Councilor Grismer.

Councilor Forbes declined.

Move to close nominations for the Code of Ethics & Disciplinary Committee.

**USC MOTION61:** Flavell/Mantyka Carried.

Councilor Harder, Councilor Grismer and Councilor Rabyj were appointed to the Code of Ethics & Disciplinary Committee.

Councilor Allan noted that in Bylaw #1 it is stated that each member on the Code of Ethics & Disciplinary Committee must represent a different College; therefore, both Councilor Grismer and Councilor Rabyj cannot sit on the committee.

Councilor Harder, Councilor Grismer and Councilor Umoh were appointed to the Code of Ethics & Disciplinary Committee.

Move to open nominations for the Student Issues Board.

**USC MOTION62:** Smith/Lang Carried.

VP Smith nominated Councilor Allan, Councilor Parker and Councilor Ewen.

Councilor Harder nominated Councilor Bodani.

Councilor Grismer nominated Councilor Rabyj.

VP Flavell nominated Councilor Mantyka.

Move to close nominations for the Student Issues Board.

**USC MOTION63:** David/Lang Carried.

VP Collins asked to have nominees stand once their name is called.

Chair Leisle stated that this would be in order.

Councilor Parker, Councilor Ewen and Councilor Rabyj were appointed to the Student Issues Board.

Move to open nominations for the Academic Affairs Board.

**USC MOTION64:** Flavell/Collins Carried.

VP Flavell noted that the Academic Affairs Board said that it will be a great board and will be food. He nominated Councilor Leibel, Councilor Parker and Councilor Mantyka.

Councilor Horvey nominated Councilor Bodani.

Councilor Leibel declined.

Move to close nominations for the Academic Affairs Board.

**USC MOTION65:** Flavell/Mantyka Carried.

Councilor Parker, Councilor Mantyka and Councilor Bodani were appointed to the Academic Affairs Board.

Move to open nominations for the Sustainability Board.

**USC MOTION66:** Smith/Collins Carried.

Councilor David nominated himself.

VP Smith nominated Councilor Allan.

VP Flavell nominated Councilor Harder, Councilor Chhokar and Councilor Melendez.

Councilor Melendez and Councilor Chhokar declined.

Move to close nominations for the Sustainability Board.

**USC MOTION67:** Mantyka/Leibel Carried.

Councilor Harder, Councilor Allan and Councilor David were appointed to the Sustainability Board.

## **7. New Business**

### **7.1 Accountability Reports**

President Lang noted that the reports will be emailed to Councilors next week and will be discussed under Business.

## **8. Questions and Comments (30 minutes)**

VP Collins noted that the bunny hugs should be in 2 weeks.

VP Smith stated because of the Sustainability Policy in place at the USSU Studentcare decided to send a letter with the opt-out date rather than a large booklet. Plan information is available online or available for pick up at the Studentcare office. She reminded Council of the Hike & Bike sign up sheet. She

noted that on Saturday, September 16<sup>th</sup> there would be a forum on “Making Poverty History” at STM at 9a.m. with free food.

Councilor David congratulated the Executive on a well-planned Welcome Week. He suggested that the U of S have a Bermuda Short Day as does U of Calgary.

Councilor Forbes noted that construction started on the Law building last week.

President Lang sent condolences on behalf of the Executive and Council to the victims of the shooting at Dawson College.

Councilor Grismer announced that Education was holding their annual fundraiser on November 2<sup>nd</sup> for inner city schools. She challenged all MSC’s to find something for the auction.

Councilor David announced that Engineering is holding Hell Crawl on September 15<sup>th</sup> to kick off Hell Week. The Hell Dance is being held on September 22<sup>nd</sup>.

VP Collins noted that a letter of condolence was sent on behalf of the U of S students to Dawson College.

Move to grant General Manager Caroline Cottrell speaking rights.

**USC MOTION68:** Lang/Mantyka Carried.

General Manager Cottrell spoke to the Elections Policy and the role of Councilors as Polling Clerk. Voting will be taking place online but there will be polling stations set up. Last year there were only 2 MSC’s that showed up and she urged all Councilors to get in contact with Jason Ventnor ([Jason.ventnor@ussu.ca](mailto:Jason.ventnor@ussu.ca)).

President Lang noted that the Appointments Board meeting would be held on September 20<sup>th</sup> at 6p.m. to enable the Elections Board to meet on the following day.

Charles Hamilton announced that there is a Sheaf Beer Night at Winston’s on September 16<sup>th</sup> at 7p.m.

Councilor Allan announced that the ASSU is holding a Beer Night at the Pat at 9p.m. on September 15<sup>th</sup>. He noted that the amendments to the Constitution and Bylaws for the SGM are now available for viewing on the USSU website.

Councilor David announced that Engineering is holding a free Beer Night on September 18<sup>th</sup> for members.

Councilor Horvey announced that on September 21<sup>st</sup> is Shine Day for Shinearama. There will be a Shinearama Gala at the Odeon on September 28<sup>th</sup>.

**9. Any Other Business**

**9.1 SGM and Election Timetable**

General Manager Cottrell noted that there will be a time crunch to get everything done but will be able to hold the election on October 5<sup>th</sup> & 6<sup>th</sup> with the results being announced on the 6<sup>th</sup> at Browsers. She reminded Council that in order to meet quorum there needs to be a minimum of 15 Councilors and 50 total students in attendance.

Councilor David expressed his concern with the time of the meeting. Engineering labs do not finish until 5:30p.m. and attendance in the lab is mandatory. He asked if the meeting time could be changed to 5:30p.m. when classes are done.

General Manager Cottrell stated that no matter what time is chosen there is always conflict and it is impossible to please everyone. The SGM has been announced and posted and is unsure if this can be changed. It is difficult to get space on campus.

Chair Leisle noted that on the September 5<sup>th</sup> USC meeting a motion was passed to hold the By-Election on October 10<sup>th</sup> and the new timetable says October 5<sup>th</sup> & 6<sup>th</sup>.

Move to amend USC Motion41 that the By-Election be held on October 5<sup>th</sup> & 6<sup>th</sup>.  
**USC MOTION69:** Smith/Harder Carried.

VP Flavell asked for clarification if the previous motion was made specifically on the date or for the timetable.

Chair Leisle noted that the motion was solely for the election date.

Move to amend USC Motion43 to hold the SGM on September 20<sup>th</sup> at 4p.m.  
**USC MOTION70:** Lang/Mantyka Carried.

**10. Adjournment**

Move to adjourn.

**USC MOTION71:** David/Flavell Carried.

# University Students' Council

Minutes for Thursday, September 21<sup>st</sup>, 2006

## Present

Cody Lang, President  
Ashlee Smith, VP (Student Issues)  
Brad Flavell, VP (Academic Affairs)  
Alice Collins, VP (External Affairs)  
Josie Steeves, Arts & Science  
Ryan Allan, Arts & Science  
Cameron Ewen, Associated Residence Comm.  
Ana Carolina Melendez, Commerce  
Vogeson Paley, Commerce  
Jocelyn Grismer, Education  
Kristina Rabyj, Education  
Benjamin David, Engineering  
James Mantyka, Engineering  
Itemobong Umoh, International Stdts' Assoc.  
Alison Forbes, Law  
Megan Harder, Nursing  
Cathryn Abrametz, Pharmacy & Nutrition  
Karla Horvey, Physical Therapy  
Stephanie Parker, St. Thomas More  
Matt Flintoft, WCVM

## Also Present

Matt Leisle, Chair  
Caroline Cottrell, USSU General Mgr.  
Caitlin Cottrell, Arts & Science  
Kristin Foster, Studentcare  
Pauline Melis, Integrated Planning

## Absent

Steven Leibel, Agriculture  
Jess Chhokar, Dentistry  
Indigenous Stdts' Council MSC  
Lane Buswell, Kinesiology  
Rachana Bodani, Medicine  
STM MSC

The meeting was called to order at 6:03p.m.

## 1. Adoption of an Agenda

Move to amend the agenda to add 3.1 Pauline Melis and 3.2 Studentcare Networks – Kristen Foster.

**USC MOTION72:** Flavell/David Carried.

Move to adopt the agenda as amended.

**USC MOTION73:** David/Mantyka Carried.

## 2. Introductions and Announcements

### 2.1 SGM Results

President Lang spoke on the SGM results and noted that it was a huge success. He thanked all the Councilors who attended the meeting. There will be a by-election for a new President on October 5<sup>th</sup> & 6<sup>th</sup>.

President Lang introduced new Councilors. Josie Steeves, Arts & Science MSC and Vogeson Paley, Commerce MSC.

Councilor Paley noted that he would be representing Commerce.

Councilor Steeves noted that she is happy and excited to be on Council.

Move to ratify Councilor Steeves as the MSC for Arts & Science and Councilor Paley as the MSC for Commerce.

**USC MOTION74:** Lang/Flavell Carried.

VP Smith introduced Kristen Foster with Studentcare.net.

### 3. Council Address

#### 3.1 Pauline Melis

VP Flavell introduced Pauline Melis. She will be talking on the Teaching & Learning Provost Series that will be taking place this Fall.

Move to consider informally.

**USC MOTION75:** Flavell/David Carried.

Pauline Melis noted that it is always a pleasure to address Council. She is the Director of Institutional Planning and will be speaking on Teaching & Learning. She thanked Councilors for helping get the information out to students to get participation and help make it a better experience in the years to follow. A package has been put together called for the Fall "The Provost Fall 2006 Series on Teaching & Learning". She distributed posters to Council. There are over 12 events, starting September 26<sup>th</sup>, that will be addressing teaching and learning on campus and Student and Faculty perspectives on teaching and learning. Over 55% of the U of S student body participated in a student engagement survey and the results will be revealed for other surveys as well. October 10<sup>th</sup> is the International Inter-disciplinary Community University Service Partnership Program Initiative. In January 2007, there will be a new University Learning Centre opening that will provide support to students. Evan Cole and Chris Phillips provided much advice on the direction of the new centre. There will also be a 2<sup>nd</sup> Annual Technology Forum. The National Conference on Teaching, Learning and Technology on November 2<sup>nd</sup> & 3<sup>rd</sup> which will be taking place on campus. The Centre is working very hard on teaching evaluations with the students. Look at piloting College of Commerce and Engineering.

VP Flavell recommended that Councilors take posters back to their colleges.

Kristen Foster stated that she works with Studentcare Networks who manages the Health & Dental plan for the USSU. There will not be a formal report presented but she will identify a couple new things that are important and what to expect for the upcoming year. She will be back in October to present the annual report with student usage by category breakdown. The annual survey will be taking place in January to gather feedback from the students. At the end of the year Council will take a look at the policy direction. There have been 5 new dentists added to the Student Dental

network. The U of S is a test school, one of the four, for the elimination of the black-out period. Typically it exists because it is unknown who is enrolled and who is not enrolled in the plan. There will be no black-out period for those who were enrolled in the plan last year and continue to do so for this year. There is also a new travel package that has been improved with better accessibility and better liability. The travel length has been adjusted from 60 days to 120 days. Also added to the plan is trip interruption and trip cancellation insurance to cover up to \$1500, which has never been done in group insurance in Canada.

Move to consider formally.

**USC MOTION76:** Flavell/Mantyka Carried.

**4. Minutes and Reports for Information**

**4.1 USC Minutes**

Move to table September 14<sup>th</sup>, 2006, USC minutes until next Council meeting.

**USC MOTION77:** Forbes/Lang Carried.

Councilor Forbes noted that she was not able to open the attachment.

**6. Business**

**6.1 Accountability Reports**

President Lang noted that the Accountability Reports are out and the Executive are able to answer any questions.

**8. Questions and Comments (30 minutes)**

Councilor Forbes encouraged everyone to show up on time for meetings.

Councilor David expressed his concerns about the information packages and how they are sent out in bits and pieces. He would like for the USSU to print out the packages for Councilors.

Councilor Melendez noted that if you go to the USSU office they would print them out if requested.

Councilor Horvey noted that she went to the office and was told that the packages were not being printed out anymore.

Move to grant speaking rights to General Manager Cottrell.

**USC MOTION78:** Flavell/Mantyka Carried.

General Manager Cottrell noted that when she started attending the Council meetings she would notice that Councilors would pick up the information packages on their way into the meeting with no opportunity to prepare for the meeting. There is a

Sustainability Policy in place at the USSU and that is why the email process is in place. She apologizes if anyone was told that they could not have a package and that they would be printed on request.

Councilor Forbes invited everyone to attend Roméo Dallaire next week at TCU Place.

President Lang spoke in regards to the comment made about people showing up on time and in specific to the SGM. The reason that the SGM did not start on time was because there were not enough Councilors.

Councilor David noted that he did not appreciate people coming into his lab and interrupting. He pays for his lab time and school is more important than the USSU.

Councilor Forbes asked why VP Collins showed up at 4:30p.m.

VP Collins noted that she went to pick up a Councilor who was sick but who attended the SGM anyway.

Councilor Mantyka apologized for not being at the SGM.

Councilor Forbes commended Chair Leisle for doing a great job at the SGM.

Councilor Allan recommended that for when there is an event to write them down on the board rather than going through them all during the meeting.

Councilor David spoke in agreement with Councilor Allan and was going to write down his announcement but could not find a marker. September 22<sup>nd</sup> is the Hell Dance at the Odeon.

Councilor Harder noted that there was a Golden Ticket program in place.

General Manager Cottrell noted that the USSU IT is currently working on this and will be available to Councilors to post their events on the calendar.

## **10. Adjournment**

Move to adjourn.

**USC MOTION79:** David/Mantyka

Carried.

# Executive Committee

## Minutes for September 19<sup>th</sup>, 2006

Present: Cody Lang, Alice Collins, Ashlee Smith, Brad Flavell, Caroline Cottrell

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1. Call to Order

The meeting was called to order at 3:30 p.m.

2. Call for Quorum

Quorum was present.

3. Roundtable

*President Lang*

- Campus club entry
- Accountability reports
- Class
- Transit Hub opening speech
- USC meeting
- Financial Review meetings

*VP Brad Flavell*

- Ulife Presentation x 2
- Student
- Post-Orientation Meeting
- Philosophy 235
- Academic Support Committee
- USC
- Place Riel Transit Hub Grand Opening
- Waste Audit
- Lunch with Pat Atkinson
- Academic Programs Committee
- Staff Appreciation Party
- WISE-ASS Development
- Financial Review

*VP Ashlee Smith*

- Worked to finalize plans for the Make Poverty History Conference
- Class
- Orientation Overview
- USC
- Unveiling of the Transit Hub
- Met with Pat Atkinson

- Volunteered for Sexual Awareness Week
- Make Poverty History Conference
- LGBTQA Speaker Series
- International Week Meeting

*VP Alice Collins*

- Met with Charlie Clark for Civic Elections; candidate for Ward 6
- Organized Mayoral Forum for Civic Elections
- Met with the Core Neighborhood Youth Co-op
- Provincial Campaign research
- Met with Chris Gallaway; provincial organizer for CFS
- Met with Angela Regnier; CFS Deputy Chair
- Helped organize and attended Summercon
- Attended BOCF meeting on Sunday, September 17<sup>th</sup>
- Went to Research, Scholarly and Artistic Work Committee meeting
- Organizing for Campus Career Expo
- Setting up appointments with MPs in Ottawa
- Initial planning of USSU Scholarship project

*GM Cottrell*

- Met with Brian Bilokreli regarding renovations
- Attended Secure Access meeting at FMD
- Communications meeting
- Attended Orientation Deconstruction
- Attended Welcome Week Deconstruction
- Attended Finance meetings
- Attended CRO/ACRO meeting
- Working on preparations for SGM
- Working on preparations for By-Election
- Executive meetings
- USC
- Regular meetings with staff members
- Attended Staff Thank You

4. *Rabbit Drop for Commerce*

EXEC44 Move to provide \$200 in Coke product.

Lang/  
Collins

Carried

5. *Canadian Feminism Conference*

VP Collins brought forward a request from this conference to provide some advertising. She will discuss it with the Women's Centre.

6. YNDP

There is an issue around meeting space – whether it can be permanent or not. GM Cottrell will investigate.

7. ITS Training

Communications Manager Martz let the Executive know that ITS is offering free Microsoft Office training for students and have cheap licensed copies available. They would like some plasma ads.

EXEC45      Move to provide free plasma ads to ITS for student training.  
Flavell/  
Collins

Carried

8. Campus Career Expo

VP Collins will look to V-Team and the Centres for volunteers for the Campus Career Expo on September 22<sup>nd</sup>.

9. Campus Clubs

EXEC46      Move to ratify the following clubs: Ore Ganguie; Physical Therapy  
Lang/      Students' Society; University of Saskatchewan Drama Club; Engineers  
Smith      Without Borders; YNDP of Saskatoon; Jewish Students' Association;  
Saskatoon Psychology Students' Association; Environmental Studies  
Students' Association; Muslim Students' Association; African Students'  
Association.

Carried

10. Chinese Scholars and Students' Association

EXEC47      Move to provide the Chinese Scholars and Students' Association with  
Lang/      \$200 sponsorship and \$200 in Coke products if they so desire.  
Flavell

Carried

11. Ultimate Frisbee

EXEC48      Move to provide \$100.00 in Coke product  
Lang/  
Smith

Carried

12. Jewish Students' Association

EXEC49 Move to provide \$300 for Shabbat Celebration.

Lang/  
Flavell

Carried

Adjourned.

# Executive Committee

## Minutes for September 25<sup>th</sup>, 2006

Present: Cody Lang, Alice Collins, Ashlee Smith, Brad Flavell, Caroline Cottrell

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1. Call to Order

The meeting was called to order at 2:03 p.m.

2. Call for Quorum

Quorum was present.

3. Roundtable

*President Lang*

- Accountability Reports
- Campus clubs
- SGM
- USC
- Cheques – finance
- Finance meeting
- Staff Appreciation party

*VP Flavell*

- Made 3 Ulife presentations
- Met with students
- Attended Philosophy 235
- Academic Support Committee
- USC
- SGM
- Academic Programs Committee
- Staff Appreciation party
- Sexual Awareness Week with Allyson
- Council Orientation
- University Council
- CanWest Interview; online lecture notes
- USSU Centre volunteering

*VP Smith*

- SGM
- USC
- Centres meeting
- Residence Student meeting
- International Week planning

- CFS
- Parking issues
- Health and Dental Plan opt out problems
- Letter to the Editor of the StarPhoenix regarding housing
- Staff Appreciation party

*VP Collins*

- Welcome Week debrief
- Booking appointments for trips to Ottawa
- ULife 101
- Research Scholarly and Artistic meeting
- Campus Career Expo
- SGM
- CFS Provincial meeting
- Accountability Reports
- Staff Appreciation party
- Met with Tracey Mitchell regarding Board of Governors

*GM Cottrell*

- Orientation Deconstruction meeting
- Secure Access meeting with FMD
- Meeting with Brian Bilokreli regarding Place Riel Renovation
- Welcome Week Review meeting
- Finance Review
- Finalizing Constitution and Bylaw Amendments
- Soroptomist Luncheon
- Career Expo
- SGM
- USC
- Executive meeting
- Usual GM duties

4. Postering

Met with Cheryl Sedgwick and Steve McLeod regarding postering. Will send a letter to Cheryl and Steve stating that the Poster Policy should not be adopted as written. Want to fight student apathy through event posters not concerned about selling cars or renting apartments on posters. Would like to take this to USC and have them request that the current poster practice is changed by the University.

5. International Week

International Week will be January 28<sup>th</sup> through February 6<sup>th</sup>, 2007. The USSU has been a major sponsor. The USSU rents all tables on behalf of the ISO.

EXEC50      Move to sponsor all ISO tables for the January 28<sup>th</sup> – February 6<sup>th</sup>.  
Smith/  
Collins

Carried.

6.      VOTR

President Lang will attend VOTR.

7.      Trick or Eat

All Executive members will participate in Trick or Eat.

8.      Campus Clubs

EXEC51      Move to Ratify Lutheran Student Movement, TOSS, and the U of S Bahai  
Lang/      Students' Association  
Flavell

Carried.

EXEC52      Move to provide Lutheran Student Movement with \$80.82 worth of  
Lang/      orange and apple juice.  
Flavell

Carried.

Adjourned.

# Appointments Board Meeting

Minutes for Wednesday, September 20<sup>th</sup>, 2006

Present: Cody Lang, James Mantyka, Cameron Ewen, Ryan Allan  
Absent: Karla Horvey

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1. **Call to Order**  
The meeting was called to order at 6p.m.
  
2. **Call for Quorum**  
Quorum was present.
  
3. **Elections Board**  
Move to open nominations for the Elections Board.  
**APPT02:** Lang/Mantyka Carried.  
  
President Lang nominated Blair Pisio and Jeremy Ring as Student-at-Large's for the Elections Board.  
  
Move to close nominations.  
**APPT03:** Lang/Mantyka Carried.
  
4. **Adjournment**  
Move to adjourn.  
**APPT04:** Mantyka/Ewen Carried.

# Elections Board

Minutes for Wednesday, September 20<sup>th</sup>, 2006

Present: Ben David, Blair Pizio, Steven Leibel, Jeff Galbraith, Jennifer Houser,  
Jason Ventnor (ex-officio)

Absent: Jeremy Ring

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1. Call to Order

The meeting was called to order at 7:37p.m.

2. Call for Quorum

Quorum was present.

3. New Business

USC Vacancy as President Lang will return to VP Operations & Finance.

4. Timetable

Candidates must attend two meetings: Orientation AND Procedures.

Campaign lasts for three days (October 2, 3, 4).

Voting lasts for two days (October 5, 6).

Candidates may campaign on voting days, but not near polling stations.

Three forums: Oct 2, 3, 4, at Commerce, Engineering, and Lower Place.

EB167 Move to adopt the timetable.

CRO Houser/

ACRO Galbraith

Carried.

5. Role of Elections Board

Members cannot campaign for, recommend, or even nominate any candidate.

Board should discuss specific problems from previous elections. (Examples: gifts, personal websites, USSU branding.)

Members agree to keep in touch by e-mail.

6. Next Meeting Time  
Tuesday, September 26<sup>th</sup>, at 7:00 a.m. (USSU Boardroom).
  
7. Adjournment  
Meeting adjourned at 8:00 p.m.

# **University Students' Council Agenda**

Thursday, October 5<sup>th</sup>, 2006

- 1. Adoption of an Agenda**
- 2. Introductions and Announcements**
- 3. Council Address**
- 4. Minutes and Reports for Information**
  - 4.1 USC Minutes – September 28<sup>th</sup>, 2006**
  - 4.2 Executive Committee Minutes**
  - 4.3 Academic Affairs Board Minutes and Report**
  - 4.4 Appointments Board Minutes and Report**
  - 4.5 Board of College Presidents**
  - 4.6 Code of Ethics Disciplinary Committee Minutes and Report**
  - 4.7 Elections Board Minutes and Report – September 26<sup>th</sup> & 27<sup>th</sup>, 2006**
  - 4.8 External Affairs Board Minutes and Report**
  - 4.9 Operations and Finance Board Minutes and Report**
  - 4.10 Student Issues Board Minutes and Report**
  - 4.11 Sustainability Board Minutes and Report**
- 5. Motions Arising from the Minutes and Reports**
- 6. Business**
- 7. New Business**
- 8. Questions and Comments (30 minutes)**
- 9. Any Other Business**
  - 9.1 VOTR**
  - 9.2 International Week**
  - 9.3 Conference Report**
  - 9.4 University Postering Policy**
- 10. Adjournment**

# University Students' Council

Minutes for Thursday, September 28<sup>th</sup>, 2006

## Present

Cody Lang, President  
Brad Flavell, VP (Academic Affairs)  
Steven Leibel, Agriculture  
Ryan Allan, Arts & Science  
Josie Steeves, Arts & Science  
Cameron Ewen, Associated Res. Comm.  
Ana Carolina Melendez, Commerce  
Vogeson Paley, Commerce  
Jess Chhokar, Dentistry  
Kristina Rabyj, Education  
Benjamin David, Engineering  
James Mantyka, Engineering  
Itemobong Umoh, Intl. Stdts' Assoc.  
Alison Forbes, Law  
Rachana Bodani, Medicine  
Megan Harder, Nursing  
Cathryn Abrametz, Pharmacy & Nutrition  
Karla Horvey, Physical Therapy  
Stephanie Parker, St. Thomas More  
Ellyse Schultz, St. Thomas More  
Matt Flintoft, WCVM

## Also Present

Matt Leisle, Chair  
Caroline Cottrell, USSU General Mgr

## Regrets

Ashlee Smith, VP (Student Issues)  
Alice Collins, VP (External Affairs)  
Jocelyn Grismer, Education`

## Absent

Indigenous Students' Council MSC  
Lane Buswell, Kinesiology

The meeting was called to order at 6:07p.m.

### 1. Adoption of Agenda

Move to adopt the agenda.

**USC MOTION72:** David/Mantyka

Carried.

### 2. Introductions and Announcements

Councilor Rabyj sent regrets for Councilor Grismer.

President Lang sent regrets for VP Smith and VP Collins.

Councilor Parker introduced Councilor Schultz as the new St. Thomas More MSC's.

Move to ratify Councilor Schultz as a St. Thomas More MSC.

**USC MOTION73:** Lang/Mantyka

Carried.

### 3. Council Address

### **3.1 Councilors Orientation – Matt Leisle**

Technical difficulties and will be presented at the end of the meeting.

## **4. Minutes and Reports for Information**

### **4.1 USC Minutes**

Minutes for September 14<sup>th</sup> & 21<sup>st</sup>, 2006, were approved as circulated.

### **4.2 Executive Committee Minutes**

Minutes for September 19<sup>th</sup> & 25<sup>th</sup>, 2006, were approved as circulated.

### **4.4 Appointments Board Minutes and Report**

Minutes for September 20<sup>th</sup>, 2006, were approved as circulated.

### **4.7 Elections Board Minutes and Report**

Minutes for September 20<sup>th</sup>, 2006, were approved as circulated.

## **8. Questions and Comments (30 minutes)**

Councilor Allan noted that there is a list at the USSU office for Councilors who wish to get the USC package printed for each weekly meeting.

## **9. Any Other Business**

### **9.1 Polling Stations**

President Lang announced there is Polling Station sign up sheet for MSC's.

Councilor Rabyj noted that herself and Councilor Grismer would not be able to help out as they will be out of town on internship.

President Lang noted that this is fine.

### **9.2 Calendar**

VP Flavell introduced W.I.S.E.-A.S.S. (Web Instrument for Student Enhancement on the Academic Support Site). It is a message board, an online community or basically whatever you want it to be. Currently has 40 members and shooting to have several thousand by his end of term. It can be accessed from the USSU main website ([www.ussu.ca](http://www.ussu.ca)). There is a calendar on the site to inform users of upcoming events.

## **10. Adjournment**

Move to adjourn.

**USC MOTION74:** Mantyka/Flavell

Carried.

\*\*Chair Leisle presented to Councilors an Orientation that was not recorded.

# Elections Board

Minutes for Wednesday, September 26<sup>th</sup>, 2006

Present: Ben David, Blair Pizio, Steven Leibel, Jeff Galbraith, Jennifer Houser,  
Jeremy Ring

Absent: Jason Ventnor

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1. Call to Order

The meeting was called to order at 7:07 a.m.

2. Call for Quorum

Quorum was present.

3. Adoption of Minutes

Adopted the September 20<sup>th</sup>, 2006 EB Minutes.

4. Urgent Business

Discussed purposes of, and differences between, Orientation and Procedures meetings. USSU advertising should have voting on October “5 AND 6” not “5 @ 6”.

5. Agenda Items

Small posters grouped together to form a larger image will be charged as banners. Poster Policy and permission is the responsibility of each candidate (ACRO will assist). Gifts with no informative value (e.g. alcohol or candy) are not allowed. USSU name/logo may be used in candidate profiles, but not as a marketing tool in itself. Plasma screens may contain executive profiles, unless one of them becomes a candidate. Certain designated areas do not allow campaigning (e.g. lectures, labs, polling stations). Candidates will have profiles posted on the USSU website, but can't have their own sites. Mass e-mail usually violates University and USSU Policy, and will be strictly enforced. Residence access will be granted to candidates, if they wish to campaign door-to-door. Forums will occur on October 2<sup>nd</sup>, 3<sup>rd</sup>, and 4<sup>th</sup>, but are not mandatory. Standing to be determined by each College, based on final marks as of April 30<sup>th</sup>. Complaints will be dealt with by ACRO and/or GMD unless CRO requires EB meeting. The Sheaf must give equal space to each candidate, even if no material is submitted. Candidates' names will not be released until after Academic Standing is confirmed.

6. Ad Hoc Items

MSCs are supposed to help more with marketing tasks – Tabled. Scrutineers will not be required, as the EB will receive results from PAWS en masse. Polling stations likely should be phased out (if demographic information supports it). Orientation meeting cannot be held earlier unless it is not mandatory, and vice-versa. EB members can vote, but should not do so at polling stations.

7. Next Meeting

Will be immediately after Procedures meeting on October 27<sup>th</sup> 2006.

8. Adjournment

Meeting adjourned at 8:02 a.m.

# Elections Board

Minutes for Wednesday, September 27<sup>th</sup>, 2006

Present: Ben David, Blair Pisiso, Steven Leibel, Jeff Galbraith, Jennifer Houser,  
Jeremy Ring, Jason Ventnor

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1. Call to Order

The meeting was called to order at 4:55 p.m.

2. Call for Quorum

Quorum was present.

3. Adoption of Minutes

Adopted the September 26<sup>th</sup>, 2006 EB Minutes.

4. By-Election

Only one candidate turned in nominations papers, but the Policy requires a Confidence vote.

EB168 Move to conditionally Ratify Ryan Allan.  
David/  
Leibel

Carried.

Problematic advertising has largely been corrected and the rest will be done soon.

Discussed the difference between Orientation and Procedures.

5. Next Meeting

Will occur as complaints arise

6. Adjournment

Meeting adjourned at 5:07 p.m.

# UNIVERSITY OF SASKATCHEWAN STUDENTS' UNION

Room 65, Lower Place Riel Student Centre  
University of Saskatchewan  
Saskatoon, Saskatchewan  
S7N 5A3



Telephone: (306) 966-6960  
Facsimile: (306) 966-6978  
E-mail: [contactus@ussu.ca](mailto:contactus@ussu.ca)  
Website: [www.ussu.ca](http://www.ussu.ca)

October 3, 2006

Cheryl Sedgewick  
Room Scheduling Manager  
Facilities Management Division  
University of Saskatchewan

Steve McLeod  
Facilities Project Manager  
College of Arts & Science  
University of Saskatchewan

Dear Ms. Sedgewick and Mr. McLeod:

On behalf of all students, past USSU Executives have endorsed the proposed poster policy for University of Saskatchewan buildings. However, we, the current Executive, along with the University College Societies, believe that the new proposed policy would be contrary to the best interests of students.

College societies, who play a vital role in enhancing the student experience, would suffer the most deleterious effects from this new policy. We are concerned that college societies and clubs will lose student interest if the policy is adopted as it stands. It will seriously restrict the ability of these groups to advertise, and attendance at any event is dependent on its advertising. Thus, for our college societies to continue flourishing it is imperative that they be able to poster in their own buildings. We realize that the intention of the policy is to preserve and better the appearance of our buildings but we contend that this policy would greatly harm the students who are their principal users.

We are requesting student representation on the committee that is forming this policy. Student representation would play an important role in formulating a policy to benefit everyone. If a committee does not exist or is no longer meeting, we ask that one be formed or reconstituted. College societies and clubs are the organizations that this policy would most affect and, thus, it is imperative that they play a role in its creation.

We look forward to speaking with you on this matter.

Sincerely,

On behalf of the USSU Executive.  
Ashlee Smith, USSU Vice-President (Student Issues)

# **University Students' Council Agenda**

Thursday, October 12<sup>th</sup>, 2006

- 1. Adoption of an Agenda**
- 2. Introductions and Announcements**
  - 2.1 Swearing in Ryan Allan**
- 3. Council Address**
- 4. Minutes and Reports for Information**
  - 4.1 USC Minutes – October 5<sup>th</sup>, 2006**
  - 4.2 Executive Committee Minutes – October 10<sup>th</sup>, 2006**
  - 4.3 Academic Affairs Board Minutes and Report**
  - 4.4 Appointments Board Minutes and Report**
  - 4.5 Board of College Presidents**
  - 4.6 Code of Ethics Disciplinary Committee Minutes and Report**
  - 4.7 Elections Board Minutes and Report**
  - 4.8 External Affairs Board Minutes and Report**
  - 4.9 Operations and Finance Board Minutes and Report**
  - 4.10 Student Issues Board Minutes and Report**
  - 4.11 Sustainability Board Minutes and Report**
- 5. Motions Arising from the Minutes and Reports**
- 6. Business**
- 7. New Business**
- 8. Questions and Comments (30 minutes)**
- 9. Any Other Business**
  - 9.1 USC Social**
  - 9.2 Removal of USC Minutes Board**
  - 9.3 Saunders Evans Council Address– note date change to November 2<sup>nd</sup>, 2006**
  - 9.4 Councilor Removal**
- 10. Adjournment**

# University Students' Council

Minutes for Thursday, October 5<sup>th</sup>, 2006

## Present

Cody Lang, President  
Ashlee Smith, VP (Student Issues)  
Brad Flavell, VP (Academic Affairs)  
Steven Leibel, Agriculture  
Ryan Allan, Arts & Science  
Josie Steeves, Arts & Science  
Cameron Ewen, Associated Res. Comm.  
Ana Carolina Melendez, Commerce  
Vogeson Paley, Commerce  
Jess Chhokar, Dentistry  
Jocelyn Grismer, Education  
Kristina Rabyj, Education  
Benjamin David, Engineering  
James Mantyka, Engineering  
Rachana Bodani, Medicine  
Megan Harder, Nursing  
Cathryn Abrametz, Pharmacy & Nutrition  
Karla Horvey, Physical Therapy  
Stephanie Parker, St. Thomas More  
Ellyse Schultz, St. Thomas More  
Matt Flintoft, WCV

## Also Present

Matt Leisle, Chair  
Caroline Cottrell, USSU General Mgr  
Katherine Jones, Arts & Science  
Michelle Horner, Education

## Regrets

Alice Collins, VP (External Affairs)  
Alison Forbes, Law

## Absent

Indigenous Students' Council MSC  
Itemobong Umoh, International Stdts' Assoc  
Lane Buswell, Kinesiology

The meeting was called to order at 6:03p.m.

### 1. Adoption of Agenda

Move to adopt the agenda.

**USC MOTION75:** Mantyka/Melendez

Carried.

### 2. Introductions and Announcements

VP Smith sent regrets on behalf VP Collins since she is in Ottawa for CFS.

President Lang sent regrets on behalf of Councilor Forbes.

Councilor Rabyj introduced Michelle Horner, Administrative VP from Education.

**4. Minutes and Reports for Information**

**4.1 USC Minutes**

Councilor Melendez noted that she was present and not absent.

The minutes for September 28<sup>th</sup>, 2006, were approved as amended.

**4.7 Elections Board Minutes and Report**

The minutes for September 26<sup>th</sup> & 27<sup>th</sup>, 2006, were approved as circulated.

**5. Motions Arising from the Minutes and Reports**

Move to adopt the minutes as amended.

**USC MOTION76:** Flavell/David Carried.

**8. Questions and Comments (30 minutes)**

Councilor Ewen noted that the President and Sports Coordinator from Residence have been given two weeks notice to vacate Residence.

Councilor Mantyka encouraged all Councilors to vote in the USSU by-election and show support.

VP Smith followed up on Councilor Ewen's residence issue. She spoke with the President and Sports Rep from Residence. The Sports Rep did not get kicked out. The President is still getting evicted. The reason behind his eviction is because he allegedly planned a Residence bowling nite that Residence Administration had said no to. VP Smith and President Lang are working at overturning this.

President Lang noted that he and VP Smith met with Residence Administration today. The conversation was very positive and they are hoping the President is not evicted.

Councilor Parker suggested that there be a social held for all the Councilors to get to know each other.

**9. Any Other Business**

**9.1 VOTR**

President Lang noted that Volunteer Orientation Training Retreat (VOTR) was held October 1<sup>st</sup>. The event was a huge success.

**9.2 International Week**

VP Smith announced that International Week takes place from January 28<sup>th</sup> – February 6<sup>th</sup>. It is important to get everyone brainstorming and raise awareness on global issues that influence students' lives. The theme this year is "Rethinking

Our World”. Asked Councilors to think of an event to take place during International Week.

### **9.3 Conference Report**

VP Smith noted that September 28<sup>th</sup> - October 2<sup>nd</sup> she and VP Smith attended the Sustainable Campuses National Conference in Charlottetown, PEI. It is a conference for active training grounds and participants to pursue initiatives on campuses. It is great networking and sharing of experiences. There were many workshops and speakers. There were many discussions revolving around Campus Sustainability Assessment Framework, which is what is used to structure the USSU sustainability audit. Lots of great ideas were sought and looking forward to putting them to work. Once VP Collins returns from Ottawa a formal Conference report will be compiled and available for next Council meeting.

### **9.4 University Postering Policy**

VP Smith stated that Facilities Management Division is proposing a poster policy that allows posters in designated areas, “Information Stations”, in university buildings. Advertising is crucial for student societies. The USSU Executive is asking for representation on the committee that is writing the policy. She read a brief section from a Sheaf article written by Charles Hamilton on postering on campus.

### **9.5 Proposed Place Riel Renovations**

President Lang announced that Saunders Evans Architects will be presenting to Council on October 26<sup>th</sup> talking about the proposed Place Riel renovations with the possibility of adding another level to Place Riel. Councilors are to come with ideas.

### **9.6 Orientation Re-run**

Chair Leisle reminded Council to refrain from speaking to the Councilor next to them or making uncalled for remarks. Honest mistakes are forgivable such as forgetting to speak through the chair or making a motion out of order. He spoke on attendance and that student work is first; however, everyone knows that Council is on Thursday nights. He suggested that Councilors budget their study time wisely.

## **10. Adjournment**

Move to adjourn.

**USC MOTION77:** David/Flavell

Carried.

# Executive Committee

Minutes for October 10<sup>th</sup>, 2006

Present: Cody Lang, Alice Collins, Ashlee Smith, Brad Flavell, Ryan Allan,  
Caroline Cottrell

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1. Call to Order

The meeting was called to order at 2:00 p.m.

2. Call for Quorum

Quorum was present.

3. Roundtable

*President Allan*

- Getting up to speed
- Interview with CJWW
- Learning the ropes

*VP Collins*

- Charlottetown Sustainability conference
- Lobbying with MP's in Ottawa
- CFS meeting
- Civic Election
- Interview with CJWW regarding Civic Election

*VP Flavell*

- Provincial Cabinet Tour
- DisOrientation
- USC
- A Team

*VP Smith*

- Sustainability Indicators
- Transit cut
- Trick or Eat
- Experience Us
- USC
- LGBTA
- Residence, Frank Quennell
- Postering Policy
- Conference Report
- Charlottetown Conference

- Place Riel Steering Committee
- Health & Dental Plan issues
- International Week planning
- A Team
- Class

*VP Lang*

- No report submitted

*General Manager Cottrell*

- Met with Gavin Gardiner
- Friends of Alumni Meeting
- Communications Meeting
- Marketing Services Meeting
- Human Resources Meeting
- Financial Meeting
- Accounting Assistant Meeting
- Management Team Meeting
- Day Care Board Meeting
- Centennial Handoff Meeting
- Student Relations Committee Meeting
- USC Meetings
- Structural Engineer's Report Meeting
- Place Riel Renovation Meeting
- Probationary Reviews - Rob Martz and Jason Ventnor
- Condolences Policy Meeting
- Email/Computer Use Meeting
- Receiving Student Health & Dental proposals
- Meeting for the December 2nd Centennial

4. CFS Campaign

EXEC53 Move that the Executive approve “Campaign Motion on Student Unions for Collins/ Sustainability.” (See attached)

Smith

Carried.

5. USC Social

MSC Stephanie Parker requested a social event for USC. General Manager Cottrell has arranged for an event to be held at Louis’ on October 19<sup>th</sup> after USC.

EXEC54 Move to approve up to \$300 for USC Social.

Lang/

Flavell

Carried.

6. Louis' Pool Table

The Executive would like Louis' to purchase a new pool table. Louis' Site Manager, George Foufas, stated that they don't generate enough revenue to purchase a new pool table. The current pool table is constantly being damaged and a new one will not likely be damaged any less. He would prefer buying things for catering, new point of sale system and new TVs. However he will investigate the various cost options to get the pool table in better shape.

7. International Week Proposal

Louis' Trivia Competition at Louis is one suggestion for a USSU - Saskatchewan Coalition for International Cooperation joint venture for International Week.

8. Absent Councilors

Councilor Buswell has been absent from USC for three meetings. His absences must now go to USC.

9. Golden Key

It was decided that Golden Key will not receive a free table.

10. Louis' TV

The current TVs in Louis' are old and dated. Communications Manager, Rob Martz and Louis' Site Manager, George Foufas, will investigate and report the cost of new TVs at the next Executive Meeting.

11. Remembrance Day

Campus Ministry contacted the USSU about using the fireplace in Browsers. VP Flavell will follow up with them and ensure Browsers has the proper staffing.

12. Updating Policies

The Executive will be updating some of the USSU policies due to the changes that were made to the Constitution and Bylaws.

13. Investment Policy & Sustainability Policy

These two policies are in conflict. The Executive will meet to review these two policies.

Adjourned.

## CAMPAIGN MOTION ON STUDENT UNIONS FOR SUSTAINABILITY

Moved by Local 17

Whereas students unions and post-secondary institutions have large ecological footprints and significant purchasing power; and

Whereas students unions and post-secondary institutions across the country have stepped up to lead the sustainability movement on their campuses by implementing initiatives focused on improving ecological integrity, social equity and economic security; and

Whereas on-campus sustainability initiatives can actively engage the knowledge of the university community to address the social and ecological challenges faced both now and in the future; and

Whereas student unions and post-secondary institutions have the potential to influence communities, governments, business and industry in the adoption of sustainable practices; therefore

Be it resolved that member locals be encouraged to take up the “Student Unions for Sustainability” campaign by committing to strategically implement people, policy, planning and projects that will institutionalize sustainability comprehensively into the organization to effectively use limited financial resources; and

Be it resolved that member locals be encouraged to utilize the Sustainable Campuses Student Unions for Sustainability database of documents and become Sustainable Campuses Coalition Partners with the Sierra Youth Coalition; and

Be it resolved that member locals be encouraged to develop as models of sustainable practices to advocate for sustainability on their campuses, as well as in communities, governments, business, and industry.

2006-2007 USC Attendance

Name	Sep. 21	Sep. 28	Oct. 05	Oct. 12	Oct. 19	Oct. 26	Nov. 02	Nov. 09	Nov. 16	Nov. 23	Nov. 30	Dec. 07
C. Abrametz	P	P	P									
R. Allan	P	P	P									
R. Bodani	A	P	P									
L. Buswell	A	R	A									
J. Chhokar	P	P	P									
A. Collins	A	R	R									
B. David	P	P	P									
C. Ewen	P	P	P									
B. Flavell	P	P	P									
M. Flintoft	P	P	P									
A. Forbes	P	P	R									
J. Grismer	P	R	P									
M. Harder	P	P	P									
K. Horvey	P	P	P									
C. Lang	P	P	P									
S. Leibel	A	P	P									
M. Leisle	P	P	P									
J. Mantyka	P	P	P									
A. C. Melendez	P	P	P									
V. Paley	P	P	P									
S. Parker	P	P	P									
K. Rabyj	P	P	P									
E. Schultz	NYA	P	P									
A. Smith	P	R	P									
J. Steeves	P	P	P									
I. Umoh	P	P	A									

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed

# **University Students' Council Agenda**

Thursday, October 26<sup>th</sup>, 2006

- 1. Adoption of an Agenda**
- 2. Introductions and Announcements**
- 3. Council Address**
- 4. Minutes and Reports for Information**
  - 4.1 USC Minutes – October 19<sup>th</sup>, 2006**
  - 4.2 Executive Committee Minutes – October 23<sup>rd</sup>, 2006**
  - 4.3 Academic Affairs Board Minutes and Report**
  - 4.4 Appointments Board Minutes and Report**
  - 4.5 Board of College Presidents – October 15<sup>th</sup>, 2006**
  - 4.6 Code of Ethics Disciplinary Committee Minutes and Report**
  - 4.7 Elections Board Minutes and Report – October 10<sup>th</sup>, 2006**
  - 4.8 External Affairs Board Minutes and Report – October 19<sup>th</sup>, 2006**
  - 4.9 Operations and Finance Board Minutes and Report**
  - 4.10 Student Issues Board Minutes and Report**
  - 4.11 Sustainability Board Minutes and Report**
- 5. Motions Arising from the Minutes and Reports**
- 6. Business**
- 7. New Business**
- 8. Questions and Comments (30 minutes)**
- 9. Any Other Business**
- 10. Adjournment**

# University Students' Council

Minutes for Thursday, October 19<sup>th</sup>, 2006

## **Present**

Ryan Allan, President  
Cody Lang, VP (Operations & Finance)  
Ashlee Smith, VP (Student Issues)  
Brad Flavell, VP (Academic Affairs)  
Alice Collins, VP (External Affairs)  
Steven Leibel, Agriculture  
Josie Steeves, Arts & Science  
Cameron Ewen, Associated Residence Comm.  
Ana Carolina Melendez, Commerce  
Vogeson Paley, Commerce  
Jess Chhokar, Dentistry  
Benjamin David, Engineering  
James Mantyka, Engineering  
Itemobong Umoh, International Stdts Assoc.  
Rachana Bodani, Medicine  
Megan Harder, Nursing  
Cathryn Abrametz, Pharmacy & Nutrition  
Karla Horvey, Physical Therapy  
Stephanie Parker, St. Thomas More  
Ellyse Schultz, St. Thomas More

## **Also Present**

Matt Leisle, Chair  
Justin Buhler, Arts & Science  
Katherine Jones, Arts & Science

## **Regrets**

Jocelyn Grismer, Education  
Kristina Rabyj, Education  
Alison Forbes, Law

## **Absent**

Lane Buswell, Kinesiology  
Matt Flintoft, WCVM

Meeting called to order at 6:05p.m.

### **1. Adoption of an Agenda**

Move to adopt the agenda.

**USC MOTION93:** Mantyka/Steeves

Carried.

### **2. Introductions and Announcements**

VP Smith noted that Councilor Rabyj sent her regrets.

President Allan noted that Councilor Forbes sent her regrets.

Chair Leisle introduced Ian Hayes, President of the Kinesiology Students' Society.

### **4. Minutes and Reports for Information**

#### **4.1 USC Minutes**

Minutes for October 12<sup>th</sup>, 2006, were approved as circulated.

#### **4.2 Executive Committee Minutes**

VP Smith noted that Ryan Allan was present at the meeting. Councilor Parker asked for further explanation on the discussion surrounding Louis'.

President Allan noted that the Executive has nothing concrete at this time and is still in the research phase.

VP Collins reported that she had been busy with the Mayoral Forum and interviews on the civic election. She attended a Student Care Annual Report meeting and met with another health & dental candidate.

VP Smith noted that she has been doing some work with Trick or Eat. She has been working with the Residential Tenancy Act. Residence students are not included in this Act and she is working on changing this. She met with the Office of the Rentalsman as the Act is being revamped this year. A meeting has been set up to discuss the poster policy and will report back to the next USC meeting. She attended BOCP.

VP Flavell noted that he attended the health & dental candidate meeting. Worked on the Student Rights Handbook. Organized his board that will be meeting next week. He attended University Council and brought up the poster policy. He handled a few student academic issues and Chaired the SESS AGM. He also has been reviewing some of the organization's policies.

VP Lang noted that the Operations & Finance board met on Monday. Place Riel renovations are in negotiation stages. Looking at making some changes with Louis'. He attended BOCP last Sunday.

President Allan stated that the Executive is looking at updating the USSU policies. He is looking forward to working with the VP's on upcoming projects. The External Affairs Board minutes will be available at the next USC meeting.

Councilor David noted that the total amount of funding, under Item 4. Blackberries, should be included in the minutes.

#### **4.5 Board of College Presidents**

President Allan noted that BOCP met on Sunday. Different funding mechanisms for colleges were discussed. One mechanism that was discussed was if the USSU would collect a fee on the college's behalf.

#### **4.8 External Affairs Board Minutes and Report**

The Board met today and the minutes would be available at the next USC meeting.

#### **4.9 Operations & Finance Board Minutes and Report**

The minutes for October 16<sup>th</sup>, 2006, were reviewed and approved as circulated.

#### **4.10 Student Issues Board Minutes and Report**

The minutes for October 17<sup>th</sup>, 2006, were reviewed and approved as circulated.

#### **4.11 Sustainability Board Minutes and Report**

The minutes for October 17<sup>th</sup>, 2006, were reviewed and approved as circulated.

### **5. Motions Arising from the Minutes and Reports**

Move to accept the minutes as circulated.

**USC MOTION94:** Smith/Melendez Carried.

### **6. Business**

#### **6.1 Councilor Removal**

President Allan noted that there was an amendment at the SGM that once a Councilor misses 3 of 5 USC meetings then it is put to a vote whether or not that Councilor should be removed. Councilor Buswell is eligible for that vote.

Move to remove Councilor Buswell from USC.

**USC MOTION95:** Allan/Flavell Defeated.

Ian Hayes read a letter on Councilor Buswell's behalf to explain that he wishes to continue as Kinesiology MSC. Councilor Buswell faithfully reads all USC packages via email. Ian Hayes noted that Councilor Buswell has been faithful and would be hard to replace. Next term he would be in attendance at the meetings.

VP Lang stated that it is unfortunate because Councilor Buswell is a good Councilor. He spoke against the motion.

Councilor David noted that there is no reason to remove Councilor Buswell as he is maintaining the role of MSC and doing a good job.

Councilor Harder stated that Councilor Buswell is unable to be present as it is part of the Education curriculum and it is important to be more accepting of colleges when students have to be away.

Councilor Mantyka asked if Councilor Buswell was not removed at this meeting would this vote continue taking place.

Chair Leisle noted that once another 3 out of 5 meetings are missed then another vote would have to take place according to the constitution.

Councilor Horvey asked how Councilor Buswell could be the MSC for Kinesiology when he is an Education student.

Member Hayes noted that it is a 5-year combined program and he is in both colleges.

**8. Questions and Comments (30 minutes)**

VP Collins stated that the reason the issue surrounding Councilor Buswell's removal has come forward is because it is a part of the constitution.

Councilor Steeves thanked VP Collins and VP Flavell for their dedication to postering issues.

VP Collins noted that it was VP Smith.

Councilor Steeves noted that she meant to thank VP Smith.

President Allan updated Council on the President of the Associated Residence Committee being removed from residence. The eviction was successfully overturned.

VP Collins reported that the Mayoral forum was a huge success.

VP Smith thanked VP Collins for her hard work put into the forum. She now knows who she is voting for.

Councilor Steeves asked what is traditionally spent at the end of the year for the Executive. She asked how much the blackberries have ended up coming to and if the monthly payments are paid by the USSU.

VP Lang noted that the blackberries cost \$190/blackberry and the gifts are traditionally \$300 plus a print. The payments for the blackberries are split between the Executive and the USSU. It is up to the GM's discretion as to what the Executive would receive.

VP Flavell noted that the budget line is for \$1000 for Executive gifts which would end up being \$200 to each Executive member.

Councilor David asked what the extra funding would entail for the blackberries.

VP Lang noted that the extra funding is for a blackberry for President Allan.

President Allan stated that the monthly billing would be discussed at the next Executive meeting.

VP Collins spoke to the blackberry issue. She stated that it was General Manager Cottrell and Freda Salikin's, Facilities & Operations Manager, idea to get blackberries for the Executive.

President Allan asked that a delegate be present to speak on behalf of Councilor Buswell but would not vote.

Member Hayes noted that could be possible.

VP Lang asked for Council's thoughts on moving the meetings to 7p.m.

Councilor Harder noted that she has a 12-hour shift on Thursdays.

VP Smith said happy birthday to Councilor Parker.

President Allan reminded Council of the party at Louis' after the meeting.

## **9. Any Other Business**

### **9.1 Student Rights Handbook**

VP Flavell handed out the handbook to Councilors. He has been working on this project with Drew Dwernychuk, Academic Affairs Officer, over the summer. If any office would want copies email him and he may be able to find a way to pay for it to have a copy available.

Councilor Parker asked if this handbook could be on the USSU website.

VP Flavell noted that it would be on the Academic Support Site.

### **9.2 CFS – Court Decision**

President Allan announced that the USSU lost in the CFS hearing. The decision was emailed to all Councilors. The Executive will be meeting with the USSU lawyer to review the options. There is no current plan.

VP Flavell noted that if an appeal was to take place it would have to take place by October 28<sup>th</sup>.

VP Collins stated that if anyone would like to read the court's decision it is available at the USSU office.

Councilor Parker asked if the document is available to all students.

President Allan stated that it is a public document.

### **9.3 Senate Report**

President Allan addressed University Senate on the weekend. There were two presentations; one being a survey on student retention. There may be a press release on the USSU's disappointment with the survey. The other presentation was on teaching and learning which is in the early stages and was very informative and encouraging.

### **10. Adjournment**

Move to adjourn.

**USC MOTION96:** Mantyka/Flavell

Carried.

# Executive Committee

Minutes for October 23<sup>rd</sup>, 2006

Present: Cody Lang, Alice Collins, Ashlee Smith, Brad Flavell, Caroline Cottrell,  
Ryan Allan

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1. Call to Order

The meeting was called to order at 2:04 p.m.

2. Call for Quorum

Quorum was present.

3. Roundtable

*President Allan*

- Attended Mayoral forum, posed question about making Saskatoon more bike-friendly
- Attended candidate Meet & Greet, spoke with a number of ward candidates
- Chaired Executive Committee meeting
- Attended second of four Health and Dental plan presentations (Campus Trust) and debriefing
- Attended Operations & Finance Board and Student Issues Board
- Meeting with Student Retention, discussed ways in which the USSU and Student Retention could work together
- Met with USSU lawyer Grant Scharfstein to discuss possible responses to CFS judgment
- Met with Cheryl Sedgewich and Steve MacLeod about proposed campus-wide poster policy, successfully negotiated an exemption for all college societies
- Drafted agreement between FMD and USSU formalizing college society exemption from poster policy
- Attended USC
- Conducted interviews with the Sheaf, On-Campus News and student papers in Manitoba and Toronto
- Reviewed USSU finances from last three years in preparation for Louis' planning
- Met with Peter MacKinnon; had a friendly chat to get to know one another
- Delivered farewell address to ASSU Council
- Attended USC Social at Louis'; had an excellent time

*VP Lang*

- Mayoral Forum; Candidates Meet and Greet
- Meeting with Student Retention
- Executive meeting
- Health Plan meeting

- Operations & Finance Board meeting
- Student Retention Managers Meeting
- Met with USSU lawyer regarding CFS Referendum judgment

*VP Smith*

- Met with USSU lawyer regarding CFS Referendum judgment
- Met with Student
- Student Retention Managers Meeting
- Proposed Poster Policy
- Centres meeting
- USC
- Mayoral Forum and Meet and Greet
- Accessibility Committee Meeting
- Residential Tenancy Act
- Safewalk
- Student Issues Board, Sustainability Board, & Operations and Finance Board
- Volunteered in Women's Centre
- Class
- Health and Dental Plan proposal - StudentWise
- Sustainability Indicators
- Preparing for Waste Audit
- Preparing for Remembrance Day Service

*VP Collins*

- Preparation for Mayoral Forum
- Hosted Mayoral Forum-interviews with Global, CTV, and CJWW
- External Affairs Board meeting
- Preparation of submission to provincial government
- Planning for formal consultations on McCall review to the provincial government
- Meeting with Grant Scharfstein
- Executive meeting
- Meeting with CFS provincial component organizer Chris Gallaway
- Campus Trust Presentation
- Campus Trust debrief
- Preparation for civic Election Day
- Meeting with Professor Van Hesteren about possible collaboration on an event about the war in Afghanistan.

*VP Flavell*

- Met With 5 Students
- StudentWise – H&D Presentation #2
- Presentation debriefing
- Philosophy 235
- Provost's Series on Teaching and Learning
- Student Issues Board
- Mayoral Forum

- Candidate Meet and Greet
- SESS AGM – Chair
- University Council
- USC
- Grant Scharfstein – CFS
- USSU Center Volunteering

*GM Cottrell*

- Executive Meeting
- Met with USSU lawyer regarding CFS judgment
- Attended StudentWise Network
- Attended two presentations from Health and Dental providers
- Meeting with Jason Ventnor regarding Marketing, meeting with Rob Martz regarding Communications, meeting with Freda Salikin regarding Operations
- Nanaimo for AMICCUS - C Regional Conference
- Meetings with Managers for Student Retention

4. CFS

The Executive met with the USSU's lawyer, Grant Scharfstein, to discuss the recent ruling on the CFS referendum. He outlined the options available to the USSU in light of the ruling.

EXEC57        Move, on the advice of the USSU lawyers, to appeal the Court of Queen's  
Collins/        Bench decision on the CFS Referendum, subject to approval by USC.  
Lang

Carried.

5. Louis' Plan Review

VP Lang was not well enough to proceed with any further planning other than looking at previous year's budgets. A meeting will be scheduled to explore possibilities with Louis' Management, the Facilities & Operations Manager, the Communications Manager and the Marketing Coordinator.

6. Policy Development

Policies need to be dealt with for Media, Blackberries, Logos, and Archives. It is also time to begin a systematic review of all Executive policies. The GM will facilitate this process.

7. Blackberries

EXEC58      Move to pay \$60.00 per month for each Executive member's  
Lang/        Blackberry data.  
Allan

Carried.

8. Executive Briefings

The consensus was that holding an Executive briefing at the beginning of Council was a productive use of time and created another level of Executive accountability.

9. Trick n' Eat

The Executive will form a team. VP Collins announced that she will not be going as an Oompa Loompa but will be a Home Boy. VP Smith will go as a cat. The other VPs and the President declined to disclose their costume ideas.

10. Remembrance Day

The USSU's plans to contribute to Remembrance Day are focusing nicely. Rob Martz, Communications Manager, will take responsibility for the posters; Browsers will be open; President Allan will lay the wreath. We are still looking for a student reservist to participate. The USSU will also be involved in selling poppies and in providing assistance to the selling poppies on campus.

11. Postering

College Societies are going to be exempt from the new postering policy across campus and an MOU is being drawn up to that effect.

Meeting temporarily adjourned.

Meeting resumed at 11:30 a.m. on Tuesday, October 24<sup>th</sup>, 2006.

12. CFS

The earlier motion was amended to read.

EXEC59      Move, on the advice of the USSU lawyers, to appeal the Court of Queen's  
Allan/        Bench decision on the CFS referendum, **subject to the CFS appealing**  
Lang        **the decision**, and subject to approval by the USC.

Carried.

Adjourned.

Board of College Presidents' Minutes  
Sunday October 15<sup>th</sup>, 2006

Meeting called to order at 4:05 PM

1. Introductions: Margot Gough, Food Center Attendant
2. Adoption of the Agenda: President Gonzalez (PTSS)/President Horvath (STMSU)
3. Adoption of Minutes: Tabled by Chair
4. Business:
  - a. Fee Debate:
    - SNSS agrees with fee proposal
    - Vice President Lang (USSU) explained Board of Governor's procedure for creating fee
    - PTSS disagrees with proposal
    - SESS disagrees with proposal, Re: Education first
    - Suggested that BOCP be fee watchdog
    - SCSS disagrees with proposal, Re: Autonomy
    - ASSU disagrees with proposal, Re: Cost to Students
    - Board agreed to send their membership information and services provided to the Chair
    - Information will be compiled into document and used to decide on whether or not fee will be levied
  - b. WinterCon:
    - Smaller social event, just for Presidents
    - Dinner with President MacKinnon was suggested
    - January is a busy month for most Presidents
  - c. BOCP Webpage:
    - Webpage is currently undergoing reconstruction and being updated
  - d. Trick or Eat:
    - All College Societies are reminded about the Candy Cup
    - Sign up as many students as possible to win
    - Goes from 5 – 8, teams of 4.
    - Contact Margot for more info
5. Other Business:
  - University Poster Policy:
    - USSU/ASSU/SCSS concerned over policy proposal

- USSU has meeting with policy creators
- ASSU is considering protesting options

6. Roundtable:
  - a. PTSS: Creating masters degree, ending undergraduate one
  - b. ESS: SESH is upcoming, stay tuned
  - c. SESS: Mech Elec Pubcrawl
  - d. SNSS: Medical Mania is also upcoming
7. Questions: None raised
8. Adjourn: President Eveleigh (PTSS)/President Reid (SESS)

## **Elections Board**

Minutes for Tuesday, October 10<sup>th</sup>, 2006

Present: Ben David, Blair Pisiso, Steven Leibel, Jeff Galbraith, Jennifer Houser,  
Jeremy Ring, Jason Ventnor

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### 1. Call to Order

The meeting was called to order at 4:30pm

### 2. Call for Quorum

Quorum was present.

### 3. Adoption of Minutes

Adopted the September 27th, 2006 EB Minutes.

### 4. General Election Timetable

EB169 Ring/David                      Move to accept General Election Timetable

Motion carried

### 5. Next Meeting

Will occur in December 2006

### 6. Adjournment

Ring/David                              Move to adjourn

Motion carried

Meeting adjourned at 4:40pm

External Affairs Board Minutes  
October 19, 2006

Present: Alice Collins, Jeremy Ring, Blair Pizio, Cathryn Abrametz, Caitie Cottrell,  
Itemobong Umoh, Jeremy Vu

Regrets: Alison Forbes

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**1. Call to Order**

Meeting called to order 3:01 PM.

**2. Call for Quorum**

Quorum was present

**3. Adoption of Agenda**

Move to adopt the agenda

**EAB Motion 1:** Member Ring/Member Abrametz Carried.

**4. Introductions**

Members had the opportunity to introduce themselves.

**5. Business**

**5.1 Introduction to Canadian Federation of Students and Lobbying**

VP Collins gave an introduction to the services, operations, lobby strategies, and make up of the CFS.

VP Collins outlined the successful lobby efforts of the USSU and CFS in Saskatchewan.

**5.2 Provincial Review on Accessibility and Affordability to Post Secondary Education (McCall Review)**

VP Collins provided the background and the timeline for the McCall Review.

**5.3 Submission to the McCall Review**

VP Collins stated that the final draft of the submission to the review is nearly finished and will be presented to the External Affairs Board for review.

**5.4 Provincial Campaign and Day of Action Planning**

VP Collins stated that the document for the provincial campaign is nearly finished and will be presented to the External Affairs Board for review.

VP Collins stated that the National Day of Action is scheduled for February 7<sup>th</sup>, 2007 and asked members to begin brainstorming ideas for events/stunts to be held on that day.

**5.5 Civic Election**

VP Collins stated that the Mayoral Forum held yesterday was a huge success and garnered a lot of media attention around student issues in the upcoming civic election.

VP Collins stated that she would be running a table all day in the tunnel on October 25<sup>th</sup> (election day) to encourage students to vote. She asked if members would be able and willing to work the table throughout the day. Members agreed and signed up.

Some members stated their concern over sitting at the table when they do not know enough about the civic elections to answer questions.

**6. New Business**

**7. Questions and Comments**

Members agreed that Thursdays at 3:00 PM is a good meeting time.

**8. Adjournment**

Motion to adjourn

**EAB Motion 2:** Member Ring/ Member Umoh

2006-2007 USC Attendance

Name	Sep. 21	Sep. 28	Oct. 05	Oct. 12	Oct. 19	Oct. 26	Nov. 02	Nov. 09	Nov. 16	Nov. 23	Nov. 30	Dec. 07
C. Abrametz	P	P	P	P	P							
R. Allan	P	P	P	P	P							
R. Bodani	A	P	P	P	P							
L. Buswell	A	R	A	A	A							
J. Chhokar	P	P	P	P	P							
A. Collins	P	R	R	P	P							
B. David	P	P	P	P	P							
C. Ewen	P	P	P	P	P							
B. Flavell	P	P	P	P	P							
M. Flintoft	P	P	P	P	A							
A. Forbes	P	P	R	P	R							
J. Grismer	P	R	P	P	R							
M. Harder	P	P	P	R	P							
K. Horvey	P	P	P	P	P							
C. Lang	P	P	P	P	P							
S. Leibel	A	P	P	P	P							
M. Leisle	P	P	P	P	P							
J. Mantyka	P	P	P	P	P							
A. C. Melendez	P	P	P	P	P							
V. Paley	P	P	P	P	P							
S. Parker	P	P	P	P	P							
K. Rabyj	P	P	P	A	R							
E. Schultz	NYA	P	P	P	P							
A. Smith	P	R	P	P	P							
J. Steeves	P	P	P	P	P							
I. Umoh	P	P	A	P	P							

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed

# **University Students' Council Agenda**

Thursday, October 19<sup>th</sup>, 2006

- 1. Adoption of an Agenda**
- 2. Introductions and Announcements**
- 3. Council Address**
- 4. Minutes and Reports for Information**
  - 4.1 USC Minutes – October 12<sup>th</sup>, 2006**
  - 4.2 Executive Committee Minutes – October 16<sup>th</sup>, 2006**
  - 4.3 Academic Affairs Board Minutes and Report**
  - 4.4 Appointments Board Minutes and Report**
  - 4.5 Board of College Presidents**
  - 4.6 Code of Ethics Disciplinary Committee Minutes and Report**
  - 4.7 Elections Board Minutes and Report**
  - 4.8 External Affairs Board Minutes and Report**
  - 4.9 Operations and Finance Board Minutes and Report – October 16<sup>th</sup>, 2006**
  - 4.10 Student Issues Board Minutes and Report – October 17<sup>th</sup>, 2006**
  - 4.11 Sustainability Board Minutes and Report – October 17<sup>th</sup>, 2006**
- 5. Motions Arising from the Minutes and Reports**
- 6. Business**
  - 6.1 Councilor Removal**
- 7. New Business**
- 8. Questions and Comments (30 minutes)**
- 9. Any Other Business**
  - 9.1 Student Rights Handbook**
  - 9.2 CFS – Court Decision**
  - 9.3 Senate Report**
- 10. Adjournment**

# University Students' Council

Minutes for Thursday, October 12<sup>th</sup>, 2006

## Present

Ryan Allan, President  
Cody Lang, VP (Operations & Finance)  
Ashlee Smith, VP (Student Issues)  
Brad Flavell, VP (Academic Affairs)  
Alice Collins, VP (External Affairs)  
Steven Leibel, Agriculture  
Josie Steeves, Arts & Science  
Cameron Ewen, Associated Residence Comm.  
Ana Carolina Melendez, Commerce  
Vogeson Paley, Commerce  
Jess Chhokar, Dentistry  
Jocelyn Grismer, Education  
Benjamin David, Engineering  
James Mantyka, Engineering  
Itemobong Umoh, International Stdt Assoc.  
Alison Forbes, Law  
Rachana Bodani, Medicine  
Cathryn Abrametz, Pharmacy & Nutrition  
Karla Horvey, Physical Therapy  
Stephanie Parker, St. Thomas More  
Ellyse Schultz, St. Thomas More  
Matt Flintoft, WCV

## Also Present

Matt Leisle, Chair  
Caroline Cottrell, USSU General Mgr  
Katherine Jones, Arts & Science

## Regrets

Megan Harder, Nursing

## Absent

Arts & Science MSC  
Kristina Rabyj, Education  
Indigenous Stdts Council MSC

Lane Buswell, Kinesiology

## 1. Adoption of an Agenda

Move to amend the agenda to add item 2.2 Board Resignations.

**USC MOTION78:** Lang/Collins Carried.

Move to amend the agenda to remove item 9.5 Councilor Removal and add under New Business.

**USC MOTION79:** Flavell/??? Carried.

Move to amend the agenda to add 9.4 Mayoral Forum.

**USC MOTION 80:** Collins/Flavell Carried.

Move to amend the agenda to have 6.2 Board Elections.

**USC MOTION81:** Lang/Flavell Carried.

Move to adopt the agenda as amended.

**USC MOTION82:** Mantyka/Flavell Carried.

**2. Introductions and Announcements**

**2.1 Swearing in Ryan Allan**

President Allan was sworn in by Chair Leisle.

**2.2 Board Resignations**

President Allan noted that he resigns from the Operations & Finance Board, Appointments Board and Sustainability Board due to the change in his title.

**4. Minutes and Reports for Information**

**4.1 USC Minutes**

VP Smith stated that under 9.3 Conference Report it should read “VP Smith noted that September 28<sup>th</sup> – October 2<sup>nd</sup> she and VP Collins...”

Councilor Umoh noted that he was present and not absent.

Minutes for October 5<sup>th</sup>, 2006, were approved as amended.

**4.2 Executive Committee Minutes**

VP Smith noted that under the Roundtable for VP Smith it should read “Transit Committee”.

**5. Motions Arising from the Minutes and Reports**

Move to approve the minutes as amended.

**USC MOTION83:** Flavell/Steeves Carried.

**6. Business**

**6.1 Board Elections**

Move to open nominations for the Operations & Finance Board.

**USC MOTION84:** Lang/David Carried.

VP Lang nominated Councilor Paley.

Move to close nominations for the Operations & Finance Board.

**USC MOTION85:** Mantyka/David Carried.

Councilor Paley was acclaimed to the Operations & Finance Board.

VP Smith noted that some Councilors were under the impression they had to sit on boards when in fact they don't. She announced that if anyone is on the Student Issues Board that is not able to commit she knows of a Councilor who could take their place.

Move to open nominations for the Sustainability Board.

**USC MOTION86:** Lang/Mantyka Carried.

VP Smith nominated Councilor Steeves.

Councilor Parker nominated Councilor Schultz.

Move to close nominations for the Sustainability Board.

**USC MOTION87:** David/Mantyka Carried.

Move to hold a 5-minute recess to create ballots.

**USC MOTION88:** Mantyka/David Carried.

Councilor Steeves was elected to the Sustainability Board.

Move to open nominations for the Appointments Board.

**USC MOTION89:** Lang/Mantyka Carried.

Councilor David nominated Councilor Schultz.

Move to close nominations for the Appointments Board.

**USC MOTION90:** David/Mantyka Carried.

Councilor Schultz was acclaimed to the Appointments Board.

## 7. **New Business**

### 7.1 **Councilor Removal**

President Allan announced that at the last SGM there were some changes made with how to deal with absent Councilors. Councilor Buswell has missed enough meetings to trigger a vote for removal. The office is trying to get a hold of him and the vote would be taking place at next weeks' meeting.

Councilor Grismer stated that Councilor Buswell is currently on his internship and is out of the city and is unsure of all the details.

Councilor Forbes asked if Councilor Buswell would be sent a formal warning on the upcoming vote.

President Allan stated that a letter would be sent and he would be contacted as well.

## 8. **Questions and Comments (30 minutes)**

Councilor Melendez raised a concern with the Executive members receiving Blackberries. She asked if the money came out of the budget and asked why they need them as they are rather expensive.

VP Lang noted that at the end of the year the Executive receive a gift that is budgeted for. The Executive decided that it would be more effective to use their gift during their term.

VP Smith stated that the Blackberries are very useful. While away at the conference she was able to receive her emails.

VP Flavell noted that he declined the Blackberry as a gift from the USSU. He did not feel that it would be beneficial to his portfolio and he pays for his own cell phone.

VP Collins noted as well it helps her keep up with work when she is out of the office on business.

Councilor Mantyka asked how everything was going with selecting a new Health & Dental plan.

VP Smith noted that the requests for proposals were sent out to 4 selected insurance brokers. A decision will be made after hearing from all brokers.

Councilor David expressed that there have been concerns and suggested having an Ad-Hoc committee in choosing the new health & dental plan.

Councilor Collins clarified that the Executive makes a recommendation to Council and Council decides on the plan.

VP Smith announced that the Annual Report would not be presented by Studentcare until the new provider has been decided.

Councilor David stated that he is more concerned with having students involved in the offer process. Students should be well informed before any decisions are made.

Councilor Steeves asked if Council would receive proposals from each of the providers before a decision is made.

VP Smith suggested that if Council would like to be involved in the review process to email the Executive to possibly work something out. The first presentation is on Monday.

VP Flavell stated that the only problem with having an Ad-Hoc committee would be that there would have to be guaranteed attendance. With the Executive attending it would be a consistent group hearing the presentations. The Executive has the background knowledge that Councilors would not have. The Executive hopes to assess the information appropriately then bring to Council to assist with selecting a provider.

VP Lang noted that he has no reservations with Councilors' abilities to show up to meetings. In the past Councilors have not expressed interest and he would be open to having Councilors attend the presentations.

VP Collins stated that she is in favor of Councilors attending the presentations as long as they attend all presentations.

Councilor Steeves stated that this decision affects students and she wants to be able to make an informed decision when it comes time to vote. She requested a proposal or report provided to Councilors.

VP Flavell noted that there would be 4 meetings, one weekly. After each meeting the information can be brought back to Council. It will not be a rushed process. A decision will be made by Christmas.

VP Collins stated that with the recommendation comes a report from the presentations and the Executive's recommendation but it could be done weekly if preferred.

VP Smith noted that if the information is presented to Council weekly then there would still be the problem of some Councilors not receiving the information as not all Councilors are present at each meeting. It would be best to provide all the information in one meeting.

Move to provide General Manager Cottrell speaking rights.

**USC MOTION91:** Allan/Collins

Carried.

GM Cottrell stated that it was decided to not go to a full RFP across the country because it is time consuming and costly. There is a process that is in place and there is a template designed to get as much information from each RFP as possible. The intent was to come back to Council with one or two recommendations. There is a huge window of opportunity to make the decision.

Councilor Steeves announced that the posters in Arts were tore down again and has cost students money. She asked if anything has been done on the postering policy.

VP Smith noted that the USSU has sent a letter to Facilities Management and have not heard a response. On Friday afternoon she will be in contact with them.

VP Flavell spoke to the postering problem in Arts. It may be time to stop being so nice and he will take this problem to a public forum.

Councilor Forbes noted her concern with the efficiency of how the Council meetings are running. She would like to recommend that Council meets bi-weekly or have Board members speak on what has been taking place over the last week. She would like to be able to go back to her Council with more information.

President Allan spoke against the bi-weekly meeting schedule. He supports the idea of having a report presented from each board.

Councilor Forbes clarified that she would like to hear from each Executive member.

Councilor David asked about the CFS hearing.

VP Lang stated that the case is still in front of the court.

VP Collins stated that it is the same as before the court hearing happened and are unable to go to the Board of Governors until a court decision has been made.

Councilor Forbes asked if there have been any efforts made to settle on the side with CFS.

VP Collins stated ???

VP Smith noted that during the last week's by-election there were many Councilors who did not show up to the polling stations. The USSU had to scramble for staff to cover for the Councilors.

Councilor Grismer noted that the Education Councilors are on their internships and were unable to help out. She apologized that she would not be able to make next week's meeting as she has parent/teacher interviews that she has to attend. Education is holding a token night at the Sutherland this evening.

VP Flavell apologized to the Education MSC for not getting back with whether or not they were ratified yet as he had not had an opportunity to talk with VP Lang. He reminded Councilors to have their student societies ratified through the USSU.

Councilor David noted that Councilor Leibel and himself were on the Elections Board and it would have been a conflict of interest to sit at the polling stations.

Councilor Bodani stated that she went to the USSU office and Jason Ventnor informed her that she did not have to sit at the polling station.

Councilor Mantyka stated that he went to his polling station and was told he did not have to be there.

Councilor Horvey stated that she went to the office and her name was not on the list.

VP Lang thanked the Councilors who did show up.

GM Cottrell stated that there has been some confusion with the DRO's and the Polling Clerks.

**9. Any Other Business**

**9.1 USC Social**

President Allan announced that the USC Social would be held on Thursday, October 19<sup>th</sup> at Louis'. All Councilors will have free tickets to the show that night, food and beer. It is great opportunity to meet all Councilors.

Councilor Parker thanked the Executive and GM Cottrell for taking her suggestion seriously and looks forward to the social.

**9.2 Removal of USC Minutes Board**

VP Smith announced that on the side of the escalators across from the USSU office there is a board where all USC minutes for students to review. This has been removed due to lack of use and all minutes are being posted on-line.

President Allan reminded Council that all minutes are available on-line.

**9.3 Saunders Evans Council Address – note date change to November 2<sup>nd</sup>, 2006**

VP Lang noted that the title says it all and would be more accommodating to the architects.

**9.4 Mayoral Forum**

VP Collins noted that the municipal elections are on October 25<sup>th</sup> and the USSU is hosting a mayoral forum on October 18<sup>th</sup> in Convocation Hall from 11:30a.m. – 1:30p.m. with a meet and greet at Louis' at 2p.m. She encouraged all Councilors to attend. She has Voter Guides in the USSU office for pick up.

VP Smith noted that civic elections have the lowest voter turnout and it is important to get the students out to vote as it has a large impact.

Councilor Steeves asked where the meet and greet is taking place.

VP Collins announced that the meet and greet is at Louis'.

**10. Adjournment**

Move to adjourn.

**USC MOTION92:** David/Steeves

Carried.

# Executive Committee

## Minutes for October 16<sup>th</sup>, 2006

Present: Cody Lang, Alice Collins, Ashlee Smith, Brad Flavell, Caroline Cottrell

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1. Call to Order

The meeting was called to order at 2:00 p.m.

2. Call for Quorum

Quorum was present.

3. Roundtable

*VP Smith*

- Volunteered in the LGBTA Centre
- Met with Residence Administration
- International Week Planning Committee
- Volunteered for Safewalk
- Discrimination and Harassment Prevention meeting
- Lunch with Council Chair
- Centennial Celebrations Planning Meeting
- StudentCare
- Executive Retreat
- Experience US
- Class
- USC
- BOCP
- BOCP Social Committee
- ARC Meeting
- Proposed Poster Policy
- Tenancy Act
- CFS
- Trick-or-Eat

*VP Flavell*

- Lunch with Jim Merriam – University Council Chair
- Centennial Celebrations Planning
- StudentCare Annual Review
- Presidential Orientation
- Attended Philosophy 235
- USC
- Experience US!

- CFS Ruling
- USSU Center Volunteering
- Met with Students
- Campbell Health Provider – H&D Presentation #1

*VP Collins*

- Interview with CJWW about civic election
- Centennial Planning meeting
- StudentCare meeting
- Mini Executive meeting
- Interview with the Sheaf regarding civic election
- USC
- Student Wise presentation
- Student Wise presentation debrief
- Planning for Mayoral Forum and civic election day

*GM Cottrell*

- Admin Team Meeting
- Meeting with Houghton Boston regarding delivery problems with Survival Guide
- Meeting with various staff about USSU involvement in Centennial Celebrations
- StudentCare meeting – annual report delivery
- Executive Retreat – part of orientation of President Allan
- Communications meeting
- Meeting with Marketing Services Coordinator
- Meeting with Human Resources Manager?
- Lunch meeting with Jim Merriam – U of S Council Chair
- Meeting with Chair of USSU Daycare Board regarding accessibility
- Meeting regarding Occupational Health and Safety in USSU Daycare
- Meeting with Silas Polkinhorne from On-Campus regarding renovation
- Meeting with Patrick Thomson from the Sheaf
- USC Meeting
- Executive Meeting
- Regular duties

*VP Lang*

- Campus Club stuff
- Executive Retreat
- StudentCare meeting
- Lunch with Council Chair
- Meeting with Residence
- Executive meeting

*President Allan*

- Went on a walkabout with GM Cottrell of all USSU facilities
- Interview with CJWW about the USSU
- Pictures taken with Executive

- Dropped a class
- Lunch with University Council Chair at Faculty Club
- Transitioned with outgoing President Lang
- StudentCare Annual Report
- Successfully overturned the eviction of the President of Residence (ARC)
- Executive mini-retreat
- Chaired BOCP meeting
- BOCP Social Directors' meeting
- Delivered State of the Union Address to University Senate
- Centennial Celebrations Planning meeting
- Executive meeting
- Health and Dental Presentation (StudentWise); and debrief
- Volunteered at Experience US
- CFS Ruling from Court of Queen's Bench; put out press release about ruling
- Meeting with Pat Thompson of the Sheaf regarding inaccuracies in his USSU article
- USSU Orientations (financials, computer, operations)

4. Blackberries

EXEC55        Move to approve extra funding to Executive gifts to complete the purchase  
Collins/        of Blackberries for those executive members who require them for work  
Smith         during absences from the office.

Carried.

VP Flavell opposed this motion.

5. USSU Daycare Board

GM Cottrell raised the issue of the Daycare requiring another board member in addition to herself and VP Smith. VP Smith will take the concern to the SIB and will seek a volunteer there.

6. Canadian Federation of Students

VP Collins reported that the USSU is still considered a prospective member of the CFS following the court decision, which overturned the referendum results on Friday, October 13, 2006. She will see if CFS will now permit another referendum.

7. Remembrance Day

The USSU has been approached by Campus Chaplains for involvement in the Remembrance Day Service. The Executive was very pleased to agree to have Browsers open for access to the Memorial Fireplace. President Allan will represent the USSU at the ceremony and VP Smith will request that a reservist she knows is also in attendance. Communications Manager, Rob Martz, will take care of posters.

EXEC56      Move to purchase a \$50.00 wreath from the Poppy Fund and to open  
Smith/  
Flavell      Browsers for Remembrance Day services.

Carried.

8.      Louis?

The Executive had some discussions about ways in which to implement significant changes in Louis. This discussion will continue later.

Adjourned.

# Operations and Finance Board Minutes

October 16, 2006

Present: Cody Lang, Vogeson Paley, Ashlee Smith, Katie Kirkness, Ryan Allan,  
Jeremy Ring, Steven Leible

Regrets: Alison Forbes, Carolina Melendez

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**1. Call to order**

Meeting called to order 5:05PM.

**2. Call for quorum**

2.1 Quorum was present

2.2 VP Lang will talk to absent members

**3. Adoption of Agenda**

Move to adopt the agenda

**OFB Motion 1:** VP Lang/ Member Paley

Carried.

**4. Business**

4.1 Meeting time

Consensus that meeting times will be Wednesday sometime after 4:30PM.

4.3 Campus Clubs

Golden Key Honours Society was denied ratification earlier on in the summer but there's nothing in the policies not permitting them to ratify.

Move to ratify the Golden Key Honours Society.

**OFB Motion 2:** VP Smith/Member Ring

Carried.

Move to ratify the following groups: Computer Science Students' Society, BioChemistry Students' Association, Religious Studies Students' Union, Student Representative Council Sheptytsky Institute, Students' Mobilizing for Accessible Responsible Transportation, International Studies Students' Association, Le Cercle Francais, The U of S Punjabi Students' Association, U of S IEEE Student Branch, Microbiology and Immunology Students' Association, Sociology Undergrads Students' Association, AnAmUS-Anthropologists Among Us.

**OFB Motion 3:** VP Lang/Member Leible

Carried.

4.4 Requests for Funding

Move to grant Golden Key Honours Society \$200 in coke product for a scary movie marathon.

**OFB Motion 4:** VP Lang/ VP Smith Carried.

Move to grant Model UN \$300 to host a talent night.

**OFB Motion 5:** VP Lang/ Member Ring Carried.

Move to fund African Students' Society \$300 and \$150 in coke.

**OFB Motion 6:** VP Lang/ Member Ring Carried.

**5. Any Other Business**

None.

**6. Next Meeting**

At the call of the VP Operations and Finance

**7. Adjournment**

Move to adjourn

OFB Motion 7: Member Ring/Member Kirkness Carried.

Meeting adjourned at 5:50PM

# Student Issues Board

Minutes for Tuesday October 17<sup>th</sup>, 2006

## 1. Call to Order

Meeting was called to order at 4:01p.m.

**Present:** VP Smith, President Allan, VP Flavell, SAL Goff, SAL Vu, Member Parker, Member Ewen, Member Rabyj

**Absent:** Member Johnston

## 2. Call for Quorum

Quorum is Present

## 3. Adoption of an Agenda

Move to adopt the agenda.

**SIB MOTION1:** Parker/Ewen Carried.

## 4. Introductions

Go around of members.

## 5. Business

### 5.1 The Residential Tenancy Act

VP Smith introduced one of her projects for the year. Residence students are currently not included under the Act and that is something the USSU is looking to change.

### 5.2 Trick-or-Eat

VP Smith gave an overview of the Trick-or-Eat program and asked board members to volunteer.

### 5.3 Proposed University Poster Policy

VP Flavell spoke of the problems college societies are encountering with the proposed university poster policy. VP Smith is working on the issue and is setting up meetings to speak on the issue.

### 5.4 Brainstorming

Member Goff interested in working on a UPASS. Board Members are going to go on Wise Ass to find out what students are having issues with for next meeting.

### 5.5 Daycare

VP Smith informed members that the USSU gets one more position on the USSU Daycare Board. Both members Vu and Rabyj are interested. VP Smith will look into policies of how board members are appointed.

**6. New Business**

**7. Questions and Comments**

**8. Adjournment**

Motion to adjourn.

**SIB Motion2:** Flavell/Rabyj

Carried.

# **Sustainability Board**

Minutes for Tuesday October 17<sup>th</sup>, 2006

## **1. Call to Order**

Meeting was called to order at 2:08p.m.

**Present:** VP Smith, Member David, Member Steeves, SAL Gu, SAL Custer, SAL Dreaver

**Absent:** VP Lang, Member Harder

This meeting was called to order at 2:08p.m.

## **2. Call for Quorum**

Quorum is Present

## **3. Adoption of an Agenda**

Move to adopt the agenda.

**SB MOTION1:** Steeves/Dreaver Carried.

## **4. Introductions**

Go around of members.

## **5. Business**

### **5.1 Sustainability Policy**

SAL Custer outlined history of the Sustainability Board and the creation of the Sustainability Policy.

### **5.2 USSU Sustainability Assessment**

Outline of the reporting and assessment aspects of the USSU Sustainability audit. Explained the distribution of the indicators and the assessment in general. Went over the reporting templates and over the indicators that the Sustainability Board will be working on.

### **5.3 Waste Audit**

The USSU, along with the Department of Health, Safety, and Environment, and Facilities Management Division will be having a waste audit in Lower Place Riel on October 25th. Members were asked to volunteer, as the data gathered is needed for the Sustainability Audit.

### **5.4 Transit**

VP Smith asked members if anyone would be interested in working on a UPASS during the course of the year.

### **5.5 Regional Conference**

During the Sustainability National Conference there was discussion around an SYC Regional Conference in the Prairies. Members were informed that this may be something they will be working on this year.

**5.6 Brainstorming**

Members were asked if they had any ideas of things the Sustainability Board could work on this year. VP Smith brought up the idea of a “Funeral for our Future”, partnered with URSU in front of the Legislature to lobby the government for Sustainability initiatives. Member Dreaver asked about University photocopying and why the computer labs don’t offer double sided printing.

**6. New Business**

**7. Questions and Comments**

Member Custer asked the Board what the best way of dealing with sustainability reports is. Decided that is something that we will have to look into.

**8. Adjournment**

Motion to adjourn.

**SB Motion2:** Steeves/David Carried.

2006-2007 USC Attendance

Name	Sep. 21	Sep. 28	Oct. 05	Oct. 12	Oct. 19	Oct. 26	Nov. 02	Nov. 09	Nov. 16	Nov. 23	Nov. 30	Dec. 07
C. Abrametz	P	P	P	P								
R. Allan	P	P	P	P								
R. Bodani	A	P	P	P								
L. Buswell	A	R	A	A								
J. Chhokar	P	P	P	P								
A. Collins	P	R	R	P								
B. David	P	P	P	P								
C. Ewen	P	P	P	P								
B. Flavell	P	P	P	P								
M. Flintoft	P	P	P	P								
A. Forbes	P	P	R	P								
J. Grismer	P	R	P	P								
M. Harder	P	P	P	R								
K. Horvey	P	P	P	P								
C. Lang	P	P	P	P								
S. Leibel	A	P	P	P								
M. Leisle	P	P	P	P								
J. Mantyka	P	P	P	P								
A. C. Melendez	P	P	P	P								
V. Paley	P	P	P	P								
S. Parker	P	P	P	P								
K. Rabyj	P	P	P	A								
E. Schultz	NYA	P	P	P								
A. Smith	P	R	P	P								
J. Steeves	P	P	P	P								
I. Umoh	P	P	A	P								

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed

# **University Students' Council Agenda**

Thursday, November 2<sup>nd</sup>, 2006

- 1. Adoption of an Agenda**
- 2. Introductions and Announcements**
- 3. Council Address**
  - 3.1 Saunders Evans Architects Inc.**
- 4. Minutes and Reports for Information**
  - 4.1 USC Minutes – October 26<sup>th</sup>, 2006**
  - 4.2 Executive Committee Minutes – October 30<sup>th</sup>, 2006**
  - 4.3 Academic Affairs Board Minutes and Report – October 25<sup>th</sup>, 2006**
  - 4.4 Appointments Board Minutes and Report**
  - 4.5 Board of College Presidents**
  - 4.6 Code of Ethics Disciplinary Committee Minutes and Report**
  - 4.7 Elections Board Minutes and Report**
  - 4.8 External Affairs Board Minutes and Report**
  - 4.9 Operations and Finance Board Minutes and Report – October 26<sup>th</sup>, 2006**
  - 4.10 Student Issues Board Minutes and Report – October 31<sup>st</sup>, 2006**
  - 4.11 Sustainability Board Minutes and Report**
- 5. Motions Arising from the Minutes and Reports**
- 6. Business**
- 7. New Business**
  - 7.1 Blackberry Expenditures**
- 8. Questions and Comments (30 minutes)**
- 9. Any Other Business**
- 10. Adjournment**

# University Students' Council

Minutes for Thursday, October 26<sup>th</sup>, 2006

## **Present**

Ryan Allan, President  
Cody Lang, VP (Operations & Finance)  
Ashlee Smith, VP (Student Issues)  
Brad Flavell, VP (Academic Affairs)  
Alice Collins, VP (External Affairs)  
Steven Leibel, Agriculture  
Josie Steeves, Arts & Science  
Cameron Ewen, Associated Res. Comm.  
Ana Carolina Melendez, Commerce  
Jess Chhokar, Dentistry  
Jocelyn Grismer, Education  
Kristina Rabyj, Education  
Benjamin David, Engineering  
James Mantyka, Engineering  
Itemobong Umoh, International Stdts' Assoc.  
Alison Forbes, Law  
Megan Harder, Nursing  
Cathryn Abrametz, Pharmacy & Nutrition  
Karla Horvey, Physical Therapy  
Ellyse Schultz, St. Thomas More  
Matt Flintoft, WCVM

## **Also Present**

Caroline Cottrell, USSU GM  
Katherine Jones, Arts & Science

## **Regrets**

Matt Leisle, Chair  
Vogeson Paley, Commerce

## **Absent**

Lane Buswell, Kinesiology  
Rachana Bodani, Medicine  
Stephanie Parker, St. Thomas More

Meeting was called to order at 6:05p.m. by Chair Allan.

### **1. Adoption of an Agenda**

Move to adopt the agenda.

**USC MOTION97:** Flavell/Mantyka

Carried.

### **2. Introductions and Announcements**

Councilor Melendez noted that Councilor Paley sent his regrets.

### **3. Council Address**

Chair Allan noted there was no Council Address this week.

### **4. Minutes and Reports for Information**

#### **4.1 USC Minutes**

VP Flavell amended the minutes to read under item 8. Questions and Comments to read "...end up being \$100 to each Executive member."

Minutes for October 19<sup>th</sup>, 2006, were reviewed and approved as amended.

#### **4.2 Executive Committee Minutes**

Chair Allan stepped aside to speak to any issues as VP Lang chaired this portion.

President Allan spoke to the CFS issue and that the USSU lost the CFS case at the Court of Queen's Bench. The Executive met with the USSU lawyer, Grant Scharfstein, and discussed all possible options. After much discussion it was apparent to all Executive members to appeal the decision. The Executive reached the decision based on the recommendation of the lawyer as there was an error made in law, and there was suitable ground for appeal. Second, the CFS is taking the lead on the appeal and we would be joining in their appeal. The appeal process would likely take until May which would allow this Council to deal with other issues as it would not be during their term. CFS has assured the USSU that the organization is not "on the hook" for the \$160,000. While the appeal goes through the USSU will still remain prospective members of the CFS which allows the organization to have full benefit of membership but without the cost. *(12 seconds not recorded)*. The total cost to the USSU of the appeal would be \$5,500 and as this is the highest court we can expect to hear from this is the final step.

President Allan spoke to the Louis' review. They have looked at some budget numbers and have scheduled a meeting with Louis' management and pertinent USSU staff. *(18 seconds not recorded)*

President Allan...*(24 seconds not recorded)* which includes blackberries which has been an issue. Other university's blackberry policies are being reviewed and a policy will be put into effect. *(30 seconds not recorded)*. The Executive has gotten positive feedback on providing Executive/Board reports at Council and will continue to report this way. Met with Facilities Management and were able to negotiate an exemption for all College societies from the new poster policy. *(30 seconds not recorded)*

Councilor Forbes asked if the CFS has standing to appeal if the USSU does not appeal and whether it is in writing that the USSU has prospective membership with CFS and that no monies are owed to CFS. *(36 seconds not recorded)*.

VP Collins noted that the USSU is prospective members regardless of it being in writing or not because it is part of the terms of prospective membership under the referendum. *(42 seconds not recorded)*

Member Jones asked about the poster policy and whether student elections would also be exempt from the policy.

President Allan responded that student elections would also be exempt from the proposed policy. He noted that if the USSU loses the organization would be fully able to hold another referendum.

Move that the USSU gets in writing from the CFS that the USSU is prospective members and that we do not owe them the \$160,000.

**USC MOTION98:** Forbes/???

VP Flavell offered a point of order that one must hold additional motions for after the board reports under “Motions Arising from Minutes and Reports”.

Chair Lang agreed that the motion was out of order.

Councilor Steeves asked if the USSU wins the appeal would then the USSU would have been retroactively been members of the CFS and then liable to pay the \$160,000.

President Allan noted that that same question was asked of the USSU lawyer and the answer is no.

VP Collins stated that she also spoke with CFS regarding this issue and they also said that that would not happen.

Councilor Forbes apologized for asking so many questions and asked whether the motion to appeal the CFS case ruling would be brought before Council for a vote, and asked for clarification on the cost being \$5,500 for the appeal process.

Councilor Umoh asked if the poster policy also applies to campus clubs.

President Allan responded that the appeal motion, as with all committee motions, must be ratified by council to be binding and that is why it is being discussed at Council now.

Councilor Forbes asked that if the Executive minutes are ratified by Council does that then mean that Council approves the decision of appealing the CFS decision.

President Allan stated that if the minutes are ratified it does indicate that Council is approving the appeal process.

