

University Students' Council Agenda

Saturday, May 31st, 2008

- 1. Adoption of an Agenda**
- 2. Introductions and Announcements**
 - 2.1 Welcome from President Steeves**
- 3. Council Address**
- 4. Minutes and Reports for Information**
 - 4.1 USC Minutes –April 3rd, 2008**
 - 4.2 Executive Committee Minutes - April 15th, 2008 & May 12th & 20th, 2008**
 - 4.3 Academic Affairs Board Minutes and Report – March 20th, 2008**
 - 4.4 Appointments Board Minutes and Report – September 28th, 2007**
 - 4.5 Board of College Presidents**
 - 4.6 Code of Ethics Disciplinary Committee Minutes and Report**
 - 4.7 Elections Board Minutes and Report – April 10th, 2008**
 - 4.8 External Affairs Board Minutes and Report – March 10th, 2008**
 - 4.9 Operations & Finance Board Minutes and Report – April 1, 2008**
 - 4.10 Student Issues Board Minutes and Report – March 4th, 2008**
 - 4.11 Sustainability Board Minutes and Report – February 1st, 2008**
- 5. Motions Arising from the Minutes and Reports**
- 6. Business**
- 7. New Business**
- 8. Questions and Comments (30 minutes)**
- 9. Any Other Business**
 - 9.1 Place Riel Renovation**
 - 9.2 Sheaf Fee Increase**
- 10. Adjournment**

University Student Council
Minutes for Thursday, April 3, 2008

Present

James Pepler, President
Jeremy Ring, VP Operations & Finance
Josie Steeves, VP Academic Affairs
Keith Kuspira, Engineering
Karla Horvey, Physical Therapy
Elyse Schultz, St. Thomas More
Jim Lawrence, Kinesiology
Katelyn McAuliffe, Commerce
Satoshi Shibata, International
Dylan Rose, Indigenous
Warren Kirkland, Associated Res.
Breanne Gentner, Education
Jean-Paul Cote, Agriculture
Jessica Wales, WCV
Nick Peti, Medicine
Neil Karkut, Law
Sheila Laroque, Arts & Science
Megan Harder, Nursing
Alexandra Mitchell, Commerce
Adam Abdulla, Dentistry
Elvis Kambeitz, Education
Tyler Olson, Arts & Science

Also Present

Caroline Cottrell, USSU GM
Sue Long, University Admin.
Doug Tremblay, FMD
Justin Wotherspoon, Saunders, Evans
Thomas Dehod, Commerce
Chelsea Tomcala, Agriculture
Saran Begbie, WCV
Colin Hartl
Kim Dancey, Commerce
Matt Leisle, USC Chair
Michael Atkin, Engineering

Regrets

Lindsey Levesque, VP External Affairs
Nicole Kenney, VP Student Issues

Meeting was called to order at 6:01pm

1. Adoption of an Agenda

Move to adopt the agenda

USC Motion175: Horvey/Lawrence

Carried

2. Introductions and Announcements

VP Ring introduced Sue Long from Financial Services Division, Doug Tremblay the Associate Director of Accounting, Colin Hartl from FMD and Justin Wotherspoon from Saunders, Evans Architects.

Councilor Wales introduced Saran Begbie the MSC for WCV next year.

Councilor McAuliffe introduced Kim Dancey and Tom Dehod the MSC's for the Edwards School of Business next year.

Councilor Shibata introduced Adeyem Aderonkeis (Check Spelling) the incoming President of the International Students Association.

Councilor Schultz sent regrets on behalf of Councilor Knaus.

President Pepler sent regrets on behalf of VP Levesque and VP Kenney.

3. Council Address

3.1 Presentation by Saunders Evans Architects

Move to informality

USC Motion 176: Pepler/Atkin

Carried

Presentation given by the Project Manager, Justin Wotherspoon.

The purpose of the presentation is to bring Council up to speed on the Place Riel Renovation Project. Due to time constraints this evening there will not be the opportunity to look at what has gone on over the past several years.

For those of you familiar with the project you know that it involves renovation to the lower level of Place Riel, renovation and expansion to the Main floor, an addition of a second floor as well as another two floors.

One of the first things of note is the escalator. There will not be escalators in this project. Instead there will be steel stairs in their place. At the bottom of the main stairs there will be a food court with seating for approximately 200. The Campus Computer Store and possibly The Cove will also be located here. The USSU offices will be moving out of this area. The International Students Office will be potentially moving to where The Cove is currently. There is the proposal that the elevator will also be moving. This will provide improved access.

The ground floor level layout is different than what you may have seen before. The corridors will be kept wide with improved seating. There will still be ATM's. To increase visibility a portion of the USSU offices and council chamber will be moved to this level. The remainder of the USSU offices will be on the next level. The Information Centre will remain on the main floor. There will also be the Pharmacy and a Student Health Centre. There is the potential for Kiosk's and other retail space in this area. This is planned to be a very open space.

The second floor as mentioned will contain some of the USSU offices. Due to some of the changes there is now more room available for these offices.

The third and fourth floor levels are currently University space. It is approximately 650 square meters per floor of space.

There is hope that the original time line can be met. As far as budget goes it seems to be right on track with these plans.

Councilor Shibata asked with the relocation and expansion of the Global Commons space can you tell us how many offices will be contained in the space and if there will be a board room?

Colin Hartl replied that he was unsure of the exact number. The space is larger, however the exact layout is not yet known.

GM Cottrell informed council that the other architects had met with the directors from Global Commons that afternoon to get more detail on what they wanted and what they needed in this space.

Councilor Cote enquired as to the size of the Council area and the number of people it will be able to accommodate.

Mr. Wotherspoon indicated that the room would accommodate approximately 50 people.

Councilor Cote asked for clarification on the access to the second floor.

Mr. Wotherspoon replied that the second floor is currently planned to be a private space for the USSU. One of the elevators would have access to this floor with a key system. It will not be accessible by the general public. This concept is being reviewed at present.

Councilor?? asked if there was a reason other than privacy that certain elevators only go to the second floor and not further.

Mr. Wotherspoon replied that that is part of the discussions right now, how will all of the elevators and the vertical flow happen.

Councilor Kirkland asked if there were plans to move Jugo Juice and the Extreme Pita.

Mr. Wotherspoon stated that there is a plan to move those two operations.

Councilor?? asked if the floor plans could be made available outside of this meeting.

GM Cottrell replied that yes they will be available to look at on the new Place Riel website very soon.

??? enquired if there will be a water fountain in the new building?

3.2 Accounting for Renovations – Sue Verhille-Long and Doug Tremblay

Presentation given by Sue Verhille-Long.

The information being given tonight is in regards to the main accounting procedures that will be used in regards to the Place Riel renovation. The two processes that will be looked at tonight are the one regarding invoice payment and the other is regarding construction draws. Doug Tremblay will be giving an overview of the financial reports.

The processes are still being refined. What is being presented here is an overview. The next step will be to provide step-by-step information and make sure that it satisfies the USSU's needs.

Facilities Management will receive the invoices. They will then be forwarded to the Project Manager, Justin Wotherspoon, for approval. Once the invoices have been approved they will be forwarded to the USSU for their approval as well. The USSU will maintain a copy of all of the invoices. After this the invoices are returned to FMD and they do an approval as well. After all of the approvals are obtained then the invoices are paid through the University's financial system. Once the invoices are paid that will be reflected in the projects cost account. There will be a project report generated that will compare the actual expenditures the budgeted amounts.

Once the University has paid the invoices they will invoice the USSU. That invoice will be used to prepare the Construction Draw Certificate that is required by TD First Nations Bank. Once the certificate is prepared and approved the USSU will request loan proceeds from the bank. Once the USSU deposits this money they will pay the University.

Doug Tremblay presented the Project Cost of Construction Summary. This summary will allow everyone to track expenditures as they happen. The process will track expenditures made through the invoicing process. The cost report will be generated on a monthly basis to assist in the project management and funds management. This will be a very detailed summary of the project.

Councilor ??? asked if the extensive nature of the accounting process would cause any delays in payments?

Doug Tremblay replied that there is a 30 day payment policy in all of their contracts. The process in place ensures that invoices will be paid within that time frame.

GM Cottrell thanked all of the presenters for their time.

3.3 Presentation by Caroline Cottrell on the Louis' Study

Caroline introduced Freda Salikin, Facilities and Operations manager for the USSU and Jason Kovitch the Food and Beverage Manager for Louis'.

The reason this study was undertaken is that since approximately 2003 there has been significant criticism of Louis'. Many of these criticisms have been based on erroneous information. Even though this is the case the USSU management is always looking for ways to improve. This study was authorized by last years USC.

- Please refer to the attached Power Point for this report.

Councilor Harder asked if any definitive changes have been made at Louis' after this study?

Jason Kovitch replied that the recommendations that can be acted on by Louis' management would all be explored. With the survey just being presented there will need to be some time for reflection.

Councilor Olson asked about the cover charge for Dollar Draft night and if it has made a difference in profit?

Jason Kovitch replied that yes this has helped with the profit for this night.

Councilor ?? asked who was responsible for parking for the Thursday night Beach Volleyball?

Jason Kovitch replied that parking is the University's domain and they feel it is reasonable to ticket vehicles that are not in a lot and that the \$2 fee for the parkade is also reasonable. Parking is always a barrier to getting people to come to campus for events or promotions.

Councilor?? suggested that the cover be waived for designated drivers. To his knowledge there is no other bar in the city that does this.

Chair Leisle asked that if there are specific suggestions that councilor approach management at a later date.

Councilor ?? asked how many other University pubs or bars run a deficit?

GM Cottrell replied that when she questioned other Students' Unions few were willing to respond and of the approximately 12 that did 10 were running a deficit. Unfortunately because we do not know how these groups are doing their accounting this is not necessarily usable information.

Councilor ?? asked why Louis' is not an Off Sale outlet?

Jason Kovitch responded that the university will not even entertain the idea of an Off Sale at Louis'.

Councilor Shibata asked if there were any plans in the menu to cater to the International Students. Currently 10% of the Undergraduate students are International Students.

Jason Kovitch replied that there are elements of the menu that do this. This is something that will be worked on, among other things, over the next year.

Move to Formality

USC Motion177: Ring/Atkin

Carried

4. Minutes and Reports for Information

4.1 USC Minutes – March 27,2008

Councilor Peti asked if it was possible to amend his attendance for March 20th?

He was instructed to make a motion under number 5.

4.7 Election Board Minutes – March 28,2008

Councilor Harder questioned why the Elections Board did not make a second call for Senate Nominations after there were insufficient applications? She also asked if there was a date for a By-election?

Move to grant GM Caroline Cottrell speaking rights.

USC Motion 178: Harder/Schultz Carried

GM Cottrell expressed her apologies for exceeding her authority in this matter. The Senate is part of the University; the Senate elections are done with the USSU elections as a courtesy. There will be discussions about whether this will continue. There will be no By-election until the fall.

Councilor Harder questioned if it was too late for the EB to make a second call?

GM Cottrell offered to email that information once she could look at a calendar of the time line in question.

5. Motions Arising from the Minutes and Reports

Move to adopt the Minutes and Reports as presented

USC Motion179: Kirkland/Ring Carried

Move to have Councilor Peti listed as regrets for the March 20, 2008 meeting.

USC Motion180: Peti/Steeves Carried

8. Questions and Comments

Councilor Schultz read the following from Councilor Knaus.

Accountable and Transparent. Everyone's favorite buzz words. But what do they really mean? To me having 3 presentations right before exams is not a good practice. Most of the student Union Executive councils have no meetings left so we will be unable to give a full report of the presentations to them. I understand that we have written documents but it is not the same. I also understand these are scheduled USC meetings. I am not suggesting we have another since our council the STMSU has finished for the year and we all have exams to prepare for. However, I do think it is important that next years council receive these reports again so there is a chance for some open communication lines. Simply giving a presentation is not enough to ensure transparency. Timing is everything and this is not good timing. I know that the reports were probably not ready in January, but we could have dealt with presentations of this nature much more effectively

then. It is not in my nature to miss meetings, but I must be a student tonight. Thanks for understanding. Councilor Knaus.

Councilor Schultz expressed her agreement with the above statement. She acknowledged that the reports were informative and encouraged that next years council be given the same presentations.

GM Cottrell stated that the reports given tonight were presented to Council as rapidly as possible. The drawings for the renovation were received from the architect this morning Around the Place Riel project there will be reports every second week next year.

VP Ring the motion to have 3.2 – Accounting for Renovation was moved March 20, 2008. That means that the turn around on that report was 14 days.

Councilor Kirkland expressed his confidence that the USSU has done a very good job of being transparent in regards to the Place Riel renovations.

VP Steeves reminded councilors of the General Academic Assembly on April 8th.

Councilor Harder expressed her thanks to everyone on Council this year for all of their hard work.

Councilor Kambeitz expressed his gratitude for the presentations.

9. Any Other Business

VP Ring Integrated Design has provided a preliminary report on the Place Riel renovations. Currently the project has 36 points. For reference, to receive a LEED Silver we require 33.

VP Ring also reminded everyone about Decepticon this coming weekend.

President Pepler offered a copy of the History of the USSU to all Councilors. He also thanked Councilors for their work this year.

Chair Leisle expressed his thanks to President Pepler and the Executive for the opportunity to chair this year. There has been a lot accomplished this year and council deserves a pat on the back.

10. Adjournment

Move to adjourn

USC Motion 181: Cote/Shibata

Carried

Louis' Study Final Report

Prepared by: J. Galbraith, LL.B.
For: C. Cottrell, General Manager
University of Saskatchewan Students' Union (USSU)
January 18, 2008

Why a study?

- Since the 2003 renovation, Louis' has been subjected to significant criticism
- Much of the criticism is based on erroneous assumptions, and incomplete or misleading information
- Apparently there is a pervasive belief that eating and drinking at a bar provide complete expertise on how to run it
- However, management is always looking for ways to improve, so it fully supports this study

What I did

- Read 15 textbooks on food and beverage management; particularly those discussing educational settings
- Reviewed over 30 years of USC minutes; which I would estimate amounted to 120,000 pages of material
- Visited every major college and university in Western Canada; and have reported on 28 of them herein
- Observed various Louis' functions including: beach volleyball, weddings, Huskie football, Welcome Week, and Coco Loco
- Interviewed many of the current and former management, staff, and USSU Executive

What I did NOT do

- For various reasons, mostly related to scheduling conflicts, I regret that I did not get to meet at length with:
 - Freda Salikin (Facilities and Operations Manager) - has been an integral part of both the PRS and the USSU eras
 - Norman Parchman (Kitchen Manager) - produces great food quickly, but got extremely busy during the CUPE strike
 - Donna Cram (Faculty Club) – oversees alcohol sales and weddings, at a prosperous “members only” facility
 - Greg Fowler (U of S Consumer Services) – might be interesting to hear their thoughts on Louis', especially regarding meal plans
 - Bar Managers at other campuses – I wanted my first visit to be as a “secret shopper”, but intended to follow up if time permitted

What this report is

- A ton of information, but only a snapshot of the available data
- A history of the birth and growth of Louis'
- A look at Louis' philosophy; past, present, and future
- A survey of what other schools are doing
- A way for our members to offer input

- A summary of what I've been doing for the last 6 months
- Short enough for the average person to read, and in a format that lends itself easily to presentation (if desired)
- It also represents over 420 hours of work, so I hope that the USSU and USC feel that students have gotten good value

Four Major Aspects

- Philosophical
- Comparative
- Operational
- Financial

1970s– Where it all began

- Louis' was essentially a private club in Upper MUB which required special occasion license
- University of Saskatchewan Students' Union (USSU) started to lobby the Provincial Government to amend the legislation in order to get a full license - keeping in mind that at this time patrons needed a server to move a beer for them from one table to another - drinkers had to be seated at all times and there were no bars on the east side of the river except the Sutherland
- U of S was "positive" and "supportive" - any license granted would be in its name, and all revenues would be shared (12 oz beer cost \$1.25)
- Proposed sale of alcohol was "an extension of service", and specifically NOT "a profit making venture"

1970s' - continued

- USC had a very ambitious plan for 500 seat restaurant and club with full service and shows
- Promised "responsible" and "professional" management – i.e. daily operations overseen by full-time, permanent, non-students
- 1976 USC confirmed Louis' as non-commercial venture - a service for students
- Opened under special permit from 12 - 1:30 and 7:30 - 11:30 Wednesday to Friday
- Government provided a new type of license in 1979 for a cocktail lounge

1970s – Place Riel Society

- Place Riel Society (PRS) was formed, and took control of the Memorial Union Building (MUB) from the USSU
- Was a suggestion that Louis should be located in the proposed new building
- It would be open six days a week but the cocktail license would not allow pitchers, mingling, live music or disc jockeys
- Decided to seek a Club license - members only

1980s

- In the early 1980s Louis' was denied space in Upper Marquis and in Upper MUB - new Place Riel Building continued to be promoted as a possible location
- This didn't happen and on June 17, 1981 Louis' in the current location was opened - a 12 oz beer cost \$1.25
- Throughout the 1980s revenues didn't meet budget but still provided revenue to USSU
- 1985 death in Seager Wheeler - led to a temporary ban on alcohol on campus

1980s' - continued

- Demand for new décor started
- Simultaneously, USC stopped collecting the infrastructure fee because of the amount of money still in the Trust Fund following the completion of Place Riel
- By the late 1980s Louis was holding up to 20 events a month
- Total USSU revenues - \$550K - Louis' budget >\$1million

The '90s - Consolidation

- At the beginning of the 1990s Louis' was making enough money to prevent USSU from a \$.5 million dollar deficit
- 1991 - Major renovation conducted
- Also in the 1990s - amalgamation of PRS and USSU - Sheaf became "independent" in 1996
- In 1997 Louis' hosted 187 bands and managed at \$55k surplus but paid no rent

2000s – Controversy

- 2000 - USC sought permission for a \$31 million renovation to Place Riel and the MUB
- This failed so decision was made to renovate Louis' using the last \$4.7 million in the trust fund
- Predicted revenues of \$1.8 million but this did NOT happen
- In 2003 full service, renovated Louis's opened amid controversy
- Ran with a deficit of \$300k that year and had deficits every year subsequent

2000s - Controversy

- By 2005 deficit was reduced to \$62k
- 2006 was dominated by the CFS referendum controversy but Louis' continued to grow
- 2007 - Executive recommend and USC accept need for this study
- January 2008 actuals - \$23,371.00 in the black

USC Business of last 35 years

Roughly in order of time spent (from most to least):

- 📁👉 Tuition and Fees
- 📁👉 CFS / CASA
- 📁👉 The Sheaf
- 📁👉 CJUS
- 📁👉 Place Riel
- 📁👉 Transit / Parking
- 📁👉 Health and Dental Plans
- 📁👉 Various Social Justice Issues
- 📁👉 Changing its Constitution and Bylaws
- 📁👉 Municipal, Provincial, and Federal Elections

N.B. That Louis' did not even make the Top Ten (until 2006)

Comparative Aspect

- Comparisons to local establishments are truly situations of "apples and oranges"; for example:

- The Faculty Club is for members only
- Alexander's is way too small to host live shows
- The Sutherland is not walking distance, and has a tiny menu
- The Pat used to be dumpy (but was just renovated)
- The Long Branch is just for two-stepping
- Overdrive is really only a nightclub
- Amigo's is probably the closest match, but it still doesn't do everything that Louis' does; and is not just for students
- However, comparisons to other campus bars are useful; and I have found that each one is similar, but unique. The full study provides comparisons with 28 schools - for brevity - four are presented here

University of Alberta

- Located in Edmonton, AB (metro pop. ~ 1.0 million)
- School: <http://www.ualberta.ca/> ~36,600 students (res. ~ 4,000)
- Student Society: <http://www.su.ualberta.ca/>
- Campus Bars: **Dewey's, Dinwoodie Lounge, and The RATT**
 - **Dewey's** (in the old Power-Plant building)
 - Open Mon – Fri 8am to 8pm
 - Essentially a licensed coffee shop
 - Nice atmosphere, but lots of unused space
 - **Dinwoodie Lounge** (second floor of the SUB)
 - Open for banquets, dances, and live bands
 - Really a multi-purpose space (400 seated)
 - Freight elevator and large stage but low ceiling
 - **The RATT** (i.e. The Room At The Top (of the SUB))
 - Open Mon – Sat 11:00am to 8pm (sometimes later)
 - Incredible 270 degree views of Edmonton – weird for a sports bar
 - Limited selection of below-average pub fare, expensive drinks, and *indifferent service*
 - All locations were virtually empty, even at supper; despite drinking age = 18

University of Calgary

- Located in Calgary, AB (metro pop. ~ 1.1 million)
- School: <http://www.ucalgary.ca/> ~ 28,000 students
- Student Society: <http://www.su.ucalgary.ca/>
- Campus Bars: **The Den and Black Lounge** – entrance of SUB
 - **The Den** (downstairs) is a quirky pub with a small dance floor
 - **Black Lounge** (upstairs) is a cozy lounge with big fireplace
 - Food Menu (43 items)
 - 8 appetizers and 10 salads/soups
 - 7 burgers and 10 sandwiches
 - 2 entrees and 6 pizzas
 - Drink Menu
 - Wide selection of beer, wine, and spirits
 - Prices are higher than most campuses (food too)
 - However, soft drink refills are free with food purchase (typical)
 - Food is very tasty, with ample portions (but it did take a while to arrive)
 - *Service was stellar*, but place needs better ventilation
 - Weekend evening crowd is very young

University of Manitoba

- Located in Winnipeg, MB (metro pop. ~ 695,000)
- School: <http://umanitoba.ca/> ~ 27,000 students
- Student Society: <http://www.umsu.ca/>
- Campus Bars: **Wise Guys** and **Degrees** – both in Student Centre
 - **Wise Guys**
 - Private club – i.e. members only
 - Fantastic service, great food, pleasant décor
 - Very well run, but not operated by the Student Union
 - **Degrees**
 - Open Mon-Fri 8am to 9pm (limited Sat. hours)
 - Eclectic food menu, including breakfast – and licensed
 - Pretty small, and so crowded that I couldn't get in the door
 - The former is a sports pub, and the latter is more of a café or diner
 - As far as I can tell, there is no real nightclub on campus – weird

University of Regina

- Located in Regina, SK (metro pop. ~ 195,000)

- School: <http://www.uregina.ca/> ~ 12,400 students (res. ~ 1,000)
- Student Society: <http://ursu.uregina.ca/>
- Campus Bar: <http://www.thelazyowl.ca/index.html>
 - Open Mon-Fri 11:00am to close (as late as 2:00am)
 - Food Menu (46 items)
 - 9 appetizers and 5 soups/salads
 - 16 sandwiches and 10 burgers
 - 3 features and 3 pizzas
 - *No table service* – customers pick up food at bar
 - The food is inconsistent at best; average drink selection
 - Lots of natural light, two levels, high ceilings, and a big stage
 - Exposure is excellent – it's the first thing you see from the parking lot

What Louis' does now

- 📁👤 Full service restaurant from 11:00am to 8:00pm
- 📁👤 Pub (usually with full menu) from 8:00pm to close
- 📁👤 Seating: 482 in main area; plus 335 on the deck
- 📁👤 Food and beverage service at Browser's
- 📁👤 Concessions at Huskie football games
- 📁👤 Burgers and Beer in the Bowl for Welcome Week
- 📁👤 Coco Loco at Prairieland Park (USSU made a decision to end this event for the fall of 2008)
- 📁👤 Beach volleyball for 120+ teams
- 📁👤 Weddings and other banquets
- 📁👤 Catering for private functions (both on and off-site)

Restaurant

- Louis' appears now to be first and foremost a full-service restaurant; at least from 11:00am to 8:00pm
- Louis' boasts an extensive food menu, with a good variety of items; including several 'ethnic' dishes and healthy choices
- There is a wide range of prices, and some may seem high to starving students, but are basically in line with Saskatoon
- Those who complain about the prices, usually do so relative to perceived quality, and according to personal preferences
- The food and service may be inconsistent, but that must be expected when using (often inexperienced) student workers
- The current job market is such that anyone who wants to work, already is; and if they don't like it, they can easily quit

Student Pub

- From 8:00pm until closing time, Louis' is a bustling pub – mainly for students, but members of the public are welcome
- Many campus bars do not allow minors, and some are still private clubs (i.e. members only) – Louis' is more inclusive
- Consistent with the goals of the USSU, Louis' – must try to be all things to all people – even if that costs it money!
- The motivation for the last renovation was to make Louis' more multidimensional (and more financially stable of course)
- The management obviously tries hard to offer something for everyone, within USSU and U of S ethical guidelines
- Louis' does not run pub crawls or wet t-shirt contests, shuns gambling, and won't sell below cost (or to drunk customers)

Putting people in seats

- In its normal configuration, Louis' can seat up to 482 people inside, plus 335 on the patio (weather permitting)
- These numbers are necessarily reduced sometimes; for such things as live bands or wedding receptions
- There is also a big divider which can be used to create a separate "special function" room for private parties / banquets
- Louis' can thus often stay open for its regular clientele, while still serving variously sized groups (if it can get enough staff)
- Louis' advertises all over campus, and beyond, using a fairly typical mix of media; plus offers as many promotions as it can
- The most popular events are undoubtedly Dollar Draft (Tuesdays) and Live Bands (Fridays and Saturdays)

Huskie Football

- Louis' now operates both the food and beverage concession stands and beer gardens at all Huskies Football home games
- Food consists of burgers, hot dogs, chocolate bars, four kinds of potato chips, various ice-cream treats, and even yogurt
- Drinks include pop, bottled water, Powerade, milk, juice, coffee, hot chocolate, and several thousand cans of beer
- The old concession stand doesn't do much business, as it is blocked from the view of most (and definitely showing its age)
- The new concession doesn't have adequate queuing space, the windows are too small, and the entrance is not secure
- The August 31 game witnessed roaring business – no surprise since it was held at supper time during hot weather

Welcome Week

- Louis' is heavily involved in the festivities surrounding the first week of classes in September
- Its most visible contribution is a two-sided fenced area that takes over almost the entire grassy area known as The Bowl
- Underage patrons can thus enjoy the long list of live acts, while older students partake of both burgers AND beer
- Like at the football games, the barbeque and beer gardens depend heavily on good weather
- This year we were blessed with sunshine and scorching temperatures, so beer sales were brisk
- However, past years have not always been so successful, and future events may not go so well

Beach Volleyball

- Louis' also runs a very successful set of beach volleyball leagues for 120+ teams
- Players range in skill from beginner to elite, and all appreciate the newer, deeper sand that is now in place
- Teams are arranged in 2s, 4s, or 6s - and may be coed or same-sex – each paying specific entry fees
- In addition, Louis' offers a modest courtside beverage service, so that participants and spectators can relax after the game
- This operation has been a consistent success story, although, to be fair, it comprises a relatively small part of Louis'
- The venue could possibly be used to host a smaller version of Coco Loco, if washroom

facilities could somehow be provided

Weddings and Banquets

- In an effort to cover some of its (huge) fixed costs, Louis' started hosting wedding receptions
- In 2004, there were only 2, but 2005 saw half the available dates filled, and now they turn people away
- Thanks to the large patio (now with a cabana bar), and beautiful setting, Louis' can also do outdoor ceremonies
- Downstairs, Louis' is flexible enough to accommodate groups of virtually any size – without feeling too big or too small
- Most campus bars have programs aimed at improving finances in the summer, but none have broken even yet!

Catering

- In addition to feeding customers on site, Louis' can also cater off site – and this part of the business is relatively small, but growing; it is a logical extension of the current operation
- Perhaps in the future, Louis' will be able to extend more food service to Beach Volleyball; or even start delivering on campus (one creative student suggested using a Seg-Way)
- Louis' already does more than any other campus bar, so it is difficult to imagine what else it could do, but students have a few ideas...

The Good, The Bad, The Ugly

- Good – being on campus (although MUB is not heavily trafficked), having long hours, and offering good deals
- Bad – difficult to find, train, and keep good servers, not everyone likes the décor, and everyone wants natural light
- Ugly – larger, more diverse menus mean higher costs, yet students are already complaining about prices

USSU performance re: Louis'

- I reject the accusation that the USSU has run Louis' "into the ground", but the facts remain pretty stark nevertheless:
 - 1999- \$ 55k surplus
 - 2000- \$ 45k surplus
 - 2001- \$ 28k surplus
 - 2002- \$157k deficit
 - 2003- \$300k deficit
 - 2004- \$179k deficit
 - 2005- \$ 62k deficit
 - 2006- \$123K deficit
 - 2007- \$129K deficit
 - To January 2008 - \$23,371 surplus

What is working (circa 2007)

- Welcome Week – but if the weather turns foul, there may not be enough revenue to cover the increased overhead
- Dollar Draft – but since one is selling practically at cost, unless patrons buy other items too, there is not much "profit"
- Live Bands – but returns are volatile, so one needs to continue to be very careful about bookings and cover charges
- Weddings and Banquets – help to defray fixed costs during the otherwise slow summer season; similar ideas are welcome

- Beach Volleyball – could stand on its own; although its contribution to total annual revenue is relatively minor

What is NOT working (2007)

- Total expenses of \$1.34M and revenue of \$1.23M; resulting in a deficit of \$116k – and that is without paying for the space!
 - Cost of Sales for Food was 42% of revenue (target is ~42%)
 - Cost of Sales for Beverages was 38% (target is ~40%)
 - Cost of Sales for both was 39% (target is ~41%)
 - Janitorial is an astonishing 5% (but what can one do?)
 - Utilities are over 6% (but again – likely unavoidable)
- Rent, if paid, would be another 5 or 6% (at the very least); and arguably Louis' ought to be held to account for this, since any other tenant would have to pay the USSU (opportunity cost)

The Crucial Problem - Labour

- However, the most glaring problem is labour (i.e. salaries, wages, and benefits) account for a mammoth **46%** of revenue
- Private enterprise target would be more like 33%, although that may not be realistic
- Being on campus, having to deal with U of S Administration, and working with a labour union all take time and money
- Perhaps 37 or 38 percent is more workable, but we are still far above those figures
- It hurts to say it, but we need to trim at least \$100k here

Recommendations

- 📁👤 Lobby the Provincial Government to lower the legal drinking age to 18 years – like in AB, MB, and internationally
- 📁👤 Pressure the University to allow residents to use their Meal Plans at Louis' – for food and soft drinks (e.g. York)
- 📁👤 Push both parties to hurry up and build more residence beds – this is good policy in general (we need 500+ right now)
- 📁👤 Ask instructors to consider teaching during the summer – the campus is beautiful and much less crowded

Long-Term Recommendations

- 📁👤 Allocate more space for staging and dancing – especially when popular bands are playing
- 📁👤 Return to Louis' roots – have a shorter menu that changes more often, and keep prices below market
- 📁👤 Phase out table service, except for things like banquets (and possibly live shows – if affordable)
- 📁👤 Relocate Louis' restaurant function to Lower Place Riel (current space could still be used as a nightclub, if desired)

Acknowledgements

- My very warm thanks go out to:
 - Everyone in the USSU office
 - The management and staff at Louis'
 - All the nice folks on other campuses
 - Each student who took the time to offer input
 - A handful of determined souls that actually made it all the way through this
 - well done!

Executive Committee
Minutes for Tuesday April 15, 2008

Present: Lindsey Levesque, Jeremy Ring, Josie Steeves, Nicole Kenney, Caroline Cottrell
Regrets: James Pepler

1. Call to Order

The meeting was called to order at 1:35pm

2. Call for Quorum

Quorum was present

3. Round Table

VP Kenney

- Fossil Fools Day
- ESSA Potluck
- Earth Day Exchange
- Exec meeting
- Saskcat committee member
- Residence renovation issue (meeting with student)
- Meeting with residence manager
- McMaster Photo's
- Winter Accountability
- BOCP-Decepticon
- Time-off

GM Cottrell

- NO MORE STEALING
- Disappointed in the turn out for Spring Fling
- Building is going fine
- Staff is up to full – the new HR Manager, Jill Prevost, will start May1st
- Retreat is ready to go
- Louis'/Browsers Planning Meeting
- Alumni Board Meeting
- Meeting with Sheaf editors re. Senate and Louis' Study
- Design Team Meeting
- Meeting with renovation consultants
- Communications Meetings
- Marketing Meeting
- USC Meeting
- EAP Meeting

- Family/Work/Life Balance Committee Meeting
- Daycare Meeting
- HR Meetings - various
- Meetings with executive members re. transition
- Lunch meeting with incoming president
- Meeting with Pride and Women's Centre Directors
- Managers Meeting
- U of S/USSU Renovation Cost Sharing Meeting
- Hiring of new staff
- Annual Report Meeting
- Meeting with Lindsey
- Purchasing/Quorex (renovation) meeting

VP Ring

- Meeting with Sue re: Place Riel reporting
- BOCP Decepticon work
- New Exec Lunch
- Louis' Planning meeting
- PRSAC Meeting
- Design Team
- USC
- USC Social
- Kangaroo Court
- BOCP Decepticon
- Work-Life Balance committee meeting
- ADO
- Meeting with Amnesty International re: insurance
- Campus Club space eviction notices
- Communications meeting
- February 2008 Financials

VP External Affairs

- Admin team
- CFS-SK Meeting
- External Affairs Board Appreciation Supper
- COMM 387
- EDO
- Vacation Days x 6 1/2
- Feedback Meeting with General Manager
- Executive Committee Meeting

4. Executive Protocol Policy

The Executive debated the proposed changes to the Executive Protocol Policy (attached herewith). The changes were intended to make the process more objective.

EXEC72

Move to amend the Executive Protocol Policy as

Levesque/Steeves recommended. The policy will be on the Shared File.

Carried

5. Earth Day Exchange/Treasure Bowl

VP Kenney reported that she has been working on an event in the Bowl whereby students can bring items they no longer want and exchange them – a sort of Barter Day. Anything that is left over will be donated to Village Green. If it rains the event will move to the Tunnel. VP Kenney will meet with Jason Ventnor to see what kind of advertising can be done for this event on short notice. She has booked the Bowl through the requisite people in FMD.

6. Financial Planning Session

GM Cottrell reported that Andrea from Weigers Financial, the group which used to assist with benefits, has asked if the USSU would like to have them come and do some financial planning sessions for undergraduate students. The Executive felt they should not favour one financial company over another but should, instead, find ways to encourage all undergraduate students to seek financial planning and budgeting assistance

7. Student Summit for Sustainability

VP Kenney would like to be involved in attempting to get a group of people down to Regina for the Student Summit for Sustainability in May. VP Steeves suggested that this could be done on personal time. GM Cottrell asked VP Kenney to check if this event coincided with the USSU May retreat which goes from May 7th – 9th.

8. City Council Meeting

VP Levesque reported that she made a presentation to the Executive Meeting of City Council on April 14th about the condo-ization of Saskatoon, noting that she spoke against the continuation of this practice so long as the vacancy rate was below 1.5%. In an initial vote Councilors votes 7-4 in favour of not allowing any more conversions. However, the final decision will occur at City Council on April 21st and so VP Levesque will again attend to ensure that undergraduate students are given a strong voice.

The meeting adjourned at 2:10 p.m.

Executive Committee

Minutes for Monday, May 12, 2008

Present: Jeremy Ring, Josie Steeves, Brea Lowenberger, Shannon Dyck, Nicole Kenney, Caroline Cottrell

1. Call to Order

The meeting was called to order at 2:34pm

2. Call for Quorum

Quorum was present.

3. Round Table

President Steeves

- Orientation
- Retreat
- Met with Dave Hannah
- Met with the Sheaf
- Attended Board of Governors
- Met with lawyers

VP Ring

- Orientation
- Retreat
- Working on Campus Group Policy
- Working on Place Riel information

VP Lowenberger

- Orientation -CFS AGM in Craik -Retreat
- Familiarizing myself with daily tasks, academic policies, and University Council documents
- Organizing files, computer documents, and binders
- Met with several students re: academic grievances
- Consulting with Susan Bens re: Steering Committee for Online Academic Advising (demo of a potential system will be Wednesday, May 14 from 9:00 to 10:30) - Attended evening Faculty Tenure Ceremony

VP Dyck

- Housing – working on information sheet for the housing meeting
- Orientation
- Retreat

VP Kenney

- Orientation
- Retreat
- Attended City Council re: housing
- Reading CFS bylaws
- Getting organized

GM Cottrell

- Orientation
- Retreat

4. Club Ratifications

EXEC01 Move to ratify the Student Medical Society of Saskatchewan.

Ring/Steeves

Carried

5. Campus Group Policy

VP Ring Introduced the proposed changes to the Policy. The policy will be circulated to all groups and will be available on line.

EXEC02 Move to accept the changes to the Campus Groups Policy.

Ring/Steeves

Carried

6. Policy Changes

President Steeves will book a day to go through the Policies and make revisions.

7. *The Sheaf*

The Sheaf is attempting to bring in a significant fee increase. This was denied by PCIP with recommendations to redo the request. The USSU has been asked to endorse the fee increase. The USSU feels that since *The Sheaf* is an autonomous organization the executive should not take a position.

8. Website Development

This project is well under way and Greg Paulhus will be meeting with the executive to see what they want to see in the website.

9. Housing

On May 14th VP Dyck and VP Kenney will attend a housing affordability taskforce meeting to represent students interests.

10. Community Development Conference

VP Dyck would like to attend the Community Development Society International Conference being held June 22-25. She will circulate information and the Executive will decide at the next meeting.

11. PAWS

Jason Ventnor is going to set up a meeting with PAWS to deal with the changes to the Constitution and the way voting occurs. There are some issues that need resolution.

12. Welcome Week

The University would like to call the whole first week of fall term "Welcome Week", regardless of whether or not the USSU has used this term for a long time. We would like to retain the term for ourselves. We will examine the possibility of trade marking the name.

13. Kinesiology

Kinesiology is holding the Kin Spin, Run, Walk or Roll event on September 27th. They are looking for prizes for approximately 200 participants. Jason Ventnor proposed donating an iPod. VP Kenney and VP Dyck suggested gift certificates.

EXEC03	Move to give Kinesiology Spin, Run, Walk or Roll two (2)	
Steeves/Dyck	\$50.00 gift certificates.	Carried

EXEC04	Move to Adjourn at 3:34pm	
Lowenberger/Dyck		Carried

Executive Committee
Minutes for Tuesday, May 20, 2008

Present: Josie Steeves, Jeremy Ring, Brea Lowenberger, Shannon Dyck,
Caroline Cottrell

Absent: Nicole Kenney

1. Call to Order

The meeting was called to order at 11:13

2. Call for Quorum

Quorum was present

3. Round Tables

President Steeves

- Place Riel meetings
- Student Code of Conduct
- Job profiles
- On-line Academic advising
- Learning about student loans

VP Ring

- Place Riel design meetings
- Examining bringing back Ian MacGregor for event planning
- Working on campus groups issues
- Working on website reorganization

VP Dyck

- Housing meeting
- International Activities Committee meeting
- CFCR

VP Lowenberger

- On-line Academic Advising
- Exam scheduling research
- Visited ULC
- CFCR
- Attended events at the Faculty Club
- Attended University Council – let them know about our Work/Life/Family Balance Award.
- Working with Brett

GM Cottrell

- Place Riel renovation meetings
- Daycare contract meetings
- Alumni relations meeting
- HR Manager issues
- Working on the Head Lease presentation for Amiccus

4. Daycare

The USSU is willing to give up their second space on this board. VP Lowenberger will sit in the board if there is no one else interested, but would prefer a parent.

5. Calendar Cover

Communications Manager Tony Bassett showed the last ten years of Survival Calendar covers and made the point that like or dislike of these is very subjective. There must be a human element, so he is flagging it now since it needs to be done within the next couple of weeks. VP Ring suggested Place Riel. President Steeves did not like this for a cover. Significant debate ensued.

6. Carless Drive In

Marketing Manager Jason Ventnor asked the Executive to choose movies for the Drive In. Each Executive should provide two choices.

7. Welcome Week

The Executive discussed a number of options for Welcome Week give-a-ways. They will discuss ideas with Jason Ventnor and a full decision will be made shortly.

8. Approval of Monies for Events

VP Ring pointed out that **All** funding for Executive events must be pre-approved. If this does not happen the individual Executive member will be responsible for any costs incurred.

9. Table Rental/Booking Policy

There is a proposal to change the policy for table rentals to allow expanded rentals during the summer. The Executive will decide at their next meeting.

10. Van Policy

Louis' will now be using the van in the evenings regularly. This means that the van must be returned no later than 5pm. This means that it may not be taken home at night.

11. Online Academic Advising Presentation

There still needs to be a lot of work done on this site. VP Lowenberger is concerned that there are still issues around who will maintain the website. VP Dyck would like to see this site as a back up but not the main mechanism for advising.

12. Conference

Attached is an outline of a conference that VP Dyck has asked to be sponsored so that she can attend. President Steeves asked if the will assist with her job as VP Student Issues? VP Dyck saw it as a good learning / networking opportunity.

EXEC05 Move to sponsor VP Dyck's conference for \$360.00
Dyck/Steeves

Carried

13. EDO's/ADO's/Vacation

It is very important to ensure that the Executive let the front desk know where they are at all times, including EDO's/ ADO's and vacation. These days away must be given prior approval from the President.

14. Welcome Week Trademark

There was a meeting with Susan Bens and Heather Thibault about use of "Welcome Week". There was some miscommunication between the two organizations. It has been dealt with by agreeing to have both logos on all "Welcome Week" materials.

15. Coke

VP Ring is working on the remaining money from Coke. He is trying to decide between product and cash.

16. USC

This meeting is tentatively scheduled for May 31st at 1:00pm.

EXEC06 Move to go in camera.
Steeves/Lowenberger

Carried

EXEC07 Move to come out of in camera
Steeves/Lowenberger

Carried

EXEC08
Steeves/Ring

Move to Adjourn at 12:45pm

Carried

Executive Conference Proposal

I. Conference

A.1. Conference Name: Community Development Society 40th Annual International Conference

A.2. Proposed by: Shannon Dyck – VP Student Issues

II. Analysis

A. Background Information and Need

A.1. History:

-No history with the USSU.

-It will be held in Saskatoon from June 22-25, 2008 at the Bessborough Hotel

-“This conference will bring together practitioners and academics, researchers and citizens to discuss research, activities and approaches from both international and local perspectives. In addition to dynamic presenters, the local committee has organized networking events and mobile workshops which will allow you to experience all that this province has to offer.” -<http://www.comm-dev.org/>

A.2. Issues:

-There is a need for campus community development in order to increase student participation and decrease apathy at the University of Saskatchewan.

-The university should play a very active role in the community and place an emphasis on creating relationships in and around Saskatoon

-Increased communication between students and community members should be a focus for the Students' Union. It would provide students with more opportunities and experiences, including work and volunteer prospects, activities, and information.

A.3. Research:

-The Community Development Society provides leadership to professionals and citizens across the spectrum of community development. Members have multiple opportunities to learn what's new in the profession, to exchange ideas, to obtain the most current research and reference information available and to share professional expertise.

B. Target Group and Characteristics

B.1. Primary Target:

-The conference targets any community members interested in working towards the well being of their communities. The information gathered from this conference can easily be applied to the University of Saskatchewan's Students, Staff, and Administration.

B.2. Secondary Target (s):

-Conference discounts and preference will be given to members of the Community Development Society. CDS members represent a variety of fields: education, health care, social services, government, utilities, economic development practitioners, citizen groups, and more.

C. Vision and Mission

C.1. Vision & Mission:

-“CDS Principles of Good Practice:

- 1.Promote active and representative participation toward enabling all community members to meaningfully influence the decisions that affect their lives.
- 2.Engage community members in learning about and understanding community issues, and the economic, social, environmental, political, psychological, and other impacts associated with alternative courses of action.
- 3.Incorporate the diverse interests and cultures of the community in the community development process; and disengage from support of any effort that is likely to adversely affect the disadvantaged members of a community.
- 4.Work actively to enhance the leadership capacity of community members, leaders, and groups within the community.
- 5.Be open to using the full range of action strategies to work toward the long-term sustainability and well being of the community.” - <http://www.comm-dev.org/>

D. Key Considerations

D.1. Detailed Budget:

-Student Non-Membership (of the Community Development Society) for the entire conference: \$245.00 (U.S. currency)

-Preconference Workshop: \$100.00

-Meals (Lunch on June 24 is not provided): \$15.00

D.2. Total Budget: \$360.00

D.3. Organizational Requirements:

-The conference must be booked online before May 30, 2008 (see <http://www.comm-dev.org/> to register)

D.4. Timeline: June 22-25, 2008

D.5. Agenda:

-for full agenda, visit <http://www.comm-dev.org/>; for my personal agenda, see below

Agenda:

June 22

9:00 AM – 4:00 PM

02 Preconference Workshop *Beyond Talking Heads and Flipcharts: Towards Creative, Collaborative & Democratic Community Engagement*

Presenters: Dale Hamilton & Esther Farmer of Lateral Strategies

This workshop engages participants in fun, theatre-based games that will demonstrate the value of “play” in the relationship-building process. Lateral Strategies has coined the

term PIES to describe this process (Performance Improvisation Engagement Strategies). Participants will be led through an abbreviated community engaged, culture driven process wherein governments, service agencies and academic institutions can build collaborations with local arts and cultural organizations in order to co-create inclusive, democratic community engagement, which in turn can play a key role in not only cultural but also social and economic regeneration. Successful business, religious & political leaders have long recognized that how one communicates can be as important as the message itself. This workshop will assist participants in communicating more effectively in a community development context by initiating new creative conversations, which in turn can lead to community development success stories.

6:00 – 9:00 PM

Welcome Reception with Posters and World Cafe

Meet and greet new friends and colleagues, or spend time with those that you have not seen since the last conference. The welcome reception at the Delta Bessborough will feature a facilitated World Café conversation as well as poster presentations from around the world. Delegates will have the option of later stepping outside to the Bessborough Gardens for live entertainment at the annual Sasktel Jazz Festival. *When registering you must mark that you are attending this event to receive a ticket.*

June 23

8:30 AM - 10:30 AM

Dialogue and Deliberation, Sandy Heierbacher

This opening plenary session will include Sandy Heierbacher, the Director of the National Coalition for Dialogue & Deliberation (NCDD). Sandy has served as the Director of NCDD's 2002, 2004, and 2006 national conferences, working in collaboration each time with dozens of people from across the spectrum of dialogic and deliberative practice to create unique, engaging events. NCDD brings together people and groups who actively practice, promote and study inclusive, high quality conversations. For more information on this plenary speaker, visit the *Special Events* tab. *When registering you must mark that you are attending this event to receive a ticket.*

10:45 AM - 12:15 PM

07 Project Sessions (projects)

Twin Ports Knight Creative Communities Initiative Jerry Hembd The Knight Creative Communities Initiative (KCCI) aims to pull together the ideas and talents of all parts of the community to build a more creative environment for community and economic

development. It is focused on the “four T’s” of a healthy and vibrant community: Technology, Tolerance, Territory, and Talent. In order to attract/retain economic development, an area must have all four T’s. This pilot project was implemented in the Twin Ports of Superior, Wisconsin, and Duluth, Minnesota.

Community Matters: A Fresh Approach Pip Farrar and Hopeton Loudon Voting is critical for democracy, yet appears in decline. ‘Community Matters’ responded to concerns about voter apathy and disillusionment towards upcoming municipal elections despite contentious issues, by bringing candidates and constituents together to explore a new approach to decision-making and local governance. Presenters will describe the project’s design, methods, implementation in 4 rural communities, and evaluation. They will discuss the findings and offer recommendations for adapting the project for use with other populations and communities.

Applying a Values-Based Planning Model to Achieve Community Goals Utilizing Living Resources and Appropriate Training: Highlighting Three Community Development Initiatives Rick Block, Heifer International; Duane Guina, Earthcare Connections; Anita Verlangen, Core Neighborhood Youth Co-op To help communities achieve their goals, Heifer International works with people using a participatory, values-based planning model to envision, plan, and implement their community project. The session will profile stories of community development initiatives in Saskatchewan that share the process and outcomes of applying this model. Heifer International is a non-profit organization whose mission is to work in partnership with grassroots communities and intermediary organizations to achieve long-term solutions to poverty, hunger, and environmental degradation.

12:15 PM - 1:30 PM

Lunch with Action Network Discussion

A great way to meet people with similar interests, we will provide lunch and you can provide the agenda. This time has been devoted to CDS Action Network discussions, developed around an array of different topics. All attendees are encouraged to join these discussions, held in a roundtable format. Prior to the start of the luncheon, Dr. William Albritton, Dean of the College of Medicine of the University of Saskatchewan will address the attendees. Special thanks to the College of Medicine for being a 'Fund the Future' Sponsor. *When registering you must mark that you are attending this event to receive a ticket.*

1:30 PM - 3:00 PM

02 Panel Session

Promoting Conversation, Collaboration, and Democracy through Teaching, Outreach, and Research: K-State's Institute for Civic Discourse and Democracy David Procter,

Director, ICDD; Tim Steffensmeier, Research Associate, ICDD; Dan Kahl, Facilitation Associate, ICDD K-State's Institute for Civic Discourse and Democracy (ICDD) mission promotes deliberative democracy education, civic engagement, and civil dialog. Many citizens lack political knowledge, concern for public affairs, and the practical skills to voice their concerns leading to record levels of citizen disengagement, cynicism, and community fragmentation. Addressing these concerns, ICDD has: (1) developed a deliberative democracy curriculum, (2) created public issues facilitation training, and (3) pursued a research agenda exploring effective models of community dialog.

3:30 PM - 5:00 PM

07 Project Sessions (projects)

The Community Networking Coalition, Prince Albert's Advantage Reg Beardsworth, Director of Community Programs, Co-op Health; Delphine Melchert, Community School Coordinator, Dori Gaudet, Acquired Brain Injury Team Leader CNC is a unique communication, planning, coordination and support base representing over 40 Community Agencies relating to challenges of understanding roles, keeping informed, and collaborating to share resources to improve quality of life in Prince Albert. We influence involvement and participation with local government, facilitate community development training, increase participation in community building and enhances leadership capacity. Participants will take home ideas on developing similar outcomes in their communities.

Earth, Wind, and Fire: Preparing for Bio-Energy Opportunities in Wisconsin Peter Kling, Andrew Dane The overall goal of the EWF project is to provide communities in Wisconsin with the tools they need to analyze bio-energy opportunities and to ensure that development that does occur is environmentally sustainable and maximizes local economic benefits. Target audiences include local elected officials, conservationists, economic developers, rural landowners, farmers, and the general public. Anticipated short term results include increased awareness and understanding of how to balance bio-energy development with environmental concerns; and increased knowledge of strategies used to maximize local economic benefits. Anticipated medium-term outcomes include improved decision-making capacity of regional leaders to pro-actively address bio-energy related development in western and northern Wisconsin.

Good Food Junction Co-operative Grocery Store: The Challenge of Member Engagement in an Inner-city Consumer Co-operative Janice Sanford Beck, Tammy Clarke This presentation will focus on the importance of member engagement in an emerging inner-city co-operative grocery store, the challenges to such engagement, and the innovative strategies designed to address these challenges. We aim to foster a sharing of ideas among community development practitioners and scholars in order to strengthen our understanding of how community-based co-operatives can better serve marginalized communities, empowering residents both as consumers and as citizens.

5:30 PM - 9:30 PM

Local Color Dinner

Join us Monday evening at the local color dinner hosted by the local host committee at the Western Development Museum. This location will allow you to explore the foundation of Saskatoon's community all the while enjoying a 'home cooked meal'.

After dinner, delegates will embrace the rhythm and music of Regina based performers, *Drumapalooza*. Drumming is a unifying force and a natural community builder. Delegates will be invited to wrap up the evening by participating in a drumming circle. ***When registering you must mark that you are attending this event to receive a ticket.***

June 24

7:30 AM - 8:30 AM

Breakfast with Committee Meetings

Use this time over a morning meal to meet with your fellow committee members and tackle some committee work. Not on a committee? Join one! The CDS has a variety of committees that are sure to appeal to everyone. Committee sign up sheets will be available for those who are interested. ***When registering you must mark that you are attending this event to receive a ticket.***

8:30 AM - 10:30 AM

05 Faith Based and Health Track (papers)

Quality of Place Trumps Quality of Life Mark Peterson, Maureen Rose Dr. Mark Peterson and Maureen Rose, University of Arkansas Cooperative Extension Service, take participants through a process to learn how extraordinary personal experiences brighten the economic future of communities and regions.

Fostering Community-Based Control: An Analysis of Canada's First Public Housing Conversion Jorge Sousa The view that public housing residents can manage their community continues to be contested within public policy as residents are perceived as indifferent to initiatives aimed at improving their community. In this presentation I will share the underlying factors associated with how the conversion of the Atkinson Housing Co-operative was able to reach completion.

From the Bottom Up: Using Public Education to Build Support for Human Rights in Developing Countries Bill Rafoss This paper examines recent developments East Africa and elsewhere to determine how best to advance human rights in developing societies. The author is a senior human rights administrator in Saskatchewan and a graduate of the Master's program in Political Studies at the University of Saskatchewan. He draws on

two recent visits to East Africa and the Cayman Islands to suggest that public education and working with civil society is the first step in building an enforcement regime.

Nutana College Phyllis Fowler, Shirley LeClaire In 1998, the province designated Nutana Collegiate as the first pilot site for Integrated School-Linked Services. This session will discuss the significant role that community development plays at Nutana Collegiate in Saskatoon. The following topics will be highlighted throughout the presentation: strategies used to engage marginalized groups; implementing a governance model that embraces shared leadership and decision-making; shifting to a culture and climate that invites the active involvement of all members of the community – from neighbours to senior citizens to business partners; programming that engages students within the larger community; and, examining how systems can work together to help address some intergenerational issues.

11:00 AM - 5:00 PM

02 MLW: Community Development and Justice

In this session we will look at program in Saskatoon that deals with empowering youth. Restorative justice approaches crime as an injury or wrong done to another person rather than solely as a matter of breaking the law or offending against the state. The word "restorative" recognizes that the goal is to restore relationships, rather than simply to determine guilt - but this means more than putting things back the way they were if the relationship was damaged in the first place. As part of the youth system we will visit the Core Neighborhood Youth Co-op and the White Buffalo Youth Lodge. Core Neighbourhood Youth Coop (CNYC) strives to empower at-risk youth by providing them with innovative skill training, part time employment, and cultural and recreational opportunities. The White Buffalo Youth Lodge believes children and youth need special support to overcome disadvantages, where they exist. Earning their trust and friendship first, gives us a chance to then offer encouragement, direction and counselling.

5:30 PM - 11:00 PM

Annual Awards Banquet

Join us for an evening of entertainment and recognition. The night will begin with a cocktail reception and the final bidding on the annual silent auction with the proceeds to benefit the CDS Endowment. Following a dinner of local cuisine, the CDS Awards Committee will recognize the achievements of this year's annual award recipients. The evening will wrap up with Saskatoon's own, Neil Meckelborg. Neil has been a familiar face in Saskatoon's entertainment community since the early 1980's. He's played with several groups including Saskatoon's May Run and A&M Recording group "Line-Up in Paris". Currently, Neil is working independently as a solo performer. Be sure to stay around for an evening of diverse music and dance. *When registering you must mark that you are attending this event to receive a ticket.*

June 25

8:00 AM - 9:00 AM

CDS Annual Business Meeting and Breakfast

All are welcome...you don't have to be a member of the CDS to attend this breakfast meeting. Join us to hear reports on the activities of the different organizational committees and to hear the official Presidential address from the incoming CDS President, Connie Loden. Also at this breakfast, the CDS will recognize its outgoing board member for their years of service. *When registering you must mark that you are attending this event to receive a ticket.*

9:00 AM - 11:30 AM

01 Learning Stations/Roundtables

Your Voice Counts: Adding Visibility and Momentum to CDS Mary Simon Leuci, Anne Silvis, Doris Littrell As CDS launches its 40th Anniversary Roots and Wings Campaign, we will engage in high-energy visionary and reflective dialogue around what CDS means to you, what difference it has made in your careers, what you like about CDS. We want to hear your ideas and feedback for promotion, communication and ways to reach and engage others in Roots and Wings. Results will be used for further development and rollout of the campaign.

Community Development Programs and Professional Development Offerings: Existing Programs and Future Opportunities Mary Emery This panel discussion will focus on the current state of Community Development Academic Programs and Professional Development Offerings. Panelists will highlight their program strengths and the audience will be invited to participate in a discussion on how CDS can strengthen educational opportunities for students and professionals in the field. Participants will learn about existing programs and develop recommendations for future interactions across programs.

Building Community Engagement in the Economic Development Process Nancy Bowen In a rural county with county, city and villages vying for economic development projects, a county-wide advisory group works to provide the collaborative process and the glue that keeps everyone working together, in the same direction. The Economic Development Advisory Group connects the dots between stakeholders, provides guidance and input on the performance of the OSU Educator, and promotes funding and operation of the economic development program. This presentation will describe the Advisory Group approach, strategies and specific examples of successful collaborative efforts.

One Voice Can Make a Difference Roberta Fehr, Equal Justice for All It is hard to fathom that one voice can be heard in a crowd especially when you live in poverty. CBO's provide a great service to the most vulnerable ones in our community and help lobby to make changes. And to not let us be heard on a regular basis is down right

criminal. We need to take back our communities from the governments who do not reflect the voice of all the people.

11:30 AM - 12:30 PM

Seeking Community in Chaotic Times, Paul Born

We live in a turbulent but hopeful world. Increasingly people are connecting with each other in meaningful ways and working together to improve our communities. This engagement increases our sense of common purpose and is enabling citizens to address issues of inequality, identity and the crippling fear experienced by so many. In this uplifting and often humorous talk Paul will share his many stories of collaboration and community renewal and also lead us in a reflection about the role of belonging and contribution in our lives. Paul Borne is the Co Founder and President of Tamarack an Institute for Community Engagement. He has spent his life building community. For more information on Paul, go to the Special Events tab. *When registering you must mark that you are attending this event to receive a ticket.*

12:30 PM - 1:30 PM

Closing Luncheon

Immediately following the closing plenary by Paul Born, the conference will close with a luncheon for all to enjoy. This event will include an invitation to the 2009 conference which will celebrate the Society's 40th year as an organization. *When registering you must mark that you are attending this event to receive a ticket.*

Academic Affairs Board

Minutes for Thursday, March 20, 2008

Present: Janna Wong, Josie Steeves, Megan Harder, Brett Suwinski, Warren Kirkland, Deepak Grover
Absent: J.P. Cote, Joel Schindel, Nicole Kenney

The meeting was called to order at 4:32 PM

1. Adoption of Agenda

- Wong/Kirkland
- Motion carried

2. Adoption of the Minutes

- Kirkland/Wong
- Motion Carried

3. Report of the Vice President Academic

- Filmfest: a big success!
- Trip to Vancouver; meeting with UBC AMS
- Report of AAO Suwinski - boards, students, website renewal

4. Business Arising

- Document Concerning Teaching Evaluations
 - It's good
- Teaching and Learning Document
 - Being taken to a committee meeting
- Second Integrated Plan
 - Full of vague statements
 - There is an open meeting March 25 at 12:30
- Goals (Brett)
 - Outlined document
 - The presentation should be performed at Orientation with a guitar
- Awards: March 30th, 1:30 pm Louis'
 - Show up or say that you can't
- A.S.S. Website Update
 - Josie and Brett met with USSU Communications Manager
- End of Year Par-tay
 - Karaoke

5. Questions and Comments

- Nothing

6. Any Other Business

- Nothing

7. Trivia

- How many people are running for USSU executive? (11)
- Member Wong first answered correctly

8. Adjournment

- Kirkland/Grover
- Motion carried (5:01 pm)

Appointments Board

Minutes for Friday, September 28th, 2007

Present: Ellyse Schultz, Tamra Knaus, Kimberly Zubot, and Jeremy Ring (Ex-officio)

Regrets: James Pepler, Keith Kuspira

1. Call to Order

The meeting was called to order at 12:41pm.

2. Call for Quorum

Quorum was present

3. Adoption of Agenda

Move to adopt the agenda.

APPT15: Knaus/Schultz

Carried.

4. Adoption of Minutes

There were no minutes circulated.

5. Business

Move to open nominations for the Student Issues Board.

APPT16: Schultz/Knaus

Carried.

Councilor Schultz nominated Michael Magnussen, Erin Gluckie, and Sheila Laroque as Students-at-large on the Student Issues Board.

Move to close nominations for the Student Issues Board.

APPT17: Zubot/Knaus

Carried.

6. Other Business

Councilor Schultz noted that this was a sweet board.

7. Next Meeting

8. Adjournment

Move to adjourn.

APPT18: Knaus/Schultz

Carried.

Election Board

Minutes for Thursday, April 10th, 2008

Present: All members were contacted via email by Zena Charowsky (CRO),

1. Violations and Complaints

There are no outstanding issues relating to the executive positions, ratification is now final.

There is one outstanding issue relating to the senate positions, which is the first (old) complaint from Ryan Allen. To recap, there were only 2 nominees by the deadline. A decision was made to make a second call for nominees, and 4 people submitted nomination forms. A decision was then made to acclaim the first 2 nominees and and acclaim 2 others (who I believe are incumbents), then have the remaining 4 new nominees run for the remaining 2 seats. The complaint was that this violated proper procedure.

Because the decisions to make the second call and acclaim 4 candidates was not made by the EB, they were not valid (see Bylaw 4, art 1.02(ii)). We decided to acclaim the original 2 nominees and have a by-election in relation to the remaining 4 seats.

In his second (new) complaint, Allen says that all of nominees (the original 2, the new 4 and possibly the 2 incumbents) should have run for the 6 available seats. His view is that all of the nominees are valid candidates and therefore all should have run, and that there should be no by-election.

My view is that Allen was correct in his first complaint when he said that the proper procedure had not been followed. This breach of proper procedure was simply an honest mistake.

I believe Allen is incorrect re his second complaint. The decision to make a second call was invalid because it was not made by the EB, therefore the nominees who came forward could not be and were not properly ratified as candidates.

The issue didn't come to the EB's attention until March 25, at which point it was too late for the new nominees to be part of the general election. Senate is a bit odd because there are multiple seats available. There were only 2 proper candidates for 6 seats, so the matter should be treated as a situation of both acclamation and vacancy.

The 2 proper candidates received the required vote of confidence, and so they should be ratified. The remaining 4 seats are vacant.

Article 3 requires that there be a call for nominations, then nominations open after 1 week has elapsed. Nominations stay open for 3 days, then there are 3 days for campaigning. Voting lasts for 2 days. It appears that because campaigning can take place during voting, the minimum is 1 day of campaigning followed by 2 days of campaigning/voting. If the EB decided to run a by-election and immediately (late in the day on Mar 25 or first thing on Mar 26) made a call for nominations, nominations would not open until April 1 or 2. The election must be held before the end of March or be put over until the fall. I don't think it is open to the EB to decide not to run a by-election for the remaining 4 seats.

To summarise then, all candidates for executive positions should be ratified. Allen's complaints are not substantiated. I think that we should also ratify the 2 proper candidates for senate.

The remaining senate seats should be dealt with by fall by- election.

EB07: Carried

2. Ratified Candidates

President -	Josie Steeves
VP Academic –	Brea Lowenberger
VP Student Issues –	Shannon Dyck
VP External –	Nicole Kenney
VP Operations and Finance –	Jeremy Ring
Senate	Yujing Gu Todd Flavell

3. Next Meeting

Election board is done for the 2007 - 2008

External Affairs Board Meeting

2:00pm, Monday, March 10, 2008

Present: Lindsey Levesque, James Pepler, Tamra Knaus, Katelyn McAuliffe, Satoshi Shibata.

Regrets: Sarah Shoker, Travis Lingenfelter, Shuo Zhang, Tony Bassett

1. Call to Order

Meeting was called to order at 2:02pm.

2. Call for Quorum

Quorum was present.

3. Old Business

4. New Business

4.1 Day of Action and Lobby Days Follow-up

The Provincial Student Day of Action went smoothly and was greatly received. Both Saskatoon and Regina events were covered extensively by the media, including Global, CTV, CBC, CBC Radio, The StarPhoenix, and The Sheaf. The event kept housing issues on the radar but also emphasized the tuition freeze and rising costs of post-secondary education.

4.2 Provincial Budget Release

The USSU will be taking 2 vans to Regina on March 19th for the release of the Provincial Budget. The vans will be leaving at 9:00am that morning and the budget will be announced at 2:30pm. If Board members or anyone else is interested in going, they must let VP Levesque know by Wednesday, March 12th. If there is more interest than 14 people than we can book other transportation.

4.3 Housing

Councilor Shibata discussed putting the housing registry on the usask website to make it more centralized for incoming and continuing students. He also attended a meeting with the University Administration with the Student Issues Board. The Administration said they would look into waiving the housing registry cost. The University cannot focus on graduate housing but look into undergraduate options as well. He also attended a Visioning conference, which discussed increasing immigrants into the city.

The External Affairs Board, along with the Student Issues Board, will be submitting a presentation to Saskatoon City Council for the April 21st council address. This will be around the options for student housing and how the city can assist.

4.4 More CUPE

CUPE leaders have asked the University to provide the names of employees who crossed the picket line to work. CUPE is legally entitled to do this but the students who were involved during working hours should not be punished. President Pepler reiterated that students should not be bothered with punishments at this time because of upcoming finals and other commitments.

VP Levesque and President Pepler will be setting up a meeting with CUPE to discuss this issue.

4.5 External Board Year End Event

The External Affairs Board will be having a year-end event before finals begin. The event will be a lunch or supper at Louis and there will be food and drinks provided. The options for dates are between March 31st and April 2nd. Board members need to let VP Levesque know which dates work best.

5. Questions and Comments

6. Adjournment

Operations & Finance Board

Minutes for Tuesday, April 1st, 2008

Present: Jeremy Ring, Jean-Paul Cote, Katelyn McAuliffe, James Pepler, Cody Casey

Regrets: Ellyse Schultz, Caroline Cottrell (ex-officio), Ana Carolina Melendez, Nicole Kenney, Tyler Olson

1. Call to Order

The meeting was called to order at 9:00 AM.

2. Call for Quorum

Quorum was present.

3. New Business

3.1 – Campus Group Ratification

Move that the Op/fin board ratify the Campus Green Party.

OFB Motion 48: Ring/Casey Carried.

3.2 – Campus Group Funding

Move that the Op/fin board grant funding in the form of a \$500 cheque to Campus Sustainability Network.

OFB Motion 49: Ring/McAuliffe Carried.

Move that the Op/fin board grant funding in the form of a \$100 cheque to Sierra Youth Coalition.

OFB Motion 50: Ring/McAuliffe Carried.

Move that the Op/fin board grant funding in the form of a \$100 cheque to Students Against Child Exploitation.

OFB Motion 51: Ring/Cote Carried.

Move that the Op/fin board grant funding in the form of a \$500 cheque to the Campus Green Party.

OFB Motion 52: Ring/Casey Carried.

4. Other Business

VP Ring noted that he received a ratification form from APALA, however there are fees owing from the group, and therefore we have to wait until monies are received to ratify them.

5. Next Meeting

This is the final meeting for the year!

6. Adjournment

Move to adjourn.

OFB Motion 53: Ring/McAuliffe

Carried.

Student Issues Board
Tuesday March 4th, 2008

Present: VP Nicole Kenney, VP Josie Steeves, Councilor Satoshi Shibata, SAL Griff James, Councilor Elvis Kambeitz

Regrets: SAL Erin Gluckie, Councilor Keith Kuspira, SAL Sheila Laroque, SAL Micheal Magnussen

1. Call to Order

The meeting was called to order at 3:10 PM

2. Call for Quorum

Quorum was present

3. Introductions (University of Saskatchewan Administration)

Consumer Services: Greg Fowler,
Residences: Sylvia Cholodnuik
SESD: Kurt Hoffman (ITCOM), Germaine Riou (International Students Office),
Susan Bens and Jen Freed (Retention, Support and Student Development Group)

Regrets: Patty Martin, University Advancement Communications

4. Business

Follow up on action items from February 13 meeting:

Patty, by e-mail, provided information about incentives that she gathered from the City: for the creation of new suites, and the legalizing of suites, the City will rebate the costs of the building and plumbing permits the Province also provides an incentive of up to 50% of the total cost to create a new suite, up to a maximum of \$24,000 the property owner must also follow all health and safety regulations, building and fire codes more info is available on the City's website or at the Building Standards Counter at City Hall
Patty added that the City would be interested in reactivating the boarders campaign undertaken last year. Options include a joint media conference, handbills inserted with utility bills encouraging residents to take in a student boarder, etc.

Kurt shared information from City of Saskatoon web pages that address renter's rights, links that can be made from university web-pages.

Jen shared information about the "Surviving US" presentations aimed at orienting entering students to the registration process and other transition issues. This event

happens in multiple locations (30+). Timing is right to incorporate appropriate information into Surviving US mail outs, materials, and presentations. Jen also shared that at some other universities, they provide a housing checklist for students or monthly newsletters for off-campus students in which they provide housing and renter's rights information

Sylvia reported that applications for Voyageur Place residences spaces are strong. There are over 800 applications for 554 spaces.

Greg reported that the University has not yet received word on the \$19M in funding from Sask Housing. They expect to hear in the very near future.

Sylvia and Greg presented draft questions for a survey meant to gauge the degree of housing needs among students in June. The USSU has also been contemplating a survey, many of the questions of interest are shared in common.

VP Kenney, Elvis, Satoshi, and Griff reported on several actions

Students from the USSU Student Issues board met with Charlie Clarke, a City Counsellor that has recently advised them about issues in the city and suggested a way to most effectively present issues to Council.

The students are intending on a selection of personal stories from real students that is meant to convey the economic and social value that a diverse student body brings to the Saskatoon community. They hope to garner some media attention at the presentation.

Mr. Clarke told the students that there are 58 buildings that have applied for condo conversion in the city and talked about the various possible implications of that. He also spoke of the City's strategy when the vacancy rate drops to a certain level related to condo conversions and to invest in housing co-op strategies.

USSU Housing Awareness Campaign is underway. There are posters, plasma screens, ads in the Sheaf. They will also ask student presidents and student councilors to spread the word as much as possible.

Action Items:

Campaign: VP Kenney and others to promote their campaign through BOC, MSC, and using Direct Contact list. Susan is to provide that e-mail list to VP Kenney.

Presentation to City Council: VP Kenney is to let Susan know when they intend to present to Council. Patty Martin will contact VP Kenney regarding any additional media opportunities this may present.

SESD Promotional Opportunities:

VP Kenney is to forward the pdf of the USSU's campaign images for possible use in

Surviving US! materials and on web sites to Kurt. Jen is to work with Surviving US! Organizers about the opportunities to tailor that presentation to address housing questions/concerns

Survey: Kurt will contact Susan with the name of the resident expert on PAWS survey tools. Susan will seek that person's assistance in developing a March or April student survey that can be replicated in June to gauge the status of the housing issues for students. Susan will initiate a meeting between Greg and Sylvia and the students.

Links to USSU Housing Registry: Kurt will look for appropriate places to better link University web pages to the registry

SIAST: VP Kenney will contact the SIAST Students' Union about their students' housing concerns. Susan will contact the AVP Student Services at SIAST about their institutional housing concerns for students.

Next Meeting: Susan will call the next meeting for about 3-4 weeks from now, based on when the students decide to attend the City Council Meeting.

Adjourned at 4:05 PM.

Sustainability Board Minutes

Minutes for Wednesday, February 1, 2007

Present: VP Nicole Kenney, SAL Kristina Lummerding-Driedger, SAL Jessie Best
Councilor Tamra Knaus, SAL Imre Pallagi

1. Call to Order- The meeting was called to order at 2:30 PM
2. Call for Quorum- Quorum was not present

We went to Village Green to look for Superhero costumes for the “Mugging Campaign”
On February 14th



UNIVERSITY OF SASKATCHEWAN STUDENTS' UNION

BYLAW NO. 1: GOVERNANCE PROCEDURES

IT IS HEREBY ENACTED as a by-law of

University of Saskatchewan Students' Union

(hereinafter called the "Students' Union") as follows:

CONFIRMED the 14th day of November 2007, by the members in accordance with the Act.

Chairperson, Annual General Meeting

Article 1
General

1.01 Unless specifically defined herein or unless the context otherwise specifies or requires, definitions in this by-law should have the meanings given to such terms in the Act, and in particular:

- (i) "Act" means The Non-Profit Corporations Act, S.S. 1979, c. N-4.1, as may from time to time be amended, and every statute that may be substituted therefore and, in the case of such amendment or substitution, any references in the by-laws shall be read as referring to the amended or substituted provisions therefore;
- (ii) "Articles" means the Articles of Continuance or the Articles of the Students' Union from time to time in force and effect; and
- (iii) "By-laws" means all by-laws, save for the Constitution, of the Students' Union from time to time in force and effect.
- (iv) "Sustainability" means the demonstration of socially, economically, and environmentally responsible behavior that strives to meet the needs of the present without compromising the ability of future generations to meet their own needs.

Article 2
Registered Office

2.01 The Students' Union may from time to time:

- (i) by resolution of the Executive committee change the location of the registered office of the Students' Union within the municipality designated as such by the Articles; and
- (ii) by special resolution amend its Articles to change the municipality in which its registered office is located to another municipality located in the Province of Saskatchewan.

Article 3
Corporate Seal

3.01 The corporate seal of the Students' Union shall be such as the Executive committee may by resolution from time to time adopt.

Article 4
Execution of Contracts and Negotiable Instruments

4.01 Contracts or documents requiring execution by the Students' Union may be signed by:

- (i) the General Manager of the Students' Union, or in his/her absence, his or her designate, or;
- (ii) the President, or in his/her absence, his or her designate.

4.02 Cheques and negotiable instruments issued by the Students' Union shall be signed by:

- (i) The Vice President (Operations and Finance), or his/her designate;

- (ii) The General Manager or his/her designate provided that all cheques and negotiable instruments must be executed by at least the Vice President (Operations and Finance) or the General Manager of the Students' Union.

Article 5 Meetings

5.01 Executive Committee:

- (i) Meetings of the Executive Committee shall be held at such time and such place as the Executive Committee may, by ordinary resolution, decide upon.

5.02 University Students' Council:

- (i) Procedure: Except for otherwise provided for in these Bylaws, the meetings of the University Students' Council shall be conducted according to Robert's Rules of Order (Revised);
- (ii) Order of Business: All items appearing under the heading of "new business" will be tabled automatically until the next University Students' Council meeting, except in a case where two-thirds of the councilors present at a meeting of University Students' Council consider the item to be urgent, in which case it will be considered immediately;
- (iii) Items on the Agenda for the University Students' Council meetings must be conveyed to the President of the Students' Union by at least 12 noon, forty-eight hours prior to the meeting in order to be included on the agenda of that meeting.
- (iv) The Executive Committee shall ensure that items included on the agenda are emailed to councilors or are available in hard copy at the USSU Office no later than noon twenty-four hours preceding the USC meeting.
- (v) Chairperson Pro Tem: The President shall appoint a chairperson Pro Tem who will assume all the responsibilities and duties of an impartial chairperson of the University Students' Council. The chairperson Pro Tem shall hold office at the pleasure of two-thirds of the councilors present at any University Students' Council meeting;
- (vi) A quorum of any meeting of the University Students' Council shall consist of the attendance of 50% plus one of all voting members of the University Students' Council.
- (vii) Proxies: Subject to Constitution, The Non-Profit Corporations Act or the Articles, no member is entitled to appoint a proxy holder.

5.03 Members:

- (i) The Executive Committee shall be responsible to ensure that members receive at least fifteen days notice of the Annual General Meeting. Notice shall be given by posting the information conspicuously throughout the University of Saskatchewan;
- (ii) A quorum for any meeting of members shall be at least fifty (50) members. Of these members present, at least fifteen (15) members must be members of the University Students' Council.

- (iii) Adjournment: The Chairperson of the meeting may, with the consent of a simple majority of councilors present at a meeting of the University Students' Council, adjourn any meeting to a fixed time and place.
- (v) Votes to govern: At any meeting of the members, unless a special resolution or some other special majority is required by the Constitution, The Non-Profit Corporations Act or the Articles, all questions shall be decided by the majority of votes cast on the question.
- (vi) Proxies: Subject to Constitution, The Non-Profit Corporations Act or the Articles, no member is entitled to appoint a proxy holder.

<p>Article 6 Standing Boards and Committees</p>

6.01 The University Students' Council shall establish the following standing boards and committees:

a) Operations and Finance Board

The Operations and Finance Board shall be composed of the following members:

- (i) Vice-President (Operations and Finance) as chair;
- (ii) Vice-President (Student Issues) as vice-chair;
- (iii) Four (4) councilors elected by University Students' Council;
- (iv) Two (2) students-at-large appointed by the University Students' Council Appointments Board;
- (v) President, as ex-officio member; and,
- (vi) General Manager of the University of Saskatchewan Students' Union or designate, as ex-officio.

The Operations and Finance Board shall be responsible for:

- (i) considering all financial matters referred to it by the University Students' Council or the Executive Committee and making recommendations to the University Students' Council;
- (ii) seeking to ensure that members of the University of Saskatchewan Students' Union, are, as much as possible, made aware of the financial activities of the University of Saskatchewan Students' Union; and,
- (iii) reviewing the University of Saskatchewan Students' Union originating student fees, in order to assess their value and impact on the members of the University of Saskatchewan Students' Union and developing long term strategies for the administration of student fees that exhibit the guiding mission of the University of Saskatchewan Students' Union.
- (iv) all issues and communications arising from or to student groups including funding, ratification, insurance and event coordination.

b) Appointments Board

The Appointments Board shall be composed of the following members:

- (i) President as chair;
- (ii) Four (4) councilors elected by University Students' Council; and,
- (iii) Vice-Presidents, as ex-officio members.

The Appointments Board shall be responsible for:

- (i) making those appointments mentioned in these Bylaws or those requested by the University Students' Council;
- (ii) ensuring that all positions filled by the committee are open for nominations or applications for a period of at least two weeks and that the openings are adequately publicized;

After October fourteenth the President shall hold the power and responsibility of the Appointments Board, except in the case of appointing members *to* the Elections Board.

c) Academic Affairs Board

The Academic Affairs Board shall be composed of the following members:

- (i) Vice-President (Academic Affairs) as chair;
- (ii) Vice-President (Student Issues) as vice-chair;
- (iii) Three (3) councilors elected by University Students' Council;
- (iv) Three (3) students-at-large appointed by the University Students' Council Appointments Board;
- (v) Academic Affairs Officer; and,
- (vi) President, as ex-officio member.

The Academic Affairs Board shall be responsible for:

- (i) determining all academic policies and programs of the University of Saskatchewan Students' Union, subject to ratification by the University Students' Council;
- (ii) the implementation of those academic policies as requested by University Students' Council; and,
- (iii) issues pertaining to access to education.

d) Student Issues Board

The Student Issues Board shall be composed of the following members:

- (i) Vice-President (Student Issues) as chair;
- (ii) Vice-President (Academic Affairs) as vice-chair;
- (iii) Three (3) councilors elected by University Students' Council;
- (iv) Three (3) students-at-large appointed by the University Students' Council Appointments Board; and,
- (v) President, as ex-officio member.

The Student Issues Board shall be responsible for:

- (i) the analysis of non-academic, non-governmental issues of the University and shall make recommendations to University Students' Council with regard to these affairs when deemed appropriate.

e) Code of Ethics Disciplinary Committee

The Code of Ethics Disciplinary Committee shall be composed of the following members:

- (i) University Students' Council Chair, as chair;
- (ii) Three (3) councilors elected by University Students' Council and who each must represent a separate college or group; and,
- (iii) President, or his/her designate.

In the case that a member of the Code of Ethics Disciplinary Committee is involved in a complaint brought forward by University Students' Council, the member shall excuse himself/herself from participation in the discussion and shall abstain from voting on the particular issue. A replacement shall be elected from University Students' Council for this discussion and vote.

The Code of Ethics Disciplinary Committee shall be responsible for:

- (i) hearing all complaints filed regarding the University Students' Council Code of Ethics;
- (ii) recommending either disciplinary measures for members to University Students' Council or dismissing any allegations.

f) External Affairs Board

The External Affairs Board shall be composed of the following members:

- (i) The Vice-President (External Affairs) as chair;
- (ii) The President, as vice-chair;
- (iii) Three (3) councilors elected by University Students' Council;
- (iv) Three (3) students-at-large appointed by the University Students' Council Appointments Board; and,
- (v) The USSU Communication Manager as ex-officio member.

The External Affairs Board shall be responsible for:

- (i) Improving communication between students, the USSU, and national and provincial lobbying organizations to which the USSU belongs;
- (ii) Developing, organizing, and implementing the distribution of lobbying campaign information to the USSU membership;
- (iii) Performing annual assessments of USSU membership in national and provincial lobbying organizations; and,
- (iv) Assisting the USSU Executive and University Students' Council in other lobbying campaigns undertaken by the USSU.

g) Sustainability Board

The Sustainability Board shall be composed of the following members:

- (i) Vice-President (Student Issues) as chair;
- (ii) Vice-President (Operations and Finance) as vice-chair;
- (iii) Three (3) councilors elected by University Students' Council;
- (iv) Three (3) students-at-large appointed by the University Students' Council Appointments Board; and
- (v) President, as ex-officio member

The Sustainability Board shall be responsible for:

- (i) Ensuring the sustainability of USSU operations through analysis of current and potential business practices and partners;
- (ii) The implementation of operational policies as requested by University Students' Council.

h) Board of College Presidents

(i) The Board of College Presidents shall be composed of the following members:

- President of the University of Saskatchewan Students' Union (USSU) as Chair
- President(s) of the Agricultural Students Association (ASA)
- President(s) of the Arts and Science Students' Union (ASSU)
- President(s) of the Campus Recreation Boards (MRB and WRB)
- President(s) of the Education Students' Society (ESS)
- President(s) of the Indigenous Students' Council (ISC)
- President(s) of the International Students' Association (ISA)
- President(s) of the Kinesiology Student Society (KiSS)
- President(s) of the Law Students' Association (LSA)
- President(s) of the Saskatoon Nursing Students' Society (SNSS)
- President(s) of the Physical Therapy Students' Society (PTSS)
- President(s) of the Saskatchewan Pharmacy and Nutrition Students' Society (SPNSS)
- President(s) of the Saskatoon Commerce Students' Society (SCSS)
- President(s) of the Saskatoon Engineering Students' Society (SESS)
- President(s) of the St. Thomas More Students' Union (STMSU)
- President(s) of the Saskatchewan Dental Students' Society (SDSS)
- President(s) of the Student Medical Society of Saskatchewan (SMSS)
- President(s) of the Associated Residence Committee (ARC)
- President(s) of Students in Open Studies (SOS)
- President(s) of the Western Canadian Veterinary Students' Association (WCVSA)
- Vice President Academic Affairs (ex-officio)
- Vice President External Affairs (ex-officio)
- Vice President Operations & Finance (ex-officio)
- Vice President Student Issues (ex-officio)

(ii) Any student group founded in and for an academic college unit of the University of Saskatchewan shall be automatically entitled to membership;

(iii) Membership in the Board of College Presidents shall be open to any other student organization approved by a majority vote of the Board of College Presidents;

(iv) Each member association is entitled to one vote through its respective President(s). Other officers of a member association may be temporarily designated voting members in the absence of the President with two days notice to the Chair;

(v) The Board of College Presidents shall have no less than one meeting per month from September to April inclusive;

(vi) Additional meetings shall be called if one-third of the members submit a written request to the Chair and/or Vice-Chair for such a meeting;

(vii) Meetings are open to all officers of the member associations. In all other cases an invitation from BOCP members is required to attend. Invited guests sit at the pleasure of a simple majority of BOCP; and,

(viii) In addition to monthly meetings the Board of College Presidents shall host a minimum of two conferences over the year

- Orientation Conference (SummerCon) and,
- Transition Conference (DeceptiCon).

SummerCon shall be the initial meeting of Board of College Presidents for the academic year. Delegates shall be the Presidents of the member associations and the Vice-Presidents of the USSU. The purpose of the conference is to:

- i) Orient delegates to the responsibilities of the Board of College Presidents and the vision, mission and values of the USSU;
- ii) Set goals for the year and plan their implementation;
- iii) Discuss annual activities and student issues (academic, social and financial) in each college;
- iv) Introduce delegates to the resources and opportunities that exist for them on campus; and,
- v) Host a social activity so that all officers of the member associations may become familiar with one another.

2.6 DeceptiCon shall be the final meeting of BOCP for the academic year. Delegates shall be both the incoming and outgoing Presidents, other invited officers of the member associations and the Vice-Presidents of the USSU. The purpose of the conference is to:

- i) Introduce incoming delegates to the responsibilities of the Board of College Presidents and the vision, mission and values of the USSU;
- ii) Host transition sessions to provide continuity by passing knowledge from the outgoing to the incoming association officers; and,
- iii) Host a social activity to celebrate the end of the year and to bid farewell to the outgoing representatives.

Responsibilities

The Board of College Presidents shall be responsible for:

- i) Providing monthly reports to the Chair on all activities and student issues (academic, social, and financial) in each college;
- ii) Increasing communication and cooperation amongst its member associations and furthering the interests of its member associations to the campus community and beyond;
- iii) Increasing student awareness, participation and involvement; and,
- iv) Promoting the positive reputation of College Societies and students in general by highlighting their achievements.

6.02 Operations and Procedures.

- (i) A quorum of any standing board or committee shall constitute at least a majority of the sitting members of that standing board or committee;
- (ii) All members of every standing boards and committees shall receive at least 24 hours of notice of all meetings;
- (iii) All standing boards and committees do not have constituted power and any motion or action requires the ratification by the University Students' Council.
- (iv) All fiscal matters shall be referred to the Operations and Finance Board, with the exception of those matters that are directly related to the budget for which the standing board or committee concerned is responsible.

Article 7 Auditor

- 7.01 Dispensing with an auditor: The members of the Students' Union, may by the unanimous resolution of those present at the meeting, resolve not to appoint the auditor recommended by the General Manager of the USSU.

This resolution shall be valid only until the next Annual General Meeting of members. Notice of such resolution must be given to the members prior to the meeting as required by The Non-Profit Corporations Act.

Article 8 Borrowing Powers

- 8.01 For the purpose of carrying out the objectives of the Constitution, these By-laws and the business and affairs of the Students' Union, the Executive committee may:
- (i) borrow money on the credit of the Students' Union;
 - (ii) limit or increase any amount to be borrowed; and,
 - (iii) secure the payment of monies borrowed in such manner as it thinks fit.

Article 9 Notice

- 9.01 Manner of notice: Any notice to be given pursuant to The Non-Profit Corporations Act, the Articles, the Constitution, the Bylaws, or otherwise to a member, executive member, councillor, or member of a standing board or committee shall be sufficiently given if delivered in the manner required by The Non-Profit Corporations Act.



UNIVERSITY OF SASKATCHEWAN STUDENTS' UNION

BYLAW NO. 2: EXECUTIVE PORTFOLIOS

IT IS HEREBY ENACTED as a by-law of

University of Saskatchewan Students' Union

(hereinafter called the "Students' Union") as follows:

CONFIRMED the 14th day of November 2007, by the members in accordance with the Act.

Chairperson, Annual General Meeting

1. President

1.01 The President shall:

- (i) Oversee all affairs of the University of Saskatchewan Students' Union;
- (ii) Coordinate the Executive;
- (iii) Be the chief spokesperson for the Students' Union;
- (iv) Act as Chairperson of the Executive Committee and of University Students' Council;
- (v) Become familiar with the operations of the offices of the University's senior administration and report on student related activities from those offices;
- (vi) Serve as a member of the Board of Governors of the University of Saskatchewan accordingly with the one-year term of office as passed by the Board of Governors;
- (vii) Serve as Chair of the Board of College Presidents;
- (viii) Be the liaison with other student associations, unions and organizations in Canada;
- (ix) Be responsible for sitting on the provincial and federal student loans committees as well as working with individual student appeals; and,
- (x) Ensure that all governance policy documents are up to date and relevant.

2. Vice-President (Student Issues)

2.01 The Vice-President (Student Issues) shall:

- (i) Be responsible for all non-academic issues, including but not restricted to:
 - On and off campus parking;
 - On and off campus housing;
 - Sustainability;
 - Security, safety, health, and sexual violence;
 - Equity;
 - Disabilities; and,
 - Liaise with University of Saskatchewan Students' Union Centres.

3. Vice-President (Academic Affairs)

3.01 The Vice-President (Academic Affairs) shall:

- (i) Be responsible for all academic issues, including computing;
- (ii) Be responsible for all activities involving University Council; and,
- (iii) Be responsible for the Academic Affairs Officer(s).

4. Vice-President (Operations and Finance)

4.01 The Vice-President (Operations and Finance) shall:

- (i) Be responsible for the operations and services of the Students' Union;
- (ii) Be responsible for preparation of the annual Students' Union budget;
- (iii) Be responsible for all issues with regards to campus groups;
- (iv) Be responsible for overseeing the annual audit in conjunction with the Students' Union General Manager; and,
- (v) Ensure that all operational policy documents are up to date and relevant.

5. Vice-President (External Affairs)

5.01 The Vice-President (External Affairs) shall:

- (i) Be the official liaison with the federal, provincial, and municipal governments for the Students' Union;
- (ii) Become familiar with the activities of the City of Saskatoon and report on those issues affecting students;
- (iii) Liaise and meet regularly with government officials involved with post-secondary education;
- (iv) Work with post-secondary lobby groups as directed by University Students' Council;
- (v) Ensure that all lobbying and external interest documents are up to date and relevant;
- (vi) Transit and transportation; and,
- (vii) Be responsible for working with the University on matters of international activities.



UNIVERSITY OF SASKATCHEWAN STUDENTS' UNION

BYLAW NO. 3: CODE OF ETHICS

IT IS HEREBY ENACTED as a by-law of
University of Saskatchewan Students' Union
(hereinafter called the "Students' Union") as follows:

CONFIRMED the 14th day of November 2007, by members in accordance with the Act.

Chairperson, Annual General Meeting

Article 1
Preamble

- 1.01 The Code of Ethics is a set of guidelines that provide a standard of good behaviour for Members of University Students' Council (USC) and members of the boards and committees associated with USC. Through the commitment to these principles, USC and its boards and committees are able to operate ethically and with integrity.
- 1.02 The Code shall apply to:
- (i) All Members of USC, including the Chair pro tem;
 - (ii) All Members of:
 - The Executive Committee
 - The Appointments Board
 - The Academic Affairs Board
 - The Operations and Finance Board
 - The Student Issues Board
 - The Elections Board
 - The External Affairs Board
 - The Code of Ethics Disciplinary Committee
 - Board of College Presidents
 - Sustainability Board
- 1.03 For the purposes of this document, the word "members" shall apply to all of the above members of USC and members of all standing boards and committees, unless otherwise indicated.

Article 2
Code of Ethics

- 2.01 Decorum
- All Members shall maintain the integrity, confidence, and the dignity of the office they fill. Courtesy, professionalism and good faith must characterize the conduct of all Members toward one another.
- (i) Members shall make no disparaging remarks about other Members or those Members' opinions, save honest and respectful criticism.
 - (ii) All Members shall be respectful of any racial, religious, gender, physical and/or mental disability, sexual orientation, or any other differences pertaining to the cultural or individual diversity of Members.
 - (iii) All Members shall use appropriate language when speaking at meetings. The definition of appropriate language is at the discretion of the Chair.
 - (iv) No Member shall attend meetings intoxicated or engage in or use crude behaviour.
 - (v) All Members should always abide by majority decisions of University Student Council, or of the board or committee to which they belong, once those decisions are made.
- 2.02 Acting Honestly and Observing All Laws With Integrity
- Members must never conduct themselves in a dishonest or fraudulent manner in dealing with the public, USC, or any standing board or committee.
- (i) Members shall not convert nor use to their benefit any property belonging to the University of Saskatchewan Students' Union (USSU) nor shall they commit an act amounting to fraud in relation to the USSU.
 - (ii) Any Member who uses USSU property in contravention of this subsection shall be required to remit to the USSU any profits or benefits raised by the use of the property.

2.03 Conflict of Interest

Members shall not permit any personal activities or interests to conflict with their duties and responsibilities to the USSU. In addition, Members shall avoid any perception that their personal interests may conflict with such duties and responsibilities.

- (i) Any Member with a potential conflict of interest shall disclose it forthwith to the Chair of the USC, the committee, or board, and shall excuse herself/himself from participation in the discussion and abstain from voting on that particular issue. Current Executive members or Members of Students' Council who have been ratified as candidates for a current USSU election shall be considered in a conflict of interest in any discussion regarding the election and shall be excused from it.
- (ii) Members owe a positive duty to disclose to the Chair any potential conflict of interest of other Members, should they become aware of such.
- (iii) In the case that the Chair is in conflict of interest, disclosure shall be made to the USC, the board or committee, and the Chair shall step down to the vice-Chair or other appointee, decided by a vote of 50% plus one, and abstain from participation in the discussion and voting for that particular issue.

2.04 Confidentiality

Members have a positive duty to hold, in strict confidence, all information acquired in the course of their term of office that is declared confidential or in camera by the Executive, USC, or any standing board or committee.

- (i) Except where expressly authorized, no Member shall divulge to any person, or use in any way not directly related to the activities of USC, or of any standing board or committee, any information designated as confidential.
- (ii) No Member shall discuss any information obtained during a confidential meeting or from reading any minutes of a confidential meeting of the Executive, USC, or a Committee or Board of Council with any other Member while outside of that meeting.

2.05 Attendance

Members are required to attend all meetings of USC, or of the standing board or committee to which they belong, unless otherwise excused by USC, the board, or the committee.

Any member shall face a vote for removal from office upon absence without permission from the President or Chair from two consecutive meetings, or three out of five consecutive meetings regardless of permission. Summer meetings are exempt. Sending regrets does not constitute obtaining permission.

2.06 Fulfilling Duties as Required by the Constitution (for MSCs only)

All Members shall be responsible for representing the views of their constituency group and USC without personal bias as a result of conflict of interest and shall perform any and all duties as required by the Constitution or imposed from time-to-time by USC, and in spirit of the same.

- (i) While in session, Members of USC shall be responsible for sitting, voting, and speaking on behalf of their constituency group.
- (ii) Members shall be responsible for preparing in advance for each meeting.
- (iii) Members shall be responsible for acting as liaison between the USC and the constituency they represent and between the USC and the student body in general.

Article 3 Violations Protocol

The following procedures outline the Violations Protocol to be followed in instances where potential breaches of the Code of Ethics have occurred:

- 3.01 All complaints should be forwarded in writing to the USSU office via the General Manager (GM) or the General Manager Designate (GMD). Anonymous complaints will not be accepted.
- 3.02 Upon receipt of the formal complaint, the GM or GMD shall verify that the complaint meets formal (not Substantive) requirements and, once these requirements are met, issue the complaint.
- 3.03 Once issued, the complaint shall cause the defendant to be served (in person or by registered mail or electronic mail) with a copy of the complaint within seventy-two (72) hours. The complainant shall then provide written proof of service to the GM or GMD (forthwith)
- 3.04 Within Seventy-two (72) hours of service upon the defendant, barring extenuating circumstances, a CEDC hearing shall be called for both the complainant and the defendant to attend. The defendant may submit their statement of defence for consideration by the CEDC.
- 3.05 The CEDC may, at its discretion, hold additional meetings and conduct additional interviews in the absence of both the complainant and the defendant for the purpose of gathering information. However, if the CEDC wishes to use information gleaned from the additional investigation, it must have sources of the information, attend and present such information at the hearing attended by both the complainant and the defendant and both parties must be given a chance to respond.
- 3.06 The CEDC shall then make a decision to sustain or dismiss the complaint, based on the information presented at the hearing. Should the complaint be sustained, the CEDC must formulate a recommendation for appropriate sanctions and/or course of action.
- 3.07 Both parties must be notified of the CEDC's decision and any recommendation by noon, twenty-four (24) hours prior to the USC meeting where the decision and recommendation are to be reported.
- 3.08 The decision and recommendation of the CEDC must be submitted in written form to USC for final approval. USC may ratify, or reject the recommendation of the CEDC in whole or in part (even if this amounts to substituting its own judgment)



UNIVERSITY OF SASKATCHEWAN STUDENTS' UNION

BYLAW NO. 4: ELECTIONS AND REFERENDA

IT IS HEREBY ENACTED as a by-law of

University of Saskatchewan Students' Union

(hereinafter called the "Students' Union") as follows:

CONFIRMED the 14th day of November 2007, by the members in accordance with the Act.

Chairperson, Annual General Meeting

Article 1 General Elections

1.01 Candidates and Nominations:

- i. Nominees must be members of the University of Saskatchewan Students' Union (USSU) as defined in Article 5 of the USSU Constitution.
- ii. Nominations must be called according to a prescribed Election Schedule. The Elections Schedule shall be prepared by the General Manager's Designate (GMD) and is subject to Elections Board approval.
- iii. Nominations must be open for two (2) days as outlined in the Election Schedule, and shall be publicized by all reasonable means, including posters, plasma screens, mass e-mail, and the USSU website. Nominations shall close at 4:00 p.m. on the final day of nominations. Nomination forms will be released to potential nominees only at the end of the Orientation Meeting held during the nomination period. All potential nominees must attend the Orientation Meeting to be eligible for nomination. The General Manager has the discretion to hold subsequent Orientation Meetings to accommodate the schedules of potential nominees.
- iv. All potential nominees for executive positions shall have twenty (20) nominators on their form; potential nominees for Senate positions require ten (10) nominators on their form. All nominators must be members of the USSU. Nominees must ensure that their nomination forms include the full name, signature and student number for themselves and all nominators. Only the nominee may release the names of his or her nominators.
- v. Nominees are responsible for the \$100.00 fee as outlined in the Election Schedule. This fee will be refunded to the candidate provided that they receive a minimum of five (5) percent of the total vote for the position they are seeking.
- vi. Nominees and nominators may not act as Election Officials.
- vii. No person is eligible to run for more than one position on the University Students' Council (USC) nor can they nominate anyone seeking the same position.
- viii. The Elections Board (EB) must ratify all nominees before they are considered candidates. This shall be done only after all candidates attend a mandatory Procedures Meeting.
- ix. The names of the nominees shall not be released until after the EB ratifies their candidacy. Such ratification shall include written confirmation of good academic standing according to the college in which the nominees are registered, which shall be delivered directly from the nominee's College to the GM or designate.
- x. If any candidate wishes to withdraw from a USSU election after ratification by the EB, the Chief Returning Officer (CRO) must receive written notice of withdrawal from the candidate twenty-four (24) hours prior to the beginning of voting.
- xi. All members of the EB must submit a written declaration that they will not be seeking a position in the USSU General Election, before attending a meeting of the EB, or taking part in any business thereof.

1.02 Acclamations and Vacancies:

- i. In the case that there is only one nominee for a position of the Executive, after the regular nomination period has ended, a vote of confidence must be held where the candidate must receive a larger number of yes than no votes to affirm acclamation. If a candidate receives a larger number of no votes than yes votes, a runoff by-election shall be held immediately, according to a by-

election schedule (see Article 3). Voting for such an election shall occur prior to the last day of March. If only one candidate runs in the by-election, and the result is again a larger number of no votes than yes votes, a fall by-election shall be held.

- ii. In the case of a vacancy in a position after the regular nomination period has ended, the nomination period for that position shall be extended at the discretion of EB.

1.03 Campaigning

- i. There shall be no advertising by or on behalf of any candidate seeking election prior to the beginning of the campaign period, as outlined in the Election Schedule. Candidates and their representatives shall not offer gifts to voters. Gifts shall include any item whose dominant purpose is to buy votes, rather than provide information about a candidate or stimulate legitimate political debate. Candidates shall obtain prior approval from the EB to distribute any product.
- ii. The campaign period shall be no less than one week in length. The campaign period shall not take place during the Reading Break for any College or during any period of time when a substantial portion of the student body is likely to be absent from campus.
- iii. All campaign material of any form, electronic included, must be approved by the ACRO or the GMD prior to its release. Candidates and their representatives shall be allowed to use websites, and shall be permitted to send mass e-mail, for campaign purposes. Candidates and their representatives are responsible for learning and following applicable University of Saskatchewan policies, rules, and regulations regarding electronic communication.
- iv. All candidates and their representatives must read, understand, and adhere to the poster restrictions for each building on campus. For any candidate choosing to run on a slate, any poster that they appear on will count to their poster limit.
- v. No candidates, nor their representatives, shall deliver campaign speeches or party information in regularly scheduled classes, labs, computer labs, or University of Saskatchewan Food Services locations, except during scheduled USSU forums.
- vi. No candidates, nor their representatives, shall engage in door-to-door soliciting within any University of Saskatchewan residence buildings.
- vii. No candidates, nor their representatives, may intentionally interfere with another candidate's campaign.
- viii. Campaign limits will follow the attached schedule of Fair Market Value (FMV) campaign materials. In no case shall the total cost of campaigning for any one candidate in any one election exceed five hundred dollars (\$500.00) not including taxes, according to either the FMV schedule or actual costs. If a candidate's campaign material falls outside of the schedule, the material must be submitted to EB so that a FMV can be assessed.
- ix. If a candidate is seeking both an executive position and a senate position, the limit used for campaigning shall remain at five hundred dollars (\$500.00) not including taxes.
- x. All ratified candidates shall be reimbursed fifty percent (50%) of campaign costs based on submission of receipts. Receipts must be submitted to the CRO or designate on or prior to the last day of campaigning. In the case of an acclamation, the candidate is eligible for reimbursement of fifty percent (50%) of campaign costs based on submission of receipts.
- xi. Candidates are responsible for the removal of their material by 11:59p.m. on the final day of voting.
- xii. The ACRO or the GMD, with advise from the EB, shall organize voluntary election forums in accessible locations during the campaign.

- xiii. EB members cannot be involved in the campaigning of any candidate seeking election.
- xiv. Notice of any public forum on referendum issues must be given to the CRO or acting Chair of the EB. Representatives of both sides must be invited to attend.
- xv. The CRO or designate shall ensure that all candidates and Election Board members have the information, rules, regulations and bylaws as deemed necessary, and further has the discretion to read the contents of any of these documents aloud to nominees.

Article 2 USSU Executive and Members of Students' Council Elections
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- 2.01 All elected members of the Executive must be registered in no fewer than six and no more than twelve credit units during their term in office.
- 2.02 All elected members of the Executive and of the University Students' Council shall commence their term on the first day of May next ensuing and lasting until the thirtieth day of April following.
- 2.03 Should the position of President become vacant for any reason throughout the term of office, the Vice-President (Operations and Finance) shall assume the office of President. While continuing to serve in the capacity of Vice-President (Operations and Finance) he or she will, as soon as possible, resign one of these positions and hold a by-election to fill the vacant position. If the position of President becomes vacant after October 31 he or she will resign the office of Vice-President (Operations and Finance) and retain solely the office of President.
- 2.04 Should any other position on the Executive become vacant for any reason prior to, or on October 31 in any year, the Elections Board shall hold a by-election to fill that position. After October 31, a vacancy on the Executive will not be filled. At any time any vacant Member of University Students' Council position shall be filled according to the mandate of the individual college and ratified by the Elections Board.
- 2.05 Elections for Members of Students' Council shall adhere to the policies or bylaws determined for the student association of each representative college, school or group as outlined by Article 7 of the USSU Constitution.
- 2.06 The student association for each college, school or group electing a Member of Students' Council (MSC) is required to have one College Deputy Returning Officer (College DRO) to oversee the election and ensure that the MSC is duly elected.
- 2.07 The College DRO for a MSC election, in addition to normal duties, must be present during voting and ballot counting and must report the election results, along with a list of irregularities and a brief summary of how each was addressed, back to the EB for ratification.

Article 3 By-Elections

- 3.01 By-elections for Executive and Senate positions shall adhere to the policies determined for USSU General Elections. The only exception to this shall be the duration of the campaign and voting period. By-election schedules shall consist of three (3) days for nominations, three (3) days for campaigning, and two (2) days of voting, where in campaigning shall be allowed. In the case of a March runoff by-election the call for nominations must be at least one (1) week before nominations open.

Article 4 Referenda

- 4.01 Authority
 - i. The EB shall have authority over the activities of all campaign committees and their members, including the USSU membership and of third parties as they relate to referenda.

4.02 Reasons

- i. Referenda may be initiated according to Article 11 of the USSU Constitution.

4.03 Notice

- i. Notice of the referendum must be received by the Chair or acting Chair of the USC no later than four (4) weeks prior to the expected vote of the referendum issue. This date shall be included in the Election Schedule.
- ii. To ensure clarity and legal status, prior to the vote, the USSU solicitor must examine the wording of each referendum question. The solicitor has the right to alter the wording of referendum questions to ensure clarity and legal status, but must not alter their spirit and intent.
- iii. The CRO or designate shall receive the referendum question, as approved by the USSU solicitor, along with any revisions to this Policy, no less than two (2) weeks prior to general voting.
- iv. The USSU staff must provide information to its membership about the subject of referenda in an unbiased manner, and shall remain neutral throughout.

4.04 Campaign Committee Registration

- i. Any party wishing to register a campaign, on either side of the issue, must do so by completing a written proposal including:
 - a) an outline of the party's platform;
 - b) an itemized advertising budget; and
 - c) contact information for each of its leadersand submitting a refundable deposit of five hundred dollars (\$500.00) by the end of the stated time period, as outlined in the Election Schedule.
- ii. At the end of registration, all members of the above said committees must appear before the EB for approval, at which time this policy will be reviewed and any questions answered. The EB has the specific authority to deny approval of a prospective committee, where warranted. Any such decision is final.

4.05 Campaigning

- i. There shall be no advertising by or on behalf of any campaign prior to the Orientation Meeting; which shall be held according to the Election Schedule.
- ii. Campaigning shall begin immediately following the Orientation Meeting, and shall end at 4:00 p.m. on the final day of voting. The campaign period shall otherwise be as outlined in the Election Schedule.
- iii. All campaign material, electronic included, must be approved by the ACRO, or the GMD, prior to its release.
- iv. No material may be in any way affixed to the material that has been disseminated by the USSU and/or the EB.
- v. No parties, nor their representatives, shall deliver campaign speeches or party information in regularly scheduled classes, labs, computer labs, or University of Saskatchewan Food Services locations, except during scheduled USSU forums.
- vi. No parties, nor their representatives, shall engage in door-to-door soliciting within any University of Saskatchewan residence buildings.
- vii. No party may intentionally interfere with a registered campaign committee's campaign.

- viii. Campaign limits will follow the attached schedule of Fair Market Value (FMV) campaign materials. In no case shall the total cost of campaigning for any one candidate in any one election exceed five hundred dollars (\$500.00) not including taxes, according to either the FMV schedule or actual costs. If a candidate's campaign material falls outside of the schedule, the material must be submitted to EB so that a FMV can be assessed.
- ix. All registered campaign committees shall be reimbursed up to fifty percent (50%) of campaign costs based on submission of receipts. Receipts must be submitted to the ACRO or GMD before voting ends. The total amount available for reimbursement shall be three thousand dollars (\$3000.00).
- x. Registered campaign committees are responsible for the removal of their materials by 11:59 p.m. of the final day of voting.
- xi. The ACRO, or the GMD, with advisement of the EB, shall organize referendum forums in accessible locations during campaigning.
- xii. EB members cannot be involved in the registered campaign committees for a referendum.
- xiii. Notice of any public forum on a referendum issue must be given to the CRO, Chair or acting Chair of the EB, Representatives of both sides must be invited to attend. Approval must be given by the CRO, ACRO or GMD to hold such an event.

<p>Article 5 Elections Officials</p>
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5.01 Elections Board

- i. Elections for positions on the Executive and for positions as Councillors for the University Students' Council shall be administered by an Elections Board chosen by the University Students' Council and shall be comprised of the following positions:
 - a) Chief Returning Officer, as chair;
 - b) Assistant Chief Returning Officer, as vice-chair;
 - c) Two (2) councillors elected by University Students' Council;
 - d) Two (2) students-at-large appointed by the University Students' Council Appointments Board; and,
 - e) General Manager of the University of Saskatchewan Students' Union or designate, as ex-officio.
- ii. The EB shall be responsible for the following:
 - a) Conducting elections and referenda as outlined in Article 8 and Article 11 of the USSU Bylaw 1: Governance Procedures;
 - b) Being knowledgeable about other procedures and policies necessary for a proper election;
 - c) Interpreting and enforcing the Elections and Referenda Policy as it pertains to all members of the USSU;
 - d) Appointing DRO's; and,
 - e) Presiding over the vote-counting mechanism and election data.
- iii. For greater certainty, members of the EB shall be allowed to vote.

5.02 Chief Returning Officer

- i. The CRO shall be appointed by USC through the Appointments Board. The CRO shall not be a member of the USSU.

- ii. As outlined in this Article of USSU Bylaw 4: Elections and Referenda, the CRO shall be the chair of the Elections Board.
- iii. The CRO shall be responsible for the following:
 - a) Ensuring that all policies pertaining to the election of the Executive and Members of Students' Council are followed;
 - b) Remaining impartial, both expressed and implied, by not supporting any candidate or registered campaign committee during an election or referendum;
 - c) Addressing issues raised by members of the Elections Board in a timely manner;
 - d) Cultivating an atmosphere of commitment to the elections process;
 - e) Providing guidance for the Elections Board with respect to this process;
 - f) Chairing the All Candidates Procedures Meeting for all candidates and/or registered campaign committees prior to campaigning;
 - g) Investigating all reported violations of elections procedures and providing appropriate information to the soonest possible EB meeting; and,
 - h) Holding regular meetings with the EB during elections and referenda.
- iv. The CRO shall receive an honorarium, subject to USSU budget provisions.
- v. University Students' Council shall deal with any complaints concerning the CRO. Complaints may be formally filed at any time during the election, or within five (5) days immediately following the election.

5.03 Assistant Chief Returning Officer

- i. The ACRO shall be appointed by USC through the Appointments Board. The ACRO must be a member of the USSU.
- ii. The ACRO shall be the vice-chair of the EB.
- iii. The ACRO shall report to the CRO and to the GMD.
- iv. The ACRO shall be responsible for the following:
 - a) Serving as the CRO's representative on campus. As such, the ACRO shall be the primary liaison with candidates;
 - b) Assisting in ensuring that all policies pertaining to the election of the Executive and Members of Students' Council are followed;
 - c) Making all of the physical arrangements for USSU elections and referenda, with the assistance of the USSU General Manager or designate;
 - d) The impartial chairing of all USSU election forums;
 - e) Consulting with all college, school and group student associations chief returning officers in regards to polling procedures and rules for MSC elections;
 - f) Casting the deciding vote in any referendum or for any member of the USU Executive and student members of the University of Saskatchewan Senate in the case of a tie. This vote shall be cast during voting, and shall be submitted to the CRO or designate in a sealed envelope before the close of voting;
 - g) Remaining impartial, both expressed and implied, by not supporting any candidate or registered campaign committee during an election or referendum; and,
 - h) Other duties as assigned by the CRO and GMD.
- vi. The ACRO shall receive an honorarium, subject to USSU budget provisions.
- vi. The CRO shall deal with any complaints concerning the ACRO. Complaints may be formally filed at any time during the election, or within five (5) days immediately following the election.
- vi. The ACRO shall have the right of first refusal to sign out a USSU notebook computer, suitable for performing the duties listed herein, and ancillary to this position, between the dates of the first and last EB meetings, inclusive.

5.04 General Manager's Designate

- i. The GMD shall be a non-voting member of the Elections Board as outlined in this Article of USSU Bylaw 4: Elections and Referenda.
- ii. The GMD shall be responsible for the following:
 - a) Ensuring that all nominees are in compliance with Article 5 of the USSU constitution regarding academic standing;
 - b) Preparing the Elections Schedule;
 - c) Securing the voters' registry; and,
 - d) Remaining impartial, both expressed and implied, by not supporting any candidate or registered campaign committee during an election or referendum.

5.05 Members of Student Council

- i. Each MSC or designate shall be responsible for impartially encouraging students from that college, school or group to vote.
- ii. The CRO or designate shall deal with any complaints concerning an MSC or their designate.

5.06 College Deputy Returning Officer

- i. College Deputy Returning Officers (College DRO) are appointed by college societies to oversee the election of Members of Students' Council. Please refer to Section II: Member of Students' Council Elections.

Article 6 Voting and Returns

6.01 Voting

- i. Voting will begin on the date outlined in the Election Schedule, and shall last for two (2) days. In the event of technological failure, an election will not be declared invalid. Election officials will work to minimize the impact of any disruption in voting.
- ii. Voting shall be publicized by all reasonable means, including posters, plasma screens, mass e-mail, and the USSU website.
- iii. Voting shall be by secret and secure electronic ballot, using Personalized Access to Web Services (PAWS), or its equivalent.
- iv. Upon the close of voting, the results shall immediately be sent to the CRO or designate by e-mail and shall be read only when the EB has reached quorum, so that it may be ratified.

6.02 Ballots

- i. Position titles shall be placed on the ballot as per the USSU constitution.
- ii. Names of the candidates shall be placed in alphabetical order according to the candidate's last name.
- iii. The names of candidates on the ballots may differ from their given name providing the positioning of the candidate does not change. EB must approve any alternate name. No party names will be allowed on the ballot.
- iv. Although all positions may be on one form, each is considered a separate ballot.
- v. Referenda ballots shall contain a neutrally worded question.

6.03 Results

- i. The CRO will release results to candidates, students and media at designated places and times, and will cause same to be posted on the USSU website forthwith.

Article 7 Violations and Complaints
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- 7.01 All violations of election procedures, arising from the first day of campaigning up to the deadline to file complaints shall be investigated and dealt with by the ACRO and the GMD, in consultation with the EB.
- 7.02 Prior to the start of campaigning , the EB will create and publish a schedule for election violations and punishment thereof, including instances where the EB specifically reserves its right of inherent discretion.
- 7.03 The EB has the right to disqualify a candidate, where appropriate.
- 7.04 All complaints arising out of any election must be submitted in writing to the USSU office, within five (5) days immediately following the date of the final ballot count. All decisions of the EB are final, including declaring any election invalid. At all times the EB shall be empowered to take such steps, as it deems necessary to fulfil its mandate.
- 7.05 In the event of any discrepancies, the EB is considered to be the ultimate decision making authority, and no member outside of this body is permitted to enforce policy or procedure.
- 7.06 Registered campaign committees shall be liable for ALL campaign violations, including the actions of any individual or group working on behalf of the campaign committee.

Article 8 Elections

- 8.01 Elections for positions on the Executive and for positions as councillors for the University Students' Council shall be administered by an Elections Board chosen by the University Students' Council and shall be comprised of the following positions:
 - i) Chief Returning Officer, as chair;
 - ii) Assistant Chief Returning Officer, as vice-chair;
 - iii) Two (2) councillors elected by University Students' Council;
 - iv) Two (2) students-at-large appointed by the University Students' Council Appointments Board; and,
 - v) General Manager of the University of Saskatchewan Students' Union or designate, as ex-officio.
- 8.02 Elections for the elected Executive and councillors with the University Students' Council shall be conducted by secret ballot. The candidate shall be declared elected if they receive the largest number of those votes cast for that position.

For those elected Executive positions where one candidate only has submitted a nomination form, the candidate will be declared elected if they receive a larger number of yes than no votes cast for that position.
- 8.03 All elected members of the Executive must be registered in no fewer than six and no more than twelve credit units during their term in office. All elected members of the Executive and of the University Students' Council shall commence their term on the first day of May next ensuring and lasting until the thirtieth day of April following.
- 8.04 Should the position of President become vacant for any reason throughout the term of office, the Vice-

President (Operations and Finance) shall assume the office of President. While continuing to serve in the capacity of Vice-President (Operations and Finance) he or she will, as soon as possible, resign one of these positions and hold a by-election to fill the vacant position. If the position of President becomes vacant after October 31 he or she will resign the office of Vice-President (Operations and Finance) and retain solely the office of President.

Should any other position on the Executive become vacant for any reason prior to, or on October 31 in any year, the Elections Board shall hold a by-election to fill that position. After October 31, a vacancy on the Executive will not be filled. At any time any vacant Member of University Students' Council position shall be filled according to the mandate of the individual college and ratified by the Elections Board.



UNIVERSITY OF SASKATCHEWAN STUDENTS' UNION
THE CONSTITUTION

CONFIRMED the 14th day of November 2007, by the members in accordance with the Act.

Chairperson, Annual General Meeting

Article 1
Name

The Organization responsible for the governing of undergraduate student affairs at the University of Saskatchewan shall be known as the University of Saskatchewan Students' Union (USSU).

Article 2
Vision

The USSU strives to be the recognized leader in enhancing the student experience.

Article 3
Mission

The USSU exists to represent, serve and support the academic and non-academic needs of undergraduate students of the University of Saskatchewan through accountable leadership. It also serves to protect and maintain the integrity of quality, accessible public education.

Article 4
Values

The following principles shall guide the USSU on in all of its endeavors: innovation, integrity, mutual respect, professionalism, service, teamwork, and trust as well as social, economic and environmental responsibility.

Article 5
Membership

Membership in the USSU shall consist of all registered undergraduate students who are currently assessed fees, voluntarily or otherwise.

Article 6
Powers, Rights and Privileges

Subject to the Constitution, all Members of the USSU shall have the following powers, rights and privileges:

- (i) To be eligible for positions with and to cast a ballot in any election for the Executive of the USSU.
- (ii) To be eligible for positions and to cast a ballot in any election within their respective college, school or group for members of the University Students' Council (USC).
- (iii) To cast a ballot in any USSU referendum.
- (iv) To attend, submit motions for, and have speaking and voting privileges at any meeting of members of the USSU.
- (v) To attend and have speaking privileges at any meeting of the USC, subject to its procedures; and
- (vi) To exercise any other powers, rights and privileges inherent in this Constitution.

Article 7
Organization

The affairs of the USSU shall be governed by the Executive Committee and the Legislature.

Part 1 - Composition:

- A. The Executive Committee shall be composed of the following:
 - (i) The Executive:

- The President, responsible for overseeing all affairs of the USSU
 - The Vice-President (Student Issues), responsible for all non-academic, non-government issues for the USSU
 - The Vice-President (Academic Affairs), responsible for all academic issues for the USSU
 - The Vice-President (Operations and Finance), responsible for the operations and services for the USSU.
 - The Vice-President (External Affairs) responsible for federal, provincial, and municipal government issues pertinent to the USSU
- (ii) The General Manager of the USSU, ex officio (non-voting)

B. The Legislature (hereinafter referred to as the USC) shall be composed of the following positions:

- The Executive Committee
- One councilor from each undergraduate college, school or group (listed below) having an enrollment of less than 1000 students as established by the enrollment in that college, school or group on the last student census conducted by the University of Saskatchewan.
- Two councilors from each undergraduate college, school or group (listed below) having an enrollment of 1000 students or more as established by the enrollment in that college, school or group on the last student census conducted by the University of Saskatchewan.
- One councilor representing the Indigenous Students' Council
- One councilor representing the international students at the University of Saskatchewan campus

The undergraduate colleges, schools or groups referred to above shall include and be restricted to the following:

- College of Agriculture and Bioresources
- College of Arts and Science
- N. Murray Edwards School of Business
- College of Dentistry
- College of Education
- College of Engineering
- College of Kinesiology
- College of Law
- College of Medicine
- College of Nursing
- College of Pharmacy and Nutrition
- School of Physical Therapy
- St. Thomas More College
- Indigenous Students' Council
- International Students' Association
- Associated Residence Committee
- Students in Open Studies
- Western College of Veterinary Medicine

Part 2 - Powers and Duties:

A. The Executive Committee shall have the following powers and duties:

- (i) To administer the affairs, manage the activities and formulate policies for the USSU and to be accountable to USC with respect to the same.
- (ii) To promote, in cooperation with the USC, the general welfare of undergraduate students at the University of Saskatchewan.
- (iii) To administer all monies received by the USSU and to be accountable to USC with respect to the same.
- (iv) To maintain proper books of account and have the same audited when required.
- (v) The Executive Committee shall insure that all motions appearing under the heading of business are emailed to councilors or are available at the USSU office in hard copy no later than 48 hours preceding the USC at which they will be heard

- B. The USC shall have the following powers and duties:
- (i) To establish and pass an annual budget for the USSU;
 - (ii) To establish standing committees, boards, other committees and commissions from time to time at its discretion to make recommendations to the USC;
 - (iii) To establish policies and direction for the USSU in areas affecting student affairs and to give direction to the Executive Committee with respect to same;
 - (iv) To promote, in cooperation with the Executive, the general welfare of undergraduate students at the University of Saskatchewan.
 - (v) To report back, on a regular basis, to the constituency group and its leadership from which they were elected; and
 - (vi) To have final authority over the interpretation of the USSU Constitution and Bylaws.

Part 3 – Meetings:

USC shall meet not less than once in each calendar month. Additional meetings may be called at the request of the President and shall be called when one-third of councilors of the USC submit a written request to the Executive and General Manager for such a meeting.

Article 8 Elections

Part 1 – Timing of Election:

There shall be elections in March of each year for all positions on the Executive. Members of the USC will be elected by April.

Part 2 – Eligibility for Office:

All members of the USSU shall be eligible for election to all positions on the Executive Committee and the USC save for the following restrictions:

- A. The Executive Committee:
 - (i) At the time of the election, the candidate must be in good academic standing according to college-specific requirements and maintain it throughout their term in office.
 - (ii) All members of the Executive must qualify as directors in accordance with the *Non-Profit Corporations Act* for Saskatchewan or any successor legislation.
- B. The University Students' Council:
 - (i) Candidates for the position of councilor must be registered in no fewer than six credit units during the regular session of their term of office in the college, school or group for which they filed their nomination on the last day of the election in which they are a candidate and must remain registered as such in that college, school or group for the remainder of their term of office.

Part 3 – Eligibility for Voting:

All members of the USSU, whose membership is defined in Article 5, may cast a vote for candidates for the Executive. All members of the USSU may cast a vote in their college, school or group for candidates for positions from that college, school or group as councilors of the USC provided they are registered in that college or school or are a member of that designated group at the time that they cast a vote.

Part 4 – General;

The University Students' Council may pass a bylaw that governs the administration of elections, election voting procedures, and rules respecting by-elections and the terms of office for elected members of the Executive and the University Students' Council.¹

¹ At the AGM on November 14th, 2007 the members passed the following motion, to come into effect on May 1st, 2008.

Article 9
Removal

Members of the Executive or councilors of the USC may be removed involuntarily from office only in the following circumstances:

- A. Executive:
Elected Members of the Executive may be removed from office following a motion of non-confidence passed by both a vote of at least two-thirds of the councilors present at a meeting which represents at least 50% of the USC in favor of the removal from office and majority vote at a Special General Meeting.
- B. Councilors on the USC:
Councilors may be removed from office following a motion of non-confidence passed by a vote of at least two-thirds of councilors present at a meeting, which represents at least 50% of the USC in favour of the removal from office.

Article 10
General Meetings

There shall be an Annual General Meeting (AGM) of members of the USSU in November of each year. Members shall receive at least fifteen days notice of the AGM.

A Special General Meetings (SGM) shall be held following a motion passed for that purpose by a simple majority of councilors present at a meeting of the USC. Members shall receive at least fifteen days notice of a SGM.

Article 11
Referendum

Subject to the criteria set out below, a referendum must be held for the purposes of establishing or eliminating a dedicated student fee, and shall be binding upon the Executive and USC. All referenda shall be held in the following circumstances:

- A. If proposed by the Executive, upon receiving approval of two-thirds of councilors present at meeting of the USC when the proposal is presented.
- B. If proposed by a member, upon presentation of a petition containing the signatures of not less than five percent of the members of the USSU.

Such a referendum shall pass if, and only if a ten (10) percent voter turn out of the membership is recorded and there is a fifty (50) percent plus one (1) majority.

Article 12
Amendment of the Constitution

This Constitution may only be amended by a vote of at least two-thirds of the membership of the USSU in favor of the amendment(s) present at an AGM or SGM called by the USC.

Members of the USSU must submit written notice to the General Manager or designate ten days prior to the General Meeting at which the amendment will be considered. The General Manager or designate shall

Part 4 – Method of election

All executive positions are to be elected by batch style Instant – Run off voting. Students will rank candidates in order from their most preferred candidate to their least preferred candidate. After the first count, if no candidate has received 50% plus one of the total votes cast, all candidates but the top two are eliminated and all ballots are recounted for which ever of these two finalists is ranked higher on each ballot. Abstentions will be discarded and not be added to the total number of votes.

publish the proposed changes at least eight days before the General Meeting considering the amendments. Subject to this Constitution, the USC shall have the power to pass, amend or repeal any bylaws providing for the operation and better functioning of the USSU, but any such bylaw shall be subject to approval and ratification by the membership at the next General Meeting.

Article 13 Dissolution of the Union
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Upon dissolution of the USSU, all its assets shall be put into the trust of the Board of Governors of the University of Saskatchewan who shall pass them on to a democratic organization of student representatives of all undergraduate students on campus, whose main responsibility shall be the governing of undergraduate student affairs at the University of Saskatchewan, as soon as such an organization comes into existence.

Article 14 Student Fees

Increasing Student Fees

The USSU Shall hold a Referendum if they wish to increase student fees by more than ten (10) dollars (CAD) above the consumer price index. (Excluding the Health and Dental Plan)

University Students' Council Agenda

Wednesday, June 18th, 2008

- 1. Adoption of an Agenda**
- 2. Introductions and Announcements**
 - 2.1 Welcome from President Steeves**
- 3. Council Address**
- 4. Minutes and Reports for Information**
 - 4.1 USC Minutes –April 3rd, 2008**
 - 4.2 Executive Committee Minutes - April 15th, 2008 & May 12th & 20th, June 2nd & 10th, 2008**
 - 4.3 Academic Affairs Board Minutes and Report – March 20th, 2008**
 - 4.4 Appointments Board Minutes and Report – September 28th, 2007**
 - 4.5 Board of College Presidents**
 - 4.6 Code of Ethics Disciplinary Committee Minutes and Report**
 - 4.7 Elections Board Minutes and Report – April 10th, 2008**
 - 4.8 External Affairs Board Minutes and Report – March 10th, 2008**
 - 4.9 Operations & Finance Board Minutes and Report – April 1, 2008**
 - 4.10 Student Issues Board Minutes and Report – March 4th, 2008**
 - 4.11 Sustainability Board Minutes and Report – February 1st, 2008**
- 5. Motions Arising from the Minutes and Reports**
- 6. Business**
- 7. New Business**
- 8. Questions and Comments (30 minutes)**
- 9. Any Other Business**
 - 9.1 Place Riel Update**
 - 9.2 Binder Discussion**
 - 9.3 Orientation**
 - 9.4 2007-2008 Unaudited Financials**
 - 9.5 2007-2008 Executive Accountabilities**
 - 9.6 Online Academic Advising**
 - 9.7 Canadian Roundtable on Academic Materials Document Discussion**
- 10. Adjournment**

Josie Steeves: VP Academic Affairs

2007-2008

Winter/Spring Accountabilities

General Activities

Office Hours:

Monday to Friday: 8:15 am – 4:30 pm

*Along with various evenings and weekends as necessary

Class Times:

Thursday 1 pm – 4 pm

Daily Activities:

- Email/Telephone correspondence
- Casework for students
- Research
- Liaising with students
- Project planning
- Committee preparation
- Report Writing
- Meeting with Brett Suwinski (Academic Affairs Officer)
- Front desk work

Vice-President Academic Affairs Report: January

DISOrientation

One of the things that was learned from DISOrientation last year is that students would like to see lectures offered throughout the year instead of all at once in March. Therefore, we decided to try this and started offering lectures in January and February. We held the lecture *Traveling the World on a Small Budget*, and had a very good turnout. I would hope that next year this lecture is held once again.

Hiring new Academic Affairs Officer

As Drew Dwernychuk resigned as Academic Affairs Officer in December, January we focused on hiring a new person. This was an extremely busy month with casework for me, so getting someone in the position as fast as possible was a very high priority. We interviewed four very excellent candidates for the position, but eventually decided on Brett Suwinski.

Outreach: La Ronge

Our executive traveled up to La Ronge to meet with students who are USSU members at the regional college, as well as those in the Northern Teaching Education Program and Northern Professional Access College. This was an incredibly interesting experience, as we were the first executive to ever come up there to meet with them. Many of the students were frustrated, as they felt extremely distanced from the USSU. We have not been doing a good job at making these students feel included, and ensuring that they have access to the services they need from our students' union.

Vice-President Academic Affairs Report: February**DISOrientation**

There was one DISOrientation lecture that occurred in February, Job Search 101: How to Find Opportunities That Will Jumpstart Your Career. Attendance was alright, and we learned some lessons for the future.

Trained Academic Affairs Officer

This month we hired a new Academic Affairs Officer, Brett Suwinski. Much of this month was taken up by training, as academics on campus are extremely complex. But, he learned fast, and I was extremely glad to have someone to help me with the caseload.

Vacation

I took a week of vacation this month to visit my sister in Vancouver. While there, I visited the University of British Columbia, met their new President (as their turnover is in March and not May), and had an extensive tour of their student union building. They are planning to build a new SUB this upcoming year, so it was extremely interesting to see what problems they saw with their current building, and what they wanted to change. Honestly, they don't know what they already have!

Vice-President Academic Affairs Report: March**DISOrientation**

This month the bulk of the DISOrientation lectures were held. There were lectures regarding Working in Saskatchewan, Working Abroad, Tax 101 (Taxes, Credit, & More), Investing on a Small Budget, Graduate Studies and Careers in Academia, and Canada-Saskatchewan Student Loan Repayment: What You Need to Know Now! They were fairly successful, with some attracting over 40 students. The questionnaires filled out showed that students found some of the lectures extremely helpful and informative.

Film Festival

After months of effort, the film festival finally happened! We had 10 excellent entries from students on campus, and over 100 people came out to the screening. It was an incredible success for the first year and because the CUPE 1975 strike had thrown a wrench into the original plans. I'm excited to see what happens next year with much more advertising done for it.

Experience in Excellence Awards

These awards are given out to recognize individuals on campus who have excelled in the past year. Professors, administrators, individual students, and campus groups are recognized for their hard work over the past year. The event went extremely well, and the people who received their awards were very grateful for them.

Teaching and Learning Foundational Document

This document has been in the works for over two years now. Over the past ten years, the University of Saskatchewan has continually described itself as a research intensive institution, and because of this teaching and learning has begun to fall to the wayside. Now that the Integrated Plan is nearing completion, Administration is starting to turn its attention back to this fundamental document. There is some really great language in it, but there are still many changes needed to be made. I brought the document to the Academic Affairs Board for review, and we made some great comments that I am hoping Administration accepts and implements into the document.

USSU Elections

As I ran in the USSU elections, I took some time off in March to run my campaign.

Vice-President Academic Affairs Report: April

General Academic Assembly

This is a body that meets once a year. It was created when University Council was established in 1995 to continue the democratic academic nature of the University. Sadly, Administration continues to hold meetings like this during times of the year where students are unable to attend. Despite our efforts, there were not the 30 students there needed to make quorum, but the meeting continued on anyways. Hopefully in the future, Administration pays attention to students' schedules when planning events such as this.

Decepticon

Here we laid the groundwork for a promising year on campus. Many councils from various colleges got together to learn about the USSU, the new executive, as well as some much needed bonding at night. The new executive was also

able to meet many of the student leaders on campus that we will be working with in the next year. All around a good time!

Integrated Plan

April saw a few different Integrated Planning events, commencing in the Plan being passed at University Council. Along with the executive and a few MSC's, we drafted a response to the Integrated Plan, and suggestions for changes that would benefit students. We were pleased to see that many of these recommendations made it into the final draft of the Plan. My main regret is that we were unable to get mandatory teaching evaluations explicitly included, although there is language that would suggest it. This has been a fight all year, and I am pleased with the outcome. The upcoming year will be an important one in regards to the implementation of the Integrated Plan. The executive needs to remain on top of this, as the language of the Plan may be great, but the real action occurs in how it is implemented.

Transition: President

A large part of my month was spent learning the President's portfolio in preparation for the upcoming year. So, many meetings with James occurred where he took me through some of his files, and explained the numerous intricacies of the job.

Transition: VP Academic Affairs

I met with Brea Lowenberger many times throughout April to help her get familiar with the USSU and her soon to be new position as VP Academic. I had to clean the office out, organize files and binders, and just generally get things ready for her.

Finals

I wrote my last finals of the year, and I'm pleased to say they both went excellently! A large portion of April was spent in my living room pouring over the Bible and Municipal Law. It was riveting!

Day-to-Day Activities

January 2: Vacation Day

January 3: USC

Casework

January 4: Academic Programs Committee

January 7: Student x2

January 8: Outreach - La Ronge

January 9: Outreach - La Ronge

January 10: DISOrientation Meeting

Communications Meeting

USC

- Casework/Student
- January 11:** Film Festival Meeting
Student x3
- January 14:** 1/2 Sick Day
Student
- January 15:** EDO
- January 16:** Vacation - Casework
- January 17:** Vacation - Casework
- January 18:** Vacation - Casework
- January 21:** AAO Interview
Student
- January 22:** Admin Team
Breakfast with P-Mak
DISOrientation Meeting
AAO Interview x2
Student
- January 23:** Student
DISOrientation Meeting
AAO Interview
DISOrientation
- January 24:** Academic Affairs Board
USC
Casework
- January 25:** Meeting with Gina Koehn and Jim Greer (ULC)
Undergraduate Forum Subcommittee: Academic Advising
- January 28:** AAO Training
Exec
- January 29:** ½ Sick Day
Undergraduate Forum
- January 30:** Presentation on Louis' Study
AAO Training
Student Issues Board
- January 31:** Help Centre Volunteering
AAO Training
USC
- February 1:** Meeting with Mark Jagoe (Bookstore)
Academic Programs Committee
- February 5:** Admin Team
DISOrientation Meeting
- February 6:** Pride Centre Volunteering
Open Studies Faculty Council
- February 7:** USC
- February 11:** Meeting with Canadian Blood Services
Assoc. Dean, Library Review Committee

- February 12:** Front Desk Coverage
Campus Composting 101
- February 13:** Women's Centre Volunteering
- February 14:** Academic Support Committee
Communications Meeting
USC
- February 19:** Vacation - Vancouver
- February 20:** Vacation - Vancouver
- February 21:** Vacation - Vancouver
- February 22:** Vacation - Vancouver
- February 25:** Vacation - Vancouver
- February 26:** ½ Vacation Day
- February 27:** Help Centre Volunteering
- February 28:** Breakfast with P-Mak
USC
- February 29:** Academic Programs Committee
- March 3:** Awards in Excellence Meeting
Exec Committee
- March 4:** Admin Team
DISOrientation Planning Meeting
- March 5:** Pride Centre Volunteering
- March 6:** Bookstore Steering Committee
Film Festival Screening
USC
- March 7:** Student x2
CFS Provincial Component Meeting
- March 11:** ADO
- March 12:** Exec Photos
Meeting with Pauline Melis RE: Integrated Plan Document
Women's Centre Volunteering
University Learning Centre Steering Committee
- March 13:** Teaching and Learning Foundational Document Committee
Awards in Excellence Meeting
Academic Affairs Board
USC
- March 14:** Academic Programs Committee
Film Festival
- March 16:** Brunch with VP Research (Sunday)
BOCP
- March 17:** Student Advocacy Network
Exec Committee
- March 18:** Admin Team
½ EDO
- March 19:** ½ EDO

- March 20:** President's Breakfast
AAB
USC
- March 24:** ½ Vacation Day
- March 25:** Meeting with Mark Jagoe
Integrated Plan Event
Undergraduate Forum
- March 26:** Pride Centre Volunteering
½ Vacation Day
Staff Farewell
- March 27:** Communications Meeting
½ Vacation Day
USC
- March 28:** Academic Programs Committee
Academic Affairs Board
- March 30:** Experience in Excellence Awards (Sunday)
- March 31:** Student
- April 1:** Admin Team
- April 2:** Student
- April 3:** USC
USC Social
University Council: Special meeting to discuss Integrated Plan
Communications Meeting
- April 4:** Student
- April 5:** Decepticon
- April 7:** ADO
- April 8:** General Academic Assembly
- April 9:** ADO
- April 10:** Academic Support Committee
- April 11:** Academic Programs Committee
½ ADO
- April 14:** ADO
- April 15:** Exec Minutes
President's Dinner
- April 16:** ½ ADO
Long Service and Farewell
- April 17:** VP Academic Transition
University Council
- April 18:** ADO
- April 21:** ½ ADO
- April 22:** Wrote Final
- April 23:** Emergency Loans Committee
- April 24:** Academic Support Committee
- April 25:** Academic Programs Committee

April 28: Academic Advising Working Group

April 29: Transition

Place Riel Steering Committee

April 30: Undergraduate Forum

CANADIAN ROUNDTABLE on ACADEMIC MATERIALS

DRAFT POSITION PAPER - THE KEY PRINCIPLES (June 2008)

INTRODUCTION:

In November 2007, representatives from a number of Canadian student associations, university bookstores and publishers met to discuss issues relating to academic materials.

The meeting was arranged by the University of Alberta, and reflected the cooperative relationship between the Bookstore and the Students' Union at that school. It also reflected a joint desire by those parties to establish a national forum to address the fact that the price of academic materials is proving to be a large and increasing barrier to affordable education.

Data provided by the University of Alberta Students' Union indicated that, during the period between 1995 and 2007, the average student cost for textbooks inflated at more than 2.8 times CPI; prices for the "stable content titles" such as Calculus (Stewart), on which there has been very little change in academic thinking, increased at 3.5 times CPI. In addition, the Access Copyright levy (charged by the publishers, on a per page basis, for resources such as course packs) increased at 8.6 times CPI. (The textbook findings mirrored those identified by a number of Public Interest Research Groups in the United States, and were supported anecdotally by most Bookstore directors.)

The well-above-inflation component of textbook price increases (since 1995) has added an additional \$275 per year to the average student's costs - or \$1,100 over a four-year program; that's \$1,100 MORE than if normal inflation rates had applied. Across one million students, and there are well over 1 million in Canada's "PSE system" right now, this above-inflation additional cost is \$1.1 BILLION before taxes.

A number of other issues were discussed during the November 2007 meeting, including the implications of Canadian Copyright law, confusion regarding the rights acquired with the purchase of an institutional license, alternative methods of delivery, book importation regulations, and the considerations borne in mind by Faculty when prescribing academic materials for their classes.

The November 2007 meeting was so successful that the participants expressed a wish to meet again.

The second meeting took place in February 2008, and it was again arranged by the University of Alberta. During this meeting, the participating schools:

- decided to create an ongoing medium for cooperation between Canadian bookstores, student associations and (ideally) faculty representatives; it will be known as the Canadian Roundtable on Academic Materials (CRAM).
- discussed the concept of prescribing a number of key principles that should ideally be embodied into future approaches in the academic materials area; it was decided to delegate to the University of Alberta the task of drafting a set of recommended principles for review at the next CRAM meeting.

This document is a draft of a position paper for CRAM, and it focuses on the proposed key principles. The intent is for the document to be reviewed, amended and finalized as a formal position paper by delegates at the Summer 2008 CRAM Meeting.

This process is a starting point for a continuing, national discussion on academic materials between *all* stakeholders - students, faculty, bookstores and publishers. The goal is to ensure the existence of an ongoing medium through which the key parties can identify and implement ways of addressing the underlying issues.

THE PRINCIPLES:

CRAM will focus on ten principles:

1. Academic materials must be of a high quality and offer reasonable value to students.
2. Instructors are the ultimate decision makers for selecting academic materials.
3. Instructors should, where feasible, consider the cost for students when selecting course materials, and should explore and utilize the most cost-effective forms of delivery.
4. Publishers should, where feasible, utilize the most cost-effective technologies for delivering academic materials.
5. There must be a clear balance in copyright legislation between owner and user rights that promotes the sharing of academic ideas.
6. The legal implications of copyright-related agreements should be fully and clearly defined, and any ambiguity removed, so that copyright law can be enforced and “Fair Dealing” can be pursued at the campus level.
7. The academic materials delivery processes at each participating school should incorporate joint Bookstore, Student and Faculty arenas that foster communication, promote enhanced relationships and facilitate the sharing of ideas and concerns.
8. CRAM must become an entity separate to, but funded by, its key participants.
9. CRAM must establish monitoring and feedback mechanisms in order to measure and enhance the quality, affordability, cost-effectiveness and accessibility of academic materials.
10. The goal of securing improvements in the utility, cost-effectiveness and affordability of academic materials must be advanced through the development of:
 - a) A communications strategy and tools that can be utilized at the campus level to promote enhanced awareness and effective solutions, and:
 - b) Advocacy strategies and plans at the national level that focus on presenting a concerted and unified position in relation to matters concerning academic materials.

These Ten Principles are discussed further below.

1. Academic materials must be of a high quality and offer reasonable value to students.

Students require a reasonable balance between quality and affordability for academic materials.

They are unwilling to pay \$60 for a textbook if they are only going to use two or three chapters, but they will see value in paying \$100 for a textbook if they will be using most of the chapters or referring to it frequently. Students are not only concerned with the price but also the value that a textbook will bring to their education.

In a similar vein, students will not be reluctant to purchase a new edition if the edition has been necessitated by genuine academic or pedagogical change. They will resent being required to purchase a new edition that doesn't meet those conditions.

It should be noted that unnecessary new editions hurt students in two ways - by suddenly and drastically devaluing the books that students are hoping to re-sell when their course ends, and by closing off the less expensive used book market, and significantly increasing the cost of the textbook, for new course registrants.

Finally, students expect the relative cost of academic materials to remain reasonably stable, with above-inflation cost increases being triggered only by innovations that produce a parallel, useful and legitimate increase in effectiveness and utility.

To reflect this principle, CRAM will:

- Seek a publisher commitment to maintain price increases in line with inflation.
- Monitor textbook pricing, seek publisher explanations for above-inflation price increases and review these explanations on a case-by-case basis.
- Seek a publisher commitment that edition changes will be driven by pedagogy, and that non-major additions of new material (or non-major corrections to old material) will be covered by the addition of a supplement rather than through a completely new edition.
- Actively support the enforcement of book importation regulations and pursue alternative sources of supply in instances in which such regulations are not being observed.

2. Instructors are the ultimate decision makers for selecting academic materials.

Universities and colleges were founded on the premise that experts in their respective fields are ideally positioned to mentor and teach students. Their experience and knowledge make them responsible for course design, which includes the selection of academic materials. Instructors are clearly best-placed to select course materials, but (as noted below) they also possess an untapped potential to keep the price of academic materials affordable.

To reflect this principle, CRAM will:

- Engage instructors at the national level in CRAM and its processes.
- Engage instructors at the campus level with a view to heightening awareness of the concerns surrounding academic materials and finding cooperative solutions.
- Actively support instructors in their increasing efforts to maintain vigilance over the price and value equation covering academic materials, including:
 - their right to know the price of academic materials before committing to them for their classes,
 - their right to negotiate the price of academic materials,
 - their right to request that academic materials come unbundled unless there is adequate academic merit behind bundling,
 - their right to ensure that previous editions may remain in use unless there are compelling academic or pedagogical reasons for a new edition, and:

- their right to teach a course without prescribing a required textbook.

3. Instructors should, where feasible, consider the cost for students when selecting course materials, and should explore and utilize the most cost-effective forms of delivery.

Instructors are the ultimate decision makers when selecting academic materials. This is a large responsibility, as a high-quality textbook can enhance a student's understanding of the subject and create a better educational experience. However, expensive, partially-relevant or low quality textbooks can create frustration and force needless purchases on students who are already under heavy financial pressure.

Where reasonably possible, instructors have an obligation to their students to consider affordability and cost-effectiveness when prescribing academic materials.

To reflect this principle, CRAM will:

- Encourage instructors and course coordinators to consider price as often as possible when selecting academic materials, and to consult students regarding the value equation where the ability exists to do so.
- Encourage instructors and course coordinators to offer course packs wherever feasible.
- Encourage participating schools to make the creation of course pack as easy as possible for instructors.
- Encourage instructors to commit to their course materials as early as reasonably possible, so that the bookstore can locate and purchase them at the best available price.

4. Publishers should, where feasible, utilize the most cost-effective technologies for delivering academic materials.

The publishing business grew to prominence when the only credible form of delivery revolved around high-speed, high-volume printing presses. For many years, those presses remained the only suitable production medium. However, new technologies have developed in recent years that offer the promise of less expensive academic materials - especially for lower print volumes, small-run re-prints and reproductions of the required sections of partially relevant textbooks.

In some instances, these technologies make it possible to implement a distribute & print-on-demand model, rather than the expensive print & distribute model historically utilized by the publishers. The newer model enables producers to tailor supply to demand, and to remove from the costing equation a significant amount of cost in areas such as distribution and returns.

In other instances, the emergent technologies raise a very fundamental question - do we need to actually print academic materials at all? While the answer in a number of cases will continue to be "Yes" for the foreseeable future, the answer in other cases might well be "No, we can offer electronic versions that obviate the need for a print process - and remove the associated costs."

These new technologies create a business model dilemma for publishers that, over the course of time, found themselves in the printing business as much as the publishing business - if not more so. Their profitability could be challenged if, as is happening now, changing times pushed them away from the printing exercise and the profit contributions it makes to their overall viability.

The new technologies also create a security dilemma for the publishers, because some of the newer forms of delivery could exacerbate the problems of piracy and illegal photocopying. While they face those problems in the traditional delivery model, their fear is that they could worsen if new technologies were implemented.

Despite these challenges, it is important for the delivery process to utilize any technologies that offer students the promise of cheaper academic materials, and yet be sensitive to the reasonable needs of other key stakeholders, especially the goals, needs and expectations of instructors.

To reflect this principle, CRAM will:

- Explore the availability and potential of alternative distribution models in the quest to reduce the overall cost of academic materials.
- Encourage publishers to utilize new and more cost-effective technologies for delivering academic materials, where reasonably feasible.
- Explore potential solutions to problems that may be suppressing the adoption of new technologies, including piracy and illegal photocopying.
- Explore the potential for a campus publishing consortium that could be set in place in the event that the publishers refuse to adopt, or seriously pursue the adoption of, new and more cost-effective delivery approaches.

5. There must be a clear balance in copyright legislation between owner and user rights that promotes the sharing of academic ideas.

It is extremely important to the academic environment that Canadian copyright legislation is fair, appropriate and clear, that it balances owner and user rights, and that it promotes learning.

Copyright was created to ensure that authors retain ownership over the distribution of their works and enjoy the rewards of their creativity. Copyright was also created to encourage learning. In Canada's *Copyright Act*, user rights are guaranteed through "Fair Dealing", but the rules surrounding "Fair Dealing" are vague and have created uncertainty.

Moreover, there are signs that legislation created to, among other things, promote learning has actually evolved to a point at which it is suppressing learning by making it needlessly costly.

One example of an arguably suppressive characteristic of the current situation is the Access Copyright levy on copyrighted course pack materials. This levy has increased from just over two cents to ten cents since 1997 - an increase of over 800%. That situation has taken a medium intended to promote cost-effective learning (course packs) and made it almost prohibitively expensive. There are also questions, explored in the next Principle, about whether this levy actually represents a double-charge on end users.

To reflect this principle, CRAM will:

- Encourage participating schools to work together to define and lobby for appropriate changes to Canada's *Copyright Act*, including changes that more clearly articulate when "Fair Dealing" will come into play, and changes that encourage and promote learning.
- Enter into dialogue with *Access Copyright* with a view to ensuring that course packs recover their characteristic of being a legal and affordable alternative to partially-relevant textbooks, with a view to ensuring that it is easier for faculty and students to utilize them in suitable situations, and with a view to ensuring that end users are not subject to double-charges for using copyrighted materials.

6. The legal implications of copyright-related agreements should be fully and clearly defined, and any ambiguity removed, so that copyright law can be enforced and "Fair Dealing" can be pursued at the campus level.

It is equally important to the academic environment that copyright law and copyright agreements are properly enforced at the campus level, and that the Fair Dealing provisions intended to promote learning are properly applied.

As noted above, the rules surrounding “Fair Dealing” are vague. In addition, the Canadian publishing industry, through its Access Copyright vehicle, has implemented two methods of collecting copyright levies; the first is through a campus-wide institutional license purchased by each school (which permits instructors to reproduce copyrighted materials for their students), and the second revolves around the mechanics for imposing copyright levies on certain course pack content.

It is probable that the existence of these two publisher-owned collection mechanisms is causing students to pay Access Copyright levies twice on the same materials - once through the institutional levy (funded from tuition fees), and once through the per-page levies imposed on certain course pack content.

To reflect this principle, CRAM will:

- Secure legal opinions on the nature and application of the two forms of copyright levy, and on the legitimacy of any situation in which end users may be required to pay two levies for the same usage.
- Survey participating schools to establish the level of understanding regarding the two forms of copyright levy and to establish the degree to which double-charging may be occurring.
- Recommend to participating schools mechanisms aimed at ensuring that students are not double-charged for the same copyrighted material.
- Recommend to participating schools mechanisms aimed at ensuring that the “Fair Dealing” provisions of Canadian copyright law are fully and fairly exploited.

7. The academic materials delivery processes at each participating school should incorporate joint Bookstore, Student and Faculty arenas that foster communication, promote enhanced relationships, and facilitate the sharing of ideas and concerns.

The University of Alberta has been the driver of this process because it has successfully created a highly cooperative relationship between the Bookstore and the Students’ Union - a relationship that enables both parties to define and discuss the issues and implement cooperative solutions. Things were not always that way, and a more adversarial relationship existed in the years leading up to around 2003.

The success of this cooperative model has paved the way for a variety of joint initiatives and idea-sharing - all aimed at the goal of ensuring the availability of cost-effective academic materials at the University of Alberta, and at the creation of national processes and alliances that pave the way for much greater progress in the years ahead.

To reflect this principle, CRAM will:

- Promote the existence of a cooperative arena incorporating the Bookstore, the student association and faculty at participating schools.
- Capitalize on the skill sets available at the national level to refine and enhance the concept of campus-level cooperation.
- Identify and exploit ways of including Faculty in CRAM and its processes, at both the campus and national levels.

8. CRAM must become an entity separate to, but funded by, its key participants.

CRAM only came into existence in February 2008, and even then its existence consisted more of a name and an ideal than an organizational structure and defined focus.

If CRAM is to move from concept to ongoing reality, it is vitally important that shape, form and definition are attached to it.

Moreover, the initiative that led to the creation of CRAM occurred largely on the efforts of the University of Alberta. While that was good enough to get us started, and to pull talented, committed people into the same room, it is not enough to ensure the existence of a sustainable model. The goals behind CRAM are too important for them to be left in the hands of one school, and the talent pool among the CRAM group is so deep that real success can only be achieved if all this talent is harnessed within CRAM's structures.

To reflect this principle, CRAM will:

- Explore and implement the means by which CRAM can exist as an ongoing entity, with an adequate funding base to ensure that its key roles can be properly performed.

9. CRAM must establish monitoring and feedback mechanisms in order to measure and enhance the quality, affordability, cost-effectiveness, and accessibility of academic materials.

Academic materials affect classroom instructors, bookstores, students, and publishers. Before CRAM, each group was content to work within an isolated silo. This created a situation in which the key entities were unconnected at a national level, and unwilling - or unable - to share invaluable information. This information is a vital component in CRAM's quest to achieve the goals it is being established to pursue.

If these issues are to be resolved, there must be increased collaboration, information-gathering and information-sharing between and among these various groups.

To reflect this principle, CRAM will:

- Survey students nationally on academic materials to determine how much they spend, how satisfied they are, and how often they use their textbook (including the associated bundled materials, where applicable).
- Survey instructors nationally to determine their views in relation to the academic materials they need for their courses, and the publisher processes that exist to produce those materials.
- Survey students and instructors to explore the attitudes towards, and the potential for implementing, new delivery technologies (e.g. electronic textbooks).
- Create opportunities for all stakeholders to meet and discuss academic material issues with one another.
- Maintain ongoing price and cost monitors.

10. The goal of securing improvements in the effectiveness, cost-effectiveness and affordability of academic materials must be advanced through the development of:

- a) **A communications strategy and tools that can be utilized at the campus level to promote enhanced awareness of the problems and the solutions.**

There is a strong feeling among the CRAM participants that enhanced campus-level communication is a prerequisite for designing and implementing solutions to the current problems.

In many instances the problems are attributable to the fact that faculty:

- are not always aware of their rights in their interactions with publishers,
- are not always made aware of the costs of the materials they are selecting,

- are not always made aware of the true validity of each new edition or the ways in which it differs from its predecessor,
- are not always aware of the alternative delivery mechanisms available to them,
- do not fully appreciate the impact on students of the rapid escalations in academic materials costs.

However, the lacking awareness doesn't just exist within the faculty area. Many of the other key stakeholders, including the publishers, also lack the information and awareness necessary if they are to fulfill their part in the process.

To reflect this principle, CRAM will:

- Work with participants to identify the areas in which information and awareness are lacking.
- Commission communications pieces aimed at addressing the information and awareness shortfalls, with each such piece being tailored specifically to:
 - its audience (student, faculty, senior administration, publishers, legislators, media etc.),
 - its medium (print, electronic, mass circulation, targeted circulation),
 - its focus (national, local, campus).
- Assist in the implementation of strategies aimed at rectifying information and awareness shortfalls and promoting enhanced awareness.

b) Advocacy strategies and plans at the national level that focus on presenting a concerted and unified position in relation to matters concerning academic materials.

The publishers have long been active and highly effective in formulating and implementing strategies aimed at influencing the agenda of key governmental decision-makers. They are supported in these processes by a well-developed industry association with a significant staff.

The bookstores, collectively, have started to focus on this key area, and they have a capable advisor covering public relations strategy and tactics.

The student associations have major potential to become a very significant force in this area. They have advocacy capabilities, access to government at both the federal and provincial levels, and access to the highest level of university administration and faculty.

The student associations also have well-developed national organizations capable of lobbying on their behalf at the highest levels of federal government - and in multiple departmental areas. Unfortunately, there is a split between Canadian student associations in the national lobbying area, with some schools belonging to one national lobby organization, some schools belonging to another national lobby organization, and some schools opting not to become a member of either. This is unfortunate, because meaningful progress in the academic materials area is going to require all the cohesiveness that student associations can muster at the national level. Still, it is to be hoped that this particular piece is one on which all student associations can commit to common goals and joint efforts - regardless of their student-political affiliation.

To reflect this principle, CRAM will:

- Work to expand the number of CRAM participants by promoting the organization to Canadian post secondary organizations regardless of size, nature, location and student-political affiliation.

- Work to ensure that government regulation relating to textbooks is reworked in such a fashion that it better balances the interests of faculty, students, bookstores and publishers.
- Support its participants in their attempts to influence legislation currently being discussed to make alternative materials more affordable for students and less burdensome for bookstores to promote and create. This includes:
 - An ability to make on-site copies of books through a regulated system that would benefit both publishers who hold the copyrights on the books and students who would like to pay less for these books,
 - Copyright legislation that allows the creation and sale of coursepacks to remain a viable alternative to traditional textbooks.
- Work to ensure that the initiatives and endeavours of CRAM are cohesive and are not diluted or damaged - at the local, provincial or federal levels - by differences in political perspective in other student arenas.

Executive Committee

Minutes for Tuesday June 10, 2008

Present: Shannon Dyck, Nicole Kenney, Brea Lowenberger, Jeremy Ring, Josie Steeves and Caroline Cottrell

1. Call to Order

The meeting was called to order at 9:05 am.

2. Call for Quorum

Quorum was present.

3. Round Tables

President Steeves

- Student Code of Conduct Meeting
- Brian Saunders Meeting
- Meeting with Campus Safety
- Planning and Priorities Committee
- Russ Isinger/Sharon Scott Meeting RE: Various Academic Issues
- Housing Task Force News Release
- Goodbye lunch for Terri-lyn
- Interviews with Global TV, CTV, CBC French, Star Phoenix RE: Housing Task Force
- Interview with Star Phoenix RE: Tuition Fee Freeze
- Student Code of Conduct Meeting
- Meeting with Brittany Holderness, President of the Kelsey Student Assoc.

VP Dyck

- Student Code of Conduct Meeting
- Student Grievances
- Campus Safety Lunch
- Surveys Meeting
- Jennifer Malloy (from Advancement) and two others met with me regarding alumni + student relations
- International Week Planning Committee
- Margaret Asmuss - planning Green Yourself program (booths, workshops, speakers on campus and from the community)

VP Kenney

- Question Period in Ottawa
- Meeting with Richard Florizone (USSU Liason position)
- 1 day Holiday
- USC Orientation
- Read Post-Secondary Education Accessibility and Affordability Review (Interim Report), as well as the CFS submission to the report
- Student (non-academic) Code of Conduct meeting
- Sask Power Research

- Lunch with Bob Ferguson (Campus Security)
- Planning with Marketing Manager (Typed out timeline for the year)
- City hall meeting- Greenhouse Gas and Management plan
- Class(es) & Lab(s)
- U-Pass Meeting with Caroline (GM)
- Grad student survey
- City Council meeting
- Community Gardening (external community involvement, tee hee- I know this doesn't count but what the heck)

VP Lowenberger

- Research & preparation for Committee Meetings; organizing folders, binders, & email account; establishing goals & timelines
- Student grievances (x3)
- Meetings -Academic Support Committee Meeting -RSAW Committee Meeting -Academic Programs Committee Meeting -Student Code of Conduct Meeting -Survey meeting -Lunch Meeting with Campus Security
- Conferences -planning and preparation for the Canadian Roundtable on Academic Materials (CRAM) -planning and preparation for the Student Edge Leadership Conference
- Simplified Policy Campaign (with AAO, made outline of pamphlet, determined key objectives, and how the info will be taken to University Council to suggest how policies can be more accessible for students)
- Working with AAO on changing, editing, and revising the content on the ASS Website
- Academic Advising -research on NACADA & advising at the U of S -several meetings with academic advisors -meetings set up with the Director of Enrollment & the Director of Student Retention, Support & Development
- Examining Pre-published Exam Schedules -meeting with Russ Isinger & Sharon Scott
- Costs of Textbook Prices & Academic Materials -Meeting with Bookstore Manager, Mark Jagoe -research on CRAM & textbooks

VP Ring

- Student Code of Conduct meeting
- SummerCon planning meeting
- Meeting with architect Brian Saunders
- Meeting with the EBSS regarding insurance for the LB5Q
- Meeting with Campus Safety
- Getting input regarding Campus Group Ratification
- Louis' / Browsers Planning Meeting
- Meeting about escalator protocol
- Meeting about Campus Group Space Contract
- Meeting with the U of S Debate Society regarding room rental
- Retreat Meeting
- Meeting with a student regarding X5 ratification
- Reviewed April 2008 Financial Reports

GM Cottrell

- Vacation
- AMICCUS-C
- Many meetings; expansion/renovation (many) marketing, communications, Head Lease/MOA, Louis' Browsers, Exec, Campus Safety, surveying, Executive, USC, Cold Beverage Steering Committee, staff and others

- Childcare Centre contract negotiations

4. Club Ratifications

EXEC14 Move to ratify Western Canadian Veterinary Students' Association.

Ring/

Steeves

Carried

5. Vector Marketing

Keane of University Residence questioned whether or not the USSU should be renting table to try and recruit students to become sales people. Consensus was that unless a formal complaint is filed, table rental procedures will continue as is.

6. Orientation Expo

The Executive will have a presence with the USSU Centres for Orientation on September 2nd. Executive members will take an active role in distributing information to promote the USSU and its Centres.

7. The Sheaf Submissions

Marketing Services Manager Ventnor has requests that all Executive members have their submissions for the upcoming edition of *the Sheaf* prepared and to him by June 16th.

8. Technology Forum

According to information provided by Facilities & Events Assistant Livingston, in November 2007 this event booked all of the tables in the Tunnel for a period of five days for a fee of \$500.00. This coming year the organizers are requesting accommodation for three days. As many of the groups that are represented are campus-based, they also propose to pay of a fee of \$350.00.

9. External Websites

VP Dyck inquired if the USSU provided links on ussu.ca to the websites of other organizations. This issue will require further consideration and a policy outlining acceptable organizations and purposes will need to be developed in order to move forward.

10. USSU Welcome Week Game Show

This event will not occur this year as the USSU retains the rights to the play *Single & Sexy*. This event may be postponed until such time that circumstances are more favourable.

11. Place Riel Renovations

General Manager Cottrell reiterated to the Executive the need for the USSU Main Offices to vacate current space by December 1st. USSU Staff are working on a plan to maintain continuity of operations and services.

12. Housing Letters

The USSU has received a letter from a senior citizen outlining an American program that matches senior citizens and post-secondary students in work for room and board relationships. The USSU will further explore this topic.

13. Canadian University Press (CUP)

President Steeves raised the topic of subscription to the CUP. The annual cost to access the publication is \$300.00. The Executive was not initially supportive of this idea and further consideration is required.

14. University Students' Council (USC)

A majority of USC members have communicated that they are not able to attend the meeting scheduled for June 28th. President Steeves has suggested the meeting be rescheduled for a weeknight. There are also problems with the ratification of councilors.

15. Housing Task Report

The Housing Task Report was published last week and was largely directed towards low-income people. However, post-secondary students were featured in the news coverage of the publication.

EXEC15
Lowenberger/
Ring

Move to Adjourn at 9:57 am.

Carried

Executive Committee
Minutes for Monday, June 2, 2008

Present: Shannon Dyck, Brea Lowenberger, Josie Steeves, Jeremy Ring,
Caroline Cottrell

Absent: Nicole Kenney

1. Call to Order

The meeting was called to order at 10:03am

2. Call for Quorum

Quorum was present

3. Round Tables

President Steeves

- CFS Conference
- Interview with Global Television
- Meeting with Richard Florizone
- Convocation for 2 days
- Sheaf and Star Phoenix Interviews
- Failed USC meeting
- EDO
- Student Code of Conduct meeting

VP Dyck

- Degree Works online advising talk; Went to a meeting with Passion for Action Against Homeless (PAAH) and the Housing Affordability Task Force meeting (May 14) Went to a talk about green initiatives by Peter Prebble; International Activities Committee
- Accessibility Committee meeting
- Student Advocacy Network meeting with Susan Bens; Left for Ottawa
- CFS General Meeting
- Meeting with Richard Florizone about the proposed Liaison position
- Communications Meeting
- Met with Amanda from Browsers to discuss Spoken Open Mics and Coffee Houses; Met with Jason from Louis to discuss ROOTED roof top gardens
- USC (didn't reach quorum)
- Exec Meeting
- Student Code of Conduct Meeting

VP Lowenberger

- CFS Conference
- Meeting with Mark from Bookstore
- Student Card office to move to Marquis Hall
- Liaison with University of Alberta VP Academic
- Learning Committee mandates
- Working on grievances
- Set up meeting with academic advisors
- Failed USC meeting

VP Ring

- CFS SGM in Ottawa
- Social Committee meeting
- Student question re: campus club space
- Meeting with Saunders & Evans re: Renovation
- Student question re: ratification x2
- Communications meeting
- Student question re: insurance
- May Coca cola merchandise
- Campus group website meeting
- BOCP Website meeting
- USC (quorum not present)
- Executive committee meeting
-

GM Cottrell

- Vacation time
- AMICCUS-C Professional Conference
- Meeting with various staff
- Meeting with Richard Florizone
- Failed USC meeting

4. Gift Card

VP Ring enquired as to why a gift card had been given to SESD.

GM Cottrell responded that it was provided to thank Student Central for their work during the initial implementation of the UPass.

5. Club Ratifications

EXEC09 Ring/Steeves	Move to ratify UofS Debate Society, Rooted, Catholic Christian Outreach, Saskatchewan Pharmacy & Nutrition Students Society and Campus for Christ – Athletes in Action.
	Carried

6. Campus Club Space

EXEC10 Move to grant Club Space to the UofS Debate Society, Campus
Ring/Steeves Christian Outreach/Campus for Christ – Athletes in Action.
Carried

7. Outreach

Planning for the outreach trips to La Ronge, Prince Albert, North Battleford and Yorkton will begin after June 19th and registration.

8. Orientation

VP Dyck enquired if there was support for a USSU Orientation Game Show. It will not replace Single and Sexy this year but may in years to come. It would take place on the Tuesday and Wednesday of the first week of school, during orientation.

9. Auction

VP Dyck suggested a USSU Auction for services, similar to the Medical Students Auction as an outreach option. VP Ring suggested including BOCP and USC. VP Dyck would like to do this in November, coming up to Christmas.

10. Campus Group Policy

Risk Management and the USSU have been discussing ways to make Campus Club events safer for students. Our strategy is to conduct the SERM training for Campus Groups to inform them of not only Server Intervention but also on how to run a safe event. This safeguards us in the event of a incident in which the USSU may otherwise be liable.

EXEC11 Move to include SERM information into the Campus Groups
Ring/Steeves Policy.

Carried

11. Place Riel Escalators

President Steeves would like to know why the escalators cannot be turned off during the summer. VP Ring pointed out that there may be technical reasons to keep them on. GM Cottrell will investigate and report back.

12. Welcome Week

Campus Rec. will be scaling back this year, so the USSU needs to decide on other activities. Suggestions include inflatable obstacle course. Please submit ideas to Jason Ventnor.

13. The Sheaf

Jason Ventnor reminded the Executive that there will be a large insert for the USSU in the September issue of the Sheaf. He asked the Executive to have their write-ups finished before the end of June.

14. Table Rental Policy

Facilities/Events Assistant Stefanie Livingston would like to add a student rate to the Table Rental Policy. This would be for students who are not part of a ratified campus club. The proposed fee would be \$25.00. It is further proposed to change the summer rental rate to \$50.00 and that there be a set up fee for businesses setting up at the end of the tunnel, who are getting extra tables. Stefanie proposed a \$50.00 set up fee.

EXEC12 Move to modify the Table Rental Policy as outlined above.
Steeves/Ring

Carried

15. Terry Fox Run

Facilities/Events Assistant Stefanie Livingston enquired if the USSU was interested in participating in the Terry Fox Run. GM Cottrell noted that the Executive receives many requests each year to support charities. The consensus was to keep energies for USSU events.

EXEC13 Move to Adjourn at 11:00am.
Steeves/Ring

Carried

Jeremy Ring: VP Operations & Finance

Term 2 Accountability

General Activities

Office Hours:

Monday to Friday: 8:30 AM – 4:30 PM

*Along with various evenings and weekends as necessary

Daily Activities:

- Responding to emails & telephone calls
- Signing Cheques
- Meetings with campus clubs
- Executive Committee
- General Office organizing
- Project creation
- Input of Campus Groups
- Approval of money transfers
- Meetings with Administrative staff as required

Portfolio Duties

Term 2 is the busiest time for my position. Starting in early January, the organization sits down and begins brainstorming about budget items required for the next fiscal year. These all day meetings prove to be the foundation of the overall product. Once the brainstorming stage has been completed, the departments break off and formulate their budgets and fiscal year overviews. It is these budgets that are presented to the Executive, Operations & Finance Board, and finally USC for approval. The entire budget process lasted about two and a half months, with approval coming at the March 27th USC meeting.

In addition to the budget, the Operations & Finance Board continues to grant money to deserving campus groups. This term was no different, as there were a number of worthwhile events being held, including BioScan, which occurs once every three years.

The second term was also particularly busy with the Place Riel Renovation taking the remaining time. By April 30th, the plans have become nearly finalized as we move closer to Board 2 approval in July.

Vice President – (Operations & Finance) Report: January 2008

Budget

During January, the primary meetings relate to budget brainstorming, in which the organization sits down as a collective and goes through each department, identifying potential additions or deletions that may be required for the next budget. Near the end of the month, the departments begin to compile information required to put figures into the budget. The fiscal year overviews are also completed during this stage.

Place Riel Renovation

Having received Board 1 approval in December and formulated the preliminary program for the renovation from the survey, the design team began meeting more frequently. This process meant that crucial members of the team would get together and begin debating about the final outlay of Place Riel.

BOCP

In December our Vice-Chair for the Board of College Presidents resigned, so in January I was elected as the interim Vice-Chair. My duties began by planning WinterCon, an evening for the presidents to relax with a free dinner and meeting with President MacKinnon.

Board Work

Once I received everyone's schedule, the Operations & Finance Board began meeting weekly once again. There were still ratifications and funding requests coming in, so it was important to have many frequent meetings to meet the needs of all the campus groups.

Vice President (Operations & Finance) Report: February 2008

Budget

In the early part of February, the departments are still compiling their figures for the budget, which also includes the Executive lines. During reading week, the budget committee, consisting of our GM, Controller, myself, and any executive who would like to be there, go through all of the budgets with the department head and make sure that the budget is lean, and ask any questions about their figures.

Vice President (Operations & Finance) Report: March 2008

Budget

March is easily the busiest month for the budget. One of the first Saturday's of the month, the Operations & Finance board sits down and goes through the budget, line by line, and finally votes on a budget to send to USC for final approval. This year USC got the budget two weeks in advance, in addition to a budget workshop that I planned for anyone interested to hear more about budgeting. Finally, after two months of work, the budget was passed at USC on March 27th.

Place Riel

In early March the U of S administration indicated that there was interest in building an additional two floors for the Place Riel expansion. At the March Board of Governors meeting, the idea was passed conditionally on the entire project being approved. The USSU executive and USC ensured the U of S that this space must be for non-academic, student activities, such as Student Health and Wellness.

BOCP

During the final month and a half of the term, BOCP chair and vice-chair begin collaborating on what should be included in the Decepticon agenda. A lot of work was placed on ensuring that the sessions were valid, and that the presidents understood the importance of BOCP.

Re-election

Finally, March is the month for USSU elections, and since I am handing this in right now, it is obvious that I was successful in my re-election bid, and excited to work with the new team.

Vice President (Operations & Finance) Report: April 2008

Finals

I had a very good final schedule ... first and last day! So I had the month to relax, took some time off to study, and that was it.

Term 2 Day-to-day

January

01/02/08 – Meeting with Prairie Party Planners
01/02/08 – Budget Work
01/03/08 – Class
01/03/08 – Meeting with Lutheran Student Movement
01/03/08 – USC
01/04/08 – Meeting with MISA
01/04/08 – November 2007 Financial Accountabilities
01/04/08 – Meeting with Asst. Dean of Edwards School of Business
01/07/08 – Class
01/07/08 – Exec Committee
01/08/08 – Exec Outreach – La Ronge
01/09/08 – Exec Outreach – La Ronge
01/10/08 – Class
01/10/08 – Communications Meeting
01/10/08 – Law Building Grand Opening Ceremony
01/10/08 – USC
01/10/08 – USC Social
01/11/08 – Place Riel Meeting
01/14/08 – Class
01/14/08 – Budget Brainstorming
01/14/08 – Place Riel Renovation meeting
01/14/08 – Meeting with Jeh Custer re: Conference funding
01/15/08 – Op/fin Board (quorum not present)
01/15/08 – Class
01/15/08 – Ratification Input
01/16/08 – Budget Brainstorming
01/16/08 – Class
01/16/08 – SCSS Presidential Speeches
01/16/08 – Funding Request processing
01/16/08 – Coca Cola Product ordering
01/17/08 – Communication's Meeting
01/17/08 – Class
01/17/08 – Financial Review (November)
01/17/08 – USC Meeting
01/18/08 – Louis' Report
01/18/08 – Meeting with Edwards Business Students
01/18/08 – SYC Conference Help
01/21/08 – Class
01/21/08 – AAO Interview
01/21/08 – Exec Meeting
01/21/08 – BOCP Dinner with P-Mac
01/22/08 – President's Breakfast

01/22/08 – Op fin board meeting
01/22/08 – Class
01/22/08 – Op fin minutes
01/22/08 – AAO Interview x2
01/23/08 – Meeting with Amnesty International
01/23/08 – Class
01/23/08 – AAO Interview
01/23/08 – AAO Decision meeting
01/24/08 – Communications Meeting
01/24/08 – Class
01/24/08 – Coca-Cola Delivery
01/24/08 – Coca-Cola pickups from Lutheran Student Movement and Illumination
01/24/08 – USC
01/25/08 – January EDO
01/28/08 – December Financial Accountabilities
01/28/08 – Class
01/28/08 – Exec Committee
01/29/08 – Op/fin board
01/29/08 – class
01/30/08 – Op/fin Minutes
01/30/08 – Place Riel Study presentation
01/30/08 – Class
01/30/08 – Coke Merch
01/31/08 – Communications Meeting
01/31/08 – Class
01/31/08 – Financial Accountabilities – Dec.
01/31/08 – USC

February

02/01/08 – Interest Rate Swap Meeting
02/04/08 – Sustainability meeting with Integrated Design
02/04/08 – Class
02/04/08 – Centres Library meeting
02/05/08 – BUDGET!!!!
02/06/08 – BUDGET!!!!
02/07/08 – ADO
02/07/08 – USC
02/08/08 – BUDGET!!!!
02/11/08 – Compensation Committee meeting
02/12/08 – Op/fin board meeting
02/12/08 – Exec Meeting
02/12/08 – Composting 101
02/13/08 – Place Riel Design Team Meeting
02/13/08 – Sustainability board meeting
02/14/08 – Communications Meeting

02/14/08 – Mugging Project
02/14/08 – USC
02/15/08 – February EDO
02/19/08 – Budget
02/20/08 – Budget
02/20/08 – Meeting with student group regarding Exec Sponsorship
02/21/08 – Budget
02/22/08 – Budget
02/22/08 – Archivist meeting
02/25/08 – Budget
02/25/08 – Exec Committee
02/26/08 – Budget
02/27/08 – Steering Committee Prep
02/27/08 – Experience in excellence awards meeting
02/27/08 – PR Steering comm. Meeting
02/28/08 – Communications Meeting
02/28/08 – Provincial Day of Action
02/28/08 – Meeting with student regarding funding
02/28/08 – February/MY Birthday party
02/28/08 – USC
02/29/08 – Interview with The Sheaf
02/29/08 – Coke Merch

March

03/03/08 – Occupational health & safety meeting
03/03/08 – Exec Committee
03/03/08 – Experience in excellence award meeting
03/04/08 – Op/fin board
03/04/08 – modeling for rent
03/05/08 – Design team meeting
03/05/08 – Global Commons/Computer Store meeting
03/05/08 – Globalization Coffee House
03/06/08 – Communications Meeting
03/06/08 – Louis'/Browsers planning meeting
03/06/08 – Candidate meeting
03/06/08 – USC
03/08/08 – Op/fin budget meeting
03/11/08 – Op/fin board meeting
03/11/08 – Got pi'ed in the face
03/11/08 – Election meeting
03/12/08 – Executive pictures
03/12/08 – January Accountabilities
03/12/08 – Enhancement fund meeting
03/12/08 – PRSAC
03/13/08 – Help Center interview

03/13/08 – Communications meeting
03/13/08 – Housing registry meeting
03/13/08 – USC
03/14/08 – March EDO
03/16/08 – BOCP
03/17/08 – Pride Center interview
03/17/08 – Exec
03/17/08 – Financials (Jan.)
03/18/08 – Pride Center interview x2
03/18/08 – Election forum
03/19/08 – Review HR Resumes
03/19/08 – Election forum
03/19/08 – Budget Walkthrough
03/20/08 – Presidents Breakfast
03/20/08 – Review Pride Centre Candidates
03/20/08 – Sustainable Purchases Meeting
03/20/08 – USC Meeting
03/24/08 – Election Forum
03/24/08 – Exec Committee
03/25/08 – Integrated Plan Meeting
03/25/08 – Election Forum
03/25/08 – Interview with The Sheaf
03/26/08 – HR Manager Interview
03/26/08 – March Birthday Celebration
03/26/08 – Farewell Drinks for Lyndon and Amy
03/27/08 – Communications Meeting
03/27/08 – PR Steering Committee
03/27/08 – Decepticon Work
03/27/08 – Election Results
03/27/08 – USC
03/28/08 – HR Manager Interviews x 4
03/31/08 – ADO

April

04/01/08 – Meeting with Sue re: Place Riel reporting
04/01/08 – BOCP Decepticon work
04/02/08 – New Exec Lunch
04/02/08 – Louis' Planning meeting
04/02/08 – PRSAC Meeting
04/03/08 – Design Team
04/03/08 – Decepticon work
04/03/08 – USC
04/03/08 – USC Social
04/04/08 – Kangaroo Court
04/05/08 – BOCP Decepticon

04/07/08 – Work-Life Balance committee meeting
04/08/08 – ADO
04/09/08 – Meeting with Amnesty International re: insurance
04/09/08 – Campus Club space eviction notices
04/10/08 – Communications meeting
04/10/08 – February 2008 Financials
04/14/08 – ADO
04/15/08 – Admin Team
04/15/08 – Exec Committee
04/15/08 – Presidents Dinner
04/16/08 – Louis' Planning Meeting
04/16/08 – Long time service/Farewell
04/17/08 – ADO
04/18/08 – Ratification work
04/22/08 – ADO
04/24/08 – EDO
04/25/08 – ADO
04/28/08 – ADO
04/29/08 – ADO
04/30/08 – Last day of my first term!

University Students' Council Agenda

Saturday, July 26th, 2008

- 1. Adoption of an Agenda**
- 2. Introductions and Announcements**
- 3. Council Address**
- 4. Minutes and Reports for Information**
 - 4.1 USC Minutes**
 - 4.2 Executive Committee Minutes – June 10th, 16th & 18th, July 9th, 16th & 22nd**
 - 4.3 Academic Affairs Board Minutes and Report**
 - 4.4 Appointments Board Minutes and Report**
 - 4.5 Board of College Presidents**
 - 4.6 Code of Ethics Disciplinary Committee Minutes and Report**
 - 4.7 Elections Board Minutes and Report**
 - 4.8 External Affairs Board Minutes and Report**
 - 4.9 Operations & Finance Board Minutes and Report**
 - 4.10 Student Issues Board Minutes and Report**
 - 4.11 Sustainability Board Minutes and Report**
- 5. Motions Arising from the Minutes and Reports**
- 6. Business**
- 7. New Business**
- 8. Questions and Comments (30 minutes)**
- 9. Any Other Business**
 - 9.1 Tenants Proposal for Place Riel**
 - 9.2 Place Riel Update**
 - 9.3 Housing Update**
 - 9.4 Council Orientation**
 - 9.5 Summercon**
 - 9.6 Binder Discussion**
- 10. Adjournment**

Executive Committee

Minutes for Wednesday, July 16th, 2008

Present: Jeremy Ring, Caroline, Cottrell, Nicole Kenney, Shannon Dyck, Brea Lowenberger

Absent: Josie Steeves

1. Call to Order

The meeting was called to order at 2:35 p.m.

2. Roundtable

VP Dyck

- The Student Edge Conference (July 1-7)
- Lunch with the centres
- Sustainability meeting regarding a water campaign
- Introduced the USSU to the Muskoday First Nation & Native Access Program to Nursing/Medicine
- VOTR meeting with Pride, Victim Advocate and Help Centres
- Read Student Code of Conduct drafts
- Found members to sit on a Campus Safety Advisory Committee
- Meeting about One Million Acts of Green for George Stroumboupolous' "The Hour"
- Researched CASA website, emailed National Director with a few questions
- Interviewed by Mihara Lachman from CBC Radio One about rising construction costs
- Housing Committee Meeting, Housing Registry Website update, Looked over drafts of housing posters to advertise website and housing centre
- Single and Sexy meeting with Shannon Floer
- Facebook meeting with Exec, Communications and Marketing
- Working with Jan Norris on a possible Nuclear forum for the fall
- Been organizing and contacting people for the Green Yourself event
- Looking over notes from the Student Edge conference - figuring out ways to incorporate the information into projects and initiatives for this year
- Been in contact with three universities from the Student Edge to describe what the USSU has been doing with regards to sustainability
- Looking into possible projects or campaigns for my boards

VP Kenney

- Communicating with CFS and CASA
- Contacting other Executives in Alberta about outreach
- Working on outline for CFCR – would like each executive member as a guest in August
- Has also talked to CFS about referendum and possible suspension of bylaws

- U-Pass questions
- Admin Team
- Executive committee
- Holidays (July 9,10,11)
- Meeting with Mentor-Freda
- Meeting with GSA- VP External Affairs
- CASA research
- Gathering feedback on CFS Skills Training
- Alberta Student Union's Outreach Proposal
- Addressing various UPASS concerns
- Prepping for meeting with Rob Norris
- Created weekly criteria for Radio show

VP Lowenberger

- Edge Conference
- Three day tour of Atlantic Canadian Universities and Colleges – visited 7 institutions
- Met with Susan Bens regarding academic advising
- Student grievance
- Undergraduate forum; discussions around increasing student involvement
- Following up on CRAM
- Creating project timeline

VP Ring

- Working on Place Riel renovations
- Working on Marquis Hall/Buffeteria Renovation
- CBC interview
- CTV has contacted VP Ring regarding construction costs
- Working on Summercon – in contact with Ian Farthing
- Security meeting
- LB5Q Insurance issues
- Interviewing

GM Cottrell

- Place Riel Renovation Design Meeting
- Construction Management Contract Meeting
- Meeting regarding security systems in renovated Place Riel
- Housing Registry Meeting
- Advertising for Housing Registry Meeting UofS/USSU meeting
- Executive Meeting
- Managers' Meeting
- Meeting with Campus Safety regarding Louis' events
- Staffing at Louis' Meeting
- Louis/Browsers Planning Meeting
- Head Lease Meeting
- AMICCUS-C Regional Conference Planning Meeting

- Marketing Meeting
- Proofreading Survival Guide
- General Manager - general duties

3. Housing Website

Communications Manager, Tony Bassett, recommended registering www.ussu.ca/housing as a domain name. This was supported by IT and the Executive, after some discussion, endorsed the idea.

4. Freebox

VP Dyck would like to repaint the USSU Freebox and put decals (ex. Community Living, Canadian Diabetes) on the side as well as a list of items for free/wanted.

VP Dyck believes it will cost about \$80 for paint and posters to advertise the box. (see attached proposal)

EXEC23 Move to provide \$80 to VP Dyck to paint and advertise the freebox.
Dyck/
Lowenberger

Carried.

5. USSU Daycare

EXEC24 Move that on behalf of the USSU Childcare Centre GM Cottrell
Dyck/ requested that the Executive endorse Sarah Best, present at the
Lowenberger daycare, as delegate for the third USSU seat on the board.

Carried.

6. VOTR

VOTR takes place on October 4th and 5th. The Executive are invited to attend. It will be at St. Joseph's Hall on Broadway and 8th and the Broadway Theatre. The Executive were asked to provide gift certificates for volunteers but since the Executive provides the budget this is not possible.

7. Nuclear Forum Co-Sponsorship

VP Dyck asked if we would do a nuclear forum or work with Jan Norris, Social Action Committee, to co-promote an event at the Broadway Theatre. However, it would be less expensive to secure for the Neatby Timlin Theatre. The Social Action Committee would like to hold it on October 21st or 22nd. VP Dyck will confirm.

8. Meeting with Minister Rob Norris

VP Kenney is meeting with Minister Rob Norris on July 22nd at 9 a.m. She has prepared an agenda including housing, grad tax benefit, his mandate and timeline for grants.

9. Welcome Week Giveaways

VP Dyck is proposing 2400 tubes of lip balm for Welcome Week. VP Kenney wants to give free or half-price fair trade coupons for Browsers wrapped around some lip balms. The balms are too small so VP Kenney will propose an alternative.

EXEC25 Move to giveaway 2400 tubes of lip balm during Welcome Week.
Ring/
Dyck

Carried.

10. Ratifications

EXEC26 Move to conditionally ratify Edwards Business Students' Society.
Ring/
Dyck

Carried.

11. Tenants Proposal

VP Ring and Facilities and Operations Manager, Freda Salikin, propose: Extreme Pita/Jugo Juice, Umi Sushi/Famous Wok, Treats, Hamburgers Fries, Confectionary and Crepe Factory as the leases for the renovated Place Riel.

12. Housing Registry

Tony Bassett, Communications Manager, and VP Dyck attended the general housing meeting. There was discussion of the fee and whether or not the USSU should waive the fee. The U of S may not want to cover the suspension of the fee.

Discussion was had over whether or not the USSU should independently waive the fee. Proposals back to the U of S include: actuals to a maximum of \$5,000, cap at \$5,000, or decrease by half.

13. Outreach

VP Kenney brought forward a proposal for an outreach visit to Alberta schools because there are no conferences appropriate for her to attend.

EXEC27
Kenney/
Ring

Move to approve the budget of \$686 and internal travel costs to go on
Alberta outreach.

Carried.
(1 abstention)

Adjourned.

Executive Project Proposal

I. Project

- A.1. Project name: Freebox renewal and promotion
- A.2. Proposed by: Shannon Dyck, VP Student Issues

II. Analysis

A. Background Information and Need

- A.1. History: The concept of the USSU Freebox is simple – students put in what they don't need and take out what they need. USSU VP (Student Issues) Jennifer Barber (2001-2002) installed the Freebox by the USSU Help Centre in the Tunnel to encourage students to reuse and recycle. Built and painted by school children from the Community Co-op, the big, green box was tough to miss, and throughout the year a wide variety of items came and went, including clothing, kitchen appliances and books.
- A.2. Issues: Due to the transient nature of students, there is much waste produced at the end of the year as students are leaving, and many new products bought at the beginning of the school year as students are returning. Many students end up throwing away items or buying new items without even thinking about the other options available to them. The Freebox should be promoted to decrease the amount of waste students produce as well as decrease the amount of new items purchased. This will financially benefit students, decrease negative environmental impacts, and help the campus and Saskatoon communities by providing those in need with assistance.

The renewal of the Freebox will have an option for people to post items they have to give away, as well as an option for people to post items they are looking for. The Freebox will also include a list of places that accept used items (see Research section)

- A.3. Research: These are the organizations Keane Gruending talked to last April:

-SICL (Saskatchewan Institute of Community Living) have drop off locations throughout the city (that only take clothes and not misc. household items). Otherwise you have to schedule a pickup (max of 10 bags) which is backed up to May/June (way past the deadline for student move-outs).

-Canadian Diabetes Association: picks up from individuals; will take an unlimited amount of clothing/linen and max of 2 boxes of household items per apartment.

-Village Green: like a thrift store; currently only makes pickups for furniture or accepts drop-offs.

-Salvation Army: picks up clothing and/or household items

B. Target Group and Characteristics

- B.1. Primary Target: University students
- B.2. Secondary Target(s): USSU Staff, University of Saskatchewan Faculty and Staff

C. Vision and Mission

- C.1. Vision: The USSU strives to be the recognized leader in enhancing the student experience and should therefore be leading students in creating a sustainable campus environment and community.
- C.2. Mission: The following principles shall guide the USSU on in all of its endeavors: innovation, integrity, mutual respect, professionalism, service, teamwork, and trust as well as social, economic and environmental responsibility. The last three factors are key in this project.

D. Key Considerations

- D.1. Detailed Budget:
 - Paint: there is some left over from another USSU project, so the most we would have to spend is: \$50
 - Posters to promote the renewal of the Freebox: \$30
- D.2. Total Budget: \$80
- D.3. Organizational Requirements: VP Student Issues is responsible for updating the postings on the Freebox and finding helpers to paint the Freebox
- D.4. Date: This project will be implemented in August 2008.

III. Recommendation

VP Student Issues recommends that the USSU take a leadership role in sustainability, which means putting the sustainability policy into practice. The USSU should recognize reducing and reusing as the first initiatives of environmental responsibility.

Executive Committee

Minutes for July 21, 2008

Present: Jeremy Ring, Caroline Cottrell, Nicole Kenney, Shannon Dyck (late),
Brea Lowenberger, Josie Steeves

1. Call to Order

The meeting was called to order at 3:30

2. Roundtable

President Steeves

- Edge Conference
- Atlantic tour of Students Union
- USB- Simon Fraser tour
- Attended UBC- Grad Student Meeting
- Catching up from being away
- ICAL Training
- Meeting with James Pepler

VP Kenney

- Reviewed what she would be discussing with Rob Morris- tuition freeze, graduating students tax reduction, student housing, among other issues. Intention of meeting is to establish a working relationship. Will leave a copy of the issues with him. VP Kenney received advice on protocol and process for other Executive members. USSU wants to ensure that students are included in the whole process of decision-making.

VP Ring

- 07/17/08 – iCal training
- 07/18/08 – Survival guide proof
- 07/18/08 – Confidential secretary orientation to insurance
- 07/18/08 – SummerCon work
- 07/21/08 – Meeting re: tenants in Lower Place Riel post-reno
- 07/21/08 – Lunch meeting with Chancellor Vera Pezer
- 07/21/08 – Meeting re: Louis' Promotions Manager interviews
- 07/21/08 – Meeting with student re: ratification
- 07/21/08 – MOA work

2. Conference Proposal

VP Kenney's proposal was received for a second time. Concerns have been raised about the lateness of the proposal and about the nature of the outreach.

Concerns were expressed about the nature of the trip, lack of information input from other Exec members, discussions with CASA while we are prospective members of CFS.

President Steeves pointed out that the mini- exec meeting was not legitimate because she had not called it so the approval has to be revisited. Vice president Ring was concerned that it was driven by a seat sale and feels that it was rushed and driven by the wrong thing.

President Steeves feels that VP Kenney should take the time as work time but that it might not be legitimate to have the trip paid for in the current circumstances.

VP Kenney asked if the Conference Line divided evenly among the executive members. GM Cottrell pointed out that the line used to be for Canadian Federation of Student Leaders.

Consensus was that VP Kenney would not receive funding for this trip from the USSU and that there needs to be policy around how these trips were to be taken.

3. Western Edge Conference

President Steeves and VP Lowenberger propose that a regional EDGE Conference occur the same time as AMICCUS-C Western Regional Conference. She will put out a feeler to the student executive.

4. Nuclear Speakers

VP Dyck reported that some speakers might be able to present on campus. The organizers are looking for sponsorship. VP Dyck will provide more information.

Adjourned at 4:32pm

Executive Committee

Minutes for Wednesday, July 9th, 2008

Present: Jeremy Ring, Caroline Cottrell, Shannon Dyck, Nicole Kenney

Absent: Josie Steeves, Brea Lowenberger

1. MPs, MLAs, City Councillors Reception

VP Kenney proposed an appetizer reception for students to meet politicians at either Browsers or Louis'. This will come forward as a project proposal with the budget implications.

2. Welcome Week - MTV Canada

MTV Live is attending Welcome Weeks across the country. They will be coming to host the USSU Welcome Week on Friday, September 5th and the evening event. This will provide publicity for the University of Saskatchewan Students' Union.

3. Gift Certificates for Housing

VP Dyck wants to provide 4 x \$25 gift certificates for participants in the Housing Survey.

EXEC21 Move to provide 4 x \$25 for participants in the Housing Survey.
Dyck/
Ring

Carried.

4. Ratifications

EXEC22 Move to Ratify Saskatchewan Party Campus Club.
Ring/
Dyck

Carried.

5. Western Edge Conference

VP Dyck reported that the Executive would like to have a Western Regional Edge Conference in conjunction with the USSU hosting the AMICCUS-C Western Regional Conference. GM Cottrell will work with President Steeves to see if this initiative is possible.

Executive Committee

Minutes for Monday, June 18th, 2008

Present: Jeremy Ring, Josie Steeves, Nicole Kenney, Brea Lowenberger,
Shannon Dyck

1. Call to Order

The meeting was called to order at 9:53 am.

2. Call for Quorum

Quorum was present.

3. Ratifications

EXEC16 Move to ratify Sheila Laroque and Katelyn Crosbie as MSCs.
Steeves/
Lowenberger

Carried.

EXEC17 Move to ratify Amy Lewis and Brooklyn Kirkham as MSCs pending
Steeves/ completion of ratification form.
Dyck

Carried.

Temporarily Adjourned at 10:02 a.m.

4. Call to Order

The meeting was called to order at 4:05 p.m.

5. Ratifications

EXEC18 Move to ratify Shawn Smith, Dayan Huang, Ben Wilson, Warren
Steeves/ Kirkland, Keith Kuspira, Ben David, Thomas Dehod, Itemobong
Dyck Hiedi Ziola, Lisa Dobrowolski, Kim Dancey, Chelsea Tomcala as
MSCs.

Carried.

EXEC19 Move to Ratify Sarah Begbie, Adeyemi Shakir Aderonke pending
Steeves/ completion of ratification form.
Ring

Carried.

EXEC20 Move to adjourn.
Steeves/
Ring

Carried.

Executive Committee

Minutes for Tuesday June 10, 2008

Present: Shannon Dyck, Nicole Kenney, Brea Lowenberger, Jeremy Ring, Josie Steeves and Caroline Cottrell

1. Call to Order

The meeting was called to order at 9:05 am.

2. Call for Quorum

Quorum was present.

3. Round Tables

President Steeves

- Student Code of Conduct Meeting
- Brian Saunders Meeting
- Meeting with Campus Safety
- Planning and Priorities Committee
- Russ Isinger/Sharon Scott Meeting RE: Various Academic Issues
- Housing Task Force News Release
- Goodbye lunch for Terri-lyn
- Interviews with Global TV, CTV, CBC French, Star Phoenix RE: Housing Task Force
- Interview with Star Phoenix RE: Tuition Fee Freeze
- Student Code of Conduct Meeting
- Meeting with Brittany Holderness, President of the Kelsey Student Assoc.

VP Dyck

- Student Code of Conduct Meeting
- Student Grievances
- Campus Safety Lunch
- Surveys Meeting
- Jennifer Malloy (from Advancement) and two others met with me regarding alumni + student relations
- International Week Planning Committee
- Margaret Asmuss - planning Green Yourself program (booths, workshops, speakers on campus and from the community)

VP Kenney

- Question Period in Ottawa
- Meeting with Richard Florizone (USSU Liason position)
- 1 day Holiday
- USC Orientation
- Read Post-Secondary Education Accessibility and Affordability Review (Interim Report), as well as the CFS submission to the report
- Student (non-academic) Code of Conduct meeting
- Sask Power Research

- Lunch with Bob Ferguson (Campus Security)
- Planning with Marketing Manager (Typed out timeline for the year)
- City hall meeting- Greenhouse Gas and Management plan
- Class(es) & Lab(s)
- U-Pass Meeting with Caroline (GM)
- Grad student survey
- City Council meeting
- Community Gardening (external community involvement, tee hee- I know this doesn't count but what the heck)

VP Lowenberger

- Research & preparation for Committee Meetings; organizing folders, binders, & email account; establishing goals & timelines
- Student grievances (x3)
- Meetings -Academic Support Committee Meeting -RSAW Committee Meeting -Academic Programs Committee Meeting -Student Code of Conduct Meeting -Survey meeting -Lunch Meeting with Campus Security
- Conferences -planning and preparation for the Canadian Roundtable on Academic Materials (CRAM) -planning and preparation for the Student Edge Leadership Conference
- Simplified Policy Campaign (with AAO, made outline of pamphlet, determined key objectives, and how the info will be taken to University Council to suggest how policies can be more accessible for students)
- Working with AAO on changing, editing, and revising the content on the ASS Website
- Academic Advising -research on NACADA & advising at the U of S -several meetings with academic advisors -meetings set up with the Director of Enrollment & the Director of Student Retention, Support & Development
- Examining Pre-published Exam Schedules -meeting with Russ Isinger & Sharon Scott
- Costs of Textbook Prices & Academic Materials -Meeting with Bookstore Manager, Mark Jagoe -research on CRAM & textbooks

VP Ring

- Student Code of Conduct meeting
- SummerCon planning meeting
- Meeting with architect Brian Saunders
- Meeting with the EBSS regarding insurance for the LB5Q
- Meeting with Campus Safety
- Getting input regarding Campus Group Ratification
- Louis' / Browsers Planning Meeting
- Meeting about escalator protocol
- Meeting about Campus Group Space Contract
- Meeting with the U of S Debate Society regarding room rental
- Retreat Meeting
- Meeting with a student regarding X5 ratification
- Reviewed April 2008 Financial Reports

GM Cottrell

- Vacation
- AMICCUS-C
- Many meetings; expansion/renovation (many) marketing, communications, Head Lease/MOA, Louis' Browsers, Exec, Campus Safety, surveying, Executive, USC, Cold Beverage Steering Committee, staff and others

- Childcare Centre contract negotiations

4. Club Ratifications

EXEC14 Move to ratify Western Canadian Veterinary Students' Association.

Ring/

Steeves

Carried

5. Vector Marketing

Keane of University Residence questioned whether or not the USSU should be renting table to try and recruit students to become sales people. Consensus was that unless a formal complaint is filed, table rental procedures will continue as is.

6. Orientation Expo

The Executive will have a presence with the USSU Centres for Orientation on September 2nd. Executive members will take an active role in distributing information to promote the USSU and its Centres.

7. The Sheaf Submissions

Marketing Services Manager Ventnor has requests that all Executive members have their submissions for the upcoming edition of *the Sheaf* prepared and to him by June 16th.

8. Technology Forum

According to information provided by Facilities & Events Assistant Livingston, in November 2007 this event booked all of the tables in the Tunnel for a period of five days for a fee of \$500.00. This coming year the organizers are requesting accommodation for three days. As many of the groups that are represented are campus-based, they also propose to pay of a fee of \$350.00.

9. External Websites

VP Dyck inquired if the USSU provided links on ussu.ca to the websites of other organizations. This issue will require further consideration and a policy outlining acceptable organizations and purposes will need to be developed in order to move forward.

10. USSU Welcome Week Game Show

This event will not occur this year as the USSU retains the rights to the play *Single & Sexy*. This event may be postponed until such time that circumstances are more favourable.

11. Place Riel Renovations

General Manager Cottrell reiterated to the Executive the need for the USSU Main Offices to vacate current space by December 1st. USSU Staff are working on a plan to maintain continuity of operations and services.

12. Housing Letters

The USSU has received a letter from a senior citizen outlining an American program that matches senior citizens and post-secondary students in work for room and board relationships. The USSU will further explore this topic.

13. Canadian University Press (CUP)

President Steeves raised the topic of subscription to the CUP. The annual cost to access the publication is \$300.00. The Executive was not initially supportive of this idea and further consideration is required.

14. University Students' Council (USC)

A majority of USC members have communicated that they are not able to attend the meeting scheduled for June 28th. President Steeves has suggested the meeting be rescheduled for a weeknight. There are also problems with the ratification of councilors.

15. Housing Task Report

The Housing Task Report was published last week and was largely directed towards low-income people. However, post-secondary students were featured in the news coverage of the publication.

EXEC15
Lowenberger/
Ring

Move to Adjourn at 9:57 am.

Carried

Executive Committee

Minutes for Monday, June 16th, 2008

Present: Jeremy Ring, Josie Steeves, Nicole Kenney, Brea Lowenberger,
Shannon Dyck, Caroline Cottrell

1. Call to Order

The meeting was called to order at 10:02am.

2. Call for Quorum

Quorum was present.

3. Roundtable

President Steeves

- Admin Team
- Board of Governors Conference Call
- Interview with Shaw TV RE: Place Riel
- Housing Committee Meeting
- Fee Appeal
- Interview with Star Pheonix RE: Sheaf Fee Increase
- Scholarships and Awards Committee
- Student Code of Conduct Meeting

VP Lowenberger

- Energy Awareness Workshop
- Admin Meeting
- International Committee Meeting
- Academic Programs Committee Meeting
- Undergraduate Forum Meeting
- Teaching & Learning Committee Meeting (discussed student evaluations)
- Academic Advising meeting with Director of Enrollment
- Dealing with student grievances (x2)
- Prepared University Council written report
- CRAM reading & preparation
- Conversations with other students' unions re: academic advising, bookstore, and teaching evaluations
- Researched DegreeWorks
- Integrated Plan reading
- Copyright research
- Housing discussions

VP Kenney

- Lecture Midterm

- Lab Midterm
- Daily Class(es) & Lab(s)
- Energy Conservation Workshop
- Community Tar Sands Lecture- Francis Morrison Library
- Community “Peak Oil” Lecture- J.S. Wood Library
- Admin Team
- Executive committee
- Submission to Sheaf
- CFS research & organizing
- Preparation for Skills Training
- Getting acquainted with City Councilor (reading bio’s & stances on issues pertinent to students)

VP Ring

- Admin Team Meeting
- Moving the USSU Meeting
- Survival Guide Review
- April Financial Review
- Energy Awareness Semiar
- Arts Buffeteria Working Group
- Place Riel Communications Meeting

VP Dyck

- Met Keane Greunding from Residence to develop a Garage Sale and discussed with campus safety the possibility of selling the derelict bikes
- On campus to students
- Started to develop USSU questionnaire
- Housing Committee meeting
- Centres Meeting
- After Peak Oil talk - ideas for sustainability board?
- Energy Awareness Training
- Childcare Board Meeting
- Housing Subcommittee meeting
- International Activities Committee of Council Gathering
- Starting compiling housing options for students (websites, new city housing handbook), found out about Room and Board for students, called the Rentalmans Office, collected Saskatoon hotel info (maybe form an agreement with hotels to reserve temporary rooms for students), talked to Scott and Tony about further development on the Housing Registry website

GM Cottrell

- Executive Meeting
- Admin Team Meeting
- Meeting with CRO
- Daycare Board Meeting
- Daycare Contract Negotiation Meetings

- Energy Awareness Seminar
- Alumni Association Annual General Meeting
- Place Riel Communications Meeting
- Marketing Meeting
- HR duties
- Planning meeting for AMICCUS –C regional conference
- Regular GM duties

4. CFS Skills Training

CFS National is partnering with CFS Manitoba to provide lobbying training. The session is at the same time as The Edge conference so several of the Executive will not be able to attend but VP Kenney will be there. The training takes places from July 4th – 6th.

5. Van Use for CFS

VP Kenney had asked if the USSU van could be used to take people to Regina for CFS provincial meetings. VP Ring pointed out that the van is needed here every day throughout the summer for Louis' events including beach volleyball, which occurs every night and on weekends, as well as Griffiths Stadium events and weddings. There was also discussion about whether or not it would be appropriate to use the USSU van for CFS business since being VP External does not automatically mean being provincial chairperson for CFS.

6 Student Housing

VP Dyck is working on developing a new registry for housing which will couple seniors who need some support in their home with students willing to provide that support in exchange for greatly reduced rent.

7. Accountabilities

President Steeves expressed concern that Accountability Reports have become nothing more than a list of meetings. Those Executive members who attend many meetings appear to be working more than those who don't, when in reality all Executive members work very hard. Accountabilities need to reflect research, reading, and background work that is essential to peak job performance and very time consuming. She encouraged Executive members to be thorough and comprehensive in reporting their activities.

8. Executive Hours

There was discussion asking what Executive members should do if they work very late in an evening. GM Cottrell pointed out that the USSU does employ flexible scheduling to allow people to adjust as necessary and suggested that if Exec members work late they should simply send an email to the Exec list and the front desk letting everyone know when they will be in or if they will be leaving early.

9. Welcome Week

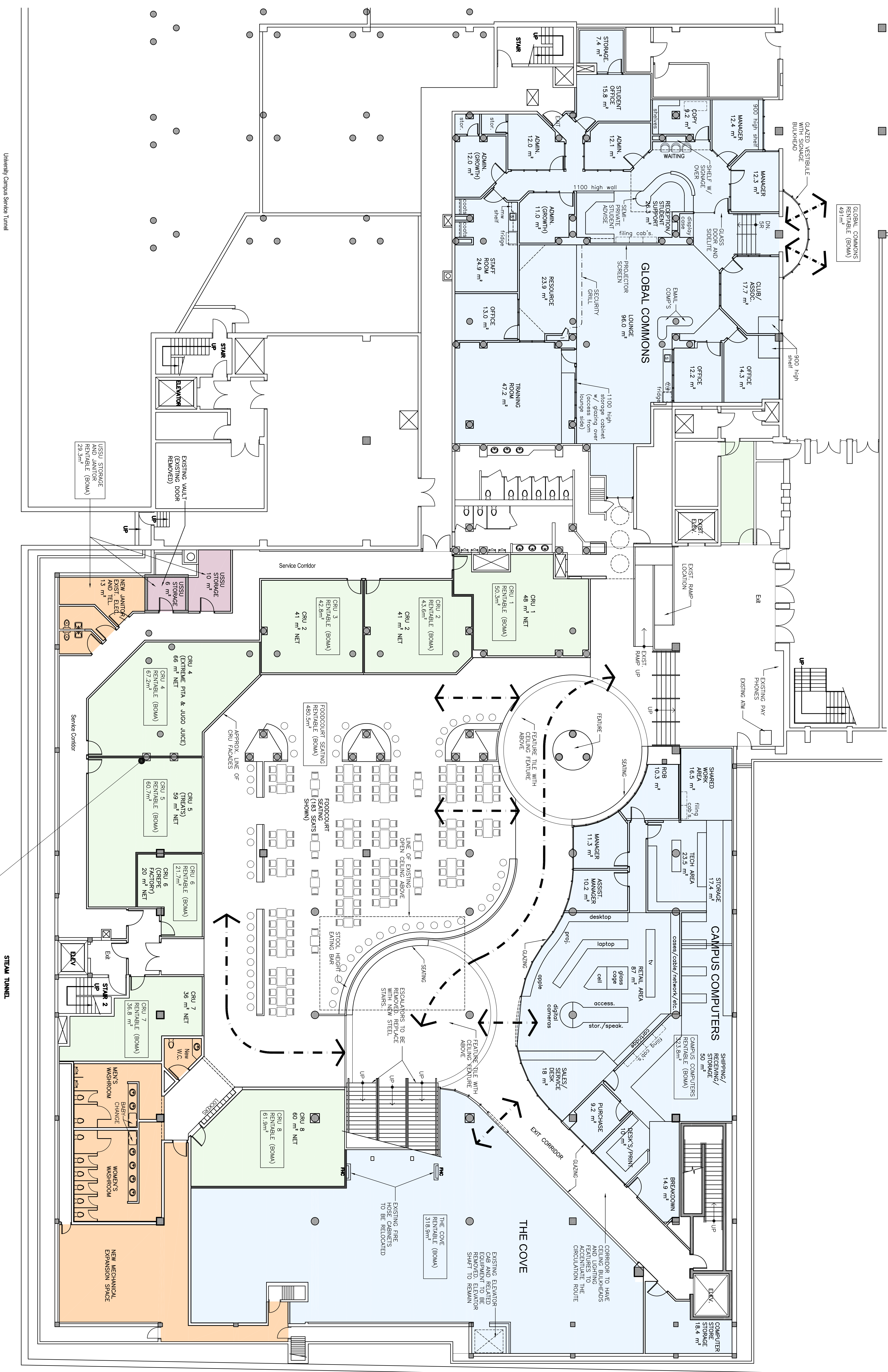
VP Kenney suggested that she would like to invite all city counsellors, MLAs and MPs to join undergraduate students in the Bowl during Welcome Week. There was consensus that this would be a very good thing to do. Jason Ventnor, Marketing Services Manager, asked for direction on give-aways. Lip Balm was the distinct favourite. He will get back to the Executive on cost.

Adjourned.

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SCHEMATIC
NOT FOR CONSTRUCTION
 08/09 JULY 8/07
 NOT PLOTTED DATE

- F 08.07.08 REVISED THE COVE DRAINING WALLS, 8TH FLOOR, DELETED ROAD COURT SEAMING REVISIONS, 8TH FLOOR LOBBY
 - E 08.08.02 REVISED GLOBAL COMMONS PRELIMINARY LAYOUT REVISED NEW WASHROOMS
 - D 08.05.12 REVISED CRU LAYOUTS
 - D 08.05.09 ADDED PRELIMINARY GLOBAL COMMONS PRELIMINARY LAYOUT
 - D 08.04.24 ADDED PRELIMINARY COMPUTER STORE LAYOUT
 - C 08.04.16 REVISED ELEV. AT NORTH EAST CORNER FOR CONNECTION TO WASHROOMS
 - B 08.03.28 REPLACED ESCALATORS WITH NEW STAIRS, 2ND FLOOR, 2ND FLOOR WASHROOMS, 2ND FLOOR WASHROOMS, 2ND FLOOR WASHROOMS
 - A 08.03.25 ADDED SEAMING SOUTH OF ESCALATORS, WASHROOMS, 2ND FLOOR WASHROOMS, 2ND FLOOR WASHROOMS
 - NO. DATE REVISION
- CONSULTANT



LOWER LEVEL
 1:100
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PROJECT TITLE
 PLACE REL. EXPANSION AND RENOVATION

FOR THE UNIVERSITY OF SASKATCHEWAN STUDENT'S UNION AND THE UNIVERSITY OF SASKATCHEWAN

OPTION 6F

PROJECT NO.	36/07	DRAWING NO.	SC11F
DATE	JULY 8/08	SCALE	1:100
DRAWN	CHECKED		
DIST. LP.			