Councilor Steeves (*18 seconds not recorded*)

Councilor Umoh asked if campus club posters are put up then will they be torn done.

President Allan noted that the way the policy is being enforced is that postering is only allowed in the designated areas on campus. Campus clubs can still poster in

designated areas. An exemption for College societies, rather than campus clubs, was lobbied for as recognition that college societies keep campus alive.

Councilor Steeves noted that it was her understanding that sub-colleges were also included in the exemption. Can the Executive look into including these as well?

President Allan noted that is a good question and that the memorandum of understanding is a draft and has not been signed by anyone. It is a good point and will be taken into consideration.

VP Smith spoke to the poster policy (*36 seconds not recorded*) and if someone sees posters being torn down then please inform the Executive as agreements such as this has been made in the past and Facilities Management has went against them.

Councilor Umoh (*42 seconds not recorded*)

President Allan...noted that a separate motion at the end of the meeting would be redundant, and that a motion can be made before the minutes are ratified. (*102 seconds not recorded*)...taking the lead on it the USSU is just joining in as well. When it goes to appeal you cannot submit any new evidence or anything that wasn't reviewed in the initial trial. The USSU lawyer has assured the Executive that \$5,500 is an accurate estimate of what the appeal process would cost.

Member Jones spoke to the poster policy and asked that campus clubs be included. (*6 seconds not recorded*)

President Allan stated that Facilities Management would most likely not approve the addition of campus clubs, and that the negotiation of the College society exemption was already a significant concession on the part of FMD. There are so many clubs on campus which would mean an overload of posters and the Executive felt that the emphasis should be on college societies.

Councilor Melendez (*12 seconds not recorded*)...asked where the money to pay for the Executives' Blackberry monthly charges is coming from and why did this motion not go through Council first.

VP Lang passed back Chair privileges to President Allan.

VP Lang noted that the funding would go through new budgetary funding that would be agreed upon by Council. (*18 seconds not recorded*)

VP Flavell noted that the Executive will be reviewing all current USSU policies. The first policy to be looked at is creating a blackberry policy which will be inclusive. (*24 seconds not recorded*) The budgetary line will be brought forth to

Council in next year's budget but is uncertain as to where the money would be coming from this year. *(30 seconds not recorded)*

VP Lang...expect it to come to Council in the next 2 to 3 weeks.

Councilor Mantyka stated that he understood the Blackberry charges motion to function the same as the CFS appeal motion, that is in ratifying and accepting the Executive Committee minutes Council was voting to ratify the motion.

President Allan asked for clarification on the question if it was regarding the policy or the motion to approve the charges.

Councilor Steeves asked for clarification if the Executive minutes were approved then the appeal for CFS would also be approved *(42 seconds not recorded)*

President Allan noted that none of the boards or committees have power on their own and that is why everything must come to Council to be ratified. *(48 seconds not recorded)*

Councilor Steeves...does not make sense to her.

President Allan *(114 seconds not recorded)*

Move to hold a 5 minute recess to clarify the understanding of parliamentary procedure.

**USC MOTION99:** ???/Allan

Carried.

Chair Lang resume the meeting at 6:43p.m.

Chair Lang returned Chair duties to President Allan.

Chair Allan noted that they had used the recess to confer with regular Chair Leisle, and that both opinions were correct. Council cannot amend the minutes from committees, as they are a record of what is already happened, but that after the minutes are adopted Council can make any motion it wishes relating to matters discussed in the minutes and reports, including motions to reverse motions from the minutes and reports...at the end of the reporting, during the motions arising from minutes and reports, any Council member can make a motion to amend the minutes. *(42 seconds not recorded)*

*(48 seconds not recorded)*

Council Harder...if someone could speak to the purpose of the Blackberries as a tool and how it helps the Executive do their jobs, so Council can see it as more than just a cost.

VP Smith...noted that when the Executive were gone on business they didn't have access... *(5 minutes not recorded)*

President Allan... please bring forward any further concerns regarding the poster policy, as it has not yet gone to the Board of Governors, nor has the Memorandum of Understanding been submitted to Facilities Management, so this is the time to get everything out regarding...

??? *(30 seconds not recorded)*

Member Jones...if this policy...

VP Smith noted that it is unsure how long it will take to get it ratified at the Board of Governors. It is a memorandum of understanding and not a policy. The memorandum could be brought forth to Council before proceeding.

*(36 seconds not recorded)*

GM Cottrell noted that this was an initiative that came forward from Administration. *(42 seconds not recorded)*...unable to access the email system... *(48 seconds not recorded)* ...give them a tool for their jobs for when they are away doing advocacy for the students. *(6 minutes not recorded)*

Councilor Forbes ...there is an obvious push here to get all signed in or do not sign on to the poster policy.

*(36 seconds not recorded)*

President Allan noted that has a member of the Board of Governors, he would not support the policy when it came to the Board if it did not have broad student support...it is good to know... *(42 seconds not recorded)*...he asked of as many people's opinions as possible to get a poll.

*(48 seconds not recorded)*

VP Smith ... CFS lawyers and the entire issue was discussed... *(7 minutes not recorded)*

VP Lang ....attended the Legislature and held a Operations & Finance Board meeting was held. The Executive met with the USSU lawyer. He is working with President Allan on some things surrounding Louis'. *(42 seconds not recorded)*

#### **4.5 Board of College Presidents**

President Allan noted that the minutes were discussed at the last meeting but the minutes are now available to be reviewed.

#### **4.7 Elections Board Minutes and Report**

*(48 seconds not recorded)*

#### **4.8 External Affairs Board Minutes and Report**

*(8 minutes not recorded)*

VP Lang...noted that this was already addressed by students, students already voted on the CFS issue...how much has already been spent...*(9 minutes not recorded)*

Councilor David...*(10 minutes not recorded)*...

### **5. Motions Arising from the Minutes and Reports**

Councilor Grismer spoke to the old system before the Executive had blackberries they would use laptops and asked if there was any cost incurred for using laptops.

VP Lang stated that he could come up with a decent estimate based on depreciation and amortization for the laptops.

??? have the budget that was presented for gifts, does not see this as a big deal if we are spending that money on blackberries and not additional money.

GM Cottrell stated that she would provide an analysis of what the blackberries have cost, what the monthly charges are, what the Executive are covering themselves, cost of laptops, amortization and depreciation of laptops. She will provide Council with as much information as she can think of. *(12 seconds not recorded)*

Move to approve blackberry expenditures to New Business for next week.

**USC MOTION100:** ???/???

Carried.

*(24 seconds not recorded)*

Councilor Forbes...would be a good way to avoid legal issues in the future.

Move to direct the Executive to seek assurance in writing from the CFS that the USSU will not be held liable for backdated membership fees, regardless of the outcome of the appeal.

**USC MOTION101:** Forbes/???

Carried.

VP Lang spoke in support of the motion.

President Allan noted that the USSU lawyer stated that the CFS would not have grounds to sue the USSU for backdated fees, should they attempt to do so. Spoke in support of the motion to see this assurance in writing.

Councilor Grismer stated that the Education MSC's were absent last week when Council discussed Councilor Buswell's potential removal from Council. Felt that the spirit of the amendment was to enhance accountability to their Council. Suggested that Councilors up for removal have their respective college councils notified of that fact.

President Allan responded that Councilor Buswell's council sent a representative to support retaining him and that there is room for discretion within the rule to give Council some leeway to evaluate on a case-by-case basis.

Councilor David noted that it is not Councilor responsibilities to take the information back to the student societies but to the students in their college. Only USC can remove an MSC not a college society.

President Allan agreed that MSC's are responsible to their students and not their society, and that in the future the Executive would be certain to contact an absentee Councilor should they be up for removal as well as contact their college society.

??? college societies, especially for Education with being on internships, help reach all students within the college. There is a very strong relationship. *(36 seconds not recorded)*

VP Flavell ... encouraged that the motion be made again at the AGM so that MSC's are accountable to college societies. *(42 seconds not recorded)*

President Allan noted that the reason that the proposed amendment to do so failed at the SGM was because not all college societies are composed of every student in their college. Commerce and Engineering are two examples where only a minority of students in the college are part of the society, and that the constitution of the USSU clearly states that MSC's are to be responsible to every student in their college, in this way guaranteeing representation for every student on campus at USC.

Councilor Forbes...policies and political disagreements at another table...(3 minutes not recorded)

President Allan...thanked everyone for doing their jobs. He thanked Council for their patience regarding the Chair situation for the evening.

VP Lang thanked Council for their patience during his time as Chair for the meeting...*(18 seconds not recorded)*...the Executive Committee is the most influential amongst the university.

Councilor Forbes stated that if any Councilors are speaking on a personal behalf it should be made clear at the time of speaking. Every time she speaks it is on behalf of the Law students...*(24 seconds not recorded)*...participation of the Executive members may not be as effective as they think and may be more beneficial to have one Executive member speak on an issue.

VP Smith thanked everyone *(30 seconds not recorded)*...

Councilor Steeves thanked the 3 members who chaired the meeting.

*(36 seconds not recorded)*

GM Cottrell encouraged anyone...*(42 seconds not recorded)*

VP Flavell noted that the USC went over budget...*(48 seconds not recorded)*

Move to approve \$152.50 to cover USC Social cost overruns.

**USC MOTION102:** Flavell/???

Carried.

President Allan *(4 minutes not recorded)*...gives them more of a reason to show up as continued absence is grounds for removal.

Councilor David stated that ??? should be (de ratified or ratified) until being present at one meeting because...*(24 seconds not recorded)*

Councilor Steeves...feel we have to ratify him, does not think it is up to Council to decide whether to ratify or not.

VP Flavell stated he would support ratifying him as a Councilor to allow for disciplinary measures if so necessary.

Move to ratify Dean Gamble as the Indigenous Students' Council MSC.

**USC MOTION103:** Allan/???

Carried.

## **10. Adjournment**

Move to adjourn.

**USC MOTION104:** Mantyka/David

Carried.

# Executive Committee

Minutes for Monday, October 30<sup>th</sup>, 2006

Present: Ryan Allan, Cody Lang, Alice Collins, Ashlee Smith, Brad Flavell,  
Caroline Cottrell

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1. Call to Order

The meeting was called to order at 2:00 p.m.

2. Call for Quorum

Quorum was present.

3. Roundtable

*Regular Executive Duties*

- Attended class
- USC
- Operations & Finance Board, Student Issues Board, External Affairs Board, Academic Affairs Board
- Admin Team
- Executive Committee
- Volunteered at USSU Centres

*VP Flavell*

- Owen Ralph – H&D Presentation #2
- Presentation Debriefing
- Student x 4
- DISOrientation Planning
- Waste Audit
- Staff Retreat Goals Follow-Up
- Student Travel Fund Meeting
- Imagnus Poster Sale
- Online "Textbook Postering" Brainstorming

*VP Lang*

- Updated the campus club list
- Went to the throne speech
- Campus Trust Presentation
- Retreat review
- Operations & Finance Board

*VP Collins*

- No report submitted

*GM Cottrell*

- Owen Ralph – Health and Dental Presentation #2
- Admin Team
- Operations meeting with Freda Salikin – review of Browsers operations
- Alumni Board Meeting
- Manager’s Meeting
- Davidson – planning committee for Women in Leadership and Learning Conference
- Meeting regarding WUSC
- Conference call to plan CURIE meetings

*VP Smith*

- Sustainability Indicators
- Regina for the throne speech
- CBC Radio interview about the waste audit
- Waste audit in Place Riel
- Retreat review meeting to discuss USSU goals
- Discrimination and Harassment Prevention meeting; amending policy
- Volunteered for Safewalk
- Met with students regarding advocacy and a student initiative
- Better World Books; proposal for USSU Book Drive
- Residential Tenancy Act; collaborating with URSU for possible government lobbying
- Remembrance Day; locating a reserve soldier to take part in the November 11<sup>th</sup> ceremony

*President Allan*

- Health and Dental provider presentation 2/4 (Owen Ralph) and debriefing
- Meeting to review status of goals set at spring staff retreat
- Traveled to Provincial Legislature in Regina to hear the speech from the Throne
- Supper at Peter MacKinnon’s residence
- Began talks to reinstate “Presidents Breakfast” a monthly meeting between the Executive and Peter MacKinnon
- Fall Convocation at TCU Place; sat as part of the Platform Party
- Attended multiple meetings about Louis’ plans; plan are now being implemented for Louis’ Tuesdays

4. Christmas Cards

The USSU has a significant list of people to whom Christmas Cards are sent. A decision is required regarding how the card will be produced.

EXEC60        Move to design Christmas cards in-house and print them through  
Allan/        XL Design & Reproductions.  
Flavell

Carried.

5. GSA-CLS Concern

President Allan raised a concern that the Campus Legal Services, underwritten by the USSU, was being claimed by the Graduate Student Association as a service provided by them. The USSU is going to approach the GSA to request that either they pay for their share of the cost or remove the CLS as a GSA service from their website.

6. VP Smith's Project Proposal

Jason Ventnor, Marketing Services Coordinator, discussed with VP Smith "Books for Africa". See attached proposal for further details. VP Smith would also like the money from Browsers books to be contributed to the scholarship fund. GM Cottrell will discuss this with Freda Salikin, Facilities & Operations Manager.

EXEC61                      Move to support VP Smith's project as attached.  
Smith/  
Collins

Carried.

7. University of Western Ontario Sustainability Project

The USSU received a letter from the University of Western Ontario requesting support for a coalition on environmental concerns. Discussion of this item concluded that a response be sent suggesting that UWO look at the Sierra Youth Coalition and that we include a copy of the USSU's Sustainability Policy. VP Smith will write the letter.

8. Textbook Postering

VP Flavell reported that because there was no interest in using postcards for textbook sales, he is examining viable alternatives.

9. Treasure Hunt

The Centennial Planning Committee has asked if they can use V-Team for their proposed Treasure Hunt on December 2<sup>nd</sup>. The Executive would prefer to reserve V-Team for USSU based events and activities and suggested the planners use Student Crew instead.

10. Policy Review

The consensus was that Executive meetings do not have sufficient time to review policies and that special meetings should be set up for these reviews. GM Cottrell will schedule weekly policy review meetings with the Executive.

11. Social Justice Expo

The USSU was approached to see if there was interest in a career expo for jobs in the social justice fields. The Executive felt that more information was needed before they could make a decision.

12. Staplers for Health Sciences Library

Other libraries on campus are provided with staplers and other tools by their College student association. Because the Health Sciences Library serves a variety of Colleges, they have been provided some of the tools by the USSU.

EXEC62      Move to buy two staplers for the Health Sciences Library.  
Collins/  
Lang

Carried.

President Allan opposed this motion.

13. Anastasia DeSouza

In memory of Anastasia DeSouza, Dawson College, is selling blue wrist bands to raise money for a scholarship. The USSU was approached by Al Morrison, from Grant McEwon College – he is the local organizer – for their participation. The Executive declined to participate in that initiative but would like to set up a collection box at the front desk. Some advertising for the fund will be done.

EXEC63      Move to collect money for the Anastasia DeSouze fund until  
Smith/      December 22<sup>nd</sup>.  
Collins

Carried.

14. Executive Roundtables

President Allan asked that Roundtable items avoid the routine duties such as Executive meetings and USC and include those items of work, which are not as day-to-day duties.

Adjourned.

# Academic Affairs Board

Minutes for Wednesday, October 25, 2006

Present: Brad Flavell, James Mantyka, Tina Yang, Caitlin Cottrell, Jeremy Ring,  
Stephanie Parker, Rachana Bodani, Drew Dwernychuk  
Absent: Ashlee Smith (Regrets)

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**1. Call to Order**

The meeting was called to order at 12:32 PM

**2. Call for Quorum**

Quorum was Present

**3. Adoption of Agenda**

Motioned by J.R./Seconded by T.Y.

Motion carried

**4. Introductions**

All members of the Board were introduced

B.F. explained the purpose and role of the A.A.B.

**5. Business Arising**

Nothing at this time

**6. New Business**

6.1 WISE-ASS Advertising

B.F. explained what WISE-ASS is

J.R. indicated there are 73 current subscribers

B.F. explained the buzzboard advertisements

B.F. suggested a table be set up in the tunnel once a week was selected

T.Y. suggested that buttons be made

B.F. selected the week of Nov. 13-18 for advertising

## 6.2 WISE-ASS “Blogs”

B.F. explained how the USSU Centers would like their own sections of WISE-ASS to moderate

T.Y. suggested the International Students Association could also make use their own moderated section

## 6.3 DISOrientation

B.F. explained what DISOrientation was

B.F. will bring last years DISOrientation review to the next A.A.B meeting

J.M. suggested that there be sections tailored to Engineering Students

R.B. suggested that there be sections tailored to Heath Sciences Students

## 7. **Other Business**

### 7.1 U.L.C. Chair Jim Greer

B.F. invited board members to attend a meeting with Jim Greer (Acting Chair of U.L.C.) on Mon. Nov. 6.

### 7.2 General Academic Assembly

B.F. explained what the G.A.A. is

B.F. explained that membership is around 120 people

B.F. explained that M.S.C.’s and A.A.B-S.A.L’s are members

### 7.3 Board Budget

B.F. explained that A.A.B. has a \$200 meeting budget

B.F. explained how last year the A.A.B. had pizza every meeting

B.F. questioned the board as to whether they would prefer weekly food, or one large year end windup

J.R. suggested beer at meetings  
T.Y. suggested A.A.B. Blackberries  
C.C. indicated she is allergic to blue berries  
T.Y indicated she cannot eat any dairy products

#### 7.4 Students' Rights Handbook

B.F. explained the S.R.H. and what is was created for  
B.F. explained that himself, D.D. and The U.S.S.U.  
Victims Advocate were responsible for its creation

### **8. Next Meeting**

B.F. indicated that meeting times will continue at 12:30 on Wed.  
B.F. set the next A.A.B. meeting for Wed. Nov. 8th

### **9. Adjournment**

Motioned by J.R./Seconded by J.M  
Motion Passed

# Appointments Board Meeting

Minutes for Monday, September 25<sup>th</sup>, 2006

Present: Cody Lang, James Mantyka, Cameron Ewen, Ryan Allan, Karla Horvey, Alice Collins (ex-officio)

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**1. Call to Order**

The meeting was called to order at 6:00p.m.

**2. Call for Quorum**

Quorum was present.

**3. Appointments**

Move to open nominations for the External Affairs Board.

**APPT05:** Lang/Mantyka Carried.

President Lang nominated Jimmy Vu, Caitlin Cottrell and Jeremy Ring as the Student-at-Large's for the External Affairs Board.

Move to close nominations for the External Affairs Board.

**APPT06:** Mantyka/Ewen Carried.

Move to open nominations for the Operations & Finance Board.

**APPT07:** Lang/Mantyka Carried.

President Lang nominated Katie Kirkness and Jeremy Ring as the Student-at-Large's for the Operations & Finance Board.

Move to close nominations for the Operations & Finance Board.

**APPT08:** Lang/Allan Carried.

Move to open nominations for the Academic Affairs Board.

**APPT09:** Lang/Mantyka Carried.

President Lang nominated Caitlin Cottrell, Tina Yang and Jeremy Ring as the Student-at-Large's for the Academic Affairs Board.

Move to close nominations for the Academic Affairs Board.

**APPT10:** Lang/Allan Carried.

Move to open nominations for the Student Issues Board.

**APPT11:** Lang/Mantyka Carried.

President Lang nominated Suzanne Johnston, Jimmy Vu and Taryn Goff as the Student-at-Large's for the Student Issues Board.

Move to close nominations for the Student Issues Board.

**APPT12:** Lang/Horvey Carried.

Move to open nominations for the Sustainability Board.

**APPT13:** Lang/Mantyka Carried.

President Lang nominated Camille Dreaver, Yujing Gu and Jeh Custer as the Student-at-Large's for the Sustainability Board.

Move to close nominations for the Sustainability Board.

**APPT14:** Lang/Ewen Carried.

#### **4. Adjournment**

Move to adjourn.

**APPT15:** Lang/Horvey Carried.

# Operations and Finance Board Minutes

October 26, 2006

Present: Cody Lang, Ashlee Smith, Vogeson Paley, Alison Forbes, Katie Kirkness,  
Ryan Allan

Regrets: Carolina Melendez, Jeremy Ring, Steven Leibel

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**1. Call to order**

Meeting called to order 4:37PM

**2. Call for Quorum**

Quorum was present

**3. Adoption of Agenda**

Move to adopt the agenda

**OFB motion 8:** VP Lang/ VP Smith

Carried.

**4. Business**

4.1 Campus Clubs: Move to ratify the following groups: Friends of Lua  
Humanitarian Development Agency, Newman Centre, Physiology Students  
Society, Indigenous Student Council.

**OFB Motion 9:** VP Lang/ Councilor Paley

Carried.

4.2 Club Funding: Move to grant Le Circle Francais \$127.22 in Sponsorship

**OFB Motion 10:** VP Lang/ Member Kirkness

Carried.

**5. Any Other Business**

None.

**6. Adjournment**

Move to adjourn

**OFB Motion 11:** Paley/ Forbes

Carried.

Meeting adjourned at 5:08PM

**Student Issues Board Meeting**  
Minutes for Tuesday, October 31, 2006

Present: VP Smith, SAL Vu, SAL Goff

Absent: President Allan, VP Flavell, Member Parker, Member Ewen, Member Rabyj

- 1. Call for Quorum**  
Quorum was not present.

## Cost – Budget Analysis of Executive Blackberries

Prepared for USC by GM Caroline Cottrell  
October 31, 2006

Preamble: In June 2006 Facilities and Operations Manager Freda Salikin and I attended the Association of Managers in Canadian College, University and Student Centres Professional Conference in Toronto. As a result of meetings with various colleagues from across Canada we became aware that various schools were purchasing Blackberries as a standard work tool for their executives. When we returned to the USSU we broached this topic with our IT manager and with the executive. At the time – June – it was not possible to create an interface between Blackberries and Macs so this was shelved pending a software upgrade. In the meantime discussions were held about how this could be financed since there was no budget line for it. In late August the software upgrade became available and in the interim we had decided that the purchase price would be taken from the Executive gifts budget line. This line allows the USSU to provide gifts to outgoing Executive members and to host a going away function for them. Rather than receive a Midtown Plaza gift certificate, a framed photo of Place Riel and have the going away party, the majority of Executive members felt the Blackberries would be of greater value to them and to their constituents. A further decision was taken that each Executive member who chose to avail themselves of this option would transfer their existing cell phone plan to the Blackberry and would pay all cell charges personally while the data charges would be accounted under the Executive telephone budget line. There was a clear recognition that this would put the telephone line over budget. The overage was less than the GM's and the Executive's discretionary for expenditures so motions were not considered necessary at the time. However, in light of concerns articulated at USC, it was subsequently decided that Executive motions to deal with Blackberries should be made.

Budget Line for Gifts 170-5580-00	\$1000.00 for five Executive members
Expenses for Blackberries	\$ 928.86 for three Blackberries
Budget Line for Phones 170-5630-00	\$2940.00 – includes long distance
Expenses for Phones @39.85/Exec/month	\$2370.00
Blackberry charges – @60.00/Exec/month	\$1440.00 – based on three Exec Sept – Apr
Blackberry charges - @60.00/Exec/month	\$1800.00 – based on four Exec – three from Sept – Apr and one Nov - Apr
Blackberry charges - @60.00/Exec/month	\$3600.00 for all exec all year

Please feel free to direct any further questions to President Ryan Allan - 966-6965 - or to GM Caroline Cottrell – 966-6969.

Thank You

1. **One PC laptop** – Cost \$3000.00  
Used weekly for council and bi-yearly for transit passes.  
Available from Friday night to Monday morning
  
2. **Three Mac laptops** - Cost about 2000.00 each -  
One 12” and two 15”. The 12” is smaller but more powerful and newer.  
  
Powerbook 3 – (12”) used for financial statements and reviews  
- used for Centre Directors work, HR training and by Browers for book sales  
  
Powerbooks 1 and 2 are available to be booked out but they are on their last legs  
and we are looking at replacing them to keep up with in house needs.  
  
All four laptops were used in the by-election.

For each executive member to have a laptop the USSU is looking at about \$10,000.00

2006-2007 USC Attendance

Name	Sep. 21	Sep. 28	Oct. 05	Oct. 12	Oct. 19	Oct. 26	Nov. 02	Nov. 09	Nov. 16	Nov. 23	Nov. 30	Dec. 07
C. Abrametz	P	P	P	P	P	P						
R. Allan	P	P	P	P	P	P						
R. Bodani	A	P	P	P	P	A						
L. Buswell	A	R	A	A	A	A						
J. Chhokar	P	P	P	P	P	P						
A. Collins	P	R	R	P	P	P						
B. David	P	P	P	P	P	P						
C. Ewen	P	P	P	P	P	P						
B. Flavell	P	P	P	P	P	P						
M. Flintoft	P	P	P	P	A	P						
A. Forbes	P	P	R	P	R	P						
J. Grismer	P	R	P	P	R	P						
M. Harder	P	P	P	R	P	P						
K. Horvey	P	P	P	P	P	P						
C. Lang	P	P	P	P	P	P						
S. Leibel	A	P	P	P	P	P						
M. Leisle	P	P	P	P	P	R						
J. Mantyka	P	P	P	P	P	P						
A. C. Melendez	P	P	P	P	P	P						
V. Paley	P	P	P	P	P	R						
S. Parker	P	P	P	P	P	A						
K. Rabyj	P	P	P	A	R	P						
E. Schultz	NYA	P	P	P	P	P						
A. Smith	P	R	P	P	P	P						
J. Steeves	P	P	P	P	P	P						
I. Umoh	P	P	P	P	P	P						

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed

# **University Students' Council Agenda**

Thursday, November 9<sup>th</sup>, 2006

- 1. Adoption of an Agenda**
- 2. Introductions and Announcements**
- 3. Council Address**
- 4. Minutes and Reports for Information**
  - 4.1 USC Minutes – November 2<sup>nd</sup>, 2006**
  - 4.2 Executive Committee Minutes – November 6<sup>th</sup>, 2006**
  - 4.3 Academic Affairs Board Minutes and Report**
  - 4.4 Appointments Board Minutes and Report**
  - 4.5 Board of College Presidents**
  - 4.6 Code of Ethics Disciplinary Committee Minutes and Report**
  - 4.7 Elections Board Minutes and Report**
  - 4.8 External Affairs Board Minutes and Report – November 2<sup>nd</sup>, 2006**
  - 4.9 Operations and Finance Board Minutes and Report**
  - 4.10 Student Issues Board Minutes and Report – November 7<sup>th</sup>, 2006**
  - 4.11 Sustainability Board Minutes and Report – November 7<sup>th</sup>, 2006**
- 5. Motions Arising from the Minutes and Reports**
- 6. Business**
  - 6.1 Blackberry Expenditures**
- 7. New Business**
- 8. Questions and Comments (30 minutes)**
- 9. Any Other Business**
- 10. Adjournment**

# University Students' Council

Minutes for Thursday, November 2<sup>nd</sup>, 2006

## Present

Ryan Allan, President  
Cody Lang, VP (Operations & Finance)  
Ashlee Smith, VP (Student Issues)  
Brad Flavell, VP (Academic Affairs)  
Alice Collins, VP (External Affairs)  
Tyler Olson, Arts & Science  
Josie Steeves, Arts & Science  
Cameron Ewen, Assoc. Residence Comm.  
Ana Carolina Melendez, Commerce  
Vogeson Paley, Commerce  
Jocelyn Grismer, Education  
Kristina Rabyj, Education  
Benjamin David, Engineering  
James Mantyka, Engineering  
Itemobong Umoh, International Stdts Assoc.  
Alison Forbes, Law  
Rachana Bodani, Medicine  
Megan Harder, Nursing  
Cathryn Abrametz, Pharmacy & Nutrition  
Karla Horvey, Physical Therapy  
Stephanie Parker, St. Thomas More  
Ellyse Schultz, St. Thomas More  
Matt Flintoft, WCV

## Also Present

Matt Leisle, Chair  
Jim Lawrence, Kinesiology (rep for Lane B)  
Caroline Cottrell, USSU GM  
Brian Saunders, SEA  
Justin Wotherspoon, SEA

## Absent

Steven Leibel, Agriculture  
Jess Chhokar, Dentistry  
Dean Gamble, Indigenous Stdts' Council

### 1. Adoption of an Agenda

Move to amend the agenda to include September 25<sup>th</sup>, 2006, Appointments Board minutes.

**USC MOTION105:** Mantyka/David Carried.

Move to adopt the agenda as amended.

**USC MOTION106:** Collins/Allan Carried.

### 2. Introductions and Announcements

President Allan introduced Brian Saunders and Justin Wotherspoon with Saunders Evans Architects who will be addressing Council on Place Riel renovations.

Councilor Schultz announced that on November 3<sup>rd</sup> STM is holding Autumn Nocturne at the Delta Bessborough.

VP Smith announced that Tyler Olson is the newly elected Councilor for Arts & Science.

Councilor Rabyj introduced Jim Lawrence who would be sitting in for Councilor Buswell.

**3. Council Address**

Move to informality.

**USC MOTION107:** David/Lang

Carried.

**3.1 Saunders Evans Architects Inc.**

Brian Saunders thanked Council for the opportunity to present to Council on the renovations of Place Riel. He will be showing a preamble of some work that was presented up to last March. They are looking for a simpler, more viable option that is not going to cost as much money but will provide as much if not more facilities that can be enjoyed. He explained that there are 4 options for the Place Riel renovations. He started with a reminder of where the study ended last March. There would be a new location for Student Residence with a long range plan in place that gains support from the University and provide students with facilities with a happier atmosphere. This would include the student residences, Place Riel renovations and the infill between Murray Library and Marquis Hall. There would be about 100 student residences in the building along with student facilities such as restaurants. Any work from there on was along the same focus to provide these options. The first option is to move USSU offices to Qu'Appelle Hall Addition. The second option would include the addition of a second floor to Place Riel. The design will consist of a smoother flow of traffic in the basement, however; it would be tough to go ahead with this plan as the building would have to be closed for up to a year to put in columns to support the 2<sup>nd</sup> floor which makes it non-viable. The third option would be to have a long, narrow office over the main floor of Place Riel. The final option may work and leads to a long range plan would be an addition to the North between Murray Library and Marquis Hall. The advantages of this plan would be that there would be very little work done to the interior and Place Riel would not have to close during the construction work. Another floor could be added above this addition and is potential space that could be leased. The cost of this option is \$8.2million. Comparing this option to the first option which would cost \$8.9 million but the difference is with renovations. In the first option, a second floor would be added and renovations would take place in the basement and income lost for a year but with the fourth option nothing has to close down and there is a larger main floor area with possibility of a 3<sup>rd</sup> floor to be added. This all fits in with the long range plan.

Councilor Grismer asked what the cost would be to add a 3<sup>rd</sup> floor.

Brian Saunders noted that the savings would be around \$1.2 million.

??? asked for clarification where the USSU offices would be located.

Brian Saunders noted that the USSU offices would be located on the 2<sup>nd</sup> floor and there would still be the main floor and the basement but it would be larger to the North.

Councilor Melendez asked how many new commercial spaces it opens up.

Brian Saunders stated that in the basement does not increase but improves in terms of area because the USSU offices are no longer located in the basement. There could be 5 or 6 more rental units, 6 food service outlets, 3 commercial outlets, the Centre Shop and additional washrooms. On the main floor there is additional commercial space and in North expansion there may be more space available to retail.

Councilor Harder asked about time.

Brian Saunders stated that realistically it would probably take 6 months or so provided that everything went according to plan. They would recommend going the route of a construction management process. With this process it can get going much more quickly and cost less.

Councilor Forbes asked if it was an appropriate time to proceed with construction.

Brian Saunders noted that construction most likely will not go down but it is likely to stabilize. The cost increase in construction in Saskatchewan is about 1.5% per month which is not bad. The sooner anything is done the better.

??? asked if there would be an disruption for the tenants in Upper Place Riel during construction.

Brian Saunders noted that the tenants in Upper Place Riel would continue to operate. The only disruption in Upper Place Riel would be gaining access to the bowl through the North doors. A route may have to be enhanced through Marquis Hall.

GM Cottrell asked for a clearer explanation on how the flow would work with the moving of the USSU offices.

Brian Saunders explained that there are problems for traffic movement in the basement currently and is not being used to its fullest potential. By building a new addition with the new USSU offices the existing office space would be converted to the Centre Shop and optical store. It is a step by step phase process to allow for spare space to move tenants around while the renovations take place. The cost of the basement renovations is \$3.75 million.

??? asked how long it would take to build the addition.

Brian Saunders stated that the entire process should take between 1 year to 15 months. It just depends on when the project is started.

VP Lang stated that the plans being presented are very preliminary and there is a lot that can be changed. Councilors are welcomed to make any suggestions.

Brian Saunders noted that what makes the projects work so well is by team work and getting feedback and making use of brainstorming.

President Allan thanked Brian and Justin for coming and presenting to Council.

Move to consider formally.

**USC MOTION108:** David/Lang

Carried.

Councilor Horvey departed at 6:15p.m.

VP Collins departed at 6:25p.m. for Regina.

Councilor Bodani departed at 6:45p.m.

Councilor Forbes departed at 6:50p.m.

#### **4. Minutes and Reports for Information**

##### **4.1 USC Minutes**

Chair Leisle noted that on October 26<sup>nd</sup> Councilor Bodani sent regrets via email to Chair Leisle.

President Allan announced that there were some technical difficulties with the recording system at the meeting and some sound files were missing. There was information missing from **USC MOTION101** made by Councilor Forbes to get in writing from CFS that the USSU is still considered to be prospective members.

##### **4.2 Executive Committee Minutes**

President Allan reviewed the minutes for October 30<sup>th</sup>, 2006.

VP Smith noted that VP Collins had to leave for Regina and apologizes for not having her Roundtable in for the minutes as she missed the deadline. She spent most of the week preparing submissions for the post-secondary education review on accessibility and affordability and is why she is off to Regina. She attended a Research Scholarly and Artistic Work Committee meeting, Outreach and Public Service Committee meeting and the Student Care presentation. VP Smith has been trying to get the Sustainability Indicators finished and submitted for the sustainability audit. She attended the Throne speech. The Waste Audit was very successful and had good media coverage. There was a Discrimination,

Harassment Prevention meeting reviewing the policy. A project proposal was distributed for a USSU Book Drive. The money that is raised from this project would be put towards a scholarship that VP Collins is working on.

VP Flavell chaired his first Academic Affairs Board meeting. He worked with the Academic Affairs Officer on exam policies. He is working with DisOrientation that will be in March. An extra \$1000 is available to help fund the event which will help the project. He is working on a new policy to allow for on-line textbook sales.

President Allan attended a health & dental provider presentation. He attended the Throne speech. He has been in contact with President MacKinnon to re-commence monthly breakfast meetings with him and the USSU Executive to have an opportunity to discuss issues with him which should be starting shortly. He attended Convocation. He spent some time with VP Lang on Louis' plans and some of these plans have been implemented as of the past Tuesday.

VP Lang announced that the new things that have been implemented at Louis' are a DJ, the second bar is open, lower lights and louder music and in the future there will be some new drink specials and capital expenditures. He attended the Retreat Review, the Throne Speech, health and dental provider presentation and dealing with campus club inquiries.

Councilor Harder asked about the textbook project proposal. She suggested that it would be best to wait until Fall so students know what textbooks they are able to sell. She asked what would happen to the non-qualifying books.

VP Smith stated that the proposal is something that will happen year round with extra push in the Fall. The group takes all books but would prefer to have books that are newer than 5 years old and those are the ones that we would receive .50 for. All the books would be going to Africa to help students.

#### **4.3 Academic Affairs Board Minutes and Report**

Minutes for October 25<sup>th</sup>, 2006.

#### **4.4 Appointments Board Minutes and Report**

Minutes for September 25<sup>th</sup>, 2006.

#### **4.9 Operations and Finance Board Minutes and Report**

Minutes for October 26<sup>th</sup>, 2006, were reviewed.

#### **4.10 Student Issues Board Minutes and Report**

VP Smith noted that quorum was not present for the October 31<sup>st</sup>, 2006, meeting.

**5. Motions Arising from the Minutes and Reports**

Move to approve the minutes as presented.

**USC MOTION109:** Mantyka/Steeves

Carried.

**6. Business**

No business.

**7. New Business**

**7.1 Blackberry Expenditures**

President Allan noted that GM Cottrell prepared the requested information for the expenses for the blackberries as promised. He asked that everyone take it back to their Councils and would be voted on the following week.

Councilor Melendez asked ???

Move to grant GM Cottrell speaking rights.

**USC MOTION110:** Allan/Lang

Carried.

GM Cottrell noted that she has sent out an request to Managers across Canada to get feedback on what Students' Unions are doing across the country. Some barely pay for phones for the Executive and others pay everything for blackberries, phones and computers. She can forward the emails on to Council and will use these emails to construct a policy.

Councilor Mantyka referred to the information sheet provided by GM Cottrell and that it states it was \$928.86 for three blackberries but thought that there were four.

President Allan stated that he does not have a blackberry.

Councilor Grismer asked for clarification if the blackberries would leave the office with the Executive at the end of their term.

GM Cottrell stated that they would.

**8. Questions and Comments (30 minutes)**

VP Flavell stated that if anyone is interested in viewing the blueprints for the plans that were presented to Council this evening they are available to view in GM Cottrell's office.

Councilor Grismer asked if this information could be shared with Councils.

President Allan stated that the information relating to the renovations is public information and to bring feedback back to Council.

Councilor Mantyka presented to Council the new Red Eye.

Councilor Parker asked for voting on the timeline on the renovations.

VP Lang stated that it would be at least a couple months before having to make any final decisions. Feedback needs to come from students and then things will be brought together.

GM Cottrell stated that a timeline is in the process of being put together. Nothing can be done without the cooperation of the University. The USSU does not own land or buildings. There are a number of issues that need to be dealt with with the University. She is struggling at the moment to get together some focus groups. A possible needs assessment survey may be put together. These things don't happen over night and it takes time to get meetings in time. Council will need to be proactive. This renovation has been on the books since 1997.

President Allan reminded Councilors to pick up their hoodies.

**9. Any Other Business**

Move to ratify Tyler Olson as an Arts & Science MSC.

**USC MOTION111:** Allan/Melendez

Carried.

Chair Leisle stated that through Bylaw #1 lots of work goes into the committees and they report back through Minutes and Reports for Information. The minutes are a transcription of what happened at the meeting. There are two reasons why these minutes are brought to Council—1)to inform Council 2)to maintain the accuracy of the minutes. A vote takes place to accept what happened at the meetings. This is a chance for a report to be presented to Council. If any decisions are made or actions taken then takes place under Item 5. Motions Arising from the Minutes and Reports.

**10. Adjournment**

Move to adjourn.

**USC MOTION112:** David/Schultz

Carried.

# Executive Committee

Minutes for Monday, November 6<sup>th</sup>, 2006

Present: Ryan Allan, Alice Collins, Brad Flavell, Caroline Cottrell

Absent: Cody Lang, Ashlee Smith

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1. Call to Order

The meeting was called to order at 2:07 p.m.

2. Call for Quorum

Quorum was present.

3. Roundtable

*President Allan*

- Attended meeting to review USSU's finances, set up meeting to explore revamping certain aspects of USSU financial processes
- Attended Executive review meeting of Place Riel renovation plans with Saunders Evans architects
- Had "Grand Ideas" meetings with three of the four Vice Presidents, laying out their big plans for their terms in office
- Interviewed two candidates for temporary USSU Human Resource Manager (current HR manager is going to be away for 1 year on maternity leave)
- Attended meeting with Associate Vice-President Financial Services division as an orientation to AVP-FSD issues such as fee collection, and discussed potential financial issues associated with possible outcomes of the CFS appeal
- Attended Health and Dental Presentation three of four, StudentCare, and presentation debriefing

*VP Collins*

- Preparation for submission and presentation to the SK PSE Review; first round of consultation hearings for the Review began in Regina; spent Friday morning in Regina presenting to the review
- Research, Scholarly and Artistic Work Committee meeting
- Outreach and Public Service Committee meeting
- National Student Health Network presentation

*VP Flavell*

- USSU Center Volunteering
- Louis' Discussion
- Provost Search Committee
- Trick or Eat
- Place Riel Renovations Update
- ASSU MSC Election Results

- Visions Electronics with Rob and Kendra; purchased two plasma screens
- Grand Ideas meeting with Ryan
- Student Marketing Research – Pulse Ltd.

*GM Cottrell*

- Louis' Discussion
- Meeting regarding hiring of Secret Shopper
- Financial Review of September
- Presentation from Saunders and Evans
- Meeting with Mark DeJong regarding jazz in Browsers
- Meeting with Amanda Bosiak regarding art in Browsers
- Interviewing for maternity replacement for HR Manager
- Regular meetings with Finance, Communications, Marketing Managers
- Meeting with Amanda Mitchell regarding budgeting principles at the USSU

4. International Week

VP Smith was on an Academic Day Off and so this item was tabled.

5. Make Poverty History

VP Smith was on an Academic Day Off and so this item was tabled.

6. Frost Week

Based on previous experience it was felt that something other than Frost Week as a celebration of the new term would be appropriate. The GM will ask Jason Ventnor, Marketing Services Coordinator, to look into this.

7. White Water on the South Saskatchewan

Carol Tetreault from Kelsey Students' Association has asked for permission to speak to the Executive about a proposed white water "park" by the weir. This was agreed to. GM Cottrell will set it up.

8. Renovation

Communications Manager, Rob Martz, gave the Executive *talking points* to use regarding the renovation when speaking with the media or members of the university administration.

9. Safe Study

EXEC64                      Move to put the USSU logo on Safe Study promotion material.

Flavell/

Allan

Carried.

Adjourned.

## External Affairs Board Minutes

Thursday, November 2, 2006

Present: Alice Collins, Jeremy Ring, Blair Pisiso, Cathryn Abrametz, Caitie Cottrell, Itemobong Umoh, Jeremy Vu, Alison Forbes

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**1. Call to Order**

Meeting called to order 3:00 PM.

**2. Call for Quorum**

Quorum was present

**3. Adoption of Agenda**

Move to adopt the agenda

**EAB Motion 3:** Member Cottrell/Member Vu Carried.

**4. Business**

**4.1 Review of Submission to the Saskatchewan Post-Secondary Review**

VP Collins asked if there were any comments or questions regarding the submission.

Councillor Forbes stated her disappointment with the document. She believed the recommendations were maintaining only the status quo, and that they needed to be taken one step further. Councillor Forbes stated that the review was a huge opportunity missed and that the process of submission could of used more input from students on campus.

VP Collins stated that the submission was the work of representatives from this campus and the U of R Students' Union under the banner of the Canadian Federation of Students, specifically the SK component. VP Collins went on to say that the submission process began in the summer when student consultation was next to impossible, and this board was not formed in time. The CFS SK component was the group that put together the recommendations in the summer. VP Collins stated that this group is composed of representatives from the USSU and URSU including an aboriginal rep, a woman's rep, and a GSA rep.

Councillor Forbes stated she would not support the document.

VP Collins stated that she believed the submission was extremely well done and that hours upon hours of work went in to it from students in both Saskatoon and Regina. She also stated that the opportunity for students to have a strong and united voice in this review was not missed, on the contrary, it has been fully taken advantage of.

Member Pisis stated that, given the time constraints, he believed the document to be well written and very effective.

Councillor Umoh stated that regardless of whether some of the recommendations are redundant, they still haven't been addressed. Councillor Umoh stated he was pleased with the recommendation about abolishing the differential fee for international students, and that this is a significant barrier to post-secondary education.

Move to accept the submission to the SK Post-Secondary Review  
**EAB Motion 4:** Member Pisis/Member Cottrell Carried.

#### **4.2 Consultation Process**

VP Collins explained the consultation process of the review. She stated that the review is in its first round of consultations and that presenters are asked only to present the issues and not any recommendations. The second round of consultations will be in January, at which point only recommendations will be presented.

The first round includes ten consultation hearings at different locations across the province. Presentations can only be ten minutes in length. VP Collins explained that she and the URSU VP External, on behalf of the CFS, would be recruiting locals to present at each hearing, and if the board has any suggestions, to bring them forward as soon as possible. She also stated that given the short amount of time to present, they would split up the issues to present in the appropriate regions. VP Collins stated that our attendance at all hearings is crucial to ensure a strong student voice.

Councillor Umoh asked who could present at the hearings.

VP Collins stated that anyone could present at the hearings. No formal submission is needed to present, only some form of notification.

Councillor Umoh expressed his interest in presenting on behalf of international students.

Member Pisis asked if we are taking recommendations for the presentations.

VP Collins said yes, and asked for suggestions or recommendations for the first round of consultation hearings.

#### **4.3 Day of Action Planning**

VP Collins requested that board members start thinking about ideas for the National Day of Action.

#### **5. Any Other Business**

None.

#### **6. Questions and Comments**

Member Cottrell asked for a final copy of the submission.

VP Collins stated she would email it out that day.

#### **7. Adjournment**

Move to adjourn

**EAB Motion 5:** Member Ring/Councillor Abrametz

Carried.

Meeting adjourned at 3:53PM.

**Student Issues Board**  
Minutes for Tuesday Nov. 7, 2006

**1. Call to Order**

Meeting called to order at 4:01p.m.

**Present:** VP Smith, VP Flavell, SAL Goff, SAL Vu, Member Parker, Member Ewen, Member Rabyj

**2. Call for Quorum**

Quorum is present.

**3. Adoption of an Agenda**

Move to adopt the agenda.

**SIB Motion3:** Parker/Vu Carried.

**4. Business**

**4.1 Proposed University Poster Policy**

The board discussed if the USSU should try to allow campus clubs, as well as college societies to have an exemption in the poster policy. Everyone came to agreement that an exemption for campus clubs is highly unlikely and worried that if the USSU lobbied FMD for this change, we may walk away with nothing.

**4.2 Health and Dental Plan**

VP Smith explained what was currently happening with the Health and Dental Plan provider proposals and gave each board member 2005-2006 annual claims report to look over.

**4.3 Better World Books**

VP Smith explained the new USSU Book Drive project. SAL Vu will be in contact with Better World Books and report back to VP Smith on all information gathered.

**4.4 Brainstorming**

The board discussed once again the possibility of a UPASS referendum. All members seem excited on getting this going so VP Smith will set up a meeting with city transit to talk about a pricing structure.

**4.5 Residential Tenancy Act**

VP Smith explained that there was a need for research on other province's residential tenancy acts to discover if residence students are included. Member Ewen volunteered to take this on.

5. **Any other Business**
6. **Questions and Comments**
7. **Adjournment**  
Motion to adjourn.  
**SIB Motion4:** Vu/Rabyj

**Sustainability Board**  
Minutes for Tuesday, November 7, 2006

**1. Call to Order**

Meeting was called to order at 2:09 p.m.

**Present:** VP Smith, SAL Custer, SAL Gu, Member Harder, SAL Dreaver

**Absent:** Member Steeves

**Regrets:** VP Lang, Member David

**2. Business**

**2.1 Reporting Structure**

VP Smith and SAL Custer explained that the Board needs to decide how we are going to report on the indicators.

The board decided to split up the sections and divide them up amongst the members. Member Harder will work on Health and Well being, as well as Community. Member Gu will report on Economy and Wealth. Member Steeves will look at Governance and Knowledge. SAL Dreaver will work on Water and Materials. Member David will report on Energy, Air, and Land. The VP's as well as SAL Custer will take a look at all 100 indicators.

Some USSU staff members have not yet submitted their indicators and until they do the board decided there would be no point in meeting. VP Smith would ask GM Cottrell to ask the staff to submit their reports.

Once the reports have all been submitted, each board member will write a paragraph summarizing each indicator. All of this must be done the end of January by the very latest.

VP Smith will send board members the USSU phone directory to help with the reporting of the indicators.

**3. Any other Business**

**4. Questions and Comments**

**5. Adjournment**

Move to Adjourn at 3:04 p.m.

**SB Motion3:** Harder/Dreaver Carried.

2006-2007 USC Attendance

Name	Sep. 21	Sep. 28	Oct. 05	Oct. 12	Oct. 19	Oct. 26	Nov. 02	Nov. 09	Nov. 16	Nov. 23	Nov. 30	Dec. 07
C. Abrametz	P	P	P	P	P	P	P					
R. Allan	P	P	P	P	P	P	P					
R. Bodani	A	P	P	P	P	R	P					
L. Buswell	A	R	A	A	A	A	P					
J. Chhokar	P	P	P	P	P	P	A					
A. Collins	P	R	R	P	P	P	P					
B. David	P	P	P	P	P	P	P					
C. Ewen	P	P	P	P	P	P	P					
B. Flavell	P	P	P	P	P	P	P					
M. Flintoft	P	P	P	P	A	P	P					
A. Forbes	P	P	R	P	R	P	P					
D. Gamble	NYA											
J. Grismer	P	R	P	P	R	P	P					
M. Harder	P	P	P	R	P	P	P					
K. Horvey	P	P	P	P	P	P	P					
C. Lang	P	P	P	P	P	P	P					
S. Leibel	A	P	P	P	P	P	A					
M. Leisle	P	P	P	P	P	R	P					
J. Mantyka	P	P	P	P	P	P	P					
A. C. Melendez	P	P	P	P	P	P	P					
V. Paley	P	P	P	P	P	R	P					
S. Parker	P	P	P	P	P	A	P					
K. Rabyj	P	P	P	A	R	P	P					
E. Schultz	NYA	P	P	P	P	P	P					
A. Smith	P	R	P	P	P	P	P					
J. Steeves	P	P	P	P	P	P	P					
I. Umoh	P	P	P	P	P	P	P					

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed

# **University Students' Council Agenda**

Thursday, November 16<sup>th</sup>, 2006

- 1. Adoption of an Agenda**
- 2. Introductions and Announcements**
- 3. Council Address**
- 4. Minutes and Reports for Information**
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- 5. Motions Arising from the Minutes and Reports**
- 6. Business**
  - 6.1 Removal of Councilor Gamble**
  - 6.2 USC Social**
- 7. New Business**
- 8. Questions and Comments (30 minutes)**
- 9. Any Other Business**
- 10. Adjournment**

# University Students' Council

Minutes for Thursday, November 9<sup>th</sup>, 2006

## Present

Ryan Allan, President  
Cody Lang, VP (Operations & Finance)  
Ashlee Smith, VP (Student Issues)  
Brad Flavell, VP (Academic Affairs)  
Alice Collins, VP (External Affairs)  
Steven Leibel, Agriculture  
Tyler Olson, Arts & Science  
Josie Steeves, Arts & Science  
Cameron Ewen, Assoc. Res. Comm.  
Ana Carolina Melendez, Commerce  
Vogeson Paley, Commerce  
Kristina Rabyj, Education  
James Mantyka, Engineering  
Itemobong Umoh, International Stdts Assoc.  
Alison Forbes, Law  
Megan Harder, Nursing  
Cathryn Abrametz, Pharmacy & Nutrition  
Karla Horvey, Physical Therapy  
Ellyse Schultz, St. Thomas More

## Also Present

Matt Leisle, Chair  
Jim Lawrence, Kinesiology (rep for Lane B)

## Regrets

Caroline Cottrell, USSU GM  
Jess Chhokar, Dentistry  
Jocelyn Grismer, Education  
Benjamin David, Engineering  
Stephanie Parker, St. Thomas More  
Matt Flintoft, WCVM  
Jess Chhokar, Dentistry

## Absent

Dean Gamble, Indigenous Stdts Council  
Lane Buswell, Kinesiology  
Rachana Bodani, Medicine

Meeting was called to order at 6:10p.m.

## 1. Adoption of an Agenda

Move to add 7.1 under New Business, Removal of Councilor Gamble.

**USC MOTION113:** Allan/Steeves

Carried.

Move to add 7.2 under New Business, USC Social.

**USC MOTION114:** Steeves/Schultz

Carried.

Councilor Steeves spoke to the issue of the USC Social being over budget and that it would be accountable that each person put in \$10. It would be responsible as student leaders.

Councilor Mantyka asked if this could be voted on as it has already been decided.

Chair Leisle noted that action has already been taken and cannot be undone. He does suggest that it could be left under New Business and the issue could be discussed at the next Council meeting.

Move to approve the agenda as amended.

**USC MOTION115:** Mantyka/Steeves

Carried.

**2. Introductions and Announcements (3:23 min)**

Councilor Rabyj sent regrets on behalf of Councilor Flintoft as he is attending a Conference in Lethbridge.

Councilor Schultz sent regrets on behalf of Councilor Parker.

VP Flavell sent regrets on behalf of Councilor David.

President Allan sent regrets on behalf of Councilor Chhokar and Councilor Grismer.

Councilor Umoh introduced ???

**4. Minutes and Reports for Information**

**4.1 USC Minutes (4:17 min)**

VP Smith noted that on page 3 she did not ask the time.

Councilor Harder noted that it was her who asked the question.

**4.2 Executive Committee Minutes (5:07 min)**

President Allan reviewed the minutes from November 6<sup>th</sup>, 2006.

VP Collins noted that until last Friday she spent her time working on preparing the submission to the Saskatchewan Post-Secondary Education Review. The first phase of consultation and the second phase starts in January and when different groups will present which will be another 10 consultation hearings around the province. The first presentation was in Regina and went well. She will be attending all but one consultation hearing and trying to recruit locals from each region to present. She will send out all the consultation locations to all Councilors and if anyone knows of anyone that would be interested in the process they should let her know.

VP Flavell stated that most of his time has been spent with regards to the Academic Affairs Board. He started working on a proposal that he will be taken to the Academic Programs Committee. He would like to see at the end of a syllabus the information of the USSU Academic Advocacy office if there is an issue with academic dishonesty. He is also working with the Academic Affairs Officer revolving around Interim professors and their abilities in the classroom. Once everything is put together he will bring it to Council. He is working on DISOrientation and with University Advancement. Planning for DISOrientation is ahead of schedule and additional funding has been received. He is finishing up on hand bills with online textbook sales. A lot of students are not impressed with their exam schedules.

VP Lang stated that he was present at the Executive meeting. He attended a financial meeting with GM Cottrell and President Allan, a Place Riel renovation meeting, the final Health & Dental presentation and has been working with campus clubs.

VP Smith stated that she had been out of the office for 3 Academic Days finishing up a paper that is now finalized. She held a Student Issues Board meeting and a Sustainability Board meeting. She has planning a Make Poverty History event, International Week and March 21<sup>st</sup> event.

President Allan stated that he attended a meeting reviewing how the USSU budget operates and restrictions or shortcomings that certain policies have. He met with 3 of the VP's about grand ideas. Council will be kept in the loop with what the Executive intends on doing for the remainder of their term. He attended interviews for a temporary replacement for the HR Manager as she is done at the end of November on maternity leave. He met with the VP Financial Services Division to touch base and give an update on CFS.

#### **4.6 Code of Ethics Disciplinary Committee Minutes and Report (13:28 min)**

Chair Leisle noted that the committee met last week in an "in camera" discussion about a complaint that was received and that is why there are no minutes. The committee is investigating the complaint and will be brought to Council at a later date.

#### **4.8 External Affairs Board Minutes and Report (13:58 min)**

VP Collins reviewed the minutes for November 2<sup>nd</sup>, 2006.

#### **4.9 Operations & Finance Board Minutes and Report (14:42 min)**

VP Lang noted that there are no minutes from the board for this week and they will be reported next week to Council. Quorum was not present at the meeting.

#### **4.10 Student Issues Board Minutes and Report (15:02 min)**

VP Smith reviewed the minutes for November 7<sup>th</sup>, 2006. She apologized for the minutes not being out sooner.

#### **4.11 Sustainability Board Minutes and Report (17:20 min)**

VP Smith reviewed the minutes for November 7<sup>th</sup>, 2006.

Councilor Steeves stated that she was absent but there was a miscommunication glitch as to when the meeting was being held.

### **5. Motions Arising from the Minutes and Reports (18:09 min)**

Councilor Mantyka asked for clarification that the minutes were supposed to be out by Wednesday by noon. He asked that if the minutes are not ready by then to hold off until the following week's meeting to present to Council.

Move to approve minutes as reported.

**USC MOTION116:** Mantyka/Allan

Carried.

**6. Business**

**6.1 Blackberry Expenditures (18:59 min)**

President Allan stated that due to the Council's interest in the issue the Executive decided to investigate what other Students' Unions across Canada have in place for policies relating to blackberries. GM Cottrell sent out an email to other Students' Unions and replies were received and forwarded on to Councilors. Most organizations do have blackberries for their Executive along with rules in regards to usage but no one has a formal policy. This is an opportunity for the USSU to take a leadership role on this issue. The Executive are dedicated to putting a policy in place and look for input from Councilors. A draft of the policy will be brought to Council to review and for ratification. He asked for Councilors to approve this vote to allow the Executive members to perform their jobs more effectively.

Move to approve the expenditure of the data portion for the blackberries up to \$60/month/Executive.

**USC MOTION117:** Allan/Steeves

Carried.

**VP Flavell, Councilor Umoh, Councilor Rabyj & Councilor Harder abstained.  
Councilor Mantyka opposed motion.**

Councilor Steeves asked if this motion was carried or defeated could Council go back and revisit the issue at a later date.

VP Lang noted that once the policy is developed the blackberry expenditures would most likely drop substantially. It was unsure when signing up for the blackberries the exact data that would be required and did not want to exceed the limit.

Councilor Melendez spoke in favor of the motion, as blackberries are very useful. She is not in support of how the issue came to Council.

Councilor Mantyka spoke in favor of the motion, but his Council did have a problem how the issue was brought about.

VP Lang stated that the Executive does understand and accepts a lot of the criticism that has been made surrounding the issue.

Councilor Steeves asked what would happen if the motion was defeated and a policy was created would a new motion be out of the question.

Chair Leisle stated that it would be a different motion and would not be related to the motion that is currently being discussed.

President Allan asked if it would be possible to amend the motion so that the \$60 be covered until a policy is in place.

Move to amend the motion to approve the expenditure of the data portion for the blackberries up to \$60/month/Executive until a policy has been created.

**USC MOTION118:** Lang/Steeves

Carried.

Councilor Steeves asked if Council would have to approve the policy.

Chair Leisle stated that all policies created have to be approved by Council.

Move to create a Blackberry Policy by December 31<sup>st</sup>, 2006.

**USC MOTION119:** Allan/Steeves

Carried.

Councilor Steeves asked how long it would take to get a motion through USC. It takes 2 meetings and there are 4 USC meetings remaining and 3 weeks until classes are done.

President Allan stated that if it is not enough time then a different timeline could be discussed.

Move to amend the motion to have the Blackberry Policy be on New Business for January 11<sup>th</sup>, 2007.

**USC MOTION120:** Mantyka/Schultz

Carried.

## **7. New Business**

### **7.1 Removal of Councilor Gamble (37:30 min)**

President Allan noted that Councilor Gamble is the MSC for Indigenous Students' Council and has not been attending Council meetings and is up for removal due to absenteeism. Over the following week he will be contacted to ask that he come to the USC meeting to defend his side and will be voted on next week.

### **7.2 USC Social (38:53 min)**

Councilor Steeves noted that there has been a lot of commotion surrounding the blackberry expenditures and then extra funding was approved for the USC Social. It is hypocritical of Council to make a fuss about the blackberries then approve a motion to cover beer and food. She understands that the funding has been approved.

Councilor Mantyka stated that Council has technically approved this but Councilors could donate money.

VP Lang stated that a collection could be taken to subsidize the next USC Council.

## **8. Questions and Comments (30 minutes) (40:35 min)**

Councilor Rabyj reminded Council that the meetings start at 6p.m. The past 2 or 3 meetings have started well after.

President Allan thanked all the Councilors who were in attendance with the long weekend.

Councilor Harder asked if there has been any progress with the V-Team.

VP Smith stated that V-Team has been doing really well with 85 people signed up. There have been a lot of responses with some of the emails that have been sent out. It has been successful to date.

VP Lang stated that at Louis' the Dollar draft night on Tuesday did not take place because there was a show but it will be back next Tuesday. Starting next Tuesday you can purchase 4 shots for \$10.

**9. Any Other Business (43:13 min)**

VP Smith reviewed the Sustainability Policy in Article 7. When the policy was adopted the report plan was not created and it was a guess with how the audit would work. During the summer it was realized that December 31<sup>st</sup> was an unreasonable deadline. The report will not be done and goes against policy and asked if a motion should be made to have an extension. This is a new policy and experiencing problems.

Chair Leisle noted that there are no penalties in place if the deadline is not met. By her bringing this information to Council she is being accountable.

President Allan spoke on podcast. There was an idea early in the summer to broadcast USC minutes online as an MP3 along with the typed minutes. Anyone would be able to visit the USSU website and click on the podcast (MP3 file). Any relevant information would appear as a link. It would also be a benefit to anyone who misses the meeting. It could be up and running by next week.

Councilor Rabyj announced that next week is the Santa's Education Student Helper's and there are great raffle prizes. It's a great way to donate money to inner city schools.

President Allan noted that as long as there are no complaints the podcast would go forward.

Councilor Leibel stated that it is a good idea. The Saskatchewan Legislature is on tv every week and will show a lot of professionalism and a good way to get Council's voices heard.

VP Smith announced that on Saturday the University is holding the Remembrance Day service with a service in Browsers afterwards.

Councilor Steeves stated that whenever posters are put up in Arts & Science and must be stamped by the ASSU office.

**10. Adjournment (51:59 min)**

Move to adjourn.

**USC MOTION121:** Mantyka/Schultz

Carried.

# Executive Committee

## Minutes for Monday, November 13<sup>th</sup>, 2006

Present: Ryan Allan, Alice Collins, Brad Flavell, Caroline Cottrell, Cody Lang, Ashlee Smith

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1. Call to Order

The meeting was called to order at 2:00 p.m.

2. Call for Quorum

Quorum was present.

3. Roundtable

*VP Smith*

- Monday-Wednesday ADO
- Sustainability Board meeting, Student Issues Board meeting
- USC Podcast Demo
- USC
- Policy Review

*VP Flavell*

- CFS – H&D Presentation #4
- Philosophy 235
- Student Issues Board, Academic Affairs Board
- Student x3
- DISorientation Planning
- WISE-ASS Upgrades
- Academic Support Committee
- USC Podcast Demo
- USC
- Code of Ethics and Disciplinary Committee
- Policy Review
- USSU Center Volunteering

*VP Collins*

- Grand ideas meeting with Ryan
- Meeting with Prof. Vanhestran about a Town Hall event about Canada's contribution in the face of international terrorism
- Took an ADO
- External Affairs Board meeting
- Policy Review meeting
- Meeting with GM Cottrell about USSU Scholarship

*VP Lang*

- Policy review meeting
- Finance Board meeting
- Podcast meeting
- Campus clubs
- Budget Committee meeting

*President Allan*

- No roundtable submitted

*GM Cottrell*

- Health and Dental Presentation
- Manager's meeting
- HR Interview
- Operations meeting
- Meeting with Risk Manager Nowell Seaman re. CURIE meetings
- Away Wednesday and Thursday
- Friday – day in lieu for Remembrance Day

4. Accounting Package

IT Manager, Scott Henderson, and Accounting Assistant, Amanda Mitchell, attended the Executive meeting to present a request for an unbudgeted capital expense to replace the existing Great Plains accounting system. The system currently used by the USSU was purchased in 1997 and operates on a MAC from 2000. Blackberries have twice the power. The current system is no longer supported. Microsoft purchased Great Plains in 2003.

In 2005 the current system began to crash on a fairly regular basis. It was a goal for this year to replace the system and initially it was assumed that an entirely new system would be required. Explorations to that end began over the summer. However, in early September Microsoft announced a “fix” that would allow MAC users to upgrade and receive support. Moreover, there are only windows of opportunity for an upgrade or changeover during the year. One is fiscal – at the beginning of May; the other is calendar – at the beginning of January. January is a better time since does not coincide with the accounting demands of year-end. The expenditure for this system could be brought forward as part of the regular capital process for the next budget cycle but there is profound concern that it will not hold up until January 2008. The only remaining consideration is confirmation that the necessary conversions from Microsoft to MAC are in place for this program as assured by the two companies websites. Scott Henderson will be performing a full test by November 17<sup>th</sup>. Accordingly, permission is being sought from USC for a capital expenditure totaling \$19,568.72 for a new accounting system. More details of the proposal are attached.

EXEC65  
Allan/  
Smith

Move to take the attached, proposed capital expenditure of \$19,568.72 for Version 9 of Microsoft Dynamics, the hardware necessary to run it, and the support contracts for it to USC for approval, pending Scott Henderson's compatibility test.

Carried

Adjourned.

Product	Pricing	GST	PST	Total
Microsoft Dynamics GP 9.0- Three year	7,546.88	452.81	377.34	8,377.04
Microsoft Professional Tools 9.0	2,700.00	162.00	135.00	2,997.00
Microsoft Data Migration	2,300.00	138.00	115.00	2,553.00
Server Hardware	4,590.00	321.30	229.50	5,140.80
Training (2 days on site)	1,500.00	105.00	75.00	1,680.00
	18,636.88	1,179.11	931.84	<u>20,747.84</u>

Claimable GST 1,179.11  
19,568.72

	Cost	19,568.72
	Amort. in years	5.00
	Rate	30%
2007	Depreciaton	2,935.31
2007	Acc. Amort	2,935.31
2007	Net Book Value	16,633.41
2008	Depreciaton	4,990.02
2008	Acc. Amort	7,925.33
2008	Net Book Value	11,643.39



# QUOTATION

### Customer

Customer University of Saskatchewan Students' Union Scott Henderson  
 Address Room 651, Campus Drive  
 City Saskatoon Province Saskatchewan  
 Postal S7N 5A3 Email scott.henderson@ussu.com  
 Phone 306-966-6971 Fax \_\_\_\_\_

### Dates

First Contact \_\_\_\_\_  
 Quote Issued 10/12/2006  
 Accept/Reject \_\_\_\_\_

Product/Service Name	Quantity/Days	Price	TOTAL
<b>Microsoft Dynamics GP Migration from MAC - Heritage Promotion</b>			
Migrate Licensing from Great Plains MAC including: 4 Users, General Ledger, Payables, Receivables, Invoicing, Bank Reconciliation, Fixed Assets, Crystal Reporting	4	\$ 3,025.00	\$ 12,100.00
To Microsoft Dynamics GP, Business Ready License including*: 4 Users, General Ledger, Payables, Receivables, Invoicing, FRx Desktop (1 User) Bank Reconciliation, Fixed Asset Management, Purchase Order Processing, Sales Order Processing	1	\$ 675.00	\$ 675.00
Crystal Reports	4	\$ 239.00	\$ 956.00
Microsoft SQL Server 2005 Standard Runtime Edition			\$ 13,731.00
Total Licensing Costs:			
Standard Plan A Maintenance for Year 1 at 18% of License Cost	1	\$ 2,471.58	\$ 2,471.58
<b>Optional - Three Year PrePaid Standard Plan A Promotion at 16% per year for a total cost of \$6,590.88, a savings of \$823.86</b>			
Heritage Investment Credit	1		\$ (12,775.00)
<b>Support/Service Options:</b>			
* Microsoft offers MAC to SQL data migration service; quote to be provided			
* Encore estimates 2 days for migration planning and update training at \$150 per hour plus travel costs. Optionally can be supported remotely at the same rate.			

**Sub Total** \$ 3,427.58

Taxes PST \$ 239.93  
GST \$ 205.65  
**TOTAL** \$ **3,873.17**

### Consultant

Name Jennifer Peers Direct Line 888-898-4330 x283  
 Position Manager, Customer Service E-mail Jennifer.Peers@encorebusiness.com  
 Department Integrated Business Solutions Internet www.encorebusiness.com

### Notes

**QUOTATION VALID FOR 30 DAYS  
 PREPAYMENT REQUIRED PRIOR TO SOFTWARE  
 DELIVERY**

### Status

Established Customer  New Customer  Prospective Customer



# QUOTATION

### Customer

Customer University of Saskatchewan Students' Union Scott Henderson  
 Address Room 651, Campus Drive  
 City Saskatoon Province Saskatchewan  
 Postal S7N 5A3 Email scott.henderson@ussu.com  
 Phone 306-966-6971 Fax \_\_\_\_\_

### Dates

First Contact \_\_\_\_\_  
 Quote Issued 11/8/2006  
 Accept/Reject \_\_\_\_\_

Product/Service Name	Quantity/Days	Price	TOTAL
<b>Microsoft Dynamics GP Migration from MAC - Data Migration</b>			
Migrate GP MAC Data to GP SQL Data Service to be provided based on a 5 day turn around	1	\$ 2,300.00	\$ 2,300.00



**Sub Total** \$ 2,300.00

Taxes	PST	\$ 115.00
	GST	\$ 138.00
	<b>TOTAL</b>	<b>\$ 2,553.00</b>

### Consultant

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 Position Manager, Customer Service E-mail Jennifer.Peers@encorebusiness.com  
 Department Integrated Business Solutions Internet www.encorebusiness.com

### Notes

**QUOTATION VALID FOR 30 DAYS  
 PREPAYMENT REQUIRED PRIOR TO DATA  
 MIGRATION**

### Status

Established Customer     New Customer     Prospective Customer



# QUOTATION

### Customer

Customer University of Saskatchewan Students' Union Scott Henderson  
 Address Room 651, Campus Drive  
 City Saskatoon Province Saskatchewan  
 Postal S7N 5A3 Email [scott.henderson@ussu.com](mailto:scott.henderson@ussu.com)  
 Phone 306-966-6971 Fax

### Dates

First Contact  
 Quote Issued 10/31/2006  
 Accept/Reject

Product/Service Name	Quantity/Days	Price	TOTAL
<b>Microsoft Dynamics GP Modification/Changer Options</b>			
<u>Option A - Microsoft Professional Tools</u>			
Account Modifier, Customer Modifier; Vendor Modifier for Microsoft Dynamics GP v9 Note: No Annual Maintenance required; upgrade charge for next version	1	\$ 2,700.00	\$ 2,700.00
<u>Option B - Corporate Renaissance Group GP Tools</u>			
Changer for GL/AR/AP	1	\$ 2,100.00	\$ 2,100.00
Annual Maintenance Cost at 20% of Purchase Cost	1	\$ 420.00	\$ 420.00
			\$ 2,520.00



Applicable taxes will be included on the invoice.

### Sub Total

Taxes	PST	\$ -
	GST	\$ -
	<b>TOTAL</b>	<b>\$ -</b>

### Consultant

Name Jennifer Peers Direct Line 888-898-4330 x283  
 Position Manager, Customer Service E-mail [Jennifer.Peers@encorebusiness.com](mailto:Jennifer.Peers@encorebusiness.com)  
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### Customer

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 Address Room 651, Campus Drive  
 City Saskatoon      Province Saskatchewan  
 Postal S7N 5A3      Email scott.henderson@ussu.com  
 Phone 306-966-6971      Fax \_\_\_\_\_

### Dates

First Contact \_\_\_\_\_  
 Quote Issued 11/8/2006  
 Accept/Reject \_\_\_\_\_

Product/Service Name	Quantity/Days	Price	TOTAL
<b>Server for Microsoft Dynamics GP</b>			
Server Configuration:	1	\$ 4,315.00	\$ 4,315.00
PowerEdge 2900 Dual Core Intel® Xeon® 5130, 4MB Cache, 2.00GHz, 1333MHz FSB Additional Processor Single Processor only 1P - [ 311-1193 ] Memory 1GB 533MHz (2x512MB), Single Ranked DIMMs Additional Processor Single Processor only 1P - [ 311-1193 ] Hard Drive Configuration Integrated SAS RAID 5/1: Fault Tolerant Bkplane/Mirrored Flex Bay Primary Controller PERC 5/i, Integrated Controller Card Primary Hard Drive 36GB, SAS, 3.5-inch, 15K RPM Hard Drive 2nd Hard Drive 36GB, SAS, 3.5-inch, 15K RPM Hard Drive 3rd Hard Drive 146GB, SAS, 3.5-inch, 10K RPM Hard Drive 4th Hard Drive 146GB, SAS, 3.5-inch, 10K RPM Hard Drive 5th Hard Drive 146GB, SAS, 3.5-inch, 10K RPM Hard Drive Network Adapter Dual Embedded Broadcom® NetXtreme II 5708 Gigabit Ethernet NIC TCP/IP Offload Engine Enablement Broadcom TCP/IP Offload Engine, Not Enabled, Linux OS Only Chassis Configuration Tower Chassis Orientation Bezel Tower Bezel Included Power Supply Redundant Power Supply with Dual Cords CD/DVD Drive 16X DVD-ROM Monitor Dell 17 Inch Analog Flat Panel Keyboard Keyboard, USB Mouse Optical Two-Button Mouse, USB Hardware Support Services 3Yr BASIC SUPPORT: 5x10 HW-Only, 5x10 NBD Onsite Operating System Windows Server® 2003 R2, Standard Edition, Includes 5 CALs			
Terminal Server CALs (5)	1	\$ 275.00	\$ 275.00

<b>Sub Total</b>	<b>\$ 4,590.00</b>
Taxes	
PST	\$ 229.50
GST	\$ 275.40
<b>TOTAL</b>	<b>\$ 5,094.90</b>

### Consultant

Name Jennifer Peers      Direct Line 888-898-4330 x283  
 Position Manager, Customer Service      E-mail Jennifer.Peers@encorebusiness.com  
 Department IBS      Internet www.encorebusiness.com

### Notes

**QUOTATION VALID FOR 30 DAYS  
 PREPAYMENT REQUIRED PRIOR TO DATA  
 MIGRATION**

### Status

Established Customer     
  New Customer     
  Prospective Customer

# Academic Affairs Board

Minutes for Wednesday November 8<sup>th</sup>, 2006

Present: Brad Flavell, James Mantyka, Tina Yang, Stephanie Parker, Rachana Bodani, Drew Dwernychuk

Absent: Ashlee Smith (Regrets), Caitlin Cottrell (Regrets), Jeremy Ring (Regrets),

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## 1. Call to Order

The meeting was called to order at 12:40 PM

## 2. Call for Quorum

Quorum was Present

## 3. Adoption of Agenda

Motioned by J.M./Seconded by T.Y.

Motion Carried

## 4. Business Arising

### 4.1 Wise-Ass Week

B.F. set date for the week of November 27<sup>th</sup> – December 1<sup>st</sup>

R.B. had the most members subscribe to Wise-Ass (won a salad)

### 4.2 DISorientation Brainstorming

B.F. indicated that the USSU has managed to increase sponsorship money by \$1000.00. (twice its annual contribution)

S.P. suggested that the etiquette class was the most popular one

J.M. recommended a session dealing with student loans

R.B. recommended specific sessions for health sciences students dealing with issues such as residencies and internships

T.Y. recommended that the Tax 101 be continued

B.F. explained the purpose and role of the A.A.B.

## **5. New Business**

### **5.1 Course Syllabi**

B.F. suggested that AAB write a letter to the APC to have USSU Academic Advocacy policy added to all course syllabi to let students know they have options when confronted with accusations of academic dishonesty

T.Y. agreed, but stated that the section be very brief.

The rest of the AAB agreed

### **5.2 Interim Professor Problem**

D.D. indicated that there has been a large number of student complaints regarding interim professors not teaching anything relating to the class they are taking over.

D.D. asked the AAB for any ideas to help manage this problem

B.F. suggested taking the matter to the APC

## **6. Other Business**

### **6.1 Teaching Excellence Awards**

B.F. requested that all AAB members submit their schedules to the USSU Secretary

B.F. informed that AAB that nominations were extended and now close on November 16th

### **6.2 ULC Chair Jim Greer**

B.F. informed the board that this meeting has been moved to November 13<sup>th</sup> @ 3:30 in the USSU Board Room

## **7. Next Meeting**

B.F. set the next meeting for November 29<sup>th</sup> @ 12:30 PM

**8. Adjournment**

Motioned by T.Y./Seconded by S.P.

Motion Carried

## **External Affairs Board Minutes**

Thursday, November 9, 2006

Present: Alison Forbes, Alice Collins, Cathryn Abrametz, Itemobong Umoh

Regrets: Jeremy Ring, Caitie Cottrell, Blair Pisio

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- 1. Call to Order**  
3:02 PM
- 2. Call for Quorum**  
Quorum was not present

# Operations and Finance Board Minutes

November 8, 2006

Present: Cody Lang, Ryan Allan, Steven Leibel, Vogeson Paley

Regrets: Alison Forbes, Carolina Melendez, Jeremy Ring, Katie Kirkness, Ashlee Smith

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**1. Call to order**

Meeting came to order at 4:45 PM

**2. Call for Quorum**

Quorum was not present

**3. Adjournment**

Meeting was adjourned at 4:46 PM

**Student Issues Board**  
Minutes for Tuesday Nov. 14, 2006

**1. Call to Order**

Meeting called to order at 4:04 p.m.

**Present:** VP Smith, SAL Goff, SAL Vu, Member Ewen

**Absent:** Member Rabyj

**Regrets:** VP Flavell, Member Parker

**2. Call for Quorum**

Quorum is present.

**3. Adoption of an Agenda**

Move to adopt the agenda.

**SIB Motion5:** Vu/Goff Carried.

**4. Business**

**4.1 Residential Tenancy Act**

Member Cameron and SAL Goff are to do research surrounding the Residential Tenancy Acts in other provinces. Ontario, Manitoba, and BC residence students are NOT included in their acts.

**4.2 Better World Books**

Member Vu emailed Better World Books to get information about hosting the book drive at the U of S. They have not returned his email but he will return to next meeting with the details.

**4.3 UPASS**

The Board discussed a reasonable price for the UPASS based on the information that was given to VP Smith at a prior meeting with the city. If University Administration agrees to subsidize the pass, it could bring the price down for students. Discussion also revolved around full time and part time students and if the UPASS should be given to part time students. The Board agreed that it would be reasonable to allow part time students the option of opting in, but not be automatically assessed the fee. VP Smith is trying to set up another meeting with City Transit and will research other schools with a UPASS.

**5. Questions and Comments**

**6. Any Other Business**

**7. Adjournment**

Move to adjourn at 4:38 p.m.

**SIB Motion6:** Ewen/Vu

Carried.

2006-2007 USC Attendance

Name	Sep. 21	Sep. 28	Oct. 05	Oct. 12	Oct. 19	Oct. 26	Nov. 02	Nov. 09	Nov. 16	Nov. 23	Nov. 30	Dec. 07
C. Abrametz	P	P	P	P	P	P	P	P				
R. Allan	P	P	P	P	P	P	P	P				
R. Bodani	A	P	P	P	P	R	P	P				
L. Buswell	A	R	A	A	A	A	P	P				
J. Chhokar	P	P	P	P	P	P	A	A				
A. Collins	P	R	R	P	P	P	P	P				
B. David	P	P	P	P	P	P	P	P				
C. Ewen	P	P	P	P	P	P	P	P				
B. Flavell	P	P	P	P	P	P	P	P				
M. Flintoft	P	P	P	P	A	P	P	P				
A. Forbes	P	P	R	P	R	P	P	P				
D. Gamble	NYA	A										
J. Grismer	P	R	P	P	R	P	P	P				
M. Harder	P	P	P	R	P	P	P	P				
K. Horvey	P	P	P	P	P	P	P	P				
C. Lang	P	P	P	P	P	P	P	P				
S. Leibel	A	P	P	P	P	P	A	A				
M. Leisle	P	P	P	P	P	R	P	P				
J. Mantyka	P	P	P	P	P	P	P	P				
A. C. Melendez	P	P	P	P	P	P	P	P				
V. Paley	P	P	P	P	P	R	P	P				
S. Parker	P	P	P	P	P	A	P	P				
K. Rabyj	P	P	P	A	R	P	P	P				
E. Schultz	NYA	P	P	P	P	P	P	P				
A. Smith	P	R	P	P	P	P	P	P				
J. Steeves	P	P	P	P	P	P	P	P				
I. Umoh	P	P	P	P	P	P	P	P				

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed

# **University Students' Council Agenda**

Thursday, November 30<sup>th</sup>, 2006

- 1. Adoption of an Agenda**
- 2. Introductions and Announcements**
- 3. Council Address**
  - 3.1 Accounting System**
- 4. Minutes and Reports for Information**
  - 4.1 USC Minutes – November 16<sup>th</sup>, 2006**
  - 4.2 Executive Committee Minutes – November 20<sup>th</sup> & 27<sup>th</sup>, 2006**
  - 4.3 Academic Affairs Board Minutes and Report**
  - 4.4 Appointments Board Minutes and Report**
  - 4.5 Board of College Presidents – November 19<sup>th</sup>, 2006**
  - 4.6 Code of Ethics Disciplinary Committee Minutes and Report**
  - 4.7 Elections Board Minutes and Report**
  - 4.8 External Affairs Board Minutes and Report – November 16<sup>th</sup>, 2006**
  - 4.9 Operations and Finance Board Minutes and Report**
  - 4.10 Student Issues Board Minutes and Report – November 21<sup>st</sup>, 2006**
  - 4.11 Sustainability Board Minutes and Report**
- 5. Motions Arising from the Minutes and Reports**
- 6. Business**
  - 6.1 Accounting System**
- 7. New Business**
  - 7.1 Infrastructure Fee**
  - 7.2 Health & Dental**
- 8. Questions and Comments (30 minutes)**
- 9. Any Other Business**
  - 9.1 Focus Groups for Place Riel Renovations**
- 10. Adjournment**

# University Students' Council

Minutes for Thursday, November 16<sup>th</sup>, 2006

## Present

Ryan Allan, President  
Cody Lang, VP (Operations & Finance)  
Ashlee Smith, VP (Student Issues)  
Brad Flavell, VP (Academic Affairs)  
Alice Collins, VP (External Affairs)  
Steven Leibel, Agriculture  
Tyler Olson, Arts & Science  
Josie Steeves, Arts & Science  
Cameron Ewen, Assoc. Res. Comm.  
Ana Carolina Melendez, Commerce  
Vogeson Paley, Commerce  
Jess Chhokar, Dentistry  
Jocelyn Grismer, Education  
Kristina Rabyj, Education  
Benjamin David, Engineering  
James Mantyka, Engineering  
Katherine Kirkness, Indigenous Stdts Council  
Itemobong Umoh, International Sts Assoc.  
Alison Forbes, Law  
Rachana Bodani, Medicine  
Megan Harder, Nursing  
Cathryn Abrametz, Pharmacy & Nutrition  
Karla Horvey, Physical Therapy  
Stephanie Parker, St. Thomas More

## Also Present

Matt Leisle, Chair  
Caroline Cottrell, USSU GM

## Regrets

Ellyse Schultz, St. Thomas More

## Absent

Lane Buswell, Kinesiology  
Matt Flintoft, WCVL

Meeting was called to order at 6:04p.m.

### 1. Adoption of an Agenda

Move to amend the agenda to remove item 6.1 Removal of Councilor Gamble as it has no relevance.

**USC MOTION122:** Flavell/Allan Carried.

President Allan noted that Councilor Gamble resigned due to illness.

Move to amend the agenda to add under New Business item 7.1 Accounting System.

**USC MOTION123:** Allan/Flavell Carried.

Move to adopt the agenda as amended.

**USC MOTION124:** Lang/Steeves Carried.

**2. Introductions and Announcements**

President Allan introduced Katherine Kirkness as the new MSC for the Indigenous Students' Council.

Councilor Parker sent regrets on behalf of Councilor Schultz.

**3. Council Address**

No Council Address.

**4. Minutes and Reports for Information**

**4.1 USC Minutes**

Councilor Grismer noted that she was present.

**4.2 Executive Committee Minutes**

President Allan spoke to the proposed accounting system. The current system is old and causing problems. It was due to be updated next year but the USSU Administration would like to push it forward in order to carry on proper business operations.

VP Collins noted that she had a couple preliminary meetings with Professor Van Hesteran. Attended policy review meetings. She did some preparation for the presentation for the Post-secondary review.

VP Flavell attended University Council and he started to put pressure on Administration for renovations and they appeared receptive. Working on DisOrientation and things are going well. He worked on a proposal that will be taken to the Academic Programs Sub Committee of University Council in regards to course syllabi. He met with the Executive and Jim Greer and had a briefing on what to expect. Jim Greer spoke of the possibility of a USSU coffee shop in the University Learning Centre. He met with the Anthropology Students' Society about problems with tenured faculty and having professors teaching classes that they need to graduate.

VP Lang attended the policy review meeting, a Finance Board meeting, PodCast meeting and Budget meeting. He was in consultation with campus clubs over what they would like to see in the renovation project.

VP Smith noted that she was away on an ADO. She held a Sustainability Board meeting and Student Issues Board meeting. The Student Issues Board has been doing some research on the Tenancy Act in other provinces and some discussion surrounding U-Pass.

President Allan stated that he did not submit his Roundtable and it would be available at the next meeting.

#### **4.3 Academic Affairs Board Minutes and Report**

VP Flavell noted that the minutes for November 8<sup>th</sup>, 2006, were submitted after the first USC package was sent out.

#### **4.6 Code of Ethics and Disciplinary Committee Minutes and Report**

Councilor Umoh noted that the Committee is currently working through an investigation and once completed Council will be informed.

#### **4.8 External Affairs Board Minutes and Report**

VP Collins noted that quorum was not present.

#### **4.9 Operations and Finance Board Minutes and Report**

VP Lang noted that quorum was not present at this week's meeting.

#### **4.10 Student Issues Board Minutes and Report**

Minutes for November 14<sup>th</sup>, 2006

### **5. Motions Arising from the Minutes and Reports**

Councilor Forbes asked about the policy reviews and asked when the last time the USSU did a long-term policy review.

Move to grant GM Cottrell speaking rights.

**USC MOTION125:** Allan/Flavell

Carried.

GM Cottrell noted that every year starting in December or January all staff and Executive work together to develop strategic plans. When new Executive are orientated in May there is a Retreat and another set of plans are outlined. The Executive and GM meet in mid-December to hold a mid-year Retreat. A complete review is being undertaken to line up with the amendments made the Constitution and Bylaws. All policies need to be in conjunction with other policies.

Councilor Forbes asked when the last time a long-term strategy plan for the organization was completed for the future of the corporation and in student governance.

GM Cottrell noted that she has not done that. There are some plans that do exist that was completed about 3 years ago. There is a problem with the continuity.

Chair Leisle reminded Council that at this time of the meeting is set aside for only motions arising from the minutes and any questions arising from the minutes should be brought forward during Minutes and Reports for Information.

Move to accept the minutes as circulated.

- USC MOTION126:** Allan/Collins Carried.
6. **Business**

**6.1 USC Social**

Move that each person who was at the USC Social and partook in the festivities donate \$5-\$10, depending on what they feel they consumed, with the money going towards next year's social.

- USC MOTION127:** Steeves/Umoh Defeated.

Councilor Steeves stated that this motion is being brought forward to hold USC accountable.

Councilor David spoke against the motion. If USC was accountable the funding request put forward by the USSU would have been rejected. The motion is out of order as the issue has already been dealt with.

VP Lang stated that the USSU is currently about \$15,000 under budget in Student Governance but there is \$1000 budget for a USC Social after orientation that was never held. Some of that money could come out of that line.

7. **New Business**

**7.1 Accounting System**

President Allan noted that the Accounting System is being recommended by Scott Henderson, IT Support for the USSU and previous USSU Executive, and Amanda Mitchell, Accounting Assistant. Although it is a large expenditure, approximately \$20,000, it is something that cannot be done without.

VP Lang noted that an expenditure of this magnitude usually comes up during the budgeting cycle; however, it should be changed over between December and January.

Councilor David asked if alternative solutions have been investigated possibly a cheaper program.

VP Lang stated that Scott Henderson has reviewed many options and was originally thought to have cost around \$40,000 and was able to find something that is compatible with Mac's.

Councilor Steeves asked what kind of hardware is necessary to run the program that the USSU does not have.

VP Lang noted that he is unsure as to what kind of hardware is necessary. It is a concern then Scott Henderson could address Council.

GM Cottrell stated the original accounting system was bought out by Microsoft. The current version is no longer supported. PC's will not have to be purchased.

President Allan stated that a new server is required for the new system.

Councilor Harder asked if any additional funds were needed for updates or upgrades over the next 10 years.

President Allan stated that all upgrades and updates are included in the price for the next 3 years.

**8. Questions and Comments (30 minutes)**

Councilor Steeves asked if it would be possible to have the Executive draft a report stating why the Blackberry's are necessary. This would assist with the drafting of the policy.

President Allan stated that the policy would be there for the use of the blackberry's but not justify their use.

Councilor David stated that he was not present at the last USC meeting and he did send his regrets.

Councilor Rabyj stated that it is the Education Students' Society fundraiser this evening and invited all Councilors to attend.

Councilor Horvey stated that Physical Therapy is considering holding an information session on the Master's program of Physical Therapy. She was asking for anyone to contact her via email of interest in attending. It is pending interest.

Councilor Forbes asked what mechanisms are being put into place right now to effectively project fees for next year. The article in the Sheaf referred to CFS fees from last year.

VP Collins noted that she thought the fees referred to in the Sheaf article were for this year.

Councilor Forbes noted that in the article it said that the USSU is not liable for the fees from last year but is undecided for the fees for this year.

VP Collins stated that it must be an error in the paper. CFS is sending a letter in writing saying that the USSU is not liable for the fees.

Councilor Forbes stated that it was understood that the USSU was not being held liable for those fees but now it sounds like it is not confirmed.

VP Collins stated that it is not officially confirmed in writing; however, CFS at the national office has told her that it would be confirmed. She is confident it will be in writing it just has to go through the proper process.

Councilor Ewen invited everyone to the Traffic Jam Dance at STM cafeteria. Wear green if you are single, red if you are seeing someone and yellow if you are not sure.

Councilor Parker announced that there is a pub before the dance at STM.

Councilor Forbes asked if there is anything being done to protect the USSU for next year.

President Allan noted that he has briefly discussed this with President MacKinnon and they are not willing to enter into any negotiations until the trial is settled.

Councilor Forbes noted that there is the potential that the USSU could win the appeal but that the referendum is not recognized as an appropriate process. She asked what the Executive is doing to address if the situation does arise.

President Allan stated that it has been discussed somewhat. A plan has not been decided for each possible outcome.

Councilor Forbes suggested that an Ad-Hoc committee be formed to address some of the potential problems to be proactive.

Councilor Harder spoke to interim professors not them teaching relevant information. It is a big deal and asked for an expansion on the issue.

VP Flavell stated that the Academic Affairs Officer, Drew Dwernychuk, is working on the project. He does not know as much as Drew does but he will be prepared to have more of a report after the next Academic Affairs Board meeting. He is interested in any insight.

Councilor Steeves noted that on October 16<sup>th</sup> USC approved extra funding for Executive gifts and asked what happened to that funding. She was under the understanding that the extra funding was for a blackberry for President Allan.

GM Cottrell apologized that she did not bring her budget. The word “extra” would cover the funding that would cover the 3 blackberries along with another blackberry for President Allan.

President Allan ???

**9. Any Other Business**  
No other business.

**10. Adjournment**

Move to adjourn.

**USC MOTION128:** David/Mantyka

Carried.

# Executive Committee

Minutes for Monday, November 20<sup>th</sup>, 2006

Present: Ryan Allan, Cody Lang, Alice Collins, Ashlee Smith, Brad Flavell, Caroline Cottrell

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1. Call to Order

The meeting was called to order at 2:00 p.m.

2. Call for Quorum

Quorum was present.

3. Roundtable

*President*

- Met with VPs Smith, Flavell, Lang and Jim Greer to give student perspectives on upcoming University Learning Centre (e.g. requested student-viewable professor reviews) – discussion turned to opportunity to expand Browsers' operations to new Coffee Bar section of University Learning Centre
- Met with VP Collins, Nowell from the Canadian Millennium Scholarship Foundation to discuss future of the CMSF program
- Met with VP Smith, VP Lang, George Foufas and Jason Kovitch (Louis' Management), Pat Doyle and Lee MacPherson (Food Services) to explore the possibility of expanding the Meal Plan program to include Louis' – Food Services is working out details, a follow-up meeting is forthcoming
- Met with University Advancement to plan USSU involvement in January Orientation session

*VP Flavell*

- Jim Greer – University Learning Center; discussed the possibility of the USSU operating a coffeeshop in the ULC; also investigated the possibility of a 20-hour/day minimum of a safe study space paired with extended library hours of operation.
- ANAMUS (Anthropologists Among Us); concerns about the Anthropology program not being given appropriate resources and issues with the Dean of Arts and Science not being available or receptive to problems arising from students
- Health and Dental Preliminary Review; compared and contrasted the 4 presentations; the executive gaged their needs and desires of what to see from the provider in the future
- President's Breakfast
- Spoke with the President about some projects and initiatives the USSU is currently on

- University Council; pressured the university community into helping us ask for administration's support in giving us the space needed to renovate Place Riel

*GM Cottrell*

- CURIE Meeting with Nowell Seaman
- Policy Updates and Reviews
- Executive Meetings
- Scholarship Meeting with VP Collins
- USST Meeting regarding finances
- Health and Dental Review
- Communications Meeting
- Managers Meeting
- Working on Head Lease Revision

*VP Smith*

- International Week Planning Meeting
- Accessibility Committee Meeting
- Health and Dental Plan Review meeting
- President's Breakfast
- Elimination of Racism
- BOCP
- CFS Sustainability Motion for the AGM
- Meeting with Food Services regarding getting meal plans integrated into Louis'
- UPASS prep for meeting with city
- Reports of Health and Dental Plan providers

*VP Collins*

- Policy review meeting
- Exec meeting
- Meeting with Caroline about project ideas
- Meeting with Millennium Scholarship Foundation Representative
- Communications meeting
- External Affairs Board
- Day of Action Planning
- Saskatoon Consultation Hearing for the provincial review on accessibility and affordability to PSE

4. White Water Park Presentation

President Brittany Holderness, GM Carol Tetreault and Recreation Coordinator Al Peterson attended the Executive meeting to make a presentation on behalf of their White Water Park initiative. They propose to have a white water park built at the weir to turn the most dangerous stretch of river into a recreation park. Because the east river bank is adjacent to university land, they are looking for

support from the university community and would like the Executive and USC to spearhead their efforts. President Allan took their information and will consider whether or not to take their request further.

5. STC Sponsorship

STC is giving the USSU \$1000 sponsorship in exchange for putting information cards at the Information Centre, their logo on the events they are sponsoring and a web link to their site when we advertise stated events. There was significant discussion about the disposition of this windfall but the consensus was to use part of it to support DisOrientation, part for the jazz and art initiatives at Browsers, and part for VP Collins's Campus Café. Some may also be directed to Frost Week, if that goes ahead.

6. Youth Summit

VP Smith brought forward information on a Youth Summit scheduled for February 2 and 3, 2007 for 350 people aged 19-30. The summit is planning to bring together the youth with about 150 community leaders from various sectors. The USSU Executive has been invited to participate. There will be focus groups and there is an expectation of significant results emerging from the summit.

7. Christmas Card List

President Allan asked for some rationale behind the names on the Christmas card list provided to the Executive. After some discussion it was decided to send cards to the following:

- Student societies on campus
- Government – Premier, ministers, critics and David Karwacki
- University administration
- Board of Governors
- URSU
- KSA
- CFS – Ottawa
- Student Health
- Student Counselling
- Campus Legal Services
- Sheaf
- Pauline Melis
- Mayor and Council
- MPs (Saskatoon)

8. Grant from StudentCare

When the USSU first signed with Student Care a grant of \$25,000.00 for enhancing student life was provided. This money has never been spent and is in a



# Executive Committee

Minutes for Monday, November 27<sup>th</sup>, 2006

Present: Ryan Allan, Cody Lang, Alice Collins, Ashlee Smith, Brad Flavell,  
Caroline Cottrell

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1. Call to Order

The meeting was called to order at 2:00 p.m.

2. Call for Quorum

Quorum was present.

3. Roundtable

All Executive members spent the majority of week of November 20 – 27 in Ottawa at the CFS-AGM.

*VP Collins*

- Preparation for CFS AGM

*VP Smith*

- Meeting with a student regarding disability issues
- Lead a panel discussion on sustainability at the CFS conference
- Health and Dental Plan review
- Conference call with SYC to discuss CFS motion
- SIB

*GM Cottrell*

- Attended two planning meetings for Place Riel Renovations
- Attended separate meeting with Brian Saunders
- Attended meeting with the Board of Directors of the Alumni Association
- Attended meeting of the Student Relations Committee of the Alumni Association
- Worked on the Needs Assessment Survey for the renovation
- Louis/Browsers Planning Meeting
- Admin Team Meeting

1. McCall Commission

VP Collins requested Executive support for her lobby efforts. In conjunction with URSU would like to send a copy of the Submission to the McCall Commission to each MLA in the province as well as selected others.

EXEC66      Move to approve up to \$800.00 from Lobbying to support printing,  
Collins/      binding, and mailing of the McCall Commission submission to MLA's  
and government officials for lobbying purposes.

Carried

Discussion about the need to request URSU to offset some of the cost of the lobby effort ensued.

EXEC67      Move to request a significant contribution from URSU for support of the  
Collins/      printing, binding and mailing initiative.

Flavell

Carried

2.      Jazz at Browsers

GM Cottrell reported that the first jazz afternoon would be held in Browsers on December 1<sup>st</sup> from 3:30 – 5:00 p.m. A jazz pick up group – vocals, keyboard, bass and drums – will play. Christian has done the publicity posters for the event, which we hope will become a regular gig.

3.      Italian Student Airmiles

VP Lang reported that he had received a request from the Psychology Department to provide assistance in the form of airmiles to help get an Italian student to Canada. The consensus was that this is not an appropriate endeavor for the USSU.

4.      Matt Leisle

Chair Leisle has requested support from the USSU to take an online course in parliamentary procedure from the University of Wisconsin.

EXEC68      Move to support Chair Leisle with \$230.00 for his parliamentary  
Allan      course.

Collins

Carried

5.      International Week Sponsorship

EXEC69      Move to approve \$250.00 worth of time for the USSU Communications  
Smith/      Department for design time for International Week.

Lang

Carried

6. Browsers Two

EXEC70      Move to explore the possibility of developing Browsers Two in the  
Flavell/      University Learning Centre and creating a proposal to that effect.  
Collins

Carried

7. Renovation Survey

VP Lang suggested that it was important for the Executive to formulate a “grand vision” rather than asking open-ended questions. Robert Martz, Communications Manager and Jason Ventnor, Marketing Service Coordinator will work on the survey, which will be conducted online. USC’s involvement will also be crucial to the process.

8. USSU Reunion

The USSU has about 217 names and addresses for former executive members, including the oldest surviving member from 1937 who is now 92 years old. We are working on ideas for the Centennial reunion for September 14<sup>th</sup> and 15<sup>th</sup>, including asking former USSU President (1961-62) Roy Romanov to be the keynote speaker.

9. Annual General Meeting

The Annual General Meeting has tentatively been set for January 17<sup>th</sup> at 5:30 p.m.

Adjourned.

## Board of College Presidents: Sunday November 19<sup>th</sup> Minutes

### Absent:

President Hayes (KiSS),  
President Cox (ARC),  
President Kiehlbauch (WCVSA),  
President Worme (ISC),  
President Cunningham (ESS),  
President Anholt (SDS),  
President Reid (SESS),  
President Horvath (STMSU),  
President Ledding (SMSS). -*No longer Board Member*-  
BOCP Secretary, Vice President Collins (USSU)

1. Meeting called to Order at 4:09 PM
2. Introductions: Itemobong Umoh, President of the International Students Association
3. Motion to Adopt the Agenda: President Brown (SCSS)/President Barton (SPNSS)
4. Minutes: Tabled
5. New Business
  - a. Fee Debate Continued:
    - President Dwernychuk (ASSU) produced a limited document, which contained the prices, numbers sold, and benefits of several college societies, and their respective opinions on the mandatory student fee proposal.
    - President Dwernychuk indicated that the document will be updated when more information is provided.
    - President Deneschuk (SNSS) requested information on the referendum policy, specifically whether a specific college could hold their own, President Allan (USSU) promised to find out.
  - b. WinterCon Continued:
    - President Dwernychuk informed the board that WinterCon shall consist of dinner with University President McKinnon on Monday January 22<sup>nd</sup>, 2006 @ 6 PM in the Louis Private Function Room.
    - The Board Members had no objection to having the January BOCP meeting to follow directly after.
  - c. Webpage Continued:
    - President Dwernychuk informed the Board of webpage delays, but stated that accurate contact information has been placed on it. ([www.ussu.ca/bocp](http://www.ussu.ca/bocp))
    - President Dwernychuk apologized for the extended time it has taken to redo the webpage.
6. Other Business
  - a. Remembrance Day:
    - President Deneschuk stated that there were reserved seating at CU Place for all Presidents or their representatives, but only 2 or 3 showed up. In the future college societies should endeavor to have at least one member attend to lay the wreath provided.
    - President Allan stated that the ceremony on Campus was also poorly attended, but suggested it was a failure to communicate more than an unwillingness to attend.
  - b. New Blood:

- President Dwernychuk informed the board that Medicine has new President, he will be added to the mailing lists as soon as possible.

7. Round Table

- a. SCSS: upcoming Kaiser Tournament, more prizes than entrees!
- b. SCSS: U of S was not involved in the Western Business Games fiasco
- c. SCSS: Who to talk to about Vanier Cup?
- d. LSA: Upcoming Guest Speaker: Supreme Court Justice Rothstein
- e. USSU: Elimination of Racism Week event is in planning stages
- f. USSU: Poster Policy compromise in the works, stay tuned
- g. ASSU: meeting with Dean very disappointing, requesting outside help
- h. SPNSS: Norwalk Virus was covered up in Residence, U of S Senate was notified
- i. SPNSS: Bachelor Auction on Fri. Nov. 24<sup>th</sup>
- j. AGA: Ag Bag Drag went well

8. Questions and Comments: None

9. Adjournment: Motion made by President Deneschuk/President Tam (Campus Rec)

# Code of Ethics and Disciplinary Committee

## Report to Council

November 20, 2006

On October 27, 2006 an anonymous complaint was filed to the Code of Ethics and Disciplinary Committee regarding a breach of the Code of Ethics by a member of University Students' Council. The complainant was asked to give his or her name to the committee and the complainant identified themselves as Kevin James. The committee agreed that the complaint was worth looking into and began an investigation. Eventually it was decided that the complaint did not hold any merit and the committee chose not to pursue it.

Unfortunately the committee feels that the system was being abused during this complaint. The complainant made numerous accusations and also a number of personal attacks in the complaint they filed. On a number of occasions the complainant was asked to further elaborate on their claims so that the committee could investigate them and was also asked to testify in front of the committee. These questions were never answered, and a long list of excuses was given as to why they could not meet. The committee continued to give the complainant the benefit of the doubt by quietly investigating the claims they made. However as more and more time went by and the complainant still had not given the information requested and refused to meet, their identity began to come into question. An inquiry was made to Student Records and the committee was told there was no record of a student named Kevin James at the University of Saskatchewan.

The other aspect of the complaint that caused concern was the nature of the information provided. The complainant talked about meetings and policies of the USSU that are not open to the public and that the average student would have no way of knowing. It was very clear that a member of the Executive or a staff member of the USSU was leaking information to someone else solely for the purpose of filing the complaint. When asked where this information came from, the complaint claimed that they talked to the Executive and staff people, but would not say where they got the information.

In the last correspondence the complainant claimed that he or she was a member of University Students' Council and said that they would be bringing up this complaint at the meeting on November 16. Unfortunately this never happened. The complainant admitted that their name was not in fact Kevin James, but did not give their real name. Another attempt was made to contact him or her, however all emails sent to their email address bounced back, and there is no other way to contact them at this time.

The whole process around this complaint is obviously upsetting to the Code of Ethics and Disciplinary Committee. The complaint filed was essentially saying that the member in question should be removed from their position. The complainant lied to the committee about their identity and made a number of accusations and personal attacks that were completely untrue.

It is a truly despicable act for someone to abuse the Code of Ethics and the Code of Ethics and Disciplinary Committee in this manner. University Students' Council is essentially the Board of Directors of a multi-million dollar organization and the person filing the complaint obviously does not understand the gravity of this situation. Making false claims and fraudulently representing themselves is a shameful act, which are made even worse if this person is a member of University Students' Council as they claim.

It is unfortunate that information is being leaked from the USSU office and that people are abusing the Code of Ethics in the matter. The committee wants to remind council of the serious nature of filing a complaint and its concern over the unfortunate circumstances of this situation.

# External Affairs Board Minutes

Thursday, November 16, 2006

Present: Jeremy Ring, Alice Collins, Ryan Allan, Cathryn Abrametz

Regrets: Alison Forbes, Blair Pizio, Itemobong Umoh

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**1. Meeting called to order at 3:05 PM**

**2. Quorum was not present**

**3. Business**

**3.1 Saskatoon Consultation Hearing**

VP Collins stated that, in her presentation to the review committee, she will focus this round on issues surrounding Student Financial Assistance, student debt versus reduced tuition fees, public good of education and university administration accountability.

Councillor Abrametz expressed interest in presenting at the consultation hearing in Prince Albert.

**3.2 Student Survey**

VP Collins brought forward the idea of running a student survey on campus to gather some U of S specific data on student debt, student issues surrounding quality of education etc. VP Collins said this kind of information would create some hype surrounding the Day of Action as well as be useful in lobbying the government.

VP Collins encouraged board members to read through the SK submission thoroughly and to look elsewhere for more information in order to pull out some possible questions that could be asked on the survey. The Communications Manager and Marketing Services Manager of the USSU will be asked to assist. The target date to have survey ready will be January 12<sup>th</sup>, 2007, the survey will occur for two weeks, and the data entry and analysis will be due February 6<sup>th</sup>, 2007.

**3.3 Day of Action planning**

After some brainstorming the board decided the theme for the Day of Action would be "Education shouldn't be a debt sentence." The board decided to model the rally after the French Revolution, calling it something like the Tuition Revolution or the Student Rebellion. Plans include incorporating the drama department, a guillotine, and an

executioner. These plans are preliminary and more discussion and planning is underway.

**3.4 Open Mike Event- Canada's responsibility in the face of international terrorism**

VP Collins has been working with Professor Van Hesteren in organizing an open mike forum to discuss Canada's role in international terrorist threats, specifically the question of 'should the Canadian Military be in Afghanistan?'

Discussion involved the format of the forum, and the board thought a panel of specialized speakers on the issue would be appropriate. VP Collins suggested, for the panel, representatives from the Muslim community, from the Afghan Community, from the academic community, from the Christian community, and from the Canadian Military. VP Collins suggested that related campus groups should be contacted and invited personally. VP Collins stated that she would like the event to focus on particular campus groups coming together while keeping the event open to the whole community. The event would be held in mid January.

**4. Any Other Business**

Meeting moved to 3:30PM.

**5. Questions and Comments**

None.

**6. Adjournment**

**Student Issues Board**  
Minutes for Tuesday Nov. 21, 2006

1. **Call to Order**  
Meeting called to order at 4:06 p.m.

**Present:** VP Smith, VP Flavell, SAL Goff, Member Parker, Member Rabyj

**Absent:** SAL Vu, Member Ewen

2. **Call for Quorum**  
Quorum is present.

3. **Business**

- 3.1 **Better World Books**

SAL Vu was not present to give an update on the book drive. VP Smith will follow up.

- 3.2 **Residential Tenancy Act**

SAL Goff stated that both Alberta and NB are not covered under provincial tenancy legislation, however residence students in Quebec sign a lease with the province, not the university.

VP Smith would follow up with Terry Chinn, Chairman of the Office of the Rentalsman.

The Board discussed other avenues we could take in lobbying the government to get residence students protected under the Act.

- 3.3 **UPASS**

The Board discussed the UPASS and when a referendum could take place. It was decided that part time students should be assessed the UPASS fee because a bus pass could be used not just for coming to school. VP Smith will set up a meeting with university administration and is meeting with the city next week. Board members are welcome to attend.

4. **Any other Business**
5. **Questions and Comments**
6. **Adjournment**

Motion to Adjourn.

**SIB Motion7:** Parker/Goff

Carried.

# **University Students' Council Agenda**

Thursday, December 14<sup>th</sup>, 2006

- 1. Adoption of an Agenda**
- 2. Introductions and Announcements**
- 3. Council Address**
- 4. Minutes and Reports for Information**
  - 4.1 USC Minutes – December 7<sup>th</sup>, 2006**
  - 4.2 Executive Committee Minutes – December 11<sup>th</sup>, 2006**
  - 4.3 Academic Affairs Board Minutes and Report**
  - 4.4 Appointments Board Minutes and Report**
  - 4.5 Board of College Presidents**
  - 4.6 Code of Ethics Disciplinary Committee Minutes and Report**
  - 4.7 Elections Board Minutes and Report**
  - 4.8 External Affairs Board Minutes and Report**
  - 4.9 Operations and Finance Board Minutes and Report**
  - 4.10 Student Issues Board Minutes and Report – December 5<sup>th</sup>, 2006**
  - 4.11 Sustainability Board Minutes and Report**
- 5. Motions Arising from the Minutes and Reports**
- 6. Business**
  - 6.1 Infrastructure Fee (Tabled)**
  - 6.2 Health & Dental**
- 7. New Business**
- 8. Questions and Comments (30 minutes)**
- 9. Any Other Business**
- 10. Adjournment**

# University Students' Council

Minutes for Thursday, December 7<sup>th</sup>, 2006

## **Present**

Ryan Allan, President  
Cody Lang, VP (Operations & Finance)  
Ashlee Smith, VP (Student Issues)  
Brad Flavell, VP (Academic Affairs)  
Alice Collins, VP (External Affairs)  
Steven Leibel, Agriculture  
Tyler Olson, Arts & Science  
Josie Steeves, Arts & Science  
Cameron Ewen, Assoc. Res. Comm.  
Vogeson Paley, Commerce  
Katie Kirkness, Indigenous  
Alison Forbes, Law  
Karla Horvey, Physical Therapy  
Ellyse Schultz, St. Thomas More  
Stephanie Parker, St. Thomas More  
Matt Flintoft, WCVM

## **Also Present**

Matt Leisle, Chair  
Caroline Cottrell, USSU GM

## **Regrets**

Ben David, Engineering  
James Mantyka, Engineering  
Itemobong Umoh, International  
Rachana Bodani, Medicine  
Megan Harder, Nursing

## **Absent**

Ana Carolina Melendez, Commerce  
Jess Chhokar, Dentistry  
Jocelyn Grismer, Education  
Kristina Rabyj, Education  
Lane Buswell, Kinesiology  
Cathryn Abrametz, Pharmacy & Nut.

Meeting was called to order at 6:02 p.m.

### **1. Adoption of an Agenda**

Move to adopt the Agenda.

**USC Motion138:** Horvey/Steeves

Carried.

### **2. Introductions & Announcements**

VP Flavell sent regrets on behalf of Councilors David, Mantyka and Bodani.

VP Lang sent regrets on behalf of Councilor Harder.

Chair Leisle sent regrets on behalf of Councilor Umoh.

### **4. Minutes and Reports for Information**

#### **4.1 USC Minutes**

Chair Leisle stated that on P.6 it reads, "He stated he would recommend to the CEDC and USC that anonymous complaints not be accepted" and it should read, "He stated he would recommend to the CEDC and USC that anonymous complaints be accepted."

#### **4.2 Executive Committee Minutes**

Councilor Steeves asked for information on the Youth Summit.

VP Smith reported the Provincial Government is putting the Youth Summit together. It will be a summit for young people between the ages of 18-25 held in Saskatoon. There will be 300 young people from different areas of Saskatchewan. Then there will be an additional 150 community leaders to attend and have discussions. These politicians and business leaders will then discuss what they have heard and will discuss the main points and try putting them to use. If MSCs are interested in attending there is an application to be filled out. The provincial government wants the USSU to help promote the summit.

VP Collins stated tomorrow is their press conference and she is going to attend. If you are interested you can register yourselves online.

#### **4.7 External Affairs Board Minutes and Report**

VP Collins stated everything discussed was in the minutes.

#### **4.8 Operations and Finance Board Minutes and Report**

VP Lang stated that he is not sure why the October 16<sup>th</sup> minutes are on the agenda because council has already approved them.

Councilor Steeves asked who is currently taking care of the plants.

VP Lang stated that FMD currently takes care of the plants and he has heard conflicting reports about the monthly cost of maintaining the plants. He stated he would get back to council with the actual cost. He noted that the contract stipulates Place Riel must have the plants but does not state the USSU has to pay for them.

### **5. Motions Arising from Minutes and Reports**

Councilor Steeves stated that the process confuses her. She confirmed that the health and dental would be dealt with later in the meeting.

Move to adopt the minutes as circulated with the exception of the October 16<sup>th</sup> Operations and Finance Board minutes.

**USC Motion139:** Schultz/Lang Carried.

### **6. Business**

#### **6.1 Infrastructure Fee**

President Allan stated the infrastructure fee would help cover the cost of the upcoming renovations to Place Riel. He stated there have been lots of discussions with the Executive about USC involvement in the discussion. The Executive thought it would be great to involve council in the discussion and have come up with several options of how to do so. He stated the first option is to increase the infrastructure fee by \$30. This increase would allow the USSU to have new offices and the current ones could be used for retail space. It would also include a wellness centre and a new structure. The second option would be to raise the fee by \$45, which would include all the above plus space for campus clubs and

college societies and an auditorium style hall for use for various purposes, for example, International Students or as a rental space. He stated there is a real demand for this auditorium style hall. The third option would be to increase the fee by \$70 which would include everything listed above and possibly create a theatre, which could also be used as a conference centre and anything else council comes up with. He provided council with background information regarding the infrastructure fee. An infrastructure fee was implemented and collected for Place Riel for about 15 plus years and once it was built it was decided that they no longer needed to collect the fee. There was no money being brought in for infrastructure fees. About five years ago it was discovered that there was no money being brought in and that was a real problem. A referendum was held to re-implement the infrastructure fee and was passed by a significant margin. Last year it was recognized that it was not sufficient and council increased the fee. He recently found out that the money in the infrastructure fund is not sufficient to even cover maintenance of Place Riel. He stated it is important the fee be increased and asked council to discuss the three options of increasing the fee.

Councilor Forbes asked what the goal of council is. Is it to come up with a fee or will there be a motion.

VP Lang stated the Executive would like to find out what option council is comfortable with and possibly make a motion. He stated that there is a high demand for retail space in Place Riel and as soon as there is more vendors on campus the fee would be able to be decreased.

President Allan stated that the discussion regarding the infrastructure fee held today would not include the details of what would be included in the renovation. It is strictly regarding the fee increase.

Chair Leisle asked if there would be a motion made tonight and if so someone should make a motion.

Move to increase the infrastructure fee by \$45 to a total of \$55.

**USC Motion140:** Lang/Steeves Tabled.

VP Lang stated that this motion is up for debate and if council would like to amend the motion feel free.

Councilor Forbes stated that in the information sheet the Executive provided to council it does not include the \$70 option.

VP Lang noted that he has the numbers for that option.

Move to grant GM Cottrell speaking rights.

**USC Motion141:** Smith/Schultz Carried.

GM Cottrell stated the Executive is talking about an increase to the fee. Therefore, the current fee is \$10 per term and when the Executive is taking about a \$45 increase it is actually an increase of \$35 per term.

Councilor Forbes stated that is not what is listed on the sheet.

GM Cottrell stated that the sheet lists the total numbers. Council should be looking at these fees less \$10. She asked the accountant to provide these figures for council. She brought councils attention to the architects estimate at \$8M but they did not include the fees, the taxes or the tenant fit-ups. She instructed the accountant to include 36% on the fee because that would include fees, taxes and tenant fit-ups.

VP Lang noted the \$45 option would be for a \$20.5M loan and the \$70 option would be for a \$26M loan.

Councilor Steeves asked what U, F and E mean.

GM Cottrell stated she is not sure.

Chair Leisle reminded councilors that they get two chances to speak but if an amendment were brought forward they would get additional chances.

Councilor Forbes is going to speak against this motion. It is irresponsible, for the council to bring this motion forward. Council was informed at last weeks meeting that the fee last year was increased by \$5. She was not aware this fee was related to Place Riel. There is very little information on the sheet provided to council. There should be a limit on the amount of time this fee can be collected. The amount of work the Executive have put into this fee increase is irresponsible when comparing it to the health and dental.

VP Lang stated the maximum duration this fee would be collected for is 30 years because that is the duration of the mortgage. The fee would likely be able to be decreased before that time.

Councilor Forbes asked when was the last time a fee increase of this size was passed by council.

GM Cottrell stated that between 1964-1976 the fee was \$20 per student per term. If additional information were required she would look in the archives and report back to council.

VP Lang stated this discussion is about what direction councilors want to see Place Riel go in.

Councilor Forbes asked if there is a maximum amount of student fees that can be passed at this table versus fees that need to go referendum.

Chair Leisle stated any new fees must be done by referendum.

Councilor Leibel is also going to speak against this motion. This is going to have to go back to the college councils. He is aware that an increase is necessary but feels students should be asked how much they want to contribute.

Councilor Forbes stated VP Lang has already spoke twice.

Chair Leisle noted he spoke once about his motion and once about clarifying a point of information.

VP Lang stated that if council has a problem passing this motion it could be postponed until the New Year so councilors have a chance to speak to their colleges.

Councilor Steeves stated last year when this fee was increased the motion read “move to amend the motion to increase the infrastructure fee by \$5 per term contingent upon the operations and finance board maintain an appropriate level of lead standards for the new renovation.” She asked if the silver LEED standard was still planning to be implemented.

GM Cottrell stated that they have no choice but to implement the LEED standards because the USSU does not own the building.

VP Collins asked if a motion had to be defeated before it could be tabled.

Chair Leisle stated a motion could be tabled at any time.

Councilor Parker would appreciate this motion being tabled until next year. The health and dental plans is being voted on next week. Then council can provide their full attention to the infrastructure fee.

Councilor Paley agrees the infrastructure fee should be tabled until next year. He would like to see additional numbers provided to council. His student council would be concerned about this being an underestimation of a project of this magnitude.

Move to table the motion until Term 2.

**USC Motion142:** Collins/Schultz

Carried.

GM Cottrell has no problem getting the architects, university staff back or providing additional information to council her only concern is that it wouldn't be able to be ready for the first meeting in January.

Councilor Forbes asked if the goal of the Executive is to have this fee in place for students attending university in the fall of 2007. She asked if this is necessary.

VP Collins stated yes this is the goal of the Executive. She feels the fee needs to be in place by that time.

Councilor Forbes asked when the fee would have to pass in order to meet university and USSU deadlines.

President Allan noted that based on his meetings with university administration the fee this would have to be done in February. If council wants more time to discuss this that would be fine. The longer this increase is delayed the higher the project cost, which is why the Executive wants to get this, going.

Councilor Paley stated council just wants to see more concrete numbers. The sooner the Executive provides information to council the sooner they could discuss with their councils and a decision could be made.

Councilor Forbes is speaking in favour of postponing the motion. The Executive has not shown any long-term plans on how this increase would affect students. A \$5 increase was passed last year and now we are proposing a huge increase without subsequent thought shows irresponsibility on the Executive's behalf. USC should consider taking this to referendum because it is such a huge increase. This is what student referendums regard.

President Allan agrees that previous councils have shown irresponsibility, which is why this year's council is in this situation. The current fee is so low it doesn't even maintain the Place Riel. He disagrees with taking this to referendum. The constitution is very clear on what needs to be taken to referendum. If several council members feel this should be taken to referendum then an amendment to the constitution should be submitted to the AGM in January.

Councilor Forbes asked what is stated in the constitution.

Chair Leisle stated anything new goes to referendum.

Councilor Forbes asked if it limits the ability to go referendum.

GM Cottrell stated the constitution reads, "A referendum must be held for the purpose of establishing or eliminating a dedicated student fee and shall be binding upon the Executive and USC." She clarified that if the fee exists it is not establishing or eliminating a fee.

Chair Leisle reminded councilors the motion is whether or not to postpone until the second term.

## 6.2 Health & Dental

VP Smith stated she would give the history and then an overview of the process and then would make the recommendation. She stated that because this falls under business on the agenda a motion has to be made so if anyone would like to table the motion to go ahead. She stated this was a long process. The health and dental plan is the biggest service the USSU provides to students so she encouraged councilors to take this vote very seriously and ask questions because there is a lot of money involved. The Executive members received proposals from Campus Trust, Student Wise, National Student Health Network, and from the current provider Studentcare. She stated USC was invited to attend all presentations. GM Cottrell and VP Smith reviewed all the proposals from the different providers and made summaries from all the proposals. The Executive and GM Cottrell feel Studentcare is the best fit. They are currently meeting all students' needs and fit well with all our values. They provided the best presentation. There were some issues with the other proposals. For instance, one proposal had several spelling and grammatical mistakes. Another provider wanted to charge double the current cost of enrolling family members into the plan. It was decided Studentcare would provide the best services to students.

Move to accept Studentcare's proposal as circulated to council to be the Health and Dental provider for the USSU.

**USC Motion143:** Smith/Horvey Tabled.

Councilor Forbes stated she received a letter from a student in enrolled in the College of Law and would like to share some concerns with USC. She feels this motion should be tabled until Term 2. She is not blaming the Executive for the delay because she could have taken a more active role with this issue. The student raised concerns with the brokers who insure or look for insurers. She raised concerns with mainly with Studentcare but with all the brokers. This student stated there is no way to guarantee they are finding the most meaningful way of finding the best rates. She raised concerns with Studentcare constantly relying on Sun Life and how that affects the competitive nature. Last year the USSU was engaged in a struggle with Studentcare because they raised their fees twice and then at the end they lowered their fees and the USSU had a contract with Studentcare and they couldn't get out of it. Thirdly she raised concerns with Studentcare handing out free stuff in relation to these contracts and questions the \$25,000 that mysteriously turned up. She also stated that the Executive was given a free trip to Montreal funded through Studentcare. It is relatively bizarre to make a decision on information provided her because it is based on non-substantial issues. There is nothing written about the actual services that would be provided to students. It seems wrong to decide on a broker and then contract the work out. URSU has recently signed a contract and previous to them signing the agreement they have been provided with a detailed list of services that would be provided to students. If council is not provided with this information the motion should be delayed.

VP Smith stated GM Cottrell spoke to that particular student earlier today and the answers to her questions have been answered. She stated the rates have not been raised it was the insurance premiums that increased and the USSU has no control over that. The administration rates and fees will remain the same throughout the three-year contract. Studentcare is looking into other relationships with providers and are actually going with a different provider with the newly added travel insurance. The reason Studentcare has been so involved with Student Life in the past is because of price and their ability to work with Banner, which is the program the university uses. The Executive was in Ottawa in the summer months to attend two conferences. The one conference was cancelled and the Executive was stuck in Ottawa for a week so Studentcare offered the Executive a trip to Montreal so that they could see how Studentcare ran their organization and the Executive each paid for their own travel. The Executive decides what services the health and dental brokers provide. She does not believe URSU would have been provided with more information than the USSU.

GM Cottrell stated the Executive does have the numbers. The Executive's request for proposal was 20 pages shorter than other RFPs. The Executive asked the following for each submitted proposal: executive summaries including mission and vision statements, main features of the provider and proposed services including benefits, opt out clauses and payment schedules and itemized pricing including administrative costs. When looking for hard data the only thing available is administrative costs. It is impossible to give a total cost analysis at this point. Anybody who is saying they have this provided to them is questionable.

Councilor Forbes asked why the USSU's request for proposal was 20 pages shorter.

GM Cottrell stated yes it was shorter. She can provide a RFP to council. There are several providers in this country that can do the job. Rather than putting out a huge RFP and spending the entire term working only on health and dental the Executive decided to limit the process. All of the groups who submitted proposals commended the USSU on their RFP because it was clear and understandable.

Councilor Forbes asked if the 20 pages would have included a list of services the schools wanted.

GM Cottrell noted the USSU already knows what services are required and they are health, dental and vision.

Councilor Forbes asked about the specifics.

GM Cottrell stated that couldn't be done. There are no premiums and they are the big chunk. She can provide best estimates but that is all.

Councilor Forbes asked about specifics, such as, dental cleaning.

GM Cottrell stated the projected health from Studentcare is \$133 for health and \$95 for dental. She does not know how to better answer the question.

Councilor Parker asked why there is such little information provided to council if there is additional information. She stated when choosing a broker no one really cares about the history of the company and it doesn't help council make a decision. The bottom line is students want to know what they are getting for their money. She asked if it would be possible to see what other brokers have provided to universities. She is speaking against this motion because it is hard to make a decision based on the information that was provided.

Councilor Flavell stated he was council member before and understands where council members are coming from. This is a huge issue that is hard to process. He sits on the Executive and spent a minimum of 40 hours with this trying to wrap his head around it. He thanked Councilor Forbes for her questions. Council members were welcome to attend each and every one of the health and dental presentations. He also understands that every council member is a student and has a ton of things on their plate. Council has had tons of time to stop by the office and pick up an information package from each presentation. It is possible that the Executive did not communicate that part well enough to council. If council has questions that the Executive does not know the answer to he is sure they could find the answers. He is not going to make a motion to postpone this but if council does feel like they don't have enough information to make a decision by all means voice your concerns.

Move to postpone this debate until Term 2.

**USC Motion145:** Steeves/Collins

Councilor Kirkness asked when this has to be decided.

VP Smith stated it is open ended. The Executive told the brokers that the decision would be made by December 15<sup>th</sup>. If this vote passes it needs to be decided by the first USC meeting in January.

Councilor Steeves asked why could it not be done in February.

GM Cottrell stated there are two reasons. The first reason is there is the issue about student fees and if council makes a decision to change providers and we have to set up a new office. She has to have time to hire staff, find the brokers, and get the office ready. There are time constraints that do exist.

Councilor Steeves she also received the letter from the student who raised the issues. There is no student involvement in this decision. She agreed council

could have gone to the presentations but she had class during them and if she didn't attend class she lost marks. As a council member she should not be expected to lose marks. USC should not have to go to the Executive to find information on health and dental. She understands that the Executive knows this stuff inside and out because they have spent four months working on the project and council was provided a sheet of information. The answers were not discussed or explained. The information provided was little to nothing. Up until last week council had no idea the deadline was December 15<sup>th</sup>. She thoroughly went through and there was no deadline stated. As GM Cottrell and others have stated there is nothing terrible that would happen if the decision were not made tonight. She has several finals to prepare for and doesn't have the time to review this as in-depth as it needs. People in the Centres have expressed concern that they didn't even know this was happening. She understands this needs to be voted on but council does not have sufficient information to make a responsible decision.

VP Collins stated this decision has to be made and she doesn't care if the motion is postponed. Her issue with this is that council has known about this since September. She doesn't care if it was in the minutes because it was said that decisions need to be made before Christmas. She finds it very frustrating that council is blaming the Executive when council had ample opportunities to attend the presentations. The Executive was not going to print off every piece of paper from every presentation because many would not read through it. Council was given the opportunity to stop by the office to pick up information packages, which was your duty as councilors. She doesn't care if you had time or not. When you signed up as council a member that is what you signed up for, those are your duties. She finds it frustrating the Executive is being blamed for not providing council with enough information or sufficient time when the information was available and council was aware the decision had to be made.

VP Smith noted she would like to echo what VP Collins stated. She is incredibly frustrated because she does not know what council expects. Along with GM Cottrell she went through every proposal to provide a summary sheet. Council wants to know additional on the services and coverage. It does not matter which broker you go through because your premiums are all going to be around the same. The administration fee and broker cost is what is going to differ. The reason those numbers are not provided is because not every company has the same services so there is no way to compare them. Council can decide what coverage is included. She is not clear with what council is asking. The service Studentcare provides is that they do a survey every year and they have a calling centre. She stated for her that would be enough information to make a decision. If council wants additional information they should stop by the office and talk to the Executive.

Councilor Forbes is speaking in favour of the motion. Council is relatively aware of their duties as councilors. She appreciates the work the Executive has done. Council would like to know what the student fee is going to be from this and what

services are going to change. She is aware of the fact that this can be debated but let's debate it now. Council is not aware what students will be getting from this.

VP Flavell just wrapped his head around this in the last day or so. Every provider gave a projected number of premiums and administrative costs. The only thing that providers can guarantee is the administrative costs. Premiums are never locked in until a contract has been signed. Every provider gave a number and he can provide that number plus administrative costs plus on-campus office fees. He can provide council with those numbers but council has to keep in mind that these numbers are only as good as the numbers they have right now. These numbers will be close to when the contract is signed. The CFS National Health Network final cost was \$272, Campus Trust was \$238 plus space and lease, Studentcare was \$238.41 and Studentwise was \$223.88. He noted these costs are not set in stone these numbers can go up or down. Use the information to make a decision and vote in favour.

Councilor Forbes clarified that in comparison to the services students currently have, if that were to change would there be a cost associated.

Councilor Flavell stated the numbers the Executive have were based as close as possible to the services students currently have.

Councilor Leibel is going to speak against the motion to postpone. He is aware council criticizes the Executive to death every week. However, the Executive have done their homework and they have explored every possible option and they are going to make the best possible decision and council should accept their recommendation.

Councilor Paley would also like to speak against this motion. He would like to hear more discussion about the program itself.

Councilor Steeves stated most of this is a lack of communication. She understands the Executive has done the homework on this issue but she wasn't aware until last night that she could come to the office for additional information. Because of the lack of the communication she would like additional time to make a rational decision.

Councilor Forbes asked what happens after the motion is passed.

GM Cottrell stated she has spent the past three days discussing with Studentcare. The final points of the negotiation were: a 22% cut in their service fees, become carbon-neutral by 2010, \$9.50 per member per plan per year with no increase for three years.

Councilor Parker stated Councilor Steeves took the words out of her mouth. She stated council was not trying to attack the Executive members because council

feels they are doing their jobs. She was under the impression that all information had been provided to council and was not aware there was additional information in the office but she takes full responsibility for not being aware of that. She stated that this is just a bad time for all students and would appreciate another week or more to review the information.

Move to call the question.

**USC Motion146:** Horvey/Paley Defeated.

VP Flavell stated he feels council should delay the vote. Council dropped the ball by not picking up additional information and does not feel students should be penalized because council did not do their jobs. He stated if council is not prepared to make a decision the motion should be postponed.

Councilor Kirkness thanked council. She stated she comes from a time student council of three members and wants to have more discussion with them.

Councilor Parker agrees that a decision should be made next week.

Move to postpone until next week as opposed to Term 2.

**USC Motion147:** Parker/Collins Carried.

Councilor Paley stated council would be in the same boat next week because there is not enough time to meet with students. He noted that if it is only going to be delayed until next week it may as well be voted on tonight.

Councilor Forbes is in favour of the motion. She stated at least USC members could send an email out to students and provide them with information. She would like to clarify that the lack of communication is not entirely council's fault. Council may not have been clear on the criteria; however the criteria were not provided to council.

President Allan states council was very clear in exactly what they wanted. The Executive was going to hear presentations, pick the best one, and recommend it to council. Council then asked for a brief summary of each of the presentations, and the executive agreed and has done so. Council then asked for even more information, so the executive opened up the presentations to all councilors. With only one exception, the member from Engineering Councilor David, who attended some of the presentations, not a single councilor showed up to a single presentation. Even after the meetings, not a single councilor came to the USSU office to ask what they had missed. He stated that it is not a miscommunication or council not being clear, it is that council dropped the ball. However it does not matter, except to remember for next time, how or why councilors don't have enough info. It is not good governance to vote on things you don't understand, so on those grounds he is in favour of postponing the vote.

VP Lang stated President Allan took the words out of his mouth. He agrees the vote should be postponed.

VP Smith is going to vote in favour of this motion. She asked that council not make decisions based on the numbers VP Flavell presented earlier. She is frustrated because council wanted the Executive to take a leadership role in this decision, which they did and now council wants to take a leadership role.

GM Cottrell asked if council wants her to make a larger presentation for next week. She stated that due to students writing exams she couldn't see one single council member going and reviewing this information for next week. She does not know how to provide greater clarity on this.

Councilor Steeves stated she is going to speak against this amendment. She does not feel council is to blame for this and stated that in the October 12<sup>th</sup> minutes other suggestions were discussed on how to make the best decision. For example, an ad hoc committee and council receive proposals from each provider each week.

Councilor Forbes stated she is taking offense at the Executive and the role they are taking. She is accepting the fact there is no more information to be provided but as councilors they do not feel the information provided is sufficient. Council did not drop the ball by not going to the office and getting the same information that has been provided for the meeting. She asked if additional information is available at the office.

President Allan stated there is more information available at the office, which has been available to councilors from the very beginning.

VP Flavell apologized for using the term "drop the ball." He did not mean to offend anyone.

Councilor Paley asked if this motion is passed tonight does it have to be voted on next week.

Chair Leisle responded that if the amendment is passed and then the motion to postpone is passed the motion would come next week. Unless, another motion to postpone is made and passed.

Councilor Kirkness stated she is under the impression that quorum wouldn't be present at next weeks meeting and is wondering if that would affect the decision.

Councilor Leibel stated council should research how insurance policies work. He clarified that council is just picking an insurance broker.

GM Cottrell stated you are picking a service provider and not an insurance broker.

Councilor Forbes ???

VP Smith stated there would not be any fee increases. The only thing that may increase would be the premiums, which council has no control over.

Councilor Forbes asked if this would affect student fees.

Chair Leisle noted the student fee is going to be \$9.50 per member per plan per year plus premiums.

## **8. Questions and Comments**

Councilor Steeves asked that acronyms be spelled out in order to avoid confusion.

Councilor Forbes stated that with regards with the Infrastructure fee council would like the Executive to provide: any long-term planning regarding student fees and infrastructure fees, the last time a fee of this significant increase was passed, what other Students' Unions do for example do they go to referendum, the impact of that and the length of the fee. She asked council to email additional requests regarding the Infrastructure fee to the Executive. She encourages discussion at USC meetings.

VP Flavell stated the AAB met on November 29<sup>th</sup> and quorum was not present.

VP Smith asked Councilor Forbes to confirm the first item she would like the Executive to provide regarding the Infrastructure fee. She stated she finds the repetitiveness of council frustrating. ???

Councilor Forbes clarified her questions. She asked if it is appropriate to increase fees every year and are increases going to continue in the future. She stated she is aware that the student who sent the letter has been addressed; however, she still wanted her concerns raised at the table.

President Allan thanked council for contributing to the Polar Bear Dip. He took the jump wearing a Santa Claus suit and it was extremely cold.

Councilor Paley also asked estimations on how over budget the renovations could go and if the University is planning to contribute any funds.

Councilor Leibel asked the Executive to come prepared for debate to the next USC meeting. He stated his council might be grumpy about student fees increasing. He asked the Executive to take Councilor Forbes' questions seriously.

Councilor Kirkness noted that her council currently consists of only three students so this is the only debate she gets. From her point of view it is really hard for her and other council members to grasp the insurance policy in 15 minutes meanwhile

the Executive have spent months on the issue. She thanked Councilor Forbes for her questions. She commended everyone for attending tonight.

Councilor Steeves thanked President Allan for being involved in the Polar Bear Dip. She asked if the Executive was planning to send another email out to see if quorum would be present at the next USC meeting.

President Allan stated he would send out an email to see if councilors are planning to attend the next meeting.

Councilor Leibel stated the email should remind council to read the minutes from tonight in order to avoid repetitiveness.

VP Smith wished everyone good luck with their exams.

Councilor Paley confirmed that the health and dental would be voted on at the next USC meeting.

Chair Leisle stated it would be voted on at the next meeting.

Councilor Steeves asked when the Executive would be letting council know if there would be a meeting next week.

President Allan noted he would let council know by Wednesday.

Move to adjourn.

**USC Motion148:** Horvey/Parker Carried.

# Executive Committee

Minutes for December 11, 2006

Present: Ryan Allan, Cody Lang, Alice Collins, Ashlee Smith, Brad Flavell,  
Caroline Cottrell

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1. Call to Order

The meeting was called to order at 2:06 p.m.

2. Call for Quorum

Quorum was present.

3. Roundtables

*VP Smith*

- Met with Marion Van Impe to discuss the administrative issues that would arise with the implementation of a UPASS
- Completed UPASS project proposal
- Health and Dental Plan service provider reviews
- March 21st Committee met to discuss the International Day for the Elimination of Racism
- Took 3 Academic Day offs to study for final exam

*VP Flavell*

- Administered 5 TEA's
- Student x 4
- Attended Student Event Risk Management Meeting
- Sheaf Interview; regarding Finals & Arts & Science potential restructuring
- ULC Town Hall discussion
- AnAmUS (Anthropologists Among Us)
- Health and Dental review

*VP Collins*

- Set up meeting with High School Student Representative Councils for the Day of Action
- Place Riel Grand Vision meeting
- Meetings with Professor Van Hesteren about Open Mike event on the War in Afghanistan
- Worked on the USSU Survey of Accessibility and Affordability of PSE
- Worked on poster ideas for the Day of Action

*VP Lang*

- Campus clubs
- Meeting at Louis'
- Financials meeting

*President Allan*

- Continued negotiations with Richard Florizone, U of S VP Finance and Resources, about support for the Poster Policy Memorandum of Understanding, discussion has now progressed to Judy Yungwirth, Director of Corporate Administration
- Conducted, along with Human Resources Director, Connie Aurat and Confidential Secretary/Receptionist, Kendra Wilkie, three interviews for the position of Receptionist
- Took some time off (ADOs) to finish an assignment and study for a final exam
- Met with the Executive and General Manager to further develop the various alternatives / ideas for the Place Riel Expansion project

*GM Cottrell*

- Marketing and Communications Strategy Meeting
- Student Event Risk Management meetings
- Daycare Board Meeting
- Work/Family Balance Conference Meeting
- Place Riel Grand Vision Meeting
- Louis'/Browsers Planning Meeting
- Normal round of meetings with staff and executive

4. Nobel Symposium

On December 19<sup>th</sup> high school students will be invited to the university to hear from various professors about Nobel Prize winners in the sciences. The organizing committee asked for assistance promoting the event, but the Executive did not feel it was within the USSU's scope.

5. Motrin Contest

Marketing Services Coordinator Jason Ventnor received information on a contest from InventaWorld Marketing, which was sent to us by *On-Campus News*. They are promoting a contest for Motrin called My Pain, My Gain in which students devise a new game or sport – make a video – and enter the contest for \$2500.00. The piece of the invitation, which stated that students *could be baked or drunk but not promote being baked or drunk*, seemed inappropriate to the Executive and thus they declined involvement.

6. VP Smith's Project Proposal

VP Smith presented her proposal to hold a referendum on the issue of a universal transit pass. The executive reviewed the constitution and the election policy as part of the discussion.

EXEC75        Move to propose holding a referendum in February on a universal  
Smith/        transit pass.  
Collins

Carried

7.        Council Address

Jennifer Kim, Women's Centre Director and Allyson Clark, Victim Advocate have asked to give an address to USC. The Executive supports this and it will take place on January 4<sup>th</sup>.

8.        Staff Work Priorities

VP Lang reported that he felt he was not getting a sufficiently timely response to his requests to staff for work to be completed on his behalf. GM Cottrell asked for specific information and reminded the Executive that any problems need to be reported to her immediately so that they can be investigated and if needed dealt with. Other members noted that they had never had any problems. The GM and some executive members reminded everyone that the executive do not always know what individual staff member's work flow and suggested that following the appropriate office protocols would ensure that all work was done as necessary

9.        Mid-Year Retreat

VP Flavell is unable to attend the retreat as booked for December 19<sup>th</sup>. It will be re-booked for January 2<sup>nd</sup>. The intent of the retreat is to examine the Executives' Grand Ideas in the light of a strategic planning process to see which ones can be converted into operational plans according to the budget.

10.      Infrastructure Fee and Health and Dental

GM Cottrell is preparing the written information requested by Council on the proposed infrastructure fee increase and the health and dental recommendation. These should be ready to send out very shortly.

Adjourned.

**Student Issues Board**  
Minutes for Tuesday, Dec. 5, 2006

**Present:** VP Smith, President Allan, SAL Goff, Member Ewen

**Regrets:** SAL Vu

**Absent:** VP Flavell, Member Parker, Member Rabyj

1. **Call for Quorum**  
Quorum is not present.

Review of Health and Dental Providers  
December 11, 2006  
Prepared by Caroline Cottrell

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At their meeting on December 7, 2006 Council expressed doubts that they had sufficient data to make informed decisions on the two issues:

1. Choosing a Health and Dental Provider
2. Deciding on an infrastructure fee change for the Place Riel Renovation.

The information on infrastructure will be presented at a subsequent meeting. Following is the information on health and dental which has been created to provide the clarification necessary for Council to make their decision as expeditiously as possible.

### **Health and Dental Provider**

In the summer of 2005 the Executive of the USSU made a decision to re-tender Health and Dental benefits, mindful that the contract with StudentCare.net/works would expire on August 31<sup>st</sup>, 2007. Information from other executives in Saskatchewan and elsewhere made it clear that the process of review could be very long and so the USSU decided to begin well in advance of the expiration of the current contract. At executive meetings it was decided that rather than sending out a general RFP (Request for Proposal) the USSU would invite selected providers to present proposals for service. Accordingly Student Wise (Campbell and Company), Campus Trust, Student Care Network and Student Health Network were invited to provide presentations within the following parameters:

#### **2. Guidelines for Presentations**

**The USSU intends to make a decision on its provider for a maximum three-year period, beginning in 2007, by December 15<sup>th</sup>, 2006. We are cognizant of the time commitment and expense that accompanies the preparation of proposals and, accordingly, have chosen a process whereby only four companies will be invited to provide bids. Your company is one of the four that is being invited to make a presentation to the Executive between October 15<sup>th</sup> and October 31<sup>st</sup>, 2006. Oral presentations will not exceed two hours. Supplementary information may be presented in writing.**

#### **Proposals should include**

- **An executive summary including mission, vision and values of the company and an identification of the main features of the provider**
- **Proposed services identifying specific benefits, opt out clauses, payment schedules**
- **Detailed and itemized pricing per unit of service, including administrative costs**

- **Proposed project management including suggested interface with the USSU and the administration of the University of Saskatchewan**
- **Space requirement**
- **Contact information including primary contact person, address, email, fax and phone**
- **References from current contracts**

Invitees were given further information which stated:

### 3. **Awarding the Contract**

**Award of this contract will be based upon the most responsive vendor whose offer is most beneficial to undergraduate students in terms of cost-benefit ratio, functionality, presence on campus, ease of use, and service. Presenters are also required to address the ways in which they will adhere to the USSU's Sustainability Policy, enclosed herein.**

**Presenters will scrupulously avoid discussion of competitors' services.**

**The USSU reserves the right to:**

- **Reject any or all offers and discontinue this RFP process without obligation or liability**
- **Begin the process again if received offers for service do not meet the USSU's needs**
- **Accept other than the lowest price**

In USC meetings over the fall this process was laid out for council and councilors were invited to sit in on the four presentations which occurred between 3 p.m. and 5 p.m. on three successive Mondays in October with the last presentation taking place on Wednesday November 1<sup>st</sup>. Only one councilor, Ben David from Engineering, participated; thus, the group receiving the presentations consisted of the Executive – President Ryan Allan, VP Brad Flavell, VP Cody Lang, VP Alice Collins, VP Ashlee Smith, General Manager Caroline Cottrell, Human Resources Manager Amy Yeager and Accounting Assistant Amanda Mitchell.

Following the presentations the group met on several occasions to discuss the proposals but a decision had been taken earlier to do a qualitative assessment based on the questions which the group felt it was important to have answered. VP Smith and GM Cottrell each took two proposals and proceeded to answer the particular questions. This information has been provided to Council in the form of a report.

When the reports were finished the Executive Committee met again to determine which of the four companies to recommend to USC as the new provider. Two providers, Campus Trust and Student Health Network were eliminated first for the following reasons:

1. Neither one addressed the issue of sustainability beyond assuring the selection panel that they used the Internet and energy efficient light bulbs. Nor did they appear to have a particularly good understanding of sustainability, despite the RFP having been explicit on the need to address the issue.
2. Both of these needed the USSU to take some level of responsibility for establishing and running an on-campus office.
3. Presentations from these potential providers were less professional than those received from the others and while in and of itself this is not necessarily the most important factor, it did not inspire sufficient confidence to award them a contract worth over half a million dollars. This was particularly the case since there were some very real problems with the presentation itself.
4. Although price is only one factor, these were also the most expensive options. In the case of Campus Trust, family opt-in was significantly more expensive; in the case of Student Health Network, premiums were much higher and the USSU also had to absorb the cost of establishing an on-campus office.

This left the selection committee with two possible candidates – Student Wise and Student Care. Ultimately the committee chose Student Care and provided their recommendation to USC on the following bases.

1. Student Care was significantly stronger when it came to issues of sustainability. They were the only company which really understood that sustainability is not simply environmentalism in a new dress. Moreover, they have a long term plan for basing all business decisions on a framework of sustainability.
2. Student Care has as its only business the provision of health and dental benefits to post-secondary institutions. Student Wise, on the other hand, is part of a much larger organization, Campbell and Company, which has student health and dental as one part of the operation.
3. In keeping with #2, the committee was also concerned about the number of people and offices involved via Student Wise. They provide a turn-key office. This office is backed up by a local financial company, Haigh and Company. All claims are dealt with by RWAM plan administrators. The committee preferred a simpler model whereby a single entity had responsibility if for no other reason than it was believed it would be easier for students who had problems or concerns to find rapid and accessible solutions.
4. There were also concerns about flexibility. Student Care has proven to be very flexible with special circumstances. Student Wise said “Maybe not but they would at least be approachable.”
5. Student Care has guaranteed that it will not raise its administrative costs for

the length of the contract. It will also establish a Saskatchewan branch of the company. StudentWise is represented by Haigh Financial of Saskatoon.

6. Student Care price includes travel interruption insurance for students who are studying overseas. StudentWise has a plan which can convert for students who are graduating.

TABLE OF APPROXIMATE COSTS\*

Company	Health Premium	Dental Premium	Administrative Cost	Other Costs	Total
Student Care	120.00	95.00	9.50/plan/member	None	234.00
Campus Trust	\$245.56 total H/D			5.44/student	251.09
National Student Health	167.02	105.75	Have to set up own office	UNKNOWN	272.77
Student Wise	133.98	89.90	Turn key office –		223.88

\*Please note that all costs are approximate until such time as premiums and exact services are decided, normally much closer to the time the contract begins.

# Executive Project Proposal

## I. Project

- A.1. Project Name: Transit Universal Pass
- A.2. Proposed By: Ashlee Smith, Vice President (Student Issues)

## II. Analysis

### A. Background Information and Need

- A.1. History: A UPASS referendum took place in 2002 and it failed by a small percentage. The failure was blamed on the high price of the pass and the inadequate transit system. Currently, students are paying \$199 a semester for a bus pass. Many students choose to drive because it is cheaper than public transportation.
- A.2. Issues: The U of S has been facing many transportation issues with regards to flow of traffic and parking. The parking lots that we have on campus are always full, leaving students with no parking space and the amount of traffic on campus is beginning to raise safety concerns.  
The University of Saskatchewan releases tons of carbon dioxide into the atmosphere each day. There has been overwhelming support by students over the past few years to combat pollution and to promote a more environmentally friendly university.

### B. Target Group and Characteristics

- B.1. Target: All undergraduate university students. The USSU will administer an opt out program under special circumstances.

### C. Vision and Mission

- C.1. Vision and Mission: To help combat the environmental crisis and help students receive affordable transportation, while decreasing the pressure put on campus parking.

### D. Key Considerations

D.1. Detailed Budget:			
	CRO	\$1000	
	ACRO	\$600	
	DRO	\$1680	*may not be needed
	Advertisements	\$1000	
	Radio Rentals	\$470	
	Photocopying forms and policy	\$50	

D.2. Total Budget: \$6 400

D.3. Organizational Requirements: The USSU will organize the referendum with information sessions to be available throughout the month of January. The USSU will work closely with SESD and city transit to deal with all the administrative issues that may come up if the vote is passed.

2006-2007 USC Attendance

Name	Sep. 21	Sep. 28	Oct. 05	Oct. 12	Oct. 19	Oct. 26	Nov. 02	Nov. 09	Nov. 16	Nov. 23	Nov. 30	Dec. 07
C. Abrametz	P	P	P	P	P	P	P	P	P	NM	P	A
R. Allan	P	P	P	P	P	P	P	P	P	NM	P	P
R. Bodani	A	P	P	P	P	R	P	P	P	NM	R	R
L. Buswell	A	R	A	A	A	A	P	P	A	NM	A	A
J. Chhokar	P	P	P	P	P	P	A	A	P	NM	P	A
A. Collins	P	R	R	P	P	P	P	P	P	NM	P	P
B. David	P	P	P	P	P	P	P	R	P	NM	P	R
C. Ewen	P	P	P	P	P	P	P	P	P	NM	P	P
B. Flavell	P	P	P	P	P	P	P	P	P	NM	P	P
M. Flintoft	P	P	P	P	A	P	P	P	A	NM	P	P
A. Forbes	P	P	R	P	R	P	P	P	P	NM	P	P
J. Grismer	P	R	P	P	R	P	P	P	P	NM	P	A
M. Harder	P	P	P	R	P	P	P	P	P	NM	P	R
K. Horvey	P	P	P	P	P	P	P	P	P	NM	P	P
K. Kirkness	NYA	P	NM	A	P							
C. Lang	P	P	P	P	P	P	P	P	P	NM	P	P
S. Leibel	A	P	P	P	P	P	A	A	P	NM	P	P
M. Leisle	P	P	P	P	P	R	P	P	P	NM	P	P
J. Mantyka	P	P	P	P	P	P	P	P	P	NM	R	R
A. C. Melendez	P	P	P	P	P	P	P	P	P	NM	P	A
V. Paley	P	P	P	P	P	R	P	P	P	NM	P	P
S. Parker	P	P	P	P	P	A	P	R	P	NM	R	P
K. Rabyj	P	P	P	A	R	P	P	P	P	NM	P	A
E. Schultz	NYA	P	P	P	P	P	P	P	R	NM	P	P
A. Smith	P	R	P	P	P	P	P	P	P	NM	P	P
J. Steeves	P	P	P	P	P	P	P	P	P	NM	P	P
I. Umoh	P	P	P	P	P	P	P	P	P	NM	P	R

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

# **University Students' Council Agenda**

Thursday, December 7<sup>th</sup>, 2006

- 1. Adoption of an Agenda**
- 2. Introductions and Announcements**
- 3. Council Address**
- 4. Minutes and Reports for Information**
  - 4.1 USC Minutes – November 30<sup>th</sup>, 2006**
  - 4.2 Executive Committee Minutes – December 4<sup>th</sup>, 2006**
  - 4.3 Academic Affairs Board Minutes and Report**
  - 4.4 Appointments Board Minutes and Report**
  - 4.5 Board of College Presidents**
  - 4.6 Code of Ethics Disciplinary Committee Minutes and Report**
  - 4.7 Elections Board Minutes and Report**
  - 4.8 External Affairs Board Minutes and Report – November 30<sup>th</sup>, 2006**
  - 4.9 Operations and Finance Board Minutes and Report – November 15 & 16<sup>th</sup>, 2006**
  - 4.10 Student Issues Board Minutes and Report**
  - 4.11 Sustainability Board Minutes and Report**
- 5. Motions Arising from the Minutes and Reports**
- 6. Business**
  - 6.1 Infrastructure Fee**
  - 6.2 Health & Dental**
- 7. New Business**
- 8. Questions and Comments (30 minutes)**
- 9. Any Other Business**
- 10. Adjournment**

# University Students' Council

Minutes for Thursday, November 30<sup>th</sup>, 2006

## **Present**

Ryan Allan, President  
Cody Lang, VP (Operations & Finance)  
Ashlee Smith, VP (Student Issues)  
Brad Flavell, VP (Academic Affairs)  
Alice Collins, VP (External Affairs)  
Steven Leibel, Agriculture  
Tyler Olson, Arts & Science  
Josie Steeves, Arts & Science  
Cameron Ewen, Assoc. Res. Comm.  
Ana Carolina Melendez, Commerce  
Vogeson Paley, Commerce  
Jess Chhokar, Dentistry  
Jocelyn Grismer, Education  
Kristina Rabyj, Education  
Benjamin David, Engineering  
Itemobong Umoh, International Sts Assoc.  
Alison Forbes, Law  
Megan Harder, Nursing  
Cathryn Abrametz, Pharmacy & Nutrition  
Karla Horvey, Physical Therapy  
Ellyse Schultz, St. Thomas More  
Matt Flintoft, WCVM

## **Also Present**

Matt Leisle, Chair  
???, Kinesiology  
Caroline Cottrell, USSU GM  
Scott Henderson, USSU IT  
Amanda Mitchell, USSU Accountant

## **Regrets**

James Mantyka, Engineering  
Rachana Bodani, Medicine  
Stephanie Parker, St. Thomas More

## **Absent**

Katie Kirkness, Indigenous

Meeting was called to order at 6:02 p.m.

### **1. Adoption of an Agenda**

President Allan proposed a friendly amendment to the agenda to include 4.6 Code of Ethics and Disciplinary Committee minutes and Report dated November 20<sup>th</sup>, 2006.

### **2. Introductions and Announcements**

VP Lang introduced Scott Henderson, USSU IT Support, and Amanda Mitchell, USSU Accountant. They will be addressing council about the accounting system.

Councilor David sent regrets on behalf of Councilor Mantyka.

Councilor Schultz sent regrets on behalf of Councilor Parker.

Chair Leisle sent regrets on behalf of Councilor Bodani.

### 3. Council Address

#### 3.1 Accounting System

Move to informality.

**USC Motion129:** Allan/Lang

Carried.

Scott Henderson stated they are present to speak on the USSU accounting system. The USSU accounting system runs on a MAC operating system. The current accounting system is at its end. They are running an accounting system called Great Plains Dynamics Version 5 and it is available in Version 9. He is here to present an upgrade of the system. The first quote shows the current system and the cost of the plan to purchase it is \$3800 and that is the actual software to run the system, which includes a 3-year maintenance agreement, free upgrades within that time period and 24-hour phone support. The next page is migration of data from the existing system to the new system. This is important to keep historical data. Microsoft provides this and the cost is \$2300. They are proposing to go with Microsoft so that they have a single source vendor. The last is the actual cost of hardware to run the system, which includes various hardware. The grand total is \$20,747; however, the GST is claimable and the actual cost will be \$19,569.

Amanda Mitchell stated the reason for switching the program prior to year-end is because at year-end there is so much information to enter into the program it is not feasible then. Meanwhile in December there is a slower period so if there are any glitches they could be fixed while it is slow. The current accounting system is constantly crashing.

Councilor David asked why 4 licenses are being purchased as opposed to one. He also asked if the hardware is justified considering the cost.

Scott Henderson stated those are four user licenses. There are two accounting clerks and one administrative support and one extra. The vendor recommended the hardware and the Campus Computer Store also recommended the hardware.

Councilor David stated his concern with the user licenses is to get one license that all users could use, which would save us \$9,000.

Scott Henderson asked where he was getting the \$3,000 from.

Councilor David does not see the purpose of spending \$3,000 per license.

Scott Henderson stated there is a \$12,000 credit for licenses at the bottom of the page you should see a total of \$3,400.

Councilor Forbes thanked the Executive for providing this information to councilors.

Chair Leisle thanked Amanda Mitchell and Scott Henderson for addressing council.

Move to formality.

**USC Motion130:** Allan/Steeves

Carried.

#### **4. Minutes and Reports for Information**

##### **4.2 Executive Committee Minutes**

President Allan stated there were two sets of Executive minutes available. He noted that, as promised, he did include his roundtable. The Executive will provide a report from their trip to Ottawa at the next meeting.

VP Smith stated that for most of the week the Executive were away at the CFS AGM conference. The USSU brought forward a motion for CFS to promote Sustainability in partnership with the Sierra Youth Coalition to assist Student Unions to promote sustainability initiatives. She led a panel at the CFS conference, which had 200 people from across Canada present. There was a lot of interest with this and she has received many emails with positive feedback. The motion passed unanimously.

Councilor Steeves stated that the November 20<sup>th</sup> Executive Committee minutes said that Studentcare had provided the USSU with \$25,000 that was never spent and now they want to spend it on enhancements at Louis'. She asked if any other possibilities have been explored.

VP Lang noted that other avenues were explored. The money was originally to be spent on Louis' renovations. That is why the Executive has decided the money should be spent at Louis'.

Councilor Steeves asked exactly what Studentcare is and when was the grant given.

VP Lang stated that Studentcare is the USSU health and dental providers for students. The money was given to the USSU 4-5 years ago, as a signing bonus.

Councilor Steeves stated that \$25,000 is a lot of money and asked how a health and dental provided grants to Louis' for that kind of money.

VP Lang stated that this is not student money going towards Louis'.

Councilor Steeves clarified her question.

VP Smith stated 5 years ago when the USSU first held a referendum to join Studentcare they gave the USSU a grant for joining. The grant was for enhancing student life for the long term. This money has been invested for 5 years and since

it was to enhance student life it was decided Louis' would be the best place to invest it.

Councilor David noted that in the November 27<sup>th</sup> Executive Committee minutes it stated the Executive approved \$800 for printing of a pamphlet to hand out. He asked if they explored the idea of sending this pamphlet electronically.

Councilor Forbes asked if council could stick to one issue at a time.

Chair Leisle stated we would go back to Councilor Steeves comments.

Councilor Steeves stated that Louis' is a great establishment but she feels the money could be better spent somewhere else, such as campus club space.

VP Lang noted many avenues were explored. He stated that Place Riel renovations are including club space in the renovations.

Councilor Paley stated that investing the money in Louis' is not a bad idea. In the long term it may make the campus bar profitable.

Councilor Forbes pointed out that Councilor Steeves noted a problem that has been going on all year. She noted that in VP Lang's response he first said the money was for Louis' and then said it wasn't for Louis' it was for student services. She asked why this money would not be used for PR renovations.

VP Smith stated that the money was officially to be used to enhance the student experience for the long term but it was suggested and recommended to go towards Louis' renovations that were going on at the time. The Place Riel renovations are going to be a multi-million dollar project and \$25,000 when you are doing renovations will not go far. That is why it was decided to spend it on Louis'.

Councilor Steeves asked what in Louis' are we looking to spend this money on.

VP Lang stated that the Executive is not looking to micro-manage Louis'. Louis' Management should decide where the money goes and the Executive will look at their recommendations. He stated they could update the TVs, the pool tables or the backroom. He stated nothing is concrete.

Councilor Steeves stated that all though Louis' is a restaurant it is also mainly a bar. She noted that a bar does not enhance all student life only students over the age of 19. She feels this money could be better used somewhere else.

Councilor Umoh asked what other avenues have been explored. He also asked from who and where these ideas came from.

VP Lang stated that the Executive is a decision making body. The Executive debate and then come up with the best solution.

Councilor Umoh stated that \$25,000 would enhance the lives of International Students on campus. He stated that the international students have events and they don't have space to hold their events and they can't cook at home and bring their food on campus. He asked how does it enhance student life to providing Louis' with \$25,000.

VP Collins stated that because there is a full Place Riel renovation in the works and campus club space is included in the renovation it was decided the money would be best spent at Louis'. A lot of the ideas that were discussed were already included in the plans to renovate Place Riel. In the PR renovations it has been decided to have a large campus club event centre.

Councilor Forbes stated that Executive Minutes should clarify what exactly has been discussed. She stated that \$25,000 does seem like a small amount when you are talking about a multi-million dollar renovation. However, when there is talk about financial constraint in the near future she does not see why this money cannot go towards the renovation.

Councilor Harder stated that if this grant gets put towards this renovation she thinks a lot of companies would provide additional money for the renovations.

Councilor Steeves noted that in the Executive minutes there was talk of developing Browsers 2 in the University Learning Centre. That is another idea of where this money could be used. She doesn't feel more people would go to Louis' because they have new plasma TVs or new pool tables.

Chair Leisle reminded that council should discuss the clarity of the minutes and things that were stated the minutes. Debating where the money should be spent should be brought up under Motions Arising from Minutes and Reports.

Councilor David asked if the Executive asked the student body where they would like this money spent.

VP Lang noted that he told Charles Hamilton of the Sheaf to put a poll in the next issue of the Sheaf, which he did not do.

VP Collins stated that at Louis' on Tuesday nights they have \$1 draft. Since this has been created Louis' has seen an increase in customers and sales on Tuesdays. There are a large number of students that consistently go and because of this they will start attending shows on Friday and Saturday nights. Louis' is not a dead end. The Executive's goal for this year is to liven up Louis', which they are doing.

VP Lang stated that in response to Councilor Steeves comments he was in a financial meeting on Monday and Louis' is thousands of dollars ahead of where they were last year. It won't generate a hundred thousand dollar profit but he hopes that in the next few years it won't be an anchor on the student body.

Councilor Grismer asked if the Executive would rescind their motion if they didn't have the majority of councilors support on this decision.

VP Lang stated that if the councilor wanted to make a motion at the end of the minutes they would have to abide by the vote.

Councilor David asked if the Executive did consider sending the \$800 worth of printing electronically.

VP Collins stated they printed 100 documents to send mostly to MLA's. When lobbying it is more effective to send a hardcopy because they receive hundreds of emails every day. The Executive agreed it would be more effective to send a hardcopy in the provincial campaign. She directed councilors to Executive Motion 67, which stated that the cost would be split 3 ways.

Councilor David asked what the McCall Commission is.

VP Collins stated that last year the Executive encouraged the government to do an accessibility report on PSE. The USSU and URSU are going to hearings where they are presenting the reports.

#### **4.6 Code of Ethics and Disciplinary Committee Minutes and Report**

Chair Leisle stated the report was submitted and was self-explanatory.

Councilor David asked why an anonymous complaint was not investigated.

Councilor Grismer stated the anonymous complaint was accepted and investigated. The CEDC reached a point in the investigation where they could not go any further without contacting the individual and because the individual used a pseudonym he or she could not be traced as a student and the investigation had to come to a close.

Councilor Forbes stated that the report was really weird to read. She asked what was being done to avoid further false reports.

Chair Leisle noted that this was a unique circumstance. He stated the complainant was given the opportunity to stay anonymous. The committee investigated further and there was not enough facts to report back to USC. He stated he would recommend to the CEDC and USC that anonymous complaints not be accepted. He stated CEDC wants students to be able to come and fill out their complaints.

President Allan stated that having read the report and devote quite a bit of his time to this he recommends a review of the CEDC Bylaw 3 be done by the AGM in January. They will hopefully have some amendments. This needs to be more clear and effective.

Councilor Rabyj referred to paragraph 3, sentence 2 which stated the complainant talked about meetings and policies that are not open to the public and the average student would have no way of knowing. She asked if there is potentially someone working on the inside if there is some type of technology to find out who it is.

Chair Leisle stated that it came from an anonymous hotmail account that anyone could have set up. He noted that at the very most it could be traced back to a computer but if the computer was on campus it could be anyone.

Councilor Rabyj asked if there is an Executive or staff member on the inside has this been discussed throughout the investigation.

Chair Leisle stated the committee investigated to its full extent.

Move to grant GM Cottrell speaking rights.

**USC Motion131:** Allan/Harder Carried.

GM Cottrell stated that when this was brought to her attention she was profoundly disturbed. The Committee shared information regarding the complaint to her and she was deeply concerned that there was information provided by a staff member. She will ensure that if there was a staff member involved this would not happen again.

#### **4.8 External Affairs Board Minutes and Report**

VP Collins stated the McCall Commission was discussed, Day of Action Planning. She stated a professor came to her regarding the war of Afghanistan and there will be an open-mike forum regarding international terrorism.

### **5. Motions Arising from the Minutes and Reports**

Move that Executive Motion 66 be opened up to USC.

**USC Motion132:** Steeves/Umoh Carried.

Move that the money granted to the USSU by Studentcare not be spent at Louis'.

**USC Motion133:** Steeves/Forbes Defeated.

Councilor Steeves stated that there are better places to spend that money than at Louis'.

Councilor Paley stated that if this money goes to Louis' it would benefit everyone.

VP Collins stated there is the option to spend this money outside of the USSU but we would like to see it spent in the USSU operations. Everyone is repeatedly saying this money could be better spent somewhere else. She would like to hear where. The renovations would enhance the student life. She wants to hear their suggestions. She encourages councilors to vote yes to spend the money at Louis'.

Councilor Forbes asked if the money has to be spent this year and asked what the total sum of money is if it has been invested for 5 years.

GM Cottrell said that the money has been in a deferred revenue fund for 5 years.

Councilor Olson stated Louis' is currently losing money. The Executive has turned around Louis'. The Owl in Regina and the bar in Calgary are always packed. There is no reason why our campus bar can't be profitable and packed. In the long term it would be a great investment.

Councilor Horvey stated that Louis' and PR are the only places on campus that are accessible to all students whether they use it or not.

Councilor Steeves stated that she feels the money could be spent by creating another Browsers in the University Learning Centre. This would be in the USSU jurisdiction. She stated that the Executive said they would not micromanage Louis'; however the dollar draft and four shots for ten dollars came from the President and VP Operations & Finance and that is the epitome of micromanaging an organization.

VP Smith stated that Browsers 2 is just an idea for now. She doesn't know when that will even be built or if they will be able to have a Browsers 2. They have access to the money now and it should be spent. Studentcare gave this money to the USSU to use towards Louis' and it should be spent in Louis'.

Councilor Umoh noted that everyone keeps saying they think investing the money in Louis' is a good idea but he wants to know for sure it is a good idea. He feels the USSU should hold off on spending this money until all options have been explored.

Councilor Forbes thinks all this motion does is give USC more time to make a decision on how the money should be spent and not allows the Executive to decide without first consulting with council. There is no rush to spend the money.

Councilor David reminded councilors that the USSU also operates Centres on campus that could also use the money.

Councilor Harder stated that Louis' is picking up momentum and it seems like the perfect time to invest.

VP Collins stated that in her mind they have evaluated all the options. The USSU Centres have more funding than any other centres across Canada. It is a perfect time to invest in Louis'.

Councilor Rabjy stated if USC is discussing ways to better student life on campus let's not cut out the 17 and 18 year old students that cannot benefit from improvements to Louis'.

Councilor Steeves stated that Louis' renovations are complete therefore this money does not need to be spent at Louis'. Just because the Centres are well funded does not mean they don't need more funding.

Councilor Paley sits on the Operations and Finance Board and sees the amount of money Louis' loses. He feels investing this money will make Louis' more profitable.

VP Collins disagrees with the comment that 17 and 18 year olds won't benefit from investing at Louis'. They can go to Louis' throughout the day.

Move to call the question.

**USC Motion134:** Grismer/David Carried.

## **6. Business**

### **6.1 Accounting System**

President Allan stated that this should be voted on this week.

Move to approve the funding of \$19,568 as presented to council for the Accounting system.

**USC Motion135:** Allan/Smith Carried.

## **7. New Business**

### **7.1 Infrastructure Fee**

VP Lang stated there is a proposed change to the infrastructure fee. The Executive is looking to increase the fee for two reasons. The first is to be able to get a loan for the PR renovations. The second is so that we will be able to fix problems as they arise for years to come. He asked councilors to discuss this with their councils.

Councilor Forbes noted it is interesting that USC is discussing increasing student fees again and a motion was just passed to spend \$25,000 at Louis'. That money would have gone a long way if put towards the infrastructure fee.

Councilor David asked if this fee was increased last year.

VP Lang stated the fee was increased last year.

Councilor Steeves asked how much it was increased last year.

VP Lang stated that he thought it was increased an additional \$5 per semester.

## **7.2 Health & Dental**

VP Smith stated the health and dental review is going quite well. GM Cottrell and the Executive did review the proposals that were submitted. The Executive will make a recommendation to council next week. There will be sufficient time to take the information back to your councils.

Councilor Forbes stated her council is not meeting again until after Christmas. She asked if it would be possible to make a decision after Christmas.

VP Smith stated the Executive have made a schedule and need to stick to it. A decision should be made prior to Christmas. Immediately after Christmas there will be discussions with the health and dental broker so she would not be in favour of delaying the decision.

Councilor David stated that as exams start next week it is irresponsible for USC to be holding meetings and expecting councilors to show up.

GM Cottrell stated it was decided in September that USC would decide on a health and dental provider on December 14<sup>th</sup>. She noted that they informed the brokers that a decision would be made by December 15<sup>th</sup>.

Councilor Forbes asked if there would be a fee change associated with delaying this decision.

GM Cottrell noted there would not be a fee change.

Councilor Steeves asked if the information with the health and dental plan deadline would be in USC minutes or Executive Committee minutes.

GM Cottrell stated it was discussed at USC.

## **8. Questions and Comments**

VP Smith noted that JDC West, which is a group of commerce students, is putting on a polar bear dip tomorrow from 10 a.m.-2 p.m. at Kiwanis Park to raise money for the Children's Hospital. If people raise \$100 local celebrities from around Saskatoon will have to jump into freezing cold ice water outside. There will be hot tubs, a bbq, and prizes for the craziest jump. The USSU decided to send the President to this freezing cold pool in the middle of winter. She asked USC to make a donation so that President Allan will have to jump into the cold water.

President Allan noted that he would jump at noon.

Councilor Horvey stated the School of Physical Therapy is having an information session on their Masters program. The session is on Monday, December 4<sup>th</sup> at 4 p.m. in St. Andrew's College.

Councilor David stated that if USC is meeting during exams both Councilor David and Mantyka would be unable to attend due to their heavy exam schedule. He noted that if the person who made the complaint to the CEDC was in the room he would like them to contact him. He stated this is a very serious issue and if they are worried about having to talk to the CEDC or USC he would gladly do that for the person.

Councilor Forbes stated that the College of Law is planning to hold an event at Lydia's tonight. They went to get posters stamped and could not because it was a non-Louis' event. She read a similar article in the Sheaf today. She asked for clarification on the policy.

GM Cottrell stated that there would be a response in the Sheaf next week in regards to that letter. The SLGA clearly states that you cannot advertise drinks for under \$2.25 and that includes hard liquor and bottled beer. Draft beer falls under a different category. There has been a miscommunication for what you can advertise. The poster from last week advertised \$2 per drink, which the USSU is not allowed to put up. She stated that if Law had a poster to display in the tunnel the Information Centre should have stamped it and allowed it to be put up.

Councilor Forbes stated she would try and find out more information.

VP Lang invited everyone to attend a jazz event in Browsers at 3:30 p.m.

Councilor Steeves stated she thinks the jazz event at Browsers is a wonderful idea. A USSU staff member also informed an Arts & Science student that they couldn't hang up posters that advertise a non-Louis' event. She noted there is no mention of having December 14<sup>th</sup> as the health and dental broker deadline and she reviewed both the Executive Committee and USC minutes. She does not think it is fair to decide before Christmas because she is only meeting once more with her council.

VP Smith told Councilor Steeves and Councilor Forbes to email GM Cottrell with additional information regarding the postering problem. She noted that this is a concern and maybe a motion should be made to delay the health and dental plan.

Councilor Forbes asked how many Student Unions sent their entire Executive to the CFS AGM.

VP Collins stated she would find that out for council members.

Councilor Steeves asked for confirmation of whether or not the USSU has a policy that states there must be one Executive member in the office at all times.

President Allan noted that there is a policy stating an Executive member must be present at all times. It has been brought up as an issue with the Executive and staff and this will be reviewed at the policy review meetings.

Councilor Steeves stated all 5 Executive members violated a USSU policy by sending the entire Executive to Ottawa on a weekend the U of S was hosting Vanier Cup and the Huskies were playing in it. This does not contribute to student morale when they see their own Executive members are not in attendance. She asked if this was talked about and why that was considered appropriate.

VP Lang assured Councilor Steeves that he would have sold his soul to attend Vanier Cup.

VP Flavell stated he would have loved to have sat outside and frozen at the Vanier Cup. The policy states one Executive member must be in the office at all times during normal circumstances; however, a conference does not fall under a normal circumstances.

VP Collins stated it has been tradition for the past few years for the Executive to attend the CFS AGM. This will be discussed in the Executive accountability reports. The Executive does not have direct links with the Huskie Athletics and felt it was more important to attend the conference.

Councilor Steeves realizes that the U of S is technically a member of CFS so it makes sense to attend their conferences. She understands why students feel disconnected from their student body when Executive members can't even attend the biggest football game in Saskatoon in a long time.

VP Lang is unsure whether the Arts & Science MSC is advocating that the entire Executive should have stayed home and instead attended the football game.

Councilor Steeves is advocating that there should have been an Executive representative in attendance.

VP Smith stated they tried to be involved with Vanier Cup but the Potash Corporation has final say in what can be done at Vanier, which is why they thought their time could be better spent in Ottawa.

VP Collins stated they were not happy they had to miss the biggest football game but the Executive had to go to work for students. It was a very productive weekend.

Councilor Rabjy supports the Executive for attending the conference and is sorry they had to miss the football game.

President Allan noted that Council was fully aware the Executive would be attending that conference and would miss the football game. He asked if the Arts MSC attended the football game.

Councilor Steeves stated that she is quite offended by this. Her sister who has a lot of health problems was in from Vancouver and spent the weekend at the hospital. That is why she did not attend Vanier Cup.

Councilor Umoh stated that the Executive had a job to do and by attending the meeting were doing it.

Councilor Schultz stated she was at the football game and she never once questioned whether or not the Executive was present. Truthfully she doesn't think any other students wondered whether or not the Executive were there. Vanier Cup was just about the football.

President Allan made reference to a recent Sheaf article about Blackberries, in which he stated that capital expenditures up to \$3,000 can be approved by the General Manager and do not need council approval. He took exception to comments in the article from Councilor Forbes stating she "did not buy it". He said the GM discretionary budget is part of the Expenditure of Money Policy, and brought a copy of the policy for council to see. He encouraged council to deal with opposition to motions via debate and voting at council, rather than in the student media.

Councilor Forbes apologized for her comments in the Sheaf where she stated that the Executive just don't know how to run an organization. She noted that a more productive way would be to discuss the concern individually rather than raising it in council. She spoke to VP Collins and GM Cottrell today about the issue and was planning to meet with the rest of the Executive. She stated she really doesn't care about the Blackberries what she doesn't like was the way they came about. Similar to the Louis' expenditure that was brought up today. First the grant was to be used at Louis' then it wasn't. Then when the Blackberry's came out they were a gift then it was a little more than just a gift. She is apologizing for stating that the USSU Executive does not know how to run a corporation.

Councilor David was under the impression that when the expenditure policy was passed last year he was under the impression that any purchases under \$3000 had to be approved by the Operations and Finance Board. He thought any purchases over \$3000 had to be approved by council.

VP Lang clarified that in the summer months there is no Operations and Finance Board and the Executive Committee counts as that board.



# Executive Committee

## Minutes for December 4<sup>th</sup>, 2006

Present: Ryan Allan, Cody Lang, Alice Collins, Ashlee Smith, Brad Flavell,  
Caroline Cottrell

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1. Call to Order

The meeting was called to order at 5:50 p.m.

2. Call for Quorum

Quorum was present.

3. Roundtable

*Regular Executive Duties*

- USC
- Operations & Finance Board, Student Issues Board, External Affairs Board, Academic Affairs Board
- Admin Team
- Executive committee
- Volunteered at USSU Centres

*President Allan*

- Met with a representative from the Physical Therapy Students' Society about their upcoming transition from an undergrad college to a graduate one; and the implications for their USSU membership during the transition year
- Met with Colin Tennent, Head of FMD, and Richard Florizone, VP Resources and Finances for the U of S about the memorandum of understanding regarding postering. Colin agreed to support the memo, and Richard requested some time to review it
- Took some time off (Academic Days off) to complete a number of essays
- Met with risk management consultant Ian MacGreggor to discuss risk management as it applies to college societies, campus clubs and student events. Some suggestions and discussion ideas will be incorporated into a review and rewrite of procedures and policies in these areas for next year.

*VP Collins*

- Meeting with Professor Van Hesteren about Open Mike event; "Canada's responsibility in the face of international terrorism"
- Worked on organizing Open Mike event
- Interview with CBC radio about university research funding
- Sent out packages to all MLA's containing a letter of introduction, the SK submission to the McCall Review, and an Education Pledge
- Student Event risk management meeting

- Meeting with Vice Principals of Holy Cross High School; wanted to try and get high school students involved with the Day of Action
- Gave presentation to the Sask Party Education committee about our campaign to increase accessibility to PSE

*VP Lang*

- Risk management meeting
- Campus clubs
- Coke inventory
- Financial meeting

*GM Cottrell*

- Various student event risk management meetings
- Marketing and Communications strategy development
- Jazz at Browsers; meeting and attended the performance
- Place Riel Planning meeting x 3
- Meeting with Freda regarding operations
- U of S Alumni Graduation meetings
- EDO
- Executive meetings
- USC meetings

4. Muslim Kiosk

VP Lang has had a request to provide some sponsorship for the Muslim Awareness Week. They have already rented a Kiosk so VP Lang wanted to provide them with support for a table.

EXEC72      Move to provide sponsorship for the Muslim Awareness Week for  
Lang/          table space in the tunnel.  
Smith

Carried

5. Youth Summit

VP Smith reported that the organizers of the Youth Summit, reported on in an earlier Executive meeting, will be getting back to her to confirm how many executive members are going to be delegates. VP Smith will also check with Communications Manager, Robert Martz, regarding advertising since the Youth Summit has asked to have sponsorship for it.

6. President's Fund

Last week Dr. David Hannah spoke to the Executive about the President's Fund. In the summer the Executive made the decision not to remit the \$5000.00 to the fund based on information that part of the money was actually being used to fund graduate student

travel. Dr. Hannah approached the Executive to explain that, in fact, the money, plus an additional \$6000.00 from the President's Office was earmarked primarily for undergraduate students' travel to professional conferences and research events.

EXEC73                      Move to pay \$5,000.00 for the President's Student Travel Fund  
Smith/  
Flavell

Carried

VP Lang opposed this motion.

7.        Christmas Card Addresses

GM Caroline Cottrell asked that the Executive take responsibility for finding addresses for the Christmas Card recipients, pointing out that the Confidential Secretary is currently doing two jobs. Each member will take responsibility for a portion of the list.

8.        Health & Dental

The Executive spent an hour examining the summaries from the four Health and Dental presentations: Campbell and Company, the Campus Trust, Studentcare and Student Health Network. These proposals are attached to these minutes.

VP Smith then offered the following recommendation:

EXEC74                      Move to recommend to USC Studentcare Network for the  
Smith/                      Health and Dental Provider for the next three years with  
Lang                              continued negotiations to obtain the very best possible contract.

Carried Unanimously

Adjourned.

# External Affairs Board Minutes

Thursday, November 30, 2006

Present: Caitlin Cottrell, Jeremy Ring, Alison Forbes, Blair Pisio, Alice Collins,  
Cathryn Abrametz, Caroline Cottrell

Regrets: Itemobong Umoh, Jimmy Vu

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**1. Call to Order**

Meeting called to order 3:31 PM.

**2. Call for Quorum**

Quorum was present

**3. Adoption of Agenda**

Move to adopt the agenda

**EAB Motion 6:** Member Ring/Member Abrametz Carried.

**4. Business**

**4.1 Student Survey**

VP Collins asked what ways could we advertise the student survey to create a buzz on campus

Some ideas were: an announcement on paws, help from student crew, help from v-team, posting the survey on the Internet, and tables in the tunnel.

Councillor Forbes asked if the survey needed to be compiled for the Day of Action.

VP Collins said that it would.

Councillor Forbes suggested that we should have the information ready before the Day of Action so that we can do a press release before the end of the McCall Review.

Councillor Forbes asked what the date was for the final phase of the review.

VP Collins said that the final report is due for spring 2007.

The board decided that questions would need to be compiled as soon as possible so that the survey can go up very shortly and then we can analyze it very quickly.

VP Collins asked that all board members submit possible questions to her by Wednesday so that the lay out of the survey can be figured out on Thursday's board meeting.

VP Collins stated that the URSU is doing their own but we can share information and resources. Both the USSU's survey and the URSU's will be submitted to the provincial government after the Day of Action.

#### **4.2 Day of Action Planning**

The board decided to model the Day of Action on the French Revolution. The Slogan and theme will be 'Education shouldn't be a debt sentence.' The board discussed the use of the drama department to create the revolution/rebellion atmosphere. A guillotine will be used (dramatically) to depict the crippling effects that debt has on students. Three themed colours will also be chosen.

VP Collins stated that delegates at the CFS meeting really liked the idea.

VP Collins suggested that we use a video montage of the Day of Action shown at the CFS conference. It features all of the provinces on Days of Action in the past.

Councillor Forbes asked if the campaign is addressed to the federal or provincial government, because she is concerned that the provincial government has already been responsive enough with our demands.

VP Collins said that we've commended the provincial government on their cooperation thus far, however we don't want to lighten up on the pressure or they'll believe that we are content with the remaining high tuition fees and high student debt.

Councillor Forbes said that we must be cognizant of the message for the Day of Action, and that it should stay relevant. We should be focusing on student debt

VP Collins stated that we are staying relevant; the theme of the Day of Action is "Education shouldn't be a debt sentence." We are focusing on student debt while still pressuring the government to move beyond just freezing tuition, but reducing them as well.

VP Collins said that planning is still necessary. We want to build coalition partners on campus and off campus as well. The drama students society have already been spoken to and we also want to think about contacting some of the high school SRCs, the citizens advisory committee, city councilors, and other relevant groups.

On that subject VP Collins stated that she recently sent out information to all MLAs regarding our campaign this year

VP Collins stated that we also need to get the faculty association on board as well as the sessional lecturers.

**4.3 Consultation Hearing**

VP Collins stated that we will be going to the FNUC hearing and Swift Current.

VP Collins stated that the presentation in Saskatoon went well.

**4.4 Open Mike Event – Canada’s responsibility in the face of international terrorism**

VP Collins along with Professor Frank Van Hesteren have been planning this event. The purpose is to create an on campus dialogue for discussion on the war in Afghanistan. The event will take place in the third week of January. It will be a panel discussion with specialists from academic, religious, and first hand perspectives (recently returned vet).

VP Collins said she is looking for assistance from other campus groups.

**5. Any other business**

**6. Questions and comments**

**7. Adjournment**

Motion to adjourn

**EAB Motion 7:** Member Cottrell/ Member Ring

Carried.

# Operations and Finance Board Minutes

November 15/ 2006

Present: Cody Lang, Ashlee Smith, Jeremy Ring, Vogeson Paley, Ryan Allan,

Regrets: Alison Forbes, Carolina Melendez, Steven Leible

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**1. Call to order**

Meeting Called to order at 5:43pm

**2. Call for quorum**

Quorum was present

**3. Adoption of Agenda**

Move to adopt the agenda

**OFB motion 12:** VP Lang/ Councilor Paley Carried.

**4. Business**

Move to ratify Chemistry Students Society and Physics Students Society

**OFB motion 13:** VP Lang/ Member Ring Carried.

Move to cut the spending for plants in Place Riel to \$0

**OFB motion 14:** VP Lang/ Councilor Paley Carried.

**5. Any Other Business**

None.

**6. Adjournment**

OFB motion 15: VP Smith/ Member Ring

Meeting adjourned at 5:54

# Operations and Finance Board Minutes

October 16, 2006

Present: Cody Lang, Vogeson Paley, Ashlee Smith, Katie Kirkness, Ryan Allan,  
Jeremy Ring, Steven Leible

Regrets: Alison Forbes, Carolina Melendez

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**1. Call to order**

Meeting called to order 5:05PM.

**2. Call for quorum**

2.1 Quorum was present

2.2 VP Lang will talk to absent members

**3. Adoption of Agenda**

Move to adopt the agenda

**OFB Motion 1:** VP Lang/ Member Paley

Carried.

**4. Business**

4.1 Meeting time

Consensus that meeting times will be Wednesday sometime after 4:30PM.

4.3 Campus Clubs

Golden Key Honours Society was denied ratification earlier on in the summer but there's nothing in the policies not permitting them to ratify.

Move to ratify the Golden Key Honours Society.

**OFB Motion 2:** VP Smith/Member Ring

Carried.

Move to ratify the following groups: Computer Science Students' Society, BioChemistry Students' Association, Religious Studies Students' Union, Student Representative Council Sheptytsky Institute, Students' Mobilizing for Accessible Responsible Transportation, International Studies Students' Association, Le Cercle Francais, The U of S Punjabi Students' Association, U of S IEEE Student Branch, Microbiology and Immunology Students' Association, Sociology Undergrads Students' Association, AnAmUS-Anthropologists Among Us.

**OFB Motion 3:** VP Lang/Member Leible

Carried.

4.4 Requests for Funding

Move to grant Golden Key Honours Society \$200 in coke product for a scary movie marathon.

**OFB Motion 4:** VP Lang/ VP Smith Carried.

Move to grant Model UN \$300 to host a talent night.

**OFB Motion 5:** VP Lang/ Member Ring Carried.

Move to fund African Students' Society \$300 and \$150 in coke.

**OFB Motion 6:** VP Lang/ Member Ring Carried.

**5. Any Other Business**

None.

**6. Next Meeting**

At the call of the VP Operations and Finance

**7. Adjournment**

Move to adjourn

OFB Motion 7: Member Ring/Member Kirkness Carried.

Meeting adjourned at 5:50PM

**Estimated figures for Mortgage-Place Riel**

**\*all figures are estimations**

<b>Floor</b>	<b>Cost</b>	
Basement	3,279,800.00	
Main	2,670,400.00	
Second	1,678,800.00	
	<u>7,629,000.00</u>	Not including taxes,Uf & E, Tenant fit-ups, etc.
	2,746,440	additional 36%
	<u>10,375,440.00</u>	Estimated total

<b><u>Mortgage</u></b>	<b>Rate-8.35% (Unknown)</b>	<b><u>30 year Mortgage</u></b>	
	<b>Amount</b>	<b>Monthly Payment</b>	<b>Yearly</b>
	14,000,000.00	104,767.63	1,257,211.56

**\*Interest rates are usually only locked in for 5 years.**

**\*Interest rates is unknown for long term future.**

**Infra Structure Fee**

<b>Per Term- Dollar Value</b>	<b>Approx Students</b>	<b>Total Collected per Month</b>	<b>Total Collected per Year</b>
30.00	16700	83,500.00	1,002,000.00
35.00	16700	97,416.67	1,169,000.00
40.00	16700	111,333.33	1,336,000.00
45.00	16700	125,250.00	1,503,000.00

**Health and Dental Care Review  
Campbell and Company – Student Wise  
October 2006**

**1. What is their background and history?**

StudentWise is a branch of Campbell and Company Insurance consultants, a company which specializes in niche marketing provision of health benefits. Other products include nursing home insurance, sports insurance, and employee benefits. Jeff Ische, VP in charge of StudentWise (1988) is a grad of the University of Western Ontario. . The company is based in Ontario and works in partnership with:

The Cooperators – Underwriters for AD & D  
Greenshields – Underwriters for prescriptions, other health and dental  
American Home – Tuition stop loss  
RWAM – plan administrators  
Haig Financial – local consultants  
Turn-Key Office on campus

**2. Who owns the company and how does that fit with the philosophy of the USSU?**

The company is owned by Campbell and Company. Their mission statement is: *Campbell and Company is committed to excellence and innovation in all the services we provide to students. Campbell and Company are dedicated to the highest standards of service and total accountability. At Campbell and Company we recognize that no two clients are same, each solution we provide must be the right solution for each individual client. Campbell and Company will continue to identify emerging challenges and opportunities for our clients and provide innovative solutions and strategies.*

**3. What is the company's philosophy – are they service driven? Profit driven?  
A combination? Who are they serving?**

They are a not-for-profit company and serve a variety of clients. (Note: not for profit simply means that they do not work to create profit. It does not mean that there are no charges for services.)

**4. Who else do they have as clients? Can we obtain references from those clients?**

The client list is attached and we have their permission to check references.

**5. Are they forward-thinking, forward-planning?**

They have some interesting features – the plastic health card, a bursary program, a communication program tailored to each school, tuition protection and there is a plan for recent graduates. They are working on black-out avoidance.

**6. Do they understand the wellness model – preventive as well as prescriptive medicine?**

There is nothing in their literature, their presentation or on the website to indicate a particular engagement with wellness models.

**7. Do they have any unique features?**

Tuition protection for \$7.00 a year but no one has ever claimed.

**8. How will their company mesh with our sustainability policy?**

There is nothing in particular. They provided the presentation on a memory stick. They also routinely provide bursary money – in this instance it would be a bursary for a student working in sustainability. They acknowledged that the environment is an issue.

**9. What are their criteria for choosing an underwriter?**

They have always had this relationship with the Cooperators and Greenshields

**10. What innovative ideas do they have for managing costs?**

They limit promotional materials and attempt to make use of the web. They provide a bond to ensure performance and use transactional fees of 12% rather than \$2.25 per transaction which lowers administrative costs. Turn-key office

**11. Do they provide any sort of rate guarantees?**

Not longer than one year.

**12. How long would they like the contract to be?**

“Multiyear contracts are advantageous to everyone but a one year is ok.”

**13. How long does it take for claims to be paid out?**

**14. How and from where are the claims administered?**

The claims are administered by an administrative centre in Alberta via the on-campus office.

**15. Would the company establish an on-campus office?**

Yes – as a turn-key for which the USSU would be responsible.

**16. How flexible are they with special circumstances and concerns?**

This is not clear from any of their literature or presentation. They said “maybe not, but are approachable.”

**17. What is their plan for communicating with clients?**

Each school is provided with a “website”. They work with schools individually to produce communication information for subscribers.