RETAIL OPPORTUNITIES in the renovated Place Riel Student Centre – July, 2008

In option #6F (attached) of the Saunders/Evans plans for the renovations in Lower Place Riel, there are seven commercial retail unit spaces displayed. The USSU needs to make decisions on food and other retail operations to offer the students.

The University informed the USSU that they will be vacating the areas currently occupied by the Centre Shop, A & W, Bene Pizzeria and the Post Office. The University is relocating the Centre Shop to Marquis Hall and the A & W to the Arts building. There has been no decision on a relocation of Bene Pizzeria, but the Post Office is relocating to the back of the Tuck Shop in ARTS. The departure of the University tenancies has freed up a large amount of space within Place Riel and is providing the USSU with an opportunity to find new tenants and provide a change from the existing food fare and retail operations provided by the University.

There have been student needs assessments done in the past asking what Students would like to see in any type of renovated/expanded Student Centre. These surveys took place in 1996, 2003 and 2007. In all of these surveys the overwhelming response was the need for more food options. Specific types of food vendors named included sushi, hamburgers, Asian, Vietnamese, Chinese, fries, cultural/ethnic eateries, coffee shop, ice cream, tacos, deli type service. Other needs included confectionary/convenience, entertainment store (DVD's/CD's and accessories), optometrist, and oxygen bar, flower shop, massage and hair salon – just to name a few.

In choosing food tenants, USSU requirements should reflect things specified in the need assessments including that the food be fresh, priced within the student budgets and have the ability to be served quickly. Consideration should also be given to vendors employing students and what operating hours they propose.

The USSU has four existing food tenants which will be located in 3 of the new retail designated locations.

Retail Outlet #1: Extreme Pita/Jugo Juice is currently existing in the Campus Cove area in Lower Place Riel. They would be relocated to the lower mall food court area.

Retail Outlet #2 TREATS has expressed a willingness to stay and they too will be in a newly renovated area within the food court in Lower Place Riel.

Retail Outlet #3 the Crepe Factory is currently located upstairs. Since the Upper mall area will be mostly lounge space and health/pharmacy and travel CUTS stores, the Crepe Factory will relocate to lower Place Riel.

This leaves 5 locations to rent. With that in mind and in reviewing the expressions of interest that we have accumulated through the years, the USSU is suggesting that we offer 2 of the new retail units to:

Retail Outlets # 4 & # 5 UMI Sushi and Famous Wok

Umi Sushi and the Famous Wok provides the food options of healthy, fresh quality, Asian option and priced within student budgets. These two outlets would be located side-by-side and are owned/operated by the same franchisee. To operate both requires approximately 1,000 square feet (400 for Sushi and 600 for Asian) and we can incorporate this – if approved - in the current design stage. These two franchises are located across BC and Alberta. The first UMI Sushi in Saskatchewan is going up in Regina in the Cornwall Centre and another will be opening next year (2009), in Midtown Plaza Food Court. This is a great opportunity to have the USSU in on the bottom level of the franchise.

Retail outlet #6

I am hoping that we can negotiate with a hamburger/French fries outlet. There will always be people who want burgers and fries and the USSU should offer that. It is a staple in revenue generation. If one were to compare sales from A & W with Treats, Bene Pizza, Extreme Pita, Jugo Juice and the CREPE Factory, A & W wins hands down. People still enjoy a burger and fries and it does not matter whether it is bad or not. The USSU also needs the revenue that would be generated from a national chain hamburger/fries outlet

Retail outlet #7

Due to a void created by the departure of the Centre Shop, my recommendation is that the USSU create a space for a convenience store operation. With the departure of the Centre Shop, there will be nowhere that the students can purchase pens, paper, cards, etc. within the Student Centre. The convenience store envisioned will have a confectionary side to it selling confection items such as milk, prepackaged foods and snacks, bottled beverages and some fresh produce like apples, oranges and bananas.

In a recent email from the Architects, the USSU notified that the design is close to the stage where they will need to know the requirements in the lower level for the Commercial Retail Units in terms of electrical and plumbing, etc. They will also need to know requirements related to ventilation, heating, cooling, communications for the areas as well, so the sooner occupancy requirements are established, the better.

I would ask that the above recommendations be approved so that we can start working on a firm statement and commitment that this is what the USSU will offer in the new retail units.

Freda Salikin
July 10, 2008

Food Outlets in Student Centres - July, 2008		
University/college	Food Outlets	Owned/Operated by
Acadia Ian Morrieson	Coyote Jack's	Chartwells
Mohawk College Richard Anderson	Cellar & Grill, Harvey's Shushi	Studentts
Waterloo Suzanne Burdett	Sushi, Curry, Hamburgers/Fries	Students
Scarborough Campus SU Joel Clark	Treats, Subway, Asian Gormet, Shwarma, A & W, Hot Dog Cart	Students
Lethbridge Jon Oxley	Coffee, Juice, Pronghorn Grille, Hiroba Asian, Subway, Icy's Yogurt, Tea Castle U of L Bookstore	Students Students University
Fanshaw College John Young	Out Back Shack	Students
York University Rob Castle	Wendy's, Treats, Subway, Jimmy the Greek, KFC/Taco Bell, Treats, Panzerotto & Pizza, Pagoda Chinese, Hogen Fruz	All leased by S/A
Mount Royal College John Hadley	Dairy Queen, Subway, Coffee Company, Booster Juice Mrs. Vanelli's/Cultures (salads, pasta, pizza), EDO Japan, Thai, Tiffin, Taca Del Mar, The Express, Zen Vietnamese, Wycked Deli	All leased by the S/A
Olds College Cindy Easton	The Crossing (not in Student Centre)	Student owned

University/college	Food Outlets	Leased by/Operated by
U of Western Ontario Kendell D. Wilde	Harvey's, Subway, Pita Pit, Pizza Pizza, Sushi, Smoothies, Mucho Burrito	All leased by the University
St. Lawrence College Bev Haskim	Pita Pit, Tim Horton's	All leased by the University
Univ. of Northern BC April Williams	Coffee & Sandwich Bar	Leased by S/A
Brock University Ron Gourlay	Asian, Pasta Bar, Salad/Sushi, Sub shop, Thin Crust Pizza, Soup	Leased by S/A
Niagra College Cindy Blanchard	small kitchen no other outlets	Students
University of Windsor Dale Coffin	Bernie's (Burger/Fry), Asian Noodle, Pasta, Salad Bar, Pizza, Pita Pit	University/Chartwells
SAIT Michael Stickney	Burger/Fries	University/Chartwells
McMaster University John McGowan	Convenience Store, Games Room, Bar Tim Horton's Williams, Teriyaki Experience, Mr. ub Pasta Bar, Deli & Salad Bar	Students University University

University Students' Council Agenda

Thursday, August 28, 2008

- 1. Adoption of an Agenda**
- 2. Introductions and Announcements**
- 3. Council Address**
- 4. Minutes and Reports for Information**
 - 4.1 USC Minutes – April 3, 2008**
 - 4.2 Executive Committee Minutes – Apr 15th, May 12th & 20th, June 2nd, 10th, 16th & 18th, July 9th, 16th, 22nd & 29th, Aug 11th (2 meetings) & 18th**
 - 4.3 Academic Affairs Board Minutes and Report – March 20, 2008**
 - 4.4 Appointments Board Minutes and Report – September 28, 2007**
 - 4.5 Board of College Presidents**
 - 4.6 Code of Ethics Disciplinary Committee Minutes and Report**
 - 4.7 Elections Board Minutes and Report – April 10, 2008**
 - 4.8 External Affairs Board Minutes and Report – March 10, 2008**
 - 4.9 Operations & Finance Board Minutes and Report – April 1, 2008**
 - 4.10 Student Issues Board Minutes and Report – March 4, 2008**
 - 4.11 Sustainability Board Minutes and Report – February 1, 2008**
- 5. Motions Arising from the Minutes and Reports**
- 6. Business**
- 7. New Business**
 - 7.1 USSU Board Elections**
- 8. Questions and Comments (30 minutes)**
- 9. Any Other Business**
 - 9.1 Place Riel Update**
 - 9.2 Housing Update**
 - 9.3 Council Orientation – September 4, 2008**
 - 9.4 Summercon**
 - 9.5 Binder Discussion**
 - 9.6 Place Riel Orientation – September 18th – Arts 241**
 - 9.7 Council Addresses**
- 10. Adjournment**

Executive Committee

Minutes for Monday, August 11th, 2008

Present: Shannon Dyck, Josie Steeves, Brea Lowenberger, Jeremy Ring
Caroline Cottrell, Nicole Kenney,

1. Call to Order

The meeting was called to order at 10:11 a.m.

2. Quorum was present

3. Roundtable

VP Ring

- Morning EDO
- Place Riel Steering Committee
- PR Steering Committee internal debrief
- Website architecture meeting
- Website architecture work
- Afternoon ½ EDO (from June)
- SummerCon planning
- Place Riel design meeting (internal)
- USC Preparation
- Meeting with Keith and Wayne from SESS
- Housing survey review
- Event Planning manual review
- Meeting re: housing in Osler
- Retail tenants meeting with admin
- USC meeting (quorum not present)
- Meeting with WCVSA re: insurance
- Campus Groups website question
- Sheaf pictures
- Meeting with AON Insurance
- Campus Group ratification question
- Non-profit corporation status research
- Louis' Projector meeting
- Meeting with Keith from SESS
- Meeting with student re: ESS ratification
- Design Team
- July B'Day celebration
- Retail tenants meeting
- SummerCon planning meeting

- Coke merch
- Meeting with Wilson Entrepreneur centre
- July EDO
- Vacation
- Meeting re: StudentCare

VPDyck

- Introduced myself to the Aboriginal Students' Centre;
- Talked to Jan Norris about nuclear forum;
- Communication work order forms for Freebox, Coffee Houses and Spoken Open Mics;
- Meeting with Jason Ventnor about Student Issues Schedule;
- Meeting about temporary housing residence letter;
- International Week meeting;
- Worked on the USSU questionnaire;
- Listened to Green-girl radio presentations – tips for Green yourself week

VP Kenney

- Reviewed Budget for SK Ministry of Advanced Education, Employment & Labour
- Meeting with Aboriginal Student's Center
- Meeting with Education student
- "Rooted" gardening
- Meeting with VP Student Issues on housing, CFS Generations tour exc.
- Addressing UPASS concerns
- Conversation on Tar Sands with Minister of the Environment (Nancy Heppner)
- Revised Sheaf article
- Meeting with Medicine student
- Prepared speech for August 11th City Council meeting
- Meeting with We Are Many Festival organizers
- Executive meeting
- Reviewing policies

GM Caroline Cottrell

- Conference Organizing
- Cleaning the Archives
- Communications Meeting
- Dealing with personnel issues
- Finalizing insurance
- Working on USC PowerPoint
- Meeting with front office staff

VP Lowenberger

- Bookstore Advisory Committee & Policy discussion; contacted U of A VP Academic re: CRAM & contacted U of M VP Academic re: becoming involved in CRAM
- Meeting with Student Initiatives and Project Coordinator re: academic advising; DegreeWorks Committee Meeting;
- Continuing to work on advising document.
- Planning, meetings, budgeting, & work order for Simplified Policy Campaign
- Meeting with Marketing Manager
- Academic Integrity Week Meeting
- Meeting re: Wilson Center
- Atlantic Canada Tour Recommendation Meeting
- Disorientation Meeting
- Attended Regular Officer Training Plan Enrolment Ceremony
- Attended IT Launch

4. Housing Registry

Jason Ventnor would like to know what kind of release is needed when our new website is available. It doesn't appear that the University will be subsidizing the housing.

5. Media/ Communications Workforms

VP Dyck has some in play for free box and for open Mic sessions so that the Centres' can be showcased. VP Dyck will consult with VP Ring for the account number.

6. Campus Sustainability Tour

CSF would like us to book a large room for their tour. There may be no rooms available on campus, but VP Dyck will check with Room Scheduling. VP Dyck would like USSU to be showcased more prominently. She will investigate more thoroughly and will get back to the Executive.

7. BOCP Handbook

VP Kenney felt the BOCP could be more involved in governance. VP Ring pointed out that they are not involved in USC/USSU in the same way as other committees as their role is at the College level.

8. Housing Recommendations

VP Kenney and VP Dyck would like to collaborate when the housing survey comes in, in order to get a report to government. It will formalize the stance from the USSU. President Steeves suggested that this would be similar to the formerly issued Where We Stand documents and could be used for many other items.

9. Campus Legal Services

VP Ring pointed out that we provide funding for Campus Legal services. They requested \$1,500.00.

EXEC29 Move that CLS receive \$1,500.00

Ring/

Steeves

Carried.

10. Student Care

In 2006 – 2007 the executive began building a fund for self-insurance. In 2007-2008 this was rescinded and USC decided to invest the reserve fund in lowering costs for 2008-2009. Kristin Foster was concerned that there might be financial implications for covering voluntary enrollees. However there is sufficient revenue in the fund to cover everyone equally.

11. Welcome Week

Tuesday – The Executive will be available for Orientation.

Thursday and Friday – Executive will be available for Welcome Week events.

The following week there will be a Centres' pancake breakfast that will involve the Executive.

Move to Adjourn.

Executive Committee

Minutes for August 18, 2008

Present: Josie Steeves, Jeremy Ring, Brea Lowenberger, Shannon Dyck,
Caroline Cottrell

Regrets: Nicole Kenney

1. Call to Order

2. Roundtable

President Steeves

- Working on USC handbook
- Some student loan issues
- Looking at changes to Emergency Student Loans
- Worked on USSU Handbook
- Interview with Newstalk Saskatoon
- Admin team
- Planet S Interview
- James Pepler RE: Housing
- Interview with Star Pheonix
- Britney Holderness SIAST KSA President
- Tour of SIAST
- Global Interview
- Board of Governors Orientation
- Newstalk Regina Interview
- Holiday
- Richard Florizone Liasion Meeting
- SERM
- Summercon
- Holiday
- Place Riel Steering Committee
- Derek Tannis International Students' Office
- Code of Conduct
- Practicing for Orientation Single and Sexy Skit

VP Kenney

- Working on "Canada's Next Great Prime Minister"
- Working on housing documents and condo conversions
- Meeting with We Are Many Festival organizers
- Executive meeting
- City Council

- Meeting with Medicine student
- USSU Website Architecture
- Meeting with VP External of Grad Student's Association
- Contacted Elections Canada about polling stations
- Reading Elections Act
- Contacting city councilors for lunch meetings
- Tar Sands research
- Meeting with VP Academic Affairs- Academic Materials, Copyright reform
- Meeting with Academic Advocacy Officer- University policies
- Meeting with College of Medicine president
- Hike Bike n Roll Meeting
- Golf Tournament social
- Meeting with Victim Advocate
- Organizing for Canada's Greatest Prime Minister

VP Ring

- Louis'/ Browsers Planning Meeting
- Helping out for budget material for handbook
- Working on Summercon
- Expecting to see more campus groups
- Working on HR Policies
- Interviewing for Louis' Assistant Manager

VP Dyck

- Freebox painting
- Working on report from Eastern trip
- Dealing with CFS Campus Sustainability Four Issues
- USSU Questionnaire for Centres
- Nuclear Debate – working on getting speakers

VP Lowenberger

- Working on Disorientation
- Working on Red Balloon Event – one for each Academic Dishonest Event – culminate in Kiosk
- Working on survey on text books
- Looking for people for Bookstore Advisory Meeting
- Looking for criteria for Academic Counselors Award
- Copyright Meeting with the Operations Officer in Corporate Administration
- Meeting with marketing Manager

GM Cottrell

- Hiring for Louis'
- Revising HR policies
- Working on AMICCUS – C Western Regional Conference
- Golf Tournament

- Normal GM Duties – meetings
- Louis' / Browsers Planning Meeting

3. U-Life 101

USSU has been asked for sponsorship, especially for gifts.

EXEC31 Move to provide U-Life 101 10-\$10 USSU Gift Certificates
Steeves/
Lowenberger

Carried

4. Funding for International Student Organization "Welcome 2008"

ISO requests funding for "Welcome 2008". VP Dyck would like further information about their plans before making a decision.

5. VERB

President Steeves and VP Kenney met with former MSC Vogelsson Paley about putting their magazine VERB in Place Riel. She has asked the Sheaf if they are ok with it. They haven't responded. If Sheaf is ok, they can put it in the magazine stand.

6. Hike, Bike, and Roll

VP Kenney and VP Dyck have met with the groups sponsoring this on Sept 22-26th. They want assistance. President Steeves advised that they should provide a formal request. VP Kenney will follow up.

7. Liability Contracts

VP Kenney asked if there was liability insurance for what Executive or staff members say. GM Cottrell responded that the USSU carries Directors insurance as well as Commercial General, but that there are prohibitions. For instance, the USSU is not insured if any Centre Coordinators do counseling.

8. Project Forms from VP Dyck

VP Dyck presented her list of coffee houses and Spoken Open Mic programs and requested Executive support.

EXEC32 Move to pass Coffee Houses and spoken open Mic programs.
Dyck/
Steeves

Carried

9. CFS – Campus Sustainability Tour

CFS would like us to waive the fee for 10 tables in the tunnel for October 24th. President Steeves suggests 5 for free and \$25.00 each for the other 5 tables. VP Lowenberger suggests allowing them 5 for free and then 5 more if the tables are free. If they want the other 5 guaranteed they must pay.

EXEC33 Move to allow CFS Campus Sustainability 5 free tables with another 5
Dyck/ free if they are not rented.
Lowenberger

Carried

10. Ratifications

EXEC34 Move to ratify Arts and Science Students' Union, Chemistry
Ring/ Students' Society, and Society for Comprehensive Epilepsy Care.
Steeves

Carried

11. Wilson Centre Proposal

Wilson Centre for Entrepreneurial Excellence is having an IQubed Event to inspire innovative. Eight month challenge program in innovative thinking. They want access to plasmas and other media access for inaugural event. Want to build alliances with students across campus.

EXEC35 Move to allow them plasma and clothesline space
Ring/
Steeves

Carried

Adjourned

Executive Committee
Minutes for July 29, 2008

Present: Jeremy Ring, Josie Steeves, Brea Lowenberger

Regrets: Nicole Kenney, Shannon Dyck, Caroline Cottrell

1. Call to Order

The meeting was called to order at 4:15

2. Projector at Louis'

Louis' has never purchased a new projector. The old Cenus from the Place Riel Theatre does not work and would be \$6,000 to repair. The screen is old and damaged and needs replacing. This does not include installation, which will be between \$200.00 and \$300.00. We received 2 other quotes, but this was the best price.

EXEC28	Move that the money be approved to purchase the Sharp XG-
Ring/	C435x LCD Projector as quoted for a total of \$4,730.83 by
Steeves	Inland Audio Visual for Louis'

Carried.

Adjourned at 4:25

Executive Committee

Minutes for Monday, August 11, 2008

Present: Jeremy Ring, Josie Steeves, Nicole Kenney, Brea Lowenberger,
Shannon Dyck, Caroline Cottrell

1. Call to Order

The meeting was called to order at 3:35.

2. Call for Quorum

Quorum was present

3. Policy Revisions

EXEC 30	Move to omnibus revisions to the following policies:
Steeves/ Ring	Bereavement; Buzz Board; Computer; Credit Card; Executive Protocol; Executive Sponsorship; General Financial; Key Access; Laptop Computers; Media; Medication; Signatures Stamp; Travel Business; USSU Parking Stall; Van

Carried

President Steeves moved to adjourn

University Students' Council Agenda

Thursday, September 4, 2008

- 1. Adoption of an Agenda**
- 2. Introductions and Announcements**
- 3. Council Address**
 - 3.1 USC Orientation**
- 4. Minutes and Reports for Information**
 - 4.1 USC Minutes – August 28, 2008**
 - 4.2 Executive Committee Minutes – August 27 & 29, 2008, Sept 3, 2008**
 - 4.3 Academic Affairs Board Minutes and Report**
 - 4.4 Appointments Board Minutes and Report**
 - 4.5 Board of College Presidents**
 - 4.6 Code of Ethics Disciplinary Committee Minutes and Report**
 - 4.7 Elections Board Minutes and Report**
 - 4.8 External Affairs Board Minutes and Report**
 - 4.9 Operations & Finance Board Minutes and Report**
 - 4.10 Student Issues Board Minutes and Report**
 - 4.11 Sustainability Board Minutes and Report**
- 5. Motions Arising from the Minutes and Reports**
- 6. Business**
 - 6.1 Board Elections**
- 7. New Business**
- 8. Questions and Comments (30 minutes)**
- 9. Any Other Business**
 - 9.1 Executive Accountabilities**
 - 9.2 Place Riel Orientation**
- 10. Adjournment**



KEY PRINCIPLES

**As approved by the CRAM Steering Committee
August 22, 2008**

Introduction

In November 2007, representatives from a number of Canadian student associations, university bookstores and publishers met to discuss issues relating to academic materials.

The meeting was arranged by the University of Alberta, and reflected the cooperative relationship between the Bookstore and the Students' Union at that school. It also reflected a joint desire by those parties to establish a national forum to address the fact that the price of academic materials is proving to be a large and increasing barrier to affordable education.

Data provided by the University of Alberta Students' Union indicated that, during the period between 1995 and 2007, the average student cost for textbooks inflated at more than 2.8 times CPI; prices for the "stable content titles" such as Calculus (Stewart), on which there has been very little change in academic thinking, increased at 3.5 times CPI. In addition, the Access Copyright levy (charged by the publishers, on a per page basis, for resources such as course packs) increased at 8.6 times CPI. (The textbook findings mirrored those identified by a number of Public Interest Research Groups in the United States, and were supported anecdotally by most Bookstore directors.)

The well-above-inflation component of textbook price increases (since 1995) has added an additional \$275 per year to the average student's costs – or \$1,100 over a four-year program; that's \$1,100 MORE than if normal inflation rates had applied. Across one million students, and there are well over 1 million in Canada's "PSE system" right now, this above-inflation additional cost is \$1.1 BILLION before taxes.

A number of other issues were discussed during the November 2007 meeting, including the implications of Canadian Copyright law, confusion regarding the rights acquired with the purchase of an institutional license, alternative methods of delivery, book importation regulations, and the considerations borne in mind by Faculty when prescribing academic materials for their classes.

The November 2007 meeting was so successful that the participants expressed a wish to meet again.

The second meeting took place in February 2008, and it was again arranged by the University of Alberta. During this meeting, the participating schools:

- decided to create an ongoing medium for cooperation between Canadian bookstores, student associations and (ideally) faculty representatives; it will be known as the Canadian Roundtable on Academic Materials (CRAM).
- discussed the concept of prescribing a number of key principles that should ideally be embodied into future approaches in the academic materials area; it was decided to delegate to the University of Alberta the task of drafting a set of recommended principles for review at the next CRAM meeting.

This document is a draft of a position paper for CRAM, and it focuses on the proposed key principles. The intent is for the document to be reviewed, amended and finalized as a formal position paper by delegates at the Summer 2008 CRAM Meeting.

This process is a starting point for a continuing, national discussion on academic materials between *all* stakeholders—students, faculty, bookstores and publishers. The goal is to ensure the existence of an ongoing medium through which the key parties can identify and implement ways of addressing the underlying issues.

The Principles

CRAM will focus on nine principles:

1. Academic materials must be a high quality and offer reasonable value to students.
2. Academic Community Members are the ultimate decision makers for selecting academic materials.
3. Academic Community Members should consider the cost for students when selecting course materials, and should explore and utilize the most cost-effective forms of delivery.
4. Publishers and other supply chain providers should, where feasible, utilize the most cost-effective technologies for delivering academic materials.
5. Strive for a clear balance in copyright legislation between owner and user rights that promotes the sharing of ideas.
6. Encourage academic community members to fully and clearly understand the legal implications of copyright-related agreements, so that Fair Dealing can be fully exercised at the campus level.
7. The academic materials delivery processes at each participating school should incorporate joint Bookstore, Student, Academic Community Members and Library committees that foster communication, promote enhanced relationships, and facilitate the sharing of ideas and concerns.
8. Establish monitoring and feedback mechanisms in order to measure and enhance the quality, affordability, and accessibility of academic materials.
9. Advance the cost-effectiveness and affordability of academic materials through the development of:
 - a. Advocacy strategies and tools that can be utilized at the campus level to promote enhanced awareness of the problems and the solutions.
 - b. Advocacy strategies and plans at the national level that focus on presenting a concerted and unified position in relation to matters concerning academic materials.
 - c. Communication with other national entities in the sphere of post-secondary education, including but not limited to the Association of Universities & Colleges of Canada (AUCC), the Canadian Association of University Teachers (CAUT), the Canadian Association of Research Libraries (CARL) and Campus Stores Canada (CSC).

These nine Principles are discussed further below.

1. **Academic materials must be of a high quality and offer reasonable value to students.**

Students require a reasonable balance between quality and affordability for academic materials.

They are unwilling to pay \$60 for a textbook if they are only going to use two or three chapters, but they will see value in paying \$100 for a textbook if they will be using most of the chapters or referring to it frequently. Students are not only concerned with the price but also the value that a textbook will bring to their education.

In a similar vein, students will not be reluctant to purchase a new edition if the edition has been necessitated by genuine academic or pedagogical change. They will resent being required to purchase a new edition that doesn't meet those conditions.

It should be noted that unnecessary new editions hurt students in two ways – by suddenly and drastically devaluing the books that students are hoping to re-sell when their course ends, and by closing off the less expensive used book market, and significantly increasing the cost of the textbook, for new course registrants.

Finally, students expect the relative cost of academic materials to remain reasonably stable, with above-inflation cost increases being triggered only by innovations that produce a parallel, useful and legitimate increase in effectiveness and utility.

To reflect this principle, CRAM will:

- Seek a publisher commitment to maintain price increases in line with inflation.
- Monitor textbook pricing, seek publisher explanations for above-inflation price increases and review these explanations on a case-by-case basis.
- Seek a publisher commitment that edition changes will be driven by pedagogy, and that non-major additions of new material (or non-major corrections to old material) will be covered by the addition of a supplement rather than through a completely new edition.
- Actively support the enforcement of book importation regulations and pursue alternative sources of supply in instances in which such regulations are not being observed.

2. **Academic Community Members are the ultimate decision makers for selecting academic materials.**

Universities and colleges were founded on the premise that experts in their respective fields are ideally positioned to mentor and teach students. Their experience and knowledge make them responsible for course design, which includes the selection of academic materials. Academic Community Members are clearly best-placed to select course materials, but (as noted below) they also possess an untapped potential to keep the price of academic materials affordable.

To reflect this principle, CRAM will:

- Engage Academic Community Members at the national level in CRAM and its processes.
- Engage Academic Community Members at the campus level with a view to heightening awareness of the concerns surrounding academic materials and finding cooperative solutions.

- Actively support Academic Community Members in their increasing efforts to maintain vigilance over the price and value equation covering academic materials, including:
 - their right to teach a course without prescribing a required textbook.
 - their right to know the price of academic materials before committing to them for their classes,
 - their right to negotiate the price of academic materials,
 - their right to request that academic materials come unbundled unless there is adequate academic merit behind bundling,
 - their right to ensure that previous editions may remain in use unless there are compelling academic or pedagogical reasons for a new edition, and:
 - Encourage Academic Community Members to consult with students in selecting academic materials.
 - Encourage Academic Community Members to solicit feedback on materials that were selected.

3. Academic Community Members should consider the cost for students when selecting course materials, and should explore and utilize the most cost-effective forms of delivery.

Academic Community Members are the ultimate decision makers when selecting academic materials. This is a large responsibility, as a high-quality textbook can enhance a student's understanding of the subject and create a better educational experience. However, expensive, partially-relevant or low quality textbooks can create frustration and force needless purchases on students who are already under heavy financial pressure.

Where reasonably possible, Academic Community Members have an obligation to their students to consider affordability and cost-effectiveness when prescribing academic materials.

To reflect this principle, CRAM will:

- Encourage Academic Community Members and course coordinators to consider price as often as possible when selecting academic materials, and to consult students regarding the value equation where the ability exists to do so.
- Encourage Academic Community Members and course coordinators to offer custom course material and alternative methods of delivery wherever feasible.
- Encourage participating schools to make the creation of custom course material and alternative methods of delivery as easy as possible for Academic Community Members.
- Encourage Academic Community Members to commit to their course materials as early as reasonably possible, so that the bookstore can locate and purchase them at the best available price.
- Encourage Academic Community Members to utilize digital archives to avoid going to Level 2 copyright charges (the Access levy).
- Confront situations in which university or college policy, or legislation, militates against the use of cost-effective modes of delivery.

4. Publishers and other supply chain providers should, where feasible, utilize the most cost-effective technologies for delivering academic materials.

The publishing business grew to prominence when the only credible form of delivery revolved around high-speed, high-volume printing presses. For many years, those presses remained the only suitable production medium. However, new technologies have developed in recent years that offer the promise of less expensive academic materials – especially for lower print volumes, small-run reprints and reproductions of the required sections of partially relevant textbooks.

In some instances, these technologies make it possible to implement a distribute & print-on-demand model, rather than the expensive print & distribute model historically utilized by the publishers. The newer model enables producers to tailor supply to demand, and to remove from the costing equation a significant amount of cost in areas such as distribution and returns.

In other instances, the emergent technologies raise a very fundamental question – do we need to actually print academic materials at all? While the answer in a number of cases will continue to be “Yes” for the foreseeable future, the answer in other cases might well be “No, we can offer electronic versions that obviate the need for a print process – and remove the associated costs.”

These new technologies create a business model dilemma for publishers that, over the course of time, found themselves in the printing business as much as the publishing business – if not more so. Their profitability could be challenged if, as is happening now, changing times pushed them away from the printing exercise and the profit contributions it makes to their overall viability.

The new technologies also create a security dilemma for the publishers, because some of the newer forms of delivery could exacerbate the problems of piracy and illegal photocopying. While they face those problems in the traditional delivery model, their fear is that they could worsen if new technologies were implemented.

Despite these challenges, it is important for the delivery process to utilize any technologies that offer students the promise of cheaper academic materials, and yet be sensitive to the reasonable needs of other key stakeholders, especially the goals, needs and expectations of Academic Community Members.

To reflect this principle, CRAM will:

- Explore the availability and potential of alternative distribution models in the quest to reduce the overall cost of academic materials.
- Encourage Publishers and other supply chain providers to utilize alternative and more cost-effective technologies for delivering academic materials, where reasonably feasible.
- Explore potential solutions to problems that may be suppressing the adoption of new technologies.
- Explore the potential for a campus publishing consortium that could be set in place in the event that the Publishers and other supply chain providers refuse to adopt, or seriously pursue the adoption of, alternative and more cost-effective delivery approaches.

5. Strive for a clear balance in copyright legislation between owner and user rights that promotes the sharing of ideas.

It is extremely important to the academic environment that Canadian copyright legislation is fair, appropriate and clear, that it balances owner and user rights, and that it promotes learning.

Copyright was created to ensure that authors retain ownership over the distribution of their works and enjoy the rewards of their creativity. Copyright was also created to encourage learning. In Canada's *Copyright Act*, user rights are guaranteed through "Fair Dealing", but the rules surrounding "Fair Dealing" are vague and have created uncertainty.

Moreover, there are signs that legislation created to, among other things, promote learning has actually evolved to a point at which it is suppressing learning by making it needlessly costly.

One example of an arguably suppressive characteristic of the current situation is the Access Copyright levy on copyrighted course pack materials. This levy has increased from just over two cents to ten cents since 1997 – an increase of over 800%. That situation has taken a medium intended to promote cost-effective learning (course packs) and made it almost prohibitively expensive. There are also questions, explored in the next Principle, about whether this levy actually represents a double-charge on end users.

To reflect this principle, CRAM will:

- Encourage participating schools to work together to define and lobby for appropriate changes to Canada's *Copyright Act*, including changes that more clearly articulate when "Fair Dealing" will come into play, and changes that encourage and promote learning.
- Enter into dialogue with *Access Copyright* with a view to ensuring that custom course material and alternative methods of delivery recover their characteristic of being a legal and affordable alternative to partially-relevant textbooks, with a view to ensuring:
 - that it is easier for faculty and students to utilize them in suitable situations,
 - that end users are not subject to double-charges or unjustified single charges for using copyrighted materials.

6. Encourage academic community members to fully and clearly understand the legal implications of copyright-related agreements, so that Fair Dealing can be fully exercised at the campus level.

It is equally important to the academic environment that copyright law and copyright agreements are properly enforced at the campus level, and that the Fair Dealing provisions intended to promote learning are properly applied.

As noted above, the rules surrounding Fair Dealing, as defined by the *Copyright Act* and supported by *CCH Canadian Ltd. v. Law Society of Upper Canada*, [2004] 1 S.C.R. 339, 2004 SCC 13, are vague. In addition, the Canadian publishing industry, through its Access Copyright vehicle, has implemented two methods of collecting copyright levies; the first is through a campus-wide institutional license purchased by each school (which permits Academic Community Members to reproduce

copyrighted materials for their students), and the second revolves around the mechanics for imposing copyright levies on certain course pack content.

It is probable that the existence of these two publisher-owned collection mechanisms is causing students to pay Access Copyright levies twice on the same materials – once through Part A (the institutional levy, funded from tuition fees), and once through Part B (the per-page levies imposed on certain course pack content).

To reflect this principle, CRAM will:

- Promote a better understanding of the nature and application of the licensing fees under the Access Copyright contract, and on the legitimacy of any situation in which end users may be required to pay two fees for the same usage.
- Encourage participating schools to conduct surveys to establish the level of fees being charged.
- Recommend to participating schools mechanisms aimed at ensuring that students are not over-charged for copyrighted material.
- Encourage participating schools to implement mechanisms aimed at ensuring that the “Fair Dealing” provisions of Canadian copyright law are fully and fairly exploited.

7. The academic materials delivery processes at each participating school should incorporate joint Bookstore, Student, Academic Community Members and Library committees that foster communication, promote enhanced relationships, and facilitate the sharing of ideas and concerns.

The University of Alberta has been the driver of this process because it has successfully created a highly cooperative relationship between the Bookstore and the Students’ Union – a relationship that enables both parties to define and discuss the issues and implement cooperative solutions. Things were not always that way, and a more adversarial relationship existed in the years leading up to around 2003.

The success of this cooperative model has paved the way for a variety of joint initiatives and idea-sharing – all aimed at the goal of ensuring the availability of cost-effective academic materials at the University of Alberta, and at the creation of national processes and alliances that pave the way for much greater progress in the years ahead.

To reflect this principle, CRAM will:

- Encourage participating schools to establish a committee incorporating the Bookstore, the student association, Academic Community Members and Library Staff, with such committee focusing on the principles and issues identified by CRAM.
- Capitalize on the skill sets available at the national level to refine and enhance the concept of campus-level cooperation.
- Identify and exploit ways of including Faculty in CRAM and its processes, at both the campus and national levels.

8. Establish monitoring and feedback mechanisms in order to measure and enhance the quality, affordability, and accessibility of academic materials.

Academic materials affect classroom instructors, bookstores, students, and publishers. Before CRAM, each group was content to work within an isolated silo. This created a situation in which the key entities were unconnected at a national level, and unwilling – or unable – to share invaluable information. This information is a vital component in CRAM’s quest to achieve the goals it is being established to pursue.

If these issues are to be resolved, there must be increased collaboration, information-gathering and information-sharing between and among these various groups.

To reflect this principle, CRAM will:

- Encourage participating schools to survey (or acquire data by survey or other means) in areas such as the following:
 - how much students spend on academic materials, how satisfied they are, and how often they use their course materials (including the associated bundled materials, where applicable).
 - the views of Academic Community Members in relation to the academic materials they need for their courses, and the publisher processes that exist to produce those materials.
 - the attitudes of students, Academic Community Members and Library Staff towards, and the potential for implementing, alternative delivery technologies (e.g. electronic textbooks).
- Create opportunities for all stakeholders to meet and discuss academic material issues with one another.
- Maintain ongoing price and cost monitors.

9. Advance the cost-effectiveness and affordability of academic materials through the development of:

a. Advocacy strategies and tools that can be utilized at the campus level to promote enhanced awareness of the problems and the solutions.

There is a strong feeling among the CRAM participants that enhanced campus-level communication is a prerequisite for designing and implementing solutions to the current problems.

In many instances the problems are attributable to the fact that faculty:

- are not always aware of their rights in their interactions with Publishers and other supply chain providers,
- are not always made aware of the costs of the materials they are selecting,
- are not always made aware of the true validity of each new edition or the ways in which it differs from its predecessor,
- are not always aware of the alternative delivery mechanisms available to them,
- do not fully appreciate the impact on students of the rapid escalations in academic materials costs.

However, the lacking awareness doesn't just exist within the faculty area. Many of the other key stakeholders, including the Publishers and other supply chain providers, also lack the information and awareness necessary if they are to fulfill their part in the process.

To reflect this principle, CRAM will:

- Work with participants to identify the areas in which information and awareness are lacking.
- Commission communications pieces aimed at addressing the information and awareness shortfalls, with each such piece being tailored specifically to:
 - its audience (student, faculty, senior administration, Publishers and other supply chain providers, legislators, media etc.),
 - Its medium (print, electronic, mass circulation, targeted circulation),
 - its focus (national, local, campus).
- Assist in the implementation of strategies aimed at rectifying information and awareness shortfalls and promoting enhanced awareness.

b. Advocacy strategies and plans at the national level that focus on presenting a concerted and unified position in relation to matters concerning academic materials.

The publishers have long been active and highly effective in formulating and implementing strategies aimed at influencing the agenda of key governmental decision-makers. They are supported in these processes by a well-developed industry association with a significant staff.

The bookstores, collectively, have started to focus on this key area, and they have a capable advisor covering public relations strategy and tactics.

The student associations have major potential to become a very significant force in this area. They have advocacy capabilities, access to government at both the federal and provincial levels, and access to the highest level of university administration and faculty.

The student associations also have well-developed *national* organizations capable of lobbying on their behalf at the highest levels of federal government – and in multiple departmental areas. Unfortunately, there is a split between Canadian student associations in the national lobbying area, with some schools belonging to one national lobby organization, some schools belonging to another national lobby organization, and some schools opting not to become a member of either. This is unfortunate, because meaningful progress in the academic materials area is going to require all the cohesiveness that student associations can muster at the national level. Still, it is to be hoped that this particular piece is one on which all student associations can commit to common goals and joint efforts – regardless of their student-political affiliation.

To reflect this principle, CRAM will:

- Work to expand the number of CRAM participants by promoting the organization to Canadian post secondary organizations regardless of size, nature, location and student-political affiliation.

- Work to ensure that government regulation relating to textbooks and academic materials in general is reworked in such a fashion that it better balances the interests of faculty, students, bookstores, libraries and Publishers and other supply chain providers.
 - Support its participants in their attempts to influence legislation currently being discussed to make alternative materials more affordable for students and less burdensome for faculty and bookstores to promote and create.
 - Work to ensure that the initiatives and endeavours of CRAM are cohesive and are not diluted or damaged - at the local, provincial or federal levels - by differences in political perspective in other student arenas.
- c. Communication with other national entities in the sphere of post-secondary education, including but not limited to the Association of Universities & Colleges of Canada (AUCC), the Canadian Association of University Teachers (CAUT), the Canadian Association of Research Libraries (CARL) and Campus Stores Canada (CSC).**

Brea Lowenberger: VP Academic Affairs

2008-2009

General Activities

Office Hours:

Monday to Friday: 8:30 am – 4:30 pm

*Along with various evenings and weekends as necessary

Class Times:

- None

Daily Activities:

- Email/Telephone correspondence
- Casework for students
- Research
- Liaising with students
- Project planning
- Committee preparation
- Front desk work
- Meeting with Academic Affairs Officer, Brett Suwinski (AAO)
- Follow current events on and off campus

Portfolio Duties:

The portfolio of Vice-President of Academic Affairs is a juggle between addressing student grievances and inquiries through the USSU Academic Advocacy Office, pursuing executive initiatives, achieving campaign goals, planning annual events, and preparing for and attending various University committee meetings. Thus, much of my first four months in office entailed researching, learning, planning, and meeting with individuals and groups who can assist in meeting students' needs.

I work with the USSU AAO to address student grievances and inquiries. I have acquired a considerable amount of knowledge about University Academic Policies, how to advocate on behalf of a student, and the nature of University bureaucracy. We are working with all our capacity to reach and educate as many students as possible about their academic rights and responsibilities through a "Simplified Policy Campaign", speaking at various events, via a "Burst the Bubble of Academic Dishonesty" Event during Academic Integrity Week, and more!

Issues such as the UPASS Referendum, Place Riel Renovation, and CFS Referendum are key objectives and concerns for our entire Executive this year and have been important to educate myself on.

Much time has been spent researching, learning, planning, and meeting with those involving my campaign goals: lobbying to improve the accessibility of academic advising on campus, for more cost-effective textbooks and academic materials, for mandatory teaching evaluations, and for early posting of the exam schedule.

Planning and familiarizing myself with annual events hosted by the VP Academic has included DISOrientation, Academic Integrity Week, and the Teaching and Excellence Awards thus far.

Finally, as the student representative on various University committees, preparation and research leading up to these meetings has been time consuming, but critical.

I am committed to continue addressing the above duties and initiatives, and am excited for the next four months!

Vice-President Academic Affairs Report: MAY 2008

Executive Orientation

Meetings with the USSU Marketing, Finance, Communications, IT, Human Resources, and Facilities and Operations Managers as well as Louis, Browsers, XL Design, Info Centre, and Centre Coordinators allowed me to gain a greater insight and understanding of the services and structure of the USSU. These presentations provided me with knowledge that will allow me to lead and serve U of S students more effectively.

Staff Retreat

The vision, needs, and goals of the USSU were discussed at the annual retreat held at Candle Lake. It was beneficial to bond with the staff and executive outside of the office and to set direction for the year.

The Canadian Federation of Students 53rd Semi-Annual General Meeting – Ottawa

As prospective members of the Canadian Federation of Students (CFS), the USSU Executive attended the Semi-Annual General Meeting in Ottawa. Among others, major topics of discussion were Non-Academic Student Codes of

Conduct, issues of sustainability, and tuition fee freezes. This meeting bestowed me with the opportunity to acquire informed views on the CFS's vision, bylaws, policies, and campaigns. Attaining first-hand information about the organization, attending meetings from 8:30 am until 1 am (I was on the Policies Committee!), and networking with other student associations early in my term was challenging but invaluable. For a more detailed account, please consult the conference report.

Campaign Goal: Mandatory Teaching Evaluations

Much of my first month in office involved becoming acquainted with my role on various University committees. At the Teaching & Learning Committee of Council, I brought awareness to teaching evaluations as an essential outlet for students to voice both positive and negative experiences encountered with professors. I expressed that *how* the results of these evaluations are *used* is even more important. Because this Committee recessed over the summer, I will present further recommendations for mandatory teaching evaluations at the next meeting in the fall.

Other

May was a month of transition, orientation, and attending many, many committee meetings! I met with the Bookstore Manager, Mark Jagoe to discuss my concern for the price of textbooks and academic materials. In addressing this issue at a local level I proposed forming a Bookstore Advisory Committee and at a national level by participating in the Canadian Roundtable on Academic Materials. I began contacting academic advisors and learning about the various models of academic advising across campus.

Vice-President Academic Affairs Report: JUNE 2008

Integrated Plan Workshop

The Integrated Plan, the new, four-year strategic plan for the university, promises to “improve the undergraduate and graduate student experience, both inside and outside the classroom”. Attending this workshop and discussing the implementation of the Plan was beneficial to learn about and contribute to how students' needs will be addressed.

Canadian Roundtable on Academic Materials – Toronto

To meet my campaign goal of seeking solutions regarding the state of academic materials across the country, I allied with other Student Union Vice Presidents at the Canadian Roundtable on Academic Materials in Toronto. Publishers, copyright representatives, and bookstore managers met with student leaders to

discuss publishers' perspectives and copyright and its implications. After some heated Q & A sessions with Canadian Publishers, the VP Academics, Bookstore Managers, and Copyright representatives assessed and finalized CRAM's Principles and developed an action plan. For a more detailed account, please consult the conference report.

Exam Schedule

In meetings with members of the University community, I voiced concern of the exam schedule being posted as early as possible, and also questioned why the exam schedule is not posted prior to registration at the U of S. Because pre-posting of the exam schedule has both advantages and disadvantages for students, a survey will be conducted by the University to acquire student input.

Vice-President Academic Affairs Report: JULY 2008

The Student Edge Conference – Halifax

The opportunity I had to network with student leaders from across Canada at the Student Edge Conference in Halifax has been and will be an extremely useful resource throughout my year in office. Along with gaining an abundance of knowledge from other student leaders, various presentations, and Open Space sessions, I took advantage of the chance to raise awareness and educate other Student Unions about the cost of textbooks and academic materials by hosting a session. I gained invaluable insight and information at this conference that will specifically help me meet and surpass my goals for the year. For a more detailed account, please consult the conference report.

Academic Advising

After meeting with various individuals involved with academic advising on campus, I identified how underappreciated advisors are and that it is College's or department's allocation of resources that affects the accessibility of academic advising. Thus, I have decided to address this issue by creating a USSU Academic Advising Award that will recognize excellence in advising, advocate for a feedback mechanism that will assess structural issues of academic advising, collaborate with advisors and students to develop an advisor/advisee responsibilities document, and host a USSU Academic Advising Awareness Event.

Vice-President Academic Affairs Report: AUGUST 2008

Academic Integrity Week

Collaborating with AAO, Brett Suwinski and the University Learning Center, I have planned a “Burst the Bubble of Academic Dishonesty” Event for Academic Integrity Week. Watch for red balloons being circulate across campus symbolizing academic dishonesty the week of August 29th to October 3rd!

DISOrientation

The DISOrientation program that exists for students graduating from the U of S is being reassessed and revamped. I have been meeting with the Student Liaison Coordinator from Alumni Relations to discuss the future of the program and am assisting her in planning the sessions. With the aim of increasing participation, there will be monthly events unlike previous years where the sessions occurred over a week.

Simplified Policy Campaign

I have been strategizing with AAO, Brett Suwinski about how we can increase the visibility of the USSU Academic Advocacy Office and educate students about their rights. We will be running a “Simplified Policy Campaign” throughout the year that will not only advertise our Office and the many ways that we can assist students, but also paraphrases important University academic policies (example: “Final grades should be reported within five working days of writing a final exam”).

Other

Day-to-Day Activities

May 1	Orientation
May 2	Orientation
May 3	Weekend (CFS SGM - Craik)
May 4	Weekend
May 5	-Orientation -Student
May 6	-Orientation -prepared the USSU Report to University Council
May 7	Retreat (Candle Lake)
May 8	Retreat
May 9	Retreat
May 10	Weekend
May 11	Weekend

May 12 -Student
 -Exec Meeting
 -Academic Advising Meeting with Director of Student Retention, Support & Development, Susan Bens
 -familiarized myself with Council Bylaws & the processes of academic grievances
 -evening event honoring tenure faculty

May 13 -Admin Team Meeting
 -Meeting with Marketing Manager
 -USSU Health & Dental Plan Meeting
 -CFRCR Training
 -organized computer documents & accountability spreadsheet
 -evening dinner with USSU Health & Dental

May 14 -attended DegreeWorks Academic Advising Demo by Michael Fox & discussed implementation of the project and ongoing operation costs with representatives from Administration, College Deans, & Academic Advisors

May 15 -office organizing
 -toured the University Learning Center
 -read University Council documents
 -University Council Meeting (gave Report)
 -evening event honoring new professors

May 16 -Meeting with VP Student Issues, Shannon Dyck
 -Meeting with AAO, Brett Suwinski
 -researched costs of academic materials & info on developing a U of S Bookstore Advisory Committee
 -emailed Academic Advisors
 -documented year goals

May 17 Weekend
 May 18 Weekend
 May 19 Victoria Day
 May 20 -Exec Meeting
 -Meeting with Help Center Coordinator, Tina Elliott
 -Student
 -researched academic policies, International Curriculum, Place Riel renovations, and pre-published exam schedules
 -contacted Bookstore Manager, Mark Jagoe

May 21 CFS Conference (Ottawa)
 May 22 CFS Conference
 May 23 CFS Conference
 May 24 Weekend (CFS Conference)
 May 25 Weekend (CFS Conference)
 May 26 EDO in Ottawa
 May 27 -travel day & catch up
 -Meeting for Student Liason position with VP Finance, Richard Fluorozine & VP Academic/SESD David Hannah

May 28 -Student
 -Meeting with Bookstore Manager, Mark Jagoe
 -researched the Canadian Roundtable on Academic Materials, talked to U of A VP Academic, John Braga re: academic issues, & confirmed attendance at the CRAM Conference
 -organized what committees I will sit on

May 29 -Communications Meeting
 -organized binders & office
 -Simplified Policy Campaign Meeting with AAO
 -contacted Bookstore Manager, Mark Jagoe re: CRAM Conference

May 30 -Student Edge Conference Meeting
 -USSU Academic Advocacy Website Meeting with AAO
 -Exec Meeting
 -Academic Programs Committee Meeting
 -Meeting for Student Liason position with VP Finance, Richard Fluorozine
 May 31 Weekend (USC Meeting)
 June 1 Weekend
 June 2 -Exec Meeting
 -Student Code of Conduct Meeting
 -talked to Mark Jagoe re: accommodations for CRAM
 -Meeting with AAO re: Academic Survey Questions & changing the ASS Website
 -Set up meetings with various members of the university community
 -Student
 June 3 -revised documents for website
 -Survival Guide discussion
 -Lunch Meeting with Campus Security
 -Edge planning
 June 4 -Survey meeting
 -Student
 -read Teaching & Learning document
 June 5 -Survival Guide Meeting
 -Meeting with Manager & Assistant Registrar, Russ Isinger
 -Academic Support Committee Meeting
 -started reading CRAM & textbook documents
 June 6 -RSAW Committee Meeting
 -Academic Programs Committee Meeting
 June 7 Weekend
 June 8 Weekend
 June 9 -Student
 -Academic Advising Meeting with STM Student Services
 June 10 -Exec Meeting
 -Admin Meeting
 -Student
 -prepared the USSU report for University Council
 -read CRAM documents
 June 11 -read CRAM documents
 -read Teaching & Learning minutes
 June 12 -Energy Awareness Workshop
 -Academic Advising Meeting with Director of Enrollment
 -Teaching & Learning Committee Meeting (discussed teaching evaluations)
 June 13 -researched DegreeWorks
 -Integrated Plan research
 -International Committee Meeting at Faculty Club
 June 14 Weekend
 June 15 Weekend
 June 16 -Student (x2)
 -Exec Meeting
 -Academic Programs Committee Meeting
 -wrote VP Academic article for SHEAF
 -Undergraduate Forum Meeting
 June 17 -Deloitte Women's Breakfast
 -RASC Meeting (gave presentation)
 -DegreeWorks Online Academic Advising Meeting
 -Student
 -Mentorship Meeting

June 18 -Exec Meeting
 -read the Integrated Plan
 -dentist appointment
 -CRAM research
 -USC Meeting
 June 19 -Online Calendar & Academic Advising Meeting
 -USSU Golf Tournament
 June 20 Integrated Plan Workshop
 June 21 Weekend (flew to Toronto)
 June 22 Weekend (toured Toronto)
 June 23 Canadian Roundtable on Academic Materials Conference
 June 24 Canadian Roundtable on Academic Materials Conference
 June 25 -Canadian Roundtable on Academic Materials Conference
 -toured George Brown College
 June 26 -Travel Day
 -Exec Meeting
 -Meeting with the Director of Institutional Planning, Pauline Melis
 June 27 -Edge prep
 -Student
 -Meeting with Bookstore Manager, Mark Jagoe
 June 28 Weekend
 June 29 Weekend
 June 30 Staff & Exec Holiday
 July 1 Canada Day (flew to Halifax for Student Edge Conference)
 July 2 -preconference activities liaising with student leaders from across Canada
 -Conference Reception
 July 3 Student Edge Conference
 July 4 Student Edge Conference
 July 5 Student Edge Conference
 July 6 Student Edge Conference
 July 7 toured Dalhousie University
 July 8 Meetings & toured Acadia University & the Ag College at Truro
 July 9 Meetings & toured Universite de Moncton & Mt Allison
 July 10 -Meetings & toured UPEI & St. Mary's University
 -travel day
 July 11 Sick Day
 July 12 Weekend
 July 13 Weekend
 July 14 -Meeting with Director of Retention, Susan Bens
 -CBC Radio Interview
 -Student (x2)
 July 15 -catch-up & research
 -Undergraduate Forum Meeting
 -Facebook Meeting
 -CRAM write-up & recommendations
 July 16 -talked to 5 different VP Academic's re: CRAM
 -Mentorship Meeting
 -Exec Meeting
 -establishing timelines

July 17 -Inquiry from U Windsor VP Academic
 -contacted those responsible for DISorientation & Access Copyright
 -Executive Meeting
 -Meeting with Bookstore Manager, Mark Jagoe
 -iCal Meeting
 -Meeting with Marketing Manager, Jason Ventnor

July 18 EDO (June)

July 19 Weekend

July 20 Weekend

July 21 -iCal organizing
 -Inquiry from U Windsor VP Academic
 -Lunch with U of S Senate Chancellor, Vera Pezer
 -Meeting with Director of the University Learning Center, Jim Greer
 -Safewalk Interview 1
 -Exec Meeting

July 22 -Exec Meeting
 -Simplified Policy Campaign Meeting & planning with AAO
 -Student
 -researching Teaching Excellence Awards & how Academic Advising Award will fit
 -Academic Advising meeting with College of Arts & Science Academic Advisor, Donna Brettell

July 23 -Academic Advising Meeting with Director of Retention & Student Initiatives & Project Coordinator, James Peplar
 -Academic Advising document outline
 -Survey Presentation

July 24 -Safewalk Interview 2 & 3
 -Research on academic advising, Teaching & Excellence awards, writing document
 -Student (x2)

July 25 -Housing Meeting
 -Mentorship Meeting
 -USSU Policies Meeting
 -Edge follow-up

July 26 Weekend (USC Meeting)

July 27 Weekend

July 28 -Bookstore Advisory Committee & Policy discussion
 -Regular Officer Training Plan Enrolment Ceremony

July 29 -attended the Computer Science IT Launch
 -DegreeWorks Steering Committee Meeting
 -Tour Recommendation Meeting

July 30 -Academic Advising Meeting with Student Initiatives & Project Coordinator
 -DISorientation Meeting
 -Simplified Policy Campaign Meeting with AAO
 -contacted U of M to educate them on and invite them to join CRAM
 -Meeting with USSU Marketing Manager, Jason Ventnor
 -writing advising document

July 31 -Met with USSU Communications Coordinator Assistant, Olivia Swerhone-Wick for photo
 -Simplified Policy Campaign Meeting
 -Academic Integrity Week Meeting
 -Wilson Center Meeting

August 1 -Simplified Policy Campaign Meeting & work order
 -worked on academic advising document

August 2 Weekend

August 3 Weekend

August 4 Holiday

August 5 EDO (July)
 August 6 EDO (August)
 August 7 Holiday
 August 8 Holiday
 August 9 Weekend
 August 10 Weekend
 August 11 -Executive Meeting
 -Meeting with USSU Marketing Manager, Jason Ventnor
 -USSU Policies Revisions Meeting
 August 12 -Copyright Meeting
 -DISOrientation Meeting
 -Website Meeting
 -Student Edge Leadership Conference Meeting
 August 13 -DISOrientation work order
 -Simplified Policy Campaign Meeting
 -Academic Integrity Week Meeting
 -Bookstore Survey Questions, Bookstore Advisory Committee
 -parent inquiry
 -redirected website
 August 14 -Meeting with USSU VP External, Nicole Kenney re: CFS, textbooks, & copyright
 -Simplified Policy Campaign Meeting
 -USSU Golf Tournament & Social
 August 15 -Student
 -Meeting with AAO re: Simplified Policy Campaign & Academic Integrity Week
 -Meeting with Room Scheduling
 -Student Test Bank inquiry
 -contacted student members of University Council
 August 18 -VP External's Outreach Presentation
 -Exec Meeting
 -contacted student re: Wilson Center sponsorship
 -Meeting with student from residence re: Academic Advocacy Office presentation
 -made bookings for Academic Integrity Week
 -planning University Council Orientation & contacting student members of University Council
 August 19 -Admin Team Meeting
 -Contacted student re: Student Test Bank
 -approved Simplified Policy posters
 -Student
 -Accountability & Admin Team catch-up
 August 20 -campaign goal setting
 August 21 -campaign goal setting
 August 22 -Semester 1 planning
 -Academic Advising Meeting with Student Initiatives & Project Coordinator
 -SERM Meeting
 August 23 Weekend (BOCP Summercon)
 August 24 Weekend
 August 25 Holiday

- August 26
 - Welcome Week band inquiry
 - Academic Integrity Week planning
 - planning for DISOrientation speakers
 - submitted Website changes
 - Mentorship Meeting
 - Student
 - CRAM research
- August 27
 - Exec Meeting
 - Academic Integrity Week meeting
 - Academic Advising Award meeting
 - worked on advising document
- August 28
 - Academic Advising Meeting with Student Initiatives & Project Coordinator
 - prepared draft of advising document
 - researched advising award
 - acted in a portion of the U of S Orientation video
 - Degreeworks Committee Meeting
 - University Student Council
- August 29
 - Academic Advising Award document
 - Short Exec Meeting
 - Meeting with Susan Bens
 - Lunch Meeting with SESD
 - Accountability

Shannon Dyck: VP Student Issues

2008-2009

Summer Accountabilities

General Activities

Office Hours:

Monday to Friday: 8:30 am – 4:30 pm

*Along with various evenings and weekends as necessary

Classes:

- None

Daily Activities:

- Various Committees and Boards
- Organizing and planning new and ongoing projects/campaigns
- Sustainability Research
- Housing Research
- Conversations with students
- Email/Telephone correspondence
- Follow current events on and off campus

Portfolio Duties:

As an elected member of the USSU, I have been given the opportunity to make a difference in the lives of students. The Vice President (Student Issues) is a very dynamic role that spans across many non-academic issues: student housing, sustainability, USSU Centres, daycare, equity, safety, disabilities, the Health and Dental Plan, international students, parking and university accessibility.

VP Student Issues Report: MAY 2008

Preparation

- Orientation with USSU Staff and Executive members
- Reviewed the USSU Constitution, Bylaws, and Policies
- Went through every filing cabinet and folder in the office

Research

- Past VP (Student Issues) project proposals and campaigns
- Reviewed USSU Centres, their past events, their role in the USSU
- The Boards and Committees VP (Student Issues) is part of
- Student Care: Health and Dental

- Student Housing, U of S Residence, and Saskatoon's current housing situation
- Sustainability Board, Policy and Projects
- Place Riel Renovations
- Learned about the CFS: i.e. what it is, how it has been a part of the USSU, why the USSU must hold a CFS referendum this year

Monthly Duties

- Exec Meetings
- Admin Team Meetings
- Orientation
- Retreat
- Student Housing
- Sustainability
- Centres Meetings
- Daycare Board Meeting
- International Activities of Council Committee Meeting
- Accessibility Committee Meeting
- University Student Council
- CFS

Conferences

- The Canadian Federation of Students 53 Semi-Annual General Meeting

Projects

- None

Student Advocacy, Inquiries, and/or Grievances

- 1 Student Inquiry

VP Student Issues Report: JUNE 2008

Research

- Past VP (Student Issues) project proposals and campaigns
- Student Housing, U of S Residence, International student housing (temporary and permanent), and Saskatoon's current housing situation
- Sustainability Board, Policy and Projects
- Integrated Plan and Second Integrated Plan

Monthly Duties

- Exec Meetings
- Admin Team Meetings
- Student Housing

- Housing Committee
- Sustainability
- Centres Meetings
- Daycare Board Meeting
- International Activities Committee of Council Meeting
- University Student Council
- International Week Planning Committee
- Second Integrated Plan Meeting

Conferences

- Attended The Community Development Society 40th Annual International Conference (see Conference Report attachment). For more details: www.comm-dev.org/

Projects

- None

Student Advocacy, Inquiries, and/or Grievances

- 4 student grievances

VP Student Issues Report: JULY 2008

Research

- Past VP (Student Issues) project proposals and campaigns
- Student Housing, U of S Residence, International student housing (temporary and permanent), and Saskatoon's current housing situation
- Sustainability issues and initiatives on campus

Monthly Duties

- Exec Meetings
- Admin Team Meetings
- Student Housing
- Housing Committee
- Sustainability
- Centres Meetings
- Daycare Board Meeting
- University Student Council

Conferences

- Attended The Student Edge Conference (see Conference Report attachment). For more details: www.thestudentedge.ca/

Projects

- Exec passed the FreeBox proposal

Student Advocacy, Inquiries, and/or Grievances

- 2 Student Grievances
- 1 Student Inquiry

VP Student Issues Report: AUGUST 2008

Research

- Past VP (Student Issues) project proposals and campaigns
- Student Housing, U of S Residence, International student housing (temporary and permanent), and Saskatoon's current housing situation
- Sustainability issues and initiatives on campus

Monthly Duties

- Exec Meetings
- Admin Team Meetings
- Student Housing
- Housing Committee
- Sustainability
- Centres Meetings
- Daycare Board Meeting
- University Student Council
- International Week Planning Committee

Conferences

- None

Projects

- Exec passed the Coffee House proposal
- Exec passed the Spoken Open Mic proposal
- Exec passed the Corn Shucking proposal

Student Advocacy, Inquiries, and/or Grievances

- 1 Student Grievance
- 1 Student Inquiry

Day to day:

- May 1
 - First day of work
 - Orientation
- May 2
 - Orientation
 - Started organizing filing cabinets and looking through old files and documents
- May 5
 - Read the renter's handbook and the Residential Tenancies Act
 - Orientation
 - Looked into Community Development Society's 40th Annual Conference to be held in Saskatoon in late June; wrote up a conference proposal for it
 - Wrote Sharon Spetz from Student Retention, Support and Development what "My Advocacy Role as VP Student Issues is..."
 - Inquired about a meeting that is being held by Passion for Action Against Homeless (PAAH) and the Housing Affordability Task Force meeting to be held on May 14; was asked to speak about student housing issues and submit an outline of my speech by May 12 to Kathie Cram
- May 6
 - Orientation
 - Started to look for information for housing speech (contacted Sylvia Cholodnuik from the residence office and read the Expression of Interest HomeFirst Rental Development Program from Nov 26, 2007)
- May 7
 - Retreat (Candle Lake)
- May 8
 - Retreat
- May 9
 - Retreat
- May 12
 - Student inquiry: emailed David Hannah about university wages vs. minimum wage
 - Finished writing a run down of student housing issues for the Passion for Action Against Homeless (PAAH) and the Housing Affordability Task Force meeting (May 14), which has been set up by the provincial government to investigate new affordable housing solutions for the province
 - Centers meeting: discussed events for the year
 - Exec meeting
 - Childcare board meeting
- May 13
 - Admin team meeting
 - Meeting with Studentcare – Health and Dental
 - CFRCR Training
- May 14
 - Degree Works online advising talk
 - Went to a meeting with Passion for Action Against Homeless (PAAH) and the Housing Affordability Task Force meeting
- May 15
 - EDO

- May 16 -Went to a talk about green initiatives by Peter Prebble
-International Activities Committee of Council Meeting
- May 20 -Accessibility Committee meeting
-Exec Meeting
- May 21 -Student Advocacy Network meeting with Susan Bens
-Left for Ottawa
- May 21-27 -Canadian Federation of Students Semi-Annual General Meeting in Ottawa
- May 27 -Meeting with Richard Florizone about the proposed Liaison position
- May 28 -Read various documents
-Reviewed documents from CFS General Meeting
- May 29 -Communications Meeting
- May 30 -Registered for The Student Edge Conference in Halifax in July
-Met with Amanda from Browsers to discuss Spoken Open Mics and Coffee Houses
-Met with Jason from Louis to discuss ROOTED roof top gardens
-Discussed with Dom about a possible Sex Education show that could be performed at Louis
-Exec meeting
-Met with Richard Florizone to discuss amendments to job profile
- May 31 -USC (didn't reach quorum)
- June 2 -Exec Meeting
-Student Code of Conduct Meeting
-Read the Sustainability Report by the Board of Governors (May 2)
-Started planning potential speakers or booths for Green Yourself week in October
- June 3 -2 Student Grievances: Campus Safety mistreatment + usask email expiration
-Campus Safety Lunch; started to plan a Campus Safety Advisory Committee
-Started to read Sustainability Assessment and Plan to get ideas for the Sustainability Board
- June 4 -Surveys Meeting
-Jennifer Malloy (from Advancement) and two others met with me regarding alumni + student relations
-International Week Planning Committee
- June 5 -Met with Margaret Asmuss
-Re-read policies to see what changes could be made
-Read the Rental Market Report by CMA released in 2007, the Sustaining the Momentum FCM Jan, 2008 report (Recommendations for a National Action Plan on Housing and Homelessness), and the Residential Tenancies Act
- June 6-9 Vacation
- June 10 -Exec

- Admin Team
- Met Keane Gruending from Residence to develop a Garage Sale; discussed with Campus Safety the possibility of selling the derelict bikes on campus to students
- June 11 -Started to develop USSU questionnaire
- Housing Committee meeting
- Centres Meeting
- After Peak Oil talk
- June 12 -Energy Awareness Training
- Childcare Board Meeting
- June 13 -Housing Subcommittee meeting
- International Activities Committee of Council
- Starting compiling housing options for students (websites, new city housing handbook), found out about Room and Board for students, called the Rentalsman Office, collected Saskatoon hotel info (maybe form an agreement with hotels to reserve temporary rooms for students), talked to IT and Communications about redeveloping the Housing Registry website
- June 16 -Exec meeting
- Met with Keane about Freebox
- Submitted Sheaf insert
- June 17 -Deloitte Spring Breakfast
- June 18 -Housing Website meeting
- USC meeting – didn't reach quorum
- June 19 -MoveUS Hike Bike and Roll Meeting
- Housing Meeting
- Figured out things that will be put onto the Housing Registry resource page
- 2 student grievances: asbestos + daycare spaces
- June 20 -Second Integrated Plan – meeting at Wanuskewin
- Jun 22-25 -Community Development Society 40th Annual International Conference
- June 26 -Meeting with Housing Committee Sub Committee to discuss development of a new "Housing Centre" in Global Commons
- Exec Meeting
- Meeting with Pauline Melis
- June 27 -Meeting with Olivia about Student Handbook
- Housing Committee Meeting
- USSU Housing Registry meeting
- Contacted external sites to be posted on housing registry website
- Student Code of Conduct briefing with Josie
- July 1 - 7 -The Student Edge Conference in Halifax
- July 8 -Admin team
- Lunch with the centres

- Sustainability meeting regarding a USSU water policy
- Introduced the USSU to the Muskoday First Nation & Native Access Program to Nursing/Medicine
- July 9 -Emailed Cameco and Jim Harding about attending a nuclear debate
- Centres Meeting
- Housing meeting
- July 10 -VOTR meeting with Pride, Victim Advocate and Help Centres
- Covered front desk
- Read Student Code of Conduct drafts
- Found members to sit on a Campus Safety Advisory Committee
- July 11 -Created a Freebox promotion and renewal Project Proposal
- Looked through old files and compiled ideas for Student Issues and Sustainability Boards
- Meeting about One Million Acts of Green
- July 14 -Talked with the Manitoba provincial chair of CASA to get updated on the organization, researched CASA website, emailed National Director with a few questions
- Mihara Interview – CBC Radio One
- Housing Registry update
- Student Inquiry: Question about LGBT Housing
- July 15 -Visit Centres
- Single and Sexy meeting with Shannon Floer
- Student grievance (disabilities + loans)
- Facebook meeting with Exec, Communications and Marketing
- Meeting with Robin Mowat, G.M and Communications about housing poster draft
- July 16 -Read documents relating to Green Yourself event and contacted potential participants
- Exec meeting
- Looking over notes from the Student Edge conference - figuring out ways to incorporate the information into projects and initiatives for this year
- Been in contact with three universities from the Student Edge to describe what the USSU has been doing with regards to sustainability
- July 17 -Housing meeting
- Exec meeting
- Learn how to use iCal
- Meeting about the session Beyond Talking Heads and Flipcharts (a follow-up from the Community Development Society Conference)
- July 18 -Student Code of Conduct meeting in Dave Hannah's Office
- Transferred schedule into iCal
- Set up meeting with Len Canten, Osler land developer
- July 21 -Emergency Housing meeting with Residence

- Emergency Housing meeting for International Students
- Lunch with Vera Pezer – Chancellor
- Started to Arrange a Nuclear Debate on campus in collaboration with Jan Norris to bring in two speakers: Gordon Edwards and Jeremy Whitlock
- Exec meeting
- Student Grievance: Greenhouse demolition
- July 22 -EDO
- Meeting with International Students' Associations (Risk Management)
- July 23 -Website layout meeting
- Housing Meeting
- Dom and Kendra's going away lunch
- Meeting with the Centres
- Survey presentation by Shannon Floer
- Daycare board meeting
- July 24 -One Million Acts of Green meeting with Margret Asmuss and Erica Hagen
- Meeting with Engineers without Borders
- July 25 -Meeting with Len Canten, a land developer for Osler
- Community Development Society Conference follow-up meeting
- Finished the Housing Questionnaire
- July 28-31 Vacation
- Aug 1-5 Vacation
- Aug 6 -Housing Meeting
- Centres Meeting
- FISH Training
- Exec Meeting
- Housing Registry meeting
- Introduced myself to the Aboriginal Students' Centre
- Aug 7 -Talked to Jan Norris about the planned nuclear forum
- Communication work order forms for Freebox, Coffee Houses and Spoken Open Mics
- Meeting with Jason Ventnor about Student Issues Schedule
- Meeting about temporary housing residence letter
- International Week meeting
- Aug 8 -Worked on the USSU questionnaire
- Green-girl radio presentations – tips for Green Yourself week
- Aug 11 -Exec meeting
- Policy Revisions
- Spoke with Parking Services about the Parking Lottery

- Aug 12
 - Paint and design the Freebox; got approval to advertise for charities/organizations for the Freebox
 - USSU Website design meeting
 - The Student Edge Recommendation meeting
- Aug 13
 - Registered the USSU for the CFS Campus Sustainability Tour
 - Edited the USSU Questionnaire for the USSU Website
 - Housing Meeting
- Aug 14
 - Worked on confirming speakers for the Nuclear forum in October
 - Spoke with the Aboriginal Student Centre again to arrange a meeting
 - Worked on the poem for the Freebox
 - Continued working on the USSU questionnaire
 - Met with the Victim Advocate
 - USSU GOLF Tournament!
- Aug 15
 - Meeting with Room Scheduling
 - Continued working on the USSU Questionnaire
 - Finished painting the Freebox – sent the poster the Olivia designed to XL Designs
 - Lighting Saving initiative with VP Academic (timer + lamp)
- Aug 18
 - Outreach Presentation by VP External
 - Exec meeting (passed coffee house and spoken open mic project proposals)
 - Finished Freebox
 - Confirmed CFS Sustainability Tour
 - Started to work on Accountability Report
 - Daycare Board meeting
- Aug 19
 - Admin Team
 - Housing meeting with James Pepler
 - Read the Ministry of Advanced Education, Employment and Labour Budget 2009-2009
 - Researched Housing Stats (kijiji, housing registry, star phoenix)
- Aug 20
 - Meeting with Margret Asmuss; created a schedule for Green Yourself week and a tentative budget; contacted potential presenters for confirmation
 - Housing Committee Meeting
 - Centres Meeting
 - Student Grievance: Daycare
- Aug 21
 - Visited Pride Centre
 - MoveUS Hike, Bike and Roll Meeting
- Aug 22
 - Followed up on tasks from the MoveUS Hike, Bike and Roll meeting
 - Read revised HR Policies
 - Created a BOCP Summercon presentation
 - SERM meeting
 - Worked on accountability report

- Aug 23 -Interview with Max on Demand about Campus safety issues
- Aug 23 BOCP Summercon
- Aug 25 EDO
- Aug 26 -Read documents from Summercon
- Made a Health and Dental Plan Presentation for Parent Orientation
- Read Government Documents (budget 08-09)
- Accountability Report
- Aug 27 -Housing Committee meeting
- Exec meeting
- Reviewed Health and Dental Plan
- Birthday Celebration
- Group Facilitators orientation for Welcome 08 (International Students)
- Parent Orientation
- Aug 28 -James Pepler: Housing Document meeting
- Jason Ventnor: progress meeting
- Review Housing Registry and Housing Survey before launch
- Met with Derek Tannis about Welcome 08
- Accountability Report
- Aug 29 -Work on a USSU document for International Student Orientation (Welcome 08)
- Exec Meeting
- Lunch at the Faculty Club with David Hannah, SESD Directors
- Accountability Report
- Student Inquiry: Designated Parking Program
- Update Designated Parking Program online information
- Created outline of possible Sustainability Board initiatives to present at LiveExpo (orientation)

University Student Council
Minutes for Thursday, August 28, 2008

Present

Josie Steeves, President
Jeremy Ring, VP Operations & Finance
Brea Lowenberger, VP Academic Affairs
Shannon Dyck, VP Student Issues
Sheila Laroque, Arts & Science
Warren Kirkland, Associated Res.
Lisa Dobrowolski, Education
Ben David, Engineering
Keith Kuspira, Engineering
Dayan Huang, Medicine
Amy Lewis, Nursing
Shaun Smith, Pharmacy & Nutrition
Katelyn Crosbie, St. Thomas More
Sarah Begbie, WCVM

Also Present

Caroline Cottrell, USSU GM
Matt Leisle, USC Chair
Rory MacLean, Arts & Science
Wendy Gillis, The Sheaf
James Pepler, Alumni

Regrets

Nicole Kenney, VP External Affairs
Chelsea Tomcala, Agriculture
Ben Wilson, Dentistry
Heidi Ziola, Education
Kimberley Dancey, Edwards School of Bus.
Thomas Dehod, Edwards School of Bus.
Dylyn Rose, Indigenous Students' Council
Adeyemi Aderonke, Inter'l Students' Ass.
Itemobong Umoh, Law
Brooke Kirkham, St. Thomas More

Meeting was called to order at 6:00pm

1. Adoption of an Agenda

Move to adopt the agenda

USC Motion 182: Rings/Steeves

Carried

2. Introductions and Announcements

President Steeves thanked the Chair and welcomed and thanked everyone for attending. Welcomed new councilors and welcomed back existing councilors. She apologized to those that do not have their voting cards. They will be made as soon as possible. She welcomes everyone to the USC and is looking forward to a good year.

President Steeves stated next week USC will do a fairly extensive overview of what the USC is, what your role is so that you can be as effective as possible. You are a very important part of the USSU. President Steeves welcomed back and thanked Chair Matt Leisle who is entering his third-ish year as chair with the USC. He's been doing an outstanding job.

President Steeves introduced James Pepler, Student Initiatives and Project Coordinator for the U of S, Wendy Gillis, Editor and Chief of The Sheaf, and

Rory McLean, News Editor at The Sheaf, she thanked them for being here and for having an interest in Student Politics.

3. Council Address

No council address

4. Minutes and Reports for Information

4.1 USC Minutes – April 3, 2008

Accepted

4.2 Executive Committee Meeting Minutes – April 15, 2008, May 12th & 20th, June 2nd, 10th, 16th & 18th, July 9, 16th, 21st & 29th, August 11, & 18th, 2008

Councilor Kirkland asked if President Steeves had anything to report on her round table from the August 11th report.

President Steeves apologized. August was an incredible busy month for her, and she forgot to submit her round table. She can send it out next week if they'd like.

Councilor Huang stated for August 11th and 18th there were two items about meetings for medical students, and wasn't clear on what that was about.

President Steeves stated she believed that that was under VP Kenney's round table, unfortunately she is on holidays and sent her regrets. She believes she met with Brett Toma, President of the Saskatoon Medical Association. She is not sure why, but believes VP Kenney can better explain it. If Councilor Huang wants he can ask her next week when she's back.

Council Kirkland stated that in the August 11th minutes there is mention of the housing recommendation. What is that concerning and is it anything to do with residence.

VP Dyck stated she and VP Kenney met to discuss putting together a housing proposal to give to the University as well as the Municipal and Provincial Governments. The recommendation was basically to pursue this farther. James Pepler is also on board now, a document is being created about the current housing situation and what can be done about it.

Council Kirkland asked if residence could contribute to that proposal.

VP Dyck stated of course, the USSU has a lot of statistics, but because a lot of students haven't been on campus over the summer, it's been really hard to get information. A housing survey has gone on line today so nothing is being put together quickly. It may be more like the end of October once we have the results

of the survey and once we've had the chance to speak to more students about their situations. She will give an update on housing later on in the agenda.

Council Kirkland noted the July 29th minutes states that, Louis is buying a projector and wants to know what it's doing with the projector.

VP Rings stated we've always had the ability to have a screen on the stage. It was done for the Grey Cup, and some weddings requests. This is the old one from Place Riel, when a projector was used back in those days. It wasn't working properly, so we purchased a new one. It will be used for anything campus groups need if they want to project something on the screen and it also has the capability of going around on all the TV's as well. We have the ability to switch now where before it wasn't.

4.3 Academic Affairs Board Minutes and Reports – March 20, 2008
Approved

4.4 Appointments Board Minutes and Report – September 28, 2007
Approved

4.7 Elections Board Minutes and Report – April 10, 2008
Approved

4.8 External Affairs Board Minutes and Report – March 10, 2008
Approved

4.9 Operations & Finance Board Minutes and Report – April 1, 2008
Approved

4.10 Student Issues Board Minutes and Report – March 4, 2008
Approved

4.11 Sustainability Board Minutes and Report – February 1, 2008
Approved

5. Motions Arising from the Minutes and Reports

Move to adopt the Minutes and Reports as presented

USC Motion183: Kuspira/Kirkland

Carried

6. Business

No New Business

7. New Business

7.1 USSU Board Elections

President Steeves explained for new MSC's, that the USSU has many standing boards as outlined in our Constitution, and our Governance procedures. These documents were emailed to you and are available on line. Next week we are going to be electing members of student council to the various boards. This includes the Academic Affairs Board, the Student Issues Board, Elections Board, The Appointments Board, Sustainability Board, External Affairs Board, and Operations and Finance Board. Usually what we do for agendas is when we're going to be voting on something, we put it under New Business and it moves up in to the business for next week. This way you have the week to go back to your councils, back to students, and talk about them, and what they want you to do. Elections to Boards is going to be coming up next week. We have some pretty tight deadlines in terms of various elections, referendums' and other items for the fall.

Chair Leisle noted for councilors that is in Bylaw #1, Governance Procedures, and Bylaw #4 Elections Referendum. They can follow up on those and read up more on what each of the committees does.

8. Questions and Comments

Councilor David asked what is happening with Senate elections, is the USSU going to be running a bi-election in September for the four position that are still open, and secondly summer accountability reports, how are they coming?

President Steeves stated for background, , the Senate is the University's Governance body that is kind of a community member so it has different representatives from different constituencies across Saskatchewan as well as different groups, like professional groups as well as 6 different student members. This body has the authority basically over non-academic disciplinary policies as well as a lot of community input kind of factors during the elections from last year for USSU Executive and Senate. We only had 2 applicants given for the actual running of the elections, elected where Yujing Gu and Todd Flavell. After that we had some mishaps. We tried to open nominations again and we decided that because of timing and other procedures, we were going to try again in the fall. This is one reason why we need to get our board struck as fast as possible as well as the Elections Board, so we can get senators elected before the October 18th senate meeting, some really important things are going to be talked about.

President Steeves stated she is almost finished her accountability. They will be out next week with the USC package. Just for new members, there are 3 accountabilities a year, summer accountabilities, each Executive go through what they did for the summer, projects we've worked on, and problems we faced, daily meetings we did, any projects, conferences we attended, you can read over them and question us, suggest maybe we do this differently next time, and basically what's been going on. They are really fun reading, usually 12 or 13 pages each, 5

of them, but it's one of your duties as councilors to read over those kinds of things and make sure you're up to date on them.

Councilor David asked for clarification if only President Steeves' will be out next week or is everyone's?

President Steeves stated that they would all be available.

VP Lowenberger stated that within the Senate there are various committees and the Senate Executive Todd Flavelle was appointed to the Executive Committee.

Councilor Laroque asked with regards to the USSU Boards, do we know yet a time line for our Students at Large when we should tell people to do that.

President Steeves stated Student at Large applications forms should be available either Thursday or Friday of next week.

Councilor Laroque asked if we know when they'd have to be in.

President Steeves stated I believe there is a two-week period in which they can be in, so application deadline would be a two-week period after that.

Councilor Kirkland wanted to clarify an election on October 16th for Senate, but the boards won't be finished until fairly late. He assumes because Student at Large need to be on the board as well in order to form an accurate opinion for what the student body wants.

President Steeves stated she wasn't clear on the question.

Councilor Kirkland clarified the question. If we want to get the Elections Board up and running for the October 16th deadline to elect Senators, and the Student at Large aren't going to be appointed for another 3 weeks, is that sufficient time?

President Steeves stated according to our calculations it will be very tight.

Councilor Laroque moved to give Caroline Cottrell speaking rights

USC Motion184: Laroque/Kuspira Carried

GM Cottrell stated she wasn't sure if they were told this at the end of the day but Marketing Services Manager, Jason Vetnor put the ad out for SAL's for tomorrow so that will cover the two week time frame that we are committed.

9. Any Other Business

9.1 Place Riel Update

VP Ring stated he's going to tie this in with 9.6 and will let President Steeves speak to it when he is done, but in case anybody is wondering what's going on with Place Riel, progress is slow, but at the end of last year we were going to go to the Board of Governors for approval. This final approval was scheduled for July but because we want to make sure we had everything set prior to going ahead with Board 2, we have delayed it, to the Board of Governors December Meeting. All the design and construction documents will be done, so we'll get approval.

The USSU will be moved out of their offices in December or January and will be moving over into the campus club space. Renovations will start around February, and then we're looking to have the entire project done in April 2010. That's our best bet right now, however things could happen in the meantime. The other update on Place Riel is positive. We put out requests for expressions of interest for retail tenants in Place Riel. We had a meeting with the University and right now we're proposing the tenants would be Treats, which already exists, and UmiSushi, retail tenant who are partnered with Famous Wok. It's Asian Cuisine and the nice thing about UmiSushi is at the end of the day they don't like keeping things so they put it out and students can come and take it. We have Extreme Pita and Jugo Juice, which are moving out of the Cove into Place Riel, and Crepe Factory is moving downstairs. We're hoping to do a big business plan for Louis' to have burgers and fries in Lower Place Riel. It will be like a Fat Burger in the States. They make burgers, fries, and salads, the kind of stuff that can be easily made. It will be USSU owned and operated for the first bit. We are also planning a USSU convenience store, since the Centre Shop is leaving. We have a business proposal together for having pens, pencils, everything that the Centre Shop is leaving us kind of without, and the final one is Vern's Pizza, because Bene Pizzeria is leaving us. We received about 7 requests, including Taco Time, the Wireless Age and Mobility, an Italian Restaurant, BadAss Jacks, and SubWay. We chose the ones we felt would fit, and for any fun time reading (the Head Lease), the University holds a veto power over whatever we put in.

9.2 Housing Updates

VP Dyck has been working on housing all summer. The main thing that has happened is that a housing committee has been struck. Susan Benz, and Robin Mowat are the Chairs, it's through Dave Hannah's office and there are people from the ISO there, ESL students, and Residence as well as VP Dyck as members. There are weekly meetings, more occasionally, and we want to assess what the problem has been with the student housing. It hasn't seemed as bad as last year. We've done a phone survey and basically it said that less than 5% of the students, as of the middle of August, were still looking for housing. On the other hand 5% of our students is approximately 1000, so it could be a lot. We don't know why students don't have housing, that's one thing the survey neglected to ask. So at least the problem isn't as bad as last year. The committee has sent a letter to the students advising them that they should be looking for housing if they haven't already. A housing centre has been created in the Global Commons Office.

There is one full time staff member who answers emails, phone calls, and drop ins, and it is not just under graduate students. They will deal with under graduate students as well, or even just parents who inquire. There were also 40,500 city of Saskatoon flyers that went out with city power bills saying to people if they have a home and can open it up to students, they should contact the housing centre or post their house on the USSU housing registry. There have been 200 table toppers, 500 posters, plasma screen ads, clothes line posters basically getting the word out there that students should be looking for housing, and also for people to offer up affordable housing. There is also an emergency housing plan, mostly for International Students. It's stationed at the airport, but through the International Students Office. Basically there is one person at the reception area by the baggage and they'll greet the students. If the students are moneyless, don't know where to go, don't have a place to stay, ISO has two places in Mohila so students can go there for the night for free and then come in to the housing centre the next day to sort something out. At least they're not stuck for that evening.

There is still a shortage of home stay places for English as a second language students. However, that's starting to get covered, so everything is coming together. We don't know how many students haven't found housing but because of the crisis last year, they've become quite aware of the fact that they need to look for housing sooner rather than later.

As for what the USSU has specifically done, our housing registry has been revamped and today was the first day our new website has been aired. It's still not completed but about ½ of it has been completed so we have something to show. Also there is a housing questionnaire that has been put up on the housing registry page you can access through PAWS. It asks students what they see as a reasonable amount to pay for rent and what type of student they are, International, out of Province, or from Saskatoon. There were some questions that in hindsight should have maybe been added to that, but were not thought of at the time. VP Dyck plans to do it in the next first two weeks of school and maybe ask a few more questions that weren't on the survey. She would love to have feedback, because she can't do it all.

Also, if anyone wants to help with the housing proposal that will be submitted to the Government come see her.

VP Dyck will also be using this questionnaire to give to the University and the Government and she'd like it compiled with film interviews as well, so come October she'll interview students on their housing situation, see if it's improved or maybe they've found something not safe to stay, even places like Kijii say that there are lots of places to rent, and as we dissected it, we noticed lots are far away and are so expensive and some are very particular on what they are looking for. Kijii shouldn't be recognized as the most trustworthy site, we really want the USSU housing registry to be promoted.

President Steeves gave a quick update on the residences on campus. As everyone knows, the University is trying to build new residences on campus, they submitted a proposal to the Provincial Government, a town house proposal of about 200 places in the McKweon Park area that was rejected twice as students aren't actually considered low income under the housing authority for the province so that definition may be looked at, but according to right now students don't qualify for that program for any sort of funding. The reason why the University needs to get funding from external sources is because the construction market right now is making it really expensive to build. Usually they would take out a mortgage to build and pay it off with the rental income, but they aren't able to charge necessary rents to the students to pay off the mortgage itself. She had an informal chat with Richard Florizone, VP Finance for the University and they are coming up with something new. They are looking at doing 4 rooms per unit instead of 6, behind the Williams building. They are still going ahead with the plans today even though they don't have the money right now, they feel it's a really important project for the University. All the University's across Canada except Ontario and UBC are facing scary enrollment crises, specifically in Saskatchewan, we are going to present a 30% decrease in the next 15 years and that's based on school enrollment. Traditionally we get our enrollment from high schools in Saskatchewan and there is a 30% decrease in Kindergarten applicants this year. There were 15,000 graduates last year, and only 10,000 applicants for kindergarten. Housing has been a factor we've seen. The U of S has only 6% of our students living in residence, which is less than 1/2 of what UBC has at 25% and leaning towards 35%. We're in the middle of that, and need to look and be on top of it. They are looking at creating some sort of committee for students on it for the new residence, and when we get more information on it, we'll be coming back asking for some reps on it.

VP Dyck added that further clarification on the housing recommendation proposal. We're creating goals and are presenting to the government, Minister Rob Norris, with the information we've gathered to really push the Government to look at funding residence, and to make sure funding is there for refurbishments for things that need to be updated. Also, so rent doesn't push up, we don't want our residence to be more or just as expensive as the rest of city. They should be affordable to the students.

Also, SK Loans give \$377 for housing for shelter, it would be near impossible to find a place to live for \$377 which wouldn't include utilities and internet, so they need to be aware they need to develop something realistic. We're trying to find out an average of what students are paying per month.

9.3 Council Orientation

Presidents Steeves stated there will be a big orientation for council next week about the U of S, USSU and what the roles and responsibilities are on Student Council, as well as the Executive roles & responsibilities. The meeting could as

well go over what the Robert's Rules of Order are and the procedures that we follow at USC. Come prepared for an enjoyable evening.

Councilor David asked if Careless Drive-In in the Bowl happens at the same time as orientation?

President Steeves stated it happens two hours after our meeting, which starts at 6:00pm. Hopefully the meeting will be over by 8:00pm when the Drive-In starts.

9.4 Summercon

President Steeves stated for those that aren't aware, Summercon was held last Saturday, Summercon is a summer conference for the Board of College Presidents, it's an all day event and where we go through how to event plans and provide round tables. Board of the College Presidents is an official board of the USSU, so Councilors will be getting minutes of the meeting as soon as possible. She is the Chair of the Board of College Presidents and Jeremy Ring is the Vice Chair. It was a big success however not everyone came who said they would be coming, but it was enlightening and educational.

9.5 Binder Discussion

President Steeves noted every year for USC we print off massive binders that includes minutes, bylaw, attendance, briefing of the Robert's Rule of Order. In May Councilors would have received a notice of an email with everything in it. We've seen in the past the binders are not brought and there are issues of the expense of the binders. We want to know if we should make them.

Councilor David stated speaking from experience and having a binder is a good thing. You can review when they want. Not everyone has a laptop, as well they can be left in your office for others to review. The Councilors should also complete an audit so other students can come and review as they want.

Council Laroque stated she'd like to echo Councilor David's thoughts, Electronic versions is for those that prefer them, but the choice should be up to the people themselves.

VP Dyck stated she's all for the digital version, but she likes something tangible she can write on, each individual could make the decision and be given a deadline.

Councilor David stated for Colleges with more than one representative, they could have one physical hard copy, which could save a few copies.

President Steeves stated some want them, some don't. She'll send out an email to the other USC members who aren't here, detailing what's been discussed. If they

want a binder, they need to reply ASAP so we can get them made up. There might be a possibility we can get them made up with old binders in our archives (to save money). The print offs, from our experience is that people don't pick them up. So she thinks if you want a print off package, there will be a list, we'll print out that many packages. We throw out too much of paper after our USC meetings. If we find that those packages which have been requested aren't picked up, we will revisit the issue.

Council Begbie asked if there is a chance with sustainability that we can double side the paper for printing off.

President Steeves stated we'll try and double side it when appropriate.

Councilor David asked if the USSU has thought about printing off on recycled paper.

GM Cottrell stated yes we have, but some are very expensive. We do recycle. We've looked at this as many ways as possible to ensure people are well informed and that we are being sustainable. We're open to suggestions.

9.6 Place Riel Orientation

President Steeves stated we're having issues with Place Riel renovation. This is a really big thing for the USC, our Executive, and our USSU as a whole this year and so we've decided to do a very extensive orientation. We're bringing in architects, finance people from the U of S, our bank contacts with projections of student's fees and loans, as well as Richard Florizone, VP Finance for the U of S. We've brought this up at Summercon and were told to open this up to as many people as we can. We've booked Room 241 in Arts & Science for that day. It's open to as many as can come. Please pass this on to everyone. The project is not an Executive decision. It is a USSU project and we want all students to be involved as much as possible. The USSU is every student on campus.

Councilor Laroque asked if that is at the regular USC time.

President Steeves stated yes.

9.7 Council Address

President Steeves stated she believes that bringing people to Council who deal with students on campus is important. She's been booking various Council addresses. Some comes from the outside to talk to the USC about issues, some just to come and say hi and to answer any questions. Peter McKinnon will be coming on September 11th or October 2nd. He is our University's President for those who don't know. We're trying to work through scheduling issues. On the 25th, David Hannah, Associate VP of Student Enrollment and Services Division

also known as SESD is coming to talk about the standard of student conduct, as known as the Code of Conduct. This is being pursued on a campus right now. We have a policy, Non Academic Disciplinary Policy which is problematic, so we're currently revamping it. We'll be sending out more information with regards to that, and we'll be voting on whether the USC supports it.

Also that day, Lea Pennock, Secretary for the University, she is in charge of all the administration for the Governance bodies of the U of S. That includes the Senate, Board of Governors, and University Council. University Council is different from the University Students Council. University Council is the main academic Governance body for the University. They are completely 100% separate from us, but have 13 student members. It's been one of the biggest headaches of my life to try and explain the difference for people. October 16th, Margaret Asmuss, the sustainability guru on campus is going to be coming to speak about sustainability and what's being done, as well as talking to the Integrated plan. The Integrated Plan is the University's 4-year strategic plan. We were involved last year, and are hoping to be just as much involved this year.

If any Councilors want someone else to come and speak, please bring it forward. We had several people speak with regards to the CUPE strike last year for example, so please come and talk to me.

Chair Leisle thanked everyone for coming. Next week he will go over all the rules for the new Councilors.

10. Adjournment

Move to adjourn

USC Motion 185: David/Lowenberger

Carried

PROVISIONAL SCHEDULE FOR THE JUNE 2008 MEETING OF THE CANADIAN ROUNDTABLE on ACADEMIC MATERIALS (CRAM)

MONDAY, JUNE 23

3:00 PM	5:00 PM	An Overview of the Process Thus Far - and Where We Hope to Go	Todd Anderson (Dr.) Frank Peters John Braga Bill Smith Chris Tabor (Dr.) Sam Trosow	University of Alberta University of Alberta University of Alberta SU University of Alberta SU Queen's University University of Western Ontario
5:00 PM	9:00 PM	Some Perspectives from the Publishers - The Challenges & Opportunities	TBA	Various Publishers
6:00 PM	7:00 PM	Supper Break		
7:00 PM	9:00 PM	Publishers' Perspectives - Question & Answer Session	Frank Peters (Facilit'r)	University of Alberta
9:00 PM	11:30 PM	Networking Suite		

TUESDAY, JUNE 24

7:30 AM	8:30 AM	Continental Breakfast		
8:30 AM	9:30 AM	Access Copyright - What is it, and how does it work?	TBA	Access Copyright
9:30 AM	10:30 AM	Copyright and its Implications Canadian Copyright Law The Institutional Levy VS Access Copyright Fees	(Dr.) Sam Trosow	University of Western Ontario
10:30 AM	11:00 AM	Nutrition Break		
11:00 AM	12:30 PM	Copyright Issues Round Table and Q&A	Frank Peters (Facilit'r)	University of Alberta
12:30 PM	1:30 PM	Lunch		
THE PUBLISHER AND ACCESS COPYRIGHT REPRESENTATIVES WILL LEAVE AT THIS POINT				
1:30 PM	3:00 PM	Delegate Discussion: Finalizing CRAM's Core Principles	Frank Peters (Facilit'r)	University of Alberta
3:00 PM	3:30 PM	Nutrition Break		
3:30 PM	5:00 PM	Delegate Discussion: Finalizing CRAM's Core Principles (Continued)	Frank Peters (Facilit'r)	University of Alberta
5:00 PM	6:00 PM	Free Time		
6:00 PM	7:00 PM	Supper		
7:00 PM	9:00 PM	Delegate Discussion: Building CRAM and its Momentum Engaging New Partners More Participants (Bookstores and Student Associations) Faculty Senior Academic Administration The Lobbying Piece The Publishers' Approach The Bookstore Approach The Student Approach and its Challenges The potential for a CRAM approach Other Considerations	Frank Peters (Facilit'r)	University of Alberta
9:00 PM	11:30 PM	Networking Suite		

WEDNESDAY, JUNE 25

7:30 AM	8:30 AM	Continental Breakfast		
8:30 AM	10:00 AM	Development of Action Plan	Frank Peters (Facilit'r)	University of Alberta

PROVISIONAL SCHEDULE FOR THE JUNE 2008 MEETING OF THE CANADIAN ROUNDTABLE on ACADEMIC MATERIALS (CRAM)

The formal creation of CRAM
 Legal identity
 Governance and control structure
CRAM Funding
The Initial Goals
 Information gathering
 A legal opinion on current Copyright charges
 Publications and campaigns
Building the Group
 More Schools
 Faculty
 Senior Academic Administration
Report-Back Mechanisms
Appointment of the Working Group
Next Meeting

10:00 AM 10:30 AM Nutrition Break

10:30 AM 12:30 PM Development of Action Plan (Continued)

12:30 PM Departures

Executive Conference Report

I. Conference

- A.1. Conference Name: Community Development Society 40th Annual International Conference
- A.2. Attended by: Shannon Dyck VP Student Issues

II. Overview

A. Conference Information

- A.1. Conference theme or purpose:

A four-day event in Saskatoon Saskatchewan, this conference will bring together practitioners and academics, researchers and citizens to discuss research, activities and approaches from both international and local perspectives. The Community Development Society (CDS) believes that community is a basic building block of society. They believe community is complex and multi-dimensional and that the human dimension, which is capable of growth and development, is the most critical aspect of community. They also believe the development of each community can be fostered through improvement of individual, organizational, and problem solving knowledge and skills.

Adherence to the CDS Principles of Good Practice is essential to sound community development:

- Promote active and representative participation toward enabling all community members to meaningfully influence the decisions that affect their lives.
- Engage community members in learning about and understanding community issues, and the economic, social, environmental, political, psychological, and other impacts associated with alternative courses of action.
- Incorporate the diverse interests and cultures of the community in the community development process; and disengage from support of any effort that is likely to adversely affect the disadvantaged members of a community.
- Work actively to enhance the leadership capacity of community members, leaders, and groups within the community.
- Be open to using the full range of action strategies to work toward the long-term sustainability and well being of the community.

- A.2. Conference budget:

\$200 for Student/Non-Member Conference Fee

\$0 for per diems, transport, and/or other costs

B. Conference Format

- B.1. Conference itinerary: see below
- B.2. Sessions attended: see below

C. Benefit

- C.1. The benefit of this conference to my portfolio is: The focus on housing in Saskatoon, poverty and how it relates to students, equity issues, community development and engagement on campus

C.2. The benefit of this conference to students is: I understand the housing, inequality and poverty issues more fully and can therefore better help students with issues they are facing; I can use the information gained for this conference to attract media and gain attention for students; make student issues present and relevant at a community wide level

III. Recommendation

The fact that this year's Community Development Society Conference was held in Saskatoon made it worthwhile because the topics revolved around Saskatoon. However, I don't believe the conference would have been applicable to the USSU had it been held in a different city. The networking was invaluable, especially since many of the people attending the conference were from Saskatoon.

The conference dealt a lot with issues and initiatives revolving around housing, equity, community involvement, democratic strategies, poverty, and engaging an audience.

B.1 Conference Itinerary and B.2 Sessions attended:

June 22

9:00 AM – 4:00 PM

Preconference Workshop

Beyond Talking Heads and Flipcharts: Towards Creative, Collaborative & Democratic Community Engagement

Presenters: Dale Hamilton & Esther Farmer of Lateral Strategies

This workshop engages participants in fun, theatre-based games that will demonstrate the value of “play” in the relationship-building process. Lateral Strategies has coined the term PIES to describe this process (Performance Improvisation Engagement Strategies). Participants will be led through an abbreviated community engaged, culture driven process wherein governments, service agencies and academic institutions can build collaborations with local arts and cultural organizations in order to co-create inclusive, democratic community engagement, which in turn can play a key role in not only cultural but also social and economic regeneration. Successful business, religious & political leaders have long recognized that how one communicates can be as important as the message itself. This workshop will assist participants in communicating more effectively in a community development context by initiating new creative conversations, which in turn can lead to community development success stories.

6:00 – 9:00 PM

Welcome Reception with Posters and World Cafe

Meet and greet new friends and colleagues, or spend time with those that you have not seen since the last conference. The welcome reception at the Delta Bessborough will feature a facilitated World Café conversation as well as poster presentations from around the world. Delegates will have the option of later stepping outside to the Bessborough Gardens for live entertainment at the annual Sasktel Jazz Festival.

June 23

10:45 AM - 12:15 PM

Project Sessions

Twin Ports Knight Creative Communities Initiative

Jerry HembdThe Knight Creative Communities Initiative (KCCI) aims to pull together the ideas and talents of all parts of the community to build a more creative environment for community and economic development. It is focused on the “four T’s” of a healthy and vibrant community: Technology, Tolerance, Territory, and Talent. In order to attract/retain economic development, an area must have all four T’s. This pilot project was implemented in the Twin Ports of Superior, Wisconsin, and Duluth, Minnesota.

Community Matters: A Fresh Approach

Pip Farrar and Hopeton LoudonVoting is critical for democracy, yet appears in decline. ‘Community Matters’ responded to concerns about voter apathy and disillusionment towards upcoming municipal elections despite contentious issues, by bringing candidates and constituents together to explore a new approach to decision-making and local governance. Presenters will describe the project’s design, methods, implementation in 4 rural communities, and evaluation. They will discuss the findings and offer recommendations for adapting the project for use with other populations and communities.

Applying a Values-Based Planning Model to Achieve Community Goals Utilizing Living Resources and Appropriate Training: Highlighting Three Community Development Initiatives

Rick Block, Heifer International; Duane Guina, Earthcare Connections; Anita Verlangen, Core Neighborhood Youth Co-opTo help communities achieve their goals, Heifer International works with people using a participatory, values-based planning model to envision, plan, and implement their community project. The session will profile stories of community development initiatives in Saskatchewan that share the process and outcomes of applying this model. Heifer International is a non-profit organization whose mission is to work in partnership with grassroots communities and intermediary organizations to achieve long-term solutions to poverty, hunger, and environmental degradation.

12:15 PM - 1:30 PM

Lunch with Action Network Discussion

A great way to meet people with similar interests, we will provide lunch and you can provide the agenda. This time has been devoted to CDS Action Network discussions, developed around an array of different topics. All attendees are encouraged to join these discussions, held in a roundtable format. Prior to the start of the luncheon, Dr. William Albritton, Dean of the College of Medicine of the University of Saskatchewan will address the attendees. Special thanks to the College of Medicine for being a 'Fund the Future' Sponsor.

1:30 PM - 3:00 PM

Workshop Session

Interactive Poverty Awareness

The workshop is based on a monopoly style game. Participants are assigned roles, and experience the realities of people living in poverty. Roles are based on the real

experiences of people living on social assistance. The goals of the workshop are to assist participants to understand the realities of living in poverty, discuss policy solutions and get involved with social change efforts.

3:30 PM - 5:00 PM

Project Sessions

The Community Networking Coalition, Prince Albert's Advantage

Reg Beardsworth, Director of Community Programs, Co-op Health; Delphine Melchert, Community School Coordinator, Dori Gaudet, Acquired Brain Injury Team Leader
CNC is a unique communication, planning, coordination and support base representing over 40 Community Agencies relating to challenges of understanding roles, keeping informed, and collaborating to share resources to improve quality of life in Prince Albert. We influence involvement and participation with local government, facilitate community development training, increase participation in community building and enhances leadership capacity. Participants will take home ideas on developing similar outcomes in their communities.

Earth, Wind, and Fire: Preparing for Bio-Energy Opportunities in Wisconsin

Peter Kling, Andrew Dane
The overall goal of the EWF project is to provide communities in Wisconsin with the tools they need to analyze bio-energy opportunities and to ensure that development that does occur is environmentally sustainable and maximizes local economic benefits. Target audiences include local elected officials, conservationists, economic developers, rural landowners, farmers, and the general public. Anticipated short term results include increased awareness and understanding of how to balance bio-energy development with environmental concerns; and increased knowledge of strategies used to maximize local economic benefits. Anticipated medium-term outcomes include improved decision-making capacity of regional leaders to pro-actively address bio-energy related development in western and northern Wisconsin.

Good Food Junction Co-operative Grocery Store: The Challenge of Member Engagement in an Inner-city Consumer Co-operative

Janice Sanford Beck, Tammy Clarke
This presentation will focus on the importance of member engagement in an emerging inner-city co-operative grocery store, the challenges to such engagement, and the innovative strategies designed to address these challenges. We aim to foster a sharing of ideas among community development practitioners and scholars in order to strengthen our understanding of how community-based co-operatives can better serve marginalized communities, empowering residents both as consumers and as citizens.

5:30 PM - 9:30 PM

Local Color Dinner

Join us Monday evening at the local color dinner hosted by the local host committee at the Western Development Museum. This location will allow you to explore the foundation of Saskatoon's community all the while enjoying a 'home cooked meal'. After dinner, delegates will embrace the rhythm and music of Regina based performers, *Drumapalooza*. Drumming is a unifying force and a natural community builder. Delegates will be invited to wrap up the evening by participating in a drumming circle.

June 24

7:30 AM - 8:30 AM

Breakfast with Committee Meetings

Use this time over a morning meal to meet with your fellow committee members and tackle some committee work. Not on a committee? Join one! The CDS has a variety of committees that are sure to appeal to everyone. Committee sign up sheets will be available for those who are interested.

8:30 AM - 10:30 AM

Workshop Session

Social Inclusion and Community Empowerment: How Would You Do It?

Brenden Reimer, Canadian Community Economic Development Network

Designed as a participatory learning tool as part of a 2-year research project by the Canadian CED Network, this workshop will be built around an exercise in which participants will be given one of many characters that make up our communities and, in smaller groups, will be tasked with coming up with a plan of action toward revitalizing their neighbourhood or city using the lens and goal of "social inclusion." Group discussion will follow this exercise in order to explore people's experience and learning.

Community Economic Development, Social Economy, and Social Enterprises

Brendan Reimer, The Canadian Community Economic Development Network (CCEDNet) is a national charity and non-profit corporation established in 1999 to support the work of community economic development organizations across Canada to create economic opportunities and enhance social conditions in their communities. The Network has grown to over 500 member organizations in every province and territory, many of them being associations and networks themselves. There are now over 3,000 organizations and practitioners engaged in using the Network as a resource to their work.

11:00 AM - 5:00 PM

Mobile Learning Workshop

Community Development and Justice

In this session we will look at program in Saskatoon that deals with empowering youth. Restorative justice approaches crime as an injury or wrong done to another person rather than solely as a matter of breaking the law or offending against the state. The word "restorative" recognizes that the goal is to restore relationships, rather than simply to determine guilt - but this means more than putting things back the way they were if the relationship was damaged in the first place. As part of the youth system we will visit the Core Neighborhood Youth Co-op and the White Buffalo Youth Lodge. Core Neighbourhood Youth Coop (CNYC) strives to empower at-risk youth by providing them with innovative skill training, part time employment, and cultural and recreational opportunities. The White Buffalo Youth Lodge believes children and youth need special support to overcome disadvantages, where they exist. Earning their trust and friendship first, gives us a chance to then offer encouragement, direction and counselling.

5:30 PM - 11:00 PM

Annual Awards Banquet

Join us for an evening of entertainment and recognition. The night will begin with a cocktail reception and the final bidding on the annual silent auction with the proceeds to benefit the CDS Endowment. Following a dinner of local cuisine, the CDS Awards Committee will recognize the achievements of this year's annual award recipients. The evening will wrap up with Saskatoon's own, Neil Meckelborg. Neil has been a familiar face in Saskatoon's entertainment community since the early 1980's. He's played with several groups including Saskatoon's May Run and A&M Recording group "Line-Up in Paris". Currently, Neil is working independently as a solo performer. Be sure to stay around for an evening of diverse music and dance.

June 25

8:00 AM - 9:00 AM

CDS Annual Business Meeting and Breakfast

All are welcome...you don't have to be a member of the CDS to attend this breakfast meeting. Join us to hear reports on the activities of the different organizational committees and to hear the official Presidential address from the incoming CDS President, Connie Loden. Also at this breakfast, the CDS will recognize its outgoing board member for their years of service.

9:00 AM - 11:30 AM

Learning Stations/Roundtables

Your Voice Counts: Adding Visibility and Momentum to CDS

Mary Simon Leuci, Anne Silvis, Doris Littrell

As CDS launches its 40th Anniversary Roots and Wings Campaign, we will engage in high-energy visionary and reflective dialogue around what CDS means to you, what difference it has made in your careers, what you like about CDS. We want to hear your ideas and feedback for promotion, communication and ways to reach and engage others in Roots and Wings. Results will be used for further development and rollout of the campaign.

Community Development Programs and Professional Development Offerings: Existing Programs and Future Opportunities

Mary Emery

This panel discussion will focus on the current state of Community Development Academic Programs and Professional Development Offerings. Panelists will highlight their program strengths and the audience will be invited to participate in a discussion on how CDS can strengthen educational opportunities for students and professionals in the field. Participants will learn about existing programs and develop recommendations for future interactions across programs.

Building Community Engagement in the Economic Development Process

Nancy Bowen

In a rural county with county, city and villages vying for economic development projects,

a county-wide advisory group works to provide the collaborative process and the glue that keeps everyone working together, in the same direction. The Economic Development Advisory Group connects the dots between stakeholders, provides guidance and input on the performance of the OSU Educator, and promotes funding and operation of the economic development program. This presentation will describe the Advisory Group approach, strategies and specific examples of successful collaborative efforts.

One Voice Can Make a Difference

Roberta Fehr, Equal Justice for All

It is hard to fathom that one voice can be heard in a crowd especially when you live in poverty. CBO's provide a great service to the most vulnerable ones in our community and help lobby to make changes. And to not let us be heard on a regular basis is down right criminal. We need to take back our communities from the governments who do not reflect the voice of all the people.

11:30 AM - 12:30 PM

Seeking Community in Chaotic Times, Paul Born

We live in a turbulent but hopeful world. Increasingly people are connecting with each other in meaningful ways and working together to improve our communities. This engagement increases our sense of common purpose and is enabling citizens to address issues of inequality, identity and the crippling fear experienced by so many. In this uplifting and often humorous talk Paul will share his many stories of collaboration and community renewal and also lead us in a reflection about the role of belonging and contribution in our lives. Paul Borne is the Co Founder and President of Tamarack an Institute for Community Engagement. He has spent his life building community. For more information on Paul, go to the Special Events tab.

12:30 PM - 1:30 PM

Closing Luncheon

Immediately following the closing plenary by Paul Born, the conference will close with a luncheon for all to enjoy. This event will include an invitation to the 2009 conference which will celebrate the Society's 40th year as an organization.

Executive CFS Conference Report

I. Conference

A.1. Conference Name:

Canadian Federation of Students 27th Annual National General Meeting

A.2. Attended By:

Nicole Kenney, Josie Steeves, Brea Lowenburger, Shannon Dyck, Jeremy Ring

A.3. Date and Location of Conference

May 22-25, 2008

Ottawa, Ontario

II. Overview

A. Conference Information

A.1. Conference Theme or Purpose:

The CFS Annual National General meeting is the first general meeting members of the USSU Executive 2008/09 has attended. Locals conduct business for the organization as a whole, with each local counting as one vote. This conference was includes more in depth analysis of current procedures and policies. There are also forums to attend to discuss future business of the organization.

A.2. Conference Budget:

Accommodations, Transportation, Registration, Per Diems(\$): \$5750.00

B. Conference Format

B.1. Conference Itinerary:

There were many meetings to attend including: subcommittee meetings, opening and closing plenary sessions, panels, caucus meetings, provincial component meetings, seminars, and guest speakers.

Itinerary is attached.

C. Benefits and Recommendations

C.1. The benefits according to the executive portfolio's:

President:

This year is going to be a big one in regards to the CFS. As President I am charged with the task of overseeing all USSU affairs, and considering the history with the CFS, the upcoming referendum greatly affects me in my portfolio. The SGM provided me with the opportunity to understand the inner workings of the CFS in preparation for the referendum.

Furthermore, this conference was a great venue to get to know the Executive, as well as the University of Regina Students' Union, and other SUs/SAs around the country. It is my job to liaise with other SUs/SAs, and this allowed me to meet a large number in a short amount of time. This is beneficial for my job as I am able to figure out best practices, as well as develop new ideas as to what we can do at the USSU.

VP External Affairs:

Attending this conference allowed me to expand my knowledge around post-secondary issues, as well as taking other student union practices into consideration. Not only were many of the sessions useful for VP External Affairs, but also some sessions directly involved the work of the USSU and the CFS-SK component.

VP Student Issues:

- learned about what the CFS is, what they stand for, what campaigns and actions they are working on, how the organization is run
- discovered how the CFS is relevant to the USSU and its members, how it affects the USSU, which of its services are active at the U of S
- learned about Robert's Rules of Order
- got to know the USSU executive better
- discovered that many of the CFS campaigns fall under the VP Student Issues portfolio

VP Operations and Finance:

This conference provided an adequate amount of knowledge to my portfolio, most importantly as it relates to the development of a detailed budget. Sitting through the budget discussion was definitely interesting. The rest of the conference was pretty lack luster, other than impromptu discussions from other VP's as it relates to campus clubs and their budgets.

VP Academic Affairs:

Although the topics and issues discussed at the CFS Conference weren't as pertinent to my portfolio as some of the other Exec members, I gained invaluable insight into the organization. As prospective members of the CFS, I believe that all Exec members should have an understanding of the organization and its services. Since interpreting, applying, and revising academic policies for student grievances is one of my chief portfolio

duties as VP Academic, I acquired new skills and knowledge by participating in the Conference Policy Meetings. The first-hand information I acquired warranted my attendance at the Conference.

C.2 The benefits of the conference to students:

President:

One of the sessions that was extremely helpful was the one conducted on Codes of Conduct. I sit on the drafting committee for our Standard of Student Conduct, and so seeing what has happened on other campuses allows me to pinpoint what needs to be included and not included in ours. There has been significant problems on other campuses across Canada with their Codes, and I would like to see a different story on our campus.

VP External Affairs:

In addition to my VP External Affairs position, I was also appointed the Provincial Chair for the CFS-SK component. This position will allow me to become better acquainted with the CFS, CFS services and post-secondary education issues in general. I will be collaborating with the U of S Grad Students Association, University of Regina Student's Union and First Nations University in Regina to work on provincial campaigns relative to Saskatchewan students.

VP Student Issues:

- met many executive members from across Canada: allowed us to discuss what is happening at other institutes
- connected with the other prairie institutes that are facing similar problems or are trying to achieve similar goals
- learned about issues that students are facing at a federal level
- learned about external issues that are relevant to students

VP Operations and Finance:

The greatest benefit of this conference was the networking. I gathered a lot of information to how other student unions do their executive budgets, how they interact with campus clubs, how well their businesses do, and additional information as it relates to our portfolio.

VP Academic Affairs:

My portfolio deals primarily with academic affairs, however as an Exec member I represent all undergraduate students; thus, participating in various Caucuses, attending presentations, and the learning I experienced through diverse discussions at the Conference will be beneficial in relating to individuals and groups at the U of S.

C.3. Recommendations:

VP External Affairs:

I would recommend this conference for the next Vice President External Affairs to attend, at least until the next referendum for full membership is held. The conference was useful in order to fully understand this position and also become more acquainted with students across Canada to learn from their successes and failures.

VP Operations and Finance:

I would strongly recommend that the Executive take this trip if the USSU continues to be a prospective member. While at a lot of times it was very boring, the networking proved invaluable and a great time with students going through the same problems on their campuses.

VP Academic Affairs:

The working relationships I established at this Conference with student leaders from across the country will be extremely helpful in addressing various issues and initiatives throughout my year in office. The first-hand information I acquired warranted my attendance at the Conference

Executive Conference Report

I. Conference

- A.1. Conference Name: The Canadian Roundtable on Academic Materials (CRAM)
- A.2. Attended by: Brea Lowenberger, Vice-President (Academic Affairs)

II. Overview

A. Conference Information

- A.1. Conference theme or purpose:

“The Canadian Roundtable on Academic Materials is a group formed out of a historic meeting in November 2007 initiated by the University of Alberta Student Union and Bookstore. “

The Goals:

- to meet as a group to discuss issues, and seek solutions regarding the state of academic materials across the country
 - to open a dialogue, and perhaps reach some understanding, between stakeholders in our industry that will enable us to mitigate some of the issues (legislation, PIR groups, etc) that have taken place south of the border
 - the ongoing goals will be to continue an ongoing open communication and also include representatives from other key stakeholders: Librarians and faculty
 - to maintain an ongoing communication
- A.2. Conference budget:
 - Covered by the University of Saskatchewan Bookstore

B. Conference Format

- B.1. Conference itinerary:
 - See attached File B.1. & B.2.xls
- B.2. Sessions attended:
 - See attached File B.1. & B.2.xls

C. Benefit

C.1. The benefit of this conference to my portfolio is:

- the cost-effectiveness of textbooks and academic materials was one of my major campaign goals
- it is an academic issue pertinent to all students, but one that most students feel they have little or no control over
- the conference provided me with the opportunity to discuss both local and national solutions

C.2. The benefit of this conference to students is:

-the establishment of a “Key Principles” document that will be used to put stakeholder’s ideas into action. CRAM will focus on nine principles that will benefit students:

1. Academic materials must be a high quality and offer reasonable value to students.
2. Academic Community Members are the ultimate decision makers for selecting academic materials.
3. Academic Community Members should consider the cost for students when selecting course materials, and should explore and utilize the most cost-effective forms of delivery.
4. Publishers and other supply chain providers should, where feasible, utilize the most cost-effective technologies for delivering academic materials.
5. Strive for a clear balance in copyright legislation between owner and user rights that promotes the sharing of ideas.
6. Encourage academic community members to fully and clearly understand the legal implications of copyright-related agreements, so that Fair Dealing can be fully exercised at the campus level.
7. The academic materials delivery processes at each participating school should incorporate joint Bookstore, Student, Academic Community Members and Library committees that foster communication, promote enhanced relationships, and facilitate the sharing of ideas and concerns.
8. Establish monitoring and feedback mechanisms in order to measure and enhance the quality, affordability, and accessibility of academic materials.
9. Advance the cost-effectiveness and affordability of academic materials through the development of:

- a. Advocacy strategies and tools that can be utilized at the campus level to promote enhanced awareness of the problems and the solutions.
- b. Advocacy strategies and plans at the national level that focus on presenting a concerted and unified position in relation to matters concerning academic materials.
- c. Communication with other national entities in the sphere of post-secondary education, including but not limited to the Association of Universities & Colleges of Canada (AUCC), the Canadian Association of University Teachers (CAUT), the Canadian Association of Research Libraries (CARL) and Campus Stores Canada (CSC).

These nine Principles are discussed extensively in the attached “CRAM Principles – Draft Final” document.

III. Recommendation

The Canadian Roundtable on Academic Materials receives my highest possible recommendation. The success of tackling the rising costs of textbooks and academic materials is dependent on the continuity of VP Academic’s dedication to the project at a local and national level.

Executive Conference Report

I. Conference

- A.1. Conference Name: The Student Edge Conference
- A.2. Attended by: Shannon Dyck, Brea Lowenberger, Josie Steeves

II. Overview

A. Conference Information

A.1. Conference theme or purpose:
“**edge** is about developing the skills and capacity to make a difference over the upcoming year. **edge** will focus on providing a learning experience to help you strengthen the core fundamental operating system of your organization. We believe that in order to be successful in any type of external and internal advocacy and lobbying it is critical to have in place a strong internal team and connection to your student membership. This conference will focus on developing the internal capacities necessary to creating the conditions for success. **edge** is about learning from each other, gaining some insight into best practices across the country, and testing your big ideas out with your peers. The combination of learning opportunities, skill building and practicing new models of operating as a group will be practiced over the conference through the use of open space technology, world café and interactive learning sessions.”

Specifically **edge** is designed to offer:

engagement: Techniques to engage student membership, solicit feedback, set the direction of the organization and involve more people in your critical decision making processes.

dialogue: The tools necessary to conduct meaningful dialogue with your stakeholders about issues that really matter to them and how to ensure this feedback has an effect on how you and your team operates.

growth: The opportunity to meet new people, be exposed to ideas, experience new patterns of thinking and to experiment with ways to transform and shift individual and organizational perspectives.

education: Practical, skills based learning sessions with talented and knowledgeable individuals on a variety of subject areas important to the organizations day to day operations such as policy development, media relations, and event planning.

- A.2. Conference budget:
- Registration: $\$430 \times 3 = \1290
 - Flights: = $\$2313.82$

-Accommodations: \$433.65
-Per Diems: (\$60 x 6 days) x 3 exec = \$1080
Total Budget: \$5117.47

B. Conference Format

B.1. Conference itinerary:

B.2. Sessions attended:

Development Sessions:

1. Using Real Conversations to Deal with Conflict – Craig Kennedy: Josie Steeves, Brea Lowenberger
2. Community Relations – Mary Somers: Shannon Dyck
3. Media Relations – Jim Vibert: Josie Steeves
4. Closer to the Student – Carman: Shannon Dyck, Brea Lowenberger
5. Labels, Publicists, Bands, Agencies and Promoters: their relationship to one another, and what you need to know to give your event the best chance of success – Chris McCluskey: Shannon Dyck
6. Web 3.0 – Ryan Deschamp: Josie Steeves, Brea Lowenberger
7. Strength is in Numbers, and the Good Guys Need Numbers: planning a path from campus to higher-level political participation – Christ McCluskey: Josie Steeves, Brea Lowenberger
8. The Perfect Storm 3.0 – Mark Lasanowski: Shannon Dyck
9. Campus Sustainability – Rachel Caroline Derrah and Sophia Horwitz: Shannon Dyck, Josie Steeves
10. The Five Steps to Decision Making – Sera Thompson: Brea Lowenberger

Open Sessions:

Housing: Shannon Dyck
Sustainability: Shannon Dyck
Western Edge Conference: Shannon Dyck, Josie Steeves
Events: Shannon Dyck
Transition: Josie Steeves
Executive Structure: Josie Steeves
Staff – Exec Relations: Josie Steeves
Green Marketing: Josie Steeves
Textbooks and Academic Materials: Brea Lowenberger
Lobbying: Brea Lowenberger
Effective Leadership: Brea Lowenberger
Student Engagement: Brea Lowenberger

Exec Role Meeting:

VP Internal, VP Events, VP Student Issues: Shannon Dyck
VP Academic: Brea Lowenberger

President: Josie Steeves

Other:

World Café: Shannon Dyck, Brea Lowenberger, Josie Steeves

D250 – presentation on Democracy: Shannon Dyck, Brea Lowenberger, Josie Steeves

Tour of Legislature – Province House: Shannon Dyck, Brea Lowenberger, Josie Steeves

Socials:

Meet and Greet: Shannon Dyck, Brea Lowenberger, Josie Steeves

Studentcare Banquet: Shannon Dyck, Brea Lowenberger, Josie Steeves

StudentWise Harbour Social: Shannon Dyck, Brea Lowenberger, Josie Steeves

Closing Banquet at Shore Club: Shannon Dyck, Brea Lowenberger, Josie Steeves

C. Benefit

C.1. The benefit of this conference to my portfolio is:

C.1. VP Student Issues:

- found out what interests students, how to engage them, and found out what campaigns and initiatives are most successful
- learn what other students' union are looking into and what their goals are for the year
- discussed ways to battle student apathy and indifference
- residencies and housing: discussed the problems other institutes are facing and found out what they are doing to address them
- Sustainability: discussed what the USSU and the U of S is doing with regards to sustainability, looked for feedback on how to improve, discussed how other universities and students' unions are going greener

C.1. VP Academic:

- had the chance to get to know and set goals with the other two Exec members in a unique setting
- had the opportunity to network with other student leaders and derive information and ideas specific to my goals and initiatives as VP Academic
- hosted a session educating and eliciting ideas from other student associations on tackling the rising costs of textbooks and academic materials
- learned about the academic advising structures, types of exam scheduling, teaching evaluations, Ombuds Offices, and other academic initiatives at various PSE's that can be used to enhance those at the U of S
- the lobbying tactics, information on policies, leadership skills, and tips for engaging students acquired at this conference are an invaluable asset to my year in office

C.1. President:

This conference was a great way to start off the year. Not only was it a great way to network with different kinds of SUs/SAs, it provided an excellent venue for the three executive members to get to know each other in a different setting.

In regards to my job, this conference provided me with many new ideas of initiatives, as well as information that I can apply to things already being done at our SU. Student engagement is a key issue that our executive is fighting this year. It is no surprise that this is an issue on many other campuses, but we were able to converse and find out what is being done in those places. Hopefully we will be able to implement some of those ideas here at the USSU.

One of the biggest things that I took away from this conference was the importance of transition. We do a fairly poor job of transitioning executive each year, which leads to a less effective Executive as much more time is spent on learning their roles by themselves. Other SUs/SAs have a structured transition process that I would like to implement here. I am in the process of getting some transition documents from those other SUs/SAs and drafting something for us.

I also took away some ideas regarding how USC is run. There are things that we could do differently, to give MSCs the tools that they need to be as effective as possible. Furthermore, I felt that more of the issues that the USSU works on need to go through USC for approval. This is how it is done in many other SUs/SAs, and is how we are supposed to be doing it according to our Constitution and Bylaws.

It was also helpful to talk to the Presidents one on one. Some of them are returning and had great advice on how to deal with specific problems, as well as general advice. As I am new to my role as President, these conversations were invaluable.

The importance of having thorough policy was also something I learned at Edge. Policy is a great tool to facilitate a positive and effective working environment, and I plan on looking more into this in the future.

C.2. The benefit of this conference to students is:

having an informed, prepared, and educated Executive working for them. This ensures that the most is made out of the year. Much of what we learned at this conference would have taken us months to accumulate on our own, and a lot we would have never learned. As you can see from the benefits to our individual portfolios, this conference is going to make us more effective in our jobs every day. We now have a better understanding of SUs/SAs in general, and this helps us to plan our goals and execute those plans.

III. Recommendation

Shannon Dyck, Brea Lowenberger, Josie Steeves all HIGHLY recommend the ENTIRE next Executive to attend this conference if it is available. If it is not put on next summer, they should consider developing a very similar conference to put on themselves. It was an invaluable experience... and the more you put into it, the more you got out (ten-fold!)

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education: Practical, skills based learning sessions with talented and knowledgeable individuals on a variety of subject areas important to the organizations day to day operations such as policy development, media relations, and event planning.

- A.2. Conference budget:
- Registration: $\$430 \times 3 = \1290
 - Flights (estimate): $\$850 \times 3 = \2550

-Accommodations: \$583.92
-Per Diems: (\$60 x 6 days) x 3 exec = \$1080
Total Budget: \$5503.92

B. Conference Format

B.1. Conference itinerary:

B.2. Sessions attended:

Development Sessions:

1. Using Real Conversations to Deal with Conflict – Craig Kennedy: Josie Steeves, Brea Lowenberger
2. Community Relations – Mary Somers: Shannon Dyck
3. Media Relations – Jim Vibert: Josie Steeves
4. Closer to the Student – Carman: Shannon Dyck, Brea Lowenberger
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Executive Committee

Minutes for Wednesday August 27, 2008

Present: Jeremy Ring, Josie Steeves, Brea Lowenberger, Shannon Dyck,
Caroline Cottrell

1. Call to Order

The meeting was called to order at 9:19 a.m.

2. Call for Quorum

Quorum was present

3. Roundtables

GM Cottrell

- Purging the Archives x5
- Daycare Board Meeting
- Dealing with daycare issues
- Admin Team Meeting
- HR Policy revision meeting
- Communications Meeting
- Various Welcome Week meetings
- Conference Planning meeting
- Place Riel Steering Committee Meeting
- Various work on Place Riel renovation
- Managers' Meeting
- Mentor Meeting
- Head Lease Negotiations
- Insurance issues
- Various hiring and other HR matters
- Benefits Meeting

VP Ring

- Ratification input
- Admin Team
- SummerCon presentation work
- Student Health Plan survey
- BOCP Website work
- Meeting with EBSS RE: LB5Q
- HR Policy Revision
- EDO
- SummerCon food planning
- Meeting with SESS
- BOCP SummerCon planning
- SERM Meeting
- Summer Accountability work

- SummerCon Social
- BOCP SummerCon
- EBSS insurance question
- Francophone games meeting
- Meeting with James Pepler
- Meeting with Wendy and the Sheaf
- BOCP Calendar work
- Place Riel Steering Committee Meeting
- Exec Sponsorship meeting
- Browsers Art meeting
- Exec Meeting
- Meeting with Mike Enge of the EBSS
- August Birthday party
- Internal retail tenants meeting
- Room scheduling meeting
- Tenants proposal meeting
- Meeting with Debra from United Way
- Meeting with Guylaine about Francophone conference

VP Dyck

- Finished Freebox
- Confirmed CFS Sustainability Tour
- started to work on Accountability Report
- Daycare Board meeting
- Admin Team
- Housing meeting with James Pepler
- Read the Ministry of Advanced Education, Employment and Labour Budget 2009-2009
- Researched Housing Stats (kijiji, housing registry, star phoenix)
- Meeting with Margret Asmuss; created a schedule for Green Yourself week and a tentative budget; contacted potential presenters for confirmation
- Housing Committee Meeting
- Centres Meeting
- Student Grievance: Daycare
- Visited Pride Centre
- MoveUS Hike, Bike and Roll Meeting
- Followed up on tasks from the MoveUS Hike, Bike and Roll meeting
- Read revised HR Policies
- created a BOCP Summercon presentation
- SERM meeting
- worked on accountability report
- Interview with Max on Demand about Campus safety issues
- BOCP Summercon
- EDO
- Read documents from Summercon

- Made a Health and Dental Plan Presentation for Parent Orientation
- Read Government Documents (budget 08-09)
- Accountability Report
- Housing Committee meeting

President Steeves

- Worked on USSU Handbook
- Interview with Newstalk Saskatoon
- Admin team
- Planet S Interview
- James Pepler RE: Housing
- Interview with Star Pheonix
- Britney Holderness SIAST KSA President
- Tour of SIAST
- Global Interview
- Board of Governors Orientation
- Newstalk Regina Interview
- Holiday
- Richard Florizone, Liaison Meeting
- SERM
- Summercon
- Holiday
- Place Riel Steering Committee
- Derek Tannis International Students' Office
- Code of Conduct
- Practicing for Orientation Single and Sexy Skit

VP Lowenburger

- Exec Meeting
- Admin Team Meeting-Meeting with student from residence re: Academic Advocacy Office presentation
- VP External's Outreach Presentation
- SERM Meeting
- Academic Advising Meeting with Student Initiatives & Project Coordinator
- BOCP Summercon
- Student (x2)
- Planning Academic Integrity Week
- Planning speakers for DISOrientation
- Planning University Council Orientation & contacting student members of
- University Council
- Campaign goal setting & Semester 1 planning
- Contacted student re: Wilson Center sponsorship
- Working on Accountability Report
- -made changes to Academic Advocacy Support Site

9. U-Tube
Jason Ventnor suggested that the USSU needs a UTube account and a video camera in order to fully utilize current media and technologies. The USSU will need to purchase a video camera. Our UTube offerings will be monitored by Marketing and by Communications to ensure appropriate content.
10. Welcome Week- Orientation
Jason Ventnor will email the full schedule to the Executive of where they need to be and when in order to cover off their commitments.
11. AGM, Senate, UPASS
The Annual General Meeting, Senate Elections and U-Pass
 - a) AGM - Need to start looking at Constitution and Bylaw changes. GM Cottrell noted that she has provided Jason Ventnor with a list of inconsistencies and issues which need resolution but that others need to go through these documents very closely for consistency
 - b) Senate – need to get going on election if there are to be Student Senators for the fall meeting
 - c) UPASS – the USSU needs to begin consultations with the interested parties to ensure that the referendum question is ready and well-phrased, as well as ensuring that the necessary adjustments are made.
12. Blog/Facebook
Scott will brief the Executive on the USSU Blogs. Communications Manager Tony Basset is the administrator for one. An administrator needs to be found for the other.
13. Core Neighbour Youth Co-op
The USSU has been approached for a free table in the tunnel to promote the services of this group during the early part of the school year. This would not normally be done because they are not a campus group but further investigation will take place, including seeing if there are any free tables.
14. Degree Works Steering Committee
VP Lowenberger reported that this committee wants to request funds from the Provost's Committee on Integrated Planning (PCIP) in order to keep the on-line advising initiative moving. VP Lowenberger is not supportive of this but has a much stronger preference for ensuring that the university has sufficient "live" advisors. She will circulate further information.

Adjourned.

Executive Committee
Minutes for Friday August 29, 2008

Present: Jeremy Ring, Josie Steeves, Brea Lowenberger, Shannon Dyck,
Caroline Cottrell

1. Call to Order

The meeting was called to order at 10:07am.

2. Call for Quorum

Quorum was present

3. Sponsorship Request from Royal West

Royal West has asked for USSU sponsorship for their orientation. President Steeves suggested USSU gift cards and the Coordinator, Anne Remail thought this was an excellent idea.

EXEC 39 Move to provide Royal West with 10 - \$10 gift certificates
Steeves/ for their orientation.
Dyck

Carried

4. International Students' Office

The ISO has requested sponsorship from USSU for their refreshment breaks at Welcome '08.

EXEC 40 Move to provide ISO with \$100.00 in sponsorship
Dyck/ for Welcome '08
Steeves

Carried

3. Ratifications

VP Ring presented one ratification for the Saskatchewan Dental Students' Society.

EXEC 41 Moved to ratify Saskatchewan Dental Students'
Ring/ Society.
Lowenberger

Adjourned 10:40

Executive Committee

Minutes for Wednesday September 3, 2008

Present: Jeremy Ring, Josie Steeves, Brea Lowenberger, Shannon Dyck,
Caroline Cottrell

1. Call to Order

The meeting was called to order at 9:35 a.m.

2. Call for Quorum

Quorum was present

3. Roundtables

Because of Orientation/Welcome Week time constraints and because Roundtables were done only four days ago, they will be deferred until next week.

4. Ratifications

EXEC42

Ring/

Kenney

Move to ratify the University of Saskatchewan Biology Club, Golden Key International Honour Society University of Saskatchewan Chapter, Agriculture Students' Society, Education Students' Society Huskie Cheerleading.

Carried

5. Core Neighbourhood Youth

The USSU will adhere to its policy with respect to renting the tables in the Tunnel. Therefore the CNY cannot have tables at no cost during the first two weeks of school.

6. Federal Election

VP Kenney is beginning to make plans for a possible election. She is hoping to have the leaders' debate televised on the big screen at Louis'. President Steeves said she would introduce VP Kenney to the Political Science and Public Administration Students' Association. VP Kenney will also continue to lobby Elections Canada for on-campus polling stations. VP Lowenberger reported that she has had some Ontario student politicians call about a national students' forum. VP Kenney is also going to attempt to contact all the parties and set up an all-candidates debate. The Executive will have a thorough discussion about their plans for lobbying government.

Adjourn at 10:03



PREMIER OF SASKATCHEWAN

**LEGISLATIVE BUILDING
REGINA CANADA S4S 0B3**

November 21, 2007

Hon. Rob Norris
Minister of Advanced Education, Employment and Labour
Minister Responsible for Immigration
Minister Responsible for the Saskatchewan Workers' Compensation Board

Dear Minister:

I want to congratulate you on your appointment as Minister of Advanced Education, Employment and Labour, Minister Responsible for Immigration and Minister Responsible for the Saskatchewan Workers' Compensation Board, and thank you for accepting responsibility for delivering on our Government's plan for *Securing the Future*.

Throughout our proud history as a province, Saskatchewan people have embraced the future with hope and determination. Strengthened by the belief that hope beats fear, generation after generation of Saskatchewan people have worked hard to build a better future for themselves and their children.

On November 7th, 2007, the people of Saskatchewan voted for change and entrusted a new government with responsibility for delivering on the promise of Saskatchewan and serving the people of our great province. Our Government accepts this responsibility with humility and the belief that we must accomplish our goals in a manner which ensures accountability to those who have placed their trust in us. Integrity and accountability will be at the forefront of our dealings as a government, and in your work as a Minister of the Crown.

These thoughts must be in your mind as you take up your duties as Member of the Executive Council and deliver on the priorities of our Government. The purpose of this letter is to outline my expectations of you in your role as Minister.

...2/

We will be working together as a team to meet our Government's commitments, and I encourage you to collaborate with your colleagues and fellow members of Cabinet as you undertake your responsibilities. However there are clear priorities which are to be addressed by you and your Ministries:

In your capacity as Minister of Advanced Education:

- Ensure post-secondary institutions contribute to the goals of building an innovative economy, increasing training and educational seats and keeping tuition affordable for students.
- Establish a Saskatchewan scholarship fund, to be matched by scholarship funding raised by post-secondary institutions.
- Work with post-secondary institutions to create more co-op and applied learning opportunities.
- Develop a long-term provincial initiative between First Nations, post-secondary institutions and industry to increase the number of First Nations workers in the labour force;
- Increase training and employment opportunities for apprentices and review the current journeyman to apprentice ratio in consultation with industry and labour.
- Ensure Saskatchewan is an active participant in inter-provincial Western Canadian partnerships related to labour market development and post-secondary education.

In your capacity as Minister of Labour, establish a fair and balanced labour environment in Saskatchewan that respects the rights of workers and employers by:

- Removing legislated limits on the length of collective bargaining agreements.
- Working with the province's public sector unions to ensure essential services are in place in the event of a strike or labour action.
- Ensuring democratic workplaces by:
 - Requiring secret ballots on any vote to certify a union in a workplace and a 50% plus one result for successful certification; and
 - Ensuring freedom of information in the workplace during any unionization drive, by allowing unions and management the opportunity to fairly communicate with employees.

In your capacity as Minister Responsible for the Saskatchewan Workers' Compensation Board:

- Review the Workers' Compensation Board to ensure that it is responsive to the needs of both workers and employers.

Page 3

This is an exciting time for our province. Through our Government's hard work and your accomplishment of the above-noted objectives, we will deliver on our plan for *Securing the Future* and making Saskatchewan a leader in the New West, Canada and the World.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Brad Wall', with a stylized flourish at the end.

Brad Wall
Premier

Honorable Rob Norris

Minister of Advanced Education, Employment, and Labor

Opening Questions for keeping it real:

What was your main motivation in running for political office?

How, in your capacity as Minister of Advanced Education, Employment, and Labor, do you plan to serve the students of Saskatchewan?

What are your key priorities outlined by Premier Wall dated November 21, 2007?
How has your mandate changed since November?

What three things do out of province students look for in a University?

1. Affordable and Accessible education
2. Quality Housing
3. Solid programming

Affordable and Accessible education

Tuition

- In 1976, the Canadian government signed a UN Declaration committing itself to a progressive elimination of tuition fees for post-secondary education.
- However, with the graduation of the baby boomer generation, combined with inflation, tuition fees in Canada have significantly increased.
- Creating a system of accessible and affordable quality education throughout Saskatchewan requires political will on the provincial level of government. The SK provincial government recognized allowing fees to rise is a political choice and thus fees have been frozen since 2005.
- Other provinces have committed to tuition freezes:
 - Quebec's fees have been frozen for most of the last 40 years.
 - Fees in Manitoba were reduced in 2000 and have been frozen since
 - Fees in BC were frozen from 95-01, with a reduction in 2000.
 - Fees in Alberta were frozen in 2005-2006
- The USSU's VP of Operations and Finance has experienced a 33% increase in tuition (including ancillary fees) from 2002-2003 to 2006-2007 (full time studies).
- Mr. Norris, how did you finance your post-secondary education at the U of S and do you recall such a drastic increase in tuition during your degree?

- Affordable and accessible education brings students into this province and they are more likely to remain once established
- On behalf of the USSU and 18,000 undergraduates, we recommend that all provincial funding for the U of S be contingent upon maintaining the tuition fee freeze, including a moratorium on increasing mandatory ancillary fees.
- The USSU would like to be included in the tuition freeze discussion that will be occurring in August of 2008.

Enrollment

- With a decrease in birth rates over the past decade, resulting in a decline of high school grads, the U of S will be hard pressed to continue recruiting more students.
- The USSU recognizes that future enrollment relies on improved participation rates among Aboriginal peoples in Saskatchewan and other young people facing financial barriers.
- The growing need for PSE in finding meaningful and lasting employment indicates that more SK residents will be seeking higher levels of education. A PSE is the new standard and Saskatchewan universities need to be more competitive in order to thrive.

Student Aid

- According to your mandate proposed by Brad Wall on November 21, 2007: a SK scholarship fund is to be established and matched by scholarship funding raised by post-secondary institutions.
- What is the status of the SK scholarship fund? Is this fund needs based, or merit based?
- The U of S administration examined 12 Canadian Universities and discovered that the U of S is the last in line for government scholarships
- Student aid recipients are forced to live 39% lower than Canada's official poverty line.
- Most students borrow additional funds from private financial institutions and are not allowed to earn more through a job. Working more means getting less from student aid.

Government Funding

- In 1985, Universities received 83% of their funding from government sources, and only 13% from tuition fees.
- By 2005, universities received 64% from government and 24% from tuition fees.

- There is a direct correlation between increased government funding and decreased tuition fees. Decreased tuition also means lower debt for university grads.
- We, at the USSU feel that the responsibility for post-secondary education should be a balance between government, institution and employers, with less financial burden on the individual and families.

Taxes

- Over the past few years, the SK government has posted millions in budget surpluses and cut the PST to an all time low of 5%.
- At the same time, Saskatchewan post-secondary institutions need millions of dollars in maintenance, and baseline funding needs to be restored to the levels of the mid 1980's to attract and retain faculty and provide high quality education.
- A moderate level of taxation affords the services needed for the province to grow and improve.
- We need to invest in post-secondary institutions while our economy is booming in order to prepare for the bust that follows. Our boom is resource based and we are sending our resources out of the province without ensuring future prosperity. Invest in the people. The people this province!

Grad Tax Credit

- Grad tax credits do nothing to address the up-front financial barriers that prevent many students from low-income backgrounds from enrolling in the first place. The tax credits provide relief to students after the expenses of post-secondary education been incurred
- In order to derive any benefit from the Grad tax credits, students and their families must first find the resources to pay for tuition fees and living expenses, and hope that a portion will be refunded sometime in the future (providing they find a way to finance their entire degree)
- Grad tax credits are most likely to benefit those who already have enough money to afford post-secondary education, thus creating a larger gap between the rich and poor demographics in Saskatchewan
- Certain occupations require that you leave Saskatchewan and many students are not eligible for the credit
- Government spending currently allocated to federal tax credits for post secondary education would be better spent on up front needs-based grants
- "Grad tax credits curtains over the real issues and is meant to fool people. I don't need a tax credit when I'm a working engineer, I need relief now so I can put food on the table."
-Jess Butcher, 3rd year electrical engineering

- This is an opportunity for the SK party government to set a better example than the previous government, given that tuition rose 227% since 1990.
- Wouldn't it be great publicity if the SK party undid the damage incurred by the NDP and lowered tuition by 227%? (& then we can be friends! (but until then, if you add my on Facebook, I will NOT accept)

Housing

- It's no secret, that affordable housing is a major issue facing students at the U of S.
- The U of S administration submitted a housing proposal to the Sask Housing Program requesting a 19 million dollar grant. This proposal was rejected because 38 million dollars in allocated to the entire province.
- A second proposal was submitted to the housing task force consisting of Ted Merryman and Bob Pringle in May 2008. The taskforce made reference to the need for additional university housing but indicated no specific way of addressing this need.
- The U of S administration were encouraged to develop a third proposal with Ted Merryman to be completed in October 2008. What is the SK government looking for in this proposal? What do you envision for housing at the U of S?
- How, in your opinion, does available student housing help student's succeed?
- Increasing student housing will maintain the sustainability and competitiveness of the University
- The USSU can supply physical evidence that students are going elsewhere.
- The USSU supports the construction of university housing in communities with a shortage of affordable housing

If there is a housing shortage, why focus on students?

- Increasing student housing will maintain the sustainability and competitiveness of the University
- Frees up other housing for community members
- Students forced to commute have less time and energy to commit to studies
- The SK government is recruiting young people into the province with-out providing them with quality housing

The USSU wishes to thank Mr. Norris for listening to student concerns, and wishes to assure the Minister of our desire to cooperate as fully as possible in future endeavors.

Nicole Kenney

Vice President (External Affairs)

May-August 2008

Summer Accountability Report

General Activities

Office Hours:

Monday to Friday: 8:30 am – 4:30 pm

*Along with various mornings, evenings and weekends as necessary

Daily Activities:

- Email/Telephone correspondence
- Meetings with various professionals and students
- General office work
- Committee work
- Project creation
- CFS planning
- Extensive research on post-secondary issues
- Current events

The VP of External Affairs mandate is to represent the interests of University of Saskatchewan undergraduates, to all levels of government, and create conditions for empowerment. It is my belief that we students need to have an impact on political decisions and influence those who make them.

The U of S is more diverse today than ever, and working with community groups and other movements can help build the capacity of the USSU. I will be exploring the mutual benefit of solidarity work for students and our community partners. It is my goal to help students change the world around them to benefit this present moment and future generations.

Executive Orientation and Staff Retreat

The staff and executive of the USSU met at Candle Lake from May 7-9, 2008. It was a great opportunity for everyone to get to know each other, to learn about the USSU in specific detail, and set our goals for the year. The retreat included a facilitator, team building activities, brainstorming and bonding.

Municipal Government

Municipal government is involved in almost all aspects of our daily lives – from providing public transit, drinking water and electricity, collecting garbage, fixing roads, supporting the arts, educating our children, providing recreation opportunities and protecting our City’s citizens. The city of Saskatoon is divided into ten wards, with one city councilor elected for each ward. The next civil election is scheduled for Oct. 28, 2009.

The best way to affect change is on the local level of government and this avenue has been underutilized by the USSU in the past. I am committed to attending city council bi-weekly on Monday nights and speak to council on matters that pertain to students. City council cannot make any decisions, or take any action, other than during an official meeting of City Council. All meetings are public, and all decisions are made publicly.

Provincial Government

The provincial government allocates funding to the Post Secondary institutions in this province. Rob Norris is the minister responsible for post secondary education in Saskatchewan. I met with Mr. Norris over the summer and I addressed various issues, which are attached in a separate document for your viewing.

Mr. Norris stated that the tuition freeze is to be thawed this year!

Federal Government

Projects that are up and coming include preparing for a federal election. This involves an all candidates forum on campus, and also hosting the leader’s televised debate at Louis. I will also be generating pamphlets for students to compare each party’s platforms. I am advocating for polling booths on campus and I’ve contacted Elections Canada regarding this, am working very hard on this initiative because it will increase student voter turnout.

Alberta Outreach

During my holidays, I visited various student’s unions, student clubs and non-profit lobbying groups to network and broaden my knowledge on issues affecting students in Alberta. Following this outreach, I compiled a list of recommendations and made a formal presentation to the other executive members

Transportation (UPASS)

Transportation was transferred into my portfolio at the USSUs’ AGM in 2007.

The UPASS (Universal Bus Pass) successfully passed (for a two year trial period) in the 2007 referendum on Feb 7th and 8th. The results from this referendum were 4624 (58.89%) votes in favor of UPASS and 3228 (41.11%) votes against UPASS. Students

living outside of the city limits, enrolled exclusively in distance education courses, those living in on-campus housing (Ogle Hall, Voyageur Place Residence, and the Lutheran Theological Seminary), or those holding a disabilities parking pass will be eligible for exemption.

The USSU will facilitate another UPASS referendum in Term 1 of 2008.

Community Involvement

As promised in the 2008 USSU election, I am rekindling the USSU Radio show on CFR 90.5 FM. I went to various training sessions over the summer, and I am ready to host the USSU radio show on Tuesday's at 7 PM (commencing September 9th). Thanks to community radio, students are invited to speak out on real political issues and environmental atrocities that are often overlooked by mainstream media.

External Lobbying Organizations

The VP External is responsible for working with post-secondary lobby groups and applying what is relevant to Saskatchewan students. I must be familiar with all lobbying organizations and recognize the strengths in each.

Canadian Federation of Students (CFS)

From May 24th-May 28th, 2008 all five executive members attended the CFS National General Meeting. We had the opportunity to get a feel a better feel for the organization and their lobbying efforts for the University of Saskatchewan, as well as various campaigns in regards to post-secondary issues. I benefited from attending this conference because it directly affects my portfolio, and allows me to network and collaborate with other student leaders from across Canada.

In addition to my Vice President (External Affairs) position, I was elected as the Saskatchewan Component Chairperson at the AGM in Ottawa. This position allows me to become better acquainted with the CFS, CFS services and post-secondary issues in general. As the chairperson, I coordinate meetings with students from the USSU (Local 17), University of Regina (Local 9), First Nations University of Canada (Local 90), and the U of S Graduate Students' Association (Local 101). These meetings are used to plan strategies to address the student-housing crisis, student voter turnout, and all other provincial campaigns.

I (along with six other U of S undergraduates) attended the CFS Prairie's Skills Training conference in Brandon, MB from July 4-6, 2008. We learned various skills pertaining to media exposure, facilitating meetings, organizing effective campaigns, mobilizing students for political involvement exc.

As prospective members of the CFS, U of S undergraduates may be faced with a decision of another referendum for full membership in Term 2.

Sierra Youth Coalition

The Sierra Youth Coalition (SYC) is a student driven environmental lobbying organization with members in every province. Through my work with SYC, I have fully realized that environmental issues are human behavior problems and students have the ability to change the course of history.

The proposed development of the Tar Sands in Northern Saskatchewan will affect university students in the following ways:

1. The allocation of funding, (\$\$ for education vs. \$\$ for Tar Sands), the government will most likely invest in a profitable endeavor vs. students.
2. Young men and women may decide to skip university (and debt) in order to work in the Tar Sands (and make \$100,000 +), therefore decreasing enrollment #'s
3. Health of water supply, increase incidence of acid rain, quality of air (this affects everybody)
4. Job opportunities following PSE (nearly everyone I know that left for Alberta works in the oil and gas industry)
5. Source of Research Funding- increased bias in favour of oil and gas industry
6. Increased cost of living (even more so than it is now)!! The average range of a single bedroom apartment in Calgary is from \$675.00- 1,100.00

Day-to-Day Activities

May 2008

01/05/08

Orientations

02/05/08

Orientations

03/05/08

CFS AGM, Craik SK

05/05/08

Cleaning and organizing office
City Council Meeting

06/05/08

Cleaning and organizing office

07/05/08-09/05/08

USSU Retreat, Candle Lake

12/05/08

Executive Meeting

13/05/08

Admin Team Meeting
CFCR Training
Meeting with Student-care
Grocery Store Surveys

14/05/08

15/05/08

Communications meeting
Meeting with Peter Prebble (Green Energy)

16/05/08

International Activities Committee Meeting (IACC)

19/05/08- Victoria Day

20/05/08

Executive Meeting

21/05/08-26/05/08

CFS Conference- Ottawa

27/05/08

EDO (Question Period)

28/05/08

Meeting with Richard Florizone

29/05/08

Holiday

30/05/08

CFS Provincial component networking
Reading Post-Secondary Education Accessibility and Affordability Review
(Interim Report), as well as the CFS submission to the report.

31/05/08

USC Orientation
Reading Post-Secondary Education Accessibility and Affordability Review
(Interim Report), as well as the CFS submission to the report.

June 2008

02/06/08

CFS research
Student Code of Conduct
Sask Power Research

03/06/08

Lunch with Bob Ferguson
Planning with Marketing Manager

04/06/08

City hall meeting- Greenhouse Gas and Management plan

05/06/08

Class & Lab

06/06/08

Class & Lab
U-Pass Meeting

09/06/08

Class & Lab
Grad student meeting
Letter to City council (Condo conversions policy)
City Council meeting

10/06/08

Class & Lab
Executive Committee
Admin Team
Tar Sands/ Acid Rain Community Lecture

11/06/08

Class & Lab
CFS meeting planning
Peak Oil Community Lecture

12/06/08

Energy Awareness Workshop
Class & Lab

13/06/08

Class & Lab midterm
Meeting with past Student Issues board member

16/06/08

Class & Lab
Executive committee
CFCR Training
Drafted letter to invite MLA's, MP's, City Councilors

17/06/08

EDO
Coffee with Media arts students

18/06/08

Move US meeting
Class & Lab
Employee Appreciation Picnic
USC
Meeting with member(s) of USC, post-council
Saks Party research
Skills Training Organizing

19/06/08

Class & Lab
SK Party Picnic

Meeting with STM Student
Meeting with Commerce Student
Organizing computer data
Skills Training Organizing

20/06/08

Class & Lab
UBC Conference Application

21/06/08

Nutana Community Garden meeting

22/06/08

CFS-SK Provincial Component meeting (Regina)

23/06/08

Class & Lab Final
City Council meeting

24/06/08

Class
Meeting with Victim Advocate
CFS meeting minutes from June 22

25/06/08

Volunteering at Pride Center
Volunteering at Victim Advocate

26/06/08

Class final
Executive meeting
Mentorship meeting

27/06/08

Holiday

July 2008

01/07/08

Canada Day, Handed out Ally pins at Diefenbaker Park

02/07/08

Reviewing past External Affairs projects and campaigns

03/07/08

Reviewing past External Affairs projects and campaigns
Organizing logistics for Prairie's Skills Conference

04/07/08

Prairies Skills Conference, Brandon MB

05/07/08

Prairies Skills Conference, Brandon MB
CFS-SK Provincial component meeting

06/07/08

Prairies Skills Conference, Brandon MB

07/07/08

Revised Sheaf submission
Meeting with GM
Meeting with Victim Advocate and Pride Center coordinator
Meeting with student
Phone meeting with past URSU president
Addressed various UPASS concerns

08/07/08

Admin team
Roundtable
Sustainability meeting
Mentorship meeting
Community Conference Planning

09/07/08- Holiday

-Meeting with GSA VP External

10/07/08- Holiday

11/07/08- Holiday

14/07/08- Sick

15/07/08

Researching Alberta student's unions for outreach
Communications meeting
Addressing UPASS concerns
Confirming meeting with Rob Norris
CASA Research

16/07/08

Mentorship meeting

Executive meeting
Conversation with CASA
Conversation with CFS

17/07/08

Mini exec
I Cal training
Outreach proposal
Meeting with GSA VP External

18/07/08

Discussion with James Cook- housing proposals to government
Discussion with Martinaz Gonzalaz-international students, changes to immigration policy, Government scholarships
Meeting with GSA VP External
Researching for meeting with Mr. Norris

21/07/08

Executive Committee
Mentorship
Documenting research for meeting with Mr. Norris

22/07/08

Meeting with Rob Norris, Regina
Met with SYC Prairie's Organizer
Met with URSU President

23/07/08

University of Calgary Student's Union
SAIT Tour

24/07/08

Holiday- volunteering at Calgary Folk Fest

25/07/08

Holiday- volunteering at Calgary Folk Fest
Met up with Alex Judd- VP Op Fin from USCU

26/07/08

Holiday- volunteering at Calgary Folk Fest

27/07/08

Holiday- volunteering at Calgary Folk Fest

28/07/08

Holiday

29/07/08

Greenpeace Headquarters
Canadian Youth Climate Coalition

30/07/08

U of A Student's Union
Alberta Public Interest Group
Free the Children NGO
U of A Campus Greenpeace
ECO's center
Sexual Assault Center
Meeting with Larry Pratt, U of A Political Studies Prof

31/07/08

Return from Alberta Outreach

August 2008

01/08/08

Compiling research from Alberta Outreach

05/08/08

Sick- working from home on "Keepers of the Water" conference and Tar Sands bike tour proposal

06/08/08

½ day sick
Executive meeting

07/08/08

Conversation on Tar Sands with Minister of the Environment (Nancy Heppner)
Meeting with student
CFS SK meeting
Reviewing policies
Revised sheaf article

08/08/08

Meeting with Aboriginal Student's Center
Meeting with student
Rooted gardening
Meeting with VP Student Issues
Addressing UPASS concerns

09/08/08 (Saturday)

Finishing up Alberta Outreach report
Meeting with Farmer's Market vendors about "Local Day" in the Bowl

10/08/08

Letter to City Council

11/08/08

Meeting with We Are Many Festival organizers
Executive meeting
City Council
Meeting with Medicine student

12/08/08

USSU Website Architecture

13/08/08

Meeting with VP External of Grad Student's Association
Contacted Elections Canada about polling stations
Reading Elections Act
Contacting city councilors for lunch meetings
Tar Sands research

14/08/08

Meeting with VP Academic Affairs- Academic Materials, Copyright reform
Meeting with Academic Advocacy Officer- University policies
Meeting with College of Medicine president
Hike Bike n Roll Meeting
Golf Tournament social

15/08/08

Meeting with Victim Advocate
Organizing for Canada's Next Greatest Prime Minister
Picture for Sheaf

18/08/08

Outreach presentation
Executive committee
CFCR Training

19/08/08

Mentorship Meeting
Admin Team
Meeting with Marketing Manager
Meeting with GSA VP External

20/08/08

½ day ADO
Reviewing HR Policy

21/08/08

Volunteering at Pride Center
Lunch with SYC Coordinator
Working on Accountability
Contacted University Government Relations

22/08/08

EDO
Volunteering at WE ARE MANY Festival

23/08/08

BOCP
Volunteering at WE ARE MANY Festival

24/08/08

Volunteering at `WE ARE MANY Festival

25/08/08-29/08/08

Holidays (Harvest time!)

Jeremy Ring: VP Operations & Finance

Summer Accountability

General Activities

Office Hours:

Monday to Friday: 8:30 am – 4:30 pm

*Along with various evenings and weekends as necessary

Daily Activities:

- Responding to emails & telephone calls
- Signing Cheques
- Verifying Visa expenditures
- Meetings with campus clubs
- Executive Committee
- General Office organizing
- Project creation
- Input of Campus Groups ratification information
- Approval of money transfers
- Meetings with Administrative staff as required
- Insurance needs for Group Events

Portfolio Duties:

Over the summer, the majority of my time was spent re-familiarizing myself with the functions of the VP Operations & Finance. This included frequent, impromptu meetings with operation specific staff, including our Controller Amanda Mitchell, Facilities & Operations Manager Freda Salikin, and our General Manager Caroline Cottrell. Within these meetings arose plans for a more efficient communication between our Governance and Administrative wings of the organization. From Amanda Mitchell, we found that weekly “mentor” meetings should take place to discuss our investments, our budgets, and the moving of money from one account to another. From Freda Salikin, it was important to gather information about the real ‘meat & potatoes’ of Louis’ and Browsers, along with our additional operations. It was also important to meet about the different retail spaces in Lower Place Riel and familiarize myself with those contracts. From Caroline Cottrell, we worked extremely hard on accelerating the Place Riel Expansion project, aiming for a Board 2 approval in December 2008, with an eventual ground breaking in February. Given that the USSU offices would need to be moved, Freda, Stephanie and I sat down to develop a plan for the move.

While the Operations & Finance interacts extensively with our administrative staff over the summer, I additionally had numerous questions from Campus Groups about ratification, insurance, meeting rooms, and funding. Apart from these questions, there was a lot of interest from Campus Groups to have the USSU become more of a hub of information for these groups. With the help of our Marketing and Communications department, there was considerable effort to revamp our website to be more Club focused.

The USSU also suffered a large number of Administrative turnovers this summer and the VP Operations & Finance sits on the hiring committee for all Managerial positions and select Supervisor positions. This included the hiring of a new Louis' Assistant Manager, Receptionist, and Administrative Assistant

Vice-President (Operations & Finance) Report: May 2008

Executive and Staff Retreat – Candle Lake

Each May the USSU Staff and new Executive take a few days to go over short-term and long-term plans of the USSU Executive and identify any challenges that may occur.

The first day was the new and old Executive and Caroline Cottrell, who went over all the policies, bylaws, and constitution, in addition to our in depth portfolio profile. In the morning of the second day, we met with Greg Cochan who did some leadership workshops with us. In the afternoon our administrative counterparts came to do team building exercises with us.

National Canadian Federation of Students Meeting – Ottawa

At the end of May, the 5 Executive were invited to the National CFS Meeting in Ottawa. To be honest, I had never given the CFS a chance, having only heard through people about negative things. This conference however was a very eye opening experience, having the chance to really see the initiatives that the CFS takes and the personable people on their executive. Specific to my portfolio was little, however the budget committee meetings were very interesting.

Other

Having been re-elected to my position, I had a good grip on how things worked around the office, so I took May to really organize again, in addition to helping out the new Executive members as to how to apply for project funding and working with the Operations for the new year.

Vice-President (Operations & Finance) Report: June 2008

Place Riel

Heading into June, all parties were working extremely hard to make the Board 2 deadline in July. This meant that the relocation plan was finalized, schematic designs were being completed and the project would be coming to fruition. Unfortunately, with rising costs in the supply market, the project team decided it best to take a few more months of heavy planning and apply for approval in December.

Vice-President (Operations & Finance) Report: July 2008

Place Riel Steering Committee

Having not gone to Board 2 this month, President Steeves, GM Cottrell, Facilities & Operations Manager Salikin, and I began working on the best way to provide an in depth orientation to the University Students' Council (USC). This started with ensuring that our Project Manager, Architects, and contractors were all able to attend and provide in depth analysis

Interviews

The USSU had a number of administrative staff move on to other jobs during July and a big part of my portfolio is to sit on the hiring committee for these positions. By the end of the month, we hired a new Receptionist, Administrative Assistant, and Louis' Assistant Manager (promotions).

Other

July was filled with Campus Club questions about ratification, insurance, and funding. Additionally we had some large groups come inquiring about insurance and I had numerous meetings with them about what they could and couldn't do that would satisfy our insurance agents.

Vice-President (Operations & Finance) Report: August 2008

BOCP

Since BOCP became part of the USSU a few years ago, there has been significant amount of work put in to make sure that it is functioning properly. In April of this year, I was elected to be the Vice-Chair of this board, which meant that planning the annual BOCP SummerCon was up to me. Furthermore, I focused on really updating the website, and getting things in order for the upcoming year. SummerCon was

held August 23rd, in which 25 student leaders from across campus came and listened to event planning seminars, the USSU Centres and Exec, and culminated with a brainstorming session on what should be accomplished this year.

Welcome Week

The USSU Executive had a number of meetings with different groups on campus about be present at their orientations. This included the International Student Office, and Ulife, along with sponsoring additional orientations. On top of this was the USSU's Welcome Week in the bowl, which required a number of decisions to be made from Carless Drive-In, entertainment, and of course the sought after Survival Calendar handout.

Other

I also spent a lot of August preparing for a very busy term 1 and made sure everything was prepared for my board, for ratification, and for insurance.

Summer Accountability

May

05/01/08 – Orientation
05/01/08 – March Financials
05/01/08 – CFS Meeting
05/02/08 – Orientation
05/03/08 – CFS-SK AGM
05/05/08 – Orientation
05/05/08 – Meeting with a student RE: ratification
05/06/08 – Orientation
05/07/08 – Retreat
05/08/08 – Retreat
05/09/08 – Retreat
05/12/08 – Meeting with Rolanda Witt (Coca-Cola)
05/12/08 – Meeting with student RE: ratification
05/12/08 – Term 2 accountability work
05/12/08 – Exec Committee
05/13/08 – Admin Team
05/14/08 – Online Academic Advising meeting
05/15/08 – Place Riel design team meeting
05/16/08 – May EDO
05/20/08 – Place Riel Steering committee meeting
05/20/08 – Exec meeting
05/21/08 – CFS SGM in Ottawa
05/22/08 – CFS SGM in Ottawa
05/23/08 – CFS SGM in Ottawa
05/24/08 – CFS SGM in Ottawa
05/25/08 – CFS SGM in Ottawa
05/26/08 – Social Committee meeting
05/26/08 – Student question re: campus club space
05/27/08 – Meeting with Saunders & Evans re: Renovation
05/28/08 – Student question re: ratification x2
05/29/08 – Communications meeting
05/29/08 – Student question re: insurance
05/30/08 – May Coca cola merchandise
05/30/08 – Exec meeting
05/30/08 – Campus group website meeting
05/30/08 – BOCP Website meeting
05/31/08 – USC (quorum not present)

June

06/02/08 – Executive committee meeting
06/02/08 – Student code of conduct meeting

06/02/08 – Student question re: ratification
06/02/08 – Summercon planning meeting
06/02/08 – Meeting with EBSS re: insurance for LB5Q
06/03/08 – Meeting with Brian Saunders
06/03/08 – Meeting with campus safety
06/03/08 – Ratification input
06/04/08 – Louis' Browsers planning meeting
06/04/08 – Meeting about escalator protocol
06/04/08 – Meeting about campus group space contract
06/05/08 – Meeting with U of S Debate regarding room rental
06/05/08 – Retreat Meeting
06/06/08 – Meeting with student re: ratification X2
06/09/08 – Meeting with student re: ratification
06/09/08 – April 2008 Financials
06/10/08 – Exec Committee
06/10/08 – Admin Team
06/11/08 – Moving the USSU meeting
06/11/08 – Survival Guide review
06/11/08 – April Financial review
06/12/08 – Energy Awareness seminar
06/12/08 – Arts Buffeteria Renovation working group
06/13/08 – PR Communications Meeting
06/16/08 – Exec Committee
06/16/08 – Student question re: ratification
06/16/08 – USSU Golf Tournament prep
06/16/08 – Sheaf insert write-up
06/17/08 – Moving the USSU
06/17/08 – Ratification question
06/17/08 – Campus club week research
06/17/08 – Sheaf insert write up
06/18/08 – Place Riel financial meeting
06/18/08 – USC (Quorum not present)
06/19/08 – Place Riel meetings X2
06/19/08 – NUTD meeting
06/19/08 – OH & S Meeting
06/20/08 – Place Riel Meeting
06/20/08 – Receptionist job posting meeting
06/20/08 – Campus Club week research
06/23/08 – Meeting with Richard Florizone re: Place Riel
06/23/08 – Meeting with Ian Farthing re: SESS Chair
06/23/08 – I-Cal meeting
06/24/08 – BOCP Work
06/25/08 – Design Team meeting
06/26/08 – Exec Committee
06/27/08 – ADO
06/30/08 – Office closed

July

07/01/08 – Canada Day holiday
07/02/08 – Campus Group ratifications
07/02/08 – BOCP SummerCon planning
07/02/08 – Steering committee briefing
07/02/08 – Front desk coverage
07/02/08 – Prep for receptionist interviews
07/03/08 – BOCP SummerCon Planning
07/03/08 – Arts Buffeteria working group
07/04/08 – Receptionist interviews X2
07/04/08 – Receptionist/confidential secretary decision
07/04/08 – IT Meeting
07/07/08 – Exec Meeting
07/07/08 – Place Riel meeting (internal)
07/08/08 – Admin team
07/08/08 – BOCP SummerCon room scheduling meeting
07/08/09 – Meeting with Todd from ASSU
07/09/08 – iCal status meeting
07/09/08 – Louis/browsers planning meeting
07/10/08 – Confidential Secretary interview X3
07/11/08 – Sick Day
07/14/08 – Place Riel Meeting
07/14/08 – Server Intervention meeting
07/14/08 – Interview with CBC Radio
07/15/08 – Meeting RE: Facebook USSU page
07/15/08 – Meeting with Carlene from EBSS
07/15/08 – CASA Research
07/16/08 – Meeting with Campus Safety
07/16/08 – Exec Meeting
07/17/08 – Exec Meeting part 2
07/17/08 – iCal training
07/18/08 – Survival guide proof
07/18/08 – Confidential secretary orientation to insurance
07/18/08 – SummerCon work
07/21/08 – Meeting re: tenants in Lower Place Riel post-reno
07/21/08 – Lunch meeting with Chancellor Vera Pezer
07/21/08 – Meeting re: Louis' Promotions Manager interviews
07/21/08 – Meeting with student re: ratification
07/21/08 – MOA work
07/21/08 – Exec Committee
07/22/08 – Morning EDO
07/22/08 – Place Riel Steering Committee
07/22/08 – PR Steering Committee internal debrief
07/23/08 – Website architecture meeting
07/23/08 – Website architecture work

07/23/08 – Afternoon ½ EDO (from June)
07/24/08 – SummerCon planning
07/24/08 – Place Riel design meeting (internal)
07/24/08 – USC Preparation
07/24/08 – Meeting with Keith and Wayne from SESS
07/24/08 – Housing survey review
07/24/08 – Event Planning manual review
07/25/08 – Meeting re: housing in Osler
07/25/08 – Retail tenants meeting with admin
07/26/08 – USC meeting (quorum not present)
07/28/08 – Meeting with WCVSA re: insurance
07/28/08 – Campus Groups website question
07/29/08 – Sheaf pictures
07/29/08 – Meeting with AON Insurance
07/29/08 – Campus Group ratification question
07/29/08 – Non-profit corporation status research
07/29/08 – Louis' Projector meeting
07/30/08 – Meeting with Keith from SESS
07/30/08 – Meeting with student re: ESS ratification
07/30/08 – Design Team
07/30/08 – July B'Day celebration
07/31/08 – Retail tenants meeting
07/31/08 – SummerCon planning meeting
07/31/08 – Coke merch
07/31/08 – Meeting with Wilson Entrepreneur centre

August

08/01/08 – July EDO
08/05/08 – Vacation Day
08/06/08 – Vacation Day
08/07/08 – Vacation Day
08/08/08 – Vacation Day
08/11/08 – Meeting re: StudentCare
08/11/08 – Exec Committee
08/11/08 – Policy Revisions
08/12/08 – Meeting with student re: Ratification
08/12/08 – USC Manual work
08/12/08 – Powerflyers.com meeting
08/12/08 – Website meeting
08/13/08 – Louis' Asst. Manager Interview X2
08/13/08 – Louis/Browsers Planning meeting
08/14/08 – Sheaf Pictures
08/14/08 – USC Handbook work
08/14/08 – USSU Golf Tournament
08/15/08 – HR Policy Revisions

08/15/08 – Meeting with Cheryl Sedgewick from room scheduling
08/18/08 – VP Kenney's outreach presentation
08/18/08 – Exec Meeting
08/18/08 – Ratification input
08/19/08 – Admin Team
08/19/08 – SummerCon presentation work
08/19/08 – Student Health Plan survey
08/19/08 – BOCP Website work
08/19/08 – Meeting with EBSS RE: LB5Q
08/20/08 – HR Policy Revision
08/20/08 – BOCP Website work
08/20/08 – Afternoon EDO
08/21/08 – Morning EDO
08/21/08 – BOCP Website work
08/21/08 – SummerCon food planning
08/21/08 – Meeting with SESS
08/22/08 – BOCP SummerCon planning
08/22/08 – SERM Meeting
08/22/08 – Summer Accountability work
08/22/08 – SummerCon Social
08/23/08 – BOCP SummerCon
08/25/08 – EBSS insurance question
08/25/08 – Francophone games meeting
08/25/08 – Summer Accountability write up
08/25/08 – Meeting with James Pepler
08/25/08 – Meeting with Wendy and the Sheaf
08/25/08 – BOCP Calendar work
08/26/08 – Place Riel Steering Committee Meeting
08/26/08 – Exec Sponsorship meeting
08/26/08 – Browsers Art meeting
08/27/08 – Exec Meeting
08/27/08 – Meeting with Mike Enge of the EBSS
08/27/08 – August Birthday party
08/28/08 – Internal retail tenants meeting
08/28/08 – Room scheduling meeting
08/28/08 – Tenants proposal meeting
08/28/08 – Meeting with Debra from United Way
08/28/08 – Meeting with Guylaine about Francophone conference
08/28/08 – USC
08/29/08 – Coca Cola Merchandise
08/29/08 – Exec Meeting
08/29/08 – Meeting with the Sheaf
08/29/08 – Lunch with SESD
08/29/08 – Internal Place Riel meeting

Josie Steeves: President

2008-2009

Summer Accountabilities

General Activities

Office Hours:

Monday to Friday: 8:30 am – 4:30 pm

*Along with various evenings and weekends as necessary

Class Times:

None

Daily Activities:

- Email/Telephone correspondence
- Drop in visitors from University Community
- General daily Issues to deal with
- Casework for students
- Research
- Liaising with students
- Project planning
- Committee preparation
- Report Writing
- Helping VPs with Issues they are having
- Front desk work

President's Report: May

Sheaf Fee Increase

At their AGM, The Sheaf passed a motion to increase their student fee substantially. Because this increase was greater than the usual 5%, University Administration asked them to conduct reasonable student consultation to solidify that students were alright with this. In doing their consultation, I was contacted to endorse the fee increase. After discussing it with the Executive and USC, we felt that it was not appropriate for Administration to require The Sheaf to pass a fee through our organization. A letter was sent to both Administration and The Sheaf expressing this view, and solidifying our support for The Sheaf to act in accordance with their bylaws and Constitution, much as we would expect them to support us in doing the same.

Reception for Tenured Professors

Every year the Vice-Provost (Faculty Relations) holds receptions for Professors who have received tenure. Myself and VP Lowenberger attended the reception, and felt a little inadequate in comparison to some of the professors that are at our University. It was encouraging to hear all the impressive credentials that these faculty have!

Creation of the Student Projects and Initiatives Coordinator

This year incorporates a lot of different student initiative and projects. In order to properly address them, Richard Florizone created a new position in Administration, which is now call the Student Projects and Initiatives Coordinator. After receiving the tentative position profile, it was apparent that some changes were needed. After much consultation with other student leaders in Saskatchewan, suggestions were made for changes to the profile, which I am happy to report were all taken and implemented.

Board of Governors

Although the Board of Governors meeting was May 1 and 2, the outgoing USSU President is still considered the voting member on the Board for the first meeting in May. But, I still attended all the meetings and was able to voice my concern regarding a number of issues. It was a great learning experience, and really helped me to prepare for the July Board meeting.

Retreat

This year we went to Candle Lake for our retreat. The first day it was just the old and new Executive and General Manager. It served as great time cement my knowledge about the USSU, and also to bond with the new Executive members. The next day the rest of the staff joined us, and we were able to go through the USSU operations and services as a group.

Orientation

May was filled with various orientations for the executive about the USSU. This would include things such as IT, Louis', Browsers, Marketing, Communications, etc.

CFS SGM

As prospective members of the CFS, we attended the Special General Meeting in Ottawa. Here policies, campaigns, and constitution/bylaw amendments were debated and voted on. There were also information sessions to help educate student leaders on issues they may be facing in their upcoming year. One to note was the session on Student Codes of Conduct led by student leaders from the University of Toronto. They have had some problems with administration over the implementation and enforcement of their Code, and this has helped me in the drafting of the U of S's own Code and process.

Convocation

I spent two days at Convocation, seeing the graduates of the University of Saskatchewan receive their diplomas. Although it was extremely long, it was exciting to see so many students' achievements. I also attended two events at President Mackinnon's residence celebrating student successes and the honorary degree recipients.

Standard of Student Conduct (Code of Conduct)

This month I educated myself on the work that had already been completed on the Standard of Student Conduct draft. The USSU President has been involved in this project since its conception, and therefore I had to get educated on history, the current code, and situations at other institutions. There were also weekly meetings held to review input received from various groups on campus.

Housing

Last year we saw a crisis situation with housing. It was our goal this year to relieve some of the pressure and avoid another crisis situation. We saw committees being developed in May with the University, and other general preparations commence.

Transition

As April was a busy month around the office, I was unable to spend the amount of time with VP Lowenberger introducing her to her role that I would have liked. Therefore, over the summer months I've spent significant time mentoring VP Lowenberger.

Also, much of my time was spent going through the massive amount of paper in my office from years back. It was definitely a learning experience, and I found out things about the Union that I never knew before!

President's Report: June

Housing Task Force

Housing is a big problem facing students right now in Saskatoon, and as a response, the Provincial Government commissioned a Task Force to study the issue of affordable housing in Saskatchewan. I attended the media release for the report, and I must say I was disappointed. Only one of the 30 plus recommendations directly related to students, and that recommendation was to assist the University in building new student housing. Although the Province did not want to focus on student housing, the media surrounding the release of the report heavily focused on students.

Integrated Plan Implementation Event

The Second Integrated Plan has been passed through the various levels of University governance and therefore has officially been adopted. The USSU was heavily involved in the development on the plan, and we now plan on being just as involved in the implementation of it. June saw the beginnings of this, with an Implementation Event that took place at Waneskewin that VP Lowenberger, VP Dyck, and myself attended. It was an excellent venue to learn exactly how the University planned on implementing the Plan, and how we can be involved in it.

Vacation

I took a few days vacation at the end of June, and came back rested and tanned!

Place Riel Renovations and Expansions

This is an issue that is ever present in my duties as President. The important event that took place in June was that we discovered that we were unable to take our plans to Board 2 in July. There was not enough planning done, and our finances were in question. Therefore, we decided that instead of risk being turned down, we would wait until a later date to get the final approval from the Board of Governors. A disappointing turn of

events, but we will go on!

Housing

Weekly housing meetings with the University have begun to take place in June. Here we discussed what the major issues are, and how to solve them. The experience working with the University on this issue has been an extremely positive one. It was decided that a Housing Centre be set up in the Global Commons to help students who do not know Saskatoon or do not have housing find the information that they need in an easy and timely manner. Also, VP Dyck began work on a survey, and extensive changes to the Housing Registry.

President's Report: July

Edge

VP Lowenberger, VP Dyck, and myself attended the Student Edge conference in Halifax. I attended this conference last year and found it invaluable to my job performance, and I'm happy to say that this year was the same success. For a more extensive report, please see the conference report on Edge.

Atlantic Tour/UBC AMS/SFSS

After the Edge conference, myself and VP Lowenberger took a whirl wind tour around Atlantic Canada and visited seven different PSE Institutions in three days. We met with many student leaders in this time, and received some valuable information and ideas of things that the USSU could do differently, and entrenched some ideas of what we're already doing well.

I flew to Vancouver after our Atlantic Tour for some vacation, and while there visited the Simon Frasier Students' Society, University of British Columbia Alma Mater Society, as well as the Graduate Students' Union at UBC. This was incredibly interesting, as these student unions are facing some of the same challenges that we are this year. The SFSS just recently underwent a referendum on continued membership with the Canadian Federation of Students, and the UBC AMS is currently developing plans for a new Students' Union building. Furthermore, UBC saw some interesting use of the Code of Conduct for their students in relation to a protest. I also attended a council meeting for the Grad Students' Union, which was an interesting experience!

Vacation

While in Vancouver I took some vacation to relax and hit the shops with the President of the Grad Students' Association at UBC!

Regular Officer Training Plan Enrolment Ceremony

Some of our students were being inducted into the Canadian Military, and therefore we were invited to the Regular Officer Training Plan Enrolment Ceremony. It was a different event than what I am used to attending, and because of this it was extremely interesting. Seeing our students in their professional lives accomplishing great things is wonderful to see.

iCal

We were having problems with our old scheduling program, Now Up To Date (NUTD), and therefore we made the bold decision to kill it and go with iCal. Why do you ask is this in my accountability report? Well, it was a huge event in my life, as I had spent hours trying to fix my NUTD and still had meetings disappear or refuse to book! After iCal was introduced, it took me a good day to input all of my meetings into iCal, and I've had nothing but wonderful experiences since!

Board of Governors

This was my first Board meeting as a voting member. Much of the two days prior to the meeting was spent attempting to understand the vast amount of information that is included in the Board package. The meeting itself was informative, and gave me an opportunity to express concerns regarding housing and the Place Riel Renovations. The Board also gave its go ahead for the University to move forward on putting Health and Wellness in the upper two levels of the Place Riel expansion.

Place Riel Renovations and Expansions

This month was a little bit slower in terms of planning and meetings, as I was gone for a big portion of the month, and other people were on vacation.

Housing

The biweekly meetings turned into weekly meetings for July. Again, as I was gone for a large portion of the month I myself was not at these meetings I kept a close eye on the developments.

President's Report: August

Orientation/WW Planning and Preparation

Our staff has done a fabulous job at preparing for Orientation and Welcome Week. I have been involved in the Orientation planning, as I will be co-MCing Orientation with James Pepler. A few evenings and afternoons were spent rehearsing for the Single and Sexy skit the James and I will act in as well as meetings to prepare for my MCing duties.

Holidays

As it was virtually impossible to take a full week off of work in a row, I took a day here and there vacation in August.

Place Riel Renovations and Expansions

In the middle of August, people started returning to work after their holidays. This allowed Place Riel meetings to start up again and conversations to flow. The big issues this month was the space in lower Sask Hall where the USSU offices are hoping to move during the renovation. The Bookstore is renovating at the same time as we are, and they were planning on using that space for offices and storage as well. We are currently in negotiations for the space, but we shall prevail! We were also making plans for an extensive introduction to the renovations for USC and any other student who wishes to take part.

USC Handbook

VP Kenney brought back an example of a handbook that the University of Calgary Students' Union creates yearly for their Council. We decided that this could be potentially a useful tool for our Council, and therefore I got to work writing it. Hopefully people see this as useful, and that each year it will be updated and given to councilors.

Housing

As the beginning of school neared, the media were very interested to talk about the housing situation in Saskatoon. I did many interviews regarding housing, saying that there is not the same kind of supply issue this year, but the problem was affordability and quality. Furthermore, I have stayed in close contact with the President of the Kelsey Students' Association at SIAST as we have extremely similar interests in regards to housing.

Standard of Student Conduct (Code of Conduct)

These meetings had stopped for most of August as members of the committee were on holidays. At the end of August they started up again, and we set to work putting the finishing touches on the Standard to be sent off to the lawyer. I set up a meeting with USC in September for the members of the committee to come and present the Standard to allow USC input into it, as well as give official support or rejection.

Policy Work

Last year the managers in our offices went through the various internal policies that the USSU has. There was no time for last years executive to meet to go over them and make the changes official, so we found the first time in the summer that we were all available for an entire afternoon to go through them. It was a thrilling, thrilling afternoon of policy work!

Student Projects and Initiatives Coordinator

James Pepler was hired on in this position and started in August. As we still have some concerns about the job, I have been keeping a close eye on it. During the month I have been meeting with James routinely to help mould what the position will turn into, as well as voice the USSUs concerns over some issues on campus. Hopefully this position will turn into a huge positive for students on campus.

Richard Florizone Liaison Meeting

I have started to have monthly lunch meetings with Richard Florizone, VP Finance for the U of S, to attempt to improve relations between the USSU and the U of S Administration. We held our first meeting in August and it was extremely positive. I am confident that the future holds positive change and a great working relationship.

Summercon

VP Ring worked very hard in August to get Summercon up and running. I helped where I could in the planning and preparation process, and am glad to report that the conference was a success! Campus Safety, Risk Management, as well as our own Marketing Services Manager filled the Saturday with some eyeopening presentations. The meeting that followed was productive, with suggestions as to what BOCP could work on for the upcoming year. It should be a good one!

Getting Things Ready for September!

Much of my days were filled with little issues that needed to be dealt with in preparing for September. These issues range from setting up Council Addresses for the fall, to making decisions regarding timing of events, to writing this accountability report! Most are too small to warrant their own section, but as they comprised much of my time, I felt it was appropriate to include a section in my accountability report.

Day-to-Day Activities

May 1: Board of Governors

Meeting with Lawyer RE: CFS

May 2: Board of Governors

May 5: Orientation Activities

Meeting with Evan Cole and Kevin Hovdestad RE: Sheaf Fee

May 6: Orientation Activities

Student Code of Conduct Meeting with Dave Hannah

Student

May 7: Retreat

May 8: Retreat

May 9: Retreat

May 12: Exec Committee

Reception for Tenured Professors

May 13: Admin Team

Lunch with Janelle Hutchinson RE: Student Financial Assistance

Liaising with SIAST KSA

Supper with Studentcare

May 14: Planning and Priorities Committee

May 15: Cold Beverage Steering Committee

Design Team

Student Code of Conduct Meeting

May 16: EDO

May 20: PR Steering Committee

May 21: CFS SGM - Ottawa

May 22: CFS SGM - Ottawa

May 23: CFS SGM - Ottawa

May 26: Holiday

May 27: CFS SGM – Ottawa

Meeting with Richard Florizone RE: New Position

Global TV Interview RE: Student Loans

May 28: Convocation

May 29: Convocation

- May 30:** Student Code of Conduct
Meeting with Richard Florizone RE: New Position
Exec Committee
- May 31:** USC
- June 1:** Star Phoenix Interview RE: Student Residences
Sheaf Interview RE: Place Riel/New Position
- June 2:** Exec Committee
Student Code of Conduct Meeting
- June 3:** Brian Saunders Meeting
Meeting with Campus Safety
Marquis Hall/Bookstore Expansion Steering Committee
- June 4:** Planning and Priorities Committee
Louis'/Browsers Planning Meeting
- June 5:** Russ Isinger/Sharon Scott Meeting RE: Various Academic Issues
Housing Task Force News Release
Goodbye lunch for Terri-lyn
Interviews with Global TV, CTV, CBC French, Star Phoenix RE: Housing
Task Force
Interview with Star Phoenix RE: Tuition Fee Freeze
- June 6:** Student Code of Conduct Meeting
Meeting with Brittany Holderness, President of the Kelsey Student
Assoc.
- June 9:** Planning USC Meetings
- June 10:** Exec Committee
Admin Team
Board of Governors Conference Call
- June 11:** Interview with Shaw TV RE: Place Riel
Housing Committee Meeting
Fee Appeal
- June 12:** Interview with Star Phoenix RE: Sheaf Fee Increase
Scholarships and Awards Committee
- June 13:** Student Code of Conduct Meeting
- June 16:** Executive Committee
Board of Governors Accountability Research
Undergraduate Forum Discussion
Board of Governors Event at Ernie Barber's Home
- June 17:** Deloitte Spring Breakfast
Regional Arts and Science Committee
Orientation Meeting
- June 18:** Meeting with Brett Fairbairn
Drafted Undergraduate Forum Recommendations
Executive Committee
USC
- June 19:** USSU Staff Golf Tournament

University Council

- June 20:** Integrated Plan Implementation Event
- June 23:** ½ Vacation Day
- June 24:** EDO
- June 25:** Vacation
- June 26:** ½ Vacation Day
- June 27:** Place Riel Steering Committee
Housing Meeting
- June 30:** Office Closed
- July 1:** Canada Day – Stat Holiday
Leave for Edge Conference
- July 2:** Edge - Halifax
- July 3:** Edge - Halifax
- July 4:** Edge - Halifax
- July 7:** Edge - Halifax
- July 8:** Visited Dalhousie University, Acadia University, Nova Scotia Agricultural College
- July 9:** Visited Universite de Moncton, Mount Allison University
- July 10:** Visited the University of PEI, Saint Mary's Univeristy
- July 11:** EDO
- July 14:** Vacation – Met with UBC Grad Students President
- July 15:** Vacation – Met with SFSS President, attended SFSS Executive Committee
- July 16:** Vacation
- July 17:** Vacation – Met with UBC – AMS President, attended UBC Grad Students' Council Meeting
- July 18:** Vacation
- July 21:** Exec Committee
Cleared up Emails, Answered Voicemails, Went through mail
iCal training
Changed all meetings to iCal
Met with James Pepler
Lunch with Vera Pezer
Student (Loans)
Met with Vogeson Paley RE: Verb Magazine
- July 22:** Admin Team
PR Steering Committee
- July 23:** Housing Meeting
- July 24:** Board of Governors
Supper at Peter MacKinnon's House
- July 25:** Board of Governors
- July 26:** USC (Saturday)
- July 28:** Student (Loan issue)
Regular Officer Training Plan Enrolment Ceremony

Undergraduate Forum Chat with Brea

July 29: Fundraising Committee for Health and Counseling

July 30: Sick Day

July 31: ½ Sick Day

Photo for Sheaf

August 1: Met with James Pepler

Student

Wrote BOCP Welcome

August 5: EDO

August 6: Housing Meeting

Lunch with Janelle Hutchinson RE: Student Financial Assistance

Exec Committee

August 7: Student (2)

Met with James Pepler

Worked on USC Orientation and Training Manual

Policy Work

August 8: Holiday

August 11: Exec Committee

Meeting with President of SUNTEP Student Association

Student (Verb Publication)

Policy Revisions

August 12: Edge Recommendation Meeting

Website Architecture Meeting

August 13: Got booklist for Browsers

Worked on USC Handbook

August 14: USSU Golf Tournament

August 15: USAP Committee

Worked on USC Handbook

August 18: Outreach Presentation

Exec Meeting

Worked on USSU Handbook

August 19: Interview with Newstalk Saskatoon

Admin team

Planet S Interview RE: Housing

James Pepler RE: Housing

Interview with Star Pheonix

August 20: Britney Holderness SIAST KSA President

Global Interview RE: Housing

Board of Governors Orientation

Newstalk Regina Interview RE: Housing

August 21: Holiday

August 22: Richard Florizone Liaison Meeting

SERM

August 23: Summercon

August 25: Holiday

August 26: Place Riel Steering Committee
Derek Tannis - International Students' Office
Code of Conduct
Coordinating Council Addresses
Practicing for Orientation Single and Sexy Skit

August 27: USC Prep
Exec Committee
Coordinating Orientation Events
Archives Cleaning
Practicing for Orientation Single and Sexy Skit
Writing Accountabilities

August 28: Single and Sexy Skit Practice
David Hannah RE: Undergraduate Form
Writing Accountabilities
USC

August 29: David Hannah
Executive Committee
Writing Accountabilities
Open Studies Faculty Council Appeal Committee
Wendy Gillis, Sheaf Editor
Orientation Meeting
CJWW News RE: Housing

August 30: CTV Interview RE: Housing - Saturday

University Students' Council Agenda

Thursday, September 11, 2008

- 1. Adoption of an Agenda**
- 2. Introductions and Announcements**
- 3. Council Address**
- 4. Minutes and Reports for Information**
 - 4.1 USC Minutes – September 4, 2008**
 - 4.2 Executive Committee Minutes – September 9, 2008**
 - 4.3 Academic Affairs Board Minutes and Report**
 - 4.4 Appointments Board Minutes and Report**
 - 4.5 Board of College Presidents**
 - 4.6 Code of Ethics Disciplinary Committee Minutes and Report**
 - 4.7 Elections Board Minutes and Report**
 - 4.8 External Affairs Board Minutes and Report**
 - 4.9 Operations & Finance Board Minutes and Report**
 - 4.10 Student Issues Board Minutes and Report**
 - 4.11 Sustainability Board Minutes and Report**
- 5. Motions Arising from the Minutes and Reports**
- 6. Business**
- 7. New Business**
- 8. Questions and Comments (30 minutes)**
- 9. Any Other Business**
 - 9.1 USC Handbook**
 - 9.2 Federal Election**
- 10. Adjournment**

Executive Committee
Minutes for Tuesday, September 9, 2008

Present: Shannon Dyck, Jeremy Ring, Brea Lowenberger, Caroline Cottrell
Nicole Kenney, Josie Steeves

1. Call to Order

The Meeting was called to at 1:15 p.m.

2. Call for Quorum

Quorum was present.

3. Roundtables

VP Dyck

- Lunch at the Faculty Club with David Hannah, SESD Directors
- Accountability Report
- Student Inquiry: Designated Parking Program
- Update Designated Parking Program online information
- Created outline of possible Sustainability Board initiatives to present at LiveExpo (orientation)
- Parent Orientation: Health and Dental Plan presentation
- Freebox Update
- CFS Accountability: Conference Report
- Orientation – hand out Survival Calendars, talk to students
- LiveExpo – Sustainability Board table
- Exec meeting (short one with no roundtables)
- Student Inquiry: Designated Parking Program
- Discuss nuclear debate advertising strategy with Carroll Chubb
- Went home sick at 11am Sept 3

VP Ring

- Meeting with Bryan Bilokreli re: Renovation
- Welcome Week prep
- Undergraduate forum meeting
- Internal Place Riel Meeting
- Pancake Breakfast
- WELCOME WEEK!
- USC
- Carless Drive-In
- Interview on C95
- Meeting with student RE: Ratification
- Louis' \$1 draft party
- Meeting with U of S Campus Conservatives re: Ratification
- HR Policy Revision

- Meeting with Piya and James re: Place Riel
- Meeting with student re: involvement in USSU
- Social Committee Meeting

VP Kenney

- Lunch meeting with Bob Pringle, Ward 7 Councilor
- Welcome Week Shenanigans
- Canada's Next Greatest Prime Minister (CNGPM) Project Proposal
- University Student Council
- Networking in the tunnel, Re: Introductions, UPASS info, general inquiries about the USSU
- CFCR Training
- Meeting with student, Re: UPASS
- Meeting with student, Re: Federal Election
- Meeting with student, Re: External Affairs Board
- Meeting with student, Re: Canada's Next Greatest PM- Panelist
- Meeting with student, Re: Core Neighborhood Youth Co-op Table in the tunnel
- Meeting with VP External of Grad Student's Association, Re: Provincial campaigns
- Meeting with Marketing Manager, Re: Election Forum & CNGPM
- Meeting with Communications Manager, Re: CNGPM
- Mentorship Meeting with Freda Salikin
- HR Policy Revisions
- Attended Classes (Registered in 2 classes, 1 lab)

GM Cottrell

- Social Committee Meeting
- AMICCUS Conference Meeting
- Executive Meetings
- Welcome Week et al
- Many U-PASS phone calls
- Many U-PASS exemptions and trouble shooting
- Communications Meeting
- Editing and proofreading President Steeves handbook for USC
- Preparing Powerpoint presentation for USC
- USC
- Managers' Meeting
- Preparing for Place Riel Renovation open meeting – September 18
- Executive Committee
- Federal Election Brainstorming Meeting
- Work on Quorex Contract
- Preparing ads for SAL
- Human Resources – hiring and training
- Routine General Manager duties

President Steeves

- Coordinating Orientation Events
- Practicing for Orientation Single and Sexy Skit
- Accountabilities
- Sheaf Interview Wendy Gillis
- David Hannah RE: Undergraduate Form
- USC x2
- David Hannah
- Open Studies Faculty Council Appeal Committee x2
- Royal West Orientation Talk
- Orientation MC Duties
- LIVE! Expo
- CBC The Morning Show
- Fee Appeal Committee
- Mini-Executive Committee
- Planning and Priorities Committee
- Undergraduate Forum Planning Session
- Pancake Breakfast
- Class
- Welcome Week Festivities in the Bowl
- Code of Conduct Meetings
- Carless Drive In
- MTV Live
- Event at Louis'
- Global Interview RE: Place Riel
- HR Policy Revision
- CFCR Interview RE: Women in Student Politics/USSU At a Glance for the Year

Brea Lowenberger

- Exec Meeting (x2)
- University Student Council Meeting (x2)
- Academic Integrity Week meeting
- Academic Advising Award meeting
- working on advising document & award criteria
- Academic Advising Meeting with Student Initiatives Coordinator
- Degreeworks Online Academic Advising Committee Meeting
- Academic Advising Meeting with the Director of Retention
- Lunch Meeting with SESD Directors
- Bookstore Advisory Committee Planning Meeting with Bookstore Manager, Mark Jagoe
- Completed Accountability Report
- Student (x3)
- Undergraduate Forum Meeting
- Revision of HR Policies Meeting
- Orientation (spoke at Royal West Event, USSU booth at Info Fair,

- handed out Survival Guides, featured in U of S Orientation movie)
- Welcome Week (handed out Survival Guides, Carless Drive-In)
- attended International Students' Orientation
- Started class

4. Move-U's Pamphlet

The USSU was asked to provide assistance with these pamphlets. VP Dyck reported that they will be printed on the USSU printer.

5. Welcome '08

VP Dyck reported that the International Students couldn't print 120 of their pamphlets so she produced them on the USSU printer.

6. Canada's Next Great Prime Minister

VP Kenney brought forward her proposal (attached) to the Executive to host Canada's Next Great Prime Minister. She would like to provide food and is currently planning to request Convocation Hall as space, but has booked Louis' as a back up.

EXEC43 Move to provide \$500.00 for food and \$60.00 for posters
 Kenney/
 Dyck to support Canada's Next Great Prime Minister

Carried

7. Ratifications

EXEC44 Move to ratify: Ore Gangue, Saskatoon Engineering Students'
 Ring/
 Steeves Society, Oxfam, U of S Campus Conservatives, Campus
 Green Party, Frontier College, Engineers Without Borders

Carried

Meeting adjourned at 1:50

EXECUTIVE PROJECT

I. Project

- A.1. Project name: Canada's Next Greatest Prime Minister Panel Discussion
- A.2. Proposed by: Nicole Kenney, VP External Affairs

II. Analysis

A. Background Information and Need

- A.1. History: Decisions that affect students are made at the local, provincial and national level. Students need to have an impact on decisions and influence those who make them and I want to empower students to do so.
- A.2. Issues: As VP of External Affairs, I am hoping to provide an exciting, new opportunity that will allow politically interested and active students to engage in political dialogue with their representatives. This event will mimic the CBC Television series called "Canada's Next Greatest Prime Minister". There will be a panel of 5 politicians and 5 students that will be given a series of questions on issues relative to Saskatchewan and student issues. I will moderate the exchange of ideas and also allow student observers to ask questions. Following the panel discussion, juice and cheese will be consumed and students can mingle and meet their elected representatives.
- A.3. Research: The USSU should be granting students the opportunity to enhance their understanding of the political system and their elected representatives. This event will create a space for open dialogue between students and Members of Parliament, Members of the Legislative assembly and City councilors'.

B. Target Group and Characteristics

- B.1. Primary Target: Students
- B.2. Secondary Target(s): Politicians, community members

C. Vision and Mission

- C.1. Vision: Helping students think critically about politics and create overall awareness on issues relating to Saskatchewan students
- C.2. Mission: Increased student voter turnout at the next election.

D. Key Considerations

D.1. Detailed Budget:

Food for Reception: Appetizers- \$5.95 a person X 150 people = \$892.50
Posters: 50 Posters = \$60.00

***I would like to charge men an entrance fee of \$1.00 and women an entrance fee of \$0.71 to illustrate the fact that women typically make \$0.71 to every man's earned dollar (according to the recent study by the Labor board of Saskatchewan). Pay equity is still a problem even among the very educated! We can donate the proceeds to USSU daycare, or use this money to help subsidize a future event of similar nature.

D.2. Total Budget: TBA

D.3. Organizational Requirements: VP External Affairs is responsible for picking student panelists, inviting political representatives, MC-ing the event and liaising with Graeme Cunningham from Canada's Next Greatest PM.

I would also like to see three computers set up at the back of the hall with an individual manning (womanning) each computer to help students find information on their elected official for each level of government. (IE) Interactive map of city wards.

D.4. Date: This project will happen on Sept 22, 2008 at 5:30 PM.

III. Recommendation

VP External recommends that the USSU empower students and excite them about political issues in our province through this event.

University Student Council
Minutes for Thursday, September 4, 2008

Present

Josie Steeves, President
Jeremy Ring, VP Operations & Finance
Brea Lowenberger, VP Academic Affairs
Shannon Dyck, VP Student Issues
Nicole Kenney, VP External Affairs
Chelsea Tomcala, Agriculture
Sheila Laroque, Arts & Science
Warren Kirkland, Associated Res.
Ben Wilson, Dentistry
Lisa Dobrowolski, Education
Kimberley Dancey, Edwards School of Bus.
Ben David, Engineering
Keith Kuspira, Engineering
Itemobong Umoh, Law
Dayan Huang, Medicine
Amy Lewis, Nursing
Shaun Smith, Pharmacy & Nutrition
Katelyn Crosbie, St. Thomas More
Brooke Kirkham, St. Thomas More
Sarah Begbie, WCVM

Also Present

Caroline Cottrell, USSU GM
Matt Leisle, USC Chair
Rory MacLean, Arts & Science

Regrets:

Heidi Ziola, Education
Thomas Dehod, Edwards School of Bus.
Dylyn Rose, Indigenous Students' Council
Adeyemi Aderonke, Inter'l Students' Ass.

Meeting was called to order at 6:06pm

1. Adoption of an Agenda

Changes to Agenda:

VP Ring requested to add Welcome Week / Louis' Friday under 9.3 - Any Other Business.

USC Motion005: Ring/Steeves Carried

Move to adopt the agenda as amended

USC Motion006: Kirkland/Laroque Carried

2. Introductions and Announcements

No Introduction or Announcements

3. Council Address

3.1 USC Orientation

President Steeves voted to move to informality.

USC Motion007: Steeves/Kirkland Carried

Chair Leisle stated for information, informality means USC suspends the rules to facilitate a free exchange rather than following all the rules.

Chair Leisle introduced GM Caroline Cottrell to begin her orientation presentation.

GM Cottrell welcomed Councilors and began her power point presentation - **attached**.

Chair Leisle spoke to his power point presentation – **attached**.

President Steeves requested to move back to formality.

USC Motion008: Steeves/David

Carried

4. Minutes and Reports for Information

4.1 USC Minutes – August 28, 2008

VP Ring requested that the first Motion #182 be changed to USC001.

VP Dyck requested the following statement be amended: *VP Dyck stated of course; the USSU has a lot of statistics*, should read: *VP Dyck stated of course; the USSU does not have a lot of statistics*.

Chair Leisle stated typically what the USC does on the minutes, for clarification, is call it a friendly amendment on any changes. If there are no disagreements, the USC will put it through as an amendment versus taking a vote.

Minutes Accepted.

4.2 Executive Committee Meeting Minutes – August 27 & 29, 2008 & Sept 3, 2008

VP Ring stated VP Kenney should be recorded as present for the September 3, 2008 meeting.

Councilor Kirkland asked if there would be any changes to the U-Pass referendum, or will it continue as is.

VP Kenney stated U-Pass is something that she and the USSU Administration will be talking to City Transit about.

Councilor Ben David stated Point of Order; this isn't a place to debate something that isn't part of the minutes in front of us.

Chair Leisle ruled it out of order, Councilor Kirkland was asking for clarification on the U-Pass, as Councilor Kirkland wasn't sure what was talked about in the Executive Committee Meeting.

VP Kenney stated the U-Pass referendum would not be held any sooner than October 23rd. Following her discussions with City Transit, she will be able to better clarify what the questions will be. The USSU will be advocating for the best deal possible. If anyone has concerns, to forward them to her to bring forward with City Transit.

5. Motions Arising from the Minutes and Reports

Move to adopt the Minutes as amended

USC Motion009: Ring/Steeves Carried

6. Business

6.1 Board Elections

President Steeves stated as mentioned last week, Board Elections are necessary for the following boards; Academic Affairs Board, Operations & Finance Board, Student Issues Board, Sustainability Board, External Affairs Board, Code of Ethics Disciplinary Committee, and Elections Board.

President Steeves advised each board is comprised of Members of Student Council as well as students-at-large. Elections for these boards will be held this evening. First is the Operations & Finance Board as Councilor David pointed out last week, the Careless Drive In is in the Bowl at 8:00 p.m. tonight, so VP Ring will be leaving if the meeting has not been adjourned, as he's assisting in set up.

President Steeves stated each VP as well as herself would give a summary of what each board does. In order to be elected on the board, we're going to move to open nominations. You can nominate yourself, someone can nominate you, and you can nominate someone. The Chair will ask each individual if they accept nominations, nominations will then close, if there are more nominations than places for the Board, there will be an election, which is, closed ballot.

VP Ring summarized the Operations & Finance Board as one of the boards that must meet every week. Between October and end of the year, the largest duty of the Operations & Finance Board is to ratify campus groups. Campus Groups can apply for up to \$1000.00 of funding. The Op/Fin Board will review all of them, if over \$500.00; the group must give a presentation to the Board. The Op/Fin Board has many policies for the USSU regarding investments and cash on hand. The Op/Fin Board presents to the USC for budget approval. The first Saturday in March a meeting is called with Amanda Mitchell, Caroline Cottrell, Freda Salikin and the Executive to review and approve the budget. The budget is then given to the USC to review. This Board has four Councilors versus three, two students-at-

large, Jeremy Ring as Chair, VP Student Issues as Vice-Chair, GM Cottrell as ex officio, and President Steeves as ex officio.

President Steeves advised more information is available in the binder under bylaw #1 Governance Procedures, beginning on Page 3 Article 6.01.

VP Ring asked if there were any questions in regards to the Board.

Move to open nominations for the Operations & Finance Board.

USC Motion010 Ring/Steeves Carried

Councilor Crosbie nominated herself.

Councilor Kirkland nominated Councilor Laroque. Councilor Laroque declined the nomination.

President Steeves nominated Councilor Kirkland. Councilor Kirkland accepted the nomination.

Councilor Smith nominated himself.

President Steeves nominated Councilor Tomcala. Councilor Tomcala declined the nomination.

Councilor Dancey nominated herself.

Chair Leisle moved to close nominations.

USC Motion011 David/Kurspira Carried

Chair Leisle stated for the record we have Councilors' Crosbie, Kirkland, Smith and Dancey on the Operations & Finance Board.

Presidents Steeves stated the Appointments Board is chaired by herself, the Board has four Councilors, and Vice Presidents as ex officio members. There are no students-at-large on this board. This Board makes appointments that are mentioned in the bylaws for any positions and nominations. This Board appoints all students-at-large, applications are completed through SAL forms which will be distributed to each Councilor after the meeting. This Board appoints the ACRO, Assistant Chief Returning Officer, as well as the CRO, Chief Returning Officer, for Elections Board. This Board will meet as soon as possible, and sporadically after that. This Board requires the least amount of time commitment.

Chair Leisle moved to open nominations for the Appointments Board

USC Motion 012 Steeves/Kenney Carried

VP Kenney nominated Councilor Laroque, Councilor Laroque accepted the nomination.

Councilor Lewis nominated herself.

VP Kenney nominated Councilor Crosbie, Councilor Crosbie accepted the nomination.

Councilor Dobrowolski nominated herself.

President Steeves nominated Councilor Wilson, Councilor Wilson accepted the nomination.

Chair Leisle moved to close nominations

USC Motion012 David/Tomcala Carried

Chair Leisle stated there are five nominations for the four-member board.

Chair Leisle reminded everyone that they have four votes they can use on the ballot. Chair Leisle stated, for the record, the Councilors running are as follows, Councilors Laroque, Lewis, Crosbie, Wilson and Dobrowolski.

Chair Leisle called the meeting back to order. The four councilors for the Appointments Board are Councilors Laroque, Crosbie, Lewis and Wilson.

VP Lowenberger stated the Academic Affairs Board is comprised of VP Lowenberger as Chair, VP Dyck as Vice Chair, three MSC's, three students-at-large, and the Academic Affairs Officer, Brett Suwinski. The Academic Affairs Board is responsible for determining all Academic Policies and Programs for the USSU, to submit for ratification to USC, as well any issues pertaining to access to education. VP Lowenberger plans to address that point through academic advising, its accessibility. VP Lowenberger has been working diligently on the USSU Academic Advising Board. VP Lowenberger hopes to bring to AAB criteria to USC as well as issues on the cost of textbooks and academic materials. Three of the annual events that require this Board's assistance are, Disorientation, Academic Integrity Week, and the Teaching and Excellence Awards.

Chair Leisle moved to open nominations for the Academic Affairs Board

USC Motion 013 Lowenberger/Steeves Carried

Councilor Kirkland nominated himself.

Councilor David nominated himself.

Councilor Tomcala nominated herself.

Chair Leisle moved to close nominations.

USC Motion014 David/Steeves Carried

Chair Leisle stated Councilors sitting on the Academic Affairs Board would be Councilors Kirkland, David and Tomcala.

VP Dyck spoke about the Student Issues Board. The Board is comprised of VP Dyck as Chair, Vice President of Academic Affairs as the Vice Chair, three Councilors elected tonight by the USC, three students-at-large, and the President as the ex officio member. The main responsibilities of this Board is to analyse non academic governmental issues of the University, and the Board will make recommendations to the USC with regards to these affairs when deemed appropriate. The largest focus for the first term will be housing. VP Dyck has begun a housing document for the Government; this is part of the Student Issues Board as well. There is the affordable housing week in October, VP Dyck would like to see involvement during that week, perhaps a video of students commenting on their housing situations. VP Dyck hopes the Board will review and use the information taken from the housing survey as well. The Student Standard of Conduct needs to be reviewed by this Board immediately before it goes to Senate. VP Dyck stated she'd like to review the USSU Centres Policies and have them passed at the Annual General Meeting.