**18. What are their reporting capabilities?**

Reports are sent electronically on a monthly basis. Students receive notification with cheques when they have reached their payable limits.

**19. What are their technological assets and how would they interface with BANNER?**

This is conducted via RWAM – the administration group – but they indicated that integrating with Banner would be no problem for their system.

**20. How much money for which services?**

Fixed cost summary	Health	Dental
Claims Administration	6%	6%
Insurer Risk	3%	3%
Sask Premium Tax	3%	3%
Program Fee	\$6.00	\$6.00
Not-for-Profit Office	\$2.75	\$2.75
Emergency Travel	\$5.00 single \$10.00 family	
Accidental D/D	\$2.00 single \$4.00 family	

The tuition protection is \$7.00.

Actual premiums are in addition to this.

# **Health and Dental Care Review**

## **The Campus Trust**

### **October 2006**

**1. What is their background and history?**

Student Associations began to discover many hidden costs and lack of information when working with insurance brokers. The Campus Trust was formed to ensure that all organizations receive complete, accurate and timely reports, full disclosure of the various administration expenses, and reserve requirements of the insurers, and to even take ownership of the reserves held with insurance companies.

The Trust is owned by its members.

Governed by ten trustees. Students sit for two years, paid staff sit for three.

**2. Who owns the company and how does that fit with the philosophy of the USSU?**

The Campus Trust is owned by participating organizations.

**3. What is the company's philosophy – are they service driven? Profit driven? A combination? Who are they serving?**

Mission Statement: The Campus Trust is developed by students for students to enhance health and wellness within the post secondary environment. Streamlined and efficient delivery of care and services enables participating organizations to provide individual plans that are accountable, fair, balanced, and fiscally prudent. The Trust is dedicated to stability, continuity, and transparent governance in the provision of comprehensive benefits at a minimal cost to plan members and their dependents.

**4. Who else do they have as clients? Can we obtain references from those clients?**

Eight schools across Canada. Yes, we can obtain references.

**5. Are they forward-thinking, forward-planning?**

Yes, The Trust has 12 goals that they are always striving to meet.

Eg. Attract alternative forms of funding and underwriting

Achieve regional balance in participation and governance

**6. Do they understand the wellness model – preventive as well as prescriptive medicine?**

Have a Fitness and Nutrition Library on their website.

Total Health and Wellness program would be promoted to the USSU.

**7. Do they have unique features?**

The Campus Trust is a trust fund whose assets are managed by a trustee or a board of trustees for the benefit of another party or parties.

Have the ability to pay claims in the name of the USSU. This reinforces that it is a service that is offered by the Students' Union.  
The Campus Trust has a disease website.

8. **How will their company mesh with our sustainability policy?**

This was not dealt with

9. **What are their criteria for choosing an underwriter?**

Not dealt with

10. **What innovative ideas do they have for managing costs**

The on campus office is equipped to pay claims on-site, thereby minimizing all out-of-pocket expenses to the members.

11. **Do they provide any sort of rate guarantees?**

12. **How long would they like the contract to be?**

Open ended term as long as there's four months notice to terminate.

13. **How long does it take for claims to be paid out?**

Within 24-48 hours of being received.

14. **How and from where are the claims administered?**

Claims are administered on campus and are ready between 24-48 hours.

15. **Would the company establish an on-campus office?**

Yes.

16. **How flexible are they with special circumstances and concerns?**

Not clear

17. **What is their plan for communicating with clients?**

Website and toll free call centre and constant advertising.

18. **What are their reporting capabilities?**

Survey of the USSU membership.

19. **What are their technological assets and how would they interface with BANNER?**

All software and systems are developed internally and can be customized to the needs of the USSU. The Campus Trust is able to adapt to our requirements.

20. **How much money for which services?**

**SSQ Financial**

**Industrial Alliance**

**Health & Dental**

Single	\$230.25	\$224.00
Family	\$460.50	\$448.00
<b>Out-of-Province</b>	\$5.40	\$5.40
<b>AD&amp;D</b>	\$2.16	\$2.16
<b>Onsite Admin</b>	\$5.44	\$5.44
<b>Total</b>		
Single	\$243.25	\$238.00
Family	\$486.50	\$476.00

**Health and Dental Care Review  
Student Care Network  
October 2006**

**1. What is their background and history?**

Founded in 1996 by Lev Bukhman while he was a law student at McGill. Run largely by former student executives. Grown from 30,000 to 320,000 members in past 10 years.

**2. Who owns the company and how does that fit with the philosophy of the USSU?**

See #1

**3. What is the company's philosophy – are they service driven? Profit driven?**

**A combination? Who are they serving?**

Student Care is exclusively a student health network company. They were founded to provide service to students for health and dental and have not expanded their niche. Were the first company exclusively for student health. Service driven – use “profits” for the association. All underwriters are in the position of needing “profit”.

**4. Who else do they have as clients? Can we obtain references from those clients?**

All the other schools in Saskatchewan plus schools in BC, Alberta, Ontario, and Quebec – none in the Maritimes. Yes, we can obtain reference.

**5. Are they forward-thinking, forward-planning?**

Yes. They have a highly flexible mechanism for student contact – in person office, web, phone, letter, on-line opt outs,

**6. Do they understand the wellness model – preventive as well as prescriptive medicine?**

Yes. Have the provider network. Participate in annual wellness fairs in Canada; work with Meal Exchange and student food network

**7. Do they have any unique features?**

Trip interruption insurance, professional survey of student satisfaction,

**8. How will their company mesh with our sustainability policy?**

Extremely well - thanks to one staff member they have already taken steps this direction: eg. Purchase flights through NGO which offsets emissions through carbon credits; use 100% post consumer paper; buy 80% green energy; works with NGO to ship glasses to Africa. Appeared to be the only company that actually understood sustainability and are currently writing their own sustainability framework.

**9. What are their criteria for choosing an underwriter?**

Work with Sun Life – same provider as the U of S pension plan. Have a long-standing relationship with them in order to secure rates.

10. **What innovative ideas do they have for managing costs?**  
Collective governance, surplus sharing, collective underwriting, provider network
11. **Do they provide any sort of rate guarantees?**  
Not as such. Propose a rate guarantee and lowest market premium price plus surplus sharing.
12. **How long would they like the contract to be?**  
Flexible but three years is best
13. **How long does it take for claims to be paid out?**  
As rapidly as possible – within 48 hours
14. **How and from where are the claims administered?**  
Office, web, mail
15. **Would the company establish an on-campus office?**  
There is one established now
16. **How flexible are they with special circumstances and concerns?**  
They have been flexible so far.
17. **What is their plan for communicating with clients?**  
Have won awards for their communication strategies. Work in consultation with each executive to develop a communication plan. Attempt to meld the need for communication with sustainability. Use of web. Use of campus office.
18. **What are their reporting capabilities?**  
Have different reports at different times of year – May, July, September, October, November, January, February and March. Do yearly professional surveys on campus
19. **What are their technological assets and how would they interface with BANNER?**  
Have already done so. Use ACCPAC integrated systems for single portal entry
20. **How much money for which services?**  
Projected Health – 133.00; projected dental – 95.00; complete service \$10.00/student/year/plan

# **Health and Dental Care Review**

## **Student Health Network**

### **October 2006**

**1. What is their background and history?**

The National Student Health Network was created in 1985 when Students' Unions started to show a desire to receive insurance advice. It was formed with the goal of increasing student union knowledge surrounding their own health and dental plan.

From when first created, until the late 1990s, the Network was the country's only provider of student health and dental plans.

In 1995, the Network's broker ended their relationship and left other firms an opportunity to enter the market. The Federation slowly lost school's and provided plans for only a handful of students, losing tens of thousands of dollars each year. The program has now stabilized and is recruiting more members.

**2. Who owns the company and how does that fit with the philosophy of the USSU?**

Concerned with the well-being of students instead of profit.

**3. What is the company's philosophy – are they service driven? Profit driven? A combination? Who are they serving?**

Serving students, not wanting to make a profit. Main goal is to educate student unions on their plans.

**4. Who else do they have as clients? Can we obtain references from those clients?**

Student Health Network is the fastest growing provider in Canada and has more than 35 plans as of September 2006.

**5. Are they forward-thinking, forward-planning?**

Attempting to expand membership to increase bargaining power with insurance companies.

**6. Do they understand the wellness model – preventive as well as prescriptive medicine?**

**7. Do they have unique features?**

Generic drugs contain the same medicinal ingredients as the brand name version but are often only a fraction of the cost. The National Student Health Network has endorsed a system where pharmacists are obligated to provide the generic version of a drug if one is available.

8. **How will their company mesh with our sustainability policy?**  
Supports the principles set out in the USSU's Sustainability Policy. They do not have a formal policy but conduct business with similar objectives in mind.
  - Recycle Paper
  - Re-use binders and folders
  - Use energy efficient light bulbs
  - Lighting control systemWould be happy to work with us to resolve any sustainability concerns we may have.
9. **What are their criteria for choosing an underwriter?**  
Have relationships with many different insurance companies. Works with the company that fits best with the member Student Union, although deals primarily with Greenshields.
10. **What innovative ideas do they have for managing costs?**
11. **Do they provide any sort of rate guarantees?**  
Will not sign multi-year contracts so the rates are negotiated each year.
12. **How long would they like the contract to be?**  
One year. The arrangement with either carrier can be terminated with 31 days prior notice.
13. **How long does it take for claims to be paid out?**
14. **How and from where are the claims administered?**  
All maintenance and administration of the data required is provided by Heath/Morneau Sobeco.
15. **Would the company establish an on-campus office?**  
Preferably, the Student Union would establish and run their own on-campus office, but this is up for negotiation.
16. **How flexible are they with special circumstances and concerns?**  
Very flexible. Whatever the student union wants can be negotiated. Generally works on the honor system.
17. **What is their plan for communicating with clients?**  
Student contacts insurance company directly.
18. **What are their reporting capabilities?**

**19. What are their technological assets and how would they interface with BANNER?**

Interfacing with BANNER would not be a problem.

**20. How much money for which services?**

Health	\$160.42
Travel	\$5.33
AD & D	\$1.27
Dental	\$105.75

Total	272.77
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\*This is a worst case scenario.

No extra consulting fees and no extra GST payments.

2006-2007 USC Attendance

Name	Sep. 21	Sep. 28	Oct. 05	Oct. 12	Oct. 19	Oct. 26	Nov. 02	Nov. 09	Nov. 16	Nov. 23	Nov. 30	Dec. 07
C. Abrametz	P	P	P	P	P	P	P	P	P	NM	P	A
R. Allan	P	P	P	P	P	P	P	P	P	NM	P	P
R. Bodani	A	P	P	P	P	R	P	P	P	NM	R	R
L. Buswell	A	R	A	A	A	A	P	P	A	NM	A	A
J. Chhokar	P	P	P	P	P	P	A	A	P	NM	P	A
A. Collins	P	R	R	P	P	P	P	P	P	NM	P	P
B. David	P	P	P	P	P	P	P	R	P	NM	P	R
C. Ewen	P	P	P	P	P	P	P	P	P	NM	P	P
B. Flavell	P	P	P	P	P	P	P	P	P	NM	P	P
M. Flintoft	P	P	P	P	A	P	P	P	A	NM	P	P
A. Forbes	P	P	R	P	R	P	P	P	P	NM	P	P
J. Grismer	P	R	P	P	R	P	P	P	P	NM	P	A
M. Harder	P	P	P	R	P	P	P	P	P	NM	P	R
K. Horvey	P	P	P	P	P	P	P	P	P	NM	P	P
K. Kirkness	NYA	P	NM	A	P							
C. Lang	P	P	P	P	P	P	P	P	P	NM	P	P
S. Leibel	A	P	P	P	P	P	A	A	P	NM	P	P
M. Leisle	P	P	P	P	P	R	P	P	P	NM	P	P
J. Mantyka	P	P	P	P	P	P	P	P	P	NM	R	R
A. C. Melendez	P	P	P	P	P	P	P	P	P	NM	P	A
V. Paley	P	P	P	P	P	R	P	P	P	NM	P	P
S. Parker	P	P	P	P	P	A	P	R	P	NM	R	P
K. Rabyj	P	P	P	A	R	P	P	P	P	NM	P	A
E. Schultz	NYA	P	P	P	P	P	P	P	R	NM	P	P
A. Smith	P	R	P	P	P	P	P	P	P	NM	P	P
J. Steeves	P	P	P	P	P	P	P	P	P	NM	P	P
I. Umoh	P	P	P	P	P	P	P	P	P	NM	P	R

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

# **University Students' Council Agenda**

Thursday, January 4<sup>th</sup>, 2007

- 1. Adoption of an Agenda**
- 2. Introductions and Announcements**
- 3. Council Address**
- 4. Minutes and Reports for Information**
  - 4.1 USC Minutes – December 14<sup>th</sup>, 2006**
  - 4.2 Executive Committee Minutes – December 19<sup>th</sup>, 2006**
  - 4.3 Academic Affairs Board Minutes and Report**
  - 4.4 Appointments Board Minutes and Report**
  - 4.5 Board of College Presidents**
  - 4.6 Code of Ethics Disciplinary Committee Minutes and Report**
  - 4.7 Elections Board Minutes and Report**
  - 4.8 External Affairs Board Minutes and Report**
  - 4.9 Operations and Finance Board Minutes and Report**
  - 4.10 Student Issues Board Minutes and Report**
  - 4.11 Sustainability Board Minutes and Report**
- 5. Motions Arising from the Minutes and Reports**
- 6. Business**
  - 6.1 Infrastructure Fee (Tabled)**
- 7. New Business**
  - 7.1 Universal Bus Pass Referendum**
- 8. Questions and Comments (30 minutes)**
- 9. Any Other Business**
- 10. Adjournment**

# University Students' Council

Minutes for Thursday, December 14<sup>th</sup>, 2006

## **Present**

Ryan Allan, President  
Cody Lang, VP (Operations & Finance)  
Ashlee Smith, VP (Student Issues)  
Brad Flavell, VP (Academic Affairs)  
Alice Collins, VP (External Affairs)  
Steven Leibel, Agriculture  
Cameron Ewen, Assoc. Res. Comm.  
Vogeson Paley, Commerce  
Jess Chhokar, Dentistry  
Jocelyn Grismer, Education  
Katie Kirkness, Indigenous  
Rachana Bodani, Medicine  
Megan Harder, Nursing  
Cathryn Abrametz, Pharmacy & Nut.  
Ellyse Schultz, St. Thomas More  
Stephanie Parker, St. Thomas More

## **Also Present**

Matt Leisle, Chair  
Caroline Cottrell, USSU GM

## **Regrets**

Tyler Olson, Arts & Science  
Josie Steeves, Arts & Science  
Ben David, Engineering  
James Mantyka, Engineering  
Itemobong Umoh, International

## **Absent**

Ana Carolina Melendez, Commerce  
Kristina Rabyj, Education  
Lane Buswell, Kinesiology  
Alison Forbes, Law  
Karla Horvey, Physical Therapy  
Matt Flintoft, WCV

Meeting was called to order at 6:05 p.m.

### **1. Adoption of an Agenda**

Move to amend Agenda item 4.2 to include Executive Minutes dated December 14<sup>th</sup>, 2006.

**USC Motion149:** Allan/Flavell Carried.

Move to adopt the Agenda as amended.

**USC Motion150:** Lang/Schultz Carried.

### **2. Introductions and Announcements**

Councilor Harder sent regrets on behalf of Councilor Umoh.

VP Smith sent regrets on behalf of Councilor Steeves.

Councilor Ewen sent regrets on behalf of Councilor Olson.

VP Flavell sent regrets on behalf of Councilors Mantyka and David.

### **4. Minutes and Reports for Information**

#### **4.2 Executive Committee Minutes**

President Allan stated that an opportunity for the USSU was brought to the Marketing Services Coordinator today. The Executive moved to sponsor the

Huskie College Challenge in the amount of \$500, which would allow the Huskies to provide prizing through Louis'. The USSU logo would be promoted in conjunction with plasma screens, buzz board, clothesline as well as at Huskie Athletic events. Staff members felt this would be a great opportunity for the USSU due to student participation.

VP Smith noted that on December 11<sup>th</sup>, 2006 the Executive committee met. She brought forward the idea to hold a universal transit pass referendum in February. This vote has to come from Council and will be under New Business on the January 4<sup>th</sup>, 2007 USC meeting and would be voted on the following meeting. If this vote does pass, SESD would need the information immediately in order to enter it on their system.

**5. Motions Arising from the Minutes and Reports**

Move to approve minutes as circulated.

**USC Motion151:** Parker/Leibel Carried.

**6. Business**

**6.2 Health and Dental (Tabled from December 7<sup>th</sup>, 2006)**

VP Smith noted that over the past few weeks there has been lots of debate over the health and dental plan. She stated that GM Cottrell put together an additional package for council. She stated there is new information available. Since the proposals were submitted Studentcare has continued negotiations with Student Life and has confirmed a 5 percent reduction in premiums for next year, which would total \$84,000. She stated this money would not go back into student pockets but in future years it could reduce premiums; provide additional coverage or creating a reserve fund.

Councilor Parker is in favour of this motion.

Move to accept Studentcare's proposal as circulated to council to be the Health and Dental provider for the USSU.

**USC Motion143:** Smith/Horvey Carried.

**8. Questions and Comments**

Councilor Kirkness was hoping to be put on the USC mailing list.

President Allan noted that neither Councilor Kirkness nor Councilor Olson are on the mailing lists. He stated he contacted the IT staff and they should both be put on the mailing lists very soon.

Councilor Paley asked if council members are to stand up when stating their name and the college they are from at the beginning of meetings.

Chair Leisle stated it is best to stand up because of the microphones.

VP Smith stated that she is frustrated because of all the criticism the Executive faced at the last USC meeting. She noted that council asked for additional information regarding the health and dental plan, which was then provided and only one councilor stopped by to review the information.

Councilor Parker asked if it would be possible to have USC packages sent out as PDFs because they do not work on any PC she has ever used. It is really hard to get the packages on Wednesdays.

President Allan stated they would now be sent as PDFs.

**10. Adjournment**

Move to adjourn.

**USC Motion152:** Parker/Harder Carried.

# Executive Committee

## Minutes for December 19<sup>th</sup>, 2006

Present: Ryan Allan, Cody Lang, Alice Collins, Ashlee Smith, Caroline Cottrell

Absent: Brad Flavell

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1. Call to Order

The meeting was called to order at 1:37 p.m.

2. Call for Quorum

Quorum was present.

3. Orientation Sponsorship

President Allan will speak on the USSU and Women's Centre Director, Jen Kim, will give a presentation on the Centres. Sponsorship has been requested for the dinner.

EXEC77 Move to sponsor the Orientation dinner in the amount of \$500.

Allan/  
Collins

Carried.

4. McLean's Hot/Not List

President Allan asked if the executive was interested in participating in the Student Union section of the McLean's survey. The consensus was that since the University had been involved, it would be reasonable for the USSU to participate. The answers will be a cooperative venture and it is seen as a way of ensuring that the name of and services provided by USSU will be on the national stage.

5. Pop to the Adopted Christmas Family

The executive expressed a desire to donate 24 pop to the family the USSU staff has adopted for Christmas to complement the toys and food.

EXEC78 Move to donate 24 pop to the USSU's adopted family.

Lang/  
Collins

Carried.

6. Opening Place Riel 24 Hours per Day

President Allan and VP Lang have expressed concern that Place Riel is locked from 12:30 – 7:00 a.m. The costs and concerns associated with keeping it open 24/7 are being investigated. Facilities & Operations Manager, Freda Salikin, reported that to change the inside doors to locking doors to allow vestibule access would cost \$1200 per door. GM Cottrell is going to investigate the insurance ramifications.

7. Place Riel Renovation

GM Cottrell apprised the executive of the current expenses for planning and suggested that until USC decides how much infrastructure fee they are willing to approve, perhaps no more planning should be done. However, a few additional answers are needed from Brian Saunders in order for the Executive to properly brief USC before the make a decision. GM Cottrell will request a meeting with Brian in the new year.

8. USSU Factoids

GM Cottrell suggested that we start running USSU Factoids on plasmas. The executive agree so Communications Manager, Rob Martz, will work on this.

9. Day of Action

VP Collins brought forward her proposal for the day of action. (See attached).

EXEC79 Move to approve up to \$2000 for the Day of Action  
Collins/  
Lang

Carried.

10. Food Centre

Margot Goff requested executive sponsorship for her walking club. The executive recommended that she look into forming a campus club.

11. Plants in Place Riel

Freda Salikin, Facilities and Operations Manager, attended the meeting to talk about the plants in Place Riel. There is a standing verbal work order, which goes to Facilities Management Division once a year to cover the cost of the plants and their maintenance. This costs the USSU \$400.00 per month. The plants are changed on a regular basis as is soil. The cost also covers all the fertilizer, water and pest control. The USSU will have to purchase new plants and someone will have to maintain them or the space will have to be rebuilt since our Head Lease and safety concerns will not allow a hole in the middle of the Food services area.

Adjourned.

2006-2007 USC Attendance

Name	Sep. 21	Sep. 28	Oct. 05	Oct. 12	Oct. 19	Oct. 26	Nov. 02	Nov. 09	Nov. 16	Nov. 23	Nov. 30	Dec. 07
C. Abrametz	P	P	P	P	P	P	P	P	P	NM	P	A
R. Allan	P	P	P	P	P	P	P	P	P	NM	P	P
R. Bodani	A	P	P	P	P	R	P	P	P	NM	R	R
L. Buswell	A	R	A	A	A	A	P	P	A	NM	A	A
J. Chhokar	P	P	P	P	P	P	A	A	P	NM	P	A
A. Collins	P	R	R	P	P	P	P	P	P	NM	P	P
B. David	P	P	P	P	P	P	P	R	P	NM	P	R
C. Ewen	P	P	P	P	P	P	P	P	P	NM	P	P
B. Flavell	P	P	P	P	P	P	P	P	P	NM	P	P
M. Flintoft	P	P	P	P	A	P	P	P	A	NM	P	P
A. Forbes	P	P	R	P	R	P	P	P	P	NM	P	P
J. Grismer	P	R	P	P	R	P	P	P	P	NM	P	A
M. Harder	P	P	P	R	P	P	P	P	P	NM	P	R
K. Horvey	P	P	P	P	P	P	P	P	P	NM	P	P
K. Kirkness	NYA	P	NM	A	P							
C. Lang	P	P	P	P	P	P	P	P	P	NM	P	P
S. Leibel	A	P	P	P	P	P	A	A	P	NM	P	P
M. Leisle	P	P	P	P	P	R	P	P	P	NM	P	P
J. Mantyka	P	P	P	P	P	P	P	P	P	NM	R	R
A. C. Melendez	P	P	P	P	P	P	P	P	P	NM	P	A
T. Olson	NYA	NYA	NYA	NYA	NYA	NYA	P	P	P	NM	P	P
V. Paley	P	P	P	P	P	R	P	P	P	NM	P	P
S. Parker	P	P	P	P	P	A	P	R	P	NM	R	P
K. Rabyj	P	P	P	A	R	P	P	P	P	NM	P	A
E. Schultz	NYA	P	P	P	P	P	P	P	R	NM	P	P
A. Smith	P	R	P	P	P	P	P	P	P	NM	P	P
J. Steeves	P	P	P	P	P	P	P	P	P	NM	P	P
I. Umoh	P	P	P	P	P	P	P	P	P	NM	P	R

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

2006-2007 USC Attendance

Name	Dec. 14	Jan. 04	Jan. 11	Jan. 18	Jan. 25	Feb. 01	Feb. 08	Feb. 15	Feb. 22	Mar. 01	Mar. 08
C. Abrametz	P										
R. Allan	P										
R. Bodani	P										
L. Buswell	A										
J. Chhokar	P										
A. Collins	P										
B. David	R										
C. Ewen	P										
B. Flavell	P										
M. Flintoft	A										
A. Forbes	A										
J. Grismer	P										
M. Harder	P										
K. Horvey	A										
K. Kirkness	P										
C. Lang	P										
S. Leibel	P										
M. Leisle	P										
J. Mantyka	R										
A. C. Melendez	A										
T. Olson	R										
V. Paley	P										
S. Parker	P										
K. Rabyj	A										
E. Schultz	P										
A. Smith	P										
J. Steeves	R										
I. Umoh	R										

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

# **University Students' Council Agenda**

Thursday, January 11<sup>th</sup>, 2007

- 1. Adoption of an Agenda**
- 2. Introductions and Announcements**
- 3. Council Address**
- 4. Minutes and Reports for Information**
  - 4.1 USC Minutes – January 4<sup>th</sup>, 2007**
  - 4.2 Executive Committee Minutes – January 8<sup>th</sup>, 2007**
  - 4.3 Academic Affairs Board Minutes and Report**
  - 4.4 Appointments Board Minutes and Report**
  - 4.5 Board of College Presidents**
  - 4.6 Code of Ethics Disciplinary Committee Minutes and Report**
  - 4.7 Elections Board Minutes and Report**
  - 4.8 External Affairs Board Minutes and Report**
  - 4.9 Operations and Finance Board Minutes and Report**
  - 4.10 Student Issues Board Minutes and Report**
  - 4.11 Sustainability Board Minutes and Report**
- 5. Motions Arising from the Minutes and Reports**
- 6. Business**
  - 6.1 Infrastructure Fee (Tabled)**
  - 6.2 Removal of Councilors**
- 7. New Business**
  - 7.1 Personal Digital Assistant Policy**
  - 7.2 Election and Referenda Policy**
- 8. Questions and Comments (30 minutes)**
- 9. Any Other Business**
- 10. Adjournment**

# University Students' Council

Minutes for Thursday, January 4<sup>th</sup>, 2006

## Present

Ryan Allan, (President)  
Cody Lang, VP (Operations & Finance)  
Ashlee Smith, VP (Student Issues)  
Brad Flavell, VP (Academic Affairs)  
Alice Collins, VP (External Affairs)  
Steven Leibel, Agriculture  
Tyler Olson, Arts & Science  
Josie Steeves, Arts & Science  
Cameron Ewen, Assoc. Res. Comm.  
Jocelyn Grismer, Education  
Kristina Rabyj, Education  
Ben David, Engineering  
James Mantyka, Engineering  
Katie Kirkness, Indigenous  
Itemobong Umoh, International  
Lane Buswell, Kinesiology  
Alison Forbes, Law  
Rachana Bodani, Medicine  
Megan Harder, Nursing  
Cathryn Abrametz, Pharmacy & Nut.  
Stephanie Parker, St. Thomas More  
Ellyse Schultz, St. Thomas More  
Karla Horvey, Physical Therapy  
Matt Flintoft, WCVM

## Also Present

Matt Leisle, Chair  
Caroline Cottrell, USSU GM  
Dave Bushnell, Arts & Science  
Wendy Gillis, Arts & Science  
??? Oroz, Arts & Science  
Breanne Gentner, Education  
Michelle Horner, Education

## Regrets

Vogeson Paley, Commerce  
Jess Chhokar, Dentistry

## Absent

Ana Carolina Melendez, Commerce

Meeting was called to order at 6:04 p.m.

### 1. Adoption of an Agenda

Move to amend the Agenda to include under New Business 7.2 Councilor Removal.

**USC Motion153:** Allan/Flavell Carried.

President Allan stated that as per the USSU Constitution, USC needs to decide on whether or not councilors need to be removed due to missing two meetings in a row, or three out of five.

Councilor Forbes asked if the Infrastructure Fee has been tabled or put off. She stated that if it has been tabled it needs to be brought up immediately.

Chair Leisle stated a motion was made on December 7<sup>th</sup>, 2006 to postpone until Term 2. He stated the motion would be brought up at tonight's meeting.

Move to amend the Agenda to move Item 7.1 Universal Bus Pass Referendum under 6.2 Business.

**USC Motion154:** Smith/Lang Carried.

VP Smith stated that council needs to vote on this tonight because in the Election Policy two weeks notice must be given in order to hold a referendum. She stated that the University Administration needs this information by the end of January. She stated if it is put off until next week campaigning would fall during Reading Week, which would be irresponsible and is why it should be voted on tonight.

Councilor Mantyka stated USC should hold off on voting until next week.

Councilor Forbes spoke against the motion. She stated the first time she read about it was in the paper.

VP Smith stated she would be passing out information regarding the Universal Bus Pass very shortly. She noted it has been brought up several times throughout the year. She reminded council this vote is not on whether or not to get a Universal Bus Pass it is a vote on whether or not to let the students decide.

Councilor Steeves stated that this could wait another week.

Move to adopt the agenda as amended.

**USC Motion155:** Flavell/Parker Carried.

## **2. Introductions and Announcements**

Councilor Rabyj introduced Member Gentner and Horner from the College of Education.

VP Collins stated Councilor Paley sent his regrets.

Councilor Harder stated Councilor Chhokar sent his regrets.

## **4. Minutes and Reports for Information**

### **4.1 USC Minutes**

Councilor Horvey stated that in the December 14<sup>th</sup> USC minutes USC Motion143 states that she seconded the motion; however, she was absent from the meeting.

Councilor Forbes stated that the December 14<sup>th</sup> minutes noted that she was absent but her regrets were sent to President Allan.

### **4.2 Executive Committee Minutes**

President Allan stated that there are no Executive roundtables in the minutes. He stated they would be provided next week.

Councilor Forbes asked if there has been any solution with the plants in Place Riel.

VP Lang stated he has been in contact with several individuals regarding the plants. He stated they want to keep the plants in Place Riel but eliminate the fees. He stated this is much more complex than originally thought.

**5. Motions Arising from the Minutes and Reports**

Move to adopt the minutes as amended.

**USC Motion156:** David/Schultz Carried.

**6. Business**

**6.1 Infrastructure Fee**

President Allan asked if there is anyway to postpone this to the January 25<sup>th</sup> USC meeting. He stated there is a meeting scheduled with the architect on January 16<sup>th</sup>. He stated this way more concrete information could be presented to USC.

Move to postpone the Infrastructure Fee until January 25<sup>th</sup>, 2007 USC meeting.

**USC Motion157:** Allan/Lang Carried.

Chair Leisle stated he is not sure if there is away to postpone the motion; however, if council wants a 2/3-majority vote would allow this to happen.

Councilor Forbes asked if by delaying the vote the Infrastructure fee would still be able to be passed this year.

President Allan stated if it is decided at the January 25<sup>th</sup> USC meeting there would still be enough time to pass the fee.

Councilor Forbes asked what happens if an amendment is passed at the AGM to change the constitution so that any major fees have to go to referendum. She asked what would happen if this change occurred.

VP Smith stated that would likely be to late to go to referendum because new fees need to go to the Board of Governors no later than February.

**6.2 Universal Bus Pass Referendum**

Move that the USSU hold a referendum on a Universal Bus Pass.

**USC Motion158:** Smith/Rabyj Carried.

Chair Leisle stated it would take a 2/3-majority vote in order to go to referendum.

VP Smith stated the information sheet she passed out has the cost of the U-Pass on it. The cost was set to be \$114 per year but she talked to the city today and it would be brought down to \$113 with the possibility of decreasing again. She stated some of the exemptions are students not living in city limits, enrolled in

distance education, students taking only one class a week and students with a disability who hold a disability transit pass. She stated there would be a two-year probationary period for the Universal Bus Pass; therefore, it would not be permanent. After the two-year period another referendum would be held in order to make the U-Pass permanent.

Councilor Kirkness stated she sat on the board that debated the U-Pass two years ago and it failed by a small margin. The main reason it failed two years ago was because students living in Residence voted against the motion. She stated Residence students would vote against it again unless they are excluded from it. She stated she is in favour of the U-Pass but asked why they are not excluded from it.

VP Smith stated the main reason is because of sustainability. She stated all students on campus have taken a huge interest in sustainability. Residence students would be willing to vote in favour of this motion because of the environmental consequences of not passing the motion. She stated the Executive is in the process of planning a forum with Residence students. She stated the transit system has improved considerably in the past two years.

VP Flavell asked if this two year probationary period is a legal binding contract between the City of Saskatoon and the USSU or would it be an understanding with the students.

VP Smith stated it would be both. She stated there would be a legal contract with the city and the prices would be guaranteed and then there would be something set in stone saying another referendum would be held in 2009 to decide whether or not to permanently implement the U-Pass.

VP Flavell stated that if USC has the power to reduce or remove a fee would the USSU be responsible if during the second year USC voted in favour of removing the fee.

VP Smith stated the USSU's lawyers would be reviewing the contract and they would make sure that every possible scenario is looked at.

Councilor Mantyka stated he likes the idea of the Universal Bus Pass but he lives only 5 minutes away from school. He stated it would take him longer to take the bus than it would to walk. However, he would like to have the students decide on this issue.

Councilor Harder stated only a certain number of students are able to be exempt from the pass. She stated residence students and students with a parking pass should also have the option to opt out. She asked if the Executive knows how many students currently ride the bus.

VP Smith stated the last time a study was completed on the number of students riding the bus was in 1999, which was when transit was terrible. She stated those numbers are no longer accurate and transit has improved considerably since that time and the numbers have increased.

Councilor Forbes stated she would be speaking against this motion because of the lack of information provided. She stated it is unfair to have students make a decision when they don't have accurate information. She stated the number of students riding the bus, students buying passes versus tickets, and the total number of students that would be exempt from the plan is all unknown. There are a variety of things that are unknown and there is no concrete information.

Councilor Grismer stated she would like to echo Councilor Forbes' comments. She stated there isn't a lot of information available to students and because of this her college is not in support of this motion.

Move to table the motion until the next USC meeting.

**USC Motion 159:** Grismer/Mantyka Defeated.

President Allan stated that this was intended to be brought to council under New Business tonight and then voted on the following week. He noted that if regular procedure were to be followed half of the campaigning time would fall during Reading Week. He stated that if USC votes on this tonight there would be more campaigning time.

Councilor David stated he is unclear about the timeline because Reading Week is in February and this has to be decided by the end of this month.

Chair Leisle stated he was concerned with the time frame.

VP Lang reminded councilors that this vote is only on whether or not to send this to referendum. He stated a comment was made stating that there is not enough information available to make a decision, which he feels is incorrect. Secondly, this is a very basic question and it doesn't need to be more complicated than it actually is.

Councilor Forbes stated the question is more than just students wanting to ride the bus to school. She asked if USC wants to burden students with over \$200 worth of new student fees for next year.

Councilor Umoh asked if there is a reason why this fee would have to be collected for the first term.

VP Smith stated that because more and more students want the campus to be more sustainable and because of the huge improvements to transit this would be the best year to have this go to referendum.

Councilor Kirkness stated the main issue is whether or not to move this question as it stands to the referendum. She stated she is in favour of pushing through this referendum. She stated unless there is an opt out clause put in the referendum she feels the referendum would not pass. She noted an opt out clause does not mean those students would not participate in the U-Pass but have the option. She stated this question should be corrected.

VP Collins spoke against tabling the motion. She noted the transit system has tremendously improved. Transit has geared their system to work with students. She stated USC could revise the question and the exemptions but this motion should be brought to students. The information will be available for students to decide.

Councilor Bodani stated she would like to echo Councilor Kirkness' comments. She asked if students who would purchase parking passes from the university would be exempt from the U-Pass. She stated that the students in the College of Medicine wouldn't be able to rely on the bus system because they have to get from Building A (a hospital) to Building B (on-campus) within 20 minutes. She asked if those types of situations would also be exempt.

VP Smith stated parking on-campus is a huge issue. Other universities who have implemented a U-Pass have seen a dramatic decrease in the number of students driving to school.

Councilor Forbes asked if USC is just approving the question or the mandate to go to referendum.

Chair Leisle asked if the referendum question goes back to USC after the Elections Board has decided on it.

Move to grant GM Cottrell speaking rights.

**USC Motion 160:** Grismer/Harder Carried.

GM Cottrell stated all referendum questions go through the USSU lawyers. She stated they would make sure it is a neat and tidy question with all requisite information. She stated it doesn't matter if USC approves the question or not because the policy states the lawyer has the final say.

Chair Leisle stated the Election and Referenda Policy reads "To ensure clarity and legal status, prior to the vote, the USSU solicitor must examine the wording of each referendum question. The solicitor has the right to alter the wording of the referendum questions to ensure clarity and legal status, but must not alter their spirit and intent."

Councilor Forbes asked if an opt-out clause could be added at a later date.

Chair Leisle noted that is correct.

Councilor Mantyka stated he feels this motion should be tabled. He stated if USC was expected to vote on this motion this week it should have been brought up under New Business last week. He stated this should be done in the proper order. This year council has had to approve and pass to many things without any notice and he is unhappy with this.

Councilor David spoke in favour of tabling the motion. He stated there is not enough information available for them to make an informed decision.

Councilor Leibel stated that this should be decided tonight or postponed until next year. He stated USC should not jeopardize referendum procedures.

Councilor Steeves stated she is going to speak against tabling this motion. She stated several universities have a U-Pass and are completely satisfied with it and because transit has improved it is a great time to do so. She stated this decision should be made tonight.

VP Smith asked what type of information council feels is missing.

Councilor Grismer stated there has to be some information USC can pass onto students. She stated she does not feel comfortable making a decision without consulting with her council. She noted several MSCs have expressed personal concerns. She stated she feels the U-Pass is a wonderful idea; however, her college doesn't support the U-Pass and her duty as an MSC is to represent her college. She reminded council to do the same.

VP Smith reminded council your duty is to represent you college and express your personal views. She stated the number of students currently riding the bus does not matter because the purpose of the U-Pass is to promote students to ride the bus.

Councilor Umoh asked why this has to be done so soon. He stated International Students don't want their fees to increase anymore than they are because they are currently paying a lot of money. He would like to discuss this with his students prior to voting on this.

VP Collins stated the question is whether or not to bring the vote to the students.

Councilor Forbes stated the current question is whether or not to table this motion.

Councilor Steeves stated that with her personal views pushed aside she feels it is beneficial to her students to have this voted on tonight. This decision should be made tonight.

Councilor Harder stated the U-Pass would be better for the majority of students and it would save money for students.

Councilor Forbes stated she would like the Executive to know that there is no one sitting at this table that is against the U-Pass or bringing it to the students. She stated her biggest concern is that there is a gap in the information. She stated she would like additional information, such as number of students riding the bus and the opt-out numbers. She stated without any concrete facts USC risks losing the referendum and then students are the ones who end up losing.

Councilor Steeves asked if decisions that USC makes this year are legally binding on next year's Executive and USC members.

Chair Leisle stated he believes next year's council would have the option to overturn.

Councilor Forbes stated she feels if USC and the Executive would work together to get accurate information then this could be postponed until next year and a well-informed decision could be made.

Councilor Buswell stated he was absent in Term 1. He stated he remembers putting forth a referendum without all the information. USC decided to go to referendum with personal views being a factor and this is the same type of situation.

VP Collins stated she would speak against this motion. She noted VP Smith has put in a lot of time into this and has been in constant discussions with transit. She stated this decision has not been rushed. Council knew a long time ago this decision had to be made.

President Allan stated he would speak against this motion. He stated he is here to speak on behalf of the students. He stated students would have the proper information to make a decision. He stated there would be a two-week campaign period. The University Administration including Peter MacKinnon is in support of the U-Pass.

Move to extend VP Smith's speaking rights.

**USC Motion 161:** Allan/Lang

Carried.

VP Smith stated there has been concern regarding the Infrastructure Fee hike and the U-Pass fee. She stated the Universal Bus Pass is a service and students would pay for the service. ??? The Information Centre sells bus passes/tickets and on January 2<sup>nd</sup> and 3<sup>rd</sup> alone they sold \$169,000 worth of bus passes.

GM Cottrell stated she does not have a breakdown of those numbers.

VP Smith stated Prince Albert got a U-Pass last year and they are a smaller centre and it passed by a significant margin. She urged council to vote on this tonight. She reminded council that everything has to go through the lawyers.

Councilor Forbes stated the initial motion has nothing to do with the question.

VP Smith stated that if this motion goes through she would make an amendment to the motion to include an opt-out clause. She stated this has been discussed with Transit and they would not have any opposition to this. It would just mean the price of the pass would go up because one thousand or more students would opt out. She stated they have discussed several different scenarios and prices. She is confident the price would not exceed \$116 if residence students were exempt from the plan.

President Allan ???

Chair Leisle noted that a motion should be made that includes all exemptions.

Move to amend original motion to read the USSU hold a referendum on a Universal Bus Pass as per the information as circulated.

**USC Motion162:** Forbes/David Defeated.

Councilor Kirkness asked if the referendum would revolve around the information that has been provided. She asked if exemptions would be debated at a later time.

Chair Leisle ???

Councilor Steeves asked if we are adding the amendment to the motion. She asked if that would affect the price.

Councilor Forbes stated that USC is voting on the information that has been provided. If anything is to be changed it needs to be amended by USC.

GM Cottrell stated the cost is not negotiable. She does not want council to vote on something that may get changed. She is concerned with spending \$15,000 on legal bills on a previous referendum.

Councilor David stated this is a step in the right direction. He stated a referendum takes a lot of time and money and without this information it is like diving in headfirst.

VP Smith stated that if Councilor Kirkness makes an amendment that excludes residence students from the plan couldn't council also amend the motion to not exceed \$116.

Councilor Kirkness stated GM Cottrell just noted the cost couldn't be negotiated.

Chair Leisle asked if cost is the only factor regarding the referendum.

GM Cottrell stated the cost of a service voted on at a referendum has to be stated in the question. She stated any decisions council makes don't necessarily make it final. Until transit has the final numbers the cost is unknown.

Chair Leisle stated other things in the handout could be approved tonight. ???

GM Cottrell stated not that she could see at this point, it would be as long as the lawyer doesn't change the referendum question.

Councilor Forbes noted that she is disappointed again with the Executive for bringing forward a motion that does not include the final numbers. She stated this is irresponsible. She is not aware of how many universities have U-Pass, or the number of students that ride the bus, etc.

GM Cottrell stated if USC approves this right now the cost would be \$113. If somebody opts out of the plan the price would change and no one knows what the new price would be. She was cautioning against voting on a set price because if an amendment were made to the motion the price would change. She stated no one is being irresponsible it is just the fact that the prices will change.

VP Collins is in favour of the motion. She stated all USC is doing tonight is enabling students to vote. She stated students would be provided with all the information that is required to make an informed decision. She stated this is not irresponsible. The Executive has a lot of work to do over the course of the year and if council would like additional information they should ask. She asked if when meeting with transit the possibility of residence students opting out was discussed.

VP Smith stated residence students were not discussed. She stated she is positive the cost would not exceed \$117.

Councilor Kirkness stated Councilor Forbes is proposing an amendment so that the price can't be changed. She is not going to allow an amendment to change the price. Council is discussing the proposed question and not the price. She stated GM Cottrell keeps repeating the price can't be negotiated. She stated council should not be discussing the price but the question. She asked why the heck council is discussing the price.

Councilor Steeves stated she is concerned with passing the motion and then if the price exceeds \$113 nothing could be done to correct it.

President Allan reminded council to speak through the chair and keep comments dignified and respectful.

Councilor Umoh asked if once this goes to referendum there would be a set price and USC is not aware of the set price until this goes to referendum. He asked if the information provided would change.

Chair Leisle stated the amendment is setting more guidelines to ensure all information in the handout is applied to the question. He stated right now there is room to change if opt outs change but if the amendment is approved nothing could be changed.

Councilor Bodani asked if council could just simply pass the original motion to allow this to go to referendum and then at a later time debate the specifics.

Councilor Forbes asked if USC approves the final referendum question.

Chair Leisle stated the solicitor has the final say in the question.

VP Smith stated if the amendment was passed as is the solicitor would have the option to modify the question.

GM Cottrell stated that was correct.

VP Collins asked what USC was voting on.

Chair Leisle stated USC is approving what is on the handout. If that were approved then USC would go back to the original motion.

Councilor Forbes stated the Elections & Referenda Policy states four weeks notice must be given about the referendum and the referendum question must be available two weeks prior to the referendum.

Councilor Mantyka stated if the motion is defeated the lawyer could include an exemption for residence students. He stated if council pushes harder they could likely get the solicitor to do so.

President Allan confirmed that USC votes on the amendment the paper goes away and the question becomes whether or not a referendum be held. If this is agreed there would be two weeks to figure out the details.

Councilor Forbes would like to see the final question prior to going to the solicitor with the exact numbers included in the question. She stated she would likely make another motion to include that.

Chair Leisle suggested to bring it up in Any Other Business and make a motion at that point.

VP Flavell noted that is important and he would like to see that happen.

VP Smith asked if that has to be included in the original motion.

Chair Leisle stated he assumes the original motion to have a referendum would be passed. Then Councilor Forbes would make a motion to have the information is provided. He stated council could decide the question before it is sent to the lawyer. Once the question has been sent to the lawyer it is final and the next step would be the referendum.

President Allan asked if there would be enough time to do that.

GM Cottrell stated she doesn't know how to answer that. She stated the lawyers have the authority to change the question. She stated USC needs to be aware that the lawyers have the final say in the wording of the question.

Councilor Forbes stated the Elections & Referenda Policy reads the Solicitor must not change the spirit or intent of the referendum question. She stated spirit or intent would include the question and the cost.

Chair Leisle stated the motion is whether or not to have a referendum.

GM Cottrell asked for an interpretation of spirit or intent. ???

Councilor Forbes stated it is terrifying to think the lawyers have a bigger voice than USC. She stated USC is voting to enable a referendum. If a motion is made after this time to approve a question that question must be approved two weeks prior to going to referendum. If we mandate this table to approve the question then USC can define what the spirit and intent is.

Chair Leisle stated the debate should be whether or not to hold a Universal Bus Pass referendum. He stated VP Smith has been in negotiation with transit for several months and are in agreement. The USSU solicitor is not an unreasonable person who would alter the negotiations that have been made. He is sure they would assume the intent is whether or not to approve a Universal Bus Pass.

Councilor Forbes asked if USC could put forth a motion to approve the referendum question.

GM Cottrell stated the CRO and ACRO are fully qualified lawyers and would not alter the question. She stated this is a simple point it is not complicated.

## **7. New Business**

### **7.1 Councilor Removal**

President Allan stated the Constitution reads that if a council member is absent for two consecutive meetings or three out of five they must face a vote for removal.

He stated the Executive would notify all council members by phone or email in order to ensure they are aware of the situation.

Councilor Mantyka asked who was on the list.

VP Lang stated the list includes Councilor Bodani, David, Chhokar, Buswell, Flintoft, Leibel, Melendez, Mantyka and Umoh.

## **8. Questions & Comments**

VP Collins stated her Day of Action proposal was submitted and she would like council to review it. The Day of Action is on February 7<sup>th</sup>. The EAB has been planning and the event should be a huge success. She has been speaking with High School students and College Society Presidents, and she has a lot of support from the students. Transportation has been provided to students. The goal of the Day of Action is to push the government to respond to students' needs. She stated not all of the college society presidents have responded to her and she would appreciate it if council would remind them.

Councilor Steeves asked what VP Collins is hoping to get out of the Day of Action.

VP Collins stated PSE tuition has been frozen for the last two years. Saskatchewan has the third highest tuition in Canada and the pressure is on the government to reduce tuition fees. Newfoundland has had a huge success. They have frozen tuition, reduced tuition and are currently creating a tuition exemption policy. Also they are asking to revamp a student financial assistance program to create more grants and not loans for low-income students.

Councilor Schultz asked how the CFS appeal was going.

President Allan stated there are no updates.

VP Smith stated she is committing herself to provide council with the U-Pass information.

Councilor Forbes asked if the 2006/07 CFS fees would be collected.

VP Collins stated the fees would not be collected.

Councilor Steeves asked how many councilors need to be at the AGM to make quorum and noted maybe we should find out tonight how many councilors would be in attendance.

VP Lang stated fifteen council members need to be present, and a total of 50 students. He stated all council members should show up.

Councilor David and Mantyka stated they would be unable to attend due to the time of the AGM.

Councilor Steeves noted she would be in Victoria that day and is unable to attend.

Councilor Forbes noted the time of the AGM is 4 p.m. and that has been an issue in the past. She asked if anyone looked into changing the time.

VP Collins stated she was under the impression the majority of council members agreed to hold the AGM at 4 p.m. Most classes are finished by 4 p.m. and students are still on campus.

Councilor Steeves asked if the last day to propose amendments to the constitution was a Sunday. She stated it would be a good idea to find who would be attending the AGM.

Chair Leisle asked who would be attending the AGM.

President Allan asked if it is alright if quorum only needs to be met at the beginning of the meeting.

Chair Leisle stated he wouldn't recommend that to anyone. He recommends all USC members attend.

President Allan stated he was not promoting that type of behaviour.

**9. Any Other Business**

President Allan extended congratulations to the University Space and Design Team (USST) for winning the Space Design Competition and putting the USSU logo on it. Secondly, he brought flyers for each councilor to help promote the AGM. He would appreciate council members to distribute the flyers within the representing College.

Councilor David stated the USST built a space elevator and they did not win the competition. He stated there were no winners in that competition in the traditional sense.

Move that USC approve the referendum question before going to the USSU Solicitor.

**USC Motion163:** Forbes/Mantyka Carried.

President Allan stated he feels this is a good idea.

VP Collins noted that GM Cottrell has stated that is not possible. She is not sure if it is possible.

GM Cottrell stated lawyers could overturn USC decisions.

Councilor Forbes stated by approving the question then USC clarifies for the lawyers what the spirit and intent is.

VP Smith stated she does not feel there is enough time to have council approve the question. She does not feel the lawyers would have enough time.

Councilor Kirkness ???

VP Lang stated he thinks the lawyers should have sufficient time in order to bring it back to council.

**10. Adjournment**

Move to Adjourn.

**USC Motion164:** Schultz/Buswell

Carried.

# Executive Committee

## Minutes for Monday, January 8<sup>th</sup>, 2007

Present: Ryan Allan, Cody Lang, Alice Collins, Ashlee Smith, Brad Flavell,  
Caroline Cottrell

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1. Call to Order

The meeting was called to order at 2:07 p.m.

2. Call for Quorum

Quorum was present.

3. Roundtable

*Regular Executive Duties*

- Attended class
- USC
- Admin Team
- Executive committee
- Communications meeting
- President's breakfast

*VP Collins*

- Worked on Student Survey (an analysis of student debt and views on tuition and funding at the U of S)
- Meeting with Bishop James Mahoney Student Representative Council (SRC)
- Meeting with Jason Ventnor (USSU Marketing and Services Manager)
- Meeting with Aden Bowmen Collegiate SRC
- Telephone conference with URSU, VP External Affairs, Kathleen Wilson
- President's Breakfast
- Academic day off (ADO)
- Planning for Day of Action
- Meeting with Professor Frank Van Hesteren about Afghanistan event
- Meeting with the president of the Drama Students Association, Jules Mercier, about the Day of Action
- EDO
- Executive mini retreat (all day)
- More Day of Action planning
- Finished Student Survey
- Communications meeting
- Worked at January Orientation
- Gave an interview to the Star Phoenix about the announcement that the Manitoba

government made about a tax credit for students of up to \$25 000 and the impact that may have on Saskatchewan students.

- Post Exec retreat meeting with the staff
- Meeting about WUSC (World University Services of Canada)

#### *VP Flavell*

- Vacation; December 18-22
- Mid-Year Goal Setting Retreat
- 2nd Term Academic Project Coordination
- Student x2
- .5 EDO
- Anthropologists Among Us - Arts and Science Program Changes

#### *VP Smith*

- Participated in Orientation; handed out Survival Calendars and gave a presentation on the USSU services and Centres
- Universal Bus Pass; Media Interviews with CBC Radio, the Sheaf, and the Star Phoenix
  - Finalizing negotiations with the city
  - Negotiating with University Administration
  - Organizing timeline
  - Meeting with students wanting to get involved
- WUSC meeting - Discussed the finances of WUSC

#### *VP Lang*

- VIDO announcement
- Campus Club meeting
- Post retreat meeting
- Election and Policy reviews
- Orientation

#### *President Lang*

- Attended a presentation on the new Residence Development project; led by Stanley Kwok
- Attended a luncheon with architect Stanley Kwok to share student perspectives on the upcoming Residence project
- Dressed up as Santa; listened to Xmas wishes from the sixty-odd children at the USSU daycare; padding was required
- Attended a Government of Canada funding announcement for VIDO (Veterinary Infections Diseases Organization)
- Handed out USSU swag to the new students at January Orientation
- Gave a speech on USSU to new students at both sessions of January orientation
- Attended meeting with USSU Admin staff to communicate Executive's retreat goals
- Meeting to review proposed changes to Elections and Referenda Policy
- Planning committee meeting on themes for the University's Second Integrated Plan
- Granted exemption for the ASSU from all poster regulations in the College of Arts &

Science

- University Council
- Drafted amendments to Bylaw #3 for the AGM
- Special Meeting of the Board of Governors
- Further discussed options on the Place Riel renovation with Architect Brian Saunders
- Assisted in the creation of the draft version of the new Personal Digital Assistant (PDA) Policy

*GM Cottrell*

- Met with the Centennial Planning Committee, along with Jason
- Communications Meetings X2
- HR Meetings X2
- Marketing Meetings X2
- Retreat with Executive
- Finalizing Health and Dental
- Working on Policy revisions
- Working on Head Lease
- Set up many meetings for January and February 2007
- Performance Reviews

4. Big Brothers/Big Sisters

Marketing Services Coordinator Jason Ventnor made a brief presentation on behalf of Big Brothers/ Big Sisters who have requested Executive sponsorship for a table in the tunnel for their recruitment.

EXEC80      Move to sponsor Big Brothers/Big Sisters for a table in the tunnel  
Smith/      for one day.  
Collins

Carried.

5. VP Collins' Project

VP Collins provided a project proposal for Speak Up/Speak Out: A Roundtable Discussion About Canada's Role in Afghanistan. She has been working on this with retired professor Dr. Frank Van Hesteren. Please see the attached Proposal.

EXEC81      Move to approve VP Collins' project proposal and the attached budget.  
Collins/  
Smith

Carried.

6. University Learning Centre

Liv Marken from the University Writing Centre phoned last week to invite the Executive to the official opening of the University Learning Centre in the Murray Library on January 15<sup>th</sup> at 3:00 p.m. All members indicated their intent to attend.

7. USC Orientation

President Allan suggested that since there has been a significant turnover in MSCs since the initial orientation it might be advisable to provide Councilors with another orientation followed by a social event. This will be discussed with Chair Leisle.

8. Election Policy

There have been a number of proposed changes to the Election Policy, drafted by ACRO and lawyer Jeff Galbraith as recommended by the Elections Board. The Executive will review these changes prior to submitting them to USC for consideration.

9. 24/7 Place Riel Opening

GM Cottrell reported that she has contacted the insurance broker and requested liability information as part of determining the viability of keeping Place Riel open 24/7. This request had been put forward by President Allan and VP Lang prior to Christmas.

10. Stats Tracking

As per a decision made at the Executive mid-year retreat, IT Manager Scott Henderson provided information about computer time spent on various administrative tasks. The Executive wanted to know the number of hours they spend on various tasks in an effort to optimize their time, and to ensure a proper balance between governance work and bureaucratic tasks. President Allan will be compiling and evaluating the information for use in future Executive initiatives.

11. Newman Centre

Newman Centre (STM) is doing a fundraiser for the Children's Wish Foundation between February 20 and March 2. This can involve such things as head shaving, pie in the face, and the like.

EXEC82        Move that all Executive members participate in the fundraiser for  
Smith/        the Children's Wish Foundation.  
Collins

Carried.

(VP Smith noted there wasn't enough money in the world to prompt her to shave her head.)

12. Constitutional Amendment

GM Cottrell noted that she received a proposed constitutional amendment to create a VP position for a fictitious, cartoon or inanimate character. This contravenes the Non-Profit



# Elections and Referenda Policy

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**Please note: Sections of this policy which are not applicable if voting occurs online are found in Appendix 1.**

## I. GENERAL ELECTIONS

### A. CANDIDATES & NOMINATIONS

1. Nominees must be members of the University of Saskatchewan Students' Union (USSU) as defined in Article 5 of the USSU Constitution.
2. Nominations must be called according to a prescribed Election Schedule. The Elections Schedule shall be prepared by the General Manager's Designate (*GMD*) and is subject to Elections Board approval.
3. Nominations must be open for 2 days as outlined in the Election Schedule, *and shall be publicized by all reasonable means, including posters, plasma screens, mass e-mail, and the USSU website.* Nominations shall close at 4:00 p.m. on the final day of nominations. ~~There shall be an all-executive candidates mandatory orientation meeting before the close of nominations.~~ *Nomination forms will be released to potential nominees only at the end of the mandatory Orientation Meeting held during the nomination period. The General Manager has the discretion to hold subsequent Orientation Meetings to accommodate the schedules of potential nominees.*
4. All nomination forms for executive positions shall have ~~ten (10)~~ *twenty (20)* nominators on their form; nominees for Senate positions require ~~five (5)~~ *ten (10)* nominators. All nominators must be members of the USSU. *Nominees must ensure that their nomination forms include the full name, signature and student number for the nominee and the nominators. Only the nominee may release the names of his or her nominators.*
5. Nominees are responsible for the non-refundable fee outlined in the Election Schedule of \$100.00 *to be refunded provided the candidate receives 5% of the total vote for the position they are seeking.*
6. ~~Nominees must ensure that their nomination forms include the full name, signature and student number for the nominee and the nominators.~~
7. Nominees and nominators may not act as Elections Officials
8. No person is eligible to run for more than one position on the University Students' Council (USC) nor can they nominate anyone seeking the same position.
9. The Elections Board (EB) must ratify all nominees before they are considered candidates, *which shall be done only after all candidates attend a mandatory Procedures Meeting.*
10. ~~All eligible candidates will be ratified by the EB following a mandatory All Candidate Procedures Meeting as outlined in the Election Schedule.~~

11. The names of the nominees shall not be released until the EB ratifies their candidacy, *and such ratification shall include written confirmation of good academic standing, which shall be delivered directly from the nominee's College to the GM or designate.*

12. ~~Only the nominee may release the names of nominators.~~

13. If any candidate wishes to withdraw from a USSU election after ratification by the EB, the Chief Returning Officer (CRO) must receive written notice of withdrawal from the candidate prior to the beginning of voting. Candidates will not be permitted to withdraw once advance polls have opened.

14. All members of the EB must submit a *written declaration of whether or not that they will not be seeking a position in the USSU General Election, before attending a meeting of the EB, or taking part in any business thereof. If it is a positive declaration, they will be requested to resign. If it is a negative declaration, they will be bound by such and subsequently prohibited from running in the election. If the member is unsure the board shall be notified at the earliest possible date, and that person shall not participate in any election discussion until they have made a positive or negative declaration, in which case the preceding rules shall apply.*

15. ~~If candidates wish to vote at a USSU promoted polling station, they must do so during advance polls.~~

## B. ACCLAMATIONS AND VACANCIES

1. In the case that there is only one nominee for a position of the Executive after the regular nomination period has ended, a vote of confidence must be held where the candidate must receive a larger number of yes than no votes to affirm the acclamation. If a candidate receives a larger number of no votes than yes votes, a runoff by-election shall be held immediately, according to a by-election schedule (see Section III). Voting for such an election shall occur prior to the last day of March. If only one candidate runs in the by-election, and the result is again a larger number of no votes than yes votes, a fall by-election shall be held.

2. In the case of a vacancy in a position after the regular nomination period has ended, the nomination period for that position shall be extended at the discretion of the EB.

## C. CAMPAIGNING

1. There shall be no advertising by or on behalf of any candidate seeking election prior to the beginning of the campaign period, as outlined in the Elections Schedule. *Candidates and their representatives shall not offer gifts to voters. Gifts shall include any item whose dominant purpose is to buy votes, rather than provide information about a candidate, or to stimulate legitimate political debate. Candidates shall obtain prior approval from the EB to distribute any product.*

2. The campaign period shall be no less than one week in length, *and shall not take place during the Reading Break for any College, or during any other period of time when a substantial portion of the student body is likely to be absent from campus.*

3. All campaign material (of any form, electronic ~~excluded~~ ~~included~~) must be approved by the ACRO, or the ~~General Manager's Designate~~ (GMD), prior to its release. *Candidates and their representatives shall not be allowed to use websites, and shall not be permitted to send mass e-mail, for campaign purposes. Candidates and their representatives are responsible for learning and following applicable University of Saskatchewan policies, rules, and regulations regarding electronic communication.*

4. All candidates *and their representatives* must *read, understand, and* adhere to the poster restrictions for each building on campus.
5. Under no circumstances shall a candidate, or their representative, deliver campaign speeches in regularly scheduled classes or labs, *but may do so in residence buildings, pursuant to all applicable University of Saskatchewan policies, rules, and regulations.*
6. No candidates, nor their representatives, may intentionally interfere with another candidate's campaign.
7. ~~Campaign limits will follow the attached schedule of Fair Market Value (FMV) campaign materials.~~ In no case shall the total cost of campaigning for any one candidate in any one election exceed ~~four hundred dollars (\$400.00)~~ *five hundred dollars (\$500.00)* not including taxes, according to either the ~~FMV schedule or actual costs.~~ *If a candidate's campaign material falls outside of the schedule, the material must be submitted to EB so that a FMV can be assessed.*
8. If a candidate is seeking an executive and senate position, the limit used for campaigning shall remain at ~~four hundred dollars (\$400.00)~~ *five hundred dollars (\$500.00)* not including tax.
9. All ratified candidates shall be reimbursed fifty percent (50%) of campaign costs based on submission of receipts. Receipts must be submitted to the CRO or designate on or prior to the last day of campaigning. In the case of an acclamation, the candidate is eligible for reimbursement of 50% of campaign costs based on submission of receipts.
10. Candidates are responsible for the removal of their materials by 11:59 p.m. the final day of voting.
11. ~~There shall be no advertising on behalf of a candidate within 30 feet of a polling station or in any computer lab on campus on voting day(s). The exception is material, approved by the EB, to be posted by polling stations.~~
12. The ACRO, or ~~General Manager's Designate (GMD)~~, with advise from the EB, shall organize *voluntary* election forums in accessible locations during the campaign.
13. ~~Candidates and/or their representatives may not be present at any of the USSU promoted polling stations during the election.~~
14. EB members cannot be involved in the campaigning of any candidate seeking election.
15. Notice of any public forum on referendum issue must be given to the CRO or acting Chair of the EB. Representatives of both sides must be invited to attend.
16. *The CRO or designate shall ensure that All candidates and Elections Board members must have the information, rules, regulations and bylaws as deemed necessary, and further has the discretion to read the contents of any of these documents aloud to nominees of all colleges and residences given in written form at the elections information meeting.*

## **II. MEMBER OF STUDENTS' COUNCIL ELECTIONS**

1. Elections for Members of Students' Council shall adhere to the policies or bylaws determined for the student association of each respective college, school or group as outlined by Article 7 of the USSU Constitution.

2. The student association for each college, school or group electing a Member of Students' Council (MSC) is required to have one College Deputy Returning Officer (College DRO) to oversee the election and ensure that the MSC is duly elected.

3. The College DRO for a MSC election, in addition to normal duties, must be present during voting and ballot counting and must report the election results, *along with a list of irregularities and a brief summary of how each was addressed*, back to the EB for ratification.

### **III. BY-ELECTIONS**

1. By-elections for Executive and Senate positions shall adhere to the policies determined for USSU General Elections. The only exception to this shall be the duration of the campaign and voting period. By-election schedules shall consist of three days for nominations, three days for campaigning, and two days of voting, where in campaigning shall be allowed. In the case of a March runoff by-election, the call for nominations must be made at least one week before nominations open.

### **IV. REFERENDA**

#### **A. AUTHORITY**

1. The EB shall have authority over the activities of *all campaign committees, and their members*; including the USSU membership and of third parties as they relate to referenda.

#### **B. REASONS**

1. Referenda may be initiated according to Article 11 of the USSU Constitution.

#### **C. NOTICE**

1. Notice of the referendum must be received by the Chair or acting Chair of the USC no later than four (4) weeks prior to the expected vote of the referendum issue. This date shall be included in the Elections Schedule.

2. To ensure clarity and legal status, prior to the vote, the USSU solicitor must examine the wording of each referendum question. The solicitor has the right to alter the wording of referendum questions to ensure clarity and legal status, but must not alter their spirit and intent.

3. The CRO *or designate* shall receive the referendum question, as approved by the USSU solicitor, *along with any revisions to this Policy*, no less than two weeks prior to general voting.

4. The USSU *staff* must provide information to its membership about the subject of referenda in an unbiased manner, *and shall remain neutral throughout*.

## D. CAMPAIGN COMMITTEE REGISTRATION

1. Any party wishing to register a campaign, on either side of the issue, must do so by completing *a written proposal including:*

- a. an outline of the party's platform;*
- b. an itemized advertising budget; and*
- c. contact information for each of its leaders*

~~the referendum campaign committee registration form~~ and submitting ~~the appropriate~~ *a refundable deposit of five hundred dollars (\$500.00)* by the end of the stated time period, as outlined in the Election Schedule.

2. At the end of registration, all members of the above said committees *must appear before the EB for approval* ~~make an appointment with the CRO~~, at which time this policy will be reviewed and any questions answered. *The EB has the specific authority to deny approval of a prospective committee, where warranted. Any such decision is final.*

## E. CAMPAIGNING

1. There shall be no advertising by or on behalf of any ~~registered~~ campaign prior to the information meeting; *which shall be held according to the Election Schedule.*

2. Campaigning shall begin immediately following the information meeting, and shall end at *4:00 p.m.* on the final day of voting. *The campaign period shall otherwise be as outlined in the Election Schedule.*

3. ~~The campaign period shall be as outlined in the Election Schedule. Campaigning may begin upon the registration of a campaign, which may occur at any time after the notice of referendum is given.~~

4. All factual information contained within campaign material must be submitted to the EB if distribution is to go beyond five (5) members of the USSU. ~~Upon submission~~ the EB will proof the material for accuracy and, if necessary, return the information for changes prior to authorization. Once authorization has been granted, an original copy of the ~~referendum~~ material must remain in the possession of the CRO, *or designate*, until the end of the referendum.

5. All campaign material, *electronic included*, must be approved by the ACRO, or the ~~General Manager's Designate (GMD)~~, prior to its release.

6. No material may be in any way affixed to the material that has been disseminated by the USSU and/or the EB.

7. All ~~parties registered campaign committees~~ must adhere to the poster restrictions for each building on campus.

8. Under no circumstances shall a ~~party registered campaign committee, or its representatives~~, deliver campaign speeches in regularly scheduled classes or labs.

9. No ~~party registered campaign committee~~ may intentionally interfere with another registered campaign committee's campaign.

10. ~~Campaign limits will follow the attached schedule of Fair Market Value (FMV) campaign materials.~~ In no case shall the total cost of campaigning for any one registered campaign committee in any one referendum exceed one thousand *five hundred dollars (\$1500.00)* not including taxes, according to either the ~~FMV schedule or actual costs.~~ ~~If a registered campaign committee's~~

~~campaign material falls outside of the schedule, the material must be submitted to EB so that a FMV can be assessed.~~

11. All registered campaign committees shall be reimbursed up to fifty percent (50%) of campaign costs based on submission of receipts. Receipts must be submitted to the CRO *or designate before voting ends* ~~on or prior to the last day of voting~~. *The total amount available for reimbursement shall be three thousand dollars (\$3,000.00).*

12. Registered campaign committees are responsible for the removal of their materials by *11:59 p.m.* of the final day of voting.

~~13. There shall be no advertising on behalf of a registered campaign committee within 30 feet of a polling station or in any computer lab on campus on voting day(s).~~

14. The ACRO, or the ~~General Manager's Designate (GMD)~~, with advisement of the EB, shall organize referendum forums in accessible locations during campaigning.

~~15. Representatives of registered campaign committees may not be present at any of the polling stations during the election.~~

16. EB members cannot be involved in the registered campaign committees for a referendum.

17. Notice of any public forum on referendum issue must be given to the CRO, Chair or acting Chair of the EB. Representatives of both sides must be invited to attend.

## V. ELECTIONS OFFICIALS

### A. ELECTIONS BOARD

1. EB shall exist as outlined in Article 10 of USSU Bylaw 1: Governance Procedures.

2. The EB shall be responsible for the following:

- (i) Conducting elections and referenda as outlined in Article 8 and Article 11 of the USSU Constitution and Article 10 of USSU Bylaw 1: Governance Procedures;
- (ii) Being knowledgeable about other procedures and policies necessary for a proper election;
- (iii) Interpreting and enforcing the Elections and Referenda Policy as it pertains to all members of the USSU;
- (iv) Appointing DROs; and,
- (v) Presiding over the vote-counting mechanism and election data.

3. *For greater certainty, members of the EB shall be allowed to vote, but not in public.*

### B. CHIEF RETURNING OFFICER

1. The CRO shall be appointed by USC through the Appointments Board. The CRO shall not be a member of the USSU.

2. As outlined in Article 10 of USSU Bylaw 1: Governance Procedures, the CRO shall be the chair of EB.

3. The CRO shall be responsible for the following:

- (i) Ensuring that all policies pertaining to the election of the Executive and Members of Students' Council are followed;
- (ii) Remaining impartial, both expressed and implied, by not supporting any candidate or registered campaign committee during an election or referendum;
- (iii) Addressing issues raised by members of the Elections Board in a timely manner;
- (iv) Cultivating an atmosphere of commitment to the elections process;
- (v) Providing guidance for the Elections Board with respect to this process;
- (vi) Chairing the All Candidates Procedures Meeting for all candidates and/or registered campaign committees prior to campaigning;
- (vii) Investigating all reported violations of elections procedures and providing appropriate information to the soonest possible EB meeting; and,
- (viii) Holding regular meetings with the EB during elections and referenda.

4. The CRO shall receive an honorarium, subject to USSU budget provisions.

5. University Students' Council shall deal with any complaints concerning the CRO. Complaints may be formally filed at any time during the election, or within five (5) days immediately following the election.

### C. ASSISTANT CHIEF RETURNING OFFICER

1. The ACRO shall be appointed by USC through the Appointments Board. The ACRO must be a member of the USSU.

2. The ACRO shall be the vice-chair of EB.

3. The ACRO shall report to the CRO and to the ~~General Manager's Designate (GMD)~~.

4. The ACRO shall be responsible for the following:

- (i) Serving as the CRO's representative on campus. As such, the ACRO shall be the primary liaison with candidates;
- (ii) Assisting in ensuring that all policies pertaining to the election of the Executive and Members of Students' Council are followed;
- (iii) Making all of the physical arrangements for USSU elections and referenda, with the assistance of the USSU General Manager or designate;
- (iv) The impartial chairing of all USSU election forums;
- (v) Consulting with all college, school and group student associations chief returning officers in regards to polling procedures and rules for MSC elections;
- (vi) ~~Coordinating the activities of the DROs;~~
- (vii) Casting the deciding vote *in any referendum or* for any member of the USSU Executive and student members of the University of Saskatchewan Senate in the case of a tie. This vote shall be cast during voting, and shall be submitted to the CRO *or designate* in a sealed envelope before the close of voting;
- (viii) ~~Casting the deciding vote in the case of a tie decision in a referendum. This vote shall be cast during voting, and shall be submitted to the CRO in a sealed envelope before the close of voting;~~
- (ix) ~~The ACRO shall mark all ballots in a preferential manner. The ACRO shall not vote in an election or referendum otherwise.~~

- (x) Remaining impartial, both expressed and implied, by not supporting any candidate or registered campaign committee during an election or referendum; and,
- (xi) Other duties as assigned by the CRO and the ~~General Manager's Designate (GMD)~~.

5. The ACRO shall receive an honorarium, subject to USSU budget provisions.

6. The CRO shall deal with any complaints concerning the ACRO. Complaints may be formally filed at any time during the election, or within five (5) days immediately following the election.

7. *The ACRO shall have the right of first refusal to sign out a USSU notebook computer, suitable for performing the duties listed herein, and ancillary to this position, between the dates of the first and last EB meetings, inclusive.*

#### D. GENERAL MANAGER'S DESIGNATE

1. The ~~General Manager's Designate (GMD)~~ shall be ~~on~~ a non-voting member of the Elections Board as outlined in Article 10 of USSU Bylaw 1: Governance Procedures.

2. The ~~General Manager's Designate (GMD)~~ shall be responsible for the following:
- (i) ~~Determining if all nominated candidates meet~~ *ensuring that all nominees are in compliance with Article 5 of the USSU Students' Union constitution regarding academic standing;*
  - (ii) ~~Determining the number and location of polling stations, in consultation with EB;~~
  - (iii) Preparing the Elections Schedule;
  - (iv) Securing the voters' registry; and,
  - (v) Remaining impartial, both expressed and implied, by not supporting any candidate or registered campaign committee during an election or referendum.

#### E. DEPUTY RETURNING OFFICER

1. ~~EB shall appoint a DRO for each USSU promoted polling station. A DRO may not be a student in the college for which they have been appointed.~~

2. ~~Each DRO shall be responsible for the following:~~
- ~~(i) Ensuring that all polling procedures are followed;~~
  - ~~(ii) Ensuring that a USSU promoted polling station is set up in their designated voting area;~~
  - ~~(iii) Ensuring that all polling instructions are posted;~~
  - ~~(iv) Making sure that all necessary election items are available for said voting area; and,~~
  - ~~(v) Attending a DRO Orientation Session prior to general voting.~~

3. ~~Each DRO shall receive an honorarium, subject to USSU budget provisions, upon completion of their duties.~~

4. ~~Each DRO shall remain impartial, both expressed and implied, by not supporting any candidate or registered campaign committee during an election or referendum.~~

5. ~~The CRO shall deal with any complaints concerning a DRO. Complaints may be formally filed at any time during the election, or within five (5) days immediately following the election.~~

#### F. POLLING CLERK

~~1. The Polling Clerk (PC) of each college, school, or group shall be the MSC or designate of that college, school or group, as approved by EB.~~

~~2. The PC-Each MSC or designate shall be responsible for the following:~~

- ~~(i) Facilitating the operation of the USSU promoted polling station of that college, school, or group with the DRO; and,~~
- ~~(ii) Encouraging students from that college, school or group to vote.~~

~~3. Each PC and shall remain impartial, both expressed and implied, by not supporting any candidate or registered campaign committee during an election or referendum.~~

~~4. The CRO or designate shall deal with any complaints concerning a MSC PC. Complaints may be formally filed at any time during the election, or within five (5) days immediately following the election.~~

## G. COLLEGE DEPUTY RETURNING OFFICER

1. College Deputy Returning Officers (College DROs) are appointed by college societies to oversee the election of Members of Students' Council. Please refer to Section II: Member of Students' Council Elections.

## VI. VOTING & RETURNS

### A. VOTING

1. Voting will begin on the date outlined in the Election Schedule, *and shall last for two (2) days*. In the event of technological failure, an election will not be declared invalid. Election officials will work to minimize the impact of any disruption in voting.

~~2. Voting shall last for two (2) days. shall be publicized by all reasonable means, including posters, plasma screens, mass e-mail, and the USSU website.~~

3. Voting shall be by secret and secure *electronic* ballot, *using Personalized Access to Web Services (PAWS), or its equivalent.*

*4. Upon the close of voting, the results shall immediately be sent to the CRO or designate by e-mail, and shall be read only when the EB has reached quorum, so that it may ratify same.*

### B. USSU-PROMOTED POLLING STATIONS

~~1. USSU promoted polling stations shall open at 9:30 am and remain open for at least six and one-half (6 1/2) hours per day.~~

~~2. Colleges unable to abide by these polling station hours shall be allowed to negotiate different polling hours with the Chief Returning Officer. Requests for different hours must be made to the CRO no less than 14 calendar days prior to the first day of elections. EB will review all requests and issue a decision no less than seven (7) calendar days prior to the first day of elections.~~

~~3. Each USSU promoted polling station shall be supervised by a Deputy Returning Officer.~~

## C. BALLOTS

1. Position titles shall be placed on the ballot as per USSU constitution.
2. Names of the candidates shall be placed in alphabetical order according to the candidate's last name.
3. The names of candidates on the ballots may differ from their given name providing the positioning of the candidate does not change. EB must approve any alternate name.
4. Although all positions may be on one form, each is considered a separate ballot.
5. Referenda ballots shall contain a neutrally worded question.

## D. BALLOT COUNTING RESULTS

1. The CRO will release results to candidates, students and ~~press media~~ at designated places and times, *and will cause same to be posted on the USSU website forthwith.*

## VII. VIOLATIONS & COMPLAINTS

1. All violations of election procedures, arising from the first day of campaigning up to the ~~date of the final ballot count deadline to file complaints~~ shall be investigated *and dealt with* by the ~~Elections Board the ACRO and the GMD in consultation with the EB and dealt with by the Elections Board.~~
2. Prior to the start of campaigning, the EB will create *and publish* a schedule for election violations and ~~discretionary~~ *punishment thereof, including instances where the EB specifically reserves its right of inherent discretion of violations such that will standardize the process.*
3. The ~~Elections Board (EB)~~ has the right to disqualify a candidate, *where if it deems that this is an appropriate punishment for violations committed by the candidate.*
4. All complaints arising out of any election must be submitted in writing to the USSU office, within five (5) days immediately following the date of the final ballot count. ~~Each complaint shall be dealt with by~~ *All decisions of the EB are final, which may including to declare any election invalid and At all times the EB shall be empowered to take such steps, as it deems necessary to fulfill its mandate.*
5. In the event of any discrepancies, the EB is considered to be the ultimate decision making authority. ~~All disputes and/or complaints must be submitted in writing,~~ and no member outside of this body is permitted to enforce policy or procedure.
6. Registered campaign committees shall be liable for ~~any ALL~~ campaign violations, ~~however they occur. Likewise, the said campaign committee is also responsible for including the any~~ actions of any individual or group working on behalf of the campaign committee.

## **Elections and Referenda Policy: Appendix 1**

This section of the policy is to be followed only in the case that voting is not conducted online.

### **~~V. ELECTIONS OFFICIALS~~**

#### **~~DEPUTY RETURNING OFFICER~~**

- ~~2. Each DRO shall be responsible for the following:
  - (vi) Initialing all ballots;
  - (vii) Collecting and returning the sealed ballot boxes and all ballots to the CRO or ACRO on each voting day of an election or referenda.~~

### **~~VI. VOTING & RETURNS~~**

#### **~~ADVANCE POLLING~~**

- ~~1. Advance polling shall be available for one (1) day prior to general voting.~~

#### **~~USSU PROMOTED POLLING STATIONS~~**

- ~~1. Ballot boxes shall be picked up between 15 and 45 minutes prior to the opening of the polling stations on each day of voting.~~

#### **~~BALLOT BOXES~~**

- ~~1. The ballots and ballot boxes will be released only to the DRO for the college and shall remain their responsibility, until returned to the CRO. All voting materials must be returned to the USSU office after each day of voting.~~
- ~~2. Ballot boxes must be sealed by the CRO. The seal can be removed only by the CRO with scrutineers present after the polling has officially ended.~~
- ~~3. Any ballot box returned unsealed shall not be counted.~~

#### **~~BALLOT COUNTING~~**

- ~~1. EB shall determine whether ballots are spoiled or not. All disputed ballots shall be set aside, until a decision is reached by the EB.~~
- ~~2. Unmarked ballots are not spoiled; they are considered abstentions and should not be counted in the official total.~~
- ~~3. All ballots not initialed by a DRO are considered spoiled.~~
- ~~4. Each candidate will provide a scrutineer.~~

~~5. All scrutineers, EB/USC and candidates must be informed of the above policies.~~

~~6. If the difference between the first place candidate and the second place candidate is less than 25 votes cast, or is less than the number of spoiled ballots, then a recount or reconsideration may be held. Such will only be the case if one of the candidates involved or their scrutineers requests it.~~

~~7. For non-opscan paper ballots, the recount will be presided over by the EB, along with one scrutineer from each candidate concerned, and two markers. A second and final recount may be requested and will be presided over by the USSU ombudsman, one scrutineer of each candidate concerned and two markers.~~

~~8. For opscan paper ballots, a reconsideration may be held. Reconsideration is a second determination of flagged ballot(s), where the intent of the vote was unclear. The reconsideration will be presided over by the EB, along with one scrutineer from each candidate concerned. A second and final reconsideration may be requested and will be presided over by the USSU ombudsman, one scrutineer of each candidate concerned.~~

Contact Info:	Student Services Coordinator 966-6972		
Policy Number:			
Category:	Elections		
Policy Authority:	University Students' Council		
<u>Approvals</u>	<u>Board/Committee</u>	<u>Date</u>	<u>Motion</u>
Created/Adopted	University Students' Council	02/14/02	USC 197 & USC 199
Amended	University Students' Council	11/14/02	USC 90
Amended	University Students' Council	10/16/03	USC 57
Amended	University Students' Council	01/29/04	Approved
Amended	University Students' Council	03/25/04	USC 225
Amended	University Students' Council	01/13/05	USC



# Personal Digital Assistant Policy

## 1. Preamble

The Executive of the USSU is often required to be away from the office on a variety of USSU business, including lobbying trips and national conferences. Today's environment demands rapid access to phone, email and web media. Provision of Personal Digital Assistant enables Executive members to have immediate communication with the office, each other, USC, the general university community, and their constituents.

## 2. Procedures

- a) Executive members may opt for either a year- end gift or a PDA.
- b) Those who opt for the PDA will have the item purchased up to a total of \$300.00.
- c) The USSU will assume responsibility for the associated charges for the PDA up to a total of \$60.00 per month. Executive members are responsible for all additional charges and for assuming the liability for the provider contract following the end of their term in office.
- d) Executive members who already own a PDA or who opt not to avail themselves of this option will receive a year end gift of similar value.

Contact Information: General Manager 966-6969

Policy Number:

Category:

Policy Authority: Executive Committee

<u>Approvals</u>	<u>Board/Committee</u>	<u>Date</u>	<u>Motion</u>
Created/Adopted	Executive Committee	9/01/07	

# EXECUTIVE PROJECT PROPOSAL

## I. Project

- A.1. **Project Name:** Speak Up! Speak Out!  
A Roundtable discussion about Canada's role in the War in Afghanistan
- A.2. **Proposed By:** Alice Collins, Vice-President (External Affairs)

## II. Analysis

### A. Background Information and Need

#### A.1. History

For the past several years, Afghanistan has been at the heart of the United States "War on Terror." The United States occupied Afghanistan with the objective to flush out Al Qaeda and restore peace, order and democracy within Afghanistan. U.S. infantry and local Afghan forces attacked, shattering the al-Qaeda position and killing or capturing many of the militants. After this, the U.S. Forces withdrew from the nation focusing their attention on Iraq leaving the Afghanistan people in poverty and disarray. The Canadian Government then decided to deploy the Canadian military to Afghanistan in an attempt to restore peace and order to the country.

#### A.2. Issues

The issues of, 'Canada's role in the war in Afghanistan,' and whether or not the Canadian Forces even be in Afghanistan", are ones that hit close to home for many Canadians. With the increasing death toll of Canadian soldiers in Afghanistan, many Canadians are wondering if it is worth it, and questioning if Canada is having a positive impact on the lives of the Afghani people. The nature of a university is to foster dialogue and debate over issues pertaining to politics, morality, policy, philosophy etc. Having this sort of roundtable discussion enables the students, faculty and staff at the

University of Saskatchewan to possibly gain a better understanding of the situation or find some answers to questions that may have.

### **A.3 Format**

The event will have three panelists, a professor, a National Defense representative from the Canadian Forces, and a Muslim Representative. Each one of these panelists represents a different perspective on the issue. Each panelist will speak for a couple of minutes and then the floor will be open for questions and comments. The hope is that the audience will ask some questions or make comments that will spark some informative and important dialogue.

## **B. Target Groups and Characteristics**

### **B.1. Primary Target**

The students, faculty and staff of the U of S

### **B.2. Secondary Target**

Community groups and the broader community

## **C. Vision and Mission**

### **C.1. Vision**

To create and foster dialogue on campus about important issues.

### **C.2. Mission**

To address the growing concern among the campus population and the community at large about Canada's presence in Afghanistan, to encourage the campus community to comment and ask questions about this issue, and finally to attempt to provide the means for dialogue and discussion.

**D. Key Considerations**

**D.1 Detailed Budget**

Advertising	\$75.00
Booklets for Distribution	\$145.00
Beverages/snacks	\$140.00
Service Charges	\$60.00

**D.2. Total Budget** \$420.00

**D.3 Organizational Requirements**

The main items that are needed will be posters and booklets. The VP External Affairs will facilitate the organization and distribution of these items

2006-2007 USC Attendance

Name	Sep. 21	Sep. 28	Oct. 05	Oct. 12	Oct. 19	Oct. 26	Nov. 02	Nov. 09	Nov. 16	Nov. 23	Nov. 30	Dec. 07
C. Abrametz	P	P	P	P	P	P	P	P	P	NM	P	A
R. Allan	P	P	P	P	P	P	P	P	P	NM	P	P
R. Bodani	A	P	P	P	P	R	P	P	P	NM	R	R
L. Buswell	A	R	A	A	A	A	P	P	A	NM	A	A
J. Chhokar	P	P	P	P	P	P	A	A	P	NM	P	A
A. Collins	P	R	R	P	P	P	P	P	P	NM	P	P
B. David	P	P	P	P	P	P	P	R	P	NM	P	R
C. Ewen	P	P	P	P	P	P	P	P	P	NM	P	P
B. Flavell	P	P	P	P	P	P	P	P	P	NM	P	P
M. Flintoft	P	P	P	P	A	P	P	P	A	NM	P	P
A. Forbes	P	P	R	P	R	P	P	P	P	NM	P	P
J. Grismer	P	R	P	P	R	P	P	P	P	NM	P	A
M. Harder	P	P	P	R	P	P	P	P	P	NM	P	R
K. Horvey	P	P	P	P	P	P	P	P	P	NM	P	P
K. Kirkness	NYA	P	NM	A	P							
C. Lang	P	P	P	P	P	P	P	P	P	NM	P	P
S. Leibel	A	P	P	P	P	P	A	A	P	NM	P	P
M. Leisle	P	P	P	P	P	R	P	P	P	NM	P	P
J. Mantyka	P	P	P	P	P	P	P	P	P	NM	R	R
A. C. Melendez	P	P	P	P	P	P	P	P	P	NM	P	A
T. Olson	NYA	NYA	NYA	NYA	NYA	NYA	P	P	P	NM	P	P
V. Paley	P	P	P	P	P	R	P	P	P	NM	P	P
S. Parker	P	P	P	P	P	A	P	R	P	NM	R	P
K. Rabyj	P	P	P	A	R	P	P	P	P	NM	P	A
E. Schultz	NYA	P	P	P	P	P	P	P	R	NM	P	P
A. Smith	P	R	P	P	P	P	P	P	P	NM	P	P
J. Steeves	P	P	P	P	P	P	P	P	P	NM	P	P
I. Umoh	P	P	P	P	P	P	P	P	P	NM	P	R

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

2006-2007 USC Attendance

Name	Dec. 14	Jan. 04	Jan. 11	Jan. 18	Jan. 25	Feb. 01	Feb. 08	Feb. 15	Feb. 22	Mar. 01	Mar. 08
C. Abrametz	P	P									
R. Allan	P	P									
R. Bodani	P	P									
L. Buswell	A	P									
J. Chhokar	P	A									
A. Collins	P	P									
B. David	R	P									
C. Ewen	P	P									
B. Flavell	P	P									
M. Flintoft	A	P									
A. Forbes	A	P									
J. Grismer	P	P									
M. Harder	P	P									
K. Horvey	A	P									
K. Kirkness	P	P									
C. Lang	P	P									
S. Leibel	P	P									
M. Leisle	P	P									
J. Mantyka	R	P									
A. C. Melendez	A	A									
T. Olson	R	P									
V. Paley	P	P									
S. Parker	P	P									
K. Rabyj	A	P									
E. Schultz	P	P									
A. Smith	P	P									
J. Steeves	R	P									
I. Umoh	R	P									

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

# **University Students' Council Agenda**

Thursday, January 18<sup>th</sup>, 2007

- 1. Adoption of an Agenda**
- 2. Introductions and Announcements**
- 3. Council Address**
  - 3.1 Centre Directors**
- 4. Minutes and Reports for Information**
  - 4.1 USC Minutes – January 11<sup>th</sup>, 2007**
  - 4.2 Executive Committee Minutes – January 15<sup>th</sup>, 2007**
  - 4.3 Academic Affairs Board Minutes and Report**
  - 4.4 Appointments Board Minutes and Report**
  - 4.5 Board of College Presidents**
  - 4.6 Code of Ethics Disciplinary Committee Minutes and Report**
  - 4.7 Elections Board Minutes and Report**
  - 4.8 External Affairs Board Minutes and Report**
  - 4.9 Operations and Finance Board Minutes and Report**
  - 4.10 Student Issues Board Minutes and Report**
  - 4.11 Sustainability Board Minutes and Report**
- 5. Motions Arising from the Minutes and Reports**
- 6. Business**
  - 6.1 Infrastructure Fee (Tabled)**
  - 6.2 Personal Digital Assistant Policy**
  - 6.3 Election and Referenda Policy**
- 7. New Business**
- 8. Questions and Comments (30 minutes)**
- 9. Any Other Business**
- 10. Adjournment**

# University Students' Council

Minutes for Thursday, January 11<sup>th</sup>, 2007

## Present

Ryan Allan, (President)  
Cody Lang, VP (Operations & Finance)  
Ashlee Smith, VP (Student Issues)  
Brad Flavell, VP (Academic Affairs)  
Alice Collins, VP (External Affairs)  
Steven Leibel, Agriculture  
Josie Steeves, Arts & Science  
Ana Carolina Melendez, Commerce  
Jess Chhokar, Dentistry  
Jocelyn Grismer, Education  
Kristina Rabyj, Education  
Ben David, Engineering  
James Mantyka, Engineering  
Itemobong Umoh, International  
Lane Buswell, Kinesiology  
Alison Forbes, Law  
Rachana Bodani, Medicine  
Megan Harder, Nursing  
Ellyse Schultz, St. Thomas More  
Karla Horvey, Physical Therapy  
Matt Flintoft, WCV

## Also Present

Matt Leisle, Chair  
Caroline Cottrell, USSU GM  
Chris Costley, Commerce  
Keith ???, Engineering  
Adrienne Perot, Law

## Regrets

Tyler Olson, Arts & Science  
Cameron Ewen, Assoc. Res. Comm.  
Vogeson Paley, Commerce  
Katie Kirkness, Indigenous  
Stephanie Parker, St. Thomas More

## Absent

Cathryn Abrametz, Pharmacy & Nut.

Meeting was called to order at 6:06 p.m.

### 1. Adoption of an Agenda

Move to adopt the agenda.

**USC Motion165:** David/Lang

Carried.

### 2. Introductions & Announcements

Councilor David introduced Keith ??? from College of Engineering.

Councilor Schultz stated Councilor Parker sent her regrets

VP Flavell introduced Chris Costley from the College of Arts & Science.

Councilor Forbes introduced Adrienne Perot, the President of the Law Students Association.

Councilor Melendez stated Councilor Paley sent his regrets.

President Allan stated Councilor Ewen and Councilor Kirkness sent regrets.

VP Smith stated that she spent the day in negotiation with Transit and the information has been finalized. The reason there was no information provided with the USC package was because it was just finalized two hours ago.

#### **4. Minutes & Reports for Information**

##### **4.1 USC Minutes**

Councilor Forbes asked who types the USC minutes.

President Allan stated Kendra Wilkie, USSU Confidential Secretary, types the minutes from the audio recording.

##### **4.6 Code of Ethics Disciplinary Committee Minutes and Report**

Chair Leisle stated the committee is currently investigating a complaint.

#### **5. Motions Arising from the Minutes & Reports**

President Lang stated there is a vacancy on the CEDC because of a conflict of interest. He stated that does open up nominations to fill vacancy.

Chair Leisle stated that the newly amended Bylaw #3 states that if a member of the committee is involved in a complaint that has been filed the member must step aside for that discussion and vote. A MSC would be elected to fill the vacancy to deal with that complaint.

Move to open nominations to fill the vacant position.

**USC Motion166:** Lang/Harder Carried.

Councilor Leibel nominated Councilor Buswell.

VP Flavell nominated Councilor David.

VP Smith nominated Councilor Steeves.

Chair Leisle asked all nominees if they accept.

Councilor Leibel, David and Steeves all stated they accept.

Councilor Forbes asked if this newly elected committee member would be involved in previous complaints.

Chair Leisle stated the newly elected member would only deal with the current complaint. He stated they would only fill the current vacancy and then step aside once a decision has been made.

Councilor Forbes stated the investigation has already begun. She stated they would not have all the relevant information, which would invalidate the process.

Chair Leisle stated the CEDC has only met once regarding this complaint and the only discussion was whether or not to go ahead with the complaint. He stated if the committee had decided not to go ahead with the complaint there would not be a vacancy. He stated there have not been any interviews or decisions made by the committee.

Councilor Forbes stated she feels that if the committee felt there would be a conflict of interest the decision should have been postponed until the vacancy had been filled.

Chair Leisle stated that is a valid argument. He noted if council would like they do not need to fill the vacancy.

Councilor Forbes feels the most fair and valid way to continue would be to use the committee members as they are and not fill the vacancy.

Chair Leisle stated council could make that decision.

Move to close nominations.

**USC Motion167:** Flavell/Schultz Carried.

Move to keep the vacancy on the committee.

**USC Motion168:** Forbes/Harder Carried.

Councilor David asked if the vacancy would not be filled because of legal purposes.

Councilor Forbes stated it is a well-known procedure. She stated to add a member after the process has begun would make it illegitimate.

Councilor Leibel stated Chair Leisle already noted the process has not begun.

Chair Leisle clarified the only decision the committee decided was to further investigate the complaint. He stated that decision was made with the vacancy.

Member Perot stated once a complaint has been filed with an ethics board you must decide whether or not to pursue the complaint. She stated, as someone not involved with this she would have a problem going ahead with this.

Councilor Schultz abstained from the vote.

Councilor Grismer abstained from the vote.

Councilor Horvey abstained from the vote.

Councilor Chokkar abstained from the vote.

## 6. Business

### 6.2 Removal of Councilors

President Allan stated that USC would vote on each councilor individually. He stated he is against the removal of councilors.

Move that Councilor Bodani be removed from USC.

**USC Motion169:** Allan/Lang Defeated.

VP Lang stated that he doesn't see any merit in removing Councilor Bodani. He stated she was absent due to final exams.

VP Collins asked if it would be a good idea for each councilor that is up for removal to state why they were absent.

Chair Leisle noted they are free to speak at any time.

Councilor Bodani stated she missed the November 30<sup>th</sup> USC meeting because she had a final on December 1<sup>st</sup>. She stated she missed the December 7<sup>th</sup> USC meeting because she had a final on the 8<sup>th</sup>. She stated she went to the USSU office and spoke to VP Flavell to make sure it was okay.

Move that Councilor Buswell be removed from USC.

**USC Motion170:** Allan/Lang Defeated.

Councilor Buswell stated he was on his internship.