VP Dyck moved to open nominations for the Student Issues Board.

USC Motion015 Dyck/Steeves Carried

Councilor Kirkland nominated Councilor Kirkham. Councilor Kirkham accepted the nomination.

Councilor David nominated Councilor Umoh. Councilor Umoh accepted the nomination.

Councilor Kuspira nominated Councilor Laroque. Councilor Laroque accepted the nomination.

Chair Leisle moved to close nominations

USC Motion016 Kirkland/Lowenberger Carried

Chair Leisle confirmed Councilors for the Student Issues Board are Councilors Kirkham, Umoh, and Laroque.

Chair Leisle spoke about the Code of Ethics Disciplinary Committee. CEDC only meets when it's called, that is when a complaint has been forwarded to the committee. The CEDC may not meet at all this year. The committee may meet as often as twice in one week. CEDC meets in camera, discussions are confidential, however any decision made at CEDC, whether the complaint is

founded or unfounded, a report is filed to Council that must be adopted. This committee deals with sensitive issues and can be quite stressful.

Chair Leisle moved to open nominations for the Code of Ethics Disciplinary Committee.

USC Motion017 **Umoh/Kuspira** Carried

President Steeves nominated Councilor Lewis. Councilor Lewis accepted the nomination.

Councilor Kuspira nominated Councilor David. Councilor David accepted the nomination.

Councilor Tomcala nominated Begbie. Councilor Begbie accepted the nomination.

Councilor Umoh nominated himself.

Councilor Kirkland nominated himself.

Chair Leisle moved to close nominations.

USC Motion018 **Kirkland/Kuspira** Carried

Chair Leisle stated for this election Councilors have three votes. He reiterated the Councilors running are Lewis, David, Begbie, Umoh, and Kirkland.

Chair Leisle stated the Councilors sitting on the Code of Ethics Disciplinary Committee are Councilors Umoh, David, and Kirkland.

VP Kenney stated this year on the External Affairs Board there are a few things up and coming. On September 15th at the City Council Meeting, VP Kenney is gathering an entourage of University Students to speak to the student housing crisis from all perspectives. The Board will assist with Canada's next Greatest Prime Minister event happening on September 22nd. October is the U-Pass referendum, followed by the CFS referendum in the second term, and any other external affairs.

VP Kenney moved to open nominations for the External Affairs Board.

USC Motion019 **Kenney/Lowenberger** Carried

Councilor Laroque nominated Councilor Kuspira. Councilor Kuspira declined nomination.

Councilor Kirkham nominated herself.

Councilor Huang nominated himself.

VP Kenney asked if it were possible to nominate someone who isn't present.

Chair Leisle said no, as they wouldn't be present to accept the nomination.

President Steeves nominated Councilor Dobrowolski. Councilor Dobrowolski declined nomination.

Councilor Kuspira nominated Councilor ?? Councilor ?? declined nomination.

Councilor Kirkland nominated himself.

Chair Leisle moved to close nominations.

USC Motion020 Tomcala/Smith Carried

Chair Leisle stated the following Councilors would be sitting on the External Affairs Board, Councilors Kirkham, Huang and Kirkland.

VP Dyck spoke about the Sustainability Board. This Board has VP Dyck as Chair, VP Operations & Finance as Vice Chair, three Councilors elected from USC and three Students at Large. This Board is responsible for ensuring sustainability in the USSU operations through analysis of current and potential business practices and partners, and the implementation of operational policies as requested by USC. This year the Board needs to review the sustainability assessment and plan, and see what's been implemented and what could possibly be implemented. The Board will review the USSU sustainability policy and edit if required. As well there will be a Greener Self-Fair at the end of October that informs students of what they can do in their every day lives to be sustainable. A water campaign will also be initiated. The University is planning to hang posters in their washrooms to bring forward water issues, such as a leaky tap or sink. The USSU has some of the best water usage on campus so VP Dyck believes we should really celebrate that. A mug campaign could be used again to have people stop using so many disposable mugs.

VP Dyck moved to open nominations for the Sustainability Board.

USC Motion021 Dyck/Steeves Carried

President Steeves nominated Councilor Lewis. Councilor Lewis accepted nomination.

Councilor Laroque nominated herself.

Councilor Begbie nominated herself.

Chair Leisle moved to close nominations.

USC Motion022 Kuspira/Lowenberger Carried

Chair Leisle stated Councilors sitting on the Sustainability Board are Councilors Lewis, Laroque and Begbie.

President Steeves spoke regarding the Elections Board. This is the only board that has voting members who are not USSU members. Chief Returning Officer is a lawyer and the Assisting Chief Returning Officer is a student, and are not members of Student Council. There are two MSC's elected and students-at-large. This Board has a large responsibility; it runs the USSU Executive elections in March. The Board also deals with any referendums.

President Steeves moved to open nominations for the Elections Board.

USC Motion023 **Steeves/Ring** Carried

Chair Leisle stated that the Elections Board typically meets sparingly in the first term and from December or January on, the Board meets every week until end of classes.

President Steeves stated the Elections Board is of the biggest of public interest, so if any Councilors are thinking of running for Executive, they cannot sit on this board.

Councilor David stated he's sat on this board, and wants to reiterate that it's quite a bit of work.

Councilor David nominated Councilor Kuspira. Councilor Kuspira accepted the nomination.

VP Lowenberger nominated Councilor Smith. Councilor Smith declined nomination.

Councilor Kirkland nominated Councilor Dancey. Councilor Dancey declined nomination.

Councilor Tomcala nominated herself.

Chair Leisle moved to close nominations.

USC Motion024 **Steeves/David** Carried

Chair Leisle stated the Elections Board would consist of Councilors Kuspira and Tomcala.

Chair Leisle called a motion to destroy the ballots.

USC Motion025 **Lowenberger/Kuspira** Carried

Chair Leisle thanked Councilor David for providing the ballot box.

7. New Business
No new business to report

8. Questions and Comments

Councilor David stated the Councilors received their USC packages at approximately 2:00pm on Wednesday. As per the Constitution, we were supposed to receive our packages 48hours before meetings occur. If you review bylaw #1, we are required to receive them by noon the day before. Councilor David asked why these packages were not sent out at noon the day before this meeting.

President Steeves stated the packages were ready at noon the day before, but VP Kenney did not have her accountability report complete.

Councilor David asked when he came in to the office at 1:00pm, why was he not given the package at that time, instead he was handed the package at 1:40pm when VP Kenney was finished writing her accountability report.

President Steeves stated she was in a meeting; she was not contacted until 1:15 to 1:30 to be informed that the packages had been asked to distribute late ??????. This is why they weren't sent out without the accountability report in them.

Chair Leisle made a procedural note; the Councilors have two chances to speak regarding one topic, as we're not debating a motion, speaking rights do not apply.

Councilor David stated he sat on this Board for a couple of years, receiving the packages late is completely unacceptable. He stated if this were a taste of what is to come, we'd be left with a bad taste in our mouth. Councilor David stated if the Executive member couldn't get her information out in time, they should submit their resignation letter with their accountability report.

President Steeves assured Councilors that their packages would be out by noon the day before. If an Executive member does not have theirs ready, the packages would go out without it.

Councilor Laroque stated she, along with a few others is planning a Rock for Choice Festival in March. Rock for Choice happens in different cities and is a fundraiser for different pro-choice organizations. This festival is attempting to be a three day festival, if not a three day, than a two day musical event on March 20-21st, coinciding with Stop Racism Day. The committee is looking for bands and a DJ. The Friday night portion of the festival is geared towards punk rock, and

Saturday night is electronic musical festival, a rave. Thursday night is planned for a poetry story telling time. Rock for Choice would like to show case individual local art as well. All proceeds from this will go towards the Sexual Health Centre of Saskatoon. This is the only pro-choice organization in Saskatoon that provides birth control information, pregnancy options and sexual health information for the Saskatoon community at an affordable rate. Other organizations in Saskatoon will do this, but do not provide all pregnancy options available. Councilor Laroque advised Councilors to contact her if they'd like at her email address of sheila.laroque@wuzup.net

President Steeves reminded Councilors to sign in on the attendance sheet. As well, all guests have to sign in.

President Steeves reminded Councilors that Louis' is still hiring. The event taking place at Louis Friday night was almost cancelled due to security staff shortage.

President Steeves reminded the Council that the Executive are very approachable people. The Executives' doors are always open and they are willing to talk with everyone.

Presidents Steeves stated she needed to speak to the Appointments Board following adjournment of this meeting.

Councilor Tomcala asked if Council would be speaking about orientation in any other business.

VP Ring stated Welcome Week is more on the USSU side of what's going to be happening tomorrow.

Councilor Tomcala asked why orientation has changed from previous years.

President Steeves stated orientation is handled by Administration, so President Steeves would attempt to answer to the best of her ability. They changed the format of orientation this year. If anyone remembers, it was orientation in PAC and was held on Labour Day, this year it was held on Tuesday and Wednesday of this week. Tuesday was an all campus orientation, and Wednesday was College specific. Welcome Week was pushed back to two days as well. One of the reasons for the change was because there had been so much information given out they wanted to spread it out. President Steeves is unsure why orientation is not held in the PAC anymore. President Steeves stated they would find out more information if needed.

Councilor Kirkland stated one of the reasons for bringing it back was Residences were upset because they didn't have the chance to move in, so given the extra day, they would be able to attend, and because Residence rent up 70% ...

VP Kenney stated, as of next Tuesday at 7:00pm, she will be commencing the USSU radio show on CFR 95.5FM. On the show, VP Kenney will be discussing the various events, initiatives, and projects on campus. If anything were on going in your Colleges, she'd be happy to advertise for you free of charge. Or if there were a USSU topic that you'd like to be brought forward on community radio, VP Kenney would be happy to interview you.

9. Any Other Business

9.1 Executive Accountabilities

Councilor David stated he read through each accountability report and didn't find any acts of unaccountability.

9.2 Place Riel Orientation

VP Ring reminded Council that September 18, 2008 at 6:00PM Arts 241, the Board will be going through a massive amount of information that evening, so invite any students you want from your College to come. As an added incentive, as that's not part of our meeting, following the meeting, we'll have a USC social at Louis', complimentary beer and food. So far, for Place Riel Orientation we have the architect, project manager, and University Admin, so bring your questions. If anyone didn't have a chance to read the Sheaf today, you will be tasked with a massive choice this year on whether this project will go forward or not, if it is, then at what level. VP Ring encouraged Council and as many people in the Colleges to attend.

President Steeves reminded everyone the USC orientation is for MSC's only.

9.3 Welcome Week / Louis Friday

VP Ring stated for the first day of Welcome Week the weather cooperated. Survival Calendars were distributed, and the Bowl was packed. The beer gardens stayed open a bit longer, until approx. 6:00pm. On Friday, MTV Canada Live will be here getting ready for a 5 minute set, it will air live on MTV next week. MTV chose to come to our Welcome Week because it's always been labeled as one of the best in Canada. Show your support and come out. Start time for MTV is 12:15pm. Friday night at Louis' is dollar draft starting at 9:00pm. Band costs were expensive as demand in the first 3 weeks of school is high. Louis is not charging for cover.

VP Dyck added to the Welcome Week schedule, that there would be a corn shucking competition. 200pcs of corn are available. Everyone is welcome.

President Steeves asked what the prizes are for the corn shucking competition.

VP Dyck stated 1st prize is two tickets to any show of their choice at Louis'. 2nd prize are the corncob holders to use for holding the corn.

President Steeves took the opportunity to thank the USSU staff, specifically Jason Ventnor, the Louis' Staff, GM Cottrell, the Accountants, and the USSU Front Office Assistants for doing a great job during Welcome Week. President Steeves advised Council that during the past few weeks, there had been some rude students come to the office with regards to U-Pass, so if Councilors could remind their Colleagues to respect Administration and vice versus.


Chair Leisle neglected to mention in his orientation regarding attendance, as members of USC, you must first be a student, and your job first and foremost is to do your duties as a student to the best of your ability. That being said, you have made a commitment to be a member of Student Council, and tonight we're almost at 8:30pm, with a 2.5hour meeting. This is not the norm; however, there may be longer or shorter meetings, but it's very important you attend these meetings. Chair Leisle reminded Councilors unless told otherwise, every Thursday, you would be down here at 5:50pm in order to be prepared for this meeting. Studies are important, however you now know that you are required to be here every Thursday at 6:00pm.

10. Adjournment

Move to adjourn

USC Motion 026: Kirkland/Laroque

Carried



The Rules of University Students' Council





The Agenda

- Call To order
- Adoption of the Agenda
- Introductions and Announcements
- Council Address
- Minutes
- Motions Arising From Minutes
- Business and New Business
- Questions and Comments
- Any Other Business
- Adjournment





Speaking

- Notify the Chair
- Wait to be recognized
- Stand up
- Recognize and speak through the Chair
- Speaking rights





Robert's Rules of Order

- Article 5, Section 5.02 (i) of Bylaw #1 reads:
 - “Procedure: Except for otherwise provided for in these Bylaws, the meetings of the University Students’ Council shall be conducted according to Robert’s Rules of Order (Revised)”





What is Robert's Rules of Order?

- The most commonly used set of parliamentary procedures
- Gives structure to meetings
- Allows for efficient meetings
- *"Where there is no law, but every man does what is right in his own eyes, there is the least of real liberty"* –Henry Martyn Robert



Who was Robert?

- Henry Martyn Robert (1837-1923) was an officer in the US Army
- Was asked to preside over a church meeting
- He did not know how and was embarrassed
- Traveled the country studying procedure
- Wrote the first edition of Robert's Rules of Order in February, 1876
- Tenth edition was published in 2000





Main Motions

- Business is brought forward by a motion
- A motion requires someone to move it and second it
- Motion is put to assembly by the Chair
- Cannot be out of order
- Motion then debated and voted on
- Some motions require 2/3 majority





Subsidiary Motions

- Amendments
 - Minor change to the original motion
 - Cannot go against intent
- Postpone
 - Allows the motion to be discussed at a later time
- Refer
 - Allows the business to be sent to a committee





Subsidiary Motions continued...

- Limit or Extend Limits of Debate
 - Can give members more or less chances to speak
 - Can stop debate and immediately go to a vote
 - Requires a 2/3 majority
- Consider Informally
 - Suspend the rules for more freedom
- Go *In Camera*
 - Used to discuss business of a confidential nature
 - Article 2.04 of the Code of Ethics





Privileged Motions

- Recess
 - To take a break for a short period
- Adjourn
 - Ends the meeting





Incidental Motions

- Point of Order
 - Order is not being followed
- Point of Information
 - Used to ask for clarification





Quorum

- The minimum amount of people required to be present
- Business cannot be conducted without quorum
- Article 5, Section 5.05 (vi) of Bylaw #1 reads:
 - *"A quorum of any meeting of the University Students' Council shall consist of the attendance of 50% plus one of all voting members of the University Students' Council"*





Why all the rules?

- 27 members of University Students' Council
- Over 16,000 members of the Union
- Decorum and procedure crucial to getting business completed





Code of Ethics

- 2.05 Attendance
- Members are required to attend all meetings of USC, or of the board or committee to which they belong, unless otherwise excused by USC of the committee
 - (i) Any Member shall face a vote for removal from office upon absence without permission from the President or Chair from two consecutive meetings, or three out of five consecutive meetings regardless of permission. Sending regrets does not constitute obtaining permission





Code of Ethics continued...

- 2.06 Fulfilling Duties as Required by the Constitution
 - (i) While in session, Members of USC shall be responsible for sitting, voting and speaking on behalf of their constituency group.
 - (ii) Members shall be responsible for preparing in advance for each meeting



Code of Ethics continued...

- 2.01 Decorum
- All members shall maintain the integrity, confidence and the dignity of the office they fill. Courtesy, professionalism and good faith must characterize the conduct of all Members toward one another.
 - (i) Members shall make no disparaging remarks about other Members or those Members' opinions, save honest and respectful criticism
 - (iii) Members shall use appropriate language when speaking at meetings. The definition of appropriate language is at the discretion of the Chair
 - (iv) No Member shall attend meetings intoxicated or engage in or use crude behavior





Code of Ethics continued...

- Violations Protocol
 - Complaints to be forwarded in writing to the General Manager
 - If the complaint meets formal requirements it is passed to the CEDC





Questions?





University
Students' Council
Orientation 2008



Vision of the USSU

The University of Saskatchewan Students' Union strives to be the recognized leader in enhancing the student experience.



Mission of the USSU

The University of Saskatchewan Students' Union exists to serve and support the academic and non-academic needs of undergraduate students of the University of Saskatchewan through accountable, dynamic and unified leadership. It also serves to protect and maintain the integrity of quality, accessible public education.



Values of the USSU

The following principles shall guide the University of Saskatchewan Students' Union in all of its endeavors: innovation; integrity; mutual respect; professionalism; service; social, economic and environmental responsibility; teamwork and trust.



Governance

The USSU is governed by

1. The Non-Profit Corporations Act
2. The University of Saskatchewan Act
3. The USSU Constitution
4. The USSU Bylaws - 1,2,3,4
5. Board and Administrative Policies



Non-Profit Corporation

The USSU has been registered under the Non-Profit Corporation Act of Saskatchewan since 1983. Under the Act the USSU is governed by elected directors (presently five)– the USSU Executive – who, in turn, work through USC on behalf of the members. The members are all undergraduate students at the University of Saskatchewan. A membership corporation carries on activities primarily for the benefit of its members and may be financed by its members through membership fees, loans, member donations, commercial lenders or a combination of these (e.g., a golf or curling club, board of trade or chamber of commerce.) It does not usually solicit donations from the public or receive government grants.



University of Saskatchewan Act

University of Saskatchewan Act, 1995 – Among other things the Act specifies that the Students' Union President is a member of the Board of Governors and further outlines that the President and Vice President Academic have the right to attend but not to vote at University Council. The VP Academic oversees the election of College members of University Council and the USSU is empowered to make by-laws governing the election of said student members. Undergraduate students also sit on the General Academic Assembly.



USSU Governance Documents

USSU Constitution - the system of fundamental principles according to which the corporation is governed.

More specific are the following bylaws:

- Bylaw #1 - Governance Procedures
- Bylaw #2 - Executive Portfolios
- Bylaw #3 - Code of Ethics
- Bylaw #4 - Elections and Referenda

These can all be accessed in full at

<http://www.ussu.ca/usc/council/bylaws.shtml>

Even more specific are the various Policy documents



President

The President shall:

- Oversee all affairs of the University of Saskatchewan Students' Union
- Coordinate the Executive
- Be the chief spokesperson for the Students' Union
- Act as Chairperson of the Executive Committee and of University Students' Council
- Become familiar with the operations of the offices of the University's senior administration and report on student related activities from those offices
- Serve as a member of the Board of Governors of the University of Saskatchewan accordingly with the one-year term of office as passed by the Board of Governors
- Serve as Chair of the Board of College Presidents
- Be the liaison with other student associations, unions and organizations in Canada
- Be responsible for sitting on the provincial and federal student loans committees as well as working with individual student appeals
- Ensure that all governance policy documents are up to date and relevant.



Vice President

Operations and Finance

- The Vice-President (Operations and Finance) shall:
- Be responsible for the operations and services of the Students' Union
- Be responsible for preparation of the annual Students' Union budget
- Be responsible for all issues with regards to campus groups
- Be responsible for overseeing the annual audit in conjunction with the Students' Union General Manager
- Ensure that all operational policy documents are up to date and relevant.



Vice President Academic

The Vice-President (Academic Affairs) shall:

- Be responsible for all academic issues, including computing
- Be responsible for all activities involving University Council and,
- Be responsible for the Academic Affairs Officer(s).



Vice President External

The Vice-President (External Affairs) shall:

- Be the official liaison with the federal, provincial, and municipal governments for the Students' Union
- Become familiar with the activities of the City of Saskatoon and report on those issues affecting students
- Liaise and meet regularly with government officials involved with post secondary education
- Work with post-secondary lobby groups as directed by University Students' Council
- Ensure that all lobbying and external interest documents are up to date and relevant
- Transit and transportation
- Be responsible for working with the University on matters of international activities.



Vice President Student Issues

The Vice-President (Student Issues) shall:

- Be responsible for all non-academic issues, including but not restricted to:
 - On and off campus parking
 - On and off campus housing
 - Sustainability
 - Security, safety, health, and sexual violence;
 - Equity
 - Disabilities and,
- Liaise with University of Saskatchewan Students' Union Centres



Annual and Special General Meetings

The Constitution and Bylaws can only be changed by majority vote at the Annual General Meeting of members which occurs every November or at a Special General Meeting which occurs when a simple majority of Councilors vote to hold one. In either case, the membership must be given 15 days notice of the impending meeting so that they may bring proposed amendments to the Constitution or Bylaws. Proposed amendments are vetted by the USSU's lawyers to ensure that they are legally allowable. Policies are much more easily changed by the Executive or individual Boards.



USSU Policies

The USSU policies are divided into two primary types:
USC Board Policies and Administrative Policies



Board Policies

The Executive of the USSU is dependent upon advice and information from a number of Boards which are populated by members of USC and Students-at-Large, who apply for the boards each fall.

The Boards are Academic Affairs, Elections, External Affairs, Operations and Finance, Student Issues, Sustainability.

Exclusive to USC are the Appointments Board, which evaluates SAL applications and appoints to other Boards, and the Code of Ethics Board, which deals with breaches of conduct by Executive members or Members of Students' Council.



Administrative Policies

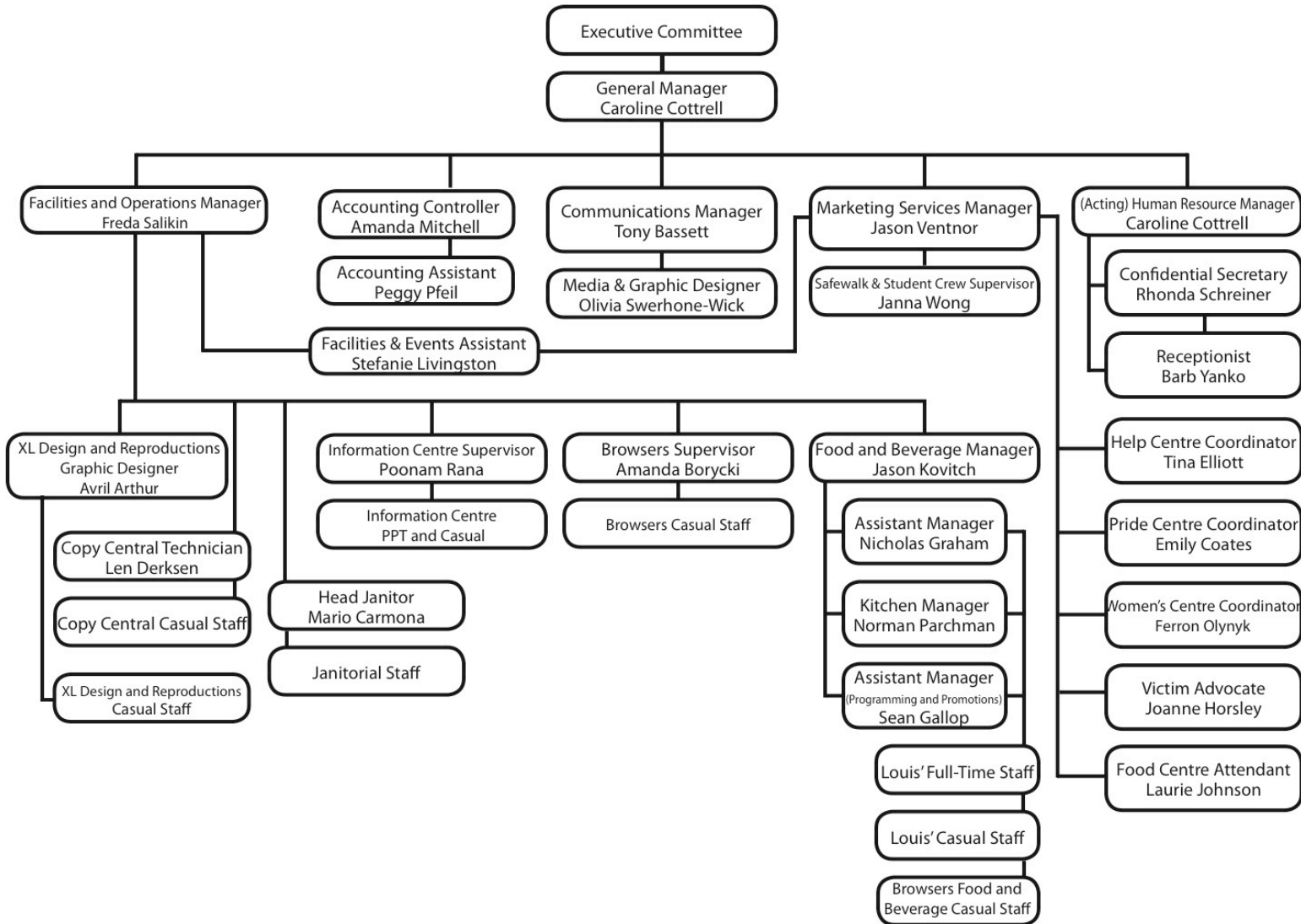
These policies direct the day-to-day operation of the USSU and cover such areas as Human Resources, General Financial, Media Relations, Computer Use, Rentals, Buzzboards, Credit Cards, Violence, Use of the Van, Furniture, Travel, and Executive Sponsorship. They are supplemented by protocols and established procedures which ensure the smooth operation of the organization.



Administration of the USSU

The first full-time staff member of the USSU was hired in 1942 to take care of the organization's accounts. Since then the number of staff has grown significantly, expanding along with the organization. Currently there are about 35 permanent full and part time staff and another large group of hourly staff. In addition to the obvious need for a professional staff to manage the business affairs of the USSU, this group allows the Executive to concentrate on their governance role. It also allows Executive members to participate actively on the various university-level committees and decision making bodies – Board of Governors, University Senate, and University Council - to name only a few.

USSU Organizational Chart
Updated: July 2008



Primary Functions of the USSU

Governance

- Executive Committee
- University Students' Council
- University committees



Election Poster – the Early Years



Primary Functions of the USSU

Services

- Food, Help, Pride and Women's Centres
- Victim and Academic Advocates
- Safewalk and Student Crew

Operations

- Browsers Used Bookstore and Internet Café - Starbucks
- Copy Central
- Information Centre
- Louis' – bar, restaurant, beach volleyball, Griffiths Stadium Concession, special events
- XL Design and Reproduction



Primary Functions Continued

- Marketing
- Communications
- Facilities rental and management
- U-PASS
- Health and Dental Coverage
- Housing Registry
- Tutor Registry
- USSU Childcare Centre (now separately incorporated)

Snake Dance - 1953





University Students' Council

University Students' Council is the legislative branch of undergraduate student government. Elected from Colleges and representative groups, Councilors join with the Executive to form a 27 person group. USC meets every Thursday night during fall and winter term and once a month during the summer.



USC Continued

- USC is nominally chaired by the USSU President but a chairperson pro tem is always appointed in order to ensure that the president can participate fully in debate and decisions
- All USC meetings are recorded and the minutes are put on the website following their approval in USC
- USC follows Robert's Rules of Order. Chairperson Matt Leisle will shortly provide a brief overview of these rules

Tuition (1959)- The Work Goes On





Duties of Council

- To establish and pass an annual budget for the USSU;
- To establish standing committees, boards, other committees and commissions from time to time at its discretion to make recommendations to the USC;
- To establish policies and direction for the USSU in areas affecting student affairs and to give direction to the Executive Committee with respect to the same;
- To promote, in cooperation with the Executive, the general welfare of undergraduate students at the University of Saskatchewan;
- To report back, on a regular basis, to the constituency group and its leadership from which they were elected; and
- To have final authority over the interpretation of the USSU Constitution and Bylaws.

(Part Two, Article B of The Constitution)



Duties of Councilors

- To read all agendas, minutes, and reports which are emailed by noon the day prior to USC meetings.
- To attend USC prepared to discuss and debate the issues on the table
- To debate issues not personalities
- To maintain respect for the office of Councilor at all times
- To act honestly, with integrity, and to avoid any real or perceived conflicts of interest.



Leadership

In having been elected to USC, you have joined a very select group of individuals. The University of Saskatchewan has graduated about 150,000 students since its inception in 1909. Fewer than 2000 of those have been members of the undergraduate governing body. Currently there are about 16,500 undergraduate and you – all 27 of you – represent their needs and interests.

By definition you are the leaders!

Business Manager and Executive circa 1966





Leadership

Leadership is built by developing relationships of trust through character and competence and by extending trust to others.

Leadership is built by showing others that you believe in their capacity to live up to certain expectations, to deliver on promises, and to achieve clarity on key goals.

Leadership means involving everyone in the communication process to create the goals to be achieved.

Leadership means unleashing talent and empowering people. so that their capacity, their intelligence, their creativity, and their resourcefulness is utilized.

Adapted from Steven Covey Seven Habits of Highly Effective People



Leadership

Leadership is not magnetic personality, that can just as well be a glib tongue. It is not "making friends and influencing people", that is flattery. Leadership is lifting a person's vision to higher sights, the raising of a person's performance to a higher standard, the building of a personality beyond its normal limitations." — Peter F. Drucker

Appointments Board

Minutes for Thursday, September 16, 2008

Present: Josie Steeves, Ben Wilson, Amy Lewis, Shelia Laroque, Katelyn Crosbie

1. Call to Order

The Meeting was called to order at 7:39 pm.

2. Call for Quorum

Quorum was present.

3. Business

Move to appoint the following students to the respective boards:

Cody Casey	Place Riel Student Advisory Committee
Keith Bruce Folkerson	Place Riel Student Advisory Committee
Stephanie Parker	Place Riel Student Advisory Committee
Adil Afzal	Academic Affairs Board
James Walker	Academic Affairs Board
Yujing Gu	Academic Affairs Board
Kirsty Poppleton	External Affairs Board
Chris Danson	External Affairs Board
Joel Schindel	External Affairs Board
Chris Danson	Operations and Finance Board
Alexis Hyanrui	Operations and Finance Board
Ammad Syed	Student Issues Board
Karen King	Student Issues Board
Alyssa Anderson	Student Issues Board
Steven Bachiu	Sustainability Board
Candace Piper	Sustainability Board
Ben Fawcett	Sustainability Board
Charles Thomas Hamilton	Elections Board
Stephanie Parker	Elections Board

Lewis/Laroque Carried

4. Adjournment

Move to adjourn.
Crosbie/Wilson

Meeting adjourned 7:41 pm.

Appointments Board

Minutes for Thursday, September 4, 2008

Present: Josie Steeves, Ben Wilson, Amy Lewis, Shelia Laroque, Katelyn
Crosbie

1. Call to Order

The Meeting was called to order at 8:30 pm.

2. Call for Quorum

Quorum was present.

3. Business

Move to appoint Zena Charowski Chief Returning Officer.
Steeves/Wilson Carried

Move to appoint Rob Martz Assistant Chief Returning Officer.
Steeves/Crosbie Carried

4. Adjournment

Meeting adjourned 8:43 pm.

Executive Committee
Minutes for Tuesday, September 16, 2008

Present: Shannon Dyck, Jeremy Ring, Brea Lowenberger, Nicole Kenney, Josie Steeves

Regrets: Caroline Cottrell

1. Call to Order

The Meeting was called to at 1:09 p.m.

2. Call for Quorum

Quorum was present.

3. Roundtables

President Josie Steeves

- Standard of Student Conduct drafting Committee
- Planning and Priorities Committee
- Amanda Smanyiuk – Student Care
- ½ Sick Day
- Communications Meeting
- USC
- Undergraduate Forum Executive Meeting
- Richard Florizone Meeting
- Lunch with Erin Berger – Newstalk Radio
- Meeting with Caroline Cottrell
- Meeting with Jeremy Ring RE: Place Riel

VP Jeremy Ring

- Federal Election discussion
- Meeting with Caroline and Freda re: Place Riel
- Internal meeting re: financing Place Riel
- Meeting with Caroline re: Place Riel
- Meeting with Sue re: Place Riel presentation
- Meeting with Brea
- Meeting with Amanda re: Place Riel renovation finances
- CEDC Meeting
- USC
- Place Riel discussions
- Meeting with campus group re: ratification
- Meeting with James Pepler
- Place Riel financial analysis work
- ½ sick day

- 2007/08 financial statements review
- Meeting with Josie re: Place Riel
- Admin Team

VP Shannon Dyck

- Federal Election Brainstorming
- Filled out online Ally training
- Confirmed posters for MoveUS: Hike, bike and roll
- First class (5pm)
- Worked on Housing document for Rob Norris (collected stats from USSU Housing Registry, Paws classifieds, online Star Phoenix Classifieds)
- Housing Meeting
- Meeting with Brea about Aboriginal Student Day of Action
- Submitted a brief report to University Council
- Spoke with Josh Diamond from Friends of TD FEF Program
- Asked for information regarding Housing and: International Students, ESL Students, Students in Residence, and Students that have visited the Housing Centre
- Communications Meeting
- Centres' Policies: meeting with Jason Ventnor
- Worked on agenda's for first Student Issues and Sustainability Board meetings
- USC
- Wrote housing update for city council
- Reviewed Student at Large forms
- Community Based Organization Summit – conversation on human services (Ministry of Social Services)
- City Council meeting (did not make the agenda... was pushed forward to Sept 29)
- Meeting with Margret Asmuss and Bob Ferguson regarding derelict bike
- Organized the Victim Advocate Coffee House

VP Brea Lowenberger

- Exec Meeting
- USC Meeting
- Federal Election Planning Meeting
- Academic Programs Committee Meeting
- RSAW Committee Meeting
- Academic Support Committee Meeting
- Communications Meeting
- Academic Integrity Week Committee Meeting
- Academic Integrity Week planning
- DISOrientation planning
- Academic Advising planning

- Contributed to SESD First Year Academic Advising Survey
- Student grievances & inquiries (x11)
- Contacting student members of University Council
- SHEAF interview re: Late-Night Study Sessions
- Class

GM Caroline Cottrell

- Working on USC Handbook
- CRO/ACRO meeting re. Elections Bylaw
- Communications Meeting
- Marketing Meeting
- Meeting with Josie Steeves and Jeremy Ring re. Place Riel
- Various other meetings re. Place Riel
- Cultural Diversity and Race Relations meeting
- Meeting re. plasmas
- USC Meeting
- Admin Team meeting
- Meeting with USSU lawyer
- UPASS
- Work on renovation issues – phone calls, plans, emails
- Meeting with Controller re. various renovations and financial statement issues

4. Election of PAWS – New System

Todd Trann and ken Glover from the university's IT department came to discuss what is going to be required in order to implement the new system of voting extracted herein from the Constitution.

Part 4 – Method of election

All executive positions are to be elected by batch style Instant – Run off voting. Students will rank candidates in order from their most preferred candidate to their least preferred candidate. After the first count, if no candidate has received 50% plus one of the total votes cast, all candidates but the top two are eliminated and all ballots are recounted for which ever of these two finalists is ranked higher on each ballot. Abstentions will be discarded and not be added to the total number of votes.

USSU voting on PAWS is currently provided free of charge to the USSU but there will be a charge for ITS to build a new tool to manage the new system for Executive elections. (Note: this does not apply to Senate elections.)

Overview: The new method would require the development of a new program through which a ranking number would be typed into a box beside the candidate's name. The candidates could appear in alphabetical order or randomly. Decisions would have to be made whether ITS does the count or sends the raw data to USSU for counting. The top two will be carried into the second count or top two and up. Candidates then move ahead based on the percentage of the vote they receive. There are still issues to resolve

about abstentions and when candidates drop off.

ITS will provide costing to USSU prior to the AGM and will be dependent on various factors. Data collection and data interpretation will have different costs associated with them. It is unlikely that there will be any other costs unless the methodology changes again.

5. Ratifications

EXEC45 Move to ratify Chinese Students' Scholars Association,
Ring/ Lutheran Student Movement, University of Saskatchewan
Steeves SADD, SUNTEP SRC, IEEE Students' Branch, Cercle Français,
 Room for Improvement Youth Development Inc.

Carried

6. Campus Groups Campaigning in Tunnel

The question was asked if Campus groups should be allowed to campaign in the tunnel? Is there a significant difference between the promotion of a candidate and a club or between promotion during a campaign and during other times? The consensus was that it was ok to campaign for a party, but not for a specific candidate and that there should be restrictions during campus club week. There was also a suggestion to waive the fee for a table at which registration of voters would take place.

7. Academic Integrity Week Sponsorship

There was a proposal for sponsorship for this event for \$100.00 and the question was asked why the money was cut from last year?

8. Move US

EXEC46 Move to provide internal price for a clothesline poster
Dyck/ to sponsor this event in exchange for USSU logo placement
Kenney

Carried

EXEC47 Move to provide \$80.00 to print 100 colour brochures.
Dyck
Kenny

Defeated

(There was discussion about where to draw the line for USSU sponsorship for university events. More discussion will be held at the next Exec meeting)

9. AGM

Marketing Services Manager Jason Ventnor sent a reminder to the Executive that the AGM is coming up soon and asked them to begin considering what changes and revisions need to be made to the Constitution and Bylaws and what other business needs to be brought forward to the membership.

Adjourn at 2:20 p.m.

University Student Council
Minutes for Thursday, September 11, 2008

Present

Josie Steeves, President
Jeremy Ring, VP Operations & Finance
Brea Lowenberger, VP Academic Affairs
Shannon Dyck, VP Student Issues
Nicole Kenney, VP External Affairs
Sheila Laroque, Arts & Science
Warren Kirkland, Associated Res.
Ben Wilson, Dentistry
Lisa Dobrowolski, Education
Hiedi Ziola, Education
Shakirat Adeyemi, INSA
Ben David, Engineering
Keith Kuspira, Engineering
Itemobong Umoh, Law
Dayan Huang, Medicine
Amy Lewis, Nursing
Shawn Smith, Pharmacy & Nutrition
Katelyn Crosbie, St. Thomas More
Brooke Kirkham, St. Thomas More
Sarah Begbie, WCVM

Also Present

Caroline Cottrell, USSU GM
Matt Leisle, USC Chair

Regrets:

Dylyn Rose, Ind. Students' Council
Chelsea Tomcala, Agriculture
Kimberely Dancey, Ed. School of Bus.

Meeting was called to order at 6:01pm

1. Adoption of the Agenda

Changes to Agenda:

VP Ring requested to add Interpretation of Election Bylaws #4 under 9.3 - Any Other Business.

USC Motion027: Ring/David Carried

Move to adopt the agenda as amended

USC Motion028: Steeves/Laroque Carried

2. Introductions and Announcements

VP Kenney stated a Federal Election has been called for October 14, 2008, she asked Council to use their democratic right and express their political desire.

President Steeves advised Council that the USSU office received 42 students-at-large applications. She thanked the Councilors for spreading the word to their fellow students. The Place Riel Student Advisory Committee is the only committee that is lacking applications.

Councilor Laroque reminded Councilors that September 25th is Take Back The Night; this is organized by the Saskatoon Women Community Coalition. The USSU Women's Centre is a member of this organization. The event begins at the Band Shell at 7:30pm. The White Buffalo Youth Lodge is the final destination. This is a worldwide event that raises awareness of violence against women and domestic violence.

President Steeves stated sadly September 25th is the night for voting on the Place Riel Infrastructure Fee so it is enormously important for Councilors to have all the time they need to discuss the issue.

President Steeves sent regrets on behalf of Chelsea Tomcala and Kimberley Dancey. President Steeves advised the Councilor from Edwards School of Business has resigned.

3. Council Address
No Council Address

4. Minutes and Reports for Information
4.1 USC Minutes – September 4, 2008

VP Dyck apologized for last week's comment that the Centres Policies would be taken to the AGM. They are not being taken to the AGM; they are being brought to USC.

Councilor Laroque noted that on page 11 her email address stated Sheila.laroque@wuzup.net; it should read riseup.net.

VP Lowenberger stated on page 5 of the minutes the following needed to be changed: ... *'has been working diligently on the USSU Academic Advising Board should read Advising Award. Also ... 'VP Lowenberger hopes to bring the Advisory Award Criteria to USSU'*.

VP Kenney reminded Council that the U-Pass deadline is September 17th.

Chair Leisle stated throughout discussions on nominations for the Boards, it states several times that Chair Leisle moved to open or close nominations; that's procedurally incorrect, as it states under the motion, the first name is the one who moved it and the second name is the one who seconded it. Chair Leisle is not allowed to move anything.

4.2 Executive Committee Meeting Minutes - September 9, 2008

Councilor David requested information from page 5 of the Executive Meeting Minutes. He'd like the USC to remove the bottom six lines from the record. This

potentially opens up the USSU for a human rights complaint; it goes against the Mission, Vision, and Values of the USSU.

Councilor Laroque asked about page 1 under VP's Dyck's roundtable, the freebox update. She inquired what's going on with it, she noticed it had been painted.

VP Dyck stated over the summer she revamped the freebox. She did a proposal over the summer to repaint it and re-advertise it.

VP Lowenberger asked VP Dyck to explain the chart on the side of the freebox.

VP Dyck stated there is a chart on the side of the box that allows a person to write down what they have to give away that may be too large for the freebox or too heavy to bring via a bike; there is also a spot to put your contact information down.

VP Kenney responded to Councilor David's accusation of violating human rights, she reread her paragraph for verification and stated she thought it would be a good educational piece of information. She reiterated that pay inequity still exists. Since then she's had discussions with other Executive members, and the decision was made to not charge anything at all. She asked Councilor David how it would violate human rights, as it was strictly educational.

Chair Leisle stated Council would discuss that under Motions Arising.

5. Motions Arising from the Minutes and Reports

Councilor David moved to strike out the 6 lines under the Executive Project Proposal for Canada's Next Greatest Prime Minister Panel Discussion to charge an entrance fee.

USC Motion029: David/Kirkland Ruled Out of Order

Councilor David was asked to speak to the motion.

Councilor David stated as per VP Kenney's notice of the change to not charge for an entrance fee, however in writing according to these minutes, if they were approved, they'd be public domain and at that point someone could go through the records, and it would look like the USSU was attempting to discriminate. The USC could change it to say it was an idea or something like that, or it was a point of information, but as it stands it's going to open up floodgates for some hot water comments.

President Steeves asked if it were appropriate to change a proposal that is in minutes. Should it be added somewhere else or just recorded in these minutes that this was something that was not approved.

Chair Leisle stated if it were in minutes it couldn't be removed, you can't change the past. The minutes record what has happened and the proposal as is. Therefore, President Steeves is correct in it can't be removed from the record. Chair Leisle thought a motion would be, not to approve the entrance fee, however to take it off the record.

President Steeves stated considering this project was actually proposed, she didn't think the motion was in order just for procedural reasons. For future, they would include in the Executive Meeting Minutes that they did not approve it, so they would make the minutes more detailed to show there were changes to the project. The funding was also changed in the Executive Committee and the Executive Minutes to include the motion made to not include the dollar for men and seventy-one cents admission for women could be modified.

Chair Leslie moved the motion out of order. We can't go to the past to take things out of the record. There are two options; one to include the Executive Minutes as President Steeves just stated to include that Executive did not accept the entrance fee. Secondly the other option would be to say that Council doesn't approve of the fee.

President Steeves moved to amend the Executive Committee Minutes to be \$500.00 for food, \$60.00 for posters and to remove the entrance fee on the proposed project.

USC Motion030

Steeves/Ring

Carried

Debate:

VP Kenney stated for the record, her intention was not to discriminate against men, but her intention was to bring awareness on pay equity.

Councilor Kirkland stated he did not believe it belonged there. The intent of the project Canada's Next Greatest Prime Minister is fantastic and bringing out the youth vote is certainly very important, but the intent of the fee was different and that's why he didn't think it belonged there.

Councilor Laroque stated, for the record, this is a voting issue, since the Harper Conservative Government has refused to legislate pay equity legislation making it still legal in Canada to pay women less.

President Steeves called point of order. President Steeves stated we're not debating the merits of itself, but making an amendment to have the minutes reflect what actually happened in the meeting.

Chair Lesile reminded Councilors to keep debate on the motion to add this clause in to the minutes.

Councilor David stated he did not doubt the intentions of the VP, he stated if someone where to look at the minutes, the intentions are not clear unless we add a clause in it.

Chair Leisle requested vote on the amendment. Carried

Motion to accept the Minutes as amended
USC Motion031 **Steeves/Kuspira** Carried

6. Business
No Business

7. New Business
No New business

8. Questions and Comments

Councilor Crosbie asked why in the Survival Calendar all of the information on Campus Clubs was cut out this year.

VP Ring stated he assumed she meant the write-ups on each different Campus Club. The reason was he asked the Campus Clubs a few times to send new information. Because the ratification period ends April 30th and the new Survival Calendar starts in September the previous year's Campus Groups would be in the Survival Calendar, and would have it for the entire year. There were never new updates given. There was debate whether questions should be directed to the Campus Groups website or to the Group itself. The USSU is trying to make it more innovative so more Campus Groups go to their websites to add new things. In the end, quite a few Groups were stagnant, with nothing changed each year.

VP Dyck asked if VP Ring could state when the Campus Clubs week is, and how Clubs are able to go to this event.

VP Ring stated Campus Club week is September 22-26. All ratified Campus Groups can book a table in the tunnel. It is held for Campus Groups. As for ratification, clubs can set up anytime for free. This specific week is dedicated for Campus Clubs; so interested students can see a big core of campus groups that are on campus. Hopefully this sparks some interest for them. Last time counted there were four or five tables booked. Campus Club week and free tables applies to all Colleges as well.

Councilor Huang asked VP Ring if the USSU is not using the Plasma TV in the College of Medicine building, could the College of Medicine buy it from the USSU office to advertise College of Medicine information.

VP Ring stated he received President Thoma's email from the Communications Director for the College of Medicine. The USSU office checked on the TV to see if it was working, which it was, but it had been turned off. With the Plasma in the USSU office going on the fritz, there was talk about moving the TV from MUMPS to the USSU office. At the moment, the USSU isn't considering selling it. They are looking at going to an LCD TV in the future, if they were to continue with that form of communication. A timer can be used on the TV's, which would be better suited as they currently rely on each College to turn the TV on and off.

Councilor Huang stated the questions arose because the TV was generally never on so they thought it was broken. Councilor Huang asked if the USSU office sent people out daily to turn on and off the TV.

VP Ring stated they would be now, because they were continually being turned off.

9. Any Other Business

9.1 USC Handbook

President Steeves stated the idea of the handbook was from herself and VP Kenney. The U of C had an excellent handbook, which prompted VP Kenney to bring the idea back to the USSU. The handbook is a brief overview of what the USC and USSU are. Councilors were invited to use the handbook as a guide or reference as they'd like. The glossary in the back can explain terms that are used during meetings. This is the first handbook; therefore any recommendations or changes can be brought forward to her for the following year.

President Steeves reviewed the following key items in the handbook - The Vision, Mission, and Values and the Robert's Rules of Order. It also includes a run through of a USC meeting; how do you create change within the USSU. The USSU Executive portfolios are explained as well as the different Boards. How Councilors are accountable to their fellow students, how the Executive is accountable to the USC and what is expected of Members of Student Council are also included. The USSU budget is included as well. President Steeves asked VP Ring to walk the USC through the budget process.

VP Ring stated budget-brainstorming starts in the middle of January. All the departments of the USSU get together and try and forecast any issues that will be coming up in the next year, hopefully to get feedback from each other. Reviewing the budget plans is more internal to the department. Department Heads and Managers will discuss what they require. Strategic plan, Capital Proposals and Operating Budget discussions begin in February. Each Department completes a Strategic Plan on what they'd like to accomplish for the next year. At times they haven't necessary been strategic; in a sense it's been an overview of the previous year. We want them to forecast on what they can capitalize on over the next year. Capital Proposals are any improvements, for instance, every year there is approximately a \$30,000 budget for technology in the office. A couple of years ago

there was a Browsers Two Capital Proposal which never followed through. These are the kinds of things that Capital deals with. Operating Budgets are when each department forecasts what their expense are going to be within the next year. In the middle of February the committee reviews the Operating budgets. This is done during reading week. Freda Salikin, Caroline Cottell, Controller Amanda Mitchell, VP Ring and any other Executive that are interested, meet with every department and review their proposed budget.

VP Ring stated that on the first Saturday of March the Operations & Finance Board reviews each budget. They question everything again and hope to produce a leaner budget. The budget is then presented to the USC to vote on. At the end of March the USC votes on budget. The budget is available on the USC website.

President Steeves stated the handbook lists the USSU operations, the USSU services, and an organizational chart, minus casual and part time staff. It includes an overview of the big issues that the USSU will be dealing with this year.

VP Dyck thanked President Steeves for creating this handbook. The acronyms and terms, including Robert's Rule of Order were beneficial to her in the beginning.

President Steeves, stated she couldn't take all the credit, VP Kenney, Caroline Cottrell, our Communications Manager Tony Bassett, and XL Design worked diligently on this as well.

9.2 Federal Election

VP Kenney stated in spirit of the Federal Election she prepared a power point presentation – **see attached.**

Councilor Huang asked if the polling station would be available on campus as mentioned at last week's meeting.

VP Kenney couldn't confirm yet, but is currently working on it. She hoped to confirm next week.

9.3 Interpretation of Bylaw #4

VP Ring stated the ASSU has only one Councilor, and by Constitution they are allowed two. They are about to close nominations; we were given the information that two interested individuals ran for an Executive position last year. As per Bylaw #4, Article 1 under General Elections, .7 reads 'no person is eligible to run for more than one position on the University Students Council, nor can they nominate anyone seeking the same position'. This is a little vague, it doesn't say at one time they can't run or if it's a blanket clause that over the course of that year they can't run. As the interpreters of the Constitution and Bylaws VP Ring wanted to discuss this at USC as the ASSU can hold their election but USC wouldn't be

able to ratify their vote if the election was contrary to the Bylaw. Rather than have somebody win the election and then not be allowed to participate at the USC he wants an interpretation first. It's really far into the term and it may be difficult for some Councilors to get acquainted with everything to allow them to have valuable discussions if an election was inappropriate and had to be redone. VP Ring posed the problem to Council for interpretation.

VP Ring moved that as written in Bylaw #4, Article #1, 1.01 section 7 the individuals in Arts & Science can run for a Member of Student Council this year.
USC Motion032 **Ring/David** Carried

VP Ring stated his belief behind this is was they couldn't run for more than one position at one time.

Councilor Smith agreed with VP Ring. It was the same as Constitution for Pharmacy and Nutrition. They have the first elections for Executive, and the second elections are for Members of Council. If they were to loose on the first elections, they were allowed to run for the second elections. ??

VP Dyck stated there was no time stated in the Bylaw as VP Ring interpreted it. As it read, it's quite clear that you cannot run for more than one position on USC.

President Steeves stated in Article 3 it states the By-elections shall adhere to the policies determined for USSU General Elections.

VP Ring stated for point of information, it refers to Executive and Senate positions.

Councilor David stated the article as it stands is written so vaguely, it could be interpreted as; you can only run for one position on USC ever. This is something the Elections Board would have final say on the interpretation of this clause as it stands.

VP Ring stated this would be USC jurisdiction, but it could be referred to committee, the Elections Board, for final say on it.

Councilor Kirkland asked if USC is saying it doesn't matter how it approves this motion, the Elections Board does have final say or is that an option for Council in the future.

Chair Leisle stated this interpretation would be a final interpretation by Council as stated in the Constitution that Council has the power to interpret the Constitution or Bylaws. This Council could make a motion tonight to refer this to the Elections Board and give up that right to make that interpretation, or they can make the decision at Council here tonight.

Councilor Kirkland stated he was not in favor of this, he believed it should be referred to the Elections Board, because that's why they were appointed in the first place.

Councilor Larque stated the way she read it is, as because there are several Associated Residences as well as the Indigenous Students Council, it was her interpretation this meant she couldn't run for MSC for both. She asked if that was correct? ??

Chair Leisle stated that in the general elections in the spring, individuals can still only run for one position. However, they could run for a different position, assuming they weren't elected in the spring, they could run for a different position on University's Student Council in the fall or at another time the elections occur, not during the general elections.

Councilor Laroque stated ASSU nominations haven't closed yet.

Councilor Smith asked about Article 2, 2.05, Elections for Members of Students' Council shall adhere to the policies or bylaws determined for the student association of each representative college, school or group as outline by Article 7 of the USSU Constitution.

Chair Leisle stated that Article 7 of the USSU Constitution outlines which College, Societies and Groups are eligible to have membership representation at the USC. Elections shall adhere to the policies or bylaws determined by each School or Group. The election may be run that way; however anybody who is elected still has to be ratified by the Elections Board as the final authority.

VP Ring stated for information if this is voted in favor, this is how we interpret it at this time. Until this time, it hadn't come up; this is the interpretation at the moment.

Chair Leisle stated for the Motion to be clear: Candidates who stand in the general elections in the spring, are eligible to run for other positions on USC in the fall.

Motion went to vote; Motion is carried.

President Steeves requested her abstention be noted.

VP Lowenberger requested her abstention be noted.

VP Ring stated the Welcome Week sales from Louis were just under \$50,000 versus last year at 3-days of Welcome Week with \$44,000 in sales. He sent his congratulations to the USSU staff.

Councilor David stated beer was \$5.00 per beer this year, which might have increased the revenues.

10. Adjournment

Move to adjourn

USC Motion033: Steeves/Kuspira

Carried



University Students' Council Public Meeting

Renewing Place Riel

1. **The Plan:** Brian Saunders, Principal Architect of Saunders Evans Architects and principal architect for the USSU Renovation will present the schematic plan for the expansion and renovation of Place Riel.
2. **Construction:** Mike Chyzowski, President of Quorex Construction will provide information on what will happen on the campus and inside Place Riel when construction gets underway.
3. **The University:** Dr. Richard Florizone, Vice President of Finance and Resources, University of Saskatchewan has been invited to speak about the University's partnership with the USSU in this project. He will also speak to the two floors proposed to house Student Health and Counselling
4. **Financing Construction:** USC, 2007-08, chose First Nations Bank/TD Canada Trust to underwrite the loan for the renovation. Beth McConnell, Relationship Manager TD Canada Trust and Roger Silzer, General Manager First Nations Bank of Canada will discuss what this loan will look like over the next 30 years.
5. **Infrastructure Fee Scenarios and Operating Costs:** Sue Verhille-Long, Manager of Special Projects Financial Services Division, University of Saskatchewan and Jeremy Ring, Vice-President of Operations and Finance University of Saskatchewan Students' Union will demonstrate the models being used for the Infrastructure Fee and Operating Costs.
6. **Accounting for the Project:** Doug Tremblay, Associate Director of Accounting, Facilities Management Division will discuss ways in which the project costs

University Students' Council Agenda

Thursday, September 18, 2008

- 1. Adoption of an Agenda**
- 2. Introductions and Announcements**
- 3. Council Address**
 - 3.1 Place Riel Orientation**
- 4. Minutes and Reports for Information**
 - 4.1 USC Minutes – September 11, 2008**
 - 4.2 Executive Committee Minutes – September 16, 2008**
 - 4.3 Academic Affairs Board Minutes and Report**
 - 4.4 Appointments Board Minutes and Report – September 4 & 16, 2008**
 - 4.5 Board of College Presidents**
 - 4.6 Code of Ethics Disciplinary Committee Minutes and Report**
 - 4.7 Elections Board Minutes and Report**
 - 4.8 External Affairs Board Minutes and Report**
 - 4.9 Operations & Finance Board Minutes and Report**
 - 4.10 Student Issues Board Minutes and Report**
 - 4.11 Sustainability Board Minutes and Report**
- 5. Motions Arising from the Minutes and Reports**
- 6. Business**
- 7. New Business**
 - 7.1 Infrastructure Fee**
- 8. Questions and Comments (30 minutes)**
- 9. Any Other Business**
 - 9.1 AGM**
 - 9.2 USC Social**
- 10. Adjournment**

University Students' Council Agenda

Thursday, September 25, 2008

- 1. Adoption of an Agenda**
- 2. Introductions and Announcements**
- 3. Council Address**
 - 3.1 University Governance: Lea Pennock**
 - 3.2 Standard of Student Conduct: David Hannah**
- 4. Minutes and Reports for Information**
 - 4.1 USC Minutes – September 18, 2008**
 - 4.2 Executive Committee Minutes - September 23, 2008**
 - 4.3 Academic Affairs Board Minutes and Report**
 - 4.4 Appointments Board Minutes and Report**
 - 4.5 Board of College Presidents**
 - 4.6 Code of Ethics Disciplinary Committee Minutes and Report**
 - 4.7 Elections Board Minutes and Report**
 - 4.8 External Affairs Board Minutes and Report**
 - 4.9 Operations & Finance Board Minutes and Report**
 - 4.10 Student Issues Board Minutes and Report**
 - 4.11 Sustainability Board Minutes and Report**
- 5. Motions Arising from the Minutes and Reports**
- 6. Business**
 - 6.1 Infrastructure Fee**
- 7. New Business**
 - 7.1 Standard of Student Conduct**
 - 7.2 UPASS Referendum**
- 8. Questions and Comments (30 minutes)**
- 9. Any Other Business**
- 10. Adjournment**

University Student Council
Minutes for Thursday, September 18, 2008

Present

Josie Steeves, President
Jeremy Ring, VP Operations & Finance
Brea Lowenberger, VP Academic Affairs
Shannon Dyck, VP Student Issues
Nicole Kenney, VP External Affairs
Chelsea Tomcala, Agriculture
Sheila Laroque, Arts & Science
Warren Kirkland, Associated Res.
Ben Wilson, Dentistry
Lisa Dobrowolski, Education
Hiedi Ziola, Education
Kimberely Dancey, Edwards School of Bus.
Shakirat Adeyemi, INSA
Ben David, Engineering
Keith Kuspira, Engineering
Itemobong Umoh, Law
Dayan Huang, Medicine
Amy Lewis, Nursing
Shawn Smith, Pharmacy & Nutrition
Katelyn Crosbie, St. Thomas More
Brooke Kirkham, St. Thomas More
Sarah Begbie, WCVM

Also Present

Caroline Cottrell, USSU GM
Matt Leisle, USC Chair
Freda Salikin, USSU Fac/Ops Mgr
Stefanie Livingston, Fac/Events Ass't

Absent:

Dayan Huang, Medicine

Guests:

Kiel Luhniny
Tyler Olson
Ron Cruikshank
Trev & Marlene Janzen
Roger Silzer
Sue Long
Doug Tremblay
Mike Chyzowski
Brian Saunders
Beth McConnell
Leah Yelland
Josh-Wade Ferguson
Kyle Webb
Sophie Brisbois
Jenn Artenberg
Yaney Song
Jason Barnhart
Trent Rempel
Jill Nadon
Martin Gonzalez
Wendy Gillis
James Pepler
Ishmael N. Daro
Vanessa Leon
Nicole de Gogize
Richard Florizone
Kaytee Edwards
James Cook
Rory MacLean
Reid Nystuen

Meeting was called to order at 6:05pm

1. Adoption of the Agenda

USC Motion034: Steeves/Lowenberger

Carried

2. Introductions and Announcements

No introductions or announcements

3. Council Address

3.1 Place Riel Orientation

President Steeves moved to go to informality

USC Motion035 Steeves/Ring

Carried

President Steeves welcomed guests for attending. She stated this is an exciting evening, something that the USSU has been working towards for approximately 15 years, with hopes to create changes in Place Riel. She stated there has been heavy media attention with regards to Place Riel, so this evening is to educate Student Council as well as any interested members of the public. President Steeves also thanked the presenters for attending, and introduced Bryan Saunders from Saunders Evans Architecture. Mr. Saunders has been the architecture on this project for quite some time.

Mr. Saunders thanked the Chair, Executive, and Council for being here this evening. He stated he would be presenting the floor plans, sections, and some renderings of the proposed building. The plans would be presented to the audience as they stand at the moment.

Slide show presented. Bryan Saunders reviewed the lower level plan first. He reviewed the staircase, escalators and traffic flow through the lower level. One of the main problems with the current layout upon entering the lower level, is the traffic flow moving backwards and forwards amongst the food services and the tables and chairs. The USSU offices would be made larger and more usable, as well as the food services would move into CRUs in the perimeter location. Global Commons and the Computer Store would be relocated. There would be additional washrooms in the lower level. In the Northeast corner would be stairs and an elevator, the corridor would be wide, long, bright and colorful. The elevator would serve each level of the building through the main floor, second, third and fourth, as well as the Penthouse; the stairs would do the same. The Cove has no design details as of right now, but they are in preparation.

Mr. Saunders proceeded to review the main level of Place Riel through slide presentation. The main level would be occupied with the USSU new Council Chamber which would seat quite a few people. Reception would be located there,

photocopying would be available, and a washroom, as well as the elevator, which continues up from below. He stated there is a new addition and access would be between Marquis Hall and the Murray building. This concourse would be an impressive space, but the architectures must be aware of the budget and the materials that need to be used due to wear and tear.

Mr. Saunders proceeded to review the second floor level of the expansion of Place Riel through slide presentation. This level indicates the USSU space; people would arrive by elevator or by stair through main floor level. Security would be present for those wishing to use the elevator. Access would be granted with a card for USSU staff members. Between the USSU space and the Murray Building would be a light well, which would be lit from above.

Mr. Saunders proceeded to review the third floor level of Place Riel through slide presentation. This level is for Health and Wellness. There is a fourth level, which is undeveloped at this time, but is in the process of developing to suit the program. The next floor is the Penthouse that accommodates the mechanical equipment that will ventilate, heat and cool the building. The decision to use revolving doors at the south entrance is still being investigated.

Question & Answer period.

Question: What about the front (south) side of the building, do you have any details?

Mr. Saunders stated not yet; they are still looking at the revolving door question and the cost involved with that, until that's resolved they can't resolve the final appearance of the building. There is a budget implication as to how far one can go.

Chair Leisle introduced Mike Chyzowski, President of Quorex Construction for his presentation.

Mr. Chyzowski thanked the USSU for the invitation to this evening's presentation. He spoke about their role as Construction Managers, as well as what may happen while under construction. The USSU has decided to deliver this project by utilizing a construction management delivery method. The Construction Manager is brought on board at the same time as the rest of the design team. The Construction Manager's approach is a team effort, bringing all areas together as a team working toward a common goal. The other areas will benefit from their involvement as construction managers with their skills, knowledge, and experience working in the field. There are two phases to the project: the pre-construction design phase and the actual construction phase. During the pre-design phase, they provide advice for the other members of the design team, and insure the project is delivered in the most cost efficient manner. Some of their other duties during the design phase are to produce budgets, schedules for construction, the tendering process and the contract administration. Once the design has been confirmed and they move in to the construction phase, they are responsible for all aspects of construction.

Mr. Chyzowski stated they would have on-site personnel, who manage the project. From a construction point of view, it is very interesting because there are a number of different phases as outlined by Brian. Simplified, there is the addition to the north; there are basement renovations, and then the main floor renovation. Within those phases we have sub phases. One of the objectives of the phases is to insure that existing operations are on going in lower Place Riel and that they are maintained during the construction period. They plan to work in one area, finish that area, move people around, and begin work in another area. One of the biggest challenges we face in this project is maintaining safe access during the period of construction.

Place Riel is one of the busiest places on campus; they want to insure safe access is maintained because traffic flows need to be maintained. There will be a number of safety policies and procedures implemented during this phase. Access to the North where the new addition is planned will be eliminated, because once they start construction, it will be almost impossible to maintain a safe traffic flow. East/West traffic flows coming across the main floor and will be through covered walkways.

Mr. Chyzowski stated that once construction begins, they are looking at a total of 17 months for completion.

Question: Will there be a time when the entire Place Riel will be shut down?

Mr. Chyzowski stated that at this point final designs haven't been given and there needs to be further discussions with other stakeholders and the tenants that are currently in place. We're not envisioning closing the entire place, but there will be restrictions throughout this process.

Question: What other projects of this magnitude have you managed before?

Mr. Chyzowski stated they are handling the Les Dubois Mental Health Facility, as well as the MRI Clinic, and the \$22 million dollar Tommy Douglas Collegiate was recently a completed project of Quorex Construction. The \$15 million dollar Park Ville Manor High-rise that was completed a couple of years ago was also a Quorex project.

Chair Leisle introduced Dr. Richard Florizone, VP Finance and Resources for the University of Saskatchewan.

Dr. Florizone thanked the USC for the evening. He stated he is not only the VP of Finance and Resources, but also the Executive Sponsor for this project on behalf of the University. There have been several years in the planning of this project. Both the USC and the U of S Board of Governors, since it is a joint project, will have some significant decisions to make in the next few weeks ahead.

Dr. Florizone spoke about the importance of Place Riel; it is the front door to the University. In terms of the project, there are two organizations, in terms of

Governance; there is the Facilities Management group. In terms of approving decisions from bottom up, there is a joint steering committee of which the USSU President and myself are co-chairs. As the U of S moves up the joint Governance, they take things up basically his counterpart would be the USSU, he takes things up the President's Executive Committee, and then the U of S Board of Governors. On the USSU side, at the working level, Caroline Cottrell working with FMD and Financial Services, and her staff working with other University staff. The USSU President works up through USSU President through USSU Executive and then to the USC. Why are they both involved – the USSU and the U of S are inter-dependant. What he means by that is, the USSU is clearly a part of the voice of students on campus, it is part of the University campus community, as a legal and financial entity, they are independent. The USSU is inter-dependant because they are part of the same community.

Dr. Florizone stated as the University's landlord, they own the land, and ownership of land is something that the Board takes quite seriously when they look to develop, for example Innovation Place. They maintain ultimate control over the land, and when they lease land to third parties, there are usually rights and restrictions they seek to enforce. Constructions must be consistent with the University's standards and policies. The U of S is inter-dependant also in this project because of a couple of other things. One is, the planning of the project. They're going with the University's planning process with Facilities Management, typically where they funded those projects. What they do when they build any project on campus, all of the planning, all of the financial and facilities staff that work on it, we charge their salaries to the project. Why do they do that? Because the alternative would be to take them out of their operating budget which is funded by tuition and the grant and goes toward paying salaries and those other costs. It makes sense when they build big projects, to charge the amounts back to the project. How are we inter-dependant? They realized that it didn't make a lot of sense, the University didn't want to charge students for the planning that they needed to do, so the Board agreed to fund those costs. They're also inter-dependant this project was driven by the students. It was driven by desire, an expression by the USSU which we are keen to support, but once they looked at it, they thought core of campus; we're short of space in the core. They want to seize this opportunity, let's look at strengthening the foundation and adding a couple of floors. The Board has supported that. Council has supported that, even though the University doesn't have the money yet. They support the project in principle. One step further, they did some consultations to what might go on those floors. We heard the USSU loud and clearly that students wanted something that wasn't teaching related or wasn't administrative. They wanted something related to students, they think that makes good sense, and it fit with one of our other priorities, which is student health and counseling. The amount of the USSU's project is the way that the USSU propose to finance it, the USSU has an infrastructure fee, and they want to take out a loan that will be repaid through the infrastructure fee. The USSU has requested that the University co-signs that loan. Why that's important is because the USSU doesn't have solid assets to pledge to the bank to secure that loan.

Dr. Florizone noted in terms of going forward, a few things about the benefits and risks need to be addressed. If the USSU moves forward with this, they will have a new Place Riel; they are likely to save dollars rather than deferring this to the future. If you look at history with construction costs you tend not to see declines with this sort of thing. There is a probability that this will cost the USSU more if they defer this further. In terms of risks, if the USSU goes ahead, they will have a debt to pay, it'll require them to continue to pay that infrastructure fee to pay the loan off. In terms of not going forward with this project, there are a couple of things to think about. First is the time invested in this to date, if you look at the cycles in attempt to renew the space, it would suggest that about in 5 years they'd start thinking about this again. But, on the plus side, they'd have less financial risk. In terms of the University, they're overall position is that this project is a good fit with the Student Experience. They know that, that this is one of the main themes in our Integrated Plan. Place Riel is an important part of that plan, it's overall positive and the University is supportive of this and will continue to work together with the USSU. If the USSU chooses not to go forward with this project, what happens to the components? The decision would be ultimately up to our Board, but his overview in talking to some other senior admin personnel, he suspects the U of S wouldn't go ahead either.

Question: Other University's are contributing to building new Student Centres, why is our University not able to provide any funding to this project?

Dr. Florizone stated people must know a bit about University's finances, the vast majority of the projects they pursue are target projects that come with support of specific stakeholders. For example, the Canadian Light Source has had a total capital construction of around \$170 million dollars. The vast majority has come through partners like Canada Foundation for Innovation. When the U of S receives projects like that, even if we wanted to divert that money to other purposes we simple cannot. They are targeted monies received for specific purposes. What funds do they have that are flexible? An example is the entire Integrated Plan, they have an Academic Priorities fund of \$18 million dollars, and student experience as mentioned is a priority. There aren't the funds to make that sort of investment.

Question: The \$18 million dollars would be all the budget for the Academic Priorities fund, but one of the reasons we're here today is because \$1 million dollars is putting this project in question. What about given \$1 million dollars without having to do to the students to have to get that money.

Dr. Florizone's understanding is that the previous approved budget based on the infrastructure fee was \$16 million and the latest construction estimates are about \$21 million dollars, there is a gap of about \$5 million dollars. Not sure about the \$1 million.

Question: Last time she was given a briefing on the financial situation, they had planned for \$4 million dollars over budget.

Dr. Florizone states, you're saying it was \$4 million over. Again, the issue here is where they're at with this project and they've been very supportive, they've been trying to move very aggressively on it, the FMD fee piece ? and the structural foundation, they found some of that money from their year end, the U of S had some investments that were a little more positive, so they found some portion of that. The U of S hasn't found the money for the two floors yet, and the fit out for the Student Health and Counseling in there. One of the earlier estimates he's heard was about \$14 million dollars. Again they don't have any of that money either. They're sort of out on a limb already, because they think it's a great project, they think it's an opportunity they can't afford to miss, basically if students want to do this, they want to be part of it. Student Health and Counseling is something that they haven't made the investments they should have in the last 10 years. They want to move forward on that, but they don't have the money already, so it's hard to find yet another piece to fill the gap.

The U of S hopes to attract several millions of dollars in donor interest in this project. That will take them some time; they don't expect that to hold up the project. For their portion, they will borrow the money to move ahead.

Question: Please clarify what exactly is the University paying for and what is the USSU paying for?

Dr. Florizone stated the basic idea is the following. It started as a USSU project, they then made the commitment that any University costs incurred in the planning of the project, that the U of S would cover all of that. They then further committed that they would add an amount for the front door improvements, possibly a million dollars to enhance on top. Then the further commitment is anything that they add, the fact they want to go up, means that the foundation needs to be strengthened, the U of S will pay for that. The two floors and the fit out, they'll pay for that. The overall impression he's trying to paint is that they're contributing to the USSU's portion of the project and they're paying 100% of what they're adding on.

Question: Will the University be leasing from the USSU, or because it's technically their land, how is that going to work? If the U of S were leasing, what would they be paying.

Dr. Florizone stated the space in Lower Place Riel is USSU space, they would lease, and the rates are still being worked out. The commitment is like other partnerships, to not over profit on either side. The top two floors he believes will be University owned, he doesn't believe the USSU would be involved at all in that.

Question: What sort of freedom of choice are the students losing because of the inter-dependence between the USSU and the University?

Dr. Florizone stated whenever they develop a commercial relationship like the lease is, it involves being good business partners. What history would suggest is Head Leases have that mechanism that require and the Board requires for their own comfort that they do approve any tenants. They don't believe they've never not approved a tenant.

Question: Who would be the donors that you previously mentioned?

Dr. Florizone stated he wasn't sure, University Advancement has done some initial work on that, he thinks they've targeted some potential sources.

Question: Residences were talked briefly about, if the project wasn't going through. The U of S talked about building new residences or expanding residences.

Dr. Florizone wanted to clarify that speech. If they want to attract out of Province students, if they want to attract International students, if they want to improve the student experience, and our residence data shows this, if we want to improve retention rates for all our students, including our Saskatchewan students, we need to add residence beds. They are in the middle of a request for proposal process looking for private partners to come to them with ideas on how we can move forward. The challenges in the past are the constructions costs are such that the rents can't cover the mortgages.

In terms of strategic risk and urgencies, if the University had the money, it would be placed in residency.

Question: If USC backed out, there would be a higher probability of building more residences.

Dr. Florizone stated they don't have the money, so it's not like it would free up a lot.

It would free up a couple of million dollars. It wouldn't make a significant difference to our residence efforts now. What they're looking at now is a two-stage proposal. The numbers will get refined once we go through the current FMD process, but the current proposal that we're working on with Government is between \$50-\$100 million in construction, and is supported between \$20-\$40 million dollars in grants with the rest as debt. With those numbers, the couple of million we have in this project wouldn't make a huge difference.

Question: Will the University be responsible for the tab on this if the USSU were to drop the ball on this project. If that were to happen, would it have a negative impact on the University, would they not be able to go ahead with some of the other projects, or would the buck be passed on to the students, so the U of S could keep operating as normal.

Dr. Florizone stated all parties need to sort that out. Right now he's speaking to the members of the USC, but as well to students, so try and think as a student. The University's entering into a partnership with a third party co-signing a loan and taking on a risk of \$20 million dollars. As a student, you'd want them to have certain rights in there, and those details have to be sorted out. He knows that some of their folks along with the USSU will be doing some work on that. An agreement needs to be negotiated with the U of S and the USSU so that they have some sort of comfort. If there is some kind of default we agree on what actions might happen and he's not quite sure what those are.

Question: One of the main themes in the Integrated Plan is student experience, it would certainly improve the student experience if they didn't have to pay such a high infrastructure fee. As well if this project got off the ground as soon as possible it would be beneficial because Place Riel is a large part of the student experience and it's currently lacking because of the space limitations. In order to be true to the Integrated Plan, she feels it would helpful if the University would provide more funding.

Dr. Florizone stated he agreed with the assertion. The University is very supportive of this and the Integrated Plan. The University always has more ideas than money. They need to look at their greatest opportunities and their biggest risks and figure out what you're going to fund. Early discussions with the Provost are that if the students don't want to go forward with this, the University won't put at risk other projects. When the University thinks of student experience, the housing project is though of.

Question: This is more a comment from other students that he'd like Mr. Florizone to address. It seems the USSU is moving forward on this project, and every time they need to address something with the U of S, they are hitting a brick wall. Part of the reason why we're in the situation we're in right now is that the University doesn't have as big of a financial stake as the USSU does, and they are dragging their feet, and that that's causing the cost of construction to go up.

Dr. Florizone stated he understood the concern. The fact is the construction project in Health Sciences has been 10 years since we started to think about that. 1993 was when the CLS was initially thought about. These things take time; people have put a tremendous effort in this. The University Board is also waiting for some USC decisions as well.

Chair Leisle introduced Beth McConnell with TD Canada Trust as well as Roger Silzer, the General Manager of First Nations Bank of Canada. They will speak to what the loan will look like.

Roger Silzer thanked the USC for the invitation this evening and thanked them for choosing the First Nations Bank of Canada and the TD Canada Bank as the lending institution for this project.

Mr. Silzer briefed the audience on their history. The First Nations Bank received its charter in 1996 and opened its first branch in Saskatoon in 1997. It's the only chartered bank in Canada that has its Head Office here in Saskatchewan, located downtown on 4th Avenue, Saskatoon. It includes four branches outside of this Province in Whitehorse, Winnipeg, Walpole Island in Ontario and Chisasibi in Quebec. They're opening two new branches, one this year in Meadow Lake, and one next spring in Iqaluit, Nunavut. They are the only chartered bank in Canada that is Aboriginally owned and controlled. They aligned with the TD to initially get started. Their main focus is on Aboriginal Governance, economic development, and overall economic development. Some of their main clients right now are FSIN and SIGA. He has been in the financial industry for over 30 years and manages the commercial lending out of the Saskatoon office. They cover coast to coast out of Saskatoon.

Mr. Silzer advised the reason for two banks is FNB was initially contacted and they requested TD's partnership to help with some of the risks.

Beth McConnell thanked the USC for allowing them to be here this evening. Seventeen years ago Place Riel looked like it did today, other than a few more venues in the place and more ATM's. What your task is as students is to insure the infrastructure fees are used wisely. The objective should be to reduce the debt as quickly as possible, to minimize interest costs and to eliminate the student fees, or else allocate them to another project. Beth explained TD's role as the financial providers. To makes sure it's a simple deal; to make sure that they provide the lowest cost possible and to insure USC understands the risks that are involved.

Beth stated that the U of S providing their guarantee allows the bank to provide the USSU with a very low rate. If the U of S weren't on board with this, it would be very difficult for the USSU to get the financing. For example, as of yesterday, the TD economics people have provided the 10-year rate for the \$16 million dollars, at an interest rate of 4.42%. This is a fantastic rate, comparable to a mortgage rate of 6.85% based on a five-year plan. Based on the 4.42%, a 30-year repayment period, which is what we proposed and were asked for, the annual blended principle and interest payment, is about \$983,000.00. The total approximate interest cost over that entire 30 years is about \$13.5 million dollars. For example, yesterday she got the rate on September 17th, as of September 5th, the rate was 4.31%. When the original proposal was brought it us, it was based on a 8.35% rate, because the greater the risk of the borrower, the higher the rate is what the banks charge and an enrollment of 16,000.

To give the USSU an idea of where they are at now, the bank based it on a 5.5% rate today, say rates do go up, and they go up to 5.5%, the current fee of \$44.00 a

term based on 13,500 full time students, about 2,500 part time students, would give them a surplus of \$124,000 for the year. The bank is proposing the USSU to book a 10-year rate right now, after the 10 years, who knows what the rate will be, or what the student fees will be. The original proposal came in with 16,000 students. Enrollment is a huge risk at the University, if fewer students enroll there are few students contributing to that loan.

Beth understands now that the USSU project is up to around \$22 million and as it stands right now, based on the \$44 a term, the USSU will not be able to make the payments. The numbers don't work right now based on \$22 million. This is today's picture; all of the risks need to be looked at, interest rates, enrollment and fees need to be reviewed. The bank recommends booking a long-term rate right now. The other risk is the construction risk; it's a moving target. It's critical your plan comes in on time and on budget. Your rising costs risk is the biggest risk they face.

Question: Obviously the USSU can't fund the entire project right now with the money they have, if they were to increase the infrastructure fee to 4% each year, would we be able to cover the loan for the full 30 years.

Beth stated can't answer the question on the 4%, because the math hasn't been done, but the bank wants to make sure the payments can be made. We can certainly look at that. Where they are at right now, if the revenues aren't there, the repayment is their concern.

Question: You mentioned earlier that running into a surplus with the student fee at whatever it ends up getting set at, is there an option in the mortgage to take that excess money and apply it towards the principle at the time they have it or does the USSU have to keep that money and do something else with it.

Beth stated absolutely there is a way to lump that down. That would be applied directly to the principal. By taking down the principal then interest costs go down that much more. What the bank would encourage even more, is they would fine tune it even more than that, if they know it won't take a full 30 years to repay this, if it could be 27 years, they would encourage the USSU to do that.

Question: Why did the price jump up from \$16 million to \$21 million?

Dr. Florizone stated the \$16 million was never a cost estimate, what it was, was a debt estimate with a infrastructure fee. Be clear on this, they still don't know what this project is going to cost. The USSU won't know until you tender all the packages, what they have is the latest estimate is \$21 million.

Mr. Saunders said the program plan and construction costs have changed significantly since the first talk in 2006. Between now and when construction starts no one knows what the market is going to do.

Question: The infrastructure fee will have been in place for a little while, how much money is in the account?

Answer: \$2.6 million is in place right now.

Question: What is this money is being used for now and in the future?

Answer: Approximately \$2.6 million have been collected. This is going to cover the cost until we start drawing out to cover construction costs.

Chair Leisle introduced Sue Long with the U of S, and Jeremy Ring with the USSU to speak about infrastructure fees.

Jeremy spoke to his presentation –**USC Handbook page 15 &16.**

Question: Is there any way that this can be taken out of the USSU’s hands, and put solely on the U of S so they get this guaranteed fee collected every year regardless of what a new USSU executive would want to do.

Answer: Have the University collect a 3% interest each year? If the USSU were to hold a referendum and increase the fee by \$20.00 which would cover the loan. Once everyone has signed the loan, the USC and the USSU executive would not be able to remove any fee. It would be set in stone and it would be illegal to remove the infrastructure fee because of the default in the loan. A referendum would be one-way of ensuring that \$108 dollars, consistent throughout the 30 years would be available for repayment.

Dr. Florizone added that the University on behalf of the USSU collects the fees. We access them and pass the cash on. When they do that, the Boards’ responsibility is to insure the USSU has followed its own governance policies and having the University impose the fee would go against policy.

VP Ring stated the USSU is currently approved for a \$16 million dollar loan. Running the same scenarios, with no decrease in the enrollment and no increase in the infrastructure fee, the USSU has the ability to pay the loan throughout the entire duration.

Question: Do we have any probabilities or likeliness of our enrollment decreasing?

VP Ring stated no, flat lining is the USSU’s best hope, but with the records showing our elementary schools enrollment is decreasing, we’ve taken a conservative decrease of .5%.

President Steeves stated enrollment numbers are comparable from last year to this year.

Question: Earlier it was mentioned that there has been approximately \$2.6 million dollars infrastructure fees collected, what is going to happen with this money if the USSU decides not to move forward with this project?

Answer: VP Ring stated what the infrastructure fee is in place for is to help to plan for future generations in terms of any infrastructure that the USSU wants to add on or renovate as in the case of Louis' when they were collecting it earlier, they renovated Louis'.

Sue Long and Doug Tremblay spoke about how the invoices will be paid and how the infrastructure would look.

Sue Long reviewed VP Ring's presentation. Sue will be looking at how we manage and track the operating costs. Sue reviewed through a slide presentation the key financial processes – **attached**.

The two processes would be how the University will be paying the construction invoices and the second is how they're getting the money from the bank to pay the invoices.

First the process for paying the invoices - all the construction invoices will be paid by the University. The invoices will be received by FMD and reviewed to insure accuracy; a copy of the invoice is also forwarded to the USSU. They approve the invoice as well. The approved invoices are returned to FMD, if the invoice is greater than \$100,000, it's reviewed as well by FMD. Once all parties approve the invoice, it is forwarded to the Financial Services Division for payment to the supplier.

The next process is the construction draw process. What this is, is this process of the USSU getting the money from the bank to pay for the construction bill. On a monthly basis the University will send an invoice to the USSU that summarizes all of the bills that the University has paid on behalf of the Place Riel project for that month. This invoice is forwarded to Justin Wotherspoon, the Project Manager who prepares a construction draw certificate. This certificate provides information to the bank that they need before they advance the loan proceeds. All of the monthly cash payments received from the bank will add up to the loan balance that we've been approved for. Justin prepares the construction draw certificate; it's approved and then sent to the bank. The bank reviews the information, sends the cash to the USSU, and the USSU pays the construction invoices.

Doug Tremblay, Facilities Management Division reviewed the cost reports with respect to the project. Example Cost Report – **attached**.

President Steeves thanked all the speakers for attending.

VP Ring motioned to move back to formality.

USC Motion036 **Ring/Kuspira** Carried

4. Minutes and Reports for Information

4.1 USC Minutes – September 11, 2008

President Steeves stated she's like to strike Dylun Rose, Indigenous Students' Council from the Regrets, he's never been ratified as a Councilor.

4.2 Executive Committee Meeting Minutes – September 16, 2008

VP Kenney stated she'd like to amend the Executive Committee Meeting to include her round table. It was sent Monday evening, so she's unsure why it wasn't included.

Chair Leisle stated Council could table those minutes until next week so they could see what the roundtable looks like.

4.4 Appointments Board Minutes and Report – September 4 & 16, 2008

Accepted

5. Motions Arising from the Minutes and Reports

Motion to accept USC minutes and Appointment Board Minutes as amended.

USC Motion037: Kuspira/Kirkland Carried

6. Business

No Business

7. New Business

7.1 Infrastructure Fee

VP Ring clarified what next week is going to entail. The USSU's options on this project are to continue with the current scope, and if agreed, what the best course of action would be. If they were to increase the fee by \$10.00 plus CPI, or by a percentage amount, or if they wanted to go to a referendum to cover the costs. The other option is to scale back the renovation. The details can't be explained yet, but the solution would be to renovate the main & lower Place Riel floors, the USSU offices would move in to the Global Commons space, Global Commons won't be a tenant in Place Riel any long. The design won't be changed for the existing space but the expansion would not go ahead. The main floor would have the same exit & entrances, but spruced up a bit. The final option would be to scrap the project entirely.

President Steeves reminded everyone if they have any questions, please stop by, email or call anyone in the USSU office.

Councilor David asked if the USSU Executive expects the Councilors to go and collect information from their Colleges when the USSU isn't even sure what they want to go with.

VP Ring recommends to take the options back given the scenarios and get a gage on what the students want. The USSU is looking for directions and to see what the students want.

Councilor David asked if the USSU Executive could prepare a power point with charts or graphs of some of the possible options. The Executive could present that next week at USC and then Council could vote on it two weeks from tonight?

VP Ring stated yes that could be done. Next week Council could table the infrastructure fee in to New Business and go to Business the following week.

President Steeves stated USSU could prepare a power point, the Motion would probably still be made next week, but Council could make a motion to table it, and if that was what Council wants then the motion would be tabled.

8. Questions and Comments

Councilor David asked why the USSU Executive is still unable to get things out on time by the day before at noon, when the Constitution of the USSU says that USC gets 48hours to get the information out ahead of time before the meeting?

President Steeves stated there are conflicting things in our Constitution and Bylaws, which will be fixed at the November AGM meeting. She made a decision when the Appointments Board minutes were out late on the 16th, when Councilors review the minutes, the meeting ended at 8:00pm at night. The next day she had meetings back to back and made the decision whether or not she wanted to send this week, or she could have waited and sent them out next week. If there was a substantial problem voting on the minutes and approving them this week, as she said, everyone could have voted on them next week. They have already been passed and there were no motions made, so she guessed there weren't any problems.

Councilor David personally didn't have a problem approving these minutes, but as the President of the USSU has stated before, she likes to follow procedure, and if Councilors flipped back in the minutes, they'd see President Steeves made a promise to the USSU that she would have these packages out on time and he's wondering why this isn't the case.

President Steeves stated 90% of the material was out on time; it was just those particular minutes that weren't out on time. She apologized again for the lateness of the minutes and would try never to do it again.

VP Dyck pointed out that everyone is human, just like Councilor David, and deadlines are hard to follow at times. President Steeves along with everyone is extremely busy right now.

9. Any Other Business

9.1 AGM

VP Ring stated the Annual General Meeting is booked for November 12, 2008. A time needs to be confirmed from Council that works best. The auditors from KPMG will be attending to provide the Annual Audit. They would prefer daytime hours, preferably in the afternoon. Any comments on this top can be directed to President Steeves.

9.2 USC Social

VP Ring stated there would be no social this week, or next week. October 2nd, 9th and 16th are available. In November there is the 6th, 13th, and another one in later November as well. Considering Council is perhaps voting on Place Riel on October 2nd, it may not be a bad idea to have it that night.

A show of hands confirmed the date of the USC Social to be October 2nd, but VP Ring told Council to send the preferred dates to President Steeves.

Chair Leisle reminded Council that next week would be an extremely important decision with regards to the infrastructure fee. Do the research and come prepared. This will most likely be the biggest decision that Councilors will make this year.

10. Adjournment

Move to adjourn

USC Motion038: Kirkland/Laroque

Carried

Executive Committee

Minutes for Tuesday, September 23, 2008

Present: Jeremy Ring, Josie Steeves, Brea Lowenberger, Shannon Dyck, Nicole Kenney, Caroline Cottrell

1. Call to Order

The meeting was called to order at 1:07 p.m.

2. Call for Quorum

Quorum was present

3. Roundtables

President Josie Steeves

- PAWS RE: Voting System
- Student Advocacy Meeting
- Appointments Board
- Campus Career Fair
- Global Interview RE: Liberal Federal Platform on PSE
- Standard of Student Conduct Drafting Committee
- Pre-Design Team Meeting
- Communications Meeting
- PR Reno Discussion
- Design Team
- Undergraduate Forum
- USC
- Lunch with Richard Florizone
- AGM Discussion
- Lunch with Graeme Cunningham from CNGPM
- Canada's Next Great Prime Minister Event
- Indigenous Students' Council Meeting RE: Starting Up

VP Shannon Dyck

- Student Advocacy Network
- Sep 17-Campus Career Fair
- Housing Meeting
- Dave Espeseth – TD Friends of the Environment Foundation
- Sep 18-Communications Meeting
- Powwow at the PAC
- International Activities Committee of Council
- One Million Acts of Green meeting
- Place Riel Pre-meeting meet-and-greet with presenters

- USC
- Sep 19-EDO
- Sep 22-AGM meeting
- Read David Forbes' response paper to the Housing Task Force
- Created Facebook page for the VA Conversational Coffee House
- Created a photo release form for MoveUS Hike, Bike and Roll
- Lunch with Graeme Cunningham
- Student Inquiry: recycling in SPNSS Computer Lab
- Canada's Next Greatest Prime Minister forum
- Sep 23-set up Student Issues and Sustainability board meetings
- MoveUS Hike, Bike and Roll

VP Nicole Kenney (Sept 16-23, 2008)

- Executive meeting
- Campus Career Fair
- Place Riel- pre meeting
- University Student Council- Place Riel
- CFCR Show
- Senate Roundtable on Outreach and Engagement
- Meeting with Marketing Manager, Re: UPASS Question
- Volunteer at Women's Center
- Student Advocacy Meeting
- Meeting with student, Re: Music Jam in Lower Place Riel
- Meeting with Vet Med student, Re: Recycling facilities
- Meeting with student, Re: Federal Election
- Meeting with Med MSC, Re: UPASS
- Meeting with student, Re: Canada's Next Greatest PM- Panelist
- Canada's Next Greatest PM Event
- Horticulture Club Meeting
- Interview with Sheaf, Re: Canada's Next Greatest PM Event
- Interview with Sheaf, Re: Polling Stations on Campus
- Meeting with Campus Conservative Club
- Federal Election Candidates Forum (planning and organizing)
- Assisted VP Student Issues with Bike sale
- Arranging meetings with MLA's, Cam Broten & Pat Atkinson
- Attended Classes (Registered in 2 classes, 1 lab)

VP Nicole Kenney (Sept 9-16, 2008)

- Executive meeting
- University Student Council
- CFCR Show
- City Council
- Student Advocacy Meeting
- Meeting with student, Re: UPASS
- Meeting with student, Re: Federal Election
- Meeting with student, Re: External Affairs Board

- Meeting with student, Re: Canada's Next Greatest PM- Panelist
- Meeting with student, Re:
- Meeting with VP External of Grad Student's Association, Re: Provincial campaigns
- Meeting with Marketing Manager, Re: Election Forum & CNGPM
- Mentorship Meeting with Freda Salikin
- Attended Classes (Registered in 2 classes, 1 lab)

VP Nicole Kenney (Sept 2-15, 2008)

- 02/09/08- Orientation, handed out student planners
- Meeting with Bob Pringle Ward 7 Councilor
- Live Expo (Education gym)
- 03/09/08- Executive meeting
- Summer Accountability, CFS Conference Report
- 04/09/08- Welcome Week
- USC
- 05/09/08- Welcome Week
- Meeting with VP External of Grad Student's Association, Re: Provincial campaigns
- Networking in the tunnel, Re: Introductions, UPASS info, general inquiries about the USSU
- Meeting with ASSU president, Re: MSC representation
- 08/09/08- Mentorship Meeting with Freda Salikin
- Meeting with student, Re: UPASS
- HR Policy Revision
- Drafted letter to Federal Election candidates
- Meeting with Marketing Manager, Re: Election Forum & CNGPM
- Meeting with Communications Manager, Re: CNGPM
- Meeting with Student, Re: Core Neighborhood Youth Co-op
- Tar Sands Training Camp (application)
- Commerce BBQ
- 09/09/08- Executive meeting
- Canada's Next Greatest Prime Minister (CNGPM) Project Proposal
- Classes (X 2)
- Federal Election Brainstorming
- Meeting with student, Re: Tar Sands Action Camp
- First CFCR Show
- 10/09/08- Contacting political parties
- Meeting with student, Re: Student music jam in Lower Place Riel
- Meeting with student, Re: External affairs board
- Meeting with concerned community partners
- Submission to University Council
- 11/09/08
- Class
- Federal Election PowerPoint
- Canada's Next Greatest PM Planning (CNGPM)

- Meeting CNGPM panelist
- USC
- Meeting with Med USC, Re: UPASS and 3rd year jursies
- 12/09/08
- Meeting with CNGPM panelist
- Picking SAL's
- Faxing Letter's to all electoral candidates
- Conference call with Todd Pugsley- Engineering Prof
- Answering UPASS concerns
- Meeting with Student, Re: Tar Sands Training Camp
- 15/09/08
- Meeting with MSC
- Meeting with Campus Green Party
- City Council, Mobilizing student's to address council
- Canada's Next Greatest PM
- Letter inviting City Councilor's
- Confirming panelists
- Sheaf
- Meeting with med student

VP Brea Lowenberger

- University Student Council Meeting
- Meeting with AAO, Brett Suwinski
- Communications Meeting
- Undergraduate Forum Meeting
- Teaching & Learning Committee Meeting
- CABIS Meeting
- Student Advocacy Network Meeting
- DISOrientation Lunch Meeting
- Meeting with Director of Retention & the Student Initiatives Coordinator
- Meeting with Academic Advisor, Donna Brettel
- Meeting with Marketing Research Student re: Academic Advising
- USSU Representative at Campus Career Expo
- Attended Arts & Science and SIAST Signing Reception
- Attended Place Riel Forum
- Attended Canada's Next Greatest Prime Minister function
- Prepared University Council Report
- Prepared Academic Integrity Awareness Week Project Proposal
- Class
- Student (x5)

VP Jeremy Ring

- Meeting with EBSS
- Ratification Input
- Meeting with CLS
- Meeting with Ron Fisher

- Campus Career Expo
- Internal Place Riel Meeting
- Meeting with U of S Table Tennis Club
- USC Presentation work
- Meeting with LSA President
- Design Team
- Place Riel Open House
- USC
- BOCP Agenda
- EDO/Financial analysis for Place Riel
- BOCP Meeting
- Meeting with KPMG re: Audit
- Interview with the Sheaf
- AGM Meeting
- Canada's Next Great Prime Minister
- Meeting with U of S Ukrainian Students' Association

GM Cottrell

- Meeting with USSU lawyer
- Place Riel Meetings - many
- Design Team Meeting
- Preparation for USC
- Meeting with USC presenters
- Meeting with auditor
- Managers' Meeting
- Marketing Meeting
- Meetings re. Elections and referenda
- Meeting re. AGM
- Executive Meeting
- HR – hiring's and postings
- Work on policy revisions
- Finances
- Website concerns
- Individual meetings with Exec members

4. Academic Integrity Week

VP Lowenberger provided an update. She asked the University why the budget was cut and it was reinstated. Prizes and pizza will be offered.

5. Student Jam

VP Kenney brought forward a request from a student to hold a music jam session in Lower Place Riel. VP Ring said that it could be done. The caretakers would put the stage up. The Executive was supportive. VP Kenney will contact him.

6. Canada's Next Great Prime Minister Budget Adjustment
VP Kenney had not requested funds for table set up and misc but Graham Cunningham will cover these costs and the food was less so the budget will be adjusted.

7. Election Forum Proposal
VP Kenney would like to host an election forum in Louis' on October 8th at 2:30. She will check to see if this is possible and will discuss food options. The Executive will look forward to a full budget next week.

8. Marketing Research Project
VP Lowenberger was approached by Marketing Students (Comm354) to do a feedback forum. She will be working with them. She and the GM will work on a contract, which can be used for this kind of joint USSU – student ventures.

9. Getting The Word Out
There had been a proposal to talk to first year students in as many classrooms as possible. VP Dyck wanted to know if anyone was interested in proceeding with this proposal. VP Dyck and GM will start to work on this.

10. UPASS
GM Cottrell and VP Kenney reported back on UPASS and the question is being prepared.

11. Graphic and Media Design Position
EXEC48 GM Cottrell brought forward a request to increase this position
Ring/ from 75% time to full time
Dyck/

Carried

12. Ratifications VP Ring moved to ratify the following clubs:
EXEC49 Rights and Democracy Network U of S Delegation
Ring/ U of S PreVet Club
Steeves AIESEC Saskatoon
 U of S Horticulture Club
 Environmental Studies Student Association
 Toxicology Student Society
 U of S Punjabi Students Association
 U of S Ladies Softball
 U of S Table Tennis Club
 U of S Amnesty International
 U of S Ukrainian Students Association

Carried

13. Cercle Francais
EXEC50 Cercle Francais requested \$350.00 for funding for hall rental
Ring/ and DJ to support their cultural event “Dance Party” on September
Dyck/ 27th.
Carried
14. CUP Conference
Charles Hamilton requested \$500.00 for the CUP Conference. The conference is
January 7-11, 2009. He will be required to make a presentation to the Executive.
15. HR
EXEC51 President Steeves moved to adopt the changes to the HR General
Steeves/ and the HR Compensation Policy
Ring
Carried
16. USSU Survey
VP Dyck reported that the survey on the Student Experience will go on the USSU
website in October.
17. Conversation on Joint Projects
VP Dyck wanted to get a better sense of what monies are available for joint
projects with the U of S. VP Ring suggested that Executive sponsorship was
never intended for these projects and so the policy should be examined.
18. USSU Close January 2, 2009
EXEC52 Classes do not start until January 5, 2009 for second term. January
Ring/ 2nd is a Friday so the USSU will remain closed on that day.
Steeves

Adjourned at 2:03 p.m.

**Place Riel Expansion & Renovation
Breakdown of Construction Cost Estimate
September 21, 2008**

	Construction Cost Estimate		
	USSU	U of S	Total
<u>Initial Construction Cost Estimate - Feb. 26, 2008</u>			
Primary Construction Cost	9,677,000	-	9,677,000
Site Superintendent	182,000	-	182,000
Estimator/Scheduler	98,000	-	98,000
CMT Reimbursables	63,000	-	63,000
Landscaping Repairs Allowance	60,000	-	60,000
Replace Escalators with Stairs	420,000	-	420,000
Subtotal - Initial Construction Cost Estimate at Feb. 26, 2008	10,500,000	-	10,500,000
<u>Add: Additional Costs - Apr. 28, 2008</u>			
Option 6C Lower Level	599,000	-	599,000
Option 6C Main Floor Level	247,000	-	247,000
Option 6C 2nd Floor Level	185,500	-	185,500
Option 6C Roof Level	125,000	-	125,000
Option 6C LEED & General Costs	385,500	-	385,500
Global Commons Fit Ups	-	374,000	374,000
Computer Store Fit Ups	-	239,000	239,000
U of S to pay for 50% of cost of Elevator	(250,000)	250,000	-
Subtotal - Revised Construction Cost Estimate at Apr. 28, 2008	11,792,000	863,000	12,655,000
<u>Add: Additional Costs - May 19, 2008</u>			
Two Additional Floors	-	2,500,000	2,500,000
Upgrade Foundations	-	154,000	154,000
Mechanical & Electrical Penthouse Structure	100,000	200,000	300,000
New Mechanical & Electrical Systems	850,000	-	850,000
Subtotal - Revised Construction Cost Estimate at May 19, 2008	12,742,000	3,717,000	16,459,000
<u>Add: Additional Costs - June 12, 2008</u>			
Additional Overhead Costs	38,500	12,500	51,000
Lead Foreman Costs	206,500	68,500	275,000
Pile Foundation Cost Increases	60,000	-	60,000
Steel Cost Increases	52,000	52,000	104,000
Wage Increases	40,000	13,000	53,000
Mechanical Equipment Costs	-	450,000	450,000
Subtotal - Revised Construction Cost Estimate at June 12, 2008	13,139,000	4,313,000	17,452,000
Add: GST	181,000	60,000	241,000
Subtotal - Revised Construction Cost Estimate with GST	13,320,000	4,373,000	17,693,000
Add: Other Construction Costs (see details below)	1,650,000	415,000	2,065,000
Total Construction Cost Estimate	14,970,000	4,788,000	19,758,000

Breakdown of Other Construction Costs

	USSU	U of S	Total
Construction Management Fee	756,000	249,000	1,005,000
FMD - Construction - Electrical	50,000	16,000	66,000
FMD - Construction - Mechanical	30,000	10,000	40,000
FMD - Construction - Controls	300,000	50,000	350,000
FMD - Key Shop	3,000	1,000	4,000
FMD - Materials Handling	90,000	12,000	102,000
Temporary Relocation of USSU Staff	90,000	-	90,000
Asbestos Abatement (includes Consulting, Testing and Abatement)	50,000	-	50,000

Construction Sign	5,000	2,000	7,000
Building Signage - Internal	40,000	6,000	46,000
Insurance	121,000	49,000	170,000
Telephone Installation	5,000	2,000	7,000
Computer Communication Distribution	25,000	8,000	33,000
Computer Outlet Installation	60,000	-	60,000
Security	25,000	10,000	35,000
Total Estimate - Other Construction Costs	<u>1,650,000</u>	<u>415,000</u>	<u>2,065,000</u>

Place Riel Financial Scenarios

USC September 19th, 2008

Just some notes regarding the following information and the excel file attached:

- *Please remember that these numbers are simply used to determine the sensitivity of any shifts in enrolment, infrastructure fees, etc.*
- *The operating numbers of the USSU are ESTIMATED through 30 years. This in no way is a concrete prediction, but our best analysis at the present time, with the work of the senior management team and their departments.*
- *Given that these numbers are comparable to budgets of the USSU, each year has different unknown variables that may positively or negatively affect these budgeted numbers.*
- *The \$22 million loan may not be guaranteed as discussions have not yet occurred, but please take this information into consideration when speaking with your constituents.*

\$22 Million Loan

- The current scope of the Place Riel project will be maintained, with a renovation and expansion to occur, as per the presentation of the plans by Brian Saunders of Saunders and Evans Architecture.

1) Infrastructure Fee (IF) remains constant and enrolment (EN) remains constant

- a. The loan payments become unattainable in year 7.
- b. Operating budget of the USSU remains strong.

2) IF remains constant and EN decreases by 1% per year.

- a. The loan payments become unattainable in year 6.
- b. Operating budget of the USSU is in a deficit between years 7 and 14, resulting in a possible scale back of current services and/or operations.

3) IF increases by 3%/year (USSU receives 2%) and EN remains constant

- a. Year 30 Full-time undergraduate student will be paying \$207.38/year
- b. Loan payments can be maintained throughout the 30 years with a surplus at the end.
- c. Operating budget of the USSU remains strong.

4) IF increases by 3%/year (USSU receives 2%) and EN decreases by 1% per year.

- a. Year 30 Full-time undergraduate student will be paying \$207.38/year
- b. Loan payments can be maintained throughout the 30 years with a surplus at the end.
- c. Operating budget of the USSU is in a deficit between years 7 and 14, resulting in a possible scale back of current services and/or operations.

5) IF increases by CPI (5%) + \$10, resulting in a full time fee of \$102.40/year, a part time fee of \$56.20/year and EN remaining constant.

- a. Loan payments can be maintained throughout the 30 years with a surplus at the end.
- b. Operating budget of the USSU remains strong.

- 6) IF increases by CPI (5%) + \$10, resulting in a full time fee of \$102.40/year, a part time fee of \$56.20/year and EN decreases by 1% per year.
- Loan payments become unattainable in year 25.
 - Operating budget of the USSU is in a deficit between years 7 and 14, resulting in a possible scale back of current services and/or operations.
- 7) IF increases by \$20 for full time students to \$108.00/year and by \$10 for part time students to \$54.00/year and EN remains constant.
- Loan payments can be maintained throughout the 30 years with a surplus at the end.
 - Operating budget of the USSU remains strong.
- 8) IF increases by \$20 for full time students to \$108.00/year and by \$10 for part time students to \$54.00/year and EN decreases by 1% per year.
- Loan payments can be maintained throughout the 30 years with a surplus at the end.
 - Operating budget of the USSU is in a deficit between years 7 and 14, resulting in a possible scale back of current services and/or operations.
- For options 3 & 4, USC has the power to increase fees, however future USC's cannot be bound to do this for future years.
 - For options 5 & 6, USC has the power to increase fees by \$10 above CPI without going to a referendum, however this cannot bind future USC's.
 - For options 7 & 8, this would have to be done through a referendum by the undergraduate students at the University of Saskatchewan.

\$16 Million Loan

- The scope of the Place Riel project will be redesigned, with the assumption being that the current Place Riel will be renovated, Global Commons may not acquire space in Place Riel, the USSU offices will occupy the Campus Cove, and there will be increased food court seating and number of tenants. Furthermore, if this option is chosen, it is likely that the U of S Health and Counselling floors will be removed and shelved, therefore not expanding the 44 residence beds that could be accommodated with moving the current Health and Counselling offices.

1) IF remains constant and EN remains constant.

- Loan payments can be maintained throughout the 30 years with a surplus at the end.
- Operating budget of the USSU remains strong.

2) IF remains constant and EN decreases by 1% per year.

- Loan payments can be maintained throughout the 30 years with a surplus at the end.
- Operating budget of the USSU is in a deficit between years 7 and 14, resulting in a possible scale back of current services and/or operations.

**University of Saskatchewan Standard of Student Conduct
in Academic and Non-Academic Matters
(DRAFT #16 – September 18, 2008)**

Preamble

The Mission of the University of Saskatchewan is to achieve excellence in the scholarly activities of teaching, discovering, preserving and applying knowledge. The pursuit of this Mission requires an adherence to high standards of honesty, integrity, diversity, equity, fairness, respect for human dignity, freedom of expression, opinion and belief, and the independence to engage in the open pursuit of knowledge. The achievement of the Mission of the University also requires a positive and productive living, working and learning environment characterized by an atmosphere of peace, civility, security and safety.

The University is a key constituent of the broader community, and has a role to prepare students as global citizens, role models and leaders. The University expects students to exhibit honesty and integrity in their academic endeavours and to behave responsibly and in a manner that does not disrupt the Mission of the University or harm the interests of members of the University Community.

Guiding Principles

- **Freedom of Expression:** The University of Saskatchewan is committed to free speech as a fundamental right. Students have the right to express their views and to test and challenge ideas, provided they do so within the law and in a peaceful and non-threatening manner that does not disrupt the welfare and proper functioning of the University. The University encourages civic participation and open debate on issues of local, national and international importance. One person's strongly held view does not take precedence over another's right to hold and express the opposite opinion in a lawful manner.
- **Mutual Respect and Diversity:** The University of Saskatchewan values diversity and is committed to promoting a culture of mutual respect and inclusiveness on campus. The University will uphold the rights and freedoms of all members of the University community to work and study free from discrimination and harassment, regardless of race, ethnicity, sex, sexual orientation or sexual identity, gender identification, disability, religion or nationality.
- **A Commitment to Non-violence:** The University of Saskatchewan values peace and non-violence. Physical or psychological assaults of any kind or threats of violence or harm will not be tolerated.
- **A Commitment to Justice and Fairness:** All rules, regulations and procedures regarding student conduct must embody the principles of procedural fairness. Processes will be pursued fairly, responsibly and in a timely manner. Wherever

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Comment: D. Stack to review for consistency of language and also to move from a 'virtues-based' model to a 'harm-based' model.

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Deleted: consistent with the University's mission and underlying values. These values include a commitment to high standards of honesty, integrity, diversity, equity, fairness, respect for human dignity, freedom of expression, opinion and belief, and the independence to engage in the open pursuit of knowledge. As members of the University community, students are expected to take responsibility for fostering a positive and productive living and learning environment characterized by an atmosphere of peace, civility, security and safety.

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Comment: I moved the 'purpose' section to a later place in the document

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appropriate, the University will attempt to resolve complaints through informal processes before invoking formal processes, and wherever possible, sanctions will be educational rather than punitive and will be applied in accordance with the severity of the offence and/or whether it is a first or subsequent offence.

- **Security and Safety:** The University will act to safeguard the security and safety of all members of the University community. When situations arise in which disagreement or conflict becomes a security concern, the University will invoke appropriate processes to assess the risk to, and protect the safety and well-being of community members. Those found in violation of university policies or the law will be subject to the appropriate sanctions, which may extend to immediate removal from University property and contact with law enforcement authorities if required. The University will endeavour to provide appropriate support to those who are affected by acts of violence.
- **Integrity:** Honesty and integrity are expected of every student in class participation, examinations, assignments, research, practica and other academic work. Every student must perform his or her own work unless specifically instructed otherwise. The University will also not tolerate student dishonesty in non-academic interactions where this dishonesty disrupts any activities of the University or harms the interests of members of the University community.

Authority

The *University of Saskatchewan Act 1995* (the “Act”) provides University Council with the responsibility for student discipline in matters of academic misconduct. Part I of this Standard of Conduct addresses the principles and procedures applicable to complaints of academic misconduct.

The Act gives the Senate responsibility to make by-laws respecting the discipline of students for any reason other than academic dishonesty. A Senate Hearing Board has the authority to decide whether a student has violated the Standard of Conduct and to impose sanctions for such violations. Part II of this Standard of Conduct addresses the principles and procedures applicable to complaints about non-academic misconduct.

In addition, Section 79 of the Act authorizes the **President** of the University to suspend a student immediately when, in the opinion of the President the suspension is necessary to avoid disruption to any aspect of the activities of the university or any unit of the university; to protect the interests of other students, faculty members or employees of the university or members of the Board or the Senate, or to protect the property of the university. Under the Act such a suspension may be a full or partial suspension, and its duration will be determined by the President, whose authority may be delegated to the Dean of the student’s College. The Act also provides that a student suspended under this provision will be given an opportunity to be heard within 15 days of the suspension, by

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the body established by the Council in the case of academic misconduct, or by the Senate for non-academic misconduct, respectively.

Questions relating to the respective authority of Senate, Council, and the President under the Act and associated procedures should be directed to the University Secretary.

SENATE REGULATIONS GOVERNING
THE STANDARD OF STUDENT CONDUCT
IN NON-ACADEMIC MATTERS

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Purpose

The purpose of this Standard is not to actively monitor or control student behaviour, but rather to provide a mechanism for responding to complaints about student behaviour.

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Comment: I have moved this section because it seems to me that it is specific to the Non-Academic side of things.

Educational in intent, this Standard of Student Conduct

- outlines the general expectations for student behaviour
- provides examples of behaviour that may lead to disciplinary action by the University
- sets out the procedures the University will follow when this Standard has been violated
- articulates the rights and responsibilities of students who become subject to these procedures, and
- provides examples of consequences that may result when this Standard of behaviour is violated.

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Scope

This Standard and its associated procedures apply to all University of Saskatchewan students in University-related activities. It is acknowledged that while similar expectations should govern all members of the University community, including faculty and staff, these expectations and associated procedures are covered under the University's formal policies (such as Council's *Guidelines for Academic Conduct*) as well as by provincial labour legislation, employment contracts, and collective agreements.

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Comment: I have also moved this section, as we discussed, to put it before the list of violations

A student is defined as any person who is registered or in attendance at the University of Saskatchewan, whether for credit or not, at the time of the misconduct. University-related activities include activities of any type operated under University auspices at any location. More specifically, this Standard applies to conduct on University premises and conduct not on University premises that has an identifiable and substantial link to the University or that affects the University learning or living environment. Examples include events where students are acting as delegates or designated representatives of the University, or events that use, or are readily identifiable with, the name of the University or of any College, Department or other entity associated with the University.

No proceedings or action taken pursuant to any other policy, regulation, rule or code (e.g., Criminal Code of Canada and professional or other college codes of conduct) shall bar or prevent the University from also instituting proceedings and imposing sanctions under this Standard. Nothing in this Standard shall prevent the University from referring any student to the appropriate law enforcement agency, should this be considered necessary or appropriate.

Lack of awareness of this Standard of Conduct, cultural differences, mental health difficulties and/or impairment by alcohol or drugs are not a defence for prohibited

behaviours. If it can be demonstrated that a student knew or reasonably ought to have known that his or her behaviour was in violation of this Standard, that behaviour may be dealt with under the provisions of this Standard.

Expectations for Student Conduct

This Standard of Conduct is breached when a student behaves in a manner that:

- i) disrupts or threatens to disrupt any of the activities of the University;
- ii) harms or threatens to harm members of the University community, including students, faculty, or other staff of the University; or
- iii) harms or threatens to harm the property of the University.

The list below is not exhaustive but provides examples of breaches of the Standard of Student Conduct. This Standard deliberately does not place violations in a hierarchy. The relative seriousness of a violation of this Standard must be assessed in the unique circumstances of each case. The following behaviours are prohibited:

- (a) Threats of harm or actual harm* by any means (including electronic means) such as
- assault
 - verbal and non-verbal aggression
 - physical abuse; verbal abuse; intimidation
 - harassment or sexual harassment
 - sexual assault
 - stalking or cyberstalking
 - hazing or initiation rites
 - possession or use of firearms or other weapons (including replica weapons), explosives or incendiary devices without the written consent of Campus Safety

or any other actions that a student knows or reasonably ought to know could compromise the physical or psychological wellbeing of any member of the University.

- (b) Significant disruption of or interference with University activities or living and learning environments, by any means such as
- causing a substantial disorder
 - bomb threats
 - creating dangerous situations
 - making or causing excessive noise

* In some circumstances, students' threats of harm or actual harm to themselves can significantly disrupt the learning and/or on-campus living environment, and affect other students' ability to concentrate on and succeed in their studies. The University's first responsibility in such cases is to provide students with the appropriate professional support and treatment they require to resolve the situation. In rare cases, however, a student may be unwilling to seek or accept professional assistance, or to comply with a prescribed treatment plan, or that treatment plan may prove unsuccessful in resolving the underlying issues. In such cases, threats of self-harm or actual self-harm may be considered violations of this Standard of Student Conduct and can be dealt with under its provisions.

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Deleted: Students are expected to conduct themselves in a way that supports the University's mission and promotes an atmosphere of civility, diversity, equity and respect in their interactions with others. They should strive to make the campus and its affiliated spaces safe, to support the dignity of individuals and groups, and to uphold essential freedoms.

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Comment: D Stack to insert language about the assessment of the relative seriousness of a complaint

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- proffering false identification or documentation
- misrepresentation to obtain goods or services
- misuse or abuse of university services, programs or facilities
- tampering with University equipment including safety equipment required for the proper functioning of the University
- blocking exit routes

(c) Theft of or damage to the property of the University or its members by any means such as

- stealing, damaging or defacing University or another person's property (including computer systems and intellectual property)
- tampering with University fire extinguishing or prevention equipment

(d) Violation of University Policies, Procedures or Rules such as

- Computer Use Policy
- E-mail Policy
- University Serving Alcoholic Beverages Policy
- University of Saskatchewan Traffic Regulations
- Discrimination and Harassment Policy
- Canadian Interuniversity Sport Bylaws
- Residence Lease Agreement, Residence Handbook and Residence Assistant/Advisor Code of Conduct
- Rulings of the Residence Community Review Board
- Use of University Property and Services
- Commercial or Non-commercial use of the University's trademarks
- Copyright Compliance Policies

(e) Abuse of or disrespect for the processes of this Standard such as

- bringing unfounded complaints with malicious, frivolous or vexatious intent
- failure to comply with the reasonable requests of a University official
- failure to comply with sanctions under this Standard
- retaliation against any participant in a process under this Standard.

Procedures For Resolution Of Complaints

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Acknowledgements

In creating this document, we have used segments (with permission) from the York University Student Code of Conduct, University of Alberta Code of Student Behaviour and the University of Western Ontario Code of Student Conduct as foundational references and sources of wording.

The Drafting Committee consulted widely with numerous stakeholder groups including representatives of our undergraduate and graduate student associations, Assistant and

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Comment: We may want to move this statement to the very end of the procedures section.

Associate Deans, Undergraduate Forum, Regional Advisory Councils, Senate, Huskie Athletics, University Residences and residence students, Campus Safety, University Council Bylaws Committee, U of S Advocacy Network and others.

*This document was prepared by:
David Hannah, AVP Student & Enrolment Services
Lea Pennock, University Secretary
Sandra Ritchie, Manager, Open Studies Advising
James Pepler and Josie Steeves, USSU
Yixi Lu and Janice Victor, Graduate Students Association*

*September 12, 2008
Contact AVP Student & Enrolment Services Office 966-8710*

STANDARD OF STUDENT CONDUCT
DRAFT PROCEDURES FOR RESOLUTION OF
COMPLAINTS

A. INFORMAL PROCEDURES

The University recognizes that many disputes can be resolved informally, without resorting to the provisions of these Procedures. Wherever it is possible and appropriate to do so, every effort should be made by instructors, university officials and/or student associations to resolve minor violations of the Standard of Student Conduct (“the Standard”) through informal procedures. It is expected that these informal procedures will include consulting with the student(s) involved, assessing whether the incident is appropriately handled at this level, and determining resolutions or consequences within the normal jurisdiction of the instructor or university official. If it appears that the violation of the Standard was intentional and/or of a serious nature, or if a resolution cannot be arrived at to all parties’ satisfaction, then a formal complaint may be filed with the Office of the University Secretary. Such a complaint will be treated as a formal allegation of violation of the Standard under these Procedures, and will be subject to the procedures outlined below.

B. FORMAL COMPLAINTS

The procedures for dealing with formal complaints under the Standard shall be followed for all complaints which cannot be resolved through informal means, including those which the complainant or the student against whom the complaint is made (“the respondent”) or an official of the University consider serious enough to warrant a formal hearing or embarking on an alternative dispute resolution process.

1. A complaint against a student or students

- a) may be filed by any individual, including an official of the University;
- b) shall be in writing with the complainant’s name attached to it (anonymous complaints will not be taken forward);
- c) shall be specific with the pertinent details of the alleged incident;
- d) shall be filed in a timely way (normally a complaint will not be accepted beyond 60 days after the alleged violation of the Standard or the informal procedures referenced above, unless the University Secretary considers that there are grounds to extend that time limit);
- e) shall be delivered to the Office of the University Secretary.

When a complaint has been received, the University Secretary or designate (hereinafter referred to as “the Secretary”) will take the following steps in consultation with key stakeholders, as appropriate:

2. The Secretary will determine whether the complaint falls under the jurisdiction of the Standard or is more properly dealt with under the *Student Academic Dishonesty Rules* of University Council, or resides with some other decision-making body. If the complaint pertains to academic dishonesty, the Secretary, will refer the matter to be heard under the procedures described in those *Rules*. In cases where it is not clear whether the

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Comment: I checked the Discrimination and Harassment Procedures; here's what they say: "Barring exceptional circumstances, to be considered under this Policy, a report or complaint must be made within one year of the occurrence of the alleged incident(s)." I can certainly see that we might want to have our policies aligned, since under the harassment procedures, if a harassment is alleged against a student, the matter is referred to the Senate procedures.

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allegation relates to academic or non-academic misconduct, the Secretary shall consult with the Chairs of University Council and Senate (or their designates) and will rule on the matter. This decision will be final and not subject to appeal.

3. The Secretary will notify the respondent(s) that a complaint against him or her has been received, and will provide a copy of this Standard and a copy of the complaint, including the name of the complainant, to the student respondent so that he or she may be informed of his or her rights and responsibilities and may respond. Contact information for the complainant will be kept confidential.
4. The respondent will be allowed a reasonable period of time to consider the complaint and to respond in writing to the Secretary.
5. The Secretary will determine, on the basis of the complaint and the response, whether or not the complaint should be dealt with under these Procedures. The Secretary may dismiss the complaint where he or she is of the opinion that:
 - a. the complaint is frivolous or vexatious;
 - b. the complaint was brought outside the time limit and there are insufficient grounds in the opinion of the Secretary to justify extending the time limit; or
 - c. in the case of an off-campus incidents, there is not an identifiable and substantial link to the University or consequences for the University learning or living environment;

This decision is final and not subject to appeal.

6. If in the opinion of the Secretary the complaint should proceed under these Procedures, then the Secretary will determine whether the situation would be best served by an Alternative Dispute Resolution process (Section C, below) or by a formal hearing of a Senate Hearing Board (Section E, below).

C. PROCEDURES FOR ALTERNATIVE DISPUTE RESOLUTION

1. The Secretary will appoint an Alternative Dispute Resolution Team comprising two or more of the following:
 - Coordinator, Discrimination & Harassment Prevention Services
 - One or more Directors from the following units:
 - Student and Enrolment Services Division;
 - Consumer Services;
 - Information Technology Services,
 - Facilities Management Division
 - University Learning Centre;
 - The Associate Vice President of Human Resources or designate
 - One or more Associate/Assistant Deans or Deans
 - An Executive member of the USSU or GSA or their designate.

Any individual who has previously been directly involved in matters relating to the complaint will not be appointed to the Alternative Dispute Resolution Team.
2. The Secretary will provide a copy of the formal complaint and the response to the members of the Alternative Dispute Resolution Team and will ask them to initiate an

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alternative dispute resolution process. It is expected that this process will include the following:

- reviewing the original complaint and the response;
- meeting with the complainant;
- consulting with the respondent;
- consulting with any other parties involved and conducting any further investigation required.

3. The Alternative Dispute Resolution Team will consult with both parties and then assess whether the incident is appropriately handled through a consensual informal dispute resolution process, such as negotiation or mediation. If the Alternative Dispute Resolution Team determines that the complaint is not appropriately handled through informal dispute resolution, or if informal dispute resolution of the complaint is unsuccessful, the Alternative Dispute Resolution Team will advise both parties that either of them is entitled to contact the Secretary to request a formal hearing before a Senate Hearing Board.

4. The Alternative Dispute Resolution Team will advise the Secretary of the outcome of the informal dispute resolution process.

5. A request that the Secretary initiate a formal process under Section C(3) above will be treated in the same way as a formal allegation of violation of the Standard under these regulations, and will be subject to the procedures outlined below for formal hearings.

6. All communications made by the parties during the informal dispute resolution process will be treated as confidential and the Alternative Dispute Resolution Team will not disclose such communications outside of the informal dispute resolution process except when, in the opinion of the Alternative Dispute Resolution Team, disclosure is necessary to prevent anticipated harm to the University activities, property, or members of the University community or when otherwise required by law.

D. THE RIGHTS AND RESPONSIBILITIES OF PARTIES TO A HEARING

Hearings provide an opportunity for a balanced airing of the facts of the case before an impartial board of decision-makers. All cases of alleged breaches of the Standard will respect the rights of members of the university community to fair treatment in accordance with the principles of procedural fairness. In particular,

- Without derogation of the President's authority under s. 79 of the Act, a student against whom a complaint has been made under this Standard is to be treated as innocent until it has been established, on the balance of probabilities and before an impartial and unbiased decision-maker, that he/she has violated the Standard.
- The parties have a right to a fair hearing before an impartial and unbiased decision-maker. This right includes the right for either party to challenge the suitability of any member of the Hearing Board based on a reasonable apprehension of bias against the complainant's or respondent's case. The Board will determine whether a reasonable apprehension of bias is warranted.

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Comment: D Stack to review this article to ensure language is consistent with an interest-based approach

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Deleted: should be prepared by the Alternative Dispute Resolution Team and submitted to the Office of the University Secretary.

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Deleted: Should the complaint ultimately result in referral to a formal hearing process, members of the Alternative Dispute Resolution Team may be called by either party as witnesses at the hearing, and the record of the process may be produced as evidence by either party.

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Comment: need wording here to ensure this statement does not prevent the University from exercising its rights under Section 79 of the Act

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- Reasonable written notice will be provided for hearings, and hearings will be held and decisions rendered within a reasonable period of time. It is the responsibility of all parties to ensure that the University has current contact information for them. Any notice not received because of a failure to meet this requirement will have no bearing on the proceedings.
- All information provided to a Hearing Board in advance of a hearing by either party will be shared with both parties prior to the hearing.
- Neither party will communicate with the Hearing Board without the knowledge and presence of the other party. This right will be deemed to have been waived by a party who fails to appear at a scheduled hearing or to send a representative in his/her place.
- The complainant and the respondent have a right to bring an advocate (which may be a friend, advisor, or legal counsel) to a hearing, and to call witnesses, subject to the provisions below with respect to the rights of the Hearing Board. This right is subject to provision of the names and contact information for any witnesses and/or advocates to the Secretary at least 2 days prior to the hearing.
- Parties to these proceedings have a right to a reasonable level of privacy and confidentiality, subject to federal and provincial legislation on protection of privacy and freedom of information.
- The Hearing Board has a right to determine its own procedures subject to the provisions of these Procedures, and to rule on all matters of process including the acceptability of the evidence before it and the acceptability of witnesses called by either party.

E. PROCEDURES FOR FORMAL HEARINGS

When it has been determined that a formal hearing should proceed, the following steps will be taken.

1. The Secretary shall strike a Senate Hearing Board to hear the complaint. The Hearing Board is to receive the evidence, decide whether, on a balance of probabilities, a violation of the Standard has occurred, and if so apply one or more of the sanctions set out in Section F.
2. Membership on the Senate Hearing Board shall be as follows:
 - a student member of Senate (or, in the case of the unavailability of a student member, a student appointed by the USSU or GSA Executive to hear the case)
 - a member appointed by Senate for a three-year term, and drawn from a roster of 6 appointed by Senate for this purpose
 - a member of the University Council appointed for a three-year term, and drawn from a roster of 6, and appointed by Council for this purpose
 - the Associate Vice President, Student and Enrolment Services, or designate (non-voting, Chair)
 - the University Secretary or designate (non-voting, Secretary)
3. The Secretary shall be present as secretary for all meetings of the Hearing Board and shall make all necessary arrangements for a timely hearing of the case.

4. Written notice of the hearing, along with a copy of these Procedures and of the formal complaint and response (as outlined in Section B) will be delivered by the Office of the University Secretary to both parties and to members of the Senate Hearing Board, along with a request that both parties indicate to the Secretary whether they plan to bring an advocate and/or witnesses to be present at the hearing. Where possible and reasonable the Secretary will accommodate the schedules of both complainant and respondent and will provide at least 7 days' notice of the time and location of the hearing. Where there are special circumstances (as determined by the Secretary), the matter may be heard on less than 7 days' notice.

5. If the respondent does not respond to the written notification of the hearing, or refuses to appear before the Hearing Board, or does not attend the hearing, the Hearing Board has the right to proceed with the hearing in the respondent's absence. A respondent who chooses to be absent from a hearing may appoint a representative to represent his/her case at the hearing.

6. If either of the parties to the hearing or any advocate, witness or observer is unable to attend in person, the Hearing Board may at its discretion provide for such person(s) to participate by telephone, subject to the provision that either party to the dispute (or their advisor) must be capable of hearing all evidence being presented, and of responding to all evidence and questions, and that witnesses and/or observers may be invited to join the hearing by telephone for the part of the hearing to which they would normally have been invited in person. Provision must be made for all parties to the proceedings to know when a party participating by telephone is signing on and signing off.

7. Where a set of circumstances has led to a complaint against two or more students, the Hearing Board should determine whether there should be one hearing at which all of the students are heard or individual hearings.

8. The Hearing Board is not bound to observe strict legal procedures [or the rules of evidence](#) but shall establish its own procedures subject to the following:

- a. Hearing Boards under these regulations have an adjudicative, rather than an investigative role.
- b. Hearings shall be held *in camera*—that is, restricted to persons who have a direct role in the hearing as complainant or respondent or their advocates, members of the Hearing Board, persons who are acting as witnesses, and up to three observers for each party to the complaint. At the discretion of the Chair, other persons may be admitted to the hearing for training purposes, or other reasonable considerations.
- c. It shall be the responsibility of the complainant(s) to prepare the case against the respondent(s), and of the respondent to answer the charge.
- d. When the Hearing Board meets, the complainant and the respondent shall be present before the Hearing Board at the same time except where, at the discretion of the Chair, the circumstances warrant special arrangements. Either side may call witnesses, who need not be present for the entire hearing.

e. The Chair of the Hearing Board should open the hearing by seeking agreement that the matter is properly before a Senate Hearing Board. If the authority of the Board is challenged, then the Board will hear the arguments in favour of and against the proper jurisdiction of the Board to hear the matter, and will rule whether the hearing should proceed.

f. The complainant or the complainant's advocate shall present the complaint and supporting documentation and witnesses.

g. The Chair may at his or her discretion grant an opportunity for the respondent and members of the Hearing Board to ask questions of the complainant (or designate) and of any witnesses.

h. The respondent or the respondent's advocate shall then be allowed to respond to the complaint and to present supporting documentation and/or witnesses.

i. The Chair may at his or her discretion grant an opportunity for the complainant and members of the Hearing Board to ask questions of the respondent and of any witnesses.

j. Both the complainant and the respondent will have the opportunity to explain their respective interpretations of the evidence presented in a closing statement, and to suggest what sanctions, if any, they believe are appropriate to the matter before the Hearing Board.

9. Once a hearing has been adjourned, the Hearing Board may not consider any additional evidence without re-opening the hearing to ensure that the parties have an opportunity to review and respond to the new evidence.

F. DECISION OF THE SENATE HEARING BOARD

1. After all questions have been answered and all points made, the Hearing Board will meet *in camera* to decide whether a violation of the Standard has occurred, and, if so, to apply one or more appropriate sanctions. The deliberations of the Hearing Board are confidential. The Hearing Board has the sole authority to determine whether or not, on the balance of probabilities, the respondent has violated the Standard.

2. If (and only if) it is established that a violation of the Standard has occurred, the Secretary will make known to members of the Hearing Board any prior violations of the academic or non-academic Standards by the respondent.

3. When determining the appropriate penalty, the Hearing Board shall take into account the prior record of the respondent as well as penalties imposed by other Hearing Boards or Appeal Boards in other similar cases, as recorded by the University Secretary.

Lea Pennock 9/18/08 2:18 PM

Comment: F2 and F3 were formerly F3 and F4

4. The Senate Hearing Board shall have the authority to dismiss the matter completely, or to impose one or more sanctions which may include, but are not limited to, the following:
 - a. Officially admonish the student with a written reprimand which will remain on file with the University Secretary;
 - b. Withdraw non-essential services for a specified period of time¹;
 - c. Require the student to complete a reflective essay, public presentation or research on a specified topic, or to attend and/or successfully complete a course, workshop, or seminar on a topic relating to the violation;
 - d. Require the student to perform a specified number of hours of community service activity;
 - e. Place the student on a conduct probation which outlines specific behavioural restrictions or requirements, and which identifies further sanctions that will be imposed without a further hearing if the student fails to adhere to the terms of the probation;
 - f. Require restitution for damage to property up to the full cost of repair or replacement;
 - g. Impose fines or require security deposits;
 - h. Ban the student from any or all campus buildings and facilities for a period of time or permanently, or impose restrictions related to the student's use of facilities;
 - i. Evict the student from residence;
 - j. Suspend the student from the University for any period, and set conditions for the student's return;
 - k. Expel the student from the University.

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Comment: D Stack to consider the implications of this under freedom of speech and perhaps reword

Staff@MMW 9/22/08 10:01 PM

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5. If the decision of the Hearing Board results in suspension or expulsion of the student, the Hearing Board must also rule whether the endorsement on the student's record as referenced in Section F is to be permanent, with no possibility of removal, or whether an application may be made after a period of time determined by the Hearing Board for removal of the endorsement, and the conditions to be met in granting such removal. If no such ruling is made by the Hearing Board at the time, then the endorsement will be considered permanent, with no possibility of removal.

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Comment: D Hannah to check residence agreement/contract language

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6. The decision of the Hearing Board, if not unanimous, shall be by majority vote.

7. In cases of a complaint against multiple students, a Hearing Board will try to determine whether one person is responsible.

7. The ruling of a Hearing Board is deemed to have been adopted by the Senate unless it is appealed as provided in Section G.

8. A record of the decision shall be prepared and distributed as provided for in Section K.

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¹ In these Procedures, "non-essential services" means services that, if withdrawn, may restrict a student's full participation in campus life, but do not make it impossible for the student to complete the academic requirements of his/her program.

G. SENATE APPEAL BOARD

The Senate Appeal Board acts as an appeal review tribunal for decisions of the Senate Hearing Board. The Appeal Board will uphold the decision of the Senate Hearing Board unless the appellant can demonstrate that one of the grounds described below are relevant. The procedures for an appeal are as follows:

1. Either the complainant or the respondent may appeal the decision of the Hearing Board and/or the sanction imposed by delivering to the Office of the University Secretary a written notice of appeal before the expiry of 30 days from the date a copy of the Hearing Board report was delivered to that person. The notice should include a written statement of appeal which indicates the grounds on which the appellant intends to rely, any evidence the appellant wishes to present to support those grounds, and (where relevant) the remedy or remedies the appellant believes to be appropriate. A student may seek assistance in preparing an appeal.
2. An appeal will be considered only on one or more of the following grounds:
 - a. that the Senate Hearing Board had no authority or jurisdiction under the Standard to reach the decision or impose the sanction(s) it did;
 - b. that there was a reasonable apprehension of bias on the part of a member or members of the Senate Hearing Board;
 - c. that the Senate Hearing Board made a fundamental procedural error which seriously affected the outcome;
 - d. that new evidence has arisen that could not reasonably have been presented at the initial hearing and that would likely have affected the decision of the Senate Hearing Board.
3. On receipt of a notice of appeal, the Secretary will review the record of the original hearing and the written statement of appeal, and determine whether or not the grounds for appeal are valid. If the Secretary determines that there are no valid grounds under these Procedures for an appeal, then the appeal will be dismissed without a hearing. If the Secretary determines that there may be valid grounds for an appeal, then the appeal hearing will proceed as provided for below. The decision of the Secretary with respect to allowing an appeal to go forward is final, with no further appeal.
4. Membership on the Senate Appeal Board shall be as follows:
 - a student member of Senate (or, in the case of the unavailability of a student member, a student appointed by the USSU or GSA Executive to hear the case)
 - a member of the University Council appointed for a three-year term, and drawn from a roster of 6, and appointed by Council for this purpose
 - a member appointed by Senate for a three-year term, and drawn from a roster of 6 appointed by Senate for this purpose
 - the Vice Provost (Teaching and Learning), or designate (non-voting, Chair)
 - the University Secretary or designate (non-voting, Secretary)

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Comment: The words we went with in the Academic Dishonesty Regulations were "that could not reasonably have been presented at the original hearing and that is likely to have affected the decision of the original hearing board."

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Comment: D Stack to consider wording--prima facie evidence? Do we want to mention the Secretary's option to seek legal counsel on this question?

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With the exception of the Secretary, individuals appointed to serve on the Senate Appeal Board shall exclude anyone who was involved in the original hearing of the case.

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5. If the Secretary concludes that there are valid grounds for an appeal under these Procedures, then the Secretary shall make the necessary arrangements for a timely hearing of the appeal. Except where the Secretary waives the requirement to accommodate an exceptional circumstance, the Appeal Board will hear the appeal within 20 days of the decision to proceed to a formal hearing.

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6. Written notice of the hearing, along with a copy of these Procedures and of the written statement of appeal, will be delivered by the Secretary to the appellant, to the other party in the original hearing as respondent, to the Chair of the Senate Hearing Board which heard the case, and to members of the Senate Appeal Board. Where possible and reasonable the Secretary will accommodate the schedules of all parties and will provide at least 7 days' notice of the time and location of the hearing. Where there are special circumstances (as determined by the Secretary), the matter may be heard on less than 7 days' notice.

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7. Upon notice of an appeal, and where the appellant's academic record may be affected by the outcome of the appeal, the Registrar shall arrange for an endorsement on the appellant's record as provided for in Section J.1.c. The appellant may make written application to the Senate Appeal Board to stay the operation of any other sanction(s) pending the outcome of the appeal; the Appeal Board will convene a meeting at the earliest possible date to deal with the request for a suspension of sanctions. Unless the Appeal Board rules to suspend a sanction, it will remain in force unless and until it is overturned as an outcome of the appeal hearing.

8. If any party to these proceedings does not attend the hearing, the Hearing Board has the right to proceed with the hearing, and may accept the written record of the previous hearing and the written statement of appeal and/or a written response in lieu of arguments made in person. An appellant who chooses to be absent from a hearing may appoint a representative to present his/her case at the hearing.

9. The Appeal Board is not bound to observe strict legal procedures or rules of evidence but shall establish its own procedures subject to the following principles.

a. Appeal Boards under these regulations will not hear the case again but are limited to determining whether the Senate Hearing Board had authority and jurisdiction to hear the original case; whether there was a reasonable apprehension of bias on the Senate Hearing Board which heard the case; whether the Senate Hearing Board made fundamental procedural errors which seriously affected the outcome; or whether any new evidence that is being presented would likely have affected the original outcome AND could not reasonably have been presented at the initial hearing.

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b. The parties to the hearing shall be the appellant (who may be either the original complainant or the original respondent), and the other party to the original hearing as respondent. The Chair (or another member designated by the Chair) of the original Senate Hearing Board is invited to attend and at the discretion of the Chair

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- will be permitted to participate in the hearing and to answer questions of either party or of the Appeal Board.
- c. Except as provided for under 2d, above, no new evidence will be considered at the hearing. The record of the original hearing, including a copy of all material filed by both sides at the original hearing, and the written statement of appeal, will form the basis of the committee's deliberations.
 - d. It shall be the responsibility of the appellant to demonstrate that the appeal has merit.
 - e. Hearings shall be held *in camera*—that is, restricted to persons who have a direct role in the hearing. Witnesses will not normally be called, but the appellant may request the presence of an advocate and up to three observers. At the discretion of the Chair, other persons may be admitted to the hearing for training purposes, or other reasonable considerations.
 - f. The appellant and the respondent shall be present before the Hearing Board at the same time.
 - g. Both the appellant and the respondent will have an opportunity to present their respective cases and to respond to questions from the other party and from members of the Appeal Board
 - h. Both the appellant and the respondent will have the opportunity to suggest what sanctions, if any, they believe are appropriate to the matter before the Senate Appeal Board.

H. DISPOSITION BY THE APPEAL BOARD

1. After all questions have been answered and all points made, the Appeal Board will meet *in camera* to decide whether to uphold, overturn or modify the decision of the original Hearing Board. The deliberations of the Appeal Board are confidential.
2. The Senate Appeal Board may, by majority vote,
 - a. conclude that the appellant received a fair hearing from the original Senate Hearing Board and that the outcome (that is, the decision reached and the sanction(s) applied) was reasonable, and uphold the decision; or
 - b. conclude that the appellant did not receive a fair hearing or that the outcome was not one that could reasonably have been reached based on the evidence and arguments presented, and dismiss or modify the original decision and/or sanctions using any of the remedies available in Section F; or
 - c. order that a new Senate Hearing Board be struck to re-hear the case. This provision shall be used only in rare cases such as when new evidence has been introduced which could not have been available to the original Hearing Board and is in the view of the Appeal Board significant enough to warrant a new hearing.

I. NO FURTHER APPEAL

The findings and ruling of the Senate Appeal Board shall be final with no further appeal and shall be deemed to be a finding and ruling of Senate.

J. ENDORSEMENT ON STUDENT RECORD

1. Upon receipt of a report of a Hearing Board as provided in these procedures and/or upon receipt of a report of an Appeal Board, the Registrar shall
 - a) in the case of a report ordering expulsion of a student, endorse on the record of the student and on any transcript of the record the following: "Expelled for violation of the Standard of Student Conduct on the _____ day of _____, 20__.
 - b) in the case of a report ordering suspension of a student, endorse on the record of the student and on any transcript of that record the following: "Suspended for violation of the Standard of Student Conduct for _____" (period of suspension).
 - c) where an appeal is pending, and where the appellant's academic record may be affected by the outcome of the appeal, endorse on the record of the student and on any transcript of that record the following: "This record is currently under appeal and may be affected by the decision of an Appeal Board." This endorsement shall be removed from the appellant's record upon receipt by the Registrar of a copy of the decision of the Appeal Board.

2. Except as provided for under F(5) and J(1)(c), an endorsement on the record is permanent.

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K. REPORTS

1. The Chair of a Senate Hearing Board or of a Senate Appeal Board shall prepare a report of the board's deliberations which shall recite the evidence on which the board based its conclusions and its reasons for reaching them, and any consequences which it rules shall result from the decision under the provisions of these Procedures.
2. Not later than 15 days after the Hearing Board has completed its deliberations, the Secretary shall deliver a copy of the report, on behalf of the Chair, to the following persons:

- a) the appellant;
 - b) the second party to the original hearing;
 - c) the Chair of the Senate Hearing Board (or designated member) as respondent;
 - d) in the case of suspension or expulsion or any other action affecting the student's academic record, the Registrar; and
 - e) the University Secretary.
3. The University Secretary shall maintain the permanent record of all hearings under these Procedures.
 4. All records pertaining to complaints and/or hearings and/or sanctions under these Procedures are confidential and should not be kept on a file accessible to individuals not named above or their confidential assistants.
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L. DELIVERY OF DOCUMENTS

Delivery of any document referred to in these Procedures to a student may be made in person or by registered mail or Express Post addressed to the address of the student as set out in the records of the Registrar, or by e-mail to the student's official university e-mail address. Delivery is presumed to have been made when it is received by the student or 5 days after the date of registration (or Express posting) or 1 day after the e-mail was sent to the official university e-mail address. Delivery of any document referred to in these Procedures to anyone else may be made in person or by Campus mail or e-mail services. All students have a responsibility to ensure that the University has current contact information; any notice not received because the student has failed to meet this requirement will have no bearing on the proceedings.

M. REVIEW OF THIS STANDARD

This Standard and Procedures will be reviewed after -- years and thereafter every -- years.

Revised September 12, 2008

Note that we also wish to raise a question with D. Stack about how to handle situations where a student has been charged with or found guilty of an offense through the court system.

Lea Pennock 9/24/08 11:40 AM

Comment:

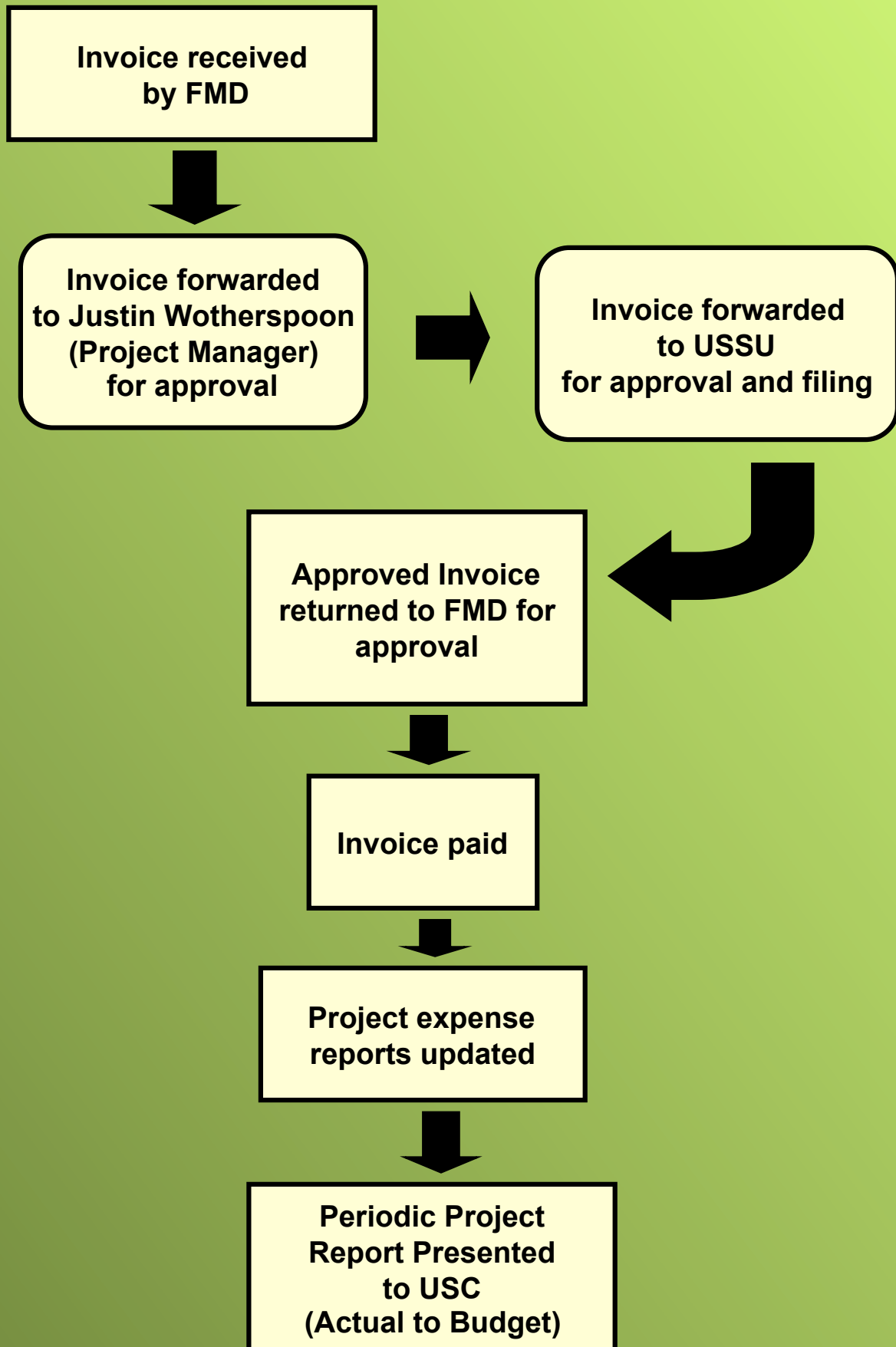


University Students' Council Public Meeting

Renewing Place Riel

1. **The Plan:** Brian Saunders, Principal Architect of Saunders Evans Architects and principal architect for the USSU Renovation will present the schematic plan for the expansion and renovation of Place Riel.
2. **Construction:** Mike Chyzowski, President of Quorex Construction will provide information on what will happen on the campus and inside Place Riel when construction gets underway.
3. **The University:** Dr. Richard Florizone, Vice President of Finance and Resources, University of Saskatchewan has been invited to speak about the University's partnership with the USSU in this project. He will also speak to the two floors proposed to house Student Health and Counselling
4. **Financing Construction:** USC, 2007-08, chose First Nations Bank/TD Canada Trust to underwrite the loan for the renovation. Beth McConnell, Relationship Manager TD Canada Trust and Roger Silzer, General Manager First Nations Bank of Canada will discuss what this loan will look like over the next 30 years.
5. **Infrastructure Fee Scenarios and Operating Costs:** Sue Verhille-Long, Manager of Special Projects, Financial Services Division, University of Saskatchewan and Jeremy Ring, Vice-President of Operations and Finance University of Saskatchewan Students' Union will demonstrate the models being used for the Infrastructure Fee and Operating Costs.
6. **Accounting for the Project:** Doug Tremblay, Associate Director of Accounting, Facilities Management Division will examine the ways in which project costs will be invoiced, accounted, monitored and reported.

Draft Process for Invoice Payment



Draft Process for Construction Draws

University sends monthly invoice to the USSU for current Project Costs



Justin Wotherspoon (Project Manager) prepares Construction Draw Certificate



Construction Draw Certificate approved



USSU requests loan proceeds from the bank



USSU receives loan proceeds



USSU pays University invoice for Project costs

Place Riel Student Centre Expansion & Renovation
Project Cost Update - August 2008

	Budget	Expended to Aug 31/08	PO Commitments at Aug 31/08	Expended and Committed to Aug 31/08
CONSTRUCTION COSTS				
General Contractor	-	-	452,550.00	452,550.00
FMD Trades	-	-	-	-
TOTAL - CONSTRUCTION COSTS	-	-	452,550.00	452,550.00
NON - CONSTRUCTION COSTS				
Consultants & Other External Charges	-	226,505.98	1,134,053.77	1,360,559.75
Construction Activities Other than General Contract	-	6,524.03	-	6,524.03
Utilities	-	-	-	-
Site Preparation and Development	-	-	-	-
Furniture and Fixtures	-	-	-	-
Equipment	-	-	-	-
U of S Costs	-	44,285.82	-	44,285.82
TOTAL - NON CONSTRUCTION COSTS	-	277,315.83	1,134,053.77	1,411,369.60
GRAND TOTAL	-	277,315.83	1,586,603.77	1,863,919.60

**Place Riel Student Centre Expansion & Renovation
Detailed Project Cost Update - August 2008**

Account	Description	Budget	Expended to Aug 31/08	PO Commitments at Aug 31/08	Expended and Committed to Aug 31/08
CONSTRUCTION COSTS					
<i>General Contractor</i>					
73108	General Contractor			452,550.00	452,550.00
	Subtotal - General Contractor	-	-	452,550.00	452,550.00
<i>FMD Trades</i>					
70508	FMD - Construction - Electrical				-
70508	Electrical Supervisor - FMD				-
70509	FMD - Construction - Mechanical				-
70510	FMD - Construction - Architectural				-
70511	FMD - Construction - Controls				-
70512	FMD - Construction - Carpentry				-
70513	FMD - Key Shop				-
70514	FMD - Materials Handling				-
70523	FMD - Services				-
	Subtotal - FMD Trades	-	-	-	-
	TOTAL - CONSTRUCTION COSTS	-	-	452,550.00	452,550.00

Place Riel Student Centre Expansion & Renovation

page 2

Detailed Project Cost Update - August 2008

Account	Description	Budget	Expended to Aug 31/08	PO Commitments at Aug 31/08	Expended and Committed to Aug 31/08
<i>Consultants & Other External Charges</i>					
70001	Office Supplies				-
70008	Materials & Supplies - Other				-
70101	Printing				-
70102	Photocopying				-
70201	Telephone & Fax				-
70202	Office Expenses - FM				-
70203	Courier, Delivery & Freight		15.10		15.10
70304	Legal Fees				-
70305	Special Consultant Fees			40,950.00	40,950.00
70305	Landscape Consulting Fees				-
70305	Landscape Consultant Expenses				-
70403	Environmental Screening Report				-
70601	Advertising and Promotion		788.00		788.00
70602	Bank Charges				-
70603	Brokerage				-
70607	Hospitality & Working Lunches		76.65		76.65
70614	Registration Fees (Conference & Workshop)				-
70619	Operational Expenditures				-
70621	Parking				-
71001	Travel - Saskatchewan				-
71002	Travel - Canada				-
71003	Travel - USA				-
71004	Travel - International				-
73101	Prime Consultant Fees		99,461.25	997,973.47	1,097,434.72
73102	Project Management Fees		119,176.55	94,342.80	213,519.35
73104	Project Management Expense				-
73106	Inspectors - Soil				-
73107	Surveyors Fees		6,988.43	787.50	7,775.93
73115	Testing Fees				-
73118	Consultant Expense				-
Subtotal - Consultants & Other		-	226,505.98	1,134,053.77	1,360,559.75
External Charges					

Place Riel Student Centre Expansion & Renovation

Detailed Project Cost Update - August 2008

Account	Description	Budget	Expended to Aug 31/08	PO Commitments at Aug 31/08	Expended and Committed to Aug 31/08
<i>Construction Activities Other than General Contractor</i>					
70609	Insurance				-
73109	Contractor - Other Const Related				-
73110	Asbestos Abatement		6,524.03		6,524.03
73111	Building Signage - Internal				-
73208	Signage				-
	Subtotal - Construction Activities	-	6,524.03	-	6,524.03
<i>Utilities</i>					
73116	Telephone Installation				-
74001	Electricity				-
74003	Gas Distribution				-
74004	Storm Sewers				-
74004	Sanitary Sewers				-
74005	Construction Water				-
	Subtotal - Utilities	-	-	-	-
<i>Site Preparation and Development</i>					
73201	Fencing				-
73202	Irrigation				-
73203	Landscaping				-
73204	Street & Area Lighting				-
73205	Parking Lots				-
73206	Roads & Sidewalks				-
73208	Building Signage - External				-
73210	Demolition/Removal of Utilities				-
73211	Demolition/Removal of Buildings				-
73212	Excavation				-
	Subtotal - Site Preparation and Development	-	-	-	-

Place Riel Student Centre Expansion & Renovation

Detailed Project Cost Update - August 2008

Account	Description	Budget	Expended to Aug 31/08	PO Commitments at Aug 31/08	Expended and Committed to Aug 31/08
<i>Furniture and Fixtures</i>					
77104	Furniture				-
77104	Window Coverings				-
77104	Materials Handling - Furniture				-
	Subtotal - Furniture and Fixtures	-	-	-	-
<i>Equipment</i>					
73001	Equipment Rental and Lease				-
77102	Computer Hardware				-
77103	Equipment				-
77106	Computer Software				-
	Subtotal - Equipment	-	-	-	-
<i>U of S Costs</i>					
70502	EMAP - Duplication				-
70506	EMAP - Video Conferencing				-
70507	EMAP - Video Production				-
70515	Administration - FMD		292.11		292.11
70516	Commissioning/Inspection - FMD		1,167.38		1,167.38
70517	Design - FMD		6,761.25		6,761.25
70518	Budget/Accounting/Financial Reporting - FMD		1,459.48		1,459.48
70519	Planning - FMD		2,334.77		2,334.77
70520	Program Management - FMD				-
70521	Project Development - FMD		31,800.00		31,800.00
70522	Project Management - FMD				-
70525	IT Services				-
70528	Parking		100.00		100.00
70528	Construction Site Safety Inspections				-
70528	Purchasing Services Fees		370.83		370.83
	Subtotal - U of S Costs	-	44,285.82	-	44,285.82
	TOTAL - NON CONSTRUCTION COSTS	-	277,315.83	1,134,053.77	1,411,369.60
	GRAND TOTAL	-	277,315.83	1,586,603.77	1,863,919.60

Principal	16,000,000		
Annual Interest Rate	0.06	0.005	To confirm
Payments per year	12		
Term of Loan(number of months)	360		
Type (1 if payment at beginning of period 0 if payment at end of month)	0		
Monthly payment	-\$95,928.08		
Annual payment	-\$1,151,137.01		

Pmt	Principal	Interest	Cum Prin	Cum Int	Principal Balance	
1	15,928.08	80,000.00	15,928.08	80,000.00	15,984,071.92	1
2	16,007.72	79,920.36	31,935.81	159,920.36	15,968,064.19	1
3	16,087.76	79,840.32	48,023.57	239,760.68	15,951,976.43	1
4	16,168.20	79,759.88	64,191.77	319,520.56	15,935,808.23	1
5	16,249.04	79,679.04	80,440.82	399,199.60	15,919,559.18	1
6	16,330.29	79,597.80	96,771.10	478,797.40	15,903,228.90	1
7	16,411.94	79,516.14	113,183.04	558,313.54	15,886,816.96	1
8	16,494.00	79,434.08	129,677.04	637,747.63	15,870,322.96	1
9	16,576.47	79,351.61	146,253.51	717,099.24	15,853,746.49	1
10	16,659.35	79,268.73	162,912.86	796,367.98	15,837,087.14	1
11	16,742.65	79,185.44	179,655.51	875,553.41	15,820,344.49	1
12	16,826.36	79,101.72	196,481.87	954,655.13	15,803,518.13	1
13	16,910.49	79,017.59	213,392.37	1,033,672.72	15,786,607.63	2
14	16,995.05	78,933.04	230,387.41	1,112,605.76	15,769,612.59	2
15	17,080.02	78,848.06	247,467.43	1,191,453.83	15,752,532.57	2
16	17,165.42	78,762.66	264,632.86	1,270,216.49	15,735,367.14	2
17	17,251.25	78,676.84	281,884.10	1,348,893.32	15,718,115.90	2
18	17,337.50	78,590.58	299,221.61	1,427,483.90	15,700,778.39	2
19	17,424.19	78,503.89	316,645.80	1,505,987.80	15,683,354.20	2
20	17,511.31	78,416.77	334,157.11	1,584,404.57	15,665,842.89	2
21	17,598.87	78,329.21	351,755.98	1,662,733.78	15,648,244.02	2
22	17,686.86	78,241.22	369,442.85	1,740,975.00	15,630,557.15	2
23	17,775.30	78,152.79	387,218.15	1,819,127.79	15,612,781.85	2
24	17,864.17	78,063.91	405,082.32	1,897,191.70	15,594,917.68	2
25	17,953.50	77,974.59	423,035.82	1,975,166.29	15,576,964.18	3
26	18,043.26	77,884.82	441,079.08	2,053,051.11	15,558,920.92	3
27	18,133.48	77,794.60	459,212.56	2,130,845.71	15,540,787.44	3
28	18,224.15	77,703.94	477,436.70	2,208,549.65	15,522,563.30	3
29	18,315.27	77,612.82	495,751.97	2,286,162.46	15,504,248.03	3
30	18,406.84	77,521.24	514,158.82	2,363,683.70	15,485,841.18	3
31	18,498.88	77,429.21	532,657.69	2,441,112.91	15,467,342.31	3
32	18,591.37	77,336.71	551,249.07	2,518,449.62	15,448,750.93	3
33	18,684.33	77,243.75	569,933.40	2,595,693.38	15,430,066.60	3
34	18,777.75	77,150.33	588,711.15	2,672,843.71	15,411,288.85	3
35	18,871.64	77,056.44	607,582.79	2,749,900.15	15,392,417.21	3
36	18,966.00	76,962.09	626,548.79	2,826,862.24	15,373,451.21	3
37	19,060.83	76,867.26	645,609.61	2,903,729.50	15,354,390.39	4
38	19,156.13	76,771.95	664,765.75	2,980,501.45	15,335,234.25	4
39	19,251.91	76,676.17	684,017.66	3,057,177.62	15,315,982.34	4
40	19,348.17	76,579.91	703,365.83	3,133,757.53	15,296,634.17	4
41	19,444.91	76,483.17	722,810.74	3,210,240.70	15,277,189.26	4
42	19,542.14	76,385.95	742,352.88	3,286,626.65	15,257,647.12	4
43	19,639.85	76,288.24	761,992.73	3,362,914.88	15,238,007.27	4
44	19,738.05	76,190.04	781,730.78	3,439,104.92	15,218,269.22	4
45	19,836.74	76,091.35	801,567.52	3,515,196.27	15,198,432.48	4
46	19,935.92	75,992.16	821,503.44	3,591,188.43	15,178,496.56	4
47	20,035.60	75,892.48	841,539.04	3,667,080.91	15,158,460.96	4
48	20,135.78	75,792.30	861,674.82	3,742,873.22	15,138,325.18	4
49	20,236.46	75,691.63	881,911.28	3,818,564.84	15,118,088.72	5
50	20,337.64	75,590.44	902,248.92	3,894,155.29	15,097,751.08	5
51	20,439.33	75,488.76	922,688.24	3,969,644.04	15,077,311.76	5
52	20,541.53	75,386.56	943,229.77	4,045,030.60	15,056,770.23	5
53	20,644.23	75,283.85	963,874.00	4,120,314.45	15,036,126.00	5
54	20,747.45	75,180.63	984,621.46	4,195,495.08	15,015,378.54	5
55	20,851.19	75,076.89	1,005,472.65	4,270,571.97	14,994,527.35	5
56	20,955.45	74,972.64	1,026,428.09	4,345,544.61	14,973,571.91	5
57	21,060.22	74,867.86	1,047,488.32	4,420,412.47	14,952,511.68	5
58	21,165.53	74,762.56	1,068,653.85	4,495,175.03	14,931,346.15	5
59	21,271.35	74,656.73	1,089,925.20	4,569,831.76	14,910,074.80	5
60	21,377.71	74,550.37	1,111,302.91	4,644,382.13	14,888,697.09	5

61	21,484.60	74,443.49	1,132,787.51	4,718,825.62	14,867,212.49	6
62	21,592.02	74,336.06	1,154,379.53	4,793,161.68	14,845,620.47	6
63	21,699.98	74,228.10	1,176,079.51	4,867,389.78	14,823,920.49	6
64	21,808.48	74,119.60	1,197,887.99	4,941,509.39	14,802,112.01	6
65	21,917.52	74,010.56	1,219,805.52	5,015,619.95	14,780,194.48	6
66	22,027.11	73,900.97	1,241,832.63	5,089,420.92	14,758,167.37	6
67	22,137.25	73,790.84	1,263,969.87	5,163,211.76	14,736,030.13	6
68	22,247.93	73,680.15	1,286,217.81	5,236,891.91	14,713,782.19	6
69	22,359.17	73,568.91	1,308,576.98	5,310,460.82	14,691,423.02	6
70	22,470.97	73,457.12	1,331,047.95	5,383,917.93	14,668,952.05	6
71	22,583.32	73,344.76	1,353,631.27	5,457,262.69	14,646,368.73	6
72	22,696.24	73,231.84	1,376,327.51	5,530,494.54	14,623,672.49	6
73	22,809.72	73,118.36	1,399,137.24	5,603,612.90	14,600,862.76	7
74	22,923.77	73,004.31	1,422,061.01	5,676,617.21	14,577,938.99	7
75	23,038.39	72,889.69	1,445,099.39	5,749,506.91	14,554,900.61	7
76	23,153.58	72,774.50	1,468,252.98	5,822,281.41	14,531,747.02	7
77	23,269.35	72,658.74	1,491,522.32	5,894,940.15	14,508,477.68	7
78	23,385.70	72,542.39	1,514,908.02	5,967,482.53	14,485,091.98	7
79	23,502.62	72,425.46	1,538,410.64	6,039,907.99	14,461,589.36	7
80	23,620.14	72,307.95	1,562,030.78	6,112,215.94	14,437,969.22	7
81	23,738.24	72,189.85	1,585,769.02	6,184,405.79	14,414,230.98	7
82	23,856.93	72,071.15	1,609,625.95	6,256,476.94	14,390,374.05	7
83	23,976.21	71,951.87	1,633,602.16	6,328,428.81	14,366,397.84	7
84	24,096.09	71,831.99	1,657,698.26	6,400,260.80	14,342,301.74	7
85	24,216.58	71,711.51	1,681,914.83	6,471,972.31	14,318,085.17	8
86	24,337.66	71,590.43	1,706,252.49	6,543,562.74	14,293,747.51	8
87	24,459.35	71,468.74	1,730,711.84	6,615,031.47	14,269,288.16	8
88	24,581.64	71,346.44	1,755,293.48	6,686,377.91	14,244,706.52	8
89	24,704.55	71,223.53	1,779,998.03	6,757,601.45	14,220,001.97	8
90	24,828.07	71,100.01	1,804,826.11	6,828,701.46	14,195,173.89	8
91	24,952.21	70,975.87	1,829,778.32	6,899,677.33	14,170,221.68	8
92	25,076.98	70,851.11	1,854,855.30	6,970,528.43	14,145,144.70	8
93	25,202.36	70,725.72	1,880,057.66	7,041,254.16	14,119,942.34	8
94	25,328.37	70,599.71	1,905,386.03	7,111,853.87	14,094,613.97	8
95	25,455.01	70,473.07	1,930,841.04	7,182,326.94	14,069,158.96	8
96	25,582.29	70,345.79	1,956,423.33	7,252,672.73	14,043,576.67	8
97	25,710.20	70,217.88	1,982,133.53	7,322,890.62	14,017,866.47	9
98	25,838.75	70,089.33	2,007,972.29	7,392,979.95	13,992,027.71	9
99	25,967.95	69,960.14	2,033,940.23	7,462,940.09	13,966,059.77	9
100	26,097.79	69,830.30	2,060,038.02	7,532,770.39	13,939,961.98	9
101	26,228.27	69,699.81	2,086,266.29	7,602,470.20	13,913,733.71	9
102	26,359.42	69,568.67	2,112,625.71	7,672,038.87	13,887,374.29	9
103	26,491.21	69,436.87	2,139,116.92	7,741,475.74	13,860,883.08	9
104	26,623.67	69,304.42	2,165,740.59	7,810,780.15	13,834,259.41	9
105	26,756.79	69,171.30	2,192,497.37	7,879,951.45	13,807,502.63	9
106	26,890.57	69,037.51	2,219,387.94	7,948,988.96	13,780,612.06	9
107	27,025.02	68,903.06	2,246,412.97	8,017,892.02	13,753,587.03	9
108	27,160.15	68,767.94	2,273,573.12	8,086,659.96	13,726,426.88	9
109	27,295.95	68,632.13	2,300,869.07	8,155,292.09	13,699,130.93	10
110	27,432.43	68,495.65	2,328,301.50	8,223,787.75	13,671,698.50	10
111	27,569.59	68,358.49	2,355,871.09	8,292,146.24	13,644,128.91	10
112	27,707.44	68,220.64	2,383,578.53	8,360,366.88	13,616,421.47	10
113	27,845.98	68,082.11	2,411,424.50	8,428,448.99	13,588,575.50	10
114	27,985.21	67,942.88	2,439,409.71	8,496,391.87	13,560,590.29	10
115	28,125.13	67,802.95	2,467,534.84	8,564,194.82	13,532,465.16	10
116	28,265.76	67,662.33	2,495,800.60	8,631,857.15	13,504,199.40	10
117	28,407.09	67,521.00	2,524,207.69	8,699,378.14	13,475,792.31	10
118	28,549.12	67,378.96	2,552,756.81	8,766,757.10	13,447,243.19	10
119	28,691.87	67,236.22	2,581,448.68	8,833,993.32	13,418,551.32	10
120	28,835.33	67,092.76	2,610,284.01	8,901,086.08	13,389,715.99	10
121	28,979.50	66,948.58	2,639,263.51	8,968,034.66	13,360,736.49	11
122	29,124.40	66,803.68	2,668,387.91	9,034,838.34	13,331,612.09	11
123	29,270.02	66,658.06	2,697,657.94	9,101,496.40	13,302,342.06	11
124	29,416.37	66,511.71	2,727,074.31	9,168,008.11	13,272,925.69	11
125	29,563.46	66,364.63	2,756,637.76	9,234,372.74	13,243,362.24	11
126	29,711.27	66,216.81	2,786,349.04	9,300,589.55	13,213,650.96	11
127	29,859.83	66,068.25	2,816,208.87	9,366,657.80	13,183,791.13	11
128	30,009.13	65,918.96	2,846,217.99	9,432,576.76	13,153,782.01	11
129	30,159.17	65,768.91	2,876,377.17	9,498,345.67	13,123,622.83	11
130	30,309.97	65,618.11	2,906,687.14	9,563,963.78	13,093,312.86	11
131	30,461.52	65,466.56	2,937,148.66	9,629,430.35	13,062,851.34	11
132	30,613.83	65,314.26	2,967,762.49	9,694,744.61	13,032,237.51	11

133	30,766.90	65,161.19	2,998,529.38	9,759,905.79	13,001,470.62	12
134	30,920.73	65,007.35	3,029,450.11	9,824,913.15	12,970,549.89	12
135	31,075.33	64,852.75	3,060,525.45	9,889,765.90	12,939,474.55	12
136	31,230.71	64,697.37	3,091,756.16	9,954,463.27	12,908,243.84	12
137	31,386.86	64,541.22	3,123,143.02	10,019,004.49	12,876,856.98	12
138	31,543.80	64,384.28	3,154,686.82	10,083,388.77	12,845,313.18	12
139	31,701.52	64,226.57	3,186,388.34	10,147,615.34	12,813,611.66	12
140	31,860.03	64,068.06	3,218,248.37	10,211,683.40	12,781,751.63	12
141	32,019.33	63,908.76	3,250,267.69	10,275,592.15	12,749,732.31	12
142	32,179.42	63,748.66	3,282,447.12	10,339,340.82	12,717,552.88	12
143	32,340.32	63,587.76	3,314,787.43	10,402,928.58	12,685,212.57	12
144	32,502.02	63,426.06	3,347,289.46	10,466,354.64	12,652,710.54	12
145	32,664.53	63,263.55	3,379,953.99	10,529,618.20	12,620,046.01	13
146	32,827.85	63,100.23	3,412,781.84	10,592,718.43	12,587,218.16	13
147	32,991.99	62,936.09	3,445,773.83	10,655,654.52	12,554,226.17	13
148	33,156.95	62,771.13	3,478,930.79	10,718,425.65	12,521,069.21	13
149	33,322.74	62,605.35	3,512,253.53	10,781,030.99	12,487,746.47	13
150	33,489.35	62,438.73	3,545,742.88	10,843,469.73	12,454,257.12	13
151	33,656.80	62,271.29	3,579,399.68	10,905,741.01	12,420,600.32	13
152	33,825.08	62,103.00	3,613,224.76	10,967,844.01	12,386,775.24	13
153	33,994.21	61,933.88	3,647,218.97	11,029,777.89	12,352,781.03	13
154	34,164.18	61,763.91	3,681,383.14	11,091,541.80	12,318,616.86	13
155	34,335.00	61,593.08	3,715,718.14	11,153,134.88	12,284,281.86	13
156	34,506.67	61,421.41	3,750,224.82	11,214,556.29	12,249,775.18	13
157	34,679.21	61,248.88	3,784,904.03	11,275,805.16	12,215,095.97	14
158	34,852.60	61,075.48	3,819,756.63	11,336,880.64	12,180,243.37	14
159	35,026.87	60,901.22	3,854,783.50	11,397,781.86	12,145,216.50	14
160	35,202.00	60,726.08	3,889,985.50	11,458,507.94	12,110,014.50	14
161	35,378.01	60,550.07	3,925,363.51	11,519,058.02	12,074,636.49	14
162	35,554.90	60,373.18	3,960,918.41	11,579,431.20	12,039,081.59	14
163	35,732.68	60,195.41	3,996,651.09	11,639,626.61	12,003,348.91	14
164	35,911.34	60,016.74	4,032,562.43	11,699,643.35	11,967,437.57	14
165	36,090.90	59,837.19	4,068,653.32	11,759,480.54	11,931,346.68	14
166	36,271.35	59,656.73	4,104,924.68	11,819,137.27	11,895,075.32	14
167	36,452.71	59,475.38	4,141,377.38	11,878,612.65	11,858,622.62	14
168	36,634.97	59,293.11	4,178,012.35	11,937,905.76	11,821,987.65	14
169	36,818.15	59,109.94	4,214,830.50	11,997,015.70	11,785,169.50	15
170	37,002.24	58,925.85	4,251,832.74	12,055,941.55	11,748,167.26	15
171	37,187.25	58,740.84	4,289,019.98	12,114,682.38	11,710,980.02	15
172	37,373.18	58,554.90	4,326,393.17	12,173,237.28	11,673,606.83	15
173	37,560.05	58,368.03	4,363,953.22	12,231,605.32	11,636,046.78	15
174	37,747.85	58,180.23	4,401,701.07	12,289,785.55	11,598,298.93	15
175	37,936.59	57,991.49	4,439,637.66	12,347,777.05	11,560,362.34	15
176	38,126.27	57,801.81	4,477,763.93	12,405,578.86	11,522,236.07	15
177	38,316.90	57,611.18	4,516,080.83	12,463,190.04	11,483,919.17	15
178	38,508.49	57,419.60	4,554,589.32	12,520,609.63	11,445,410.68	15
179	38,701.03	57,227.05	4,593,290.35	12,577,836.69	11,406,709.65	15
180	38,894.54	57,033.55	4,632,184.89	12,634,870.24	11,367,815.11	15
181	39,089.01	56,839.08	4,671,273.90	12,691,709.31	11,328,726.10	16
182	39,284.45	56,643.63	4,710,558.35	12,748,352.94	11,289,441.65	16
183	39,480.88	56,447.21	4,750,039.23	12,804,800.15	11,249,960.77	16
184	39,678.28	56,249.80	4,789,717.51	12,861,049.95	11,210,282.49	16
185	39,876.67	56,051.41	4,829,594.18	12,917,101.37	11,170,405.82	16
186	40,076.05	55,852.03	4,869,670.23	12,972,953.40	11,130,329.77	16
187	40,276.44	55,651.65	4,909,946.67	13,028,605.05	11,090,053.33	16
188	40,477.82	55,450.27	4,950,424.48	13,084,055.31	11,049,575.52	16
189	40,680.21	55,247.88	4,991,104.69	13,139,303.19	11,008,895.31	16
190	40,883.61	55,044.48	5,031,988.30	13,194,347.67	10,968,011.70	16
191	41,088.03	54,840.06	5,073,076.32	13,249,187.72	10,926,923.68	16
192	41,293.47	54,634.62	5,114,369.79	13,303,822.34	10,885,630.21	16
193	41,499.93	54,428.15	5,155,869.72	13,358,250.49	10,844,130.28	17
194	41,707.43	54,220.65	5,197,577.16	13,412,471.15	10,802,422.84	17
195	41,915.97	54,012.11	5,239,493.13	13,466,483.26	10,760,506.87	17
196	42,125.55	53,802.53	5,281,618.67	13,520,285.79	10,718,381.33	17
197	42,336.18	53,591.91	5,323,954.85	13,573,877.70	10,676,045.15	17
198	42,547.86	53,380.23	5,366,502.71	13,627,257.93	10,633,497.29	17
199	42,760.60	53,167.49	5,409,263.31	13,680,425.41	10,590,736.69	17
200	42,974.40	52,953.68	5,452,237.71	13,733,379.10	10,547,762.29	17
201	43,189.27	52,738.81	5,495,426.98	13,786,117.91	10,504,573.02	17
202	43,405.22	52,522.87	5,538,832.20	13,838,640.77	10,461,167.80	17
203	43,622.25	52,305.84	5,582,454.45	13,890,946.61	10,417,545.55	17
204	43,840.36	52,087.73	5,626,294.80	13,943,034.34	10,373,705.20	17
205	44,059.56	51,868.53	5,670,354.36	13,994,902.87	10,329,645.64	18
206	44,279.86	51,648.23	5,714,634.22	14,046,551.09	10,285,365.78	18
207	44,501.26	51,426.83	5,759,135.47	14,097,977.92	10,240,864.53	18
208	44,723.76	51,204.32	5,803,859.23	14,149,182.25	10,196,140.77	18
209	44,947.38	50,980.70	5,848,806.61	14,200,162.95	10,151,193.39	18
210	45,172.12	50,755.97	5,893,978.73	14,250,918.92	10,106,021.27	18
211	45,397.98	50,530.11	5,939,376.71	14,301,449.02	10,060,623.29	18
212	45,624.97	50,303.12	5,985,001.67	14,351,752.14	10,014,998.33	18
213	45,853.09	50,074.99	6,030,854.77	14,401,827.13	9,969,145.23	18
214	46,082.36	49,845.73	6,076,937.12	14,451,672.86	9,923,062.88	18
215	46,312.77	49,615.31	6,123,249.89	14,501,288.17	9,876,750.11	18
216	46,544.33	49,383.75	6,169,794.23	14,550,671.92	9,830,205.77	18

217	46,777.06	49,151.03	6,216,571.28	14,599,822.95	9,783,428.72	19
218	47,010.94	48,917.14	6,263,582.22	14,648,740.09	9,736,417.78	19
219	47,246.00	48,682.09	6,310,828.22	14,697,422.18	9,689,171.78	19
220	47,482.23	48,445.86	6,358,310.44	14,745,868.04	9,641,689.56	19
221	47,719.64	48,208.45	6,406,030.08	14,794,076.49	9,593,969.92	19
222	47,958.23	47,969.85	6,453,988.31	14,842,046.34	9,546,011.69	19
223	48,198.03	47,730.06	6,502,186.34	14,889,776.40	9,497,813.66	19
224	48,439.02	47,489.07	6,550,625.36	14,937,265.47	9,449,374.64	19
225	48,681.21	47,246.87	6,599,306.57	14,984,512.34	9,400,693.43	19
226	48,924.62	47,003.47	6,648,231.18	15,031,515.81	9,351,768.82	19
227	49,169.24	46,758.84	6,697,400.42	15,078,274.65	9,302,599.58	19
228	49,415.09	46,513.00	6,746,815.51	15,124,787.65	9,253,184.49	19
229						
229	49,662.16	46,265.92	6,796,477.67	15,171,053.57	9,203,522.33	20
230	49,910.47	46,017.61	6,846,388.14	15,217,071.18	9,153,611.86	20
231	50,160.02	45,768.06	6,896,548.17	15,262,839.24	9,103,451.83	20
232	50,410.82	45,517.26	6,946,958.99	15,308,356.50	9,053,041.01	20
233	50,662.88	45,265.21	6,997,621.87	15,353,621.71	9,002,378.13	20
234	50,916.19	45,011.89	7,048,538.07	15,398,633.60	8,951,461.93	20
235	51,170.77	44,757.31	7,099,708.84	15,443,390.91	8,900,291.16	20
236	51,426.63	44,501.46	7,151,135.47	15,487,892.36	8,848,864.53	20
237	51,683.76	44,244.32	7,202,819.23	15,532,136.68	8,797,180.77	20
238	51,942.18	43,985.90	7,254,761.41	15,576,122.59	8,745,238.59	20
239	52,201.89	43,726.19	7,306,963.30	15,619,848.78	8,693,036.70	20
240	52,462.90	43,465.18	7,359,426.20	15,663,313.97	8,640,573.80	20
241						
241	52,725.22	43,202.87	7,412,151.42	15,706,516.83	8,587,848.58	21
242	52,988.84	42,939.24	7,465,140.26	15,749,456.08	8,534,859.74	21
243	53,253.79	42,674.30	7,518,394.04	15,792,130.38	8,481,605.96	21
244	53,520.05	42,408.03	7,571,914.10	15,834,538.41	8,428,085.90	21
245	53,787.65	42,140.43	7,625,701.75	15,876,678.83	8,374,298.25	21
246	54,056.59	41,871.49	7,679,758.34	15,918,550.33	8,320,241.66	21
247	54,326.88	41,601.21	7,734,085.22	15,960,151.53	8,265,914.78	21
248	54,598.51	41,329.57	7,788,683.73	16,001,481.11	8,211,316.27	21
249	54,871.50	41,056.58	7,843,555.23	16,042,537.69	8,156,444.77	21
250	55,145.86	40,782.22	7,898,701.09	16,083,319.91	8,101,298.91	21
251	55,421.59	40,506.49	7,954,122.68	16,123,826.41	8,045,877.32	21
252	55,698.70	40,229.39	8,009,821.38	16,164,055.79	7,990,178.62	21
253						
253	55,977.19	39,950.89	8,065,798.57	16,204,006.69	7,934,201.43	22
254	56,257.08	39,671.01	8,122,055.65	16,243,677.69	7,877,944.35	22
255	56,538.36	39,389.72	8,178,594.01	16,283,067.42	7,821,405.99	22
256	56,821.05	39,107.03	8,235,415.06	16,322,174.45	7,764,584.94	22
257	57,105.16	38,822.92	8,292,520.22	16,360,997.37	7,707,479.78	22
258	57,390.69	38,537.40	8,349,910.91	16,399,534.77	7,650,089.09	22
259	57,677.64	38,250.45	8,407,588.55	16,437,785.22	7,592,411.45	22
260	57,966.03	37,962.06	8,465,554.57	16,475,747.27	7,534,445.43	22
261	58,255.86	37,672.23	8,523,810.43	16,513,419.50	7,476,189.57	22
262	58,547.14	37,380.95	8,582,357.57	16,550,800.45	7,417,642.43	22
263	58,839.87	37,088.21	8,641,197.44	16,587,888.66	7,358,802.56	22
264	59,134.07	36,794.01	8,700,331.51	16,624,682.67	7,299,668.49	22
265						
265	59,429.74	36,498.34	8,759,761.25	16,661,181.02	7,240,238.75	23
266	59,726.89	36,201.19	8,819,488.14	16,697,382.21	7,180,511.86	23
267	60,025.52	35,902.56	8,879,513.67	16,733,284.77	7,120,486.33	23
268	60,325.65	35,602.43	8,939,839.32	16,768,887.20	7,060,160.68	23
269	60,627.28	35,300.80	9,000,466.60	16,804,188.00	6,999,533.40	23
270	60,930.42	34,997.67	9,061,397.02	16,839,185.67	6,938,602.98	23
271	61,235.07	34,693.01	9,122,632.09	16,873,878.69	6,877,367.91	23
272	61,541.24	34,386.84	9,184,173.33	16,908,265.52	6,815,826.67	23
273	61,848.95	34,079.13	9,246,022.28	16,942,344.66	6,753,977.72	23
274	62,158.20	33,769.89	9,308,180.48	16,976,114.55	6,691,819.52	23
275	62,468.99	33,459.10	9,370,649.46	17,009,573.64	6,629,350.54	23
276	62,781.33	33,146.75	9,433,430.79	17,042,720.40	6,566,569.21	23
277						
277	63,095.24	32,832.85	9,496,526.03	17,075,553.24	6,503,473.97	24
278	63,410.71	32,517.37	9,559,936.75	17,108,070.61	6,440,063.25	24
279	63,727.77	32,200.32	9,623,664.51	17,140,270.93	6,376,335.49	24
280	64,046.41	31,881.68	9,687,710.92	17,172,152.61	6,312,289.08	24
281	64,366.64	31,561.45	9,752,077.56	17,203,714.05	6,247,922.44	24
282	64,688.47	31,239.61	9,816,766.03	17,234,953.66	6,183,233.97	24
283	65,011.91	30,916.17	9,881,777.94	17,265,869.83	6,118,222.06	24
284	65,336.97	30,591.11	9,947,114.92	17,296,460.94	6,052,885.08	24
285	65,663.66	30,264.43	10,012,778.58	17,326,725.37	5,987,221.42	24
286	65,991.98	29,936.11	10,078,770.55	17,356,661.48	5,921,229.45	24
287	66,321.94	29,606.15	10,145,092.49	17,386,267.62	5,854,907.51	24
288	66,653.55	29,274.54	10,211,746.04	17,415,542.16	5,788,253.96	24
289						
289	66,986.81	28,941.27	10,278,732.85	17,444,483.43	5,721,267.15	25
290	67,321.75	28,606.34	10,346,054.60	17,473,089.77	5,653,945.40	25
291	67,658.36	28,269.73	10,413,712.96	17,501,359.49	5,586,287.04	25
292	67,996.65	27,931.44	10,481,709.61	17,529,290.93	5,518,290.39	25
293	68,336.63	27,591.45	10,550,046.24	17,556,882.38	5,449,953.76	25
294	68,678.32	27,249.77	10,618,724.55	17,584,132.15	5,381,275.45	25
295	69,021.71	26,906.38	10,687,746.26	17,611,038.53	5,312,253.74	25
296	69,366.82	26,561.27	10,757,113.07	17,637,599.80	5,242,886.93	25
297	69,713.65	26,214.43	10,826,826.72	17,663,814.23	5,173,173.28	25
298	70,062.22	25,865.87	10,896,888.94	17,689,680.10	5,103,111.06	25
299	70,412.53	25,515.56	10,967,301.47	17,715,195.65	5,032,698.53	25

300	70,764.59	25,163.49	11,038,066.06	17,740,359.15	4,961,933.94	25
301	71,118.41	24,809.67	11,109,184.48	17,765,168.81	4,890,815.52	26
302	71,474.01	24,454.08	11,180,658.48	17,789,622.89	4,819,341.52	26
303	71,831.38	24,096.71	11,252,489.86	17,813,719.60	4,747,510.14	26
304	72,190.53	23,737.55	11,324,680.39	17,837,457.15	4,675,319.61	26
305	72,551.49	23,376.60	11,397,231.88	17,860,833.75	4,602,768.12	26
306	72,914.24	23,013.84	11,470,146.12	17,883,847.59	4,529,853.88	26
307	73,278.81	22,649.27	11,543,424.94	17,906,496.86	4,456,575.06	26
308	73,645.21	22,282.88	11,617,070.15	17,928,779.73	4,382,929.85	26
309	74,013.43	21,914.65	11,691,083.58	17,950,694.38	4,308,916.42	26
310	74,383.50	21,544.58	11,765,467.08	17,972,238.97	4,234,532.92	26
311	74,755.42	21,172.66	11,840,222.50	17,993,411.63	4,159,777.50	26
312	75,129.20	20,798.89	11,915,351.70	18,014,210.52	4,084,648.30	26
313	75,504.84	20,423.24	11,990,856.54	18,034,633.76	4,009,143.46	27
314	75,882.37	20,045.72	12,066,738.91	18,054,679.48	3,933,261.09	27
315	76,261.78	19,666.31	12,143,000.69	18,074,345.78	3,856,999.31	27
316	76,643.09	19,285.00	12,219,643.77	18,093,630.78	3,780,356.23	27
317	77,026.30	18,901.78	12,296,670.08	18,112,532.56	3,703,329.92	27
318	77,411.43	18,516.65	12,374,081.51	18,131,049.21	3,625,918.49	27
319	77,798.49	18,129.59	12,451,880.00	18,149,178.80	3,548,120.00	27
320	78,187.48	17,740.60	12,530,067.49	18,166,919.40	3,469,932.51	27
321	78,578.42	17,349.66	12,608,645.91	18,184,269.06	3,391,354.09	27
322	78,971.31	16,956.77	12,687,617.22	18,201,225.83	3,312,382.78	27
323	79,366.17	16,561.91	12,766,983.39	18,217,787.75	3,233,016.61	27
324	79,763.00	16,165.08	12,846,746.39	18,233,952.83	3,153,253.61	27
325	80,161.82	15,766.27	12,926,908.21	18,249,719.10	3,073,091.79	28
326	80,562.63	15,365.46	13,007,470.83	18,265,084.56	2,992,529.17	28
327	80,965.44	14,962.65	13,088,436.27	18,280,047.20	2,911,563.73	28
328	81,370.27	14,557.82	13,169,806.54	18,294,605.02	2,830,193.46	28
329	81,777.12	14,150.97	13,251,583.65	18,308,755.99	2,748,416.35	28
330	82,186.00	13,742.08	13,333,769.66	18,322,498.07	2,666,230.34	28
331	82,596.93	13,331.15	13,416,366.59	18,335,829.22	2,583,633.41	28
332	83,009.92	12,918.17	13,499,376.51	18,348,747.39	2,500,623.49	28
333	83,424.97	12,503.12	13,582,801.47	18,361,250.51	2,417,198.53	28
334	83,842.09	12,085.99	13,666,643.56	18,373,336.50	2,333,356.44	28
335	84,261.30	11,666.78	13,750,904.86	18,385,003.28	2,249,095.14	28
336	84,682.61	11,245.48	13,835,587.47	18,396,248.76	2,164,412.53	28
337	85,106.02	10,822.06	13,920,693.49	18,407,070.82	2,079,306.51	29
338	85,531.55	10,396.53	14,006,225.05	18,417,467.35	1,993,774.95	29
339	85,959.21	9,968.87	14,092,184.26	18,427,436.23	1,907,815.74	29
340	86,389.01	9,539.08	14,178,573.26	18,436,975.31	1,821,426.74	29
341	86,820.95	9,107.13	14,265,394.21	18,446,082.44	1,734,605.79	29
342	87,255.06	8,673.03	14,352,649.27	18,454,755.47	1,647,350.73	29
343	87,691.33	8,236.75	14,440,340.60	18,462,992.22	1,559,659.40	29
344	88,129.79	7,798.30	14,528,470.38	18,470,790.52	1,471,529.62	29
345	88,570.44	7,357.65	14,617,040.82	18,478,148.17	1,382,959.18	29
346	89,013.29	6,914.80	14,706,054.11	18,485,062.96	1,293,945.89	29
347	89,458.35	6,469.73	14,795,512.46	18,491,532.69	1,204,487.54	29
348	89,905.65	6,022.44	14,885,418.11	18,497,555.13	1,114,581.89	29
349	90,355.17	5,572.91	14,975,773.28	18,503,128.04	1,024,226.72	30
350	90,806.95	5,121.13	15,066,580.23	18,508,249.18	933,419.77	30
351	91,260.99	4,667.10	15,157,841.22	18,512,916.27	842,158.78	30
352	91,717.29	4,210.79	15,249,558.51	18,517,127.07	750,441.49	30
353	92,175.88	3,752.21	15,341,734.39	18,520,879.28	658,265.61	30
354	92,636.76	3,291.33	15,434,371.14	18,524,170.60	565,628.86	30
355	93,099.94	2,828.14	15,527,471.08	18,526,998.75	472,528.92	30
356	93,565.44	2,362.64	15,621,036.52	18,529,361.39	378,963.48	30
357	94,033.27	1,894.82	15,715,069.79	18,531,256.21	284,930.21	30
358	94,503.43	1,424.65	15,809,573.22	18,532,680.86	190,426.78	30
359	94,975.95	952.13	15,904,549.17	18,533,632.99	95,450.83	30
360	95,450.83	477.25	16,000,000.00	18,534,110.25	0.00	30

University Students' Council Agenda

Thursday, October 2, 2008

- 1. Adoption of an Agenda**
- 2. Introductions and Announcements**
- 3. Council Address**
 - 3.1 President Peter MacKinnon**
- 4. Minutes and Reports for Information**
 - 4.1 USC Minutes – September 25, 2008**
 - 4.2 Executive Committee Minutes - September 30, 2008**
 - 4.3 Academic Affairs Board Minutes and Report**
 - 4.4 Appointments Board Minutes and Report**
 - 4.5 Board of College Presidents**
 - 4.6 Code of Ethics Disciplinary Committee Minutes and Report**
 - 4.7 Elections Board Minutes and Report**
 - 4.8 External Affairs Board Minutes and Report**
 - 4.9 Operations & Finance Board Minutes and Report**
 - 4.10 Student Issues Board Minutes and Report – September 26, 2008**
 - 4.11 Sustainability Board Minutes and Report – October 1, 2008**
- 5. Motions Arising from the Minutes and Reports**
- 6. Business**
 - 6.1 Infrastructure Fee Increase (tabled until Oct 9th meeting)**
 - 6.2 U-Pass Referendum**
 - 6.3 Standard of Student Conduct**
- 7. New Business**
- 8. Questions and Comments (30 minutes)**
- 9. Any Other Business**
- 10. Adjournment**

University Student Council
Minutes for Thursday, September 25, 2008

Present

Josie Steeves, President
Jeremy Ring, VP Operations & Finance
Brea Lowenberger, VP Academic Affairs
Shannon Dyck, VP Student Issues
Nicole Kenney, VP External Affairs
Chelsea Tomcala, Agriculture
Sarah Begbie, WCVM
Warren Kirkland, Associated Res.
Ben Wilson, Dentistry
Lisa Dobrowolski, Education
Hiedi Ziola, Education
Kimberely Dancey, Edwards School of Bus.
Shakirat Adeyemi, INSA
Ben David, Engineering
Keith Kuspira, Engineering
Itemobong Umoh, Law
Dayan Huang, Medicine
Amy Lewis, Nursing
Shawn Smith, Pharmacy & Nutrition
Scott Hitchings, Arts & Science
Brooke Kirkham, St. Thomas More

Also Present

Caroline Cottrell, USSU GM
Matt Leisle, USC Chair (arrived late)

Regrets:

Sheila Laroque, Arts & Science
Katelyn Crosbie, St. Thomas More

Guests:

Lea Pennock
Dave Hannah
Sophie Brisbois
Reid Nystuen
Rory MacLean
James Pepler
Jean-Paul Cote

Meeting was called to order at 6:00pm

VP Dyck moved to ratify Scott Hitchings as Arts & Science MSC.

USC Motion039: Dyck/Kirkland Carried

1. Adoption of the Agenda

USC Motion040: ?/Dyck Carried

2. Introductions and Announcements

VP Lowenberger introduced David Hannah from SESD, Lea Pennock, University Secretary, Sophie Brisbois from Arts & Science, and Reid Nystuen from ESB.

MSC Tomcala introduced a former MSC, Jean-Paul Cote.

VP Kenney sent regrets on behalf of Sheila Laroque who is attending Take Back The Night.

President Steeves sent regrets on behalf of Katelyn Crosbie who is ill.

3. Council Address

President Steeves moved to go to informality.

USC Motion041: Ring/Kirkland Carried

3.1 University Governance: Lea Pennock

Dr. Pennock distributed a handout to review with Council and thanked Council for the invitation this evening.

Dr. Pennock reviewed her role as the University's Secretary. She works for the governing bodies of the University. Governance is how decisions get made in an orderly way.

Dr. Pennock explained the difference between Administration and Governance – **attached**.

VP Lowenberger asked Council to email the names of their student members of University Council to her.

3.2 Standard of Student Conduct David Hannah

Dr. Hannah thanked Council for the invitation this evening. The University Act makes it very clear that University Council has authority for making regulations around academic misconduct, cheating, plagiarism, and gives to the University Senate authority to create rules and regulations and procedures around non-academic disciplinary issues.

Dr. Hannah distributed a copy of the current Non-Academic Student Discipline and Appeals policy –**attached**.

President Steeves asked that Dr. Hannah review the standard and how it's affecting students off campus.

Dr. Hannah stated it is explained under the section "Scope" (on handout).

President Steeves asked, for example, if she were at an education beer night at the Sutherland Hotel and she got in to a fight, would she be persecuted or suspended?

Mr. Hannah stated someone would have to lodge a complaint against her. If they did, the complaint would go to Dr. Pennock, the University's Secretary. She would have to decide if this is academic or non-academic, and if there was a real and identifiable link to the U of S.

Kuspira moved to return to formality.

USC Motion042 Kuspira/Kirkland Carried

4. Minutes and Reports for Information

4.1 USC Minutes – September 18, 2008

VP Ring believed Councilor Huang had sent regrets for last week, therefore his absent should read as a regret.

President Steeves stated on the guest list Jenn Artenberg is actually Jenn Altenberg.

VP Ring stated during the presentations, he didn't realize what the Administrative Assistant was asking for, it wasn't the USC Handbook he was speaking about, it was the financials and the excel spreadsheet.

4.2 Executive Committee Meeting Minutes – September 23, 2008

Accepted.

5. Motions Arising from the Minutes and Reports

Motion to accept the minutes and reports.

USC Motion43: Steeves/Kirkland Carried

6. Business

6.1 Infrastructure Fee

President Steeves moved to continue with the Place Riel Student Centre expansion and renovation and to increase the infrastructure fee by \$10.00 above CPI.

USC Motion044: Steeves/Ring Carried

Councilor Huang asked how he would move to table this motion.

Chair Leisle stated Council could have debate. At any point during the debate, if a motion is brought up to table this until whenever it may be, Councilors simply stand up when it's their turn to speak. They give their debate as they wish, at the end of their speech, simply state "I move to table this motion until the next meeting of University Students Council". Council would go in to another debate to accept the motion to table.

Chair Leisle stated the motion on the floor is to continue with the Place Riel Renovations and increase the Infrastructure Fee by \$10.00 above CPI.

President Steeves stated this is a motion to simply get this issue on the table. This is a maximum under the USSU Constitution that Council can increase the infrastructure fee without going to referendum.

Councilor David stated he and Councilor Kuspira talked with several students in Engineering and are getting mixed reviews. He and Councilor Kuspira think it should go to referendum. Councilor David suggested to give the students four choices, USC could raise the fee by \$20.00 per term, raise it by \$10.00 per term, the fee remains the same and the plan for Place Riel is scaled back, or the fee remains the same and the plan for Place Riel is cancelled. Councilor David believes this is an issue that needs to go to the students for them to decide.

VP Ring shared information on how he calculated the fee. The \$88.00 plus an increase of CPI (Saskatchewan rate right now is 3.4%) plus \$10.00 on top of that, so the full time students would be paying \$100.99; part time students would be paying \$50.49 for the entire year. USSU readjusted the interest rate to 5.5% versus the original 6%. At this scenario the USSU would be able to maintain the loan throughout the entire 30-year replacement time with a 1% decrease in enrollment every year. There would be a surplus at the end of year of \$1.01 million in the infrastructure fee. Perhaps the loan could be paid down sooner.

Councilor Kirkland spoke to a number of students in Residence. The majority agreed that USSU should try and keep it around at CPI with an option of voting on #3 or 4 in VP Ring's financial scenarios. This would result in everyone paying in real dollars the same amount over the 30 years.

President Steeves stated the USSU has had conversations with their lawyers, and they've informed the USSU that they cannot vote for a loan increase, which requires future councils to also vote an increase in the infrastructure fee. This would amount to Council binding future Councils to a decision they've made. According to our Constitution and most other Governance bodies the USSU can't actually do. If the USSU were to sign this loan, and future Councils decided not to increase the fee, the USSU would automatically default from the loan. The current USC would be tying future Councils hands on what they could or could not do, even if the University guaranteed the loan, and even if the banks gave the USSU the loan.

Chair Leisle asked President Steeves to clarify if there was discussion on doing the same thing by referendum.

President Steeves replied that there was no discussion with regards to that, and the USSU hasn't asked that question.

Councilor Lewis stated in her conversations with fellow students, \$20.00 is not very much. The Nursing students are 100% for it.

Councilor David reiterated this is a fairly large undertaking, and if USC is expected to make decisions they should have time to consider the request. Councilor David reiterated it should go to referendum.

Councilor Tomcala spoke with some students in Agriculture and they have given support to see the project move forward. There was no discussion from any students to see it scrapped but they would like to see the fee change go to referendum.

Councilor Kirkland moved to table this to next weeks USC meeting given the new information.

USC Motion045

Kirkland/Umoh

Carried

Chair Leisle opened up debate on that motion:

Councilor Dobrowolski stated she along with the other MSC from Education wouldn't be at next's week meeting, therefore will be unable to represent the College of Education. Her feeling is if it was tabled it would be a huge disadvantage to a large College which would not be represented.

Councilor Kirkland stated Council shouldn't wait to make decisions based on one or two Councilors not being able to attend.

Councilor Dobrowolski stated to further explain her absence, as well as the other MSC's absence. There is an Education Conference they are attending that can't be changed.

President Steeves stated there is nothing stopping them from amending the motion to table for two or more weeks. There was also something brought up to the USSU by the Construction Manager. \$22 million was an estimate, the working drawings haven't been completed, therefore the USC could table this until after the working drawings are done, but it would cost the USSU \$1 million dollars to get full drawings completed.

VP Dyck asked President Steeves if after further discussion was with their lawyer, would the USSU know the possibility of a referendum and what ???

President Steeves stated she would attempt to get all the information but one week might be cutting it to short for that type of information considering all the parties who would need to be contacted.

Councilor Umoh asked to speak in favor of the motion to table this to October 9th.

Councilor Dobrowolski stated she'd like to make an amendment to the second motion to table the original motion for two weeks.

Chair Leisle stated to clarify the motion is to amend the motion to table to read: the motion on increasing the infrastructure fee is tabled to until the USC meeting on October 9, 2008.

Debate on the amendment:

Councilor Tomcala agreed that this was a lot of information to take in, and the USC would need a couple of weeks to process it all, but at the same time, the USSU has been pushing this back time and time again, and it either has to be done or not.

VP Dyck asked if Council is trying to get any information back from the Board of Governors.

President Steeves stated they have a Board meeting in October. The Board meeting to go for Board Two approval will be in December. The deadline is two weeks prior to get the information to them as long as they have a decision by the middle of November.

Councilor ? couldn't hear him....

President Steeves replied no, it would be for the Board of Governors to approve of the actual project itself. If USC does a referendum, it realistically wouldn't be until spring sometime.

Point of Information, VP Ring stated it's up to Council to decide on when the Referendum days would be.

Councilor ? asked - couldn't hear him...

VP Ring stated the biggest one is that the USSU continue with the plans, and by the spring, the plans would be close to 99% done.

VP Kenney asked how much was spent on the plans so far.

VP Ring as per financials from last week, \$272,000. We've committed \$1.3 million.

VP Dyck asked if the USSU were to get the drawings complete, could they use the same drawings five years from now.

President Steeves stated yes and no, building codes may be changed by then. There is no guarantee by then that the University would still be interested in doing the top two floors, which would change the plan completely.

Councilor ? couldn't hear him...

Councilor David for point of information? Couldn't hear him...

Chair Leisle reminded Councilors that they are voting which meeting to bring this up at, whether it's next week or the week after. By voting in favor of this motion, Councilors are not necessarily saying they do want to table it, it's just a number is all they're voting on right now. Again the amendment is to change it to October 9th.

President Steeves spoke in favor of this motion. She wants Councilors to have the best information for this decision.

Chair Leisle stated the motion on the table is to table the vote on the Infrastructure fee until the October 9 meeting of the USC.

Motion is carried.

7. New Business

7.1 Standard of Student Conduct

President Steeves stated this is something that has been huge in Universities, as she has travelled across Canada. Students in Toronto occupied the Administration building to protest rising residence fees, the police were called. Students were arrested. They were protesting the mound of dirt that the Administration building wanted to build on.

President Steeves asked Councilors for directive on what she should say at Senate on October 18th whether or not the USSU is going to be in favor of this, or just in favor of the principle of it or not.

President Steeves asked Council to go back to their fellow students, review it thoroughly, and if they have any questions to please come and talk to her.

7.2 U-PASS Referendum

VP Kenney stated she's had various meetings with City Transit to negotiate a lower fee. City Transit asked for an increase to \$75.00 per term. She said students aren't willing to pay \$75.00 per term; the students would be willing to pay \$69.50. City Transit agreed to that, so the question for the November 5 & 6th referendum will be as follows: Are you in favor of U-Pass Universal buss pass for all undergraduate students costing \$69.50 with a yearly CPI adjustment per student, per term, covering the months of September to April each year. Students in one or more of the following categories will be eligible for the exemption: those living outside of the city limits, those enrolled in distance education courses, those living in on-campus housing, or those holding a disability parking pass. The question is something to vote on today, so the USSU can send it to their lawyers and hopefully hold a referendum on October 5 & 6th.

Councilor Tomcala asked what it cost this year.

VP Kenney stated this year was \$59.00.

Chair Leisle called order to the table and asked VP Kenney to clarify her question to Council.

VP Kenney stated this is a question that will go to referendum on November 5th and 6th and Council needs to decide if this is an appropriate question.

Chair Leisle stated for clarification the motion next week would be to hold a referendum.

Councilor David asked for clarification on the cost of \$69.50 was that per year or per term.

VP Kenney stated she did say, per student, per term. The reason for the increase is due to the cost of fuel and the cost of additional bus services.

Councilor Umoh asked there was something mentioned about CPI. Will this be increasing every year?

VP Kenney stated whatever CPI is for that year.

President Steeves stated CPI for Saskatchewan this year is 3.4%.

Councilor David asked if Saskatoon Transit has made any of promises about adding more buses.

VP Kenney said City Transit has increased their services, and will continue to do so. City Transit is willing to put up a shelter, if approved by University FMD.

Councilor Dobrowolski asked if in the motion, if this is the time Councilors can make an addition to the options of referendum. Her suggestion is for students on their internship, that don't use the bus service to receive an automatic optout.

Chair Leisle stated his understanding is that students on internship are not classified as on campus students and therefore not subjected to that fee.

Member Cote asked VP Kenney if the City Transit Authority waived ? that they'd be willing to put forth to the University's Administration in Place Riel. If they only put one up in Place Riel, it would be quite ineffective.

VP Kenney stated she'd look in to this further.

VP Lowenberger asked if there's been any discussion with regards to students that are in medicine who have an extended school year?

VP Kenney stated yes, she has brought that forward and City Transit will be looking at a summer pass; this is something that's in the works. They are willing to accommodate those that take summer classes.

Member ? asked if Saskatoon City Transit would look at a per month basis, according to the \$69.50 that could be charged to accommodate the medicine students that attend before and after.

VP Kenney stated it isn't just for medicine students; there are summer students as well.

Councilor Huang asked the following questions: Number one Jursies couldn't hear him....

VP Kenney stated to answer the first question, the referendum is on November 5 & 6, voting will be available on PAWS. To answer the second question, no it doesn't count ? residence, ? and third question, she did talk about Jursies and they weren't willing to accommodate that.???

VP Dyck asked how long is the U-PASS referendum going to last for?

VP Kenney replied it is going to be a solid fee; the first fee was a two-year trial.

President Steeves stated in order to get rid of this fee, there would have to be a referendum.

Councilor David asked if there would be a way to make a provision in this referendum to bring it back to vote every five years?

VP Kenney stated she agreed with that idea, and would bring it forward in her next meeting with City Transit.

8. Questions and Comments

VP Ring wanted to address when Councilor David had mentioned when Council was talking about the infrastructure fee about the instant run off voting, it is not for referendum its only for elections as stated in the Constitution, so that wouldn't be since referendum questions are yes/no not ranked questions.

President Steeves provided an update on run-off voting. At the AGM last November the Constitution was amended so that the Executive were no longer elected by first-past-the-post voting but by instant run-off instead.

President Steeves explained what instant run off voting does, the easiest explanation she could give is what it does is the students would rank their candidates and if

someone does not win by 50% plus 1 the first time, all the candidates except the top two would be eliminated.

IT reps have discussed with the USSU how this would be done on PAWS since they need to write a new program. This could cost anywhere from \$10 dollars to \$100,000.

Councilor David asked when the buses would be returning to Place Riel?

VP Kenney stated she heard early next week, but would confirm.

VP Ring stated he heard it would be middle of October.

Member MacLean asked ? can't hear him.

Councilor Umoh noted that there was great concern about any suggestions that Global Commons would not be in Place Riel.

VP Ring stated it was a discussion mainly, that would be new office space, USSU has briefly discussed this but nothing has been determined for USSU.

President Steeves stated if USSU decided to do the renovation, someone would have to be moved out of Place Riel. The USSU doesn't know whom; Global Commons was discussed as one possibility.

Councilor Adeyemi reiterated Councilor Umoh's concerns.

Motion to grant GM Caroline Cottrell speaking rights.

USC Motion047 Ring/Kuspira Carried

GM Cottrell stated she'd attempt to answer the question; the USSU has a lot of 'what ifs'. If USSU starts with the premise that we're going to move Campus Cove under the escalators to free up the space they're currently in. The current plan was to move Global Commons to the Campus Cover space, the Campus Computer Store would move across the street to the current USSU office space and the rest of the space is used for CRU's.

GM Cottrell noted if the USSU offices can't move to the second floor of the tower that doesn't exist, we have to go somewhere and so the only space big enough to accommodate us if all the parties move as mentioned above, is where the offices are currently designed for Global Commons.

Councilor Adeyemi stated she wanted it on record that international students wanted a strong presence in Place Riel.

Councilor ? asked ? couldn't hear..

VP Kenney reported on the following five things:

1. Campus had Canada's Next Greatest Prime Minister Event in Convocation Hall on Monday and she counted 50 people in attendance. She felt it went very well.
2. Critical Mass is tomorrow, which is a rally at 6:00 p.m. at the Memorial Band Shell, this particular critical mass is special because she's going to receive a bottle of Athabasca River water, which is highly contaminated from the tar sands. They are biking to each political head quarter, it's a political message in a contaminated bottle.
3. CFCR Radio, the show is at 7:00 p.m. on Tuesday.
4. Tomorrow she is having lunch with MLA Cam Broden, she is extending the invitation to any of the MSC's to join them. As well, next Wednesday, she will be dining with MLA Pat Atkinson.
5. City Council is on September 29th, if anyone has any concerns or questions with the City of Saskatoon, to pass them on to her, and she'll bring them forward.

VP Dyck stated she and VP Kenney will be presenting City Council on housing and if any Councilors want to come out and support them, feel free; it will be greatly appreciated.

9. Any Other Business

VP Lowenberger extended an invitation to Academic Integrity Awareness Week which is happening on Friday October 3rd. She and Academic Affairs Officer Brett Suwinski are having a 'burst the bubble' on academic dishonesty event in Lower Place Riel.

VP Lowenberger also stated she is very excited to share with Council the initiative she's been looking in to with regards to the exam schedule. The exam schedule will be posted the earliest its ever been, on September 30th.

VP Ring reminded Council that the USC social is October 16th.

10. Adjournment

Move to adjourn

USC Motion048: Kirkland/Umoh Carried

Executive Committee

Minutes for Tuesday, September 30, 2008

Present: Jeremy Ring, Josie Steeves, Brea Lowenberger, Shannon Dyck, Nicole Kenney, Caroline Cottrell

1. Call to Order

The meeting was called to order at 1:07 p.m.