Move that Councilor Chokkar be removed from USC.

**USC Motion171:** Allan/Lang Defeated.

Councilor Chokkar stated he was absent due to exams. He stated he remembers sending regrets for at least two meetings.

Move to omnibus all remaining councilor removals in order to same time.

**USC Motion172:** David/Schultz Carried.

VP Lang stated he does not feel it is beneficial to remove council members because they were absent due to exams; however, he does feel that those council members need to be held accountable and would like them to explain their absence. He noted he is against this motion.

Councilor David stated all council members up for removal should still speak regarding their absence. He stated if council feels a member should be removed they could make a motion to have them excluded from the omnibus.

President Allan stated that if council continues to make individual motions it should only take another four to five minutes. He noted he is against this motion.

Move that Councilor David, Councilor Leibel, Councilor Mantyka, Councilor Melendez, Councilor Umoh, Councilor Parker and Councilor Rabyj be removed from USC.

**USC Motion173:** Allan/Buswell Defeated.

Councilor David stated he was absent due to finals and he told everyone prior that he would not be in attendance.

Councilor Melendez stated she had finals and was in Venezuela.

VP Collins noted that according to the constitution it doesn't matter if regrets were sent because they are still considered as absent.

Chair Leisle stated that if you miss two consecutive meetings without permission or three out of five without of permission you are still up for removal.

Councilor Mantyka stated he was absent for three meetings. He had an exam scheduled at the same time as USC and he had another exam the very next morning.

Councilor Umoh stated he missed meetings due to exams.

Councilor Rabyj stated she was on her internship and an incidence came up while she was there preventing her from attending.

Councilor Leibel stated he is not sure how much merit this would have but he is not sure why he missed these meetings but is sure he had a good reason.

Councilor Steeves noted that Councilor Parker sent regrets for tonight's meeting. She asked if USC could speak on her behalf or delay her vote. She noted that all councilors were absent due to exams and that is a good reason why USC should not meet during exams.

Move to remove Councilor Parker from the above list.

**USC Motion174:** Steeves/Flavell Carried.

## 7. New Business

### 7.1 Personal Digital Assistant Policy

President Allan stated that the Executive has drafted a PDA policy and would like council's input.

Councilor Steeves asked what the average cost per month has been for the Blackberries.

President Allan stated the USSU provides the Executive with \$60 per month to maintain their blackberry's.

Councilor Mantyka stated Part 2D of the policy states, the Executive members who did not receive a blackberry would receive a gift of similar value. He noted that this was quite vague and asked if the Executive could be more specific.

Move to grant GM Cottrell speaking rights.

**USC Motion 175:** Flavell/David Carried.

GM Cottrell noted the reason it states similar value is because it is up to three hundred dollars.

Councilor Steeves asked if that include the \$60 per month.

President Allan stated that would not include the \$60 per month. He reiterated the final version would be coming to council next week. He stated if council had any changes to bring them forward.

Councilor Mantyka asked if he should make a motion to change the wording or if he should just discuss this with the Executive after the meeting.

Chair Leisle stated he could make an actual motion next week.

VP Collins stated council should email comments to President Allan.

## **7.2 Elections & Referenda Policy**

President Allan stated that council likely noted there would be changes to the Elections & Referenda Policy as discussed in the Executive Committee minutes. He stated the Elections Board recommended these changes to the ACRO, Jeff Galbraith. He stated there are some major changes to be made. They would be discussed at the next USC meeting and council would go through them line by line. He noted if council would like to make any changes to email him.

Councilor Forbes stated she couldn't currently find it in the policy but it states that mass emails need to be approved. She asked if that component had been removed.

Councilor David stated the EB decided that mass emails and websites were not appropriate forms of campaigning and it had been disallowed.

President Allan stated the original proposal that came back on that issue from the ACRO was to have electronic campaigning be included because it was unenforceable but it needs to be approved through the CRO and ACRO.

Councilor Steeves asked why the advertising within 30 feet of the polling station was removed.

Chair Leisle stated polling stations were removed from the policy.

President Allan noted that the polling stations were tabled. The logistical effort that was needed were staff and MSCs volunteering to ensure students were informed that the election was happening.

Councilor Forbes asked if one or two polling stations would be kept. She would like to make sure that the USSU is trying to promote students to vote.

President Allan stated there were no paper ballots being used. He stated the polling stations only consisted of a computer.

Member Costley noted that students don't seem to be aware that elections are going on until the day they are held. He thought it would be a good idea to keep a few polling stations.

GM Cottrell stated she is aware of that issue. The USSU is going to try and come up with other solutions. She stated it has been very problematic to try and find staff to run the stations and it is also very expensive. She stated some other mechanisms might include handbills.

## **8. Questions & Comments**

VP Lang stated he received an email from a student who was angry with the escalators not working in the Arts building. He stated the USSU is not responsible for the escalators in Arts so the email was forwarded to the University. He stated the Executive was discussing not replacing the escalators in Place Riel because they are very expensive to maintain. He asked for councils input on that issue.

Councilor Harder asked what it cost to maintain them.

VP Lang does not have the figures and he stated the maintenance cost is gross.

Councilor Mantyka stated he had a discussion with GM Cottrell about this earlier in the year. He thanked VP Lang for bringing this to council.

VP Collins stated she sent out a project proposal called "Speak Up Speak Out." She encouraged council to read the proposal. The event will be held on January 24<sup>th</sup> at 4:45 p.m. in the STM Cafeteria. There would be a panel of speakers including a professor, national defense and a representative from the Muslim ????. She would send out an email a little closer to the date.

Councilor Mantyka thought the proposal was great.

Councilor Buswell asked if there was a date set for Councilor Parker's removal. He stated he was unable to speak at his previous removal. He noted it makes no sense to delay.

Chair Leisle stated it was for next week. He stated it could be brought up under Any Other Business this week or next week.

Councilor Forbes asked if there would be a motion for the approval of the bus pass referendum as council was mandated to do it last week.

VP Smith stated it would be done under Any Other Business.

VP Collins stated she forgot to mention that her forum was part of International Week.

Councilor Steeves asked when the Campus Club email list started and who decided it.

VP Lang noted that over the past month himself and VP Collins entered 1800 names into the database. He stated it started a couple of weeks ago.

VP Collins noted it is a good way to keep in touch with the students and email addresses were provided from the ratification forms that were submitted.

Councilor Steeves noted that she thinks it is a great idea. She noted that she sits on a few different campus clubs; therefore, has different email addresses. She asked how you would remove yourself from the database in order to avoid receiving duplicate copies.

VP Lang stated to come to the USSU office and talk to the IT Support Staff.

Councilor Mantyka replied to the email asking why he was on the list and the response he received was because he was on the list.

Councilor David asked when the Executive Accountability reports from last term would be available.

President Allan noted that the Executive has been working on them and they should be available at the next USC meeting.

Councilor Harder stated that at the last USC meeting students would be exempt from the UPass fee if they were taking one class a week or less. She asked if those students would still be exempt due to the new changes.

VP Smith stated that was an exemption that was scrapped. There would be very few students in that situation.

Councilor Steeves asked if residence students are included.

VP Smith stated that residence students living past College Drive would not be exempt. She stated only on-campus residence students would be exempt.

Councilor Forbes asked when the trip report from the CFS AGM would be available.

President Allan stated that would be available with the accountability reports, which would be submitted next week.

**9. Any Other Business**

VP Smith stated that the new information that was just handed out regarding the U-Pass is the final documents that would be used for the referendum. She stated that in order for the USSU not to lose money the Administration Fee had to be \$4, which made the entire cost \$118 per student. The referendum dates would be February 7<sup>th</sup> & 8<sup>th</sup>.

Move to have USC approve the referendum question prior to sending the solicitor. Are you in favour of a two year probationary Universal Bus Pass for all undergraduate students at a cost of \$59 per student per term, for the months of September to April? Students living outside of the Saskatoon City limits, enrolled exclusively in distance education courses, those living in on campus housing (Ogle Hall, Voyageur Place Residence, and the Lutheran Theological Seminary), or those holding a disabilities parking pass will be eligible for exemption.

**USC Motion176:** Smith/Flavell Carried.

Councilor Forbes stated had a student approach her regarding the referendum. The student felt there were not enough information provided throughout the term and that because of the missing information USC is taking a huge risk. Councilor Forbes agreed with the student. She asked if there had been any attempts made to answer the questions she asked last week.

VP Smith stated she would talk to the city and try and find the answers to her question but it would take time. She has the number of semester passes that have been sold.

Councilor Forbes stated council came across this problem last week. She asked if this takes away the taxes ???

GM Cottrell stated she would try to answer that question. In September of 2005 2,433 student bus passes were sold at \$188/each for a total of \$457,404. In January 2006 2,067 student bus passes were sold for a total of \$411, 333. In

addition to student bus passes there are also individual tickets and monthly passes. Only the adult amounts are available.

VP Collins spoke in favour of the motion. She stated this is a timely opportunity to have U-Pass this month. There is no guarantee this opportunity would come up again because an individual Executive member has to take this project on.

Councilor David spoke in favour of the motion. He noted he asked 10 students what they thought about the referendum. Eight students stated they would vote no, one student was in favour of it and the other student was going to vote no because the exemptions were not good enough.

Councilor Forbes spoke in favour of the motion. She thanked VP Smith for her work on the question. Her concern is with rushing the referendum. She stated if the referendum is rushed USC might not get the outcome they hope for, which is why she is asking all these questions.

President Allan spoke in favour of the motion. He confirmed that council should be debating the wording of the referendum question and not the merits of the referendum.

Chair Leisle stated they should be debating the wording of the question.

Councilor Forbes stated that if there were concerns with the content of the question they should be debated here.

Chair Leisle stated council approved to have the referendum. USC should be debating the wording of the referendum question.

President Allan stated he didn't see how any concerns that council has brought up regard the question.

VP Smith stated council and the USSU is limited to the amount of promoting that can be done regarding a referendum. The Elections policy states the Executive must remain unbiased whereas council members don't have to.

Councilor Steeves stated she really likes to see everyone happy with the residence decision. She asked if the referendum policy was changed because last year council took a position on the CFS referendum.

Chair Leisle stated VP Smith is referring to the proposed changes.

GM Cottrell noted the proposed change is under Article 4, C #4. The word staff was added behind USSU. The staff may not speak anyway to a referendum question. All council and Executive members are able to speak about the referendum.

Councilor Chhokar stated the College of Dentistry is in school until June and he can see a lot of obstacles passing this because it is only valid until April.

Move to call the question.

**USC Motion177:** David/Lang Defeated.

Councilor Umoh stated he feels council is trying to push the yes vote and council should be careful with that.

VP Collins stated she emailed all college presidents regarding the Day of Action. She asked council to remind the presidents to contact her.

VP Flavell stated the proposed referendum policy states that in Section 4-E-2 that the campaigning period should go to the final day of voting and the schedule VP Smith stated that campaigning would end before voting begins. He stated council should amend one of them.

VP Smith agreed. She stated she would extend the campaigning.

Chair Leisle noted that campaigning begins on February 2<sup>nd</sup> at 12 p.m. and ends February 8<sup>th</sup> at 4 p.m. He stated the calendar is tentative.

Chair David stated the Elections Board sets the schedule for the referendum.

## **10. Adjournment**

Move to adjourn.

**USC Motion178:** Steeves/David Carried.

# Executive Committee

Minutes for Monday, January 15<sup>th</sup>, 2007

Present: Ryan Allan, Cody Lang, Alice Collins, Ashlee Smith, Brad Flavell,  
Caroline Cottrell

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1. Call to Order

The meeting was called to order at 2:06 p.m.

2. Call for Quorum

Quorum was present.

3. Roundtables

*GM Cottrell*

- Admin Team meeting
- Meeting with Chair Leisle
- THE BLIZZARD
- Communications Meeting
- Meeting with the USSU Communications Manager
- Louis'/Browsers Planning meeting
- Centennial launch
- Op/Fin Board Meeting
- Louis Birthday Planning Meeting

*VP Smith*

- Attended University Centennial Celebrations opening
- Operations and Finance Board meeting
- Budget Brainstorming
- Met with city transit to discuss referendum
- Grand opening of the University Learning Centre
- Place Riel Planning meeting
- Met with student regarding referendum
- Provost Advisory Committee on LGBT Issues
- AGM

*VP Lang*

- Louis' Browsers Planning meeting
- Budget Brainstorming
- Place Riel Planning meeting
- Centres meeting
- Meeting with nursing president regarding student fees
- Opening of the University Learning Centre

*VP Collins*

- Attended the Stake Holder Consensus Forum: Summary of the Major Themes on Accessibility and Affordability of Post Secondary Education
- Meeting with the Medical Students' Society about the Day of Action
- Meeting with the Saskatoon Pharmacy and Nutrition Students' Society about the Day of Action
- Finalized USSU Student Survey on the Accessibility and Affordability of Post-Secondary Education
- Communications meeting
- CFS National Executive teleconference meeting
- Meeting with the Kinesiology students' Society about the Day of Action
- Attended the Centennial Celebration
- Attended the Grand Opening of the University Learning Center

*VP Flavell*

- DISorientation Media Planning and Coordination
- WISE-ASS Updating
- Teaching Excellence Awards Media Notification
- Elections and Referenda Policy Review
- .5 EDO
- .5 Vacation
- Communications Meeting
- University Centennial Kickoff
- Academic Programs Committee
- Budget
- Student x3

4. Discretion for Jason Ventnor

Jason Ventnor requested that he be granted a level of discretion regarding sponsored table space in the tunnel. On a very regular basis he is asking for table space and has to request Executive sponsorship. This entail meeting time and accounting time that could be otherwise avoided. The Executive agreed that his discretion would be fine but should be reviewed from time to time. GM Cottrell will ask that Jason to bring any uncertainties to her.

5. Pharmacy Prizes

The Nutrition Students have asked for door prizes so supporting a presentation by Dr. C. Kendall who will be speaking on The Portfolio Diet for lowering high cholesterol.

EXEC84      Move to provide the Nutrition Students with 2 - \$25.00 gift certificates  
Smith/      from Louis'.  
Collins

Carried.

6. Seager Wheeler RA Prizes

Seager Wheeler Residences is hosting a multicultural social banquet, which will also be used to raise money for the Food Bank and World Vision. They have requested gift certificates for prizes.

EXEC85      Move to donate 2 - \$25.00 gift certificates from Louis' for the Seager  
Smith/  
Collins      Wheeler banquet.

Carried.

7. Victim Advocate Position

The Victim Advocate position has been partially funded by Status of Women but that funding has now ended and is not renewable. Allyson Clark, current VA, presented the Executive with a detailed proposal for the USSU to provide all the funding for the position, based on 28.5 hours a week; phone, computer, janitorial, as per schedules; and other expenses as detailed

EXEC86      Move that the Executive recommend accepting the proposal for permanent  
Collins/  
Smith      funding of the Victim Advocated as submitted by Allyson Clarke.

Carried.

8. Anthropology Students

The Anthropology students want to book Lower Place Riel and the stage to hold a rally in support of the department and program.

EXEC87      Move to support the Anthology Students' campaign and allow them to use  
Flavell/  
Collins      Lower Place Riel for a rally.

Carried

9. Louis' Birthday Party and the USSU Book Launch

GM Cottrell flagged for the Executive that there would be a celebration of Louis' birthday to coincide with the Centennial Launch on April 3, 2007. This will also be the day that the USSU history is launched. Budget will be needed, but the USSU Centennial group will come back with further details.

10. Philosophy Undergraduate Conference

The USSU has been approached to provide Executive Sponsorship for the conference mentioned earlier. This was not discussed further because campus club money had already been voted.

11. JDC West Business Competition

This group requested \$500.00 sponsorship to attend their business competition.

EXEC88      Move to deny the request a full budget was not provided.  
Smith/  
Collins

Carried

12. Anna Maria and Tanya Rac

Anna Maria and Tanya Rac requested \$500.00 each to attend a national conference on ministry.

EXEC89      Move to deny the request since it is an excessive amount of funding for  
Lang/            only two individuals.  
Allan

Carried.

13. JDC West Business Competition

The Executive was provided with a detailed budget and asked to reconsider their earlier decision regarding the business competition.

EXEC90      Move to grant the Commerce Students JDC West Business Competition  
Lang/            students \$500 in funding to assist with their attendance at the competition.  
Smith

Carried.

# Operations and Finance Board Minutes

January 12, 2007

Present: Cody Lang, Ashlee Smith, Vogeson Paley, Ryan Allan, Carolina Melendez

Regrets: Jeremy Ring, Steven Leibel

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**1. Call to order**

Meeting called to order 4:03PM

**2. Call for Quorum**

Quorum was present

**3. Adoption of Agenda**

Move to adopt the agenda

**OFB motion 16:** VP Lang/ VP Smith Carried.

**4. Business**

4.1 Campus Clubs: Move to ratify the following groups: Associated Residence Committee, U of S Water Polo Club, High Voltage Classic, and Othodox Christian Fellowship.

**OFB Motion 17:** VP Lang/ Councilor Melendez Carried.

4.2 Club Funding: Move to grant U of S Philosophy course union \$300 in sponsorship.

**OFB Motion 18:** VP Lang/ VP Smith Carried.

Move to grant U of S Drama Club \$300 in sponsorship.

**OFB Motion 19:** VP Smith/ Councilor Paley Carried.

Move to grant AIESEC \$300 in sponsorship and \$200 in Coke credit.

**OFB Motion 20:** VP Lang/ Councilor Melendez Carried.

Move to grant Orthodox Christian Fellowship \$200 in sponsorship and \$100 in Coke credit.

**OFB Motion 21:** VP Lang/ VP Smith Carried.

Move to grant Lutheran Campus Community \$126.10 in sponsorship.

**OFB Motion 22:** VP Lang/ Councilor Paley Carried.

**5. Any Other Business**

Asked chair to explore revamp of campus club funding

**6. Adjournment**

Move to adjourn

**OFB Motion 23:** VP Smith/ VP Lang

Carried.

Meeting adjourned at 4:34PM

2006-2007 USC Attendance

Name	Sep. 21	Sep. 28	Oct. 05	Oct. 12	Oct. 19	Oct. 26	Nov. 02	Nov. 09	Nov. 16	Nov. 23	Nov. 30	Dec. 07
C. Abrametz	P	P	P	P	P	P	P	P	P	NM	P	A
R. Allan	P	P	P	P	P	P	P	P	P	NM	P	P
R. Bodani	A	P	P	P	P	R	P	P	P	NM	R	R
L. Buswell	A	R	A	A	A	A	P	P	A	NM	A	A
J. Chhokar	P	P	P	P	P	P	A	A	P	NM	P	A
A. Collins	P	R	R	P	P	P	P	P	P	NM	P	P
B. David	P	P	P	P	P	P	P	R	P	NM	P	R
C. Ewen	P	P	P	P	P	P	P	P	P	NM	P	P
B. Flavell	P	P	P	P	P	P	P	P	P	NM	P	P
M. Flintoft	P	P	P	P	A	P	P	P	A	NM	P	P
A. Forbes	P	P	R	P	R	P	P	P	P	NM	P	P
J. Grismer	P	R	P	P	R	P	P	P	P	NM	P	A
M. Harder	P	P	P	R	P	P	P	P	P	NM	P	R
K. Horvey	P	P	P	P	P	P	P	P	P	NM	P	P
K. Kirkness	NYA	P	NM	A	P							
C. Lang	P	P	P	P	P	P	P	P	P	NM	P	P
S. Leibel	A	P	P	P	P	P	A	A	P	NM	P	P
M. Leisle	P	P	P	P	P	R	P	P	P	NM	P	P
J. Mantyka	P	P	P	P	P	P	P	P	P	NM	R	R
A. C. Melendez	P	P	P	P	P	P	P	P	P	NM	P	A
T. Olson	NYA	NYA	NYA	NYA	NYA	NYA	P	P	P	NM	P	P
V. Paley	P	P	P	P	P	R	P	P	P	NM	P	P
S. Parker	P	P	P	P	P	A	P	R	P	NM	R	P
K. Rabyj	P	P	P	A	R	P	P	P	P	NM	P	A
E. Schultz	NYA	P	P	P	P	P	P	P	R	NM	P	P
A. Smith	P	R	P	P	P	P	P	P	P	NM	P	P
J. Steeves	P	P	P	P	P	P	P	P	P	NM	P	P
I. Umoh	P	P	P	P	P	P	P	P	P	NM	P	R

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

2006-2007 USC Attendance

Name	Dec. 14	Jan. 04	Jan. 11	Jan. 18	Jan. 25	Feb. 01	Feb. 08	Feb. 15	Feb. 22	Mar. 01	Mar. 08
C. Abrametz	P	P	A								
R. Allan	P	P	P								
R. Bodani	P	P	P								
L. Buswell	A	P	P								
J. Chhokar	P	A	P								
A. Collins	P	P	P								
B. David	R	P	P								
C. Ewen	P	P	R								
B. Flavell	P	P	P								
M. Flintoft	A	P	P								
A. Forbes	A	P	P								
J. Grismer	P	P	P								
M. Harder	P	P	P								
K. Horvey	A	P	P								
K. Kirkness	P	P	R								
C. Lang	P	P	P								
S. Leibel	P	P	P								
M. Leisle	P	P	P								
J. Mantyka	R	P	P								
A. C. Melendez	A	A	P								
T. Olson	R	P	R								
V. Paley	P	P	R								
S. Parker	P	P	R								
K. Rabyj	A	P	P								
E. Schultz	P	P	P								
A. Smith	P	P	P								
J. Steeves	R	P	P								
I. Umoh	R	P	P								

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

# **University Students' Council Agenda**

Thursday, January 25<sup>th</sup>, 2007

- 1. Adoption of an Agenda**
- 2. Introductions and Announcements**
- 3. Council Address**
- 4. Minutes and Reports for Information**
  - 4.1 USC Minutes – January 18<sup>th</sup>, 2007**
  - 4.2 Executive Committee Minutes – January 22<sup>nd</sup>, 2007**
  - 4.3 Academic Affairs Board Minutes and Report**
  - 4.4 Appointments Board Minutes and Report**
  - 4.5 Board of College Presidents – January 22<sup>nd</sup>, 2007**
  - 4.6 Code of Ethics Disciplinary Committee Minutes and Report**
  - 4.7 Elections Board Minutes and Report**
  - 4.8 External Affairs Board Minutes and Report**
  - 4.9 Operations and Finance Board Minutes and Report**
  - 4.10 Student Issues Board Minutes and Report**
  - 4.11 Sustainability Board Minutes and Report**
- 5. Motions Arising from the Minutes and Reports**
- 6. Business**
  - 6.1 Infrastructure Fee**
- 7. New Business**
- 8. Questions and Comments (30 minutes)**
- 9. Any Other Business**
  - 9.1 AGM**
  - 9.2 Executive Accountability**
  - 9.3 U-Pass Update**
  - 9.4 Louis' Birthday**
- 10. Adjournment**

# University Students' Council

Minutes for Thursday, January 18<sup>th</sup>, 2007

## Present

Ryan Allan, (President)  
Cody Lang, VP (Operations & Finance)  
Ashlee Smith, VP (Student Issues)  
Brad Flavell, VP (Academic Affairs)  
Alice Collins, VP (External Affairs)  
Steven Leibel, Agriculture  
Tyler Olson, Arts & Science  
Ana Carolina Melendez, Commerce  
Vogeson Paley, Commerce  
Jess Chhokar, Dentistry  
Jocelyn Grismer, Education  
Kristina Rabyj, Education  
Ben David, Engineering  
Katie Kirkness, Indigenous  
Itemobong Umoh, International  
Lane Buswell, Kinesiology  
Rachana Bodani, Medicine  
Megan Harder, Nursing  
Cathryn Abrametz, Pharmacy & Nut.  
Karla Horvey, Physical Therapy  
Stephanie Parker, St. Thomas More  
Ellyse Schultz, St. Thomas More

## Also Present

Matt Leisle, Chair  
Caroline Cottrell, USSU GM  
David Gambell, Arts & Science  
Jeff Galbraith, BioTech  
Chris Costley, Commerce

## Regrets

Josie Steeves, Arts & Science  
James Mantyka, Engineering

## Absent

Cameron Ewen, Associated Res.  
???, Law  
Matt Flintoft, WCVM

Meeting was called to order at 6:06 p.m.

### 1. Adoption of an Agenda

Move to amend the agenda to include Operations and Finance Board minutes dated January 12<sup>th</sup>, 2007 under 4.9.

**USC Motion179:** Lang/Flavell Carried.

Move to amend the agenda to include item 6.4 Removal of Councilor Parker.

**USC Motion180:** Flavell/Lang Carried.

Move to adopt the agenda as amended.

**USC Motion181:** Flavell/Allan Carried.

### 2. Introductions & Announcements

Councilor Rabyj stated Councilor Flintoft sent his regrets.

Councilor David stated Councilor Mantyka sent his regrets.

VP Smith stated Councilor Steeves sent her regrets.

President Allan stated VP Collins is on her way. She should be present in approximately 10 minutes.

VP Flavell introduced Chris Costley from the College of Commerce.

### 3. Council Address

#### 3.1 Centre Directors

President Allan introduced the Centre Directors. He introduced Margot Gough who is the Food Centre Director, Jennifer Kim who is the Women's Centre Director, Allyson Clarke who runs the USSU Victim Advocate, Amanda Bosiask who is the Safewalk Supervisor, Nicole White who is the LGBTA Centre Director and William Bewer who is the Help Centre Director.

Move to informality.

**USC Motion182:** Allan/Flavell

Carried.

Allyson Clarke, Victim Advocate, stated she runs the USSU Victim Advocate Centre. She stated the Centre Directors thought it would be a good idea for them to come and address council and provide councilors with information about the centre to take back to their councils. The Victim Advocate is the newest centre at the USSU. It has been around since 2004. She stated in 2004 it was a half time position and had a desk in the Women's Centre. In 2006 the Victim Advocate worked three-quarter time and has its own office space in the MUB. The Victim Advocate provides support, information, referrals and advocacy to survivors of sexual assault, harassment, stalking, dating violence and physical abuse. She stated people come in and tell her what has happened to them and she provides them with medical, legal and counseling services. She also writes letters on behalf of the victim or advocating to them if they want to press formal charges. She stated that there have been 109 cases since starting in 2004. She stated the program is increasing and would only increase in time. She stated a student survey was done and only about 16 percent of students were aware of what the Victim Advocate offers. In addition to this she also provides classroom presentations, public education and promotes awareness to students, staff and volunteers. She partners with the other centre directors for various events and campaigns. She has postcards available for council members.

Jennifer Kim, Women's Centre Director, stated the Women's Centre puts on a lot of events such as the Vagina Monologues, Take Back the Night, a December 6<sup>th</sup> Memorial. She noted the Women's Centre is an information and resource centre. She provides awareness to the campus community about women's issues. The Centre provides peer support, a drop-in space, information on women's issues, discussion groups, workshops and social events. In the 2006 calendar year over 3,700 students accessed the Women's Centre. Last year the Women's Centre moved from room 105 in the MUB to room 118 in the MUB, which increased

visibility. The centre is growing and volunteers have doubled. The Women's Centre networks with several departments on campus. The Centres are an important part of what the USSU offers.

??? asked if any men are in the Women's Centre.

Jennifer Kim stated there are men who volunteer and access the Women's Centre.

Margot Gough, Food Centre Attendant, stated she has been the attendant since September. The Food Centre started in 2003 to help students with insufficient loans and rising costs. The Food Centre offers three main services. The first is they offer the emergency food hampers, which come twice a week. They are also the liaison for U of S for Child Hunger and Education Program (CHEP), which offer good food boxes. They contain healthy foods, much of which is local, and there are several different options available. The third service is pre-loved clothing, which is being discontinued as of Tuesday, January 23<sup>rd</sup> and is being moved over to Global Commons. She stated she works two days a week in the Food Centre and noted the USSU main office also works a lot with this centre and people wanting to access the Food Centre when it is closed can go there. Once a year on October 31<sup>st</sup> the Food Centre has Trick or Eat, which in 2006 collected 4 tonnes of food.

??? asked if to receive Food Hampers from the Food Bank you would have to show any financial statements.

Margot Gough stated no you don't but you need to show a student ID and a health card number.

William Bewer, Help Centre Director, stated the Help Centre is located in the Arts tunnel and has been around for many years. He stated the centre helps students with peer support to exam file. He stated the centre usually sees 1,000 drop-ins a year, which increased 14 percent last year. The most common service is the exam file. The Help Centre is open roughly 60 hours a week and has several volunteers. The Help Centre provides students with registries, academic issues, referrals, office supplies and free phones. One issue the centre focuses on is suicide awareness, which volunteers are trained in and in March the centre puts on a suicide prevention week. He invited council members to drop by the centre.

Amanda Bosiak, Safewalk Supervisor, stated her job is to train and encourage Safewalk volunteers. This program is done in partnership with Campus Safety and is available 24 hours a day. When Safewalk volunteers are not working Campus Safety fills in and whenever possible Safewalk will try and send a team with a male and a female volunteer instead of an individual to walk. Safewalk will escort students and/or staff to their vehicles, classes, homes and offices and in a 30 minute walking radius of the university. Safewalk volunteers are equipped with jackets to identify themselves, flashlights and radios that are linked to

Campus Safety. Last term Safewalk provided 140 walks and Campus Safety provided 100 walks. She stated her office is located in Lower Place Riel by the payphones.

Nicole White, LGBTQA Centre Director, stated the centre offers peer support, drop-in service and a resource library. The centre hosts two drag shows per year at Louis', National Day against Homophobia, Transgender Awareness day, sensitivity training and partnerships with other Centres. Last she did 65 LGBT presentations on and off campus and participated in diversity training in Prince Albert. She stated the centre is rapidly increasing. For example in 2002-2003 the drop in rate was 2,900 people and last year the drop in rate was 8,500 people, which is averaging about 100 students per day. She stated every Tuesday night programming and that includes discussions and movies.

??? asked when the next drag show would be.

Nicole White stated it would be the first weekend in March and posters would be up advertising the date. She encouraged everyone to stop by the centre.

President Allan thanked the centre directors for addressing council. He asked council members to take this information back to their colleges.

Move to formality.

**USC Motion183:** Allan/Lang Carried.

**4. Minutes and Reports for Information**

**4.6 Code of Ethics & Disciplinary Committee Minutes & Report**

Chair Leisle stated CEDC met last Thursday. He stated a complaint was wrapped up; however, the report is not ready for council. He stated the report would be presented to council at the next USC meeting.

**4.9 Operations & Finance Board Minutes & Report**

VP Lang stated the Operations and Finance Board met last Friday and discussed campus club ratification and funding requests. He noted the next meeting would be on Friday, January 19<sup>th</sup> at 2 p.m.

**5. Motions Arising from the Minutes and Reports**

Move to approve minutes as circulated.

**USC Motion184:** Parker/Schultz Carried.

**6. Business**

**6.2 Personal Digital Assistant Policy**

President Allan stated the Executive did not receive any comments from council members.

Move to accept the Personal Digital Assistant Policy as presented.

**USC Motion185:** Allan/Harder Carried.

VP Lang stated the PDA policy under 2C it reads, the USSU will assume responsibility for the associated changes up to a total of \$60 per month. He stated in the new USSU budget they are budgeting for \$40 per month. He made a friendly amendment to the policy changing it to approve \$40 per month as opposed to \$60.

Councilor David stated he disagrees with this motion because the policy is going to be implemented after the fact that the blackberries have been purchased. He stated this should have been done last summer.

VP Flavell stated this policy would be good to have for next year's Executive. He stated he understands his concern with the way things were handled this year but this would be the best way to avoid the same situation from happening next year.

Councilor Kirkness stated her council felt the \$40 approval rate was low because on average her council members are being charged \$60-70 a month. She asked why the Executive wouldn't have their total bills covered.

VP Collins stated the Executive were analyzing there bills and found that \$60 was too much to have covered.

Chair Leisle noted the idea of the policy was to cover only the data plan. He stated if the Executive would like to have a voice plan or text plan they would cover that cost themselves.

Councilor David wanted his opposition noted.

### **6.3 Elections & Referenda Policy**

President Allan stated he hoped council took the time to review the proposed amendments.

Move to adopt the newly amended Elections & Referenda Policy as presented.

**USC Motion186:** Allan/Lang Carried.

Move to amend Page 1 Point 5 to strike the word "nonrefundable" fee.

**USC Motion187:** Harder/Collins Carried.

President Allan introduced Jeff Galbraith, USSU ACRO. He stated he is in attendance to assist council with any questions regarding the proposed Elections & Referenda Policy amendments.

Councilor David asked if this policy would be in effect for the U-Pass referendum.

MISSING APPROXIMATELY 30 MINUTES

Member Galbraith stated that there should be consistency. The two clauses should be consistent with one another.

Chair Leisle asked if he had a recommendation

Member Galbraith stated that would require him to take a political stance and that would not be appropriate since he is the ACRO.

Move to amend the policy to change the word excluded to included on Page 2 Part 4 Section C Point 3.

**USC Motion188:** Flavell/Collins Carried.

Councilor Harder asked if advanced polls would still occur. She stated on page 2 point 13 it discussed advanced polls.

Member Galbraith that was likely an oversight and that sentence could likely be removed.

Move to strike out candidates would not be permitted to withdraw once advanced polls have opened on Page 2, Point 13.

**USC Motion189:** Collins/Umoh Carried.

VP Lang stated the amendment should read once polls have opened not once advanced polls have opened.

President Allan asked if the last sentence is removed would it still be sufficient.

Member Galbraith stated it wouldn't hurt to set a fixed deadline for example the first day of elections.

Councilor Buswell asked when advanced polls have opened in previous years. He stated that would be a good deadline to him.

Member Galbraith stated typically it has just been a day or two in advance of general voting.

President Allan stated on Page 11 Section 6 Advanced Polling it reads advanced polling would be one day prior to voting.

Move to add candidates will not be permitted to withdraw within 24 hours prior to voting.??? (NOT CLEAR)

**USC Motion190:** Smith/Harder Carried.

Councilor Harder asked if on Page 9 Section F Part 3 it implies MSCs and delegates must remain impartial and she asked who that was addressing since only staff have remain neutral.

Move to strike Section F Part 3.

**USC Motion191:** Lang/Harder

Carried.

Member Galbraith stated this section is addressing polling clerks and the MSCs who were assisting the clerk. It was the decision of the EB to phase out polling stations so that voting would only occur on PAWS then students would have to find out there information. He stated the section is obsolete.

President Allan asked if the entire Section F should be stricken.

Member Galbraith stated council should be cautious about striking its entirety. He stated the EB is trying to prevent voters from being swayed at polling stations. He doesn't see a problem with council taking a role but he would be cautious about deleting all of it.

VP Collins spoke against the motion. She stated this clause implies if MSCs are sitting as a polling clerk they must be neutral.

VP Lang stated there are no longer polling clerks.

Move to grant GM Cottrell speaking rights.

**USC Motion192:** Kirkness/Umoh

Carried.

GM Cottrell stated the policy refers several times to the GMD, which is the General Manager's Designate. This means that she is the arbiter with any big issues before it goes to the Elections Board. She asked council to look at Item G before deciding on DROs and Polling Clerks. She stated last week MSCs were asked to take responsibility to get people out to vote. She stated her understanding is that MSCs take this responsibility and if they should it is still important to ensure that they not take a stance. She asked council to think about that before making that decision.

Councilor Leibel asked if these guidelines are the same for voting MSCs for prospective colleges.

Chair Leisle stated they could be used as a guideline but it is a USSU policy.

Councilor Leibel stated every college uses DROs for MSC polling so this should be left in the policy.

VP Collins asked if all polling stations would be removed of if there would be one left.

Member Galbraith stated it has value as a model for individual colleges. He stated it does not have to be MSCs to encourage voting they could appoint someone else. He stated everyone agrees voter turnout is important but whoever is encouraging it should be nonpartisan.

President Allan stated that the debate is whether USC wants to have councilors take sides.

Councilor Kirkness stated that MSCs normally take a very strong stance in elections and sometimes even run for Executive. She asked how this would affect the turnover in MSCs. She asked if this should be made clearer in the policy.

VP Collins is in favour of striking that MSCs remain impartial.

VP Lang stated USC should try and shy away from being framework for college societies. He stated this could become very troublesome. He stated college societies should create their own policies and use their own discretion.

Councilor Leibel asked if MSC elections were USSU orientated or run by the college society.

Chair Leisle stated MSC elections are administered by college societies. However, certain requirements have to be met.

Move to add the word “impartially” before encourage on Section F Part 2 Point 3.  
**USC Motion193:** Harder/Umoh Carried.

VP Lang stated this is problematic because MSCs should be allowed to promote the election in anyway they want. He stated any undergraduate student has the right to express which candidate they would like to win the election and MSCs should also have that right. He noted he would speak against the motion.

Member Galbraith stated he suggests MSCs appoint a designate that way all MSCs are off the hook and can be as political as they want.

Councilor Bodani asked if the designate would have to remain impartial. If so, she doesn't see why MSCs couldn't just encourage the students to vote. She is in favour of the motion.

VP Lang stated the designate should be someone who hasn't taken a strong political stance.

Member Galbraith stated the elections board must remain impartial. He stated there are people willing to take that role especially if there is an honorarium involved.

VP Collins asked if an MSC would be considered not impartial if they were planning to run for an Executive position.

Chair Leisle stated the MSC would be required to designate someone else to take their role.

VP Flavell asked if this amendment means when an election comes up no member of USC could endorse any candidate. He asked if two MSCs were running in an election would that mean they could not run on a slate because you would be considered to endorse the other person.

Councilor Bodani stated she doesn't think so because you have the option to appoint a designate. If you are not an impartial MSC you could encourage but if you do have a side you could replace that with an impartial designate.

Chair Leisle stated there needs to be someone from each college, school or group who must remain impartial and encourage students to vote.

VP Flavell asked if a clause must be added stating that someone would officially be a designate. He asked what would happen if an MSC or designate did not remain impartial. He asked what type of repercussions would there be. He feels council has just opened a can of worms.

Councilor Buswell noted that Point 4 under Polling Clerk should include the word or designate. The statement should read any complaint regarding an MSC "or designate."

Move to add "or their designate" to point 4 under

Move to add "or their designate" to Point 4 under Polling Clerk. Point 4 would read: The CRO or designate shall deal with any complaints concerning an MSC or their designate.

**USC Motion194:** Buswell/Horvey Carried.

Member Galbraith stated that by changing that wording that would explicitly have designates fall under the Elections Board. They have to remain impartial and failure to do so would mean the designate is punishable by the CRO and EB.

VP Flavell stated he is still unsure how the EB would be able to punish a student. He stated there is no fine to make them pay, you can't kick them out of school or give them an academic penalty. He asked how they are kept accountable.

Member Galbraith stated the EB faces that problem every year. He stated there are a variety of remedies available to the EB but none of them are perfect. He stated each case has to be dealt with individually.

#### **6.4 Removal of Councilor Parker**

President Allan stated, as part of the constitution council must vote on the removal of Councilor Parker.

Move that Councilor Parker be removed from USC.

**USC Motion195:** Allan/Buswell Defeated.

Councilor Parker stated the Executive did not inform her that she was up for removal from USC. She stated she assumes she has missed three out of five meetings. She stated that last term she was in the hospital and Councilor Schultz sent regrets on her behalf.

Councilor Schultz spoke against this motion. She stated that Councilor Parker is an excellent councilor.

#### **8. Questions & Comments**

VP Collins stated that on January 23<sup>rd</sup> the premier of Saskatchewan and Newfoundland would be speaking in Arts Room 243 at 1 p.m. They would be speaking about equalization. She noted that they would be debriefing in the USSU boardroom. On January 24<sup>th</sup> is an event regarding Afghanistan, which is at 4:30 p.m. in the STM Cafeteria. She stated there was to have been a panel of speakers including a professor, a member of the Muslim community and a member of the National Defense. She stated the speaker from the National Defense cancelled today and she is trying to recruit a friend who returned from Afghanistan.

Councilor David stated that members of his college have been trying to email a few of Executive members. The Executive members are not responding to emails that have been sent and the students are getting very frustrated. He noted he has a complete copy of all the emails records that have been sent back and forth. He stated he would like this to stop immediately and would like their concerns addressed before next week or he would make these emails available to USC.

VP Smith stated she believes Councilor David is referring to emails that were sent to her. She stated a response was sent to those students today. She stated she did not receive the emails and the power supply on her computer died last week, which may have caused the problem. The individual's concerns have been addressed.

President Allan encouraged council members to take the material on the Infrastructure Fee that is provided them and to bring it back next week.

Councilor Umoh reminded everyone that International Week starts on January 22<sup>nd</sup> through February 8<sup>th</sup>. There would be information sessions, events and a food fair. He would be passing out information and asked councilors to take it

back to their colleges. The keynote speaker is Jian Ghomeshi and his presentation is titled "Rethinking the Canadian Identity. Where Do I Fit In?" He encouraged everyone to attend. The other event is an International Dance Night on February 2<sup>nd</sup>, which would be held at Louis' at 7 p.m.

Councilor Parker noted quorum wasn't present at the AGM. She asked if the Executive has discussed what would be done with the amendments because they should be passed.

GM Cottrell stated there would not be another AGM this year. She stated the Auditors report is automatically just accepted and the Executive has the responsibility to appoint another auditor. The constitutional changes have died on the paper. They could be brought up again at the next AGM. She suggested having pizza at the next AGM to encourage students to attend.

VP Lang stated that bribing students to come and vote is likely not a good idea. He thanked all councilors who attended the AGM.

VP Flavell noted pizza is not the best way to have students attend the meeting. He suggested that quorum of 50 people is too high and should be lowered. If the USSU needs to bribe students once to attend the AGM in order to lower quorum that should be fine.

Councilor Harder stated she would like to see nursing students at SIAST have access to the U-Pass if it is passed at the referendum. The Nursing Education Program of Saskatchewan (NEPS) is between two sites, the U of S and SIAST Kelsey Campus. The first two years of the program are at Kelsey and the last two years are at the U of S. When people enroll in the NEPS program and begin their first two years at Kelsey they have the same privileges as U of S students. In first year of nursing they take 3 courses at the U of S and the second year they don't take any but are still considered U of S students. They have the option of opting in to the USSU Health and Dental Plan and Recreations fees. She feels the U-Pass would be very beneficial to the nursing students at Kelsey. There are 225 students at Kelsey and parking is very limited on that side of town. She noted a lot of those students do ride the bus. She would like Kelsey Nursing students to have the option of opting into the plan considering they are U of S students. She asked if this would change the administration fee but wonders if this is possible.

VP Smith stated NEPS students do pay USSU fees and would have access to the bus plan.

Councilor David asked if the USSU Executive would ride the bus as opposed to driving to work if the U-Pass was implemented.

VP Collins stated she takes the bus everywhere regularly. She stated President Allan rides his bike to work. Some other Executive members prior to being an Executive member have taken the bus.

President Allan stated he does ride his bike.

VP Lang stated he took the bus for the first time this summer in Ottawa and it was awesome. He currently doesn't have the \$400 for a bus pass but would consider taking the bus if the U-Pass was implemented.

VP Smith noted this comment was addressing a letter to the editor of the Sheaf. The Executive would be responding to the letter because some of the facts were false. She personally needs a vehicle because she frequently goes home. It is not financially viable for her to own a vehicle and pay \$400 for a bus pass. The purpose for the U-Pass is to promote people to take the bus. She stated if U-Pass is implemented everyone should be able to afford the \$118 transportation cost including herself.

VP Flavell noted he would not be taking the bus even if the U-Pass were implemented because he has places to go and people to see. However, he still is in favour of the U-Pass. He would continue to drive his economical 4-cylinder Honda to work everyday.

Member Galbraith noted that VP Smith echoed what he was going to say. He encouraged that the Executive and Council members continue to watch the letters in the Sheaf for accuracy and contravening policies.

VP Collins asked Councilor David to inform students from his college that one Executive member does ride the bus and the other rides his bike. There were some misperceptions from that college.

Councilor Horvey stated there were some comments from students in her college to eventually allow Kelsey students to have access to the U-Pass. With the new Physical Therapy program students enrolled in that college do attend school all year.

Councilor Kirkness stated everyone is really excited about U-Pass. However, several members of her college go to school all year round and wondered why there hasn't been any negotiating regarding a year-round U-Pass.

VP Smith stated the Physical Therapy program is going to a masters program; therefore, these students would be considered graduate students and the Graduate Students Association would have to have a referendum and offer the service to graduate students. She stated the same would go for Kelsey students. The Kelsey Campus Student Association would have to have their own referendum. She stated the reason summer months were not negotiated was because it was thought

to do this one step at a time. In the future it would have to be an opt-in for the summer months.

Councilor Kirkness asked if there has been any sort of movement with allowing family members to opt-in to the U-Pass similar to the Health and Dental plan. She stated that lots of the students she represents have children and bring their children to the daycare on campus.

VP Smith noted that was a really good point. She stated that is the first time she has heard about that concern. This is going to be a work in progress and this is something that could be looked at in the future.

Councilor Schultz stated that STM is having a pub-crawl and beer night tomorrow at Ryly's at 5:30 p.m. If MSCs bring two extra people they would receive a free ticket. STM students get in for free.

Councilor Grismer apologized on behalf of herself and Councilor Rabyj for not attending the USSU AGM. She stated the College of Education also had their own AGM during that time.

Councilor Harder would like confirmation that she could go ahead and inform the NEPS students that they are able to opt-in to the U-Pass. She asked if she could put posters up around SIAST regarding the U-Pass.

VP Smith stated posters could go up around SIAST but it would have to go to the EB. All campaigning posters need to be approved by the ACRO or Marketing Services Coordinator, Jason Ventnor. She stated all "yes" and "no" campaigns need to be registered and the deadline is Friday, January 19<sup>th</sup> at 4:30 p.m.

Councilor Harder asked for more information regarding posterings.

Chair Leisle stated they would need to follow the Poster Policy at Kelsey.

Councilor Parker asked why only on-campus residences are excluded from the U-Pass.

VP Smith stated several students live close to campus and a line needed to be drawn. She stated students living on this side of 8<sup>th</sup> Street shouldn't be able to opt out or the prices would skyrocket.

Councilor Umoh stated it is \$5 to attend the International Dance night.

Councilor Buswell thanked VP Collins for discussing the Day of Action on Sunday.

Councilor Horvey echoed Councilor Buswell.

**9. Any Other Business**

Councilor Leibel asked if an information meeting could be held for students wanting to run as MSCs. ???

Member Galbraith stated that yes it would be appropriate and he would recommend it.

VP Lang stated that there is an opening on his Operations & Finance Board. He noted Member Forbes resigned a couple weeks ago prior to her resignation of USC.

Move to open nominations for the Operations & Finance Board.

**USC Motion196:** Lang/Buswell Carried.

Councilor David nominated Councilor Olson.

Councilor Grismer nominated Councilor Buswell.

Chair Leisle asked if Councilor Olson and Councilor Buswell accept the nominations.

Councilor Olson stated yes.

Councilor Buswell stated yes.

Move to close nominations.

**USC Motion197:** Lang/David Carried.

Chair Leisle stated this would be done with a paper ballot.

Member Galbraith stated Councilor Olson fill the vacant position on the Operations & Finance Board.

Chair Leisle stated Councilor Forbes resigned from USC effective immediately.

**10. Adjournment**

Move to adjourn.

**USC Motion198:** Schultz/Horvey Carried.

# Executive Committee

Minutes for January 23, 2007

Present: Ryan Allan, Cody Lang, Alice Collins, Ashlee Smith, Brad Flavell,  
Caroline Cottrell

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1. Call to Order

The meeting was called to order at 1:09 p.m.

2. Call for Quorum

Quorum was present.

3. Roundtable

*GM Cottrell*

- Accounting Meeting
- Student Relations Committee Meeting
- Alumni Board Meeting
- Day Care Board Meeting
- AGM
- HR Policies Meeting
- Job Description Review Meeting
- Place Riel Planning Meeting
- Women in Leadership and Learning Conference Planning
- Meeting re. Long Service Award and Executive Farewell reception
- SESD Managers' Meeting
- Managers' Meeting
- Performance Reviews with staff
- Normal daily activities

*VP Flavell*

- University Learning Center Grand Opening
- University Council Consultation and Preparation
- USSU Centers Budget and Policy Setting
- CTV Interview Re: Faculty Strike Impact
- USSU Budget Brainstorming
- Student x3
- Disorientation Planning
- Health and Dental Plan Agreement
- Professor Appeal
- Provost Search Committee
- Jack Layton's Forum
- Arts and Science Town Hall Discussion
- AnAmUs

- SESD Managers Meeting

*VP Collins*

- Meeting with Commerce Students' Society, Nursing Students Society and Arts and Sciences Student Union about the Day of Action
- Place Riel renovation meeting
- Exec Budget Meeting
- Meeting with Physical Therapy Students Society About the Day of Action
- Meeting with Bishop James Mahoney Student President about the Day of Action
- Meeting with Youth Launch about the Day of Action
- Meeting with Bedford Road Collegiate Students Society about the Day of Action
- Meeting with Drama Students President about the Day of Action
- Meeting with Marketing Manager for USSU about Day of Action

*VP Smith*

- Met with student regarding UPass
- Budget Brainstorming
- International Week Planning Committee
- Provost Advisory Committee on LGBT Issues
- All General Meeting
- Jack Layton Q&A Session
- Media Interview
- Meeting with student regarding UPass campaigns
- SESD Managers Meeting to discuss progress and projects of the USSU Rainbow Explorations Speaker Series
- Winter Con – BOCP dinner and meeting with president peter Mackinnon

*VP Lang*

- Welcome week budget meeting
- BOCP meeting
- Budget Brainstorming
- Campus Club entries
- Cheque run

4. On-Campus Day

Jason Ventnor asked if the Executive would be involved in On-Campus Day on February 2<sup>nd</sup> from 11:00 a.m. until 2:00 p.m in the Agriculture Building. It is an information session for high school students. The executive agreed to participate.

5. Cancer Fundraiser

A student has asked to have access to the stage in Lower Place Riel to do a head shaving to raise money for cancer at 2:30 p.m. on Monday April 2<sup>nd</sup>. The Executive sanctioned this event.

6. Aboriginal Awareness Week

The Aboriginal student groups would like to use the stage on March 16 for a demonstration of dancing. The Executive sanctioned this.

7. President's Service Award

President McKinnon's office has contacted the USSU to remind us that we can nominate U of S employees for his service award and to ask for a volunteer to sit on the selection committee.. President Allan volunteered.

8. Premier's Meeting

GM Cottrell reminded the Executive that Premier Calvert of Saskatchewan and Premier Williams of Newfoundland and Labrador would be using the USSU Boardroom for some private time prior to their presentation on campus.

9. Louis' Birthday

Jason Ventnor, Marketing Services Coordinator and Jason Kovitch, Louis' Events and Promo Manager met to determine most appropriate mechanism for celebrating Louis' birthday in conjunction with the launch of the Centennial on April 3<sup>rd</sup>. The tentative plan is for a wine and cheese for invited guests at which time the History of the USSU (title pending) will be launched.

EXEC91            Move to spend up to \$1250.00 on Louis' Birthday Party on  
Lang/             April 3, 2007  
Flavell

Carried

10. Health Plan Survey

Kristin Foster of StudentCare would like to change the nature of survey they do. A meeting with Rob Martz and Kristin Foster needs to be set up to examine the whole issue of surveys.

11. GM Cottrell reviewed the budget process with the Executive.

12. 4-H Active Alumni

They have requested that they be given 35 postcards and some product for door prizes.

EXEC92            Move to provide \$50.00 worth of product for the Active  
Allan/             Alumni from 4-H.

Smith

Carried.

Meeting adjourned at 2:14

**Board of College Presidents**  
Meeting Minutes January 22, 2007

**1. Introductions**

President Allan introduced our special guest, President Peter Mackinnon.

**2. President Mackinnon**

President Mackinnon introduced himself and gave a brief history of how he got to where he is today. He discussed his leadership and the relationships that are necessary to be successful in his position.

All the Board members introduced themselves. Peter Mackinnon then answered many questions regarding the proposed changes to the College of Arts and Science, the potential faculty strike, the future of the college of engineering, emergency response plans, aboriginal student recruitment, and infrastructure development.

**3. Adoption of the Agenda**

Motion to adopt the agenda.

Dwernychuk/Bone

Carried.

**4. Minutes Adoption**

The adoption of the minutes from the last meeting was delayed to the next meeting to allow time for all Board members to carefully look over them.

**5. Business**

**a) Decepticon**

VP Smith volunteered to organize the Decepticon Social with help from other colleges.

**b) UPass**

VP Smith explained the upcoming referendum for a Universal Bus Pass. The referendum will take place on February 7-8. The UPass would cost all undergraduate students \$59 per term with exemptions allowed under special circumstances.

**c) College Challenge**

Chad Nunweiler, the Event Coordinator for Huskie Athletics, spoke about the upcoming College Challenge that will be held on Saturday, February 3. It is a competition between the colleges and they want to get as many people out as possible. The Board gave feedback and committed to mandating one person on their society or association to organize their college for the event.

**d) Elections**

President Allan proposed a suggestion of having MSC elections at the same time as USSU Executive elections. He believes this would increase voter turnout and create more excitement surrounding student elections. The Board will bring ideas back to their colleges and bring feedback to the next meeting.

**6. Other Business**

**a) BOCP Secretary**

Move to remove VP Collins as BOCP Secretary and be replaced by VP Smith. Dwernychuk/Cunningham

Because of VP Collins' schedule, she has been unable to attend the last three BOCP meetings.

Carried.

**b) USSU AGM**

At the last All General Meeting, we failed to reach quorum and as mandated by the Non-Profit-Corporations Act, we are forced to hold another meeting. The next AGM will be on February 6 at 1p.m. in the Louis private function room.

**c) Next Meeting Time**

The next meeting will be on Sunday, February 26 at 4p.m. Following will be a Social Committee meeting.

**7. Roundtable**

Kinesiology is holding a free beer night at Ryly's right before the College Challenge. Busses leave from Place Riel.

International Week started on January 22 and goes until February 3.

To follow up on the issues surrounding the Anthropology Department, they had a very successful bake sale and the University has agreed to keep one of the professors that they were fighting for.

Physical Therapy is having their annual St. Patty's Day Token night on the Friday, March 16, at the Pat. They need lots of participation from the other colleges as this is their only fundraising event all year.

SWITCH is now taking volunteers and participants from all colleges.

Member Perrot encouraged all Board members to speak to each other directly at BOCP meetings about issues that they may have with other colleges.

Legal Follies will be held on February 2<sup>nd</sup> and 3<sup>rd</sup> at the Broadway Theatre.

**8. Questions and Comments**

President Allan opened himself up for questions for the Place Riel renovations and the upcoming vote at council regarding the infrastructure fee.

**9. Adjournment**

Move to adjourn.

Dwernychuk/Bone

Carried.

# Brad Flavell, *Vice-President (Academic Affairs)*

## **1<sup>st</sup> Term Report**

### **General Activities**

#### **Office Hours:**

Monday to Friday: 9:30 am – 4:30 pm

\*Along with various evenings and weekends as necessary

#### **Daily Activities:**

- Meet with Drew Dwernychuk (Academic Advocacy Officer)
- Email/Telephone correspondence
- Meetings with drop-in students
- General office work
- Committee work
- Project creation
- Academic Affairs Board preparation

#### **Portfolio Duties:**

The role of Vice-President (Academic Affairs) is essentially to be available for advocacy concerns and questions when the Academic Affairs Officer is not available to handle the demands from the University community. Because of this close working relationship the two portfolios have, many initiatives are undertaken and much correspondence happens with the broad spectrum of people on campus.

A large part of my days include email correspondence and attending many meetings. Preparation for these meetings takes a considerable amount of time out of the week. Besides sitting on University Council as the USSU representative, I also act as the student representative from the college of Arts & Science. I am a member of the Academic Programs Committee, the Academic Support Committee, the Provost Search Committee, the Student Advocacy Network and I chair the Academic Affairs Board. I have also had a close relationship with Pauline Melis of Integrated Planning and Jim Greer of the University Learning Center to ensure that students are being actively engaged in the changes going on campus.

In regards to executive projects, I am happy to report that my summer project, the Student Rights Handbook has been printed and is in seemingly high demand. They have been distributed to many corners of campus, and I have received much acclaim for its content. WISE-ASS is a project that has a lot of potential, but is unfortunately struggling. I will be working on an aggressive advertising campaign once school begins again in January. To date, there are over 115 members and 55 threads of discussion. Teaching Excellence Awards are done for the first term, and I am very happy to report that the USSU was present in 41 classrooms to run the evaluations. Currently, I am working on proposals to University Council in regards to course syllabi and interim professor standards. Also, I am investigating and working towards a much more accessible library hours structure for the benefit of all students on Campus. I believe that the greatest way to achieve this would be through the creation and implementation of the University Learning Center. I am positive that we will have made a change by the time student's return in the fall of 2007.

DISorientation is one of the biggest annual projects that my portfolio tackles and as more good news, planning is going very well thanks to the continued help and support of Brandi Gazdewich of University Advancement. I have also guaranteed an additional \$500 of funding for this year thanks to the donation the USSU received from STC and the approval of the executive. I am excited about the program and the publicity the USSU will garner because of the extended media coverage of the weeklong event.

## **Vice-President (Academic Affairs)' Report: September 2006**

### **Welcome Week**

When classes kicked off for the 2006/2007 academic year, the entire USSU staff and executive were ready to work hard and play even harder to make our students, new and old alike feel like they were home again. Thanks to the superb weather, excellent planning and a desire to have a good time, I feel confident saying that there wasn't a person in attendance who didn't have fun. As per the usual, Survival Guides were a huge hit and were still available through the end of the week.

### **Other**

Our summer of preparation gave us the skills and know-how to be an effective executive in the first term. I spent a lot of time presenting to ULife 101 classes about the USSU and what it does and how to get involved. On top of these festivities, I began another class and spent time getting to know some more of administration's staff so that I could collaborate with them in the future for some academic initiatives like the University Learning Center and the Provost's series.

## **Vice-President (Academic Affairs)' Report: October 2006**

### **Provincial Cabinet Campus Tour**

After a discussion that I had with former USSU President, Gavin Gardiner, I took it upon myself to help him get together a large group of involved students to meet various members of the Provincial Government while they were on campus one day. I was able to get many members of USC, BOCP out to the luncheon and tour along with the SIAST Kelsey Executive and a few unaffiliated students on campus. Needless to say, the outreach initiative was a resounding success and proved very beneficial for many students concerned about their post-secondary career. I highly encourage future executives to attempt another event like this one. Networking is invaluable, and unfortunately the resources available to us are not readily accessed enough. Hopefully, the future will be different with reports like this one to base more ideas off of.

### **Other**

While not in meetings or helping students with their drop-in academic needs, I spent a lot of my time planning for DISorientation, attending functions like Mayoral debates, Student Society AGM's, brainstorming lunches and campus socials. I view a big part of my job as being visible in the community, and I made sure that I was well known in even the farthest corners of campus.

## **Vice-President (Academic Affairs)' Report: November 2006**

### **Health and Dental Provider Proposal Presentations**

Carrying over from the beginning of the proposals heard in October, November finished off the initial investigations and made way for more fruitful and beneficial discussions regarding the future of our plan. Because this is the single most expensive, and arguably, most important service that the USSU provides, I spent a great deal of time on assessing the plans in excessive detail as a supplementary to what VP Smith and GM Cottrell concluded. I needed to put my own perspective on things so that I could best serve my students and give an accurate recommendation to USC.

### **CFS AGM**

The entire USSU executive attended the CFS AGM and delegates from all across the country were in attendance to help shape the direction of the CFS for the upcoming year. More detailed information will be available at the end of this report.

## **Other**

The usual office work coupled with an increasing number of student questions regarding their rights kept me busy. I do not view this increase as a negative because I believe that the numbers of inquiries are directly proportional to the amount of advertising done in regards to advocacy. This is only the beginning of what I hope to accomplish in the rest of my term.

## **Vice-President (Academic Affairs)' Report: December 2006**

### **Portfolio Projects – Beginnings and Ends**

At the end of the fall term, I have spent a lot of time researching and gaining support for the things I want to accomplish in my final term of office. I have developed a very good working relationship with Peter MacKinnon, Jim Greer, Trevor Crowe and many other members of support staff. This will help me achieve my upcoming goals for the benefit of all students.

## **Other**

As December draws to a close, assignments are being handed back and exams are underway. This means that there are many questions and even some complaints about the University's policies and methods. As I am tying up all loose ends before a couple weeks out of the office, I am aiding many people to find solutions to their issues and ultimately, pointing them in the right direction.

### **Day-to-Day Activities**

01/09/06 – BOCP Preparation

01/09/06 – Work on Constitutional Amendments

04/09/06 – First Year Orientation – All Day

05/09/06 – First Year Orientation – All Day

05/09/06 – USC

06/09/06 – Welcome Week Activities

07/09/06 – Welcome Week Activities

07/09/06 – Philosophy 235

08/09/06 – Welcome Week Activities

08/09/06 – Coco Loco

11/09/06 – Student

11/09/06 – Teaching and Learning w/ Cameron Goodfellow and Pauline Melis

12/09/06 – Ulife Presentation

12/09/06 – Philosophy 235

12/09/06 – Student

13/09/06 – Exec Meeting

13/09/06 – Ulife Presentation  
13/09/06 – Student  
14/09/06 – Post-Orientation Meeting  
14/09/06 – Philosophy 235  
14/09/06 – Academic Support Committee  
14/09/06 – USC  
15/09/06 – Place Riel Transit Hub Grand Opening  
15/09/06 - Waste Audit  
15/09/06 – Lunch with Pat Atkinson  
15/09/06 – Academic Programs Committee  
17/09/06 – Staff Appreciation Party  
18/09/06 – WISE-ASS  
19/09/06 – Philosophy 235  
19/09/06 – Financial Review  
19/09/06 – Exec Meeting  
19/09/06 – Ulife Presentation  
20/09/06 – Exec Meeting  
20/09/06 – Ulife Presentation  
20/09/06 – Sexual Awareness Week w/ Ally  
20/09/06 – Student  
20/09/06 – SGM  
21/09/06 – Philosophy 235  
21/09/06 – Council Orientation  
21/09/06 – University Council  
21/09/06 – USC  
22/09/06 – EDO  
25/09/06 – CanWest Interview – Online Lecture Notes  
25/09/06 – Student  
25/09/06 – USSU Center Volunteering  
25/09/06 – Exec Meeting  
26/09/06 – Student  
26/09/06 – Philosophy 235  
27/09/06 – Campus Ministry  
28/09/06 – Philosophy 235  
28/09/06 – Student  
28/09/06 – USC  
29/09/06 – Academic Programs Committee  
02/10/06 – USSU Center Volunteering  
03/10/06 – Philosophy 235  
03/10/06 – Provincial Cabinet Lunch and Tour  
04/10/06 – ADO  
05/10/06 – Philosophy 235  
05/10/06 – Experience US!  
05/10/06 – USC  
06/10/06 – A.S.S. - Advertising Strategy Discussion  
06/10/06 – Election Polling Station

10/10/06 – Admin Team  
10/10/06 – Philosophy 235  
10/10/06 – DISorientation Meeting  
10/10/06 – Exec Meeting  
11/10/06 – Exec Meeting  
11/10/06 – Lunch with Jim Merriam – University Council Chair  
11/10/06 – Centennial Celebrations Planning  
11/10/06 – StudentCare  
11/10/06 – Presidential Orientation  
12/10/06 – Philosophy 235  
12/10/06 – Flu Shot  
12/10/06 – USC  
13/10/06 – Experience US  
13/10/06 – CFS Ruling  
16/10/06 – USSU Center Volunteering  
16/10/06 – Exec Meeting  
16/10/06 – Student  
16/10/06 – Student  
16/10/06 – Campbell Health Provider – H&D Presentation #1  
17/10/06 – Presentation Debriefing  
17/10/06 – Philosophy 235  
17/10/06 – Student  
17/10/06 – Provost’s Series  
17/10/06 – Student Issues Board  
18/10/06 – Mayoral Forum  
18/10/06 – Candidate Meet and Greet  
18/10/06 – SESS AGM – Chair  
19/10/06 – Student  
19/10/06 – Philosophy 235  
19/10/06 – Student  
19/10/06 – University Council  
19/10/06 – USC  
20/10/06 – EDO  
23/10/06 – Grant Scharfstein – CFS  
23/10/06 – USSU Center Volunteering  
23/10/06 – Student  
23/10/06 – Exec Meeting  
23/10/06 – Owen Ralph – H&D Presentation #2  
23/10/06 – Presentation Debriefing  
24/10/06 – Admin Team  
24/10/06 – Philosophy 235  
24/10/06 – Student  
25/10/06 – DISorientation  
25/10/06 – Waste Audit  
25/10/06 – Academic Affairs Board  
25/10/06 – Staff Retreat Goals Follow-Up

26/10/06 – Philosophy 235  
26/10/06 – Student Travel Fund Meeting  
26/10/06 – Student  
26/10/06 – Student  
26/10/06 – USC  
27/10/06 – Imaginus Poster Sale  
30/10/06 – Student  
30/10/06 – USSU Center Volunteering  
30/10/06 – Exec Meeting  
30/10/06 – StudentCare – H&D Presentation #3  
31/10/06 – Louis’ Discussion  
31/10/06 – Philosophy 235  
31/10/06 – Student  
31/10/06 – Provost Search Committee  
31/10/06 – Trick or Eat  
01/11/06 – Place Riel Renovations Update  
01/11/06 – ASSU MSC Election Results  
01/11/06 – Visions Electronics w/ Rob – Plasma x 2 Purchase  
02/11/06 – Philosophy 235  
02/11/06 – Student  
02/11/06 – Grand Ideas w/ Ryan  
02/11/06 – USC  
03/11/06 – ADO  
06/11/06 – Student PSE Marketing Research  
06/11/06 – Student  
06/11/06 – Exec Meeting  
06/11/06 – USSU Center Volunteering  
06/11/06 – CFS – H&D Presentation #4  
07/11/06 – Philosophy 235  
07/11/06 – Student Issues Board  
08/11/06 – Student  
08/11/06 – DISorientation Planning  
08/11/06 – Academic Affairs Board  
08/11/06 – WISE-ASS Upgrades  
09/11/06 – Philosophy 235  
09/11/06 – Academic Support Committee  
09/11/06 – USC Podcast Demo  
09/11/06 – Student  
09/11/06 – USC  
09/11/06 – Code of Ethics and Disciplinary Committee  
13/11/06 – Policy Review  
13/11/06 – USSU Center Volunteering  
13/11/06 – Exec Meeting  
13/11/06 – Jim Greer – ULC  
14/11/06 – Philosophy 235  
14/11/06 – Student

14/11/06 – Staff Picture  
14/11/06 – Student  
14/11/06 – ANAMUS  
15/11/06 – Sick – a.m.  
15/11/06 – Student  
15/11/06 – Health and Dental Preliminary Review  
16/11/06 – President’s Breakfast  
16/11/06 – Student  
16/11/06 – Philosophy 235  
16/11/06 – Student  
16/11/06 – University Council  
16/11/06 – USC  
17/11/06 – EDO  
20/11/06 – Student  
20/11/06 – USSU Center Volunteering  
20/11/06 – Exec Meeting  
21/11/06 – Philosophy 235  
21/11/06 – Student  
21/11/06 – Student Issues Board  
22/11/06 – CFS AGM  
23/11/06 – CFS AGM  
24/11/06 – CFS AGM  
25/11/06 – CFS AGM  
26/11/06 – CFS AGM  
27/11/06 – Exec Meeting  
27/11/06 – TEA  
28/11/06 – TEA  
28/11/06 – Philosophy 235  
28/11/06 – Student  
28/11/06 – TEA  
28/11/06 – AnAmUs  
29/11/06 – Staff Farewell Lunch  
29/11/06 – Academic Affairs Board  
29/11/06 – Student Event Risk Management  
30/11/06 – TEA  
30/11/06 – Philosophy 235  
30/11/06 – Sheaf Interview  
30/11/06 – ULC Town Hall Discussion  
30/11/06 – TEA  
30/11/06 – USC  
01/12/06 – EDO  
04/12/06 – AnAmUS  
04/12/06 – Student  
04/12/06 – Student  
04/12/06 – Student  
04/12/06 – Health and Dental Review

04/12/06 – Exec Meeting  
05/12/06 – ADO  
06/12/06 – ADO  
07/12/06 – Philosophy 235 Final Exam  
07/12/06 – Academic Support Committee  
07/12/06 – USC  
07/12/06 – Student  
07/12/06 – Student  
08/12/06 – Student  
08/12/06 – Provost Search Committee  
08/12/06 – Academic Programs Committee  
11/12/06 – Front Desk Coverage  
11/12/06 – Exec Meeting  
12/12/06 – Reports and Summaries of Term 1  
12/12/06 – Student  
12/12/06 – Student  
13/12/06 – Student  
13/12/06 – DISOrientation Planning  
13/12/06 – Lunch with Stanley Kwok – Residence Architect  
14/12/06 – President’s Breakfast  
14/12/06 – Student  
14/12/06 – Student  
14/12/06 – University Council  
14/12/06 – Exec Meeting  
14/12/06 – University Students’ Council Pre-Meeting  
14/12/06 – USC  
15/12/06 – Vacation  
18/12/06 – Vacation  
19/12/06 – Vacation  
20/12/06 – Vacation  
21/12/06 – Vacation  
22/12/06 – Year-End Accountability, Wrap-Up and Correspondence

2006-2007 USC Attendance

Name	Sep. 21	Sep. 28	Oct. 05	Oct. 12	Oct. 19	Oct. 26	Nov. 02	Nov. 09	Nov. 16	Nov. 23	Nov. 30	Dec. 07
C. Abrametz	P	P	P	P	P	P	P	P	P	NM	P	A
R. Allan	P	P	P	P	P	P	P	P	P	NM	P	P
R. Bodani	A	P	P	P	P	R	P	P	P	NM	R	R
L. Buswell	A	R	A	A	A	A	P	P	A	NM	A	A
J. Chhokar	P	P	P	P	P	P	A	A	P	NM	P	A
A. Collins	P	R	R	P	P	P	P	P	P	NM	P	P
B. David	P	P	P	P	P	P	P	R	P	NM	P	R
C. Ewen	P	P	P	P	P	P	P	P	P	NM	P	P
B. Flavell	P	P	P	P	P	P	P	P	P	NM	P	P
M. Flintoft	P	P	P	P	A	P	P	P	A	NM	P	P
J. Grismer	P	R	P	P	R	P	P	P	P	NM	P	A
M. Harder	P	P	P	R	P	P	P	P	P	NM	P	R
K. Horvey	P	P	P	P	P	P	P	P	P	NM	P	P
K. Kirkness	NYA	P	NM	A	P							
C. Lang	P	P	P	P	P	P	P	P	P	NM	P	P
S. Leibel	A	P	P	P	P	P	A	A	P	NM	P	P
M. Leisle	P	P	P	P	P	R	P	P	P	NM	P	P
J. Mantyka	P	P	P	P	P	P	P	P	P	NM	R	R
A. C. Melendez	P	P	P	P	P	P	P	P	P	NM	P	A
T. Olson	NYA	NYA	NYA	NYA	NYA	NYA	P	P	P	NM	P	P
V. Paley	P	P	P	P	P	R	P	P	P	NM	P	P
S. Parker	P	P	P	P	P	A	P	R	P	NM	R	P
K. Rabyj	P	P	P	A	R	P	P	P	P	NM	P	A
E. Schultz	NYA	P	P	P	P	P	P	P	R	NM	P	P
A. Smith	P	R	P	P	P	P	P	P	P	NM	P	P
J. Steeves	P	P	P	P	P	P	P	P	P	NM	P	P
I. Umoh	P	P	P	P	P	P	P	P	P	NM	P	R

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

2006-2007 USC Attendance

Name	Dec. 14	Jan. 04	Jan. 11	Jan. 18	Jan. 25	Feb. 01	Feb. 08	Feb. 15	Feb. 22	Mar. 01	Mar. 08
C. Abrametz	P	P	A	P							
R. Allan	P	P	P	P							
R. Bodani	P	P	P	P							
L. Buswell	A	P	P	P							
J. Chhokar	P	A	P	P							
A. Collins	P	P	P	P							
B. David	R	P	P	P							
C. Ewen	P	P	R	A							
B. Flavell	P	P	P	P							
M. Flintoft	A	P	P	A							
J. Grismer	P	P	P	P							
M. Harder	P	P	P	P							
K. Horvey	A	P	P	P							
K. Kirkness	P	P	R	P							
C. Lang	P	P	P	P							
S. Leibel	P	P	P	P							
M. Leisle	P	P	P	P							
J. Mantyka	R	P	P	R							
A. C. Melendez	A	A	P	P							
T. Olson	R	P	R	P							
V. Paley	P	P	R	P							
S. Parker	P	P	R	P							
K. Rabyj	A	P	P	P							
E. Schultz	P	P	P	P							
A. Smith	P	P	P	P							
J. Steeves	R	P	P	R							
I. Umoh	R	P	P	P							

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

# **University Students' Council Agenda**

Thursday, February 1<sup>st</sup>, 2007

- 1. Adoption of an Agenda**
- 2. Introductions and Announcements**
- 3. Council Address**
  - 3.1 Kristin Foster, Studentcare**
- 4. Minutes and Reports for Information**
  - 4.1 USC Minutes – January 25<sup>th</sup>, 2007**
  - 4.2 Executive Committee Minutes – January 29<sup>th</sup>, 2007**
  - 4.3 Academic Affairs Board Minutes and Report**
  - 4.4 Appointments Board Minutes and Report**
  - 4.5 Board of College Presidents**
  - 4.6 Code of Ethics Disciplinary Committee Minutes and Report**
  - 4.7 Elections Board Minutes and Report**
  - 4.8 External Affairs Board Minutes and Report**
  - 4.9 Operations and Finance Board Minutes and Report**
  - 4.10 Student Issues Board Minutes and Report**
  - 4.11 Sustainability Board Minutes and Report**
- 5. Motions Arising from the Minutes and Reports**
- 6. Business**
- 7. New Business**
- 8. Questions and Comments (30 minutes)**
- 9. Any Other Business**
- 10. Adjournment**

# University Students' Council

Minutes for Thursday, January 25<sup>th</sup>, 2007

## Present

Ryan Allan, (President)  
Brad Flavell, VP (Academic Affairs)  
Alice Collins, VP (External Affairs)  
Cody Lang, VP (Operations & Finance)  
Ashlee Smith, VP (Student Affairs)  
Steven Leibel, Agriculture  
Tyler Olson, Arts & Science  
Josie Steeves, Arts & Science  
Cameron Ewen, Associated Res.  
Ana Carolina Melendez, Commerce  
Vogeson Paley, Commerce  
Jess Chhokar, Dentistry  
Kristina Rabyj, Education  
Ben David, Engineering  
Katie Kirkness, Indigenous  
Itemobong Umoh, International Students  
Lane Buswell, Kinesiology  
Rachana Bodani, Medicine  
Megan Harder, Nursing  
Cathryn Abrametz, Pharmacy & Nut.  
Karla Horvey, Physical Therapy  
Stephanie Parker, St. Thomas Moore  
Ellyse Schultz, St. Thomas Moore  
Matt Flintoft, WCV

## Also present

Matt Leisle, Chair  
Caroline Cottrell, USSU GM  
Chris Costley, Commerce  
Nathan Rhodes, Commerce  
Nelson Beaudec, Engineering  
Keith Kuspira, Engineering  
Wendy Gillis, Sheaf

## Regrets

Jocelyn Grismer, Education  
James Mantyka, Engineering

## Absent

???, Law

Meeting was called to order at 6:02 p.m.

### 1. Adoption of the Agenda

Move to adopt the Agenda.

**USC Motion199:** Flavell/David

Carried.

### 2. Introduction & Announcements

Councilor David introduced Keith Caspeara and Nelson Beaudec from the College of Engineering.

Councilor Rabyj stated Councilor Grismer sent her regrets.

Councilor David stated Councilor Mantyka sent his regrets

### 4. Minutes and Reports for Information

#### 4.1 USC Minutes

Chair Leisle noted that there were a few corrections to be made. He stated he asked the question about the food bank. He stated Councilor Schultz asked when the next Drag Show would be. On Page 6 regarding an unclear motion. The motion was intended to read, "If any candidate wished to withdraw from a USC election after adaptation by the Elections Board the returning officer must receive written notice from the candidate 24 hours prior to the beginning of voting."

Councilor Parker asked why there is 30 minutes missing from the minutes.

President Allan noted that it was a computer malfunction.

#### **4.5 Board and College Presidents**

Councilor ??? asked what is the College Challenge.

President Allan stated that this is a joint effort between the USSU and Husky Athletics. On February 3, 2007 there would be a series of contests. Colleges are encouraged to submit teams. Each contest is worth a certain number of points. The winner would receive a Mega Keg party at Louis' which includes up to 40 dozen wings, second prize would be half a keg and 20 dozen wings and third prize would be lunch and drinks for four. It is to get students and student societies out to the PAC to support Huskie Athletics and watch the games. Students would have free access for the whole year except for playoffs. Posters, tickets, etc. would be sent to the College Presidents.

Councilor Schultz asked what time the USSU AGM starts. She noted in the minutes it states 1 p.m. and the Sheaf states 1:30 p.m.

Move to grant GM Cottrell speaking rights.

**USC Motion200:** Smith/Buswell Carried.

GM Cottrell apologized for the minutes last week. It was discovered last week that The Non Profit Corporation Act, which governs the USSU, that another AGM could be held. The USSU is skirting the edges of the law in regards to timing. She stated that she did not know what time the AGM was but believes it would be 1 p.m. because that is when classes end on Tuesday.

VP Smith stated it was at 1:30 p.m.

#### **5. Motions Arising From Minutes and Reports**

Move to approve minutes as circulated.

**USC Motion201:** Flavell/ Schultz Carried.

#### **6. Business**

##### **6.1 Infrastructure Fee**

Move to increase the infrastructure fee by \$34.00 to a total of \$44.00 per term.

**USC Motion202:** Allan/Lang Carried.

President Allan noted it would cost approximately \$450,000 to fix the escalators and \$100,000 to put in stairs. The majority of people have been in support of stairs. More people would be able to move through the space on the stairs rather than on the escalators. He noted that the cost savings could be used to pay down the mortgage or that next year's council could refuse an infrastructure fee increase next year.

Councilor Parker stated she recognizes the huge cost. She noted that once the students realize what they are getting they are going to be impressed. At the moment they are very concerned and do not understand this cost increase.

Councilor Steeves asked when the infrastructure fee was reinstated.

President Allan noted 6 years ago.

Councilor David noted this would be a 340 percent increase. If USC passes this motion without student input it would be irresponsible and unaccountable. This is a very important issue. For an Executive that would like to make school more affordable and accessible this kind of action seems counter productive. There are many students who would like Place Riel renovated but there are also a lot of students who do not want to pay for Place Riel renovations. The majority would not want to pay another \$34 per term. Most people would not be opposed to another \$5 or \$10 a term but \$34 would be too much. He stated this is a question that should be brought to referendum for the students to vote on. It shouldn't be passed with a simple vote of council. There is too much at stake for that.

VP Collins would like to address that this counteracts the mandate to reduce tuition fees. In Saskatchewan we pay huge amounts of tuition fees and don't see the benefit that a fee increase that would result in a building. Something that the students would be using for the next generation of students to come to the U of S. It is not the same as increasing tuition fees at the University level because quality of education isn't increasing. This would have an increase in the quality of services that we could provide our students. The Executive did consider this when asking for such a huge increase and so did other councils in past years

Councilor Harder stated she would speak in favour of this motion. She feels it is the most responsible long-term solution. The Executive has put a lot of work into finding a reasonable price. Her council thought it was a very reasonable deal. She feels it is council's responsibility to maintain Place Riel. It has been 30 some years since any renovations have been done. As a student owned building Place Riel needs renovations and maintenance. She stated that this is a long-term sustainable decision and it is council's responsibility to renovate it.

VP Lang stated the escalators cost about \$1,000 per month for maintenance plus electricity costs.

Councilor Paley noted the students of Commerce are in favor of this motion. The magnitude of what students get out of this is incredible. Students who have three years left will actually get to use the facility. He disagrees with Councilor David's remark. The USSU tried to have an AGM and no one showed up. Council members know the details and have talked to students regarding this and council should be ready to make the most informed decision.

Councilor Umoh spoke against this motion. He stated his council knows about the benefits and does not want to see an increase in fees. A lot of times they feel that fees are being paid and are not seeing concrete use of this money. They want to know why money could not be allocated for this. He noted international students fees are comparable to what all of you pay combined. He feels that the \$1,000 per class that he pays is ridiculous. He stated every member of his council said no to the fee increase because it would affect him or her in a very negative way.

Councilor Steeves spoke against the motion. She noted that three years ago there was a referendum about a \$10 per year fee increase. It is very irresponsible that USC is going to take a \$5 fee and increase it to an \$88 fee. She agrees with Councilor David. This is the kind of fee increase that should require a referendum even if it has to be delayed by a year. USC has been doing this for a number of years what is one more year. After talking to students about the benefits and asking if they would be willing to pay the increase, every single student said no that they would be in favour of a smaller increase. Mainly because there is a referendum in a couple of weeks that could possibly add another \$118 to student fees which would mean an actual increase in student fees by about \$200 per year This does not seem to be the proper time considering we have another referendum on the way. Currently, stairs in Place Riel seem to be a big cost saver. There are lots of students who receive outside help to attend university and \$200 is a big amount to have fees increased.

Councilor Bodani spoke against the motion. Her council understood the concept but still questioned the huge increase in fees. At the end of the vote it was unanimous that they were not in favor.

GM Cottrell spoke to clear up any misconceptions. The entire renovation is dependent upon the USSU offices moving out. The USSU has explored four options. It is currently on Option number five, which is move the USSU offices. Without the move the rest of the renovation is irrelevant because it could not go ahead in terms of opening up additional retail space. Lowering the infrastructure fee is one way of going about doing it but it would not accomplish the renovation. The original building was paid for by her generation. They paid approximately \$20 on a levy system. Based on tuitions at that time today's students infrastructure fee is proportionally much less. The 2003 referendum used the renovation cost that was under \$2 million. Four years later it was \$16 million. The issue is

whether you want to actually do the renovation or end it. She would like council to make the decision with all the facts in place.

Councilor Steeves asked if the fee in 1957 was done by referendum.

GM Cottrell stated she was not sure.

Councilor David asked if majority was needed to pass this motion.

VP Collins noted that the infrastructure fee was canceled a number of years ago, which should have never happened and this is why it has to be increased so much. If it had remained in place the USSU could have used the surplus and only had to increase it a small amount.

Councilor Paley noted the renovation has been around for quite a while but just haven't had the right plan in place. Currently, everything is in place. The USSU has a solid plan. Finance is rough but it has been worked out. He asked how many more students this would attract to the University. He stated Place Riel was built in the 1970's for people in the 1970's and it needs to be modernized.

Councilor Kirkness noted that students of today only pay for themselves. When USC looks at something like putting in a new building for the generations to come it may sound silly to say that hopefully her \$34 would benefit down the road. She stated her Council has decided that they would like to leave behind a legacy. They have decided that \$34 is not too much to give to leave behind that kind of legacy.

Member Costley asked why so much retail space was needed. He stated he did not find it to be profitable. He finds the services on campus adequate. He asked if it would be possible to use some of the extra building and just renovate what we have.

GM Cottrell noted the current rent for retail space is \$21.51 per square foot. The new retail space would provide approximately \$77,413 per year. She disagrees with the statement that it is not profitable. We bring in about \$350,000 per year from our retail space, which is one of the reasons student fees don't go higher than they are.

Member Costley stated the building expansion comes to about extra \$5 million dollars. He stated if the USSU would only profit \$77,000 per year it would take a long time to get the \$5 million back.

GM Cottrell stated she does not know if she could explain this without having the plans and a calculator in front of her. The new retail space and any other plans we are basing that on 2,500 per square metre.

VP Lang stated asked where Member Costley got the \$5 million. He stated in the plans the food court renovations would be in the neighborhood of \$1.1 million.

Move to have a 5-minute recess.

**USC Motion203:** Parker/Steeves Defeated.

Nelson Beaulac stated he has funded his schooling by summer jobs and careful budgeting. With the U-Pass costing \$118 and the infrastructure fee costing \$34 per term seems unfair for a person who has to really stick to his budget, all because a referendum failed eight years ago. He is aware that this is a good idea for later generations and the USSU would profit from it but this is a couple months of groceries for him.

VP Smith stated that there have been lots of comments about having another referendum in another year or lowering the fee and dragging it on longer. She stated GM Cottrell noted that four years ago this project was \$2 million dollars and it is now \$16 million dollars. She asked council members to think about what the cost would be in another couple of years. USC is sitting around debating a fee that's going to cost \$34 a term. She asked how much it would cost per term in a year or two.

Move to grant VP Collins three more chances to speak.

**USC Motion204:** Smith/Harder Carried.

Councilor Umoh spoke against this motion. He stated everybody who has spoken in favor of this motion is worried that the construction costs are going to increase, which is why it is best to do this now. He noted that if this renovation is so important why wasn't the money that was just allocated to Louis' put towards the renovation. He asked why an increase in fees is the only way to generate income. He stated he is not against the fact that these renovations need to be done he is against the system in which we are going about doing this renovations. He does not feel an increase of fees is the right way to do this.

President Allan stated he would like to discuss some parallels between Place Riel today and the one the USSU would like to renovate. He stated when planning the new Place Riel the Executive has taken a lot of suggestion from the architects, council and staff. He stated that the longer council holds off on implementing the infrastructure fee the higher it would have to be. Council members have asked why the USSU doesn't take out a mortgage over a longer period of time. He stated by the time the interest rate is factored in, the total amount paid would be much higher and would not be a responsible for council members to make. He noted he was disappointed the International Student Council would vote against this motion but he understands that International students pay a lot more in fees. He stated in the renovation over 2,000 square feet would be allocated to Global Commons. Students have not seen the blueprints, financial analysis or heard any of the presentations from the architect, which is likely why they would vote

against this motion. He stated if they had seen the information that has been provided to the Executive members they would likely vote in favour of the motion. The Executive's role is to represent the best interest of the students. The renovation is a big deal and he would be voting in favour of this motion and urged councilors to do the same.

Councilor Steeves stated she does not feel the appearance of a building would have any effect on whether or not students would attend the U of S. Students decide on a university because of the quality of education. She feels that the renovations are needed but this should have been brought up two months ago and went to referendum. A decision has to be made immediately and information needs to be provided to the University Administration so that this fee could be implemented this year. When discussing million dollar renovations the \$25,000 that was just spent at Louis' is a drop in the bucket but could have helped. Every student she has talked to about the infrastructure fee is against the huge increase. There are two students who attended the USC meeting tonight and both have spoken against the motion.

VP Lang stated that if this would have been passed last month, due to 1.5 percent a month construction cost inflation, the cost would have exceeded the \$25,000 that was spent at Louis'. He stated that council would have the option to reduce the infrastructure fee in a few years due to the increase in revenue.

VP Collins guarantees Saskatchewan students have attended the U of S over the U of R because it is prettier. The question council members should be asking is do students want a new building or not or do you want to renovate the existing building. She stated Place Riel would have to undergo extensive renovations. This is the right thing to do for students now and in the future. She reminded councilors that future members of USC could lower the fee.

Councilor David stated that there is no way of knowing whether construction costs will remain constant in the future, and therefore council making a decision on the matter is not conducive to the best interests of the students. He suggests including the issue in a referendum so that students can decide for themselves whether or not to increase student fees.

Councilor Harder stated that she disagrees with Councilor David that as, representatives of the students they should be able to act in the students best interest and make a decision on the matter. She states that the cost would not be suddenly dumped on students it would be processed properly. She stated that generalizations should not be made using a single students opinion as being representative of the entire student body.

Move to grant Councilor Umoh two more speaking rights.

**USC Motion205:** Leibel/Steeves

Carried.

Councilor Bodani stated that there is a general consensus that the idea of the renovation is a good idea; however, many people are against the concept of the fee. If the payment period was extended it would be a higher loss for the USSU but it would still be a lot less out of the students pocket. She asked why council is not debating this.

GM Cottrell asked for clarification on what she stated.

Councilor Bodani stated that if the payment period was increased it would be less money coming out of the students' pockets; however, more students would be involved. She stated then the fee could be lowered.

GM Cottrell stated that the mortgage period was based on 30 years at 8.35 percent, which may be high but is the average. The USSU can't get a higher mortgage than 30 years and the USSU does not own the land underneath the building. The U of S has to take out the mortgage and the USSU pays the university. She noted this would be the best deal students will see. The USSU has explored this option but it is not available.

Councilor Umoh stated the International Students are glad to be included in the renovation. He noted VP Lang stated \$25,000 does not seem like much when you are in the process of doing millions of dollars worth of renovations. He asked why this money could not be taken directly from the USSU instead of from the students. He stated money could be allocated from things not as important. Increasing fees is not the right way to start this project.

GM Cottrell stated she would love to say that is possible but the mortgage payment per year would be \$1.442 million dollars and the USSU's current operating budget is \$1.9 million dollars. She stated if it were possible the USSU would pay for the renovation. The USSU can't put a lot of money aside for the renovation due to the Non-Profit Corporations Act.

Councilor Steeves asked if the U of S would contribute to the renovation and if so how much would they contribute.

President Allan stated the USSU did explore this but it became clear that the university has been dragging there heels. However, with the costs of construction constantly increasing it did not seem responsible to wait for the university to act. The university will commit money once the project starts.

Move to grant each councilor one more speaking right.

**USC Motion206:** Horvey/Harder

Carried.

Councilor Umoh asked if the infrastructure fee could be reduced depending on the amount of money the university contributes.

President Allan stated that would be up to USC members at that time to decide.

Councilor Steeves asked how much money the university would contribute.

GM Cottrell stated she is not sure. She put a halt on this because she did not want to spend more money on plans until council was sure they wanted to go ahead with the renovations. There are still many negotiations to be had. The university would help cover the cost of escalators, stairs, elevators and perhaps other access points if they were involved in the building. She would hate to give a number because it is so early in the planning process.

Councilor David stated the job of a council member is to ask students in their college what they want. He brought two students to the meeting tonight and both are opposed to this. He does not see any other councilors bringing out students to voice their opinion but if students are concerned one way or another they should attend meetings.

Councilor Chhokar asked if sponsorship has been looked into.

GM Cottrell stated sponsorship has been looked into; however, the Non-Profit Act does not allow the USSU to have a charitable status. She will contact University Advancement to see if money could come through them but the impression she got was no they would not allow this since the university is also fundraising.

Councilor Parker stated she did not feel it was necessary to bring students to tonight's meeting. In total STM MSCs talked to approximately 50 students and her duty, as an MSC is to voice their concerns, which she has done.

Councilor Steeves asked if a new council could revoke the infrastructure fee.

GM Cottrell stated the answer is no. The USSU would be in a number of legally binding contracts and the U of S would expect them to pay for it.

Member Costley stated the majority of students are in support of the renovation. He is criticizing the blueprint and would like the Executive to make sure they agree with the plans.

GM Cottrell stated the intent is to do a major survey to find out what students would like to see on campus and focus groups would be organized. The USSU would to have as much student input as possible.

Councilor's David, Steeves, Leibel, Umoh and Rabyj would like their opposition noted.

Councilor Bodani and Councilor Chhokar would like their abstention noted.

## 8. Questions & Comments

Councilor Parker asked if the new or old Elections & Referenda Policy would be used for the U-Pass referendum.

VP Smith stated the old Elections & Referenda Policy would be used for the U-Pass referendum.

Councilor Parker asked if a designate must be appointed if they don't want to remain impartial during the referendum. If a designate is appointed is there a policy in place for choosing a designate.

Chair Leisle stated the policy was amended and takes effect immediately. A non-partisan person from each college must be present during the referendum. The newly amended policy would be used during the referendum because the referendum takes place after the policy was amended.

President Allan stated there is no policy on choosing a designate.

Councilor Harder asked if the EB has to be notified about who the designate is.

President Allan stated there is no policy that states the EB must be notified about the designate but he would recommend councilors notify the board.

Councilor David stated the EB was under the assumption the old policy would be used throughout the referendum because the rules were changed part way through the referendum.

GM Cottrell stated her understanding was the old policy would be used.

VP Collins stated that yesterday the USSU hosted the first "Speak Up Speak Out" event regarding the war in Afghanistan, which took place in the STM Cafeteria at 4:30 p.m. and was a huge success. Audience members were given the opportunity to speak and ask questions, which was similar to council meetings. About 50 people attended the event and she received a lot of positive feedback. She would like to see this turn into an annual event.

VP Smith sent council an email inviting them to attend a celebration at Louis' on January 31<sup>st</sup> at 5:30 p.m. Louis' is hosting a wine and cheese to formally open Louis' after the renovation as well as sign the new Health and Dental plan contract. The Board of College Presidents, University Administration and Members of Students Council have been invited to attend.

Councilor David stated he assumes everyone has picked up a copy of the Sheaf and has read the front page. The USSU has dug themselves into a pretty big hole and made themselves look ridiculous. The accusations in the Sheaf are incredible. Student apathy is already at an all time low and the USSU does not need things

like this happening to make students care less about the organization. MSCs are elected to represent students of their council in the way they need to be represented and doing anything less is unfair to the students. The Executive and Council members need to set higher standards so that students respect the USSU and USC. Currently, the USSU has very little or any respect from students.

Councilor Paley stated USC always considers the students best interest. The Executive always does stuff for the students. He never reads any of the positive things the Executive do in the Sheaf he only hears about the negative.

VP Collins agrees with Councilor Paley. Students never hear about of any of the positive things the Executive members have done. The Executive saved \$100,000 of student's money by renewing the Health and Dental Plan with Studentcare. A lot of the Letters to the Editors in the Sheaf contain false information. For example, the letter that stated the Executive never informs students of the work they do throughout the week. The Executive minutes are posted on the website.

President Allan cautioned council about what they read in the Sheaf. The Sheaf is known to spread the worst news they can find about the organization. The letters whether it is about Executive members and their parking stalls on campus or from grumpy students like the wife of former President Cole the Sheaf does find a way to spin the information. He stated when the Executive went to the Sheaf about saving students \$100,000 they were told by Chuck Hamilton that it wasn't news. The Executive purchased space in the Sheaf this week to report to students because the Sheaf is determined to not do this.

Councilor Umoh stated a member of the Sheaf approached him last week and said they heard he was not a fan of the Executive. Every member at this table is as responsible for the organization as the Executive. The only way to build respect for the organization is to try and do ???.

Councilor Parker stated that since the majority of students get information from the Sheaf maybe the USSU should consider purchasing space in the Sheaf to advertise the positive things they have done.