2. Call for Quorum

Quorum was present

3. Roundtables

VP Nicole Kenney

September 23-30, 2008

- CFCR Show
- Meeting with City Transit & Facilities Manager
- Meeting with student, Re: Anti-gay hate mail
- Interview with Sheaf, Re: Advanced Polling Stations
- Federal Election Candidates Forum (planning and organizing)
- Lunch meeting with MLA, Cam Broten
- University Student Council
- SYC Invite & Conference Proposal
- Critical Mass, Re: Delivery of Tar Sands water bottle
- Meeting with Young Feminists Campus Club
- Attended Classes (Registered in 2 classes, 1 lab)
- Meeting with GSA VP External, Re: pre-city council address
- Public Address to City Council, Re: Condo Conversions
- Meeting with Charlie Clark, Ward 6 Councilor
- Contacting members of CFS-SK component, Re: Federal election and next meeting
- Executive meeting
- AGM Meeting, reviewing constitution
- External Affairs Board meeting
- ½ Day EDO

VP Shannon Dyck

Sep 24

- International Week Planning meeting
- MoveUS Hike, Bike and Roll: take pictures with Olivia
- Provost's Advisory Committee on Sexual and Gender Diversity Issues
- Worked on media responses

- USSU birthday
- Conversational Coffee House (Victim Advocate)

Sep 25

- Communications meeting
- Claire Levesque: Office of Sustainability
- Walked around and talked to students about housing / housing survey
- Updated VP Student Issues Position Profile
- Planned an International Week meeting with campus groups and colleges
- USC

Sep 26

- Student Issues Board
- Wrote up minutes for SI Board
- MoveUS Hike, Bike and Roll (Sold bikes from Campus Safety)
- Created facebook page for Spoken Open Mic
- Read "Sustaining the Momentum: Recommendations for a National Action Plan on Housing and Homelessness"

Sept 29

- Meeting with James Pepler
- Edited address to City Council; presented at city council regarding student housing; spoke with Charlie Clark and Bob Pringle regarding housing
- Centres' meeting
- Interview with Sheaf regarding Spoken Open Mic
- Worked on housing document

Sep 30

- Admin Team
- Spoke with the Office of the Rentalsman
- Warren Kirkland – Res
- Board Agendas
- Exec
- Constitution Amendment
- Green Yourself stuff

VP Brea Lowenberger

- SaskCat Meeting re: transfer credits within and outside of Saskatchewan
- Meeting with Kelsey Student Society's President & tour of Student Services
- Place Riel Meeting
- Communications Meeting -Meeting with Communications Manager re: plasmas in the Education Building
- Preparation & scheduling for USSU Academic Affairs Board meetings
- Preparation for Academic Advising Meeting
- Preparation for Academic Advising Survey

- Academic Advising
- Meeting with Donna Brettel
- Meeting with Marketing Students (354) re: Survey Rationale
- Attended Victims' Advocate Coffee House
- Presented proposal to the Academic Advisors Campus Committee
- Attended University Council Orientation
- Presented USSU Report at University Council
- USSU Student Issues Board Meeting
- Exec Meeting
- University Students' Council Meeting
- Student (x5) -Class

VP Jeremy Ring

- H & S Meeting
- Op/fin board planning
- Ratification input
- Louis'/Browsers Planning meeting
- Birthday party
- Communications meeting
- Meeting with Josie re: Place Riel motion
- Meeting with Tony re: Place Riel media
- Arts working group meeting
- USC
- Op/fin board planning
- Meeting with Pre-Med club
- Constitution work
- Admin team
- Coke Merch
- Meeting with Lutheran Student Movement
- Meeting with ISC President

GM Cottrell

- Occupational Health and Safety Meeting
- Louis' Browsers Planning Meeting
- Meeting with Brent Thoma
- Marketing Meeting
- Communications Meeting
- Work on Place Riel project – meetings, discussions, number crunching
- Planning for AMICCUS-C conference
- U-PASS – dealing with referendum question, referendum planning, and clients
- Responding to concerns over Health and Dental opt outs
- Discussions with university administrators re. U-Pass
- Phone meetings with lawyer re. Infrastructure fee
- Human Resource matters – hirings, training, etc

- Normal GM duties – staff supervision, working with Exec members, liaison to external groups

4. Ratifications

EXEC53

Ring/

Steeves

Pre Med Club
 Jewish Students Association
 Associated Residence Committee
 U of S Liberal Campus Club
 Political Administration Students' Society
 U of S Young New Democrats

Carried

5. SYC Invitation

VP Kenney put forward a proposal to attend the Sierra Youth Coalition 10th Annual Sustainable Conference in Sherbrooke, Quebec where she has been asked to present a workshop on lobbying. VP Dyck felt it was an honor for a USSU Executive to attend and reminded the Executive that VP Kenney ran on sustainability. VP Ring feels the SYC should pay for her to attend but noted he would be willing to vote a per diem for the day she is teaching lobbying. He mentioned that once elected, Executive members must work within their portfolios and this is not part of the VP External's role.

President Steeves expressed concern about how quickly the conference will happen after the proposal was received and doesn't feel that the Executive have had adequate time to consider this. She also pointed out that anyone could run on anything but it is what the portfolio requires that determines what Executive members do. VP Kenney said she had not booked anything yet but felt that since the USSU had decided on engagement as this year's theme, it was a good way for her to engage with many students. VP Dyck indicated she was not concerned that VP Kenney was impinging on her portfolio even though sustainability is part of Student Issues; she feels it is an external lobbying conference. VP Lowenberger would like to see the presentation first before making a decision and expressed concern that this was not part of VP Kenney's portfolio.

VP Kenney said she didn't mind flying overnight to reduce costs and would bring back her presentation on lobbying for interested students on campus. GM Cottrell asked for clarification on who would be paying for her flight. VP Kenney said USSU would, plus she would need a per diem. VP Lowenberger asked how this relates to external lobbying on accessibility to education. VP Kenney said she would be teaching other students from across Canada how to lobby on campus. Also, the University of Sherbrooke has free public transport and this is something she would check out. VP Ring pointed out that most people go to conferences to learn. VP Kenney is going to teach others and won't have time to talk to the University Administration. All

wanted to see cost of airfare. Decision postponed to October 1st.

6. Academic Integrity Week

VP Lowenberger noted that she would mostly likely be done around noon for her balloon event in the Kiosk. Extra help requested.

7. Spoken Open Mic

VP Dyck reminded everyone that on October 8th at Browsers, 4:00 p.m. See Facebook USSU event page for details

8. Federal Election Forum

Move to fund posters for Federal Election Forum

EXEC54

Kenney/

Lowenberger Carried

The meeting was adjourned at 1:28 p.m. for 3 members to attend the Place Riel Steering Committee. It will reconvene at 1:00 p.m. on October 1st.

Student Issues Board

Agenda Sept. 26, 2008

1. Adoption of the Agenda

2. Introductions

2.1 Meet the Board members

Present:

Exec (Chair)	Shannon Dyck vpstudentissues@ussu.ca
Exec (Vice-Chair)	Brea Lowenberger - vpacademic@ussu.ca
SAL	Alyssa Anderson aja543@mail.usask.ca
SAL	Ammad Syed aas259@mail.usask.ca
MSC	Brooke Kirkam bpk277@mail.usask.ca
MSC	Sheila Laroque sheilalaroque@riseup.net

Regrets:

SAL	Karen King kak288@mail.usask.ca
MSC	Itee Umoh ibu641@mail.usask.ca

3. Addresses to Board and/or Presentations

3.1 Board Procedures – Robert’s Rules 101

-motions: “I move to _____”; “I move to table (postpone) the motion until _____”; “I move to amend the motion to say _____”

-Dyck: she is looking into having USC handbooks provided to Board Members

4. Minutes and Reports

5. Business

5.1 What’s happening this term?

-Standard of Student Conduct document

-Centres Policies

-Spoken Open Mic (Oct 8, 4:00pm Browsers)

-Film students about their housing situation - video camera would cost \$75/day to rent from EMAP, so does someone know where we could borrow one from?

-Syed: how can we get involved with Place Riel?

--Dyck: Place Riel is outside the scope of this Board, however, any responses you get from students regarding the Place Riel project would be very helpful. See VP Ring for more information.

--Kirkam: any information gathered by students in regards to Place Riel would be useful for USC to know about, therefore, please let us know what you hear

5.2 Possible initiatives

- Affordable Housing Week?? When is it!?
- Make a video/commercial about how great living in Saskatoon is... if you can afford it!
- Read and contribute to a housing document that will go to different levels of government
- Sleep over in Admin building
- Carnival of Solidarity
- Student Film night
- Make Poverty History
- Diversity Day
- Stop Racism Day
- X-mas ginger bread houses - have your dream house for Christmas
- Finals: stress relief - partner with SHIP
- Focus groups on certain matters (bring different issues to a group of students to discuss)
- Go around to the different colleges to ask about what their facing - bring information to the Undergraduate Forums
- Bike rental? Selling? - partner with Campus Safety (derelict bikes)
- Bike tools and space available through the USSU
- Garage Sale with Residence

6. New Business

7. Questions, Comments, Announcements

8. Other

8.1 Opening up the Board to those interested

- Motion: to open up the board to any student interested (Kirkam/Laroque: carried)

9. Adjournment

Sustainability Board

Agenda Oct. 1, 2008

1. Adoption of the Agenda

2. Introductions

2.1 Meet the Board Members

Present:

Exec (Chair) Shannon Dyck vpstudentissues@ussu.ca

Exec (Vice Chair) Jeremy Ring vpopfin@ussu.ca

SAL Steven Bachiu sdb618@mail.usask.ca

SAL Candace Piper clp540@mail.usask.ca

SAL Ben Fawcett rbf527@mail.usask.ca

MSC Sheila Laroque sheilalaroque@riseup.net

MSC Sarah Begbie sar_beggiers@hotmail.com

MSC Amy Lewis vevagurl@hotmail.com

*Please submit your phone numbers!

3. Addresses to Board and/or Presentations

3.1 Board Procedures - Robert's Rules 101

-motions: "I move to _____"; "I move to table (postpone) the motion until _____"; "I move to amend the motion to say _____"

4. Minutes and Reports

5. Business

5.1 What's happening this term?

-Green Yourself Week (see schedule below) *there will be no meeting Oct 20-24, but please let me know when you'd be free to volunteer. We'll need some people on Oct 22 to refill the coffee vat throughout the day; to run the films in Arts 241 on Oct 21 and 22; to help 'mug' on Oct 23

→Green Yourself presentation *please submit any ideas you have for ways people can 'green' themselves

→ Speakers for the week

--Bachiu: will look into Suncatcher Homes and Raum Energy as possible presenters

→Express your Accessory – mug campaign (where could we get retractable attachments to fasten your mug to your backpack?)

→One Million Acts of Green – George Stroumboulopoulos CBC "The Hour"

-Water Usage campaign (signage in washrooms – don't slam doors, consider letting your hands air dry; DIY toilet dam; add aerators to sinks; otesha book water facts)

5.2 Possible initiatives

-Sustainability Handbook (i.e. "Regina Eco Living") and/or sustainability insert with USSU Survival Calendar (prepare for next year)

-Bottled Water Free Zones? – ask Kathryn Warden

- Buy Nothing Day (November 24)
- Collaborate with Campus Clubs
- Farmer's Market
- Green Gifts (X-mas and V-day) – invite sustainability focused vendors to the tunnel
- Green World Café with Admin leading the questions they want answers to or vice versa
- AASHE – for information?
- Bake Sale (track every ingredients life cycle)
- Bike Sale through Campus Safety
- Notifying the university about putting more fountains around campus like the one in the PAC
- Review USSU Sustainability Policy

6. New Business

7. Questions, Comments, Announcements

- Laroque: campus recycling is looking for workers to help with waste assessments. They take place from 7:00am-1:30pm and you can work as long as you want during that time. You will be paid hourly. This opportunity will be open until about Oct 20, 2008; Contact krstine.spence@usask.ca if interested.
- Dyck: the Footprint Designs Symposium is on Oct 18: contact steffen.bert@gmail.com
- Dyck: Building Saskatchewan Green conference Oct 30-31: www.buildsaskgreen.ca
- Dyck: Ecobash Nov 28: email essa.club@usask.ca for more info

8. Other

8.1 Opening up the Board to those interested

- Motion: to open up the board to any student interested (Fawcett/Lewis: passed)
- *Please invite anyone who may be interested to our next meeting

8.2 **NEXT MEETING:** Oct 8, 7:00pm in the USSU Board Room, Room 65 Lower Place Riel

9. Adjournment

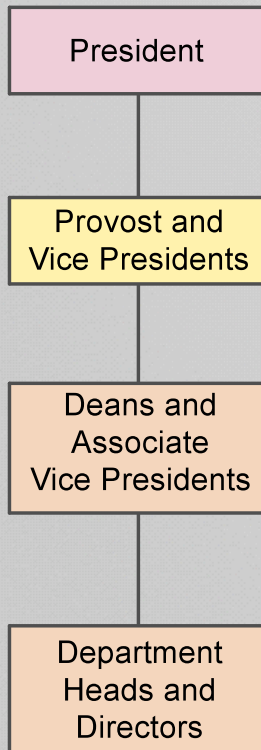
5.1 Green Yourself Week

Date	MONDAY -Oct 20	TUESDAY -Oct 21	WEDNESDAY -Oct 22 Sustainability Day	THURS -Oct 23	FRIDAY -Oct 24
Time	1:30-3:00pm Arts 241: Nuclear debate with Gordon Edwards & Jeremy Whitlock 7:00-9:00pm Third Avenue United	8:30am-4:30pm Tunnel: Campus groups and initiatives 1:00-2:00pm Lower Place Riel:	8:30am-4:30pm Tunnel: Off campus groups and initiatives 1:30-2:15pm Arts 241: -Intro to the 6 th	Express your Accessory! Bring your mug or else you might get mugged...	12:30-6:30pm Arts 241: CFS Sustainability Tour

	<p>Church: Nuclear Energy Forum with Gordon Edwards & Jeremy Whitlock</p>	<p>Gardening & compost workshop</p> <p>3:30-4:30pm Arts 241: Ways to green yourself with Shannon Dyck</p> <p>5:00-10:00pm Arts 241: Films</p>	<p>Annual Campus Sustainability Day -USSU and Sustainability -Office of Sustainability -launch the One Million Acts of Green Campaign</p> <p>2:30pm-3:30 Arts 241: Road Rules and Winter Biking with Darrell Noakes</p> <p>4:00-5:30pm Arts 241: Green Housing with Lynn Oliphant & Rivergreen EcoVillage</p> <p>6:00-10:00pm Arts 241: Films</p>		
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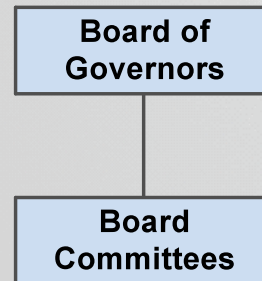
Executive Branch

Administration

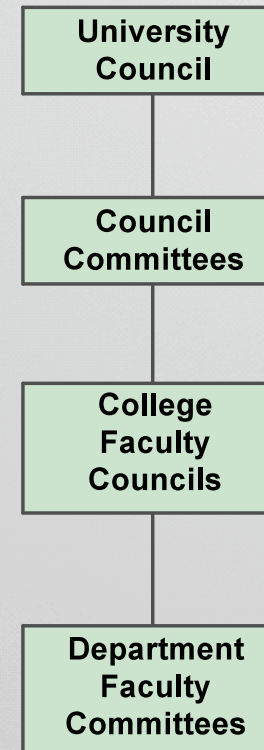


Legislative Branch (Governance)

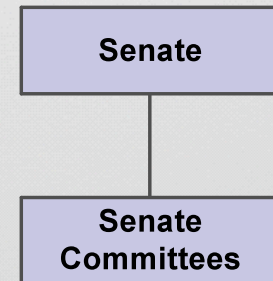
Financial



Academic



Public



2008-2009 USC Attendance

Name	May. 31	June	July	28-Aug	4-Sep	11-Sep	18-Sep	25-Sep	2-Oct	9-Oct	16-Oct	23-Oct
Aderonke, Adeyemi	NM	NM	NM	A	A	P	P	P				
Begbie, Sarah	NM	NM	NM	P	P	P	P	P				
Crosbie, Katelyn	NM	NM	NM	P	P	P	P	R				
Dancey, Kimberly	NM	NM	NM	A	P	R	P	P				
David, Ben	NM	NM	NM	P	P	P	P	P				
Dobrowolski, Lisa	NM	NM	NM	P	P	P	P	P				
Dyck, Shannon	NM	NM	NM	P	P	P	P	P				
Hitchings, Scott	NYA	NYA	NYA	NYA	NYA	NYA	NYA	P				
Huang, Dayan	NM	NM	NM	P	P	P	R	P				
Kenney, Nicole	NM	NM	NM	R	P	P	P	P				
Kirkland, Warren	NM	NM	NM	P	P	P	P	P				
Kirkham, Brooke	NM	NM	NM	A	P	P	P	P				
Kuspira, Keith	NM	NM	NM	P	P	P	P	P				
Laroque, Sheila	NM	NM	NM	P	P	P	P	R				
Leisle, Matt	NM	NM	NM	P	P	P	P	P				
Lewis, Amy	NM	NM	NM	P	P	P	P	P				
Lowenberger, Brea	NM	NM	NM	P	P	P	P	P				
Ring, Jeremy	NM	NM	NM	P	P	P	P	P				
Smith, Shawn	NM	NM	NM	P	P	P	P	P				
Steeves, Josie	NM	NM	NM	P	P	P	P	P				
Tomcala, Chelsea	NM	NM	NM	A	P	R	P	P				
Umoh, Itemobong	NM	NM	NM	A	P	P	P	P				
Wilson, Ben	NM	NM	NM	A	P	P	P	P				
Ziola, Hiedi	NM	NM	NM	A	A	P	A	P				

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

University Students' Council Agenda

Thursday, October 9, 2008

- 1. Adoption of an Agenda**
- 2. Introductions and Announcements**
- 3. Council Address**
 - 3.1 Lobbying – VP Kenney**
- 4. Minutes and Reports for Information**
 - 4.1 USC Minutes – October 2, 2008**
 - 4.2 Executive Committee Minutes - October 1st & 6th, 2008**
 - 4.3 Academic Affairs Board Minutes and Report**
 - 4.4 Appointments Board Minutes and Report**
 - 4.5 Board of College Presidents**
 - 4.6 Code of Ethics Disciplinary Committee Minutes and Report**
 - 4.7 Elections Board Minutes and Report – September 30, 2008**
 - 4.8 External Affairs Board Minutes and Report – October 1, 2008**
 - 4.9 Operations & Finance Board Minutes and Report**
 - 4.10 Student Issues Board Minutes and Report**
 - 4.11 Sustainability Board Minutes and Report**
- 5. Motions Arising from the Minutes and Reports**
- 6. Business**
 - 6.1 Infrastructure Fee Increase**
- 7. New Business**
- 8. Questions and Comments (30 minutes)**
- 9. Any Other Business**
 - 9.1 Revised and Lawyer Approved U-Pass Question**
- 10. Adjournment**

University Student Council
Minutes for Thursday, October 2, 2008

Present

Josie Steeves, President
Jeremy Ring, VP Operations & Finance (late)
Chelsea Tomcala, Agriculture
Sarah Begbie, WCVM
Warren Kirkland, Associated Res.
Ben Wilson, Dentistry
Shakirat Adeyemi, INSA
Sheila Laroque, Arts & Science
Keith Kuspira, Engineering
Ben David, Engineering
Itemobong Umoh, Law
Dayan Huang, Medicine
Amy Lewis, Nursing
Shawn Smith, Pharmacy & Nutrition
Scott Hitchings, Arts & Science
Brooke Kirkham, St. Thomas More
Katelyn Crosbie, St. Thomas More

Also Present

Caroline Cottrell, USSU GM
Matt Leisle, USC Chair

Regrets:

Hiedi Ziola, Education
Brea Lowenberger, VP Ac. Affairs
Shannon Dyck, VP Student Issues
Nicole Kenney, VP Ex. Affairs
Ben Wilson, Dentistry
Lisa Dobrowolski, Education
Kimberely Dancey, Ed. Sch of Bus

Guests:

President Peter MacKinnon
Rory MacLean, Sheaf
Jeff Galbraith

Meeting was called to order at 6:02pm

1. Adoption of the Agenda

USC Motion049: Steeves/Begbie Carried

2. Introductions and Announcements

President Steeves introduced President MacKinnon who will be speaking under Council Address. She gave regrets as follows: Councilors Ziola, Wilson, Dancey, and Dobrowolski, and VP Dyck, VP Kenney, and VP Lowenberger.

President Steeves on behalf of VP Lowenberger reminded Councilors about “Burst the Bubble, Academic Dishonesty Event” happening Friday, Oct 3rd in Lower Place Riel.

President Steeves stated in regards to the exam schedule, the following message from Administration was received; Instructors are reviewing the exam schedule for accuracy, students will likely have it by the end of the week. Administration was aiming for September 30th, this is earlier than ever previously published.

Councilor Laroque extended an invitation to Council for an event that the USSU Women's Centre is hosting. Some of volunteers at the Women's Centre are going to a Conference in Montreal called the Waves of Resistance Conference. The Centre is having a bake sale to offset some of the travel costs. Come and enjoy some of the baking.

3. Council Address

3.1 President Peter MacKinnon

President Steeves moved to go to informality.

USC Motion050 Steeves/David Carried

President MacKinnon thanked the MSCs and President for the opportunity to be in attendance this evening. President MacKinnon reviewed his role as President of the University.

President MacKinnon's job as President is described in the University of Saskatchewan Act. His job is set out in the legislation that governs the activities of the University. Section 73 of the Act states the following: "The President is responsible for supervising and directing the academic work of the University and the business affairs of the University".

President MacKinnon noted the authority in the University is very diffuse. It is broadly and widely shared because Universities like this one are very complicated Institutions. Their Governance is very complicated; they have for example, a student union that is responsible for, and heavily engaged in the activities and governance of student activities in the University. We have a Board of Governors; President MacKinnon is directly answerable to the Board of Governors, as the Board can by a majority vote, fire him. In a sense, the Board of Governors is the President's boss. The Board is responsible for overseeing the financial or business side of the University. They pass the University's budget, and the Board keeps an eye on many activities of the University.

University Council is responsible for the general academic affairs of the University. The University Senate, some elected, some appointed, is the public's window on the University, the University Senate reviews a number of activities at the University and offers advice, guidance and debate on those activities. In addition to that, every College has their own faculty council and is responsible for governance in the context of the Colleges. The University has five Unions. Each Union has their own Collective Agreement; it is rare the University is not in a state of bargaining with one of the Unions.

President MacKinnon said there are four dimensions to his job where he spends the majority of his time. He is primarily responsible for ensuring the University has a strategic direction. The second sphere of responsibility is governance. The third, where he spends most of his time has to do with relationships, including the

Government, Alumni, external businesses, and internal relationships. His final key responsibility is money. A lot of the money the University receives is not guaranteed year-to-year. Tuition is approximately 25% of the University's revenue, which is variable dependent on enrollment. The rest comes from government in the form of year grants but amounts are not guaranteed year-to-year.

President MacKinnon opened the floor for questions and answers.

Question:

Councilor Kirkland stated there is a feeling on campus that the residences the University has are behind in upkeep, renovations and environmental technology. Are there any plans on renovating the existing buildings?

President MacKinnon stated he is not aware of specific plans at this time in an actual drawing. Part of the campus core project has to include the residences; the focus at this time is to build new residence space that is critical and urgent. The President said the University hopes to have an announcement this fall on new residence space. As well there is a backlog of deferred maintenance on campus and residence buildings are only part of that.

Question:

GM Cottrell asked the President take a few minutes to explain the components of his position and how they work together to make sure that when a student walks into a class, there is one. Can the President speak to this relationship?

President MacKinnon stated it starts with money. The conversation that the University has with the Provincial Government leads to the operating budget for the University from year to year which in turn finances the academic activities of the University. Those academic activities are necessarily undertaken by different components of the University community. The Colleges are the principle vehicles for the delivery of academic programs and classes - Monday, Wednesday and Friday.

Question:

Member Rory MacLean asked what is the strategic direction of the University?

President MacKinnon stated first, the University of Saskatchewan has to recognize and respect international standards. Secondly, the University will identify areas of pre-eminence and pursue them, and third, to keep their sense of history in this place.

Question:

It seems the University is dwindling on local enrollment and is focused on attracting International students?

President MacKinnon stated the U of S has approximately 20,000 students. The city has declining in size, high school students. The University has to protect their

enrollment base based on declining high school students and out of Province Universities promoting their schools. The U of S has to compete with other Universities to obtain out of province students.

Question:

Councilor Laroque asked for an update on the status of an external review of labour. How did we get in to this position in the first place?

President MacKinnon stated as he said before, remember what labor relations are. They are set up by law to be ritualistic and some times adversarial. If Council read the Trade Union Act, it sets up a regime in which we engage in collective bargaining with unions and vice versa.

President MacKinnon said that during the strike last fall, one of the things he was concerned about was vilification of individuals, including some of the people who work for him. As well, certain activities that took place on the campus, on both sides of the dispute that merited a more careful look at the way in which labor relations, not labor relations exclusively, but a closer look at Human Resources on campus are conducted as well as examining some of our personnel policies. The University plans on bringing in three Human Resource specialists to help answer the questions about whether or not the University's Human Resource policies are as good as they need to be.

Question:

Councilor David asked President MacKinnon if he felt Place Riel was in need of facelift, or could the students get by without it?

President MacKinnon said he'd like to see the plans advance. It would lead to terrific improvement and resources for students. He is very hopeful that the USSU and the University will see all parties proceed with the Place Riel project.

President Steeves thanked President MacKinnon for attending.

President Steeves moved to go back to formality.

USC Motion051

Steeves/Tomcala

Carried

4. Minutes and Reports for Information

4.1 USC Minutes – September 25, 2008

President Steeves advised Council the reason for a number of question marks and blanks in the minutes were due to poor voice recording. The Administrative Assistant who transcribes the recording was unable to hear some of the comments. She reminded Council to speak loud and clear.

President Steeves stated on behalf of VP Lowenberger, under number 6. Academic Integrity Week, it should read "*VP Lowenberger noted that the balloon event will*

take place around noon in the Kiosk until balloons and pizza run out, extra help requested”.

VP Ring apologized for being late. Regarding the Standard of Student Conduct, he asked a question about why the standard is only for students and not for the entire University. It was missed, so he'd like the question to be 'why is it just for students', and the response was: collective bargaining, different labor agreements, all have their own mechanisms.

4.2 Executive Committee Meeting Minutes – September 30, 2008

Councilor David stated under VP Kenney's roundtable it says she met with a student regarding an 'anti-gay hate email'. Was that someone sending or receiving an email?

President Steeves stated she wasn't sure, but would pass the question on to VP Kenney upon her return. VP Kenney would either answer that next week, or answer Councilor David directly.

4.10 Student Issues Board Minutes & Report – September 26, 2008

Approved.

4.11 Sustainability Board Minutes and Report – October 1, 2008

Councilor Laroque stated if Council read the minutes, they'd see under Number 7: Questions, Comments she was talking about waste assessments. It says in the minutes you could work anytime you want during the shifts, and you'd be paid hourly. You will be paid hourly, at a rate of \$12.40 per hour.

5. Motions Arising from the Minutes and Reports

Motion to accept the minutes and reports.

USC Motion052: Kirkland/Ring Carried

6. Business

6.1 Infrastructure Fee Increase (tabled until Oct 9th meeting)

President Steeves updated Council with further information and answered a few questions from last week.

President Steeves said she met with the USSU lawyer this morning to talk about whether or not the 3 or 4% increase would mean the USSU is binding future Councils in the USSU decision. She received an email from him and it is stated as follows:

Dear Josie:

Following our meeting on October 2, 2008, this will confirm my view that, subject to its bylaws and constitution, the USSU is entitled to borrow funds for the Place Riel extension. The terms and conditions of repayment of the said loan obviously binds the USSU and, as a consequence, future executives will be forced to deal with

the consequences of the loan itself. I offer no opinion on the fiscal wisdom nor efficacy in borrowing the funds nor do I offer an opinion as to its consequences. Future USSU executives may have an array of options available to them including increasing student fees, but that will be up to a future executive to decide how to pay off the loan. I am still of the view that it would be inappropriate for the USSU to bind future executives to automatically increase student fees by 3% per annum. This, however, can be viewed as a simple suggestion to future USSU executives in order to retire the loan in question.

I hope this has been of some assistance. Please do not hesitate to contact me for clarification.

*Yours truly,
Gregory G. Walen, Q.C.*

President Steeves stated the USSU is waiting for the bank to confirm, or reject the idea of giving them the loan with these risks involved. The bank has to determine if they're even able to give the USSU the loan, if the USSU currently does not have the cash flow to pay it off in the required time, because the USSU is unable to automatically increase the infrastructure fee every year by 3 or 4%.

From President Steeves's conversations, the University would still be willing to guarantee the loan, providing an agreement is drafted and signed under the circumstance of default. This document will have to be drafted regardless because there is a possibility of the USSU defaulting on the loan in the upcoming years even if they have the cash flow in place. For example, if the University has a huge decrease in enrollment or the USSU for some reason decides to decrease the infrastructure fee. There is a question of morality signing the loan that as of right now we cannot pay off with a risk of the USSU in the future circumstance of default.

Intersession students (spring and summer classes) do not pay the infrastructure fee. They pay half student fees, but if they were to pay the infrastructure fee, it would add approximately \$154,000 in revenue each year with 7000 students at \$22.00 paying it. This would not significantly affect what the infrastructure fee would have to be raised to, but there is a potential for paying the loan faster. This is an option the USSU is looking in to.

President Steeves also looked into the idea of asking the University to waive the 1% collection fee. They have this on every single fee that they collect as a third party. It was described to her that .5% of this fee is for bad credit for people who never pay their tuition. The University then takes that .5% and pays for that debt. The other .5% she believes is divided between SEDS, people who run PAWS and Financial Services.

President Steeves also looked into a referendum. She had the USSU Marketing Services Manager, Jason Ventnor review time lines to see if the USSU could possibly do one this term or if it would have to wait till next term. The time line works as this: if next week they decided that the USSU wanted to have a referendum instead of Council increasing the fee or keeping it the same, it would enter October 16th as new business. On October 23rd USC would vote on the question. She reminded Council that this is if magic happened and it only took a week to draft a question, and it only took the lawyers a week to actually approve the question. This is not really realistic in any kind of way. November 27th is the deadline for information to be in for the Board of Governors December meeting, so if the USSU wants it in for that meeting, it has to be done for November 27th which would be the last day of voting. She might be able to beg and plead on the 28th to see if the USSU could get it in one day late, but President Steeves is not sure if the Board would accept it.

The other suggestion is to vote on the question sometime in November and notice would go out for the referendum the first week students are back in January. This is a rough estimate. Things could easily be delayed a week. The next Board of Governors meeting this could go out to is March, the deadline for submissions is February 26th. The next meeting after March is May 2nd.

Councilor Huang asked from last meeting, President Steeves mentioned option #3 and #4, the ? was not viable, does this still stand?

President Steeves stated as of last week, the USSU lawyer said they couldn't do it. Now the lawyer says the USSU possibly could, but the USSU is waiting for more solid confirmation from the bank if they can.

Councilor Huang asked if, say option 3 or 4 is viable, then the statement that in year 30 undergraduate student will be paying \$207.38 per year is accurate? Or is that the money they'd have to start paying now?

President Steeves stated that \$207.38 is in year 30, that's the last year they'd be paying it.

Councilor Hitchings if the infrastructure fee went to referendum, and the students voted no, and we'd continue with the plans as if they'd already voted yes, what would the costs be?

President Steeves stated inflation is around 2% a month. It would depend when the referendum happened, the fee would probably go to the Board of Governors in March for tendering probably in April, and starting construction the first of June. If we didn't go to referendum and we passed it, the cost would increase about 10% to delay it. Otherwise they're hoping to go to tender in January or February and start construction in February.

Councilor Huang stated the USSU most likely has a preferred option to go with, could they explain what it is.

President Steeves stated it depends primarily on what the bank says.

Councilor David asked for clarification, so the USSU doesn't have a preferred plan of action for Place Riel then?

President Steeves as stated prior, the USSU is still waiting for information coming back from the bank.

Councilor David asked if that was a yes or a no.

President Steeves stated it's an inconclusive. What was decided, as an Executive, was they were not going to comment this as an Executive. Rather individual members will be able to express their opinions on it.

Councilor David stated then the answer is no, the USSU does not have preferred plan of action for the future of Place Riel

President Steeves stated the USSU would have a preferred plan of action on Place Riel after Council votes on it.

6.2 U-Pass Referendum

President Steeves moved that the USSU hold a referendum on the question "Are you in favor of a Universal Bus Pass (U-Pass) for all undergraduate students at a cost of \$69.50 (with a yearly CPI Adjustment) per student per term covering the months of September to April each year? Students in one or more of the following categories will be eligible for exemption: those living outside the city limits, those enrolled exclusively in distance education courses, those living in on-campus housing (Ogle Hall, Voyageur Place Residence, Lutheran Theological Seminary and St. Andrew's) or those holding a disabilities parking pass".

USC Motion053

Steeves/Lewis

Carried

Opened up to debate the motion.

President Steeves stated it was in the original referendum that in two years, the USSU holds another referendum. This will go to the lawyer if USC approves it this evening. She shared the following timeline if it were approved tonight: Friday the question would be referred to the USSU lawyer to ensure validity and legality, to be returned to the USSU by October 17th. October 13-17 campaigns must register with the USSU by 4:00 p.m. October 20th, mandatory meeting of registered campaigns would occur regarding campaign rules in the USSU boardroom. October 21- November 6th campaigning. November 5 & 6th voting ends at 5:30 p.m. on November 6th, results announced at 5:30 p.m. in Browsers.

VP Ring stated there were some subtle differences to the questions from the one that VP Kenney raised last week in the minutes, and VP Ring questioned if the Council could make a friendly amendment to use the question that was posed last week in the minutes as opposed to tonight's version.

President Steeves said the difference is that this version specified the on-campus housing. Either the minutes didn't record properly or VP Kenney missed that version.

Councilor David stated Council only consists of approximately 16 people, we're short about 9. Councilor David moved this to be tabled until next week.

USC Motion054 David/Kuspira

Opened up debate to table this motion until next week.

President Steeves stated it was known last week it was going to be voted on this week. Councilors have a duty and obligation to be at these meetings, and if they are not at these meetings, it's by their own choice. She doesn't believe it should be tabled just because some of the Councilors aren't here. President Steeves spoke against this motion.

Councilor Kirkland stated he speaks against the motion to table it. If the USC has quorum, we have the authority to pass this, so he believes Council should move along.

Councilor Kuspira stated he agrees with Councilor David on this motion. Last week at Council, we were able to table the motion on Place Riel because two people were guaranteed not to be here.

President Steeves stated that was not the only reason why that motion was tabled last week as is shown in the minutes.

Councilor David stated even three members of USSU Executive aren't present. The U-Pass is a big deal. It would be nice to have enough people here so all the Colleges have representation for this vote.

Councilor Huang asked last week when Council was at the table, VP Kenney mentioned she was hoping for a summer/spring bus pass, if we move ahead with this motion does that mean that that possibility would be excluded?

President Steeves stated her understanding was that that option was off the table. City Transit was unwilling to negotiate it.

Councilor Begbie asked if there was any progress in terms of making this a 5-year commitment?

President Steeves stated no.

Councilor Begbie asked if Council should wait to get clarification on that from VP Kenney?

Councilor Huang asked if the offer was no longer viable?

President Steeves said it was City Transit was unwilling to negotiate that in to the U-Pass.

Councilor David said the motion as it stands in Council is that a referendum would bind University of Saskatchewan Students to a universal bus pass, essentially to infinity or until somebody decides to hold another referendum to cancel it. He believes there should be a clause in there, to revisit the issue every 5 years.

Councilor Kirkland stated if Councilor David wants to put a clause for 5 years, he's allowed to propose an amendment to the motion.

President Steeves stated in addition, the Solicitor hasn't looked at the motion yet; it will be reviewed tomorrow if this is passed. The USSU has to go back to negotiation with Transit, if they decided to do that.

Chair Leisle read in the Constitution, Article 11, *"Subject to the criteria set out below, a referendum must be held for the purposes of establishing or eliminating a dedicated student fee, and shall be binding upon the Executive and USC. All referenda shall be held in the following circumstances:*

A. If proposed by the Executive, upon receiving approval of two-thirds of councilors present at meeting of the USC when the proposal is presented."

Motion on the floor is to table this motion until the next meeting of the University Student's Council.

Motion is defeated.

Continue debate on the motion for the referendum question.

Councilor David asked to amend the motion for the referendum to add a clause that it would be for a period of 5 years. It would then go to referendum again.

USC Motion055 David/Tomcala

Open up debate on the amendment.

President Steeves stated for information that this will have to be taken back to Transit for amendment. The USSU could potentially not get the same price they currently have. There are no other time limits on other student fees, such as Health and Dental, or Infrastructure Fee. If future Executive believes it's not working for

them, they can call referendum at any time. A referendum is expensive, and may not be needed if there are no issues.

Councilor Huang stated, as this was a pilot project, isn't having an infinite charge a bit premature with only having a two-year trial period?

President Steeves believes if students were angry enough to vote no on a referendum they would be able to get the signatures required to trigger referendum itself. They need fewer signatures than voted, by a very large majority. In the last referendum, 43% voter turn out for the last U-Pass referendum and we need a lot smaller majority than that to actually trigger referendum. After a pilot project, if it is successful, there shouldn't be a time limit. If they go back to the polls and students still want the U-Pass, she would view that as democratic.

Chair Leisle clarified for Councilors again in Article 11, of the Constitution, clause B, states that all referenda shall be held in the following circumstances: B: if proposed by a member upon presentation of a petition containing the signatures of not less than 5% of members of the USSU.

Councilor Crosbie heard the U-Pass was held a long time ago on Campus, and wondered what the outcome was of it. Were there time limits on it, why was it ok, why was it not, and why we didn't have it?

President Steeves believes there was a referendum held a long time ago and it failed, two years ago was the next attempt to get a U-Pass.

Councilor Adeyemi asked if Council puts a 5-year clause on the proposal, does that mean we can't have a referendum for 5 years?

President Steeves stated people could have referendums whenever they want.

Councilor David stated putting a five-year term on the U-Pass gives it an end. The USSU can then reenter negotiations with Transit for perhaps a lower price, or perhaps if CPI goes up. The USSU could renegotiate then with Transit to obtain a lower price for all students. It's irresponsible to bind students forever when he doesn't believe there's ever been a referendum in history that has been caused by someone bringing forth a petition of 5% of USSU members.

President Steeves replied students must not be that upset with the fees they currently have based on 5% of students, that being 800 students which is very much lower than the 43% that turned out to vote last referendum for U-Pass which is quite a bit lower than the NO vote in the last referendum U-Pass.

Councilor Huang stated couldn't USSU make a promise in 5-years to renegotiate?

President Steeves asked would it make sense in 5 years to go through all the trouble of holding a referendum when it's not necessary?

Councilor David asked how would we know in 5 years if a referendum isn't necessary?

Councilor Kirkland asked how would we know in 5 years if a referendum is necessary?

Councilor David stated the answer is we simply don't know if we're going to need a referendum, but the point he's trying to make, is that the USSU would have the option for students five years down the road when most of Council is long gone.

Immediate motion to go to vote:

USC Motion056 **Steeves/Kirkland** Carried

Chair Leisle stated Council would go to immediate vote on the amendment.

Chair Leisle stated the amendment is to add the clause that the deal is only good for 5 years.

Voting occurred: Motion is defeated.

Chair Leisle stated for Council to continue debate on referendum question.

Councilor Kirkland was asked to bring up the following point on behalf of McEwen Residence. They are upset they aren't included in the exemption list. They are on campus residences, same as everyone else. The rationale why they aren't included is because the majority of International Students chose not to use city transit; they hope to have an exemption as well.

President Steeves stated McEwen Park is not considered the same as Voyageur Place and residences that exist in the core campus. There are no plans to have those types of students opted out or exempted from the U-Pass. International students are just like every other student on campus. They shouldn't be treated any differently. There are other people living on 14th Street, people with parking passes, people who just don't want to take the bus, the reason the USSU gets the price it does, is because of the restrictions.

Chair Leisle asked for further debate on the motion. None present. This motion will go to vote. Chair Leisle reminded Council this is to approve the referendum question as stated before.

Motion is carried.

Councilor David requested his abstention be noted.

Councilor Huang requested his abstention be noted.

6.3 Standard of Student Conduct

President Steeves wasn't looking to make a motion, but brought the document forward to get feed back as to what Councilors thought when they read through the Standard Student of Conduct, and what they would like her presentation on October 18th to the University Senate to include. Do you want her to denounce or support it?

Councilor Kirkland stated she didn't see anything that was unreasonable for students and she sends her approval for it to go as is to the Senate.

Councilor Laroque asked if students send MSC's feedback following this evening, could the comments be sent afterwards? Is there a deadline?

President Steeves stated she wants to hear all feedback.

7. New Business

No new business.

8. Questions and Comments

VP Ring pointed out in the Sheaf today they were talking about quotes or comments from Council last week, and they said VP Ring was against a referendum. It was the same news editor that interviewed him a month ago, where VP Ring stated he would have no problem with it going to a referendum, so he'd like it noted that he is fine with the question of the infrastructure fee going to a referendum.

9. Any Other Business

VP Ring reminded Council October 16th is the USC social at Louis. The USSU has received the final audit for their fiscal year last year. He is extremely happy to announce the statement of operations showed excess revenue over expenses of \$293,000 when we were budgeted for a deficit of \$65,000.00. This will be fully presented at the AGM in November.

President Steeves advised Council that she does not have 15 Councilors for quorum at the AGM in November. She is reviewing this tomorrow for an alternate time.

10. Adjournment

Move to adjourn

USC Motion057: Kirkland/Adeyemi Carried

Executive Committee

Minutes for Wednesday, October 1, 2008

Present: Jeremy Ring, Josie Steeves, Brea Lowenberger, Shannon Dyck, Nicole Kenney, Caroline Cottrell

1. Call to Order

The meeting was called to order at 1:45 p.m.

2. Call for Quorum

Quorum was present

3. 10th Annual Sustainable Campuses Conferences (SYC)

VP Kenney gave the Executive a preview of what she would present to SYC 10th Annual Sustainable Conference if the funds were provided.

President Steeves and VP Dyck thought the presentation should be given at the U of S.

EXEC55 Move to approve VP Kenney's trip to the 10th Annual Sustainable
Kenney/ Campuses Conference (SYC) at a total budget of \$860.00 to give a
Dyck presentation on lobbying.

VP Ring feels this should not be paid for out of the USSU budget. This should be paid for by the SYC. VP Lowenberger wanted to know how they got her name? VP Kenney responded that she has been a SYC member for many years.

VP Lowenberger believes VP Kenney needs to be on campus during the run-up to a Federal Election. VP Kenney feels she has been working on the election.

Motion Defeated.

Meeting was adjourned at 2:20 p.m.

Executive Committee
Minutes for Wednesday, October 6, 2008

Present: Jeremy Ring, Josie Steeves, Brea Lowenberger, Shannon Dyck,
Caroline Cottrell

Regrets: Nicole Kenney

1. Call to Order

The meeting was called to order at 3:03 p.m.

2. In VP Kenney's absence, President Steeves brought forward:

EXEC56

Steeves/ Request for \$60.00 to cover EMAP expenses for audio
Ring equipment for the Election Forum.

Carried

3. Green Yourself Project Proposal

EXEC57

Dyck/ Proposal for \$648.75 funding for Green Yourself Week to be held
Steeves October 20-24th. Proposal attached.

Carried

Meeting was adjourned at 3:12 p.m.

Elections Board

Minutes for Tuesday, September 30, 2008

Present: Zena Charowsky (CRO), Keith Kuspira, Stephanie Parker,
Chelsea Tomcala, Jason Ventnor (GMD, Ex-officio)

Absent: Rob Martz (ACRO), Charles Hamilton

1. Call to Order

The meeting was called to order at 5:06

2. Call for Quorum

Quorum was present.

3. Ratification for Senate

Eight students submitted Nomination forms for Senate.

Six students attended the mandatory procedures meeting at 4:30:
Ian Farthing, Warren Kirkland, Eric Macfarlane, Scott Theede, Graham Walker
and James Walker

APPT01: Motion to ratify those who attended mandatory procedures meeting at
4:30

Parker/Tomcala Carried

The Mandatory procedures meeting was extended to 5:30 by the CRO because of
student lab times.

APPT02: Motion to ratify Ben David upon attendance to mandatory procedures
meeting at 5:30

Tomcala/Parker Carried

APPT03: Motion to ratify Ryan Allan upon attendance to mandatory procedures
meeting at 5:30

Kuspira/Parker Carried

4. Other Business

GMD discussed that this may be a very busy year for the Elections Board. There
is a vote at USC this week on the U-Pass Referendum question and there may be

referenda for CFS and possibly a fee increase for Place Riel as well as the General Election in March.

8. Next Meeting

Dependent on issues from the By-Election, otherwise to ratify election results
October 9th, 4:30 P.M.

9. Adjournment

External Affairs Board Meeting

Tuesday, October 1, 2008

Present: Nicole Kenney, Josie Steeves, Joel Schindel, Warren Kirkland, Dayan Huang

Regrets: Kirsty Poppleton, Chris Danson

1. Call to Order

The meeting was called to order at 4:45 pm. VP Kenney stated that EAB meetings will be conducted by consensus decision making and each member is equally important, thus deconstructing the hierarchal bureaucracy.

2. Call for Quorum

Quorum was present.

3. Old Business

3.1 Canada's Next Great Prime Minister

VP Kenney organized a unique reenactment of Canada's Next Great Prime Minister on September 22nd, 2008 in Convocation Hall. This event created an opportunity for University of Saskatchewan students and Federal candidates to participate in meaningful dialogue, focusing on issues that relate to the University community, province and nation as a whole. 5 students sat on a panel to provide their insight on Canadian politics and what it takes to be a great Prime Minister. Approximately 40-50 students were in attendance. Appetizers and refreshments were provided by the USSU.

3.2 City Council Report

VP Kenney, VP Dyck and Zafer Dallah Bashi (VP External of the GSA) attended City Council on Monday September to raise the issue of affordable student housing, and give recommendations on condo conversions and secondary suites.

3.3 CFCR Report

VP Kenney stated that the weekly USSU radio show on CFCR (90.5 FM) has provided a great outlet to voice student issues and events. The show airs at 7 PM on Tuesday nights and other board members are welcome to contribute to the show.

3.4 Polling Stations

VP Kenney lobbied Elections Canada to provide polling stations on campus.

There will be 2 polling stations for resident students at Souris Hall on October 14, 2008.

New Business

4. New Business

4.1 Federal Election

The Federal Election Candidates forum for the Saskatoon-Humboldt riding will be on October 7, 2008 in Lower Place Riel from 2:30 PM-4:30 PM. The EAB agreed that a strong moderator is needed and should use a bell to time each candidate's answer. The EAB discussed various issues that are important to students including health care, the environment, housing and education. President Steeves developed a question regarding the restoration of federal government funding to PSE, which will be asked of all candidates. Following the main question, students in attendance will be allowed to ask questions that can be answered by all parties.

The USSU Election forum is being promoted through postering on campus, advertising in the Sheaf, the University website, the USSU website, community radio, Facebook and word of mouth. Local media will also be notified.

4.2 Throne Speech

The Speech from the Throne is the speech at the opening of a session of parliament or legislative assemblies. In the legislative assemblies, the Speech from the Throne is read by the lieutenant governor and prepared by the premier's office. VP Kenney has accumulated tickets for the Saskatchewan throne speech on October 22nd, 2008 at 1 PM.

VP Kenney and Councilor Kirkland will be attending.

4.3 UPASS

VP Kenney and staff members of the USSU negotiated with City Transit to lower the price of UPASS from \$75.00 to \$69.50. The UPASS question was introduced to USC under New Business on September 25th. Voting for the UPASS referendum begins at 9:00 am on Wednesday November 5th and ends at 4:00 pm on Thursday, November 6th.

4.4 Tuition Fee Freeze

The EAB agreed that the removal of the tuition fee freeze should be the number one priority of the EAB, as it affects all undergraduate students at the U of S. The EAB strategized on various ways to lobby the government and attract media attention to the issue.

The EAB decided to begin a letter writing to the editors of the Saskatoon StarPhoenix and Saskatoon Sun regarding the removal of the tuition fee freeze. These letters will be submitted by various students in a consecutive matter in order to keep the issue in everyone's consciousness.

The EAB also discussed working with URSU and FNU to mobilize students to sit in the gallery of the Legislature to draw attention to the high cost of education in Saskatchewan.

5. Adjournment at 5:52 PM.

From: Jeremy Ring <vpopfin@ussu.ca>
Subject: [Usc] Infrastructure Fee Information
Date: October 7, 2008 11:22:19 AM GMT-06:00
To: usc@ussu.ca

Good Morning councilors;
During the USC meeting last Thursday, President Steeves indicated that we would look into whether or not options 3 & 4 (3% increase from USC) and a U of S guarantee – as presented on September 25th - would suffice to secure the loan from First Nations/TD Canada Trust. We have received notice from Roger Silzer that this would not be enough to secure the \$22 million.

The main concern is the potential that future USC's would not increase the infrastructure fee, thereby creating the possibility of default on loan repayment. This option would not be permitted by the bank and therefore, councilors must consider a USC motion of a 3% increase off the table.

However, the option to apply a yearly CPI increase to the infrastructure fee through means of a referendum, still remains. Historically, the Saskatchewan CPI has been about 2%. I have run the numbers and a yearly increase of 2% allows the USSU to make loan payments in every year of the 30 years, and have a surplus at the end.

Just a reminder thought – at the moment the motion on the table is to increase the current infrastructure fee of \$44.00 per student per term by CPI + \$10. This amount would allow for loan repayment without default for 30 years, and is a decision which can be undertaken by USC without triggering a referendum.

If you have any questions heading into Thursday's vote, please swing by the office or send an email to Caroline, Josie, or I. Just a note, Josie will be at the Board of Governors retreat until Thursday afternoon, so please allow for a little delay if there are emails directed for her.

Cheers

Jeremy Ring
University of Saskatchewan Students' Union
Vice-President Operations & Finance
Vice-Chair BOCF
Phone: 966-6967
vpopfin@ussu.ca

Usc mailing list

Usc@ussu.ca

<http://ussu.ca/mailman/listinfo/usc>

From: Caroline Cottrell <caroline.cottrell@ussu.ca>
Subject: U-Pass question as revised and approved by Greg Walen
Date: October 7, 2008 9:26:06 AM GMT-06:00
To: Rhonda Schreiner <rhonda.schreiner@ussu.ca>, Executive List <exec@ussu.ca>, Jason Ventnor <jason.ventnor@ussu.ca>, Tony Bassett <tony.bassett@ussu.ca>

The section in red represents Greg's change and will be the final question to go to referendum. Rhonda - can you include this revised question as an attachment to USC? Transit has been informed.

Thanks

Caroline Cottrell
General Manager
USSU
caroline.cottrell@ussu.ca
(306)966-6969

Are you in favor of a Universal Bus Pass (U-Pass) for all undergraduate students at a cost of \$69.50 (with a yearly CPI Adjustment) per student per term covering the months of **September to December (Term One) and January to April (Term Two) each year?**

Students in one or more of the following categories will be eligible for exemption: those living outside the city limits, those enrolled exclusively in distance education courses, those living in on-campus housing (Ogle Hall, Voyageur Place Residence, Lutheran Theological Seminary and St. Andrew's) or those holding a disabilities parking pass.

U- Pass Referendum Schedule 2008

- Thursday, September 25** Introduced in USC under New Business
- Thursday, October 2** USC Votes to go to referendum
- Friday, October 3** Referendum Question referred to USSU lawyer to ensure validity and legality.
- Friday, October 10 - 17** Campaigns must register with USSU by 4:00 p.m. Friday, October 17
- Friday, October 17** MANDATORY Procedures Meeting, to be chaired by the Chief Returning Officer. The meeting will take place in Room 77, Lower Saskatchewan Hall **at 4:30 p.m.**
- Monday, October 20** Campaigning shall begin at 12:01 a.m.
- Wednesday, November 5** Voting begins **at 9:00 a.m.** There shall be no campaigning of any kind, by, or on behalf of, any campaign, within 30 feet of any fixed, internet-connected computer on voting days.
- Thursday, November 6** Voting ends **at 4:00 p.m.** EB meets **at 4:30 p.m.** to discuss urgent disciplinary matters and to ratify the results, which will be emailed from PAWS to the ACRO **by 5:00 p.m.**
- Thursday, November 6** Referendum results, subject to further discipline, are announced at Browsers' **at 5:30 p.m.**
- Thursday, November 6** All campaign material must be removed **by 11:59 p.m.**
- Thursday, November 13** Formal complaints must be received **by 4:00 p.m.**

Executive Project Proposal

I. Project

- A.1. Project name: Green Yourself Fair
- A.2. Proposed by: Shannon Dyck, VP Student Issues

II. Analysis

- A. Background Information and Need
 - A.1. History: There has been a Green Career Fair, Sustainable Campuses Conference, and a few speakers for Campus Sustainability Day in the past. These events acted as inspiration for this week.
 - A.2. Issues: Sustainability has become a goal for many individuals, groups, organizations, and corporations. Students should be aware of how they can become involved in sustainable practices and how they can make environmentally friendly choices and purchases; therefore, to encourage and promote sustainable lifestyles, the Green Yourself Fair will invite student clubs, university faculty and administrators, and community members to discuss what individuals can do to be more environmentally responsible.
 - A.3. Research: n/a
- B. Target Group and Characteristics
 - B.1. Primary Target: University students
 - B.2. Secondary Target(s): USSU Staff, University of Saskatchewan Faculty and Staff, Community Members
- C. Vision and Mission
 - C.1. Vision: The USSU should actively follow its Sustainability Policy and set an environmentally responsible example for students, the campus, and the community at large.
 - C.2. Mission: To make students more aware of environmental issues, to encourage involvement in healthy and sustainable lifestyles, and to present them with enough information so that they can make sustainable choices.
- D. Key Considerations
 - D.1. Detailed Budget:
 - Posters / Advertising (3 sets of buzz boards, a clothesline, misc): \$100
 - Video Camera (borrow): \$0
 - Nuclear Debate Speakers (to cover transportation): \$100
 - Nuclear Debate Speakers (honorariums): \$100 x 2 presenters = \$200
 - Presenters (honorariums): \$25 (or gift equivalent) x 5 people = \$125
 - Student presenters (honorariums): \$15 USSU gift certificate x 5 people = \$75
 - Lunch catered by Louis for those presenting, volunteering and/or sitting at information booths (Oct 22 only; sandwiches and salads): \$7.95 per person x 50 people = \$397.50
 - Dish Rental for lunch (from Louis): \$0
 - Dish Rental for coffee breaks (from Louis): \$0
 - Two coffee breaks through Browsers for those presenting, volunteering and/or sitting at information booths (Oct 22 only):
 - \$2.00/ person (fair trade coffee for 100 people) = \$200
 - \$1.00/person (variety of teas for 100 people) = \$100
 - D.2. Total Budget: \$ 1297.50
NOTE: The Office of Sustainability will reimburse the USSU for half of what is spent because this is a joint initiative. Therefore the USSU's total budget after reimbursement will be: \$ 648.75
 - D.3. Organizational Requirements:

-VP Student Issues is responsible for: reserving the rooms, tables and spaces for speakers and workshops; booking electronic equipment; booking presenters; finding volunteers

-The Office of Sustainability is responsible for: booking student groups and community organizations to set up the information booths in the tunnel; pay for half of the Green Yourself Fair costs; providing their logo to include in our posters

-The International Student Office is responsible for: providing space for the lunch buffet and the coffee breaks

D.4. Date: Oct 20 - 24 (see schedule)

III. Recommendation

VP Student Issues recommends that the USSU promote environmentally friendly standards and actions, while also upholding its responsibility to follow the Sustainability Policy.

D.4

Date	MONDAY -Oct 20	TUESDAY -Oct 21	WEDNESDAY -Oct 22 Sustainability Day	THURS -Oct 23	FRIDAY -Oct 24
Time	1:30-3:00pm Arts 241: Nuclear debate with Gordon Edwards & Jeremy Whitlock 7:00-9:00pm Third Avenue United Church: Nuclear Energy Forum with Gordon Edwards & Jeremy Whitlock	8:30am-4:30pm Tunnel: Campus groups and initiatives 1:00-2:00pm Lower Place Riel: Gardening & compost workshop 3:30-4:30pm Arts 241: Ways to green yourself 5:00-10:00pm Arts 241: Films	8:30am-4:30pm Tunnel: Off campus groups and initiatives 1:30-2:15pm Arts 241: -Intro to the 6 th Annual Campus Sustainability Day -USSU and Sustainability -Office of Sustainability 2:30pm-3:30 Arts 241: Road Rules and Winter Biking 4:00-5:30pm Arts 241: Green Housing with Lynn Oliphant & Rivergreen EcoVillage 6:00-10:00pm Arts 241: Films	Express your Accessory! Bring your mug or else you might get mugged...	4:00-6:30pm Arts 241: CFS Sustainability Tour

University Students' Council Agenda

Thursday, October 16, 2008

- 1. Adoption of an Agenda**
- 2. Introductions and Announcements**
- 3. Council Address**
 - 3.1 Margaret Asmuss – U of S Sustainability Office**
 - 3.2 Nicole Kenney - Lobbying**
- 4. Minutes and Reports for Information**
 - 4.1 USC Minutes – Oct 9, 2008**
 - 4.2 Executive Committee Minutes - Oct 14, 2008**
 - 4.3 Academic Affairs Board Minutes and Report**
 - 4.4 Appointments Board Minutes and Report**
 - 4.5 Board of College Presidents**
 - 4.6 Code of Ethics Disciplinary Committee Minutes and Report**
 - 4.7 Elections Board Minutes and Report**
 - 4.8 External Affairs Board Minutes and Report**
 - 4.9 Operations & Finance Board Minutes and Report – Oct 8, 2008**
 - 4.10 Student Issues Board Minutes and Report**
 - 4.11 Sustainability Board Minutes and Report – Oct 15, 2008**
- 5. Motions Arising from the Minutes and Reports**
- 6. Business**
- 7. New Business**
- 8. Questions and Comments (30 minutes)**
- 9. Any Other Business**
 - 9.1 AGM – Nov 12, 2008 @ 4:00 p.m.**
- 10. Adjournment**

University Student Council
Minutes for Thursday, October 9, 2008

Present

Josie Steeves, President
Jeremy Ring, VP Operations & Finance
Brea Lowenberger, VP Ac. Affairs
Shannon Dyck, VP Student Issues
Nicole Kenney, VP Ex. Affairs
Chelsea Tomcala, Agriculture
Sarah Begbie, WCVM
Warren Kirkland, Associated Res.
Ben Wilson, Dentistry
Ben David, Engineering
Kimberely Dancey, Ed. Sch of Bus
Shakirat Adeyemi, INSA
Reid Nystuen
Keith Kuspira, Engineering
Itemobong Umoh, Law
Dayan Huang, Medicine
Lisa Dobrowolski, Education
Amy Lewis, Nursing
Scott Hitchings, Arts & Science
Shawn Smith, Pharmacy & Nutrition
Brooke Kirkham, St. Thomas More
Katelyn Crosbie, St. Thomas More

Also Present

Caroline Cottrell, USSU GM
Matt Leisle, USC Chair

Guests:

Stephanie Parker – STM
Rory MacLean – The Sheaf
Blair Woynarski – The Sheaf
James Pepler – Admin
Wendy Gillies – The Sheaf

Regrets:

Hiedi Ziola, Education

Absent:

Sheila Laroque, Arts & Science

Meeting was called to order at 6:01pm

1. Adoption of the Agenda

VP Ring requested Councilor Removal be added under Any Other Business 9.2. The Code of Ethics and Disciplinary Committee bylaw states if a Councilor is absent for more than 3 out of 5 consecutive meetings, they are up for removal.

USCMotion058 **Ring/Steeves** Carried

VP Kenney asked to remove her Council Address on Lobbying.

USCMotion059 **Kenney/Steeves** Carried

Motion to adopt the agenda as amended.

USCMotion060 **Lowenberger/Kuspira** Carried

2. Introductions and Announcements

President Steeves introduced Reid Nystuen as the new Councilor from the Edwards School of Business and moved to ratify him.

USCMotion061 **Steeves/Dancey** Carried

VP Kenney stated if anyone was interested in attending the Throne speech in Regina on the 22nd to let her know.

VP Ring stated as Senate Elections were just held, he requested speaking rights for GM Caroline Cottrell.

USCMotion062 **Ring/Dyck** Carried

GM Cottrell announced the following on the Senate Elections. There were four Senators elected, and they are as follows: James Walker, Eric MacFarlane, Ian Farthing and Ben David.

VP Kenney announced that the Place Riel Transit Hub would be reopened Friday, October 10, 2008.

3. Council Address

No Council Address.

4. Minutes and Reports for Information

4.1 USC Minutes – October 2, 2008

Councilor Kirkland stated on Page 13, under 6.3 the paragraph should have read Councilor Kirkham instead of Kirkland.

4.2 Executive Committee Meeting Minutes – October 1 & 6, 2008

No questions or comments.

4.7 Elections Board Minutes and Report – September 30, 2008

No questions or comments.

4.8 External Affair Board Minutes and Report – October 1, 2008

No questions or comments.

5. Motions Arising from the Minutes and Reports

Motion to accept the minutes and reports.

USCMotion063: **Steeves/David** Carried

6. Business

6.1 Infrastructure Fee Increase

Chair Leisle stated debate would resume with the motion to go ahead with the Place Riel renovations as planned and increase the infrastructure fee CPI plus \$10.00.

Councilor David stated in speaking with the students in the College of Engineering, the students would like to move forward with it, pay for it, and no one would have to worry about it anymore.

Councilor Umoh stated in speaking with the students in Law, they are for going ahead.

Councilor Huang stated in speaking with the students in Medicine, it is ok to follow the general trend, but as the Canadian economy is heading into a recession, if the USSU waits, there is a chance they could end up saving more money.

VP Ring responded to Councilor Huang's statement with regards to the economy. If the USSU waits, there is a chance that inflation could be higher, so the costs could actually increase.

VP Ring reminded Councilors if they have anything to state, to say it now. This is an \$8 million dollar decision. He would prefer to hear from everyone.

Councilor Tomcala stated on behalf of the Agriculture students, they want to see it move forward.

Councilor Crosbie stated on behalf of St. Thomas More College, they'd like to see it scaled back. The students want to see a study space, but aren't so concerned about the extras.

Councilor Kirkland stated students in Residences want to see it move forward.

Councilor Begbie stated students in Veterinary Medicine feel that it could be scaled back, but to still move forward with it. The difference between \$16 million and \$22 million is quite large.

Councilor Adeyemi stated the international students are interested in seeing the plan move forward with the CPI plus \$10.00 increase.

Councilor Dancey stated students with the Edwards School of Business think it's a good idea and a good investment.

Councilor Wilson stated the College of Dentistry would like to see it move forward.

Councilor Hitchings stated the College of Arts & Science wants to see it move forward.

Councilor Smith stated the students of Pharmacy and Nutrition would like to see a referendum voting on either a \$20 or \$10 dollar increase, although it doesn't really matter to him personally. The students want to see it go forward, because the Health Centre will then be built. They are upset that the University would put this

sort of pressure on the students by not assisting with the costs of the student portion of the building.

Councilor David stated he's in favor of a referendum, but when he's brought it up to the Engineering students, its pushed back in his face claiming they're sick and tired of it, and it should just be voted on.

Councilor Dobrowolski stated point of information for the motion on the table. Her understanding is Council is voting on the \$10.00 increase, and not on what the USSU will be doing.

Chair Leisle stated the motion on the table is to increase the infrastructure fee by CPI plus \$10.00 and to continue with Place Riel renovations and expansion as planned.

Councilor Dobrowolski stated for clarification, the College of Education is in favor of a much-scaled back version of the plan that was originally presented on September 18th.

Member Blair Woynarski asked if the USSU is increasing fees by CPI plus \$10.00, and what exactly CPI was.

VP Ring stated in the USSU Constitution this Board has the ability to increase student infrastructure fees by CPI plus \$10.00. The USSU reviewed the current Saskatchewan CPI (consumer price index) of 3.4%. The USSU applied the CPI to the current rate of \$88.44 and added \$10.00 on top of it. With CPI its \$90.99 plus \$10.00 it's \$100.99 and then for the \$44.00 amount it's \$50.50.

VP Kenney stated with conversations that were held at the Centres', they feel eventually the University's Administration would cave and take on this project themselves. This is the front door to our University and it is the first experience the students have with the University.

President Steeves stated she could almost guarantee the University would not cave on this project as they are committed to building the Health and Wellness Centre on the top two floors, and right now the University has no idea where they're going to get the money for that project.

Councilor Huang stated the general consensus in Medicine is as well choosing the second option. They want to find the cheapest way possible. He would like to make a motion to move that ?

Chair Leisle stated there is no way to amend the motion. The only way would be to defeat this motion and then to propose another motion.

President Steeves reminded Council that the \$16 million dollar project is extremely different from the \$22 million dollar project. It is completely different. There is more space based on the \$22 million dollar project to give students a place to relax and it would include the Health & Wellness Centre.

Member Farling stated going back to the construction and consultant fees and scaling back the project; it's a hassle when you scale back on a project that you end up doing again later. Do the one time shot. Yes it's a bigger investment, but it will be cheaper in the end.

Member Parker asked for point of information. Does this motion require $\frac{1}{2}$ or $\frac{2}{3}$ to pass?

Chair Leisle stated 50% plus 1.

Councilor David asked what happens if the constructions costs on Place Riel are in excess of \$22 million. Will it come back to the USC to vote on it again?

President Steeves stated right now the numbers are run at \$22 million, which should be enough, but there are always-unforeseen circumstance the USSU doesn't know about. The USSU can't return to the USC this year, it would have to be asked of the next years USC or to go to referendum.

Councilor David asked what sort of money does the USSU have for contingency on this project?

President Steeves stated between \$4 and \$5 million, because the project estimate is \$20,700,000.00 right now. Finance projections also include a 1% decrease in enrolment.

Councilor Wilson stated the University of Regina has redone their student center and it looks like a new University. It's beautiful. He has attended the U of S for 6 years now and thinks it's ridiculous that we wouldn't want to move ahead to make this University bigger and better. We're thinking years down the road for our kids, and their kids. This has been going on for far too long. Which year will it be that the University Council will decide to put their foot down and do it.

Councilor Begbie agrees with that, but with her communications with the students, they just wondered if the extra money between the \$16 and \$22 million dollars could go towards something different such as housing.

President Steeves stated that this is \$12.00 difference that would cover the entire project. The money would not go in to something different.

VP Kenney stated for point of clarification, what level of LEED certification will this building receive with a \$22 million dollar budget?

President Steeves stated as the motion was passed last year, we're striving for LEED Silver.

Councilor Dobrowolski stated although the hype is there to do this renovation, in the back of her mind, she hears the Education students say it's so expensive to do this. They don't want to be in a position down the road wondering where the money is going to come from.

Councilor Tomcala stated she understands it's a lot of money, but \$12.00 is comparable to a meal. This is a landmark, Place Riel was built years ago and students put up money back then to build it.

Chair Leisle stated this would go to vote. Motion is carried.

Councilor Dobrowolski stated she voted against this motion.

Councilor Kirkham stated she voted against this motion.

7. New Business

There is no new business.

8. Questions and Comments (30 minutes)

VP Kenney stated she has some federal election propaganda. She requested Councils assistance with the distribution of the information.

VP Ring stated he's been in contact with Blair Pizio with Student Recruitment; they are in need of volunteers for Experience Us. The volunteer forms are in his office, so please come and see him.

Councilor David asked who on the Executive use the U-Pass?

President Steeves stated she does not use her U-Pass because she lives within walking distance.

VP Ring stated he drives his car and therefore doesn't use the U-Pass. He resides outside of city limits.

VP Lowenberger stated she walks to school, but does use her U-Pass for travel in the city.

VP Dyck stated she walks weather permitting, but cold temperatures she uses her U-Pass.

VP Kenney stated she bikes, but appreciates it for the days she can't.

9. Any Other Business

9.1 Revised and Lawyer Approved U-Pass Question

Chair Leisle stated there was an email included in the USC package with regards to the U-Pass revised and lawyer approved question. It is as follows:

“Are you in favor of a Universal Bus Pass (U-Pass) for all undergraduate students at a cost of \$69.50 (with a yearly CPI Adjustment) per student per term covering the months of September to December (Term One) and January to April (Term Two) each year?”

Students in one or more of the following categories will be eligible for exemption: those living outside the city limits, those enrolled exclusively in distance education courses, those living in on-campus housing (Ogle Hall, Voyageur Place Residence, Lutheran Theological Seminary and St. Andrew's) or those holding a disabilities parking pass.”

9.2 Councilor Removal

VP Ring stated as he had mentioned in the Code of Ethics and Disciplinary bylaw, if a Councilor is absent for 3 out of 5 consecutive meetings, they are up for removal. VP Ring moved to remove Councilor Ziola from University Students Council.

USCMotion064 Ring/Kirkland

Open debate on the motion:

Councilor Dobrowolski stated she is aware that Councilor Ziola was trying to send her regrets as she was unable to make it tonight, Councilor Ziola was at a conference during last week’s meeting, and she was unable to attend the first meeting.

President Steeves stated as she had been out of town, so she hadn’t been able to call Councilor Ziola. She thought Council might want to defer this until next week. She reminded Council that a regret is not an excuse not to come to the meeting. President Steeves made a motion to table this to next week.

USCMotion065 Steeves/Begbie Carried

VP Ring reminded Council that following next week’s meeting, the USC Social would be held at Louis.

10. Adjournment

Move to adjourn

USCMotion066: Ring/Dancey Carried

Executive Committee

Minutes for Wednesday, October 14, 2008

Present: Jeremy Ring, Josie Steeves, Shannon Dyck, Caroline Cottrell, Nicole Kenney

Regrets: Brea Lowenberger

1. Call to Order

The meeting was called to order at 1:03 p.m.

2. Quorum

Quorum was present

3. Roundtables

VP Jeremy Ring

- Coke Merch
- Meeting with Lutheran Student Movement
- Meeting with ISC President
- Place Riel Steering Committee
- Constitutional Amendments meeting
- Sustainability Board meeting
- Ratification input
- Meeting with student group re: insurance
- Exec
- Bylaw 1 review
- Communications meeting
- Place Riel internal meetings
- OFB Agenda
- Meeting with James Pepler
- Academic Integrity Week
- Meeting with Yujing
- Meeting with Caroline and Jason
- Meeting with PRSAC member
- Meeting with Ian and Scott of the SESS
- Bylaw 2 & 3 meeting
- Meeting with BSA re: ratification and funding
- Meeting with Sheptytsky rep re: ratification
- Federal Election forum
- Op/fin board prep
- Op/fin Board minutes
- Set up for Open Mic at Browsers
- Sustainability Board Meeting

- Communications Meeting
- Meeting with Wendy Gillis from the Sheaf
- Aug. 2008 Financial Accountabilities
- USC Prep
- USC
- Meeting with student re: insurance
- Meeting with student re: ratification
- Place Riel press release work
- Interview with Star Phoenix re: Place Riel
- Interview with CTV re: Place Riel

GM Cottrell

- Meetings with Executive re. Constitution and Bylaws
- Many meetings re. Place Riel Renovation
- USC Meetings
- Executive Meetings
- Managers' Meeting
- Op/Fin Board Meeting
- USC
- Phone meetings with architects
- Many meetings re. AMICCUS-C Regional Conference
- Meeting with Sheaf
- Cultural Diversity and Race Relations Meeting
- Meetings with prospective tenants
- Elections Board Meeting
- Many many phone calls re. Health and Dental and U-PASS
- Phone meetings with lawyer re. Head Lease and Infrastructure Fee
- Meetings with various staff
- Normal GM duties

VP Nicole Kenney

- Meeting with MLA; Pat Atkinson
- Meeting with VP External of GSA
- Executive committee (X 2)
- External Affairs Board
- Research
- Lobbying presentation to executive
- Sierra Youth Coalition Conference (02/10- 6/10)
- Lobbying Workshop (03/10)
- Collaborating with CFS SK-Component (URSU, FNU, U of S GSA)
- Class
- Candidates Forum
- Interview with Global News
- Meeting with Campus Conservative Party
- Meeting with Returning officer for Saskatoon-Humboldt riding
- USSU Radio Show (Tuesdays 7 PM 90.5 FM)

- Meeting with External Affairs Board member
- Spoken Open Mike at Browsers
- Meeting with student, re: Federal Election
- Meeting with External Affairs Board member, Re: Tuition Fee Freeze
- Meeting with Grad Student, Re: Policy Advisor proposal
- Meeting with student, re: Federal Election
- Distributing 3000 + Federal Election flyers to students
- Meeting with GM
- USC (x 2)
- Canadian Executive Quarterly interview
- Classroom Talks
- Response letter to sheaf, Re; Election Forum
- Providing polling information to students in upper Place Riel
- Transporting students to polling stations (3 students in total)
- Volunteering at Pride Center (X 2)
- UPASS Referendum prep
- 1 EDO, 1 ADO (for SYC Conference)
- Community gardening – (outreach and engagement)

President Josie Steeves

- Film Festival Discussion
- Code of Conduct Meeting
- Birthday Party
- Liberal Event
- Victim Advocate Coffee House
- Communications Meeting
- University Council
- USC
- Huskies Homecoming Game
- Email cleanup
- Admin Team
- Exec Committee
- Place Riel Steering Committee
- Constitutional Amendments Meeting
- External Affairs Meeting
- Code of Conduct
- Lobbying Workshop Review
- Bylaw #1 Amendments Meeting
- Communications Meeting
- USC
- Lunch with Nancy Hopkins RE: Conflict of Interest
- Board of Governors Reading
- Election Forum Planning
- Lunch with Vera Pezer
- Bylaw #2 and #3 Amendments Meeting
- Board of Governors - Yorkton

- Board of Governors - Yorkton
- Board of Governors - Yorkton
- ½ EDO
- ½ ADO

VP Lowenberger is ill and will not be submitting a report this week.

VP Shannon Dyck

- Sep 30 - Constitution Amendment
- Green Yourself stuff
- Oct 1 -Sustainability Board
- International Week Planning meeting
- Lobbying Workshop review
- Bylaw 1 amendments
- Worked on the Green Yourself Presentation
- Oct 2 -EDO
- Oct 3 -Academic Affairs Board
- Student Issues Board
- Pride Centre Volunteering
- Cleaned USSU kitchen
- Contacted profs about coming to speak in their classrooms
- Oct 4 -Volunteer Orientation Training Retreat
- Oct 5 -Volunteer Orientation Training Retreat (just did the driving)
- Oct 6 -Help Centre Volunteering
- Figured out times/dates/volunteers to do presentations for classes
- Bylaw 2 and 3 amendments
- International Student Welcome reception
- Oct 7 -Figured out times/dates/volunteers to do presentations for classes
- Interview with CBC regarding Crisis Assessment Report
- Federal Election Forum
- Oct 8 -Academic Affairs Board
- James Pepler – Housing
- Op/fin Board
- Spoke to a classroom about the USSU
- Presidents' Advisory on the Status of Women
- Spoken Open Mic
- Sustainability Board meeting
- Oct 9 -Spoke to three classrooms about the USSU
- Communications meeting
- Meeting with Derek Tannis
- USC
- Oct 10 - Spoke to a classroom about the USSU
- Figured out times/dates/volunteers to do presentations for classes
- Green Career Fair
- Meeting about University Residences

- Pride Centre Volunteering
- Meeting about composting workshop
- Oct 11 -worked on Green Yourself Presentation
- Oct 12 -got gifts for green yourself presenters and made thank-you cards
- Oct 14-Table in the tunnel for the Get Involved! Win a Prize! Survey
- Spoke to two classrooms about the USSU
- Interview with sheaf (Express your Accessory – mug campaign)
- Made arrangements for the first Campus Safety Student Advisory Committee meeting
- Worked on Housing document

4. Remembrance Day Service

The USSU usually partners with the Multifaith Chaplains Association for the Remembrance Day ceremony. The USSU President lays a wreath at the ceremony at TCU Place and then at the Memorial Gates. Following that ceremony, the USSU sponsors tea, coffee, sandwiches and slices at Browsers, normally for between 30 and 50 people. This year will be no exception and the Executive met with Ursula Wiig and Father Andre Lalach to discuss the details. The USSU will contribute posters, clothesline and plasma advertising as well as the snacks at Browsers. Conversation also occurred about whom to invite to speak. Several suggestions were made. The USSU was asked to find a Reservist student who could attend. A budget will be presented next week for Executive Sponsorship.

5. Sustainability Board

VP Dyck requested 8 tables (4/day for 2 days) for the Sustainability Board to showcase organization which produce “green” gifts and to demonstrate how to construct green gifts.

EXEC58

Dyck/ Steeves	Move to waive fees on Nov 26/27 for 4 tables to demonstrate making green gifts and provide information about who sells green gifts.
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Carried

6. International Week Tables

VP Dyck wants to book 9 tables per day for Feb 2-6 to promote International Week. Last year some of these free tables were not used and so any tables that are left vacant this year will be charged for.

EXEC59

Dyck/ Kenney	Move to book 9 tables for Feb 2-6 for International Week (January 30 th is the cut off for notifying VP Dyck who will be using them).
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Carried

7. AMICCUS-C Western Regional Conference
GM Cottrell provided an update on plans for the Association of Managers in Canadian College, University and Student Centres Western Regional Conference to be hosted by the USSU on October 23-25th. All preparation is done. There are some very interesting sessions and the Executive is invited to join the meal in Browsers following USC on the 23rd. There are 40 registrants from across western Canada and all senior managers will be tied up at the conference for these three days.
8. Sustainability Policy
VP Dyck asked if third party vendors should be required to adhere to the Sustainability Policy? Consensus was reached to bring the Sustainability Policy to Admin Team for discussion as part of a revamping of Admin Team
9. Admin Team Meetings
GM Cottrell mentioned that she was revamping Admin Team to make it more relevant to Staff and Executive members.
10. President Peter McKinnon Debate
Former USSU President Gavin Gardiner and President McKinnon held a debate in Residence in 2006. President Steeves asked if the Executive would like her to do the same. Consensus was that it would be an excellent idea.

Meeting was adjourned at 2:05 p.m.

Operations & Finance Board

Minutes for Wednesday, October 8th, 2008

Present: Jeremy Ring, Shannon Dyck, Kimberley Dancey, Shawn Smith, Warren Kirkland, Katelyn Crosbie, Chris Davison, Caroline Cottrell (Ex-Officio)

Regrets: Josie Steeves (Ex-Officio)

Absent: Alexis Nyandwi

1. Call to Order

The meeting was called to order at 11:00 AM.

2. Call for Quorum

Quorum was present.

3. Board Presentations

There were no board presentations at this weeks meeting.

4. Review of Minutes

This was the first meeting of the board, so there were no minutes reviewed.

5. Business

a. Ratifications

Move to ratify the African Students' Association (ASA), World University Service of Canada (WUSC), Sheptytsky Institute Student Rep Council, Biochemistry Students' Association, History Undergraduate Students' Association (HUSA), and Microbiology and Immunology Students' Association

OFB Motion01: Ring/Kirkland Carried.

b. Funding Requests

Move to grant funding to the: Lutheran Student Movement in the form of a \$175 cheque, and \$68.94 of Coca-Cola product; Punjabi Student Association in the form of a \$500 cheque; U of S Students for Life in the form of a \$500 cheque; and, U of S Table Tennis Club in the form of a \$280 cheque.

OFB Motion02: Ring/Kirkland Carried.

c. Overview of USSU Budget

VP Ring briefly described how the budgeting process works, what will happen when we look at the budgets for approval and answered any questions as to why things are done a certain way.

d. Overview of 2007/08 USSU Financial Audit

VP Ring presented the Statement of Operations and Financial Position of the USSU and mentioned that each board member will receive a copy.

6. Questions & Comments

Councilor Crosbie asked that if a board member were part of a group and was applying for money, would they be able to present?

VP Ring stated that they could present but must identify themselves to be in a conflict of interest and abstain from voting.

7. Adjournment

Move to adjourn.

OFB Motion03: Ring/Dyck. Carried.

Sustainability Board

Minutes from Oct. 15, 2008 7:30am USSU Board Room

Present:

Steven Bachiu
Shannon Dyck
Ben Fawcett
Amy Lewis
Candice Piper
Jeremy Ring

Regrets:

Sarah Begbie
Sheila Laroque

1. Call to Order:

The meeting was called to order at 7:30am

2. Call for Quorum

Quorum was present

3. Business

3.1 Green Yourself Week volunteer schedule

Volunteer schedule:

- Fawcett Films: 5:00-8:00pm Tues Oct 21 (Dyck will help set up)
- Dyck Films: 8:00-10:00pm Tues Oct 21
- Candice Films: 5:00-8:00 Wed Oct 22 (Dyck will bring the films and help set up)
- Lewis Films: 8:00pm-10:00pm Wed Oct 22 (she will take films and return them to Dyck later)

See below for film schedule.

- Fawcett Actor: 11:45-2:00 Thurs Oct 23
 - Ring Actress: 11:45-2:00 Thurs Oct 23
 - Bachiu Video Tape or Hand out Mugs: 11:45-2:00 Thurs Oct 23
 - Dyck Whatever needs to be done: 11:45-2:00 Thurs Oct 23
- Please invite anyone else you think might be interested in taking part.
- Fawcett David Suzuki Foundation (maybe): 12:00-4:00 Fri Oct 24

3.2 Green Yourself presentation

-Dyck will send this out separately. If anyone has any feedback or input, please let her know by Oct 19.

3.3 Express your Accessory – "what not to wear" mug campaign – Oct 23

- for all those involved, please read the "benefits of having a mug" below
- the Sheaf is doing a segment on it
- please visit <http://tlc.discovery.com/fansites/whatsnottowear/whatsnottowear.html> to get yourself "in character"

3.4 Buy Nothing Day (November 28 in Canada)

-we should promote this on Nov 26 and 27 when we are set up for Green Gifts

3.5 Green Gifts (X-mas)

-the stage in Lower Place Riel is booked for Wed, Nov 26 and Thurs, Nov 27, as well as 3 tables to go around the stage. The stage will be for making cards and wrapping gifts. The 3 tables will be used for us to promote: Alternative gift giving (i.e. concert tickets, Oxfam “unwrapped”, etc), Do-It-Yourself gifts (i.e. crafts, fun date ideas, etc.), Recipes (i.e. local, organic ingredients), A list of thrift stores or others such as Salvation Army, The 3 R’s: Reduce (Buy less – giving doesn’t need to be in material form), Reuse (rewrap, make your own cards, etc), Recycle (regift, recycle your wrapping paper or hold onto it for next year), free gift wrapping (with newspaper). Ring, Piper and Dyck have agreed to look into possibilities here.

-There are 4 tables booked for both Nov 26 and 27 in the tunnel. Lewis and Bachiu will look into possible vendors or organizations that would fit into our Green Gifts focus. Lewis will find 4 for Nov 26 and Bachiu will find 4 for Nov 27.

-For all board members to do: please find craft supplies, scissors, glue, magazines, newspapers, old Christmas supplies, etc. for the card making and gift wrapping

4. Adjournment: 8:05am

3.1 Green Yourself Week volunteer schedule (continued)

Tuesday OCT 21	Start	Finish
An Inconvenient Truth runs: 96minutes	5:00	6:40
Hijacked Future runs: 44minutes	6:55	7:40
Garbage! The Revolution Starts at Home runs: 76minutes	7:50	9:05
Nature of Things: Build green runs: 53minutes	9:10	10:00
Wednesday OCT 22	Start	Finish
Garbage! The Revolution Starts at Home runs: 76minutes	5:00	6:20
The Story of Stuff with Annie Leonard Runs: 20 minutes	6:30	6:50
The Refugees of the Blue Planet runs: 90minutes	7:00	8:30
An Inconvenient Truth runs: 96minutes	8:40	10:00

3.3 Express your Accessory – "what not to wear" mug campaign (continued)

Here is a list of benefits of bringing your own mug (please look for more facts before Oct 23 and provide them to the rest of those involved)

- One of the simplest ways to reduce waste is by eliminating it altogether!
- keeps your coffee hot
- it saves you a bit of change each time you buy coffee
- most paper cups can't be recycled because they have a plastic coating on the inside; styrofoam can't be recycled
- the cups strung in the trees in the bowl last year: the USSU Sustainability board collected a few garbage bags full in only an hour and most of the garbage in all the bins were disposable cups
- if people are worried about keeping their mug clean: there are bathrooms all around campus, just do a quick rinse and the problem is solved. Or, many places will rinse it out for you if you ask.
- North America uses 60 per cent of the world's paper cups, 130 billion of them per year. And according to the company's 2006 Corporate Social Responsibility Annual Report, Starbucks purchased 2.3 billion cups during its '06 fiscal year. (Greg Grishchenko - Paper360degrees June/July 2007)

2008-2009 USC Attendance

Name	May. 31	June	July	28-Aug	4-Sep	11-Sep	18-Sep	25-Sep	2-Oct	9-Oct	16-Oct	23-Oct
Aderonke, Adeyemi	NM	NM	NM	A	A	P	P	P	P	P		
Begbie, Sarah	NM	NM	NM	P	P	P	P	P	P	P		
Crosbie, Katelyn	NM	NM	NM	P	P	P	P	R	P	P		
Dancey, Kimberly	NM	NM	NM	A	P	R	P	P	R	P		
David, Ben	NM	NM	NM	P	P	P	P	P	P	P		
Dobrowolski, Lisa	NM	NM	NM	P	P	P	P	P	R	P		
Dyck, Shannon	NM	NM	NM	P	P	P	P	P	R	P		
Hitchings, Scott	NYA	NYA	NYA	NYA	NYA	NYA	NYA	P	P	P		
Huang, Dayan	NM	NM	NM	P	P	P	R	P	P	P		
Kenney, Nicole	NM	NM	NM	R	P	P	P	P	R	P		
Kirkland, Warren	NM	NM	NM	P	P	P	P	P	P	P		
Kirkham, Brooke	NM	NM	NM	A	P	P	P	P	P	P		
Kuspira, Keith	NM	NM	NM	P	P	P	P	P	P	P		
Laroque, Sheila	NM	NM	NM	P	P	P	P	R	P	A		
Leisle, Matt	NM	NM	NM	P	P	P	P	P	P	P		
Lewis, Amy	NM	NM	NM	P	P	P	P	P	P	P		
Lowenberger, Brea	NM	NM	NM	P	P	P	P	P	R	P		
Ring, Jeremy	NM	NM	NM	P	P	P	P	P	P	P		
Smith, Shawn	NM	NM	NM	P	P	P	P	P	P	P		
Steeves, Josie	NM	NM	NM	P	P	P	P	P	P	P		
Tomcala, Chelsea	NM	NM	NM	A	P	R	P	P	P	P		
Umoh, Itemobong	NM	NM	NM	A	P	P	P	P	P	P		
Wilson, Ben	NM	NM	NM	A	P	P	P	P	R	P		
Ziola, Hiedi	NM	NM	NM	A	A	P	A	P	R	R		

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

University Students' Council Agenda

Thursday, October 23, 2008

- 1. Adoption of an Agenda**
- 2. Introductions and Announcements**
- 3. Council Address**
 - 3.1 Student Care**
 - 3.2 Food Centre**
- 4. Minutes and Reports for Information**
 - 4.1 USC Minutes – Oct 16, 2008**
 - 4.2 Executive Committee Minutes - Oct 21, 2008**
 - 4.3 Academic Affairs Board Minutes and Report – Oct 8, 2008**
 - 4.4 Appointments Board Minutes and Report**
 - 4.5 Board of College Presidents – Sept 21, 2008, SummerCon, DeceptaCon**
 - 4.6 Code of Ethics Disciplinary Committee Minutes and Report**
 - 4.7 Elections Board Minutes and Report**
 - 4.8 External Affairs Board Minutes and Report – Oct 15, 2008**
 - 4.9 Operations & Finance Board Minutes and Report – Oct 15, 2008**
 - 4.10 Student Issues Board Minutes and Report – Oct 15, 2008**
 - 4.11 Sustainability Board Minutes and Report**
- 5. Motions Arising from the Minutes and Reports**
- 6. Business**
- 7. New Business**
- 8. Questions and Comments (30 minutes)**
- 9. Any Other Business**
 - 9.1 Student Appointments to the Undergraduate Forum**
 - 9.2 WUSC**
- 10. Adjournment**

University Student Council
Minutes for Thursday, October 16, 2008

Present

Josie Steeves, President
Jeremy Ring, VP Operations & Finance
Brea Lowenberger, VP Ac. Affairs
Shannon Dyck, VP Student Issues
Nicole Kenney, VP Ex. Affairs
Chelsea Tomcala, Agriculture
Sheila Laroque, Arts & Science
Warren Kirkland, Associated Res.
Ben Wilson, Dentistry
Ben David, Engineering
Kimberely Dancey, Ed. School of Bus
Shakirat Adeyemi, INSA
Reid Nystuen, Ed. School of Business
Keith Kuspira, Engineering
Itemobong Umoh, Law
Dayan Huang, Medicine
Lisa Dobrowolski, Education
Amy Lewis, Nursing
Scott Hitchings, Arts & Science
Brooke Kirkham, St. Thomas More
Katelyn Crosbie, St. Thomas More

Also Present

Caroline Cottrell, USSU GM
Matt Leisle, USC Chair

Guests:

Margret Asmuss, Sustainability Coordinator
Rory MacLean – The Sheaf
James Pepler - Admin

Regrets:

Shawn Smith, Pharmacy & Nutrition
Sara Begbie, WCVN
Hiedi Ziola, Education

Meeting was called to order at 6:01pm

1. Adoption of the Agenda

President Steeves requested an addition under Any Other Business - 9.2 Councilor Removal.

USCMotion067: Steeves/Kirkland

Motion to adopt the agenda.

USCMotion068: Kirkland/Lowenberger

2. Introductions and Announcements

VP Ring gave regrets for Councilor Smith from Pharmacy & Nutrition.

VP Dyck reminded Council of Green Yourself Week Oct 20-24.

Councilor Laroque reminded Council of Ally Promotion Week.

President Steeves gave regrets for Councilor Begbie and introduced Margret Asmuss, Sustainability Co-ordinator.

VP Lowenberger advised Councilors that the first DISOrientation session is being held Wednesday, October 22nd.

VP Kenney reminded Councilors about the Throne speech in Regina on October 22nd. They will be leaving Saskatoon at approximately 9:00 a.m.

President Steeves also gave regrets for Councilor Ziola.

3. Council Address

3.1 Margaret Asmuss – U of S Sustainability Office

President Steeves moved to informality
USCMotion069 Steeves/Umoh

Margret Asmuss reviewed key issues happening on campus. The Office of Sustainability is housed within the Facilities Management Division. The focus of the office is to facilitate operational change around sustainability on campus and to work at community engagement, as well to try and engage the campus community in questions on sustainability.

Ms. Asmuss stated the position started 4 years ago and it has evolved significantly. It became more relevant when it became part of the Integrated Plan.

Ms. Asmuss passed out a document (Sustainability Supplement); it summarizes the high points of last year. The biggest issue the Office is working on is waste. The program is running very well and has 4 part time employees. Another thing happening on the waste front is properly disposing of florescent light tubes.

Ms. Asmuss stated the office is looking at options for composting. They are looking at a possible partnership with the Regional Psychiatric Centre; they have a paper large composter that is currently being used at only 33%. One of the biggest concerns from the Psych Centre is security.

VP Ring asked for examples of solid waste.

Councilor Laroque stated the majority of solid waste is plastic, including some other things such as binders and dish-racks.

Ms. Asmuss stated on the energy front they are doing a number of things. One of the things that is currently happening is campus widespread lighting retro fits. On the issue of water, their office has been doing a number of things over the last couple of years. One is implementing a more efficient irrigation system.

The Law building will likely be certified Silver LEED. The Health Science building will be LEED. The Aboriginal Student Centre will also be a LEED.

Ms. Asmuss said one of the good things that is happening is there is a cross campus sustainable working group. It involves people from USSU, FMD, the Bookstore, Residences, Purchasing Services, and Consumer Services, basically anyone on campus that does purchasing.

Parking Services is looking into a bike parking facility to allow students to bring their bikes to school and leave them in a secured area to avoid being stolen.

VP Kenney asked where the University is at with reducing their electricity use for computers. Were computers being turned off at night?

Ms. Asmuss said it's not going to happen. They have an exciting project going on, the Manager of Computer Labs, Computer Sciences said they know that they use excessive electricity. They've entered in to a joint partnership with the Department of Computer Science which has agreed to do some serious research on the sort of technology that they should be focusing on in order to reduce electrical demand.

President Steeves stated she saw a survey in which the U of S received an A- in terms of sustainability compared to other Universities and asked if this was true.

Ms. Asmuss replied she hadn't seen that survey, but did fill in a survey a while ago, and that survey gave the University a C-. In terms of the operational side, the University is comparable to other Universities. She would place the University in the middle of the pack.

President Steeves thanked Margaret Asmuss for attending and presenting this evening.

3.2 Nicole Kenney - Lobbying

See presentation – attached.

President Steeves moved to return to formality.

USCMotion070 Steeves/Tomcala Carried

4. Minutes and Reports for Information

4.1 USC Minutes – October 9, 2008

VP Ring noted in the guest section, Ian Farthing wasn't recorded as being present and he should be. VP Ring stated on page 4 when he said how the USSU applied the CPI plus \$10.00. The minutes said ...'*the USSU applied the CPI to the current rate of \$88.44*', it should read \$88.00. As well, at the end of the paragraph it should read ...'*and then for the \$44.00 amount it's \$55.50*'.

Councilor Laroque stated she showed as 'absent', when in fact she sent regrets as she was in Montreal at a conference.

President Steeves stated she never officially received any regrets.

Chair Leisle reminded Council that either he or President Steeves must be notified of any regrets.

4.2 Executive Committee Meeting Minutes – October 14, 2008

Councilor Laroque stated under VP Ring's roundtable he has listed under item 3 a meeting with ISC President and she was wondering if that meant Indigenous Students' Council.

VP Ring stated no, it meant International Students' Council.

Councilor Laroque asked about the Indigenous Students Councilor and when they could be expected at USC?

President Steeves stated she met with some students at the Indigenous Students lounge a couple of weeks ago to urge them to form a group. They came in to meet with VP Ring regarding ratification and President Steeves has followed up more than once with them, but at this point there is no Council and no MSC.

4.9 Operations & Finance Board Minutes - October 8, 2008

No questions or comments.

4.11 Sustainability Board Minutes – October 15, 2008

No questions or comments.

5. Motions Arising from the Minutes and Reports

Motion to accept the minutes as amended.

USCMotion071: Kirkland/Steeves Carried

6. Business

There is no business.

7. New Business

There is no new business.

8. Questions and Comments (30 minutes)

VP Ring reminded Council following this evenings meeting is the USC social.

Councilor David made a comment regarding the Federal Election. They had a turnout of 58%, which was the lowest in history. He feels something should be done about student apathy as a whole. It is an issue.

President Steeves stated she fully agrees. This is an issue across every campus.

VP Dyck mentioned the Executive have been going around classrooms explaining what the USSU is and what it does. It is very time consuming, but the Professors have been very accommodating and its been well received. She recommends the Executive or Student Council continue with this initiative next year.

Councilor David stated that is an excellent suggestion.

VP Kenney commented this is another opportunity to keep the freeze the tuition campaign.

VP Dyck asked if VP Ring could advise Councilors what they will be provided with at the social this evening?

VP Ring stated there are some guidelines, tonight they will be provided with two big platters, which come with dry ribs etc, and a veggie platter. There will be beer in pitchers available and as discussed with Louis, if you don't like beer, you can have wine or single high balls. There will be no shots and no doubles. No other bottles of beer, just the draft kind.

9. Any Other Business

9.1 AGM – November 12, 2008 @ 4:00 p.m.

President Steeves reminded Council that this is the date and time set. Location is the PAC Room 246.

Councilor David advised he probably wouldn't be attending the AGM due to a midterm scheduled at the same time.

9.2 Councilor Removal

President Steeves stated Councilor Ziola was unable to be here this evening, but did send a letter she wanted President Steeves to read out loud. It is as follows:

Dear councillors,

I, Hiedi Ziola, am a Member of Student Council on behalf of the College of Education. I would like to be pardoned from removal for the following reasons:

Being a fourth year student in the college of education is a very busy time, as we are all out on our Extended Practicum, or Internship, from August to December. As of this week, I am full time teaching at Bethlehem High School here in Saskatoon. On top of teaching, I am also coaching volleyball.

My first absence from the USC meeting was due to the whirlwind of beginning internship.

My second absence from the USC meeting was due to attending an Educational Conference in Regina, which means I was out of town.

My third absence was due to an unexpected change in the volleyball practice schedule, changing the time slot from an earlier one which accommodated the meeting, to a later one which did not.

Tonight, my FROSH volleyball team is in their first round of playoffs. I am very sorry I could not attend the meeting to plead my case but I did not want to let my team down after much hard work and practice. I hope you can understand the reasoning behind this, and cross your fingers for us.

I would like to inform all councillors that I am very interested in this position and all of the responsibilities that accompany it. I have been keeping the Education Students informed about the Place Riel Renovations -- it is a hot topic at our meetings -- along with other important and relevant information. I hope that you would consider this as you make your decision. I have full intentions of honoring my duties, especially after next week, volleyball will be over!

*Thank you for your time,
Hiedi Ziola*

Councilor Dobrowolski asked for clarification on her absences.

President Steeves stated that tonight would be her fourth missed meeting.

Councilor David stated in 06/07 USC, Councilor Lane Buswell from Kinesiology / Education was excused by the USC while on his internship.

Vote to remove Councilor Ziola from Council.
Motion is defeated.

VP Kenney reminded Council if anyone wants to register a yes or no campaign for the U-Pass referendum they have until Friday at 4:00 p.m.

10. Adjournment

Move to adjourn

USCMotion072: Ring/Kirkland Carried

Executive Committee

Minutes for Wednesday, October 21, 2008

Present: Jeremy Ring, Josie Steeves, Shannon Dyck, Caroline Cottrell, Nicole Kenney, and Brea Lowenberger

1. Call to Order

The meeting was called to order at 1:05 p.m.

2. Quorum

Quorum was present

3. Roundtables

VP Jeremy Ring

- Op/fin board agenda
- Sustainability Board meeting
- Op/fin board meeting
- Op/fin board minutes
- Meeting with student re: insurance X2
- Meeting with student re: Coca-Cola funding
- Meeting with ISO re: ratification
- Meeting with Coca-Cola rep
- Experience US!
- CEDC Meeting
- USC
- USC Social
- EDO
- BOCP
- Meeting with First Nations Bank re: Place Riel
- Meeting with campus group re: insurance

GM Cottrell

- Numerous HR meetings and administration
- Op/Fin Board Meeting
- IT Meetings
- Communications Meeting
- Marketing Meeting
- Managers' Meeting
- Alumni Relations work
- Daycare Board
- USC
- Meeting with First Nations Bank

- Executive Meeting
- Much work on conference Planning
- Working with Studentcare on issues
- Working on Strategic Planning changes

President Josie Steeves

- Planning and Priorities Committee
- ½ ADO
- Experience US!
- USC
- USC Social
- Meeting with Cam Broten
- Students
- Senate – Saturday
- BOCP - Sunday
- Sick Day
- Classroom Talk
- James Pepler Meeting
- Working on getting more students on the Undergraduate Forum
- Cleaned out emails

VP Lowenberger

Due to illness last week, this is my roundtable from September 23 through October 21:

- Student (x13)
- Sick day (x3)
- Class (x4)
- Exec Meeting (x2)
- Meeting with Communications Manager re: plasmas in the Education Building
- Preparation for Academic Advising Meeting
- Preparation for USSU Academic Affairs Board meetings
- Meeting with Marketing Students (354) re: Academic Advising Survey Rationale
- Preparation for Academic Advising Survey
- Attended Victims' Advocate Coffee House
- Communications Meeting (x3)
- Presented advising proposal to the Academic Advisors Campus Committee
- Attended University Council Orientation
- Presented USSU Report at University Council
- Place Riel Meeting
- University Students' Council Meeting (x2)
- USSU Student Issues Board Meeting
- Academic Advising Meeting with Donna Bretell
- SaskCat Transfer Credit Meeting
- Meeting with Kelsey Student Society's President & tour of

Student Services

- Admin Team Meeting
- Constitution Amendments Meeting
- Meeting with Prof
- Academic Advising Meeting with Richard Medernach
- Bylaw #1 Meeting
- RSAW Committee Meeting
- Teaching & Learning Committee Meeting
- Attended Pride Center presentation
- Volunteered at Help Center
- Accessed Integrated Plan Committee Invitations
Submission to the Undergraduate Forum
- USSU Burst the Bubble Event preparation
- Burst the Bubble of Academic Dishonesty Event
- Academic Support Committee Meeting
- Bylaw 2 & 3 Meeting
- Ombudsperson Meeting
- Meeting with IT Services re: student involvement in
Technology Week
- Prepared & attended Academic Programs Committee
Meeting
- Coordinating an Orientation for University Council
Student Members
- Academic Affairs Board Meeting
- Academic Advising Meeting with Student Initiatives
Coordinator
- Planning & Priorities Meeting
- Planning for DISOrientation
Planning Teaching & Excellence Awards
- Meeting with Coordinator of Canadian Transfer Credit
- Teaching Excellence Awards Communications Work
Order
CRAM write-up
- Meeting with Prof
Preparation for Undergraduate Forum
- Undergraduate Forum (gave presentation on rising cost
of textbooks and academic materials)
- University Students' Council Social
- Conversation with Bookstore Manager & AVP SESD

VP Kenney

- Oct 14- 21, 2008
- Response letter to the Sheaf
- Poem for the Sheaf
- Election Day
- -Providing polling information to students

- -Transporting students to polling stations
- Classroom Talks (X 6)
- Volunteering at Pride Center (X 2)
- External Affairs Board
- Meeting with Ward 6 Councilor, Charlie Clark
- Meeting with student, Re: zoning bylaws
- CFS Organizing
- Class
- ESSA meeting
- USC
- USC social
- Meeting with ASSU president, Re: UPASS and upcoming events
- Meeting with MLA, Cam Broten
- Ally promotion in the tunnel
- Meeting with Arts MSC, Re: Tuition freeze
- BOCF
- Preparing for Composting workshop
- Composting workshop
- Throne speech organizing
- CFS Discussions with Executive

VP Shannon Dyck

- Oct 15
- Sustainability Board
- One Million Acts of Green meeting
- Green Yourself meeting
- Student Issues Board
- International Week meeting
- Spoke at a classroom
- Oct 16
- Communications meeting
- Ratification meeting with International Student Office
- Worked on presentation for Green Yourself week
- USC
- USC Social
- Oct 17
- International Activities Committee of Council
- Volunteer at Pride Centre
- Experience US!
- Wrote up a presentation about the organizational structure of the USSU
- Organized last minute changes in Green Yourself week
- Student inquiry: posters on campus
- Oct 19
- Thank you cards and gifts for Green Yourself week
- Oct 20
- Volunteer Help Centre

- Women's Centre volunteer training
 - Nuclear Debate
 - Spoke with the Sheaf
 - Oct 21
 - Sustainability Board booth in the tunnel
 - Met with Charlie Clark regarding housing
 - Composting / Rooftop planter workshop
4. Plasma Update
VP Lowenberger and Tony Bassett visited the location in the College of Education Lounge where the new plasma will go. The plasma will be installed above the vending machine. It provides excellent visibility. One Buzzboard will be removed.
 5. USSU Outreach
GM Cottrell reported that she has been experiencing difficulty finding times for the Executive to do outreach to the regional colleges. She will continue to try and find common times.
 6. WUSC
They have requested that the USSU match the University's decision not to collect tuition by subsidizing all fees, including U-PASS and Health and Dental. The USSU is very concerned about setting a precedent for remission of fees. The Executive will take this to Council for a discussion.
 7. Admin Presentation
President Steeves and VP Lowenberger feel that the University's Administration doesn't really understand the workings of the USSU. They are going to prepare a presentation and invite them to a meeting to see this. It will include a run through of our budget. VP Lowenberger suggested getting on University Council's agenda in order to present to as many people as possible.
 8. Mid Year Executive Retreat
Booked for December 8, 2008. GM Cottrell will choose the venue and she's invited Executive members to submit agenda items.
 9. U of S Logo
The University will be changing its logo use policy. Their website will list instructions and a set of downloadable logos. VP Dyck asked if we wanted to follow suit. The consensus was not to make our logo easily available.
 10. USSU/SEC Partnership
EXEC60 Move to waive the table rental fee for the Career Blitz in
Ring / spring and fall.
Steeves

Carried

11. Graduate Policy Proposal

A graduate student has proposed acting as advisors on policy to USSU. Serious misgivings about this proposal were articulated. One suggestion was to approach individuals in the school if they felt it was appropriate but not to enter into a formal relationship.

Meeting was adjourned at 1:50 p.m.

Academic Affairs Board
Minutes for October 8, 2008

Present: Chelsea Tomcala, Shannon Dyck, James Walker, Yujing Gu, Warren Kirkland, Brea Lowenberger, Ben David

Regrets: Adil Afzal

Absent: Brett Suwinski

1. Call to Order

The Meeting was called to order at 8:37 a.m.

2. Introduction and Announcements

2.1 Meet the Board Members

VP Lowenberger asked members to introduce themselves, their college, why they applied to be on this Board, and what they'd like to see the Board achieve this year.

3. Addresses to Board and/or Presentations

3.1 Board Procedures

VP Lowenberger stated that the Board would follow the procedures of Robert's Rules 101.

4. Minutes and Reports

No minutes or reports.

5. Business

5.1 Goals

VP Lowenberger gave a brief explanation and update about the University's Second Integrated Plan. She explained that Commitment Leaders have requested student participation and that she will be asking for the Academic Affairs Board direction as to how students should be chosen. There was a general consensus from the members that this opportunity should be open to all U of S students and that students should be selected through the USSU Appointments Board.

VP Lowenberger explained goals and initiatives that will be addressed this year including, but not limited to: the cost of textbooks and academic materials, academic advising, mandatory teaching evaluations, and early posting of the exam schedule.

There was discussion around each of these issues and the role that Academic Affairs Board members will have in helping to achieve these goals. Future meetings will be dedicated to examining each one of these topics.

The organization of Teaching Excellence Awards falls under the jurisdiction of the Academic Affairs Board and will be addressed at a subsequent meeting.

5.2 Other Possible Initiatives

No other possible initiatives were brought forward.

6. New Business

No new business to report.

7. Questions, Comments, Announcements

No questions, comments, or announcements.

8. Other

9. Adjournment

The Meeting was adjourned at 9:25 a.m.

Board of College Presidents

Sunday September 21, 2008

Present: EBSS, ASSU, ESS, ASA, SNSS, SPNSS, SDSS, WCVM, STMSU, Josie (Chair), Jeremy (Vice-Chair)
Regrets: SMSS, SESS, LSA, KiSS

Josie called to order at 4:11 Pm

1. Introductions
All present introduced themselves.
2. Adoption of the Agenda
EBSS/ASSU Carried.
3. Adoption of the Minutes from DeceptiCon, August 23rd, 2008
4. Business
 - A. Golden Ticket
 - a. EBSS doesn't think it is that great, since they represent so many different students, they shouldn't have a monopoly.
 - b. ASSU recognized that Oct. 3 there are so many different events and really the best Friday to have it. Suggestion is to send out big events for SummerCon.
 - c. SPNSS discussed how they have a BBQ and beer thing on the night of LB5Q sponsored by external groups. A lot of their events are for just their students, so golden ticket isn't for them.
 - d. ASA likes the idea, but this could turn into purposefully putting events to compete, such as moving Ag Bag earlier in the month to help this out.
 - e. SNSS likes the idea of bringing everyone together, even though a number of events happen just for nursing, it is important to acknowledge others events.
 - f. There are some conflicting events currently scheduled for Oct. 3.
 - g. STMSU acknowledged that the administration of it raises concern, but also says that there needs to be some recognition of the events.
 - h. **Move to remove Golden Ticket EBSS/SPNSS Carried.**
 - B. Stunting
 - a. EBSS was stunted by SESS and has decided to remove themselves from the stunting groups. This has the possibility of detracting external stakeholders. Campus Safety acknowledged that this is an

issue for janitorial staff and they don't know when pranks are occurring.

- b. ASA mentioned that SESS stunted EBSS, EBSS stunted back, and have yet to do anything, but SESS pranked two more times.
- c. Campus Safety and ASA met and they didn't have a problem, but maybe there needs to be consultation about what can and can't happen.
- d. EBSS NOT PARTICIPATING THIS YEAR, and if it happens again, Dean Isaac and EBSS will intervene.

C. Student Governance vs. corporatization

- a. EBSS wondering how others operate ... like is it lobbying or operation
- b. ASA sees it as lobbying
- c. ASSU really looking at college unity
- d. ESS lobby's for students for trying to get out of town interns money. They also are involved in any program changes, but they also have social events
- e. SNSS has events, but they also make decisions regarding academics, and larger nursing organizations.
- f. SPNSS are a hybrid, main purpose is to have events, but have a number of liaisons with provincial groups.
- g. SDSS just runs events, but more operational.
- h. WCVM does a lot of social events, but they are also all members of Canadian association.
- i. STMSU has core events, but are mostly here to give voice to STM governance.

D. Orientation

- a. EBSS wants feedback regarding Orientation and how they felt that the college aspect was missed.
- b. STMSU had troubles this year, almost like it was disorganized.
- c. USSU used to run Welcome Week orientation, Josie is trying to figure out why it was let go.
- d. ASSU says that if there is strong opposition, it may be worthwhile to suggest that the students run it. Just for the direct entry students.
- e. ASA says that they were all supporting the students to come out on the next day.
- f. SNSS's orientation is pretty brutal, with just the dean's office running it, having them sitting in a room all day.

E. Oct. 23rd Green Campaign

5. Roundtable

Josie: Orientation & welcome week, USC getting started, USC manual, Place Riel open house session, Standard of Student Code of Conduct

SESS: Hell Raiser on Sept 19 at the Pat and Social Code, E-Paint on Sept 16 with 44 people, next year to be 50 versus 50 paintball for E-Paint, College Splash with Agriculture was a lot of fun, Red Bull Girls think we are crazy, Toga/Small Town Dry on October 3rd

Jeremy: Orientation and welcome week, Place Riel, ratifications and insurance questions.

EBSS: LB5Q had over 3800 people, first year party, stunting issues, charity has raised \$23000 in first two weeks for children's health and hospital foundation, a couple of charities will be coming around, business formal, W. Brett Wilson centre E3 challenge.

ASSU: College unity work, first BOCUR meeting was a success, SPCA charity work (coffee sales), Oct. 3 pub crawl with BOCUR, dealing with the closure of the Arts building

ESS: First pubcrawl was success? Orientation fairly successful, but only 30 came for the beer night, elections just completed, their charity is SESH, moving from the lounge to the Odeon, Edtoberfest on Oct. 3

ASA: Orientation was fun (outnumbered eng. 2-1), ASA won college splash, Big buddy little buddy was really good, and they had to increase it to big buddy little BUDDIES, international conference coming together now, issues with drag, moved to Oct. 17 (Right Touch, plus others)

SNSS: Really bad beginning with orientation because they didn't get any time with first years, trouble filling positions on council, issues with money due to past years troubles, not many events planned.

SPNSS: Just got through their welcome week (with 5 separate events), Gym blast event (team events, etc.), Bush Party a big success, just finished with by-elections, professional enhancement days.

SDSS: Orientation in August giving a speech then going to Louis', first year party, initiation was intense, golf tournament, fall formal, student fee of \$100 per student, so operating budget of ~\$11,000.

WCVM: Orientation at Sutherland Hall, beer night on Sept. 5, Sept. 12 had round up at Western Development Museum, working on Halloween pub crawl, advertising for new dean, advisory council meeting and white coat ceremony.

STMSU: Orientation was good, EAT LUNCH AT CHOICES, CHEESE BISCUITS, STICKY BUNS, ENCHILADAS, first year dance went well, in the middle of by-elections, Autumn Nocturne Oct. 3 (a big formal at the Sheraton, U

of S Jazz Band, late lunch (actual hor'deurves)), still fighting over Ogle Hall, work on Pop the Monopoly.

6. Questions and Comments

Josie: Some colleges have great relationships with their administration, some don't, so how are others relationships. Some are good, some are quite poor.

SNSS: Everyone please start sending events via email.

7. Adjournment

SNSS/SPNSS

Carried. 5:45PM.

BOCP SummerCon 2008 Minutes

1) Adoption of Minutes

Moved by President Seconded by President Leon

2) Business

- a. Golden Ticket
- b. Talk about Mandatory Membership versus Volunteer Membership

Will continue discussion at September 21 meeting

3) Reports

Engineering

- Hell Raiser on Sept 19
- E-Paint on on Sept 16

STM

- Medieval Feast
- Autumn Nocturn

Agriculture

- Talk about negative stereo types and trying to change that
- Ag Bag Drag

Pharmacy and Nutrition

- wants to interact more with other colleges
- more all ages events with faculty
- formal in November
- prospective mandatory membership

Arts and Science

- Event to get all ASSU societies together
- Coke Funding taken away and looking at how to fight back

Medicine

- Accreditation year
- College underfunding, but not nearly as much now

Veterinary Medicine

- New Dean is coming
- Renovations is going well

Education

- Rider Trip
- Non-alcoholic family events

4) Questions and Comments

Coke Funding and the reasons why it was taken away were addressed

5) Adjournment

Motion by President Marshall

Seconded by President Leon

BOCP DeceptaCon 2008 Minutes

- 1) Introductions
- 2) Adoption of Minutes
- 3) Business
 - a. Golden Ticket
 - b. Vice- Chair Election
 - i. Ring nominated
 - ii. Farthing nominated
-Ring elected
 - c. Secretary Election
 - i. Farthing nominated
-Farthing elected
 - d. Ratification of Student Societies
 - e. BOCP Social at Winston's Pub
 - f. SummerCon details
- 4) Roundtable
- 5) Questions and Comments
- 6) Adjournment

External Affairs Board Meeting
Wednesday, October 15, 2008
Browsers

Present: Nicole Kenney, Joel Schindel, Warren Kirkland, Chris Danson, Brooke
Regrets: Josie Steeves, Kirsty Poppleton, Dayan Huang

Call to Order

The meeting was called to order at 5 pm.

Call for Quorum

Quorum was present.

Old Business

3.1 Federal Election

The Federal Election Candidates forum for the Saskatoon- Humboldt riding was on October 7, 2008 in Lower Place Riel from 2:30 PM-4:30 PM. Griff James, was a strong moderator and used a bell to time each candidate's answer. Lower Place Riel was a great location for the forum and it had a high student turn-out. Students were standing in line to ask questions of the candidates, well past 4:30 PM. It was noted that President Steeves made a contribution to the event's success.

3.2 CFCR Report

VP Kenney stated that the weekly USSU radio show on CFCR (90.5 FM) has provided a great outlet to voice student issues and events. The show airs at 7 PM on Tuesday nights and last week MSC Sheila Laroque guest starred to relate information about LeRebelle's Conference (Pan-Canadian Young Feminist Gathering in Montreal). She discussed what it means to be a Feminist and tied that into her experiences at the USSU's Women's Center.

3.3 Saskatoon City Council

- Each External Affairs Board member is asked to commit to speaking to City Council on an issue pertaining to students.
- City Committees are opening up: If you are interested, check out the City of Saskatoon website.
- City Council elections Fall 2009 –Good opportunity to get youth representation.

3.4 UPASS

VP Kenney reminded board members that registering for a Yes or No Campaign for UPASS must be done before Friday October 17th at 4 PM. Voting for the UPASS referendum begins at

9:00 am on Wednesday November 5th and ends at 4:00 pm on Thursday, November 6th. VP Kenney asked board members to contribute a few hours in the tunnel providing UPASS information to students. VP Kenney will book a table from Monday November 4th to Thursday November 6th. The board discussed making a giant cardboard bus, painting it yellow, and wearing it around campus to catch student's attention. Questions were raised as to why the USSU is taking a neutral stance on UPASS after introducing it in the first place and spending time and resources on the referendum.

New Business

4.1 Throne Speech

The Speech from the Throne is the speech at the opening of a session of parliament or legislative assemblies. In the legislative assemblies, the Speech from the Throne is read by the lieutenant governor and prepared by the premier's office. VP Kenney has accumulated tickets for the Saskatchewan throne speech on October 22nd, 2008 at 1 PM. VP Kenney, Councilor Kirkland, Councilor Hitchings and Wendy Gillis from the Sheaf will be attending.

4.2 Affordability of Post Secondary Education

Lobbying Campaigns for Team External - Keeping the Tuition freeze
Ideas to get issue of tuition freeze out there:

1. External Affairs Board members should prepare a letter to the editor (to local newspapers) about how affordability of post secondary education is an issue for Saskatchewan students. Members' letters can serve as templates for other students to write letters. These letters must be complete by next meeting.
2. Sending something tangible and symbolic to the Legislature. Example: lots of postcards signed by students and physically taken to the Minister of Advanced Education. VP Kenney will contact the CFS for templates and resources.
3. Debate between Minister of Advanced Education/ Opposition, or Administration and President of the USSU or another student knowledgeable about access to PSE. This event will draw media attention to the increasingly high cost of education and lack of sufficient borrowing capacity (student loans). It is in the University Administration's best interest to deregulate tuition fees so they can charge whatever they see fit.
4. Tuition freezes imposed by government is undesirable in the eyes of University administration because they lose an element of financial control. The University administration and the provincial government are keeping the student voice out of the discussions around tuition management. We need to request student representation on these committees in order to truly advocate on behalf of all students. If tuition is going to go up, how will students benefit? There is room for negotiation, but we want to go into these meetings asking for the full tuition freeze then have some options if they absolutely will not agree to this (ex. tuition freeze on Liberal Arts classes). If all students decided to withhold paying tuition, this would create greater bargaining leverage and reinforce the student's message.
5. Assignment for Board members

Answer the following questions on paper:

What does a Tuition freeze mean to you?

Will a Tuition freeze benefit you? How? Does it benefit certain people more than others?

How does the cost of post secondary education affect other aspects of your life?

Do you require student loans to finance your education? Is the student loan allowance enough? Will you be able to pay off your loans with ease once you have completed your degree?

Discussing these answers will create better understanding of the differences and similarities within the board and in relation to tuition.

5. Next Meeting- Wednesday October 29th, 5 PM- Social Dinner at VP Kenney's quarters.

Adjournment at 6:02 PM.

Operations & Finance Board

Minutes for Wednesday, October 15th, 2008

Present: Jeremy Ring, Kimberley Dancey, Warren Kirkland, Katelyn Crosbie, Chris Davison, Caroline Cottrell (Ex-Officio)

Regrets: Josie Steeves (Ex-Officio), Shannon Dyck, Shawn Smith

Absent: Alexis Nyandwi

1. Call to Order

The meeting was called to order at 11:30 AM.

2. Call for Quorum

Quorum was present.

3. Board Presentations

There were no board presentations at this weeks meeting.

4. Review of Minutes

The minutes from Oct. 8 will be sent out after the meeting.

5. Business

a. Ratifications

Move to ratify Anthropology, Physical Anthropology, Linguistics and Archaeology (APALA).

OFB Motion04: Ring/Kirkland Carried.

b. Funding Requests

Move to grant funding to the History Undergrad Student Association in the form of \$477.60 credit to cover the costs of their Meet The Profs night at Louis'.

OFB Motion05: Kirkland/Dancey Carried.

6. Questions & Comments

GM Cottrell asked that over the next month and a half if the board could look over the policies and pass them to become effective prior to the beginning of the budget period.

VP Ring would send them out after the meeting.

7. Adjournment

Move to adjourn.

OFB Motion06: Ring/Kirkland Carried.

Student Issues Board

Agenda for Oct. 15, 2008 1:00pm USSU Board Room

Present:

Druvtej Ambati

Shannon Dyck

Brooke Kirkam

Itee Umoh

Regrets:

Alyssa Anderson

Sheila Laroque

Brea Lowenberger

Ammad Syed

1. Call to Order

Meeting was called to order at 1:00pm

2. Call for Quorum

Quorum was not present

3. Business

3.1 Centre's Policies

-Dyck will submit the questions/feedback raised when discussing the Safewalk and Food Centre Policies, and look into possible ways of amending the policies

--in all the Centres policies it states under the second offence that:

“A written warning is prepared and administered by the Safewalk Supervisor in private directly to the volunteer in question... The Safewalk Supervisor will notify the USSU Human Resource Manager, either verbally or in writing, that such action has taken place.”

The Board would like to see that there is written documentation on file for the Safewalk Supervisor and the Human Resources Manager of the second offence. It is not clearly stated in the Policy if this already takes place.

--in the Food Centre Policy, it states “Duties and responsibilities of all members are to be determined by the Food Centre Attendant as they are subject to change.” Kirkam made the comment that there are no direct duties for the volunteers or anything that explains to them what is required of them, so it seems lopsided that there are such comprehensive disciplinary procedures: “The Food Centre Attendant should convey to each volunteer the relevant aspects of the strategic plan and that they are expected to adhere to these requirements during scheduled shifts. Should volunteer actions be in violation of such requirements, the Food Centre Attendant will follow a three step disciplinary process”

-Dyck will send out the Pride Centre's revisions/feedback to the Board when she receives it. Please read it before the next meeting.

3.2 Bike Tools

-there is a meeting set up with Cary Primeau from Campus Rec for Oct 23 10:00am in Rm 222 to discuss a possible partnership

-which bike shops could we partner with? Would any bike shop donate a set of wrenches, an air pump and a tire patch kit?

3.3 Talk to classes about the USSU

- overall a huge success!
- there are still a few other shifts to be taken
- should we extend this initiative to include 200, 300, and 400 level classes?

3.4 Gingerbread Houses / Housing Interviews

- a stage and some tables have been booked for Lower Place Riel for Nov 24 and 25 to have a gingerbread house making session. How can we get materials for the cheapest price possible? Who knows of people with icing holders, food colouring, or other supplies that we could use?
- we will be doing housing interviews as well. To do: think up basic questions to ask students and think of how to provide some sort of comment system for those who do not wish to be filmed, but that still want to comment on their housing situation.
- we'll need to create a large banner to put over the stage that states what it is we're doing. That will be done at a meeting in November.

3.5 Bike Sale + Police Bike Auction + "Garage sale" + partnership with Residence

- we will work on this in second term

4. Questions, Comments, Announcements

If anyone is available to volunteer during Green Yourself week, please contact Dyck.

The shifts are as follows:

- Tuesday, Oct 21: sit at a booth in the tunnel for One Million Acts of Green 8:30-4:30 (any amount of time)
- Wednesday, Oct 22: sit at a booth in the tunnel 8:30-4:30 for One Million Acts of Green (any amount of time)
- Thursday, Oct 23: mugging event 11:45am-2:00pm
- Friday, Oct 24: David Suzuki Foundation volunteer 8:30-12:30 or 12:30-4:30

5. Adjournment

The meeting was adjourned at 1:27pm



Success in Lobbying

Sierra Youth Coalition

Campus Sustainability Conference

Oct. 2 - 5, 2008





Workshop Outline



Workshop Outline

I. The Context of Student / Youth Lobbying



Workshop Outline

1. The Context of Student / Youth Lobbying

2. The Meeting



Part I: Context



Introduction



Introduction

What is “lobbying”?



Introduction

What is “lobbying”?

Anything that involves persuading a decision-maker of your point-of-view.



Introduction

What is “lobbying”?

Anything that involves persuading a decision-maker of your point-of-view.

Relationships



Introduction

What is “lobbying”?

Anything that involves persuading a decision-maker of your point-of-view.

Relationships

Be professional and remember, you are not equals.



Why do we need to lobby?



Why do we need to lobby?

- Change practices/policies



Why do we need to lobby?

- Change practices/policies
- Information gathering



Strengths and Challenges



Strengths and Challenges

- Some strengths:



Strengths and Challenges

- Some strengths:
 - ▶ democratic



Strengths and Challenges

- Some strengths:
 - ▶ democratic
 - ▶ established



Strengths and Challenges

- Some strengths:
 - ▶ democratic
 - ▶ established
 - ▶ resources



Strengths and Challenges



Strengths and Challenges

- Some challenges:



Strengths and Challenges

- Some challenges:
 - ▶ turn-over



Strengths and Challenges

- Some challenges:
 - ▶ turn-over
 - ▶ competitive environment



Strengths and Challenges

- Some challenges:
 - ▶ turn-over
 - ▶ competitive environment
 - ▶ perceived as idealist



Working together



Working together

- Context is everything



Working together

- Context is everything
- Where do your efforts fit in?



Working together

- Context is everything
- Where do your efforts fit in?
- Across the city? Province? Country? Time?



Three-pronged approach



Three-pronged approach

I. Research



Three-pronged approach

1. Research

2. Membership mobilization and involvement



Three-pronged approach

1. Research
2. Membership mobilization and involvement
3. Lobbying



Why this approach?



Why this approach?

- Competing agendas



Why this approach?

- Competing agendas
- Pressure required: policy-makers are seldom rational or objective



Why this approach?

- Competing agendas
- Pressure required: policy-makers are seldom rational or objective
- Flexible: different issues might require different combination of tools



Why this approach?

- Competing agendas
- Pressure required: policy-makers are seldom rational or objective
- Flexible: different issues might require different combination of tools
- Use strengths to our advantage



I. Research



I. Research

- Multiple audiences: members, admin, government



I. Research

- Multiple audiences: members, admin, government
- Is a partner to, but does not replace, the political message



2. Membership mobilization



2. Membership mobilization

- Critical to the student movement



2. Membership mobilization

- Critical to the student movement
- Diverse: letter writing, petitioning, demonstrations



2. Membership mobilization

- Critical to the student movement
- Diverse: letter writing, petitioning, demonstrations
- Builds community!



2. Membership mobilization

- Critical to the student movement
- Diverse: letter writing, petitioning, demonstrations
- Builds community!
- The “A” word...



+ Media strategy



+ Media strategy

- Requires ongoing work



+ Media strategy

- Requires ongoing work
- Earned vs. purchased



+ Coalition work



+ Coalition work

- Building mutually beneficial relationships with like-minded groups or organizations



+ Coalition work

- Building mutually beneficial relationships with like-minded groups or organizations
- Amplifies other lobbying strengths:



+ Coalition work

- Building mutually beneficial relationships with like-minded groups or organizations
- Amplifies other lobbying strengths:
 - ▶ research



+ Coalition work

- Building mutually beneficial relationships with like-minded groups or organizations
- Amplifies other lobbying strengths:
 - ▶ research
 - ▶ relationships



+ Coalition work

- Building mutually beneficial relationships with like-minded groups or organizations
- Amplifies other lobbying strengths:
 - ▶ research
 - ▶ relationships
 - ▶ resources



+ Coalition work

- Building mutually beneficial relationships with like-minded groups or organizations
- Amplifies other lobbying strengths:
 - ▶ research
 - ▶ relationships
 - ▶ resources
- Requires ongoing work

Canadian Federation of Students

Provincial Governments

Federal Government

Canadian Federation of Students



Provincial Governments

Federal Government

Canadian Federation of Students

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graph TD; A[Canadian Federation of Students] --> B[Provincial Governments]; A --> C[Federal Government];
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Provincial Governments

Federal Government

Canadian Federation of Students

MEDIA

Provincial Governments

MEDIA

Federal Government

Canadian Federation of Students

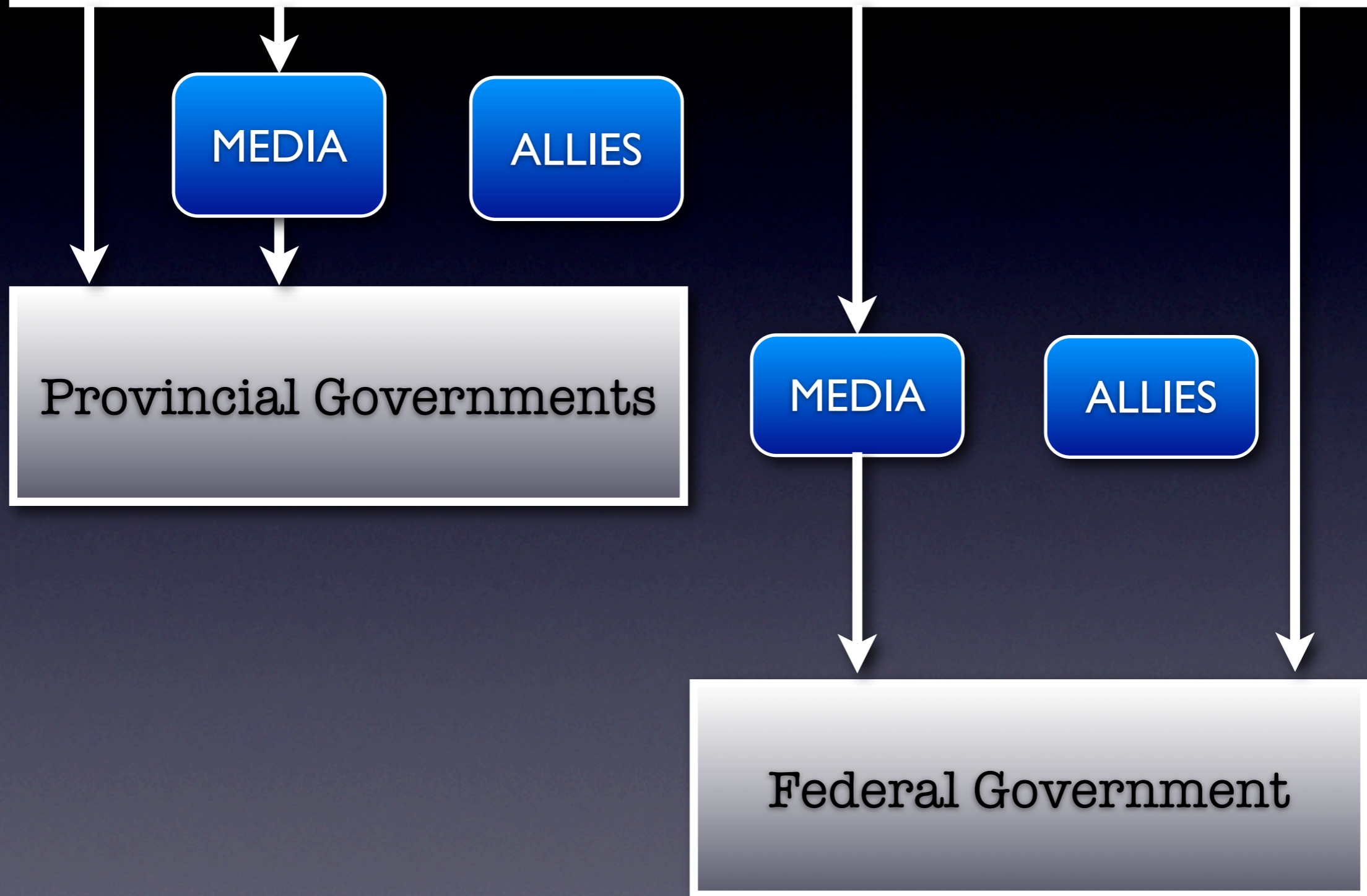
MEDIA

Provincial Governments

MEDIA

Federal Government

Canadian Federation of Students



Canadian Federation of Students

MEDIA

ALLIES

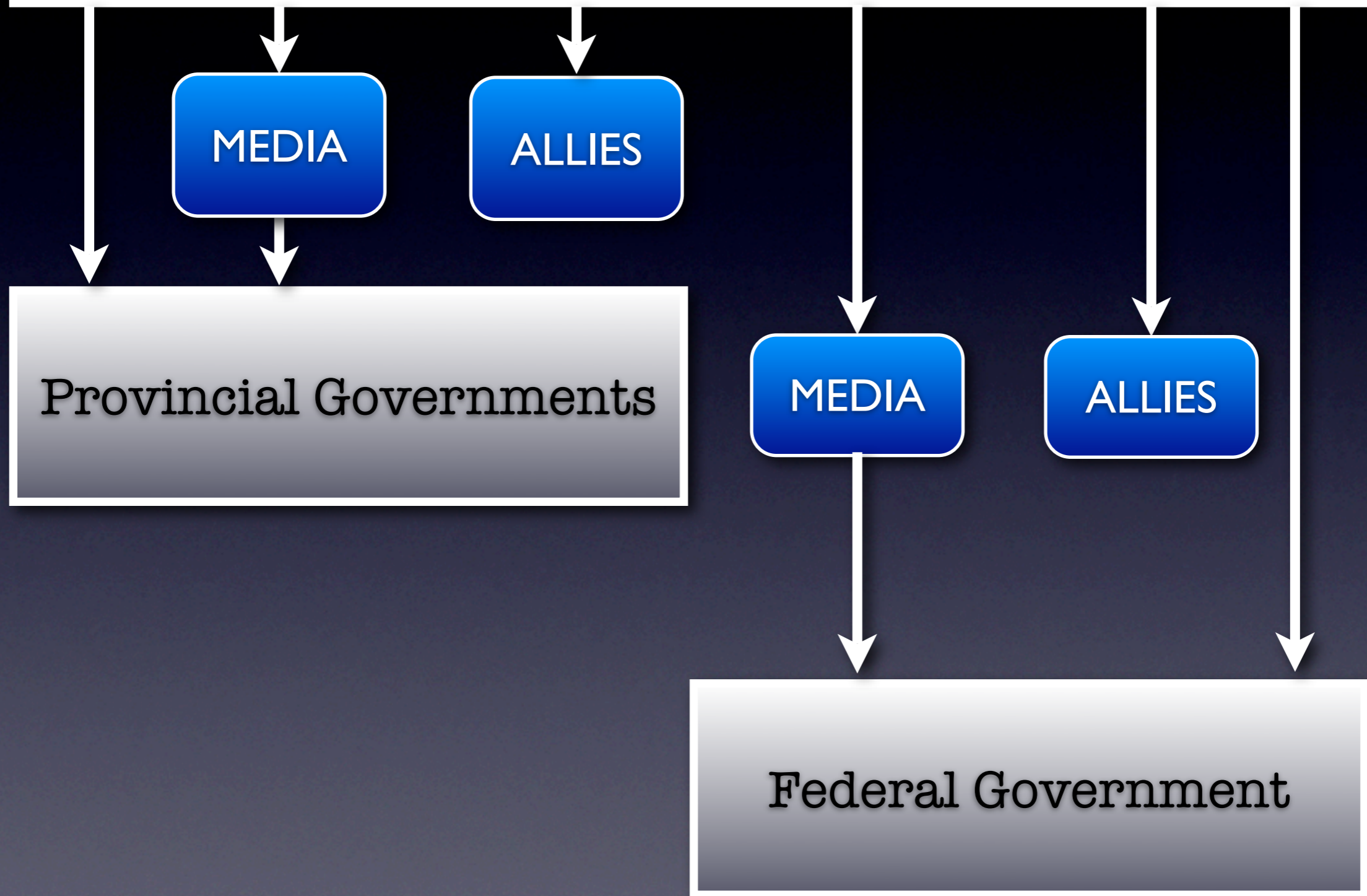
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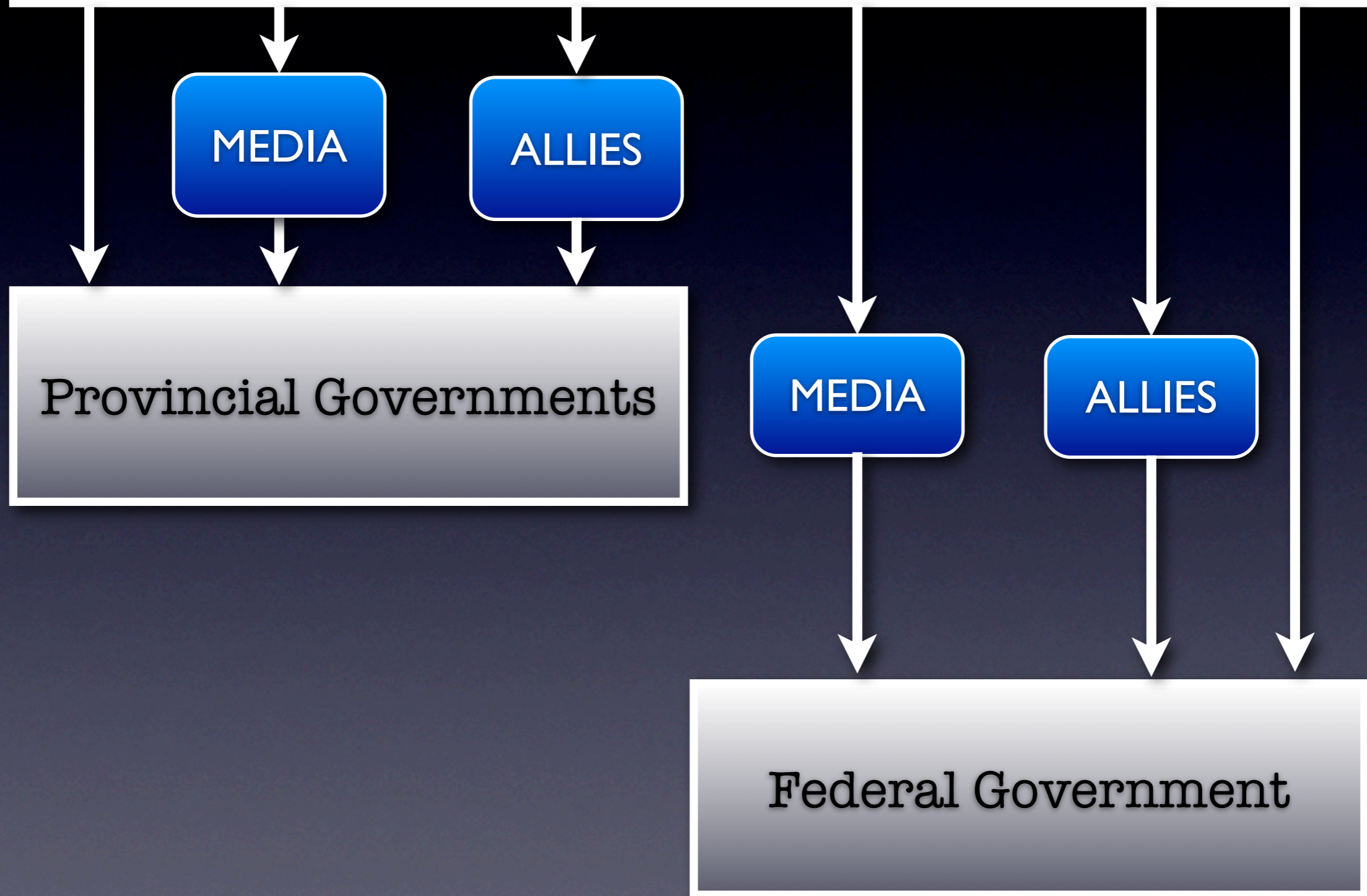
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Federal Government

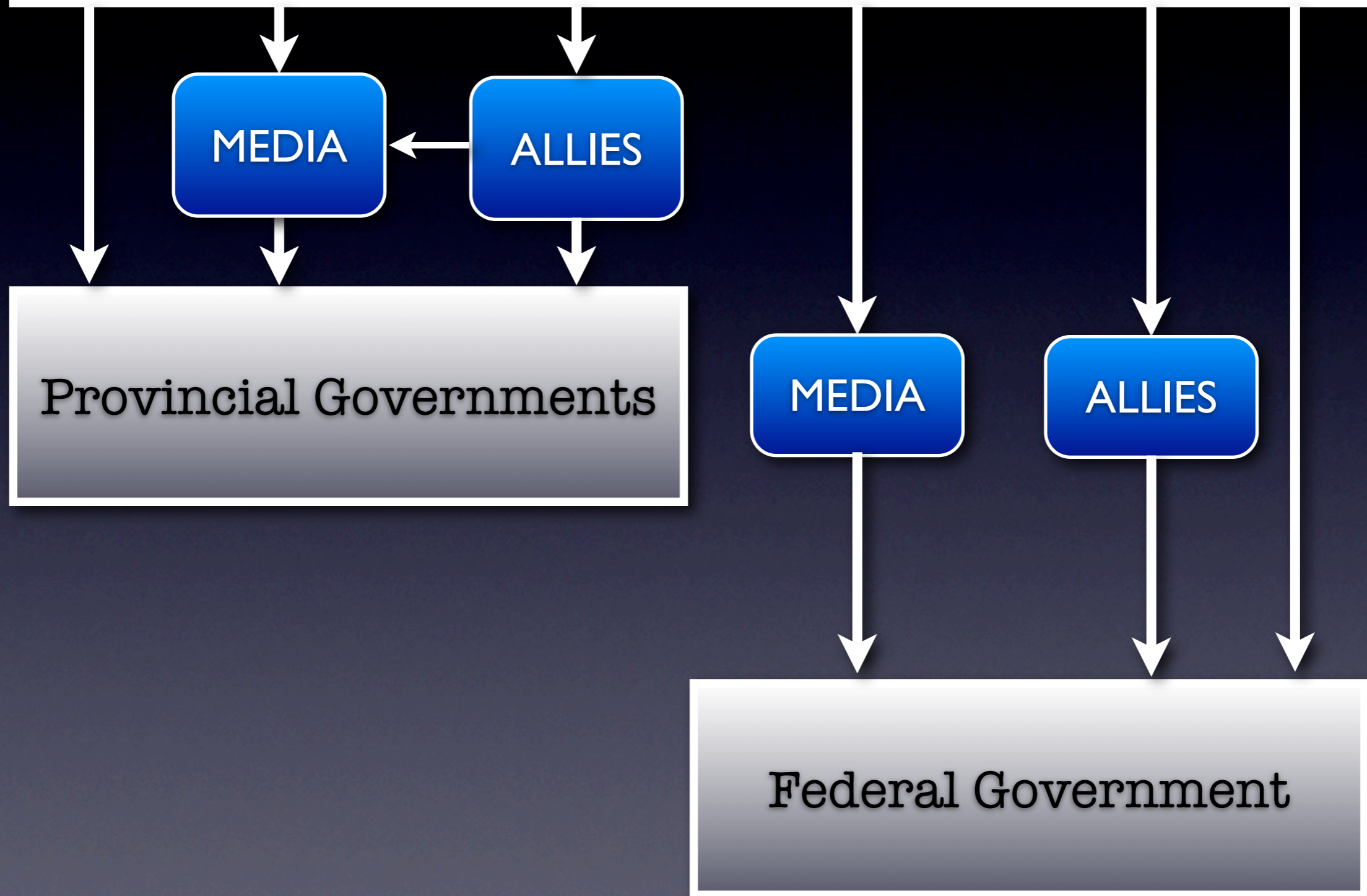
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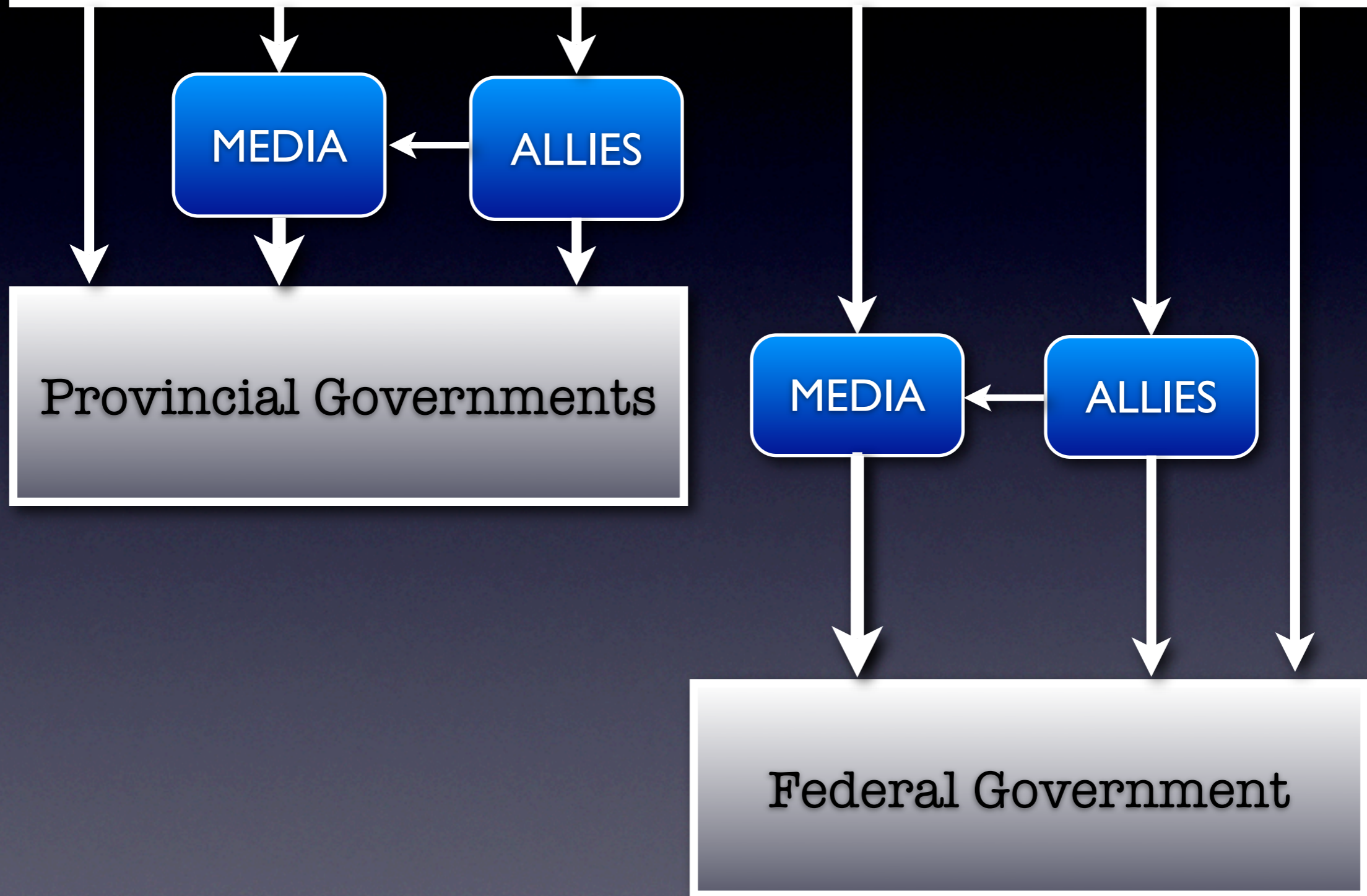
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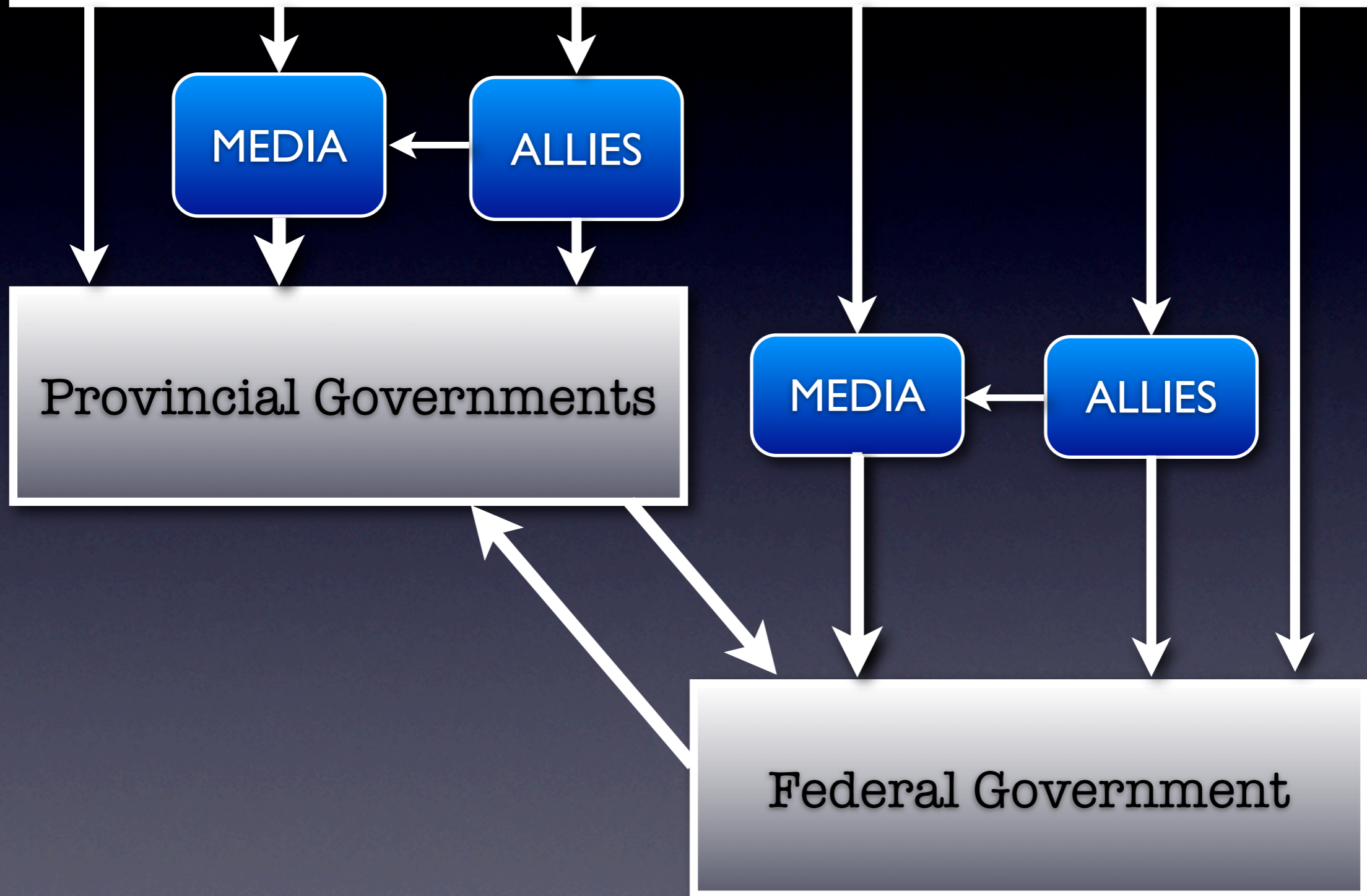
Canadian Federation of Students



Canadian Federation of Students



Canadian Federation of Students





Context: Working together



Context: Working together

- Federal Ministers, Standing Committees, and Advisory Groups:



Context: Working together

- Federal Ministers, Standing Committees, and Advisory Groups:
 - ▶ Finance
 - ▶ Industry Canada
 - ▶ Indian and Northern Affairs
 - ▶ Environment Canada



Context: Working together



Context: Working together

- Provincial Ministers, Standing Committees, and Advisory Groups:



Context: Working together

- Provincial Ministers, Standing Committees, and Advisory Groups:
 - ▶ Education
 - ▶ Finance
 - ▶ Aboriginal Relations and Reconciliation
 - ▶ Environment
 - ▶ Small Business and Revenue: Collection agencies (Business Practice and Consumer Protection Act)
 - ▶ Community Services: Housing



Context: Working together

- Provincial Ministers, Standing Committees, and Advisory Groups:
 - ▶ Education
 - ▶ Finance
 - ▶ Aboriginal Relations and Reconciliation
 - ▶ Environment
 - ▶ Small Business and Revenue: Collection agencies (Business Practice and Consumer Protection Act)
 - ▶ Community Services: Housing
 - ▶ Public transit



Context: Working together



Context: Working together

- Federal and Provincial Elected Representatives in all surrounding ridings



Context: Working together

- Federal and Provincial Elected Representatives in all surrounding ridings
- Municipalities:



Context: Working together

- Federal and Provincial Elected Representatives in all surrounding ridings
- Municipalities:
 - ▶ Transit authorities



Context: Working together

- Federal and Provincial Elected Representatives in all surrounding ridings
- Municipalities:
 - ▶ Transit authorities
 - ▶ Waste disposal



Context: Working together

- Federal and Provincial Elected Representatives in all surrounding ridings
- Municipalities:
 - ▶ Transit authorities
 - ▶ Waste disposal
 - ▶ Some environmental regulation



Context: Working together



Context: Working together

- Campus:



Context: Working together

- Campus:
 - ▶ Board of Governors or Governing Council



Context: Working together

- Campus:
 - ▶ Board of Governors or Governing Council
 - ▶ Academic Senate/Council



Context: Working together

- Campus:
 - ▶ Board of Governors or Governing Council
 - ▶ Academic Senate/Council
 - ▶ Physical Plant



Context: Working together

- Campus:
 - ▶ Board of Governors or Governing Council
 - ▶ Academic Senate/Council
 - ▶ Physical Plant
 - ▶ Deans and Department Heads



Logical steps



Logical steps

- Student Union



Logical steps

- Student Union
- Campus Administration



Logical steps

- Student Union
- Campus Administration
- Local Government



Logical steps

- Student Union
- Campus Administration
- Local Government
- Provincial Government



Logical steps

- Student Union
- Campus Administration
- Local Government
- Provincial Government
- Federal Government



Dealing with local officials



Dealing with local officials

- Municipal councils are one of the most accessible levels of government



Dealing with local officials

- Municipal councils are one of the most accessible levels of government
- Important to build relationships



Part II: The meeting



Setting goals



Setting goals

- Pragmatism and the “path of least harm”



Setting goals

- Pragmatism and the “path of least harm”
- Avoid compromises that will make long-term objectives harder!



Setting goals

- Pragmatism and the “path of least harm”
- Avoid compromises that will make long-term objectives harder!
- Modify a decent idea that may be already floating around.



Before the meeting



Before the meeting

- Consider larger goals, timelines



Before the meeting

- Consider larger goals, timelines
- Ask elected officials in writing



Before the meeting

- Consider larger goals, timelines
- Ask elected officials in writing
- Be clear about what issues you intend to raise



Before the meeting

- Consider larger goals, timelines
- Ask elected officials in writing
- Be clear about what issues you intend to raise
- Get to know who sets schedule



Before the meeting

- Consider larger goals, timelines
- Ask elected officials in writing
- Be clear about what issues you intend to raise
- Get to know who sets schedule
- Write up briefs on your issues, try to send them ahead of time



Before the meeting

- Consider larger goals, timelines
- Ask elected officials in writing
- Be clear about what issues you intend to raise
- Get to know who sets schedule
- Write up briefs on your issues, try to send them ahead of time



Before the meeting



Before the meeting

- The prep session:



Before the meeting

- The prep session:
 - ▶ Identify characteristics of audience



Before the meeting

- The prep session:
 - ▶ Identify characteristics of audience
 - ▶ Develop core message



Before the meeting

- The prep session:
 - ▶ Identify characteristics of audience
 - ▶ Develop core message
 - ▶ Assess strengths, assign roles



Before the meeting

- The prep session:
 - ▶ Identify characteristics of audience
 - ▶ Develop core message
 - ▶ Assess strengths, assign roles
 - ▶ Role-play if complicated or important



During the meeting



During the meeting

- YOU lead the meeting



During the meeting

- YOU lead the meeting
- Do your homework, but don't assume you know your audience's position/perspective



During the meeting

- YOU lead the meeting
- Do your homework, but don't assume you know your audience's position/perspective
- Listen, listen, listen



During the meeting

- YOU lead the meeting
- Do your homework, but don't assume you know your audience's position/perspective
- Listen, listen, listen
- Stay on track



After the meeting



After the meeting

- Re-state commitments in a follow-up letter



After the meeting

- Re-state commitments in a follow-up letter
- Determine next steps



After the meeting

- Re-state commitments in a follow-up letter
- Determine next steps
- Keep records of meetings for future years



Thanks for Listening!

2008-2009 USC Attendance

Name	May. 31	June	July	28-Aug	4-Sep	11-Sep	18-Sep	25-Sep	2-Oct	9-Oct	16-Oct	23-Oct
Aderonke, Adeyemi	NM	NM	NM	A	A	P	P	P	P	P	P	
Begbie, Sarah	NM	NM	NM	P	P	P	P	P	P	P	R	
Crosbie, Katelyn	NM	NM	NM	P	P	P	P	R	P	P	P	
Dancey, Kimberly	NM	NM	NM	A	P	R	P	P	R	P	P	
David, Ben	NM	NM	NM	P	P	P	P	P	P	P	P	
Dobrowolski, Lisa	NM	NM	NM	P	P	P	P	P	R	P	P	
Dyck, Shannon	NM	NM	NM	P	P	P	P	P	R	P	P	
Hitchings, Scott	NYA	NYA	NYA	NYA	NYA	NYA	NYA	P	P	P	P	
Huang, Dayan	NM	NM	NM	P	P	P	R	P	P	P	P	
Kenney, Nicole	NM	NM	NM	R	P	P	P	P	R	P	P	
Kirkland, Warren	NM	NM	NM	P	P	P	P	P	P	P	P	
Kirkham, Brooke	NM	NM	NM	A	P	P	P	P	P	P	P	
Kuspira, Keith	NM	NM	NM	P	P	P	P	P	P	P	P	
Laroque, Sheila	NM	NM	NM	P	P	P	P	R	P	A	P	
Leisle, Matt	NM	NM	NM	P	P	P	P	P	P	P	P	
Lewis, Amy	NM	NM	NM	P	P	P	P	P	P	P	P	
Lowenberger, Brea	NM	NM	NM	P	P	P	P	P	R	P	P	
Nystuen, Reid	NM	NM	NM	NYA	NYA	NYA	NYA	NYA	NYA	P	P	
Ring, Jeremy	NM	NM	NM	P	P	P	P	P	P	P	P	
Smith, Shawn	NM	NM	NM	P	P	P	P	P	P	P	R	
Steeves, Josie	NM	NM	NM	P	P	P	P	P	P	P	P	
Tomcala, Chelsea	NM	NM	NM	A	P	R	P	P	P	P	P	
Umoh, Itemobong	NM	NM	NM	A	P	P	P	P	P	P	P	
Wilson, Ben	NM	NM	NM	A	P	P	P	P	R	P	P	
Ziola, Hiedi	NM	NM	NM	A	A	P	A	P	R	R	R	

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

University Students' Council Agenda

Thursday, October 30, 2008

- 1. Adoption of an Agenda**
- 2. Introductions and Announcements**
- 3. Council Address**
- 4. Minutes and Reports for Information**
 - 4.1 USC Minutes – Oct 23, 2008**
 - 4.2 Executive Committee Minutes – Oct 28, 2008**
 - 4.3 Academic Affairs Board Minutes and Report – Oct 22, 2008**
 - 4.4 Appointments Board Minutes and Report**
 - 4.5 Board of College Presidents**
 - 4.6 Code of Ethics Disciplinary Committee Minutes and Report**
 - 4.7 Elections Board Minutes and Report – Oct 9, 2008**
 - 4.8 External Affairs Board Minutes and Report**
 - 4.9 Operations & Finance Board Minutes and Report – Oct 22, 2008**
 - 4.10 Student Issues Board Minutes and Report**
 - 4.11 Sustainability Board Minutes and Report – Oct 15, 2008**
- 5. Motions Arising from the Minutes and Reports**
- 6. Business**
- 7. New Business**
- 8. Questions and Comments (30 minutes)**
- 9. Any Other Business**
- 10. Adjournment**

University Student Council
Minutes for Thursday, October 23, 2008

Present

Josie Steeves, President
Jeremy Ring, VP Operations & Finance
Brea Lowenberger, VP Ac. Affairs
Shannon Dyck, VP Student Issues

Nicole Kenney, VP Ex. Affairs
Chelsea Tomcala, Agriculture
Sheila Laroque, Arts & Science
Warren Kirkland, Associated Res.
Ben Wilson, Dentistry
Ben David, Engineering
Kimberly Dancey, Ed. School of Bus
Shakirat Adeyemi, INSA
Reid Nystuen, Ed. School of Business
Itemobong Umoh, Law
Dayan Huang, Medicine
Scott Hitchings, Arts & Science
Brooke Kirkham, St. Thomas More
Katelyn Crosbie, St. Thomas More
Shawn Smith, Pharmacy & Nutrition
Sara Begbie, WCVM

Also Present

Caroline Cottrell, USSU GM
Matt Leisle, USC Chair

Guests:

Amanda Smyantiuk, Studentcare
Crystal Nataraj, WUSC
Emmanuel Ndayishimani, WUSC
Laurie Johnson, Food Centre Attendant
James Pepler, FSD

Regrets:

Keith Kuspira, Engineering
Lisa Dobrowolski, Education
Hiedi Ziola, Education

Absent:

Amy Lewis, Nursing

Meeting was called to order at 6:03pm

1. Adoption of the Agenda

VP Lowenberger requested an addition to the agenda. She would like to add 9.3 - Student Membership to Integrated Plan.

USCMotion073 Lowenberger/Kenney Carried

VP Kenney requested an addition to the agenda. She would like to add 9.4 - Tuition Freeze.

USCMotion074 Kenney/Ring Carried

VP Ring requested an addition to the agenda. He would like to add 9.5 - AGM.

USCMotion075 Ring/Kirkland Carried

Motion to adopt the agenda as amended.

USCMotion076: Steeves/Tomcala Carried

2. **Introductions and Announcements**

Councilor David gave regrets for Councilor Kuspira, Engineering.

President Steeves gave regrets for Councilors Dobrowolski and Ziola.

President Steeves introduced Crystal Nataraj from WUSC.

3. **Council Address**

3.1 **Student Care**

President Steeves moved to informality.

USCMotion077: Steeves/Adeyemi Carried

President Steeves introduced Amanda Smytaniuk from Studentcare. She is the Saskatchewan Representative with Studentcare

Ms. Smytaniuk described the plan and briefly reviewed the annual claim report. Studentcare was founded in 1996 by Lev Bukhman. McGill was their first client, and now they have partnerships with 53 student associations across the country.

Ms. Smytaniuk provided back ground about the students health and dental plan. It was established by referendum in 2001 by a 71% approval margin. This plan is designed to assist in covering the extras in health care. It is one of the largest services provided by the USSU.

Ms. Smytaniuk stated one of the most common questions she is asked is why this is an opt out plan vs. self-enrollment. The reason for that is there are lots of individual health and dental plans available on the market but cost about 5 times more than the student health plan does and they discriminate a lot based on age and sex. In order to maintain an affordable plan, Studentcare needs a mandatory-based figure to go on.

Student Care works for the USSU in two ways, the first is as the Program Consultant and second as the Plan Administrator. Slide Presentation presented.

Question: Under Medical Services and Equipment, it increased by \$85,000.00, it was notably in the dental part, could you explain what the medical services and equipment include and why there was such a significant increase?

Ms. Smytaniuk stated Medical Services and Equipment are things such as crutches, wheelchairs, braces for sprained limbs etc. It's very hard to know why students claimed such an increase this year. These are pieces of equipment that were required after an injury.

Question: Could you please provide a brief description of sustainability initiatives that Student Care has put forth in the last two years?

Ms. Smytaniuk stated in 2007 the company went through an internal review process and realized there were a lot of things that were already in line with sustainability measures but they hadn't put much thought into it. The company has committed to be carbon neutral by 2010. They also purchased carbon credits for all their business travel and have moved to energy efficient equipment throughout their office wherever possible.

3.2 Food Centre

President Steeves introduced Laurie Johnson as the Food Centre Attendant for the USSU.

Laurie reminded Council about the 6th Annual Trick or Eat food drive happening on October 31st. Last year was a record event for food collection for the Food Bank. Trick or Eat will start earlier this year, beginning at 5:00 p.m. until 8:00 p.m. due to competition with Halloween events on Friday night. She welcomes as many students as possible this year due to the low enrollment for collecting so far with it being on a Friday night.

Laurie can be reached at 966-1792. Donation boxes at events happening on campus that night can be used as well if students are unable to participate due to other commitments.

President Steeves moved to go back to formality.

USCMotion078 Steeves/Kirkland Carried

4. Minutes and Reports for Information

4.1 USC Minutes – Oct 16, 2008

Councilor David stated he spoke about the 58% voter turn out for the Federal Election, he also spoke about the fact it would be a high for the USSU. He requested that be noted.

4.2 Executive Committee Meeting Minutes – Oct 21, 2008

Approved.

4.3 Academic Affairs Board Minutes – Oct 8, 2008

Approved.

4.5 Board of College Presidents – Sept 21, 2008

Approved.

4.8 External Affairs Board Minutes – Oct 15, 2008

Approved.

4.9 Operations & Finance Board Minutes - Oct 15, 2008

Approved.

4.10 Student Issues Board Minutes – Oct 15, 2008

Approved.

5. Motions Arising from the Minutes and Reports

Motion to accept the minutes as amended.

USCMotion079: Kirkland/Lowenberger Carried

6. Business

No business.

7. New Business

No new business.

8. Questions and Comments (30 minutes)

Councilor Laroque stated with speaking with a few other members of the USC, they did not receive the email of the USC package. President Steeves and Chair Leisle asked those who didn't receive the package to raise their hands.

VP Dyck stated she's trying to find a better way the USSU could better promote their events etc. If any of the Council members have any suggestions, please direct them her way. She's planning a meeting with the Communications Manager for further discussion.

VP Ring stated on the BOCP website if anyone wants events added that are College specific and not necessarily discipline specific, let him know. He continually updates the College events. Any student can go on the website and find out what's happening on campus in October, November, and December. Following those months will be January, February and March as events are planned.

VP Kenney stated if anyone has a specific event they want her to plug on the CFCR show to let her know. She also has gigantic posters in her office for the U-Pass that she'd like Councilors to hang in their Colleges.

Councilor Umoh asked if the bathroom renovations would create gender-neutral washrooms.

VP Ring stated that there would be gender-neutral washrooms in Lower Place Riel.

Councilor David directed his question to the President of the USSU; there was a Senate meeting held on Saturday, she decided to take off half way through the meeting at noon when she was clearly scheduled to participate in roundtable

discussions in the afternoon. He would like to know why the President felt it was relevant to miss the second half of the Senate Meeting.

President Steeves stated she was there in the morning and provided the USSU report and was there for the Standard of Student Conduct discussion and vote, and gave her two-cents. She is unsure why they scheduled her for roundtable discussions for the afternoon, as she is not a member of Senate. She is basically there to give the report. The particular discussion that was happening around the foundational document of teaching and learning and was actually a member of the drafted committee of that last year and had significant input in that document itself. To be honest, she hasn't had time to go to every Saturday meeting and Convocation is being held next Saturday, and is required to be at that as well. She had no other time to do personal things. The Senate actually thought she was a member, when in fact she is not.

9. Any Other Business

9.1 Student Appointments to the Undergraduate Forum

President Steeves stated the Undergraduate Forum was struck last year and is suppose to be a body that is an option for undergraduate students to voice their concerns to a body that has a high level of administrators and representatives of the Colleges and Faculty. They met last year and found there were a lot of issues with it, one of them being the fact that as an undergraduate forum with about 30 members only 6 of them were students. They felt this was inadequate.

President Steeves stated they've been lobbying to get more students on the Undergraduate Forum. This has been approved.

President Steeves moved that Appointments Board meet to appoint 4 students to the Undergraduate Forum.

USCMotion080: Steeves/Lowenberger

Opened up for debate

Councilor Laroque asked as a Member of Appointments Board how necessary this is, and if any other avenues to find student representatives been used?

President Steeves stated she doesn't know what other avenues they want to explore besides them picking 4 people. She wouldn't want to leave that up to the University's Administration to simply pick students to represent one. Appointments Board mandate is to appoint students to committee and boards. There are other things that need to be done anyways, so it wouldn't be just them meeting specifically for this.

VP Ring noted that in the Appointments Board list of responsibilities it says after the October 14th the President shall hold the power and responsibility of the Appointments Board except in the case of the appointing members to the Elections

Board. He was just wondering why the President would like to re-strike the Appointments Board when it gives her power to do so.

President Steeves stated just because she can do something doesn't make her think she necessarily should do it. She believes this is something that should go through the Appointments Board; the University's Administration would not have allowed her to just pick 4 people to go on to this. As well, its taken her this long to get them to agree to it and to get things moving along so it should be done properly.

Councilor Laroque indicated she would attend.

Chair Leisle confirmed the Motion on the floor is to direct the Appointments Board to appoint 4 students to the Undergraduate Forum.

Motion is carried.

9.2 WUSC – World University Service Canada

President Steeves stated the WUSC issue was something that was brought to her a couple of weeks ago. A brief background regarding WUSC is that on a student's fees, there is a \$3.00 fee for WUSC. They sponsor refugee students to come to the University of Saskatchewan. What's happened is the U of S has waived the tuition for these students and their fees. They didn't communicate properly, because when they waived their fees, they waived only their fees, not the USSU fees, The Sheaf's fee, nor the Athletic or Recreation fee. WUSC came to this realization after all the opt-out dates. The USSU was asked if they'd be willing to waive these fees or pay for them themselves. The USSU feels this decision is best brought to the USC, as this has never been done before.

Member Nataraj thanked the USC for being invited to the meeting. WUSC is represented across campus, and on many campuses. WUSC allows refugee students to receive an education, because without WUSC they wouldn't have this opportunity. The funding in the past was a relationship with the University and CIDA (Canadian International Development Agency).

Member Nataraj stated CIDA 3 years ago shifted their funding scheme and stopped funding WUSC, so they now pay extra fees for everything that happens in the refugee camps in Africa and Asia. The fees that the students are paying here are also going to support the landing fees and the selection process over seas and orientations and what not.

Member Nataraj has good news, after speaking with Amanda from Student Health Care, they are going to opt the students out of the health and dental. The Federal Government covers them as refugees. When WUSC drew up their budget for this year, they had anticipated they would have a full tuition waiver, meaning all the fees included.

The money given to the students is just enough for them to live on. One way of increasing their income is to decrease their student fees. Therefore, WUSC is asking Council to act in solidarity with the University. The University feels this is a very important program. The University has allowed WUSC to have a tuition waiver for 3 students per year as long as they can prove to them that they can afford to bring 3 students.

Member Nataraj introduced Emanuel who is a former sponsored student from Malawi from 2005. He spoke very passionately about the program. In his case, when he finished high school in the refugee camp, he had no chance to continue his education without WUSC and this is true for most. The program allows some students to get an education and because they become landed immigrants they can make a huge difference for their families. Refugee students also bring a great deal of cultural richness to Canada and to Canadian students.

Member Nataraj added just in light of the new news that they are being opted out of Health & Dental, they are asking the USSU to either sponsor or waive a very small amount of monthly fees. There are 3 students per year and it is estimated their fees total around \$600.00 per year.

VP Ring motioned to move that the 2008/09 University's Students Council waive the fees for the 3 refugees students of WUSC for this year.

USCMotion081 Ring/Adeyemi

Chair Leisle opened up debate on this motion.

VP Ring stated whoever said they should lower the number of students, was suggesting a horrible decision. He believes their arguments were very well taken. Second, what USSU does with Campus Legal Services is at the start of the year, they always submit a budget, which the USSU provides them with operating fees. He might suggest for future years for the entire Executives and future Executives, to submit a budget like you do at the University, so they understand what's happening.

President Steeves presented the other side of the debate. There are arguments made that students already fund the students who come as refugees. Students are the ones who pay the \$3.00 to WUSC. Students in the end would be offsetting the price of the University waiving the tuition fees, and so this would be again the students supporting the program one more time through their students fees. The cost was going to be \$1500.00, it is now \$778.56.

Councilor Kirkland would like to speak in favor of this. He understands that they are ratified as a USSU Campus Group and would it be possible for them to stay using the bus pass, and the Operations & Finance Board to approve funding that way? It would be important for them to have transportation around the city and be a part of the community.

VP Ring stated he would have to answer that question at a later time. Just looking at the mandate and the policy on funding he's not sure if that would fit within the mandate because it would technically be an operating cost. He'll get back to them on that.

President Steeves, stated to give again the other side of this. Some students aren't pleased right now with having to pay the bus pass, so some may be miffed that they have to pay for a bus pass and while other students who don't technically qualify for exemption will not. She doesn't believe the USSU can opt out these students any more, as this is covered within the contract with City Transit.

VP Dyck asked if this has to happen every year? Will WUSC have to plead their case every year and have the USC vote to waive these fees?

VP Ring stated he forgot to mention the reason why it came to the USC is to eliminate the precedence of the Executive being able to waive the fees for any students. Coming to a Board of this size represents all the students on campus and the Executive carries out the wishes of Council. Therefore it would be a Council motion every single year just because they could start being inundated with a number of requests to remove the fees. Possibly a budget could be provided every year as is done for Campus Legal Services.

VP Kenney spoke in favor of the motion.

Councilor Umoh supports this motion and feels it's a reasonable donation. He thinks this is a good initiative.

Councilor Adeyemi asked if this is a short or long term commitment.

Chair Leisle responded it was for the 08/09 year.

Councilor Adeyemi spoke in favor of the motion.

VP Lowenberger stated first she is in support of this motion, but feels Council should keep in mind that the University has students coming to the city from within the province who have various circumstances as well. There are people within the Province that are in need of assistance. She asked where, within the budget, would these funds come from?

VP Ring stated in the event that a student passes away, the funds are sent to a charity of the family's choice and are a reversal of an Admin revenue line. In this event the funds would be paid back to WUSC. In the future, the fees would be waived in the beginning.

Councilor David stated the long-term solution is to get the WUSC fees increased to the point where WUSC doesn't have to come to the USSU for money, and although

it's a little late to do that this year, he thinks next year it is something that has to be done. The USSU can give WUSC the money this year on the basis that they need it, and there is no other way they can get it, but for next year, they should have the WUSC fee increased to the point they are on their own, and they won't have to come asking for money. It should, in theory, keep the other student groups who don't need the money as much from coming here and asking for it as well.

Councilor Adeyemi ? that this is a prior commitment? Couldn't make out what she said.....

VP Dyck reminded Council that in Article 2, the Vision of our Constitution says that "The USSU strives to be the recognized leader in enhancing the student experience", so if you feel it will enhance the student experience, then she thinks the USC should abide by it.

President Steeves stated she's done some quick math and the current fee is \$3.00, 5% would be \$0.15. Why she suggested 5% is because the University has a fee review committee and their general policy is they are willing to raise fees 5% for any group, anything above and over that they require a lot more information. President Steeves reminded Council that anything above 5% would require quite a bit of effort, which may not have been considered for this evening's decisions.

President Steeves called the question.

Chair Leisle reminded Council the motion is to go directly to vote and cancel the rest of the debate.

USCMotion082: Steeves/Crosbie Carried

Went to vote. The motion on the table is to refund all USSU Student Fees for the 3 WUSC refugee students for the 08/09 year.

Voting occurred and the motion was carried unanimously.

9.3 Student Membership to Integrated Plan

VP Lowenberger stated the Integrated Plan is the four-year strategic direction of the University. VP Lowenberger read a note from Kaila Shane a Research Analyst from the Integrated Planning Office:

Student Sounding Board Idea: Student opinions and feedback are very important to the University, particularly on the new activities that will come with the University's new Integrated Plan over the next four years.

Currently the University works closely with Student Body Government, GSA, USSU, and BOCP to get a student perspective, but we'd like to hear from a broader range of students. Participating in this student sounding board group would be flexible and up to the student to decide his or her time commitment and areas of involvement. Students would be asked for example to fill out a survey, email feedback on specific questions, share

information with fellow students on the activities or participate in a focus group.

With that, VP Lowenberger asked for Council support. She'll be sending out further information about this to them. She asked Council to circulate it, as it would be a great help.

VP Lowenberger reiterated the statements about Appointments to the Undergrad Forum and noted that she thinks this is important that since the USSU represents the 17,000 students on campus it's really important for these types of appointments to go through the USSU so that they can have a representative membership on this committee.

9.4 Tuition Freeze

VP Kenney stated in 2008/09 the Sask Party Government committed \$25.5 million dollars to continue the Universal Tuition Freeze in Saskatchewan. There was an announcement made today that that tuition freeze will be lifted. But, in August the Provincial Government announced that there would be a \$3.1 billion dollar increase in additional revenue. Given that Saskatchewan has the fourth highest tuition in Canada at this time of unprecedented economic success one would think that our Government would take a position on reducing tuition fees, not lifting the freeze. She thinks it's really important to invest in the knowledge-based economy in order to continue on with a flourishing economy. We need to educate the people of this province and she'd like some guidance as to what should be done about this situation. She knows that URSU and FNU have decided to take a firm stance on keeping the tuition freeze, and at the Throne Speech in Regina yesterday there wasn't much said about education and no firm commitments to ensuring affordability and accessibility of education, so she's bring it back to council for some guidance on it.

VP Kenney moved that the USSU supports the Keep The Freeze Campaign and if it should pass, the External Affairs Board would continue to raise awareness on this issue and to provide resources into this campaign.

USCMotion083: Kenney/Kirkland

Open up debate on the motion:

VP Ring asked in years past there has been a day of action with that mandate, would this be the case this year, or is VP Kenney going to take a different direction?

VP Kenney stated on November 5th FNU and URSU are having a day of action in solidarity with Manitoba. Typically there is a day of action in February that is put on by the CFS, but pending whether the USSU has a referendum or not, or what their stance is with the CFS, the USSU could have a day of action with them or we can have our own day of action. Either way it's important that we have a day of action.

Chair Leisle asked for further debate. None made. Voting occurred.

Motion is carried.

9.5 AGM

VP Ring reminded Council of the AGM on November 12th Room PAC 246. The AGM proceedings start at 5:00 p.m. Council can download the Constitution and Bylaw Forms on line from the USSU website or stop by the office. Get them in ASAP - November 5th is the deadline.

10. Adjournment

Move to adjourn

USCMotion0084: VP Lowenberger/Tomcala Carried

Executive Committee

Minutes for Tuesday, October 28, 2008

Present: Jeremy Ring, Josie Steeves, Caroline Cottrell, Nicole Kenney, and Brea Lowenberger

Regrets: Shannon Dyck

1. Call to Order

The meeting was called to order at 1:03 p.m.

2. Quorum

Quorum was present

3. Roundtables

VP Jeremy Ring

- Meeting with student re: ratification x2
- Meeting with SESD re: insurance
- Meeting with EBSS re: ratification & insurance questions
- Ratification questions
- Op/fin board
- Meeting with Lindsay from Solar Outpost
- AMICUS-C conference
- USC
- Meeting with Coca-Cola
- Food Centre volunteering
- Meeting with CFS and Greg Walen
- Design Team meeting
- Meeting with Sue re: financial modeling
- Meeting with student group re: insurance
- Meeting with Ian from Coca Cola
- Meeting with new Kinesiology President

GM Cottrell

- Op/Fin Board Meetings
- USC and Executive Meetings
- Many PR reno meetings including Design Team and Steering Committee
- Daycare Board
- Alumni Relations
- AMICUS-C planning and conference attendance
- Managers' Meeting
- Various HR work

- Covering facilities issues

President Josie Steeves

- CFS Talk
- Planning and Priorities
- Operations and Finance Board
- Communications Meeting
- Classroom Talk
- CFS Prep
- USC
- AMICCUS-C Conference
- CFS By-law Discussion
- AMICCUS-C Conference
- Convocation Dinner at the Presidents' Residence
- Convocation – Saturday
- Design Team Meeting
- Place Riel Expansion Steering Committee
- Exec Committee

VP Lowenberger

- Academic Integrity Week debrief -Academic Integrity Week Finances
- Integrated Planning Student Membership Meeting
- CFS Preparation Meeting
- University Council Student Member organization
- Academic Affairs Board Meeting -Accountability Report -Teaching Excellence Award Nomination inquiry -RSAW Meeting - DISOrientation – Session 1
- AMICUSS Welcome -University Council pre-meeting -University Council Meeting -University Students' Council Meeting -AMICUSS Networking
- CFS Referendum Meeting -Meeting with Student Initiatives Coordinator
- Academic Affairs Board preparation
- Meeting with Mark Jagoe, Bookstore Manager
- Bookstore Advisory Committee invitations
- Integrated Plan Retention Commitment Group Meeting -Lunch Meeting with Director of Enrollment & Student Initiatives Coordinator -Academic Advising Survey revisions -Meeting with Educational Psychology Professor re: students' political awareness & involvement -Exec Meeting (x2)
- Student (x7) -Class

VP Kenney

- Roundtable Oct 21-28, 2008

- Preparing for Composting workshop
- Composting workshop
- Throne speech organizing
- CFS Discussions with Executive
- Meeting with VP External of GSA, Re: CFS-SK Campaigns
- Executive committee
- Class
- Classroom talks (X 3)
- Volunteering at Pride Center
- Meeting with ASSU president, Re: ASSU AGM
- Throne Speech
- CFS SK-Component meeting (URSU, FNU, U of S GSA)
- Communications meeting, Re: CFCR show
- Interview with Sheaf, Re: UPASS
- Interview with Sheaf, Re: Throne Speech
- Meeting with students (X 3), Re: Vermi-composting
- USSU Radio Show (Tuesdays 7 PM 90.5 FM)
- Meeting with CFS National Chair, Re: Referendum & AGM
- Meeting with CFS National Chair, Executive and USSU lawyer, Re: Referendum
- Promoting CFS Students for Sustainability tour
- Severn Suzuki's Lecture
- Tuition Freeze research
- AMICCUS-C Social
- Council of Canadians, Re: Conference call about starting a SK Chapter
- UPASS Referendum posters
- Meeting with James Pepler, Josie Steeves, Administration (Ginger Appel & Laura Kennedy), Re: Tuition freeze
- Trick Or Eat Promotion in the Tunnel
- Meeting with Engineers With-out Borders, Re: Make Poverty History
- Rainbow Explorations Promotion
- Jared Diamond's Lecture
- Distributing UPASS posters
- City Council report

VP Shannon Dyck

{Shannon has been ill; therefore she'll include her RT from this week with next weeks Executive Minutes}

4. House Accounts

VP Ring made it clear that House Accounts cannot include any alcohol because the USSU does not pay for alcohol during the day and because the HR policy does not allow drinking during work hours.

5. Outreach
Shawn Stoneham from Yorkton would like the Executive to go for an outreach visit any Monday, Tuesday, or Wednesday. The consensus was that whichever Executive members could go on Tuesday, Nov 18th would do so. LaRonge is likely to be an after Christmas trip.
6. Mid-Year Retreat
The Executive mid year retreat will be at Boffins. President Steeves wants to have a significant discussion on Transitioning. Other agenda items are to be decided.
7. CFS-AGM
The USSU gets an additional delegate from CFS to go to the AGM. VP Kenney has suggested that Joel Schindel from her External Affairs Board go. President Steeves would like a First Nations representative. VP Kenney suggested that there was a possibility of compromise by taking both and having them pay half the fees themselves. President Steeves noted that this would not be possible for the proposed First Nations delegate. VP Kenney will ask the Sask. Component of CFS to fund the other half of the costs. The Executive will make a final decision when this information is received.
8. Academic Advising Survey
VP Lowenberger is ready to start running her survey on Academic Advising. She will put the advertising out via the web and the blog as well as Facebook. She would like to give an I-POD and will provide a proposal for funding for this.
9. Engineering Without Borders Career Fair
This group would like assistance promoting their event. They will either put in a proposal to Op/Fin or Executive.

Meeting was adjourned at 1:45 p.m.

USSU Academic Affairs Board Minutes
Wednesday, October 22, 2008

Present: Warren Kirkland, Brett Suwinski, Brea Lowenberger, James Walker,
Chelsea Tomcala
Absent: Shannon Dyck, Yujing Gu, Ben David, Adil Afzal

The meeting was called to order at 8:43 am.

1. Adoption of the Agenda

- Motion was made by Tomcala and seconded by Kirkland.

2. Introduction and Announcements

- Lowenberger announced that Integrated Plan student membership will be decided by the Appointments Board.

3. Addresses to Board and/or Presentations

- None

4. Minutes and Reports

- The Board decided to defer approving the minutes of the October 8 meeting to the next meeting.

5. Business

.1 Academic Affairs Board Membership

- Motion to make membership to the Board open made by Lowenberger and seconded by Kirkland.

.2 Teaching Excellence Awards

- Walker suggested that consideration be given to summer sessional instructors.

.3 Academic Advising

- Lowenberger gave an overview of Academic Advising Awards and Academic Advising Awareness Week.

- The Board discussed separating Awards into designated advisor and faculty/department levels.

- The Board discussed methods of receiving nominations and delivering Awards and decided to further discuss the subject at future meetings. It was suggested that Colleges should be targeted individually.

- The Board discussed making lists of nominated advisors public and giving nominated advisors letters acknowledging their nominations.

6. New Business

- None

7. Questions, Comments, Announcements

- None

8. Other

- Lowenberger will make a schedule of future meetings available to the Board via email.

9. Adjournment

- The meeting was adjourned at 9:22 am.

Elections Board

Minutes for Thursday, October 9, 2008

Present: Zena Charowsky (CRO), Rob Martz (ACRO), Stephanie Parker,
Chelsea Tomcala, Charles Hamilton, Jason Ventnor (GMD, Ex-officio),
Caroline Cottrell (GM, Ex-officio)

Absent: Keith Kuspira

1. Call to Order

The meeting was called to order at 4:40

2. Call for Quorum

Quorum was present.

3. Ratification for Senate By-Election Results

ACRO and GMD reported that there were no complaints, and very little campaign material for the Senate By- Election.

Senate results were announced.

APPT04: Motion to ratify Senate By-election results

Hamilton/ Parker Carried

4. Other Business

GMD informed the EB that the call for the Yes and No campaigns for the U-Pass Referendum would go out Friday, October 10, 2008. There is a vote at USC tonight about options for the Place Riel renovation, one of which may be a referendum.

5. Next Meeting

Dependent on issues from the By-Election, otherwise there will be a Mandatory Procedures Meeting for the U-Pass campaigns on Friday, October 17, 2008.

6. Adjournment

Martz/ Hamilton Carried

Operations & Finance Board

Minutes for Wednesday, October 22nd, 2008

Present: Jeremy Ring, Kimberley Dancey, Katelyn Crosbie, Chris Davison, Alexis Nyandwi, Shawn Smith, Josie Steeves (Ex-Officio), Caroline Cottrell (Ex-Officio)

Regrets: Shannon Dyck, Warren Kirkland

Absent:

1. Call to Order

The meeting was called to order at 11:07 AM.

2. Call for Quorum

Quorum was present.

3. Board Presentations

Suntep SRC

Jenn Altenberg and Bradley Brown spoke about Louis Riel Day funding (package is included in the minutes).

The board was very impressed with the presentation and the attention to detail that Suntep provided leading into the proposal.

4. Review of Minutes

The minutes from Oct. 15 will be sent out after the meeting.

5. Business

a. Ratifications

Move to ratify Anatomy and Cell Biology Student Society, International Studies Students Association (ISSA), Student Wellness Initiative Toward Community Health (SWITCH), Saskatoon Psychology Students' Society (SPSS), The Transition Group, Law Students' Association, Visual Arts Students' Union (VASU).

OFB Motion07: Crosbie/Dancey Carried.

b. Funding Requests

Move to grant funding to the Suntep SRC of \$817.60 in the form of a cheque for the Louis Riel Day funding request.

OFB Motion08: Smith/Crosbie Carried.

6. Questions & Comments

VP Ring addressed the issue of Coca-Cola funding to the board for direction over the next few months. The board discussed that we should continue providing the product until our \$3200 depletes. It was presented that we have only until the end of December to use this amount, however after the meeting VP Ring was contacted by Coca-Cola and the amount does NOT have to be used by this date.

7. Adjournment

Move to adjourn.

OFB Motion09: Ring/Dancey Carried.

Sustainability Board

Minutes from Oct. 15, 2008 7:30am USSU Board Room

Present:

Steven Bachiu
Shannon Dyck
Ben Fawcett
Amy Lewis
Candice Piper
Jeremy Ring

Regrets:

Sarah Begbie
Sheila Laroque

1. Call to Order:

The meeting was called to order at 7:30am

2. Call for Quorum

Quorum was present

3. Business

3.1 Green Yourself Week volunteer schedule

Volunteer schedule:

-Fawcett Films: 5:00-8:00pm Tues Oct 21 (Dyck will help set up)

-Dyck Films: 8:00-10:00pm Tues Oct 21

-Candice Films: 5:00-8:00 Wed Oct 22 (Dyck will bring the films and help set up)

-Lewis Films: 8:00pm-10:00pm Wed Oct 22 (she will take films and return them to Dyck later)

See below for film schedule.

-Fawcett Actor: 11:45-2:00 Thurs Oct 23

-Ring Actress: 11:45-2:00 Thurs Oct 23

-Bachiu Video Tape or Hand out Mugs: 11:45-2:00 Thurs Oct 23

-Dyck Whatever needs to be done: 11:45-2:00 Thurs Oct 23

Please invite anyone else you think might be interested in taking part.

-Fawcett David Suzuki Foundation (maybe): 12:00-4:00 Fri Oct 24

3.2 Green Yourself presentation

-Dyck will send this out separately. If anyone has any feedback or input, please let her know by Oct 19.

3.3 Express your Accessory – "what not to wear" mug campaign – Oct 23

-for all those involved, please read the "benefits of having a mug" below

-the Sheaf is doing a segment on it

-please visit <http://tlc.discovery.com/fansites/whatsnottowear/whatsnottowear.html> to get yourself "in character"

3.4 Buy Nothing Day (November 28 in Canada)

-we should promote this on Nov 26 and 27 when we are set up for Green Gifts

3.5 Green Gifts (X-mas)

-the stage in Lower Place Riel is booked for Wed, Nov 26 and Thurs, Nov 27, as well as 3 tables to go around the stage. The stage will be for making cards and wrapping gifts. The 3 tables will be used for us to promote: Alternative gift giving (i.e. concert tickets, Oxfam “unwrapped”, etc), Do-It-Yourself gifts (i.e. crafts, fun date ideas, etc.), Recipes (i.e. local, organic ingredients), A list of thrift stores or others such as Salvation Army, The 3 R’s: Reduce (Buy less – giving doesn’t need to be in material form), Reuse (rewrap, make your own cards, etc), Recycle (regift, recycle your wrapping paper or hold onto it for next year), free gift wrapping (with newspaper). Ring, Piper and Dyck have agreed to look into possibilities here.

-There are 4 tables booked for both Nov 26 and 27 in the tunnel. Lewis and Bachiu will look into possible vendors or organizations that would fit into our Green Gifts focus. Lewis will find 4 for Nov 26 and Bachiu will find 4 for Nov 27.

-For all board members to do: please find craft supplies, scissors, glue, magazines, newspapers, old Christmas supplies, etc. for the card making and gift wrapping

4. Adjournment: 8:05am

3.1 Green Yourself Week volunteer schedule (continued)

Tuesday OCT 21	Start	Finish
An Inconvenient Truth runs: 96minutes	5:00	6:40
Hijacked Future runs: 44minutes	6:55	7:40
Garbage! The Revolution Starts at Home runs: 76minutes	7:50	9:05
Nature of Things: Build green runs: 53minutes	9:10	10:00
Wednesday OCT 22	Start	Finish
Garbage! The Revolution Starts at Home runs: 76minutes	5:00	6:20
The Story of Stuff with Annie Leonard Runs: 20 minutes	6:30	6:50
The Refugees of the Blue Planet runs: 90minutes	7:00	8:30
An Inconvenient Truth runs: 96minutes	8:40	10:00

3.3 Express your Accessory – "what not to wear" mug campaign (continued)

Here is a list of benefits of bringing your own mug (please look for more facts before Oct 23 and provide them to the rest of those involved)

- One of the simplest ways to reduce waste is by eliminating it altogether!
- keeps your coffee hot
- it saves you a bit of change each time you buy coffee
- most paper cups can't be recycled because they have a plastic coating on the inside; styrofoam can't be recycled
- the cups strung in the trees in the bowl last year: the USSU Sustainability board collected a few garbage bags full in only an hour and most of the garbage in all the bins were disposable cups
- if people are worried about keeping their mug clean: there are bathrooms all around campus, just do a quick rinse and the problem is solved. Or, many places will rinse it out for you if you ask.
- North America uses 60 per cent of the world's paper cups, 130 billion of them per year. And according to the company's 2006 Corporate Social Responsibility Annual Report, Starbucks purchased 2.3 billion cups during its '06 fiscal year. (Greg Grishchenko - Paper360degrees June/July 2007)

2008-2009 USC Attendance

Name	May. 31	June	July	28-Aug	4-Sep	11-Sep	18-Sep	25-Sep	2-Oct	9-Oct	16-Oct	23-Oct
Aderonke, Adeyemi	NM	NM	NM	A	A	P	P	P	P	P	P	P
Begbie, Sarah	NM	NM	NM	P	P	P	P	P	P	P	R	P
Crosbie, Katelyn	NM	NM	NM	P	P	P	P	R	P	P	P	P
Dancey, Kimberly	NM	NM	NM	A	P	R	P	P	R	P	P	P
David, Ben	NM	NM	NM	P	P	P	P	P	P	P	P	P
Dobrowolski, Lisa	NM	NM	NM	P	P	P	P	P	R	P	P	R
Dyck, Shannon	NM	NM	NM	P	P	P	P	P	R	P	P	P
Hitchings, Scott	NYA	NYA	NYA	NYA	NYA	NYA	NYA	P	P	P	P	P
Huang, Dayan	NM	NM	NM	P	P	P	R	P	P	P	P	P
Kenney, Nicole	NM	NM	NM	R	P	P	P	P	R	P	P	P
Kirkland, Warren	NM	NM	NM	P	P	P	P	P	P	P	P	P
Kirkham, Brooke	NM	NM	NM	A	P	P	P	P	P	P	P	P
Kuspira, Keith	NM	NM	NM	P	P	P	P	P	P	P	P	R
Laroque, Sheila	NM	NM	NM	P	P	P	P	R	P	A	P	P
Leisle, Matt	NM	NM	NM	P	P	P	P	P	P	P	P	P
Lewis, Amy	NM	NM	NM	P	P	P	P	P	P	P	P	A
Lowenberger, Brea	NM	NM	NM	P	P	P	P	P	R	P	P	P
Nystuen, Reid	NM	NM	NM	NYA	NYA	NYA	NYA	NYA	NYA	P	P	P
Ring, Jeremy	NM	NM	NM	P	P	P	P	P	P	P	P	P
Smith, Shawn	NM	NM	NM	P	P	P	P	P	P	P	R	P
Steeves, Josie	NM	NM	NM	P	P	P	P	P	P	P	P	P
Tomcala, Chelsea	NM	NM	NM	A	P	R	P	P	P	P	P	P
Umoh, Itemobong	NM	NM	NM	A	P	P	P	P	P	P	P	P
Wilson, Ben	NM	NM	NM	A	P	P	P	P	R	P	P	P
Ziola, Hiedi	NM	NM	NM	A	A	P	A	P	R	R	R	R

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

University Students' Council Agenda

Thursday, November 6, 2008

- 1. Adoption of an Agenda**
- 2. Introductions and Announcements**
- 3. Council Address**
- 4. Minutes and Reports for Information**
 - 4.1 USC Minutes – Oct 30, 2008**
 - 4.2 Executive Committee Minutes – Nov 4, 2008**
 - 4.3 Academic Affairs Board Minutes and Report**
 - 4.4 Appointments Board Minutes and Report**
 - 4.5 Board of College Presidents**
 - 4.6 Code of Ethics Disciplinary Committee Minutes and Report**
 - 4.7 Elections Board Minutes and Report**
 - 4.8 External Affairs Board Minutes and Report – Oct 28, 2008**
 - 4.9 Operations & Finance Board Minutes and Report**
 - 4.10 Student Issues Board Minutes and Report – Oct 31, 2008**
 - 4.11 Sustainability Board Minutes and Report**
- 5. Motions Arising from the Minutes and Reports**
- 6. Business**
- 7. New Business**
- 8. Questions and Comments (30 minutes)**
- 9. Any Other Business**
 - 9.1 Place Riel Update**
- 10. Adjournment**

University Student Council
Minutes for Thursday, October 30, 2008

Present

Josie Steeves, President
Jeremy Ring, VP Operations & Finance
Brea Lowenberger, VP Ac. Affairs
Shannon Dyck, VP Student Issues
Nicole Kenney, VP Ex. Affairs
Chelsea Tomcala, Agriculture
Warren Kirkland, Associated Res.
Ben David, Engineering
Kimberely Dancey, Ed. School of Bus
Shakirat Adeyemi, INSA
Reid Nystuen, Ed. School of Business
Itemobong Umoh, Law
Dayan Huang, Medicine
Scott Hitchings, Arts & Science
Brooke Kirkham, St. Thomas More
Katelyn Crosbie, St. Thomas More
Shawn Smith, Pharmacy & Nutrition
Sara Begbie, WCVM
Lisa Dobrowolski, Education
Hiedi Ziola, Education
Amy Lewis, Nursing

Also Present

Caroline Cottrell, USSU GM
Matt Leisle, USC Chair

Guests:

Wendy Gillis, The Sheaf

Absent:

Keith Kuspira, Engineering
Ben Wilson, Dentistry

Regrets:

Sheila Laroque, Arts & Science

Meeting was called to order at 6:06pm

1. Adoption of the Agenda

Motion to adopt the agenda.

USCMotion085 Kirkland/Umoh Carried

2. Introductions and Announcements

VP Kenney reminded Council that the U-PASS referendum is happening next Wednesday and Thursday, November 5 & 6th. Please vote on your PAWS tab. In the Sheaf they noted that it was 47% that voted, when in fact it was 44%. It was good exposure for the U-PASS. Another correction needed was regarding the Throne Speech, to add to that, it indicated there was a \$20,000 tax credit, but that is contingent on students remaining in Saskatchewan to work.

VP Lowenberger stated she had three announcements. First, The Teaching Excellence Award nominations are now open; students can find the form on line, at

any of the Centre's or they can pick them up at the USSU Office. Second, DISorientation Session is Wednesday, November 5th. It is on travelling abroad, she will send Councilors an email with the time and location for it. The last thing is the Academic Advising Survey; she's working on this with some marketing students. It will be put on line Monday. She encourages everyone to fill it out.

3. Council Address

No Council Address

4. Minutes and Reports for Information

4.1 USC Minutes – Oct 23, 2008

VP Ring stated on the Questions & Comments section, Councilor Umoh asked about the bathroom renovations and if a baby changing table will be included. VP Ring spoke with their Architect and there will be a table in both men and women's, as well as the gender neutral washroom.

VP Ring stated there was discussion about WUSC and the U-PASS and if that could be taken out. Because there are living in Seager Wheeler, and it actually is a contract between the students and City Transit, USSU is the 3rd party. We are unable to opt them out, especially this year, as they've already been given the U-PASS. However, we are in the works of discussing it for next year.

VP Kenney stated she has put a formal request in to City Transit to have them subsidize the cost for WUSC students.

VP Kenney gave regrets for Sheila Laroque. Councilor Laroque asked VP Kenney to state the following correction on her behalf; in the minutes it stated Councilor Laroque would be attending the Appointments Board, and she didn't say that, so she's like that removed from the minutes.

President Steeves stated she recalled Councilor Laroque saying she would attend.

4.2 Executive Committee Meeting Minutes – Oct 28, 2008

Approved.

4.3 Academic Affairs Board Minutes – Oct 22, 2008

Approved.

4.7 Elections Board Minutes – Oct 9, 2008

Approved.

4.9 Operations & Finance Board Minutes - Oct 22, 2008

Approved.

4.11 Sustainability Board Minutes – Oct 15, 2008

Approved.

5. Motions Arising from the Minutes and Reports

Motion to accept the minutes as amended.

USCMotion086: Steeves/Tomcala Carried

6. Business

No business.

7. New Business

No new business.

8. Questions and Comments (30 minutes)

VP Dyck asked last week that Councilors talk with their fellow students about how the USSU could better communicate with the students. She would really appreciate any feedback; email her with different ways she can communicate with them. Perhaps there is a common office they go to; are the plasma screens in good or bad places? do students look at certain buzz boards more? Tomorrow there will be conversations with our own Communications Manager about this as well with the University's.

Councilor Nystuen asked when construction would be complete in front of the PAC.

VP Ring stated he received a phone call from Ron Cruikshank, who deals with FMD. They were told weather permitting; it would be around October 24th. He doesn't know anything more than that. VP Kenney and/or VP Ring will follow up with him.

Councilor David stated his bus was on that road yesterday, so he believes it has been completed.

Councilor Umoh echoed what Councilor David said.

Councilor David stated the CFS AGM is coming up and was wondering when that was, and who was all going to that, or if the Executive has sorted that out.

VP Kenney stated President Steeves and herself would be going as well as one or two other students. As well, the VP External from the GSA will be attending. It is from November 25-29 in Ottawa.

Councilor David stated with regards to the CFS is there any plan to bring up the possibility of having another referendum here at that meeting. He thinks they have to amend their Constitution or something like that.

VP Kenney stated the deadline has passed, but they will be in conversations with the National Executive. It's a guaranteed thing that even if we did put forward a motion for the CFS to amend their bylaws, it wouldn't have passed, so she feels the best option is to negotiate with their Executive, so it is a fair and legal referendum.

President Steeves stated they met with the National Chairperson last Friday to talk about this and they are pretty blown away how little she actually knew about the whole situation. We asked if someone could come present to the National Executive, who has a meeting right before the AGM, but she's not yet back in her National Office because she's on the bus with the sustainability tour. She'll be back in the office on Monday in which they were going to get in contact with her, and they've requested to have someone present at their Executive Meeting which happens a couple of days before the AGM to actually give a presentation as to their case.

President Steeves has received written confirmation from President Peter MacKinnon indicating that if the referendum is not run according to our Elections Bylaw that it will not be. The Board of Governors will look at whether or not our Elections Bylaw was followed. So basically, if our Elections Bylaw is not followed through this referendum, the Board of Governors will not actually impose the fee which is something herself would advocate at the Board of Governors and something the USSU will explain again thoroughly to the CFS. She believes if it is not done by the rules, it will not be done at all.

VP Dyck commented on the Red Eye that just came out; speaking as VP of Student Issues, she's had student complaints and concerns about this edition and some are offended. They found it discriminatory and she's heard that some think this is the worst issue that has come out as of yet. VP Dyck stated speaking as a female, she was quite frankly insulted. She asked Engineering to pass this on to anyone they felt in their College this message applied to.

Councilor David stated VP Dyck should forward the complaints on to the Red Eye Editor, and that would be redeye@sess.usask.ca.

President Steeves stated that the email address was @sess. Shouldn't Councilor David know who that is considering the email address has society in it?

Councilor David stated it would be on their website and he doesn't have knowledge off the top of his head who that is.

Councilor Tomcala stated unfortunately the Ag students have also been very offended. She has had a considerable amount of Ag students; male and female say that this has crossed the line. The students have talked to the Dean who is now going to contact the Dean of Engineering. The Dean of Agriculture is encouraging the students to put forth a formal complaint.

President Steeves clarified this falls under the new standard of student conduct that was passed two weeks ago which includes any kind of harassment, discrimination and the policy of the University as well, which includes distribution of any material that makes an environment uncomfortable.

Councilor Ziola stated point of information she is unaware of what happened and if someone could refresh her memory.

President Steeves stated she won't go in to details about what was said, there aren't many copies left on campus, but if she wanted she could visit their website at www.redeye.usask.ca. There are a couple of copies in the USSU office if she'd like to come and check it out.

9. Any Other Business

VP Ring stated they went through the financials for May to August of 2008 and September 2008 and he wanted to bring up the following points. The Post Office is no longer in upper Place Riel; it is in the Arts & Science Tuck Shop. The USSU has received complaints, just so everyone knows, this was not the USSU's decision, this was the University consolidating their services. They voluntarily moved it out. If anyone has suggestions on how to utilize this empty space for four months please bring it forward.

VP Ring stated for Louis, beach volleyball had a phenomenal summer; they had \$46,000 dollars in revenue and \$5,400 dollars in expenses, which is a significant variance of what they were anticipating. For September their current year to date status is a surplus of approximately \$80,000 a variance of approximately \$122,000, they were actually anticipating a deficit of approximately \$40,000 dollars at this point. Browsers has a year to date surplus of \$4,600 dollars, which is a variance of \$8,700 dollars, this is an increase from last year. Louis, our Food and Beverage Manager, Jason Kovitch suggested that September with sales of \$209,000 dollars was one of the best ever at Louis and that was with only 2 days of Welcome Week, and there weren't many big acts that came through. The extra dollar draft on the Friday night contributed approximately \$10,000 dollars. Louis is doing really well and the Organization in total before the renovation is doing really well.

10. Adjournment

Move to adjourn

USCMotion087:

Kirkland/Kirkham

Carried

Executive Committee

Minutes for Tuesday, November 4, 2008

Present: Jeremy Ring, Josie Steeves, Caroline Cottrell, Nicole Kenney, and Brea Lowenberger, Shannon Dyck, Jason Ventnor (as GMD)

Regrets: Caroline Cottrell

1. Call to Order

The meeting was called to order at 1:05 p.m.

2. Quorum

Quorum was present

3. Roundtables

VP Jeremy Ring

- Presidents Breakfast
- Meeting re: Campus Club space vacancy
- Meeting with Room Scheduling
- Meeting with getanightlife.ca
- Meeting with SMSS President re: room scheduling
- Meeting with Wei from GSA
- Social Committee Meeting
- October Birthday Party
- New USSU Website meeting
- Financial Accountabilities work
- Eviction Notices to Lower Sask. Hall
- Bylaw 4 meeting
- Aug. and Sept. 2008 financial accountabilities meeting
- USC
- Office Organizing
- ½ ADO
- Financial Accountabilities for OFB
- Meeting with MSA
- 1History Books meeting
- Arts working group meeting
- Meeting with ToSS re: website updates

GM Cottrell (holidays)

President Josie Steeves

- Sat at the Trick or Eat Table in the Tunnel
- Breakfast with Upper Admin

- Meeting ISC President
- Housing Interview CBC Radio
- Birthday Party
- External Affairs Board
- Undergraduate Forum Exec Breakfast Meeting
- Website Review Meeting
- Bylaw #4 Revision
- WUSC Fee Review Meeting
- Standard of Student Conduct Communications Strategy
- USC
- Lunch with Richard Florizone
- Trick or Eat
- Meeting ISC President
- ISC MSC Orientation

VP Lowenberger

- Academic Programs Committee Meeting
- Website Review Meeting
- Undergraduate Forum Executive Meeting
- Integrated Plan Retention Commitment Group Meeting
- Lunch Meeting with Director of Enrollment & Student Initiatives Coordinator
- Meeting with Educational Psychology Professor re: students' political awareness & involvement
- President's Breakfast Meeting
- Teaching & Learning Commitment Group Meeting
- Academic Advising Survey revisions, completion, work order, submission to be transferred online, went live, advertisement arrangements
- DISOrientation Session 2 arrangements
- Prepared documents for Undergraduate Forum Meeting on Academic Advising
- Academic Affairs Board preparation
- Academic Integrity Week submission
- Trick or Eat
- Exec Meeting
- USC Meeting
- EDO
- 1/2 ADO
- Class
- Student (x2)

VP Nicole Kenney

VP Shannon Dyck

- Oct 22-Green Yourself week (Kick-off, Winter Biking and Road Rules, Green Housing, Films)

- Oct 23-Communications Meeting
- Cary Primeau – Campus Rec – getting bike tools on campus
- Bring your mug campaign
- Spoke for Leadership Advantage about the USSU organization structure and about leadership
- Recreation Board meeting
- USC
- Amicus Social – Browsers
- Oct 24-CFS Sustainability Tour
- CFS Discussion
- Oct 26-Spoke for Leadership Advantage about the USSU organization structure and about leadership
- Oct 27-sick day
- Oct 28-sick day
- Oct 29-Breakfast with President Mackinnon
- International Week Planning Committee
- Housing Committee
- Trick or Eat table in the tunnel
- Meeting with Communications Manager
- USSU Birthday
- Sustainability Board
- Oct 30-USSU Classroom talk
- Communications Meeting
- Website meeting
- Bylaw 4 meeting
- Financial Review
- WUSC – Student Fees
- Green Legal – presentation about sustainability opportunities
- USC
- Oct 31-Student Issues Board
- Communications Meeting – with exec and communications manager
- Volunteer in the Pride Centre
- Aboriginal Student Centre elections
- Trick or Eat
- Oct 3 -Volunteer at the Help Centre
- Housing document
- Met with James Pepler regarding Housing
- Oct 4 -Volunteered at the Women’s Centre
- Housing Document
- Exec meeting

4. LGBT Housing Registry

VP Dyck has received complaints regarding the housing registry no longer having the LGBT friendly box. The issue has been looked in to and the USSU will be adding directions for the comment box. The USSU has to be inclusive but cannot have a check box for all groups.