GM Cottrell stated that she is responsible for 44 full time staff and about 80 less than full time staff that considers themselves part of the USSU. She spends a great deal of time trying to deal with hurt feelings from professional staff to do an amazing job for the students on this campus. On behalf of the staff she would like to assure her staff that they are not irresponsible and incompetent. They do their job because they believe in what the USSU is doing.

Member Gillis stated she is the news editor of the Sheaf. She stated she writes articles about the USSU but does not feel that herself or other members of the Sheaf are out to get anyone. The Sheaf writes about things that are news worthy, which is something she personally does not like. She just got back from CUP

(Canadian University Press Conference) and a lot of university papers have liaisons with Student Government members. The Sheaf is an independent paper and it is important to keep it this way. Part of the responsibility of the Sheaf is to keep the USSU inline. It is not fair that the Sheaf only publishes the negative aspects of the USSU and she has wrote a few articles this year about things that have been going on throughout the year and will continue to do so.

Councilor Kirkness stated she lives in Residence and represents the Indigenous Student Council, which are two bodies that read the Sheaf religiously and she commends them on that. It keeps her students informed and excited about things going on on-campus. Last week it was reported that Residence was not included in the U-Pass exemptions and she received 25 emails asking what why they were not included. She had to email everyone back stating they were included in the U-Pass opt-out. A member of the University Senate approached her and asked what the Executive actually does and stated don't you hate them. She knows the Executive does an excellent job. She would like the Sheaf to report what council actually discusses at their meetings because students do read the Sheaf.

Councilor Leibel stated he likes the Sheaf and thinks of it as a very powerful tool on-campus. He is not sure whether the USSU should take it upon themselves to sit down with the Sheaf and discuss the good and bad. He is aware the Sheaf does have to report the bad things but would like to see the good things the USSU does included in the Sheaf.

VP Lang stated part of journalism is balance. He commended Member Gillis for attending the meeting and asked why Chuck Hamilton is not sitting with her. He stated Chuck Hamilton is the person who decides what goes into the paper. ???

Councilor Harder stated students pay \$6.40 a year for the Sheaf and would like to see information published that is relevant to the majority of students.

Councilor Paley commended Member Gillis for attending and thanked her for taking the harsh beak session.

Member Beaudec stated council says they represent students on campus and what he has seen tonight is the majority of students were against the fee increase but it still passed. He asked council members to find three students who support this motion because he has not heard any students in support of this motion. Yet it passed with a high majority. He is not going to go on a rant but stated this is shit.

VP Collins stated a lot of councilors might take that offensive. Council members do go back to their colleges and ask for input. Council members are doing their jobs. She cautioned people to get their facts straight. It is frustrating when students still call her lazy when she is doing her job.

Councilor Parker echoed VP Collins response. She could bring three students to council next week who would support the increase in the infrastructure fee.

Councilor Steeves stated that tomorrow night the Political Studies & Public Administration Students Society is holding there “Drink a Small Town Dry” pub-crawl and encouraged council members to come out and have a good time. A bus would be leaving the Sutherland Hotel at 7 p.m. and heading out to an undisclosed location.

Chair Leisle reminded councilors that social events should be posted on the bulletin.

Member Costley asked if students would be given a U-Pass card and what would happen if it gets lost.

VP Smith stated students currently go to the Information Centre to get bus passes and students would still go there and would receive a sticker that would be put on the student card. It hasn’t been decided what would happen if the sticker is lost. However, if you lose your bus pass transit charges \$25 to replace it and she thinks it would be similar to that.

Councilor Harder would like to commend the College of Engineering for holding Spectrum.

## **9. Any Other Business**

### **9.1 AGM**

President Allan stated quorum was not present at the last AGM. The USSU will hold another AGM on February 6<sup>th</sup> at 1:00 p.m. in Louis’ Private Function Room. Free pizza will be available to anyone in attendance.

Councilor Parker asked if the Sheaf would make the correction. In the previous issue it stated the time was 1:30 p.m. and should read 1:00 p.m.

Councilor Steeves stated a head count should be done for MSCs planning to attend the AGM.

Chair Leisle stated 14 council members would be attending and their needs to be 15 council members.

### **9.2 Executive Accountability**

President Allan stated the Executive completely forgot about their accountability reports with the exception of VP Flavell. He apologized for the delay.

Councilor David stated he asked a couple weeks ago when they would be available and the response he got was next week. He would like to see them all available when they said they would be.

President apologized for the delay. He noted the Executive has been busy with two AGMs, infrastructure fee, U-Pass Referendum and the signing of the Health and Dental Plan contract. He would get them to council members as soon as possible.

### **9.3 U-Pass Update**

VP Smith stated the campaign for the U-Pass started on Monday, which will last two and a half weeks. There are two registered yes campaigns. U-Pass information is available on-line. A few weeks ago former Councilor Forbes requested additional information. The USSU had 1,000 participants fill out a survey and 49.8 percent used public transportation. Six forums would be held next week and once she had the times, locations and dates confirmed she would forward the information to council.

VP Flavell stated that the U-Pass referendum has to follow the old Elections & Referenda Policy, which would require polling clerks and DROs to work the stations. In the newly amended policy everything would be done online; therefore polling clerks and DROs are not needed. He asked if a motion could be made to eliminate polling clerks and DROs from this referendum.

Chair Leisle stated that is a gray area. The policy does not say anything about numbers or locations for polling stations. It wouldn't be too much to ask the EB to have one polling station set up on campus. A motion could be made to eliminate the stations but one polling station would easy enough.

Councilor Leibel asked if the EB decides the location of the polling station.

Chair Leisle stated the EB would decide the location.

Move to eliminate polling clerks and DRO's from participating the U-Pass referendum. ???

**USC Motion207:** Flavell/Smith Defeated.

Councilor David asked if this should be left to the discretion of the Elections Board.

Chair Leisle stated it is up to USC to set the Policy and for the EB to enact that policy. Council still has the upper hand in the situation.

President Allan stated he would speak against this motion. He agrees with Chair Leisle to follow the old policy but scale back on DRO's and polling clerks.

Councilor Leibel echoed what President Allan just stated.

Councilor Kirkness stated that polling stations should be set up in Place Riel because of the high amount of traffic in Place Riel.

Councilor Steeves asked if council should direct the EB to set up polling stations in Place Riel.

Councilor Parker asked to have VP Smith email council with the forum schedule. She also asked to have council notified of the polling station location.

#### **9.4 Louis' Birthday**

President Allan stated Louis' would be hosting a 30<sup>th</sup> birthday party for Louis'. This would also be the official launch of the USSU History book. The birthday party would include a wine and cheese and would be held on April 3<sup>rd</sup>. He invited council members to attend.

Councilor Umoh asked for clarification on what a wine and cheese is.

GM Cottrell stated there would be wine and there would be snacks. There would be approximately 250 attending the wine and cheese. USC and the Board of College Presidents and other dignitaries are invited to attend and the USSU hopes that Roy Romano, former President of the USSU, would be available to attend. She stated there are lots of celebrations coming up and council would be notified.

Chair Leisle noted a few councilors came in late and asked that they state there name for attendance purposes.

Councilor Harder from Nursing, Councilor Bodani from Medicine and Councilor Chhokar from Dentistry stated they arrived late but were present.

### **10. Adjournment**

Move to adjourn.

**USC Motion208:** Buswell/Parker

Carried.

2006-2007 USC Attendance

Name	Sep. 21	Sep. 28	Oct. 05	Oct. 12	Oct. 19	Oct. 26	Nov. 02	Nov. 09	Nov. 16	Nov. 23	Nov. 30	Dec. 07
C. Abrametz	P	P	P	P	P	P	P	P	P	NM	P	A
R. Allan	P	P	P	P	P	P	P	P	P	NM	P	P
R. Bodani	A	P	P	P	P	R	P	P	P	NM	R	R
L. Buswell	A	R	A	A	A	A	P	P	A	NM	A	A
J. Chhokar	P	P	P	P	P	P	A	A	P	NM	P	A
A. Collins	P	R	R	P	P	P	P	P	P	NM	P	P
B. David	P	P	P	P	P	P	P	R	P	NM	P	R
C. Ewen	P	P	P	P	P	P	P	P	P	NM	P	P
B. Flavell	P	P	P	P	P	P	P	P	P	NM	P	P
M. Flintoft	P	P	P	P	A	P	P	P	A	NM	P	P
J. Grismer	P	R	P	P	R	P	P	P	P	NM	P	A
M. Harder	P	P	P	R	P	P	P	P	P	NM	P	R
K. Horvey	P	P	P	P	P	P	P	P	P	NM	P	P
K. Kirkness	NYA	P	NM	A	P							
C. Lang	P	P	P	P	P	P	P	P	P	NM	P	P
S. Leibel	A	P	P	P	P	P	A	A	P	NM	P	P
M. Leisle	P	P	P	P	P	R	P	P	P	NM	P	P
J. Mantyka	P	P	P	P	P	P	P	P	P	NM	R	R
A. C. Melendez	P	P	P	P	P	P	P	P	P	NM	P	A
T. Olson	NYA	NYA	NYA	NYA	NYA	NYA	P	P	P	NM	P	P
V. Paley	P	P	P	P	P	R	P	P	P	NM	P	P
S. Parker	P	P	P	P	P	A	P	R	P	NM	R	P
K. Rabyj	P	P	P	A	R	P	P	P	P	NM	P	A
E. Schultz	NYA	P	P	P	P	P	P	P	R	NM	P	P
A. Smith	P	R	P	P	P	P	P	P	P	NM	P	P
J. Steeves	P	P	P	P	P	P	P	P	P	NM	P	P
I. Umoh	P	P	P	P	P	P	P	P	P	NM	P	R

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

2006-2007 USC Attendance

Name	Dec. 14	Jan. 04	Jan. 11	Jan. 18	Jan. 25	Feb. 01	Feb. 08	Feb. 15	Feb. 22	Mar. 01	Mar. 08
C. Abrametz	P	P	A	P	P						
R. Allan	P	P	P	P	P						
R. Bodani	P	P	P	P	P						
L. Buswell	A	P	P	P	P						
J. Chhokar	P	A	P	P	P						
A. Collins	P	P	P	P	P						
B. David	R	P	P	P	P						
C. Ewen	P	P	R	A	P						
B. Flavell	P	P	P	P	P						
M. Flintoft	A	P	P	A	P						
J. Grismer	P	P	P	P	R						
M. Harder	P	P	P	P	P						
K. Horvey	A	P	P	P	P						
K. Kirkness	P	P	R	P	P						
C. Lang	P	P	P	P	P						
S. Leibel	P	P	P	P	P						
M. Leisle	P	P	P	P	P						
J. Mantyka	R	P	P	R	R						
A. C. Melendez	A	A	P	P	P						
T. Olson	R	P	R	P	P						
V. Paley	P	P	R	P	P						
S. Parker	P	P	R	P	P						
K. Rabyj	A	P	P	P	P						
E. Schultz	P	P	P	P	P						
A. Smith	P	P	P	P	P						
J. Steeves	R	P	P	R	P						
I. Umoh	R	P	P	P	P						

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

# **University Students' Council Agenda**

Thursday, February 8<sup>th</sup>, 2007

- 1. Adoption of an Agenda**
- 2. Introductions and Announcements**
- 3. Council Address**
- 4. Minutes and Reports for Information**
  - 4.1 USC Minutes – February 1<sup>st</sup>, 2007**
  - 4.2 Executive Committee Minutes –February 5<sup>th</sup>, 2007**
  - 4.3 Academic Affairs Board Minutes and Report – January 26<sup>th</sup>, 2007**
  - 4.4 Appointments Board Minutes and Report**
  - 4.5 Board of College Presidents**
  - 4.6 Code of Ethics Disciplinary Committee Minutes and Report**
  - 4.7 Elections Board Minutes and Report**
  - 4.8 External Affairs Board Minutes and Report**
  - 4.9 Operations and Finance Board Minutes and Report**
  - 4.10 Student Issues Board Minutes and Report**
  - 4.11 Sustainability Board Minutes and Report**
- 5. Motions Arising from the Minutes and Reports**
- 6. Business**
- 7. New Business**
- 8. Questions and Comments (30 minutes)**
- 9. Any Other Business**
- 10. Adjournment**

# University Students' Council

Minutes for Thursday, February 1<sup>st</sup>, 2007

## Present

Ryan Allan, (President)  
Brad Flavell, VP (Academic Affairs)  
Alice Collins, VP (External Affairs)  
Cody Lang, VP (Operations & Finance)  
Ashlee Smith, VP (Student Affairs)  
Steven Leibel, Agriculture  
Tyler Olson, Arts & Science  
Josie Steeves, Arts & Science  
Cameron Ewen, Associated Res.  
Ana Carolina Melendez, Commerce  
Vogeson Paley, Commerce  
Jess Chhokar, Dentistry  
Jocelyn Grismer, Education  
Kristina Rabyj, Education  
Ben David, Engineering  
James Mantyka, Engineering  
Lane Buswell, Kinesiology  
Rachana Bodani, Medicine  
Megan Harder, Nursing  
Cathryn Abrametz, Pharmacy & Nut.  
Karla Horvey, Physical Therapy  
Matt Flintoft, WCV

## Also present

Matt Leisle, Chair  
Caroline Cottrell, USSU GM

## Regrets

Katie Kirkness, Indigenous  
Itemobong Umoh, International

## Absent

Stephanie Parker, St. Thomas More  
Ellyse Schultz, St. Thomas More

Meeting was called to order at 6:09 p.m.

### 1. Adoption of the Agenda

Move to amend the agenda to include Operations & Finance Board minutes and reports dated February 19<sup>th</sup> and 26<sup>th</sup>, 2007.

**USC Motion209:** Lang/Buswell Carried.

Move to adopt the agenda as amended.

**USC Motion210:** Horvey/Melendez Carried.

### 2. Introductions & Announcements

Chair Leisle stated Councilor Umoh sent his regrets.

President Allan stated Councilor Kirkness sent her regrets.

Councilor Grismer introduced Michelle Horner from the Education Students Society.

### 3. Council Address

#### 3.1 Kristin Foster, Studentcare

President Allan introduced Kristin Foster from Studentcare Networks.

Move to informality.

**USC Motion211:** Allan/Lang

Carried.

Kristin Foster stated that handouts were available at the front. She thanked council for all the time that has been spent on the health and dental plan and promised Studentcare would live up to councilors' expectations. She is here to discuss the 2005-06 Annual Report. She stated that she has a degree in Non-Profit Development and she takes it very seriously that Studentcare is the front line of a very important USSU service. The on-campus location is connected to the telephone services centre. Studentcare can negotiate insurance and students get what they pay for. If claims are high and students are using the plan, eventually premiums increase. One way to control premiums is to directly negotiate claims with dentists, chiropractors, and other health care providers, which saves students over \$200,000 per year. In September, she discussed three new changes to Studentcare. The first change was eliminating the blackout period for returning students, introduced trip cancellation and trip interruption insurance and doubled the number of days you could travel. Studentcare negotiated an extraordinary unique mid-year reduction in premiums, which was part of the proposal submitted to the USSU. Claims in the second half of 2006 were not as high as expected, which was the reason behind the reduction. Forty-two percent of all dental claims are going through the provider network. Studentcare analyzes how much premium money goes back to students in the form of claims, which is how it becomes known whether or not a service is valued. The insurance company views this as a loss. Studentcare looks for a range of about 80-88 percent, which means students are getting the maximum amount from their plan because 12 percent is the cost of taxes and processing claims. Later in the year they will be looking at renewal of the insurance policy, which will involve discussing adding any new services and see if some services can be removed because students aren't using them. Prescription drugs are the single largest category of students' claims. Pay-direct cards are used so that student's don't have to pay for prescriptions up front. Insurance companies are automatically billed for the prescriptions. As the pie chart shows students prefer pay-direct cards. The dental side consists of three categories. They are diagnostic and preventative (check-up and cleaning), major restorative (fillings) and removal of wisdom teeth. Students mainly use diagnostic and preventative. In the past five years Studentcare has seen a dramatic increase in prescriptions for anti-depressants. Oral contraceptives account for 60 percent of the top 10 drugs, 20 percent are anti-depressants and the remaining 20 percent for anti-viral drugs. The change in coverage period was from September 6<sup>th</sup>-26<sup>th</sup> and an opt-out period in January. Fifty-three percent of members are enrolled in the health and dental plan and 47 percent have opted out. She noted that opt-outs do not mean they have opted out entirely. Students may have opted out of the health and kept the

dental or vice versa. Ninety-seven students enrolled a spouse or dependant into the plan. The use of the website administration system has increased. She encouraged students to use the website. The on-campus office is mainly used for complicated claim inquiries. Studentcare is almost paperless, which she continues to encourage. Seventy-five percent of all opt-outs are paperless.

Councilor Harder asked about the confidentiality policy.

Kristin Foster stated Studentcare has a very strict confidentiality policy. She is a senior member of the management team and does not have access to student data. If you went to the office and wanted to find out about your claim the front-line staff members would have access to it. She would present to council sometime in March to discuss renewals.

Move to formality.

**USC Motion212:** Lang/Mantyka Carried.

**4. Minutes and Reports for Information**

**4.1 USC Minutes**

Chair Leisle asked to have the oppositions and abstentions regarding the infrastructure fee directly below the motion.

**5. Motions Arising from the Minutes and Reports**

Move to adopt the minutes.

**USC Motion213:** Flavell/Allan Carried.

**8. Questions and Comments**

Councilor Grismer responded to Krishna Datla's February 1<sup>st</sup> issue of the Sheaf. She stated the Editor of the Sheaf has a responsibility to define the distinction between an article and an editorial. She stated Datla's letter should be in the "Letters to the Editor" section because the commentary is based purely on opinion and contains stereotypes and generalizations. It is unfortunate that Datla is unfamiliar with programs at the Buffalo Youth Lodge, CMYC, SKYAT and other programs throughout the Saskatoon School Division. Many of these programs target what Datla calls "kids from bad areas that he considers to be morons and a waste of time." Speaking on behalf of her college she encouraged Datla to get involved and learn first hand that these students are amazing individuals with worthwhile contributions to make to society. Society has as much to learn from them as they do from us. Datla claimed that teachers are over-rated, over-paid, monstrously lethargic and grossly incompetent. In reality many teachers give selflessly of their unpaid time to initiate and promote the student experience. Despite the fact that teachers have summers off they still contribute to many extra curricular activities that go unrecognized and unrewarded. These programs provide students with opportunity for success and achievement. If Datla is attending the U of S one might infer that he had never been confronted with socioeconomic hardships or if he has been the benefactor of one of the many

programs that has been put in place to afford him that opportunity. Datla's statement that he would only find teaching enriched or advanced students worthwhile is comparable to a doctor that only treats healthy patients. It is unfortunate that Datla has obviously been tainted by his experiences. However, it is important that people understand that his experience is not indicative of the teaching profession as a whole. Teachers feel that their position affords them the opportunity to affect and generate change instead of writing or talking about it. The entire College of Education supports Datla's decision not to enter the teaching profession because as he so actively explained good teachers are rare.

VP Collins stated the Student Survey would not be ready before the Day of Action due to a lack of participants. She asked if the surveys could be posted in their colleges to try promote students to fill the survey out.

Councilor David stated the additions to the USC packages are incredibly late. He stated council received two of the six items just before the meeting and the third one during the meeting. A month ago President Allan stated the Executive Accountability Reports would be provided to council and council still has not seen four of them.

VP Smith stated the Executive has been working on them all week but there are lots of things going on with the USSU. She apologized for the accountability not being a priority but she finished hers about ten minutes before the meeting but decided that since it would have been late she decided to wait until next week.

Move to grant GM Cottrell speaking rights.

**USC Motion214:** Smith/Collins Carried.

GM Cottrell stated the USSU has hired a new staff member and it takes time to train someone and there may have been a miscommunication between the Receptionist and Confidential Secretary, which is why the Executive minutes were not included in the package.

President Allan stated some of the Executive roundtables have also been missing from the minutes. This has been rectified.

VP Smith stated the U-Pass referendum is next Wednesday and Thursday. She has asked councilors to remind friends and students to vote.

VP Collins reminded councilors that the Day of Action is on February 7<sup>th</sup>.

President Allan reminded councilors about the upcoming AGM. It is on February 6<sup>th</sup>, 2007 in Louis' Private Function Room at 1:30 p.m. He discussed the proposed amendments.

Councilor Buswell stated he went online to fill out the Student Survey and he was unsure what a couple of the questions meant. He asked when the Day of Action starts.

VP Collins stated noon. She noted it would not be feasible for the Executive to have their Accountability Reports done by the next USC meeting. She stated the Executive has been very busy and she would not have it done for the following week.

Councilor Steeves asked what type of pizza would be provided at the AGM.

President Allan stated the pizza would be from Louis'.

**9. Any Other Business**

Move that the USSU Executive present their Accountability Reports at the February 8<sup>th</sup>, 2007 USC meeting.

**USC Motion215:** David/Grismer Defeated.

Move to amend the USC motion 215 to have the USSU Executive Accountability Reports done by the February 22<sup>nd</sup>, 2007 USC meeting.

**USC Motion216:** Allan/Collins Carried.

Chair Leisle stated he wrote a Letter to the Editor and noted it was signed Matt Leisle, Chair of the University Students' Council, which was not his intent. He stated he wrote the letter as a student and not as the Chair; however, did not make that clear to the Sheaf.

President Allan stated he suspected it would have been signed as Matt Leisle and not as Chair of USC. He thanked Chair Leisle for writing the letter.

**10. Adjournment**

Move to adjourn.

**USC Motion217:** Mantyka/Buswell Carried.

# Academic Affairs Board

Minutes for Friday, January 26<sup>th</sup>, 2007

Present: Brad Flavell, Tina Yang, Caitlin Cottrell, Jeremy Ring, Drew Dwernychuk, Ashlee Smith, *Caroline Cottrell (USSU GM)*

Absent: Rachana Bodani (Regrets), James Mantyka (Regrets), Stephanie Parker

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**1. Call to Order**

The meeting was called to order at 11:36 AM

**2. Call for Quorum**

Quorum was Present

**3. Adoption of Agenda**

Motioned by A.S./Seconded by C.C.

Motion carried

**4. Business Arising**

Nothing at this time

**5. New Business**

Nothing at this time

**6. Other Business**

6.1 DISorientation

Monday March 5<sup>th</sup> is to be internationally focused

Tuesday March 6<sup>th</sup> is to be financially focused

Wednesday March 7<sup>th</sup> is to be focused on business etiquette

Thursday March 8<sup>th</sup> will focus on networking

## 6.2 TEA Scheduling

B.F. explained how the USSU GM would be unavailable at the proposed time

GM Cottrell suggested March 18<sup>th</sup> as the new date, the board agreed

## 6.3 Social?

The Board is planning a year end social, details will be decided later

## 7. **Next Meeting**

B.F. will inform the board when the next meeting will be

## 8. **Adjournment**

Motioned by J.R./Seconded by T.Y

Motion Passed

# Executive Committee

Minutes for February 5, 2007

Present: Ryan Allan, Cody Lang, Alice Collins, Ashlee Smith, Brad Flavell,  
Caroline Cottrell

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1. Call to Order

The meeting was called to order at 2:14pm

2. Call for Quorum

Quorum was present.

3. Roundtables

*Regular Executive Duties*

- Attended class
- USC
- Admin Team
- Executive committee'
- Communications meeting
- Presidents breakfast
- Various USC boards

*GM Cottrell*

- Communications Meetings
- Regular meetings with senior managers
- Roles and Protocols for Place Riel Renovation
- Health and Dental Agreement Signing
- Retreat Planning
- Centennial Planning Meeting
- SERM Meeting
- Meeting re. deposits
- WUSC meeting

*VP Smith*

- UPass referendum
- Met with Saunders and Evans Architects
- Met with John Olsen and Sylvia Chlodnuik regarding residence food and rent rates
- On Campus Day
- Day of Action planning meeting
- Studentcare survey meeting
- Health and Dental wine and cheese
- Academic Affairs Board

- International Week Event - Study Abroad
- International Week Event - SCIC Global Trivia Challenge
- Met with Environmental Studies Students' Association
- International Week Event - Jian Ghomeshi

*VP Flavell*

- Meeting with Tom Steele w/ AAO, Drew Dwernychuk
- Attended WinterCon
- Danny Williams and Lorne Calvert – Equalization
- Policy Development
- DISorientation Meeting
- Communications Meeting
- University Council
- Academic Affairs Board
- Experience in Excellence Coordination
- DISorientation Advertising Coordination
- Sick - Tuesday and Wednesday
- Student x 6
- Attended "Porn Nation"
- DISorientation Coordination

*VP Collins*

- SESD managers meeting
- Meeting with Agriculture Students' Society about Day of Action
- Meeting with STMSU about Day of Action
- Meeting with the Chair of U of S Faculty Association, Tracy Marchant, about looming faculty strike
- Meeting with Saskatoon Dental Student Society about Day of Action
- Spoke at and attended the talk by Danny Williams, the Premier of Newfoundland
- Meeting with the Law Students' Association president about the Day of Action
- Meeting with Nutana high school students about the Day of Action
- Meeting with Aboriginal Students' Association about the Day of Action
- Speak Up! Speak Out! A roundtable discussion about Canada's role in the War in Afghanistan
- Communications meeting
- Meetings with three different Royal West student U-Life 101 classes about The Day of Action (Royal West is a transition school for those who need to upgrade and become familiar with university academia. The students are USSU members.
- Place Riel Renovations press conference
- Louis renos/Health and Dental Plan contract signing wine and cheese
- Meeting with Engineering Students' Society about the Day of Action
- Meeting with Anthropology students about the Day of Action and their own campaign about their programs cut in funding
- Attended youth summit
- Tons and tons and tons of Day of Action preparation

### *VP Lang*

- Meeting with architects
- Health and Dental Signing/Place Riel Reno Wine and Cheese
- Place Riel Reno press conference
- Day of Action Planning
- Meetings with Campus Clubs
- Cheque Runs
- Funding applications
- On-Campus Day

### *President Allan*

- Spoke at press conference officially announcing council approval of the Place Riel renovation project
- Signed new Health and Dental contract at signing ceremony at Louis'
- Led tour of Louis' to show renovations to StudentCare, who donated the money for them
- Assisted in running USSU booth for On-Campus Day, represented the Union to potential students and their parents
- Met with Adam Burke about assisting in the creation of an AIESEC international internship program at the U of S
- Attended meeting to help plan the Day of Action
- Met with Senator Andrew Laing, discussed state of various USSU projects this led to a Sheaf article about our conversation
- Meeting with the Chair of U of S Faculty Association, Tracy Marchant, about looming faculty strike
- Attended gov't sponsored Youth Summit
- Assisted in hosting USSU/ Huskie Athletics college Challenge. Congrats to the team from Voyageur Place!

#### 4. Proposed Name Change LGBTA

In 1997 then VP Scott Blythe founded the LGB Centre which has been run by the USSU ever since. Over the past ten years, however, the acronym for the centre has been changed to LGBTA (Lesbian, Gay, Bisexual, Transgendered and Ally Centre) and still there are people who believe this is not sufficiently inclusive. Nicole White, current centre director, presented her case to the Executive for a name change. After consulting with the Centre volunteers the consensus was to change the name to the USSU Pride Centre. GM Cottrell noted that she has had feedback from some individuals who do not like that name and she asked for confirmation that the trademarked, "Pride" was ok for use. Nicole stated that she has checked with the trademark holders and they have no objections. VP Smith will be bringing a full report to USC, complete with information about budgetary concerns, for its consideration.

#### 5. Policy on Centres

There will be a full set of policies coming to Council on Centres in the near future.

6. Place Riel Renovation

The executive met this morning with Saunders Evans Architects to discuss next steps. Brian Saunders identified a number of pre-planning initiatives, which are crucial before full planning can begin. These include, site surveying, building levels, and building integrations

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Flavell/Allan

Move that GM Cotterell authorize Saunders Evans Architects to proceed with pre-planning for the Place Riel renovation and expansion

Adjourn at 2:55pm

Adjourned.

# **University Students' Council Agenda**

Thursday, February 22<sup>nd</sup>, 2007

- 1. Adoption of an Agenda**
- 2. Introductions and Announcements**
- 3. Council Address**
- 4. Minutes and Reports for Information**
  - 4.1 USC Minutes – February 8<sup>th</sup>, 2007**
  - 4.2 Executive Committee Minutes – February 5<sup>th</sup> and February 20<sup>th</sup>, 2007**
  - 4.3 Academic Affairs Board Minutes and Report**
  - 4.4 Appointments Board Minutes and Report**
  - 4.5 Board of College Presidents**
  - 4.6 Code of Ethics Disciplinary Committee Minutes and Report**
  - 4.7 Elections Board Minutes and Report**
  - 4.8 External Affairs Board Minutes and Report**
  - 4.9 Operations and Finance Board Minutes and Report**
  - 4.10 Student Issues Board Minutes and Report**
  - 4.11 Sustainability Board Minutes and Report**
- 5. Motions Arising from the Minutes and Reports**
- 6. Business**
- 7. New Business**
- 8. Questions and Comments (30 minutes)**
- 9. Any Other Business**
- 10. Adjournment**

# University Students' Council

Minutes for Thursday, February 8, 2007

## **Present**

Ryan Allan, (President)  
Brad Flavell, VP (Academic Affairs)  
Alice Collins, VP (External Affairs)  
Cody Lang, VP (Operations & Finance)  
Ashlee Smith, VP (Students Affairs)  
Tyler Olson, Arts & Science  
Josie Steeves, Arts & Science  
Ana Carolina Melendez, Commerce  
Vogeson Paley, Commerce  
Jess Chhokar, Dentistry  
Jocelyn Grismer, Education  
Kristina Rabyj, Education  
Ben David, Engineering  
James Mantyka, Engineering  
Katie Kirkness, Indigenous  
Karla Horvey, Physical Therapy  
Stephanie Parker, STM  
Ellyse Schultz, STM  
Matt Flintoft, WCVM

## **Also Present**

Matt Leisle, Chair  
Caroline Cottrell, USSU GM  
Wendy Gillis, Sheaf

## **Regrets**

Steven Leibel, Agriculture  
Cameron Ewen, Associated Res.  
Itemobong Umoh, International  
Lane Buswell, Kinesiology  
Rachana Bodani, Medicine

## **Absent**

Megan Harder, Nursing  
Cathryn Abrametz, Pharmacy

Meeting was called to order at 6:03pm

### **1. Adoption of the Agenda**

Move to adopt the agenda as presented  
**USC Motion 218:** Schultz/ Parker

Carried.

### **2. Introductions & Announcements**

VP Smith stated that the results of the Universal Bus Pass referendum were announced at 5 p.m. in Browsers. The referendum passed. There was a 43 percent voter turn out, which almost doubled the previous highest turnout for a vote for the USSU. This should put to rest the claims of insufficient advertising by the Executive and Union staff. Fifty nine percent of the people voted yes and 41 percent of the people voted no, the total number of voters was 7,852.

Councilor Olson stated Councilor Ewen sent his regrets. He had a midterm.

Councilor Steeves congratulated the USSU on a well-run referendum.

Chair Leisle stated Councilor Umoh sent his regrets.

### **4. Minutes and Reports for information**

#### **4.2 Executive Committee Minutes**

President Allan stated that he understood there was some discussion regarding protocol at the last meeting. Unfortunately, these minutes were not the ones that were approved to go out to Council. His Roundtable was not included with this package. He would like to withdraw these minutes and resubmit them at the next meeting.

#### **5. Motions Arising from the Minutes and Reports**

Move to adopt the February 1<sup>st</sup>, 2007 USC minutes.

**USC Motion219:** Schultz/Flavell

Carried.

#### **8. Questions and Comments**

VP Collins stated the Day of Action and march went very well. There was a lot of media coverage. She thanked everyone for their support.

Councilor Grismer stated that Krishna Datla sent a response to all members of council regarding his article that was published in the Sheaf. She brought up this topic because she would like her proposal to be on record. She read, "Dear Krishna, I wanted to address your response to my article in the Sheaf. I was addressing the students and the University at large rather than you specifically and it is interesting that you have taken the article so personally. My intention is not to change your mind. There is no doubt that you have deeply rooted personally held beliefs. I was merely presenting the other side of the issue. I never claimed that I was teaching the truth, that was a title added on by the Sheaf. I also never claimed that teachers were above criticism. That is part of being in a reflective, dynamic profession. Obviously your teachers failed when teaching you how to critically analyze your reading. While you may have some valid points to make they are overshadowed by your incredible hostility and need to be right. In reality this is not an issue of right and wrong, but as you explained, opinion. Why are you so threatened by reading my opinion? Surely you must be aware that not all people will agree with everything you have to say. You can try to belittle and intimidate me but all you have done is weaken your argument. You are letting your need to be right and your insatiable anger drive you. I on the other hand can sleep easy; your opinions do not keep me up at night. I never intended to change your opinions, but rather to reach people that may have been influenced by you flawed-minded reasoning. You can call me idealistic if you want to but I completed my internship at a community school and I continue to volunteer my time and my energy because I am helping a lot of students who need a chance. If the alternative to being idealistic is being as cynical as yourself, then I know I am following the right path. Again I challenge you to volunteer your time as well so you can see first hand that your statements are false. If your overall aim is to gain publicity I am more than willing to help. I suggest we provide the students at the University of Saskatchewan an opportunity to speak with you in person at a public forum. I am more than willing to make arrangements and garner student interest and participation. There are many students in the College of Education and the university at large that would be very excited at the opportunity to speak with you

in person. Please consider my proposal and do not hesitate to contact me if you wish to proceed.”

VP Flavell stated that Mr. Datla approached him today to present a letter that he wrote to council and wanted read into the records. He declined to do so because he did not feel that this was the appropriate forum for such a discussion to go on. The Sheaf would be a better place for this. But he appreciates both sides sharing their views.

Councilor Olson wanted to express his disgust with the way the AGM was held. Many MSCs who were there claimed to be representing the majority of students, which was not the case. If council wanted to have fair representation they would not have kicked out the staff and they would have had reasonable argument and debate. Several members were not heard and just left. There are many other ways to accomplish what they wanted other than trying to destroy and attack policy. It was obviously a personal vendetta rather than trying to speak up for students. They spoke against the credibility of USC and the Executive and the motions that had been passed. We all come out and get the same information and we all have the same basis to make decisions when these decisions pass it is because us as representatives come out and we see what we want and we pass it based on ourselves and discussion with our councils. For them to say that we are not doing our jobs is absolutely disgusting.

Councilor Steeves asked when the next Operations and Finance meeting is?

VP Lang stated that the next meeting would be February 23<sup>rd</sup>.

Councilor David stated that he had recently wrote a letter to the Sheaf. Some of his writings were altered to make it look like he was criticizing the Health and Dental Plan. It was never his intention to criticize this. In fact was no mention of the Health and Dental Plan in his original letter. That was added. He has talked to the Sheaf and a correction will be run. He feels that a good job was done with the health and Dental Plan.

Councilor Horvey wanted to apologize for not being present at the AGM. She was attending class.

President Allan sent the regrets of Councilors Bodani and Buswell. Regarding the AGM, the thing that struck him the most was the level of hypocrisy present. There were concerns raised about the Executive using respectful language, and then the same people put forward a motion calling the Executive "the Gestapo". There were concerns raised that the Executive was somehow stifling debate, and then the same people called the question after every single motion they made so that noone was allowed to say a single word. For many of the amendments, there were concerns raised about the possibility of a small, vocal minority exploiting

the process to ram through their personal agenda, and yet it is clear to anyone who attended the meeting that those same people did exactly that.

Councillor Mantyka wanted to pass on his regrets for not being able to attend the AGM. He teaches a tutorial at that time. There has been nothing displayed on the new plasma screen that was put in Agriculture other than a screen saver. He is concerned that the money spent is not being properly utilized when nothing is being displayed.

President Allan stated that he had no details on that issue, but GM Cottrell does.

Move to grant GM Cottrell speaking rights.

**USC Motion220:** Allan/Mantyka Carried.

GM Cottrell stated that yes the plasma is not working and that yes it was a lot of money. What has happened is that the plasma is run by a Mac Mini. When it was installed, it was done in such a way that it cannot be turned on. So there is another work order out. There is another one that was to go into the Health Sciences building, that one is also being met with problems in the installation process.

VP Smith wanted to speak regarding the AGM and to all of the councilors. It was stated that the USSU is not capable of making decisions for the students. She felt that the member who made this statement was also shaming himself because he sits on the highest decision making board within the USSU. There should perhaps be caution before council members speak because they are part of this board. Individual views do not always represent the majority of the students.

Councilor David wanted to respond. There are various student groups on campus that are over represented and there are groups that are under represented. The College of Arts and Science have about a third of the membership at the USSU. Yet they only have two councilors on this board. Engineering has 10% of the membership of the USSU. They do not have 10% of the vote. There are colleges here that have less than a thousand students and are represented here by one person. There are also colleges here with more than a thousand students that are only represented by two people. That is where the discrepancy comes in.

Councilor Schultz wanted to thank GM Cottrell for coming to the STMSU meeting. She showed everyone on Council plans for the Place Riel renovations that are going to happen. This sparked a lot of discussion. Everyone is very excited about it.

GM Cottrell spoke to the issue of the AGM. The legality of the AGM is under question. An AGM is not intended for the kind of display that took place. It is intended to do particular business around amendments to a constitution, to its bylaws, to present financial reports, President's address. The activities that did go on are supposed to be set for Special General Meetings. Proper channels should

have been used to bring forward those kinds of critiques, if that is the will of the majority of members. As the GM she feels that it is her responsibility to set a standard of decorum, behavior and professionalism. She has given great thought to what can be done differently in the future so that the will of the students is heard properly and legally.

Chair Leisle read the following prepared statement:

A number of people have asked me in the last two days if I would be stepping down as Chairperson Pro Tem of University Students' Council based on the actions taken at the Annual General Meeting held on Tuesday. I want to stop all rumors and say that I will not be resigning my position as Chairperson and that I intend to serve the rest of my term. I believe that all the rulings I made at the meeting on Tuesday were correct, and I stand behind every decision. Although it is unfortunate that some members felt that I needed to be removed from the meeting because I would not go along with their accusations and grandstanding, I will continue to serve the members of this council so that you may serve the students you were elected to represent.

Democracy is a simple concept. It is based on the idea that people can make decisions for themselves. Every person is considered equal, and each person is able to voice their opinion and cast their vote as they see fit. The majority rules, but the minority is always protected. However, this simplicity that allows everyone their rights can easily be twisted into something it's not.

People around the world throughout history have hoped and prayed for democracy to govern their activities. Do these people pray for democracy so that they can air their personal grievances and throw accusations? Do they hold hope in their hearts so they may grandstand, and boost their own egos? Do they want democracy so they can make a game of finding loopholes and mocking their own institutions? The answer is clearly no. They simply want a voice and to make decisions and conduct business on their own.

It is unfortunate that people decide to use their voice in a democratic system to abuse the power they have. That they use their voice not to enhance the experiences of themselves or their peers, but to create a spectacle, boost their own egos and hurt their own organization. There are a number of ways an individual can express their concerns with their organizations including questioning their representatives, proposing business at regular meetings and the public media. Any rational person will agree that hijacking a general meeting simply to air grievances and grandstand is simply wrong. The law in our province even forbids it. Unfortunately, some people choose not only to ignore these generally accepted rules and social norms but even go so far as to silence and exclude others that do their part to side with reason.

Dissenting opinions are an important part of every organization. The rules of

parliamentary procedure clearly protect the rights of everyone to express their opinion and take part in decision-making. However, boos, jeers, exclusion and utter disrespect for others has never been acceptable behavior for anyone in any situation at any time. To claim that these actions are in the name of democracy is not only ridiculous, but a discredit to the number of great people on the campus, from all viewpoints, that have worked hard within accepted rules to improve the lives of their fellow students.

I find the atrocious scene that took place at the AGM very upsetting. I sincerely hope that the students have not become entirely disillusioned with their union. They certainly have a very good reason to.

However, I look forward to continuing to work with all of you for the remainder of the term so that we can show students that the USSU is far better than the scene that took place on Tuesday and that we can conduct our business in a fair and professional manner for the students on this campus.

**9. Any other Business**

GM Cottrell spoke to the University's 100<sup>th</sup> Anniversary; this takes place on the 3<sup>rd</sup> of April. Louis' birthday will be celebrated on the same day. There is a desire to ensure that students are involved in these celebrations. As student leaders, the Centennial Committee would like to have input and ideas.

Councilor David suggested Beer Gardens in the Bowl. This would hopefully generate income as well.

**10. Adjournment**

Move to adjourn

**USC Motion221:** Mantyka/Olson

Carried.

# Ashlee Smith, *Vice-President (Student Issues)*

## **Summer Report**

### **General Activities**

#### **Office Hours:**

Monday to Friday: 9:30 am – 4:30 pm

\*Along with various evenings and weekends as necessary

#### **Daily Activities:**

- Meetings with drop-in students
- General office work
- Various Committees and Boards
- Projects

#### **Portfolio Duties:**

The Vice President (Student Issues) is responsible for a number of non-academic issues involving students. Included in these are transit, parking, housing, security and equity and disability issues. The VP (Student Issues) is also responsible for all the USSU Centres and the Health and Dental Plan which I will explain in more detail later on.

Along with these main responsibilities, I am also attend meetings for the Student Advocacy Network, The Provost's Committee for LGBT Issues, International Week, and President's Breakfast. In addition, I work very closely with the Make Poverty History Coalition, The Elimination of Racism campaign, International Week Planning Committee, and Saskatchewan Environment with Hike & Bike.

#### **Vice-President (Student Issues)' Report: September 2006**

##### **Orientation and Welcome Week**

Orientation and Welcome Week were a huge success this year. The USSU Executive participated by handing out those ever-so-popular Survival Calendars, giving speeches, and welcoming new and returning students to our beautiful campus. The managerial staff of Louis did an excellent job with the programming in the beer gardens, which once again, turned out to be a great time.

## **Hike and Bike**

Each year, the USSU partners with Saskatchewan Environment for Hike and Bike Week. The objective of the challenge is to reduce greenhouse gas emissions while increasing individuals' physical activity levels by promoting active transportation like cycling, walking and other ways of moving about using your own energy. During the Hike and Bike Week, tags were distributed around Campus to people who were using public transportation, riding their bike, walking, or running. Throughout the week, local media, along with the Hike and Bike Coordinator, would identify people with a Hike and Bike tag and they would win a prize. The participation in this event this year was greatly increased and it turned out to be a huge success!

## **Designated Parking**

During the first couple weeks in September, I was busy collecting Designated Parking request forms. This year, we changed the process so that students living outside of Saskatoon were no longer eligible for a spot. Instead, the parking office already guaranteed them a parking space. I met with parking services to look at the request forms and we finished the process in record time.

## **Health and Dental Plan**

September is a very busy month for the USSU Health and Dental Plan. Students are opting out of the plan in the first two weeks of school and I spent much of my time dealing with student complaints about missing the deadline. However, this year, we heard a lot less concerned students than usual.

## **Sustainable Campuses Conference – Charlottetown, P.E.I**

Myself, as well as the VP (External Affairs) attended the Sierra Youth Coalition's annual Sustainable Campuses Conference in Charlottetown, P.E.I. We became more engaged in the fight against climate change and learned many new things about initiatives that we could start on our own campus. It was also very beneficial to attend the conference because the USSU was planning to put forth a motion at the upcoming CFS Annual General Meeting to partner with Sierra Youth Coalition.

## **Vice-President (Student Issues)' Report: October 2006**

### **Trick-or-Eat**

All throughout October, the USSU was busy organizing the annual Trick-or-Eat for the Saskatoon food bank. The food bank supports the USSU food centre, and this event is our way of giving back to them. Trick-or-Eat was a huge success this year with a record breaking amount of volunteers and food collected.

### **Health and Dental Plan**

During October, the USSU began our review process for our Health and Dental Plan service provider. Our four year contract with Student Care is up at the end of this school year and we wanted to make sure to start the review early so that we could focus on next year in the second term. The Executive, a few USSU staff members, and a councilor sat in on presentations from four selected service providers. The process extended into November but it was ultimately decided that Student Care was still the best fit for the Union. The Executive was able to negotiate an \$84 000 reduction in premiums effective in January, as well as a 25% reduction in service fees for the coming years.

### **Waste Audit**

The USSU as well as the Campus Sustainability Network and the Department of Health and Safety, organized a waste audit that was held in Lower Place Riel. Volunteers sorted through the waste in Place Riel to find out how much waste could have been recycled. It was determined that only 6% of the trash in Place Riel was necessary waste, everything else could have been recycled or avoided. The data from the audit will also be used in the USSU's sustainability assessment.

### **Vice-President (Student Issues)' Report: November 2006**

#### **Canadian Federation of Students Annual General Meeting – Gatineau**

The CFS AGM was fairly exciting for the USSU. We put forth a motion for the CFS to partner with the Sierra Youth Coalition to promote sustainability on campuses all over Canada. I was on a panel of speakers and used the USSU as an example of initiatives that other students can start on their own campuses. It was well received and the motion passed unanimously.

### **Other**

November was a month full of planning for special events that were to come. The International Week Planning Committee started meeting more frequently to discuss the week and a half long celebration of International diversity. The planning committee for March 21, The International Day for the Elimination of Racism, also began to meet. Between that and continuing the Health and Dental Plan service provider review process, the Executive was kept very busy.

### **Vice-President (Student Issues)' Report: December 2006**

December was spent planning for coming events in January and February. I spent a lot of time with the International Week Planning Committee as well as planning for the UPass referendum. I also took some holidays before Christmas to better enjoy the holiday season.

## Events and Meetings

09/01/06 Met with Brent Thoma regarding SummerCon  
09/02/06 BOCP SummerCon  
09/04/06 Orientation Activities  
09/05/06 Orientation Activities  
USC Meeting  
09/06/06 Welcome Week Activities  
09/07/06 Class  
Designated Parking Meeting  
09/08/06 Welcome Week Activities  
Coco-Loco  
09/11/06 Met with Elicia Elliot about the direction of the Transit Committee  
09/12/06 Class  
09/13/06 Make Poverty History Meeting  
Executive Meeting  
Met with Golden Key regarding Trick-or-Eat  
09/14/06 Class  
Orientation Overview  
Instructional Development Committee Meeting  
USC  
09/15/06 Unveiling of Transit Hub  
  
09/17/06 BOCP  
09/18/06 Volunteered for Sexual Awareness Week  
LGBTQA Speaker Series  
09/19/06 International Week Meeting  
Class  
09/20/06 Make Poverty History  
09/21/06 Class  
09/22/06 CFS Provincial Meeting  
Meeting with John Olsen over a residence issue  
09/25/06 Trick-or-Eat Meeting  
Centres Meeting  
Executive Meeting  
PAC on LGBT Issues  
09/26/06 Class  
International Week Meeting  
Met with architects regarding student residence  
Volunteered in women's centre  
Safewalk volunteering  
09/28/06 Sustainable Campuses National Conference  
09/29/06 Sustainable Campuses National Conference  
09/30/06 Sustainable Campuses National Conference  
10/01/06 Sustainable Campuses National Conference  
10/02/06 Sustainable Campuses National Conference

10/03/06 Class  
Volunteered in Help Centre  
Place Riel Steering Committee

10/04/06 International Week Planning Committee  
Make Poverty History

10/05/06 Class  
Met with student regarding Health and Dental  
Experience US  
USC

10/10/06 Class  
Volunteered in LGBTA Centre  
Meeting with Residence  
Meeting with SCIC regarding International Week idea  
SafeWalk  
Executive Meeting

10/11/06 Discrimination and Harassment Prevention  
Lunch with Council Chair  
StudentCare meeting

10/12/06 Experience US  
Class  
USC

10/15/06 BOCP

10/16/06 PAC on LGBT Issues  
Operations and Finance Board

10/17/06 FMD Recycling Program Meeting  
Volunteered in Women's Centre  
Sustainability Board Meeting  
Student Issues Board Meeting  
SafeWalk

10/18/06 Met with Terry Chinn from the Office of the Rentalsman  
Sccessibility Committee Meeting  
Mayoral Forum and Meet & Greet

10/19/06 Class  
USC

10/20/06 International Week Planning Meeting  
FMD Postering Meeting

10/23/06 Student Retention Services Meeting  
Met with Student  
Met with USSU Lawyer to discuss CFS issue  
Executive Meeting  
Health and Dental Plan presentation

10/24/06 Class  
Met with student about possible project  
SafeWalk

10/25/06 Discrimination and Harassment Precention  
Waste Audit

Retreat Review  
 Operations and Finance Board Meeting  
 10/26/06 CBC Radio Interview  
 Class  
 Volunteer in Help Centre  
 USC  
 10/27/06 Make Poverty History  
 10/30/06 Student Care Presentation  
 Executive Meeting  
 10/31/06 Volunteer in LGBTQA Centre  
 Student Issues Board Meeting  
 Trick-or-Eat  
 11/01/06 International Week Planning Meeting  
 11/02/06 Class  
 Daycare Board Meeting  
 USC  
 11/03/06 Meeting with President Allan  
 Met with residence student to discuss eviction  
 11/06/06 ADO  
 11/07/06 ADO  
 Class  
 Sustainability Board Meeting  
 Student Issues Board Meeting  
 11/08/06 ADO  
 Met with Tracey Mitchell from SCIC  
 Make Poverty History meeting  
 11/09/06 Communications Meeting  
 Class  
 Disabilities Meeting regarding the College Building Entry Ramp  
 USC  
 11/13/06 Executive Meeting  
 Met with Jim Greer regarding the new University Learning Centre  
 11/14/06 Class  
 Volunteered in Help Centre  
 Staff Picture  
 Student Issues Board  
 Safewalk  
 11/15/06 Accessibility Committee Meeting  
 Make Poverty History  
 Operations and Finance Board Meeting  
 11/16/06 Communications Meeting  
 Class  
 Swearing in of Campus Constables ceremony  
 Turning Green into Gold sustainability presentation  
 USC  
 11/17/06 Elimination of Racism Meeting

11/20/06 CFS Provincial Component meeting  
 CFS Sustainability Motion meeting  
 Meeting with ITS to discuss University computing  
 Conference Call with URSU to discuss the CFS sustainability motion  
 Executive Meeting

11/21/06 Class  
 Sierra Youth Coalition phone conference  
 Volunteered in LGBTQA Centre  
 Student Issues Board Meeting  
 Safewalk

11/22/06 CFS Conference – Ottawa

11/23/06 CFS Conference – Ottawa

11/24/06 CFS Conference – Ottawa

11/25/06 CFS Conference – Ottawa

11/26/06 CFS Conference – Ottawa

11/27/06 Executive Meeting  
 SCIC International Week Meeting

11/28/06 Class  
 Volunteered in Women’s Centre  
 Safewalk

11/29/06 EDO  
 Risk Management meeting

11/30/06 Communications Meeting  
 Class  
 USC

12/01/06 Elimination of Racism meeting

12/04/06 Executive Meeting

12/05/06 SESD meeting  
 Student Issues Board meeting  
 Safewalk

12/06/06 ADO

12/07/06 ADO  
 USC

12/07/06 ADO

12/11/06 Executive Meeting

12/13/06 EDO  
 International Week Planning Committee

12/14/06 Communications Meeting  
 University Council – Integrated Plan  
 USC

12/18/06 Executive Meeting  
 Met with student

12/19/06 Elimination of Racism

12/20/06 Holiday

12/21/06 Holiday

12/22/06 Holiday

# Executive Committee

## Minutes for February 20, 2007

Present: Ryan Allan, Cody Lang, Alice Collins, Ashlee Smith, Brad Flavell, Caroline Cottrell

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1. Call to Order

The meeting was called to order at 1:47 p.m.

2. Call for Quorum

Quorum was present

3. Roundtable

*Regular Executive Duties*

- *Attended Classes*
- *Admin Team*
- *Executive Committees*
- *Communications meeting*
- *Presidents breakfast*
- *Various USC boards*

*President Allan*

- *Attended Annual General Meeting*
- *presented President's Report on the state of the Union, explained proposed Bylaw amendments on behalf of the Executive*
- *Assisted in the creation and operation of the Yes Pass Please Campaign Committee during the Universal Bus Pass referendum*
- *Assisted in the planning and execution of the Day of Action rally for increased accessibility and quality of post-secondary education*
- *Took some mornings and a day off during Reading Week*

*VP Flavell*

- *Annual General Meeting – Part 2*
- *ADO*
- *Student x10*
- *DISorientation Planning*
- *Academic Support Committee*
- *Academic Programs Committee*
- *Reading Week Vacation*
- *Experience in Excellence Discussion*

*VP Smith*

- *SCIC International Week Global Trivia Challenge*
- *All General Meeting*
- *UPASS referendum*
- *Press Conference*
- *UPass media interviews*
- *Experience in Excellence Awards*
- *Sustainability Assessment report*

*VP Lang*

- *Meeting with CBC*
- *AGM*
- *Day of Action*
- *Cheque run*
- *Campus Club meeting*
- *Vacation time*

*GM Cottrell*

- *AGM*
- *Day of Action Rally*
- *WILL Meeting in Davidson*
- *New MAC Software presentation*
- *Managers' Meeting*
- *Admin Team Meeting*
- *Communications Meetings*
- *Alumni Meetings*
- *Graduation Meetings*
- *Budget Meetings*

*VP Collins*

- *Day of Action Preparation*
- *Day of Action Rally*
- *AGM*
- *Gave a session at the Youth Launch conference: Sexual Health for Youth Forum*
- *EDO*
- *Vacation days*
- *New Software option meeting*

4. Books for Africa

VP Smith noted that she is continuing to work on Books for Africa. This is an initiative for students' unions to provide books which are collected from students or remaindered from book stores.

5. Dalton Camp Awards

President Allan presented information about the Dalton Camp Awards and asked for the approval of the Executive to put the posters up. The Award was established by FRIENDS

of Canadian Broadcasting in 2002 to encourage and recognize excellence in essay writing on the link between democratic values and the quality of the media in Canada. Each year, up to three Canadians are selected to win a prize consisting of a bronze cast medal and \$5,000.

The Executive approved of putting up the posters.

5. Revamping Portfolios

GM Cottrell will organize all the necessary material for the Executive to examine portfolios with an eye to creating a more even distribution of work.

6. Budget for the History of the USSU

Rob Martz, Communications Manager presented information on the costs to publish the history book and provided an update on its progress.

EXEC94  
Collins/  
Smith

Move to approve \$6042.62 to print 1000 copies of the  
USSU history, to be sold at about \$12.50.

Carried

Adjourned at 2:20

# Executive Committee

Minutes for February 5, 2007

Present: Ryan Allan, Cody Lang, Alice Collins, Ashlee Smith, Brad Flavell,  
Caroline Cottrell

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1. Call to Order

The meeting was called to order at 2:14

2. Call for Quorum

Quorum was present.

3. Roundtables

*Regular Executive Duties*

- *Attended Classes*
- *Admin Team*
- *Executive committee'*
- *Communications meeting*
- *Presidents breakfast*
- *Various USC boards*

*GM Caroline Cottrell*

- *Communications Meetings*
- *Regular meetings with senior managers*
- *Roles and Protocols for Place Riel Renovation*
- *Health and Dental Agreement Signing*
- *Retreat Planning*
- *Centennial Planning Meeting*
- *SERM Meeting*
- *Meeting re. deposits*
- *WUSC meeting*

*VP Smith*

- *UPass referendum*
- *Met with Saunders and Evans Architects*
- *Met with John Olsen and Sylvia Cholidnuik regarding residence food and rent rates*
- *On Campus Day*
- *Day of Action planning meeting*
- *Studentcare survey meeting*
- *Health and Dental wine and cheese*
- *Academic Affairs Board*
- *International Week Event - Study Abroad*
- *International Week Event - SCIC Global Trivia Challenge*
- *Met with Environmental Studies Students' Association*

- *International Week Event - Jian Ghomeshi*

*VP Flavell*

- *Student*
- *Meeting with Tom Steele w/ Drew*
- *Attended WinterCon*
- *Danny Williams and Lorne Calvert – Equalization*
- *Policy Development*
- *DISorientation Meeting*
- *Communications Meeting*
- *University Council*
- *Academic Affairs Board*
- *Experience in Excellence Coordination*
- *DISorientation Advertising Coordination*
- *Sick - Tuesday and Wednesday*
- *Student x 5*
- *Attended "Porn Nation"*
- *DISorientation Coordination*

*VP Collins*

- *SESD managers meeting*
- *Meeting with Agriculture Students' Society about Day of Action*
- *Meeting with STMSU about Day of Action*
- *Meeting with the Chair of U of S Faculty Association, Tracy Marchant, about looming faculty strike*
- *Meeting with Saskatoon Dental Student Society about Day of Action*
- *Spoke at and attended the talk by Danny Williams, the Premier of Newfoundland*
- *Meeting with the Law Students' Association president about the Day of Action*
- *Meeting with Nutana high school students about the Day of Action*
- *Meeting with Aboriginal Students' Association about the Day of Action*
- *Speak Up! Speak Out! A roundtable discussion about Canada's role in the War in Afghanistan*
- *Communications meeting*
- *Meetings with three different Royal West student U-Life 101 classes about the Day of Action (Royal West is a transition school for those who need to upgrade and become familiar with university academia. The students are USSU members.*
- *Place Riel Renovations press conference*
- *Louis renos/Health and Dental Plan contract signing wine and cheese*
- *Meeting with Engineering Students' Society about the Day of Action*
- *Meeting with Anthropology students about the Day of Action and their own campaign about their programs cut in funding*
- *attended youth summit*
- *tons and tons and tons of Day of Action preparation*

*VP Lang*

- *Meeting with architects*

- *Health and Dental Signing/Place Riel Reno Wine and Cheese*
- *Place Riel Reno press conference*
- *Day of Action Planning*
- *Meetings with Campus Clubs*
- *Cheque Runs*
- *Funding applications*
- *On-Campus Day*

*President Allan*

- *Spoke at press conference officially announcing council approval of the Place Riel renovation project*
- *Signed new Health and Dental contract at signing ceremony at Louis'*
- *Led tour of Louis' to show renovations to StudentCare, who donated the money for them*
- *Assisted in running USSU booth for On-Campus Day, represented the Union to potential students and their parents*
- *Met with Adam Burke about assisting in the creation of an AIESEC international internship program at the U of S*
- *Attended meeting to help plan the Day of Action*
- *Met with Senator Andrew Laing, discussed state of various USSU projects*
- *this led to a Sheaf article about our conversation*
- 

4. Proposed Name Change LGBTA

In 1997 then VP Scott Blythe founded the LGB Centre which has been run by the USSU ever since. Over the past ten years, however, the acronym for the centre has been changed to LGBTA (Lesbian, Gay, Bisexual, Transgendered and Ally Centre) and still there are people who believe this is not sufficiently inclusive. Nicole White, current centre director, presented her case to the Executive for a name change. After consulting with the Centre volunteers the consensus was to change the name to the USSU Pride Centre. GM Cottrell noted that she has had feedback from some individuals who do not like that name and she asked for confirmation that the trademarked, "Pride" was ok for use. Nicole stated that she has checked with the trademark holders and they have no objections. VP Smith will be bringing a full report to USC, complete with information about budgetary concerns, for its consideration.

5. Policy on Centres

There will be a full set of policies coming to Council on Centres in the near future.

6. Place Riel Renovation

The executive met this morning with Saunders Evans Architects to discuss next steps. Brian Saunders identified a number of pre-planning initiatives, which are crucial before full planning can begin. These include, site surveying, building levels, and building integrations.

EXEC93            Move that GM Cotterell authorize Saunders Evans Architects to  
Flavell/Allam    proceed with pre-planning for the Place Riel renovation and expansion

Adjourn at 2:55  
Adjourned

2006-2007 USC Attendance

Name	Sep. 21	Sep. 28	Oct. 05	Oct. 12	Oct. 19	Oct. 26	Nov. 02	Nov. 09	Nov. 16	Nov. 23	Nov. 30	Dec. 07
C. Abrametz	P	P	P	P	P	P	P	P	P	NM	P	A
R. Allan	P	P	P	P	P	P	P	P	P	NM	P	P
R. Bodani	A	P	P	P	P	R	P	P	P	NM	R	R
L. Buswell	A	R	A	A	A	A	P	P	A	NM	A	A
J. Chhokar	P	P	P	P	P	P	A	A	P	NM	P	A
A. Collins	P	R	R	P	P	P	P	P	P	NM	P	P
B. David	P	P	P	P	P	P	P	R	P	NM	P	R
C. Ewen	P	P	P	P	P	P	P	P	P	NM	P	P
B. Flavell	P	P	P	P	P	P	P	P	P	NM	P	P
M. Flintoft	P	P	P	P	A	P	P	P	A	NM	P	P
J. Grismer	P	R	P	P	R	P	P	P	P	NM	P	A
M. Harder	P	P	P	R	P	P	P	P	P	NM	P	R
K. Horvey	P	P	P	P	P	P	P	P	P	NM	P	P
K. Kirkness	NYA	P	NM	A	P							
C. Lang	P	P	P	P	P	P	P	P	P	NM	P	P
S. Leibel	A	P	P	P	P	P	A	A	P	NM	P	P
M. Leisle	P	P	P	P	P	R	P	P	P	NM	P	P
J. Mantyka	P	P	P	P	P	P	P	P	P	NM	R	R
A. C. Melendez	P	P	P	P	P	P	P	P	P	NM	P	A
T. Olson	NYA	NYA	NYA	NYA	NYA	NYA	P	P	P	NM	P	P
V. Paley	P	P	P	P	P	R	P	P	P	NM	P	P
S. Parker	P	P	P	P	P	A	P	R	P	NM	R	P
K. Rabyj	P	P	P	A	R	P	P	P	P	NM	P	A
E. Schultz	NYA	P	P	P	P	P	P	P	R	NM	P	P
A. Smith	P	R	P	P	P	P	P	P	P	NM	P	P
J. Steeves	P	P	P	P	P	P	P	P	P	NM	P	P
I. Umoh	P	P	P	P	P	P	P	P	P	NM	P	R

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

2006-2007 USC Attendance

Name	Dec. 14	Jan. 04	Jan. 11	Jan. 18	Jan. 25	Feb. 01	Feb. 08	Feb. 15	Feb. 22	Mar. 01	Mar. 08
C. Abrametz	P	P	A	P	P	P	A	NM			
R. Allan	P	P	P	P	P	P	P	NM			
R. Bodani	P	P	P	P	P	P	R	NM			
L. Buswell	A	P	P	P	P	P	R	NM			
J. Chhokar	P	A	P	P	P	P	P	NM			
A. Collins	P	P	P	P	P	P	P	NM			
B. David	R	P	P	P	P	P	P	NM			
C. Ewen	P	P	R	A	P	P	R	NM			
B. Flavell	P	P	P	P	P	P	P	NM			
M. Flintoft	A	P	P	A	P	P	P	NM			
J. Grismer	P	P	P	P	R	P	P	NM			
M. Harder	P	P	P	P	P	P	A	NM			
K. Horvey	A	P	P	P	P	P	P	NM			
K. Kirkness	P	P	R	P	P	R	P	NM			
C. Lang	P	P	P	P	P	P	P	NM			
S. Leibel	P	P	P	P	P	P	R	NM			
M. Leisle	P	P	P	P	P	P	P	NM			
J. Mantyka	R	P	P	R	R	P	P	NM			
A. C. Melendez	A	A	P	P	P	P	P	NM			
T. Olson	R	P	R	P	P	P	P	NM			
V. Paley	P	P	R	P	P	P	P	NM			
S. Parker	P	P	R	P	P	A	P	NM			
K. Rabyj	A	P	P	P	P	P	P	NM			
E. Schultz	P	P	P	P	P	A	P	NM			
A. Smith	P	P	P	P	P	P	P	NM			
J. Steeves	R	P	P	R	P	P	P	NM			
I. Umoh	R	P	P	P	P	R	R	NM			

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

# **University Students' Council Agenda**

March 1<sup>st</sup>, 2007

- 1. Adoption of an Agenda**
- 2. Introductions and Announcements**
- 3. Council Address**
  - 3.1 Shea Pederson, Bike Lockers**
- 4. Minutes and Reports for Information**
  - 4.1 USC Minutes – February 22<sup>nd</sup>, 2007**
  - 4.2 Executive Committee Minutes – February 26<sup>th</sup> & 28<sup>th</sup> 2007**
  - 4.3 Academic Affairs Board Minutes and Report – February 23<sup>rd</sup>, 2007**
  - 4.4 Appointments Board Minutes and Report**
  - 4.5 Board of College Presidents – February 25<sup>th</sup>, 2007**
  - 4.6 Code of Ethics Disciplinary Committee Minutes and Report**
  - 4.7 Elections Board Minutes and Report**
  - 4.8 External Affairs Board Minutes and Report**
  - 4.9 Operations and Finance Board Minutes and Report**
  - 4.10 Student Issues Board Minutes and Report**
  - 4.11 Sustainability Board Minutes and Report**
- 5. Motions Arising from the Minutes and Reports**
- 6. Business**
- 7. New Business**
- 8. Questions and Comments (30 minutes)**
- 9. Any Other Business**
- 10. Adjournment**

# University Students' Council

Minutes for Thursday, February 22<sup>nd</sup>, 2007

## Present

Ryan Allan, (President)  
Brad Flavell, VP (Academic Affairs)  
Alice Collins, VP (External Affairs)  
Cody Lang, VP (Operations & Finance)  
Ashlee Smith, VP (Students Affairs)  
Steven Leibel, Agriculture  
Tyler Olson, Arts & Science  
Cameron Ewen, Associated Res.  
Ana Carolina Melendez, Commerce  
Jocelyn Grismer, Education  
Kristina Rabyj, Education  
Benjamin David, Engineering  
James Mantyka, Engineering  
Itemobong Umoh, International  
Lane Buswell, Kinesiology  
Rachana Bodani, Medicine  
Megan Harder, Nursing  
Cathryn Abrametz, Pharmacy & Nutrition  
Karla Horvey, Physical Therapy  
Ellyse Schultz, St. Thomas More  
Matt Flintoft, WCVM

## Also Present

Matt Leisle, Chair  
Caroline Cottrell, USSU GM  
Matthew Budnarchuk, Arts  
Jade Buchanan, Arts  
Brea Lowenberger, Arts  
Edward Rooke, Arts  
???, Arts  
Scott Epp, Engineering  
Keith Kuspín, Engineering  
Wendy Gillis, Sheaf  
Chuck Hamilton, Sheaf

## Regrets

Vogeson Paley, Commerce  
Stephanie Parker, St. Thomas More

## Absent

Josie Steeves, Arts  
Jess Chhokar, Dentistry  
Katie Kirkness, Indigenous

Meeting was called to order at 6:03pm

### 1. Adoption of the Agenda

Move to adopt the agenda as presented

**USC Motion222:** Mantyka/David

Carried.

### 2. Introductions & Announcements

Councilor David introduced Keith Kuspín and Scott Epp from the College of Engineering.

VP Lang stated Councilor Paley sent his regrets.

Councilor Schultz stated Councilor Parker sent her regrets.

### 5. Motions Arising from the Minutes and Reports

Move to adopt the minutes as circulated.

**USC Motion223:** Lang/Harder

Carried.

## 8. Questions & Comments

Councilor Horvey stated the College of Physical Therapy is hosting an information session regarding the Masters program. She asked council members to put up posters.

VP Collins stated the Day of Action is over. A follow up consisting of lobbying will be done before the Provincial Budget. A student debt yearbook will be done for the graduating class of 2006-07 and several pictures of students with debt are needed, which will then be sent to the government. A table will be set up in the tunnel next week regarding this. An email will also be sent to BOCP and USC.

Councilor Buswell stated that last year the Kinesiology MSC went to the USSU to get coke product for a hockey tournament. He asked where he would find information on this.

VP Lang noted he handles this.

VP Smith stated that tonight Residence is having a bachelor and bachelorette auction.

Councilor David stated a student emailed him regarding bicycle theft in which parts of his bicycle stolen on campus. He read the email into the record: "The parts were stolen directly in front of the geology building in the afternoon. There was nothing more he could do to prevent this besides finding an office inside to store his bike. The thief stole his handlebars and hundreds of dollars worth of lost components. He realizes this is minor to some people but the principle of living in a civilized country and not being able to ride his bike to school bugs a guy. He suggested getting bike lockers to prevent this problem from happening. Bike lockers would be kept outside and they are similar to a mini garage, which prevents anyone from being able to get to your bike. The student would be happy to rent these lockers." He stated there are many of students on campus who have very expensive bikes, which range from \$1,000-\$2,000. He stated people pay \$300 a year for parking passes and don't even own a car worth as much as a lot of their bikes. He spoke to a civil engineer who is the expert on bike paths and bike racks. He stated the racks that the U of S have are the least secure. He has a couple of proposals that should be sent to Campus Security or the appropriate body. One is for more security cameras on campus and one is to have the bike lockers looked into. The University of Washington has implemented bike lockers as part of their U-Pass program. On the dart buses there are bike racks on front of the buses. This student would like to present a couple of ideas to council next week. He asked council members to speak to their councils and find out what they think about this.

Councilor Harder asked how many bikes fit in a bike locker.

Councilor David stated one bike fits in one locker. The University of Washington has had 300 lockers since 1981 and has never had one broken into.

Councilor Horvey stated that next year in Term 2 her entire class would be doing placements out of town and asked if they would be exempt from the U-Pass.

VP Smith stated they would because that would be considered distance education.

Councilor Umoh stated he received a complaint regarding the doors of Place Riel being locked at 11:30 p.m. This is an inconvenience for students waiting for the bus when it is cold outside. He asked if the inner doors could be locked instead of the outside doors.

President Allan stated this is something the Executive was looking into a while ago and it wasn't as easy as they thought it would have been. It would be very expensive to have locks put on the inner doors and there would be issues with insurance. The upcoming Place Riel renovation will incorporate this idea.

Councilor Umoh stated if it would be possible to extend the hours in the meantime.

President Allan stated it would be looked into.

Councilor Mantyka asked what is going on with the escalator in Place Riel.

Move to grant Caroline Cottrell speaking rights.

**USC Motion224:** Harder/Mantyka Carried.

GM Cottrell stated that a coat was caught in the escalator and they have been repairing and cleaning it. She thinks it is almost fixed.

## **9. Any Other Business**

VP Smith stated the USSU LGBTQA Centre has proposed a name change. The Centre is supposed to be inclusive to all students from sexual diversities are welcome. However, the current name Lesbian, Gay, Bisexual and Transgender, while it is meant to be inclusive, is not. The Centre Director, Nicole White, proposed a name change. The Director and Volunteers voted on a name and would like the name to be "Pride Centre." It would cost some money and there would have to be advertising, which is estimated at \$50 and have a new banner, \$75. Our Facilities Manager stated new signage for the Centre would cost approximately \$200. She stated this is just an idea and it is not finalized. There is currently no formal process for changing a Centre's name. She asked for council members input and asked them to discuss with their councils.

GM Cottrell stated Section 4 in the February 5<sup>th</sup> Executive Committee minutes has additional information.

Councilor Leibel stated he is in favour of the name change; however, he would like to see a concrete budget presented.

President Allan stated the Executive would also like to see a concrete budget, and has requested one from the LGBTQA Centre Director. The Executive is still waiting to see the final numbers.

VP Smith stated nothing is set in stone and concrete numbers would be provided. She would just like some discussion like whether or not it is a good idea.

**10. Adjournment**

Move to adjourn.

**USC Motion225:** Horvey/Buswell Carried.

# Academic Affairs Board

Minutes for Friday, February 23<sup>rd</sup>, 2007

Present: Brad Flavell, Tina Yang, Caitlin Cottrell, Drew Dwernychuk, Stephanie Parker, James Mantyka, Ashlee Smith  
Absent: Rachana Bodani (Regrets), Jeremy Ring (Regrets)

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**1. Call to Order**

The meeting was called to order at 11:34 AM

**2. Call for Quorum**

Quorum was Present

**3. Adoption of Agenda**

Motioned by A.S./Seconded by T.Y.

Motion carried

**4. Business Arising**

Nothing at this Time

**5. New Business**

5.1 DISorientation

See attached information.

**6. Other Business**

Nothing at this time

**7. Next Meeting**

B.F. will inform the board when the next meeting will be

**8. Adjournment**

Motioned by J.M./Seconded by C.C

Motion Passed

## **DISorientation:**

### **Monday March 5:**

**Traveling Abroad** - 4:00 – 5:00 in Arts 241 Helpful tips, safety advice and important cultural guidelines to be aware of before you leave the country. *Everyone Welcome*

**Presenters:** Wendy Chupik, Manager Travelcuts Paula Ostapowich, Public Health Nurses from the International Travel Centre

### **International Internship** - 5:00 – 6:00 in Arts 241

Learn about working abroad with a variety of types of organizations and what to expect while living outside of Canadian culture. *Everyone Welcome*

**Presenters:** Aileen Gust, DFAIT internship participant Representative from AISEC

### **Teaching English Overseas** - 6:00 – 7:00 in Arts 241

This presentation will explore opportunities and challenges for people interested in expanding their understanding of the world while teaching English overseas. *Everyone Welcome*

**Presenter:** Shannon Storey, Academic Coordinator for English Language Teacher Development; CERTESL & Summer TEFL

### **Tuesday March 6 :**

#### **Personal Finance** - 4:30 – 5:30 in Arts 241

Learn about financial issues that can save you money – from credit cards to RRSPs. Come ask questions about making those big purchases, like buying a home or a car.

*Everyone Welcome*

**Presenter:** Paul Jaspar, Thomson, Jaspar & Associates

#### **Canada-Saskatchewan Student Loan Repayment: What You Need to Know Now! -**

5:30 – 6:30 in Arts 241

A Representative from the Canada-Saskatchewan Integrated Student Loans Office will discuss the steps you need to take to set up a repayment plan and answer any questions you have concerning the repayment process. *Everyone Welcome*

**Presenter:** Kathleen Plews, Student Aid Consultant

**Wednesday March 7 :**

**Surviving the Job Hunt: etiquette for interviews and wine & cheese socials - 5:00 – 7:00** at the Exeter Room, Marquis Hall

Learn the finer points of networking in a social setting while enjoying free wine and hors d'oeuvres.

**Presenter:** Marg Forbes, Director of the Master of Professional Accounting Program <http://www.forbessolution.com/>

**100 SPOTS ONLY! Please email [brandi.gazdewich@usask.ca](mailto:brandi.gazdewich@usask.ca)**

**Thursday March 8:**

**Networking – A Guide to Marketing Yourself! 4:30 – 6:00** in STM Room 344A and 344B

In addition to what you say, what you do and/or choose to say communicates volumes of information about who you are. In this workshop, discover the every day things that people judge you on and learn how to position yourself amongst the elite net workers with these fundamental marketing tools. *Everyone Welcome*

**Presenter:** John Ault, Director, SECC

**Speed Networking - 6:30 – 8:00** in STM Room 344A and 344B

This is your chance to put your networking skills to work. Make new contacts and expand your network. Come experience a new twist on an old concept. Meet 20 successful alumni and friends who are employed in a variety of fields.

**20 SPOTS ONLY! Please email [brandi.gazdewich@usask.ca](mailto:brandi.gazdewich@usask.ca) before noon on Friday, March 2 to reserve your place.**

**Board of College Presidents**  
Minutes from Sunday February 25, 2007

**1. Introductions**

**2. Adoption of the Agenda**

Move to adopt the agenda.

Bone/Perrot

Carried.

**3. September Jan 22/07 Minutes**

Move to adopt minutes from September Jan 22/07.

Gonzalez/Hayes

Carried.

**4. Business**

**a) USSU Elections**

Vice-Chair Dwernychuk spoke on behalf of President Allan on the upcoming USSU elections. The schedule is as follows:

**March 5, 2007** – All Executive candidates mandatory orientation meeting in Room 77, Lower Sask Hall at 4:30 p.m.

**March 6-7, 2007** – Nomination forms for Executive/Senate available at the USSU office. Nominees shall be responsible for paying a non-refundable fee of \$100.00.

**March 7, 2007** – Nominations must be turned in at the USSU office by 4 p.m.

**March 13, 2007** – Campaigning begins at 12:01 a.m.

**March 21-22, 2007** – General voting.

**March 22, 2007** – All campaigning shall cease at 4 p.m. Election results announced at Browsers' at 5:30 p.m.

**b) College Elections**

Vice-Chair Dwernychuk needs information from all colleges when their elections area to be held. Those presidents who could not attend the meeting, e-mail Drew with their dates.

**c) DISorientation**

VP Flavell spoke about DISorientation, which will occur from March 5-8. It's a week long event for students who are getting ready to leave university.

**d) University Centennial**

VP Smith asked the Board for suggestions on how to get students involved in the University's 100<sup>th</sup> birthday party on April 3<sup>rd</sup>. Suggestions are to be emailed to VP Smith.

**e) Charity Information**

Vice Chair Dwernychuk needs information on how much money was raised from charity events held by colleges throughout this past year. The college that raised the most for charity will be receiving an award at DeceptiCon.

**5. DeceptiCon**

**a) Date**

The date of DeceptiCon is tentatively booked for March 31. The legendary pubcrawl and the meeting may have to be split up due to Juno Weekend.

**b) Sessions**

The Board was asked if they wanted to see any new sessions at DeceptiCon. There was a suggestion for a session to discuss liquor licenses and the Huskie Challenge.

**c) Pubcrawl**

The Legendary BOCB Pubcrawl may take place the weekend of the 23<sup>rd</sup> due to Juno Weekend. VP Smith is planning the pubcrawl so she will keep presidents and their socials informed.

**d) Golden Ticket**

Colleges are supposed to start thinking of days they want to reserve for their large events. Golden ticket days will be picked at DeceptiCon.

**6. Roundtable**

Nursing is working on a referendum for mandatory student fees through the NEPS program at SIAST. They are hoping to have the referendum sometime in March.

International Students are having an event to celebrate Africa n March 3<sup>rd</sup> at the Covenant church on Acadia at 6 p.m. Different food from different areas of Africa will be served.

Pharmacy is having a fashion show and speakers for Eating Disorder Awareness Week on March 1 at 7p.m. in STM 140

Agriculture's Cumoniwannalaya is on Friday March 9<sup>th</sup> at TCU Place

Physical Therapy is having an information sessions for the new Masters program.

They are also having a St. Patty's event on March 16.

Campus Rec wants colleges to start thinking about the College Challenge for next year.

Kinesiology is having a sports pubcrawl on March 3 at Ryly's.

The Real Irish Riot is also planned for St. Patrick's Day.

Dentistry is planning a scrimmage tournament for the end of March

Law brought a speaker to talk to students about the anti-terrorism act.

Commerce is having their annual Pay me to Peddle charity event. All profits are going to cerebral palsy. It will take place on March 6 in the tunnel.

Commerce is also looking into putting up plasmas in their college.

STMSU is having their Medieval feast on March 30-31<sup>st</sup> in the STM Cafeteria

ASSU updated the Board on the poster policy that was discovered by the USSU.

**7. Questions and Comments**

**8. Adjournment**

Move to adjourn.

Horvath/Deneschuk

Carried.

Executive Committee  
Budget Meeting  
Minutes for February 28, 2007

Present: Ryan Allan, Cody Lang, Alice Collins, Ashlee Smith, Brad Flavell, Caroline Cottrell, Amanda Mitchell

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1. Call to Order

The meeting was called to order at 1:00 p.m.

2. Call for Quorum

Quorum was present

3. Presentation of Budget to the Executive

Finance Officer Amanda Mitchell and GM Caroline Cottrell presented the budget to the Executive for their review, modifications and approval. The USSU's budget process begins in early January with all managers preparing budget projections based on such factors as last year's actuals, predictable increases such as student fee revenues, facilities revenues, salaries and benefits, utility costs and so on. In mid-January the entire staff and Executive hold several days of budget brainstorming to examine proposals for new projects, capital requests, ways in which cuts can be made, and to get a good read of the overall will of the Executive. All this qualitative and quantitative information is then turned into preliminary departmental budgets. Throughout February the individual departments come to budget meetings to justify each line. Adjustments are subsequently made. When all the departments have been scrutinized further adjustments are made with the objective being to get the budget as close to a full balance as possible while continuing to enable the work of the USSU.

EXEC  
Collins/  
Smith

Move to accept the budget as presented and agreed upon  
subject to the clarifications requested by President Allan

Carried

Meeting adjourned at 4:55 p.m.

# Executive Committee

## Minutes for February 26, 2007

Present: Ryan Allan, Cody Lang, Alice Collins, Ashlee Smith, Brad Flavell, Caroline Cottrell

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1. Call to Order

The meeting was called to order at 3:38 p.m.

2. Call for Quorum

Quorum was present

3. Roundtable

*Regular Executive Duties*

- Attended Classes
- USC
- Admin Team
- Executive Committee'
- Communications Meeting
- Presidents Breakfast
- Various USC boards

*VP Smith*

- Provost's Committee on LGBT Issues meeting
- Budget Review
- Academic Affairs Board
- Experience in Excellence Awards
- BOCP meeting
- Sustainability Audit
- Centennial Celebrations - How to get students involved

*GM Cottrell*

- Virtually the entire last week has been spent reviewing all the budgets for all the USSU's operations, administration, facilities, centres and student governance and grants.
- Some time spent on a personnel issue
- Working with the university on fee collections

*VP Collins*

- Experience in Excellence Meetings
- Meeting with Krishna Dalta about tuition issues
- worked on yearbook
- meeting with Chris Gallaway, CFS-SK Provincial Component Organizer
- Teleconference with URSU VP External Affairs, Kathleen Wilson

*VP Lang*

- Budget
- Insurance Forms
- Campus Club
- Coke Inventory

*VP Flavell*

- Student x4
- Final DISorientation Coordination
- USSU Center Volunteering
- Communications Meeting
- Met with Victim Advocate
- Budget Meeting
- University Council
- Academic Affairs Board
- Experience In Excellence Decision
- BOCP
- .5 EDO

*President Allen*

- Attended meetings to determine recipients of Experience in Excellence awards
- Attended multiple meetings to review and set next year's USSU budget
- Finished up accountability report
- Enjoyed stat holiday (Family Day)

4. On-Line Texts

A proposal for on-line text purchases via Browsers has been brought forward by a student. The Executive wanted to know if, with E-Commerce, this could be viable? The GM thought not because of the extra staff and postage costs such a system would incur.

5. Tiered Tuition

Another proposal was brought forward by a student to implement tiered tuition which would be based on means testing. Those people who could afford it would pay more for their tuition, those with fewer resources less. Since this is a government issue, the student will be referred to Minister Pat Atkinson.

6. KWOK Architects

Corporate Administration at the U of S asked that the Executive organize a Roundtable for student input on the proposed “village” on the corner of Cumberland and College.

The USSU didn't feel it was their responsibility to do the organization of the event, but will assist with advertising and with getting students to participate.

7. DECeption

VP Flavell handed out a list of presenters for DECeption and reminded the Executive that it was coming up on March 31<sup>st</sup>.

8. Life and Health Science Day Sponsorship

The College of Medicine is seeking sponsorship for their Life and Health Sciences Day. GM Cottrell thought this had been provided in the past but she will check into it and get back to the Executive.

2006-2007 USC Attendance

Name	Sep. 21	Sep. 28	Oct. 05	Oct. 12	Oct. 19	Oct. 26	Nov. 02	Nov. 09	Nov. 16	Nov. 23	Nov. 30	Dec. 07
C. Abrametz	P	P	P	P	P	P	P	P	P	NM	P	A
R. Allan	P	P	P	P	P	P	P	P	P	NM	P	P
R. Bodani	A	P	P	P	P	R	P	P	P	NM	R	R
L. Buswell	A	R	A	A	A	A	P	P	A	NM	A	A
J. Chhokar	P	P	P	P	P	P	A	A	P	NM	P	A
A. Collins	P	R	R	P	P	P	P	P	P	NM	P	P
B. David	P	P	P	P	P	P	P	R	P	NM	P	R
C. Ewen	P	P	P	P	P	P	P	P	P	NM	P	P
B. Flavell	P	P	P	P	P	P	P	P	P	NM	P	P
M. Flintoft	P	P	P	P	A	P	P	P	A	NM	P	P
J. Grismer	P	R	P	P	R	P	P	P	P	NM	P	A
M. Harder	P	P	P	R	P	P	P	P	P	NM	P	R
K. Horvey	P	P	P	P	P	P	P	P	P	NM	P	P
K. Kirkness	NYA	P	NM	A	P							
C. Lang	P	P	P	P	P	P	P	P	P	NM	P	P
S. Leibel	A	P	P	P	P	P	A	A	P	NM	P	P
M. Leisle	P	P	P	P	P	R	P	P	P	NM	P	P
J. Mantyka	P	P	P	P	P	P	P	P	P	NM	R	R
A. C. Melendez	P	P	P	P	P	P	P	P	P	NM	P	A
T. Olson	NYA	NYA	NYA	NYA	NYA	NYA	P	P	P	NM	P	P
V. Paley	P	P	P	P	P	R	P	P	P	NM	P	P
S. Parker	P	P	P	P	P	A	P	R	P	NM	R	P
K. Rabyj	P	P	P	A	R	P	P	P	P	NM	P	A
E. Schultz	NYA	P	P	P	P	P	P	P	R	NM	P	P
A. Smith	P	R	P	P	P	P	P	P	P	NM	P	P
J. Steeves	P	P	P	P	P	P	P	P	P	NM	P	P
I. Umoh	P	P	P	P	P	P	P	P	P	NM	P	R

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

2006-2007 USC Attendance

Name	Dec. 14	Jan. 04	Jan. 11	Jan. 18	Jan. 25	Feb. 01	Feb. 08	Feb. 15	Feb. 22	Mar. 01	Mar. 08
C. Abrametz	P	P	A	P	P	P	A	NM	P		
R. Allan	P	P	P	P	P	P	P	NM	P		
R. Bodani	P	P	P	P	P	P	R	NM	P		
L. Buswell	A	P	P	P	P	P	R	NM	P		
J. Chhokar	P	A	P	P	P	P	P	NM	A		
A. Collins	P	P	P	P	P	P	P	NM	P		
B. David	R	P	P	P	P	P	P	NM	P		
C. Ewen	P	P	R	A	P	P	R	NM	P		
B. Flavell	P	P	P	P	P	P	P	NM	P		
M. Flintoft	A	P	P	A	P	P	P	NM	P		
J. Grismer	P	P	P	P	R	P	P	NM	P		
M. Harder	P	P	P	P	P	P	A	NM	P		
K. Horvey	A	P	P	P	P	P	P	NM	P		
K. Kirkness	P	P	R	P	P	R	P	NM	A		
C. Lang	P	P	P	P	P	P	P	NM	P		
S. Leibel	P	P	P	P	P	P	R	NM	P		
M. Leisle	P	P	P	P	P	P	P	NM	P		
J. Mantyka	R	P	P	R	R	P	P	NM	P		
A. C. Melendez	A	A	P	P	P	P	P	NM	P		
T. Olson	R	P	R	P	P	P	P	NM	P		
V. Paley	P	P	R	P	P	P	P	NM	R		
S. Parker	P	P	R	P	P	A	P	NM	R		
K. Rabyj	A	P	P	P	P	P	P	NM	P		
E. Schultz	P	P	P	P	P	A	P	NM	P		
A. Smith	P	P	P	P	P	P	P	NM	P		
J. Steeves	R	P	P	R	P	P	P	NM	A		
I. Umoh	R	P	P	P	P	R	R	NM	P		

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

# **University Students' Council Agenda**

## **March 8<sup>th</sup>, 2007**

- 1. Adoption of an Agenda**
- 2. Introductions and Announcements**
- 3. Council Address**
- 4. Minutes and Reports for Information**
  - 4.1 USC Minutes – March 1<sup>st</sup>, 2007**
  - 4.2 Executive Committee Minutes**
  - 4.3 Academic Affairs Board Minutes and Report**
  - 4.4 Appointments Board Minutes and Report**
  - 4.5 Board of College Presidents**
  - 4.6 Code of Ethics Disciplinary Committee Minutes and Report**
  - 4.7 Elections Board Minutes and Report**
  - 4.8 External Affairs Board Minutes and Report**
  - 4.9 Operations and Finance Board Minutes and Report**
  - 4.10 Student Issues Board Minutes and Report**
  - 4.11 Sustainability Board Minutes and Report – February 28<sup>th</sup>, 2007**
- 5. Motions Arising from the Minutes and Reports**
- 6. Business**
- 7. New Business**
  - 7.1 LGBTQA Centre Name Change**
- 8. Questions and Comments (30 minutes)**
- 9. Any Other Business**
- 10. Adjournment**

# University Students' Council

Minutes for Thursday, March 1<sup>st</sup>, 2007

## **Present**

Ryan Allan, (President)  
Brad Flavell, VP (Academic Affairs)  
Alice Collins, VP (External Affairs)  
Cody Lang, VP (Operations & Finance)  
Ashlee Smith, VP (Students Affairs)  
Steven Leibel, Agriculture  
Tyler Olson, Arts & Science  
Josie Steeves, Arts & Science  
Ana Carolina Melendez, Commerce  
Vogeson Paley, Commerce  
Jocelyn Grismer, Education  
Kristina Rabyj, Education  
Benjamin David, Engineering  
Katie Kirkness, Indigenous  
Itemobong Umoh, International  
Lane Buswell, Kinesiology  
Rachana Bodani, Medicine  
Megan Harder, Nursing  
Cathryn Abrametz, Pharmacy & Nutrition  
Karla Horvey, Physical Therapy  
Stephanie Parker, St. Thomas More

## **Also Present**

Matt Leisle, Chair  
Caroline Cottrell, USSU GM  
Brea Lowenberger, Arts  
Blair Pismo, Arts  
Shea Pederson, Engineering  
Wendy Gillis, Sheaf

## **Regrets**

Cameron Ewen, Associated  
Jess Chhokar, Dentistry  
James Mantyka, Engineering  
Ellyse Schultz, St. Thomas More  
Matt Flintoft, WCV

Meeting was called to order at 6:14pm

### **1. Adoption of the Agenda**

Move to adopt the agenda as presented

**USC Motion226:** David/Smith

Carried.

### **2. Introductions & Announcements**

Councilor Steeves introduced Blair Pismo and Brea Lowenberger from the College of Arts & Science.

Councilor Rabyj stated Councilor Flintoft sent his regrets.

Councilor David stated Councilor Mantyka sent his regrets. He introduced Shea Pederson from the College of Engineering.

Councilor Parker stated Councilor Schultz sent her regrets.

Councilor Olson stated Councilor Ewen sent his regrets.

President Allan stated Councilor Chhokar sent his regrets.

### 3. Council Address

#### 3.1 Shea Pederson

Move to informality.

**USC Motion227:** David/Buswell

Carried.

Shea Pederson thanked Council members for allowing him to address them. He would like to work together on this project and asked council to provide feedback. The bicycle thefts seem to be a night problem. According to Constable Welsh, 9 in 10 thieves are non-students. In 2006 30 bikes were reported stolen, which was an approximate value of \$6,000. A bike compound would be paid off within one year at this level. There are a few solutions for bike theft. The first is a fenced compound. RUH has one set up. The compound would consist of a chain link fence with wire on top. The bikes are stored inside and locked up. The second option would be bike lockers. A lot of the larger centres have them. One bike is stored inside. A long-term solution would be a bike shop/compound. The shop would be able to generate revenue from bike and bike part sales. A proper locking campaign would allow students the option to lock up their bikes with more secure locks. More camera surveillance would be another option. Biking is 100 percent environmentally friendly, encourages exercise among students, parking is cheap and provides students with the freedom to come and go whenever they want. Some pro's with the fenced compound are that it is easily upgradeable to provide increased security; it is cheap and quite secure since only students who sign up as users will have access. The fenced compound is not as secure as lockers. Bike lockers are 100 percent secure but the cost per locker is \$1,000 USD. The University of British Columbia purchased 75 bike lockers when their U-Pass was implemented, and the lockers are always full. The bike shop/compound is secure because someone is present at all times. The compound is a large investment but this could be avoided by allowing private ownership. There is currently a lack of space on campus. Bike lockers do not take up much space and a compound could take as little as 3 parking stalls. Councilor David and Shea Pederson recommend the university install a bike compound. It is land and cost efficient, would serve numerous students and is the most likely to be approved by the university. This can be really secure if it is set up properly. Bike theft is a problem on campus and it has to be solved. Mr. Pederson has set up a petition online and there will be an article in the sheaf. The petition can be signed online at <http://bikepetition.sheapederson.com>. He recommends running an information campaign on how to properly lock up your bike. He suggested next year's VP Student Issues work with Campus Safety on this issue.

VP Flavell thanked Councilor David and Shea Pederson for presenting to council. He thought it was a wonderful presentation with great ideas and thought the USSU should become involved. He asked if they would email the presentation to council. He also asked where to find stats on campus theft.

Shea Pederson stated that last year there were 30 thefts. It peaked at about 45 thefts and has been on a slow decline.

Councilor Paley asked where the bikes were being stolen. He stated it wouldn't be wise to build a bike compound if bikes were being stolen from behind sheds or other unsecured areas.

Shea Pederson stated he is sure Campus Security has data on that. He would include the answer to that question in the email he sends out.

Councilor Harder asked how much it would cost for a compound. She asked if students would pay a fee to store bikes in the compound.

Shea Pederson stated he would also email costs. He is still in touch with security. He stated he personally would have no problem paying for this service.

Councilor Kirkness asked how much it would cost students to store their bikes inside the compound.

Shea Pederson stated he does not have that information. He has been trying to find data on this. It shouldn't cost too much for a fence. If there are 100 students paying \$10 per term the compound would be paid off in five years.

President Allan thanked Shea Pederson and Councilor David for addressing council.

Move to formality.

**USC Motion228:** Allan/Flavell Carried.

#### **4. Minutes and Reports for Information**

##### **4.1 USC Minutes**

Councilor Kirkness stated she sent regrets with President Allan for the February 22<sup>nd</sup> USC meeting.

##### **4.5 Board of College Presidents**

VP Lang stated that under 4A March 6-7, 2007, the BOCPP minutes should read, "Nominees shall be responsible for paying a refundable fee of \$100."

#### **5. Motions Arising from the Minutes and Reports**

President Allan stated that the Executive Committee Minutes dated February 26<sup>th</sup>, 2007 had a spelling error. His last name was spelled Allen and should have been spelled Allan.

Move to accept the minutes as amended.

**USC Motion229:** Allan/Buswell Carried.

## 8. Questions and Comments

Councilor Steeves stated that it seems council packages are being sent out late every week. USC packages this week were not sent out until 1 p.m. on Thursday. She is under the impression that when she goes to the USSU office to ask where the packages are they have not been approved. She would like to have the packages sent out on time so that if she has to research something she has sufficient time to do so.

Councilor Kirkness stated she continues to get random emails from Krishna Datla and is she is not sure if council is to respond to these emails.

President Allan met with him last week and spoke to him about all the issues he brought forward to the Executive and USC. He does not expect there would be many more emails sent.