5. Green Gifts
VP Dyck emailed proposal (attached).
EXEC61
Dyck/Steeves
Carried

6. Academic Advising Survey Proposal
VP Lowenberger emailed proposal (attached).
EXEC62
Lowenberger/Kenney
Carried

7. Edge/Tour Recommendations
President Steeves presented what VP Dyck, VP Lowenberger and herself had learned at the Edge Conference (attached).

8. Health & Wellness Proposal: Table Sponsorship
VP Ring stated that the policy for tables should be looked at by the Operations & Finance Board. The University is using the ‘for the student’ argument and bypassing the cost of rentals. VP Dyck and President Steeves stated that if it benefits students and would not happen without sponsorship, the Executive should consider the proposal. The Operations & Finance Board will review the policy, and a decision will be made at a later date.

9. Day of Action
VP Kenney will email information. President Steeves stated that the External Affairs Board did not make a motion to support Day of Action, but did in spirit agree it was a good idea. VP Kenney voiced concern about not being present at the event, but also realized the importance of U-PASS (both on the same day). VP Dyck felt someone from the USSU should be present.

EXEC62
Ring/ Motion for use of USSU logo on petition
Kenney
Carried

The Executive agreed that VP Kenney would represent the USSU at the Day of Action.

VP Ring wanted it noted that he does not appreciate being blindsided by proposals the day before an event. He thought the proposal was for use of the logo.

10. Residence Help Fund
VP Ring stated ARC could apply for funding from the Operations & Finance

Board because they are a ratified group. If it is for another group they can apply for Executive sponsorship.

11. Facebook

VP Lowenberger stated a need to add more people to the USSU page. VP Dyck stated it should be talked about at the Communications meeting.

Meeting was adjourned at 2:25 p.m.

Executive Project Proposal

I. Project

- A.1. Project name: Green Gifts
- A.2. Proposed by: Shannon Dyck, VP Student Issues

II. Analysis

A. Background Information and Need

- A.1. History: There have been no similar events that I am aware of.
- A.2. Issues: Christmas is a time of giving, but it also a time of wasting, over-consumption, over-spending and materialism. This event will educate people on what type of alternative gifts are available, which could bring more meaning to gift giving and might cause people reevaluate *why* they give and *what* they give.
- A.3. Research: n/a

B. Target Group and Characteristics

- B.1. Primary Target: University students
- B.2. Secondary Target(s): n/a

C. Vision and Mission

- C.1. Vision: The USSU promotes mutual respect and social, economic and environmental responsibility.
- C.2. Mission: Students should be encouraged to act with respect and responsibility, which includes thinking about the global implications (i.e. social, economic and environmental) of a highly materialistic society; therefore, this event can act as education for students seeking alternatives to a consumerist Christmas.

D. Key Considerations

- D.1. Detailed Budget:
 - Posters / Advertising: \$30
 - Tape: \$10
- D.2. Total Budget: \$40
- D.3. Organizational Requirements: VP Student Issues and the USSU Sustainability Board are responsible for the entire event.
- D.4. Date: Nov. 26-27, Lower Place Riel

III. Recommendation

VP Student Issues recommends that the USSU promote an event that will focus on the social, economic and environmental issues surrounding gift giving.

Brea Lowenberger
VP Academic Affairs

I. Project: USSU Academic Advising

A.1. Project Name: USSU Academic Advising Survey

A.2. Proposed by: Brea Lowenberger, VP Academic Affairs

II. Analysis

A. Background Information and Need

Academic Advising at the University of Saskatchewan is an integral part of every student's university experience; this is where most students begin their academic careers and is one of the few avenues where a face-to-face meeting between the administration and students occurs. In the second phase of Integrated Planning there is a new focus on Academic Advising, one that encourages new collaborations between advisors, students, and staff and cross-college initiatives. Academic Advisors are sometimes under-appreciated and are deserving of recognition for excellence. A new communication strategy will be explored in order to heighten the awareness of the services that Academic Advising can provide. An Academic Advising Survey is an imperative first step to address the Academic Advising needs of students.

A.1. History:

There isn't any USSU data regarding the state of Academic Advising at the University of Saskatchewan.

A.2. Issues:

The data derived from this Survey will help identify students' needs and key issues surrounding Academic Advising across Campus.

A.3. Research:

The study is being conducted in conjunction with a group of students from the Edwards School of Business as a requirement for their Marketing Research class.

B. Target Group and Characteristics

B.1. Primary Target: University of Saskatchewan Students

B.2. Secondary Target(s): Academic Advisors, Administrators, Faculty, Staff, and Community members

C. Vision and Mission

C.1. Vision & Mission:

My purpose is to improve the University of Saskatchewan's Student Experience by raising the profile of Academic Advising and assessing the needs of both students and Academic Advisors.

D. Key Considerations

D.1. Detailed Budget:

30 – 11 x 17 posters:	\$12.90
1 – 36x56 clothesline:	\$18.90
Prize (IPOD Shuffle):	<u>\$60.50</u>
	\$92.30
x 10 % tax	<u>\$ 9.23</u>
Projected total	\$101.53

D.2. Total Budget:

Total Budget: \$120.00

D.3. Organizational Requirements:

Academic Advisors, SESD, and students have been consulted throughout the process of creating and revising the Academic Advising Survey. The Survey will be administered online through the USSU I.T. Department.

Edge Recommendations

Transition

- Between past executive and current executive
- Council Orientation
- Roberts' Rules Training for Executive

Executive Goals

Talk to classes about the USSU

Louis USSU auction

'fun' night

Independent Film Night

- Broadway Theatresque

Campus Tours

- Halloween tour for example. Make it fun

Thanksgiving Corn Chucking Contest

Express yourself with your mug

USSU quiz questions on cards

Stress session during finals

Student Involvement reel on plasmas/website

Alumni-student Big Brother

- meet recent grads from the program your in

Name tag day

Fake environmental parking ticket da

Sleep over in the college building

Policies – USC and Board driven

Tour Recommendations

Dalhousie

Sub: open, airy, comfortable for students

Copies of bylaws and policies in office

Co-ed bathrooms in rez

Info Desk in SUB

Acadia

Residence Cafeteria: open pantry/kitchen

Student space/rez cafeteria

Use of donors

Goals bulletin board (facebookesque)

Univeriste de Moncton

Student space: inadequate

Radio Station

Francophone Uni: textbooks

Similar programming

Mount Allison

Interesting fundraising

New Students Assoc. Building

Students rejected \$100 fee for it.

Old residence

Hospitality of President

Maclean's highest ranked undergrad Uni

Ratio of Tenured Profs

UPEI

Student Central is SUB

Depressing library/learning centre

Unimpressed with offices: no secretary or anyone there to answer phone

Solidified our notion that we need to be accessible all the time

Local foods in Residence, advertised it

Bus mall shelters

Campus Club Space

St. Marys

New Bar

Open Mike

Not Full Residences

Huskies!

Atrium (student space)

SU Offices not accessible, confusing to find

All

SUB Name

Bookstore in SUB

Co-ed Bathrooms

Open Mike

Goals on Bulletin Board/Website

Bus Mall Shelters

Running of General Office

Need for student space

Info Desk Necessary

External Affairs Board Meeting
Wednesday, October 28th, 2008
Browsers

Present: Nicole Kenney, Joel Schindel, Warren Kirkland, Chris Danson, Dayan Huang,
Josie Steeves, Griff James, Hershal Frimer

Regrets: Kirsty Poppleton, Brooke Kirkham

1. Call to Order

The meeting was called to order at 5 pm.

2. Call for Quorum

Quorum was present.

3. Business

3.1 Why Tuition Freeze is important

- Challenge the status quo by sending a message that students will not accept the increase
- Reasonable tuition rates: 1/3 of total costs of education
- UBC example of skyrocketing tuition following the freeze (politically motivated)
- Tuition is like a tax
- Hard to justify taking the freeze off, budget surplus
- SK needs some way to attract more people (crappy weather, low population)
- If the tuition freeze thaws, why should students stay in this province?
- Long term benefits to the province: ensuring economic stability and external benefits to society
- Beneficial to train our own, tuition freeze affects the local community
- An uneducated society is easier to manipulate and control
- Students will go where they get the best deal
- Forget the freeze, we want a tuition reduction during our perceived "Economic boom"

The heart of the problem is retaining youth in Saskatchewan 2.1 % decrease in enrollment.

Money is accumulated from credit units, there were 5000 less credit units last year = 3.2 million dollars lost.

How do we get our message out to the media and government without appearing partisan?

Action to be taken:

- Make an appointment with young SK party
- Find out when policy convention is for SK party
- Make schedule of meetings with MLA's
- Calculate how much an additional year of tuition freeze will cost the government
- Comparison's b/w different provinces and universities
- Find out the statistics, do you make more money when you pay more for your degree?
- Letters to the Editor
- Day of Action- November 5th, 2008 in Regina (solidarity with FNU, URSU)

3.2 Federal Election Act- Polling stations

Meeting with Peggy Schmizer is being arranged to discuss changing the Federal Election Act to allow for polling stations on campus. We need to find a local MP to champion for this cause. Electoral Reform is needed, and proportional representation was discussed at length.

3.3 CFCR (90.5 FM) Report- October 28th, 7 PM

VP Kenney interviewed Sasha, representing Oxfam and a 1st year Arts & Sciences student. Sasha related her experience of speaking to city council about the implications of bottled water. City council received a report from the Polaris Institute about the commoditization of water. There is currently international pressure on Canada to privatize our water supply.

3.4 UPASS

VP Kenney has been busy reminding students throughout campus that the UPASS referendum is next week. Voting for the UPASS referendum begins at 9:00 am on Wednesday November 5th and ends at 4:00 pm on Thursday, November 6th. Councilor Kirkland and SAL Danson agreed to spread the word in the tunnel during the referendum.

3.5 Community Engagement

Trick or Eat- food collection for the Saskatoon Food Bank, October 31, 2008 from 5 PM-8 PM. Trick or Eat is coordinated by the USSU Food Center.

Critical Mass- Bike rally on October 31, 2008 at 6 PM, Vimy Memorial Bandshell. Dress in costume.

4. Adjournment 6:18 PM.

Student Issues Board Minutes

Date: Oct 31, 2008 8:00am

Present:

Alyssa Anderson
Shannon Dyck
Brooke Kirkam

Regrets:

Druvtej Ambati
Sheila Laroque
Brea Lowenberger
Ammad Syed
Itee Umoh

1. Call to Order

Meeting was called to order at 8:00am

2. Call for Quorum

Quorum was not present

3. Business

3.1 Centre's Policies

We will be postponing these until two meetings from now.

3.2 Bike tools

Cary Primeau like the ideas of bringing bike tools to campus (to be store and signed out from the same area as the towel pick up / drop off at the PAC). Now we just need the tools. Dyck is looking into possible business partners.

3.3 Gingerbread houses / Housing interviews

-The event will take place between 10:30-2:30 on Nov 25 and Nov 26 in Lower Place Riel (please send Dyck an email with your availabilities during those times)

-Dyck will call various bakeries to find the lowest price for 60 gingerbread houses (not premade)

-Dyck will purchase Halloween candy shortly after Halloween to ensure a low price

-Everyone will be required to provide a bowl of icing for the event – to be made no earlier than the day before it will be used

-Each Board member is encouraged to bring cardboard to the next meetings so that it can be covered with tinfoil and used as a flat surface to build the houses on

-Dyck will provide the video camera to interview people on their housing situations

-There will be a comment board for students to write about their housing experiences

3.4 Leadership Advantage Freecycling Event

Leadership advantage would like to partner with us at the end of 2nd term for a campus garage sale / Freecycle event

4. Questions and Comments

5. Other

NEXT MEETING: NOV 5 7:30am (we will be making a poster for the Gingerbread House event and a comment board for housing remarks and/or complaints)

8. Adjournment

The meeting was adjourned at 8:22am

2008-2009 USC Attendance

Name	May. 31	June	July	28-Aug	4-Sep	11-Sep	18-Sep	25-Sep	2-Oct	9-Oct	16-Oct	23-Oct
Aderonke, Adeyemi	NM	NM	NM	A	A	P	P	P	P	P	P	P
Begbie, Sarah	NM	NM	NM	P	P	P	P	P	P	P	R	P
Crosbie, Katelyn	NM	NM	NM	P	P	P	P	R	P	P	P	P
Dancey, Kimberly	NM	NM	NM	A	P	R	P	P	R	P	P	P
David, Ben	NM	NM	NM	P	P	P	P	P	P	P	P	P
Dobrowolski, Lisa	NM	NM	NM	P	P	P	P	P	R	P	P	R
Dyck, Shannon	NM	NM	NM	P	P	P	P	P	R	P	P	P
Hitchings, Scott	NYA	NYA	NYA	NYA	NYA	NYA	NYA	P	P	P	P	P
Huang, Dayan	NM	NM	NM	P	P	P	R	P	P	P	P	P
Kenney, Nicole	NM	NM	NM	R	P	P	P	P	R	P	P	P
Kirkland, Warren	NM	NM	NM	P	P	P	P	P	P	P	P	P
Kirkham, Brooke	NM	NM	NM	A	P	P	P	P	P	P	P	P
Kuspira, Keith	NM	NM	NM	P	P	P	P	P	P	P	P	R
Laroque, Sheila	NM	NM	NM	P	P	P	P	R	P	A	P	P
Leisle, Matt	NM	NM	NM	P	P	P	P	P	P	P	P	P
Lewis, Amy	NM	NM	NM	P	P	P	P	P	P	P	P	A
Lowenberger, Brea	NM	NM	NM	P	P	P	P	P	R	P	P	P
Nystuen, Reid	NM	NM	NM	NYA	NYA	NYA	NYA	NYA	NYA	P	P	P
Ring, Jeremy	NM	NM	NM	P	P	P	P	P	P	P	P	P
Smith, Shawn	NM	NM	NM	P	P	P	P	P	P	P	R	P
Steeves, Josie	NM	NM	NM	P	P	P	P	P	P	P	P	P
Tomcala, Chelsea	NM	NM	NM	A	P	R	P	P	P	P	P	P
Umoh, Itemobong	NM	NM	NM	A	P	P	P	P	P	P	P	P
Wilson, Ben	NM	NM	NM	A	P	P	P	P	R	P	P	P
Ziola, Hiedi	NM	NM	NM	A	A	P	A	P	R	R	R	R

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

University Students' Council Agenda

Thursday, November 13, 2008

- 1. Adoption of an Agenda**
- 2. Introductions and Announcements**
- 3. Council Address**
- 4. Minutes and Reports for Information**
 - 4.1 USC Minutes – Nov 6, 2008**
 - 4.2 Executive Committee Minutes – Nov 10, 2008**
 - 4.3 Academic Affairs Board Minutes and Report – Nov 7, 2008**
 - 4.4 Appointments Board Minutes and Report**
 - 4.5 Board of College Presidents**
 - 4.6 Code of Ethics Disciplinary Committee Minutes and Report**
 - 4.7 Elections Board Minutes and Report – Nov 6, 2008**
 - 4.8 External Affairs Board Minutes and Report**
 - 4.9 Operations & Finance Board Minutes and Report – Nov 5, 2008**
 - 4.10 Student Issues Board Minutes and Report**
 - 4.11 Sustainability Board Minutes and Report**
- 5. Motions Arising from the Minutes and Reports**
- 6. Business**
- 7. New Business**
 - 7.1 Exam Regulations**
- 8. Questions and Comments (30 minutes)**
- 9. Any Other Business**
 - 9.1 PAWS Registration - Prerequisite Checking (attached)**
- 10. Adjournment**

University Student Council
Minutes for Thursday, November 6, 2008

Present

Josie Steeves, President
Jeremy Ring, VP Operations & Finance
Brea Lowenberger, VP Ac. Affairs
Shannon Dyck, VP Student Issues
Nicole Kenney, VP Ex. Affairs
Chelsea Tomcala, Agriculture
Warren Kirkland, Associated Res.
Ben David, Engineering
Shakirat Adeyemi, INSA
Itemobong Umoh, Law
Dayan Huang, Medicine
Scott Hitchings, Arts & Science
Brooke Kirkham, St. Thomas More
Katelyn Crosbie, St. Thomas More
Shawn Smith, Pharmacy & Nutrition
Lisa Dobrowolski, Education
Amy Lewis, Nursing
Jalal Alawes, Indigenous St. Council
Keith Kuspira, Engineering
Ben Wilson, Dentistry
Sheila Laroque, Arts & Science

Also Present

Matt Leisle, USC Chair

Guests:

Jason Ventnor (USSU Staff)
Blair Waynarski, Arts & Science (The Sheaf)
Taryn Goff, A&S,
Katie Salmers, A&S

Regrets:

Hiedi Ziola, Education
Kimberely Dancey, Ed. School of Bus.
Reid Nystuen, Ed. School of Bus.

Absent:

Sara Begbie, WCVM

Meeting was called to order at 5:59 p.m.

1. Adoption of the Agenda

Motion to adopt the agenda.

USCMotion088 Adeyemi/Tomcala Carried

2. Introductions and Announcements

VP Ring introduced the USSU Marketing Services Manager, Jason Ventnor who will be filling in for Caroline Cottrell while she's on vacation.

VP Kenney announced that U-Pass had passed with 80.12% in favor and 19.88% not in favor. She stated 6253 voted yes, 1552 voted no, for a total of 7805, which translates to 44.2 % of eligible voters.

Councilor Laroque invited Councilors to an event that is happening on the weekend. The 3rd annual Anarchist book fair. The keynote speaker is Dr. Allan Antliff from

the University of Victoria. He is super awesome and holds a Canada Research Chair there. He is speaking on Friday night at 8:30 p.m. .The topic is the War on War; his topic on Saturday afternoon is Better Censorship Through Terrorism. Location is the Cosmo Senior Centre at 614 11th Street East.

VP Lowenberger has the following 3 announcements. The Teaching Excellence Award nominations close tomorrow. Second the USSU Academic Advising Survey is live and thanks to those that filled it out and please pass this message along to your members. Finally, the first meeting of the Book Store Advisory Committee is happening tomorrow.

President Steeves gave regrets for Councilors Dancey, Ziola and Nystuen. She reminded Councilors that the applications for the students-at-large for the undergraduate forum is open. She's only received a few of them and informed Councilors that all of them are eligible to sit on this body.

President Steeves announced that the USC has a new Councilor.

President Steeves moved to ratify Jalal Alawes from Indigenous Students Council.
USCMotion089 Steeves/Kirkland Carried

Councilor Hitchings introduced Taryn Goff and Katie Salmers, the President of the ASSU and VP of Communications.

VP Dyck announced she submitted an application to Education for Sustainable Development Recognition Program and Green Yourself Week was chosen. Because it represents innovative research projects and activities and education in the prairie region, she'll be going down for a celebration event with media to present the project in Craik, Saskatchewan on November 20th.

VP Dyck announced she'd be sending out the results from the USSU Get Involved Survey. There is some stuff in there that Councilors might be interested in.

VP Dyck stated she is still waiting for some communication responses from some Colleges, namely Arts & Science, Dentistry, Education, Law, Nursing, Vet Med, Indigenous Students Council and International Students Association. Please try and get in touch with her.

President Steeves publically thanked Janna Wong; she is the Student Crew and Safewalk Coordinator. She sat in Place Riel for 2 days to advocate and get students to vote for U-PASS. She went above and beyond her daily duties.

3. Council Address

No Council Address.

4. Minutes and Reports for Information

4.1 USC Minutes – Oct 30, 2008

Councilor Laroque stated she'd like to clarify that she said in an email that she would attend the Appointments Board Meeting, not at USC, so she stated yes she said she would, but not at USC, so whatever. Also, she wasn't at USC last week, so she wasn't able to comment on the Redeye. She wanted to remind people that they do have advertisement in there, and she believes there is only one that she can recall and it's for Great Western Brewing Company. What everyone can do is phone Great Western and tell them you saw their advertisement in a newspaper you don't agree with. You can email your comments to greatwesternbrewery.com, or call and the person you'd want to speak with is Don Smith, he takes the complaints.

Councilor Tomcala stated in regards to the minutes, she represents the College of Agriculture and Bioresources, not just Agriculture.

Councilor Wilson stated he did send regrets to President Steeves, so he wasn't just absent.

4.2 Executive Committee Meeting Minutes – Nov 4, 2008

Approved.

4.8 External Affairs Board Minutes – Oct 28, 2008

VP Kenney stated under the action items, the Board discussed at lengths the Day of Action to be held in Regina, in the Legislature during the election period and VP Kenney was in touch with Christy Pfeif, the VP External at the URSU, she strongly encouraged VP Kenney to be there and to present in solidarity with URSU and the First Nations University. VP Kenney went to Regina and met with Rob Norris following that event. There were some issues raised that were very important, and now she has some meetings solidified for future, so she thinks they can make progress on the tuition freeze.

Councilor Hitchings asked what the USC's plan of action is, if we have one.

VP Kenney stated in regards to her email this morning, she indicated that it might be a smart idea to change the current plan of advocating for tuition freeze, based on the fact it was an NDP initiative, and she believes the SaskParty would like to distinguish themselves from the NDP, so that's why they use the phrase Tuition Management. It is her belief we should advocate for a tuition reduction based on this Province's economic success (but that is her opinion). She would like to hear what the Councilor's thoughts are.

Councilor Kirkland stated he'd like this to be brought up for further debate whether or not ??, but under Actions, and Day of Action, it was actually discussed that maybe it shouldn't be taken in fear of ? and appearing we side with the NDP vs. siding with the Liberals. They wanted to remain neutral until all other options were weighed. That was the opinion of the External Affairs Board and we were just discussing it at that time. So if you could make that change in the minutes, thanks.

4.10 Student Issues Board Minutes – Oct 31, 2008

Approved.

5. Motions Arising from the Minutes and Reports

Motion to accept the minutes as amended.

USCMotion090: Kirkland/Umoh Carried

6. Business

No business.

7. New Business

No new business.

8. Questions and Comments (30 minutes)

VP Dyck stated the Campus Safety Committee is looking for a representative from each College or group of students, so please ask your Council or students if anybody would be interested. The meetings are once a month and they had one today and she thinks Kinesiology was there and Edwards School of Business, and maybe Pharmacy. She can't remember. The Committee is trying to find out what all the problems are on campus. If Council could pass this along to any students, the next meeting is scheduled for January.

Councilor Huang asked is there was an application deadline or a form that can be filled out?

VP Dyck stated there is no form or application process, as there aren't enough students to really filter through now. They are taking anyone who is interested, and hope to have a student from each College.

Councilor Hitchings asked if there is an update with regards to the Redeye. Is there any action being taken or recommended.

President Steeves stated she believes there is some action that will be taken, and ?? will be initiating a complaint. There has been some information brought to her with regards to the Constitution and Bylaws of the SESS and the Redeye actually being under an Executive's portfolio. So, that is a huge indicator of the SESS actually being aware of the Redeye and being responsible for the publication and distribution of it as well. She thinks it's being taken forward as a complaint under the standard of student conduct.

Councilor Kirkland stated he's not a huge fan of the Redeye, but he thinks freedom of speech is pretty important, especially on campuses, and while he doesn't agree

with what they printed, if you don't like it, don't read it. Make your voice heard if you don't like it for sure, but he means freedom of speech is important.

Councilor Laroque reminded Council with all the rights such as freedom of speech, there is also the responsibility, and that's accepting the consequences that come with your right of freedom of speech.

Councilor Lewis asked for clarification on the Redeye. Wasn't it distributed at the Women's Centre and in areas of safe zones? So yes, freedom of speech is a good thing, but when you're distributing it to these safe zones, she definitely doesn't agree with it.

Councilor Hitchings stated he agrees with the Councilor in regards to the freedom of speech. Don't try and curtail someone's freedom of speech, but it is a freedom of speech to a limit and when it borders on hateful speech, it's not free anymore. It's unconstitutional to have hateful speech; it goes against basic human rights. But having said that, it is something that is opening a can of worms. The Redeye should be held accountable for what they did, but responding to an extreme happening with another extreme happening should be something to consider.

President Steeves stated this isn't something that is coming from the USSU, so any comments made here don't have any impact on the complaint brought forward. It is being brought forward on behalf of the students who don't agree with the content of the Redeye.

Councilor Tomcala stated freedom of speech for sure, but when it starts to impose on people's rights, then something has to be said about it. It's not necessarily personal views, it's the views of a lot of people in her College and even throughout the day she had so much support coming to her really wanting to see this complaint come forth. No one is looking to absolve the Redeye by no means, just maybe take a step back. The Agriculture students want to see the playful badger going back and forth for sure, but is there a line.

Councilor Hitchings asked if the USSU was doing anything about it?

VP Dyck did send in a complaint to the email that Ben David told her about, but it wasn't on behalf of the USSU, it was through her position because of the complaints she received, and another complaint was on behalf of a woman. It has to do with her position, and her position deals with discrimination and that's what she's heard from students, and therefore put in a complaint. But stated that Council shouldn't hold the USSU to that.

President Steeves stated in regards to what the USSU is doing, she has had a conversation with Carol Pond who is the Discrimination Prevention Officer (Josie is unsure of what her exact title is). The USSU is in constant communication with her, as well as there is a possibility that herself and Shannon might be going to

Speak with the Dean of Engineering on behalf of the complaints they've received from students. The USSU is not initiating a complaint directly.

VP Dyck asked how Councilors and their students feel about the Arts building closing at 11:00? It will be the last building on campus that would close at 11:00. In conversation with Campus Safety today, the long term plans are to get a swipe card system, so for those that should have access to the building, would have access. She is asking for Councilors views on closing the campus at 11:00.

Councilor Laroque feels personally its ridiculous. If someone is following you from the outside, you'll need a brightly lit place to go in to. You might have a greater chance if you're yelling for help that someone might hear you. Locking people out of buildings that they might need access to is ludicrous. She doesn't agree with this, and is glad to hear something might be done to prevent that.

Councilor Hitchings stated in conversation with everyone he's talked to in Arts, they want to at least have a building open until the last bus leaves.

VP Dyck added Bob Ferguson who is head of Campus Safety does not want to do this; they feel it's kind of silly. This is not coming from the Safety Department.

Member Blair Waynarski, News Editor at the Sheaf, asked for clarification, is Place Riel being closed at 11:00 as well?

VP Ring stated no, Place Riel was voted to be kept open until the last bus goes by, especially in winter, so students have a warm place to be.

Councilor Huang asked VP Dyck asked about the rationale behind closing the Arts building as it's problematic for those wishing to study.

VP Dyck stated she has no idea, she really doesn't know a lot about the issue, she just asked Campus Safety today about it. The GSA is very against having all the buildings close as well. VP Dyck doesn't know who is doing it, maybe the College?

VP Ring stated Bob Ferguson said it was the owner of the building, which would be a combination of the Dean and the VP of Finance and Resource. He was told that it was stated in their meeting that the Faculty will be quite upset with it because then they can't even get in.

Member Goff stated she did meet with Steven Mcleod, Facilities Management Division for Arts & Science. One reason he gave was legal issues; right now the onus is on Campus Security to have a really clear distinct reason to approach anyone they feel is not properly in the building. If they go up to someone, and they say it's a public building and I'm a member of public and allowed to be here, what

they want is more of a situation where it's up to the people in the building to prove they have the right to be there. i.e. a student card.

Councilor Kirkland asked if safe studies would be available during finals for people that want to stay late or have finals?

VP Ring stated he'd look in to that, they also said this morning they haven't really determined a specific time yet they'd be closing it.

VP Dyck stated taking it a bit further, this Campus Safety Committee is moving into the Animal Sciences building and they've got access to the main floor, they were hoping to put in a computer lab and safe study zone, but because of space they can't do that. So if we get students on this committee who are really lobbying for this, we might actually be able to get quiet, safe space, 24hours access with computers.

VP Dyck stated some time in January she'll probably be presenting a sustainability presentation to Council, and she wants to open that up to Council's members. If we have enough members, maybe we'll try to vote Arts 241 or if we just maybe have a few more Council members we'll maybe just stay in here. Either way, it's probably going to be an hour and a half presentation so she encourages people to attend. The date isn't confirmed, but most likely end of January. Please pass this around to your students, and then we'll move forward on what room we'll book it in.

VP Ring stated in early January we're also going to be having another Campus Club Week, right now we're at 71 clubs ratified, by and far there are more at this time, than at this time last year. So if any of the College groups want a room or any of the underlying campus groups then come and talk to him. It will most likely be the 3rd week of January.

VP Lowenberger asked Councilors about the exam schedule. It was posted the earliest its ever been but some students brought to her attention that some of the exam dates were being changed. She was wondering if anyone did or is still experiencing that problem.

Councilor Smith stated Pharmacy and Nutrition Students have still not been given the clear that their exams will not be changed. They've been warned that they will likely be changed; Nutrition students are likely not to be affected. He believes this came from Diane Favell, the Academic Advisor for the College.

VP Lowenberger asked if this was the case in previous years?

Councilor Smith didn't know.

9. Any Other Business

9.1 Place Riel Update

President Steeves updated Council with what's happening with Place Riel. As of last week, the USSU had a design team meeting, as well as a Place Riel Steering Committee meeting and what was decided was basically the USSU won't be going to Board Two in December because they simply won't have the drawings, but timing doesn't matter if we go to Board Two in March, which is when the next Board of Governors meeting is, because we can still put tender together before then to get a date and we're still hoping to start construction in April. That is where we are at right now; the USSU will probably have some more updates next week or the week after.

VP Ring stated in anticipation for the move, the USSU has given eviction notices to the Campus Club space, and he's been working with the University of Saskatchewan Room Scheduling finding all different rooms for the groups as best as possible. He's only received one response back and we'll have to figure that out because they recommended the room across the hall, which we've already planned for IT services.

VP Dyck asked if anyone has heard any more feedback regarding Place Riel, good or bad.

Councilor Hitchings stated he's heard from various students that they'd like to see some local restaurants come in vs. huge corporations. Is this possible?

VP Ring stated we have all of our finalized tenants that are going to be there. Extreme Pita and Jugo Juice are back because they are moving out of Campus Cove. The Crepe Factory is back, Treats is back. We have UmiSushi, we have Vern's Pizza, and we have a Mac's Convenience Store. We opened it up for any convenience store, and they were the only ones that got back to us. He will make sure if any of them pull out, that the comment is noted.

Councilor Laroque stated in regards to VP Ring's statement about moving offices, she knows at one point they were thinking about putting the victim advocate office inside the women's centre, is this plan still a go?

VP Ring stated no this is not happening any more. Truth be told, it was a very brief discussion.

10. Adjournment

Move to adjourn

USCMotion091: Kirkland/Adeyemi Carried

Executive Committee
Minutes for Monday, November 10, 2008

Present: Jeremy Ring, Josie Steeves, Shannon Dyck,

Regrets: Caroline Cottrell, Brea Lowenberger, Nicole Kenney

1. Call to Order

The meeting was called to order at 12:00 p.m.

2. U of S Resident – Voyageur Place Bachelor/Bachelorette Auction

EXEC64

Dyck/
Ring

Move to sponsor \$200.00 for the U of S Residence –
Voyageur Place Bachelor/Bachelorette Auction.

Carried

Meeting was adjourned at 12:01 p.m.

USSU Academic Affairs Board Minutes
Friday, November 7, 2008

Present: James Walker, Brett Suwinski, Brea Lowenberger, Ben David,
Yujing Gu

Regrets: Shannon Dyck

Absent: Adil Afzal, Chelsea Tomcala

The meeting was called to order at 8:40 am.

1. Adoption of the Agenda

- Motion was made by Lowenberger and seconded by Gu.

2. Introduction and Announcements

- None

3. Addresses to Board and/or Presentations

- None

4. Minutes and Reports

- Motion to adopt the minutes of the meetings of October 8 and October 22 made by Walker and seconded by David.

5. Business

1 Bookstore Advisory Committee & CRAM

- David suggested that the student membership of the BAC from the Board be on a rotating basis.
- Lowenberger outlined some initiatives from the University of Alberta and the University of Alberta Students' Union.
- The board discussed the use of a common textbook for different sections of courses, in particular first year courses.
- Walker suggested that more research be done as to the enrolment in and textbook usage of first year courses.

2 Teaching Excellence Awards

- Lowenberger said that approximately 25 to 30 nominations have been received to date.
- The board suggested an online nomination form for use in the future.

3 Academic Advising Award

- Lowenberger gave an outline of the Board's work and suggestions to members not in attendance at the October 22 meeting.
- David suggested adding a nomination option on a possible Winter Term academic advising survey.

6. New Business

- None

7. Questions, Comments, Announcements

- None

8. Other

- Lowenberger will continue to schedule meetings with approximately one weeks notice.

- Lowenberger will bring the new Examination Regulations policy for discussion at the next meeting.

9. Adjournment

- The meeting was adjourned at 9:24 am. The motion was made by David and seconded by Gu.

University Council Regulations on Examinations

University of Saskatchewan Policy

Examinations

Category:

Number:

Responsibility: Approval: University Council (Academic Programs Committee)
Implementation: Associate Vice-President David Hannah

Approval: University Council

Date: Effective July 1, 1996, revised June, 2005; November, 2008

Purpose:

The purpose of the Examination Regulations policy is to prescribe university-level requirements for assessment of student performance and the conduct of examinations.

Principles:

Assessment of student performance should be a fair, respectful, and transparent process which follows university, college and department regulations so that students are treated fairly across the institution.

The basis for student assessment will be fully described to students at the beginning of the class. Instructors will use prescribed grade descriptors or grade comments if required.

In its Mission Statement, the University identifies human dignity and fairness among its values. Colleges and Departments are therefore called upon to put in place mechanisms to ensure fairness in evaluation. It is expected that these mechanisms will involve a collegial process for determining evaluation procedures, and will address matters of both procedural and substantive fairness.

In its Mission Statement, the University asserts the goal of advancing education equity through its practices. Colleges and Departments are therefore called upon to serve this goal by accommodating students with special needs in accordance with University policy.

Council, while retaining the final authority over evaluation of student achievement, delegates to Colleges the responsibility of establishing general policies concerning the methods and types of evaluation which may be employed by the Departments of that College, and each Department should establish any further instructions and policies for its members.

It is the responsibility of the instructor and Department Head, or Dean in non-departmentalized Colleges, to report final grades to the Registrar in accordance with the regulations outlined here. The final grade report, prepared by the instructor, must be

approved by the Department Head, or Dean in non-departmentalized Colleges.

Scope of this Policy:

All regulations covering student evaluation and examinations have been developed into a framework with three levels of authority and responsibility: University, College and Department.

The Open Studies Faculty Council functions as the College for students in Open Studies. In Colleges where there is an alternate approved academic schedule, regulations covering student evaluation and examinations shall be developed by the College in a manner consistent with these University regulations.

Policy:

The University of Saskatchewan Examination Regulations are used for assessment of student performance. These Regulations cover the following topics:

1. Basis for Assessment (Course outline, Attendance, Units of measurement, Fairness in evaluation)
2. Procedures for examinations (Method; Practice and weighting; Invigilation and conduct; Reporting, recording and issuing results; Deferred final examinations, Aegrotat standing, Supplemental final examinations, Mid-term and final examinations written with Disability Services for Students, Incomplete course work, Withdrawals with academic penalty, Final examination period, Mid-term examinations, Accessibility of Examination papers.
3. Procedures for grade disputes between instructor and department head (or Dean in non-departmentalized colleges) and for grade disputes between instructor and student.

Responsibilities

Regulations at all levels should be publicly accessible to all members of the University community. If a college or department has additional examination regulations, these should be made available to students.

There should also be provisions at each level of authority for periodic review and amendment of these regulations.

Colleges and Departments must develop procedures for evaluation of student performance and these must be communicated annually to instructors and students. Departmental regulations should be assembled and submitted to the College.

University regulations will prevail in the absence of other College or Departmental

regulations or in the case of a discrepancy between University regulations and College or Departmental regulations.

Instructors must clearly articulate and communicate expectations to students at the beginning of each course through the course outline.

Procedures:

The Examination Regulations include procedures as described above.

Contact:

Provide a name, title and unit, including e-mail address and telephone number.

Calendar website: www.usask.ca/calendar/exams&grades/examregs/

Council website: www.usask.ca/university_council/reports.shtml

Examination Regulation Procedures

Calendar website: www.usask.ca/calendar/exams&grades/examregs/

Council website: www.usask.ca/university_council/reports.shtml

I. Basis of Assessment

1. Course Outline

The instructor must indicate the following in their course outline:

- the type and schedule of term assignments, with approximate due dates;
- the type and schedule of term examinations;
- learning outcomes of the course and of the assignments and examinations;
- relative marking weight of all assignments and examinations;
- whether any or all of the work assigned in a course, which may include any assignment or examination including the final examination, is mandatory for passing the course (as per 1.4.2.a);
- attendance expectations if applicable, the consequences of not meeting attendance expectations, and their contribution to the evaluation process;
- the evaluation procedures and their application to the literal descriptors.

Any requirement that any portion of the work assigned in a course, which may include any assignment or examination including the final examination, is mandatory for passing the course must be stipulated by the instructor in the course outline .

iii. The instructor must make the course outline available to the Department Head, or Dean in non-departmentalized Colleges, prior to the start of the course, and to students at the beginning of the course.

iv. No assignment or examination is to be newly assigned in a course after the distribution of the course outline without the consent of all students in the course.

2. Attendance procedures

a. University and College levels:

i. Regular and punctual attendance in their courses is expected of all students (including lectures, seminars, laboratories, tutorials, etc.). If an attendance requirement is applicable and is stated in the course outline, students who fail to meet attendance expectations as stated in the course outline can be excluded from final examination by the instructor.

ii. Students cannot attend courses for which they are not registered, with or without the permission of the instructor.

b. College level:

No additional regulations.

c. Department level:

No additional regulations.

3. Units of Measurement

Percentage evaluation for undergraduate and graduate courses is based on the literal descriptors (see "Grading System" in the Examinations & Grading section of the *Calendar*) to provide consistency in grading among Colleges.

a. University level:

i. The Registrar will record and report final grades in all courses on a percentage system unless an exception has been approved by Council.

ii. Council will receive and evaluate requests from Colleges desiring exceptions, such as pass/fail, to the percentage system of evaluation. Required non-credit seminar courses need not be referred to Council for exemption from the percentage unit of the evaluation grade system. Examples are orientation courses, honours or graduate seminar courses, fourth year and graduate thesis courses. Normally, formal examinations are not held in such courses and they may be reported on a P/F (pass/fail) or CR (completed requirements) basis. Unless approved by the College, all sections of a given course must adhere to the same system of evaluation.

b. College level:

i. Any College requesting a change or addition to these regulations is to prepare and submit a properly documented and supported proposal to Council.

ii. Each non-departmentalized College has the responsibility for ensuring, at the beginning of each course, that students are familiar with the evaluation procedures and their application to the literal descriptors.

c. Department level:

i. All student grades in all courses must be reported according to procedures established by the Registrar. These grades shall be reported as percentage grades except when another grading method has been approved by Council.

ii. Each Department has the responsibility for ensuring, at the beginning of each course, that students are familiar with the evaluation procedures and their application to the literal descriptors.

4. Fairness in Evaluation

a. University level:

The University shall periodically review methods of evaluation and grading patterns across the University.

b. College level:

Colleges should review guidelines developed by Departments to assist in overcoming possible unfairness in student evaluation within the College and to avoid inconsistencies within the College.

c. Department level:

i. Each Department or non-departmentalized College will develop guidelines to ensure fairness in evaluation, regardless of the course, and will ensure that these guidelines are communicated to instructors and students each year.

ii. Departments and non-departmentalized Colleges shall periodically discuss grading patterns and try to reach a common understanding about what appropriate grades at all levels of their discipline should be. Discussion should include appropriateness of various types of examinations and the possibility of vetting of drafts of examinations. Grading patterns should be published and made available to instructors and students.

II Procedural Aspects of Evaluation

1 Method of Examination

Council, while retaining the final authority over evaluation of student achievement, delegates to Colleges the responsibility of establishing general policies concerning the methods and types of evaluation which may be employed by the Departments of that College, and each Department should establish any further instructions and policies for its members.

2 Examination Practice and Weighting

a. University level:

i. Council delegates to each College the responsibility and authority for establishing regulations and guidelines concerning examination practice, the weighting of individual examinations or assignments in assigning a student's grade, and whether students may pass a course even if they fail to complete any portion of the work assigned in a course, which may include any assignment or examination including the final examination.

b. College level:

i. Each College will set out regulations and guidelines for the College governing methods of evaluation permitted, final or any other examination requirements, including whether a student may obtain credit for a course even if the final examination is not written, and any limits on the relative weighting of final examinations or any other term work. Each College should establish adequate procedures for setting these guidelines and assessing applications for exceptions.

ii. With the approval of the College and the Department, the final examination in an individual course may be replaced by an approved alternative form of evaluation that provides a percentage evaluation consistent with the literal descriptors. The Registrar must be notified of all examination exemptions.

iii. Colleges shall approve Departmental regulations established under the College regulations and guidelines to promote procedural consistency within the College.

c. Department level:

i. Each Department will establish, within the regulations and guidelines set out by the College, whatever methods of evaluation are permitted, final or any other examination requirement, and any limits on the relative weighting of final examinations or any other term work. These Department limitations must be approved by the College.

ii. In courses provided by a Department of one College for students of another College, the evaluation regulations of the teaching Department will have precedence unless alternative arrangements have been negotiated between the teaching Department, its own College and the other College. In the case of an Interdisciplinary program, the appropriate designated authority over the program shall approve any program regulations.

3 Invigilation and Conduct of Final Examinations

a. University level:

i. Normally, it is expected that an invigilator will be present or will be readily available while students are writing examinations.

ii. Students are not allowed to leave the examination room until 30 minutes after the start of the examination. The instructor can also deny entrance to a student if he or she arrives later than 30 minutes after the start of the examination. A student denied admission to the examination under this regulation may apply to his or her College for a deferred final examination; such application will be subject to consideration under the usual criteria.

iii. Students are required to have suitable identification (student I.D. card or other picture I.D.) available during examinations. Invigilators may request that students produce such identification during examinations. If a student claims not to have any proof of identity, the student can be required to present suitable I.D. to the invigilator at some mutually agreeable time and place. The student shall be informed that failure to appear at the agreed upon time and place will constitute an irregularity that will be reported to the invigilator's Dean.

iv. Students shall not bring into the examination room any books, papers, calculators, word processors, or other electronic devices, or other materials except as indicated on the examination paper or with the permission of the invigilator.

v. Students shall hold no communication of any kind with anyone other than the invigilator while they are writing the examination.

vi. Students who need to leave the examination room for any reason require the permission of the invigilator.

vii. Before leaving the examination room, students are required to sign a tally sheet indicating their attendance at the examination and submission of examination materials.

viii. If the examination is interrupted by fire alarm, power outage, or similar emergency requiring evacuation, the invigilator should lead the students out of the examination room in an orderly fashion. The invigilator should, to the extent that this is possible, advise the students not to communicate with each other about the examination and supervise the students until the resumption of the examination. If the situation requires cancellation of the examination, it will be rescheduled by the Registrar at the earliest practical date and time.

ix. Council delegates to each College and Department the responsibility and authority for setting additional responsibilities of invigilators.

b. College level:

No additional regulations.

c. Department level:

No additional regulations.

4 Reporting, Recording and Issuing Examination Results and Grades

a. University level:

i. Recording Final Grades:

It will be the responsibility of the Registrar to record the final grades for all courses on a student's official record. Final grades will normally be recorded as percentage units. The following grading alternatives also exist:

- audit (AU)
- completed requirements (CR)
- failure (F)
- not applicable (NA)
- pass (P)
- withdrawal (W)
- withdrawal from audit (WAU)

Final grades recorded as percentage units may be accompanied by the following additional grade comments as warranted:

- aegrotat standing (AEG)
- incomplete failure (INF)
- withdrawal failure (WF)
- deferred final examination granted (DEFG) special deferred final examination granted (SPECDEFG)
- supplemental final examination granted (SUPPG)
- supplemental final examination written (SUPP)
- special supplemental final examination granted (SPECSPG)
- special supplemental final examination written (SPECSUP)

ii. Reporting of Grades by Instructors:

Reports of final grades for all one- and two-term courses and for 100-level, two-term courses examined at mid-term will be submitted according to procedures established by the Registrar:

- no later than the end of the final examination period in a given term, for those courses with no final examination in this period, and for mid-term examinations in 100-level, two-term courses offered over the Fall and Winter terms; or
- within five business days after the date of the final examination, for those courses with final examinations in the final examination period in a given term, as well as final grades resulting from deferred, special deferred, supplemental, and special supplemental final examinations.

If for any reason the above deadlines cannot be met, the instructor will notify the Registrar as to the reason why and the anticipated date of submission. The Registrar will

communicate with instructors who have not met the above deadlines but who have not notified the Registrar.

iii. Reporting Final Grades to Students:

Only the Registrar may release official grades. The Registrar will post final grades electronically as they are received. If instructors wish to release or post grades unofficially, they should do so in such a manner consistent with a respect for the privacy of the student.

When final grades are approved by the Department Head, or Dean in non-departmentalized Colleges, they will be submitted electronically.

iv. Alteration of Grades:

Once submitted, final grades may be changed by the instructor. Grade changes are approved by the Department Head, or Dean in non-departmentalized Colleges.

b. College level:

No additional regulations.

c. Department level:

No additional regulations.

5 Deferred Final Examinations and Aegrotat Standing

A deferred final examination may be granted to a student who is absent from a final examination through no fault of his or her own for medical, compassionate or other valid reason. The deferred examination periods are as follows:

- Fall term courses, the four business days of the February midterm break;
- Fall and Winter two-term courses and Winter term courses, the five business days following the second Thursday in June;
- Spring and Summer term courses, the first Saturday following the start of classes in September.

Colleges which do not conform to the usual academic schedule or which want to schedule and invigilate their own deferred examinations may do so in consultation with the Registrar.

Deferred examinations may be granted provided the following conditions are met:

a. University level:

- i. A student who is absent from a final examination for medical, compassionate or other valid reason may apply to his or her College for a deferred examination. Students in Open Studies apply to Open Studies.
- ii. A student who becomes ill during a final examination or who cannot complete the final examination for other valid reason must notify the invigilator immediately of his or her inability to finish. The student may then apply for a deferred examination.
- iii. A student who has sat for and handed in a final examination for marking will not be granted a deferred examination.
- iv. A special deferred examination may be granted to a student who, for medical, compassionate or other valid reason, is unable to write during the deferred examination period. An additional fee is charged for special deferred examinations; otherwise, they are subject to the same regulations as deferred examinations.
- v. A student must submit their application for a regular or special deferred examination, along with satisfactory supporting documentary evidence, to his or her College within three business days of the missed or interrupted final examination.
- vi. A deferred or special deferred examination shall be accorded the same weight as the regular final examination in the computation of the student's final grade.
- vii. Instructors must provide deferred examinations to the Registrar at least five business days prior to the start of the deferred examination period.
- viii. The Registrar may arrange for deferred and special deferred examinations to be written at centres other than Saskatoon.
- ix. Once the examination is written, the instructor will assign a revised final percentage grade. The grade comment of DEFG (Deferred Final Examination Granted) or SPECDEFG (Special Deferred Final Examination Granted) will be removed from a student's official record. If the examination is not written, the original grade/grade comment submitted by the instructor will stand.
- x. A student is entitled to a routine inquiry on a deferred or special deferred examination. A reread will be granted upon receipt of the appropriate application.
- x. In exceptional circumstances, a student may be offered aegrotat standing (AEG) in lieu of writing the deferred or special deferred final examination, provided: the student has obtained a grade of at least 65 percent in term work in the course(s) in question (where such evaluation is possible); or, if there is no means of evaluating term work, the student's overall academic performance has otherwise been satisfactory; the instructor of the course, along with the Department Head, or Dean in a non-departmentalized College, recommends offering aegrotat standing, and the student's College approves the award.

b. College level:

The College must consider all requests for deferred examinations and notify the student, the instructor, and the Registrar of its decision within ten business days of the close of the final examination period, and within ten business days of receipt of the application for special deferred examinations.

c. Department level:

With the approval of the Department Head and the consent of the student, the instructor of a course is allowed some flexibility about the nature of the examination to accommodate the particular circumstances which created the need for the deferred examination. The Registrar must be notified of any departures from the regular form of examination.

6 Supplemental Final Examinations

Supplemental final examinations are a limited substitute for the final examination. The supplemental examination periods coincide with the deferred examination periods. Supplemental examinations resulting from deferred examinations will be specially accommodated.

Colleges which do not conform to the usual academic schedule or which want to schedule and invigilate their own supplemental examinations may do so in consultation with the Registrar.

Supplemental final examinations may be granted only according to the following conditions.

a. University level:

- i. The student must make formal application for a supplemental examination to his or her College by the stated deadline of the College.
- ii. Supplemental examinations shall be accorded the same weight as the original final examination in the computation of the student's final grade.
- iii. Instructors must provide supplemental examinations to the Registrar at least five business days prior to the start of the supplemental examination period.
- iv. A special supplemental examination may be granted to a student who, for medical, compassionate or other valid reason, is unable to write during the supplemental examination period. An additional fee is charged for special supplemental examinations; otherwise, they are subject to the same regulations as supplemental examinations.
- v. The Registrar may arrange for supplemental and special supplemental examinations to be written at centres other than Saskatoon.

vi. Once the examination is written, the instructor will assign a revised final percentage grade. The grade comment of SUPPG (Supplemental Final Examination Granted) or SPECSPG (Special Supplemental Final Examination Granted) will be replaced with a grade comment of SUPP (Supplemental Final Examination Written) or SPECSUP (Special Supplemental Final Examination Written) on a student's official record. If the supplemental examination is not written, the original grade submitted by the instructor will stand.

vii. A student is entitled to a routine inquiry on a supplemental or special supplemental examination. A reread will be granted upon receipt of the appropriate application.

viii. Supplemental final examinations may be granted under regulations established at the College level except that any student who is otherwise eligible to graduate and who fails one course in his or her graduating year shall be granted a supplemental examination, provided that a final examination was held in that course. A student who fails more than one course in the graduating year may be considered for supplemental examinations according to the regulations established by his or her College.

ix. A student who is assigned a failing grade in a course as a penalty for an academic offence is not eligible to be granted a supplemental examination in that course.

b. College level:

i. In consultation with the Department concerned, a College may grant a supplemental or special supplemental examination to a student registered in the College. Within the limits defined in this section, the College shall determine the grounds for granting supplemental and special supplemental examinations and the criteria for eligibility. This applies to all students regardless of year. Students in Open Studies are not eligible for supplemental examinations.

ii. Factors to be taken into consideration for granting a supplemental or special supplemental examination include but are not limited to: the subsequent availability of the course or an appropriate substitute; the grades obtained by the student in term work; the weighting of the final examination in determining the final grade; the course schedule of the student in the subsequent session.

c. Department level:

No additional regulations.

7 Mid-Term and Final Examinations Written With Disability Services for Students

a. University level:

i. Students registered with Disability Services for Students may request alternative arrangements for mid-term and final examinations. Students should arrange such special accommodations through Disability Services for Students by the stated deadlines.

ii. Instructors must provide the examinations for students who are being specially accommodated by the deadlines established by Disability Services for Students.

b. College level:

No additional regulations.

c. Department level:

No additional regulations.

8 Incomplete Course Work

a. University level:

i. When a student fails to complete any portion of the coursework assigned in a course, which may include any assignment or examination including the final examination (as per 1.4.2.a), by the time of submission of the final grades to the Department Head, or Dean in non-departmentalized Colleges, the instructor will assign a final grade which factors in a grade of zero for any incomplete course work.

ii. A student can pass a course on the basis of work completed in the course provided that any incomplete course work has not been deemed mandatory by the instructor in the course outline and/or by College regulations for achieving a passing grade.

iii. If a failing grade is assigned due to incomplete course work, the instructor will also submit the grade comment of INF (Incomplete Failure).

iv. In the case of incomplete mandatory course work in classes using percentage grading, a final grade of 49% will be assigned along with a grade comment of INF (Incomplete Failure) if the student could otherwise pass the course.

v. If an extension is granted and the incomplete course work is submitted within the allotted time, or if a deferred examination is granted and written in the case of absence from the final examination, the instructor will assign a revised percentage final grade. The grade change, approved by the Department Head, or Dean in non-departmentalized Colleges, will replace the previous grade and any grade comment of INF (Incomplete Failure) will be removed.

vi. Extensions for the completion of assignments must be approved by the Department Head, or Dean in non-departmentalized Colleges, and may exceed thirty days only in unusual circumstances. The student must apply to the instructor for such an extension and

furnish satisfactory reasons for the deficiency. Deferred final examinations are granted as per 1.4.5.

b. College level:

No additional regulations.

c. Department level:

No additional regulations.

9 Withdrawal with Academic Penalty

a. University level:

i. A student who withdraws from a course after the academic penalty deadline will receive a failing final grade.

ii. In the event that a student withdraws from a course after the academic penalty deadline, the instructor will assign a failing final grade which factors in a grade of zero for any remaining course work and the final examination. A grade comment of WF (Withdrawal Failure) will also be recorded.

iii. In the case of classes using percentage grading, a final grade of 49% will be assigned along with a grade comment of WF (Withdrawal Failure) if the student could otherwise pass the course.

[insert retroactive withdrawal policy?]

b. College level:

[insert CGSR new regulation?]

c. Department level:

No additional regulations.

10 Final Examination Periods

a. University level:

i. The Registrar schedules all final examinations (including deferred and supplemental examinations).

ii. For the Fall and Winter terms, at least 24 hours (1 day), should be allowed between the last day of lectures and the first day of the final examination period. For Spring and

Summer terms, the final examination period shall consist of two to three days immediately following the last day of lectures for a course. Final examinations may be scheduled any evening and on Saturdays, but not on Sundays or statutory holidays.

iii. Final examinations in evening courses will normally occur within one or two weeks from the last scheduled lecture in the course, except in the event of common examinations between two or more evening classes. Final examinations for day courses can be scheduled in the evening. In the case of common examinations between day courses and evening courses, if possible the final examination will be scheduled in the evening.

iv. Any student examination conflicts created by scheduling common examinations between two or more courses will be accommodated by the instructors of those courses.

v. Final examinations must be scheduled during the final examination period for a term. For courses which do not conform to the academic schedule, final examinations will be scheduled by the Registrar in consultation with the College. In very unusual circumstances, the Registrar may schedule a final examination outside an examination period on the recommendation of the instructor and Department Head, or Dean in a non-departmentalized College.

vi. Final examinations may be scheduled at any time during any examination period; students and instructors should therefore avoid making prior travel or other commitments for this period.

vii. The Registrar must post the schedule of final examinations as early in a term as possible.

viii. The Registrar should arrange the schedule so that no student writes more than two final examinations in one 24 hour period.

ix. Once the Registrar has scheduled final examinations for a term, instructors wanting to change the date and/or time of their final examination must have the consent of all students in the course, as well as authorization from the Department Head, or Dean in non-departmentalized Colleges.

x. Six credit unit courses will have final examinations of three hours duration. Courses of fewer than six credit units will have final examinations of two to three hours.

xi. Once the final examination period for a term has begun, students cannot withdraw from courses.

b. College level:

No additional regulations.

c. Department level:

No additional regulations.

11 Mid-Term Examinations

a. University level:

i. Mid-term examinations and other required course activities are not to be scheduled during the final examination period, but will be scheduled by instructors during regularly scheduled course times.

ii. Mid-term examinations and other required course activities may be scheduled outside of regularly scheduled course times with the approval of College, so long as they do not conflict with mid-term examinations or other required course activities in other courses that students may be taking.

iii. Any student examination conflicts created by scheduling mid-term examinations outside of regularly scheduled course times will be accommodated by the instructor responsible for those rescheduled examinations.

iv. Mid-term grades in 100-level six credit unit courses held over the Fall and Winter terms are to be reported to the Registrar.

b. College level:

i. Students who have more than three mid-term examinations on the same day will be dealt with as special cases by the College.

12 Accessibility of Examination Papers

a. University level:

No additional regulations.

b. College level:

For details regarding accessibility of examination papers refer to the Council policy titled *Student Appeals on Academic Matters*. This policy is available through the Office of the University Secretary, the College Dean's office or online at: www.usask.ca/university_council/reports/12-06-99.shtml

c. Department level:

All marked final examination papers, together with the tally sheets and the final examination questions, shall be retained in the Department, or College in non-

departmentalized Colleges, for a period of at least one year following the examination period in which the final examination was held.

III

1 Grade Dispute Mechanism Between Instructor and Department Head or Dean in Non-Departmentalized Colleges

In the absence of any other approved mechanism to resolve grade disputes between an instructor and Department Head, or Dean in a non-departmentalized College, the following steps, to be completed in a maximum of ten business days, shall be followed:

Step 1. Members of each Department or non-departmentalized College shall agree ahead of time on a conciliation mechanism that the Department will follow in the event of a grade dispute.

Step 2. If five business days following the last day of examinations pass and the Department Head, or Dean, in a non-departmentalized College, has not approved the grade report for a class, the Department or non-departmentalized College shall immediately commence the conciliation procedure referred to in Step 1. The Department or non-departmentalized College has five business days to complete this conciliation process.

Step 3. If, after five business days the conciliation procedure does not resolve the dispute, the matter shall be immediately referred to the Dean, or the Vice President (Academic) in the case of non-departmentalized Colleges, who will see that an arbitration committee is set up within two business days. The committee shall consist of three members: one member nominated by the instructor, one member nominated by the Department Head, and a chairperson. In the event that one of the parties does not nominate a member, the Dean or Vice-President (Academic) shall do so. The chairperson shall be appointed by the mutual agreement of the nominees for the instructor and the Department Head or, if the two nominees cannot agree, by the Dean. In non-departmentalized Colleges, the chair will be appointed by the Vice-President (Academic) if the Dean and the instructor cannot agree.

Step 4. Within two business days of the failure of the conciliation process, the Department Head, or Dean in a non-departmentalized College, must list in writing what material was considered in conciliation. A copy of this list shall be sent to the instructor who must immediately report in writing to the Dean, or Vice President (Academic) for non-departmentalized Colleges, as to the accuracy of the list. Within the same two business days, the Department Head, or Dean in non-departmentalized Colleges, and the instructor shall forward written submissions with supporting documents to the Dean, or Vice President (Academic) in non-departmentalized Colleges.

Step 5. These submissions and all material considered in the conciliation (including the list drawn up by the Department Head, or Dean in a non-departmentalized College), and the response of the instructor are to be forwarded to the arbitration committee.

Step 6. The arbitration committee shall follow a strict set of deadlines and shall consider only the submissions and supporting documents as submitted by the Department Head, or Dean in a non-departmentalized College, and instructor. To the extent possible, the arbitration committee will use the same relative weighting of final examination and term work as was used by the instructor in arriving at the final grades.

Step 7. The arbitration committee shall be given a maximum of three business days to complete its deliberations and reach a final decision about the disputed marks. The committee shall immediately submit a written report to the Registrar, with copies to the Dean, Department Head and instructor.

Step 8. If after three business days, the arbitration committee has not submitted a final decision about the disputed marks, the Dean or Vice-President (Academic) will assign provisional pass/fail grades until the arbitrated grades have been submitted. Final grades must be available for students by graduation deadlines. This applies whether or not the student is graduating. An unofficial pass grade cannot be changed to a failing grade, regardless of the result of the arbitration. Likewise, a student will not lose any scholarship, admission status or the like even if the arbitrated mark lowers the student's grade to the point where the student would otherwise have been ineligible.

Step 9. In the event that a provisional pass/fail grade is assigned, the Registrar will attach an explanatory note to any transcripts of the affected students explaining that an unresolved grade dispute has arisen between the instructor and the Department Head or Dean and that through no fault of the student, a mark is not currently available. Once the arbitration is completed, the Registrar shall issue, free of charge, corrected transcripts to replace any previously ordered by the affected students.

2 Grade Disputes Mechanism Between Instructor and Student

A student who is dissatisfied with an instructor's assessment of their course work, which may include any assignment or examination including the final examination, should consult the Council policy titled *Student Appeals in Academic Matters*. This policy describes the step-by-step process to be followed in appealing assessments based on academic judgment, including consultation with the instructor and re-reading of written work or re-assessment of non-written work. The policy is available from the Office of the University Secretary, the College Dean's office and online at www.usask.ca/university_council/reports/12-06-99.shtml.

Elections Board

Minutes for Thursday, November 6, 2008

Present: Zena Charowsky (CRO), Rob Martz (ACRO),
Chelsea Tomcala, Keith Kuspira, Charles Hamilton, Jason Ventnor
(GMD, Ex-officio),

Absent: Stephanie Parker

1. Call to Order

The meeting was called to order at 4:32

2. Call for Quorum

Quorum was present.

3. Ratification for U-Pass Referendum Results

ACRO and GMD reported that there were no complaints, and very few problems. PAWS did go down for a half hour Thursday morning, but was up and running smoothly after the problems were resolved. Students who contacted the ACRO were emailed to inform them know they could vote.

U-Pass Referendum results were announced.

APPT05: Motion to ratify U-Pass Referendum results

Hamilton/ Kuspira Carried

4. Other Business

5. Next Meeting

Dependant on if there is a CFS Referendum, General Election in March.

6. Adjournment

Martz/ Hamilton Carried

Operations & Finance Board

Minutes for Wednesday, November 5th, 2008

Present: Jeremy Ring, Katelyn Crosbie, Alexis Nyandwi, Shannon Dyck, Warren Kirkland, Jason Ventnor (Ex-Officio)

Regrets: Shawn Smith, Kimberley Dancey

Absent: Chris Davison, Josie Steeves (Ex-Officio)

1. Call to Order

The meeting was called to order at 11:00 AM.

2. Call for Quorum

Quorum was present.

3. Board Presentations

There were no board presentations at this meeting. VP Ring did mention that there would be at least one next week, with the possibility of two.

4. Review of Minutes

The minutes from Oct. 22 will be sent out after the meeting.

5. Business

a. Ratifications

Move to ratify International Students' Association, Economic Students' Society, Religious Studies Students' Union, and Physics Students' Society

OFB Motion10: Kirkland/Crosbie Carried.

b. Funding Requests

Move to grant funding to the History Undergrad Students Association in the form of \$40.68 of Coca-Cola Product, and grant funding to the U of S Table Tennis Club in the amount of \$480.00 in the form of a cheque.

OFB Motion11: Dyck/Kirkland Carried.

6. Questions & Comments

7. Adjournment

Move to adjourn.

OFB Motion12: Ring/Kirkland Carried.

COURSE LOOKUP – BEFORE CHANGES:

University of Saskatchewan

Student Services

RETURN TO MENU SITE MAP HELP EXIT

Look Up Classes to Add

2008-2009 Term 1
Nov 10, 2008 09:32 am

- To register for classes, check the box in front of the CRN (Course Reference Number) and click "Add to Worksheet". You will be directed to the worksheet where you press "Submit Changes" to register in the class.
- If a CRN is preceded by a "C", this indicates the class is full (closed). If a CRN is preceded by a "SR", your registration status restricts registration.
- If the class has prerequisites, they can be viewed by clicking on the CRN and then "Syllabus Available" link.
- Classes that run over both terms will be displayed below with "1st Half of a Multi-term Class" in the "Attributes" column. The values in the "Cred" and "Date" columns for these classes refer to the 1st term portion of the class only. If you add one of these classes, you will automatically be registered in the 2nd term portion of the class as well.
- In the "Days" column,
 - "M" = Monday,
 - "T" = Tuesday,
 - "W" = Wednesday,
 - "R" = Thursday,
 - "F" = Friday.

Sections Found

Psychology

CRN	Subject	Sec	Cred	Title	Type	Days	Time	Seats Rem	Instructor	Date (DD/Mon)	Location	Attributes
<input type="checkbox"/> 87083	PSY 235	RAS	3.0	Research Methods and Design	LEC	TBA		100	TBA	04-Sep 03-Dec	TBA	• Tuition - Category 1

Add to WorkSheet Class Search

[[Registration Policies and Procedures](#) | [Student Schedule by Day and Time](#) | [Detailed Student Schedule](#) | [View Fee Assessment](#)]

RELEASE: 7.1.0.1 powered by **SUNGARD** HIGHER EDUCATION

Trusted sites 100%

Click on CRN to see information about the course:

The screenshot shows a Windows Internet Explorer browser window displaying the 'Course Offering Search Results' page for the University of Saskatchewan. The browser's address bar shows the URL: https://argoss.usask.ca:9020/bantest/bwkschd.p_disp_listcrse?term_in=200809&subj_in=PSY&crse_in=235&cm_in=87083. The browser's toolbar includes various icons for navigation and search. The page header features the University of Saskatchewan logo and navigation links: [SITE MAP](#), [HELP](#), and [EXIT](#). The main content area displays the title 'Course Offering Search Results' and a note: **NOTE: Course offerings are subject to change without notice.** Below this, a section titled 'Sections Found' lists the course: **Research Methods and Design - 87083 - PSY 235 - RAS**. The course details include: **Associated Term:** 2008-2009 Term 1, **Levels:** Undergraduate Level, and **Attributes:** Tuition - Category 1. Additional information provided includes: U of S -Saskatoon Main Campus Campus, Lecture Schedule Type, Live Face To Face Instructional Method, 3.000 Credits, [Syllabus Available](#), and [View Catalog Entry](#). At the bottom of the page, there is a 'Return to Previous' link, a 'RELEASE: 7.2' notice, and a 'powered by SUNGARD HIGHER EDUCATION' logo. The browser's status bar at the bottom indicates 'Done', 'Trusted sites', and '100%' zoom level.

Click on Course Title. This is where the baseline system tries to display the prerequisite information.

The screenshot shows a Windows Internet Explorer browser window displaying the 'Detailed Class Information' page for the University of Saskatchewan. The browser's address bar shows the URL: https://argoss.usask.ca:9020/bantest/bwickschd.p_disp_detail_sched?term_in=200809&cm_in=87083. The page title is 'Detailed Class Information' and the browser's status bar at the bottom indicates 'Trusted sites' and '100%' zoom.

University of Saskatchewan

SITE MAP HELP EXIT
2008-2009 Term 1
Nov 10, 2008

Detailed Class Information

Research Methods and Design - 87083 - PSY 235 - RAS

Associated Term: 2008-2009 Term 1
Levels: Undergraduate Level

U of S -Saskatoon Main Campus Campus
Lecture Schedule Type
Live Face To Face Instructional Method
3.000 Credits
[Syllabus Available](#)
[View Catalog Entry](#)

Registration Availability

	Capacity	Actual	Remaining
Seats	100	0	100
Waitlist Seats	0	0	0

Restrictions:
Must be enrolled in one of the following Levels:
Health Sciences Level
Law Level
Nursing Level
Undergraduate Level
Veterinary Medicine Level

Prerequisites:
Prerequisite for PSY 235

General Requirements: 3.000 credits
Course or Test: **PSY 233**
Minimum Grade of 50
May not be taken concurrently.

Click on Syllabus Available to see prerequisite information from the Calendar:

The screenshot shows a Windows Internet Explorer browser window. The address bar contains the URL: https://argoss.usask.ca:9020/bantest/bwickschd.p_disp_syllabus?term_in=200809&cm_in=87083. The browser's toolbar includes various icons for navigation and search. The page content is from the University of Saskatchewan, as indicated by the logo at the top left. The main heading is "Syllabus Information". In the top right corner, there are links for "SITE MAP", "HELP", and "EXIT", along with the text "2008-2009 Term 1" and "Nov 10, 2008". Below the heading, the course title "Research Methods and Design - 87083 - PSY 235 - RAS" is displayed. The page lists the following details: "Associated Term: 2008-2009 Term 1", "Levels: Undergraduate Level", "U of S -Saskatoon Main Campus Campus", "Lecture Schedule Type", and "Live Face To Face Instructional Method". It also includes "Learning Objectives:", "Required Materials:", "Technical Requirements: Formerly: 372.6", "Prerequisite(s): PSY 233. Four-year and Honours students should take PSY 234 concurrently.", and a "Note: Students with credit for PSY 232 or 372 cannot take this course for credit." At the bottom left, there are links for "View Catalog Entry", "Return to Previous", and "New Search". At the bottom right, it says "powered by SUNGARD HIGHER EDUCATION". The status bar at the very bottom shows "Done", "Trusted sites", and "100%".

Syllabus Information

SITE MAP HELP EXIT
2008-2009 Term 1
Nov 10, 2008

Syllabus Information

Research Methods and Design - 87083 - PSY 235 - RAS

Associated Term: 2008-2009 Term 1
Levels: Undergraduate Level

U of S -Saskatoon Main Campus Campus
Lecture Schedule Type
Live Face To Face Instructional Method

Learning Objectives:
Required Materials:
Technical Requirements: Formerly: 372.6
Prerequisite(s): PSY 233. Four-year and Honours students should take PSY 234 concurrently.
Note: Students with credit for PSY 232 or 372 cannot take this course for credit.

[View Catalog Entry](#)

[Return to Previous](#) [New Search](#)

RELEASE: 7.2

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Done Trusted sites 100%

Click on "View Catalog Entry" to see course description:

The screenshot shows a Windows Internet Explorer browser window displaying the University of Saskatchewan's catalog entry for the course PSY 235 - Research Methods and Design. The browser's address bar shows the URL: https://argoss.usask.ca:9020/bantest/bwckctlg_p_display_courses?term_in=200809&one_subj=PSY&sel_crse_strt=235&sel_crse_end=235&sel_subj=8&sel_lvl=8&sel_schc. The browser's toolbar includes various navigation and utility icons. The page header features the University of Saskatchewan logo and navigation links: RETURN TO MENU, SITE MAP, HELP, and EXIT. The main content area displays the course title "PSY 235 - Research Methods and Design" and a detailed description: "Introduces students to both experimental and non-experimental research methods and designs used in psychology. The course focuses on the interplay between research questions, theory, the selection of appropriate research procedures and resulting conclusions. The laboratory component will consist of practical training and application of the concepts discussed in class." Below the description, the course is listed with credit hours (0.000 TO 3.000), lecture hours (0.000 TO 15.000), lab hours (0.000 TO 15.000), and other hours (0.000 TO 15.000). The levels are listed as Undergraduate Level, and the schedule types are Laboratory and Lecture. The course is located in the Arts and Science College, Psychology Department. Course attributes include Tuition - Category 1. At the bottom of the page, there are links for "Return to Previous" and "New Search", and a "RELEASE: 7.2" notice. The page is powered by SUNGARD HIGHER EDUCATION. The browser's status bar at the bottom shows "Done" and "Trusted sites" with a 100% zoom level.

Have to click "Return to Previous" 4 times to get back to the page where the class can be selected for registration.

COURSE LOOKUP – AFTER CHANGES

Look Up Classes to Add - Windows Internet Explorer

https://argoss.usask.ca:9010/bandst/bwskfcls_P_GetCrse

University of Saskatchewan

Student Services

RETURN TO MENU SITE MAP HELP EXIT

Look Up Classes to Add

2008-2009 Term 1
Nov 10, 2008 09:40 am

- To register for classes, check the box in front of the CRN (Course Reference Number) and click "Add to Worksheet". You will be directed to the worksheet where you press "Submit Changes" to register in the class.
- If a CRN is preceded by a "C", this indicates the class is full (closed). If a CRN is preceded by a "SR", your registration status restricts registration.
- If the class has prerequisites, they can be viewed by clicking on the CRN and then "Syllabus Available" link.
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Sections Found

Psychology

CRN	Subject	Sec	Cred	Title	Type	Days	Time	Seats Rem	Instructor	Date (DD/Mon)	Location	Attributes
<input type="checkbox"/> 87082	PSY 235	RAS	3.0	Research Methods and Design	LEC	TBA		10	TBA	04-Sep 03-Dec	TBA	• Tuition - Category 1

[Registration Policies and Procedures](#) |
 [Student Schedule by Day and Time](#) |
 [Detailed Student Schedule](#) |
 [View Fee Assessment](#)

RELEASE: 7.1.0.1

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Done Trusted sites 100%

Click on CRN to see information about the course. Course description and prerequisite information is all displayed on this page.

The screenshot shows a Windows Internet Explorer browser window displaying the 'Course Offering Search Results' page for the University of Saskatchewan. The browser's address bar shows the URL: https://argoss.usask.ca:9010/bandst/bwkschd.p_disp_listcrse?term_in=200809&subj_in=PSY&crse_in=235&crn_in=87082. The browser's toolbar includes various icons for navigation and search. The page header features the University of Saskatchewan logo and navigation links: [SITE MAP](#), [HELP](#), and [EXIT](#). The main heading is 'Course Offering Search Results', with the date '2008-2009 Term 1' and 'Nov 10, 2008' displayed to the right. A note states: 'NOTE: Course offerings are subject to change without notice.' Below this, the section 'Sections Found' lists 'Research Methods and Design - 87082 - PSY 235 - RAS'. The course description reads: 'Introduces students to both experimental and non-experimental research methods and designs used in psychology. The course focuses on the interplay between research questions, theory, the selection of appropriate research procedures and resulting conclusions. The laboratory component will consist of practical training and application of the concepts discussed in class.' Additional details include: 'Formerly: 372.6', 'Prerequisite(s): PSY 233. Four-year and Honours students should take PSY 234 concurrently.', and 'Note: Students with credit for PSY 232 or 372 cannot take this course for credit.' Other information provided includes 'Associated Term: 2008-2009 Term 1', 'Levels: Undergraduate Level', 'Attributes: Tuition - Category 1', 'U of S -Saskatoon Main Campus Campus', 'Lecture Schedule Type', 'Live Face To Face Instructional Method', and '3.000 Credits'. Links for 'Syllabus Available' and 'View Catalog Entry' are also present. At the bottom, there is a 'Return to Previous' link, a 'RELEASE: 7.2' notice, and a 'powered by SUNGARD HIGHER EDUCATION' logo. The browser's status bar at the bottom shows 'Done', a 'Trusted sites' icon, and a '100%' zoom level.

Course Offering Search Results - Windows Internet Explorer

https://argoss.usask.ca:9010/bandst/bwkschd.p_disp_listcrse?term_in=200809&subj_in=PSY&crse_in=235&crn_in=87082

Yahool! Search

File | Links | 1-Prod | 2-echo | 3-ITS Time | 4 - Jira | 5-MITS | 6-UofS | 7 - SESD Intranet | 8-Action Web | 9-SSAM PW reset | 10-play.it | AOL Radio | argo | Course Calendar | Customize Links

Web Search

Course Offering Search Results

University of Saskatchewan

SITE MAP HELP EXIT

2008-2009 Term 1
Nov 10, 2008

NOTE: Course offerings are subject to change without notice.

Sections Found

Research Methods and Design - 87082 - PSY 235 - RAS

Introduces students to both experimental and non-experimental research methods and designs used in psychology. The course focuses on the interplay between research questions, theory, the selection of appropriate research procedures and resulting conclusions. The laboratory component will consist of practical training and application of the concepts discussed in class.

Formerly: 372.6
Prerequisite(s): PSY 233. Four-year and Honours students should take PSY 234 concurrently.
Note: Students with credit for PSY 232 or 372 cannot take this course for credit.

Associated Term: 2008-2009 Term 1
Levels: Undergraduate Level
Attributes: Tuition - Category 1

U of S -Saskatoon Main Campus Campus
Lecture Schedule Type
Live Face To Face Instructional Method
3.000 Credits
[Syllabus Available](#)
[View Catalog Entry](#)

[Return to Previous](#)

RELEASE: 7.2

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Done Trusted sites 100%

PREREQUISITE ERROR PAGE – BEFORE CHANGES

Look Up Classes to Add - Windows Internet Explorer

https://argoss.usask.ca:9020/bantest/bwskfcls_P_GetCrse


University of Saskatchewan

Student Services

RETURN TO MENU SITE MAP HELP EXIT

Look Up Classes to Add

2008-2009 Term 1
Nov 10, 2008 09:44 am

 • To register for classes, check the box in front of the CRN (Course Reference Number) and click "Add to Worksheet". You will be directed to the worksheet where you press "Submit Changes" to register in the class.

- If a CRN is preceded by a "C", this indicates the class is full (closed). If a CRN is preceded by a "SR", your registration status restricts registration.
- If the class has prerequisites, they can be viewed by clicking on the CRN and then "Syllabus Available" link.
- Classes that run over both terms will be displayed below with "1st Half of a Multi-term Class" in the "Attributes" column. The values in the "Cred" and "Date" columns for these classes refer to the 1st term portion of the class only. If you add one of these classes, you will automatically be registered in the 2nd term portion of the class as well.
- In the "Days" column,
 - "M" = Monday,
 - "T" = Tuesday,
 - "W" = Wednesday,
 - "R" = Thursday,
 - "F" = Friday.

Sections Found

Psychology

CRN	Subject	Sec	Cred	Title	Type	Days	Time	Seats Rem	Instructor	Date (DD/Mon)	Location	Attributes
<input type="checkbox"/> 87083	PSY 235	RAS	3.0	Research Methods and Design	LEC	TBA		100	TBA	04-Sep 03-Dec	TBA	• Tuition - Category 1

[[Registration Policies and Procedures](#) | [Student Schedule by Day and Time](#) | [Detailed Student Schedule](#) | [View Fee Assessment](#)]

RELEASE: 7.1.0.1

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Check off the box, click "Add to Worksheet", then "Submit Changes" on the next page to register in the class.

Windows Internet Explorer
 https://argoss.usask.ca:9020/bantest/bwkc.coms.P_Regs
 Yahoo! Search

File Links 1-Prod 2-echo 3-ITS Time 4-Jira 5-MITS 6-UofS 7-SESD Intranet 8-Action Web 9-SSAM PW reset 10-play.it AOL Radio argo Course Calendar Customize Links

Add/Drop Classes

University of Saskatchewan

Student Services RETURN TO MENU SITE MAP HELP EXIT

Add/Drop Classes

2008-2009 Term 1
 Nov 10, 2008 09:45 am

Students are responsible for their registration activity. It must conform to the published regulations of the University, including meeting pre-requisite and co-requisite requirements.

Reassessment of tuition and fees caused by add/drop activity occurs by the next business day.

This page shows your registration record for the term(s), including the results of your latest registration attempt. Please scroll down to view all class information and/or error messages for the term(s).

- To **ADD** a class: enter the CRN(s) (Course Reference Number) to the Add Classes Worksheet below. If you do not know the CRN(s) for the class(es) you wish to add, click on the "Class Search" button below.
- To **DROP** a class: select an option from the drop down box in the "Action" column for the applicable class. If there is no drop down box for a class, then the class may not be dropped (see the Registration website for applicable deadlines).

Registration Add / Drop Errors

Status	CRN	Subj	Crse	Sec	Level	Cred	Grade	Mode	Title
PREQ and TEST SCORE-ERROR	87083	PSY	235	RAS	Undergraduate	Level 3.000	Numeric / Percentage	Research Methods and Design	

Add Classes Worksheet

CRNs

[[Registration Policies and Procedures](#) | [View Holds Against Your Account](#) | [Check Your Fee Assessment](#)]

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Click on the CRN to get more information about the error. This is the baseline system's attempt to indicate what prerequisite has not been met.

Pre-Requisite Compliance Area Results - Windows Internet Explorer

https://argoss.usask.ca:9020/bantest/bwskscrl.P_StuDisplayCrnAreas?term_in=200809&crn_in=87083

University of Saskatchewan

Student Services

RETURN TO MENU SITE MAP HELP EXIT

CRN Pre-Requisite Area Results

2008-2009 Term 1
Nov 10, 2008 09:46 am

Below are sections which require Compliance Areas as pre-requisites; One or more of these areas has not been satisfied.

PSY 235 Research Methods and Design

Area: P-PSY235 - Prerequisite for PSY 235

General Requirements: 3,000 credits

Met	Subj	Low	High	Test	High	Course Attributes	Required Credits	Credits Taken	Required Courses	Courses Taken	Minimum Grade	Con
N	PSY 233						0.000			0	50	N

[Return to Add/Drop]

RELEASE: 6.1

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PREREQUISITE ERROR – AFTER CHANGES

Look Up Classes to Add - Windows Internet Explorer

https://argoss.usask.ca:9010/bandst/bwskfcls_P_GetCrse

University of Saskatchewan

Student Services

RETURN TO MENU SITE MAP HELP EXIT

Look Up Classes to Add

2008-2009 Term 1
Nov 10, 2008 09:47 am

- To register for classes, check the box in front of the CRN (Course Reference Number) and click "Add to Worksheet". You will be directed to the worksheet where you press "Submit Changes" to register in the class.
- If a CRN is preceded by a "C", this indicates the class is full (closed). If a CRN is preceded by a "SR", your registration status restricts registration.
- If the class has prerequisites, they can be viewed by clicking on the CRN and then "Syllabus Available" link.
- Classes that run over both terms will be displayed below with "1st Half of a Multi-term Class" in the "Attributes" column. The values in the "Cred" and "Date" columns for these classes refer to the 1st term portion of the class only. If you add one of these classes, you will automatically be registered in the 2nd term portion of the class as well.
- In the "Days" column,
 - "M" = Monday,
 - "T" = Tuesday,
 - "W" = Wednesday,
 - "R" = Thursday,
 - "F" = Friday.

Sections Found

Psychology

CRN	Subject	Sec	Cred	Title	Type	Days	Time	Seats Rem	Instructor	Date (DD/Mon)	Location	Attributes
<input checked="" type="checkbox"/> 87082	PSY 235	RAS	3.0	Research Methods and Design	LEC	TBA		10	TBA	04-Sep 03-Dec	TBA	• Tuition - Category 1

Add to WorkSheet Class Search

[[Registration Policies and Procedures](#) | [Student Schedule by Day and Time](#) | [Detailed Student Schedule](#) | [View Fee Assessment](#)]

RELEASE: 7.1.0.1

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Check off the box, click "Add to Worksheet", then "Submit Changes" on the next page to register in the class. We are going to change the text of the error message to "PREREQUISITE ERROR".

Windows Internet Explorer
https://argoss.usask.ca:9010/bandst/bwkc/oms.P_Regs

University of Saskatchewan

Student Services

RETURN TO MENU SITE MAP HELP EXIT

Add/Drop Classes

2008-2009 Term 1
Nov 10, 2008 09:48 am

Students are responsible for their registration activity. It must conform to the published regulations of the University, including meeting pre-requisite and co-requisite requirements.

Reassessment of tuition and fees caused by add/drop activity occurs by the next business day.

This page shows your registration record for the term(s), including the results of your latest registration attempt. Please scroll down to view all class information and/or error messages for the term(s).

- To **ADD** a class: enter the CRN(s) (Course Reference Number) to the Add Classes Worksheet below. If you do not know the CRN(s) for the class(es) you wish to add, click on the "Class Search" button below.
- To **DROP** a class: select an option from the drop down box in the "Action" column for the applicable class. If there is no drop down box for a class, then the class may not be dropped (see the Registration website for applicable deadlines).

Registration Add / Drop Errors

Status	CRN	Subj	Crse	Sec	Level	Cred	Grade	Mode	Title
PREQ ERROR	87082	PSY	235	RAS	Undergraduate	Level 3.000	Numeric / Percentage		Research Methods and Design

Add Classes Worksheet

CRNs

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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RELEASE: 7.3.2

[[Registration Policies and Procedures](#) | [View Holds Against Your Account](#) | [Check Your Fee Assessment](#)]

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Done Trusted sites 100%

Click on the CRN to get more information about the error. This will display the same Course Offerings Search Results page as above, with Course description and prerequisite information on it. Note the link to the Unofficial Transcript so that students can double check whether they have the prerequisite.

The screenshot shows a Windows Internet Explorer browser window displaying the 'Course Offering Search Results' page for the University of Saskatchewan. The browser's address bar shows the URL: https://argoss.usask.ca:9010/bandst/bwkschd.p_disp_listcrse_sec?term_in=200809&subj_in=PSY&crse_in=235&crn_in=87082. The browser's toolbar includes various icons for navigation and search. The page header features the University of Saskatchewan logo and navigation links: SITE MAP, HELP, EXIT. The main heading is 'Course Offering Search Results', with the term '2008-2009 Term 1' and the date 'Nov 10, 2008' displayed to the right. A note states: 'NOTE: Course offerings are subject to change without notice.' Below this, the section 'Sections Found' lists 'Research Methods and Design - 87082 - PSY 235 - RAS'. The course description reads: 'Introduces students to both experimental and non-experimental research methods and designs used in psychology. The course focuses on the interplay between research questions, theory, the selection of appropriate research procedures and resulting conclusions. The laboratory component will consist of practical training and application of the concepts discussed in class.' Additional details include: 'Formerly: 372.6', 'Prerequisite(s): PSY 233. Four-year and Honours students should take PSY 234 concurrently.', and 'Note: Students with credit for PSY 232 or 372 cannot take this course for credit.' The page also lists 'Associated Term: 2008-2009 Term 1', 'Levels: Undergraduate Level', and 'Attributes: Tuition - Category 1'. The location is 'U of S -Saskatoon Main Campus Campus', and the instructional method is 'Live Face To Face Instructional Method'. The course is worth '3.000 Credits'. Links for 'Syllabus Available' and 'View Catalog Entry' are provided. At the bottom, there is a 'Return to Previous' link, a 'RELEASE: 7.2' notice, and a 'powered by SUNGARD HIGHER EDUCATION' logo. A link for 'Unofficial transcript' is also present. The browser's status bar at the bottom shows 'Done', 'Trusted sites', and '100%' zoom.

Course Offering Search Results - Windows Internet Explorer

https://argoss.usask.ca:9010/bandst/bwkschd.p_disp_listcrse_sec?term_in=200809&subj_in=PSY&crse_in=235&crn_in=87082

Yahoo! Search

File Edit Links 1-Prod 2-echo 3-ITS Time 4 - Jira 5-MITS 6-UofS 7 - SEED Intranet 8-Action Web 9-SSAM PW reset 10-play.it AOL Radio argo Course Calendar Customize Links

Web Search

Course Offering Search Results

University of Saskatchewan

SITE MAP HELP EXIT

2008-2009 Term 1
Nov 10, 2008

Course Offering Search Results

NOTE: Course offerings are subject to change without notice.

Sections Found

Research Methods and Design - 87082 - PSY 235 - RAS

Introduces students to both experimental and non-experimental research methods and designs used in psychology. The course focuses on the interplay between research questions, theory, the selection of appropriate research procedures and resulting conclusions. The laboratory component will consist of practical training and application of the concepts discussed in class.

Formerly: 372.6
Prerequisite(s): PSY 233. Four-year and Honours students should take PSY 234 concurrently.
Note: Students with credit for PSY 232 or 372 cannot take this course for credit.

Associated Term: 2008-2009 Term 1
Levels: Undergraduate Level
Attributes: Tuition - Category 1

U of S -Saskatoon Main Campus Campus
Lecture Schedule Type
Live Face To Face Instructional Method
3.000 Credits
[Syllabus Available](#)
[View Catalog Entry](#)

[Return to Previous](#)

RELEASE: 7.2

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[Unofficial transcript](#)

Done Trusted sites 100%

2008-2009 USC Attendance

Name	May. 31	June	July	28-Aug	4-Sep	11-Sep	18-Sep	25-Sep	2-Oct	9-Oct	16-Oct	23-Oct
Aderonke, Adeyemi	NM	NM	NM	A	A	P	P	P	P	P	P	P
Begbie, Sarah	NM	NM	NM	P	P	P	P	P	P	P	R	P
Crosbie, Katelyn	NM	NM	NM	P	P	P	P	R	P	P	P	P
Dancey, Kimberly	NM	NM	NM	A	P	R	P	P	R	P	P	P
David, Ben	NM	NM	NM	P	P	P	P	P	P	P	P	P
Dobrowolski, Lisa	NM	NM	NM	P	P	P	P	P	R	P	P	R
Dyck, Shannon	NM	NM	NM	P	P	P	P	P	R	P	P	P
Hitchings, Scott	NYA	NYA	NYA	NYA	NYA	NYA	NYA	P	P	P	P	P
Huang, Dayan	NM	NM	NM	P	P	P	R	P	P	P	P	P
Kenney, Nicole	NM	NM	NM	R	P	P	P	P	R	P	P	P
Kirkland, Warren	NM	NM	NM	P	P	P	P	P	P	P	P	P
Kirkham, Brooke	NM	NM	NM	A	P	P	P	P	P	P	P	P
Kuspira, Keith	NM	NM	NM	P	P	P	P	P	P	P	P	R
Laroque, Sheila	NM	NM	NM	P	P	P	P	R	P	A	P	P
Leisle, Matt	NM	NM	NM	P	P	P	P	P	P	P	P	P
Lewis, Amy	NM	NM	NM	P	P	P	P	P	P	P	P	A
Lowenberger, Brea	NM	NM	NM	P	P	P	P	P	R	P	P	P
Nystuen, Reid	NM	NM	NM	NYA	NYA	NYA	NYA	NYA	NYA	P	P	P
Ring, Jeremy	NM	NM	NM	P	P	P	P	P	P	P	P	P
Smith, Shawn	NM	NM	NM	P	P	P	P	P	P	P	R	P
Steeves, Josie	NM	NM	NM	P	P	P	P	P	P	P	P	P
Tomcala, Chelsea	NM	NM	NM	A	P	R	P	P	P	P	P	P
Umoh, Itemobong	NM	NM	NM	A	P	P	P	P	P	P	P	P
Wilson, Ben	NM	NM	NM	A	P	P	P	P	R	P	P	P
Ziola, Hiedi	NM	NM	NM	A	A	P	A	P	R	R	R	R

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

2008-2009 USC Attendance

Name	30-Oct	6-Nov	13-Nov	20-Nov	27-Nov	4-Dec	11-Dec	18-Dec	25-Dec	1-Jan	8-Jan	15-Jan
Aderonke, Adeyemi	P	P										
Alawes, Jalal	NYA	P										
Begbie, Sarah	P	A										
Crosbie, Katelyn	P	P										
Dancey, Kimberly	P	R										
David, Ben	P	P										
Dobrowolski, Lisa	P	P										
Dyck, Shannon	P	P										
Hitchings, Scott	P	P										
Huang, Dayan	P	P										
Kenney, Nicole	P	P										
Kirkland, Warren	P	P										
Kirkham, Brooke	P	P										
Kuspira, Keith	A	P										
Laroque, Sheila	R	P										
Leisle, Matt	P	P										
Lewis, Amy	P	P										
Lowenberger, Brea	P	P										
Nystuen, Reid	P	R										
Ring, Jeremy	P	P										
Smith, Shawn	P	P										
Steeves, Josie	P	P										
Tomcala, Chelsea	P	P										
Umoh, Itemobong	P	P										
Wilson, Ben	R	P										
Ziola, Hiedi	P	R										

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

2008-2009 USC Attendance

University Students' Council Agenda

Thursday, November 20, 2008

- 1. Adoption of an Agenda**
- 2. Introductions and Announcements**
- 3. Council Address**
 - 3.1 Gordon Hill**
- 4. Minutes and Reports for Information**
 - 4.1 USC Minutes – Nov 13, 2008**
 - 4.2 Executive Committee Minutes – Nov 18, 2008**
 - 4.3 Academic Affairs Board Minutes and Report - Nov 19, 2008**
 - 4.4 Appointments Board Minutes and Report**
 - 4.5 Board of College Presidents**
 - 4.6 Code of Ethics Disciplinary Committee Minutes and Report - in camera report**
 - 4.7 Elections Board Minutes and Report**
 - 4.8 External Affairs Board Minutes and Report – Nov 18, 2008**
 - 4.9 Operations & Finance Board Minutes and Report – Nov 12, 2008**
 - 4.10 Student Issues Board Minutes and Report**
 - 4.11 Sustainability Board Minutes and Report**
- 5. Motions Arising from the Minutes and Reports**
- 6. Business**
 - 6.1 Exam Regulations**
- 7. New Business**
- 8. Questions and Comments (30 minutes)**
- 9. Any Other Business**
- 10. Adjournment**

University Student Council
Minutes for Thursday, November 13, 2008

Present

Josie Steeves, President
Brea Lowenberger, VP Ac. Affairs
Shannon Dyck, VP Student Issues
Nicole Kenney, VP Ex. Affairs
Chelsea Tomcala, Agriculture
Warren Kirkland, Associated Res.
Ben David, Engineering
Shakirat Adeyemi, INSA
Itemobong Umoh, Law
Dayan Huang, Medicine
Scott Hitchings, Arts & Science
Brooke Kirkham, St. Thomas More
Katelyn Crosbie, St. Thomas More
Shawn Smith, Pharmacy & Nutrition
Lisa Dobrowolski, Education
Amy Lewis, Nursing
Jalal Alawes, Indigenous St. Council
Ben Wilson, Dentistry
Kimberely Dancey, Ed. School of Bus.
Reid Nystuen, Ed. School of Bus.
Sarah Begbie, WCVM
Hiedi Ziola, Education
Aspen Cleaveley, Kinesiology

Also Present

Matt Leisle, USC Chair

Guests:

Jason Ventnor (USSU Staff)
Katie Salmers, A&S
Taryn Goff, A&S
James Pepler, Finance & Resources
Wendy Gills, The Sheaf

Regrets:

Jeremy Ring, VP Operations & Finance
Keith Kuspira, Engineering
Sheila Laroque, Arts & Science

Meeting was called to order at 6:05 p.m.

1. Adoption of the Agenda

Councilor Kirkland asked to add under Code of Ethics and Disciplinary Committee Minutes and Report, an in camera session.

USCMotion092: Kirkland/David Carried

Motion to adopt the agenda.

USCMotion093: Steeves/Tomcala Carried

2. Introductions and Announcements

President Steeves gave regrets for VP Ring, who is in Edmonton attending an Oiler game.

President Steeves moved to ratify the new Councilor from Kinesiology, Aspen Cleaveley.

USCMotion094: Steeves/Kirkland Carried

Councilor David gave regrets for Councilor Kuspira.

VP Kenney stated she met with the Department of ? and letter of support in favor of ? on campus. At the CFS AGM she'll be having conversations with other? and to change the elections act and ?

VP Dyck stated the Arts Building will close on December 22nd and at that time they will start closing around 11:00 p.m. The building will be closed between 11:00 p.m. and 11:30 p.m. starting December 22nd.

VP Kenney reminded Councilors about the fundraiser for Station 20 West on Saturday. There is also a ? show at Louis at 1:00 p.m. for only \$5.00.

Councilor Hitchings introduced Katie Salmers and Taryn Goff from the ASSU.

VP Dyck stated herself and VP Ring will be doing the Chillin' for Charity Event put on by JVC West Charity. Proceeds go to Children's Health and Hospital Fund. This event is to jump into a cold pool of water, outside in the bowl on November 28th. They are also going to raise funds as this is going to be a USSU Team, so if any Councilors or their students want to sponsor them, it would be greatly appreciated, as would this charity.

Councilor Ziola announced a main Education Event, it's called SESH, this stands for Silence Education Student Helpers. This year they are having a large gala at the Odeon on November 21st. All of the money raised will ?

VP Dyck stated there are two part time student assistant jobs for International Week. If anyone is interested, Councilors can drop off an application at Global Commons by November 17th. Further questions about this can be directed to herself via email, or in person following the meeting.

VP Lowenberger thanked those who filled out the Academic Advisory Survey and to pass this message along to their Colleges. There were over 600 responses. This survey is running until November 21st. They could still use quite a few entries from the non-direct entry colleges.

VP Dyck thanked those Councilors that attended the AGM last night, and thanked them for bringing fellow students from their Colleges.

2. Council Address

No Council Address

4. Minutes and Reports for Information

4.1 USC Minutes – Nov 6, 2008

Councilor Begbie stated she sent an email last Wednesday to VP Dyck with her regrets. As well her name has an ‘h’ on the end of it.

VP Dyck stated she did forward Councilor Begbie’s regrets to President Steeves, but it must have been missed.

VP Dyck stated on page 5, it stated she made a complaint on behalf of a woman, she’d like it changed to “...and another complaint was on behalf of herself as a woman”.

VP Dyck stated on page 6, she’d like to insert “Campus” before Safety Department, paragraph 4.

VP Dyck stated on page 7, it starts with “...if we have enough members, maybe we’ll try to *book*, not vote Arts 241”. Then eliminate the rest of the sentence and insert in ‘...if we do not have enough members, then we’ll just use *SaskHall 77*’.

4.2 Executive Committee Meeting Minutes – Nov 10, 2008

Approved.

4.3 Academic Affairs Board Minutes – Nov 7, 2008

Approved.

4.6 Code of Ethics Disciplinary Committee Minutes – Nov 13, 2008

Councilor Kirkland moved to go in camera.

USCMotion094: Kirkland/David Carried

4.7 Elections Board Minutes – Nov 6, 2008

Approved.

4.9 Operations & Finance Board – Nov 5, 2008

Approved.

5. Motions Arising from the Minutes and Reports

Motion to accept the minutes as amended.

USCMotion095: Kirkland/Steeves Carried

6. Business

No business.

7. New Business

7.1 Exam Regulations

VP Lowenberger stated with the USC package this week there were some exam regulations sent out. Next week they will be discussing them at Council, Gordon Hill, Chair of the Academic Programs Committee will be attending Council to address any concerns and answer any questions, or hear any suggestions. Prior to that, the Academic Affairs Board will be meeting and bringing recommendations to Council as well. Any questions or concerns please send her an email. There are lots of policies within this document that have quite a different effect on students and on exams.

President Steeves stated just a bit of University's Governance side of this, these policies were going to be voted on at last University Council and it got delayed until this University Council because there are some substantial changes within the document that a lot of members have a lot of concern about and so she encourages everyone to please read them. These are the kind of regulations that determine when your finals can be written, how you appeal or how you defer exams. These are really important to know about, and Gordon Hill has taken time out of his day to come here, so she really encourages Council to read the documents carefully. This has a direct impact on every single student on campus.

Councilor Hitchings asked if these policies are final, or can they still be changed?

VP Lowenberger stated they could still be changed after approval.

8. Questions and Comments (30 minutes)

VP Dyck stated the following 3 events she'd like to notify Council about. On November 24th at 4:00 p.m. in Browsers, there is the Help Centre Coffee House. It will deal with issues involving suicide, self-harm and things of that nature. On November 24th & 25th from 10:00 a.m. to 2:00 p.m. there will be Housing Event in Lower Place Riel. This is through the Student Issues Board. There will be a Horrible Housing Hall of Fame where people can write down their bad housing issues. There will be another one where people can write down their solutions for problems, their ideal housing situation etc., they will be giving out free house shaped gingerbread cookies. On November 26th & 27th from 9:30 a.m. to 3:30 p.m. there will be a Green Gifts Event in Lower Place Riel. Basically they will have a few tables set up, they will have free gift-wrapping with newspaper and free card making materials and basically show people what else they can give at Christmas, as it doesn't have to be material giving and if you are going to give something, have it an environmental and ethical purchase. VP Dyck asked Councilors if they'd like posters of the USSU events emailed to them. They could then review and advise if they'd like the posters printed off for them to display in their Colleges.

Councilor Hitchings stated sure.

VP Dyck stated she said she thinks it's silly that they put them up, but in the wrong places. From now on VP Dyck will, for her events, send out a copy of the posters, and if Councilors want more, they can let her know.

Councilor Crosbie mentioned last week VP Dyck was asking about having a sustainability Council address in January and she wanted to gauge interest, at least 5 people from STM would be interested in going.

VP Kenney stated the deadline for the contest Canada's Next Greatest Prime Minister is tomorrow. If you like, check out the website, you have the opportunity to win a few thousand dollars. You just need to make a quick YouTube video.

9. Any Other Business

9.1 PAWS Registration – Prerequisite Checking

VP Lowenberger stated this is the 2nd document that was sent with the package tonight having to do with PAWS registration. To give Councilors some background on where this document is coming from, student computing is part of her portfolio and she's also been highly involved in academic advising this year. Where this stems from is a program that the University is looking into implementing called Degree Works. What this is, is an on-line academic advising system that would allow students to go in and kind of look up general questions and take courses, and sort of move them around in to your schedule. It would be kind of a system to go to if they had quick question. So looking at implementing this system, the University acknowledges that before doing that, prerequisite, right now you can't check your prerequisites on PAWS, so when you go to sign up for a class, if you're a first year student, you could sign up right now for a 400 level course and not know the difference. This is a really exciting step that they are taking and as VP Academic dealing with students coming in who have possibly taken a class and not had the prerequisite to take it, she thinks it will alleviate a lot of those problems. This document was sent out to everyone to take a look at, it shows what PAWS looks like now, and what they're looking at doing. She's brought it here tonight to get feedback and also feedback on any general comments as far as registering for classes, the layout, the design, how it looks, if anyone has any comments she'll open up the floor.

VP Kenney asked if this program has been implemented successfully at other Universities and if there is a cost incurred to the institution.

VP Lowenberger stated this program has not been implemented in any Canadian Universities yet and although she is unaware of the precise cost, she does know it is a substantial amount.

Councilor Crosbie mentioned that she had talked to VP Lowenberger about this before and she thinks this is an excellent idea. She's worked as a first year advisor for the College of Arts & Science and she talked to a lot of students who struggled

with the PAWS system. She'd like to mention two concerns that she came across. She hoped that this program would not take away from the number of Academic Advisors or the quality of Advisors we have on campus. She thinks there is a general problem especially in terms of first year students of not knowing that Advisors are available and what their function is and that they should be seeing a person every year. And second of all, she's concerned this might let students assume they don't have responsibility anymore. She doesn't think it would be fair to say that if a computer programmer allowed to register in a class that they can't technically get credit for according to their degree or College then they shouldn't be able to get away with it. In general she thinks it's a great idea.

VP Lowenberger thanked Councilor Crosbie for her comments. A couple of her concerns she raised were similar to her own. One thing Councilor Crosbie mentioned was the responsibility of students and along with the survey that's running right now. A document that she's working on with the Academic Advisors is an Academic Advisor and student responsibilities document that would outline Advisors responsibilities, student responsibilities and make that a little clearer for both ends. So that is one thing she's doing, another initiative of the Academic Affairs Board is working on an Academic Advising Award to be implemented in the second semester with the Teaching Excellence Awards. The Board acknowledges that Advisors are often under recognized or are not appreciated and that they are deserving of that as well. With that, does anyone have any comments on the registration process as far as on line?

VP Dyck asked if they could guarantee that PAWS won't crash, like it does every time when a lot of people are using it at one time?

VP Lowenberger stated she couldn't guarantee it, but would look in to it.

Councilor Kirkland stated he feels PAWS is way better than having to register by a phone.

President Steeves is speaking because last year they had huge issues with PAWS crashing. The situations that occurred last year were very interesting. She's not 100% sure, so she'll say this as best as she can, a disc controller failed once and then they replaced it and then the brand new one failed again, so if anyone remembers last year it crashed twice. The year before that the reason it crashed was because of a server overload so they brought more servers in and more power to deal with that, so that was an issue and the one in a million chance that the second disc controller would fail, failed. President Steeves thinks they've fixed that and are looking at putting more staff on the first night registration opens so that if there were problems, they would be fixed easier, because registration opens at midnight. This is something they are actively looking in to.

Councilor Nystuen commented on registration this year, he's had difficulty during 2nd year registration on PAWS.

Councilor Dobrowolski asked if there would be a pop up notice if students were registering in classes that are not on campus, for instance P.A. This has happened to a couple of students that have mentioned it to her.

VP Lowenberger stated that, this was something that was mentioned at the meeting that she suggested, and to look at the format as it stands, this was one of the biggest things she really pushed forward was that either a pop up or a different color or something to signify the off campus classes because that, along with web classes is often for the first years, a problem. She has informed them about this. Also, when you go into PAWS right now, you can click on the course reference number, which would take you to syllabus, which is confusing. This would be taken out. When you click on the course reference number, it will take you to a page that has the course information and description, what the class formerly was, the prerequisite etc. Another thing she brought up was possibly after you click on the course reference number, have the following in blue, almost like a link. Everything is currently in the same color, which can make it confusing, and not user friendly.

President Steeves stated some of the concerns she's heard from other students in the past while, is students taking classes in other Colleges that they're not actually eligible for their degree, but PAWS lets them register in it, so maybe something in regards on there specifying which classes you are ineligible to obtain course credit for. Even in the course calendar sometimes it doesn't actually specify that they couldn't take the course for credit.

VP Lowenberger stated from what she understands is that this issue will be addressed as well. This information will be available for you to click on, but also if you do try and register in that class that you don't have the prerequisite for, it will come up prerequisite error and it will signify that.

Councilor David asked what would happen in the case where a student would require a class override to take a class that they don't have the prerequisites for but PAWS won't let them register in it.

VP Lowenberger stated another great question, they are also looking at that because with the prerequisite not allowing students to register in those classes anymore, and they realize there probably will be a significant increase in people requesting class overrides. So right now, they're looking at several different options, but they want to have something right on that screen whether it's a link to the class override form or what not, there will be something.

10. Adjournment

Move to adjourn

USCMotion096:

Steeves/Kirkland

Carried

Executive Committee

Minutes for Tuesday, November 18, 2008

Present: Jeremy Ring, Shannon Dyck, Nicole Kenney, Jason Ventnor (GMD)

Regrets: Caroline Cottrell, Brea Lowenberger, Josie Steeves

1. Call to Order

The meeting was called to order at 1:00 p.m.

2. Quorum was present

3. Roundtables

VP Shannon Dyck

- Nov 5 -Student Issues Board
- Op/fin Board
- Presidents Advisory on the Status of Women
- Classroom talk
- Sustainability Board
- Nov 6 -Classroom talk
- Communications Meeting
- Student Grievance: Nursing – legal matter
- Let's Communicate meeting
- Campus Safety Student Advisory Committee
- USC
- Nov 7 -1/2 day ADO
- Student Grievance: Education placement
- Volunteer at the Pride Centre
- Nov 10-three complaints regarding the Health and Dental Plan
- Volunteer at the Help Centre
- Centre's meeting
- Mini Exec meeting (pass Res funding)
- Gathered information from the Green Gifts event
- Nov 11-Remembrance Day
- Nov 12-Op/Fin Board
- International Activities of Council Committee
- AGM Talk
- AGM
- Nov 13-Classroom talk
- Communications Meeting
- Move US meeting
- Housing document – first draft complete
- USC

- Nov 14-Tunnel – Pride Centre dragshow tickets
- Green Giving Presentation
- Nov 17-Help Centre Volunteer
- Meeting with James Pepler regarding housing
- Student Grievance – professor discrimination
- Classroom talk
- Nov 18-Volunteer Women’s Centre
- Women Centre / Pride Centre coffee house meeting
- Derek Tannis – Choose applicants to interview for International Week Planning position

VP Jeremy Ring

- Op/fin Board Prep
- Meeting with Piya re: Place Riel
- Meeting with Carlene and Meagan re: Chillin’ for Charity
- Op/fin board minutes
- Op/fin board prep
- Op/fin Board meeting
- Exec Meeting about AGM
- AGM
- Vacation Day
- November EDO
- Meeting with Transition Group re: funding
- Meeting with ESSA re: funding
- Meeting with student re: travel funds
- Meeting with James Pepler re: Place Riel
- Meeting with student group re: Coke Product
- Meeting with student re: travel funds
- Op/fin board minutes

VP Nicole Kenney

- Nov 4-Nov 18, 2008
- Meeting with VP External of GSA, Re: CFS-SK
- Executive committee
- Day Of Action- Regina
- Meeting with Rob Norris, Re: Tuition, Grants, Housing
- Meeting with past URSU president, Re: CFS
- Meeting with Anthropology Student’s President, Re: “Week of Solidarity”
- Interview with Carillon, U of R’s Student paper
- Interview with StarPhoenix, Re: Tuition
- Meeting with Dr. Allan Antliff of the U of V, Re: Censorship and the student’s movement
- Class
- Communications Meeting, Re: How to engage students
- Volunteering at Pride Center
- Selling tickets in the tunnel for Drag Show

- UPASS voting and announcement of results
- Meeting with Sheaf, Re: UPASS results
- USC
- EDO
- ADO
- Remembrance Day Ceremony
- USSU Radio Show (Tuesdays 7 PM 90.5 FM)
- Meeting with Student, Re: AGM
- Meeting with Joan White, Re: Letter of Support for Polling stations
- Annual General Meeting
- Classroom Talks
- Volunteering at Help Center
- Drag Show
- Meeting with Board member, Re: SK Party Convention
- Meeting with VP External of GSA, Re: CFS AGM
- Meeting with Sheaf, Re: AGM
- Academic Advising
- CFS AGM planning
- Conference Call with community organizations of Edmonton, Calgary and Regina
- City Council
- Meeting with Prof, Re: Political strategizing
- External Affairs Board
- External Affairs Board Minutes
- CFCR Show

4. U-Pass & Disability Students

VP Kenney has had some inquiries regarding disability students who do not receive parking passes. VP Ring asked about students who were disability students and do take the bus, does U-Pass cover them? VP Kenney will look into these issues when GM Cottrell returns.

5. Bike Tools

VP Dyck informed the Executive of the potential program to offer bike tools to students through Campus Rec. VP Ring said it should be brought up at budget time and that budget brainstorming would begin in January. VP Dyck will bring the proposal forward at budget brainstorming.

6. Campus Rec Christmas Sponsorship

Campus Rec sent a letter for prizes for the students who work for Campus Rec.

EXEC65 Motion to sponsor 4 x \$25 gift cards.

**Ring/
Kenney**

Carried

7. iPod

The Ipod that was given, as a prize for the housing survey, did not work. VP Dyck wanted to make sure it could be replaced.

8. New Sustainability Position

VP Dyck wants to investigate a potential sustainability position for the USSU. VP Ring stated she should work with GM Cottrell on the position and present it at budget.

9. SESD Student Ban Posters

Emergency student loan posters that would go in the buzzboards.

EXEC66 VP Dyck thinks it would benefit students and should go in the buzzboards.

**Dyck/
Ring**

Carried

10. Voting System Passed at AGM

VP Ring will be bringing information to Council about the cost of the new voting method.

11. Day of Pink

VP Kenney will look into how to promote the National Day Against Bullying on February 19th. It is during break and does pose some issues.

External Affairs Board Meeting
Tuesday, November 18th, 2008
Browsers

Present: Nicole Kenney, Joel Schindel, Warren Kirkland, Charles Hamilton, Brooke Kirkham

Regrets: Dayan Huang, Josie Steeves, Kirsty Poppleton, Chris Danson

Also present: Zafer Dalial-Bashi (VP External of GSA)

1. Call to Order

The meeting was called to order at 5 pm.

2. Call for Quorum

Quorum was present.

3. Business

3.1 CFRCR (90.5 FM) Report-November 11th, 7 PM

VP Kenney broadcasted the student's role in maintaining and advocating for Peace in society. The show focused on notable student peace activists around the country and played music related to the theme of peace.

3.2 Day of Action, November 5th, 2008 (Regina)

VP Kenney reported on the student mobilization in Regina, question period, and meeting with the Ministry of Advanced Education. This was a solidarity event with URSU and FNU. Full report was sent out to USC.

3.3 SK Party Policy Convention November 14-16th, 2008

The Board reviewed the Saskatchewan Party's Policy manual and analyzed recommendations for Post Secondary Institutions. VP Kenney has been working on a Submission to the Ministry of Advanced Education and the board composed a response to the Party's policy manual and other issues related to PSE access. The document will be further reviewed by the External Affairs Board and then given to USC before submitting it to the Ministry.

3.4 Day of Action, TBA

VP Kenney garnered support for a Day of Action at the U of S, to be at the end of January. The board also talked about the benefit of a weekend assembly of student clubs,

and community organizations to build momentum for the Day of Action.

4. Adjournment: 6 PM.

USSU Academic Affairs Board Minutes
Wednesday, November 19, 2008

Present: James Walker, Brett Suwinski, Brea Lowenberger, Ben David,
Shannon Dyck
Absent: Yujing Gu, Adil Afzal, Chelsea Tomcala, Warren Kirkland

The meeting was called to order at 8:44 am.

1. Adoption of the Agenda

- Motion was made by Lowenberger and seconded by Dyck.

2. Introduction and Announcements

- None

3. Addresses to Board and/or Presentations

- None

4. Minutes and Reports

-

5. Business

1 University Council Regulations on Examinations

- The Board discussed the regulation regarding attendance and how it should define between excused and unexcused absences.

- The Board discussed the five-day return of final exams policy. The Board discussed how the policy is rarely followed. The Board suggested that the new policy should include stronger enforcement, Departmental assurance that grades will be received on time, and a stipulation that students are notified if grades are to be late. The Board also suggested that students should be provided with an override for any class for which a prerequisite course's final grade has not yet been reported.

- The Board decided that the policy regarding the time frame of three days after a final to apply for a final is appropriate. Walker suggested that travel be considered compassionate grounds under which to apply for a deferred final examination, especially for international students in December.

- The board suggested that there be a limit alongside the limit of three final examinations in a 24 hour period of 5 examinations in a 72 hour period.

6. New Business

- None

7. Questions, Comments, Announcements

- None

8. Other

- None

9. Adjournment

- The meeting was adjourned at 9:23 am. The motion was made by Lowenberger and seconded by Walker.

Operations & Finance Board

Minutes for Wednesday, November 12th, 2008

Present: Jeremy Ring, Katelyn Crosbie, Shannon Dyck, Warren Kirkland, Jason Ventnor (Ex-Officio), Shawn Smith, Kimberley Dancey

Absent: Chris Davison, Josie Steeves (Ex-Officio), Alexis Nyandwi

1. Call to Order

The meeting was called to order at 11:30 AM.

2. Call for Quorum

Quorum was present.

3. Board Presentations

1) U of S Debate Society

Members of the U of S Debate Society presented their funding request for the CUSID National Debating Championship, to be held at the U of S from March 20-22, 2009. Attached is their presentation.

2) Engineers Without Borders (EWB)

Members of the EWB presented to board in regards to funding the fair trade fair. Most notably, they were looking for some coverage of the production cost from Louis', amounting to \$690. Attached is their presentation.

4. Review of Minutes

The minutes from Nov. 5 will be sent out after the meeting.

5. Business

a. Funding Requests

Move to grant funding to the U of S Debate Society in the form of \$1000 credit to Louis' for coverage of the food costs for the event.

OFB Motion13: Smith/Kirkland Carried.

Move to grant funding to Engineers Without Borders in the form of \$690 credit to Louis' for production costs, and \$310 in the form of a cheque.

OFB Motion14: Kirkland/Smith Carried.

Councilor Crosbie would like her abstention noted.

6. Questions & Comments

7. Adjournment

Move to adjourn.

OFB Motion15: Ring/Kirkland Carried.



CAMPUS GROUP FUNDING REQUEST

FORM
2008/09

Your funding request is based solely on how you fill out this request form. Please be as thorough as possible and attach all necessary information. Failure to complete this request form in full will affect your funding.

PLEASE TYPE OR PRINT CLEARLY Date: 29 October 2008

1) Name of Campus Group: Engineers Without Borders

2) Please give the names, phone numbers, and student numbers of a contact person for your group and an alternate.

NAME	EMAIL	PHONE #
<u>Alison Silversides</u>	<u>avs864@mail.usask.ca</u>	<u>11037489 306.261.0923</u>
<u>Chelsey Bartlett</u>	<u>cab851@mail.usask.ca</u>	<u>10181293 306.291.1442</u>

3) Name of Event: Fair Trade Fair
Date of Event (if applicable): November 19-21

4) Funding Requested:

USSU Funds \$ 1,000

USSU Credit \$ -

COKE Product/Merchandise \$ -

Will product be resold? Y or N (circle)

Total sponsorship requested: \$ 1,000

5) How will these funds contribute to the success of the group's event?

The money will allow us to incur less costs allowing us to raise more funds for our overseas placements in Africa.

6) How will this funding benefit your Campus Group? The Students' Union? The general student body?

The Fair and Benefit Concert are designed to create awareness about ethical consumption; to support local institutions, fair trade and organics. It also aims to promote student groups and businesses who strive for the common goal of social justice.

7) List other sources of funding your group has investigated.

FWB receives funding from the University, Corporate Sponsorship and events on campus which go to our overseas placements. Student body contributions (BBD, Events) account for over 50% of our fundraising.
In addition to this funding request form, please attach the following:

- A DESCRIPTION OF THE EVENT
- A DETAILED BUDGET OF THE EVENT
- A CURRENT FINANCIAL STATEMENT OF YOUR GROUP

I do hereby affirm that I have read the USSU Policy on Campus Groups in effect as of the date of this application.

Name of person who completed this form: Alison Silversides

Position: VP, Finance and Returned Junior Fellow

Signature: Alison Silversides

Date: 29 October 2008



November 12, 2008

To USSU Finance Committee:

Engineers Without Borders (EWB) is a non-governmental organization that aims to promote human development through sustainable access to technology. The University of Saskatchewan chapter has been a presence on campus, in the city of Saskatoon and overseas since 2001. To this date, the chapter has sent 12 volunteers to several countries overseas to work with people struggling to rise out of poverty. EWB at the U of S is one of 27 EWB university chapters across Canada. The chapter also holds events in the city and campus to promote awareness of the issues facing people in developing nations.

Our newest project for awareness is our 2nd Annual Fair Trade Fair, to be held November 19th-21st. The goal of this event is to promote local businesses and organizations that support ethical products and to make the public more conscious of the impact that buying can make. Multiple booths will be set up for information, groups and businesses. Organizations that have contributed in the past and this year are: Room for Improvement, Oxfam, WUSC, SCIC, EWB and Citizen-Powered. Students who are working towards a cause are also asked to contribute. Sydney Burns is raising money for an orphanage in India and Sera Sheppard is buying at high values in South America. Contributing businesses include: Turning the Tide, Amoz and Andes, Nancy Allen, Earthbound Bakery and Cassie Danielle clothing. The experience runs from 11-4 every day with various chocolate/coffee samples, information and supplies.

Along with the event there will be a benefit concert aimed to raise awareness and funds for EWB's overseas placements in Africa. The event will include speeches from past Junior Fellows (overseas placements in Ghana and Malawi), on-campus groups and speakers about Fair Trade. As part of the kick off to the event, EWB's CEO George Roter will be giving a lecture, an event sure to please. Along with the ongoing support of Fair Trade, EWB will be holding 2 different member learning session, documentary viewings and advocacy roles on and off campus.

I look forward to hearing from you, feel free to contact me at 261-0923 or email me at juniorfellow@ewb.usask.ca. Also, if you know any local organizations, businesses or ideas for our fair please contact us, we'd love to hear about them.

Thank you for your time and support!

Alison Silversides
Engineers without Borders

Past Junior Fellow/VP Finance
University of Saskatoon Chapter
www.usask.ewb.ca
alison.silversides@usask.ca

Fair Trade Fair Budget 2008

Event / Team	Expected Income	Expected Expenses	Net Profit (Loss)
Music Production	\$0	\$690	-\$690
Ticket sales	\$600	\$10	\$590
Space Rental	\$0	\$0	\$0
Band Honorarium	\$0	\$400	-\$400
Volunteer Prizes	\$0	\$40	-\$40
Concert Prizes	\$0	\$40	-\$40
Decorations	\$0	\$75	-\$75
Advertising on and off campus	\$0	\$200	-\$200
Gifts to participants	\$0	\$150	-\$150
Chocolate Samples	\$0	\$140	-\$140
Coffee samples	\$0	\$75	-\$75
Chocolate	\$1,100	\$1,000	\$100
T-shirts for sale	\$1,650	\$1,085	\$565
Refreshments at Fair Trade Speech	\$0	\$50	-\$50
Total		\$3,955	-\$605

The events on November 19-21, the Fair Trade Fair, Benefit Concert and Fair Trade Speech are meant to create an on campus awareness of the concepts of ethical buying. Engineers Without Borders (EWB) aims to create solidarity between the on-campus groups promoting development overseas and in Canada. Many on campus groups have been involved and plan on participating again this year including but not limited to WUSC, ASSU, SACE, Development and Peace, Oxfam, EWB and Peace & Democracy. In the spirit of supporting local institutions, the Benefit Concert will be held at Louis with any proceeds going to overseas placements in Africa. This location also gave us a unique opportunity to shift the fair and information to Louis. EWB is asking primarily for assistance with the concert, a large portion of our budget consists of music production. The concert is a great opportunity to adhere to a large audience the ideals of ethical purchasing and development in a relaxed environment. It also gives us the opportunity to thank the many volunteers (over 40 students) involved in the fair.

As seen in chocolate and t-shirt sales the organization has tried to offset a large portion of costs associated with the event. These are just forecasts of possible sales. Chocolate and coffee samples are aimed to show students that fair trade products are not only ethical but also often have a higher quality. The main part of trying to put on this event is getting students and our community to understand the importance of this event and the movement that fair trade could create. Advertising could reach and inform people of the event and activities where they can come and learn more and discuss fair trade.

Without external funds this event drew funds away from our overseas and school outreach programs last year. With the assistance of money from the USSU we would be able to add value to the event without jeopardizing other programs. Our goal is to create an event that is sustainable in its financial outreach and creating an event that solidifies the bond within organizations without the overburden on one organization.

Engineers Without Borders Budget 2008/2009

Event / Team	Expected Income	Expected Expenses	Net Profit (Loss)
Member Learning	0	50	-50
School Outreach	2500	500	2000
Communication	0	0	0
Office Admin	0	50	-50
Contingency	0	50	-1000
Development Library	0	1000	-1000
Fair Trade Fair	0	1450	-1450
Conference fees	4000	6500	-2500
Retreat/ Meeting	0	200	-200
Presidents Training	0	750	-750
Overseas Volunteers	0	28000	-28000
Public Outreach	00		
White Band event	0	20	-296
Reverse Trick or Treating	0	20	-20
Mall Drumming event	0	20	-20
Pumpkin Drop	0	20	-20
Flash-mob for Poverty	0	60	-60
Information Booth	0	50	-50
Extra for events	0	200	-200
Fundraising			
Freezer Burn	1000	600	400
BBQ	27600	9600	18000
Coffee	3940	1440	2500
T-shirts	5500	4000	1500
Chocolate	1600	1100	500
Corporate Sponsorship	3000	250	2750
Benefit Concert 1	1000	900	100
Gala	13000	7500	5500
Benefit Concert 2	1000	900	100
University Funding	3500	2	2498
			\$443.00
TOTAL			





CAMPUS GROUP FUNDING REQUEST

FORM
2008/09

Your funding request is based solely on how you fill out this request form. Please be as thorough as possible and attach all necessary information. Failure to complete this request form in full will affect your funding.

PLEASE TYPE OR PRINT CLEARLY Date: Oct. 28th, 08

1) Name of Campus Group: U of S Debate Society

2) Please give the names, phone numbers, and student numbers of a contact person for your group and an alternate.

NAME	EMAIL	PHONE #
<u>Katelyn Crosbie</u>	<u>kpc704</u>	<u>373-7908</u>
<u>Garrett Richards</u>	<u>gwr747</u>	<u>955-9570</u>

3) Name of Event: CUSID National Debating Championship
Date of Event (if applicable): March 20-22nd 2009

4) Funding Requested:

USSU Funds

\$ ~~0~~

USSU Credit

\$ 1000

COKE Product/Merchandise

\$ ~~0~~

Will product be resold? Y or N (circle)

Louis!
XL

Total sponsorship requested: \$ 1000

passes.

5) How will these funds contribute to the success of the group's event?

Please attached proposal,
Section D.b)

6) How will this funding benefit your Campus Group? The Students' Union?
The general student body?

See D.c) ; B.a)

7) List other sources of funding your group has investigated.

See D. a), i


In addition to this funding request form, please attach the following:

- A DESCRIPTION OF THE EVENT
- A DETAILED BUDGET OF THE EVENT
- A CURRENT FINANCIAL STATEMENT OF YOUR GROUP

I do hereby affirm that I have read the USSU Policy on Campus Groups in effect as of the date of this application.

Name of person who completed this form: Katelyn Crosbie

Position: Fundraising Director, Co-VP Recruitment & Retention

Signature: 

Date: Oct. 28th, 2008



University of Saskatchewan Debate Society

University of Saskatchewan Students' Union: Operations & Finance Board,

The University of Saskatchewan Debate Society is pleased to announce that the U of S will be the host of the 2009 Canadian University Society of Intercollegiate Debate National Championships! For this endeavour, we are in need of financial support from the USSU. As the voice of the students, we feel that the financial support and involvement of the USSU in this event is essential. This proposal will outline who the Debate Society is and what we do, the significance of hosting the National Championships, and how the USSU can assist in and benefit from its involvement with the club and this event.

Table of Contents

- A. USDS History & Information
- B. The National Championships: A Brief Overview
 - a. How the USSU and student body will benefit
- C. Executive/Organizational Committee & Membership Information
- D. Our Assistance Proposal:
 - a. Our Current Projected Budget
 - i. Current projected sources of funding
 - b. How USSU support will contribute to the success of this event
 - c. How USSU support will benefit the Debate Society
- E. A Current Financial Statement

A History of the University of Saskatchewan Debate Society

In January of 1912, interest in debating among members of the Literary Society and the Student Representative Council culminated in the formation of a debate club at the University of Saskatchewan. The club has remained largely active since then, and was later renamed the University of Saskatchewan Debate Society (USDS). According to General Manager Caroline Cottrell, we are the oldest club on campus! We have hosted the annual John G. Diefenbaker Invitational Tournament for over 30 years, as well as title tournaments such as the McGoun Western Championship. We also host two to three high school tournaments each year through the Saskatchewan Elocution & Debate Association (SEDA). These past two years, Diefenbaker has been one of the most successful and well-attended tournaments in CUSID West. It has earned a reputation for precise judging tabulations, great socials, and always running on schedule. As well, debaters from across Canada have come to love visiting the University of Saskatchewan and the city of Saskatoon.

Today, the USDS is extremely active. We meet twice a week with our general club members for debate training and practice. As well, we train other campus clubs and societies such as the Agricultural Students' Association, the Archeology Students' Society and the Pre-Vet Club. We also travel several times a term to tournaments held all over Western Canada. Additionally, with the help of funding from the College of Arts & Science, the Arts & Science Students' Union, and the President's Office in the past two years we have sent debaters to Vancouver, Kingston, and most recently Halifax to compete in the World and National Championships. We are constantly striving to become better debaters and to showcase the U of S as academically competitive on a national scale.

This year, our membership has grown exponentially: from approximately 25 active members to close to 50. For our first external tournament we sent twenty-one members compared to last year's ten members, demonstrating our strong student support. Additionally, we have a judging pool of approximately 50 students, and a mailing list of 150.

The National Championships: An Overview

The *Canadian University Society for Intercollegiate Debate (CUSID)* is a national organization which governs and represents university debating in Canada. Their membership is comprised of debating clubs, sanctioned by their respective universities, from across Canada. Each year, the members of CUSID vote on where the National Championships will be hosted and this past year in Halifax the U of S was chosen to host the 2009 event. Since the fall of 2006, we have been planning this tournament.

The tournament will run the weekend of **March 20th-22nd** in various locations across campus. We expect **250-300 debaters, judges and volunteers** in attendance. There will be six rounds of debate and three rounds of public speech over three days. The final rounds will take place in Convocation Hall on Sunday.

We hope to have all social events (excluding the Saturday night banquet which will be hosted at the Bessborough Hotel) on campus. We will be providing Friday night supper, breakfast and lunch on Saturday, and brunch on Sunday. Our Friday night social will take place at Louis', and all of our promotional material will come from XL Design.

How the USSU and Student Body will benefit

Hosting an event upwards of 250 attendees is an excellent opportunity for the University of Saskatchewan Students' Union in several ways. First, we will be increasing revenue by using USSU services such as Louis' and XL Design. Second, there is an opportunity for increased enrolment in undergraduate programs. Since several high school debaters will be volunteering there is an opportunity to market our University as a good choice for post-secondary education. Third, we believe that by successfully hosting this event we will be creating National credence through word-of-mouth from attendees. Furthermore, USSU involvement in this event will increase USSU awareness and potential involvement from already active students. We welcome any new ideas as to how the USSU can get involved!

Finally, we feel that this event will directly benefit the student body. Bearing in mind the size of our club we know that debate is a want and need for several students. Experiencing an academic competition of this extent will offer academic and personal growth through intellectual discussion, networking, and mentoring from debaters across the country.

Executive/Organizational Committee & Membership Information

Garrett Richards **President, Co Tournament Director (Nationals),**
Tech Director, Chief Adjudicator (Diefenbaker), B.Sc (LUES/Biol) + B.A. (Pols),
1st year Masters Student (SENS), Robson Bursary, Full Scholarship,
Sustainability volunteer, SEDA volunteer, SEDA board of directors,
Public Speech Semi-Finalist: World Championships 06/07,
Tournament Champion & Top Debater: Tommy Douglas 05/06,
Semi-finalist and 2nd place speaker: Fall Open 2008



Iain Ireland **VP External, Co Tournament Director (Nationals),** 4th yr
Honours CMPT, Chancellor's scholarship, Dean's List, Represented U of S at
Rocky Mountain region ACM programming contest, Top Public Speaker:
McGoun Western Canadian Championships 07/08, 3rd place Public Speaker
National Championships 07/08

Angela Jansen **VP Finance, Social Coordinator (Nationals),**
Saskatchewan Elocution Debate Association
(SEDA) Liaison, Diefenbaker TD, 3rd year honours political studies,
Greystone Scholar, High school debating coach, Semi-Finalist:
Fall Open 2008





Elyn Achtymichuk **VP Internal, Promotions Coordinator (Nationals),** English and WGST, 3rd year Honours, Greystone Scholar, Dean's List, Chair Judge: National Championships 07/08, Hybrid UBC debater: Edmonton Open 07/08



Jennifer Buxton **Co VP Recruitment & Retention, Fundraising Director (Nationals),** Diefenbaker Tournament Director, 2nd year political studies, President of high school SRC, Winner: USDS Novice Tournament 07/08, Competitive debater: National Championships 07/08, Chair Judge: Fall Open 2008



Katelyn Crosbie **Co VP Recruitment & Retention, Fundraising Director, Volunteer & Judging Coordinator (Nationals),** 4th yr. Psychology (STM), Honour standing, MSC representing STM on the USSU, former ULife 101 coach, Former Employee: College of Arts & Science (First Year Student Services Coordinator), Marketing & Student Recruitment, Chair Judge: World Championships 06/07, Tournament Champion: Edmonton Open 07/08



Kelci Wilford **Co Tournament Director (Nationals),** 3rd year International Studies, 2007-08 VP Marketing, Casual clerical assistant at STM, Quarter-Finalist: Diefenbaker Cup 06/07, Top Novice: Tommy Douglas 06/07, Competitive debater: National Championships 07/08, Chair judge: Fall Open 2008

Our Assistance Proposal

Megan

Our Current Projected Budget

Following, is a tentative outline of our current budget for the National Championships. Presently, the USDS receives annual funding through SEDA (Saskatchewan Elocution and Debate Association) and membership registration. All costs over and above this income are covered by members, although students often receive travel funding from other organizations (ASSU, for example).

Please note that the following prices are approximate and tentative.

Tournament Expenses

Expense Item	Number	Unit Cost	Total
Chief Adjudicator's Accommodation			\$650
Chief Adjudicator's Flight			\$650
Judge Recruitment (Advertising)			\$350
General Publicity			\$600
Judge Training Meals	48 judges @ 3 sessions	\$10	\$1440
Friday Supper	250	\$15	\$3750
Saturday Lunch	250	\$16.50	\$4125
Saturday Banquet	185	\$25	\$4625
Sunday Lunch	185	\$16	\$2960
Breakfasts & Snacks			\$2000
Transportation	6	\$65	\$390
Print Supplies			\$500
Saturday Night Entertainment			\$500
Prizes			\$1500
			\$24 040

lg. portion

Current Projected Sources of Funding ~ \$100/team

Registration	\$11,900
External Sponsorship (SaskTel, SaskEnergy & Investment Saskatchewan, additional funding from SEDA)	\$3400
Office of the President (A Friday night reception in Convocation Hall will be paid for, and additional sponsorship based on \$100 per U of S debate club member)	\$5000
Total	\$20 300

Friday - Louis' Green Tournament
Bess Borough

→ has been secured.

Current Projected Deficit: \$24 040 - \$20 300 = \$3740

Although we are currently in financial need well over what the USSU can offer, we are still in the fundraising process. Letters are regularly being distributed to local and provincial businesses and we plan to approach several college and department heads, as well as campus businesses for assistance. Any assistance that the USSU could offer would be greatly appreciated.

How USSU support will contribute to the success of this event

The National Debating Championships is a very prestigious event, and for CUSID's most experienced debaters it brings with it many expectations. For instance, at previous National Championships the final round has been held in the Canadian Senate and Kingston City Hall and an opening reception has been held in the President's residence. We feel it is necessary for the USDS to meet and sometimes exceed these expectations, in order to align this tournament with U of S standards. In other words, we wish to represent our university as positively as possible and ensure our participants, including our own members, have the greatest U of S experience. Although we are securing funding from other organizations, financial support from the USSU is crucial to us meeting our operation needs. Without your support, quality in one area or another will be reduced.

How USSU support will benefit the Debate Society

As mentioned, by hosting this event we are benefiting the academic and personal growth of all students involved. As such, we feel that having our members work towards their potential directly benefits our society as a whole. First, successful members will enable our club to be more competitive across Canada and second, when our members are succeeding we are more likely to gain university credence and thus expand our membership. In other words, the successful execution of this event will enable us to be better students, better debaters, and thus a better club both through the U of S and nationally through our resulting reputation in CUSID.

Thank You

We sincerely appreciate your consideration!

Katelyn Crosbie & Jennifer Buxton

debate.society@usask.ca

2008-2009 USC Attendance

Name	May. 31	June	July	28-Aug	4-Sep	11-Sep	18-Sep	25-Sep	2-Oct	9-Oct	16-Oct	23-Oct
Aderonke, Adeyemi	NM	NM	NM	A	A	P	P	P	P	P	P	P
Begbie, Sarah	NM	NM	NM	P	P	P	P	P	P	P	R	P
Crosbie, Katelyn	NM	NM	NM	P	P	P	P	R	P	P	P	P
Dancey, Kimberly	NM	NM	NM	A	P	R	P	P	R	P	P	P
David, Ben	NM	NM	NM	P	P	P	P	P	P	P	P	P
Dobrowolski, Lisa	NM	NM	NM	P	P	P	P	P	R	P	P	R
Dyck, Shannon	NM	NM	NM	P	P	P	P	P	R	P	P	P
Hitchings, Scott	NYA	NYA	NYA	NYA	NYA	NYA	NYA	P	P	P	P	P
Huang, Dayan	NM	NM	NM	P	P	P	R	P	P	P	P	P
Kenney, Nicole	NM	NM	NM	R	P	P	P	P	R	P	P	P
Kirkland, Warren	NM	NM	NM	P	P	P	P	P	P	P	P	P
Kirkham, Brooke	NM	NM	NM	A	P	P	P	P	P	P	P	P
Kuspira, Keith	NM	NM	NM	P	P	P	P	P	P	P	P	R
Laroque, Sheila	NM	NM	NM	P	P	P	P	R	P	A	P	P
Leisle, Matt	NM	NM	NM	P	P	P	P	P	P	P	P	P
Lewis, Amy	NM	NM	NM	P	P	P	P	P	P	P	P	A
Lowenberger, Brea	NM	NM	NM	P	P	P	P	P	R	P	P	P
Nystuen, Reid	NM	NM	NM	NYA	NYA	NYA	NYA	NYA	NYA	P	P	P
Ring, Jeremy	NM	NM	NM	P	P	P	P	P	P	P	P	P
Smith, Shawn	NM	NM	NM	P	P	P	P	P	P	P	R	P
Steeves, Josie	NM	NM	NM	P	P	P	P	P	P	P	P	P
Tomcala, Chelsea	NM	NM	NM	A	P	R	P	P	P	P	P	P
Umoh, Itemobong	NM	NM	NM	A	P	P	P	P	P	P	P	P
Wilson, Ben	NM	NM	NM	A	P	P	P	P	R	P	P	P
Ziola, Hiedi	NM	NM	NM	A	A	P	A	P	R	R	R	R

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

2008-2009 USC Attendance

Name	30-Oct	6-Nov	13-Nov	20-Nov	27-Nov	4-Dec	11-Dec	18-Dec	25-Dec	1-Jan	8-Jan	15-Jan
Aderonke, Adeyemi	P	P	P									
Alawes, Jalal	NYA	P	P									
Begbie, Sarah	P	R	P									
Cleaveley, Aspen	NYA	NYA	P									
Crosbie, Katelyn	P	P	P									
Dancey, Kimberly	P	R	P									
David, Ben	P	P	P									
Dobrowolski, Lisa	P	P	P									
Dyck, Shannon	P	P	P									
Hitchings, Scott	P	P	P									
Huang, Dayan	P	P	P									
Kenney, Nicole	P	P	P									
Kirkland, Warren	P	P	P									
Kirkham, Brooke	P	P	P									
Kuspira, Keith	A	P	R									
Laroque, Sheila	R	P	R									
Leisle, Matt	P	P	P									
Lewis, Amy	P	P	P									
Lowenberger, Brea	P	P	P									
Nystuen, Reid	P	R	P									
Ring, Jeremy	P	P	R									
Smith, Shawn	P	P	P									
Steeves, Josie	P	P	P									
Tomcala, Chelsea	P	P	P									
Umoh, Itemobong	P	P	P									
Wilson, Ben	R	P	P									
Ziola, Hiedi	P	R	P									

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

2008-2009 USC Attendance

University Students' Council Agenda

Thursday, November 27, 2008

- 1. Adoption of an Agenda**
- 2. Introductions and Announcements**
- 3. Council Address**
- 4. Minutes and Reports for Information**
 - 4.1 USC Minutes – Nov 20, 2008**
 - 4.2 Executive Committee Minutes – Nov 25, 2008**
 - 4.3 Academic Affairs Board Minutes and Report**
 - 4.4 Appointments Board Minutes and Report**
 - 4.5 Board of College Presidents**
 - 4.6 Code of Ethics Disciplinary Committee Minutes and Report**
 - 4.7 Elections Board Minutes and Report**
 - 4.8 External Affairs Board Minutes and Report**
 - 4.9 Operations & Finance Board Minutes and Report**
 - 4.10 Student Issues Board Minutes and Report**
 - 4.11 Sustainability Board Minutes and Report – Nov 19, 2008**
- 5. Motions Arising from the Minutes and Reports**
- 6. Business**
- 7. New Business**
- 8. Questions and Comments (30 minutes)**
- 9. Any Other Business**
 - 9.1 Councilor Replacement – USSU Board**
- 10. Adjournment**

University Student Council
Minutes for Thursday, November 20, 2008

Present

Josie Steeves, President
Brea Lowenberger, VP Academic
Shannon Dyck, VP Student Issues
Nicole Kenney, VP Ex. Affairs
Jeremy Ring, VP Operations & Finance
Chelsea Tomcala, Agriculture
Warren Kirkland, Associated Res.
Ben David, Engineering
Shakirat Adeyemi, INSA
Itemobong Umoh, Law
Dayan Huang, Medicine
Scott Hitchings, Arts & Science
Brooke Kirkham, St. Thomas More
Katelyn Crosbie, St. Thomas More
Lisa Dobrowolski, Education
Amy Lewis, Nursing
Jalal Alawes, Indigenous St. Council
Ben Wilson, Dentistry
Kimberely Dancy, Ed. School of Bus.
Reid Nystuen, Ed. School of Bus.
Sarah Begbie, WCV
Keith Kuspira, Engineering
Aspen Cleaveley, Kinesiology
Sheila Laroque, Arts & Science
Hiedi Ziola, Education

Also Present

Matt Leisle, USC Chair

Guests:

Jason Ventnor (USSU Staff)
Stephanie Parker (STM)
Rory MacLean, The Sheaf
Tamra Knaus, Education
James Pepler, U of S Admin

Regrets:

Shawn Smith, Pharmacy & Nutrition

Meeting was called to order at 6:00 p.m.

1. Adoption of the Agenda

VP Ring requested to add under 9.0 Any Other Business, 9.1 Councilor Removal.

USCMotion097: Ring/Steeves Carried

Motion to adopt the agenda.

USCMotion098: Steeves/Tomcala Carried

2. Introductions and Announcements

President Steeves introduced Russ Isinger, who is the Assistant Registrar with the University, Gordon Hill, Chair of the Academic Program's Committee for Council and Cathie Fornslar who works in the University's Secretary's Office, which

organizes the Governance bodies here at the University. She thanked them for coming.

Member Knaus reminded Council that tonight is the National day for remembering violence against transgender people, and asked them to keep that in the back of your heads tonight. There is a ceremony at the Public Library tonight, and the USSU Pride Centre is one of the hosts. Everyone is invited.

3. Council Address

3.1 Gordon Hill

President Steeves moved to go to informality.

USCMotion099: Steeves/Kirkland Carried

President Steeves introduced Gordon Hill who will talk a little bit about the exam regulations that were sent out last week.

Mr. Isinger reviewed some broad changes with the University Council regulations on examinations as they are on the calendar and on our website basically govern all the rules surrounding examinations. They are broader than that; they also govern certain classroom activities. The rules & regulations have not been updated for years. What happens is that his office, which actually schedules the final examinations, they tend to be a clearinghouse for suggestions, complaints, and concerns about the routes. They take them in throughout the course of the time and at some point they have enough or there is a pressing enough they feel the need to rewrite them. They felt there was enough feedback over the past year to rewrite them.

Mr. Hill stated there are three kinds of changes in this. Broadly they are trying to co-defy regulations that were found elsewhere on the principle they don't like having a lot of rules from different places where students might have to try and find them. They wanted to clarify some language that they heard was somewhat confusing for instructors and students.

Mr. Isinger asked if Cathie Fornslar would like to add anything.

VP Lowenberger stated the Academic Affairs Board met yesterday and she has four major suggestions and comments from that Board. The first was under 1.14 on attendance, the Board feels it should define between excused and unexcused absences. If the excuse was pre-notified or legitimate, that there should be something included in there about that. Under 1.44, point 2, bullet 2, the Board discussed the five-day return of the final exams policy. The Board discussed how the policy is rarely followed. The Board suggested the new policy should include stronger enforcement. Departmental assurance that grades will be received on time, and a stipulation that students are notified if grades are to be late. The Board also suggested that students should be provided with an override for any class for which

a prerequisite course final grade has not yet been recorded. Under 1.45, the Board decided the policy regarding the time frame of 3 days after final to apply for a final is appropriate. Member Walker suggested that travel be considered compassionate grounds under in which to apply for a deferred final examination especially for International Students. Finally, under 1.410, the Board suggested that there be a limit along side the limit of 3 final examinations in a 24-hour period of 5 examinations in a 72-hour period.

President Steeves added making the syllabus that wording around that stronger, is really great. She wanted to lend her support to that. Syllabus is currently not as strong as it needs to be between a professor and a student.

VP Lowenberger stated she believed the comment came from when students don't get their grades back within the five days. Basically, if that policy can't be followed, to alleviate emails to faculty from students wondering what's going on, students could also be notified if there is going to be a delay for marks.

Mr. Isinger stated what the process is, is it's gotten better for the amount of turnaround. What they did was if the grades were not submitted and approved, the system picks that up, and automatically emails the Professor notifying them they are in violation of the rule. The Professor then has the opportunity to call the Registrar's office to inform them what the delay is from. They will log all of the reasons for the delay, so if a student calls, they can inform them of the reason.

VP Lowenberger asked if Mr. Hill thinks that its realistic for there to be an email is sent if its not within that time period.

Mr. Isinger stated it a very easy thing for an Instructor to send a PAWS announcement notifying the students, and it would also be a very easy thing for us to do that.

VP Dyck expanded on one of things that VP Lowenberger was saying, one of the conversations was around that if marks weren't in on time, and the student didn't know if they passed or failed, they couldn't get into a class because they needed a prerequisite. What could the department do or the Faculty member do to insure that there was some sort of passed/failed sort of thing so the student would know that they could at least take the next class, whether or not they had an official grade. It would make the process and that transition easier for the student because other wise it could mean some students are having to wait for another year in order to take the class they couldn't get into before. Is there anything, or could we look into any way in which a Faculty member or Department could at least give you the go ahead to take the next class?

Mr. Isinger stated there is nothing preventing them from signing up for the next class. That is going to change rapidly; prerequisites are going to be enforced more

strongly on the new online registration system (PAWS) and students will only have the ability to go into a class and override them.

President Steeves moved to go back to formality.

USCMotion100: Steeves/Ring Carried

4. Minutes and Reports for Information

4.1 USC Minutes – Nov 13, 2008

VP Kenney stated she like to clarify what was said on the second page, *VP Kenney met with the Department of Government Relations and will be receiving a letter of support from the President's Office supporting additional polling stations on campus.*

VP Lowenberger stated under 7.1 Exam Regulations, first paragraph last sentence, it should read instead of quite a different effect...it should read quite a direct effect. As well, under 9.1 it should read what this is, is an on-line academic advising system that would allow students to go in and look up general questions and move courses around in their schedule. Following that, still looking at implementing the system, the University acknowledges that before doing that, right now they can't check. And then, page 7, just before adjournment, it should read.....'another thing she brought up was possibly to have the course reference number

4.2 Executive Committee Meeting Minutes – Nov 18, 2008

VP Ring stated number 9, SESD Student Ban Posters, it should read, Emergency Student Loan Posters.

4.3 Academic Affairs Board Minutes – Nov 19, 2008

Approved.

4.6 Code of Ethics Disciplinary Committee – in camera report

Councilor David moved to go in camera.

USCMotion101: David/Umoh Carried

Councilor David requested a 5-minute recess.

USCMotion102: David/Huang Carried

4.8 External Affairs Board Minutes – Nov 18, 2008

Approved.

4.9 Operations & Finance Board – Nov 12, 2008

Approved.

5. Motions Arising from the Minutes and Reports

Motion to accept the minutes as amended.

USCMotion103: Steeves/Umoh Carried

6. Business

6.1 Exam Regulations

President Steeves stated Council basically talked about it all in the beginning. So nothing further, unless anyone had more questions.

7. New Business

No New Business.

8. Questions and Comments (30 minutes)

VP Dyck stated she's been working on the housing document, and is about 28 pages in. The content is there, it hasn't actually been written and doesn't really flow, but she's going to send that out along with some other things she was going to mention, but because it's been along meeting, she'll just send it all out on email. She's also going to attach the housing document. She encourages Councilors to read it and give any feedback and for anybody that wants to become more involved with it, please let her know.

Councilor Laroque stated she'd like to forward a few announcements that some members of her College that have brought forward to her. She stated yesterday the U of S Students for Life had a display in the tunnel, and some members of her College have expressed concern that this display was very emotionally traumatizing for them. There were pictures of babies, and telling people not to have abortions. One fellow volunteer at the Women's Centre chose to have a baby and had her child with her yesterday in the Arts Tunnel and these students who were at this table preceded to clap for her, and to congratulate her for a choice well made. She felt that this was a form of emotional harassment. She liked to express concern, she recognizes that the Students for Life is a ratified group and that they are allowed to book the tunnel, but thinks that students have the right to come to school without being emotionally harassment.

Member Knaus stated she'd like to express her concerns along with Councilor Laroque. With having groups that sometimes act more as hate groups than they do as ...she just feels people need to be very careful when it comes to free speech, and hate or discriminate against people. There is free speech, and then there is speech that disables other voices from being heard and also she thinks it can be very traumatizing for students to walk through if they've had a personal experience with rights to their bodies. The USSU Pride Centre and the Women's Centre on Campus are two of the only two pro-choice places in the city. We have a lack of services and support for women in the city that do want to make a choice. She felt the display wasn't as defensive as last year, but thinks this outward display when they are chanting things, and those sorts of things that, can be a little to aggressive.

VP Ring stated these are the things he needs to hear; there is decorum when they are in that tunnel. It may have been Councilor Laroque who brought up the religious groups that were in the tunnel last year that were very forceful at night when they were in the tunnel. These are the kind of things by anonymous information just so he can bring it up, because being in the office, he doesn't get to see what's happening. He'll be able to mention to them what the routine is suppose to be and what happens in the tunnel and what they do not do to students when they walk by.

Councilor Laroque stated she's like to reiterate also what they've said to her in the past. This isn't the first time they've had this display, they had it before February 13, 2008. Councilor Laroque stated that she would like to apologize for crying in front of everyone, as that was not her intention. Last year at this time she was pregnant, and did choose to have an abortion. Dealing with the anniversaries of significant dates, such as when she had her ultrasound performed and so on, is hard enough as it is, let alone to have such a message pushed in her face at school. At this time last year she wasn't in the state to make a complaint about it, but did take the opportunity to talk with the group this year about people's right to their own choices, and felt she wasn't received with open communication. For example, upon approaching the group to discuss their intent as well as how their practice might adversely effect some students, she explained her situation to them with regards to the display that was set up in February. When she told them that the display made her cry, the response was "If you don't regret having an abortion, then why did you cry?" Therefore, she'd appreciate if this could be dealt with.

Councilor Nystuen stated he has not seen this in practice, but echoes that he finds this extremely inappropriate.

VP Kenney stated she was present with Councilor Laroque when they approached the pro-life group and indicated that their answers were derogatory in nature. She further stated that as a learning institution, a student's primary objective is to expand their knowledge base. Any form of public emotional attack is uncalled for and hinders the student's experience.

President Steeves believes VP Ring would deal with it appropriately. There is freedom of speech, but she believes they can find a balance.

Councilor Hitchings stated he wasn't sure if there should be a group like pro-life that should be ratified, for example a Christian group chanting in the tunnel wouldn't be cool. If there was a group made to shun anyone who doesn't believe in a certain cause it shouldn't be ratified.

Councilor Tomcala asked what sort of screening process do campus groups go through before they're ratified.

VP Ring stated there is an administrative form filled out – general stuff, then they have their constitution that includes a mandate, they have an events lists for events throughout the year, a list of members to insure validity and that they're undergraduate students, and a bank statement. He stated saying that there shouldn't be a group on campus that supports pro-life, he feels is a harsh statement. He thinks the way they conduct their business needs to be re-evaluated. For example, they held a National Conference for the believers of this at this campus and there were about 500 people that came out to it. He echoed that conduct in this circumstance was far harsher than what he imagined. As a male, he wouldn't have to make that sort of decision, so he would be subject to that. What's important is if they are going to be a ratified campus group, they have to respect that every student has a right to their own opinion.

Councilor Laroque commented on the nature of their constitution and their mandate. If you read their constitution, none of it mentions abortion at all, so it does look like it's very nice, it's celebrating life, however, it doesn't reflect the actual events that take place.

Member Knaus stated this is a concern that was brought forward to her, as some knew she was involved on Council last year. One issue that is coming up in our education classes is the issue of Place Riel, and the ways in which the USSU is paying for Place Riel. She is aware that this was talked about in several meetings, but she's had this concern brought forward a few times. Students are not cool with having their student fees jacked up. She's raising this as a comment and concern and is asking what sort of movement may be going in to look into sponsorship.

President Steeves stated it's been voted on, in terms of the sponsorship, we are continually looking for sponsorship with the University ...in terms of Corporations, she isn't sure why they have the idea that Corporations are going to be in there. The USSU has gone above and beyond the information that we need to give to students, so if they're seeing Corporations in there, they are making the effort to see Corporations in there. Health & Counseling is not a Corporation, that's psychology. She doesn't even know how to educate the students more than they already have. Council is moving forward with the expansion; it's been voted on.

Councilor Dobrowolski stated she wants to add to that, she's been at these meetings every week, and voted against this. All Education students are welcome to attend such as this, and so if they have concerns they are welcome to address them to her. To reiterate, they can bring forward their concerns to her. She was the voice of their concerns and voted against it.

Councilor David stated he feels all Councilors did a great job of going to their Colleges and getting input from their students, and all voted on behalf of their students. For students to bring forward a complaint at this late in the plan, they've

kind of missed the boat. It was all over the front page of the Sheaf, the fact is they are late on this, and he doesn't think anyone in this room is to blame for that.

Member Knaus stated just to clarify that this is just a comment, it's not a question. She's just raising the concerns of the people generally that not all of the students are happy with the decision.

VP Lowenberger stated they are having a DISorientation Etiquette night on January 14th. There will be a sign up sheet. Please forward this on to your members. Also December 1-3 she is heading to the second meeting of Canadian Roundtable on academic materials. She's been working really hard on the cost of textbook and academic materials. She is really excited about the progress that's being made at the U of S. They've started a bookstore advisory committee and they are starting to address issues, probably going to have a campaign in the new year so that's something to look for. She told Council if anyone had questions, comments, or concerns on the state of textbooks or the cost of textbooks, please forward them to her.

Councilor Huang asked what the committee could do for them in terms of textbooks, and not just for them, as everyone pays a lot of money for the books.

VP Lowenberger stated one thing they are going to try and work on hard now and in the new year is educating Faculty because a lot of time the problems arise that publishers aren't letting Faculty know prices, or the details of the text and accurate materials. Educating Faculty as well students on other options is essential.

Councilor Huang stated he's not sure if this information is accurate, but it seems the U of S campus bookstore has a markup price, it's not at student discount. You could go to Amazon and buy the book for super savings and one day delivery. Could you look into the issue of maybe getting a student discount for all Colleges across Campus?

VP Lowenberger thanked him for his comment. The Bookstore is not cost neutral, so there is a markup on textbooks and academic materials. That is definitely something in conversation with the bookstore manager.

President Steeves stated in the Integrated Plan, the submission that was made to the Integrated Plan from the USSU specifically said that the Bookstore should be cost neutral. The Bookstore provided the College renovation with \$3 million dollars.

VP Lowenberger added to what President Steeves just said with the Integrated Plan, the money that is being made there has been promised to go into more student services or scholarships. So, part of her job is to keep Administration accountable to this promise.

VP Kenney stated her and President Steeves would be away next week, because they will be at the CFS AGM. As well, the Canadian Centre for Policy Alternatives, which is a National Lobbying Organization, got in contact with her to pass along information about a book launch and discussion with Tony Clarke. Clarke wrote “Tar Sands Showdown: Canada and the New Politics of Oil In An Age Of Climate Change”. As the new backbone of Canada’s economy, the tar sands are bound to define and shape Canada’s role and destiny as a nation in the twenty-first century. The book launch will be held on Thursday, November 27th at 7:30 p.m. in Arts 241 and will provide information on the host of questions raised by the tar sands – and thoughtful analysis of the issues they raise. This is not a USSU event, but is open to all members of the University community and admission is free.

President Steeves stated she was contacted by MacLean’s Magazine about their Annual University ranking and what’s hot and what’s not on campus. If anyone has anything to comment on, to let her know.

Councilor David stated with regards to the CFS AGM that the President and VP would be attending, what is on the agenda, what is it looking like for the vote that were going to have in the spring, are we going to have that vote or what’s the status there? What are you guys going to do at this AGM?

President Steeves stated we’ve been in contact with the National Chair person, she came in October with the Sustainability Tour and earlier this week, she’s had a discussion about the potential hopeful referendum in the spring. She had been trying to coordinate an Executive Meeting for the National Executive that includes representative from every Province so that we can present our case. The National Chair person will hopefully arrange an Executive meeting sometime during the conference.

Councilor David stated he could see this going one of two ways. He could see the CFS accepting our proposal and have another referendum or simply rejecting it. Perhaps the President could go over what would happen in either case?

President Steeves stated she’d rather not fully comment because this is such a highly legalistic issue. If we really want to have a really thorough conversation, she would advocate bringing our lawyer who has been dealing with the case from day one, who has been a lawyer for 25 years. She stated she didn’t want to make any comments that are premature; she’d rather have a conversation with the National Executive and then have a conversation with our lawyer in order to properly answer that questions because they’ve gone to court over this, so she doesn’t want to make any comments over this that could potentially damage us in the future.

Councilor David asked, presuming we do get a referendum, can the President give them a quick time line when it would be, like would it be January, February, early January, early February?

President Steeves stated again, she'd rather not make any promises. It wouldn't be in January, she could 100% say that. So now, she couldn't really give them an approximate timing, like she said, if we're not going to run it according to our election bylaw, she's not prepared to have a referendum. She stated if we can't do it fairly, and we can't do it legally, it's not going to happen.

Councilor Nystuen stated point of information. Councilor Nystuen asked what they'd be having a referendum on?

President Steeves stated in 03/04 we took out a perspective membership and in '04 had the referendum, got sued over the referendum because of procedures, and basically what happened is they didn't follow our elections bylaw and therefore our Elections Board threw out the results and Student's Council overturned the Elections Board and we got sued over that. The judge found in the other parties favor. This is not the CFS suing us, which is a common misconception. This third party who is an ex-President of the USSU was suing the CFS and us. This happened a couple of years ago, we appealed the decision and lost the appeal so now we're in the boat right now that we're sort of kind of perspective members of this organization. Because it's a new fee that's going to be on student fees and because of that, we have to have a referendum. So the referendum will be on joining the Canadian Federation of Students as a local.

Councilor David stated for point of information, are we currently paying the CFS anything for our perspective membership?

President Steeves stated no.

Councilor Huang stated as his understanding we have this ISIC card now for being part of that organization so we're not actually paying for it?

President Steeves stated ISIC goes through Travel Cuts and we get the ability to get an ISIC card as perspective members for free, and as perspective members we enjoy full rights of CFS membership, but we just don't pay anything.

9. Any Other Business

9.1 Councilor Removal

VP Ring stated as per the Code of Ethics, bylaw #3, he'd like to move to remove Councilor Kuspira.

USCMotion104: Ring/David

VP Ring stated he's missed 3 out of 5 consecutive meetings.

Councilor David stated Councilor Kuspira has missed 3 out of 5 consecutive meetings for very legitimate reasons. He's sure if you were to ask Councilor Kuspira, he would explain his reasons.

President Steeves asked what were the reasons and also in the future if Councilors are going to miss meetings, please send regrets. She stated she's never really received a regret from Councilor Kuspira.

Councilor David stated point of information; he's sent regrets for Councilor Kuspira last week.

Councilor Kuspira stated 3 reasons; on October 23rd, which was the first meeting he missed, he was in Prince George, British Columbia for an Engineering Retreat. On October 30th he was at his Grandmother's 67th birthday and she paid for steak and wine and for everything, so he's not going to miss that. An on November 13th he was absent because he had a lab report that was worth 20% of his mark, and it turned out to be a 57 page lab report so he couldn't miss that.

Chair Leisle asked for further debate, none stated. Went to vote.

Motion is defeated.

VP Ring sent regrets on behalf of Shawn Smith, Pharmacy & Nutrition

10. Adjournment

Move to adjourn

USCMotion105: Kirkland/Lewis Carried

Executive Committee

Minutes for Tuesday, November 25, 2008

Present: Jeremy Ring, Shannon Dyck, Nicole Kenney, Brea Lowenberger, Jason Ventnor (GMD)

Regrets: Caroline Cottrell, Josie Steeves

1. Call to Order

The meeting was called to order at 1:04 p.m.

2. Quorum was present

3. Roundtables

VP Shannon Dyck

- Nov 18-Student Advocacy Network
- Nov 19-Academic Affairs Board
- International Week Planning Committee
- Admin Team meeting
- Int'n Week hiring committee
- Student Grievance: language issues
- Edited Housing doc
- Fair Trade Fair
- Sustainability Board Meeting
- Nov 20-went to Craik with Margret Asmuss for the Regional Centre for Expertise
- (RCE) Sask Recognition Celebration (presented Green Yourself week)
- Nov 21-Teaching Excellence nominations
- Housing committee meeting
- Pride centre volunteer meeting
- International Week – Student Engagement committee
- Briefed the new Int'n Student Coordinators
- Nov 23-BOCP
- Set up for Green Gifts and How's your Housing events
- Nov 24-picked up cookies for How's Your Housing
- How's your Housing event in lower place riel
- Green Gift advertising in the tunnel
- Help Centre Coffee House
- Nov 25-Breakfast with Peter MacKinnon
- How's Your Housing event in lower place riel
- Many housing interviews with media
- Exec meeting

VP Jeremy Ring

- Op/fin board meeting
- Place Riel Steering Committee
- USC
- Meeting with student group re: ratification
- Meeting with student group re: insurance
- CEDC meeting x2
- Correspondence with USSL re: USC complaint
- Meeting with ESS re: Coca-Cola product
- Meeting with Derek Tannis re: MSA Space
- Meeting with USSU IT re: Renovation requirements
- Budget work
- Meeting with Freda re: Renovation move
- Meeting with Residence re: Piano room

VP Nicole Kenney

Roundtable Nov 18-Nov 25, 2008

- Meeting with Former URSU president
- Meeting with Grad Student Councilors
- Fair Trade Fair Benefit Concert
- Classes
- Meeting with Kevin Veitenheimer, Adv. Education and Employment
- Reviewing Needs Based Grants Program
- Collaborating with other Student's Unions about Polling Stations on Campus'
- Fall Accountability Report
- USC
- Volunteering at Help Center
- Volunteering at Pride Center
- Volunteering for Fair Trade Fair
- Front Desk Coverage
- Meeting with Green Legal
- BOCF
- Meeting with Nursing President, Re: Aboriginal Student Funding
- Reviewing CFS Motions for AGM
- Meeting with Professor, Re: Effectiveness of Student government
- Helping VP Student Issues with Housing survey
- Help Center Coffee House, Re: Self Harm & Suicide prevention
- Meeting with Kinesiology President, Re: Transportation
- Breakfast with Peter McKinnon and co.
- Conference Call, re: URSU
- Conference Call, re: Council of Canadians
- Executive meeting
- Elimination of Violence Against Women Coffee House

Brea Lowenberger

- Exec Meeting
- Academic Advising Survey advertisement & analyzing of results
- Meeting with Marketing Students re: Academic Advising Survey
- DISOrientation Session – Travel Bug
- DISOrientation planning for Etiquette Session
- Meeting with past VP Academic
- Academic Affairs Board Meeting
- Teaching Excellence Award nomination organization & letters
- Bookstore Advisory Committee Meeting (x2)
- BAC Meeting preparation & Textbook Campaign planning
- CRAM Conference preparation
- Student Information System Meeting re: online registration
- University Learning Center Advisory Committee Meeting
- Meeting with Director of Enrollment
- Breakfast Meeting with Peter McKinnon
- Meeting with Help Center coordinator re: Peer Editing Program
- Exam Regulation Revisions Meeting
- Outreach presentation at the Yorkton Regional College
- Attended “How’s Your Housing” event
- Student (x6)
- Class (x2)
- USC (x2)
- ADO (x 3 ½)
- October EDO
- Remembrance Day Holiday

4. Housing Proposal

VP Dyck submitted proposal. VP Ring stated that the proposal was late and it had already been paid for. VP Dyck explained that it was late due to some last minute changes.

EXEC67

Dyck/

Ring

Carried

5. Oilsands & Renewable Energy Presentations

VP Dyck enquired if these presentations would be something that USSU would want to be involved in. VP Kenney stated she would ask her sustainability board. VP Dyck stated that should come forward with a proposal after she contacts the groups for more information on their needs.

6. International Week

VP Dyck gave information regarding International Week. They wanted to know if the USSU would be willing to offer space in the buzzboards, clothesline, plasmas, facebook page and blog. All advertising would have the USSU logo, and they would provide the advertisement.

7. Update on Textbooks
VP Lowenberger has received permission to use content from the U of A's Be Book Smart Website. She will also be away at CRAM next week.
8. Budget Update
VP Ring is exploring different ways to present the budget to students. VP Dyck and VP Kenney stated it would be nice if there were a summary.

Meeting adjourned at 1:47 p.m.

Executive Project Proposal

I. Project

- A.1. Project name: Housing problems? Build Your Own Dream House!
- A.2. Proposed by: Shannon Dyck, VP Student Issues

II. Analysis

A. Background Information and Need

- A.1. History: There have not been similar events that I'm aware of.
- A.2. Issues: Student housing is still a huge issue in Saskatoon. To make light of the situation, this event will give students the opportunity to design their own house on a house-shaped gingerbread cookie and speak/write about their current housing situations and any problems they've encountered since the housing boom.
- A.3. Research: VP Dyck has been researching student housing since May, 2008. She intends to use this research and the information from this event towards educating students, the public, and the different levels of government of the current situation. The information gathered from this event may also be included in her housing document that will be given to the University of Saskatchewan, the municipal government and the provincial government.

B. Target Group and Characteristics

- B.1. Primary Target: University students
- B.2. Secondary Target(s): n/a

C. Vision and Mission

- C.1. Vision: The University of Saskatchewan Students' Union strives to be the recognized leader in enhancing the student experience.
- C.2. Mission: The University of Saskatchewan Students' Union exists to represent, serve and support the academic and non-academic needs of undergraduate students, and because the student experience (both academically and non-academically) is diminished when housing is a daily concern and constant burden, this event will bring awareness and education to these issues. The information gained will be useful to determine and confirm major problems, and may lead to potential recommendations to give to the University, municipal government and provincial government.

D. Key Considerations

- D.1. Detailed Budget:
 - Posters / Advertising: \$30
 - Gingerbread cookies + cookie decoration supplies: \$150
- D.2. Total Budget: \$180
- D.3. Organizational Requirements: VP Student Issues and the USSU Student Issues Board are responsible for the event.
- D.4. Date: Nov. 24-25, Lower Place Riel

III. Recommendation

VP Student Issues recommends that the USSU promote ongoing events, campaigns and research regarding Student Housing.

Sustainability Board Agenda

Date: Nov 19, 2008 7:00pm

Present:

Steven Bachiu
Sarah Begbie
Shannon Dyck
Ben Fawcett
Amy Lewis
Candice Piper

Regrets:

Sheila Laroque
Jeremy Ring

1. Call to Order:

The meeting was called to order at 7:00pm

2. Call for Quorum

Quorum was present

3. Business

3.1 Green Gifts:

Please bring newspaper and craft supplies. If VP Dyck is not in her office you can leave the materials at the front office. If you have glue, tape, markers, pencil crayons, etc. that you're willing to bring too, that'd be great.

Please invite your friends to join the green gifts event on Facebook:

<http://www.facebook.com/home.php?#/event.php?eid=35961678921&ref=ts>

The Board will be advertising with our box costumes at 12:30 on Monday (Friday at 12:30 is cancelled because there aren't enough people available to do it at that time). If anyone is free at 12:30 on Tuesday to do the same thing, please let VP Dyck know. Meet at the USSU office.

Lewis and Bachiu are still looking into table bookings.

Lewis volunteered for 11:30-12:30 on Wed

Bachiu volunteered for 10:00-11:20 and 2:30-3:30 on Thurs

Dress in Green during your shifts, and wear a Santa hat if you have one.

3.2 Schedules

Please send VP Dyck second semester schedules.

4. Adjournment

Meeting Adjourned at 7:50pm

Sustainability Board Meeting – Minutes – Nov 19, 2008

2008-2009 USC Attendance

Name	May. 31	June	July	28-Aug	4-Sep	11-Sep	18-Sep	25-Sep	2-Oct	9-Oct	16-Oct	23-Oct
Aderonke, Adeyemi	NM	NM	NM	A	A	P	P	P	P	P	P	P
Begbie, Sarah	NM	NM	NM	P	P	P	P	P	P	P	R	P
Crosbie, Katelyn	NM	NM	NM	P	P	P	P	R	P	P	P	P
Dancey, Kimberly	NM	NM	NM	A	P	R	P	P	R	P	P	P
David, Ben	NM	NM	NM	P	P	P	P	P	P	P	P	P
Dobrowolski, Lisa	NM	NM	NM	P	P	P	P	P	R	P	P	R
Dyck, Shannon	NM	NM	NM	P	P	P	P	P	R	P	P	P
Hitchings, Scott	NYA	NYA	NYA	NYA	NYA	NYA	NYA	P	P	P	P	P
Huang, Dayan	NM	NM	NM	P	P	P	R	P	P	P	P	P
Kenney, Nicole	NM	NM	NM	R	P	P	P	P	R	P	P	P
Kirkland, Warren	NM	NM	NM	P	P	P	P	P	P	P	P	P
Kirkham, Brooke	NM	NM	NM	A	P	P	P	P	P	P	P	P
Kuspira, Keith	NM	NM	NM	P	P	P	P	P	P	P	P	R
Laroque, Sheila	NM	NM	NM	P	P	P	P	R	P	A	P	P
Leisle, Matt	NM	NM	NM	P	P	P	P	P	P	P	P	P
Lewis, Amy	NM	NM	NM	P	P	P	P	P	P	P	P	A
Lowenberger, Brea	NM	NM	NM	P	P	P	P	P	R	P	P	P
Nystuen, Reid	NM	NM	NM	NYA	NYA	NYA	NYA	NYA	NYA	P	P	P
Ring, Jeremy	NM	NM	NM	P	P	P	P	P	P	P	P	P
Smith, Shawn	NM	NM	NM	P	P	P	P	P	P	P	R	P
Steeves, Josie	NM	NM	NM	P	P	P	P	P	P	P	P	P
Tomcala, Chelsea	NM	NM	NM	A	P	R	P	P	P	P	P	P
Umoh, Itemobong	NM	NM	NM	A	P	P	P	P	P	P	P	P
Wilson, Ben	NM	NM	NM	A	P	P	P	P	R	P	P	P
Ziola, Hiedi	NM	NM	NM	A	A	P	A	P	R	R	R	R

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

2008-2009 USC Attendance

Name	30-Oct	6-Nov	13-Nov	20-Nov	27-Nov	4-Dec	11-Dec	18-Dec	25-Dec	1-Jan	8-Jan	15-Jan
Aderonke, Adeyemi	P	P	P	P								
Alawes, Jalal	NYA	P	P	P								
Begbie, Sarah	P	R	P	P								
Cleaveley, Aspen	NYA	NYA	P	P								
Crosbie, Katelyn	P	P	P	P								
Dancey, Kimberly	P	R	P	P								
David, Ben	P	P	P	P								
Dobrowolski, Lisa	P	P	P	P								
Dyck, Shannon	P	P	P	P								
Hitchings, Scott	P	P	P	P								
Huang, Dayan	P	P	P	P								
Kenney, Nicole	P	P	P	P								
Kirkland, Warren	P	P	P	P								
Kirkham, Brooke	P	P	P	P								
Kuspira, Keith	A	P	R	P								
Laroque, Sheila	R	P	R	P								
Leisle, Matt	P	P	P	P								
Lewis, Amy	P	P	P	P								
Lowenberger, Brea	P	P	P	P								
Nystuen, Reid	P	R	P	P								
Ring, Jeremy	P	P	R	P								
Smith, Shawn	P	P	P	R								
Steeves, Josie	P	P	P	P								
Tomcala, Chelsea	P	P	P	P								
Umoh, Itemobong	P	P	P	P								
Wilson, Ben	R	P	P	P								
Ziola, Hiedi	P	R	P	P								

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

2008-2009 USC Attendance

University Students' Council Agenda

Thursday, December 4, 2008

- 1. Adoption of an Agenda**
- 2. Introductions and Announcements**
- 3. Council Address**
- 4. Minutes and Reports for Information**
 - 4.1 USC Minutes – Nov 27, 2008**
 - 4.2 Executive Committee Minutes – Dec 2, 2008**
 - 4.3 Academic Affairs Board Minutes and Report**
 - 4.4 Appointments Board Minutes and Report**
 - 4.5 Board of College Presidents**
 - 4.6 Code of Ethics Disciplinary Committee Minutes and Report**
 - 4.7 Elections Board Minutes and Report**
 - 4.8 External Affairs Board Minutes and Report**
 - 4.9 Operations & Finance Board Minutes and Report**
 - 4.10 Student Issues Board Minutes and Report**
 - 4.11 Sustainability Board Minutes and Report**
- 5. Motions Arising from the Minutes and Reports**
- 6. Business**
- 7. New Business**
- 8. Questions and Comments (30 minutes)**
- 9. Any Other Business**
 - 9.1 CFS Report**
- 10. Adjournment**

University Student Council
Minutes for Thursday, November 27, 2008

Present

Shannon Dyck, VP Student Issues
Jeremy Ring, VP Operations & Finance
Chelsea Tomcala, Agriculture
Ben David, Engineering
Shakirat Adeyemi, INSA
Itemobong Umoh, Law
Scott Hitchings, Arts & Science
Brooke Kirkham, St. Thomas More
Katelyn Crosbie, St. Thomas More
Lisa Dobrowolski, Education
Amy Lewis, Nursing
Ben Wilson, Dentistry
Kimberely Dancy, Ed. School of Bus.
Reid Nystuen, Ed. School of Bus.
Keith Kuspira, Engineering
Aspen Cleaveley, Kinesiology
Sheila Laroque, Arts & Science
Shawn Smith, Pharmacy & Nutrition

Also Present

Matt Leisle, USC Chair
Caroline Cottrell, GM

Guests:

Rory MacLean, The Sheaf
Jean Paul Cote, Ag
Katie Solmers, Arts
Wendy Gillis, The Sheaf

Regrets:

Josie Steeves, President
Brea Lowenberger, VP Academic
Nicole Kenney, VP External
Dayan Huang, Medicine
Hiedi Ziola, Education
Sarah Begbie, WCV
Warren Kirkland, Associated Res.

Absent:

Jalal Alawes, Indigenous St. Council

Meeting was called to order at 6:00 p.m.

1. Adoption of the Agenda

Motion to adopt the agenda.

USCMotion106: David/Smith Carried

2. Introductions and Announcements

VP Ring gave regrets for President Steeves, VP Kenney, VP Lowenberger, Councilor Huang, Councilor Ziola, Councilor Begbie, and Councilor Kirkland.

3. Council Address

No Council Address.

4. Minutes and Reports for Information

4.1 USC Minutes – Nov 20, 2008

Councilor Laroque stated she'd like to explain her rationale for her statements in the minutes of November 20th. She was given an offer to edit the minutes from last week and she decided to leave everything in. Because the fact that it is an issue, because her privacy as well as her safety, she thinks it speaks to the level of equality, rather, inequality that we have in society. She'd like to say that's why she chose to leave the minutes unedited, but wanted to thank the USSU for making that opportunity available.

4.2 Executive Committee Meeting Minutes – Nov 25, 2008

VP Dyck stated she'd like to amend the part where it states VP Kenney would ask her Sustainability Board, she'd like it changed to: VP Kenney would ask if VP Dyck could ask her Sustainability Board what they think.

4.11 Sustainability Board Minutes – Nov 19, 2008

Approved.

5. Motions Arising from the Minutes and Reports

Motion to accept the minutes as amended.

USCMotion107: Adeyemi/Kirkham Carried

6. Business

No Business.

7. New Business

No New Business.

8. Questions and Comments (30 minutes)

Councilor Hitchings asked if there was a meeting next week and throughout finals?

VP Ring stated there would be a meeting December 4th, but that would be the last one for this year. The reason for this meeting is because USC has to have one in December.

Councilor David stated, as some Councilors are aware of what's happening lately at the Carleton University with the CUSA and how they decided to cancel Shinearama on campus at Carleton because it's quote, "a disease that predominantly affects white males". He'd like to say that this is something that should not happen here. We should not be cancelling any charities regardless of who they help or who they don't help and he wanted to say let's not make the same mistake as what happened there, here.

Councilor Tomcala stated she had a student come up to her and asked her since the Post Office has moved out of our building and in to the Arts Building, he had heard

rumors that other venues might be moving out because our rent is too high, does anyone have any idea what that's about?

VP Ring noted this refers to A&W, Slices, and the Centre Shop. These three are the ones that are owned and operated by the University and they identified that the rent was too high, even though in comparison to other campuses, it's right on par. They will be moving out once we start the renovation. They are renovating the Arts Buffeteria to include an A&W; he believes Slices is pretty much being removed from the entire operation, and the Centre Shop is moving in to the Bookstore.

Councilor Tomcala stated the U of S Horticulture Club is having a poinsettia sale this next coming Thursday and Friday. It's one of their main fundraisers for the year. They range from \$12.00 to \$40.00 depending on how big or what you want to get. This is a great gift for Mom when you go home.

Councilor Dancey stated there is Chillin' for Charity tomorrow 11:30 – 2:30 in the bowl, so come and support the Children's Health and Hospital Foundation. It's a great cause.

VP Dyck added that VP Ring, and she are going to be dumped into the pool. This is a good charity to raise money for, and they've raised money on behalf of the USSU for it in the past.

Councilor Cleaveley noted there is the King Classic tomorrow to fundraise for PAL. There are a couple of hockey games that start at 3:30 and all the fundraising goes to PAL. Even if you don't want to play, come out to watch.

9. Any Other Business

9.1 Councilor Replacement – USSU Board

VP Dyck stated 2 Councilors have given their resignations for two of her boards. Sheila Laroque from the Sustainability Board and Itemobong Umoh from the Student Issues Board. Therefore these two positions are now free and need to be replaced by other MSCs. VP Dyck moved to open nominations for a position on the USSU Sustainability Board to replace Councilor Laroque.

USCMotion108: Dyck/Kirkham Carried

Chair Leisle opened the floor for nominations.

Councilor Tomcala nominated Councilor Cleaveley.

VP Dyck reviewed what the Sustainability Board is and who sits on it. The meetings would be once a week, most likely Wednesday evenings.

Councilor Cleaveley declined.

Councilor Hitchings nominated himself.

Councilor Dancey nominated Councilor Nystuen. Councilor Nystuen declined.

VP Ring motioned to close nominations.

USCMotion109: Ring/Dyck Carried

Chair Leisle stated Councilor Hitchings is nominated to the Sustainability Board.

VP Dyck moved to open nominations for the Student Issues Board.

USCMotion110: Dyck/Umoh Carried

VP Dyck explained what the 2nd term of the Student Issues Board would cover.

Chair Leisle opened up nominations from the floor.

Councilor Dancey nominated Councilor Nystuen. Councilor Nystuen accepted.

Councilor Crosbie made motion to close nominations.

USCMotion111: Crosbie/Lewis Carried

Chair Leisle stated Councilor Nystuen is elected to the Student Issues Board.

VP Ring stated the USSU did their October financials today. He explained how the University bills the USSU for repairs and maintenance done up to six months previously in a single month. So in October, we were budgeted to have a surplus of \$25,000.00, but we had a deficit of \$48,000.00, which was solely accountable to repairs and maintenance. However, for the year we have a \$63,000.00 surplus and we were budgeted for a \$16,000.00 deficit. Year to date, we're doing really well. Browsers has done phenomenally well also.

10. Adjournment

Move to adjourn

USCMotion112: David/Adeyemi Carried

Executive Committee
Minutes for Tuesday, December 2, 2008

Present: Shannon Dyck, Nicole Kenney, Caroline Cottrell, Josie Steeves

Regrets: Brea Lowenberger, Jeremy Ring

1. Call to Order

The meeting was called to order at 1:08 p.m.

2. Quorum was present

3. Roundtables

VP Shannon Dyck

- Nov 27-International Day For The Elimination of Violence Against Women
- Nov 26-Green Gifts in Lower Place Riel
- Nov 27-Green Gifts in Lower Place Riel
- USC
- Nov 28-Chillin For Charity – take the plunge
- Land Use: Public Transit for greener and healthier communities
- Dec 1 -Help Centre Volunteer
- Student Issues: Health and Dental Plan
- Housing Document
- Centres' Policies
- Dec 2 -Women's Centre Volunteer
- Exec meeting

VP Nicole Kenney

- Radio Show
- Attended CFS – AGM

President Josie Steeves

- CFS – AGM
- Outreach to Yorkton
- Working on LaRonge Outreach
- December is very busy
- MacLean's Study

GM Caroline Cottrell – on vacation

4. Post Secondary Education Research

VP Kenney and URSU's VP External, Christie Fife have been having discussions around the Canadian Council for Policy Alternatives doing another study on PSE in Sask. The CFS Provincial component may find this. VP Kenney would like to use the Research line of the USSU to supplement the funds if needed. There may be a sociologist at U of Regina who works through CCPA willing to take the project on.

5. Enrolment Report

President Steeves is concerned that the media continues to assert that enrolment at the U of S is stable. Overall it is down .75% in terms of heads, but credit units are down significantly more 4-5000 CU. She will be drafting a letter for the media, which will first be circulated to the Executive.

Meeting adjourned at 1:30 p.m.

2008-2009 USC Attendance

Name	May. 31	June	July	28-Aug	4-Sep	11-Sep	18-Sep	25-Sep	2-Oct	9-Oct	16-Oct	23-Oct
Aderonke, Adeyemi	NM	NM	NM	A	A	P	P	P	P	P	P	P
Begbie, Sarah	NM	NM	NM	P	P	P	P	P	P	P	R	P
Crosbie, Katelyn	NM	NM	NM	P	P	P	P	R	P	P	P	P
Dancey, Kimberly	NM	NM	NM	A	P	R	P	P	R	P	P	P
David, Ben	NM	NM	NM	P	P	P	P	P	P	P	P	P
Dobrowolski, Lisa	NM	NM	NM	P	P	P	P	P	R	P	P	R
Dyck, Shannon	NM	NM	NM	P	P	P	P	P	R	P	P	P
Hitchings, Scott	NYA	NYA	NYA	NYA	NYA	NYA	NYA	P	P	P	P	P
Huang, Dayan	NM	NM	NM	P	P	P	R	P	P	P	P	P
Kenney, Nicole	NM	NM	NM	R	P	P	P	P	R	P	P	P
Kirkland, Warren	NM	NM	NM	P	P	P	P	P	P	P	P	P
Kirkham, Brooke	NM	NM	NM	A	P	P	P	P	P	P	P	P
Kuspira, Keith	NM	NM	NM	P	P	P	P	P	P	P	P	R
Laroque, Sheila	NM	NM	NM	P	P	P	P	R	P	A	P	P
Leisle, Matt	NM	NM	NM	P	P	P	P	P	P	P	P	P
Lewis, Amy	NM	NM	NM	P	P	P	P	P	P	P	P	A
Lowenberger, Brea	NM	NM	NM	P	P	P	P	P	R	P	P	P
Nystuen, Reid	NM	NM	NM	NYA	NYA	NYA	NYA	NYA	NYA	P	P	P
Ring, Jeremy	NM	NM	NM	P	P	P	P	P	P	P	P	P
Smith, Shawn	NM	NM	NM	P	P	P	P	P	P	P	R	P
Steeves, Josie	NM	NM	NM	P	P	P	P	P	P	P	P	P
Tomcala, Chelsea	NM	NM	NM	A	P	R	P	P	P	P	P	P
Umoh, Itemobong	NM	NM	NM	A	P	P	P	P	P	P	P	P
Wilson, Ben	NM	NM	NM	A	P	P	P	P	R	P	P	P
Ziola, Hiedi	NM	NM	NM	A	A	P	A	P	R	R	R	R

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

2008-2009 USC Attendance

Name	30-Oct	6-Nov	13-Nov	20-Nov	27-Nov	4-Dec	11-Dec	18-Dec	25-Dec	1-Jan	8-Jan	15-Jan
Aderonke, Adeyemi	P	P	P	P	P							
Alawes, Jalal	NYA	P	P	P	A							
Begbie, Sarah	P	R	P	P	R							
Cleaveley, Aspen	NYA	NYA	P	P	P							
Crosbie, Katelyn	P	P	P	P	P							
Dancey, Kimberly	P	R	P	P	P							
David, Ben	P	P	P	P	P							
Dobrowolski, Lisa	P	P	P	P	P							
Dyck, Shannon	P	P	P	P	P							
Hitchings, Scott	P	P	P	P	P							
Huang, Dayan	P	P	P	P	R							
Kenney, Nicole	P	P	P	P	R							
Kirkland, Warren	P	P	P	P	R							
Kirkham, Brooke	P	P	P	P	P							
Kuspira, Keith	A	P	R	P	P							
Laroque, Sheila	R	P	R	P	P							
Leisle, Matt	P	P	P	P	P							
Lewis, Amy	P	P	P	P	P							
Lowenberger, Brea	P	P	P	P	R							
Nystuen, Reid	P	R	P	P	P							
Ring, Jeremy	P	P	R	P	P							
Smith, Shawn	P	P	P	R	P							
Steeves, Josie	P	P	P	P	R							
Tomcala, Chelsea	P	P	P	P	P							
Umoh, Itemobong	P	P	P	P	P							
Wilson, Ben	R	P	P	P	P							
Ziola, Hiedi	P	R	P	P	R							

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

2008-2009 USC Attendance

University Students' Council Agenda

Thursday, January 8, 2009

- 1. Adoption of an Agenda**
- 2. Introductions and Announcements**
- 3. Council Address**
- 4. Minutes and Reports for Information**
 - 4.1 USC Minutes – Dec 4, 2008**
 - 4.2 Executive Committee Minutes – Dec 17, 2008 & Jan 6, 2009**
 - 4.3 Academic Affairs Board Minutes and Report**
 - 4.4 Appointments Board Minutes and Report**
 - 4.5 Board of College Presidents**
 - 4.6 Code of Ethics Disciplinary Committee Minutes and Report**
 - 4.7 Elections Board Minutes and Report**
 - 4.8 External Affairs Board Minutes and Report**
 - 4.9 Operations & Finance Board Minutes and Report**
 - 4.10 Student Issues Board Minutes and Report**
 - 4.11 Sustainability Board Minutes and Report**
- 5. Motions Arising from the Minutes and Reports**
- 6. Business**
- 7. New Business**
- 8. Questions and Comments (30 minutes)**
- 9. Any Other Business**
 - 9.1 LEED Certification**
- 10. Adjournment**

University Student Council
Minutes for Thursday, December 4, 2008

Present

Josie Steeves, President
Nicole Kenney, VP External
Shannon Dyck, VP Student Issues
Jeremy Ring, VP Operations & Finance
Chelsea Tomcala, Agriculture
Ben David, Engineering
Shakirat Adeyemi, INSA
Scott Hitchings, Arts & Science
Katelyn Crosbie, St. Thomas More
Kimberely Dancey, Ed. School of Bus.
Reid Nystuen, Ed. School of Bus.
Aspen Cleaveley, Kinesiology
Hiedi Ziola, Education
Sarah Begbie, WCVM
Warren Kirkland, Associated Res.
Jalal Alawes, Indigenous St. Council

Also Present

Matt Leisle, USC Chair
Caroline Cottrell, GM

Regrets:

Brea Lowenberger, VP Academic
Lisa Dobrowolski, Education
Dayan Huang, Medicine
Keith Kuspira, Engineering
Brooke Kirkham, St. Thomas More

Absent:

Itemobong Umoh, Law
Amy Lewis, Nursing
Ben Wilson, Dentistry
Sheila Laroque, Arts & Science
Shawn Smith, Pharmacy & Nutrition

Meeting was called to order at 6:02 p.m.

1. Adoption of the Agenda

Motion to adopt the agenda.

USCMotion113: Adeyemi/Ring Carried

2. Introductions and Announcements

President Steeves gave regrets for VP Lowenberger, Councilors' Dobrowolski, Huang and Kirkham.

Councilor David gave regrets for Councilor Kuspira.

3. Council Address

No Council Address.

4. Minutes and Reports for Information

4.1 USC Minutes – Nov 27, 2008

Approved.

4.2 Executive Committee Meeting Minutes – Dec 2, 2008

Approved.

5. Motions Arising from the Minutes and Reports

Motion to accept the minutes as amended.

USCMotion114: Tomcala/Steeves Carried

6. Business

No Business.

7. New Business

No New Business.

8. Questions and Comments (30 minutes)

Councilor Tomcala reminded Council that the Horticulture Club has their poinsettia sale tomorrow in the Agriculture Atrium, come out and support, prices ranges from \$12 to \$40 dollars.

Councilor Begbie stated there is a group of them from Vet Med going to Uganda again next year and they are doing a Sobey's gift certificate sale. If you shop at Sobey's you can buy gift certificates and you get the full value of what you spend. She has some with her right now, and will also be selling them in the Vet Med building tomorrow in the lunchroom.

9. Any Other Business

9.1 CFS Report

President Steeves stated as everyone knows, she and VP Kenney attended the CFS Semi Annual General Meeting last week. She said they ended up after some strong willed arguments got a meeting with the members of the referenda oversight committee who have been appointed for our referendum to talk about some of the challenges that the USSU is facing and having this referendum. The message she had said at USC a few times was the same message she said to them and we're in the process right now of getting the wheels going to try and get a referendum figured out. Right now, we're waiting for our minutes from the AGM to be typed up for all the amendments to be made to the new Elections Bylaws, as well the Constitution. Chair Person, Matt Leisle will sign them so she can send them off to the CFS ROC so they can look them over and see the potential problems. CFS is in

the process of sending the rules that they have agreed upon in the last referendum so we can look them over with our lawyer and our CRO and ACRO to see what problems may arise from it. The message that they sent us was that no problem can't be worked out. Of course, some of the bigger problems are spending limits in our Bylaw and Constitution as well as the referendum being held on PAWS which is strictly against CFS practice and it does not agree with our Bylaws, which actually does not use paper ballots. She hopes that this can be figured out in a positive way that would work for both organizations, but will strictly adhere to the USSU's Elections Bylaws and Constitution. She also said that she spoke about an email that President McKinnon wrote to her stating unless it follows our Elections Bylaw, the Board of Governors would not be interested in collecting the fee for the CFS should the referendum pass. She stated besides that, they are going to draft up a more comprehensive report that will come out with accountabilities first week of January. President Steeves stated if anyone had any questions, to feel free to ask.

VP Kenney stated she would agree that the meeting that she and President Steeves had with the two members of the CFS was very positive. They were very accommodating and they wanted to see this referendum happen. She stated overall the conference itself was very positive and she gained some valuable tools for her role as VP External and made some connections. There will be a day of action on February 4th, so stay tuned for that.

Councilor David stated he understands the CFS won't let us have a referendum unless we abide by their rules. He asked if we're going to make changes to our Bylaw so it fits their needs? He also asked for elaboration on the day of action.

President Steeves stated the USSU has no interest in changing our Bylaws to suite the CFS's needs. The message they sent again was no problem can't be worked out. But again, she stated she believes in the USSU's elections and bylaws first and foremost.

VP Kenney stated as President Steeves alluded to, CFS basically would accommodate us. In terms of the Day of Action, this is a yearly event. Last year there was a giant snow hut to draw media attention and to rally students together to bring attention to accessible and affordable education here in Saskatchewan. Further details will be handed out.

Councilor David stated in the event that the CFS does not reach a position where they can accommodate us, and no referendum goes through, what situation would we be facing then?

President Steeves stated like she said previously, she campaigned on and strongly believes in having a referendum that's according to our Bylaws and if that is not able to happen, she doesn't believe a referendum should go through, unless its going through our democratically designed and voted on bylaws. She doesn't want

to comment on it, she just got back Sunday night and hasn't spoke to the lawyer as we're still waiting for the minutes from the AGM to be typed up.

VP Ring asked who would oversee the referendum?

President Steeves stated that is one of the areas as well that is mismatched according to the CFS referendum oversight committee which is comprised of two members of the CFS which has already been appointed by the National Executive, as well as two members of the USSU which were appointed last time ? were the CRO and the ACRO of our organization. We're on the referendum oversight committee, but we also have the Elections Board that is in charge of implementing our rules. So right now that's one of the things we're trying to work out.

Councilor Hitchings asked what their logic is behind having paper ballots instead of an on-line vote.

President Steeves stated she guessed they view on line as easier to tamper with and to use a quote that she heard last year need to protect the student movement.

10. Adjournment

Move to adjourn

USCMotion115: Kirkland/Ring Carried

Executive Committee

Minutes for Wednesday, December 17, 2008

Present: Josie Steeves, Brea Lowenberger, Shannon Dyck Caroline Cottrell
Regrets: Jeremy Ring
Absent: Nicole Kenney

1. Call to Order

The meeting was called to order at 1:50 p.m.

2. Call for Quorum

Quorum was present

3. Roundtables

No Roundtables were presented.

4. CUP Conference Sponsorship

Charles Hamilton, former *Sheaf* editor is currently organizing the Canadian University Press Conference to be held here in January. This is a huge initiative for students and he requested sponsorship from the Executive.

EXEC68

Steeves/
Dyck

Move to provide the 2009 CUP National Conference
with \$1000.00 in Executive Sponsorship.

Carried

Adjourn 2:00 p.m.

Executive Committee

Minutes for Tuesday, January 6, 2009

Present: Jeremy Ring, Josie Steeves, Brea Lowenberger, Shannon Dyck,
Caroline Cottrell

1. Call to Order

The meeting was called to order at 11:10 a.m.

2. Call for Quorum

Quorum was present

3. Roundtable

Due to the Christmas break there are no Executive Roundtables this week.

4. Vice President External Nicole Kenney's Resignation

The Executive accepted VP Kenney's resignation and had a brief discussion about allocating the portfolio's duties. For now, most items will be channeled through President Steeves. UPASS issues will go to GM Cottrell. VP Ring will book the bus trip to Regina to hear the provincial budget. The Executive wished VP Kenney all the best in her future endeavours.

5. Business Expenses on Personal Visa Cards

VP Ring reminded everyone that whenever possible the USSU Visa, rather than a personal card, should be used in order to maximize the number of Avion points collected.

6. BeBook Smart

VP Lowenberger reported that 5000 BeBook Smart bookmarks are being distributed and that the University is paying for the advertising for the campaign. Information is on the website and the next step is to encourage student involvement. Students are encouraged to have professors examine the books they are assigning with an eye to reducing student cost. VP Lowenberger will be drafting letters to the Deans about this initiative and has support from the committees on which she sits.

7. Energy Drinks

VP Dyck reported that she had a complaint about a group in the tunnel promoting an energy drink as a healthy drink when, in fact, it was not. She asked if the USSU should put a stop to this. The consensus was that we couldn't monitor all the groups and individuals who rent tables unless they are contravening an exclusivity agreement.

8. Canadian Blood Services Stage Rental
CBS has requested permission to rent the stage on Monday, January 12th from 2:30 to 4:30 p.m. in order to promote the benefits of donating blood from the perspective of recipients. Concern was expressed about the restrictions imposed by Health Canada on gay men donating blood. They must have abstained from any sexual encounters for five years prior to donating. Pride Centre Coordinator Emily Coates was consulted and she indicated that although the Queer community does not appreciate this restriction, they also look to the greater good of the lives saved through donations. With that perspective in mind the following motion was proposed.

EXEC69 Move to rent the Place Riel Stage to Canadian Blood
Ring/ Services from 2:30 – 4:30 on Monday, January 12, 2009
Steeves in order to promote blood donations.

Carried

9. Website
GM Cottrell mentioned that some further work by the Executive was needed for the new website. Text is required for Student Advocacy Campaigns and for Get Involved. VP Dyck will do some work on this.
10. The meeting adjourned at 11:45 a.m.

Josie Steeves: President

2008-2009

Fall Accountabilities

General Activities

Office Hours:

Monday to Friday: 8:30 am – 4:30 pm

*Along with various evenings and weekends as necessary

Class Times:

MWF: 9:30-10:30

TTh 11:30-1:00

Daily Activities:

- Email/Telephone correspondence
- Drop in visitors from University Community
- General daily Issues to deal with
- Casework for students
- Research
- Liaising with students
- Project planning
- Committee preparation
- Report Writing
- Helping VPs with Issues they are having
- Front desk work
- Meetings with General Manager

President's Report: September

Orientation

Over a thousand students new descended on campus in the first few days of September to learn about the place they are to spend the next few years of their life immersed in. After months of seeing basically no one on campus, it was revitalizing to see so many excited faces to be here. During orientation, I acted as MC alongside James Pepler, even getting a chance to showcase my acting skills. We handed out prizes, made announcements, directed traffic, and just generally helped students to understand what the University of Saskatchewan, and the USSU, has to offer them. I also presented to the students who had been accepted into the Arts and Science program offered at Royal West Campus, urging them

to get involved on the main campus and to take advantage of USSU services and operations.

Pancake Breakfast

On the very first day of classes, the Alumni Association hosted a free pancake breakfast for everyone on campus to welcome them. Our Executive attended the breakfast and helped out where we were needed to make it enjoyable for all. This also allowed us to meet some new students, welcome staff and administration back from their holidays, and to start the year off with a good meal!

Welcome Week

Although Welcome Week was only a two-day event this year, it was still a resounding success. For the first time, MTV Canada made an appearance, which showcased how truly great of a party the USSU can put on! I contributed by introducing bands, welcoming students to campus alongside Peter Mackinnon, handing out Survival Guides in the bowl, helping with competitions (such as the corn chucking contest!), chatting with students, attending the Car-less Drive In, and helping out wherever I was needed. Even though it was a short week, it was one of the best we have ever put on!

Undergraduate Forum

As it was the beginning of the term, the Executive Committee of the Undergraduate Forum began to meet to plan the upcoming year's initiatives for the Forum. Brett Suwinski (Academic Affairs Officer and previous member of the Undergraduate Forum), VP Lowenberger, and myself had previously met to discuss changes to the Forum itself that would ensure that student's issues were being properly addressed. These recommendations were presented to the Executive Committee, and then subsequently to the Forum itself. The suggestions were taken very seriously, and some changes were made to the Forum itself. Furthermore, September was a month where issues were discussed that would be brought to the Forum throughout the year.

Standard of Student Conduct

The same meetings that occurred during the summer regarding the drafting of the Standard of Student Conduct continued in September, with the end in sight. Eventually the University lawyer was brought in to discuss the legal ramifications, and more finishing touches were being

made to the Standard itself.

Place Riel

As it was clear over the summer that rising construction costs would put the project in jeopardy, the Executive decided that University Students' Council needed to have a thorough briefing on the issues at hand, and be presented with the options available. VP Ring, along with various USSU staff members, U of S Administrators, architects from Evan and Saunders Inc, and TD First Nation's Bank officials presented a very comprehensive overview of the project, along with the financing issues. This issue took up a lot of time throughout September with various meetings, preparation, research, and consultation.

Huskies Homecoming Game

Every year, the University Alumni Association sponsors the Huskies Homecoming Football game, which is the first home game of the season. I was invited to attend, along with senior University Administrators, donors, students who have excelled, and university alumni. Here I participated in the coin toss along with President Mackinnon.

President's Report: October

Standard of Student Conduct

In October, the Standard of Student Conduct was brought to University Students' Council for review and comment. Finally, after many many months of meetings, and over 14 drafts, the Standard of Student Conduct was ready to go to the University Senate for approval. After some questions about scope and communication, the Senate approved the Standard. There were subsequent meetings regarding how to best communicate the changes to students to ensure that the changes are known.

Bylaw and Constitution Amendments

As the AGM was planned for November, the Executive undertook many meetings to go through the Constitution and Bylaws with a fine toothed comb, in particular the new Elections Bylaw that had been prepared by the Chief Returning Officer. The changes that the Executive felt were necessary were then brought to the AGM in November.

Board of Governors Retreat and Meeting

Every year the Board of Governors, along with Senior Administration, goes on a three-day retreat outside of the city. At this year's location, Yorkton, I participated in a Community Event where alumni, high school Principals and Guidance Counselors, and future Greystone Scholars had the opportunity to mingle and ask President Mackinnon questions about the University of Saskatchewan. The next day we were given a presentation about Post Secondary Education in Canada, stressing the various trends and realities that are out there. We then transitioned into the actual Board of Governors meeting, and then returned home.

Experience US!

Every year thousands of Grade 12 students from all across Saskatchewan descend on the University of Saskatchewan to get a taste of what we have to offer. This is something that I attended when I was in Grade 12, so it was great to see the excitement on the faces of the students. The USSU set up a tunnel in the information fair to showcase what services we have to offer them when/if they attend the U of S for their education.

AMMICCUS-C Conference

Our General Manager, Caroline Cottrell, along with numerous other staff planned the Western AMMICCUS-C Conference, which is a Student Union/Association Managerial association. Dozens of Student Union/Association staff members came to the University of Saskatchewan to learn professional skills, and to see what our Students' Union has to offer. Although I would have liked to attend more of the conference, all I was able to partake in was the grazing session where I was able to mingle with the staff members, and get a sense of what their Students' Union/Association had to offer. From what I have heard, the conference was a huge success.

Convocation

For Fall Convocation, I had the same duties as I had in the Spring Convocation. There was a dinner at Peter Mackinnon's home to celebrate the honorary degree recipients, as well as outstanding students who were graduating. I also had the honour to sit on the stage to witness hundreds of students enter convocation.

Place Riel

The regular meetings regarding the Place Riel renovations continued through October, with the highlight being the final vote at USC on raising the Infrastructure Fee to cover taking out a larger loan. There continued to be problems and issues, but solutions were found. This continued to take up a large portion of my time.

Indigenous Students' Council

Up until October, the ISC MSC position remained open. Through October, I worked with some students who were interested in starting the ISC up for the 2008-2009 school term, and ended up helping them out with their elections for their entire Executive.

WUSC

At a USC meeting, there was some interest expressed in raising the WUSC fees so that they would have the funds to properly continue their program. In October I spent some time with the students who work with WUSC to explore the options that they have in raising their fees.

Trick or Eat

October 31st marked the annual tradition of students dressing up and collecting food for the food bank from residents of Saskatoon. This was my third year participating in Trick or Eat, and a personal record I would say! Along with three other students, the trunk of my car was filled to the brim (and some) with non-perishable foodstuffs that contributed to the mass of food that covered Upper Place Riel. This year also marked a record within the USSU, as we collected more food than ever before. Go us!

President's Report: November

UPASS Referendum

To fulfill the original referendum obligations, a UPASS referendum was held. We spent our energies on encouraging students to get out and vote. The results were encouraging, as 44% of students voted, extremely high in Student Union elections across Canada. As 80.12% of students voted 'yes', the UPASS will continue to be a USSU service for the foreseeable future!

AGM

In order to fulfill our obligations to the Non-Profit Corporations Act, as well as our Constitution, our Annual General Meeting was held in November. Many different motions were debated and voted on, with the most significant being the new Elections Bylaw that had been prepared by our Chief Returning Officer. In the future, we will be examining better ways to communicate to students, in the hopes of a higher turnout for AGMs.

Place Riel

As with every other month, the Place Riel renovations and expansions dominated much of my time. It was decided that we would aim for the March Board of Governors meeting to bring our project to Board 2, as there was simply not enough time to get the drawings done for December. Plans continued regarding all aspects of the projects.

Remembrance Day Ceremony

I had the honour of placing a wreath on the memorial gates to commemorate University of Saskatchewan students and faculty who lost their lives to war. After saying a prayer in remembrance, I invited the attendees to a reception in Browsers' that we sponsored. Here a History professor gave a wonderful speech regarding the role of Aboriginal peoples in the Canadian military. It turned out to be a wonderful event with record attendance.

Classroom Chats

VP Dyck took the initiative to organize multiple opportunities for Executive members to go to large first year classrooms to give a talk about what the Students' Union is, and how they can become involved. I found these talks to be extremely beneficial, as it can be difficult for students to find out all the information they need on campus. I hope this initiative continues in subsequent years!

Outreach to Parkland Regional College

Many times off campus students can feel left out of the University experience, and alienated from the Students' Union. VP Lowenberger and myself drove out to Yorkton one day to meet with students and staff at the Parkland Regional College and to discuss issues that they had. We bought pizza for them, and about 10 students met with us. It was an invaluable experience, as these students have much different problems than a student who attends classes on the main campus does. In the next term, we hope to continue these outreach activities to as many locations

as possible.

CFS SAGM

Former VP Kenney, two U of S students, and myself attended the Canadian Federation of Students Semi-Annual General Meeting in Ottawa. Here we participated in workshops, listened to lectures, and contributed to the discussion surrounding their Constitution and bylaws. We also had the opportunity to meet with the members of the Referendum Oversight Committee that the CFS National Executive had appointed to begin the conversations regarding our membership referendum. More information can be found in the conference report attached.

President's Report: December

Finals

As the Executive members are all students, I had two finals to write in the month of December. Therefore, I took some time off to study this month, and I am happy to report that they went very well!

Mid Year Executive Retreat

Every December the Executive gets together to review the year, and plan for the final four months of the term. This year our Executive rented a room at Boffins, where a very productive day was had. Many initiatives and projects came from this meeting, and it served as an opportunity for the Executive to solve problems and bond.

University Vice-President's Annual Christmas Party

It is the Christmas season! I attended this party, which was an excellent opportunity for me to mingle with senior administrators in a more social setting. It was incredibly fancy, and a good time was had by all.

Board of Governors

We had our December meeting that lasted two days. The overarching theme of the meeting was the economy, and what that meant for the University of Saskatchewan. This conversation was continued at the dinner on Thursday night at President Mackinnon's home. For more information, please see

http://www.usask.ca/university_secretary/board/meetings.php where a digest of all printable materials can be viewed.

USSU Staff Christmas Party

In the holiday spirit, I attended the USSU Staff Christmas Party. It was an excellent time, and served as an opportunity for staff members to relax and celebrate. Unfortunately I did not stay long, as I was not feeling well.

Sick Time

I became ill in December, and this resulted in me taking some time off to recuperate. I kept in contact with the office every day (sometimes multiple times) and continued to deal with issues as they came up.

Nicole Kenney's Resignation

We received the unfortunate news that Nicole Kenney had decided to resign from her position as Vice President of External Affairs. The news was received late in the day right before the holiday, and therefore the issue was left for the New Year to be dealt with. We at the USSU wish Nicole all the best in her future endeavors.

Vacation

I took a few days vacation in December, as I attempted to make my way to Vancouver to spend the holidays with family. Eventually, I got there.

Day-to-Day Activities

September 2: Royal West Orientation Talk

Orientation MC Duties

LIVE! Expo

September 3: CBC The Morning Show

Fee Appeal Committee

Mini-Executive Committee

Planning and Priorities Committee

Undergraduate Forum Planning Session

Open Studies Faculty Council Appeal Committee

September 4: Pancake Breakfast

Class

Welcome Week Festivities in the Bowl

Code of Conduct Meeting

USC

Carless Drive In

- September 5:** Class
 Welcome Week Festivities
 MTV Live
 Event at Louis'
- September 8:** Global Interview RE: Place Riel
 HR Policy Revision
 CFCR Interview RE: Women in Student Politics/USSU At a Glance
 for the Year
- September 9:** Piya Sen, James Pepler, Jeremy Ring Meeting
 Executive Committee
 Meeting with Caroline Cottrell
- September 10:** Standard of Student Conduct drafting Committee
 Planning and Priorities Committee
 Amanda Smanyiuk – Student Care
 ½ Sick Day
- September 11:** Communications Meeting
 USC
- September 12:** Undergraduate Forum Executive Meeting
 Richard Florizone Meeting
- September 15:** Lunch with Erin Berger – Newstalk Radio
 Meeting with Caroline Cottrell
 Meeting with Jeremy Ring RE: Place Riel
- September 16:** CBC Interview RE: Housing
 Executive Committee
 PAWS RE: Voting System
 Student Advocacy Meeting
 Appointments Board
- September 17:** Campus Career Fair
 Global Interview RE: Liberal Federal Platform on PSE
 Standard of Student Conduct Drafting Committee
- September 18:** Pre-Design Team Meeting
 Communications Meeting
 PR Reno Discussion
 Design Team
 Undergraduate Forum
 USC
- September 19:** Lunch with Richard Florizone
- September 22:** AGM Discussion
 Lunch with Graeme Cunningham from CNGPM
 Canada's Next Great Prime Minister Event
- September 23:** Indigenous Students' Council Meeting
 Executive
 Film Festival Discussion
- September 24:** Code of Conduct Meeting

- Birthday Party
 - Liberal Event
 - Victim Advocate Coffee House
- September 25:** Communications Meeting
 - University Council
 - USC
- September 26:** Huskies Homecoming Game
- September 29:** Email cleanup
- September 30:** Admin Team
 - Exec Committee
 - Place Riel Steering Committee
 - Constitutional Amendments Meeting
 - External Affairs Meeting
- October 1:** Code of Conduct
 - Lobbying Workshop Review
 - Bylaw #1 Amendments Meeting
- October 2:** Communications Meeting
 - USC
- October 3:** Lunch with Nancy Hopkins RE: Conflict of Interest
- October 6:** Board of Governors Reading
 - Election Forum Planning
 - Lunch with Vera Pezer
 - Bylaw #2 and #3 Amendments Meeting
- October 7:** Board of Governors - Yorkton
- October 8:** Board of Governors - Yorkton
- October 9:** Board of Governors - Yorkton
- October 10:** ½ EDO
- October 14:** ½ ADO
 - Executive Committee
- October 15:** Planning and Priorities Committee
- October 16:** ½ ADO
 - Experience US!
 - USC
 - USC Social
- October 17:** Meeting with Cam Broten
 - Students
 - Experience US!
- October 18:** Senate – Saturday
- October 19:** BOCP - Sunday
- October 20:** Sick Day
- October 21:** Classroom Talk
 - James Pepler Meeting
 - Exec Committee
 - CFS Talk

- October 22:** Planning and Priorities
Operations and Finance Board
- October 23:** Communications Meeting
Classroom Talk
CFS Prep
USC
CEDC
AMICCUS-C Conference
- October 24:** CFS By-law Discussion
AMICCUS-C Conference
Convocation Dinner at the Presidents' Residence
- October 25:** Convocation – Saturday
- October 27:** Design Team Meeting
Laura Kennedy, James Pepler, Ginger Appele Tuition Thaw
Discussion
- October 28:** Place Riel Expansion Steering Committee
Exec Committee
Sat at the Trick or Eat Table in the Tunnel
- October 29:** Breakfast with Upper Admin
Meeting ISC President
Housing Interview CBC Radio
Birthday Party
External Affairs Board
- October 30:** Undergraduate Forum Exec Breakfast Meeting
Website Review Meeting
Bylaw #4 Revision
WUSC Fee Review Meeting
CEDC
Standard of Student Conduct Communications Strategy
USC
- October 31:** Lunch with Richard Florizone
Communicate with Students Meeting
ISC Elections
Trick or Eat
- November 3:** ISC President
ISC MSC
- November 4:** Executive Committee
Regional Arts and Science Committee
CJWW interview RE: UPASS
- November 5:** Operations and Finance Board
CTV Interview RE: UPASS
CBC French Interview RE: Endowments/Scholarships and
Bursaries
- November 6:** ½ Sick Day

TD First Nations Bank
 Newstalk Interview RE: Tuition Fee Freeze
 USC

November 7: Sick Day

November 10: EDO

November 11: Remembrance Day – Office Closed
 Remembrance Day Ceremony/Reception at Browsers'

November 12: Planning and Priorities Committee
 AGM

November 13: Classroom Talk
 Undergraduate Forum
 USC
 Appointments Board

November 14: Classroom Chat
 Sheaf Interview RE: Red Eye/Standard of Student Conduct
 Shaw TV Interview RE: UPASS

November 17: Sheaf Interview RE: AGM

November 18: Outreach to Yorkton Regional College

November 19: Place Riel Student Centre Expansion/Reno Committee
 Brett Fairbairn Meeting

November 20: University Council
 USC

November 24: Housing Event
 Undergraduate Forum Executive
 Phone Call with Joey Coleman (Macleans)

November 25: CFS - Ottawa

November 26: CFS - Ottawa

November 27: CFS - Ottawa

November 28: CFS - Ottawa

December 1: Emails/Phone calls/Mail because of CFS Conference

December 2: Exec Committee
 CUP Funding Presentation

December 3: Planning and Priorities Committee

December 4: ½ ADO
 USC

December 5: ADO

December 7: CTV Interview RE: Tuition Fee Freeze - Sunday

December 8: Mid Year Exec Retreat
 Yorkton News Review Interview RE: Tuition Fees

December 9: ½ ADO
 Exec Committee (x2)

December 10: ADO
 Wrote Final
 VP Christmas Party

December 11: Board of Governors
Dinner at Peter MacKinnon's House

December 12: Board of Governors

December 13: USSU Staff Christmas Party - Saturday

December 15: Sick Day

December 16: Sick Day
Interview with Star Pheonix RE: Arts Building
Exec Committee (teleconference)

December 17: Sick Day

December 18: Sick Day

December 19: Wrote Final
Exec Committee

December 22: Exec Committee

December 23: EDO

December 24: ½ EDO
½ Office Closed

December 25: Office Closed

December 26: Office Closed

December 29: Office Closed

December 30: Office Closed

December 31: Office Closed

Brea Lowenberger: VP Academic Affairs

2008-2009

General Activities

Office Hours:

Monday to Friday: 8:30 am – 4:30 pm

*Along with various evenings and weekends as necessary

Class Times:

- Monday (8:30 to 11:30)

Daily Activities:

- Email/Telephone correspondence
- Casework for students
- Research
- Liaising with students
- Project planning
- Committee preparation
- Front desk work
- Meeting with Academic Affairs Officer, Brett Suwinski (AAO)
- Follow current events on and off campus

Portfolio Duties:

The portfolio of Vice-President of Academic Affairs is a juggle between addressing student grievances and inquiries through the USSU Academic Advocacy Office, pursuing executive initiatives, achieving campaign goals, planning annual events, chairing Academic Affairs Board meetings, and preparing for and attending various University committee meetings. Thus, much of Semester 1 entailed continuing to research, plan, and meet with individuals and groups who can assist in meeting students' needs.

I continue to work with the USSU AAO to address student grievances and inquiries. I have acquired a considerable amount of knowledge about University Academic Policies, how to advocate on behalf of a student, and the nature of University bureaucracy. We are continuing to work with all our capacity to reach and educate as many students as possible about their academic rights and responsibilities through a "Simplified Policy Campaign" and speaking at various events.

Issues such as the UPASS Referendum, Place Riel Renovation, and Federal

Election were key objectives and concerns for our entire Executive during Semester 1.

Much time continues to be spent researching, planning, and meeting with those involving my campaign goals: lobbying to improve the accessibility of academic advising on campus, for more cost-effective textbooks and academic materials, for mandatory teaching evaluations, and for early posting of the exam schedule.

Annual events hosted by the VP Academic thus far have included DISOrientation, Academic Integrity Awareness Week, and the Teaching Excellence Awards.

The membership of the Academic Affairs Board was sought at the beginning of Semester 1. The board members provided direction and insight on issues such as the University Exam Regulation policies, formation of the academic advising award, and the rising costs of textbooks. Board members assisted with the Academic Integrity Awareness Week event and Teaching Excellence Awards.

Finally, as the student representative on various University committees, preparation and research leading up to these meetings continues to be time consuming, but critical.

I am committed to continue addressing the above duties and initiatives, and am excited for the remaining four months!

Vice-President Academic Affairs Report: SEPTEMBER 2008

Student Outreach

The USSU Executive and Staff welcomed new and returning students to campus during Orientation and Welcome Week. During Welcome Week we handed out Survival Guides and hosted local bands, beer gardens, and a Carless Drive-In in the Bowl. The USSU featured MTV Live whose hosts taped at various locations across campus. I also visited the Kelsey Students' Association, gave a presentation for Royal West students, greeted students at the Info Fair, and attended the Carless Drive-In, International Students' Orientation, and various college student society events.

Transfer Credits

I became the U of S student representative on the SaskCAT council, which is a group working to help students to move between post-secondary institutions within the province by easing the portability of their credits (with some beginning work towards extra-provincial links too). With members from all public post-

secondary institutes in the province (SIAST, U of S, U of R, Apprenticeship Commission, First Nations University, etc.), we discussed the creation and population of the online transfer guide, as well as working to encourage and create new explicit transfer agreements.

Academic Advising Survey

Academic advising at the U of S is an integral part of every student's university experience; this is where most students begin their academic careers and is one of the few avenues where a face-to-face meeting between the administration and students occurs. In the university's second phase of integrated planning there is a new focus on academic advising, one that encourages new collaborations between advisors, students, and staff and cross-college initiatives. Thus, I collaborated with students, academic advisors, and administration to create an Academic Advising Survey. A group of Marketing Research students from the Edwards School contributed to the formation of the study, with the intent of the survey being to address the needs of both students and academic advisors and to provide feedback to the Colleges and University during Semester 2.

Vice-President Academic Affairs Report: OCTOBER 2008

Early Posting of the Exam Schedule

One of my campaign goals was to lobby for early posting of the exam schedule. Via consultation with the Registrar, the Semester 1 exam schedule was posted on October 3rd, the earliest posting ever.

Ombudsperson

I attended several meetings with administration regarding the potential creation of a Students' Ombudsperson (SO) who would provide a visible, cross-institutional central contact for students and those assisting students with questions of fairness and due process. With the meetings pertaining to discussions of current student concerns, shortcomings of standing student services, and other under-resourced and struggling initiatives, this proposal is at the information gathering stage.

Undergraduate Forum: Cost of Textbooks & Academic Materials

I initiated an Undergraduate Forum meeting to address the cost-effectiveness of textbooks and academic materials on campus. The meeting was extremely successful to raise awareness of this issue and to have Undergraduate Forum members proactively contribute to the planning process.

Academic Integrity Awareness Week Event

With Academic Affairs Officer Brett Suwinski, I organized an event titled “Burst the Bubble of Academic Dishonesty” during Academic Integrity Week. There was one balloon blown up to represent each case of academic dishonesty during the 2007-2008 academic year. Students were asked to answer questions about academic integrity, and if correct had the chance to pop a balloon for a chance to win a prize.

Academic Advising Survey

The Academic Advising Survey was launched online and advertised, with data collected from over 700 students. Data analysis was performed by a group of Marketing Research students from the Edwards School. I will use the report during Semester 2 to address the accessibility of academic advising on campus.

DISOrientation

In conjunction with the University Advancement Alumni Relations Officer, I have planned DISOrientation Sessions for graduating students. The first two sessions held (one in October and one in November) were on secrets to career success and work travel opportunities. Three sessions will be held during Semester 2.

USSU Teaching Excellence Awards

The USSU Teaching Excellence Awards program recognizes professors who demonstrate teaching excellence at the U of S. The nominations of professors for Semester 1 classes were collected and the Academic Affairs Officer and members of the Academic Affairs Board visited each professor’s class to collect data.

Vice-President Academic Affairs Report: NOVEMBER 2008

Creation of the Bookstore Advisory Committee

The first meeting of the Bookstore Advisory Committee occurred on November 7th, 2008. I initiated this committee in collaboration with the University Bookstore. The Committee is taking action to address the cost-effectiveness of textbooks and academic materials at the U of S.

Outreach Presentation at Yorkton Regional College

President Steeves and I spent a day in Yorkton giving a presentation about USSU services to off-campus U of S students and hearing about their needs and concerns.

Vice-President Academic Affairs Report: DECEMBER 2008

Canadian Roundtable on Academic Materials

Innovative strategies regarding the cost-effectiveness of textbooks and academic materials were discussed with other Student Unions and universities at the Canadian Roundtable on Academic Materials (CRAM) in Toronto from December 1st to 3rd. Please refer to my Conference Report (attached) for a more detailed description.

Be Book Smart Campaign

In collaboration with the U of S Bookstore Advisory Committee, I planned a Be Book Smart Campaign that will involve disseminating resources that will help educate students, faculty, and the university community on retaining the quality, but increasing the affordability and accessibility of academic materials for students. The first phase of the Campaign which includes Be Book Smart posters, 5000 bookmarks, and a website is scheduled to launch January 5th, 2009.

Mid-Year Exec Retreat

All Exec members and GM Cottrell participated in a Mid-Year Exec Retreat. This was an extremely productive day that provided the Executive with an opportunity to reflect on Semester 1 initiatives and to plan for Semester 2.

Other

Day-to-Day Activities

August 30	Weekend
August 31	Weekend
September 1	Labor Day Holiday
September 2	-Orientation -Gave presentation for Royal West students -USSU Table at the Info Fair
September 3	-Orientation -Accountability Report -Exec Meeting -BAC Planning Meeting with Bookstore Manager, Mark Jagoe -Student (x2) -Undergraduate Forum Meeting
September 4	-Welcome Week -University Students' Council Meeting -Carless Drive-In
September 5	Welcome Week
September 6	-Weekend

Brea Lowenberger, VP Academic Affairs - Semester 1 Accountability

- September 7 -International Students' Orientation
Weekend
- September 8 -Class
-Revision of HR Policies Meeting
-Student
-LB5Q
- September 9 -Academic Integrity Awareness Week planning
-DISOrientation
-Student
-Exec Meeting
-Federal Election Meeting
-Academic Programs Committee Meeting
- September 10 -Student (x2)
-Student USSU involvement inquiries (x2)
-RSAW Committee Meeting
-Contributed to First Year Academic Advising Survey
- September 11 -Communications Meeting
-Meeting with VP Op Fin
-Academic Advising Planning
-Student (x4)
-Committee meeting preparation
-University Student Council Meeting
- September 12 -Academic Integrity Week Committee Meeting
-DISOrientation planning
-Student (x2)
-Contacting University Student Counselors
- September 13 Weekend
- September 14 Weekend
- September 15 -Class
-Academic Support Committee Meeting
-SHEAF Interview
- September 16 -Prepared University Council Report
-Prepared Academic Integrity Week Project Proposal
-Disorientation Lunch Meeting
-Exec Meetings
-Student Advocacy Meeting
-CABIS Meeting
- September 17 -USSU representative at Campus Career Expo
-Attended Arts & Science and SIAST Signing Reception
-Meeting with Director of Retention & the Student Initiatives Coordinator
-Teaching & Learning Committee Meeting
- September 18 -Communications Meeting
-Meeting with AAO, Brett Suwinski
-Undergraduate Forum Meeting
-Student Inquiries (x3)
-Meeting with Academic Advisor, Donna Brettel
-Place Riel Forum
-University Student Council Meeting
- September 19 -Meeting with Marketing Research Student re: Academic Advising
- September 20 Weekend
- September 21 Weekend
- September 22 -Class
-Student (x2)
-Attended Canada's Next Greatest Prime Minister
- September 23 -Student
-Exec Meeting

Brea Lowenberger, VP Academic Affairs - Semester 1 Accountability

- September 24
 - Meeting with Communications Manager re: plasmas in the Education Building
 - Preparation for Academic Advising Meeting
 - Student (x4)
 - Preparation for USSU Academic Affairs Board meetings
 - Meeting with Marketing Students (354) re: Survey Rationale
 - Preparation for Academic Advising Survey
 - Attended Victims' Advocate Coffee House
- September 25
 - Communications Meeting
 - Presented proposal to the Academic Advisors Campus Committee
 - Attended University Council Orientation
 - Presented USSU Report at University Council
 - Place Riel Meeting
- September 26
 - University Students' Council Meeting
 - USSU Student Issues Board Meeting
 - Academic Advising Meeting with Donna Brettel
- September 27
 - Weekend
 - USSU Academic Affairs Board Scheduling
- September 28
 - Weekend
- September 29
 - Class
 - SaskCat Meeting
 - Meeting with Kelsey Student Society's President & tour of Student Services
 - Catching up on emails, etc.
- September 30
 - Admin Team Meeting
 - Executive Meeting
 - Constitution Amendments Meeting
 - Meeting with Prof
- October 1
 - Student
 - Academic Advising Meeting with Richard Medernach
 - Bylaw #1 Meeting
 - RSAW Committee Meeting
- October 2
 - Teaching & Learning Committee Meeting
 - Communications Meeting
 - Attended Pride Center presentation
 - Volunteered at Help Center
 - Accessed Integrated Plan Committee Invitations
 - Submission to the Undergraduate Forum
 - USSU Burst the Bubble Event preparation
- October 3
 - Burst the Bubble of Academic Dishonesty Event
 - Student
- October 4
 - Weekend
- October 5
 - Weekend
- October 6
 - Class
 - Academic Support Committee Meeting
 - Bylaw 2 & 3 Meeting
 - Ombudsperson Meeting
- October 7
 - Meeting with Sheena re: student involvement in Technology Week
 - Prepared & attended Academic Programs Committee Meeting (experiential learning, University policies, & University's Systematic Review)
 - Coordinating an Orientation for University Council Student Members
 - Preparation for Academic Affairs Board Meeting
- October 8
 - Academic Affairs Board Meeting
 - Academic Advising Meeting with Student Initiatives Coordinator
 - Planning & Priorities Meeting
 - Planning for DISOrientation and Teaching & Excellence Awards
- October 9
 - Meeting with Coordinator of Canadian Transfer Credit
 - Teaching Excellence Awards Communications Work Order

Brea Lowenberger, VP Academic Affairs - Semester 1 Accountability

October 10 -CRAM write-up
-Sick Day
-DISOrientation Facebook Group

October 11 Weekend

October 12 Weekend

October 13 Thanksgiving Holiday

October 14 Sick Day

October 15 Sick Day

October 16 -Catch up
-Meeting with Prof
-Preparation for Undergraduate Forum
-Undergraduate Forum (gave presentation on rising cost of textbooks and academic materials)
-Student (x2)
-University Students' Council Meeting
-University Students' Council Social

October 17 -Academic Advising Survey
-Student (x3)

October 18 Weekend

October 19 Weekend

October 20 -Class
-Catch-up
-Conversation with Bookstore Manager & Dave Hannah
-DISOrientation Advertisement
-Academic Affairs Board preparation

October 21 -Academic Integrity Week debrief
-Integrated Planning Student Membership Meeting
-Exec Meeting
-CFS Preparation Meeting
-University Council student member organization

October 22 -Academic Affairs Board Meeting
-Accountability Report
-Teaching Excellence Award nomination inquiry
-AIW Finances
-RSAW Meeting
-DISOrientation – Session 1

October 23 -AMICUSS Welcome
-University Council pre-meeting
-University Council Meeting
-Academic Advising Survey
-University Students' Council Meeting
-AMICUSS Networking

October 24 -Advising Survey
-CFS Referendum Meeting
-Student (x4)
-Meeting with James

October 25 -Weekend

October 26 -Weekend
-Academic Affairs Board preparation
-Advising Survey Revisions

October 27 -Student
-Class
-Meeting with Mark Jagoe, Bookstore Manager
-Bookstore Advisory Committee invitations
-Academic Advising Survey

Brea Lowenberger, VP Academic Affairs - Semester 1 Accountability

- October 28
 - Integrated Plan Retention Commitment Group Meeting
 - Lunch Meeting with Director of Enrollment & Student Initiatives Coordinator
 - Exec Meeting
 - Academic Advising Survey revisions
 - Meeting with Educational Psychology Professor re: students' political awareness & involvement
 - Student (x2)
- October 29
 - President's Breakfast Meeting
 - Finished Academic Advising Survey
 - Academic Advising Survey work order
 - Trick or Eat promotion in the tunnel
- October 30
 - Teaching & Learning Commitment Group Meeting
 - Undergraduate Forum Executive Meeting
 - Website Review Meeting
 - Submitted Academic Advising Survey to be transferred online
 - 1/2 ADO
 - University Student Council Meeting
- October 31
 - EDO
 - Sent documents for Undergraduate Forum Academic Advising Session
 - Trick or Eat
- November 1
 - Weekend
- November 2
 - Weekend
- November 3
 - Class
 - Academic Advising Survey went LIVE!
 - Academic Advising Survey advertisement arrangements
- November 4
 - DISOrientation arrangements
 - Academic Advising Survey arrangements
 - Academic Affairs Board preparation
 - Academic Integrity Week submission
 - Exec Meeting
 - Academic Programs Committee Meeting
- November 5
 - Student
 - UPASS inquiries
 - Academic Advising Survey Advertisement
 - Meeting with a former USSU VP Academic
 - DISOrientation Session
- November 6
 - ADO
- November 7
 - Academic Affairs Board Meeting
 - First Bookstore Advisory Committee Meeting!
 - Meeting with Marketing Students re: Academic Advising Survey
 - Student Information System Meeting
- November 8
 - Weekend
- November 9
 - Weekend
- November 10
 - Class
 - Teaching Excellence Award nomination organization
- November 11
 - Remembrance Day
- November 12
 - Student (x2)
 - University Learning Center Advisory Committee Meeting
 - Meeting with Director of Enrollment
- November 13
 - ADO
 - University Students' Council Meeting
- November 14
 - October EDO
- November 15
 - Weekend
- November 16
 - Weekend
- November 17
 - Class
 - DISOrientation planning

Brea Lowenberger, VP Academic Affairs - Semester 1 Accountability

November 18 -Outreach presentation for U of S Students @ the Yorkton Regional College
November 19 -BAC, Be Book Smart Campaign,
-1/2 ADO
November 20 -ADO
-University Students' Council Meeting
November 21 ADO
November 22 Weekend
November 23 Weekend
November 24 -Class
-AA Survey Analyzing
-Signing of TE Award Nomination Letters
-CRAM prep
-Student
November 25 -President's Breakfast
-Bookstore Advisory Committee Meeting
-Attended "How's Your Housing Event"
-Exec Meeting
-Meeting with Help Center Coordinator re: Peer Editing Program
-Exam Regulation Revisions Meeting
November 26 ADO
November 27 ADO
November 28 ADO
November 29 Weekend
November 30 Weekend
December 1 CRAM in Toronto
December 2 CRAM in Toronto
December 3 CRAM in Toronto
December 4 ADO
December 5 ADO
December 6 Weekend
December 7 Weekend
December 8 -Mid-Year Exec Retreat
December 9 -Admin Team Meeting
-University Council Meeting
-Be Book Smart (campaign & website content preparation)
December 10 -Meeting with Engineering student
-Bookstore Advisory Committee Meeting
-Lunch Mentor Meeting
-Student
-Be Book Smart (campaign & website content preparation)
December 11 -Student
-Academic Affairs Review Meeting with Marketing Manager
-Interview with high school student
-USSU Website Content Review
-Be Book Smart (campaign & website content preparation)
December 12 ADO
December 13 Weekend
December 14 Weekend
December 15 November EDO
December 16 Final Exam
December 17 -Exec Meeting
-Be Book Smart (campaign & website content preparation)
-Academic Programs Committee Christmas Party

Brea Lowenberger, VP Academic Affairs - Semester 1 Accountability

- December 18
 - Admin Team Christmas Breakfast
 - Bookstore Advisory Committee Meeting
 - Developed Be Book Smart Campaign Outline
 - Contributed to Teaching & Learning Survey
- December 19
 - Student
 - Meeting with Browsers Manager re: Be Book Smart Campaign
- December 20
 - Weekend
- December 21
 - Weekend
- December 23
 - Caught up with emails
- December 24
 - ½ December EDO
- December 25
 - Christmas Holidays
- to January 4
- January 5
 - Class
 - Be Book Smart poster and bookmark distribution
 - Retention Working Group Meeting
 - Semester 2 DISOrientation preparation
- January 6
 - Committee Discussion
 - Exec Meeting
 - Accountability Report
- January 7
 - Ukrainian Christmas!

Jeremy Ring: VP Operations & Finance

Term 1 Accountability

General Activities

Office Hours:

Monday to Friday: 8:30 AM – 4:30 PM

*Along with various evenings and weekends as necessary

Daily Activities:

- Responding to emails & telephone calls
- Signing Cheques
- Verifying Visa expenditures
- Meetings with campus clubs
- Executive Committee
- General Office organizing
- Project creation
- Input of Campus Groups ratification information
- Approval of money transfers
- Meetings with Administrative staff as required
- Insurance needs for Group Events

Portfolio Duties:

During the summer, the role of the VP (Operations & Finance) is to become aware of the financial, administrative, and governing factors that my position is responsible for. In term 1, it is the act of putting these to the test. The first and most important duty is that of the Operations & Finance Board. My board is responsible for a multitude of factors, not the least of which is approving funding requests and ratifying Campus Groups. This term, there was a significant increase in ratified Campus Groups, and along with it came funding requests. In the early part of the summer, the Executive modified the policy so presentations were required only for requests in excess of \$500. It was the board's position to evaluate these in our pre-determined format, granting clubs funding only based around their ability to meet our requirements. In addition to ratifying and evaluating funding requests, the Operations & Finance Board also must review the monthly financial statements to ensure that the USSU is running efficiently and effectively.

With students on campus, it was important that the Executive be readily available to meet and answer student questions. For my role, this was primarily focused around campus club questions. This was part of my election promise of being accountable and professional. They came to me or emailed me and received very timely responses to help them in facilitating their success of their group.

USC also started meeting weekly in September, in which my role was to convey a seemingly infinite amount of information each week with regards to the finances, and, most importantly, information about the Place Riel Expansion.

The Place Riel Expansion/Renovation project occupied the majority of my time in term 1. Given the increase in costs for the project as a result of the economic market, USC had a difficult decision in front of them; increase the infrastructure fee and move forward, or, scale back the drawings. We held a number information sessions for people to attend, with my focus on the financial impacts on different decisions through sensitivity analysis.

Vice-President (Operations & Finance) Report: September 2008

Welcome Week

As with every year, the USSU puts on a Welcome Week bash, filled with local bands, beer gardens, and of course the handing out of the Survival Calendars. In addition to helping out in the Bowl during the week, there was an overwhelming amount of questions relating to what the USSU does, Campus Club questions, and just generally helping students get adjusted to campus.

Place Riel Expansion/Renovation

As articulated above, this project demanded a significant amount of time in the early part of term 1. In September, the USSU put together an Open House for all members to see the current plans, ask questions to members of our design team, and hear the financial implications of our decision. The most important aspect however was for all councilors to go back to their constituents and vote with how they wanted.

BOCP

The Board of College Presidents began their monthly meetings this month. This group meets to discuss issues that may or may not directly affect the other colleges. This board acts autonomously from USSU business, dealing with specific issues related to presidential matters. As Vice-Chair, I set up the meetings, take minutes if required, and maintain the BOCP website.

Other

September was a very busy month, as I oversaw the annual audit performed by KPMG, which showed a very strong 2007/08 fiscal year. Furthermore the executive took a specific interest in getting our name out there for all students to know exactly what the USSU does for the community.

Vice-President (Operations & Finance) Report: October 2008

BOARDS!!!

In early October our boards were struck and started meeting weekly. This occupied a lot of timing, organizing binders for the members of the board, passing information onto them, typing up minutes, and through their decisions, executing the given plan.

Place Riel Expansion/Renovation

During the early course of October, President Steeves and I worked hard on ensuring that all possible information was available for the councilors of USC. Their decision would dictate the direction of this project, whether it would continue with the current plans or be scaled back to a \$16 million project. In the end, USC voted to move forward with the current plans.

Other

With a possible CFS referendum occurring in the second term, and the CFS AGM coming up in November, the executive met with the CFS National Chairperson and our lawyers to determine our course of action. While the meetings provided strong dialogue, no action was taken.

Vice-President (Operations & Finance) Report: November 2008

Campus Club Space Evictions/MSA

In preparation for the Place Riel Renovation, we required that the Campus Club Space in Lower Sask. Hall be vacated to start with a small renovation to the space where the USSU would be housed during the 18-month construction. 3 of the 4 groups did so by the end of November as asked. The MSA however has a unique situation, given their rigorous prayer schedule. In November I worked on finding auxiliary space, and this spread into December.

Place Riel Expansion/Renovation

With a clear direction given by USC, we continued working on the plans for the Place Riel project. The main focus of this month was developing a move out plan, and finalizing the tenants that would occupy lower Place Riel after the renovation.

Other

With the US market collapse occurring, the reverberations of this were felt in

Canada and had a direct connection to the state of the Place Riel project. We met with the banks to figure out just what was happening. There were also a series of CEDC meetings, which, as being a member, I had to attend.

Vice-President (Operations & Finance) Report: December 2008

MSA

This month the work continued on finding the MSA space during the move. We identified a number of options, and while I had hoped to have some consensus by the end of the term, the group was unable to meet. A meeting is scheduled early in January.

Place Riel Expansion/Renovation

With the economic uncertainty in the Canadian Market, we were watching the market interest rate very carefully. Furthermore, we were meeting with TD/First Nations Bank regarding our swap rate and how the market is affecting it. By the end of December, there seemed to be some stability in the distance, and risk was becoming neutralized.

Other

Just finished off any projects and loose ends prior to the end of the first term, as the 2nd term becomes very busy for my role, as budget meetings happen weekly and gets very time consuming come February and March.

Day-to-Day Activities

September

09/02/08 – Orientation
09/02/08 – Meeting with Green Party Youth President RE: Ratification
09/02/08 – Insurance Meeting
09/02/08 – Live! Expo at Education Gym
09/03/08 – Exec Meeting
09/03/08 – Meeting with Bryan Bilokreli re: Renovation
09/03/08 – Welcome Week prep
09/03/08 – Undergraduate forum meeting
09/03/08 – Internal Place Riel Meeting
09/04/08 – Pancake Breakfast
09/04/08 – Class
09/04/08 – WELCOME WEEK!
09/04/08 – USC
09/04/08 – Carless Drive-In
09/05/08 – Interview on C95
09/05/08 – Welcome Week
09/05/08 – Meeting with student RE: Ratification
09/05/08 – Louis' \$1 draft party
09/08/08 – Meeting with U of S Campus Conservatives re: Ratification
09/08/08 – HR Policy Revision
09/09/08 – Meeting with Piya and James re: Place Riel
09/09/08 – Meeting with student re: involvement in USSU
09/09/08 – Social Committee Meeting
09/09/08 – Exec Committee
09/09/08 – Federal Election discussion
09/09/08 – Meeting with Caroline and Freda re: Place Riel
09/10/08 – Internal meeting re: financing Place Riel
09/10/08 – Meeting with Caroline re: Place Riel
09/10/08 – Meeting with Sue re: Place Riel presentation
09/11/08 – Meeting with Brea
09/11/08 – Meeting with Amanda re: Place Riel renovation finances
09/11/08 – Front office Plasma meeting
09/11/08 – CEDC Meeting
09/11/08 – USC
09/12/08 – Place Riel discussions
09/12/08 – Meeting with campus group re: ratification
09/12/08 – Meeting with James Pepler
09/12/08 – Place Riel financial analysis work
09/12/08 – ½ sick day
09/15/08 – 2007/08 financial statements review
09/15/08 – Meeting with Josie re: Place Riel
09/15/08 – Meeting with student re: Ratification X2

09/16/08 – Admin Team
09/16/08 – Exec Committee
09/16/08 – Meeting with EBSS
09/17/08 – Ratification Input
09/17/08 – Meeting with CLS
09/17/08 – Meeting with Ron Fisher
09/17/08 – Campus Career Expo
09/18/08 – Internal Place Riel Meeting
09/18/08 – Meeting with U of S Table Tennis Club
09/18/08 – USC Presentation work
09/18/08 – Meeting with LSA President
09/18/08 – Design Team
09/18/08 – Place Riel Open House
09/18/08 – USC
09/18/08 – BOCP Agenda
09/19/08 – EDO/Financial analysis for Place Riel
09/21/08 – BOCP Meeting
09/22/08 – Meeting with KPMG re: Audit
09/22/08 – Interview with the Sheaf
09/22/08 – AGM Meeting
09/22/08 – Canada’s Next Great Prime Minister
09/23/08 – Meeting with U of S Ukrainian Students’ Association
09/23/08 – Exec Committee
09/24/08 – OH & S Meeting
09/24/08 – Op/fin board planning
09/24/08 – Ratification input
09/24/08 – Louis’/Browsers Planning meeting
09/24/08 – Birthday party
09/25/08 – Communications meeting
09/25/08 – Meeting with Josie re: Place Riel motion
09/25/08 – Meeting with Tony re: Place Riel media
09/25/08 – Arts working group meeting
09/25/08 – USC
09/26/08 – Sick day
09/29/08 – Op/fin board planning
09/29/08 – Meeting with Pre-Med club
09/29/08 – Constitution work
09/30/08 – Admin team
09/30/08 – Coke Merch
09/30/08 – Meeting with Lutheran Student Movement
09/30/08 – Meeting with ISC President
09/30/08 – Exec
09/30/08 – Place Riel Steering Committee
09/30/08 – Constitutional Amendments meeting

October 2008

10/01/08 – Sustainability Board meeting
10/01/08 – Ratification input
10/01/08 – Meeting with student group re: insurance
10/01/08 – Exec
10/01/08 – Bylaw 1 review
10/02/08 – Communications meeting
10/02/08 – Place Riel internal meetings
10/02/08 – USC
10/03/08 – OFB Agenda
10/03/08 – Meeting with James Pepler
10/03/08 – Academic Integrity Week
10/06/08 – Meeting with Yujing
10/06/08 – Meeting with Caroline and Jason
10/06/08 – Meeting with PRSAC member
10/06/08 – Meeting with Ian and Scott of the SESS
10/06/08 – Bylaw 2 & 3 meeting
10/06/08 – Exec
10/07/08 – Meeting with BSA re: ratification and funding
10/07/08 – Meeting with Sheptytsky rep re: ratification
10/07/08 – Federal Election forum
10/08/08 – Op/fin board prep
10/08/08 – Op/fin Board minutes
10/08/08 – Set up for Open Mic at Browsers
10/08/08 – Sustainability Board Meeting
10/09/08 – Communications Meeting
10/09/08 – Meeting with Wendy Gillis from the Sheaf
10/09/08 – Aug. 2008 Financial Accountabilities
10/09/08 – USC Prep
10/09/08 – USC
10/10/08 – Meeting with student re: insurance
10/10/08 – Meeting with student re: ratification
10/10/08 – Place Riel press release work
10/10/08 – Interview with Star Phoenix re: Place Riel
10/14/08 – Interview with CTV re: Place Riel
10/14/08 – Exec Committee Meeting
10/14/08 – Op/fin board agenda
10/15/08 – Sustainability Board meeting
10/15/08 – Op/fin board meeting
10/15/08 – Op/fin board minutes
10/15/08 – Meeting with student re: insurance X2
10/15/08 – Meeting with student re: Coca-Cola funding
10/16/08 – Meeting with ISO re: ratification
10/16/08 – Meeting with Coca-Cola rep
10/16/08 – Experience US!

10/16/08 – CEDC Meeting
10/16/08 – USC
10/16/08 – USC Social
10/17/08 – EDO
10/19/08 – BOCP
10/20/08 – Meeting with First Nations Bank re: Place Riel
10/20/08 – Meeting with campus group re: insurance
10/21/08 – Exec Meeting
10/21/08 – Meeting with student re: ratification x2
10/21/08 – Meeting with SESD re: insurance
10/21/08 – Meeting with EBSS re: ratification & insurance questions
10/22/08 – Ratification questions
10/22/08 – Op/fin board
10/22/08 – Meeting with Lindsay from Solar Outpost
10/23/08 – AMICUS-C conference
10/23/08 – CEDC Meeting
10/23/08 – USC
10/24/08 – Meeting with Coca-Cola
10/24/08 – Food Centre volunteering
10/24/08 – Meeting with CFS and Greg Walen
10/27/08 – Design Team meeting
10/27/08 – Meeting with Sue re: financial modeling
10/27/08 – Meeting with student group re: insurance
10/28/08 – Meeting with Ian from Coca Cola
10/28/08 – Meeting with new Kinesiology President
10/28/08 – Exec Meeting
10/29/08 – Presidents Breakfast
10/29/08 – Meeting re: Campus Club space vacancy
10/29/08 – Meeting with Room Scheduling
10/29/08 – Meeting with getanightlife.ca
10/29/08 – Meeting with SMSS President re: room scheduling
10/29/08 – Meeting with Wei from GSA
10/29/08 – Social Committee Meeting
10/29/08 – October Birthday Party
10/30/08 – New USSU Website meeting
10/30/08 – Financial Accountabilities work
10/30/08 – Eviction Notices to Lower Sask. Hall
10/30/08 – Bylaw 4 meeting
10/30/08 – Aug. and Sept. 2008 financial accountabilities meeting
10/30/08 – USC
10/31/08 – Office Organizing
10/31/08 – ½ ADO

November

11/03/08 – Financial Accountabilities for OFB
11/03/08 – Meeting with MSA
11/03/08 – History Books meeting
11/03/08 – Arts working group meeting
11/03/08 – Meeting with ToSS re: website updates
11/04/08 – Exec Meeting
11/04/08 – Meeting with MSA
11/05/08 – Louis’ Browsers planning meeting
11/05/08 – Op/fin board meeting
11/05/08 – Meeting with campus group re: insurance
11/06/08 – Communications meeting
11/06/08 – Safety Advisory committee
11/06/08 – Meeting with TD First Nations Bank
11/06/08 – UPASS Results
11/06/08 – USC
11/07/08 – Sick Day
11/10/08 – Exec Meeting
11/10/08 – Op/fin Board Prep
11/10/08 – Meeting with Piya re: Place Riel
11/12/08 – Meeting with Carlene and Meagan re: Chillin’ for Charity
11/12/08 – Op/fin board minutes
11/12/08 – Op/fin board prep
11/12/08 – Op/fin Board meeting
11/12/08 – Exec Meeting about AGM
11/12/08 – AGM
11/13/08 – Vacation Day
11/14/08 – November EDO
11/17/08 – Meeting with Transition Group re: funding
11/17/08 – Meeting with ESSA re: funding
11/17/08 – Meeting with student re: travel funds
11/17/08 – Meeting with James Pepler re: Place Riel
11/18/08 – Meeting with student group re: Coke Product
11/18/08 – Meeting with student re: travel funds
11/18/08 – Op/fin board minutes
11/18/08 – Exec
11/19/08 – Op/fin board meeting
11/19/08 – Place Riel Steering Committee
11/20/08 – USC
11/20/08 – Meeting with student group re: ratification
11/20/08 – Meeting with student group re: insurance
11/20/08 – CEDC meeting x2
11/21/08 – Correspondence with USSL re: USC complaint
11/21/08 – Meeting with ESS re: Coca-Cola product

11/24/08 – Meeting with Derek Tannis re: MSA Space
11/24/08 – Meeting with USSU IT re: Renovation requirements
11/24/08 – Budget work
11/24/08 – Meeting with Freda re: Renovation move
11/25/08 – Meeting with Derek Tannis re: MSA Space
11/25/08 – Meeting with Residence re: Piano room
11/25/08 – Exec Meeting
11/26/08 – Meeting with ASA and Vet Med re: Insurance
11/27/08 – Design Team Meeting
11/27/08 – Campus Club Space Evictions
11/27/08 – Budget Work
11/27/08 – October Financials
11/27/08 – USC
11/28/08 – November Coke Merch
11/28/08 – Chillin' For Charity

December 2008

12/01/08 – LEED meeting re: Place Riel
12/01/08 – Campus Club week prep
12/02/08 – Sick Day
12/03/08 – Ratification input
12/03/08 – Financials
12/03/08 – Meeting with Trevor Robertson from FMD
12/03/08 – Budget Work
12/04/08 – USC
12/05/08 – Budget Work
12/08/08 – Mid-Year Retreat
12/09/08 – Morning ADO
12/09/08 – Exec Meeting
12/10/08 – ADO
12/11/08 – ½ ADO
12/11/08 – Meeting with Jason Ventnor re: Mid year review
12/11/08 – Meeting with James Pepler re: Renovations
12/15/08 – ½ ADO
12/16/08 – ADO
12/17/08 – ½ ADO
12/17/08 – Louis' Browsers Planning Meeting
12/17/08 – December Birthday Party
12/18/08 – USSU Admin gift exchange
12/18/08 – Place Riel Steering Committee meeting
12/18/08 – ½ ADO
12/19/08 – ½ ADO
12/22/08 – Exec Meeting re: VP Kenney
12/22/08 – Meeting with James Pepler re: Place Riel
12/22/08 – Accountability report

12/23/08 – Budget Prep

12/23/08 – Accountability Report

12/23/08 – ½ EDO

12/24/08 – ½ EDO

Shannon Dyck: VP Student Issues

2008-2009

Fall Accountabilities

General Activities

Office Hours:

Monday to Friday: 8:30 am – 4:30 pm

*Along with various evenings and weekends as necessary

Classes:

- Digital Imagery (ART 336.6) – Tuesday 5:00-8:00pm, Term 1 & 2

Daily Activities:

- Various Committees and Boards
- Organizing and planning new and ongoing projects/campaigns
- Sustainability Research
- Housing Research
- Conversations with students
- Email/Telephone correspondence
- Follow current events on and off campus

Portfolio Duties:

As an elected member of the USSU, I have been given the opportunity to make a difference in the lives of students. The Vice President (Student Issues) is a very dynamic role that spans across many non-academic issues: student housing, sustainability, USSU Centres, daycare, equity, safety, disabilities, the Health and Dental Plan, international students, parking and university accessibility.

VP Student Issues Report: SEPTEMBER 2008

Preparation

- Orientation (parent, student, international student)
- Welcome Week
- Hike, Bike, and Roll and Campus Safety Bike Sale
- Green Yourself Week (Campus Sustainability Day) and One Million Acts of Green

Research

- Student Care: Health and Dental Plan
- Designated Parking

- Student Housing and Saskatoon's current housing situation
- Sustainability: USSU Board, USSU Policy, Project Brainstorming
- Student Issues: USSU Board

Monthly Duties

- Exec Meetings
- Admin Team Meetings
- University Student Council
- Student Housing
- Sustainability
- Student Issues Board (chair)
- Sustainability Board (chair)
- Op Fin Board (vice chair)
- Academic Affairs Board (vice chair)
- Housing Committee Meetings
- Centres' Meetings
- Daycare Board Meetings
- International Activities Committee of Council Meetings
- International Week Planning Committee Meetings
- Student Advocacy Network
- Communication Department Meetings
- Accessibility Committee Meetings

Conferences

- Community Based Organization Summit – conversation on human services (Ministry of Social Services)

Projects

- Corn Shucking Competition
- Conversational Coffee House (Victim Advocate)

Student Advocacy, Inquiries, and/or Grievances

- 2 Student Inquiries
- 1 Student Grievance

VP Student Issues Report: OCTOBER 2008

Preparation

- Green Yourself Week (Campus Sustainability Day) and One Million Acts of Green
- Classroom talks about the role of the USSU

Research

- Student Housing and Saskatoon's current housing situation
- Sustainability
- USSU Organizational structure and its role at the U of S

Monthly Duties

- Exec Meetings
- Admin Team Meetings
- University Student Council
- Student Housing
- Sustainability
- Student Issues Board (chair)
- Sustainability Board (chair)
- Op Fin Board (vice chair)
- Academic Affairs Board (vice chair)
- Housing Committee Meetings
- Centres' Meetings
- Daycare Board Meetings
- International Activities Committee of Council Meetings
- International Week Planning Committee Meetings
- Student Advocacy Network
- Communication Department Meetings
- President's Advisory Council on the Status of Women (PACSW) meetings
- Volunteer regularly at the Help Centre, Women's Centre and Pride Centre. Volunteer for the Victim Advocate, Food Centre and Safewalk when/if needed
- VOTR (Volunteer Orientation Training Retreat) for the Centres
- Recreation Board Meeting
- Accessibility Committee Meetings

Conferences

- None

Projects

- Spoken Open Mic
- Green Yourself Week (Nuclear Debate, presentations, mug campaign, CFS Sustainability Tour)

Student Advocacy, Inquiries, and/or Grievances

- 2 Student Inquiries
- 1 Student Grievance, plus 5 official redevye complaints as well as unofficial complaints

VP Student Issues Report: NOVEMBER 2008

Preparation

- Annual General Meeting
- How's your Housing
- Green Gifts

Research

- Student Housing and Saskatoon's current housing situation
- Sustainability
- International activities / International week

Monthly Duties

- Exec Meetings
- Admin Team Meetings
- University Student Council
- Student Housing
- Sustainability
- Student Issues Board (chair)
- Sustainability Board (chair)
- Op Fin Board (vice chair)
- Academic Affairs Board (vice chair)
- Housing Committee Meetings
- Centres' Meetings
- Daycare Board Meetings
- International Activities Committee of Council Meetings
- International Week Planning Committee Meetings
- Student Advocacy Network
- Communication Department Meetings
- President's Advisory Council on the Status of Women (PACSW) meetings
- Volunteer regularly at the Help Centre, Women's Centre and Pride Centre. Volunteer for the Victim Advocate, Food Centre and Safewalk when/if needed
- Member of Campus Safety Advisory Committee
- Recreation Board Meeting
- Accessibility Committee Meetings

Conferences

- Regional Centre for Expertise (RCE) Sask Recognition Celebration (presented Green Yourself week)

Projects

- How's your Housing
- Conversational Coffee House (Help Centre)
- Green Gifts

Student Advocacy, Inquiries, and/or Grievances

- 7 Student Grievances
- 1 Student Inquiry

VP Student Issues Report: DECEMBER 2008

Preparation

- USSU Student Housing Report
- Centres' Policies

Research

- Student Housing and Saskatoon's current housing situation
- Sustainability
- How to be a Sustainable Citizen presentation
- Centres' Policies
- Childcare matters

Monthly Duties

- Exec Meetings
- Admin Team Meetings
- University Student Council
- Student Housing
- Sustainability
- Student Issues Board (chair)
- Sustainability Board (chair)
- Op Fin Board (vice chair)
- Academic Affairs Board (vice chair)
- Housing Committee Meetings
- Centres' Meetings
- Daycare Board Meetings
- International Activities Committee of Council Meetings
- International Week Planning Committee Meetings
- Student Advocacy Network
- Communication Department Meetings
- President's Advisory Council on the Status of Women (PACSW) meetings
- Volunteer regularly at the Help Centre, Women's Centre and Pride Centre. Volunteer for the Victim Advocate, Food Centre and Safewalk when/if needed
- Member of Campus Safety Advisory Committee
- Recreation Board Meeting
- Accessibility Committee Meetings

Conferences

- Prairie Lily Women's Conference

Projects

- None

Student Advocacy, Inquiries, and/or Grievances

- 3 Student Grievances
 - 1 Student Inquiry
-

Day to day:

Sept 1 -Parent Orientation: Health and Dental Plan presentation

- Freebox Update
- CFS Accountability: Conference Report

Sept 2 -Orientation – hand out Survival Calendars, talk to students

- LiveExpo – Sustainability Board table

Sept 3 -Exec meeting

- Student Inquiry: Designated Parking Program
- Discuss nuclear debate advertising strategy with Carroll Chubb
- Went home Sick at 11am

Sept 4 -The Big Flipping Pancake Breakfast

- News Talk Radio interview about housing (is there a shortage?)
- Welcome Week!!
- Processed Designated Parking Applications
- USC

Sept 5 -Wrote a speech of International Student Orientation

- Welcome Week!!!
- Corn Shucking competition
- Designated Parking Applicant notifications
- Student Grievance: international student + money issues (will follow-up with her soon)

Sept 6 -8:30 am – 7:00 pm International Student Orientation: Welcome 08

Sept 8 -Met with a student regarding Designated Parking Spots

- Phone Parking Services regarding Out of Town students' parking options
- HR Policy Revision
- Worked on the Green Yourself Fair Project Proposals and did some organizational phone calls and emails regarding the event
- Created a new debate format for the Nuclear Debate

Sept 9 -Sick during the morning. Came in at 12:30pm

- Exec meeting
- Federal Election Brainstorming
- Filled out online Ally training

- Confirmed posters for MoveUS: Hike, bike and roll
- First class (5pm)
- Sep10 -Worked on Housing document for Rob Norris (collected stats from USSU Housing Registry, Paws classifieds, online Star Phoenix Classifieds)
 - Housing Meeting
 - Meeting with Brea about Aboriginal Student Day of Action
 - Submitted a brief report to University Council
 - Spoke with Josh Diamond from Friends of TD FEF Program
- Sep11 -Asked for information regarding Housing and: International Students, ESL Students, Students in Residence, and Students that have visited the Housing Centre
 - Communications Meeting
 - Centres' Policies: meeting with Jason Ventnor
 - Worked on agenda's for first Student Issues and Sustainability Board meetings
 - Deadline for Student At Large applications
 - USC
- Sep 12-wrote housing update for city council
 - booked tech equipment for Green Yourself Fair
 - reviewed Student at Large forms
- Sep 15-Community Based Organization Summit – conversation on human services (Ministry of Social Services)
 - Finished speech for City Council
 - City Council meeting (did not make the agenda... was pushed forward to Sept 29)
- Sep 16-Meeting with Margret Asmuss and Bob Ferguson regarding derelict bikes
 - Organized the Victim Advocate Coffee House
 - Exec
 - Student Advocacy Network
- Sep 17-Campus Career Fair
 - Housing Meeting
 - Dave Espeseth – TD Friends of the Environment Foundation
- Sep 18-Communications Meeting
 - Powwow at the PAC
 - International Activities Committee of Council
 - One Million Acts of Green meeting
 - Place Riel Pre-meeting meet-and-greet with presenters
 - USC
- Sep 19-EDO
- Sep 22-AGM meeting
 - read David Forbes' response paper to the Housing Task Force
 - created Facebook page for the VA Conversational Coffee House
 - created a photo release form for MoveUS Hike, Bike and Roll
 - lunch with Graeme Cunningham

- Student Inquiry: recycling in SPNSS Computer Lab
- Canada's Next Greatest Prime Minister forum
- Sep 23-set up Student Issues and Sustainability board meetings
 - MoveUS Hike, Bike and Roll
 - exec
- Sep 24-International Week Planning meeting
 - MoveUS Hike, Bike and Roll: take pictures with Olivia
 - Provost's Advisory Committee on Sexual and Gender Diversity Issues
 - Worked on media responses
 - USSU birthday
 - Conversational Coffee House (Victim Advocate)
- Sep 25-Communications meeting
 - Claire Levesque: Office of Sustainability
 - Walked around and talked to students about housing / housing survey
 - Updated VP Student Issues Position Profile
 - Planned an International Week meeting with campus groups and colleges
 - USC
- Sep 26-Student Issues Board
 - Wrote up minutes for SI Board
 - MoveUS Hike, Bike and Roll (Sold bikes from Campus Safety)
 - created facebook page for Spoken Open Mic
 - read "Sustaining the Momentum: Recommendations for a National Action Plan on Housing and Homelessness"
- Sept 29-meeting with James Pepler
 - edited address to City Council; presented at city council regarding student housing; spoke with Charlie Clark and Bob Pringle regarding housing
 - Centres' meeting
 - Interview with Sheaf regarding Spoken Open Mic
 - worked on housing document
- Sep 30-Admin Team
 - Spoke with the Office of the Rentalsman
 - Warren Kirkland – Res
 - Board Agendas
 - Exec
 - Constitution Amendment
 - Green Yourself stuff
- Oct 1 -Sustainability Board
 - International Week Planning meeting
 - Lobbying Workshop review
 - Bylaw 1 amendments
 - Worked on the Green Yourself Presentation
- Oct 2 -EDO
- Oct 3 -Academic Affairs Board
 - Student Issues Board

- Pride Centre Volunteering
- Cleaned USSU kitchen
- Contacted profs about coming to speak in their classrooms
- Oct 4 -Volunteer Orientation Training Retreat
- Oct 5 -Volunteer Orientation Training Retreat (just did the driving)
- Oct 6 -Help Centre Volunteering
 - Figured out times/dates/volunteers to do presentations for classes
 - Bylaw 2 and 3 amendments
 - International Student Welcome reception
- Oct 7 -Figured out times/dates/volunteers to do presentations for classes
 - Interview with CBC regarding Crisis Assessment Report
 - Federal Election Forum
- Oct 8 -Academic Affairs Board
 - James Pepler – Housing
 - Op/fin Board
 - Spoke to a classroom about the USSU
 - Presidents’ Advisory on the Status of Women
 - Spoken Open Mic
 - Sustainability Board meeting
- Oct 9 -Spoke to three classrooms about the USSU
 - Communications meeting
 - Meeting with Derek Tannis
 - USC
- Oct 10- Spoke to a classroom about the USSU
 - Figured out times/dates/volunteers to do presentations for classes
 - Green Career Fair
 - Meeting about University Residences
 - Pride Centre Volunteering
 - Meeting about composting workshop
- Oct 11-worked on Green Yourself Presentation
- Oct 12-got gifts for green yourself presenters and made thank-you cards
- Oct 14-Table in the tunnel for the Get Involved! Win a Prize! Survey
 - Spoke to two classrooms about the USSU
 - Interview with sheaf (Express your Accessory – mug campaign)
 - Made arrangements for the first Campus Safety Student Advisory Committee meeting
 - Worked on Housing document
 - Campus Legal Services
 - Student: weddings on campus
 - EXEC
- Oct 15-Sustainability Board
 - One Million Acts of Green meeting
 - Green Yourself meeting
 - Student Issues Board

- International Week meeting
- spoke at a classroom
- Oct 16-Communications meeting
 - Ratification meeting with International Student Office
 - Worked on presentation for Green Yourself week
 - Usc
 - USC Social
- Oct 17-International Activities Committee of Council
 - Volunteer at Pride Centre
 - Experience US!
 - wrote up a presentation about the organizational structure of the USSU
 - organized last minute changes in Green Yourself week
 - Student inquiry: posters on campus
- Oct 19-Thank you cards and gifts for Green Yourself week
- Oct 20-Volunteer Help Centre
 - Women's Centre volunteer training
 - Nuclear Debate
 - Spoke with the Sheaf
- Oct 21-Sustainability Board booth in the tunnel
 - met with Charlie Clark regarding housing
 - Composting / Rooftop planter workshop
 - Exec meeting
- Oct 22-Green Yourself week (Kick-off, Winter Biking and Road Rules, Green Housing, Films)
- Oct 23-Communications Meeting
 - Cary Primeau – Campus Rec – getting bike tools on campus
 - Bring your mug campaign
 - Spoke for Leadership Advantage about the USSU organization structure and about leadership
 - Recreation Board meeting
 - USC
 - Amicus Social – Browsers
- Oct 24-CFS Sustainability Tour
 - CFS Discussion
- Oct 26-Spoke for Leadership Advantage about the USSU organization structure and about leadership
- Oct 27-sick day
- Oct 28-sick day
- Oct 29-Breafast with President Mackinnon
 - International Week Planning Committee
 - Housing Committee
 - Student Grievance: Housing Registry (LGBT)
 - Trick or Eat table in the tunnel
 - Redeye complaints

- Meeting with Communications Manager
- USSU Birthday
- Sustainability Board
- Oct 30-USSU Classroom talk
 - Communications Meeting
 - Website meeting
 - Bylaw 4 meeting
 - Financial Review
 - Redeye complaints
 - WUSC – Student Fees
 - Green Legal – presentation about sustainability opportunities
 - USC
- Oct 31-Student Issues Board
 - Communications Meeting – with exec and communications manager
 - Volunteer in the Pride Centre
 - Redeye
 - Aboriginal Student Centre elections
 - Trick or Eat
- Nov 3 -Volunteer at the Help Centre
 - Housing document
 - Met with James Pepler regarding Housing
- Nov 4 -Volunteered at the Women’s Centre
 - Housing Document
 - Exec meeting
- Nov 5 -Student Issues Board
 - Op/fin Board
 - Presidents Advisory on the Status of Women
 - Classroom talk
 - Sustainability Board
- Nov 6 -Classroom talk
 - Communications Meeting
 - Student Grievance: Nursing – legal matter
 - Let’s Communicate meeting
 - Campus Safety Student Advisory Committee
 - USC
- Nov 7 -1/2 day ADO
 - Student Grievance: Education placement
 - Volunteer at the Pride Centre
- Nov 10-three complaints regarding the Health and Dental Plan
 - Volunteer at the Help Centre
 - Centre’s meeting
 - Mini Exec meeting (pass Res funding)
 - gathered information from the Green Gifts event
- Nov 11-Remembrance Day

- Nov 12-Op/Fin Board
 - International Activities of Council Committee
 - AGM Talk
 - AGM
- Nov 13-Classroom talk
 - Communications Meeting
 - Move US meeting
 - Housing document – first draft complete
 - USC
- Nov 14-Tunnel – Pride Centre dragshow tickets
 - Green Giving Presentation
- Nov 17-Help Centre Volunteer
 - Meeting with James Pepler regarding housing
 - Student Grievance – professor discrimination
 - Classroom talk
- Nov 18-Volunteer Women’s Centre
 - Women Centre / Pride Centre coffee house meeting
 - Derek Tannis – Choose applicants to interview for International Week Planning position
 - Executive Committee
- Nov 18-Student Advocacy Network
- Nov 19-Academic Affairs Board
 - International Week Planning Committee
 - Admin Team meeting
 - Int’n Week hiring committee
 - Student Grievance: language issues
 - edited Housing doc
 - Fair Trade Fair
 - Sustainability Board Meeting
- Nov 20-went to Craik with Margret Asmuss for the Regional Centre for Expertise (RCE) Sask Recognition Celebration (presented Green Yourself week)
- Nov 21-Teaching Excellence nominations
 - housing committee meeting
 - pride centre volunteer meeting
 - International Week – Student Engagement committee
 - briefed the new Int’n Student Coordinators
- Nov 23-BOCP
 - set up for Green Gifts and How’s your Housing events
- Nov 24-picked up cookies for How’s Your Housing
 - How’s your Housing event in lower place riel
 - Green Gift advertising in the tunnel
 - Help Centre Coffee House
- Nov 25-Breakfast with Peter MacKinnon
 - How’s Your Housing event in lower place riel

- Many housing interviews with media
- Exec meeting
- International Day For The Elimination of Violence Against Women
- Nov 26-Green Gifts in Lower Place Riel
- Nov 27-Green Gifts in Lower Place Riel
 - USC
- Nov 28-Chillin For Charity – take the plunge
 - Land Use: Public Transit for greener and healthier communities
- Dec 1 -Help Centre Volunteer
 - Student Issues: Health and Dental Plan
 - Housing Document
 - Centres' Policies
- Dec 2 -Women's Centre Volunteer
 - Exec meeting
 - CUP – Chuck's funding request
 - Housing Document (met with James Pepler)
- Dec 3 -Horrah for my Birthday!
 - Int'n Week planning
 - Visited the Aboriginal Student Centre
 - Daycare board meeting with Ernie Barber and Dave Hannah – 2nd Integrated plan
- Dec 4 -Housing with James Pepler
 - Stuff Exchange – Leadership advantage
 - Int'n week planning: undergraduate element
 - edited/reviewed the USSU Sustainability Policy
 - USC
- Dec 5 -Sustainability Policy review
 - Housing Document
 - Talked to student from Aboriginal Student Centre about housing
 - Talked to Disabilities Services about housing
- Dec 6 -Prairie Lily Women's Conference
- Dec 8 -Exec Retreat
- Dec 9 -Admin Team
 - Housing
 - Wrote a Transition Document
 - Exec discussion
 - Student Grievance: Health and Dental
 - Talked to RA's about their training workshop in January
 - Housing Document
 - Childcare Board Meeting
- Dec10-International Week Planning Committee
 - International Activities Committee of Council
 - Housing Document
 - worked on "How to be a Sustainable Citizen" presentation

- Dec11 -Meeting with Jason Ventnor about second term events
 - Meeting with Minister Norris about Housing
 - worked on "How to be a Sustainable Citizen" presentation
 - Student Grievance: childcare
- Dec12 -ADO (November rollover)
- Dec13 -USSU Xmas Staff Party
- Dec15 -1/2 ADO
 - Meeting with Chair of International Activities Committee of Council about Exchange and Study abroad programs
 - Policy meetings with: Women's Centre, Help Centre, Pride Centre, Victim Advocate
 - worked on "How to be a Sustainable Citizen" presentation
- Dec16 -Meeting with student from Aboriginal Student Centre about Housing
 - Sustainability Commitment Working Group (2nd integrated plan)
 - Worked on Accountability Report
- Dec17 -International Week Planning Committee
 - Saved the Copy Central Recycling Tree!
 - mini exec meeting
 - Office Bday
 - networking for sustainability groups and individuals on campus (emailed list of contacts)
- Dec18 -Admin Team Xmas Breakfast
 - Anti-Idling campaign document
 - IT Nooner meeting
 - 1/2 ADO
- Dec19 -1/2 EDO (November rollover)
 - Exec discussion
 - Meeting with James Pepler about housing document
- Dec22 -Exec discussion
 - Sent out board agendas and documents
 - 1/2 EDO (November rollover)
- Dec23 -1/2 EDO
 - Worked on Accountability Report
- Dec24 -1/2 EDO (USSU closed at 12:00pm)
- Jan 5 -Caught up on emails
 - Housing Document – reviewed external editors
 - left early for family reasons
- Jan 6 -1.5 hours ADO (Art show at the Snelgrove Gallery)
 - Exec Resignation - meeting with Exec
 - Exec Committee
 - Housing Report (briefed the exec)
- Jan 7 -Student Issues Board meeting
 - International Week meeting
 - 1.5 hours ADO (Art show at the Snelgrove Gallery)

Executive Conference Report

I. Conference

- A.1. Conference Name: 27th Canadian Federation of Students Semi Annual General Meeting
- A.2. Attended by: Josie Steeves, Nicole Kenney, Jenn Altenberg (Free delegate), Joel Schindel (paid for by CFS-SK Component)
- A.3. Date and Location of Conference: November 25th – 30th, Gatineau, Quebec

II. Overview

A. Conference Information

A.1. Conference theme or purpose:
Twice a year the Canadian Federation of Students holds Annual General Meetings where student leaders have the opportunity to participate in information sessions, local governance, and have the opportunity to change the CFS bylaws and Constitution. It also serves as a venue for liaising with students from across Canada and discussing best practices. Furthermore, it is at this meeting that part of the 2009-2010 National Executive is elected, including the National Chairperson, Deputy Chairperson, and National Treasurer.

A.2. Conference budget:
-Registration: $\$860 \times 2 = \1720
-Per Diems: $(\$60 \times 5.5 \text{ days}) \times 2 \text{ exec} = \660
Total Budget: \$2380

B. Conference Format

- B.1. Conference itinerary: See attached
- B.2. Sessions attended: All sessions were attended.

C. Benefit

- C.1. The benefit of this conference to my portfolio is:
 - C.1. President

I focused my energies during this conference on speaking with members of the National Executive about our future referendum on membership. Here I was able to explain the position of the USSU and the problems on our end that we face in having this referendum. Eventually a meeting was reconvened with the members of the Referendum Oversight Committee for the CFS to discuss next steps in planning the referendum. In terms of the benefit to my portfolio, this conference served as an opportunity to speak with other student leaders across Canada, as well as fulfilled my obligation to the Students' Union in assuring that the referendum will be conducted legally and fairly. It was also beneficial to speak with other student leaders about common issues that we are facing, and some of the information sessions were helpful.

C.2. The benefit of this conference to students is:

Having an informed Executive about current student issues across Canada. This particular meeting was beneficial, as it allowed me the opportunity to broadcast the problems with the membership referendum that are going to be apparent on our side. Furthermore, it allowed me to clarify to member locals the fact that the U of S are **prospective** members of the CFS, and not full members.

III. Recommendation

The recommendation about whether or not future Executives attend the SAGM entirely depends on the experience and result of the membership referendum. The Provincial and Regional meetings were the most beneficial, as it allowed us the opportunity to speak with most of the PSE Institutions in Saskatchewan at once. Also, the Aboriginal Caucus was important, as the University of Saskatchewan has the highest number of Aboriginal students in Canada. The question remains, however, if it was necessary to travel all the way to Gatineau for this. Some of the sessions were beneficial to the President's portfolio, and the opportunity to liaise with other student leaders is always important. My recommendation lies in the future experiences that the USSU has with the Canadian Federation of Students. If the referendum comes out with a 'yes' vote on obtaining full membership in the CFS, then yes, members of the Executive should be attending National meetings, as this is the will of the students.

AGENDA

Canadian Federation of Students(-Services)

27th Annual National General Meeting

Wednesday, November 26, to Saturday, November 29, 2008

	THURSDAY (27)	FRIDAY (28)	SATURDAY (29)
8:00 am	BREAKFAST	BREAKFAST	BREAKFAST
8:30 am			
9:00 am	Meetings Constituency Groups	Meetings Constituency Groups	Meetings Constituency Groups
9:30 am			
10:00 am	Meeting Women's Constituency Group	Meeting Women's Constituency Group	Meetings Caucuses
10:30 am			
11:00 am			
11:30 am	WEDNESDAY (26)		
12:00 pm	Registration	Meetings Caucuses	Meetings Provincial/Regional Meetings
12:30 pm			
1:00 pm			
1:30 pm	LUNCH	LUNCH	LUNCH
2:00 pm	LUNCH	LUNCH	LUNCH
2:30 pm	Keynote Speaker Maude Barlow	Guest Speaker Andrew Jackson	Guest Speaker Teresa Healy
3:00 pm			
3:30 pm		Presentation RiP: A remix manifesto	Panel Provincial Mobilisations
4:00 pm			Closing Plenary
4:30 pm	Opening Plenary	Meetings Provincial/Regional Meetings	
5:00 pm		Briefing Public Opinion Polling	
5:30 pm			
6:00 pm	DINNER	DINNER	DINNER
6:30 pm			
7:00 pm	NOMINATIONS OPEN		
7:30 pm	Seminars Current Issues in Higher Education	Meetings Plenary Sub-Committees	Election Forum
8:00 pm			Closing Plenary
8:30 pm			
9:00 pm		Meetings Plenary Sub-Committees	
9:30 pm			
10:00 pm	Bilingualism Forum		
10:30 pm		Meetings Aboriginal Caucus Graduate Caucus	
11:00 pm	SOCIAL		SOCIAL
11:30 pm			
12:00 am		DEADLINE FOR REPORTS	

MEETING ROOMS

November 2008 National General Meeting

Plenary and Welcoming Remarks

Workshops/Seminars

Constituency Groups

Student Artists
Students of Colour
Students with Disabilities
Francophone Students
International Students
Part-time and Mature Students
Queer Students

Women's Constituency Group

Caucuses

Large Institutes Caucus
Colleges and Institutes Caucus
National Aboriginal Caucus
National Graduate Caucus
Small Universities Caucus

Provincial Components

Alberta
British Columbia
Newfoundland and Labrador
Maritimes
Manitoba
Ontario
Québec
Saskatchewan

Committees

Budget Committee
Campaigns and Government Relations Forum
Organisational and Services Development Committee
Policy Review and Development Committee

Announcement & Notice Board

Champlain Room

Champlain Room

Restaurant (enclosed room)
Champlain A
Room 125
Alexandria Room
Cartier Room
McDonald Room
Champlain B

Champlain A

Champlain A
Champlain B
Cartier Room
McDonald Room
Alexandria Room

Site of their choosing (gather in lobby)
Champlain A
Alexandria Room
Cartier Room
McDonald Room
Champlain B
Restaurant (enclosed room)
Room 125

McDonald Room
Champlain B
Champlain A
Alexandria Room

Front Lobby

Executive Conference Report

I. Conference

- A.1. Conference Name: The Canadian Roundtable on Academic Materials (CRAM)
- A.2. Attended by: Brea Lowenberger, Vice-President (Academic Affairs)

II. Overview

A. Conference Information

- A.1. Conference theme or purpose:

“The Canadian Roundtable on Academic Materials is a group formed out of a historic meeting in November 2007 initiated by the University of Alberta Student Union and Bookstore.”

The Goals:

- to meet as a group to continue to discuss issues, and seek solutions regarding the state of academic materials across the country
- to continue a dialogue, and perhaps reach some understanding, between stakeholders in our industry that will enable us to mitigate some of the issues (legislation, PIR groups, etc) that have taken place south of the border
- the ongoing goals will be to continue an ongoing open communication and also include representatives from other key stakeholders: librarians and faculty

- A.2. Conference budget:

-Covered by the University of Saskatchewan Bookstore

B. Conference Format

- B.1. Conference itinerary:

-See attached file CRAM_ITINERARY

- B.2. Sessions attended:

-All sessions were attended

C. Benefit

C.1. The benefit of this conference to my portfolio is:

- the cost-effectiveness of textbooks and academic materials was one of my major campaign goals
- it is an academic issue pertinent to all students, but one that most students feel they have little or no control over
- the conference provided me with the opportunity to continue to discuss both local and national solutions (ie: the formation of a Bookstore Advisory Committee and Be Booksmart Campaign this year at the U of S)

C.2. The benefit of this conference to students is:

- that the Bookstore Manager attended the conference for the first time with me; this allowed him to gain invaluable knowledge about how he can help instantly *and* over the long-term
- that the conference provided me with ideas that are being put into action to combat the rising costs of textbooks and academic materials

III. Recommendation

The Canadian Roundtable on Academic Materials receives my highest possible recommendation. The success of tackling the rising costs of textbooks and academic materials is dependent on the continuity of VP Academic's dedication to the project at a local and national level.

Itinerary of the
Canadian Roundtable on Academic Materials
December 2008 Conference

Monday, December 1st

12:00 PM	2:00 PM	Steering Committee Arrives Early
3:00 PM	5:00 PM	Conference Begins with 'Progress Since June 2008'
5:00 PM	6:00 PM	Jennifer Lanantia - Access Copyright
6:00 PM	7:00 PM	Supper
7:00 PM	8:00 PM	Bundling of Academic Materials (Roundtable)
8:00 PM	8:30 PM	Bookstore Advisory Groups (Roundtable)
8:30 PM	9:00 PM	Be Booksmart Campaigns (Roundtable)
9:00 PM	11:30 PM	Networking Suite

Tuesday, December 2nd

7:30 AM	8:30 AM	Continental Breakfast
8:30 AM	9:30 AM	Sam Trosow – Regarding Access Copyright
9:30 AM	10:30 AM	Nicole Allen – Affordable Textbooks Advocate
10:30 AM	11:00 AM	Nutrition Break
11:00 AM	12:30 PM	Mark Nelson (NACS Digital Content Strategist) - The Future is Digital (Roundtable)
12:30 PM	1:30 PM	Lunch
1:30 PM	3:00 PM	Jeff Shelstad – FlatWorld Knowledge
3:00 PM	3:30 PM	Nutrition Break
* 3:30 PM	4:30 PM	Drafting of Student Survey Questions
4:30 PM	6:00 PM	Robert Sawyer – Future of the Book
6:00 PM	7:00 PM	Supper
7:00 PM	8:00 PM	Separate Student and Bookstore Discussions
8:00 PM	9:00 PM	Book Store Advisory Groups Overview
		Be Booksmart Awareness Campaigns Overview
9:00 PM	11:30 PM	Networking Suite

Wednesday, December 3rd

7:30 AM	8:30 AM	Continental Breakfast
8:30 AM	10:00 AM	Setting the New Structure and Future of CRAM Volunteering for CRAM Responsibilities

2008-2009 USC Attendance

Name	May. 31	June	July	28-Aug	4-Sep	11-Sep	18-Sep	25-Sep	2-Oct	9-Oct	16-Oct	23-Oct
Aderonke, Adeyemi	NM	NM	NM	A	A	P	P	P	P	P	P	P
Begbie, Sarah	NM	NM	NM	P	P	P	P	P	P	P	R	P
Crosbie, Katelyn	NM	NM	NM	P	P	P	P	R	P	P	P	P
Dancey, Kimberly	NM	NM	NM	A	P	R	P	P	R	P	P	P
David, Ben	NM	NM	NM	P	P	P	P	P	P	P	P	P
Dobrowolski, Lisa	NM	NM	NM	P	P	P	P	P	R	P	P	R
Dyck, Shannon	NM	NM	NM	P	P	P	P	P	R	P	P	P
Hitchings, Scott	NYA	NYA	NYA	NYA	NYA	NYA	NYA	P	P	P	P	P
Huang, Dayan	NM	NM	NM	P	P	P	R	P	P	P	P	P
Kenney, Nicole	NM	NM	NM	R	P	P	P	P	R	P	P	P
Kirkland, Warren	NM	NM	NM	P	P	P	P	P	P	P	P	P
Kirkham, Brooke	NM	NM	NM	A	P	P	P	P	P	P	P	P
Kuspira, Keith	NM	NM	NM	P	P	P	P	P	P	P	P	R
Laroque, Sheila	NM	NM	NM	P	P	P	P	R	P	A	P	P
Leisle, Matt	NM	NM	NM	P	P	P	P	P	P	P	P	P
Lewis, Amy	NM	NM	NM	P	P	P	P	P	P	P	P	A
Lowenberger, Brea	NM	NM	NM	P	P	P	P	P	R	P	P	P
Nystuen, Reid	NM	NM	NM	NYA	NYA	NYA	NYA	NYA	NYA	P	P	P
Ring, Jeremy	NM	NM	NM	P	P	P	P	P	P	P	P	P
Smith, Shawn	NM	NM	NM	P	P	P	P	P	P	P	R	P
Steeves, Josie	NM	NM	NM	P	P	P	P	P	P	P	P	P
Tomcala, Chelsea	NM	NM	NM	A	P	R	P	P	P	P	P	P
Umoh, Itemobong	NM	NM	NM	A	P	P	P	P	P	P	P	P
Wilson, Ben	NM	NM	NM	A	P	P	P	P	R	P	P	P
Ziola, Hiedi	NM	NM	NM	A	A	P	A	P	R	R	R	R

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

2008-2009 USC Attendance

Name	30-Oct	6-Nov	13-Nov	20-Nov	27-Nov	4-Dec	11-Dec	18-Dec	25-Dec	1-Jan	8-Jan	15-Jan
Aderonke, Adeyemi	P	P	P	P	P	P	NM	NM	NM	NM		
Alawes, Jalal	NYA	P	P	P	A	P	NM	NM	NM	NM		
Begbie, Sarah	P	R	P	P	R	P	NM	NM	NM	NM		
Cleaveley, Aspen	NYA	NYA	P	P	P	P	NM	NM	NM	NM		
Crosbie, Katelyn	P	P	P	P	P	P	NM	NM	NM	NM		
Dancey, Kimberly	P	R	P	P	P	P	NM	NM	NM	NM		
David, Ben	P	P	P	P	P	P	NM	NM	NM	NM		
Dobrowolski, Lisa	P	P	P	P	P	R	NM	NM	NM	NM		
Dyck, Shannon	P	P	P	P	P	P	NM	NM	NM	NM		
Hitchings, Scott	P	P	P	P	P	P	NM	NM	NM	NM		
Huang, Dayan	P	P	P	P	R	R	NM	NM	NM	NM		
Kenney, Nicole	P	P	P	P	R	P	NM	NM	NM	NM		
Kirkland, Warren	P	P	P	P	R	P	NM	NM	NM	NM		
Kirkham, Brooke	P	P	P	P	P	R	NM	NM	NM	NM		
Kuspira, Keith	A	P	R	P	P	R	NM	NM	NM	NM		
Laroque, Sheila	R	P	R	P	P	A	NM	NM	NM	NM		
Leisle, Matt	P	P	P	P	P	P	NM	NM	NM	NM		
Lewis, Amy	P	P	P	P	P	A	NM	NM	NM	NM		
Lowenberger, Brea	P	P	P	P	R	R	NM	NM	NM	NM		
Nystuen, Reid	P	R	P	P	P	P	NM	NM	NM	NM		
Ring, Jeremy	P	P	R	P	P	P	NM	NM	NM	NM		
Smith, Shawn	P	P	P	R	P	A	NM	NM	NM	NM		
Steeves, Josie	P	P	P	P	R	P	NM	NM	NM	NM		
Tomcala, Chelsea	P	P	P	P	P	P	NM	NM	NM	NM		
Umoh, Itemobong	P	P	P	P	P	A	NM	NM	NM	NM		
Wilson, Ben	R	P	P	P	P	A	NM	NM	NM	NM		
Ziola, Hiedi	P	R	P	P	R	P	NM	NM	NM	NM		

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

2008-2009 USC Attendance

Name	22-Jan	29-Jan	5-Feb	12-Feb	19-Feb	26-Feb	5-Mar	12-Mar	19-Mar	26-Mar	2-Apr	9-Apr
Aderonke, Adeyemi												
Alawes, Jalal												
Begbie, Sarah												
Cleaveley, Aspen												
Crosbie, Katelyn												
Dancey, Kimberly												
David, Ben												
Dobrowolski, Lisa												
Dyck, Shannon												
Hitchings, Scott												
Huang, Dayan												
Kenney, Nicole												
Kirkland, Warren												
Kirkham, Brooke												
Kuspira, Keith												
Laroque, Sheila												
Leisle, Matt												
Lewis, Amy												
Lowenberger, Brea												
Nystuen, Reid												
Ring, Jeremy												
Smith, Shawn												
Steeves, Josie												
Tomcala, Chelsea												
Umoh, Itemobong												
Wilson, Ben												
Ziola, Hiedi												

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

2008-2009 USC Attendance

2008-2009 USC Attendance

University Students' Council Agenda

Thursday, January 15, 2009

- 1. Adoption of an Agenda**
- 2. Introductions and Announcements**
- 3. Council Address**
 - 3.1 LEED – Justin Wotherspoon**
 - 3.2 Communications Strategies**
 - 3.3 Housing Document**
- 4. Minutes and Reports for Information**
 - 4.1 USC Minutes – Jan 8, 2009**
 - 4.2 Executive Committee Minutes – Jan 13, 2009**
 - 4.3 Academic Affairs Board Minutes and Report**
 - 4.4 Appointments Board Minutes and Report**
 - 4.5 Board of College Presidents**
 - 4.6 Code of Ethics Disciplinary Committee Minutes and Report**
 - 4.7 Elections Board Minutes and Report**
 - 4.8 External Affairs Board Minutes and Report**
 - 4.9 Operations & Finance Board Minutes and Report – Jan 8, 2009**
 - 4.10 Student Issues Board Minutes and Report – Jan 7, 2009**
 - 4.11 Sustainability Board Minutes and Report – Jan 7, 2009**
- 5. Motions Arising from the Minutes and Reports**
- 6. Business**
- 7. New Business**
 - 7.1 LEED**
 - 7.2 Voting Methods**
- 8. Questions and Comments (30 minutes)**
- 9. Any Other Business**
 - 9.1 Infrastructure Fee: Summer Session**
- 10. Adjournment**

University Student Council
Minutes for Thursday, January 8, 2009

Present

Josie Steeves, President
Shannon Dyck, VP Student Issues
Jeremy Ring, VP Operations & Finance
Brea Lowenberger, VP Academic
Chelsea Tomcala, Agriculture
Ben David, Engineering
Shakirat Adeyemi, INSA
Scott Hitchings, Arts & Science
Kimberely Dancey, Ed. School of Bus.
Reid Nystuen, Ed. School of Bus.
Hiedi Ziola, Education
Sarah Begbie, WCVM
Warren Kirkland, Associated Res.
Jalal Alawes, Indigenous St. Council
Lisa Dobrowolski, Education
Dayan Huang, Medicine
Keith Kuspira, Engineering
Brooke Kirkham, St. Thomas More
Itemobong Umoh, Law
Ben Wilson, Dentistry
Sheila Laroque, Arts & Science
Shawn Smith, Pharmacy & Nutrition

Also Present

Matt Leisle, USC Chair
Caroline Cottrell, GM

Regrets:

Aspen Cleaveley, Kinesiology
Katelyn Crosbie, St. Thomas More

Absent:

Amy Lewis, Nursing

Guests:

Chris Stoicheff, Arts & Science
James Pepler
Ferron Olynyk, Arts & Science
Blair Woynarski, Arts & Science
Meagan Wohlberg, Arts & Science
Joey Coleman, MacLeans
Sarah Morden, Arts & Science

Meeting was called to order at 6:00 p.m.

1. Adoption of the Agenda

President Steeves moved to add under Any Other Business, 9.2 Accountabilities, and 9.3 Resignation.

USCMotion116: Steeves/Lowenberger Carried

Councilor Laroque moved to add under 3.1, 'Silent No More' discussion and presentation. She stated she feels it's an important issue and wants it to be under Councilor Address vs. Questions and Comments.

USCMotion117: Laroque/Ring

President Steeves asked for clarification on what exactly the issue is?

Councilor Laroque stated Silent No More and pro-life presentations.

Council was called to vote.

Motion is carried.

Motion to adopt the agenda.

USCMotion118: Steeves/Kirkland Carried

2. Introductions and Announcements

President Steeves gave regrets for Councilor Cleaveley.

Councilor Laroque introduced Ferron Olynyk, who is the Coordinator of the USSU Women's Centre, and Meagan Wohlberg who is the President of the Religious Studies Students' Union on Campus.

VP Ring gave regrets for Councilor Crosbie.

Councilor Smith informed Council about the Nutrition Professional Enhancement Day on January 21st, at TCU Place, tickets are \$25.00 which includes supper and the speaker who is ? around the world.

VP Lowenberger reminded Council about DISOrientation happening Wednesday, January 14th; it is a business etiquette session.

3. Council Address

3.1 Silent No More

Councilor Laroque passed the floor over to Members Wohlberg and Olynyk. They are going to discuss concerns brought forward by volunteers at the Women's Centre.

Councilor Kirkland moved to go to informality.

USCMotion119: Kirkland/David Carried

Member Wohlberg spoke. Presentation attached.

Councilor David moved to return to formality.

USCMotion120: David/Kirkland Carried

4. Minutes and Reports for Information

4.1 USC Minutes – Dec 4, 2008

Approved.

4.2 Executive Committee Meeting Minutes – Dec 17, 2008 & Jan 6, 2009

President Steeves stated for point of information on Executive Motion 68, there is a misunderstanding that there is only \$500.00 available for the CUP Conference.

Councilor David asked for clarification.

President Steeves stated only \$500.00.

Approved.

5. Motions Arising from the Minutes and Reports

Motion to accept the minutes as amended.

USCMotion121: Steeves/Kirkland Carried

6. Business

No Business.

7. New Business

No New Business.

8. Questions and Comments (30 minutes)

Councilor Nystuen asked for clarification on the presentation. He asked if the University of Saskatchewan Students for Life was called to come before the Operations & Finance Board and did not show?

VP Ring stated they had set up a meeting for December 5th, 2008, and they did not show up. Following that, there was no available time with the Christmas season upon them. He has sent another email, and has not heard from them.

VP Dyck stated she'd also be attending that meeting as part of her portfolio.

Councilor Kirkland asked if Council could receive a report back following the meeting.

VP Ring stated both sides have requested the meeting be recorded, so they can have a concrete recording of what exactly was said.

Councilor David asked if the meeting would be open to members of Council that want to attend.

VP Ring stated he hadn't thought about that, he believes the first one would be only for the parties involved, after the report has been distributed, then if Council feels

there should be more information to be ascertained from them, it would be more than relevant to have them come and speak here.

Councilor Hitchings asked what the plan of action was?

VP Ring stated the first and foremost thing is to take the complaint and mesh it with their Constitution and see if what they are doing is breaching what they are supposed to be doing. In their Constitution, it states they are trying to spread education and the way they were doing it was very forceful and not giving an individual a right to actually go and receive that information rather than it just being thrown at them. He stated the member he was speaking with from the Pro-Life group identified that that should not be happening.

Councilor Hitchings asked what the plan was if the group continues to keep ducking the meeting?

VP Ring asked if he meant in terms of not showing? He stated it would be placed on their file for next year's VP of Operations & Finance.

Councilor Huang stated he wouldn't be in attendance for the next four weeks. He starts his rotation shift, which is in Melfort.

President Steeves stated she encourages Councilor Huang to send forward anything to herself, or another Executive Member that he might want brought up to Council while he's away. She reminded him that there would be an impeachment, which is normal practice on an absence but it would likely be a formality.

Councilor Ziola stated she received several complaints from students in her College about the wait for U-Pass stickers. She wondered if any other Councilors received similar complaints from their Colleges.

Councilor David stated he received comments from students that were gone from the city of Saskatoon before the stickers were in, so they had to pay their \$2.50 in the morning to ride the bus.

President Steeves stated she believes City Transit put the wrong date on the stickers; she believes it was August 2009 instead of ending it in April so the stickers had to be reprinted. In terms of the long wait, the USSU is looking into the option of a swipe card, and other options to change that.

Councilor David asked why there wasn't something put into place like when the U-Pass first came out that your student card would work as a U-Pass for the first week of school to let you ride the bus without the U-Pass sticker. He thinks it would save quite a few students their pocket change on the first morning back.

VP Ring stated the USSU had actually advised City Transit and the University told them that that was what was suppose to happen. They decided just to not listen. City Transit was suppose to allow them on.

President Steeves stated they'd follow up with City Transit again.

9. Any Other Business

9.1 LEED Certification

VP Ring stated last year USSU made a motion to target LEED Silver for the Place Riel expansion and renovation. The process has been working so far as follows: the USSU has a design team that involves all the Consultants for the project. For almost 6 months, the LEED Consultant wasn't showing up for the meetings, he was always invited, but never showed up for them. On the November 27th meeting, he identified at the meeting that the mechanical systems were not good in terms of LEED. They set up a meeting December 1st to review where they were at. They were below LEED Silver, but could be LEED certified. VP Ring stated they identified that they could do two separate certification, one for the expansion part and the other would be for existing buildings.

VP Ring stated to have it all LEED Silver certified, they'd need approximately \$150,000.00 - \$200,000.00 for a full time person on site for the renovation and expansion. It is up to Council if we want to spend the additional money, or keep it at is.

Councilor Nystuen asked what benefit it would be to have LEED Silver Certification.

VP Ring stated it is more environmentally friendly.

President Steeves stated there is potential for future renovations to reach Silver Certification. Future upgrades could lead to Silver LEED Certification.

Councilor David stated we're already shelling out a whole bunch of money for this project as it is, and the renewed Place Riel is going to be a monument for decades to come so we should probably go ahead and go for the LEED Silver now, rather than wait for another 30 or 40 years to re-renovate.

Councilor Kirkland spoke in favor of pursuing LEED Silver. LEED Silver is something we should strive for and be proud of and all future generations that attend the U of S could be proud of it.

VP Ring stated he'd take that as a directive to get more information for next week's Council meeting. This will become new business next week with different information and then vote on it in two weeks.

9.2 Accountability Reports

President Steeves advised Councilors to feel free to contact any of the Executives with questions.

Councilor David stated kudos on everybody having accountability reports done on time.

9.3 Resignation – VP Kenney

VP Dyck stated she'd be speaking on behalf of the Executive. She stated obviously Council is wondering what happened, so the Executive wanted to present to Council the facts from December.

The Executive Retreat on Dec 8 had gone very well – we were all talking together, debriefing about the year up until that point, and talking about projects to come. Even VP Kenney proposed ideas for certain 2nd term events and campaigns (like a community outreach and Provincial Lobby Days). The next day (Dec 9) was to be the Executive conversation (that we had planned a couple weeks in advance), which was meant to be a rebuilding of our team so that we could all work successfully during the remainder of our terms. However, VP Kenney did not show up to this meeting – it was the start of her long absence from the office.

VP Kenney requested Academic Days Off (ADO's) that would take her to the end of the December term; however, she was asking to take them for personal/family endeavors when they are meant for Academic purposes according to policy. President Steeves granted ADO's for VP Kenney's final exams, but could not grant the rest.

After this, VP Kenney had not been communicating with the office, either through email or phone, that she would not be coming in and she did not indicate when or if she was coming back. President Steeves attempted to contact her a couple of times, but with no response. VP Kenney had not been in the office since December 8, 2008, and had not communicated with the office or any of the staff or executive since December 12, 2008. She resigned on the afternoon of December 22, 2008.

Communication is key in an any work environment and this had been expressed numerous times in the past, not only to VP Kenney but to everyone, both staff and Executive. VP Kenney's lack of communication as to where she was or how she was doing had caused staff and executive members to worry about her well-being. Many staff members also confronted the executive with unanswerable questions as to VP Kenney's whereabouts and some stated that she had missed certain meetings or obligations with them, or that she wasn't answering their emails. This put us in an uncomfortable position and changed the whole dynamic of the office in December.

Furthermore, VP Kenney had indicated that she would be bringing in a doctor's note on December 15. However, on December 19, after not hearing from her or receiving the doctor's note, the executive phoned her parents out of concern. VP Kenney's father indicated that she had been in Ottawa and that she was currently in Edmonton. Later that day (Dec 19), after speaking with her father, the executive received a doctor's note dated December 11 that indicated VP Kenney could not attend work for the remainder of the month for medical reasons.

After receiving VP Kenney's written resignation on Dec 22, the USSU staff and executive all expressed their best wishes for Nicole Kenney's future endeavors.

Councilor Nystuen asked what action is going to be taken to disburse her portfolio.

President Steeves stated according to our Constitution, October 31st is final day for a by-election after which any Executive positions that are not filled remain vacant. She stated they decided a lot of group work would be done. Transit issues will be dealt with by VP Ring and Caroline Cottrell for the most part. U-Pass problems will be dealt with by the General Manager. Textbook issues and Government issues will be handled by her and VP Lowenberger. The official liaison for Government dealings will simply depend on the issue. VP Dyck will deal with housing issues. President Steeves would take over the External Affairs Board, which would include the Day of Action, and any other plans that are in the works. Nicole Kenney's phone and email are forwarded to President Steeves right now.

Councilor David asked why they didn't hear about this until the New Year.

President Steeves stated they received her resignation very late in the term, and the Executive wanted to have a very comprehensive meeting where they could talk about it, and determine what exactly they wanted to do with the position before sending out the email. That's why the email was not sent out until the New Year.

Councilor Kuspira asked what is going to happen to her salary for the remainder of the term.

VP Ring stated it was budgeted in, similar to the HR Manager; it's budgeted in as if we're going to have one, but because we don't that budget line is less than expected.

Councilor Smith asked if anyone sees any possible legal issues coming from her?

President Steeves stated no, as she simply resigned.

Councilor David stated ? there is lots for 5 to do, let alone 4. Best of luck, don't let it slip.

Councilor Umoh stated ?

President Steeves thanks Council for the support, the USSU Executive does have the interest of the students in their hearts, so if anyone has an interest in volunteering, feel free to come forward.

Councilor Dobrowolski asked for recommendations as to what they should be telling their Colleges on this issue.

VP Dyck stated Council didn't go in camera, it is public, and whatever was said here tonight can go back to your Colleges.

10. Adjournment

Move to adjourn

USCMotion122: Tomcala/Kirkland

Carried

Members of Council,

I am here both as a representative of the USSU Women's Centre and a concerned student.

It has recently been brought to my attention that a certain pro-life group, "Silent No More," is to be holding a presentation at the U of S on January 26th sponsored by the U of S club "Students for Life." Silent No More uses women who have had abortions and regretted it, in a religious context, to puppet their message that abortion as a right should be eliminated from society.

I am sure that most of Council is at least familiar with the tactics of PETA—the radical animal welfare advocacy organization. Silent No More is basically the PETA of pro-life organizations, using highly emotionally manipulative tactics to reach their audience. According to several women at the U of C event, the talk led to a great amount of emotional disruption, with several women running from the room crying. Participants are led to the gathering by way of very vague promotional tactics: posters in Calgary conveyed only the message, "Does abortion hurt women? Come to this discussion and find out!" etc. Their opposition to abortion is based not in fact, scientific or otherwise, but holds the variety of social qualms affecting these women (such as addiction, depression, poverty, etc.) as the consequences of their abortions rather than the results of a greater systemic dynamic of sexism impacting women and their choices everywhere.

While freedom of speech is certainly the key impetus informing the message of Silent No More, the Canadian Charter of Rights and Freedoms stipulates that freedom of speech exists as a right insofar as it does not lead to discrimination based on race, class, religion, or gender. It is of my opinion that pro-life groups such as Silent No More and our own campus' Students for Life are direct participants in gender discrimination, since they solely target the behaviours of women. It can also be argued that the obvious religious agenda of Silent No More attempts to fuse Christian morality with biological evidence against abortion. Although they use the voices of women to spread their message, Silent No More is not a women's organization. Rather, they are a branch of "Anglicans for Life" and "Priests for Life," with testimonials largely drawn from the mouths of male religious hierarchs and the like.

I am aware that Councillor Sheila Laroque, approximately one month ago, made a complaint to Council about the behaviours of Students for Life on campus, whose members (namely male) have allegedly been harassing women on their way to class. It has also been brought to my knowledge that a meeting was called with Students for Life by Jeremy Ring and Councillor Laroque, but that Students for Life did not show up. I greatly encourage that this issue be pursued further, despite the group in question's inability to attend.

It is of my opinion that systematized harassment should not be tolerated on campus. Surely, if a white supremacist gathering organized by a "Students for White Brotherhood" was planned to take place at the U of S using the voices of those who have had "bad experiences" with immigrants and regretted it, it would be labelled xenophobic

and hopefully prohibited on the grounds of racial discrimination. It is my suggestion to Council that as of next year, Students for Life be denied funding on campus so that events like this, engaged in blatant gender discrimination, will not receive USSU and thus student funding. Furthermore, I advise that Council pursue Councillor Laroque's complaint against Students for Life for their own direct harassment of women on campus.

Thank you for your attention.

Executive Committee

Minutes for Tuesday, January 13, 2009

Present: Jeremy Ring, Josie Steeves, Brea Lowenberger, Shannon Dyck,
Caroline Cottrell

1. Call to Order

The meeting was called to order at 10:42 a.m.

2. Call for Quorum

Quorum was present

3. Roundtable

Josie Steeves – President

- Briefing: Housing Document
- Writing accountability report
- Meeting RE: Voting system
- Meeting with Lawrence Nixon RE: Huskie Athletic Council
- Meeting with Student RE: Running for USSU Exec
- Communications Meeting
- Design Team
- Lunch with Joey Coleman
- Mini Exec Committee
- USC
- Supper with Kelsey Students' Association
- Budget Brainstorming
- Fee Appeal Committee
- Meeting with Taryn Goff RE: Arts Building Hours
- Mini Exec Retreat
- Dealing with VP External Portfolio Responsibilities

Jeremy Ring – VP Op Fin

- Budget Work
- Accountability work
- Exec Meeting
- Place Riel Work
- Provincial Budget Trip work
- Place Riel work
- Budget Work
- Provincial Budget Trip work
- Communications Meeting
- Design Team Meeting

- Meeting with Joey Coleman
- Op/fin Board Meeting
- Pre-USC Exec Meeting
- USC
- Ratification Input
- Funding Request Correspondence
- Meeting with MSA re: Space
- Meeting with ISSA
- Budget Brainstorming
- Meeting with ASA re: Insurance
- Meeting with AEISEC re: Funding
- Meeting with student re: Ratification
- Position Profile work
- Meeting with Centres re: Place Riel
- Exec Meeting/retreat
- OFB Minutes

Shannon Dyck – VP Student Issues

- Jan 6
- Housing Report (briefed the exec)
- Discussed Provincial Lobby Days with Kristy Fyfe - URSU
- Jan 7
- Student Issues Board meeting
- International Week meeting
- Took on a case as an advocate for a student undergoing a Formal Complaint through the Standard of Student Conduct
- 1/2 day EDO
- Sustainability Board Meeting
- Jan 8
- Two Health and Dental Plan inquiries (one from a student, one from an administrator)
- Communications Meeting
- Recycling inquiry
- Read the case for the Formal Hearing (Standard of Student Conduct)
- Lunch with Joey Coleman (student politics news writer for Maclean's Magazine)
- Operations Finance Board
- 1.5 hours ADO (Art show at the Snelgrove Gallery)
- Pre-USC meeting with the Executive
- USC
- Jan 9
- Meeting with James Pepler regarding the Housing Document
- USSU Childcare inquiry
- transit inquiry
- Meeting with student regarding case for their Formal Hearing (Standard of Student Conduct)

- 1.5 hours ADO (Art show at the Snelgrove Gallery)
- Jan12
- Budget Brainstorming
- 1.5 hours ADO (Art show at the Snelgrove Gallery)
- Draft of the Bike Repair and Tool Rental Service project
- Jan 13
- meeting about relocation during the place riel renovations
- exec mini retreat
- exec meeting

Brea Lowenberger – VP Academic Affairs

- January 5
- First day back
 - Class
 - Be Book Smart poster and bookmark distribution
 - Retention Working Group Meeting
 - Semester 2 DISOrientation preparation
- January 6
- Meeting re: external responsibilities
 - Exec Meeting
 - Accountability Report
- January 7
- Ukrainian Christmas!
 - Class
 - Semester Planning & Academic Affairs Board scheduling
- January 8
- Communications Meeting
 - Phone Meeting with U of A VP Academic re: CRAM
 - Lunch with reporter, Joey Coleman
 - You Tube / Speaker’s Corner Communications Meeting
 - Be Book Smart Launch planning
 - Exec discussion
 - University Students’ Council Meeting
- January 9
- Class
 - Meeting with Academic Advisor, Donna Brettel re: AA Awareness Week
 - Teacher/Learner Experience Meeting
- January 10-Weekend
- January 11-Weekend
 - Supper Meeting with Kelsey Students’ Association
- January 12-Budget Brainstorming
 - Class
 - Academic Support Committee Meeting (prepared & gave presentation on Be Book Smart)
 - Meeting with student re: student parents & the existing university academic policies

- January 13
- ½ day Exec Retreat
- Exec Meeting
- Meeting with Center Coordinators
- Prepared USSU Report to University Council
- Student (x2)

Caroline Cottrell – General Manager

- Website meeting
- Design Team meetings
- Policy meetings
- Admin Team
- Communications meetings
- Marketing meetings
- OH&S meetings
- U-PASS – trouble shooting
- Louis/Browsers Planning Meetings
- Hiring staff
- Daycare meetings
- Meetings with front office staff
- Op/Fin Board
- USC & Executive Meetings
- Executive mini retreats
- Budget Brainstorming
- Relocation meetings

4. International Week Sponsorship

VP Dyck wants to advertise International Week through USSU means,
EXEC70 Move to advertise International Week through USSU
 Dyck/ means – Buzzboards, Plasmas, Clothesline, USSU Blog.
 Steeves

Carried

5 Food Centre Coffee House

VP Dyck wants to include \$40.00 to the budget of the USSU Food Centre Coffee House (for free fair trade coffee) to the Coffee House Project that had passed earlier in the year.

EXEC71 Move to add \$40.00 to the USSU Food Centre Budget
 Dyck/ for free fair trade coffee.
 Steeves

Carried

6. Is Renewable Doable
See Project Proposal – attached.
EXEC72
Dyck/
Steeves

Carried

7. Be BookSmart
See Project Proposal – attached.
Will interview students
U-Tube video
Wants \$20.00 to hand out candy.
EXEC73
Lowenberger/
Ring

Carried

8. Urban Playground
Nicole Martime from Edwards School of Business has created a survey about
Saskatoon community development, entrepreneurship.
Executive agreed they won't do it.

9. Eating Awareness Week
See Proposal - attached.
EXEC74
Steeves/
Lowenberger

Carried

10. The meeting adjourned at 11:13 a.m.

Executive Project Proposal

I. Project

- A.1. Project Name: ‘Is Renewable Doable?’ Panel Discussion
- A.2. Proposed by: Shannon Dyck (VP Student Issues) and USSU Sustainability Board

II. Analysis

A. Background Information and Need

- A.1. History: The Unitarian Congregation of Saskatoon partnered with the USSU during Green Yourself Week to bring in speakers for a Nuclear Debate. They are now bringing in speakers (with help from the Saskatchewan Environmental Society) to discuss if renewable energy can meet our needs.
- A.2. Issues: Environmental Sustainability
- A.3. Research: The speakers are all highly educated on renewable energy: Roger Peters on “Meeting Our Needs with Renewable Energy”, Stan Shewchuk on “Saskatchewan’s Wind Energy Resource”, and Peter Prebble on “Sustainable Energy Policy”

B. Target Group and Characteristics

- B.1. Primary Target: students, staff, faculty
- B.2. Secondary Target (s): community members

C. Vision and Mission

- C.1. Vision & Mission: The University of Saskatchewan Students’ Union promotes innovation and social, economic and environmental responsibility. This panel promotes these same values and will provide attendees with valuable information regarding the feasibility of renewable energy in Saskatchewan. This information is valuable to not only students, but to all Saskatchewan residents.

D. Key Considerations

- D.1. Detailed Budget:
 - Posters/advertising: \$40
 - Table Rental: \$40
 - Microphone Rental (2 microphones): \$40
 - Honorariums: \$50 x 3 speakers = \$150

- D.2. Total Budget: \$270
- D.3. Organizational Requirements: The Unitarian Congregation of Saskatoon and the Saskatchewan Environmental Society will bring in the speakers. VP Student Issues has already booked ARTS 241. VP Student Issues will organize the table and microphone rentals.
- D.4. Timeline: The event will take place at 2:00pm in ARTS 241 (Neatby-Timlin theatre) and again at 7:00pm in the Frances Morrison Library Auditorium on Tuesday, February 24.

Brea Lowenberger
VP Academic Affairs

- I. Project: Cost-effectiveness of textbooks and academic materials
 - A.1. Project Name: USSU Be Book Smart Campaign Launch & Speaker's Corner
 - A.2. Proposed by: Brea Lowenberger, VP Academic Affairs

- II. Analysis

- A. Background Information and Need

Textbook prices have increased an average of 280% the rate of inflation. As VP Academic, I am working together with the U of S Bookstore to change this and help ease this financial burden for students.

- A.1. History:

This is the first campaign at the U of S addressing the cost-effectiveness of textbooks and academic materials.

- A.2. Issues:

Students are already over-burdened with the price of tuition, the expense of housing, etc. There are ways to help ease the financial burden of the cost of textbooks

- A.3. Research:

See the following link: <http://www.ussu.ca/bebooksmart/resources.shtml>

- B. Target Group and Characteristics

- B.1. Primary Target: University of Saskatchewan Students, Faculty, and Administration

- B.2. Secondary Target(s): Community members

- C. Vision and Mission

- C.1. Vision & Mission:

The Be Book Smart campaign is designed to create a campus-wide dialogue regarding the rising costs of academic materials. By employing multiple approaches, I will inform students and faculty of publishers' tricks and of possible alternatives to expensive academic materials. Together, we should be able to build positive relationships that will empower and inform both students and faculty.

The Be Book Smart Campaign Launch & Speaker's Corner will allow students to speak on the topic. Student's submissions will be compiled into a "You Tube" video and posted on the USSU web page and be disseminated to the university community. Be Book Smart bookmarks and candy will be given to those who participate.

D. Key Considerations

D.1. Detailed Budget:

Candy to hand out at event:	\$20.00
Bookmarks (5000):	paid by University Bookstore
Posters:	paid by University Bookstore

D.2. Total Budget:

Total Budget: \$20.00

D.3. Organizational Requirements:

N/A

Proposal for Eating Disorder Awareness Week

To Whom It May Concern:

We are looking to do university wide advertising for an event put on by a committee made of Nutrition students, associated with the SPNSS (Saskatchewan Pharmacy and Nutrition Students Society). The purpose of this project is to create campus and college awareness of the national initiative "Eating Disorder Awareness Week" (February 1st – 7th, 2009) and to promote healthy body images to university students, staff and faculty on the U of S campus.

This will be accomplished by two events. On Tuesday February 3rd, during the afternoon there will be three displays in front of the PAC gym focusing on three major topics; Healthy Eating with Exercise, Natural Sizes and Supplements and Exercise. This event will also work towards advertising the second event on Thursday (February 5th) evening. This event will comprise of a speaker focusing on healthy body images in the general population and in people who exercise.

We are looking to advertise using the screens, clothes line, and buzz boards if possible.

Thank-you for considering our request,

Eating Disorder Awareness Week Committee

Pam Gellrich
Stephanie Kendel
Denaë Lamontagne
Krista Nairn

Operations & Finance Board

Minutes for Thursday, January 8th, 2009

Present: Jeremy Ring, Katelyn Crosbie, Shannon Dyck, Warren Kirkland, Caroline Cottrell (Ex-Officio), Shawn Smith, Kimberley Dancey

Absent: Chris Davison, Josie Steeves (Ex-Officio), Alexis Nyandwi

1. Call to Order

The meeting was called to order at 2:30 PM.

2. Call for Quorum

Quorum was present.

3. Board Presentations

4. Review of Minutes

The minutes from Nov. 12 will be sent out after the meeting.

5. Business

a. Funding Requests

Move to grant funding to Amnesty International – U of S in the form of \$428.38 cash for the letter writing campaign.

OFB Motion16: Crosbie/Dyck Carried.

Move to conditionally grant funding to WUSC in the form of \$100 cash and \$100 in Coca-Cola product for their “Talk by Marion Harder.”*

OFB Motion17: Kirkland/Dancey Carried.

**After the meeting, the conditionally aspect was removed, as this was verified by the group.*

b. Ratification

Move to ratify IEEE Illumination, Prairie Party Planners, and Saskatchewan 4-H Alumni: Saskatoon Branch.

OFB Motion18: Ring/Kirkland Carried.

Move to conditionally ratify the Northern Administration Students Association until ratification payment has been completed.

OFB Motion19: Ring/Kirkland Carried.

6. Questions & Comments

Next week the International Students Association will be presenting a funding request for \$1000 for International Week.

VP Ring also briefed the board on meeting times for the term (now Friday mornings) and on budget brainstorming.

The U of S Biology Club applied for Coca-Cola product, however there was a lack of information, therefore will be presented at next meeting.

7. Adjournment

Move to adjourn.

OFB Motion20: Kirkland/Dyck Carried.

Student Issues Board Minutes

Date: Jan 7, 2009, 7:30am

Present:

Alyssa Anderson
Druvtej Ambati
Shannon Dyck
Brooke Kirkam

Regrets:

Sheila Laroque
Brea Lowenberger

Reid Nystuen

Ammad Syed

1. Call to Order

Called to order at 7:32am

2. Call for Quorum

Quorum was reached

3. Business

3.1 Centre's Policies

VP Dyck will send them out this week in hopes that the board can approve them next meeting.

3.2 Bike tools

Cary Primeau like the ideas of bringing bike tools to campus (to be store and signed out from the same area as the towel pick up / drop off at the PAC). Kenneth from City Park Cycle is a potential partner. We need to go talk to him about sponsorship, cost of tools, and if he can provide information on *how* to do minor repairs. We also need to write up a contract (i.e. memorandum of agreement between the USSU and Campus Rec to say who is responsible for what).

3.3 Bike Sale

We will try to organize a bike sale with Campus Safety for spring. We might try to get the City Police Bike Auction on campus as well.

3.4 Leadership Advantage Freecycling Event

They are going ahead with a Freecycling event, so we will not be pursuing an initiative like this as was previously thought

3.5 New Member

Reid Nystuen has replaced Itee Umoh (he resigned his position)

Student Issues Board – Jan 7, 2009

3.6 Provincial Lobby Days

Some of the Student Issues Board members expressed interested in getting involved in the Provincial Lobby Days currently being organized by the USSU and the U of R

3.7 Meeting times

The student issues board will now be meeting at 8:00am on Wednesday mornings.

4. Questions and Comments

5. Other

6. Adjournment

Adjourned at 7:50am

Student Issues Board – Jan 7, 2009

Sustainability Board Agenda

Date: Jan 7, 7:00pm 2009

Present:

Steven Bachiu
Sarah Begbie
Shannon Dyck

Scott Hitchings
Amanda Kleisinger

Candice Piper

Regrets:

Ben Fawcett

Amy Lewis

Jeremy Ring

1. Call to Order:

Called to order at 7:00pm

2. Call for Quorum

Quorum was reached

3. Business

3.1 Enviro Parking tickets:

Please read the document and highlight important information by next meeting. The Board will then create a No-Idling pamphlet/flier from this information. Board members will be assigned parking lots to distribute them in. The board should purchase recycled paper to print the pamphlets/fliers on.

3.2 Mugging

We will try to do another mugging campaign. The board members will all distribute a few sponsorship letters to different businesses that may offer us free mugs. We will try to hold the event in the first part of March. The board members will keep thinking about ways to advertise the event. The board may be able to video tape the event with a camera from Vet Med

3.3 Sustainability Position

VP Dyck would like to look into ways to put sustainability into a USSU staff position that already exists. What should the elements of the job be other than facilities management?

3.4 Speakers

The 'Is Renewable Doable?' forum to take place on Feb 24 at 2:00pm in ARTS 241 is going to be supported by the Sustainability Board. The event is being put on by the Social Action Committee of the Unitarian Congregation of Saskatoon.

Sustainability Board Meeting – Jan 7, 2009

3.5 New Members

Scott Hitchings is replacing Sheila Laroque (she resigned her position)

Amanda Kleisinger will be joining the board as a non-voting member

3.6 Sustainability Policy update

The board may work at creating a sustainability action plan by taking elements from the Sustainability Policy and the 2006-2007 Sustainability Assessment and Plan. VP Dyck is working on fixing up the existing policy

3.7 You Tube

The board may make a short video about 'green tips' to be put onto You Tube. Parts of the mugging campaign may also be shown.

4. Questions and Comments

The board discussed what the university has been doing in regard to sustainability (i.e. sustainability commitment – 2nd integrated plan)

5. Other

6. Adjournment

Adjournment at 7:50pm

Sustainability Board Meeting – Jan 7, 2009

USSU Election changes

The USSU has recently passed a constitutional change to the way the elections are carried out. Instead of voting for a single person, the voter will indicate which candidates they prefer in the order they prefer them.

For a good summary of Instant Runoff Voting, please see http://en.wikipedia.org/wiki/Instant-runoff_voting. Note particularly that in the case of the USSU, they have chosen to use what the author of the article refers to as a Contingent Vote (http://en.wikipedia.org/wiki/Instant-runoff_voting#Contingent_vote) where all but the top 2 contenders are eliminated in the first round. The author suggest that in these cases people are limited in the number of candidates they can rank (2 or 3) rather than ranking all candidates.

There are 2 distinct tasks to consider in running an election:

1. Collection of the ballots.
2. Counting the votes.

Note: The costs presented in this document are estimates. Actual charges may be higher or lower.

Collecting the ballots

There are a few options here.

Option 1 – use survey software as is

The survey software does not currently allow questions for ranking the candidates in a way that would prevent the entry of multiple people with the same rank, however we can have multiple questions asking questions such as “what is your first choice for President”, “what is your second choice for President”, etc. This will prevent duplicate ranks for different people, but will not prevent the same candidate from having different ranks. The first question for each position could be required so that people have to specifically abstain as they have in the past.

Pros:

- No development costs for collecting the ballots.

Cons:

- Will not prevent a voter from selecting the same candidate in each ranking. That does not necessarily spoil the ballot since once the candidate is no longer in the running they would not have voted for anyone else still in the running.
- Question numbers would still show up for each question. For example, question 6 would be for your first choice, 7 for your second choice, etc. (assuming there were 5 questions previously for a different position).
- Order that candidates are displayed on the ballot is the same for every voter.

Estimated cost: \$0

Option 2 – modify survey software to allow unique ranking type questions

The survey software could be modified to allow a question that would ask for unique ranking of each candidate.

Pros:

- Familiar type of ranking type question presented.
- Single question for each position

Cons:

- No option to explicitly abstain without forcing the person to put a rank on each person (special rank for “no rank” needed)
- Order that candidates are displayed on the ballot is the same for every voter.

Estimated cost: \$7,000

Option 3 – custom application for voting

Software could be written to collect the ballots.

Pros:

- Can prevent people from ranking the same person in more than one rank.
- Allow for explicit abstention.
- Could present the candidate names in a random order or rotating order to each voter.

Cons:

- Most time consuming to develop and expensive option.

Estimated cost: \$15,000

Interpretation of results (counting the votes)

Again, there are a couple of options here. Before developing software from scratch, it would be worth doing a good search on-line for any open source software that already does or could easily be modified to handle the vote counting.

Counting “by hand”

With this option, no software would be developed, instead software such as MS Excel could be used to count the votes and run the rounds of voting. The number of candidates a voter is allowed to rank can have a dramatic effect on the complexity and cost of doing the counting. Two different prices are given below.

Pros:

- Cost effective in the short term. If there is an expectation that this method of voting will be abandoned or changed after the next election this option will likely cost the least.

Cons:

- Least auditable since the raw ballots are being given to a person and that person will declare the winner.
- Results will not be available for some time after polling closes. It could take a day or two to interpret and certify the results.
- Would be an ongoing cost for each election if this method were to be used in the long term.

Estimated cost (ranking all candidates): \$2,000

Estimated cost (rank max 2 candidates): \$1,000

Automatic counting

Software would be written to take the results as collected and provide a report on the winner. This option is less affected by the number of candidates that can be ranked. It is recommended that the software be developed with the possibility to rank all candidates, and then it will work regardless of the limit to the number of people to be ranked.

Pros:

- Results available quickly after polls close.
- Easy to run test elections before hand and certify that the software is working.
- Less open to manipulation of the ballots.
- No or minimal cost for each election once the software is developed.

Cons:

- Changes to how votes are to be counted could require software changes.

Estimated cost: \$3,000

Summary

Costs are projected to range from \$1,000 to \$18,000 depending on options chosen.

2008-2009 USC Attendance

Name	May. 31	June	July	28-Aug	4-Sep	11-Sep	18-Sep	25-Sep	2-Oct	9-Oct	16-Oct	23-Oct
Aderonke, Adeyemi	NM	NM	NM	A	A	P	P	P	P	P	P	P
Begbie, Sarah	NM	NM	NM	P	P	P	P	P	P	P	R	P
Crosbie, Katelyn	NM	NM	NM	P	P	P	P	R	P	P	P	P
Dancey, Kimberly	NM	NM	NM	A	P	R	P	P	R	P	P	P
David, Ben	NM	NM	NM	P	P	P	P	P	P	P	P	P
Dobrowolski, Lisa	NM	NM	NM	P	P	P	P	P	R	P	P	R
Dyck, Shannon	NM	NM	NM	P	P	P	P	P	R	P	P	P
Hitchings, Scott	NYA	NYA	NYA	NYA	NYA	NYA	NYA	P	P	P	P	P
Huang, Dayan	NM	NM	NM	P	P	P	R	P	P	P	P	P
Kenney, Nicole	NM	NM	NM	R	P	P	P	P	R	P	P	P
Kirkland, Warren	NM	NM	NM	P	P	P	P	P	P	P	P	P
Kirkham, Brooke	NM	NM	NM	A	P	P	P	P	P	P	P	P
Kuspira, Keith	NM	NM	NM	P	P	P	P	P	P	P	P	R
Laroque, Sheila	NM	NM	NM	P	P	P	P	R	P	A	P	P
Leisle, Matt	NM	NM	NM	P	P	P	P	P	P	P	P	P
Lewis, Amy	NM	NM	NM	P	P	P	P	P	P	P	P	A
Lowenberger, Brea	NM	NM	NM	P	P	P	P	P	R	P	P	P
Nystuen, Reid	NM	NM	NM	NYA	NYA	NYA	NYA	NYA	NYA	P	P	P
Ring, Jeremy	NM	NM	NM	P	P	P	P	P	P	P	P	P
Smith, Shawn	NM	NM	NM	P	P	P	P	P	P	P	R	P
Steeves, Josie	NM	NM	NM	P	P	P	P	P	P	P	P	P
Tomcala, Chelsea	NM	NM	NM	A	P	R	P	P	P	P	P	P
Umoh, Itemobong	NM	NM	NM	A	P	P	P	P	P	P	P	P
Wilson, Ben	NM	NM	NM	A	P	P	P	P	R	P	P	P
Ziola, Hiedi	NM	NM	NM	A	A	P	A	P	R	R	R	R

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

2008-2009 USC Attendance

Name	30-Oct	6-Nov	13-Nov	20-Nov	27-Nov	4-Dec	11-Dec	18-Dec	25-Dec	1-Jan	8-Jan	15-Jan
Aderonke, Adeyemi	P	P	P	P	P	P	NM	NM	NM	NM	P	
Alawes, Jalal	NYA	P	P	P	A	P	NM	NM	NM	NM	P	
Begbie, Sarah	P	R	P	P	R	P	NM	NM	NM	NM	P	
Cleaveley, Aspen	NYA	NYA	P	P	P	P	NM	NM	NM	NM	R	
Crosbie, Katelyn	P	P	P	P	P	P	NM	NM	NM	NM	R	
Dancey, Kimberly	P	R	P	P	P	P	NM	NM	NM	NM	P	
David, Ben	P	P	P	P	P	P	NM	NM	NM	NM	P	
Dobrowolski, Lisa	P	P	P	P	P	R	NM	NM	NM	NM	P	
Dyck, Shannon	P	P	P	P	P	P	NM	NM	NM	NM	P	
Hitchings, Scott	P	P	P	P	P	P	NM	NM	NM	NM	P	
Huang, Dayan	P	P	P	P	R	R	NM	NM	NM	NM	P	
Kenney, Nicole	P	P	P	P	R	P	NM	NM	NM	NM	Resigned	
Kirkland, Warren	P	P	P	P	R	P	NM	NM	NM	NM	P	
Kirkham, Brooke	P	P	P	P	P	R	NM	NM	NM	NM	P	
Kuspira, Keith	A	P	R	P	P	R	NM	NM	NM	NM	P	
Laroque, Sheila	R	P	R	P	P	A	NM	NM	NM	NM	P	
Leisle, Matt	P	P	P	P	P	P	NM	NM	NM	NM	P	
Lewis, Amy	P	P	P	P	P	A	NM	NM	NM	NM	A	
Lowenberger, Brea	P	P	P	P	R	R	NM	NM	NM	NM	P	
Nystuen, Reid	P	R	P	P	P	P	NM	NM	NM	NM	P	
Ring, Jeremy	P	P	R	P	P	P	NM	NM	NM	NM	P	
Smith, Shawn	P	P	P	R	P	A	NM	NM	NM	NM	P	
Steeves, Josie	P	P	P	P	R	P	NM	NM	NM	NM	P	
Tomcala, Chelsea	P	P	P	P	P	P	NM	NM	NM	NM	P	
Umoh, Itemobong	P	P	P	P	P	A	NM	NM	NM	NM	P	
Wilson, Ben	R	P	P	P	P	A	NM	NM	NM	NM	P	
Ziola, Hiedi	P	R	P	P	R	P	NM	NM	NM	NM	P	

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

2008-2009 USC Attendance

Name	22-Jan	29-Jan	5-Feb	12-Feb	19-Feb	26-Feb	5-Mar	12-Mar	19-Mar	26-Mar	2-Apr	9-Apr
Aderonke, Adeyemi												
Alawes, Jalal												
Begbie, Sarah												
Cleaveley, Aspen												
Crosbie, Katelyn												
Dancey, Kimberly												
David, Ben												
Dobrowolski, Lisa												
Dyck, Shannon												
Hitchings, Scott												
Huang, Dayan												
Kirkland, Warren												
Kirkham, Brooke												
Kuspira, Keith												
Laroque, Sheila												
Leisle, Matt												
Lewis, Amy												
Lowenberger, Brea												
Nystuen, Reid												
Ring, Jeremy												
Smith, Shawn												
Steeves, Josie												
Tomcala, Chelsea												
Umoh, Itemobong												
Wilson, Ben												
Ziola, Hiedi												

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

2008-2009 USC Attendance

2008-2009 USC Attendance

University Students' Council Agenda

Thursday, January 22, 2009

- 1. Adoption of an Agenda**
- 2. Introductions and Announcements**
- 3. Council Address**
- 4. Minutes and Reports for Information**
 - 4.1 USC Minutes – Jan 15, 2009**
 - 4.2 Executive Committee Minutes – Jan 20, 2009**
 - 4.3 Academic Affairs Board Minutes and Report**
 - 4.4 Appointments Board Minutes and Report**
 - 4.5 Board of College Presidents**
 - 4.6 Code of Ethics Disciplinary Committee Minutes and Report**
 - 4.7 Elections Board Minutes and Report**
 - 4.8 External Affairs Board Minutes and Report**
 - 4.9 Operations & Finance Board Minutes and Report – Jan 15, 2009**
 - 4.10 Student Issues Board Minutes and Report – Jan 14, 2009**
 - 4.11 Sustainability Board Minutes and Report – Jan 14, 2009**
- 5. Motions Arising from the Minutes and Reports**
- 6. Business**
 - 6.1 Voting Procedure**
- 7. New Business**
 - 7.1 Summer Students / Off Campus Students – Infrastructure Fee**
- 8. Questions and Comments (30 minutes)**
- 9. Any Other Business**
- 10. Adjournment**

University Student Council
Minutes for Thursday, January 15, 2009

Present

Josie Steeves, President
Shannon Dyck, VP Student Issues
Jeremy Ring, VP Operations & Finance
Brea Lowenberger, VP Academic
Shakirat Adeyemi, INSA
Scott Hitchings, Arts & Science
Kimberely Dancey, Ed. School of Bus.
Reid Nystuen, Ed. School of Bus.
Warren Kirkland, Associated Res.
Jalal Alawes, Indigenous St. Council
Lisa Dobrowolski, Education
Keith Kuspira, Engineering
Itemobong Umoh, Law
Ben Wilson, Dentistry
Sheila Laroque, Arts & Science
Shawn Smith, Pharmacy & Nutrition
Aspen Cleaveley, Kinesiology
Katelyn Crosbie, St. Thomas More

Also Present

Matt Leisle, USC Chair
Caroline Cottrell, GM

Regrets:

Chelsea Tomcala, Agriculture
Ben David, Engineering
Dayan Huang, Medicine
Brooke Kirkham, St. Thomas More
Hiedi Ziola, Education

Absent:

Amy Lewis, Nursing
Sarah Begbie, WCVM

Guests:

Rory MacLean, The Sheaf
John R. McLeod, Grad Studies
James Pepler, Arts & Science

Meeting was called to order at 6:00 p.m.

1. Adoption of the Agenda

President Steeves moved to add SGM under Any Other Business 9.2.

USCMotion123: Steeves/Kirkland

Carried

Motion to adopt the agenda.

USCMotion124: Adeyami/Kuspira

Carried

2. Introductions and Announcements

Councilor Laroque introduced Council to J.J. McLeod, who has been a volunteer with the Pride Centre for lots of years.

Councilor Hitchings introduced James Pepler.

President Steeves gave regrets for Councilors Huang, Tomcala, Kirkham, and David.

President Steeves introduced Justin Wotherspoon with Saunders Evans Plosker Wotherspoon Architects, and Ron Cruikshank, Director, Projects and Engineering, Facilities Management Division. They are here to talk about LEEDS.

VP Lowenberger reminded Council about the nominations for the second semester Teaching Excellence Awards that open January 26th. On January 21st, we are launching the BeBook Smart Campaign; she encourages members of Colleges to come out to discuss their experiences with textbooks. As well, she's been in correspondence with the Registrar and students should expect to see their exam schedules at a similar time frame as last semester. There is also a survey on PAWS regarding the exam schedule being posted as is now, vs. registering for your classes and knowing your exam schedule right then.

President Steeves reminded Council that the last week in February there will be some ? hosting of lobby days in Regina lobbying the Provincial Government on post secondary education. If anyone is interested in travelling to Regina, let her know.

3. Council Address

3.1 LEED – Justin Wotherspoon

President Steeves motion to go to informality.

USCMotion125: Steeves/Kirkland

Carried

Justin Wotherspoon gave his presentation – attached.

3.2 Housing Document

VP Dyck spoke about the Housing Document and the first issue of Rent Caps. There is also a section on Landlord Accountability that would be useful to read, as well Rent Increases. There is a section on condo conversions, as some agree with the conversions and some don't. She will be sending out the most recent draft to everyone and welcomes all comments.

President Steeves asked that Council review the document, VP Dyck has spent a considerable amount of time on this and it is well worth the time to read.

3.3 Communications Strategies

VP Dyck introduced Tony, the Communications Manager at the USSU.

Tony stated his position with the USSU and gave a brief background on his previous experience.

He opened the new USSU website and reviewed it with Council. He stated they wanted to update the site and keep it current with the latest technology. They've updated it as well to make it more user friendly.

He asked for Councilors to review the site and forward any suggestions, comments or questions to him.

Councilor Umoh moved to return to formality.

USCMotion126: Umoh/Nystuen Carried

4. Minutes and Reports for Information

4.1 USC Minutes – Jan 8, 2009

Approved.

4.2 Executive Committee Meeting Minutes – Jan 13, 2009

Approved.

4.9 Operations & Finance Board – Jan 8, 2009

Approved.

4.10 Student Issues Board Minutes – Jan 7, 2009

Approved.

4.11 Sustainability Boart Minutes – Jan 7, 2009

Approved.

5. Motions Arising from the Minutes and Reports

Motion to accept the minutes as amended.

USCMotion127: Steeves/Kirkland Carried

6. Business

No Business.

7. New Business

7.1 LEED

VP Ring thanked Justin Wotherspoon for his presentation. There is a time sensitive decision with regards to this, so VP Ring moved that it be considered this evening.

USCMotion128: Ring/Kuspira

Chair Leisle reminded Council the motion is to discuss the motion on LEED this evening.

He asked for speakers on this motion.

Motion is carried.

VP Ring stated as Chair of the Operations & Finance Board he is not going to make a motion, but instead would like to see status quo on the project as it stands. His points are related to those Justin brought up. VP Ring stated the biggest one is the additional cost and given the market, no one knows what could happen. One of the biggest things is the interest rate.

VP Ring stated he'd like to discuss staying with the status quo on this project which is to target LEED Silver.

President Steeves stated if someone feels that we don't need to target Silver, and if you feel LEED standard is to just shadow the project, then we make a motion for that.

Councilor Kirkland stated personally he'd like to obtain the highest possible standard of LEED that is available, but the budget doesn't allow it, and going for Bronze is an amazing achievement that we can go for, and it's feasible. He'd like to support going for Bronze achievement.

Councilor Hitchings stated he disagrees with that, and moves to go for LEED Silver.

USCMotion129: Hitchings/Laroque

Open for debate.

Councilor Adeyami stated she feels they should look at the fine print, versus the minimum. She stated she feels Bronze is enough.

Councilor Hitchings stated by not going forward because more money needs to be spent, sort of flies in the face of the philosophy of sustainability. He stated all the students he's talked to about this were in favor of the expansion and they said they were in favor of it because it would be LEED Silver.

Councilor Kirkland stated he'd like to speak against this motion due to the financial commitment required by it.

VP Dyck stated she's very much in favor of a LEED Silver, but that being said, she's unsure if she could commit to that if the cost overages would threaten other services. Student fees are already rising, as are other fees, and as great as LEED Silver would be, she's not in favor of this with the chance of fees increasing more and students losing services.

VP Ring stated he's glad to hear that Councilor Hitchings made this motion, because if it weren't made, this discussion wouldn't be happening. With the extra cost, it would take approximately 12 years to pay off, that 12 years, could be more depending on costs at the time. He stated that money could be better invested later on. He stated he's going to be voting against the motion.

Councilor Crosbie stated speaking on behalf of STM, they'll be speaking against this motion. It's important to STM students that this project simply moves forward and that they won't have to pay for it for a very long time.

VP Lowenberger stated she strongly supports going LEED, but would echo VP Dyck's comments in that we need to celebrate achieving LEED certification and still maintain other very important student services.

Councilor Kuspira stated on behalf of the Engineers they are all for LEED Silver even with the increase of costs. The building would be Silver and this is something the students could be very proud of.

Councilor Umoh commented about sustainability, we're already going towards Bronze, which he feels is good enough. He stated there are lots more ways to use this money than to achieve Silver.

President Steeves stated if LEED Silver is what we want, the project would run into the winter season, which would result in more heating costs on the actual project itself. There are sustainability issues with obtaining Silver as well.

Councilor Nystuen stated he feels that everyone probably feels LEED Silver would be great to achieve, but everyone has to consider the massive loan that the USSU is taking on, and the time consideration that this would cost. Yes, it may be \$250,000.00 but he wouldn't want to see this be the straw that broke the camel's back. He'd like to speak against this motion.

Councilor Smith stated on behalf of the College of Pharmacy & Nutrition, because we can't afford to spend more and this project probably won't go forward if it were sent to another Council.

Councilor Dobrowolski stated she'd like to add that she doesn't believe the \$250,000.00 is a realistic estimate even at a minimal cost. Her experience with customers where she works is there are differences of thousands of dollars daily between estimates and reality. Because the College of Education was against the increase of costs to begin with, she would like to speak against this motion.

No further speakers.

Councilor went to vote.

Motion was defeated. The status quo to ‘target LEED Silver’ stands.

7.2 Voting Methods

VP Ring stated regarding the package that was sent out, there is information about PAWS and what ITS sent out on what it would cost to implement a new program for the voting system.

VP Ring stated it won’t be voted on tonight but Council should review it, as the costs range anywhere from \$0.00 to \$18,000.00. VP Ring stated any questions could be directed to him

8. Questions and Comments (30 minutes)

VP Dyck stated she’d like to elaborate a bit more on what VP Ring said. There is now a Sustainability Position at the USSU. It is not a full time position, the person doing it is full time, but it will only be approximately 1/3rd of her job. She is currently the Facilities and Events Assistant. We’re doing some shuffling around with that portfolio, so sustainability can be put into that staff position. The conversation started after the AGM, as there was lots of talk about sustainability. The budget won’t allow for a Sustainability Executive position, right now, but this is a start.

VP Dyck asked Council if anyone has questions, comments, or suggestions that will help them, to forward them to her.

Councilor Laroque stated she’d like to bring forward some complaints from the volunteers from some of the Centres this week. These were due to the announcement that we would be moving from the Memorial Building to where the former campus clubs space is. She’d like to express their disappointment with this decision, especially with the Victim Advocate, as there would be a common chair space between the Centres, and then 5 separate offices where the students going to the Victim Advocates office would have to walk past this common space.

Councilor Laroque stated it doesn’t maintain the confidentiality, which the Victim Advocate is suppose to maintain. Another point of this is that the Executive campaign to the Centres, and the sense that they don’t matter is felt and that the Centres are not valued.

She read the following quotes that people have told her:

“It seems all the USSU does is say no to our ideas”

“They’re looking out for themselves, more than the students”

“I voted for some of the current Executive, and now I feel like I’ve made the wrong choice”

“The USSU seems to be a road block to any progress that both the queer and feminist communities have accomplished, as both the Pride Centre and the Women’s Centre will be moving into offices over there”

“As a fag, I feel like I’ve finally come out of the closet only to be forced into the basement”

“We’re not only losing our space, but we’re losing our place at the University of Saskatchewan”

“It sucks that the Coordinators feel that they can’t speak their minds and opinions without fearing for their jobs”

“We thought this Executive would be better than Ryan Allan and Cody Lang, but the same problems are still here”

Councilor Laroque stated one of the things the Centres provides is the confidential space for students to receive peer support and it’s her understanding that this space would not have a proper peer support room.

VP Dyck stated this might be one of the only rooms that anybody has to book.

Councilor Laroque stated one thing that one student has said to her in particular to the Women’s Centre, we advertise ourselves as a breast feeding friendly place, and she believes that they are the only place on campus that advertises themselves as that. Often people use the peer support room for that purpose. She’s heard that one student wouldn’t have been able to make it through last year had she not been able to use the Women’s Centre for that purpose.

Councilor Laroque stated she’s been asked if there is anything she can do, unfortunately she can’t comment. She thought she should bring forward what’s being said about the Executive.

President Steeves stated she’s going to try and address this. As Council knows Lower SaskHall was where all the USSU offices were going to go originally. This is not a good situation for anyone at the USSU, what will be happening is the USSU will be moving up to where the Centres currently are, and the Centres will be moving to Lower SaskHall. The reason for this is, the University told us with the amount of people having to move into the space and two staff having to share an office, the requirement for lighting, wiring, etc., would be \$500,000.00 and the upgrades for the Centres to move there would be \$5000.00.

President Steeves stated obviously \$500,000.00 is not affordable. The move is still in the works. As far as the Victim Advocate there is shared common space, but we would be willing to put partitions up, a sort of confidentially space. This was only brought up a few days ago, so it is still in the works. They know this is going to negatively affect student on campus and want to discuss this further with the Coordinators of the Centres. The space is going to be repainted, re-carpeted, and is only temporary. The Executive is going to be put into one office all together; this will not be a pretty scene for anyone. The USSU office must move first in order for the renovation to start. The Centres are an integral part of our University. The services provided by the Centres are extremely important for the student body. All of these plans are in the works, the decisions are not final, and the budget will include communication to the students to insure they know where the Centres are, and that the Centre's are not just hidden away in the basement.

President Steeves reminded Council that the USSU full time staff will be working in a common space with other staff, 8 hours a day. It would cost \$500,000.00 to make this space up to code, and we don't have the money. Keep in mind; this is for approximately 18 months until the renovations are complete.

Councilor Hitchings stated his understanding is they don't want to be stuffed in the basement. Is there anywhere else they can go?

VP Dyck stated she'd like to say they've never been out to get the Centres, they didn't go to the Centres to talk with them, to turn around and not support them. She hates the fact that some volunteers suggest the Executive are out to get the Centres. The Centres originally were to remain untouched and stay in the MUB, it was the last thing the USSU office wanted to do. On the confidentiality note, there is a big difference she realizes with the Executive and the Victims Advocate office, but there are students that see the Executive and require confidentiality. There will need to be a common space, but it needs to be worked out. Think long term, this is a short-term thing while the renovations happen. By the time the Centres move back to the MUB, it will be a better space all together.

VP Dyck informed Council that Facilities and the Centres have all met; their questions have been forwarded to Facilities and are being considered.

VP Ring stated he'd like to talk about budget cuts. There is no doubt that this year there will be a significant deficit in the entire organization. The idea that will be instilled into this budget is the answer is going to come on what kind of organization is the USSU. Are we operations, a business, or a service? He has made it very clear to the Centres that in no way should they cut their expenses if it decreases the quality, the amount of time they're open, or if it will hurt the Centre, or the USSU. To that point, both the Women and Pride Centres asked about the advertising expense because they're going to be in a new location and we said we're going to be taking care of that, the USSU will put that in their budget for communications. He can understand where people thought budgets would be cut,

but he made it very clear that at no time should the budget change the quality of the services by the Centres.

VP Dyck stated budget is student run. It goes through the Operations & Finance Board, if there was something that wasn't right we have an Op Fin Board to act as a check.

VP Lowenberger stated speaking to the breast-feeding issue; she's working with VP Dyck on a number of policies that were brought forth from single parents, if you do hear of any recommendations, she'd love to hear them.

VP Dyck stated the University asked for information on parents and they asked because they're changing some of their academic policies. These things are talked about, but unless they know the issues, they won't get done.

Councilor Umoh stated he has an issue that he'd like everyone to bare in mind here at Council. He has a problem with the Student Union always being perceived as tyrannical and has a problem that he doesn't see how the USSU can function if the people they are trying to help take it negatively. As Councilors we have an inside look at the things that are going on, and if we come to the table with that same impression, rather than keeping our minds open to what's going on, what we're doing is making it worse for this organization. This is a very sensitive issue, but we all have to consider every angle and not just what's happening with just the current moment. If you look at history, no one usually succeeds without having some inconveniences. We cannot go out to the public student body and speak negatively about the changes, as this doesn't represent us as a good Council. We need to look at this from both sides, and show people both sides. He does not see this Executive as a group that does not listen. He doesn't agree with that.

Councilor Laroque motioned to grant J.J. McLeod speaking rights.

USCMotion130 Laroque/Ring Carried

Member McLeod stated he is a grad student volunteer at the Pride Centre and would like to express his concern with the move of the Women's and Pride Centres. It is a little gloomy hole in the ground, and he realizes there is no apparent solution, but there is no space, and if there were space, we'd be there. From his point of view, we were told about this two days ago, we might be moving, now were told in less than 2 months we are moving. The budget cut from two years ago is still fresh in his mind, it seems we have to fight for what we have. If the Centre is moved to this location, the access to it is a concern. We're worried about after the first move, and then the final move that we'll lose our volunteers. One more thing that is really serious to him, the Victim Advocate office can't be in a public area. Her office is going to be right beside the kitchenette and is common area to everyone and it seems that it really undermines the purpose of the Victim Advocate.

Councilor Laroque stated President Steeves said something about staff wellness

would also be in the budget and VP Ring alluded to this as well. She'd like to make a strong suggestion that whoever is in charge of this to definitely look at increasing volunteer rewards because as J.J. mentioned, we're worried about losing people, and volunteers. She's not interested in volunteering in a place that sucks. She would much rather use her energy that is fading very fast, somewhere else.

President Steeves stated she'd like to address another public issue. The Pride Centre Coordinator has expressed a concern to her about getting the same space back. We've actually talked about signing some document to ensure the Pride Centre will get the same space back because who knows what future Executive will be like. This is not an issue; the Pride Centre will get their same space back after that 18-months. Nothing is set in stone right now about who is set to move where. We're in communications with Joanne, so she is aware of the move. We do see the value and necessity of the Centres, and we are not happy about this move, from anyone's perspective. We have a serious space issue that this University has to look at.

Councilor Hitchings asked if we could move the books from Browsers and move them down here?

President Steeves stated no, there is no way we could move the books downstairs. We are renovating these rooms for the students.

Councilor Dobrowolski stated kudos to Councilor Laroque for bringing this forward, her best suggestion for this situation is to have people continue to bring suggestions forward to Council, things have to go backwards in order to move forward.

President Steeves added regrets from Councilor Ziola, she is unable to get here due to an accident on the bridge.

9. Any Other Business

9.1 Infrastructure Fee: Summer Session

President Steeves stated over the past few months she's been informed that summer students don't pay the infrastructure fee. If there is interest, we'll bring this to USC next week to make a motion that summer students would pay the infrastructure fee. This applies to almost 4000 students, which would allow us to take it off of the off-campus students.

Councilor Hitchings asked if adding the infrastructure fee to them would give us enough month to go towards LEED Silver?

President Steeves stated not even close.

Councilor Alawes asked why this happened?

President Steeves stated it probably would have been because of the banner system on PAWS. She assumed it was automatically assessed to all of them.

Councilor Nystuen asked what the two groups pay, and would they offset one another.

President Steeves stated last year 4075 students, at the undergraduate level took summer classes, and maybe 500 off campus students.

9.2 SGM

President Steeves stated we're looking into the voting patterns that we're changing in terms of costs we discussed a little while ago. We found there are a lot of unanswered questions that exist currently in the Constitution. The SGM that we're calling for is to make some changes to allow it to work, not at all to make changes to the spirit of the amendment it would just be procedural things so voting can actually work for it.

President Steeves stated in terms of time lines, we have to vote on this today in order to have the SGM to work properly regarding spring break.

President Steeves moved to hold an SGM in the second week of February.

USCMotion131: Steeves/Lowenberger

Motion went to vote. Motion is carried.

VP Ring wanted to elaborate on the budget brainstorming that occurred this past week. It is the start of the entire budget process which gives a basis on how all the departments go back and actually put the numbers into their budget, how to do the capital expenditures and that kind of thing. It turned out positive, given we're going to be facing a lot of challenges this year. All budgets are submitted by February 6th.

President Steeves gave an update regarding the CFS. We got the bylaws back and they are all authoritative and have been sent to CFS and the next steps required to hold a referendum will be discussed with them when they get back to us.

10. Adjournment

Move to adjourn

USCMotion132: Adeyami/Hitchings Carried



SAUNDERS EVANS
PLOSKER WOTHERSPOON
ARCHITECTS INC.

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January 15, 2009

**TO: USSU Executive
USC**

RE: Current Status of LEED - Place Riel Renovation and Expansion

QUESTIONS:

1. Should the Place Riel Renovation and Expansion pursue LEED Silver certification?
2. Should the requirement for CGBC/LEED involvement to achieve any level of LEED certification be entirely removed from the project?

FACTS:

1. The current estimated total construction cost of the Place Riel Expansion project (including certain allowances for unknowns at this time and including the UofS portion of construction costs) is \$17.341 million. This estimate is based on the latest information available and currently represents 33% of the documents being complete at this time.
2. The consultant and construction management team was provided with a maximum, total construction budget of \$17.6 million.
3. The current estimated overall project cost, including estimates of all soft costs, contingencies, etc. is approximately \$28.35 million. The USSU's portion of the total overall project cost is estimated at roughly \$21.1 million. The UofS's portion of this overall project cost is estimated at approximately \$7.250 million.
4. No additional funds are known to be available from the USSU/USC/students at this time. The recent increase to the infrastructure fee was put in place to finance the \$21.1 million required to be borrowed by the USSU to meet the current estimated project cost of the USSU portion.
5. The project was requested by students in December 2007 to "target LEED Silver Certification", meaning that the project will be registered with the CGBC in coming days, and that it will enter the LEED program to achieve as high a level of certification as possible - within the constraints of the project's budget.
6. It is currently anticipated that only the new portions of the project would be registered with CGBC/LEED to achieve LEED Certification. Due to project complexities, renovated portions of the project are NOT being considered for LEED Certification at this time.

Brian Saunders, Dipl. Arch. (Oxford), RIBA, SAA, AAA, MAA, FRAIC, President
Philip Evans, B. Arch., SAA, MAA, MRAIC, FCSC, Principal
Justin Wotherspoon, AET, BES, M. Arch., SAA, MAA, MRAIC, Principal
Raymond Plosker, BEDS, B. Arch., SAA, MRAIC, LEED® AP, Principal
Wanda Dryburgh, Manager of Business Services

Celebrating 29 years of continuous architectural service to the community.

7. The new portions of the Place Riel Expansion Project could be registered with the CGBC and could enter the LEED program and should, by all expectations at this time, reach the level of LEED Certification (formerly Bronze Level) within current budgets.
8. Benefits of certifying your project with CGBC and LEED are:
 - a. USSU/UofS gain recognition for green building efforts;
 - b. The USSU/UofS will be able to validate their achievement through a third party review;
 - c. The USSU/UofS will have assisted in contributing to the green building knowledge base.The sustainable design consultant notes that government incentives for certifying with LEED do not apply in this instance.
9. It has become apparent that without additional funding and additional time the project will most likely NOT achieve the LEED Silver Certification requested to be targeted by the students in December 2007.
10. It is currently understood that an estimate of the Construction Manager's time (fee) and all proposed construction costs to reach the level of LEED Certification (formerly Bronze) are presently included within the current estimated total construction cost of \$17.341 million. We currently understand that NO additional administrative fees would be requested by the Construction Manager should the project be required to meet LEED Silver. However, consultant fees would increase to compensate for the additional design time required.
11. It is also currently understood that should the project's LEED boundaries be expanded to include the renovated portions of the building that NO additional administrative fee would be required to compensate the Construction Manager, but, again, consultant fees may increase due to the larger scope of work.
12. Consultant fees are being billed hourly. Additional scope and additional time equates to additional fees.
13. Should the project be required to go beyond the proposed level of LEED Certification (formerly Bronze) then overall project costs WOULD increase due to extra time being consumed by consultants, due to systems currently planned for the building having to change and due to additional costs associated with adding components to the building to obtain additional LEED points.
14. It is *estimated* that at least \$150,000.00 could potentially be *removed* from the current construction cost should the project NOT pursue any form of LEED certification or registration with the CGBC. The project would then be considered to have "shadowed" the LEED program but in no way could it be reported that the project definitively met the LEED standards. LEED Silver might therefore be interpreted to have been "targeted" without actually registering the project and without going through the extensive documentation requirements associated with LEED and the CGBC.
15. On the contrary, it is *estimated* that at least an additional \$250,000.00 will be required to pursue the 5 extra points required to achieve a level of LEED Silver. Obtaining all of these points is not a certainty at this time. Once all factors are considered the overall added cost to the project could be substantially higher.
16. The project's mechanical consultant estimates that the current building design will save the UofS/USSU approximately \$14,000 per year in operating costs over a standard building. This does not depend on having LEED certification. The building has been designed to this standard.
17. The project's mechanical consultant estimates that by pursuing LEED Silver, or at least designing the systems in the building to meet a level similar to that required by LEED Silver, that this would generate an operating cost saving of approximately \$34,000 per year over a standard building. This means that the UofS/USSU could save an additional \$20,000 per year in operating costs over what is currently designed.
18. The project's schedule is, and always has been, aggressive. Everyone on the team is doing his or her best to have construction start in April of this year.
19. Project schedules would benefit from the removal of any form of LEED certification. This results in a time (and therefore cost) saving to the overall project which cannot entirely be quantified at this time.
20. Should the project be required to meet LEED Silver through registration with the CGBC then the consultants advise that the project schedule must be lengthened by at least 6-8 weeks. This may mean that the level of detail found on drawings and specifications, and the level of accuracy of the cost estimate – all of which are planned to be made available to the UofS Board of Governors in March, but which are required to be submitted in approximately 2 weeks - may not necessarily meet the Board's comfort level, forcing the project to return to Board 2 at a later meeting, and therefore delaying construction start.

We appreciate the USC's assistance in providing concise direction to the consultants with respect to its LEED requirements. It is important that the project's LEED mandate be clarified as soon as possible.

Thank you.

Sincerely,

A handwritten signature in black ink, appearing to read "Justin Wotherspoon", is written over a light blue rectangular background.

Justin Wotherspoon, SAA, MAA, MRAIC
Principal, Saunders Evans Plosker Wotherspoon Architects Inc.
Project Manager

Executive Committee

Minutes for Tuesday, January 20, 2009

Present: Jeremy Ring, Josie Steeves, Brea Lowenberger, Shannon Dyck,
Caroline Cottrell

1. Call to Order

The meeting was called to order at 10:20 a.m.

2. Call for Quorum

Quorum was present

3. Roundtables

GM Cottrell

- Budget Brainstorming
- Staff Performance appraisals – preparing and meeting with staff
- Communication meetings
- Marketing Meetings
- Meetings with Facilities Manager
- Meetings re. Centres and USSU staff move
- Place Riel Steering Committee Meeting
- Executive Meeting
- Admin Team Meeting
- Meeting re. Teaching Excellence Awards
- General duties

VP Student Issues, Shannon Dyck

- Jan 14-Student Issues Board
- International Week Planning Committee
- Let's Communicate – pre-usc meeting
- Ken Steele presentation: "Education in Challenging Times: Emerging Trends 2009"
- Sustainability Board
- Jan 15-Communication Meeting
- 1.5 hours ADO (Art show at the Snelgrove Gallery)
- Residential and Food Services Rates
- Operations and Finance Board
- USC meeting
- Jan 16-International Activities Committee of Council
- 3.5 hours ADO (Snelgrove)
- Jan 17-Housing Document
- Jan 18-Housing Document
- Jan 19-made a fact sheet about the centre relocation for centre volunteers and coordinators
- Spoke with each centre coordinator individually
- Spoke with centre volunteers

- Jan 20-Admin Team
- Exec meeting

VP Academic Affairs – Brea Lowenberger

- ½ day Exec Retreat
- Exec Meeting
- Meeting with Center Coordinators
- Prepared USSU Report to University Council
- Budget Brainstorming
- Communications Meeting
- Ken Steele Presentation
- Teaching & Learning Committee Meeting (prepared & gave presentation on Be Book Smart)
- DISOrientation Session: Business Etiquette
- Final Exam Schedule Survey
- Communications Meeting
- Undergraduate Forum Executive Meeting
- Academic Advising Meeting with Donna Brettell
- Academic Advising Survey data analysis
- University Students’ Council Meeting
- Bookstore Advisory Committee Meeting
- Meeting with Student Initiatives Coordinator, James Peplar
- Excellence Awards Ceremony Meeting
- Class
- Be Book Smart launch preparation
- Reception for Innovative Practice
- Admin Team Meeting
- Student (x9)

VP Op & Finance – Jeremy Ring

- OFB Minutes
- Budget Brainstorming
- Meeting with ASA re: Insurance
- Meeting with AnAmUs re: Ratification
- Let’s Communicate Meeting
- Communications meeting
- Meeting with James Pepler re: Place Riel
- Op/fin Board
- Place Riel Steering Committee Meeting
- USC
- EDO
- Budget Work
- Ratification Input
- Meeting with Green Legal re: Ratification
- Admin Team

President – Josie Steeves

- Relocation Meeting
- Saskatoon Labour District Community Event
- Budget Brainstorming
- Let's Communicate! Meeting
- Supper with Standard of Student Conduct Working Group
- Communications Meeting
- Undergraduate Forum Executive Committee
- Place Riel Expansion/Renovation Committee
- USC
- EDO

4. USSU Presentation to Administration

VP Lowenberger wants to ensure that Senior University Administrators are fully informed about the USSU, its mandate and its services and operations. She will explore the various opportunities for presenting this message – University Council, Board of Governors, Undergraduate Forum – and will work with other Executive members to formulate a presentation.

5. Letter of Support for Residences

University VP Florizone is going to be sending a letter to government looking for support for residences. They would like a letter of support from the USSU to accompany the one they are sending.

6. USSU Excellence Awards

VP Lowenberger reminded everyone that the Experience in Excellence Awards take place on March 22nd. Some of the awards are non-academic and will need to be widely advertized.

7. SGM

The SGM is scheduled for February 12, 2009 at 6:00 p.m. Submissions are due by February 2nd.

8. MSC Resignation

Amy Lewis, MSC for Nursing has had to resign because of a course requirement that conflicts with USC meetings. President Steeves will see if the Nursing President wants to replace her.

9. Adjournment

Meeting was adjourned at 11:20 a.m.

Operations & Finance Board

Minutes for Thursday, January 15th, 2009

Present: Jeremy Ring, Katelyn Crosbie, Shannon Dyck, Warren Kirkland, Shawn Smith, Kimberley Dancey, Chris Davison,

Absent: Josie Steeves (Ex-Officio), Alexis Nyandwi, Caroline Cottrell (Ex-Officio),

1. Call to Order

The meeting was called to order at 2:30 PM.

2. Call for Quorum

Quorum was present.

3. Board Presentations

VP Ring introduced members from the International Students Association to present their funding request for International Week.

4. Review of Minutes

The minutes from Jan. 8 will be sent out after the meeting.

5. Business

a. Funding Requests

Move to grant funding to the International Students Association in the form of \$1000 cash for International Week.

OFB Motion21: Kirkland/Dyck Carried.

Move to conditionally grant funding to Anthropologists Among US in the form of \$490 cash for their speaker night.

OFB Motion22: Dyck/Dancey Carried.

b. Ratification

Move to ratify Anthropologists Among US, Computer Science Students Society, Campus Sustainability Network, and University of Saskatchewan Gamers Club.

OFB Motion23: Kirkland/Dancey Carried.

6. Questions & Comments

The U of S Biology Club applied for Coca-Cola product, however there was a lack of information, therefore will be presented at next meeting.

7. Adjournment

Move to adjourn.

OFB Motion24: Kirkland/Dyck

Carried.

Student Issues Board Minutes

Date: Jan 14, 2009, 8:00am

Present:

Druvtej Ambati
Shannon Dyck
Brooke Kirkam

Reid Nystuen

Regrets:

Alyssa Anderson

Sheila Laroque
Brea Lowenberger

Ammad Syed

1. Call to Order

Called to order at 8:02am

2. Call for Quorum

Quorum not reached

3. Business

3.1 Centre's Policies

VP Dyck moved to approve the USSU Centres' Policies as amended (USSU Pride Centre, USSU Women's Centre, USSU Help Centre, USSU Victim Advocate, USSU Food Centre, Safewalk)

Motion: Dyck/Kirkam

pending: quorum not reached

3.2 Bike tools

No action will be taken on this until VP Dyck and Cary Primeau (from Campus Rec) discuss the Memorandum of Agreement

3.3 Police Auction

Member Ambati will look into bringing the annual City Police Bike Auction to campus

3.4 Provincial Lobby Days

The board seemed interested in getting involved in this initiative. VP Dyck will discuss with President Steeves if there is a possibility to have the Student Issues Board collaborate with the External Affairs Board on this.

In the meantime, members of the student issues board will think of some main issues they feel are important to many students i.e. tuition will be increasing next year, price of textbooks, issues with student loans, etc. These will be brought up with various government officials during provincial lobby days in Regina (it will probably take place at the end of Feb / beginning of March)

3.5 Meeting times

The student issues board will continue meeting at 8:00am on Wednesday mornings, unless joint meetings with the External Affairs Board start to be arranged.

Student Issues Board – Jan 14, 2009

4. Questions and Comments

5. Other

6. Adjournment

Adjourned at 8:18am

Student Issues Board – Jan 14, 2009

Sustainability Board Agenda

Date: Jan 14, 5:30pm 2009

Present:

Steven Bachiu

Shannon Dyck

Scott Hitchings

Candice Piper

Regrets:

Sarah Begbie

Ben Fawcett

Amy Lewis

Jeremy Ring

1. Call to Order:

Called to order at 5:34pm

2. Call for Quorum

Quorum was not reached

3. Business

3.1 Anti-Idling campaign:

There are some difficulties in getting approval to distribute flyer on vehicles on campus – see 5.19 of the U of S Traffic Regulations bylaw. The USSU Sustainability Board requires written approval from the President of the University to do this, but may not get approval from President MacKinnon – request to distribute flyers is pending.

Another option would be to make the anti-idling campaign a button campaign (create buttons with an anti-idling symbol, hand them out, discuss with students the issues surrounding idling). VP Dyck will look into cost of buttons.

Councilor Hitchings suggested we create a short video to promote the campaign (show a garage filling with exhaust as the car idles; have facts written or said while this image is being shown)

3.2 Mugging

The members will distribute sponsorship letters to various businesses asking for discounted or donated mugs to hand out to students for free. Members should look for affordable mugs online as well, preferably made locally or at least in Canada to cut back on shipping distances.

3.3 Sustainability Position

Exiting News!! VP Dyck announced that sustainability is currently being introduced to an already existing full-time USSU staff position. The current Facilities and Events

Assistant will now have sustainability as about 1/3 of her job portfolio. This is a great start and could be a possible stepping stone to a larger sustainability-focused position down the line.

3.4 Sustainability Policy update

The board will create a Sustainability Action Plan by taking elements from the Sustainability Policy and the 2006-2007 Sustainability Assessment and Plan. The Board members should have all suggestions for short-, medium-, and long-term sustainability goals in to VP Dyck by the Feb. 25 Sustainability Board meeting.

VP Dyck will continue to work on fixing up the current USSU Sustainability Policy.

3.5 You Tube

The board wants to make a short video about 'green tips' to be put onto You Tube and the USSU website. The top 10 clips will include:

1. Bus Usage: U-pass is so great; cars take too long to warm up and parking passes are expensive; better for the enviro
2. Lunch time: bring your own lunch; buy local, organic, less packaged foods
3. Bring your mug and choose fair trade coffee or tea; bring your own water-bottle and fill up with tap or fountain water
4. Recycle your drinking containers and paper; bring home the things you can't recycle on campus and recycle them through sarcan or curbside
5. Bathroom (don't let water run; paper towel vs. dryer – choose air dry instead)
6. Better to use a laptop than a desktop computer; better to use it plugged in rather than from battery power www.slate.com/id/2205761/
7. Keep printing and photocopying to a minimum
8. Ask if you can submit your essays online or double sided; ask your prof to post things on PAWS instead of handouts
9. Don't leave lights on if you're last to leave a room
10. Be informed; get involved

Each board member will 'direct' one or two of the clips.

4. Other

MEETING WILL BE CANCELLED NEXT WEEK. The board will resume meeting on Jan 28 at 5:30pm. In the mean time, members will drop off mug sponsorship forms, try to find good prices on mugs, think of how to form/conduct the 'green tips' video, read over the USSU Sustainability Policy and the 2006-2007 Sustainability Assessment and Plan, and come up with short-, medium-, and long-term goals for the USSU in regard to sustainability.

5. Adjournment

Adjourned at 6:10pm

Sustainability Board Meeting – Jan 14, 2009

2008-2009 USC Attendance

Name	May. 31	June	July	28-Aug	4-Sep	11-Sep	18-Sep	25-Sep	2-Oct	9-Oct	16-Oct	23-Oct
Aderonke, Adeyemi	NM	NM	NM	A	A	P	P	P	P	P	P	P
Begbie, Sarah	NM	NM	NM	P	P	P	P	P	P	P	R	P
Crosbie, Katelyn	NM	NM	NM	P	P	P	P	R	P	P	P	P
Dancey, Kimberly	NM	NM	NM	A	P	R	P	P	R	P	P	P
David, Ben	NM	NM	NM	P	P	P	P	P	P	P	P	P
Dobrowolski, Lisa	NM	NM	NM	P	P	P	P	P	R	P	P	R
Dyck, Shannon	NM	NM	NM	P	P	P	P	P	R	P	P	P
Hitchings, Scott	NYA	NYA	NYA	NYA	NYA	NYA	NYA	P	P	P	P	P
Huang, Dayan	NM	NM	NM	P	P	P	R	P	P	P	P	P
Kenney, Nicole	NM	NM	NM	R	P	P	P	P	R	P	P	P
Kirkland, Warren	NM	NM	NM	P	P	P	P	P	P	P	P	P
Kirkham, Brooke	NM	NM	NM	A	P	P	P	P	P	P	P	P
Kuspira, Keith	NM	NM	NM	P	P	P	P	P	P	P	P	R
Laroque, Sheila	NM	NM	NM	P	P	P	P	R	P	A	P	P
Leisle, Matt	NM	NM	NM	P	P	P	P	P	P	P	P	P
Lewis, Amy	NM	NM	NM	P	P	P	P	P	P	P	P	A
Lowenberger, Brea	NM	NM	NM	P	P	P	P	P	R	P	P	P
Nystuen, Reid	NM	NM	NM	NYA	NYA	NYA	NYA	NYA	NYA	P	P	P
Ring, Jeremy	NM	NM	NM	P	P	P	P	P	P	P	P	P
Smith, Shawn	NM	NM	NM	P	P	P	P	P	P	P	R	P
Steeves, Josie	NM	NM	NM	P	P	P	P	P	P	P	P	P
Tomcala, Chelsea	NM	NM	NM	A	P	R	P	P	P	P	P	P
Umoh, Itemobong	NM	NM	NM	A	P	P	P	P	P	P	P	P
Wilson, Ben	NM	NM	NM	A	P	P	P	P	R	P	P	P
Ziola, Hiedi	NM	NM	NM	A	A	P	A	P	R	R	R	R

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

2008-2009 USC Attendance

Name	30-Oct	6-Nov	13-Nov	20-Nov	27-Nov	4-Dec	11-Dec	18-Dec	25-Dec	1-Jan	8-Jan	15-Jan
Aderonke, Adeyemi	P	P	P	P	P	P	NM	NM	NM	NM	P	P
Alawes, Jalal	NYA	P	P	P	A	P	NM	NM	NM	NM	P	P
Begbie, Sarah	P	R	P	P	R	P	NM	NM	NM	NM	P	A
Cleaveley, Aspen	NYA	NYA	P	P	P	P	NM	NM	NM	NM	R	P
Crosbie, Katelyn	P	P	P	P	P	P	NM	NM	NM	NM	R	P
Dancey, Kimberly	P	R	P	P	P	P	NM	NM	NM	NM	P	P
David, Ben	P	P	P	P	P	P	NM	NM	NM	NM	P	R
Dobrowolski, Lisa	P	P	P	P	P	R	NM	NM	NM	NM	P	P
Dyck, Shannon	P	P	P	P	P	P	NM	NM	NM	NM	P	P
Hitchings, Scott	P	P	P	P	P	P	NM	NM	NM	NM	P	P
Huang, Dayan	P	P	P	P	R	R	NM	NM	NM	NM	P	R
Kirkland, Warren	P	P	P	P	R	P	NM	NM	NM	NM	P	P
Kirkham, Brooke	P	P	P	P	P	R	NM	NM	NM	NM	P	R
Kuspira, Keith	A	P	R	P	P	R	NM	NM	NM	NM	P	P
Laroque, Sheila	R	P	R	P	P	A	NM	NM	NM	NM	P	P
Leisle, Matt	P	P	P	P	P	P	NM	NM	NM	NM	P	P
Lewis, Amy	P	P	P	P	P	A	NM	NM	NM	NM	A	A
Lowenberger, Brea	P	P	P	P	R	R	NM	NM	NM	NM	P	P
Nystuen, Reid	P	R	P	P	P	P	NM	NM	NM	NM	P	P
Ring, Jeremy	P	P	R	P	P	P	NM	NM	NM	NM	P	P
Smith, Shawn	P	P	P	R	P	A	NM	NM	NM	NM	P	P
Steeves, Josie	P	P	P	P	R	P	NM	NM	NM	NM	P	P
Tomcala, Chelsea	P	P	P	P	P	P	NM	NM	NM	NM	P	R
Umoh, Itemobong	P	P	P	P	P	A	NM	NM	NM	NM	P	P
Wilson, Ben	R	P	P	P	P	A	NM	NM	NM	NM	P	P
Ziola, Hiedi	P	R	P	P	R	P	NM	NM	NM	NM	P	R

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

2008-2009 USC Attendance

Name	22-Jan	29-Jan	5-Feb	12-Feb	19-Feb	26-Feb	5-Mar	12-Mar	19-Mar	26-Mar	2-Apr	9-Apr
Aderonke, Adeyemi												
Alawes, Jalal												
Begbie, Sarah												
Cleaveley, Aspen												
Crosbie, Katelyn												
Dancey, Kimberly												
David, Ben												
Dobrowolski, Lisa												
Dyck, Shannon												
Hitchings, Scott												
Huang, Dayan												
Kirkland, Warren												
Kirkham, Brooke												
Kuspira, Keith												
Laroque, Sheila												
Leisle, Matt												
Lowenberger, Brea												
Nystuen, Reid												
Ring, Jeremy												
Smith, Shawn												
Steeves, Josie												
Tomcala, Chelsea												
Umoh, Itemobong												
Wilson, Ben												
Ziola, Hiedi												

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

2008-2009 USC Attendance

2008-2009 USC Attendance

University Students' Council Agenda

Thursday, January 29, 2009

- 1. Adoption of an Agenda**
- 2. Introductions and Announcements**
- 3. Council Address**
 - 3.1 Dr. Lea Pennock**
 - 3.2 Mr. Ken Glover – Voting Procedures**
- 4. Minutes and Reports for Information**
 - 4.1 USC Minutes – Jan 22, 2009**
 - 4.2 Executive Committee Minutes – Jan 27, 2009**
 - 4.3 Academic Affairs Board Minutes and Report – Jan 23, 2009**
 - 4.4 Appointments Board Minutes and Report**
 - 4.5 Board of College Presidents**
 - 4.6 Code of Ethics Disciplinary Committee Minutes and Report**
 - 4.7 Elections Board Minutes and Report**
 - 4.8 External Affairs Board Minutes and Report**
 - 4.9 Operations & Finance Board Minutes and Report**
 - 4.10 Student Issues Board Minutes and Report – Jan 14 & 28, 2009**
 - 4.11 Sustainability Board Minutes and Report**
- 5. Motions Arising from the Minutes and Reports**
- 6. Business**
 - 6.1 Voting Procedures**
 - 6.2 Spring/Summer Session & Off Campus Student Infrastructure Fee**
- 7. New Business**
- 8. Questions and Comments (30 minutes)**
- 9. Any Other Business**
- 10. Adjournment**

University Student Council
Minutes for Thursday, January 22, 2009

Present

Josie Steeves, President
Shannon Dyck, VP Student Issues
Jeremy Ring, VP Operations & Finance
Brea Lowenberger, VP Academic
Shakirat Adeyemi, INSA
Scott Hitchings, Arts & Science
Kimberely Dancey, Ed. School of Bus.
Reid Nystuen, Ed. School of Bus.
Warren Kirkland, Associated Res.
Jalal Alawes, Indigenous St. Council
Lisa Dobrowolski, Education
Itemobong Umoh, Law
Ben Wilson, Dentistry
Sheila Laroque, Arts & Science
Aspen Cleaveley, Kinesiology
Katelyn Crosbie, St. Thomas More
Sarah Begbie, WCVM
Chelsea Tomcala, Ag & Bioresources
Brooke Kirkham, St. Thomas More
Hiedi Ziola, Education

Also Present

Matt Leisle, USC Chair
Caroline Cottrell, GM

Regrets:

Keith Kuspira, Engineering
Shawn Smith, Pharmacy & Nutrition
Ben David, Engineering
Dayan Huang, Medicine

Absent:

Guests:

Taryn Goff, Arts & Science
Gillian Paton, Arts & Science
Kelsey Topala, Arts & Science
James Pepler
Bonnie Cherewyk, Arts & Science
Katie Salmers, Arts & Science
Wendy Gillis, The Sheaf

Meeting was called to order at 6:04 p.m.

1. Adoption of the Agenda

VP Dyck moved to add Centres' relocation under Other Business, as well as Sustainability Board Nomination under Other Business.

USCMotion133: Dyck/Tomcala Carried

Motion to adopt the agenda as amended.

USCMotion134: Kirkland/Nystuen Carried

2. Introductions and Announcements

VP Ring stated himself, the parties, and VP Dyck will be meeting with the Group Students For Life on Tuesday, January 27th at 4:30. This meeting will be recorded. VP Ring stated he would be Chair for this meeting, the complaint will be brought

forward, the Students For Life will be able to reply to it, and the group would hopefully find a better way in which they could portray their message. This would include, only educating people if they come up to their table.

Councilor Adeyemi reminded Council that International Week is coming up the week of February 2nd until the 6th. There will also be a big sale/FolkFest on February 5th from 11:00 a.m. until 3:00 p.m.

President Steeves gave regrets for Councilors Kuspira, Huang, Smith and David.

VP Ring stated regarding the two articles in the Sheaf today about the Centres' relocation and the LEED issue. First in the Centres one, it stated Ring assured the Centres that a contract would be signed in regards to returning to their space, actually it was never said by me, President Steeves had alluded to some aspect of a document so it was not VP Ring who said it. The second was about the LEED aspect and one of the points that stated VP Kenney drove certification. It was actually the Council of 2005/2006 that tasked the Operations & Finance Board to make a decision. This group brought it forward to Council. He had hoped that Blair had talked to him first as it wasn't solely VP Kenney behind it, she was a part of it, but it was this Council that drove it.

Member Gilles stated perhaps VP Ring should have met with Blair.

VP Ring stated actually the email stated "Hi Blair, I'll be in Calgary all weekend, but I'll be able to speak to you on Monday. Rory has the information that was provided at Council last night, will this suffice?" And he said yes, and that was the only reply VP Ring had received.

Councilor Hitchings introduced the Executive of the ASSU and James Pepler.

VP Dyck announced the Gender Revolution Coffee House would be held at Brower at 4:00 p.m. on January 27th.

President Steeves stated the SGM would be Thursday, February 12th at 6:00 p.m. in Room 159 Thorvaldson. She received no notice that it wouldn't be a good time, and they will be offering free pizza and non-alcoholic beverages.

2. Council Address

No Council Address

4. Minutes and Reports for Information

4.1 USC Minutes – Jan 15, 2009

Councilor Adeyemi stated for clarification her name is spelled Adeyemi.

VP Dyck stated on page 4, she'd like overages changed to coverages.

Councilor Hitchings stated on page 10, he'd like the word month changed to money.

4.2 Executive Committee Meeting Minutes – Jan 20, 2009

Approved.

4.9 Operations & Finance Board Minutes – Jan 15, 2009

Approved.

4.10 Student Issues Board Minutes – Jan 14, 2009

Approved.

4.11 Sustainability Board Minutes – Jan 14, 2009

Approved.

5. Motions Arising from the Minutes and Reports

Motion to accept the minutes as amended.

USCMotion135: Tomcala/Kirkland Carried

6. Business

6.1. Voting Procedure

President Steeves stated originally there was going to be a motion about funding the changes to voting option 1, 2, or 3. However, the Executive met earlier and after going through it, they started coming up with question upon question regarding the language. They need to talk to PAWS to, so they didn't feel comfortable voting on this tonight. She stated they hope to get PAWS to come here next week to discuss some of the technical issues, as none of the Executive are IT specialists. They don't want to make a decision without having all the answers.

President Steeves asked if any Council Members had questions, or thought of any new questions, to please forward them to any one of the Executive.

President Steeves moved to defer this to next week.

USCMotion136: Steeves/Lowenberger Carried

7. New Business

7.1 Summer Students / Off Campus Students – Infrastructure Fee

President Steeves stated as discussed last week, there is a need to determine which group should or shouldn't be paying the fee. The motion next week will be something along the lines of "I move that infrastructure fee gets applied to spring and summer students according to the normal formula used for student fees and removed from off campus students".

VP Ring explained the way the University looks at summer fees is a student is considered full time if they are taking two or more credit units per quarter. Because most classes are three credit units essentially spring or summer courses would be non-credit courses or three-credit courses. See attached document for breakdown.

VP Dyck asked if you were to take 2 terms, would you be paying students fees twice?

VP Ring stated yes, look at the spring and summer sessions as fall and winter. He stated it's like two different terms.

8. Questions and Comments (30 minutes)

Councilor Nystuen asked if there was a quorum for the SGM, as they had problems reaching it at the AGM?

Chair Leisle stated quorum according to Bylaw #1 is 50 students, which 15 of them must be of Student Council.

President Steeves announced Student Loan Debt on a national scale on January 21st reached \$13 billion dollars, that's increasing at \$1.5 million dollars per month. We have a lot of news releases out there, so there will be lots of publicity on this.

VP Dyck thanked those Councilors who read the Housing document and forwarded their comments. The final version going out will be done by Tuesday. Minister Norris will receive the copy on February 2nd.

VP Lowenberger stated they had their BeBookSmart Campaign launch yesterday and wanted to thank the students that participated in that. Any more stories, perhaps with a Professor who has helped ease the burden of textbook cost, please forward them to: bebooksmart@ussu.ca

9. Any Other Business

9.1 Centres Relocation

VP Dyck stated a few things that have been happening since last week about the Centres' relocation are, she did write up a fact sheet Friday, that the Centres could forward on to their volunteers so they have a better understanding of what's happening. She feels the communications paths are open, and some of the issues that came up last week may be a bit calmer now. VP Dyck met with some of the volunteers and set up a meeting with some of the Executive and them, as well she brought in General Manager Cottrell to answer any questions.

VP Dyck stated they've had a meeting with the Marketing Manager, GM Cottrell and with the Centre Coordinators, and she feels things are settling down and people

are starting to accept this. She stated as well they are going to be having a lunch on Tuesday, which is open to Centre Volunteers and Coordinators just to get the last of the information out there.

VP Dyck moved to grant GM Cottrell speaking rights.

USCMotion137: Dyck/Steeves Carried

GM Cottrell stated she wanted to give some clarification on a request for a document that came forward from the volunteers at the Centres that would guarantee them a return to the space in the MUB, when the USSU moves out and into their new offices. This is a request that she declined, and she's here to explain why.

GM Cottrell explained she has signing authority under the Non-Profit Corporation Act for the University of Saskatchewan Students' Union, so therefore any document that she signs has force of law. She noted that she is not prepared to put her name on anything that which would bind the USSU, that she can not 100% guarantee. She will not open the USSU up to the possibility of a lawsuit. Added to that is the fact that the USSU doesn't actually own any buildings – no one owns buildings except for the University. The USSU has a Head Lease with the University and although she stressed that she could not imagine a circumstance in which the University would do this, they could ask us to vacate the space. An eventuality such as that would mean that the guarantee would be void. A further issue is that the Centres are as integral a part of the USSU as Louis', Browsers, the Information Centre or Copy Central – any other operation or service – and she would not sign a similar undertaking with any of them either. It is simply inappropriate. However, she provided her word that, at present, the full intent of the USSU is to move the Centres back into their space following the completion of the renovation. But it would be unethical of her to sign an undertaking that has any potential of not being fulfilled.

VP Dyck moved to recommend that the Centres return to the spaces they occupied prior to the Place Riel construction or space of equivalent or superior nature once the Place Riel Renovations and Expansion is complete.

USCMotion138: Dyck/Steeves

VP Dyck stated again, this is a recommendation, so that everyone understands that this is recommendation only.

Councilor Laroque asked who would be determining what superiority means? She understands the motion, but wonders who is in charge.

GM Cottrell stated good question, but isn't sure what the answer would be. Unless a miracle happens and new space is developed on campus, there won't be any more space for the Centres to move in to.

Councilor Kirkland stated by assumption, the USSU is going to do whatever they can do to best serve the students, so he wonders if this point is maybe moot. No matter what, the USSU is going to do what is best for the students.

Councilor Hitchings asked if we could put in a provision that barring the University taking away the MUB, we can guarantee the space back.

GM Cottrell stated she'd have to really think about that, she can certainly ask the Solicitor his opinion on this, but feels she already knows the answer, and will not put the USSU at risk of another lawsuit. She reiterated again, the intent is to move the Centres back to the MUB upon completion of the renovation.

President Steeves asked who GM Cottrell would sign a contract with, herself? The Coordinators who hold no legal status, as well volunteers who hold no legal status. It would essentially be GM Cottrell signing a contract with herself.

Councilor Umoh asked if the motion would bind future Executive?

President Steeves stated it would not, but would be a recommendation.

Council went to vote. Motion is carried.

Councilor Kirkland noted his objection.

Councilor Laroque wanted the record to note she voted in favor of this motion.

9.2 Sustainability Board Nominations

VP Dyck stated there is another position open on the Sustainability Board. Councilor Lewis is no longer part of the USC, and therefore there is a spot open on the Sustainability Board.

VP Dyck moved to open nominations for the Sustainability Board.
USCMotion139: Dyck/Ring Carried

Councilor Kirkland nominated himself.

President Steeves moved to close nominations
USCMotion140: Steeves/Ring Carried

Chair Leisle stated Councilor Kirkland has been nominated for the Sustainability Board.

10. Adjournment

Move to adjourn
USCMotion141: Umoh/Ring Carried

Executive Committee

Minutes for Tuesday, January 27, 2009

Present: Jeremy Ring, Josie Steeves, Brea Lowenberger, Shannon Dyck,
Caroline Cottrell

1. Call to Order

The meeting was called to order at 9:06 a.m.

2. Call for Quorum

Quorum was present

3. Roundtable

GM Cottrell

- Place Riel Renovation Expansion Meetings
 1. Common Area
 2. Financing
 3. Room Allocation
 4. Design Team
 5. Tenants
- IT meeting
- Communications Meeting
- Centres Meetings
- Meeting with Volunteers
- USC
- Performance Appraisal Meetings
- UPASS Summary Meeting
- Regular meetings with staff members

VP Student Issues – Shannon Dyck

- Jan 20-meeting about Tar sands debate on campus in March
- Meeting with the Victim Advocate (reviewed new space)
- Jan 21-Student Issues Board (with Centres' coordinators)
- Int'n week planning committee
- Centres Meeting
- Meeting with Volunteers from the Pride Centre
- BOCP dinner at Peter MacKinnons
- Jan 22-Communication meeting
- Cary Primeau – spoke about the memorandum of agreement for the Bike Tool Rental Service
- Job Review – G.M.
- College Quarter meeting - Site Plan & Design Working Group
- SGM – voting methods

- USC
- Jan 23-1/2 EDO
- Environmental Film Festival planning committee
- Jan 24-Housing Document
- Jan 25-Housing Document
- Jan 26-Housing Document (finally finished!!!!)
- Sustainability Commitment Working Group

VP Op & Fin, Jeremy Ring

- Meeting with HUSA
- Meeting with TD/First Nations re: Place Riel Financing
- Meeting re: Place Riel Financing
- Meeting re: Centres Move
- Cheque Requisition Forms
- Meeting with centre volunteers re: Place Riel move
- Meeting with WCVSA re: Insurance
- Coca-Cola Order
- Communications Meeting
- Design Team
- Op/fin Board (quorum not present)
- Exec Meeting
- USC
- Meeting with James Pepler
- Financial Accountabilities
- Classroom Talk
- Budget Work
- Meeting with student re: USSL Table
- Relocation meeting re: Place Riel

President Steeves

- Admin Team
- ASSU Members Meeting
- Wendy Gillis (Sheaf) Meeting
- Meeting with Student RE: Centres Relocation
- Arts Building Closure Meeting
- Centres Meeting with Volunteers
- Alternate Dispute Resolution Team
- BOCP Supper at Peter Mackinnons
- Communications Meeting
- Job Appraisal
- Mini Exec Meeting
- USC
- Meeting with KSA President
- EDO
- Meeting with URSU VP External - Regina

VP Academic Affairs, Brea Lowenberger

- Admin Team Meeting
- Executive Committee Meeting
- Be Book Smart launch & speaker's corner preparation & event
- Student Issues Board Meeting
- Class (x3)
- Centres Meeting
- BOCP Supper at PMac's
- Communications Meeting
- Exam Regulations Meeting with Academic Programs Chair, Gordon Hill
- Performance Evaluation Meeting
- University Council Meeting
- SGM Meeting
- University Students' Council Meeting
- Academic Affairs Board Meeting
- ½ December EDO
- Excellence Awards preparation
- Retention Working Group Meeting
- Lunch with Center volunteers
- Academic Programs Committee Meeting
- Student (x5)

4. Legal Follies

Legal Follies has requested space on the buzzboards to advertise their event. This is contrary to USSU policy but we can provide clothesline space if they so desire.

EXEC Move to provide Legal Follies access to tables in the tunnel
Ring/
Dyck and poster space to advertise their event.

Carried

5. Sustainability Coordinator

GM Cottrell noted that the proposed position profile for the Sustainability Coordinator is now in its final draft stage. She will have Freda Saliikin circulate it and then it can come forward for further discussion next week.

6. SGM

VP Ring noted that he wants to sponsor pizza and non-alcoholic refreshments at the SGM on February 12.

EXEC Move to sponsor pizza and non-alcoholic beverages at the
Ring/
Steeves Special General Meeting on February 12.

Carried

7. Volunteer Lunch

VP Dyck requested \$300.00 in sponsorship, as per her proposal of last week, to sponsor lunch for volunteers in the Centres who wished to attend a noon meeting to learn more about the move to Lower Sask Hall.

EXEC Move to sponsor lunch to \$300.00 for the information meeting
Dyck/ for the Centre volunteers
Ring

Carried

8. Lobby Days

President Steeves reported that the last week in February is the likely timeframe for Lobby Days in Regina. The External Affairs and Student Issues Boards will work collaboratively on this initiative and will plan to go to Regina on the appointed day. President Steeves will be in Ottawa for the national Lobby Days and so will require others to take the lead in Regina. Additionally the Executive will follow up on a conversation with Kevin Veitenheimer, Acting Executive Director, University Services and Adult Learning Development, Department of Advanced Education, Employment and Labour. This weekend the Executive will be working with URSU to craft a document on Affordability and Accessibility in Education. Anyone who wishes to contribute or participate should be at the USSU offices at about 9:30 or should, alternatively, be in contact with President Steeves for further information.

9. Chinese New Year

The USSU is routinely asked to attend the Chinese New Year celebrations and this year the invitation has been extended again. GM Cottrell will take care of obtaining the tickets so that the USSU is represented along with government officials, civic politicians, University administrators and other governing bodies in Saskatoon.

USSU Academic Affairs Board Minutes
Friday, January 23, 2009

Present: Brett Suwinski, Brea Lowenberger, Chelsea Tomcala, Warren Kirkland

Regrets: Yujing Gu, Ben David, Shannon Dyck, James Walker

Absent: Adil Afzal

The meeting was called to order at 9:05 am.

1. Adoption of the Agenda

- Quorum was not met and the agenda could not be adopted.

2. Introduction and Announcements

- None

3. Addresses to Board and/or Presentations

- None

4. Minutes and Reports

- None

5. Business

1 University Council Regulations on Examinations Update

- Kirkland asked about the interpretation of course outlines. They are understood by the University to be binding and only changeable with the unanimous consent of a class.

2 PAWS Online Registration

- Lowenberger suggested some sort of differentiation, such as color, to off-campus classes when looking up classes to add in PAWS.
- Kirkland suggested pre-selecting courses prior to the registration date with automated registration performed by PAWS.
- Tomcala suggested that students should be able to sign up for notifications when an opening comes up in a class with no seats left.

3 Teaching Excellence Award Policy

- Suwinski and Lowenberger explained that there is a lack of recognition for team-taught classes within the existing Teaching Excellence Awards.
- Kirkland suggested a separate award for team-taught classes.
- The board suggested allowing teams of instructors as a nomination option for students for TEAs commencing in the 2009-2010 academic year.
- Lowenberger asked the board to raise awareness of the student and staff awards of the Experience in Excellence Awards.

6. New Business

- None

7. Questions, Comments, Announcements

- None

8. Other

- Lowenberger highlighted the Be Book Smart campaign. She said that an awareness video has been prepared and that the next phase of the campaign would involve increasing student engagement with professors and administrators on textbook costs
- Kirkland suggested pursuing this initiative through a Challenge Your Professors to Be Book Smart sub-campaign.
- The board suggested that students be sought to ask professors and administrators about cost reduction measures, such as textbook freezes, more integration of old editions, and increased use of online editions.

9. Adjournment

- The meeting was adjourned at 9:52 am.

Student Issues Board Minutes

Date: Jan 14, 2009, 8:00am

Present:

Druvtej Ambati
Shannon Dyck
Brooke Kirkam

Reid Nystuen

Regrets:

Alyssa Anderson

Sheila Laroque
Brea Lowenberger

Ammad Syed

1. Call to Order

Called to order at 8:02am

2. Call for Quorum

Quorum not reached

3. Business

3.1 Centre's Policies

VP Dyck moved to approve the USSU Centres' Policies as amended (USSU Pride Centre, USSU Women's Centre, USSU Help Centre, USSU Victim Advocate, USSU Food Centre, Safewalk)

Motion: Dyck/Kirkam

pending: quorum not reached

3.2 Bike tools

No action will be taken on this until VP Dyck and Cary Primeau (from Campus Rec) discuss the Memorandum of Agreement

3.3 Police Auction

Member Ambati will look into bringing the annual City Police Bike Auction to campus

3.4 Provincial Lobby Days

The board seemed interested in getting involved in this initiative. VP Dyck will discuss with President Steeves if there is a possibility to have the Student Issues Board collaborate with the External Affairs Board on this.

In the meantime, members of the student issues board will think of some main issues they feel are important to many students i.e. tuition will be increasing next year, price of textbooks, issues with student loans, etc. These will be brought up with various government officials during provincial lobby days in Regina (it will probably take place at the end of Feb / beginning of March)

3.5 Meeting times

The student issues board will continue meeting at 8:00am on Wednesday mornings, unless joint meetings with the External Affairs Board start to be arranged.

Student Issues Board – Jan 14, 2009

4. Questions and Comments

5. Other

6. Adjournment

Adjourned at 8:18am

Student Issues Board – Jan 14, 2009

Student Issues Board Minutes

Date: Jan 28, 2009, 8:00am

Present:

Shannon Dyck

Reid Nystuen

1. Call to Order

Called to order at 8:00am

2. Call for Quorum

Quorum not reached

3. Business

3.1 Centre's Policies

Reviewed the revised policies and compared them with the policies that currently exist – motion to pass the policies is still pending.

4. Next meeting

Wed. Feb 4 at 7:30am in the USSU Board Room. The first half hour will be used to pass the policies and review the changes (again) that have been made. The second half hour will be with the External Affairs board to discuss Provincial Lobby Days.

5. Adjournment

Adjourned at 8:25am

Student Fees

Student fees are non-refundable after the add/drop deadline for a given term. For multi-term classes (classes extending over two terms), students fees are non-refundable after the add/drop deadline of the first term in which the class is offered.

Full-time on-campus

Part-time on-campus

Off-campus and Audit only

Full-time on-campus students are registered in **9 or more credit units** per term during the Fall and Winter Terms. During the Spring and Summer Terms, full-time on-campus students are registered in **2 or more credit units** per quarter.

Student Fee	Spring	Summer	Fall	Winter
Student Union	\$13.38	\$13.38	\$28.10	\$28.10
Athletic	--	--	29.30	29.30
Recreation	--	--	25.98	25.98
Sheaf Fee	--	--	6.00	6.00
Student Services Fee	7.50	7.50	15.00	15.00
WUSC	--	--	1.50	1.50
USSU Health Insurance	--	--	136.87	--
USSU Dental Insurance	--	--	91.07	--
USSU Infrastructure	--	--	44.00	44.00
U-Pass	--	--	59.00	59.00
Total	\$20.88	\$20.88	\$436.82	\$208.88

USSU Election changes

The USSU has recently passed a constitutional change to the way the elections are carried out. Instead of voting for a single person, the voter will indicate which candidates they prefer in the order they prefer them.

For a good summary of Instant Runoff Voting, please see http://en.wikipedia.org/wiki/Instant-runoff_voting. Note particularly that in the case of the USSU, they have chosen to use what the author of the article refers to as a Contingent Vote (http://en.wikipedia.org/wiki/Instant-runoff_voting#Contingent_vote) where all but the top 2 contenders are eliminated in the first round. The author suggest that in these cases people are limited in the number of candidates they can rank (2 or 3) rather than ranking all candidates.

There are 2 distinct tasks to consider in running an election:

1. Collection of the ballots.
2. Counting the votes.

Note: The costs presented in this document are estimates. Actual charges may be higher or lower.

Collecting the ballots

There are a few options here.

Option 1 – use survey software as is

The survey software does not currently allow questions for ranking the candidates in a way that would prevent the entry of multiple people with the same rank, however we can have multiple questions asking questions such as “what is your first choice for President”, “what is your second choice for President”, etc. This will prevent duplicate ranks for different people, but will not prevent the same candidate from having different ranks. The first question for each position could be required so that people have to specifically abstain as they have in the past.

Pros:

- No development costs for collecting the ballots.

Cons:

- Will not prevent a voter from selecting the same candidate in each ranking. That does not necessarily spoil the ballot since once the candidate is no longer in the running they would not have voted for anyone else still in the running.
- Question numbers would still show up for each question. For example, question 6 would be for your first choice, 7 for your second choice, etc. (assuming there were 5 questions previously for a different position).
- Order that candidates are displayed on the ballot is the same for every voter.

Estimated cost: \$0

Option 2 – modify survey software to allow unique ranking type questions

The survey software could be modified to allow a question that would ask for unique ranking of each candidate.

Pros:

- Familiar type of ranking type question presented.
- Single question for each position

Cons:

- No option to explicitly abstain without forcing the person to put a rank on each person (special rank for “no rank” needed)
- Order that candidates are displayed on the ballot is the same for every voter.

Estimated cost: \$7,000

Option 3 – custom application for voting

Software could be written to collect the ballots.

Pros:

- Can prevent people from ranking the same person in more than one rank.
- Allow for explicit abstention.
- Could present the candidate names in a random order or rotating order to each voter.

Cons:

- Most time consuming to develop and expensive option.

Estimated cost: \$15,000

Interpretation of results (counting the votes)

Again, there are a couple of options here. Before developing software from scratch, it would be worth doing a good search on-line for any open source software that already does or could easily be modified to handle the vote counting.

Counting “by hand”

With this option, no software would be developed, instead software such as MS Excel could be used to count the votes and run the rounds of voting. The number of candidates a voter is allowed to rank can have a dramatic effect on the complexity and cost of doing the counting. Two different prices are given below.

Pros:

- Cost effective in the short term. If there is an expectation that this method of voting will be abandoned or changed after the next election this option will likely cost the least.

Cons:

- Least auditable since the raw ballots are being given to a person and that person will declare the winner.
- Results will not be available for some time after polling closes. It could take a day or two to interpret and certify the results.
- Would be an ongoing cost for each election if this method were to be used in the long term.

Estimated cost (ranking all candidates): \$2,000

Estimated cost (rank max 2 candidates): \$1,000

Automatic counting

Software would be written to take the results as collected and provide a report on the winner. This option is less affected by the number of candidates that can be ranked. It is recommended that the software be developed with the possibility to rank all candidates, and then it will work regardless of the limit to the number of people to be ranked.

Pros:

- Results available quickly after polls close.
- Easy to run test elections before hand and certify that the software is working.
- Less open to manipulation of the ballots.
- No or minimal cost for each election once the software is developed.

Cons:

- Changes to how votes are to be counted could require software changes.

Estimated cost: \$3,000

Summary

Costs are projected to range from \$1,000 to \$18,000 depending on options chosen.

2008-2009 USC Attendance

Name	May. 31	June	July	28-Aug	4-Sep	11-Sep	18-Sep	25-Sep	2-Oct	9-Oct	16-Oct	23-Oct
Aderonke, Adeyemi	NM	NM	NM	A	A	P	P	P	P	P	P	P
Begbie, Sarah	NM	NM	NM	P	P	P	P	P	P	P	R	P
Crosbie, Katelyn	NM	NM	NM	P	P	P	P	R	P	P	P	P
Dancey, Kimberly	NM	NM	NM	A	P	R	P	P	R	P	P	P
David, Ben	NM	NM	NM	P	P	P	P	P	P	P	P	P
Dobrowolski, Lisa	NM	NM	NM	P	P	P	P	P	R	P	P	R
Dyck, Shannon	NM	NM	NM	P	P	P	P	P	R	P	P	P
Hitchings, Scott	NYA	NYA	NYA	NYA	NYA	NYA	NYA	P	P	P	P	P
Huang, Dayan	NM	NM	NM	P	P	P	R	P	P	P	P	P
Kenney, Nicole	NM	NM	NM	R	P	P	P	P	R	P	P	P
Kirkland, Warren	NM	NM	NM	P	P	P	P	P	P	P	P	P
Kirkham, Brooke	NM	NM	NM	A	P	P	P	P	P	P	P	P
Kuspira, Keith	NM	NM	NM	P	P	P	P	P	P	P	P	R
Laroque, Sheila	NM	NM	NM	P	P	P	P	R	P	A	P	P
Leisle, Matt	NM	NM	NM	P	P	P	P	P	P	P	P	P
Lewis, Amy	NM	NM	NM	P	P	P	P	P	P	P	P	A
Lowenberger, Brea	NM	NM	NM	P	P	P	P	P	R	P	P	P
Nystuen, Reid	NM	NM	NM	NYA	NYA	NYA	NYA	NYA	NYA	P	P	P
Ring, Jeremy	NM	NM	NM	P	P	P	P	P	P	P	P	P
Smith, Shawn	NM	NM	NM	P	P	P	P	P	P	P	R	P
Steeves, Josie	NM	NM	NM	P	P	P	P	P	P	P	P	P
Tomcala, Chelsea	NM	NM	NM	A	P	R	P	P	P	P	P	P
Umoh, Itemobong	NM	NM	NM	A	P	P	P	P	P	P	P	P
Wilson, Ben	NM	NM	NM	A	P	P	P	P	R	P	P	P
Ziola, Hiedi	NM	NM	NM	A	A	P	A	P	R	R	R	R

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

2008-2009 USC Attendance

Name	30-Oct	6-Nov	13-Nov	20-Nov	27-Nov	4-Dec	11-Dec	18-Dec	25-Dec	1-Jan	8-Jan	15-Jan
Aderonke, Adeyemi	P	P	P	P	P	P	NM	NM	NM	NM	P	P
Alawes, Jalal	NYA	P	P	P	A	P	NM	NM	NM	NM	P	P
Begbie, Sarah	P	R	P	P	R	P	NM	NM	NM	NM	P	A
Cleaveley, Aspen	NYA	NYA	P	P	P	P	NM	NM	NM	NM	R	P
Crosbie, Katelyn	P	P	P	P	P	P	NM	NM	NM	NM	R	P
Dancey, Kimberly	P	R	P	P	P	P	NM	NM	NM	NM	P	P
David, Ben	P	P	P	P	P	P	NM	NM	NM	NM	P	R
Dobrowolski, Lisa	P	P	P	P	P	R	NM	NM	NM	NM	P	P
Dyck, Shannon	P	P	P	P	P	P	NM	NM	NM	NM	P	P
Hitchings, Scott	P	P	P	P	P	P	NM	NM	NM	NM	P	P
Huang, Dayan	P	P	P	P	R	R	NM	NM	NM	NM	P	R
Kirkland, Warren	P	P	P	P	R	P	NM	NM	NM	NM	P	P
Kirkham, Brooke	P	P	P	P	P	R	NM	NM	NM	NM	P	R
Kuspira, Keith	A	P	R	P	P	R	NM	NM	NM	NM	P	P
Laroque, Sheila	R	P	R	P	P	A	NM	NM	NM	NM	P	P
Leisle, Matt	P	P	P	P	P	P	NM	NM	NM	NM	P	P
Lewis, Amy	P	P	P	P	P	A	NM	NM	NM	NM	A	A
Lowenberger, Brea	P	P	P	P	R	R	NM	NM	NM	NM	P	P
Nystuen, Reid	P	R	P	P	P	P	NM	NM	NM	NM	P	P
Ring, Jeremy	P	P	R	P	P	P	NM	NM	NM	NM	P	P
Smith, Shawn	P	P	P	R	P	A	NM	NM	NM	NM	P	P
Steeves, Josie	P	P	P	P	R	P	NM	NM	NM	NM	P	P
Tomcala, Chelsea	P	P	P	P	P	P	NM	NM	NM	NM	P	R
Umoh, Itemobong	P	P	P	P	P	A	NM	NM	NM	NM	P	P
Wilson, Ben	R	P	P	P	P	A	NM	NM	NM	NM	P	P
Ziola, Hiedi	P	R	P	P	R	P	NM	NM	NM	NM	P	R

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

2008-2009 USC Attendance

Name	22-Jan	29-Jan	5-Feb	12-Feb	19-Feb	26-Feb	5-Mar	12-Mar	19-Mar	26-Mar	2-Apr	9-Apr
Aderonke, Adeyemi	P											
Alawes, Jalal	P											
Begbie, Sarah	P											
Cleaveley, Aspen	P											
Crosbie, Katelyn	P											
Dancey, Kimberly	P											
David, Ben	R											
Dobrowolski, Lisa	P											
Dyck, Shannon	P											
Hitchings, Scott	P											
Huang, Dayan	R											
Kirkland, Warren	P											
Kirkham, Brooke	P											
Kuspira, Keith	R											
Laroque, Sheila	P											
Leisle, Matt	P											
Lowenberger, Brea	P											
Nystuen, Reid	P											
Ring, Jeremy	P											
Smith, Shawn	R											
Steeves, Josie	P											
Tomcala, Chelsea	P											
Umoh, Itemobong	P											
Wilson, Ben	P											
Ziola, Hiedi	P											

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

2008-2009 USC Attendance

2008-2009 USC Attendance

University Students' Council Agenda

Thursday, February 5, 2009

- 1. Adoption of an Agenda**
- 2. Introductions and Announcements**
- 3. Council Address**
 - 3.1 Sustainability Presentation**
- 4. Minutes and Reports for Information**
 - 4.1 USC Minutes – Jan 29, 2009**
 - 4.2 Executive Committee Minutes – Feb 3, 2009**
 - 4.3 Academic Affairs Board Minutes and Report**
 - 4.4 Appointments Board Minutes and Report**
 - 4.5 Board of College Presidents**
 - 4.6 Code of Ethics Disciplinary Committee Minutes and Report**
 - 4.7 Elections Board Minutes and Report**
 - 4.8 External Affairs Board Minutes and Report**
 - 4.9 Operations & Finance Board Minutes and Report**
 - 4.10 Student Issues Board Minutes and Report – Feb 4, 2009**
 - 4.11 Sustainability Board Minutes and Report – Jan 28, 2009**
- 5. Motions Arising from the Minutes and Reports**
- 6. Business**
- 7. New Business**
 - 7.1 USSU Fees**
- 8. Questions and Comments (30 minutes)**
- 9. Any Other Business**
 - 9.1 SGM, Feb 12, 2009 at 6:00 p.m. (Thorv 159)**
- 10. Adjournment**

University Student Council
Minutes for Thursday, January 29, 2009

Present

Josie Steeves, President
Jeremy Ring, VP Operations & Finance
Brea Lowenberger, VP Academic
Shakirat Adeyemi, INSA
Scott Hitchings, Arts & Science
Kimberley Dancey, Ed. School of Bus.
Reid Nystuen, Ed. School of Bus.
Jalal Alawes, Indigenous St. Council
Lisa Dobrowolski, Education
Itemobong Umoh, Law
Ben Wilson, Dentistry
Sheila Laroque, Arts & Science
Aspen Cleaveley, Kinesiology
Katelyn Crosbie, St. Thomas More
Sarah Begbie, WCVM
Chelsea Tomcala, Ag & Bioresources
Brooke Kirkham, St. Thomas More
Hiedi Ziola, Education
Keith Kuspira, Engineering
Shawn Smith, Pharmacy & Nutrition

Also Present

Matt Leisle, USC Chair
Caroline Cottrell, GM

Regrets:

Shannon Dyck
Ben David
Dayan Huang
Warren Kirkland

Absent:

Ben Wilson

Guests:

James Pepler, Arts & Science
Blair Woynarski, Arts & Science
Lea Pennock
Ken Glover

Meeting was called to order at 6:02 p.m.

1. Adoption of the Agenda

Motion to adopt the agenda as amended.

USCMotion142: Kirkham/Adeyemi Carried

2. Introductions and Announcements

Councilor Adeyemi reminded Council again that they are raising money for CHEP and to come support them next week at International Week.

President Steeves gave regrets for Councilors David, Huang, and Kirkland, and VP Dyck.

President Steeves introduced Lea Pennock, University Secretary and Ken Glover from ITS.

Councilor Laroque invited Councilors to an event that the USSU Women's Centre is hosting; the event is the Vagina Monologues on March 6 & 7 at the Broadway Theatre. Tickets are \$10.00 for students or people of low income. This year the money raised will go towards the following 3 places: 80% to the Sexual Assault Crisis Centre, 10% is to Take Back the Night, and the remaining 10% of the monies raised will go towards the Global Campaign.

VP Lowenberger stated there are two sessions of DISOrientation left and the second last one is happening February 11th.

The second announcement is the University Learning Centre has a contest called "Loving to Learn 2009". In lieu of Valentines Day's they want to hear about learning opportunities students have really enjoyed. You can check out this contest at www.usask.ca/gmct and you can look under the heading Loving to Learn 2009 – Prizes to be won.

VP Ring stated he's finally finished the Student Event Planning Manual. He asked that Councilors pass it on to Social Directors or keep it. It outlines some of the general guidelines on campus and how to plan an event, deal with insurance and other logistics. Second is, VP Dyck, himself, the Complainants and the Group Students for Life met on Tuesday, which resulted in a very positive meeting. He stated everyone is meeting again February 5th to discuss solutions and resolutions. The meeting included Dr. Carole Pond, who did a fantastic job mediating the meeting.

President Steeves moved to informality.

USCMotion143: Steeves/Tomcala Carried

3. Council Address

3.1 Dr. Lea Pennock (reviewing Standard of Student Conduct)

Lea Pennock presented and reviewed the Standard of Student Conduct.

3.2 Mr. Ken Glover – Voting Procedures

Ken Glover reviewed the options for voting. The idea behind the new system voting is to have people say 'this is my first choice for President, this is my second choice, etc'. In terms of collecting the ballots there are three options; one is to use the survey software PAWS; there is no additional cost for doing this. The second is the software does not do ranking type questions, so to change the software to allow ranking; and, the third choice is to write specific software for doing this type of voting. Each option has pros and cons. There are two options for counting the ballots as well. The first is to effectively count them by hand and use perhaps Excel to assist. The second is to write some software to assist in counting.

Question: In option two, could a person vote for every candidate and rank them number one?

Answer: No. The second option is to allow the software to do ranking questions. They would do it in such a way that they could not rank two choices with the same one.

Question: What would you say is the big difference between options two and three?

Answer: The big difference between two and three is that in option two the choice of candidates is going to be presented in the same order all the time.

Question: Could someone vote for the same person multiple times in option one or two?

Answer: In option one that would be possible. In option two that wouldn't be possible.

Question: Options one and two allow a student to only vote for one person or do they have to rank everyone?

Answer: The ranking in option two is such that the person would be able to rank as many as they want.

Question: How would someone abstain in option two? Would they simply push an 'abstain' button?

Answer: Probably just say abstain.

Question: How long would it take to complete each option, to actually write the software?

Answer: At this point, with the USSU election in mid March, option three is not possible, option two may or may not be possible. ITS has a lot on their plate right now for work to do in February. For some of those things, students may be looking at it for next year's voting. People would have to work with USSU representatives to make sure the program works as it should.

Question: What kind of variance in cost could we assume comparative to other projects done?

Answer: At an early stage of the projects, the estimate could be out by 50% to 100%; it really depends on the size of the software. He's reasonably confident that option two is estimated at \$7,000.00, he would be surprised if that hit \$10,000.00.

Question: Currently it's a pretty seamless process for students who actually look at the computer, its really easy for them to vote, and we get the results virtually instantaneously at the Elections Board on the last night of voting, is that going to change with option one?

Answer: Collecting the votes would be very much the same as what it is now. They are going to have more questions when choosing, the speed of the results depends on the counting of the vote and there are the two options there. Both options he would say are possible for this year.

GM Cottrell stated it's a 15-20 hour process to hand count the votes.

Question: For time reasons, we went with the automatic counting for this year, and next year we went with two or three, would you have to write new counting software?

Answer: No.

President Steeves thanked Mr. Glover for his time, and stated they would email him right after Council this evening with a decision.

President Steeves moved to return to formality.

USCMotion144: Steeves/Nystuen Carried

4. Minutes and Reports for Information

4.1 USC Minutes – Jan 22, 2009

Councilor Adeyemi stated she did not say a big sale, she said a bake sale.

Councilor Dancey stated her name is spelled 'ley' not 'ely'.

4.2 Executive Committee Meeting Minutes – Jan 27, 2009

Approved.

4.3 Academic Affairs Board Minutes – Jan 23, 2009

Approved.

4.10 Student Issues Board Minutes – Jan 14 & 28, 2009

Approved.

5. Motions Arising from the Minutes and Reports

Motion to accept the minutes as amended.

USCMotion145: Steeves/Lowenberger Carried

6. Business

6.1 Voting Procedures

President Steeves stated she's making two motions; one for the voting, and one for the counting of the votes. This is to get it out on the floor and it will be for a specific option.

President Steeves moved to direct ITS to develop option three for implementation of the new voting procedure system.

USCMotion146: Steeves/Adeyemi

President Steeves stated the arguments here is that the easiest way to offer the change is to create a new voting procedure and the arguments made in favor of changing the order of candidates. She asked USC to put aside their opinion whether or not we should have this voting system or not. Students want this system, and we need to find the best way to implement this in a fair and legal way.

VP Ring stated he'd be voting against this motion. First, it wasn't budgeted for, second it won't be done in time, and he already said it can't be done for options two or three so obviously we're going to be using option one so making this motion is really directing a new USC to create it next year. As well, the real only difference is the order of the candidates. Putting this in right now seems as though we're going against our Constitution.

President Steeves stated it's budgeted this year, but for significantly less. She doesn't see why putting this off because it can't be done this year when it could be done for next year.

Councilor Begbie stated we're looking at a cost of approximately \$15,000.00 but that's not necessarily going to cost that, is there any better way we can get a more accurate estimate before we vote on this?

President Steeves stated they wouldn't know how much it's going to cost until they put the hours into it.

Councilor Nystuen asked is the budget that tight? Could we not pay for this if we voted for it and find the funds?

VP Ring stated the budget is a guideline, but by going over by \$14,000.00 is a little excessive. We could take the hit, but we're not going to get anything for it this year.

Councilor Hitchings stated he wants to speak against this motion, as it can't be done by the time they need it, and he disagrees with going with option one.

President Steeves stated we're going to be able to write it off this year, versus waiting for next year.

Councilor Kuspira asked what would happen if we vote on it tonight and its not done when it comes time to vote, then what?

President Steeves stated we'd default to option one, because it doesn't cost anything.

Chair Leisle stated it defaults to option one, as it doesn't cost anything.

VP Ring stated for point of clarification, if the invoice came in, in May or June, it would be invoiced to next year's budget.

Councilor Nystuen asked what way could they go about directing next year's Council to develop option three and costing it to next year?

VP Ring stated it would be voted on in 2009-2010 budget that comes to this Council, but what they'd do is put it as a capital expenditure.

Councilor Nystuen asked if we could make a motion in that direction.

VP Ring stated wait for the budget.

Councilor went to vote.

President Steeves read the motion again for clarification: She moved to direct ITS to develop option three for implementation of the new voting procedure system.

Motion is defeated.

President Steeves moved to direct ITS to develop option two for implementation of the new voting procedure system.

USCMotion147: Steeves/Cleaveley

President Steeves stated this is a lot of the same arguments as before, if we do not do option three or two, the default would be to go to option one. This is significantly less money. Option one isn't a great option; she thinks that option two is what we need to do and we can go over budget on this, this year.

Councilor Cleaveley asked if there were a possibility that option two would be ready for this year?

President Steeves stated as he mentioned, it could be ready for this year, if not then for next year.

VP Ring stated option three is way better than option two, and for that reason, we shouldn't spend any money on this, and it's the exact same possibility that it may not be done this year and for that reason, we should default to option one.

Councilor Alawes asked would it be difficult for students to vote and what if they don't have time to vote when they have to make multiple decisions?

President Steeves stated that students should be able to learn it and you can't just say if you don't understand it, you can't vote.

Councilor Umoh asked for clarification on the possibility of option three through the capital expenditure, would we just say \$15,000.00 to this option?

VP Ring stated for example, the plasma TV's that are put in the capital ? if we were at option one, we would pretty much quote the exact wording from ITS and it would become part of the capital proposals.

Councilor Umoh stated assuming we voted for option two, if we still wanted to go with option three, would we still have to spend the full cost for option three? He thinks option three is the best option in terms of voting.

Councilor Nystuen asked in the case we do vote in option two now, and the system isn't ready in time for the election, do we default option one? In the capital budget for next year would it be option ?

President Steeves stated we could do option two right now but the only real difference right now between option two and three is being able to change the order of candidates.

VP Ring clarified another point that was mentioned. If we requested ITS to work on option two, we still have to pay the \$7,000.00, and we would still have to put that in the budget as an over-expenditure of that line.

Councilor Crosbie asked if we did option two, couldn't we make the first vote tab as abstain for those who don't feel comfortable with the new system or haven't made up their mind?

Councilor Umoh asked if option two was voted down, and we had to default to option one, is there any possibilities that we could hold workshops to teach people the information they need to have to be able to manage the system.

President Steeves stated we'd already have to educate people. She feels option two is cleaner.

President Steeves stated the one thing in terms of confusion is option one would not prevent a voter from selecting the same candidate in each ranking.

Councilor Tomcala asked if there was any way we could get them to slightly modify option one this year for a minimal cost as possible and then take on the third for next year's budget?

President Steeves stated they are modifying the software in option two.

Councilor Crosbie stated that she speaks for this motion. She feels the students want the most efficient, easiest method.

Councilor Umoh stated his belief that option two is only a half way system. He feels USC should take the time to allow for proper development of option three in the new budget year to be implemented in 2010 and in the meantime use option one. It might be a little confusing in the short term but that is only temporary and allows for the right system to be put in place. Option two is confusing. Option three is best, but since the program can't be written for this year it should be implemented next year.

Councilor Cleaveley stated she likes option two. What she understands is that two and three are pretty much the same other than the money. Option three mixes up the voting order.

Councilor Tomcala stated she is speaking against this motion and supports Councilor Umoh in his assertion that option two shouldn't be used as a substitute for the right option – number three.

President Steeves stated again, with regards to option two and three there isn't much difference. The only difference is \$8,000.00 and the ability to mix up the candidates.

Chair Leisle stated for clarification the main difference between option two and three is option three is a custom made system for voting. Option two is starting with survey software and changing it. As Mr. Glover stated the counting will stay the same, because it would be made to fit all options. It's all about what happens when students vote. The program will look very similar, but the candidates won't be able to be mixed around.

Councilor Adeyemi asked for clarification. If they vote with two, are we stuck with option three next year?

President Steeves stated no.

Councilors went to vote.

Motion is carried.

President Steeves moved to direct ITS to develop a option two to automatically count the votes for elections.

USCMotion148: Steeves/Kuspira

President Steeves stated she feels this is the only option that actually makes sense for the Students' Union. She believes it would take much longer than 1 or 2 days to count manually. It is only an extra \$1,000.00 in reality.

Councilor Nystuen asked if they decided to go with option three at a later date, would this work with all three options?

President Steeves stated yes.

Councilors went to vote.

Motion is carried.

6.2 Spring/Summer Session & Off Campus Student Infrastructure Fee

President Steeves moved that the infrastructure fee gets applied to spring and summer students according to the normal formula used for student fees during the spring and summer and removed from off-campus students.

USCMotion149: Steeves/Tomcala

President Steeves stated the explanation has been given in the past. She believes it's not fair to be charging off campus students who may be in, for example, LaRonge, and never come to utilize Place Riel. In terms of spring and summer students they are on campus, they are utilizing the facilities and therefore, it's only fair that they pay the fee.

Councilor Crosbie stated she agrees with the statement, but isn't sure about the formula. Spring and summer students take a class for two months but pay exactly the same as those students taking a full term of 4 months.

VP Ring stated the formula is that if they're taking a winter term class, say for example this term, they're paying \$44.00. If they take a full spring session, which would be a six-week course, they would be paying ½ of that. If they take a three-week course, they would be paying \$11.00.

President Steeves stated for, information, this is the formula that is used for all student fees on campus.

Councilors went to vote.

Motion is carried.

7. New Business

8. Questions and Comments (30 minutes)

Councilor Hitchings stated in October or November of last year WUSC came to seek support for raising their levy? He wanted to know if there had been anything more that came of that.