Councilor David stated he has been responding to Mr. Datla's emails.

Move to grant GM Cottrell speaking rights.

**USC Motion230:** Umoh/Flavell

Carried.

In response to Councilor Umoh's question from February 22<sup>nd</sup>, GM Cottrell stated the last bus leaves Place Riel at 11:45 p.m. and the Facilities Manager has asked the Head Caretaker to make sure the door is not locked before midnight.

Councilor Steeves asked to have the accountability reports emailed to USC.

President Allan stated he would email them tomorrow.

Councilor Kirkness stated the library is open until midnight and girls are sometimes locked out and have to walk outside sometimes, which is a concern in residence. She would like to see Place Riel open to allow them to go through the tunnels.

Councilor Bodani stated that students in Health Sciences are enjoying the plasma TV screen. A student saw the sustainability advertisement the USSU runs and suggested shutting the plasmas off at night.

GM Cottrell stated she would raise that concern with the Communications Manager.

Councilor Steeves asked when the next Operations and Finance Board meeting would be.

VP Lang stated he would have liked to had one last Friday; however, quorum was not present. The next meeting would be tomorrow.

VP Smith stated nursing students are looking into having a referendum for mandatory student fees. She wished nursing students luck.

VP Flavell stated there are posters up for DisOrientation 2007, which is put on by the USSU and Student Advancement. This assists students who are graduating decide what to do with their lives. He invited council members to participate in some of the events. The dates and times are listed on our website. He thanked Marg Forbes for hosting the Etiquette Night free of charge last year and this year.

President Allan announced that representatives from the provincial government would like to make a presentation to council in the next couple of weeks regarding binge drinking. He thought this presentation would occur on March 15<sup>th</sup>.

Councilor Harder stated the referendum for Nursing would be getting underway in the next couple of weeks. A one-time fee of \$40 may be charged. She would keep council informed.

VP Flavell asked if that fee is to help offset the cost of the National Nursing Students' Association or if it is to cover the cost of nursing student events.

Councilor Harder stated the fee would be collected for the Canadian Nursing Student Association (CNSA). The CNSA was originally going to collect \$5 and another \$5 would be for their council. The remaining money would be used to assist Prince Albert and Regina with a referendum.

Councilor Umoh invited councilors to attend a Taste of Africa on Saturday, March 3<sup>rd</sup> at 6 p.m. Tickets are \$10 and there will be tons of good food. He stated his council is disappointed that there is no longer popcorn provided at the Late Night Study Sessions. He asked to have it brought back.

VP Smith stated she agrees with Councilor Umoh and students were angry because there was no popcorn. She stated the University Administration made the recommendation to not have popcorn available at the meeting because it makes too much of a mess. The Student Crew Director is aware of this and is looking into it.

**9. Any Other Business**

VP Smith stated she would like to have USC vote on the LGBTTA name change. She handed out information regarding the cost of the name change. The name change will appear under New Business at the next USC meeting and then Business the following week. She asked council to discuss with their councils.

**10. Adjournment**

Move to adjourn.

**USC Motion231:** Flavell/Olson

Carried.

# Alice Collins, *Vice-President (External Affairs)*

## **1<sup>st</sup> Term Report**

### **General Activities**

#### **Office Hours:**

Monday to Friday: 9:00 am – 4:30 pm

\*Along with various evenings and weekends as necessary

#### **Daily Activities:**

- Email/Telephone correspondence
- Event planning
- Meetings with Executive members
- General office work
- Project creation
- Correspondence with Chris Gallaway, CFS-SK Provincial Component Organizer, and Kathleen Wilson, VP External Affairs for URSU

#### **Portfolio Duties:**

##### ***Position Summary:***

The Vice President (External Affairs) is an elected position responsible for external lobbying efforts and external interests of the Students' Union.

##### ***Key Responsibilities:***

- Coordinate and chair External Affairs Board meetings once per week
- Attend University Students' Council meetings
- Report External Affairs Board minutes at USC meetings
- Coordinate and execute lobby campaigns
- Establish relationships with government leaders and departments
- Travel to Regina and Ottawa when necessary to lobby government
- Sit as a member of the hiring committee for various employee and management interviews
- Attend Admin Team meetings and report on current activities

- Attend annual USSU Retreat and Executive Transition
- Attend weekly meetings:
  - Executive Committee
  - USSU Communication Department
- Attend monthly meetings:
  - CFS Saskatchewan
- Attend periodic meetings:
  - National lobby group meetings
- Attend annual CCSA conference
- Hold regular office hours
- Chief liaison to WUSC (World University Services of Canada)

***Key Accountabilities:***

- Report and make recommendations to External Affairs Board on lobby efforts and ideas
- Report to USC on External Affairs Board meeting minutes
- Be informed on USSU's lobby efforts and position

**Vice-President (External Affairs)' Report: September 2006**

***Welcome Week***

Welcome week was a huge success. The executive, along with many staff members, organized and coordinated Welcome Week events. Events included beer gardens with various forms of entertainment (bands, DJ and dance), a barbecue, a walk-in movie, and Coco Loco at Prairieland.

***USSU Submission to the Saskatchewan Review on the Accessibility and Affordability of Post-Secondary Education***

Last year's budget not only announced a two year fully funded tuition freeze for students but a promise to do an external review on the accessibility and affordability of post-secondary education in Saskatchewan as well, spear headed by the Honourable Warren McCall. The McCall review officially called for formal submissions in the fall on issues pertaining to post-secondary education. U of R Students' Union (URSU) VP External Kathleen Wilson, CFS-SK Provincial Component Organizer Chris Gallaway and myself thought it would be more effective to submit one submission, unified under one banner—the CFS-SK provincial component—to represent most of the students in Saskatchewan. After much research and discussion, we finished the submission with eleven recommendations.

- Acknowledge high tuition fees as a significant barrier to attending post-secondary education and undertake actions to reduce the cost, therefore ensuring universal access to higher learning.
- Reduce tuition fees (to 1994 levels plus inflation).
- Legislate fully funded tuition fee regulation.
- Work with other provinces to pressure the federal government to establish a dedicated transfer to post-secondary education that is, in part, committed to reducing tuition fees.
- All new federal funding for post-secondary education be used towards increasing accessibility and affordability of post secondary education in Saskatchewan, in addition to current funding.
- Remove all differential fees for international students.
- Establish a system of needs based grants.
- Lobby the federal government to abolish the Millennium Scholarship Foundation and apply the money to a provincial/federal access grant.
- Reject any plans for introducing income contingent repayment loan schemes.
- Guaranteed funding for graduate students.
- That the provincial government pressure the federal government renew its commitment to Aboriginal post-secondary education by increasing its contribution to the Post-Secondary Student Support Program.
- That the Government of Saskatchewan work towards eliminating tuition fees for Aboriginal Students and implementing a system of grants to provide for living costs.
- Pass legislation to ensure public funding to Saskatchewan post-secondary institutions is accountable and transparent.
- Support faculty and provide stable base funding for quality of education.
- Ensure a balanced research agenda.
- Pass legislation ensuring students' right to organize and collect dues.

The submission was well received by the McCall Review. The submission was also supported by various organizations, which include the U of S Faculty Association, and the Saskatchewan Federation of Labour.

### ***Sustainable Campuses Conference***

VP Student Issues Ashlee Smith and I had the opportunity to attend the Sustainable Campuses Conference held in Charlottown, PEI. It was a very interesting and informative weekend that opened my eyes to the world of sustainability and the many sustainable possibilities within the student union. For more information on this conference see the Sustainable Campuses Conference Accountability report.

## **Vice-President (External Affairs)' Report: October 2006**

### ***Lobby Days in Ottawa***

From October 2<sup>nd</sup> to 4<sup>th</sup> VP External Affairs Kathleen Wilson (URSU), CFS-SK Provincial Component Organizer Chris Gallaway and myself traveled to Ottawa to join many student representatives across the country in a CFS initiated lobby effort on Parliament Hill. The recommendations that we set forth were national in context. We, therefore discussed 4 main recommendations:

- To establish a dedicated federal transfer to post-secondary education that is, in part, committed to reducing tuition fees.
- To establish a provincial/federal system of non-repayable needs based access grants.
- To abolish the Millennium Scholarship Foundation because it is an ineffective, arms length organization that is unaccountable and non-transparent. Apply the money to a provincial/federal access grant.
- To restore the funding cuts made to the Summer Career Placement Program

Here is a brief overview of the conversations had with Saskatchewan Members of Parliament on these recommendations.

### **Ed Komarnicki, MP (SK) Souris-Moose Mountain**

On October 2 USSU VP External Affairs Alice Collins, URSU VP External Affairs Kathleen Wilson and CFS-SK Provincial Component Organizer Chris Gallaway met with the Honourable Ed Komarnicki.

Komarnicki was largely non-responsive during the presentation of the Federation's recommendations to the federal government. He believed a dedicated transfer is a good idea; however, he did not express any willingness to personally undertake further action on the matter.

Komarnicki was receptive to the recommendations about the Millennium Scholarship Foundation, and expressed his agreement with concerns over the funding cuts to the Summer Career Placement Program.

Komarnicki requested the Federation follow up with information about the drop out rates after first year in Saskatchewan post-secondary institutions, as well as the differences in tuition fees for each program/college.

### **Ralph Goodale, MP (SK) Wascana**

On October 3 USSU VP External Affairs Alice Collins, URSU VP External Affairs Kathleen Wilson and CFS-SK Provincial Component Organizer Chris Gallaway met with the Honourable Ralph Goodale.

Goodale was already aware of many of the Federations recommendations and was responsive to all points

Goodale emphasized the current strength of the federal government's fiscal power, even despite GST cuts.

When speaking about a dedicated PSE transfer, Goodale discussed the progress on the previous government's Child Care agreement, and suggested "it can be done" with post-secondary education.

Goodale was still enamored with expanding the Canada Access grants (at the November 2005 economic and fiscal update), and mentioned that there was a chance that Geoff Regan's private members' bill on the issue would pass.

Goodale suggested that one strategy for slowing the Summer Career Placement Program job cuts was to have the opposition pull the HRSD main estimates to keep the Minister busy in the House of Commons defending her budget.

### **Garry Breitkreuz, MP (SK) Yorkton—Melville**

On October 3 USSU VP External Affairs Alice Collins, URSU VP External Affairs Kathleen Wilson and CFS-SK Provincial Component Organizer Chris Gallaway met with the Honourable Garry Breitkreuz.

Breitkreuz made it clear that he was not familiar with most of the post-secondary issues but was attentive and engaged in conversation throughout the meeting. Breitkreuz thought a dedicated PSE transfer to be a good idea but expressed concern over the willingness of the provinces to work with the federal government on the issue.

He was noticeably perturbed by the cut to the Summer Career Placement Program, and claimed to not know enough at that point to act.

Breitkreuz agreed that the Millennium Scholarship Foundation was unaccountable and ineffective, and supported the recommendation for using the money in a needs-based grant program rather than renewing the foundation.

Breitkreuz recommended that the Federation write him a letter, specifically about the shortcomings of the Millennium Scholarship Foundation with recommendations for the money. He agreed to pass it along to the Minister of Finance when he presents to the Saskatchewan caucus meeting. He also requested more information on the specifics of the cuts to the Summer Career Placement Program be included.

### **Andrew Sheer, MP (SK) Regina—Qu'Appelle**

On October 4 USSU VP External Affairs Alice Collins, URSU VP External Affairs Kathleen Wilson and CFS-SK Provincial Component Organizer Chris Gallaway met with the Honourable Andrew Sheer.

Sheer was extremely non-responsive and it was clear he knew next to nothing about post-secondary education issues in Saskatchewan, let alone across the country. He acknowledged the burden of student debt that this generation is facing; however, he was not supportive of the ultimate goal of reducing tuition fees because, as he put it, "an education inflation" would ensue. Sheer was not interested in the Summer Career Placement Program funding cut. He stated that, with all the federal funding cuts someone was going to be disappointed.

Sheer requested more stats on the cuts to the Summer Career Placement Program as well as more information on tax credits and the disadvantages of them in contrast with upfront grants.

### **Tom Lukiwski, MP (SK) Regina—Lumsden—Lake Centre**

On October 4 USSU VP External Affairs Alice Collins, URSU VP External Affairs Kathleen Wilson and CFS-SK Provincial Component Organizer Chris Gallaway met with the Honourable Tom Lukiwski.

Lukiwski was very receptive to the recommendations, and was noticeably knowledgeable on most of the post-secondary education concerns. He was wary about the dedicated transfer proposal, believing that federal and provincial jurisdiction was clearly established. He said it would be exceptionally difficult to secure an accountable and transparent agreement with the provinces on a dedicated transfer for post-secondary education.

Lukiwski was in agreement that the Millennium Scholarship Foundation was unaccountable and should be dismantled without a loss of funds, and that the

Federation's stance on the Foundation was ideologically consistent with the Conservative Party.

Lukiwski did not give his opinion on the cut to the Summer Career Placement Program, instead stating that he would have to research it more.

Lukiwski requested that the Federation write him a letter, specifically about the shortcomings of the Millennium Scholarship Foundation containing recommendations for the money. He agreed to pass it along to the Minister of Finance when he meets with the Saskatchewan Caucus.

Lukiwski suggested that next time Federation should send the MP packages in advance, giving the MPs time to become informed on the issues. He agreed to meet with the Federation in the future.

### ***CFS National Executive Meeting***

In addition to my position as VP External Affairs, I also sit as a member of the Canadian Federation of Students National Executive. CFS National Executive meetings are held every couple of months, and one was held immediately following the lobby days on Parliament Hill. This body is the governing body of the CFS, and it consists of representatives from each province. National Executive meetings are an opportunity to conduct business as well as coordinate campaign and lobby activities. One of our main objectives at this meeting was to coordinate the organization of the National Day of Action to be held on February 7<sup>th</sup>, 2007.

### ***Health and Dental Plan Presentations***

The executive received presentations from four possible Health and Dental Providers: Student Wise, Campbell and Company, Student Care and National Student Health Network.

### ***Other***

The Executive met frequently with the architects to brainstorm and discuss options for the possible renovations of Place Riel Student Centre.

I also spent a lot of time finishing and editing the submission to the McCall Review.

## **Vice-President (External Affairs)' Report: November 2006**

### ***The Saskatchewan Review on the Accessibility and Affordability of Post-Secondary Education (The McCall Review) – Consultation Hearings***

Last year's budget not only announced a two year fully funded tuition freeze for students but a promise to do an external review on the accessibility and affordability of post-secondary education in Saskatchewan as well, spear headed by the Honourable Warren McCall. The timeline is as follows:

- Summer: Gathering of all literature and research on post-secondary issues
- Fall: In September the review announced a call for formal consultations, which includes a written submission and two rounds of consultation hearings to be held around the province
- Winter: The review promised the interim report to be released in February
- Spring: The review promised the final report to be released in late spring.

In November the first round of consultation hearings began. These hearings give stakeholders the opportunity to present what they believe to be the issues surrounding post-secondary education in Saskatchewan. There were eleven consultation hearings in total and they were held around the province. Each presenter was given approximately ten minutes to present the issues as well as time to answer questions from the review committee. VP External Affairs Kathleen Wilson (URSU), Chris Gallaway and myself attended three of the eleven hearings, at which we presented the issues of Affordability and Accessibility, improving Student Financial Assistance, and improving the Quality of Education.

Our presentations were very well received with positive feedback from the review as well as community members.

### ***Health and Dental Plan Review***

The Executive used the month of November to review the four presenters for the Health and Dental plan.

## ***Other***

Also during the month of November I began preliminary preparation and planning for Day of Action. I also began planning for an event, with Professor Frank Van Hesteren, to be held at the end of January entitled "Speak Up! Speak Out! A Roundtable Discussion about the Canada's Role in the War in Afghanistan. Details of this event will be provided in the 2<sup>nd</sup> Term Accountability Report

## **Vice-President (External Affairs)' Report: December 2006**

### ***USSU Student Survey on the Accessibility and Affordability of Post-Secondary Education***

Using the USSU survey service, the External Affairs Board put together a survey to gather current, on campus data about student debt, and to obtain students views on tuition and funding in Saskatchewan and at the U of S. The survey also can be used to garner some attention around post-secondary education issues and create some hype about the Day of Action. The survey was compiled in December and will be online until spring.

### ***Other:***

The rest of my time in December was used for Day of Action planning. This included basic logistical planning as well as meeting with high school students and teachers to discuss their possible involvement with the campaign.

## **Day-to Day-Activities**

01/09/06 – BOCP Preparation  
01/09/06 – Meeting with Charlie Clark, City Councillor  
01/09/06 – Meeting with Saskatoon Core Neighborhoods Organization  
02/09/06 – BOCP SummerCon  
04/09/06 – First Year Orientation – All Day  
05/09/06 – First Year Orientation – All Day  
05/09/06 – Presentation to Royal West Students  
06/09/06 – Welcome Week Activities  
07/09/06 – Welcome Week Activities  
08/09/06 – Welcome Week Activities  
08/09/06 – Coco Loco  
11/09/06 – Meeting with VP External Affairs from URSU  
12/09/06 – Meeting with CFS Provincial Organizer, Chris Gallaway

13/09/06 – Worked on Submission to the Saskatchewan Review on the  
Accessibility and Affordability of Post-Secondary Education (PSE)

13/09/06 – Exec Meeting

14/09/06 – Communications Meeting

15/09/06 – Lunch with Pat Atkinson, Minister of Education

15/09/06 – Place Riel Transit Hub Grand Opening

15/09/06 – Waste Audit

18/09/06 – Debriefing on Welcome Week

18/09/06 – U Life 101 Presentation

19/09/06 – Research, Scholarly and Artistic Work Committee meeting

20/09/06 – Exec meeting

20/09/06 – SGM Briefing meeting

21/09/06 – USC

22/09/06 – Table at Campus Career Expo

22/09/06 – Meeting with Tracy Marchant, Chair of U of S Faculty Association

22/09/06 – CFS Provincial Component Meeting

25/09/06 – Exec Meeting

25/09/06 – Set up meetings with SK MPs in Ottawa

26/09/06 – Meeting with University architects

26/09/06 – Mayoral Forum Planning

26/09/06 – Preparation for Sustainability Conference and lobbying in Ottawa

27/09/06 – Vacation Day

28/09/06 – Traveled to Charlestown

29/09/06 – Sustainable Campuses Conference in Charlestown

30/09/06 – Sustainable Campuses Conference in Charlestown

01/10/06 – Sustainable Campuses Conference in Charlestown

02/10/06 – Lobbying in Ottawa

02/10/06 – Preparation of Submission to the SK Review on PSE

03/10/06 – Lobbying in Ottawa

03/10/06 – Preparation of Submission to the SK Review on PSE

04/10/06 – Lobbying in Ottawa

04/10/06 – Preparation of Submission to the SK Review on PSE

05/10/06 – Lobbying in Ottawa

05/10/06 – Preparation of Submission to the SK Review on PSE

05/10/06 – CFS National Exec Meeting

06/10/06 – CFS National Exec Meeting

07/10/06 – CFS National Exec Meeting

10/10/06 – Exec Meeting

10/10/06 – Admin Team

10/10/06 – Mayoral Forum Planning

11/10/06 – Exec Meeting

11/10/06 – Civic Election planning

11/10/06 – Interview with CJWW about civic election

11/10/06 – Centennial Celebrations planning

11/10/06 – Student Care meeting  
12/10/06 – USC  
12/10/06 – Mayoral Forum Planning  
13/10/06 – Interview with The Sheaf about the Civic Elections  
13/10/06 – Mayoral Forum Planning  
16/10/06 – Interview with CJWW  
16/10/06 – Campbell Health Provider – H&D Presentation #1  
16/10/06 – Mayoral Forum Preparation  
17/10/06 – H&D Presentation Debriefing  
17/10/06 – Mayoral Forum preparation  
18/10/06 – Mayoral Forum in Convocation Hall  
18/10/06 – All candidate meet and greet for the civic elections  
19/10/06 – External Affairs Board  
19/10/06 – USC  
20/10/06 – Received consultation guidelines for the SK Review PSE  
23/10/06 – Meeting with Grant Scharfstein about CFS law suit  
23/10/06 – Exec Meeting  
23/10/06 – Campus Trust Presentation – H&D Presentation #2  
23/10/06 – CFS Provincial Component meeting  
23/10/06 – H&D Presentation debriefing  
24/10/06 – Civic Election promotion  
25/10/06 – Civic Election Day  
25/10/06 – Waste Audit  
26/10/06 – Throne Speech at the legislature  
26/10/06 – USC  
27/10/06 – Preparation of Submission to the SK Review on PSE  
30/10/06 – Exec Meeting  
30/10/06 – Student Care – H&D Presentation #3  
31/10/06 – Research, Scholarly and Artistic Work Committee meeting  
31/10/06 – Meeting with architects, Saunders and Evans  
31/10/06 – Participated in Trick or Eat  
01/11/06 – Preparation of submission to the SK review on PSE  
02/11/06 – External Affairs Board  
02/11/06 – USC  
03/11/06 – Regina Consultation hearing for the SK Review on PSE – U of R  
06/11/06 – Exec meeting  
06/11/06 – H&D Presentation #4 – National Student Health Care Network  
07/11/06 – ADO  
08/11/07 – Grand Ideas meeting with Exec to re-evaluate term goals  
09/11/06 – External Affairs Board  
09/11/06 – USC  
09/11/06 – Meeting with Professor Frank Van Hesteren about Afghanistan Forum  
10/11/06 – EDO  
13/11/06 – Policy review

13/11/06 – Exec Meeting  
13/11/06 – Meeting with GM Cottrell about USSU Scholarship project  
14/11/06 – Meeting with representative from the Millennium Scholarship Foundation  
15/11/06 – Preparation for SK Review on PSE - Saskatoon consultation hearing  
15/11/06 – Outreach and Public Service Committee meeting  
16/11/06 – Communications meeting  
16/11/06 – External Affairs Board  
16/11/06 – Day of Action planning  
16/11/06 – USC  
17/11/06 – Saskatoon Consultation Hearing for the SK Review on PSE  
17/11/06 – CFS SK Provincial Component meeting  
20/11/06 – Exec Meeting  
20/11/06 – Presentation from City about White Water rafting project for the weir  
21/11/06 – Preparation for CFS November Annual General Meeting  
21/11/06 – Day of Action Planning  
22/11/06 – CFS November Annual General Meeting  
23/11/06 – CFS Annual General Meeting  
24/11/06 – CFS Annual General Meeting  
25/11/06 – CFS Annual General Meeting  
27/11/06 – Exec Meeting  
27/11/06 – Afghanistan forum planning  
27/11/06 – Meeting with Professor Van Hesteren about Afghanistan Forum  
27/11/06 – Interview with CBC radio about university research funding  
28/11/06 – Prepared lobby packages for MLAs  
28/11/06 – Student Event Risk Management  
30/11/06 – Preparation of USSU Survey on the Accessibility and Affordability of PSE  
01/12/06 – Meeting with Holy Cross High School Student Representative Council about the Day of Action  
04/12/06 – Presentation in Regina to Saskatchewan Party Education Committee about Accessibility and Affordability of PSE  
05/12/06 – Set up meetings with High School Student Representative Councils to discuss the Day of Action  
06/12/06 – Place Riel Grand Vision meeting  
07/12/06 – External Affairs Board meeting  
07/12/06 – USC  
08/12/06 – Preparation of USSU survey on PSE  
08/12/06 – Meeting with Professor Frank Van Hesteren about Afghanistan Forum  
11/12/06 – Preparation of USSU survey on PSE  
11/12/06 – Exec Meeting  
12/12/06 – Meeting with Bishop James Mahoney High School about Day of Action

12/12/06 – Meeting with USSU Marketing and Services Coordinator about my events

13/12/06 – Meeting with Aden Bowman High School Student Representative Council about Day of Action

13/12/06 – Telephone conference with Kathleen Wilson, VP External Affairs for URSU

14/12/06 – Presidents Breakfast

14/12/06 – Preparation of USSU survey on PSE

14/12/06 – USC

15/12/06 – ADO

18/12/06 – Day of Action planning

19/12/06 – Exec Meeting

19/12/06 – Meeting with Professor Frank Van Hesteren about Afghanistan Forum

20/12/06 – Meeting with Jules Mercier, President of the Drama Students Association about Day of Action

21/12/06 – Day of Action planning

22/12/06 – EDO

# Cody Lang, *Vice-President (Operations and Finance)*

## **1<sup>st</sup> Term Report**

### **General Activities**

#### **Office Hours:**

Monday to Friday: 9:00 am – 4:00 pm

\*Along with various evenings and weekends as necessary

#### **Daily Activities:**

- Review submitted campus club applications
- Email/Telephone correspondence
- Meetings with students and clubs
- Signing cheques
- Attending meetings
- Attending committees
- Preparation for Operation and Finance board

#### **Portfolio Duties:**

The role of Vice-President (Operations and Finance) is comprised of several important duties. These duties surround the task of keeping the student union financially strong and viable as well as making sure that student's money is used properly and in the best interest of the broader undergraduate population.

Campus clubs are a very important part of the portfolio of a VP (Operations and Finance) and much time is spent cultivating the relationships the USSU has with its campus clubs. The role of the VP (Operations and Finance) in these relationships is to review group ratification applications, campus club funding applications and answer questions that any campus group may have as well as presenting any important information to the Operations and Finance Board regarding campus groups.

As well the Operations and Finance portfolio requires administrative tasks involving the finances of the organization such as providing financial accountability reports to financial meetings and the Operations and Finance Board, signing cheques and submitting cheque requisition forms from the rest of the executive and on-campus groups.

Finally the VP (Operations and Finance) is responsible for the facilities and operations of the USSU such as Louis, Browsers and Place Riel. These facilities are in constant need of attention and cultivation to ensure they are serving the student population to the best of their ability.

## **Vice-President (Operations and Finance)' Report: September 2006**

### **Welcome Week**

The start of the fall term was marked with welcome week, which is perhaps the most exciting part of the year for any student leader. During this period there is an influx of students with questions as well as a need to keep a close eye on USSU operations which are stretched to a certain degree over this period due to the celebrations that take place over the first week on campus, the vastly increased traffic in the office and USSU events such as Coco Loco.

### **Election Preparation**

September was also marked with myself preparing to turn over the Presidency to current USSU president Ryan Allan. This involved being part of the team planning the AGM and preparing to move offices and turn over the portfolio to the new president.

## **Vice-President (Operations and Finance)' Report: October 2006**

### **Transition**

Ryan Allan was elected USSU President on October 10 and at this time I returned to my office and former portfolio as well as informing the new president of the important issues that were taking place in the Presidents portfolio. This point in time also involved getting reacquainted with the job of VP operations of operations and finance and getting the office back in working order.

### **Louis**

During this month President Allan and myself began negotiating and debating with Louis management ways that Louis could improve their operations. These conversations are ongoing and this dialogue has proven to be a valuable asset to articulating students concerns and ideas to the people that can make it all happen. They have also proven instrumental in the continued success of the Tuesday night promotion as well as for building ideas for the future.

## **Vice-President (Operations and Finance)' Report: November 2006**

## **Health and Dental Provider Proposal Presentations**

November marked the end of the exhaustive presentation process for potential health and dental providers and concluded with a series of discussions that involved the executive coming to a conclusion that could be agreed upon by all parties that struck a balance between cost to students and services provided.

## **Canadian Federation of Students Annual General Meeting**

The USSU executive attended the AGM in Ottawa and over the course of four days articulated our concerns as well as engaged in discussions with other delegates at the meeting concerning lobbying strategies, future plans and other issues. We also had significant conversations with the University of Regina concerning a provincial lobbying strategy and working together on it.

## **Vice-President (Operations and Finance)' Report: December 2006**

### **Campus Club List**

In December VP External Alice Collins and myself worked extensively on compiling a comprehensive list of email addresses given to the USSU by campus clubs and entered them into a database. This database was used to form the campus club mailing list, which now reaches almost 2000 students with USSU club related announcements.

### **Campus Club Revamp**

The month of December was also marked with conversations surrounding the potential revamp of the campus club policy and has lead to the Operations and Finance board now totally overhauling the policy. The aim of these changes is to make it easier for students to make a campus club, to allocate more funds for campus clubs and to provide greater oversight for how campus clubs use the funds provided for them.

### **Weekly Activities**

September 1<sup>st</sup>- September 7<sup>th</sup>

BOCP preparation

First Year Orientation

Welcome Week Activities

University Students Council

Coco- Loco

Financials Meeting

September 8<sup>th</sup> - September 14<sup>th</sup>

Coco –Loco

Executive Meeting

Post Orientation Meeting

University Students Council

September 15<sup>th</sup> - September 21<sup>st</sup>

Place Riel Transit Hub grand opening

Waste Audit

Lunch with Pat Atkinson

Staff Appreciation Party

Financial Review

Waste Audit

Exec Meeting

Special General Meeting

University Students Council orientation and meeting

September 22<sup>nd</sup> - September 28<sup>th</sup>

Executive Meeting

Campus Club Meetings

University Student Council

Financial Accountabilities

September 29<sup>th</sup> - October 5<sup>th</sup>

Provincial Cabinet Lunch

Presidential elections

University Students Council

Financials Meeting

Campus Club Meetings

October 6<sup>th</sup> - October 12<sup>th</sup>

Presidential elections  
Experience US!  
University Students Council  
Insurance Meetings  
Executive Meeting  
Presidential Orientation  
Student Care Meeting

October 13<sup>th</sup>-October 19<sup>th</sup>

Meeting with Peter McKinnon  
University Student Council  
University Student Council Social and Cat Empire  
Executive Meeting  
Health and Dental Presentation  
Mayoral Forum  
Candidate Meet and Greet  
Operations and Finance Board Meeting

October 20<sup>th</sup> - October 26<sup>th</sup>

Browsers Jazz  
Meeting with Lawyers about CFS  
Health and Dental Presentation  
Operations and Finance Board Meeting  
Executive Meeting  
University Students Council  
Trip to the Legislature  
Financial Accountabilities

October 27<sup>th</sup>- November 2

Waste Audit  
Financials Meeting  
Staff Retreat Goals Follow-Up

Student Travel Fund Meeting  
Executive Meeting  
Health and Dental Presentation  
Louis Meeting  
Trick or Eat  
Brian Saunders Renovations Update  
University Students Council

November 3<sup>rd</sup> - November 9<sup>th</sup>

Operations and Finance Board Meeting  
Executive Meeting  
Campus Club Meetings  
Health and Dental Presentation  
Executive Meeting  
University Student Council

November 10<sup>th</sup> - November 16<sup>th</sup>

Executive Meeting  
Operations and Finance Board Meeting  
University Students Council  
Policy Review  
Meeting at the University Learning Centre  
Presidents Breakfast  
Health and Dental Review  
Staff Picture

November 17<sup>th</sup> - November 23<sup>rd</sup>

Executive Meeting  
Canadian Federation of Students Annual General Meeting  
Meeting with Food Services

November 24<sup>th</sup> - November 30<sup>th</sup>

Canadian Federation of Students Annual General Meeting

University Students Council

Financial Accountabilities

Executive Meeting

Risk Management

December 1<sup>st</sup> - December 7<sup>th</sup>

Health and Dental Review

Executive Meeting

University Student Council

Financials Meeting

December 8<sup>th</sup> - December 14<sup>th</sup>

Presidents Breakfast

Lunch with Stanley Kwok

University Students Council

Executive Meeting

Campus Club Meetings

December 15<sup>th</sup> - December 21<sup>st</sup>

Campus Groups List

Finals

Year end Wrap-Up

# Ryan Allan, President

## Fall Report

### General Activities

#### Office Hours:

Monday to Friday: 9:30 am – 4:30 pm

\*Along with various evenings and weekends as necessary

#### Daily Activities:

- Oversee affairs of the Union
- Email/telephone correspondence
- Meetings with drop-in students
- General office work
- Various Committee and Board meetings
- Projects

#### Portfolio Duties:

The President is responsible for overseeing the affairs of the Union, both in a day-to-day and long-term sense. This is an extremely broad duty, and it comprises more specifically a long list of responsibilities (as follows).

- Attend University Students' Council meetings
- Prepare USC agendas
- Liaise with USSU General Manager
- Chair weekly Executive meetings
- Chief spokesperson for all USSU, including all media relations
- Ex-officio member of Operations & Finance Board, Student Issues Board, Academic Affairs Board
- Vice-Chair of External Affairs Board
- Meet and establish relationships with MLAs, Cabinet Ministers and government department employees
- Deal with student loan issues when brought forward by students
- Sit as a member of the hiring committee for various employee and management interviews
- Attend USSU Admin Team meetings and report on current activities
- Attend annual USSU Retreat and Executive Transition
- Attend weekly meetings:
  - USC

- Various College Societies
- USSU Communication Department
- Attend monthly meetings:
  - Financial Review
  - President's Breakfast
  - Board of Governors meetings and committees
  - U of S Council
- Attend periodic meetings:
  - Health and Dental Provider
- Chair Board of College Presidents
- Attend Provincial Budget
- Attend Board of Governors Retreat
- Member of U of S Planning Committee
- Member of U of S Structures Committee
- Attend U of S Senate
- Attend and present at University Orientation, Parent Orientation and International Student Orientation
- Member of Residence and Athletics Advisory Committee
- Member of Student Enhancement Fund Committee
- Attend Experience US, ULife 101, Leadership Advantage
- Attend Student Leadership Conference
- Attend and assist in coordinating USC Retreat
- Meet regularly with USSU General Manager
- Hold regular office hours

***Key Accountabilities:***

- Work closely and in consultation with USSU General Manager
- Report and make recommendations to USC
- Chief spokesperson for USSU
- Be informed and assist students with Student Loan issues
- Ensure USSU is representing issues relevant to University of Saskatchewan undergraduate students

**President's Report: September 2006**

I was not yet elected in September 2006.

**President's Report: October 2006**

**New Gig**

I was elected on October 10<sup>th</sup>, 2006. As the year was already well underway, I had no choice but to 'hit the ground running', and dive immediately

into the role of President of the Union. As Cody Lang had been performing both the roles of President and VP Operations and Finance, he had been unable to devote his full energies to either job. As such, there was a certain measure of work that inevitably had accrued and needed to be dealt with immediately, as well as dealing with the work that comes up on a daily basis. I also decided to undertake a complete review of the physical setup of the office itself, and ended up archiving a large amount of outdated material and disposing of a large amount of duplicate or otherwise redundant documents. All of this meant that October was an extremely busy month, and there were many nights where I did not leave the office before midnight. There was a large amount of 'on the job' learning, as there was little time for dedicated training and orientation.

### **Health and Dental**

As our current agreement with StudentCare.net/works was set to expire, the Executive decided to 'shop around' and ensure that our next Health and Dental contract was the most effective for students. After conducting preliminary research and compiling a list of possible providers, a more detailed analysis was performed and the list was shortened to four: Student Wise, Campbell and Company, StudentCare.net/works and National Student Health Network. Requests for Proposal (RFP) were sent to these providers, and each was invited to present to the USSU. The first two such presentations were made in October.

After the rest of the presentations, and the subsequent reviews and meetings, the Executive recommended to council that StudentCare.net/works be retained as the USSU's Health and Dental provider. As a result of the competitive process, the Executive was able to negotiate an \$84,000 reduction in the price of premiums, and a 26% reduction in administrative costs, saving students in excess of \$100,000. Council subsequently adopted the Executive's recommendation, and students will begin to see the benefits of the new agreement in September 2007.

### **President's Report: November 2006**

#### **Grand Ideas**

I once received a bit of advice from an elected official on priority-setting while in office, given the sometimes fleeting nature of the job. He acknowledged that while the desire to undertake projects in all areas in an attempt to improve everything was a noble and understandable one, the way to effect lasting positive change was to pick a small number, perhaps even one, major project and concentrate chiefly on that. I have since received the same advice from other elected officials who have run their course, and it is a piece of advice I have tried to remember while in this job.

As such, I decided in November to set up meetings with the Vice-Presidents to assist them in focusing their efforts towards a small number of high-profile

projects that they felt would most benefit students. It was not necessarily the case that any of the Executive was attempting to spread themselves too thin, but a formal recognition of the 'Grand Ideas' proved popular with and helpful to the Executive, and I believe helped make the projects we were working on more tangible. Once these goals were recognized, I felt I had a good handle on the projects I was going to devote much of my time and energy to, in order to assist the rest of the Executive to the best of my ability in seeing their dreams become reality.

### **Board of Governors Retreat**

In early November, the Board of Governors held their annual three-day retreat, with part of this year's retreat taking place in Waskesiu. I was still relatively new in my position, but I did my best to articulate the concerns of students to the Board, and found the exercise to be a valuable one in developing my relationships with the other members of the Board of Governors. I came away from the retreat much more informed about the Board's role and about University affairs in general, and the positive relationships I fostered with Board members continue to this day.

### **Late Lunch @ Louis'**

November saw the beginning of the formal involvement of members of this Executive in the efforts to have Louis' included in the list of businesses included in the Voyageur Place Meal Plan. Our goal was to enable students living in on-campus residences to use their meal plan cards to order food at Louis'. We felt this would benefit both students, by giving them more food options, and the Union, by providing Louis' with some extra income. We had a meeting with Louis' management, relevant USSU office staff, members of the Executive and employees of Food Services in order to identify the work that needed to be performed in order to facilitate such an agreement.

### **President's Report: December 2006**

#### **Canadian Federation of Students Annual General Meeting**

In December, the Executive attended the CFS AGM in Gatineau, Quebec. For more detail, please see the separate and much more verbose report of our activities that is attached to this report.

#### **Place Riel Renovation and Expansion**

December saw continued work by the Executive and Union staff on the Place Riel project. In consultation with Saunders Evans Architects, we continued to develop the renovation and expansion plans and refine the details, including cost estimates. We continued to receive suggestions from students on aspects they would like to see incorporated, and we continued preliminary discussions with the University to ensure the project's viability.

## **Weekly Activity Logs**

### **Oct 8 - 14**

- Getting up to speed
- Interview with CJWW
- Learning the ropes

### **Oct 15 - 21**

- Went on a walkabout with GM Cottrell of all USSU facilities
- Interview with CJWW about the USSU
- Pictures taken with Executive
- Dropped a class
- Lunch with University Council Chair at Faculty Club
- Transitioned with outgoing President Lang
- StudentCare Annual Report
- Successfully overturned the eviction of the President of Residence (ARC)
- Executive mini-retreat
- Chaired BOCP meeting
- BOCP Social Directors' meeting
- Delivered State of the Union Address to University Senate
- Centennial Celebrations Planning meeting
- Executive meeting
- Health and Dental Presentation (StudentWise); and debrief
- Volunteered at Experience US
- CFS Ruling from Court of Queen's Bench; put out press release about ruling
- Meeting with Pat Thompson of the Sheaf regarding inaccuracies in his USSU article
- USSU Orientations (financials, computer, operations)

### **Oct 22 - 28**

- Attended Mayoral forum, posed question about making Saskatoon more bike-friendly
- Attended candidate Meet & Greet, spoke with a number of ward candidates
- Chaired Executive Committee meeting
- Attended second of four Health and Dental plan presentations (Campus Trust) and debriefing
- Attended Operations & Finance Board and Student Issues Board
- Meeting with Student Retention, discussed ways in which the USSU and Student Retention could work together
- Met with USSU lawyer Grant Scharfstein to discuss possible responses to CFS judgment
- Met with Cheryl Sedgewich and Steve MacLeod about proposed campus-wide poster policy, successfully negotiated an exemption for all college societies

- Drafted agreement between FMD and USSU formalizing college society exemption from poster policy
- Attended USC
- Conducted interviews with the Sheaf, On-Campus News and student papers in Manitoba and Toronto
- Reviewed USSU finances from last three years in preparation for Louis' planning
- Met with Peter MacKinnon; had a friendly chat to get to know one another
- Delivered farewell address to ASSU Council
- Attended USC Social at Louis'; had an excellent time

#### **Oct 29 – Nov 4**

- Health and Dental provider presentation 2/4 (Owen Ralph) and debriefing
- Meeting to review status of goals set at spring staff retreat
- Traveled to Provincial Legislature in Regina to hear the speech from the Throne
- Supper at Peter MacKinnon's residence
- Began talks to reinstate "Presidents Breakfast" a monthly meeting between the Executive and Peter MacKinnon
- Fall Convocation at TCU Place; sat as part of the Platform Party
- Attended multiple meetings about Louis' plans; plan are now being implemented for Louis' Tuesdays

#### **Nov 5 - 11**

- Attended meeting to review USSU's finances, set up meeting to explore revamping certain aspects of USSU financial processes
- Attended Executive review meeting of Place Riel renovation plans with Saunders Evans architects
- Had "Grand Ideas" meetings with three of the four Vice Presidents, laying out their big plans for their terms in office
- Interviewed two candidates for temporary USSU Human Resource Manager (current HR manager is going to be away for 1 year on maternity leave)
- Attended meeting with Associate Vice-President Financial Services division as an orientation to AVP-FSD issues such as fee collection, and discussed potential financial issues associated with possible outcomes of the CFS appeal
- Attended Health and Dental Presentation three of four, StudentCare, and presentation debriefing

#### **Nov 12 – 18**

- Attended 3 day Board of Governors retreat, part of it in Waskesiu – fostered positive relationships between myself and the other Board members, learned a great deal about the inner workings of the University
- Remembrance Day

#### **Nov 19 – 25**

- Met with Jim Greer, discussed future of University Learning Center and possible USSU involvement
- Met with a representative from the Canadian Millennium Scholarship Foundation, discussed student perception of the Foundation, USSU's take on what they do, and discussed possible future of the CMSF

### **Nov 26 – Dec 2**

- Met with VP Lang, VP Smith, GM Cottrell, USSU FacOp Manager Salikin, Louis' Managers Foufas and Kovich, and Head of Food Services Doyle to discuss implementation of the Residence Late Lunch program at Louis'
- Met with Enhancement Fee Committee

### **Dec 3 - 9**

- Met with a representative from the Physical Therapy Students' Society about their upcoming transition from an undergrad college to a graduate one; and the implications for their USSU membership during the transition year
- Met with Colin Tennent, Head of FMD, and Richard Florizone, VP Resources and Finances for the U of S about the memorandum of understanding regarding postering. Colin agreed to support the memo, and Richard requested some time to review it
- Took some time off (Academic Days off) to complete a number of essays
- Met with risk management consultant Ian MacGreggor to discuss risk management as it applies to college societies, campus clubs and student events. Some suggestions and discussion ideas will be incorporated into a review and rewrite of procedures and policies in these areas for next year.

### **Dec 10 - 16**

- Continued negotiations with Richard Florizone, U of S VP Finance and Resources, about support for the Poster Policy Memorandum of Understanding, discussion has now progressed to Judy Yungwirth, Director of Corporate Administration
- Conducted, along with Human Resources Director, Connie Aurat and Confidential Secretary/Receptionist, Kendra Wilkie, three interviews for the position of Receptionist
- Took some time off (ADOs) to finish an assignment and study for a final exam
- Met with the Executive and General Manager to further develop the various alternatives / ideas for the Place Riel Expansion project

## **Sustainability Board Meeting**

Minutes from February 28, 2007

### **The Board had an informal discussion about the Board and the USSU Sustainability Audit and the direction it was going:**

Member David resigned from the Sustainability Board due to his heavy class load. The Board decided that it was too late in the year to catch another Member of Students' Council up on the work the Board is currently working on.

SAL Custer began a conversation about the audit and his vision of seeing the Sustainability Board in an advisory and review role rather than writing the report themselves. SAL Custer, as the USSU Sustainability Coordinator, will draft the report and the Board will give feedback. The draft will be ready before the end of March.

The Board discussed the possible recommendations that may come out of the report. Recommendations that were suggested included:

1. Long-term integration within the USSU by hiring a new staff member. That position would work on the audit as well as educating the current staff of the organization.
2. The Sustainability policy needs to be reviewed. Some of the items are not working well within the organization.
3. Green Building – the newly renovated and expanded Place Riel has the potential to become LEED certified.
4. Louis menu – starting to look at organic options.

There was a discussion surrounding USSU administration and how there needs to be more consultations with these positions. How do we implement all of these recommendations cost effectively?

The next Sustainability Board meeting will take place late March or early April.

2006-2007 USC Attendance

Name	Sep. 21	Sep. 28	Oct. 05	Oct. 12	Oct. 19	Oct. 26	Nov. 02	Nov. 09	Nov. 16	Nov. 23	Nov. 30	Dec. 07
C. Abrametz	P	P	P	P	P	P	P	P	P	NM	P	A
R. Allan	P	P	P	P	P	P	P	P	P	NM	P	P
R. Bodani	A	P	P	P	P	R	P	P	P	NM	R	R
L. Buswell	A	R	A	A	A	A	P	P	A	NM	A	A
J. Chhokar	P	P	P	P	P	P	A	A	P	NM	P	A
A. Collins	P	R	R	P	P	P	P	P	P	NM	P	P
B. David	P	P	P	P	P	P	P	R	P	NM	P	R
C. Ewen	P	P	P	P	P	P	P	P	P	NM	P	P
B. Flavell	P	P	P	P	P	P	P	P	P	NM	P	P
M. Flintoft	P	P	P	P	A	P	P	P	A	NM	P	P
J. Grismer	P	R	P	P	R	P	P	P	P	NM	P	A
M. Harder	P	P	P	R	P	P	P	P	P	NM	P	R
K. Horvey	P	P	P	P	P	P	P	P	P	NM	P	P
K. Kirkness	NYA	P	NM	A	P							
C. Lang	P	P	P	P	P	P	P	P	P	NM	P	P
S. Leibel	A	P	P	P	P	P	A	A	P	NM	P	P
M. Leisle	P	P	P	P	P	R	P	P	P	NM	P	P
J. Mantyka	P	P	P	P	P	P	P	P	P	NM	R	R
A. C. Melendez	P	P	P	P	P	P	P	P	P	NM	P	A
T. Olson	NYA	NYA	NYA	NYA	NYA	NYA	P	P	P	NM	P	P
V. Paley	P	P	P	P	P	R	P	P	P	NM	P	P
S. Parker	P	P	P	P	P	A	P	R	P	NM	R	P
K. Rabyj	P	P	P	A	R	P	P	P	P	NM	P	A
E. Schultz	NYA	P	P	P	P	P	P	P	R	NM	P	P
A. Smith	P	R	P	P	P	P	P	P	P	NM	P	P
J. Steeves	P	P	P	P	P	P	P	P	P	NM	P	P
I. Umoh	P	P	P	P	P	P	P	P	P	NM	P	R

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

2006-2007 USC Attendance

Name	Dec. 14	Jan. 04	Jan. 11	Jan. 18	Jan. 25	Feb. 01	Feb. 08	Feb. 15	Feb. 22	Mar. 01	Mar. 08
C. Abrametz	P	P	A	P	P	P	A	NM	P	P	
R. Allan	P	P	P	P	P	P	P	NM	P	P	
R. Bodani	P	P	P	P	P	P	R	NM	P	P	
L. Buswell	A	P	P	P	P	P	R	NM	P	P	
J. Chhokar	P	A	P	P	P	P	P	NM	A	R	
A. Collins	P	P	P	P	P	P	P	NM	P	P	
B. David	R	P	P	P	P	P	P	NM	P	P	
C. Ewen	P	P	R	A	P	P	R	NM	P	R	
B. Flavell	P	P	P	P	P	P	P	NM	P	P	
M. Flintoft	A	P	P	A	P	P	P	NM	P	R	
J. Grismer	P	P	P	P	R	P	P	NM	P	P	
M. Harder	P	P	P	P	P	P	A	NM	P	P	
K. Horvey	A	P	P	P	P	P	P	NM	P	P	
K. Kirkness	P	P	R	P	P	R	P	NM	R	P	
C. Lang	P	P	P	P	P	P	P	NM	P	P	
S. Leibel	P	P	P	P	P	P	R	NM	P	P	
M. Leisle	P	P	P	P	P	P	P	NM	P	P	
J. Mantyka	R	P	P	R	R	P	P	NM	P	R	
A. C. Melendez	A	A	P	P	P	P	P	NM	P	P	
T. Olson	R	P	R	P	P	P	P	NM	P	P	
V. Paley	P	P	R	P	P	P	P	NM	R	P	
S. Parker	P	P	R	P	P	A	P	NM	R	P	
K. Rabyj	A	P	P	P	P	P	P	NM	P	P	
E. Schultz	P	P	P	P	P	A	P	NM	P	R	
A. Smith	P	P	P	P	P	P	P	NM	P	P	
J. Steeves	R	P	P	R	P	P	P	NM	A	P	
I. Umoh	R	P	P	P	P	R	R	NM	P	P	

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

# **University Students' Council Agenda**

## **March 15<sup>th</sup>, 2007**

- 1. Adoption of an Agenda**
- 2. Introductions and Announcements**
- 3. Council Address**
  - 3.1 Provincial Government**
  - 3.2 Corporate Administration**
- 4. Minutes and Reports for Information**
  - 4.1 USC Minutes – March 8<sup>th</sup>, 2007**
  - 4.2 Executive Committee Minutes**
  - 4.3 Academic Affairs Board Minutes and Report**
  - 4.4 Appointments Board Minutes and Report**
  - 4.5 Board of College Presidents**
  - 4.6 Code of Ethics Disciplinary Committee Minutes and Report**
  - 4.7 Elections Board Minutes and Report**
  - 4.8 External Affairs Board Minutes and Report**
  - 4.9 Operations and Finance Board Minutes and Report**
  - 4.10 Student Issues Board Minutes and Report**
  - 4.11 Sustainability Board Minutes and Report**
- 5. Motions Arising from the Minutes and Reports**
- 6. Business**
  - 6.1 LGBTQA Centre Name Change**
- 7. New Business**
  - 7.1 USSU Budgets**
- 8. Questions and Comments (30 minutes)**
- 9. Any Other Business**
- 10. Adjournment**

# University Students' Council

Minutes for Thursday, March 8<sup>th</sup>, 2007

## **Present**

Ryan Allan, (President)  
Cody Lang, VP (Operations & Finance)  
Ashlee Smith, VP (Students Affairs)  
Tyler Olson, Arts & Science  
Josie Steeves, Arts & Science  
Cameron Ewen, Associated Res.  
Ana Carolina Melendez, Commerce  
Vogeson Paley, Commerce  
Jess Chhokar, Dentistry  
Jocelyn Grismer, Education  
Kristina Rabyj, Education  
James Mantyka, Engineering  
Katie Kirkness, Indigenous  
Itemobong Umoh, International  
Lane Buswell, Kinesiology  
Megan Harder, Nursing  
Cathryn Abrametz, Pharmacy & Nutrition  
Karla Horvey, Physical Therapy  
Stephanie Parker, St. Thomas More  
Ellyse Schultz, St. Thomas More

## **Also Present**

Matt Leisle, Chair  
Kaitlyn ???, Commerce

## **Regrets**

Brad Flavell, VP (Academic Affairs)  
Alice Collins, VP (External Affairs)  
Steven Leibel, Agriculture  
Ben David, Engineering

## **Absent**

Rachana Bodani, Medicine  
Matt Flintoft, WCVN

Meeting was called to order at 6:05 pm

### **1. Adoption of the Agenda**

Move to adopt the agenda as presented.

**USC Motion232:** Mantyka/Steeves

Carried.

### **2. Introductions & Announcements**

Councilor Steeves introduced Mark Peters who is the VP Student Issues from the Arts & Science Students' Union.

Councilor Melendez introduced Kaitlyn ??? who will be the Commerce MSC next year.

Councilor Mantyka stated Councilor David sent his regrets.

VP Smith stated VP Collins sent her regrets.

VP Lang stated Councilor Leibel sent his regrets.

President Allan stated VP Flavell sent his regrets.

Councilor Schultz introduced ??? who is an SAL.

**5. Motions Arising from the Minutes and Reports**

Move to adopt the minutes as circulated.

**USC Motion233:** Mantyka/Lang Carried.

**7. New Business**

**7.1 LGBTA Centre Name Change**

VP Smith stated USC would be voting next week on whether or not to change the LGBTA Centre to Pride Centre.

**8. Questions & Comments**

Councilor Kirkness stated she received an email from Krishna Datla, which stated that there have been budget cuts to the USSU Centres. The email stated it had been approved by the Executive Committee and would be voted on at the March 15<sup>th</sup> USC meeting. She asked for information regarding this and asked why she hadn't been informed of it.

President Allan explained that the process for budget is that the staff presents recommendations to the Executive, who then present to the Operations & Finance Board. Finally the budget goes to USC under New Business and the following week it appears under Business, which is when it will be voted on.

VP Smith stated the Faculty Association is having a rally on Friday, March 9<sup>th</sup> at noon in the bowl. She invited and encouraged everyone to attend.

President Allan stated there has been some discussion on popcorn being available at Safe Study. He stated Janice Lavoie sent an email with a number of reasons on why the popcorn was discontinued. A few reasons were: personal safety, remnants of popcorn has been found throughout Arts and it is expanding to other buildings, exacerbating unwanted pest problems and several health and sanitation issues. The USSU is looking into other ways to facilitate popcorn.

Councilor Buswell invited council to attend the College of Kinesiology's Kin Games. He noted that the opening ceremonies are tomorrow at 1 p.m.

Councilor Mantyka stated that the Canadian Engineering Competition is being held at in the Engineering building on Saturday, March 10<sup>th</sup>.

Councilor Grismer encouraged all councilor's to respond to Krishna Datla's emails. She encouraged ???

Councilor Harder stated she received an email from a Professor wondering about a Safe Place initiative underway and that group wanting to give a presentation. She wondered if it was USSU related or if anyone knew anything about it.

**9. Any Other Business**

Chair Leisle sent his regrets for the March 15<sup>th</sup> USC Meeting.

**10. Adjournment**

Move to adjourn.

**USC Motion234:** Buswell/Olson

Carried.

# **University Students' Council Agenda**

## **March 22<sup>nd</sup>, 2007**

- 1. Adoption of an Agenda**
- 2. Introductions and Announcements**
- 3. Council Address**
- 4. Minutes and Reports for Information**
  - 4.1 USC Minutes – March 15<sup>th</sup>, 2007**
  - 4.2 Executive Committee Minutes – March 19<sup>th</sup>, 2007**
  - 4.3 Academic Affairs Board Minutes and Report**
  - 4.4 Appointments Board Minutes and Report**
  - 4.5 Board of College Presidents**
  - 4.6 Code of Ethics Disciplinary Committee Minutes and Report**
  - 4.7 Elections Board Minutes and Report – March 14, 2007**
  - 4.8 External Affairs Board Minutes and Report**
  - 4.9 Operations and Finance Board Minutes and Report – March 2<sup>nd</sup> & 9<sup>th</sup>, 2007**
  - 4.10 Student Issues Board Minutes and Report**
  - 4.11 Sustainability Board Minutes and Report**
- 5. Motions Arising from the Minutes and Reports**
- 6. Business**
  - 6.1 USSU Budgets**
- 7. New Business**
- 8. Questions and Comments (30 minutes)**
- 9. Any Other Business**
- 10. Adjournment**

# University Students' Council

Minutes for Thursday, March 15<sup>th</sup>, 2007

## Present

Ryan Allan, President  
Brad Flavell, VP (Academic Affairs)  
Alice Collins, VP (External Affairs)  
Cody Lang, VP (Operations & Finance)  
Ashlee Smith, VP (Student Issues)  
Steven Leibel, Agriculture  
Tyler Olson, Arts & Science  
Josie Steeves, Arts & Science  
Cameron Ewen, Associated Res.  
Ana Carolina Melendez, Commerce  
Vogeson Paley, Commerce  
Jess Chhokar, Dentistry  
Jocelyn Grismer, Education  
Kristina Rabyj, Education  
Ben David, Engineering  
James Mantyka, Engineering  
Katherine Kirkness, Indigenous  
Itemobong Umoh, International  
Lane Buswell, Kinesiology  
Neil Karkut, Law  
Rachana Bodani, Medicine  
Megan Harder, Nursing  
Cathryn Abrametz, Pharmacy & Nutrition  
Karla Horvey, Physical Therapy  
Stephanie Schultz, St. Thomas More  
Ellyse Schultz, St. Thomas More  
Matt Flintoft, WCVM

Jana Shoemaker, Law  
Glen Rutland, Law  
Dave Bushnell, Arts & Science  
James Pepler, Arts & Science  
Kent Lindgren, Arts & Science  
Charles Hamilton, Sheaf  
Jeffrey Galbraith, Arts & Science  
Cameron Goodfellow, GSA  
Allyson Clarke, Victim Advocate  
Jasmine Liska, STM  
Keith Kuspín, Engineering  
Scott Epp, Engineering  
Natalie Feheregyhazi, Arts  
Kristina ???, Arts & Science  
Sheila Laroque, Arts & Science  
Ferron Oynyk, Arts & Science  
Stephanie Canning, Arts & Science  
Deidre O'Reilly, Arts & Science  
Michael Magnussen, Arts & Science  
Katherine Botzri, Arts & Science  
Laurie Johnson, Arts & Science  
Jean-Paul Cote, Agriculture  
Erin Ewing, Arts & Science  
Alison Forbes, Law  
Wendy Gillis, Sheaf  
Tamra Knaus, STM  
Sarah Connor, Arrts & Science

## Also Present

Caroline Cottrell, USSU GM

Meeting was called to order.

Move to Ratify Neil Karkut as the Law MSC.

**USC Motion235:** Flavell/Mantyka

Carried.

## 1. Adoption of the Agenda

President Allan noted Kristin Foster from Studentcare would be addressing Council. Studentcare would become 3.1 on the Agenda, Provincial Government would become 3.2 and Corporate Administration would become 3.3.

Move to adopt the Agenda as amended.

**USC Motion236:** Buswell/Harder

Carried.

## 2. **Introductions & Announcements**

Councilor David introduced Keith Kuspira and Scott Epp who will be Engineering MSC's next year.

Councilor Steeves introduced Kent Lindgren who is from the College of Arts & Science.

Councilor Paley introduced Riley Duchak who is the President of the Commerce Students' Society.

Councilor Leibel introduced Jean-Paul Cote who will be the Agriculture MSC next year.

## 3. **Council Address**

### 3.1 **Studentcare**

Move to informality.

**USC Motion237:** Flavell/Mantyka

Carried.

Kristin Foster stated she is presenting to council because it is time for USC to decide on health and dental fees for next year. Studentcare does a lot of advanced analysis on comparing claims per capita. She handed out a one-page summary. The insurance policy is a one-year contract which is based on the previous years' premiums. A mid year reduction in premiums took effect in January 1<sup>st</sup>, 2007. The reduced premiums are guaranteed up until August 2008. There are 7,162 units (student, spouse, child) enrolled in the health plan this year. The projections for this year show an increase. Health costs are escalating more than dental. Based on the data available at this time the cost for the health plan next year would be \$150.70 and \$96.25 for dental. However, due to the negotiations done in December 2006 the health cost will be \$135.36, which saved students from an 11 percent increase. USC decides what the health and dental fee will be and then that information is passed onto the Board of Governors. The fee is then collected from the students. There are a couple of options for USC to debate. The first is to create a reserve fund, which could only be used for the health and dental plan. The second option is to increase benefits. The third is to decrease the fee. The first decision to be made is to set the fee, as it will be assessed to students. She suggested taking back to councils for discussion and then emailing her with feedback at [kristin@student.net](mailto:kristin@student.net).

### 3.2 **Provincial Government**

Margaret England stated she works for Saskatchewan Health. She noted that her role at Sask. Health deals with drug and alcohol mainly in the areas of prevention and education. She works with professionals and does professional training. In this department they present significant information on trends. In recent research

across North America binge drinking is being identified as a concern. She asked council members what number of drinks do they think of when they hear the word “binge?” According to Canadian Medical Association consider four or more drinks for women and five or more for men is a binge. Focus groups were done across the province and were asked what role alcohol plays in their lives. Some of the answers were: it is used for celebrations, to relax after midterms, and it is used about four times per week. People are having big problems due to alcohol, including health, injuries, and drinking and driving. The majority of participants in the focus groups stated they did plan for a safe ride home. Participants were also asked what they would look for in a media campaign. Results were to make consequences harsh and some humor. Last November two campaigns were launched in bar washrooms. She asked when arriving to U of S what idea did you get about the role of alcohol on campus. Were there events to participate in that did not include alcohol? What types of issues come up relating to alcohol consumption?

Some responses were:

Alcohol is huge on campus.

Alcohol consumption depends on your circle of friends.

Having drugs slipped into your drink is a fear at the bar.

Sexual assault and STDs are a concern when drinking.

Personal injury.

Margaret stated she was not addressing council to say not to drink but to think of ways to stay safe while drinking.

The Nursing Students Society does plan a lot of alcohol free events; however attendance seems to be higher at events where alcohol is available.

Councilor David works at the Sutherland Hotel and stated 9 out of 10 people go to the bar to get absolutely wasted. He stated Engineering has free beer nights and people drink as much as they can for free in those two hours. Engineers are socially inept and need a few beers to talk to girls.

Bar Sponsorship was discussed.

Margaret asked from a Sask. Health standpoint what could be done at Orientation, in Residence, or information wise what could be done to assist students to promote non-alcohol events.

Disposable breathalyzers.

If sponsorship from other companies were available from non-alcohol related companies.

Coupons for free cabs.

She thanked council for allowing her to address them.

### **3.3 Corporate Administration**

James Cook and Kelly Kaye work with Corporate Administration, which works closely with Richard Florizone. They would like feedback. They are addressing council with regards to the College Quarter Project. The main objective of this project is to try and develop a plan for the land between College Drive, Preston Avenue, 14<sup>th</sup> Street and Cumberland Avenue, which consists of 148 acres. There have been fifteen proposals submitted for the corner piece of land. The objective of this land is to create something that is inspirational and focuses on student life. A PowerPoint Presentation was shown to council. They would like to develop an area for students to live that is close to university. This area could consist of condos or dormitories and could accommodate up to 3,000 students. He noted that all the buildings that are currently on that land would remain. At this point the area around the field house is the least planned out. This is in the early stages and would take about 20 years to develop. Next year they hope to have 6-8 months of intensive group discussions. He asked that all comments be sent to Kelly via campus mail or email. It hasn't been decided yet whether all things discussed would be put on this land.

??? asked the purpose of the residence community.

James Cook stated one problem with developing residences is the increasing building costs. It is not like the 70s anymore. You can no longer build a building and have the rent the students pay, pay off the building. This land with this proximity in the city has a lot of value.

??? asked what the benefit of this would be. Why would a high-class living situation be placed around the university?

He stated it would mainly accommodate students.

??? asked if Campus Security would patrol that area.

James Cook stated Campus Security would likely be the ones looking after that area; however, he couldn't say for sure because it is so far away.

??? asked what the benefit of selling this university land is and how would these benefit agriculture students who currently use this land.

James Cook stated the university is not selling the land. They would maintain it. The University is looking into ensuring they get the maximum value out of their land. The university has other land where these plots could relocate. They are not planning to cut the land agriculture uses.

VP Smith stated the USSU daycare is in the Williams Building and they are concerned with the mosquito population due to the standing water. She asked if there has been any discussion regarding this.

James Cook stated they had a discussion on this the other day. He stated there are ways to aerate the water and control the flow so that it wouldn't be a mosquito-breeding pond. He noted it would cost more money. He noted that any other questions or comments could be sent to Kelly. He thanked council for allowing him to speak.

President Allan thanked everyone for addressing council.

Move to formality.

**USC Motion238:** David/Mantyka Carried.

**4. Minutes & Reports for Information**

**4.9 Operations & Finance Board Minutes & Reports**

VP Lang stated the Operations & Finance Board minutes were from March 2<sup>nd</sup> and 9<sup>th</sup>. He stated he could bring this forward at the next USC meeting.

**5. Motions Arising from the Minutes & Reports**

Move to adopt the minutes as circulated.

**USC Motion 239:** Mantyka/Lang Carried.

**6. Business**

**6.1 LGBTQA Centre Name Change**

Move to change the USSU LGBTQA Centre name to USSU Pride Centre.

**USC Motion240:** Smith/Lang Carried.

Move to change the USSU LGBTQA Centre name to USSU Pride Centre and incur all appropriate costs in changing the name.

**USC Motion241:** Steeves/David Carried.

**7. New Business**

**7.1 USSU Budgets**

VP Lang stated if anyone did not receive a copy and would like a copy to stop by the main office. He noted the Operations & Finance Board did approve the budget on March 10<sup>th</sup>. He encouraged everyone to review and ask questions. He stated the 2007/08 USSU Budget still has a deficit of \$36,340. Council would approve the budget next week.

Move to grant GM Cottrell Speaking Rights.

**USC Motion242:** Flavell/Mantyka

Carried.

GM Cottrell stated that President Allan requested there be a link on the USSU website for students to view the budget, and it would be there tomorrow morning.

VP Lang thanked GM Cottrell, the Operations & Finance Board, Amanda Mitchell (Accountant), Freda Salikin (Facilities & Operations Manager), Jason Ventnor (Marketing Services Coordinator) and students for providing their input.

VP Smith stated the budget process is very important. She stated last year USC passed the budget with very little discussion, which was ridiculous. She urged council to review this budget line by line. On March 10<sup>th</sup> the Operations & Finance Board made a motion to have council discuss the centres budget cuts from a philosophical point of view rather than a financial point of view.

Councilor Parker stated that she is concerned a week may not be enough time to make a decision on the budget since next week is the Provincial Budget trip that MSCs should be on. She asked to table it until March 29<sup>th</sup>.

GM Cottrell stated this budget has already been delayed by two weeks. There are logistical things that have to happen by May 1<sup>st</sup> and if a decision hasn't been made by next week this would become extremely problematic.

VP Lang stated he has been threatened with bodily harm if it is not done by next week.

VP Smith stated that she is also concerned with the budget trip next week. She stated she would be taking her own car down there to make sure she is back for council. She stated if someone needs a ride back she does have room in her car.

Councilor Steeves stated that the USSU budget is one of the biggest decisions council would be making this year. She is having a hard time accepting that it has to be done because of logistical things. This is one of the crappiest weeks to make such a huge decision due to elections, budget trip and Elimination of Racism Day. It is not councils fault the budget is two weeks late. She noted this the USC Package was late also. It was not ready for council to pick up at the time it is supposed to be available. She has a problem being forced to make such a huge decision with very little time.

Move to table the USSU budget until March 29<sup>th</sup>.

**USC Motion243:** Steeves/???

Defeated.

Councilor David stated the USSU budget is two weeks late. He stated this year everything has been late. There has not been sufficient time to vote on such big

documents. He stated this is unacceptable. The USC packages are supposed to out by noon on Wednesdays and this is not happening.

GM Cottrell stated her staff has worked extraordinarily hard on preparing the budget. Some meetings regarding the budget were delayed due to the timing of the midterm break. She would not allow staff to take any responsibility for this. The budget process started on January 13<sup>th</sup>. USC is usually only given one week to review the budget. Three people who have to be involved in the budget process would not be available on March 29<sup>th</sup> until 7 p.m., which would mean it would have to be delayed another week. That is not possible.

VP Lang stated if council feels the need to postpone the budget that is entirely up to them.

Councilor Paley stated he is also disappointed in the lateness of this; however, a week should be enough time for councilors to review the budget. He is fine with a week.

VP Collins stated next week is the budget trip and she has a meeting the following Friday with Pat Atkinson; therefore, would be absent at the March 22<sup>nd</sup> USC meeting. The bus is leaving at 7 a.m. and the budget is announced at 10 a.m. and would take a couple of hours and the bus would likely be back in Saskatoon at 5 p.m.

Councilor Steeves asked if there is guarantee the bus would be back by 5 p.m.

VP Collins stated there is no guarantee.

Member Cote asked why the budget wasn't tabled one week earlier to allow sufficient time. He also asked why was it given only to some members and why it was late being given to council.

VP Lang stated when the budget does come down it is given to councilors the day of the USC meeting and is not sent out via email with the rest of the USC Package. If council feels they do want additional time there is the possibility of changing the date and time of the next USC meeting.

VP Smith noted the policy stated that if it an item appears under Business it is to be out by 1 p.m. on Wednesday but this is not the case if it appears under New Business. The reason why council didn't receive this in the USC Package is because it is huge and council needs hard copies to review line by line. In past years council has been given one week to review the budget. She does not understand why this council needs more time than that.

Councilor Olson stated he sits on the Operations & Finance Board, which reviewed the entire budget line by line. It took seven hours and that included a

lunch break. Council has an entire week to review and that should be sufficient time.

Councilor David stated the reason council needs additional time this year is because this year it is a controversial budget, which has lots of cuts to the centres. He would rather run a deficit than see cuts to the centres. The centres provide more benefits than just the financial ones. The entire College of Engineering will not support a budget with these cuts in it in any way, shape or form.

VP Collins stated two years ago there was a controversial budget. The USSU debated on closing the USSU Copy Central. Council was only given one week to review the budget. She does feel council has sufficient time to review the budget.

Councilor Steeves asked if two years ago the budget was on time.

VP Lang stated it was this year.

Councilor Paley asked what the debate is on.

Chair Allan stated the debate is on whether or not to extend voting on the budget.

Councilor Leibel stated the budget is late. He asked what the ramifications would be if council delayed voting on the budget.

GM Cottrell stated the USSU's year-end is April 30<sup>th</sup>. The USSU begins the new year on May 1<sup>st</sup>. There is only one Accountant that works on this budget the other accountant works in Accounts Receivable; therefore, the accountant has to have this new budget on time. The risk is there won't be sufficient time for the changeover and the auditors would not be happy with that, which means Non-Profit Corporation would not be happy.

Member Forbes asked why there is no type of presentation that explains the budget line by line.

VP Lang stated the reason there is no presentation is because this was just brought in under New Business not Business. The Accountant will be at USC when it is voted on to answer any questions council has.

Member Hamilton asked how flexible the budget is?

VP Lang stated council has to approve the USSU budget. He stated if council does not agree with something they could change it. However there are items in the budget that can't be changed, such as janitorial costs and utilities.

Member White stated she is the director of the LGBTA and the accountant does need to have this information by the deadline. She invited everyone to talk to any of the Centre Directors to discuss the impact of the budget cuts to the Centres.

Member Cote stated he is still unclear as to why the budget couldn't be delayed a week.

GM Cottrell stated that this is at the discretion of council but a motion to table the budget would actually be to table for two weeks due to the absence of three staff members. The budget can't be delayed for that long. She reminded council that a budget is a projection and the USSU is a non-profit organization. The numbers are as scientific as possible. She explained the layout of the USSU budget.

Member Rutland asked how much of the budget is fixed and how much could be moved around.

GM Cottrell stated she does not know that number off the top of her head. She stated payroll is approximately one-quarter and utilities have increased by 18 percent. She stated if Member Rutland would like to stop by her office she would discuss that with him.

Member Forbes asked GM Cottrell and VP Lang to highlight some of the top budget changes.

Member Laroque stated it is important to recognize that the USSU and U of S as a whole do not operate in the context of a vacuum, they operate in the context of the City of Saskatoon. The City of Saskatoon is different from many other cities because there are not many queer services for people. Cutting funds from the LGBTA Centre, the Women's Centre, and all other Centres' would not only be a tragedy but a step back in time.

Councilor Steeves asked if copies of last year's budget are available or how does council know where budget cuts have taken place.

??? stated that question was not relevant. Council should be debating whether or not to table the budget.

Chair Allan stated that question was relevant. He stated last year's budgets are available and council is welcome to stop by the office to pick up a copy, which he encouraged council to do.

Councilor Paley stated he sits on the Operations & Finance Board voted in favour of the proposed budget. One major issue he would like to highlight is the reduction in the Centre Director hours. He stated they would go from 6 hours a day to 4 hours a day. He stated there were several budget cuts that took place and the USSU is still in a deficit. He stated the Operations & Finance Board would

like volunteers to step up and fill in the director's hours that have been cut, which would alleviate pressures from the directors. He stated the Centre Director's at the USSU are the highest paid in all of Canada. He noted that the Centres are important but they still represent a minority of students on campus.

Member Clark stated she is the USSU Victim Advocate and she would like to address some of the comments that have been raised. She stated the USSU's Centres do not have the highest funding. Secondly, it shouldn't be a bad thing if the USSU Centres do have some of the highest funding in Canada. She stated that she does not have volunteers to pick up the slack, which means if she is not there the door is closed. The directors did provide council with packages that stated their concerns with the budget cuts. There is also a petition that has over one thousand signatures and is still circulating as to why the cuts should not take place. In addition to this various operations on campus have provided letters as to why the cuts should not take place. She noted that the reason the centre directors are present tonight is not for selfish reasons. Most of the directors who are present are departing the USSU because their term in office is over. They are doing what they believe is in the best interest of the students. She encouraged everyone to talk to the centre directors.

Move to grant ??? speaking rights.

**USC Motion244:** Steeves/Lang

Carried.

??? stated she is not a student at the U of S this year but was last year. She is not sure what effect the centres have on the student body. The Kelsey SIAST Campus is trying to start a Positive Space; however, they do not have the funding to do so. She stated the U of S is lucky to have the options available to the students and that is a positive role model as to what other schools should be offering. USC should not brush that aside.

Councilor Steeves stated she is not in support of the cuts to the centres.

Councilor Karkut stated you do have to take into account that the LGBT Centre is one of the only places in Saskatoon that offers this type of service. He hopes that USC would not compare funding to other large universities such as the University of Toronto.

Member Cote reminded council that it is now called the USSU Pride Centre. He noted the increase of \$50,000 in staffing costs at XL Design and Reproduction. He asked the Executive to explain this.

GM Cottrell noted that when there is only one employee who works at an operation their salary is under the Administration Budget because it is important to respect that individual's privacy. She stated that because there is now more than one employee that line has moved into XL Design & Reproductions budget.

Councilor David asked if that is an accepted accounting principle.

GM Cottrell stated yes.

??? asked if the Administration salary line has decreased.

GM Cottrell noted that last year it was \$714,741 and this year it is \$678,097. She stated there are also staff wage increases and those increases happen once a year.

Councilor Steeves asked if there is a reserve fund this money could be taken from.

VP Lang stated there is a reserve fund.

Member Slater stated she is a volunteer at the Women's and Help Centre. She thanked everyone who has taken the time to go into the Centres. She thanked members for not criticizing the centres without knowing what they do. She stated it might seem like a minority of students utilize the centres. She asked what a student of violence crime is to do if they walk to the Victim Advocate office and the door is closed. She reminded councilors that the petition already has over one thousand signatures on it and that is not minority.

VP Flavell reminded Councilor Paley who sits on the Operations & Finance Board that the board decided at the last meeting to take a philosophical approach to the cuts and not a financial approach. He is confident that once councilors sit down and review the budget they would decide what is the best thing to do with student's money.

Councilor Rabjy reminded council that they gave Louis' \$25,000 and perhaps cuts could be made to Louis'.

Member Knaus stated that she is a volunteer at the Women's Centre. She stated that directors put in between 40-50 hours a week and are only paid for 28.5. To cut those additional hours would be extremely detrimental to the centres. She noted that a lot of the volunteers are full time students; therefore, they should not be expected to attend meetings or do administration work.

Councilor Bodani thanked everyone for providing comments. She reminded members that council just received the budget and hasn't had time to thoroughly review it. She stated that every member has an MSC representing their college and asked students to email concerns to their MSC. She noted that this is not USC against the student body. USC would do everything they could to benefit students.

Member Feheregyhazi stated that she is a volunteer at the Women's Centre. She wanted to thank everyone for attending council.

Councilor Harder encouraged students to look at other innovative ideas and other centres across the country perhaps fundraising. She does think centres could remain open provide essential services and remain economically sustainable.

Member Johnson stated that she is a volunteer at the Women's Centre and a casual volunteer at the Food Centre. She stated that students pay student fees and with fundraising it is charging them twice for a service they are entitled to.

Councilor Umoh stated that there is a lot of value in the centres. He commented on the number of students who attended council to voice their concerns. He represents International Students. When International students arrive to the U of S they do not look for place to drink more beer but they look for a centre to help them adapt. All the centres are useful to students.

Councilor Harder asked if more community fundraising could be done.

Member ??? stated that the majority of community fundraising funds have to go back into the community.

Councilor Paley stated he did not want to be the bad guy when he spoke earlier; however, he was looking at the budget from a financial perspective. He stated that all he has heard is no to these budget cuts. He hasn't heard any comments on working together. He asked that the centres, USC and students work together and try and find a way to put funding back into the centre and decide where the money comes from.

Move to grant Cameron Goodfellow speaking rights.

**USC Motion245:** Steeves/Schultz

Carried.

Member White stated that the LGBTA Centre does fundraising. The centre raises about \$1,000 a year through fundraising and uses this money to purchase books for the LGBTA library. All undergraduate students use the library. The centre has also created a LGBTA bursary. To address Councilor Paley's comments she noted she did see a copy of the budget before tonight.

Councilor Kirkness stated she represents the Indigenous Student Council and they receive a lot of funding from SIGA. She supports everyone who attended council tonight. It is hard to hear what has to be done with this budget but there is not enough money to go around this year. USC has to find a solution. She suggested looking into corporate sponsorship.

Councilor Schultz stated that Browsers 2 is listed under capital expenditure with a start up cost of \$100,000. She asked if the USSU was going ahead with that.

GM Cottrell stated no and maybe. It has been put forward as a capital proposal. The chances of this happening are not good since Consumer Services would like to do the coffee shop..

Member ??? stated she would like to respond to Councilor Paley's response. ???

Cameron Goodfellow stated he is the president of the GSA. He encouraged councilors to go into Memorial Union Building at the end of the day at 6 p.m. and listen how quiet the building. Then he encouraged councilors to go back around lunchtime and see how each centre is packed. Then he would like councilors to compare the two. It is the leadership that is being cut. Then make an informed decision.

Councilor Buswell thanked everyone for comments. It has given him a lot to think about over the next week.

## **8. Questions & Comments**

Councilor Mantyka quoted some comments from the Sheaf. He commented on the staff being called "bedshitters" and "cunts" and only using professional development money for "blow and hookers" by a member of the Executive. He noted this letter states this was the third reprimand for the Executive member and asked if the USSU has lost all professionalism. He stated this is unacceptable.

VP Smith stated she would like to explain this process. When a complaint has been made to the general manager regarding an Executive member the policy states that the third offense is to have the GM write a letter to USC and the Sheaf but before being sent it must be approved by the Executive Committee. The Executive must decide if the allegations were justified. What happened is the Executive felt they didn't agree with many of the allegations. Some things were exaggerated and may have been misconstrued. The Executive Committee didn't meet due to midterms. Four Executive members decided to not approve this letter to go forward for fear it would destroy the organization more than it would do it good. It is unfortunate that something like this had to be leaked to the Sheaf. This letter was sent to the Sheaf the day before campaigning so the person who leaked it obviously had an ulterior motive. An action like this does nothing but hurt the organization. The union has been hurt the most by this. As a leader of this organization she is disappointed someone has done this much damage to the union.

Councilor Parker asked why council was not informed about this. This was the third offense and the policy states that the third offense is to be brought to USC.

President Allan states if the Executive Committee approves the third offense it is to be then brought forward to USC. The first is a verbal warning and the second is a written warning. This was not the case and the reason it is set up this way is

so staff members are not able to unilaterally decide who runs the USSU. The Executive found no merit in bringing this to council.

Councilor Parker asked if this issue is done with.

President Allan stated it was done a month ago and has been brought up again since being published in the Sheaf. He stated there would be no more proceedings with this.

Councilor David stated upon reading this in the Sheaf he was nearly sick. He doesn't agree with this. A third offense can't be a mistake. He stated he doesn't always agree with GM Cottrell but he trusts her enough not to lie to people. He stated something should be done and needs to be done. He asked why there were no Executive meetings to deal with this. He stated it seems a little self-serving that the Executive would not vote on this issue. It seems like they are trying to protect the institution more than follow the due process that is clearly set out. He does not care who leaked this information but is glad it came out prior to elections so that people can make an informed decision about every person in this article. He applauds the person who leaked this information. He noted MSCs are not mushrooms and do not like to be kept in the dark.

President Allan stated this was a comparable situation with the Member from Law. The CEDC received a complaint, compiled a report and investigated it. The CEDC made a decision to not investigate further and that was not leaked to the Sheaf or brought forward to council. It was thrown out. He asked how the Member from Engineering would have felt if the report filed against the Member from Law been sent to the Sheaf and reported as fact.

Councilor David stated personally he would like to see complaints regarding Executive members sent to the CEDC. He stated at least if it got leaked from the CEDC they would know they had an unbiased source looking at it.

Member Hamilton stated the front page of the Sheaf does not publish lies. He noted that was what the letter stated.

Member ??? asked why this issue has not been brought to MSCs and why has this been kept between the Executive members.

President Allan stated typically if a student makes a complaint regarding an Executive member it would go to the CEDC. However, if a staff member makes the complaint there is a separate process.

Councilor Umoh stated when a complaint is made by the CEDC they inform council and say it has been investigated and no merit was found. Council didn't even have the privilege of hearing about it, which is why these questions are being asked. He asked if just cause was found council should have been aware of

it. He noted it shouldn't be just brushed aside and the two cases are very different. The fact that it was hidden hurts the organization more than it would have been had the letter been brought forward.

Councilor Steeves asked if these comments were made to one specific person or were they made to several people. She stated President Allan notes that there was some truth to the letter but the majority was false. If these phrases were uttered in the office and staff felt they were inappropriate it should have been brought to USC and the Sheaf. People going to work and not feeling safe and feeling scared and looking for other work is not acceptable. She asked if everything in the letter was false or is there truth in it. She asked why the Executive felt it was not important enough for the students to know what their elected and paid representatives professional conduct was in office.

President Allan stated the proper procedure was followed. If council would like the process changed, we can change it. He stated when going through the budget the USSU was running at a huge deficit. He stated there were heated discussions. About VP Lang's comment, a lot of money was allotted for staff social committee, and the comment VP Lang made was a joke that you would only need that kind of money if there were blow and hookers involved. He stated sometimes these discussions get heated, and Staff members say things as well. For example a staff member told him to "get out there on the corner and peddle your ass" to make up the budget deficit. The Executive has not ever written up staff for comments like this, because they thought there was an understanding that jokes get made and also things get heated sometimes. Now it is clear that this is not the case, and maybe they should have been writing up staff members all along. The talks about replacing managers were true. Students brought concerns forward about replacing them and the Executive wouldn't be doing their jobs if they ignored student concerns. The discussions about firing people are also true. He noted he didn't mean to imply the Sheaf prints lies, but there are parts of the letter that are not accurate.

Councilor Steeves stated she could understand if this was a one-time thing but it wasn't. It was a third reprimand.

President Allan stated the complaints regarding not replying to emails or answering phone calls go back from when he was Acting President while maintaining his Operations & Finance position. These issues have been rectified.

Councilor Buswell stated Councilor David made a comment a while back regarding people not attending the U of S for looks. The College of Kinesiology held Kin Games had nothing but great things to say about the U of S.

VP Smith stated over the last few weeks the USSU has been talking to Facilities Management Division and the College of Arts and Science regarding the Safe Study popcorn issue. Steven McLeod made a decision to not allow popcorn

during Safe Study. They would not allow the USSU to use classrooms in the College of Arts & Science if they distributed popcorn. The USSU is still working on this issue; however, it looks doubtful to have popcorn present during Safe Study.

Member Lindgren stated VP Smith noted that no formal meetings had taken place regarding the article in the Sheaf but President Allan stated it had gone through the Executive Committee following the proper channels. He wondered if a formal meeting had actually taken place and if not he would have considered this situation a priority. It should have been dealt with immediately.

President Allan stated everything he stated was true and the Executive did follow the proper channels. He stated this policy should be changed. The policy states that upon a third offense a letter be sent to USC and the Sheaf if majority of Executive are in favour of doing so. There was not support among the Executive body. There haven't been any Executive meetings since due to Executive absences due to sick time and EDO's. He tried to make it a priority to have Executive meetings when all Executive could be present. It will be brought up at the next Executive Committee meeting.

Move to extend questions and comments by 15 minutes.

**USC Motion246:** Smith/Kirkness.

Carried.

Member ??? stated the first comment that was made regarding the context of the Sheaf article was that this was remarkably unprofessional. She appreciates that comment. The fact that it is being defended at this table all indicates people are upset with the lack of professionalism.

Councilor Steeves stated ???

Member Hamilton asked if VP Lang is sorry for what he has done.

VP Lang stated he is incredibly sorry for any staff member who has been hurt by these comments.

VP Smith thanked everyone from the Centres to come out. She encouraged students to attend council meetings more often.

Councilor Paley stated he is very disgusted with the way this article came out. He stated it goes against all rules in any organization to have a "rat" in the organization. He asked how that could be good. This shows there is no merit in the policies that have been put in place by the Executive and USC. He stated it seemed to come out at a rather convenient time. He is disgusted.

Councilor Kirkness stated that there should be a change in the Elections Policy about having slates in a campaign. If this was in place it may prevent articles like this from being published in the Sheaf.

**10. Adjournment**

Move to adjourn.

**USC Motion247:** David/Steeves

Carried.

## USSU Elections Board Minutes Wednesday March 14, 2007

**Attendance:** Jason Vantor, Ben David, Blair Pisiso, Steven Leibel, Drew Dwernychuk. Jeff Galbraith, Jennifer Houser

- I. Meeting called to order at 5:10 by the CRO
- II. Board Addresses Mr. Allan's Email:
  - a. Mr. Ring's Candidacy
    - Mr. Ring did attend a "make up" orientation meeting put on by the USSU GM
    - There is past precedent for this with Blair Pisiso in the last election
    - The Elections Policy (I.A.3.) expressly states that granting make-up sessions is within the GM's jurisdiction
    - ACRO moves to maintain its previous position
      - 2nded by Ben David
      - **Motion is carried**
  - b. The Students' First Party Ballot Request
    - ACRO moves that the issue be revisited and the CRO write a more detailed response to Mr. Allan.
      - 2nded by Ben David
      - **Motion is carried**
    - CRO's response will emphasize that the name change option is specifically for individuals who wish to shorten their first name or use their middle name not to add job titles or political affiliation. (Elections Policy, VI.B.3.)
    - Steven Leibel mentioned that there are alternative methods of making their party affiliation known.
    - The Elections Board recognizes that there is no policy against parties
  - c. Intimidation of the Board
    - Threatening to complain about the CRO because the Elections Board rules against a candidate will not be tolerated
    - There is no evidence that the CRO is biased or unduly influencing the Elections Board
    - By threatening the CRO Mr. Allan is attempting to intimidate the Elections Board and influence the decision making process
    - A reprimand will be sent, stating the board's full faith in the CRO
- III. Ms. Steeves Complaint
  - Students' First Party campaign posters were face up on campus "reserving" specific areas before the designated campaign period
  - Ms. Steeves feels this is in violation of the Elections policy, which maintains that campaigning will not be allowed before midnight on March 12, 2007.
  - The Board has verified this complaint
  - Ben David moves to reduce the re-imburement of the Students' First Party Candidates to 45%
    - 2nded by Jeff Galbraith
    - **Motion Carried**

- IV. Poster Problems
- ACRO mentioned that posters in Kinesiology and Geology are being taken down because candidates are not seeking proper permission from the postering authorities in those buildings. Candidates will be reminded again.
  - ACRO has noted that most, if not all, executive members seeking re-election have campaign material in their offices.
- V. USSU Neutrality
- GMD will be sending an email reminding the current USSU Executive and staff that Place Riel is a neutral site and that campaign materials CANNOT be kept within the USSU offices.
  - Additionally USSU Executive email addresses cannot be used for election purposes.
- VI. Next Elections Board Meeting
- The next Elections Board meeting will be on Thursday March 22<sup>nd</sup> at 4:30 PM in the USSU Board Room to ratify the election results unless there are more complaints raised.
  - Steven Leibel will be in Iowa and not attending
- VII. Adjournment
- Motion to Adjourn was made by Steven Leibel
    - 2nded by Ben David
    - **Motion Carried**

# Executive Committee

## Minutes for March 19<sup>th</sup>, 2007

Present: Ryan Allan, Cody Lang, Alice Collins, Ashlee Smith, Brad Flavell,  
Caroline Cottrell

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1. Call to Order

The meeting was called to order at 2:00 p.m.

2. Call for Quorum

Quorum was present

3. Roundtables

*Regular Duties*

- Class
- USC
- Executive Committee
- Various USC boards

*VP Flavell*

- Student x 3
- TEA x 3
- February birthday part
- Budget
- DISorientation Advertising
- DISorientation Kiosk
- Academic Programs Committee
- General Manager Performance Review
- Academic Affairs Officer Appraisal
- DISorientation
- Sick Day x 2
- Election Forum
- Committee on Student Conduct Code
- Provost Search Committee
- Centre Volunteering
- University Council
- Experience in Excellence Awards

*VP Collins*

- Experience in Excellence meeting
- Exec meetings
- Meeting with Krishna Datla about tuition proposal

- Meetings with Chris Gallaway CFS Provincial Component Organizer
- Teleconference meeting with URSU VP External Affairs Kathleen Wilson
- USC
- Took a couple ADOs
- Election orientation meetings
- Budget meetings and discussions
- CFS Provincial Component meetings
- Presidents Breakfast
- Budget Preparation
- USSU Budget trip plan

*VP Smith*

- Day care board meeting
- Sustainability Board meeting
- Operations & Finance Board meeting x 2
- President's Breakfast
- StudentCare meeting
- Centres meeting
- Student Advocacy Network
- BOCP meeting
- PAC LGBT issues
- Sustainability Audit

*GM Cottrell*

*Week of February 27 – March 5*

- Operating budget meetings x7
- Communications meeting
- Meeting with the ACRO
- Retreat for Strategic Planning – Alumni Association – Sat. March 3, 2007
- USSU's Managers' Meeting
- Election Orientation

*Week of March 6 – March 12*

- U-Pass Meeting
- Admin Team Meeting
- Accounting Meeting
- Speed-Networking (employee) for DisOrientation
- Meetings with several students
- Review of budget with Operations/Finance Board – Sat, March 10, 2007

*Week of March 13 – 19*

- Place Riel Steering Committee Meeting
- Managers' Meeting
- Human Resources Meeting
- Attended Family-Work Balance Conference
- Executive Elections Forums and issues

- Emceed the Experience in Excellence Awards, Sun, March 18, 2007

4. Spring Fling

The Executive were provided with information about Spring Fling, the volunteer recognition and awards evening for the Centres to be held on Monday, April 2, 2007 at Louis. Cocktails are at 5:00 p.m.; dinner is at 6:00 p.m. All Executive members indicated their desire to attend.

5. Juno Cup

The university has 30 tickets to Juno Cup, to be held in Prince Albert on March 30th, to give out to students. They will provide a bus to and from Prince Albert. Executive members were offered tickets and Marketing Services Manager; Jason Ventnor indicated that he would put out the information to USC and BOCP.

6. On-Line Books

GM Cottrell reported that Mr. Krishna Datla approached her to provide more detail about his idea for on-line books. We will continue to investigate his suggestions if we are able to obtain E-Commerce.

7. Student Handbook Project

Communications Manager Rob Martz discussed the Survival Guide project with the executive who had asked why we had made the decision not to go with the CFS version. There are two issues. One is that the USSU is still waiting for the court appeal on their CFS membership. The other is that we prefer to keep our guide uniquely USSU.

8. Letter in the Sheaf

VP Lang was asked to leave the meeting so that the other members of Executive Committee could discuss whether or not to send his letter of reprimand to *the Sheaf* and to USC on a formal basis in light of the leak that occurred earlier. VP Flavell felt that since the letter had already been leaked the Executive should authorize publication of the full letter. He put forward a motion to this effect, it was not seconded. There was then considerable discussion about the nature of the Executive Protocol Policy and that revisions should be effected in order to prevent this kind of occurrence in the future. One suggestion was to refer all issues of reprimand to CEDC. Discussions regarding policy changes will be on-going.

# Operations and Finance Board Minutes

March 2/2007

Present: Cody Lang, Jeremy Ring, Vogeson Paley, Ryan Allan, Tyler Olson,  
Ashlee Smith, Caroline Cottrell, Councilor Leibel

Regrets: Carolina Melendez

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1. **Call to order**  
Meeting Called to order at 2:07pm
2. **Call for quorum**  
Quorum was present
3. **Adoption of Agenda**  
Move to adopt the agenda  
**OFB motion 32:** VP Smith/ Member Ring Carried.
4. **Business**  
Discussed campus club policy  
  
Move to approve funding to Anthropology for awareness night.  
**OFB motion 33:** VP Lang/ Councilor Leibel Failed.  
  
Move to grant Lutheran Campus Community \$75 and \$80.82 in coke  
**OFB motion 34:** VP Lang/ VP Smith Carried.  
  
Move to grant Intervarsity Christian Fellowship \$300 and \$91.99 in coke funding  
**OFB motion 35:** Councilor Paley/ VP Lang Carried.  
  
Move to ratify U of S SADD and Green Party campus group  
**OFB motion 36:** VP Smith/ Councilor Paley Carried.
5. **Any Other Business**  
None.
6. **Adjournment**  
**OFB motion 37:** VP Smith/ councilor Olson  
  
Meeting adjourned at 2:55

# Operations and Finance Board Minutes

March 9/2007

Present: Cody Lang, Jeremy Ring, Vogeson Paley, Ryan Allan, Tyler Olson,  
Ashlee Smith

Regrets: Carolina Melendez, Caroline Cottrell, Councilor Leibel

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1. **Call to order**  
Meeting Called to order at 2:07pm
2. **Call for quorum**  
Quorum was present
3. **Adoption of Agenda**  
Move to adopt the agenda  
**OFB motion 38:** VP Lang/ Councilor Paley Carried.
4. **Business**  
Move to approve \$300 in funding for Punjabi Students Society  
**OFB motion 39:** VP Lang/ councilor Olson Carried.  
  
Move to approve funding for Rez Idol to the ARC  
**OFB motion 40:** VP Lang/ VP Smith Carried.
5. **Any Other Business**  
None.
6. **Adjournment**  
**OFB motion 41:** VP Smith/ councilor Olson  
  
Meeting adjourned at 2:25



March 19, 2007

To Whom It May Concern:

I offer this letter as information about the valued relationships the Student and Enrolment Services Division (SESD) has with the USSU Centres and Victim's Advocate Office.

First, we in SESD truly value the ability to refer students to the autonomous service units of the USSU. These units are in an advantageous position to advocate for the needs of students, especially those that feel marginalized on our campus, and provide an important range of services that complement those offered by the University. SESD units such as Disability Services for Students, Open Studies Advising, Student Health and Counselling, and Student Central have well-established and time-efficient reciprocal referral arrangements that facilitate a collaborative and holistic approach to serving students in distress and to helping them find community and friendship on a large campus.

Second, I believe that both students and other members of the University community greatly benefit from the expertise of the staff of these Centres and the Victim's Advocate, and assist SESD in our ability to serve students. Either at their suggestion or at our invitation, representatives from these units have made presentations to SESD leaders and service providers on student issues, and have specifically advised us on how to be inclusive of all sexual orientations and identities. Similarly, their expertise and representation has benefited members of the Student Advocacy Network, Direct Contact, and Orientation committees who are from across campus and share a common interest in serving University of Saskatchewan students.

We look forward to continued benefits for students and to ongoing positive relationships in whatever future directions are taken by the USSU Centres and the Victim's Advocate Office.

Respectfully,

A handwritten signature in black ink, appearing to read "David Hannah".

Dr. David Hannah  
Associate Vice-President  
Student and Enrolment Services

Dear MSC,

My name is Natalie Feheregyhazi and as a student volunteer and facilitator for one of the women's center support groups at the University of Saskatchewan, I am writing to express my concerns about the proposed budget cuts to each of the Women's Centre, LGTBA Centre, Help Centre and Victim Advocate Officer.

These centres offer important services to the student body including informal mentorship, peer support, counselling, and other alternative programming such as The Body Image Discussion group. The non monetary value of these centres far exceeds the superficial expenditures allotted to them. In addition to founding and facilitating the Body Image Discussion group, which has benefited many people (men and women) by giving them a safe space in which to freely discuss issues they are living and dealing with daily with others who share their concerns. The purpose of creating this group was to restore a sense of community while cutting down on the isolation felt by people struggling with body image concerns. One of the greatest dangers facing any kind of social problem is silence. The group, which meets regularly every Tuesday afternoon works to combat this silence, create awareness and provide a support network for those involved. In its first year running - first term even, the group was able to reach people in denial about their issues and set them on the path to change and recovery. Three years later, I still see knew faces nearly every week and feel the difference our group is making, whether through direct comments from people attending or the eased energy that seems to radiate off people after they've been provided with an opportunity to voice their feelings and concerns. I tell you that I am still surprised on a weekly basis by the huge difference such a small group seems to make to each and every person it touches.

Now, given that this is a purely volunteer run group, it will not be directly impacted by the budget cuts but what will have an impact is the cuts made to the center director or to advertising/promotion/printing. We rely on our director to pick up where we can't. With a full course load and job, my contribution to this group requires time and energy that I barely have as it stands. Every week requires programming, planning and research for the weekly topic. I rely on the center director to contact people when I can't, find me the resources necessary for any kind of promotion and organizing the center's volunteers to volunteer for shifts in the tunnel or make posters for something like Eating Disorder awareness week. One of the criticisms levied against the centers is that they only reach a minority of the student body, well I can guarantee that without resources to draw on in advertising/promotion and our valued center directors who act as our liaisons to the rest of campus, the number of people we reach will only decrease not increase and these valuable services will be denied them.

As a survivor of multiple forms of violence myself and a recovering

bulimic/anorexic/exercise addict, I can assure you that these spaces are essential to the University of Saskatchewan experience. I first confronted the feelings I had surrounding my sexual assault to Ally of the Victim's advocate center. Without her to bounce ideas off of and disclose to, I may not have taken the steps towards healing that I have since taken and honestly, if I hadn't believed healing to be possible for what I was dealing with, I may have made a choice to give into the pain and give up rather than fight. Survivors of violence live with often times unimaginable pain and a closed door to them in a moment of need can quite literally make the difference between life and death.

In any case, I hope this has provided you with an example of the personal impact these centers have on the people who do utilize their services and as a Member of University Students' Council, I ask you to recognize the value of these services and consider the benefits they provide to students. I ask you to send a strong signal that they are a priority by voting against these budget reductions and asking for their funding levels to be restored for the upcoming fiscal year.

Thank you for your consideration and continued representation of the needs of our diverse U of S student body.

Sincerely,

Natalie Feheregyhazi, College of Arts and Science



**University of Regina Women's Centre**  
Room 226 Riddell Centre  
University of Regina  
Regina, Saskatchewan S4S 0A2  
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March 20, 2007

U of S Student's Union  
Memorial Union Building  
Place Riel 1 Campus Drive  
Saskatoon, SK S7N 5A3

To Whom It May Concern:

We are writing in response to the budget cuts that have been proposed for the U of S Women's Centre, LGBTA Centre and the Victim Advocate Office. We feel that these cuts are in contradiction to the purpose and role of the Student's Union on your campus and will have serious negative impacts on the students you serve.

Women's Centres have existed on campuses across Canada for decades to address issues of gender inequity, gender violence and poverty; concerns that directly affect women's ability to attend university. Female students continue to face issues of poverty, higher debt loads than their male counterparts, dual responsibilities of education and parenting, and sexual assault. For female students, a university education is the difference between a life of subsistence wages or a fulfilling and well-paying career. The U of S Women's Centre is a service that is necessary for the ongoing success of female students attending your institution.

Marginalized students need extra support to succeed in the academic career. The LGBTA Centre provides support to students who may be struggling with issues related to coming-out, homophobia in the academy, or who are looking for a healthy, safe environment to gather with other students for support and advocacy. Cutting funding to this centre will increase the vulnerability of the LGBTA students that the USSU is supposed to be serving.

Rather than cutting back services, most campuses are looking to be proactive, creating more supports for their students and increasing funding to services addressing the needs of the most marginalized students. Other campuses have looked at programs implemented by your campus as a model of success. The Victim Advocate position is one such service that was developed in response to a very serious and troubling issue that developed on your campus. Why is the USSU choosing now to be a time of reducing service and restricting access to these services? The message that is being sent is that the USSU does not care about the needs of the students at the University of Saskatchewan campus.

We urge you to reconsider these budget cuts. Take a second look at the needs of your constituents and ask yourselves if reducing access to vital services and supports is really what your campus needs.

Sincerely,

The University of Regina Women's Centre Collective  
Room 226  
Riddell Centre U of R  
S4S 0A2

2006-2007 USC Attendance

Name	Sep. 21	Sep. 28	Oct. 05	Oct. 12	Oct. 19	Oct. 26	Nov. 02	Nov. 09	Nov. 16	Nov. 23	Nov. 30	Dec. 07
C. Abrametz	P	P	P	P	P	P	P	P	P	NM	P	A
R. Allan	P	P	P	P	P	P	P	P	P	NM	P	P
R. Bodani	A	P	P	P	P	R	P	P	P	NM	R	R
L. Buswell	A	R	A	A	A	A	P	P	A	NM	A	A
J. Chhokar	P	P	P	P	P	P	A	A	P	NM	P	A
A. Collins	P	R	R	P	P	P	P	P	P	NM	P	P
B. David	P	P	P	P	P	P	P	R	P	NM	P	R
C. Ewen	P	P	P	P	P	P	P	P	P	NM	P	P
B. Flavell	P	P	P	P	P	P	P	P	P	NM	P	P
M. Flintoft	P	P	P	P	A	P	P	P	A	NM	P	P
J. Grismer	P	R	P	P	R	P	P	P	P	NM	P	A
M. Harder	P	P	P	R	P	P	P	P	P	NM	P	R
K. Horvey	P	P	P	P	P	P	P	P	P	NM	P	P
N. Karkut	NYA											
K. Kirkness	NYA	P	NM	A	P							
C. Lang	P	P	P	P	P	P	P	P	P	NM	P	P
S. Leibel	A	P	P	P	P	P	A	A	P	NM	P	P
M. Leisle	P	P	P	P	P	R	P	P	P	NM	P	P
J. Mantyka	P	P	P	P	P	P	P	P	P	NM	R	R
A. C. Melendez	P	P	P	P	P	P	P	P	P	NM	P	A
T. Olson	NYA	NYA	NYA	NYA	NYA	NYA	P	P	P	NM	P	P
V. Paley	P	P	P	P	P	R	P	P	P	NM	P	P
S. Parker	P	P	P	P	P	A	P	R	P	NM	R	P
K. Rabyj	P	P	P	A	R	P	P	P	P	NM	P	A
E. Schultz	NYA	P	P	P	P	P	P	P	R	NM	P	P
A. Smith	P	R	P	P	P	P	P	P	P	NM	P	P
J. Steeves	P	P	P	P	P	P	P	P	P	NM	P	P
I. Umoh	P	P	P	P	P	P	P	P	P	NM	P	R

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

2006-2007 USC Attendance

Name	Dec. 14	Jan. 04	Jan. 11	Jan. 18	Jan. 25	Feb. 01	Feb. 08	Feb. 15	Feb. 22	Mar. 01	Mar. 08
C. Abrametz	P	P	A	P	P	P	A	NM	P	P	P
R. Allan	P	P	P	P	P	P	P	NM	P	P	P
R. Bodani	P	P	P	P	P	P	R	NM	P	P	A
L. Buswell	A	P	P	P	P	P	R	NM	P	P	P
J. Chhokar	P	A	P	P	P	P	P	NM	A	R	P
A. Collins	P	P	P	P	P	P	P	NM	P	P	R
B. David	R	P	P	P	P	P	P	NM	P	P	R
C. Ewen	P	P	R	A	P	P	R	NM	P	R	P
B. Flavell	P	P	P	P	P	P	P	NM	P	P	R
M. Flintoft	A	P	P	A	P	P	P	NM	P	R	A
J. Grismer	P	P	P	P	R	P	P	NM	P	P	P
M. Harder	P	P	P	P	P	P	A	NM	P	P	P
K. Horvey	A	P	P	P	P	P	P	NM	P	P	P
N. Karkut	NYA										
K. Kirkness	P	P	R	P	P	R	P	NM	R	P	P
C. Lang	P	P	P	P	P	P	P	NM	P	P	P
S. Leibel	P	P	P	P	P	P	R	NM	P	P	R
M. Leisle	P	P	P	P	P	P	P	NM	P	P	P
J. Mantyka	R	P	P	R	R	P	P	NM	P	R	P
A. C. Melendez	A	A	P	P	P	P	P	NM	P	P	P
T. Olson	R	P	R	P	P	P	P	NM	P	P	P
V. Paley	P	P	R	P	P	P	P	NM	R	P	P
S. Parker	P	P	R	P	P	A	P	NM	R	P	P
K. Rabyj	A	P	P	P	P	P	P	NM	P	P	P
E. Schultz	P	P	P	P	P	A	P	NM	P	R	P
A. Smith	P	P	P	P	P	P	P	NM	P	P	P
J. Steeves	R	P	P	R	P	P	P	NM	A	P	P
I. Umoh	R	P	P	P	P	R	R	NM	P	P	P

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

2006-2007 USC Attendance

Name	Mar. 15	Mar. 22	Mar. 29	Apr. 05							
C. Abrametz	P										
R. Allan	P										
R. Bodani	P										
L. Buswell	P										
J. Chhokar	P										
A. Collins	P										
B. David	P										
C. Ewen	P										
B. Flavell	P										
M. Flintoft	P										
J. Grismer	P										
M. Harder	P										
K. Horvey	P										
N. Karkut	P										
K. Kirkness	P										
C. Lang	P										
S. Leibel	P										
M. Leisle	P										
J. Mantyka	P										
A. C. Melendez	P										
T. Olson	P										
V. Paley	P										
S. Parker	P										
K. Rabyj	P										
E. Schultz	P										
A. Smith	P										
J. Steeves	P										
I. Umoh	P										

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

# aids saskatoon

hiv/aids prevention • education • advocacy • outreach • support services

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March 20, 2007

RE: *Proposed Funding Cuts to USSU Student Centres and Victim Advocate*

The following letter is an indication of AIDS Saskatoon's support for, and commitment to, the work being implemented by the USSU Women's Centre, LGBTQA Centre, Help Centre, and Victim Advocate program. AIDS Saskatoon strongly believes that the accessible, non-judgemental, and comprehensive support and social services are an essential component of a well-rounded and responsive post-secondary education environment. As such, we believe that maintaining or increasing the current funding levels for the USSU student centres and Victim Advocate program should be a top funding priority for the University of Saskatchewan Student's Union.

Over the past several years, AIDS Saskatoon has worked to build stronger partnerships with organizations, groups, and programs at post-secondary institutions. By far, our strongest relationships have been developed with the USSU LGBTQA Centre, Women's Centre, Help Centre and, more recently, the Victim Advocate. The staff and volunteers at the USSU Centres, and the Victim Advocate, provide essential support to community-based organizations in the form of volunteer resources, campus connections, referrals, information sharing, fundraising, awareness, and advocacy. A decrease in the availability and accessibility of these services would not only have a profound negative impact on the students at the U of S, it would also affect community organizations that work alongside these vital student organizations and programs.

In today's fast-paced world, where most students are juggling the competing demands of coursework, employment, and family responsibilities, the role of the USSU student centres in developing healthy, successful, and well-rounded community members is indisputable. Students rely on the support, resources, programs, and fellowship provided by the student centres; without adequate staffing, these programs and services will suffer, if not disappear. Please reconsider your proposed funding cuts to the LGBTQA Centre, Women's Centre, Help Centre, and Victim Advocate.

Sincerely,



Erin Scriven  
Executive Coordinator

PO Box 4062 Saskatoon, SK S7K 4E3 Phone: (306) 242-5005 or 1-800-667-6876 Fax: (306) 665-9976

E-mail: [aids.saskatoon@shaw.ca](mailto:aids.saskatoon@shaw.ca) URL: <http://www.aidssaskatoon.ca>

*A member of the Canadian AIDS Society*

**University Students' Council Agenda**  
**March 29<sup>th</sup>, 2007**

- 1. Adoption of an Agenda**
- 2. Introductions and Announcements**
- 3. Council Address**
- 4. Minutes and Reports for Information**
  - 4.1 USC Minutes – March 22<sup>nd</sup>, 2007**
  - 4.2 Executive Committee Minutes**
  - 4.3 Academic Affairs Board Minutes and Report**
  - 4.4 Appointments Board Minutes and Report**
  - 4.5 Board of College Presidents**
  - 4.6 Code of Ethics Disciplinary Committee Minutes and Report**
  - 4.7 Elections Board Minutes and Report**
  - 4.8 External Affairs Board Minutes and Report**
  - 4.10 Student Issues Board Minutes and Report**
  - 4.11 Sustainability Board Minutes and Report**
- 5. Motions Arising from the Minutes and Reports**
- 6. Business**
- 7. New Business**
  - 7.1 Studentcare Contract**
- 8. Questions and Comments (30 minutes)**
- 9. Any Other Business**
- 10. Adjournment**

# University Students' Council

Minutes for Thursday, March 22<sup>nd</sup>, 2007

## **Present**

Ryan Allan, President  
Brad Flavell, VP Academic Affairs  
Cody Lang, VP Operations & Finance  
Ashlee Smith, VP Student Issues  
Tyler Olson, Arts & Science  
Josie Steeves, Arts & Science  
Ana Carolina Melendez, Commerce  
Vogeson Paley, Commerce  
Jess Chhokar, Dentistry  
Jocelyn Grismer, Education  
Kristina Rabyj, Education  
Benjamin David, Engineering  
James Mantyka, Engineering  
Katie Kirkness, Indigenous  
Itemobong Umoh, International  
Lane Buswell, Kinesiology  
Neil Karkut, Law  
Rachana Bodani, Medicine  
Megan Harder, Nursing  
Cathryn Abrametz, Pharmacy & Nutrition  
Karla Horvey, Physical Therapy  
Stephanie Parker, St. Thomas More  
Ellyse Schultz, St. Thomas More

## **Also Present**

Matt Leisle, Chair  
Caroline Cottrell, USSU GM  
Cameron Goodfellow, GSA  
Laurie Johnson, Arts  
Scott Epp, Engineering  
Stephanie Canning, Arts  
Meagan Wohlberg, Arts  
Jana Shoemaker, Law  
Glen Rutland, Law  
Keith Kuspín, Engineering  
Marilyn Brownlee, Arts  
James Pepler, Arts  
Allyson Clarke, Victim Advocate

Sheila Laroque, Arts  
Blair Písio, Arts  
Dave Bushnell, Arts  
Nadya Karas, Agriculture  
Michael Magnesen, Arts  
Jeremy Ring, Arts  
Brett Fernquist, Engineering  
Elizabeth Senecal, Arts  
Joanne Horsley, Arts  
Renu Malri, Arts  
Card Yu, Arts  
William Bewer, Help Centre  
Janna Wong, Arts  
Laura Keil, Arts  
Ryan ???, Arts  
Natalie Feheregyhazi, Arts  
Jennifer Kim, Women's Centre  
Chris Costley, Commerce  
Nicholas Ansaldo, STM  
Charles Hamilton, Sheaf  
Andrew Walls, ???  
Cassandra Love, Arts  
Tamra Knaus, ???  
Clara Lavery, Arts  
Margot Gough, Arts  
Jamil Saway, Medicine  
Jill Alaers, Arts  
Wendy Gillis, Sheaf  
Keith Folkeison, Arts  
Erzsebet Kosleter, Arts  
Hilary Gough, Arts

## **Regrets**

Alice Collins, VP External Affairs

## **Absent**

Steven Leibel, Agriculture  
Cameron Ewen, Associated Res.  
Matt Flintoft, WCVm

Meeting was called to order at 6:07 p.m.

**1. Adoption of an Agenda**

Move to adopt the agenda.

**USC Motion248:** Harder/Parker Carried.

**2. Introductions & Announcements**

VP Lang stated VP Collins sent her regrets.

VP Flavell stated the USSU Election just took place. The candidates have been conditionally ratified providing there are no complaints that change the outcome of the results. He congratulated James Pepler for President, Josie Steeves for VP Academic Affairs, Lindsey Levesque for VP External Affairs, Nicole Kenney for VP Student Issues and Jeremy Ring for VP Operations & Finance.

Councilor Steeves stated there are some students from the Arts & Science Students Union and Anthropologists Among US (AnAmUS).

**4. Minutes & Reports for Information**

**4.1 USC Minutes**

Councilor Kirkness noted that on the very last page of the USC minutes it states that she is against slates and she is not. She is against some policies that are not relevant to slates.

**4.7 Elections Board Minutes & Report**

VP Smith stated that in the minutes it states who the complainant is. She asked the reasoning behind this and noted it may be a problem for people wanting to make a complaint.

Member Pizio noted that he doesn't know. He was under the impression it should be kept confidential.

**4.9 Operations & Finance Board Minutes & Report**

Councilor Steeves asked why funding was not approved for the Anthropology Students for their Awareness Night in the March 2<sup>nd</sup> minutes.

VP Lang stated funding wasn't approved because the USSU has a policy not to fund alcohol purchases.

Councilor Steeves stated the Anthropology students were promised to have part of their beer night funded, which is why they held their event at Louis' and it cost them \$560.

VP Lang stated the decision is up to the Operations & Finance Board. Anthropology students had not indicated the funding would be strictly for alcohol. He stated there is a policy in place and it has to be followed.

Member ??? stated that she is the president of the Anthropology Students Association and the event was stipulated as an awareness night to bring awareness to their department. The objective of the event was stated in the funding request that was submitted to the USSU office. The reason the event was held at Louis' and not somewhere else was because they were promised at least partial funding for there awareness night.

VP Lang stated he fully understands that but the budget that was submitted was strictly for alcohol. In the future the Operations & Finance Board would be happy to approve funding for the Anthropology Students; however, it must be within the bounds of the policy.

Councilor Paley stated he sits on the Operations & Finance Board and he agrees with what the Anthropology Students are doing; however, the policy clearly states the USSU can't reimburse for alcohol.

**5. Motions Arising from the Minutes & reports**

Move to approve the minutes as amended.

**USC Motion249:** Smith/Flavell Carried.

**6. Business**

**6.1 USSU Budgets**

Move to accept the 2007/08 USSU Budget and capital expenditures as amended.

**USC Motion250:** Lang/Harder Carried.

Councilor Schultz stated that last VP Flavell asked Councilor's to go home and think about values as students and MSCs. Both Councilor Parker and I did that and feel the Centres are integral to the well being of students on campus.

Move that the USSU Centres on campus receive 2006-07 levels of funding by drawing on USSU investments.

**USC Motion251:** Schultz/Steeves Carried.

Councilor Kirkness asked if the Victim Advocate would also be funded with this motion.

Chair Leisle stated that it would be funded through this motion. If the provincial government last year funded it and funding is not available this year it would just mean the USSU pay more.

VP Smith provided the total amount this would cost the USSU. It would cost \$6,869 for the Help Centre, \$7,919 for the Pride Centre, \$6,703 for the Victim Advocate and \$7,503 for the Women's Centre.

Councilor David stated he tried to find a solution to this by increasing the USSU membership by \$1 per person; however, was unable because the USSU membership increases by 5 percent each year and noted there is also a timeline involved in increasing the membership. He is in favor of this motion. The Centres need to be on campus.

VP Smith stated that this was ruled out because this would be dedicated fee and need to go to referendum and it is too late in the year.

Councilor Kirkness stated she is not huge on using the reserve fund. She noted that the Centres are important and also went through the budget line by line. The USSU is putting out \$15,000 for three additional plasma screens. The cost of running a plasma screen for a year is the same as electricity for a fridge. Currently, the USSU is not using the plasma screens to their full extent. Unless a policy is created for the use of plasma screens they should not be purchased. The \$15,000 should be put toward the Centres. She does not think it is a good idea to use the reserve funds since there is so much upcoming stuff for the USSU, such as court cases, renovations, etc.

Councilor David noted that it is too late in the year for a referendum to go through. He thinks it is a good idea to use the reserve fund to provide funding to the centres. He recommended that next year's Executive have a referendum to create a fee for funding the Centres so they have funding for many years to come.

Councilor Bodani stated she is planning to say something similar to Councilor Kirkness. She noted the purchase of the plasma screens is to offset the cost of printing in the Communications Department. The cost of printing in Communications last year was under \$2,000, which is a ridiculous hike. She suggested that the USSU advertise events on computers throughout campus by using screen savers. The members of the union want funding put into the Centres and not into Louis'. Small changes in the budget like the light boxes in Louis' could be cut and could provide funding to the Centres.

Councilor Steeves asked where the \$15,000 for the plasma screens was coming from.

Move to grant GM Cottrell speaking rights.

**USC Motion252:** Smith/Mantyka Carried.

GM Cottrell stated that the plasma screens were carried forward from previous Executive members. She explained the difference between capital expenditures and operating expenses. She introduced Amanda Mitchell, USSU Accountant.

Move to grant Amanda Mitchell speaking rights.

**USC Motion253:** Buswell/Umoh Carried.

Amanda Mitchell stated the USSU has a chequing account, which she watches very carefully. There is not a high amount of interest that collects with the chequing account so she rolls it into an investment. There is a big pot of money she draws from. This year has been a good year for investments. There is a reserve fund; however, they do not like to dip into that account they try and work with what they have.

VP Lang stated if the three plasma screens were cut they would only get 10 percent back in operating revenue. Cutting \$15,000 from the capital purchases is not going to translate into \$15,000 decrease in the operating budget.

Councilor Parker stated she also went through the budget line by line and noticed lots of things that could be cut. However, after meeting with GM Cottrell she realized it could not be cut. There is \$2.5 M sitting in the reserve fund, thanks to the accountant. She stated that taking \$30,000 out of the reserve fund seems like nothing considering it would save the centres. She would vote in favour of the motion.

President Allan noted that he encourages council to look long term. The plasmas are used to advertise events for the centres and main office and they can be updated immediately. The plasma screens do generate revenue and will eventually replace the buzzboards, saving money.

Councilor Paley read what each Centre states under “About Us” on the USSU website. He noted the Victim Advocate offers immediate support and so if funding was to be restored, it should be to the Victim Advocate. He feels the other centres would be able to operate with the budget cuts. He is not in favour of this motion.

Councilor Schultz stated last week a member stated that she had prevented someone from committing suicide. That is immediate support that is a life saved. She doesn't understand why the centres should have this money cut. They are students of this university and they use the centres. She doesn't understand. The Centre Directors need to be at the Centre more than four hours a day. They should receive all the funding they had last year. Every student she spoke to regarding the felt that if they money is in the reserve fund it should be used.

Councilor Harder stated that the Suicide prevention Councilor Schultz discussed happened through the Victim Advocate.

Councilor Schultz noted it was through the Help Centre.

Councilor Harder stated that the students in the College of Nursing value the work the Centres do; however, were concerned with a deficit budget. The majority of members in her college do not use the Centres. Members in her college support

the cuts and feel appropriate measures were taken. She is voting on how the majority of members in her college feel.

Councilor Grismer encouraged councilors to look at the purpose of the USSU and look at what council is here to do. MSCs exist to represent the student body. Louis' is a ship that is sinking. When you look at the money that is constantly being put into Louis' she really questions what people around the table are thinking. Louis' is not an essential service to students and the centres are. The budget cuts will really marginalize the people who use the centres further than they already are. She encouraged council to really think about how USC voted in favour of giving \$25,000 to Louis from Studentcare to benefit the students. She noted if that is taking about values, she is embarrassed to be an MSC.

VP Smith stated that the money came from Studentcare for a capital expenditure and it could not be put into the operating budget. The money had to be spent on renovations or something council decided. That money was given to the USSU for Louis'.

Councilor David stated he would like to respond to VP Smith's comments regarding the money from Studentcare. He noted that if you review the minutes where that was discussed he suggested using this money for the Centres. However, council thought Louis' was a better place to spend that money. He is a white heterosexual average male, which is probably what you would call the majority on campus. He has never stepped foot in any of the Centres but he does see the need of them. They have to be on kept on campus. The Women's Centre does a memorial on December 6<sup>th</sup>, which relates directly to the College of Engineering. That is huge. Funding allows them to do this. It is not the majority on campus that need help it is the minorities. He stated you can't squash the minorities on campus just because that is not what everyone else needs.

Move to call the question.

**USC Motion254:** Lang/David

Carried.

Councilor Parker asked why funding for Campus Clubs went from \$300 to \$1,000.

VP Lang stated there was an increase in the budget for club funding. The rationale behind the increase is to enable campus clubs to do more for students on campus.

Councilor Steeves asked how many ratified campus clubs there are.

VP Lang stated there are currently seventy-eight.

Councilor Steeves asked where the campus clubs are listed in the budget.

VP Lang stated that they are under Student Grants.

Councilor Steeves stated that there are currently seventy-six ratified clubs and there is only \$18,000 is budgeted for this. She asked what happens if all seventy-six clubs would like their \$1,000.

VP Lang noted that number is based on actuals, many clubs do not apply for funding. If all campus clubs would like their \$1,000 for funding it is at the discretion of the Operations & Finance Board.

Councilor Buswell hopes that next year's Executive and USC members come up with a long-term solution to find funding for the centres.

Councilor David stated that next year a permanent solution must be put in place.

Councilor Paley stated that he encouraged the Centres not rely on USSU funding and would like to see the Centres fundraise more money.

Member Knaus noted that the Centres are services not businesses.

Councilor Karkut noted that the Pride Centre fundraiser is tomorrow night. He hopes to see everyone there.

VP Smith reminded council how important the budget is. She told council to bring up any concerns.

## **8. Questions & Comments**

VP Lang thanked the staff for all their hard work on the USSU Elections.

Member Clarke thanked everyone for listening to their concerns. She thanked everyone who wrote letters and signed the petitions.

Councilor Olson thanked everyone who emailed him.

Councilor David thanked everyone for attending council. He noted if something else comes up on campus you have to get involved and this is the place to do it.

Councilor Umoh thanked the people who worked on the budget.

Councilor Steeves thanked the Operations & Finance Board and the accountant. She encouraged all councilors to check out the Centres.

VP Smith congratulated the incoming Executive. She looks forward to the transition over the next month.

VP Smith encouraged everyone to attend meetings more often.

Councilor Grismer invited students to a beer night in the Education Building. It is a fundraiser for the education grant.

Chair Leisle stated he has been on campus for six years and has been involved with the USSU for the last three to four years. He has seen a lot of complaining and whining this year. This year was frustrating. It was nice to see that people who were upset did something about it tonight rather than just make accusations.

Councilor Harder is hosting Mardi Gras, which is a big event that is put on by the nursing students. Tickets are on sale in the tunnel and the event is tomorrow night. She encouraged council to attend because it is a good time.

Councilor Buswell thanked the Operations & Finance Board for taking the heat with regards to the budget cut, and for suggesting the cuts early so students had lots of time to respond, rather than not changing it and maybe having council make cuts at the last minute.

Councilor Steeves stated the ASSU is having a toga party on Saturday night. Tickets are \$10. She encouraged council to attend.

Councilor Umoh invited everyone to African Night on March 31<sup>st</sup> at 6 p.m. in St. Joseph's Church. It will be a really fun time.

Member Sawaya commented on VP Smith and Councilor Harder's comments. He takes offense to being characterized as an angry individual. He is a concerned student. He questions unanimous representation that Nursing students have and are not concerned about the centres because preventative medicine is extremely important. The next time a rape victim appears in their patient care he hopes they re-evaluate the importance of the centres.

Member Ansaldo stated thanked the outgoing Executive for their hard work, and for their work implementing U-Pass.

## **10. Adjournment**

Move to adjourn.

**USC Motion255:** Umoh/Mantyka

Carried.

UNIVERSITY OF SASKATCHEWAN  
UNIVERSITY STUDENTS' COUNCIL  
**REQUEST FOR DECISION**

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**PRESENTED BY:**

  
\_\_\_\_\_  
Ashlee Smith  
Vice-President (Student Issues)

**DATE OF MEETING:** March 29, 2007

**SUBJECT:** 2007/08 StudentCare Contract

**DECISION REQUESTED:** It is recommended:  
That, for 2007/2008, the Health and Dental Plan fees remain constant, with the resulting surplus put towards a Contingency Fund with an eventual goal of self-insurance.

**CONTEXT AND BACKGROUND:**

Each year University Students' Council decides on the fees and the benefits for next year's Health and Dental Plan contract. Health and Dental Plan fees are based on the amount of claims that are submitted during the previous year.

If more claims are submitted than budgeted for in the fees, the fees must be increased to compensate for the shortfall. If less claims are submitted than budgeted for, Council typically decides to do one of two things with the surplus:

- Lower premiums, or
- Add benefits

Last year, USC voted to reduce the fees by \$9.74. This year, because of the premium guarantee the Executive secured in September, the fees do not need to increase, as there is currently a \$10.42/student surplus.

In the past, the USSU Health and Dental Plan has been fully insured by Sun Life Insurance. This means that if claims exceed fees (fee shortfall), Sun Life pays the difference and the Union is not impacted financially. However, if fees exceed claims (fee surplus), Sun Life keeps the surplus as profit and the Union sees no benefit.

This year, the Executive has been exploring the option of self-insurance. This would mean that any future surpluses would stay within the Union, rather than being paid to an insurance company as profit. However, this would also mean that the Union must be responsible for any shortfalls that may occur. In order to prepare for this possibility, the Union must create a modest Contingency Fund.

StudentCare has assured us that self-insurance is a viable and recommended option, as the Union's Health and Dental claims have stabilized over the last few years and can thus be easily predicted.

**PROPOSAL AND IMPLICATIONS:**

The attached document entitled "*USSU Health & Dental Plan Renewal Analysis for 2007-08*" provides an overview of the current Health and Dental Plan premiums and projected annual premiums for the coming year.

Following is a list of the fees students will be assessed under each scenario:

**Option 1: (Recommended)**

Under this proposal, the USSU Health and Dental Plan fees will remain constant, with the surplus put towards a Contingency Fund to be used for self-insurance.

**Fee Breakdown:**

\$135.36 – Health Plan

\$95.04 – Dental Plan

\$2.43 – University of Saskatchewan Administration Fee (fixed at 1%)

\$10.42 – Amount to be allocated to Contingency Fund

\$243.25 – TOTAL COST

**Option 2:**

Under this proposal, the USSU Health and Dental Plan fees will remain constant, with the surplus put towards added Health or Dental benefits, to be decided by Council.

**Fee Breakdown:**

\$135.36 – Health Plan

\$95.04 – Dental Plan

\$2.43 – University of Saskatchewan Administration Fee (fixed at 1%)

\$10.42 – Amount to be added to either Health or Dental fees for added benefits

\$243.25 – TOTAL COST

**Option 3:**

Under this proposal, the USSU Health and Dental Plan fees will increase, with the surplus put towards added Health or Dental benefits, to be decided by Council.

**Fee Breakdown:**

\$135.36 – Health Plan

\$95.04 – Dental Plan

\$2.43 – University of Saskatchewan Administration Fee (fixed at 1%)

\$??? – Amount to be added to either Health or Dental fees for added benefits

\$243.25 + ??? – TOTAL COST

**Option 4:**

Under this proposal, the USSU Health and Dental Plan fees will decrease, with no added benefits and no money put towards a Contingency Fund.

**Fee Breakdown:**

\$135.36 – Health Plan

\$95.04 – Dental Plan

\$2.33 – University of Saskatchewan Administration Fee (fixed at 1%)

\$232.73 – TOTAL COST

**CONSULTATION:**

This recommendation was developed by the Executive in conjunction with StudentCare over the course of the last ten months. Additional information on self-insurance was sought by the Executive and received from Campus Trust, StudentWise, and National Student Health Network during the Health and Dental Review Process undertaken earlier this year.

**SUMMARY:**

The proposal to have Health and Dental Plan fees remain constant for the 2007/08 academic year, with the surplus directed to a self-insurance Contingency Fund, is recommended for the following reasons:

-The Union will then have complete control over premiums and benefits, rather than being at the mercy of an insurance company.

-Health and Dental Plan surpluses will be kept within the Plan, and can be used for added benefits or premiums reductions, rather than being reaped as profit by an insurance company

**FURTHER ACTION REQUIRED:**

-Future Councils must set the Health and Dental Plan to contribute to the Contingency Fund until it reaches a safe amount.

-The Vice-President Student Issues, along with the Executive, must keep a close eye on premium costs, as a failure to set fees appropriately will result in money being taken from the Contingency Fund.

-A separate bank account must be established and maintained for Health and Dental Plan Contingency Fund use only.

-An annual accounting report should be created and presented to Council on the status of the Contingency Fund.

**ATTACHMENTS:**

1. *USSU Health & Dental Plan Renewal Analysis for 2007-08*

2006-2007 USC Attendance

Name	Sep. 21	Sep. 28	Oct. 05	Oct. 12	Oct. 19	Oct. 26	Nov. 02	Nov. 09	Nov. 16	Nov. 23	Nov. 30	Dec. 07
C. Abrametz	P	P	P	P	P	P	P	P	P	NM	P	A
R. Allan	P	P	P	P	P	P	P	P	P	NM	P	P
R. Bodani	A	P	P	P	P	R	P	P	P	NM	R	R
L. Buswell	A	R	A	A	A	A	P	P	A	NM	A	A
J. Chhokar	P	P	P	P	P	P	A	A	P	NM	P	A
A. Collins	P	R	R	P	P	P	P	P	P	NM	P	P
B. David	P	P	P	P	P	P	P	R	P	NM	P	R
C. Ewen	P	P	P	P	P	P	P	P	P	NM	P	P
B. Flavell	P	P	P	P	P	P	P	P	P	NM	P	P
M. Flintoft	P	P	P	P	A	P	P	P	A	NM	P	P
J. Grismer	P	R	P	P	R	P	P	P	P	NM	P	A
M. Harder	P	P	P	R	P	P	P	P	P	NM	P	R
K. Horvey	P	P	P	P	P	P	P	P	P	NM	P	P
N. Karkut	NYA											
K. Kirkness	NYA	P	NM	A	P							
C. Lang	P	P	P	P	P	P	P	P	P	NM	P	P
S. Leibel	A	P	P	P	P	P	A	A	P	NM	P	P
M. Leisle	P	P	P	P	P	R	P	P	P	NM	P	P
J. Mantyka	P	P	P	P	P	P	P	P	P	NM	R	R
A. C. Melendez	P	P	P	P	P	P	P	P	P	NM	P	A
T. Olson	NYA	NYA	NYA	NYA	NYA	NYA	P	P	P	NM	P	P
V. Paley	P	P	P	P	P	R	P	P	P	NM	P	P
S. Parker	P	P	P	P	P	A	P	R	P	NM	R	P
K. Rabyj	P	P	P	A	R	P	P	P	P	NM	P	A
E. Schultz	NYA	P	P	P	P	P	P	P	R	NM	P	P
A. Smith	P	R	P	P	P	P	P	P	P	NM	P	P
J. Steeves	P	P	P	P	P	P	P	P	P	NM	P	P
I. Umoh	P	P	P	P	P	P	P	P	P	NM	P	R

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

2006-2007 USC Attendance

Name	Dec. 14	Jan. 04	Jan. 11	Jan. 18	Jan. 25	Feb. 01	Feb. 08	Feb. 15	Feb. 22	Mar. 01	Mar. 08
C. Abrametz	P	P	A	P	P	P	A	NM	P	P	P
R. Allan	P	P	P	P	P	P	P	NM	P	P	P
R. Bodani	P	P	P	P	P	P	R	NM	P	P	A
L. Buswell	A	P	P	P	P	P	R	NM	P	P	P
J. Chhokar	P	A	P	P	P	P	P	NM	A	R	P
A. Collins	P	P	P	P	P	P	P	NM	P	P	R
B. David	R	P	P	P	P	P	P	NM	P	P	R
C. Ewen	P	P	R	A	P	P	R	NM	P	R	P
B. Flavell	P	P	P	P	P	P	P	NM	P	P	R
M. Flintoft	A	P	P	A	P	P	P	NM	P	R	A
J. Grismer	P	P	P	P	R	P	P	NM	P	P	P
M. Harder	P	P	P	P	P	P	A	NM	P	P	P
K. Horvey	A	P	P	P	P	P	P	NM	P	P	P
N. Karkut	NYA										
K. Kirkness	P	P	R	P	P	R	P	NM	R	P	P
C. Lang	P	P	P	P	P	P	P	NM	P	P	P
S. Leibel	P	P	P	P	P	P	R	NM	P	P	R
M. Leisle	P	P	P	P	P	P	P	NM	P	P	P
J. Mantyka	R	P	P	R	R	P	P	NM	P	R	P
A. C. Melendez	A	A	P	P	P	P	P	NM	P	P	P
T. Olson	R	P	R	P	P	P	P	NM	P	P	P
V. Paley	P	P	R	P	P	P	P	NM	R	P	P
S. Parker	P	P	R	P	P	A	P	NM	R	P	P
K. Rabyj	A	P	P	P	P	P	P	NM	P	P	P
E. Schultz	P	P	P	P	P	A	P	NM	P	R	P
A. Smith	P	P	P	P	P	P	P	NM	P	P	P
J. Steeves	R	P	P	R	P	P	P	NM	A	P	P
I. Umoh	R	P	P	P	P	R	R	NM	P	P	P

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

2006-2007 USC Attendance

Name	Mar. 15	Mar. 22	Mar. 29	Apr. 05							
C. Abrametz	P	P									
R. Allan	P	P									
R. Bodani	P	P									
L. Buswell	P	P									
J. Chhokar	P	P									
A. Collins	P	R									
B. David	P	P									
C. Ewen	P	A									
B. Flavell	P	P									
M. Flintoft	P	A									
J. Grismer	P	P									
M. Harder	P	P									
K. Horvey	P	P									
N. Karkut	P	P									
K. Kirkness	P	P									
C. Lang	P	P									
S. Leibel	P	A									
M. Leisle	R	P									
J. Mantyka	P	P									
A. C. Melendez	P	P									
T. Olson	P	P									
V. Paley	P	P									
S. Parker	P	P									
K. Rabyj	P	P									
E. Schultz	P	P									
A. Smith	P	P									
J. Steeves	P	P									
I. Umoh	P	P									

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting



# USSU Health & Dental Plan Renewal Analysis for 2007-08

## Introduction

- The insurance policies that underlie the GSA Health & Dental Plans are one-year contracts that must be renewed each September for the subsequent policy year.
- Lower than anticipated claims in the first semester (September – December 2006) created a unique opportunity to re-negotiate premiums mid-year and obtain a concession from the insurer. Effective January 1, 2007, premiums have been reduced by 5%, with a guaranteed renewal for the next policy year (2007-08) at this lower rate or better.

## Premiums and Claims

- Premiums are prospectively rated based on the following:  
Current Claims + Administrative Expenses + Anticipated Inflation = Premiums
- Inflation is the anticipated increase in the cost of various eligible products and services (i.e. prescription drugs, dental visits), independent of the usage of the Plan by students.
- Even if the volume of claims by students does not increase, we need to plan for potential increases in the cost of certain benefits. For example, the introduction of new prescription drugs on the market tend to be more expensive, and can have a noticeable impact on the cost of claims.

## 2007-2008 PLAN COST ANALYSIS

	Health	Dental	Total
Projected Claims 2007-2008	\$ 841,486	\$ 542,501	\$ 1,383,988
Enrolled units (using 2006-2007)	7,162	7,106	
Projected Claims per Enrolled Unit	\$ 117.49	\$ 76.34	
<b>Projected Annual Premium 2007-08</b>	<b>\$ 150.70</b>	<b>\$ 96.25</b>	<b>\$ 246.95</b>
Current Premium 2006-07 (prorated w/ 5% reduction as per JAN 07)	\$135.36	\$95.04	\$230.40
ANTICIPATED PREMIUM RENEWAL ADJUSTMENT	11.3%	1.3%	7.2%

### CURRENT PLAN FEES

2006-07 Plan Fees as Assessed	\$142.07	\$101.18	\$243.25
<b>2007-08 Premium, with 5% premium reduction guarantee as per negotiated premium guarantee Dec / 06</b>	<b>\$135.36</b>	<b>\$95.04</b>	<b>\$230.40</b>
U of S 1% Administration Fee	\$1.42	\$1.01	\$2.43
Anticipated amount to be allocated to USSU reserve fund 2007-08 if Plan fees remain unchanged	\$5.29	\$5.13	\$10.42

# **University Students' Council Agenda**

## **April 7<sup>th</sup>, 2007**

- 1. Adoption of an Agenda**
- 2. Introductions and Announcements**
- 3. Council Address**
- 4. Minutes and Reports for Information**
  - 4.1 USC Minutes – March 29<sup>th</sup>, 2007**
  - 4.2 Executive Committee Minutes**
  - 4.3 Academic Affairs Board Minutes and Report**
  - 4.4 Appointments Board Minutes and Report**
  - 4.5 Board of College Presidents**
  - 4.6 Code of Ethics Disciplinary Committee Minutes and Report**
  - 4.7 Elections Board Minutes and Report**
  - 4.8 External Affairs Board Minutes and Report**
  - 4.10 Student Issues Board Minutes and Report**
  - 4.11 Sustainability Board Minutes and Report**
- 5. Motions Arising from the Minutes and Reports**
- 6. Business**
  - 6.1 Studentcare Contract**
  - 6.2 Campus Groups Policy**
  - 6.3 Centre Policy**
- 7. New Business**
  - 7.1 Student Fee Increase**
- 8. Questions and Comments (30 minutes)**
- 9. Any Other Business**
  - 9.1 Confirmation of Restoration of Centres Funding**
- 10. Adjournment**

# University Students' Council

Minutes for Thursday, March 29<sup>th</sup>, 2007

## Present

Ryan Allan, President  
Brad Flavell, VP Academic Affairs  
Alice Collins, VP External Affairs  
Cody Lang, VP Operations & Finance  
Ashlee Smith, VP Student Issues  
Steven Leibel, Agriculture  
Tyler Olson, Arts & Science  
Josie Steeves, Arts & Science  
Cameron Ewen, Associated Res.  
Vogeson Paley, Commerce  
Kristina Rabjy, Education  
Ben David, Engineering  
James Mantyka, Engineering  
Katie Kirkness, Indigenous  
Itemobong Umoh, International  
Lane Buswell, Kinesiology  
Neil Karkut, Law  
Megan Harder, Nursing  
Cathryn Abrametz, Pharmacy & Nutrition  
Ellyse Schultz, St. Thomas More  
Matt Flintoft, WCV

## Also Present

Matt Leisle, Chair  
Ryan Dielschneider, Arts  
Michael Magnussen, Arts  
Lindsey Levesque, Commerce  
Scott Epp, Engineering  
Wendy Gillis, Sheaf  
Tamra Knaus, St. Thomas More  
Jasmine Liska, St. Thomas More

## Regrets

Ana Carolina Melendez, Commerce  
Jocelyn Grismer, Education  
Karla Horvey, Physical Therapy  
Stephanie Parker, St. Thomas More

## Absent

Jess Chhokar, Dentistry  
Rachana Bodani, Medicine

Meeting was called to order at 6:01 p.m.

### 1. Adoption of an Agenda

President Allan made two changes to the agenda. Move to include 7.2 Campus Groups Policy and 7.3 Centres Policies under New Business.

Move to approve the changes to the agenda.

**USC Motion256:** Allan/Lang Carried.

Move to adopt the agenda as amended.

**USC Motion257:** Lang/David Carried.

### 2. Introductions and Announcements

Councilor Rabyj stated that Councilor Grismer sent her regrets.

Councilor Schultz stated that Councilor Parker sent her regrets.

VP Collins stated that she had attended the budget announcement in Regina. There was another year added to the tuition freeze as well a graduate tax exemption was announced.

Councilor Horvey sent her regrets.

Councilor Melendez sent her regrets.

**4. Minutes and Reports for Information**

**4.1 USC Minutes**

Councilor Ewen was marked absent for the last meeting; however he was in attendance.

**5. Motions Arising from the Minutes and Reports**

Move to approve the minutes as amended.

**USC Motion258:** Lang/Smith Carried.

**7. New Business**

**7.1 Student Care Contract**

President Allan spoke to the format that the package was presented in. If council is in favor of the new format then all reports from the executive will be presented in this format in the future.

VP Smith stated that a vote would have to take place next week to approve the new Health and Dental Plan. This year there is an option of reducing the premiums. There is also the option of keeping the fees constant and putting the surplus towards more Health and Dental Plan Benefits or having the surplus put towards a contingency plan. Over the last couple of years this plan has stabilized and this puts us in the position of looking towards self-insurance. Right now the insurance company is taking all of the risk for the plan. This means that if the claims are less than the amount of premiums collected the insurance company gets to keep that surplus. However, if the claims are more than the premiums collected the insurance company absorbs that loss. What the Executive is recommending to council is that a contingency plan be started this year. This would make it possible to move towards self-insurance in the future.

Councilor Steeves wanted to clarify that the \$10.42 that was going to possibly be a reduction, how would that be put into a contingency plan and not go back to the insurance company?

VP Smith stated that along with the 5% reduction they secured in January the premiums are also in a position to be lowered. So the extra money that the USSU is collecting could be put into a contingency fund.

Councilor Paley wanted to clarify that the USSU would continue charging the students the same amount.

VP Smith stated that this was correct.

### **7.2 Campus Groups Policy**

VP Lang stated that the Executive and the Op/Fin board have been working on this policy for some time. The changes have already been budgeted for. The maximum funding has been changed from \$300 to \$1000. All of the funding and ratification applications will be able to be completed on-line. Hopefully this will allow us to serve the clubs better. Please look over the proposed changes, it will be voted on next week. Thank you to the Executive and the Op/Fin board for all the work that they have done on this policy change.

### **7.3 Centres Policies**

President Allan stated that the USSU Centres do not currently have policies that are outlined “on the books”. The ones that are there expired two or three years ago. It has been requested that the directors write new policies and bring those for ratification by council. This has been done. They will be coming here for voting next week, so as soon as the draft copies are ready they will be distributed.

## **8. Questions and Comments**

President Allan wanted to remind council of the Louis’ Birthday party taking place on April 3<sup>rd</sup> at 2pm. The Executive will also be planning the end of year Executive and Council social. Tentatively that will be after next weeks Council meeting. This event will be for Council Members Only.

Councilor Mantyka stated that he would not be attending meetings during finals.

President Allan stated that there would be this meeting and the next. That would allow them to coincide with the end of classes.

Councilor Harder stated that approximately three (3) meetings ago. She raised the issue of the nursing referendum regarding student fees. This passed by approximately 80%. This fee will go to creating a stronger student society for nursing students. Thank you to the USSU for your help.

VP Flavell wanted to announce that Councilor Mantyka was awarded with the Vera Pezer Award for MSC. Thank you and Congratulations.

Councilor Steeves was asked by asked by Krishna Datla to bring forward a complaint that although the executive have to submit accountability reports through out the year, the Centre Directors do not have to do the same. He requested that the centre directors give accountability reports in the future.

VP Smith stated that she had seen Mr. Datla earlier that day and suggested to him that he go and see the Centre Directors. In her role she does receive a report once

a month. Some of the activities at the Centres are very confidential and may not be appropriate for the general public. So this is something that the Directors should have input on.

**10. Adjournment**

Move to adjourn

**USC MOTION259:** David/Flavell

Carried



# USSU Food Centre Policy

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## **1. Preamble**

The University of Saskatchewan Students' Union (USSU) exists to represent, serve, and support the academic and non-academic needs of undergraduate students of the University of Saskatchewan through accountable, dynamic, and unified leadership. It also serves to protect and maintain the integrity of quality accessible public education.

The USSU Food Centre is a student initiative which arose because students recognized a need on campus for its services. The Food Centre Attendant position is funded by and for members of the USSU through annual student fees. All services of the Food Centre must be encompassed by the USSU's mission statement and guided by the values of innovation; integrity; mutual respect; professionalism; service; social, economic, and environmental responsibility; teamwork; and trust.

This policy is intended to outline the guiding principles surrounding the operation and structure of the USSU Food Centre.

## **2. Mission**

The USSU Food Centre strives to provide information, peer support and food hampers for students in need, as well as healthy food options for students and staff at reasonable and affordable prices.

## **3. Mandate**

The USSU Food Centre partners with the Saskatoon Food Bank to provide Food Hampers to students in need. The Food Centre also provides immediate food handouts, peer support and referrals when needed. In doing so, the Centre works to diminish hunger concerns for University of Saskatchewan students. The Food Centre also provides healthy food options to students and staff through partnership with the CHEP Good Food Box program throughout the year. The Food Centre also raises awareness of hunger issues and health options on campus and in the community.

## **4. Accountability**

The USSU Food Centre Attendant is ultimately responsible for the operation of the Food Centre, and will ensure that the services offered effectively meet the needs of students. The Food Centre Attendant shall report regularly to the USSU Human Resource Manager.

## **5. Membership and Volunteers**

### **5.1. Membership Criteria**

Membership in the Food Centre is available to all members of the University of Saskatchewan Students' Union (USSU).

### **5.2. A Member is a Person Who**

- Has completed a Centre Application and interview process; and
- Has been appropriately trained according to their duties by the Food Centre Attendant.

### **5.3. General Duties and Responsibilities of a Volunteer**

Duties and responsibilities of all members are to be determined by the Food Centre Attendant as they are subject to change.

### **5.4. Volunteer Concerns**

- If a volunteer has a problem with anything in the Food Centre, the first course of action is to talk to the Food Centre Attendant.
- If a volunteer has a problem with the Food Centre Attendant, a complaint can be lodged with the USSU Human Resource Manager.

## **6. Centre Operations**

The Food Centre's primary responsibility is to implement all aspects outlined in the Food Centre's Strategic Plan and ensure any discrepancies are addressed. Strategic plans are to be reviewed annually for accuracy and updated as required. All changes need to be reviewed and approved by the USSU Human Resource Manager prior to implementation. The Food Centre Attendant should convey to each volunteer the relevant aspects of the strategic plan and that they are expected to adhere to these requirements during scheduled shifts.

Should volunteer actions be in violation of such requirements, the Food Centre Attendant will follow a three step disciplinary process as follows:

1. First Offence – A verbal warning is administered by the Food Centre Attendant in private directly to the volunteer in question and provides clarification on how to rectify the situation. The Food Centre Attendant will notify the USSU Human Resource Manager, either verbally or in writing, that such action has taken place.
2. Second Offence – A written warning is prepared and administered by the Food Centre Attendant in private directly to the volunteer in question. A second verbal warning may be provided in addition to the written notification, if desired. The Food Centre Attendant will once again provide clarification on how to rectify the situation. The Food Centre Attendant will notify the USSU Human Resource Manager, either verbally or in writing, that such action has taken place.

3. Third Offence – The Food Centre Attendant will provide the individual involved notification of termination of volunteer status within the Food Centre in private. The Food Centre Attendant will meet with the USSU Human Resource Manager prior to this notification to ensure such action is justified. In the event that the individual in question is found to volunteer with more than one USSU Student Centre, a meeting will be scheduled consisting of the USSU Human Resource Manager, the Food Centre Attendant, and the Director of the other Student Centre to determine if the individual will be permitted to continue as a volunteer in the other Student Centre.

**7. Promotion of the Centre**

As the Food Centre Attendant is a USSU service, all promotional material created by the office should be done in coordination with the professional services of the USSU. All material must carry the current USSU logo.

**8. Policy Changes**

USSU policies are reviewed regularly and changes are implemented to reflect new information, structure, or other modifications. The USSU Food Centre Attendant will participate actively in formulating new policy in conjunction with the Human Resource Manager and may suggest revisions at any time. The revised policy will then be submitted to the Executive Council and, when the revisions are complete, to the University Students' Council for final approval.

This policy was approved by the University Students' Council in accordance with the regulations established by the USC for the adoption of policy.

Policy Number: _____	
Category: _____	
Policy Authority: _____	
<b><i>Attested to by:</i></b>	
_____	_____
President, Students' Union	Date of Adoption
_____	_____
General Manager	Human Resource Manager



# USSU Help Centre Policy

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## 1. Preamble

The University of Saskatchewan Students' Union (USSU) exists to represent, serve, and support the academic and non-academic needs of undergraduate students of the University of Saskatchewan through accountable, dynamic, and unified leadership. It also serves to protect and maintain the integrity of quality accessible public education.

The Help Centre is a student initiative which arose because students recognized a need on campus for their services. The Help Centre is funded by and for members of the USSU through annual student fees, is organized by the Help Centre Director, and run by approximately 40 volunteers each year. All services of the Help Centre must be encompassed by the USSU's mission statement and guided by the values of innovation; integrity; mutual respect; professionalism; service; social, economic, and environmental responsibility; teamwork; and trust.

This policy is intended to outline the guiding principles surrounding the operation and structure of the USSU Help Centre.

## 2. Mission

The USSU Help Centre's mission is to provide information, referrals and personal support relating to both academic and non-academic needs of undergraduate students in a confidential, informed and safe environment.

## 3. Mandate

The USSU Help Centre provides information, referrals, directions, and personal support to students and any other visitor to the University campus in need of assistance. The Help Centre is possible in large part to the volunteers who generously donate their time, enthusiasm, knowledge, and efforts to the service. The existence of Help Centre reflects the continuous needs students have surrounding successful completion of their University experience. In addition, the Help Centre strives to actively promote suicide awareness by providing training sessions to volunteers and by taking proactive education and awareness programming to students, staff, and faculty.

## 4. Accountability

The USSU Help Centre Director is ultimately responsible for the operation of the Help Centre office and will ensure that the services offered effectively meet the needs of students. The Help Centre Director shall report regularly to the USSU Human Resource Manager.

## **5. Membership and Volunteers**

### **5.1. Membership Criteria**

Membership in the USSU Help Centre is available to all members of the University of Saskatchewan Students' Union (USSU).

### **5.2. A Member is a Person Who**

- Has completed a USSU Volunteer Application and interview process;
- Has been appropriately trained as a front-line volunteer and/or peer supporter by the Help Centre Director; and
- Regularly works in the Help Centre for a minimum weekly time period as determined by the Help Centre Director.

### **5.3. General Duties & Responsibilities of a Volunteer**

- To be trained in basic peer supporting, with additional suicide intervention training (Applied Suicide Intervention Skills Training course) made available to those volunteers interested in being a regular peer supporter;
- To attend regular or general Help Centre meetings;
- To attend all Help Centre training sessions;
- To provide the services of the Help Centre in a non-discriminatory manner in accordance with their training; and
- To maintain regularly scheduled work hours in the Help Centre.

### **5.4. Volunteer Concerns**

- If a volunteer has a problem with anything in the Help Centre, the first course of action is to talk to the Help Centre Director.
- If a volunteer has a problem with the Help Centre Director, a complaint can be lodged with the USSU Human Resource Manager.

## **6. Centre Operations**

The Help Centre's primary responsibility is to implement all aspects outlined in the Help Centre's Strategic Plan and ensure any discrepancies are addressed. Strategic plans are to be reviewed annually for accuracy and updated as required. All changes need to be reviewed and approved by the USSU Human Resource Manager prior to implementation. The Help Centre Director should convey to each volunteer the relevant aspects of the strategic plan and that they are expected to adhere to these requirements during scheduled shifts.

Should volunteer actions be in violation of such requirements, the Help Centre Director will follow a three step disciplinary process as follows:

1. First Offence – A verbal warning is administered by the Help Centre Director in private directly to the volunteer in question and provides clarification on how to rectify the situation. The Help Centre Director will notify the USSU Human Resource Manager, either verbally or in writing, that such action has taken place.
2. Second Offence – A written warning is prepared and administered by the Help Centre Director in private directly to the volunteer in question. A second verbal warning may be provided in addition to the written notification if desired. The Help Centre Director will once again provide clarification on how to rectify the situation. The Help Centre Director will notify the USSU Human Resource Manager, either verbally or in writing, that such action has taken place.
3. Third Offence – The Help Centre Director will provide the individual involved notification of termination of volunteer status within the Help Centre in private. The Help Centre Director will meet with the USSU Human Resource Manager prior to this notification to ensure such action is justified. In the event that the individual in question is found to volunteer with more than one USSU Student Centre, a meeting will be scheduled consisting of the USSU Human Resource Manager, the Help Centre Director, and the Director of the other Student Centre to determine if the individual will be permitted to continue as a volunteer in the other Student Centre.

## 7. Promotion of the Service

As the Help Centre is a USSU service, all promotional material created by the Centre should be done in coordination with the professional services of the USSU. All material must carry the current USSU logo.

## 8. Policy Changes

USSU policies are reviewed regularly and changes are implemented to reflect new information, structure, or other modifications. The USSU Help Centre Director will participate actively in formulating new policy in conjunction with the Human Resource Manager and may suggest revisions at any time. The revised policy will then be submitted to the Executive Council and, when the revisions are complete, to the University Students' Council for final approval.

This policy was approved by the University Students' Council in accordance with the regulations established by the USC for the adoption of policy.

Policy Number: \_\_\_\_\_

Category: \_\_\_\_\_

Policy Authority: \_\_\_\_\_

***Attested to by:***

\_\_\_\_\_

\_\_\_\_\_

President, Students' Union

Date of Adoption

\_\_\_\_\_

\_\_\_\_\_

General Manager

Human Resource Manager



# USSU Pride Centre Policy

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## **1. Preamble**

The University of Saskatchewan Students' Union (USSU) exists to represent, serve, and support the academic and non-academic needs of undergraduate students of the University of Saskatchewan through accountable, dynamic, and unified leadership. It also serves to protect and maintain the integrity of quality accessible public education.

The USSU Pride Centre is a student initiative which arose because students recognized a need on campus for its services. The Pride Centre is funded by and for members of the USSU through annual student fees. All services of the Pride Centre must be encompassed by the USSU's mission statement and guided by the values of innovation; integrity; mutual respect; professionalism; service; social, economic, and environmental responsibility; teamwork; and trust.

This policy is intended to outline the guiding principles surrounding the operation and structure of the USSU Pride Centre.

## **2. Mission**

The USSU Pride Centre seeks to work with people of all sexual orientations and gender identities in an open and progressive environment that advocates, celebrates and affirms sexual and gender diversity.

## **3. Mandate**

The USSU Pride Centre provides information, support and advocacy around sexual orientation and gender identity issues. In addition to providing regular programming and basic services, including peer support, campus and community resources, workshops, social events, and discussion groups, the Pride Centre organizes and facilitates several annual events, including drag performances and awareness campaigns. The USSU Pride Centre offers public education to the University community and facilitates the Positive Space Campaign, a university-wide initiative designed to reduce the impact of homophobia and heterosexism on campus.

## **4. Accountability**

The USSU Pride Centre Director is ultimately responsible for the operation of the Pride Centre, and will ensure that the services offered effectively meet the needs of students. The Pride Centre Director shall report regularly to the USSU Human Resource Manager.

## **5. Membership and Volunteers**

### **5.1. Membership Criteria**

Membership in the USSU Pride Centre is available to all members of the University of Saskatchewan Students' Union (USSU).

### **5.2. A Member is a Person Who**

- Has completed a USSU Volunteer Application and interview process;
- Has been appropriately trained as a front-line volunteer and/or peer supporter by the Pride Centre Director; and
- Regularly works in the Pride Centre for a minimum weekly time period as determined by the Pride Centre Director.

### **5.3. General Duties & Responsibilities of a Member**

- To be trained in basic peer supporting, with additional suicide intervention training (Applied Suicide Intervention Skills Training course) made available to those volunteers interested in being a regular peer supporter;
- To attend regular or general Pride Centre meetings;
- To attend all Pride Centre training sessions;
- To provide the services of the Pride Centre in a non-discriminatory manner in accordance with their training; and
- To maintain regularly scheduled work hours in the Pride Centre.

### **5.4. Volunteer Concerns**

- If a volunteer has a problem with anything in the Pride Centre, the first course of action is to talk to the Pride Centre Director.
- If a volunteer has a problem with the Pride Centre Director, a complaint can be lodged with the USSU Human Resource Manager.

## **6. Centre Operations**

The Pride Centre's primary responsibility is to implement all aspects outlined in the Pride Centre's Strategic Plan and ensure any discrepancies are addressed. Strategic plans are to be reviewed annually for accuracy and updated as required. All changes need to be reviewed and approved by the USSU Human Resource Manager prior to implementation. The Pride Centre Director should convey to each volunteer the relevant aspects of the strategic plan and that they are expected to adhere to these requirements during scheduled shifts.

Should volunteer actions be in violation of such requirements, the Pride Centre Director will follow a three step disciplinary process as follows:

1. First Offence – A verbal warning is administered by the Pride Centre Director in private directly to the volunteer in question and provides clarification on how to rectify the situation. The Pride Centre Director will notify the USSU Human Resource Manager, either verbally or in writing, that such action has taken place.
2. Second Offence – A written warning is prepared and administered by the Pride Centre Director in private directly to the volunteer in question. A second verbal warning may be provided in addition to the written notification if desired. The Pride Centre Director will once again provide clarification on how to rectify the situation. The Pride Centre Director will notify the USSU Human Resource Manager, either verbally or in writing, that such action has taken place.
3. Third Offence – The Pride Centre Director will provide the individual involved notification of termination of volunteer status within the Pride Centre in private. The Pride Centre Director will meet with the USSU Human Resource Manager prior to this notification to ensure such action is justified. In the event that the individual in question is found to volunteer with more than one USSU Student Centre, a meeting will be scheduled consisting of the USSU Human Resource Manager, the Pride Centre Director, and the Director of the other Student Centre to determine if the individual will be permitted to continue as a volunteer in the other Student Centre.

**7. Promotion of the Service**

As the Pride Centre is a USSU service, all promotional material created by the office should be done in coordination with the professional services of the USSU. All material must carry the current USSU logo.

**8. Policy Changes**

USSU policies are reviewed regularly and changes are implemented to reflect new information, structure, or other modifications. The USSU Pride Centre Director will participate actively in formulating new policy in conjunction with the Human Resources Manager and may suggest revisions at any time. The revised policy will then be submitted to the Executive Council and, when the revisions are complete, to the University Students’ Council for final approval.

This policy was approved by the University Students’ Council in accordance with the regulations established by the USC for the adoption of policy.

<p>Policy Number: _____</p> <p>Category: _____</p> <p>Policy Authority: _____</p> <p><b><i>Attested to by:</i></b></p> <p>_____</p>
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President, Students' Union

Date of Adoption

\_\_\_\_\_

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General Manager

Human Resource Manager



# USSU Safewalk Policy

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## **1. Preamble**

The University of Saskatchewan Students' Union (USSU) exists to represent, serve, and support the academic and non-academic needs of undergraduate students of the University of Saskatchewan through accountable, dynamic, and unified leadership. It also serves to protect and maintain the integrity of quality accessible public education.

The USSU Safewalk program is a free service provided in partnership with Campus Safety, in order to maintain and promote the personal safety of everyone at the University of Saskatchewan. The USSU Safewalk program is funded by and for members of the USSU through annual student fees. Safewalk operates in accordance with the USSU's mission statement and is guided by the values of innovation; integrity; mutual respect; professionalism; service; social, economic, and environmental responsibility; teamwork; and trust.

This policy is intended to outline the guiding principles surrounding the operation and structure of Safewalk.

## **2. Mission**

Safewalk's mission is to encourage everyone who lives, works, studies or visits the University of Saskatchewan campus to be proactive about their personal safety, and to raise awareness of safety issues.

## **3. Mandate**

Safewalk provides safe escorts to or from a person's car, office or residence, on or within close proximity to campus (approximately a 30 minute walking radius). A strong partnership with Campus Safety allows for Safewalk to be a 24 hour, 7 days a week service. Safewalk is possible primarily due to the volunteers who generously donate their time, enthusiasm and efforts to the program. The existence of Safewalk is a testament to the concerns students have about safety on campus, and to students' desire to be active in maintaining a reasonable and sustainable level of safety on campus.

## **4. Accountability**

The USSU Safewalk Supervisor is ultimately responsible for the smooth and continuous operation of the USSU Safewalk program, and will ensure that the services offered effectively meet the needs of students. The Safewalk Supervisor will report regularly to the USSU Marketing Services Manager.

## **5. Membership and Volunteers**

### **5.1. Membership Criteria**

Membership with the USSU Safewalk program is available to all members of the University of Saskatchewan Students' Union (USSU).

### **5.2. A Member is a Person Who**

- Has completed a USSU Volunteer Application and interview process;
- Has passed a Criminal Background Check;
- Has been appropriately trained as a front-line volunteer by the Safewalk Supervisor; and
- Regularly works with Safewalk for a minimum weekly time period as determined by the Safewalk Supervisor.

### **5.3. General Duties & Responsibilities of a Volunteer**

- To be trained in basic volunteer duties;
- To attend regular or general Safewalk meetings;
- To attend all Safewalk training sessions;
- To provide the services of the Safewalk program in a non-discriminatory manner in accordance with their training; and
- To maintain regularly scheduled work hours in the Safewalk program.

### **5.4. Volunteer Concerns**

- If a volunteer has a problem with anything regarding Safewalk, the first course of action is to talk to the Safewalk Supervisor.
- If a volunteer has a problem with the Safewalk Supervisor, a complaint can be lodged with the USSU Marketing Services Manager.

## **6. Centre Operations**

The Safewalk Supervisor's primary responsibility is to implement all aspects outlined in the Safewalk Strategic Plan and ensure any discrepancies are addressed. Strategic plans are to be reviewed annually for accuracy and updated as required. All changes need to be reviewed and approved by the USSU Marketing Services Manager prior to implementation. The Safewalk Supervisor should convey to each volunteer the relevant aspects of the strategic plan and let them know that they are expected to adhere to these requirements during scheduled shifts.

Should volunteer actions be in violation of such requirements, the Safewalk Supervisor will follow a three step disciplinary process as follows:

1. First Offence – A verbal warning is administered by the Safewalk Supervisor in private directly to the volunteer in question and provides clarification on how to rectify the situation. The

Safewalk Supervisor will notify the USSU Human Resource Manager, either verbally or in writing, that such action has taken place.

2. Second Offence – A written warning is prepared and administered by the Safewalk Supervisor in private directly to the volunteer in question. A second verbal warning may be provided in addition to the written notification if desired. The Safewalk Supervisor will once again provide clarification on how to rectify the situation. The Safewalk Supervisor will notify the USSU Human Resource Manager, either verbally or in writing, that such action has taken place.
3. Third Offence – The Safewalk Supervisor will provide the individual involved notification of termination of volunteer status within the Safewalk program in private. The Safewalk Supervisor will meet with the USSU Human Resource Manager prior to this notification to ensure such action is justified. In the event that the individual in question is found to volunteer with more than one USSU Student Centre, a meeting will be scheduled consisting of the USSU Human Resource Manager, the Safewalk Supervisor, and the Director of the other Student Centre to determine if the individual will be permitted to continue as a volunteer in the other Student Centre.

## **7. Promotion of the Service**

As the Safewalk Supervisor is a USSU service, all promotional material created by the office should be done in coordination with the professional services of the USSU. All material must carry the current Safewalk and USSU logo.

## **8. Policy Changes**

USSU policies are reviewed regularly and changes are implemented to reflect new information, structure, or other modifications. The USSU Safewalk Supervisor will participate actively in formulating new policy in conjunction with the Marketing Services Manager and may suggest revisions at any time. The revised policy will then be submitted to the Executive Council and, when the revisions are complete, to the University Students' Council for final approval.

This policy was approved by the University Students' Council in accordance with the regulations established by the USC for the adoption of policy.

Policy Number: \_\_\_\_\_

Category: \_\_\_\_\_

Policy Authority: \_\_\_\_\_

***Attested to by:***

\_\_\_\_\_  
President, Students' Union

\_\_\_\_\_  
Date of Adoption

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General Manager

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Human Resource Manager

2006-2007 USC Attendance

Name	Sep. 21	Sep. 28	Oct. 05	Oct. 12	Oct. 19	Oct. 26	Nov. 02	Nov. 09	Nov. 16	Nov. 23	Nov. 30	Dec. 07
C. Abrametz	P	P	P	P	P	P	P	P	P	NM	P	A
R. Allan	P	P	P	P	P	P	P	P	P	NM	P	P
R. Bodani	A	P	P	P	P	R	P	P	P	NM	R	R
L. Buswell	A	R	A	A	A	A	P	P	A	NM	A	A
J. Chhokar	P	P	P	P	P	P	A	A	P	NM	P	A
A. Collins	P	R	R	P	P	P	P	P	P	NM	P	P
B. David	P	P	P	P	P	P	P	R	P	NM	P	R
C. Ewen	P	P	P	P	P	P	P	P	P	NM	P	P
B. Flavell	P	P	P	P	P	P	P	P	P	NM	P	P
M. Flintoft	P	P	P	P	A	P	P	P	A	NM	P	P
J. Grismer	P	R	P	P	R	P	P	P	P	NM	P	A
M. Harder	P	P	P	R	P	P	P	P	P	NM	P	R
K. Horvey	P	P	P	P	P	P	P	P	P	NM	P	P
N. Karkut	NYA											
K. Kirkness	NYA	P	NM	A	P							
C. Lang	P	P	P	P	P	P	P	P	P	NM	P	P
S. Leibel	A	P	P	P	P	P	A	A	P	NM	P	P
M. Leisle	P	P	P	P	P	R	P	P	P	NM	P	P
J. Mantyka	P	P	P	P	P	P	P	P	P	NM	R	R
A. C. Melendez	P	P	P	P	P	P	P	P	P	NM	P	A
T. Olson	NYA	NYA	NYA	NYA	NYA	NYA	P	P	P	NM	P	P
V. Paley	P	P	P	P	P	R	P	P	P	NM	P	P
S. Parker	P	P	P	P	P	A	P	R	P	NM	R	P
K. Rabyj	P	P	P	A	R	P	P	P	P	NM	P	A
E. Schultz	NYA	P	P	P	P	P	P	P	R	NM	P	P
A. Smith	P	R	P	P	P	P	P	P	P	NM	P	P
J. Steeves	P	P	P	P	P	P	P	P	P	NM	P	P
I. Umoh	P	P	P	P	P	P	P	P	P	NM	P	R

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

2006-2007 USC Attendance

Name	Dec. 14	Jan. 04	Jan. 11	Jan. 18	Jan. 25	Feb. 01	Feb. 08	Feb. 15	Feb. 22	Mar. 01	Mar. 08
C. Abrametz	P	P	A	P	P	P	A	NM	P	P	P
R. Allan	P	P	P	P	P	P	P	NM	P	P	P
R. Bodani	P	P	P	P	P	P	R	NM	P	P	A
L. Buswell	A	P	P	P	P	P	R	NM	P	P	P
J. Chhokar	P	A	P	P	P	P	P	NM	A	R	P
A. Collins	P	P	P	P	P	P	P	NM	P	P	R
B. David	R	P	P	P	P	P	P	NM	P	P	R
C. Ewen	P	P	R	A	P	P	R	NM	P	R	P
B. Flavell	P	P	P	P	P	P	P	NM	P	P	R
M. Flintoft	A	P	P	A	P	P	P	NM	P	R	A
J. Grismer	P	P	P	P	R	P	P	NM	P	P	P
M. Harder	P	P	P	P	P	P	A	NM	P	P	P
K. Horvey	A	P	P	P	P	P	P	NM	P	P	P
N. Karkut	NYA										
K. Kirkness	P	P	R	P	P	R	P	NM	R	P	P
C. Lang	P	P	P	P	P	P	P	NM	P	P	P
S. Leibel	P	P	P	P	P	P	R	NM	P	P	R
M. Leisle	P	P	P	P	P	P	P	NM	P	P	P
J. Mantyka	R	P	P	R	R	P	P	NM	P	R	P
A. C. Melendez	A	A	P	P	P	P	P	NM	P	P	P
T. Olson	R	P	R	P	P	P	P	NM	P	P	P
V. Paley	P	P	R	P	P	P	P	NM	R	P	P
S. Parker	P	P	R	P	P	A	P	NM	R	P	P
K. Rabyj	A	P	P	P	P	P	P	NM	P	P	P
E. Schultz	P	P	P	P	P	A	P	NM	P	R	P
A. Smith	P	P	P	P	P	P	P	NM	P	P	P
J. Steeves	R	P	P	R	P	P	P	NM	A	P	P
I. Umoh	R	P	P	P	P	R	R	NM	P	P	P

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

2006-2007 USC Attendance

Name	Mar. 15	Mar. 22	Mar. 29	Apr. 05							
C. Abrametz	P	P	P								
R. Allan	P	P	P								
R. Bodani	P	P	A								
L. Buswell	P	P	P								
J. Chhokar	P	P	A								
A. Collins	P	R	P								
B. David	P	P	P								
C. Ewen	P	P	P								
B. Flavell	P	P	P								
M. Flintoft	P	A	P								
J. Grismer	P	P	R								
M. Harder	P	P	P								
K. Horvey	P	P	R								
N. Karkut	P	P	P								
K. Kirkness	P	P	P								
C. Lang	P	P	P								
S. Leibel	P	A	P								
M. Leisle	R	P	P								
J. Mantyka	P	P	P								
A. C. Melendez	P	P	R								
T. Olson	P	P	P								
V. Paley	P	P	P								
S. Parker	P	P	R								
K. Rabyj	P	P	P								
E. Schultz	P	P	P								
A. Smith	P	P	P								
J. Steeves	P	P	P								
I. Umoh	P	P	P								

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

## USSU Elections Board Minutes Thursday March 22, 2007

**Attendance:** Ben David, Blair Pismo, Drew Dwernychuk, Jeff Galbraith, Jennifer Houser, (Jason Ventnor, Caroline Cottrell)

- I. Meeting called to order at 4:15 PM by the CRO
- II. Board Addressed Mr. Flavell's Complaint:
  - a. The Board identified two substantiated issues from 4 pages of complaints
    - i. Mr. Allan campaigning in computer labs
      - There is confirmed evidence that Mr. Allan campaigned in several computer labs including engineering during voting, which is contrary to electoral guidelines
    - ii. Mr. Allan misrepresented a material fact by asserting that he was a member of the Senate
      - Mr. Allan stated on the Students' First Party website that he was a member of the Senate, which after investigation by the board, proved to be false
  - The ACRO will provide reasons to Mr. Flavell regarding his other complaints
  - b. The Board then considered the other complaints against Mr. Allan and is satisfied that:
    - i. Mr. Allan campaigned in Residence buildings, even after being asked to leave by residence authorities;
    - ii. Mr. Allan has slandered the staff of the USSU repeatedly, both verbally and in print;
    - iii. Mr. Allan has attempted to intimidate the Elections Board and the CRO;
    - iv. Mr. Allan used USSU office material, equipment, and emails for campaign purposes;
    - v. Mr. Allan actively and knowingly violated the elections policy, that he helped to create.
  - These complaints were all verified and upheld to the satisfaction of the EB
  - c. The Board is convinced that Mr. Allan acted in a manner and used conduct that was unbecoming of a public official and as a candidate in this election.
    - Anonymous moves to disqualify Mr. Allan from the election
      - Anonymous seconds
      - **CARRIED** by secret ballot
- III. Concerning Ms. Collin's conduct in Residence

- The board received a complaint that Ms. Collins and Mr. Allan were campaigning in Residence. Mr. Lang was also present. They were asked to leave residence and refused to do so several times. As a result permission was obtained from University President MacKinnon to call Campus Security if they continued to defy the Residence authorities.
- It should be noted that Ms. Collins was accused of actively campaigning and that while Mr. Lang was present, he was not actively soliciting residence votes and disturbing anyones privacy
- Mr. David moves that Alice lose her \$100 registration fee rebate;
  - Seconded by Mr. Pizio
  - **CARRIED**

IV. Concerning Ms. Quaroni's unstamped leaflets:

- The Board was provided with evidence that Ms. Quaroni had passed out unapproved handbills.
- Ms. Quaroni herself came to the GM Designate to apologize
- Mr. Pizio moves that Ms. Quaroni's refund be limited to 40% of expenses;
  - Seconded by ACRO
  - **CARRIED**

V. Concerning Mr. Rooke's posters in classrooms:

- One of Mr. Rooke's posters was prominently displayed at the front of a lecture theatre above the professor's head during classes, this clearly violates campaign policy.
- Also Mr. Rooke has been accused of campaigning in Place Riel
- Mr. David moves that Mr. Rooke be reduced to 30% of his refund
  - Seconded by Mr. Pizio
  - **CARRIED**

VI. Concerning Mr. Pepler's Posters

- Several of Mr. Pepler's posters were removed by a student who found them offensive, despite prior vetting of the posters from the Woman's Centre and the Elections Board
- Mr. Pizio moves that Mr. Pepler receive a 65% re-imbusement of campaign expenses
  - Seconded by Mr. Dwernychuk
  - **CARRIED**

VII. Concerning Mass Emails

- ACRO noted that mass emails are no longer in violation of USSU Elections policy
- ACRO moves to omnibus all mass email complaints to inform the complainant to talk to their email provider or to the candidate in question
  - Seconded by Mr. Pizio
  - **CARRIED**

VIII. Other Business

- a. ACRO received a text message from an unknown sender on his cell phone to vote for Chris Costley, and the name was spelt incorrectly. No action was taken.

- b. A student complained that his mother accessed his PAWS account and voted for him. The ACRO recommended that the student guard his PAWS account information more closely but noted that he could not have one vote removed and another vote added to reflect his own preferences

IX. Results

- Results were viewed at 5:21 PM by the board members simultaneously. There was a screen capture provided by IT to corroborate the results in case any candidate requests an audit. The results are as follows:

***President-Elect:***

Name	Votes	Percent
<b>Pepler, James</b>	<b>1154</b>	<b>25.53%</b>
Rooke, Eddie	1046	23.14%
Flavell, Brad	935	20.68%
Quaroni, Norma	670	14.82%
Abstention	361	7.98%
Allan, Ryan	355	7.85%
	4521	

***VP (Student Issues)-Elect:***

Name	Votes	Percent
<b>Kenney, Nicole</b>	<b>1640</b>	<b>36.28%</b>
Lindgren, Kent	1114	24.64%
Abstention	1096	24.24%
Goff, Taryn	671	14.84%
	4521	

***VP (Academic Affairs)-Elect:***

Name	Votes	Percent
<b>Steeves, Josie</b>	<b>1849</b>	<b>40.90%</b>
Harder, Megan	1591	35.19%
Abstention	1081	23.91%
	4521	

***VP (Operations and Finance)-Elect:***

Name	Votes	Percent
<b>Ring, Jeremy</b>	<b>2404</b>	<b>53.17%</b>
Lang, Cody	1121	24.80%
Abstention	996	22.03%
	4521	

***VP (External Affairs)-Elect:***

Name	Votes	Percent
<b>Levesque, Lindsey</b>	<b>1219</b>	<b>26.96%</b>
Collins, Alice	1215	26.87%
Costly, Chris	1105	24.44%
Abstention	982	21.72%
	4521	

**2007/08 U of S Student Senators-Elect**

Name	Votes	Percent
<b>Cole, Evan</b>	<b>2323</b>	<b>14.51%</b>
<b>Lowenberger, Brea</b>	<b>2092</b>	<b>13.06%</b>
<b>Buchanan, Jade</b>	<b>2058</b>	<b>12.85%</b>
<b>Oleniuk, Trevor</b>	<b>2008</b>	<b>12.54%</b>
<b>Robinson, Derek</b>	<b>1781</b>	<b>11.12%</b>
<b>Gu, Yujing</b>	<b>1644</b>	<b>10.27%</b>
McShane, Keegan	1555	9.71%
Datla, Krishna	1342	8.38%
Thakur, Nathan	1210	7.56%
	16013	

- ACRO Moves to ratify the results pending any further complaints
  - Seconded by Mr. Pizio
  - **CARRIED**

X. Adjournment

- ACRO moves to adjourn
  - Seconded by Mr. Dwernychuk
  - **CARRIED**

## USSU Elections Board Minutes Thursday March 29, 2007

**Attendance:** Ben David, Blair Pisiso, Drew Dwernychuk, Jeff Galbraith, Jennifer Houser, Steven Leibel (Jason Ventnor)

- I. Meeting called to order at 4:35 PM by the CRO
- II. Board Addressed the Issue of Anonymity
  - The Board identified that the only situation where anonymity would be considered was when the complainant specifically requested it. This was upheld because the Board has operated in this way in the past.
- III. Concerning Mr. Datla's Complaint
  - Mr. Datla has noted that on the ballot, the radio button was by default set to "abstain", therefore most likely increasing the amount of abstention ballots that were cast. Mr. Datla feels that noting an abstention is different from choosing not to vote for a specific position.
  - The CRO suggested a new page for each position, but this was is unfeasible with PAWS current system.
  - The ACRO informed the Board that an older election program was used by IT in order to facilitate multiple Senate voting
  - The USSU will continue to work with PAWS in the future because developing its own election software would be redundant, and PAWS has a greater potential to reach the electorate via mass emails
  - ACRO is considering creating a ranking system, because a member needs to win 51% of a confidence vote, but not when he/she is running against 2 or more candidates. The current policy is therefore inconsistent.
- IV. Concerning Ms. Collin's Four Vote Loss
  - The Board provided Ms. Collins with the opportunity to audit her election results, but Ms. Collins declined
- V. Concerning Late Receipts
  - Mr. Rooke and Mr. Allan both submitted late receipts
  - USSU Election policy clearly states that receipts must be received by 4:00 on the last day of voting
  - ACRO noted that the Board has no right to over-rule explicit election policy
  - GMD needs time to do his job
  - Having the deadline set before results also reduces fraud.
  - Mr. Leibel moves to accept the late receipts
    - Seconded by Mr. David
    - **DEFEATED**
- VI. Concerning Facilities Management Division

- Several posters were ripped down by FMD before the midnight deadline on the final day of voting.
- FMD may not fully understand USSU policy
- ACRO noted that candidates are jointly seeking compensation
- ACRO will remind FMD of our policy to hopefully prevent a recurrence

VII. Concerning Posters that were left up after midnight on Thursday March 22nd

- Lindsey, Brad, Eddie, Students' First Party left posters up
- Approximately 20 out of 2000 posters were left up
- The Board excepted this as forgetfulness

VIII. Concerning Residence Complaints

- Many residence complaints were received about invasion of privacy
- However USSU Election policy was recently changed to have no jurisdiction over this
- It was suggested that instead the Board create an election forum in one of the residences next year likely in Marquis Hall during supper time
- Recommended no change in the current policy

IX. Adjournment

- Mr. David moves to adjourn
  - Seconded by Mr. Dwernychuk
  - **CARRIED**

## **USSU Elections Board Minutes Monday March 19, 2007**

**Attendance:** Jason Ventnor, Ben David, Blair Pisio, Steven Leibel, Jeff Galbraith, Jennifer Houser

**Absent:** Drew Dwernychuk

Meeting called to order at 7:32 am by the CRO

### **1. Board addresses Ms. Smith's Complaint**

- Complaint concerns Brad Flavell's leaked letter to the Sheaf.
- No proof of who leaked the letter
- Could speculate all day about who it was
- Can't punish everyone
- Elections Board does not have enough evidence at this time. If more evidence comes forward, we will pursue this matter further.
- Jennifer Houser moves to table the complaint
- 2nded by Jeff Galbraith
- **Motion Carried**

### **2. Mr. Buchanan's Complaint**

- Complaint concerns the content of Evan Cole's posters
- The Posters do not break any policy
- The posters do not offend any one candidate
- It's more of a poster placement issue and campaign strategy that the Election Board cannot interfere with
- Sarcasm is for the voters to decide if it is conduct unbecoming
- Jeff Galbraith moves to dismiss the complaint
- 2nded by Ben David
- **Motion Carried**

### **3. Ms. Smith's Complaint**

- Complaint concerns Jeremy Ring's on-line profile
- GMD and ACRO approved all submissions for candidate bio's on the USSU website
- Jeff asked all Election Board members to read the bio and give their decision
- Jeff Galbraith moves to table the complaint
- 2nded by Steven Leibel
- **Motion Carried**

#### 4. Mr. Ring's Complaint

- The complaint concerns the Students First party having 5 times the exposure in each building
- This is not the first slate, the Box Party from a few years ago did the same thing
- There is a loop hole in the policy, the Students First Party used it to their advantage
- Ben David moves to dismiss the complaint
- 2nded by Jennifer Houser
- **Motion Carried**

#### 5. Jeff Galbraith speaks about ballot on Paws

- There may be a problem with the new system Paws is using regarding the Senate vote and abstentions
- Jeff does not want to spoil the votes in order to account for the Senate vote
- He will be talking to Paws for a solution to the problem, and let the Elections Board know the results

#### 6. Articles written in the Sheaf from candidates

- There were two articles written by candidates published in the Sheaf
- Nicole Kenney and Krishna Datla both have articles
- Jeff Galbraith will speak with Charles Hamilton, editor of the Sheaf
- Election Board suggests finding out the cost of  $\frac{1}{4}$  page advertising in the Sheaf
- Jeff Galbraith moves to table the issue
- 2nded by Ben David
- **Motion Carried**

#### 7. Mr. Cole's Complaint

- The complaint concerns comments made by Ryan Allan at the Place Riel forum on Friday March 16, 2007
- Ryan had said some controversial statements about Evan
- Jeff Galbraith will forward the complaint to the Election Board for further discussion
- Blair Pisio moves to table the complaint
- 2nded by Ben David
- **Motion Carried**

## 8. Adjournment

- Motion to Adjourn by Steven Leibel
- 2nded by Blair Pizio
- **Motion Carried**



# USSU Victim Advocate Policy

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## 1. Preamble

The University of Saskatchewan Students' Union (USSU) exists to represent, serve, and support the academic and non-academic needs of undergraduate students of the University of Saskatchewan through accountable, dynamic, and unified leadership. It also serves to protect and maintain the integrity of quality accessible public education.

The USSU Victim Advocate is a student initiative arising because the students recognized a need on campus for its services. The Victim Advocate position is funded by and for members of the USSU through annual student fees. All services of the Victim Advocate must be encompassed by the USSU's mission statement and guided by the values of innovation; integrity; mutual respect; professionalism; service; social, economic, and environmental responsibility; teamwork; and trust.

This policy is intended to outline the guiding principles surrounding the operation and structure of the USSU Victim Advocate.

## 2. Mission

The mission of the USSU Victim Advocate is to provide a confidential, single contact point on campus for survivors of sexual assault, emotional/verbal/physical/sexual abuse, relationship violence, stalking, and harassment; and to address the systemic causes of these issues in a proactive way.

## 3. Mandate

The USSU Victim Advocate provides immediate support, information, referrals, and advocacy to survivors of sexual violence and/or their friends and family. In doing so, the Victim Advocate works to increase confidentiality; reduce the number of people to whom the survivor must disclose; provide clear and timely referrals to medical, legal, and support service providers; and ultimately ensure personal and academic stability. In addition, the Victim Advocate strives to actively address the systemic causes of sexualized violence and harassment by providing proactive education and awareness programming to students, staff, faculty, and the surrounding community.

## 4. Accountability

The USSU Victim Advocate is ultimately responsible for the operation of the Victim Advocate office, and will ensure that the services offered effectively meet the needs of students. The Victim Advocate shall report regularly to the USSU Human Resource Manager.

**5. Service Operations**

The Victim Advocate’s primary responsibility is to implement all aspects outlined in the Victim Advocate Strategic Plan and ensure any discrepancies are addressed. Strategic plans are to be reviewed annually for accuracy and updated as required. All changes need to be reviewed and approved by the USSU Human Resource Manager prior to implementation.

**6. Promotion of the Service**

As the Victim Advocate is a USSU service, all promotional material created by the office should be done in coordination with the professional services of the USSU. All material must carry the current USSU logo.

**7. Policy Changes**

USSU policies are reviewed regularly and changes are implemented to reflect new information, structure, or other modifications. The USSU Victim Advocate will participate actively in formulating new policy in conjunction with the Human Resources Manager and may suggest revisions at any time. The revised policy will then be submitted to the Executive Council and, when the revisions are complete, to the University Students’ Council for final approval.

This policy was approved by the University Students’ Council in accordance with the regulations established by the USC for the adoption of policy.

Policy Number: _____	
Category: _____	
Policy Authority: _____	
<b><i>Attested to by:</i></b>	
_____	_____
President, Students’ Union	Date of Adoption
_____	_____
General Manager	Human Resource Manager



# USSU Women's Centre Policy

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## 1. Preamble

The University of Saskatchewan Students' Union (USSU) exists to represent, serve, and support the academic and non-academic needs of undergraduate students of the University of Saskatchewan through accountable, dynamic, and unified leadership. It also serves to protect and maintain the integrity of quality accessible public education.

The USSU Women's Centre is a student initiative which arose because students recognized a need on campus for its services. The Women's Centre is funded by and for members of the USSU through annual student fees. All services of the Women's Centre must be encompassed by the USSU's mission statement and guided by the values of innovation; integrity; mutual respect; professionalism; service; social, economic, and environmental responsibility; teamwork; and trust.

This policy is intended to outline the guiding principles surrounding the operation and structure of the USSU Women's Centre.

## 2. Mission

The mission of the USSU Women's Centre is to take a vibrant and proactive approach to educating and informing the campus community about feminist issues and issues affecting women. We strive to provide a safe and positive environment to promote equality and equity while recognizing and celebrating difference within our diverse and dynamic community.

## 3. Mandate

The Women's Centre is a women's centered space to meet new people, build community, discuss and organize around current feminist issues. The Women's Centre facilitates educational workshops and promotes issues relevant to gender equity and equality on campus.

In addition to providing regular programming and basic services, including peer support, campus and community resources, workshops, social events, and discussion groups, the Women's Centre organizes and facilitates several feminist-driven annual events. These initiatives include the Take Back the Night march and rally, a ceremony for the December 6<sup>th</sup> National Day of Remembrance and Action on Violence Against Women, a major theatre project raising awareness around feminist issues, and an International Women's Day coffeehouse or speakers' event. The Director and volunteers develop these events with community partners.

#### **4. Accountability**

The USSU Women's Centre Director is ultimately responsible for the operation of the Women's Centre, and will ensure that the services offered effectively meet the needs of students. The Women's Centre Director shall report regularly to the USSU Human Resource Manager.

#### **5. Membership and Volunteers**

##### **5.1. Membership Criteria**

Membership in the USSU Women's Centre is available to all members of the University of Saskatchewan Students' Union (USSU).

##### **5.2. A Member is a Person Who**

- Has completed a USSU Volunteer Application and interview process;
- Has been appropriately trained as a front-line volunteer and/or peer supporter by the Women's Centre Director; and
- Regularly works in the Women's Centre for a minimum weekly time period as determined by the Women's Centre Director.

##### **5.3. General Duties & Responsibilities of a Member**

- To be trained in basic peer supporting, with additional suicide intervention training (Applied Suicide Intervention Skills Training course) made available to those volunteers interested in being a regular peer supporter;
- To attend regular or general Women's Centre meetings;
- To attend all Women's Centre training sessions;
- To provide the services of the Women's Centre in a non-discriminatory manner in accordance with their training; and
- To maintain regularly scheduled work hours in the Women's Centre.

##### **5.4. Volunteer Concerns**

- If a volunteer has a problem with anything in the Women's Centre, the first course of action is to talk to the Women's Centre Director.
- If a volunteer has a problem with the Women's Centre Director, a complaint can be lodged with the USSU Human Resource Manager.

#### **6. Centre Operations**

The Women's Centre's primary responsibility is to implement all aspects outlined in the Women's Centre's Strategic Plan and ensure any discrepancies are addressed. Strategic plans are to be reviewed annually for accuracy and updated as required. All changes need to be reviewed and approved by the USSU Human Resource Manager prior to implementation. The Women's Centre

Director should convey to each volunteer the relevant aspects of the strategic plan and that they are expected to adhere to these requirements during scheduled shifts.

Should volunteer actions be in violation of such requirements, the Women's Centre Director will follow a three step disciplinary process as follows:

1. First Offence – A verbal warning is administered by the Women's Centre Director in private directly to the volunteer in question and provides clarification on how to rectify the situation. The Women's Centre Director will notify the USSU Human Resource Manager, either verbally or in writing, that such action has taken place.
2. Second Offence – A written warning is prepared and administered by the Women's Centre Director in private directly to the volunteer in question. A second verbal warning may be provided in addition to the written notification if desired. The Women's Centre Director will once again provide clarification on how to rectify the situation. The Women's Centre Director will notify the USSU Human Resource Manager, either verbally or in writing, that such action has taken place.
3. Third Offence – The Women's Centre Director will provide the individual involved notification of termination of volunteer status within the Women's Centre in private. The Women's Centre Director will meet with the USSU Human Resource Manager prior to this notification to ensure such action is justified. In the event that the individual in question is found to volunteer with more than one USSU Student Centre, a meeting will be scheduled consisting of the USSU Human Resource Manager, the Women's Centre Director, and the Director of the other Student Centre to determine if the individual will be permitted to continue as a volunteer in the other Student Centre.

## **7. Promotion of the Service**

As the Women's Centre is a USSU service, all promotional material created by the office should be done in coordination with the professional services of the USSU. All material must carry the current USSU logo.

## **8. Policy Changes**

USSU policies are reviewed regularly and changes are implemented to reflect new information, structure, or other modifications. The USSU Women's Centre Director will participate actively in formulating new policy in conjunction with the Human Resources Manager and may suggest revisions at any time. The revised policy will then be submitted to the Executive Council and, when the revisions are complete, to the University Students' Council for final approval.

This policy was approved by the University Students' Council in accordance with the regulations established by the USC for the adoption of policy.

Policy Number: _____
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Category: \_\_\_\_\_

Policy Authority: \_\_\_\_\_

***Attested to by:***

\_\_\_\_\_  
President, Students' Union

\_\_\_\_\_  
Date of Adoption

\_\_\_\_\_  
General Manager

\_\_\_\_\_  
Human Resource Manager