President Steeves stated yes, she's met with Crystal who is the women that spoke to the University Students Council last year. The thing about it is they want to raise their fees by more than 5%. What they are doing right now is making people aware of it, then it will be brought to the USC and will be brought forward to the Board.

Councilor Tomcala thanked VP Ring for getting the Event Planning Book out. She asked if a PDF version would be available.

VP Ring stated yes, it's going to be going up on line as a PDF.

VP Lowenberger stated she mentioned a few weeks ago about the survey the U of S is collaborating on with those who plan the exam schedules; that survey is closing tomorrow at 4:00 p.m., with over 1500 respondents. As well, the exam schedule should be up within a week.

President Steeves stated VP Lowenberger could send a thank you to the Registrars Office, as this would be the earliest exam schedules have ever been posted.

President Steeves gave an update on the debate she had with President MacKinnon last night, it went really well, and in her opinion she was the victor. It was a lot of fun, with about 25 students present.

Councilor Tomcala asked if anyone videotaped it?

President Steeves stated it wasn't us putting it on, she was just invited. There may be an article in the Sheaf next week, but no it wasn't videotaped.

Councilor Umoh stated ? next week can't hear him at all.

VP Lowenberger stated in response to that, asked where they can get ?

Councilor Adeyemi stated they would be in the tunnel every day next week from 10:00-3:00.

9. Any Other Business

President Steeves stated there would be two Councilors up for removal next week that they will be dealing with. She won't be at Council next week as she will be in

Edmonton attending the Canadian Political Science Students' Association Conference and following that she will be in Ottawa for Lobby Days with the CFS.

VP Ring reminded Council if they had any Constitutional amendments they are due by 4:00 p.m. on Monday.

10. Adjournment

Move to adjourn

USCMotion149: Umoh/Hitchings Carried

Executive Committee

Minutes for Tuesday, February 3, 2009

Present: Josie Steeves, Brea Lowenberger, Shannon Dyck, Caroline Cottrell
Regrets: Jeremy Ring

1. Call to Order

The meeting was called to order at 9:16 a.m.

2. Call for Quorum

Quorum was present

3. Roundtable

General Manager Cottrell

- Executive Meeting
- USC Meeting with Centres Volunteers
- Volunteers Lunch
- Place Riel Renovation Communications Strategy Meeting
- Computer Training
- Louis'/Browsers Planning Meeting
- Communications Meeting
- Marketing Meeting
- Op/Fin Board Meeting
- Performance Appraisals
- Working on 2009-2010 budget
- Working on the move
- HR – posting for new Admin Assistant, other HR issues
- Other regular GM duties

VP Dyck, Student Issues

- Jan 27-Lunch with Volunteers, Exec, G.M.
- Place Riel Renovations – Communications
- Students For Life / Student Complaint – meeting
- Jan 28-Student Issues Board
- Int'n week planning committee
- IT Nooner – learn about ical
- Financial review (nov/dec)
- Staff Birthday
- Gender Revolution Coffee House
- Sustainability Board meeting
- Jan 29-Breakfast with President Mackinnon
- President's Advisory on the Status of Women (PACSW)– presentation to

- the President (P. MacKinnon)
- Worked on Housing Document (formatting) and Housing Media Release
- Left early – family reasons
- Jan 30-1/2 EDO
- Sustainability Board minutes
- Kevin Veitenheimer (Minister Norris’s office)
- Jan 31-created the “How to be a Sustainable Citizen” powerpoint
- Sustainability board project proposals
- Feb 2 -Greg Fowler, Sylvia Cholodnuik, GSA, grad student families living in residence (fee increase for visitors)
- Housing Report – wrote media speech
- Int’n week - tables
- SGM
- Housing Report Living Well, Learning Well – meeting with Minister Norris, Mayor Achison, Richard Florizone, James Pepler; press conference
- Int’n Week

VP Ring, Operations & Finance

- Meeting with Sheaf
- Centre Volunteer lunch
- Place Riel Communications meeting
- Meeting with USSL re: Complaint
- Presidents’ Breakfast
- Communication Meeting
- Op/fin Board
- Meeting with USSL
- USC

VP Lowenberger, Academic Affairs

- Lunch with Center volunteers
- Academic Programs Committee Meeting
- Academic Advising presentation preparation & survey analysis
- Teaching & Learning / Academic Programs Committee Meeting
- Meeting with President, Peter McKinnon
- Communications Meeting
- Meeting with Academic Advisors
- Undergraduate Forum Meeting
- University Students’ Council Meeting
- Prepared Be Book Smart letter to send to Deans & Department Heads
- Meeting with Rob Norris’ designate
- Chinese New Year Gala
- Meeting regarding SGM
- Exec Meeting
- Teacher-Learner Working Group Committee Meeting of the 2nd

Integrated Plan

- Academic Advising Award preparation
- Prepared & submitted Be Book Smart write-up
- Exam Schedule correspondence

President Steeves

- Lunch with Centre Volunteers
- Phone Call with Greg Walen RE: CFS
- Interview with SHAW RE: Student Loans
- Arts and Science Pancake Breakfast
- Lunch with GSA VP External
- Organizing Lobby Days
- Presidential Debate
- Birthdays!
- Breakfast with University Admin
- Communications Meeting
- Performance Evaluation
- Undergraduate Forum
- USC
- Scholarships and Awards Committee
- Meeting with Kevin Veintenheimer AEEL
- Drafting Accessibility and Affordability Document – Saturday
- Chinese New Year Celebration - Saturday
- Finalizing SGM Motions
- Housing Document Press Conference

4. VP Dyck's Projects

VP Dyck requested funding for three projects (see attached): Anti-Idling, Mugging, and Tar Sands.

EXEC78	Move to grant \$160.00 for the Anti-Idling project,
Dyck/	\$450.00 for the Mugging Project, and \$250.00 for the
Steeves	Tar Sands project

Carried

5. Anthropology Students for Business and Industrial Anthropology

Travis Morpak from the above group requested to do a project on “Internal Organizational Research” using the USSU. This project would require staff time. GM Cottrell noted that the staff is extremely busy with the move, the renovation and budget. She could provide about an hour, but would be concerned if this project required involvement by other staff. She also noted that if the USSU does this for one group, the organization is opened up to research projects by others and she questioned if this was a direction the USSU had the resources to support.

6. Whom do We Serve?

On February 27th the Provost, Dr. Brett Fairbairn will be speaking on “Locating the Public Interest in the University of Saskatchewan”. He asked if he could have publicity done on buzzboards and in plasmas. The USSU does not provide buzzboard use for anyone outside the organization and President Steeves noted that they already get a reduced rate on plasmas.

Executive Project Proposal

I. Project

- A.1. Project Name: Anti-Idling campaign
- A.2. Proposed by: Shannon Dyck (VP Student Issues) and USSU Sustainability Board

II. Analysis

A. Background Information and Need

- A.1. History: The University of Saskatchewan Office of Sustainability started an anti-idling campaign around campus a couple years ago. The USSU Sustainability Board would like to do its own anti-idling campaign.
- A.2. Issues: affects of idling; environmental sustainability; CO2 emissions / pollution
- A.3. Research: The USSU Sustainability Board researched the affects of idling

B. Target Group and Characteristics

- B.1. Primary Target: students, staff, faculty
- B.2. Secondary Target (s): visitors to the U of S

C. Vision and Mission

- C.1. Vision & Mission: The University of Saskatchewan Students' Union promotes environmental responsibility. This campaign will educate people of the affects of idling (i.e. CO2 emissions, gasoline usage, cost (\$) of idling)

D. Key Considerations

- D.1. Detailed Budget:
 - 1,111 Buttons (1,111 x \$0.08) = \$88.88
 - 1,111 paper button cut outs = \$9.00
 - Printed handouts (1,000) = \$53.75
 - Creation of a You Tube video = \$0
- D.2. Total Budget: \$151.63
- D.3. Organizational Requirements: The USSU Sustainability Board will hand out Anti-Idling pins and flyers that state the affects of idling
- D.4. Timeline: The event will take place in March, 2009

Executive Project Proposal

I. Project

- A.1. Project Name: Great Tar Sands Debate
- A.2. Proposed by: Shannon Dyck (VP Student Issues) and USSU Sustainability Board

II. Analysis

A. Background Information and Need

- A.1. History: The Unitarian Congregation of Saskatoon partnered with the USSU during Green Yourself Week to bring in speakers for a Nuclear Debate. They are now bringing in speakers for a Tar Sands Debate.

- A.2. Issues: Environmental Sustainability; tar sands development in Saskatchewan

- A.3. Research: National speakers from both sides of the issue will help us learn about the complex and timely topic of the tar sands. Dr. Carolyn Preston will speak in favour of the Tar Sands as an energy source, and Andrew Nikiforuk will speak against expansion of the industry without national targets for renewable energy, oil revenue reform and climate change action.

Dr. Carolyn Preston is the Executive Director of the Petroleum Technology Research Centre in Regina; she holds a PhD from University of Toronto, and was recently awarded a Chevening Fellowship in the Economics of Energy from the University of Reading, England.

Andrew Nikiforuk is an award-winning journalist who has written about energy, economics, and the environment for the last two decades. He is the author of the recently published book, *Tar Sands: Dirty Oil and the Future of a Continent*.

B. Target Group and Characteristics

- B.1. Primary Target: students, staff, faculty
- B.2. Secondary Target (s): community members

C. Vision and Mission

- C.1. Vision & Mission: This debate will provide valuable information regarding tar sands development in Saskatchewan. Attendees are encouraged to use this opportunity to listen to both arguments, ask questions, and form opinions.

D. Key Considerations

- D.1. Detailed Budget:

Posters/advertising: \$40
Table Rental: \$40
Microphone Rental (2 microphones): \$40
Honorariums: \$50 x 2 speakers = \$100

- D.2. Total Budget: \$220
- D.3. Organizational Requirements: The Unitarian Congregation of Saskatoon and the Saskatchewan Environmental Society will bring in the speakers. VP Student Issues has already booked ARTS 241. VP Student Issues will organize the table and microphone rentals.
- D.4. Timeline: The event will take place at 3:30pm in ARTS 241 (Neatby-Timlin theatre) on Monday, March 16, 2009.

Executive Project Proposal

I. Project

- A.1. Project Name: Mugging Campaign
- A.2. Proposed by: Shannon Dyck (VP Student Issues) and USSU Sustainability Board

II. Analysis

A. Background Information and Need

- A.1. History: The USSU has done muggings in the past and they have gone over very well with students (the last one was during Green Yourself Week in Oct. 2008)
- A.2. Issues: Environmental Sustainability
- A.3. Research: Advantages of reusable mugs vs. disposable cups

B. Target Group and Characteristics

- B.1. Primary Target: students, staff, faculty
- B.2. Secondary Target (s): n/a

C. Vision and Mission

- C.1. Vision & Mission: to provide education on environmental issues; strive towards a cupless campus

D. Key Considerations

- D.1. Detailed Budget:
Mugs: \$450
- D.2. Total Budget: \$450
- D.3. Organizational Requirements: VP Student Issues will order mugs; the USSU Sustainability board is responsible for handing out the mugs and educating students, staff and faculty
- D.4. Timeline: The event will take place at the end of February in various locations around campus

Student Issues Board Minutes

Date: Feb. 4, 2009, 7:30am

Present:

Druvtej Ambati
Shannon Dyck
Reid Nystuen
Brooke Kirkam

Regrets:

Alyssa Anderson
Sheila Laroque
Brea Lowenberger
Ammad Syed

1. Call to Order

Called to order at 7:34am

2. Call for Quorum

Quorum not reached

3. Business

3.1 Centre's Policies

VP Dyck moved to approve the USSU Centres' Policies as amended: USSU Pride Centre, USSU Women's Centre, USSU Help Centre, USSU Food Centre, Safewalk

Motion: Dyck/Kirkam

carried (motion responses via email)

A name change to the USSU Victim Advocate may occur. Until this is decided, the VA Policy will not be passed as amended.

3.2 Bike Tool Rental Service

VP Dyck and Cary Primeau (from Campus Rec) have created the Memorandum of Agreement. VP Dyck will look for a bike business before the agreement is signed.

3.3 Lobby Days

President Steeves and the external affairs board met with the student issues board. Both boards will be involved in provincial lobby days. Once the 'affordability and accessibility of post secondary education' document is finished, President Steeves will send it out to both boards to review.

4. Adjournment

Adjourned at 8:25am



USSU Food Centre Policy

1. Preamble

The University of Saskatchewan Students' Union (USSU) exists to represent, serve and support the academic and non-academic needs of undergraduate students of the University of Saskatchewan through accountable, dynamic, and unified leadership. It also serves to protect and maintain the integrity of quality accessible public education.

The USSU Food Centre is a student initiative that arose because students recognized a need on campus for its services. All services of the USSU Food Centre must be encompassed by the USSU's mission statement and guided by the values of innovation; integrity; mutual respect; professionalism; service; social, economic, and environmental responsibility; teamwork; and trust.

This policy is intended to outline the principles which guide the operation and structure of the USSU Food Centre.

2. Mission

The USSU Food Centre strives to provide information, peer support and food hampers for students in need, as well as healthy food options for students and staff at reasonable and affordable prices.

3. Mandate

The USSU Food Centre partners with the Saskatoon Food Bank to provide food hampers to students in need. The USSU Food Centre also provides immediate food handouts, peer support and referrals when needed. In doing so, the Centre works to diminish hunger concerns for University of Saskatchewan students. The USSU Food Centre also provides healthy food options to students and staff through partnership with the CHEP Good Food Box program throughout the year. The USSU Food Centre also raises awareness of hunger issues and health options on campus and in the community.

4. Accountability

The USSU Food Centre Coordinator is responsible for the operation of the USSU Food Centre, and will ensure that the services offered effectively meet the needs of students. The USSU Food Centre Coordinator shall report regularly to the USSU Marketing and Services Manager.

5. Volunteers

5.1. Criteria

To Volunteer in the USSU Women's Centre you must be a member of the University of Saskatchewan Students' Union (USSU).

5.2. A Volunteer is a Person Who

- Has completed a Centre Application and interview process; and
- Has been appropriately trained according to their duties by the USSU Food Centre Coordinator.

5.3. General Duties and Responsibilities of a Volunteer

Duties and responsibilities of all members are to be determined by the USSU Food Centre Coordinator as they are subject to change.

5.4. Volunteer Concerns

- If a volunteer has a problem with anything in the USSU Food Centre, the first course of action is to talk to the USSU Food Centre Coordinator.
- If a volunteer has a problem with the USSU Food Centre Coordinator, a complaint can be lodged with the USSU Marketing and Services Manager.

6. Centre Operations

The USSU Food Centre's primary responsibility is to implement the USSU Food Centre's Action Plan and ensure any discrepancies are addressed. Action plans are to be created annually and updated as required. All changes need to be reviewed and approved by the USSU Marketing and Services Manager, prior to implementation. The USSU Food Centre Coordinator should convey to each volunteer the relevant aspects of the strategic plan and that they are expected to adhere to these requirements during scheduled shifts.

Should volunteer actions be in violation of such requirements, the USSU Food Centre Coordinator will follow a three step disciplinary process as follows after consulting with the USSU Marketing and Services Manager:

1. First Offence – A verbal warning is administered by the USSU Food Centre Coordinator in private directly to the volunteer in question and provides clarification on how to rectify the situation. The USSU Food Centre Coordinator will notify the USSU Marketing and Services Manager, either verbally or in writing that such action has taken place.
2. Second Offence – A written warning is prepared and administered by the USSU Food Centre Coordinator in private directly to the volunteer in question. A second verbal warning may be provided in addition to the written notification, if desired. The USSU Food Centre Coordinator will once again provide clarification on how to rectify the situation. The USSU Food Centre

Coordinator will notify the USSU Marketing and Services Manager in writing that such action has taken place.

3. Third Offence – The USSU Food Centre Coordinator will provide the individual involved notification of termination of volunteer status within the USSU Food Centre in private. The USSU Food Centre Coordinator will meet with the USSU Marketing and Services Manager, prior to this notification to ensure such action is justified. In the event that the individual in question volunteers with more than one USSU Student Centre, a meeting will be scheduled consisting of the USSU Marketing and Services Manager, the USSU Food Centre Coordinator, and the Director of the other USSU Student Centre to determine if the individual will be permitted to continue as a volunteer in the other USSU Student Centre.

7. Promotion of the Centre

As the Food Centre is a USSU service, all promotional material created by the office will be done in coordination with the professional services of the USSU. All material must carry the current USSU logo.

8. Policy Changes

USSU policies are reviewed regularly and changes are implemented to reflect new information, structure, or other modifications. The USSU Food Centre Coordinator will participate actively in formulating new policy in conjunction with the Marketing and Services Manager, and may suggest revisions at any time. The revised policy will then be submitted to the Executive Council and, when the revisions are complete, to the University Students' Council for final approval.

This policy was approved by the University Students' Council in accordance with the regulations established by the USC for the adoption of policy.

Policy Number: _____

Category: _____

Policy Authority: _____

Attested to by:

VP Student Issues

Date of Adoption

General Manager

Marketing and Services Manager



USSU Help Centre Policy

1. Preamble

The University of Saskatchewan Students' Union (USSU) exists to represent, serve and support the academic and non-academic needs of undergraduate students of the University of Saskatchewan through accountable, dynamic, and unified leadership. It also serves to protect and maintain the integrity of quality accessible public education.

The USSU Help Centre is a student initiative that arose because students recognized a need on campus for their services. All services of the USSU Help Centre must be encompassed by the USSU's mission statement and guided by the values of innovation; integrity; mutual respect; professionalism; service; social, economic, and environmental responsibility; teamwork; and trust.

This policy is intended to outline the principles which guide the operation and structure of the USSU Help Centre.

2. Mission

The USSU Help Centre's mission is to provide information, referrals and peer support relating to both academic and non-academic needs of undergraduate students in a confidential, informed and safe environment.

3. Mandate

The USSU Help Centre provides information, referrals, directions, and peer support to students and any other visitor to the University campus in need of assistance. The USSU Help Centre is possible in large part to the volunteers who generously donate their time, enthusiasm, knowledge, and efforts to the service. The existence of USSU Help Centre reflects the continuous needs students have surrounding successful completion of their University experience. In addition, the USSU Help Centre provides an Exam File for students and strives to actively promote suicide awareness by providing training sessions to volunteers and by taking proactive education and awareness programming to students, staff, and faculty.

4. Accountability

The USSU Help Centre Coordinator is responsible for the operation of the USSU Help Centre and will ensure that the services offered effectively meet the needs of students. The USSU Help Centre Coordinator shall report regularly to the USSU Marketing and Services Manager.

5. Volunteers

5.1. Criteria

To Volunteer in the USSU Women's Centre you must be a member of the University of Saskatchewan Students' Union (USSU).

5.2. A Volunteer is a Person Who

- Has completed a USSU Volunteer Application and interview process;
- Has been appropriately trained as a front-line volunteer and/or peer supporter by the USSU Help Centre Coordinator; and
- Regularly works in the USSU Help Centre for a minimum weekly time period as determined by the USSU Help Centre Coordinator.

5.3. General Duties & Responsibilities of a Volunteer

- To be trained in basic peer supporting, with additional suicide intervention training (Applied Suicide Intervention Skills Training course) made available to those volunteers interested in being a regular peer supporter;
- To attend regular or general USSU Help Centre meetings;
- To attend all USSU Help Centre training sessions;
- To provide the services of the USSU Help Centre in a non-discriminatory manner in accordance with their training; and
- To maintain regularly scheduled work hours in the USSU Help Centre.

5.4. Volunteer Concerns

- If a volunteer has a problem with anything in the USSU Help Centre, the first course of action is to talk to the USSU Help Centre Coordinator.
- If a volunteer has a problem with the USSU Help Centre Coordinator, a complaint can be lodged with the USSU Marketing and Services Manager.

6. Centre Operations

The USSU Help Centre's primary responsibility is to implement all the USSU Help Centre's Action Plan and ensure any discrepancies are addressed. Action plans are to be created annually and updated as required. All changes need to be reviewed and approved by the USSU Marketing and Services Manager, prior to implementation. The USSU Help Centre Coordinator should convey to each volunteer the relevant aspects of the Action plan and that they are expected to adhere to these requirements during scheduled shifts.

Should volunteer actions be in violation of such requirements, the USSU Help Centre Coordinator will follow a three step disciplinary process as follows after consulting with the USSU Marketing and Services Manager.

1. First Offence – A verbal warning is administered by the USSU Help Centre Director in private directly to the volunteer in question and provides clarification on how to rectify the situation. The USSU Help Centre Coordinator will notify the USSU, Marketing and Services Manager either verbally or in writing that such action has taken place.
2. Second Offence – A written warning is prepared and administered by the USSU Help Centre Coordinator in private directly to the volunteer in question. A second verbal warning may be provided in addition to the written notification if desired. The USSU Help Centre Coordinator will once again provide clarification on how to rectify the situation. The USSU Help Centre Coordinator will notify the USSU Marketing and Services Manager, in writing that such action has taken place.
3. Third Offence – The USSU Help Centre Coordinator will provide the individual involved notification of termination of volunteer status within the USSU Help Centre in private. The USSU Help Centre Coordinator will meet with the USSU Marketing and Services Manager, prior to this notification to ensure such action is justified. In the event that the individual in question volunteers with more than one USSU Student Centre, a meeting will be scheduled consisting of the USSU Marketing and Services Manager, the USSU Help Centre Coordinator, and the Coordinator of the other USSU Student Centre to determine if the individual will be permitted to continue as a volunteer in the other USSU Student Centre.

7. Promotion of the Service

As the USSU Help Centre is a USSU service, all promotional material created by the Centre will be done in coordination with the professional services of the USSU. All material must carry the current USSU logo.

8. Policy Changes

USSU policies are reviewed regularly and changes are implemented to reflect new information, structure, or other modifications. The USSU Help Centre Coordinator will participate actively in formulating new policy in conjunction with the USSU Marketing and Services Manager, and may suggest revisions at any time. The revised policy will then be submitted to the Executive Council and, when the revisions are complete, to the University Students' Council for final approval.

This policy was approved by the University Students' Council in accordance with the regulations established by the USC for the adoption of policy.

Policy Number: _____

Category: _____

Policy Authority: _____

Attested to by:

VP Student Issues

Date of Adoption

General Manager

Marketing and Services Manager



USSU Pride Centre Policy

1. Preamble

The University of Saskatchewan Students' Union (USSU) exists to represent, serve and support the academic and non-academic needs of undergraduate students of the University of Saskatchewan through accountable, dynamic, and unified leadership. It also serves to protect and maintain the integrity of quality accessible public education.

The USSU Pride Centre is a student initiative that arose because students recognized a need on campus for its services. All services of the USSU Pride Centre must be encompassed by the USSU's mission statement and guided by the values of innovation; integrity; mutual respect; professionalism; service; social, economic, and environmental responsibility; teamwork; and trust.

This policy is intended to outline the principles which guide the operation and structure of the USSU Pride Centre.

2. Mission

The USSU Pride Centre seeks to work with people of all sexual orientations and gender identities in an open and progressive environment that advocates, celebrates and affirms sexual and gender diversity.

3. Mandate

The USSU Pride Centre provides information, peer support and advocacy on sexual orientation and gender identity issues. In addition to providing regular programming and basic services, including peer support, campus and community resources, workshops, social events, and discussion groups, the USSU Pride Centre organizes and facilitates several annual events, including drag performances and awareness campaigns. The USSU Pride Centre offers public education to the University community and facilitates the Positive Space Campaign, a university-wide initiative designed to reduce the impact of homophobia and heterosexism on campus.

4. Accountability

The USSU Pride Centre Coordinator is responsible for the operation of the USSU Pride Centre, and will ensure that the services offered effectively meet the needs of students. The USSU Pride Centre Coordinator shall report regularly to the USSU Marketing and Services Manager.

5. Volunteers

5.1. Criteria

To Volunteer in the USSU Women's Centre you must be a member of the University of Saskatchewan Students' Union (USSU).

5.2. A Volunteer is a Person Who

- Has completed a USSU Volunteer Application and interview process;
- Has been appropriately trained as a front-line volunteer and/or peer supporter by the USSU Pride Centre Coordinator; and
- Regularly works in the USSU Pride Centre for a minimum weekly time period as determined by the USSU Pride Centre Coordinator. (I would like this last point removed as many of my volunteers are only event volunteers that do not volunteer on a regular basis but are very important in the maintaining of the centre)

5.3. General Duties & Responsibilities of a Member

- To be trained in basic peer supporting, with additional suicide intervention training (Applied Suicide Intervention Skills Training course) made available to those volunteers interested in being a regular peer supporter;
- To attend regular or general USSU Pride Centre meetings;
- To attend all USSU Pride Centre training sessions;
- To provide the services of the USSU Pride Centre in a non-discriminatory manner in accordance with their training; and
- To maintain regularly scheduled work hours in the USSU Pride Centre.

5.4. Volunteer Concerns

- If a volunteer has a problem with anything in the USSU Pride Centre, the first course of action is to talk to the USSU Pride Centre Coordinator.
- If a volunteer has a problem with the USSU Pride Centre Coordinator, a complaint can be lodged with the USSU Marketing and Services Manager.

6. Centre Operations

The USSU Pride Centre's primary responsibility is to implement the USSU Pride Centre's Action Plan and ensure any discrepancies are addressed. Action plans are to be created annually and updated as required. All changes need to be reviewed and approved by the USSU Marketing and Services Manager, prior to implementation. The USSU Pride Centre Coordinator should convey to each volunteer the relevant aspects of the Action plan and that they are expected to adhere to these requirements during scheduled shifts.

Should volunteer actions be in violation of such requirements, the USSU Pride Centre Coordinator will follow a three step disciplinary process as follows after consultation with the USSU Marketing and Services Manager.

1. First Offence – A verbal warning is administered by the USSU Pride Centre Coordinator in private directly to the volunteer in question and provides clarification on how to rectify the situation. The USSU Pride Centre Coordinator will notify the USSU Marketing and Services Manager, either verbally or in writing that such action has taken place.
2. Second Offence – A written warning is prepared and administered by the USSU Pride Centre Coordinator in private directly to the volunteer in question. A second verbal warning may be provided in addition to the written notification if desired. The USSU Pride Centre Coordinator will once again provide clarification on how to rectify the situation. The USSU Pride Centre Coordinator will notify the USSU Marketing and Services Manager, in writing that such action has taken place.
3. Third Offence – The USSU Pride Centre Coordinator will provide the individual involved notification of termination of volunteer status within the USSU Pride Centre in private. The USSU Pride Centre Coordinator will meet with the USSU Marketing and Services Manager, prior to this notification to ensure such action is justified. In the event that the individual in question volunteers with more than one USSU Student Centre, a meeting will be scheduled consisting of the USSU Marketing and Services Manager, the USSU Pride Centre Coordinator, and the Coordinator of the other USSU Student Centre to determine if the individual will be permitted to continue as a volunteer in the other USSU Student Centre.

7. Promotion of the Service

As the Pride Centre is a USSU service, all promotional material created by the office will be done in coordination with the professional services of the USSU. All material must carry the current USSU logo.

8. Policy Changes

USSU policies are reviewed regularly and changes are implemented to reflect new information, structure, or other modifications. The USSU Pride Centre Coordinator will participate actively in formulating new policy in conjunction with the USSU Marketing and Services Manager, and may suggest revisions at any time. The revised policy will then be submitted to the Executive Council and, when the revisions are complete, to the University Students' Council for final approval.

This policy was approved by the University Students' Council in accordance with the regulations established by the USC for the adoption of policy.

Policy Number: _____

Category: _____

Policy Authority: _____

Attested to by:

VP Student Issues

Date of Adoption

General Manager

Marketing and Services Manager



USSU Safewalk Policy

1. Preamble

The University of Saskatchewan Students' Union (USSU) exists to represent, serve and support the academic and non-academic needs of undergraduate students of the University of Saskatchewan through accountable, dynamic, and unified leadership. It also serves to protect and maintain the integrity of quality accessible public education.

The USSU Safewalk program is a free service provided in partnership with Campus Safety, in order to maintain and promote the personal safety of everyone at the University of Saskatchewan. USSU Safewalk operates in accordance with the USSU's mission statement and is guided by the values of innovation; integrity; mutual respect; professionalism; service; social, economic, and environmental responsibility; teamwork; and trust.

This policy is intended to outline the principles which guide the operation and structure of USSU Safewalk.

2. Mission

USSU Safewalk's mission is to encourage everyone who lives, works, studies or visits the University of Saskatchewan campus to be proactive about their personal safety, and to raise awareness of safety issues.

3. Mandate

USSU Safewalk provides safe escorts to or from a person's car, office or residence, on or within close proximity to campus (approximately a 30 minute walking radius). A strong partnership with Campus Safety allows for USSU Safewalk to be a 24 hour, 7 days a week service. USSU Safewalk is possible primarily due to the volunteers who generously donate their time, enthusiasm and efforts to the program. The existence of USSU Safewalk is testaments to the concerns students have about safety on campus, and to students' desire to be active in maintaining a reasonable and sustainable level of safety on campus.

4. Accountability

The USSU Safewalk Supervisor is responsible for the smooth and continuous operation of the USSU Safewalk program, and will ensure that the services offered effectively meet the needs of students. The USSU Safewalk Supervisor will report regularly to the USSU Marketing and Services Manager.

5. Volunteers

5.1. Criteria

To Volunteer in the USSU Women's Centre you must be a member of the University of Saskatchewan Students' Union (USSU).

5.2. A Volunteer is a Person Who

- Has completed a USSU Volunteer Application and interview process;
- Has passed a Criminal Background Check;
- Has been appropriately trained as a front-line volunteer by the USSU Safewalk Supervisor; and
- Regularly works with USSU Safewalk for a minimum weekly time period as determined by the USSU Safewalk Supervisor.

5.3. General Duties & Responsibilities of a Volunteer

- To be trained in basic volunteer duties;
- To attend regular or general USSU Safewalk meetings;
- To attend all USSU Safewalk training sessions;
- To provide the services of the USSU Safewalk program in a non-discriminatory manner in accordance with their training; and
- To maintain regularly scheduled work hours in the USSU Safewalk program.

5.4. Volunteer Concerns

- If a volunteer has a problem with anything regarding USSU Safewalk, the first course of action is to talk to the USSU Safewalk Supervisor.
- If a volunteer has a problem with the USSU Safewalk Supervisor, a complaint can be lodged with the USSU Marketing and Services Manager.

6. Centre Operations

The USSU Safewalk Supervisor's primary responsibility is to implement the USSU Safewalk Action Plan and ensure any discrepancies are addressed. Action plans are to be created annually and updated as required. All changes need to be reviewed and approved by the USSU Marketing and Services Manager, prior to implementation. The USSU Safewalk Supervisor should convey to each volunteer the relevant aspects of the strategic plan and let them know that they are expected to adhere to these requirements during scheduled shifts.

Should volunteer actions be in violation of such requirements, the USSU Safewalk Supervisor will follow a three step disciplinary process as follows after consultation with the USSU Marketing and Services Manager.

1. First Offence – A verbal warning is administered by the USSU Safewalk Supervisor in private directly to the volunteer in question and provides clarification on how to rectify the situation. The USSU Safewalk Supervisor will notify the USSU Marketing and Services Manager, either verbally or in writing that such action has taken place.
2. Second Offence – A written warning is prepared and administered by the USSU Safewalk Supervisor in private directly to the volunteer in question. A second verbal warning may be provided in addition to the written notification if desired. The USSU Safewalk Supervisor will once again provide clarification on how to rectify the situation. The USSU Safewalk Supervisor will notify the USSU Marketing and Services Manager, in writing that such action has taken place.
3. Third Offence – The USSU Safewalk Supervisor will provide the individual involved notification of termination of volunteer status within the USSU Safewalk program in private. The USSU Safewalk Supervisor will meet with the USSU Marketing and Services Manager, prior to this notification to ensure such action is justified. In the event that the individual in question volunteers with more than one USSU Student Centre, a meeting will be scheduled consisting of the USSU Marketing and Services Manager, the USSU Safewalk Supervisor, and the Director of the other USSU Student Centre to determine if the individual will be permitted to continue as a volunteer in the other USSU Student Centre.

7. Promotion of the Service

As Safewalk is a USSU service, all promotional material created by the office will be done in coordination with the professional services of the USSU. All material must carry the current Safewalk and USSU logo.

8. Policy Changes

USSU policies are reviewed regularly and changes are implemented to reflect new information, structure, or other modifications. The USSU Safewalk Supervisor will participate actively in formulating new policy in conjunction with the USSU Marketing and Services Manager, and may suggest revisions at any time. The revised policy will then be submitted to the Executive Council and, when the revisions are complete, to the University Students' Council for final approval.

This policy was approved by the University Students' Council in accordance with the regulations established by the USC for the adoption of policy.

Policy Number: _____

Category: _____

Policy Authority: _____

Attested to by:

VP Student Issues

Date of Adoption

General Manager

Marketing and Services Manager



USSU Women's Centre Policy

1. Preamble

The University of Saskatchewan Students' Union (USSU) exists to represent, serve, and support the academic and non-academic needs of undergraduate students of the University of Saskatchewan through accountable, dynamic, and unified leadership. It also serves to protect and maintain the integrity of quality accessible public education.

The USSU Women's Centre is a student initiative that arose because students recognized a need on campus for its services. All services of the USSU Women's Centre must be encompassed by the USSU's mission statement and guided by the values of innovation; integrity; mutual respect; professionalism; service; social, economic, and environmental responsibility; teamwork; and trust.

This policy is intended to outline the principles which guide the operation and structure of the USSU Women's Centre.

2. Mission

The mission of the USSU Women's Centre is to take a vibrant and proactive approach to educating and informing the campus community about feminist issues and issues affecting women. The USSU Women's Centre strives to provide a safe and positive environment to promote equality and equity while recognizing and celebrating difference within our diverse and dynamic community.

3. Mandate

The USSU Women's Centre is open to all genders, and serves as a space to build community, discuss and organize around current feminist issues. The USSU Women's Centre facilitates educational workshops and promotes issues relevant to gender equity and equality on campus.

In addition to providing regular programming and basic services, including peer support, campus and community resources, workshops, social events, and discussion groups, the USSU Women's Centre co-organizes and facilitates several feminist-driven annual events. These initiatives may include the Take Back the Night march, a ceremony for the December 6th National Day of Remembrance and Action on Violence Against Women, a major theatre project raising awareness around feminist issues, and an International Women's Day event. The Coordinator and volunteers develop these events with community partners, (particularly the Saskatoon Women's Community Coalition).

4. Accountability

The USSU Women's Centre Coordinator is responsible for the operation of the USSU Women's Centre, and will ensure that the services offered effectively meet the needs of students. The USSU Women's Centre Coordinator shall report regularly to the USSU Marketing and Services Manager.

5. Volunteers

5.1. Criteria

To Volunteer in the USSU Women's Centre you must be a member of the University of Saskatchewan Students' Union (USSU).

5.2. A Volunteer is a Person Who

- Has completed a USSU Volunteer Application and interview process;
- Has been appropriately trained as a front-line volunteer and/or peer supporter by the USSU Women's Centre Coordinator; and
- Regularly works in the USSU Women's Centre for a minimum weekly time period as determined by the USSU Women's Centre Coordinator.

5.3. General Duties & Responsibilities of a Volunteer

- To be trained in basic peer supporting, with additional suicide intervention training (Applied Suicide Intervention Skills Training course) made available to those volunteers interested in being a regular peer supporter;
- To attend regular or general USSU Women's Centre meetings;
- To attend all USSU Women's Centre training sessions;
- To provide the services of the USSU Women's Centre in a non-discriminatory manner in accordance with their training; and
- To maintain regularly scheduled work hours in the USSU Women's Centre.

5.4. Volunteer Concerns

- If a volunteer has a problem with anything in the USSU Women's Centre, the first course of action is to talk to the USSU Women's Centre Coordinator.
- If a volunteer has a problem with the USSU Women's Centre Coordinator, a complaint can be lodged with the USSU Marketing and Services Manager.

6. Centre Operations

The USSU Women's Centre's primary responsibility is to implement the USSU Women's Centre's Action Plan and ensure any discrepancies are addressed. Action plans are to be created annually and updated as required. All changes need to be reviewed and approved by the USSU Marketing and Services Manager, prior to implementation. The USSU Women's Centre Coordinator should

convey to each volunteer the relevant aspects of the strategic plan and that they are expected to adhere to these requirements during scheduled shifts.

Should volunteer actions be in violation of such requirements, the USSU Women's Centre Coordinator will follow a three step disciplinary process as follows after consultation with the USSU Marketing and Services Manager.

1. First Offence – A verbal warning is administered by the USSU Women's Centre Coordinator in private directly to the volunteer in question and provides clarification on how to rectify the situation. The USSU Women's Centre Coordinator will notify the USSU Human Resource Manager, or designate thereof, either verbally or in writing that such action has taken place.
2. Second Offence – A written warning is prepared and administered by the USSU Women's Centre Coordinator in private directly to the volunteer in question. A second verbal warning may be provided in addition to the written notification if desired. The USSU Women's Centre Coordinator will once again provide clarification on how to rectify the situation. The USSU Women's Centre Coordinator will notify the USSU Human Resource Manager, or designate thereof, in writing that such action has taken place.
3. Third Offence – The USSU Women's Centre Coordinator will provide the individual involved notification of termination of volunteer status within the USSU Women's Centre in private. The USSU Women's Centre Coordinator will meet with the USSU Marketing and Services Manager, prior to this notification to ensure such action is justified. In the event that the individual in question volunteers with more than one USSU Student Centre, a meeting will be scheduled consisting of the USSU Marketing and Services Manager, the USSU Women's Centre Coordinator, and the Coordinator of the other USSU Student Centre to determine if the individual will be permitted to continue as a volunteer in the other USSU Student Centre.

7. Promotion of the Service

As the Women's Centre is a USSU service, all promotional material created by the office will be done in coordination with the professional services of the USSU. All material must carry the current USSU logo, as well as the Women's Centre logo.

8. Policy Changes

USSU policies are reviewed regularly and changes are implemented to reflect new information, structure, or other modifications. The USSU Women's Centre Coordinator will participate actively in formulating new policy in conjunction with the Marketing and Services Manager, and may suggest revisions at any time. The revised policy will then be submitted to the Executive Council and, when the revisions are complete, to the University Students' Council for final approval.

This policy was approved by the University Students' Council in accordance with the regulations established by the USC for the adoption of policy.

Policy Number: _____

Category: _____

Policy Authority: _____

Attested to by:

VP Student Issues

Date of Adoption

General Manager

Marketing and Services Manager

Sustainability Board Agenda

Date: Jan 28, 5:30pm 2009

Present:

Steven Bachiu
Sarah Begbie
Shannon Dyck
Ben Fawcett
Scott Hitchings
Warren Kirkland
Candice Piper

Regrets:

Jeremy Ring

1. Call to Order:

Called to order at 5:32pm

2. Call for Quorum

Quorum was reached

3. Business

3.1 Anti-Idling campaign:

- VP Dyck phoned Parking Services – there are approximately 6,145 parking spots on campus (lots and pay meters – not including the hospital parking lot).
- The USSU Sustainability Board is interested in making 1,111 pins for the anti-idling campaign. Pins cost \$0.08 each and can be made with the Centres' pin maker
- Councilor Hitchings and VP Dyck plan on creating a short video to promote the campaign

3.2 Mugging

- VP Dyck will look into ordering mugs for the mugging.
- The mugging is planned for Feb 24, unless the mugs will not be in by then

3.3 Debate on campus

- The Great Tar Sands Debate is to take place on March 16 at 3:30pm in ARTS 241. The Sustainability board supports this debate and agrees to be sponsors. The Social Action Committee for the Unitarian Congregation of Saskatoon is bringing in the speakers; the USSU will only have to rent the room, tables and microphones.

3.4 You Tube

The board will wait to see if there is enough time for this initiative

3.5 Tree Removal for Place Riel renovation/expansion

- the USSU Sustainability Board moves to recommend the following options for the trees that need to be removed for the Place Riel renovation and expansion:

In honour of the trees that need to be removed:

-Plant new (at a 1-1 ratio):

---type, first choice: trees (either deciduous or evergreen)

---type, second choice: shrubs

---location, first choice: on campus

---location, second choice: Meewasin (East bank)

From the usable wood:

-Create a Place Riel plaque outlining Place Riel's history, including a brief explanation of where wood for the plaque came from (the plaque should be large enough to be a main visual in the Place Riel Entrance)

-In order of preference, the remaining usable wood should be:

---used to create the USSU board room table (or part of it, if possible)

---made into furniture for Place Riel

---donated to an inner city group that does wood working (preferably Core Youth Neighbourhood Cooperative – CYNC)

---made into mulch for the U of S campus grounds

The USSU Sustainability Board understands that cost and/or feasibility of these options may alter the final outcome.

Motion: Dyck/Kirkland

Carried

4. Adjournment

Adjourned at 6:44pm

2008-2009 USC Attendance

Name	May. 31	June	July	28-Aug	4-Sep	11-Sep	18-Sep	25-Sep	2-Oct	9-Oct	16-Oct	23-Oct
Aderonke, Adeyemi	NM	NM	NM	A	A	P	P	P	P	P	P	P
Begbie, Sarah	NM	NM	NM	P	P	P	P	P	P	P	R	P
Crosbie, Katelyn	NM	NM	NM	P	P	P	P	R	P	P	P	P
Dancey, Kimberley	NM	NM	NM	A	P	R	P	P	R	P	P	P
David, Ben	NM	NM	NM	P	P	P	P	P	P	P	P	P
Dobrowolski, Lisa	NM	NM	NM	P	P	P	P	P	R	P	P	R
Dyck, Shannon	NM	NM	NM	P	P	P	P	P	R	P	P	P
Hitchings, Scott	NYA	NYA	NYA	NYA	NYA	NYA	NYA	P	P	P	P	P
Huang, Dayan	NM	NM	NM	P	P	P	R	P	P	P	P	P
Kenney, Nicole	NM	NM	NM	R	P	P	P	P	R	P	P	P
Kirkland, Warren	NM	NM	NM	P	P	P	P	P	P	P	P	P
Kirkham, Brooke	NM	NM	NM	A	P	P	P	P	P	P	P	P
Kuspira, Keith	NM	NM	NM	P	P	P	P	P	P	P	P	R
Laroque, Sheila	NM	NM	NM	P	P	P	P	R	P	A	P	P
Leisle, Matt	NM	NM	NM	P	P	P	P	P	P	P	P	P
Lewis, Amy	NM	NM	NM	P	P	P	P	P	P	P	P	A
Lowenberger, Brea	NM	NM	NM	P	P	P	P	P	R	P	P	P
Nystuen, Reid	NM	NM	NM	NYA	NYA	NYA	NYA	NYA	NYA	P	P	P
Ring, Jeremy	NM	NM	NM	P	P	P	P	P	P	P	P	P
Smith, Shawn	NM	NM	NM	P	P	P	P	P	P	P	R	P
Steeves, Josie	NM	NM	NM	P	P	P	P	P	P	P	P	P
Tomcala, Chelsea	NM	NM	NM	A	P	R	P	P	P	P	P	P
Umoh, Itemobong	NM	NM	NM	A	P	P	P	P	P	P	P	P
Wilson, Ben	NM	NM	NM	A	P	P	P	P	R	P	P	P
Ziola, Hiedi	NM	NM	NM	A	A	P	A	P	R	R	R	R

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

2008-2009 USC Attendance

Name	30-Oct	6-Nov	13-Nov	20-Nov	27-Nov	4-Dec	11-Dec	18-Dec	25-Dec	1-Jan	8-Jan	15-Jan
Aderonke, Adeyemi	P	P	P	P	P	P	NM	NM	NM	NM	P	P
Alawes, Jalal	NYA	P	P	P	A	P	NM	NM	NM	NM	P	P
Begbie, Sarah	P	R	P	P	R	P	NM	NM	NM	NM	P	A
Cleaveley, Aspen	NYA	NYA	P	P	P	P	NM	NM	NM	NM	R	P
Crosbie, Katelyn	P	P	P	P	P	P	NM	NM	NM	NM	R	P
Dancey, Kimberley	P	R	P	P	P	P	NM	NM	NM	NM	P	P
David, Ben	P	P	P	P	P	P	NM	NM	NM	NM	P	R
Dobrowolski, Lisa	P	P	P	P	P	R	NM	NM	NM	NM	P	P
Dyck, Shannon	P	P	P	P	P	P	NM	NM	NM	NM	P	P
Hitchings, Scott	P	P	P	P	P	P	NM	NM	NM	NM	P	P
Huang, Dayan	P	P	P	P	R	R	NM	NM	NM	NM	P	R
Kirkland, Warren	P	P	P	P	R	P	NM	NM	NM	NM	P	P
Kirkham, Brooke	P	P	P	P	P	R	NM	NM	NM	NM	P	R
Kuspira, Keith	A	P	R	P	P	R	NM	NM	NM	NM	P	P
Laroque, Sheila	R	P	R	P	P	A	NM	NM	NM	NM	P	P
Leisle, Matt	P	P	P	P	P	P	NM	NM	NM	NM	P	P
Lewis, Amy	P	P	P	P	P	A	NM	NM	NM	NM	A	A
Lowenberger, Brea	P	P	P	P	R	R	NM	NM	NM	NM	P	P
Nystuen, Reid	P	R	P	P	P	P	NM	NM	NM	NM	P	P
Ring, Jeremy	P	P	R	P	P	P	NM	NM	NM	NM	P	P
Smith, Shawn	P	P	P	R	P	A	NM	NM	NM	NM	P	P
Steeves, Josie	P	P	P	P	R	P	NM	NM	NM	NM	P	P
Tomcala, Chelsea	P	P	P	P	P	P	NM	NM	NM	NM	P	R
Umoh, Itemobong	P	P	P	P	P	A	NM	NM	NM	NM	P	P
Wilson, Ben	R	P	P	P	P	A	NM	NM	NM	NM	P	P
Ziola, Hiedi	P	R	P	P	R	P	NM	NM	NM	NM	P	R

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

2008-2009 USC Attendance

Name	22-Jan	29-Jan	5-Feb	12-Feb	19-Feb	26-Feb	5-Mar	12-Mar	19-Mar	26-Mar	2-Apr	9-Apr
Aderonke, Adeyemi	P	P										
Alawes, Jalal	P	P										
Begbie, Sarah	P	P										
Cleaveley, Aspen	P	P										
Crosbie, Katelyn	P	P										
Dancey, Kimberley	P	P										
David, Ben	R	R										
Dobrowolski, Lisa	P	P										
Dyck, Shannon	P	R										
Hitchings, Scott	P	P										
Huang, Dayan	R	R										
Kirkland, Warren	P	R										
Kirkham, Brooke	P	P										
Kuspira, Keith	R	P										
Laroque, Sheila	P	P										
Leisle, Matt	P	P										
Lowenberger, Brea	P	P										
Nystuen, Reid	P	P										
Ring, Jeremy	P	P										
Smith, Shawn	R	P										
Steeves, Josie	P	P										
Tomcala, Chelsea	P	P										
Umoh, Itemobong	P	P										
Wilson, Ben	P	A										
Ziola, Hiedi	P	P										

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

2008-2009 USC Attendance

2008-2009 USC Attendance

University Students' Council Agenda

Thursday, February 12, 2009

- 1. Adoption of an Agenda**
- 2. Introductions and Announcements**
- 3. Council Address**
- 4. Minutes and Reports for Information**
 - 4.1 USC Minutes – Feb 5, 2009**
 - 4.2 Executive Committee Minutes – Feb 10, 2009**
 - 4.3 Academic Affairs Board Minutes and Report**
 - 4.4 Appointments Board Minutes and Report**
 - 4.5 Board of College Presidents**
 - 4.6 Code of Ethics Disciplinary Committee Minutes and Report**
 - 4.7 Elections Board Minutes and Report**
 - 4.8 External Affairs Board Minutes and Report**
 - 4.9 Operations & Finance Board Minutes and Report**
 - 4.10 Student Issues Board Minutes and Report**
 - 4.11 Sustainability Board Minutes and Report**
- 5. Motions Arising from the Minutes and Reports**
- 6. Business**
 - 6.1 USSU Fee**
- 7. New Business**
- 8. Questions and Comments (30 minutes)**
- 9. Any Other Business**
 - 9.1 Student Issues Board MSC Election**
- 10. Adjournment**

University Student Council
Minutes for Thursday, February 5, 2009

Present

Jeremy Ring, VP Operations & Finance
Brea Lowenberger, VP Academic
Shannon Dyck, VP Student Issues
Scott Hitchings, Arts & Science
Kimberley Dancey, Ed. School of Bus.
Reid Nystuen, Ed. School of Bus.
Jalal Alawes, Indigenous St. Council
Ben Wilson, Dentistry
Aspen Cleaveley, Kinesiology
Katelyn Crosbie, St. Thomas More
Sarah Begbie, WCV
Chelsea Tomcala, Ag & Bioresources
Brooke Kirkham, St. Thomas More
Keith Kuspira, Engineering
Shawn Smith, Pharmacy & Nutrition
Ben David, Engineering
Warren Kirkland, Associated Residence
Ben Willson, Dentistry

Also Present

Matt Leisle, USC Chair
Caroline Cottrell, GM

Regrets:

Josie Steeves, President
Shakirat Adeyemi, INSA
Hiedi Ziola, Education
Itemobong Umoh, Law

Absent:

Lisa Dobrowolski, Education
Sheila Laroque, Arts & Science
Dayan Huang, Medicine

Guests:

Ria van Giessen, Ag & Bioresources
Melissa S, ESB
Mina Niazi, Arts & Science
Tony Smith
Jenna Dunn, Arts & Science
Allison Mitchell, Arts & Science

Meeting was called to order at 6:00 p.m.

Meeting commenced without proper recording.

The recording opened with VP Lowenberger advising Council that the second last DISOrientation Session Buying a Housing Realty 101 is happening this Wednesday from 4:00-5:00 p.m. in Arts 241. She stated tomorrow would be the last day to hand in Teaching Excellence Awards Nomination Forms.

Chair Leisle gave regrets for Councilor Umoh.

1. Adoption of the Agenda

Motion to adopt the agenda as amended.

USCMotion150: / Carried

2. Introductions and Announcements

See above.

3. Council Address

3.1 Sustainability Presentation – attached (VP Dyck)

Councilor David moved to go to informality.

USCMotion151: David/Kirkland Carried

Councilor moved to go to formality.

USCMotion152: Kirkland/Kuspira Carried

4. Minutes and Reports for Information

4.1 USC Minutes – Jan 29, 2009

Approved.

4.2 Executive Committee Meeting Minutes – Feb 3, 2009

Approved.

4.10 Student Issues Board Minutes – Feb 4, 2009

Approved.

4.11 Sustainability Board Minutes – Jan 28, 2009

Approved.

5. Motions Arising from the Minutes and Reports

Motion to accept the minutes.

USCMotion153: Kirkland/Tomcala Carried

6. Business

No new Business

7. New Business

7.1 USSU Fees

VP Ring stated that each year the USSU increases the student fees by 5%, 1% of which goes to Administration for their Administrative Fee, the remaining 4% gets added to combat inflation, CPI etc., this is to insure the USSU can remaining operating.

Councilor Kirkland asked what inflation was this year and how that's working?

VP Ring stated at the moment it's 2.5%.

Councilor Kirkland asked if it's 2.5%, why are we increasing fees 4% effectively?

VP Ring stated he would answer that question next week.

Councilor David stated to echo Councilor Kirkland's comments; perhaps we should tie this USSU fee increase in with CPI so that it's not a gouge.

8. Questions and Comments (30 minutes)

Councilor Kirkland stated as everyone has probably read the Sheaf, and as awesome as they are, sometimes they get things a little off and so he was wondering if they could talk about the Victim's Advocate and what's going on.

Councilor Kirkland moved to grant Caroline Cottrell speaking rights.

USCMotion154: Kirkland/David Carried

GM Cottrell asked for specific questions and said she would certainly try and answer them.

Councilor Kirkland stated he had been by the USSU office today and heard that the Victim Advocate had been let go, he was curious as to the rationale and reasoning and what the USSU's position on this was.

GM Cottrell stated that yes, the Victim Advocate has been terminated. She stated this was difficult because they are talking about a personnel issue, and personnel issues are confidential. She stated she was not at all comfortable disclosing the reasons for the termination. She did state that it was a consensual decision by the senior managers and one with she certainly concurred, but beyond that she was not prepared to give specifics.

Councilor Hitchings stated it seems like on the outside is that she spoke out against this, and that she was axed for it. He asked if that's what happened?

GM Cottrell stated she feels that's asking the same question in a different way and there is really no ethical and comfortable way for her to answer that question. She said what she would say is that people should avoid making assumptions. That is what she's prepared to say.

Councilor David asked what the USSU is prepared to do to insure that the valuable services provided by the Victim Advocate are maintained while we don't currently have someone in that position. He asked if they are going to be hiring someone or are they going to let one of the USSU Executives take over the role temporarily. He asked what the plan was.

GM Cottrell stated the position has been posted, it's on the USSU website, and has been posted on the Student Employment website. She has not had confirmation that it's up, but it will be. It's being posted on the University's website in the Affiliates

section. It's posted at the front desk at the USSU and she believes the Marketing and Services Manager has sent an email to the Centres today, asking them to post it there. They are trying to hire someone as quickly as they can. They've put a sign on the VA office indicating people should contact Carole Pond's office; Dr. Carole Pond is the Discrimination and Harassment Office for the University. They're in the process of changing the voice mail, and Dr. Pond has agreed to act as the single point referral individual. They've also contacted Student Counseling, Campus Safety, Student Health and Dave Hannah's office so they know if these issues come forward they know there are a new set of contacts.

VP Dyck stated she was informed this morning she may be filling in for the position the VA had. She's not exactly sure what it is right now, but the positions that she did fill will either be filled by herself or they may look into having another Centre Coordinator fill in her position on the committees she belonged to.

Councilor Hitchings stated GM Cottrell stated they weren't willing to give out that information right now, but wants to know if they will ever find out or if she means just not right now.

GM Cottrell stated never. She asked Councilors to please understand that's it's not a case of trying to hide something, but individuals have rights to privacy and confidentiality, and the USSU fully intends to respect that. She stated she would never provide that information unless there was a criminal case involved for any other staff member and she would not provide it here.

Councilor David asked what steps are the USSU taking to insure the people you chose to fill in for the VA are fully adequate to do the roles they are going to be assigned?

GM Cottrell stated Dr Pond has a PhD in clinical psychology, and the only USSU person that is going to step in is VP Dyck to cover some joint USSU committee work that really had nothing to do with the VA's qualification. It's a committee on which we have representation.

Councilor Hitchings stated in the Sheaf it states the USSU could be held liable for some things, what would they be held liable for?

GM Cottrell stated the liability issues first came to the fore when there were suggestions that the VA policy should be changed to include a more comprehensive counseling component. The USSU consulted, at that point, with the insurance agent and with our lawyer, which both said the USSU would need to hire someone who could be licensed and thus insured. The VA was somebody who could not be licensed, she was an undergraduate student without a degree. In order to get insurance for counseling, he or she would have had to be someone who could be registered as a counselor and at that, we would have to carry an additional \$5000.00 for insurance to do direct counseling. When we spoke to our lawyer about this, he

said in no circumstances can any undergraduate student who does not have appropriate qualifications counsel without opening up the USSU to a potential lawsuit. The GM noted that when she was interviewed for the Sheaf article, one of the issues that came out was what's the difference between an academic advocate and a victim advocate. The difference is, is that academic advocacy deals with University policies, the Victim Advocate potentially deals with criminal cases and the law. She stated we are not covered for that, and we can't absorb that kind of liability. She consulted with the University; the University had some concerns about the direction the position the VA was taking and made it very clear to her that they wanted this position as a very tightly contained - a referral agency position only. With all of the consultation that went on, they made the decision to keep the VA job position and policy as it was.

Councilor Hitchings stated what he gathered from her answer, the problem was the VA would be taking on counseling but it seems that the problem was, was that she wouldn't be able to advocate on behalf of the students, so what's the problem? Is it that the VA can't counsel? If so, that's understandable, but if she's not allowed to advocate on behalf of the students anymore, is that what the ? being cut? Is she still allowed to advocate on behalf of the students or is that being....

GM Cottrell stated that's a complicated question. If you look at the original information and you look at the original position ad, there is actually nothing in there about direct advocacy; that is something that has developed over time. Again, in consultation with other individuals, its hinges around the term advocate, what that means, and what the boundaries are of that. As the USSU evolved the position profile and policy, we made the decision to keep that position contained within.

Councilor Hitchings asked if whoever fills this position, would they still be allowed to contact professors, deans, so that the victim doesn't have to tell their story again and again.

GM Cottrell stated that is not part of the current position profile and was never part of the original position. There are professionals who have that authority to contact profs; they exist in student counseling and they exist in Carole Pond's office. That has not gone forward as part of the new position profile.

Councilor Hitchings asked if we are trying to change the VA to Carole Pond?

GM Cottrell stated not at all. She doesn't have the position profile with her, but she would be more than willing to, or he can go on to the website and look at it. If you were to view the two job profiles, you'll notice they are quite radically different. The role of the VA is to provide referral services so that somebody doesn't have to go looking for these services themselves. The role of the VA is to provide education, and that is a definition of advocacy, and is an educational component so part of the victim advocates role is to provide education on campus, to committees, groups, open forum, and so on about sexualized violence. That role won't change.

9. Any Other Business
9.1 SGM, Feb 12, 2009

VP Ring reminded Council that it's next Thursday, 6:00 p.m. Thor 159.

VP Ring stated for an update on the resolution meeting that occurred with the Students for Life. They had a final meeting today and reached an informal resolution quite contrary to the formal complaint that was noted in the Sheaf. A formal process would be going to the University. It went as well as it could have. Obviously there are two very different perspectives on the issue. Dr. Carole Pond provided the groups with a document that both sides had discussed at the previous meeting; all the resolutions that were made were made to satisfy all those interests in both parties. What has been asked is that the minutes of that meeting be given to the Operations & Finance VP for next year and the Operations & Board through the VP Op Fin next year.

10. Adjournment

Move to adjourn

USCMotion155: Tomcala/Kirkland Carried

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Introduction

This information is continually in progress as facts and stats are added or changed. If you think you have something to add I'd love to include it in the list, or if you find conflicting information or something you think might be wrong, please let me know (this info has been sourced, but sources can be debated). Also, please feel free to share the information with whomever you'd like, but if someone would like a copy of the most up to date document, please have them email me at: shandy30@hotmail.com. If you have other questions or comments, please let me know. Enjoy!

-Shannon Dyck

“It is our choices... that show what we truly are, far more than our abilities” – Dumbledore

- We're able to change, but are we willing?
- Hope and motivation bring change – In the last 50 years we've figured out how to send people to the moon, create this crazy thing called the Internet, change technology drastically every year, manufacture more things than we know what to do with – and what does this all mean? We can change A LOT in a very short period of time; we just have to get ourselves on the right track.

What is Environmentalism?

- Humans are a part of the ecosystems in which we live – not separate from them. The reason this presentation falls within International week is because our actions here have and will continue to affect what happens elsewhere. We live in a globalized world, whether we always realize it or not, so we have to respect the fact that our lifestyle affects other things – both living and non-living.

Modern environmentalism is about working smarter and more efficiently. It does not have to mean working harder or giving up a good life, but rather defining it.

What is our impact? What do we use?

- The average person's Ecological Footprint is 2.2 global hectares (22,000m²), but there are only 1.8 global hectares of biologically productive area per person available on the planet to keep the planet functioning well. This being said, an average North American uses over 9 hectares (90,000m²)! Over 4 billion people use less than 1.8 hectares (places like Asia-Pacific and Africa), yet the approximate 1 billion people in North American and European nations exceed it (by a lot!) (Hill and O'Neill, “Ready, Set, Green – Eight Weeks to Modern Eco-Living”, Villard, NY, 2008)
- So what do we use? According to the U.S. EPA Energy Star Program: the average energy bill in an American home (probably very similar to Canadians) uses 49% on heating and cooling, 13% water heater, 10% on lighting, 7% on electronics, 6% clothes washer and dryer, 5% refrigerator, 2% dishwasher (Hill and O'Neill)
- And where we get the energy for this in SK: 57% coal, 20% hydro, 13% purchased power (Power purchased or available for purchase from a source outside the system), 5% gas, 3% wind (Saskatchewan Environmental Society (SES))
- Saskatchewan is Canada's second largest oil producer, and third largest natural gas and coal producer. Saskatchewan is the second highest per capita emitter of CO₂ as a result of its fossil fuel production and its heavy reliance on coal for electricity (http://www.ec.gc.ca/cleanair-airpur/Regional_Clean_Air_Online/Prairie_and_Northern_Region/Air_Quality_in_the_Prairies-WS7A09983D-1_En.htm)
- In the prairies, we have the highest energy intensity in all of Canada, 20% higher than the national average – in simple terms means a higher energy consumption rate (energy intensity is measured in GJ/m² and 1 gigajoule (GJ) = 1,000,000,000 watts used for one second) (SES). “Energy Intensity is measured by the quantity of energy required per unit output or activity, so that using less energy to produce a product reduces the intensity” (http://www1.eere.energy.gov/ba/pba/intensityindicators/efficiency_intensity.html)
- Canada uses the largest amount of electricity per capita in the world (CBC The Fifth Estate “The Gospel of Green”)
- 1 tonne = 2204 pounds (not to be confused with 1 U.S. ton = 2000 pounds) - Every Canadian produces about five tonnes or more of greenhouse-gas emissions every year, which is why the one tonne challenge came into existence a while back (www.seedsfoundation.ca/otc/)

Energy Consumption

- Phantom power is power used when our electronics are apparently “off”. 75% of all the electricity consumed in the home is standby power used to keep electronics running i.e. TVs, computers, monitors, stereos, coffee-makers

(U.S. Department of Energy). “Most electronic appliances and systems used at home continue to use energy even when they are turned off. In stand-by mode, a regular TV set uses as much as 12 W/hr” (Energy Publications, Office of Energy Efficiency, Natural Resources Canada)

•The following draw power at all times:

-“Instant on” functions, i.e. a TV requires constant power for the sensor that waits for the signal from the remote (SES)

-Things with lights or clocks (SES) i.e. leaving coffee on a hot burner makes coffee bad and uses excess energy - transfer coffee to a thermos after it’s made or use a French Press

-Power supplies & transformers i.e. many things like this convert from ac to dc and draw power all the time (SES)

-Inefficient electronic devices i.e. battery chargers constantly generate heat that can't be further used, even when the device (like a cell phone) is not plugged into the charger (SES). So, to avoid drawing power, use a power bar or surge protector with an off switch (SES). i.e. ‘Smart’ power bars can stop idle current drawn from your outlets even without being shut off (Hill and O’Neill). Or simply unplug the thing!

Green Power

•GreenPower is offered in blocks of \$2.50 (plus GST) to support 100 kWhs of green electricity. A person can choose to sign up for as many blocks as they want. GreenPower will “offset” the amount of electricity in your home and SaskPower will produce at least enough green power to match what subscribers have requested (SaskPower)

•By buying just one 100 kilowatt-hour (kWh) block of GreenPower – enough electricity to operate a washer and dryer for a month – you will reduce greenhouse gas emissions by as much as planting about 200 fully grown trees (SaskPower)

•Green Power is generated primarily through wind, although SaskPower also recognizes solar, small-scale hydro, biomass, geothermal as possibilities (SaskPower)

Carbon Credits

• A polluter can subtract from their emissions by purchasing carbon off-sets from a low emitter i.e. a from a country that pollutes less, a company dedicated to renewable energy...

-Some believe that carbon credits give heavy polluters the chance to continue polluting as they wish, instead of cutting back on the real problem – reducing their own carbon emissions.

-because carbon credits are mostly voluntary, it remains largely unregulated; and because there are no federal guidelines to ensure consistency, the price per ton of carbon dioxide can fall anywhere from about a dollar to twenty dollars (US) or maybe more. Plus, the percentage of your contribution that goes towards off-setting is left up to each company’s discretion. So, really, carbon offsets are not a great solution without regulation and legislation (Hill and O’Neill)

•The good way to ‘offset’ your carbon emissions is by doing something yourself that reduces carbon emissions – drive less, turn less lights on in the house or choose to buy less that month. This way you are only accountable to yourself and you can take full credit for cutting back your emissions. Another option would be to donate the money you would have given to offset your carbon emissions, to an environmental nonprofit organization of your choice. You could also choose to buy a membership for an ecologically-minded group or volunteer your time for one of their events.

•Clean Air Cool Planet thoroughly evaluates and ranks many offset retailers (Hill and O’Neill, “Ready, Set, Green – Eight Weeks to Modern Eco-Living”, Villard, NY, 2008)

CO2 is not the only problem

As much as I’d love to think that the solution to fixing the world problems was to cut back on our CO2 emissions by finding alternate methods of energy, that’s not the case.

i.e. There are other gases, both natural and man-made, which also add to the greenhouse effect (like, for example, water vapor, methane, nitrous oxide, ozone, fluorocarbons). Some of these gases even have a greater global warming potential than carbon dioxide

(http://environmentalism.suite101.com/article.cfm/co2_not_the_only_greenhouse_gas)

Where we get energy from is part of the solution, but no energy source is perfect. No energy sources is emission or footprint free... that said, there are better options than others. I think it’s safe to say that what we know now about renewable energy will only get better. I’m not going to get into all the different types of energy – that’s a presentation in and of itself – but keep an open mind when it comes to renewable energy – there are things

happening around the world that Canada hasn't caught on to yet, and there are possibilities that we don't know of. Simply put, we can't keep relying on non-renewables (oil, coal, uranium) because they're a limited time offer! The biggest ways to solve these issues at hand have to do with cutting back on how much we use and how much we waste!!

The earth should not be a dumping ground

- If you trashed your house, you wouldn't expect it to clean itself up. We should not expect the world to deal with our garbage.
- The average U.S. citizen produces about 4.5 lbs of garbage every day, which makes up 55-65% of the municipal waste stream (and I'm guessing Canadians are about the same). Germany and Sweden, by contrast, generate less than 2 pounds per capita each day. (Hill and O'Neill). What does this mean? Individuals make a HUGE difference – whether good or bad! Our landfills are becoming heavy on the “fill” and neglectful of the “land” – ask Italy, they ran out of landfill space a couple years ago.
- Part of the issue is that things don't break down well (or at all) in landfills because sunlight can't penetrate most of what's stuck in the trash heap. Even things that are biodegradable such as cabbages, carrots, and newspaper have been found in landfills after more than thirty years (U.S. EPA, *Consumer's Handbook for Reducing Solid Waste* (Sept 2007) <http://www.epa.gov/epaoswer/nw/hw/reduce/catbook/debate.htm>; Hill and O'Neill)
- Of all the *types* of stuff we toss out, containers and packaging make up the biggest chunk - about a third (which is a shame because a lot of this could be recycled) (U.S. EPA “Municipal Solid Waste”; Hill and O'Neill)
- A lot of plastic bags also end up in landfills. A single plastic bag is used for an average of twenty minutes but takes about five hundred years to degrade in the landfill (maybe more). Worldwide, hundreds of millions of bags are distributed each year. The United Nations Environment Programme estimates that globally, people go through 16,000 plastic bags per second. (Hill and O'Neill)
- Impact of plastic garbage: www.vbs.tv/shows/toxic/garbage-island/

Recycle

- Involves collecting materials, processing them into a form the recycler can use, transporting to the recycler and finally creating this material into a new product. It is preferable to land filling or other waste management methods because it does not displace virgin materials and saves the energy, water and pollution that are involved in their extraction (SES)
- Not perfect: energy is still required to produce the product in the first place, create the material into a new product, and energy is used in transportation... but at least you're not piling something up somewhere to be dealt with later
- Is not the answer: it comes last in the 3 R's – I call recycling ‘guilt-free consumerism’ because we are led to believe that we can continue to buy and use at the rate that we are, rather than focusing on reducing the amount we use in the first place
- Recycling something doesn't mean it will be turned back into a similar product. Many things are downcycled (meaning it reduces the quality of the material over time): #1 plastic (i.e. some beverage bottles and food containers) are recycled into, for example, carpet fiber, textiles, and fleece jackets. #2 (i.e. milk, bleach, shampoo, detergent bottles, as well as grocery bags and box liners) is recycled into nonfood containers, decking, fencing and flowerpots. (See American Chemistry Council for more information on the different plastics and what it's manufactured into after recycled). (Hill and O'Neill)
- Unfortunately, in our make-use-throwaway culture, recycling came as a reactive process to an extreme amount of waste and therefore many products have not been made to be recycled. Some products include many types of plastics, plus a variety of other materials, which makes it difficult to disassemble and recycle. So look for products that say they are recyclable and try to avoid packaging or products that are noticeably made out of many different materials. (Hill and O'Neill)
- But recycling as we know it could take a different path. Michael Braungart and William McDonough use the term “upcycling” in their book *Cradle to Cradle: Remaking the Way We Make Things*, a polymer “paper” that can be endlessly recycled into a new paper of the same physical property and uses a non-toxic ink that can be harmlessly washed off the page (the book is made out of the polymer/ink combination). This kind of innovation could mean that companies could save billions of dollars each year in material recovery because they would not need to extract and process raw materials for every thing they manufacture. (Hill and O'Neill)
- Recycling is also better than landfilling:

-“In some places, the fiscal cost of recycling outweighs the economic reward, but many municipalities have found that improved recycling increases jobs and saves money. Furthermore, life cycle analysts have found that less energy is needed to manufacture products from recovered rather than virgin materials in most cases. When considering the impact of a product or process over its entire lifetime, from extraction and processing of raw materials to production, distribution, use and reuse, maintenance, recycling, and disposal, “the overwhelming conclusions is that recycling boosts the economy, conserves natural resources and reduces solid waste” (EPA; Hill and O’Neill)

-i.e. For every ton of steel recycled, 2500 lbs of iron ore, 1400 lbs of coal and 120 lbs of limestone are conserved (Canadian Steel Producers Association)

-Recycling one tonne of paper saves 19 trees, 3 cubic m of landfill, 29000L water and 30kg of air pollution effluent (New Brunswick Solid Waste Association)

-It takes 95% less energy to recycle aluminum than to create it from raw material (Novelis)

-One recycled glass container saves enough energy to light a 100 W light bulb for four hours (Greater Vancouver Regional District)

•For a list of what can be recycled in Saskatoon and where to recycle it: www.saskwastereduction.ca/dbase.php
This is a GREAT website!

•Many grocery stores recycle plastic bags (i.e. Safeway, Sobeys)

•Get Curbside Recycling (http://www.curbsiderecycling.ca/basic_info.html).



means the packaging is recyclable where facilities exist (the number specifies what category of plastic it falls under) (SES)



X% means that the packaging or product contains recycled content (the number specifies the percentage of recycled content) (SES)



Canada’s Environmental Choice logo means the product or service is less harmful to the environment (SES)

Reuse

•Makes a product, package or resource do another task without materially altering it. There is still material to handle unlike reducing, yet you are still using the product, package or resource to a fuller extent than recycling (SES)

•It’s as simple as reusing packaging, Tupperware or coffee mugs, handkerchiefs and towels instead of Kleenex and paper towels, reusable coffee filters – i.e. I use bread bags to put my fruits and vegetables in at the grocery store. They’re stronger than the bags in the produce section of the grocery store, and they’re reused.

•Reuse water: Have a basin in your sink, and water your plants with left over sink water (if there were no chemicals used) or water your plants with leftover tea, pasta water, etc.

•Reuse someone else’s stuff: Find or post used stuff on the following websites: freecycle, ebay, craigslist, kijiji

•Use a glass jar or container to store your leftovers and other things in – glass is microwavable and dishwasher safe! “Glass is the most suitable material for producing containers for foodstuffs. It is definitely a hygienic material: it does not contain toxic substances and is very resistant to wear and tear. The small quantities of glass components that are dissolved in the contained solution are inert and non-toxic substances, like sodium, calcium and silica, elements that are commonly found in mineral water. Glass containers can be sterilized without modifying the contained solution. Glass is the appropriate material for conserving. Among glass's many qualities, there is that of the absence of toxicity, and that it is totally recyclable. It is an inert material, [meaning] it does not contaminate the environment; what's more, it is also an ideal material to block dangerous components that can be fused in glass and made inert in its structure.” (www.glassway.org/vetro/index.cfm?glass=4.41.0.0)

Reduce

- Means less waste to handle and it conserves resources that would have been used to produce the product in the first place (SES)
- The best way to eliminate waste is by not producing it in the first place!
- “use half” philosophy – start to use half your tooth paste, half the soap, half the water, half the toilet paper...
- Reduce your use of the word “need” - when you say you "need" something, ask yourself if you really need it or simply want it. There is a huge difference... there are very few things that we actually need.

Share

- With fewer objects shared by more people, less stuff needs to be manufactured. Many times we do not really seek the product (i.e. the washing machine) we seek the service and function (clean laundry). This type of usage is called a ‘product service system’ (PSS). A public library is a classic example of a ‘product service system’ PSS, in which you have access to the books without having to purchase or own them. Other examples are video stores, car sharing or renting, Laundromats (Hill and O’Neill)

Refuse

- Refuse anything you don’t need
- plastic bags, extra packaging, napkins
- flyers and handouts
- Rule of thumb: most of the time you don’t need it, so don’t take it
- Refuse buying things if you don’t agree with their practices or products

Make your Money Matter

- We live in a consumer driven society – so give your feedback and speak with your money. You have power in purchasing or not purchasing
- Invest money into companies that focus on green initiatives, and *divest* money from companies that do not (and voice your reason to the company why you invested or divested – feedback is always appreciated). It’s wise to do your own research into how a fund is managed, how the companies are picked and what exactly they do. (Hill and O’Neill)
- Remember, you can’t shop your way to green.

Ask Questions!!

- Question the way things have traditionally been done: i.e. ask your professor if you can submit your essay electronically
- Ask questions: where was something was made, where did your food come from, what are the factory / business standards are like????
- The more people that ask questions, the more accountable producers and businesses will become -as consumers we have a huge affect on what’s produced, how it’s produced and how much of it is produced. So if you don’t like the answers you’re getting, avoid buying that product. i.e. If people stop buying products because of their poor environmental and ethical standards, the market will change. And if people are snoopy and ask lots of questions, businesses will try to ensure that they have good answers and procedures – they don’t want to look bad because it will mean bad business.

Home sweet Home

- During the past three decades, the average American home has more than doubled in size from less than 1,000 square feet to 2,400 square feet, while family size has shrunk. At the same time we are living farther from where we work, shop and entertain ourselves (National Assoc. of Home Builders Public Affairs and Economics “Housing Facts, Figures and Trends”; Hill and O’Neill)
- Energy used in the average home can equal more than twice the greenhouse gas emissions of a car (Hill and O’Neill)

So, what to do? Flick off!

- Turn off lights, computers, and appliances when not in use. Habits can be broken (you just have to nag a bit!) It’s not just about turning lights off though, it’s about what type of lighting you’re using
- Replace normal incandescent light bulbs with compact fluorescents. These bulbs are available in most home centres and hardware stores. Start by replacing three of the most frequently used lightbulbs in your house with compact fluorescents
- Incandescent lights operate at a high temperature, using most of their energy to create heat instead of light. They also have a short life (1000 hours) (SES)

- A compact fluorescent lasts up to 10,000 hours, has low heat output and uses 75% less energy than an incandescent. With newer fluorescent lighting (T8 lights) the flicker and hum is eliminated and it has better colour rendition and they're 25-30% more efficient than older T12 fluorescents (SES)
- Compact fluorescents are recyclable into their component parts – aluminum, glass, calcium phosphate, mercury – which can be recovered and used in new bulbs (Hill and O'Neill)
- There are fluorescent light bulb eaters that are used to break them up in a way that no mercury, or other pollutants, enter the air. The University of Saskatchewan even has one!
- TIPS:
 - a 15 W compact fluorescent bulb can replace a 60 W incandescent bulb
 - When buying light bulbs, remember that the wattage rating only tells you how much energy it takes for the bulb to work. The amount of brightness is measured in lumens, so you should compare lumen ratings (www.pnm.com/customers/99_ways.htm)
 - LED lights are also an options (Light Emitting Diode) convert all energy into light without wasting any on heat - they are predicted to last about 25 years. (SES) Great use for flashlights, Christmas lights, etc. There's even talk now of larger scale LEDs that could be used for household lighting
 - Solar Panel lights for outside or photocells that sense the light level (street lamps and porch lights) i.e. we placed them along our footpath so that we don't need to use our porch light
 - Occupancy Sensors: switch on when people are in the area (good for outdoor and indoor use)
 - Timers (for when you are away)
 - Light Controls (dimmers)
 - Candles – how about more candle lit dinners?!
 - Put lamps in corners instead of against a flat wall whenever possible, that way the light will be reflected by two walls instead of just one. (www.pnm.com/customers/99_ways.htm)

Electronics

- Avoid buying a lot of electronic devices, especially if they're "perks" or if you have something that still works fine (do you really need the newest cell phone on the market?). The UN Environment Programme estimates that 20-50 million metric tons of electronic waste is dumped around the world each year (1 ton = 2,240 pounds!) Europe and Japan have made it mandatory to recycle e-waste, because by throwing it away you lose tons of valuable materials such as copper and gold, plus many electronic components contain some sort of toxins that should be disposed of properly. i.e. cell phones – more than 140 million of which are discarded in the United States alone every year – contain mercury and arsenic. (Hill and O'Neill)
- Although rechargeable batteries contain heavy metals such as nickel-cadmium, these are preferable to the single-use kind since it means less stuff entering our waste stream. (Hill and O'Neill)
- The Democratic Republic of Congo is struggling to recover from a lengthy civil war in which an estimated three million people have died, mostly through starvation and disease. Since the country gained independence in 1960, its vast mineral wealth has been a key factor in the country's civil wars and instability. It has huge reserves of gold, cobalt, tantalite and cassiterite all used in the manufacture of consumer electronics (<http://news.bbc.co.uk/1/hi/technology/7747692.stm>). So, our electronics could be linked to war.

Computers

- Flat screen monitors use 1/3 the energy of CRT monitors and laptops typically use 1/4 the energy as a desktop computer (SES)
- typically standby power reduces power consumption from 100W to 40W and sleep mode reduces consumption to about 2W.
- Screen savers consume as much electricity as when your machine is idle, but putting it into sleep mode reduces energy consumption by 70% (if everyone did this, it could reduce carbon dioxide emissions by the equivalent of 5 million cars (Smithsonian National Zoological Park "Green Team Tips"; Hill and O'Neill)
- laptops are about 20% more efficient when plugged in than running off its battery. (<http://www.slate.com/id/2205761/>)
- If your IT department requires your computers to be on at night to run updates and security checks, ask if these could be done on specific nights each week so the rest of the time the computers can be turned off
- "The belief that frequent shutdowns of PCs are harmful persists from the days when hard disks did not automatically park their heads when shut off; frequent on-off cycling could damage older hard disks. Modern hard disks are not significantly affected by frequent shutdowns. Shutting down computers at night and on weekends

save significant energy without affecting the performance.”(User Guide to Power Management for PCs and Monitors, Lawrence Berkeley National, 1997 - www.tufts.edu May 2006; SES) So, shut off your computer at night and when you’re away for the day! i.e. our cabin is run by solar panels, which has always been enough, until my dad started bringing his computer up and now we have to start choosing between extended time on the computer, or adequate light in the evening. It has been an interesting experience – you really realize how much energy something takes to power

- Inkjet printers use 15-20 W when printing and 1-9 W on standby. Laser printers (and photocopiers) use 250 - 800 W when printing and 5-20 W on standby (SES)
- EPEAT (Electronic Product Environmental Assessment Tool) www.epeat.net/ help purchasers in the public and private sectors evaluate, compare and select desktop computers, notebooks and monitors based on their environmental attributes

Thermo Stats

Because heating and cooling the home is so energy intensive, here are a few tips to save money and energy:

- Do not cover your thermostat. Air needs to move around the thermostat so that it can sense the temperature of the room air and work accurately (SES). Also, try to avoid having direct sun light fall on it, this will also affect the temp the thermostat detects (www.pnm.com/customers/99_ways.htm)
- Constantly adjusting the set point does not make the room warm up or cool down more quickly it just makes the system work harder. Whatever you set the temperature at, once the thermostat feels air at that temperature it will shut off. Most heating systems put out heat at full capacity until they reach their set point (SES)
- However, you don’t need your house heated / cooled all the time:
 - turn down the heat one or two degrees in the winter and throw on a sweater, or turn down the air conditioning in the summer and utilize fans or windows for airflow.
 - turn down the heat at night or when you’re out, or if you have a newer thermostat, you can program it to go down automatically. You can save 2% on your heating bill for every 1°C you turn down your thermostat (SES).
- 1/6 of all electricity produced in the United States is used to air condition (Canada is probably similar). A wiser option for people who live in dry climates is an evaporative cooler (sometimes called a desert cooler) that distributes cool moisture into the air using less energy. (Hill and O’Neill)
- If you do install a window refrigerated air-conditioning unit – do so on the shady side of your home. If it's located in direct sunlight, it'll have to work harder and use more energy (www.pnm.com/customers/99_ways.htm). You can also place a fan by a window on the cool side of your house to pull cool air into your home.
- keep windows and doors closed when you are heating or air-conditioning your home (also, take out your window air-conditioning unit during the fall and winter because they allow warm air to seep out)
- And there’s something to be said for efficiency - The gaps around our doors and windows in an average home are equivalent to having a 3x3 foot hole in the wall (U.S. natural research defense council; Hill and O’Neill)
- draft-proof your home with caulking and weather-stripping will reduce your home energy needs by up to 20% (U of S Office of Sustainability). To find drafts, take a burning piece of incense or a piece of toilet paper taped to a pencil to see if there is a breeze near plugs, windows, fireplaces, baseboards, etc. If there’s a spider web, usually that means there is a draft. Once you find the drafts, fill the cracks and holes with weather stripping or caulking. By doors, place a towel or something else to stop the draft (SES)
- And according to a recent infomercial – there are now things that slide under your doors to stop drafts – 2 for only \$19.99!
- use drapes, blinds, and indoor and outdoor plants to shade and insulate your home.
- Do all this because, in cooler climates, insulation is the number one way to make a dwelling more efficient. (Hill and O’Neill)
- Install glass doors on your fireplace to prevent air exchange (cool air entering and warm air leaving, especially when the fire is dying out) (Hill and O’Neill)
- As for heating, even though it is COLD here, electric space heaters are costly and energy intensive - if you do use a space heater, use a radiant panel electric heater which use 170 W instead of 1500 W (SES). Another option would be to get yourself an electric blanket; they are not as energy intensive as many electric space heaters (<http://www.alamedapt.com/electricity/heaters.html>)
- Best way to lower your energy costs - dress for the weather, outside and IN!

Fridges and Freezers Facts

- Freezers need to be set to -18°C and refrigerators to -4°C , setting them cooler does not improve their ability to preserve food, and wastes electricity (SES)
- When frost builds up to more than 5mm the fridge or freezer has to work harder (SES)
- Refrigerators work best when food is not packed tightly. Leave room for air to circulate around the food. Freezers work best when they are at least 2/3 full. (SES)
- “Make sure your (refrigerator and) freezer’s rubber door seals are clean and tight. They should hold a slip of paper snugly. If paper slips out easily, replace the seals.”
(<http://oee.nrcan.gc.ca/publications/infosource/pub/appliances/freezer.cfm?attr=4>)
- Don’t leave the door open and let hot dishes cool before you put them in the refrigerator! The temp will rise inside the fridge or freezer, and then they will have to work harder to regain the right temperature
- In humid climates, condensation tends to form on the outside of refrigerators. Refrigerator manufacturers put small heating coils in the outside of the fridge to reduce this condensation. In Saskatchewan we rarely have weather humid enough to be a problem. Turning the “Power Savings” switch inside your fridge to “use less power” will turn off these coils. (SES)
- If you want to get creative and save yourself some money, you can do this by putting a 4 L jug of water outside, letting it freeze, and then putting it in your fridge. This will mean that your fridge won’t have to work as hard so it doesn’t have to turn on as often. Once the jug of water is almost all melted and put it back outside to refreeze. Have two jugs so you can have one in your fridge and one outside at all times.
- Think about getting a smaller refrigerator. I lived with the bottom shelf of a mini bar refrigerator for a whole year – it’s not easy but it’s doable for one person. Many times refrigerators and freezers are filled simply because there’s room to do so, not filled out of necessity. I’m guessing that most of us have things that have been in our fridge or freezer for months.
- Rather than having a minibar fridge to cool your drinks, these could be cooled outside for many months of the year or placed in a cool garage or basement
- Rearrange: avoid putting your refrigerator near a stove, dishwasher or heating element.

Water

- If you had a container full of 1L of water to represent all the water in the world, one drop of it represents the clean, freshwater (Otesha) The total amount of water in the world is approximately 1.4 billion km³, of which 97.5% is saltwater and 2.5% is fresh water... Of the 35 million km³ of freshwater on earth, about 2/3 or 24.4 million km³ are locked up in the form of glacial ice, permafrost, or permanent snow. Groundwater and soil moisture account for 10.7 million km³. Freshwater lakes and marshlands hold about 0.1 million km³. Rivers, the most visible form of fresh water account for 0.002 million km³ or about less than 0.01% of all forms of fresh water (www.ec.gc.ca/Water/en/info/facts/e_quantity.htm)
- We use a lot of this water, yet 2 billion people have no access to clean drinking water and there are 15 million species on this earth with which we are sharing water (Otesha)
- I’ve been asked before why water usage is such a big deal because it just gets treated and reused. Well, approximately 20%-40% of the water that leaves the water treatment plant is lost to leaks (SES) This means the plant is inefficient, using 20-40% of its energy on something that never reaches us.
- Also, because of the age of many water treatment facilities, while they are well-suited for human waste, they are not equipped to deal with such an increase of chemical waste. (Hill and O’Neill). So the more water we use and the more things we flush down the drain means the more contaminated our source(s) of water becomes.
- So this said, how much do we use? Canadian residents use an average of approximately 343 Litres of water per day (Otesha)
- Average water use in the home breaks down as follows: toilet 27%, clothes washer 22%, faucets 16.5%, showers 16%, leaks 13.5%, dishwashers 1.5% (U.S. EPA, Office of Water; Hill and O’Neill)
- Solutions: turn off the tap when you are rinsing dishes, soaping up in the shower, and brushing your teeth.
- take shorter showers or shallower baths. Try putting the plug in your bath before you start to shower. After your shower, if the water is deeper than you ankles, it’s time to get a better showerhead or time to start cutting back on the time you spend in the shower.
- install a low flow shower head (they use 40-60% less water). You can find these at most hardware stores and home centres and are easy to install. A 10-minute shower uses about 160 L, a low flow showerhead reduces this to about 75L (SES). An added benefit is that you are less likely to run out of hot water!

- There are some showerheads with pause buttons to hold back water while you soap up or shave – but it’s just as easy to turn the tap off during these times as well!
- Replace the O-ring on your sink taps - this keeps water from being wasted and it saves the tap from erosion (SES)
- Screw aerators on to the end of the faucet to reduce the amount of flow coming out of the tap; they reduce water use by about 25% (SES)
- The second largest use of energy in many homes is the water heater (space heating is the largest) (SES). Therefore, reduce the amount of hot water you use, turn the water temperature setting down, and maintain the water heater so it runs efficiently. Also, wrapping your water heater in an insulated blanket - one costs about \$20 US - could save your household over 110kg in CO2 emissions annually and save you money (TIME, April 2007)
- Avoid drinking bottled water: A study by the US Natural Resources Defense Council looked at 103 brands of bottled water and found that one-third of them actually contained contaminants - including synthetic chemicals, bacteria, and even arsenic - at levels exceeding health guidelines (in the US, these guidelines are actually less strict for bottled water than they are for tap water). Plus, bottled water leaves behind 1.5 million tonnes of plastic every year, and emits thousands of tonnes of carbon dioxide in the transportation of the bottled water to your town (Otesha - Brlow&Clark Blue Gold)
- There are about 845 single-use plastic water bottles that end up in American trash heaps every second! (The Container Recycling Institute; Hill and O’Neill, “Ready, Set, Green – Eight Weeks to Modern Eco-Living”, Villard, NY, 2008) We have good tap water, so use it!

Dish Washing

- Don’t dirty many dishes in the first place! i.e. you don’t need to thoroughly wash a plate that only had breadcrumbs on it! Also, the more dishes you have, the more you’ll dirty. So keep your dishes to a minimum
- If using a dishwasher:
 - By stopping it just before the dry cycle, you can cut its energy usage in half. Most new dishwashers have an energy-saving feature called air dry, which will stop it for you automatically (www.pnm.com/customers/99_ways.htm)
 - Wait for a full load
 - use concentrated, eco-friendly dish detergent
 - Regularly clean the filter at the bottom of your dishwasher to keep the machine running efficiently
 - Don’t bother rinsing your dishes before putting them in the dishwasher. You’ll save more water - and energy - by scraping all the excess food off plates and cutlery and letting your dishwasher do the rest (SES)
 - If you hand wash, it can use more water than a dishwasher, so watch out: wash your dishes in the sink and use water conservatively; use cool water to rinse your dishes and don’t leave the water running to rinse them (if you have a double basin sink, fill one with rinse water and one with wash water). Also, let them air dry – it’s more sanitary than towel drying.
 - There are mini dishwashers for purchase as well – great for 1-2 people

Laundry

- Do the smell test! If it isn’t dirty and it doesn’t smell, why are you washing it?
- use your clothes washer only when you have full loads.
- When it comes to machine washing, front loaders can reduce usage by 40% and use up to 65% less electricity than top loaders. (Hill and O’Neill)
- Using Laundromats is a great option because industrial washing machines and dryers (when filled) tend to be more energy efficient (Hill and O’Neill)
- use concentrated detergent, or just less laundry soap!
- Get clothing that does not need to be washed as often. For example: Synthetic clothing absorb ions, while wool has neutral charges” (<http://portalmarket.com/region.html>). “the odor-producing bacteria that live on synthetic fabrics are invigorated by heat. Machine drying adds extra heat, which helps re-activate those stinky little biota. Air-drying will help ensure that your clean clothes stay odor-free longer.” (www.donkeyjawposse.com/2007_09_01_archive.html) As it’s been explained to me when I worked at Outter Limits, wool does not hold onto odour producing bacteria the same way that synthetics do. I will %100 vouch for Merino wool because it doesn’t stink and it doesn’t itch – honestly, try it out folks!
- Presoak or treat particularly dirty items to minimize total wash time (www.pnm.com/customers/99_ways.htm)

- If you are using a dryer, dry your laundry one load right after another to take advantage of leftover heat in the dryer and clean lint vents before every load for maximum efficiency (www.pnm.com/customers/99_ways.htm)
- Use the moisture setting on your dryer if that option is available, it will prevent over drying and wasted energy
- better yet, hang your clothes to dry!

-I don't know who actually irons anymore, but not many things need ironing. I can count on my fingers the amount that I have ironed things in my whole life, and no one has ever commented that my clothes are wrinkly)

- Avoid dry cleaning: most use 'perc' – a substance that is harmful to the environment and your health (Hill and O'Neill, "Ready, Set, Green – Eight Weeks to Modern Eco-Living", Villard, NY, 2008)
- dryer fabric softeners: NO!

-"Fabric softeners contain some of the most toxic chemicals (like chloroform, benzyl acetate and pentane) that are known to cause cancer and/or damage to lungs, brain and nerves. These chemicals are even more dangerous when heated in a clothes dryer. The toxic fumes then go into the neighborhood air and everyone for blocks around is forced to breathe them in. Babies, children, older people, and people who are already sick are especially hurt by these chemicals, and the damage can be permanent, causing lifelong illness"

(http://findarticles.com/p/articles/mi_m1594/is_1/ai_n27152791 and <http://toxicsinfo.org/canary/fragrancechems.htm>)

•Synthetic detergents [normal detergents i.e. Tide] contain surfactants, made from petrochemicals, which pollute the water outside and can leave residue on your clothes. Optical brighteners in detergents are also a no no – they are derived from benzene (a known carcinogen – cancer causing), they don't break down well, they are toxic to fish and they can create bacterial mutations. (Hollender, "Naturally Clean"; Hill and O'Neill)

•If you want soft clothes, Use a half cup of vinegar per load. As for maintaining the colour of your clothes and reducing the odor in your clothes, "Add a 1/2 cup of baking soda to the wash when you add your regular liquid detergent. The baking soda has been known to give you whiter whites, brighter brights, and odor free clothing" (http://housekeeping.about.com/od/laundry/qt/bksd_washmachin.htm)

•Ecover, Seventh Generation, EnviroRite and Natural Value all make nontoxic products (or see www.lesstoxicguide.ca/). Enviro Wise (a local enviro friendly cleaning product company) just opened in Nov. 2008 by the liquor store / McNally Robinson on 8th street

Clothing

•Most synthetic clothes (i.e. polyester, nylon) are made with petroleum (oil) products

-However, some synthetics are changing: Patagonia recycles old clothes and pop bottles to make new fabrics and Northface creates a synthetic material out of bamboo

•wool is a natural, renewable fabric (and warm). i.e. the brand Icebreaker makes their clothing with high environmental and social regulations in mind too.

•Wool, alpaca and cashmere (along with other animal hair textiles) are considered renewable resources that are biodegradable and gentler on the environment than synthetic materials. (Hill and O'Neill)

•organic cotton is a much better option than regular cotton (cotton currently accounts for only 3% of the worlds arable land, yet uses 25% of the worlds pesticides and 7% of its fertilizers.

(www.gardenandgreen.co.uk/#/hemp/4530230962)

•Hemp is the number 1 biomass producer on earth (it produces 10 tonnes of biomass per acre in about 4 months): partially because it grows quickly, does well in a variety of climates and is very pest-resistant it is stronger than cotton and it is not water or chemical thirsty in the same way that cotton is

(www.gardenandgreen.co.uk/#/hemp/4530230962)

•Quality over quantity: some clothing brands have lifetime warranties on things like zippers, buttons, waterproofing, seams, etc. (i.e. North Face, Patagonia, Marmot, Mountain Hardware, Arcteryx, Golite, Osprey). Ask if the product you're buying has a warranty. If it doesn't, grab that sewing kit to mend small repairs as opposed to buying something new. Learn a new skill and save yourself some money!

The Nitty-Gritty of Glittery

•Even though jewelry is pretty – what goes into it isn't.

-Mining 5 grams of gold for a wedding ring could leave behind more than 3 tons of waste. (United Nations Environmental Programme, "Mining Waste: Mountains of Altered Rocks, Lakes and Gleaming Waste"; Hill and O'Neill)

- Precious gems, especially diamonds, can be associated with human rights abuses and are sometimes sold illicitly in war zones to fund rebels (“conflict” or “blood” diamonds – watch movie: *Blood Diamond*). Even diamonds from Canada have problems because the mining could devastate Canada’s boreal region. (Hill and O’Neill)

- Solutions: buy less of it, look for antique jewelry, or find jewelers (such as greenKarat) that use recycled materials (Hill and O’Neill)

Chemical Waste

- Very important to dispose of properly. For example, 1 L of used oil can contaminate up to 1,000,000 L of fresh water (SES)

For more information on the City of Saskatoon's Household Hazardous Waste Collection Program, please call 975-2486 or visit www.saskatoon.ca and search under H for Household Hazardous Waste.

- A great way to know what can be recycled in Saskatoon and where to recycle it:

www.saskwastereduction.ca/dbase.php

Indoor Air Quality and Cleaning Supplies

- Indoor quality can be 2-5 times worse than outside, and most people spend about 90% of their time indoors. Air pollution is actually one of the top 5 environmental risks to public health. (Hill and O’Neill)

- Every American – kids included – has at least 700 hundred pollutants in his or her body. (Board on Health Sciences Policy, *Cancer and the Environment: Gene-Environment Interactions*, 2002; Environmental Working Group *Body Burden – The Pollution in Newborns*, 2005; Hill and O’Neill)

- There’s an interesting documentary on the relationship between chemical usage and how it affects males i.e. the amount of males being born is decreasing and men in their 20s have ½ the sperm count as their fathers. View: <http://www.cbc.ca/documentaries/doczone/2008/disappearingmale/>

- Conventional cleaning products make dirt products disappear fast, but unfortunately, they themselves don’t just vanish. Although not all chemicals are bad for us and not all natural factors are harmless, there are hazardous substances commonly found in cleaning products, pesticides, air fresheners, and disinfectants that linger in dust and air before ending up in our bodies. And most conventional household cleaners are made from petrochemically derived chemicals AND are stored in packaging made of fossil fuels. (Hill and O’Neill)

- A few tips for indoor air quality

- Use a reusable microfibre towel or rags instead of papertowel to cut down on dust

- Don’t use hot water with toxic chemicals, this can cause them to off-gas more easily (use tepid water instead) (Hill and O’Neill)

- Rinse surfaces with water after cleaning them to remove toxic residue

- Avoid spray cleaners that create a fine mist – these disperse into tiny particles and spread around your home more readily (Hill and O’Neill)

- Choose candles made of beeswax instead of paraffin (paraffin is derived from petroleum). Also, scented candles (unless made with essential oils) produce more soot than unscented varieties. (Hill and O’Neill)

- Gases can leak from closed containers, so transfer rarely used chemicals, cleaners, and paints to parts of the house that are adequately ventilated and rarely used.

- Look for companies that disclose all of their ingredients (not all manufactures or products are required to do so, nor must their formulas be third-party tested for safety) (Hill and O’Neill)

- Use biodegradable, concentrated, non-toxic cleaning products free of phosphates and dyes. Look for these in your grocery store; if you can't find them, they may be in a special "natural foods" section.

- As for paint, regular latex and water-based paints off-gas less than oil-based paints, but now a spectrum of low- or no-VOC paints are available. (Hill and O’Neill)

- Furniture accounts for the largest surface area in the interior environment, rendering it a big player in indoor pollution. Avoid carpet and look for non-toxic finishes such as linseed oil, pine resin and beeswax and natural fillings such as cotton, wool and down. There are also recycled materials, and products made from trees that grow quickly (birch, beech, maple are preferable). Bamboo is also an option, as are Kirei and Wheat Board that are made from sorghum and straw respectively. (Hill and O’Neill)

- Good products: Seventh Generation and Ecover are quite common, although there are more less known brands such as Method, Aubrey’s Organics, Mrs. Meyer’s, Shaklee, and Biokleen. Best option: Envirowise on 8th Street (affordable and refillable)

- A few easy cleaning recipes:

-Distilled white vinegar works as a disinfectant, surface and glass cleaner, degreaser, and fabric softener; - Hydrogen Peroxide works like bleach and it deodorizes;

-Hot water, lemon and sunlight will brighten and sanitize clothes and surfaces;

-Lemons and other citrus fruits will cut through grease and smells;

-Baking soda make good detergents, remove odors, and add scouring power; Castile soap will create suds (Hill and O'Neill)

-use club soda to get stains out of carpet – it even works on red wine

•For a great list of how to make your own cleaning supplies: (www.elc.org.uk/pages/envirohandyhints.htm)

--All-Purpose Cleaner: 1/2 teaspoon washing soda; 2 teaspoons borax; 1/2 teaspoon liquid soap or detergent; 2 cups hot water. Combine the washing soda, borax, and soap in a spray bottle. Pour in the hot water (it will dissolve the minerals), screw on the lid, and shake to completely blend and dissolve. Spray every 6 inches or so of surface once or twice, wiping off the cleanser with a rag as you go. For tough dirt, leave the cleanser on for a few minutes before wiping it off. Shake the bottle each time before using. Shelf Life: Indefinite Storage: Leave in a labeled spray bottle

--Soft Scrubber: Use it on the bathtub, sinks, Formica countertops, and the shower stall. 1/2 cup baking soda; Enough liquid soap or detergent to make a frosting like consistency; 5 to 10 drops antibacterial essential oil, such as lavender (optional). Place the baking soda in a bowl; slowly pour in the liquid soap, stirring all the while, until the consistency reaches that of frosting. Add the essential oil (if using). Scoop the creamy mixture onto a sponge, wash the surface, and rinse. Shelf Life: Make only as much as you need a time; natural soft scrubbers dry out.

--All-Purpose Window Wash: 1/4 cup white distilled vinegar; 1/2 teaspoon liquid soap or detergent; 2 cups water. Combine the ingredients in a spray bottle, and shake to blend. Spray on, and then remove with a squeegee, paper towel. Shelf Life: Indefinite Storage: Leave in a labeled spray bottle.

Basic Wood Cleaning Formula: This is a good formula for well-used furniture. The vinegar works wonderfully to pull dirt out of wood. 1/4 cup white distilled vinegar; 1/4 cup water; 1/2 teaspoon liquid soap or detergent; a few drops jojoba or olive oil. Combine the ingredients in a bowl, saturate a sponge with the mixture, and squeeze out the excess and wash surfaces. The smell of vinegar will dissipate in a few hours. Shelf Life: Indefinite Storage: Labeled glass jar with a screw top

--Floor Cleaner with Fragrant Herbs: 1/8 cup liquid soap or detergent ;1/4 to 1/2 cup white distilled vinegar or lemon juice; 1/2 cup fragrant herb tea (peppermint is great as it adds antibacterial qualities). Combine ingredients in a bucket. Swirl the water around until it is lathers a little. Proceed as normal. Shelf Life: Discard

How about an indoor garden

•They look nice, smell nice, are easy to maintain, contribute to a balanced humidity, and they counteract off-gassed chemicals in your home. However, they are not cat proof – so you may have to choose between one or the other. Personally I'd choose a plant – they shed less and I don't have to deal with hair balls.

-Research has shown that these 10 plants are the most effective all-around in counteracting off gassed chemicals and contributing to balanced internal humidity.

* Areca palm

* Reed palm

* Dwarf date palm

* Boston fern

* Janet Craig dracaena

* English ivy

* Australian sword fern

* Peace Lily

* Rubber plant

* Weeping fig

Although many plants like light, they do not all have to be placed near windows. Many indoor plants originated in the dense shade of tropical forests and have a high rate of photosynthesis.

(www.elc.org.uk/pages/envirohandyhints.htm)

Personal Products

•Make up, Shampoo/conditioner, Lotion, Hair dye, perfume, etc.

-“Cosmetics and toiletries in everyday use contain chemicals that threaten human health and the environment.

Most popular shampoos, shower gels, moisturizers and perfumes are complex mixtures of synthetic chemicals,

which pose a range of risks. The industry fuels people's insecurities about their appearance and body odour to sell products that are at best unnecessary and at worst linked to allergies, skin irritation, cancer and hormone disruption. In fact we wash gallons of these chemicals down the drain every day, polluting the environment and poisoning wildlife. It's hard to say what the effects could be of repeated, long-term exposure to a mixture of chemicals from our daily routines of cleansing, moisturizing, deodorizing and applying make-up"

(<http://www.elc.org.uk/pages/envirotour.htm>)

-Furthermore, grooming products include industrial chemicals, pesticides, reproductive toxins, endocrine disrupters, plasticizers, degreasers and surfactants. Of the 10,500+ ingredients used in grooming products, nearly 90% do not have publicly available safety reports, according to the Environmental Working Group. The average person uses about 10 of these products a day – shampoo, conditioner, toothpaste, soap, deodorant, lip balm, suntan lotion (tip: the higher the SPF, the more chemicals a lotion contains), body lotion, shaving products, cosmetics. The ingredients in these absorb into our skin and rinse down the drain. (Hill and O'Neill). Many of these products or their ingredients are also tested on animals.

- As a general rule of thumb, avoid putting anything on your body that you wouldn't put into it (<http://www.elc.org.uk/pages/envirotour.htm>)

- Cut down the amount you use: I would say I live up to our cleanliness standards, and yet I only wash my hair a couple of times a week (with biodegradable, natural ingredient shampoo, of course) and when I had short hair I didn't use shampoo at all.

- Compare companies and products: <http://www.cosmeticdatabase.com/index.php?nothanks=1> or www.lesstoxicguide.ca/

- There are also a few place in Saskatoon to get safe products or get your hair done. My hair was done at Sunday morning spa: <http://www.sundaymorningspa.com/> (the hair dye there is organic and chemical free, made by clay and corn derivatives), but you can also find products at Boutique Be You Teful:

<http://www.boutiquebeyouteful.com/>, A Soft Landing: <http://www.asoftlanding.ca/> contact, or Enviro Wise (on 8th Street by McNally Robinson)

Toilet Etiquette

- If you have the money to invest in a new toilet, it wouldn't be a bad choice. Maybe you could splurge a little – rather than buy text books you could buy a toilet! The Government of Saskatchewan is helping residents “Go Green” by offering a \$50 rebate for low-flush toilets through the new Provincial Toilet Replacement Rebate Program. Download copies of both the single family and multi-unit application forms from the Saskatchewan Watershed Authority website <http://www.swa.ca>

-The reason for buying a new toilet is due to the huge amount of water they use. A typical older toilet uses about 23L per flush, a low flow uses about 6L. Two button toilets use about 6L for “solid waste” and 3L for “liquid waste” (SES)

- Think of the age old saying “if it's yellow let it mellow, if it's brown flush it down” - although my brother leaves the toilet unflushed due to laziness, he's doing his part by reducing his water consumption

- If you can't splurge on a new toilet - you can also reduce the amount of water needed per flush by installing commercial devices or by placing a 1-2L container filled with water or sand in your toilet tank. Flush your toilet and when the water is at a low level, place the container in the tank.

- Make sure your toilet is working well: A leaking toilet can use up to 400 L a day - that amounts to approximately \$200 if left to leak for a year (SES)

- Check if your rubber flap in the bottom of your toilet tank is leaking by placing a few drops of food colouring in the tank. If after 20 minutes any of the dye has leaked into the toilet bowl, it's time to replace the flap because it is leaking.

- As for the paper towel vs. air dryer debate - let your hands air dry! Honestly, it only takes about a minute for them to air dry.

- Reduce the amount of toilet paper – ever think about drip-drying ladies!?

Feminine Products

If tampon commercials make you uncomfortable, I suggest you plug your ears.

- Menstrual Products, such as disposable tampons and pads are:

-wasteful: Women, on average, experience a lifetime menstruation span of 41 years (11-52). From use of disposable feminine hygiene, an estimated 12 billion sanitary pads and 7 billion tampons are dropped into the U.S. environment each year. If you menstruate 340 times in your lifetime, using 20 disposables per period, the

number amounts to 6800 pads or tampons thrown away. Now consider all the women using disposables in the world. If 500 million women use disposables throughout their lifetime, that number totals 3.4 trillion pads or tampons disposed of. This doesn't even include the packaging, garbage bags, and fuel used to transport these disposables (www.divacup.com).

-Non-biodegradable: Disposable pads are made of plastic that is not biodegradable (www.divacup.com).

-Bad for your health: Toxic Shock Syndrome for example. Also, tampons and pads contain surfactants, adhesives, additives and dioxin. These chemicals can leach into environment and cause serious environmental effects, as well as affect your own health (www.divacup.com).

-Expensive: By calculating how much you would spend per year on disposable products, it becomes obvious that reusable products will save you a ton of money in the long run.

•Some options for reusable menstrual products:

-Diva Cup: non-absorbent menstrual cup made of silicone that collects menstrual flow, and which can be worn for up to 12 hours and only need to be replaced every couple of years. It's safe - silicone has been used in healthcare applications for 50+ years. There is also no chlorine, dyes, or additives of any kind. This product has been approved by Health Canada. (www.divacup.com). Diva Cups run for about \$40 and are carried at: 1) Ellen's Whole Body Health Ltd. 2) Herbs 'n' Health 3) Steep Hill Food Co-op 4) Nutters 5) Old Fashion Foods

-Reusable Pads: cloth pads are made of cotton and/or fleece. They're soft, breathable, and reduce chafing and irritation and can be used for years (www.lunapads.com). Luna Pads can be found at: 1) Dad's Nutrition Centre 2) Steep Hill Food Co-op

Best part of these two options is that you can still do what a woman on a tampon commercial can do –go horse back riding, go for a jog, be a business woman, simply enjoy life...

•If you aren't going to go this route, however, tampons have a slight environmental benefit to pads due to the plastic component in most disposable pads (Hill and O'Neill)

Diaper Dilemma and Child Care

•Disposable diapers are used by just 5% of the population but are the third largest source of landfill waste. (Hill and O'Neill)

•50 million diapers are landfilled in the U.S. every day (Hill and O'Neill)

•Disposable diapers produce at least 70 times more municipal solid waste–trash–than do cloth diapers. The major environmental cost of cloth diapers, however, is in laundering. Also, the cotton from which most reusable diapers is made takes much more plant nutrients, pesticide, water, mechanical energy, and labor than does the production of trees from which disposables are made. However, it's important to remember that a single cloth diaper can be reused at least 75 times. www.extension.umn.edu/distribution/housingandclothing/DK5911.html

•Organic cotton reusable diapers can be found now

•There are biodegradable diapers available, but remember that nothing decomposes well in a landfill. So a biodegradable diaper, if not disposed of properly, doesn't have many benefits.

•Diapers designed a flushable, compostable diaper that takes days or weeks – not hundreds of years – to break down (Hill and O'Neill)

•Infant Potty Training – it's possible to train your child early to avoid using any (or as many) diapers

www.timl.com/ipt/

•Saskatoon: A Soft Landing has organic toiletries, bedding, baby care products <http://www.asoftlanding.ca/> contact

•A few more tips for your toddler:

-Avoid lawn fertilizers or weed killers in the yard if the child plays there often, and avoid chemically based cleaners in areas of the house that children commonly use

-Avoid bringing babies into beauty salons or doing major renovations, which exposes them to unhealthful fumes and lower air quality (Hill and O'Neill)

Pets

•Organic pet food, natural grooming products, and toys made from sustainable fibers are increasingly easy to find! (Hill and O'Neill)

•Rather than putting animal droppings in plastic bags, why not put them in biodegradable bags (i.e BioBags)? And for those that don't wish to train their cats to use the toilet or go outside to do their business, consider getting litter made from wheat, corn, Silica gel pearls (made from sand, no dust), Pine sawdust from lumber waste, or newsprint!

-The most common cat litter in use today is made from a natural clay, also known as “diatomaceous earth”, or sodium bentonite. It's formed into pellets and then dried. The pellets absorb several times their dry weight in moisture. Unfortunately, this type of clay is targeted by mining companies for this specific purpose; using a process called strip mining (www.greenlivingtips.com/articles/50/1/Cat-litter-and-strip-mining.html)

Food – What to eat?

•Organic. Pesticides damage ecosystems and pose serious health risks to both consumers and farm workers (U of S Office of Sustainability). Organic soils capture and store carbon dioxide at a much higher levels than soils from conventional farms (www.climatecrisis.net/takeaction)

-Organic farming promotes biodiversity by replenishing soil fertility without use of pesticides or synthetic fertilizers (which require large amounts of fossil fuels to create and can cause an overabundance of nitrogen and phosphorous to be deposited in the ground, air, water, and our bodies); prevents topsoil from eroding; keeps toxic substances out of nearby water sources; conserves energy; and is produced using no antibiotics, artificial ingredients or preservatives, synthetic hormones, genetic engineering, cloning, or irradiation (the use of X-rays to sterilize foods). The technique used also changes the type of crop growing each season (crop rotation) so that nutrients build up in the soil without the use of synthetic fertilizers. The Organic Trade Association says that organic farming uses 50% less farms use energy overall than traditional farming and smaller-scale organic farming uses 60% less fossil fuels per unit of food than conventional industrial farms. (Hill and O'Neill)

-Organic livestock spend time outdoors, has access to grass and pasture, exercises more, and eats only organic feed. Since antibiotics cannot be given to animals whose meat is to be sold as organic, farmers have a huge incentive to create living conditions wherein animals are less likely to get sick in the first place. (Hill and O'Neill)

-Agriculture that is not organic has led to the leaching of nitrates, arsenic, lead, mercury, cadmium, chromium, and dioxin. When unnaturally high amounts of nitrogen make their way into coastal waters, it contributes to the production of hypoxic (low-oxygen) areas, known as ‘dead-zones’ (nearly 150 of these – as small as 1 km² and as large as 70,000 km² – exist in the oceans). (Hill and O'Neill)

-It also, of course, means pesticides are found on our food. The Environmental Working Group has made a list of the “dirty dozen” – the foods with the highest levels of pesticides, starting with the worst. 1. Peaches 2. Apples 3. Sweet bell peppers 4. Celery 5. Nectarines 6. Strawberries 7. Cherries 8. Lettuce 9. Imported grapes 10. Pears 11. Spinach 12. Potatoes (Hill and O'Neill). So, wash your food!!

•Avoid:

-processed foods. Food processing uses up water and energy resources in addition to adding chemicals that our bodies can do without (SES).

-Frozen foods. Frozen food uses 10 times more energy to produce than fresh foods

(www.climatecrisis.net/takeaction)

-Fast Food. Most fast food is over packaged and unhealthy (not to mention having questionable ingredients!) Most fast-food companies are also responsible for producing mountains of trash

•Look for:

-Fairly traded. When you're buying coffee, tea, chocolate, dried fruit (the options are increasing) look for companies that work with grower co-operatives to ensure workers are getting a fair wage. The Fair Trade Certified label is recognizable around the world (Office of Sustainability). Fair Trade coffee can be purchased on campus at Browsers', STM Café, the Arts buffeteria, the Arts and Science Students' Association office, and the Engineers Without Borders set-up in the Engineering building. You can also buy Fair-trade products at Pacific Gallery, Gotta Hava Java, Nutters, Baobob hut, Timothy's, Turning the Tide, MacQuarries, Broadway Roastery, Alternations, Ten Thousand Villages, Broadway Theatre, Mom's Nutrition Centre, Herb 'n' Health, Old Fashion Foods, Dad's Nutrition Centre, Earth Bound Bakery, Café Sola, Amos and Andes Imports, most grocery stores

-Shade grown. Shade grown coffee is grown in a way that more closely resembles the natural state of the jungle and so has less negative impact on its surrounding (Hill and O'Neill)

-Free Range / Free Run. This is a method where the animals are allowed to roam freely instead of being contained in any manner

-Local. The average meal... travels 1,200 miles (that's almost 2,000km) from the farm to your plate. Buying locally will save fuel and keep money in your community (www.climatecrisis.net/takeaction). You can buy local food at the following stores: Dad's, Steephill Co-op, the Farmers Market, Saskmade Store, Co-op Marketplace, Bulkcheese Warehouse

-Extra fruit, berries or vegetables during the summer when it's grown locally, then dry or can it.

Less meat – more veg

- In general, there are definite benefits to eating lower in the food chain. Eating things that have consumed fewer other foods, i.e. plants, helps you avoid the risk of ingesting toxins that would have accumulated in things that are higher up the food chain. A diet rich in fruits and vegetables is great for your health too. (Good book about changing to a vegan diet: “The Thrive Diet” by Brendan Brazier)
 - As for some negative affects of meat-eating:
 - The International meat industry generates roughly 18% of the world’s greenhouse gas emissions – which is even more than the transportation industry (14%). According to the U.N.’s Food and Agriculture Organization of 2006, much of the greenhouse gas is from methane (cow farts), which has a warming effect 23 times greater than carbon, as well as the nitrous oxide in manure that is 296 times as great as carbon (TIME, April 2007)
 - Raising animals for food increases carbon emissions because of the fuel it takes to cultivate, harvest, and ship animal feed; transport animals to slaughter; and then process, package, store, and transport. The average meat eater is responsible for the equivalent of about 3,000 pounds more carbon dioxide emissions per year than a vegetarian (Hill and O’Neill)
 - This makes sense considering there are 1.5 billion cattle and buffalo on the planet, along with 1.7 billion sheep and goats (TIME, April 1007) Millions of acres of land are used for livestock grazing and to grow crops that feed these animals (www.wannaveg.com).
 - 10 billion animals are slaughtered for food each year in the U.S. alone and many of these animals have no laws to protect them from abuse, cruelty and mistreatment (www.wannaveg.com)
 - When animals are densely packed into a small amount of space, they erode topsoil (as does heavy agriculture). Once topsoil is gone, it can take hundreds of year to rebuild just a couple of inches (www.wannaveg.com). Animals are also more susceptible to contracting disease when in tight quarters.
 - Grazing animals in areas such as South America have been a major factor in deforestation. (Hill and O’Neill)
 - To read the article “U.S. Could Feed 800 Million People With Grain That Livestock Eat” see <http://www.sciencedaily.com/releases/1997/08/970812003512.htm>
 - As for seafood, Doctors recommend that pregnant women do not eat tuna, swordfish, tilefish or shark (large fish or sea animals) due to their extremely high levels of mercury and other environmental toxins, which are detrimental to the health of developing babies. These, of course, aren’t so great for the rest of us either. (Hill and O’Neill)
 - Plus, the oceans are polluted and over fished. Farmed fish also produce high concentrations of waste that lead to environmental and health issues (www.wannaveg.com)
- In general, we should be eating less meat and seafood. That said, humans are omnivores. So, if you’re going to eat meat or seafood just remember that there are better sources to get your food from than others and better types of meat and seafood than others. One of the best things you could do is go to the farmers market, buy free-range, organic food and, in general, just appreciate that something has died for you to eat.
- “Nothing will benefit human health and increase the chances for survival of life on Earth as much as the evolution to a vegetarian diet.” Albert Einstein

Cooking

- When you use the stove, make sure the pot matches the size of the element so you don’t lose and waste heat.
- Foods cooked in pots and pans with tight-fitting lids cook faster, using less energy (www.pnm.com/customers/99_ways.htm)
- Measure the water you need for cooking carefully to avoid having to heat up more than you need (www.pnm.com/customers/99_ways.htm)
- Use minimum heat after the water is boiling, or turn the heat down to the lowest setting that will maintain boiling. A higher setting will not cook your food any faster.
- Make sure the seals on the oven are clean and tight (check them by turning on your oven light and checking for light around the edges of the door)
- No peeking! Every time you open the oven door, at least 20% of the heat is lost (SES)
- For most foods cooked longer than 45 minutes, you can turn off the oven for the last 10 minutes. The oven will retain the heat as long as you don't open the door (www.pnm.com/customers/99_ways.htm)
- Let your frozen food thaws before cooking to avoid using more energy than necessary

- Don't line your oven with aluminum foil. It can reduce your oven's efficiency by interfering with heat circulation and it also can fuse to the heating element, further reducing oven efficiency (www.pnm.com/customers/99_ways.htm)
- Use glass and ceramic pans when baking. They retain heat better than metal pans and allow you to lower the baking temperature by 25 degrees (<http://michaelbluejay.com/electricity/cooking.html>)
- It's not necessary to preheat the oven before you broil something. Preheating is also unnecessary for many types of baking. A good rule of thumb is that any food that takes more than a full hour to bake can be placed in a cold oven (www.pnm.com/customers/99_ways.htm)
- Whenever possible, use your stove, toaster oven or microwave. In addition to saving time, microwaves save energy because they are much more efficient than traditional ovens (www.homeenergy.org/article_preview.php?id=244&article_title=Cooking_with_Less_Gas). And according to Home Energy Magazine, gas stoves are only 40% efficient compared to a microwave's 55% (<http://michaelbluejay.com/electricity/cooking.html>). So start steaming your veggies in the microwave!

Compost

- First of all: only buy what you need, use as much as you can of your food, and eat your leftovers! This way you'll only really need to compost scraps.
- To make your compost effective you need: "green" (green veggies, grass, plants); "beige" (leaves, straw, paper, wood shavings); "blue" – aka water (keep compost damp as a wet sponge); "brown" – aka soil (this reduces odour and adds helpful bacteria); air (turn the materials now and again). This can be done in winter too – just put your food scraps in a bin outside for the winter, and incorporate the rest of the elements into it come spring. For more info: www.saskwastereduction.ca/composting/compost.html
- *there are now biodegradable plastic bags, cutlery, and containers that will break down if composted as well
- You can also do indoor vermi-composting – you'll need Red wigglers (worms) + a plastic bin (Rubbermaid) with a lid + two of the following: newspaper, a small amount of garden soil, corrugated cardboard, coarse sawdust or peat moss
- Most kitchen scraps can go in, including: coffee grounds/filters, tea bags, vegetable and fruit peelings, egg shells, pizza crust, spaghetti, corn flakes, bread, beans, etc. For more information: www.saskwastereduction.ca/composting/vermi.html
- Buy Soil Saver compost bins at a reduced price at Grass & Leaf Depots

Get your own Garden growing

- Plant your garden and eat it too!
- If you're new to gardening, this site might help you get started: <http://gardening.about.com/od/gardenprimer/ss/NewGarden.htm>
- If you don't have adequate space or a spot for a garden, consider using planters. Check out these sites or come talk to me about how to get started: <http://containergardening.wordpress.com/>
<http://rooftopgardens.ca/en/node/1159>

ROOTED: rooted.uofs@gmail.com ([U of S campus club that puts planters on Louis patio](#))

- And don't forget, collecting rainwater works really well to water your plants and will drastically reduce your water usage.

Lawn Care

- Why do you have a grass lawn? It's high maintenance and uses a lot of water.
- Leaving a garden hose on for 1 hour uses up to 1,100L!!! (SES)
- Lawns need 2-3cm of water per week. Measure with a can how long it takes to fill 2-3cm and adjust your watering accordingly. Lawns do not need to be watered everyday; if there has been no rain, watering every 3-5 days is enough. The soil should be almost dry before watering. Soak thoroughly to assist in deep root development and healthier grass. Daily superficial watering causes shallow roots and weaker grass. Water early in the morning or in the evening when it is cooler, less windy and there is less sun. This reduces evaporation and minimizes sunburn on the grass and plants. (SES)
- Other tips: if the grass is green, no watering is required; taller grass has greater drought resistance so cut grass no shorter than 6cm (grass that has been cut too short exposes roots to the sun and increases water evaporation); de-thatch and aerate every two years to reduce water run-off and evaporation; over fertilizing can cause grass to turn brown; by decreasing the amount of nitrogen fertilizer and increasing potassium levels can improve drought

resistance; treating your lawn with organic content (peat moss and compost) allows your lawn to hold moisture well. (SES)

- If your grass springs back, it doesn't need watering
- Leave grass clippings where they fall to keep yard waste out of landfills
- Herbal pest repellents include: garlic and hot-pepper sprays, a few drops of soap, or botanical pesticides (Hill and O'Neill)
- Use a push reel mower: it's quiet, it keeps your grass at a good length and it uses no fuel... except your own
- Instead of a regular grass lawn, plant wild grasses or wildflowers native to Saskatchewan. Like, for example, drought resistant perennials that are well suited to Saskatchewan's climate. Once they are established, they will require less watering than annuals (SES). Or use more yard space to grow your own food.
- Look into xeriscaping (a landscaping method that uses native and drought resistant plants)

Be cool and keep your coffee hot!

- Advantages of bringing a reusable mug:

-a mug is fashionable

-keeps your coffee/tea hot for longer

-it usually saves you a bit of change each time you buy coffee

-Tip: To keep your mug clean, many places will rinse it out for you if you ask. Or just do a quick rinse in the bathroom sink and problem solved.

- Most paper cups can't be recycled because they have a plastic coating on the inside, or they're made out of Styrofoam

•In the first two rounds of waste audits on campus, the U of S produces about 8,000 disposable cups per week day (Monday to Friday) during the fall and winter terms, and about 3,000 disposable cups per week day during the summer. This suggests that the campus generates about 1 1/2 million cups per year: (8000 cups per day X 5 days/week X 32 weeks) + (3000 cups per day X 5 days/week X 20 weeks) = 1,580,000 cups yearly. These numbers don't include Innovation Place or the Hospital, only campus buildings (Office of Sustainability – Waste Audit '08)

- On a larger scale, North America uses 60 per cent of the world's paper cups, 130 billion of them per year. (Greg Grishchenko - Paper360degrees June/July 2007)

- Even better, use a ceramic or glass cup for your beverages:

The Alliance for Environmental Innovation conducted an environmental analysis of the full life cycle of ceramic, paper, glass, and polyethylene terephthalate (PET) plastic cups, from the extraction of raw materials to their manufacture, use, and disposal. The Alliance found that the breakeven point beyond which environmental benefits began to accrue was approx 70 uses for ceramics and 36 uses for glass. Given that a reusable cup may be used, on average, 1,000 times or more (and is generally designed for 3,000 uses), the environmental benefits of using reusable cups in terms of reduced energy use, air and water pollution, and solid waste can be tremendous (www.edf.org/documents/523_starbucks.pdf)

- Why just stop at coffee and tea? Reuse a glass bottle and fill it up with a fountain drink.

BYOB - Bring your own bags

- Bring your own reusable bags. Although many stores give out bags for "free", the hidden price is pollution and wasted resources from producing plastic (http://facilities.usask.ca/sustainability/what_you_can_do.php)

•Every year, more than 500 billion plastic bags are distributed, and less than 3% of those bags are recycled. They are typically made of polyethylene and can take up to 1,000 years to biodegrade (http://facilities.usask.ca/sustainability/what_you_can_do.php). Google Search "Garbage Island" to see what plastic is doing to our oceans.

- Bring Your Own dishes and Tupperware too. i.e. put your restaurant leftovers into Tupperware or keep a few dishes or Tupperware at work or school – this way you can avoid packaging or plates when buying food (STM gives discounts if you bring your own dishes, and I've also gotten free food at a restaurant when I brought my own Tupperware).

•TIP: don't microwave plastics or put plastics in the dishwasher. High temps and plastics don't get along: the plastic leeches chemicals into your food. Use ceramic, glass or Pyrex in the microwave instead.

Pack it out – learn what you're using

- By packing out your waste, you will realize how much garbage you produce... because you don't really have to think about it when you're disposing of garbage immediately

- In the last U of S Waste Audit:

- most of the waste was organic material (much of this could have been composted)

- a lot of the waste was plastic (much of this could have been recycled)

- So, wait until you find proper composting or recycling services before you dispose of your materials

- Watch the movie “Garbage! The Revolution Starts at Home” to see how much we as Canadians use and waste

Or you could just stop buying so much stuff!

- Simply put, consume less.

“Nature provides a free lunch, but only if we control our appetites.” -William Ruckelshaus, Business Week, 18 June 1990

“We have to shift our emphasis from economic efficiency and materialism towards a sustainable quality of life and to healing of our society, of our people and our ecological systems.” -Janet Holmes à Court

- But when you do buy stuff, find items that are:

- less packaged. More packaging just means more waste of energy and materials going in and more garbage going out. (http://facilities.usask.ca/sustainability/what_you_can_do.php) You'll save money and energy. In the produce section, you can pay up to 45% more for food packaged on a shrink-wrapped plastic tray

(<http://www.saskwastereduction.ca/wrw/shopping.html>)

- available in bulk. Buying bulk reduces packaging and costs less. That being said, it doesn't mean a better buy if you're going to throw it out in the end anyway. If you won't use all of a bulk product, share with friends or family, store it in smaller quantities and use it later, or simply don't buy bulk.

- locally produced. Buying locally supports the development of our regional economy and reduces the social, economic, and ecological costs of transportation (http://facilities.usask.ca/sustainability/what_you_can_do.php)

- recycled and/or recyclable. Recycling programs can only save energy and materials and cut down on waste if there is a market for recycled products. Buying recycled products completes the cycle.

(http://facilities.usask.ca/sustainability/what_you_can_do.php)

- second hand. Buy used clothes, furniture, books, etc. to minimize waste of materials and reduce the pollution and resource consumption associated with manufacturing. (Also, consider donating your used items to charity. This helps raise money for social programs and reduces waste. Go to the website of the Saskatchewan Waste Reduction Council for lists of agencies that accept used household articles and clothing:

www.saskwastereduction.ca/dbase.php)

- more energy efficient. Choose EnergyStar appliances and fuel-efficient vehicles when buying new.

- produced by a company with good social and environmental policies and performance. i.e. there are databases that are searchable by company or product, and cover a wide range of industries (food, personal care, clothing, housewares, cleaning products, toys, and more: www.responsible shopper.org or www.greenpages.org)

- chemical-free

- organic

- not tested on animals

Transportation

- One third of all greenhouse gas emissions in Canada are due to transportation 19% from passenger transport, 14% from freight transport - Natural Resources Canada 2004

- Light-duty vehicles – cars, vans, minivans, sport-utility vehicles, pickup trucks – account for 62% of all greenhouse gas emissions caused by transportation. For each gallon (3.8L) of gasoline a car burns, it releases about 20 pounds of CO₂ (diesel emits 22lbs per gallon) (Hill and O'Neill)

- Since the 1960s, the number of miles Americans travel each year has more than tripled, while the fuel-efficiency of passenger vehicles has decreased (New American Dream, <http://www.newdream.org/make/auto/facts.php>; Hill and O'Neill)

-“2/3 of Canadians are physically inactive, resulting in 2.1 billion of direct health care costs in Canada annually” (City of Saskatoon Comprehensive Bicycle Plan – Nov 2002). So try not to fall into that statistic

- In Saskatoon, just under 4% of us use public transit to get to work (this number is from 2008 and has actually dropped since 1996) - (Robert Patrick, “Land Use and Public Transit for Greener and Healthier Communities”, presented on Nov 28, 2008)

- and just 1% of all trips made in the United States are made by bikes. This is a dangerous example for the rest of the world. For example, china's rising middle class has begun to view cars as a symbol of status, while the bike is

seen as a vehicle of the poor. In recent years, China's market for bicycles has plummeted from 40 million to less than 25 million per year (partially due to their gov't policies promoting automobiles) (Hill and O'Neill)

-The lack of biking is a shame, especially because, "Biking is the fastest mode of transportation for door-to-door distances up to 10km in urban [areas]" (City of Saskatoon Comprehensive Bicycle Plan – Nov 2002)

•Personally I find it interesting that cities are not made for people first, and then machines. We should reverse our priorities from 1.automobiles, 2.buses, 3.pedestrians, 4.bikes to 1.pedestrians, 2.bikes, 3.buses, 4.automobiles

•If you *are* driving though, you can drive smarter and save fuel by:

-avoiding rush hour traffic (idling wastes a lot of fuel!)

-driving the speed limit - as driving at high speed decreases fuel efficiency (reducing your speed from 120km/h to 100km/h will save 20% on your fuel consumption (<http://oee.nrcan.gc.ca/transportation/idling> Sept 2006).

-running errands in one weekly trip to avoid more driving – and consider taking the bus instead of driving your vehicle in order to avoid driving around for a long time trying to find parking

-using cleaner burning fuel (check first to see what kinds of fuel your car can use before making the switch)

-turning your car off when stopped for more than 10 seconds rather than idling. 10 seconds of idling uses more fuel than it takes to re-start your engine (SES). i.e. in Germany, many people shut off their engines at longer traffic lights

-keeping your car maintained. i.e. just giving your engine a tune-up can improve gas mileage 4% or more; replacing a clogged air filter can boost efficiency 10%; and keeping tires properly inflated can improve gas mileage more than 3% because it means less surface area comes in contact with the road and thus creates less drag (TIME, April 2007; Hill and O'Neill)

-minimizing the use of your car's air conditioning

-not leaving things in your vehicle. More weight = more effort to move the vehicle = more gas used

-placing luggage inside your vehicle rather than on the roof – this minimizes drag and increases mileage. 50% of the fuel spent in highway driving is used to overcome air resistance (Hill and O'Neill)

-Keeping your speed steady; avoiding sudden braking or accelerating (Hill and O'Neill)

-if you have a standard/manual transmission, shifting into a higher gear as soon as possible (Hill and O'Neill)

-getting a smaller vehicle

-to avoid more manufacturing, consider buying a used car that is more fuel-efficient than your current vehicle (there is a high environmental cost in production and use of raw materials to make a new car).

•The following article argues that removing the most inefficient vehicles on the road is where policy and popular opinion should actually be focused – it talks about how if the majority of vehicles were moderately fuel-efficient, it would be better than a few really good and a lot of really bad vehicles:

www.sciencemag.org/cgi/content/full/320/5883/1593

•Consult the Fuel Consumption Guide for details. <http://oee.nrcan.gc.ca/transportation/tools/fuel-consumption-guide/fuel-consumption-guide.cfm>

Types of vehicles

•Electric vehicles are generally considered 90% cleaner than conventional gasoline cars, but it depends how your electricity is being generated. (The Electric Auto Assoc. <http://www.eaaev.org/flyers/index.html>). As for batteries, as technology improves, some cars are showing ranges of 80-200 miles (128.8-322km) per battery charge while traveling at highway speeds. (Hill and O'Neill)

•Hybrid gas-electric vehicles use a battery-powered electric motor to assist a conventional gasoline powered internal combustion engine (batteries stay charged because, during braking and deceleration, energy that would normally be lost as heat is instead captured as electric energy). They generate fewer tailpipe emissions and companies such as Toyota and Honda expect their batteries to last the life of the vehicle and warrantee them accordingly. Furthermore, few hybrids have had major issues with their batteries and many of the batteries are recyclable. (Hill and O'Neill)

•Plug-in Hybrid-Electric Vehicles recharge from the grid and have a range of 20-60 miles (32.2- 96.6km) before they resort to gas for power. And since these vehicles generally recharge at night, they tend to use excess power from the grid during non-peak times (it's possible that many of these vehicles could be charged without the need to build extra power capacity). (<http://www.pluginpartners.com/pluginhybrids/environmentalbenefits.cfm>; Hill and O'Neill) And since hybrids and plug in hybrids don't idle while they're sitting (only the electric motor operates at these times) there would be a further reduction of carbon emissions (Hill and O'Neill)

- Fuel-cell vehicles convert hydrogen and oxygen directly into electrical energy, which then powers an electric motor that propels the vehicle. Since the effluent of combining Hydrogen (H₂) and Oxygen (O) is water (H₂O), most are free from harmful emissions. Though abundant, hydrogen is highly combustible, difficult to confine, and expensive to harness. It's not at a stage where it will enter the mainstream transportation sector (Hill and O'Neill)
- Diesel engines are about 33% more fuel efficient than gas engines and many of the traditional problems of high emissions of nitrogen oxide and lung-penetrating particulates have improved. Biofuel (made from renewable biomass sources) are also being introduced for diesel engines (Hill and O'Neill).
- Flex-fuel vehicles use gasoline and ethanol, either on their own or blended. Ethanol comes from fermenting and distilling starch crops (corn, barley, wheat, sugar beets, sorghum) that have been converted into simple sugar. The benefits are reduced carbon monoxide and benzene, the downside is that it increases emissions of a toxin called acetaldehyde, plus ethanol is lower in energy (the E85 fuel – 85% ethanol and 15% gasoline – gets about 20-30% fewer miles to the gallon as straight gasoline) (Hill and O'Neill)
- Check out <http://oee.nrcan.gc.ca> if you are looking to purchase a more energy efficient vehicle

Winter Driving Tips

- When the temp drops below 0 degrees, it is best to plug in your car's block heater. Cold cars run less efficiently and send more pollutants out the exhaust pipe. However, excessive use of a block heater uses more electricity than required and you only need it plugged in 2 hours prior to vehicle use (<http://oee.nrcan.gc.ca/transportation/idling> Sept 2006)
- put the plug on a timer. Apparently there's also something called a Power Saver cord that plugs directly into your block heater and senses the temp of the engine coolant - its shuts off electricity when the engine is warm
- Contrary to popular belief, idling is not the best way to warm up a vehicle, even in cold weather. The best way to do this is to drive the vehicle. Today's electronically controlled engines allow you to drive away after only 30 seconds of idling in the cold (SES). Although, at -50, maybe you need a bit longer... if you're vehicle even starts in the first place. I don't think vehicles, or people for that matter, are made very well for the kind of weather we get in Saskatchewan.

Going Away?

There are a few things that you should add to your checklist before you go:

- Find ecologically minded destinations, trip packages and activities. i.e. Sustainable Travel International is a nonprofit service that helps support environmental conservation, cultural heritage, awareness, and economic development. International Ecotourism Society connects travelers with eco-friendly tours, lodgings and activities (Hill and O'Neill)
- Before you leave for a trip, turn down your water heater and thermostat, and unplug all your electronics
- Travel closer to home – learn about your own province and country
- Try to fly direct whenever you travel by plane
- At hotels, let housekeeping know that it's not necessary to change your towels and sheets every day. •And don't use or take the hotel toiletries, bring your own!
- Travel with your reusable mug, waterbottle and Tupperware
- Don't collect natural souvenirs from wild areas (i.e. rocks, seashells, etc) to avoid disrupting ecosystems
- As for mode of transportation: CO₂ emissions per person traveling 322km:
 - by car (assume a 24mpg car) (one occupant) = 162 pounds CO₂; (two occupant) = 81; etc.
 - averagely occupied airplane = 128 pounds CO₂
 - averagely occupied train = 84 pounds CO₂
 - bus (75% occupied) = 52 pounds CO₂
 - biking or walking = a lot less!
 (Hill and O'Neill)
- Business Trip? Consider teleconferences, video conferences or online meetings instead of traveling (i.e. www.gotomeeting.com for online meetings)

Paper Usage

- Reduce paper consumption by:
 - printing multiple pages / PowerPoint slides on one sheet of paper. Check the 'help' section of your word processor to see if it can be configured to do this, or download a free version of FinePrint.
 - using paper that has recycled content. It takes 70-90% less energy to make recycled paper instead of virgin paper (SES)

- Paying your bills online (i.e. MyPower Account for Sask Power)
- Asking if you can submit your essays and assignments electronically
- Printing your document in a grey font colour or use a setting on your computer that will not use as much ink when printing (i.e. draft mode)
- Only getting Saturday newspaper (the star phoenix isn't very good anyway ☺) or if you like to read-up everyday, look through the paper if it comes to your work place.
- Calling a company and asking them to stop delivering their catalog to your house (there's usually a 1-800 number on the back of the catalogue you can call)
- Stopping junk mail
- Canceling that magazine subscription that you rarely read anyway.
- Reusing paper that has something on the other side. When you use a piece of paper on only one side, don't throw it away when you are done with it. Instead, put it in a pile with all of the blank sides surface up. When you get a big pile, you can turn the paper into scratch pads (<http://www.geocities.com/rainforest/vines/4990/gglist.html>)
- The most common thing found in the garbage is paper, accounting for an average of 35% of landfill content. (U.S. EPA "Municipal Solid Waste"; Hill and O'Neill)
- Paper bags, although made out of renewable material, are not much better than plastic bags. They may be made out of trees, but they generate a lot of pollution to create and recycle. Paper bags create 70% more air pollution and 50 times more water pollutants than plastic bags. Plastic bags use ¼ of the energy to make a paper bag and it takes 91% less energy to recycle a pound of plastic than it takes to recycle the equivalent in paper (Hill and O'Neill). The solution: reduce how much you use - and get a reusable shopping bag!
- NOTE: Post-consumer recycled content means that materials were recovered from paper that was previously used by consumers; post-industrial recycled content is less beneficial because it uses mill scraps that never reached consumers in the first place and manufacturers already use this in order to save money (Hill and O'Neill)



FSC Forest Stewardship Council means the products are certified against strict environmental and social standards (SES)

Tissue vs. Handkerchief

- The manufacturer of Andrex toilet paper and Kleenex tissues has been ranked bottom in an environmental survey assessing recycling and the impact on the world's forests. The study, conducted by the former World Wildlife Fund, estimates that every day the equivalent of 270,000 trees are flushed or thrown away (www.guardian.co.uk/environment/2005/nov/21/uknews.recycling)
- Simple solution: get (or make) yourself a handkerchief (organic cotton or handkerchief linen work, and I made my own out of a rip-stop microfiber towel)

Gift Giving

- Go against the materialist norm!!
- Giving shouldn't mean giving a material object to someone... I don't think I have to convince you that the best things in life cannot be bought or packaged
- I doubt you'd want to give someone junk as a gift, but many time people are doing just that: The total amount of materials and products that are still in use 6 months after their date of sale is ONLY 1% (www.storyofstuff.com)
- Go to <http://www.facebook.com/group.php?gid=49547356224&ref=ts> or ask me for the Green Gift Ideas document that the 2008-2009 USSU Sustainability Board put together

Be a Good Samaritan

- Learn about the issues & solutions and share with others
- Communicate through your purchasing decisions – put your money where your values are
- Speak up when companies do something (or don't do something) that affects your decision.
- If you have a problem with something, rather than complaining about it, do something about it. That said, sometimes complaining to the right person *is* doing something about it! Writing a letter regarding practices or products you disagree with is a very easy form of action! It's even better if you can think of a solution as to how they could fix what you have a problem with. i.e. I am unhappy with the amount of packaging this product uses, please consider using less packaging or at least using recycled and/or recyclable materials. Until changes are made, I will be buying products from companies with more environmentally friendly practices.

- You can draw up a petition: If you find something in your school or in your community you think needs to be changed, one way to convince the people in charge is to circulate a petition, getting as many people to sign it as possible. Make sure the signed petition reaches the people in charge; send it to the person at the very top
- During election campaigns, ask candidates about their position on the environment. Try to ask specific questions that relate to situations in your community i.e. whether they support a mandatory recycling program, or whether they plan to get tough on polluting companies
- Adopt something: I'm not referring to a child – more so an endangered animal, a stream, a forest
- Don't think twice about reporting polluters to the local, provincial, or federal government. You will be doing yourself and your community a big favor. You might even get a reward... or a job - think Erin Brockovich
- Say something if you see someone littering. Be polite, but state your case: it's ugly to look at, it's bad for the environment, and it might be able to be recycled. Also, don't just ignore garbage on the ground – pick up after others.
- Get a group of people together and find a stream or park that needs some tender loving care. Arrange for everyone to meet at a specific time to pick up the trash, do some weeding, perhaps even plant some flowers. Ask local business to donate money, tools, or other supplies you'll need for the task. You also should invite a newspaper reporter or TV news team to come along and report on the event
(<http://www.geocities.com/rainforest/vines/4990/gglist.html>)

Footprint Calculators and Home Audits

- SaskPower's on-line cost calculator helps you estimate your total monthly electricity and gas costs, and you can get a look at which appliances are costing you the most money to operate: www.saskpower.com and follow the link through "cost calculator" under "your home"
- Do a mini energy audit for a few minutes after dinner each night this week. How many lights are on? Is your phone charger plugged in? What did you throw away today?
- www.time.com/audit
- www.saskenergy.com and follow the links through "saving energy" and "energy check"
- www.saskpower.com and follow the links through "your home" "power saving tips and tools" and "home energy audit"
- <http://zerofootprint.net/calculators/Zerofootprint>
- www.earthday.net/footprint/index.html
- <http://michaelbluejay.com/electricity/carboncalculator.html>
- Water Footprint: http://www.waterfootprint.org/?page=cal/waterfootprintcalculator_indv_ext

Do it yourself and others will follow

- Even though it's much easier to do things when they are an accepted norm, it's time to start doing things differently: "You must be the change you want to see in the world." -Gandhi
- If you start to do some of the things that have been suggested, but then find yourself stopping, just remember that your actions reflect your values. Even though convenience is more tempting than more sustainable options sometimes, take into consideration that small acts can add up, whether they are good or bad, so try to make em good!
- But don't feel totally guilty if you can't change overnight. Start a list of things you can do today, this week, in the near future, and things you want to strive towards later... and then follow through. You can also put reminders around your house at the start i.e. a few on the stove for when you're cooking or above your light switches
- "The essence of knowledge is, [once] having it, to apply it." -Confucius
- "Knowledge with action, converts adversity into prosperity." -Abdul Kalam
- "In life, lots of people know what to do, but few people actually do what they know. Knowing is not enough! You must take action." -Tony Robbins

Science isn't everything

"For one thing, as we all know, [science] can be spun. That's why it's important to remember that the intellect is but one... of the human qualities to be relied upon to guide our behavior. We can also depend on common sense, kindness, wisdom, compassion and intuition, which have the advantage of being tempered by the heart (and often reflect better on humanity)" - Colin Beavan aka No Impact Man
<http://noimpactman.typepad.com/blog/2007/08/wisdom-trumps-s.html>

Be Open to Change

-Information and solutions are in constant flux, so what I'm telling you today may not be valid later as new information comes out or as old information is challenged.

-We have so much conflicting information provided to us, we should not believe the first thing we hear. If you don't feel that something is correct, don't feel that you have to agree with it.

-Do your own research until you find answers that seem reasonable. For example, the information in this document deals with things that I believe to be sustainable – these are not the only answers

-It's the inability to change your way of thinking and acting that causes problems... because change is necessary. Many of the problems we are facing today are because people get comfortable with a way of living and are afraid of change. "In times of change, the learners inherit the world, while the learned find themselves beautifully equipped with a world that no longer exists" – Eric Hoffer

-Even though current systems may seem impossible to transform, things are not impossible to change. And because it's easier to change yourself rather than the whole world, start with yourself.

Respect the Planet and Everything that Calls it their Home

"Look deep into nature, and then you will understand everything better." -Albert Einstein

"Don't blow it - good planets are hard to find." -Quoted in Time

"We do not inherit the earth from our ancestors, we borrow it from our children." -Native American Proverb

"We abuse land because we regard it as a commodity belonging to us. When we see land as a community to which we belong, we may begin to use it with love and respect." -Aldo Leopold, A Sand County Almanac

"I would feel more optimistic about a bright future for man if he spent less time proving that he can outwit Nature and more time tasting her sweetness and respecting her seniority." -Elwyn Brooks White, Essays of E.B. White, 1977

"When we heal the earth, we heal ourselves." -David Orr

"When one tugs at a single thing in nature, he finds it attached to the rest of the world." -John Muir

"Waste is a tax on the whole people." -Albert W. Atwood

Looking for more?

Read:

Hawke:n The Ecology of Commerce

Hawken and Lovins: Natural Capitalism: Creating the Next Industrial Revolution

McDonough and Braungart: Cradle to Cradle: Remaking the Way We Make Things

Flannery: The Weather Makers: How Man is Changing the Climate and What it Means for Life on Earth

Brown: Plan B 2.0: Rescuing a Planet Under Stress and a Civilization in Trouble

Dr. Seuss: The Lorax

McKibben: The End of Nature

Ryan and Durning: Stuff: The Secret Lives of Everyday Things

Pollan: The Omnivore's Dilemma

Watch:

Arctic Tale

Atlantis Approaching

Begging for Change

Blue Gold

Boreal Forest Expedition

Chinatown

Continent of the Whale

Erin Brokovich

Garbage Angels

Heron Pond

How to Save a Fish From Drowning

One Water

Welcome Aboard Toxic Airlines

Garbage! The Revolution Starts at Home

Gospel of Green – CBC

The Battle of the bag - CBC

Garbage Warrior
The 11th Hour
Silent Running
Chinatown
Koyaanisqatsi
Erin Brokovich
The Day After Tomorrow
Arctic Tale
Planet Earth Series
The Meatrix
A Cow at My Table
Into the Wild
The Corporation
End of Suburbia
Hijacked Future
The Refugees of a Blue Planet
The Story of Stuff
Garbage! The Revolution Starts at Home
Sharkwater
FLOW (For the love of water)
The Power of Community - How Cuba Survived Peak Oil
Fridays at the Farm
Pollen Nation
Coffee to Go
People's Grocery
Trashed
Saba and the Rhino's Secret
Renewal
Up the Yangtze
Series:
Live Earth (Al Gore) series
Planet in Focus: Toronto Film Series
'Green Screens' Public Service Announcements
Green Life: Learning to Live with the World (series on SCN)

Executive Committee

Minutes for February 10, 2009

Present: Jeremy Ring, Josie Steeves, Shannon Dyck, and Caroline Cottrell

Absent: Brea Lowenberger

1. Call to Order

The meeting was called to order at 9:10 a.m.

2. Call for Quorum

Quorum was present

3. Roundtable

GM Cottrell

- Communications planning meeting
- Working on budget
- Marketing meeting
- HR Issues – multiple
- Op/Fin Board
- Financial accountabilities
- Housing document release
- Design Team
- Executive Meeting
- Alumni Board Meeting
- Normal GM duties

VP Dyck, Student Issues

- Feb 3 -Exec committee
- Self Appraisal Form
- College Quarter: site plan and design committee
- Sustainability presentation
- Feb 4 -Student Issues Board
- External Affairs Board
- Housing Announcement – media
- Food Centre Coffee House
- Sustainability Board
- Feb 5 -Sustainability presentation
- Volunteer – pride centre
- Financial Review – Op Fin Board
- Students for Life meeting
- USC
- Feb 6 -ADO

- Meeting environmental film festival
- U of S housing announcement celebration
- Feb 9 -College Quarter: Site plan and design committee
- VA title
- International Activities Committee of Council

VP Ring, Operations & Finance

- Meeting with Coca-Cola
- Budget Work
- Meeting with Scott Hitchings
- Sustainability Board meeting
- Communications Meeting
- Design Team Meeting
- Op/fin board meeting
- November/December financials
- USSL Resolution meeting
- USC
- ½ ADO
- Meeting with Warren re: student fees
- Meeting with James re: MSA space
- Meeting with Derek Tannis re: MSA Space

VP Lowenberger, Academic Affairs

- *On holidays*

President Steeves

- Housing Document Press Conference
- Government Residence Funding Announcement
- Board of Governors Conference Call
- Vacation Day
- Vacation Day
- Lunch with the President of the UASU
- 1/2 Vacation Day
- Open Studies Faculty Council Meeting
- Recreation and Athletic Council
- Interview with CJWW RE: Place Riel

4. SALs on Committee

VP Dyck is working on a new policy to enable Students at Large to sit on some university committees and to have both support and accountability. She will circulate the policy as it evolves.

5. International Women's Day Door Prizes

Students in Native Studies 271 were given an optional assignment to create an event for International Women's Day. They have asked the USSU to provide a door prize for the event.

EXEC79 Move to provide 2 – \$20.00 USSU gift certificates for the
Ring/
Dyck International Women’s Day Event door prize

Carried

6. Mug Money

VP Dyck got the final prize for her “mugging” event as approved at the February 3rd Executive meeting. The final price, which is now inclusive of shipping, handling and taxes, is now \$520.00 rather than \$450.00.

EXEC80 Move to provide an additional \$70.00 for the “mugging”
Dyck/
Steeves event.

Carried.

Adjourn at 9:35

2008-2009 USC Attendance

Name	May. 31	June	July	28-Aug	4-Sep	11-Sep	18-Sep	25-Sep	2-Oct	9-Oct	16-Oct	23-Oct
Aderonke, Adeyemi	NM	NM	NM	A	A	P	P	P	P	P	P	P
Begbie, Sarah	NM	NM	NM	P	P	P	P	P	P	P	R	P
Crosbie, Katelyn	NM	NM	NM	P	P	P	P	R	P	P	P	P
Dancey, Kimberley	NM	NM	NM	A	P	R	P	P	R	P	P	P
David, Ben	NM	NM	NM	P	P	P	P	P	P	P	P	P
Dobrowolski, Lisa	NM	NM	NM	P	P	P	P	P	R	P	P	R
Dyck, Shannon	NM	NM	NM	P	P	P	P	P	R	P	P	P
Hitchings, Scott	NYA	NYA	NYA	NYA	NYA	NYA	NYA	P	P	P	P	P
Huang, Dayan	NM	NM	NM	P	P	P	R	P	P	P	P	P
Kenney, Nicole	NM	NM	NM	R	P	P	P	P	R	P	P	P
Kirkland, Warren	NM	NM	NM	P	P	P	P	P	P	P	P	P
Kirkham, Brooke	NM	NM	NM	A	P	P	P	P	P	P	P	P
Kuspira, Keith	NM	NM	NM	P	P	P	P	P	P	P	P	R
Laroque, Sheila	NM	NM	NM	P	P	P	P	R	P	A	P	P
Leisle, Matt	NM	NM	NM	P	P	P	P	P	P	P	P	P
Lewis, Amy	NM	NM	NM	P	P	P	P	P	P	P	P	A
Lowenberger, Brea	NM	NM	NM	P	P	P	P	P	R	P	P	P
Nystuen, Reid	NM	NM	NM	NYA	NYA	NYA	NYA	NYA	NYA	P	P	P
Ring, Jeremy	NM	NM	NM	P	P	P	P	P	P	P	P	P
Smith, Shawn	NM	NM	NM	P	P	P	P	P	P	P	R	P
Steeves, Josie	NM	NM	NM	P	P	P	P	P	P	P	P	P
Tomcala, Chelsea	NM	NM	NM	A	P	R	P	P	P	P	P	P
Umoh, Itemobong	NM	NM	NM	A	P	P	P	P	P	P	P	P
Wilson, Ben	NM	NM	NM	A	P	P	P	P	R	P	P	P
Ziola, Hiedi	NM	NM	NM	A	A	P	A	P	R	R	R	R

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

2008-2009 USC Attendance

Name	30-Oct	6-Nov	13-Nov	20-Nov	27-Nov	4-Dec	11-Dec	18-Dec	25-Dec	1-Jan	8-Jan	15-Jan
Aderonke, Adeyemi	P	P	P	P	P	P	NM	NM	NM	NM	P	P
Alawes, Jalal	NYA	P	P	P	A	P	NM	NM	NM	NM	P	P
Begbie, Sarah	P	R	P	P	R	P	NM	NM	NM	NM	P	A
Cleaveley, Aspen	NYA	NYA	P	P	P	P	NM	NM	NM	NM	R	P
Crosbie, Katelyn	P	P	P	P	P	P	NM	NM	NM	NM	R	P
Dancey, Kimberley	P	R	P	P	P	P	NM	NM	NM	NM	P	P
David, Ben	P	P	P	P	P	P	NM	NM	NM	NM	P	R
Dobrowolski, Lisa	P	P	P	P	P	R	NM	NM	NM	NM	P	P
Dyck, Shannon	P	P	P	P	P	P	NM	NM	NM	NM	P	P
Hitchings, Scott	P	P	P	P	P	P	NM	NM	NM	NM	P	P
Huang, Dayan	P	P	P	P	R	R	NM	NM	NM	NM	P	R
Kirkland, Warren	P	P	P	P	R	P	NM	NM	NM	NM	P	P
Kirkham, Brooke	P	P	P	P	P	R	NM	NM	NM	NM	P	R
Kuspira, Keith	A	P	R	P	P	R	NM	NM	NM	NM	P	P
Laroque, Sheila	R	P	R	P	P	A	NM	NM	NM	NM	P	P
Leisle, Matt	P	P	P	P	P	P	NM	NM	NM	NM	P	P
Lewis, Amy	P	P	P	P	P	A	NM	NM	NM	NM	A	A
Lowenberger, Brea	P	P	P	P	R	R	NM	NM	NM	NM	P	P
Nystuen, Reid	P	R	P	P	P	P	NM	NM	NM	NM	P	P
Ring, Jeremy	P	P	R	P	P	P	NM	NM	NM	NM	P	P
Smith, Shawn	P	P	P	R	P	A	NM	NM	NM	NM	P	P
Steeves, Josie	P	P	P	P	R	P	NM	NM	NM	NM	P	P
Tomcala, Chelsea	P	P	P	P	P	P	NM	NM	NM	NM	P	R
Umoh, Itemobong	P	P	P	P	P	A	NM	NM	NM	NM	P	P
Wilson, Ben	R	P	P	P	P	A	NM	NM	NM	NM	P	P
Ziola, Hiedi	P	R	P	P	R	P	NM	NM	NM	NM	P	R

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

2008-2009 USC Attendance

Name	22-Jan	29-Jan	5-Feb	12-Feb	19-Feb	26-Feb	5-Mar	12-Mar	19-Mar	26-Mar	2-Apr	9-Apr
Aderonke, Adeyemi	P	P	R									
Alawes, Jalal	P	P	P									
Begbie, Sarah	P	P	P									
Cleaveley, Aspen	P	P	P									
Crosbie, Katelyn	P	P	P									
Dancey, Kimberley	P	P	P									
David, Ben	R	R	P									
Dobrowolski, Lisa	P	P	A									
Dyck, Shannon	P	R	P									
Hitchings, Scott	P	P	P									
Huang, Dayan	R	R	A									
Kirkland, Warren	P	R	P									
Kirkham, Brooke	P	P	P									
Kuspira, Keith	R	P	P									
Laroque, Sheila	P	P	A									
Leisle, Matt	P	P	P									
Lowenberger, Brea	P	P	P									
Nystuen, Reid	P	P	P									
Ring, Jeremy	P	P	P									
Smith, Shawn	R	P	P									
Steeves, Josie	P	P	R									
Tomcala, Chelsea	P	P	P									
Umoh, Itemobong	P	P	R									
Wilson, Ben	P	A	P									
Ziola, Hiedi	P	P	R									

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

2008-2009 USC Attendance

2008-2009 USC Attendance

University Students' Council Agenda

Thursday, February 26, 2009

- 1. Adoption of an Agenda**
- 2. Introductions and Announcements**
- 3. Council Address**
 - 3.1 StudentCare.net**
- 4. Minutes and Reports for Information**
 - 4.1 USC Minutes – Feb 12, 2009**
 - 4.2 Executive Committee Minutes – Feb 24, 2009**
 - 4.3 Academic Affairs Board Minutes and Report**
 - 4.4 Appointments Board Minutes and Report**
 - 4.5 Board of College Presidents**
 - 4.6 Code of Ethics Disciplinary Committee Minutes and Report**
 - 4.7 Elections Board Minutes and Report**
 - 4.8 External Affairs Board Minutes and Report**
 - 4.9 Operations & Finance Board Minutes and Report – Jan 22, 2009**
 - 4.10 Student Issues Board Minutes and Report**
 - 4.11 Sustainability Board Minutes and Report – Feb 11, 2009**
- 5. Motions Arising from the Minutes and Reports**
- 6. Business**
- 7. New Business**
 - 7.1 Roadmap 2020 sustainability champions**
- 8. Questions and Comments (30 minutes)**
- 9. Any Other Business**
 - 9.1 Transition Money: Budget**
- 10. Adjournment**

University Student Council
Minutes for Thursday, February 12, 2009

Present

Josie Steeves, President
Jeremy Ring, VP Operations & Finance
Brea Lowenberger, VP Academic
Shannon Dyck, VP Student Affairs
Scott Hitchings, Arts & Science
Reid Nystuen, Ed. School of Bus.
Lisa Dobrowolski, Education
Katelyn Crosbie, St. Thomas More
Chelsea Tomcala, Ag & Bioresources
Brooke Kirkham, St. Thomas More
Keith Kuspira, Engineering
Shawn Smith, Pharmacy & Nutrition
Ben David, Engineering
Dayan Huang, Medicine
Warren Kirkland, Associated Residence
Ben Willson, Dentistry
Shakirat Adeyemi, INSA
Hiedi Ziola, Education
Itemobong Umoh, Law
Ben Wilson, Dentistry

Also Present

Matt Leisle, USC Chair
Caroline Cottrell, GM

Regrets:

Aspen Cleaveley, Kinesiology
Jalal Alawes, Indigenous St. Council
Kimberley Dancey, Ed. School of Bus.

Absent:

Sara Begbie, WCVM

Guests

Katherine Simaluk, Commerce
Glen Rutland, Law
Kate Crisp, Law
Ferron Olynyk, Arts & Science
Joseph Wickahauser, Arts & Science
Brett Suwinski, Arts & Science
Sheila Laroque, Arts & Science
Meagan Wohlberg, Arts & Science
Josh Mentanko, Arts & Science
Jason Ventnor, Marketing MGR, USSU
Stephanie Parker, STM
Vanessa Leon, STMSU President
Wendy Gillis, Sheaf
Anne-Marie Hickey, Sheaf
Mike Biss, Arts & Science
Mike Buchinski, Arts & Science
Cristen Polley

Meeting was called to order at 7:18 p.m.

1. Adoption of the Agenda

VP Dyck moved to add 3.1 Council Address – Student Affairs Board.

USCMotion156: Dyck/Kirkland Carried

Motion to adopt the agenda as amended.

USCMotion157: Adeyemi/Steeves Carried

2. Introductions and Announcements

President Steeves gave regrets for Councilors Cleaveley, Daney and Alawes.

3. Council Address

3.1 Student Affairs Board MSC Election

VP Dyck stated this is not something that will be voted on, but she is raising it now in order to address the Victim Advocate's departure.

The Victim Advocate is in place to decrease the number of people to whom a survivor (victim) must disclose information, accompany survivors to meetings (or other requested appointments), provide confidentiality, create policies or other relevant documents, work on public education, sit on community and university committees that are relevant to the service (*i.e. the Student Advocacy Network, Sexual Assault Awareness Committee, President's Advisory Committee on the Status of Women, Provost's Committee of LGBT Issues*), and provide peer support, referrals, and information to students and/or students' family and friends.

In the 2005 *Executive Proposal for Permanent Implementation of USSU Victim Advocate*, it states:

“The role of the Victim Advocate is twofold. First is to deal with the systemic causes of sexual violence through the development of proactive education and awareness programming. The second is to provide immediate and confidential support to victims and to family and friends of victims. [This is to] emphasize the personal safety of the victim, offer clear and timely referrals to legal and medical service providers, reduce the number of people to whom the victim must disclose, ensure confidentiality, and to allow for the collection of centralized statistics regarding gender related violence.”

The USSU first received funding in 2004 from the Status of Women Canada for two years and the first Victim Advocate was hired. When the funding ran out it became an on-going USSU service. The role has remained unchanged since 2005. In the 2007 *Proposal for Permanent USSU Funding of the Victim Advocate Position*, it states: “The Victim Advocate offers support, information, referrals, and advocacy to survivors of violence and/or their friends and families, and provides public education and awareness programming to the broader university community.” The word “advocacy” here is not defined nor is it defined in the original Victim Advocate policy; it has been left as an ambiguous term up until this point. Advocacy can mean both direct intervention on behalf of someone and it can mean education. The definition included in the revised Victim Advocate Policy states it is “the process of providing education and awareness on matters of concern in order to create positive change” - this is to avoid confusion about what the USSU

can legally do for a student facing sexual assault, any unwanted sexual experience, relationship and gender violence, stalking and harassment. The term advocacy should not be confused, by either the student seeking the service or the employee providing the service, to mean more than what the USSU can legally provide.

Liability is not something to take lightly. Even such seemingly harmless things as the International Week Food Fair are being discontinued because of the risks of selling food from uncertified restaurants. Allowing an unqualified Victim Advocate to speak to a third party, such as university staff or faculty, on someone else's behalf about such serious and confidential matters, has raised concerns. Although Victim Advocates in the past may have spoken to third parties on a student's behalf, liability issues prevent that practice from continuing and there have been questions asked as to whether or not that prior practice should ever have been part of the Victim Advocate's role. The current Victim Advocate policy has been flagged by the USSU's lawyer and insurance agent, as well as by the University's Discrimination and Harassment Office and the Student Retention, Support & Development (SESD) office. The policy that has guided the Victim Advocate has been deemed too broad and could leave the University and/or USSU open to liability. Other comments were that the Victim Advocate's main job should be to provide education, outreach and referrals. The danger of going outside of this is that the Victim Advocate could be providing services that they are not qualified to provide. That said, it does not mean advocacy (in terms of having someone speak for you), counseling, and professional support is not available to a student on campus. The Discrimination and Harassment Office and Student Counseling both have trained professionals that can provide these services. The Victim Advocate's role is to refer a student to those services, as well as any other services the student might require.

To put in place the proper insurance and hire a professional (therefore, non-student) to speak on behalf of someone:

- at least \$5000 of insurance is required, and;

- a minimum of \$89,000 for salary and a minimum of \$15,00 for benefits is required for a professional working at \$60/hr at 29hrs/wk for 52 weeks.

The changes in the Victim Advocate policy are simply happening because these things I just mentioned are *not* in place; therefore, the USSU – and thus the students – are put at risk. The USSU's lawyer, insurer and the University have given a clear mandate under which the VA can operate on campus.

I have discussed the Victim Advocate policy with Joanne Horsley and her manager numerous times. I have passed on what she's said as well as what her manager has said regarding the policy in my Student Affairs Board meetings. The revisions to the policy still have not been passed due to quorum problems.

Member Rutland asked since it was going through the process of changing the Student Affairs Board, and then going to USC, at what point, or was there going to be a stage in the process, that there would be a larger discussion among USSU

students as to whether if there are legal liability issues that the services currently provided whether the USSU should be providing in a way that they could be providing those services and restrict its liability. Was there going to be a broader discussion of that or was the policy just going to be changed at the USC?

VP Dyck stated the Student Affairs Board is made up of USC members as well as students from the broader community. A larger discussion was never going to be had about it.

Councilor Adeyemi stated for clarification, they mentioned it would cost a lot of money, so was it a matter of actually finding the money to legally have somebody do that, or how much was it going to cost to avoid legal issues.

VP Dyck stated both.

Councilor Adeyemi stated in her opinion, it would have been better, this is something that a few students can relate to ? and she thinks it's a very essential service to those that actually experience sexual violence. She actually doesn't think that the job of student counseling is the same than having somebody that is actually there to support victims. She thinks that this should be something open to the student public versus the Student Affairs Board.

Councilor David stated he thinks what this is, is what the USSU can legally do. He stated himself as an Engineer, as is Councilor Huang is in Medicine, we can't legally do something as we aren't professionals, we are undergraduate students, and we don't have the ability to do the things that qualified professional engineers or doctors can do.

VP Dyck stated to make it clear; we are not taking something out of a policy that was already there. We're not changing something that was written. It was happening without the policy in place or the legalities in place for it to happen. It was more flagged, as this is an issue; it needs to be addressed by everyone.

Member Laroque stated she understands Councilor David's points about what we're legally suppose to be doing, but what she thinks needs to be addressed is what they should be doing for students and what students would like to see from their Student's Union. She stated when she was raped, she wanted an Advocate and she thinks that would be a benefit for the Students Union. She thinks this is something that they should be pursuing.

VP Dyck stated as said before, these services are available to students, and she knows its not the same going to the Discrimination and Harassment Office and she knows its not the same going to Student Counseling, but we at this point, can not provide that service without the legalities in place. The Victim Advocate as a referral office would refer the student to those support systems so they would get the support that they need.

Member Rutland stated he doesn't believe anyone is suggesting we should be doing something where it isn't protected. He's a law student, and he understands issues of liability. He is also tired of the law being used as a blunt instrument to stop things that are actually happening. A lot of the time the answers you get from a lawyer are based on the question you ask. His concern is what were the questions that were being asked to the lawyer around the issues of liability.

VP Dyck stated the question that was asked was "Could you let me know any concerns you may have". The answer was, "I've reviewed the attached template and would like to confirm that your current policy does not cover you for any professional services". The policy put forth leaves to many areas that the Victim Advocate position could be putting the USSU in a position of rendering services that they are not currently covered for by insurance. She stated that was from the insurance person.

Member Rutland stated if you're going to ask a question like that to even an insurance person, to let alone a lawyer, you are going to get that kind of response. He stated he would like to see the USSU asking questions on how can we effectively provide the service. Yes there is going to be some sort of liability but that risk has to be weighed against the benefit that is being provided to students. He doesn't think that discussion is being had and questions are being asked, and that is a concern.

VP Lowenberger stated she thinks the issue at hand is that, as it stands, is this job to do the advocacy. Are people suggesting students would like to see done would essentially be taking this job from an undergraduate student and to someone else?

Councilor Adeyemi asked if they are considering putting someone in place that would actually not be ? for?

VP Dyck stated the VA would still do all the same things in terms of the referral and such.

VP Dyck stated at this point, it is unanimous that this will not happen.

Chair Leisle stated for clarification, Councilor Adeyemi is asking if there are plans in place to hire a professional person to be the Victim Advocate.

President Steeves stated the position has already been advertised and we have received 5 or 6 applications from undergraduate students who are looking for it, so we are going with the policy as it currently is, but the Student Affairs Board will be voting on it. A professional would cost us approximately \$150,000.00 for services that are already provided on campus by other providers.

Councilor Hitchings stated he's confused as to what's going on. Is it that they are taking away everything that they are doing right now, and if people approach them, are they suppose to say I can't help you, but here are the people that could? Is that what's going to happen if the redefinition goes through?

VP Dyck stated – referral system yes, but the VA has always been a referral system. So they will pass anything they are not qualified to do on to somebody that is qualified.

But there is still support for peers, which is a confidential peer support service. They can still go to meetings with these people, walk them through them. It's more so speaking for the person to a third party that is a problem.

Councilor Hitchings asked if someone came and gave the consent to speak on their behalf can that happen. For example, if he got really sick, could he ask his Mom to go and speak to them for him?

VP Dyck stated she'd explain it to the best of her knowledge. Even if a contract is written saying I allow so and so to speak on behalf of me, if you speak on behalf of them and you don't say something that they feel is representative of what they wanted you to say, they could sue you and the organization you are affiliated with. So although it is a paper contract, it may not hold up in court.

Councilor Hitchings stated it would have to be himself that would have to sue them?

VP Dyck stated she believes so.

Member Wickanhauser asked if it's just going to be a referral, then doesn't that defeat the purpose of the reducing the number of people that the victim has to talk to?

VP Dyck stated it's not useless because of all the reason she just stated about what they can do. They do a lot more than just speaking on behalf of students, so it would not make this illegitimate and it would not make it redundant for other peer support. Their job is to make it easier for a survivor and so she doesn't know if it's realistic to say there will ever be a single point of contact or two or three. These people need to go to counseling, they might need a lawyer, they might need a doctor and it's easier to speak to a peer or fellow student. They hold your hand, they help you, but an undergraduate is not qualified to cut back all the steps, they are not a professional that can provide these services.

President Steeves stated what this position would do is help guide them through the process. There are a lot of options that they could use, the VA would be there to offer and guide them through those available steps. Calling the position useless is very detrimental. A service that provides assistance particularly to young women

who may not know where to go and who to see in a time of need, calling it useless is very wrong.

Member Rutland stated he doesn't believe people are suggesting the revised policy will make the position useless. However, what it is doing is removing an option and a service that can and should probably be provided. Just a couple of other issues, if it's not billed as a professional service, the material from the insurance was obviously you're not insured for providing professional services, but if it's not being billed and offered as a professional service, he has a question about that and would draw an analogy to campus legal services. Finally, part of the problem is if the advocacy function is removed from the USSU position, yes there are other services available, but people will not be comfortable. If it is someone in the University who is harassing, as victim, you do not want to go to a University person as your advocate. The University essentially will be on the other side. Yes, there is a comfort in going to someone who is slightly removed from that operation. He stated all he suggests is that possibly more time be taken to consider what the actual role of the victim advocate should be and better explore the legal issues, the insurance issues and the staffing options before a final decision is made.

Member Polley stated she'd like to agree with everything that he just said and as far as the point goes for education, she doesn't under-value education at all, she thinks that's really important. Her concern is when you actually have to get something done. The process can be very trying and you have to constantly tell people over and over again what happened to you because the victim advocate cannot step in for you. She thinks that while education is important in the beginning, but it's the process afterwards that is very difficult for students and she thinks the advocacy is very important because although they can be there to support you, they are still not able to do the advocacy themselves. She also wanted to ask who employs the Discrimination and Harassment and the other people?

VP Dyck stated the University.

President Steeves stated the person who the survivor would be going to see is someone who has a PhD, who is a counselor and deals with these issues day in and day out and speaks with these kinds of students all the time. The University employs thousands of people; it is the size of a small city. These people are paid to do their jobs, they advocate on behalf of the students.

Councilor Crosbie stated from what she can understand, the VA should be providing the first person the victim should go to. No matter what happens to me, if nothing has ever happened before, you go there, that's the role of the VA and they tell you what to do next. She stated what's she having a hard time understanding, is if you're in the role of the victim and you need someone contacted on your behalf, she doesn't know why you wouldn't need to go to those other places anyway. You would likely at some point need to go and see these people later on, such as a counselor or a doctor. The VA should be able to create ties with all of these

people, as the VA can't act as all of them themselves. She doesn't see why this is so much of a change?

Member Wohlberg stated as someone who has accessed counseling based on assault and harassment in the past, she understands that when one is traumatized, one needs immediate attention. She sees the VA as being the one to give immediate help. She stated if anyone has ever tried to access student counseling, you would know that the line up waiting list goes for at least a month, or two months. That isn't very fast relief, counseling in the city isn't cheap and family services counseling is one of the only organizations that offer subsidized counseling and the waiting list for them is also very long. She stated they need something on campus that will provide immediate counseling services for a victim of assault and potentially be able to speak on their behalf because it is very traumatizing to be assaulted.

President Steeves stated she knows that counseling services has emergency openings if it is an emergency so students can go and see a counselor right away if that's the case.

Councilor Crosbie stated what she was trying to say in the last thing she just said was the VA should be able to create those ties, so if the VA calls student counseling or calls the doctor's office and says I have a victim here who is severely traumatized and needs to see someone right now, then the counselors would take them in. If someone is extremely traumatized, they need to be speaking to a professional, not a student.

Councilor Adeyemi stated correct her if she is wrong, but this argument has become two sided. She doesn't feel anyone is actually listening. Everyone is here with his or her own notion of what they think should be done. She feels they should consider getting someone who is professional who could actually advocate.

VP Dyck stated she'd like to pose a question to those who came. Is what you are asking for is a professional in this position and not an undergraduate to be able to counsel, to be able to advocate on behalf of students and for us to see if it passes at USC and the Operations & Finance Board the money to put this in to the budget. Is that what you are asking for?

Councilor Rutland stated he wouldn't say yes, or no, it is something people want considered. What they are trying to say is there needs to be a larger discussion about this, and what role the USSU should be playing in providing students, the service they should provide, how to best provide it, and rather than just change the policy and eliminate this completely. He thinks a number of options need to be presented to USC so that they can decide among some options.

VP Dyck stated right now without the money in place to hire a professional, the policy has to change right now because our butts aren't covered. It can be a discussion that can happen, but right now a policy needs to be in place that defines

what advocacy can be under what we have right now. This policy as is will go through in the meantime, which doesn't mean it can't happen in the future, but it is in place right now to cover our butts.

VP Ring asked if they posed the proper questions with our lawyers and our insurance, and they come back with the same notion, would that solve at least some concerns that have been addressed around that issue.

Member Olynyk stated yes she believes that would solve a lot of the problems. She stated personally there seems to be a lot of confusion about the questions being asked as pointed out. We need to insure we ask the right question two ways; what can we do if we professionalize the position and what can we do if we don't.

VP Ring stated to move on, we have a number of things, and we have the Administrative staff of the USSU that has posted this position extremely diligently in to get someone else in. We need to have a discussion with the members to figure out exactly what to ask, we have a policy in place right now that would be discussed, and as Councilor Adeyemi stated, there are two sides to this that are not budging. He feels there is no reason to continue this conversation if we know what we have to do now.

Councilor Kirkland stated unless things have changed, the Student Affairs Board is open to other members to come and view the meetings. He would like to encourage everyone to come, you are allowed to speak at them, but would be unable to vote.

VP Dyck stated most Boards don't allow outside members to attend, but this year they emailed those that were chosen from students at large to say if you want, attend. She has no problem with anyone wanting to attend.

President Steeves stated they've never closed any doors to the students to come and listen at any Board meeting. To be clear again, these meetings were never closed-door meetings.

4. Minutes and Reports for Information

4.1 USC Minutes – Feb 5, 2009

Approved.

4.2 Executive Committee Meeting Minutes – Feb 10, 2009

Approved.

5. Motions Arising from the Minutes and Reports

Motion to accept the minutes.

USCMotion158: Ring/Kirkland Carried

6. Business

6.1 USSU Fees

VP Ring stated as mentioned last week, he moves to increase the student union fee by 5% for the 2009/2010 year.

USCMotion159: Ring/Steeves

VP Ring stated last week the question was posed as to why we do this each year. He had mentioned CPI that was an anomaly for last year. It was at 4.9% because USC has always approved a 5% increase, 1% of which goes to Admin; we actually fell behind last year. For this upcoming year there are a number of things that are going to change the spectrum of the USSU operations. The first of which is we'll be entering in to negotiations with CUPE 1975.1 for approximately 90 employees and we can only assume that wages will increase, therefore increasing labour costs. With the renovations starting, A&W, Slices and Centre Shop will move out, which means we will lose both the base rent and percentage rent from the operations. Over the past year Louis has incurred a number of input costs with food increasing because of the impending recession and they have therefore seen their cost of sales for food increase substantially. In terms of the U of S, they take 1% of all of the student fees regardless of whether this motion is passed, and the way that they treat utilities is if there are cost increases, they are passed on to us in various forms. This year the USSU is also trying to cut back budgets by 20%, and by not voting this in, it pretty much takes away from our notion of trying to be having a lean budget.

Councilor Kirkland stated he like to issue caution, we as the USC and the USSU have tried to pursue together tuition freezes campaigns; we talk at length about the affordability of post secondary education. How can we as an organization consistently increase fees especially this year with the infrastructure fee going up, with U-Pass going up a little bit and now with this fee going up, are we maybe coming a bit hypocritical?

Councilor David stated a 5% increase is a little steep especially when CPI isn't quite like that this year. As such he'd like to amend the student fee increase to be that of CPI, whatever that is.

VP Ring stated 2.5%; remember the University will still take 1% of it.

Councilor David stated than 2.5% plus 1%. So amend, and make a motion to make it 3.5%.

VP Dyck asked VP Ring what the difference is between 3.5% and 5%?

VP Ring stated he didn't know but could work it out.

VP Dyck asked what that means for the organization.

VP Ring asked, do you mean the total number? Big numbers? He stated because students are charged at a different rate if they are part time, if they are summer students, he took the flat number of 16,000 students for simplicity. The difference between the 3.5% and the 5% is \$25,000.00, so to put that in perspective, which is

not to be taking, we are just considering this, is approximately the cost of the expenses for a centre. If we were not able to get this increase, operations would potentially suffer. We may be setting precedence for future years, which may render services unavailable. This is not by any means what he is suggesting, but as Councilor Kirkland mentioned, a word of caution.

President Steeves stated we need to be careful. We are basically talking about a dollar, in terms of student fees. This could potentially hamper our operations and services for the students union quite significantly. We are already asking operations and services to decrease their budgets by 20% and this would have to make their budgets decrease even more. We are going in to a period in which their budget is going to be really tight anyways; because they are losing revenue costs as well we are going to have increased utility costs because of the amount of power that needs to be used through the renovation. And even though CPI is 2.5% sometimes it's not really reflective of their institutions and in terms of affordability and accessibility, again we're talking about a dollar. She urges people to vote no on the 3.5%, and to keep it at 5%.

VP Ring stated in terms of per student at 3.5% would increase the fee from \$56.20 to \$58.17, or \$29.08 per term, as opposed to it at 5% increasing it to \$59.01.

President Steeves asked how much difference is that?

VP Ring stated less than a dollar.

No further debate on the amendment. Council went to vote.

Chair Leisle stated for clarification, they amendment is to change from 5% to 3.5%.

Amendment is defeated.

No further debate on the original motion.

Council went to vote.

Motion is carried.

Councilor Kirkland stated he'd like his objection noted.

7. **New Business**
No new business.
8. **Questions and Comments (30 minutes)**
No questions or comments.
9. **Any Other Business**

9.1 Student Affairs Board, MSC Election.

VP Dyck stated with Sheila Laroque's resignation, there is now a position on the Student Affairs Board. She moved to open nominations for the SA Board.

USCMotion160: Dyck/Umoh Carried

President Steeves nominated Councilor Kirkland. Councilor Kirkland accepted.

Councilor Umoh nominated Councilor Adeyemi. Councilor Adeyemi accepted.

Councilor Kirkham nominated Councilor Crosbie. Councilor Crosbie accepted.

Councilor Kirkland moved close nominations.

USCMotion161: Kirkland/VP Dyck Carried

VP Dyck encouraged anybody interested to get involved with this Board.

Chair Leisle stated Councilor Crosbie has been elected to the Student Affairs Board.

VP Ring stated next week the Executive would be going through the budget to present the first round to the Operations and Finance Board on March 7th. Speaking from his budget, they cut about 10%, and it wasn't a function of the salaries or the USC. They did put in a substantially higher compensation package for USC Members, which will come to USC on March 26th. The second, on Tuesday at our Place Riel Steering Committee meeting we heard that indeed we are going to Board Two in March and from all indications we will be starting construction April 1st. The consultants are working extremely hard to get as much of the drawings done as possible.

President Steeves stated again if something happens, and construction doesn't start April 1st you can all join her outside of Place Riel with her shovel and they can start construction themselves. She has contacted the Arts & Science Students Union's President, and she believes they have a Rep that will begin as an MSC the following week. She is still trying to get a MSC from Nursing. She stated the last Council meeting would be April 2nd.

VP Ring asked Council to start thinking about what kind of social they'd like to have following the last USC Meeting of April 2nd.

10. Adjournment

Move to adjourn

USCMotion162: Adeyemi/Umoh Carried

Executive Committee

Minutes for February 24, 2009

Present: Jeremy Ring, Shannon Dyck, Caroline Cottrell, and Brea Lowenbeger
Absent: Josie Steeves

1. Call to Order

The meeting was called to order at 9:00 a.m.

2. Call for Quorum

Quorum was present

3. Roundtable

GM Cottrell

- Lunch with Studentcare
- Meeting to plan mural in Lower SaskHall
- Meeting with University re: Common Costs in Place Riel
- Interview for new USSU Admin Ass't
- Budget Meetings x 14
- Meeting with Union Reps
- Communications Meeting
- Student Relations Committee Meeting
- Meeting with Marketing Manager
- Meetings re: Renovation
- Operations & Finance Board Meeting
- Retreat Planning
- Cultural Diversity and Race Relations Meeting
- Place Riel Steering Committee
- SGM

VP Dyck, Student Issues

- Feb 10-Executive meeting
- Women's Centre
- Met with student
- Wrote Victim Advocate address for USC
- Feb 11-Help Centre volunteer
- SGM chat
- WUSC fees
- Buying a House? Disorientation
- Sustainability Board
- Feb 12-Student Advocacy Network
- Met with community member about sustainability on campus
- Pride Centre volunteer

- Bowling with staff
- Prepared for SGM and USC
- SGM
- USC
- Feb 13-1/2 day off – sick
- Mural for Centres
- Environmental Film Festival planning
- Feb 17-Clean up office (place riel move)
- Feb 18-Clean up office (place riel move)
- Made Anti-Idle pins for the Sustainability Board campaign
- Housing document inquiry
- Feb 19-started to revise the Sustainability Policy
- Student inquiry
- Feb 20-EDO
- Environmental Film Festival meeting
- Feb 23-Sustainability working group meeting
- Edited sustainability working group documents
- Planned for the “Is Renewable Doable?” presentation
- Read documents for the International Activities Committee of Council’s
- Address to the Planning and Priorities Committee
- Arts and Science meet the prof mixer

VP Ring, Operations & Finance

- USSL Meeting write-up
- Meeting with AVP Daigle
- Place Riel Steering Committee meeting
- SGM Chat
- Communications Meeting
- Coke Merch
- Staff bowling
- SGM
- USC
- Coke Product for AEISEC
- Administrative Assistant Interviews X5
- Meeting with James Pepler re: MSA Move
- Operating Budgets Review
- Transition Document Work
- ½ Vacation Day
- Place Riel Website meeting
- MSA Space meeting
- President’s Breakfast

VP Lowenberger, Academic Affairs

- Exec Meeting
- Meeting with MSC
- Teacher-Learner Working Group Committee Meeting of the 2nd Integrated

- Plan
- Academic Advising Award preparation
 - Prepared & submitted Be Book Smart write-up
 - Holidays (February 5 & 10)
 - January EDO (February 6)
 - February EDO (February 9)
 - DISOrientation Session (Realty 101 – Buying a House)
 - ADO (February 12)
 - Undergraduate Forum Executive Meeting
 - USSU Special General Meeting
 - University Students' Council Meeting
 - 1/2 Holiday (February 13)
 - Family Day
 - Experience & Excellence Awards preparation
 - Created Academic Advising Award nomination
 - Academic Advising Awareness Week preparation
 - Prepared February Report to University Council
 - Retention Working Group Committee Meeting
 - College of Arts & Science Prof-Student Mixer

President Steeves - on vacation

4. Campus Rec Sponsorship

Carey Primeau would like a small door prize for Campus Rec Awards Banquet
EXEC81 To provide a \$40.00 gift certificate to Campus Rec.

Ring/

Dyck Carried

5. Lobby Days

VP Dyck is not sure what is happening with this, but will check with President Steeves when she returns from vacation.

6. Bike Tool Rental Service – see attached.

VP Ring suggested that Campus Rec should be partly responsible for replacing lost pieces. Campus Rec has already said they can't do this and are only housing it as a courtesy to USSU.

VP Dyck noted that this Camps Rec is also concerned about bikes coming in the PAC. It's a pilot project and so will be monitored. We will have to do some replacements but will see how expensive it gets. Things like oil will have to be replaced anyway. VP Dyck is also looking to advertise on the bike racks but she requires permission from the Campus Sign Committee.

EXEC82 Move to purchase 2 bike repair kits for \$769.60 to be housed in the PAC.

Dyck/

Lowenberger

Carried

7. CFS Update
Greg Walen spoke with the CFS lawyer Todd Burke who suggested that CFS & USSU need to find a middle ground between their individual and contradictory by-laws. The only proposed solution is to have each group vet the referendum independently. However, what happens if there is a problem since there is no mechanism to break a deadlock? At that point Mr. Walen feels there might be another court case. Mr. Walen would be pleased to attend USC to provide background.
8. Policies to Archive
Should policies be archived when new policies are written or revised? The Executive felt all iterations should be kept.
9. Sustainability Commitment in Integrate Plan.
This group is ordering a book and on how to green the campus. The book is \$85.00. This is part of lobbying so can be purchased through that line and will be available in the USSU office.

Adjourn at 9:55 a.m.

Executive Project Proposal

I. Project

- A.1. Project Name: Bike Tool Rental Service
- A.2. Proposed by: Shannon Dyck (VP Student Issues) and USSU Student Issues Board

II. Analysis

A. Background Information and Need

- A.1. History: no history
- A.2. Issues: Sustainability, student safety, active transportation / student health
- A.3. Research: see Appendix A

B. Target Group and Characteristics

- B.1. Primary Target: all those with valid student cards
- B.2. Secondary Target (s): n/a

C. Vision and Mission

- C.1. Vision & Mission: The University of Saskatchewan Students' Union strives to be the recognized leader in enhancing the student experience through serving and supporting the non-academic needs of undergraduate students. Many students bike to and from the university and this Bike Tool Rental Service would provide students with accessible bike tools to use when and if they require them.

D. Key Considerations

- D.1. Detailed Budget:
 - Advertising: \$100
 - Bike Tool Kits (2 @ \$189.00 + tax): \$415.80

 - Extra equipment:
 - Chain lube (10 @ \$4.50 including tax): \$45.00
 - Patch kits (6 @ \$2 including tax): \$12.00
 - Air Pumps (2 @ \$32.99 including tax): \$66.00
 - Bike repair booklets (2 @ \$50): \$100
 - “How to” DVD: \$30.80
- D.2. Total Budget: \$769.60

- D.3. Organizational Requirements: VP Student Issues will be responsible for obtaining the bike tools; Campus Rec will be responsible for the tool rental service. The USSU and Campus Rec will create a Memorandum of agreement so that this can become an ongoing service for students. There may be fees incurred in the future to replace tools or equipment, or to advertise the service; \$200 has been put into the USSU's budget for such costs. The Office of Sustainability has tentatively agreed to help with advertising costs.
- D.4. Timeline: The bike tool kits are on backorder right now through City Park Cycle. Once they are in, the Memorandum of Agreement between Campus Rec and the USSU will be signed and the advertising for the service will begin.

Appendix A

The USSU and Campus Rec have agreed to partner in a *Bike Tool Rental Service*. The rental program will be run out of the University of Saskatchewan Physical Activities Complex (PAC) Fitness Centre Equipment Room during the PAC's hours. The PAC is a prime location to host this service because the building is open earlier and later than many other buildings on campus and it is also open during times that the rest of the university is closed (i.e. Christmas break). This will provide students with great accessibility to items that could improve their bicycle safety.

Students will be able to swipe out a bike tool kit with their student card (as they would towels or sports equipment) and be given their student card back upon the kit's return. The bike tool kit will include items such as needed tools, an air pump, oil, and a tire patch kit. The service will be provided to all students that have an active University of Saskatchewan student card.

In terms of sponsorship, City Park Cycle is partnering with the USSU by providing bike repair equipment at a discounted cost. They will also provide a booklet that includes tips on how to do minor bike repairs (such as how to mend a flat tire or oil a bike chain) that students can refer to when renting through the service.

The *Bike Tool Rental Service* is intended to be an ongoing service, so a Memorandum of Agreement will be signed by Campus Rec and the USSU.

Operations & Finance Board

Minutes for Thursday, January 22nd, 2009

Present: Jeremy Ring, Katelyn Crosbie, Shannon Dyck, Warren Kirkland, Shawn Smith, Kimberley Dancey, Chris Davison, Alexis Nyandwi

Absent: Josie Steeves (Ex-Officio), Caroline Cottrell (Ex-Officio)

1. Call to Order

The meeting was called to order at 2:30 PM.

2. Call for Quorum

Quorum was present.

3. Board Presentations

VP Ring introduced members from the International Students Association to present their funding request for International Week.

4. Review of Minutes

The minutes from Jan. 15 will be sent out after the meeting.

5. Business

a. Funding Requests

Move to grant funding to the Campus Sustainability Network for two events; \$200 in the form of cash for the Nuclear Debate; and, \$490 in the form of cash for the Tar Sands Training Camp.

OFB Motion25: Smith/Crosbie Carried.

Move to grant funding to IEEE Illumination for their event in the form of \$500 in cash and \$100 in Coca-Cola product.

OFB Motion26: Nyandwi/Kirkland Carried.

Move to grant funding to ISSA for Carnival of Solidarity in the form of \$300 cash.

OFB Motion27: Kirkland/Davison Carried.

b. Ratification

Move to ratify the Saudi Students' Association and Green Legal.

OFB Motion28: Crosbie/Kirkland Carried.

6. Questions & Comments

7. Adjournment

Move to adjourn.

OFB Motion29: Kirkland/Dyck Carried.

Sustainability Board Agenda

Date: Feb 11, 5:30pm 2009

Present:

Steven Bachiu
Shannon Dyck
Ben Fawcett
Scott Hitchings
Warren Kirkland
Candice Piper
Amanda Kleisinger

Regrets:

Jeremy Ring
Sarah Begbie

1. Call to Order:

Called to order at 5:30pm

2. Call for Quorum

Quorum was reached

3. Business

3.1 Anti-Idling campaign:

-The meeting was used to make anti-idling pins and an anti-idling fact sheet

3.2 Mugging

- VP Dyck has ordered the mugs. The mugging will take place at 12:30pm on Tuesday, March 3 (meet at the USSU office)

3.3 Roadmap 2020

-The board recommends that the USSU become Roadmap 2020 Sustainability Champions

Motion: Dyck/Hitchings

Carried

3.4 You Tube

-The Anti-Idle video will be postponed until after reading week.

4. Adjournment

Adjourned at 6:50pm

Saskatoon's Sustainability Champions

Sustainable Communities



Sustainable Communities pursue creative and innovative strategies for development, integrating economic, social and environmental considerations, for the benefit of their local community, the global community and future generations.

The Role of Reducing Greenhouse Gas Emissions

Reducing greenhouse gas emissions is an urgent issue and must be an integral part of the path to sustainability. Reducing these emissions must necessarily include substantial energy efficiency improvements, which have proven economic benefits in rate of return on investment and in job creation. For all sectors of a community this is an excellent opportunity to pick the low hanging fruit- the early return on investment makes the next steps possible and early success inspires further action.

Sustainability Champions and Leadership

“Beyond the horizon of time is a changed world, very different from today’s world. Some people see beyond that horizon and into the future. They believe that dreams can become reality. They open their eyes and lift our spirits. They build trust and strengthen our relationships. They stand firm against the winds of resistance and give us the courage to continue the quest. We call these people leaders.”

- Jim Kouzes and Barry Posner

According to Jim Kouzes and Barry Posner, authors of “The Leadership Challenge” leaders;

- Set an example for others to follow
- Get people to see exciting possibilities for the future
- Experiment and take risks; and
- Strengthen others

This is the role of Sustainability Champions in our community.

Sustainability Champion Declaration

By publicly declaring their commitment to taking part in building a sustainable Saskatoon, Sustainability Champions are taking a leadership role in our community. As one of these Champions, an organization would agree to the following statement.

As a Sustainability Champion we:

- Support the concept of a sustainable Saskatoon, one that fosters a strong local economy whilst also meeting social and environmental criteria;
- Show leadership in the community by modelling sustainable practices in our organization;
- Focus our early efforts on measures to reduce our greenhouse gas emissions;
- Work with individuals and organizations in the community to implement Saskatoon’s GHG management plan;
- Share with members of the community the knowledge and experience that we gain.

Sustainability Champions Declaration

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Since January 2006, representatives of the Sustainability Champions have been meeting for regular networking breakfasts, each sponsored by host Champions who give a tour of their facilities or highlight some of their sustainability efforts.

To read about some of the activities of the Champions see Road Map's publication, Saving Energy, Reducing Greenhouse Gases: Saskatoon Responds to Climate Change, which you can download from the Road Map website: www.roadmap2020.ca.

Road Map 2020 is planning to expand its list of Champions in the coming year and continue to facilitate the networking of these community leaders.

*If your organization would like to sign the declaration
and become a Sustainability Champion,
Please contact info@roadmap2020.ca or 665-6887.*



Working for a Sustainable Saskatoon

Join Saskatoon's Sustainability Champions!

www.roadmap2020.ca

Road Map 2020: Working for a Sustainable Saskatoon

Saskatoon's Sustainability Champions

Saskatoon has many examples of sustainable initiatives, including some world leading best practices. Recognizing this capacity, Road Map 2020 decided to celebrate and build awareness about these initiatives in the community by launching the Sustainability Champions network.

Businesses, institutions and organizations that have committed to be Sustainability Champions have shown leadership in adopting sustainable practices or a willingness to take action to improve their environmental performance.

The 2008 Sustainability Champions

Road Map 2020 celebrates community leaders and enlists them in promoting sustainability

Sustainability Champions come from all sectors. They agree to sign a declaration that includes a commitment to focus on measures to reduce GHG emissions. Our Champions to date include:

Affinity Credit Union
Meewasin Valley Authority
Saskatoon Curbside Recycling
Saskatoon Baha'i Community
Integrated Designs, Inc.
SaskTel
Saskatchewan Environmental Society
Saskatoon Western Development
Museum
ERCO Worldwide
Saskatoon Health Region
Cameco

Sherbrooke Community Centre
Saskatchewan Waste Reduction
Council
Innovation Place
Mendel Art Gallery
UMA Engineering
City of Saskatoon
Nexus Solar
University of Saskatchewan
Saskatoon Public School Division
Greater Saskatoon Catholic Schools
Confederation Inn

Sustainability Champions and Leadership

"Beyond the horizon of time is a changed world, very different from today's world. Some people see beyond that horizon and into the future. They believe that dreams can become reality. They open our eyes and lift our spirits. They build trust and strengthen our relationships. They stand firm against the winds of resistance and give us the courage to continue the quest.

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- get people to see exciting possibilities for the future;
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This is the role of Sustainability Champions in our community.



After Becoming a Sustainability Champion

1. Provide information for Road Map 2020 Forum and Website

Sustainability Champions are profiled on the Road Map 2020 website. Please provide information about your company/organization that can be used for our media purposes. The information should include a brief background of your company/organization as well as a response to the following questions:

- Why do you support the Road Map 2020 project and why are you making the commitment to being a Champion?
- In what ways is this commitment consistent with your mandate/vision/mission/goals?
- Are there any practices in your business/facilities/operations that are good examples of energy efficiency or other types of resource efficiency?
- Do you have a green procurement policy?
- Do you have any practices/policies that illustrate social sustainability (employee programs, community programs, sponsorship etc.)?
- Do you have any plans to expand the sustainability criteria of your policies/operations (for example, you may be in the process of developing an environmental management strategy or a green procurement policy)?
- Do you believe there are economic advantages to becoming more sustainable?

2. Participate in the Road Map 2020 Sustainability Champions Activities and Event

Please ensure that your business/ organization is represented by at least one member at Roadmap 2020 events such as our annual forum, as well as our monthly breakfast meetings. The monthly meetings are a networking opportunity for Champions to share about their activities and initiatives and to hear about the initiatives that other groups are taking. We encourage our Champions to take turns hosting these meetings.

3. Sign the declaration and receive a certificate

“As a Sustainability Champion we:

- Support the concept of a sustainable Saskatoon, one that fosters a strong local economy whilst also meeting social and environmental criteria;
- Work with individuals and organizations in the community to create a sustainable Saskatoon by assisting in the implementation of Saskatoon’s GHG management plan;
- Show leadership in the community by modeling sustainable practices in our organization;
- Focus our early efforts on measures to reduce our greenhouse gas emissions; and
- Share with members of the community the knowledge and experience that we gain.”

4. Participate in Publications

In 2005, Road Map 2020 published a supplement to the Star Phoenix which featured examples of sustainable practices in Saskatoon and introduced the general public to the Sustainability Champions Program. In 2007 we published an 8 page package on climate change and ways to reduce GHG emissions. Included in the package were stories about the activities undertaken by each of our Champions. Road Map 2020 plans to continue these publications to profile our Champions and their activities. Champions will be asked to submit information on their practices for such publications.

5. Presentation to employees

Provide an opportunity for the Road Map 2020 Board of Directors to work with you to determine the best ways to develop and deliver education to employees on sustainability.

USSU General Election Schedule 2009

- Monday, February 23** Reading Week ends. EB begins meeting as necessary.
- Tuesday, February 24** Begin call for nominations for Executive & Senate positions.
- Monday, March 2** WCVM break ends – remind them about nominations.
- Wednesday, March 4** Finalize forum locations, dates, and times.
- Thursday, March 5** **MANDATORY Orientation Meeting for all people who wish to run for the Executive** in Room 77, Lower Saskatchewan Hall at **4 p.m.** Chaired by the USSU GM.
- Monday, March 9** Nomination forms for Executive & Senate available at the USSU office.
- Tuesday, March 10** Nomination forms must be delivered to the USSU office by **4:00 p.m.**, and nomination forms for Executive must be accompanied by a refundable deposit of \$100.00. **NO EXCEPTIONS!**
- MANDATORY Procedures Meeting for all nominees** in Room 77, Lower Saskatchewan Hall at **4:30 p.m.** Chaired by the Chief Returning Officer.
- Wednesday, March 11** GMD to begin checking academic standing of Executive nominees.
- Friday, March 13** GMD to finish checking academic standing of Executive nominees.
- Monday, March 16** Campaigning begins at **12:01 a.m.**
- Wednesday, March 25** Voting begins at **9:00 a.m.** There shall be no campaigning within 30 feet of any fixed, internet-connected computer on voting days.
- Thursday, March 26** Voting ends at **4:00 p.m.**
- EB meets at **4:30 p.m.** to discuss urgent disciplinary matters and to ratify the results, which will be emailed from PAWS to the ACRO or GMD by **5:00 p.m.**
- Election results, subject to further discipline, are announced at Browsers' at **5:30 p.m.**
- All campaign material must be removed by **11:59 p.m.**
- Thursday, April 2** Formal complaints must be delivered to the USSU office by **4:00 p.m.**
- Thursday, April 23** Names of elected MSCs must be submitted for ratification by **4:00 p.m.**

2008-2009 USC Attendance

Name	May. 31	June	July	28-Aug	4-Sep	11-Sep	18-Sep	25-Sep	2-Oct	9-Oct	16-Oct	23-Oct
Aderonke, Adeyemi	NM	NM	NM	A	A	P	P	P	P	P	P	P
Begbie, Sarah	NM	NM	NM	P	P	P	P	P	P	P	R	P
Crosbie, Katelyn	NM	NM	NM	P	P	P	P	R	P	P	P	P
Dancey, Kimberley	NM	NM	NM	A	P	R	P	P	R	P	P	P
David, Ben	NM	NM	NM	P	P	P	P	P	P	P	P	P
Dobrowolski, Lisa	NM	NM	NM	P	P	P	P	P	R	P	P	R
Dyck, Shannon	NM	NM	NM	P	P	P	P	P	R	P	P	P
Hitchings, Scott	NYA	NYA	NYA	NYA	NYA	NYA	NYA	P	P	P	P	P
Huang, Dayan	NM	NM	NM	P	P	P	R	P	P	P	P	P
Kenney, Nicole	NM	NM	NM	R	P	P	P	P	R	P	P	P
Kirkland, Warren	NM	NM	NM	P	P	P	P	P	P	P	P	P
Kirkham, Brooke	NM	NM	NM	A	P	P	P	P	P	P	P	P
Kuspira, Keith	NM	NM	NM	P	P	P	P	P	P	P	P	R
Laroque, Sheila	NM	NM	NM	P	P	P	P	R	P	A	P	P
Leisle, Matt	NM	NM	NM	P	P	P	P	P	P	P	P	P
Lewis, Amy	NM	NM	NM	P	P	P	P	P	P	P	P	A
Lowenberger, Brea	NM	NM	NM	P	P	P	P	P	R	P	P	P
Nystuen, Reid	NM	NM	NM	NYA	NYA	NYA	NYA	NYA	NYA	P	P	P
Ring, Jeremy	NM	NM	NM	P	P	P	P	P	P	P	P	P
Smith, Shawn	NM	NM	NM	P	P	P	P	P	P	P	R	P
Steeves, Josie	NM	NM	NM	P	P	P	P	P	P	P	P	P
Tomcala, Chelsea	NM	NM	NM	A	P	R	P	P	P	P	P	P
Umoh, Itemobong	NM	NM	NM	A	P	P	P	P	P	P	P	P
Wilson, Ben	NM	NM	NM	A	P	P	P	P	R	P	P	P
Ziola, Hiedi	NM	NM	NM	A	A	P	A	P	R	R	R	R

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

2008-2009 USC Attendance

Name	30-Oct	6-Nov	13-Nov	20-Nov	27-Nov	4-Dec	11-Dec	18-Dec	25-Dec	1-Jan	8-Jan	15-Jan
Aderonke, Adeyemi	P	P	P	P	P	P	NM	NM	NM	NM	P	P
Alawes, Jalal	NYA	P	P	P	A	P	NM	NM	NM	NM	P	P
Begbie, Sarah	P	R	P	P	R	P	NM	NM	NM	NM	P	A
Cleaveley, Aspen	NYA	NYA	P	P	P	P	NM	NM	NM	NM	R	P
Crosbie, Katelyn	P	P	P	P	P	P	NM	NM	NM	NM	R	P
Dancey, Kimberley	P	R	P	P	P	P	NM	NM	NM	NM	P	P
David, Ben	P	P	P	P	P	P	NM	NM	NM	NM	P	R
Dobrowolski, Lisa	P	P	P	P	P	R	NM	NM	NM	NM	P	P
Dyck, Shannon	P	P	P	P	P	P	NM	NM	NM	NM	P	P
Hitchings, Scott	P	P	P	P	P	P	NM	NM	NM	NM	P	P
Huang, Dayan	P	P	P	P	R	R	NM	NM	NM	NM	P	R
Kirkland, Warren	P	P	P	P	R	P	NM	NM	NM	NM	P	P
Kirkham, Brooke	P	P	P	P	P	R	NM	NM	NM	NM	P	R
Kuspira, Keith	A	P	R	P	P	R	NM	NM	NM	NM	P	P
Laroque, Sheila	R	P	R	P	P	A	NM	NM	NM	NM	P	P
Leisle, Matt	P	P	P	P	P	P	NM	NM	NM	NM	P	P
Lewis, Amy	P	P	P	P	P	A	NM	NM	NM	NM	A	A
Lowenberger, Brea	P	P	P	P	R	R	NM	NM	NM	NM	P	P
Nystuen, Reid	P	R	P	P	P	P	NM	NM	NM	NM	P	P
Ring, Jeremy	P	P	R	P	P	P	NM	NM	NM	NM	P	P
Smith, Shawn	P	P	P	R	P	A	NM	NM	NM	NM	P	P
Steeves, Josie	P	P	P	P	R	P	NM	NM	NM	NM	P	P
Tomcala, Chelsea	P	P	P	P	P	P	NM	NM	NM	NM	P	R
Umoh, Itemobong	P	P	P	P	P	A	NM	NM	NM	NM	P	P
Wilson, Ben	R	P	P	P	P	A	NM	NM	NM	NM	P	P
Ziola, Hiedi	P	R	P	P	R	P	NM	NM	NM	NM	P	R

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

2008-2009 USC Attendance

Name	22-Jan	29-Jan	5-Feb	12-Feb	19-Feb	26-Feb	5-Mar	12-Mar	19-Mar	26-Mar	2-Apr	9-Apr
Aderonke, Adeyemi	P	P	R	P	NM							
Alawes, Jalal	P	P	P	R	NM							
Begbie, Sarah	P	P	P	A	NM							
Cleaveley, Aspen	P	P	P	R	NM							
Crosbie, Katelyn	P	P	P	P	NM							
Dancey, Kimberley	P	P	P	R	NM							
David, Ben	R	R	P	P	NM							
Dobrowolski, Lisa	P	P	A	P	NM							
Dyck, Shannon	P	R	P	P	NM							
Hitchings, Scott	P	P	P	P	NM							
Huang, Dayan	R	R	A	P	NM							
Kirkland, Warren	P	R	P	P	NM							
Kirkham, Brooke	P	P	P	P	NM							
Kuspira, Keith	R	P	P	P	NM							
Laroque, Sheila	P	P	A	P	NM							
Leisle, Matt	P	P	P	P	NM							
Lowenberger, Brea	P	P	P	P	NM							
Nystuen, Reid	P	P	P	P	NM							
Ring, Jeremy	P	P	P	P	NM							
Smith, Shawn	R	P	P	P	NM							
Steeves, Josie	P	P	R	P	NM							
Tomcala, Chelsea	P	P	P	P	NM							
Umoh, Itemobong	P	P	R	P	NM							
Wilson, Ben	P	A	P	P	NM							
Ziola, Hiedi	P	P	R	P	NM							

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

2008-2009 USC Attendance

2008-2009 USC Attendance

University Students' Council Agenda

Thursday, March 5, 2009

- 1. Adoption of an Agenda**
- 2. Introductions and Announcements**
- 3. Council Address**
- 4. Minutes and Reports for Information**
 - 4.1 USC Minutes – Feb 26, 2009**
 - 4.2 Executive Committee Minutes – Mar 3, 2009**
 - 4.3 Academic Affairs Board Minutes and Report**
 - 4.4 Appointments Board Minutes and Report**
 - 4.5 Board of College Presidents**
 - 4.6 Code of Ethics Disciplinary Committee Minutes and Report**
 - 4.7 Elections Board Minutes and Report**
 - 4.8 External Affairs Board Minutes and Report**
 - 4.9 Operations & Finance Board Minutes and Report**
 - 4.10 Student Affairs Board Minutes and Report – Feb 25, 2009**
 - 4.11 Sustainability Board Minutes and Report - Feb 25, 2009**
- 5. Motions Arising from the Minutes and Reports**
- 6. Business**
 - 6.1 Roadmap 2020 Sustainability Champions**
- 7. New Business**
 - 7.1 WUSC Fee**
- 8. Questions and Comments (30 minutes)**
- 9. Any Other Business**
 - 9.1 USC Social**
- 10. Adjournment**

University Student Council
Minutes for Thursday, February 26, 2009

Present:

Josie Steeves, President
Jeremy Ring, VP Operations & Finance
Brea Lowenberger, VP Academic
Shannon Dyck, VP Student Affairs
Scott Hitchings, Arts & Science
Kelsey Topala, Arts & Science
Reid Nystuen, Ed. School of Bus
Brookelyn Kirkham, St. Thomas More
Keith Kuspira, Engineering
Ben David, Engineering
Shawn Smith, Pharmacy & Nutrition
Warren Kirkland, Associated Residence
Shakirat Adeyemi, INSA
Hiedi Ziola, Education
Itemobong Umoh, Law
Aspen Cleaveley, Kinesiology
Jalal Alawes, Indigenous St. Council
Kimberley Dancy, Ed. School of Bus.

Also Present:

Matt Leisle, USC Chair
Caroline Cottrell, GM

Regrets:

Katelyn Crosbie, St. Thomas More
Chelsea Tomcala, Ag & Bioresources
Lisa Dobrowolski, Education

Absent:

Dayan Huang, Medicine
Ben Wilson, Dentistry
Sara Begbie, WCVM

Guests:

Amanda Smytaniuk, Studentcare.net
Kristin Foster, Studentcare.net

Meeting was called to order at 6:03 p.m.

1. Adoption of the Agenda

Motion to adopt the agenda as amended.
USCMotion164: Kirkland/David

2. Introductions and Announcements

President Steeves introduced Kelsey Topala, the new MSC for the College of Arts and Science.

Vice President Ring announced that this past week the USSU's Administrative Assistant resigned and the new person is not coming in until March 9th. In the interim General Manager Cottrell will be typing USC minutes and getting the

package ready so it is possible that it will not be out on time. VP Ring asked Council's indulgence if it is a little late.

President Steeves introduced Amanda Smytaniuk and Kristin Foster from Studentcare.net who will talk to us about the health plan.

President Steeves sent regrets for Councilors Dobrowolski, Tomcala and Crosbie.

Vice President Lowenberger announced that the last Disorientation Session of the year will take place in Arts 241 on March 4th at 4:45. It is on taxes and investing on a small budget. Also next week, from Monday – Friday from 12 - 2 p.m., is the USSU's Academic Advising Week in the Tunnel. Finally, nominations are open for the Experience in Excellence Awards. There are awards for MSCs, for Academic Advisors, for U of S and USSU staff members, as well as campus groups. Nomination forms are available at ussu.ca and are due by 4:00 on March 4th.

Vice President Dyck noted that Spoken Open Mic is on at 4:00 on March 4th in Browsers and there will be another "Mugging" on March 3rd. Participants should meet at the USSU Office at 12:30 to hand out reusable USSU mugs to students who don't have one. On March 9 – 11 there will be a table in the tunnel to promote anti-idling.

President Steeves noted that the Film Festival will take place at Louis' immediately following USC and that there is not admission charge to see these awesome movies.

Vice President Ring mentioned that on March 16th there will be an official press release and launch of the Place Riel renovation. Board Two approval from the Board of Governors is expected to be forthcoming on March 13th and so we are going to have a big press release and official opening in Louis' at 10:00. It will also act as a sort of ground breaking. We would like all Councilors to be there and also send an invitation to all Colleges to attend. The architect, construction manager, USSU president and Richard Florizone will be speaking to the press.

Chair Leisle noted that USC had not yet ratified the new Councilor.

Motion to ratify Kelsey Topala as MSC for Arts and Science

USCMotion165: Steeves/Kirkland Carried

3. Council Address

3.1 StudentCare.net

President Steeves re-introduced the delegation from Studentcare.net

Motion to go to informality

USCMotion166: Steeves/David Carried

Amanda Smytaniuk handed out documents and noted that she would be presenting on two items for USC. She is the account manager for the USSU plan and comes from time to time. At this time of year she needs to come to council to talk about the up-coming year. There are a couple of things which make the students' plan unique. One is that it is solely funded by students, unlike employee plans which are usually funded by employers. The second unique thing is that we cannot wait until the end of the plan year in August to set the premiums when all the information from the previous year is available. Starting in February Studentcare has to be getting the premiums set in order to inform Student Accounts. Consistently the USSU has got a very good deal on claims history versus premiums. Ms. Smytaniuk also reviewed the use this past year of the reserve fund to keep premiums lower than they would otherwise have been. However the reserve fund is nearly used up and so there will be an increase in the coming year. The fee that students pay was artificially lowered by the subsidy. However, from current projections the premium will stay the same. But to keep the plan as it is now, the total cost will have to increase. These numbers will be gone over in detail when Studentcare comes back later in March.

Amanda then introduced a new product being unveiled to member schools based on a needs survey about what happens when students graduate. If students graduate in the spring their coverage continues to the fall. If students get jobs with good coverage they may have extended health care but they may have a long waiting period and many students won't have any extended coverage and so this new program, called Continuum, will allow former USSU members to have extended coverage for as long as they want. Ms. Smytaniuk noted a number of the benefits of a program that does not require additional sign-ups or medicals. It is also the most affordable by 50% over any competitors' product. Ms. Smytaniuk went through the process for enrolment which allows any student to become a member without all the problems of other products. Additionally, the product can be used until age 65 and They are completely separate, but 5% of the premiums will go to the student plan and although it can be used to subsidize the student plan it doesn't have to be. It can be used for anything the USSU wants. It will take time for the plan to grow and will be started this year. There will be mailouts done and students who have contacted studentcare.net via email. Ms. Smytaniuk then asked for questions.

Chair Leisle asked if there were any geographic issues - could it be used in BC? The answer was that it could, but the BC premium level would have to be paid.

President Steeves asked if it applied overseas. Kristin Foster noted that only the 60 day coverage would apply.

Vice President Ring asked for confirmation that Continuum started at the change of coverage period in September. This was confirmed.

Councilor Nystuen asked if this would change premiums for the regular care. Ms. Foster noted that it would not.

President Steeves asked for further confirmation that this would mean revenue for the USSU. Ms. Foster confirmed that but noted that they are only expecting an initial enrolment of 2% so cautioned that it would take time to build. It will grow year over year as graduates enroll.

President Steeves thanked them for attending.

Motion to return to formality

USCMotion 167: Kuspira/Steeves

Carried

4. Minutes and Reports for Information

4.1 USC Minutes – Feb 12, 2009

Vice President Dyck noted the following corrections:

Page 4: After “We’re not changing something that we written” Add: We’re defining advocacy in the way the USSU can currently provide it. Certain services that the USSU is not covered for were happening without a policy in place or the proper legalities in place to provide them.

Page 8: Change to: “...is what you’re asking for a professional in this position (not an undergraduate) that would be able to counsel and advocate on behalf of a student and also to see if USC and the Operations and Finance Board approve the money required for the changes?”

Page 9: Change: This policy as is ...” To: The amended policy will go through in the meantime, which doesn’t mean it couldn’t change to suit a different position in the future, but the amendments are in place right now to cover our butts.”

Page 0: Change to: VP Dyck stated most boards don’t allow outside members to attend but this year we emailed those that had applied but were not chosen for students-at-large to say they could attend as non-voting members.

Vice President Ring – noted that Councilor David amended the motion to increase student fees and the motion was not recorded so it needs to be recorded as Motion 160 – defeated - and this alters the other motion numbers.

Vice President Dyck noted there were a number of question marks beside Councilor Adeyemi’s name and wondered if she wanted to revise the minutes. Councilor Adeyemi indicated that she did not.

Councilor Dancy noted that her name was misspelled. It is Dancy, not Dancey.

4.2 Executive Committee Meeting Minutes – Feb 24, 2009

4.3 Operations & Finance Board Minutes – Jan 22, 2009

4.4 Sustainability Board Minutes – Feb 11, 2009

5. Motions Arising from the Minutes and Reports

Motion to accept the minutes as amended.

USCMotion168: Ring/Kirkland Carried

6. Business

There is no business tonight

7. New Business

7.1 Roadmap 2020 Sustainability Champions

Vice President Dyck noted that the USSU has been invited to become Roadmap 2020 Sustainability Champions. She had taken the invitation to the Sustainability Board and it is in the minutes that the board recommends the invitation to come to USC to be voted on. As champions the USSU would support a strongly sustainable Saskatoon that fosters a strong local economy and would be showing leadership in the community by modeling a sustainability in our organization – the USSU. We would be focusing on our measures to reduce our greenhouse gas emissions. We would work with groups and individuals in the community to implement Saskatoon's greenhouse gas management plan and we would share with members of the community the knowledge we gain. The USSU's biggest role would be to participate in Road Map 2020 events including the annual forum and monthly breakfast meetings which could be attended by the new VP, someone from the Sustainability board or the Sustainability staff person. The breakfasts allow for networking for the Champions to share their initiatives. We would be recognized for our efforts on the website and would sign the declaration as champions and could do presentations to staff and members. VP Dyck asked if there were any questions?

Councilor Kirkland asked if there were any costs or any downsides or if we would be prohibited from joining any other groups in the future.

VP Dyck responded that there was no cost, no downsides, no restrictions on other memberships, and that the USSU could withdraw at any time.

Councilor Kirkland asked if this would actually change any of the ways in which the USSU does business or is it more just for show?

VP Dyck responded that it makes clear we take sustainability very seriously in our organization but we would find out at the first meeting if there were any problems to our organization and we could then withdraw if necessary.

Councilor David asked if these kinds of initiatives weren't already covered by the Sustainability Policy.

VP Dyck responded that of course they are, but this shows that we are also a community player and that this gets us in touch with bigger initiatives allowing students to influence the wider community.

President Steeves noted that it allows us to be involved in a network that gives us access to best practices to achieve these practices in our own businesses.

VP Dyck informed USC that the U of S is already a member.

8. Questions and Comments (30 minutes)

Councilor Kirkham noted that the Student Affairs board has been working on finding a new name for the Victim Advocate and on behalf of the Board they are bringing forward “USSU Violence and Harassment Student Support Service” as a proposal although she noted that from the giggles perhaps it is too long and that it might be too close to the university office and doesn’t encompass the educational component. She asked for feedback from Council.

Councilor David asked if it could just be called Student Support ... it is general and then they could send the individual to the right place.

President Steeves noted that Student Support is too broad to give students a sense of what is provided.

Councilor Kirkland asked if suggestions could just be emailed to the Student Affairs Board.

VP Dyck noted that the attempt to change the name has been going on since August and has not yet found resolution. Even the former VA Joanne Horsley wanted it changed and the lack of resolution has prompted the Board to bring the problem to Council.

Councilor David suggested checking with the USSU lawyer to find the right name.

Councilor Kirkland noted that USC had not been involved in the discussions and so was not likely the best place to bring the conversation now.

Chair Leisle suggested that the Board was looking for as many possibilities as they can get and asked that councilors talk to their groups and email back.

VP Ring wanted to comment on the upcoming USSU general elections. Next Thursday is the orientation and will be followed by another meeting on March 10th. Both meetings are mandatory.

9. Any Other Business

9.1 Transition Money: Budget

VP Ring noted that at budget brainstorming one of the items under discussion was how the Executive was transitioned. The last time there was an entirely new Executive the outgoing group provided absolutely no training for them. One of the suggestions that was brought up was to provide a bonus for the Executive to do this.

It hasn't been included in the budget yet because the Executive wanted first to gauge reaction to the suggestion of a bonus. There are a couple of ways this could be done. First, this could be applied to salary when the new Executive starts on May 1st and removed if transition wasn't done. The second option is that it is only in place if the transitioning is done in April. The third option is to do nothing at all. Transition is now considered part of the normal duties of an out-going Executive member. If someone runs again and loses they have to transition with the person who beat them and they may be persuaded not to or to do a poor job. He wants reaction to the suggestion for the Op/Fin Board to consider on March 7th, but wanted to see how USC felt first.

President Steeves noted that this is being done elsewhere and they first learned about it at the Edge Conference in Halifax. Other unions have done a much better job and now this Executive has to create transition documents from scratch. They thought that they should do this well. Even though not everyone cares what happens in other student unions it is a good idea to look at best practice. Some other student unions have 13-month terms so that people are paid for their additional time with terms which run from May 1st to May 31st to ensure transition time. The UBC Alma Mater Society also pays the incoming Executive members for the month of transition. President Steeves provided a variety of other examples to demonstrate that there were financial incentives given to ensure transition is done properly and to ensure that transition documents are well done. She notes that she is in favour of providing a bonus to Executives to do this because of its importance, although she does not have a specific amount in mind. She also noted that the General Manager cannot do all the transition and orientation because she is only one person, has to assist five people and has a variety of other things to do. The GM may also not know all the political aspects of what the Executive does on a day-to-day basis. The current Executive will do 75% of the work to get the transition documents done so it will be easier for future Executives to maintain the documents.

Chair Leisle noted that anyone who has an idea on this should pass it on to the Operations and Finance Board.

VP Ring gave an update on the renovation based on the schedule that was provided at Design Team in the morning. Tenders will go out soon for a start date of early April and a projected completion time of October 2010. The building has now been registered for LEED. Some of the fire code issues have been resolved and TD/First Nations have gone for final approval on the loan and so everything is good for Board Two approval on March 13th.

President Steeves stated that her understanding of the Board is that if the senior administrators are confident the project will succeed, the Board will most likely pass it.

10. Adjournment
Move to adjourn

USCMotion169: Lowenberger/ Dancy

Carried

Executive Committee

Minutes for Tuesday, March 3, 2009

Present: Josie Steeves, Brea Lowenberger, Shannon Dyck, Caroline Cottrell

1. Call to Order

The meeting was called to order at 9:07 a.m.

2. Call for Quorum

Quorum was present

3. Roundtables

GM Cottrell

- Senior Managers' Meeting
- Retreat Planning
- Admin Assistant farewell and transition
- Communications Meeting
- Marketing Meeting
- Design Team Meeting
- Meetings re. moves
- USC
- Student Relations Committee Meeting
- Student Relations Committee Special meeting with students
- Alumni Association Retreat
- Payroll for Less-Than-Full-Time Employees
- USC
- Minutes for USC

VP Shannon Dyck

- Exec meeting
- Women's Centre volunteer
- Prepared for "Is Renewable Doable"
- Volunteered at the Help Centre
- Video taped the "Why you should become a USSU Executive member"
- Video taped the Anti-Idling film
- Planning and Priorities Meeting – on behalf of the International Activities Committee of Council
- Birthday
- Sustainability Board
- Prepared Housing presentation for University Council
- Read documents – catch up
- Pride Centre volunteer
- University Council

- CFS talk
 - University Students' Council
 - USSU Film Festival
 - International Students' Office meeting
 - Meeting about the Non-Academic Student Hearing
 - Environmental Film Festival meeting
 - Baking for the staff appreciation coffee break
-
- Monthly lunch with Richard Florizone
 - Place Riel Student Centre Steering Committee
 - Sheaf Interview x 2
 - ½ Sick Day
 - SGM Chat
 - WUSC Fee Meeting
 - 1/2 Sick Day
 - Undergraduate Forum Executive Meeting
 - Bowling with Staff
 - USC
 - SGM
 - Sick Day
 - Sick Day
 - Vacation
 - Reviewing Film Festival Entries
 - Responding to Emails/Cleaning Office/Dealing with Mail
 - Governance Conference with Ministry of AEEL Dinner
 - AEEL Governance Conference
 - Exec CFS Meeting
 - Film Festival
 - USC
 - Cleaning Office
 - Worked on Transition Document
 - Wrote Project Proposal
 - Baking!

VP Lowenberger

- Breakfast Meeting with President McKinnon
- Exec Meeting
- Academic Programs Committee Meeting
- Subcommittee Meeting on Exam Regulations
- Confidential Secretary Going-Away Lunch
- Meeting with Academic Advisor, Donna Bretell
- University Council Meeting
- University Students' Council Meeting
- Academic Affairs Board Meeting

- Alumni Relations Dinner Meeting
- Academic Advising Awareness Week preparation
- Academic Advisor Appreciation Event preparation
- Experience in Excellence Awards organizing

4. Part-Time Undergraduate Students at the University of Toronto

These students have asked for a show of support from Student Unions because they are being evicted from their current space and do not believe they have been offered adequate space. The USSU Executive feel they do not have sufficient data to make an informed decision and do not want to send a letter of support without it.

5. NDP Leadership Forum

President Steeves presented a proposal to have the USSU sponsor a forum for a debate between the various candidates for the leadership of the NDP. The Executive agreed that this would be appropriate provided the local MLAs and City Councilors were invited. This is likely to occur at the end of March. President Steeves will contact the candidates to see if they are interested and will proceed with planning from there. This will go forward as a project.

EXEC83 Move to provide \$150.00 for expenses for a
Steeves/
Lowenberger debate between the NDP leadership candidates.

Carried

6. Confidential Student Support Officer

After significant discussion and consultation the USSU has modified the Sustainability and Events Coordinator and the Administrative Assistant positions. These changes have necessitated modification of the Academic Affairs Officer as well. Moreover, these modifications will ensure that the Executive as whole is receiving administrative support.

EXEC84 Move to adopt the changes to the Academic
Steeves/
Dyck Affairs Officer, now known as the Confidential
Student Services Officer. (Profile attached)

Carried

7. Sustainability Position

In November of 2007, the Executive approved the creation of a new position – Facilities and Events Assistant – to assist the Facilities and Marketing Managers with their portfolios. The Executive has now added the sustainability component and made the position permanent.

EXEC85 Move to make the Sustainability and Events
Dyck/ Coordinator , as amended, permanent.
Lowenberger

Carried

8. Academic Awareness Week
VP Lowenberger had circulated a proposal last week for funding for the Academic Awareness Week to print a reusable banner.

EXEC86 Move to grant \$75.00 for the Academic
Lowenberger/ Awareness Week banner
Dyck

Carried

Meeting adjourned at 9:40

Brea Lowenberger
VP Academic Affairs

I. Project: Academic Advising

A.1. Project Name: USSU Academic Advising Awareness Week

A.2. Proposed by: Brea Lowenberger, VP Academic Affairs

II. Analysis

A. Background Information and Need

Academic Advising at the University of Saskatchewan is an integral part of every student's university experience; this is where most students begin their academic careers and is one of the few avenues where a face-to-face meeting between the administration and students occurs. In the second phase of Integrated Planning there is a new focus on Academic Advising, one that encourages new collaborations between advisors, students, and staff and cross-college initiatives. A USSU Academic Advising Awareness Week is an imperative step to heighten the awareness of the services that Academic Advising can provide.

A.1. History:

This will be the first (hopefully annual) USSU Academic Advising Awareness Week.

A.2. Issues:

The overwhelming response from over 700 students who participated in the USSU Academic Advising Survey identified both the key issues and importance of this student service.

A.3. Research:

Students' needs have been assessed by a USSU Academic Advising Survey conducted during Semester 1 (2008) by the VP Academic in conjunction with a group of students from the Edwards School of Business.

B. Target Group and Characteristics

B.1. Primary Target: University of Saskatchewan Students

B.2. Secondary Target(s): Academic Advisors, Administrators, Faculty, Staff, and Community members

C. Vision and Mission

C.1. Vision & Mission:

My purpose is to improve the University of Saskatchewan's Student Experience by raising the profile of Academic Advising on campus.

D. Key Considerations

D.1. Detailed Budget:

Banner (re-usable) - \$75.00

D.2. Total Budget:

Total Budget: \$75.00

D.3. Organizational Requirements:

Academic Advisors, SESD, and students have been consulted throughout the process of this project. Members of the Academic Affairs Board and Academic Advisors will inform and answer students' questions at a table in the tunnel (during March 2nd to 6th from 12 to 2 pm).

University of Saskatchewan Students' Union
Position Profile

Role: Sustainability & Events Coordinator

Reporting to: Facilities & Operations Manager and
Marketing Services Manager

Immediate Direct Reports: n/a

Liases To: Controller, entire organization

Position Summary:

This position provides an essential level of assistance and support to the Facilities & Operations Manager and the Marketing and Services Manager. The Sustainability & Events Coordinator ensures that all USSU facilities are maintained for internal and external users, requests repairs, maintenance or services as required, coordinates space bookings and assists with overseeing events planned by USSU staff or Executive. The Sustainability & Events Coordinator is also responsible for developing and implementing sustainable practices for the USSU and its facilities.

This position may be required on occasion to assist the Controller and Accounting Assistant in their daily routine duties.

Qualifications:

Education:

- Business Administration Certificate combined with relevant experience and/or a combination of education and experience

Knowledge/Skills:

- Excellent communication skills: verbal, auditory and written
- Competent decision making abilities
- Ability to work effectively with a diverse group of people including students and professional staff and other users of the Student Centre
- Knowledge of budget preparation and cost estimating and budgetary control
- Self motivation and the ability to take initiative and multitask
- Aptitude for accuracy and detail
- Very strong organizational and time management skills
- Knowledge of a Students' Union/University environment is an asset
- Strong knowledge of sustainable practices in large organizations

Experience:

- Three to five years in a Supervisory or Management experience.
 - Experience in planning and coordination of facility usage and space booking or facilities management
 - Experience in budget preparation/control
-

Key Responsibilities:

Sustainability:

- Develops, plans, coordinates and implements activities including workshops, courses and other programs related to sustainability for staff, to act as educational vehicles in order to transform current habits.
- Monitors programs for effectiveness and efficiency and recommend modifications to improve
- Encourages staff to identify environmentally friendly options for organizational consideration

- Identifies options for current cleaning and chemical use in order to increase the use of environmentally friendly options
- Investigates new ideas and concepts for sustainability programming and product use
- Liaises with the University's Office of Sustainability
- Attends conferences and professional meetings with external organizations in order to acquire knowledge and information related to sustainability programs and options.
- Ensures the USSU operations and services follow the USSU Sustainability Policy
- Ex-officio member of the Sustainability Board

Marketing and Services:

- Works cooperatively with the Marketing and Services Manager to support position requirements.
- Assists the Marketing and Services Manager with yearly operating budget and capital budget proposals
- Acts as the primary contact for short-term and transient renters of the USSU facilities including the tunnel space and special events kiosk
- Liaises with Room Scheduling department at the University to book USSU events
- Coordinates the renting of space for product promotion or services of particular interest to students
- Ensures tables in the tunnel are appropriately set up and that the individuals using them have booked the space and are legitimate.
- Develops promotions to entice renters
- Follows-up on new opportunities for temporary/transient space requests
- Reports monthly on budget vs actual variances for Table and Space rental revenues
- Assists the Marketing Services Manager with Survival Calendar invoicing and invoice collection.
- Invoices space users (table renters and advertisers), collect payments and balance cash received
- Maintains database of facility/space users
- Reviews pertinent policies (table rental, poster policies, etc) and recommends revisions as necessary
- Develops, coordinates and manages the USSU Secret Shopper Program to ensure it operates within budget and provides managers with relevant information on their staff
- Assists with yearly USSU Executive position elections or bi-election events
- Assists with any referendum run through the USSU
- Other duties as required

Facilities & Operations:

- Works cooperatively with the Facilities & Operations Manager to support position requirements.
- Assists Facilities & Operations Manager with yearly operating budget and capital budget proposals
- Maintains excellent working relationships with long term tenants and users of the USSU facilities
- Keeps permanent tenants in the Student Centre updated and aware of events taking place in the Student Centre and around the Campus that may affect them.
- Reports minor repairs & maintenance issues to the Facilities & Operations Manager and the action that is required/performed.
- Receives requests and coordinates janitorial support for various duties such as picture hanging, setting up tables, special cleaning requests and shelving removal or installation, special events set-up such as Imaginus and other requests.
- Reviews all Operational websites to ensure accuracy of the sites and the posted information is up to date and relevant.
- Maintains and prepares monthly sick and vacation reports for Facilities & Operations support staff (Information Centre, Janitorial).
- Calculates and invoices permanent tenants for food court cleaning costs twice/year
- Assigns parking spots as per the USSU parking policy.
- Keeps control and inventory of Student Centre key requests, order keys for new staff and tenants of the buildings as requested.
- Orders nametags and office ID plates for new Executive and Staff.
- Requests telephone changes and upgrades when required.
- Reviews pertinent Facilities & Operations policies and recommends changes and/or revisions as necessary
- Attends Committee meetings as required including: OH &, Social Committee and Admin Team.
- Other duties as required

Accounting:

- Prepares/balance daily deposits as required
 - Enters cash receipts into Great Plains accounting system as required
-

Key Accountabilities:

- Effectively and efficiently coordinates all repairs & maintenance requests for all tenants in the facilities
- Provide direct support to the Facilities & Operations Manager and the Marketing and Services Manager
- Interfaces effectively with the internal/external users of the facility

Last Updated February 2009

Executive Project Proposal

I. Project #1

- A.1. Project Name: NDP Leadership Forum
- A.2. Proposed by: Josie Steeves, President

II. Analysis

A. Background Information and Need

- A.1. History: There has not been a leadership race for the NDP or Sask Party for a number of years in Saskatchewan.
- A.2. Issues: There are two political parties that currently hold seats in the Provincial Legislature. As there are four people running for the leadership of the NDP, it would be vital to get the USSU involved in these peoples race to influence their agendas early on. This would educate future leaders of student issues, and also allow students to ask questions of them.
- A.3. Research: Speaking with workers on the campaign teams.

B. Target Group and Characteristics

- B.1. Primary Target: Students
- B.2. Secondary Target (s): Members of the University Community

C. Vision and Mission

- C.1. Vision & Mission: To lobby potential leaders of the second largest political party in Saskatchewan, and to influence them before they attain the position of the leader of the NDP.

D. Key Considerations

- D.1. Detailed Budget: Posters (Buzzboards and clothesline): \$31.80
Appetizers: \$100
- D.2. Total Budget: \$131.80
- D.3. Organizational Requirements: Designing posters, putting up posters, booking the room at Louis', coordinating with the leaders campaigns.

D.4. Timeline: Louis' Back room is open on March . Exact date depends on when the candidates are free.

University of Saskatchewan Students' Union Position Profile

Role:	Confidential Student Support Officer
Reporting to:	President
Titles of Immediate Direct Reports:	N/A
Liaison:	USSU Executive USSU Staff Relevant U of S Departments

Position Summary

This position acts as a primary, confidential contact point for students with academic and non-academic grievances by offering support, referrals and information. The Confidential Student Support Officer also acts as a USSU Executive support position.

Qualifications

Education:

- University of Saskatchewan undergraduate student preferred

Knowledge & Skills:

- Thorough knowledge of the Students' Union and University of Saskatchewan departments, services, activities and policies especially as they relate to academic issues
- Familiarity with the University's Academic and Non-Academic Policies & Procedures
- Excellent typing skills
- Experience with computing (i.e. proficiency in Microsoft Office)
- Ability to work independently or in a team environment
- Ability to demonstrate initiative and discretion in resolving grievances
- Excellent organizational and time management skills
- Approachable and co-operative in a demanding environment
- Ability to be impartial and unbiased
- Strong interpersonal skills and a demonstrated ability to direct, facilitate and build relationships with key contacts
- Excellent communication and comprehension skills: verbal, auditory and written

Experience:

- Experience in conflict resolution
 - Familiarity in dealing with social issues
 - Peer support training would be an asset
-

Key Responsibilities

- Act as a primary contact in mediating student academic and non-academic grievances with faculty and administration at the University of Saskatchewan

- Provide clerical support for the Executive and University Students' Council including all minutes and preparation/distribution of weekly USC packages
 - Prepare Annual General Meeting and Special General Meeting agendas and minutes and provide accurate copies of the constitution and bylaws to the USC chair and for the website
 - Send the University Students' Council package out on time
 - Ensure confidentiality and discretion with regard to any grievances brought forward
 - Act within the mandate of the Students' Union
 - Maintain regular and easily accessible office hours
 - Obtain and update Academic Policies for the University and each of its Colleges
 - Sit on the Academic Affairs Board
 - Sit on the Student Affairs Board
 - Provide accurate information on grievance procedures and remedies for each grievance
 - Maintain excellent organized and confidential files regarding grievances
 - Increase awareness and promote the Confidential Student Support Service to the undergraduate students at the University of Saskatchewan (i.e. prepare classroom talks)
 - Identify, support and refer issues to appropriate departments when necessary
 - Conduct research on behalf of the Executive as required
 - Other duties as required
-

Key Accountabilities

- Maintain open and functional communication with the Executive
- Maintain an easily accessible tracking system for grievances to include types and numbers of grievances dealt with on a daily/weekly/monthly basis
- Prepare a comprehensive year-end report on the activities, issues and recommendations for this position and review this report with the Executive

Last Reviewed: February 2009

Student Affairs Board Minutes

Date: Feb. 25, 2009, 7:45am

Present:
Katelyn Crosbie
Shannon Dyck
Reid Nystuen
Brooke Kirkam
Brea Lowenberger

Regrets:
Druvtej Ambati
Alyssa Anderson
Ammad Syed

1. Call to Order

Called to order at 7:45am

2. Call for Quorum

Quorum reached

3. Business

3.1 New Member

Katelyn Crosbie has been voted in to take the vacant MSC position on the Student Affairs Board (Sheila Laroque resigned from USC and therefore her position on the Student Affairs Board was vacant)

3.2 Centre's Policies

VP Dyck asked if anyone had any further questions regarding the last USC meeting, in which the Victim Advocate policy was raised. No one had further questions.

The board raised the following concerns about recommending that a professional be hired to take on the duty of counseling and/or speaking on behalf of someone to a third party was:

- a) Expensive. A minimum of \$110,000 would have to be spent on creating and maintaining a professional position with the adequate insurance (\$5000 insurance, \$89,000 salary, \$15,000 benefits). This estimate comes from paying a certified individual for 29 hours a week at \$60 an hour. To put this in perspective – this individual's salary would far surpass any other person's salary at the USSU, even though it would be a part time position (i.e. a USSU Exec salary is 22,500 and benefits are about \$2,000 – this is for a full-time position)
- b) Not an undergrad. By hiring a professional, this would mean that the position would be taken away from an undergraduate student (unless the individual with a professional degree was taking undergraduate classes – which is unlikely). The peer support element would be taken out and the opportunity for a student to have this type of job would be gone - the relationship between the Victim Advocate

Student Affairs Board – Feb 25, 2009

- and a student would change because of this. Furthermore, there would no longer be an undergraduate in this position to sit on university and community committees.
- c) It might be mistaken for a counseling service, even though the service is intended to: provide student education; sit on university and community committees; review university policies; do research on the area of harassment, violence and

abuse with regard to university students; and provide peer support, referrals and information for students and/or their family and friends. Plus, counseling is already provided through the U of S.

The board agreed that instead of recommending that a new position be created, that VP Dyck should contact the university about the student concerns raised about the University's Student Counseling service (i.e. wait times).

VP Dyck moved to approve the Victim Advocate policy as amended.

Everyone was in favour. Members Ambati, Anderson and Syed had approved the policy through email.

Councilor Crosbie was in favour of the changes but would like some time to think about the new proposed title for the position: "Victim and Harassment Student Support Service".

It was proposed that the name change be brought up at USC to be discussed.

The Student Affairs Board agreed to wait until next week to pass the motion.

Motion:

not carried

4. Adjournment

Adjourned at 8:26am

Student Affairs Board – Feb 25, 2009

Sustainability Board Agenda

Date: Feb 25, 5:30pm 2009

Present:

Steven Bachiu
Shannon Dyck
Ben Fawcett
Scott Hitchings
Warren Kirkland
Candice Piper
Amanda Kleisinger

Regrets:

Jeremy Ring
Sarah Begbie

1. Call to Order:

Called to order at 5:28pm

2. Call for Quorum

Quorum was reached

3. Business

3.1 Anti-Idling campaign:

VP Dyck will be sending out a schedule asking members to sign up for slots to hand out pins and information in the tunnel.

VP Dyck has started on the anti-idle film.

3.2 Mugging

Reminder: The mugging will take place at 12:30pm on Tuesday, March 3 (meet at the USSU office)

3.3 Great Tar Sands Debate

VP Dyck is looking for volunteers for the Great Tar Sands debate on March 16 at 3:30pm in Arts 241.

3.4 Sustainability Position

All the members reviewed the proposed position profile for the USSU Sustainability position. The only concern expressed was by Member Bachiu concerning what would happen if a USSU Executive in the future wanted to change the Sustainability Position. Would the USSU Executive have the power to change or eliminate the position? He was worried that continuity may be interrupted or that there could be a loss of service that the Sustainability Position offers if a USSU Executive decided they did not like what the staff person was pursuing.

VP Dyck said that the Executive has the power to change or eliminate a position, as well as guide what the staff pursues. That said, the staff still holds the power to follow their position profile until it is changed and there are day-to-day duties that each staff member upholds. To change a position profile, there are certain procedures that must be followed: the USSU Executive would have to vote on the changes and then these minutes go through USC. So, there are safeguards in place to ensure that the position could not be taken away or drastically altered on a whim. The individual working in the Sustainability Position is also to sit on the Sustainability Board as an ex-officio member; therefore, the individual would have some input on, and could offer support for, the initiatives that the board pursued.

4. Adjournment

Adjourned at 5:48pm

2008-2009 USC Attendance

Name	May. 31	June	July	28-Aug	04-Sep	11-Sep	18-Sep	25-Sep	02-Oct	09-Oct	16-Oct	23-Oct
Aderonke, Adeyemi	NM	NM	NM	A	A	P	P	P	P	P	P	P
Begbie, Sarah	NM	NM	NM	P	P	P	P	P	P	P	R	P
Crosbie, Katelyn	NM	NM	NM	P	P	P	P	R	P	P	P	P
Dancey, Kimberley	NM	NM	NM	A	P	R	P	P	R	P	P	P
David, Ben	NM	NM	NM	P	P	P	P	P	P	P	P	P
Dobrowolski, Lisa	NM	NM	NM	P	P	P	P	P	R	P	P	R
Dyck, Shannon	NM	NM	NM	P	P	P	P	P	R	P	P	P
Hitchings, Scott	NYA	NYA	NYA	NYA	NYA	NYA	NYA	P	P	P	P	P
Huang, Dayan	NM	NM	NM	P	P	P	R	P	P	P	P	P
Kenney, Nicole	NM	NM	NM	R	P	P	P	P	R	P	P	P
Kirkland, Warren	NM	NM	NM	P	P	P	P	P	P	P	P	P
Kirkham, Brooke	NM	NM	NM	A	P	P	P	P	P	P	P	P
Kuspira, Keith	NM	NM	NM	P	P	P	P	P	P	P	P	R
Laroque, Sheila	NM	NM	NM	P	P	P	P	R	P	A	P	P
Leisle, Matt	NM	NM	NM	P	P	P	P	P	P	P	P	P
Lewis, Amy	NM	NM	NM	P	P	P	P	P	P	P	P	A
Lowenberger, Brea	NM	NM	NM	P	P	P	P	P	R	P	P	P
Nystuen, Reid	NM	NM	NM	NYA	NYA	NYA	NYA	NYA	NYA	P	P	P
Ring, Jeremy	NM	NM	NM	P	P	P	P	P	P	P	P	P
Smith, Shawn	NM	NM	NM	P	P	P	P	P	P	P	R	P
Steeves, Josie	NM	NM	NM	P	P	P	P	P	P	P	P	P
Tomcala, Chelsea	NM	NM	NM	A	P	R	P	P	P	P	P	P
Umoh, Itemobong	NM	NM	NM	A	P	P	P	P	P	P	P	P
Wilson, Ben	NM	NM	NM	A	P	P	P	P	R	P	P	P
Ziola, Hiedi	NM	NM	NM	A	A	P	A	P	R	R	R	R

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

2008-2009 USC Attendance

Name	30-Oct	06-Nov	13-Nov	20-Nov	27-Nov	04-Dec	11-Dec	18-Dec	25-Dec	01-Jan	08-Jan	15-Jan
Aderonke, Adeyemi	P	P	P	P	P	P	NM	NM	NM	NM	P	P
Alawes, Jalal	NYA	P	P	P	A	P	NM	NM	NM	NM	P	P
Begbie, Sarah	P	R	P	P	R	P	NM	NM	NM	NM	P	A
Cleaveley, Aspen	NYA	NYA	P	P	P	P	NM	NM	NM	NM	R	P
Crosbie, Katelyn	P	P	P	P	P	P	NM	NM	NM	NM	R	P
Dancey, Kimberley	P	R	P	P	P	P	NM	NM	NM	NM	P	P
David, Ben	P	P	P	P	P	P	NM	NM	NM	NM	P	R
Dobrowolski, Lisa	P	P	P	P	P	R	NM	NM	NM	NM	P	P
Dyck, Shannon	P	P	P	P	P	P	NM	NM	NM	NM	P	P
Hitchings, Scott	P	P	P	P	P	P	NM	NM	NM	NM	P	P
Huang, Dayan	P	P	P	P	R	R	NM	NM	NM	NM	P	R
Kirkland, Warren	P	P	P	P	R	P	NM	NM	NM	NM	P	P
Kirkham, Brooke	P	P	P	P	P	R	NM	NM	NM	NM	P	R
Kuspira, Keith	A	P	R	P	P	R	NM	NM	NM	NM	P	P
Laroque, Sheila	R	P	R	P	P	A	NM	NM	NM	NM	P	P
Leisle, Matt	P	P	P	P	P	P	NM	NM	NM	NM	P	P
Lewis, Amy	P	P	P	P	P	A	NM	NM	NM	NM	A	A
Lowenberger, Brea	P	P	P	P	R	R	NM	NM	NM	NM	P	P
Nystuen, Reid	P	R	P	P	P	P	NM	NM	NM	NM	P	P
Ring, Jeremy	P	P	R	P	P	P	NM	NM	NM	NM	P	P
Smith, Shawn	P	P	P	R	P	A	NM	NM	NM	NM	P	P
Steeves, Josie	P	P	P	P	R	P	NM	NM	NM	NM	P	P
Tomcala, Chelsea	P	P	P	P	P	P	NM	NM	NM	NM	P	R
Umoh, Itemobong	P	P	P	P	P	A	NM	NM	NM	NM	P	P
Wilson, Ben	R	P	P	P	P	A	NM	NM	NM	NM	P	P
Ziola, Hiedi	P	R	P	P	R	P	NM	NM	NM	NM	P	R

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

2008-2009 USC Attendance

Name	22-Jan	29-Jan	05-Feb	12-Feb	19-Feb	26-Feb	05-Mar	12-Mar	19-Mar	26-Mar	02-Apr	09-Apr
Aderonke, Adeyemi	P	P	R	P	NM	P						
Alawes, Jalal	P	P	P	R	NM	P						
Begbie, Sarah	P	P	P	A	NM	A						
Cleaveley, Aspen	P	P	P	R	NM	P						
Crosbie, Katelyn	P	P	P	P	NM	R						
Dancey, Kimberley	P	P	P	R	NM	P						
David, Ben	R	R	P	P	NM	P						
Dobrowolski, Lisa	P	P	A	P	NM	R						
Dyck, Shannon	P	R	P	P	NM	P						
Hitchings, Scott	P	P	P	P	NM	P						
Huang, Dayan	R	R	A	P	NM	A						
Kirkland, Warren	P	R	P	P	NM	P						
Kirkham, Brooke	P	P	P	P	NM	P						
Kuspira, Keith	R	P	P	P	NM	P						
Lowenberger, Brea	P	P	P	P	NM	P						
Nystuen, Reid	P	P	P	P	NM	P						
Ring, Jeremy	P	P	P	P	NM	P						
Smith, Shawn	R	P	P	P	NM	P						
Steeves, Josie	P	P	R	P	NM	P						
Tomcala, Chelsea	P	P	P	P	NM	R						
Topcala, Kelsey	NYA	NYA	NYA	NYA	NYA	P						
Umoh, Itemobong	P	P	R	P	NM	P						
Wilson, Ben	P	A	P	P	NM	A						
Ziola, Hiedi	P	P	R	P	NM	P						

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

2008-2009 USC Attendance

2008-2009 USC Attendance

University Students' Council Agenda

Thursday, March 12, 2009

- 1. Adoption of an Agenda**
- 2. Introductions and Announcements**
- 3. Council Address**
 - 3.1 Greg Walen, USSU Lawyer, on CFS**
- 4. Minutes and Reports for Information**
 - 4.1 USC Minutes – March 5, 2009**
 - 4.2 Executive Committee Minutes**
 - 4.3 Academic Affairs Board Minutes and Report**
 - 4.4 Appointments Board Minutes and Report**
 - 4.5 Board of College Presidents**
 - 4.6 Code of Ethics Disciplinary Committee Minutes and Report**
 - 4.7 Elections Board Minutes and Report**
 - 4.8 External Affairs Board Minutes and Report**
 - 4.9 Operations & Finance Board Minutes and Report – March 7, 2009**
 - 4.10 Student Affairs Board Minutes and Report – March 4, 2009**
 - 4.11 Sustainability Board Minutes and Report**
- 5. Motions Arising from the Minutes and Reports**
- 6. Business**
 - 6.1 WUSC Fee Increase**
- 7. New Business**
 - 7.1 2009-2010 USSU Budget**
- 8. Questions and Comments (30 minutes)**
- 9. Any Other Business**
 - 9.1 USC Social**
- 10. Adjournment**

University Student Council
Minutes for Thursday, March 5, 2009

Present

Josie Steeves, President
Jeremy Ring, VP Operations & Finance
Brea Lowenberger, VP Academic
Shannon Dyck, VP Student Affairs
Scott Hitchings, Arts & Science
Reid Nystuen, Ed. School of Bus.
Katelyn Crosbie, St. Thomas More
Chelsea Tomcala, Ag & Bioresources
Brooke Kirkham, St. Thomas More
Keith Kuspira, Engineering
Shawn Smith, Pharmacy & Nutrition
Ben David, Engineering
Warren Kirkland, Associated Residence
Shakirat Adeyemi, INSA
Itemobong Umoh, Law
Ben Wilson, Dentistry
Sarah Begbie, WCVM
Aspen Cleaveley, Kinesiology
Jalal Alawes, Indigenous St. Council
Kimberley Dancey, Ed. School of Bus.

Also Present

Matt Leisle, USC Chair
Caroline Cottrell, GM

Regrets:

Lisa Dobrowolski, Education
Hiedi Ziola, Education
Dayan Huang, Medicine

Absent:

Guests

Chris Stoicheff, Arts & Science
Emily Champ, WUSC
Emmanual N, WUSC
Jamie Richardson, WUSC
Bret Laroque, Engineering
James Pepler, Arts & Science
Rory MacLean, Sheaf
Druvtej Ambatz, Engineering

Meeting was called to order at 6:00 p.m.

1. Adoption of the Agenda

Motion to adopt the agenda as amended.

USCMotion170: Kirkham/Lowenberger Carried

2. Introductions and Announcements

President Steeves sent regrets for Councilors Ziola and Dobrowolski.

Councilor Kuspira introduced Bret Laroque who is considering running to be an Engineering MSC for 2009-10.

Councilor Hitchings introduced Emily Champ from WUSC.

3. Council Address

There was no Council Address

4. Minutes and Reports for Information

4.1 USC Minutes – Feb 26, 2009

Councilor Begbie noted that she sent regrets for the meeting on February 26.

4.2 Executive Committee Meeting Minutes – March 3, 2009

4.9 Operations & Finance Board Minutes – Feb 25, 2009

4.11 Sustainability Board Minutes – Feb 25, 2009

5. Motions Arising from the Minutes and Reports

Motion to accept the minutes.

USCMotion171: Kirkland/ Steeves

Carried

6. Business

6.1 Roadmap 2020 Sustainability Champions

Motion for USSU to become members of Roadmap 2020 Sustainability Champions

USC Motion172: Dyck/Kirkland

Carried

VP Dyck noted that she spoke to this last week and had little to add other than to reiterate her belief that this is a good opportunity for the USSU to get on the radar in the community and to provide us with a good networking opportunity. The University is already on board.

Councilor Kirkland spoke in favour of the motion noting that it was a good opportunity for us to get on the same team with the university.

Councilor Nystuen asked for clarification of his understanding that there was no cost associated with this and that the USSU could withdraw at any time.

VP Dyck noted that both assertions were correct.

President Steeves felt it was a good opportunity for the USSU to show how committed the organization and students are to sustainability and to showcase to the community how serious students are about helping to create a better environment and a more sustainable world in which to live.

The motion was unanimously carried

7. New Business

7.1 WUSC

President Steeves noted that WUSC had flagged for USC that they were running

into significant financial difficulty when they came Council to ask that the fees normally paid by WUSC students were covered by the USSU. She noted that the WUSC Executive has provided a couple of different budget scenarios and has also done some outreach and advocacy. She gave them the floor.

Motion to go to informality

USC Motion 173: Kirkland/Kuspira

Carried

Emily Champ, Co-Chair of WUSC took the floor and introduced the other WUSC members before being to describe for Councilors the financial difficulties which have recently beset WUSC. She talked a little about how important the program is but noted that they are only receiving \$1.50 per student per term in fees and this is no longer covering the expenses which are everything from the Right of Landing fee to all the living expenses and books for all sponsored students. They would like to raise the fee from \$1.50 per term to \$3.50 per term. They have also prepared a budget based on \$3.00 a term but noted that it has been 6 or 7 years since there was an increase and in that time costs have risen. She also noted that WUSC has to pay the Right of Landing fee which was formerly paid by CIDA (Canadian International Development Agency). They also did not have to pay for computers, but students don't have them and everyone knows that these are essential. She also pointed out that the entire clothing budget for the year is \$600.00 but this is not much considering that the sponsored students all have to buy winter gear. On Monday there will be an information meeting where people can come and ask questions. They have also had a Salsa workshop to raise awareness and have had a presentation from the first WUSC president on campus.

Councilor Kirkland noted that fees in general have risen a lot lately asked if the USSU could lobby the university or other donors for assistance for WUSC.

President Steeves responded that the entire burden isn't on the backs of students and reminded USC that the University sponsored the tuition for all WUSC students in the past year. She suggested that perhaps they could be given free room in Seager Wheeler but cautioned that this would have to be dealt with elsewhere.

Ms. Champ also noted that she has been trying to get sponsorship from the bookstore since many of the WUSC students take classes with very expensive textbooks and that they have been lobbying Seager Wheeler. She suggested that in this year of austerity the committee isn't very hopeful of their chances.

Councilor Kirkland asked if the USSU could do more?

Councilor Nystuen asked how many students were being supported each year?

Ms. Champ noted that WUSC supported three students a year and pointed out that one of the reasons the budget isn't in a worse deficit position is because a couple of years ago one of the students wasn't allowed to leave their home country by their

government and so there were only two students that year and that allowed a surplus to accumulate.

Councilor Smith asked how the WUSC budget compared to the amount allowed by Saskatchewan Student Loans?

Ms Champ responded that she didn't honestly know. After their first year WUSC students have to get student loans, but she doesn't know the amounts.

President Steeves spoke in support of WUSC raising the fee.

GM Cottrell noted that the end of CIDA support for the right of landing fee has really hurt WUSC's ability to support students adequately.

President Steeves asked if an increase in the fee would allow WUSC to sponsor additional students?

Ms. Champ noted that is not part of the plan and it has been discussed thoroughly. She noted that they want to maintain the sustainability of the current program. If WUSC finds they are running a surplus they might consider sponsoring more.

Councilor Hitchings asked if the request for a fee increase had to go to the Board of Governors.

President Steeves responded that it did since all fee increases must go for approval to that body. She has discussed it with the gatekeeper, Marion Van Impe, who has advised that they have a good debate, which they are doing. It will then go to PCIP and to the Board.

Councilor Hitchings asked if it can get hurried up.

President Steeves noted that it would go to the May board when all fees are discussed.

Councilor Crosbie asked what would the WUSC committee do if USC didn't support this.

Ms. Champ noted that they haven't planned for a negative response but supposed they would do fund raisers and anything they had to do to get enough money to support three students. They could also sponsor fewer students but would really prefer not to do that since they have just got the tuition remission from the university.

Councilor Nystuen then asked how many WUSC-supported students actually got degrees.

Ms. Champ responded that the numbers were in the high 80th percentile.

Chair Leisle asked for clarification about what USC would be voting on.

President Steeves noted that USC would be voting in support of WUSC. It is not a USSU fee so USC can only offer support but she feels it a positive vote will count with the Board of Governors.

GM Cottrell noted that the USSU manages the books for WUSC but that it is an independent organization.

VP Dyck asked if WUSC could request a different fee from the one supported by USC.

Ms Champ noted that they could.

VP Lowenberger asked how our university compared with other universities in terms of number of students supported.

Ms. Champ stated that we do very well. Many larger institutions only support one student; we support three. She also informed USC that the treasurer would be present during the vote next week if anyone had other questions.

VP Ring asked when the fee was last raised.

Ms. Champ indicated her belief that it was in 2003.

Motion to go back to formality.

USC Motion 174: Kirkland/Steeves

Carried

8. Questions and Comments (30 minutes)

VP Dyck noted that Roadmap 2020 was first brought to the USSU's attention by Chris Stoicheff and thanked him for doing so.

Councilor Tomcala announced that the Horticulture Club was hosting a presentation by the Christmas Tree Growers' Association – everything you ever wanted to know about the propagation and growing of Christmas trees.

Councilor Kirkland noted that although on-campus Residences students are eligible for exemption from the U-PASS, there was an article in *the Sheaf* about the sticker wearing out. He asked what the problem was.

President Steeves responded that this issue has been raised before and it is something that we have been trying to deal with. For the moment we are giving students advice to put a piece of Scotch tape over the sticker to prevent wear. She noted that the USSU has been working with Saskatoon Transit to find a good

solution for the problem and that we are trying to move to swipe cards to avoid having to use stickers. However the change in staff at Saskatoon Transit has delayed this process a little. She noted that the attitude of bus drivers as reported in *the Sheaf* is not acceptable and is also something we have been working with Transit to change.

Councilor Cleaveley asked if we could put a watermark of some kind on the card?

President Steeves noted that one of the problems was that students can opt out and so if all cards had the watermark it would not be possible to provide exemptions.

Councilor Hitchings noted that on his sticker it still shows April but his sticker is wearing and if he goes to get a new one it is clear that he hasn't lost the sticker. Does he still have to pay the \$15.00 replacement fee?

President Steeves said that the \$15.00 replacement fee is a regulation of Saskatoon Transit, not of the USSU and that her understanding is the replacement cost will still have to be paid.

Councilor David asked if there is anything that can be done about students who are taking their sticker off and selling it to other students who might have been exempted from paying?

President Steeves noted that if caught there are legal implications for students but the real solution lies in the development of the swipe card. She pointed out that anything can be made illegal but people will still try to get away with it if they think they can and she mentioned that the USSU discovered attempts to sell the sticker on Kijii. However, it would be impossible to sell the magnetic swipe function of the card.

Councilor Kirkham responded to Councilor Hitchings stating that she had recently lost her student card and that it says on the website that students can get a new sticker.

Councilor David asked if a card was lost or stolen that had the swipe function, would it cease to be effective?

President Steeves answered in the affirmative. Cards are linked to student numbers and a unique card number so the card number would cease to be effective once the card was reported lost. It would be the same situation as the PAC function. It would cease to work for the buses.

Councilor Nystuen asked what steps have been taken towards the swipe system.

President Steeves noted the conversation with Transit is on going and we are hopeful to have the swipe system in place for January next year. It was supposed to

have been ready for September but again, the changes in leadership at Transit have slowed this process down.

Councilor Hitchings asked to be informed about plans to make representation to government about the budget.

President Steeves noted that the meeting was set for March 23rd in Regina. It is after the budget but the group with whom they need to meet is not available. This was the only time that could be booked. However, the USSU has met with Minister Norris and with members of the department to lobby around tuition issues. President Steeves also noted that she will be going to Ottawa on Sunday, March 8th to participate in the lobby to the federal government, including lobbying Saskatchewan MPs on the Post Secondary Student Support Program for Aboriginal Students. She invited anyone who is interested to come to Regina to let an Executive member know.

Councilor David asked for an update on the Canadian Federation of Students issue? Are we going to have a referendum or are we going to get sued?

President Steeves cautioned that we need to be careful about inflammatory language and pointed out that she has continued to negotiate with CFS and informed USC that on March 12 the USSU lawyer would be coming to Council to discuss the options. However, she also noted that there will not be a referendum this year since the time in which it could be held has now passed. The goal is still to get this worked out before the end of the current Executives' term and then the referendum can be held in the fall. She also noted that she has a letter from President Mackinnon indicating that the Board of Governors, which must approve all fee collection, will look carefully at this to ensure that the USSU's rules are followed when it comes to the way in which a referendum is run. The end problem is that the Referendum Oversight Committee, which must exist under CFS rules, conflicts with the USSU's Bylaw #4 on Elections and Referenda.

9. Any Other Business

9.1 USC Social

President Steeves asked for feedback from Council on their collective preference for their last social of the year. She pointed out that on both possible dates Louis' already has something going on and so asked for suggestions for other things. She indicated that last year's year-end social was at another local establishment and that everyone had fun. Another suggestions was to go out for dinner? Not bowling!

Councilor Kirkland suggested we license the USSU offices and host it there.

Councilor Crosbie suggested that she would like a spa day.

VP Dyck suggested booking Browsers for a private function.

VP Ring, jokingly, suggested just not doing anything and saving the money

President Steeves again suggested the external venue but said she would get back to the group

President Steeves noted that last year Councilors got hoodies as a gift but VP Ring pointed out that this year instead of hoodies, each Councilor will receive a \$50.00 honorarium for their work on Council.

Councilor Kuspira stated that each year the Engineering students have a charity fundraiser known as π (Pi) Throw. It costs \$10.00 per pie to have someone “pied” and that contributions had been made to have VPs Ring and Lowenberger pied. He also pointed out that they could pay an additional \$10.00 to have the pies passed on to someone else. Councilor Kuspira noted that the charity has raised about \$5000.00.

Amid much laughter and good humour, VPs Ring and Lowenberger donned big green garbage bags to protect their clothes and dutifully accepted pies in the face – and throughout their hair. For the record it should be noted that President Steeves was pied earlier on in the week!

10. Adjournment

Move to adjourn

USCMotion175: Lowenberger/Ring

Carried.

Operations & Finance Board

Minutes for Saturday, March 7th, 2009

Present: Jeremy Ring, Katelyn Crosbie, Shannon Dyck, Warren Kirkland, Shawn Smith, Kimberley Dancey, Alexis Nyandwi, Caroline Cottrell (Ex-Officio)

Also Present: Amanda Mitchell (USSU Controller), Freda Salikin (USSU Facilities & Operations Manager), and Jason Kovitch (USSU Food & Beverage Manager)

Regrets: Chris Davison

Absent: Josie Steeves (Ex-Officio)

1. Call to Order

The meeting was called to order at 9:00AM.

2. Call for Quorum

Quorum was present.

3. Board Presentations

VP Ring introduced members of the USSU administrative staff that will aid in the presentation of the 2009/2010 Budget.

4. Review of Minutes

The minutes from Jan. 22 will be sent out after the meeting.

5. Business

a. Funding Requests

Move to grant the Biology Students Club funding for the Mug Run Challenge, in the total amount of \$290. Credit will be granted for XL Printing, the rest will be in the form of a cheque.

OFB Motion30: Smith/Kirkland Carried.

Move to grant funding to the Biochemistry Students' Association in the form of \$203.40 of Coca-Cola product for a variety of events.

OFB Motion31: Kirkland/Dyck Carried.

b. USSU Budget

Beginning at 9AM, VP Ring took the board through the entire USSU Budget for the upcoming year. There was a variety of discussion surrounding Browsers and strategies to encourage students to support this student-owned operation. There were also a number of capital expenditures that were voted on separately.

Move to approve the capital request for Browsers for the construction/purchase of three display cases valued at \$9,450 and the redesign of the back bench, valued at \$4,200 to increase seating.

OFB Motion32: Dyck/Smith Carried.

Move to approve the Communications Capital Request of \$8,076.91 for video equipment to continue the USSU's You-Tube strategy.

OFB Motion33: Kirkland/Nyandwi Carried.

Move to approve Louis' Capital Request of \$128,241.75 for an audio system. This would remove the rental costs of ~\$30,000 per year, and allow Louis' to charge a lower amount for student groups. It also is expected to pay itself back within 4 years, while lasting for at least 15 years.

OFB Motion34: Crosbie/Smith Carried.

Move to increase the USSU Executive salaries up to \$26,992.16, an increase of 17%, to become equitable to other positions within the USSU.

OFB Motion35: Smith/Crosbie Carried.

Move to approve the IT Capital Request of \$24,261.30 for the yearly IT Plan of revolving computers. Also included is a new server that has the capability of archiving our files for a longer period of time.

OFB Motion36: Kirkland/Crosbie Carried.

Move that the Operations & Finance Board recommends that University Students' Council, on March 26th, approve the budget as presented on March 12th, with the above changes reflected within the 2009/2010 budget.

OFB Motion37: Dancey/Crosbie Carried.

6. Questions & Comments

7. Adjournment

Move to adjourn.

OFB Motion38: Kirkland/Dyck Carried.

Student Affairs Board Minutes

Date: March 4, 2009, 8:00am

Present:

Druvtej Ambati
Alyssa Anderson
Katelyn Crosbie
Shannon Dyck
Reid Nystuen
Brooke Kirkam
Brea Lowenberger

Regrets:

Ammad Syed

1. Call to Order

Called to order at 8:02am

2. Call for Quorum

Quorum reached

3. Business

3.1 Victim Advocate Policy

Three names were proposed for the position:

- i. Violence and Harassment Student Support Service
- ii. Student Crisis Resource Service
- iii. Student Crisis Support Service

After some conversation, everyone was in agreement that Student Crisis Support Service was the best option for the position.

A few other changes to the policy were brought up:

- i. add: "the USSU Student Crisis Support Service can accompany survivors to meetings or appointments"
- ii. "advocacy" is only mentioned once in the current Victim Advocate policy, and it is left undefined. In order to avoid misunderstanding, confusion and/or liability issues with this term, the first idea was to define advocacy as "the process of educating and speaking out on matters of concern in order to create positive change". This definition placed advocacy as a form of support. With the new name in affect (Student Crisis Support Service), it seems more applicable to define support than advocacy. Therefore, the definition and word advocacy will be removed from the policy and be replaced by "For the purpose of this policy, 'support' is defined as peer support and the process of educating and speaking out on matters of concern in order to create positive change."

The Student Affairs board expressed that it wanted the USSU lawyers and insurance agents to look over the proposed policy before making the motion to pass it. VP Dyck will make this request and get back to the board by next meeting.

4. Adjournment

Adjourned at 8:26am

2008-2009 USC Attendance

Name	May. 31	June	July	28-Aug	04-Sep	11-Sep	18-Sep	25-Sep	02-Oct	09-Oct	16-Oct	23-Oct
Aderonke, Adeyemi	NM	NM	NM	A	A	P	P	P	P	P	P	P
Begbie, Sarah	NM	NM	NM	P	P	P	P	P	P	P	R	P
Crosbie, Katelyn	NM	NM	NM	P	P	P	P	R	P	P	P	P
Dancey, Kimberley	NM	NM	NM	A	P	R	P	P	R	P	P	P
David, Ben	NM	NM	NM	P	P	P	P	P	P	P	P	P
Dobrowolski, Lisa	NM	NM	NM	P	P	P	P	P	R	P	P	R
Dyck, Shannon	NM	NM	NM	P	P	P	P	P	R	P	P	P
Hitchings, Scott	NYA	NYA	NYA	NYA	NYA	NYA	NYA	P	P	P	P	P
Huang, Dayan	NM	NM	NM	P	P	P	R	P	P	P	P	P
Kenney, Nicole	NM	NM	NM	R	P	P	P	P	R	P	P	P
Kirkland, Warren	NM	NM	NM	P	P	P	P	P	P	P	P	P
Kirkham, Brooke	NM	NM	NM	A	P	P	P	P	P	P	P	P
Kuspira, Keith	NM	NM	NM	P	P	P	P	P	P	P	P	R
Laroque, Sheila	NM	NM	NM	P	P	P	P	R	P	A	P	P
Leisle, Matt	NM	NM	NM	P	P	P	P	P	P	P	P	P
Lewis, Amy	NM	NM	NM	P	P	P	P	P	P	P	P	A
Lowenberger, Brea	NM	NM	NM	P	P	P	P	P	R	P	P	P
Nystuen, Reid	NM	NM	NM	NYA	NYA	NYA	NYA	NYA	NYA	P	P	P
Ring, Jeremy	NM	NM	NM	P	P	P	P	P	P	P	P	P
Smith, Shawn	NM	NM	NM	P	P	P	P	P	P	P	R	P
Steeves, Josie	NM	NM	NM	P	P	P	P	P	P	P	P	P
Tomcala, Chelsea	NM	NM	NM	A	P	R	P	P	P	P	P	P
Umoh, Itemobong	NM	NM	NM	A	P	P	P	P	P	P	P	P
Wilson, Ben	NM	NM	NM	A	P	P	P	P	R	P	P	P
Ziola, Hiedi	NM	NM	NM	A	A	P	A	P	R	R	R	R

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

2008-2009 USC Attendance

Name	30-Oct	06-Nov	13-Nov	20-Nov	27-Nov	04-Dec	11-Dec	18-Dec	25-Dec	01-Jan	08-Jan	15-Jan
Aderonke, Adeyemi	P	P	P	P	P	P	NM	NM	NM	NM	P	P
Alawes, Jalal	NYA	P	P	P	A	P	NM	NM	NM	NM	P	P
Begbie, Sarah	P	R	P	P	R	P	NM	NM	NM	NM	P	A
Cleaveley, Aspen	NYA	NYA	P	P	P	P	NM	NM	NM	NM	R	P
Crosbie, Katelyn	P	P	P	P	P	P	NM	NM	NM	NM	R	P
Dancey, Kimberley	P	R	P	P	P	P	NM	NM	NM	NM	P	P
David, Ben	P	P	P	P	P	P	NM	NM	NM	NM	P	R
Dobrowolski, Lisa	P	P	P	P	P	R	NM	NM	NM	NM	P	P
Dyck, Shannon	P	P	P	P	P	P	NM	NM	NM	NM	P	P
Hitchings, Scott	P	P	P	P	P	P	NM	NM	NM	NM	P	P
Huang, Dayan	P	P	P	P	R	R	NM	NM	NM	NM	P	R
Kirkland, Warren	P	P	P	P	R	P	NM	NM	NM	NM	P	P
Kirkham, Brooke	P	P	P	P	P	R	NM	NM	NM	NM	P	R
Kuspira, Keith	A	P	R	P	P	R	NM	NM	NM	NM	P	P
Laroque, Sheila	R	P	R	P	P	A	NM	NM	NM	NM	P	P
Leisle, Matt	P	P	P	P	P	P	NM	NM	NM	NM	P	P
Lewis, Amy	P	P	P	P	P	A	NM	NM	NM	NM	A	A
Lowenberger, Brea	P	P	P	P	R	R	NM	NM	NM	NM	P	P
Nystuen, Reid	P	R	P	P	P	P	NM	NM	NM	NM	P	P
Ring, Jeremy	P	P	R	P	P	P	NM	NM	NM	NM	P	P
Smith, Shawn	P	P	P	R	P	A	NM	NM	NM	NM	P	P
Steeves, Josie	P	P	P	P	R	P	NM	NM	NM	NM	P	P
Tomcala, Chelsea	P	P	P	P	P	P	NM	NM	NM	NM	P	R
Umoh, Itemobong	P	P	P	P	P	A	NM	NM	NM	NM	P	P
Wilson, Ben	R	P	P	P	P	A	NM	NM	NM	NM	P	P
Ziola, Hiedi	P	R	P	P	R	P	NM	NM	NM	NM	P	R

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

2008-2009 USC Attendance

Name	22-Jan	29-Jan	05-Feb	12-Feb	19-Feb	26-Feb	05-Mar	12-Mar	19-Mar	26-Mar	02-Apr	09-Apr
Aderonke, Adeyemi	P	P	R	P	NM	P	P					
Alawes, Jalal	P	P	P	R	NM	P	P					
Begbie, Sarah	P	P	P	A	NM	R	P					
Cleaveley, Aspen	P	P	P	R	NM	P	P					
Crosbie, Katelyn	P	P	P	P	NM	R	P					
Dancey, Kimberley	P	P	P	R	NM	P	P					
David, Ben	R	R	P	P	NM	P	P					
Dobrowolski, Lisa	P	P	A	P	NM	R	R					
Dyck, Shannon	P	R	P	P	NM	P	P					
Hitchings, Scott	P	P	P	P	NM	P	P					
Huang, Dayan	R	R	A	P	NM	A	R					
Kirkland, Warren	P	R	P	P	NM	P	P					
Kirkham, Brooke	P	P	P	P	NM	P	P					
Kuspira, Keith	R	P	P	P	NM	P	P					
Lowenberger, Brea	P	P	P	P	NM	P	P					
Nystuen, Reid	P	P	P	P	NM	P	P					
Ring, Jeremy	P	P	P	P	NM	P	P					
Smith, Shawn	R	P	P	P	NM	P	P					
Steeves, Josie	P	P	R	P	NM	P	P					
Tomcala, Chelsea	P	P	P	P	NM	R	P					
Topcala, Kelsey	NYA	NYA	NYA	NYA	NYA	P	P					
Umoh, Itemobong	P	P	R	P	NM	P	P					
Wilson, Ben	P	A	P	P	NM	A	P					
Ziola, Hiedi	P	P	R	P	NM	P	R					

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

2008-2009 USC Attendance

2008-2009 USC Attendance

University Students' Council Agenda

Thursday, March 19, 2009

- 1. Adoption of an Agenda**
- 2. Introductions and Announcements**
- 3. Council Address**
 - 3.1 Student Care**
- 4. Minutes and Reports for Information**
 - 4.1 USC Minutes – March 12, 2009**
 - 4.2 Executive Committee Minutes – March 17, 2009**
 - 4.3 Academic Affairs Board Minutes and Report**
 - 4.4 Appointments Board Minutes and Report**
 - 4.5 Board of College Presidents**
 - 4.6 Code of Ethics Disciplinary Committee Minutes and Report**
 - 4.7 Elections Board Minutes and Report**
 - 4.8 External Affairs Board Minutes and Report**
 - 4.9 Operations & Finance Board Minutes and Report – March 7, 2009**
 - 4.10 Student Affairs Board Minutes and Report – March 18, 2009**
 - 4.11 Sustainability Board Minutes and Report**
- 5. Motions Arising from the Minutes and Reports**
- 6. Business**
 - 6.1 CFS Prospective Membership**
- 7. New Business**
- 8. Questions and Comments (30 minutes)**
- 9. Any Other Business**
- 10. Adjournment**

University Student Council
Minutes for Thursday, March 12th, 2009

Present

Josie Steeves, President
Jeremy Ring, VP Operations & Finance
Brea Lowenberger, VP Academic
Shannon Dyck, VP Student Affairs
Scott Hitchings, Arts & Science
Reid Nystuen, Ed. School of Bus.
Lisa Dobrowolski, Education
Katelyn Crosbie, St. Thomas More
Kimberley Dancey, Ed. School of Bus.
Brooke Kirkham, St. Thomas More
Keith Kuspira, Engineering
Shawn Smith, Pharmacy & Nutrition
Kelsey Topala, Arts & Science
Han Zhang, Medicine
Warren Kirkland, Associated Residence
Shakirat Adeyemi, INSA
Jalal Alawes, Indigenous St. Council
Hiedi Ziola, Education
Itemobong Umoh, Law
Aspen Cleaveley, Kinesiology
Sara Begbie, WCVM

Also Present

Matt Leisle, USC Chair
Caroline Cottrell, GM
Rory Maclean, Sheaf

Regrets:

Absent:

Guests

Greg Walen QC, USSU Lawyer
Michael Hintze, First Nations Bank

Meeting was called to order at 6:XX p.m.

1. Adoption of the Agenda

Motion to adopt the agenda as amended.

USCMotion176: Kirkland/Ring

Carried

2. Introductions and Announcements

Some of the guests have to leave early so Chair Leisle requested Councilors to defer other introductions until Any Other Business.

VP Dyck moved to ratify the new Councilor for Medicine, Han Zhang

USCMotion177: Dyck/Steeves

Carried

VP Dyck introduced Katelyn Crosbie as the new Victims Advocate.

VP Ring introduced Michael Hintze from the First Nations Bank and invited him to speak to USC.

Mr. Hintze noted that First Nations/TD Canada Trust are very excited to be involved in the renovation of Place Riel. If Council has any questions please call. He thanked the USC for their business and wished everyone the best of luck.

President Steeves noted that Councilor David sent regrets. She introduced Mr. Greg Walen, the USSU's attorney, who will speak on the issue of CFS.

VP Lowenberger sent regrets on behalf of Councilor Tomcala.

Councilor Smith introduced Roger Loor who will be the MSC for Pharmacy and Nutrition for 2009-2010.

Councilor Hitchings introduced the contingent from WUSC.

VP Ring introduced Ian Farthing, President of SESS

3. Council Address

3.1 Greg Walen, USSU Lawyer on CFS

President Steeves moved to go to informality

USCMotion178: Steeves/Begbie

Carried

Mr. Walen started by thanking Council for having him here and noted that he has been the USSU lawyer for 27 years. Mr. Walen advised he was called upon to attend tonight to give the USC background on the CSF debacle that has occurred since Nov. 2004 and still looms largely over the USSU and USC. Mr. Walen advised he would try to give us some factual information on whether this issue should be continued with the CFS so that Council may make some decisions. On about Nov. 4th/2004 the then president of the USSU, Mr. Gavin Gardiner signed a prospective membership agreement with the CFS, this agreement required the USSU to conduct a referendum on whether Undergraduate students of the U of S should be members of the Canadian Federation of Students. That set into motion a rather unfortunate series of events that still looms large today. As a consequence of signing the prospective membership the USSU was required, pursuant to that prospective membership agreement, to conduct a referendum within a period of 5 months in accordance with Canadian Federation of Students Bylaws. Unfortunately at that moment in time Mr. Gardiner had asked Mr. Walen to give an opinion as to the appropriateness of conducting a referendum in accordance with the Canadian Federation of Students Bylaws. At that time as it still exists today, Sections 11 of the USSU constitution requires that a referendum be held if a prescribed student fee is to be levied against students as a result of the question being asked. Mr. Walen advised in his opinion that because the CFS obviously charges students fees to be a

member that indeed it fit squarely within the confines of Section 11 of the USSU constitution. Mr. Walen stated that a referenda in accordance with the constitution and the Policy and Bylaws of the USSU had to be conducted in the process set forth in the policy, which was the Elections Board of the USSU. Unfortunately the CFS Bylaws required what he called a Referendum Oversight Committee to control the referendum, it was made of 2 members of the USSU and 2 members of CFS. Mr. Walen's opinion was that the two constitutions, Bylaws & 2 policies conflicted, therefore a referendum being held in accordance with the CFS Bylaws would not confirm with the constitution and would be invalid, thus creating a problem. Mr. Walen advised Mr. Gardiner at the time that in his opinion the only way out of the problem would be to hold a parallel referendum be asking the same questions as to whether students wish to be members of CFS. That particular opinion was not heeded and therefore the USC passed a motion that the referendum would be held and subject to the approval of the Elections Board. Despite Mr. Walen's concerns over possible problems, a referendum was conducted and by margin 55 to 45 was passed.

Robin Mowat, a past president of the USSU, launched a challenge in court to the results of the referendum, because the Elections Board, after considering the issue of Mr. Walen's opinion and also the way the referendum was run, it did not uphold the results of the referendum. Despite recommendations of the Elections Board & the motion saying the referendum would be upheld only if approved by the Elections Board, the USC at that time decided at that time to uphold the referendum results and Mr. Mowat sued the USSU in a lengthy court battle. The case was essentially lost at the Court of Queens Bench level and appealed by the USSU and CFS to the SK Court of appeal and in 2006 they dismissed the appeal and the results were struck down. As it stands the CFS still regards the USSU as a prospective member and insists that a referendum be held. Mr. Walen noted his understanding was that about 1½ yrs ago the USC passed a further motion indicating that a referendum would be held despite his opinion that in his view the referendum was held and we fulfilled our obligations under the prospective membership agreement but another referendum will be held and would expire in October 2009. Mr. Walens understanding is that the options available to the USC are as this:

1. Extend the motion, because the referendum cannot be held by Oct.2009.
2. Do nothing and tell the CFS that if they want to sue us to go ahead.
3. President Steeves 3rd option would be to have the ROC and the Elections Board oversee the referendum as two separate bodies. President Steeves suggested that those individuals get appointed to the ROC so that there is a better chain of communication between those two bodies. There were some problems the last time where some issues were not sorted out until after the referendum was finished. Hopefully directing the right people to the ROC would eliminate these problems in future.

Mr. Walen suggested there may be a 4th option and that would be to indicate to the CFS that we are prepared to go ahead with a referendum just like they want and we will co-operate and let the CFS conduct it the way they like. We will fulfill what they say the obligations are under the Prospective Members

Agreement, but it will get challenged in court again and struck down because it doesn't comply with the our Election Bylaw. More importantly the President of the U of S has said that unless a referendum is conducted in accordance with our constitution and our Bylaws they will not remit one dime to the CFS or collect one dime from the students. Let the chips fall where they may.

President Steeves suggested our only obligation under the Prospective Membership Agreement is to appoint the USC members to the ROC. Mr. Walen agreed that there was nothing else that needed to be done. President Steeves advised they would point whomever they feel to the ROC and let them attempt to hold the referendum and try to get it passed. She advised the letter from Peter McKinnon says they will not remit any fees to CFS unless it falls under our Election and Referendum Policy.

Mr. Walen advised the issue of the conflict between the USSU Constitution and the CFS Bylaws has become a problem again and we are back to square one just as we were in 2004. In conversations with the CFS lawyer, attempts were made to come up with solutions. Mr. Walen advised the only solution he recommends is to run a parallel referendum so it fulfills requirements of both Bylaws. It would be one referendum with an Elections Board on one side and a Referendum Over-site Committee on the other. Convoluted yes, but it would get us out of the problem. The difficulty is what happens if the referendum over-site committee with the USSU and the CFS members can't resolve the problems. Therefore there would be no tiebreaker and should an issue arise from the Election, there would now be no way out.

President Steeves agreed that this is always a problem with the CFS referendums and a 4 member Board as there is never a tiebreaker.

Mr. Walen wanted to add in conclusion that this issue between the CFS and the USSU has been an albatross around the USSU's neck for the last 5 years and never seems to go away. It has cost the USSU a large amount of legal fees and promises in future to cost a lot more with seemingly no solution in the end. Unless council says lets have referendum and get over with or tell the CFS to leave well enough alone.

Councilor Kirkland commented that in Mr. Walen's opinion the first referendum absolved us of our obligations. Councilor Kirkland asked Mr. Walen, if council making a motion last year to hold another referendum now ties us into another obligation or would rescinding that motion absolve us of our responsibility? Mr. Walen commented that he didn't believe you could hold a referendum within the time frame that the USC passed last year cause it was 2 years and you can't hold another one before October 2009. Mr. Walen advised there is the argument to be made that the USC, in passing that motion, in fact admitted that we are prospective members under the CFS Bylaws. Mr. Walen admitted it was a long argument, but he could indeed see it being made by the USC. The USSU

has continuously had a prospective membership at CFS meetings for the past 4yr so indeed there are some difficulties.

Chair Leisle commented that being a prospective member awards you all the same privileges of an actual member. He asked what the USSU received this year from the CFS?

President Steeves advised that as prospective members they hold all the same privileges as the actual members but don't have to pay. It has always been budgeted in the CFS that membership fees are zero. She advised this should be in writing somewhere. She discussed her trip to Ottawa to lobby on behalf of SK students and noted that the CFS paid for the entire trip. There has been some discussion that SK student phones are not covered by CFS. They also have a Handbook Program, but the USSU makes their own handbooks and make a profit on those. The grads students are then able to get these at a very good price. As of May 1st/09, a Provincial Organizer is being hired to organize external issues. Information and the kind of lobbying that the national office does is one service as well as all the thorough research being provided. They provide submissions such as the pre-budget consultations that are made to the Federal Government, appearing before committees on the Federal Government scale. These are all things that were done using the CFS membership.

Council Kirkland asked Mr. Walen to give his opinion on what course of action should be taken next. Mr. Walen advised he is just a legal adviser and that the answer to that might be more political than legal. His thoughts were that there would be some benefits by having the CFS as part of the overall structure, but he could not be part of that decision. Mr. Walen's view is that a decision one way or another has to be made as to whether or not a referendum is going to be held and the USC extends the motion and we just give it our best, co-operate and appoint 2 people to the over-site committee and possibly amend the Bylaws, (which he did not recommend as a good idea), to permit an acceptance of this and allow things to go ahead. Or alternatively, do not amend the Bylaws; allow the CFS to conduct their referendum and co-operate as best as possible and notify them that we think it is an invalid referendum and let the chips fall where they may. If the CFS loses the referendum, it is done and if they win it is also done because of the challenge. The alternative is to say to the CFS that we are not going to extend and you can't have your referendum so go ahead and sue us and we'll see you in court.

Councilor Hitchings asked Mr. Walen that if we go down that route and do nothing, what are the repercussions of that and can they sue us and it turns into a legal battle? Mr. Walen stated that they could potentially sue us under the Prospective Membership Agreement alleging that we did not hold a valid referendum in 2004/05. His opinion was that a referendum was held and that the courts struck down the results, doesn't affect the fact that the obligations were fulfilled under the Prospective Membership Agreement. Having said that if the

lawyer from CFS does not feel that a valid referendum was held, then he was not sure what would happen. He believes it would be foolish for the CFS to sue the USSU if we simply held to that position. The chances of the CFS ever forming or having a membership at this university in the future would be zero.

VP Dyck??? asked Mr. Walen, would the CFS realistically hold a referendum knowing it wouldn't be approved because it does not conform to our Bylaws? Mr. Walen advised that yes, they would likely still have it. Mr. Walen believes they would go through with it.

VP ? asked Mr. Walen what kind of ramifications that would have for the USSU? Mr. Walen advised that they could sue the U of S for failing to remit the fees, but his sense is that if we just advised the CFS to go ahead with the referendum and do what has to be done. If they win the referendum, we are now out of the issue. We would have nothing to do with it and it would be them against the University of Saskatchewan.

VP Lowenberger?? asked how the University would feel about that? President Steeves responded by reading a quote from President McKinnon. They will be looking to see if our policies were followed. VP Steeves believes that their argument would be to see if our internal processes were followed throughout the referendum itself and if they let the CFS have their fee without following the correct processes. This opens the door to any outside organization to come on campus and hold their own referendum and claim that they needed the money.

?? (who) A question was posed as to whether the CFS would be able to conduct a referendum before October? President Steeves advised that yes they could but said our time constraints are more than theirs so we wouldn't be able to have one before October 2009. She stated we have more rules in the Bylaws and that the CFS's only rule is that the ROC makes the rules.

Mr. Walen stated that one of the problems that the Elections Board had when the 2004/05 referendum was held, was that the CFS was very exclusionary and they didn't follow their own Bylaws when they held the referendum. This was one of the reasons the courts struck down the results. The timelines restricted opposition to the CFS position from taking place and campaigning from going on with anybody who opposed them. President Steeves noted that the CFS would absolutely never change their Bylaws to suite us. Mr. Walen agreed that was obvious.

Member Pepler stated that last year the USC voted to have a referendum sometime before Oct. 2009, that did not happen because communication broke down on CFS's part? Is that correct? President Steeves stated that what happened this year was that they appointed their members of the ROC in August and never told us that. So when the CFS National Chairperson came through on or near October 31st, she informed us that members were already appointed to

our surprise. At this point President Steeves tried to get a conversation with the National Chair Person and she never returned phone calls or e-mails so President Steeves finally had to confront her directly at the SGM. A meeting was then held with the ROC and they assured us that there was no problem that couldn't be figured out. The problem still remained of the ROC and Elections Board in holding this referendum. We were to send them our new Elections Bylaw, which at the time had not been passed or possibly just passed. In the beginning of January President Steeves tried to get a hold of Lucy at the ROC and did not get a response for weeks and finally sent an e-mail requesting that if we do have this ready by Feb. 4th, or we would not be able to have a referendum this year. That got a quick response from her. There are definitely communication issues.

Member Pepler asked if it is President Steeves opinion that if the motion were extended, would things change? President Steeves advised that no it wouldn't and we would have to extend the motion and also ask them to give us guidance as to how they would want the referendum to go forth and in what manner. Just appoint the 2 members of the ROC and let it happen and let them fight it out with the U of S or do we try to do it by both Bylaws and hope for the best. Those are the two options.

VP Dyck?? asked if we could get in trouble from the CFS by extending it? President Steeves stated that her understanding of what they have done is that they extended the prospective membership indefinitely. She is not sure if they are actually allowed to do this to their own Bylaws. E-mail documents have been kept for our records to show the communication problems in dealing with the CFS.

President Steeves stated that after she identified the problems with the ROC, the CFS was not very interested in speaking to her again and had everything go through the lawyers.

Chair Leisle? asked if there were any other questions for Mr. Walen? It was asked by ?? how we could best wash our hands of this issue. Mr. Walen's advise is to set out in writing to the CFS, the only way this referendum is to be held, if at all, is to do as was suggested back in 2004 to hold the referendum in a parallel manner so that it complies with both sets of Bylaws. Extend the deadline and set it out to the CFS that in no uncertain terms, that if we do not hear a positive result by April 30th, 2009 as to this, our view is that no Prospective Membership Agreement withheld the referendum, sue us if you want and we will see you in court. Then be done with it as it has gone on long enough. This seems to be the only way out.

??? mentioned to Mr. Walen that he talks about the parallel referendum. What happens if our Elections Board throws out the result again and theirs doesn't, would that just end up in court again? Mr. Walen stated that we would then win because of the over-site committee, which consists of 2 people who are also on

the Elections Board of the USSU, due to the fact that there is not tiebreaker, will say that the Election results were invalid as well.

??? asked if you run a parallel referendum is it possible to be sued either way? Mr. Walen stated that if they agree to that result as an agreement and we fulfill our obligations, they couldn't turn around and say we did not fulfill our obligations. They would be unsuccessful in trying to sue us as we had a referendum, even though we feel the original referendum was proper and everything was done in accordance with the Prospective Membership Agreement. Get them to agree to this in advance before hand.

?? asked Mr. Walen that if the referendum fails, does it matter if the Elections Board recognizes the results, or is it only if it passes that we would need to throw out the results? Mr. Walen advised this was correct and that if it fails the CFS is gone.

President Steeves stated she would be interested to see if they can extend the Prospective Membership. Mr. Walen mentioned that the last conversation he had with Todd Burke happened about 3wks to a month ago where he suggested going back to this solution of a parallel referendum, as he didn't see any other way out of it. The last word heard from Mr. Burke was that he would take it up with his people and get back to Mr. Walen. To date there has been no response back.

President Steeves advised there would be a vote next week on this issue. If there are any other questions, they are to be directed to President Steeves as soon as possible so that they may be submitted to Mr. Walen. She will have a document written up that shows what can and cannot be done and have this approved through Mr. Walen. She will have this sent out with the USC packages.

?? asked what the membership fees were like for the students? President Steeves advised they are about \$10.00. They go up with inflation and are based on their increases that are voted on in May. 50-60% goes to Federal, the National office and the remainder goes to the Provincial components, which currently consists of the University of Regina, First Nations University and the Grad Students Association at the U of S. There is also SIAST.

President Steeves noted that CASA is another National Lobbying Organization and instead of each individual student being a member, the Students Union is the member. The way the CFS looks at it is like a union, so that when you have a referendum, each student is a member, not the USSU. The USSU is accepted as their representative at the CFS Conferences. CASA has a fee that they apply to the students union based in part on population. That comes out of the General Revenue Fund, approximately \$30,000 a year.

President Steeves reminds us that CASA is only a National Lobbying Organization and that CFS does provide a Provincial Organization as well. Some schools are not affiliated with anyone.

??? asked that if we were not represented by either of the National Lobbying Organizations, how would that change our university? President Steeves advises that the U of S would then have to do all of it's own lobbying. Our VP external would have difficulty getting a meeting with MP's on the hill. They do it by numbers.

VP Ring states that it is important to note that this is not a discussion about CFS versus CASA and that the CFS issue must be dealt with as soon as possible. President Steeves agreed.

?? asked, if we were to join CFS, how easy would it be to get out of the organization? President Steeves advises that it is currently harder to get out than it is to join.

?? stated a referendum must be held to get out of the organization and there is a time frame of 1 within a 24-month period. You cannot have one every year.

?? mentioned that we are getting all the benefits without the costs and how can we keep doing that and can we keep applying for prospective membership? Mr. Walen advised that they are required to hold a referendum within a period of 5 months and without our consent, he finds it difficult to understand how they can extend the prospective membership indefinitely.

?? asked if that will absolve us of our legal responsibility to CFS if we force their hand to violate their own constitution, then does that mean that nothing has to be done? Mr. Walen asked how we would do this.

?? asked if we can't hold the referendum under our own Bylaws, the university administration won't lobby the fee anyways. Do they extend the membership to us again as a result of this and would that be in violation. Mr. Walen was not sure of that answer, but mentioned it was a good point and he will look into the matter.

President Steeves stated that they could potentially sue us for not having the referendum within the 5 months of taking that prospective membership. Mr. Walen mentioned that they have not had a referendum within 5 months either. It is their obligation to appoint 2 members to an over-site committee.

Chair Leisle thanked Mr. Walen for attending the meeting.

Motion to go back to Formality

USCMotion179: Kuspira/Kirkland

Carried

4. Minutes and Reports for Information

4.1 USC Minutes – Mar. 5, 2009

4.9 Operations & Finance Board Minutes – Mar. 7, 2009

4.10 Student Affairs Board Minutes – Mar. 4, 2009

5. Motions Arising from the Minutes and Reports

Motion to accept the minutes.

USCMotion180: Steeves/Ring Carried

6. Business

6.1 WUSC Fee Increase

President Steeves reminded Council that the WUSC representatives had attended the meeting on March 5th and that they were back in order to seek a formal motion of support for a fee increase.

President Steeves moved to support a \$6.00 per person or \$3.00 per term.

Chair Leisle opened the floor for debate. President Steeves outlined the various options and indicated her belief that \$6.00 per year would be sufficient.

VP Dyck asked what the students are currently doing now over the summer to make ends meet? Ms. Champ responded by advising that most students are working here or out of province over the summer. She stated that the new tuition waiver is not per credit, but per year. Therefore in 2009 our 3 students can take summer/spring session classes and have that money available to them in the hopes that it will encourage them to stay here. She also noted that when students do obtain work over the summer that this in turn affects their student loans and they lose benefits.

Councilor Hitchings moved to amend the increase to \$7.00 and was seconded by Councilor Dempsey. President Steeves clarified that the \$7.00 a year, is \$3.50 a term.

VP Dyck feels that if the students leave over the summer that this would be a huge loss to our community. Council Kirkland stated that he feels students and residents hate increases and he believes caution needs to be taken when increasing fees. Having said that, he states that he thinks WUSC is an amazing organization giving huge global responsibility and perspective to students on campus, and agreed with the \$7.00 increase.

The increase was agreed upon by the following: Councilor Nystuen and Councilor Dancey. Councilor Crosbie mentioned they agreed but many of them didn't know

much about the fee. She was hoping that if the increase does go through; could a notice go up in the tunnel explaining the fee and what it is for. VP Dyck agreed that more could always be done to advertise the new increases.

VP Ring noted that in the budget, student fees were included, but was wondering with the doubling of the money, would WUCS still be asking for the USSU fees to be waived next year. VP Dyck responded by advising that the USSU would not likely waive the fees. ?? President Steeves reminded them that they do not want a surplus at the end of the year.

Councilor ?? disagreed with the \$7.00 increase and suggested staying with the \$6.00 increase. He notes that the Indigenous students are getting their band-funding cut off and that seems unfair and we may see a lot of these students leaving the U of S because of further increases.

Chair Leisle moved to go to vote and the amendment to go with the new increase was agreed and carried.

Councilor Kirkland wanted to amend that all remains the same but to please add that future executives work with WUSC to find other alternatives to students having to continue to pay this fee. Whether it would be to encourage residents to have residents waved as an example and have future executives put a commitment there. Chair Leisle believed that motion may be stepping out of bounds and that it may tie the hands of the Executives. It is a just a motion of support. President Steeves also wants an amendment to state that the increase will include USSU fees and they will not be waived the following year. Chair Leisle commented that this motion would be out of order as it was asking them to not do something simply that it would be up to next years council to waive those fees at that time if they wish.

VP Ring mentioned that the motion that was passed this year was that upon submission of the WUSC Budget, we would waive the fees, so with the fees already in the Budget that would say that are willing to pay the fees. Therefore they are asked every year from now on to please submit a Budget and with the student fees included that would say they are willing to pay these fees.

Chair Leisle moved to go to vote and agreed on the motion that the USC? supports an increase of \$3.50 per term. Motion carried.

7. New Business

7.1 USSU Budget 2009/2010

VP Ring stated that the Budget was sent out and that they will be doing a Budget walk thru on March 18th at 6pm in Arts Rm# 217. This is to go through a number of departments to show some of the bigger changes that have occurred. He

encouraged everyone to come. He stated it will not be going to vote next week, but they will be making a motion to table it until March 26th to allow everyone 2 weeks to look through it.

8. Questions and Comments (30 minutes)

President Steeves gave an update on her trip to Ottawa. The 2 main issues discussed at those meetings were:

1. The Post-Secondary Student Support Program provides Aboriginal students with funding from the federal government but there is extreme misunderstanding about how it works. First Nations students do not have unlimited funding and, in fact, there are caps on it. They lobbied to end the cap and to include more Aboriginal Students. They also lobbied for increases in funding since Post Secondary institutions are underfunded. They received a positive response from Members of Parliament even though the general response was that post secondary funding is a provincial responsibility. (President Steeves voice was lost throughout this.)

Councilor Dancey announced that she and Councilor Nystuen will be returning next year as MSCs and she noted that Edwards students are conducting Five Days for the Homeless next week and she invited everyone to give donations to the five students who will be sleeping outside. There will be a table in the tunnel providing information.

VP Dyck announced that on March 23rd some students will be going to Regina to assist URSU getting a U-PASS. She noted that there was anti-idling material on the back table and encouraged everyone to take some of it back to their colleges. She also stated that there is a program known as the Saskatchewan Legislative Internship program for which people can apply by March 31st. She has further information. City of Saskatoon is looking for people willing to sit on a bike advisory committee. If anyone is interested, please contact the city or her.

Move to grant GM Cottrell speaking rights

USCMotion181: Dyck/Kirkland

Carried

GM Cottrell announced that she sits on the Cultural Diversity and Race Relations Committee for the City of Saskatoon and she has been asked to announce that there is Round Dance being held on April 9th at Oskayak High School to honour youth. MSCs are invited to attend.

President Steeves asked everyone to pick up the ratification forms for next year's MSCs and BOCP.

9. Any Other Business

9.1 USC Social

VP Ring informed Council that the old USSU offices can be licensed for the year end social. He will do some more checking about the viability of holding the event there and will report back.

President Steeves moved that CFS be brought into Business next week.

USCMotion182: Steeves/Dyck

Carried

VP Ring asked if this motion need 2/3 pass. Chair Leisle indicated that it did.

VP Ring announced that the financials were done earlier in the day. The USSU is showing a surplus of \$18,925.00 year to date when we were budgeted for a deficit of \$65,000.00.

VP Ring also thanked Councilor Kuspira, Nystuen and Dancey for attending the meeting on the First Nations/TD Canada Trust loan meeting. Everything is on track. He also noted that March 13th is the big day for Board Two approval. He thanked Council for all their work to make this happened and announced that there will be a press release/launch at Louis' on March 16th at 10:00. He also noted that the Executive will be moving to the MUB on March 19th and announced that the Board of Governors Public Accountability meeting will occur on March 13th in Convocation Hall at noon and encouraged everyone to attend.

10. Adjournment

Move to adjourn

USCMotion183: Crosbie/Nystuen.

Executive Committee

Minutes for March 17, 2009

Present: Jeremy Ring, Josie Steeves, , Shannon Dyck, Brea Lowenberger Caroline Cottrell

1. Call to Order

The meeting was called to order at 9:03 a.m.

2. Call for Quorum

Quorum was present

3. Roundtable

GM Cottrell

I have been exceptionally busy with the last details of the renovation expansion which have included numerous meetings. I have also been dealing with hiring new staff, moving the offices, budget, the Alumni Association, manager's meetings, planning retreat, working with the USSU's legal team, Experience in Excellence awards, renovation liability concerns, packing my office and the HR office, doing USC minutes and packages in the absence of an Admin Assitant, planning the launch, doing election orientation, financials and many other day to day duties and problem solving.

VP Ring

Place Riel Announcement

Place Riel Financing meetings

Meetings with Campus Groups x4

Office Cleaning

Transition

BUDGET

Board of Governors Accountability Meeting

Meeting with Ken Steele

Op/fin Board meeting

January Financials

Holidays

Place Riel Steering Committee meeting

VP Dyck

Mar 3 -Exec committee

-Staff appreciation coffee break

-Mugging with sustainability board

Mar 4 -Student Affairs Board

-Help Centre Volunteer

-Survey meeting for sustainability commitment working group

-Sean Shaw meeting – city council

- Centres meeting
- Excellence Awards meeting
- Spoken Open Mic
- Mar 5 Communications meeting
 - Housing Committee meeting
 - Volunteer at the Pride Centre
 - Meeting with groundskeeper about advertising for the Bike Tool rental service
 - Op fin board
 - Childcare Board meeting
 - USC
- Mar 6 1/2 Academic Day off
 - Formal Standard of Student Conduct Hearing
- Mar 7 -Budget alllllll day long
- Mar 8 - BOCP
- Mar 9 -Anti-Idle table
 - met with student regarding housing project
 - met with student regarding USSU organizational structure
- Mar 10-Ken Steele Interview about post-secondary at U of S Students' Union - anti idle table
 - women's centre volunteer
 - Victim Advocate interviews
- Mar 11-Help Centre volunteer
 - International Week follow up
 - anti-idle table
 - application for Roadmap 2020 sustainability champions
 - Residence rent increases – student concern meeting with Greg Fowler
 - meeting with James Pepler
 - packed
- Mar 12-packed
 - Pride Centre volunteer
 - Safe study in the library – meeting
 - Op fin board
 - USC
- Mar 13-1/2 ADO
 - Board of Governors town hall meeting
 - Climate Policy and Border Tax adjustments – presentation
- Mar 15-Environmental Film Festival meeting
- Mar 16-meeting with student counseling
 - Place Riel Press Release
 - Students-at-Large policy – meeting
 - Great Tar Sands Debate

VP Lowenberger

- Breakfast Meeting with President McKinnon
- Academic Programs Committee Meeting
- Subcommittee Meeting on Exam Regulations

- Confidential Secretary Going-Away Lunch
- Meeting with Academic Advisor, Donna Bretell
- University Council Meeting
- Academic Affairs Board Meeting
- Alumni Relations Dinner Meeting
- Academic Advising Awareness Week planning, preparation, & hosting
- Coffee Break for USSU Staff
- Academic Advising Interview with Coleen McPherson from On Campus News
- DISOrientation Session (Taxes & Investing on a Small Budget) planning & co-hosting
- Experience in Excellence Awards Coordination Meetings & planning
- Undergraduate Forum Meeting
- BOCP Meeting
- 1 1/2 Sick Days
- Interview with Ken Steele
- Student (x5)
- Volunteered at Centres
- AAO Position Profile Meeting
- Elections Meeting with VP Academic Candidate
- Student Hearing Fee Appeals Meeting
- Presentation of Place Riel Renovation Loan Agreement
- Safe Study Meeting
- USC Meeting
- Place Riel Media Release Presentation
- SAL Policy Meeting
- SHEAF Candidate Questions

President Steeves

- baking for Just Because Coffee Break for the Staff!
- meeting with student (x2)
- meeting with City Council candidate Sean Shaw
- Communications Meeting
- Drafted/Planning NDP Leadership Forum
- Worked on Student Governance presentation for the Undergraduate Forum
- meeting with Pauline Melis and Brett Fairbairn RE: Tuition Fees
- lunch with Richard Florizone
- Undergraduate Forum
- Meeting with Dwaine Lingdenfelter, NDP Leadership Candidate
- USC
- Place Riel Renovation/Expansion Steering Committee
- Ottawa for Lobby Days (3 days)
- Met with: MP Ray Boughen (Palliser)
 - MP Garry Breiktreitz (Yorkton - Melville)
 - MP Robert Peterson (Senator)
 - MP Pamela Wallin (Senator)
 - MP Ed Komarnicki (Souris-Moose Mountain)
 - MP Brad Trost (Saskatoon - Humboldt)

MP Tom Lukiwski (Regina—Lumsden—Lake Centre)

- Board of Governors

Attended: Human Resources Committee, Land and Facilities Committee, Investments Committee, Governance and Executive Committee, Audit Committee, and Board Meeting

- USC

- Annual Board of Governors Accountability Meeting

- Press Release on Approval of Place Riel Expansion/Renovation (numerous press interviews)

- Review of S.A.L. Policy

- Ralph Goodale Event

- Packing of Office

4. Decepticon

VP Ring reminded everyone that Decepticon will take place on Saturday April 4th from 1 – 4 p.m. in the Chelsea Lounge of St. Thomas More College. Each VP will deal with a session and this will be followed by a social. President Steeves will do an introductory session and President MacKinnon may attend on behalf of the university.

5. Environmental Film Festival

VP Dyck outlined the Environmental Film Festival (project attached).

EXEC87 Move to provide \$300.00 for expenses for
Dyck/ for the Environmental Film Festival.
Lowenberger

Carried

6. SAL Policy

VP Dyck presented the SAL Policy for Executive review. (attached)

EXEC88

Dyck/ Move to adopt the SAL Policy
Ring

Carried

7. USC Social

VP Ring announced that the USSU offices will not be available for the year end party since it will already be under hoarding and asked if the Executive would be content to go to Browsers for the party. The consensus was to see if Browsers could accommodate. VP Ring will keep everyone informed as it unfolds.

8. NDP Forum

President Steeves noted that she neglected to put in \$60.00 on her budget for table mics and requested that the money be added to her project budget for the NDP Leadership Forum as passed last week.

EXEC89

Steeves/
Dyck

Move to fund \$60.00 for mic rental for the NDP
Leadership Forum, March 26th, 2:30 – 4:30
in Louis’.

Carried

9. Civic Poll

GM Cottrell noted that the city has contacted her about having a poll in USSU space during the civic election in the fall. She will find a way to ensure this request is accommodated.

10. Per Diem

President Steeves noted that the per diem paid by CFS is only \$30.00 per day plus \$20.00 from the provincial component. The USSU per diem is \$60.00 and she requested that she receive a \$10.00 per day top up for the days she was lobbying in Ottawa, pointing out the otherwise the trip was entirely free to the USSU. VP Ring expressed concern about this, particularly since it was being requested after the fact. President Steeves noted that she had been asked to represent Saskatchewan on such short notice that she did not have the opportunity to put the request in ahead of time.

EXEC
Steeves/
Lowenberger

Move to reimburse President Steeves \$10.00 per
day for her lobbying trip to Ottawa

Carried

11. Adjourn at 9:55

Executive Project Proposal

I. Project

A.1. Project Name: Environmental Film Festival Social Event

A.2. Proposed by: Shannon Dyck (VP Student Issues)

II. Analysis

A. Background Information and Need

- A.1. History: The Sask Eco Network has hosted a Saskatchewan Environmental Film Festival in Saskatoon for the past three years. This year, the USSU is playing a main role because the film festival is going to be hosted at the U of S. For a full view of events, see: <http://www.econet.sk.ca/filmfest09>
- A.2. Issues: Creating environmental awareness through film.
- A.3. Research: n/a

B. Target Group and Characteristics

- B.1. Primary Target: university students, high school students, community members, university staff and faculty
- B.2. Secondary Target (s): Saskatchewan residents

C. Vision and Mission

- C.1. Vision & Mission: The USSU has played an active role in raising awareness about sustainability. The 4th Annual Saskatchewan Environmental Film Festival is aimed at bringing environmental issues to the forefront, while also allowing Saskatchewan environmental filmmakers the opportunity to showcase their talents and speak about the importance of film in relation to worldwide issues. This year, the theme is “See the Change. Be the Change” to inspire hope and change.

D. Key Considerations

- D.1. Detailed Budget:
 - Social at Browsers on Friday, March 27: \$ 0
 - Fruit & cheese plates (\$5.40 per person (includes tax & gratuity) x 50 ppl): \$ 270
 - Coffee/tea (\$1.20 x 25 ppl): \$30
- D.2. Total Budget: \$300
- D.3. Organizational Requirements: VP Student Affairs will host the event. Louis will cater the event and set up a cash bar.
- D.4. Timeline: The film festival takes place on March 27 and 28. The social at Browsers will start at about 9:30pm on Friday, March 27.



Students-at-Large Policy

1. Preamble

This policy outlines the position Students-at-Large (S.A.L.) can obtain on university or community committees, boards or working groups that are under USSU Executive portfolios. The intent is to provide all undergraduate students with the opportunity for involvement in governance.

2. Procedures

a) Timelines:

The initial S.A.L. application process will follow the same timeline as the Fall Term callout for S.A.L.'s for USSU Boards. However, if a position opens at another time during the year, new applications will be accepted. S.A.L. positions run until April 30, at which time the new Executive will assume responsibility for these positions until new applications are accepted in the fall.

b) Usage:

Executive members are not required to open their meetings to S.A.L.'s nor should they assign the majority of their meetings to S.A.L.'s. The S.A.L. positions are to be used as required. Committees, boards and working groups specific to each Executive portfolio will be reviewed by each Executive member at the end of their term so that recommendations can be made to the incoming Executive regarding which meetings are most important for specific Executive members to attend. There may be other meetings that are seen as good opportunities for undergraduate students (S.A.L.'s) to attend.

c) Exceptions:

USSU boards, committees and meetings do not apply.

d) Enforcement and Maintenance:

Any reoccurring meetings specific to each portfolio (for example, university and community committees, boards and working groups) must be attended by the Executive member who maintains that portfolio or by an appointed S.A.L. If an Executive member chooses to give up their position on a committee, board or working group, the USSU Executive Committee may appoint an S.A.L. to that position. Each Executive member shall be given the opportunity to make recommendations regarding which S.A.L.'s they would like to attend their meetings; however, the USSU Executive Committee shall make the final decision. If no S.A.L.'s apply or are chosen for a position, it is the Executive member's responsibility to attend the meetings.

The appointed S.A.L. is required to report back to and brief the appropriate Executive member on all relevant information gained. This is to be done in a timely fashion following each meeting, either in person or by email. The S.A.L. is also required to give copies of minutes, agendas and notes to the Executive member as resource material for present and future use. If the S.A.L. fails to attend 2 out of 3 meeting or 3 out of 5 meetings, the Executive member may attend the meetings in place of the S.A.L. or may appoint a new S.A.L. to the position. If no S.A.L.'s apply or are chosen for the position opening, it is the Executive member's responsibility to attend the meetings.

Operations & Finance Board

Minutes for Saturday, March 7th, 2009

Present: Jeremy Ring, Katelyn Crosbie, Shannon Dyck, Warren Kirkland, Shawn Smith, Kimberley Dancey, Alexis Nyandwi, Caroline Cottrell (Ex-Officio)

Also Present: Amanda Mitchell (USSU Controller), Freda Salikin (USSU Facilities & Operations Manager), and Jason Kovitch (USSU Food & Beverage Manager)

Regrets: Chris Davison

Absent: Josie Steeves (Ex-Officio)

1. Call to Order

The meeting was called to order at 9:00AM.

2. Call for Quorum

Quorum was present.

3. Board Presentations

VP Ring introduced members of the USSU administrative staff that will aid in the presentation of the 2009/2010 Budget.

4. Review of Minutes

The minutes from Jan. 22 will be sent out after the meeting.

5. Business

a. Funding Requests

Move to grant the Biology Students Club funding for the Mug Run Challenge, in the total amount of \$290. Credit will be granted for XL Printing, the rest will be in the form of a cheque.

OFB Motion30: Smith/Kirkland Carried.

Move to grant funding to the Biochemistry Students' Association in the form of \$203.40 of Coca-Cola product for a variety of events.

OFB Motion31: Kirkland/Dyck Carried.

b. USSU Budget

Beginning at 9AM, VP Ring took the board through the entire USSU Budget for the upcoming year. There was a variety of discussion surrounding Browsers and strategies to encourage students to support this student-owned operation. There were also a number of capital expenditures that were voted on separately.

Move to approve the capital request for Browsers for the construction/purchase of three display cases valued at \$9,450 and the redesign of the back bench, valued at \$4,200 to increase seating.

OFB Motion32: Dyck/Smith Carried.

Move to approve the Communications Capital Request of \$8,076.91 for video equipment to continue the USSU's You-Tube strategy.

OFB Motion33: Kirkland/Nyandwi Carried.

Move to approve Louis' Capital Request of \$128,241.75 for an audio system. This would remove the rental costs of ~\$30,000 per year, and allow Louis' to charge a lower amount for student groups. It also is expected to pay itself back within 4 years, while lasting for at least 15 years.

OFB Motion34: Crosbie/Smith Carried.

Move to increase the USSU Executive salaries up to \$26,992.16, an increase of 17%, to become equitable to other positions within the USSU.

OFB Motion35: Smith/Crosbie Carried.

Move to approve the IT Capital Request of \$24,261.30 for the yearly IT Plan of revolving computers. Also included is a new server that has the capability of archiving our files for a longer period of time.

OFB Motion36: Kirkland/Crosbie Carried.

Move that the Operations & Finance Board recommends that University Students' Council, on March 26th, approve the budget as presented on March 12th, with the above changes reflected within the 2009/2010 budget.

OFB Motion37: Dancey/Crosbie Carried.

6. Questions & Comments

7. Adjournment

Move to adjourn.

OFB Motion38: Kirkland/Dyck Carried.

Student Affairs Board Minutes

Date: March 18, 2009, 8:00am

Present:

Druvtej Ambati
Alyssa Anderson
Katelyn Crosbie
Shannon Dyck
Reid Nystuen
Brooke Kirkam

Regrets:

Ammad Syed
Brea Lowenberger

1. Call to Order

Called to order at 8:00am

2. Call for Quorum

Quorum reached

3. Business

3.1 Student Crisis Support Service Policy

Motion to pass the Student Crisis Support Service Policy (previously named the Victim Advocate)

Motion: Dyck/Kirkam

carried

3.2

VP Dyck met with someone from student counseling to discuss what services they provide students. They do write notes, as does Student Health. They also have same day drop-in service and a crisis counselor for same day service. They try to keep their wait lists to a couple days.

3.3 Student Advocacy Network

VP Dyck will try to put something on the agenda for the April Student Advocacy Network meeting. The agenda item is to discuss what services the University offers so that the new Student Crisis Support Service Coordinator, VP Student Affairs, and other new Centre Coordinators have an idea of what type of support is available for students on campus. This can also be a time to explain to the University members what services are offered by the USSU. With this, maybe a more comprehensive approach can be taken between the USSU and the University when dealing with individual students and/or getting through to the larger student body.

4. Adjournment

Adjourned at 8:16am

Student Affairs Board – March 18, 2009

USSU Student Crisis Support Service Policy

1. Preamble

The University of Saskatchewan Students' Union (USSU) exists to represent, serve, and support the academic and non-academic needs of undergraduate students of the University of Saskatchewan through accountable, dynamic, and unified leadership. It also serves to protect and maintain the integrity of quality accessible public education.

The USSU Student Crisis Support Service is a student initiative, which arose because students recognized a need on campus for its services. All services of the USSU Student Crisis Support Service must be encompassed by the USSU's mission statement and guided by the values of innovation; integrity; mutual respect; professionalism; service; social, economic, and environmental responsibility; teamwork; and trust.

This policy is intended to outline the guiding principles surrounding the operation and structure of the USSU Student Crisis Support Service.

Definition: For the purpose of this policy, "support" is defined as peer support and the process of educating and speaking up about matters of concern in order to create positive change.

2. Mission

The mission of the USSU Student Crisis Support Service is to provide a confidential contact point on campus for survivors of sexual assault, any unwanted sexual experience, relationship and gender violence, stalking and harassment. This position is not intended to take the place of professional medical or counseling services, nor of appropriate legal avenues.

3. Mandate

The USSU Student Crisis Support Service provides immediate peer support, information and referrals to survivors of sexual violence and/or their friends and family. In doing so, the USSU Student Crisis Support Service works to increase confidentiality; reduce the number of people to whom the survivor must disclose; provide clear and timely referrals to medical, legal, and professional support service providers; and ultimately ensure personal and academic stability. In addition, the USSU Student Crisis Support Service can accompany survivors to meetings or appointments and will strive to actively address the systemic causes of sexualized violence and harassment by doing research and providing proactive education and awareness programming to students, staff, faculty, and the surrounding community.

4. Accountability

The USSU Student Crisis Support Service Coordinator is responsible for the operation of the USSU Student Crisis Support Service, and will ensure that the services offered effectively

meet the needs of students. The USSU Student Crisis Support Service Coordinator shall report regularly to the USSU Marketing and Services Manager.

5. Service Operations

The USSU Student Crisis Support Service Coordinator’s primary responsibility is to implement all aspects outlined in the Student Crisis Support Service Action Plan and ensure any discrepancies are addressed. Action plans are to be reviewed annually for accuracy and updated as required. All changes need to be reviewed and approved by the USSU Marketing and Services Manager prior to implementation.

6. Promotion of the Service

The USSU Student Crisis Support Service is a USSU service and all promotional material created by the office should be done in coordination with the Marketing and Communication departments of the USSU including the USSU Marketing and Services Manager and the USSU Communications Department. All material must carry the current USSU logo.

7. Policy Changes

USSU policies are reviewed regularly and changes are implemented to reflect new information, structure, or other modifications. The USSU Student Crisis Support Service Coordinator will participate actively in formulating new policy in conjunction with the USSU Marketing and Services Manager and may suggest revisions at any time. The revised policy will then be submitted to the Student Affairs Board, then to Executive Council and, when the revisions are complete, to the University Students’ Council for final approval.

This policy was approved by the University Students’ Council in accordance with the regulations established by the USC for the adoption of policy.

Contact Information: Vice President (Student Issues) 966-6970			
Category: USSU Centres			
Policy Authority: Student Issues Board			
<u>Approvals</u>	<u>Board/Committee</u>	<u>Date</u>	<u>Motion</u>
Amended	Student Issues Board		

University Students' Council Agenda

Thursday, March 26th, 2009

- 1. Adoption of an Agenda**
- 2. Introductions and Announcements**
- 3. Council Address**
- 4. Minutes and Reports for Information**
 - 4.1 USC Minutes – March 19, 2009**
 - 4.2 Executive Committee Minutes**
 - 4.3 Academic Affairs Board Minutes and Report**
 - 4.4 Appointments Board Minutes and Report**
 - 4.5 Board of College Presidents**
 - 4.6 Code of Ethics Disciplinary Committee Minutes and Report**
 - 4.7 Elections Board Minutes and Report**
 - 4.8 External Affairs Board Minutes and Report**
 - 4.9 Operations & Finance Board Minutes and Report**
 - 4.10 Student Affairs Board Minutes and Report**
 - 4.11 Sustainability Board Minutes and Report**
- 5. Motions Arising from the Minutes and Reports**
- 6. Business**
 - 6.1 CFS Prospective Membership**
 - 6.2 Student Care**
- 7. New Business**
- 8. Questions and Comments (30 minutes)**
- 9. Any Other Business**
- 10. Adjournment**

University Student Council
Minutes for Thursday, March 19th, 2009

Present

Josie Steeves, President
Jeremy Ring, VP Operations & Finance
Brea Lowenberger, VP Academic
Shannon Dyck, VP Student Affairs
Scott Hitchings, Arts & Science
Reid Nystuen, Ed. School of Bus.
Lisa Dobrowolski, Education
Katelyn Crosbie, St. Thomas More
Chelsea Tomcala, Ag & Bioresources
Brooke Kirkham, St. Thomas More
Shawn Smith, Pharmacy & Nutrition
Jalal Alawes, Indigenous St. Council
Ben David, Engineering
Dayan Huang, Medicine
Warren Kirkland, Associated Residence
Ben Wilson, Dentistry
Shakirat Adeyemi, INSA
Kimberley Dancy, Ed. School of Bus.
Itemobong Umoh, Law
Aspen Cleavley, Kinesiology
Sara Begbie, WCVM
Kelsey Topola, A & S
Keith Kuspira, Engineering

Also Present

Matt Leisle, USC Chair
Caroline Cottrell, GM

Regrets:

Brooke Kirkham, St. Thomas More
Hiedi Ziola, Education

Absent:

Guests

Ben Fawcett	John R. McLeod
Marcus Verhay	Cristen Polley
Ellyse Schultz	James Pepler
Jordan Forbes	Sarah Wood
Janna Wong	Vanessa Leon
Han Zhang	Roger Loor
Nicole Almond	Rory MacLean
Brian Ward	

Meeting was called to order at 6:02 p.m.

1. Adoption of the Agenda

Motion to remove from the agenda 4.9 as already passed, 6.2 under Budget and 9.1 under Any Other Business.

USCMotion185: Ring/Kirkland Carried

Motion to move Student Care to New Business 7.1

USCMotion186: Dyck/Tomcala Carried

Motion to re-instate Victim Advocacy under Council Address

USCMotion187: Dyck/Ring Carried

Motion to adopt the Agenda as amended

USCMotion188: Steeves/Kuspira

Carried

2. Introductions and Announcements

President Steeves gave regrets for Councilor Kirkham and Ziola.

Councilor Crosbie introduced Vanessa Leon from STM.

Councilor Bigbie introduced Sarah Wood, she will be the new WCVM, MSC for next year.

Councilor David introduced Jordan Forbes, the new MSC elect for Engineering.

Councilor Kirkland introduced Janna Wong, Nicole Almond, Chris Stoicheff & Dan Fawcett, all from Arts & Science.

Councilor Cleaveley advised she would be returning next year as the MSC for Kinesiology.

3. Council Address

3.1 StudentCare.net

Motion to go to Informality

USCMotion189: Steeves/Lowenberger

Carried

Amanda Smytaniuk discussed getting the premiums set for the following year so that the to U of S has them in time for assessment for the upcoming year. Preliminary results were presented last month, which showed a fee increase of \$7.00. With February claims that increase has dropped to \$3.23. She stated that the actual premium has decreased this year; however because there was a move to get rid of the reserve fund last year, there was a one-time subsidy made to the plan in the amount of \$9.50 per student. She also noted that this fee is still lower than it was 2 years ago. She anticipated a larger increase and was happy it turned out to be so low.

Motion to move back to Formality

USCMotion190: Steeves/Kuspira

Carried

3.2 Re-instate Victim Advocacy

Cristen Polley presented a petition to re-instate the Victim Advocate, now renamed Student Crisis Support Services. She read the petition as below:

PETITION: MAINTAIN THE VICTIM ADVOCATE'S ABILITY TO PERFORM ADVOCACY FOR AND/OR ON BEHALF OF UNIVERSITY OF SASKATCHEWAN STUDENTS

Since its creation in 2004, the University of Saskatchewan Students' Union (USSU) Victim Advocate has provided advocacy services to, for, and/or on behalf of survivors of sexual violence. These advocacy services have included, but are not limited to: emailing or letter writing in support of survivors; contacting past or present professors, department heads, Deans,

supervisors, employers, partners, ex-partners, and fellow students to request academic accommodations and other necessary arrangements for and/or on behalf of the service user; and attending meeting(s) with the survivor in order to provide support and ensure that her/his rights are protected. The purpose of these actions, performed with, for, and/or on behalf of the service user at their request, protect survivors confidentiality and prevent re-victimization by limiting the number of times and amount of people to whom a survivor must relate her/his story.

Recently the University of Saskatchewan Students' Union (USSU) has decided to take away the Victim Advocate's ability to perform these vital services, by limiting the position's advocacy functions to merely providing public education on sexual assault. This decision has been made without consultation with the student body and does not appear to have the best interests of the students in mind. While public education is important for the purposes of raising general awareness, direct advocacy in the areas described above is more important to survivors and/or their friends and family - the service users of the Victim Advocate. Advocacy needs to be performed at a systemic level, through such actions as policy change/development, service audits, public education, and/or other activities designed to improve the institutional response received by survivors at the University of Saskatchewan, as well as at the individual level, for and on behalf of the specific survivor.

We, the undersigned, believe that the USSU has a responsibility to its students. As such, we demand that they maintain the advocacy functions of the Victim Advocate, particularly the ability to provide direct advocacy services and perform actions for and/or on behalf of the student/survivor/service user.

Cristen Polley stated that the signatures on the petition come from concerned students across campus that understand the need for someone to be on their side when they need to make a complaint. We also have signatures from faculty, staff and administrators from the institution as well as lawyers, community members, advocacy workers, and professionals working in Rape Crisis Centers from all across Canada. Some signatures are also from Israel and South Africa. Many are watching this campus to ensure that students will have access to adequate and valuable sexual assault services. They are concerned that survivors will not have an advocate and they therefore hesitate to voice their story and may have difficulty resolving the complaint. By reinstating the advocacy the Student Crisis Support Service is able to contact professors and ask for extensions on behalf of student survivors. This decreases the number of times a student has to disclose and prevent re-victimization. Refusals can still be made to make accommodations for students, however the credibility of the Student Crisis Support Service has strengthened over the last 5 years

helping to lend some credibility to needs of the student survivors. The USSU has curtailed advocacy functions based on insurance agents opinion regarding counseling service. The over 400 petitioners would like to know how advocacy functions actually relate to performing counseling services. Without the students ability to contact the professors and such, and to sit in on meetings and ensure the survivors rights are being heard and upheld, who then would perform this duty?

Carol Kahn from the Office of Discrimination and Harassment has been provided as one option, but she quotes; that she identifies more as an Ombuds roll than an advocacy roll. She hears issues and based on information gives advice to resolve issues. Provide information on due process, may assist with resolution or due mediation, write reports on incidences. If people decide not to take a complaint forward, we will assist them by helping cope with situation and provide skills training. End quote.

In conclusion Cristen Polley wanted to re-state their main questions:

1. How does advocating for and/or on behalf of students relate to performing counseling services?
2. Who on campus will perform this duty?

She states that the severity and prevalence of sexual assault should not be forgotten in this dialogue. We do not intend to undermine the function and importance of education and peer support that will undoubtedly be provided by the Student Crisis Support Service. However, we recognize that the function of advocating for and or on behalf of the survivor is vital on both a practical and psychological level.

VP Dyck commented that if all of this were happening, she would also be upset, but believes there has been some misunderstanding with the changes to this position. The term advocacy is being taken out of the policy to avoid confusion as to what advocacy actually entails. The job description as such remains the same. The 3 things that have been flagged were counseling, letter writing and speaking for someone. She states this was not just an insurance agent cautioning against this practice, but the lawyer and the university as well. This occurred because we were reviewing all the centers policies annually and the former victim advocate had written a policy she would like to see passed. That and the original policy were sent to the lawyer, insurance agent and certain divisions of the university to comment on. They flagged things in both policies and stated that they said; if advocacy were to be confused as something on which someone could speak on behalf of the university and write letters to faculty, this was of concern. Advocacy had never been defined before in the previous policy and we had never asked them before what we could do within that word. It is really semantics and the support services are still in place for the students. Counseling can still be sought out at student counseling and that's where the Student Crisis Support Service would direct the student. As for letter writing counseling can also do that, noting that the SCSS does not have legitimacy with faculty, whereas a doctors note or counseling note would. You therefore could be saving student time by going directly to a professional service as opposed to going to a faculty member who will say no, they don't accept

this note. The university flagged this issue and not the lawyers or insurance agent stating that the faculty members should not be receiving letters from this position. As for speaking for someone, there is a fine line, but this role is still allowed to go to appointments with survivors and act as an advocate. They can be accompanied to a formal hearing and the students speak on behalf of themselves. As an advocate you may prompt them into discussing certain issues.

Councilor Hitchings noted that in his understanding nothing had changed except the name and therefore what was the problem?

Member Polley stated that it was not just the name change but also the mandate of the duties that they were allowed to perform including letter writing or counseling.

VP Dyck advised that the name change was due to the previous name being misleading and that the word 'victim' was not a good term to be using. In the Policy, she states that what we originally had, as opposed to what we are trying to pass today is basically defining support and what it would mean in that role. Having a clause stating this shall not substitute any professional services whether it is medical, counseling or legal services ensures we are within appropriate boundaries. The job description and duties remain the same.

Member Polley commented that VP Dyck stated that the lawyer had flagged counseling, letter writing and speaking on behalf of someone. She asked if it could be clarified how that is a liability to the USSU?

VP Dyck stated that the letter writing was a university concern because faculty is not mandated to accept letters from that position, as they are not legitimate. They want them to come from a professional or their own counseling services. In regards to speaking on behalf of someone, this lends itself the possibility of being sued. When possible the people must speak for themselves. The story of what has happened must come directly from the survivors themselves because if the advocate was to give inaccurate information, that student could therefore sue the SCSS, which in turn is the USSU.

Councilor Kirkland thanked Member Polley for attending, as obviously students are concerned.

Member Polley asked that regarding the letter or phone call that the SCSS may bring forward, it wouldn't necessarily have to disclose the full nature of what form of sexual assault the student had experienced. She asked if there exists a standard paragraph that they could read stating that the particular student used their services without disclosing the full nature of the assault? This would interpret what happened to the student on a councilor level.

VP Dyck responded by advising she really didn't know how to answer that. It is dependant on the nature of the call, such as getting a deferral for a exam as such, it

is the university that doesn't want that person determining whether that student should get a deferral or not. If it is to set up meetings or look into things, she is sure that this would be fine to a point. She stated that confidentiality cannot be broken and they can't be asking for things to be done that are not legitimate.

Councilor Hitchings asked if these petitions are asking to re-instate the SCSS (Victim Advocate) to be able to call and write letters on behalf of students and what would in turn happen with the said petitions?

Member Polley answered yes and VP Dyck addressed the second half of question.

VP Dyck advised that she was at a meeting of the Student Advocacy Network to talk about what services are provided and such. She posed the question to them as to what will happen with these petitions as well because there are students who are worried that advocacy is being taken away from them. She also questioned as to whether students are falling between the cracks and is there some service that isn't there? The Network stated that a lot of these services are already provided, but if students are concerned, then this is a bigger problem than a USSU problem. It is a university, city and society wide problem. VP Dyck stated that a discussion would be held in April to discuss what people are really concerned about. If it is about letter writing, then we have that capacity on campus. If it is for someone to speak for you, which is more of a lawyer's role, is it the university that needs to have a position that can speak for you? There was also talk about putting together possible guidelines or workshop for how to be an advocate for anyone that might be faced with that role and be able to give support to a student.

She stated that with this petition, she thought it would hold a lot of weight for the university to look at the over 400 signatures of people very concerned that some service is not here and available. Students are the ones that make the difference and it is students that the university listens to. Therefore VP Dyck stated she would be more than happy to take the petition to the committee and try to work something out. No promises but the new SCSS will have to take it forward and it will not be ignored.

Member Polley thanked everyone for listening to this subject.

4. Minutes and Reports for Information

4.1 USC Minutes – Mar. 12, 2009

VP Dyck advised there were a couple changes on page 6, where she asked Mr. Walen if the CFS would hold a referendum and what kind of ramification this would have for the USSU. She clarified as well that it was also she who asked if the referendum could be held before October and on page 7, if they could get in trouble by extending it.

VP Ring note that on Page 11, after the WUSC discussion, no motion was recorded, so motion 181 should be that USC supports an increase of \$3.50 per term.

Councilor David also noted that there was no indication of who seconded the motion as well.

President Steeves advised we would review the tape and make the corrections as required.

Councilor Topola stated that her name was spelled incorrectly.

VP Ring mentioned that a few individuals were missing off the attendance sheet.

4.2 Executive Committee Meeting Minutes – Mar.17th, 2009

4.10 Student Affairs Board Minutes, Mar.18th, 2009

Councilor Crosbie wanted it noted that, in passing the Student Crisis Support Service Policy; that she abstains.

5. Motions Arising from the Minutes and Reports

Motion to accept the minutes as amended.

USCMotion191: Kirkland/Ring Carried

6. Business

6.1 CFS Prospective Membership

President Steeves presented a motion to defer this for a week, as she did not get the promised package sent out in time. She stated that she has found many documents in her office that she feels need to be seen by the USC prior to any decisions being made. These included a very specific time line of the events in the CFS and USSU, as well a report of the Referendum Over-site Committee and the External Affairs Board at the time.

Motion made to table this issue until next week.

USCMotion192: Steeves/Umoh Carried

President Steeves stated that the CFS binder has everything from the first letter that Gavin Gardiner sent on CFS that the USC had decided to take out Prospective Membership, to the appeal that happened last summer. She stated she would be copying the time line events, and reports and will e-mail them out as soon as possible. She will retain the binder in case anyone needs to have a look at it.

Councilor David noted the size of the binder and the importance of the information contained within. He asked President Steeves how it had been under the table up to this point considering the importance of the information.

President Steeves noted the binder was actually in someone else's office and that she found further information after doing some investigation of old files.

Motion made to table the CFS Prospective Membership to the next meeting
USCMotion193: Steeves/Ring Carried

6.2 Budget

VP Ring mentioned his disappointment with the turnout for the Budget walk through as they were down 30%, but they did increase the percentage of student attendance. Of the 7 in attendance, 4 were students not including himself. Therefore he felt this issue should not be tabled until next week, but discussed right now. He had not heard any questions about any problems with the budget.

Motion made to accept the 2009/2010 Budget
USCMotion194: Ring/Kirkland

VP Dyck asked for a quick briefing of the budget before it gets passed. VP Ring stated they are predicting a \$510,000 deficit next year. This has been planned in accordance with the renovation. \$340,000 of this amount is a direct result of the Place Riel renovation with tenant relocation. The infrastructure fund is available to be used to top up as required. Another \$100,000 was moved into a mutual fund to gain some interest due the turbulent economic market. He stated they are very risk adverse and they don't want to place the money into a high-risk investment and place the USSU at risk in case of market collapse. Others monies are for general increases from Browsers bringing in dry goods, also wine and liqueur and there are always costs associated with this that are very hard to budget for. Comparisons were done in order to make some budget decisions in this regard.

All the Centers had some inequities in regards to salaries per hour. Some co-coordinators are making almost \$3.66 more than others. Therefore we increased other salaries to be on the same level. Executives hourly wage also showed that they are making significantly less than the center coordinators where as the center coordinators can work overtime and get paid for that time, and the executives, due to the nature of their position, cannot accrue overtime pay. Most are working 38 hours a week and the executives were making approximately \$7.52 an hour, taking into account weekend meetings and extra work being done. This was a significant change to the budget.

Another part of the budget is the Capital Expenditure, which enhances the services and the operations of the USSU. Each year we have an IT plan. We are McIntosh Shop and we have a cycle that goes through the office. Some of the more pertinent services are on a 3-year cycle whereas a lot of the staff is on 4-5 year cycles. We have put together a plan to cycle them through and at the end they are usually surplus off. He stated that IT has been very diligent in planning and now have added more computers that are rendering no extra costs. There are 2 computers that will be located in the center area and after renovations the campus clubs will have use of those. The janitors have never had a computer, but noted that this is the main way of communications, so they will therefore get a computer as well. The USC is also going to get a stay at home computer so that the pc laptop doesn't have to be brought back and forth, therefore it will automatically record and be a podcast. The

IT Plan is approximately \$24,000. The capital money comes from a reserve account that we have and is depreciated half for the first year and a straight line for the rest of the year.

Browsers had 2 capital requests. They are asking for 3 display cases that can be locked. These will be for the soaps, candles and anything that will be planned of fair trade. This just adds another diverse line with the U of S Learning Center and Starbucks opening up and possibly taking some business away. We will be analyzing this as well. The other is to increase seating. The coffee sales have been increasing and book sales are at a crucial point because instructors are purchasing new editions. The bookstore is buying back more books and the prevalence of online sales is really having a negative effect. He stated that the question always comes up as to whether Browsers can just become a full fledged coffee shop and the answer is no. The book sales do create a significant amount of our revenue and removing it at this point in time would render Browsers in a deficit position. Communications has requested a video system, as a lot of You-tube has been used this year and there is a plan to use it for every operation as well as utilizing Facebook. We have been renting Studio-in-a-Box from Emap but we are always at the whim of when they are available. Over the summer we anticipate a lot of additional videos especially for the launch year. Therefore we priced it out as per Emap at \$8000.

Louis' has come to the point that it is not cost effective for them to continue renting sound equipment from Barndog. There are a number of variables that factor in, one being the price of gas and transportation. Therefore despite our great working relationship with Barndog, he stated it would be prudent considering the increase in rental costs, we are starting to spend anywhere from \$25,000 to \$35,000. What this does is give Louis' the ability to set the price for student groups, external acts and then control the transportation costs for a smaller system for more remote locations. With the arrival of Live Nation, we would prefer to now have the ability to set our own price so that we don't lose out on shows due to previously uncontrollable rental costs. The Operations and Finance Board has focused very hard on trying to get more student groups in, which is what we want. Funding these events is advantageous to show the campus that Louis' is the student run establishment and that the students should be utilizing it. This is a very prevalent theme that came out of the Budget meeting. This is a substantial portion of the capital request at \$128,000. Unlike some other capital requests, this has a pay back plan. Louis' manager anticipates that over a course of 5 years this will be completely paid off and start turning a profit thereafter. It will increase shows both from an internal and external perspective and it gives them a competitive advantage of being both a restaurant and a bar. Equipment can be moved more easily up to Browsers for different events.

President Steeves wanted to acknowledge all the hard work that the accounting and all staff have put into the budget process and to VP Ring for all the time and effort he has put into working on such a large budget. She spoke in favor of the Louis system and how great it will be to finally own the equipment so that students can really take advantage of the full potential that Louis offers. Good work.

VP Dyck asked VP Ring if there was anything else to add regarding the budget. VP Ring mentioned that he forgot that the councilors go much unrecognized for their work. This year we are asking for the honorarium to be increased from \$50.00 to \$200.00. It will be split into 2 terms of \$100 each and is dependent on next years executives developing a policy that if MSC's miss a number of meetings it will decrease. They should also look at it as an incentive to join different boards. This is a good way to recognize everyone in the future.

Councilor David advised he is opposed to paying an MSC \$200.00 a year. His opinion was that most individuals come out because they want to get involved, not for monetary benefits or free socials. He suggested that if we offer this amount that it would possibly bring out the wrong kind of individuals for student government.

President Steeves stated she feels this is a great initiative to thank MSC's for the hours of hard work they do and be more accountable for not coming to meetings. She feels it is not enough money to make someone come to the meetings for the cash aspect.

Councilor David wanted to point out that 2 of the years President Steeves was on USC, she was paid to be here.

VP Ring wanted to recognize the Operations and Finance Board that worked on the Budget. The staff was amazed at the number of ideas and strategies that were brought up. People tend to discount many Boards, as they don't understand the incredible amount of work that goes into attending and organizing for the benefits of those on campus. Individuals who don't get involved tend to criticize instead of taking an opportunity to come out and join, regardless of monetary benefits. He believes everyone comes with the same goal, not to hurt the organization, but to keep it going for years to come.

Thanks also to Amanda Mitchell, our Controller who puts everything together and drives this project. She is the continuity. She brings the ideas, and understanding that was invaluable to us. Without her we would be in for very difficult times in this economic market.

Caroline, Freda and the entire senior management team bring the departments together and work with everyone in a consultative process that everyone works on. Brea and Shannon have put in incredible amounts of work to make this all possible as well.

Councilor Tomcala also wanted to thank everyone who put the budget together. Being on the MSC, she feels it is really great to be recognized for the work they do and feels the existing benefit of \$50.00 is enough. She feels very humble to be a part of the development of the u-pass and the renovation project. She stated that we do compete to get these positions and that if we are not accountable for showing up, then we can also be removed from this board. Therefore too much of a monetary benefit might indeed bring out the wrong kind of crowd and attitude.

She mentioned that if there is room in the budget for this amount, is there now going to be room in the budget for people to come out to AGM's?

Motion to remove any mention of the CFS from the budget

USCMotion195: Steeves/Kirkland

Carried

VP Ring stated that in the lobbying travel line, it mentions that the executive attends the CFS SGM and CFS AGM. This line will remain the same, nothing will be removed and the continuity in the staff is going to provide the history, but given the nature of where we stand with the CFS, it's not prudent to have that line in the budget. It doesn't neglect that they can go to it if they so choice. We don't want it to pigeon hole the group into having to go to that if there is another lobbying opportunity.

Motion to make an **amendment** to the budget so that the \$200 per councilor is reduced to \$50.00 per councilor and the remainder of the money spent on the centers budget

1. Amendment: USCMotion196: David/Dobrowolski

Councilor Umoh thanked Jeremy for his hard work. He also wished to echo Councilor David's comments regarding the proposed increase to Councilor's pay. He stated we should be cautious about passing a budget that gives a \$200 increase in light of the many crises going on. It doesn't seem like a prudent idea in terms of the meaning behind why we come here as Councilors and what we represent. It is reward enough to be involved and he fully supports Councilor David's recommendation to keep the fee at \$50.00 per councilor per year.

President Steeves commented that \$200 is a nice thank you and not really that much money. She noted that in other places, councilors do get paid, such as at the University of Regina. She also noted that the centers are already getting an increase in funding and if we are going to take the proposed increase then it should be to decrease the deficit that the students union will be facing at the end of this year.

Councilor Alawes commented that it was a pathetic amount of money and not useful at all.

Councilor Dempsey initially thought \$200 was great, but then decided that \$50.00 should be enough as we should all be proud to be on the board. She felt the extra money should not go to the centers, but should go toward the deficit considering the hard times facing them in the next 18 months.

Councilor Kirkland wanted to speak against the motion and thought it could be amended if they are not in favor of taking the fund away completely, but use the difference to go to Councilor appreciation instead of directly to Councilors. We should look at appreciating the Councilors work.

President Steeves asked if we would have to defeat the current motion to change it to Councilor appreciation?

Chair Leisle stated that the main intent of the motion is to decrease funding and as long as that stays in tact, the other side can be amended. If there must be an amendment to the amendment, that would be in order.

Moved to make an amendment to USC Motion 196 to decrease the amount in pay to councilors back to \$50.00 and take the \$150.00 difference to go to the Councilor Appreciation line.

2. Amendment: USCMotion197: David/Dancey Carried

Councilor Hitchings asked what the difference would be in total for the year.

VP Ring stated that because the executive is required to be at the meetings, they are not included so it would be on 21 councilors and would be in the amount of \$3,150.00.

VP Dyck noted that the proposed increase is simply meant as a thank you and if there is something other than monetary benefit that we could be doing, to please let her know. Obviously they don't want to bring out the wrong crowd as we have a great crowd here. We simply are looking for guidance to be able to give out a compliment in a form agreeable to all.

Councilor Umoh accepts the compliment but stated that it's shady that MSC's would be approving \$200 to say thank you to themselves. It really doesn't seem right to increase and are you really ready to start giving the explanation to a petition brought out by the student union body that the USSU and Board of Directors have given themselves increases. We need to look very seriously at these decisions so as not to upset students.

Chair Leisle reminds all that they are speaking about money to Centers or money to social.

Councilor Umoh stated that moving the money from Centers to social is not acceptable.

Chair Leisle stated that this money would just be for coffee or food at meetings. This is in part to show appreciation for councilors attending the meetings.

Councilor Umoh wanted to speak against the amendment and bring up another amendment to move it back to the way it was.

Councilor Adeyemi stated that she thinks giving Councilors money is demeaning and that she would be quite happy with a piece of paper stating appreciation with her name on it. For international students, they give Executives a framed gift certificate and suggested this would be a nice gesture.

Councilor Crosbie stated that she might possibly be misunderstanding Councilor Kirkland's comments, but her understanding is that this motion would give future

Councilors the ability to decide what they wanted to do with the money? They could decide to put up a display case with e-mails and pictures or certificates. She would like to see juice and snacks at our meetings since she is on campus all afternoon and can't go home for food. She believes this is a great motion because it gives the people at the time the ability to decide what to do with this money.

VP Ring pointed out a key point that this is not a debate and that the \$200 is still in place and nothing is going to the Centers at the moment so having a discussion about choosing between the Centers and the appreciation is an inappropriate argument. Right now it is \$200 per Councilor. We are choosing a direction for the \$150 difference. As written now, the line reads that we can use this money however we like.

VP Ring therefore would be speaking in favor of this motion.

Councilor Begbie wanted to speak on the motion and stated that she is also here a long day and would appreciate a snack at the meetings to keep our blood sugar in check and help concentration.

Chair Leisle moved to go to vote and clarified that the motion is strictly to change the wording from USC Centers and change it to USC Appreciation.

Discussion continued on original amendment motion regarding what to do with remaining \$150.00.

President Steeves wanted to note firstly that they are not giving this money to themselves, but that we are giving it to future Councilors. She also asked everyone to remember that making decisions and passing what is a multi-million dollar budget was a very big responsibility and most won't ever have that opportunity again. She advised that at another meeting in British Columbia there was free beer and a huge spread of food, therefore she believed that it was not out of line for our councilors to take just a little bit in appreciation for their work.

Councilor Umoh asked VP Ring to clarify how much money Council had at their discretion as it stands now. VP Ring advised there is \$1000 left in the social/appreciation fund. Councilor Umoh stated then that there would be another \$3000 added to the existing \$1000 for us to do as we please. He suggested that this is redundant to re-opening? a \$150, we are essentially redirecting it to increase our social money. He wanted to make a further amendment to remove the \$3000 and leave the original \$1000 the way it was. He commented on the fact that just because other Boards drink beer at their meetings, that this is something that we should be going on here. He appreciates showing hard work, but wants everyone to be careful.

Amendment made to reduce the amount back to \$50.00 per councilor.

3. Amendment; USCMotion198: Umoh/David

Councilor Adeyemi agreed that this made sense to reduce to \$50.00 and suggested forgetting about the extra \$150.00.

Motion made to call the question on this and then call the question on the next point as soon as it comes up.

USCMotion199: Kirkland/Tomcala? Carried

Chair Leisle stated they are voting this time to remove the \$150 we spent on USC Appreciation. If you vote in favor of this it is just getting rid of the wording and does not necessarily mean you support the \$50.00 Defeated

Chair Leisle went back to debate on the original amendment.

Councilor Kirkland moves to call a question

USCMotion200: Kirkland/Wilson Carried

Chair Leisle advised they would go to vote again. He stated that what the budget currently reads is to give \$200 per councilor, the motion is to amend that to change it to \$50.00 per councilor and take the extra \$150.00 per councilor to go to Councilor Appreciation.

Chair Leisle went back to debate on the motion to adopt and accept the amended 2009/2010 Budget.

7. **New Business**

7.1 **Student Care**

VP Dyck advised not much to discuss just to note the presentation that Student Care just gave us so that next week a motion can be made.

VP Ring suggested that during the week if there were any questions, to please contact Shannon, himself or General Manager Cottrell.

Councilor Nystuen asked if the new fees for Student Care would decrease by \$3.00? VP Ring stated that as per the sheet the current fees for 2008/2009 were \$227.94 and the projected plan premium for next year is \$231.17, but doesn't get finalized until later in the summer once more claims come in. These are the projections right now.

8. **Questions and Comments (30 minutes)**

Member Schultz stated she attended the groundbreaking ceremony for the Place Riel Renovation this week and was disappointed with the actual USC members that she saw there. She advised there were only approximately 3 members and for something as momentous as a 22 million dollar expansion, that there should have been a better turnout.

She also noted the ridiculous amount of time spent debating the \$150 for councilors.

Councilor Kirkland responded by advising that they were concerned with details. Member Schultz commented that details are important but that considering the enormity of the Budget and far too much time was spent on that particular issue.

VP Ring commented that in regards to the groundbreaking ceremony, they sent out as many invitations and notices as they could over the last 3 weeks. It was placed on the back page of the Sheaf and we did our best to make people aware.

Councilor Crosbie wanted to be accountable to all council that during the groundbreaking ceremony, she was writing a mid-term and that she didn't attend the Budget walk-through due to a previous extensive walk-through.

Councilor Dobrowolski wanted to be accountable for the College of Education, and commented that she had planned on going, but she was storm stayed in Elkridge and was not able to attend. Also Councilor Ziola was not able to miss classes.

Councilor Kirkland stated for accountability that he was at class.

Councilor Umoh stated he was also in class and couldn't attend.

Councilor David was also in class but advised he was assured that there would be Engineers in attendance.

Member Schultz stated that maybe for future a better time could have been chosen.

President Steeves advised that the time of the press release had to take place early in the day as the news comes out at 6pm and it had to be done so news media can make sure of it getting on the evening news.

Member Pepler wanted to thank everyone that doesn't sit on the board, such as the Sheaf and those that don't need to be here. They deserve a big appreciation.

Councilor Tomcala stated that previous to this meeting she came from a meeting with the Liberal Food Caucus in efforts towards a comprehensive food policy for Canada. Anything on import and export of food and trying to bring affordable and accessible food to Canada was discussed. She just wanted to ask that if anybody had any ideas to contribute to please contact her and she would forward them on the group.

President Steeves wanted to let all know that in the newly released Provincial Budget, there wasn't much mentioned in it for students. They are presenting an on average 3% tuition fee increase on campus so they will all see a tuition increase next year. They are giving the U of S approximately \$20 some million dollars so that tuition fees don't have to increase anymore. She stated that this is mostly just inflation on a \$500 and some billion-dollar budget. Another \$2.2 million dollars extra will be given for increased student loan limits and increased student grants. She felt these increase were not significant enough and was very unfortunate.

She advised that herself, VP Dyck and possibly VP Lowenberger would be heading to Regina on Monday to meet with the Human Services Committee of the SK Party, Caucus, as well as Rob Norris. This will be to release the document on Accessibility and Affordability that we, as well as the U of R have prepared.

Councilor Dancey wanted to give a brief update on 5 Days for the Homeless. There have been 5 students sleeping outside all week in the cold and they are all exhausted and hungry but still coming to class. They have been doing a fine job and raised approximately \$11,000 already. She asked that if any donations could be made, such as clothing, to please donate.

VP Lowenberger wanted to advise that the 'Be Book Smart Campaign' she has been working on is continuing. A letter was sent out to all college deans and department heads about the rising cost of textbooks and how they could assist students address this issue. She also asked them to pass on and send any stories as to how they are helping students to address this issue. She would like to encourage all to remind students to send in stories as well.

Councilor Kirkland stated that he, Councilor Hitchings and Member Stoicheff went to the Budget meeting in Regina and the thought that from his point of view, he thought the budget was pretty good. The 3% increase in tuition was not perfect but it seemed as if there was a commitment to assist the students and we should continue to work harder and lobby more. He advised it seemed like a step in the right direction.

VP Dyck wanted to comment on the new staff that is typing these minutes and that it is very important to read these minutes and correct anything that needs to be. A lot of the minutes are being passed with question marks about who is speaking and misinterpretations in the middle of sentences. During the SGM and AGM the microphones were not working and those minutes were passed with a lot of question marks in them. She advised each to do a search for their individual names and re-read and correct what is needed.

President Steeves noted that she doesn't always get to check the minutes so agreed that they should be read over carefully for any mistakes or additions. She also wanted to remind Councilor Kirkland that USC did vote to support a tuition fee freeze and that was not in this budget, therefore officially the students did not support this budget by any means.

9. Any Other Business

9.1 USC Social

VP Ring stated that the original plan of having appreciation in the office would not be happening due to the fact that the office will be closed off for construction. It has been suggested that Browsers be used instead and have a loonie or toonie bar

and food, after the April 2nd meeting. It then stays in house and is close by. He asked for any ideas or suggestions to this.

VP Ring asked if they should take that as a directive and go ahead and book Browsers?

Councilor Hitchings asked if there would be a karaoke there?

VP Ring suggested they could bring somebody's personal machine, but there would not be a large machine like the USSU one. VP Lowenberger advised she could bring her machine.

Councilor David asked if they could invite Mr. Pepler to run the karaoke and VP Ring answered no.

VP Ring also mentioned that the USSU is moving into the MUB, President Steeves and he will be in the previous Women's Center and VP Dyck and VP Lowenberger will be in the old Pride Center. The staff would be moving periodically from now leading up to March 30th and then come April 1st everyone will be out of the old offices and into the MUB. He noted there would be a transition period; so expect some hardship and delays.

President Steeves wanted to remind everyone that the USSU Elections are going on right now and that there will be another forum on Monday and to please try to get all students out. The vote is on Wednesday and Thursday of next week so that by the time we meet next week, the vote will already be decided.

10. Adjournment

Move to adjourn

USCMotion201: Cleaveley /Wilson

Carried

2008-2009 USC Attendance

Name	May. 31	June	July	28-Aug	4-Sep	11-Sep	18-Sep	25-Sep	2-Oct	9-Oct	16-Oct	23-Oct
Begbie, Sarah	NM	NM	NM	P	P	P	P	P	P	P	R	P
Crosbie, Katelyn	NM	NM	NM	P	P	P	P	R	P	P	P	P
Dancey, Kimberley	NM	NM	NM	A	P	R	P	P	R	P	P	P
David, Ben	NM	NM	NM	P	P	P	P	P	P	P	P	P
Dobrowolski, Lisa	NM	NM	NM	P	P	P	P	P	R	P	P	R
Dyck, Shannon	NM	NM	NM	P	P	P	P	P	R	P	P	P
Hitchings, Scott	NYA	NYA	NYA	NYA	NYA	NYA	NYA	P	P	P	P	P
Huang, Dayan	NM	NM	NM	P	P	P	R	P	P	P	P	P
Kenney, Nicole	NM	NM	NM	R	P	P	P	P	R	P	P	P
Kirkland, Warren	NM	NM	NM	P	P	P	P	P	P	P	P	P
Kirkham, Brooke	NM	NM	NM	A	P	P	P	P	P	P	P	P
Kuspira, Keith	NM	NM	NM	P	P	P	P	P	P	P	P	R
Laroque, Sheila	NM	NM	NM	P	P	P	P	R	P	A	P	P
Leisle, Matt	NM	NM	NM	P	P	P	P	P	P	P	P	P
Lewis, Amy	NM	NM	NM	P	P	P	P	P	P	P	P	A
Lowenberger, Brea	NM	NM	NM	P	P	P	P	P	R	P	P	P
Nystuen, Reid	NM	NM	NM	NYA	NYA	NYA	NYA	NYA	NYA	P	P	P
Ring, Jeremy	NM	NM	NM	P	P	P	P	P	P	P	P	P
Shakirat, Adeyemi	NM	NM	NM	A	A	P	P	P	P	P	P	P
Smith, Shawn	NM	NM	NM	P	P	P	P	P	P	P	R	P
Steeves, Josie	NM	NM	NM	P	P	P	P	P	P	P	P	P
Tomcala, Chelsea	NM	NM	NM	A	P	R	P	P	P	P	P	P
Umoh, Itemobong	NM	NM	NM	A	P	P	P	P	P	P	P	P
Wilson, Ben	NM	NM	NM	A	P	P	P	P	R	P	P	P
Ziola, Hiedi	NM	NM	NM	A	A	P	A	P	R	R	R	R

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

2008-2009 USC Attendance

Name	30-Oct	6-Nov	13-Nov	20-Nov	27-Nov	4-Dec	11-Dec	18-Dec	25-Dec	1-Jan	8-Jan	15-Jan
Alawes, Jalal	NYA	P	P	P	A	P	NM	NM	NM	NM	P	P
Begbie, Sarah	P	R	P	P	R	P	NM	NM	NM	NM	P	A
Cleaveley, Aspen	NYA	NYA	P	P	P	P	NM	NM	NM	NM	R	P
Crosbie, Katelyn	P	P	P	P	P	P	NM	NM	NM	NM	R	P
Dancey, Kimberley	P	R	P	P	P	P	NM	NM	NM	NM	P	P
David, Ben	P	P	P	P	P	P	NM	NM	NM	NM	P	R
Dobrowolski, Lisa	P	P	P	P	P	R	NM	NM	NM	NM	P	P
Dyck, Shannon	P	P	P	P	P	P	NM	NM	NM	NM	P	P
Hitchings, Scott	P	P	P	P	P	P	NM	NM	NM	NM	P	P
Huang, Dayan	P	P	P	P	R	R	NM	NM	NM	NM	P	R
Kirkland, Warren	P	P	P	P	R	P	NM	NM	NM	NM	P	P
Kirkham, Brooke	P	P	P	P	P	R	NM	NM	NM	NM	P	R
Kuspira, Keith	A	P	R	P	P	R	NM	NM	NM	NM	P	P
Laroque, Sheila	R	P	R	P	P	A	NM	NM	NM	NM	P	P
Leisle, Matt	P	P	P	P	P	P	NM	NM	NM	NM	P	P
Lewis, Amy	P	P	P	P	P	A	NM	NM	NM	NM	A	A
Lowenberger, Brea	P	P	P	P	R	R	NM	NM	NM	NM	P	P
Nystuen, Reid	P	R	P	P	P	P	NM	NM	NM	NM	P	P
Ring, Jeremy	P	P	R	P	P	P	NM	NM	NM	NM	P	P
Shakirat, Adeyemi	P	P	P	P	P	P	NM	NM	NM	NM	P	P
Smith, Shawn	P	P	P	R	P	A	NM	NM	NM	NM	P	P
Steeves, Josie	P	P	P	P	R	P	NM	NM	NM	NM	P	P
Tomcala, Chelsea	P	P	P	P	P	P	NM	NM	NM	NM	P	R
Umoh, Itemobong	P	P	P	P	P	A	NM	NM	NM	NM	P	P
Wilson, Ben	R	P	P	P	P	A	NM	NM	NM	NM	P	P
Ziola, Hiedi	P	R	P	P	R	P	NM	NM	NM	NM	P	R

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

2008-2009 USC Attendance

Name	22-Jan	29-Jan	5-Feb	12-Feb	19-Feb	26-Feb	5-Mar	12-Mar	19-Mar	26-Mar	2-Apr	9-Apr
Alawes, Jalal	P	P	P	R	NM	P	P	P	P			
Begbie, Sarah	P	P	P	A	NM	R	P	P	P			
Cleavley, Aspen	P	P	P	R	NM	P	P	P	P			
Crosbie, Katelyn	P	P	P	P	NM	R	P	P	P			
Dancey, Kimberley	P	P	P	R	NM	P	P	P	P			
David, Ben	R	R	P	P	NM	P	P	R	P			
Dobrowolski, Lisa	P	P	A	P	NM	R	P	P	P			
Dyck, Shannon	P	R	P	P	NM	P	P	P	P			
Hitchings, Scott	P	P	P	P	NM	P	P	P	P			
Huang, Dayan	R	R	A	P	NM	A	R	R	P			
Kirkland, Warren	P	R	P	P	NM	P	P	P	P			
Kirkham, Brooke	P	P	P	P	NM	P	P	P	R			
Kuspira, Keith	R	P	P	P	NM	P	P	P				
Lowenberger, Brea	P	P	P	P	NM	P	P	P	P			
Nystuen, Reid	P	P	P	P	NM	P	P	P	P			
Ring, Jeremy	P	P	P	P	NM	P	P	P	P			
Shakirat, Adeyemi	P	P	R	P	NM	P	P	P	P			
Smith, Shawn	R	P	P	P	NM	P	P	P	P			
Steeves, Josie	P	P	R	P	NM	P	P	P	P			
Tomcala, Chelsea	P	P	P	P	NM	R	P	R	P			
Topola, Kelsey	NYA	NYA	NYA	NYA	NYA	P	P	P				
Umoh, Itemobong	P	P	R	P	NM	P	P	P	P			
Wilson, Ben	P	A	P	P	NM	A	P	R	P			
Zhang, Han					NM			P	P			
Ziola, Hiedi	P	P	R	P	NM	P	R	P	R			

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

2008-2009 USC Attendance

2008-2009 USC Attendance

University Students' Council Agenda

Thursday, April 2, 2009

- 1. Adoption of an Agenda**
- 2. Introductions and Announcements**
- 3. Council Address**
- 4. Minutes and Reports for Information**
 - 4.1 USC Minutes – March 26, 2009**
 - 4.2 Executive Committee Minutes – Mar 31, 2009**
 - 4.3 Academic Affairs Board Minutes and Report**
 - 4.4 Appointments Board Minutes and Report**
 - 4.5 Board of College Presidents**
 - 4.6 Code of Ethics Disciplinary Committee Minutes and Report**
 - 4.7 Elections Board Minutes and Report**
 - 4.8 External Affairs Board Minutes and Report**
 - 4.9 Operations & Finance Board Minutes and Report**
 - 4.10 Student Issues Board Minutes and Report**
 - 4.11 Sustainability Board Minutes and Report**
- 5. Motions Arising from the Minutes and Reports**
- 6. Business**
- 7. New Business**
- 8. Questions and Comments (30 minutes)**
- 9. Any Other Business**
- 10. Adjournment**

University Student Council
Minutes for Thursday, March 26, 2009

Present

Aspen Cleaveley, Kinesiology
Ben David, Engineering
Brooke Kirkham, St. Thomas More
Chelsea Tomcala, Ag & Bioresources
Itemobong Umoh, Law
Jeremy Ring, VP Operations & Finance
Josie Steeves, President
Katelyn Crosbie, St. Thomas More
Keith Kuspira, Engineering
Kelsey Topola, Arts & Science
Kimberley Dancey, Ed. School of Bus.
Reid Nystuen, Ed. School of Bus.
Sara Begbie, WCVM
Shannon Dyck, VP Student Affairs
Shawn Smith, Pharmacy & Nutrition
Scott Hitchings, Arts & Science
Shakirat Adeyemi, INSA
Warren Kirkland, Associated Residence

Also Present

Matt Leisle, USC Chair
Caroline Cottrell, GM

Regrets:

Brea Lowenberger, VP Academic
Lisa Dobrowolski, Education

Absent:

Heidi Ziola
Han Zhang
Dayan Huang
Ben Wilson

Guests

Brent Laroque
Jordan Forbes
Claire Kincaid
Ashleigh Mattern
Tannara Yelland
Rory MacLean
Alexander Steffen
Ben Fawcett
Emily Coates

Chanz Thomas
Daniel McCullough
Roger Loor

Meeting was called to order at 6:00 p.m.

1. Adoption of the Agenda

Motion to adopt the agenda as amended.

USCMotion202: Steeves/Begbie

Carried

2. Introductions and Announcements

President Steeves gave regrets on behalf of VP Lowenberger and Councilor Dobrowolski who couldn't attend due to academic reasons. She also wanted to

congratulate Warren Kirkland who will be next year's USC President, Danny McCullough VP Academic, and Chris Stoicheff, VP External. She gave regrets on behalf of Chris Stoicheff, as he could not attend the meeting due to a previous commitment.

VP Dyck congratulated Ben Fawcett, the new VP Student Affairs. She also wanted to introduce Emily Coates, the coordinator of the USSU Pride Center and Chanz Thomas, a volunteer with the Pride Center.

VP Ring congratulated Councilor Hitchings who was elected as next year's VP Operations and Finance.

Councilor Hitchings introduced Alex Steffen who will be next year's MSC for the ASSU.

Councilor Tomcala introduced Claire Kincaid the MSC for Agriculture for next year.

Member MacLean introduced Ashley Mattern and Tannara Yelland of the Sheaf.

Councilor Cleaveley announced that Kinesiology took 33 students to Kin Games representing both the U of S and Saskatchewan and that they brought home the Spirit Cup.

3. Council Address

4. Minutes and Reports for Information

4.1 USC Minutes – March 19, 2009

VP Dyck wanted to make 2 small changes on page 4, it's Carole Pond, and not Carol Kahn. The sentence 'if advocacy were to be confused as something on which someone could speak on behalf of the university and write letters to faculty.'

It actually should read; if advocacy were to be confused as something on which someone could speak on behalf of the *survivor*, and write letters to faculty.

Councilor Begbie wanted to note the correct spelling of her name.

Councilor Nystuen noted that on page 14, 'if asked if new fees for student care would decrease by \$50.00? This should actually state that the fees would *increase* by \$50.00

Councilor Topola wanted to make an amendment to note that she did attend last weeks meeting, as she wasn't listed on the attendance list.

VP Ring advised most of these changes have already been made and that the minutes will be revised. He noted one change on page 14, USC Motion 201 was removed because it was the original Motion 196 and it should read; accept the *amended* 2009/2010 Budget and it was carried unanimously.

5. Motions Arising from the Minutes and Reports

Motion to adopt the minutes as amended.

USCMotion203: David/Dyck

Carried

6. Business

6.1 Canadian Federation of Student Prospective Membership

Motion that the referendum on membership in the CFS be held in the 2009/2010 academic year, providing that the recommendations put forth by the 2005 Elections Board made surrounding the CFS Membership Referendum are followed and that the USSU, CRO, and ACRO are appointed to the Referendum Over-site Committee.

USCMotion204: Steeves/Umoh

Carried

President Steeves stated that she brought everything available regarding the CFS and hoped everyone had a chance to go over the documents that she sent out. She stated she is a firm believer that the referendum needs to happen and that it is not USC's job to decide whether they are members of the CFS or not. Students have not yet been given the opportunity to have that say and they need to be given that. Secondly, she stated that our Bylaws and Constitution need to be respected and the methods in which our students have decided they want the referendums and Bylaws to go by, but in doing that the CFS Bylaws must be abided as well. She reiterated that the CFS says there is no issue that can't be figured out. She stated that she didn't think it was good judgment to just sweep this under the table and be done with it. She didn't feel it should be put back on the University to deal with any repercussions of the referendum, as that would be bad relationship building. The fact that the University requires our Elections Bylaw to be followed is a good bargaining chip. Considering the CRO and ACRO will be on both the ROC and the Elections Board will give them the opportunity to run the Election correctly. She states that the CFS doesn't have any provisions as to how a referendum is run, but that the ROC makes all the rules. She would expect that the ROC would simply adopt our Election Bylaw as the actual rules to follow for the referendum. She noted that it is not their job to sit and debate the merits of the CFS and whether or not we want to be members or not, but just simply how to get the referendum done. That debate is for the referendum, not for this table right now.

Councilor David stated that it is his understanding that this option is not the recommended option given by the USSU lawyer and that he believes they should follow Mr. Walen's advice not to go ahead with a referendum.

VP Ring asked how the report from the Elections Board from 2005/06, would anything change now that there is an Elections Bylaw as opposed to just having an Election Policy back then and what would have to change for that to go through?

VP Ring declared point of privilege, Councilors do not have all the documents and so speaking for these documents and for this motion with everyone else not having these documents. He asked Chair Leisle for a ruling.

Chair Leisle advised he would need a minute to look that up and President Steeves advised the documents were on her desk if they don't have it available now.

President Steeves responded to VP Ring by stating that she didn't believe anything would change due to fact that campaign-spending limits should be addressed. Protocol should be finalized at least one week prior to the campaign beginning. ROC minutes should be continually communicated to the USC and these issues are all basic issues that shouldn't change now that there is a Bylaw in place of the old Policy.

Chair Leisle stated that VP Ring has brought up the question of privilege and he read from Roberts Rules directly as follows: If a pressing situation is affecting a right or privilege of the assembly or individual member, in this case it would be information not being disseminated to all members, so you don't have the right to all the information that President Steeves has, then in this case we need councilors to decide what to do about it.

VP Ring commented that they might as well have one person speak to this entire motion as all the information is right there and nobody else at the table has the information other than the Elections Board Report.

President Steeves wanted it noted that was not accurate and that they should all have the ROC report, the Elections Report as well as the timeline. She noted that is was available to any councilor that wanted to come and look through it and the only one that did was Councilor Kirkland. She noted as well that she made that clear in e-mails that she sent out and felt this was a waste of time right now.

Chair Leisle reiterated that President Steeves did say that the information was available at the office to look at and make copies. President Steeves advised that yes it was correct.

Chair Leisle then asked VP Ring if he was saying that the information was not made available.

VP Ring answered by saying that the paperwork that was sent out is fine and that they all had copies, but not the documents that he feels have been holed up due to the move.

President Steeves reminded them again that all the documents were available for viewing at the reception desk.

Councilor Kirkland stated this was a difficult situation, but that the information was at the USSU office and that if you are a busy student then maybe time wasn't available to view these documents, but it was important for all councilors to try to take the time to go and look through it, as he was able to find out a lot of information.

Councilor Umoh agreed this was a waste of time because they all had the entire week to go through the documents if they had wanted to. Having it at their disposal now wouldn't make any difference, as there was too much information to read. He suggested they move ahead and resolve the issue as they all had access to the information as previously stated by President Steeves.

Chair Leisle made a ruling that it was understanding that this information would be available at the USSU office and he understood that there was a move and he didn't think this infringed upon anyone's right to that information. He ruled that it does not fall under question of privilege and if somebody else wished to make a motion to let council decide, then they could do so.

Councilor Nystuen advised they took this in front of the students at Edwards School of Business and presented the situation. Although there were some very strong voices against anything to do with the CFS, and they would like to wash their hands of it, the students decided it was the best course of action was to let the students decide and hold the referendum next year.

Councilor Begbie asked President Steeves when she was last in communication with the CFS and if due to the lack of communication is it possible to come to an agreement with them with our Bylaws and what was presented.

President Steeves stated that it had been awhile since there was any communication directly relating to the referendum and that was more because we were trying to figure out what to do. It came past the deadline that we could have the referendum this year and therefore they just need people appointed to the ROC so that they can start the referendum process. This would allow that process to begin, taking into consideration our Bylaws.

Councilor Begbie asked if for the time being would we all just remain prospective members? President Steeves advised yes they would.

Councilor Kirkland noted that students in Residence feel that at this time a referendum does not serve students and they have fulfilled their obligations and need to start fresh. There are 4 main points:

1. There are still differences between the CFS Constitution in the Elections section and our Bylaw.
2. There is concern that if we just annulled our relationship that we might be sued. He didn't think that would be the case and there is still cloud around the CFS and then there is the lawyers opinion.
3. Whether the CFS has clout on campus.
4. The Lawyer's opinion.

To start: Differences between the CFS Constitution and their Elections section and our Bylaw. In this section, while they are allowed to appoint rules and they could adopt our Elections Bylaw, there's still an issue of the voting method. Theirs calls

to say that there has to be a paper method, that you can have a supervisor at each polling station if you so choose, etc. In the situation if they were to go ahead with a referendum, they could say; ok it went through, everything passed and was fine, we don't have to worry about it. But if it fails, they can say we didn't uphold the constitution, we did Paws voting and not a paper ballot. Therefore they can throw out our results stating it wasn't a fair referendum and if in the end it is defeated and we are still prospective members because we violated their constitution, he didn't think that would be fair.

To the issue as to whether or not we can be sued if we annulled our relationship, he didn't think that was realistic. It is in the CFS's best interest to be amiable with our students. If they were to sue us to hold a referendum, he feels it would have a negative effect on the opinions of students of CFS on campus. If they were to sue us to hold a referendum, then it would certainly fail and he feels that is not what the CFS would want. In the past at Acadia University, when they de-ratified, they held an amiable relationship with them until such time that they could be reinstated.

He stated that it seems as though everyone believes there's a lot of clout surrounding the CFS, and notes that the CFS does have a lot of things to offer students as well as a few drawbacks. There needs to be a time when students can fairly evaluate without the history we have with the CFS and with the issue surrounding being sued. He states that to move forward, they should start fresh. Forget a referendum evaluate in future whether or not this council thinks it is appropriate to move forward with a new relationship with the CFS.

Finally, the opinion of our lawyers is that we fulfilled our obligations. Councilor Kirkland thought it foolhardy to move forward in a direction that the professionals have advised us not to move in. Therefore he feels we should not hold the referendum.

VP Ring noted that on the topic of CFS, they discussed in the motion that no deadline was set and it could continue to go on for another executive to deal with. He stated that he thinks they should set a deadline if they are going to move forward, as communication last year was obviously an issue even though 2 candidates ran on the platform of getting it done. It was not because of them, but that the CFS chose not to get back to them. Set a deadline and if nothing happens that's when we tie it to them. VP Ring asked if they could add to the motion, that if this council decides to go forward by being a prospective member and having the referendum, then no more lawyer fees get paid regarding the CFS.

VP Dyck noted that it is stated that they are supposed to hold the referendum before the end of October 2009. Are they sure that an extension can be given past October if communication with the CFS is not happening over the summer? Secondly, do they absolutely know that the ACRO and the CRO can be placed on the ROC? Without this information, she would not be comfortable voting in favor of this motion.

President Steeves suggested that maybe they should amend the motion to add that it extends prospective membership until then. To answer VP Dyck's second question, the answer is yes the ACRO and the CRO can be appointed to the ROC.

VP Dyck asked if it was up to them to extend the October date or is that up to the CFS?

President Steeves responded by stating that what happened last year was that they passed a motion that was sent to the CFS and they understand that nothing can be done until next year on this referendum and therefore we would pass a motion and send that to the CFS. She would therefore see no reason why they would not extend the prospective membership.

Regarding following the legal advice of our lawyers, she noted that the lawyers were only looking at the legal aspects of the case and not the moral obligations that the USSU holds to our members in terms of having a referendum and leaving it up to students to decide. The lawyers are simply trying to figure out the best way to get out of the situation and not to fulfill our obligations to our students that elected us. She noted it is important to indicate that although the lawyer said that he thought it fulfilled our obligations, he also indicated that there were a lot of cloudy areas surrounding this issue. She stated that the idea of a law suit was a very real possibility as it had happened in the past in Ottawa where the CFS sued the University of Ottawa's Student Association. Therefore making a decision based on that recommendation would not be a good idea.

On the issue of not paying lawyer fees anymore in regards to the CFS issue, she noted that this might be foolhardy as we need them to help us through this as the CRO is a lawyer and we also have to pay those fees as well.

Councilor David stated that if they wanted to start looking at the morality and ethics of this issue, they would have to go back to when Gavin Gardiner agreed to sign us up for Prospective Membership with the CFS. There are many people that view this as a questionable area in itself and that the process didn't follow the best moral and ethical practices when considering the student body. As such he believed they had already over stepped the bounds of approaching this from a moral angle and that it needed to be looked at from entirely a legal issue of what our obligations are.

Councilor Kirkland stated that he didn't think it was in the best interest of CFS to sue the USSU to hold a referendum as it wouldn't accomplish anything. The CFS tends to have a much longer standing point of view. He thinks they will wait for a positive relationship to be formed and then hold a referendum or Prospective Membership. He reiterated that the constitution of the CFS and our Elections Bylaw do not mesh. There are still issues that need to be resolved before we hold a referendum and try to form a new relationship with the CFS. He wanted it noted that he would not be forced into an Election or referendum for fear of being sued. He believed it is important to hold the referendum by the USSU Bylaws and not worry about what the CFS might do in this situation.

VP Dyck stated that the USC did make the motion to be potential members and as a potential member you are required to have a referendum. Either the CFS or a student could use that against us and we got sued the last time because the USC didn't listen to themselves.

President Steeves noted that in terms of our Elections Board, a body that is of the USSU, suggested they have a referendum and we got in trouble in the past by not listening to what our elected board suggests. The morality of signing the actual document is in the past. She stated these issues will be figured out before hand and if they are not figured out the referendum would not happen because there is a 2 to 2 situation on the ROC and no decision could be made. She noted that they do have a moral obligation to the students to allow them to decide if the referendum is to take place.

Councilor David wanted it noted that the Elections Board is not a group of lawyers, but a group of students and they did recommend having another referendum provided that it follows the USSU Election Bylaw to a tee. However, in light of the legal advice given to them, he thought it fair to state that the Elections Board may have been mistaken in the fact that another referendum was the best choice in this situation. He also stated that when USC decided to join as Prospective Members in the CFS and have a referendum, they had a time line of 2 years to hold that referendum. There was a referendum held within that 2 year time, whether it was valid or not is up to our lawyers and their advice was to walk away from this issue. Councilor David stated that he believed that is what they should be doing and not waste student's money to hold a referendum that he feels would just get them into more hot water.

Councilor Kirkland stated that these issues are not going to be settled by conversation. Either the CFS changes their Constitution, which he thinks will not happen, or the USSU change their Bylaw which he was not in favor of. Given that, the only acceptable outcome in this situation is a YES vote because if it is voted NO, then the CFS will simply throw out the results and then we are back in the same situation. We are Prospective Members in their books and if we don't hold a referendum, then we have the potential of getting sued.

VP Dyck wanted to find out what some of the other colleges had to say.

Member MacLean stated that they shouldn't get too excited about following the lawyer's advice. If the CFS wants to be diplomatic and wants them to be members then he didn't think there was a risk of them throwing out the results of the referendum. It's not just a legal issue, but a political issue as well and they shouldn't just abandon the political solution just because it is harder.

Councilor Smith advised he brought this to the SPNSS and stated that they are not lawyers and they have no idea what is going on with this issue as none of them were around in 2004. He advised he will be abstaining from this vote.

Move to extend speaking rights by two extra times.

USCMotion205: Ring/David

Carried

Councilor Kirkland disagreed with Member MacLean in that yes he agreed the CFS does want to be amiable, but that it would be in the CFS's best interest to throw out the results if it's not in their favor. Their goal is to make us become members and therefore if we hold a referendum and it is a NO vote, it would be in their interest to throw out those results. This would place us right back in the same situation and we would be debating this issue again next year.

VP Ring asked if there were any recommendations for future Elections Boards as opposed to just in general in that ROC report, as much of it was specific just to the ROC such as capping things, etc.

President Steeves stated she shouldn't be reading documents that had already been sent out to council. She notes that it is just how the Elections Board would want the referendum to run the next time; such as the referendum protocol being finalized, the referendum schedule being approved, the call for registration for notice, campaign teams should be provided with the guidelines, the ROC minutes should be consist, therefore nothing different for the Elections Board to do.

Councilor Begbie asked that if it is our worry that there is a NO vote at the referendum and we are in the same position again and we are in communication with the ROC in the beginning; can we not have a legal document that states that if there is a NO vote and if the rules set ahead of time have been followed they then cannot throw out the results?

President Steeves notes that there was a protocol sent out to the USC, unfortunately it was signed on Dec. 3, 2005 which was after the referendum happened. This is one of the issues that they want figured out, as these documents need to be agreed on and signed prior to the referendum taking place in future. The rules surrounding campaigning can't be signed into agreement after the referendum. That is a problem. The Referendum Over-site Committee will then determine if the referendum was run according the rules decided and if they feel it was not, they would ratify the results.

Councilor Kirkland stated that each organization is bound by their Constitution and Bylaw, so that's where the problem is. He feels that they cannot just supersede the Constitution by an agreement such as this in this situation. Their Constitution says one thing and our Bylaw says another. Therefore if those are not congruent, then one committee or the other can throw out the results and we would be bound in this situation again next year.

President Steeves wanted to remind everyone that the message sent out to her by the CFS clearly stated that there was no problem that couldn't be figured out in this referendum. If the proper time is spent following the recommendations of the

Elections Board, then these issues can be figured out. She thought they needed to have faith in that system working before judging it before it even starts.

Chair Leisle recognized Councilor Kirkland on point of information. Councilor Kirkland asked President Steeves if the CFS promised they would change their Constitution to be more agreeable with our Bylaw?

President Steeves advised that she explained the specific circumstance that our Elections Bylaw in which they have a copy of, and the CFS stated that there is nothing that can't be worked out.

Chair Leisle wanted to address Councilor Begbie's question and noted that it was up for interpretation and that there didn't seem to be a solid yes or no to her question. He noted that within this whole debate there were questions of legal issues and different interpretations.

Motion to call to question.

USCMotion 206: David/Kuspira

Defeated

Councilor Hitchings stated that the way he sees the issue is that there is still a lot of unanswered question's therefore he questioned why they couldn't just push to vote that they remain prospective members. That way they are in the same position and from now till October, debate and try to get all unanswered questions answered and then they will be in a better position to tell CFS yes or no.

Councilor Kirkland wanted to motion that they are not members of the CFS and with the recommendation that in the future, the next council evaluate whether or not prospective membership is appropriate for this union.

President Steeves noted point of order, this goes against the spirit of the motion.

Chair Leisle advised that it was not an amendment and they already have a motion on the table, therefore once they dispense with that motion and if Councilor Kirkland wished to raise that issue then, it would be in order at that time.

VP Ring asked how long they think it will take to figure out the issues since it has already been a year and a half in the making.

President Steeves answered by stating that until they get the ROC formed, these issues can't be figured out. Once that is done, our CRO, who is a practicing lawyer and our ACRO who is law school; are competent people that will be involved in the discussions. These issues cannot be sorted until the ROC is formed and on the CFS side, it has been.

Councilor Umoh asked that the motion be clarified one more time.

Chair Leisle re-read the original motion. Councilor Umoh stated that what that provision said to him was that if they pass the motion and the ROC is appointed and the rules can't be followed then we don't hold a referendum.

President Steeves clarified that in our Elections Bylaw it says that any third party organization has to follow our rules. Chair Leisle clarified further that the referendum may go forward, but the motion here is just that the referendum is only supported if the rules are followed. It may come out afterwards that something wasn't followed but essentially Councilor Umoh was right in that as long as the provision is being followed the referendum will happen. If the provision is not being followed, then the referendum will come into question.

Councilor Umoh asked if the provision is not followed would it be brought to council saying they are not going to have this referendum or would it just not happen.

Chair Leisle's interpretation is that the referendum is being held on the provision of the Elections Board recommendations being followed. If they are not followed, then no referendum will be held.

VP Ring noted that with the provision, they are still recognizing they are prospective members and that it doesn't state that everything will be set first and then recognize that they are prospective members. They are saying they are members therefore they will have a referendum. This motion with the provisional part really just says that it is going to happen eventually because they are prospective members, and according to the CFS Constitution we have to have a referendum. Then wanting to follow the rules are simply whether this Board will support it and there have already been suggestions that this Board does not support either a yes or no side in the future. The referendum will happen regardless and the provision is a strong way of saying can you please follow our Bylaws.

Councilor Kirkland stated one point is the difference between our Bylaw and their Constitution and unless everything is followed then one side can throw out the results. In the case where only a yes vote will be accepted, because if it is a no vote, then they can just throw out the results and they end up just prospective members again. He feels this is not then a referendum, it is just saying that if it doesn't work this time, they will just keep pushing. Secondly, they are not going to be sued if they rescind their membership as it isn't realistic. If council were to address it next year on the merits of new prospective membership and start fresh to figure out all the problems before a referendum is held, that would be a much better idea. Lastly he stated that the lawyers opinion means a lot and to just ignore that and say they haven't fulfilled the obligations and that they still needed to have a referendum, he didn't think was realistic or the right direction for the USSU.

Councilor Umoh questioned whether they could rescind their prospective membership or not? Chair Leisle stated that this was still up for interpretation.

Councilor Kirkland point of information. He stated that it was the opinion of the lawyers was that they can't rescind the membership. President Steeves advised that the lawyers said that they actually think they could rescind the membership, but that

there were still a lot of cloudy areas. Chair Leisle commented that the lawyers didn't know if they could extend prospective membership either.

Councilor Umoh's second question was then if they attempted to rescind membership, what would be left in terms of a source for lobbying for next years executive? He noted that there was mention of the clash between the constitution and the Bylaw that this was valid as the rules have to be followed. In saying that, if this question was brought to the students agreed with the CFS and a yes vote, then it wouldn't be fare to say that the CFS could throw out the results if there was a no vote, means that is not the student's decision. If it came to the point of a no vote and the CFS throws it out, then it's easy to say they are not prospective members. He noted that he feels he has still not heard evidence that tells him it is not worth putting to the students to decide yes or no.

Councilor David commented that they pay the lawyer for sound reliable advice and he felt they could not discount that as that would be foolhardy. If they are not getting the advice they seek, then maybe they should look for a new lawyer. Simply put, the lawyers have stated that they think the USSU can get away without having another referendum. The Elections Policy was brought into a Bylaw to give it more strength, so why not follow it to a tee. Do they really want to go above the legal obligations to the CFS and have another referendum regardless of the out come? He stated why wouldn't they just change the Bylaws to meet the needs of the CFS then? He answered by stating that this would simply undermine the purpose of the Board and we are not here to be a rubber stamp, but to make decisions. The lawyers have given them reliable advice and he thinks they should follow this advice and make the best decision for the students.

Councilor Kirkland notes that in his opinion is that a referendum at this time does not best serve students. If they want to work positively with the CFS and have a positive atmosphere, should they accept CFS on campus would be to start fresh? Council next year should be able to evaluate if that is something that they want to do. Right now with the complications that would be inherent in the referendum process and it not a benefit to students and he feels there will be a real negative opinion of the CFS on campus that doesn't serve anyone. He didn't believe the money spent is worthwhile when they can evaluate it next year once all the problems are sorted first and then decide if they want prospective membership then.

Councilor Umoh noted that on the issue of the lawyer's advice, he didn't see where they could just forget about the referendum. He thought is seemed very one-sided and that overall he felt the lawyers advice to the USSU was not to necessarily throw out the idea of having a referendum, but that it could go either way and they were to make the final decision. They noted that there were possible problems either way. Regarding the issue of starting fresh, if they decide not to have a referendum, then are they really starting fresh? Would this fix the problem and it seemed to him that this motion would be to sit down and try to fix the problems.

Councilor Kirkland responded by stating that in his point of view it is not very realistic to expect the CFS to change the Constitution in the timeline set, so it is saying either they change their Bylaw or there may be a problem. He thinks if they stated that ok, they are not going to hold a referendum right now, but if they come up with a recommendation to defeat the motion, which would be his recommendation, then they recommend to next years council our executive, they evaluate prospective membership with the CFS. Sit down with CFS and continue an amiable relationship with them and figure out ways to have the referendum under the USSU rules and on our terms before they get into a position that they have to go forward with it.

Councilor Umoh declared point of information. He asked that if without the motion being passed could they have those kinds of conversations? He thought the motion was in the spirit of these conversations not being able to happen without the ROC. Can the clarifications be made and all things done without the motion passing? President Steeves responded that yes the motion is to start these conversations. The CFS has an obligation to their members to follow their own Constitution and Bylaws and the ROC has those conversations. It is simply to let our CRO and ACRO know that people should be having those conversations with those on the CFS side.

VP Ring wondered if there was a way to have a little more force in this motion that the rules have to set. Right now it is stating that they are prospective members, they will have a referendum and they will figure out the rules at a later date. They have a deadline of lets say April 30th, 2010 and the rules must be set before that date, therefore they are already stating that a referendum will be held next year but they don't have the rules set. They have thoughts that the rules may be set next year with 2 people on the ROC, but they really don't know that yet. Can something be added to this motion that is more forceful to state that if the rules of the USSU are not in there, then they are not prospective members. Would that be in order?

President Steeves declared point of information and noted that she believed this was already stated in the existing Bylaw. It currently states that if a third party comes on to campus and doesn't follow the Election Bylaws, she believes the issue is already stated.

VP Ring declared point of information. If they are prospective members, do they have to have a referendum as per the CFS Constitution? President Steeves responded that yes she believed they could have it according to both rules.

Councilor Kirkland declared point of information. He stated, as previously pointed out, they cannot do it under their Constitution and the USSU Bylaw. They can't!

Chair Leisle noted that if they wanted to make an amendment to this, they needed to figure out the proper wording. They decided to continue with debate.

President Steeves reiterated that the comment was made that they don't need to meet the needs of the CFS, but they do need to meet the needs of the students and that is what this motion is doing as it currently stands. The amendment would just state an issue that is already there and won't make any changes that matter. The lawyers gave legal obligation advice, not moral or political obligations to help the students. This would be simply to get the discussions going and how to move forward.

Motion to have a 5-minute recess.

USCMotion207: Hitchings/Nystuen

Carried

Chair Leisle resumed the meeting at 7:08 pm and continued debate on the motion.

Amendment to add on a provision that USC Bylaw #4 governs the referendum and that if any of these provisions are broken then the USSU ceases to recognize itself as Prospective Members of the CFS.

USCMotion208: Ring/Kirkland

Carried

President Steeves stated that she believes this is already in the Elections Bylaw and she didn't feel it necessary to say that if they break one rule that they are no longer prospective members. She stated that she didn't think they could actually do that.

VP Ring declared point of information. He asked what the intent of the provisions of the original motion then? President Steeves responded by stating that if the provisions cannot be met, then that conversation needs to happen again. She states the provisions are very easy to figure out and to follow. VP Ring noted that his rationale behind making the amendment to the motion is that it would give them a forceful deadline. They allowed 24 months the last time as they thought that would be adequate time to deal with the issues and that turned out not to be enough. This would put force into this so that next years council will have this done and shows the CFS that they have to start abiding by the USSU rules and that the USSU has the power now.

VP Dyck asked for the entire motion and amendment to be read together.

Councilor Kirkland commented; prospective members still need to abide by the rules of the CFS Constitution for the referendum to occur, therefore if the USSU says to them that they broke a rule and we are not prospective members anymore, wouldn't this open the USSU up to liability?

Move to call to question, end debate and go to vote on amended motion.

USCMotion209: Ring/David

Carried

Chair Leisle stated that Council would move to vote on amended motion 204.
Carried

Councilor Smith and Councilor Crosbie abstained.

Councilors Umoh, Kirkland, David, Tomcala, Ring and Kuspira all wanted their opposition noted.

6.2 Student Care

Motion to accept the claims as presented last week for next years student care.

USCMotion210: Ring/Tomcala

Carried

7. New Business

8. Questions and Comments (30 minutes)

Councilor Cleaveley noted she was a little confused regarding Victim Advocacy. She asked if the name was officially changed? VP Dyck advised that yes it is now Student Crisis Support Service. Councilor Cleaveley asked why the signs haven't been changed yet. VP Dyck noted that they would be changed as soon as possible.

Councilor Nystuen wanted to express his disappointment on the debate and results of the increase to councilor honorarium. It stated he thought it was spear headed by senior members of council and they might be the ones returning and benefit from this. He notes it is hard to give yourself a raise, but he stated for himself he has put in just as much time outside of the meetings by preparing, reading and talking with students and talking to the executives, therefore he hopes that all councilors would take the same amount of time to prepare and be informed for the meetings. He stated that he feels the \$200.00 a year, considering the student council meetings and the all the Boards they sit on, that it works out to roughly \$2 or \$3 a meeting, which is nothing. If they did want to make some money they would get a job, therefore there is no real monetary reward that would bring out the wrong crowd. He stated he feels that it would bring out students that want to get involved in politics and would be interested in sitting on council.

He noted that VP Ring and VP Dyck brought up this point in a quick budget walk through. Had the point not come up, it would have been unseen and the budget would have passed as it was without this change. He noted that he attended the Budget walk through and he saw Councilor Kirkland and Councilor Hitchings, who were the only MSC's there and now they are all on next years executive. He stated that he was the only MSC there that didn't have an obligation to be there as such.

He noted that the Budget was sent out to all and that nobody brought the issue up then either. Councilor Dancey and Crosbie were on the Operations and Finance Board and they didn't oppose it either. He noted his disappointment again, and stated he didn't want to bring up to debate again as it was passed and that's the way it is. He simply wanted his points noted for the record.

Councilor Smith stated he is also on the OFB and he sat through the meeting and the \$200 as he sees it as a nice way to recognize the large amount of work and that it is not a moneymaker.

Councilor Adeyemi wanted clarification that the extra \$150 is for drinks and food for the meetings?

VP Ring stated that is still to be decided and that it is in a line that could be used in a number of ways, whether it would be for socials, drinks or food at these meetings. It is all contingent on what next years Executives and Council want to use it for. Councilor Adeyemi stated she didn't realize that the money was still going to Council. VP Ring stated that yes it was.

President Steeves declared point of order. She stated this was a decision made last week and can we not debate this again in questions and comments. Chair Leisle noted that questions and comments is up for anyone to comment on any issues, therefore it is not out of order. It is up to Councilors to discuss it.

Councilor Crosbie asked whether, next year the Council could decide not to spend the money, is this correct? VP Ring advised that yes this was correct.

Councilor Umoh wanted to say that his intention against the \$200, had nothing to do with how big it was or that the fact that it shouldn't be approved to get something. He wanted to recognize the point that Councilor Nystuen made that the Budget could have passed if it hadn't been brought up. He regrets he didn't notice it as well when it was first sent out. His concern was simply how it would look, especially in light of it coming out in the Sheaf, in the eyes of the students. It wasn't about the money or that it was a nice gesture and is simply about being cautious about the decisions being made.

Councilor David noted he was perusing the renewed Place Riel website and noted some discrepancies of what the website says and what is actually going to happen. For instance, the website states that they are still targeting LEED Silver and he guessed that the Place Riel building would be falling short. As well it is linking to the wrong organization for the accreditation of LEED, it links it to the United States Rebuilding Council when it is clearly the Canadian Rebuilding Council. He stated that the website just needs to be cleaned up.

VP Ring wanted to bring in the Sheaf in regards to news article about the Budget this week. He stated that the Sheaf did not show up to the Budget walk through and spoke to him about the Budget on Tuesday at 3:00pm. There were no questions from the Sheaf regarding the Budget and the article was solely focused on Louis' and Browsers yet the top line was about Place Riel Renovations and he didn't know what it wasn't more focused on that. He stated he had a number of issues with the article. There are 3 operations that the USSU also runs they are Copy Central, XL Design and the Information Center. There is a quote and he is not sure where it came from. There were also 7 words from the author of the Budget and he believed he was only consulted because General Manager Cottrell brought it up. He is wondering how the Sheaf feels about moving forward next year and actually reporting on issues dealt with at the table without talking to the Executives first?

Member MacLean noted he was at a recording session during the Budget walk through and he stated he was sorry and that he wanted to be there. He stated in

regards to the quotation, he thought it was clear that it was a quotation that came from the Budget documents that he received from VP Ring.

VP Ring asked Member MacLean why it took till Tuesday at 3:00pm to get in contact with him with questions after the article had already been written?

Member MacLean stated that VP Ring had spoke to him on Thursday and was told a copy of the Budget would be sent that day, but he never did receive it. He noted that on Monday he still had not received the copy.

VP Ring stated that the copy goes to the Editor in Chief at the Sheaf.

Member MacLean stated that the Editor in Chief had not received the Budget. He stated that there was obviously some miscommunication and hoped that all the blame would not be placed on him. He stated there might have been some usual problems here.

VP Ring stated, point noted but asked Member MacLean that before moving forward in future, to contact the Executive before writing an article

9. Any Other Business

VP Ring noted that next week the Social will be happening in Browsers and each Councilor would receive 2 drink tokens. There will be a large spread of food for everyone and drinks after that will be \$3.75.

10. Adjournment

Move to adjourn.

USCMotion210: David/Umoh

Carried

Executive Committee
Minutes for march 31, 2009

Present: Jeremy Ring, , , Shannon Dyck, Brea Lowenberger Caroline Cottrell
Regrets: Josie Steeves

1. Call to Order

The meeting was called to order at 9:03 a.m.

2. Call for Quorum

Quorum was present

3. Roundtable

VP Jeremy Ring

- Admin Team
- Meeting with TD/First Nations re: loan
- Office Cleaning
- OH&S Meeting
- Meeting with student group re: ratification
- Meeting with university re: Place Riel loan
- Sustainability board
- Budget Walkthrough
- Meeting with StudentCare
- Communications meeting
- Moving the office
- Op/fin Board
- Meeting with StudentCare
- Enhancement Fund meeting
- Moving the office
- Experience in Excellence Awards
- Meeting re: Place Riel Loan
- President's Breakfast
- Meeting with Piya Sen and Marion Van Impe about Loan
- Meeting with TD/FN re: loan
- Place Riel forum
- Meeting with the Sheaf
- ADO
- Communications Meeting
- DeceptiCon preparation
- Election results
- USC
- EDO

GM Caroline Cottrell

- O&S Meeting
- USC Prep and staff training for USC
- USC Meetings

- Louis/Browsers Planning meeting
- Meeting with Piya Sen and Sue Verhille-Long
- Studentcare dinner
- Work/Life/Family Balance committee meeting
- Head Lease negotiations
- Operations/Finance Board meeting
- Communication Plan for renovation meeting
- Meeting with Amanda Smytaniuk from Studentcare
- Meeting with USSU lawyer
- Emceed Experience in Excellence Awards
- Meeting with Ben David re. LEED
- Executive Committee
- Meeting with Piya Sen and Marion Van Impe re. loan
- Meeting with First Nations/TD Canada Trust re. loan
- Managers' meeting
- WUSC meeting with Emily Champ
- Marketing meeting
- Access Transit Meeting
- Moved from Place Riel to MUB
- HR Team Meeting
- HR meeting with Centre Coordinators
- Cold Beverage Steering Committee meeting

VP Shannon Dyck

- Mar 17-Exec Committee
- Admin Team meeting
- Volunteer Women's Centre
- Work on Transition Document
- Pack up the VP External Office
- Mar 18-Student Affairs Board
- Volunteer Help Centre
- Work on transition document
- Centre Meeting
- Hearing board information
- Sustainability Board
- Student Care dinner
- Pack up the rest of my office
- Student Advocacy Network
- Exec Forum
- Op Fin board
- Student care rates
- USC
- DAY OFF
- Environmental Film Festival Meeting
- Excellence Awards Ceremony
- Move into new office
- International Activities Committee of Council
- President's Breakfast with PMac

- Exec Forum
- Formal Hearing (all afternoon)
- Student Affairs Board
- Help Centre volunteer
- Student Judicial Process presentation by Lea Pennock
- International Week Planning Committee meeting
- Sustainability Board
- Communications meeting
- CFS information
- Pride Centre volunteer
- NDP forum
- ROOTED meeting with Louis
- USSU Elections
- USC
- DAY OFF
- Environmental Film Festival!!!
- Environmental Film Festival!!!
- Sustainability Working Group
- Made BOCP presentation

VP Lowenberger

- Exec Meeting
- Admin Team Meeting
- Finished and sent Be Book Smart letter to Deans & Department Heads
- Student Affairs Meeting
- Teaching and Learning Committee Meeting
- Dinner Meeting with Student Care
- Attended Election Candidate Forum (x2)
- University Council Meeting
- University Students' Council Meeting
- Packing (and unpacking!) for move from Place Riel to new location
- Undergraduate Forum Exec Meeting
- Selection Committee Meeting for the U of S VP Research
- Preparation for Experience in Excellence Awards Ceremony (picked up EIE plaques from Northshore, flowers, etc.)
- Experience in Excellence Awards Ceremony
- March EDO
- 1½ Holiday
- Teacher-Learner Working Group Meeting
- Communications Meeting
- Attended NDP Candidate Leadership Forum
- Retention Working Group Meeting
- Email catch-up

4. U-Start

Blair Pizio of U-Start requested some prizing from the USSU.

EXEC87 Move to provide U-Start with 5 water bottles

Dyck/ and 5 bags
Ring

Carried

5. Leadership Advantage
Leadership Advantage, a program of the University, requested buzzboard space. This was refused in keeping with the USSU's policy on buzzboard use.

Meeting Adjourned at 9:25

Operations & Finance Board

Minutes for Thursday, March 19, 2009

Present: Jeremy Ring, Katelyn Crosbie, Shannon Dyck, Warren Kirkland, Shawn Smith, Kimberley Dancey, Alexis Nyandwi, Chris Davison

Absent: Josie Steeves (Ex-Officio)

1. Call to Order

The meeting was called to order at 2:30PM.

2. Call for Quorum

Quorum was present.

3. Board Presentations

VP Ring introduced Alexis Nyandwi from Room for Improvement who presented their project.

4. Review of Minutes

The minutes from March 7 will be sent out after the meeting.

5. Business

a. Policies

Move to amend the Expenditure of money policy and the general financial policy.

OFB Motion39: Dyck/Kirkland Carried.

b. Funding

Move to grant funding to the Political Administration Students' Society in the form of \$150 credit for their AGM and Elections.

OFB Motion40: Dyck/Davison Carried.

Move to grant funding to Room for Improvement Youth Development Inc. in the form of a \$1000 cheque for their fundraising event.

OFB Motion41: Dyck/Davison Carried.

Move to grant funding to the Lutheran Student Movement in the form of a \$75 cheque.

OFB Motion42: Ring/Nyandwi Carried.

c. Ratifications

Move to ratify the Aboriginal Business Students' Society.

OFB Motion43: Dyck/Smith Carried.

6. Questions & Comments

7. **Adjournment**

Move to adjourn.

OFB Motion44:

Kirkland/Dyck

Carried.

Sustainability Board Agenda

Date: March 18, 5:00pm 2009

Present:

Sarah Begbie
Shannon Dyck
Ben Fawcett
Candice Piper
Amanda Kleisinger
Jeremy Ring

Regrets:

Steven Bachiu
Scott Hitchings
Warren Kirkland

1. Call to Order:

Called to order at 5:02pm

2. Call for Quorum

Quorum was reached

3. Business

3.1 Sustainability Policy

Discussed proposed changes to the USSU Sustainability Policy. The board will review further and send comments to VP Dyck.

4. Adjournment

Adjourned at 6:03pm

Sustainability Board Agenda

Date: March 25, 5:00pm 2009

Present:

Scott Hitchings

Sarah Begbie

Shannon Dyck

Ben Fawcett

Candice Piper

Warren Kirkland

Jeremy Ring

Regrets:

Steven Bachiu

Amanda Kleisinger

1. Call to Order:

Called to order at 5:00pm

2. Call for Quorum

Quorum was reached

3. Business

3.1 Sustainability Policy

Discussed proposed changes to the USSU Sustainability Policy. The board will read the new policy and pass it through email.

Motion: Dyck/Ring

carried (via email)

4. Adjournment

Adjourned at 5:14pm



University of Saskatchewan Students Union Sustainability Policy

IT IS HEREBY ENACTED as a Policy of the
University of Saskatchewan Students' Union
(hereinafter called the "USSU") as follows:

Article 1
Preamble

- 1.01 There is overwhelming evidence that proves the current rate of resource depletion is unsustainable; therefore, renewable resources must be conserved to ensure quality of life for future generations.
- 1.02 The University of Saskatchewan signed the Talloires Declaration in 1990, recognizing that in order to achieve a strong institutional reputation and stay competitive in an environmentally, socially, and economically conscious market, the institution must demonstrate leadership and commitment to sustainable practices.
- 1.03 An institute of higher learning should ensure that students receive an education that will promote responsible global citizenship and stewardship. It should also provide students with skills and knowledge that can lead to sustainable opportunities during and after university.
- 1.04 Hence, the USSU commits to practicing environmental, social, and economic responsibility.

Article 2
Purpose

- 2.01 **To be an organization that practices and promotes sustainability.** By recognizing environmental, social and economic factors as the key components to sustainability, the USSU commits to improving the sustainability of its operations, promoting responsible consumption and practices, lobbying the University and various levels of government, and cooperating with key campus and community members on sustainability related matters. Furthermore, the USSU will encourage innovative leadership that institutionalizes continual improvements in sustainable practices, operations and procedures on and off campus.
- 2.02 **To be a leader in sustainable institutional practices.** Environmental, social and economic responsibility are core values that guide the USSU. By demonstrating a commitment to sustainability and by building a culture of responsible global citizenship, the USSU will act as a leader in campus and community sustainability.

- 2.03 **To partner with and/or offer support to individuals and groups that demonstrate dedication to sustainability.** The USSU shall have an active and visible presence on campus and around the community due to the organization's encouragement of other groups and individuals that demonstrate values, knowledge, and skills that facilitate sustainable practices.
- 2.04 **To consider the long term and far reaching affects of the USSU's actions.** The USSU is dedicated to making decisions based on ecological integrity, social equity and economic security both locally and globally, now and in the future.

Article 3 Application

- 3.01 This policy is to be recognized as a first step taken by the USSU towards institutionalizing sustainability. This policy shall act as an ethical guide for USSU facilities, operations, centres, services, and governance, as well as for transactions such as purchasing, corporate sponsorship, advertisement sales, and lobbying.
- 3.02 In recognition of the short-term implications of institutionalizing sustainability, this policy shall act as a benchmark to be strived towards at all times.

Article 4 Ethical Purchasing Guidelines
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- 4.01 The USSU recognizes that daily purchasing choices have an impact on the environment and on other people. Therefore, the USSU will look for partnerships with businesses that ensure responsible practices are being maintained throughout the path of production.
- 4.02 The following factors will be taken into consideration before renewing or undertaking new partnerships to conduct business transactions for the USSU:
- (i) Location:
 - The USSU shall attempt to purchase products directly from their original source.
 - The USSU shall give priority to manufacturers and service providers who are locally-based. After this, priority will be given to manufacturers and service providers based on distance in order to prevent excess transportation. In a situation where two competing suppliers are within close proximity to Saskatoon, preference will be given to the business that displays the most environmentally responsible practices (i.e. organic, recycled, chemical free).
 - (ii) Materials:
 - The USSU shall give preference to materials and products that are:

- comprised of recycled content, chemical-free, recyclable, or biodegradable.
 - The USSU shall give preference to materials and products that use less packaging.
 - The USSU will avoid purchasing products and supplies that include harmful chemicals or substances
- (iii) Energy consumption:
- The USSU will give preference to energy efficient appliances, electronics and/or light fixtures in all renovation plans and/or when these items need replacing.
- (iv) Certification:
- The USSU shall seek products carrying environmental and/or ethical certifications (i.e. certified organic, fair-trade, Energy Star, Canada’s Environmental Choice, Forest Stewardship Council)
- (v) Sustainability Policy Purchasing Contract:
- The USSU shall seek business partnerships with companies and/or organizations that sign the USSU Sustainability Policy Purchasing Contract (see Appendix A).

4.03 In the event that the USSU cannot find businesses that meet these guidelines, the organization will give preference to a “best in practice” company.

4.04 The initial cost of being sustainable will be recognized as part of a long-term strategy for cost efficiency.

4.05 Current and potential USSU business partners shall be familiarized with the USSU Sustainability Policy.

<p>Article 5 Principles of Implementation</p>

5.01 The USSU Sustainability Board will be ultimately responsible for the implementation, delegation, and supervision of tasks required for compliance with this policy.

5.02 Serious breaches to the USSU Sustainability Policy by any USSU staff member, executive member or USSU business partner will be brought forward to the USSU Sustainability Board. The USSU Sustainability Board will determine whether the breach is founded on accurate information and will initiate corrective action if deemed necessary.

Article 6
Action Plan

- 6.01 The USSU will take actions to:
- (i) Directly reduce the amount of energy consumed by the USSU (i.e. electronics, facilities, appliances, and lighting, etc.).
 - (ii) Reduce the amount of harmful chemicals used in cleaning and/or maintenance of the USSU operations.
 - (iii) Reduce the consumption of paper in the USSU.
 - (iv) Reduce the quantity of waste produced by the USSU.
 - (v) Educate its staff and its membership on information about sustainable practices, initiatives and events.
 - (vi) All USSU staff and Executive will be offered a presentation or workshop on the goals and guidelines of sustainability (i.e. Saskatchewan Environmental Society's Energy Awareness Training). The information presented is to be considered in every aspect of the organization.
- 6.02 The USSU will be guided by the USSU Sustainability Action Plan. The USSU Sustainability Board shall review this document annually and update it as required.

Article 7
Assessment and Reporting

- 7.01 The USSU will work to develop responsible and sustainable solutions through a sustainability management system that includes a primary assessment (see "Sustainability Assessment and Plan 2006-2007"), subsequent audits, recommendations, feasibility studies, and implementation plans. Ecological integrity, social equity and economic security shall be considered guiding principles of the sustainability management system.
- 7.02 The primary assessment shall benchmark USSU sustainability performance so that subsequent sustainability audits can highlight strengths, weaknesses, opportunities and challenges to implementing sustainable practices within USSU operations.
- 7.03 Organizational sustainability audits shall be conducted at the request of the Sustainability Board.
- 7.04 Sustainability progress reports (i.e. audit results, recommendations, feasibility studies, implementation plans, achievements and future goals) shall be made easily accessible to the campus community by posting on the website.

<p>Article 8 Communication</p>

8.01 The USSU will:

- (i) Post minutes from the Sustainability Board on the USSU website including an updated list of goals, projects, and successes.
- (ii) Develop and maintain a sustainability section on the USSU website.
- (iii) Educate members of the USSU through all possible advertising outlets (i.e. Campus Sustainability pages in the Survival Guide, plasma screen ads, etc.)
- (iv) Participate in relevant campaigns and events that are related to sustainability. For example, by partnering with the university, as well as other groups, organizations and individuals that focus on sustainability.

8.02 Communicate student concerns about pressing sustainability issues on campus to the University administration and the various levels of government.

8.03 Disseminate information on collaborative initiatives taken on or sponsored by the USSU.

8.04 Encourage the University to adopt a Sustainability Policy.

<p>Article 9 Schedule of Review</p>

9.01 This policy shall be reviewed annually by the Sustainability Board to ensure that its guiding principles, objectives, and commitments are followed.

APPENDIX A:

USSU Sustainability Policy Purchasing Contract

Company name, address, and contact information:

Description of service or product provided to the USSU:

On behalf of the company stated above, I, _____:
(first and last name)

- Have read the University of Saskatchewan Students' Union Sustainability Policy and agree to the principles outlined;
- Am able to provide documentation that demonstrates ethical working conditions and environmentally sound procedures are adhered to;
- Recognize that failure to comply with the USSU Sustainability Policy could lead to a termination of the business relationship;
- Will encourage our subcontractors to abide by the same standards.

Company signing officer _____

Witness _____

USSU signing officer _____

Signed on (DD/MM/YY): _____

Contact Information: Vice President Student Affairs (966-6970)

Category: Sustainability Policy

Policy Authority: Sustainability Board

<u>Approvals</u>	<u>Board/Committee</u>	<u>Date</u>	<u>Motion</u>
Created/Adopted	USC	March 30, 2006	USC147
Revised	USC	April 2, 2009	

2008-2009 USC Attendance

Name	May. 31	June	July	28-Aug	4-Sep	11-Sep	18-Sep	25-Sep	2-Oct	9-Oct	16-Oct	23-Oct
Begbie, Sarah	NM	NM	NM	P	P	P	P	P	P	P	R	P
Crosbie, Katelyn	NM	NM	NM	P	P	P	P	R	P	P	P	P
Dancey, Kimberley	NM	NM	NM	A	P	R	P	P	R	P	P	P
David, Ben	NM	NM	NM	P	P	P	P	P	P	P	P	P
Dobrowolski, Lisa	NM	NM	NM	P	P	P	P	P	R	P	P	R
Dyck, Shannon	NM	NM	NM	P	P	P	P	P	R	P	P	P
Hitchings, Scott	NYA	NYA	NYA	NYA	NYA	NYA	NYA	P	P	P	P	P
Huang, Dayan	NM	NM	NM	P	P	P	R	P	P	P	P	P
Kenney, Nicole	NM	NM	NM	R	P	P	P	P	R	P	P	P
Kirkland, Warren	NM	NM	NM	P	P	P	P	P	P	P	P	P
Kirkham, Brooke	NM	NM	NM	A	P	P	P	P	P	P	P	P
Kuspira, Keith	NM	NM	NM	P	P	P	P	P	P	P	P	R
Laroque, Sheila	NM	NM	NM	P	P	P	P	R	P	A	P	P
Leisle, Matt	NM	NM	NM	P	P	P	P	P	P	P	P	P
Lewis, Amy	NM	NM	NM	P	P	P	P	P	P	P	P	A
Lowenberger, Brea	NM	NM	NM	P	P	P	P	P	R	P	P	P
Nystuen, Reid	NM	NM	NM	NYA	NYA	NYA	NYA	NYA	NYA	P	P	P
Ring, Jeremy	NM	NM	NM	P	P	P	P	P	P	P	P	P
Shakirat, Adeyemi	NM	NM	NM	A	A	P	P	P	P	P	P	P
Smith, Shawn	NM	NM	NM	P	P	P	P	P	P	P	R	P
Steeves, Josie	NM	NM	NM	P	P	P	P	P	P	P	P	P
Tomcala, Chelsea	NM	NM	NM	A	P	R	P	P	P	P	P	P
Umoh, Itemobong	NM	NM	NM	A	P	P	P	P	P	P	P	P
Wilson, Ben	NM	NM	NM	A	P	P	P	P	R	P	P	P
Ziola, Hiedi	NM	NM	NM	A	A	P	A	P	R	R	R	R

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

2008-2009 USC Attendance

Name	30-Oct	6-Nov	13-Nov	20-Nov	27-Nov	4-Dec	11-Dec	18-Dec	25-Dec	1-Jan	8-Jan	15-Jan
Alawes, Jalal	NYA	P	P	P	A	P	NM	NM	NM	NM	P	P
Begbie, Sarah	P	R	P	P	R	P	NM	NM	NM	NM	P	A
Cleaveley, Aspen	NYA	NYA	P	P	P	P	NM	NM	NM	NM	R	P
Crosbie, Katelyn	P	P	P	P	P	P	NM	NM	NM	NM	R	P
Dancey, Kimberley	P	R	P	P	P	P	NM	NM	NM	NM	P	P
David, Ben	P	P	P	P	P	P	NM	NM	NM	NM	P	R
Dobrowolski, Lisa	P	P	P	P	P	R	NM	NM	NM	NM	P	P
Dyck, Shannon	P	P	P	P	P	P	NM	NM	NM	NM	P	P
Hitchings, Scott	P	P	P	P	P	P	NM	NM	NM	NM	P	P
Huang, Dayan	P	P	P	P	R	R	NM	NM	NM	NM	P	R
Kirkland, Warren	P	P	P	P	R	P	NM	NM	NM	NM	P	P
Kirkham, Brooke	P	P	P	P	P	R	NM	NM	NM	NM	P	R
Kuspira, Keith	A	P	R	P	P	R	NM	NM	NM	NM	P	P
Laroque, Sheila	R	P	R	P	P	A	NM	NM	NM	NM	P	P
Leisle, Matt	P	P	P	P	P	P	NM	NM	NM	NM	P	P
Lewis, Amy	P	P	P	P	P	A	NM	NM	NM	NM	A	A
Lowenberger, Brea	P	P	P	P	R	R	NM	NM	NM	NM	P	P
Nystuen, Reid	P	R	P	P	P	P	NM	NM	NM	NM	P	P
Ring, Jeremy	P	P	R	P	P	P	NM	NM	NM	NM	P	P
Shakirat, Adeyemi	P	P	P	P	P	P	NM	NM	NM	NM	P	P
Smith, Shawn	P	P	P	R	P	A	NM	NM	NM	NM	P	P
Steeves, Josie	P	P	P	P	R	P	NM	NM	NM	NM	P	P
Tomcala, Chelsea	P	P	P	P	P	P	NM	NM	NM	NM	P	R
Umoh, Itemobong	P	P	P	P	P	A	NM	NM	NM	NM	P	P
Wilson, Ben	R	P	P	P	P	A	NM	NM	NM	NM	P	P
Ziola, Hiedi	P	R	P	P	R	P	NM	NM	NM	NM	P	R

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

2008-2009 USC Attendance

Name	22-Jan	29-Jan	5-Feb	12-Feb	19-Feb	26-Feb	5-Mar	12-Mar	19-Mar	26-Mar	2-Apr	9-Apr
Alawes, Jalal	P	P	P	R	NM	P	P	P	P	P		
Begbie, Sarah	P	P	P	A	NM	R	P	P	P	P		
Cleaveley, Aspen	P	P	P	R	NM	P	P	P	P	P		
Crosbie, Katelyn	P	P	P	P	NM	R	P	P	P	P		
Dancey, Kimberley	P	P	P	R	NM	P	P	P	P	P		
David, Ben	R	R	P	P	NM	P	P	R	P	P		
Dobrowolski, Lisa	P	P	A	P	NM	R	P	P	P	R		
Dyck, Shannon	P	R	P	P	NM	P	P	P	P	P		
Hitchings, Scott	P	P	P	P	NM	P	P	P	P	P		
Huang, Dayan	R	R	A	P	NM	A	R	R	P	A		
Kirkland, Warren	P	R	P	P	NM	P	P	P	P	P		
Kirkham, Brooke	P	P	P	P	NM	P	P	P	R	P		
Kuspira, Keith	R	P	P	P	NM	P	P	P	P	P		
Lowenberger, Brea	P	P	P	P	NM	P	P	P	P	R		
Nystuen, Reid	P	P	P	P	NM	P	P	P	P	P		
Ring, Jeremy	P	P	P	P	NM	P	P	P	P	P		
Shakirat, Adeyemi	P	P	R	P	NM	P	P	P	P	P		
Smith, Shawn	R	P	P	P	NM	P	P	P	P	P		
Steeves, Josie	P	P	R	P	NM	P	P	P	P	P		
Tomcala, Chelsea	P	P	P	P	NM	R	P	R	P	P		
Topola, Kelsey	NYA	NYA	NYA	NYA	NYA	P	P	P	P	P		
Umoh, Itemobong	P	P	R	P	NM	P	P	P	P	P		
Wilson, Ben	P	A	P	P	NM	A	P	R	P	A		
Zhang, Han					NM			P	P	A		
Ziola, Hiedi	P	P	R	P	NM	P	R	P	R	A		

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting