

**University Students' Council Agenda
Thursday September 12, 2013
Roy Romanow Student Council Chamber**

- 1. Adoption of an Agenda**
- 2. Introductions and Announcements**
- 3. Council Address**
- 4. Minutes and Reports for Information**
 - 4.1 USC Minutes – April 4, 2013**
 - 4.2 Executive Committee Minutes – May 8, May 14, June 3, June 10, June 26, July 3, July 15, July 31, August 14, August 19**
 - 4.3 Academic Affairs Committee Minutes and Report**
 - 4.4 Appointments Committee Minutes and Report**
 - 4.5 Code of Ethics Disciplinary Committee Minutes and Report**
 - 4.6 Elections Committee Minutes and Report**
 - 4.7 External Affairs Committee Minutes and Report**
 - 4.8 Budget & Finance Committee Minutes and Report**
 - 4.9 Student Affairs Committee Minutes and Report**
 - 4.10 Sustainability Committee Minutes and Report**
 - 4.11 Association of College Presidents Minutes and Report**
- 5. Motions Arising from the Minutes and Reports**
- 6. Business**
- 7. New Business**
 - 7.1 Elections to USC Committees**
 - 7.1.1 Appointments Committee**
 - 7.1.2 Elections Committee**
 - 7.1.3 Budget and Finance Committee**
 - 7.1.4 Academic Affairs Committee**
 - 7.1.5 Student Affairs Committee**
 - 7.1.6 External Affairs Committee**
 - 7.1.7 Sustainability Committee**
 - 7.1.8 Code of Ethics and Disciplinary Committee**
 - 7.2.9 Student Representatives on University Council**
- 8. Questions and Comments (30 minutes)**
- 9. Any Other Business**
 - 9.1 Biweekly Reports - Councilors**
 - 9.2 Loft Update**
 - 9.3 LEED update**
 - 9.4 Biweekly Reports – Councilors**
- 10. In Camera**
- 11. Adjournment**

University Students' Council

Minutes for Thursday April 4, 2013

Present

Jared Brown, President
Steven Heidel, VP Operations and Finance
Alexandria Werenka, VP Student Affairs
Kimberly Gabriel, Pharmacy & Nutrition
Kerollos Wanis, Medicine
Dillan Radomske, Nursing
Wyatt Berlinic, Engineering
Carmelle Huberdeau, Agriculture &
Bioresources
David Ogunkanmi, Arts & Science
Phoenix Rider, Indigenous Students
Nathan Adams, ESB
Alyssa Anderson, WCVM
Sara Kruger, Engineering
Alyssa Bredohl, St. Thomas More
Jordan Sherbino, St. Thomas More
Jenna Moellenbeck, ESB
Nour Abouhamra, Kinesiology
Galen Richardson, Law
Odoka Gibson, International Students
Kyle Males, Education
Ryan Moccasin, Indigenous Students

Also Present

James Pepler, USC Chair
Caroline Cottrell, General Manager

Regrets

Andrew Kitchen, Education
Benjamin Schwab, Arts & Science

Absent

Guests

Anna-Lilja Dawson
Nolan Waldner
Scott Hitchings
HenryTye Glazebrook
Alex Keen

Meeting was called to order at 6:01 pm.

1. Agenda

President Brown noted at the AGM, a Bylaw change was made to have Councilors give biweekly reports. The current Council did not get elected on those provisions; therefore, those are now rules in the Bylaw and for the incoming Council. This will be voted on to make it a permanent item on the Agenda.

In addition, President Brown would like also move to add another permanent point to the Agenda. President Brown noted when looking at more professional boards, typically there is an In Camera session at the end of each meeting. Board of Governors is a good

example.

Move to add under New Business 7.2 Biweekly Reports and 7.3 In Camera.

USCMotion157: President Brown/Councilor Bredohl

Carried

Move to have 7.2 and 7.3 moved into Business as 6.1 and 6.2

USCMotion158: President Brown/Councilor Adams

Carried

Move to adopt the agenda as amended.

USCMotion159: VP Werenka/VP Heidel

Carried

2. Introductions and Announcements

Councilor Radomske introduced Mandy Elash.

VP Werenka introduced Anna-Lilja Dawson, Nolan Waldner, Scott Davidson, HenryTye Glazebrook and Scott Hitchings.

Councilor Moellenbeck introduced the new ESB Councilor, Alex Keen.

VP Heidel thanked USC Chair, James Pepler, for chairing USC for the past year.

VP Werenka introduced David Hannah, Associate Vice President of Student Affairs at the University and Susan Bens from the Gwenna Moss Centre.

3. Council Address

3.1 Ombudsman Update – Susan Bens & Dave Hannah

Move to go into informality.

USCMotion160: VP Heidel/Councilor Anderson

Carried

Please see attached document for more information.

Dave Hannah noted he and Susan Bens were invited to Council to talk about having an ombudsperson at the U of S, like many Canadian Universities. The Student Forum has been meeting for about six years and is a place for student representatives, administrators and college representatives to meet to discuss issues that are of importance to students. The issue of having an ombudsperson is an issue that has been discussed twice in the past. The first time it was discussed was two years ago. There has been quite a bit of discussion about the notion and one of things decided after the first round of discussions is to do a bit more research in terms of what exactly is an ombudsperson and how do these roles function at other universities. The university asked Susan Bens, who worked for SESD at the time, to do research on the topic. Susan was sent to the National University Ombudsman Conference in Vancouver in 2010.

Susan Bens thanked Council for the invitation. The idea of an ombudsperson came from

the Swedish Parliament many centuries ago. It is an idea of a go between for conflicting parties. In Canada, ombuds-roles tend to be used in public sector kinds of organizations. Banks, for example, have ombudspeople. Many colleges and universities are also adopting the role and have been using the model for many years. The U of S compares itself mostly to the U15. In a recent study, there are only two universities that do not offer an ombuds-service. The University of Saskatchewan and Waterloo are the only two universities who do not offer the service.

There has been much interest in this topic throughout the years at the university. An ombudsperson is employed by a business and investigates complaints of unfair treatment in an impartial and objective manner. They are concerned with the rights of every person to be treated fairly and has the power to recommend solutions when complaints are well-founded. The ombudsperson also acts as a source of information and advice on rules and procedures and helps to identify systematic problems and weakness in institutional policy and practice.

An ombudsperson is not an advocate for a student, but an advocate for fairness. They are not a decision-maker or one who can overturn a decision, but does make judgments about the merits of a case and can make recommendations accordingly.

Typically those who serve as ombudspersons at a university have a wide variety of backgrounds and work skills. The essential skills an ombudsperson needs are good listening and analytical skills and a keen sense of fairness.

Councilor Sherbino noted with the current state of the university financially, asked if this idea was worth the USSU's time to invest right now. Dave Hannah commented each new USSU Executive can do one or two big things in a year. If the incoming Executive decided that this was going to be one of the top one or two priorities to push, then there is a possibility that something like this could happen, even in the fiscal restraint that the university is currently under. If the USSU was willing to cost share, then there may be a little more progress for getting an ombudsman implemented this year.

President Brown noted the USSU has conveyed consistently throughout the year that a university ombudsperson would be a good idea for this institution. There is a current need for it at the university. He noted to have a new Executive take over and ask what they think of the idea is counterproductive. President Brown noted the U of S is behind the other U15 universities who currently offer an ombudsperson. He asked what the process and timeline was to hiring an ombudsperson, as it is clear this position is needed on campus. Dave Hannah commented he suggests the first step would be to put together a brief proposal that is endorsed by the USSU and GSA that would describe some of the information Susan Bens presented. He noted it would also be beneficial to provide specifically what the areas are where students needs are not being met with respect to this topic and the kinds of issues that are not being resolved or addressed to the President.

President Brown asked what the funding structures look like at the other universities who currently have an ombudsperson position. Susan Bens commented there are a couple of

ways an ombudsperson could be structured or funded. She noted that there would be about half of the ombuds models where there is some kind of financial contribution from the student unions. She also commented the funding in some cases comes from the President's office or University Secretary. President Brown asked if the funding also included administration support in the ombudsperson's office. Susan Bens commented some universities had one ombudsperson with some clerical support in the office, or by how many incidents are reported.

Member Waldner asked what the scope would be in terms of if the ombudsperson would look after the affiliated colleges as well. Dave Hannah commented that issue would have to be developed and defined in a document. With affiliated colleges it would get a little complicated. STM, for example, has a strange autonomy and integration relationship with the university. Eventually some kind of policy document outlining very clearly and specifically what the scope of this role would be.

GM Cottrell noted the information an ombudsperson gets is typically kept confidential and asked if they had the same responsibilities as other caregivers do if there are issues of self harm, etc and how far the confidentiality extends. Susan Bens noted she was unsure of what the specific limits of confidentiality were. She noted it would be the ombudsperson's judgment as to when confidentiality had to be broken – harm to self, others or children are the cr. Dave Hannah added those who work in Student Health & Counseling have the highest amount of professional responsibility in terms of maintaining confidentiality and even they have to break it in those kinds of circumstances.

Councilor Gabriel asked how long it generally takes to create a new job at the university. Dr. Hannah commented a new position could be created, classified and posted in a matter of days. The big challenge is usually the funding. The timeline for something like this with the process starting now, it would be possible to have the position by Christmas.

Councilor Gabriel asked who would write the formal document. Dr. Hannah commented there would need to be some conversations about the scope and parameters of what this office would be proposed to be. He noted he would be prepared to hire Susan Bens to write the document if she were interested.

Councilor Gabriel asked if one ombudsperson and one support person would be enough to handle all the complaints coming from students and the university. Susan Bens commented this position shouldn't hear the same complaints as, for example, Student Central. The ombudsperson is an identifiable person for those who don't know where to go and feel unsure and a conflict of interest. Ms. Bens guessed there would be about 150 complaints that are complicated and the ombudsperson would be particularly busy. Dr. Hannah added the only real way to know if one ombudsperson is enough is once the service gets going and the stats come in after a couple of years.

Councilor Gabriel asked if there were any surveys done to prove this is a needed service on campus and is valuable. Susan Bens noted she is currently seeking that information from other universities. There are a few ways to find out the need for the service at the U of S,

whether through an online survey or focus groups. Dr. Hannah added Student Council is another good source of information. Susan Bens noted she would report back to USC on her findings.

Councilor Moellenbeck asked how the university would address employer biases and who the ombudsperson would report to. Susan Bens commented other universities do follow a joint oversight model with that position and the evaluation of the ombudsperson's performance. Councilor Moellenbeck commented it might be feasible to have a third party consultant.

Councilor Moellenbeck asked what exactly the university would be looking for in terms of the right person for the position. Dr. Hannah commented a position profile would be created that captures the key skills and qualities. The job is posted and a selection committee is created, with both undergraduate and grad student representatives. Dr. Hannah noted it depends on who applies.

Councilor Moellenbeck asked if a student with a concern would go to the ombudsperson first or to the person they are having the problem with. Susan Bens commented it depends on the situation. Part of the role of the ombudsperson is to educate the campus community about the kinds of concerns that students raise and the kinds of advice they are given.

Councilor Ogunkanmi noted he likes the idea of an ombudsperson at the U of S. He asked if the ombudsperson would extend their service to issues outside of the university. Susan Bens noted it is possible as the ombudsperson is providing advice to the student about how to pursue a resolution. An ombudsperson can be advisors to students on how to present questions or prepare for a hearing or challenging situation. Dr. Hannah noted it would be unlikely that the ombudsperson would take on a mediation role between a student and somebody outside of the university.

Councilor Radomske asked what the salary of an ombudsperson would be at the university. Susan Bens commented her ballpark estimate, knowing the university's pay structures, would be a range of \$80,000 and \$120,000 a year. Someone with quite a bit of experience and maturity would be hired for the position. Clerical support would be working with confidential information, making it a higher paid position. A budget for an office like this might be \$250,000 to \$300,000.

Councilor Radomske commented the idea of an ombudsperson sounds like a great idea in theory, but in reality the position is useless. The services, in its capacity, are somewhat irrelevant. He noted he feels like the university would be paying somebody over \$100,000 a year to comment on fairness, but have no sway or actual power. In terms of the financial situation at the university and the ombudsperson's lack of power, the position is costly for a position that is impractical.

Councilor Bredohl asked if other members of the university community could send students to the ombudsperson or if students would have to seek the ombudsperson out themselves. Susan Bens commented it would be ideal if the university community saw the

ombudsperson as a valuable resource in how to handle things fairly.

Member Dawson asked why the university isn't perusing the service when they know it's a valuable service. Dr. Hannah commented the service does not exist now and there are many things the university isn't doing now that it would like to be able to do. This service would be one item on a very long list of things the university has to make decisions about between competing things that are good for the institution. Up until this point, the topic has not been identified by anybody as the top priority. Dr. Hannah noted it is not that the university does not think an ombudsperson is important. The university is dealing with a negative fiscal situation and many demands.

VP Werenka asked in what way would Discrimination and Harassment services and the role of an ombudsperson be redundant. Dr. Hannah commented it would depend on how the scope of the job was defined.

GM Cottrell offered a suggestion to Dr. Hannah and Susan Bens. She noted the term is done for USC until the fall and nothing will get structurally resolved. GM Cottrell suggested the new Executive could make this an agenda item and have some more structured conversations with university administration. The USSU will have to seriously look at the financial implications for the organization and come back in the fall with a recommendation for Council.

Dr. Hannah noted that GM Cottrell had a great suggestion and added that the discussion should happen as soon as possible. GM Cottrell commented she will put it on the Executive's agenda for June.

3.2 Martin Gonzalez – Acting Director of Consumer Services

Martin Gonzalez thanked Council for the invitation. He noted he is originally from Peru and graduated from the University of Saskatchewan and has been a staff member since 2003.

Consumer Services consists of five units – Residence, Culinary, Hospitality, Parking & Transportation and Retail.

Residence Services has added 800 new beds over the last couple of years and the Grad House will be opening in the summer. The total number of beds offered by Residence Services will total 2,400 by the fall.

Culinary Services has recently invested some money into renovations in Marquis Hall, Subway in the PAC and a new Tim Hortons in Health Science. Culinary Services is self-operated and is proud of the improvements made to the quality of the food. Culinary Services also feeds the residence students and is in the process of expanding the meal plan to College Quarter.

VP Werenka noted Culinary Services has recently been working with student groups and asked Mr. Gonzalez to comment. Mr. Gonzalez noted a committee has been created with residence students that meets regularly with the culinary staff to discuss and provide feedback on the culinary menu. A new snack program for residence students has been implemented because of that committee.

Councilor Moellenbeck asked how the meal plan was going to be extended to College Quarter residence as all residence students can buy into the meal plan already. Mr. Gonzalez commented the on-campus residence pay a mandatory fee for a meal plan. The off-campus residence students get a small component of the mandatory plan but can upgrade their plan.

Councilor Bredohl asked why Tim Hortons cards are not accepted at the university outlets. Mr. Gonzalez commented the machines that accept the cards were costly, but Consumer Services is looking into the situation.

Mr. Gonzalez commented that Parking & Transportation Services now has the ability to write and submit parking tickets electronically. There are plans to make improvements to some parking lots and increase some spaces near College Quarters. As more spaces are created though, more parking spaces may be decreased so not to take away from the green space on campus. Parking & Transportation Services has been taking on more accessible transportation initiatives, like for example, E-Commute.

VP Werenka asked if there was any plan to discourage residence students from bringing vehicles to campus. Mr. Gonzalez commented Consumer Services has, in the past, told residence students they have guaranteed parking. This will be changed this year and residence students will be told there is limited parking. Out of town students would be guaranteed parking. Consumer Services is hoping residence students would take advantage of the commuter programs being implemented, including a shuttle to the grocery store.

Consumer Services also includes the Bookstore and Retail Services. The textbook industry is rapidly changing. Some universities are changing to e-textbooks and other forms of reading material. The University of Saskatchewan does have a textbook rental system, which unfortunately isn't advertised enough. Other universities are providing more choices to students and also partnering with online vendors. The U of S is looking into these options as well. Developing a bookstore that is more flexible in space and layout is another issue the university is working on.

GM Cottrell commented on a book-buying model used across North America that forces students to buy their books at their bookstore. The model includes textbooks being included on tuition and pre-packaged for the student to pick up at a central location. The model, although effective, does not create a level of engagement with the bookstore and problems with students who change classes.

Councilor Adams asked what the bookstore was doing about textbooks being published and sold with errors. Martin Gonzalez commented he was not aware of that issue and will

take it back to his office for more information.

Councilor Bredohl commented organizing the bookstore by class would be more beneficial and easier for students. She noted the U of R bookstore uses this kind of organizational system. Martin Gonzalez the bookstore is looking into different an organizational system that is more flexible year round.

Councilor Gabriel noted the information in Pharmacy changes so quickly that it is impractical for students to have printed books. Most resources are used online in the college.

Councilor Anderson commented WCVM students rarely go through the university bookstore and opt to purchase their textbooks in bulk on Amazon because it's cheaper.

Councilor Gabriel added that she was unaware that a rental program existed at the university and should be better advertised.

Councilor Radomske commented there seems to be an illogical attitude toward residence students parking at the university. Most students who live in residence are from out of town and need a vehicle to drive back home. Councilor Radomske asked why less parking would be available for those residence students who use the services the most. He also noted there has been rumors of a parking fee increase. Martin Gonzalez noted it is not the intention of Parking Services to not allow residence students to have parking. Surveys have shown that most residence students rarely use their vehicles. Parking Services is trying to identify how many of those students can be provided with other transportation alternatives so they don't have to bring their vehicles. Councilor Radomske commented residence students still need a safe place to store their vehicle, no matter how much it gets used or not.

Member Hitchings commented he just concluded a three-day focus group to find out what residence students primarily use their vehicles for, which was mainly for groceries and going out on the weekends. The university only has so much space and parking is already at a premium. The university does not want to turn more green space into parking lots. The university wanted to find out what it could do better so that students don't have to bring their cars.

Councilor Wanis asked why the green space hasn't been made into parking lots since parking is lucrative and at a premium. Martin Gonzalez commented there is a practical reason why the university doesn't pave all stalls, as the space would flood campus.

The last unit in Consumer Services is Printing & Campus Mail. Printing is another industry that is declining and changing. The university restructured the printing operation significantly by reducing the number of copy centers. Campus Mail was recently added to the same building as Printing Services.

Residence has started a renewal plan to upgrade the on campus buildings. The on campus buildings were built in the 1960s and are in need of a facelift as very little investment has been made since then. New windows and flooring are included in the plan, as well as new building codes. There are also plans to renovate the building to include a meeting area, much like College Quarters residences. Sustainability and reduction of energy use is also another principle for the renewal plan. The exterior shell and roof of the buildings will also get a facelift. There is also the potential for more amenities and retail space.

VP Werenka noted bedbugs have been a problem in the past in residence buildings and asked how that concern has been incorporated into the renewal plan. Martin Gonzalez noted removing the carpet and incorporating new furniture was in the plan for eliminating bedbugs.

GM Cottrell asked what cost was associated with the renewal plan. Martin Gonzalez commented the university is looking into financial options. The university is expecting the plan will take about five years to finalize. The likely budget will be about 60-90 million dollars.

Martin Gonzalez noted he would like to attend more USC meetings to gain more feedback from Council.

Move to back into formality.

USCMotion161: President Brown/Councilor Rider

Carried

4. Minutes and Reports for Information

4.1 University Students' Council Minutes – March 28, 2013

4.9 Student Affairs Committee Minutes – January 31, 2013

4.10 Sustainability Committee Minutes – January 30, 2013

5. Motions Arising from Minutes and Reports for Information

Move to adopt the minutes.

USCMotion162: President Brown/Councilor Bredohl

Carried

6. Business

6.1 Biweekly Reports

President Brown noted this is an action item that Council needs to decide on. At the AGM in the fall, a motion was made to have Councilors provide biweekly reports on the actions of their colleges, student societies, etc. This particular Council was not under those understandings when they became members, it was not fit to place that responsibility under their portfolio. This is simply a motion to be in line with the current bylaw.

Councilor Gabriel asked why a motion had to be made to approve it. President Brown

commented the current agenda does not contain this action item. He noted it will be up to next year's Council to decide how Councilors will report to Council.

Councilor Moellenbeck suggested the item should be placed under Minutes and Reports. President Brown noted that section of the agenda is intended for written reports for Council whereas adding a subsection to Other Business, reports could be done verbally. Councilor Kruger noted she would not appreciate writing biweekly reports next year, as she is already busy as a student.

Move to add to the agenda "9.1 Biweekly Reports – Councilors" under Other Business.

USCMotion163: President Brown/Councilor Adams

Carried

6.2 In Camera

President Brown noted this is another action item he would like to see permanently on the agenda. In a proper boardroom structure, there is typically an In Camera session at the end of each meeting, with the Board of Governors being a good example. This is an opportunity for Councilors to speak freely. This item is a way to formalize Council meetings.

Councilor Berlinic commented he personally feels adding this item will waste ten minutes at the end of each meeting. If a Councilor has something they feel needs to be discussed privately, they can make a motion to go in camera at some point during the meeting.

Councilor Sherbino noted this item will directly affect next years Council and Executive and should be decided on by them and should not be made by this Council. President Brown noted this is an item that he believes is needed. He commented that if this item is something next year's Councilors deem unnecessary, then they can remove it from the agenda.

VP Heidel noted he agreed with this item earlier, but the more thought he puts into it, the more he strongly disagrees. The USSU has a strong commitment to transparency. When trying to keep something confidential, in camera time needs to be argued for and supported by a motion. This item is a slippery slope to having too many things being talked about.

VP Werenka commented had this item been on the agenda this past year, it would have been helpful because people always assume the worst when they see an in camera item on the agenda. Whether or not it gets used, it ensures Council has confidentiality when needed and people don't jump to assumptions.

Councilor Moellenbeck commented she personally is not in favour of having an in camera session at the end of Council meetings. When in camera sessions are held, the gallery is asked to leave the Council Chambers and Councilor Moellenbeck feels that separates Councilors from those who choose to attend the meetings. She noted she does like there to be some sort of transparency between Council and the students.

Councilor Adams commented he supports the in camera session because it can be brought to Council without having to go through the Code of Ethics Committee and try and resolve the problem earlier than later.

Move to give GM Cottrell speaking rights.

USCMotion164: VP Werenka/Councilor Huberdeau

Carried

GM Cottrell noted President Brown is right in that most boards do have an in camera session at some point. She suggested having an in camera session at the beginning of the meeting so that the gallery isn't asked to leave. GM Cottrell added that there are confidential matters that Council does need to deal with.

Move to create a new point, "10. In Camera" in the agenda.

USCMotion165: President Brown/Councilor Anderson

Carried

7. New Business

7.1 Position Profiles

VP Heidel commented previously in the USSU Bylaw, the Executive profiles and their exact responsibilities had once been listed. These are now listed in just a profile and have never been approved. The Executive have recently made changes to each of their profiles and updated them. The Executive is looking for comments on the new profiles and approval, as it is largely a guiding tool for the next Executive. President Brown noted many of the profiles had not been updated since 2006.

8. Questions and Comments

VP Werenka reminded Councilors of the Council Social following the meeting at Louis' and to congratulate VP Heidel, as it was his last day of work.

Councilor Radomske reminded Councilors about the Casino Night on April 6th at St. Josephs Parish.

Councilor Radomske read a lovely haiku for Mandy Elash.

Move to give Mandy Elash speaking rights.

USCMotion166: VP Werenka/Councilor Adams

Carried

Mandy Elash thanked Councilor Radomske.

9. Other Business

10. Adjournment

Move to adjourn.

USCMotion167: Councilor Anderson/Councilor Males

Carried

Executive Committee

Minutes for Wednesday May 8, 2013

Present: Max FineDay, Jordan Sherbino, Nour Abouhamra, Jenna Moellenbeck and Caroline Cottrell

1. **Call to Order**

The meeting was called to order at 9:56 a.m.

2. **Quorum**

Quorum was present.

3. **Roundtables**
President FineDay

VP Sherbino

VP Abouhamra

VP Moellenbeck

4. **Business**

4.1 Association of College Presidents

VP Moellenbeck noted she had met with the AOCPP recently and they expressed much appreciation to former VP Heidel for reviving the committee. VP Moellenbeck agreed and would like to see the AOCPP move forward with their meetings again for the 2013-2014 year. She noted this task falls under the USSU President. GM Cottrell commented that some concerns were brought up recently about the AOCPP and Council. VP Sherbino added there was a concern over redundancy between the AOCPP and USC. He noted if the AOCPP was going to keep meeting, it has to be run differently with different mandates and policies from USC. GM Cottrell commented this would be a good project for the Executive to work on during the summer.

4.2 Positive Space Program

VP Sherbino commented on the Positive Space Program initiative run by Discrimination & Harassment Prevention Services and the USSU Pride Centre. The program is a voluntary online training module, which was developed for students and employees at the U of S to increase participant's awareness of sexual and gender diversity. He noted he is in

the process of taking the quiz and would be happy to share the link with other Executive. GM Cottrell commented it would be a good idea to have Jack Saddleback from the Pride Centre do a session on Positive Space during a staff meeting as a refresher to staff.

4.3 Student Care

GM Cottrell noted former President Brown and VP Werenka signed an extension contract with Student Care for the next seven years. VP Abouhamra and President FineDay will be attending the annual Student Care conference in Montreal in which they will learn about the organization. Student Care will cover the trip. GM Cottrell encouraged the Executive to look into conferences pertaining to their positions, as there is funding budgeted for that purpose.

4.4 Council Orientation

President FineDay commented he would like to get new Councilors more engaged and asking questions at Council orientation. VP Abouhamra agreed and noted it would also be a good idea to stress the biweekly reports as it is now a permanent agenda item. VP Moellenbeck added having the orientation prior to elections is also a way to get students interested and asking questions before running. GM Cottrell commented a good way to get Councilors more comfortable with each other is to do an icebreaker or team builder activity.

4.5 Icebreaker for Retreat

GM Cottrell commented that each year during staff retreat, the Executive do an icebreaker activity. Executive will have to keep the idea secret and are able to purchase supplies if needed.

4.6 Ratification Process

VP Moellenbeck noted she would like to make a quicker turnaround period for the ratification process for new groups. Initially, the Executive committee ratifies groups until the Budget & Finance Committee is created. VP Moellenbeck would like to be able to ratify new groups, who have never ratified before, without taking them to the Executive Committee or the Budget & Finance Committee. VP Moellenbeck commented she would like to have herself and VP Abouhamra be able to ratify newly created groups, unless controversial, making the turnaround time much quicker for them. The Executive agreed with this process.

4.7 TransformUS

President FineDay commented Mitchell Anderson, an undergraduate member of the TransformUS taskforce, approached him about a compensation. He noted the GSA is paying their members on the

taskforce a salary as compensation. President FineDay asked the Executive for their comments on the USSU paying its taskforce members a salary or honorarium for their commitment to TransformUS. VP Sherbino expressed his concern and noted he had mixed feelings about providing a wage or honorarium. He noted that the USSU did fight for undergraduate students to be included on the taskforce, but those students volunteered themselves and time to the taskforce. VP Sherbino noted that honorariums aren't given to other undergraduate students who also commit their time to university committees. GM Cottrell agreed with VP Sherbino, but suggested offering an honorarium in exchange for monthly reports from the two taskforce members. President FineDay noted he was in favour of an honorarium but would like to look further into the budget with VP Moellenbeck. VP Moellenbeck suggested calculating the amount of hours spent with the taskforce and compare it to USC. GM Cottrell advised the Executive to get more information as to how much time is spent at the taskforce meetings and go from there.

4.8 Respect US Campaign

VP Abouhamra noted she had been going through former VP Werenka's files and found information on a Respect US Committee. She noted the committee was never formed, but liked the idea as a campaign. VP Abouhamra reminded the Executive of the respect on buses concern that was brought to USC last year. GM Cottrell agreed the respect campaign was a good idea and VP Abouhamra should talk to Jason Ventnor.

4.9 URSU

VP Abouhamra commented on the lack of communication from the University of Regina Students' Union. She suggested President FineDay contact URSU's president to set up a meeting between the two Executives. GM Cottrell noted that either the USSU can go down to Regina or URSU can come to Saskatoon.

4.10 Welcome Week

Jason Ventnor was brought into the meeting to discuss Welcome Week. He noted that the Executive will need to discuss what they would like to giveaway during Welcome Week in the Bowl. Last year highlighters were given out. VP Abouhamra expressed great interest in getting a photo booth, as taking pictures is a fun interaction with students. Jason Ventnor asked VP Abouhamra to get back to him with more information and cost. He also noted that Executive would need to be in the Bowl all day September 5th and 6th to handout Survival Guides.

4.11 National Association of Parliament

GM Cottrell commented on the National Association of Parliament online exam, which Executive in the past have taken to familiarize themselves with Robert's Rules of Order. She noted if the Executive is interested, she would set it up for them. All Executive were in favour of taking the exam.

5. **Adjournment**

Meeting was adjourned at 10:30 a.m.

Executive Committee

Minutes for Wednesday May 14, 2013

Present: Max FineDay, Jordan Sherbino, Nour Abouhamra, Jenna Moellenbeck and Caroline Cottrell

1. **Call to Order**

The meeting was called to order at 2:07 p.m.

2. **Quorum**

Quorum was present.

3. **Roundtables (May 6 – 10)**

President FineDay

- Getting acquainted with procedures and daily operations of the USSU
- Going through the Executive Policy
- Attended Board of Governors committee meetings and Board of Governors meeting
- Met with Women's Centre Coordinator
- Met with senior administration to discuss TransformUs
- Met with students regarding childcare
- Connected with other student union presidents to discuss common areas of interest
- Attended ASC ceremony to celebrate the executive's execution

VP Sherbino

- Research into Positive Space Program
- Tour of the USSU
- Attended Executive Meeting (2)
- Lunch with Senior Management
- Various orientations (general office procedures, IT/computers, Louis'/Louis' Loft, accounting, budget, USSU governance)
- Attended the ASC for a ceremony for President FineDay
- Reviewed some of the more important policies
- Attended Childcare Board meeting
- Attended Teaching and Learning Committee meeting
- Provided input to TLC Chair on a letter to President Busch-Vishniac
- Attended Academic Hearing
- Responded to emails about academic inquiries
- Reviewed academic policies of the UofS
- Began work on a Academic Policy Handbook

- Began work on the "Study Smart" campaign (name extremely tentative)
- Met with Assistant Provost Melis
- Risk management workshop with Ian McGregor

VP Abouhamra

- Orientation (office procedures, IT, accounting, budget, Louis' & Louis' Loft, USSU governance)
- Executive meeting
- Lunch with Senior Management
- ASC for a ceremony for President FineDay
- Meeting with Lucille McInnes
- Organized email
- Reviewed policies
- Meeting with Heather
- Hosted USSU Radio Show with Alex, Councilor Rider and Kianna Mofazzali
- Childcare Board meeting
- Radio Show training
- Fair Trade Committee meeting
- Met with individuals in the ASC about childcare
- Event planning for Welcome Week

VP Moellenbeck

- Tour of USSU (Place Riel, Arts Tunnel, MUB)
- Orientation with Caroline
- Exec meeting
- Lunch with Senior Managers
- Policy review
- Risk management with Ian McGregor
- Computer training
- Met with my mentor
- Office training
- Aboriginal Students' Centre for Max's honouring
- Accounting orientation
- Budget walkthrough
- Signed cheques
- Approved petty cash and visa receipts
- Read policy
- Started revising Campus Group guide
- Learned how to do financial accountabilities
- Signed cheques
- Answered emails
- Exec meeting

- Professional session
- Governance, keeping a portfolio and USC
- Reviewed and changed ratification and funding process
- Louis' and Louis' Loft walkthrough
- Lunch with Pauline Melis re: Transform US
- Met with Chemistry Students' Society re: funding
- Attended Ken Steele's presentation on "Planning for the Future-Ready Campus"
- Executive Strategic Plan session
- Lunch with Professor Story at Louis'
- Workshop on non-profit governance with Professor Story

4. **Business**

4.1 Executive Meetings

GM Cottrell commented that the Executive will need to set a time for summer Executive meetings, which will then be adjusted in the fall. The Executive agreed Mondays at 10:30 a.m. would work best.

4.2 Strategic/Action Plans

GM Cottrell suggested that the Executive start preparing their strategic and action plans for the year. She noted each Executive should pick three individual directions they wish to focus on for the year and then one direction for the Executive as a whole. The Executive agreed to discuss the plans further and will present them on June 17th.

4.3 iCal

GM Cottrell reminded the Executive to put their schedules and meetings into iCal.

4.4 Childcare

VP Abouhamra noted a decision has been made to let MaryLou Mintram from the ISC sit on the Childcare Board as a student-parent representative.

4.5 Colin Hartl

GM Cottrell was contacted via email by University Planner, Colin Hartl, requesting an Executive member to sit on a committee regarding pedestrian scale way findings. VP Abouhamra volunteered to sit on the committee.

4.6 Photo Booth and Ball Pit for Welcome Week

VP Abouhamra commented she was looking into pricing for the photo booth for Welcome Week. She noted the booth would be around the price

range of \$800.00, which leaves extra money for other ideas. VP Abouhamra commented on creating a make-a-friend ball pit in the bowl, which she got from a video on YouTube. GM Cottrell asked if the Executive were ok with not giving away items this year. Executive agreed not to do a giveaway and look into renting the photo booth and ball pit instead.

4.7 Student Forum

VP Sherbino commented he had received an email from Dave Hannah's office regarding recommendations for University Student Forum and how to make it more effective.

4.8 TransformUS

President FineDay noted the Executive discussed last week the idea of giving some kind of honorarium to the two students on the TransformUS committees. He commented he is still torn on the issue of whether or not to give an honorarium. GM Cottrell suggested offering an honorarium if the students agree to give some accountability to the USSU. VP Sherbino suggested giving an honorarium similar to USC Councilors and to support the students if they have any questions. He noted his only concern is that one of the students requesting the honorarium is technically not an undergrad anymore. VP Sherbino suggested the Executive meet with the two students before making a motion. VP Moellenbeck agreed she feels more comfortable with meeting the students first. The Executive will set up a meeting time.

4.9 Volunteering

GM Cottrell commented that the USSU, as a nonprofit organization, could not give money to charity. Therefore, the USSU does annual volunteer missions. In the past, the USSU staff has volunteered for various organizations like Habitat for Humanity. Stefanie Ewen was called into the meeting to discuss other volunteer opportunities. Stefanie commented there are a few volunteer options and if the Executive had any suggestions to contact her. GM Cottrell noted that because most staff is gone for a day, the Executive would need to make a motion to allow the volunteer day. Stefanie will contact Habitat for available dates.

4.10 Food Concession

VP Moellenbeck noted FG Foods contacted her about setting up a perogie concession during Welcome Week. GM Cottrell suggested VP Moellenbeck talk to Jason Ventnor or Jason Kovitch.

5. Adjournment

Meeting was adjourned at 2:37 p.m.

Executive Committee

Minutes for Monday June 3, 2013

Present: Max FineDay, Jordan Sherbino, Nour Abouhamra, Jenna Moellenbeck and Caroline Cottrell

1. **Call to Order**

The meeting was called to order at 3:01 p.m.

2. **Quorum**

Quorum was present.

3. **Roundtables (May 13 - 31)**

President FineDay

- Met with the University Learning Centre to discuss areas of common interest
- Reviewed the finances for the USSU this month
- Met with campus security to discuss student concerns
- Had a meeting with Student Care
- Delivered a report to University Council
- Working with Executive to plan our priorities for this year

VP Sherbino

- orientation with the Centres, Marketing, and Facilities
- met with Amanda Smytaniuk regarding Student Care
- met with Campus Safety
- attended the Financial Review
- was a guest on the USSU Radio Show and talked about my socks
- had an Executive Priorities meeting
- prepared for and attended University Council
- set up a lunch meeting with Vice-Provost McDougall and Associate Vice-President Hannah
- began and finished my survey for the Association of College Presidents
- dealt with an academic inquiry
- responding to Assistant Provost Melis about TransformUS communications
- met with Councilor Miller
- spent a lot of time working on my "Academic Handbook"

- began brainstorming for Academic Awareness Week, Be Book Smart, Academic Integrity Awareness Week (in conjunction with the University Learning Centre), and Study Smart Week
- Victoria Day - holiday
- prepared for four meetings
- attended Advising Council meeting
- attended Academic Support Committee meeting
- attended Academic Programs Committee meeting
- attended Research, Scholarly, and Artistic Works Committee meeting
- planted flowers, like a boss
- staff meeting
- attended the TransformUS APT Town Hall
- finalised email to Assistant Provost Melis
- worked on the "Academic Handbook"
- made sure the office didn't burn down when Max and Nour were gone (spoiler alert: I was successful)
- researching the potentiality of a University of Saskatchewan Undergraduate Research Journal (how meta)
- attended AMICCUS-C Conference, including such activities as:
 - gave a tour to the delegates of the UofS campus
 - attended numerous receptions and banquets
 - met with representatives from Student Care
 - made several new best friends
 - attended sessions on work-life balance, workplace management, student union governance, and personal development
 - established meaningful connections with other student unions
 - answered various questions about the USSU's services, operations, programming, governance, and goals
- attended the Graduation Powwow and loved every second of it
- dealt with two academic inquiries
- worked on the Academic Handbook (yet again)
- prepared for and attended the Scholarship and Awards Committee
- figured out representatives on University Council committees for the upcoming year
- met with Dean Stoicheff
- met with Mitchell Anderson and Scott Adams regarding their positions on the TransformUS task forces
- finished up dealing with the Undergraduate Research Symposium
- EDO
- attended Executive Meeting
- met with Todd Trann about changes to PAWS
- attended the Arts and Science Dean's Awards Supper

- day off for my Convocation, but got some nice fancy letters after my name
- attended President Busch-Vishniac's reception for award winners with President FineDay, and mingled with Senior Admin
- prepared for and attended Research, Scholarly and Artistic Works Committee meeting
- met with Liv Marken about the Undergraduate Research Journal
- went to the new Louis' Loft! (try out their chips, soooo delicious)
- dealt with two academic grievances
- continued to work on Academic Handbook
- made a project proposal for "Know Your Rights" week, and began collaborating with other campus entities
- made first steps to ensure proper student representation on University Council
- met the Vice President of the SRC (predecessor of the USSU) who served in 1958
- attended St Thomas More luncheon

VP Abouhamra

- ULC Meeting
- Meeting with Campus Safety
- Orientation – Communication & Marketing, Centres
- Meeting with Student Care
- Financial Review (March) Meeting
- USSU Radio Show with VP Sherbino, Kerollos Wanis & Alex Werenka
- Exec Meeting
- Exec year plan
- Attended University Council
- Welcome Centre Meeting
- Found for Ice Breaker for retreat
- Researched Sustainability initiatives
- Prep for Student Care Stakeholder meetings
- Student Care Stakeholder Conference
- Attended AMICCUS-C Conference
- Hosted USSU Radio Show with guest Ramy Shoker
- Graduation Powwow
- Lunch with the Arts & Science Dean
- Attended TransformUS Support Services Town Hall
- Meeting with Scott Adams and Mitchell Anderson

VP Moellenbeck

- Answered emails
- Read over policy
- Interview with St. Peter's academic advisor
- ULC Meeting
- Lunch with campus safety
- Communications and marketing run through
- Dinner with Student Care
- Decorated my office
- Attended financial accountabilities meeting
- Tour of the facilities
- Wrote campus group ratification news release
- Tour of the centres, XL, Copy Central
- Exec meeting
- Approved petty cash receipts
- Reviewed investments
- Wrote up platform points for University Council
- Wrote blog
- Inquired about professional colleges and the spring/summer UPASS
- Checked out the new hair salon
- Project for Children's Wish Foundation
- Cleaned out flower pots on Louis' deck
- Mentor meeting
- Researched what other Students' Unions do re: campus clubs
- Executive goal setting meeting
- Interview for Thrive magazine
- Signed cheques
- Campus group guide
- Campus group ratifications
- University Council
- EDO
- Emailed groups about ratification
- Reviewed ratification policy
- Looked at sessions at AMICCUS
- Met with former supervisor re: Graduation Powwow
- Transform US Feedback
- Updated signs in the club room
- Planted flowers on Louis' deck
- Staff meeting
- Mentor meeting
- Planted flowers for Nour and Max
- Attended TransformUS town hall
- Talked to grade 5 students on a campus tour
- Tour training for AMICCUS

- Reviewed/approved petty cash and visa statements
- Signed cheques
- Answered emails
- XL graphic designer search committee
- Club ratification
- AMICCUS-C Conference
- Graduation Powwow
- Campus club ratification
- Lunch meeting with Dean Stoicheff
- TransformUS TownHall re: support services template
- Signed cheques
- Meeting with Caroline
- Watered flowers
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4. **Business**

4.1 Trick or Eat

VP Abouhamra requested that since Halloween is on the same day as a regular USC meeting, the meeting is cancelled and all MSCs are encouraged to participate in trick or treating food for the Food Bank. This will be considered a little closer to the event but her request will most likely be accepted.

4.2 Students on University Council Committees

VP Sherbino will email the list to GM Cottrell so that coordination with Pauline Melis can begin.

4.3 Campus Groups Mobile App

VP Moellenbeck noted that there is an app to assist with campus groups. Jason Ventnor will see if it can be made to work for USSU purposes.

4.4 Big Picture

Please share Executive goals for the year with Jason Ventnor and GM Cottrell to ensure everything is workable.

4.5 Petition for Be Book Smart

VP Sherbino wants to make some changes to the campaign and to focus on lobbying the government. President FineDay was very enthusiastic about this proposal. VP Sherbino believes organization is the key to success.

4.6 Survival Calendar

Executive members are asked to see Jason Ventnor about their advertisements in the Calendar.

4.7 PAWS Changes

The Executive have been asked to test the new PAWS. They are asked to contact Todd Trahn to make this happen.

4.8 National Aboriginal Day (June 21)

There is an event on campus and there is a request from the Learning Centre and Aboriginal Nursing Program for sponsored access to the North Concourse. They want to have bannock and tea.

Move to allow access and food to the North Concourse for National Aboriginal Day.

EXECMotion01: President FineDay/VP Abouhamra

Carried

4.9 Being Present

VP Moellenbeck reminded everyone of how important it is to turn off cellphones and put them away during meetings and in public forums. To be using them sends a message of disinterest and disengagement which is **not** the message the Executive wants to send. Also, she noted it is very rude to have them on during meetings.

5. **Adjournment**

Meeting was adjourned at 3:37 p.m.

Executive Committee

Minutes for Monday June 10, 2013

Present: Max FineDay, Jordan Sherbino, Nour Abouhamra, Jenna Moellenbeck and Caroline Cottrell

1. **Call to Order**

The meeting was called to order at 11:23 a.m.

2. **Quorum**

Quorum was present.

3. **Roundtables (June 3 - 7)**
President FineDay

VP Sherbino

VP Abouhamra

- Exec Meeting
- Hosted USSU Radio Show with guest Monica Iron
- U of S Student Travel Award Meeting
- Doctors Appointment
- Wayfinding Committee Meeting
- Meeting with George Foufas and Martin Gonzalez
- Made buttons at the Pride Centre
- Humans vs. Zombies event proposal

VP Moellenbeck

- Filled out Notary Public application
- Campus club ratification
- Answered numerous emails re: campus clubs
- Exec meeting
- President's dinner for graduation awards
- Campus group guide
- Convocation
- Interview applicants for XL Graphic Designer
- Signed cheques
- Prepared accountabilities
- Met with Shelby Scott re: Orientation 2013

4. **Business**

4.1 Switch

VP Moellenbeck noted Switch has been ratifying under the USSU since 2004. During their ratification process for this up coming year, she noticed not all of their Executive members are U of S undergraduate students, which they must be to successfully ratify. VP Abouhamra commented SWITCH is an important organization to students and the community. Executive agreed to allow SWITCH to go through the ratification process.

4.2 Humans vs Zombies

VP Abouhamra commented she wanted to have more engagement between colleges and not target one specific group. She has researched a popular tag game, Humans vs Zombies, and would like to bring it to the U of S campus (see attached). The game can tend to run for hours or days and have mediators to control the groups. GM Cottrell commented the game sounded fun, but suggested not using marshmallows. GM Cottrell also asked if there were any copyright issues with the game. VP Abouhamra commented the game has no copyright issues and people can register for free online. VP Abouhamra has set up a meeting with Campus Safety to discuss the game and will report back to the Executive.

4.3 Know Your Rights

VP Sherbino has created a proposal for Know Your Rights, formally Academic Awareness Week (see attached). His focus is on first year students in various colleges. His budget is set for \$200 for posters and candy.

Move to approve the Know Your Rights proposal.

EXECMotion02: VP Sherbino/VP Moellenbeck

Carried

4.4 Letter to Mayor

VP Sherbino has written a letter addressed to Saskatoon mayor, Don Atchison, regarding his participation in the Pride Parade. GM Cottrell noted the letter was a great idea and that no Saskatoon mayor has ever participated in the pride parade. President FineDay agreed the letter was a good idea and would like all Executive to sign.

5. **Adjournment**

Meeting was adjourned at 11:34 a.m.



USSU Executive Project Proposal (Short)

Executive Member:	Nour Abouhamra – VP Student Affairs
Proposed Project/Event:	Humans vs. Zombies
Event Date:	Friday September 13 th
	Location: Bowl
Budget Line Number:	
Budget for Project/Event:	

HUMANS VS ZOMBIES

Humans vs. Zombies is the ultimate 24-hour game of tag.
The Zombies win when all human players have been infected and turned into zombies.
The Humans win by surviving long enough for all of the zombies to starve.

REGISTRATION

All players must register online at www.hvzsource.com and join the USSU game.
Once registered each player will receive a Humans vs. Zombies ID Number (HvZ:ID).
IDs will be used to identify Humans and Zombies during the game.
Missions will be sent out to players based on their Human/Zombie status on the website.

EQUIPMENT

- Your HvZ:ID to log those spectacular kills of yours
- A brightly colored bandanna or scarf that can be used as both an arm band and a head band
 - Around ARM → Human
 - Around HEAD → Zombie
 - Around NECK → Stunned Zombie
- Foam dart blaster & Socks for stunning those pesky, attacking zombies.

*Wearing the bandana incorrectly or concealing it during the game as a means of deception to other players is not permitted and will result in a penalty.

HUMAN RULES

Wearing a Headband

- Humans must wear a headband around an arm or leg to identify them as players of the game. (This headband will come in handy when you become a Zombie!)

I.D. Number

- Humans must keep one index card with their unique identification number on them at all times.

Staying On Campus

- Humans must sleep on campus. If you need to leave campus for longer than 6 hours, let a Moderator know.

Stunning a Zombie

- Humans may stun a Zombie for 5 minutes by shooting them with a Nerf gun or throwing a sock or Marshmallow at them.
- A human may reset a Zombie's stun time by stunning them again (even if they are already stunned).

When Tagged By a Zombie

- When tagged by a Zombie, a Human is required to distribute their ID #. A tagged Human becomes a stunned Zombie that is incapable of turning humans for 5 minutes. During this time you must wear your bandana around your

neck. Once the 5 minutes are up wear your bandana around your head - you are now allowed to tag other Humans.

ZOMBIE RULES

Zombies have the ultimate goal of tagging humans, thus spreading the infection and turning Humans into Zombies.

Wearing Your Headband

- The Zombie team must wear a bandana around their head at all times.

Feeding

- Zombies must feed every 2 hours. A zombie feeds by reporting their kill on the website.

Tagging

- A tag is a firm touch to any part of a Human. After tagging a Human the Zombie must collect their ID card. Kills must be reported within 1 hour.

Getting Shot

- When shot with a Nerf gun or hit with a sock a Zombie is stunned for 5 minutes. A stunned zombie may not interact with the game in any way. This includes shielding other zombies from bullets or continuing to run toward a human. If shot while stunned, a zombie remains stunned for the next 5 minutes.

SAFE ZONES

There are a number of zones around campus.

- In a **human safe zone**, a human cannot be tagged.
- In a **zombie safe zone** a zombie cannot be stunned.
- A **full safe zone** is both a zombie and a human safe zone. Blasters cannot be used.

Human Safe Zone	Zombie Safe Zone	Full Safe Zone
Arts Building	Physics Building	Inside All Buildings

*To be considered playing, Zombies must have both feet outside of a safe zone.

*Humans can stun Zombies from inside a safe zone. (EX: Shooting out the door of the Dining Hall, Sniping from a dorm window.)

SAFETY RULES

- No realistic looking weaponry. Blasters must be brightly colored and have blaze orange tips
- All blasters must be approved by game Moderators and be marked with flagging tape to show that it has been approved for use. Any blaster without this marker may be removed from the game immediately for safety purposes.

- Darts must not hurt on impact. (If you're not sure about this, fire it at point-blank range into your bare skin and see if it hurts. If you're still not sure, ask a Moderator).
- Blasters may not be visible inside of buildings on campus.
- Players may not use cars, bikes, skateboards, roller blades, etc. to move around campus.
- Players may not climb to elevated positions not normally accessible by foot (ex. Climbing trees)
- Players may not play near traffic or streets
- No Camouflage

OTHER RULES

- Anyone not wearing a bandana is a non-player. Non-players are not to be disturbed, shot at with blasters, or bothered in any way. Shooting non-players with Blasters is a bannable offense.
- People who are not registered participants may not directly interact with the game. This includes bringing food to humans or spying for either team.
- Athletes are safe during official practices, but not on the way to or from practice.

PROJECTILES AND DARTS

Keeping track of darts will be extremely difficult. There are bins located around campus for darts. If you see a stray darts pick them up and bring them to a bin when possible. This way everyone is able to refill and it saves the environment! Make sure you have as many darts as you came with and no more.

TAG DISPUTES

If a tag dispute arises it must be resolved in the following manner;

- Both players must attempt to resolve the dispute amongst themselves
- If no resolution is possible then a Moderator must be consulted
- The Moderator has the final say on the dispute
- Similarly, students at required academic events are safe for the duration of the event (even if this event is in a free-play zone), but they are not safe on the way to or from the event.

MERLE (The Walking Dead) CLAUSE

- Don't be a Merle
- Treat fellow players and moderators with respect
- Accept when you have been tagged/stunned

Executive Project Proposal

I. Project # 1

- A.1. Project Name: Know Your Rights Week
- A.2. Proposed by: Vice President (Academic Affairs)

II. Analysis

- A. Background Information and Need: September is a time when many new students will be on campus, the vast majority of whom are unaware of the academic policies of the University. This hopes to provide an introduction to these policies, as well as provide some general information on the Academic Advocacy Office of the USSU.
 - A.1. History: VP Kanyemba organized this sort of week last year and it had a strong emphasis on students living in residence. This year, in order to reach a wider audience, the event will be taken out to various Colleges and in the Tunnel. A similar event (Academic Integrity Awareness Week) has been held multiple times in the past, and this was in collaboration with the University Learning Centre.
 - A.2. Issues: This week hopes to provide a brief introduction to some of the academic policies of the University for students. The primary target will be first-year students, so the Colleges that accept students without any University credit will be the focus of the week.
 - A.3. Research: Extensive research into the academic policies and procedures of the University of Saskatchewan, including the ongoing creation of an “Academic Handbook” that will be made available to both students and the College societies. I’ve also discussed this idea with advisors and recruiters in both Arts and Science and STM as routes for probable collaboration (with the potential to reach out to ESB, Engineering, Kinesiology, and/or Agriculture).

B. Target Group and Characteristics

- B.1. Primary Target: First-year students
- B.2. Secondary Target(s): Continuing students; wider University community

C. Vision and Mission

- C.1. Vision & Mission: With the mandate of improving the academic life of students at this University, the Know Your Rights campaign aims to educate students on the fundamentals of academic policies.

D. Key Considerations

- D.1. Detailed Budget: \$50 – XL Print and Design (to poster campus on Buzz Boards)
\$75 – XL Print and Design (large poster for display)
\$75 – candy
- D.2. Budget Line: 170-5490-05
- D.3. Total Budget: \$200 (\$300 remaining in budget line for Academic-oriented events)
- D.4. Organizational Requirements: Will need to create a brief PowerPoint presentation that runs through trivia questions on policies that will be displayed on the portable plasma screen
- Book spaces in STM, the Tunnel, ESB, Ag/Bio, Engineering, and/or the PAC
 - Hopefully have two people at the table at all times (one advisor and one employee or volunteer of the USSU) for 2-3 hours a day for 4 or 5 days of the week
 - Have an employee of Student Crew put up posters 1-2 weeks in advance
 - Encourage advisors to bring their own materials (brochures, forms, etc)
- D.5. Timeline:
- Early July: have PowerPoint presentation completed
 - Late July: submit Communications request for both type of posters
 - Late July: contact and confirm the attendance of 4 or 5 College advisors
 - Early August: book appropriate spaces for table (will need electric hookup for plasma screen); book plasma screen
 - Late August: make sure that a USSU employee or volunteer will be available at all times during tabling
 - Start of school year/Orientation: hang up posters around campus
 - September 9-13: hold the “Know Your Rights” campaign

Executive Committee

Minutes for Wednesday June 26, 2013

Present: Max FineDay, Jordan Sherbino, Nour Abouhamra, Jenna Moellenbeck and Caroline Cottrell

1. **Call to Order**

The meeting was called to order at 10:00 a.m.

2. **Quorum**

Quorum was present.

3. **Roundtables (June 10 - 21)**

President FineDay

- Met with Arts & Science Dean Stoicheff
- School of Environment & Sustainability Executive Director, Toddi Steelman
- ISSAC to discuss potential partnerships
- Attended convocation ceremonies.

VP Sherbino

- Executive meeting
- met with UofS communications people about OBA communications with students
- attended the Academic Programs Committee meeting
- attended a meeting on Orientation
- attended a joint Teaching and Learning Committee and Academic Support Committee meeting
- began working on the Councilor introduction to University Council
- attended the "Welcome to the Gaybourhood" event with Jack Saddleback, Natalya Mason, and Heather Kevill
- attended the USSU Staff Retreat (including orchestrating an ice breaker with the rest of the Executive, getting a workshop on customer service, and learning about workplace dynamics)
- checked out the NAISA Conference
- responded to emails about academic grievances
- started to organise my meeting schedule for next year
- attended the Financial Review
- met with Frank Bulk from the Gwenna Moss Centre for Teaching

Effectiveness in preparation for the Undergraduate Research Symposium

- attended a reception put on by Brett Fairbairn for involvement in the University community
- got Executive approval for the "Know Your Rights" campaign
- sent a letter to Mayor Atchinson about his historical lack of attendance at the Pride Parade, and got an extremely positive response from doing this
- Study Abroad Advisory Working Group meeting
- University Council meeting (final one of year)
- met with Jennifer Thoma from Advancement and Community Engagement about communications
- met with Elana Geller from the University Learning Centre about Academic Integrity Awareness Week
- did preliminary planning for Academic Integrity Awareness Week
- attended the President's Picnic
- Met with Dan Seneker and Shelby Scott from Student and Enrolment Services Division about the Undergraduate Project Symposium
- attended events for the Gordon Oakes - Red Bear Student Centre
- attended events for National Aboriginal Day
- dealt with an academic grievance
- contacted the Office of the Vice President of Research about the Project Symposium
- did preliminary planning for Be Book Smart week
- made a project proposal for Study Smart campaign
- drafted letters for the Study Smart campaign
- attended the first search committee meeting for the Chief Information Officer and Associate Vice President of Information and Communications Technology

VP Abouhamra

- Childcare Expansion Project Steering Committee Meeting
- Executive Meeting
- Meeting with Scott, Jennifer & Meghan (communications)
- Healthy Campus Steering Committee Meeting
- Meeting with Jo Ann (24-hour safe study)
- Meeting with Pat & Dave (campus safety)
- Meeting with Councillor Gan
- Radio Show with Jack Saddleback (Pride Edition)
- April Financial Review
- Meeting with Office of Sustainability
- Helped student find housing

- 1/2 ADO
- Final Exam
- USSU Retreat
- Greystone Circle Donor Appreciation
- Doctors Appointment
- Meet & Greet with Jennifer Thoma (Communications)
- USSU Radio Show with guests Ramy Shoker & Ahmed Korayem
- Wayfinding Committee Meeting
- U of S Employee Picnic
- Welcome Centre Meeting
- University Council
- Meeting to discuss the impact of section 91 of the IRPA (governing advising regarding immigration)
- National Aboriginal Day & Gordon Oakes Red Bear Centre Celebrations

VP Moellenbeck

- Checked emails
- Executive meeting
- Campus clubs
- Met with Gingi and Karen from ISSAC re: student travel award
- Met with Jennifer, Sharon and Scott re: communication of TransformUS
- Familiarize the Third Integrated Plan
- VP and Provost's Thank You Reception
- Met with Rush from Club Star
- Attended campus wide orientation planning meeting
- Accountabilities meeting
- Signed cheques
- Mentor meeting
- Staff retreat
- Greystone Circle donor event
- Pride Parade
- Met with Jennifer Thoma (University media relations)
- Met with Shelby Scott re: Orientation 2013 set up
- Answered emails
- Campus group ratifications
- Discussed funding process with Samantha from Education
- Reviewed/approved petty cash receipts
- Sent emails to plan transit and financial literacy initiatives
- Tested out the new PAWS
- Louis'/Loft planning meeting

- Employee appreciation picnic
- Mentor meeting
- Met with a student re: spinning beats at Louis' Loft
- Looked into funding for ISSAC
- Signed cheques
- National Aboriginal day opening banquet
- Met with RBC branch manager, Jeremy Batting, re: financial literacy campaign
- Attended Gordon Oakes-Red Bear ground-breaking ceremony
- Met with Dan Leblanc and Grace from the Socialist Students' Association re: collaborative funding

4. **Business**

4.1 Safe Study

VP Abouhamra commented that she had met with the Library regarding a Safe Study program, which they agreed was a good idea. Safe Study would allow students to study in the library for 24 hours during finals. For the program to work, the Library would have to stay open past its regular hours from 1 a.m. to 8 a.m. The only issue is paying Student Crew for the extra hours, which would amount to approximately 130 hours per term. VP Abouhamra commented a trial run on the program could be done in December to see how many students use it and if it's a viable program. GM Cottrell cautioned the Executive that if the program runs, the Library may expect the Executive to oversee it for years to come. VP Sherbino commented on cutting down the extended hours. GM Cottrell noted to pay Student Crew, there would be an overage in the Budget and asked what line it would be taken out of. VP Sherbino asked VP Abouhamra to crunch more numbers and to get back to Executive.

4.2 LEED Certification

GM Cottrell noted Place Riel is still waiting on its LEED certification. She has been in contact with Dave Palibroda, who commented Place Riel is only a couple credits away from being a Silver LEED building. These extra green energy credits can be bought for approximately \$8500.00. Regardless of these extra credits, Place Riel will still get its LEED certification. President FineDay commented he feels like he needs more information on the green energy credits before making a decision. GM Cottrell noted she will try and get Dave Palibroda come in to give a presentation to the Executive.

4.3 University Layoffs

President FineDay noted that the last batch of layoffs at the University for the foreseeable future was currently happening in FMD. He commented the Executive might be approached to comment on the matter.

4.4 Meeting with Minister Morgan

President FineDay would like the Executive to meet with the Minister of Advanced Education, Don Morgan. President FineDay will look at Executive's schedules and Mandy Elash will set up the meeting. He also noted he would like to meet with NDP member, Warren McCall.

4.5 ISSAC Proposals

VP Moellenbeck noted ISSAC had emailed her with two proposals asking for USSU funding. The first proposal was for half the funds new furniture in the ISSAC lounge. GM Cottrell noted it was not in the Executive's mandate to provide funding for things like this. The Executive agreed to deny this funding proposal.

The second proposal was for sponsorship for a conference being held at Wanuskewin Heritage Park. VP Sherbino commented ISSAC made a reasonable attempt, but they should ratify and go through campus club funding for something like this. The Executive agreed to deny this proposal as well.

4.6 Welcome Centre

VP Abouhamra commented that ISSAC contacted her about a Welcome Centre, which would be set up during the first week of University and geared toward all new students to Saskatoon, not just international. They would like to add USSU events to their calendar. GM Cottrell noted VP Abouhamra should talk to Jason Ventnor about this item.

4.7 Lunch with City Councilors

VP Moellenbeck noted she wants to start working more closely with City Transit, unfortunately they are extremely hard to keep contact with. She suggested setting up a meeting with a few city councilors to talk about Transit and other topics. GM Cottrell suggested contacting Charlie Clark, Mairin Loewen and Darren Hill. President FineDay will contact councilors.

4.8 Ratification

VP Moellenbeck commented the University of Saskatchewan Space Design Team (USST) would like to ratify through the USSU. They have never been ratified before and for that reason, has to go through the Executive committee first. GM Cottrell noted that their finances, which are significant, are controlled by the College of Engineering. VP Moellenbeck added that because their finances are through Engineering, they can only

provide a CFOPAL number, which she agreed was fine. GM Cottrell noted the ratification rules for this group may need to be bent slightly because of their banking situation and they were mainly ratifying for insurance reasons.

Move to ratify the University of Saskatchewan Space Design Team.

EXECMotion03: VP Moellenbeck/VP Abouhamra

Carried

VP Sherbino abstained.

4.9 Bike Repair Stand

President FineDay noted the bike stand has been fixed!

4.10 SUDS

The Student Union Development Symposium (SUDS) will be held in Vancouver August 16-19. All the Executive are in favour of going. GM Cottrell will register the Executive and book a hotel.

4.11 Generating Momentum

President FineDay commented on another conference in August – Generating Momentum, which will be held at Manitou Beach. Registration is \$50.00 and may include accommodations. VP Moellenbeck noted she was in favour of going as it seemed like a good learning tool. GM Cottrell encouraged the Executive to look at the itinerary and decide and get back to her.

5. **Adjournment**

Meeting was adjourned at 10:59 a.m.

Executive Committee

Minutes for Wednesday July 3, 2013

Present: Max FineDay, Jordan Sherbino, Nour Abouhamra, Jenna Moellenbeck and Caroline Cottrell

1. **Call to Order**

The meeting was called to order at 9:04 a.m.

2. **Quorum**

Quorum was present.

3. **Roundtables (June 10 - 21)**

President FineDay

- Board of Governors committee meetings & regular meeting
- Met with the Library Dean & his team to discuss areas of cooperation
- Executive Meeting
- Spoke with the University of Victoria Student Society President, Kelsey Mech, about common projects and priorities for the year
- Staff meeting
- Executive meeting
- Researched potential avenues for open-text book funding
- Strategic planning meeting with executive
- Spoke with media regarding residence issues
- Spoke with media regarding Aboriginal initiatives at USask
- Met with Dewey Litwiller about potential participation at ESL's language day

VP Sherbino

- Dealt with academic grievance (ongoing)
- Responded to emails about academic situations
- Had a meeting with Vice Provost Patti McDougall and Associate Vice President Dave Hannah about student and academic issues (student mental health, teaching evaluations, undergraduate research, advising council, and online syllabi)
- Met with the administrative team of the University Library
- Did Executive planning session
- Researched Arts and Science Curriculum Renewal
- Got registered in the National Association of Parliamentarian's introductory course

- Read over documentation from the Office of the Vice President of Research
- Made a proposal for Academic Integrity Awareness Week
- Began figuring out the role that the USSU should play in Academic Advising Awareness Week
- Researched my position at other student unions
- Finally made a contact in the Office of the Voce President Research
- EDO

VP Abouhamra

- Sick day (x2) – Knee surgery
- Berns-McGown – study on how living in Canada affects the way people see conflict in the Middle East
- Meeting with Library Dean
- Executive meeting
- 24-hour safe study proposal
- Staff meeting – Pilates
- Research on Emergency fund
- Discussion on Emergency financial assistance for students
- Meeting with Dave Hannah
- Executive strategic planning

VP Moellenbeck

- Shared my office with VP Sherbino
- Tour of Health Science E-Wing
- Answered emails
- Ratified campus groups
- Meeting with Justine, President of Greystone Scholars Society and Rebecca and Shelby (SESD) re: GSS ratification
- Met with CSSA students re: campus group funding
- Met with the Dean of the library
- Answered question about campus groups
- Executive meeting
- Staff meeting
- Mentor meeting
- Reviewed petty cash receipts
- Signed cheques
- Executive strategic plan meeting
- Filled out application to become a notary public
- Criminal record check (for my notary public application)
- EDO

GM Cottrell

- Usual GM type of duties - phone calls, answering emails, consulting with staff and managers
- Meeting with What's Your Cap
- Meeting with Vice Dean McMullen
- Canada Day
- 1/2 day vacation for Rider Game
- Executive meeting
- Preparation for Council Orientation
- Final revisions on insurance documents
- Proof reading Survival Calendar
- HR Issues
- Meeting re. International Festival
- Meeting with Louis' Manager

4. **Business**

4.1 Project Proposal for Study Smart

VP Academic asked for \$120.00 for Study Smart for posters featuring individuals who will give advise to study smart. It will be a combination between Stress-Less and ULC workshops. Jordan will continue to work with the partners and see if he can also get Student Health. He needs half the money for posters and half for candy.

Move to accept the Study Smart Proposal (see attached).

EXECMotion04: VP Sherbino/VP Abouhamra

Carried

4.2 Childcare Subsidy

Previous VP Student Affairs contacted the Ministry of Social Services to discuss additional subsidies for students. President FineDay and VP Abouhamra will meet with the deputy minister and will present the petitions and stories from parents. They will go with specific proposal for changes.

4.3 Emergency Student Grant

VP Abouhamra presented information on the proposed Emergency Student Grant based on a meeting with Dr. K. Nassar, Sanday Lazare, Doug Clark and Frank Kusch to discuss the problems of students in need. They are looking to create an emergency fund for students. Students can apply to the fund which they don't have to pay back but they are encouraged to pay it forward when they are in a position to do so. K. Nassar will put \$25,000.00 into the fund and hopes that students will find ways to raise money to make the fund grow. The Executive fully endorses this initiative and will have a subsequent meeting to determine if there are appropriate mechanisms for raising money for this cause.

4.4 Potential Partnership with University of Victoria SS

President FineDay has been in conversation with Chairperson Kelsey Mech. They are interested in beginning to do some national organizing around student issues for the federal election in 2015. Common issues are: clean energy and how this affects life in general and students in particular, the future of students in Canada, debt loads and so on. They are interested in doing a research survey that will help develop a campaign. The USSU can easily put a survey on our website.

Move to approve a research survey.

EXECMotion05: President FineDay/VP Moellenbeck

Carried

4.5 University of Manitoba Students' Union

UMSS's President Al Turnbull contacted President FineDay to see if we can organize a group of students to go to Winnipeg for the Huskie game and Banjo Bowl. The Executive decided that since school starts on September 5th, there is no window of opportunity to organize a trip.

4.6 Extended Safe Study

Because this initiative is unaffordable for the USSU and because there are concerns about transportation in the wee hours, VP Abouhamra will undertake a lobbying effort aimed at persuading the library to remain open 24 hours at day during exam season.

5. **Adjournment**

Meeting was adjourned at 10:02 a.m.

Executive Project Proposal

I. Project #2

- A.1. Project Name: Study Smart Campaign
- A.2. Proposed by: VP (Academic Affairs)

II. Analysis

A. Background Information and Need

- A.1. History: Stress Less events have been held in previous years (by Student Health) as have workshops on study skills (done by the ULC). This campaign combines the two ideas for a more proactive approach to exam stress. The campaign takes the shape of the (immensely popular) “Who Needs Feminism?” campaign: there will be both an interactive aspect in which people can write down their own study/de-stress tips and a part where 10 (semi-)prominent individuals will have their own tips written down and posterred across campus.
- A.2. Issues: Student mental health was one of the larger main goals of the Executive for this year, and this event hopes to take a preventative approach to this issue.
- A.3. Research: I’ve discussed the idea with Jason Ventnor and Heather Kevill about the format of the campaign. I’ve spoken with representatives from the ULC and they are strongly supportive of the idea in principle, and I hope to (with the help of VP Abouhamra) make these connections in Student Health as well). Although this event has many connections with the Academic Affairs portfolio, the same can be said about that of Student Affairs, so it will be held in conjunction with the VP Student Affairs.

B. Target Group and Characteristics

- B.1. Primary Target: Undergraduate students
- B.2. Secondary Target(s): those in the greater campus community who are involved in the education of undergraduate students

C. Vision and Mission

- C.1. Vision & Mission: This event, in accordance with one of the Executive’s main goals of improving students’ mental health, aims to start a conversation and a greater cognizance of the issue of exam- and school-related stress. More

importantly, it hopes to illuminate the fact that this stress is almost a systematic, widespread problem as opposed to a personal, isolated issue.

D. Key Considerations

- D.1. Detailed Budget: \$50 – poster campus (XL Print and Design)
\$10 – additional posters (10) for behind the table in the Tunnel (XL Print and Design)
\$60 – candy (seemingly necessary for any event)
- D.2. Budget Line: 170-5490-00
- D.3. Total Budget: \$120
- D.4. Organizational Requirements: minimum two people at the table in the Tunnel per day (one USSU, one/two ULC/Student Health)
 - creation of posters and hanging them up around campus (Student Crew)
 - table cloth, whiteboards, whiteboard markers
 - creation of letters to be sent out to the individuals that will be featured on posters
- D.5. Timeline:
 - July 15th: formally contact Student Health and the ULC for involvement
 - July 30th: have Student Health and the ULC's commitment finalized
 - October 10th: send out emails to all people who I would like to include in the project
 - October 20th: Have an appointment for pictures set up with all ten people
 - October 30th: send in a Communications form for the posters to be made
 - October 30th: have schedule of volunteers and ULC/Student Health finalized
 - October 30th: book a table in the Tunnel for four days of the week in November
 - October meeting of the AAC: bring it forward as an issue and ask for input as well as help with tabling
 - October meeting of the SAC: bring it forward as an issue and ask for input as well as help with tabling
 - November 15th: hang up posters across campus
 - November 18th: organize supplies (table cloth, white boards, candy, ULC materials, Student Health materials)
 - November 25th-28th: hold event
 - After/during event: put appropriate pictures up online
 - After event: write up a report on it for use by future VPs Academic Affairs

Executive Committee

Minutes for Monday July 15, 2013

Present: Max FineDay, Jordan Sherbino, Nour Abouhamra, Jenna Moellenbeck and Jason Ventnor

Regrets: Caroline Cottrell

1. **Call to Order**

The meeting was called to order at 10:30 a.m.

2. **Quorum**

Quorum was present.

3. **Roundtables**

President FineDay

- Exec Meeting
- Met with City Councillors
- Interview for University Magazine re: Open Textbooks
- Met with Vice Dean David Parkinson about curriculum changes in Humanities & Fine Arts
- Lunch with senior administration
- Met with Campus rec about Kinspin
- Met with executive to talk about Program prioritization and lay offs
- Board of Governors Orientation with University Secretary
- USSU Golf Tournament
- Interview for publication on youth leaders
- Met with new USC Chair, Mr. Scott Hitchings to discuss the terms of his contract

VP Sherbino

- Executive Meeting
- met with City Councillors Loewen, Hill, and Clark about student issues
- met with Vice Dean David Parkinson about issues and curricular changes in the Humanities and Fine Arts
- met with many people from central administration over lunch
- met with Scott Hitchings about the student role on a search committee
- met with Campus Rec about ways the USSU can get involved with Kin Spin
- met with the Exec to discuss program prioritization and lay offs

- went to a town hall on the Academic Program Task Force
- USSU golf tournament
- began establishing some well-founded argumentation for open licence textbooks
- created a proposal for Academic Integrity Awareness Week
- worked on the search committee for the CIO & AVP-ICT
- wrote a letter to Councillor Hill (executive member for Saskatoon to the Saskatchewan Urban Municipalities Association) about the disenfranchising laws surrounding municipal elections

VP Abouhamra

- Meeting with Rita Hanoski (Student Health)
- Executive Meeting
- Meeting with City Councilors
- Centre Meeting
- USSU Radio show with guest Saleema Mohamed
- Lunch Meeting with Senior Admin
- Meeting with Campus Rec about KinSpin
- Meeting with Exec to discuss Program Prioritization and Workforce Planning
- USSU Golf Tournament
- Hike Bike & Roll Meeting
- Helped students find housing
- Answered emails
- Started the NAP Course – Parliamentary Procedure Made Easy

VP Moellenbeck

- Executive Meeting
- Approved flights for SUDS conference
- Approved conference registration for SUDS and Generating Momentum
- Lunch with city councillors Darren Hill, Charlie Clark and Marin Lowen
- Reviewed ratification applications
- Filled out cheque reqs
- Answered questions re: campus groups, locker space, insurance, funding
- Discussed city transit for ESL students
- Correspondence with St. Peter's college about doing a radio advertisement
- Organized campus group listing
- Went over UPASS with Barb
- Lunch with university senior administration
- Meeting with campus rec re: USSU involvement with Kin Spin

- Exec chat about program prioritization
- Signed cheques
- Golf tournament
- Correspondence about income tax clinic meeting
- Answered emails
- Meeting with city transit
- Mentor meeting

4. **Business**

4.1 Kin Spin

VP Abouhamra commented the Executive should take part in KINSpin, a fundraiser for the College of Kinesiology with proceeds going to the College's Special Needs Programs. VP Sherbino agreed with being involved. Jason Ventnor noted the Executive could promote it, participate and volunteer, but could not give money as it does not directly benefit students. He also noted the Centres could get involved and the Executive could help run it. VP Moellenbeck and Abouhamra both agreed volunteering would be the best choice. Jason Ventnor will prepare a package of how the Executive could participate.

4.2 Humans of USASK

VP Abouhamra commented she would like to start an initiative on campus similar to Humans of New York. Pictures will be taken of students and put into a photo album on the USSU's Facebook page along with an answer to a random question. This will give the Executive an opportunity to engage with students. Executive were all in favour of the idea.

4.3 Transitiquette

Last year, Councilor Ogunkami commented on having the USSU campaign for better bus etiquette, as many students do not follow the rules of the bus. VP Sherbino suggested working along side Transit in the fall when they are set up in Place Riel. Jason Ventnor noted the Executive will be busy during Welcome Week, so that could be a challenge. VP Sherbino suggested making posters or a video. Jason Ventnor noted the video could be posted on YouTube, Facebook and Twitter. VP Moellenbeck suggested working with Councilor Ogunkami to gain more ideas. Transit falls under VP Moellenbeck's portfolio, so she will take responsibility for this campaign.

4.4 Galen Richardson

President FineDay noted Galen Richardson would like to meet with the Executive to discuss CEDC and try to fix the problems that have arose over the past several years. Galen wants to review it first so the Executive

will meet with him in the next few weeks. VP Sherbino noted other knowledgeable people should also be involved and everyone should be come extremely familiar with the CEDC section of the Bylaw. VP Abouhamra suggested members from the CEDC come to the meeting as well.

5. **Adjournment**

Meeting was adjourned at 10:47 a.m.

Executive Committee

Minutes for Wednesday July 31, 2013

Present: Max FineDay, Jordan Sherbino, Nour Abouhamra, Jenna Moellenbeck and Jason Ventnor

Regrets: Caroline Cottrell

1. **Call to Order**

The meeting was called to order at 10:30 a.m.

2. **Quorum**

Quorum was present.

3. **Roundtables**

President FineDay

- Exec meeting
- Board of Governors Prep
- Met with executive to talk about transform us
- participated in a conference call with student union executives around national organizing
- Organizing meeting w someone from BCCampus (the open textbook org) for when I'm in Vancouver
- Researched implementation processes for Open Textbooks
- Planning for Be book smart week
- Talked about engaging students in politics with MP Romeo Saganash
- Day off
- Met with Alison Pickrel to discuss the future of the manager position of the Aboriginal students centre
- Met with Aboriginal students to discuss the same
- Covered reception
- Planning meeting with executive
- Met with the president
- BoG training
- Lunch with VP Advnacement & Chancellor Favell
- Board of Governors dinner
- Board of Governors
- Prep for meeting with minister
- Met with minister Morgan
- Call with UVSS Chairperson
- Funding Pres. from ESS

- Exec meeting
- Staff Meeting
- Day off x2
- Chat w Clint from BC Campus about open texts!
- Had a meeting with Aboriginal community about the ASC
- Met w Dave Hannah & Heather Magnitoo about the ASC
- Set up a meeting with the Ministry of Advanced Ed. in BC AHHH!!
- Talked with U of W people about tuition waver

VP Sherbino

- Executive Meeting
- Key messaging with the Executive
- Academic Advising Awareness Week meeting
- Tried to figure out the proper role that the USSU should be playing in the AAW with Stef Ewen and Jason Ventnor
- Met with Laura Zink from the Office of the Vice-President Research to discuss undergraduate research on campus and my plans for the Undergraduate Project Symposium (including getting prize funding)
- Spoke with the Recruitment Officer from STM about ways I can be involved in their Orientation
- Finalized my role in the Arts and Science Orientation
- Began working on my National Association of Parliamentarians course
- Researched textbooks
- Began my proposal to Pauline Melis, Assistant Provost, Institutional Planning and Assessment about revamping the Student Evaluation of Educational Quality instrument (and realised that this was going to be much more work than previously anticipated)
- Secured support from the University Learning Centre for my Study Smart campaign
- Declared my new major as International Studies
- Covered reception
- Planned out our meetings with the President and the Minister
- Met with President Busch-Vishniac
- Met with Minister Morgan (Advanced Education) about post-secondary education issues (tuition, tuition waivers, textbooks, and childcare)
- Drafted a follow-up letter to Minister Morgan
- Got a total of \$2500 in prize money for the Undergraduate Project Symposium (from two sources)
- Set up a meeting with a representative from the Consumer Services Division for more funding for the UPS and contacted the ULC for funding
- Drafted a project proposal for the UPS
- Sorted out our place with the Academic Advising Awareness Week

- Wrote a letter to the University Secretary regarding changes to the University Act
- Reviewed funding proposals
- Researched provincial PSE policy
- Worked on course and evaluation proposal to University Administration
- Exec meeting
- prepared minutes for the Exec meeting
- Staff meeting
- met with Jody Gress from the Consumer Services Division about the Symposium
- prepared communications for the Symposium
- sent in request for posters for Know Your Rights
- funding request presentation from the Education Students' Society
- covered reception
- got the Academic Advocacy Office part of the website completely revamped after revisions were received from Vice Provost McDougall (<http://ussu.ca/aao>)
- sent off a letter to Minister Morgan
- met with a student about an academic problem
- worked on SEEQ assessment
- began working on Academic Courses Policy review
- 1/2 day off (sick day)
- 1 EDO

VP Abouhamra

- Executive Meeting
- Answered student questions about housing
- Replied to emails
- Meeting to discuss Alcohol programming on campus
- Meeting to discuss Sexual Assault Campaigns
- Meeting with Donna (ULC) and Annie (ASC) to discuss Take A Stand Against Racism
- USSU Radio Show with guest Jared Brown
- Met with Exec to write key messages around TransformUS
- Childcare Expansion Project – Steering committee meeting
- Photo shoot for the USSU Radio Show poster
- Reviewed brochure for the Health and Dental Plan
- Started Humans of Usask to engage with students around campus
- Looked into different ways students can address racism at the U of S and other U15 universities

- Gathered information for Hike Bike & Roll Poster
- Worked on putting together events for the Welcome Centre
- Sent in changes to the terms for the Nasser Family Emergency Fund
- Reviewed the new Guidelines for the Student Academic and Experiential Travel Fund
- Reception Coverage
- Doctors Appointment
- Met with Executive to discuss issues to bring up with the President
- Meeting with President Busch-Vishniac
- Meeting with Nicole from Loaded Ladle (Dalhousie University) re: food cooperatives
- USSU Radio show with Councillor Rider
- Put together a list of USSU Events for the Welcome Centre
- Researched U15 Social Justice Centers & PIRGs
- Meeting with the Associate Dean of Kinesiology
- Lunch meeting with the Minister of Education, Don Morgan
- Meeting with Risk Management and Facilities re: Humans vs. Zombies
- Worked on Humans vs. Zombies proposal
- EDO

VP Moellenbeck

- Here are my roundtables for this week since I'm gone tomorrow and Friday.
- Researched other Students' Unions that have tax clinics
- Contacted Terri Nikolaevsky (U of Toronto Students' Union) re: income tax clinic
- Executive meeting (took minutes)
- Typed up minutes
- Asked students questions for Humans of Usask
- Ratified clubs
- Answered emails
- Talked to campus groups re: ratification fee, funding application
- Reviewed/Approved and Visa receipts
- Reviewed/Approved petty cash receipts
- Met with Professor Johnstone re: income tax clinic
- Wrote key messages re: TransformUS with Exec
- Vacation Day x2
- Caught up on email
- Ratified groups
- Answered questions about campus groups
- Covered reception desk x2

- Did research on income tax clinic
- President Planning session with the Executive
- Meeting with the president
- Checked the Help Centre's email while Natalya is away
- Lunch meeting with Minister Morgan
- Signed cheques
- Approved Per Diems for SUDS conference
- Reviewed/Approved Visa statements
- Reviewed funding requests for campus groups
- EDO
- Answered emails (got caught up after my EDO)
- Researched income tax clinics
- Funding presentation from ESS
- Guest on USSU radio show
- Executive meeting
- Ratified campus clubs
- Requested and delivered cheque for Student Travel Award
- Staff meeting
- Mentor meeting
- Covered reception
- Meeting with Shelby Scott (SESD) re: orientation
- Campus Clubs: answering questions about insurance, funding, ratifying, advertising
- Talked to VP Op Fin from U of C about student fees, income tax clinics and Club Star

4. **Business**

4.1 Hike, Bike and Roll

This event is held in collaboration with the USSU, the Office of Sustainability, Student Health and inMotion. The other groups involved are doing most of the organizational work, but it has been requested that the USSU provide the posters for advertising the event. VP Abouhamra noted that the event is usually well attended by students. The event is held on September 5, the first day of classes and the beginning of Welcome Week.

Move to fund the posters to advertise Hike, Bike and Roll for a total of \$40.00.

EXECMotion06: President FineDay/VP Moellenbeck

Carried

4.2 Funding Request: Pandora's Women

Pandora's Women is an ultimate Frisbee team and ratified campus club. They are holding a small lottery as a fundraiser for the year and would like the USSU funding to help with this. They are requesting \$100.00 in credit from XL Print and Design in order to print off posters for advertising and for the lottery tickets.

Move to conditionally fund Pandora's Women for \$100.00 credit at XL on the grounds that they provide the Executive with a copy of their lottery license.

EXECMotion07: VP Moellenbeck/President FineDay

Carried

4.3 Funding Request: Education Students' Society

On July 30th a representative from the College of Education came to give a presentation to the Executive on behalf of the Education Students' Society (ESS). The ESS is a ratified campus club that holds numerous (an estimated 42) Professional Development seminars throughout the year.

VP Moellenbeck said that the formal request is as follows:

- \$500.00: cash
- \$250.00: Louis' credit
- \$150.00: XL credit
- \$100.00: Pepsi product

VP Moellenbeck noted that similar events were funded last year. She also noted that the funding for XL was not the same thing as funding office supplies, as there were specific purposes or the funding that directly contributed to the success of the event. The Executive noted that the events were well organized and advertised to students. Additionally, they provided a direct benefit to students, especially those in the College of Education.

Move to fund the Education Students' Society a total of \$1000.00, split between cash, credit and Pepsi product.

EXECMotion08: President FineDay/VP Moellenbeck

Carried

4.4 Review of the Student Evaluation of Educational Quality

One of the larger goals of VP Sherbino is to improve and modify the way in which students can provide confidential feedback to instructors at the end of class. As it currently stands, the Student Evaluation of Educational Quality is the main tool for doing this, and it is approved to do so at the institutional level. VP Sherbino wanted confirmation from the rest of the Executive that it was a worthwhile use of time to prepare a detailed proposal for change along with a pilot project for certain University administrators. The Executive agreed that it was an appropriate use of time and that it fit perfectly with the portfolio of the VP Academic Affairs.

4.5 MSC Photos and Posters

VP Sherbino brought up that the Executive should coordinate for MSCs to get their pictures taken and put up online for greater accessibility of MSCs and transparency of the Union. Jason Ventnor noted that the pictures could be put online early in the year, but that the Executive may want to wait to make a decision on posters until after the USSU has held a by-election for the three vacancies on Council. It was agreed that MSC photos was something that should be done early in the year but that it did not necessarily have to get done at the first USC Meeting.

4.6 Letter to Don Morgan, Minister of Advanced Education

VP Sherbino reminded the rest of the Executive that he had drafted a letter to Minister Don Morgan as a follow up to the lunch meeting with him the previous week. VP Sherbino said that he would like to send it away by the end of the day, and that any changes or comments should therefore be made as quickly as possible. The Executive agreed to review the letter and to provide input where necessary.

4.7 USSU Radio Show Posters

VP Abouhamra put forward a proposal to the Executive that the posters for the USSU Radio show (held every Tuesday from 7:00 – 7:30 p.m. on CFR) be funded to go along with the rest of the advertisements that were being created for it. The total cost for the posters would be \$40.00.

Move to fund posters to advertise the USSU Radio Show for a total cost of \$40.00 (see attached).

EXECMotion09: VP Abouhamra/VP Sherbino

Carried

4.8 Collaboration with the Consumer Services Division

VP Sherbino recently met with Jody Gress from the Consumer Services Division of the University. The Division is responsible for such entities as the Bookstore, the residences, all University-operated food vendors and parking. VP Sherbino noted that the meeting went over very well and the CSD was very open to collaboration for events. VP Sherbino told Mr. Gress that he would take it back to the rest of the Executive that there could be this avenue for collaboration, especially for those events that helped to create a sense of community on campus.

5. **Adjournment**

Meeting was adjourned at 10:47 a.m.



USSU Executive Project Proposal

Executive Member:	Nour Abouhamra – VP Student Affairs
Proposed Project/Event:	USSU Radio Show Posters
Event Date:	Tuesdays at 7:00pm
Budget Line Number:	170-5490-00
Budget for Project/Event:	Posters: \$40

Executive Committee

Minutes for Monday August 14, 2013

Present: Max FineDay, Jordan Sherbino, Nour Abouhamra, Jenna Moellenbeck, Caroline Cottrell

1. **Call to Order**

The meeting was called to order at 10:36 a.m.

2. **Quorum**

Quorum was present.

3. **Roundtables**

President FineDay

VP Sherbino

VP Abouhamra

VP Moellenbeck

4. **Business**

4.1 Kin Spin

Jason Ventnor asked the Executive what their involvement was in Kin Spin, as he needs to get back to them before the event. VP Sherbino will be walking/running in the event and Executive will volunteer. Jason Ventnor asked if Kin Spin would be presenting to Council for the event as a way to advertise. GM Cottrell noted presenting to Council, for any event on campus, was a good way to engage students and a good way for the Executive to maintain credibility as leaders on campus.

4.2 Blogs

Jason Ventnor asked the Executive if they wanted to keep posting blogs as only two members have been contributing. If the Executive chooses to keep the blog, Jason Ventnor noted they needed to be posted frequently to keep students interested in reading them. GM Cottrell agreed that the blogs needs to be consistent. VP Sherbino will contribute to the blog on a consistent basis during term 1 and term 2.

4.3 AGM

Jason Ventnor has booked the AGM for Thursday November 14th. Executive are urged to go through the Bylaw within the next couple of weeks and consider any changes that need to be made. Presenting at the AGM will be the auditors from KPMG and President FineDay will give an Executive update. GM Cottrell suggested setting specific dates to go over the Bylaw.

4.4 Welcome Week Movies

The Executive has picked one of two movies for Welcome Week. Jason Ventnor reminded Executive that a second movie has to be picked ASAP.

4.5 Council Guests

President FineDay asked the Executive to think of some suggestions for University Student Council guests for the year.

4.6 ULC in North Concourse

VP Sherbino commented on the University Learning Center hosting a event "Study Smart", as a re-orientation on September 25th. They have asked to use the North Concourse for one hour, not including set up and take down. VP Sherbino would like the Executive to sponsor the event in the North Concourse and is willing to coordinate the event with the ULC. GM Cottrell mentioned to VP Sherbino to remind the ULC that any food being offered must be from Louis' or a Place Riel tenant.

Move to sponsor the ULC in the North Concourse.

EXECMotion010: VP Sherbino/President FineDay

Carried

4.7 GM Evaluation

GM Cottrell noted that employee evaluations are done yearly within the USSU organization. She encouraged the Executive to perform a 360 General Manager review. The Executive will explores options as how to evaluate.

4.8 Donating Pepsi Product

VP Moellenbeck would like to donate extra Pepsi product to orientation.

Move to donate Pepsi product to orientation.

EXECMotion011: VP Moellenbeck/President FineDay

Carried

5. **Adjournment**

Meeting was adjourned at 10:47 a.m.

Executive Committee

Minutes for Monday August 19, 2013

Present: Jordan Sherbino, Nour Abouhamra, Jenna Moellenbeck, Caroline Cottrell

Regrets: Max FineDay

1. **Call to Order**

The meeting was called to order at 10:36 a.m.

2. **Quorum**

Quorum was present.

3. **Roundtables**

President FineDay

- Exec Meeting
- Met with Russ Isinger to talk about a first term reading week
- Met with students at FNUniv & those involved with starting/supporting RPIRG
- Mentorship meeting
- Met w ISC President
- Interview for USask Alumni Mag
- Researched youth in care tuition waivers
- Followed up with BC Ministry of Advanced Ed. Re; open texts
- Dan Leblanc meeting re: club funding increases

VP Sherbino

- caught up on emails
- set up meetings with Gloria Brandon (re: relationship between the Arts and Science Undergraduate Office and the Academic Advocacy Office), Patti McDougall (re: Academic Courses Policy, Professor of Teaching, and the Student Evaluation of Educational Quality), and Pauline Melis (re: University communications and the Student Evaluation of Educational Quality)
- started to coordinate Know Your Rights with the College of Engineering
- Executive meeting
- met with Dave Muench, re: Know Your Rights Week
- met the Beth Williamson University governance
- began researching the position of Professor of Teaching

- reviewed the Academic Courses policy (first draft), and began analysing the changes
- prepared a presentation on the USSU
- prepared the information for a USSU fact sheet
- began a report to University Council
- with the Exec, initiated the GM review

VP Abouhamra

- EDO (3)
- Vacation Days (2)

VP Moellenbeck

- Got caught up on emails
- Executive meeting
- Interviews for the administrative secretary position x5
- LB5Q insurance meeting
- Signed insurance forms for SPNSS
- Ratified various clubs
- Answered many questions for campus groups (funding, ratification, insurance)
- Discussed applicants with exec and hiring committee
- Vacation day
- EDO

4. Business

4.1 Club Ratification

Move to ratify What's You Cap on the condition they provide a screenshot of their banking information.

EXECMotion012: VP Moellenbeck/VP Sherbino

4.2 Humans vs Zombies

VP Abouhamra noted the cost for the event is \$250.00 for make-up, advertising and honorariums for volunteers (see attached proposal.)

Move to approve \$250.00 for the event.

EXECMotion013: VP Abouhamra/VP Sherbino

4.3 Speed Friending

VP Abouhamra noted her Speed Friending event will take place at the Loft on September 18.

Move to approve \$50.00 for name tags and advertising. (see attached proposal)

EXECMotion014: VP Abouhamra/VP Sherbino

4.4 Secret Admirers

VP Abouhamra has been re-organizing the event and would like to see a filing system used. She also noted the cost for the event as \$100.00 which would be used mainly for advertising.

Move to approve \$100.00. (see attached proposal)

EXECMotion015: VP Abouhamra/VP Moellenbeck

4.5 Pepsi

VP Moellenbeck noted Shelby from SESD contacted her for a donation of Pepsi product to be given out at orientation. SESD is looking for 330 cases. VP Moellenbeck noted there is enough product to last the year and be donated.

5. **Adjournment**

Meeting was adjourned at 10:47 a.m.



USSU Executive Project Proposal

Executive Member:	Nour Abouhamra – VP Student Affairs
Proposed Project/Event:	Humans vs. Zombies
Event Date:	Friday September 13 th Registration: 4:00pm in Upper Place Riel Game: 5:00-9:00pm Location: Bowl
Budget Line Number:	170-5490-00
Budget for Project/Event:	Advertising: \$40 ID Cards: \$30 Honorarium for Moderators: (5 x \$25) USSU Gift Cards = \$125 Zombie Makeup: \$50 Total: \$245

HUMANS VS ZOMBIES

Humans vs. Zombies is the ultimate game of tag.
The Zombies win when all human players have been infected and turned into zombies.
The Humans win by surviving long enough for all of the zombies to starve.

REGISTRATION

All players must register online at www.hvzsource.com and join the USSU game.
Once registered each player will receive a Humans vs. Zombies ID Number (HvZ:ID).
IDs will be used to identify Humans and Zombies during the game.
Missions will be sent out to players based on their Human/Zombie status on the website.

EQUIPMENT

- Your HvZ:ID to log those spectacular kills of yours
- A brightly colored bandanna or scarf that can be used as both an arm band and a head band
 - Around ARM → Human
 - Around HEAD → Zombie
 - Around NECK → Stunned Zombie
- Foam dart blaster & Socks for stunning those pesky, attacking zombies.

*Wearing the bandana incorrectly or concealing it during the game as a means of deception to other players is not permitted and will result in a penalty.

HUMAN RULES

Wearing a Headband

- Humans must wear a headband around an arm or leg to identify them as players of the game. (This headband will come in handy when you become a Zombie!)

I.D. Number

- Humans must keep one index card with their unique identification number on them at all times.

Staying On Campus

- Humans must sleep on campus at all times during the game.

Stunning a Zombie

- Humans may stun a Zombie for 2 minutes by shooting them with a Nerf gun or throwing a sock or Marshmallow at them.
- A human may reset a Zombie's stun time by stunning them again (even if they are already stunned).

When Tagged By a Zombie

- When tagged by a Zombie, a Human is required to distribute their ID #. A tagged Human becomes a stunned Zombie that is incapable of turning humans for 5 minutes. During this time you must wear your bandana around your

neck. Once the 2 minutes are up wear your bandana around your head - you are now allowed to tag other Humans.

ZOMBIE RULES

Zombies have the ultimate goal of tagging humans, thus spreading the infection and turning Humans into Zombies.

Wearing Your Headband

- The Zombie team must wear a bandana around their head at all times.

Feeding

- Zombies must feed every half hour. A zombie feeds by reporting their kill on the website.

Tagging

- A tag is a firm touch to any part of a Human. After tagging a Human the Zombie must collect their ID card. Kills must be reported within 1 hour.

Getting Shot

- When shot with a Nerf gun or hit with a sock a Zombie is stunned for 2 minutes. A stunned zombie may not interact with the game in any way. This includes shielding other zombies from bullets or continuing to run toward a human. If shot while stunned, a zombie remains stunned for the next 2 minutes.

SAFE ZONES

There are a number of zones around campus.

- In a **human safe zone**, a human cannot be tagged.
- In a **zombie safe zone** a zombie cannot be stunned.
- A **full safe zone** is both a zombie and a human safe zone. Blasters cannot be used.

Human Safe Zone	Zombie Safe Zone	Full Safe Zone
Arts Building	Physics Building	Inside All Buildings

*To be considered playing, Zombies must have both feet outside of a safe zone.

*Humans can stun Zombies from inside a safe zone. (EX: Shooting out the door of the Dining Hall, Sniping from a dorm window.)

SAFETY RULES

- No realistic looking weaponry. Blasters must be brightly colored and have blaze orange tips
- All blasters must be approved by game Moderators and be marked with flagging tape to show that it has been approved for use. Any blaster without this marker may be removed from the game immediately for safety purposes.

- Darts must not hurt on impact. (If you're not sure about this, fire it at point-blank range into your bare skin and see if it hurts. If you're still not sure, ask a Moderator).
- Blasters may not be visible inside of buildings on campus.
- Players may not use cars, bikes, skateboards, roller blades, etc. to move around campus.
- Players may not climb to elevated positions not normally accessible by foot (ex. Climbing trees)
- Players may not play near traffic or streets
- No Camouflage

OTHER RULES

- Anyone not wearing a bandana is a non-player. Non-players are not to be disturbed, shot at with blasters, or bothered in any way. Shooting non-players with Blasters is a bannable offense.
- People who are not registered participants may not directly interact with the game. This includes bringing food to humans or spying for either team.
- Athletes are safe during official practices, but not on the way to or from practice.

PROJECTILES AND DARTS

Keeping track of darts will be extremely difficult. There are bins located around campus for darts. If you see a stray darts pick them up and bring them to a bin when possible. This way everyone is able to refill and it saves the environment! Make sure you have as many darts as you came with and no more.

TAG DISPUTES

If a tag dispute arises it must be resolved in the following manner;

- Both players must attempt to resolve the dispute amongst themselves
- If no resolution is possible then a Moderator must be consulted
- The Moderator has the final say on the dispute
- Similarly, students at required academic events are safe for the duration of the event (even if this event is in a free-play zone), but they are not safe on the way to or from the event.

MERLE (The Walking Dead) CLAUSE

- Don't be a Merle
- Treat fellow players and moderators with respect
- Accept when you have been tagged/stunned



USSU Executive Project Proposal (Short)

Executive Member:	Nour Abouhamra – VP Student Affairs
Proposed Project/Event:	Speed Friending
Event Date:	September 18 th @ Louis' Loft
Budget Line Number:	170-5490-00
Budget for Project/Event:	Advertising: \$40 Name tags: \$10 Total: \$50



USSU Executive Project Proposal (Short)

Executive Member:	Nour Abouhamra – VP Student Affairs
Proposed Project/Event:	Usask Secret Admirers
Event Date:	September 17 th 2013 @ Louis
Budget Line Number:	170-5490-00
Budget for Project/Event:	Advertising: \$40 Envelopes \$50 Markers: \$5 Paper: \$5 Total: \$100

**University Students' Council Agenda
Thursday September 19, 2013
Roy Romanow Student Council Chamber**

- 1. Adoption of an Agenda**
- 2. Introductions and Announcements**
- 3. Council Address**
 - 3.1 Susan Milburn – Board of Governors Chair**
 - 3.2 Elizabeth Williamson – University of Saskatchewan Secretary**
- 4. Minutes and Reports for Information**
 - 4.1 USC Minutes – September 12th,2013**
 - 4.2 Executive Committee Minutes – Sept 11th, Sept 17th 2013**
 - 4.3 Academic Affairs Committee Minutes and Report**
 - 4.4 Appointments Committee Minutes and Report**
 - 4.5 Code of Ethics Disciplinary Committee Minutes and Report**
 - 4.6 Elections Committee Minutes and Report**
 - 4.7 External Affairs Committee Minutes and Report**
 - 4.8 Budget & Finance Committee Minutes and Report**
 - 4.9 Student Affairs Committee Minutes and Report**
 - 4.10 Sustainability Committee Minutes and Report**
 - 4.11 Association of College Presidents Minutes and Report**
- 5. Motions Arising from the Minutes and Reports**
- 6. Business**
 - 6.1 Elections to USC Committees**
 - 6.1.1 Elections Committee**
 - 6.1.2 Budget and Finance Committee**
 - 6.1.3 Academic Affairs Committee**
 - 6.1.4 Student Affairs Committee**
 - 6.1.5 External Affairs Committee**
 - 6.1.6 Sustainability Committee**
 - 6.1.7 Code of Ethics and Disciplinary Committee**
 - 6.1.8 Student Representatives on University Council**
- 7. New Business**
 - 7.1 In-Camera**
- 8. Questions and Comments (30 minutes)**
- 9. Any Other Business**
 - 9.1 Biweekly Reports – Councilors**
- 10. In Camera**
- 11. Adjournment**

**2013-2014
USC**

Name	Sept. 12	Sept. 19	Sept. 26	Oct. 3	Oct.10	Oct.17	Oct.24	Oct.31	Nov.7
Abouhamra, Nour	P								
Berlinic,Wyatt	P								
Vandendriessche,Megan	P								
FineDay,Max	P								
Gan,Melissa	P								
Goncalves Sebastiao,Bruno	P								
Heidel,Steven	P								
Heinz,Shawn	P								
Hitchings,Scott	P								
Herriot,Jon	P								
Iron,Monica	P								
Jangula,Morgan	P								
Keen,Alex	P								
Kocsis,Rainer	P								
Kruger,Sara	P								
Miller,Borden	P								
Ogunkanmi,David	P								
Pritchard,Stacy	P								
Radomske,Dillian	P								
Rider,Phoenix	P								
Robertson,Jordan	P								
Sherbino, Jordan	P								
Schwab,Benjamin	P								

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

University Students' Council

Minutes for Thursday September 12th, 2013

Present

Max FineDay, President
Jenna Moellenbeck, VP Operations and Finance
Nour Abouhamra, VP Student Affairs
Jordan Sherbino, VP Academic Affairs
Jon Herriot, Medicine
Dillan Radomske, Nursing
Wyatt Berlinic, Engineering
Sara Kruger, Engineering
Stacy Pritchard, Agriculture & Bioresources
Melissa Gan, Arts & Science
Steven Heidel, Arts & Science
Megan Vandendriessche, Arts & Science
Phoenix Rider, Indigenous Students
Monica Iron, Indigenous Students
Alex Keen, ESB
Jordan Robertson, ESB
Alyssa Anderson, WCVM
Sara Kruger, Engineering
Rainer Kocsis, St. Thomas More
Benjamin Schwab, St. Thomas More
Shawn Heinz, Law
David Ogunkanmi, International Students
Morgan Jangula, Education
Borden Miller, Education

Also Present

Scott Hitchings, USC Chair
Caroline Cottrell, General Manager

Regrets

Absent

Guest List

Anna-Lilja Dawson
Scott Davidson
Henry Tye Glazebrook

Meeting was called to order at 6:02 pm.

1. Adoption of the Agenda

Move to amend the agenda to move 7.1.1, Nominations for the Appointments Committee to 6.1 under 6.0 Business.

USCMotion001: President FineDay/VP Sherbino

Carried

President FineDay noted that in order to make Students at Large appointments to other committees, this item needed to be dealt with at the first meeting.

Move to amend the agenda to move 7.2 Student Representation on University Council to 6.2 under 6.0 Business.

USCMotion002: VP Sherbino/VP Moellenbeck **Carried**

VP Sherbino pointed out that University Council meets prior to the next USC meeting and therefore needs to ensure that the student representatives for colleges are in place.

Move to adopt the agenda as amended

USCMotion003: President FineDay/Kruger **Carried**

2. Introductions and Announcements

President FineDay requested that everyone remember we are on Treaty Six land and that we are in Strategic Alliance with the Office of the Treaty Commissioner. He introduced the members of The Sheaf who were present: Scott Davidon, Anna-Lilja Dawson, Henry Tye Glazebrook.

3. Council Address

4. Minutes and Reports for Information

4.1 USC Minutes – April 4th, 2013

4.9 Executive Minutes – May 8th, May 14th, June 3rd, June 10th, June 26th, July 3rd, July 15th, July 31st, August 14th, August 19th, 2013

5. Motions Arising from Minutes and Reports for Information

Move to accept the minutes.

USCMotion004: Councilor Heidel/Councilor Radomski **Carried**

6. Business

6.1 Appointments Committee

Move to open nominations for the Appointments Committee.

USCMotion005: President FineDay/Heidel **Carried**

Councilors Herriot, Schwab, Rider and Iron were nominated.

Move to close nominations.

USCMotion005: VP Moellenbeck/VP Abouhamra **Carried**

6.2 Student Representatives on Council

Move to nominate all current Councilors.

USCMotion006: VP Sherbino/VP Abouhamra

Carried

All councilors who were the only representative from their colleges accepted.

Councilor Heidl accepted for Arts and Science, Councilor Berlinic accepted for

Engineering, Councilor Schwab and Councilor Kocsis both accepted for St. Thomas More.

VP Sherbino will discuss this further with them throughout this next week.

Move to close Nominations

USCMotion007: VP Sherbino, VP Jangula

Carried

7. New Business

7.1 Elections to USC Committees

President FineDay encouraged MSCs to consider volunteering for committees.

Nominations and elections will be held next week.

8. Questions and Comments

Councilor Rider spoke to enrolment, saying that there is 1550 First Nations Undergraduate students and 220 Graduate students. These numbers are up.

President FineDay extended an invitation to MSCs to come and visit the Executive in the USSU offices.

Councilor Herriot asked if any progress had been made on getting a differently configured UPASS for the Colleges, which do not work, on the same schedule as the majority of students. VP Moellenbeck reported that there were meetings over the summer with Transit but that they were unwilling to make any concessions, particularly since it is important to find a way to create the extra charges that would be required.

VP Abouhamra reported that she has two events coming up: USask Secret Admirers at Dollar Draft on Tuesday, September 17th and Speed Friending on Wednesday, September 18th.

9. Other Business

9.1 Biweekly Council Reports

Councilor Schwab reported that STM is going to be holding bi-elections for various positions.

Councilor Jangula discussed the Education Student's Society annual charity events. This year they will be supporting the Children's Discovery Museum at Market Mall in their Learn through Play initiatives. They are holding a Beach Volleyball Tournament at the Sutherland Hotel on September 21st and 22nd. The entry fee is \$15.00 per person.

Councilor Radomski from the College of Nursing talked about their society's meeting on September 24th where they decided not to use Robert's Rules. They are also donating to the Children's Museum from their joint event with Education, Vegas on the Prairies.

Councilor Ogunkanmi mentioned that the Chinese Students' Association would be having an event.

Councilor Pritchard from Agriculture noted that their Association has met twice and now have first year representatives for both the degree and diploma programs. They will plan various events throughout the year and Beilly's is their bar.

Councilor Kruger from Engineering said that they have no yet had a college meeting but that there will be various events planned throughout the year.

Councilor Heinz from Law pointed out that their society had a kegger event to welcome students back.

Councilor Herriot from Medicine said that the SMSS would be having elections next week to elect the majority of their council members but that their Executive has already been put in place. Many will be traveling to Edmonton to the Ice Bowl hockey tournament among medical colleges in Western Canada. The Global Health Conference is next Thursday and Friday and everyone was encouraged to attend.

Councilor Robertson from Edwards School of Business said they have no yet had a meeting. Many students are volunteering for Habitat for Humanity and the LB5Q charity is the Children's Foundation which they have denoted \$1600.00.

Councilor Gan from Arts and Science pointed out there that has no yet been a meeting.

9.2 Loft Update

Move to give GM Cottrell speaking rights

USCMotion008: President FineDay/Councilor Rider

Carried

GM Cottrell provided some background information on the decision to close Browsers, given the precipitous decline in book sales, the decision to revamp the space into a venue that could continue as a coffee shop and specialty sandwich venue by day, as well as, a special events/wedding venue by weekend and night. The new space had its maiden event when AMICCUS-C National Conference, hosted by the USSU, held an opening reception there on May 26th. The venue then opened on June 4th for the public. Day to day sales are up 19% from the previous year due in large part to draft beer and new menu items. Special events have added \$27,000.00 in revenue over the summer and this has included three weddings, one large reception and ten smaller events. Part of the intent behind the Loft was to provide students with a space they can book for special events and not necessitate closing Louis'. Also, to assist VP Moellenbeck has additional resources for USSU sponsorship for clubs available to her. The GM heartily encouraged all campus colleges, groups and clubs to make full use of space which students own.

9.3 LEED Update

GM Cottrell noted that the original motions to create a LEED Certified Place Riel came in 2007 when Council passed a motion instructing her to have the team seek LEED Silver. She was very pleased to report that with the purchase of an energy-offset credit, the building will, indeed attain LEED Silver. A number of councilors asked questions about the process and GM offered to have the experts come and discuss this when the final confirmation has been received.

10. In Camera

11. Adjournment

Carried

Executive Committee

Minutes for Wednesday, Sept 11th, 2013

Present: Max FineDay, Jordan Sherbino, Nour Abouhamra, Jenna Moellenbeck, Caroline Cottrell

1. **Call to Order**

Email Meeting.

2. **Quorum**

Quorum was present.

3. **Roundtables**

4. **Business**

4.1 Campus Group Funding

Socialists Student Association requested for \$150 for Louis' and XL and \$125 in other funds.

Move to grant Socialists Student Assoc. \$150.00 for Louis and XL

EXECMotion024: VP Moellenbeck/VP Sherbino **Carried**

Move to grant \$125 for other funds

EXECMotion025: VP Moellenbeck/VP Sherbino **Carried**

4.2 Oxfam Campus Club

Oxfam requested \$100 for funds

Move to grant Oxfam \$100.00

EXECMotion026: VP Mollenbeck/VP Abourhamra **Carried**

4.3 Campus Group Ratification

One Health Club requested ratification.

Move to ratify One Health Club

EXECMotion027: VP Mollenbeck/President FineDay **Carried**

5. **Adjournment**

Executive Committee

Minutes for Tuesday, Sept 17th, 2013

Present: Max FineDay, Jordan Sherbino, Nour Abouhamra, Jenna Moellenbeck, Caroline Cottrell

1. **Call to Order**

The meeting was called to order at 9:01 a.m.

2. **Quorum**

Quorum was present.

3. **Roundtables**

President FineDay

- Council orientation
- Meeting w President B-V & Administration Exec team
- Participated in Women's Centre 'Be that Guy' campaign
- Met with fair trade group to talk about USask becoming fair trade campus
- Went over policy
- Interviews with media over St. Mary's Chant
- Met Ginger Apel to discuss Academic Priorities Fund
- Council Prep
- Exec Meeting
- Attended Class
- Went to the Aboriginal Student's Centre first soup and bannock of the year
- Met with Jennifer Robertson about Transform US communications strategy
- Phone call with Jennifer Ratray about Tuition Waiver program at University of Winnipeg
- Meeting with Dave Hannan re: Consultations about the new Aboriginal Student's Centre
- Fee appeal meeting
- Council
- University Council Orientation
- Met with students who had questions re: Student At Large positions

VP Sherbino

- Breakfast with the President Busch-Vishniac and her executive team to talk about student issues
- Executive meeting
- Went over policy with Executive
- Attended class
- Held the “Know Your Rights” Campaign in Edwards, Thorvaldson, STM and Engineering in conjunction with academic advisors and talked to many students about academic services and rights
- Volunteered at the Women’s Centre
- Helped out a student with Academic Grievance
- Met with Jennifer Robertson about TransformUS communications
- Gave presentation on the Teaching Excellence Awards at a ceremony hosted the the Gwenna Moss Centre
- Discussed the new Minister of Advanced Education with the Executive
- Pre USC Meeting
- USC
- Research, Scholarly and Artistic Works Committee
- Met with Frank Bulk about the Undergraduate Project Symposium
- Attended University Council Orientation
- Attended the Dean’s Reception in STM
- Answered questions about being an SAL
- Answered concerns about the cost of course materials
- Talked about the potential judges of Symposium
- Prepared a proposal for Be Book Smart
-

VP Abouhamra

- USC orientation
- President’s breakfast meeting
- Executive Meeting
- Reviewed resumes for the office of sustainability Student Liason position
- Talked to student about SAL application for Sustainability committee
- Fair Trade meeting
- Went over policy with Executive
- Class and Lab
- Hosted the USSU raido show with guest Matthew Lachica, LB5Q Director
- CTV Interview re: USSU Food Services
- Interviewed students for the Office of Sustainability for the Student Liaison position

- Envelopes and nametags for Usask Secret Admirers
- USSU Designated Parking Program
- Meeting with Councilor Ognukanmi
- International Activities Committee meeting
- Pre USC meeting
- USC
- Interview with Star Phoenix re: rape culture on University campus
- University Council Orientation

VP Moellenbeck

- Breakfast meeting with the President Busch-Vishniac and her executive team
- Executive Meeting
- Risk management and event planning seminars x2
- Went over policy
- Helped VP Sherbino set up for Know Your Rights x2
- Attended class
- Conducted email executive meeting
- Met with Julio Davila for setting up a campus club
- Met with Callie Lyttle from AIESEC Saskatoon
- Met with Dan Leblanc from the SSA
- Volunteered at the Pride Centre
- Met with the campus group “Power 2 Change”
- Attended baby shower potluck for Facilities Manager
- Pre USC meeting
- USC
- Ratified clubs
- Gave funding to clubs
- Set up meeting with Jeremy Batting (RBC Branch Manager) for Financial Literacy Week
- Meeting with Sean Gallop to plan meet and greet to introduce clubs to the Loft
- Signed cheques
- Reviewed/approved visa statement
- Answered numerous questions on campus groups
- Ordered Pepsi for student groups

4. Business

4.1 Religious Left Conference

Dan LaBlanc from the Socialist Students’ Association and the Religion and Culture Students’ Society presented to the Executive. VP Moellenbeck noted that he will be using collaborative funding. The event is called the “Religious Left” Conference and will be hosted Oct 18,19 & 20th. One goal

of the conference is to show that there is another strand to religion other than the conservative, “right” one, which collaborates with progressive social movements. Dan mentioned that when we identify as progressive people, we potentially leave the realm of religion to social conservatives, therefore possibly losing out on a valuable part life (aka religion). The main goal of the conference is to bring progressive thinkers from across different traditions together to converse and collaborate. This collaboration can be used to further the idea that a progressive Christian would have more in common with a progressive Muslim than a Conservative Christian and move others towards goals of socialism. On opening night there will be a panel discussion to find out if Religious Left is desirable. There will be three different positions for the discussion panel, one being that we do not need more religion, we simply need more “left” thinking in the religion we currently have, as well as, a pro religion perspective and another whose position is that religion cannot be progressive because it is overall regressive, Progressive thinking is not an outcome of religion. There will be a Social on Friday evening (beer night) with the goal being that progressive thinkers can get to know each other in a social setting.

Budget requested was \$1000.00 maximum with designations of \$600.00 for catering at Louis’ Loft, \$200.00 for advertising (XL), \$100 for pamphlets and \$100.00 for small gifts for speakers since the event will be pro bono. The event is free admission to attend.

VP Sherbino voiced some concerns about there being no admission fee for attendees. He suggested that if they charged even a small fee, they would be much more financially sustainable. VP Moellenbeck noted that a admission fee may provide more incentive for attendees to stay since they’ve paid to attend. President FineDay was adamant about making sure if this idea was brought to the Socialist Students Association, that it come across as a friendly suggestion.

Move to grant \$1000.00 to Socialist Students’ Association & Religion and Culture Society for “Religious Left” Conference.

EXECMotion028: VP Moellenbeck/VP Sherbino **Carried**

4.2 Group Ratification

The University of Saskatchewan Ukrainian Students’ Association requested ratification.

Move to ratify.

EXECMotion029: VP Mollenbeck/VP Sherbino **Carried**

4.3 Socialist Students' Association

VP Moellenbeck discussed that the Socialist Students Association requested \$100 cash to fund the travel costs for a speaker. This request was denied based on the fact that the USSU does not provide travel funding for speakers.

4.4 Women in the Legislature

VP Moellenbeck brought to the Executive attention that she received an email request for funding for an event dated September 11, 2013. She has requested further information from the club to find out if this was a date error or if they are expecting retroactive funding. If this is the correct date and they are indeed expecting retroactive funding then their request will be denied.

4.5 Community Living

GM Cottrell voiced that Community Living has entered into a partnership with USSU. Bins will be located in the Art's tunnel. The "Free Box" that was previously located in the tunnel will be removed and replaced with the new bins. GM Cottrell urged the Executive to encourage students to take advantage of these new bins. She also mentioned that Community Living is willing to come speak to Council if necessary, to give general information about the partnership.

4.6 Pepsi

VP Moellenbeck noted that a request has come in from the University that the USSU supply the funding for cases of Pepsi for the Open House that will be held on campus. This Open House is for grade 12 students who may or may not be prospective students. After a short discussion, the Executive agreed that because this event is not for enrolled students that it is not the responsibility of the USSU to fund.

4.7 Campus Club Meet and Greet

VP Moellenbeck requested \$180.00 for an event to introduce campus clubs to each other that will be held in Louis' loft. The full amount requested will be for food for this event. This event will act as a Club Orientation where all clubs can meet and successful campus clubs can do short presentations to discuss their past and present success.

Move to grant \$180.00 for food for Campus Club Meet and Greet.

MOTION030: President FineDay/VP Sherbino

4.8 Media Relations

GM Cottrell discussed and clarified the media policy. She noted that staff members should not be speaking with the media. All media relations should go through President FineDay since he is the media spokesperson

for the organization and he can then defer if necessary. She also stated that Jason Ventnor and President FineDay should be the only ones dealing directly with the media if not otherwise deferred to a VP. GM Cottrell said she does not mind staff providing data but does not think staff should be providing political input because it is not their job as the policy clearly states.

4.9 New Minister

President FineDay brought to Executive attention that there is a new Minister, Rob Norris. There is a meeting scheduled for Wednesday, September 25th to discuss textbooks and tuition wavers. He asked that the Executive prepare any questions or topics they would like to discuss with Rob Norris prior to the meeting next Wednesday.

5.0 Campus Club Policy

VP Moellenbeck noted an update to the campus club policy. This policy change being, that as a club you cannot apply for funding if you have already done so. GM Cottrell suggested that the policy must be put online.

Move to update policy.

MOTION031: VP Sherbino/VP Moellenbeck

5.0 Survey

President FineDay discussed an upcoming survey that will be available through social networking in regards to whether students feel they are engaged or unengaged with political issues. GM Cottrell suggested collaborating with Jason Ventnor to promote more effectively. Potentially posting to the Usask website was also discussed.

6. **Adjournment**

Meeting was adjourned at 9:42

University Students' Council Agenda

Thursday September 26th, 2013

Roy Romanow Student Council Chamber

- 1. Adoption of an Agenda**
- 2. Introductions and Announcements**
- 3. Council Address**
- 4. Minutes and Reports for Information**
 - 4.1 USC Minutes – September 12th**
 - 4.2 Executive Committee Minutes – September 24th**
 - 4.3 Academic Affairs Committee Minutes and Report**
 - 4.4 Appointments Committee Minutes and Report**
 - 4.5 Code of Ethics Disciplinary Committee Minutes and Report**
 - 4.6 Elections Committee Minutes and Report**
 - 4.7 External Affairs Committee Minutes and Report**
 - 4.8 Budget & Finance Committee Minutes and Report**
 - 4.9 Student Affairs Committee Minutes and Report**
 - 4.10 Sustainability Committee Minutes and Report**
 - 4.11 Association of College Presidents Minutes and Report**
- 5. Motions Arising from the Minutes and Reports**
- 6. Business**
- 7. New Business**
- 8. Questions and Comments (30 minutes)**
- 9. Any Other Business**
 - 9.1 Biweekly Reports – Councilors**
 - 9.2 Place Riel Finance Update**
- 10. Adjournment**

University Students' Council

Minutes for Thursday September 19th, 2013

Present	Also Present
Max FineDay, President	Scott Hitchings, USC Chair
Jenna Moellenbeck, VP Operations and Finance	Caroline Cottrell, General Manager
Nour Abouhamra, VP Student Affairs	
Jordan Sherbino, VP Academic Affairs	Regrets
Jon Herriot, Medicine	
Dillan Radomske, Nursing Wyatt Berlinic, Engineering Sara Kruger, Engineering	
Stacy Pritchard, Agriculture & Bioresources	
Melissa Gan, Arts & Science Steven Heidel, Arts & Science Megan Vandendriessche, Arts & Science Phoenix Rider, Indigenous Students Monica Iron, Indigenous Students	
Alex Keen, ESB Jordan Robertson, ESB	Absent Rainer Kocsis, St. Thomas More
Alyssa Anderson, WCVM	
Bruno, Goncalves Sebastiao, Kinesiology Sara Kruger, Engineering	
Benjamin Schwab, St. Thomas More Shawn Heinz, Law David Ogunkanmi, International Students Morgan Jangula, Education Borden Miller, Education	Guest List Anna-Lilja Dawson Scott Davidson Henry Tye Glazebrook Beth Williamson Susan Milburn

Meeting was called to order at 6:02 pm.

1. Adoption of the Agenda

President FineDay moved to amend the agenda to change 7.1 In-Camera to Business. Councilor Heidel asked for clarification on the amendment. President FineDay noted that it was discussed in the previous Executive meeting whether or not to remove 10. In-Camera session. A lot of people were questioning the necessity of the In-Camera session and would like to discuss the matter this week and get Councilor's opinion and move forward from here.

Move to change 7.1 In-Camera to Business

USCMotion005: President FineDay/VP Abouhamra **Carried**

Move to change 6.1.8 Student Representatives on University Council to eliminate it from the agenda because its been discussed at the previous Council meeting.

USCMotion006: VP Sherbino/VP Abouhamra **Carried**

Move to adopt the agenda as amended.

USCMotion007: President FineDay/VP Moellenbeck **Carried**

2. Introductions and Announcements

President FineDay introduced Susan Milburn, Chair of the Board of Governors, as well as Elizabeth Williamson, University Secretary. Also introduced, were Anna-Lilja Dawson, Scott Davidson and Henry Tye Glazebrook from The Sheaf.

3. Council Address

3.1 Susan Milburn – Board of Governors Chair

Move into informality

USCMotion008: VP Sherbino/President FineDay **Carried**

Susan Milburn began by speaking to the importance of having a good relationship with USSU and members of Council. Susan mentioned that she and President FineDay had discussed at a previous lunch meeting the feelings of students in regards to the Board of Governors and mentioned that in a lot of cases, the information that comes through from this Board has a more negative connotation for students than it does from anything else. When it comes to tuition increases, resident fees, etc. these are all things being approved by Board of Governors, so Ms. Milburn can understand how it seems to have a negative impact on students.

Ms. Milburn wishes to speak to the business side of the Board of Governors, and their very specific and focused mandate, which is to look after the finances of the University. She states that their job is to insure that the University is around for a very long period of time, that it is financially sound and not for just four or five years but for the next hundred plus years. Because of this, many decisions need to be made that not only have a short-term impact but are of long-term impact. She explained that for example, pensions have huge impact on the University financially, as well as all building upkeep and maintenance. These are the types of long-term financial decisions that Board of Governors needs to consider.

The most important job of the Board of Governors is to hire and/or fire the President of the institution, thereby holding that individual accountable. The President is required to insure the University runs properly, for creating a vision, a plan, a budget, taking their team and working with them to manage all the financial affairs of the University. The job of the Board of Governors when it comes time to meet with this team is to review how those things are going, is the plan advancing? Is it on budget? Are the decisions being made going to be detrimental to the University in the long term and are they paying attention to the short-term financial business? Therefore the role of the Board of Governor's is to pay close attention to the President and how this person is performing in this role. Ms. Milburn mentioned some important key words, which were oversight and stewardship. She stated that although they don't handle any of the day-to-day business, they do oversee the senior administrative team and ensure follow through. She also noted that part of the job is assessing risk and opportunity: asking such questions as, are we moving along in the right direction? Are we using the correct strategies to benefit the university and its stakeholders?

Although the most important job of the Board of Governors is to appoint, manage and oversee the President, she makes it clear to Council that the Board of Governors only deals with the financial matters of the University. She then spoke to the role of the USSU President and recognized that it is an incredibly difficult job, as they are required to step onto the board for a one-year term. The USSU President must manage that process, as well as all other things he or she needs to manage. Presidents are asked, to take off their metaphorical USSU President "hat" and replace it with their Board of Governors' "hat" which she acknowledges can be quite difficult. The USSU President, when sitting on the Board, must represent the University and is required to make decisions that are best for the University, not to make decisions that only benefit students or alumni and collectively think about what's best for the University. This can be a difficult because USSU Presidents often find themselves in a conflict of interest position. Ms. Milburn stated that it is critical for the board to hear the voice and perspective of students. They need to try to foresee when they make decisions, how they will impact the institution. The President is asked after they've laid the perspective on the table for consideration, to then think about the impact on the institution and make a decision based on that. Susan also recognizes that the management required for the USSU president can be extremely challenging because of the aforementioned conflict of interest. She commended any students who step into this particular role.

Councilor Ogunkanmi raised a question concerning tuition fees for international students. He stated that the most common question he faces from international students is in regards to annual increases in tuition. Councilor Ogunkanmi noted that this issue of increasing tuition costs is causing a lot of discomfort for students. When he spoke last week with students, they were concerned about tuition increases, as well as the difficulty of finding student employment. He stated that no one is saying necessarily that they cannot pay the requested fees, but he is asking on behalf of these students, that the authority kindly look into these matters and perhaps make some adjustments. At the very least, Councilor Ogunkanmi suggested that perhaps something can be done to help international students find employment on campus.

Ms. Milburn responded by saying that one of the things they do on the Board of Governors' is balance tuition against principles and day to day decisions and all of these matters are weighed at the Board of Governor's meeting.

3.2 Elizabeth Williamson – University Secretary

Ms. Williamson offers an informative presentation on academic governance. She began by asking and answering the question, "What is good governance?" According to her, governance is the way decisions are made; it is the *process* of making decisions. She noted that here at the University it includes some formal structures, some informal structures, and thought the Council would be interested to know that the structure used here at the board level its very informal. She says that governance isn't just in the boardroom, it's also the processes put in place, the policies and procedures. She finds that if these things are written down, it creates a better system because then knowledge is passing more accurately between people since you can expect others to have read it and follow it.

Ms. Williamson acknowledged that good governance is helpful when there is clarity, specifically, clarity of mission. She stated a number of questions that help to clarify the mission, such as; "What is the organization about?" "What kind of organization is it?" "Why does it exist?" "Who are its members?" "What are its goals?" "How do we get to good governance?" We find these answers in the instruments we use, bi-laws and resolutions. Often when you have a number of committees as we do as the University of Saskatchewan each committee has terms of reference, policies and procedures. She stated that the U of S was a leader in developing foundational documents amongst other universities across Canada.

One of the processes of governance is delegation of authority, which allows more work to be done by an organization; therefore, there is delegation of authority to different groups but not delegation of responsibility. She posed another question, "How do we know if we have good governance?" In response, she states that there is often a board that works well together; this board doesn't always have to be in agreeance on everything and that healthy debate is important. The role of the board is to have the organizations best interest at heart and the common goal should be to get to a productive end.

She noted that specifically for the University context, people from other organizations often see the University as a maze structure. She stated that her background is more corporate which is top down, and University's often have bicameral or tricameral structures. To explain bicameral structure, she stated there would be two bodies that are side by side as opposed to one above the other and tricameral have three bodies, again, side by side. Within these structures, there is intersecting responsibility and intersecting circles – each side largely has their own responsibilities but they do intersect. A financial decision and academic decision often have a great deal of interplay as to how they affect each other.

She noted that the other interesting aspect of Governance in the University context is

culture. Here, we have a lot of self-governance and collegial self-governance. For example, the Council is made up of people within the organization, students on Council, faculty, and administration. She acknowledges that it works quite well because of the large representation of all the stakeholders in the organization. Here at the University, we exercise delegation. The Council delegates down to all the different faculties, so each faculty has a faculty council, and then it will be delegated down to departments. She notes that the decision making here puts high value on academic freedom, autonomy and using more of a consultative process. Having one decision made at the top driven down so everyone is expected to follow would not work here nor would it be accepted.

Ms. Williamson explained that here at the University of Saskatchewan, we have three bodies, two of which include the Board of Governors (Financial) and the University Council (Academic) which hold 10 meetings a year, one a month with the exception of July and August. Council deals with academic questions, curriculum standards, and proposals to Council from Council committees. The third body is that of The Senate, which in our case is a bit unusual. She points out that most don't have the same structure as ours, and a lot of Universities have a large group they call Senate, which is equivalent to our Council.

In the case of the University of Saskatchewan, she noted that we have a separate body called Senate that has a more public voice, including alumni and representatives of different professional organizations, as well as student representation. The Senate acts as a voice for the community and also to provide information to the community. The authority for governance at the University comes from a provincial act called the University of Saskatchewan Act and it states that we need to have a Board, Council and Senate. It also provides the requirement to have a President, Vice President and Deans. Council was given most of the academic decisions and influential decisions. So far the Senate has not been given much power, the power; it does have, includes awarding honorary degrees. Most convocation ceremonies will have an honorary degree ceremony. The individuals who receive these degrees have provided some type of gift to society and are to be commended.

She also explained how governing bodies and administration interact. The administrative starts with the President and there are four VP's that report to her. The Governing body oversees what management has been asked to do, are given a mandate and it comes back with recommendations to approach issues. The Board approves the financial side of things and it is then up to administration to make it happen.

She discussed the Executive branch, Legislative branch with the Governing bodies, and how each governing bodies has a number of committees that deal with a number of different matters. The academic matters end up being delegated down through the university.

Ms. Williamson noted how the USSU and GSA fit into a third party relationship. The USSU is a separate organization; none of the Administrative bodies or Governing bodies has authority over the USSU. If USC take a step back and really look at the whole organization, the goal is to teach students and conduct research, and the students, research and community are all interconnected.

Move to go back into formality

EXECMotion009: VP Sherbino/VP Moellenbeck

Carried

4. Minutes and Reports for Information

4.1 USC Minutes – September 12th, 2013

4.2 Executive Committee Minutes – September 11th, September 17th

Councilor Heidel, noted that in the meetings minutes that there was a change to the Campus Groups Policy, restricting groups to only one application, wondering if that's the case or whether he is reading it incorrectly?

VP Moellenbeck responded by pointing out that nothing was changed but simply added, to allow for collaborative funding because we added a new line but had no policy to accompany it. She read:

“Two or more groups will be eligible to receive \$1000 from the USSU for an event that they are co-hosting. Once a group has received funding for a collaborative event that group is no longer allowed to partner with a different group for joined funding.

Groups that have received collaborative funding are still eligible to receive \$1000 for their individual group.”

5. Motions Arising from Minutes and Reports for Information

Move to accept the minutes.

USCMotion010: Councilor Kruger/Councilor Heidel

Carried

6. Business

6.1 Elections to USC Committees

6.1.1 Elections Committee

President FineDay noted that elections would begin to appoint Councilors to specific committees within the USSU. GM Cottrell will have ballots and open nominations will begin. He also stated that self-nominations would be accepted.

Move to open nominations for the Elections Committee

USCMotion011: President FineDay/Councilor Radomske

Carried

Councilor Heinz nominated himself.

President FineDay nominated Councilor Kruger. Council Kruger declined.

VP Sherbino nominated Councilor Keen. Councilor Keen accepted.

Move to close nominations,

USCMotion012: VP Abouhamra/Councilor Rider

Carried

Elected to the Elections Committee:

Councilor Heinz

Councilor Keen

6.1.2 Budget and Finance Committee

VP Moellenbeck stated that the main purpose of this committee is to work closely with campus groups, view all USSU events going on, allow funding, and attend approximately one meeting a year to discuss budget.

VP Sherbino asked how often this particular committee meets because he believed it was more often than some of the other committees.

To this question, VP Moellenbeck responded by saying that the committee does meet quite frequently and these meetings are generally once a week or every two weeks dependent on how many campus club requests are received.

Move to open nominations for the Budget and Finance Committee

USCMotion013: VP Moellenbeck/President FineDay **Carried**

President FineDay nominated Councilor Robertson on his behalf, as he would have nominated himself if he were able to make the USC Council meeting. He put in writing that he would accept if he were nominated.

Councilor Kruger nominated Councilor Keen. Councilor Keen accepted.

VP Abouhamra nominated Councilor Vandendriessche. Councilor Vandendriessche declined.

VP Sherbino nominated Councilor Schwab. Councilor Schwab accepted.

President FineDay nominated councilor Gan. Councilor Gan accepted.

VP Moellenbeck nominated Councilor Sebastio. Councilor Sebastio declined.

VP Sherbino nominated Councilor Radomske. Councilor Radomske accepted.

Chair Hitchings noted that because four members have been nominated an election is required.

Move to close nominations.

USCMotion014: VP Abouhamra/Councilor Keen **Carried**

Elected to the Budget and Finance Committee:

Councilor Keen

Councilor Schwab

Councilor Gan

Councilor Robertson

Ballots were handed out for voting.

6.1.3 Academic Affairs Committee

VP Sherbino noted that this committee is responsible for assisting him with all the academic issues that come in so he can have a more holistic approach and response to concerns that the students have about academics and/or the institution. Examples

of specifics that Academic Affairs Committee deals with are academic advising, academic policies, as well as, helping VP Sherbino with some promotions, most notably, the Teaching and Excellence awards.

Councilor Pritchard asks how often the Academic Affairs Committee meets. VP Sherbino responded by noting that the committee will meet once a month during fall and winter terms.

Moves to open nominations for the Academic Affairs Committee

USCMotion015: VP Sherbino/President FineDay **Carried**

Councilor Pritchard nominates herself.

VP Moellenbeck nominated Councilor Krueger. Councilor Krueger declined.

VP Abouhamra nominated Councilor Jangula and/or Councilor Miller. Councilor Miller accepted. Councilor Jangula declined.

VP Moellenbeck nominated Councilor Iron and Councilor Sebastio. Councilor Iron accepted. Councilor Sebastio declined.

VP Abouhamra nominated Councilor Vandendreissche. Councilor Vandendreissche accepted.

Ballots were handed out for voting.

Move to close nominations

USCMotion016: VP Abouhamra/Councilor Krueger **Carried**

Elected to the Academic Affairs Committee:

Councilor Iron

Councilor Pritchard

Councilor Vandendriessche

6.1.4 Student Affairs Committee

VP Abouhamra notes that this committee deals with non-academic, non-government issues, so anything that comes up student related comes to this committee. The committee also helps get students engaged by planning fun activities. This committee meets approximately once a month on average.

Move to open nominations.

USCMotion017: VP Abouhamra/President FineDay **Carried**

President FineDay nominated Councilor Iron. Councilor Iron accepted.

VP Sherbino nominated Councilor Rider and Councilor Ogunkanmi. Councilor Rider accepted. Councilor Ogunkanmi accepted.

Move to close nominations.

USCMotion018: Councilor Radomske/President FineDay

Carried

Elected to Student Affairs Committee:

Councilor Ogunkanmi

Councilor Rider

Councilor Iron

6.1.5 External Affairs Committee

President FineDay noted that he needs three councilors to sit on his committee. This committee discusses lobbying government and speaks about specific things that he will be trying to implement during his time as President. For example, policy around textbooks, tuition waver fees, foster care, etc.

Councilor Radomske asked if this committee ever takes trips to the Legislature in Regina, Sk.

President FineDay stated that this is something that has happened in the past.

Councilor Heinz requested more information in regards to time commitment if on this committee.

President FineDay responded by saying that the meetings are roughly once a month.

Move to open nominations

USCMotion019: President FineDay/VP Abouhamra

Carried

Councilor Herriot nominated himself.

VP Sherbino nominated Councilor Jangula and Councilor Miller. Councilor Jangula declined. Councilor Miller declined.

VP Abouhamra nominated Councilor Schwab. Councilor Schwab accepted.

Councilor Gan nominated Councilor Heinz

Move to close nominations.

USCMotion020: Councilor Radomske/President FineDay

Carried

Elected to External Affairs Committee:

Councilor Heinz

Councilor Schwab

Councilor Herriot

6.1.6 Sustainability Committee

VP Abouhamra stated that this committee requires three council members. Duties of

this committee include implementing the sustainability policy, sustainability campaigns and discussing any issues that have to do with sustainability.

Move to open nominations.

USCMotion021: VP Abouhamra/President FineDay **Carried**

VP Moellenbeck nominated Councilors Jangula, Krueger, and Sebastiao. All three councilors accepted nominations.

President FineDay nominated Councilor Gan. Councilor Gan accepted.

Councilor Rider nominated herself.

Move to close nominations.

USCMotion022: Councilor Radomske/VP Moellenbeck **Carried**

Ballots were handed out.

Elected to Sustainability Committee:

Councilor Jangula

Councilor Krueger

Councilor Rider

6.1.7 Code of Ethics and Disciplinary Committee

President FineDay explained that this committee focuses on disciplinary matters that come to council, meets when there's an issue. Serious issues are brought to the CEDC so all matters must be taken seriously. All three councilors must be from different colleges.

President FineDay discusses a question that was brought up at the previous USC meeting in regards to what progress has been made with the CEDC procedures and policy, just to clarify that potential candidates may be involved in the process of fine-tuning these procedures and policies.

Move to open nominations.

USCMotion023: President FineDay/VP Abouhamra **Carried**

Councilor Radomske nominated Councilor Heidel. Councilor Heidel accepted.

Councilor Heidel nominated Councilor Radomske. Councilor Radomske accepted.

VP Abouhamra Councilor Herriot and Councilor Heinz. Councilor Herriot declined
Councilor Heinz declined.

Councilor Sebastiao nominated himself.

President FineDay nominated Councilor Gan. Councilor Gan accepted.

VP Moellenbeck nominated Councilor Berlinic. Councilor Berlinic accepted.

VP Sherbino nominated Councilor Miller. Councilor Miller declined.

VP Abouhamra nominated Councilor Ogunkanmi. Councilor Ogunkanmi accepted.

Move to close nominations.

USCMotion024: President FineDay/Councilor Jangula

Carried

Ballots are handed out.

Elected to the Code of Ethics and Disciplinary Committee:

Councilor Radomske

Councilor Berlinic

Councilor Sebastiao

Move to destroy ballots.

USCMotion025: President FineDay/Councilor Robertson

Carried

6.2 In-Camera

President FineDay reported that the Executive is having an issue with the idea of having In-Camera sessions on every agenda, for every Council meeting. Executive feels that time could be better spent in Council meetings. He states that of course we have policies and procedures if there ever is an in-camera issue. It's not a great use of people's time for every Council meeting. He also states that if anyone has any concerns that they should feel free to go to any of the Executive members, GM Cottrell or the Council Chair.

Move to remove In-Camera from the agenda.

USCMotion026: President FineDay/VP Moellenbeck

Carried

Chair Hitchings noted that to remove In-Camera from current agenda requires 2/3 votes to remove it from any future agendas can be done by the USSU President. He opens the floor to any debate.

Councilor Jangula asked if by removing the In-Camera sessions from the agenda, would it then be available on an "as needed" basis?

President FineDay responded by agreeing that it would in fact, be only on an as needed basis.

Councilor Herriot asked if it would be possible to add In-camera session in any meeting prior to the meeting adjournment if a private matter came up.

President FineDay said this would be possible.

Councilor Berlinic asked for elaboration regarding the discussion between the Executive about removal of the In-Camera. He asked for further clarification and explanation in regards to why the Executive would like it removed from the agenda and what reasons for removal they believe outweigh the decision last year that was made to add it.

President FineDay says that he finds it difficult to speak to why the In-Camera was put on

the agenda last year, since he was not a part of that decision. He does note that the many councils have in-camera sessions at the end, and he believes that it is mostly to see how everyone is feeling post meeting. It is common practice to have at the end of meetings. The Executive was mainly concerned that topics and issues would be discussed during In-Camera that should not necessarily be discussed. They feel there is confusion regarding what should be spoken about In-Camera and what should be publically discussed. There are issues that should not be discussed In-Camera because they should be on the public record. President FineDay also notes that it makes council more transparent if discussions are on the public record as often as possible.

8. Questions and Comments

VP Moellenbeck announced that next week is Campus Club Week so if anyone is looking to get involved in a campus club that the Arts Tunnel will be filled with different clubs.

President FineDay noted that VP Abouhamra had two events this week, Speed Friending and Usask Secret Admirers and would like to thank her for her planning and hard work.

VP Abouhamra announced there are many more events coming up. On September 28th there will be a Zombie Walk in collaboration with the Dark Bridges Film Festival. The event will start in Upper Place Riel and VP Abouhamra encourages everyone to dress in Zombie costume. The walk will end with a viewing of Night of The Living Dead at the Broadway Theatre. She also stated that next week is Sexual Assault Awareness Week so she is launching the “Be This Guy” campaign, which is a poster campaign and a panel discussion. She encourages everyone to check out the details online. Next week is also “Take Back the Night” event at the Farmer’s Market, which will include a speaker before the march.

Councilor Radomske inquired about the “Be This Guy” campaign.

VP Abouhamra notes that there is a campaign called “Don’t Be That Guy” and explained that the “Be This Guy” campaign is a counter part to put a positive twist on it. Its message is that of feeling free to speak up against sexual harassment and/or assault.

Councilor Radomske inquired why this campaign is not being directed at both sexes.

VP Abouhamra states that it is directed to both sexes.

Councilor Radomske wants clarification on the use of the word “Guy” and whether it is a generic use of the word, which could mean both men and women, or if it is only being used to describe men only.

President FineDay notes that rates of sexual assault are highest amongst heterosexual woman and that is a big focus of the campaign. It is focused around all sexual orientations.

VP Sherbino states that VP Abouhamra and Heather Kevill, Women’s Center Coordinator,

approached him and he is honored to be a part of the poster campaign, and the other events focused on sexual assault are focusing on both genders and all sexual orientations as well. He wants to thank all the Councilors who have volunteered their time and who engaged in University Governance.

Councilor Berlinic wanted to mention that he agrees with Councilor Radomske and he also has concern that the campaign is ostracizing one sex over the other.

Councilor Radomske discussed that even though 89% of sexual assault occurs with the male aggressors, why should we ostracize the other percentage? This campaign seems to be demonizing males.

President FineDay reiterated VP Sherbino's statement regarding many other events that will be going on during Sexual Assault Awareness Week that are not gender discriminatory and that they do acknowledge both sexes and all sexual orientations. Encourages any councilors who question this to discuss it with Heather Kevill who is the Women's Center Coordinator.

Councilor Radomske asks if the posters are being put out by the Women's center and the USSU?

VP Abouhamra states that they are, because the Women's Center is a part of the USSU.

VP Sherbino states that the University has endorsed the posters and the USSU has been coordinating this campaign with Dave Hannah, Associate VP of student enrollment, Student Health and Counseling, and wants to clarify that the Women's Center is a part of the USSU.

Councilor Heidel notes that he did not receive the agenda. He mentioned that VP Sherbino distributed memorandum priorities of the USSU to entire university council. In particular, VP Heidel was approached by department head of the math department and discussed reevaluating how we evaluate students. He asks Councilor Heidel to pass on a suggestion, namely that the results be published and available. Councilor Heidel reiterates his thoughts on the idea of results being published, averages and trends. His first thought was that VP Sherbino had likely already thought of this and addresses points two and four in the memorandum, which state, "to create a mechanism to distribute results" and point four which states, "create a marketing campaign" He believes that the department head wants to make it public rather than on a case by case basis. Councilor Heidel's second thought Heidel was that we, as students have a place where we go now to "ratemyprofessor.com" and because of that, initially thought this idea might be conflicting, but in actuality he believes it adds to it, to have it on a class basis rather than a Professor basis. He states that normally all students have to go on is a short description of the class they are going to attend which doesn't let "us" know how valuable it is to students, how difficult it is, how much of a time commitment it is. Something that he would like to see is some of the efforts of publishing online syllabi work a little towards that respect. With this idea, Councilor Heidel foresees the potential for the quality of professors to improve, as well as the quality

of classes, therefore improving the quality of experience for students.

VP Sherbino responded by first stating that the Memorandum will be distributed in next meeting. He is also going to be sharing accountability with others to let people know what he's been up to all summer and give a more comprehensive view as opposed to the weekly roundtables. The five- page memorandum will be available if anyone needs a copy. He said he's been in talks with the university registrar, director of student services, student enrollment division and this is one thing that he hasn't brought up because this goes through the academic policies Council is that he does want to get an online syllabi posted. He is yet have a conversation with anyone from ICT as to the feasibility but ensures that it is on his to do list.

VP Sherbino discussed teaching evaluations and that one thing he has to keep in mind is the U of S Faculty Association and their collective agreement regarding what information can be made public. He has done his research into what other colleges have done across Canada and in particular with our U15 peer group. VP Sherbino stated that the U of S is quite far behind in terms of how we're doing things as mentioned earlier in student council meeting.

He discusses questions that the Professors would ask, for example, "did you like this one lecture?" "Did you like the topic?" and these questions that are made public tend to be more global range or institutional level, such as, the enthusiasm of the instructor and/or the effectiveness of marking.

VP Sherbino mentions that over the summer he brought this topic up in a formal setting to the Executive and realized that with beginning this research that there was going to be a great deal of work to do but the Executive was very supportive. He is spending a lot of time and research on this topic. He is available to discuss with students or council any of these issues because he feels they are very important.

Councilor Berlinic referred back to the "Be That Guy" campaign. He began by stating that there is a particular face of the campaign, which people will see, (the posters) and because of that it can't be discriminatory and he feels strongly that it is. He believes that before there is any releasing of the posters there should be some changes made and should involve both sides and both perspectives.

VP Abouhamra said they have spoken to Dr. Dave Hannah, Peer Health Educations and Protective Services and they've all agreed that it is a good idea. There are many different faces on the posters. She believes it is inclusive, it shows that men don't always have to be the "bad guys", that they can be the people that make a difference in our society regarding sexual assault. This is only one part of the campaign and it is a small part. She feels they are being inclusive.

VP Radomske stated that the issues he has are with the statement. He said it seems as though we're missing the nature of the issue. It is not that he and Councilor Berlinic are arguing that there's not a diverse aspect but the real issue is that only males have been

named in terms of the posters. The Executive is presenting this unified front that says, “Men can be the good guys”, it still implies that men themselves are demonized as the problem. It’s not inclusive, but for example “don’t be that person” would be considered less discriminatory wording.

VP Sherbino states that he wants to speak to the positive tones, the previous “Don’t be that Guy” campaign can be seen as a more negative campaign, whereas the goal of this campaign is to have a more positive connotation. The posters’ phrases state that students should “Challenge and dismantle rape culture”. It is not a condemnatory campaign; it is more of an empowering and positive one. It is a very serious topic but he feels this campaign was designed to be positive as opposed to the “Don’t be that guy” campaign.

Councilor Radomske inquired if there is anything the Council can do to prevent or stall the distribution of these posters.

Chair Hitchings stated that Council can put forward a motion that would prohibit distribution but suggest that if the issue is that they are not as inclusive, then perhaps we can make them more inclusive ex. “Be that girl” or “Be that person”.

Councilor Heinz asks what kind of timeline there is on distributing these posters? He asks if it would be possible to distribute a draft so that Council members could decide during next meeting.

Motion to extend question and comments another fifteen minutes

USCMotion027 Councilor Heidl/Councilor Radomske

Carried

Councilor Ogunkanmi comments that since there has been a previous campaign that says, “Don’t be that Guy” that now we should look at correcting it and this may take some time. He states that these new posters are in fact countering the bad impressions that were being projected about men. In his opinion, he thinks this campaign does a good job at positively countering the “don’t be that guy” campaign, which he found to be discriminatory and negative. Looking at it from a positive angle, he thinks we should continue with this campaign and another can come out at a later date that states, “don’t be that person”.

Councilor Gan states that most discussion and awareness raising campaigns were generally directed at women saying “these are ways that you can prevent being assaulted” and that the “don’t be that guy” campaign was countering it by saying that men do commit a lot of these crimes but it was framed in such a negative tone. She also agrees that there is a positive spin on that campaign. She feels it is an inclusive campaign.

VP Abouhamra states that they are trying to move away from victim blaming wording, that it is not the victim’s fault, there is a bigger picture to be addressed and that’s a big thing they wanted to get across with this campaign.

GM Cottrell – showed the posters to council

Councilor Berlinic agreed with the sentiment of the posters and what is trying to be achieved but said they are still discriminatory in his opinion and it is still implied that men are solely the problem by putting up posters that are only showing male imagery. He states that one of the things that the USSU is supposed to be inclusive and neutral in representing anyone that is a part of the USSU. He doesn't believe this campaign reflects that. Some people will have an issue. Some people won't. He believes that neutrality is an important part of the USSU and that it should remain that way.

Councilor Pritchard noted that after seeing the posters and hearing the discussion, she can see where the standpoints are that visually it seems only male based but after reading the captions she can see that they are directed at both men and women. She suggests that a possible solution would be in addition to the posters with male faces, they should include some with women on them.

Councilor Berlinic completely agreed with Councilor Pritchard. He stated that by simply adding posters that include women would clear things up a great deal.

President FineDay noted that this is an important discussion and wants to add just a couple of points. He states that USSU will always be inclusive and represent all undergraduate students. He discussed the overwhelming statistics that show women as victims of sexual assault and that it is a reality on our campus. He commends the Women's Center for moving in the direction away from victim blaming and encouraging men to be allies against sexual assault.

Councilor Radomske suggested that making only one change, changing "guy" to "person" would really solve the problem of discriminatory wording. He states that that is really the only issue, being more equitable. He asks, "Why not include everyone?"

Councilor Heidel stated that the reason is to compensate for previous years where there were victim-blaming campaigns. He also stated that he doesn't have much knowledge re: sexual assault but that the Women's Center has been working on this campaign and he would defer his lack of knowledge to the people who do have the knowledge.

VP Abouhamra notes that when the "don't be that guy" campaign came out, it drew a great deal of media attention. To counter it, a campaign was created that was a "don't be that girl" campaign and received a great deal of negative media attention so that's one of the reasons they are not as open to doing a campaign with that wording and imagery.

Councilor Keen acknowledged the way this campaign is linked to the previous negative campaign. The positive thing being, that there is instant recognition. He also states that addressing this issue, although not perfectly, is preferable.

Councilor Rider stated that there is a lot of push for women to protect themselves, not walk alone at night, etc. She likes that this campaign pushes back and specifies men.

Councilor Berlinic spoke to Councilor Rider's point by saying that the information geared

towards woman is definitely coming from a different perspective of being the victim than this campaign, which focuses more on the perpetrator.

Councilor Radomske stated that he cannot and will not openly support this campaign as someone who values his moral code.

Councilor Robertson stated that again, this is one campaign among many others and again focuses on the positivity of this campaign.

Councilor Berlinic stated that the Council is obviously not going to get any further with discussion.

Chair opens debate on the motion.

VP Moellenbeck states she is not for changing it, she thinks the link between the old campaign and new campaign will be lost. She volunteers to put her face on a poster if required.

VP Abouhamra encourages Councilors to vote against this motion since there has been a great deal of thought put into this campaign, as she mentioned before there is a great deal of involvement and part of the discussions. A lot of knowledgeable people on this topic have agreed that it will be successful and positive.

President FineDay states that he is not in favor of this motion. He encouraged Councilors to discuss these issues with the Women's Center coordinator and he would be happy to facilitate any conversations. He is very proud of this campaign

Councilor Heinz asked to hear particularly from VP Abouhamra & President FineDay regarding their thoughts on making changes, such as adding some female depictions.

President FineDay noted that in recent weeks he has seen Saskatoon being posterized with men's rights that talk about the rights of men and they are offensive in many ways to him personally, he thinks to change this campaign would be miss out on educating people about the issues of sexual assault.

VP Abouhamra stated that if they put women on these posters it would bring back the "victim blaming" side of things. The idea is to show that men can be role models against sexual assault

VP Berlinic doesn't see how this would bring in victim blaming. He stated he is not pushing back against the perspective of women being victims of sexual assault but concerned more that women also conduct sexual assault.

VP Moellenbeck noted that she is in complete agreement with VP Abouhamra.

VP Radomske did not understand how it would come across as victim blaming when the

goal of it would be women telling other women and men to not commit acts of sexual assault. He claimed by making these changes, it is not aiming to blame the victim but bringing back a portion of ostracized sexual assault victims.

Councilor Heidel disagrees with both Councilors Radomske and Councilor Berlinic because the vast majority of men do not commit sexual assault and its unfortunate that we cannot only show these posters to the percentage of people who do. The safer option would be to change the posters to images of women but he thinks it would cloud the actual issue. The goal is to run the campaign in the most successful way.

Councilor Herriot agreed that women's pictures on the posters would cloud the issue. He states it is always great to have gender balance but would likely cloud the intent of the campaign.

Councilor Radomske spoke to the actual rates of men reporting sexual assault being 15% lower than that of women. He is not in favor of changing the images to women because he agrees it will cloud the intent but is in favor of changing the wording.

VP Abouhamra discussed a TED talk she watched about how gender issues are generally associated with women and because of this, they chose to use male images. She acknowledged that men and women are both victims of sexual assault.

Councilor Berlinic stated that the current stereotype is that only men rape women, and this campaign is falling in line with the stereotype and is helping to perpetuate a stereotype that is not correct. The sad reality is that men rarely report sexual assault and perhaps it is because of campaigns such as this that show men raping women that make men afraid to report when they are assaulted. He thinks there's a negative aspect, although it is a positive campaign. He feels it's missing an important side.

President FineDay states that this campaign breaks stereotypes.

VP Abouhamra encourages Council member to please come to panel discussion and raise concerns and gain some knowledge and information.

Councilor Heidl made a call to question.

Move that the Executive improve the campaign by either including some female depictions or change the wording.

USCMotion028: Councilor Berlinic/Councilor Radomske

Defeated

9. Other Business

Councilor Heidl recounted an article in Campus News written by an English professor regarding the relationship between the rights of various groups and their confliction. What are people's opinions on this?

Councilor Rider pointed out that ISC held a response forum, councilor Iron was not able to attend, we would like to see cultural sensitivity training for faculty. ISC has written a response. Majority of the response was not taken lightly and people were offended. We are looking forward to more response, especially student population. If they want more information or to comment she invited Councilors to contact the President of the ISC.

President FineDay noted that specifically the letter to the editor by an English prof had spoken about First Nations ceremonies being held on campus and potential exclusions of women in those ceremonies. The reaction from the Aboriginal community was not very happy, particularly by First Nations women, Meti women, and all indigenous women on campus. A lot of people felt that this prof was not speaking from a place of knowledge, which he himself admitted on a number of talk shows afterwards. Overall, he is very proud of the Aboriginal community on campus.

Councilor Heidel provided some thoughts from the campus community. He said he thought the article was sensationalized, specially the opening analogy, it seems ironic coming from an English professor who should know that analogies are often used as a literary tool and not as a reasoning tool. Wasn't clear on whether or not certain traditions can be carried out without certain restrictions. Is anyone welcome, even if not following specific traditions?

Councilor Rider spoke to the tradition that women who are on their "moon time" aka their periods are not supposed to enter into ceremonial circles or pipe ceremonies. There are women pipe carriers. In the ceremony, which is held by a man, it is usually up to the man to say how he is comfortable carrying out the ceremony but it is common that women who are on their period stay away from the ceremony or stand back from it. The underlying reason is generally about balance between the genders.

President FineDay stated that as someone who attends the ceremonies regularly, he would like to make it known that within these ceremonies, no one is asked if they are on their moon times. These roles and practices are known and they are not strictly enforced. President FineDay encouraged Councilors to speak with the Cultural Coordinator of the Aboriginal Center if they have further questions or concerns.

9.1 Biweekly Council Reports

Councilor Sebastiao discusses Kin Spin Saturday, 21st, campus, bowl, 10 am, free for under 16, students or seniors \$25, \$45 outside, special needs program within kin,

11. Adjournment

Move to adjourn meeting.

USCMotion029: President FineDay/Councilor Rider

Carried

Executive Committee

Minutes for Tuesday October 1st, 2013

Present: Max FineDay, Nour Abouhamra, Jenna Moellenbeck, Caroline Cottrell
Regrets: Jordan Sherbino

1. **Call to Order**

The meeting was called to order at 9:05 a.m.

2. **Quorum**

Quorum was present.

3. **Roundtables**

President FineDay

- Interview for recruitment video
- Interviewed by the Sheaf for Open textbook program
- Interviewed by CKOM for Be That Guy campaign
- Executive Meeting
- Prepared council agenda
- Speedfriending
- Council
- Lunch with Associate Vice-President of Student Affairs and his executive team
- Class x 2
- Emailed President Busch-Vischniac, Associate Vice President Ivan Muzychka about Letter to the Editor in On Campus News
- Met with Candace Wasacase-Lafferty Director, First Nations and Metis Engagement about Letter to the Editor in On Campus News
- Met with Terri Favell, President of the Indigenous Students' Council about Letter to the Editor in On Campus News
- Attended meeting with First Nations & Metis community members to talk about next steps in regards to the letter
- Meeting with the Provost re: Tuition waver for youth exiting the foster care system and support from the University
- Spoke with Jennifer Rattray from the University of Winnipeg re: tuition waver program

- Prepared for meeting with Vice President of Finance and resources
- Flipped coin at Huskies Homecoming Game vs. UAlta

VP Sherbino

- 1/2 EDO
- Smart Start panelist (twice)
- Lunch with Patti McDougall
- Finalized prizes for the Project Symposium
- Sick Day
- Interview with The Sheaf about course/teaching evaluations
- Staff meeting
- Academic Programs Committee meeting
- Research, Scholarly and Artistic Works Committee meeting
- Scholarships and Awards Committee meeting
- Discussed a tuition waiver with the Assistant Registrar of Awards and Financial Aid
- USC and pre-USC
- ADO
- Campus Club Meet and Greet
- Attended panel on Sexual Assault
- Centre Volunteer Orientation (Saturday)

VP Abouhamra

- Took picture of Cam Broten & Chief Weighill for the “Be This Guy” campaign.
- Campus Groups Sustainability Meeting
- Meeting with Jack Saddleback re: Queerapalooza Pride Games
- Exec meeting
- Childcare Expansion Project Steering Committee Meeting
- Lunch with Dave Hannah and Team
- Class and Lab
- Talked with reporters about Muslim Wudu washing stations on campus
- Hosted USSU Radio Show with guest Fatuma Adar
- Usask Secret Admirers at Louis’
- Speed Friending at Louis’ Loft
- Talked to the Heart and Stroke Foundation re: CPR makes

- you unead – hands only bystander CPR
- “Next time it might not be here” Campaign in Murray Library
- Attended University Council
- Met with Councilor Ogunkanmi
- Global Peace Rally planning meeting
- USC
- Provost Advisory Committee on Gender and Sexual Diversity
- Huskies Homecoming Game vs. UofA

VP Moellenbeck

- Visited campus clubs in the tunnel for Campus Club Week
- Appointments committee meeting
- Reception coverage x2
- Organized funding/ratification applications for the executive meeting
- Attended three funding presentations
- Executive committee meeting
- Attended class
- Met with a student to find a particular Campus Club
- Louis/Loft planning meeting
- Coffee with Student Care
- Staff meeting
- Organized Smart Money (happening October 7th-10th)
- Met with engineering students to talk about organizing a professional development group
- Wrote a blog
- Start Smart Panel
- Gave student club Pepsi product
- Ordered Pepsi
- Signed cheques
- Approved petty cash receipts and Visa statement
- Pre-USC meeting
- USC
- Planned final details for Campus Club Meet and Greet
- Hosted Campus Club Meet & Greet
- Centre Volunteering training

4. Business

4.1 One Health Presentation

One Health presented to the Executive in reference to their request for funding for their “Meet and Greet” event which will be held on October 2nd, 2013. They are requesting funding for the venue, which will be held at Louis’ Loft, as well as snacks and printing. They are asking for \$867.85 in total. VP Moellenbeck brought to the presenter’s attention that Louis’ is now a free venue for student clubs so they will only require funding for food and printing.

Move to grant One Health \$552.00 at Louis & \$79.60 at XL

EXECMotion032: VP Moellenbeck/VP Abouhamra

Carried

4.2 Women in the Legislature Presentation

A request was made by the Women in Legislature Club for funding of \$500.00 cash, \$300.00 for Louis’ expenses and \$200.00 for XL. In the presentation there was not a clear budget breakdown of how the \$500.00 cash would be used and this was a concern for the Executive, as they do not give funding for non-specific costs. The Executive agreed to defer this request until they’ve been presented with a specific breakdown of how the money will be used.

4.3 Concrete Toboggan Presentation

The Team leader for Concrete Toboggan presented to the Executive and requested funding for registration, team building event at Louis’ and printing expenses. They requested building funds and team registration in the amount of \$500 cash, as well as \$500 in credit for Louis’ and XL. The Executive agreed to defer funding in the amount of \$500.00 cash until they receive a more specific breakdown of expenses.

Move to grant U of S Concrete Toboggan \$500.00 cash & \$200.00 at XL

EXECMotion033: VP Mollenbeck/VP Abouhamra

Carried

4.4 CFCR FM-Phasis

VP Abouhamra discussed fundraising, membership and host fees for this particular event. The Executive has decided to get more specific numbers and reconvene when they have more information regarding this topic.

4.5 Club Ratifications

Move to Ratify the following clubs:

- Physiology and Pharmacology Students’ Society
- U of S Men’s Ultimate
- Do Something U of S
- Management Students’ Association

EXECMotion034: VP Moellenbeck/VP Abouhamra

Carried

Move to conditionally ratify the U of S New Democrats if they can provide a legitimate bank statement.

EXECMotion035: VP Moellenbeck/VP Abouhamra **Carried**

4.6 Financial Literacy Campaign

VP Moellenbeck requested \$180.00 for Pepsi and Pizza, as well as \$40.00 for posters for this campaign.

Move to grant \$220.00

EXECMotion35: President FineDay/VP Abouhamra **Carried**

4.7 Be Book Smart

On behalf of VP Sherbino, President FineDay requested funding for \$230.00 in total. Specifically, \$140.00 for posters, \$40 for candy was requested.

Move to grant \$230.00

EXECMotion36: VP Moellenbeck/VP Abouhamra **Carried**

5. **Adjournment**

Meeting was adjourned at 10:01am

**2013-2014
USC**

Name	Sept. 12	Sept. 19	Sept. 26	Oct. 3	Oct.10	Oct.17	Oct.24	Oct.31	Nov.7
Abouhamra, Nour	P	P							
Berlinic,Wyatt	P	P							
Vandendriessche,Megan	P	P							
FineDay,Max	P	P							
Gan,Melissa	P	P							
Goncalves Sebastiao,Bruno	P	P							
Heidel,Steven	P	P							
Heinz,Shawn	P	P							
Hitchings,Scott	P	P							
Herriot,Jon	P	P							
Iron,Monica	P	P							
Jangula,Morgan	P	P							
Keen,Alex	P	P							
Kocsis,Rainer	P	A							
Kruger,Sara	P	P							
Miller,Borden	P	P							
Ogunkanmi,David	P	P							
Pritchard,Stacy	P	P							
Radomske,Dillian	P	P							
Rider,Phoenix	P	P							
Robertson,Jordan	P	P							
Sherbino, Jordan	P	P							
Schwab,Benjamin	P	P							

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

**2013-2014
USC**

Name	Nov.14	Nov.28	Dec.5								
Abouhamra, Nour	P	P	P								
Berlinic,Wyatt	P	P	P								
FineDay,Max	P	P	P								
Gan,Melissa	P	P	P								
Goncalves Sebastiao,Bruno	R	R	P								
Heidel,Steven	P	P	P								
Heinz,Shawn	P	P	P								
Herriot,Jon	P	P	P								
Hitchings,Scott	P	P	P								
Iron,Monica	P	P	P								
Jangula,Morgan	P	P	P								
Keen,Alex	P	P	P								
Kocsis,Rainer	P	R	P								
Kruger,Sara	P	P	P								
Miller,Borden	P	P	P								
Ogunkanmi,David	P	R	P								
Pritchard,Stacy	P	R	R								
Radomske,Dillian	P	P	P								
Rider,Phoenix	P	P	P								
Robertson,Jordan	P	P	P								
Schwab,Benjamin	P	P	P								
Sherbino, Jordan	P	P	P								
Vandendriessche,Megan	P	P	P								
	P	A	R								
	P	P	P								

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

**2013-2014
USC**

Name											
Abouhamra, Nour											
Berlinic, Wyatt											
FineDay, Max											
Gan, Melissa											
Goncalves Sebastiao, Bruno											
Heidel, Steven											
Heinz, Shawn											
Herriot, Jon											
Hitchings, Scott											
Iron, Monica											
Jangula, Morgan											
Keen, Alex											
Kocsis, Rainer											
Kruger, Sara											
Miller, Borden											
Moellenbeck, Jenna											
Ogunkanmi, David											
Pritchard, Stacy											
Radomske, Dillian											
Rider, Phoenix											
Robertson, Jordan											
Schwab, Benjamin											
Sherbino, Jordan											
Vandendriessche, Megan											

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

University Students' Council Agenda
Thursday October 3, 2013
Roy Romanow Student Council Chamber

- 1. Adoption of an Agenda**
- 2. Introductions and Announcements**
- 3. Council Address**
 - 3.1 Heather Kevill - Women's Centre**
 - 3.2 Natalya Mason – Help Centre**
 - 3.3 Alex Gao – Food Centre**
 - 3.4 Ata Merat – Safewalk/StudentCrew**
- 4. Minutes and Reports for Information**
 - 4.1 USC Minutes – September 26, 2013**
 - 4.2 Executive Committee Minutes – October 1, 2013**
 - 4.3 Academic Affairs Committee Minutes and Report**
 - 4.4 Appointments Committee Minutes and Report**
 - 4.5 Code of Ethics Disciplinary Committee Minutes and Report**
 - 4.6 Elections Committee Minutes and Report**
 - 4.7 External Affairs Committee Minutes and Report**
 - 4.8 Budget & Finance Committee Minutes and Report**
 - 4.9 Student Affairs Committee Minutes and Report**
 - 4.10 Sustainability Committee Minutes and Report**
 - 4.11 Association of College Presidents Minutes and Report**
- 5. Motions Arising from the Minutes and Reports**
- 6. Business**
- 7. New Business**
- 8. Questions and Comments (30 minutes)**
- 9. Any Other Business**
 - 9.1 Biweekly Reports - Councilors**
- 10. Adjournment**

University Students' Council

Minutes for Thursday September 26th, 2013

Present

Max FineDay, President
Jenna Moellenbeck, VP Operations and Finance
Nour Abouhamra, VP Student Affairs
Jordan Sherbino, VP Academic Affairs
Jon Herriot, Medicine
Dillan Radomske, Nursing
Wyatt Berlinic, Engineering
Sara Kruger, Engineering
Stacy Pritchard, Agriculture & Bioresources
Melissa Gan, Arts & Science
Steven Heidel, Arts & Science
Megan Vandendriessche, Arts & Science
Phoenix Rider, Indigenous Students
Monica Iron, Indigenous Students
Alex Keen, ESB
Jordan Robertson, ESB
Alyssa Anderson, WCV
Bruno, Goncalves Sebastiao, Kinesiology
Sara Kruger, Engineering
Benjamin Schwab, St. Thomas More
Shawn Heinz, Law
David Ogunkanmi, International Students
Morgan Jangula, Education
Borden Miller, Education

Also Present

Scott Hitchings, USC Chair
Caroline Cottrell, General Manager

Regrets

Absent

Guest List

Anna-Lilja Dawson
Scott Davidson
Henry Tye Glazebrook
Jack Saddleback

Meeting was called to order at 6:02 pm.

1. Adoption of the Agenda

President FineDay amended the agenda to add Jack Sadleback in 3.1 Council Address.

Move to amend the agenda to add Jack Saddleback to 3.1 Council Address.

USCMotion030: President FineDay/VP Moellenbeck

Carried

Move to adopt the agenda as amended.

USCMotion031: President FineDay/VP Moellenbeck

Carried

2. Introductions and Announcements

President FineDay introduced Jack Saddleback - USSU Pride Centre Coordinator.

3. Council Address

3.1 Jack Saddleback

Move to go into informality.

USCMotion032: President FineDay/Councilor Rider

Carried

Jack Saddleback began by explaining to Council that he was there to discuss Queerapalooza, which will be running from September 30th through to October 5th. He started off his presentation by announcing that the Pride Centre will be turning 16 years old and that it is proudly one of the oldest gender and sexual diversity centers in Canada. He explained that to kick off the Pride Center's upcoming birthday they are offering a number of different activities around the U of S campus. Mr. Saddleback started out by explaining a little bit about what the Pride Center is and what its role is at the University of Saskatchewan. He explained that it is a Center for gender and sexual diversity on campus. The Pride Center's goal is to celebrate, advocate and affirm sexual diversity, as well as all different types of relationships, i.e. monogamous, polyamorous etc. Mr. Saddleback noted that during Queerapalooza, the Pride Center will hold different events to show gender identity, gender diversity and sexual orientation and that this is something to be celebrated.

Mr. Saddleback then went into greater detail regarding the upcoming events included at Queerapalooza. He discussed that on Monday, a gender-neutral pipe ceremony will be held in the Palliser Gardens. The Pride Center obtained a fire permit so encouraged anyone who would like to participate, to do so. He went on to announce that there will also be a flag raising which will be held in front of the Peter McKinnon building. Mr. Saddleback stated that on Tuesday, the Queers and Ladders game will be held from 2pm-6pm in the Campus Club rooms and will include pop and chips for participants. He informed the Council that Tuesday will also be part 1 of the Queer as Folk Film Club which will be featuring a film that discusses gay rights in Uganda. He stated that the following Tuesday at 7pm in the Murray Library, room 299 will be the Queer as Folk Tales and encouraged everyone to come out to both Tuesday events.

Mr. Saddleback moved on to further explain the week of events. He stated that on Wednesday, October 2nd, there will be what's called Queer Sweat, which will be a gender-neutral sweat. He noted that it will be a traditional First Nations Sweat where all, regardless of gender identity or gender expression, are encouraged to come out and are able to sit on whichever side of the lodge they feel most comfortable. At this event, participants

are encouraged to wear any type of attire that is comfortable, as there are open guidelines in regards to this particular sweat. Mr. Saddleback noted that there is limited space available to participate in Queer Sweat so it is important to sign up beforehand. This event will be held at 4pm.

Mr. Saddleback mentioned that he has been in talks with David Ogunkanmi in regards to hosting a Table in North Concourse at the Global Peace Rally, featuring many positive things that have happened world wide in terms of gay rights and transgender rights. In the evening on Thursday, October 3rd, the Queer Us exhibit launch will be happening in the Murray Link Library. He went on to explain that at the University of Saskatchewan, we have the Neil Richards Archive, which is the biggest gender, and sexual diversity archive in Canada, possibly the world. This event will be held at 7pm.

Mr. Saddleback stated that on Friday, October 4th, the Greystone Secrets are doing a queer-storical Campus walking tour. He noted that the tour guide is going to be dressed up, shown the various queer-storical facts on campus. According to Mr. Saddleback, during the walking tour, there will be the opportunity to recreate a 99 year-old photo that was taken on campus of two females kissing. This walking tour will be available on Friday, Saturday and Sunday at 3pm at the Murray Library, he acknowledged the amount of work that has been done to make this event happen.

Mr. Saddleback concluded his presentation about the upcoming week by discussing the Gay Kick Off, which he explained would be the finale of the whole week. He noted that the events for the Gay Kick Off include the Pretty in Pink party, which is designed to state a big “Happy Birthday Pride Center”, and this will be a 19+ event. He stated that there would be Drag queens, prizes, games and cake. The cost for this event will be \$7 in advance and tickets will be available in the Arts Tunnel or participants can pay \$10 at the door the night of the event. Mr. Saddleback noted that Divas and 302 have sponsored the event and afterwards they are offering free cover to anyone who is interested in heading to either bar.

He also stated that November 2nd will be the official opening date and another event can be expected closer to that time.

Mr. Saddleback referred back to the event, “Queer as Folk Tales” which will be held the following Tuesday, October 8th and serve as a wind down for everyone involved in or participants of the Queerapoloosa. He acknowledged all the work that has been put into making these events happen and encouraged everyone who wants to participate in this week long event, to do so.

After the conclusion of Mr. Saddleback’s presentation, President FineDay thanked him for speaking to Council and wished a Happy Birthday to the Pride Center on behalf of the USSU.

Move to go back into formality

EXECMotion033: President FineDay/VP Moellenbeck

Carried

4. Minutes and Reports for Information

4.1 USC Minutes – September 12th, 2013

VP Abouhamra noted changes to the USC minutes on page 12 in “Questions and Comments” she noted it was Dark Bridges Film Festival, not Movies Festival. In addition, “Be This Guy” is solely a poster campaign and not a panel discussion as proposed in the minutes. VP Abouhamra also noted that in the minutes it stated that she agreed the posters should be “person” instead of “guy”, which is incorrect as she did not state that. On page 14, “Health Services and Saskatoon Police” should be changed to “Peer Health Educations and Protective Services”.

VP Moellenbeck noted Councilor Robertson was elected to Budget and Finance, not Councilor Radomske.

4.2 Executive Committee Minutes – September 24th

VP Moellenbeck noted her motions in the Executive minutes were incorrect and should read as follows:

EXECMotion032 – Move to give One Health \$552.00 at Louis and \$79.60 at XL.

EXECMotion033 – Move to give U of S Concrete Tobogganing \$500.00 cash and \$200.00 at XL.

EXECMotion034 – Move to ratify the following clubs:

- Physiology & Pharmacology
- Ultimate Frisbee
- Do Something U of S
- Management Students’ Association

EXECMotion035 – Move to conditionally ratify the U of S New Democrats if they can provide a legitimate bank statement.

VP Abouhamra noted in her roundtables, she hosted the Radio Show with guest Fatuma Adar, whose name was spelt wrong in the minutes. In addition, Muslim was also spelt wrong.

5. Motions Arising from Minutes and Reports for Information

Move to accept the minutes.

USCMotion034: President FineDay/VP Moellenbeck

Carried

6. Business

7. New Business

8. Questions and Comments

VP Abouhamra is hosting an event, The Zombie Walk, on Saturday September 28th. She encouraged Councilors to come out and dress up. The walk starts in upper Place Riel at 4:30 p.m., continues to the Vimy Ridge Band Shelter and on to the Broadway Theatre. “Night of the Living Dead” will be playing at the Broadway Theatre to end the night. There will be zombie makeup for those who need it.

VP Moellenbeck noted next week there will be a Council Social, which includes free food and beverages.

Councilor Schwab noted STM is currently holding their by-election. He encouraged Councilors to tell friends in STM to vote.

Councilor Radomske noted for the record he is in attendance, as he was late coming in.

Councilor Sebastiao also noted for the record he is in attendance.

9. Other Business

9.1 Biweekly Council Reports

Councilor Ogunkanmi noted on October 4th there will be a Peace Rally in partnership with the City of Saskatoon, USSU and peace alliance. This event will showcase all the countries represented in the University and the city of Saskatoon. It encourages multiculturalism and peace. A banner with attendee’s signatures will be made to show support for peace. The rally will be held in the North Concourse of Place Riel. Following the rally there will be a peace walk to the Bowl where there will be some sporting events and speakers.

Councilor Kruger noted there was not a lot going on in the College of Engineering. Councilor Kruger and Councilor Berlinic were able to meet formally for the first time with the SESS and established some connections and roles. SESS has their first Council meeting Friday September 27th. There was an event held on Wednesday September 25 called “College Splash”, a water balloon fight between Engineering and Agriculture.

Councilor Herriot noted he received an email regarding three possible candidates for the new Dean of Medicine. There has been an Acting Dean for the past year and it has been quite a process in selecting candidates for the vacancy. The candidates will visit the College of Medicine in the next few months. Councilor Herriot also noted several members of their student society went to a national Canadian Federation of Medical Students conference recently in Vancouver. There was also a Global Health Conference held last weekend in the Health Sciences Building and was very successful. Last week elections were held for the Medicine students’ society and had their first meeting of the year.

9.2 Place Riel Finance Update

Move to give GM Cottrell speaking rights.

USCMotion035: President FineDay/VP Moellenbeck

Carried

GM Cottrell quoted from the International Swaps and Derivatives Agreement. She noted Chair Hitchings and herself spent hours trying to understand the document and ultimately gave up. The reason for trying to understand this particular document was because she and Chair Hitchings were starting to sign cheques for millions of dollars. It was a long process that swirled around the financing and accounting for the financing of a new Place Riel building. GM Cottrell announced the process is finished, five years later.

GM Cottrell commented during the 1980's and 1990's, USC made a decision to stop collecting an infrastructure fee. This fee had been collected for forever, but once Place Riel and the MUB had been built, the decision was made to stop collecting it. It was one of the worst decision Council ever made. This decision meant that when the building needed to be renovated, as inevitably buildings have to be maintained and renovated, there was no money. In the early 2000's, a small fee was introduced. In 2006, when GM Cottrell was hired, Council was collecting \$5.00 per student per year to renovate Place Riel. Gavin Gardner, USSU President in 2006, told GM Cottrell that she would be the one responsible for renovating Place Riel. At that time, there was no ability to save enough money to actually renovate Place Riel. A decision was made to increase the student fee to \$44.00 a year, which doubled to \$88.00 a year and now under the Bylaw the fee will increase by CPI every year.

With the money becoming available at that time, the USSU entered into an extremely complex series of negotiations. The trouble was finding a bank to lend the USSU the money to renovate in the amount of 18.1 million dollars. GM Cottrell made the decision to approach The First Nations Bank of Canada, who at the time was a bank that had been brought into existence by a partnership with TD Canada Trust. Each bank was involved with underwriting the USSU's loan. There was another problem; the USSU had no collateral.

The USSU then made way into another very complex set of negotiations with the Board of Governors, who agreed to co-sign the loan.

The USSU had a reserve of about 2.1 million dollars that had been acquired over the years. With all of that in place, the USSU went to work to create a brand new Place Riel.

The project did have a cost overrun. The final cost on the project was \$21,751,175.51, which was an overage of \$641,175.00 or a cost overrun in percentages of about 3%. GM Cottrell went through the final report, which Councilors are welcomed to look at, fairly closely to find any surprises, which there weren't any. The most significant cost overrun was the construction management fees, which were a million dollars over what was originally budgeted.

This was a vastly complex project for a number of reasons. The USSU tied in to two old buildings and created a whole new one. There are always surprises in renovations of old buildings. The weather was another huge factor, flooding the entire basement of Place Riel. There were a number of other challenges, including rodents.

The USSU has paid all its debts to the University and no longer owes them money. This cost overrun is being funded through the infrastructure fee. In addition, Louis' and the Loft also had some renovations done. GM Cottrell noted that one part of Place Riel was not renovated, which happens to be the freight elevator, as there was no point in doing it as it was destroyed by the construction. That elevator needs to be replaced now and will come up at a later date.

Councilor Herriot asked how much the loan was currently at. GM Cottrell commented the loan borrowed was 18.3 million dollars. Currently, the USSU owes just under that amount. The loans will be renegotiated throughout the course of the year. GM Cottrell invited further questions. There were none.

See attached report.

10. Adjournment

Move to adjourn meeting.

USCMotion036: President FineDay/VP Moellenbeck

Carried

Place Riel Finances
Prepared by Caroline Cottrell for USC
September 26, 2013

During the hard economic times of the later 1980s and early 1990s USC made a decision to give students a financial break by putting a halt to the collection of any kind of building fund. This was reversed in the early 2000s when it became clear that without this money none of the buildings could either be maintained or renovated. In 2007 the sum of \$5.00 that was being collected was increased very significantly to \$44.00 and then again the next year it was increased again. Currently the increase in the infrastructure fee mirrors cost of living increases so that students in fifteen years are paying the same proportion as students today.

Nevertheless, after getting some initial costing on the renovation and expansion of Place Riel, it rapidly became apparent to the Steering Committee that we would never be able to save enough money to get ahead of the steadily increase cost of construction. With all this in mind a very complex series of negotiations began. First of all we had to seek permission from the university to borrow money. The USSU doesn't own any real property so we have nothing to mortgage to a bank to secure funds. Ultimately we ended up with an agreement that the university would guarantee a loan, which required an Order in Council from government because of the impact on the university's borrowing limit. Once all that was in place we sought a loan through First Nations Bank of Canada (in keeping with our go-local policy) and because it was more than their lending limit they sought a lending partnership for us with TD Canada Trust. Finally, in May of 2009 Scott Hitchings and I signed off on an 18.3 million dollar loan to be repaid over thirty years. 11.8 million was owed to TD Canada Trust while 6.5 million came from First Nations Bank of Canada.

The USSU also had infrastructure reserves of about 2.1 million dollars and the university provided us with \$350,000 by absorbing Facilities Management Department fees. And thus, we went into the project with \$21,100,000.00 of funding and a fervent hope that this would be sufficient. As it turned out, it was not. A whole host of changes and cost increases between the time the original budget was created and the first set of tenders were opened, and the final budget reconciliation done last week meant that the project ended up about \$641,175 over budget or in percentage figures, about 3%.

This cost overrun has been known about for at least the last 18 months. It is not attributable to any single thing – some line items were higher some were lower, but the most significant issue was that the project went nearly a year longer than originally planned and as a result of that the construction management fees for the general contractor increased by \$683,266.92. Similarly, the primary consultant – the architects, who also acted as the project managers – had a cost overrun of \$314,169.58. In numerous other places, however, the project came in considerably under budget. Just to note, the time overrun is not something that can be attributed to any one issue. The expansion and renovation of Place Riel was hugely complex and a significant number of issues were exposed as we peeled back the various layers. Additionally, we had some absolutely

dreadful weather with which we had to contend and we had three separate floods in the summer of 2009 which seriously slowed the construction process.

The cost over run is being funded, predictably, through the infrastructure fee which, as noted last year is larger than was originally projected because of increased student enrolment. (When we were seeking the initial loans we had to establish for the university and the province that we could repay the loan and so the projections were modeled based on an enrolment of 14600 students.)

Thus, the overrun has not had the effect of putting the USSU into a financially precarious position with regards to the infrastructure fund. In fact, since the completion of Place Riel, there has been sufficient revenue that we have also been able to refurbish Louis' and completely renovated the old Browsers to create Louis' Loft.

At present, we are in the process of following the dictates of the Infrastructure Fee Policy which states that:

The USSU will invest any Infrastructure Fee surplus until a fund of \$750,000.00 is achieved while simultaneously recognizing that portions of the reserve may be used for regular capital expenditures to maintain the integrity of the Memorial Union Building and Place Riel. Once a fund of \$750,000.00 is achieved any further surpluses will be allocated as follows: CPI portion of the fee to the reserve fund; the remainder to paying down the thirty-year debt.

In discussing this with our Controller, Amanda Mitchell, and assuming two things: no significant change in current enrolment and no significant change in interest rates, we believe we can begin to pay down the debt by 2015. There is, however, one caveat. The loan agreements, which are intensely complicated, are up for renewal in May of 2014 and so there are some issues which we may need to address and upon which Council may have to decide.

At this moment, though, suffice it to say that we have finalized all our payments for the renovation and expansion of Place Riel, although I will foreshadow for you that I will be coming with one remaining capital request for the building.

And with that, Mr. Chair, I would like to submit this report.

Executive Committee

Minutes for Tuesday October 1st, 2013

Present: Max FineDay, Nour Abouhamra, Jordan Sherbino, Jenna Moellenbeck and Caroline Cottrell

1. **Call to Order**

The meeting was called to order at 9:05 a.m.

2. **Quorum**

Quorum was present.

3. **Roundtables**

President FineDay

- Lunch with VP Finance & Resources Greg Fowler to discuss residences, cost of course packs, diversity among university staff and faculty, & other issues
- Meeting with VP Community Engagement & Advancement Heather Magotiaux to discuss Tuition Waiver for youth in care
- Appointments Committee meeting
- Exec. Meeting
- Class x2
- Coffee with Student Care representatives
- Take back the night
- North Battleford Campus visit
- 1/2 ADO
- Attended lecture about the Quebec Student Strike
- Council Meeting
- Spoke at Cultures of Reconciliation: Academic, Artistic, Activist Conference
- Meet and greet for campus clubs
- Attended panel on sexual assault

VP Sherbino

- 1/2 EDO
- Smart Start panelist (twice)
- Lunch with Patti McDougall
- finalized prizes for the Project Symposium
- sick day

- interview with The Sheaf about course/teaching evaluations
- Staff meeting
- Academic Programs Committee meeting
- Research, Scholarly and Artistic Works committee meeting
- Scholarships and Awards Committee meeting
- discussed a tuition waiver with the Assistant Registrar of Awards and Financial Aid
- USC and pre-USC
- ADO
- Campus Clubs Meet and Greet
- attended panel on sexual assault
- Centre Volunteer Orientation (Saturday)

VP Abouhamra

- Sexual Assault Awareness Week
- Prepared slideshow for Zombie walk tabling
- Checked in on progress of the Nasser Family Emergency Fund
- Appointments committee meeting
- Exec meeting
- Class & Lab
- Zombie Walk tabling in the tunnel
- Coffee with Student Care representatives
- Hosted USSU Radio Show with Jack Saddleback (Queerapalooza)
- Centres meeting
- North Battleford Campus visit
- Attended Unexpected Endings: A forum on sexual assault
- Bought makeup for Zombie Walk
- Pre-USC
- USC
- Attended Panel on Sexual Assault
- Wrote Biography for SSERI-SOEEA Conference
- Campus Clubs Meet and Greet
- Centre Volunteer Orientation Training Retreat (VOTR)
- Zombie Walk

VP Moellenbeck

- Visited campus clubs in the tunnel for Campus Club Week
- Appointments committee meeting
- Reception coverage x2
- Organized funding/ratification applications for the executive meeting
- Attended three funding presentations
- Executive committee meeting

- Attended class
- Met with a student to find a particular campus club
- Louis/Loft planning meeting
- Coffee with Student Care
- Staff meeting
- Organized Smart Money (happening Oct 7-10)
- Met with engineering students to talk about organizing a professional development group
- Wrote a blog
- Start Smart panel
- Gave student club Pepsi product
- Ordered Pepsi
- Signed cheques
- Approved petty cash receipts and visa statement
- Pre-USC meeting
- USC
- Planned final details for Campus Club Meet & Greet
- Hosted Campus Club Meet & Greet
- Centre Volunteering training

4. **Business**

4.1 Campus Club Funding

VP Moellenbeck noted that there are some problems with the current two period for campus clubs to have their funding requests in. In some instances, especially in the fall, the clubs cannot meet this requirement because of the speed with which events happen following ratification. She proposed changing the wording to reflect the intent of not retroactively funding events.

Move to change the Campus Club Policy from requiring funding requests 14 days in advance to stating that “Campus groups are encouraged to apply as early as possible to ensure funding and all requests must be in prior to the event.”

EXECMotion038: VP Moellenbeck/VP Sherbino

Carried

4.2 U of S Global Peace

This group is requesting ratification.

Move to ratify U of S Global Peace.

EXECMotion039: VP Moellenbeck/VP Sherbino

Carried

4.3 Funding Applications requiring Presentations

a.) AIESEC Funding Request: *Association internationale des étudiants en sciences économiques et commerciales* (International Association of Students in Economic and Commercial Sciences) This ratified club is hosting the western Canadian conference to take place at Diefenbaker Lake. They would like \$500 in cash, \$300 in Pepsi product and \$200 in printing.

b.) Indian Students' Association: Requested funding for a cultural event to be held on October 5th at E.D. Feehan High School. They would like \$500.00 in cash, as well as Pepsi product and printing.

c.) Councilor David Ogunkanmi from the group Global Peace requested \$850.00 funding, which will come directly from campus club funding for their Global Peace Rally.

Move to fund AIESEC, Indian Students' Association and the Global Peace Rally.

EXECMotion040: VP Moellenbeck/VP Abouhamra

Carried

4.4 Funding Request from Hannah Crowder

Ms. Crowder is doing a cross country bicycle ride for Invisible Children and would like USSU sponsorship. VP Moellenbeck will let her know that the USSU does not provide funding for charities.

4.5 Other Funding Requests

a) Do Something: would like funding for t-shirts and other club promotion material. The Executive did not feel this was an appropriate use of funds.

b) U of S Men's Ultimate Frisbee: Requested \$500.00 for registration for their tournament in Regina and for help with team jerseys.

Move to fund the Ultimate Men's Frisbee team.

EXECMotion041: VP Moellenbeck/VP Abouhamra

Carried

4.6 Transit

VP Sherbino made reference to the recent articles about the City of Saskatoon wishing to increase both Transit and bike lanes and suggested the Executive should be involved in this drive. He proposed having VP Moellenbeck write a letter to Transit and that the full Executive should meet with City Councilors again.

4.7 Insurance

GM Cottrell asked if the Executive was interested in having her do some research about mechanisms to provide inexpensive tenant insurance. They requested that she do so.

5. **Adjournment**

Meeting was adjourned at 10:01am

University Students' Council Agenda

Thursday October 17, 2013

Roy Romanow Student Council Chamber

- 1. Adoption of an Agenda**
- 2. Introductions and Announcements**
- 3. Council Address**
 - 3.1 Ilene Busch-Vishniac – University of Saskatchewan President**
- 4. Minutes and Reports for Information**
 - 4.1 USC Minutes – October 3rd**
 - 4.2 Executive Committee Minutes – October 8th**
 - 4.3 Academic Affairs Committee Minutes and Report**
 - 4.4 Appointments Committee Minutes and Report**
 - 4.5 Code of Ethics Disciplinary Committee Minutes and Report**
 - 4.6 Elections Committee Minutes and Report**
 - 4.7 External Affairs Committee Minutes and Report**
 - 4.8 Budget & Finance Committee Minutes and Report**
 - 4.9 Student Affairs Committee Minutes and Report**
 - 4.10 Sustainability Committee Minutes and Report**
 - 4.11 Association of College Presidents Minutes and Report**
- 5. Motions Arising from the Minutes and Reports**
- 6. Business**
- 7. New Business**
- 8. Questions and Comments (30 minutes)**
- 9. Any Other Business**
 - 9.1 Biweekly Reports – Councilors**
 - 9.2 Place Riel Finance Update**
 - 9.3 Constituency Association Meetings**
- 10. Adjournment**

University of Saskatchewan

Vision 2025: *From Spirit to Action*

Our Mission

Our mission is to excel in the scholarly activities of teaching, learning, thinking, and discovering, as well as in preserving, integrating, and applying knowledge. These endeavours enable students to become active and responsible global citizens, help drive the provincial economy, and promote social, health and policy innovation.

Our Vision

We will be recognized as being among the eminent research-intensive universities of North America and world-leading in areas of education and research that have a significant impact on our region, our nation and our globe. We will lead the nation in working with Aboriginal communities to identify their unique post-secondary education needs and to partner with them in meeting their goals.

Our Values

- Creativity, innovation, critical thinking and courage
- Appreciation of communities and a desire to work together with a sense of shared purpose
- A deep understanding of the land and place
- Prairie resourcefulness and respect for a history of achievement through perseverance and vision
- Diversity with equity built through relationships, reciprocity, respect and relevance
- Academic freedom, institutional autonomy and ambition

Our place in the post-secondary landscape:

The University of Saskatchewan is a member of the Canada's leading research-intensive universities, the U15, and our research has very broad disciplinary coverage, particularly in the health disciplines. Founded as Saskatchewan's first university, the U of S has always valued applied research leading to important gains for Saskatchewan farmers and businesses and has partnered well with external stakeholders to achieve these gains. We enjoy an unusually good relationship with the Saskatchewan government, in part because we excel in integrated planning and following through on our plans. Our original campus is located in Treaty 6 territory, and we are proud of our partnerships with Aboriginal communities that have led us to be a leader in Aboriginal student enrolment in Canada. We enjoy a close relationship with our federated college, St. Thomas More. We have the most beautiful campus in Canada and are endowed with significant land holdings. Uniquely among the Canadian universities, we are host to two national laboratories – the Canadian Light Source and VIDO-InterVac. These distinctive and enduring characteristics of our university will not change in the foreseeable future.

The University of Saskatchewan expects its graduates and employees to exhibit the following attributes: intelligence, curiosity, resilience, creativity, social responsibility, resourcefulness, confidence, dynamism, a respectful attitude, an ability to work as part of a team, and ambition.

Key principles that will guide our future:

- We recognize the importance of learning and discovery. We believe that each is best accomplished in the presence of the other, i.e. through experiential or problem-based education and research engaging students at all levels.
- We accept that career preparation is part of our mandate, but rather than training individuals for particular job opportunities or to work for specific companies, our role is to help students succeed in a field of endeavour and to equip them for the future with the ability to keep learning.
- We should not gratuitously duplicate research or educational programs that may be found elsewhere within the province.
- We value and reward both individual and team research efforts on some of the world's most vexing problems. We value both application-driven and curiosity-driven research.
- We partner where it is clear that such a partnership is in the best interest of all involved and preferable to competition. Partnerships are especially valued when they link to both our discovery and learning missions.

- We grow our academic programs and our student numbers only when we can do so while maintaining or improving upon our learning and discovery standards and the quality of our student experience.
- We serve Saskatchewan best by being a world-leading authority on globally significant issues with particular importance to our province.
- We honour a culture of planning, implementing plans, and evidence-based decision-making.
- We seek to position ourselves as a trusted and valued global partner on important matters of discovery and on teaching and learning innovation.
- We value entrepreneurial thinking, but we will only run businesses that are directly related to our learning and discovery missions.
- We seek to be as accessible as possible to qualified students in all locations of the province. We value diversity and actively promote equity in learning and discovery opportunities.
- We seek to be transparent and accountable.
- We will ensure that our resources are spread appropriately – neither massed in a narrow portion of our mission, nor spread so thinly that we are incapable of excelling in any part of our mandate.
- We must retain our autonomy so that decisions are based not on expediency but on our best judgments tempered by public discussion with interested parties.

Where do we want to leave our mark?

The University of Saskatchewan has unique, special and distinguishing attributes that create opportunities for us to leave a lasting legacy. Among them:

- *Two national science facilities that support team research and learning:* We are the only Canadian university to support two national science facilities and our external funding patterns reflect that our strengths are in our team efforts more than in individual research programs. In the future, we will choose to emphasize team research and learning experiences.
- *Multidisciplinary approaches to global challenges:* We are also the Canadian university with the broadest disciplinary coverage, particularly in the health sciences and in our College of Arts and Science, thus enabling us to consider the world's difficult challenges from many perspectives simultaneously. We will capitalize on the synergies that our unique breadth offers in both our learning and discovery missions.

- *Model for addressing Aboriginal needs:* We are the research-intensive university of Canada with the highest percentage of self-identified Aboriginal students. We will be the role model in successfully integrating the needs of Aboriginal peoples into the goals of our institution.
- *Commercialization impact:* We rank high in revenue from intellectual property given our size. This demonstrates our continuing commitment to research that powers innovation. We seek to continue to lead in management of intellectual property.
- *Areas of pre-eminence:* We have areas in which our research and academic programs are pre-eminent. We will continue to lead in these distinguishing areas of focus and expand our areas of academic world leadership by building on our strengths.

We value leadership and will be deliberate in assessing, developing, and rewarding leadership skills across the board. We could and should be doing more to groom people for leadership at all levels of the university. We will describe the characteristics needed to support innovation, creativity, nimbleness and responsiveness, and then create the opportunities that allow people to grow and exercise skills in these areas.

We will increase our efforts to ensure that people throughout the world are aware of our accomplishments. We will publish our results and we will publicize those accomplishments of particular importance to our local, provincial, national, or global community.

We seek to be distinguished as a leader in community-based scholarship and education, building strong partnerships with community-based organizations in order to achieve lasting improvements and involving our discovery mission as well as our learning mission. Our efforts must specifically address the social dilemma of educational access and success for Aboriginal peoples.

A particularly important domain in which the university interacts strongly with the public is through our health disciplines. A key goal for the coming decades is to improve the performance of our health colleges in education and research, particularly our medical and dental colleges. Once it is clear that our health fields have an appropriate governance structure to ensure a strong partnership with the health regions, we will

distribute high quality education, research and clinical service in the health fields throughout the province.

Saskatchewan under-performs relative to its Canadian peers in terms of participation in post-secondary education. It is incumbent upon us to address this issue, particularly in the Northern Saskatchewan Administration District, by making it possible for Saskatchewan people to pursue degrees without leaving their homes and family support structures. We have an opportunity to lead in this area.

What is our sense of place?

In a province with a fast-growing economy and a huge demand for highly trained personnel, we play a key role in attracting new talent to the province and in enabling Saskatchewan students to find employment in their home province. When students from outside the province attend university, a significant percentage choose to remain once graduated, thus serving as a means of attracting new, highly qualified citizens who contribute to the province.

We will be strategic in our student recruitment, seeking to raise our admission standards and be more attractive to Saskatchewan's top students and to high-performing students from outside the province. This approach serves the province, not only through attracting new highly educated personnel, but also by raising the degree completion rates across the board and by enhancing our visibility nationally and internationally.

We have a special role to play in partnership with Aboriginal communities in the province. Current approaches to the challenges faced by Aboriginal peoples often prompt us to create special programs for Aboriginal learners or employees. In the long run, we would strongly prefer to create an atmosphere in which, rather than two programs to achieve each goal – one for non-Aboriginal peoples and one for Aboriginal peoples – we are able to create a single program that allows everyone to flourish.

Our key partners will include: other U15 institutions and similar universities outside Canada; post-secondary institutions in the province; the Government of Saskatchewan and other provincial governments; the federal government; funding organizations, alumni and donors that support our mission; and prominent businesses and social agencies. Given our relationships outside Canada, partnerships with governments of our international partners are also important. It is critical that these partnerships reflect advantages to all parties so that the relationships are balanced. It is also crucial that the university retain its autonomy and integrity.

Our peers are the 14 other research-intensive universities of Canada. Our benchmarking will routinely be against this group of peers.

We expect our faculty, staff and students to participate in professional and social societies. In particular, we expect our employees to play leading roles in professional societies linked to their work.

How do we create and maintain the environment that enables us to reach our goals?

We choose to continually refer to our mission, vision and values in making hard decisions at all levels. We are prepared to take some difficult actions in the future to preserve integrity of mission.

Institutionally, we need to have a set of key performance indicators that provide a snapshot of performance and are regularly presented to the public and our governing bodies. For the future, we will ensure that measures reflect our vision and are used effectively as a tool for charting progress.

There has been a rising obsession by government and university administrators with funding at universities, complete with deleterious side effects such as directed funding that disproportionately determines strategic directions. We will resist the temptation to see funding as more than it is – a constraint rather than a driver of what we, as a public institution, should be doing.

It is essential that we address the issue of long-term financial, social and environmental sustainability of the university. We seek to model how a university achieves financial sustainability in the long term, through planning and attention to mission and priorities. A key challenge for us relates to provincial funding, which is debated and determined annually rather than being set for multiple years. We will work with government to seek multi-year funding agreements. Expanded external revenue sources are also important for financial sustainability.

A challenge is to identify mechanisms that would help us determine which opportunities (financial and otherwise) we should view as appealing and to respond to these in a timely fashion. We seek to craft such mechanisms.

As we move forward, we must change how we view technology – seeing technology as a means of changing the nature of our work and study. Of course, this will require us to train employees and students to welcome and be proficient in quickly changing technological skills.

We will identify areas in which risk-taking should be valued (as in conducting research which rejects old paradigms in favour of a new approach) but also be clear about areas in which we should be risk-averse (as in expansion of defined benefit pension plans).

We must consider how best to address the university workforce in an age of instantaneous information and rapid change. Our employees reflect the values of the university, and it is our responsibility to ensure that we embed sufficient professional development in our operations so that our personnel can grow their skills and expand their knowledge.

We must also ensure that our staffing structures do not ossify, that we have sufficient flexibility to respond to change and be nimble. In particular, the role of faculty members is evolving as pedagogies change and we seek to distribute programs geographically to provide greater access for learners.

Achieving this vision will require innovative thinking, a willingness to challenge established processes and governance structures, and commitment. This vision will need to speak to all facets of our institution and to all people associated with us. Our actions in the years to come must reflect the goals outlined in this vision. Our success will be judged by how well we mirror our vision in the coming decades.

University Students' Council

Minutes for Thursday October 3, 2013

Present	Also Present
Max FineDay, President	Scott Hitchings, USC Chair
Jenna Moellenbeck, VP Operations and Finance	Caroline Cottrell, General Manager
Nour Abouhamra, VP Student Affairs	
Jordan Sherbino, VP Academic Affairs	Regrets
Jon Herriot, Medicine	Dillon Radomske, Nursing
Wyatt Berlinic, Engineering	
Sara Kruger, Engineering	
Stacy Pritchard, Agriculture & Bio resources	
Melissa Gan, Arts & Science	
Steven Heidel, Arts & Science	
Megan Vandendriessche, Arts & Science	
Phoenix Rider, Indigenous Students	
Monica Iron, Indigenous Students	
Alex Keen, ESB	Absent
Jordan Robertson, ESB	
Alyssa Anderson, WCVN	
Bruno, Goncalves Sebastiao, Kinesiology	
Benjamin Schwab, St. Thomas More	Guest List
Shawn Heinz, Law	Anna-Lilja Dawson
David Ogunkanmi, International Students	Scott Davidson
Morgan Jangula, Education	HenryTye Glazebrook
Borden Miller, Education	Alex Gao
	Ata Merat
	Heather Kevill
	Jack Saddleback
	Gibson C. Odoka
	Natalia, Mason

Meeting was called to order at 6:00 pm.

1. Adoption of the Agenda

President FineDay moved to adopt the agenda

USCMotion037: President FineDay/VP Abouhamra

Carried

2. Introductions and Announcements

President FineDay introduced Natalia Mason, Anna-Lilja Dawson, Scott Davidson, HenryTye Glazebrook, Alex Gao, Ata Merat, Heather Kevill, Jack Saddleback and Gibson C. Odoka.

Council Address

3.1 Heather Kevill, Women's Centre Coordinator

Move into informality.

USCMotion038: President FineDay/VP Abouhamra

Carried

Heather Kevill introduced herself to Council and stated that she is the Women's Centre Coordinator. She went on to say that at the Women's Centre there are always many things going on, for example, they host and organize several different campaigns and events throughout the year that are focused around issues affecting women. Ms. Kevill stated that some of these campaigns include, Pro Choice Awareness Week, Sexual Assault Awareness Week and "Who Needs Feminism?" She noted that events through the Women's Centre include, "Take Back the Night", International Women's Day and December 6th Memorial. Ms. Kevill noted that the Centre provides peer support for women, a great place to hang out, library, kitchenette and a student lounge.

Natalia Mason introduced herself to Council and stated that she is the Help Centre Coordinator. She explained that the Help Centre provides a location on Campus for students to find resources and referrals in regards to any issues students may be having, whether academic or personal. Ms. Mason stated that the Help Centre also has an exam archive which students find very helpful. The Help Centre is in partnership with Women's Centre for Sexual Assault Awareness Week, Mental Health Awareness week and Sex Week in February, which was a great success in its first year last year. Ms. Mason noted that the Help Centre offers many free things, such as, condoms, lubricant, and razors. She stated that the Centre also offers training for Assist, which is the Applied Suicide Interventions Training, as well as, Mental Health First Aid Training, which will be available in second semester. Ms. Mason concluded by saying that the Centre also offers Peer Support for all students.

Alex Gao introduced himself and stated that he is running the USSU Food Centre. He stated that the Food Centre provides non-perishable food items or students. He noted that they also have fresh market every Wednesday in lower Place Riel in front of SafeWalk's office. Mr. Gao stated that all food and vegetable items are provided at a very low price. He noted that this year a campaign will be held called "Trick or Eat" and the Centre is in

need of many volunteers for Halloween night. Mr. Gao explained that volunteers are to knock on neighbor's doors and ask for donations of non-perishable food items. He encouraged Council members to go back to their Colleges and spread the word in regards to volunteering for this specific campaign.

Ata Merat introduced himself and stated that he is the Safe Walk Coordinator. He explained that the SafeWalk is a program provided through USSU in partnership with Campus Safety. Any faculty member or student can access the service for an escort to their car or residence. The SafeWalk program is available Sunday through Thursday, from 8:30pm-11:30pm. Mr. Merat encouraged anyone who wants to access this service, to call 306-966-7223 and book an appointment.

Jack Saddleback introduced himself and the USSU Pride Centre. He reiterated from last week's presentation to Council, that the Pride Centre is the Centre on campus for gender and sexual diversity. The purpose of the Centre is to celebrate and support who students are wholly, do what they do regardless of with whom they have relationships. Mr. Saddleback reminded Council of the Pretty in Pink event which he mentioned at last week's council meeting, to be held on Saturday. Mr. Saddleback mentioned that he is proud to have 302 and Divas as the two official sponsors. He suggested to buy tickets in advanced, priced at \$7 each and will be available in the Arts Tunnel or at the USSU Information Centre.

Councilor Pritchard raised a question in regards to the "Trick or Eat" campaign. She wondered if in regards to volunteers, if the Centre would be putting volunteers into teams and registering them and whether or not they require a large number of volunteers. Councilor Pritchard mentioned that she had participated in something very similar to this and volunteers were broken down into teams throughout different areas of the city so there would be no overlap.

Councilor Gao noted that in fact there would be teams and each team will be allocated a place in the city. He added that each college would compete with each other.

Councilor Jangula asked Mr. Gao where the food for Good Food Boxes is being supplied.

Mr. Gao stated in response that the food comes from a local charity called CHEP. This organization offers very good quality food for a low price.

Councilor Jangula asked if Mr. Gao knows where CHEP sources its food.

Mr. Gao responded by saying that he's heard it is provided from a local supermarket but is not completely sure if that's true.

Councilor Jangula stated that he understands that one can only be as responsible as the supplier from which one purchases. He understood that it's difficult to know for sure where CHEP gets all of their products.

Vice President Sherbino asked Centre Coordinators where the various Centers are located.

Heather Kevill responded for the Women's Centre. She explained that it is located in the MUB, in room 105.

Jack Saddleback responded for the Pride Centre. He explained it is located in the MUB as well, in room 104.

Alex Gao responded for Food Centre. He explained it is located in the MUB as well, in room 113.

Natalia Mason responded for the Help Centre. She stated that this Centre is in the Arts Tunnel located in lower Place Riel, Room 27.

Ata Merat responded on behalf of the SafeWalk Office and stated it is located in lower Place Riel, Room B3.

VP Sherbino stated that he is impressed by all the information presented regarding the Centers and asked how students get involved in the Centers if interested.

Heather Kevill stated in response to VP Sherbino's inquiry that the Women's Centre is always looking for new volunteers. She noted that the best way to get involved is, either to drop by her office, email her, or call her and all contact information is available on the website. Ms. Kevill also noted that applications are available to students for pick up from the USSU Information Centre.

Jack Saddleback stated in response that at the Pride Centre, students do not necessary have to do volunteer shifts but there are always events to take part in, as well as discussion groups.

Ata Merat stated that students could fill out volunteer applications and bring them to the USSU Reception desk or the SafeWalk office

Natalie Mason stated that to get involved with the Help Centre, it is best to email the Centre or pick up application at the Centre. The application can also be dropped off at the USSU information desk, the Help Centre or to Ms. Mason in person.

Alex Gao stated in response that any potential Food Centre volunteers may fill out applications and drop them off at the USSU Information Desk. Specifically for the Trick or Eat campaign students may register in the Arts Tunnel at the appointed table or if they have put together a team, they can go directly to Mr. Gao's office. He noted that students may email him to discuss things further.

VP Sherbino referred to last year's babysitting of the President's Dog by the Student Crew. He inquired what the jobs of the Student Crew include.

Atta Merrit responded that the Student Crew is available for hire to do any job.

President FineDay thanked all Centre Coordinators for presenting on behalf of their Centre. He encouraged all Council members to pass on any information they can to students within their represented College, as many aren't aware of their existence. He referred specifically to the exam archive at the Help Centre that would be incredibly helpful to many students and once again, encouraged Council to get information out to students regarding these facilities.

Move to go back into formality

EXECMotion039: President FineDay/VP Moellenbeck

Carried

4. Minutes and Reports for Information

4.1 USC Minutes – September 26th, 2013

Councilor Pritchard noted that under the “Absent” heading, that VP Sherbino and Councilor Keen were both marked as absent but were in fact present.

VP Sherbino corrected Councilor Pritchard, as she misread the attendance sheet and did not realize there were two separate columns, therefore, no changes need to be made to the minutes.

4.2 Executive Committee Minutes – October 1, 2013

Councilor Jangula addressed a brief note regarding GM Cottrell's investigation into renter's insurance. He wondered if it would be analogous to the UPass in the sense that the student fees assessed on tuition would allow you to obtain rental insurance for the term?

Move to give GM Cottrell speaking rights.

EXECMotion040: President FineDay/VP Abouhamra

Carried

GM Cottrell responded by explaining that the insurance will not be a dedicated fee as it could not be programmed for all students based on the fact that many live at home and are covered by parent's or spouse's insurance. GM Cottrell stated that she has been investigating this topic with colleagues across the Country and has found that there are some Universities who are already implementing rental insurance. She noted that it is not an easy thing to do because one of the items the insurance companies request, is a list of students, which is the kind of information that Universities typically don't share. GM Cottrell assured that this is something she is still looking into and that actuaries will show that the more people you have involved, the cheaper the price. She noted that it is her assumption that Saskatoon students need some kind of insurance, whether it is rental, accident, etc. GM Cottrell noted that she is investigating this with the company that insures the USSU as well as with other insurance companies to find ways that these necessary types of insurance can be sold to students at a much less expensive rate.

Councilor Herriot stated he is unfamiliar with the funding process. He inquired as to what types of projects the Executive provide funding for, specifically which types are most commonly funded?

VP Mollenbeck answered Councilor Herriot's inquiry by stating that the USSU funds Campus Clubs. If these clubs they are hosting an event, they can receive up to \$500.00 cash and the rest can be used as credit through the USSU. She noted that the USSU offers credit for Louis, The Loft and XL to help out with events. VP Moellenbeck shared two examples, which included the Religious Left Conference and a variety of Campus Club Meet and Greet events. She noted that as long as the event is one that students can attend, the USSU would typically offer funding.

Councilor Herriot asked for clarification that funding would be just provided for groups not for individual students. He also asked if there would be funding available on an individual basis for a student who was traveling to a conference in another city. He inquired whether or not this type of request would typically be declined.

VP Moellenbeck stated that the USSU does not fund travel, the cost of alcohol, does not donate to charity, or fund year-end banquets or graduation costs. She noted that if individuals want to apply for funding, they do so by applying for the Executive sponsorship, which is available to both individuals and groups.

VP Sherbino noted that although the USSU does not fund travel, students could apply for the Student Travel Award, which is run through ISAC. He noted that for this award, funding comes from a variety of sources. VP Sherbino stated that there is funding available for travel, just not directly through the USSU.

5. Motions Arising from Minutes and Reports for Information

Move to accept the minutes.

USCMotion041: President FineDay/VP Moellenbeck

Carried

6. Business

8. Questions and Comments

President FineDay stated to Council that next week's USC meeting will be cancelled due to the upcoming Thanksgiving long weekend.

President FineDay also noted that President Ilene Busch-Vishniac would be attending Council on the 17th of October to discuss the new vision document that she has been preparing. He noted that she will be discussing her vision for her term as President and is hoping to hear thoughts from Council members. President FineDay assured that if her vision document comes available before Council meets, he would ensure it was sent out to all members prior to the USC meeting.

VP Moellenbeck stated that next week she would be running a financial literacy campaign called "Smart Money: making your money last all through the school year". She noted that

she is partnering with RBC Branch manager Jeremy Batting who will be running hour long workshops designed to teach students how to budget their money, invest wisely, deal with credit cards and student loans. VP Moellenbeck said that she has had the opportunity to see the presentation and she found it very informative. She noted that she would love to see Council members attend. VP Moellenbeck explained that there would be four sessions, the first session, will begin Monday October, 7th and held from 11:30-12:30 in Arts, Room 105. She noted that the Tuesday, October 8th session will be held in the Roy Romanow Council chambers from 1:00-2:00, on Wednesday, October 9th, the session will be held from 12:30-1:30 in Education, Room 1024 and the fourth and final session will be held in Engineering, Room 2B53 on Thursday, October 10th from 11:30-12:30. VP Moellenbeck also noted that there will be pop and pizza provided for all attendees.

Anna-Lilja Dawson, of The Sheaf requested that President FineDay forward President Busch-Vishniac's vision document to The Sheaf as well as Council Members prior to the meeting.

President FineDay stated that he would do his best to pass it on prior to USC meeting.

Councilor Ogunkanmi thanked everyone who participated in the rally and specifically offered appreciation to the USSU and City of Saskatoon and all students. He noted that the banner created was completed with signatures of everyone who participated in the Global Peace Rally. Councilor Ogunkanmi stated that this banner would be sent in the near future to the UN, specifically to the Secretary General to show our support of peace.

Councilor Keen asked for qualification in regards to the location for October 7th's session of the Financial Literacy campaign.

VP Moellenbeck noted that the session for October 7th will be held in Arts, Room 105.

VP Sherbino noted that it was mentioned in the last Executive minutes that the Executive just finished a campaign, which included outreach to the Regional Colleges in the province that offer U of S classes and have some USSU members attending there. He noted that last week, President FineDay and VP Abouhamra travelled to North Battleford, VP Moellenbeck and VP Sherbino went to Yorkton and the rest of the Executive went to PA and La Ronge. VP Sherbino stated that this outreach was helpful due to the fact that there are U of S students, as well as USSU members who offered a very unique set of concerns to bring to Council attention.

Councilor Rider stated that she wished to congratulate VP Abouhamra on her Zombie make up skills. The Zombie Walk was a great event. Councilor Rider encouraged all Council members to come out for the next Zombie Walk event.

Councilor Vandendriessche addressed VP Moellenbeck and stated that several students with transit concerns had recently addressed her. She stated that in the past there was a transit forum accessible to students where they could openly address their concerns. She inquired if there will be something similar available in the near future?

VP Moellenbeck responded by stating that she has been in talks with City of Saskatoon Transit but has not received a date to meet with them. She noted that she does want to implement a forum and is hopeful it can be available in November.

9. Other Business

9.1 Biweekly Council Reports

Arts and Science: Councilor Vandendriessche noted that Councilor Heidel, Councilor Gan and herself have all been attending meetings and the ASSU is still looking for a Lounge Director as well as, a Vice President of Communications. Councilor Vandendriessche encouraged Council if there is anyone they know who is looking for a position to please apply. She also noted that they have adopted “Switch” as their Charity and are in the midst of planning an event. She noted that they are hoping for a dance party to possibly be held in December. Councilor Vandendriessche stated that AGM will be on October 7th and starting October 28th there will be an inclusive meeting held on the last Monday of every month in the Science building.

Edward School of Business: Councilor Keen stated that there would be the ESB formal on October. He also announced that on October 9th there would be a puppy room available outside of Thorvalson and that it is technically open to all students.

Councilor Pritchard asked what time the puppies will be available.

Councilor Keen responded that the room will be open from 9am – 4pm and there will be six dogs with puppies.

Move to revoke speaking rights from GM Cottrell.

USCMotion042: VP Moellenbeck/VP Abouhamra

Defeated

GM Cottrell stated that issue of having puppies on Campus has been ongoing since Dalhousie brought puppies onto campus. As of now, a policy stands that no dogs are allowed in Place Riel. She noted that 20,000 people go through the building per day and the potential for allergies and all sorts of other complications could arise. GM Cottrell noted that Colleen Dell does have ethics clearance to bring dogs from St. John’s Ambulance and New Hope rescue but at this point no dogs are allowed in Place Riel. GM Cottrell noted that there was a Veterinary Medicine Councilor from last year who was passionately opposed to the use of dogs to de-stress university students. She thought it to be a cruelty to the dogs to be exposed to ongoing groups of students. GM Cottrell stated that she feels this issue will continue to grow but if this is the path Council is thinking of taking then she would seriously caution all members to get as much information as possible. She admitted that of course dogs are cute but strongly cautioned Council members to consider the implications and ramifications for everyone involved.

Kinesiology: Councilor Sebastio noted that he recently met with the KISS Council and that most events are still in the planning stage so has nothing to report.

Law: Councilor Heinz noted that he did not have a lot to report for the College of Law. He stated that there have been quite a few social events recently and that the Law formal would be held on Friday night. He noted the Dentist negotiation tournament, team tryouts, as well as a conference on Monday in regards to minimizing global burden of poverty.

STM: Councilor Shwab stated that last week the bi elections were finally held so he would like to congratulate the new President, as well as new VP of Operations, Director and First year rep who were elected. He noted that STM is still trying to decide which events they will be hosting this year.

Agriculture & Bio resources: Councilor Pritchard noted that tickets were sold for the Drag Kick-Off and they were able to sell 1200 tickets in 17 minutes which compared to last year's 700 tickets in 23 minutes was a great improvement. The Drag will be held on November 1st. Councilor Pritchard went on to state that they had a Farm Tour on Saturday, which was an initiative from the Deans office, but the ASA also participated. She noted that it was primarily directed at international students but was also for students who don't come from a foreign background and are in Ag-Bio. Councilor Pritchard noted that they had 32 students on the bus, and toured both a dairy and grain operation. She received great feedback regarding this tour. She noted that students visited a 6500-acre farm near Kelonsay and ASA held a BBQ for everyone. She noted there was a great mixture of students and they plan on doing something very similar next semester. Councilor Pritchard said they are currently working on some fundraising ideas and will bring the "Trick or Eat" campaign to ASA's attention. Lastly, Councilor Pritchard noted an announcement specifically from her department, that Animal Science hosts a yearly meet and greet BBQ with Professors, which will take place on Tuesday October 7th.

VP Sherbino noted to council members that if they have yet to get their pictures taken that this can and needs to be done at the end of Council meeting.

11. Adjournment

Move to adjourn meeting.

USCMotion043: VP Moellenbeck/Councilor Rider

Carried

Executive Committee

Minutes for Tuesday October 8th, 2013

Present: Max FineDay, Nour Abouhamra, Jenna Moellenbeck, Caroline Cottrell
Jordan Sherbino

1. **Call to Order**

The meeting was called to order at 9:06 a.m.

2. **Quorum**

Quorum was present.

3. **Roundtables**

President FineDay

- Attended the flag raising for the start of Campus Pride Week
- Executive Meeting
- Visited Regional Colleges in Prince Albert and La Ronge (2x)
- USC
- USC Social
- Met with Associate Dean of Arts and Science, Kristina Bidwell
- Met with Usask Open House organizer
- Made council package
- Organized council guests for upcoming weeks
- Brought greeting to ITEP event
- Lunch with URSU President, Nathan
- Met with Usask government relations representative
- Sister in Spirit Vigil
- MC'd Open House
- Sat on Panel for USask open house

VP Sherbino

- Attended the flag raising for the start of Campus Pride Week
- Went to Yorkton to Parkland College to discuss issues with students
- Attended class
- Dealt with class issue
- Executive meeting and funding presentations
- Joint Planning and Priorities and Academic Programs

- Committee meeting
- Search committee for the Chief Information Officer and Academic Programs Committee meeting
- Organized the first Academic Affairs Committee meeting
- Student Forum Executive Meeting
- Attended and spoke at Peace Rally
- Meeting with the Vice Provost, Faculty Relations about teaching evaluations
- Meeting with the Assistant Registrar of Awards and Financial Aid about emergency bursaries, tuition wavers, and financial literacy
- Covered reception
- Undergraduate Project Symposium project proposal (finalized and sent to Executive)
- Coordinated an election amongst the student Senators
- Dealt with an academic grievance

VP Abouhamra

- EDO
- Executive meeting
- Class and lab
- Meeting with the Office of Sustainability
- Meeting with Fabian (Office of Sustainability Student Liaison)
- Hosted USSU Radio Show with guest David Ogunkanmi
- Visited Regional Colleges in Prince Albert and La Ronge
- USC
- USC Social
- Attended Open House
- Presented on Panel for the Sustainability Education Research Institute (SERI) Conference

VP Moellenbeck

- Went to visit Parkland College in Yorkton to meet with students
- Worked with Campus Clubs
- Organized funding presentations
- Executive meeting
- Class
- Visited Regional colleges in Prince Albert and LaRonge to talk to students
- USC

- USC social
- Lunch with Wendy Klingenburg from Awards and Financial Aid
- Last details for Smart Money campaign

4. **Business**

4.1 Policy Update

Move to update policies.

EXECMotion037: VP Sherbino/VP Abouhamra

Carried

4.2 Administration & Dean's Reception

VP Sherbino discussed his idea for a “come and go” reception for USC Council members and the Executive to interact with upper Administrative Staff, as well as Deans, Associate Deans and Vice Deans. The reception would be held in Louis’ Loft on a Thursday evening (date is undetermined as of yet). The Executive discussed using funding from the USC Socials and Appreciation line which was decided against.

Move to grant \$500.00 for reception.

ExecMotion038: VP Sherbino/VP Moellenbeck

Carried

4.3 Social Justice in the 21st Century Conference in Banff

President FineDay spoke about a conference in Banff he will be attending on November 14th and 15th. He noted that sitting on the panel would be the President of the U of C and the Key Note speaker will be Shawn Atleo. This conference is based around student movements and how to engage new Canadian citizens in politics. President FineDay noted that the budget for this conference would be up to \$1,200.

4.4 Dogs in Place Riel

GM Cottrell noted that she contacted the insurance company that insures Place Riel. She was told there is no exclusion for dogs and if there were an incident, but it would show up as an exclusion on next year’s policy. GM Cottrell stated that the issue becomes less about ethics and liability and more about whether or not the USSU wants to have dogs in this building, especially with all the issues that may arise. She noted that there is an unwritten policy that says no dogs are allowed on the premises’ unless they are aid dogs or on campus for research purposes. GM Cottrell noted that WCVM has verbalized that they are strongly against the idea of a puppy room. She posed the question to the Executive, “Do we want to open Place Riel up to this?”

VP Sherbino responded by stating that he is uncomfortable with the idea of using animals to de-stress students based on the fact that the situation

may be incredibly stressful on the dogs. He also noted that he does not like the idea of training animals solely for the purpose of de-stressing students. The Executive decided to let this issue lie for the time being and will readdress it at another time if necessary.

4.5 Undergraduate Project Symposium Proposal

VP Sherbino presented a project proposal to the Executive regarding a research symposium for students. He explained that this symposium's primary target would be undergraduate students, especially those who are involved in research. VP Sherbino noted that the goal of this symposium is to recognize and celebrate the research done by undergraduate students at the University. It will likely be held in the North Concourse so students have the opportunity to take their time viewing the different projects and the Executive agreed that it is an accessible location to all students.

VP Sherbino stated that applications to participate in the symposium would be available to students online. He also mentioned that the North Concourse would feature a power point presentation that will be run on the mobile plasma. VP Sherbino mentioned the opportunity that students will have to participate in a "people's choice" competition which encourages students to vote for their favorite project. He noted that the winner would receive a \$200.00 prize.

VP Sherbino originally requested a total amount of \$1000.00 and after speaking with the Executive, decided to change his request for funding to include the following; \$1000.00 is requested for XL credit, \$300.00 is requested for table rentals and wall space and \$500.00 is requested for food and all other expenses that may arise. (Please see attached Executive Project Proposal for detailed information).

Move to grant \$1800.00 for Undergraduate Project Symposium.

EXECMotion039: President FineDay/VPAbouhamra

Carried

4.6 National Sustainability Day Project Proposal

VP Abouhamra requested funding for National Sustainability Day and the viewing of a documentary called "Bag It" that will be available for viewing in the North Concourse on October 23rd. VP Abouhamra requested \$40.00 for advertising for the event, as well as \$150.00 for coffee, popcorn and cookies for attendees.

VP Abouhamra also proposed the idea of a Sustainability Projects Fund (SPF) that she noted is something that's implemented at McGill University. She noted that at McGill, this fund has been created to help promote and

build a culture of sustainability, with the primary purpose to create opportunities for the McGill community to actively engage in sustainability initiatives on campus. VP Abouhamra stated that at McGill University there is a dedicated fee that goes directly into this fund, in the amount of \$0.50 per credit, per student. She proposed that charging students \$0.50 per term, per student, rather than per credit is something she is interested in trying to implement. GM Cottrell informed VP Abouhamra that she will either need to propose this idea to the Board of Governors' or this amount needs to be added directly to the budget and then proposed in January.

VP Abouhamra also noted that she's been approached by several students inquiring about composting and that sustainability projects need funding.

Move to grant \$190.00 for "Bag It" documentary/Sustainability day
EXECMotion040: President FineDay/VP Moellenbeck **Carried**

5. **Adjournment**

Meeting was adjourned at 9:51 am.

Executive Project Proposal

I. Project #4

- A.1. Project Name: Undergraduate Project Symposium
- A.2. Proposed by: Vice President (Academic Affairs)

II. Analysis

A. Background Information and Need

- A.1. History: This event was held for the first time last year by former VP Kanyemba in collaboration with both SESD and the ULC/GMCTE. Prior to this, despite undergraduate research being such a major emphasis of the University, there were no avenues for research to be displayed.
- A.2. Issues: Many undergraduate students are involved in research at the University in a number of ways and capacities, but there is no way (other than the soon-to-exist USURJ) for students to display this work at the University.
- A.3. Research: I've discussed the UPS with Ruvimbo Kanyemba, Frank Bulk (ULC/GMCTE) and Dan Seneker (SESD – Recruitment). I also have support this year from the OVPR (Laura Zink) and from CSD (Jody Gress). I've taken into account recommendations from various stakeholders in an attempt to refine, improve, and expand upon last year's event.

B. Target Group and Characteristics

- B.1. Primary Target: Undergraduate students, especially those engaged in research
- B.2. Secondary Target(s): Wider University community interested in research

C. Vision and Mission

- C.1. Vision & Mission: The Undergraduate Project Symposium aims to both recognise and celebrate the research done by undergraduate students at the University.

D. Key Considerations

- D.1. Detailed Budget: \$40 – poster campus to advertise the event (posters for the table/board and paper ballots)
\$40 – to advertise for the call for submissions
\$75 – large poster for display at the event (will be reusable)
\$500 – 20 credits at XL Print and Design at \$25 each for the participants’ displays; not anticipated that all of this will be used
\$345 – lunch for the participants (Louis’)
- D.2. Budget Line: 170-5490-00
- D.3. Total Budget: \$1000
- D.4. Organizational Requirements:
- Advertising the call for submissions:
- Facebook
 - Twitter
 - Posters
 - Plasmas
 - Email the OVPR to send out to students they’ve funded and professors who are research-oriented
- Advertising the Symposium:
- Facebook, Twitter, Plasmas
 - Posters
 - Email the OVPR to send out to professors who are research-oriented
 - Contact de-centralised administrators and people involved in RSAW
 - PAWS announcement via SESD
 - Contact Deans
 - RSAW Committee and University Council
- Selection of participants:
- done by myself, Frank Bulk, and possibly Andrew Dunlop
- Judging of participants:
- Done by myself, Andrew Dunlop, Frank Bulk, Jim Waldram, Caroline Tait (anticipated), and Jim Basinger (anticipated)
 - Done on four/five agreed upon criteria that are known to contestants
 - One additional prize for the People’s Choice
 - Additional prize for excellence in the University’s signature areas
- Prize funding:
OVPR: \$1000
SESD: \$1500
ULC/GMCTE: \$300

CSD: in-kind prizes (30 \$10 Marquis gift cards and 3 \$25 Bookstore gift cards)

Needs of the Symposium:

- Tunnel and plasma booked
- Posters for three purposes
- Food from Louis'
- People to judge
- Tons of communication

D.5. Timeline:

- Summer: create online submission form
- October 28: Call for submissions opens
- December 6: Call for submissions closes
- December 9: Meet to discuss which applicants to accept
- December 10: Contact successful and unsuccessful applicants
- December 12: communicate with applicants about the logistics of the event
- December (end): create PowerPoint of all participants' work to go on the mobile plasma
- January 20: order food from Louis'
- January 28: Hold UPS



USSU Executive Project Proposal (Short)

Executive Member:	Nour Abouhamra – VP Student Affairs
Proposed Project/Event:	National Sustainability Day – Bag It Documentary
Event Date:	October 23 rd , 2013 North Concourse
Budget Line Number:	170-5490-00
Budget for Project/Event:	Advertising: \$40 Coffee & cookies = \$150 Total: \$190

Executive Committee

Minutes for Tuesday October 8th, 2013

Present: Max FineDay, Nour Abouhamra, Jenna Moellenbeck, Caroline Cottrell
Jordan Sherbino

1. **Call to Order**

The meeting was called to order at 4:15 pm.

2. **Quorum**

Quorum was present.

3. **Roundtables**

4. **Business**

4.1 Bylaw Change

GM Cottrell noted that the Bylaw as it currently exists is making it very difficult for some students who wish to run for University Students' Council. Subject to approval at the AGM, the following is moved.

Move to add the following sentence to Bylaw Article 53:

“If a nominee is unable to attend the scheduled Procedures Meeting and provides sufficient reason to the Elections Committee in advance of the meeting, the Elections Committee may hold an alternate Procedures Meeting in advance of the campaign period to ensure the nominee(s) has received the necessary sections of this bylaw, rules, and information.”

EXECMotion041: VP Abouhamra/VP Sherbino

Carried

5. **Adjournment**

Meeting was adjourned at 4:30 pm.

**2013-2014
USC**

Name	Sept. 12	Sept. 19	Sept. 26	Oct. 3	Oct.10	Oct.17	Oct.24	Oct.31	Nov.7
Abouhamra, Nour	P	P	P	P					
Berlinic,Wyatt	P	P	P	P					
Vandendriessche,Megan	P	P	P	P					
FineDay,Max	P	P	P	P					
Gan,Melissa	P	P	P	P					
Goncalves Sebastiao,Bruno	P	P	P	P					
Heidel,Steven	P	P	P	P					
Heinz,Shawn	P	P	P	P					
Hitchings,Scott	P	P	P	P					
Herriot,Jon	P	P	P	P					
Iron,Monica	P	P	P	P					
Jangula,Morgan	P	P	P	P					
Keen,Alex	P	P	P	P					
Kocsis,Rainer	P	A	P	P					
Kruger,Sara	P	P	P	P					
Miller,Borden	P	P	P	P					
Ogunkanmi,David	P	P	P	P					
Pritchard,Stacy	P	P	P	P					
Radomske,Dillian	P	P	P	R					
Rider,Phoenix	P	P	P	P					
Robertson,Jordan	P	P	P	P					
Sherbino, Jordan	P	P	P	P					
Schwab,Benjamin	P	P	P	P					

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

**2013-2014
USC**

Name	Nov.14	Nov.28	Dec.5								
Abouhamra, Nour											
Berlinic,Wyatt											
FineDay,Max											
Gan,Melissa											
Goncalves Sebastiao,Bruno											
Heidel,Steven											
Heinz,Shawn											
Herriot,Jon											
Hitchings,Scott											
Iron,Monica											
Jangula,Morgan											
Keen,Alex											
Kocsis,Rainer											
Kruger,Sara											
Miller,Borden											
Ogunkanmi,David											
Pritchard,Stacy											
Radomske,Dillian											
Rider,Phoenix											
Robertson,Jordan											
Schwab,Benjamin											
Sherbino, Jordan											
Vandendriessche,Megan											

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

**2013-2014
USC**

Name											
Abouhamra, Nour											
Berlinic, Wyatt											
FineDay, Max											
Gan, Melissa											
Goncalves Sebastiao, Bruno											
Heidel, Steven											
Heinz, Shawn											
Herriot, Jon											
Hitchings, Scott											
Iron, Monica											
Jangula, Morgan											
Keen, Alex											
Kocsis, Rainer											
Kruger, Sara											
Miller, Borden											
Moellenbeck, Jenna											
Ogunkanmi, David											
Pritchard, Stacy											
Radomske, Dillian											
Rider, Phoenix											
Robertson, Jordan											
Schwab, Benjamin											
Sherbino, Jordan											
Vandendriessche, Megan											

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

University Students' Council Agenda
Thursday October, 25 2013
Roy Romanow Student Council Chamber

1. Adoption of an Agenda

2. Introductions and Announcements

3. Council Address

4. Minutes and Reports for Information

4.1 USC Minutes

4.2 Executive Committee

4.3 Academic Affairs Committee Minutes and Report

4.4 Appointments Committee Minutes and Report

4.5 Code of Ethics Disciplinary Committee Minutes and Report

4.6 Elections Committee Minutes and Report

4.7 External Affairs Committee Minutes and Report

4.8 Budget & Finance Committee Minutes and Report

4.9 Student Affairs Committee Minutes and Report

4.10 Sustainability Committee Minutes and Report

4.11 Association of College Presidents Minutes and Report

5. Motions Arising from the Minutes and Reports

5.1 Open License Textbooks

6. Business

6.1 Additional Purpose of the Code of Ethics and Disciplinary Committee

7. New Business

8. Questions and Comments (30 minutes)

9. Any Other Business

8.1 Childcare Update

8.2 Biweekly Reports – Councilors

10. Adjournment

University Students' Council

Minutes for Thursday October 17, 2013

Present	Also Present
Max FineDay, President	Scott Hitchings, USC Chair
Jenna Moellenbeck, VP Operations and Finance	Caroline Cottrell, General Manager
Nour Abouhamra, VP Student Affairs	
Jordan Sherbino, VP Academic Affairs	Regrets
Jon Herriot, Medicine	Sara Kruger, Engineering Monica, Iron, Indigenous Students Stacy Pritchard, Agriculture & Bio resources
Wyatt Berlinic, Engineering	
Stacy Pritchard, Agriculture & Bio resources	
Melissa Gan, Arts & Science Megan Vandendriessche, Arts & Science Steven Heidel, Arts & Science	
Alex Keen, ESB Jordan Robertson, ESB Phoenix Rider, Indigenous Students	Absent Bruno Goncalves-Sebastiao, Kinesiology
Alyssa Anderson, WCVM	
Benjamin Schwab, St. Thomas More Rainer Kocsis, St. Thomas More Shawn Heinz, Law David Ogunkanmi, International Students Morgan Jangula, Education Borden Miller, Education	Guest List President Ilene Busch-Vishniac Anna-Lilja Dawson Scott Davidson HenryTye Glazebrook David Pratt Ashley Shaw Lisa Langan Dan LeBlanc

Meeting was called to order at 6:00 pm.

1. Adoption of the Agenda

President FineDay moved to adopt the agenda

USCMotion044: President FineDay/VP Abouhamra

Carried

2. Introductions and Announcements

President FineDay introduced President Ilene Busch-Vishniac, as well as Vice President David Pratt from the Indian Teacher Education Program. Mr. FineDay also introduced Anna-Lilja Dawson, Scott Davidson and HenryTye Glazebrook from the Sheaf. As well as, SUNTEP President Ashley Shaw and Lisa Langan, also from SUNTEP, Dan LaBlanc from Law

Julian Demku President's assistant and former Vice President of Operations and Finance for the USSU.

Council Address

3.1 Ilene Busch-Vishniac, President of the University of Saskatchewan

Move to grant unlimited speaking rights to President Ilene Busch-Vishniac

USCMotion045: President FineDay/VP Sherbino

Carried

President Busch-Vishniac thanked President FineDay for his introductions and stated that she will begin the meeting by discussing what is happening on Campus this fall and noted that there is nothing that goes on at the University of Saskatchewan that doesn't affect students. President Busch-Vishniac noted that there are two very important things going on during this fall term. The President said that last year, in December, University Council approved in principle a transformative change for the College of Medicine and directed that by August 2013, there should be an implementation plan. President Busch-Vishniac said that the plan would be coming to University Council next week for discussion; it is posted on the web and available for comment. President Busch-Vishniac stated that it was written before they had been told they were on probation but frankly, in anticipation of things not going as well as they should be, they recognized that the probability of probation was very high. President Busch-Vishniac encouraged all students to engage in the conversation around that transformation. President Busch-Vishniac noted that a lot of what is going on is not directly linked to curriculum or even training experiences but to the structure of the school, not being particularly conducive to success.

President Busch-Vishniac noted that everyone should have received an email stating that a draft Vision for discussion is now available on the web and encouraged members to comment. President Busch-Vishniac said there are many things she could say about it but wished to state that the aim is to have a vision that looks 10-20 years out and that is uniquely ours, one that could not work for say, University of Toronto or McGill or Queens, that is unique to the U of S. President Busch-Vishniac stated that the other characteristic

she's aiming for is that this be seen as the University's vision not the President's vision, members should take note that it is not called the President's Vision, it is 'Vision 2025 from Spirit to Action.' President Busch-Vishniac noted that the vision will come to University Council next week, that it went to the Board of Governors two days ago and will go to Senate this Saturday. President Busch-Vishniac stated that she'd love to hear comments and noted that they are set up online to take comments, and are hoping for responses in any venue they can get them.

President Busch-Vishniac noted that at the end of November, Transform Us Committees, made up of two task forces will provide their reports to her office, there will be a very short delay of about a week and then they will not change one word but make everything available to be read and with that, President Busch-Vishniac is certain that because its causing more anxiety than anything else, will prompt lots of discussion at that point, particularly about recommendations being made by that set of task forces. President Busch-Vishniac stated that she constantly reminds people that Transform Us has no decision making authority, those task forces come forward with recommendations, those recommendations have to go through all the standard Governing processes and three town hall meetings have been scheduled, two in the beginning of January that are open to everyone, one for students is January 15th. President Busch-Vishniac noted that these meetings are designed to make sure they have a venue just to talk with students so they don't feel either intimidated or worried about being overheard by faculty and staff. President Busch-Vishniac said she wants it to be a cozy atmosphere for the students. President Busch-Vishniac noted that these are the things that are coming out now, each of which reflects a significant change for the University and all of which would benefit from comments from students. President Busch-Vishniac noted that she will stop there for now and let the Council comment or question and there's no topic that is off the table, encouraged Council members to ask whatever they would like and she will do her best to answer herself, or will find the answer.

VP Abouhamra stated that in the Vision document, it discussed a lot about researchers, faculty, employees, but didn't really mention much about students and services that are provided to students, nothing really about the challenges that students face going to the U of S, especially concerning the student mental health crisis. VP Abouhamra asked President Busch-Vishniac to speak to what her vision is in regards to students.

President Busch-Vishniac noted that VP Abouhamra is not the first person to mention this issue and she stated that once they shortened the document from 17 pages to six that is what seemed to be lost was all the mentions they had of students. President Busch-Vishniac stated that is one of the things that will have to be changed before the vision document is made final since this was certainly not the intention. President Busch-Vishniac noted that in everything the University does, they recognize that they have two core missions and students are at the center of both. President Busch-Vishniac stated that on the one hand, teaching and learning relate to one another, as she mentioned previously, students are at the core of both. President Busch-Vishniac noted that one of things that they know is that when students face challenges, that affects their academic performance dramatically, and that they aim to understand exactly those links, which services the

students hold in highest regards, where there are holes in programs, where they should be doing more and where they are perhaps being inflexible. President Busch-Vishniac noted that they are looking to students to help understand that and to make suggestions for where they ought to be making targeted investments to better meet student's needs. President Busch-Vishniac said that certainly there is a lot of indication in North America, that as more and more students take advantage of coming to College or University, they are seeing that there are more challenges with a variety of mental disorders and/or challenges. President Busch-Vishniac stated that they are not great at Universities at recognizing and dealing with those challenges so anything that students can do to help them to understand how they can be doing better because that is their goal.

President FineDay noted that on page two, third bullet point down, that vision document states, "We should not gratuitously duplicate research or educational programs that may be found elsewhere in the Province." Mr. FineDay noted that we have Edward School of Business, College of Education, College of Arts and Science, Kinesiology that would be considered duplicate programs with the University of Regina so asked President Busch-Vishniac to expand on these comments and specifically if closing down colleges is a part of this vision.

President Busch-Vishniac responded by saying that she can answer the second half of President FineDay's question with a simple "no". President Busch-Vishniac stated that when she spoke with Government, there were four areas of overlap between the U of S and the U of R. President Busch-Vishniac stated that they talk about Business, Engineering, Nursing and Education, those are the four they discuss. President Busch-Vishniac noted that the Government has no problem with Business because we occupy very different niches and we serve different communities and they have no problem with Engineering because we can't turn out Engineers fast enough for the demand in this Province. President Busch-Vishniac noted that they do occasionally "yank her and her peer's chain" regarding Nursing and Education programs and whether or not there needs to be two and what does that mean. President Busch-Vishniac noted that her goal in that statement was in that key word 'gratuitously'. President Busch-Vishniac noted that the University shouldn't duplicate particularly with new programs, and should not create new programs, which overlap programs that already exist within the Province. President Busch-Vishniac stated the need to create new programs where, no one is doing it yet in the Province, where they want to do something distinctly different or the student demand is so great that what is happening is that the institutions that already offer whatever the program is that we offer a second program. President Busch-Vishniac noted that in this vision, she was thinking more of the future than of existing programs, it is not part of this vision that they would necessarily be closing anything.

VP Sherbino thanked the President for attending the Council meeting and being available for questions. VP Sherbino began by addressing some quotes, the first of which can be found on page 5, "We will be strategic in our student recruitment, seeking to raise our admission standards and be more attractive to Saskatchewan's top students and high performing students from outside the province." VP Sherbino also read a quote from Page 3, "We grow our academic programs and our student numbers only when we can do

so while maintaining or improving upon our learning and discovery standards and the quality of our student experience”. VP Sherbino stated that he finds these quotes quite troubling. Mr. Sherbino noted that on page 3 where it states, “We serve Saskatchewan best by being a world leading authority in globally significant with particular importance to our province.” VP Sherbino stated that he disagrees with the aforementioned quotes and believes that we best serve the citizens of Saskatchewan when we’re acting in our educative and research goals for the Province, more specifically. VP Sherbino noted Claus 4, sub-Claus 1 which states “The primary role of the University is to provide post secondary instruction, research and that current mission state begins with, ‘The university of Saskatchewan belongs to the people of Saskatchewan’”. VP Sherbino noted that in his opinion, the issue concerns post-secondary education accessibility. VP Sherbino also stated that the USSU is working quite hard to work towards this goal with tuition waver and textbook initiatives to reduce some cost for students that are associated with post secondary education. Mr. Sherbino noted that one other aspect of that goal is ensuring that all people who are wanting to come to University, will be able to do so, and by putting further restrictions on certain programs, it really causes problems for many people and prevents them from furthering their education and to get education in whatever capacity that they’re desiring and to whatever extent they’re desiring as well.

VP Sherbino stated that when he really got thinking about what the University can seek to serve the Province, it is fundamentally done by the people attend here, who come here and pay tuition as students and it isn’t just done for themselves or for the academy but its done for the good that they will promote with that education after they leave school and go into the work force and try to better their society and province. Mr. Sherbino noted that he can see disconnect between that mission of the University to educate students to better this province and then to hamper restrictions. Mr. Sherbino asked for President to speak to this issue.

President Busch-Vishniac thanked VP Sherbino for the comment and thanked, in particular the USSU for the work they are doing to address some of the financial obstacles students face and believes that is very important. President Busch-Vishniac stated that she would say that from her perspective there’s confusion between access and accessibility where one of the key impediments is financial and what she is saying. President Busch-Vishniac noted that when the University act was first written, this was a Province where you could send mail and it might take a week to get to Ottawa, today when, for example, President FineDay can send a tweet in less than a minute and she can retweet it in the next ten seconds. President Busch-Vishniac stated that we live in a world where information literally flows at the speed of light and we are no longer isolated. President Busch-Vishniac noted that for example, when homesteaders first founded the Province, the vast majority of the people were affiliated with producing food, either producing or distributing it in this Province and it really was local. President Busch-Vishniac stated that today we account for more than half of the pulse products that are grown in the world; we trade in this Province directly with China and India. President Busch-Vishniac noted that The Premier met yesterday with the Council General of Israel; noted that we work with Kazakhstan, the Ukraine, etc., so the point is not that we have ceased to exist for the people of Saskatchewan but that Saskatchewan no longer exists in isolation. President Busch-

Vishniac noted that the major industries that drive this Province, which are agriculture and mining no longer exist just for the Province, they exist for the world so her point in this vision is that we serve the Province best by recognizing that and making sure that, in the areas of importance to this Province, that we become the global leaders and that's different from the second quote read by VP Sherbino where the document discusses raising standards. President Busch-Vishniac noted that we have in the last year, gone for the first time to the highest population we've ever had, starting in the 30's the Province's population declined and started coming back up and last year for the first time we went above. President Busch-Vishniac said there was a time when Saskatchewan was the third most populated Province in Canada. President Busch-Vishniac noted that the Premier's plan is to see the province continue to be an economic engine and to see it grow the population and the way to do that is to become more attractive to people who live outside of the province, just as some people in Saskatchewan choose to go to U of T, etc., we would like Saskatchewan to be one of the places that is mentioned so that someone in Toronto decides to come to Saskatoon. President Busch-Vishniac stated that that is really the point of that paragraph and asked VP Sherbino if her response answered his question.

VP Sherbino noted that he is still having some trouble really understanding how seeking to raise our admission standards serves to benefit the people of this Province or serves to benefit this institution as a whole.

President Busch-Vishniac stated that she heard a wonderful presentation by the Mayor of Calgary talk about how he loves students at the U of C because he said when students come from outside of Calgary to go to school, there is a significant probability they will stay, settle, become taxpayers. President Busch-Vishniac noted that the same is true at every University. President Busch-Vishniac stated that we benefit Saskatchewan and Saskatoon and other campus locations by attracting students who will come, fall in love with Saskatoon and who will choose to stay and join the Saskatoon community and Province of Saskatchewan.

VP Sherbino stated that he is still unclear how making it more difficult to come to this University could possibly make it more attractive to students to come here when they're making it inherently more difficult to get in.

President Busch-Vishniac noted that it does seem counter intuitive but she's a firm believer in research and when you look at the literature on admission standards and students who apply to go to Universities, there is an irony that has been repeated time and time again, the harder you make it for students to get in, the higher you raise the standards, the more attractive you become to the best students, and the higher the number of applicants you get. President Busch-Vishniac noted that you would think that there has to be a point where that curve turns over, if you say you're only going to accept students who received a 99% then surely at some point you'd have a smaller pool. President Busch-Vishniac noted that no University has been able to find out where that curve is and stated that she knows the numbers better in the US. President Busch-Vishniac noted that for example, Yale accepts one of every 11 students that apply; the highest admission standards in the US are at Cooper Union where they have one of the best arts and architecture programs. President

Busch-Vishniac stated that every time they raise their admissions standards they see the numbers of applications go up and that this is simply just the way it is.

Member Dawson from the Sheaf stated that her question was regarding the area in the vision that outlines the multi-disciplinary approaches to global challenges. Ms. Dawson stated that she President Busch-Vishniac to expand on what was in the paragraph on page 3. “U of S will capitalize on synergies to approach global challenges”. Ms. Dawson also noted that she had a 2nd part of the question, regarding the sentiment that the University spreads itself thin with a lot of things, tries to do everything without doing some things as well as they could, so Ms. Dawson wondered how that would not be the case with this new vision.

President Busch-Vishniac approached this multi-disciplinary question by stating that the University of Saskatchewan has more disciplinary coverage than virtually any other University in Canada. President Busch-Vishniac noted that what that means is that we are particularly well suited to look at problems in a big sense, that frankly is not what Universities generally do. President Busch-Vishniac stated that as you get further and further along in an academic career what typically happens is you narrow your focus more and more, you become the world’s leading expert on ‘X’, for example, the insect that is causing damage to the bees in the world and you don’t know anything much about other types of insects, and you get narrower and narrower. President Busch-Vishniac noted that we at the University of Saskatchewan, because of our breadth have the advantage of being able to do things like, Global Institute for food security where we talk about the fact that yes, there are problems with the quality of seeds, with how to optimally deliver the appropriate fertilizer, how to improve yields but there are also problems with policies, with how one gets crops logistically from where they’re grown to the people who most need them. President Busch-Vishniac noted that there is a case where since we have such breadth, we can talk about being able to investigate the food chain from the field to the fork.

President Busch-Vishniac stated that what we mean when the vision talks about multi disciplinary is that we can think about the bigger issues and bring teams to look at them and work on them, some of whom deal with policy, some who clearly deal with Agriculture, and some who are in the political and economical domain.

President Busch-Vishniac addressed Member Dawson’s second question about being spread too thin and noted that indeed there is a sense that at the University that maybe we’ve been spread too thin. President Busch-Vishniac noted that the vision hasn’t tried to address that, the Transform Us task forces will look at that and she’s content to wait and see what they come up with and to have that discussion as to whether there are areas that need to be emphasized more and some where we need to put less emphasis on them.

VP Abuhamra wanted to discuss VP Sherbino’s point in regards to increasing admission standards and was thinking that if you increase admissions, students here will go to other Universities and inquires whether that would bring down admission rates.

President Busch-Vishniac stated that yes, intuitively, what VP Abouhamra is saying should make sense, that if you make it harder, than students will go somewhere else. President Busch-Vishniac stated that every study that's ever been done shows that that is not the case. President Busch-Vishniac noted that she doesn't intend to be talking about different qualities of students but the bottom line is that students, as they graduate from high school think about their future and want frequently to go to the best school they think they can get into. President Busch-Vishniac stated that as an institution raises admission standards, what you find is that more and more students apply to that school that ironically forces those Universities to raise their standards higher because they cant accept everyone that meets their standards and it becomes a difficult situation of chasing things up the ladder. President Busch-Vishniac noted that she realizes that it is counter-intuitive but she can only assure you every study that's ever been done has the same results.

VP Abouhamra stated that in the vision document on page 6, they talk about sustainability and quotes, "It is essential that we address long term financial social and environmental sustainability of the University" and pointed out that it only goes on from there to discuss financial sustainability. Ms. Abouhamra noted that she would like President Busch-Vishniac to expand on this.

President Busch-Vishniac explained that financial sustainability is something we must address and its not optional for us, we care as keenly about financial sustainability as we care about environmental sustainability and social innovation. President Busch-Vishniac stated that we only have the one earth and this is a Province which has a unique and long time abiding respect for the land which we live and we have a moral obligation to make sure that everything done at this campus to the fullest extent possible is heading towards environmental sustainability as well. President Busch-Vishniac noted that we also, are arguably the institution outside of the health sector that gets the largest amount of public funding. President Busch-Vishniac stated that because of that we are the autonomous institution that gets the biggest among of public funding which means that we have a special responsibility to make sure that we are serving the public and that means that we should be thinking about what are the special challenges that people in this Province face and how do we help innovate to make sure that we are addressing those issues. President Busch-Vishniac noted that we have a key role that we can play; Universities have a special role that way and do some now but could do more in the future.

Member LaBlanc addressed page 5, to a topic that VP Sherbino had previously brought to attention. Mr. LaBlanc quoted, "Essentially Saskatchewan under performs relative to its Canadian peers in terms of participation in post secondary education" by that Mr. LaBlanc stated that he understands it to be total number and total percentage of persons who graduate high school in Saskatchewan into post secondary education and it seems to him, that if we follow the University's mission of being "for the people of Saskatchewan" in some ways we're looking to attract higher numbers or in some ways facilitate higher % of people in Saskatchewan to go to post secondary Ed, and asked if that fair to say?

President Busch-Vishniac stated that she would say 'No' and the reason for that response is there's no one at a University that wouldn't like to see higher grad rates from high school

in Saskatchewan but unfortunately we need to focus on what is the Universities' mission and our mission, with the exception of the College of Education, isn't k-12 education. President Busch-Vishniac noted that the mission is post secondary education so they partner with communities to help them achieve greater high school graduation rates because we think it's the right thing to do but would not say that it is a key part of our mission

Member LaBlanc stated that he may have misspoken and stated that he meant when students graduate from high school, increasing the percentage of those individuals who attend post secondary education seems to fit with the goal of belonging to the people of Saskatchewan and some of the social ethics engaged in this paragraph. Member LaBlanc noted that the paragraph following, "what is our sense of place?" speaks about a need to attract new talent to the Province and enable Saskatchewan students and he accepts the general premise, that the higher we raise admission, the higher quality applicants we will get and that raise up the ladder she referenced. Member LaBlanc pointed out that part of the argument seems to rely upon a fairly globalist opinion, namely that, its desirable to attract persons from all over the world, the higher we raise those, the better they will be. Member LaBlanc stated that his problem is, although our standards go up, we gain better students for Saskatchewan, higher applicants, etc. that makes it more difficult for Saskatchewan residents to access this University, unless they're in that top percentage which seems contradictory to this paragraph at the beginning of 5. Member LaBlanc asked her to speak about whether they have a preferential academic mix of standards for Saskatchewan residents or some way to show that this University does belong to the people of Saskatchewan, even given some of the premises surrounding admission policies.

President Busch-Vishniac responded by stating that Member LaBlanc has brought up a good question, and it is very detailed and she is not prepared to speak to it because they have not gone down that path yet. President Busch-Vishniac stated that it should be noted that this document is called a Vision and not a strategic plan and in shortening it from 17 pages to 6 or 7 now, she was told to get rid of any 'how' or 'why' so what he asked is a 'how' question and we're not there yet. President Busch-Vishniac noted that she can't really speak to that question, but does recognize the conundrum Member LaBlanc is presenting. President Busch-Vishniac noted that what she can confirm is that one of the questions being considered is, "What are the standards we use for admission?" as well as, "What are the metrics? What should be the metrics?" President Busch-Vishniac stated that they tend to just use questions like, "How do students perform? What marks did they get in high school?" President Busch-Vishniac asked if that's the right measure to use, is there evidence to say that your marks in high school are a good indication of your success in a program at a University? President Busch-Vishniac stated that there is a huge body of literature on this subject of which she has only looked at a piece of and so she cant speak to the answer but it is something we need to look at, especially if we are seeking to change our admission standards. President Busch-Vishniac noted the first thing we need to ask is "Are we using the right measures to determine who should come in and who should not come in?"

President FineDay asked whether increasing admission standards would reduce

accessibility to traditionally represented groups in post secondary education. Mr. FineDay stated that he was specifically thinking of refugees, inner city youth, and students exiting the foster care system and aboriginal peoples.

President Busch-Vishniac noted that its really good question and again, Mr. FineDay has asked a question that doesn't quite have an answer yet. President Busch-Vishniac stated that they care profoundly about making sure that post secondary education is accessible to everyone in the Province that meets the admission standards. President Busch-Vishniac noted that she thinks that we need to make sure that we are not under privileging particular groups. President Busch-Vishniac said that we don't want to under privilege rural communities, or people from the North, nor first generation learners, new immigrants, aboriginal learners so it's a step they would have to take very carefully.

Councilor Keen stated that he respects that she can't exactly speak to all of these issues but his question is the research that President Busch-Vishniac keeps referring to. Councilor Keen asked if President Busch-Vishniac is aware of whether or not the research measured whether the numbers were from a local area or merely applications overall increased.

President Busch-Vishniac stated that the research she's read simply looks at overall applications. President Busch-Vishniac noted that some schools, again, she is more familiar with the US, state schools in the US often have a different requirement for those who are resident in the state than for those who are not resident in the state. President Busch-Vishniac also noted that for those schools, there is information available but not that she can remember without consulting the literature on how much the application rates have risen from within the state in comparison with those from outside the state.

Councilor Radomske noted that it seems the general consensus that many people are concerned with increasing admission average, decreasing the probability of Saskatchewan residents coming to this school, under privileging them, and by implementing these better admission averages that disenfranchise these already marginalized groups, such as aboriginal people, foster children, etc. Mr. Radomske's question for President Busch-Vishniac was, "Do you feel as if the mechanisms in place now to ensure these groups be included are sufficient for this increase in admission standards, such as the reserve seats methods employed in the college of medicine, etc.?"

President Busch-Vishniac offered to broaden Councilor Radomske's question. President Busch-Vishniac thinks there's a real question of whether or not we are adequately serving non-traditional students at this University. President Busch-Vishniac stated that she would say that we have so much more that we could be doing than what we are doing. President Busch-Vishniac noted that she has done a fair amount of traveling around at this point in the Northern half of the Province and it is abundantly clear that a key issue is making sure students can learn where they live. President Busch-Vishniac stated that the single model where everyone comes to this campus and is resident here and attending classes here does not work for everyone, so there's a great example where there's more we could be doing, so the short answer to your question is no, we are not doing enough. President Busch-Vishniac noted that there's more we can be doing and we are looking into several of those

options.

VP Moellenbeck asked if the research she keeps referring to has been done mostly based on American research? Ms. Moellenbeck asked whether there are any Canadian articles because she assumed there would be some big differences between the two countries.

President Busch-Vishniac noted that the literature she's read has not been Canadian; it was primarily from the US and some from Europe. President Busch-Vishniac stated that the experience in Germany, the Netherlands is identical.

VP Moellenbeck discussed satellite campuses in Northern communities by stating that a few weeks ago the Executive travelled to Yorkton, North Battleford, Prince Albert and LaRonge and visited all students there. Ms. Moellenbeck noted that the main concern they heard is that these campuses feel very left out being up North. Ms. Moellenbeck stated that they feel they don't get the same amount of benefits that on campus students get. She stated that one specific example of concerns regarded student cards, they would really like to have student cards so that when they do come to Saskatoon they can use it and receive discounts at various locations. VP Moellenbeck noted that she finds it strange that in 2013 we don't have it put in place to have student cards for these students. Ms. Moellenbeck noted that they've also talked about losing culture, they would like Cree classes offered, childcare is an issue, housing issues, there are a lot of problems and feel overlooked and forgotten. Ms. Moellenbeck stated that she also learned, that off campus students make up the second largest group of students so she's wondering what more is being done, even in the vision document on page 5, it says how 'by making it possible for Saskatchewan people to pursue degrees without leaving their homes and family and support structures' and it's great that its included but on page 2 she quoted, "We enjoy a close relationship with our federated college STM" and she noted that it says nothing in regards to our Satellite campus' so she thinks it would be crucial to include this.

President Busch-Vishniac stated that VP Moellenbeck made a very good point and will make sure that satellite campuses are taken care of appropriately. President Busch-Vishniac noted that a lot of what we do outside of Saskatoon actually aren't our campuses but are on regional college campuses that we partner with and in the vision document it doesn't mention regional colleges or University of Regina or SIAST. President Busch-Vishniac stated that this is our vision and her view is that regardless of whether the student is in Yorkton, NB or LaRonge, if they're certificate will say 'University of Saskatchewan' then they are a U of S student and that's very important. President Busch-Vishniac stated that we need to be doing more, that when Dan Pennick was Vice Provost, he started working on distributed education which has carried so much further, in fact, Saturday at senate, patty McDougal will be doing a presentation on distributed education and we are trying to carry that initiate further. President Busch-Vishniac noted that specific issues like, cards, in this day and age we have to be able to find a way around that and would appreciate the help of the USSU to identify those issues and figuring out how to resolve them.

VP Moellenbeck asked for clarification that some members of the President's team are going out to visit the colleges.

President Busch-Vishniac noted that every year they do several trips called a “Provincial tour”. President Busch-Vishniac stated that last year she was at Onion Lake twice because the first time she was there, she saw an amazing Cree immersion school, the ITEP students asked her to come back for their grad ceremony. President Busch-Vishniac noted she has been the Meadow lake, LaRonge, Lac’ LaRonge, Regina, Big River, but this year will go to other places that they didn’t make it to last year and the aim is to keep interacting with all of our partners throughout the province.

Councilor Rider stated a few comments before her direct question. Councilor Rider stated that her concerns are more about what was said on page 5 “University has a special role to play in partnership with aboriginal communities” and “Current approaches to the challenges faced by aboriginal peoples often prompt us to create special programs for aboriginal learners or employees. In the long run, we would strongly prefer to create an atmosphere in which, rather than create two programs, each goal, one for non-aboriginal peoples and one for aboriginal peoples and want to create a single program which allows everyone to flourish” Councilor Rider stated that based on her own personal experience when she entered University she did take specialized aboriginal first year programs which she thought for herself, have allowed them to flourish within the University because the courses were created based on needs of students coming off of the reserves and into the school. Ms. Rider thinks these programs, such as SUNTEP, are very successful and one of the reasons our University is so appealing to Aboriginal students. Ms. Rider stated that she recognizes that the reasoning behind the overall goal of merging them into one that will benefit everyone but she fears that getting rid of these specific programs or replacing them with mainstream programs will damage the relationship between Aboriginal communities and this University. Councilor Rider stated that Aboriginal students should be free and allowed to continue learning in their own ways, if this is what is working for them right now and that Aboriginal ways of learning and teaching need to be recognized, they might not work for everyone involved in the campus, in the same way that mainstream ways don’t always work for Aboriginal students and that’s something that needs to be kept in mind. Ms. Rider noted that it was brought to her attention by students that merging these programs will somehow diminish the ability for Aboriginal students to express their voices and identity and contribute the unique talents of themselves and the community they represent to the overall University. Ms. Rider noted that these statements lead into her question which is, if this continues to be a goal for the University, to have one program, or programs that are designed to allow everyone to flourish, how do you plan on going about creating this atmosphere in which a singular program will work for everyone?

President Busch-Vishniac noted that she hoped someone would bring it up because from the moment this vision document was drafted, she identified that as the most controversial paragraph in the document. President Busch-Vishniac noted that it has come up everywhere she has spoken about this so far and she does understand that a lot of people have read this as assimilation which is not what’s intended at all. President Busch-Vishniac noted that the programs created have largely been successful and if you read this as if we’re going to merge them in the next few years, with our education programs was not what was intended. President Busch-Vishniac stated that what was intended was a

statement that we recognize there are barriers for students that come into campus that what we need is to work towards removing those barriers and have programs that are sufficient in who teaches them, and in the conversations we have on our campus, that it hopefully ceases to be necessary to make the distinction that says this is a program specifically for aboriginal people and this is one for everyone else. President Busch-Vishniac noted that the first step is to make sure that we identify those barriers and remove them, what that largely means right now is that programs similar to ones mentioned, first year programs for entering students who need to have transition programs that get them used to a different environment. President Busch-Vishniac stated that the intention is not to remove these, nor is the intention to eliminate something that's working and merge it so that maybe it ceases to work. President Busch-Vishniac said that the intention is to identify why we need to have multiple versions and is there a way to create something new that encompasses all of those versions.

President FineDay asked with whom she consulted with when coming up with this plan to have one program for Aboriginal and non-Aboriginal students, and how much consultation was had.

President Busch-Vishniac stated that in the generation of this document it has mostly gone at this point to Chair members of University Council, to all Deans, to all VPS, to all AVP's, included in that are very few Aboriginal people but she did consult with Kandice and John Greyeyes some. President Busch-Vishniac asked that Council keep in mind please that the idea of this vision document is a draft designed for consultation. President Busch-Vishniac noted that what ultimately comes out in the spring and we will seek endorsement by University Council, The Board, and by Senate, that may look very different from what you have in front of you because what we're trying to do is get all the comments and then make appropriate changes.

Member Shaw discussed the potential merging of the programs for Aboriginal people and non-Aboriginal people. Member Shaw discussed that the financial success of SUNTEP has been well documented, its successful because it shows how important the different aspects of the program are and how they're impacting the labor market, and the fact that it can't go away because the aboriginal education gap is just too large, that it could be decades away. Ms. Shaw wanted to make sure that the University is aware of the contributions that programs like SUNTEP and ITEP are making.

President Busch-Vishniac stated that in her travels she's seen SUNTEP, ITEP and NORTEP students almost everywhere she's gone and doesn't expect that to change. President Busch-Vishniac noted that these have been extremely successful programs, as have been bringing aboriginal students into Medicine. President Busch-Vishniac also stated that she was at LaRonge when they had 'name the remote present instructor' for the Nursing students, and had pioneered some incredibly successful program. President Busch-Vishniac asked that people please not read that paragraph, which clearly needs to be rewritten, as an intention to gut incredibly successful unique programs, that's not the case, instead it is meant to prompt a discussion about why we need to have special programs and is there a way of making every program we offer, 'special' and flexible and approachable.

If the answer is no, then we won't make that change.

President FineDay noted that he's been hearing a lot of concern about this particular point. Mr. FineDay noted that from his perspective he hasn't seen anyone who's asked for this, haven't seen anyone within the aboriginal community, within these specialized programs, asking for a way to integrate into the mainstream. Mr. FineDay noted that he would pose the question, 'Why was this included in the vision document? Who came up with this idea?' Mr. FineDay believes there needs to be some in depth conversations with SUNTEP and ITEP. Mr. FineDay noted that he is a big believer in the theory, 'if its not broken, don't fix it' and would encourage President Busch-Vishniac to take a hard look at this paragraph again and consider removing it from the vision.

Member Drescher noted that before he decided to go into ITEP, his father who is a non-Aboriginal was an ITEP graduate from 1977. Mr. Drescher stated that he is a second generation. Member Drescher stated that his original plan was to become an Arts and Science student and he had a pretty decent average out of high school and was accepted into the Arts and Science program. He noted that when he arrived here, he was placed into the transition program and that really "threw him off". Member Drescher noted that he didn't feel motivated and as if he was shifted over to the side and is questioning if these transitional programs actually work as well as we think in some cases, such as his situation.

President Busch-Vishniac noted that Arts and Science in particular has been changing a good bit of what they do to try to ensure success of the aboriginal students of that college. 45% of our undergrads go to Arts and Science, higher fraction than that for Aboriginal students. President Busch-Vishniac noted that we have someone new who is an Assistant Dean who is focused on Aboriginal student achievement in Arts and Science who has introduced some really interesting things this year that have been extraordinary in the outcomes they've achieved. President Busch-Vishniac would like to pass the information along to her but is not sure to the extent to which she's been involved in the transitional programs but will pass on this information.

Member Drescher noted that his father, who is non-aboriginal graduated from ITEP so its not only meant for Aboriginal people, that non-Aboriginal people can attend both SUNTEP and ITEP which he simply wanted to address.

Member Dawson asked a question that has to do with funding, she noted that in the vision document it says that targeted or direct funding can sometimes direct the ways that the Universities go and she understands this and understands the difference between capitol and operating budgets so that's not what her concern is, but given the University's situation right now, even though the operating budget is on track to clear the deficit, how will not accepting some funding work with this? To avoid straying?

President Busch-Vishniac stated that she is not completely clear as to which portion Member Dawson is referring to but thinks its regarding new programs that we don't have the funds for.

Member Dawson noted that its on page 6, “We will resist the temptation for funding as more than it is”

President Busch-Vishniac stated that we walk along the edge of a knife, we get operating funds, come in this Province about 2/3rds from Government and the bulk of the other third would come from students. President Busch-Vishniac noted that there is a different formula in each Province, that Ontario for example has 55% from students and 45% from Government. President Busch-Vishniac noted that we are nonetheless autonomous, and it is very important for us to maintain that autonomy so that we can do what we believe is right regardless of whatever party is in place at any moment or what is someone’s political goal item they wish to may hay on. President Busch-Vishniac stated that in order to maintain that autonomy, we must recognize that we are not always going o chase the money. President Busch-Vishniac stated that the single thing the government can do is hang money out there, which is never enough and say, “We want you to create program X”. President Busch-Vishniac stated that they’ve been very interested in the problem with getting enough people to go into the trades so they’d love everybody to be creating brand new programs in the trades and we question whether that’s the role of the University of Saskatchewan and what that section was trying o say was that we have to have the authority to chose for ourselves, what we think are the right direction and to see money as the facilitator that helps us get there, we will not just chase the dime.

Member Dawson asked if this refers only to programs or does it also apply to research?

President Busch-Vishniac noted that it is in both senses, so if there were a block of funding for food security, water security, synchrotron science, we would wonder if we’re the best place to be doing that? President Busch-Vishniac noted that for example, we have very few Ophthalmologists in this province and do very little research in that area so using that as an example, so if there was suddenly a lot of funding available for Ophthalmologists research, we wouldn’t suddenly go out and hire a bunch of Ophthalmologists so we could get into that, we would say ‘ we can miss this one, this isn’t an area of our strength” so it applies to both research and education.

VP Pratt (Of ITEP) appreciated the comments and wanted to express concerns in regards to the language regarding Aboriginal programming. Mr. Pratt wanted to state publically on the record that merging the programs aforementioned would be huge mistake that it’s going to further erect barriers for aboriginal students success. Mr. Pratt noted that we all know the overwhelming demographics and statistics like the projected growth of aboriginal people in the province, as well as current statistics education wise, concerning high school students and retention for first year students, and thinks that the U of S should really reconsider this draft plan and that is goes against one of the pillars, which is the engagement with the Aboriginal community and believes it is in direct contradiction with that. Mr. Pratt stated this with the utmost respect and deepest concern. Mr. Pratt noted President FineDay’s statement “if it isn’t broken, don’t fix it” and agreed with this notion. Mr. Pratt noted that we have 400 ITEP students enrolled, graduates have gone on to be successful and refers to specific students, such as the chancellor of the U of S. He stated that these programs work for Aboriginal people and wants to protect them, they help

contribute to the inclusive environment at the U of S.

President Busch-Vishniac thanked him for the comment and his presence.

Member Glazebrook noted that the President has made numerous references to research that she's done, in particular on the topic of admissions in other Countries at other schools, is this research available for us to look over?

President Busch-Vishniac stated that the research is certainly out there for viewing, since she has moved quite a few times in the last couple of years, she doesn't know if she can come up with her personal copies of this research, if you were to get online and Google admissions standards and application numbers, members will be able to pull it up.

Councilor Heidel noted that when he was VP on the Exec last year, he was surprised how much time Administration was willing to spend discussing things with them so would like to thank President Busch-Vishniac for that. Mr. Heidel stated that he thinks its great that the U of S is planning on a multi year basis and particularly, over the course of more than a decade and large time spans through the integrated planning process. Mr. Heidel noted that unfortunately what he's found with the University that when it comes to decision making, is that all the planning seems to boil down to one plan, namely, budgeting which happens on a yearly basis as apposed to a multi year basis. Mr. Pratt wondered how the university would be able to accomplish some of the goals set out in the integrated plan and the vision document when it sometimes struggles to implement plans on a yearly basis?

President Busch-Vishniac noted that she has two answers in response to Councilor Heidel's question. President Busch-Vishniac's first point stated that what we do as a University is to live within a budget, this will be a priority. President Busch-Vishniac noted that once we have a final document, it helps us prioritize what are the highest priorities, the other thing, in the vision, we are pushing government for multi year agreements, we may move in this direction regardless of what government does. President Busch-Vishniac stated that they feel an obligation to students, that when they come on Campus, we would like to say 'your tuition is X, we will not increase by more than N percentage a year'" so students would know the maximum that they would need to pay. President Busch-Vishniac noted that they've been very good at this University at not balancing our budget on the backs of students and are committed to not doing that. President Busch-Vishniac noted that what sets our tuition is how we compare with our peers and making sure there is access so students can afford to come here. President Busch-Vishniac stated that if we can get the Government to agree to multi year budgeting than it helps us with planning, if you look at our operating budgets, we are very good at estimating how much it will cost to pay for people, that's about 3 quarters of the operating budget a year that will help us with planning. President Busch-Vishniac noted that last year was a particularly long, cold winter and our utility costs were fairly higher than predicted but by and large, we are good at predicting that, and are also pretty good at predicting what the income from tuition, what we will get from investments, but we never know until really the 11th hour, what we will get from Government. President Busch-Vishniac stated that if the Government wants us to plan and we hope they do, they should be willing to make more than single year

commitments. President Busch-Vishniac stated that if they would do that, we would be in a much better position for implementing our plans and not spending the inordinate amount of time we spending worrying about a nickel here and a dime there.

President FineDay addressed the multi year funding and agreed with the President and thinks it's a great plan, it would be better for all students if the university had certainty from year to year with the Provincial Government funding and on the affordability, I would suggest inside of the values, to place accessibility of education and affordability of education, two strong principles that students believe in and he thinks it would be a good sign of good will if the administration would include those as well.

Councilor Ogunkamni thanked the president for signing the peace banner. He asked that in terms of tuition on multi year planning is this going to affect the International students as well or are they grouped at investments of University?

President Busch-Vishniac noted that this is another question as to the how and the why but she would say that we have a moral obligation to students to try to let hem know what the cost will be of their education before they come so I would hope that we will find a way to make that true for international students as well as domestic students, sees no reason why it should apply to one and not the other.

Member Dawson asked why the Province doesn't make multi year budgets.

President Busch-Vishniac stated that she will try to answer the question but she is putting words in the mouth of someone else, she has been told that the way our Provincial institution is written, the way the bylaws are written, if we budget this year for the next four years, they are required to put all of that sum on the book this year which would make the provincial budget look like it has gone deeply into the red. President Busch-Vishniac noted that her reaction to that is to say 'well gosh that's a stupid way to run a place and maybe that's needs to be changed, you are after all the legislature, you have the power to do that so we will keep pushing and without saying too much, she can say that there have been ministers that appreciate that push because they think it is a wise direction to go.

VP Moellenbeck addressed the portion of the vision document that states "We will seek to be transparent and accountable" which she noted is great but her concern is that we have to fight for students to sit on the task forces and feels that we were being left out of the loop for that, are there any plans for the future to ensure that the University will be held accountable to students and that they will be included in important conversations?

President Busch-Vishniac stated that clearly the way they started Transform Us was wrong so she's very glad students stuck to their guns and came forward. President Busch-Vishniac noted that they had been given advice from people who had run programs similar to Transform Us that it works better when students are not there. President Busch-Vishniac stated that they started down that road and it became clear quite quickly that we're not another University, we are U of S and we must be true to what makes up the fabric of the U of S, so Ms. Moellenbeck is correct in saying that students had to fight for it but honestly t

wasn't much of a fight, we caved in immediately because we recognized the error of our ways. President Busch-Vishniac noted that she would say thank you to the students for bringing it to our attention and we've never regretted having put students on the Transform Us task force. President Busch-Vishniac noted that she would say her personal view is that it is critically important that students be at the table whenever we are talking about matters that they should have a vested interest in. President Busch-Vishniac noted that if they're not at the table, there must be ways to make sure that they have a voice that is being heard. President Busch-Vishniac said that there are some times with personnel matters students will not be involved in and will not have them at the table. President Busch-Vishniac noted that she spoke earlier at the University Review Committee which is the Committee that worries about promotions, tenure, reappointment of faculty and she believes we do not have students on that committee and she doesn't think it would be appropriate. President Busch-Vishniac noted there were concerns in the College of Medicine when immediately started making it public that we had received a phone call and were being put on probation for medical school, they were concerned that they just got a very short notice in a one sentence email. President Busch-Vishniac stated that the faculty also got a very short email and that messaging is her job on behalf of the institution which means that there will be times when she has to be out in front of the ability to have the conversations that we will need to have, we won't move forward to change the curriculum or anything about the medical school without the students involvement but we will be messaging regarding that we've been told we are on probation. President Busch-Vishniac stated that she needed to go out on Friday and make it known because we wouldn't have made it to Monday morning without it becoming publically known and there will be times when she cant consult with students but for important matters that students have an interest in, her commitment is to always have students be a part of the conversations.

Councilor Keen asked a question specifically related to pre-probation process for students of College of Medicine. Mr. Keen noted that he remembers in the document that special attention will be focused on Medicine and Dentistry, and asked if those are included in the same actions or will there be separate actions for Dentistry itself?

President Busch-Vishniac responded by stating that Dentistry is a program that gets accredited in a way that's not unlike the way Medicine gets accredited, Nursing has accreditation, Education has accreditation and my sense of Dentistry is that they suffer from some of the same sorts of problems that have been experienced in the College of Medicine. President Busch-Vishniac noted that College of Medicine is bigger – generally a University that has a College of Medicine is an engine for the University. President Busch-Vishniac stated that if you look at our peers in the U15, typically on the order of half of externally funded research comes in through the college of medicine, at McGill, that number is closer to 70%. President Busch-Vishniac noted that at the U of S, it is 8% and has been decreasing so it's like having a car without an engine and that's really a problem so we are focusing a lot of attention on that. President Busch-Vishniac stated that Dentistry is smaller and more encapsulated but what we find works for the College of Medicine; we are hoping can be extended to the College of Dentistry because they are having some similar issues.

VP Moellenbeck asked how does our College of Medicine being put on probation affect our U15 standing because she understands that that is based on schools that have a college of Medicine Doctorate program.

President Busch-Vishniac responded by stating that the U15 is made up of 15 Universities, 14 of who have medical schools, Waterloo being the exception to this. There are 17 medical schools in Canada so a few are not included in the U15, ex Sherbrook is not a part of the U15. President Busch-Vishniac stated that the research-intensive group to the best of her knowledge has never kicked anyone out. President Busch-Vishniac stated that when you look at measures of how we are doing compared to our peers, if you set Medicine aside, we are middle of the pack, if we include Medicine and if you look at research funding, we fall to the bottom. President Busch-Vishniac said that its not a good place to be and she's frankly less concerned with how we sit in the U15 than she is concerned that to have to publically say that we're on probation, that we're the only University put on probation twice, really it hurts our reputation. President Busch-Vishniac stated that she wanted to be very clear that there is not a college or school at this University that is not impacted, having the College of Medicine on probation impacts everyone. President Busch-Vishniac noted that it is absolutely critical that we not only resolve that issue for tomorrow but for the long term and we are not interested in chewing around the margins and squeaking through so 4 years from now we're off probation and 8 years from now we're on again. President Busch-Vishniac stated that the intention given that accreditation is a minimum standard is that we resolve the issue once and for all because not only does everything at this University link to and depend on it, but frankly, the quality of health care in this Province hinges on our ability to get it right in the Medical School so coming back to the responsibility to the people of Saskatchewan, nowhere can you see that more clearly than in the College of Medicine.

VP Sherbino asked a question that deals with a couple of key foundation or strategic documents that have been part of the University over the recent years and is shocked that some of them aren't being included to the extent that he thought they would be. Mr. Sherbino noted that the first one is the learning charter, which only came out in 2010, some things are mentioned as to the goals of what a graduate should look like in the proposed mission part of that but doesn't seem much more in regards to the learning charter and wonders if she could speak to that. VP Sherbino noted that the second part would be the foundational document of research and scholarly and artistic works. He noted that although throughout the document he sees that emphasized very strongly throughout the document, believes that the artistic and scholarly works aspect is noticeably absent and as Madame President was saying before, the U of S is quite unique in that it has such a wide breadth of disciplines of the academy that are represented here and some of those may not be through research per say but through scholarly and artistic works so wondering how that part that tends to get missed more, what the vision is for that?

President Busch-Vishniac noted that the vision for Artistic and Scholarly work which I think I referred to as research and creative work, which perhaps that might've been a mistake to use different language. President Busch-Vishniac stated that the intention is the same for all of them and it is important that that be recognized as an important aspect of

what we do. President Busch-Vishniac stated that there was no intention to miss that so will make sure that comment gets added to the list of comments and make sure that is treated appropriately.

President Busch-Vishniac stated that in regards to the Learning Charter, we are a University actually known nationally and internationally for integrated planning. President Busch-Vishniac noted that we do planning in four-year time steps, and very uncharacteristic for a University we actually implement our plans. President Busch-Vishniac stated that every University creates plans and most of the time they sit on the shelf and that's not true at this University, we develop plans and then we implement them. President Busch-Vishniac stated that the intention of having a vision document that talks about in essence a stake in the ground that says 'we'd like to get here 10 -20 years from now' which gives us the opportunity to look back at our documents and to update them. President Busch-Vishniac noted that there are a fair number of foundational documents that we could be referring to in this Vision, we think some number of the other ones are likely to change significantly as a result of a vision document that comes out so the intention was not to refer to any of them directly.

Councilor Gan referred back to the point regarding transparency and accountability that was previously brought up by VP Moellenbeck. Ms. Gan asked what President Busch-Vishniac sees as meaningful inclusion of students in important discussions? The Council discussed student inclusion in Transform Us task forces and she would like to hear, what do you see as meaningful instead of having just tokenistic representation of students? How do you plan to demonstrate that?

President Busch-Vishniac explained that what it means is that students are now and must remain, top of mind, and as we put together initiatives to consider or change, that student voices must be heard and there must be a way to do that. President Busch-Vishniac noted that sometimes that will mean that students should be on the committee, sometimes that will mean that we have to set aside specific times to come together to talk with students at an event like this, or a much more open and public event, its hard to say because it depends on the topic. President Busch-Vishniac stated she has an appointment scheduled next week to meet with students from the College of Medicine and those are important conversations, there's an example where I think its important to discuss this without others in the room because she doesn't want them to be mincing words, and be very open with her and not worried about being overheard and having it impact their future in their college. President Busch-Vishniac stated that what is key is to make sure that when it is appropriate, that student voices are a part of the consideration for every initiative that affects them.

Councilor Gan asked, "Do we have mechanisms in place to determine when it's appropriate when to include students and in what way?"

President Busch-Vishniac stated that she has to say that for certain things there are formal mechanisms and for others, not so an example, for the grad students, a very important part is CGR, the college of graduate studies and research, we had an individual leading CGSR where a decision was made that that individual would not be appropriate for second term.

President Busch-Vishniac noted that they took advantage of the transition to think about whether we are serving graduate students as best we might, when she put together a Committee to start looking at that, she advocated having Graduate students on the Committee, others disagreed so we've done the first phase of that work without graduate students on the committee, although, we as a committee met with the Executive of GSA. President Busch-Vishniac noted that we are about to enter a phase 2 of that work, and are broadening the membership and students will be there. President Busch-Vishniac noted there's an example where there was no formal mechanism but we needed to make sure we were hearing student's voices and intentionally ended that work and said no going forward, we need to have students on the committee. President Busch-Vishniac noted that there is for many of the organizations that she deals with certainly for Council, certainly for Senate, certainly on the Board, students have a voice through their representation. President Busch-Vishniac noted that for things we put together for specific issues or initiatives, it is generally up to whoever is leading that, to ensure that student voices will be reflected. President Busch-Vishniac stated that her concern about trying to craft a policy is that you end up being so rigid that you can't really make sure that you're doing things appropriately for each situation.

Member LaBlanc addressed the last paragraph on page number five, interested in speaking about key partners of this vision in process, the second last sentence states; 'It is critical that these partnerships, i.e. the partnerships listed above reflect advantages to all parties so that the relationships are balanced'. Mr. LaBlanc stated that it seems self evident to him that these partnerships with federal and provincial governments funding organizations, donors, etc., will already benefit the institution, that's implied in the partnership. Some of the language is very broad, what does "advantage to all parties" mean exactly? Mr. LaBlanc noted that for example, prominent businesses if the University has already guaranteed it, we want to ensure largely that it continues and would argue that it is disproportionate for the University or that we're not trading evens, we're gaining benefit, people are helping us out, so he noted that he is skeptical of the breadth of this and the ways it could be interpreted as a vision later on when people are thinking about if we perceived X from a prominent business in our visioning, it needs to have advantages from all parties so that's its equal, if we gave 100,000 we give them something. He would advise that this sentence be removed or reworded significantly to more reflect the final sentence that the University maintain is autonomy and integrity as it is self evident that the University will be benefitting if we are to act as self interested for ourselves and the people of Saskatchewan rather than these individuals seems helpful.

President Busch-Vishniac explained that this document is intended for an extremely broad community, this document is meant for the campus community, for our sister institutions, U of R, regional Colleges, its intended for Provincial government, its intended for business partners, its intended to be out there. President Busch-Vishniac stated that every now and then there's a sentence that is targeting a particular audience and noted that the sentence brought up by Member LaBlanc is targeting a particular audience. President Busch-Vishniac noted that that sentence is there for provincial government. President Busch-Vishniac stated that she is happy to expand on that in the setting of USC but will not expand very publically outside the room. President Busch-Vishniac stated that sentence is there for

Provincial Government, which has gotten to the point where we have two big cities in this Province, each has a University and it's a pain when one University succeeds and another does not in any given area. President Busch-Vishniac stated that there are four areas where Government talks about us overlapping; the two that they're focused on are Education and Nursing. President Busch-Vishniac stated that what they have received significant pressure on is on both of those, Ed and Nursing, why do we need two? Why don't we have one? Why can't we do more partnering? President Busch-Vishniac noted that that sentence is to say to Government that we are happy to partner but only when that partnership results in an advantage to everyone involved and we will not partner, frankly with the University of Regina in Education or in Nursing if there is nothing to be gained for the U of S students in doing so. President Busch-Vishniac noted that understands Mr. LaBlanc was reading it a very different way and how he was reading it makes sense to remove it but she knows that its there so that we can say to Government that this is a key tenant to what we believe, we will partner when everyone benefits from that partnership.

Member LaBlanc noted he would simply submit that if a reading of a particular sentence is equally consistent with two readings, one which is desirable, yours, and one which is undesirable, mine, and its open to interpretation that it seems prudent to amend that it is consistent with the more desirable reading which is yours so whatever amending we can do on that part.

Member Langan referred to the statement in the vision document, 'what is our sense of place' that President FineDay, Councilor Rider and David Pratt and Ashley Shaw brought up, especially in regards to the rising population of Saskatchewan, in particular the rising Aboriginal population. Ms. Langan would like to put in her own personal story, she specifically came to the SUNTEP program for the small class sizes and that was something that not only SUNTEP or Aboriginal students would benefit from but also other students and she thinks that perhaps that could be a model for other programs. Ms. Langan noted that it seems to particularly want to attract more students because personally she came specifically for that reason, but she also takes mainstream classes because she's pursuing a minor from another college. Ms. Langan asked 'which aboriginal programs besides SUNTEP and ITEP is this vision pointed towards?'

President Busch-Vishniac noted that she wanted to point out that this Vision is meant to be very high level and she's concerned, but is glad the conversation is happening that as people read that paragraph that they're hearing SUNTEP, ITEP, NORTEP which aren't mentioned so the idea is that no program is targeted. President Busch-Vishniac noted that the emphasis, which is clearly not written well, is to create an environment that everyone feels they can flourish and are on an even playing field. Let me reiterate that she is fan of SUNTEP, ITEP, NORTEP, she has been so ITEP graduation, she readdresses the places she's visited, such as, Onion Lake, Big River, etc. she's seen more education students outside of Saskatoon than any other kind of student and it is amazing the work that is going on in those programs. President Busch-Vishniac noted that she also knows that in Canada that the vast majority of Aboriginal educators are graduates of our program, its not just Saskatchewan, it's all over Canada. President Busch-Vishniac knows that and we've had 40 years of ITEP and nearly 37 years of SUNTEP so we're not targeting them and we

clearly have to rewrite that paragraph so that's not how anyone can read it. President Busch-Vishniac stated that the aim fundamentally is to remove barriers so people who come to campus, regardless of their background feel that they are on an even playing field with an equal chance for success. President Busch-Vishniac noted that that is what they're trying to achieve but appreciates her comments.

President FineDay noted that there are no further questions by Councilors or Executive and would just like to thank President Busch-Vishniac for taking the time out of her schedule to come and meet with Council. President FineDay really appreciates the dialogue between admin and the USSU, although we may disagree on the "color of the sky" sometimes, its great to have a relationship with our President and thanks her for taking the time.

4. Minutes and Reports for Information

4.1 USC Minutes – October 3rd, 2013

Councilor Keen it was said ESB formal would be held on October, for clarification it was on October 9th.

Councilor Radomske noted that his name was spelled incorrectly in the last USC minutes.

Councilor Heinz noted two edits that need to be made. The update for Law should be Denton's Negotiations and for tryouts, it should state Moot Team tryouts.

Councilor Vandendriessche noted that in her biweekly reports she noted that its not "The Science building" but "A Science building".

Chair Hitchings noted that anything that needs to be edited in the minutes could be sent directly to the person responsible for minute taking, Kari Morrison, Administrative Secretary. But they can also be voiced in Council. The choice is theirs.

4.2 Executive Committee Minutes – October 8th, 2013

5. Motions Arising from Minutes and Reports for Information

Move to accept the minutes.

USCMotion046: Councilor Rider, Councilor Jangula

Carried

6. Business

8. Questions and Comments

Councilor Robertson noted that when sending out the second attendance sheet with corrections, that the first copy was indeed correct and the second one was incorrect. It states that Councilor Pritchard was absent when she was in fact present.

VP Moellenbeck spoke to this comment and noted that there were two names that were not present on the attendance sheet so that's why the initial attendance was changed.

President FineDay let Council know that this coming week will be VP Sherbino and President FineDay's lobbying week to implement an open textbook program called "Don't Gauge Us". Either himself, VP Sherbino or a member of the external affairs committee will be in the Art's tunnel with petition and information to hopefully get students rallied about for cheaper textbook options and models at this University. Mr. FineDay asked that Council tell all members and if they'd like more information on what an open textbook program is, then he would be happy to give explanations.

Member Glazebrook point out that it's the Sheaf beer night on Friday from 8-10pm at the Hose \$10.

VP Abouhamra noted that she had a few cards for the "don't be that guy, be this guy" video competition, students can make a video and get new tuition for next semester. Ms. Abouhamra noted that the details/rules are available online, it has to be 3minutes long, take some cards and pass on info to colleges.

VP Abouhamra also stated that next week on Wednesday, its National Campus Sustainability Day and she's working with the office of Sustainability and Plastic Smart Saskatoon to have a screening of two documentaries, one called "Bag It" and the other called "Trash" and till be in the North Concourse and if you bring a mug, you get free coffee and muffin and popcorn.

Councilor Jangula asked if President FineDay could please repeat the date for the open textbook program tabling.

President FineDay noted that it's Mon-Friday all week next week. He noted that they will be in the Arts Tunnel Monday and Tuesday, they will be in Upper Place Riel on Wed, and health science on Thurs, and in Arts on Friday.

Councilor Vandendriessche noted that there is interest from the arts and science transition program from Royal West for a meet and greet with Executive and Councilors, we were curious if its on the list of campuses that the Executive is going to be visiting.

President FineDay noted that it can be, most of them went to tour it during elections and had a good reception, so would be happy to come and meet members out there and coordinate that so we can all attend, including councilors hopefully.

Councilor Schwab noted that on Thursday next week, STMSU and the Newman Group is going to have a movie day on 2:00pm on Friday. The movie is undecided but is pushing for Mean Girls.

VP Sherbino thanked Councilor Vandendriessche for bringing to attention the request to

meet with Royal West members and assured her that this is something the Executive will discuss. One of the reasons they went to regional colleges first and early in the term was because of potential snow and road safety. Wanted to thank all the Councilors for questions and participation in discussion with President Busch-Vishniac.

Member Dawson asked if there are any Councilors organizing their student societies to do “Trick or Eat” that was discussed last meeting she did not write it down.

9. Other Business

9.1 Biweekly Council Reports

Chair Hitchings noted that he was given a list by President FineDay to be addressed last week but since there was no Council meeting, it will be discussed today.

Councilor Herriot – wants to address some of the issues that the College of Medicine is experiencing and clarify that the College is fully accredited. Although the College is on probation, he wanted to make it clear to everyone that it is still a fully accredited College and he is extremely confident that they will remain this way far into the future. I don’t see us losing accreditation at any moment. Mr. Herriot noted that it doesn’t really seem like the voices from within the College are being heard loud enough, most of what people are hearing is coming from the media and hearsay, especially because one thing came out in The Sheaf which rattled a lot of cages, if you hear their Med school experience as anything less than amazing that you can be assured that they are the extreme minority. He has 100 classmates and everyone is enjoying their experience, they are learning everything they need to become good Doctors and so if you’re hearing information like a student telling someone to go to a different college, that’s the minority and most love their school. Mr. Herriot noted that while there are some structural issues, like the President said its mostly administrative, structural issues, built up over time that are now going to be fixed. He is very confident in the training that he and his peers are being given; he is just as confident that our college will fix the shortcomings. Mr. Herriot noted that he wants to ask everyone to be careful to not get caught up in the media information, take everything with a grain of salt or simply get info from students or teachers that are directly from the College of Medicine because those are the people who actually know what’s going on. Some misinformation flies around easily and can be ‘fun’ to discuss the problems within the College of Medicine but clarifies that they’re doing okay and things are just going to go up from here. It’s a good thing that the accreditation committee caught these issues when they did and it’s a good thing, it will improve their experience. The curriculum will change in a year, some admission requirements are changing in the next year, things are already in motion, things are looking up. He doesn’t consider this to be having a negative effect on his career, nor his training but what can hurt those things are the misperceptions people have of what’s happening within the college. Noted that he wanted to clarify his side of things and encouraged Councilors to voice this to others.

Education: Councilor Miller noted that the majority of their general Council is now full. This weekend they are hosting EdToberFest, which is one of their larger fundraisers for the year. It’s already sold out. Nov 1st organizing a pub-crawl at Sutherland Bar. October 31st, College of Ed is

hosting a bake sale.

Indigenous Students: Councilor Rider noted that she is having a hard time getting people together for meetings, most of them have met but there's been some voting issues where members can't make meetings. On Dec 5th tentative steak night fundraiser ISC, Nov 8th, 9th, 10th set date for Culture Camp, working to partner up with The Friendship Centre, Their AGM is booked for Oct 22nd includes pizza, a few members spoke at the Honoring Women's Voices on Oct. 16th and one last thing worth mentioning, Marylou is seeking support for Hilary Peterson to compete in Ms. Canada International competition. Ms. Rider noted that if you do know someone who can compete than contact her for more information.

9.2 Place Riel

Finance update was dismissed since there is nothing to discuss.

9.3 Constituency Association Meetings

VP Sherbino discussed that none of the Executives go to enough meetings so he's going to send around a piece of paper if everyone could write down the time of their meetings if its set weekly, so we can know that and maybe being booking in some times to go meet with College societies so we can start initiated.

10. Adjournment

Move to adjourn meeting.

USCMotion046: VP Abouhamra/Councilor Radomske

Carried

Executive Committee

Minutes for Tuesday October 22nd, 2013

Present: Max FineDay, Nour Abouhamra, Jenna Moellenbeck, Jason Ventnor, Jordan Sherbino

1. **Call to Order**

The meeting was called to order at 9:05 a.m.

2. **Quorum**

Quorum was present.

3. **Roundtables**

President FineDay

- Board of Governors prep.
- Board of Governors committees and meetings
- Wrote article for the Sheaf on Open Textbooks // #DontGougeUS
- Working Dinner at the President's Residence with Board members
- External Affairs Committee Prep.
- Met with the Saskatchewan Medical Students Society
- Class
- Prepared for President Busch-Vishniac at Council
- Met with Law students Association President Galen Richardson
- Survey on Campus Climate Survey with SESD
- Lunch meeting with Vice-President Finance & Resources, Greg Fowler
- Executive met with Aboriginal Students' Centre Ambassador for Culture, Xavier Fisher
- External Affairs meeting
- Delivered report to University Senate meeting.

VP Sherbino

- Academic grievances
- Pre-USC meeting
- USC
- Thoroughly review the new proposed Vision Statement

- Academic Programs Committee meeting
- Work on teaching evaluations
- Began organizing the Teaching Excellence Awards
- Met with representatives from the SMSS about the College of Medicine
- Met with Councillor Robertson about Senate
- External Affairs Committee
- Met with Xavier Fisher from ASC
- Gave a welcome to campus at a conference hosted at STM
- Senate meeting
- Dealt with some issues that Senate would be dealing with
- Final touches for #DontGougeUS
- Enquired about College Faculty Councils having student representation
- Dealt with Symposium communications and application
- Stat holiday (Thanksgiving)

VP Abouhamra

- Stat holiday (Thanksgiving)
- Sick Day
- ADO
- Midterm
- Meeting with the Office of Sustainability and Plastic Smart Saskatoon re: National Campus Sustainability Day
- Planning Halloween Pumpkin Carving and Costume Contest
- International Activities Committee Meeting
- Pre-USC
- USC
- Picked up Pumpkins from Horticulture Club
- Meeting with Xavier Fisher from the ASC
- External Affairs Committee Meeting

VP Moellenbeck

- Stat holiday (Thanksgiving)
- Covered reception
- Contacted City Transit about Transit Forum
- Did more research for an Income Tax Clinic
- Attended class
- Ratified Clubs
- Met with several campus groups
- Answered questions re: campus groups

- Signed cheques
- Reviewed and approved visa statements
- Pre-USC
- USC
- ADO

4. **Business**

4.1 Pumpkin Carving

VP Abouhamra has requested \$95.00 for a pumpkin carving contest that will be held on Halloween day, in the North Concourse at noon.

Move to grant \$95.00 for pumpkin carving costs

EXECMotion042: VP Moellenbeck/VP Abouhamra

Carried

4.2 Transit Form Proposal

VP Moellenbeck requested \$40 for advertising, \$100 for pizza and \$30 for table rental for her transit form proposal.

Move to grant \$170.00 for Transit Form Proposal

EXECMotion43: VP Sherbino/VP Abohamra

Carried

4.3 ASC Partnership

President FineDay discussed a meeting the Executive had with Xavier regarding the USSU sponsoring a traditional ceremony or feast, as well as participation from the USSU.

The Executive will discuss this in more detail at a later date.

4.4 BFC

VP Moellenbeck has requested funding for muffins for BFC meeting in Louis Loft from the USC meeting fund.

Move to grant funding for muffins.

EXECMotion044: VP Abouhamra/President FineDay

Carried

5. **Adjournment**

Meeting was adjourned at 9:35 am.

Executive Committee

Minutes for Tuesday October 22nd, 2013

Present: Max FineDay, Jenna Moellenbeck, Jason Ventnor, Jordan Sherbino

1. **Call to Order**

The meeting was called to order at 4:20 a.m.

2. **Quorum**

Quorum was present.

3. **Roundtables**

President FineDay

- Board of Governors prep.
- Board of Governors committees and meetings
- Wrote article for the Sheaf on Open Textbooks // #DontGougeUS
- Working Dinner at the President's Residence with Board members
- External Affairs Committee Prep.
- Met with the Saskatchewan Medical Students Society
- Class
- Prepared for President Busch-Vishniac at Council
- Met with Law students Association President Galen Richardson
- Survey on Campus Climate Survey with SESD
- Lunch meeting with Vice-President Finance & Resources, Greg Fowler
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- External Affairs meeting
- Delivered report to University Senate meeting.

VP Sherbino

- Academic grievances
- Pre-USC meeting
- USC
- Thoroughly review the new proposed Vision Statement
- Academic Programs Committee meeting

- Work on teaching evaluations
- Began organizing the Teaching Excellence Awards
- Met with representatives from the SMSS about the College of Medicine
- Met with Councillor Robertson about Senate
- External Affairs Committee
- Met with Xavier Fisher from ASC
- Gave a welcome to campus at a conference hosted at STM
- Senate meeting
- Dealt with some issues that Senate would be dealing with
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- Enquired about College Faculty Councils having student representation
- Dealt with Symposium communications and application
- Stat holiday (Thanksgiving)

VP Abouhamra

- Stat holiday (Thanksgiving)
- Sick Day
- ADO
- Midterm
- Meeting with the Office of Sustainability and Plastic Smart Saskatoon re: National Campus Sustainability Day
- Planning Halloween Pumpkin Carving and Costume Contest
- International Activities Committee Meeting
- Pre-USC
- USC
- Picked up Pumpkins from Horticulture Club
- Meeting with Xavier Fisher from the ASC
- External Affairs Committee Meeting

VP Moellenbeck

- Stat holiday (Thanksgiving)
- Covered reception
- Contacted City Transit about Transit Forum
- Did more research for an Income Tax Clinic
- Attended class
- Ratified Clubs
- Met with several campus groups
- Answered questions re: campus groups
- Signed cheques

- Reviewed and approved visa statements
- Pre-USC
- USC
- ADO

4. **Business**

4.1 Textbook Endorsement

Executive wants USC to formally endorse their textbook proposal.

Move to USSU formally endorse the creation of an open licensed textbook program at the University of Saskatchewan.

EXECMotion045: VP Moellenbeck/President FineDay

Carried

5. **Adjournment**

Meeting was adjourned at 4:30 pm.

Student Affairs Committee

Minutes for Wednesday, October 9th, 2013

Present: Nour Abouhamra (chair), Jordan Sherbino (Vice-chair), Max FineDay, Monica Iron, Drew Lane, David Ogunkanmi, Phoenix Rider, Sultan Sadat, Rick Simigan

1. Call to Order

The meeting was called to order at 1:31

2. Call for Quorum

Quorum was present.

3. Adoption of Agenda

Move to adopt the agenda.

Motion: VP Abouhamra/Sadat

Carried

4. Introductions & Announcements

VP Abouhamra described the structure of the Student Affairs committee and committee expectations.

5. Business

5.1 USSU Centres (Pride, Women's, Food Help, Safewalk/Student Crew)

VP Abouhamra gave an update on what the Centre coordinators are currently working on. The Women's Centre is launching the Who Needs Feminism campaign. The Food Centre is starting the fresh food market. Food Centre is also planning Trick or Eat on October 31st. The Pride Centre just had Queerapalooza, which was a very successful. They raised about \$2000 at the Drag Show. The Help Centre and the Women's Centre just finished Sexual Assault Awareness Week (SAAW). The Help Centre is working on the video contest portion of SAAW. Safewalk is a service provided in partnership with Protective Services. Students, staff and faculty can access this service and receive an escort to their car, office, or residence.

5.2 Childcare Update

The Childcare board, in partnership with the Social Science Research Lab is conducting a survey to determine the allocation of new childcare spaces. The New Childcare Centre is near Sourris Hall.

VP Abouhamra asked the committee's opinion on childcare security. It was a topic of discussion at the Childcare Expansion Steering Committee meeting and VP Abouhamra wanted different student opinions. Councilor Iron noted that she was fine without the added measure since it works with the current childcare centre. Member Lane added that he could see both sides of the issue.

5.3 Nasser Family Emergency Fund Update

VP Abouhamra described that this fund was created for students that are facing an unexpected financial hardship. Preference will be given to full-time undergraduate students. Recipients will not be required to repay the grant, but will be encouraged to aid other students through a future gift to the University when and if they are financially able to do so. Dr. Nasser has donated \$25,000 to the fund. The USSU is in full support of this fund.

5.4 Halloween Event

VP Abouhamra is planning a Pumpkin Carving contest on Halloween (October 31st) in the North Concourse at noon. Pumpkins will be available by donation and proceeds will go to charity. The committee decided that proceeds should go to the USSU Food Centre. The best pumpkin gets tickets to a concert at Louis'.

Member Simigan suggested having a costume contest on Halloween. Students can tweet pictures of their costumes to enter.

6. New Business

6.1 Campaigns for the year

VP Abouhamra asked committee members to think about campaigns they were interested in. She received emails about a fossil fuel divestment campaign. Other campaigns include things like Borrowed Shoes, a diversity campaign.

VP Sherbino mentioned We Are All Treaty People Week.

Councilor Ogunkanmi said that the Pride Centre is doing something with World AIDS Day.

6.2 Frost Week

VP Abouhamra stated that there were no events on campus for students when they come back for term 2. The committee suggested having events such as snowball fights, snow pitch, and hot chocolate bars. President FineDay asked what other universities do to welcome students back. VP Abouhamra will look into that and report back.

6.3 Term 2 Events

VP Abouhamra asked the committee to think of ways to engage students. An event she was working on for September was Humans vs. Zombies but decided not to have it due to timing. VP Abouhamra will email the rules to everyone.

Councilor Rider explained a Mario Kart event. Students dress up like characters from the game and pop each other's balloons. Last person standing wins.

President FineDay asked VP Abouhamra if she was going to have Speed Friending and Usask Secret Admirers next term. VP Abouhamra said the last ones were successful and wanted to have more throughout the year.

President FineDay challenges the committee to figure out ways to engage students. VP Sherbino explained that reaching out to students is not just a problem the USSU has (other student unions, Universities, ect.)

7. Questions & Comments

Member Simigan asked if these events are just made to engage students. VP Abouhamra said that one of the main goals the Executive have this year is improving student mental health and wellness. Fun activities that engage students are a way of doing that.

Councilor Iron commented on the puppy room.

9. Adjournment

With the agenda concluded, the chair declared the meeting adjourned.

**2013-2014
USC**

Name	Sept. 12	Sept. 19	Sept. 26	Oct. 3	Oct.10	Oct.17	Oct.24	Oct.31	Nov.7
Abouhamra, Nour	P	P	P	P		P			
Berlinic,Wyatt	P	P	P	P		P			
FineDay,Max	P	P	P	P		P			
Gan,Melissa	P	P	P	P		P			
Goncalves Sebastiao,Brunc	P	P	P	P		A			
Heidel,Steven	P	P	P	R		P			
Heinz,Shawn	P	P	P	P		P			
Herriot,Jon	P	P	P	P		P			
Hitchings,Scott	P	P	P	P		P			
Iron,Monica	P	P	P	P		R			
Jangula,Morgan	P	P	P	P		P			
Keen,Alex	P	P	P	P		P			
Kocsis,Rainer	P	A	P	P		P			
Kruger,Sara	P	P	P	P		R			
Miller,Borden	P	P	P	P		P			
Moellenbeck, Jenna	P	P	P	P		P			
Ogunkanmi,David	P	P	P	P		P			
Pritchard, Stacy	P	P	P	P		P			
Radomske,Dillian	P	P	P	R		P			
Rider,Phoenix	P	P	P	P		P			
Robertson,Jordan	P	P	P	P		P			
Schwab,Benjamin	P	P	P	P		P			
Sherbino, Jordan	P	P	P	P		P			
Vandendriessche,Megan	P	P	P	P		P			

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

**2013-2014
USC**

Name	Nov.14	Nov.28	Dec.5								
Abouhamra, Nour											
Berlinic,Wyatt											
FineDay,Max											
Gan,Melissa											
Goncalves Sebastiao,Bruno											
Heidel,Steven											
Heinz,Shawn											
Herriot,Jon											
Hitchings,Scott											
Iron,Monica											
Jangula,Morgan											
Keen,Alex											
Kocsis,Rainer											
Kruger,Sara											
Miller,Borden											
Moellenbeck, Jenna											
Ogunkanmi,David											
Pritchard,Stacy											
Radomske,Dillian											
Rider,Phoenix											
Robertson,Jordan											
Schwab,Benjamin											
Sherbino, Jordan											
Vandendriessche,Megan											

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

**2013-2014
USC**

Name											
Abouhamra, Nour											
Berlinic, Wyatt											
FineDay, Max											
Gan, Melissa											
Goncalves Sebastiao, Bruno											
Heidel, Steven											
Heinz, Shawn											
Herriot, Jon											
Hitchings, Scott											
Iron, Monica											
Jangula, Morgan											
Keen, Alex											
Kocsis, Rainer											
Kruger, Sara											
Miller, Borden											
Moellenbeck, Jenna											
Ogunkanmi, David											
Pritchard, Stacy											
Radomske, Dillian											
Rider, Phoenix											
Robertson, Jordan											
Schwab, Benjamin											
Sherbino, Jordan											
Vandendriessche, Megan											

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

University Students' Council Agenda
Thursday November 7th, 2013
Roy Romanow Student Council Chamber

1. Adoption of an Agenda

2. Introductions and Announcements

3. Council Address

3.1 Russell Isinger, University Registrar & Director of Student Services

4. Minutes and Reports for Information

4.1 USC Minutes – Oct. 24th

4.2 Executive Committee – Oct. 29th & Nov 5th

4.3 Academic Affairs Committee Minutes and Report

4.4 Appointments Committee Minutes and Report

4.5 Code of Ethics Disciplinary Committee Minutes and Report

4.6 Elections Committee Minutes and Report

4.7 External Affairs Committee Minutes and Report

4.8 Budget & Finance Committee Minutes and Report

4.9 Student Affairs Committee Minutes and Report

4.10 Sustainability Committee Minutes and Report

4.11 Association of Constituency Presidents Minutes and Report

5. Motions Arising from the Minutes and Reports

6. Business

7. New Business

8. Questions and Comments (30 minutes)

9. Any Other Business

9.1 Biweekly Reports – Councilors

9.2 CEDC Update

9.3 VP Academic Affairs Accountability Report

10. Adjournment

University Students' Council

Minutes for Thursday October 24, 2013

Present	Also Present
Max FineDay, President	Scott Hitchings, USC Chair
Jenna Moellenbeck, VP Operations and Finance	Jason Ventnor, Communications & Marketing Manager
Nour Abouhamra, VP Student Affairs	
Jordan Sherbino, VP Academic Affairs	Regrets
Jon Herriot, Medicine Bruno Goncalves-Sebastiao, Kinesiology Sara Kruger, Engineering Monica Iron, Indigenous Students Stacy Pritchard, Agriculture & Bio resources	Shawn Heinz, Law
Wyatt Berlinic, Engineering	
Melissa Gan, Arts & Science Megan Vandendriessche, Arts & Science Steven Heidel, Arts & Science	
Alex Keen, ESB Jordan Robertson, ESB Phoenix Rider, Indigenous Students	Absent
Alyssa Anderson, WCVM	
Benjamin Schwab, St. Thomas More Rainer Kocsis, St. Thomas More David Ogunkanmi, International Students Morgan Jangula, Education Borden Miller, Education Dillon Radomske, Nursing	Guest List

Meeting was called to order at 6:00 pm.

1. Adoption of the Agenda

President FineDay moved to adopt the agenda

2. Introductions and Announcements

President FineDay introduced Jason Ventnor, Communications and Marketing Manager and noted that he is filling in for Caroline Cottrell, General Manager who is absent due to illness.

President FineDay announced that Bi-Elections have been held and that there have been two new Councilors appointed who will be joining next week, Jon Katzman and Aleina Haines from Pharmacy and Nutrition.

Council Address

3.1

4. Minutes and Reports for Information

4.1 USC Minutes – October 17th, 2013

Councilor Radomske noted that he is not on the attendance sheet.

President FineDay noted that Councilor Goncalves-Sebastiao was not absent and had in fact sent his regrets directly to President FineDay, as well as Councilor Pritchard.

4.2 Executive Committee Minutes – October 22nd, 2013

4.3 Student Affairs Committee Minutes – October 9th, 2013

5. Motions Arising from Minutes and Reports for Information

5.1 Open License Textbooks

Move to endorse the open textbook policy

USCMotion048: President FineDay/VP Sherbino

Carried

President FineDay stated that this week, as many may already know, there is a #DontGougeUs Campaign happening on Campus. President FineDay noted that there would be a week to promote an implementation of an open license textbook program here on Campus. President FineDay noted that there has been a great response from students and they've received nearly 900 signatures. President FineDay noted that there has been tabling done all week for this program and would like to thank Councilors who were present for this. President FineDay noted that they've been speaking with Administration of the University, is speaking with the Minister tomorrow to bring this campaign up and has received good things from Government so far. President FineDay noted that the government has been very receptive to this policy and hopefully in the coming months we'll be able to share more info and will continue to pressure the Provincial Government to implement this. President FineDay requested that the University Student Council

Committee pass a motion endorsing in principle the implementation of an open licensing policy.

Councilor Pritchard asked for a brief overview of the #DontGougeUs Campaign since she was absent from last week's Council meeting.

President FineDay stated that the open license textbook program has already been implemented in British Columbia and a number of States. President FineDay noted that this program involves a textbook that is put online for free for students and professors to access. President FineDay noted that this is a model that British Columbia has created this model two years ago and the Ministry of Advanced Education invested roughly 1 million dollars for the creation of the 40 most top enrolled courses in the Province. President FineDay noted that of these 40 enrolled courses; there were a lot of Sociology, first year Biology, first year Psychology, etc. President FineDay stated that these textbooks were put online for students for free access to the materials, overall saving students hundreds of thousands of dollars. President FineDay also stated that in Washington, the Government invested 1 million dollars and they saw savings of upwards of 2.3 million dollars roughly so its clear that students save money from programs like these. President FineDay stated that the open textbook published under creative commons license, which means that Professors can take content out or put content in because so often our textbooks are being published in Ontario, or places other than Saskatchewan and thereby they have Ontario centric information. President FineDay noted that under an open licensing program, we'd see Professors be able to add more Saskatchewan content in and make them more relevant to our students here in Saskatchewan, in our colleges.

Councilor Heidel asked President FineDay to speak to who the key decision makers are. Councilor Heidl noted that his thoughts are that Professors have to buy in to this policy; the University has to buy in and wonders what happens regarding textbook publishers themselves? Councilor Heidel asked President FineDay to speak to what everyone has to do to make this happen.

President FineDay noted that in terms of the Student Union, that they need to show the Province and Administration that this is something that students want to support and noted they've received over 900 signatures in four days and will be tabling again on Friday, hoping to receive over 1000 signatures to show that the current model of textbook and knowledge distribution isn't working. President FineDay noted that he's looking to bring textbook models out of the 17th century and into the 21st and that's what the Union has to do. President FineDay stated that Administration has to figure out a way to work with Professors, to make this worthwhile for them. President FineDay also noted that Professors set the classes and there's no way for the University or us, as the Student's Union to force them to use a particular textbook, so we need Professors to realize this is a good program, that its helpful and they can have local content, a textbook that they agree with everything that are in there. President FineDay added that because of these things, Administration needs to partner on that. President FineDay noted that he is hoping to see is a working group, which includes students, Professors and folks from the Ministry to come see how to best implement this. President FineDay stated that the government has to be the investor

and would be looking for an investment of \$1,000,000 and the great thing about this program is that BC has already done a lot of the heavy lifting, they have these 40 textbooks that they're going to create for the 40 most enrolled classes. President FineDay noted that luckily, their top 40 classes look very similar to our top 40 most enrolled classes. President FineDay explained that what he's looking to do with that \$1,000,000 would be to expand the more professional Colleges, such as, Engineering, Medicine, Nursing, etc. who haven't experienced this program yet in British Columbia, where textbooks are still high but they see a lot less open access to Educational resources.

President FineDay stated that in regards to dealing with publishers, what British Columbia did is that they invited publishers to the table; right now publishers have a monopoly on the industry and do make a lot of money from it. President FineDay noted that he's not overly concerned about publishers, they make a lot of money already and he would certainly invite them to the table and have them represented but if they're going to cause a fuss and say this isn't the model we need to be moving towards, as was the case previously in British Columbia, I wouldn't lose any sleep over it.

Councilor Keen asked to what does that million dollars go? What requires that type of investment from the Government?

President FineDay noted that the million dollars goes towards the development of those textbooks, we're creating a lot of textbooks from scratch so that goes into getting Professors to actually write a textbook, pay Professors for their time, or grad students, goes into the peer review, development, working groups and the time they put in so there are a lot of administrative costs but hopefully from that, we will see another 40 or more textbooks.

Councilor Kruger asked that if it's an online resource, then does that mean that students will be able to access a paper copy as well?

President FineDay noted that he is a tactile learner; he likes being able to flip through the text and highlight where he wants to so the answer to her question is yes. President FineDay noted that this is a great thing about this program, that for students who want to access the textbook online, on their Kindle or iPod or computer, are able to do so but for tactile learners, they can have a textbook printed at cost, approximately \$30.00 for cost of printing

Councilor Ogunkamni stated that in area of requisition with the publishers and authors, is this negotiation with the Government done by the USSU?

President FineDay stated that the USSU would not be doing any negotiations with publishers, it would go into the hands of Administration, and I would obviously be consulted about it and would discuss with Administration what this is going to look like but any conversations would happen at the institutional level.

Councilor Kruger asked that if you were to print a paper copy, would it be a large

textbook?

President FineDay noted that it hasn't been the case in British Columbia, its still a textbook so they're conscious of the fact that this is something students still have to go through it and read it, so in the experience of British Columbia Professors have added some things and removed others that they didn't think was essential for students to know, which is also what is beneficial about this, is that there won't be a lot of filler. President FineDay noted that they will be similar to textbooks now, if not a little reduced in size.

Councilor Pritchard stated that the textbooks would be written from scratch, not taking a textbook, posting it online so that Professors can 'mess' with it, its for the Professors to design the textbooks they want for that course. Is that correct?

President FineDay stated yes, that's basically correct, the thing is that with traditional copyright laws, if you put anything, you have to pay a lot or else you're just breaking the law, in some cases you just cant put things online for students to access. President FineDay noted that with this, they have to create the textbook from scratch and publish under creative commons, thereby not breaking any laws by uploading it to the Internet.

Councilor Jangula stated that because his understanding of these textbooks is that it's a "living" source that can be added to, edited, deleted as seen fit, does that mean that Professors could edit the textbook halfway through the course and thus put those people who printed it off at a huge disadvantage because all of a sudden a particular page has been deleted, etc.?

President FineDay stated that he would hope professors would have much more sense than to do that, and hasn't come across any experience of students where that was the case and he would certainly hope that no Professors saw that that to be a good idea.

Councilor Keen stated that as someone who likes to keep his textbooks, would there be a period of time when you can access these after which a student wouldn't be able to get online to access?

President FineDay stated that, no it wouldn't be the case and that the great thing about this program is that we could all go online and access these textbooks, they're completely accessible not only to students but to anybody to either print or bookmark.

Councilor Berlinic stated that he has two questions. Councilor Berlinic asked how would the textbooks be kept up to date? Councilor Berlinic expanded his question by adding that as time goes on and new information comes out, say we have that 1 million dollars for now but what about when they need to be updated in say 5, 10 years, do we have to go back to the Government for more money? Councilor Berlinic asked how do we ensure that the textbooks as credible? Councilor Berlinic stated that as much as he does not like how the publishing works in terms of their ability to gouge us, publishers do ensure that the information in their textbooks are generally high quality so how do we ensure the same quality standards?

President FineDay stated in response that these textbooks are credible because they are peer reviewed, its not just one person writing a text book and uploading it, it goes through a careful revision process, edited, just like any other textbook to make sure it is of the utmost quality standards. President FineDay noted that in regards to Councilor Berlinic's question of how to keep quality standards up would be part of the conversation he would have with the Province, obviously we know that new information regularly comes available in all of our disciplines in our colleges and there would be need to be some sort of continued investment as we've seen in British Columbia to keep them up to date.

Councilor Heidel asked President FineDay if in order to save money and make a more appealing case to the Government, it is possible to use some of the material that's already been written in BC and Washington? Councilor Heidel stated that for instance, something like Politics may change but things like Calculus would be the same anywhere you go.

President FineDay stated that we don't want to reinvent things from scratch for sure, British Columbia has invested in these 40 textbooks, we want to utilize those 40 textbooks, particularly in Biology, Chemistry etc., things that don't change with provincial borders, President FineDay noted that Councilor Heidel is correct in his comment regarding Politics textbooks if they are British Columbia heavy but his proposal they'd be looking to expand into more professional colleges to ensure that all students benefit, while bringing in the textbooks that have been written in British Columbia and convincing Professors to use these resources. President FineDay stated that if Professors are in agreement of using these textbooks than this implementation could happen a lot quicker, maybe even by next semester we could have these conversations started and perhaps by September next year, have it implemented within Arts and Science and then within a year and a half to two years have the professional colleges begin benefitting from these as well.

Councilor Radomske spoke to the quality regulation and asked who or what body would regulate the quality updates, revisions, peer revisions, etc.?

President FineDay stated that that would be a decision that he cant make alone, but noted that it would have to be a partnership between Government, Ministry of Education specifically, along with University Administration to ensure the upkeep and maintenance of these textbooks.

Councilor Vandendriessche stated that she's not very familiar with creative commons and their licensing and wondered if this is something that could potentially expire leading the program to expire and could we at some point lose the program?

President FineDay stated that once something is published to creative commons, it is there for good, it will not expire so that is not something to worry about.

Councilor Berlinic noted that he had two separate questions. Councilor Berlinic asked President FineDay if he has been in talks at all with the people who've done this in British Columbia and/or Washington? Councilor Berlinic asked if using basically the same

program, some set of web servers that are hosting this, instead of us duplicating that effort that we could potentially avoid? Councilor Berlinic also asked, how does this affect the Professors specifically because with how the situation is currently, they read a couple of textbooks and pick one and have students purchase it, but with this, it sounds like they may have added work with contributing?

President FineDay noted that Professors are a key stakeholder in this program and are maybe the most important group within the talks he will be having. President FineDay stated that this program couldn't exist if the Professors don't buy into it so they are crucial. President FineDay added that they do not want to limit the academic freedom of Professors at all and recognizes that Professors set the textbook and would not want Administration to impose anything on Professors. President FineDay stated that he genuinely believes that this is a beneficial program for Professors as well, as they would be able to customize the textbook for what they teach, so believes that if Professors have a clear understanding of what this program is, that they will support it. President FineDay spoke to collaboration and stated that the thing he would hate to waste a 1 million dollar investment to reinvent the wheel and he has been in talks with open campus BC who have been in charge of piloting this program. President FineDay stated that he visited with them in the summer and received a lot of great information, as well as, obtained some good contacts so will continue to work with them to ensure that there is no overlap and that we don't create work that has already been done. President FineDay added that most likely we would take the texts that have already been written and apply them here with revisions of course. President FineDay also noted that when it comes to creating textbooks that's another story and we'll have to come up with a similar format they use to implement textbooks for Professional Colleges.

VP Moellenbeck added to Presidents FineDay's point that they were able to obtain signatures on their petition from Professors in favor of the open licensing textbook campaign. VP Moellenbeck asked what the time line is for textbooks, when could students potentially start using them?

President FineDay noted that if Professors agree to this than we could be using these textbooks by next semester based on the fact that they already exists, we just need to make Professors aware of their existence. President FineDay stated that it will take a bit of time to get Professors comfortable and he would hope for beginning of next year and have them implemented in some of the colleges such as, Psychology, Biology, some within sciences, social sciences and humanities. President FineDay noted that with the more professional Colleges, that is a longer-term investment and we have to see these textbooks we're investing in, make sure they are of quality material and are worth the money of the investment. President FineDay said it roughly took British Columbia a year so he's looking at that timeline but it might take longer with the more professional colleges but time will vary.

Councilor Radomske noted that he's curious what the acceptance rate with Professors has been in Washington and other states that have implemented this type of open textbook program?

President FineDay noted that there is no data for how many Professors have implemented these textbooks in their classrooms. President FineDay also noted that the way that British Columbia consulted professors wasn't the best so that's an area he really hopes to learn from since Professors are one of the main stakeholders here and without them, we couldn't implement this program. President FineDay stated that he would be making sure to have a lot of in depth conversations with Professors to get their buy in for this program.

Councilor Kruger asked if Professors are allowed to change things within the textbook, then say, one Professor decides to explain a concept a particular way and another group of Professors disagree and think another way is better, so they remove that chunk of information and rewrite it. Councilor Kruger noted that although they could both be equivalent explanations but how is that monitored to make sure that everyone is kept happy?

President FineDay stated that these are still academic textbooks and these are still academic people so this is the luck of the draw, a certain Professor might explain something very well and another Professor might not offer it quick the same, regardless of what's in the textbook. These textbooks will still be peer reviewed so departments would have a lot of oversight on them so there couldn't be something untrue put into the textbooks. President FineDay stated again that it really is "luck of the draw" and noted that he has Professors who explain concepts really well and others who don't.

Councilor Keen asked if the systems that are currently set up in British Columbia are capable of suddenly handling another University drawing that much information from them and how does that work exactly?

President FineDay responded by saying that yes, they are absolutely able to handle it and are excited at the prospect of Saskatchewan and the University of Saskatchewan moving towards Educational resources.

Councilor Gan asked if it would be possible to get an outline of the steps that are being taken and what kind of timeline we're working with, seeing as we've started with the petition now and when are those steps occurring

President FineDay stated that this week was the petition, then a meeting with Minister Norris on Friday and depending on his reception of and reaction to this program, it could be absolutely varied. President FineDay noted that if Minister Norris says yes, lets do it, then the next step is to move on to Administration, if he says this is something that needs more discussion or study, then we have that discussion with him. President FineDay assured that no matter what happens with the Minister, they will still be having conversations with Administration to try to explain this policy as best as we can to all senior Administration. President FineDay noted that they had met with Patty McDougall that morning and she is ecstatic and very enthused about this program, and heard from University Administration that this is a good idea worth talking about and a great way to save a lot of students and members a lot of money.

VP Sherbino noted that he feels President FineDay has downplayed the amount of work he has already put into this program and wanted to bring to Council's attention much of the hard work that has gone on behind the scenes, the passed six months while they've been in office. VP Sherbino noted that with President FineDay, he has begun speaking with students about this and was personally very interested in it. During elections they were running unopposed so they chatted about this and felt then that this was such a great idea because textbooks does fall under academic affairs in certain ways. We've been in talks with University Administration, The President, University Council, lots of work has gone into this prior so doesn't want any Councilors thinking that this is something that was only thought of last week but that President FineDay has put a tremendous amount of work into it and research and would like to congratulate him on all of this work. He thinks this is a very feasible program that will benefit students in the long way in a very real way.

Move to accept the minutes.

USCMotion048: President FineDay/VP Sherbino

Carried

6. Business

6.1 Additional Purpose of The Code of Ethics and Disciplinary Committee

President FineDay noted that they have had this conversation at Council and had discussed the need to fix this Committee. President FineDay noted that they've had previous Executives and previous Councils talk about how it isn't fulfilling its purpose and how it could be a better Committee.

Move that Council do refer the issue of suggesting reforms to Part 4 of the USSU's Bylaw, entitled 'Code of Ethics', to the University Student's Council Code of Ethics and Disciplinary Committee and for that Committee to report back to this Council prior to the date of amendment submissions to the Bylaw for the USSU's Annual General Meeting. (November 8th)

USCMotion049: President FineDay/VP Sherbino

Carried

Councilor Heidel noted that he has a procedural question, which is, why this is in Business?

Chair Hitchings noted that this is because the President sets the agenda and he choose to put it there because it was pressing. Chair Hitchings also stated that President FineDay could've put it in New Business but put it into Business because of the pressing nature of this issue.

President FineDay stated that he would be more than happy to work with this Committee and that there are some external stakeholders who would like to speak to reform and

changes that they would like to see implemented and he'd like to let them know that he'd be there for them every step of the way so that things can get moving in a timely fashion because he understands we're all busy students.

Councilor Keen asked if he could get clarification as to what exactly Council was being asked to vote on.

VP Sherbino noted that the motion on the table that has been seconded and up for discussion is that Part 4 of the USSU Bylaw simply doesn't work; there are many flaws with it, it's a very stressful situation and right now the status quo does not work, therefore the status quo is not desirable. VP Sherbino stated that many people around this table have been involved previous issues can certainly attest to that and he would call upon them if there were opposition to state that it is actually the case, that it is broken and does in fact need fixing. VP Sherbino stated that The Code of Ethics and Disciplinary Committee under Part 2 of the Bylaw is given the power to review cases as they come in, this is merely giving the CEDC additional power to basically brainstorm, maybe call in external stakeholders, the Executive, past Committee members, to come up with some Bylaw amendment so that we can fix this for the USSU. It's calling to give CEDC additional power than its original purpose.

Councilor Radomske stated that there was a CEDC meeting last year and simply put to validate what VP Sherbino was saying. Councilor Radomske stated that it was so broken beyond repair that you couldn't even see what was wrong with it, nobody knew what was going on, nobody knew the specifics and very limited knowledge as to what the mandate or scheme of it was. Councilor Radomske stated that it was very difficult to fairly implement rulings or to let the rulings of the Committee known to the Council. Councilor Radomske noted that there was a lot of conflict, so they thought they would come back this year with the help of the former Head of the CEDC who's now that Law Student President, as well as Steven Heidel and some others who sat on the Committee in the past.

Councilor Heidel wanted to clarify that the CEDC wouldn't be making decisions, they would be making suggestions like any other member of the USSU towards the AGM so really its more of a discussion in that sense. Councilor Heidel asked if anyone could show up and contribute their ideas?

VP Sherbino noted that as Councilor Heidel pointed out that the purpose of any Committee is to report back to its Council, this Committee will be reporting back to its Council its findings, which will be done on November 7th. VP Sherbino stated that all members of the USSU are eligible to make amendments to the Bylaw and so it will be a more structured group looking at the situation but as Councilor Heidel said this doesn't have the authority to enact those changes to the Bylaw because that's done on November 21st. VP Sherbino added that Committees also do have the power to call in other individuals into the decision making process.

8. Questions and Comments

VP Sherbino noted that this past week was the beginning of the nominations process for Teaching Excellence Awards. VP Sherbino expanded on the Teaching Excellence Awards by stating that they have been around for 20 years with the USSU and they are the awards on campus for teaching that are first of all, administered by students and selected by students. VP Sherbino stated that there are 5 winners each semester and one additional TA for the two semesters. VP Sherbino stated that all Professors teaching a class currently are eligible to enter and a Professor wins for one certain class so if you had a great Professor last year, you cannot nominate them for that class, it has to be being taught in this school year. VP Sherbino stated that he will be passing around nomination forms but would encourage Council to go to ussu.ca and find more information, under the banner, top right hand side. VP Sherbino added that he would be tabling all week.

VP Moellenbeck noted that perhaps not everyone knows where Campus Club space is and would be happy to show anyone who is not familiar with this space, after the meeting is adjourned.

Councilor Herriot stated that there is something exciting happening, getting a new Dean next year and they have not had this for quite some time now, they have just had a working Dean. Councilor Herriot noted that three candidates they've selected from all the applications which were done internationally are coming to the College to sell 'why they should be the new Dean of Medicine' and they're all going to speak on the topic 'Where do you expect the College of Medicine to be in 2020 and beyond.' Dr. John Conley is going to be coming Oct 28th, from 11:45 – 12:45 Room 1130 in Ewing of the Health Sciences Building, Dr. John Ruden will be coming to the same room, and on November 4th 11:45-12:45 will be Dr. Preston Smith. Councilor Herriot noted that the three doctors are from different campuses across Canada and he will send further information to Council members upon request.

Councilor Radomske noted that he's inquiring regarding funding and pricing of Louis' goods. The SNSA has requested him to solicit the help of the USSU in planning a social and specifically to find out pricing regarding booze, how to rent out the space in Louis' or Louis' Loft.

VP Moellenbeck noted that he can contact the Food and Beverage Manager and will provide Councilor Radomske with his email address.

President FineDay noted the #Don'tGougeUs petition will be sent around to Council and encouraged members to bring it back to their colleges for signatures, and that even parents, friends, etc. can sign this petition. President FineDay noted that he's not sure when they're going to be actually presenting the petition, it depends how conversations go with Minister Norris but it would be great to have as many signatures as possible.

Councilor Jangula asked if there was a specific deadline for the aforementioned, since he is only on Campus for USC meetings.

President FineDay noted that there isn't a set deadline in place because they haven't decided when they're going to present the petition but bring them to Executive whenever its convenient.

8.1 Childcare Update

VP Abouhamra stated that she was asked to give a Childcare Update because a lot of things have happened since the last update. VP Abouhamra noted that as Council may already know, the University is building a new Childcare Centre, which has a project cost of 4.5 million dollars and has an opening date of 2015. VP Abouhamra noted that the Government invested 1.5 million dollars towards this Centre, which leaves a lot of money for them to come up with. VP Abouhamra stated that the Provincial law only allowed for a maximum 90 spaces, initially they were to have 110 spaces but the Provincial Government only allowed for 90 spaces and because of this law, they have asked for \$80,000 back out of the 1 million dollars. VP Abouhamra noted that $\frac{3}{4}$ of the childcare spaces will be allocated to students and then to staff and faculty, right now they are trying to determine how many spots will be given to graduate students, international, aboriginal so they are conducting a survey in the social science research lab and are planning to find 1000 student parents to determine how many spots are allocated to which type of student. VP Abouhamra shared photographs of the new Childcare Centre with the Council.

Councilor Heidel inquired about a potential childcare fee that would be added on top of student fees and wondered where this decision stands as of now.

VP Abouhamra noted that there will be \$5.00 student fee per term to each student, both Undergraduate and Graduate and will be added to student fees once the project has been approved so it won't be in place this year but potentially next year.

Councilor Heidel noted that VP Abouhamra had mentioned that the way the distribution between Graduate and Undergraduate students is going to be determined is based on a study being done in one of the Social Sciences Lab. Councilor Heidel asked if it would make more sense to allocate the spaces based on the amount of funding from Graduate students versus Undergraduate students?

VP Abouhamra noted that Councilor Heidel made a good point but that most spots do go to Undergraduate students but are doing this survey just to see how many students parents there are on Campus and mostly a distribution between International students and Aboriginal students.

Councilor Jangula noted that he realizes this is still in its infancy so she had mentioned that this would be a fee assessed to all Undergraduate students and wondered how that will be a legitimate fee. Councilor Jangula pointed out that every student can take advantage of this Centre but wanted to know how he would benefit as a student by paying in part for other student's childcare.

VP Abouhamra stated that she does not have an answer for that yet but will bring it to the Committee's attention that decides these types of things. VP Abouhamra noted that the amount of money that comes from the students will contribute the same amount so if we have 1 million dollars than the University will give 1 million dollars as well and another million is coming from people who donate money.

Councilor Herriot noted that he understands that not every student will have a child and it might be a bit of a stretch to make his comment but he believes that having childcare will end up benefiting everyone, where you indirectly participate in the development of the children in Saskatoon and stated that early childhood development is very important to reducing things like crime. Councilor Herriot noted that he believes that although you might not use it, it might benefit you somewhere down the line.

9. Other Business

9.1 Biweekly Council Reports

Arts & Science: Councilor Vandendriessche noted that the ASSU's AGM was held on October 7th where only minor changes were made to their constitution. The ASSU is still working to solidify a lounge, the talent show held in March is still in the planning stages and the arts and science Councilors are hoping to attend the Arts and Science Council meeting where all the different student associations within the College get together to discuss issues.

ESB: Councilor Robertson stated that they didn't have a meeting the last couple of weeks but from EBSS Newsletter, as well as he spoke with a couple of Council members there internal case competition with all the first year, second year and third year students is held tomorrow from 1pm- 4:30pm in ESB3. Councilor Robertson noted that they are having their charity dodge ball tournament on November 9th and there are also quite a few volunteering opportunities for the students. Last week there was a clothing sale that went well, if there are any requests for any specific types of clothing or gear, students can email Council. Councilor Robertson noted that they also had a Rough Rider trip for Oct 19 and do have a team for Trick or Eat.

Kinesiology: Councilor Goncalves-Sebastiao noted that they have one event, which will not be held until the New Year, but they are having some trouble getting people to sign up. They are having a hockey trip on January 16-18 to Calgary and are extending the invitation to all other Colleges so asked that Council please let others know, they are trying to finalize. \$200 total, which includes the ride, the hotel and its \$100 deposit and the game, will be Calgary Vs. The Jets.

Nursing: Councilor Radomske noted that their meeting was also cancelled due to the water pressure issues on Campus, however has spoken with a couple of Councilors in regards to what's going on and noted that the "BeThisGuy" campaign had much debate but did receive some support for the opposing viewpoint which was against the "BeThisGuy" campaign. Councilor Radomske noted that they would be holding an event at Jax, which will be a Ukrainian dinner,

held in late November.

Agriculture and Bio Resources: Councilor Pritchard noted that in the last minutes that you had been asking when association meetings are. ASA Meetings are Mondays at 5:00pm. Councilor Pritchard stated that she had the opportunity to go to a presentation put on by the Ministry of Agriculture, called 'Championing Agriculture' which was kind of an advocacy type presentation, she really enjoyed it. Good opportunity, trying to inspire and teach how to advocate for Ag for the right way, right people, right method, speaking positively instead of just reacting to negative feedback. Drag is next week and Bean Feed is Agriculture's awards day for scholarships next Friday, Agriculture College had a Rider trip as well, our Council did decide not to participate in the Trick or Eat event because they do participate in other non perishable food campaigns throughout the year, specifically with SCC and Telemiracle s they decided as a Council to not participate in this particular one.

VP Sherbino noted that next week is October 31st and the Council meeting will be cancelled. VP Sherbino stated that he hopes they can get more people involved for the Trick or Eat and compete for the candy cup that the Food Centre gives out every year. VP Sherbino noted that any questions regarding this event could be directed to VP Abouhamra.

STM: Councilor Schwab noted that their meeting on Monday was cancelled. Councilor Schwab stated that they had a Coffee House last Saturday and 50 people showed up and they also had a movie event and watched Monster House, they also had orientation for the their Corporation meeting so all student reps in STM had to go to orientation to speak to what was supposed to be done. Councilor Schwab also noted that on Halloween there will be a pub-crawl and there will be grilled cheese sandwiches an hour prior to the pub-crawl.

Councilor Pritchard noted that Ag-Bio is having their Career Fair on November 7th and that 63 different companies will be coming and they do focus mostly on Ag-Bio but they do hire other people as well, specifically they do sometimes have things for Engineers there.

VP Abouhamra noted that on Halloween there will be two competitions and you can win tickets to a Louis concert. The first event will be pumpkin carving and the second contest will be a costume contest so if you tweet them a picture of your costume you can win.

10. Adjournment

Chair Hitchings discussed that at last week's meeting there was some discussion regarding whether a motion was needed for adjournment and he looked into it those two when you as a Council decide that a meeting will come to an end at a certain point in time, you could say that the meeting would be adjourned at a specific time and no matter where the meeting is at in the agenda, the meeting is adjourned, in that case a vote is not needed since a vote was given earlier to determine that specific time. Chair Hitchings stated that in an instance where a vote is not needed for adjournment is when you come to the end of the agenda and the reason why a vote has happened has just been because its always been done so they were following the precedent, however the arguments of GM Cottrell will be accepted and he declared the meeting adjourned.

Executive Committee

Minutes for Tuesday October 29th, 2013

Present: Max FineDay, Jenna Moellenbeck, Jordan Sherbino, Nour Abouhamra, Caroline Cottrell

1. Call to Order

The meeting was called to order at 9:06 a.m.

2. Quorum

Quorum was present.

3. Roundtables

VP Sherbino

- final details of #DontGougeUS
- tabled to get petitions (four days)
- multiple academic grievance issues
- interview about #DontGougeUS
- meeting with the Regional Arts and Science Council
- breakfast meeting with the President and her Executive Committee
- interview with Donor Relations
- Student Forum (first-term reading week)
- Association of Constituency Presidents Meeting, and dealt with issues arising from it
- University Council
- Research, Scholarly and Artistic Works Committee meeting
- USC and pre-USC
- met with Minister Norris
- went to the President's Residence for a pre-Convocation Banquet
- organised stuff for TEAs
- organised for the Symposium
- reviewed a copy of the program prioritisation report that came out of Guelph
- reviewed information sent to the Distributed Learning Governance Committee

President FineDay

- Be Book Smart Prep
- Breakfast with President and Executive
- Be Book Smart in the Tunnel
- Prepared presentation on first term reading week for Student Forum
- Executive Meeting
- Made Council Package
- Be Book Smart in Tunnel
- Class
- USSU Radio show for Open Textbooks
- Meeting with Groups for Aboriginal Achievement week
- Student Forum
- Association of College Presidents
- Meeting with Vice Provost Teaching and Learning Patti McDougall for Open Textbooks
- Meeting with VP Greg Fowler for Open Textbooks, residence issues and UofS bookstore prices
- University Council
- Council Prep
- USC
- Meeting with Religion and Culture Students' Society President
- Treaty 6 and Metis flag raising at City Hall
- Meeting with Minister of Advanced Education, Rob Norris
- Dinner at President Busch-Vishniac's residence celebrating Chancellor Favell's instillation
- Convocation

VP Abouhamra

- Breakfast meeting with President Busch-Vishniac and her Executive
- Paring Advisory Committee Meeting
- Tabled for #DontGougeUS
- Executive Meeting
- Class & Lab
- USSU Childcare Board of Directors Meeting
- Hosted USSU Radio Show with President FineDay re: textbooks
- National Campus Sustainability Day Event
- Budget & Finance Committee meeting
- Student Forum
- U of S Sustainability Celebration

- Association of College Presidents meeting
- Meeting with Greg Fowler, Martin Gonzales and George Foufas re: Residence
- Attended David Suzuki lecture
- Pre-USC
- USC
- Meeting with Minister Norris
- Sustainability Week Proposal

VP Moellenbeck

- Breakfast meeting with President Busch-Vishniac and her Executive
- Helped table for #DontGougeUS
- Midterm
- Prepared the package for BFC
- Watched the documentary "Bag It" for National Sustainability Day
- Chaired BFC
- Vice-chaired the AOCP
- Typed minutes for BFC
- Contacted groups about ratification applications and funding requests
- Met with Greg Fowler, George Foufas and Martin Gonzales re: residence
- Attended David Suzuki lecture
- Organized Transit forum
- USC
- Meeting with Minister Norris
- Signed cheques
- Figured out Pepsi inventory

4. Business

4.1 Sustainability Conference

VP Abouhamra reported that the School of Environment and Sustainability have asked for us to help sponsor their conference on transportation in January, 2014.

Move to provide plasma and postering advertisement for the conferece.

EXECMotion046: President FineDay/VP Abouhamra

Carried

4.2 National Mining Gala

VP Moellenbeck noted that the National Mining Campus Club has invited the Executive to their Gala on Sunday, November 3rd. All Executives will attend.

4.3 Space Rental Policy

Move to end charging of fees for the North Concourse for ratified student clubs.

EXECMotion047: President FineDay/VP Sherbino

Carried

4.4 Insurance

GM Cottrell reported that we are not able to get any kind of special deal for tenant insurance but that AON has offered to provide brochures. GM Cottrell will contact them to have this done and they can go with the City of Saskatoon information on rental rights.

4.5 Mental Health Week

VP Sherbino noted that he and VP Abouhamra will be working on Study Smart during Mental Health Week, November 25th-29th. VP Sherbino suggested that the Executive examine other possibilities to engage students on this very important issue during the week. The Executive will also connect with the Centres on this matter.

4.6 Town Hall on President Busch-Vishniac's Visioning Document

VP Moellenbeck and VP Abouhamra will attend this Town Hall meeting. The Executive will provide a formal written response in the future.

4.7 Sustainability Policy for Campus Clubs

VP Abouhamra noted that she would like to see Campus Clubs include a statement of principle about sustainability in their constitutions and that she would like to see funding tied to their ability to behave sustainably.

5. Adjournment

Meeting adjourned at 9:47am.

Executive Committee

Minutes for Tuesday November 5, 2013

Present: Max FineDay, Nour Abouhamra, Jenna Moellenbeck, Caroline Cottrell
Jordan Sherbino

1. **Call to Order**

The meeting was called to order at 9:07 a.m.

2. **Quorum**

Quorum was present.

3. **Roundtables**

President FineDay

- Executive Meeting
- Class
- Meeting with Amanda Guthrie, President of Saskatoon Public Interest Research Group
- Met with SESD to talk about endorsing a survey going out to students asking about incidents of discrimination
- Assisted with Teaching Excellence Awards set up
- Meeting with the CEDC Committee to discuss changes to the bylaw
- Met with Vice Provost McDougall and Director of the University Learning Centre, Jim Greer to discuss the next steps of implementing open textbooks on campus.
- Watched a webinar on Online Textbooks
- Budget and Finance Committee meeting
- Presentation to the Teaching, Learning & Academic Resources Committee of University Council about Open Textbooks
- Sustainability Committee Meeting
- Handed out Candy with President Busch-Vishniac
- Went to the Halloween party at the Aboriginal Students' Centre
- Went to the Halloween party at St. Thomas More College
- ½ EDO

VP Sherbino

- Attended the STMSU meeting
- National Mining Competition Gala

- Worked on (and finished the first draft of) a vision document for teaching evaluations at the U of S to be submitted formally to Patti McDougall
- Executive meeting
- TEA Nominations (tabling with help)
- Academic Programs Committee Executive Meeting
- Meeting to discuss reforms to the CEDC
- Interview about teaching evaluations with the Star Phoenix
- Webinar about digital textbooks
- Teaching, Learning and Academic Resources Committee meeting
- STMSU Event
- Chief Information Officer and Associate Vice-President, Information and Communications Technology search Committee meeting
- ASC Halloween event
- SESD Halloween event
- Handed out Halloween candy with President Busch-Vishniac

VP Abouhamra

- Healthy Campus Steering Committee meeting
- IP3 Sustainability Committee meeting
- Meeting with WCVM student re: Composting project
- Meeting with ESSA & SENSSA re: Sustainability week
- Executive Meeting
- Class & Lab
- Hosted USSU Radio Show with Fatuma Adar and Ayan Guled
- Centres meeting
- Vision 2025 Town Hall
- Staff Meeting
- Meeting with Manjeet Brar from Engineers without Borders
- Budget and Finance Committee meeting
- Meeting with a student re: Concern
- Sustainability Committee meeting
- Handed out candy with President Busch-Vishniac
- Halloween Pumpkin Carving and Costume Contests
- Fall Recreation & Athletic Advisory Council Meeting
- Attended STM Halloween Pub
- Meeting with Russ Isinger & Maxing Kinakin re: DSS
- Smoking issues meeting
- Meeting with Greg Lawrence re: Childcare Subsidy
- Meeting with Amanda Smytaniuk re: USSU Change of coverage report.

VP Moellenbeck

- Got bagels at the Loft
- Planned for Transit Forum
- Prepared BFC meeting package
- Contacted groups that had to make a presentation at BFC
- Attended STMSU meeting
- Executive meeting
- Met with two members of Women in the Legislature
- Prepared financial accountabilities
- Vision 2025 Town Hall
- Attended class
- Director of Consumer Services search Committee meeting
- Figured out Pepsi inventory
- Staff meeting
- Budget and Finance Committee meeting
- Louis' and the Loft planning meeting
- Sustainability meeting
- Financial accountabilities meeting
- Dressed up like a zombie
- Handed out candy with the University President
- Went to a Halloween party at the Aboriginal Students' Centre
- Checked out several pumpkin carving contests
- Talked to Campus groups who had bake sales in the tunnel
- Attended STMSU Halloween pub
- Emailed groups about their funding requests
- Signed cheques
- Reviewed petty cash receipts
- Wrote up approval forms, cheque reqs and XL statements for groups that received funding
- Emailed groups about the insurance process
- Started using the campus group calendar

4. Business

4.1 Waste Reduction Booth

Margaret Asmuss from Sustainability has requested prizes to give away at a sustainability event. VP Abouhamra noted that there would be a booth set up and this event is to get students engaged in waste reduction. The requested prizes, such as water bottles, etc. have been considered and will not be a problem to provide.

4.2 CEDC

President FineDay noted that CEDC met yesterday and has had two meetings so far. President FineDay stated that they have a good start so far and stated that VP Sherbino has made changes to the Bylaw Amendments. President FineDay noted that he has spoken with other student unions and has found that many have no system in place for CEDC or what they do have in place is dysfunctional. President FineDay stated that they are looking to make the CEDC Tribunal, which means that the CEDC would not be a committee of Council. President FineDay clarified that although the committee will not report back to Council in all instances, the committee would still be made up of Councilors and The President. President FineDay stated that this topic would be brought to Council this Thursday for feedback, discussion and questions.

5. **Adjournment**

Meeting was adjourned at 9:32 am.

Election Committee Minutes

Minutes for Tuesday, October 8, 2013

Present: Gillian Gough, Chief Returning Officer (CRO), Brea Lowenberger, Assistant Chief Returning Officer (ACRO), Shawn Heinz, Alex Keen, Sori Lee, Caroline Cottrell (EX-Officio), Jason Ventnor (Ex-Officio).

1. Call to Order

The meeting was called to order at 4:05 P.M.

2. Call for Quorum

Quorum was present.

3. Business

A. Role of the Election Committee

The CRO explained the roll of the Election Committee to the members of the committee according to the USSU Bylaw.

B. Candidate Mandatory Procedures Meeting

The CRO chaired the procedures meeting and informed all potential candidates of the rules and regulations regarding elections.

C. Conditional Ratification of Potential Candidates

Motion to conditionally ratify all candidates pending academic checks

EC Motion 01 Keen/ Heinz Carried.

4. Next Meeting

October 24, 2013

5. Adjournment

Election Committee Minutes

Minutes for Thursday, October 24, 2013

Present: Gillian Gough, Chief Returning Officer (CRO), Brea Lowenberger, Assistant Chief Returning Officer (ACRO), Alex Keen, Sori Lee, Jason Ventnor (Ex-Officio)

Absent: Shawn Heinz

1. Call to Order

The meeting was called to order at 4:05 P.M.

2. Call for Quorum

Quorum was present.

3. Business

A. That the bi-election results dated Thursday October 24, 2013 be ratified naming Aleina Haines as the member of the University Students Council for the College of Pharmacy and Nutrition and Jonathan Katzman as the member of the University Students Council for the Western College of Veterinary Medicine by acclamation.

EC Motion 02 Keen/ Lowenberger Carried.

4. Next Meeting

TBA

5. Adjournment

Budget & Finance Committee Minutes

October 9, 2013

Present: Nour Abouhamra, Emilie Chan, Alex Keen, Jenna Moellenbeck, Jordan Robertson, Benjamin Schwab and Justina Zhang
Also Present: Caroline Cottrell, Max FineDay
Regrets: Melissa Gan
Absent:

1. Call to Order

The meeting was called to order at 2:30

Move to adopt the agenda.

BFC Motion 01 – Councilor Schwab/Councilor Keen
Carried

2. Call for Quorum

Quorum was present.

3. Board Presentations

3.1 Chinese Scholars and Students Association

-Withdrew their application, because no one was able to present

3.2 Women in Legislature

See attached proposal. President FineDay asked about a partnership with Equal Voice. There is work going on with Equal Voice.

3.3 BFC Orientation

VP Moellenbeck provided an orientation to the committee. It meets every one-two weeks so that funding and ratification requests don't have to wait. This committee is expected to come prepared to meetings. It looks at funding, capital, the operating budget and other expenditures. It ratifies new campus clubs and gives out funding. There will be a full day of going through the budget in March.

4. Review of Minutes

No minutes to review.

5. Business

5.1. Ratifications

5.1.1 Association of Korean Canadian Scientists and Engineers U of S

5.1.2 Front Row U of S

5.1.3 ITEP

Move to ratify 5.1.1, 5.1.2 and 5.1.3

BFC Motion 02 – VP Moellenbeck/Councilor Keen

Carried

5.2. Funding Requests

5.2.1 Chinese Scholars and Students Association

Withdrew their application

5.2.2 Women in the Legislature

Approved \$222.85 for opening event. The group would have to fill out additional applications for later events.

Move to approve WiL \$222.85 for the opening event

BFC Motion 03 – Councilor Keen/Councilor Schwab

Carried

6. Questions & Comments

VP Moellenbeck asked for two volunteers to set up for the Smart Money session on the following day. Councilor Schwab and Member Chan volunteered.

Councilor Keen asked when the next meeting would be. VP Moellenbeck answered next week or the week after, she would let them know.

7. Adjournment

Move to adjourn at 3:25.

BFC Motion 04 – Councilor Robertson/Member Zhang

Carried

Women in the Legislature

Women in the Legislature (WiL) is a student led, non-partisan, interdisciplinary organization that strives to bring awareness to the underrepresentation of women in politics, and to provide students with real-life experience and the motivation to become politically informed and involved. WiL endeavours to inspire U of S students with an interest in governance and encourages them to become active in political life. This program provides the opportunity to meet with MLAs and civil servants about their experiences, and to learn about the Canadian political system through discussion and direct observation. We believe that with help from USSU funding, we will be able to create increased awareness regarding the underrepresentation of women in politics and options on how to address this phenomenon.

In order to develop awareness of WiL on the U of S campus, we organize an annual kick-off event with a panel of speakers that correspond with WiL's goals. We also host a formal panel in second semester as well as fundraisers in order to raise money for our trip to the Legislature in Regina, and a 'Politics 101' session for the program participants before the trip. Following the Legislature trip, we hold a wrap up session wherein participants are able to share their experiences on the trip with other U of S students and faculty.

As we plan to utilize Louis' and Louis' Loft for our events, USSU credit would greatly contribute to the quality of the events, as well as allowing us to accommodate a larger amount of participants. Similarly, access to credit at XL Printing will allow us to increase our reach on campus through advertising.

The WiL program allows participants a first hand, non-partisan, political experience that cannot be duplicated in a classroom. Our events focus on the underrepresentation of women within Canadian government and allow students that are unable to take part in the Legislature trip, to develop their understanding of Saskatchewan politics and the underrepresentation of women in governance positions. All of WiL's events are open to the entire U of S student body, faculty, and staff. Similarly, our annual trip to the Legislature is fully inclusive, non-discriminatory, and open to any and all students who demonstrate interest and wish to apply.

Women in the Legislature USSU Event Budget 2013-14

Expenses	
WiL Opening Event	\$ 222.85
WiL Panel Presentation	\$ 252.85
WiL Wrap Up Event	\$ 158.85
Total Expenses	\$ 634.55

WiL Opening Event:

WiL's first public event of the year will be an informal panel of politically involved women at Louis' on October 7, 2013. This event is meant to create awareness about the WiL group and recruit students to participate in the trip to the Legislature in March. Our budget request for this event is based on an expected attendance of 25 people and the cost of appetizer platters for each table (4-5 students, faculty, or staff) at \$17.00 each plus advertising costs.

Breakdown of Costs:

Appetizer platters x 5 at \$17.00=\$85.00

5% GST=\$4.25

20% Gratuity on \$85.00= \$17.00

30 11"x17" posters printed at XL at \$0.95+10% GST/PST=\$31.35

50 8.5"x11" print advertisements printed at XL at \$.055+10% GST/PST=\$30.25

1 hour graphic design services at XL at \$50.00/hour+10% GST/PST=\$55.00

Total: \$222.85

WiL Panel Presentation:

WiL be holding a formal panel discussion that will discuss political participation within Canada and how students can become more politically involved. This will present undergraduate students from all colleges with an opportunity to expand their political knowledge, ask questions, and learn more about municipal, provincial, and federal government. The anticipated date for this event is January 2014 and it will take place at

Louis' Loft. The budget request for this event is based on the cost of Louis' catering for 25 people, as well as advertising costs.

Breakdown of Costs:

Fresh vegetables at \$3.00/person x 15= \$45.00

Pitas with hummus at \$3.00/person x 15= \$45.00

Tortillas with salsa, sour cream and guacamole at \$3.50/person x18= \$63.00

5% GST= \$7.65

20% Gratuity on \$153.00= \$30.60

30 11"x17" posters printed at XL at \$0.95+10% GST/PST= \$31.35

50 8.5"x11" print advertisements printed at XL at \$.055+10% GST/PST=\$30.25

Total: \$252.85

WiL Wrap Up Event:

WiL's closing event features program participants speaking about their experiences at the Legislature to inform students who may be interested in participating in future years and to further educate the student population. The wrap up event will take place in at Louis' in the first week of April 2014. Our budget request for this event is based on an expected attendance of 30 people and the cost of appetizer platters for each table (4-5 people) at \$17.00 each plus advertising costs.

Breakdown of Costs:

Appetizer platters x 6 at \$17.00= \$102.00

5% GST= \$5.10

20% Gratuity on \$102.00= \$20.40

30 11"x17" posters printed at XL at \$0.95+10% GST/PST= \$31.35

Total: \$158.85

Conclusion:

These events are organized with the intention of stimulating increased political participation within the student body and educating and informing students about the functions and roles of our provincial government.

In total we would like to request \$209.55 in XL Printing credit and \$425.00 in Louis'/Louis' Loft credit, for a total of \$634.55. This budget demonstrates how we plan to utilize Louis'/Loft and XL Printing credit. All other costs relating to the events such as speaker honorariums, childcare honorariums, gifts, and technical and administrative costs will be covered by WiL funds obtained through fundraising and sponsorship.

Budget & Finance Committee Minutes

[October 23, 2013]

Present: Nour Abouhamra, Emilie Chan, Melissa Gan, Alex Keen, Jenna Moellenbeck, Jordan Robertson, and Benjamin Schwab

Also Present: Jason Ventnor, Brayden Fox, and Rick Casson

Regrets: Caroline Cottrell, Max FineDay and Justina Zhang

Absent:

1. Call to Order

The meeting was called to order at 2:35pm

Move to adopt the agenda.

BFC Motion 05 – Councilor Robertson/Councilor Keen **Carried**

2. Call for Quorum

Quorum was present.

3. Board Presentations

3.1 Saskatchewan Party Campus Club

3.2 U of S Sundogs AeroDesign Team

4. Review of Minutes

Move to adopt the minutes.

BFC Motion 06 – Member Chang/Councilor Schwab **Carried**

5. Business

5.1. Ratifications

5.1.1 Corporate Law

The committee wanted to make sure the members were all undergrad. VP Moellenbeck said she would check.

5.1.2 U of S Sundogs AeroDesign Team

5.1.3 Lutheran Student Movement

5.1.4 Microbiology and Immunology Students' Association

The committee needed to see a legitimate bank statement, not a deposit agreement, before this group could be officially ratified.

5.1.5 Just Rights

The committee wanted to see student numbers before this group is ratified.

Move to ratify 5.1.2 and 5.1.3

BFC Motion 07 – Councilor Gan/VP Abouhamra **Carried**

Move to ratify 5.1.1, 5.1.4 and 5.1.5 on the condition they provide the appropriate information

BFC Motion 08 –Councilor Keen/Councilor Robertson **Carried**

5.2. Funding Requests

5.2.1 U of S New Democrats – USSU Credit \$100 "Pints (or Pop) and Politics"

5.2.2 Saskatchewan Party Campus Club – USSU Credit \$450 “Steak Night”

5.2.3 Enactus Student Community Development Corp – USSU Credit \$300
“Stock Market Challenge”

5.2.4 U of S Sundogs AeroDesign Team – USSU Credit \$200, Funds \$500, Pepsi product \$150. The committee decided not to provide Pepsi credit as it did not go toward an event.

Move to fund the above requests.

BFC Motion 09 – VP Abouhamra/Councilor Schwab
Carried

6. Questions & Comments

VP Moellenbeck noted that the meeting will be same time next week.

7. Adjournment

Move to adjourn at 3:15.

BFC Motion 10 – Councilor Keen/Councilor Chang **Carried**

**2013-2014
USC**

Name	Sept. 12	Sept. 19	Sept. 26	Oct. 3	Oct.10	Oct.17	Oct.24	Oct.31	Nov.7
Abouhamra, Nour	P	P	P	P	NM	P	P		
Berlinic,Wyatt	P	P	P	P	NM	P	P		
FineDay,Max	P	P	P	P	NM	P	P		
Gan,Melissa	P	P	P	P	NM	P	P		
Goncalves Sebastiao,Brunc	P	P	P	P	NM	A	P		
Heidel,Steven	P	P	P	R	NM	P	P		
Heinz,Shawn	P	P	P	P	NM	P	R		
Herriot,Jon	P	P	P	P	NM	P	P		
Hitchings,Scott	P	P	P	P	NM	P	P		
Iron,Monica	P	P	P	P	NM	R	P		
Jangula,Morgan	P	P	P	P	NM	P	P		
Keen,Alex	P	P	P	P	NM	P	P		
Kocsis,Rainer	P	A	P	P	NM	P	P		
Kruger,Sara	P	P	P	P	NM	R	P		
Miller,Borden	P	P	P	P	NM	P	P		
Moellenbeck, Jenna	P	P	P	P	NM	P	P		
Ogunkanmi,David	P	P	P	P	NM	P	P		
Pritchard, Stacy	P	P	P	P	NM	A	P		
Radomske,Dillian	P	P	P	R	NM	P	P		
Rider,Phoenix	P	P	P	P	NM	P	P		
Robertson,Jordan	P	P	P	P	NM	P	P		
Schwab,Benjamin	P	P	P	P	NM	P	P		
Sherbino, Jordan	P	P	P	P	NM	P	P		
Vandendriessche,Megan	P	P	P	P	NM	P	P		

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

**2013-2014
USC**

Name	Nov.14	Nov.28	Dec.5								
Abouhamra, Nour											
Berlinic,Wyatt											
FineDay,Max											
Gan,Melissa											
Goncalves Sebastiao,Bruno											
Heidel,Steven											
Heinz,Shawn											
Herriot,Jon											
Hitchings,Scott											
Iron,Monica											
Jangula,Morgan											
Keen,Alex											
Kocsis,Rainer											
Kruger,Sara											
Miller,Borden											
Moellenbeck, Jenna											
Ogunkanmi,David											
Pritchard,Stacy											
Radomske,Dillian											
Rider,Phoenix											
Robertson,Jordan											
Schwab,Benjamin											
Sherbino, Jordan											
Vandendriessche,Megan											

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

**2013-2014
USC**

Name											
Abouhamra, Nour											
Berlinic, Wyatt											
FineDay, Max											
Gan, Melissa											
Goncalves Sebastiao, Bruno											
Heidel, Steven											
Heinz, Shawn											
Herriot, Jon											
Hitchings, Scott											
Iron, Monica											
Jangula, Morgan											
Keen, Alex											
Kocsis, Rainer											
Kruger, Sara											
Miller, Borden											
Moellenbeck, Jenna											
Ogunkanmi, David											
Pritchard, Stacy											
Radomske, Dillian											
Rider, Phoenix											
Robertson, Jordan											
Schwab, Benjamin											
Sherbino, Jordan											
Vandendriessche, Megan											

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

University Students' Council Agenda
Thursday November 28, 2013
Roy Romanow Student Council Chamber

- 1. Adoption of an Agenda**
- 2. Introductions and Announcements**
- 3. Council Address**
 - 3.1 Brett Fairbairn – Provost and VP Academic**
 - Greg Fowler – VP Finance and Resources**
 - Pauline Melis – Assistant Provost, Institutional Planning and Assessment**
- 4. Minutes and Reports for Information**
 - 4.1 USC Minutes – November 7, 2013**
 - 4.2 Executive Committee Minutes – November 12, November 19 & November 26, 2013**
 - 4.3 Academic Affairs Committee Minutes and Report – October 7, 2013**
 - 4.4 Appointments Committee Minutes and Report**
 - 4.5 Code of Ethics Disciplinary Committee Minutes and Report**
 - 4.6 Elections Committee Minutes and Report**
 - 4.7 External Affairs Committee Minutes and Report**
 - 4.8 Budget & Finance Committee Minutes and Report**
 - 4.9 Student Affairs Committee Minutes and Report**
 - 4.10 Sustainability Committee Minutes and Report**
 - 4.11 Association of College Presidents Minutes and Report**
- 5. Motions Arising from the Minutes and Reports**
- 6. Business**
- 7. New Business**
- 8. Questions and Comments (30 minutes)**
- 9. Any Other Business**
 - 9.1 Biweekly Reports – Councilors**
- 10. Adjournment**

University Students' Council

Minutes for Thursday November 7th, 2013

Present

Max FineDay, President
Jenna Moellenbeck, VP Operations and Finance
Nour Abouhamra, VP Student Affairs
Jordan Sherbino, VP Academic Affairs
Jon Herriot, Medicine
Bruno Goncalves-Sebastiao, Kinesiology
Sara Kruger, Engineering
Monica Iron, Indigenous Students
Stacy Pritchard, Agriculture & Bio resources
Wyatt Berlinic, Engineering
Shawn Heinz, Law
Melissa Gan, Arts & Science
Megan Vandendriessche, Arts & Science
Steven Heidel, Arts & Science
Alex Keen, ESB
Jordan Robertson, ESB
Phoenix Rider, Indigenous Students
Alyssa Anderson, WCV
Benjamin Schwab, St. Thomas More
David Ogunkanmi, International Students
Morgan Jangula, Education
Borden Miller, Education
Dillon Radomske, Nursing
Aleina Haines, Pharmacy & Nutrition
Jon Katzman, WCV

Also Present

Scott Hitchings, USC Chair
Caroline Cottrell, GM

Regrets

Rainer Kocsis, St. Thomas More
Stacy Pritchard, Agriculture & Bio resources

Absent

Guest List

Scott Davidson
Anna-Lilja Dawson
Russell Isinger

Meeting was called to order at 6:00 pm.

1. Adoption of the Agenda

President FineDay moved to adopt the agenda

USCMotion050: President FineDay/VP Sherbino

Carried

2. **Introductions and Announcements**

President FineDay recognized and congratulated Jon Katzman from WCVM and Aleina Haines from Pharmacy and Nutrition for being newly elected to Council. President FineDay also introduced Russell Isinger, University Registrar who will be delivering the Council address.

Motion to move into informality

USCMotion051: President FineDay/VP Abouhamra

Carried

Council Address

3.1 Russell Isinger

Russell Isinger noted that he does not have a Council address but was invited to Council to discuss some particular issues that President FineDay thought would be of interest to Councilors. Russell Isinger stated that he aims to have a conversation about these particular issues. For example, Mr. Isinger noted that exam scheduling is an issue; Fall Reading Week is another, as is the Academic courses policy and specifically some upcoming changes. Russell Isinger stated that as Council members may already know, the Academic Courses Policy is the overarching policy that stipulates what kinds of things are in the course syllabus, the system used, how withdrawals work, how incompletes work and how invigilation of exams works. Mr. Isinger noted that the policy is now open for revision and pointed out that every couple of years his office takes in the suggestions, complaints, etc. and looks for areas that need revision or updating.

Mr. Isinger noted that they are currently working with the Associate Deans of all the Colleges and the Academic Committee of Council will examine these potential changes. Mr. Isinger stated that there would be a lot of room for conversation and that this policy is of course, open. Mr. Isinger noted that he is happy to come back to this group with a later draft. Russell Isinger stated that what would be of most interest to Council would be the changes, such as ideas of accommodation, proposals for strengthening the language explaining the situations under which the University should make special accommodations for the writing of exams or the handing in of essays or assignments. Mr. Isinger noted that we already have a fairly stringent policy around accommodations for disabled students and noted that we need religious accommodations as well and are working on an overarching policy that will mirror the existing disability policy. Mr. Isinger noted that that one group in need of accommodation is those who are members of Canadian Armed Forces and stated that students in the Reserves often have to make hard choices when they are deployed, if they're involved in missions overseas or in Canada, the Government doesn't organize this based on course schedule. Mr. Isinger noted that, for example, if a student has a mission in April, he or she find themselves having to make a difficult choice and believes the University needs to be more accommodating on these types of things and allow students to go on their deployments and still be able to write their exams. Mr. Isinger noted that they could establish a portion of the policy that would accommodate these students. He also stated that one of the other types of accommodation is for students who are involved in

University business such as Greystone singers, Husky sports or club events. If during the time when students are scheduled to be somewhere an assignment is scheduled language is needed saying that if students are travelling on University business academic assignments or exams must be rescheduled to another date.

Mr. Isinger noted that what he thinks will interest Council the most will be the part of the policy that discusses invigilation of exams, particularly since there is significant concern in many Colleges about cheating. Mr. Isinger stated that he would characterize it not as a concern over increased numbers of cheating but more a suspicion that there is maybe a lot of cheating that is not getting spotted, mainly because of a lack of awareness of what invigilation really entails. He noted that this concern is tied to the idea of providing better training for instructors on how to spot cheating and that the invigilation portion of the Academic Course Policy is outdated and doesn't provide a lot of direction to instructors. Mr. Isinger noted that in the current policy there is a lot of wording such a 'may', which can be ignored. This should be changed to "shall" which cannot. Mr. Isinger stated that they are looking at a whole rewrite to assist with observing and catching cheating and he's gone to the exam regulations of the U15 and has taken as a starting point the harshest exam regulations he could find and drafted them for initial discussion regarding what exams would look like if we went to that level of harshness. Mr. Isinger elaborated by noting some examples from other Universities, such as, fines if you do not have your student ID, banning food and drink, hats, allowing instructors to take away materials they may discover on your person, mandating how many invigilators must be present for a particular number of students and basically spelling out what invigilators can do and what are the regulations for proper invigilation. Russell Isinger noted that he's not saying we should move to the harshest standards but to use this information as a starting point for discussion to bring together all the things that other Universities have done and the lengths some have gone to and say, 'lets start with this and work our way down to what we want to do at the U of S'. Russell Isinger also noted that when that draft comes out not to worry, that regulation will be adjusted. Mr. Isinger noted that the U of S is seemingly pretty far behind the regulation standards that other Universities are using. Mr. Isinger noted that VP Sherbino and himself would be working on this together.

Russell Isinger stated that he assumes many people have discussed Fall Reading Week already so he's willing to answer any questions and inform Council on what would have to happen to get a Fall Reading Week. Mr. Isinger noted that if there are any questions regarding exam week, he's open to answering any that come up and is always interested in hearing feedback from students.

Councilor Jangula asked if there is a tentative schedule in place for Fall Reading Week?

Russell Isinger answered that no, but most of the ideas suggest it would fall around Thanksgiving or Remembrance Day. Mr. Isinger stated that this is the time he can discuss some of the challenges with it. According to the academic calendar there must be a certain number of teaching days in a term, a certain number of exam days in a term, and classes must start just after Labor Day so these are limiting factors. Right now we have implemented a Reading Day that gives students an extra long weekend at Thanksgiving.

Russell Isinger noted that in order to get to a Fall Reading Week three more days are needed, but if the week is bundled with a holiday day such as Thanksgiving or Remembrance Day. Mr. Isinger noted that a lot of the other Universities, such as the ones that already have this Fall Reading Week tend to hang it on a holiday week but he is interested in feedback in this regard. Mr. Isinger noted that some may think that Thanksgiving is too early in the term and others may think that Remembrance Day is too late but those are the holidays that tend to be discussed. He noted that he and President FineDay met with the Associate Deans and hope to speak to Student Forum about this too in regards to the practicalities in saying that we can schedule a Reading Week. There will definitely be some trade offs. Mr. Isinger noted that he's received positive feedback from Faculty to reduce teaching days so it does look possible and some Universities do have shorter teaching days but the debate to get teaching days reduced in a term would, potentially, be a long one. Mr. Isinger noted that if there was a strong desire to implement a Fall Reading Week earlier, the only option really would be to have school start in August which has problematic implications for orientation, students who have summer work and students who are looking to sign a lease for an apartment so he doesn't think there will be much enthusiasm around moving it to an earlier date. Mr. Isinger noted that this means they have to take it out of the exam schedule and that they can do the schedule in 10 days where now schedule 13 to 14 exam days in December. Mr. Isinger stated that they have run models that show two exams in a row and students who have 3 in two days and that one way to ameliorate that would be to go to Sunday exam days, which very few Universities have done. Mr. Isinger noted that there are some Sunday examinations and his understanding is that they will be surveying students to see how they may react to that and he will likely have to do surveys with Faculty as well to see how they feel about it. Mr. Isinger noted that he is more interested to see how students react to the idea of Sunday examinations and that they may have to eliminate the 24-48 hour rule that provides a break between the last day of classes and the first day of exams just to buy some more time. Mr. Isinger noted that they might have to put Orientation down to one day instead of two, which is a fairly easy thing to do to buy more time as well. He noted that when Labour Day falls on September 1st, it's actually very easy for them to have enough days but in years when it falls on September 7th it could really complicate things so they could potentially have students writing exams closer to Christmas. Mr. Isinger noted that what they've done with the current schedule because they have a little bit more time is try not to schedule on days close to Christmas so students have a couple of days break prior to Christmas. Mr. Isinger noted that most students want to leave a few days prior to Christmas, which could change and that he is very interested in finding out how we would react to this potential tradeoff. Mr. Isinger posed the hypothetical questions, 'is this a good tradeoff'? Is the benefit of a Fall Reading Week for mental health reasons, for catching up reasons, balance the fact that students may have a much shorter exam schedule?"

President FineDay thanked the registrar for giving such good comments on a number of issues. President FineDay wanted to address the first term reading week and got a lot of great responses from students on this topic during election time. President FineDay noted that it wasn't so much that students said 'great let's have a first term Reading Week and there will be no consequences to this: students do realize that there has to be give and take. President FineDay noted that in the conversations he's had with students he brought up

starting earlier, having a shorter exam period, and writing on Sundays and by far in those conversations students seemed feel these were perfectly plausible options for them. President FineDay noted that they know there is a mental health crisis on campuses across the country: students recognize this and understand that a lot of Universities have implemented this first term Reading Week, 11 out of 20 in Ontario have implemented it already. President FineDay noted that as Russell said, they would be working together to get a bigger set of answers and bigger set of questions regarding what students do find acceptable. President FineDay asked if Russell could speak to the responses he's gotten from Faculty to proposing a first term Reading Week, if there's been any push back or if they're supportive in addressing the mental health crisis we see on our Campus.

Mr. Isinger noted that at present the community is not likely particularly aware that a Reading Week is being looked at with any degree of seriousness, but he has certainly had feedback from Faculty. Some agree that it's a good idea and some don't. He pointed out that the Associate Deans Group is certainly willing to bring it back and have another discussion about it. It's not him who needs convincing; it's really the colleges and the reality is that some will not participate. Mr. Isinger noted that some Colleges have different schedules and requirements. Mr. Isinger noted that Colleges such as, Arts, Agriculture, Engineering, Kinesiology and Education, which is where the bulk of students are, would be the ones we need to concentrate on. Russell Isinger noted that generally that group is willing to hear it and that often academics take time to decide things so he thinks that implementing it for next year is unlikely. Mr. Isinger noted that they have already crafted the schedule for 2014 and while it's not impossible for that to be amended there has been a bit of discussion indicating that it would not be likely. Russell Isinger noted that it really depends on Colleges deciding that this is something they could accept and that it won't affect teaching days and that the student body is less concerned about a circumscribed exam schedule than he would suspect that they would be fine with that. Russell stated that there has been some push back on the Reading Day in October which was unexpected when it was initially proposed two years ago and what they didn't realize professors who teach Monday, Wednesday, Friday or Monday night class is that they think they've lost teaching time by bringing in that Reading Day. Mr. Isinger noted that right now it's not well known in the community but when it is, Council can expect a healthy debate amongst Faculty.

Councilor Jangula stated that he would be very much in favor of a Reading Week if it meant a slightly more condensed exam schedule. Councilor Jangula stated that currently there is a rule that prohibits students from having 3 exams in a 24 period and asked if they then would see something similar to that implemented even if students had a more condensed exam schedule to prevent students from being completely overloaded?

Russell Isinger stated that yes, they would likely continue the "no 3 in a row" rule. Russell Isinger noted that when they ran the models they left that rule in place and stated that they use a big software package called Infosilum that does scheduling for them and it does create a few more three-in-a-rows. Mr. Isinger noted that there are always a few and they accommodate them by working with students and instructors if they do happen to get three exams in a row to find out which one can be scheduled later on under what is called, a

Declaration of Secrecy. Russell Isinger noted that students could sign an oath that states they will not reveal the contents of the exam if they write it before the rest of the class. Mr. Isinger noted that it does produce more but not dramatically more and that this has affected only 2 or 3 students so far. Russell Isinger noted they schedule 75,000 exam instances so two or 12 is not bad so they can keep the rule.

Councilor Jangula asked if students could expect to see another rule put in place of the 'three-in-a-row' rule or would that just stay the way it is?

Russell Isinger stated that that is really the only rule they have in place at this time, other than the 24 hour delay between exams. He stated they've tried over the years to model other Universities and tried different scenarios. The amount of time they have, even with the 14 day schedule, and the amount of space they have, fixed amount of space it breaks down, the software can do it for some but hangs on records that it can't schedule. What some Universities do in these cases is accommodate those off the books but that's a manual scheduling and it doesn't work well in an institution this size. There has never been a model that could accommodate a rule other than the 3 in a row rule. The university used to run exams for DSS as a separate group to get them one day in between their exams as an accommodation issue and there are 835 students but only about 400 of them needed the accommodation. That began to break the schedule because, they became fixed points and the software started swirling around which means that everyone else is getting worse schedules. They've taken DSS students out of the schedule and are accommodating them manually. Russell Isinger noted that to accommodate potentially thousands of students manually would overwhelm them.

Councilor Herriot stated that when previously discussing the Fall Reading Week, it sounded like students could get a day out of Orientation another day right before exam period, so would they only need to take one day out of the exam period and would that ever change? Councilor Herriot asked where they would need to shrink it even more?

Russell Isinger noted that it's all dependent on the calendar for that year and if they could get the Colleges to agree to a one day Orientation that would buy some time. The university did try that this year but there were Colleges that still wanted to have a two day orientation. Mr. Isinger noted that they may allow him to have an 11-day exam schedule and if they could gain a day out of the 24 hr. rule that would help. Russell Isinger stated that depending where Christmas falls and depending when Labour Day is, the plan would be that if there were any extra days then they would use them. Mr. Isinger noted that he does not want exams to go up to Dec 23rd so if they can do it in less than they would and reinforced that it is easier during the years when Labour Day is within the first couple of days of September. Some years will be better than others.

Councilor Kruger asked if there is a rule regarding having a three hour exam and is there any possibility that students could have 4 exams in one day?

Mr. Isinger noted that, yes, the way that the academic course regulations are written right now 3 credit unit class exams can be either a 2 or 3 hour duration. Mr. Isinger noted that

the hard part is they would have to have everyone go to a 2-hour duration slot, if some stick to a 3 hour than they'd only be able to have 3 in a day, if some have a 2-hour then they could put 4 in a day but scheduling across them would be difficult. He noted that he thinks a lot of Faculty believes that a 3 hour exam is necessary to test student knowledge of the class but others do not believe that to be the case. Mr. Isinger noted that they couldn't have a patchwork of 2 and 3-hour. Russell Isinger noted that the regulations do allow for exam exemptions so if an instructor has another way to test student's knowledge, such as a project, community service, project in class that's demonstrating more knowledge than an exam would they can actually ask for an exam exemption.

VP Moellenbeck noted that her question plays off the last one and ask if students simply started exams an hour earlier would that change things?

Mr. Isinger stated that this is something they've looked at and it does make for a pretty compact day and then they risk starting to cross lunch hours and dinner hours which some people may take issue with. Mr. Isinger noted that in terms of implementing that for four slots in the day, it is possible but they haven't modeled it yet but is perhaps something they need to ask about. Russell Isinger noted that some people would not like to have to write over their lunch or dinner hour so this may pose a problem.

VP Abouhamra noted that her question has to do with weekend exams and that as many students are parents, would there be anything put in place to accommodate children if Sunday exams are a potential?

Russell Isinger stated that there is nothing they've discussed so far, it's a good question, and often these things are worked out between instructors and individuals and some would be more accepting of this than others. Russell Isinger noted that there's no overarching University policy that says they have to accommodate either work shifts or family and this is something they want to be aware of. Mr. Isinger noted that he thinks that the biggest risk when it comes to Sunday exams is not interfering with family or jobs but religious objections. Mr. Isinger noted that although we are not an exclusively Christian society there are a lot of practicing Christians on campus that would rightfully want an exam accommodation on a Sunday and they would get it. Russell Isinger noted that the question is, is that any larger of a number than any other group? Mr. Isinger noted that not a lot of religious accommodations are done right now but enough and it would be another area to manually schedule exams and this might be something we want to look at during the survey. Mr. Isinger noted that he thinks he'd have more push back when it comes to religion than family needs but it's an additional demographic they'd have to ask.

VP Sherbino acknowledge that Mr. Isinger had already spoken a lot about a survey that's being given out but is wondering for more details, such as, what will the time line look like? What will be the scope of it? Will the results be in before the Academic Committee meeting of Council?

Russell Isinger presumes it will be done quickly and wants to get it out before students leave after exams and for Christmas in December. Mr. Isinger stated that they have

specialized survey tools and staff that are great at surveys, so they'll work on the questions right away and get them approved as soon as possible.

President FineDay noted that they had a meeting that morning and that he has been working with Communications and Marketing Manager, Jason Ventnor, to develop a survey that would go out to students about their feelings towards implementing a first term Reading Week. President FineDay noted that when he met with Mr. Isinger he told him he would be interested in partnering with them, which they felt was great because he has a lot of experience with surveying and may be able to get a broader reach with the help of SESD.

Councilor Keen noted that his question is in regards to invigilation. How do other universities deal with privacy issues that could arise in terms of removing cell phones, looking into student's belongings, and so on?

Mr. Isinger noted that he was concerned about that too and every province has a slightly different privacy regime. Other provinces have had privacy commissioners examine the regulations and he noted that it would go through our privacy commissioner and Legal Council to make sure that we're not violating Saskatchewan privacy regulations. Mr. Isinger stated that there is a fine line between overseeing an examination and violating someone's privacy and invigilators need reasonable suspicion before they do this. He noted that training would be needed - a combination of vetting the regulations through the community to make sure they're acceptable, then through the legal council and then training invigilators so they understand what they can or cannot do. Mr. Isinger noted that they already are allowed to remove materials from students and have a certain amount of authority and thinks this may push it a bit further. He stated that they certainly don't want to do anything that violates the law or community standards for both faculty and students.

Councilor Kruger noted strict regulations at other Universities regarding food and drink exempts came up and wanted to share that it came up in a class of hers recently, the Professor stated that she had heard this and it wasn't well received by the class.

Russell Isinger noted that he's been to a few Faculty Council meetings where this has come up as well and it's interesting that it's common in most other Universities. Mr. Isinger noted that some are so specific that they state no food or drink, only water in plastic bottles with no label on the outside. Russell Isinger noted that the feedback so far has been quite negative.

President FineDay stated that he found some of the language that was used to be a little troubling. It's a slippery slope once we start digging through people's things or telling them to open their coat, students he doesn't think deserve to be treated like criminals when they're going to write an exam, and certainly doesn't think students would be supportive of moving towards this model. President FineDay stated that we need to be cautious when we talk about fining students for forgetting their student IDs. We need to remember that students often don't have money for this, and would encourage Mr. Isinger to come back to the USSU with some ideas in this regard.

Russell Isinger noted in response that at McGill University, students are charged \$50 if they don't bring their student ID card to an exam and are expected to leave the exam, go to the card office, get a new card, and come back. Russell Isinger noted that he has been arguing against having a fine for this at our university since he believes students have enough financial issues without having to pay fines for forgetting ID. Mr. Isinger noted that certainly at more than one college there was a fine and he's not enthusiastic about that either.

Councilor Heidel noted that he had an inquiry about the motivation behind looking at exam invigilation. Councilor Heidel noted that Mr. Isinger mentioned that he thinks there is a high incidence of cheaters not being caught but he couldn't possibly know that so wonders why this is a priority of the University now.

Mr. Isinger noted that it came as a request from the Colleges so he met with the Associate Dean of Students of every College, every month as a part of that group, and noted that the concern about our regulations being too slack was coming up more and more. Mr. Isinger noted that faculty are concerned that they were missing potential cheating and when they were catching cheaters it was clear that the students involved were finding much more sophisticated ways of cheating such as cheating rings that were organized, use of electronic devices, use of cell phones, that kind of thing. Russell Isinger noted that it wasn't his initiative, he is a part of civil service generally and he takes things to the Colleges and compares it to regulation, and asks them what they want to do. Mr. Isinger stated that this came out of the Colleges saying this over and over and that it might be a question for each College to answer as to why they've come to this conclusion and whether or not, it is evidence based. Russell Isinger added that they've caught enough cheating to know that it is growing in sophistication. Mr. Isinger stated that they are aiming to look at what other Universities do rather than try to invent the wheel; it is easier to do what others are doing. Russell Isinger stated that he thinks it was a good experience to look at other Universities and their privacy regulations and see how things have worked for them and it did show them that our regulations are pretty lax compared to other institutions.

VP Abouhamra commented that she thinks not a lot of students are familiar with academic misconduct and what they can and can't do, we should have some kind of orientation so they know what their rights are. VP Abouhamra noted that a lot of students come from a foreign country or straight from high school and don't realize that quoting something without acknowledging the source is plagiarism. She believes that more information would help.

Mr. Isinger noted that he agrees there is more we could do in regards to information on Academic misconduct but pointed out that the University Secretary's office is really in charge of this. He tends to see the results of the misconduct hearings, he puts them on the transcript, but the Secretary works with the students and recently adopted a course template guide for students. Mr. Isinger added that they've been working with the Learning Centre and its not mandatory to use the template guide but thinks that maybe it could be helpful to move to a time where Faculty have to use the same template guide which has links that

explain academic and non academic misconduct policies. Russell Isinger stated that they are orienting new Faculty towards using this and will mention to their secretary that if the regulations change then it will be important for students to understand what this academic misconduct regulation looks like.

Councilor Heidel brought to Council's attention two brand new topics. Councilor Heidel noted that he is wondering about policies around re-taking classes for people who have a grade between 50% and 60% when you're applying to get into professional Colleges, scholarships, grad school where marks are in the range of 60% -70% and sometimes students would like to improve that.

Russell Isinger noted that he might not be able to answer the question, as it isn't necessarily in his area. Mr. Isinger noted that the rules vary which is the nature of the University. Mr. Isinger noted that the Colleges on Campus are very independent so that if students cross over, they might find that their average is calculated differently upon different rules. Russell Isinger suggested directing Councilor Heidel's question to Patti McDougall but that his interpretation of it, based on what he's heard from lots of students, is that its tough to get into particular programs and that anything on your transcript from a withdrawal to just a gap in schedule can lead to questions during the interview process. He hasn't personally experienced that but has heard it enough, especially in highly competitive colleges.

Councilor Heidel asked what the enrolment numbers are looking like for this year and for future years, specifically what stage are we at with strategic management for students?

Russell Isinger noted that they had their census day on October 11th and numbers were down .6%, and currently the University is sitting at 21,044 students, with undergrads down 1.2% and Grad 3.2 %. Mr. Isinger noted that credit units were exactly the same as last year and that even with the drop, they didn't really panic over it, it's not a huge drop, statistically it is pretty minor but have had a few years where they're up 1 or 2%. He stated that drop in numbers is explainable - we've lost some International students, about 50-60 to deferred admission because of the public service strike, and particular students weren't able to get their Visas. He noted that many students contacted the University saying they couldn't make it for this term but will be here for next term or next year so they haven't been lost to the University simply postponed for now. Russell Isinger also stated that there is also the matter of Open Studies, These students were moved to the Colleges where there will be better academic support but certainly there were some who were elected to discontinue due to academic performance and structural reasons. He noted that the Nursing cohort is changing from the old program to the new program, 400 before and 300 in new. Mr. Isinger noted that he checked with the Government when this first came out whether or not high school population is the same as its always been and Saskatoon actually had a 1.6% drop in high school students which mirrored the drop in Undergraduate enrolment. He pointed out that just that little dip would affect the number of undergrads and the news is pointing out that there has been an explosion of elementary school students so eventually they will makes their way to us. He stated that this isn't anything to really worry about and what he's very happy about are 1,925 Aboriginal students on campus this year, which

means they're getting better at self-declaration. Mr. Isinger noted that they're bringing in a whole new program when it comes to the self declaration and it went up from last year about 500 students. Mr. Isinger noted that he believes that next term we'll crack 2000 and he thinks that psychologically that's a good number and it is the biggest percentage of Aboriginal students of any University in Canada.

VP Abouhamra noted that her question is regarding enrolment. VP Abouhamra stated that in the *President's Vision Document 2025* she talked about increasing the number of students at the U of S and increasing admission standards. She is looked into this and the University of Alberta increased their admission standards to decrease the number of applicants. VP Abouhamra asked what Russell Isinger thinks will happen if we do increase the admission standards?

Russell Isinger suspects that she may want to ask the President this specific question, he is always loathe to speak for the President of the University, but stated that there's a school of thought and some evidence to suggest that raising admission standards can attract more students who might have chosen to go to a different University which had high admission standards. Russell Isinger noted that you attract good students by showing that you want to attract good students but there are accessibility issues. The University of Alberta did this to get rid of students by raising the standards, and one of the ways to get more students is to drop the average and let everybody in so you can certainly manipulate these things any way you want it and sometimes the trick is in trying it. He noted that certainly the President in her Vision document has put on the table that this is something we should try, to become more of a destination for high performing students but we'd have to see how that goes. Russell Isinger noted that it will have to tie into the Strategic Enrolment Management Plan because that's the holistic plan that they've crafted for two years to chart where the University wants to go, what the targets are for each College, how many students they think they can absorb. Mr. Isinger stated that it will grow the University 2016 and they will continue to chart as time goes on. He noted that in terms of answering VP Abouhamra's question in terms of where it is now, it is just at the final stages where it's going to start being brought to the Academic Programs Committee, and the Teaching and Learning Committee and University Council. Russell Isinger added that Admissions do not report to him and suggested inviting the President to speak about her vision document.

VP Sherbino noted that his question is regarding high school students coming to their first year of University. VP Sherbino stated that in the past, the University had the highest number of high school students enrolling coming in with 95% out of high school.

Mr. Isinger noted that he believes that the last time he spoke with Admissions, it was still the case where we have one of, if not the, highest entering averages of students.

President FineDay noted that he has a question regarding Aboriginal self-declaration. President FineDay asked if there are any stats on retaining those Aboriginal students and if the huge disparity between second year non-Aboriginal students and Aboriginal students, if they're staying here, or still dropping out at a much higher rate?

Mr. Isinger responded by saying that we're not doing as well as we should be but that it did go up, 58% first to second year for Aboriginal students the year before and now its 65% this year, but this may be simply because of better record keeping. He noted that the overall retention rate from first to second year is in the 70's so there is a noticeable gap. Mr. Isinger stated that reasons for that are multitude and noted that financial issues come up a lot, that its not all academic performance but also about but it is also about the University of Saskatchewan being a welcoming place and knowing what you're here for. Aboriginal students are often slightly older and may have dependents or face other family pressures. Russell Isinger noted that they've put financial supports in place but more needs to be done and they will need some more data. Mr. Isinger stated that the Aboriginal Learning Committee in Arts, Royal West, anything that has this better level of contact, better advising and more support, is helping to push the retention rates up but he thinks we can't really say that we've succeeded in our integrative plan until that retention is equal or greater than the overall retention rate. He noted that of course this will take a bit of time and quite a bit of money for financial support and other supports, but it was good to see it jump from last year although the institution still has some distance to go.

President FineDay noted that we know at other institutions, students have the opportunity while registering for classes to find out when final exams are. President FineDay asked if Russell Isinger has done any looking into that or if there is any plan to implement that at our University?

Russell Isinger noted that there is no plan for that and that he's had his staff look at other institutions and how hard it was for them in terms of their exam schedule. Mr. Isinger noted that it is another one of those things where we make choices and here at the University students can register in whichever classes they want and they will build you an exam schedule that doesn't have any conflicts but the consequence of that is that we have to know what the registrations are before we run the scheduler which mean its comes out October 8th this year. He reported that other Universities which do it up front basically say that they're going to limit student choices because they'll have to be aware of both the scheduling and the final exam schedule, meaning students may have two exams at the same time and thus won't be able to take one of those classes. He stated that it does funnel choices differently and what they found when they compared to the U15 was that none of those Universities offered it up front; in fact, compared to most of them, we get our schedule up pretty well in advance. Mr. Isinger stated that there's nothing really to learn from them and that the Universities that tend to do them up front tend to be smaller. Russell Isinger noted that the software package used by the U of S, which is a great one, isn't the one they would've chosen if they were going to do scheduling this other way, it really would have trouble shifting over. Mr. Isinger noted that one question he asked his staff was "can we do it with what we have?" and they aren't able to so they'd have to develop it with a whole new software package and it costs approx. \$120,000 so there doesn't seem to be grounds for change. Mr. Isinger noted that they did run a survey about 5 years ago asking the student body which scheduling they'd want and at that time, it was about 55%-45% to keep it the way it was. Russell Isinger noted that if they ran a survey now, the results may be different but now the University does not have the means to make change.

Councilor Vandendriessche noted that a lot of times students ask why they can't have their course syllabus ahead of time and wondered if this has been something that's been explored, getting that when students register for classes?

Russell Isinger noted that he's been speaking with VP Sherbino in terms of changes to the courses policy, which include that the syllabus should be available before the class. Mr. Isinger noted that Jim Greer in the Learning Centre for several years has been pushing the idea that there should be a public space available for all course syllabi but we're not there yet. Russell Isinger noted that he thinks it's an issue that should be pressed with the Colleges and with the Learning Centre since the technology is certainly there. Mr. Isinger stated that from his point of view he thinks it would be a good idea to link it from the Course catalog so you could click out of it to go to a syllabus. Russell Isinger added that now the argument is that you could have five sections of a certain class and have five different syllabi so you wouldn't have one single syllabi but just having somewhere you can access them, even though they may be subject to change would be valuable.

VP Sherbino noted that there is a public part of Blackboard that has many, but not all, past course syllabi known as Blackboard Open Courseware so if you wanted to look up syllabus for this term you can search it and it is available for students. Ones that have been taught could be subject to change from year to year as professors are required to update their syllabus.

President FineDay thanked Russell Isinger for speaking to Council and answering questions.

Motion to move back into formality

USCMotion051: President FineDay/Vp Sherbino **Carried**

4. Minutes and Reports for Information

4.1 USC Minutes – October 24th, 2013

4.2 Executive Committee Minutes – November 12th, 2013

4.3 Student Affairs Committee Minutes

5. Motions Arising from Minutes and Reports for Information

5.1

Move to accept the minutes.

USCMotion052: President FineDay/Councilor Heidel **Carried**

6. Business

8. Questions and Comments

Councilor Ogunkanmi noted that his first question has to do with security of lives and protection on campus. Councilor Ogunkanmi noted that three students complained of being harassed by a fox in the Education area. Councilor Ogunkanmi stated they were able to run and take a picture but that it ran after them and suggested that we should try to be careful of this area. Councilor Ogunkanmi noted that there are no lights in this area and suggested maybe increasing street lights.

Councilor Ogunkanmi noted that he believes the International Chemical Engineering student who was banned from Campus and arrested, boils down to confidentiality and trust and if you look at this incident, it can have a negative impact on the international students in general. Councilor Ogunkanmi stated that when speaking with people who know the student in question personally, they said he had some issues and he felt he should discuss it with the Campus Councilor, which he did. Unfortunately it turned into a police issue. Councilor Ogunkanmi noted that he's not saying that this shouldn't have been a police matter but when a student has an issue to talk about, he or she should be helped and should not be arrested and have their name and picture in the media. Councilor Ogunkanmi noted that this is where the issue of confidentiality and trust comes in, since International students are all coming from different backgrounds when they come to University representatives, they expect things to be confidential. Councilor Ogunkanmi stated that if it comes to a situation whereby they are talking to University staff and its getting blown out of proportion and taken to the media, what are we trying to achieve? Councilor Ogunkanmi stated that he noted the issue of stigmatization, after he sent his opinion to *The Sheaf*, some of them came to him and talked to him directly and were discussing things based on religion and if you're talking regarding religion, then he is the person to talk to. Councilor Ogunkanmi noted that on the other hand, if you look at it, people might interpret it in different ways. Councilor Ogunkanmi recommended that the USSU find out how he is doing now and if he's getting the help he needs. Councilor Ogunkanmi noted that this student's name and picture are in media and he's going through a lot of things now and we were only able to read it in the media. Councilor Ogunkanmi added that we should try to let the student know that the USSU is working for them, not just for the international students but all students.

President FineDay noted that he is aware of the situation that took place, but no more than any other Council members. President FineDay noted stated that this Student was a Grad student in the College of Engineering and that he would be happy to discuss it further with Councilor Ogunkanmi. President FineDay added that it is an area we need to be careful of when it comes to stigmatization over mental health issues. President FineDay noted that some students react to stress in a very negative way, which is what happened with this individual, and that he is open to more conversation as to how they can help members.

Councilor Robertson asked if the Executive could elaborate on their Process for Approval Policy and projects and campaigns and wondering if they've been followed as to what constitutes a campaign or project.

VP Sherbino noted that as the Executive was going through policies this was certainly one

that is safe to say is a very confusing one, poorly written, and one that needs to be changed. VP Sherbino noted that he doesn't think that the Executive would have the knowledge to make the changes immediately based on the fact that they've only served one half of the term thus far. VP Sherbino stated that GM Cottrell will be working with him on revising this policy to best reflect what is already happening and what will be happening. VP Sherbino noted that he will be doing more policy review in December and looking at what gaps exist and which policies are needed. VP Sherbino noted that he realized we don't have a policy on the Experience in Excellence Award, which really needs to be implemented and feels that the Executive does not have the knowledge at this point but as they are working through their positions, they will be better equipped by the end of the term.

President FineDay noted that the Food Centre Coordinator ran Trick or Eat on Halloween. President FineDay stated that in first place with 466 bags of food going to the Saskatoon Food Bank was Edwards School of Business. President FineDay noted that second place was awarded to Arts & Science with 194 bags and third place went to the Rock of Ages Church with 127 bags.

Councilor Heinz noted that some members have been a bit dismayed by the cancelling of Trivia Night at Louis', wondering if it was indeed cancelled and if the Executive could speak to this.

VP Moellenbeck noted that this is a management issue.

Councilor Heidel moved to give GM Cottrell speaking rights.

USCMotion052: Councilor Heidel/Councilor Ogunkanmi

Carried

GM Cottrell noted that she is not going to explain in great detail to Council because it is a personnel issue and a result of a number of complaints that she received about comments that were highly inappropriate and a subsequent response that was also inappropriate. She noted that she spoke with the Louis' management on Monday and to be honest, despite any conversation, she was never going to make any other decision than this. GM Cottrell stated that this particular Trivia Night is over and that management is reexamining Thursday night to see what they can put in place but this particular Trivia Night is over for very good reason. GM Cottrell stated that's all she would like to say on the matter.

Councilor Radomske suggested a 'Wing Night' at Louis' to replace Thursday Trivia Night at Louis'.

VP Sherbino noted that the nominations for the Teaching Excellence Awards have now concluded for Term One and isn't 100% certain of the past numbers but can say that at least in recent history we have the largest number of nominations in one single term with 61 Professors. VP Sherbino thanked Council members who are helping out with this process.

President FineDay noted that last night the Executive had a great time at the KiSS Steak

Night and reminded Councilors to bring their events up at this table so everyone knows what's going on and they can support each other's events.

Councilor Heidel asked for the total number of foods that were donated for Trick or Eat and if that's up or down from last year.

President FineDay noted that he does not know.

Chair Hitchings noted that GM Cottrell does have the numbers requested by Councilor Heidel

GM Cottrell noted that 7,152 pounds of food was donated this year and it is up from last year, although she doesn't have the spread from last year she is certain we did raise more food this year.

VP Moellenbeck noted that quite a few Councilor members have asked her for a Transit Forum and she is pleased to say that it is happening on November 18th at 12:30 in the Roy Romanow Council Chambers and encouraged members to show up. VP Moellenbeck also noted that there will be pizza and pop provided and there should be 6 managers from City Transit, GM Cottrell, and herself to answer any questions that come up.

VP Moellenbeck also stated that if Councilors read the Roundtables from the previous Executive meeting that she got bagels at Louis' Loft and encouraged everyone to go order bagels, also noting that before 10am they have a special type of breakfast sandwich and a coffee for \$5.00.

Councilor Jangula noted that 7,152 pounds of food is equivalent to 3,426 kg.

Councilor Vandendriessche noted that she had conversations with students who have gone to both the Loft and Louis' and that they understood that if they were asked to leave Louis' due to an event than they were supposed to be able to go to the Loft but there have been times where they weren't able to get into the Loft either.

VP Moellenbeck stated that she would bring that up to management at Louis' and see if she can determine what's going on.

GM Cottrell noted that she may not be able to speak to the specifics of that but what she can say is that she could not be more pleased with what The Loft is doing and how things are going. GM Cottrell noted that she's right; our assumption going in was that if there was something going on at Louis' then the other would be open for students but we don't want to be turning down business. GM Cottrell stated that she doesn't believe it's happened a lot but it has happened where they've had double bookings and this does pose a problem for students who want to have that swing space.

VP Moellenbeck asked if it was actually closed or if it was just too busy?

Councilor Vandendriessche noted that she thinks it was closed because of other events happening.

VP Abouhamra stated that she wanted to announce that next week is Sustainability Week and encourages everyone to be sustainable next week and from next week onward. There will be a lot of events. VP Abouhamra also noted that on Tuesday the Environmental Bio Resources Student Association, as well as the Environmental Studies Students' Association are hosting a Career Fair in the Atrium of Agriculture Building at 10:00am for students interested in pursuing a career in Environmental field. VP Abouhamra noted that from 10am-4pm, SENSE along with the Global Institute of Water Security are having a booth in Place Riel where they will be having taste tests with bottled water versus tap water to see if anyone can actually taste a difference. VP Abouhamra stated that they have a trivia game and lots of prizes. VP Abouhamra noted that on Wednesday, the Debate Society will be discussing controversial issues on Sustainability, these may or may not include Fair Trade and the U-Pass and those types of issues. VP Abouhamra noted that on Thursday, the School of Environment and Sustainability are having a waste reduction workshop, which was originally supposed to be a couple of weeks ago but she happily moved them to our Sustainability Week. VP Abouhamra stated that Thursday at 7pm Green Legal will be showing the movie The Lorax and having a cookie exchange and on Friday the Environmental Study Students' Association has a booth in Place Riel to show how much energy goes into producing bottled water, how much water goes into producing tap water. VP Abouhamra also mentioned that at 1:30 in Roy Romanow Council Chambers there will be a Fair Trade presentation and there will be Fair Trade tea and coffee.

Councilor Rider noted that she and Councilor Iron have committed to not drinking bottled water, haven't for a few weeks and that David Suzuki refused bottled water when he was here on Campus.

8.1

9. Other Business

9.1 Biweekly Council Reports

Nursing: Councilor Radomske noted that NSU had their meeting on Monday and just went over general things such as the planning of Health Science floor in the library, so people are bringing up suggestions. Councilor Radomske noted that there are some impeachments coming around the corner and was asked to remind Councilors to clear their calendars for November 30th because the College of Nursing is having their Ukrainian feast night at Jax, which will be \$15 for all you can eat perogies, cabbage rolls, sausage and cheap drinks.

Arts & Science: Councilor Gan noted that the ASSU didn't have quorum this week so will bring biweekly report next week.

Councilor Heidel noted that the Arts & Science Council has invited himself, Councilor Gan and Councilor Vandendriessche to a meeting for all the clubs. Councilor Heidel noted he was the only one to be able to make it but it went well. Councilor Heidel stated that the only news from that is that the Environmental Studies Students' Association commends USSU for the organization of Environmental Week.

Councilor Vandendriessche noted that although the ASSU did not meet this week, they did meet at the end of October so wanted to report that they are still looking for a Lounge Director so please put out the word that the ASSU needs a Lounge Director. Councilor Vandendriessche stated that they are planning an event, they want a beer Olympic event, and they are also still hoping to have an event at Louis' December 6th so there should be promotional information out soon.

Councilor Radomske asked what the University's opinion is on promotion of alcohol.

VP Sherbino asked what context he's referring to? VP Sherbino also asked for clarification in terms of what type of promotion Councilor Radomske was referring to and on which media and where? VP Sherbino stated that the USSU controls the tunnel and plasma screens and that's not the University so the University doesn't control governing campus clubs, therefore the USSU and not the University would do promotion.

Councilor Radomske noted that he's just curious regarding the University's perspective on promotional information on posters or other promotional material that are for alcohol related events, such as, the Beer Olympics.

GM Cottrell noted that Chair Hitchings has actually overseen the policy and can discuss this if he isn't chairing the USC meeting.

President FineDay introduced member Hitchings.

Member Hitchings noted that he wrote the policy last year when he was working at the University, which was a rewrite from the previous version. Member Hitchings stated that the University does have a standing ideal of trying to discourage drinking and they don't really have any provisions to do anything about it, other than just discouraging it. Member Hitchings noted that it is something they've wanted to do for a long time but it was given more importance after a student from Queens University died which caused a flurry amongst Universities in Canada to try to discourage events that are based around alcohol. Member Hitchings noted that as of right now, the University does have a policy to discourage it.

ESB: Councilor Keen stated that he does not have his book that he had at that meeting but that there are a couple of events coming up in Edwards, none that really concern anyone outside of the College. Councilor Keen noted that on November 14th, Brett Wilson Entrepreneurial Day is happening.

Councilor Robertson noted that the Chilling for Charity will be held on Friday November 29th in

front of City Hall, proceeds go to Children's Hospital for JDC west team. Councilor Robertson noted that the National Mining Competition and the team from Edwards placed 3rd out of 15 teams.

Kinesiology: Councilor Goncalves-Sebastiao noted that they had an event yesterday KiSS Steak night and date auction which went very well. Raised \$1500 (which isn't final) but are still working on the numbers. Councilor Goncalves-Sebastiao stated that the money will go towards Prostate and Breast cancer research. Councilor Goncalves-Sebastiao also stated that Medical Mania is next week, HSSA from Kinesiology is in charge this year so was told to mention it and invite everyone to go there for an opportunity to see how talented the Medicine and Health Science students are.

Law: Councilor Heinz noted there are a few successful events from Law, one of which is Community Outreach which has been fairly active. They had a pumpkin carving contest to raise money for the Adopt a Family campaign, build with Habitat for Humanity on Nov 1st. and will be at the Friendship Inn this Saturday. Councilor Heinz stated that they've recently organized a trip to the Regional Psychiatric Centre which has led to sparking members of the community and students to create the group Solidarity for those in Solitary. They are seeking to end the use of solitary confinement at the Psych Centre. Councilor Heinz stated that there will be a Green Legal Film screening on Thursday and the Star Phoenix had an article highlighting the contributions of the College of Law's pro bono chapter, and the whole month of November there will be a clothing drive. There is a big need for winter clothing, there will be a bin in the Law lounge that will be going to White Buffalo and Infinity House Homeless shelter for women and children.

Councilor Radomske asked if he had mentioned that the original Psychiatric centre was on campus?

Councilor Heinz it is leased from the actual U of S, it is on U of S grounds

STM: Councilor Schwab noted that they had their STM Corporation on Saturday, which was a very lengthy meeting and that students and Councilors went to the Gala.

Indigenous students: Councilor Iron noted that they have three open positions to serve on the ISC, there are three individuals who have applied for these positions and the voting will begin tomorrow, Friday and they should know by Monday. Councilor Iron stated that the ISC is hosting a culture camp at Wanaskawin and it's a Teepee sleepover where food will be provided and Councilors would have an opportunity to make traditional food by campfire. Councilor Iron noted that the sign up sheet for this is at the AC or ITEP or students can email NSID and phone number to jht934, which is the cultural coordinator Jordan. Councilor Iron also noted that the ISC is hosting another steak night on December 4th and it will be at Sports on Tap on Lorne Avenue, \$20 a ticket, door prizes and games and will be offering DD service for donation. Councilor Iron added that tickets will be available at the ASC and you can contact any ICS members on Facebook.

Chair Hitchings noted that Agriculture and Bio resources was scheduled to report but Councilor Pritchard was absent so it will be postponed to next USC meeting.

9.2 CEDC Update

President FineDay noted that he would briefly discuss the conversation the CEDC had in regards to the updates and asked members to keep in mind that they will be able to debate this policy fully when it becomes available and they can see the particular wording at the AGM November 21st, 6pm so encouraged members to come out as well because they need quorum. President FineDay stated that in his conversations with Student Unions across the Country he realized that there really isn't a model out there, that Student Unions just don't have answers for this.

President FineDay noted that he spoke with his counter part at the U of A and asked how they deal with disciplinary matters and he said if it was a case of harassment or something like that, he would notify and allow Campus safety to take care of it. President FineDay noted that he found it very strange that there is nothing put in place regarding CEDC and that some folks just didn't have any policy put in place and didn't think about it so we're ahead of the curve not only in having something but restructuring it so that it works the best it can. President FineDay stated that the Executive recommends that it move away from a Committee and more towards a tribunal model so that it doesn't necessary have to report to Council every time there is a CEDC issue because they don't think its necessary for Councilors to know about every complaint filed. President FineDay stated that they also recommend adding a support staff member as there are in many other Committees to provide some options and provide some light guidance if the Committee so choses. President FineDay noted that the support staff will be a non- voting member; will be there to give support and information. President FineDay stated that when piggy backing off of that they recommend an introduction and/or orientation to members of the CEDC so they actually know what they're purpose, mandate, power, what they're really there to do, its come up time and time again that folks don't know the power or the purpose of the CEDC and we're looking to put that to a stop. President FineDay noted that he would just leave it there and ask any members to speak up if they feel he's missed anything.

Councilor Heinz asked if he could speak in more detail regarding moving from a Committee structure to a tribunal structure.

VP Sherbino noted that the way in which a committee works is that the committee would report back to Council and would have no power without that Council with the exception of the elections committee. VP Sherbino stated that the way the CEDC was working prior was that it had to report back to the Council and had no power to make any decisions by itself and what is the point of having something when you have the same conversation in the CEDC meeting that you'd have with Council and just have to reiterate everything without any new information. VP Sherbino explained that they had to differentiate some things to make sure that it was still a body of Council but not a Committee of Council. VP Sherbino noted that this is to still give it some more clout and the way that the wording works now is that decisions under two different circumstances can be appealed to Council but it doesn't have to necessarily go to Council which provides some necessary distance between the two, it was a necessary thing to get rid of some of the confrontational structures that have been so bound up with the CEDC. VP Sherbino noted that he is very pleased with the work that the Committee has done, and believes very strongly that we are on the right track and as President FineDay was saying, can really act as a role model for other student unions who are having these issues as well.

Councilor Heidel noted these sounds like great recommendations and address some issues he would've brought up. Councilor Heidel stated that he's asked on several occasions to be included in these talks since he has experience in this area and inquired as to why he wasn't contacted and who else was contacted to discuss this structure, because he knows in particular Galen Richardson from last year, had a lot of strong opinions.

President FineDay noted that he has had conversation with Galen in his office regarding his thoughts on the CEDC and doesn't know that these were the recommendations that we chose to present to Council and what they are planning to present at the AGM in two weeks time regarding the choice to include certain members and not others. President FineDay stated that there is a limited amount of time to do a lot of work and he would invite Councilor Heidel to submit any recommendations that he has to him and he will forward them to the Committee. President FineDay stated that again, there will be an opportunity to debate this fully at the AGM and would encourage all Councilors to attend.

VP Abouhamra noted that if Councilors want to make changes to the CEDC you could always submit them to Executives to be voted on at the AGM by Friday.

Councilor Heidel noted that he thinks they have really hit on the main points of the CEDC regarding complaints that didn't need to be elevated to the level they were. Councilor Heidel stated that he thinks this is the best model to serve that. Councilor Heidel stated that on a new point, he would like some clarification on the confidentiality of CEDC. Councilor Heidel asked, 'do subsequent members of Council and subsequent members of the CEDC, have access to the past CEDC complaints? Does the person who has had the complaint made about them able to share this information with whomever they chose, particularly when it comes to witnesses for CEDC hearing?' Councilor Heidel inquired what the CEDC has looked at in regards to confidentiality?

President FineDay noted that there is no file that is labeled CEDC that he knows about within his records, for formal record keeping processes of CEDC. President FineDay stated that in terms of witnesses and confidentiality, he cant answer fully now, within the process there now is a process for having witnesses and the Committee seemed to like that model. President FineDay stated that there was conversation around needing substantial proof within CEDC or CEDT, and there will still be some sort of process to have just redress for any complaints.

Councilor Heidel stated that his other recommendation was also that in previous years, the CEDC, even though they had the rules in front of them weren't familiar with them ad its not a Committee that meets often so he thought the orientation was a good idea. Councilor Heidel stated that overall he thinks it's a good idea and would love to have it sent to him by email.

9.3

Move to table topic until next week

USCMotion053: President FineDay/VP Sherbino

Carried

10. Adjournment

Executive Committee
Minutes for Tuesday November 12th, 2013

Present: Max FineDay, Nour Abouhamra, Jenna Moellenbeck, Jordan Sherbino, Caroline Cottrell

1. **Call to Order**

The meeting was called to order at 9:00 a.m.

2. **Quorum**

Quorum was present.

3. **Roundtables**

President FineDay

- Mining Gala ESB
- Spoke with Exec. About Vision 2025
- Prepared bylaw amendments with Exec.
- Spoke with Associate Dean Student Affairs, Gordon DesBrisay, about exam invigilation and Academic Deans Group
- Meeting with Dr. Nasser about donating to the emergency fund
- CEDC Committee meeting
- ITEP Steak Night
- Exec. Meeting
- Financial Town Hall about TransformUS
- Ken Steele Presentation
- Meeting with Councilor Berlinic
- Aboriginal Student Leadership Group meeting
- Went to We Day
- Kiss steak night and date auction
- SPIRG launch
- Prepared for Academic Deans Group Meeting
- Spoke to Academic Deans Group about a first term Reading Week
- Skyped with Clint LaLonde from BC Campus to talk about Open Textbook implementation

- Met with Council Chair Hitchings
- Louis' Loft Grand Opening
- Prepared for Council
- Council Meeting
- Academic Affairs Committee
- Interview about first term Reading Week
- Meeting with the University Registrar about tuition waver and first term Reading Week
- Met with Vicky Squires about administering a survey to Campus
- Developed survey with Stephanie Maulhall, SESD
- Met with SIAST Student Association Exec.
- Attended ISSAC event night

VP Sherbino

- National Mining Gala
- Vision 2025: From Spirit to Action formal conversation
- Bylaw amendment conversation with Exec.
- Wrote up proposed amendments to the Bylaw and submitted them after consultation
- Met with Gordon DesBrisay (Associate Dean of Arts and Science) about teaching evaluations
- Met with members from the CEDC
- Academic Affairs Committee meeting
- Executive Meeting
- Met with Natalya Mason about Mental Health Week
- Kinesiology Steak Night
- Surveyed a class for TEA
- Louis' Loft grand opening
- USC
- Research, Scholarly and Artistic Works meeting
- Communications regarding the Symposium
- Academic grievances
- Met with the SIAST Students' Association
- Answered a lot of questions about Symposium and TEAs

VP Abouhamra

- National Mining Gala
- Vision 2025 formal response discussion
- Bylaw amendment conversation with Exec.
- Meeting with Patti McDougal, Vice-Provost Teaching and Learning to discuss Emergency loan
- Meeting with Dr. Nasser re: Emergency Fund
- CEDC Committee meeting
- ITEP Steak Night
- Executive meeting
- Live stream of Financial Town Hall
- Class & Lab
- Hosted the USSU Radio show with guest Mohammad Hajivandi
- Centre's meeting
- Attended We Day
- KiSS Steak Night and Date auction
- SPIRG Launch party
- USC
- Academic Affairs Committee meeting
- Meeting with SIAST Exec.
- Interview with the Sheaf re: Sustainability Week
- Finalized plans for Sustainability Week

VP Moellenbeck

- National Mining Competition Gala
- Vision 2025 formal response with Exec.
- Bylaw Amendments with Exec.
- Met with a student about starting a Red Cross Club
- Class
- We Day
- KiSS Steak Night
- Staff Wing Night
- TEA Survey
- Read resumes for Director of Consumer Services search Committee
- Met with students about tenants in Place Riel (hypothetical

situation for a class)

- Louis' Loft Grand opening
- USC
- ADO

4. **Business**

4.1 Games with Friends

VP Abouhamra requested funding for Games with Friends event, which will be held at Louis' Loft. VP Abouhamra requested \$80 for Pizza from Louis' and \$40 for advertisement.

Move to grant \$120.00 to Games with Friends

EXECMotion048: VP Moellenbeck/VP Sherbino

Carried

4.2 Stress Less

VP Abouhamra discussed the request for space in the North Concourse for massage therapy students who have asked USSU to sponsor.

Move to grant the North Concourse to massage therapy

EXECMotion049: VP Abouhamra/VP Sherbino

Carried

4.3 Alzheimer Posters

Executive discussed a request from the Alzheimer Society who requested a poster drop on Place Riel Buzz boards to promote the Alzheimer awareness walk. The Executive will discuss this in more detail.

4.4 Fall Reading Week Survey

President FineDay discussed the upcoming Fall Reading Week Survey that will be coming available soon. President FineDay noted that he is requesting an Ipad to give away as a prize.

Move to grant Ipad

EXECMotion050: President FineDay/VP Abouhamra

Carried

5. **Adjournment**

Meeting was adjourned at 9:35

**Executive Committee
Minutes for Tuesday November 19th, 2013**

Present: Max FineDay, Nour Abouhamra, Jenna Moellenbeck, Jordan Sherbino, Caroline Cottrell

1. **Call to Order**

The meeting was called to order at 9:00 a.m.

2. **Quorum**

Quorum was present.

3. **Roundtables**

President FineDay

VP Sherbino

- Remembrance Day
- Exec meeting
- met with Diane Martz from Research Ethics about the Symposium
- academic grievances
- Copyright Advisory meeting
- Speed Scrabble Meeting
- Student Forum Executive meeting
- surveyed many classes for TEAs
- met with representatives from the ULC to look at joint projects
- answered many questions about the Symposium from students and faculty
- met with legal counsel to discuss changes to the USSU Bylaw
- Budget and Finance Committee
- organized volunteers for TEA surveying

VP Abouhamra

- Stat Holiday (Remembrance Day)
- Sustainability Week Events

- The story of bottled water
- Sustainability Debates
- SENSSA Waste Reduction Workshops
- Fair Trade presentation by Audra Krueger
- AGM Review with Greg Walen
- Executive Meeting
- Class & Lab
- Hosted USSU Radio Show with guest Janell Rempel
- PACGSD meeting
- Health Innovation and Public Policy Conference
- Medicomania

VP Moellenbeck

- Remembrance Day
- Executive meeting
- Met with Booker (VP External) from Saskatoon Engineering Student Society
- Met with our lawyer about changes to the USSU bylaw
- coordinated groups to present for Budget and Finance Committee meeting
- prepared package for Budget and Finance Committee meeting
- chaired Budget and Finance Committee meeting
- contacted groups about funding and ratification
- Meeting with Marylou from ISC
- Attended class
- handed in an essay
- wrote a midterm
- Director of consumer services interview x2
- TEA surveys x4
- Fair trade presentation for sustainability week
- Met with my mentor
- general financial stuff
- Final details for transit forum
- ordered Pepsi

4. **Business**

4.1 Don't Be That Guy

Videos will be screened at Louis' Loft. Dave Hannah and various students will be in attendance. The Help Centre and Women's Centre will pay majority of the cost. The Executive will sponsor the cost of food.

Move to sponsor \$180.00 for food.

EXECMotion051: VP Abouhamra/VP Sherbino **Carried**

4.2 Table in Tunnel for Survey

The Executive will in the tunnel November 25 to 29 surveying students regarding a Fall Term Reading Week.

Move to sponsor \$125.00 for the event.

EXECMotion052: President FineDay/VP Abouhamra **Carried**

4.3 Philippine Typhoon Relief Event

Move to sponsor \$500.00 for the Pilipino Typhoon Relief event.

EXECMotion053: VP Moellenbeck/VP Sherbino **Carried**

5. **Adjournment**

Meeting was adjourned at 9:35 a.m.

Executive Committee
Minutes for Tuesday November 19th, 2013

Present: Max FineDay, Nour Abouhamra, Jenna Moellenbeck, Jordan Sherbino, Caroline Cottrell

1. **Call to Order**

The meeting was called to order at 9:18 a.m.

2. **Quorum**

Quorum was present.

3. **Roundtables**

President FineDay

- Scholarship, Bursary and Loan Committee Meeting in Regina
- Met with URSU President & Executive to discuss areas of common interest
- External Affairs Committee Meeting
- Executive Meeting
- Lunch with STM student Erica Lee to discuss USSU policy
- Games with Friends at Louis' Loft
- Class x2
- StudentCare Annual Claims Report Meeting
- Teaching Excellence Award Survey x3
- Lunch with VP Finance & Resources, Greg Fowler.
- Met with Student re: DSS Policy
- Call with DSS Manager to discuss policy
- Brought Greetings to the AFN Youth Summit
- Presentation to ESL students on USSU services and businesses
- AGM Prep
- Meeting with Councilor Charlie Clark
- Presentation from Jimmy (Museo)
- Delivered a report to University Council
- AGM
- Med. Charity Auction

- EDO

VP Sherbino

- Breakfast with the President and her Executive
- Met with DAve Hannah about issues in Residence and how we could go about solving them
- Surveyed many classes for TEAs
- Attended the USSU's Transit Forum
- Executive meeting
- Prepared for the AGM
- Attended the AGM
- Attended Games with Friends
- Volunteered for a new committee on research data storage
- Student Care annual claims meeting
- Teaching, Learning and Academic Resources Committee meeting
- Meeting about increasing the hours of Safe Study
- Met about Museo Coffee
- Research, Scholarly and Artistic Works Committee meeting
- University Council meeting
- Organized more of the USC, Deans, and Admin reception
- Attended the USSU's Transgender Day of Remembrance
- Attended the USSU's video competition on sexual assault
- Began to prepare for the second stage of improving teaching evaluations at the University

VP Abouhamra

- Breakfast with the President and her Executive
- TEA survey x3
- Meeting with Dave Hannah about issues in Residence
- Transit Forum
- Met with students from Philippines
- Attended ASC Cooking Class
- External Affairs Committee meeting
- Exec meeting
- Class & Lab
- Games with Friends
- Hosted USSU Radio Show with Jack Saddleback re: Ally Week
- StudentCare Annual Claims meeting

- 24-hour safe study meeting
- Attended Transgender Day of Remembrance
- Attended Don't Be That Guy video screening
- AGM prep
- AGM
- Meeting with Museo coffee
- Attended ASC Poetry Slam & Open Mic Night
- Attended Med 1 Charity Date Auction
- Sick Day

VP Moellenbeck

- Breakfast with the President and her executive team
- Philippines relief meeting
- Transit Forum
- Notary appointment x3
- Executive meeting
- Usask Filipino students executive sponsorship
- Financial accountabilities review
- signed insurance forms
- signed cheques
- ratified and gave funding to campus groups
- Director of Consumer Services search committee (interviews x4)
- Student Care annual claims review
- Transgender remembrance memorial
- "Don't be that guy" video screening
- Reviewed for the AGM
- TEA surveys x2
- Met with Jimmy from Museo
- AGM
- Med 1 Date Auction
- Organized groups to present at BFC
- typed minutes from last meeting
- Organized documents for BFC
- chaired BFC
- interview with a student for a paper
- went to Cam Broten on Campus

4. Business

4.1 Gordon Oakes Red Bear Student Centre

Candace Wasacass Laferty has been in contact with the University Steering Committee to decide what will be in the new Aboriginal Student Centre. She would like to consult with USC on the matter to further gauge ideas. VP Sherbino will seek further clarification.

4.2 Extended Hours of Safe Study

VP Abouhamra and VP Sherbino talked to Dale Amerud regarding Safe Study being operational for 24hrs a day during exam time. ULC has requested that the USSU help with funding. The Executive

agreed that this funding is not part of their mandate, although remain supportive of the idea.

4.3 Bedford Redmen

Erica Lee, a university student, has asked the Executive if they were interested in getting involved in the movement to have Bedford Redmen High School change their mascot name and logo. President Fineday will do more research into the topic.

5. **Adjournment**

Meeting was adjourned at 9:40 a.m.



USSU Executive Project Proposal

Executive Member:	Nour Abouhamra – VP Student Affairs
Proposed Project/Event:	Games with Friends
Event Date:	November 19 th 5:00-7:00pm Louis' Loft
Budget Line Number:	170-5490-00
Budget for Project/Event:	Advertising: \$40 Pizza: \$80 (from Louis') Pop: 2 cases Games & Prizes: STM & Newman Centre Total: \$120

Academic Affairs Committee of University Students' Council

7 October 13, 8:30-10:00am

Roy Romanow Council Chambers, Room 110.3 Place Riel

Present: Vice President Jordan Sherbino (chair), Vice President Nour Abouhamra (vice-chair), Councillor Stacy Pritchard, Member Felipe del Campo, Member Jennifer Qing, Member Joland Schmidt, CSSO Mandy Elash (ex-officio, non-voting member)

Regrets: Councillor Megan Vandendreische, Councillor Monica Iron, President Max FineDay (ex-officio member)

1. Call to order

The meeting was called to order at 8:32am, 7 October 13, 2013.

2. Adoption of the agenda

Moved that:

AAC001 The agenda do be adopted.

Moved: Councillor Pritchard

Seconded: Member del Campo

Carried.

3. Introductions

All members of the Committee introduced themselves and stated their year and area of study.

4. Chairs remarks

Vice President Sherbino described the composition of the committee and its relationship with University Students' Council. Sherbino stated that this year he foresaw three major functions of the Academic Affairs Committee:

1. to help with the academic-oriented events of the Union, most notably the Experience in Excellence Awards
2. to guide and help the position of Vice President, Academic Affairs so the person holding the portfolio has a better perspective on various academic issues
3. and to make recommendations to USC on certain matters.

5. Introduction to the USSU

Vice President Sherbino described the structure and function of the USSU and its general relationship with the University. Sherbino described how the USSU governs itself and what its role is for students. Sherbino then

described the various Executive portfolios, services, businesses, and facilities of the Union.

6. Academic priorities of the USSU

Previous to the meeting, Vice President Sherbino distributed a copy of a memorandum that was sent to the members of University Council. At the meeting he called for questions and comments on the memorandum and asked if the committee members felt that anything was missing from the list of academic priorities of the USSU.

Councillor Pritchard noted that getting exam schedules at an earlier date would be a good addition. Vice President Sherbino said that a recent survey by the Registrar had a 10% majority for maintaining the *status quo*. Changing it would mean less flexibility for class choice. However, this may have changed from the time the survey was done. The exam schedule is made after the add/drop deadline. Member Schmidt said that different Colleges would have different views on this due to different needs and structures. Sherbino will talk about this with more students and discuss options with the Registrar and Director of Student Services.

Vice President Sherbino asked for the opinion on a first-term reading week. All members were in favour. Sherbino then explained how the first-term break would be possible and from where the additional days would come. He then discussed some potential difficulties in getting such a week. Lastly, he noted that the USSU was not unique in working for this, but rather that many students' unions across the country were working towards bettering student mental health using this avenue.

7. Ideas for topics for the year

Vice President Sherbino asked the members the topics they would like to discuss this year and their academic concerns.

Councillor Pritchard discussed a negative encounter she had with a flipped classroom. Sherbino described the reasons for having a flipped classroom, some of the benefits thereof, and that the Gwenna Moss Centre for Teaching Effectiveness was doing a lot of work in this area. He said that he could review the principles of a flipped classroom as described by the GMCTE and then compare them to Pritchard's experience.

Member Qing mentioned the poor communications surrounding continuing undergraduate scholarships and the requirements of application. Sherbino said that he would bring this up with the appropriate individuals and he would encourage an institution-wide analysis of the internal scholarships available to students.

8. Teaching evaluations

The system that the University uses is by no means the best one available, and there are many better practices followed by our U15 peers. Vice President Sherbino noted that his vision for teaching evaluations involves five main changes:

1. change the format of teaching evaluations and allow for customised questions;
2. create a mechanism to distribute the results of teaching evaluations to students for professors and instructors who have permitted this;
3. implement a pilot project to test a new system;
4. create a marketing campaign surrounding the use of teaching evaluations to increase the participation of students; and
5. create a mechanism and procedure in which department heads (or deans in non-departmentalised Colleges) will review with all instructors and professors the results of these teaching evaluations.

Councillor Pritchard said that faculty and instructional staff would benefit from the addition of customised questions.

Member del Campo noted that many questions on the SEEQ are irrelevant to certain classes that use them and they the tool is very long.

Councillor Pritchard asked what happened in courses with multiple instructors. Vice President Sherbino said that there were multiple course evaluations given in those instances.

The members of the committee were in general agreement that the current method of course evaluation was not ideal, and that there was lots of room for improvement in various areas.

9. Other business

9.1 Undergraduate Research Journal

Vice President Sherbino noted that starting in the second term, the University Learning Centre would be putting out an online, peer-reviewed journal meant for undergraduate students in all disciplines at the University. For more information, you can contact Liv Marken (Writing Centre Coordinator) or Kathleen James-Cavan (Faculty Advisor).

9.2 Student Forum

Vice President Sherbino stated that there was another body on campus that deals with many similar issues that would come before this committee. It is administered through the Student and Enrolment Services Division and has eleven undergraduate students that sit on it. If

there are any topics that members would like discussed, please inform himself or President FineDay

9.3 TransformUS

Vice President Sherbino reminded members that the reports of the task forces would be released in early December and that there would be several town hall meetings in which students can raise their concerns. He encouraged members to attend if possible.

9.4 Vision document for Vice President (Academic Affairs)

Vice President Sherbino noted that, with and through this committee, he would like to propose a transitional vision document as to the role and responsibilities of future Vice Presidents, Academic Affairs. Such a document, however, would just be used as a guide and would not and could not be binding.

9.5 AOCP survey

Vice President Sherbino noted that at the first meeting of the Association of Constituency Presidents, he would be distributing a voluntary survey to all members so that he could get a better understanding of the climate on campus.

10. Time and place of the next meeting

Vice President Sherbino said that he will once again poll the members of this committee to try to find a time that works better for members to meet.

11. Adjournment

With the agenda concluded, Vice President Sherbino declared the meeting adjourned at 9:52am.

University Students' Council Agenda
Thursday December 5, 2013
Roy Romanow Student Council Chamber

- 1. Adoption of an Agenda**
- 2. Introductions and Announcements**
- 3. Council Address**
- 4. Minutes and Reports for Information**
 - 4.1 USC Minutes – November 28, 2013**
 - 4.2 Executive Committee – December 3, 2013**
 - 4.3 Academic Affairs Committee Minutes and Report**
 - 4.4 Appointments Committee Minutes and Report**
 - 4.5 Code of Ethics Disciplinary Committee Minutes and Report**
 - 4.6 Elections Committee Minutes and Report**
 - 4.7 External Affairs Committee Minutes and Report**
 - 4.8 Budget & Finance Committee Minutes and Report – October 30 & November 13, 2013**
 - 4.9 Student Affairs Committee Minutes and Report**
 - 4.10 Sustainability Committee Minutes and Report**
 - 4.11 Association of College Presidents Minutes and Report**
- 5. Motions Arising from the Minutes and Reports**
- 6. Business**
- 7. New Business**
 - 7.1 Place Riel Service Elevator**
- 8. Questions and Comments (30 minutes)**
- 9. Any Other Business**
 - 9.1 Biweekly Reports – Councilors**
 - 9.2 Executive Accountability Reports**
- 10. Adjournment**

University Students' Council

Minutes for Thursday November 28, 2013

Present

Max FineDay, President
Jenna Moellenbeck, VP Operations and Finance
Nour Abouhamra, VP Student Affairs
Jordan Sherbino, VP Academic Affairs
Jon Herriot, Medicine
Wyatt Berlinic, Engineering
Jon Katzman, Veterinary Medicine
Stacy Pritchard, Agriculture & Bio resources
Steven Heidel, Arts & Science
Megan Vandendriessche, Arts & Science
Phoenix Rider, Indigenous Students
Monica Iron, Indigenous Students
Alex Keen, ESB
Jordan Robertson, ESB
Alyssa Anderson, WCV
Dillon Radomske, Nursing
Shawn Heinz, Law
David Ogunkanmi, International Students
Borden Miller, Education
Aleina Haines, Pharmacy and Nutrition
Rainer Kocsis, St. Thomas More

Also Present

Scott Hitchings, USC Chair
Caroline Cottrell, General Manager

Regrets

Morgan Jangula, Education
Benjamin Schwab, St. Thomas More
Bruno, Goncalves-Sebastiao, Kinesiology
Melissa Gan, Arts & Science

Absent

Sara Kruger, Engineering

Guest List

Brett Fairbairn
Pauline Melis
Jennifer Robinson
Greg Fowler
Katherine Federoff
Anna-Lilja Dawson
HenryTy Glazebrook
Scott Davidson

Meeting was called to order at 6:00 pm.

1. Adoption of the Agenda

President FineDay moved to adopt the agenda

USCMotion054: President FineDay/VP Moellenbeck

Carried

2. Introductions and Announcements

President FineDay introduced Brett Fairbairn – Provost and VP Academic, Pauline Melis – Assistant Provost, Office of Institutional Planning and Assessment, Jennifer Robinson –

Communications, Office of Institutional Planning and Assessment, Greg Fowler – VP Finance and Resources, Katherine Federoff, Anna-Lilja Dawson, HenryTy Glazebrooke, Scott Davidson.

3. Council Address

3.1 Brett Fairbairn - Provost and VP Academic

Greg Fowler – VP Finance and Resources

Pauline Melis – Assistant Provost, Institutional Planning and Assessment

Move into informality.

USCMotion055: President FineDay/VP Moellenbeck

Carried

Brett Fairbairn thanked Council for the invitation to talk about TransformUS. He noted Greg Fowler and he are the ones responsible for coordinating TransformUS and are happy to answer any questions.

Dr. Fairbairn noted that from his point of view, TransformUS is inherently about the sustainability of the university and ensuring it can continue to function at a really high level. Historically, universities tend to add things over time. The U of S is better at adding things on than getting rid of them. There is a process of accumulation. The most important reason for this is because universities are really great at coming up with new ideas. Faculty members have new ideas for teaching options and staff have ideas for new services. In the past, the university had been counting on growth to bail them out of possible financial strife with a belief that there would come a period when resources would be plentiful through government grants. What has changed in higher education over the last five years is we have entered an era in which the environment for resources has changed. The university has been looking at a 2% increase in our government grant when 5% is the increase in spending. Having a 2% increase is outstanding when compared to counterparts across the nation but if it doesn't cover the increase in spending then problems emerge. This gives a bit of a window for the university to respond to ideas that are more thoughtful and long term and isn't about immediate short-term cuts, adjustments and reductions. The university has been talking since 2012 about what needs to be done by 2016. This is a longer-term vision. Prioritization won't need to be an option anymore. TransformUS is the particular way the university has been developing and perusing the idea of prioritization.

Greg Fowler noted students were involved in both the task forces – the support task force and academic task force. Each task force looked at over 400 processes of the university. The objective was to prioritize them. The effort that they are making will become public on December 9th. Consultation will be undertaken with students and the campus community following the reveal. An analysis will be done in February and March of 2014 on the implantation plans and any changes that become essential. The university's goal overall is to reduce the growth in costs and to prioritize programs. Students will be better served overall. The quality of programs will be high and that will be a priority for the university. There may be programs that will not be continued. If academic programs were discontinued, students would never be left without their academic careers remaining intact.

The university will phase out programs to ensure students can finish their degrees. Overall, there is benefit to students regarding the cost of tuition going down over time.

VP Sherbino thanked Brett Fairbairn and Greg Fowler for attending USC to talk about TransformUS. VP Sherbino commented on the communication regarding the five quintiles. He noted that four of the five are generally well understood by the university community. VP Sherbino commented quintile four – Reconfigure for efficiency/effectiveness, has been commonly misunderstood and he asked they speak to this.

Brett Fairbairn commented the phrasing was used for a particular reason. Being in quintile three, four or five, may indicate future reduced resources. It is possible that what falls into quintile four might come out of a reconfiguration with increased resources. When process like these have been done at other universities, there are sometimes outcomes of that kind. It could be good or bad to be in any quadrant. There is lots of reconfiguration that may go on in any of the quadrants.

GM Cottrell noted that many university staff have been laid off in the past few months and wondered how the university is going to deal with faculty and the collective agreement now programs are going to be changed. Brett Fairbairn commented that eliminating an academic program doesn't save the university money usually by itself. Most of the university's expenditures are in staff and faculty. He noted there are a few things the university can do. The faculty collective agreement includes clauses that indicates what happens if programs are changed or disestablished. The university would have to follow those clauses and procedures. The reason the university has had the incentive program for early retirement, which many have heard in the news, is in order to minimize the amount of severance packages that need to occur.

VP Moellenbeck noted the date when the TransformUS reports go public, is during finals for students. She pointed out that December is already a stressful time for students, faculty and staff. VP Moellenbeck asked if there would be any support offered that day for stressed individuals. Brett Fairbairn commented there will be a variety of forms of support, much of which are Deans and Department Heads, looking to talk to and be supportive of their students and staff. A series of meetings will be held in December between colleges and units for low-key discussion about the reports. A lot of information will be accessible on the website. The report of the taskforce provides recommendations. The university will spend five months turning the recommendations into an action plan.

Councilor Heidel thanked the senior administration for being very open during the TransformUS process and answering students' questions. Councilor Heidel noted there are two main responsibilities for the university – teaching and research – and the interactions between the two. President Busch-Vishniac's most recent vision document it is very focused on research. Over the past few years, there has been a decline in teaching quality, specifically for the sciences, math, computer science etc. The teaching budgets and lab budgets have been decreasing each year to the point where upper year labs are sharing classrooms and equipment or have been cut all together. VP Heidel asked how focused

the university is on teaching quality and if it should be revisited.

Brett Fairbairn commented the university is interested on creating better metrics, collecting evidence and tracking it. He noted he is very interested in documenting the quality and impact of teaching. In the surveys put out by the university, there is no evidence that the quality of education is declining, which would concern him a great deal. He agrees with President Busch-Vishniac that there is not a fundamental conflict between teaching and research. The U of S, by being in the U15, is an institution that does both seamlessly and each in support of the other. The U of S has the lowest ratio of students to faculty of any university in our class. In addition, the university has the highest proportion of its budget devoted to faculty salaries. If there are cuts to labs and budgets, Brett Fairbairn noted he is interested in that and wants to make sure all units are making wise choices of use of resources. In the D-wing of the Health Sciences building, for example, our researchers have had to learn an entirely new way of conducting labs. In past years, researchers had their own private lab space. The university built the Health Sciences building on the leading standards in higher education; these researchers are moving into shared labs. Brett Fairbairn noted he doesn't see this as a reduction in quality but an opportunity to learn a better way of doing things and way of teaching labs. Whatever transition pains there may be, there will be equal or better quality of education.

Councilor Heidel commented that it is possible that a higher level of education can be delivered without labs, but is concerned that a lot of faculty wouldn't agree with VP Fairbairn. VP Heidel noted some professors are going out of their way and using personal time to create labs for students.

VP Abouhamra asked if there was a specific timeline for when academic programs will be cut. She noted some students are in programs that take longer to finish their degree. VP Abouhamra asked if the discontinued degrees be comparable to other degrees across the country. Brett Fairbairn commented programs are discontinued all the time, not necessarily for financial reasons. The College of Nursing is a good example of the way colleges are fading out programs and merging them. Nursing's plan is to allow a maximum of 7 years for the 4 year NEPS program to complete their degree. Brett Fairbairn noted discontinued program degrees would be comparable degrees.

VP Sherbino asked VP Fairbairn to comment on what assurances there will be for insuring there will be adequate teaching staff to complete these discontinued courses and that the quality of degrees are meaningful. Brett Fairbairn commented the quality of a student's degree is an important concern for the university. The Taskforce has been considering the value and importance of all the services they have been looking at. Additional analysis will be done after the reports are submitted.

VP Moellenbeck asked what the process was for determining the specific timeline to discontinue an academic program. In addition, she asked what happens to students who graduate with a degree that no longer exists. VP Fairbairn commented that there are various colleges where the issue of a timeline will exist. The commitment to students from the university is they will obtain a meaningful degree. There will need to be further

discussions on the timeline and how it will affect new students. VP Fairbairn commented there are many proud alumni, like Home Economics, who have degrees that no longer exist. It's still a valid degree and not worth any less.

Councilor _____ asked if there was a system to merge degrees that are discontinued or cut into other programs that will continue to exist. VP Fairbairn commented there are ways to merge discontinued programs and has been done in the past, with the example of Home Economics being one of them. The university knows that whatever program is eliminated, there will be lots of valuable attributes.

Pauline Melis commented on how other university's amalgamated different programs.

GM Cottrell asked to what extent does University Council, or any other body on campus, have the ability to say no to program changes and reductions. VP Fairbairn commented there is a division of powers. Each body, whether it's senate, university council, etc., is sovereign in the things that it does. Council has the ability to say no to things. GM Cottrell noted that, hypothetically, there could be some conflict between the Board of Governors and University Council if University Council decides not to support program cuts. VP Fairbairn commented that it wouldn't be a conflict but a failure of a particular plan of what to do with the university's finances.

Councilor Heidel asked to what extent do individual departments and units have the power to ask for re-evaluation in the criteria in the TransformUS report. VP Fairbairn commented the taskforce's process is their process and it is over when they produce their recommendations. There is no more relevance in going back to redo their work. To understand the report is important.

President FineDay asked in regards to the forms that unit managers were asked to fill out assessing their programs, what process were given to bring in students' opinions and values. VP Fairbairn commented the taskforce asked for a combination of objective information. Unit managers are the best spokesperson for their programs and had the opportunity to do that in the templates.

Councilor Herriot commented that the 2% funding increase was higher than many other universities across Canada. The university did ask for more than a 2% increase and Councilor Herriot asked what kind of pressure there was on the government to get the increase requested. Greg Fowler noted the university meets with Advanced Education regularly. In the fall, the university presented their Operations forecast and their request, which was a 5% increase. The 2% increase was presented at that time by the government. The university can only make a request for an increase. There is a good relationship with the government and a need to ensure the priorities of the university are understood. VP Fairbairn commented the university makes sure the province knows the university would do great things with additional resources it provided.

President FineDay commented the provincial government has communicated that we shouldn't expect more than a 2% increase in our operating budget. President FineDay

asked if students should expect program prioritization and workforce planning in the future at the University of Saskatchewan. VP Fowler commented that what is being looked at by TransformUS is only 5% of the budget. The measures that the university is taking are considerably less than what other universities are going through across the country. By the end of a seven-year period, the university will be much different and much stronger.

VP Fairbairn commented the reason the university is doing it this way, rather than cutting every department by 5%, is because it's the right way and will result in a stronger university.

Councilor Vandendriessche noted 70% of the university's operating budget comes from the province, but compared across Canada, it's an average of 50%. She asked if the trend eventually start decreasing and more prioritizing will be happening in the future. VP Fairbairn commented Western Canada has the privilege of being in a little bubble where government support on budget is higher than the rest of Canada. That number is 70% from the province for the operating budget. In the long term, a decrease is likely in the direction where the government support will go. The university hopes that decrease will happen very slowly. A fair amount has been invested in fundraising for the university, but this will eventually have to increase as the years go on.

Councilor Herriot asked the senior administration if the university is adequately funded by the province or under funded. VP Fairbairn commented the university is generally under funded on a range of things. The university's job is to tailor its programs to fit and be sustainable with what is funded to us.

Councilor Pritchard asked if the cuts that have already been made across campus are part of TransformUS or something different. VP Fowler noted there are two areas of operating budgets – academic and administrative. Under each of those are seven different areas. The workforce planning or the job cuts, is separate from TransformUS. There are still some units that are reorganizing their staff to be more efficient. Deans and unit leaders were asked to look at their areas and how it could be reorganized to make savings. The idea to look at administrative and support staff was to be less destructive on students.

Councilor Berlinic asked why the administrative staff doubled over the years. VP Fairbairn commented this is a trend alongside other universities. Over the years, various administrative departments and services were established. There are jobs being done at the university today that were not being done in past years. That is where that growth comes from. The university was interested in redundancies across campus and where the cuts took place. Greg Fowler added Facilities Management Division took a big employee cut. What was decided was to create zone areas and reduced the staff by 100 positions. Zone Managers were created along with building technicians, who could do multiple trades work. Councilor Berlinic asked if there was a better breakdown of administrative staff with detailed numbers per department. VP Fairbairn noted it gets very complex with name changes and title changes. The data is known, but not published.

Councilor Herriot asked how senior administration would respond to rumors of liberal arts

programs being cut. VP Fairbairn commented he sees no reason why those programs wouldn't still exist, but he won't know until the reports are submitted. He noted Humanities departments are really strong and vary in terms of student demand and research. It is evident through many means that the humanities are a cost effective area, in our university and across the country. There is a high interest for the humanities, liberal arts and arts programs.

Councilor Herriot asked if lack of employment opportunities suggested a weakness in the liberal arts. VP Fairbairn commented employability in liberal arts is not that bad. There is a lot of public debate and misconceptions about what jobs there are for liberal arts graduates. Pauline Melis commented this topic would have been included in the template under internal or external demand.

VP Sherbino asked for more information on the other areas, other than TransformUS and workforce planning, and the progress that has been made on those and to what effect they will have on students. Greg Fowler commented the other areas include: organizational design, compensation, institutional footprint, university spending and revenue enhancement. The university met and discussed ways to tie these areas together in a better way. All these changes in areas won't affect students negatively and will end up benefiting them in the future.

Councilor Heinz asked if there was some consideration about whether services were duplicated and are actually tailored towards different colleges and departments. For example, many faculty advisors had to take on students in their own time because centralized advisors weren't equipped to deal with different programs. Greg Fowler noted the university wants to work through so these services are provided in a way that they aren't about centralization or decentralization and to just provide the best service.

Councilor Pritchard noted in Agriculture & Bioresources they recently shutdown the sheep facility. She asked if the shut down was due to the workforce planning, TransformUS or by the college itself. VP Fairbairn commented that colleges and units have the authority to make decisions, which is what happened in this case. Greg Fowler noted there may have been a financial element to the shutdown, but wasn't part of the workforce planning process.

Member Dawson asked if there a lot of units making their own cuts when TransformUS was announced. VP Fairbairn commented there were some. His understanding that when templates were sent out, the unit leaders responded that they weren't going to fill them out because they would be shutting down those items down themselves.

Councilor Pritchard asked if there were any expectations from the taskforce and if there were any programs in which they were expecting to see changes. VP Fairbairn noted the university met with the taskforce to talk about their process and timelines. There is no knowledge as to the contents of the report.

Councilor Radomske commented that throughout the conversation there was a repeated

theme of ‘we are better off than those’ who are similar to us. This manner of thought presents an inherent danger as it confines us to the ways in which we can steer the future. This institution’s goal is to reach for excellence in all facets of post secondary education. If we continue to compare ourselves to universities that are not doing so well, we no doubt lose our hopes for further success. Simply because others around us are struggling or not receiving the adequate funding from their governments, does not mean we should continue to compare ourselves to the lesser. We should get rid of those confining thoughts and strive for the number one spot that this province so rightfully deserves.

USC Chair thanked the university administration for attending the meeting.

Move to go back into formality

EXECMotion056: President FineDay/Councilor Robertson

Carried

4. Minutes and Reports for Information

4.1 USC Minutes – November 7, 2013

4.2 Executive Committee Minutes – November 12, 19 & 26, 2013

4.3 Academic Affairs Committee Minutes – October 7, 2013

5. Motions Arising from Minutes and Reports for Information

Move to accept the minutes.

USCMotion057: President FineDay/VP Abouhamra

Carried

6. Business

7. New Business

8. Questions and Comments

VP Abouhamra announced there is a 24-hour safe study space in the Murray Library for final exams starting December 4th to December 20th. There will be free parking from 11pm to 6am in the lot across from Place Riel. Snacks will be available during the night.

VP Abouhamra congratulated Councilor Katzman on a job well done hosting Medical Mania.

President FineDay noted the USSU has been surveying regarding a first term reading week. He encouraged Councilors to talk to their members. So far 5000 students have responded. The survey will be open for another week.

Councilor Ogunkanmi commented it might be a good idea to look into a better time to hold the AGM, as student representation was sparse and quorum was hard to make. VP Sherbino noted there was a lower attendance compared to other years. One issue is there

was nothing that controversial being done at this AGM.

VP Sherbino commented that submission for the Undergraduate Student Symposium has been extended until Friday December 6th.

Councilor Vandendriessche noted there was interest from the ASSU to find out if the USSU would be interested in a partnership in a toy/clothing drive for Christmas. President FineDay noted the USSU as an organization participates in Adopt a Family every year. He noted he would still be interested in talking to the ASSU about the idea.

Councilor Haines commented there was not a flu clinic on campus this year. A third year Pharmacy student has started a petition to get the clinic back on campus. She would like more information on who to contact to spread the word and the petition.

9. Other Business

9.1 Biweekly Council Reports

Councilor Keen – ESB – noted it has been a quite week. Some being events held include: Chillin' for Charity on Friday and a career night in regards to mining. Edwards is getting more into the mining competition. There was also a successful presentation of a Finance grad.

Councilor Ogunkanmi – International Students – noted there was a fundraiser for the Philippines, during which \$6000 was raised. A meeting was held with the peer health educators and a photo contest will take place. In addition, an AIDS campaign will also be coming out soon.

Councilor Pritchard – Agriculture & Bioresources – AgBio had a successful career fair with 63 employers. In the Ag building, the ASA is putting together a secret Santa and toy drive in the near future. Ag Formal is next Tuesday, all Councilors are welcome to attend. Back to School events and planning are taking place with different events.

Councilor Haines – Pharmacy & Nutrition – Friday is the 100th birthday of the College and there will be a celebration. Hampers for AIDS Saskatoon are being accepted. The new Dean search was held in the past 2 weeks during which 3 potential candidates came in to do presentations to students. Health Science library has extended their hours for study periods on Saturdays and Sundays.

Councilor Radomske – Nursing – A meeting will be held with the Assistant Dean on Monday to discuss program planning. A Ukrainian Feast is taking place at Jax for \$15. The Foam party will be held on December 5th at 302 – tickets will be sold in the tunnel.

11. Adjournment

Move to adjourn meeting.

USCMotion058: VP Moellenbeck/Councilor Rider

Carried

Executive Committee
Minutes for Tuesday December 3, 2013

Present: Max FineDay, Jenna Moellenbeck, Jordan Sherbino, Caroline Cottrell

Regrets: Nour Abouhamra

1. **Call to Order**

The meeting was called to order at 10:09 a.m.

2. **Quorum**

Quorum was present.

3. **Roundtables**

President FineDay

- Community Consultations with Saskatoon Police
- Association of Constituency Presidents' meeting prep
- Tabling for Give Us A Break
- AOC Meeting
- TEA x4
- Executive Meeting
- Classx2
- Meeting with Aboriginal Leadership Group
- Giving out 1st, 2nd, and 3rd place for trick or eat
- Open Textbook Meeting
- Student Forum Meeting
- Meeting with Prof. Jeanette Lynes
- Meeting with SESD over Give Us A Break Survey
- Reception for USC, Senior Admin, and Deans
- USC Prep
- Council meeting
- Attended Pharmacy & Nutrition Birthday Celebration
- 1/2 EDO

VP Sherbino

- attended two sets of presentations, supper meetings, and interviews for candidates for the position of Chief Information Officer
- dealt with grievances
- Executive meeting
- USC
- Reception with USC and various administrators
- did several more surveys of classes for TEAs (now they're done!)
- prepared the materials for Study Smart
- staff meeting
- Student Forum meeting
- provided input to various council committees on issues concerning undergraduate students
- covered reception twice
- worked with staff to finalize the last surveying of TEAs
- in communications with the Library about a 24-hour study space on campus

VP Abouhamra

- Exec Meeting
- Class & Lab
- Childcare Board Meeting
- Hosted USSU Radio Show with Councillor Rider
- USSU Centres Meeting
- Student Health Services Meeting
- Staff Meeting
- Meeting with Commerce Students re: Pregnancy Tests
- Reception for USC, Senior Admin & Deans
- USC
- Pharmacy & Nutrition 100 years celebration
- World AIDS Day photo
- Interview with Anna-Lilja Dawson, Sheaf News Editor, re: 24-hour safe study & USSU Radio Show
- Submitted application for Mental Health Conference
- Event Planning for Term 2

VP Moellenbeck

- TEA Survey x2
- Association of Constituency Presidents meeting
- Executive meeting
- Reception coverage
- CIO and AVP IT presentation
- Worked with campus clubs
- Did general financial stuff
- Staff meeting
- Louis'/Loft planning meeting
- class
- Reception for USC, Senior Admin and Deans
- USC
- Pharmacy and Nutrition 100 years celebration

4. Business

4.1 Exec Accountabilities

The Executive discussed finishing their accountabilities, which will be presented at USC. It was noted accountabilities should be concise.

4.2 Holiday Cards

Executive will send cards out for the holiday season.

4.3 Service Elevator

GM Cottrell reported the loading dock service elevator in Place Riel needs to be replaced as it is starting to breakdown very frequently. The elevator was not replaced during renovations because it was being used for the renos. GM Cottrell recommends that this be paid for from Infrastructure and thus the request needs to go to USC.

5. Adjournment

Meeting was adjourned at 10:30 a.m.

Budget & Finance Committee Minutes

October 30, 2013

Present: Nour Abouhamra, Melissa Gan, Alex Keen, Jenna Moellenbeck, Jordan Robertson, Benjamin Schwab and Justina Zhang

Also Present: Caroline Cottrell, Max FineDay, Noman Hassan and Chris Gonari

Regrets: Emilie Chan

Absent:

1. Call to Order

The meeting was called to order at 2:33 PM

VP Moellenbeck amended the agenda to include 5.2.7 Physics Students' Society, 5.2.8 Power to Change and remove 3.2 Students for Public Interest Research

Move to adopt the agenda.

BFC Motion 011 – VP Moellenbeck/VP Abouhamra

Carried

2. Call for Quorum

Quorum was present.

3. Board Presentations

3.1 Ahmadiyya Muslim Students' Association

3.2 National Mining Competition

4. Review of Minutes

Move to adopt the minutes.

BFC Motion 012 – VP Moellenbeck/VP Abouhamra

Carried

5. Business

5.1. Ratifications

No ratifications.

5.2. Funding Requests

5.2.1 Ahmadiyya Muslim Students' Association – USSU Credit \$300 and USSU Funds \$500. "To Pray or Not to Pray"

Move to fund the Ahmadiyya Muslim Students' Association

BFC Motion 013 – VP Moellenbeck/VP Abouhamra

Carried

5.2.2 Students for Public Interest Research – USSU Credit \$60 and USSU Funds \$300 "SPIRG-SPOLSION"

Move to fund the Students for Public Interest Research

BFC Motion 014 – Councilor Keen/VP Abouhamra

Carried

5.2.3 U of S Table Tennis Club – USSU Funds \$200 “Table Tennis Tournament”
Move to fund the U of S Table Tennis Club

BFC Motion 015 – Councilor Keen/Councilor Schwab **Carried**

5.2.4 National Mining Competition – USSU Credit \$1000 “National Mining Competition Gala”

Move to fund the National Mining Competition

BFC Motion 016 – VP Moellenbeck/Councilor Keen **Carried**

5.2.5 Pandora Women – USSU Credit \$373.93 “Pandora Women Meeting”

Move to fund the Pandora Women

BFC Motion 017 – Member Zhang/Member Gan **Carried**

5.2.6 Association of Korean Canadian Scientists and Engineers U of S – USSU Funds \$250 “Bowling Night”

Move to fund the Association of Korean Canadian Scientists and Engineers U of S

BFC Motion 018 – Councilor Robertson/Councilor Keen **Carried**

5.2.7 Physics Students’ Society – USSU Credit \$300 “Student Faculty Mixer”

Move to fund the Physics Students’ Society

BFC Motion 019 – Councilor Schwab/Councilor Gan **Carried**

5.2.8 Power to Change – USSU Credit \$180 “Ask a Friend”

VP Moellenbeck brought up that this was not an event, but rather a chance for conversation over coffee.

Move to deny funding to Power to Change

BFC Motion 020 – Councilor Keen/VP Moellenbeck **Carried**

6. Questions & Comments

No questions or comments.

7. Adjournment

Adjourned at 3:28 PM

Budget & Finance Committee Minutes

November 13, 2013

Present: Emilie Chan, Melissa Gan, Alex Keen, Jenna Moellenbeck, Jordan Robertson, Benjamin Schwab and Justina Zhang

Also Present: Caroline Cottrell, Booker Blakey, Bernadette Prettegiani, Ashley Hemmelgarn

Regrets: Nour Abouhamra

Absent:

1. Call to Order

The meeting was called to order at 2:32

VP Moellenbeck moved to add 5.3.7 U of S New Democrats to the agenda

Move to adopt the agenda.

BFC Motion 021 – VP Moellenbeck/Councilor Keen **Carried**

2. Call for Quorum

Quorum was present.

3. Board Presentations

3.1 Physiology and Pharmacology Student Society

3.2 Biochemistry Students Association

3.3 Saskatoon Engineering Students' Society

4. Review of Minutes

Move to adopt the minutes.

BFC Motion 022 – Councilor Schwab/Member Zhang **Carried**

5. Business

5.1. Ratifications

5.1.1 Bangladesh Undergraduate Student Federation - U of S

Move to ratify.

BFC Motion 023 – Councilor Keen/Councilor Gan **Carried**

5.1.2 Criminal Law Students Association

Move to ratify.

BFC Motion 024 –Member Chan/Councilor Robertson **Carried**

5.2. Campus Group Funding Application

VP Moellenbeck noted that groups should not have to submit a bank statement when submitting a bank statement, since they submit one for the ratification application. Plus, it is not in the nature of the committee to discriminate based on the amount they have in the bank. VP Moellenbeck suggested that the committee eliminate the bank statement from the funding application.

Move to accept changes.

BFC Motion 025 – VP Moellenbeck/Councilor Keen **Carried**

5.3 Funding Requests

5.3.1 Microbiology and Immunology Students' Association
MISA Kxgger- \$400 USSU Funds

Move to approve funding.

BFC Motion 026 – Councilor Schwab/Member Chan **Carried**

5.3.2 Catholic Christian Outreach
Winter Formal- \$400 USSU Funds

Move to approve funding.

BFC Motion 027 – Councilor Schwab/Councilor Gan **Carried**

5.3.3 IEEE Student Branch
Grad Fundraiser- \$200 Pepsi Product

Move to approve funding.

BFC Motion 028 – Councilor Keen/Councilor Robertson **Carried**

5.3.4 Physiology and Pharmacology Student Society
Research and Futures Night- \$900 USSU Credit

Move to approve funding.

BFC Motion 029 – Member Zhang/Councilor Gan **Carried**

5.3.5 Biochemistry Students Association
Faculty Beer Night and Student Mixer- \$1000 USSU Credit

Move to approve funding.

BFC Motion 030 – Councilor Gan/Councilor Keen **Carried**

5.3.6 Saskatoon Engineering Students' Society
Saskatoon Engineering Competition- \$500 USSU Credit and \$500 USSU Funds

Move to approve funding.

BFC Motion 031 – Councilor Keen/Member Chan **Carried**

5.3.7 U of S New Democrats

Cam on Campus- \$120 USSU Credit

Move to approve funding.

BFC Motion 032 – Councilor Keen/Councilor Schwab

Carried

6. Questions & Comments

No questions or comments.

7. Adjournment

Adjourned at 3:30

**University Students' Council Agenda
Thursday, January 9, 2014
Roy Romanow Student Council Chamber**

- 1. Adoption of an Agenda**
- 2. Introductions and Announcements**
- 3. Council Address**
 - 3.1 Louis' Loft Update**
- 4. Minutes and Reports for Information**
 - 4.1 USC Minutes – December 5, 2013**
 - 4.2 Executive Committee – January 7, 2014**
 - 4.3 Academic Affairs Committee Minutes and Report**
 - 4.4 Appointments Committee Minutes and Report**
 - 4.5 Code of Ethics Disciplinary Committee Minutes and Report**
 - 4.6 Elections Committee Minutes and Report**
 - 4.7 External Affairs Committee Minutes and Report**
 - 4.8 Budget & Finance Committee Minutes and Report – December 4, 2013**
 - 4.9 Student Affairs Committee Minutes and Report**
 - 4.10 Sustainability Committee Minutes and Report**
 - 4.11 Association of College Presidents Minutes and Report**
- 5. Motions Arising from the Minutes and Reports**
- 6. Business**
- 7. New Business**
- 8. Questions and Comments (30 minutes)**
- 9. Any Other Business**
 - 9.1 Biweekly Reports – Councilors**
- 10. Adjournment**

University Students' Council

Minutes for Thursday December 5, 2013

Present

Max FineDay, President
Jenna Moellenbeck, VP Operations and Finance
Nour Abouhamra, VP Student Affairs
Jordan Sherbino, VP Academic Affairs
Jon Herriot, Medicine
Sara Kruger, Engineering
Dillon Radomske, Nursing
Stacy Pritchard, Agriculture & Bio resources
Megan Vandendriessche, Arts & Science
Monica Iron, Indigenous Students
Morgan Jangula, Education
Melissa Gan, Arts & Science
Aleina Haines, Pharmacy and Nutrition
Jordan Robertson, ESB
David Ogunkanmi, International Students
Alyssa Anderson, WCVM

Also Present

Scott Hitchings, USC Chair
Caroline Cottrell, General Manager

Regrets

Wyatt Berlinic, Engineering
Bruno Goncalves-Sebastiao, Kinesiology
Steven Heidel, Arts & Science
Jon Katzman, Veterinary Medicine
Alex Keen, ESB
Borden Miller, Education
Phoenix Rider, Indigenous Students

Absent

Rainer Kocsis, St. Thomas More
Shawn Heinz, Law

Guest List

Anna-Lilja Dawson

Meeting was called to order at 6:00 pm.

1. Adoption of the Agenda

Move to amend the agenda to transfer 7.1 Place Riel Service Elevator into Business as 6.1. Adopt the agenda as amended.

USCMotion059: President FineDay/Councilor Radomske

Carried

2. Introductions and Announcements

President FineDay noted VP Sherbino will be late for the meeting.

President FineDay introduced Anna-Lilja Dawson, of The Sheaf.

3. Council Address

4. Minutes and Reports for Information

4.1 USC Minutes – November 28, 2013

4.2 Executive Committee Minutes – December 3, 2013

4.8 Budget & Finance Committee Minutes – October 30 & November 13, 2013

5. Motions Arising from Minutes and Reports for Information

Move to accept the minutes.

USCMotion060: President FineDay/Councilor Radomske

Carried

6. Business

6.1 Place Riel Service Elevator

Move to give GM Cottrell speaking rights.

USCMotion061: President FineDay/Councilor Iron

Carried

GM Cottrell apologized to Council for bringing this matter up on such short notice. She noted the USSU's Facilities Manager is currently on maternity leave and there was some miscommunication on the matter. GM Cottrell commented she will be asking Council to release money in the Infrastructure Fee.

There is a service elevator tucked behind Mac's in lower Place Riel, which is used to haul garbage out and material in for tenants. During the original Place Riel renovation, a decision was made not to renovate or upgrade that service elevator. The decision was made because that elevator was being used for hauling all waste out and supplies in. It was also a key component for students with disabilities. The USSU knew during those renovations that by the end of the construction project, that elevator would be destroyed.

The Facilities Manager was told by an elevator company that to keep this elevator working, the USSU would need to put about \$40,000 of parts and equipment into it. The Facilities Manager didn't like the idea of merely fixing it and asked GM Cottrell in the summer to ask Council to approve a new elevator through Budget. Recently, GM Cottrell realized this was not a budget item, but rather a capital expense. This item needs to be approved in a hurry because the price quote came in October and the offer is only good for 90 days.

The quoted price from Kone was \$129,500.00 plus GST. There is the possibility that this amount will go up if the unexpected is encountered.

USSU Controller was asked to pull all the figures, which are as follows:

Chequing Account - \$159,000

Infrastructure Investment - 1.37 million

Infrastructure Revenue – 1.668 million
Mortgage payments per month - ~ \$120,000

Minus the elevator cost, this leaves a reserve at the end of 2014 of \$755,000.00. The Infrastructure Fee Policy notes that Council has to vote on this money. The Policy calls for the USSU to reach \$750,000 in reserve before paying down the debt can start. Projections are on schedule and the debt can start being paid down by the end of 2014.

GM Cottrell asked for permission to take sufficient money out of the Infrastructure Reserve Fund to replace the service elevator in Place Riel.

Councilor Jangula asked how integral the service elevator is for tenants. GM Cottrell commented the lease with tenants includes the elevator. Tenants use the elevator daily, as do our janitors for hauling garbage.

Councilor Ogunkanmi asked if the service elevator was still used by disabled students. GM Cottrell commented a new elevator was put in during renovations to the side of the USSU Offices to connect all five floors, which is now the main elevator for students to use.

Councilor Radomske asked what the process was for pricing out the new elevator. GM Cottrell noted at some level the USSU is limited in their choices as the building is owned by the University. The USSU Facilities Manager has worked with FMD on the process.

Councilor Prichard asked GM Cottrell to comment on why the price quote is a good one. GM Cottrell commented she believes the main elevator in Place Riel cost around \$300,000. The service elevator is smaller and intended for freight, not passengers.

VP Moellenbeck asked what the timeline was like if Council decided vote on the matter at a later date. GM Cottrell recommended the elevator not go through the budget process because she believes it belongs to the Infrastructure fund. In addition, the elevator would needlessly distort this coming year's budget since it would not be a routine capital request, but rather one that should be paid for from the Infrastructure Fee. Parts take about 120 days to order. The projected construction period is early May, when there aren't a lot of students on campus and tenants are less busy.

Councilor Vandendriessche asked what the lifespan of the elevator would be if Council chose to do a quick fix with the \$40,000. GM Cottrell commented there are no guarantees on how long it will work.

Councilor Gan asked if there was a way to have forewarning on big decisions brought to Council. She feels like this matter is pretty rushed and not enough time was given to Council on a new topic for USC members. GM Cottrell commented she takes full responsibility, as the topic was brought up before the Fall. She noted if USC is uncomfortable with making a decision, they don't have to pass it.

Councilor Gan noted she understood the situation. She noted if there was a way to make,

in general, things better known to Council instead of just the people dealing with it. GM Cottrell noted that might be a struggle because although she manages the USSU, there is a fine line between Governance and Business when it comes to topics that need to go to Council. She noted she would never deliberately hold any information from the Executive or Council that was a decision in their purview. Knowing exactly what topics need to come to Council is difficult. This issue is a timing issue.

President FineDay noted he appreciated Councilor Gan's comments. The Executive felt a little rushed as well. He noted conversations would be held in the future to prevent this from happening again. President FineDay commented this service elevator is needed to ensure business in Lower Place Riel run smoothly.

Councilor Robertson commented the Bylaw notes all fiscal matters need to go to the Budget & Finance Committee for everything that the Union does, in which case, this topic was brought up on Wednesday. Councilor Robertson asked if Council approved to merely fix the elevator, not replace it, whether the elevator would pass inspection or not. GM Cottrell noted she cannot answer that question. She noted that since there is no Council meeting until January 2014, makes this decision an even greater matter. She noted this topic can be postponed and answer elevator questions after the Christmas break.

President FineDay commented this topic is really about spending student money wisely. If upgrades are made for \$40,000, there is no guarantee that the elevator will run for an extended period of time. This is a necessity for Place Riel and would hate to draw out the process, as it will affect students.

Councilor Jangula agreed the elevator is an investment not an expenditure. He believed replacing the elevator for \$129,000 is a good deal, as a new elevator will last a long time.

Councilor Pritchard asked what the timeframe was for completion. Councilor Pritchard also asked for clarification on the money in the reserve and what it's used for. GM Cottrell noted contractors are notoriously bad at keeping promises regarding timelines and there were no specifics noted in the elevator contract. GM Cottrell noted the Infrastructure Fee has a lengthy background. Around 1990, Council ended the Infrastructure Fee. By the late 90's, it was too hard to maintain buildings without a fee and re-implemented at \$5. A couple years later, a big increase to the fee was approved and caused a lot of controversy, going from \$5 a term to \$40 a term, as renovations were set to take place on Place Riel. To stop this from happening again, a policy was set in place that allows the Infrastructure Fee to be increased by CPI every year. When the USSU signed very large loan documents, they were very conscience of the fact they had put students into debt for a long time. They also knew they could not create and maintain new buildings on nothing. Over time, the Infrastructure Fee's terms of references were modified very significantly. The amount the USSU feels is necessary to be in a reserve fund has gone up from time to time. By the time the USSU hits the end of 30 years, which is on the loan, this whole process will have to be done again. The USSU wants to make sure the Union is never in a position again that we have to go out and borrow money.

Move to release funds from the Infrastructure Fund to the financing of a service elevator.

USCMotion062: President FineDay/VP Moellenbeck

Carried

7. New Business

8. Questions and Comments

VP Moellenbeck noted there is a Council Social following the meeting.

Councilor Jangula commented due to his tardiness, VP Sherbino should wear a blue blazer to demonstrate professionalism.

Councilor Keen challenged VP Moellenbeck to a dance-off.

9. Other Business

9.1 Biweekly Council Reports

Councilor Vandendriessche commented the ASSU is hosting an event on Friday called "Bootleg". Tickets are \$10 and can be purchased at the door. The ISA is starting a buddy system for new international students. The silence art auction is taking place in the Gordon Snellgrove Gallery. The Leadership Excellence Awards are also taking place. And a Project Fair will be held in the New Year and is a work in progress.

Councilor Schwab noted on Monday there was a mock Christmas event. STM also went caroling. In addition, a study retreat was held.

Councilor Haines noted a winter formal was held and raised \$1,548.00 from raffle tickets for charity. The Birthday Cake Bootie Shake will be held on January 24th.

Councilor Kruger thanked Agriculture for the cemented car in the Engineering lounge.

Councilor Radomske noted the nursing foam party was taking place after Council Social at 302 Nightclub.

9.2 Executive Accountability Reports

President FineDay

- Relationship building

- Graduate Students' Association
- Saskatchewan Government
- University Administration
- Student Unions' across the country
- Open Text Books
 - Working with Vice-Provost Teaching & Learning and Director of the University Learning Centre to identify potential courses and Profs for early adoption
 - Government continues to be interested and we continue to have conversations about their role in this program
 - A working group will be established at the request of the Minister to look at how the post-secondary institutions in the province envision the implementation
- First Term Reading Week
 - Colleges are interested in adding a first term reading week
 - Survey showed overwhelming support with a great turnout
 - Continue conversations about implementation for future academic years
- More to be done...
 - Making the USSU more relevant for students
 - Tuition waver for youth in provincial care
 - TransformUS

Councilor Vandendriessche noted there have been talks about concerns over the TransformUS reports and communication to students asked how the University was planning on doing this. President FineDay commented he hasn't heard anything. VP Sherbino noted the reports have been released to a select group of people, communication will be there, but to what extent is unknown.

VP Sherbino

- Shortcomings with the Position
 - Stagnation
 - Reactive
 - Transition
- Academic Advocacy Office
 - Creation of the "Academic Handbook" and revision of the AAO website
 - Learning the process and should ease the learning curve in the future years
 - Changing Role of the AAO
 - Recent changes to advising
 - SEM (Strategic Enrolment Management)
 - Small time dedication
- Student Evaluations of Teaching

- Thorough report with five recommendation
- Recognized a shortcoming, and also a lot of work
- Looked to other student unions and the U15
- Proactive

- Accessibility of Results
 - Common practice
 - Course selection
 - Opt-in process

- SEEQ
 - The tool is not serving campus well
 - Customizability
 - Formative vs summative information
 - Need to find something that can be adapted to various needs

- Undergraduate Project Symposium
 - Held last year
 - Funding, collaboration, location, application, communication
 - Fixing a gap of the University

Councilor Vandendriessche asked why there was no transition period between the different Executive positions. VP Sherbino commented a transition period hasn't been written into the Bylaw. However, this past year, VP Kanyemba flew back to Saskatoon from British Columbia to transition VP Sherbino, which he really appreciated. In addition, he has been able to contact her regarding different things. The Executive also does a transition with the GM, USSU and across the campus to talk governance.

VP Moellenbeck

- Campus Clubs
 - Ratified Clubs
 - 107 ratified clubs
 - 18 new clubs
 - 11 college societies
 - 8 sports clubs
 - ~50 academic groups

 - Funding
 - 40 groups applied for funding
 - Total given out - \$19, 778.38
 - USSU Funds - \$9125.00
 - USSU Credit - \$8853.38
 - Pepsi Product - \$1800.00

- Budget & Finance Committee
 - Meetings every week or every two weeks
 - Lots of preparation goes into the meeting
 - Follow up with campus groups after the meeting
 - Next term will be preparing the annual budget
- Insurance
 - Sign insurance forms for events
 - Hosted risk management webinars
- Events
 - Smart Money
 - Focused on Financial Literacy
 - Partnered with RBC and Awards & Financial Aid
 - Transit Forum
 - Opened dialogue between Transit manager and students
 - Campus Club Week
 - Over 20 clubs booked tables in the Arts Tunnel
 - Meet & Greet
 - Held campus club Meet & Greet
 - Also functioned as introduction to Louis' Loft
- Responsibilities
 - Hiring Committees
 - Graphic Designer at XL
 - Internal Administrative Secretary
 - Director of Consumer Services for the University
 - Louis' & Louis' Loft
 - On the planning committee
 - Encouraging more groups to hold events there
 - Transit
 - Met with city Transit
 - Met with administrators of ESL
 - GPS technology coming June 2014
 - Professional colleges being incorporated into Spring/Summer UPASS
 - Finances
 - Sign cheques
 - Review credit cards and petty cash statements
 - Monthly financial accountability meetings

VP Abouhamra

- Position Profile
 - Responsibilities
 - On and off campus housing & parking
 - Sustainability
 - Security, safety, health and sexual violence
 - Equity
 - Disabilities
 - Internationalization on campus
 - Liaise with USSU Centres
 - Committees
 - Internal
 - Executive Committee
 - Student Affairs Committee
 - Sustainability Committee
 - External Affairs Committee
 - Academic Affairs Committee
 - USSU Childcare Board
 - External
 - Childcare Expansion Project Steering Committee
 - Healthy Campus Steering Committee
 - IP3 Sustainability Committee
 - International Activities Committee
 - Fair Trade Committee
 - Parking Advisory Committee
 - Recreation & Athletic Advisory Council
 - Provost Advisory Committee on Gender and Sexual Diversity
 - Monthly Meeting with the Office of Sustainability
- Events
 - Hike, Bike & Roll
 - Speed Friending
 - U of S Secret Admirers
 - Zombie Walk
 - Games with Friends
- Sustainability
 - National Sustainability Day
 - Sustainability Week
- USSU Radio Show

- Tuesday 7pm
- CFCR 90.5
- Emergency Fund
 - Created to provide support to students who are facing an unexpected financial hardship
 - Recipients will not be required to repay the grant, but will be encouraged to aid other students through a future gift to this fund when and if they are financially able to do so
- 24-Hour Safe Study
 - In partnership with the University
- Childcare
- USSU Centres
 - Partnership with various events
 - Don't be THAT guy
 - Pumpkin Carving & Costume Contest

11. Adjournment

Move to adjourn meeting.

USCMotion063: President FineDay/VP Moellenbeck

Carried

**Executive Committee
Minutes for Tuesday January 7, 2014**

Present: Max FineDay, Jenna Moellenbeck, Jordan Sherbino, Caroline Cottrell

Regrets: Nour Abouhamra

1. **Call to Order**

The meeting was called to order at 9:06 a.m.

2. **Quorum**

Quorum was present.

3. **Roundtables**

President FineDay

- Debember 8-14
 - Executive retreat
 - TransformUS reports review
 - volunteered at the Women's Centre
 - trip to Regina to meet with Minister Rob Norris and Greg Lawrence about support for students exiting the foster care system, Warren McCall and Cam Broten to discuss general PSE issues, and the FNUniv Student Association President to discuss collaboration
 - Met Charlie Clark to discuss transit concerns
 - Board of Governors meeting
 - Budget and Finance meeting
 - ADO

- Dec 16-20
 - Staff meeting and holiday celebration
 - Staff holiday party
 - Judged door decorations in the Peter MacKinnon building
 - Delivered gifts to the USSU's Adopt-A-Family
 - Board of Governors

- Final exam
- Met with Kent Heartshorn from University Advancement about the focus on the future of campaign
- Focus on the Future Day of giving
- Met with students concerned about TransformUS

- December 23rd
 - Caught up on emails
 - File clean up
 - Prep on next semester

- December 30, 2013 – January 3, 2014
 - TransformUS response preparation
 - Meeting with Prof
 - Communicating with Chancellor Favel about meeting students
 - Aboriginal Achievement Week Prep
 - Meeting about International Students welcome
 - Prepared for AOCP meeting

VP Sherbino

- December 8-14
 - Executive retreat
 - TEA calculations
 - TransformUS reports and preparation for January
 - multiple grievances
 - volunteered at the Women's Centre
 - talked to a prof I'll have next term about class
 - panelist for a STM recruitment initiative
 - Undergraduate Project Symposium planning with Frank Bulk
 - trip to Regina to meet with Minister Rob Norris and Greg Lawrence about support for students exiting the foster care system, Warren McCall and Cam Broten to discuss general PSE issues, and the FNUniv Student Association President to discuss collaboration
 - meeting of the search committee for the CIO & AVP, ICT
 - Engaged Scholar planning meeting

- December 15-21
 - dealt with many grievances
 - Symposium planning
 - signed many holiday cards
 - attended the USask VP's Holiday Social and the President's Holiday reception
 - staff meeting and holiday celebration
 - staff holiday party
 - Academic Programs Committee meeting and reception
 - University Council meeting and reception (including delivering the report on behalf of the USSU)
 - judged door decorations in the Peter MacKinnon and Administration Buildings on the request of Julian Demkiw
 - delivered the gifts to the USSU's Adopt-A-Family

- December 22-28
 - 1 day holiday
 - 1/2 day EDO
 - USSU offices closed
 - ate a lot of food

- December 30, 2013 – January 3, 2014
 - USSU and University closed for 2 days
 - stat holiday (New Years Day)
 - communications surrounding the Symposium
 - PowerPoint for the Symposium
 - academic grievances
 - TransformUS response preparation with President FineDay
 - concerns about the USSU Tutor Registry
 - preparation for classes this term
 - further research into USask's Open Course Ware initiative
 - USSU policy review

VP Abouhamra

VP Moellenbeck

4. **Business**

4.1 Saskatoon Public Interest Research Group (SPIRG) Update

Melissa Gan and Amanda Guthrie gave an update on the progress of setting up a PIRG at the U of S. They noted they currently have 500 signatures and are hoping to have 900 by the time they present to USC on February 6th. They commented on getting the support of the USSU and working on a partnership, much like other universities across the country. PIRG is looking at setting up a \$2.50 fee, per term, added to student fees and would like the support of the USSU.

GM Cottrell asked the representatives if they had contacted the University's Student Accounts & Treasury and PCIP (Provost's Committee on Integrated Planning) about setting up a new student fee. The representatives responded they have not. GM Cottrell noted PIRG needed to go through the university process of collecting fees, as the USSU doesn't have the authority to collect fees on SPIRG's behalf. She noted this was the most important step before SPIRG can go forward, as the university has to agree to the fee. Member Guthrie noted SPIRG did not expect the USSU to collect the fee.

President FineDay commented the university should not control what the USSU has referendums on and to hold back on student groups. He agreed a partnership is a good idea to pressure the university into talking to the members of SPIRG. President FineDay asked how PIRGs work at other university in regards to fees. Councilor Gan noted students have the option to opt out of the fee, which requires them to physically go to their PIRG office to collect the money. She commented at the University of Regina, the opt out number was very low, as majority of students are in favour of the group.

The Executive and PIRG representatives discussed various options as to where PIRG could work out of and their vision statement.

Melissa Gan and Amanda Guthrie thanked the Executive and left the boardroom.

GM Cottrell noted she was not against SPIRG and has given them advice in the past as to whom they need to talk to at the university

level. GM Cottrell commented she is trying to help and give them a sense of direction. She noted her frustration as she gives the same advice every year to SPIRG, yet they do not take the action needed and have not talked to the people they need to. President FineDay commented the group feels like there is no support and there needs to be more than just information given to them. He noted there is turnover every year in the group, much like the Executive, and information may not get passed on.

VP Sherbino commented he could offer a different voice and sense of help from the USSU, as he has a very good understanding of how the university administration works. He noted SPIRG needs to have a business plan and objectives and that signatures on a petition are not enough. He offered to help SPIRG make a plan and will contact the representatives.

4.2 Campus Club Meet and Greet Proposal

VP Moellenbeck would like to host another Campus Club Meet and Greet on January 29th (see attached proposal). She is asking for a budget of \$400.

Move to approve Campus Club Meet and Greet Proposal.

EXECMotion054: VP Moellenbeck/VP Sherbino

Carried

4.3 University Learning Centre & TransformUS

VP Sherbino noted the University Learning Centre (ULC) did not do well in the TransformUS report, which was released in December. He noted the ULC doesn't have any student groups to back it up and thinks it would be a good idea to talk to students who use the centre.

4.4 Term Two Town Hall

President FineDay asked the Executive whether or not a USSU Town Hall was necessary for term two. VP Sherbino commented on last year's town hall, which had low attendance and seemed to only be Councilor members. GM Cottrell commented town halls are not successful. President FineDay noted the Executive need to come to an agreement as to whether town halls are a good outreach to students. There is a slight expense involved, which includes pop and pizza. VP Sherbino noted that even if there is low attendance, town halls are still a good way to try and reach students.

4.5 TransformUS

President FineDay commented on the Executive writing a one page summary of the TransformUS report as many students do not understand the wording. The Executive will need to stick to one topic though – mostly likely support staff. GM Cottrell asked how the Executive were going to get the one page document out to students. President FineDay commented Facebook and Twitter would be good options. GM Cottrell added if the Executive wanted to hold the back page of the Sheaf for the document, to contact Jason Ventnor.

4.6 AOC Meeting and Logistics

President FineDay noted Brea Lowenberger will be attending the AOC meeting on Monday to act as a mediator as the meeting will focus on TransformUS. President FineDay asked the Executive how they want the conversation to go and in what direction. Executive discussed possible questions and noted they would like to attend college presidents meetings.

4.7 AGM

VP Sherbino asked GM Cottrell why the AGM was held in November. GM Cottrell commented the audit takes awhile to finish and put together, at which time the Annual Report needs to be compiled. The auditors do the books during the summer and a report isn't submitted until around September. It was then written into the Bylaw that an AGM was to be held on the second Thursday of November. GM Cottrell noted the USSU must report to constituents once every fiscal year, which is May – May. November seems to be a month where students are less busy. AGM attendance in November was extremely low and barely met quorum. The Executive discussed holding the AGM in January or February, which will have to be brought forward to the new Executive to discuss.

4.8 TransformUS Consultation Period

President FineDay commented on getting the TransformUS consultation period extended. He recently emailed U of S President Busch-Vishniac asking her to extend the consultation period, but did not receive a response. He would like to write a formal letter and ask students to also write letters asking for the period to be extended. The TransformUS report came out beginning of December.

4.9 Aboriginal Achievement Week

President FineDay noted he is currently working on organizing the week with a ASC staff member, whose contract may not be renewed at the end of January. Therefore, much of the planning falls on him. President FineDay noted he needed help figuring out funding sources, as the Federal Government grant of \$40,000 had to be applied for in May.

4.10 Minister Norris

VP Sherbino noted he and President FineDay traveled to Regina last month to meet with Minister Norris to discuss tuition waivers for students in foster care. They made good progress at the meeting, yet there has been no action since then. GM Cottrell suggested sending a formal letter to Minister Norris for a follow up. VP Sherbino will compose the letter.

5. Adjournment

Meeting was adjourned at 10:16 a.m.



USSU Executive Project Proposal (Short)

Executive Member:	Jenna Moellenbeck VP Operations and Finance
Proposed Project/Event:	Campus Club Meet and Greet
Event Date:	January 29, 2014
Budget Line Number:	170-5490-00
Budget for Project/Event:	\$400 for appetizers at the Loft.

Budget & Finance Committee Minutes

December 4, 2013

Present: Nour Abouhamra, Emilie Chan, Melissa Gan, Alex Keen, Jenna Moellenbeck, Jordan Robertson, Benjamin Schwab and Justina Zhang

Also Present: Caroline Cottrell, Max FineDay, Eliann Stoffel, Brett (NASA) and Irena Smith

Regrets:

Absent:

1. Call to Order

The meeting was called to order at 2:32 pm.

Move to adopt the agenda.

BFC Motion 045 – Councilor Schwab/Councilor Robertson Carried

2. Call for Quorum

Quorum was present.

3. Board Presentations

3.1 APALA (a.k.a. Archaeology Student's Association)

3.2 Socialists Students' Association

3.3 Northern Administrative Student Association

4. Review of Minutes

November 22, 2013

Move to adopt the minutes.

BFC Motion 046 – Councilor Keen/Councilor Gan

Carried

5. Business

5.1. Ratifications

5.1.1 Operations Management Students' Association

Did not receive their application in time for the meeting

5.2. Funding Requests

5.2.1 U of S Table Tennis Club

Table Tennis Tournament- \$190 USSU Credit (XL)

Move to approve funding.

BFC Motion 047 – VP Moellenbeck/Councilor Keen

Carried

5.2.2 APALA (a.k.a. Archaeology Student's Association)

APALA Conference- \$400 USSU Funds, \$150 USSU Credit, \$100 Pepsi Credit

Group was ambiguous about what the cash would be used for. VP

Moellenbeck said she would try to get a more clear answer. She later found

out that \$300 would be used for booking the University Club and \$100 would be used for travel related expenses. The USSU does not fund travel, so the group was given \$300 USSU Funds, \$150 USSU Credit (XL) and \$100 Pepsi product.

Move to conditionally approve funding.

BFC Motion 048 – Councilor Keen/Member Chan

Carried

5.2.3 Socialists Students' Association

Get Organized- \$800 USSU Funds and \$150 USSU Credit.

This group already came for funding so they were only eligible for \$883.55 and only \$475 in USSU Funds. The group changed their request for \$883.55 in USSU Credit.

Move to approve funding.

BFC Motion 049 – Member Zhang/Councilor Gan

Carried

5.2.4 Northern Administrative Student Association

NASA Christmas Supper- \$600 USSU Credit

Move to approve funding.

BFC Motion 050 – Councilor Gan/Councilor Schwab

Carried

6. **Questions & Comments**

GM Cottrell reported on the upcoming request for the release of money from the Infrastructure Fund to replace the service elevator in Place Riel. During the primary renovation and expansion project the GM and the Facilities Manager, Freda Salikin, made a decision not to include the elevator in the scope of work because it was going to be used (and abused) to fill construction needs and this was, indeed, the case. However, this decision was undertaken knowing that within two or three years it would, in fact, need to be replaced. This time has now come. At a minimum the elevator needs \$40,000.00 work of replacement parts but since a new elevator has been quoted at \$129,500.00, the GM is recommending that the entire thing be replaced. While it would be less costly in the short term, there is no guarantee that the work-arounds will actually keep the elevator running.

This elevator is a necessity both for the USSUs care taking staff, but most importantly because it is a component of all the leases for tenants in lower Place Riel. GM Cottrell noted that she is going to recommend paying for this expense from the Infrastructure Fund rather than through yearly budget channels. She believes it most properly belongs there since that is the explicit purpose of the fund and further noted that this means a vote in USC since only that body can trigger expenditures from the fund. Because of some timing issues she is going to ask USC to move this from New Business to Business and vote on it at the last USC meeting of the year.

7. **Adjournment**

Adjournment at 3:25 pm.

**2013-2014
USC**

Name	Sept. 12	Sept. 19	Sept. 26	Oct. 3	Oct.10	Oct.17	Oct.24	Oct.31	Nov.7
Abouhamra, Nour	P	P	P	P	NM	P	P	NM	P
Berlinic,Wyatt	P	P	P	P	NM	P	P	NM	P
Vandendriessche,Megan	P	P	P	P	NM	P	P	NM	P
FineDay,Max	P	P	P	P	NM	P	P	NM	P
Gan,Melissa	P	P	P	P	NM	P	P	NM	P
Goncalves Sebastiao,Bruno	P	P	P	P	NM	A	P	NM	P
Heidel,Steven	P	P	P	R	NM	P	P	NM	P
Heinz,Shawn	P	P	P	P	NM	P	R	NM	P
Herriot,Jon	P	P	P	P	NM	P	P	NM	P
Iron,Monica	P	P	P	P	NM	R	P	NM	P
Jangula,Morgan	P	P	P	P	NM	P	P	NM	P
Katzman, Jon	NYA	NYA	NYA	NYA	NM	NYA	NYA	NM	P
Keen,Alex	P	P	P	P	NM	P	P	NM	P
Kocsis,Rainer	P	R	P	P	NM	P	P	NM	R
Kruger,Sara	P	P	P	P	NM	R	P	NM	P
Miller,Borden	P	P	P	P	NM	P	P	NM	P
Moellenbeck, Jenna	P	P	P	P	NM	P	P	NM	P
Ogunkanmi,David	P	P	P	P	NM	P	P	NM	P
Pritchard,Stacy	P	P	P	P	NM	A	P	NM	R
Radomske,Dillian	P	P	P	R	NM	P	P	NM	P
Rider,Phoenix	P	P	P	P	NM	P	P	NM	P
Robertson,Jordan	P	P	P	P	NM	P	P	NM	P
Sherbino, Jordan	P	P	P	P	NM	P	P	NM	P
Schwab,Benjamin	P	P	P	P	NM	P	P	NM	P

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

**2013-2014
USC**

Name	Nov.14	Nov.28	Dec.5							
Abouhamra, Nour	NM	P	P							
Berlinic,Wyatt	NM	P	R							
Vandendriessche,Megan	NM	P	P							
FineDay,Max	NM	P	P							
Gan,Melissa	NM	R	P							
Goncalves Sebastiao,Bruno	NM	R	R							
Heidel,Steven	NM	P	R							
Heinz,Shawn	NM	P	A							
Herriot,Jon	NM	P	P							
Iron,Monica	NM	P	P							
Jangula,Morgan	NM	P	R							
Katzman, Jon	NM	P	R							
Keen,Alex	NM	P	R							
Kocsis,Rainer	NM	P	A							
Kruger,Sara	NM	A	P							
Miller,Borden	NM	P	R							
Mollenbeck, Jenna	NM	P	P							
Ogunkanmi,David	NM	P	P							
Pritchard,Stacy	NM	P	P							
Radomske,Dillian	NM	P	P							
Rider,Phoenix	NM	P	R							
Robertson,Jordan	NM	P	P							
Sherbino, Jordan	NM	P	P							
Schwab,Benjamin	NM	R	P							

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

**2013-2014
USC**

Name											
Abouhamra, Nour											
Berlinic,Wyatt											
FineDay,Max											
Gan,Melissa											
Goncalves Sebastiao,Bruno											
Heidel,Steven											
Heinz,Shawn											
Herriot,Jon											
Iron,Monica											
Jangula,Morgan											
Keen,Alex											
Kocsis,Rainer											
Kruger,Sara											
Miller,Borden											
Moellenbeck,Jenna											
Ogunkanmi,David											
Pritchard,Stacy											
Radomske,Dillian											
Rider,Phoenix											
Robertson,Jordan											
Schwab,Benjamin											
Sherbino,Jordan											
Vandendriessche,Megan											

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

University Students' Council Agenda
Thursday, January 16, 2014
Roy Romanow Student Council Chamber

- 1. Adoption of an Agenda**
- 2. Introductions and Announcements**
- 3. Council Address**
- 4. Minutes and Reports for Information**
 - 4.1 USC Minutes – January 9, 2014**
 - 4.2 Executive Committee – January 14, 2014**
 - 4.3 Academic Affairs Committee Minutes and Report**
 - 4.4 Appointments Committee Minutes and Report**
 - 4.5 Code of Ethics Disciplinary Committee Minutes and Report**
 - 4.6 Elections Committee Minutes and Report**
 - 4.7 External Affairs Committee Minutes and Report**
 - 4.8 Budget & Finance Committee Minutes and Report**
 - 4.9 Student Affairs Committee Minutes and Report**
 - 4.10 Sustainability Committee Minutes and Report**
 - 4.11 Association of College Presidents Minutes and Report**
- 5. Motions Arising from the Minutes and Reports**
- 6. Business**
- 7. New Business**
- 8. Questions and Comments (30 minutes)**
- 9. Any Other Business**
 - 9.1 Biweekly Reports – Councilors**
 - 9.2 TransformUS Discussion**
- 10. Adjournment**

University Students' Council

Minutes for Thursday December 5, 2013

Present

Max FineDay, President
Jenna Moellenbeck, VP Operations and Finance
Nour Abouhamra, VP Student Affairs
Jordan Sherbino, VP Academic Affairs
Jon Herriot, Medicine
Sara Kruger, Engineering
Dillian Radomske, Nursing
Stacy Pritchard, Agriculture & Bio resources
Megan Vandendriessche, Arts & Science
Monica Iron, Indigenous Students
Morgan Jangula, Education
Melissa Gan, Arts & Science
Aleina Haines, Pharmacy and Nutrition
Jordan Robertson, ESB
David Ogunkanmi, International Students
Alyssa Anderson, WCVM
Alex Keen, ESB

Also Present

Scott Hitchings, USC Chair
Caroline Cottrell, General Manager

Regrets

Wyatt Berlinic, Engineering
Bruno Goncalves-Sebastiao, Kinesiology
Steven Heidel, Arts & Science
Jon Katzman, Veterinary Medicine
Borden Miller, Education
Phoenix Rider, Indigenous Students

Absent

Rainer Kocsis, St. Thomas More
Shawn Heinz, Law

Guest List

Anna-Lilja Dawson

Meeting was called to order at 6:00 pm.

1. Adoption of the Agenda

Move to amend the agenda to transfer 7.1 Place Riel Service Elevator into Business as 6.1. Adopt the agenda as amended.

USCMotion059: President FineDay/Councilor Radomske

Carried

2. Introductions and Announcements

President FineDay noted VP Sherbino will be late for the meeting.

President FineDay introduced Anna-Lilja Dawson, of The Sheaf.

3. Council Address

4. Minutes and Reports for Information

4.1 USC Minutes – November 28, 2013

4.2 Executive Committee Minutes – December 3, 2013

4.8 Budget & Finance Committee Minutes – October 30 & November 13, 2013

5. Motions Arising from Minutes and Reports for Information

Move to accept the minutes.

USCMotion060: President FineDay/Councilor Radomske

Carried

6. Business

6.1 Place Riel Service Elevator

Move to give GM Cottrell speaking rights.

USCMotion061: President FineDay/Councilor Iron

Carried

GM Cottrell apologized to Council for bringing this matter up on such short notice. She noted the USSU's Facilities Manager is currently on maternity leave and there was some miscommunication on the matter. GM Cottrell commented she will be asking Council to release money in the Infrastructure Fee.

There is a service elevator tucked behind Mac's in lower Place Riel, which is used to haul garbage out and material in for tenants. During the original Place Riel renovation, a decision was made not to renovate or upgrade that service elevator. The decision was made because that elevator was being used for hauling all waste out and supplies in. It was also a key component for students with disabilities. The USSU knew during those renovations that by the end of the construction project, that elevator would be destroyed.

The Facilities Manager was told by an elevator company that to keep this elevator working, the USSU would need to put about \$40,000 of parts and equipment into it. The Facilities Manager didn't like the idea of merely fixing it and asked GM Cottrell in the summer to ask Council to approve a new elevator through Budget. Recently, GM Cottrell realized this was not a budget item, but rather a capital expense. This item needs to be approved in a hurry because the price quote came in October and the offer is only good for 90 days.

The quoted price from Kone was \$129,500.00 plus GST. There is the possibility that this amount will go up if the unexpected is encountered.

USSU Controller was asked to pull all the figures, which are as follows:

Chequing Account - \$159,000

Infrastructure Investment - 1.37 million

Infrastructure Revenue – 1.668 million
Mortgage payments per month - ~ \$120,000

Minus the elevator cost, this leaves a reserve at the end of 2014 of \$755,000.00. The Infrastructure Fee Policy notes that Council has to vote on this money. The Policy calls for the USSU to reach \$750,000 in reserve before paying down the debt can start. Projections are on schedule and the debt can start being paid down by the end of 2014.

GM Cottrell asked for permission to take sufficient money out of the Infrastructure Reserve Fund to replace the service elevator in Place Riel.

Councilor Jangula asked how integral the service elevator is for tenants. GM Cottrell commented the lease with tenants includes the elevator. Tenants use the elevator daily, as do our janitors for hauling garbage.

Councilor Ogunkanmi asked if the service elevator was still used by disabled students. GM Cottrell commented a new elevator was put in during renovations to the side of the USSU Offices to connect all five floors, which is now the main elevator for students to use.

Councilor Radomske asked what the process was for pricing out the new elevator. GM Cottrell noted at some level the USSU is limited in their choices as the building is owned by the University. The USSU Facilities Manager has worked with FMD on the process.

Councilor Prichard asked GM Cottrell to comment on why the price quote is a good one. GM Cottrell commented she believes the main elevator in Place Riel cost around \$300,000. The service elevator is smaller and intended for freight, not passengers.

VP Moellenbeck asked what the timeline was like if Council decided vote on the matter at a later date. GM Cottrell recommended the elevator not go through the budget process because she believes it belongs to the Infrastructure fund. In addition, the elevator would needlessly distort this coming year's budget since it would not be a routine capital request, but rather one that should be paid for from the Infrastructure Fee. Parts take about 120 days to order. The projected construction period is early May, when there aren't a lot of students on campus and tenants are less busy.

Councilor Vandendriessche asked what the lifespan of the elevator would be if Council chose to do a quick fix with the \$40,000. GM Cottrell commented there are no guarantees on how long it will work.

Councilor Gan asked if there was a way to have forewarning on big decisions brought to Council. She feels like this matter is pretty rushed and not enough time was given to Council on a new topic for USC members. GM Cottrell commented she takes full responsibility, as the topic was brought up before the Fall. She noted if USC is uncomfortable with making a decision, they don't have to pass it.

Councilor Gan noted she understood the situation. She noted if there was a way to make,

in general, things better known to Council instead of just the people dealing with it. GM Cottrell noted that might be a struggle because although she manages the USSU, there is a fine line between Governance and Business when it comes to topics that need to go to Council. She noted she would never deliberately hold any information from the Executive or Council that was a decision in their purview. Knowing exactly what topics need to come to Council is difficult. This issue is a timing issue.

President FineDay noted he appreciated Councilor Gan's comments. The Executive felt a little rushed as well. He noted conversations would be held in the future to prevent this from happening again. President FineDay commented this service elevator is needed to ensure business in Lower Place Riel run smoothly.

Councilor Robertson commented the Bylaw notes all fiscal matters need to go to the Budget & Finance Committee for everything that the Union does, in which case, this topic was brought up on Wednesday. Councilor Robertson asked if Council approved to merely fix the elevator, not replace it, whether the elevator would pass inspection or not. GM Cottrell noted she cannot answer that question. She noted that since there is no Council meeting until January 2014, makes this decision an even greater matter. She noted this topic can be postponed and answer elevator questions after the Christmas break.

President FineDay commented this topic is really about spending student money wisely. If upgrades are made for \$40,000, there is no guarantee that the elevator will run for an extended period of time. This is a necessity for Place Riel and would hate to draw out the process, as it will affect students.

Councilor Jangula agreed the elevator is an investment not an expenditure. He believed replacing the elevator for \$129,000 is a good deal, as a new elevator will last a long time.

Councilor Pritchard asked what the timeframe was for completion. Councilor Pritchard also asked for clarification on the money in the reserve and what it's used for. GM Cottrell noted contractors are notoriously bad at keeping promises regarding timelines and there were no specifics noted in the elevator contract. GM Cottrell noted the Infrastructure Fee has a lengthy background. Around 1990, Council ended the Infrastructure Fee. By the late 90's, it was too hard to maintain buildings without a fee and re-implemented at \$5. A couple years later, a big increase to the fee was approved and caused a lot of controversy, going from \$5 a term to \$40 a term, as renovations were set to take place on Place Riel. To stop this from happening again, a policy was set in place that allows the Infrastructure Fee to be increased by CPI every year. When the USSU signed very large loan documents, they were very conscience of the fact they had put students into debt for a long time. They also knew they could not create and maintain new buildings on nothing. Over time, the Infrastructure Fee's terms of references were modified very significantly. The amount the USSU feels is necessary to be in a reserve fund has gone up from time to time. By the time the USSU hits the end of 30 years, which is on the loan, this whole process will have to be done again. The USSU wants to make sure the Union is never in a position again that we have to go out and borrow money.

Move to release funds from the Infrastructure Fund to the financing of a service elevator.

USCMotion062: President FineDay/VP Moellenbeck

Carried

7. New Business

8. Questions and Comments

VP Moellenbeck noted there is a Council Social following the meeting.

Councilor Jangula commented due to his tardiness, VP Sherbino should wear a blue blazer to demonstrate professionalism.

Councilor Keen challenged VP Moellenbeck to a dance-off.

9. Other Business

9.1 Biweekly Council Reports

Councilor Vandendriessche commented the ASSU is hosting an event on Friday called "Bootleg". Tickets are \$10 and can be purchased at the door. The ISA is starting a buddy system for new international students. The silence art auction is taking place in the Gordon Snellgrove Gallery. The Leadership Excellence Awards are also taking place. And a Project Fair will be held in the New Year and is a work in progress.

Councilor Schwab noted on Monday there was a mock Christmas event. STM also went caroling. In addition, a study retreat was held.

Councilor Haines noted a winter formal was held and raised \$1,548.00 from raffle tickets for charity. The Birthday Cake Bootie Shake will be held on January 24th.

Councilor Kruger thanked Agriculture for the cemented car in the Engineering lounge.

Councilor Radomske noted the nursing foam party was taking place after Council Social at 302 Nightclub.

9.2 Executive Accountability Reports

President FineDay

- Relationship building

- Graduate Students' Association
- Saskatchewan Government
- University Administration
- Student Unions' across the country
- Open Text Books
 - Working with Vice-Provost Teaching & Learning and Director of the University Learning Centre to identify potential courses and Profs for early adoption
 - Government continues to be interested and we continue to have conversations about their role in this program
 - A working group will be established at the request of the Minister to look at how the post-secondary institutions in the province envision the implementation
- First Term Reading Week
 - Colleges are interested in adding a first term reading week
 - Survey showed overwhelming support with a great turnout
 - Continue conversations about implementation for future academic years
- More to be done...
 - Making the USSU more relevant for students
 - Tuition waver for youth in provincial care
 - TransformUS

Councilor Vandendriessche noted there have been talks about concerns over the TransformUS reports and communication to students asked how the University was planning on doing this. President FineDay commented he hasn't heard anything. VP Sherbino noted the reports have been released to a select group of people, communication will be there, but to what extent is unknown.

VP Sherbino

- Shortcomings with the Position
 - Stagnation
 - Reactive
 - Transition
- Academic Advocacy Office
 - Creation of the "Academic Handbook" and revision of the AAO website
 - Learning the process and should ease the learning curve in the future years
 - Changing Role of the AAO
 - Recent changes to advising
 - SEM (Strategic Enrolment Management)
 - Small time dedication
- Student Evaluations of Teaching

- Thorough report with five recommendation
- Recognized a shortcoming, and also a lot of work
- Looked to other student unions and the U15
- Proactive

- Accessibility of Results
 - Common practice
 - Course selection
 - Opt-in process

- SEEQ
 - The tool is not serving campus well
 - Customizability
 - Formative vs summative information
 - Need to find something that can be adapted to various needs

- Undergraduate Project Symposium
 - Held last year
 - Funding, collaboration, location, application, communication
 - Fixing a gap of the University

Councilor Vandendriessche asked why there was no transition period between the different Executive positions. VP Sherbino commented a transition period hasn't been written into the Bylaw. However, this past year, VP Kanyemba flew back to Saskatoon from British Columbia to transition VP Sherbino, which he really appreciated. In addition, he has been able to contact her regarding different things. The Executive also does a transition with the GM, USSU and across the campus to talk governance.

VP Moellenbeck

- Campus Clubs
 - Ratified Clubs
 - 107 ratified clubs
 - 18 new clubs
 - 11 college societies
 - 8 sports clubs
 - ~50 academic groups

 - Funding
 - 40 groups applied for funding
 - Total given out - \$19, 778.38
 - USSU Funds - \$9125.00
 - USSU Credit - \$8853.38
 - Pepsi Product - \$1800.00

- Budget & Finance Committee
 - Meetings every week or every two weeks
 - Lots of preparation goes into the meeting
 - Follow up with campus groups after the meeting
 - Next term will be preparing the annual budget
- Insurance
 - Sign insurance forms for events
 - Hosted risk management webinars
- Events
 - Smart Money
 - Focused on Financial Literacy
 - Partnered with RBC and Awards & Financial Aid
 - Transit Forum
 - Opened dialogue between Transit manager and students
 - Campus Club Week
 - Over 20 clubs booked tables in the Arts Tunnel
 - Meet & Greet
 - Held campus club Meet & Greet
 - Also functioned as introduction to Louis' Loft
- Responsibilities
 - Hiring Committees
 - Graphic Designer at XL
 - Internal Administrative Secretary
 - Director of Consumer Services for the University
 - Louis' & Louis' Loft
 - On the planning committee
 - Encouraging more groups to hold events there
 - Transit
 - Met with city Transit
 - Met with administrators of ESL
 - GPS technology coming June 2014
 - Professional colleges being incorporated into Spring/Summer UPASS
 - Finances
 - Sign cheques
 - Review credit cards and petty cash statements
 - Monthly financial accountability meetings

VP Abouhamra

- Position Profile
 - Responsibilities
 - On and off campus housing & parking
 - Sustainability
 - Security, safety, health and sexual violence
 - Equity
 - Disabilities
 - Internationalization on campus
 - Liaise with USSU Centres
 - Committees
 - Internal
 - Executive Committee
 - Student Affairs Committee
 - Sustainability Committee
 - External Affairs Committee
 - Academic Affairs Committee
 - USSU Childcare Board
 - External
 - Childcare Expansion Project Steering Committee
 - Healthy Campus Steering Committee
 - IP3 Sustainability Committee
 - International Activities Committee
 - Fair Trade Committee
 - Parking Advisory Committee
 - Recreation & Athletic Advisory Council
 - Provost Advisory Committee on Gender and Sexual Diversity
 - Monthly Meeting with the Office of Sustainability
- Events
 - Hike, Bike & Roll
 - Speed Friending
 - U of S Secret Admirers
 - Zombie Walk
 - Games with Friends
- Sustainability
 - National Sustainability Day
 - Sustainability Week
- USSU Radio Show

- Tuesday 7pm
- CFCR 90.5
- Emergency Fund
 - Created to provide support to students who are facing an unexpected financial hardship
 - Recipients will not be required to repay the grant, but will be encouraged to aid other students through a future gift to this fund when and if they are financially able to do so
- 24-Hour Safe Study
 - In partnership with the University
- Childcare
- USSU Centres
 - Partnership with various events
 - Don't be THAT guy
 - Pumpkin Carving & Costume Contest

11. Adjournment

Move to adjourn meeting.

USCMotion063: President FineDay/VP Moellenbeck

Carried

University Students' Council

Minutes for Thursday January 9, 2014

Present

Max FineDay, President
Jenna Moellenbeck, VP Operations and Finance
Nour Abouhamra, VP Student Affairs
Jordan Sherbino, VP Academic Affairs
Jon Herriot, Medicine
Sara Kruger, Engineering
Dillian Radomske, Nursing
Stacy Pritchard, Agriculture & Bio resources
Megan Vandendriessche, Arts & Science
Morgan Jangula, Education
Melissa Gan, Arts & Science
Jordan Robertson, ESB
David Ogunkanmi, International Students
Alyssa Anderson, WCV
Wyatt Berlinic, Engineering
Bruno Goncalves-Sebastiao, Kinesiology
Steven Heidel, Arts & Science
Shawn Heinz, Law
Alex Keen, ESB
Rainer Kocsis, St. Thomas More
Benjamin Schwab, St. Thomas More

Also Present

Scott Hitchings, USC Chair

Regrets

Aleina Haines, Pharmacy & Nutrition
Monica Iron, Indigenous Studies
Borden Miller, Education

Absent

Phoenix Rider, Indigenous Studies

Guest List

Jason Kovitch
Sean Gallop
James Haywood

Meeting was called to order at 6:00 pm.

1. Adoption of the Agenda

President FineDay moved to adopt the agenda

USCMotion064: President FineDay/VP Moellenbeck

Carried

2. Introductions and Announcements

President FineDay introduced Jason Kovitch – Business & Services Manager, Sean Gallop – Assistant Manager, Louis' Loft, James Haywood – Food & Beverage Manager, Louis' Loft.

3. Council Address

- 3.1 Jason Kovitch – Business & Services Manager**
Sean Gallop – Assistant Manager, Louis' Loft
James Haywood – Food & Beverage Manager, Louis' Loft

Move into informality.

USCMotion65: President FineDay/VP Moellenbeck

Carried

Jason Kovitch thanked the Council for the opportunity to share updates on Louis' Loft.

Jason Kovitch noted the goals set out for Louis' Loft in 2013 during planning. The first sales related goal was to see non-event day-to-day sales, including coffee and lunch, to rise by 20%. The second sales goal was to see all food and beverage sales rise by 100% from the previous year by going from approximately \$95,000 to \$180,000 for the year. Other goals included establishing Louis Loft' as a space to be proud of where students can easily hang out, to have a minimum of 40 student based events, and to host 8 weddings.

All of Louis' Loft sales are kept in with Louis' sales but day-to-day and event sales were kept separate to have hard data to compare against the goals. Day-to-day sales are at 23%, slightly ahead of goal, with coffee sales leveling out and a large increase in sales of alcoholic beverages, other beverages and food items. As of December 31st there's been \$57,000 in new catering revenue from weddings, campus community events, and those from outside groups. Overall sales are at \$143,000, 105% over last year, with over \$200,000 expected by the end of the fiscal year.

In regards to the other goals, feedback on the room has been very strong with a lot of unsolicited compliments from students, faculty, and staff, as well as positive word of mouth. People stay longer and hang out which is helped by more seating being available. The client base has been getting younger. Browsers' regulars were largely faculty and staff. A lot more students use this new space and come in three or four times a week. There have been 24 student-based events with March, which is one of the busiest booking months, still to come. Total events are at 57, which is close to the goal of 80. There have only been 5 weddings which was due to initially high prices and not being open until June but it's still possible to reach the goal of 8.

From a goals perspective the team is quite happy with where they are. It was tough to make predictions with the changes going on with the space but they're happy with the path they're on. A big part of this was the managers on the floor and the staff at the operations. Sean Gallop, who runs the day-to-day operations at the Loft, and James Haywood, who is the Food & Beverage Manager for the USSU, both worked really hard to get Louis' Loft up and running, getting the kinks worked out, and putting it on the path to prosperity.

Sean Gallop noted that for food Louis' Loft tried to differentiate themselves from the product offering of Louis's. They wanted to create fresh, made-to-order options and to have an alternative to the pub food offered at Louis' while still maintaining an affordable

price point. All food items are prepared in house which helps to change things up when needed, to meet demand, and to keep food waste down. The full Louis' menu is available at Louis' Loft and comes from the Louis' kitchen.

In terms of coffee Louis' Loft wanted to differentiate from all the other places on campus. The goal was to be the premium coffee vendor on campus and to still hold a price point comparable to Starbucks. Museo roasts the espresso and one of the brews which are both direct trade and roasted locally. There's a good relationship with Jimmy Museo who brings a rotating selection of products. All these coffees cup highly. Tim Hortons would cup at 40 to 50, Starbucks at around 70, and Museo coffees brewed at the Loft are in the high 80s. There is a fair trade alternative offered that's also roasted in Canada and Louis' Loft is the first on campus to offer this alternative.

Another emphasis is to provide as many locally sourced products as possible. The four beers on tap are all locally brewed. Two are from Great Western, one is from Saskatoon Brewery, and one is from PaddockWood. The house liquor is from LB Distillers in Saskatoon. The baking not done in house is from Wild Serendipity.

James Haywood noted that Louis' Loft was to be primarily for students. In an effort to market for students there's been advertising done in The Sheaf, VIP events for student leaders, work done with Jenna Moellenbeck to provide incentives and information to student groups, as well as continuing on marketing promotions. The Greater Saskatoon market has also been targeted with a VIP event that was held in the fall. There's been opportunities to market as an event venue through advertising with on-campus news, CFCR ads being run with Louis', a VIP event for regular event customers and planners for those both on and off campus, an email that went out to all departments with catering and booking information, and attendance at two wedding shows.

Jason Kovitch noted that in terms of going forward the team wants to capitalize on the successes had and to set some loftier goals going forward. Things are in the budget planning stage now with introductory meetings and putting hard data together. The initial thought is to see revenues in the \$250,000 neighborhood for the next year, which should be achievable with a full wedding season at their disposal. Louis' will need to be marketed more with so much demand to book Louis' Loft. The event goals are for student events to be at 60, for total events to be over 100, and for weddings to be at 15. They want to have more in house promotions like Analog Mondays where you bring your own records and tapes in to play, acoustic concerts, and slam poetry. There should also be a larger social media presence and to have more content. These are all of snapshot of where things have gone over the past months and where the team is hoping to go in the next year.

Jason Kovitch thanked the council and opened the floor to questions.

Question from council member is inaudible from recording. Sean Gallop commented that it takes approximately two to three days to receive coffee from Museo. The coffee is typically roasted the day before it's delivered. The coffee is ordered in small batches and stamped.

Councilor Heidel asked what the total costs of the renovations were and with current revenue projections how many years it will be until it pays for itself. Jason Kovitch commented that the total numbers are not closed and they've received an invoice as recently as last week for the security system and for drawing invoices. He noted that information could be provided at next weeks meeting with an updated tally from USSU Controller Amanda Mitchell. It is under budget from what was asked for from council by approximately \$75,000 or more. Better predictions will be able to be made with a full year of numbers. It's tough to know when the renovation costs will be paid for as it's all a big piece with Louis'. It's unknown whether the \$400,000 predicted over 5 years would be enough to cover renovation costs. Louis' has been running deficits for a long time but with the growth of Louis' Loft it should be a break-even operation for the USSU in the next few years.

Councilor Jangula asked whether Louis' has been profitable yet. Jason Kovitch commented that it wasn't budgeted to make a profit this year. They're ahead of budget by about \$30,000 for the year but that's with a deficit budget.

VP Sherbino asked about the work done with student groups, the events that have been thrown, and how Louis' and Louis' Loft work with student groups to ensure success, decent costs, and benefits to the students. James Haywood commented that when booking it's asked what type of event is being looked for and the size of the event. They're walked through and asked basic questions. The Loft is more suitable for formal or quieter events. Behind the fireplace is a private area that seats 25 people. Student recruitment has held 10 events in this area. The process is getting the information from the groups, providing Jenna Moellenbeck with questions to ask the students, ensuring they contact to get a contract with all the basic questions signed, and to tell them about getting ratified and receiving money from the USSU. They try to provide as much information to the groups as is given and this is done with outside groups as well. The team uses their expertise to help and guide the groups to have good events, which will allow for good word of mouth. Louis' and Louis' Loft are being positioned as positive places that people will want to come back to. Jason Kovitch noted that working with Jenna Moellenbeck and her team is an invaluable piece to this. The USSU funding model for groups and how that applies to operations helps with exposure and creating an addition incentive outside of the regular pricing structure. Groups are able to come in and experience the space they own and help operate where the money recycles through operations instead of going to the outside market.

Councilor Heidel asked whether Louis' was looking into alternatives to Trivia Night run by different people or if that night will be filled with a different event. Sean Gallop commented that he is not looking into it and that it would be up to Daniel Smolinski who is taking over Louis' specific events. Jason Kovitch noted that new events would be coming out right away. He commented that new events will be coming out soon like Scene Slammer which will be an improve comedy, drama, and poetry night. Dollar Draft will be going through a rebranding with the core remaining the same. Trivia as it was won't be returning. James Haywood commented that a lot of programming for the upcoming term is focused on being student based.

Councilor Heidel asked whether Trivia Night is not coming back with the same people or not coming back at all. Jason Kovitch commented that it would not come back with the same people or in the current form. The night's general content and vibe, especially with the last one, wasn't running parallel to the mandate and what the USSU represents. The options have been looked at and it was decided to move forward on other fronts. Trivia can still come back in some shape or form but the structure of the previous Trivia Night and the people running it is something that won't be brought back.

Jason Kovitch noted that food samples from Louis' Loft were brought for those attending the council meeting.

Move to go back into formality

USCMotion66: President FineDay/VP Moellenbeck **Carried**

Move to go to two minute recess

USCMotion67: President FineDay/VP Moellenbeck **Carried**

4. Minutes and Reports for Information

4.1 USC Minutes – November 5, 2013

Councilor Radomske noted that his name was spelt wrong.

Councilor Keen noted that while his regrets were sent in he was in attendance for the meeting.

4.1 Executive Committee Minutes – January 7, 2014

VP Abouhamra noted her roundtables weren't submitted due to a family emergency but they will be submitted with the next executive meeting.

VP Moellenbeck noted her roundtables also weren't submitted.

Councilor Jangula asked VP Sherbino to elaborate on the many grievances noted in his December roundtables. VP Sherbino commented that those are the academic grievances that come to his office like problems with professors or grades and that they are entirely confidential. He noted in a previous meeting that he wasn't getting many grievances but that changed in December. It's his job to know the things facing the University every day and to pass on the knowledge to students. He noted they weren't grievances about him and that it should've been elaborated further in his roundtables.

4.1 Budget & Finance Committee Minutes and Report – December 4, 2013

5. Motions Arising from Minutes and Reports for Information

Move to accept the minutes.

6. Business**7. New Business****8. Questions and Comments**

President FineDay noted that next week TransformUS will be discussed and that councilors should come having read both reports. Councilors should bring questions, talking points, and heavily consult within their societies and college constituencies. He also asked they attend the student town hall on the upcoming Wednesday in the Graduate Students Commons and to be prepared to ask questions and bring friends.

Councilor Heidel asked about the executive drafted letter regarding recommendations about TransformUS and why it was focused on support staff as opposed to cuts in academic programs. VP Sherbino commented that it's focused more on support for two reasons. Firstly, more of the financial cuts will be on the support side. Although roughly 20% of the number of programs in quintile 5 are in the academic program task force, it only accounts for 3% of the academic operating budget. Secondly, the academic program task force won't be ignored but only broad themes that are encapsulated within it can be talked about as opposed to specific programs. This can be done for the programming in the Student and Enrollment Services Division, University Learning Centre, Centre for Continuing and Distance Education, and academic advising. There are about 20 to 25 subheadings of things to look at. About 15 are on the support side and 10 are academic. The comments for academic will be much different than those on the support side. Picking a certain academic program would be an arbitrary decision whereas to comment on the general broad themes that are contained within it would be a more accurate representation of an organization representing the entirety of undergraduate students at this university. USSU is hoping the Association of Constituency Presidents will be submitting requests that are more specific to it. With 487 programs in the academic side of things, most of them affecting undergraduate students, USSU feels it couldn't do them justice and that it doesn't know the programs intimately enough as the students who are actually in them. USSU is encouraging department and college groups to do lots of this work. The USSU can't comment on individual programs within there.

Councillor Herriot commented that a student came to him in early December and noted that she went to a basketball game where not many students turned up and she was disappointed. She was wondering if there was anything the USSU could do to try and get more people out to basketball games. He wondered that while this may be for the Student Affairs Committee whether anyone else had ideas on how to get people to come out to varsity sports. He noted that one time the UofR had free beer and nachos provided and lots of people turned up. VP Abouhamra noted that she talked to the College of Kinesiology and Huskie Athletics about this and they're having the same problem of getting students out to the University Cup games. Students previously had to pay for their own tickets so

they got sponsors to sponsor all students from every college to go to the games for free. They're still having the same problem. She will be working with them to try and get more students out to Husky games as well as University Cup games. VP Sherbino noted that the USSU's Communications & Marketing Manager has been in communications with the people from the University Cup and they were saying they were encouraging students to take advantage of the free tickets. He and the Acting Facilities Manager will be looking at how to advertise in Place Reil. Councilor Ogunkanmi commented that he believes all the sports departments on campus are having the same problem and something needs to be done in the communications area to let students know about sporting activities.

VP Moellenbeck noted that City Transit is starting to get GPS on their busses. In late March to early April they will need students to participate in the test phase. You'll be able to track your bus on a smartphone, computer, or any device that has an Internet connection. She's put it out on social media that they're looking for students and that if any council members are interested that can talk to her.

VP Abouhamra noted that the 24-hour safe study during final exams in December was successful and they want to have it again during midterms in February but they don't know the exact timing of midterms. VP Sherbino and her are trying to figure out when everyone has midterms. Councilmembers should consult with their constituencies and to get back to her or VP Sherbino of the timing of midterms so they can target everyone.

Councilor Jangula asked if, in regards to attendance at Husky games, there was a possibility of doing something similar to the Rec Pack that the College of Kinesiology has where by attending games you get points to redeem for something else. VP Abouhamra noted that the College of Kinesiology has launched the Healthy U Initiative and that they're trying to incorporate campus events and Husky games into it. Councilor Jangula asked if that would be exclusive to Kinesiology students or everyone. VP Abouhamra commented that it's open to everyone and you can register using your NSID. If you go to the gym or eat healthy you get points and you record your progress online. If you get a certain amount of points you can redeem them for prizes. She noted this would be a good way to get people out to games.

Councilor Pritchard noted that that the UofS Kin Club is hosting a curling bonspiel for Telemiracle and if anyone was interested in joining a team with her they should let her know after the meeting.

9. Other Business

9.1 Biweekly Council Reports

Councilor Vandendriessche – Arts & Science – The ASSU is hosting a Caribbean night. It's at Louis' on Friday, January 24th. On Wednesday, January 22nd at 4pm in Arts 241 Dean Stoicheff is having a town hall for Arts & Science students and others to talk about TransformUS.

Councilor Krueger – Engineering – The C.J. Mackenzie Gala of Engineering Excellence is

an industry student mixer where students can sit with industry representatives in hopes of finding a job or making connections. On January 8th the College of Engineering had its first Safety Day where all classes were cancelled and everyone had to attend different sessions on safety like one by Occupational Health and Safety, a women's session, and one by APEGS, the engineering society of Saskatchewan. Another one should be held next year.

Councilor Jangula – Education – The Crazy Carpet Pub Crawl is Friday, January 24th. The pub crawl will likely meet at the Sutherland Bar around 7pm to 8pm and from there will be bussed to toboggan hills around the city. After this it will return to Sports on Tap or the Sutherland Bar. More information will be available at the next council meeting. Tickets are available to purchase at the ESS office in Education room 1009.

Councilor Ogunkanmi – International Students – noted he met with David Hannah on December 5th in regards to the chemical engineering student. The University has taken positive steps towards conciliation. After the police reports and investigations things were different from what they made everyone to believe.

11. Adjournment

Move to adjourn meeting.

USCMotion069: President FineDay/VP Moellenbeck

Carried

**Executive Committee
Minutes for Tuesday January 14, 2014**

Present: Max FineDay, Jenna Moellenbeck, Jordan Sherbino, Caroline Cottrell, Nour Abouhamra

1. **Call to Order**

The meeting was called to order at 9:09 a.m.

2. **Quorum**

Quorum was present.

3. **Roundtables**

President FineDay

- Gave iPad away
- Went to ISSAC Open House
- Class
- Met with Dean Stoicheff & his Executive
- Exec meeting
- Met with Pres. Of Bio Club
- Meeting with Brea Lowenberger about facilitating AOC meeting x2
- Aboriginal Student Leadership Group meeting
- Interview on CTV Morning Live about TransformUS
- Met with student about employment issues
- TransformUS town hall x2
- Meeting with student about engagement on campus
- Council Prep
- Council
- Hiring Committee meeting
- Fee Appeal meeting

VP Sherbino

- Executive meeting
- USC

- Dealt with various academic grievances and enquiries
- Class x4
- Toured the new STM addition and met with President Downey
- Hiring committee meeting for the Undergraduate Research Coordinator
- Interview with Maclean's, re: teaching evaluations
- Discussed the next steps of teaching evaluations with Patti McDougall, Vice-Provost, Teaching and Learning
- Arranged to attend the next Faculty Council meeting for the College of Law
- Academic Programs Committee meeting
- Research, Scholarly and Artistic Works Committee meeting
- Town Hall on TransformUS (x2)
- Discussed high-level program analysis with Pauline Melis, the Assistant Provost, Institutional Planning and Assessment
- Meeting regarding the results of the fall term reading break survey
- Follow up communication regarding 24-hour Safe Study
- Met with the Arts and Science Deans group

VP Abouhamra

- Day off (x2)
- Caught up on emails and voicemail
- USC
- Class
- Resolved Parking services issue

VP Moellenbeck

- Caught up on emails
- Dealt with the U of S Table Tennis
- Went through funding requests and ratification requests that I received over the break
- Attempted to organize BFC
- Met with Dean Stoicheff and his executive team
- Organized Pepsi inventory
- Developed proposal for Campus Club Meet and Greet
- Executive meeting
- Attended class
- Got student volunteers to sign up to test the GPS bus app

- TransformUS Town hall x2
- USC
- Signed insurance forms
- Worked with campus groups

4. **Business**

4.1 Unleash the Noise

VP Abouhamra noted she got accepted as a facilitator for Unleash the Noise 2014. It's a student-led summit held in Toronto to increase awareness and knowledge for mental health. Flights and hotels are paid for. Held February 27th to March 1st. Per-diem of \$260 granted for the 4 days.

4.2 Winter Cycling Workshop Proposal

VP Abouhamra discussed the Winter Cycling Workshop, which will be held in Louis' Loft. She wants to contact those behind the petition for better bike lanes. VP Sherbino noted he wants better outreach for this. VP Abouhamra noted the tentative date for the event is January 28th but it may be moved into February. VP Abouhamra requested \$200 for refreshments and \$40 for advertising.

Move to grant \$240.00 to Winter Cycling Workshop

EXECMotion055: VP Abouhamra/VP Sherbino

Carried

4.3 Lack of Committee Meetings

GM Cottrell noted that committee meetings are not being held. They're required by bylaw to be held. VP Abouhamra commented that she tries to hold them but they're unable to meet quorum. GM Cottrell commented that strong emails should be sent out to committee members reminding them that the meetings are required and that non-attending members can be asked to stand down.

4.4 RPIRG Funding Request

RPIRG is requesting funding for the Canadian National PIRG Conference held in Regina on February 15th and 16th. GM Cottrell noted that the USSU is not able to give charitable donations to external organizations.

5. **Adjournment**

Meeting was adjourned at 9:21 a.m.



USSU Executive Project Proposal

Executive Member:	Nour Abouhamra – VP Student Affairs
Proposed Project/Event:	Winter Cycling Workshop
Event Date:	January 28 th 4:30pm Louis Loft
Budget Line Number:	170-5490-00
Budget for Project/Event:	Advertising: \$40 Refreshments: \$200 Total: \$240

**2013-2014
USC**

Name	Sept. 12	Sept. 19	Sept. 26	Oct. 3	Oct.10	Oct.17	Oct.24	Oct.31	Nov.7
Abouhamra, Nour	P	P	P	P	NM	P	P	NM	P
Berlinic,Wyatt	P	P	P	P	NM	P	P	NM	P
Vandendriessche,Megan	P	P	P	P	NM	P	P	NM	P
FineDay,Max	P	P	P	P	NM	P	P	NM	P
Gan,Melissa	P	P	P	P	NM	P	P	NM	P
Goncalves Sebastiao,Bruno	P	P	P	P	NM	A	P	NM	P
Haines,Aleina									
Heidel,Steven	P	P	P	R	NM	P	P	NM	P
Heinz,Shawn	P	P	P	P	NM	P	R	NM	P
Herriot,Jon	P	P	P	P	NM	P	P	NM	P
Iron,Monica	P	P	P	P	NM	R	P	NM	P
Jangula,Morgan	P	P	P	P	NM	P	P	NM	P
Katzman, Jon	NYA	NYA	NYA	NYA	NM	NYA	NYA	NM	P
Keen,Alex	P	P	P	P	NM	P	P	NM	P
Kocsis,Rainer	P	R	P	P	NM	P	P	NM	R
Kruger,Sara	P	P	P	P	NM	R	P	NM	P
Miller,Borden	P	P	P	P	NM	P	P	NM	P
Moellenbeck, Jenna	P	P	P	P	NM	P	P	NM	P
Ogunkanmi,David	P	P	P	P	NM	P	P	NM	P
Pritchard,Stacy	P	P	P	P	NM	A	P	NM	R
Radomske,Dillian	P	P	P	R	NM	P	P	NM	P
Rider,Phoenix	P	P	P	P	NM	P	P	NM	P
Robertson,Jordan	P	P	P	P	NM	P	P	NM	P
Sherbino, Jordan	P	P	P	P	NM	P	P	NM	P
Schwab,Benjamin	P	P	P	P	NM	P	P	NM	P

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

**2013-2014
USC**

Name	Nov.14	Nov.28	Dec.5	Jan.9						
Abouhamra, Nour	NM	P	P	P						
Berlinic,Wyatt	NM	P	R	P						
Vandendriessche,Megan	NM	P	P	P						
FineDay,Max	NM	P	P	P						
Gan,Melissa	NM	R	P	P						
Goncalves Sebastiao,Bruno	NM	R	R	P						
Haines,Aleina				R						
Heidel,Steven	NM	P	R	P						
Heinz,Shawn	NM	P	A	P						
Herriot,Jon	NM	P	P	P						
Iron,Monica	NM	P	P	R						
Jangula,Morgan	NM	P	R	P						
Katzman, Jon	NM	P	R	P						
Keen,Alex	NM	P	R	P						
Kocsis,Rainer	NM	P	A	P						
Kruger,Sara	NM	A	P	P						
Miller,Borden	NM	P	R	R						
Mollenbeck, Jenna	NM	P	P	P						
Ogunkanmi,David	NM	P	P	P						
Pritchard,Stacy	NM	P	P	P						
Radomske,Dillian	NM	P	P	P						
Rider,Phoenix	NM	P	R	A						
Robertson,Jordan	NM	P	P	P						
Sherbino, Jordan	NM	P	P	P						
Schwab,Benjamin	NM	R	P	P						

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

**2013-2014
USC**

Name												
Abouhamra, Nour												
Berlinic, Wyatt												
FineDay, Max												
Gan, Melissa												
Goncalves Sebastiao, Bruno												
Heidel, Steven												
Heinz, Shawn												
Herriot, Jon												
Iron, Monica												
Jangula, Morgan												
Keen, Alex												
Kocsis, Rainer												
Kruger, Sara												
Miller, Borden												
Moellenbeck, Jenna												
Ogunkanmi, David												
Pritchard, Stacy												
Radomske, Dillian												
Rider, Phoenix												
Robertson, Jordan												
Schwab, Benjamin												
Sherbino, Jordan												
Vandendriessche, Megan												

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

University Students' Council Agenda
Thursday, January 23, 2014
Roy Romanow Student Council Chamber

- 1. Adoption of an Agenda**
- 2. Introductions and Announcements**
- 3. Council Address**
 - 3.1 Special Presentation**
- 4. Minutes and Reports for Information**
 - 4.1 USC Minutes – January 16, 2014**
 - 4.2 Executive Committee – January 21, 2014**
 - 4.3 Academic Affairs Committee Minutes and Report**
 - 4.4 Appointments Committee Minutes and Report**
 - 4.5 Code of Ethics Disciplinary Committee Minutes and Report**
 - 4.6 Elections Committee Minutes and Report**
 - 4.7 External Affairs Committee Minutes and Report**
 - 4.8 Budget & Finance Committee Minutes and Report – December 12, 2013**
 - 4.9 Student Affairs Committee Minutes and Report**
 - 4.10 Sustainability Committee Minutes and Report**
 - 4.11 Association of College Presidents Minutes and Report – January 13, 2014**
- 5. Motions Arising from the Minutes and Reports**
- 6. Business**
- 7. New Business**
 - 7.1 Student Fees**
- 8. Questions and Comments (30 minutes)**
- 9. Any Other Business**
 - 9.1 Biweekly Reports – Councilors**
- 10. Adjournment**

University Students' Council

Minutes for Thursday January 16, 2014

Present

Max FineDay, President
Jenna Moellenbeck, VP Operations and Finance
Nour Abouhamra, VP Student Affairs
Jordan Sherbino, VP Academic Affairs
Jon Herriot, Medicine
Sara Kruger, Engineering
Phoenix Rider, Indigenous Studies
Stacy Pritchard, Agriculture & Bio Resources
Megan Vandendriessche, Arts & Science
Morgan Jangula, Education
Melissa Gan, Arts & Science
Jordan Robertson, ESB
David Ogunkanmi, International Students
Alyssa Anderson, WCVM
Wyatt Berlinic, Engineering
Steven Heidel, Arts & Science
Shawn Heinz, Law
Alex Keen, ESB
Rainer Kocsis, St. Thomas More
Benjamin Schwab, St. Thomas More
Aleina Haines, Pharmacy & Nutrition
Monica Iron, Indigenous Studies
Borden Miller, Education

Also Present

Scott Hitchings, USC Chair
Caroline Cottrell, General Manager

Regrets

Bruno Goncalves-Sebastiao, Kinesiology
Jon Katzman, WCVM
Dillian Radomske, Nursing

Absent

Guest List

Scott Davidson
HenryTye Glazebrook
Anna-Lilya Dawson

Meeting was called to order at 6:00 pm.

1. Adoption of the Agenda

President FineDay moved to adopt the agenda

USCMotion070: President FineDay/VP Abouhamra

Carried

2. Introductions and Announcements

President FineDay introduced Scott Davidson, HenryTye Glazebrook, and Anna-Lilya Dawson of The Sheaf.

3. Council Address

4. Minutes and Reports for Information

4.1 USC Minutes – January 9, 2014

Councilor Vandendriessche noted that the Caribbean Night wasn't called that and is now called Tropical Night.

Councilor Rider noted she was in attendance and just showed up late.

4.1 Executive Committee Minutes – January 14, 2014

5. Motions Arising from Minutes and Reports for Information

Move to accept the minutes.

USCMotion071: President FineDay/Councilor Herriot

Carried

6. Business

7. New Business

8. Questions and Comments

VP Moellenbeck commented that last week there was a question asked about how the Louis' Loft renovations came in. She noted that right now it's about \$65,000 under budget but the security system still needs to be paid for and the university has one more bill to be sent. When the project is completely closed it will be about \$52,000 under budget.

9. Other Business

9.1 Biweekly Council Reports

Councilor Keen – ESB – An election was held for president at ESB, which was held before the holidays, but there hasn't been an opportunity to give updates. Chillin' for Charity raised \$17,000 for charity. JDC West, a commerce competition, is happening on the coming weekend.

Councilor Heinz – Law – A Malpractice Mixer happens on the coming Friday.

Councilor Kocsis – St. Thomas More – On January 22nd there is a meet the faculty and staff event from 11:30 to 1:30 in the cafeteria. There's an upcoming banquet for STM students being planned. There was a TED Talk on Tuesday put on by the philosophy department. The glee club is looking for members.

Councilor Pritchard – Agriculture and Bio Resources – noted that welcome back events are being organized. There was a curling bonspiel and a hockey tournament over the weekend hosted by the alumni association. Both of these events were successful. The Ag Bio Challenge is the coming Tuesday where teams make a presentation on an Ag Bio issue given over a few days. The dean's office is holding a banquet for agriculture students at the

Parktown afterword this. The grad supper is being held on January 31st.

9.2 TransformUS Discussion

President FineDay noted that the town halls for TransformUS are over and it was nice to see councilors attending. He's looking to get some feedback and responses from constituencies and council members about TransformUS. Anything of interest is being looked for. He noted that yesterday the president indicated that she hasn't reached out to the USSU, any student associations at the college level, or groups and departments because this is not a financial issue. He noted that this doesn't sit well with him and that they're stakeholders and partners. They deserve to be contacted and to be given the opportunity to give a response to the process. President FineDay opened the floor to talk about TransformUS.

Councilor Herriot noted that there's been confusion on why residency programs are part of TransformUS. They're funded directly from the Minister of Health and not by the university. He wonders where money is being saved if it's being funded elsewhere. A lot of the academic programs in the College of Medicine were put in quintile 4, which is understandable considering they are already being restructured. For support services there was a lot of discussion on the Division of Social Accountability, which was put in quintile 5. That division helps the college do things like aboriginal health, refugee health, and the Global Health Certificate program. It helps doctors care about the communities they're working in and become socially accountable. This is something being worked on to make sure it doesn't get phased out. Another support service that was ranked in quintile 5 was student advising. In the report it said that medicine students should go to Student Central to get student advising. This was surprising to a lot of people. They don't think residents and medical students will be able to go to Student Central to get advice on their careers and schools.

Councilor Schwab noted that most people only talk about the academic side if at all. No one has been talking about the support services side. He believes the support services should be communicated more. People don't understand it and don't know about that part of TransformUS.

Councilor Ogunkanmi commented that he was in support of what Councilor Schwab noted. He noted that there's lack of understanding what's happening. The reports came in during exams and the town halls when classes were resuming. He noted it was like seeing the totalitarian regime in his country all over again. Somebody should be out explaining in clear terms what's going on. International students note they have no time to read the reports while maintaining passing grade to remain an international student status. He noted it's demoralizing to international students, especially himself who represents over two thousand international students. He doesn't know how he can read the whole report if somebodies not out explaining it. International students level of communication is different. He believes they already know what they want to do and they're going ahead doing it no matter who is paying for it in tuition.

Councilor Heidel noted the issue of teaching quality. A lot of people he's talked to in math,

science, and engineering are concerned about teaching quality across three specific areas. The first area is the offering of labs, which are an integral of the academic experience. Them being taken away puts a strain on support services as students have to go to the math help center or other places. The second area is marking budgets. The third area is the offerings of upper year classes. There's a trend of departments only caring about the huge 100 level classes that everyone has to take and not offering classes for upper year students. The number of these classes has been going down every year. The same thing is happening in computer science where it's getting harder to get an honors degree. Some of the classes are only offered once every second or third year and you have to time your entrance into university perfectly in order to get an honors degree. These were issues before TransformUS. The computer science department is already strained for resources. They were put in quintile 2, which means they're going to continue just barely making it. It's even worse for math, which was put in quintile 3. They were already barely making it which means professors will get cut or forced to retire which can lead to less upper-year courses. He's happy the executive is putting more focus on support services but hopes they keep pushing forward on the academic side and particularly teaching quality. This is something where it's easiest to save money but it's a really important part of the class experience.

Councilor Keen noted that a lot of people he's talked to in commerce didn't know, didn't care, or didn't think student opinion would make a difference in the overall process. He was able to get some to care by letting them know the IT services were being put in quintile 4. But, for the most part, there wasn't a lot of awareness or caring. This could be partially due to the way TransformUS was carried out and how it came out as a single document all at once. These gave the document an air of finality. If there had been more open discussion and consultation along the way than meaningful feedback would've been easier for students. The town halls have made it obvious that the university is looking for student feedback. He noted that if the university wanted feedback from students the process would need to be different or done in a way that promotes non-reactionary responses.

Councilor Pritchard commented that she agrees with Councilor Keen. She noted that when talking with the executive at her college only two council members looked at the reports and they only looked at the College of Agriculture sections. The programs that got put in quintile 4 or 5 were either ones that nobody heard of or were ones that had very low enrollment. The IT department was put in quintile 5 but it was already being phased out. She noted that the College of Agriculture may have just been a step ahead of other colleges by already beginning restructuring knowing these cuts were coming. Lots of the support services that were put in quintile 4 or 5 were already being reconfigured. This may have been because they started looking into it sooner or they decided on their own that they were overstaffed in administrative areas. There have been a lot of staffing changes in the College of Agriculture in the past year. She's unsure what kind of turnout the town halls had. She wasn't able to make them during conflicts with her academic schedule.

Anna-Lilya Dawson asked if any other colleges were phasing things out or making cuts before TransformUS. Councilor Heinz noted that the College of Law's support services

and academics largely fall under quintile 2. There were double-digit tuition increases and pre-emptive firings and he feels that's why they ended up in quintile 2. The one concern was that the Native Law Centre fell under quintile 4. The consensus is that it will lead to a positive restructuring but that remains to be seen. He noted that there has been over the past five years there's been a decrease in teaching budgets in the sciences and math.

Councilor Rider noted a sentence in TransformUS concerning the aboriginal programming on campus saying, "programs are meant to equip aboriginal graduates to participate fully as provincial, national, and international citizens." This sentence suggests that until aboriginal students graduate they are not provincial, national, or international citizens. She believes this sets the guidelines with how things are addressed to aboriginal students. The task force makes a suggestion in the support services report to invest in campus-wide aboriginal engagement services, which would help with academic support services. Not all students go to the Aboriginal Students Centre for aboriginal services. It'd be important to establish some resources for aboriginal students at the department level. There's strong aboriginal presence in ITEP and the Native Law Centre but students in other departments don't receive the same level of support. The department head of Biology refused to acknowledge any aboriginal students in his department because it would give them unfair treatment. If you are an aboriginal student in biology you don't receive the same type of support as you would see in any other degree. If support services to aboriginal students are to be enhanced there needs to be more engagement down to the department level. The Aboriginal Students Centre is important but more engagement needs to be supplied.

Councilor Keen asked the executives what the ultimate goal of this discussion is and what they're hoping to take out of this. President FineDay noted that the executive is crafting a response with recommendations going to administration and to those who are making the final calls. They're also providing student input. The administration hasn't asked for it but the executive wants to work for their members and constituents and to acknowledge some of the needs that students have been talking about during this process.

Councilor Kocsis asked VP Sherbino what the process for approval in TransformUS is going forward. VP Sherbino noted that on January 31st the Provost Committee on Integrated Planning would be having a day-long meeting. They'll set up broad strategies on which to deal with TransformUS. That report will be released at the end of April. It will be general in nature due to the committee being just seven people. Different decisions will get decided on differently. Academic changes will have to go through the regular governance process, which involves going through committees, university council, and major changes through the senate. Changes on the support side can happen much more easily. Administrative bodies can be theoretically gone overnight. It would be a gradual phasing out but these things can happen much quicker without having to go through a regular governance process. He commented in reference to Councilor Pritchard's comments on attendance at the town halls that at the ones that weren't student town halls there weren't great attendance. There were 500 unique views for the live stream.

Councilor Herriot commented on Councilor Pritchard's question that the student town hall yesterday only had ten students. There may have been some watching online but the room

was very empty.

Councilor Iron asked if there would be a consultation for aboriginal students now that the reports are out and if they'd be able to answer their questions. President FineDay commented that administration has made it clear that they're not looking to hear back from student groups, which is unfortunate. He hopes they would see the necessity in the long-term vision of engaging with constituency groups like the international and indigenous students who have interesting roles in the reports, particularly in support services. Unfortunately that doesn't seem to be the case. He's disappointed in the level of engagement with indigenous students and college constituencies.

Councilor Heidel asked what the executives plan going forward was in dealing with this issue particularly around actions taken. He made two recommendations for actions going forward. Last year he had a meeting with the Provost at the time about getting a student representative on PCIP and he was very open to the idea. This could be something to follow up on. The second recommendation was in regards to university council. The last time students did something at university council was when they got some students on the TransformUS committee. The university council tends to be more open to listening to students than the upper administration. This might be a good time to go to university council to talk about concerns with TransformUS. President FineDay noted that he emailed the president a few weeks ago where he asked for students to be involved in the decision and implementation phase of TransformUS and specifically to have a role on PCIP. He also asked for an extended consultation period. The public letter was sent saying the same things. She said it wasn't the student's role to be on PCIP and the administration was very happy with the process. President FineDay noted Councilor Heidel's experience and his were very different. He noted that he was surprised when at the student town hall the president said there was no role for student societies and student unions in the process.

President FineDay moved for motion of non-confidence in TransformUS. This doesn't necessarily have impact in what is in the reports themselves. It's in regards to the process of not having students at any decision-making table, only having one student town hall, and considering having one student town hall being legitimate enough consultation for all voice and all perspectives of students. He's not convinced that that's an adequate measure of involvement and engagement with partners in this institution.

Move to non-confidence in TransformUS process

USCMotion072: President FineDay/VP Abouhamra

Carried

President FineDay noted that this isn't where he wanted to be in the TransformUS process. He was hoping to have a positive working relationship with administration to bring the voices and concerns of students to the table and to make sure all concerns were heard. Unfortunately that hasn't happened. There's been shocking behavior from the president and executive. This motion isn't going to fix everything. It will send a strong message to administration and it's hopefully the first of many actions that executive, student groups, and constituencies will make to show the discontent for the process. The USC has power. It's looked to as the leaders of the university undergraduate students. He believes it's the

councils duty to talk about how the members are feeling left out and voiceless in this process.

Councilor Keen asked what the direct consequences of this motion would be if it were to pass. He wondered if it was just saying the entire student body doesn't like this or if there would be more direct consequences. President FineDay commented that it sends a message to administration and those who make the decisions to leave out student voices in the process. It also says that students are unhappy and paying attention. Administration is banking on student apathy that they think is raging on campus and that there will be no attention paid to this rushed process. This motion is a call for action for student groups to speak up for what they see is wrong in the process.

Councilor Haines asked if this means re-doing the task force or extending the consultation period. President FineDay commented that it doesn't mean going back to the drawing board. The task forces did a lot of work and some good did come from the reports. This motion is an acknowledgement of the process and how it's left out students. The consultation period could be extended if the administration showed some real leadership by acknowledging there hasn't been enough student feedback and that their town hall was a failure. If the administration showed leadership there could be some positive things coming forward. He hopes this is what will come forward from this motion.

Councilor Heidel commented that another idea is to reach out to council societies and to get them to pass similar motions. He commented that it's fascinating that the president has a different opinion than the provost. When he talked to the provost last year he said, "I want students involved in every level of TransformUS and PCIP was the only area in which they aren't." Three out of the four levels have student representatives and he wanted to have students on all levels of the decision making process.

VP Sherbino noted that in order for this body to have fulsome discussion he declared a conflict of interest and will be leaving the room for the remainder of this debate.

President FineDay thanked VP Sherbino for following the rules of good governance. He responded to Councilor Heidel saying that a meeting with the Association of Council Presidents was held and they will be writing an open letter to the president talking about the same things.

Councilor Herriot asked if the motion has more power if it's left general or if it's better to comment specifically on the lack of effective student consolation, timing of the release of the reports, and having a student on PCIP.

Councilor Pritchard asked President FineDay if when meeting with the constituency presidents it was talked about the colleges having their own town halls. President FineDay commented that that he asked the question and the presidents indicated they had no talk from their deans. At the town hall the president suggested that it should be the deans place to consult with their students. President FineDay disagrees with this. The president, provost, and VP of finance are the self-appointed spokespeople of TransformUS and they

shouldn't be offloading their work to deans who aren't the faces of TransformUS. Unfortunately there's been no outreach in colleges that the presidents were aware of.

Councilor Herriot restarted his question on if it would be better to be more general or specific with the motion.

Councilor Berlinic stated he doesn't feel comfortable voting on the motion as it stands. It doesn't accurately reflect his opinion. He personally thinks that the TransformUS document itself was well done and that the task force did a good job in general. He's not certain if he has a full understand on the things the council is not confident in. He doesn't know what's being proposed as wrong with the process.

Councilor Heidel commented that he thinks there's some advantage to staying vague on what the council is not confident in in the process. The specific aspects on what the council is not okay with in this process will differ a lot. Some people aren't confident on the timing of when the document was released but he is okay with it. He thinks that in order to accommodate everyone in council there should be a few general points but specificity is not to the benefit of everyone in council.

President FineDay stated that not all of the report was bad. The task force did a lot of hard work and he appreciates that. His intent with the motion isn't to devalue their work. He's talking about the consultation period, lack of student involvement, and the aspects of the consultation period post-report release.

VP Abouhamra suggested having a few points leading up to the motion saying what the council's recommendations are for the process of TransformUS. This is a motion on just the process and not the documents. If you look back to December they released the reports in the middle of final exams and now it's expected for everyone to have read all the documents and go to class within a month. This isn't reasonable especially since students need more time. It's a lengthy document and it takes a long time to read. This is the only time for students to be heard and have their input. After January 31st administration probably won't consult any students at all. There are no students on any of the task forces or committees that will be making decisions. A lot of council members stated they weren't surprised what quintile some of their programs were in. A lot of colleges were already working towards these things before the documents were released.

Councilor Gan commented that in a town hall it was asked why the timeline wasn't aligned with the student calendar and President Busch-Vishniac said that she consulted with the USSU on whether it should be in December or January. President FineDay commented that the president's executive assistant came to talk to the USSU in the fall about TransformUS and it's process. When he'd asked when the reports should be released he said they'd be ready for release in early December. President FineDay had said that they should be released as soon as possible so that students could study and react. What the president's executive did not ask was about the rest of the scheduling with student timelines, how long the consultation period should be, or any other information or input. If the USSU had known that the reports being released at a certain time would limit the ability of students to

respond they would have made a different decision.

Councilor Heidel noted that GM Cottrell and himself wrote some introductory clauses. He listed the points that he had and asked if there was anymore to be added or if these weren't important enough to be included. The first point was that there's no student member on the Provost's Committee on Integrated Planning. The second point is that student groups were not effectively consulted and were not going to be consulted about the TransformUS process. The third was students have expressed concern with the implementation of the reports moving forward. The fourth was the issue of the timing of the release of the reports and how they were released during final exams and they're complex and lengthy documents that require time to review and properly discuss. GM Cottrell wrote, "therefore it be resolved that the USSU put forward a motion of non-confidence in the final consultation phase of the TransformUS process." Councilor Heidel commented that he would go further and say the consultation and implementation phase. He agrees the consultation phase needs to be extended but the consultation phase being extended could do nothing but push the implementation phase back by a month. He would be more concerned with student input on the implementation phase.

Move to amend the motion to include "whereas there is no student on the Provost's Committee on Integrated Planning"

USCMotion073: Councilor Heidel/Councilor Vandendriessche

Carried

Councilor Heidel commented in reference to "students were not effectively consulted and were not going to be consulted about the TransformUS process," that there's different ways to refer to these groups and he will refer to President FineDay.

President FineDay commented it should be "whereas the USSU and other student constituencies have not and will not be formally consulted as a part of TransformUS."

VP Abouhamra noted her concern about the "will not" wording.

Councilor Heinz asked what's being envisioned for the ideal consultation process. President FineDay commented that the ideal is not a lot. The president said that she's made time for 33 one-on-one meetings with senior leaders and administration but no student groups. He would envision the perfect consultation as being sitting down with student societies and student groups and their executives and talking about their concerns with TransformUS.

Move to amend the motion to include "whereas student groups are not and will not be consulted"

USCMotion074: Councilor Heidel/Councilor Herriot

Carried

Move amend the motion to include "whereas students across campus have expressed concern with the implementation of the reports moving forward"

Councilor Keen commented in reference to “whereas TransformUS was released at the beginning of December during final exams and the documents are complex and lengthy”, that issues with the consultation period have already been addressed and that timing is not an issue.

President FineDay commented that the consultation period may have been addressed but he wants to make note that the reports are complex, lengthy, and not undergraduate student friendly. He envisions everyone should be able to understand the reports. He would like to keep the wording about them being complex. President FineDay noted the statement should read as, “whereas the language in the reports were complex and limited the accessibility of students.”

President FineDay noted the wording should be “whereas the reports were lengthy and contained complex language that required specialized knowledge.”

Councilor Heinz commented that he feels the document couldn’t be anything but lengthy or complicated due to its subject matter.

Councilor Herriot commented that some documents of this length have executive summaries and whether that could’ve been implemented.

Councilor Robertson commented that the length and wordiness of the document are why lots of people didn’t read it.

Councilor Heidel commented that he wants to avoid making it seem like students aren’t smart enough to understand the reports. The university does come out with a lot of good diagrams and charts to help understand the governance and is better than the raw reading of the act. It’s not that the reading is complex. He suggested adding that it requires time to review and that students will understand it but it takes time to completely go through the reports.

Councilor Berlinic comments that he believes the reason that it’s being discussed how to word this portion is that it was felt that it was duplicating the second whereas statement. He asked whether they could be combined instead of stating the same thing twice. He stated that the first one was about the length of the consultation period which meshes with the statement of the timing and difficult to read part. These could be combined together.

Councilor Gan commented that “student associations, the USSU, and student constituencies have not and will not be formally consulted” is about the consultation period itself” followed by, “the document is complex and requires dedicated time to review” and followed up with another point that says the timeline for consultation was too short and was not appropriate would be a logical sequence to spell out why there is no confidence in the process.

President FineDay noted that the wording should be, “whereas the task force reports are complex and require significant time to review and discuss.”

Councilor Heinz commented that point 2 and 3 are related, as the timelines for consultation were inadequate because of the length of the reports. He noted that the wording should be, “whereas the timeline for consultation is inadequate for meaningful consultation due to the complexity of the task force reports and the significant time required for meaningful review and discussion.”

Councilor Rider asked about whether the consultation period referenced was for before or after the reports were released. Councilor Herriot noted that the consultation being talked about is the one they’re in right now for after the release of the reports.

President FineDay noted the current wording being discussed is, “whereas the timeline for consultation is inadequate due the complexity of the reports and the significant time for meaningful review and discussion.”

Move amend the motion to include “whereas TransformUS was released at the beginning of December during final exams and the documents are complex and lengthy”

USCMotion076: Councilor Heidel/President FineDay **Carried**

Motion to amend the second and third whereas statements and reword to “whereas the timeline for consultation is inadequate due the complexity of the reports and the significant time for meaningful review and discussion”

USCMotion077: Councilor Heinz/Councilor Robertson **Carried**

Move to vote on adding before the motion “whereas the timeline for consultation is inadequate due the complexity of the reports and the significant time for meaningful review and discussion”

USCMotion078: Councilor Heinz/Councilor Robertson **Carried**

Councilor Heinz noted that, “Whereas students have expressed concern with the implementation of the reports moving forward,” is not specific enough and wanted to make a friendly amendment to change it to “whereas students have expressed concern with the lack of student involvement in the implementation of the reports.”

Councilor Heidel noted that he doesn’t believe this is a friendly amendment as these are talking about two different things. Lack of student involvement and implementation of the reports should be separate. This should be an amendment and not a friendly amendment.

Councilor Robertson commented that the lack of student involvement is more related to “whereas there is no student representation on the Provost’s Committee on Integrated Planning.”

Councilor Keen asked Councilor Heidel asked what the concerns he expressed earlier were. Councilor Heidel commented that he’s concerned with the lack of clarity around

which decisions will be made at university council and which will be made independently by PCIP. He would prefer more decisions should go to student council and senate rather than PCIP.

Move to amend “Whereas students have expressed concern with the implementation of the reports moving forward,” to “whereas students have expressed concern with the lack of student involvement in the implementation of the reports”

USCMotion079: Councilor Heinz/Councilor Keen

Defeated

President FineDay asked if something should be added about university governance.

Councilor Heidel noted that what he’s trying to put forward is, “whereas there is uncertainty regarding how decisions to reduce funding and cut programs will be made.” He noted that GM Cottrell commented that it is known which bodies will be tasked with this decision and just because everyone doesn’t know doesn’t mean that it’s not known.

President FineDay commented that GM Cottrell, through Councilor Heidel, made a good point that there is a process with decision-making bodies. He noted the statement is problematic how it’s phrased right now.

Councilor Vandendriessche asked for clarification on whether it’s correct that after consultation that it will go to PCIP for discussion and then the plan will go to the governing bodies to make decisions. President FineDay commented that some decisions will go to PCIP and others will have to go through other bodies like university council. There is a process in place for decisions.

Councilor Berlinic noted that he believes the motion is good as is and adding more points would be overdoing it.

Councilor Herriot noted that he would like “whereas students have expressed concern with the implementation of the reports moving forward,” because it says it expresses concern because of the first three points. He asked whether that point is equal to the other points or if it’s there because of the first three points. Councilor Keen commented that it’s just another points. While it may stem from the first three it’s still just another point that backs up the motion.

Councilor Heidel asked wether anything should be said about wanting to see significant changes moving forward or if the loss of confidence is enough.

Move to amend “therefore it be resolved that the USSU put forward a motion of non-confidence in the final consultation phase of the TransformUS process” to “therefore be it resolved that the University Student’s Council on behalf of all of its members has lost confidence in the TransformUS process”

USCMotion080: President FineDay/VP Abouhamra

Carried

Councilor Jangula commented whether “on behalf of all of its members” should be in

commas.

Councilor Heinz noted that authority should be left with GM Cottrell and the executive to make grammatical changes after the motion is approved.

Motion to allow GM Cottrell and the executive to make grammatical changes to original motion after it's approved.

USCMotion081: Councilor Heidel/Councilor Heinz **Carried**

Councilor Herriot asked whether it should be “on behalf of all of its members” or “on behalf of its members”. Made a friendly amendment to change.

The final motion stands as:

Whereas student associations, the USSU and student constituencies have not been and will not be formally consulted; and,

whereas the timeline for consultation is inadequate due to the complexity of the reports and the significant time required for meaningful review and discussion; and,

whereas there is no student representation on the Provost's Committee on Integrated Planning; and,

whereas students have expressed concern with the implementation of the reports,

therefore be it resolved that the University Students' Council, on behalf of USSU members, has lost confidence in the TransformUS process.

11. Adjournment

Move to adjourn meeting.

USCMotion082: President FineDay/VP Moellenbeck **Carried**

University Students' Council

Minutes for Thursday January 9, 2014

Present

Max FineDay, President
Jenna Moellenbeck, VP Operations and Finance
Nour Abouhamra, VP Student Affairs
Jordan Sherbino, VP Academic Affairs
Jon Herriot, Medicine
Sara Kruger, Engineering
Dillian Radomske, Nursing
Stacy Pritchard, Agriculture & Bio resources
Megan Vandendriessche, Arts & Science
Morgan Jangula, Education
Melissa Gan, Arts & Science
Jordan Robertson, ESB
David Ogunkanmi, International Students
Alyssa Anderson, WCV
Wyatt Berlinic, Engineering
Bruno Goncalves-Sebastiao, Kinesiology
Steven Heidel, Arts & Science
Shawn Heinz, Law
Alex Keen, ESB
Rainer Kocsis, St. Thomas More
Benjamin Schwab, St. Thomas More
Phoenix Rider, Indigenous Studies

Also Present

Scott Hitchings, USC Chair

Regrets

Aleina Haines, Pharmacy & Nutrition
Monica Iron, Indigenous Studies
Borden Miller, Education

Absent

Guest List

Jason Kovitch
Sean Gallop
James Haywood

Meeting was called to order at 6:00 pm.

1. Adoption of the Agenda

President FineDay moved to adopt the agenda

USCMotion064: President FineDay/VP Moellenbeck

Carried

2. Introductions and Announcements

President FineDay introduced Jason Kovitch – Business & Services Manager, Sean Gallop – Assistant Manager, Louis' Loft, James Haywood – Food & Beverage Manager, Louis' Loft.

3. Council Address

- 3.1 Jason Kovitch – Business & Services Manager**
Sean Gallop – Assistant Manager, Louis' Loft
James Haywood – Food & Beverage Manager, Louis' Loft

Move into informality.

USCMotion65: President FineDay/VP Moellenbeck

Carried

Jason Kovitch thanked the Council for the opportunity to share updates on Louis' Loft.

Jason Kovitch noted the goals set out for Louis' Loft in 2013 during planning. The first sales related goal was to see non-event day-to-day sales, including coffee and lunch, to rise by 20%. The second sales goal was to see all food and beverage sales rise by 100% from the previous year by going from approximately \$95,000 to \$180,000 for the year. Other goals included establishing Louis Loft' as a space to be proud of where students can easily hang out, to have a minimum of 40 student based events, and to host 8 weddings.

All of Louis' Loft sales are kept in with Louis' sales but day-to-day and event sales were kept separate to have hard data to compare against the goals. Day-to-day sales are at 23%, slightly ahead of goal, with coffee sales leveling out and a large increase in sales of alcoholic beverages, other beverages and food items. As of December 31st there's been \$57,000 in new catering revenue from weddings, campus community events, and those from outside groups. Overall sales are at \$143,000, 105% over last year, with over \$200,000 expected by the end of the fiscal year.

In regards to the other goals, feedback on the room has been very strong with a lot of unsolicited compliments from students, faculty, and staff, as well as positive word of mouth. People stay longer and hang out which is helped by more seating being available. The client base has been getting younger. Browsers' regulars were largely faculty and staff. A lot more students use this new space and come in three or four times a week. There have been 24 student-based events with March, which is one of the busiest booking months, still to come. Total events are at 57, which is close to the goal of 80. There have only been 5 weddings which was due to initially high prices and not being open until June but it's still possible to reach the goal of 8.

From a goals perspective the team is quite happy with where they are. It was tough to make predictions with the changes going on with the space but they're happy with the path they're on. A big part of this was the managers on the floor and the staff at the operations. Sean Gallop, who runs the day-to-day operations at the Loft, and James Haywood, who is the Food & Beverage Manager for the USSU, both worked really hard to get Louis' Loft up and running, getting the kinks worked out, and putting it on the path to prosperity.

Sean Gallop noted that for food Louis' Loft tried to differentiate themselves from the product offering of Louis's. They wanted to create fresh, made-to-order options and to have an alternative to the pub food offered at Louis' while still maintaining an affordable

price point. All food items are prepared in house which helps to change things up when needed, to meet demand, and to keep food waste down. The full Louis' menu is available at Louis' Loft and comes from the Louis' kitchen.

In terms of coffee Louis' Loft wanted to differentiate from all the other places on campus. The goal was to be the premium coffee vendor on campus and to still hold a price point comparable to Starbucks. Museo roasts the espresso and one of the brews which are both direct trade and roasted locally. There's a good relationship with Jimmy Museo who brings a rotating selection of products. All these coffees cup highly. Tim Hortons would cup at 40 to 50, Starbucks at around 70, and Museo coffees brewed at the Loft are in the high 80s. There is a fair trade alternative offered that's also roasted in Canada and Louis' Loft is the first on campus to offer this alternative.

Another emphasis is to provide as many locally sourced products as possible. The four beers on tap are all locally brewed. Two are from Great Western, one is from Saskatoon Brewery, and one is from PaddockWood. The house liquor is from LB Distillers in Saskatoon. The baking not done in house is from Wild Serendipity.

James Haywood noted that Louis' Loft was to be primarily for students. In an effort to market for students there's been advertising done in The Sheaf, VIP events for student leaders, work done with Jenna Moellenbeck to provide incentives and information to student groups, as well as continuing on marketing promotions. The Greater Saskatoon market has also been targeted with a VIP event that was held in the fall. There's been opportunities to market as an event venue through advertising with on-campus news, CFCR ads being run with Louis', a VIP event for regular event customers and planners for those both on and off campus, an email that went out to all departments with catering and booking information, and attendance at two wedding shows.

Jason Kovitch noted that in terms of going forward the team wants to capitalize on the successes had and to set some loftier goals going forward. Things are in the budget planning stage now with introductory meetings and putting hard data together. The initial thought is to see revenues in the \$250,000 neighborhood for the next year, which should be achievable with a full wedding season at their disposal. Louis' will need to be marketed more with so much demand to book Louis' Loft. The event goals are for student events to be at 60, for total events to be over 100, and for weddings to be at 15. They want to have more in house promotions like Analog Mondays where you bring your own records and tapes in to play, acoustic concerts, and slam poetry. There should also be a larger social media presence and to have more content. These are all of snapshot of where things have gone over the past months and where the team is hoping to go in the next year.

Jason Kovitch thanked the council and opened the floor to questions.

Question from council member is inaudible from recording. Sean Gallop commented that it takes approximately two to three days to receive coffee from Museo. The coffee is typically roasted the day before it's delivered. The coffee is ordered in small batches and stamped.

Councilor Heidel asked what the total costs of the renovations were and with current revenue projections how many years it will be until it pays for itself. Jason Kovitch commented that the total numbers are not closed and they've received an invoice as recently as last week for the security system and for drawing invoices. He noted that information could be provided at next weeks meeting with an updated tally from USSU Controller Amanda Mitchell. It is under budget from what was asked for from council by approximately \$75,000 or more. Better predictions will be able to be made with a full year of numbers. It's tough to know when the renovation costs will be paid for as it's all a big piece with Louis'. It's unknown whether the \$400,000 predicted over 5 years would be enough to cover renovation costs. Louis' has been running deficits for a long time but with the growth of Louis' Loft it should be a break-even operation for the USSU in the next few years.

Councilor Jangula asked whether Louis' has been profitable yet. Jason Kovitch commented that it wasn't budgeted to make a profit this year. They're ahead of budget by about \$30,000 for the year but that's with a deficit budget.

VP Sherbino asked about the work done with student groups, the events that have been thrown, and how Louis' and Louis' Loft work with student groups to ensure success, decent costs, and benefits to the students. James Haywood commented that when booking it's asked what type of event is being looked for and the size of the event. They're walked through and asked basic questions. The Loft is more suitable for formal or quieter events. Behind the fireplace is a private area that seats 25 people. Student recruitment has held 10 events in this area. The process is getting the information from the groups, providing Jenna Moellenbeck with questions to ask the students, ensuring they contact to get a contract with all the basic questions signed, and to tell them about getting ratified and receiving money from the USSU. They try to provide as much information to the groups as is given and this is done with outside groups as well. The team uses their expertise to help and guide the groups to have good events, which will allow for good word of mouth. Louis' and Louis' Loft are being positioned as positive places that people will want to come back to. Jason Kovitch noted that working with Jenna Moellenbeck and her team is an invaluable piece to this. The USSU funding model for groups and how that applies to operations helps with exposure and creating an addition incentive outside of the regular pricing structure. Groups are able to come in and experience the space they own and help operate where the money recycles through operations instead of going to the outside market.

Councilor Heidel asked whether Louis' was looking into alternatives to Trivia Night run by different people or if that night will be filled with a different event. Sean Gallop commented that he is not looking into it and that it would be up to Daniel Smolinski who is taking over Louis' specific events. Jason Kovitch noted that new events would be coming out right away. He commented that new events will be coming out soon like Scene Slammer which will be an improve comedy, drama, and poetry night. Dollar Draft will be going through a rebranding with the core remaining the same. Trivia as it was won't be returning. James Haywood commented that a lot of programming for the upcoming term is focused on being student based.

Councilor Heidel asked whether Trivia Night is not coming back with the same people or not coming back at all. Jason Kovitch commented that it would not come back with the same people or in the current form. The night's general content and vibe, especially with the last one, wasn't running parallel to the mandate and what the USSU represents. The options have been looked at and it was decided to move forward on other fronts. Trivia can still come back in some shape or form but the structure of the previous Trivia Night and the people running it is something that won't be brought back.

Jason Kovitch noted that food samples from Louis' Loft were brought for those attending the council meeting.

Move to go back into formality

USCMotion66: President FineDay/VP Moellenbeck **Carried**

Move to go to two minute recess

USCMotion67: President FineDay/VP Moellenbeck **Carried**

4. Minutes and Reports for Information

4.1 USC Minutes – November 5, 2013

Councilor Radomske noted that his name was spelt wrong.

Councilor Keen noted that while his regrets were sent in he was in attendance for the meeting.

4.1 Executive Committee Minutes – January 7, 2014

VP Abouhamra noted her roundtables weren't submitted due to a family emergency but they will be submitted with the next executive meeting.

VP Moellenbeck noted her roundtables also weren't submitted.

Councilor Jangula asked VP Sherbino to elaborate on the many grievances noted in his December roundtables. VP Sherbino commented that those are the academic grievances that come to his office like problems with professors or grades and that they are entirely confidential. He noted in a previous meeting that he wasn't getting many grievances but that changed in December. It's his job to know the things facing the University every day and to pass on the knowledge to students. He noted they weren't grievances about him and that it should've been elaborated further in his roundtables.

4.1 Budget & Finance Committee Minutes and Report – December 4, 2013

5. Motions Arising from Minutes and Reports for Information

Move to accept the minutes.

6. Business**7. New Business****8. Questions and Comments**

President FineDay noted that next week TransformUS will be discussed and that councilors should come having read both reports. Councilors should bring questions, talking points, and heavily consult within their societies and college constituencies. He also asked they attend the student town hall on the upcoming Wednesday in the Graduate Students Commons and to be prepared to ask questions and bring friends.

Councilor Heidel asked about the executive drafted letter regarding recommendations about TransformUS and why it was focused on support staff as opposed to cuts in academic programs. VP Sherbino commented that it's focused more on support for two reasons. Firstly, more of the financial cuts will be on the support side. Although roughly 20% of the number of programs in quintile 5 are in the academic program task force, it only accounts for 3% of the academic operating budget. Secondly, the academic program task force won't be ignored but only broad themes that are encapsulated within it can be talked about as opposed to specific programs. This can be done for the programming in the Student and Enrollment Services Division, University Learning Centre, Centre for Continuing and Distance Education, and academic advising. There are about 20 to 25 subheadings of things to look at. About 15 are on the support side and 10 are academic. The comments for academic will be much different than those on the support side. Picking a certain academic program would be an arbitrary decision whereas to comment on the general broad themes that are contained within it would be a more accurate representation of an organization representing the entirety of undergraduate students at this university. USSU is hoping the Association of Constituency Presidents will be submitting requests that are more specific to it. With 487 programs in the academic side of things, most of them affecting undergraduate students, USSU feels it couldn't do them justice and that it doesn't know the programs intimately enough as the students who are actually in them. USSU is encouraging department and college groups to do lots of this work. The USSU can't comment on individual programs within there.

Councillor Herriot commented that a student came to him in early December and noted that she went to a basketball game where not many students turned up and she was disappointed. She was wondering if there was anything the USSU could do to try and get more people out to basketball games. He wondered that while this may be for the Student Affairs Committee whether anyone else had ideas on how to get people to come out to varsity sports. He noted that one time the UofR had free beer and nachos provided and lots of people turned up. VP Abouhamra noted that she talked to the College of Kinesiology and Huskie Athletics about this and they're having the same problem of getting students out to the University Cup games. Students previously had to pay for their own tickets so

they got sponsors to sponsor all students from every college to go to the games for free. They're still having the same problem. She will be working with them to try and get more students out to Husky games as well as University Cup games. VP Sherbino noted that the USSU's Communications & Marketing Manager has been in communications with the people from the University Cup and they were saying they were encouraging students to take advantage of the free tickets. He and the Acting Facilities Manager will be looking at how to advertise in Place Reil. Councilor Ogunkanmi commented that he believes all the sports departments on campus are having the same problem and something needs to be done in the communications area to let students know about sporting activities.

VP Moellenbeck noted that City Transit is starting to get GPS on their busses. In late March to early April they will need students to participate in the test phase. You'll be able to track your bus on a smartphone, computer, or any device that has an Internet connection. She's put it out on social media that they're looking for students and that if any council members are interested that can talk to her.

VP Abouhamra noted that the 24-hour safe study during final exams in December was successful and they want to have it again during midterms in February but they don't know the exact timing of midterms. VP Sherbino and her are trying to figure out when everyone has midterms. Councilmembers should consult with their constituencies and to get back to her or VP Sherbino of the timing of midterms so they can target everyone.

Councilor Jangula asked if, in regards to attendance at Husky games, there was a possibility of doing something similar to the Rec Pack that the College of Kinesiology has where by attending games you get points to redeem for something else. VP Abouhamra noted that the College of Kinesiology has launched the Healthy U Initiative and that they're trying to incorporate campus events and Husky games into it. Councilor Jangula asked if that would be exclusive to Kinesiology students or everyone. VP Abouhamra commented that it's open to everyone and you can register using your NSID. If you go to the gym or eat healthy you get points and you record your progress online. If you get a certain amount of points you can redeem them for prizes. She noted this would be a good way to get people out to games.

Councilor Pritchard noted that that the UofS Kin Club is hosting a curling bonspiel for Telemiracle and if anyone was interested in joining a team with her they should let her know after the meeting.

9. Other Business

9.1 Biweekly Council Reports

Councilor Vandendriessche – Arts & Science – The ASSU is hosting a Tropical Night. It's at Louis' on Friday, January 24th. On Wednesday, January 22nd at 4pm in Arts 241 Dean Stoicheff is having a town hall for Arts & Science students and others to talk about TransformUS.

Councilor Krueger – Engineering – The C.J. Mackenzie Gala of Engineering Excellence is

an industry student mixer where students can sit with industry representatives in hopes of finding a job or making connections. On January 8th the College of Engineering had its first Safety Day where all classes were cancelled and everyone had to attend different sessions on safety like one by Occupational Health and Safety, a women's session, and one by APEGS, the engineering society of Saskatchewan. Another one should be held next year.

Councilor Jangula – Education – The Crazy Carpet Pub Crawl is Friday, January 24th. The pub crawl will likely meet at the Sutherland Bar around 7pm to 8pm and from there will be bussed to toboggan hills around the city. After this it will return to Sports on Tap or the Sutherland Bar. More information will be available at the next council meeting. Tickets are available to purchase at the ESS office in Education room 1009.

Councilor Ogunkanmi – International Students – noted he met with David Hannah on December 5th in regards to the chemical engineering student. The University has taken positive steps towards conciliation. After the police reports and investigations things were different from what they made everyone to believe.

11. Adjournment

Move to adjourn meeting.

USCMotion069: President FineDay/VP Moellenbeck

Carried

**Executive Committee
Minutes for Tuesday January 21, 2014**

Present: Jenna Moellenbeck, Jordan Sherbino, Caroline Cottrell, Nour Abouhamra

Absent: Max FineDay

1. **Call to Order**

The meeting was called to order at 4:00 p.m.

2. **Quorum**

Quorum was present.

3. **Roundtables**

President FineDay

VP Sherbino

- Attended classes
- Prepare for Subcommittee on the Review of the Academic Courses Policy, and attend the meeting
- Working group on Student Evaluations of Teaching
- Worked on the USSU's response to TransformUS
- Association of Constituency Presidents meeting
- Reviewed course challenges
- Academic grievances
- Attended the Law Faculty Council meeting
- Made multiple contacts with the Associate Dean, Academic in the College of Law
- Student Forum Executive Meeting
- Student Town Hall on TransformUS
- Teaching, Learning and Academic Resources Committee meeting
- Interview for the position of Undergraduate Research Coordinator
- Communication surrounding the Undergraduate Project Symposium
- Academic Affairs Committee meeting

- Visit to Royal West Campus and the Arts and Science Transition Program
- USC
- USSU Communications meeting
- Huskies Volleyball game
- Began planning speech for University Council

VP Abouhamra

- Interview with the Sheaf re: Bottled Water
- Paperwork for Unleash the Noise 2014 Conference
- Meeting with Megan Marcoux about Winter Cycling Workshop
- Attended class
- Talked to student about Residence concern
- Association of Constituency Presidents meeting
- Exec meeting
- Childcare Expansion Project - Steering Committee meeting
- Meeting with Jason Ventnor about Term 2 events
- Concert for Change meeting
- Hosted USSU Radio Show
- Student Town Hall on TransformUS
- Monthly meeting with the Office of Sustainability
- Budget and Finance Committee meeting
- Academic Affairs Committee meeting
- Visit to Royal West Campus & the Arts & Science Transition Program
- International Activities Committee meeting
- USC
- USSU Communications meeting

VP Moellenbeck

- Met with Jordan Dutchak and Colten Weigers of Saskatoon Junior Chamber of Commerce to discuss ratification
- AOCPC Consultation about TransformUS
- Received contact information from students that are interested in the GPS bus app
- Contacted Accounting Club about partnering for an income tax clinic (note: they are not interested and it is not going to happen)

- Ratified Clubs- there are now 117!
- Organized and prepared for BFC
- Executive meeting
- Attended class
- Attended TransformUS town hall for students
- Chaired BFC
- Contacted groups with the decisions from the BFC about ratification/funding; additional follow up work
- Signed insurance forms-
- General finance duties
- Visit to Royal West Campus & the Arts & Science Transition Program
- USC
- USSU communications meeting
- Counted Pepsi inventory
- Attended WUSC Shine a Light Dinner

4. **Business**

4.1 USSU Loan

GM Cottrell noted there were two options to renew the loan. OES is on May 29th. GM Cottrell and Jason Kovitch will not be present on this date so things will need to be prepared beforehand. She will work under the assumption that she should get the best possible deal for students. Rates could drop by about a third of what they are now as long as the markets hold. This would account for about \$33,000 less a month. She suggested increasing the reserve amount. The loan rate could be locked in for up to 25 years, which would be recommended. The banks could be the First Nations TD or Royal Bank.

4.2 Stress Less

VP Abouhamra notes Stress Less is looking for sponsorship for April 9th-11th. They are looking to hold it in the North Concourse. VP Abouhamra stresses that they cannot bring outside food like they have before.

Move to sponsor Stress Less

EXECMotion056: VP Abouhamra/VP Sherbino

Carried

4.3 Aboriginal Achievement Week

GM Cottrell noted that President FineDay wanted to know if he could access any money for this event. Executive sponsorship and funding through ratified clubs are options. A joint funding request could be done through ITEP, ISC, and others. This information will be passed on to President FineDay.

4.4 Speed Friending and Games with Friends

VP Abouhamra requested \$50 for Speed Friending. \$40 is for advertising and \$10 for nametags. She also requested \$190 for Games with Friends where \$40 will be for advertising, \$100 for pizza, and \$50 for the door prize.

Move to grant \$50.00 to Speed Friending

EXECMotion057: VP Abouhamra/VP Sherbino

Carried

Move to grant \$190.00 to Games with Friends

EXECMotion058: VP Abouhamra/VP Sherbino

Carried

4.5 TransformUS Discussion

VP Sherbino noted today was the last student consultation. He will start putting things together along with executive feedback. He will have a document ready in a week. President FineDay or himself will read the motion to the university council this week. VP Abouhamra noted that a teacher showed interest in the motion presented at the last USC meeting and wanted a copy to distribute to interested faculty. It was noted that it's public, and just not in record currently so it's fine to distribute.

5. Adjournment

Meeting was adjourned at 4:28 p.m.



USSU Executive Project Proposal

Executive Member:	Nour Abouhamra – VP Student Affairs
Proposed Project/Event:	Speed Friending
Event Date:	February 4 th 2014 Louis' Loft
Budget Line Number:	170-5490-00
Budget for Project/Event:	Advertising: \$40 Name tags: \$10 Total: \$50



USSU Executive Project Proposal

Executive Member:	Nour Abouhamra – VP Student Affairs
Proposed Project/Event:	Games with Friends
Event Date:	Feb 12, 2014 Louis' Loft
Budget Line Number:	170-5490-00
Budget for Project/Event:	Advertising: \$40 Pizza: \$100 Door Prize: \$50 Total: \$190

Budget & Finance Committee Minutes

December 12, 2013

Present: Emilie Chan, Melissa Gan, Alex Keen, Jenna Moellenbeck, Jordan Robertson, Benjamin Schwab and Justina Zhang

Also Present: Caroline Cottrell, Max FineDay, Cole Guenter, Jordan Sherbino

Regrets: Nour Abouhamra

Absent:

1. Call to Order

The meeting was called to order at 1:05

Move to adopt the agenda.

BFC Motion 051 – Member Chan/Councilor Gan **Carried**

2. Call for Quorum

Quorum was present.

3. Board Presentations

Cole Guenter presented on behalf of Just Rights and Lutheran Students Movement.

4. Review of Minutes

Move to adopt the December 4th minutes.

BFC Motion 052 – VP Moellenbeck/Member Zhang **Carried**

5. Business

5.1. Ratifications

5.1.1 Operations Management Students' Association

Move to ratify.

BFC Motion 053 – Member Chan/Councilor Robertson **Carried**

5.2. Funding Requests

5.2.1 U of S Table Tennis Club

Club Appreciation Parties- \$180 USSU Credit (Louis')

It recently became to light that this group did not have enough undergraduate members to be a ratified club and they were also hosting two Christmas parties.

The committee did not feel like they should fund two Christmas parties.

The committee decided not to provide funding.

5.2.2 Pakistani Students' Association

Post Exam Party- \$250 USSU Funds, \$50 Pepsi

Move to provide funding.

BFC Motion 054 – Councilor Schwab/Councilor Gan **Carried**

5.2.3 Just Rights

Painting Justice Art Auction- \$500 USSU Funds, \$465 USSU Credit

Part of the funds included the liquor license and insurance. The committee determined that providing funding for a liquor license and insurance would be the same as providing funding for alcohol. Approved the rest of the funding.

Move to provide funding.

BFC Motion 055 – Councilor Keen/Councilor Robertson Carried

5.2.4 Lutheran Students Movement

Ski Trip- \$500 USSU Funds, \$100 Pepsi

Move to provide funding.

BFC Motion 056 – Councilor Gan/Member Chan Carried

6. Questions & Comments

No questions or comments.

7. Adjournment

Adjourned at 2:05

**Association of College Presidents
Minutes for Monday January 13, 2014**

Present: Brea Lowenberger, President Max FineDay, VP Abouhamra, VP Moellenbeck, VP Jordan Sherbino, Galen Richardson, Laura Almas, Shelby Anderson, Lindsey Vold, Maryssa Wilde, Gabriela Potosme, Lena Xiao, Jacey Safnuk, Eric Peach, Terri Favel

1. **Call to Order**

2. **Call for Quorum**

Quorum was present.

3. **Chairs Remarks**

Brea Lowenberger, 3rd year Law student and previous USSU executive, noted she was asked by the USSU to chair this meeting. She will be present to observe, take notes, and to keep the discussion going.

4. **Business**

4.1 TransformUS

Brea Lowenberger noted that time will be spent talking about the academic report, the support services report, and the next steps in terms of student voice and involvement. The university has been providing ways for students to offer feedback with town halls and online. A student town hall is happening on the coming Wednesday and attendance is encouraged. Brea Lowenberger opened the floor to discussion on the academic report.

Eric Peach commented that he read over the engineering portion of the report and noticed that the places that were hit hard with quintile 4 and 5 were in environmental engineering and biological engineering. This happened largely in the research and graduate side of the programs. These programs were under scrutiny for where they were headed before TransformUS. In environmental engineering undergraduate students are being trained to employ technology in civil, geological, and chemical engineering. He asked why would there be graduate studies or research in the disciplines of environmental engineering when in grad studies you're working on something specific or specialized enough that it falls under civil, geological, or chemical

engineering. Environmental is an accumulation of these. It makes sense that the research side of environmental side will be restructured to be more closely associated with one of the founding disciplines. In biological engineering there has been confusion over the last four years of its purpose. It used to be Agricultural & Bio Resources, which was for things like tractors and plant science accumulated together for agricultural applications. They changed the name to biological. It was put in quintile 5 because it was implicitly understood that it would be phased to mechanical with an agricultural option. The things that got hit in engineering were the ones where the research can still be done and knowledge can still be gained but it can be re-categorized into a more specific discipline. An attendee asked how biological and environmental students are reacting to being placed in their respective quintiles. Eric Peach commented that the task force has been very careful to step around how programs will be restructured. Some students in biological engineering are very uncertain of the future of their discipline because it keeps changing. Students have stopped being admitted to the discipline as of last year. It was evident something needed to be done about this program. The environmental undergraduates were placed in quintile 2 because it's a solid discipline and for undergraduate purposes it's a great program. They seem happy with where they're going. An attendee asked whether deans or departments have been in contact about changes. Eric Peach commented that he got an email in the morning from the dean's office asking himself and the President of the Graduate Students' Association to reorganize a town hall for the College of Engineering to discuss the reports. There was one in December during exams and nobody went. He received an email in response from the President of the Graduate Students' Association asking now that the report is released what is expected of students to do in regards to problems with the report. Overall, engineers are pretty complacent with the report.

Laura Almas commented that the overall feeling around the College of Pharmacy is that since the undergraduate programs are all in quintile 1 and 2 that nobody really cares. Some are worried that certain programs that feed into these programs from Arts & Science and Agriculture are getting hit hard and how that would affect things in the coming years.

Lena Xiao commented that unsurprisingly the College of Medicine received a lot of programs in quintile 4 and 5. The undergraduate program was in quintile 4, which is understandable since the program is going through restructuring. The surprise was that many of the residency programs were placed under quintile 4 and 5. Many students are concerned as they feel these programs don't fill the template for TransformUS and couldn't be evaluated properly. There's also concern that a lot of these templates weren't filled out completely as physicians can be busy. Though, that's not completely excusable. The main concern is that this wasn't necessarily a good evaluation of the programs. Information has been received about TransformUS through USSU reps, student council, and the dean.

Galen Richardson noted that the Dean of the College of Law did have a meeting with himself, faculty, and the President of ALSA Danica Lightning in December. The staff was the most concerned. The college scored very well except for the Native Law Centre. The evaluations weren't a surprise. There's not a strong graduate program. The problems were ones being looked at before.

Lindsay Vold noted that the Associate Dean of the College of Nursing sent a generic email to be involved. There hasn't been much talk in the college and not many students are keen on reading the reports. Some people are choked that for a college that's so large and with such high enrollment that they're mostly ranked in quintile 4 and 5. Faculty and support staff is concerned as well.

Maryssa Wilde commented that the College of Education hasn't been in direct contact with the dean and is search for a new dean currently. Overall, she was surprised that the college's rankings were so high as the buzz around the college was that they were on the chopping block. The undergraduate program was ranked lower than the masters. The college, specifically the undergraduate program, is undergoing a big change. This is the first year it's been fully implemented.

Lindsay Vold followed up on her previous comments noting that the college was concerned also because of the redundancy with the SIAST undergraduate program and how these changes will impact them.

Eric Peach commented that he was talking to a friend in mathematical physics in Engineering and he was concerned that humanities programs were axed almost entirely and how that will affect the credibility of his degree in the sciences. Languages, religious studies, and political science have been almost completely removed and will be heavily reconfigured. They will be running at a low level of productivity for the next few years. He said that if you come from the UofS and all you did were math, physics, and chemistry it will affect the credibility of your degree because you don't have a humanity background. A friend in Medicine was concerned about the overall credibility factor that's affecting the University with these cutbacks.

President FineDay asked Eric Peach to follow up on his statement about the email so that he could respond. Eric Peach commented that in the email it was said that if people really didn't agree with TransformUS what's it's expected of people to do. He noted that it's said that the reports are tentative, meaning they don't have gravity or they aren't tentative meaning the decision has been made. President FineDay commented that the university is quick to say the reports are tentative and no final decisions have been made. These reports were not made by administration. People from the university community made them. The process from here is that there's community consultation and feedback for this month. President FineDay feels this is too short. He encourages students to come to the student town hall on the coming Wednesday. Things are not set in stone with these reports and things can change depending on what the administration says when they take it back. Students can get involved by writing an email, writing a letter to The Sheaf, or any form public engagement. There was a story in the last edition of The Sheaf that said out of 49 students only 9 students knew what TransformUS was which is pretty ridiculous for the magnitude it will affect the university.

VP Sherbino commented in response to the questions about the impact of students voicing their concerns saying that it's very important to voice your opinion. The consultation and feedback process is looking at gaps that may be lost. Like mentioned before, how cuts that are made in one program adversely affect another. He also commented on the questions about the templates used noting that the same template measured academic advising, the heating plant, and payroll. They are all support services but are fundamentally different things. There's no

appetite on campus to attack the task force, as what they did was very good and thorough with the information that they had. The questions to be asked now include if the right questions being asked and if interdisciplinary programs could be judged in the same way as non-interdisciplinary programs. College societies and department level groups can do this better than the USSU as they know those programs more. For the USSU to speak on the 487 programs, with 300 being undergraduate, would be impossible. The USSU, however, can speak to themes of honors programs, three-year degrees, and of interdisciplinary between programs. Specifics are something college societies and department level groups can explain in a more meaningful way. The USSU will be making clear in its communication that it can't cover everything but to consider with just as much sincerity the points of view coming from college and department groups. He encourages people to go to the upcoming town hall and make submissions. What will happen after is the Provost's Committee on Integrated Planning will take in all the information, the reports, and information from concerned stakeholders and come up with the analysis and implementation plan phase. TransformUS isn't over and it's still an ongoing process.

Brea Lowenberger moved the floor to offer questions and comments on the support services report.

Lena Xiao commented that the support service that the College of Medicine was concerned about was the Division of Social Accountability, which is a candidate for phasing out. A number of people are strongly opposed to this. The Division of Social Accountability is very important to this college. To have a College of Medicine without a Division of Social Accountability would be very unique in Canada because global health and social accountability are very important to the profession itself. This service offers a number of programs that greatly affect students like the Making the Links program which ten students from every class are a part of. It's a program that runs over a year and a half with three different practicums, two summer practicums and an inner-city practicum. While it may not be a huge population of students it has huge impacts on these ten students. This division also holds the Global Health Conference annually which impacts the majority of students and is very important.

VP noted the support services included in the report that would be more directly impacting students. He mentioned academic advising, the Student and Enrollment Services Division, the International Student and Study Abroad Centre, the Aboriginal Student Centre, disability services for students, student health, student counseling, the University Learning Centre, the Centre for Continuing and Distance Education, and the library.

President FineDay commented that one of the things about TransformUS is that a lot of students will look at their program in the academic report and then end their engagement with the process. In reality there's so much in the support services report that directly impacts students and the support services being offered to students. He asked that everyone looks at this report and talk about it with their members. A majority of these services impact students.

VP Sherbino noted that when looking at the budgetary allocations amongst the quintiles in the academic support side only 3% of the budget is in quintile 5. This is 27% of the programs but these programs are much smaller than others. This leads to believe that more stuff could be taken through the support services task force. Academic changes have to go through many levels of university governance and take a long time whereas support service changes can happen much more quickly. The prediction is that more cuts will happen on the support services side. The importance of this can't be overstated.

Eric Peach noted that there are a lot of incongruities and inefficiencies that he's seen running in the administrative sector of the College of Engineering. He believes this boils down to financial efficiencies. He gets the feeling that there's a lack of communication between the college and the rest of the university administration because of how disjointed it seems. The college has it's own student center but half of what they do is outsourced to the Saskatoon Engineering Students' Society because they don't have the staff. The dean's office and student center are different entities despite the staff transition between the two. The dean's office outsources tasks to the student center that then moves them down to the SESS. It's comes across as very

disjointed. A lot of these services were put in quintile 2 despite not working very well.

Lindsay Vold commented that the president of ITEP was saying that he wanted to emphasize the importance of eMAP and University Learning Centre and that those are things he doesn't want to see go.

VP Sherbino commented that everything he listed under the Student and Enrolment Services Division is doing quite well under TransformUS. A lot of things are under quintile 1. The executive office is in quintile 5. Some of the planning parts didn't do well and were put in quintile 4. Most of the programs in the various quintiles are all spread across quite evenly amongst units and colleges so most weren't overly targeted over others. One area where this didn't happen was for the Vice Provost Teaching and Learning. Of the 40 programs under her, one had a 2 while the rest had 4's and 5's. This includes the University Learning Centre, the Centre for Continuing and Distance Education, and eMAP. Most undergraduates aren't as integrated into research and most of the education is not as research driven. So, since these are on the teaching and learning side of things them being removed can be something that's very problematic. This area is being potentially decimated and didn't do so well at all.

Lena Xiao commented further on the Division of Social Accountability. She noted that the U of S College of Medicine is well known for it's strong global health program. It would be a great asset to keep that division. It's one of the unique features that separates this college from the other medical schools across Canada. She also commented on student advising saying that it would be a shame to phase out. Student advising, especially in the area of career counseling, is really important for the College of Medicine for medical students. There are large issues with residency positions not matching up within the needs of the population. Student advising is something that is crucial for a smart health human resource plan.

Jacey Safnuk noted that ESB got pretty lucky and nothing huge is potentially being lost. One thing that is under fire is the IT department but the Dean says they have it under control.

President FineDay noted that if people do go back to report and find concerns to come to the USSU executives to talk about it. It can help find the executives find out what students are talking about but also it lets everyone know the USSU is here to support and is open to hear any feedback.

An attendee asked about the letter that was written about extending the deadline and if anything more has happened with it. President FineDay said that he's finding the U of S administration frustrating to work with recently. They're pretty content with themselves with the way they're rolling TransformUS out and they think they're doing a really good job in allowing the opportunity to talk with students. They're still in the mentality that by having a town hall students will show up. He is of the mind that that's not a meaningful way to consult students. There's no voice past the consultation period and there's no voice in decision-making. The letter was sent hoping he would be able to organize student groups who'd expressed interest in collaborating like the Bio Students Union and the Visual Arts Students' Union who want to collaborate on the Kenderdine Campus. But, they're not sure that the consultation period is long enough. The reports coming out during final exams and with the holiday break didn't leave enough time. By the time of January 6th there was only 3 weeks to come back with meaningful and substantive response to this report. That's just not long enough. The letter was sent to President Busch-Vishniac with an email early in the week saying it was coming and that an extended consultation period was going to be asked for. She sent back an email disagreeing and that they were doing a great job. The formal letter was sent. She sent back her original email with no changed lines but she just added the rest of the executive. He's pretty frustrated and said the administration is doing a terrible job in his mind with connecting with students.

An attendee commented that if that was the way things are being handled then no student would be happy to see their program cut. She's worried that the university is taking the approach that management knows what's better for the university in a broad sense. She's worried that despite encouraging feedback they're just going to say "thanks for telling us how you feel but we get it better than you." President FineDay commented that that's a legitimate concern and that's the way TransformUS is going. There's one opportunity to talk

with the president of the university at the student town hall. That's not acceptable and that's where the presidents of student societies can come in by writing letters. The executives were talking with the Dean of STM who said the administration is not there for the administration but that's it there for the good of students. That's a great attitude to look at it with. He's hopeful the university would see that if everyone said something.

Brea Lowenberger moved the floor to talk about the next steps and how to engage students. This could be a collaborative effort in the message that's sent out or it could be more programs specific. She mentioned that as an observer of this meeting that the main thing she's hearing is that the reports were not sent out in a timely manner and that the reports are not digestible for a regular student.

President FineDay noted that this is a pretty powerful group. It's a group that people know about and respect. This power needs to be reflected on with what can be done as representatives of constituencies. This could be writing a letter to the Star Phoenix, talking to The Sheaf, or writing open letters like the USSU did so that it's seen that there is a response and opposition to the reports and their implementation. These letters could be about not having any students in the implementation process or really shortened and not student-friendly consultations. He'd like to know what everyone is comfortable with in response.

An attendee commented that administration doesn't to hear what students have to say but they're desperate to know how to do that. She mentioned not to underestimate the voice that you do have.

An attendee asked if the executive were for opportunities to speak with administration or if administration speaking to council leaders. President FineDay commented that he was looking for any response or action that everyone would be willing to do whether that be making a statement at town hall or writing an open letter. He says he can't make that decision and that it's up to the respective councils. It's open to what everyone would be comfortable with.

Shelby Anderson commented that in the College of Pharmacy & Nutrition students don't read the reports and it's hard for them to do

anything outside of their academic studies. A good opportunity to take advantage of would be in a workshop for a licensing exam in a conference she's attending. Students want to know about this licensing exam and to sneak this in at the same time would be a good opportunity.

VP Sherbino noted that if anyone wants the USSU executives to come to any of their college meetings to let them know. At least one of them should be able to make it whether it is to hear grievances, hear people complain, or to ask questions about process and next steps. It's an easy way for the executives to engage with other college groups.

Brea Lowenberger noted that one of the common themes she's heard from the executives is the reports not being digestible. Students not having time to go through the reports thoroughly enough because they're too long or not being able to access them is an issue. She opened the floor to talk about this or any shared thoughts in terms of helping the executive to have shared common message going forward.

Lena Xiao noted that she agrees that the reports were very inaccessible for students because of timing and the length of the documents. The College of Medicine had their USSU rep create a short summary of it with all their programs and which quintiles they were in. They then sent it out to students. She doesn't know how well it did but feels it did better than the task force report did. She suggests doing this with the USSU reps in the respective colleges. She is also in support of writing a co-signed letter about extending the consultation period and making the reports more accessible to students.

President FineDay opened the floor to thoughts on a co-signed letter. An attendee asked if this letter would be in regards to the timeline and readability of the documents mentioning she wouldn't be comfortable if it was more specific about programs. VP Sherbino asked the floor that if President FineDay were to make a letter with the points of the timing, length of time for feedback, and size of the reports if that would be okay. An attendee commented that putting an announcement on PAWS was a bad way of announcing the reports and their way of engaging with students is pretty feeble. An attendee commented that

the support services report is going to impact students and she doesn't think students realize that.

Brea Lowenberger opened the floor to any thoughts on getting students to the town hall, getting them on the Transform US website, and getting them to write emails on specific programs.

Shelby Anderson noted that she was at a national conference with a similar meeting to this one where it was mentioned the power of offering incentives like gift cards. She wondered if there was any way to have incentive for students to talk and participate.

An attendee noted that she thinks another reason that people aren't coming out is that they don't understand the reports at all. Students that are in 3rd or 4th year have no idea what's going on and think that it doesn't affect them despite the fact that it does.

Lena Xiao commented that the town hall is from noon to one but Wednesday classes are usually 11:30 to 12:30 or 12:30 to 1:30. This is another thing that should be mentioned in the letter. She also noted that food always brings people out. She noted that a lot of residency programs are under review and residents aren't technically students and she's unsure whether they were contacted about TransformUS.

President FineDay noted that this meeting was really helpful to get everyone's voices and perspectives heard. Something concrete will come out of this meeting and that's a great step forward for the USSU and its members. He encouraged everyone to get heavily involved in this process and to take a look at the support services task force. There are things that will have heavily implications for everyone. He also encouraged everyone to talk with their executives to try to get them out to the upcoming town hall. That's where a lot of talking points will come out for the administration. If students don't voice their concerns then the administration can say they talked with students and that things are great.

Galen Richardson commented that he knew some people that have been very vocal about the gutting of the bureaucracy of the university. He admitted like many students he looked at his section of the report and that things were as expected. He asked about where the USSU and

student groups see themselves approaching this subject if they approach it at all. The university seems comfortable with their execution of this. Some higher ups have lost their position. There's a question of the size and extreme growth of the university over the past 30 years. This number may not be accurate, but the university has grown from approximately 15,000 students 30 years ago to 22,000 students. Despite this, bureaucracy has grown 300%. The biggest expense of this university is pension. He notes that his grandfather quit teaching at the university in 1990 and has since passed away. His grandmother still gets \$2000 to \$3000 a month. He asked whether this should be a target and if it were justified to help save programs.

President FineDay noted that the support service report talks a lot about how administration is bloated and the costs associated with that. Things like the travel perks of the president and how much the VP is getting paid make the news a lot. The concern is that it says administration in the report and not upper administration.

Administration, from the people who will be making the decisions, will mean people who interact with students daily and provide these support services. These might be the people that end up being cut because it says administration. There are a lot of costs that aren't justified during a time with a lot of austerity. Upper administration get salary increases year after year despite a projected deficit of \$44.5 million dollars. The executives will need to have a conversation on how they deal with this aspect of it and if they want to delve into the conversation about pensions. This is something student unions don't often get into. He encouraged everyone to go to student council members and talk about if the president is doing a good enough job to be getting a pay raise off an already very high salary. Some of the administration gets very high salaries as well. This is another talking point to the president to say when a certain program is getting cut how she justifies getting a salary increase on an already big salary.

Brea Lowenberger thanked the floor and commented that she hopes to see everyone at the town hall.

**2013-2014
USC**

Name	Sept. 12	Sept. 19	Sept. 26	Oct. 3	Oct.10	Oct.17	Oct.24	Oct.31	Nov.7
Abouhamra, Nour	P	P	P	P	NM	P	P	NM	P
Berlinic,Wyatt	P	P	P	P	NM	P	P	NM	P
Vandendriessche,Megan	P	P	P	P	NM	P	P	NM	P
FineDay,Max	P	P	P	P	NM	P	P	NM	P
Gan,Melissa	P	P	P	P	NM	P	P	NM	P
Goncalves Sebastiao,Bruno	P	P	P	P	NM	A	P	NM	P
Haines,Aleina	NYA	NYA	NYA	NYA	NM	NYA	NYA	NM	P
Heidel,Steven	P	P	P	R	NM	P	P	NM	P
Heinz,Shawn	P	P	P	P	NM	P	R	NM	P
Herriot,Jon	P	P	P	P	NM	P	P	NM	P
Iron,Monica	P	P	P	P	NM	R	P	NM	P
Jangula,Morgan	P	P	P	P	NM	P	P	NM	P
Katzman, Jon	NYA	NYA	NYA	NYA	NM	NYA	NYA	NM	P
Keen,Alex	P	P	P	P	NM	P	P	NM	P
Kocsis,Rainer	P	R	P	P	NM	P	P	NM	R
Kruger,Sara	P	P	P	P	NM	R	P	NM	P
Miller,Borden	P	P	P	P	NM	P	P	NM	P
Moellenbeck, Jenna	P	P	P	P	NM	P	P	NM	P
Ogunkanmi,David	P	P	P	P	NM	P	P	NM	P
Pritchard,Stacy	P	P	P	P	NM	A	P	NM	R
Radomske,Dillian	P	P	P	R	NM	P	P	NM	P
Rider,Phoenix	P	P	P	P	NM	P	P	NM	P
Robertson,Jordan	P	P	P	P	NM	P	P	NM	P
Sherbino, Jordan	P	P	P	P	NM	P	P	NM	P
Schwab,Benjamin	P	P	P	P	NM	P	P	NM	P

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

2013-2014

USC

Name	Nov.14	Nov.28	Dec.5	Jan.9	Jan.16						
Abouhamra, Nour	NM	P	P	P	P						
Berlinic,Wyatt	NM	P	R	P	P						
Vandendriessche,Megan	NM	P	P	P	P						
FineDay,Max	NM	P	P	P	P						
Gan,Melissa	NM	R	P	P	P						
Goncalves Sebastiao,Bruno	NM	R	R	P	R						
Haines,Aleina	NM	P	P	R	P						
Heidel,Steven	NM	P	R	P	P						
Heinz,Shawn	NM	P	A	P	P						
Herriot,Jon	NM	P	P	P	P						
Iron,Monica	NM	P	P	R	P						
Jangula,Morgan	NM	P	R	P	P						
Katzman, Jon	NM	P	R	P	R						
Keen,Alex	NM	P	R	P	P						
Kocsis,Rainer	NM	P	A	P	P						
Kruger,Sara	NM	A	P	P	P						
Miller,Borden	NM	P	R	R	P						
Mollenbeck, Jenna	NM	P	P	P	P						
Ogunkanmi,David	NM	P	P	P	P						
Pritchard,Stacy	NM	P	P	P	P						
Radomske,Dillian	NM	P	P	P	R						
Rider,Phoenix	NM	P	R	P	P						
Robertson,Jordan	NM	P	P	P	P						
Sherbino, Jordan	NM	P	P	P	P						
Schwab,Benjamin	NM	R	P	P	P						

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

**2013-2014
USC**

Name											
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Jangula,Morgan											
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Miller,Borden											
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Radomske,Dillian											
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University Students' Council Agenda
Thursday, January 30, 2014
Roy Romanow Student Council Chamber

- 1. Adoption of an Agenda**
- 2. Introductions and Announcements**
- 3. Council Address**
 - 3.1 Cam Broten – Leader of the Saskatchewan New Democratic Party**
- 4. Minutes and Reports for Information**
 - 4.1 USC Minutes – January 23, 2014**
 - 4.2 Executive Committee – January 28, 2014**
 - 4.3 Academic Affairs Committee Minutes and Report**
 - 4.4 Appointments Committee Minutes and Report**
 - 4.5 Code of Ethics Disciplinary Committee Minutes and Report**
 - 4.6 Elections Committee Minutes and Report**
 - 4.7 External Affairs Committee Minutes and Report**
 - 4.8 Budget & Finance Committee Minutes and Report – January 15, 2014**
 - 4.9 Student Affairs Committee Minutes and Report**
 - 4.10 Sustainability Committee Minutes and Report**
 - 4.11 Association of College Presidents Minutes and Report**
- 5. Motions Arising from the Minutes and Reports**
- 6. Business**
 - 6.1 Student Fees**
- 7. New Business**
 - 7.1 In-Camera**
- 8. Questions and Comments (30 minutes)**
- 9. Any Other Business**
 - 9.1 Biweekly Reports – Councilors**
- 10. Adjournment**

**2013-2014
USC**

Name	Sept. 12	Sept. 19	Sept. 26	Oct. 3	Oct.10	Oct.17	Oct.24	Oct.31	Nov.7
Abouhamra, Nour	P	P	P	P	NM	P	P	NM	P
Berlinic,Wyatt	P	P	P	P	NM	P	P	NM	P
Vandendriessche,Megan	P	P	P	P	NM	P	P	NM	P
FineDay,Max	P	P	P	P	NM	P	P	NM	P
Gan,Melissa	P	P	P	P	NM	P	P	NM	P
Goncalves Sebastiao,Bruno	P	P	P	P	NM	A	P	NM	P
Haines,Aleina	NYA	NYA	NYA	NYA	NM	NYA	NYA	NM	P
Heidel,Steven	P	P	P	R	NM	P	P	NM	P
Heinz,Shawn	P	P	P	P	NM	P	R	NM	P
Herriot,Jon	P	P	P	P	NM	P	P	NM	P
Iron,Monica	P	P	P	P	NM	R	P	NM	P
Jangula,Morgan	P	P	P	P	NM	P	P	NM	P
Katzman, Jon	NYA	NYA	NYA	NYA	NM	NYA	NYA	NM	P
Keen,Alex	P	P	P	P	NM	P	P	NM	P
Kocsis,Rainer	P	R	P	P	NM	P	P	NM	R
Kruger,Sara	P	P	P	P	NM	R	P	NM	P
Miller,Borden	P	P	P	P	NM	P	P	NM	P
Moellenbeck, Jenna	P	P	P	P	NM	P	P	NM	P
Ogunkanmi,David	P	P	P	P	NM	P	P	NM	P
Pritchard,Stacy	P	P	P	P	NM	A	P	NM	R
Radomske,Dillian	P	P	P	R	NM	P	P	NM	P
Rider,Phoenix	P	P	P	P	NM	P	P	NM	P
Robertson,Jordan	P	P	P	P	NM	P	P	NM	P
Sherbino, Jordan	P	P	P	P	NM	P	P	NM	P
Schwab,Benjamin	P	P	P	P	NM	P	P	NM	P

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

2013-2014

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FineDay,Max	NM	P	P	P	P	P					
Gan,Melissa	NM	R	P	P	P	P					
Goncalves Sebastiao,Bruno	NM	R	R	P	R	P					
Haines,Aleina	NM	P	P	R	P	P					
Heidel,Steven	NM	P	R	P	P	R					
Heinz,Shawn	NM	P	A	P	P	P					
Herriot,Jon	NM	P	P	P	P	P					
Iron,Monica	NM	P	P	R	P	P					
Jangula,Morgan	NM	P	R	P	P	P					
Katzman, Jon	NM	P	R	P	R	R					
Keen,Alex	NM	P	R	P	P	P					
Kocsis,Rainer	NM	P	A	P	P	P					
Kruger,Sara	NM	A	P	P	P	P					
Miller,Borden	NM	P	R	R	P	P					
Mollenbeck, Jenna	NM	P	P	P	P	P					
Ogunkanmi,David	NM	P	P	P	P	P					
Pritchard,Stacy	NM	P	P	P	P	P					
Radomske,Dillian	NM	P	P	P	R	P					
Rider,Phoenix	NM	P	R	P	P	P					
Robertson,Jordan	NM	P	P	P	P	P					
Sherbino, Jordan	NM	P	P	P	P	P					
Schwab,Benjamin	NM	R	P	P	P	P					

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

**2013-2014
USC**

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Robertson, Jordan												
Schwab, Benjamin												
Sherbino, Jordan												
Vandendriessche, Megan												

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

Executive Committee
Minutes for Tuesday January 28, 2014

Present: Max FineDay, Jenna Moellenbeck, Jordan Sherbino, Caroline Cottrell, Nour Abouhamra

1. **Call to Order**

The meeting was called to order at 9:26 a.m.

2. **Quorum**

Quorum was present.

3. **Roundtables**

President FineDay

- Student Fee Review Committee
- Class
- Aboriginal Students' Centre Leader Hiring Committee meeting
- Interview with the Star Phoenix & CKOM about TransformUS
- Sick ½ Day
- Senior Managers // Exec Planning meeting
- Meeting with student about TransformUS
- Hiring Committee Meeting
- University Council Address
- USC

VP Sherbino

- Class
- PAL mentor consultations
- Exec meeting
- USC
- USSU radio show, re: TransformUS
- Symposium preparation
- Academic grievance
- Meeting with Senior Management for USSU planning
- STM faculty and staff lunch

- Student Forum
- Met with students in the College of Engineering, re: TransformUS
- ASSU forum, re: TransformUS
- Research, Scholarly and Artistic Works Committee meeting
- University Council meeting
- Response to TransformUS statements of my various committees
- Advising Council meeting
- Interview for Undergraduate Research Coordinator
- USSU response to TransformUS

VP Abouhamra

- Class
- Met with student re: ASSU Tropical Night
- Meeting with StudentCare
- Meeting with George Foufas about Residence concerns
- Exec meeting
- Hosted Radio Show with VP Sherbino & VP Moellenbeck about TransformUS
- Senior Managers/Executive Planning meeting
- Student Forum
- Sheaf Interview re: H1N1 & vaccinations
- Pre-recorded radio show with USSU Centers
- Centers meeting
- University Council meeting
- Concert for Change meeting
- USC
- USSU Childcare Board meeting
- Winter Cycling Workshop prep

VP Moellenbeck

- Met with my mentor
- Executive meeting
- StudentCare meeting
- Attended class
- USSU Radio Show
- Senior Management and Executive planning meeting
- Student Forum
- ASSU and the College of Arts and Science Town Hall

- Joint Liaison meeting
- University Council
- USC
- Contacted groups about Campus Club Meet and Greet
- Prepared package for BFC
- Worked with campus groups
- Signed insurance forms
- General financial responsibilities

4. **Business**

4.1 Solitary Confinement

President Fine Day noted that next week Dan LeBlanc, U of S law student, would be coming in to talk about solitary confinement in the Regional Psychiatric Centre. GM Cottrell noted that the executive doesn't have enough knowledge to speak on this issue. The Regional Psychiatric Centre is a federal penitentiary so they don't have much say.

4.2 International Women's Day

VP Abouhamra noted that CFCR wants sponsorship for an International Women's Day event. This event will be held on March 8th in Louis' Loft. They are looking for \$300 for promotion and a sound guy. Proceeds from the silent auction will be donated to The Mumford House and Bust A Move for Breast Health. The Women's Centre will be holding their event in the morning at Louis'.

Move to sponsor \$300.00 to CFCR for International Women's Day

EXECMotion059: VP Abouhamra/VP Sherbino

Carried

4.3 TransformUS

VP Sherbino requested input and help from the Executive in composing the USSU's response to TransformUS. He noted that the Executive Office of the Vice Provost Teaching and Learning was put under quintile 5 in the support services task force report. He noted that this office is very helpful. GM Cottrell commented that this university used to be referred to as a "people's university" but is losing that title more if this office is removed. She says it's illogical to take away for the rest of Teaching and Learning.

4.4 Aboriginal Student Week

President FineDay asked about what he could do to book Aboriginal Student Week in the council chambers. Would be from March 11th to 15th. GM Cottrell commented that he would be able to book it himself.

5. **Adjournment**

Meeting was adjourned at 9:43 a.m.

Budget & Finance Committee Minutes

January 15, 2014

Present: Nour Abouhamra, Emilie Chan, Alex Keen, Jenna Moellenbeck, Jordan Robertson, Benjamin Schwab and Justina Zhang

Also Present: Caroline Cottrell, Lauren Durant, Alyssa Scott, Christine Young, Joel Reimer and Alana Doetzel

Regrets: Max FineDay, Melissa Gan

Absent:

1. Call to Order

The meeting was called to order at 2:33.

VP Moellenbeck moved to add 5.1.4 University of Saskatchewan Junior Chamber of Commerce and 5.2.10 Political Studies and Public Administration Students' Society.

Move to adopt the agenda.

BFC Motion 057 – Councilor Keen/Councilor Schwab **Carried**

2. Call for Quorum

Quorum was present.

3. Board Presentations

3.1 Lauren Durant from the Saskatoon Psychology Students' Society

3.2 Alyssa Scott and Christine Young from WUSC U of S

3.3 Joel Reimer from Power to Change

3.4 Alana Doetzel from Enactus Saskatoon Community Development Corp

4. Review of Minutes

December 12, 2013

Move to adopt the minutes.

BFC Motion 058 – Member Zhang/Councilor Schwab **Carried**

5. Business

5.1. Ratifications

5.1.1 Student Chapter of CAMA

Move to ratify.

BFC Motion 059 – Councilor Keen/Member Chan **Carried**

5.1.2 Geological Engineering Student Society

Move to ratify.

BFC Motion 060 – Member Chan/Councilor Robertson **Carried**

5.1.3 Red Cross Student Society

Move to ratify.

BFC Motion 061 – Councilor Schwab/VP Abouhamra **Carried**

5.1.4 University of Saskatchewan Junior Chamber of Commerce

This group was still waiting to hear back from the Dean of Edwards School of Business to receive a bank statement.

Move to conditionally ratify if they provide a bank statement.

BFC Motion 062 – VP Moellenbeck/VP Abouhamra **Carried**

*They did provide a bank statement and are now officially ratified

5.2. Funding Requests

5.2.1 Greystones Scholars Society

Dodge ball tournament- \$267.54 USSU Funds

Move to provide funding.

BFC Motion 063 – Councilor Schwab/Councilor Robertson **Carried**

5.2.2 Greystones Scholars Society

Professional Development Night- \$100 USSU Funds

Move to provide funding.

BFC Motion 064 – Member Chan/Member Zhang **Carried**

5.2.3 Saskatoon Psychology Students' Society

Prohibition Party- \$500 USSU Funds and \$500 USSU Credit

The venue was cancelled right before the committee meeting, so there were a lot of uncertainties in the budget. It was recommended that this group check out the Loft, because then they would not have to pay a rental fee. It was decided to table this until there was more information.

5.2.4 WUSC U of S

Shine a Light Dinner- \$1000 USSU Credit

Move to provide funding.

BFC Motion 065 – Councilor Keen/Councilor Schwab **Carried**

5.2.5 Professional Development Student Association

Meet and Greet- \$300 USSU Credit

Move to provide funding.

BFC Motion 066 – Councilor Schwab/Member Zhang **Carried**

5.2.6 Power to Change

Jesus is _____?- \$815 USSU Credit and \$185 Pepsi

This group did not have a budget for what they wanted to print out at XL. The committee did not want to provide such a large printing credit for not having a plan; it was decided to wait until more information was available. VP Moellenbeck received a quote from XL that was \$611.70. This included 2500

postcards to be printed out. VP Moellenbeck and VP Abouhamra did not feel it would be sustainable to print that much. An email regarding this matter was sent to the BFC and they shared the same sentiments. It was agreed upon providing enough credit for 500 postcards would be adequate. The total approved for XL was \$442.10 and Pepsi product was \$185

Move to provide funding.

BFC Motion 067 – VP Moellenbeck/Councilor Keen **Carried**

5.2.7 International Studies Students' Association
Welcome Back Party- \$100.66 USSU Credit

Move to provide funding.

BFC Motion 068 – Member Chan/Councilor Robertson **Carried**

5.2.8 Enactus Saskatoon Community Development Corp
Welcome Back Party- \$600 USSU Credit

Move to provide funding.

BFC Motion 069 – Councilor Keen/VP Abouhamra **Carried**

5.2.9 Edwards JDC West
Mock Case- \$500 USSU Funds

This group already received the maximum amount of cash from the USSU.

Move to deny funding.

BFC Motion 070 – Councilor Benjamin/Member Zhang **Carried**

5.2.10 Political Studies and Public Administration Students' Society
Student Faculty Function- \$300 USSU Credit

Move to provide funding.

BFC Motion 071 – Councilor Schwab/Councilor Robertson **Carried**

6. Questions & Comments

VP Moellenbeck noted that the Budget Walkthrough is on March 1st and that lunch will be provided at Louis'. She also noted that Breakfast Panini's in the morning would be provided; unfortunately GM Cottrell burst the happiness and said there will not be Panini's, only coffee and muffins.

Councilor Schwab admitted to eating the Excaliburger from Louis' and that his name is spelled wrong on the Facebook page.

7. Adjournment

Adjourned at 3:49.

University Students' Council

Minutes for Thursday January 23, 2014

Present

Max FineDay, President
Jenna Moellenbeck, VP Operations and Finance
Nour Abouhamra, VP Student Affairs
Jordan Sherbino, VP Academic Affairs
Jon Herriot, Medicine
Sara Kruger, Engineering
Phoenix Rider, Indigenous Studies
Stacy Pritchard, Agriculture & Bio Resources
Megan Vandendriessche, Arts & Science
Morgan Jangula, Education
Melissa Gan, Arts & Science
Jordan Robertson, ESB
David Ogunkanmi, International Students
Alyssa Anderson, WCVM
Wyatt Berlinic, Engineering
Shawn Heinz, Law
Alex Keen, ESB
Rainer Kocsis, St. Thomas More
Benjamin Schwab, St. Thomas More
Aleina Haines, Pharmacy & Nutrition
Monica Iron, Indigenous Studies
Borden Miller, Education
Dillan Radomske, Nursing
Bruno Goncalves-Sebastiao, Kinesiology

Also Present

Scott Hitchings, USC Chair
Caroline Cottrell, General Manager

Regrets

Steven Heidel, Arts & Science
Jon Katzman, WCVM

Absent

Guest List

Scott Davidson
HenryTye Glazebrook
Anna-Lilya Dawson
Colin Tennent
Dave Palibroda
Mike Chyzowski
Justin Wotherspoon
Scott Froese
Lyle Nordick
Freda Salikin
Stefanie Ewen
Jeremy Ring
Scott Hitchings

Meeting was called to order at 6:00 pm.

1. Adoption of the Agenda

President FineDay moved to adopt the agenda

USCMotion083: President FineDay/Councilor Herriot

Carried

2. Introductions and Announcements

3. Council Address

3.1 Special Presentation

Move into informality.

USCMotion84: President FineDay/Councilor Ogunkanmi

Carried

GM Cottrell noted that there were a large number of people in attendance at this meeting to have a final celebration for Place Riel. There have been many people involved in the project. This group is here because all of them played a particular role. GM Cottrell is happy to announce that the expansion of Place Riel achieved LEED Silver for leadership in energy and environmental design as awarded by the Canadian Green Building Council. GM Cottrell introduced in abstentia Dr. Richard Florizone. He was the Vice President Finance and Resources for the university. He was the executive sponsor of the Place Riel project. He was invited but due to his position as president of Dalhousie University he declined and passed on his congratulations. GM Cottrell introduced Colin Tennent – Associate VP Facilities Management and university architect, Scott Froese – Senior Estimator, Quorex Construction, Lyle Nordick – Site Superintendent, Quorex Construction, Mike Chyzowski – President and CEO, Quorex Construction, Scott Hitchings – Former USSU President and VP Operations and Finance, Freda Salikin – Former USSU Facilities Manager, Stefanie Ewen – USSU Facilities Manager, Jeremy Ring – Former USSU VP Operations and Finance, Justin Wotherspoon – Architect and Project Manager, SEPW Architecture, Dave Palibroda – Integrated Designs.

Colin Tennent noted that the U of S is renowned across North America for its physical sense of place but many students don't recognize this. He remembers that as an undergraduate student he assumed all universities were like the U of S until he went to Calgary and realized that wasn't the case. This contention was confirmed in a meeting of the Association of University Architects who convened at the U of S in 2009. That association concluded that this campus is among the top 10 or 15 across North America. The legacy of collegiate gothic architecture is something that's been faithfully sustained since the initiation of the Core Area Master Plan for the U of S. This has been extended into what's been done with Place Riel, which is a great example of a building that fits extremely well with the core of the campus. The quality of buildings generated through projects like Place Riel contributes to the quality of the experience for the students and the value of their education. The U of S strives to create places of beauty, functionality, and social responsibility. The outcome of the project always depends on the engagement of the clients worked with and the entire team. GM Cottrell and her expanded team proved to be energetic, visionary, and wholly committed to the creation of an outstanding and highly sustainable facility that now serves the students of this campus very admirably. The quality of this project was further enhanced with the dedicated work of Justin Wotherspoon and his expanded design team. It was also enhanced with Mike Chyzowski and his group of expert constructors. An inspired joint venture that occurred was the decision to integrate Student Health and Counseling within the broader facility adding tremendous value to the campus and students. He's delighted at the achievement LEED Silver assignment and

thanks the USSU.

Justin Wotherspoon noted that he's here to represent the architect and project management team. He commented that he is a small cog in a very big wheel of people that made this project happen. He hopes everyone can understand the enormous achievement of this project. It was a very complex and to date it's the most complex LEED registered project that SEPW Architecture has ever undertaken. He's ecstatic that LEED Silver was achieved and it's very much to do with the guests in attendance and a much larger group of people. LEED stands for Leadership in Energy and Environmental Design. The program is run through the Canadian Green Building Council. It's a credit-based program whereby owners and design teams can register a project, set some energy efficiency and sustainability goals in the project outset, and then follow-through on them. The advantage of the LEED program is that there's a third-party verification at the end that states the accomplishment of the goals. SEPW Architecture works through these projects and not all of them go through LEED. All their projects go through as many energy efficiency and sustainability aspects as they can but there's never anybody that confirms those aspects and gives a certification. LEED certification is an enormous undertaking that starts with a tremendous commitment. It's to the credit of the original council, the administration of the USSU, and the U of S that the program was pursued. There were lots of challenges. One of the challenges was that the program wasn't set up well to deal with the project like this at the time. The team had to be creative with how the application went in and how it was dealt with over time. He offered congratulations for achieving the LEED Silver.

Mike Chyzowski noted that it was a team effort to achieve LEED status. One of the most important things was the development of a LEED action plan. Quorex along with the other team members had a role in that. The LEED action plan address things including waste management, recycled content, materials management, and erosion and sediment control. In order to achieve the certification there has to be verification. A lot of this came through the documentation. Quorex was part of assembling this documentation and reviewing materials. There was someone on site that was responsible for putting some of this together which was then handed to Dave Palibroda and his group for final submission. The action plan called for 7.5% of the building mass to have recycled content. The team actually achieved 32% recycled content in the mass of the project with things like structural steel, rebar, and steel studs. In regards to waste management, one of the action plan goals was to divert 75% of any construction debris away from the local land site. 82% of the debris was what ended up being kept away from the land site. Another action plan goal was to utilize 10% of locally resourced materials. At the end of the project the team achieved 50% locally resourced materials. All the goals that the team set out were exceeded. Quorex's responsibility was to manage, monitor, and document these goals. Quorex was part of a much bigger team and are pleased to be a member of that team. He offered congratulations to the USSU and U of S for this prestigious and worthwhile recognition.

Dave Palibroda noted that he wanted to speak more to what the significance of LEED Silver is. There was a lot that went into this project ahead of time. Only the expansion was certified. The team wanted to try to get as high of a certification as possible for the expansion as opposed to a low certification with the renovation being included. The U of S

has 8 LEED registered projects and only 2 have gotten certified. This was one of them and the other being the College of Law, which received LEED Gold. This is the first LEED Silver project for the university. There are only 7 LEED certified projects in Saskatoon. Two are gold, two are silver, and three certified projects. Saskatchewan only has ten certified projects and there are 1500 in all of Canada. Only one other student's union building has achieved certification, which is in Vancouver. A lot of projects start wanting to build a green building but then remove a lot of the green aspects to the project. Going LEED forces the innovation and forces people to do what they're setting out to do. The team had to actually track how they diverted 80% of the waste from the landfill and they have the documentation to prove that. There are waybills of where every bin went. There was someone on site tracking to make sure that all paint, glue, adhesive, and caulking used were sustainable. This goes for the carpets and woods as well. It was made sure everything that came in met the sustainability requirement for an indoor environment. LEED seems to focus a lot on the energy and water reduction but the biggest benefit is actually the indoor environment you get in a certified and greener building. There's great daylight coming into the building and the use of nature with local plants. The building uses a third of the energy of a traditional building. It uses almost 40% less water from local fixtures. Landscaping uses 70% less water than typical landscaping. There were a lot of things done that didn't count towards the certification that were done as well. A lot of renewable materials were used in the building like bamboo panels and there is enough daylight to have an impact on the space.

Jeremy Ring noted that a lot of his tenure with the USSU was spent planning and developing with the administration or connecting with students on campus. Many hours were spent connecting with students to figure out what legacy can be left here and what this building can achieve in future years. The constant theme was sustainability. Sustainability has the three pillars that are social equity, environmental services, and economic demands. It was challenging to deal with situations when many people wanted to go for LEED Platinum while trying to balance this with the economic demands. The costs couldn't be pushed back to students. A decision was made in late 2008 to early 2009 in a unanimous USC motion to at a minimum achieve LEED certification. This would be done with the intent that any gains that could happen with the team would be done to achieve higher certification. The LEED Silver is a phenomenal achievement. The Board of Governors had approved it and it was passed over to Scott Hitchings. Jeremy Ring wanted to remind the council of the validation that they have. They are student leaders and can affect the educational and social careers of students. There are significant impacts they can have. He reminded them to continue to do what they do, to continue to look for innovations, and that when someone says no they should take a look at how else they can do it. That's what this project team did. They looked at what wouldn't work and figured out how else they could do it.

Scott Hitchings noted that he remembers being in in the old council room. Before he ran for VP Operations and Finance to follow Jeremy Ringer he was the council member for Arts and Science. He partook in the debate for this project and was one of the voices saying to ignore the economics and go for the LEED Platinum. He notes that as a councilor his voice had an effect and is still having one today. When councilors speak they speak

with the voice of students. Councilors opinions matter and what they have to say can have an effect on many things. He noted that he had a great few years on council. There were ups and downs to the project. It went from possibly getting LEED Platinum to not getting LEED at all so it was tremendous that the project got LEED Silver.

GM Cottrell noted that the plaque would have to stay inside the council chambers but paper copies will be put up throughout Place Riel.

Move back into formality

USCMotion85: President FineDay/Councilor Radomske

Carried

4. Minutes and Reports for Information

4.1 USC Minutes – January 16, 2014

Councilor Radomske noted that his name was spelt wrong.

4.2 Executive Committee Minutes – January 21, 2014

4.8 Budget & Finance Committee Minutes – December 12, 2013

4.11 Association of College Presidents Minutes – January 13, 2014

5. Motions Arising from Minutes and Reports for Information

Move to accept the minutes.

USCMotion086: President FineDay/Councilor Keen

Carried

6. Business

7. New Business

7.1 Student Fees

VP Moellenbeck noted that several years ago the university changed the date of when student fees would go to the Board of Governors. This date used to be in May but now it's in March. As a result the request for student fee increases must be put in by February. This will be voted on next week and discussed this week.

The USSU student fee is where the USSU makes the majority of its revenue. The USSU is asking for a 5% increase for the 2014-2015 year. This month a notification was received from the university that utility costs are increasing by about 8.7-10%. The 5% increase in the USSU student fee is a standard increase for how the USSU usually does increases. The USSU receives 4% and the university receives 1% for an administrative fee. This fee increase will bring in \$43,000 to \$45,000 in extra student fee revenue. The increase in utilities will be about \$37,500. There's a CUPE agreement where there will be a 3.5% increase for administrative staff and executive every year. There's also a 1.5% to 2.5% increase for other costs depending on decisions made by the Bank of Canada. If voted, the student fee will go up to about \$75.30. The university claims \$3.76 of this fee and the

USSU will keep \$71.54 of it.

For the U-Pass fee there's an agreement with City Transit that the U-Pass will raise with CPI. For November 2012 to November 2013 the CPI was 1.4%. The December 2013 CPI will be used once it is released. It won't be much different from the previous CPI and will be in the range of 1.2% to 1.6%.

The infrastructure fee is required by the USSU bylaw to be raised every year by CPI. Like the U-Pass, the December 2013 CPI will be used once it's released. This fee will go to \$114.61 for the next year.

There is no change being asked for the health and dental fee. This fee has been difficult to assess with total accuracy due to having to change the grace period upon which it's based from September to August and January to December. The USSU accounted for a projected increase in dental use due to Campus Dentist opening in August. There may be a small surplus in the plan that will go to the reserve fund that is owned by the USSU. VP Moellenbeck opened the floor to questions and comments.

Councilor Gan asked if this document would be made available to councilors. VP Moellenbeck commented that she could send the document to councilors.

Councilor Jangula asked what CPI is an acronym for. VP Moellenbeck commented that it stands for the Consumer Price Index.

Councilor Herriot asked what the increases that happened at the end of last year were and if she could send something to councilors about it. VP Moellenbeck commented that she doesn't know it off hand but can send it to councilors later. She noted that the U-Pass and infrastructure fee would've gone up by what the CPI was last year. She believes the student fee went up by 5% last year.

Councilor Ogunkanmi asked how the fee increases would work for international students compared to domestic students. VP Moellenbeck commented that domestic and international students pay the exact same student fees, U-Pass fee, infrastructure fee, and health and dental. The increase would be in tuition.

Councilor Vandendriessche asked how these increases would differ for part-time students compared to full-time students. VP Moellenbeck commented that the U-Pass fee would be the exact same. The student fee would be divided in half. To get health and dental you need to be a full time student.

8. Questions and Comments

VP Abouhamra noted that on January 28th at 4:30 in Louis' Loft there would be a Winter Cycling Workshop. Someone who winter cycles almost every day will be putting on the workshop. She's very skilled and will be talking about what you need to winter cycle, busting myths about winter cycling, and tips and tricks. There's a door prize and

refreshments as well.

VP Sherbino noted that on January 28th at 11am to 2pm in the North Concourse of Upper Place Riel there would be the 2nd Annual Undergraduate Project Symposium taking place. There will be 18 different projects from different colleges and academic backgrounds. There are a lot of high caliber projects to be displayed.

Councilor Vandendriessche noted that many students have been complaining about the wireless Internet on campus. VP Sherbino commented that the university does a Techqual+ survey on a bi-annual basis. They survey faculty members, staff, and students to see what the university needs and what is liked or disliked. He noted that the number one student concern is the wireless Internet. This is well known to administration. He will be addressing this with the Acting Chief Information Officer and Associate Vice President Information Communications Technology. VP Moellenbeck asked Councilor Vandendriessche if students had any concerns about particular buildings in regards to wireless Internet. Councilor Vandendriessche commented that she didn't have any particular buildings noted by students but has gotten most complaints from Arts students and about labs. Councilor Pritchard commented that this is a concern in the Agriculture Building. The Internet usually bogs down around noon to one o'clock and ends up slowing down the computer labs with wired Internet. VP Moellenbeck commented that she was asking due to if there was anything that could be done with Place Riel as they tried to make it suitable for wireless internet.

Councilor Ogunkanmi noted that students were concerned about not having the flu shot available on campus. International students are not used to this. He commented that the council should try to talk to the people needed to get the flu shot back next year. President FineDay commented that he and VP Abouhamra would talk with Student Health and Counselling about flu shots. VP Abouhamra commented that there is a flu clinic the coming Saturday in Hall A of Prairieland Park. Student Health received more vaccinations as well. Councilor Herriot commented that it should be encouraged for students to get the flu shot at the start of the flu season in October and November. This is when the flu shots are readily available and it helps stop the flu from happening. It usually takes the shot a few weeks to help.

9. Other Business

9.1 Biweekly Council Reports

Councilor Vandendriessche – Arts & Science – Tropical Night is on the coming Friday. It's \$5 at the door at Louis' and start at 8pm. The money raised at the door will be going to Switch.

Councilor Goncalves-Sebastiao – Kinesiology – There were concerns brought up in a previous meeting about attendance at varsity sports. He talked to people from Huskie Athletics who said they keep about two or three big promotional nights, which are coming up over the next few weeks. Rider Night will be on January 31st. Six of the Saskatchewan Roughriders who played on the championship team who also were Huskies previously will

be there for the event to sign autographs. Lots of prizes will be given out including tickets to Kings of Leon. February 1st is the Howler's birthday. On the week after with volleyball there will be a promotional night with giveaways for stuff like The Goo Goo Doll's tickets and gym membership tickets. He noted that there was interest for the Howler to come to Upper Place Riel but it might be too expensive. They said they could have some of the Huskies' to come to Upper Place Riel and hand out vouchers for food and drinks for the games. Councilor Iron asked about the University Hockey Cup and what the promotional event was surrounding that. Councilor Goncalves-Sebastiao commented that he believes that all students will be getting tickets for free for this event. VP Abouhamra commented that all students in every college have been sponsored to go to University Cup games for free. On March 20th-23th if you go to a University Cup game you can win \$5000 and other prizes.

Councilor Herriot – Medicine – There was a retreat for the student society the previous weekend which was successful and included some team building and thinking of ideas to make the college better. The student society has been putting together letters to send regarding TransformUS. He encourages other colleges to do the same. On the coming weekend he and three other medical students are going to Ottawa for a lobby day. Approximately 100 medical students are going to descend on Parliament Hill to interview MPs about a couple issues. One of these issues is loan relief for medical students who want to train in rural and remote communities. The second issue is affordable housing. He'll share updates on this at a later meeting.

Councilor Miller – Education – The Crazy Carpet Pub Crawl will be happening on the coming Friday. It starts at 7pm at the Sutherland Hotel. There will be a long john donut sale on January 30th. Grad is in March and he and Councilor Jangula will be the MCs. There was a bake sale where \$220 was made and proceeds went to the Children's Discovery Museum. The AGM for the Education Students' Society is on the coming Wednesday. It's in Education Room 2005.

Councilor Haines – Pharmacy & Nutrition – The Birthday Cake Booty Shake is on the coming Friday. It's a fundraiser for nutrition students so they can go to the Dietitians of Canada Conference. It's at the Army and Navy Hall downtown at 8pm and tickets are \$10 and there will be free birthday cake. Councilor Keen asked why the nutrition students were giving away free birthday cake. Councilor Haines commented that it will be really good birthday cake and they're all having their cheat days for the event.

Councilor Berlinic – Engineering – Snow Golf is happening on February 8th. This is where people golf with items that are not golf clubs like potato guns, shovels, and other things. It's \$30. It's for teams of four to six people. Stress management sessions are coming up. Yoga sessions are being planned. It's also being discussed to put up tables in the library for discussion groups. VP Moellenbeck asked if Engineering had a town hall like she had heard about and if it was well attended. Councilor Berlinic stated that he had not heard about one being held and if there was one he didn't know about it.

Councilor Gan – Arts & Science – The ASSU did a town hall with Arts & Science deans and vice-deans on January 22nd. About 20 students attended. Lots of good questions came out. People were feeling along the lines of the motion of non-confidence put out by the USSU.

11. Adjournment

Move to adjourn meeting.

USCMotion087: President FineDay/VP Moellenbeck

Carried

University Students' Council Agenda
Thursday, February 6, 2014
Roy Romanow Student Council Chamber

- 1. Adoption of an Agenda**
- 2. Introductions and Announcements**
- 3. Council Address**
 - 3.1 SPIRG**
- 4. Minutes and Reports for Information**
 - 4.1 USC Minutes – January 30, 2014**
 - 4.2 Executive Committee**
 - 4.3 Academic Affairs Committee Minutes and Report**
 - 4.4 Appointments Committee Minutes and Report**
 - 4.5 Code of Ethics Disciplinary Committee Minutes and Report**
 - 4.6 Elections Committee Minutes and Report**
 - 4.7 External Affairs Committee Minutes and Report**
 - 4.8 Budget & Finance Committee Minutes and Report**
 - 4.9 Student Affairs Committee Minutes and Report**
 - 4.10 Sustainability Committee Minutes and Report**
 - 4.11 Association of College Presidents Minutes and Report**
- 5. Motions Arising from the Minutes and Reports**
- 6. Business**
 - 6.1 In-Camera**
- 7. New Business**
 - 7.1 Traditions**
- 8. Questions and Comments (30 minutes)**
- 9. Any Other Business**
 - 9.1 Biweekly Reports – Councilors**
- 10. Adjournment**

University Students' Council

Minutes for Thursday January 30, 2014

Present

Max FineDay, President
Jenna Moellenbeck, VP Operations and Finance
Nour Abouhamra, VP Student Affairs
Jordan Sherbino, VP Academic Affairs
Steven Heidel, Arts & Science
Sara Kruger, Engineering
Phoenix Rider, Indigenous Studies
Stacy Pritchard, Agriculture & Bio Resources
Megan Vandendriessche, Arts & Science
Morgan Jangula, Education
Dillan Radomske, Nursing
Jordan Robertson, ESB
David Ogunkanmi, International Students
Wyatt Berlinic, Engineering
Monica Iron, Indigenous Studies
Borden Miller, Education
Alex Keen, ESB
Rainer Kocsis, St. Thomas More
Benjamin Schwab, St. Thomas More
Jon Herriot, Medicine

Also Present

Scott Hitchings, USC Chair
Caroline Cottrell, General Manager

Regrets

Aleina Haines, Pharmacy & Nutrition
Melissa Gan, Arts & Science
Shawn Heinz, Law
Jon Katzman, WCVM

Absent

Bruno Goncalves-Sebastiao, Kinesiology
Alyssa Anderson, WCVM

Guest List

Scott Davidson
Anna-Lilja Dawson
Taylor Borouetz
Cam Broten
Linsay Martens
Callan Davey
Cody Mulvernie

Meeting was called to order at 6:00 pm.

1. Adoption of the Agenda

President FineDay moved to amend the agenda to include Callan Davey from Student Care as 3.2

USCMotion088: President FineDay/VP Moellenbeck **Carried**

President FineDay moved to adopt the agenda

USCMotion089: President FineDay/VP Moellenbeck **Carried**

2. **Introductions and Announcements**

President FineDay introduced Cam Broten – Leader of the Saskatchewan New Democrats, Cody Mulvernie, Scott Davidson, Anna-Lilja Dawson, Taylor Borouetz, Linsay Martens, and Callan Davey.

3. **Council Address**

3.1 Cam Broten – Leader of the Saskatchewan New Democratic Party

Move into informality.

USCMotion90: President FineDay/Councilor Pritchard

Carried

Cam Broten noted he will speaking on a little about himself, what his team of MLAs and caucus have been working on, and talk about how the provincial government is not living up to its end of the bargain when it comes to the needs and pressures in the province.

He graduated in 2002 with a BA in International Studies from the U of S. After the U of S he went to Simon Fraser University in Vancouver to do a Masters in Political Science. Throughout university he worked as a tree planter in Northern BC for eight summers. It wasn't too long ago he was thinking about summer employment, saving, paying tuition, the cost of living, and all the things students at the U of S are thinking about on a regular basis. After his time in BC he came back to Saskatchewan and started working for the provincial government as a policy analyst in what was then called the Department of Culture Youth and Recreation. He then moved back to Saskatoon where he worked for the Saskatchewan Medical Association as a health policy analyst. He always knew coming back to Saskatchewan was what he wanted to do. He loves the province, his roots are here, and it's where he sees his future. This is what pulled him into politics and why he ran as an MLA in 2007. This is also why he ran to be the leader of the Saskatchewan NDP. He loves the province and knows that it's not close enough to reaching its full potential. The U of S is the main pillar of education in the province. The U of S is central to Saskatchewan reaching its full potential. Cam Broten is married and has two kids who will likely be going to the U of S. He notes that decisions made now will affect the futures his kids and other children will have in Saskatchewan.

Since he was elected the team has had a tight focus on the things that matter to Saskatchewan people. The view that he has in politics is not simply about the province doing well in regards to statistics. His view is that the decisions that are being made are ensuring that people are doing well. This means for all people in the province, including students. The team has been looking at a lot of areas and has had a very strong focus on education. This has involved talking about the K-12 system and overcrowded classrooms. They've also been talking about how when new schools are built they need to be done in the best way for communities ensuring strong public educations and in the fastest, most cost effective way. They've also been talking a lot about health care with how surgeries are being cancelled and ERs being crowded. Seniors' care has been another issue with seniors not receiving the help they need due to things like low staffing. As the team talked about these issues it's all been in the context of a provincial economy that has remained relatively strong. This year the government revenues are 50% higher than what they were a few years

ago. There are more dollars available for the government to do its job properly and to make sure that the people are coming first. This should mean politics isn't just about stats but about ensuring there are strong social programs, strong education systems, and a strong health care system. The team has also had a strong discussion on Metis and First Nations relations. These relations are the biggest questions that are being faced as a province. The team has pushed for real steps to ensure that equality, poverty, and social determinacy of health are being addressed. The environment is another concern. There have been multiple throne speeches that have had no reference to climate change. There's been an approach by the government to remove any green related programs. There's been a 73% reduction in funding for climate change programs in the last two years. The NDP has been pushing for real action and real steps to be taken in this area. They've also been pushing for a better expansion into renewables and what that means for the province. When the current government was asked about renewables they said it was a fallacy that SaskPower could implement these steps for the province.

A big focus has been the subject of post-secondary education and the University of Saskatchewan. The cost of living has been a key focus with this. U of S students are paying the second highest tuition in Canada. When this was brought up with the current government they don't seem to have interest in this issue or have any want to change. When the issue of students paying the second highest tuition in Canada came up the premier said, "First of all, just a correction, I've heard this in some of the media since the Stats Canada numbers came out. Tuition in Saskatchewan is not the second highest in Canada. The tuition increase that some of the universities have for year over year is probably in that range but not tuition levels." That's not correct. The numbers from Stats Canada show this fact to be the case. It's concerning when there's not recognition from the government of the actual numbers. There's a disconnect between the words from the government compared to the actual reality people are facing when he's spoken to students, staff, and faculty. He was talking to a faculty member who came from another province and was shocked by the climate on campus compared to what was told to him. This person thought he was coming to a plentiful campus in terms of funding, programs, and outlook. He's instead experienced the opposite with talks of layoffs, program cuts, and more of the gloom than the good economic times in the province would suggest. The steps the government has taken have created the conditions for the campus and TransformUS. There was hundreds of millions of dollars of debt pushed on to the university from the government. This was a reversal of a promise made before the election for funding the Health Sciences building and other projects. That's what has maxed the debt load on campus and created much of the final pressure. Many of the things being wrestled with at the university come from decisions made in the government. This is something that's important to remember. The NDP has had a lot of focus on this issue.

The NDP's focus is ensuring that the steps that are being taken in the province and on this campus are fundamentally ensuring that people are doing well. He recognizes the central role that the U of S has in ensuring there's a bright future in the province. Due to the central role the decisions that are being made by the provincial government should be different to ensure this brighter future. Cam Broten opened the floor to questions and comments.

President FineDay asked about what the NDP is doing now and what an NDP government would do to ease the financial burden on students in regards to having the second highest tuition in Canada. Cam Broten commented that the NDP has had a strong focus on the cost of living issues. They've been specifically addressing issues like tuition. Tuition should be going down and not up. There's been a lot of talk about a tuition management strategy in the government but no ones ever detailed what that means other than that the tuition goes up every year. Education should be accessible for all students in the province. This means having an affordable tuition that people are able to pay. He's asked his team for realistic ways for tuition to be reduced while remaining financially responsible from a provincial perspective. They speak often on cost of living and ways to make life more affordable for students. GM Cottrell asked if his team has looked at any of the Australian models for tuition. She noted that their system is complicated but is much kinder to students. Cam Broten commented that Warren McCall is the Official Opposition Critic for Advanced Education and it might be one of the strategies he's looking at. He notes it's something to be looked at.

Councilor Keen asked whether Cam Broten could elaborate more on the statistic of Saskatchewan universities having the second highest tuition in Canada and whether that's averaged as a province or specifically the U of S. Cam Broten commented that it is specifically the U of S and the Stats Canada numbers for this can be found online.

Councilor Ogunkanmi asked if the NDP was looking into any assistance for international students like lower interest rates. He's looked into assistance that banks offer and none of them will allow international students to apply for the same things as Canadian students. He also noted that international students at the U of S pay the highest tuition in Canada. Cam Broten said that some of those initiatives have been something the federal NDP government has been pushing for. He can't speak more beyond that. In regards to international student tuition he noted that it's an important issue especially due to the increasing international student presence on campus. International students bring huge benefits to campuses in terms of internationalization and knowledge passed to other students. The human capital side should be welcomed and encouraged. In this process it has to be ensured that international students are not seen as a special money tree where they're recruited as a way just to increase revenues for campus. There should be the right resources and steps in place to make sure that there's not gouging taking place just to increase revenues. The quality of education for the students needs to remain high. He notes that he welcomes international students to campus but he wants to ensure that as their presence grows that they're treated fairly and that it is the best thing for the entire campus community.

VP Sherbino noted that his work and student lives have been dominated by the universities transformative experience. He noted that the university is facing a projected deficit of 44.5 million by 2016. The U of S only received a 2.1% increase in its provincial operating grant. He wondered what the stance of the Saskatchewan NDP was in regards to what should be done about the U of S operating budget. Cam Broten commented that the right resources should be provided to the campus. The government needs to make sure that campus is

thriving and providing the best education to students. The operating grant is one component. What needs to be looked at is the debt that's been pushed on to the university by the government. The government not keeping up its promise with the Health Sciences building meant 80 million dollars in debt for the university instead of for the province. Those steps tighten the financial picture. If investments aren't being made in education when the provincial economy is at its best then there will never be a better time for it to be done. It's about priorities, the dollars being put in the right place, and that the needs of students aren't being overlooked. The government has been hiding behind the situation so that the university has to deal with the situation.

VP Moellenbeck asked whether Cam Broten knew why post-secondary funding from the government was so low. Cam Broten noted that it was about priorities and what value is placed on the U of S. The throne speech is a time where the province is able to talk about its future and what it wants to accomplish. When you look at the last throne speech there was only 176 words on post-secondary education, which is not much in the long length of throne speeches. 122 of these words were talking about the past. Only 54 words were talking about the future and in those the U of S wasn't mentioned at all and only SIAST. SIAST is important but to have the U of S left out of this discussion tells where the priorities of the government are. He complimented the USSU for the courageous stand they've taken in advocating for the campus. They haven't simply been advocating for students but have been taking the broader perspective in what is best for the U of S. Cam Broten believes in democracy and that when decisions are made the people that are most affected should be involved and part of the process. The stands that the USSU has taken on having a rightful place at the table in the process are good ones.

Councilor Herriot asked what Cam Broten thought where the two or three issues that the NDP is working on that would bring people over from voting for the Sask Party to the NDP. Cam Broten noted that he couldn't talk about the whole plan right now. The Saskatchewan NDP has had a tight focus on the things that matter to Saskatchewan families. They've been talking about education, health care, and seniors' care every day. Seniors care is something that affects every generation of family. The stories he's heard from Saskatchewan families about seniors' care have been shocking. When this has been talked about with the government they said there was no cause for alarm and they were dismissive. As it was talked more about by the Saskatchewan NDP more families came and shared their stories. With this pressure the government finally agreed to do a seniors care tour. This ended up confirming what the families have been saying all along. The response the government had was a one-time payment fund to repair things like call buttons. The CEO of the Saskatoon Health Region has said this isn't even scratching the surface of what's needed and it doesn't address the main issue of chronic short staffing. This is just one example of how the Saskatchewan NDP is focused on families. The second component is education. The discussion around the climate of the U of S and the steps that are being taken has a lot of people in the city concerned. This applies to the K-12 system as well. There's been a lot of discussion around the plan for P3 schools and the pitfalls other provinces have seen going with this approach. Where he can broadly say is that the team is focusing on people and that families are doing well. Councilor Herriot asked when details of their larger plan would come out and when the next election is. Cam Broten noted that

the current date is in fall 2015. This time conflicts with the federal election and a number of other provinces so the premier has said that it's likely the date will be moved to spring of 2016. He noted that the policy work is ongoing and discussion is constantly being had with people like the USSU executive. There's not a specific date everything will be revealed but they are talking about things all the time when they see things that need to happen. Throughout all this discussion they've been focusing on better ways forward.

Councilor Radomske noted that he is a strong NDP supporter. He did note however that a lot of people have lost faith in the Saskatchewan NDP and what they can do for the Saskatchewan people. He asked what makes Cam Broten's NDP platform different that will bring people back to support NDP and why people should vote for them. Cam Broten commented that having people with many different sets of ideas and political backing is what makes democracy great. The best outcomes and results come from this. This is an exciting time for the Saskatchewan NDP with the rebuilding that is being done as a party. He noted he was elected in 2007 after the Saskatchewan NDP lost that election. Over the course of the 16 years of NDP government a lot of good things occurred. The financial situation that Roy Romano inherited in 1991 was one of near bankruptcy. The steps that the NDP government of that time took are responsible for a lot of the prosperity and positive things that are seen now. Lorne Calvert's government put many things in place like the expansion of the economy and strong social focus. It's necessary to have renewal in any organization. It's necessary not to become complacent in one's ideas. In 2007 there was still a sense that the NDP party was entitled to something. That feeling might have still been there in the 2011 election as well. That feeling is not there now and the party knows that they have to work to earn the trust of Saskatchewan people. They're not entitled to anything and they have to earn it in a transparent way with the public. The way this can be earned is staying focused on the things that matter to families. It shouldn't be just about statistics but looking at the bigger picture and with inequality in the province, fairness, and an economy benefits to more and more people. There should be an economy that extends opportunity to more and more people and speaks to their aspirations. That's what the party is focused on in general terms. The Saskatchewan NDP is focused on things that the current government is dismissing. For years every time the issue of First Nations and Metis education and employment outcomes were discussed the government's response was that they have a task force going and they didn't need to do much else. Cam Broten was respectful of this process as there were high caliber people on this task force and sound recommendations were given. But, there haven't been specific programs coming out of these recommendations. There was an introduction to driver's education on Reserves, which is a good start. U of S economist Eric Howe rightfully points out that the province is missing out on 90 billion dollars of economic benefits by not assuring that the gap is closed in the province between First Nations and Metis people and non First Nations and Metis people. There is an opportunity as a province to have prosperity over the long term if the right steps are taken now and opportunity is spread to more and more people. The approach the government has had is running highly dismissive ads to try and wedge the population. A Star Phoenix editorial noted that as racist ads. This government has had a very narrow focus in prosperity in the long term. It's a tough conversation but it's a necessary one to have in this province if we want to be successful in the long term. There are two big factors in this. There is a moral imperative that the province does better. It's not acceptable to

leave huge groups of the population behind and in poverty. Secondly, there's an economic imperative. If it's not assured that every person in the province is reaching his or her potential it affects everyone. A smart growth plan in the province would extend opportunity to more people and bring people. This is what the Saskatchewan NDP is talking about instead of driving wedges in the populations.

Councilor Iron asked if there were any initiatives that Cam Broten could detail in regards to First Nations and Metis relations. Cam Broten commented that a big focus is education. There's a huge disparity in funding for First Nations who are on Reserve compared to off-reserve. The amount of funding that a student receives on an on Reserve school is about 60% of that of students off Reserve. He's talked to many people in the schools about this. He talked to one teacher in northern Saskatchewan who said they were using a textbook from the late 70s. In one classroom that would be suited to a 30 student lab was one where they had to cram 70 students into it. The Saskatchewan NDP has talked about ensuring they're providing a level playing field as best they can to everyone in the province. There have been specific recommendations in the task force report that he referenced early on that talked about the importance of education and the steps the government could be taking. There needs to be a bigger discussion about what steps the province should be taking to ensure quality education for all kids in the province.

Councilor Miller noted that as someone who just did internship there's a lot of new standardized testing coming from the government and a lot of backwards steps for education. He asked what Cam Broten's Saskatchewan NDP could do from an education standpoint. Cam Broten noted that this governments approach to education has been one misstep after another. There's been a large lack of respect for professionals in the education system. In the previous round of bargaining the government tried to drive a wedge between teachers and the general public by running ads against them. Since then there's been a lack of listening to school boards, teachers, and parents. Standardized testing is a good example of how they haven't been listening. A lot of countries have been moving away from standardized testing. Ultimately, the results of standardized testing shows difference between schools because there's difference in communities. The learning environment will be different in each community. The dollars should be put into the classrooms and the front lines of teaching. The role of educational assistance in the classroom should be reinstated so that teachers have the support they need to do their job. Smaller classes should also be looked at. He noted that the Saskatchewan NDP is looking towards turning away from standardized testing, putting a cap on classroom sizes, respecting the role of school boards, and respecting the role of teachers in the classroom.

Councilor Schwab asked what Cam Broten's stance was on natural resource development was especially in regards to down south. Cam Broten commented that natural resources are important to the province. The resources that the province has have made it strong and contributed to making the entire country strong. He noted that non-renewable resources shouldn't be the only things focused on, however. In regards to resource development he wants it developed but in a responsible, sustainable way. This means having the most responsible triple bottom line assessment on anything that's done. This way the social, economic, and environmental considerations are all taken into play. People who live in

areas where resources are being developed should be contacted and their concerns heard. Councilor Herriot noted that it's been controversial whether to increase royalties to get a better return on resources and whether that will drive away people investing in the province or not. He asked that if it's still NDP's policy how it can be reframed and used in the future so people aren't scared away. Cam Broten commented that resources are important because of what they mean and what they provide to the province. This is through the jobs that are created and the money received through the royalties. Most people within the province understand that the resources are able to benefit the province. That needs to be what is taken into consideration when talking about royalties. His view on royalties is that there should be ongoing discussions and reviews in order to ensure that the best possible return is being received. Conditions should be created where the industry can expand and that the fair return is being received for the resources. The current government's approach is different where they are fine with the current royalties. What is needed is a no-surprises approach with the industry and with the general public in terms of talking about getting the best possible return. Councilor Herriot asked whether there was an adequate return on the province's resources noting that other places around the world get better return on their resources. Cam Broten commented on the fact that the province needs to focus on getting the best return with a no-surprises approach. Levels should not be static and it should be ensured that the maximum benefit is always being received while ensuring that the right conditions are in place so the industry can do that planning it needs as well as the predictability that the province has for things coming in. It should be done responsibly which listening to the province and the industry in a respectful way.

VP Abouhamra asked about funding for childcare especially for the new childcare center being built on campus. Cam Broten noted that this is a huge gap that many families face. It's especially challenging for students. Childcare is essential for students who are parents. It's distracting for any parents when they're concerned how their kids are doing. The province needs to do a much better job in ensuring the right childcare spots are available. He knows this has been a challenge for the U of S with the availability of spots. There needs to be more spots available so there's not such a long waiting list. The rights support needs to be there for parents while they're doing their studies.

President FineDay thanked Cam Broten for coming to talk to the council about the concerns of students and how they can make Saskatchewan prosperous together.

3.2 Callan Davey – Studentcare

Callan Davey noted that she is the Prairie Program Manager for Studentcare. She started with Studentcare three years ago. She's been in this role across the country. She was a student at Simon Fraser University. While she was there she was involved with student government and specifically getting the Simon Fraser undergraduate health plan running. There was no student health and dental plan at that university at the time. Since then she's moved to Vancouver, Montreal, and now is based out of Winnipeg. The point of her address is for student health and dental and setting the fee for next year.

The USSU health and dental plan was established by student referendum in 2001 and has

grown to become one of the largest services provided to USSU members. Enrollment sits at about eight thousand students. The point of the plan is to cover the cost of health and dental related expenses that aren't covered by provincial Medicare. She noted an example of her having broken her leg. It involved the ambulance, hospital treatments, prescription drugs, and a physiotherapy plan. Of these only the hospital portion and part of the ambulance was covered. Everything else can be covered by the USSU's health and dental plan. The structure of the plan is that it is affordable and the student doesn't need to fill out a lot of paperwork to sign up. An outside health plan would be very expensive, around \$900 to \$1000 a year and involves a lengthy questionnaire. There was a 90% support for Studentcare to continue in the university in a survey done. Over \$1.3 million in claims were paid out to students last year. The plan covers health, dental, vision, and travel. Travel is one of the biggest categories. Students are able to have travel insurance for up to 120 days per trip and an unlimited number of trips per year. It can also cover the student for their duration of time away when on academic exchange or internship.

Studentcare started back in 1996 by Lev Bukhman who was a VP Operations and Finance at the McGill University undergrad. Part of his portfolio was to manager the student health and dental plan and he found it took up his entire year. It was difficult for him to manage. Later when he went on to law school he thought up the idea of creating Studentcare. They administer the health and dental plan by doing all the communications, front-end operations, consulting, and being the broker of the plan. Studentcare works for USSU and is accountable to them. They make sure that the insurance companies are giving a fair plan that students need. They aren't an insurance company or are affiliated to one. They've become the largest provider of student health and dental plans in Canada. Around 675,000 students are being covered. They work exclusively with students.

Council's role in making decisions for the plan is very important. They always look out for the best needs of their members and ensuring the plan is meeting student's needs. That's what is being done today is to make sure the plan is in a good position moving forward, that it's meeting students needs, and that it's affordable to the students who need it most. The council is able to make these decisions based on the recommendations given by Studentcare. Studentcare has worked tirelessly to come up with a formula to cover the costs associated with the financial business of the plan. They provide detailed annual reports to the USSU Executive involving everything from enrollment, number of claims, and the stats related to those claims.

The fee is the amount of money the USSU collects from students through tuition. The plans cost is built in through student tuition. The premiums are what the USSU pays out to the insurance company for the cost of the plan. Those two numbers don't match and they don't necessarily have to. This can allow offsetting administrative costs for the USSU. The reserve fund is used exclusively by the USSU for the health and dental plan. This support can be used to make sure costs stay stable over a few years or adding benefits. The plan fees are currently set at \$247.69 and the premiums are \$234. The USSU is collected \$11.21 per student into the reserve fund. This fee was increased last year by about 10%. The premiums have a formula built in. Claims will drive the cost of the plan up, which is accountable for 90%. The other things are inflation trends and administration expenses.

Industry trends and local changes can also impact this. One example is the dental costs. They decide every year what they will charge for dental services, which leads to costs going up yearly. Last year the Campus Dentist opened which while convenient for students increases the number of claims coming in and will then increase the cost of the plan. The move to increase the fee by 10% last year ended up being a strong move due to the large increase in dental claims. If this choice hadn't been made then there would be 25% extra being charged to students. Studentcare recommends keeping the fee set as it is. They think allowing a year for the benefit to stabilize is a good move going forward. They will continue to monitor the claims and inform the executives. She opened the floor to questions and comments.

Councilor Vandendriessche asked about orthodontics and why they aren't included in the plan. Callan Davey commented that orthodontics is very expensive. When Studentcare has talked to insurance companies about adding a benefit for this they're open to doing it but it would involve a significantly higher cost for the overall dental plan. When this number is presented to councils they often decide to table it. If Studentcare finds trends towards decreased dental fees for orthodontics or if students demand it they will look more into it. They will take it under advisement if there's enough demand but currently it's too expensive.

Councilor Miller noted that his colleagues in education internships were not aware that they had to opt-in to the plan. He asked if this was always the case. Callan Davey commented that it's always been the case that internship students think they are considered as full-time students. The university made the switch a few years ago to not consider internship students as on campus students which meant they didn't have access to the plan. Studentcare does their best to do boost awareness on campus to students. The university doesn't give Studentcare access to email addresses, which would be the best way to communicate with students. Studentcare is going to work with the university in the future to ensure access of email addresses so they can inform students better. All the student associations they work with give them access and they have secure processes to handle them. Studentcare welcomes any suggestions on how to inform internship students better.

Councilor Rider asked how the health and dental fee is presented on tuitions and how many treaty students opt out of the plan. She noted that bands know to not pay this fee. Callan Davey commented that it is an itemized list on the account. Studentcare communicates with band councils and sponsorship organizations to let them know opt-out dates and the fees being charged. It's presented on the account the same way a student would see the student fee. Studentcare does not keep information on how many treaty students opt out of the plan as students are separated by if they are treaty students, international students, and others. They could keep track of how many students present a treaty card when registering for the plan if there is interest in keeping this data.

Councilor Pritchard asked if there was an easy way for students to look up information on claims for their taxes. Callan Davey commented that this information could be received from Studentcare. Tracking old receipts is not something that can be done through Studentcare.

4. Minutes and Reports for Information

4.1 USC Minutes – January 23 2014

4.2 Executive Committee Minutes – January 28, 2014

4.8 Budget & Finance Committee Minutes – January 15, 2014

5. Motions Arising from Minutes and Reports for Information

Move to accept the minutes.

USCMotion091: President FineDay/Councilor Rider

Carried

6. Business

6.1 Student Fees

Move back into formality

USCMotion92: Councilor Heidel/Councilor Iron

Carried

VP Moellenbeck noted that the CPI was 2.3% from January to December of 2013. This is higher than what was anticipated. The Budget and Finance Committee recommended the fees presented.

Councilor Ogunkanmi commented that he is not against the fees but that it should be kept in mind that every increment means a lot to every student. Decisions should be made based on how many jobs are being created on campus, how many students have these jobs, and how students are being treated. The little that students make is a lot to them. Students are looking forward to summer, as that's when they're able to make money to pay their tuition and other costs.

Move to accept recommended student fee increase

USCMotion93: VP Moellenbeck/Councilor Robertson

Carried

7. New Business

7.1 In-Camera

Move to in-camera

USCMotion94: VP Sherbino/Councilor Heidel

Carried

8. Questions and Comments

VP Abouhamra noted that Husky Athletics provided the councilors tickets to the Huskie basketball game on the following Friday where they're playing the University of Northern British Columbia. Games with Friends is being held on February 4th in partnership with STMSU and the Newman Centre. It's being held at Louis' Loft from 5pm-7pm with board games pizza, and prizes. The Sheaf will be having their open house this coming Friday from 10-2. They will have refreshments from Louis' Loft and donuts.

Councilor Krueger commented that engineering did have a TransformUS discussion called InformUS. The dean, a professor, VP Sherbino, and a representative from the Math Help Centre talked about the changes being made. 75 students were in attendance.

VP Sherbino noted that the following Friday is the last day to submit comments and feedback to the TransformUS process. USSU will still be submitting things as long as they're able and encourage others to do the same.

Councilor Rider commented that she has fallen two times on campus hurting her ankle and hip. She's heard from lots of students that they fall on campus as well. She was wondering if there was anything that could be done in regards to this. President FineDay commented that he would look into this and take it to the facilities people.

9. Other Business

9.1 Biweekly Council Reports

Councilor Ogunkanmi – International Students – thanked the USSU for its support with the photo contest with the peer health educators. It was a success with over 50 pictures and the winners just need to be picked. On February 7th there will be an International Dance Day dance party at Louis'. There will be performers from Sri Lanka, Bangladesh, India, Ireland, and others. It's \$5 to attend.

Councilor Pritchard – Agriculture and Bio Resources – The ASA Executive Auction is happening where the executive is being auctioned for things like being a designated driver, cleaning the student's house, baking, and other things. All proceeds are going to Telemiracle. There Telemiracle hands are also being sold and if certain numbers of hands are sold ASA executives will have body parts waxed. On the coming Friday is the Agriculture Grad Banquet and is at TCU. On February 4th is the Calcutta Bowling event where people dress up in costume. The teams are auctioned off and that money goes to Telemiracle. At the end of the month is Bed Push, which there will be more details on later.

Councilor Schwab – STM – Next week is Catholic Students' Week. On Tuesday there is a TED Talk followed by Games with Friends. On Thursday there is a meet the staff and faculty event over lunch. On Friday there is a coffee house that starts at 7pm. On February 14th there will be a Valentine's Day Pub.

Councilor Rider – Indigenous Students – ISC President Terri Favel is coordinating an all peoples university collective on a new initiative called, "VoIces: Aboriginal Students – Hear US!". There's going to be a Valentine's Day event. It will be \$3 for individual roses, \$4 for a rose and candy, and for \$5 a rose and candy will be delivered.

Councilor Robertson – ESB – There's a clothing sale from February 10th to the 14th. Voting is now open for the president. JDC West got 2nd place school of the year and the

places 2nd for academic schools. Councilor Keen commented that they talked to the EBSS about TransformUS and they had a question asking what students can do other than give feedback that won't be heard. President FineDay noted that students' societies have been passing motions similar to the one USC made talking about the disappointment and lack of confidence in the process. He encourages EBSS to do something similar. The executive will be having a meeting with the president, provost, and VP Finance and Resources to talk about these things. Councilor Keen commented that some members did express interest in a protest.

11. Adjournment

Move to adjourn meeting.

USCMotion095: President FineDay/VP Moellenbeck

Carried

31 January 2014

Dr. Ilene Busch-Vishniac
President and Vice-Chancellor
University of Saskatchewan
Room 212, Peter MacKinnon Building
107 Administration Place
Saskatoon, Saskatchewan S7N 5A2

President Busch-Vishniac:

Please take the attached document to be the official response of the University of Saskatchewan Students' Union (USSU) to the Report of the Support Service Transformation Task Force and the Report of the Academic Program Transformation Task Force.

The Executive of the USSU has discussed the matter of TransformUS and its potential impact on students' academic and non-academic success. We have extensively sought out feedback from students, and we did this through such avenues as discussing the matter with University Students' Council, the Association of Constituency Presidents, and individual students as well as accepting online feedback. Although this document tries to encapsulate all of the prevalent themes in these discussions, we urge you to listen to the submissions of other students and student groups when going forward with this process.

The USSU has always believed that students, as a key stakeholder in the success of this institution, should be meaningfully included in all stages of this period of change for our institution. In addition to this report on TransformUS, we also request to be included in a meaningful way in the analysis and implementation plan phase.

Respectfully,



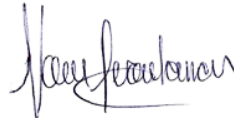
Max FineDay
President



Jenna Moellenbeck
Vice President (Operations and Finance)



Jordan Sherbino
Vice President (Academic Affairs)



Nour Abouhamra
Vice President (Student Affairs)

cc: Brett Fairbairn, Provost and Vice-President, Academic and Chair of the Provost's Committee on Integrated Planning
Greg Fowler, Vice-President, Finance and Resources
Karen Chad, Vice-President, Research
Heather Magotiaux, Vice-President, Advancement and Community Engagement
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RESPONSE OF THE UNIVERSITY OF SASKATCHEWAN STUDENTS' UNION TO THE TRANSFORMUS REPORTS

Introduction

Purpose

In light of the fact that the President and the rest of the senior administration of the University of Saskatchewan did not meet with student leaders specifically to discuss the results of the program prioritization process that occurred at our institution, the Executive of the University of Saskatchewan Students' Union (USSU) is submitting this document on behalf of its members as an official response to TransformUS.

Students have always had and will continue to have a tremendous stake in the success of this institution. Students are the only constituency of the University that pays to be here and take part in the work of this institution. Students come here to better themselves, their careers, their communities, and ultimately their societies. Although it may not always be viewed as such, the work of students after they leave the confines of this University plays an integral and wholly meaningful role in the outreach and engagement mission of the University. Students, after enrolling here to better themselves through a post-secondary educational experience, can then go on to better the world in which they find themselves. It is crucial, therefore, for the educational and social experiences that students have at this institution are of the highest quality.

The TransformUS process is one not only of deep concern to students, but also to our University community as a whole. It will impact students for years to come, and we firmly believe that our input should be taken with the utmost sincerity. Students continue to be the future, and we believe it fundamentally true that this institution cannot plan for the future without the input of the future.

History of Student Involvement in TransformUS

The USSU Executive or its members are involved with many aspects of the running of this University. We sit on the Board of Governors, University Council, and Senate as well as various committees of these three governing bodies. Students sit on the search and review committees for senior administrators and sit on many administrative committees and advisory bodies at both the University and College level. The Executive enjoys a close working relationship with the administration at this institution to work on mutually beneficial projects and initiatives for the betterment of undergraduate students' academic and non-academic experiences.

However, when the TransformUS process was formally announced in that ominous letter sent out to the University community on an unsuspecting Friday afternoon, students were explicitly excluded from the process. This rejection of student voices

and the marginalization of students overall ran antithetical to the views and history of the institution. In a very short-sighted and infantilizing manner, it was stated that “students will not be included as members of the task forces because of the amount of work entailed and the significant impact this activity would have on their studies.” After considerable student protest of this that climaxed at the January 2013 meeting of University Council, students were rightfully given spots on the TransformUS task forces.

The initial letter from the President sent out to the University community went on to assert that “both task forces will be charged with devising appropriate and effective mechanisms for student input and participation in the prioritization process.” With the work of the task forces now over and those bodies disbanded, this work of finding these “effectiveness mechanisms” for student input now lies with our University’s senior administration. It is clear that the process of TransformUS is not over, and it is also clear that senior-level administrators have failed in their attempt to effectively allow for student input. There is a very large difference between allowing for the possibility of student input and of actually seeking it out in a meaningful manner.

Overall Reaction to and Communications Surrounding TransformUS

Throughout our conversations with students, the poor communications strategy surrounding TransformUS has been a constant theme. Students have felt alienated and powerless throughout this process to effect even the slightest degree of change on an institution that they care deeply about.

The timeline for TransformUS also proves to be immensely problematic. The templates for programs were filled out during the summer months, a time when very few students are on campus. This makes getting student input into the content of these templates very difficult and impossible in some cases.

Although it is true that the USSU Executive agreed to the timing of the release of the reports, we did not have the knowledge that a consultation and feedback process would be occurring afterwards. If this was properly communicated to us, we would have opted for a different release date or an extended consultation period.

The analysis and implementation phase poses itself as extremely problematic. These conversations are happening in confidential meetings without student participation. It is necessary that the USSU (and ideally other students) will be called in to provide input into these conversations.

The final problematic aspect of the timeline as this process moves forward is the release of the analysis and implementation plan. The decisions of TransformUS will start being carried out at a time when very few students are on campus.

Moreover, this is also at a time when there is an executive turnover for both the USSU and the Graduate Students' Association.

Additionally, it is not enough to make it possible for there to be student input in this and other processes; rather, it must be constructed so it actually happens. Getting student engagement means actively seeking it out, and this has been a failure of this University's administration. Student unions, as the elected representatives of students, need to be included throughout this process.

We flatly reject the argumentation that because student leaders are not responsible for managing academic or administrative bodies on campus that we are not worthy of taking part in a formal consultation set up solely to discuss the results of the TransformUS process. We represent and work for a tremendously large stakeholder in the university community. Our voices and perspectives are not only valuable, but they are crucial for the success and prosperity of this institution.

The job of elected officials is to speak for their constituents, and we, as the Executive, are not being properly given this opportunity. It is our job to understand the University's TransformUS process, administrative structure, and governance processes. Not meaningfully engaging the students' union shows a tremendous disrespect for the role of student leaders, the individuals they serve, and the student movement as a whole.

Moreover, this year's USSU Executive has had a very close working relationship with various University bodies on many key initiatives, including the implementation of a first-term reading week, modifying student evaluations of teaching, implementing an open-licencing program for textbooks, involvement in various policy changes, establishing ways for the government and the University to support students exiting the foster care system, exploring the concept of undergraduate research, and analyzing Aboriginal engagement in teaching and learning. These are very important initiatives not only for students, but for the University as a whole.

In light of all of these shortcomings in procedure and reasoning, a motion of non-confidence in the TransformUS process was unanimously passed at University Students' Council (USC). This body is composed of representatives from the twelve undergraduate Colleges of the University of Saskatchewan, the federated college of St. Thomas More, and students representing the Indigenous and International student populations. The motion unanimously passed at USC is as follows:

Whereas student associations, the USSU and student constituencies have not been and will not be formally consulted; and,

whereas the timeline for consultation is inadequate due to the complexity of the reports and the significant time required for meaningful review and discussion; and,

whereas there is no student representation on the Provost's Committee on Integrated Planning; and,

whereas students have expressed concern with the implementation of the reports.

Therefore be it resolved that the University Students' Council, on behalf of USSU members, has lost confidence in the TransformUS process.

Research and Consultation Process

The Executive did not take the task of submitting a report on the TransformUS reports lightly. We know that there is an inherent benefit to consultation and meaningful deliberation; ultimately, that the voice of many is stronger than the voice of one.

This report, although having been compiled by the Executive, is really the work of students. Since the administration was not going to talk to organized groups, associations, and unions of students, we took it upon ourselves to accomplish this ever-important task.

However, we recognize one large shortcoming with this submission. On the academic programming side we are unable to speak to the utility of individual programs. It would be impossible for us to do justice to the value of the hundreds of degree programs offered at this institution. Choosing a place to start such a micro-level analysis would only be an arbitrary decision on the part of the Executive. Instead, this report will be speaking to some general themes that arise from the reports, and it is organized to reflect this. However, we request that any submissions by College societies, Department groups, or individual students be considered with the greatest level of importance.

Outlined below is a brief summary of the sorts of conversations and interactions with students in which we engaged:

- On 9 December 2013, the day in which the task force reports were released, the Executive took part in a day-long retreat to consider long-term goals and strategizing. The content of the TransformUS reports were a large part of what the Executive considered in our planning for the future.
- As was already mentioned, the TransformUS process was a considerable agenda item for University Students' Council. After considerable debate, a

motion of non-confidence in the TransformUS process passed unanimously due to the lack of student inclusion.

- We held a special meeting of the Association of Constituency Presidents, a representative body of the presidents of all College-level student associations and the Indigenous Students' Council. They raised similar concerns about:
 - the timing and timeline for consultation and feedback;
 - the length and nature of the reports;
 - the overall communications strategy surrounding TransformUS; and
 - the underplaying of the significance and the severity of the reports.
- TransformUS was the only agenda item of the 22 January 2014 meeting of Student Forum.
- The Executive took a special trip out to the Arts and Science Transition Program at the Royal West Campus to discuss their programming with staff and students.
- The Vice-President, Academic Affairs organized two consultation periods with Peer-Assisted Learning Mentors of the University Learning Centre.
- Members of the Executive were available to meet with individual students or student groups who expressed concerns about the TransformUS process or the contents of the reports. Included in this was going out to the meetings and fora of student groups or associations.
- The Executive solicited online feedback via email, our Facebook page, and Twitter.

Themes of the Report and Recommendations

Support Services vs. Academic Programs

The content of this analysis and of these recommendations will be largely directed toward the Report of the Support Services Transformation Task Force. This will be because of the following reasons:

- as has already been articulated, focusing on specifics of the academic programs is beyond and potential confines of this report;
- it is much simpler to delete administrative over academic programs;
- there are not the same number of checks and balances when administrative changes and deletions are being considered;
- many of these services directly impact students' academic and non-academic success at this institution; and
- academic program changes will have to go through (albeit minimal) student consultation and support services will not have to go through student consultation at all (and this is deeply troubling).

As the TransformUS process continues, it is imperative that the voices of students are not only heard, but are meaningfully included.

When changes are made to support services that are student-facing or student-centric, it is imperative that the USSU Executive is deeply involved in these conversations. Students have put their faith in us to represent their views and to work within the University's administrative and governance structure to effect positive change. We will be able to provide a unique perspective on such aspects as linkages between and amongst units and programs and the potential impact on the undergraduate student experience.

On the general note of 'administration' (however broadly that may be defined), we echo the sentiments of the Support Services Transformation Task Force when they comment on the University's "deep administrative layer." Many administrative positions directly serve students, but many seem to create redundancies, complicated reporting structures, and seem to not serve any of the core missions of teaching, research, and outreach.

The Ambiguity of Quintile 4

Before the specifics of the reports are tackled in full, it is worth mentioning the ambiguity of quintile 4. In many University communications this quintile was portrayed as a 'negative' one; that is, one in which resources could be taken from in order to find cost savings. However, we ask that the Provost's Committee on Integrated Planning take a more comprehensive view to this (misnamed) quintile.

In our discussions with students, many who did not view it as an inherently negative quintile (due to improper communication) were confused by its ambiguity. The uncertainty of whether or not these programs will continue to exist in the future is troubling to students. Open lines of communications must be maintained with the USSU and with the student body as a whole over these matters.

The uncertainty surrounding quintile 4 is one small part of the uncertainty that many students have surrounding the TransformUS process as a whole. Meaningful and effective communication must be employed with concerned student groups. Student 'apathy' cannot be used as an excuse for poor outreach and engagement with the student body.

Honours Programs

Many undergraduate programs have Honours streams or options, and these appear in such Colleges as Agriculture and Bioresources, Arts and Science, Medicine (through the Division of Biomedical Sciences in coordination with the College of Arts and Science), Kinesiology, and Edwards School of Business. The quintile rankings of these programs ranged from 1 to 5.

Honours programs are often required of applicants to graduate studies, so they are essential to providing program diversity to students who are wishing to continue

in their field. Additionally, many Honours programs will require students to have a specialized academic experience, quite often with specific 400-level classes or research projects. Given the move to increase both the amount and prominence of undergraduate research on this campus, it is crucial that these Honours options are maintained. Perhaps in a few years when the University is better able to understand and administer undergraduate research these programs can be offered in a more financially sustainable manner that still provides a meaningful academic experience. The abolition of these programs may be immature given the huge strides made in recent years in this area and the impending strides that will be made in the near future.

Additionally, it is worth noting that these recommendations on Honours programs have spoken very broadly about them. This, however, is by necessity due to their diverse nature. Many involve advanced research experience while others simply involve a greater number of classes in a subject area while maintaining a 70%. Hopefully the information contained within the Academic Programs Report can be used as a starting point in a search for best practices that can be used for the creation and modification of programs in the future. Ascertaining what makes certain programs excel and proactively using this information could really enrich the educational experience of the programs at this institution. The case of analyzing Honours degrees in such a way is really only one of many such examples of information that can be gleaned from the reports.

Three-Year Degrees

It is quite common for the University to separate itself by academic unit (College, School, Division, Department, Centre) or by administrative unit (Division, Office, Unit, etc). However, the complete atomization of the University into individual degrees offered seems incongruous with the complexity inherent to such a large institution.

Given the fact that three-year degrees in the College of Arts and Science require taking fewer upper-years classes that have lower enrolment caps and thus less tuition revenue, it seems impossible that cutting these programs would be a cost-cutting endeavor (however, perhaps as with Honours degrees, some best practices could be ascertained and the quality and distinctiveness of them could be improved).

As it currently stands, a three-year degree could perhaps better be understood as a degree that gives students something physical to show for three years of structured, semi-specialized study. This could be for students who transfer out of the College of Arts and Science and into Pharmacy, Nutrition, Education, Veterinary Medicine, Dentistry, Law, or some other type of program.

Additionally, three-year programs can be an immensely important credential for underrepresented student demographics, such as mature students, distance learners, and Aboriginal students. A three-year degree can be immensely important for an individual's career, family, and community.

While perhaps some reconfiguring of three-year degrees can occur to create their own distinct niche within the University, we would strongly caution against their abolition as a whole due to the value they provide value at a minimal cost to the institution.

Minors

The exclusion of minors in this program prioritization is quite troubling. If academic programs are to be separated in such a way that differentiates between three-year, four-year, and Honours programs, this still does not account for where the resources required to administer a Minor would be allocated. Presumably, since Minors require lower-level classes (that therefore have higher enrolment), Minors would not cost that much to administer and provide, especially when compared to Honours programs that can require smaller seminars, dedicated lab space, and one-on-one faculty supervision.

However, it still begs the question of how the practice of excluding minors and the resources they consume altered the results of the task force's recommendations.

We are against the arbitrary elimination of minors if the rationale is that it will save the institution money. The elimination of minors inhibit students' program selection and personalization at the University.

Any deletions in Minors should be reflected in the creation of a similar (but improved) certificate program. Certificates offer flexibility, a multidisciplinary approach, and are more tangible than a minor.

Interdisciplinarity at the University

Interdisciplinarity is administered very oddly at this institution. On the one hand, it is celebrated in both academic programming and research endeavours. Interdisciplinary programs are said to give students a better understanding of the increasingly complex world and are designed to better equip them for understanding the world's problems. Similarly, interdisciplinary research teams are now demanded by funding agencies. Research endeavours cross disciplinary boundaries and are meant to bring many great minds together to solve certain problems.

However, the university's administrative structure makes it very difficult for interdisciplinarity to happen, regardless of the potential forms it can take. This is further reflected by the difficulties that unit, department or program heads faced

in filling out the templates provided by the task forces (this was also a problem for the data support team in Institutional Planning and Assessment that had to get this data). The establishment of interdisciplinary academic programming, in a sense, goes against the current. It requires a large amount of effort from very dedicated faculty members who wish to initiate such programs. Even within the College of Arts and Science, a college which prides itself on its breadth of programming, suffers from administrative and disciplinary divisions that are incongruous with the goals of interdisciplinarity.

For example (and this example is not meant to be singled out as the most important interdisciplinary program, but rather just because a case study was necessary), the Classical, Medieval, and Renaissance (CMRS) programs face quintile 5 rankings, despite a great deal of distinctiveness and uniqueness. However, there are very few classes that are specific to only CMRS programs and many are applicable to other programs as well. Additionally, CMRS classes that are required for the completion of the 4-year or Honours degree offer unique undergraduate research opportunities of a high caliber.

Administrative and policy restructuring may be very necessary to not only allow interdisciplinarity to exist more efficiently, but also for interdisciplinarity to really become a true priority for the institution. The status quo is not working for students, faculty, or administrators who want to engage in interdisciplinary work and see it flourish. In summary, interdisciplinary programs, which are generally regarded to have many positive benefits, should not be penalized for not being able to properly fit the boxes they were told to.

Additionally, programming that is not typically viewed as being interdisciplinary could be redesigned to give it an interdisciplinary aspect. We are speaking here to the Academic Program Report's recommendation for "stronger links between related programs." In order to increase interdisciplinarity within pre-existing programs, we recommend that many courses become cross-listed across various Departments and even Colleges. This will increase students' flexibility and choice in course selection and will allow for a greater level of customizability. This will be a significant step for the institution to take, but we believe it be a very beneficial one.

Professional Programming

The USSU firmly believes that the University of Saskatchewan is here to serve the greater good of the province of Saskatchewan. Perhaps one of the reasons why the University and the government have tended to enjoy such a positive relationship is because of this mentality and the knowledge the University exists at the will of the people of the province.

The University serves to educate the province's citizenry, to attract new minds to the province, and to better the province as a whole through engaged, meaningful, and problem-centred scholarship. An additional way that the University serves this province is through its large repertoire of professional programming. This is not to put a higher value on any sort of degree offered by this institution (as all forms of education have value), but professional programming fills a certain and necessary niche in the province.

The recommendation here is not so much about the content of either of the reports, but rather just about the University's changing stance on its relationship with the province as a whole (not its relationship with the Government of Saskatchewan, as these are two highly different topics).

This recent (and substantial) change in attitude is perhaps best shown by the initial draft of *Vision 2025: From Spirit to Action*. We hope that this draft is changed substantially in order to have the support of students. The University of Saskatchewan has long prided itself on being the people's university. It was well established (and well known) that the University was the academic, research, and educational hub of the province. The University was initially founded in 1907 with a vision of serving the province's economy, knowledge base, and ultimately its people. This shift that the University owes no debt to the people of the province is deeply problematic.

Not only are the operations of the University funded largely by the province's taxpayers, but there is also a social onus (in addition to a financial one) to provide back to the people. Professional programming is one such avenue for this to happen, and cuts here could be indicative of a larger philosophical shift in the University's purpose. As the Executive and many of our Members of Student Council have already made clear (at the 17 October 2013 meeting of University Students' Council when President Busch-Vishniac attended the meeting to address the issue of *Vision 2025*), we are against this change. The University is not held captive at the will of the people of Saskatchewan; rather, it enjoys the great opportunity of getting to serve it, better it, and promote it beyond the confines of provincial borders.

College of Medicine

The College of Medicine warrants special consideration in this report due to its prominence, importance, and the great deal of uncertainty that surrounds it. The College of Medicine is currently undergoing massive restructuring, curricular change, a change in leadership, a reorganization of its research priorities, and a threat to its accreditation. Therefore, it is the undergraduate college that quite likely has the potential to change the most and its future faces the largest level of uncertainty.

Echoing many of the requests that the Student Medical Society of Saskatchewan has made over the past couple years, we offer the following guidance:

- that undergraduate medical education do not suffer as a result of any changes, and that faculty members are better able to reach the desired learning outcomes;
- that the increased expectations for faculty members to excel in research (in addition to existing clinical duties) do not hinder the teaching and learning mission of the College;
- that proposed changes in the Division of Biomedical Sciences do not hinder program selection, do not decrease course offerings, and that students are fully involved in any decision making in this area;
- that the importance of the Division of Social Accountability be taken fully into consideration (this includes speaking with students who have been directly impacted by its programming); and
- that the messaging surrounding the College of Medicine does not look unfavourably on the students enrolled in its programming as this very well could hinder these future physicians' abilities to practice with the full faith of their patients.

Student and Enrolment Services Division

We are very pleased to see many of the valuable and student-centric services of Student and Enrolment Services Division (SESD) placed in quintile 1. Having worked very closely with many of SESD's offices and functions, we recognize that additional funding would greatly assist many of its operations.

For example, Disability Services for Students is getting unprecedented numbers of students registering with them (but we are still not yet at the levels that some of our peer institutions). We see students not being served as efficiently and effectively as possible due to staffing shortages. This makes dealing with these sorts of academic matters an even more stressful situation for students when they are bogged down in an inefficient bureaucracy. The same can be said for many other services offered by SESD, such as Student Health and Student Counseling. Thus, we strongly urge that the units of SESD receive extra funding.

Although we will not speak specifically to SESD's administrative and reporting structure, it is important that there is some sort of senior-level position that exists to advocate for the needs of students at this institution and to bring this sort of background when institutional decisions are made. Some of our peer institutions (such as the University of British Columbia) have a position of this nature that reports directly to the President.

International Student Supports and Internationalization

The templates used by the taskforces did not reflect internationalization on our campus. International programs and service are complex and the reports did not

capture the interrelationships between different units. This may be due to the lack of understanding of international activities by the taskforces.

Support services provided by the International Student and Study Abroad Centre (ISSAC) to international undergraduate students was recognized as an important service to the University. The reports failed to identify the importance of central support services and the role they play in connecting students with external organizations, for example study abroad programs. The significance of language units and the Language Centre were not accurately represented. The reports also only focused on internal processes. With internationalization identified in the university's second integrated plan it is important to look at both internal and external processes. All of the U15 institutions are looking globally to compare their performances and are not only focused internally.

The academic program taskforce report did not accurately represent international students. It stated low graduation rates for international students. This is inaccurate as undergraduate international students are doing very well in their programs.

Simply stated, the University is not doing enough to support its international students, especially considering the fact that they pay greatly increased tuition. This needs to change immediately so the institution properly supports this significant cohort of students.

Aboriginal Student Supports

The University of Saskatchewan has included reference to the importance of Aboriginal peoples' academic success into many institutional documents, however the success and outcomes for Aboriginal students are still far below what they should be. Between both reports, Aboriginal services and programs were ranked from quintiles 1 to 5.

A recommendation that both reports came forward with was to examine Aboriginal services on campus to ensure they were meeting the needs of students. This recommendation is twofold: since the taskforce reports note that "the university has not devoted sufficient resources or attention to [Aboriginal programs]," and as to make sure there was no duplication in the services that were being provided. The USSU agrees that the University has not devoted sufficient resources to Aboriginal programs and welcomes the increase in attention, financial and otherwise, to those areas across campus.

However, when discussing duplication of services we must remember key facts. The University struggles to make Aboriginal students aware of services available to them, the services that exist now serve a particular group of Aboriginal students, and that losing a 'duplicate' service could come at the cost of student success.

These programs have been created for a reason and that must be appropriately vetted before further action is taken. There are services that have College-specific knowledge, or are successful at building community within the College, and there is value in that.

Any restructuring of services or programs must be done with the Aboriginal campus community, the outside community as appropriate, as well as in partnership with those who have been closely involved with the Aboriginal programs in question. As a University with non-Aboriginal leaders, we cannot simply decide what is best for the future of Aboriginal students, faculty, and staff. This situation calls for the involvement of key groups such as the Aboriginal Advisors Group and the Aboriginal Student Leadership Group, to name just a few.

There is the opportunity to change the reality for our Aboriginal students at the University of Saskatchewan. We can choose to invest in academic supports and programs that will increase the woefully low retention and success numbers of Aboriginal students. The USSU looks forward to administration heeding the call of not only the taskforce reports, but the Aboriginal campus community to examine and expanding Aboriginal student supports in great detail.

Vice-Provost, Teaching and Learning

The University's mission of teaching and learning is inherently intertwined with the undergraduate student experience. The Vice-Provost, Teaching and Learning (VPTL) is supposed to act as the voice of teaching and learning at this institution. This is an immensely important task that includes (but is not limited to) overseeing administrative units that deal with teaching and learning. However, and this very well may have been misunderstood by the nature of the templates, the VPTL is by no means confined to such a role.

The VPTL is meant to advocate for innovation and progress in the ever-important areas of teaching and learning. This means ensuring that the voice of teaching and learning is present when institution-level decisions, both in the realm of academic governance and general administration, are made. Additionally, the USSU has always had a very close affinity with this position. In particular, the Vice President, Academic Affairs of the USSU and the VPTL have tended to enjoy a very close working relationship on projects that were of mutual interest. It is imperative that student leaders have a direct link to someone in a senior academic leadership role to work on various initiatives.

Additionally, it is imperative that the fluid nature of this position be considered. The University has only been able to enjoy a permanent person in this position for a little over a year. Due to these changes, the position is still really finding its place within the University hierarchy.

Finally, we strongly urge for the Provost's Committee on Integrated Planning to consider previous decisions made by the institution in regard to the importance of this role. One theme in the report was that the Provost has too many direct reports, and the VPTL helps to alleviate this problem. Additionally, in 2011, prior to a search committee being struck to attempt to find a new VPTL, the Office of the Provost undertook a review of the office as a whole. This process was open for all members of the University community to submit feedback. Obviously, given the continued existence of this position, the review committee's findings do not align with those of the Support Services Transformation Task Force. Given the fact that the review committee would have had a more thorough analysis on the role of the VPTL than would have been in the scope or ability of the task force, we strongly encourage that the review committee's recommendations be considered in full in order to better understand the nature and value of the VPTL role.

University Learning Centre

In order to better understand the benefits that the University Learning Centre (ULC) can provide to students, the Vice-President, Academic Affairs held consultations with Peer-Assisted Learning (PAL) Mentors. The items of discussion were:

- 1) What benefits did the University Learning Centre provide to you?
- 2) What benefits did you see the University Learning Centre have for other students?
- 3) How do you see any form of restructuring affecting the efficiency and effectiveness of the University Learning Centre?
- 4) Does the University Learning Centre align with the values of an ideal university?
- 5) What comments do you have about the specific programming of the University Learning Centre?

Overall, the amount of passion that these students displayed was overwhelming. It was evident that the ULC had had (and in many cases continues to have) a tremendously positive impact on their experience at this University and that they were very motivated to have this be the case for future students.

The ULC provides many academic services to students, perhaps with a greater relevancy for students in their first year who are making the ever-difficult transition to University. Sessions on study skills, technology help, the Math and Stats Help Centre, and the Writing Help Centre are just a few of the many examples of these services. The ULC's programming offers something more than just a professor's office hours. It provides information on how to be a better learner in general as opposed to simply learning information for a single class. Its innovative programming creates a learning support system that is of tremendous use to students. The Learning Communities program is proven to better equip students with the skills they need to succeed and students who enroll in a Learning Community have higher retention rates than those who do not.

In addition to the academic supports, the ULC offers a series of social supports for students. It creates a community and a sense of place amongst a very hectic and confusing campus. Although this is perhaps most evident in the Learning Community program, many students in the College of Engineering spoke about the sense of community that the Math and Stats Help Centre provided. The programming of the ULC shows that the University does not have to be an isolating experience.

One of the constant themes in the consultations was, although this is difficult to quantifiably measure, that one of the spillover effects of the ULC's programming is that it is a preventative measure for improved student mental health. The transition from a high school environment into University is certainly a very difficult one, and one that can be more difficult for mature students, students from rural backgrounds, international students, and students with children or other large family obligations. The ULC can help to ease this transition and is a very important tool for retention. This year, for the first time ever, the ULC set up a Smart Start event a couple of weeks into the start of the first term. This is undoubtedly a more effective way for the University to view its obligations surrounding orienting new students to university life.

In particular, this sense of community was said to be of particular importance for international students. It is clear that the University is not doing enough to support international students. Although the ULC is not designed specifically for international students, many appreciated the sense of community and belonging to a greater whole.

The role of the PAL mentors, simply stated, is to connect experienced students with students who are just beginning their academic ventures at this institution. PAL mentors are equipped with a vast repertoire of knowledge about this institution and the various services it provides (such as those offered by the Library, Student and Enrolment Services Division, the Consumer Services Division, and academic advising units). Ultimately, the PAL programming links like-minded individuals who want to excel academically at this institution.

Many PAL mentors also spoke very highly of the benefits that the ULC has provided to them as both consumers and deliverers of its services. As consumers, it allowed them to find a sense of place, learn about the University, and gave them the tools to excel academically. It was their positive experiences in their previous years at this institution that motivated them to give back as PAL mentors. PAL mentors have a passion for what they do, because what they do makes a difference.

There was a consensus that the programming offered by the ULC aligned very well with what values a university should have. It is crucial to the undergraduate

experience and for allowing the University to accomplish its teaching and learning mission. If the concern is surrounding lower than desired use of the ULC's programming as opposed to quality (which is believed to be very high), then it is suggested that there is a need for a greater advertising and marketing push surrounding these services. It is suggested that greater communication should occur with Student and Enrolment Services Division, particularly with Student Central, Undergraduate Recruitment, Admissions and Transfer Credit, the International Student and Study Abroad Centre, and the Aboriginal Students' Centre.

As for the concept of centralization versus decentralization and various possible reporting structures, the following feedback is provided on each of the three main possibilities:

- 1) *Disestablishment and returning the services to where they were previous to the establishment of the ULC:* It is believed that this method will be less efficient and more costly (centralization offers the benefit of increased levels of expertise and economies of scale). Additionally, the ULC ensures that teaching and learning are priorities, while individual academic units may not have these priorities and thus the quality of the services would suffer. Finally, academic units have a tendency to only want to cater to their own students. Centralization ensures that all students can be served, regardless of academic background.
- 2) *Having the ULC fall under the control of the College of Education and have the ULC report to the Dean of Education:* This setup would either be a misunderstanding of what the College of Education does or of what the University Learning Centre does. There is a large difference (to the point of there being a disconnect) between the academic practice of teaching (which is what the College of Education does) and the practical aspects of being an effective learner (which is what the ULC does). The missions of these two units are not aligned at all, and it could even hamper the success and innovation of the ULC. It is important that teaching and learning have a direct route to senior-level central administration, as opposed to having to go through any College. There is a greater alignment in mission between the College of Medicine and Student Health, and a combination of these two is nonsensical at best.
- 3) *Maintenance of the status quo:* The current administration and reporting structure of the ULC remains ideal. The Vice-Provost, Teaching and Learning has a direct stake in the success of the ULC. Additionally, this allows for the greatest deal of flexibility and dynamism in the programming offered by the ULC and for it to be applicable to all students. Changing this structure would only weaken the voice of teaching and learning on this campus.

The University Learning Centre, if it is allowed to continue to thrive and push the boundaries of teaching and learning, is a sign that the University cares about its students. The quality of its programming is high and it has an immeasurable ripple effect that influences students that do not even attend any of its programming. Ultimately, it is crucial for the undergraduate student experience and in achieving the learning objective of the University.

Experiential Learning and Undergraduate Research

One of the University's goals under the *Third Integrated Plan* is to increase the number of students engaged in experiential learning by 20%. This is an admirable goal as it will have a direct and positive effect on the educational experiences of many students that attend this institution. However, it is also a very ambitious one. With recent workforce planning initiatives that occurred and with a great deal of uncertainty surrounding the future of the University Learning Centre and the Gwenna Moss Centre for Teaching Effectiveness, the goal becomes even more difficult.

The Learning Centre has acted as a center of support for experiential learning at the University. Additionally, the instructional development team at the Gwenna Moss Centre has been instrumental in giving faculty members the tools necessary to incorporate these sorts of learning opportunities into their classes in meaningful and beneficial ways. Without the support and enthusiasm provided by these units, the goal of the *Third Integrated Plan* will undoubtedly go unachieved.

Additionally, it is worth mentioning the undergraduate research initiative in particular (as one of the forms of experiential learning). Although there is much discussion on campus about the importance of research intensiveness and of being a part of the U15, this has little impact on the undergraduate experience unless research and discovery are brought into the classroom. There have been tremendous strides made to increase the profile of undergraduate research, including a first-year pilot project and the establishment of the University of Saskatchewan Undergraduate Research Journal. The Gwenna Moss Centre, the Vice-Provost, Teaching and Learning, and the Office of the Vice-President, Research have been instrumental in establishing the basis for this work. This initiative must be carried on so the largest group on campus can benefit from the U15 status.

Centre for Continuing and Distance Education

The Centre for Continuing and Distance Education (CCDE) is a complex academic and administrative body that very well could have particular difficulties in being accurately described in the templates provided by the support services task force. It provides many unique services to the University, although there very well may be duplication to services provided by various Colleges. We request that efficiencies should be found here if possible, so long as it does not decrease the

value of the educational programming or impinge upon access to them. Perhaps different budgetary allocations under the TABBS model would help to clarify the role of CCDE in relation to the Colleges.

The CCDE also plays an integral role in the outreach mission of this university. It allows for more of the province's citizens to access its educational programming. The USSU has been working very hard to increase the accessibility of post-secondary education in the province, and large cuts here would prove antithetical to helping students access post-secondary education.

Additionally, cuts to CCDE would prove devastating for the University's goal of Aboriginal outreach and inclusion. One way to provide services to rural and remote communities is to allow for educational programming to exist across the province. The University has made tremendous gains in recent years in terms of Aboriginal engagement (especially in comparison to some of our more stagnant peers), but it is not enough if we do not continually progress on the issue.

Academic Supports and Resources for Teaching and Learning

As indicated by the *Learning Charter*, a document of fundamental importance to the University, teaching and learning is not simply a set of interactions initiated by an instructor and consumed by the student. Rather, learning is best viewed as a complex and dynamic set of interactions that involve obligations on the part of the students, the instructors, and the institution as a whole. As the TransformUS process moves forward, it is imperative that the University does not lessen the quality of programs.

In order for the institution to live up to its responsibilities as dictated by the University Council-approved *Learning Charter*, the following points should be considered:

- 1) *Class size*: It is well-documented that the quality of one's educational experience in a class decreases as class size increases. Especially for upper-year classes and seminars, it is imperative that these classes are kept small.
- 2) *Class offerings*: In order for students to graduate in a reasonable time and to have ample flexibility in their programs, many classes must be offered that are able to fill degree requirements.
- 3) *Lab space*: Lab space is becoming increasingly rare and labs are overbooked and overcrowded. This is of particular concern to students in the College of Engineering as their College has an ambitious plan to increase enrolment. As it stands now without a planned enrolment increase, space is already a limited commodity.
- 4) *Library materials*: The library must maintain a solid collection so undergraduate students can access primary and secondary sources for research.

- 5) *Classroom design and classroom information technology*: Classrooms must meet the needs of today's learners, and this can mean capital investments to improve classroom design.
- 6) *Online learning management system*: an online learning management system must be maintained and updated and this is increasingly important with a more technologically savvy professoriate and student base and with more courses being offered online.
- 7) *Academic help for students*: Services such as the University Learning Centre, certain services in Student and Enrolment Services Division, and academic advising must continue to exist, and for this to happen the institution must continue to provide them.
- 8) *Instructional support for faculty*: The services that are administered through the Gwenna Moss Centre for Teaching Effectiveness must continue to exist so instructors, both old and new, can have access to professional development opportunities.
- 9) *A voice for teaching and learning*: These sorts of services must have a voice in the decision-making of this University so they can be held to be of high importance.

If certain detrimental and regressive steps were taken as a result of TransformUS (or some other process), the University could very well fail in upholding its commitment and responsibility to teaching and learning.

Academic Advising

Most of the academic advising units on campus ranked quite well in the TransformUS prioritization process. Given the University's commitment to advising (as is clearly indicated in the integrated planning process) and the vast improvements that have been made over the past several years, this is a very welcome sight.

Of the advising units that were placed in Quintiles 3, 4, and 5 we offer the following comments:

- **Education**: Advising is merely one of the many functions that the Programs Office offers. It is our hope that students are not affected by any potential changes in this office.
- **Nursing**: This is a complicated College that offers its much of its programming in a distributed model across various campuses. Given the unique nature of the College, it may have been difficult for the templates to fully reflect this complexity.
- **Engineering**: Restructuring was recommended, and this is currently underway in the College. As it currently stands, due to either inefficiencies or underfunding, much of the work that should be done by the College is offloaded to the student society. This is an entirely unacceptable act, and must be changed and vastly improved.

- **Medicine:** The report claimed that it acted more as a counseling service rather than an advising one, and it was recommended for phase out. This is troubling for students within the College of Medicine. Additionally, it brings up the fact that Student Counseling needs greater resources and staffing if there is any potential for its services to be offloaded to other bodies on campus.

Arts and Science Transition Program

Our visit out to the Royal West Campus and in talking to former and present students of the Arts and Science Transition Program proved to be very informative. Students spoke of the benefits that the program has given to them, such as smaller classes, easy access to advisors, and a sense of community. The Transition Program certainly has a very important role to play in terms of reaching out to populations that are underrepresented in post-secondary education and in allowing students to have the tools they need to succeed in a university environment.

However, we also noticed the desire for many of these students to do this on the main University campus. Many students that attend the Transition program live on or near campus. The Transition program has widened its scope to attract not only students living in or near the area, but to students from international and rural backgrounds as well. Being on campus provides many benefits such as:

- an easier commute to school for many students;
- access to academic services such as the Library and the University Learning Centre;
- access to non-academic services such as Student Central, the International Students and Study Abroad Centre, the Aboriginal Students' Centre, and the University of Saskatchewan Students' Union;
- having access to a greater number of easily-delivered classes due to there being specialized facilities (such as laboratories) on the main campus; and
- a feeling of belonging on campus and of being a part of the greater University community while still having the benefits of smaller class sizes and a sense of place.

Additionally, the University's plans for community engagement as a whole are changing. With the opening up of an office at Station 20 West, many of the outreach goals that were a part of the Royal West Campus's mission could very well be served better through that unit. As the demographics of the Transition Program change, it is necessary to reevaluate the effectiveness of the program as it currently stands and what else could be done to achieve the goals of outreach and engagement. Likewise, the Transition Program should be restructured so as to maximize student success.

Consumer Services Division

As open-source, electronic, and otherwise accessible books become more prevalent, we recognize that the Bookstore will become decreasingly necessary for students' academic success. We welcome the change to alternative forms of knowledge distribution that differ from the classic textbook model that still allow undergraduate students to get quality, peer-reviewed information. Other options allow for greatly reduced costs and information and texts that are more easily accessible to students.

When looking at the restructuring of the Consumer Services administrative and reporting structure, we recommend that Residences be placed under the Student and Enrolment Services Division. At many institutions this vital service is administered in this way. Although it will not serve as a panacea for all of the problems, miscommunications, and poor problem-resolution strategies that have hindered Residence's success in the past, we believe that it will help. Treating it more of a service and less of a commodity will assist in the way students are treated (that is, being treated as students and not merely as consumers).

The University Library

The University Library plays an important role in the educational experiences of many students, regardless of academic background. In particular, we would like to address the areas of undergraduate research support, the organizing of collections, and having the Library further establish a sense of space.

The Library provides many invaluable services to students in how to research effectively and cite using various styles. This service as librarians as teachers (which is embedded in certain program or class curricula) is of particular use to first-year students who will be looking up and using primary and secondary sources extensively, many for the first time. Cuts to personnel in this area very well could result in greater expectations of faculty members to teach this, increased stress amongst students and a more difficult transition process, or increased cases of academic misconduct.

The Library provides the valuable service of compiling relevant materials for certain classes. Given the fact that this decreases the costs to students and is a more financially-sustainable option, it is desirable that these services do not lessen. Likewise, librarians need an ample collection from which to pull this material.

Recent scholarship (coupled with results from the institution's LibQual+ survey) show that library as a sense of place is an increasingly important aspect of what a library is to students. Reduced resources could lessen hours of operation, and this would be a large detriment to the Library's use as a whole. There was recently a highly-needed switch to have the Ground Floor of the Murray Library open for 24

hours a day during the exam season, and it was an immensely popular pilot project. This positive momentum should not be stopped.

Conclusion

Summary

Universities are generally said to have three interrelated and mutually enhancing missions: teaching, research, and outreach. The goals, respectively, of these acts are learning, discovery, and engagement. The University of Saskatchewan has a financial, moral, and social responsibility to fulfill these missions.

Additionally, the University has an obligation to provide for the academic success of its students. Students pay increasing sums of money to attend this institution, and despite this reality cuts will be made to some of our programs. It is imperative that the needs of students are in the forefront of all decisions that are made in regard to restructuring and cutbacks at this institution.

Next Steps for the Institution

The senior levels of this University's administration must be held accountable for the decisions that are being made. As such, this must be a transparent process and the decisions that are made, regardless of what they end up being, must be explained. This is owed not only to students (as major funders of the University), but to the University community as a whole. So many people have a stake in the success of this institution, and the community deserves full disclosure and meaningful information about this process.

As the TransformUS process continues to unfold at this institution, it is imperative that student leaders are included in the decision-making process. Our voices must not simply be heard, but they must be recognized as being deeply important and thus integral to the decisions that are made.

Where your resources go is a strong indicator of your values, and if this institution really values students, resources will go to student-facing and student-centered services.

**2013-2014
USC**

Name	Sept. 12	Sept. 19	Sept. 26	Oct. 3	Oct.10	Oct.17	Oct.24	Oct.31	Nov.7
Abouhamra, Nour	P	P	P	P	NM	P	P	NM	P
Berlinic,Wyatt	P	P	P	P	NM	P	P	NM	P
Vandendriessche,Megan	P	P	P	P	NM	P	P	NM	P
FineDay,Max	P	P	P	P	NM	P	P	NM	P
Gan,Melissa	P	P	P	P	NM	P	P	NM	P
Goncalves Sebastiao,Bruno	P	P	P	P	NM	A	P	NM	P
Haines,Aleina	NYA	NYA	NYA	NYA	NM	NYA	NYA	NM	P
Heidel,Steven	P	P	P	R	NM	P	P	NM	P
Heinz,Shawn	P	P	P	P	NM	P	R	NM	P
Herriot,Jon	P	P	P	P	NM	P	P	NM	P
Iron,Monica	P	P	P	P	NM	R	P	NM	P
Jangula,Morgan	P	P	P	P	NM	P	P	NM	P
Katzman, Jon	NYA	NYA	NYA	NYA	NM	NYA	NYA	NM	P
Keen,Alex	P	P	P	P	NM	P	P	NM	P
Kocsis,Rainer	P	R	P	P	NM	P	P	NM	R
Kruger,Sara	P	P	P	P	NM	R	P	NM	P
Miller,Borden	P	P	P	P	NM	P	P	NM	P
Moellenbeck, Jenna	P	P	P	P	NM	P	P	NM	P
Ogunkanmi,David	P	P	P	P	NM	P	P	NM	P
Pritchard,Stacy	P	P	P	P	NM	A	P	NM	R
Radomske,Dillian	P	P	P	R	NM	P	P	NM	P
Rider,Phoenix	P	P	P	P	NM	P	P	NM	P
Robertson,Jordan	P	P	P	P	NM	P	P	NM	P
Sherbino, Jordan	P	P	P	P	NM	P	P	NM	P
Schwab,Benjamin	P	P	P	P	NM	P	P	NM	P

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

**2013-2014
USC**

Name	Nov.14	Nov.28	Dec.5	Jan.9	Jan.16	Jan.23	Jan.30			
Abouhamra, Nour	NM	P	P	P	P	P	P			
Berlinic,Wyatt	NM	P	R	P	P	P	P			
Vandendriessche,Megan	NM	P	P	P	P	P	P			
FineDay,Max	NM	P	P	P	P	P	P			
Gan,Melissa	NM	R	P	P	P	P	R			
Goncalves Sebastiao,Bruno	NM	R	R	P	R	P	A			
Haines,Aleina	NM	P	P	R	P	P	R			
Heidel,Steven	NM	P	R	P	P	R	P			
Heinz,Shawn	NM	P	A	P	P	P	R			
Herriot,Jon	NM	P	P	P	P	P	P			
Iron,Monica	NM	P	P	R	P	P	P			
Jangula,Morgan	NM	P	R	P	P	P	P			
Katzman, Jon	NM	P	R	P	R	R	R			
Keen,Alex	NM	P	R	P	P	P	P			
Kocsis,Rainer	NM	P	A	P	P	P	P			
Kruger,Sara	NM	A	P	P	P	P	P			
Miller,Borden	NM	P	R	R	P	P	P			
Mollenbeck, Jenna	NM	P	P	P	P	P	P			
Ogunkanmi,David	NM	P	P	P	P	P	P			
Pritchard,Stacy	NM	P	P	P	P	P	P			
Radomske,Dillian	NM	P	P	P	R	P	P			
Rider,Phoenix	NM	P	R	P	P	P	P			
Robertson,Jordan	NM	P	P	P	P	P	P			
Sherbino, Jordan	NM	P	P	P	P	P	P			
Schwab,Benjamin	NM	R	P	P	P	P	P			

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

**2013-2014
USC**

Name											
Abouhamra, Nour											
Berlinic,Wyatt											
FineDay,Max											
Gan,Melissa											
Goncalves Sebastiao,Bruno											
Heidel,Steven											
Heinz,Shawn											
Herriot,Jon											
Iron,Monica											
Jangula,Morgan											
Keen,Alex											
Kocsis,Rainer											
Kruger,Sara											
Miller,Borden											
Moellenbeck,Jenna											
Ogunkanmi,David											
Pritchard,Stacy											
Radomske,Dillian											
Rider,Phoenix											
Robertson,Jordan											
Schwab,Benjamin											
Sherbino,Jordan											
Vandendriessche,Megan											

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

University Students' Council Agenda
Thursday, February 13, 2014
Roy Romanow Student Council Chamber

- 1. Adoption of an Agenda**
- 2. Introductions and Announcements**
- 3. Council Address**
 - 3.1 University Cup**
- 4. Minutes and Reports for Information**
 - 4.1 USC Minutes – January 30th and February 6, 2014**
 - 4.2 Executive Committee – February 11, 2014**
 - 4.3 Academic Affairs Committee Minutes and Report**
 - 4.4 Appointments Committee Minutes and Report**
 - 4.5 Code of Ethics Disciplinary Committee Minutes and Report**
 - 4.6 Elections Committee Minutes and Report**
 - 4.7 External Affairs Committee Minutes and Report**
 - 4.8 Budget & Finance Committee Minutes and Report**
 - 4.9 Student Affairs Committee Minutes and Report**
 - 4.10 Sustainability Committee Minutes and Report**
 - 4.11 Association of College Presidents Minutes and Report**
- 5. Motions Arising from the Minutes and Reports**
- 6. Business**
- 7. New Business**
- 8. Questions and Comments (30 minutes)**
- 9. Any Other Business**
 - 9.1 Biweekly Reports – Councilors**
 - 9.2 Experience in Excellence Awards**
 - 9.3 SPIRG Update**
 - 9.4 Attendance**
- 10. Adjournment**

University Students' Council

Minutes for Thursday February 6, 2014

Present

Max FineDay, President
Jenna Moellenbeck, VP Operations and Finance
Nour Abouhamra, VP Student Affairs
Jordan Sherbino, VP Academic Affairs
Steven Heidel, Arts & Science
Sara Kruger, Engineering
Phoenix Rider, Indigenous Studies
Stacy Pritchard, Agriculture & Bioresources
Megan Vandendriessche, Arts & Science
Morgan Jangula, Education
Dillan Radomske, Nursing
Jordan Robertson, ESB
David Ogunkanmi, International Students
Wyatt Berlinic, Engineering
Monica Iron, Indigenous Studies
Borden Miller, Education
Alex Keen, ESB
Rainer Kocsis, St. Thomas More
Benjamin Schwab, St. Thomas More
Jon Herriot, Medicine
Aleina Haines, Pharmacy & Nutrition
Melissa Gan, Arts & Science
Jon Katzman, WCVM
Bruno Goncalves-Sebastiao, Kinesiology

Also Present

Scott Hitchings, USC Chair
Caroline Cottrell, General Manager

Regrets

Shawn Heinz, Law

Absent

Guest List

Sarah Binnie
Davida Bentham
Janell Rempel
Nicholas Marlatte
Kola Kimura
Shannon Palmer
Andrew Cooper
Amanda Bestvater
Denae Stegeman
Amanda Guthrie
Cody McNernie
Elizabeth Edmondson
Mairi Anderson
Seth Dueck
Katrina Cochle
Anna-Lilja Dawson
Scott Davidson
HenryTye Glazebrook

Meeting was called to order at 6:00 pm.

1. Adoption of the Agenda

President FineDay moved to adopt the agenda

USCMotion096: President FineDay/VP Abouhamra

Carried

2. Introductions and Announcements

President FineDay introduced the guests to the council. He announced that he and the Executive would be going to Louis' after the meeting.

3. Council Address

3.1 SPIRG

Move to give Seth Dueck speaking rights

USCMotion097: VP Abouhamra/Councilor Robertson

Carried

Amanda Guthrie noted that she is part of a campaign team looking to get a public interest research group started at the U of S. Part of the group's vision is that they believe student leadership must be supported on campus and in the community in order to combat apathy. Students are often labeled as apathetic and this team believes that to be untrue. Students simply lack a community space on campus where they can come together to share ideas, meet like-minded people, and to organize actions. In order to overcome apathy students need to foster ideas, community, and leaders. SPIRG is where all those things can be done.

Amanda Guthrie noted that PIRG stands for Public Interest Research Group. They're student funded and run resource centers. Adding a \$2.50 fee to student's tuition each semester would fund this PIRG. Students can opt-out of this fee. In the U of R's PIRG a student can fill out an opt-out form where the student will be reimbursed on the spot with cash. PIRGs also act as a community space where students can come together to foster leadership and ideas. The Pride Centre, Women's Centre, Help Centre, and ISSAC are all extremely crucial and the PIRG fully believes in them. However, there's a lack of a broader space where people can come together.

The values of a PIRG include consensus decision making models, non-partisanship, being autonomous, environmental sustainability, accountability to members, transparency to members, social equality, anti-oppression, diversity, public interest over private interest, fostering participatory democracy, and engaged citizenship. The people that would be working at SPIRG would be there to ensure that people bring these ideas into action whether it's through research, education, or community initiatives.

PIRGs started in the US around 40 to 50 years ago. There are currently 23 PIRGs across Canada with most being in in Ontario functioning under the name OPIRG. The newest PIRG was founded last academic year in BC. There are currently campaign teams at the University of Manitoba and the University of Calgary campaigning to start PIRGs. This is an idea that's across Canada and has been going on for many years. The OPRG at the

Brock University has been around for 25 years. Nine of the U15 universities have PIRGs. President Busch-Vishniac has stressed wanting to be competitive within the U15 universities and a PIRG could be another aspect that would make the U of S competitive.

Seth Dueck noted that a PIRG is a research group. One of the main things stressed is research that is in the public interest. Examples of that research are things like the cost benefit of a composting plant, the carbon impact of having the U-Pass, and bike lanes. It would be nice to have a place on the university that is not affiliated with any specific college or political party to research things like bike lanes. A PIRG can also follow outreach campaigns that would work towards their goal. An example of this is compost where the PIRG could run a campaign to about composting at home. There are also alternate welcome weeks to celebrate diversity with something more non-traditional than a typical welcome week. Plenty of groups in Saskatoon would benefit from having a place like this on campus. Groups like Station 20 West, Switch, and The Food Bank could be worked with as well. Campus groups who can't access the funds offered by the USSU would benefit. A PIRG can also help cover travel expenses. There are a lot of gaps in funding for those interested in doing undergraduate research. A PIRG would be complimentary to the USSU. It wouldn't be a competitor. There are just gaps that a PIRG would help fill.

The structure of a PIRG begins with the board of directors that's comprised of students. The U of R board of directors has eight members. The U of S would have more members due to a bigger student population. This board functions on a consensus decision-making model. This board of directors operates on alternating two-year terms and would be elected at the same time as the USSU elections. The reason for the alternating two-year terms is so that institutional memory can be held over and that great ideas and interest aren't lost over the years. There would be an advisory committee comprised of professors from around campus. There's also a staff of around two to three people paid at about \$16 to \$17 an hour. There's working groups that are centered on specific research or community actions that are being organized. The U of R PIRG has events and projects like Generating Momentum, a community garden, and a Toolkit Workshop Series.

Seth Dueck presented a possible budget for the U of S PIRG using an average of PIRGs budgets and using what the PIRG fee would be for the U of S. There's estimated revenue of about \$80,000. With the level of staffing of the PIRG \$44,000 would go into wages and benefits for the employees. Approximately \$14,000 would go into project funding. The board of directors would decide which projects receive funding. There are audits on the PIRG to ensure accountability and transparency. It would follow the Non-Profit Act, which lays out clear guidelines for how a non-profit should operate. Amanda Guthrie noted that under expenditures there isn't an amount for rent because the U of R Students Union has an agreement with the PIRG where they don't charge rent. This would go under expenditures otherwise. Only three students opted out of the PIRG fee at the U of R. The RPIRGs fees, which are at \$6 per semester, are higher than what is being proposed for the U of S.

Amanda Guthrie noted that the petition for the PIRG launched on November 6th. The

USSU Executive was met with on January 2nd. On January 10th after counting signatures they surpassed their 900-signature goal. On February 6th the class presentations were finished with 27 classes being presented to. The final total of the petition being submitted includes 1,164 signatures from undergraduates across campus. The team will be meeting with the Provost Committee on Integrated Planning and on March 18th they'll be talking to the Board of Governors. They will also be talking to Facilities Management and Student Finances and Tuition. A referendum, if approved, would be held in late March and a positive vote will allow implementation plans to begin.

There are 19,000 students on campus. If only 5% of the students had ideas for social, economic, and environmental justice there are 850 ideas being lost every year across campus. Those are ideas that could impact the community, campus, and the world at large. With a PIRG those 850 ideas could be put into practice and could create a great legacy for the campus. PIRGs across Canada do things that impact students on an individual basis but also the campus at large. This could be something that's really beneficial to students and the university. Amanda Guthrie opened up the floor to questions and comments.

Councilor Pritchard asked if there would be any restrictions on what kinds of projects could be funded. Amanda Guthrie commented that PIRGs are student run and funded resource centers that are dedicated to community based research, education, and action in the public interest. PIRGS exist to provide resources for members to be active citizens of their communities under the umbrella of social, environmental, and economic justice. All funding requests would need to fall underneath that umbrella.

VP Sherbino asked if there was a threshold of approval for ethical research and if there would need to be approval from an ethics board. Amanda Guthrie noted that she can't answer this question right now but she will be able to get the answer within a week. She believes that there would be accountability measures in place.

Shannon Palmer asked who would be deciding which projects are funded. She also asked how the success of the PIRG would be measured. Amanda Guthrie commented that the board of directors and staff would determine who gets funding. Every semester there is two application periods where people can apply for funding. They list how their project or activity would fall under the umbrella of social, environmental, and economic justice. Those applications are viewed by the board of directors who determine which get funding. Shannon Palmer asked if the PIRG would be trying to get equal representation from each college on the board of directors. Amanda Guthrie commented that there would be full representation.

Janell Rempel asked if the PIRG would be open to graduate students. Amanda Guthrie commented that currently it is just being petitioned for undergraduate students. Undergraduate students would be the only ones allowed to apply for funding. Other PIRGs across Canada hold referendums for graduate students so that they can buy into the program. Community members and organizations can also apply for money as long as they've paid a certain fee. The fee for them would be much higher and would allow them to access funding, volunteers, and other resources.

Amanda Bestvater asked whether the board of directors is student elected. Amanda Guthrie commented that it is student elected and held at the same time as the USSU elections.

Councilor Jangula asked if the end goal of a perfect PIRG program would be to get research published in an academic journal. Amanda Guthrie commented that some research could be published in an academic journal but not all research put through a PIRG is necessarily aiming to do so. She thinks successful research doesn't always need to be through the academic lens and can simply be for the benefit of the community. A study on composting can be just for information for students on campus to let them know how composting can benefit the community. A project like this doesn't necessarily need to go in an academic journal. Councilor Jangula asked if the job of a PIRG was just to put the research out and let it do what it will instead of putting it in action. Amanda Guthrie commented that part of the research is the action. The action benefits the community. When the results are put into the community that is another action.

Councilor Keen asked if there was any numerical or measurable data to prove that there is a benefit to the university to have a PIRG. Amanda Guthrie commented that she doesn't believe there's been a study done to get quantitative data on the benefits of PIRGs. In a qualitative measure it's evident that PIRGs across Canada benefit their students simply by being a place where students can meet others and have partnerships on research. PIRGs also serve as great partnerships for colleges on campus and community organizations. She doesn't believe the benefits that PIRGs provide could be put into a quantitative value.

Councilor Vandendriessche asked if during their classroom presentation there were any concerns brought forward by students. Amanda Guthrie commented that she doesn't believe there was. She didn't do all of them. In her presentations there was no questions from students other than getting clarifications on the fee. Seth Dueck said that there were questions in her presentations. They were mostly on if the fee could be opted out of and what kinds of projects could be funded.

Move to give Kola Kimura speaking rights

USCMotion098: Councilor Keen/Councilor Radomske

Carried

Kola Kimura commented that what is done through a PIRG is a different type of research. It's to fill the gap of what academic research doesn't offer. It involves going out in the community and learning through action. It's not necessarily about getting published but that could be done. He was a student at the University of Western Ontario and the PIRG helped him with integrating with the campus community. He's very committed to social and environmental justice. The PIRG allowed him to meet many people and gave him a community to be a part of. The PIRG would be a compliment to the USSU.

Councilor Pritchard asked if this funding would be appropriate for students trying to do six credit theses where the funding isn't always there. Amanda Guthrie commented that as long as it falls under the umbrella that PIRG covers the funding could happen. PIRGs are not limited to certain colleges and are campus wide. Seth Dueck commented that often

students will start working on a term project and towards the end the research is promising but there's no funding for them to continue. The PIRG would be able to fund this. There are many projects that can benefit from it.

Councilor Herriot as noted that a lot of councilors were disappointed with how little students knew about TransformUS and how it was affecting them. He asked if having a PIRG would help with things like this and how it could. Amanda Guthrie commented that the PIRG could be a place for students to come together and talk about things that are happening on campus like TransformUS. It could be a place to think of better ways to deal with these issues. There were a lot of students that didn't know about or understand TransformUS. The PIRG could be a body that could publish announcements and information to clarify TransformUS in simple ways and make it understandable. TransformUS was a huge document that not many people had time to read. A PIRG would be a place where people could foster a community around this and give students the voice they're looking for to talk with the administrators.

Councilor Heidel noted that there's a perception among Councilors that a lot of projects funded by PIRGs across Canada seemed to be very focused on the humanities. He asked for examples of projects in areas like math, physics, and engineering that were funded by a PIRG. Seth Dueck commented that as a physics student he has more access to different funding than someone in the area of humanities. There are many projects that could involve math and statistics. There are ways to apply the sciences to humanities style research.

VP Moellenbeck noted that March would be a very busy month for the PIRG group as they're meeting with PCIP, the board of governors, and Student Accounts and Treasury. She asked if the PIRG group had any idea if their proposal would be accepted and if they're not in favor what that means for the referendum. Amanda Guthrie commented that since they haven't met with Facilities Management or any administrative body there's no way to guess if they would be in favor. The group decided early on that they weren't going to meet with any administrative bodies before talking with the Council. Currently the PIRG is only a ratified USSU club. Their legitimacy level is not high at the moment. She noted that if the USSU calls a referendum the students would get to vote regardless of administration's opinion. If administration were not in favor it would be detrimental to the future of a PIRG. She thinks it would speak large volumes if students said they were in favor of having a PIRG on campus. VP Moellenbeck asked if they knew what sort of space they were looking at. Amanda Guthrie said that they didn't know now but will let the USSU know when they do.

Councilor Radomske noted that a lot of Councilors were concerned about the numbers and the measure of success of a PIRG. He noted that the example budget had a budget of \$79,000 and 56% of it was based on paying the executive staff. Only 18.4% of the budget is actually being put into research. He asked if executive wages could be decreased or if something else could be done to compensate for this. It's difficult to see the ambitions being met with only \$14,000 for research. Research takes large amounts of funds. As a student who'd be paying fees towards this it would be concerning to know less than 20%

of what he'd be paying would go to research. Amanda Guthrie noted that the staff of the PIRG do a large amount of the events and research themselves. They plan annual events and help volunteers. A National PIRG Conference is being organized. This will create great relationships across Canada with all the PIRG networks. The amount of effort the staff puts into the PIRG, volunteers, and community on campus is worth what they're being paid. The budget being given is just an estimate. The group would look into it to make sure it's economically viable and just. Councilor Radomske noted that in the U of R's PIRG budget 30% of it is being put towards research and 70% is being sucked into administrative costs. He noted that for a group with these ambitions \$30,000 is not that much money. Amanda Guthrie noted that in the U of R's budget \$20,000 of that \$70,000 goes into conferences and events. In the example budget for the U of S \$8,000 would be going towards conferences and events. These have a huge impact for the campus. Seth Dueck noted that the money is not just administrative costs. It's people doing things in the community and not just filing paperwork.

VP Sherbino noted that in the budget there's nothing accounting for rent, which would end up being approximately \$15,000 a year. This would mean running a deficit year after year. He asked for thoughts on this and how it would affect the mission and vision of a PIRG. Amanda Guthrie commented that they would have to sit down with Facilities Management and with the USSU to talk about the viability of having a PIRG on campus.

Councilor Heidel asked why a PIRG would be ideal over taking \$20,000 to \$25,000 of USSU funding and putting it in a separate social justice fund administered by the USSU. This money would be completely funding efficient since they would take advantage of the USSU's extremely refined processes for administration, accounting, and space. Amanda Guthrie commented that one of the benefits of having a PIRG is that it's entirely autonomous and independent from students' unions. The point of a PIRG is that it's independent and gives students a separate area to go to where they don't necessarily have to deal with the ins and outs of a students union. There are many benefits to having an independent body from the students union. Seth Dueck noted that it's not just about giving out money but it's also about creating a center where people can come together. There would be space and overhead costs even if the USSU did manage it. Councilor Heidel noted that the PIRG team should look at the model the USSU uses for WUSC, the World University Service of Canada. It allows them to leverage some of the USSU's resources such as accounting but the Executive doesn't have control and WUSC is completely autonomous. This is something the PIRG team could look into to reduce overhead costs.

Councilor Heidel noted that he was on the Executive last year and they had recommended that the PIRG team not go ahead too quickly with the referendum. He noted that there's not a lot of indication as to what the facilities would be. The team is going against the recommendations of several members of the previous Executive and the General Manager in regards to not getting approval from PCIP and other administrative bodies ahead of time. He asked why the referendum is being moved forward with so quickly when there are so many loose ends to tie up. Amanda Guthrie commented that currently they're just a campus club and going to these administrative bodies without any legitimacy makes their claims weak. They want the USSU to be behind them. Councilor Heidel noted that the

inspiration for his question is that it would be nice to go to referendum any time they'd like to poll students on an issue but referendums costs a substantial amount of money. They're a completely legally binding process. That money could be used for other things. The people going forward with a referendum should be prepared for whatever the result may be.

Councilor Keen commented in reference to Councilor Radomske's points on the budget. He noted that 80% of an average Canadian companies budget goes directly into labor. This is typically lower for non-profits due to their different setup and uses of volunteers. The budget being proposed for the PIRG does have a fair budgeting for wages. Councilor Radomske commented that it's still concerning that only 18.4% goes directly towards research. He realizes there are benefits to social involvement and events but 18.4% is still not that much money. Amanda Guthrie commented that the total costs going towards wages and benefits are assuming there would be two staff. There are other PIRGs that function with just an executive director. This could be a possibility for the U of S PIRG. Councilor Radomske noted this is a possibility but this hurts accountability as work is funneling down from two staff to one. That one person is then controlling and approving. Amanda Guthrie commented that it's a board of governors that decides who gets funding. Seth Dueck commented that activism work is extremely labor intensive. He has spent many hours working for social change. It's often underestimated how much work it is. They're worth what they're getting paid. These jobs also offer employment to students. He noted that more than a thousand students signed the petition and that should stand for something. Responding to student's wishes is more than fair.

Move to give Helena Seiferling speaking rights
USCMotion099: VP Abouhamra/Councilor Rider

Carried

Helena Seiferling noted that in the budget being presented some things might have gotten lost in translation as not all the numbers are there. She noted that at her PIRG there was working group funding on top of the project funding. This was for students in groups that applied for funding. There was also funding for events and campaigns that the PIRG does itself. Close to half of the money that was brought in went back to students through funding or programming. The \$14,000 wouldn't be the only money students could access for funding.

Shannon Palmer noted that for the research she's doing the funding doesn't come close to covering the costs. The funding is over \$4,000 just for the research. She asked how the funding money would be allocated. Seth Dueck noted that science research has high lab costs. The type of research that would have that high of funding isn't what PIRG would be funding.

VP Moellenbeck asked if there was a policy on how much students were eligible to receive. Amanda Guthrie noted that on the application students would fill out there would be specifics on spending. Students would have to prove that what they're asking for is applicable to what the PIRG stands for. Their project has to benefit a certain amount of the population or aspect of their community. The SPIRG would be complimentary to the

USSU by covering travel costs and campaign costs. If student groups run out of funding from the USSU they could then apply to SPIRG and get funding to continue their work. VP Moellenbeck asked what happens when students ask for more money than they should. Amanda Guthrie commented that there would be mechanisms in place. They would have to prove where their funding is going in the various costs. There would need to be justification in the money they're asking for.

Councilor Gan commented regarding Councilor Heidel's statement on proceeding with the referendum before having approval from PCIP and other administrative bodies. She noted that she's been working with SPIRG on their organizing throughout the year. The group understands the importance on working with these groups. The group doesn't want their decisions to dictate what students can vote on and organize around. The university keeps saying students have a voice and are stakeholders. However, if they have to treat administration like parents that they need to get permission from that diminishes the power that students have. They want to put more power in student's voices.

Councilor Vandendriessche asked about the limitations of funding. Amanda Guthrie commented that she doesn't have the answer right now but can come back to the Council at a later date.

Anna-Lilja Dawson asked what happens when many humanities projects are funded in the first part of the year that make the funding money run out and non-humanities projects apply but there's no funding to be accessed. She asked if there would be a balance as to what categories the PIRG would give funding to. *Amanda Guthrie's answer is inaudible from the recording.*

Councilor Radomske asked for clarification on the amount of signatures on the petition. Amanda Guthrie commented it was 1,164. Councilor Radomske noted that there are approximately 17,500 undergraduates at the U of S, which leaves less than 10% of students who signed the petition. The budget assumed over 90% of students would support the PIRG. He noted that the group is proceeding with the referendum prematurely by having only 10% of students support so far. Amanda Guthrie noted according to the USSU bylaw 5% of the student body needs to sign a petition in order to call a referendum. They have more signatures than what they needed to bring this forward. The fee would be applied to all students' tuition and is able to be opted out of. If students don't want to pay into the PIRG they can opt out. Councilor Radomske asked if they're looking for just 10% of people to opt out and that over 90% of students will pay into this. Seth Dueck noted that the U of R reports having 10,700 students on campus. If you multiply this by \$10 they should be seeing revenues larger than \$100,000. He noted that one of the numbers he used must've been wrong and that the budget is off. The U of R only had two opt outs in 2013 and three in 2012. In the U of S graduates college only one student opted out of the U-Pass in the last year. The PIRG is assuming there wouldn't be many opt outs. Councilor Radomske asked if there could be an opt-in system where students wouldn't have to fill out paper work just to opt out of the fee. Seth Dueck commented that people are generally supportive of the idea. If there were a large group of people that think the PIRG is not viable then the budget would be unworkable. This would be something seen before the

referendum.

Councilor Pritchard noted that she had a student from the College of Agriculture email her saying that she's part of a group that supports this campaign and they believe it would be a great benefit to students in the College of Agriculture.

Councilor Ogunkanmi noted that international students would like another way to get involved on campus.

Councilor Heidel noted that there are 21,000 students on campus. 5% of that would be 1,050. The number of signatures on the petition barely passes the threshold at 6%. The opportunity to induce a referendum based on petition was only added last year through an amendment to the USSU bylaw. The executive had recommended 7.5%, which is the number used through the rest of the bylaw. This wouldn't have met that threshold. In other PIRG referendums he looked up the majority of students were in support. In one that was just held in Carlton a third of the students were against it. He asked for more information on the opt-outs and whether this was a viable method of showing student support. He also asked if other methods to opt out could be used like online or through the USSU office. Seth Dueck commented that the PIRG group doesn't want to say that everyone has changed to supporting PIRG and that everyone has to pay the fee and fill out lots of paperwork to opt out. An online opt-out form is feasible. Everyone he knows from Regina loves the PIRG. Councilor Heidel noted that the U-Pass passed with over 82% support. He hopes to see a support that's not just meeting the threshold of 50%. This is something everyone is paying for, like the U-Pass, so there should be lots of support for it.

VP Abouhamra noted that there are 17,500 undergraduate students. The number Councilor Heidel referenced was both undergraduate and graduate students.

Anna Lilja-Dawson asked that if when students opt-out of the fee it would mean that they couldn't access the resources. Amanda Guthrie commented that if students opt out of the fee then they couldn't apply for funding. Anna Lilja-Dawson asked that if there was a group of students applying for funding and one of the group members had opted out of the fee if this would impact the funding of the group. Amanda Guthrie commented that if someone wanted funding from the PIRG then they theoretically wouldn't have opted out. People who opt out don't see the potential of the funding and wouldn't apply for it.

Shannon Palmer commented in response to Councilor Pritchard's note on receiving an email of support for the PIRG. She noted that students who aren't involved with the PIRG in some way don't know that it's happening. It's hard to say students support it when most don't know it exists. Amanda Guthrie commented they've only presented to 27 classes and most of those were first-year classes. TransformUS was something that a majority of student on campus didn't know about as well. The majority of students not knowing about SPIRG doesn't signify the majority of students not being in favor. It's hard for a campaign of 15 to 20 students to reach 17,500 students. Getting to the point of the referendum would allow them to reach a lot more students.

Move to give Sarah Binnie speaking rights

USCMotion100: Councilor Robertson/Councilor Iron

Carried

Sarah Binnie noted that the group is not at the meeting to say that they've talked to everyone on campus and that everyone is on their side. That's what the referendum campaign would be for. The group is at the meeting to present the petition for the referendum. The petition has enough signatures on it to trigger the referendum. She noted that this wouldn't be a separate referendum and it would be adding another question onto the USSU elections. No additional funds would be necessary to hold this referendum. VP Moellenbeck commented that there would be costs to the USSU, as there would still need to be a lawyer to look over the referendum.

Councilor Ogunkanmi noted the internationalization policy of the university. These programs should be all inclusive and there shouldn't be any disparity when it comes to Canadian or international students. He's noticed things on campus where international students are not allowed to apply for certain things. The fee should be something that is flat with no increase. The opt out process should be easy where students don't have to put effort into it and are able to do it easily.

Denae Stegeman noted that the U-Pass fee is over \$70 and this proposed PIRG fee would be just \$2.50. Students would likely have apathy towards it. It's not fair to compare it to the U-Pass. Councilor Jangula noted student apathy might work towards PIRGs favor in that students may see the fee on their tuition but it being a low amount would lead students not to follow through with opting out.

President FineDay thanked the members for presenting. He noted the next step would be reviewing the petition with the union lawyer to talk about how to proceed.

4. Minutes and Reports for Information

4.1 USC Minutes – January 30, 2014

VP Sherbino noted that past Councilor Alyssa Anderson was on the absentee list and she hasn't been a councilor for over a year. This should be removed.

5. Motions Arising from Minutes and Reports for Information

Move to accept the minutes.

USCMotion101: President FineDay/Councilor Berlinic

Carried

6. Business

6.1 In-Camera

Move to in-camera

USCMotion102: President FineDay/VP Abouhamra

Carried

7. New Business
7.1 Traditions

Move to give GM Cottrell speaking rights

USCMotion103: President FineDay/Councilor Heidel

Carried

GM Cottrell noted she sits on the Alumni Association of the U of S. They've noted over the years that they want U of S students to have traditions. They did a significant study around traditions. GM Cottrell tried to suggest that student traditions are organic and can't be imposed by the Alumni Association. She told them she would come to the Council and seek their opinion. The traditions that were suggested included giving students a passport to fill out around campus, dog tags for students, dog bones with the student's name, and an induction into the university like convocation. The Alumni Association has put a lot of time and effort into this but this seems to be something students would rather develop themselves.

President FineDay commented that things like this could be discussed through the USSU. It's not the place for the Alumni Association to talk and do studies on this when students didn't ask them to.

Councilor Keen commented that he is in favor of this effort and money going towards the Council to develop traditions.

GM Cottrell commented that this is what she told them five years ago. Traditions cannot be developed for other people and these things must develop organically. She will take this all back to the Alumni Association.

Councilor Herriot noted that the induction ceremony could be an idea people would be into. GM Cottrell will bring this up to the Alumni Association.

8. Questions and Comments

Councilor Ogunkanmi commented that he noticed that the donation box was no longer in the tunnel and was wondering what was happening with it. He has a colleague that's not a student who would bring stuff like jeans to the box. VP Sherbino noted that it was in the tunnel run by the Help Centre coordinator. It became a receptacle for a lot of things and some of those things became disgusting and not desirable to manage. It's been replaced with a box from Community Living that gets checked by them. There is still a place where students can donate to a charitable cause. Councilor Ogunkanmi commented that there should be something that lets people know that this type of service is still available and how they can do it. There could also be specifications of what can be put in.

Councilor Goncalves-Sebastiao asked what the status was on the free textbooks. President FineDay commented he got a letter from the Minister of Advanced Education recently indicating that they'll partner with Alberta and BC to provide this service to Saskatchewan. It's something the government will invest in and will happen. Councilor Goncalves-

Sebastiao asked if there was any indication as to when it will start. President FineDay commented that they have to find professors that are willing to try these textbooks out. He had a meeting recently with people from computer science and math to convince them it's worth it. The biggest hurdle is getting professors to adopt this into their classrooms. They're hopeful to find professors that will adopt this soon.

Councilor Pritchard commented that to date the College of Agriculture has raised \$6,500 for Telemiracle. This has been mainly through two events. This is ongoing until the Bed Push at the end of the month.

VP Sherbino noted that the Teaching Excellence Awards are due the following day if any Councilors want to nominate anyone. Councilor Jangula asked if this counted for TAs as well. VP Sherbino commented that it does. Councilor Pritchard noted the College of Agriculture would have a booth for this that she will be running.

9. Other Business

9.1 Biweekly Council Reports

Councilor Goncalves-Sebastiao – Kinesiology – There will be a beer night held by Kinesiology on February 6th that's \$15 to attend. There will be a fundraiser for the Cancer Society. One of the lab coordinators will be shaving her head for the event. She will only be shaving her head if donations reach \$2,500. Donations are currently at \$925. Those wanting to donate can go to Fundraiser for Life under KISS Head Shaving. It will occur on March 15th. There will be a steak night on March 5th.

Councilor Iron – Indigenous Studies – There will be a Valentine's Day fundraiser on February 13th and 14th. They will be sold in the tunnel from 9:30 to 2:30. It's \$5 for a rose, candy and deliver. It's \$3 for a rose and delivery. It's \$2 for a candy-gram.

Councilor Radomske – Nursing – The College of Nursing is going through the TransformUS process since they got ranked so low. They made an information sheet for students and are trying to figure out next steps with the changes.

Councilor Keen – ESB – There will be a meeting with the dean about TransformUS.

11. Adjournment

Move to adjourn meeting.

USCMotion104: President FineDay/VP Moellenbeck

Carried

University Students' Council

Minutes for Thursday January 30, 2014

Present

Max FineDay, President
Jenna Moellenbeck, VP Operations and Finance
Nour Abouhamra, VP Student Affairs
Jordan Sherbino, VP Academic Affairs
Steven Heidel, Arts & Science
Sara Kruger, Engineering
Phoenix Rider, Indigenous Studies
Stacy Pritchard, Agriculture & Bioresources
Megan Vandendriessche, Arts & Science
Morgan Jangula, Education
Dillan Radomske, Nursing
Jordan Robertson, ESB
David Ogunkanmi, International Students
Wyatt Berlinic, Engineering
Monica Iron, Indigenous Studies
Borden Miller, Education
Alex Keen, ESB
Rainer Kocsis, St. Thomas More
Benjamin Schwab, St. Thomas More
Jon Herriot, Medicine

Also Present

Scott Hitchings, USC Chair
Caroline Cottrell, General Manager

Regrets

Aleina Haines, Pharmacy & Nutrition
Melissa Gan, Arts & Science
Shawn Heinz, Law
Jon Katzman, WCVM

Absent

Bruno Goncalves-Sebastiao, Kinesiology

Guest List

Scott Davidson
Anna-Lilja Dawson
Taylor Borouetz
Cam Broten
Linsay Martens
Callan Davey
Cody Mulvernie

Meeting was called to order at 6:00 pm.

1. Adoption of the Agenda

President FineDay moved to amend the agenda to include Callan Davey from Student Care as 3.2

USCMotion088: President FineDay/VP Moellenbeck **Carried**

President FineDay moved to adopt the agenda

USCMotion089: President FineDay/VP Moellenbeck **Carried**

2. **Introductions and Announcements**

President FineDay introduced Cam Broten – Leader of the Saskatchewan New Democrats, Cody Mulvernie, Scott Davidson, Anna-Lilja Dawson, Taylor Borouetz, Linsay Martens, and Callan Davey.

3. **Council Address**

3.1 Cam Broten – Leader of the Saskatchewan New Democratic Party

Move into informality.

USCMotion90: President FineDay/Councilor Pritchard

Carried

Cam Broten noted he will speaking on a little about himself, what his team of MLAs and caucus have been working on, and talk about how the provincial government is not living up to its end of the bargain when it comes to the needs and pressures in the province.

He graduated in 2002 with a BA in International Studies from the U of S. After the U of S he went to Simon Fraser University in Vancouver to do a Masters in Political Science. Throughout university he worked as a tree planter in Northern BC for eight summers. It wasn't too long ago he was thinking about summer employment, saving, paying tuition, the cost of living, and all the things students at the U of S are thinking about on a regular basis. After his time in BC he came back to Saskatchewan and started working for the provincial government as a policy analyst in what was then called the Department of Culture Youth and Recreation. He then moved back to Saskatoon where he worked for the Saskatchewan Medical Association as a health policy analyst. He always knew coming back to Saskatchewan was what he wanted to do. He loves the province, his roots are here, and it's where he sees his future. This is what pulled him into politics and why he ran as an MLA in 2007. This is also why he ran to be the leader of the Saskatchewan NDP. He loves the province and knows that it's not close enough to reaching its full potential. The U of S is the main pillar of education in the province. The U of S is central to Saskatchewan reaching its full potential. Cam Broten is married and has two kids who will likely be going to the U of S. He notes that decisions made now will affect the futures his kids and other children will have in Saskatchewan.

Since he was elected the team has had a tight focus on the things that matter to Saskatchewan people. The view that he has in politics is not simply about the province doing well in regards to statistics. His view is that the decisions that are being made are ensuring that people are doing well. This means for all people in the province, including students. The team has been looking at a lot of areas and has had a very strong focus on education. This has involved talking about the K-12 system and overcrowded classrooms. They've also been talking about how when new schools are built they need to be done in the best way for communities ensuring strong public educations and in the fastest, most cost effective way. They've also been talking a lot about health care with how surgeries are being cancelled and ERs being crowded. Seniors' care has been another issue with seniors not receiving the help they need due to things like low staffing. As the team talked about these issues it's all been in the context of a provincial economy that has remained relatively strong. This year the government revenues are 50% higher than what they were a few years

ago. There are more dollars available for the government to do its job properly and to make sure that the people are coming first. This should mean politics isn't just about stats but about ensuring there are strong social programs, strong education systems, and a strong health care system. The team has also had a strong discussion on Metis and First Nations relations. These relations are the biggest questions that are being faced as a province. The team has pushed for real steps to ensure that equality, poverty, and social determinacy of health are being addressed. The environment is another concern. There have been multiple throne speeches that have had no reference to climate change. There's been an approach by the government to remove any green related programs. There's been a 73% reduction in funding for climate change programs in the last two years. The NDP has been pushing for real action and real steps to be taken in this area. They've also been pushing for a better expansion into renewables and what that means for the province. When the current government was asked about renewables they said it was a fallacy that SaskPower could implement these steps for the province.

A big focus has been the subject of post-secondary education and the University of Saskatchewan. The cost of living has been a key focus with this. U of S students are paying the second highest tuition in Canada. When this was brought up with the current government they don't seem to have interest in this issue or have any want to change. When the issue of students paying the second highest tuition in Canada came up the premier said, "First of all, just a correction, I've heard this in some of the media since the Stats Canada numbers came out. Tuition in Saskatchewan is not the second highest in Canada. The tuition increase that some of the universities have for year over year is probably in that range but not tuition levels." That's not correct. The numbers from Stats Canada show this fact to be the case. It's concerning when there's not recognition from the government of the actual numbers. There's a disconnect between the words from the government compared to the actual reality people are facing when he's spoken to students, staff, and faculty. He was talking to a faculty member who came from another province and was shocked by the climate on campus compared to what was told to him. This person thought he was coming to a plentiful campus in terms of funding, programs, and outlook. He's instead experienced the opposite with talks of layoffs, program cuts, and more of the gloom than the good economic times in the province would suggest. The steps the government has taken have created the conditions for the campus and TransformUS. There was hundreds of millions of dollars of debt pushed on to the university from the government. This was a reversal of a promise made before the election for funding the Health Sciences building and other projects. That's what has maxed the debt load on campus and created much of the final pressure. Many of the things being wrestled with at the university come from decisions made in the government. This is something that's important to remember. The NDP has had a lot of focus on this issue.

The NDP's focus is ensuring that the steps that are being taken in the province and on this campus are fundamentally ensuring that people are doing well. He recognizes the central role that the U of S has in ensuring there's a bright future in the province. Due to the central role the decisions that are being made by the provincial government should be different to ensure this brighter future. Cam Broten opened the floor to questions and comments.

President FineDay asked about what the NDP is doing now and what an NDP government would do to ease the financial burden on students in regards to having the second highest tuition in Canada. Cam Broten commented that the NDP has had a strong focus on the cost of living issues. They've been specifically addressing issues like tuition. Tuition should be going down and not up. There's been a lot of talk about a tuition management strategy in the government but no ones ever detailed what that means other than that the tuition goes up every year. Education should be accessible for all students in the province. This means having an affordable tuition that people are able to pay. He's asked his team for realistic ways for tuition to be reduced while remaining financially responsible from a provincial perspective. They speak often on cost of living and ways to make life more affordable for students. GM Cottrell asked if his team has looked at any of the Australian models for tuition. She noted that their system is complicated but is much kinder to students. Cam Broten commented that Warren McCall is the Official Opposition Critic for Advanced Education and it might be one of the strategies he's looking at. He notes it's something to be looked at.

Councilor Keen asked whether Cam Broten could elaborate more on the statistic of Saskatchewan universities having the second highest tuition in Canada and whether that's averaged as a province or specifically the U of S. Cam Broten commented that it is specifically the U of S and the Stats Canada numbers for this can be found online.

Councilor Ogunkanmi asked if the NDP was looking into any assistance for international students like lower interest rates. He's looked into assistance that banks offer and none of them will allow international students to apply for the same things as Canadian students. He also noted that international students at the U of S pay the highest tuition in Canada. Cam Broten said that some of those initiatives have been something the federal NDP government has been pushing for. He can't speak more beyond that. In regards to international student tuition he noted that it's an important issue especially due to the increasing international student presence on campus. International students bring huge benefits to campuses in terms of internationalization and knowledge passed to other students. The human capital side should be welcomed and encouraged. In this process it has to be ensured that international students are not seen as a special money tree where they're recruited as a way just to increase revenues for campus. There should be the right resources and steps in place to make sure that there's not gouging taking place just to increase revenues. The quality of education for the students needs to remain high. He notes that he welcomes international students to campus but he wants to ensure that as their presence grows that they're treated fairly and that it is the best thing for the entire campus community.

VP Sherbino noted that his work and student lives have been dominated by the universities transformative experience. He noted that the university is facing a projected deficit of 44.5 million by 2016. The U of S only received a 2.1% increase in its provincial operating grant. He wondered what the stance of the Saskatchewan NDP was in regards to what should be done about the U of S operating budget. Cam Broten commented that the right resources should be provided to the campus. The government needs to make sure that campus is

thriving and providing the best education to students. The operating grant is one component. What needs to be looked at is the debt that's been pushed on to the university by the government. The government not keeping up its promise with the Health Sciences building meant 80 million dollars in debt for the university instead of for the province. Those steps tighten the financial picture. If investments aren't being made in education when the provincial economy is at its best then there will never be a better time for it to be done. It's about priorities, the dollars being put in the right place, and that the needs of students aren't being overlooked. The government has been hiding behind the situation so that the university has to deal with the situation.

VP Moellenbeck asked whether Cam Broten knew why post-secondary funding from the government was so low. Cam Broten noted that it was about priorities and what value is placed on the U of S. The throne speech is a time where the province is able to talk about its future and what it wants to accomplish. When you look at the last throne speech there was only 176 words on post-secondary education, which is not much in the long length of throne speeches. 122 of these words were talking about the past. Only 54 words were talking about the future and in those the U of S wasn't mentioned at all and only SIAST. SIAST is important but to have the U of S left out of this discussion tells where the priorities of the government are. He complimented the USSU for the courageous stand they've taken in advocating for the campus. They haven't simply been advocating for students but have been taking the broader perspective in what is best for the U of S. Cam Broten believes in democracy and that when decisions are made the people that are most affected should be involved and part of the process. The stands that the USSU has taken on having a rightful place at the table in the process are good ones.

Councilor Herriot asked what Cam Broten thought where the two or three issues that the NDP is working on that would bring people over from voting for the Sask Party to the NDP. Cam Broten noted that he couldn't talk about the whole plan right now. The Saskatchewan NDP has had a tight focus on the things that matter to Saskatchewan families. They've been talking about education, health care, and seniors' care every day. Seniors care is something that affects every generation of family. The stories he's heard from Saskatchewan families about seniors' care have been shocking. When this has been talked about with the government they said there was no cause for alarm and they were dismissive. As it was talked more about by the Saskatchewan NDP more families came and shared their stories. With this pressure the government finally agreed to do a seniors care tour. This ended up confirming what the families have been saying all along. The response the government had was a one-time payment fund to repair things like call buttons. The CEO of the Saskatoon Health Region has said this isn't even scratching the surface of what's needed and it doesn't address the main issue of chronic short staffing. This is just one example of how the Saskatchewan NDP is focused on families. The second component is education. The discussion around the climate of the U of S and the steps that are being taken has a lot of people in the city concerned. This applies to the K-12 system as well. There's been a lot of discussion around the plan for P3 schools and the pitfalls other provinces have seen going with this approach. Where he can broadly say is that the team is focusing on people and that families are doing well. Councilor Herriot asked when details of their larger plan would come out and when the next election is. Cam Broten noted that

the current date is in fall 2015. This time conflicts with the federal election and a number of other provinces so the premier has said that it's likely the date will be moved to spring of 2016. He noted that the policy work is ongoing and discussion is constantly being had with people like the USSU executive. There's not a specific date everything will be revealed but they are talking about things all the time when they see things that need to happen. Throughout all this discussion they've been focusing on better ways forward.

Councilor Radomske noted that he is a strong NDP supporter. He did note however that a lot of people have lost faith in the Saskatchewan NDP and what they can do for the Saskatchewan people. He asked what makes Cam Broten's NDP platform different that will bring people back to support NDP and why people should vote for them. Cam Broten commented that having people with many different sets of ideas and political backing is what makes democracy great. The best outcomes and results come from this. This is an exciting time for the Saskatchewan NDP with the rebuilding that is being done as a party. He noted he was elected in 2007 after the Saskatchewan NDP lost that election. Over the course of the 16 years of NDP government a lot of good things occurred. The financial situation that Roy Romano inherited in 1991 was one of near bankruptcy. The steps that the NDP government of that time took are responsible for a lot of the prosperity and positive things that are seen now. Lorne Calvert's government put many things in place like the expansion of the economy and strong social focus. It's necessary to have renewal in any organization. It's necessary not to become complacent in one's ideas. In 2007 there was still a sense that the NDP party was entitled to something. That feeling might have still been there in the 2011 election as well. That feeling is not there now and the party knows that they have to work to earn the trust of Saskatchewan people. They're not entitled to anything and they have to earn it in a transparent way with the public. The way this can be earned is staying focused on the things that matter to families. It shouldn't be just about statistics but looking at the bigger picture and with inequality in the province, fairness, and an economy benefits to more and more people. There should be an economy that extends opportunity to more and more people and speaks to their aspirations. That's what the party is focused on in general terms. The Saskatchewan NDP is focused on things that the current government is dismissing. For years every time the issue of First Nations and Metis education and employment outcomes were discussed the government's response was that they have a task force going and they didn't need to do much else. Cam Broten was respectful of this process as there were high caliber people on this task force and sound recommendations were given. But, there haven't been specific programs coming out of these recommendations. There was an introduction to driver's education on Reserves, which is a good start. U of S economist Eric Howe rightfully points out that the province is missing out on 90 billion dollars of economic benefits by not assuring that the gap is closed in the province between First Nations and Metis people and non First Nations and Metis people. There is an opportunity as a province to have prosperity over the long term if the right steps are taken now and opportunity is spread to more and more people. The approach the government has had is running highly dismissive ads to try and wedge the population. A Star Phoenix editorial noted that as racist ads. This government has had a very narrow focus in prosperity in the long term. It's a tough conversation but it's a necessary one to have in this province if we want to be successful in the long term. There are two big factors in this. There is a moral imperative that the province does better. It's not acceptable to

leave huge groups of the population behind and in poverty. Secondly, there's an economic imperative. If it's not assured that every person in the province is reaching his or her potential it affects everyone. A smart growth plan in the province would extend opportunity to more people and bring people. This is what the Saskatchewan NDP is talking about instead of driving wedges in the populations.

Councilor Iron asked if there were any initiatives that Cam Broten could detail in regards to First Nations and Metis relations. Cam Broten commented that a big focus is education. There's a huge disparity in funding for First Nations who are on Reserve compared to off-reserve. The amount of funding that a student receives on an on Reserve school is about 60% of that of students off Reserve. He's talked to many people in the schools about this. He talked to one teacher in northern Saskatchewan who said they were using a textbook from the late 70s. In one classroom that would be suited to a 30 student lab was one where they had to cram 70 students into it. The Saskatchewan NDP has talked about ensuring they're providing a level playing field as best they can to everyone in the province. There have been specific recommendations in the task force report that he referenced early on that talked about the importance of education and the steps the government could be taking. There needs to be a bigger discussion about what steps the province should be taking to ensure quality education for all kids in the province.

Councilor Miller noted that as someone who just did internship there's a lot of new standardized testing coming from the government and a lot of backwards steps for education. He asked what Cam Broten's Saskatchewan NDP could do from an education standpoint. Cam Broten noted that this governments approach to education has been one misstep after another. There's been a large lack of respect for professionals in the education system. In the previous round of bargaining the government tried to drive a wedge between teachers and the general public by running ads against them. Since then there's been a lack of listening to school boards, teachers, and parents. Standardized testing is a good example of how they haven't been listening. A lot of countries have been moving away from standardized testing. Ultimately, the results of standardized testing shows difference between schools because there's difference in communities. The learning environment will be different in each community. The dollars should be put into the classrooms and the front lines of teaching. The role of educational assistance in the classroom should be reinstated so that teachers have the support they need to do their job. Smaller classes should also be looked at. He noted that the Saskatchewan NDP is looking towards turning away from standardized testing, putting a cap on classroom sizes, respecting the role of school boards, and respecting the role of teachers in the classroom.

Councilor Schwab asked what Cam Broten's stance was on natural resource development was especially in regards to down south. Cam Broten commented that natural resources are important to the province. The resources that the province has have made it strong and contributed to making the entire country strong. He noted that non-renewable resources shouldn't be the only things focused on, however. In regards to resource development he wants it developed but in a responsible, sustainable way. This means having the most responsible triple bottom line assessment on anything that's done. This way the social, economic, and environmental considerations are all taken into play. People who live in

areas where resources are being developed should be contacted and their concerns heard. Councilor Herriot noted that it's been controversial whether to increase royalties to get a better return on resources and whether that will drive away people investing in the province or not. He asked that if it's still NDP's policy how it can be reframed and used in the future so people aren't scared away. Cam Broten commented that resources are important because of what they mean and what they provide to the province. This is through the jobs that are created and the money received through the royalties. Most people within the province understand that the resources are able to benefit the province. That needs to be what is taken into consideration when talking about royalties. His view on royalties is that there should be ongoing discussions and reviews in order to ensure that the best possible return is being received. Conditions should be created where the industry can expand and that the fair return is being received for the resources. The current government's approach is different where they are fine with the current royalties. What is needed is a no-surprises approach with the industry and with the general public in terms of talking about getting the best possible return. Councilor Herriot asked whether there was an adequate return on the province's resources noting that other places around the world get better return on their resources. Cam Broten commented on the fact that the province needs to focus on getting the best return with a no-surprises approach. Levels should not be static and it should be ensured that the maximum benefit is always being received while ensuring that the right conditions are in place so the industry can do that planning it needs as well as the predictability that the province has for things coming in. It should be done responsibly which listening to the province and the industry in a respectful way.

VP Abouhamra asked about funding for childcare especially for the new childcare center being built on campus. Cam Broten noted that this is a huge gap that many families face. It's especially challenging for students. Childcare is essential for students who are parents. It's distracting for any parents when they're concerned how their kids are doing. The province needs to do a much better job in ensuring the right childcare spots are available. He knows this has been a challenge for the U of S with the availability of spots. There needs to be more spots available so there's not such a long waiting list. The rights support needs to be there for parents while they're doing their studies.

President FineDay thanked Cam Broten for coming to talk to the council about the concerns of students and how they can make Saskatchewan prosperous together.

3.2 Callan Davey – Studentcare

Callan Davey noted that she is the Prairie Program Manager for Studentcare. She started with Studentcare three years ago. She's been in this role across the country. She was a student at Simon Fraser University. While she was there she was involved with student government and specifically getting the Simon Fraser undergraduate health plan running. There was no student health and dental plan at that university at the time. Since then she's moved to Vancouver, Montreal, and now is based out of Winnipeg. The point of her address is for student health and dental and setting the fee for next year.

The USSU health and dental plan was established by student referendum in 2001 and has

grown to become one of the largest services provided to USSU members. Enrollment sits at about eight thousand students. The point of the plan is to cover the cost of health and dental related expenses that aren't covered by provincial Medicare. She noted an example of her having broken her leg. It involved the ambulance, hospital treatments, prescription drugs, and a physiotherapy plan. Of these only the hospital portion and part of the ambulance was covered. Everything else can be covered by the USSU's health and dental plan. The structure of the plan is that it is affordable and the student doesn't need to fill out a lot of paperwork to sign up. An outside health plan would be very expensive, around \$900 to \$1000 a year and involves a lengthy questionnaire. There was a 90% support for Studentcare to continue in the university in a survey done. Over \$1.3 million in claims were paid out to students last year. The plan covers health, dental, vision, and travel. Travel is one of the biggest categories. Students are able to have travel insurance for up to 120 days per trip and an unlimited number of trips per year. It can also cover the student for their duration of time away when on academic exchange or internship.

Studentcare started back in 1996 by Lev Bukhman who was a VP Operations and Finance at the McGill University undergrad. Part of his portfolio was to manager the student health and dental plan and he found it took up his entire year. It was difficult for him to manage. Later when he went on to law school he thought up the idea of creating Studentcare. They administer the health and dental plan by doing all the communications, front-end operations, consulting, and being the broker of the plan. Studentcare works for USSU and is accountable to them. They make sure that the insurance companies are giving a fair plan that students need. They aren't an insurance company or are affiliated to one. They've become the largest provider of student health and dental plans in Canada. Around 675,000 students are being covered. They work exclusively with students.

Council's role in making decisions for the plan is very important. They always look out for the best needs of their members and ensuring the plan is meeting student's needs. That's what is being done today is to make sure the plan is in a good position moving forward, that it's meeting students needs, and that it's affordable to the students who need it most. The council is able to make these decisions based on the recommendations given by Studentcare. Studentcare has worked tirelessly to come up with a formula to cover the costs associated with the financial business of the plan. They provide detailed annual reports to the USSU Executive involving everything from enrollment, number of claims, and the stats related to those claims.

The fee is the amount of money the USSU collects from students through tuition. The plans cost is built in through student tuition. The premiums are what the USSU pays out to the insurance company for the cost of the plan. Those two numbers don't match and they don't necessarily have to. This can allow offsetting administrative costs for the USSU. The reserve fund is used exclusively by the USSU for the health and dental plan. This support can be used to make sure costs stay stable over a few years or adding benefits. The plan fees are currently set at \$247.69 and the premiums are \$234. The USSU is collected \$11.21 per student into the reserve fund. This fee was increased last year by about 10%. The premiums have a formula built in. Claims will drive the cost of the plan up, which is accountable for 90%. The other things are inflation trends and administration expenses.

Industry trends and local changes can also impact this. One example is the dental costs. They decide every year what they will charge for dental services, which leads to costs going up yearly. Last year the Campus Dentist opened which while convenient for students increases the number of claims coming in and will then increase the cost of the plan. The move to increase the fee by 10% last year ended up being a strong move due to the large increase in dental claims. If this choice hadn't been made then there would be 25% extra being charged to students. Studentcare recommends keeping the fee set as it is. They think allowing a year for the benefit to stabilize is a good move going forward. They will continue to monitor the claims and inform the executives. She opened the floor to questions and comments.

Councilor Vandendriessche asked about orthodontics and why they aren't included in the plan. Callan Davey commented that orthodontics is very expensive. When Studentcare has talked to insurance companies about adding a benefit for this they're open to doing it but it would involve a significantly higher cost for the overall dental plan. When this number is presented to councils they often decide to table it. If Studentcare finds trends towards decreased dental fees for orthodontics or if students demand it they will look more into it. They will take it under advisement if there's enough demand but currently it's too expensive.

Councilor Miller noted that his colleagues in education internships were not aware that they had to opt-in to the plan. He asked if this was always the case. Callan Davey commented that it's always been the case that internship students think they are considered as full-time students. The university made the switch a few years ago to not consider internship students as on campus students which meant they didn't have access to the plan. Studentcare does their best to do boost awareness on campus to students. The university doesn't give Studentcare access to email addresses, which would be the best way to communicate with students. Studentcare is going to work with the university in the future to ensure access of email addresses so they can inform students better. All the student associations they work with give them access and they have secure processes to handle them. Studentcare welcomes any suggestions on how to inform internship students better.

Councilor Rider asked how the health and dental fee is presented on tuitions and how many treaty students opt out of the plan. She noted that bands know to not pay this fee. Callan Davey commented that it is an itemized list on the account. Studentcare communicates with band councils and sponsorship organizations to let them know opt-out dates and the fees being charged. It's presented on the account the same way a student would see the student fee. Studentcare does not keep information on how many treaty students opt out of the plan as students are separated by if they are treaty students, international students, and others. They could keep track of how many students present a treaty card when registering for the plan if there is interest in keeping this data.

Councilor Pritchard asked if there was an easy way for students to look up information on claims for their taxes. Callan Davey commented that this information could be received from Studentcare. Tracking old receipts is not something that can be done through Studentcare.

4. Minutes and Reports for Information

4.1 USC Minutes – January 23 2014

4.2 Executive Committee Minutes – January 28, 2014

4.8 Budget & Finance Committee Minutes – January 15, 2014

5. Motions Arising from Minutes and Reports for Information

Move to accept the minutes.

USCMotion091: President FineDay/Councilor Rider

Carried

6. Business

6.1 Student Fees

Move back into formality

USCMotion92: Councilor Heidel/Councilor Iron

Carried

VP Moellenbeck noted that the CPI was 2.3% from January to December of 2013. This is higher than what was anticipated. The Budget and Finance Committee recommended the fees presented.

Councilor Ogunkanmi commented that he is not against the fees but that it should be kept in mind that every increment means a lot to every student. Decisions should be made based on how many jobs are being created on campus, how many students have these jobs, and how students are being treated. The little that students make is a lot to them. Students are looking forward to summer, as that's when they're able to make money to pay their tuition and other costs.

Move to accept recommended student fee increase

USCMotion93: VP Moellenbeck/Councilor Robertson

Carried

7. New Business

7.1 In-Camera

Move to in-camera

USCMotion94: VP Sherbino/Councilor Heidel

Carried

8. Questions and Comments

VP Abouhamra noted that Husky Athletics provided the councilors tickets to the Huskie basketball game on the following Friday where they're playing the University of Northern British Columbia. Games with Friends is being held on February 4th in partnership with STMSU and the Newman Centre. It's being held at Louis' Loft from 5pm-7pm with board games pizza, and prizes. The Sheaf will be having their open house this coming Friday from 10-2. They will have refreshments from Louis' Loft and donuts.

Councilor Krueger commented that engineering did have a TransformUS discussion called InformUS. The dean, a professor, VP Sherbino, and a representative from the Math Help Centre talked about the changes being made. 75 students were in attendance.

VP Sherbino noted that the following Friday is the last day to submit comments and feedback to the TransformUS process. USSU will still be submitting things as long as they're able and encourage others to do the same.

Councilor Rider commented that she has fallen two times on campus hurting her ankle and hip. She's heard from lots of students that they fall on campus as well. She was wondering if there was anything that could be done in regards to this. President FineDay commented that he would look into this and take it to the facilities people.

9. Other Business

9.1 Biweekly Council Reports

Councilor Ogunkanmi – International Students – thanked the USSU for its support with the photo contest with the peer health educators. It was a success with over 50 pictures and the winners just need to be picked. On February 7th there will be an International Dance Day dance party at Louis'. There will be performers from Sri Lanka, Bangladesh, India, Ireland, and others. It's \$5 to attend.

Councilor Pritchard – Agriculture and Bio Resources – The ASA Executive Auction is happening where the executive is being auctioned for things like being a designated driver, cleaning the student's house, baking, and other things. All proceeds are going to Telemiracle. There Telemiracle hands are also being sold and if certain numbers of hands are sold ASA executives will have body parts waxed. On the coming Friday is the Agriculture Grad Banquet and is at TCU. On February 4th is the Calcutta Bowling event where people dress up in costume. The teams are auctioned off and that money goes to Telemiracle. At the end of the month is Bed Push, which there will be more details on later.

Councilor Schwab – STM – Next week is Catholic Students' Week. On Tuesday there is a TED Talk followed by Games with Friends. On Thursday there is a meet the staff and faculty event over lunch. On Friday there is a coffee house that starts at 7pm. On February 14th there will be a Valentine's Day Pub.

Councilor Rider – Indigenous Students – ISC President Terri Favel is coordinating an all peoples university collective on a new initiative called, "VoIces: Aboriginal Students – Hear US!". There's going to be a Valentine's Day event. It will be \$3 for individual roses, \$4 for a rose and candy, and for \$5 a rose and candy will be delivered.

Councilor Robertson – ESB – There's a clothing sale from February 10th to the 14th. Voting is now open for the president. JDC West got 2nd place school of the year and the

places 2nd for academic schools. Councilor Keen commented that they talked to the EBSS about TransformUS and they had a question asking what students can do other than give feedback that won't be heard. President FineDay noted that students' societies have been passing motions similar to the one USC made talking about the disappointment and lack of confidence in the process. He encourages EBSS to do something similar. The executive will be having a meeting with the president, provost, and VP Finance and Resources to talk about these things. Councilor Keen commented that some members did express interest in a protest.

11. Adjournment

Move to adjourn meeting.

USCMotion095: President FineDay/VP Moellenbeck

Carried

Executive Committee
Minutes for Tuesday February 11, 2014

Present: Max FineDay, Jenna Moellenbeck, Jordan Sherbino, Caroline Cottrell

Absent: Nour Abouhamra

Guests: Dan Leblanc, Lindsey Sabolski, Leif Jensen, Jason Ventnor

1. **Call to Order**

The meeting was called to order at 9:03 a.m.

2. **Quorum**

Quorum was present.

3. **Roundtables**

President FineDay

- January 27 – February 2
 - Breakfast with the President and her executive
 - Executive and Senior Management meeting
 - Executive meeting
 - Went to the Student Project Symposium
 - Staff Meeting
 - Attended campus group meet and greet
 - USC
 - USC social
 - TransformUS discussion with Exec
 - Met w engineering student
 - Spoke at ASSU meeting
 - Met with Kin. student re: TransformUS
 - Met w OTC re: Aboriginal Achievement Week
 - Attended open house at station 20 west
 - Met w LSA President Galen Richardson
 - Lunch w VP Finance-Resources Greg Fowler
 - Judged student iron chef!!!
 - Hiring committee meeting
 - Met with Council Chair Hitchings

- February 3-9
 -

VP Sherbino

- January 27 – February 2
 - Drafted, revised, and completed the USSU's response to TransformUS
 - Breakfast with President and her Executive Committee
 - Submitted and reviewed response to the TransformUS submissions for the Research, Scholarly and Artistic Works Committee, the Advising Council, and the Student Forum
 - Executive and Senior Managers' Meeting
 - Class (x4)
 - Final preparations for the Undergraduate Project Symposium
 - Held the Undergraduate Project Symposium
 - At the Symposium, talked about the importance of UG research opportunities with various administrators and prominent researchers
 - Executive meeting
 - Meeting with the Saskatoon Public Interest Research Group about student fees
 - "InformUS" session hosted by the Saskatoon Engineering Students' Society
 - Staff meeting
 - Academic Programs Committee meeting
 - Campus clubs meet and greet
 - Urban Design event
 - USC
 - Meeting about the USSU's response to TransformUS

- February 3-9
 - Class
 - Working group on student evaluations of teaching
 - Engaged Scholar Day meeting
 - Subcommittee on Academic Courses Policy
 - Discussions about Disability Services for Students

- Executive meeting
- Government/university presentation
- Women in the Legislature steak night
- TLARC meeting
- Tabled for Teaching Excellence Awards nominations
- Met with staff members of the University Learning Centre
- Arts and Science course challenge review
- Discussed a tuition waiver with Assistant Registrar, Awards and Financial Aid
- Student Forum Executive meeting
- Arts and Science faculty council meeting
- Discussion about Aboriginal Achievement Week with Annie Battiste
- Academic Grievance
- ½ EDO

VP Abouhamra

- January 27 – February 2
 - Breakfast with President and her Executive Committee
 - Executive & Senior Managers' meeting
 - Budget walkthrough
 - Class
 - Picked up winter cycling tires for workshop
 - Executive meeting
 - Met with 4th year medical students
 - Winter Cycling Workshop
 - Hosted USSU Radio Show with guests from We the Artists
 - Met with student about new initiative
 - Staff Meeting
 - Campus Club meet and greet
 - Childcare Expansion - Allocation of Spaces meeting
 - Sustainability Student Group Coordinating Meeting
 - USC
 - Wrote International section for USSU's response to TransformUS
 - Meeting about the USSU's response to TransformUS
 - Earth Hour Planning meeting
 - Prep for Games with Friends

VP Moellenbeck

- January 27 – February 2
 - Breakfast with the President and her executive
 - Executive and Senior Management meeting
 - Chaired Budget and Finance Committee meeting
 - Worked with campus groups
 - Executive meeting
 - Went to the Student Project Symposium
 - Attended the Winter Cycling workshop
 - Staff Meeting
 - Louis' and the Loft planning meeting
 - Hosted campus group meet and greet
 - Signed insurance forms
 - USC
 - USC social
 - Met with a student to discuss Scouts Canada
 - TransformUS discussion with Exec
 - Budget work

- February 3-9
 - Worked on budget
 - Signed insurance forms
 - Interview with the Sheaf re: student fees
 - Prepared for and chaired BFC
 - Worked with Campus Groups
 - Notarized a document
 - Attended government announcement for new scholarship
 - Sustainability committee
 - Class
 - Financial appeal review committee
 - USC

4. Business

4.1 Solidarity for Solitary

Dan Leblanc proposed that the USSU take two positions:

1. If torture occurs, or is regularly occurring, on land owned by a university, steps ought to be taken to minimize or stop such phenomena

2. The United Nation's Special Rapporteur on torture and other cruel, inhuman or degrading treatment or punishment, is capable of defining actions as "torture".

The wording of these positions is open to discussion. These positions align with what the USSU is about. Students in clinical training should be taught about these issues. The UN is in the best position to define torture.

President FineDay asked if the group has talked with administration. Dan Leblanc commented that they have not talked to administration yet. President Busch-Vishniac has noted in the past that she wasn't familiar with the document.

President FineDay asked about what students are involved with the Regional Psychiatric Centre. Dan Leblanc noted that a lot of students have interaction with it. Students in medicine, law, and other college are affected by it. Graduate students in public police also are involved.

GM Cottrell asked if there was any more detailed on the U of S's relation with the Regional Psychiatric Centre. Leif Jensen noted that they've done research but haven't found anything useful. There wasn't much information that could be disclosed. The group has put in an information request.

VP Sherbino asked about the land in the Preston Crossing area and what is different about the U of S's relationship with the Regional Psychiatric Centre compared to Wal-Mart. Dan Leblanc commented that the universities logo is on the Regional Psychiatric Centre's sign. The relationship is more than that of a landowner and tenant.

VP Sherbino asked if there had been contact with colleges about this. Dan Leblanc commented that Glen Luther, who teaches "Law and Psychiatry", is on the Regional Psychiatric Centre's board. He has mentioned pushback from students.

GM Cottrell noted that the group should contact Research Ethics.

VP Sherbino asked if they've talked to professionals in psychology about these practices and if there's been any academic research on

this issue. Leif Jensen commented that they've done research and outreach on if the Regional Psychiatric Centre is positive. There's a document called The Istanbul Statement that is signed by many experts in the field saying that solitary confinement practices are problematic. This group focuses on the legal aspects but the psychology aspects can be helpful to look at as well. The research that has been done on solitary confinement has not shown any benefits.

VP Moellenbeck asked about the length of solitary confinement. Dan Leblanc noted that 40 consecutive days at a time is the average. There have been 2 women that have spent 18 consecutive months in solitary confinement.

VP Sherbino asked if the main concern is that students are being taught and exposed to these potentially damaging practices. Dan Leblanc commented that this is one of the main concerns. However, this goes beyond what is being taught. It's a broader issue. The USSU is in a place to make a statement that these practices should not be done on university land.

VP Moellenbeck asked what actions the USSU should take. Dan Leblanc commented that these statements should be the frameworks. They are a strong first step. GM Cottrell asked what in particular should be done and what mechanisms should be used. Dan Leblanc commented that if the USSU were willing to adopt these statements the group would like a say in the processes from then on. They could go to other campus groups to talk and spread the issue. If they talk to administration then having the USSU backing would help. The discussion could be had on whether the USSU or another group should act.

VP Sherbino stated that with the second statement he questions the legitimacy of the UN. Dan Leblanc commented that if this is something that would stop the USSU from supporting them then it's something that could be discussed. The UN is allowed to say certain things are torture and they are not necessarily defining torture as a whole. VP Sherbino asked how the UN is capable of making this decision. Dan Leblanc commented that if one is a legitimate source on torture they need the knowledge. This isn't about the UN as a whole and their capability.

GM Cottrell asked if the group has looked on any archives on the Regional Psychiatric Centre's past. Dan Leblanc noted that they have looked but they haven't found anything useful. Practices are always changing.

Dan Leblanc noted the idea of putting out an open letter. There are two parts to this. The positions being adopted and then it being made public. The group could draft this letter.

4.2 SPIRG

GM Cottrell reported on the legal status of the SPIRG by noting that over the past couple of years the idea of a Public Interest Research Group at the University of Saskatchewan has been raised on a number of occasions. This latest iteration, which resulted in a petition being presented to USC, seeks a dedicated fee of \$2.50 in the fall term and \$2.50 in the winter term, to support staff members, an office, requisite office expenses, events and conferences, and research projects. This fee is nominally voluntary in the sense that anyone can opt out by simply saying so.

However, there are a number of issues, which must be dealt with prior to even suggesting a new fee. The first is that the USSU Bylaw speaks only to fees which are managed and controlled by the USSU. Since the SPIRG has expressed its determination to be 100% independent, the USSU has no authority to administer or hold a referendum with undergraduate students to determine their appetite for such a fee. No amendment to the Bylaw can change this reality. The Bylaw is only for the USSU and not for third parties. Jason Ventnor, who is GM designate for elections and referenda and GM Cottrell, spoke with two of the USSU lawyers on two separate occasions and received the following written information from them:

“Further to our telephone conversation this morning in relation to the Public Interest Research Group (PIRG) potential referendum and funding arrangement, we are of the preliminary opinion based upon the information you have provided that if a referendum is passed and funding is raised by the USSU on behalf of the PIRG then it cannot pass directly to the PIRG and must be administered through the USSU.

“Further we do not believe that amending the bylaws to allow the USSU to hold referendums on behalf of third parties would be a wise decision as we do not believe the USSU has the authority to do so and this may lead to possible legal problems including litigation in the future.”

GM Cottrell noted that this leaves two options. The USSU could hold a referendum and they would administer the PIRG. The USSU would collect fees and the PIRG would be a centre like the Pride Centre or Women’s Centre. The other option is for them to incorporate under the Non-Profit Corporation Act and then ask the university to collect a fee, without reference to the USSU.

Jason Ventnor noted that the PIRG couldn’t be run like WUSC. The USSU worked with WUSC as a courtesy and a way to double-check finances. The WUSC fee is not the USSUs. The USSU does not have the legal authority to collect a third party fee.

VP Sherbino noted that there should be regulations put through on petitions.

GM Cottrell noted that the U of R PIRG is a non-profit organization that works through the union. Jason Ventnor noted that this is what the U of S PIRG should do. President FineDay asked if this is something that would be possible for the U of S PIRG to do. Jason Ventnor commented that it is possible.

President FineDay noted that he would like more information on the relationship between the U of R’s student union and their PIRG.

VP Sherbino asked what the next steps should be. Jason Ventnor commented that it’s unclear. The information from the lawyers could be brought to Council. The PIRG group should hold onto the petition. If they want the USSU to help there would need to be a motion.

VP Sherbino noted that incorporation would be fundamental for the PIRG.

4.3 Tutor Registry

VP Sherbino noted that someone at the Learning Centre asked him about them running their own tutor registry. Only 29 students are registered under the USSUs registry. It's something that's low maintenance for the USSU. They could keep the USSU registry up for a year while the Learning Centre runs theirs. The Learning Centre registry could be much more successful. They will talk numbers in the future.

5. **Adjournment**

Meeting was adjourned at 9:57 a.m.

2013-2014 USC

Name	Sept. 12	Sept. 19	Sept. 26	Oct. 3	Oct.10	Oct.17	Oct.24	Oct.31	Nov.7
Abouhamra, Nour	P	P	P	P	NMI	P	P	NMI	P
Berlinic, Wyatt	P	P	P	P	NMI	P	P	NMI	P
Vandendriessche, Megan	P	P	P	P	NMI	P	P	NMI	P
FineDay, Max	P	P	P	P	NMI	P	P	NMI	P
Gan, Melissa	P	P	P	P	NMI	P	P	NMI	P
Goncalves Sebastiao, Brund	P	P	P	P	NMI	A	P	NMI	P
Haines, Aleina	NYA	NYA	NYA	NYA	NMI	NYA	NYA	NMI	P
Heidel, Steven	P	P	P	R	NMI	P	P	NMI	P
Heinz, Shawn	P	P	P	P	NMI	P	R	NMI	P
Herriot, Jon	P	P	P	P	NMI	P	P	NMI	P
Iron, Monica	P	P	P	P	NMI	R	P	NMI	P
Jangula, Morgan	P	P	P	P	NMI	P	P	NMI	P
Katzman, Jon	NYA	NYA	NYA	NYA	NMI	NYA	NYA	NMI	P
Keen, Alex	P	P	P	P	NMI	P	P	NMI	P
Kocsis, Rainer	P	R	P	P	NMI	P	P	NMI	R
Kruger, Sara	P	P	P	P	NMI	R	P	NMI	P
Miller, Borden	P	P	P	P	NMI	P	P	NMI	P
Moellenbeck, Jenna	P	P	P	P	NMI	P	P	NMI	P
Ogunkanmi, David	P	P	P	P	NMI	P	P	NMI	P
Pritchard, Stacy	P	P	P	P	NMI	A	P	NMI	R
Radomske, Dillian	P	P	P	R	NMI	P	P	NMI	P
Rider, Phoenix	P	P	P	P	NMI	P	P	NMI	P
Robertson, Jordan	P	P	P	P	NMI	P	P	NMI	P
Sherbino, Jordan	P	P	P	P	NMI	P	P	NMI	P
Schwab, Benjamin	P	P	P	P	NMI	P	P	NMI	P

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

2013-2014 USC

Name	Nov.14	Nov.28	Dec.5	Jan.9	Jan.16	Jan.23	Jan.30	Feb.6					
Abouhamra, Nour	NM	P	P	P	P	P	P	P					
Berlinic, Wyatt	NM	P	R	P	P	P	P	P					
Vandendriessche, Megan	NM	P	P	P	P	P	P	P					
FineDay, Max	NM	P	P	P	P	P	P	P					
Gan, Melissa	NM	R	P	P	P	P	R	P					
Goncalves Sebastiao, Bruno	NM	R	R	P	R	P	A	P					
Haines, Aleina	NM	P	P	R	P	P	R	P					
Heidel, Steven	NM	P	R	P	P	R	P	P					
Heinz, Shawn	NM	P	A	P	P	P	R	R					
Herriot, Jon	NM	P	P	P	P	P	P	P					
Iron, Monica	NM	P	P	R	P	P	P	P					
Jangula, Morgan	NM	P	R	P	P	P	P	P					
Katzman, Jon	NM	P	R	P	R	R	R	P					
Keen, Alex	NM	P	R	P	P	P	P	P					
Kocsis, Rainer	NM	P	A	P	P	P	P	P					
Kruger, Sara	NM	A	P	P	P	P	P	P					
Miller, Borden	NM	P	R	R	P	P	P	P					
Mollenbeck, Jenna	NM	P	P	P	P	P	P	P					
Ogunkanmi, David	NM	P	P	P	P	P	P	P					
Pritchard, Stacy	NM	P	P	P	P	P	P	P					
Radomske, Dillian	NM	P	P	P	R	P	P	P					
Rider, Phoenix	NM	P	R	P	P	P	P	P					
Robertson, Jordan	NM	P	P	P	P	P	P	P					
Sherbino, Jordan	NM	P	P	P	P	P	P	P					
Schwab, Benjamin	NM	R	P	P	P	P	P	P					

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

University Students' Council Agenda
Thursday, February 27, 2014
Roy Romanow Student Council Chamber

- 1. Adoption of an Agenda**
- 2. Introductions and Announcements**
- 3. Council Address**
 - 3.1 Honourable Rob Norris, Minister of Advanced Education**
- 4. Minutes and Reports for Information**
 - 4.1 USC Minutes – February 13, 2014**
 - 4.2 Executive Committee – February 24, 2014**
 - 4.3 Academic Affairs Committee Minutes and Report – November 8, 2013, January 16, 2014**
 - 4.4 Appointments Committee Minutes and Report**
 - 4.5 Code of Ethics Disciplinary Committee Minutes and Report**
 - 4.6 Elections Committee Minutes and Report**
 - 4.7 External Affairs Committee Minutes and Report**
 - 4.8 Budget & Finance Committee Minutes and Report**
 - 4.9 Student Affairs Committee Minutes and Report**
 - 4.10 Sustainability Committee Minutes and Report**
 - 4.11 Association of College Presidents Minutes and Report**
- 5. Motions Arising from the Minutes and Reports**
- 6. Business**
- 7. New Business**
- 8. Questions and Comments (30 minutes)**
- 9. Any Other Business**
 - 9.1 Biweekly Reports – Councilors**
- 10. Adjournment**

University Students' Council

Minutes for Thursday February 13, 2014

Present

Max FineDay, President
Jenna Moellenbeck, VP Operations and Finance
Jordan Sherbino, VP Academic Affairs
Aleina Haines, Pharmacy & Nutrition
Steven Heidel, Arts & Science
Sara Kruger, Engineering
Phoenix Rider, Indigenous Studies
Stacy Pritchard, Agriculture & Bioresources
Shawn Heinz, Law
Dillan Radomske, Nursing
Bruno Goncalves-Sebastiao, Kinesiology
Jordan Robertson, ESB
David Ogunkanmi, International Students
Wyatt Berlinic, Engineering
Monica Iron, Indigenous Studies
Borden Miller, Education
Alex Keen, ESB
Benjamin Schwab, St. Thomas More
Jon Katzman, WCVM
Melissa Gan, Arts & Science

Also Present

Scott Hitchings, USC Chair
Caroline Cottrell, General Manager

Regrets

Morgan Jangula, Education
Megan Vandendriessche, Arts & Science
Rainer Kocsis, St. Thomas More
Jon Herriot, Medicine

Absent

Nour Abouhamra, VP Student Affairs

Guest List

Scott Davidson
Jay Shanahan
Terri Parkhurst

Meeting was called to order at 6:00 pm.

1. Adoption of the Agenda

President FineDay moved to adopt the agenda
USCMotion105: Councilor Iron/Councilor Rider

Carried

2. Introductions and Announcements

President FineDay announced that in the next school year there would be a first-term reading week. All colleges will be adopting it except for WCVM, Medicine, Dentistry, and Nursing. The College of Nursing will not be having it in the coming school year but they

will adopt it the year after.

President FineDay introduced Scott Davidson, Jay Shanahan, and Terri Parkhurst.

3. Council Address

3.1 University Cup

Move into informality.

USCMotion106: President FineDay/VP Sherbino

Carried

Jay Shanahan noted he was the Ticketing and Promotions Manager for the Huskies. Terri Parkhurst noted she was the Marketing Specialist with Advancement and Community Engagement.

Jay Shanahan noted that they wanted about the upcoming University Cup. It's the Huskies last year hosting in their two-year cycle. They are looking for help in getting students to attend the games. 3,000 students attended the last tournament across the seven games. They almost broke an attendance record that's held by the U of S. They would like to break that record this year. Students have said it's too expensive and that they weren't able to get out to the Credit Union Centre. The group has been spending the last six months looking for corporate sponsors to sponsor every college to go to the games. Almost all colleges have been sponsored and by the start of the tournament all of the colleges will have a sponsor. Every student will have a free ticket sent to his or her email. There will be 16 coaches set up to transport students between the PAC and Credit Union Centre.

There will be opportunities for pre and post game activities. Some colleges last year organized their own events. The group's goal is to see the venue sold out. March 21st will be officially called Green and White Day on campus. The first 5,000 people to attend that day's Huskie game will get a shirt. Every student will get a ticket to this game. The group is hoping to work with the Councilors to set up events and to get more students out to the games. Saskatoon corporations have sponsored \$100,000 towards colleges. Each of the corporations wants to integrate into the colleges. The colleges can work with these corporations in the future to continue to get student funding. For every student that attends there will be \$1 dollar added to a pot with a maximum of \$5000 dollars. One student will win the pot at the end of the game. There will be kiosks for the corporate sponsors where students can meet with them. There will also be a pre-game reception with every corporate sponsor of the University Cup at the backstage lounge for those with VIP passes.

Terri Parkhurst noted the group has been working closely with the Huskies on this event. They've been using their resources but are open to any suggestions the Councilors have. The first rounds of emails have gone out to students. The second round of emails will go out at the beginning of March with the free ticket that will be available as a download. There will also be a few ads in The Sheaf, outreach on social media, and a spot in the SESD newsletter. The team wants to make sure everyone knows about the event. The corporate sponsors have put in a lot of money so they want to make sure students are using the free tickets.

Jay Shanahan noted he's left ideas for the colleges. The College of Engineering and the College of Arts & Science both did events last year. There are some revenue opportunities for the colleges and they have the ability to work with their sponsors. Each sponsor has put up approximately \$15,000. Jay Shanahan opened the floor to comments and questions.

Councilor Pritchard asked when the University Cup is. Jay Shanahan commented that the tournament is March 20th -23rd. The Green and White game is the first Huskie game on March 21st at 7 pm at the Credit Union Centre.

Councilor Pritchard asked if the seating for the free tickets was spread across the whole venue or if it was possible to group people together. Jay Shanahan commented that everyone would have general admission in the upper bowl. If the event sells out the tickets will still be valid for the next Huskie game.

GM Cottrell asked if there would be a mechanism to make sure the cash prize being given away goes to a student. Jay Shanahan commented that each student would have to check in with the sponsor of his or her college and fill out a ballot. He would be able to verify if the winner is a student before the cheque is awarded that night. There will be an on-ice presentation of the cheque.

Councilor Rider asked if the students that will be volunteering would still get entered into the draw. Jay Shanahan commented that any student volunteer could enter the draw. Terri Parkhurst commented that volunteers should still bring their voucher, as it will still count towards put another dollar in the draw.

Councilor Haines asked what the ticket cost was for non-students. Jay Shanahan commented that tickets are \$25 plus Ticketmaster fees. Tickets come out to about \$29 after fees. The full tournament package is \$150. Councilor Rider asked if these costs apply to children as well. Jay Shanahan commented that tickets for children aged under five are free. The general youth price is \$5. There will be approximately 5,000 tickets donated to youth organizations. GM Cottrell noted that the USSU Information Centre is a Ticketmaster outlet so tickets are easy to access on campus.

Move back into formality

USCMotion107: President FineDay/Councilor Keen

Carried

4. Minutes and Reports for Information

4.1 USC Minutes – February 6, 2014

4.2 Executive Committee Minutes – February 11, 2014

5. Motions Arising from Minutes and Reports for Information

Move to accept the minutes.

USCMotion108: President FineDay/Councilor Robertson

Carried

6. Business

7. New Business

8. Questions and Comments

Councilor Rider stated that there would be a booth open in the tunnel for Valentine's Day where you can buy candy-grams, roses, and delivery of those items.

Councilor Goncalves-Sebastiao asked if the first-term reading week is starting next year. President FineDay commented that it is. The official week isn't set but it will be in November. VP Sherbino commented that it would be around the Remembrance Day holiday. He commented that most of the students surveyed preferred it at that time.

Councilor Gan asked about if there were any updates on whether exams would have to start early to accommodate the first-term reading week. President FineDay commented that orientation and final exams schedule will both be a day shorter.

Councilor Pritchard noted that Councilor Robertson, Councilor Iron, and herself curl together and were looking to set up a Council potluck at the U of S curling rink. The students-at-large could be invited as well.

Councilor Berlinic noted that he had a meeting with the SESS. They had noted they wanted to know more about what the USSU and its Executive are doing for students. He found that when he reads through the Executive meeting minutes it's hard to tell what the Executive is doing. It's unclear what the outcomes of the items listed in the Executive roundtables are. He noted that the format should be changed. It should have a list of the five most important points, explanation as to what happened, and how they affect students. President FineDay commented that he likes that idea. The Executive will talk about it and see what improvements can be made to the format. VP Sherbino commented that most of what he does is confidential so he is unable to elaborate on what his meetings are about. This applies to President FineDay also.

9. Other Business

9.1 Biweekly Council Reports

Councilor Haines – Pharmacy & Nutrition – Dr. Kishor Wasan has been selected as the new dean for the College of Pharmacy and Nutrition and will be starting in the next school year. He's in for a five-year term and will be teaching as well. There's a Valentine's Day dance on February 14th. The tickets are \$10 and the event is at the Sutherland Hotel. Some of the profits will go to the Heart and Stroke Foundation.

Councilor Keen – ESB – Councilor Roberston and himself spoke to the ESB dean about TransformUS. Because of the way ESB is structured there won't be much impact on its students.

Councilor Schwab – STM – On February 14th from 1:30-5 the STMSU is hosting their Love Pub. Their Banquet and Ball is being planned.

Councilor Gan – Arts & Science – The ASSU is putting on their third annual Talent Show on March 13th at Louis. It starts at 7pm and is \$5 at the door. The entry deadline is on March 7th and the entry cost is \$10. The first place prize is \$400. The ASSU sent a letter of dissatisfaction to President Busch-Vishniac about student representation and the decision making process of TransformUS. They've received a letter back from Provost Brett Fairbairn.

Councilor Krueger – Engineering – This week was HellTH Week for midterms. There have been yoga nights, snacks in the lounge, and puppies were brought in. Groups have been busy with competitions like concrete toboggan, sno-golf, and huskie motorsports. The college groups are also having events like pub-crawls.

Councilor Heinz – Law – The College of Law recently had their Talent Show, which was a success. The proceeds went to a Memorial Scholarship within the college. The CLASSIC fundraiser was fairly well attended which raised funds for the cities community legal aid clinic. The grad auction occurred on February 12th. On February 14th is the Valentines Day dance. Planning is going into the Challenge Cup and Calm Week.

9.2 Attendance

President FineDay noted that there are unfortunate rules for attendance stated in the bylaw. There's been a councilor who's missed more meetings than allowed in the bylaw. The bylaw requires him to impeach this member. He encourages Councilors not to vote for this motion. This Councilor has been talked with and he's satisfied with their commitment to the Council and their explanations surrounding absences.

Move to impeach Councilor Katzman

USCMotion109: President FineDay/VP Sherbino

Defeated

9.3 SPIRG Update

President FineDay noted that last week there was a council address from SPIRG looking to establish onto campus. Under the USSU Bylaw Section 13(2a) a referendum that seeks to establish a student fee can only be proposed after a vote of two-thirds Council majority. This means that despite the SPIRGs petition there cannot be a referendum. The USSU lawyer was talked to about solutions. If the USSU held a referendum than the USSU would control the SPIRGs money. SPIRG would be operated like the rest of the USSU centers. This is not something the SPIRG group wants to do. He encourages the next Executive to look at the bylaw and potentially find a solution. They should recognize that 1,300 signatures is a lot and many people find merit in this idea. A referendum cannot be held right now.

9.4 Experience in Excellence Awards

VP Sherbino noted that every year the USSU holds the Experience in Excellence Awards at the end of March. There are many awards that students can win and nominate people for. One of these is the Teaching Excellence Award, which is being surveyed right now. There are three other awards nomination forms are available for. These are the Vera Pezer Award for volunteerism that goes to a student, the Walter Murray Leadership Award that goes to a student, and the Academic Advisor Award. More information can be found on the USSU website. The other award he wanted to draw attention to is the Vera Pezer Award for Student Council. He encourages Councilors to send an email to him if they think a Councilor is deserving of this award. This has to be done by February 28th.

VP Moellenbeck noted that if any Councilors think a certain campus club deserves an award that they should email her.

11. Adjournment

Move to adjourn meeting.

USCMotion110: President FineDay/VP Moellenbeck

Carried

**Executive Committee
Minutes for Monday February 24, 2014**

Present: Max FineDay, Jenna Moellenbeck, Jordan Sherbino, Caroline Cottrell

Absent: Nour Abouhamra

1. **Call to Order**

The meeting was called to order at 9:21 a.m.

2. **Quorum**

Quorum was present.

3. **Roundtables**

President FineDay

VP Sherbino

February 10 – 16

- 1 EDO
- **Orientation:** Due to the implementation of a first-term reading week, Orientation will go from one two days to one (a change that I was happy to see). However, this will substantially change Orientation. I took the initiative to meet with someone in Student and Enrolment Services Division to discuss: student views to orientation, if students are being served by orientation, and what the institutional goals of orientation are. I hope to follow up with the Director of Enrolment and Student Affairs as to what she envisions as the set-up and purpose with Orientation in the coming years. This past year was the first time that the University Learning Centre held a 'Smart Start' event a few weeks into school, and I believe that this sort of model should be looked at as a more expansive (and simultaneously less overwhelming) introduction to university life.
- **Meeting with Paul Merriman:** President FineDay and I met with Paul Merriman, MLA for Saskatoon Sutherland, to discuss open educational resources at the University and how the government

could play a role in funding them. He will present the petition (with over 1300 names) to the Minister, and we may be called upon to present to a legislative committee on the matter.

February 17 – 23

- 1 stat holiday, 1.5 ADOs
- **Tuition Waiver 'Proposal for Action':** The USSU has had no difficulty in selling the idea of implementing a tuition waiver and financial supports to individuals in or exiting the foster care system. While recognizing that these things take time, things were still not going fast enough. I created a brief document to be handed out to various people in administration and government to introduce them to the idea. The document also has three immediate actions that could be taken on the issue.
- **Comment on policy changes:** From time to time, I'll get called in to provide input on policies, programs, or some change that the University is hoping to make. This is the wholly reactionary part of my job when things are made issues for me (as opposed to when I make things issues of the University (or one of its offices)). Quite often this will happen on one of the committees on which I serve. In this instance, it was outside of the purview of one of my committees. I cannot comment on what the policy is, but I am confident in the feedback that I provided. If and when the policy gets proposed to University Council for change, I will be able to talk about it in greater detail.

VP Abouhamra

Feb 3 – 9

- Interview with the Sheaf re: Winter Cycling Workshop
- Budget & Finance committee meeting
- Class
- Healthy Campus Steering Committee meeting
- DSS meeting with Arts & Science Advisor
- Games with Friends
- Hosted USSU Radio Show
- Monthly meeting with the Office of Sustainability
- Sustainability Committee meeting
- Attended College of Medicine Art Auction
- ADO x2

Feb 10 – 16

- 5 sick days

Feb 17 – 23

- 1 stat holiday
- **Take a Stand Against Racism Campaign:** On March 21st, Students, Faculty and Staff will be able to take a pledge to end racism on campus. There will be an event held that day in partnership with the Aboriginal Students' Centre and the University Learning Centre.
- **USSU Temperature Changes:** February 27th is International Polar Bear Day. The University of Saskatchewan is pledging to reduce building energy use by increasing the temperature by 1 degree in the summer and decreasing it 1 degree in the winter. This initiative will reduce the Universities ecological footprint. The USSU was asked if we would like to take part in this initiative. Our facilities manager is looking into how it would affect our tenants and different parts of our building.

VP Moellenbeck

Feb 10 – 16

- 1 EDO
- **Budget and Finance Committee:** This requires reviewing applications for funding and contacting groups if information is missing, organizing clubs to present at the meeting, typing up minutes from the previous meeting, gathering all the documents for funding and ratification applications to send to the BFC, and the actual meeting. We had two ratification applications and seven funding applications. We also made changes to booking tables in the Arts Tunnel in the Space Rental Policy. Finally, there was an update on the windows in the Memorial Union Building.

Feb 17 – 23

- 1 stat holiday, 1 vacation day, 1 ADO
- **Policy Updates:** My BFC made changes to the Space Rental policy so I had to update it for the website. The Executive also made changes to the Campus Group Policy so I made the updates for that policy on the website.

4. **Business**

4.1 Revised Roundtables

President FineDay noted that the idea of revising the roundtables brought up at the February 13th USC meeting was a good idea. Confidential information doesn't need to be given out. They should have two items for each Executive. VP Sherbino commented that EDOs and vacation days should still be noted for each Executive.

4.2 Student Accounts & Treasury

President FineDay noted that Jeff Dumba of Student Accounts and Treasury wants to talk to the Executive about ways to make paying student fees, tuition, and other things easier for students.

4.3 Tuition

President FineDay noted that the president of SMSS came to him about tuition going up in the College of Medicine. She wants to write a letter to the Board of Governors. He thinks this is a good idea. The USSU should do something to engage councilors and college presidents in order to let them know they can write a letter and the Executive will help them with this. VP Sherbino thinks that it's a good idea to let students know their rights.

5. **Adjournment**

Meeting was adjourned at 9:37 a.m.

Academic Affairs Committee of University Students' Council

8 November 13, 8:30-9:20am

Roy Romanow Council Chambers, Room 110.3 Place Riel

1. Call to order
The meeting was called to order at 8:32am.
2. Adoption of the agenda
3. Approval of the minutes
4. Chairs remarks
The Chair thanked the members for showing up so early (again), and hoped that there could be a better time to meet in the second term.
5. Teaching Excellence Awards
VP Sherbino said that the next step in TEAs would be dealing with nominations. He noted that he would be sending out emails asking members of the committee to survey classes.
VP Sherbino noted that the committee would also be doing interviews in March with instructors who won an award.
Councillor Vandendriessche asked if there was a GSA equivalent to the TEAs. VP Sherbino responded that no, there was not an equivalent. There is, however, the GSA Gala held in March which does have some similar awards to the Experience in Excellence Awards.
Councillor Pritchard asked if it was necessary to survey classes in which committee members were enrolled. VP Sherbino answered that this was not necessary, but that it was possible.
Member Schmidt asked for lab coordinators to be included in the TEA form for teaching assistants. VP Sherbino stated that as it is now, it's 'instructional support' so lab coordinators could be included and the language on the form will be update to reflect that.
6. Study Smart Campaign
VP Sherbino has gotten assistance from the Learning Centre in distributing study tips and he is thinking of having a table as a part of the other work that the USSU is doing surrounding mental health.
VP Sherbino asked members for ideas of how to expand this campaign and improve its visibility and usefulness.
Councillor Pritchard talked about University of Brandon having sessions on

how to write multiple choice exams, term papers, and other study tips. VP Sherbino says that the ULC already has those sessions and programming and it might be a good idea for the ULC to have their own display. VP Sherbino says that he wants to ask the university community: “what do you do to de-stress” and incorporate that into the campaign in some way.

7. Academic Courses Policy

VP Sherbino said he and the University Registrar and Director of Student Services will be talking about amendments to the policy. This policy governs many aspects of a class and is very important to undergraduate students.

The Registrar has been looking at exam invigilation in particular, taking the strictest parts of other universities’ policies and applying them to ours. VP Sherbino says that this policy change is going to be a long process.

Councillor Pritchard asked what exam invigilation entailed. VP Sherbino said it was rules and procedures around exams and ways to catch and inhibit academic misconduct in exams. VP Sherbino said that there would probably be more invigilators during exams, and that this, in principle, is not a bad thing. Academic misconduct is a very serious offence, but we cannot allow the process of catching it dehumanise the experience for all students.

8. Other business

8.1 Undergraduate Project Symposium

VP Sherbino told the committee that the Undergraduate Project Symposium will be held on 28 January 2014 from 11:00am-2:00pm in the North Concourse of Place Riel. Various prominent researchers from across campus will be judging it.

Advertising begins in full force in the upcoming week.

There will also be ties to the University of Saskatchewan Undergraduate Research Journal.

He encouraged all committee members to check it out, and encouraged them to volunteer with it if at all possible.

8.2 #DontGougeUS

President FineDay updated the committee on the #DontGougeUS event. It was very successful and over 1300 names were collected on a petition to the provincial government. It will be given to the MLA for Saskatoon Sutherland and presented in the legislature.

8.3 Office hours

VP Sherbino reminded the committee that he holds regular office hours. He then challenged all member of the committee to try to stop by to ask any questions or address any concerns that they may not get to raise in the committee meetings.

8.4 Transfer Requirements

Councillor Pritchard was asked a question about transfer credit. VP Sherbino said that transfer credit articulation is a constant battle for the University in order to maximise both educational outcomes and accessibility of programs. There are always new agreements being signed and the Vice-Provost, Teaching and Learning is heavily involved in a province-wide strategy on the matter.

9. Time and place of the next meeting

This is to be determined at a later date once the new term has started.

10. Adjournment

The meeting was adjourned at 9:24am.

Academic Affairs Committee of University Students' Council

16 January 2014, 9:00-9:50am

Roy Romanow Council Chambers, Room 110.3 Place Riel

1. Call to order
The meeting was called to order at 9:03am.
2. Adoption of the agenda
Moved that:
AAC002 The agenda do be adopted.
Moved: VP Abouhamra
Seconded: Councillor Vandendreissche Carried.
3. Adoption of the minutes
Postponed. Will be done via email.
4. Chair's remarks
The Chair thanked the members for showing up and was pleased that there was a better time to meet this term.
5. Undergraduate Project Symposium
To follow up on the conversation held last term about this, VP Sherbino reminded the committee that there would be the Undergraduate Project Symposium held from 11:00am-2:00pm on 28 January 2014. He requested that anyone able and willing to volunteer at it to please email him. There will be many small things that need to get done during the day. Additionally, if any committee members are able to show up to view the displays, they are encouraged to do so. The participants this year are of a very high calibre and cover a vast array of disciplines.
6. TransformUS
VP Sherbino provided a brief overview of the TransformUS process and then explained the University's plans moving forward.
VP Sherbino then explained that the USSU was having its own consultation period alongside what the University is doing. This involved meeting with various concerned groups, individual students, and soliciting online feedback. The Executive will be submitting a response to TransformUS at the end of the consultation period.
VP Sherbino then opened up the floor for various comments on the process and the reports. Committee members raised concerns surrounding:

- the linkages between programs (and how dividing up the University into such small pieces obfuscated the true complexity of the institution);
- the University's communication strategy surrounding this process has not been conducive to student participation (including the length and complexity of the reports);
- learning supports are immensely important (such as those offered by the University Learning Centre) and student success and retention is often highly dependent on them; and
- there were some concerns about academic programs in various Colleges that were represented by the members of the Committee, but nothing of an overly pressing nature.

7. Academic Courses Policy

Moved that:

AAC003 The committee do consider this matter *in camera*.

Moved: VP Abouhamra

Seconded: Councillor Vandendreische Carried.

8. Time and place of the next meeting

The time and date of the next meeting will be at some point in March.

9. Adjournment

The meeting was adjourned at 9:48am.

2013-2014 USC

Name	Sept. 12	Sept. 19	Sept. 26	Oct. 3	Oct.10	Oct.17	Oct.24	Oct.31	Nov.7
Abouhamra, Nour	P	P	P	P	NM	P	P	NM	P
Berlinic, Wyatt	P	P	P	P	NM	P	P	NM	P
Vandendriessche, Megan	P	P	P	P	NM	P	P	NM	P
FineDay, Max	P	P	P	P	NM	P	P	NM	P
Gan, Melissa	P	P	P	P	NM	P	P	NM	P
Goncalves Sebastiao, Brund	P	P	P	P	NM	A	P	NM	P
Haines, Aleina	NYA	NYA	NYA	NYA	NM	NYA	NYA	NM	P
Heidel, Steven	P	P	P	R	NM	P	P	NM	P
Heinz, Shawn	P	P	P	P	NM	P	R	NM	P
Herriot, Jon	P	P	P	P	NM	P	P	NM	P
Iron, Monica	P	P	P	P	NM	R	P	NM	P
Jangula, Morgan	P	P	P	P	NM	P	P	NM	P
Katzman, Jon	NYA	NYA	NYA	NYA	NM	NYA	NYA	NM	P
Keen, Alex	P	P	P	P	NM	P	P	NM	P
Kocsis, Rainer	P	R	P	P	NM	P	P	NM	R
Kruger, Sara	P	P	P	P	NM	R	P	NM	P
Miller, Borden	P	P	P	P	NM	P	P	NM	P
Moellenbeck, Jenna	P	P	P	P	NM	P	P	NM	P
Ogunkanmi, David	P	P	P	P	NM	P	P	NM	P
Pritchard, Stacy	P	P	P	P	NM	A	P	NM	R
Radomske, Dillian	P	P	P	R	NM	P	P	NM	P
Rider, Phoenix	P	P	P	P	NM	P	P	NM	P
Robertson, Jordan	P	P	P	P	NM	P	P	NM	P
Sherbino, Jordan	P	P	P	P	NM	P	P	NM	P
Schwab, Benjamin	P	P	P	P	NM	P	P	NM	P

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

2013-2014 USC

Name	Nov. 14	Nov. 28	Dec. 5	Jan. 9	Jan. 16	Jan. 23	Jan. 30	Feb. 6	Feb. 13	Feb. 20
Abouhamra, Nour	NM	P	P	P	P	P	P	P	A	NM
Berlinic, Wyatt	NM	P	R	P	P	P	P	P	P	NM
Vandendriessche, Megan	NM	P	P	P	P	P	P	P	R	NM
FineDay, Max	NM	P	P	P	P	P	P	P	P	NM
Gan, Melissa	NM	R	P	P	P	P	R	P	P	NM
Goncalves Sebastiao, Bruno	NM	R	R	P	R	P	A	P	P	NM
Haines, Aleina	NM	P	P	R	P	P	R	P	P	NM
Heidel, Steven	NM	P	R	P	P	R	P	P	P	NM
Heinz, Shawn	NM	P	A	P	P	P	R	R	P	NM
Herriot, Jon	NM	P	P	P	P	P	P	P	R	NM
Iron, Monica	NM	P	P	R	P	P	P	P	P	NM
Jangula, Morgan	NM	P	R	P	P	P	P	P	R	NM
Katzman, Jon	NM	P	R	P	R	R	R	P	P	NM
Keen, Alex	NM	P	R	P	P	P	P	P	P	NM
Kocsis, Rainer	NM	P	A	P	P	P	P	P	R	NM
Kruger, Sara	NM	A	P	P	P	P	P	P	P	NM
Miller, Borden	NM	P	R	R	P	P	P	P	P	NM
Mollenbeck, Jenna	NM	P	P	P	P	P	P	P	P	NM
Ogunkanmi, David	NM	P	P	P	P	P	P	P	P	NM
Pritchard, Stacy	NM	P	P	P	P	P	P	P	P	NM
Radomske, Dillian	NM	P	P	P	R	P	P	P	P	NM
Rider, Phoenix	NM	P	R	P	P	P	P	P	P	NM
Robertson, Jordan	NM	P	P	P	P	P	P	P	P	NM
Sherbino, Jordan	NM	P	P	P	P	P	P	P	P	NM
Schwab, Benjamin	NM	R	P	P	P	P	P	P	P	NM

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

University Students' Council Agenda
Thursday, March 6, 2014
Roy Romanow Student Council Chamber

- 1. Adoption of an Agenda**
- 2. Introductions and Announcements**
- 3. Council Address**
 - 3.1 Dave Hannah – Associate Vice President Student Affairs**
- 4. Minutes and Reports for Information**
 - 4.1 USC Minutes – February 13th and February 27th**
 - 4.2 Executive Committee – February 24th and March 4th**
 - 4.3 Academic Affairs Committee Minutes and Report**
 - 4.4 Appointments Committee Minutes and Report**
 - 4.5 Code of Ethics Disciplinary Committee Minutes and Report**
 - 4.6 Elections Committee Minutes and Report**
 - 4.7 External Affairs Committee Minutes and Report**
 - 4.8 Budget & Finance Committee Minutes and Report – February 3rd and February 13th**
 - 4.9 Student Affairs Committee Minutes and Report**
 - 4.10 Sustainability Committee Minutes and Report**
 - 4.11 Association of College Presidents Minutes and Report**
- 5. Motions Arising from the Minutes and Reports**
- 6. Business**
- 7. New Business**
 - 7.1 Budget**
- 8. Questions and Comments (30 minutes)**
- 9. Any Other Business**
 - 9.1 Biweekly Reports – Councilors**
- 10. Adjournment**

University Students' Council

Minutes for Thursday February 27, 2014

Present

Max FineDay, President
Jenna Moellenbeck, VP Operations and Finance
Jordan Sherbino, VP Academic Affairs
Aleina Haines, Pharmacy & Nutrition
Steven Heidel, Arts & Science
Sara Kruger, Engineering
Phoenix Rider, Indigenous Students
Stacy Pritchard, Agriculture & Bioresources
Jon Herriot, Medicine
Megan Vandendriessche, Arts & Science
Morgan Jangula, Education
Melissa Gan, Arts & Science
Benjamin Schwab, St. Thomas More
Jordan Robertson, ESB
David Ogunkanmi, International Students
Wyatt Berlinic, Engineering
Monica Iron, Indigenous Students

Also Present

Scott Hitchings, USC Chair
Caroline Cottrell, General Manager

Regrets

Nour Abouhamra, VP Student Affairs
Rainer Kocsis, St. Thomas More
Bruno Goncalves-Sebastiao, Kinesiology
Shawn Heinz, Law
Alex Keen, ESB
Dillan Radomske, Nursing
Borden Miller, Education
Jon Katzman, WCVM

Absent

Guest List

Rob Norris
Tessa Ritter
Alexandra Fosser
Scott Davidson
Anna-Lilja Dawson
HenryTye Glazebrook

Meeting was called to order at 6:00 pm.

1. Adoption of the Agenda

President FineDay moved to amend the agenda to include Copy Central as 9.2
USCMotion111: Councilor Iron/VP Moellenbeck

Carried

President FineDay moved to adopt the agenda
USCMotion112: Councilor Iron/VP Moellenbeck

Carried

2. Introductions and Announcements

President FineDay introduced the Honourable Rob Norris, Minister of Advanced Education, Tessa Ritter, Alexandra Fossier, Scott Davidson, Anna-Lilja Dawson, and HenryTye Glazebrook.

3. Council Address

3.1 Honourable Rob Norris, Minister of Advanced Education

Move into informality.

USCMotion113: President FineDay/Councilor Rider

Carried

Rob Norris noted that he's here on behalf of Premier Brad Wall, the government, and the Ministry of Advanced Education to talk about post-secondary education with focus on the University of Saskatchewan. The work that the Council is doing is helping define post-secondary education. When people think about post-secondary education they can think about excellence, affordability, accessibility, innovation, research, science, technology, and communities. The U of S is a very special learning community. He was a student, an instructor, and an administrator with the U of S before being elected into the Saskatchewan legislature. Everyone has distinct frames of reference when thinking about post-secondary education. The Saskatchewan government wants to make sure that it's situated in a plan for growth. Tony Blair in his memoirs provided a snapshot for the state of a jurisdiction, "are people moving in or are they moving out?" In Saskatchewan people are moving in with the population having grown 114,000 people in the course of a few years. In Saskatchewan there are more than 14,000 jobs available. The government anticipates that by 2020 there will be over 60,000 people added to the workforce. Saskatchewan gave up hundreds of thousands of young people from the 1970's to the mid 2000's. The opportunities were not within the province at the time. \$4.6 million has been invested in post-secondary education setting an all-time record in the time the Sask Party has been in government. There have been new residences added and the academic health science building as well. The Western College of Veterinary Medicine is one of the most esteemed institutions in the country. With the College of Agriculture it's helped establish VIDO and InterVac. The Sask Party helped these get established and helped fund them. They helped the Canadian Light Source Synchrotron with their operating funds. There used to only be one provider for nursing education and the government acted on getting the second one with the College of Nursing.

There needs to be more done in the vital area of First Nations and Metis youth. There's been progress with the U of S and institutions like the SIIT. Northern Career Quest had a \$33 million first-phase initiative aimed at training 750 First Nations and Metis youth focused specifically on the mining sector. 1,400 students ended up being trained going up to \$39 million. The government is looking to what's next with 1,000 of those students going to work. The initiatives going on in the U of S are profoundly important. When he was on campus focusing on international relations he worked closely with the Native Law

Centre and others. He did some work around March 21st, which is the International Day for the Elimination of Racial Discrimination. A lot of work had to be done with some racism still existing on campus. All communities need to do work on this but the U of S is far more inclusive than it was a few years ago and he congratulates that. Investing in Saskatchewan students is key with a focus on First Nations and Metis students.

All the people who left Saskatchewan are now coming back. With this they bring back their knowledge and their love of Saskatchewan. This is an inspiring dynamic to be a part of. The province is also recommending newcomers from across the country and around the world. This is important to help see a more diverse, dynamic, and cosmopolitan province.

Rob Norris noted he had been approached by the Executive regarding open textbooks. He is in support of this initiative. He applauds the leadership of the USSU for giving voice to this area and sharing this with other student leaders across the province. There was recently a meeting with the Canadian Ministers of Education and Advanced Education in Edmonton and this issue was something that came up and they're looking at ways to take the lessons learned from BC and help Saskatchewan move forward.

Another issue to be looked at is the support for students in foster care. Through the Ministry of Social Work there is post-secondary funding available for those people. The government wants to learn what more they can do and are planning on looking at the University of Winnipeg's model.

In the area of affordability and accessibility the government has tried to listen and respond to these issues. With this they came up with the Saskatchewan Advantage Scholarship for those in grade 12 entering post-secondary education, which is \$500 a year up to \$2000. This serves as an incentive as the jobs available now and in the future will require the training and education offered in post-secondary. The government has also put in place the Saskatchewan Innovation and Opportunities Scholarship. This began as a \$3 million dollar initiative and is now up to \$5 million. The source of this idea comes from this campus and is being matched to make it a \$10 million initiative. Another initiative is the Graduate Retention Program, which provides up to \$20,000 to graduates. There's more than \$115 million in student supports from the government. The budget for the U of S from the government is over \$330 million. The top-funded medical doctoral university in Canada is the University of Saskatchewan. The second top-funded in the comprehensive category is the University of Regina. The government has done their best to assure they support the University of Saskatchewan and the students. With feedback from students the government has allowed for more choice of student transportation, doubled childcare on campus, and lowered interest rates on student loans. These are all practical suggestions they've gotten from the Council and students. He noted while he can't fix all the issues he looks forward to hearing feedback from the Council. He opened the floor to questions and comments.

President FineDay noted that the previous day he and the Executive had a meeting with the Association of Constituency Presidents. An issue that often comes up is the cost of tuition. The cost of tuition rises every year, which puts post-secondary education out of reach for some. He asks what the Saskatchewan government is doing to keep post-secondary

education affordable in terms of tuition. Rob Norris commented that the government has attempted to do a few things. One of these was the Saskatchewan Advantage Scholarship. They're working towards the final touches on something called Sages where RRSP will be available at the provincial level for families, which should help make a difference. Stats Canada came out with data noting that the Saskatchewan was one of the top universities in the country for tuition. He noted that this number doesn't give a full perspective. When you think about tuitions you don't think about provinces but institutions. When you look at the universities across the country the average tuition is higher. These numbers include colleges like the Western College of Veterinary Medicine, Medicine, and Law. These colleges are generally are not benchmarks for average tuition. Generally the concern is first-year undergraduates. Those in the College of Law are important but their career path and investment are going to be significant. The universities in Saskatchewan are well funded in comparison to others. 64% of the U of S's total operating revenue comes from the Saskatchewan government, which is the highest in class. What needs to be looked at is how much of the tuition goes to the total operating revenue of the U of S. The U of S is the second best in Canada for this at 20% with the University of Alberta at 19%. Only the University of Toronto is above at 41%. He wants to ask how to continue in a path of accessibility and affordability. In relative terms this province isn't doing badly. He believes in doing everything possible for post-secondary education. The government has more work to do. They've put student supports in place, improved the student loan process, established new scholarships, and established the Graduate Retention Program. The Graduate Retention Program will take care of a large chunk of tuition. Financial institutions are beginning to understand this. 40,000 graduates are benefiting from this program. This is not enough but the government has been working hard with the institutions. Modest and predictable increases are likely better over the long term than drastic implementations in other institutions. Different jurisdictions have gone down different paths. The thing most Canadian's understand is that the notion of a tuition freeze hurts the institution. When this freeze comes off and the tuition jumps it hurts students. More work needs to be done but it can be said that this province is among the best in Canada.

GM Cottrell noted that she had just recently helped pay off her daughter's tuition for her two degrees and understands this issue. She's spent the last seven years working with the Intercultural Association both through the City of Saskatoon Cultural Diversity and Race Relations Committee and through the Saskatchewan Intercultural Association Board. She has some sense of the migrant immigrant community trying to deal with establishing themselves as families, learning the language, learning the culture, and trying to put their kids through university. She has also worked with the Indian Teacher Education program for a few years, which was when funding for First Nations students ceased to be adequate to be able to live after paying tuition. She noted that it doesn't matter what's happening in other provinces and universities but what's happening locally. When the government is spending money it's taxpayers money. When they spend this money it's incumbent upon them to ensure the absolute greatest good. These issues can't be talked about without providing the backend support. With an arts degree a student is likely to be walking out with \$80,000 debt with loans. This is something that's not sustainable for parents, immigrants, First Nations people, and for students themselves. She challenges not to worry

about what's happening elsewhere in the country but looking at what needs to be done in this province to make all education sustainable. She asks Rob Norris how the government will do this. Rob Norris comments that the initiatives they've been putting in place stand in stark contrast to cuts to education in the past. There's been a 60% increase in the U of S operating budget. It's a reasonable question to ask about the allocation of these resources. The public purse has invested in this campus and has turned it into a dynamic campus. What should be asked is what they will do with public dollars to keep ensuring the future of the U of S. He notes that GM Cottrell's points are perfect. The Graduate Retention Program is meant to help young people stay in the province and those outside the province to come in. This is a mechanism that supports families. The greatest reassurance that can be had is that the mechanism is in place and that jobs are available in Saskatchewan. 15,000 jobs are on the Sask Jobs website. When the Sask Party came into government the idea of immigration was a foreign concept. At the time Canada brought in up to 260,000 people and Saskatchewan was less than 1% of that. This province is now around 3% to 4%. This government improved and changed immigration. There are still some challenges to overcome. One of the strengths of their program is that it's mostly connected to work. In two years on average those that come in through the skilled worker category there's a purchase of a house. Education is often hard wired. Immigration is interesting in Canada because it's a concurrent power. There are two concurrent powers in Section 95 of the Canadian Constitution with the other being Agriculture. The feedback from school boards is that the government has to spend more time and attention on those coming in through federal class categories like those that come in as refugees. This is an ongoing conversation with Ottawa about support. This is a part of Saskatchewan that's underappreciated. Between 2001 to 2006 Saskatchewan brought in 8,000 newcomers. Manitoba brought in 30,000 people in that time frame. There's a lot more to do in this area. Going to different institutions as a student changes his view on First Nations and Metis relations. The most interesting discussions he's been part of his how to make, in real terms, more affordable and accessible education opportunities for First Nations and Metis students. Last year he joined Jennifer Campo in consultations with young people. They spoke with 95 across 13 different communities. He wanted a full range of people. He was dared by the mayor of La Loche to take the winter road to Fort McMurray and he did. It was 100 km. Average family income on the Alberta side is \$150,000. The average income on the Saskatchewan side is not that. He's interested in any ideas to improve these situations. There's been more awareness that everyone needs to be in this together. Saskatchewan has seen that it has a broad horizon of significance. There has been progress. It's not enough right now but it is significant. It's significant when SIIT is able to draw industrial benefits through defense contracts. They set up an aircraft maintenance program through federal and provincial support. Their classrooms are brand new buildings at the airport. Above them SIAST trains pilots. It's important that 100% of those graduates go to work. That's not being done in many places across the country. This province has models that are unique and distinctive. The Native Law Centre was established in the 1970's which has grown the among of First Nations and Metis lawyers to 3,000. The College of Nursing and the College of Medicine are giving new opportunities. This is the University of Saskatchewan playing a big role in outreach and engagement. This sets up a unique and real frame that everyone in Saskatchewan needs to reach their full potential. This allows the province to reach it's full potential. He will continue to work as hard as he can. The White Cap Reserve has a lower

unemployment rate than Saskatoon with Saskatoon having one of the lowest unemployment rates in the country. This is something that's inspiring.

VP Moellenbeck asked what his top priority is for students and specifically for the U of S. She also asked what his vision is for post-secondary schools within one to five years. Rob Norris commented that the first thing that matters to him is the student experience. The government spends lots of time talking about pieces in publications like Macleans. A quote that caught his attention from Macleans was "generally I'm satisfied with the quality of teaching I've received". If there are gaps and omissions those need to be looked at. If other institutions are moving ahead in areas like co-op education, service education, internationalization, and opportunities that allow for more Aboriginal engagement he wants to know. The student experience is something that he holds in the highest regard. This is about a big vision for Saskatchewan students. This means excellence in research, education, opportunities in connected the campus to it's community, innovation, affordability, accessibility, inclusion, and accountability. This is what he sees as the values of Saskatchewan post-secondary education. When he was a student he saw a lot of things that fascinated him but he didn't understand how he could plug into them. He didn't understand things like the connection between that College of Medicine and the Synchrotron or that science students need the help of English majors to communicate clearly. The pillars mentioned are a defining aspect of this university. The university was built for the community and young people.

Councilor Pritchard noted that she appreciates the government's change to the student aid program. She noted that she's had a long path to get to this university and attended a university in Manitoba. She notes that a lot of out-of-province students are in WCVM and the College of Agriculture. What's going on with tuition in other provinces does affect what happens in this university. She asked for Rob Norris to expand on the Graduate Retention Program and how it works. Rob Norris commented that as tuition increases across the country it does matter. Students have choices to make. WCVM and the College of Agriculture are very important. Food security is an important area and the government has helped establish a new food institute, funding in water security, and focus on uranium and nuclear medicine. The Graduate Retention Program is a tiered program so that it touches the most students. It's \$20,000 for those with a four-year degree and \$15,000 for those with a three-year degree. A student can enter with a small degree for a few thousand dollars and upgrade to a full degree. Graduate students can still benefit from this since they have undergraduate degrees. The government is going to arrange ways to inform graduate students that as they enter they are eligible. The government is pleased with the progress so far but more work still needs to be done.

Councilor Ogunkanmi noted that 95% of international students in Saskatchewan see this province as their home. International students want to add to the positive growth of Saskatchewan. It hasn't been easy for international students to be included in grants, loans, and scholarships because they aren't seen as Canadian students. It's not encouraging to international students. The ones that they are eligible for end up being a small amount compared to others. He asks for international students to be included in these loans and for more information on the student aid program for how international students can benefit

from it. He also asked if the government would be working with the U of S on work permits for international students. He also asked about legal means for international students. Rob Norris comments that the international education framework is a work in progress. It's something that he is working on. There was a very innovative framework being used for immigration. The government did a lot of engagement. At the time of the current government coming in international students had 90 days to 6 months after graduating. This was pushed out to two years. The federal government has come in with new guidelines for international students and work. Regarding legal means for international students he's happy to look into this. There may be some opportunities on campus for this. The University of Saskatchewan has one of the most internationalized graduate schools in the country. The process for student loans is a provincial and federal initiative. Some provinces do it differently. The University of Saskatchewan is one of the better institutions for insuring international students are eligible for loans. He believes that the Saskatchewan Innovation and Opportunities Fund applies to international students. He appreciates hearing some of these challenges and what can be worked on. He wants international students to stay in the province. Someone told him that the province has gone from one of the best programs for international students to one that's being challenged. This wasn't a change that was anticipated. He would like to work further with the Council on this issue.

Councilor Heidel noted that while the U of S may have the highest government resource allocation it doesn't matter if it's not being used properly for the outcomes of the university. One of the issues regarding this is the ballooning size of central administration at universities. In 1988 12 cents from tax dollars would go to university central administration on average across the U15 and that has not gone up to 20 cents on the dollar. The amount of money going to teaching in that time has gone down from 65 cents to 58 cents. Employee count for teaching, support staff, and others are going up no more than 5% each year while administrators have doubled in the last 10 years to become the top source of employees. He asked if Rob Norris is aware of this as an issue and if he has any plans to deal with it. Rob Norris commented that the issue of resource allocation has always been important. The university environment in the last few years has changed. More services are offered on campus. The size of the Saskatchewan government has been reduced by 15%. It's fair to anticipate that partners of government should look closely to maximize public dollars. Every dollar put into education is important. There are a few explanations. Labs are more complicated that need more supports. Student's expectations and needs have changed. The physical complexities of campus have also changes. There's a great emphasis on accountability. He's been out publicly on key issues making sure this resonates. The U of S is going through a difficult process currently. These processes are part of the responsibility of the leaders on campus but also the community to engage in the dialogue. Jobs need to be filled to strengthen the economy and that money can be reinvested into post-secondary education. The government wants to capture as many dollars as they can to help in this. \$12 million was spent for roofs for the university. The government is trying to be as pragmatic and practical as they can be about finding ways to get more resources. They also want to make sure that communities and institutions are maximizing their dollars.

Councilor Herriot noted that College of Medicine students in 2009 were paying \$11,000 per year for tuition. It has since gone up to \$15,000 per year, which is a 31% increase. There has been a proposed increase of possibly another \$1,000. In other universities with similar programs, like the University of Manitoba, are paying around \$7,900 a year. He asks what the difference is that creates this larger tuition. Rob Norris comments that he will look into this issue and come back with information. Councilor Herriot comments that some universities in the east are higher. UBC is the highest in western Canadian schools at \$16,000 and with the potential increase the U of S could be matching that. The University of Calgary is \$14,000 but they have a three-year program and they're getting more teaching for that yearly tuition. Rob Norris commented that individual colleges handle their tuitions differently. His job is to ensure that these changes make sense. The College of Medicine is one of his highest priorities. He's opened up to communication with Dr. Preston Smith, the new College of Medicine dean. He noted one of the professional colleges had a significant increase recently but it was for more scholarships.

Councilor Iron asked why the provincial government didn't fund the Gordon Oaks-Red Bear Student Centre. She also asked what he's doing for First Nations, Metis, and Inuit people. Rob Norris commented that the Gordon Oaks-Red Bear Student Centre was an opportunity for the government at the Knowledge Infrastructures Program where \$118 million was spread across different programs. It was proposed for it to be part of the KIP portfolio but there were some federal requirements and Ottawa said no. Because of this other initiatives were selected across campus like WCVM and the roof repairs. 21 different initiatives were sponsored across Canada. He noted that the government spends a lot of time on Aboriginal people. Between the Ministry of Economy and the Ministry of Advanced Education there's \$50 million of direct funding across different initiatives. This does not include what's invested in the U of S. There's a perception that some institutions are focused on First Nations and Metis education. There's also a perception that those are the primary. However there are a variety of institutions like the U of S, which has one of the most substantial First National and Metis populations of any Canadian university. However, people don't know this. \$330 million goes to the U of S and many of those dollars are invested for First Nations and Metis like they are for other students. There's always more to do in this area. He needs to know if there's things that are being missed and is looking for feedback. He wanted to highlight best practices for students that have been deemed wards of the state. The president came to him and noted he's focused on improving and making the investments more relevant and real. There will be a visit set up to Winnipeg with representatives from Saskatchewan schools to learn more about other practices and specifically on First Nations and Metis. He wants to hear more ideas and is open for feedback.

Councilor Rider asked where he thinks more Aboriginal professionals are needed. Rob Norris commented that there's been success in key areas. Cameco has been recognized as the best industrial employer for Aboriginal people. There's been lots of progress. There's been discussion in Cameco that there's more work to do as the company continues to diversify. There's been progress in law, education, and medicine. In nursing there is opportunities for more progress. More needs to be done in engineering, the sciences, and in agriculture. Councilor Rider commented that her degree is paleobiology and her pursuit in

it has run into problems, as she doesn't want to work for resource sectors. There seems to be a focus on wanting more lawyers and teachers but there's a lack of support for Aboriginal students to pursue what they want to pursue. There are not financial opportunities and supports for these things. The Potash Corp sponsored part of her program and there's only support for those wanting to go into the resource sector. She asked if there were any ideas to increase support for those wanting to pursue other academics. She also noted that those on a Reserve don't have opportunity for education beyond trades and aren't necessarily able to make it out of the Reserve for different education. She graduated with 7 students and only one of her fellow students is at the U of S with her and they are the only ones from their Reserve at the U of S. Others don't have the support because a lot of focus is put into North Saskatchewan. Rob Norris commented that by focusing on certain sectors he has no intention on limiting people pursuing their dreams. When he went on his consultations it was inspiring to hear from young people. For example, in Stony Rapids they have 100% turnover for teachers. They have a great principal who serves as a mentor. Some students want to become athletes and he wants to foster and encourage that. He's reached out to Reserves. He's heard from students who want to pursue many different areas. He talked to Walter Murray who said, "Why would I stay? Because it's a big land for people with big ideas." Rob Norris commented that he doesn't want to say anything to discourage people from pursuing their dreams. He commented that he understands there are barriers of isolation. They've set up training centers on Reserves that needed them. The government is engaging where they can on Reserve. The federal government has a fiduciary responsibility that he does not want to let off the hook. He tries to give his voice on this every chance he can including at a recent meeting in Ottawa. It's not a shared perception. Some ministers believe it's within the province to be done. He notes he wants to learn more about the north and the south. Some corporations started in the north are now connecting with southern businesses, which is changing the language. He'd also like to know more about urban and rural splits.

Anna-Lilja Dawson asked if graduates from other provinces could apply for the Graduate Retention Program after coming to Saskatchewan. Rob Norris commented that they can and there is a timeline for this. He will provide the information to everyone at a later date. Around 1,000 people take advantage of it.

Anna-Lilja Dawson asked if Rob Norris could provide more detail on the tuition waiver program for those exiting the foster care program. Rob Norris noted that they're reviewing it. The province already has supports in place for those aged 16 to 22 for tuition. They're looking to improve what they have. By going to the University of Winnipeg they will get some information on how to improve in this area.

Anna-Lilja Dawson asked what supports there were for those not going into a resource-based field. Rob Norris noted that most of the resources go into the U of S. There are programs where they are expanding the number of nurses and doctors. They've expanded residences. The money going into the U of S goes into things like the Synchotron, VIDO, and InterVac. The financial supports they offer generally are not program specific. The Saskatchewan Innovation and Opportunity Scholarship has some specifics but it's largely left up to the institution. He knows of a history student that has received this scholarship.

He would be happy to pursue the scholarship and funding alignment on campus. The intrinsic value of education is what motivates everyone and the instrumental value is for the future of work. This is the founding of the U of S. The U of S was founded with the College of Arts & Science, which provides the intrinsic value, and the College of Agriculture, which was the first of its kind in Canada. The founding of the College of Agriculture has changed Saskatchewan. Saskatchewan is one of the largest traders for Canada across India, Bangladesh, Vietnam, and others.

Councilor Herriot noted there was a trend for universities to have less public funding and more private funding. He asked why this is happening and if there's a concern for post-secondary institutions in this country. Rob Norris commented that in Stats Canada, that for provincial operating revenue as a percentage of total operating revenue U of S is the highest in Canada along with the University of Manitoba. The U of S continues to do well regarding public funding. Partnerships are important. There is a nostalgic notion that campuses don't need to engage but they do. He talked with a CEO for an agriculture company who gave millions of dollars to the U of S who said that he believes U of S researchers are on the cutting edge in the world and is more interested in what they're doing and supporting them than telling them what they should do. Rob Norris commented that solid government ensures the U of S success but partners are also needed. The U of S could be doing more co-op education, which is something STM and ESB are doing. It needs more internationalization and to be more community-based. There is a role for corporations, which at the same time needs to be well regulated and well policed to maintain integrity.

Councilor Vandendriessche asked whether Rob Norris believes there's been a good balance struck with assisting those entering into post-secondary and keeping those exiting it within the province. Rob Norris commented that he likes to hear from students on these issues. Student housing has been increased by 4000%. He was asked to establish a new residence with a public-private partnership. This partnership was able to reduce costs. This led to a dialogue with U of S alumni for a \$6 million contribution for a graduate house. These factors allowed to project to go from 400 to 1,100 beds. Day care was doubled. The Saskatchewan Innovation and Opportunity and Graduate Retention Program help with this. The increase in U of S funding for operating revenue is an important part to ensure that affordability and accessibility are consistency with excellence. They're often told that since students are spending so much time, effort, and money that they don't want a second-rate program. He wants to know more information on what students want. He states there's more to do in these areas. SAGES will be rolling out so that parents can start saving for their children when they are young. In Regina there's been a student residence built downtown with 22 suites. It serves as a transition place for students while looking for a job. The SIAST now has a housing initiative as well.

Councilor Gan noted that a public advertising and recruitment strategy that had been put forward by the provincial government was used to attract international students and how much the government was funding post-secondary education. Some people thought the costs for this strategy were high and not justified due to things like rising tuition costs. The U of S is currently re-evaluating its resource and funding allocation due to a smaller

increase and funding than expected. She asked if the government sees a similar need to re-evaluate its resource allocations for post-secondary and if these allocations can be improved. Rob Norris commented that post-secondary education is changing so quickly. When he came in he rejected requests outside the U of S and U of R in areas like degree granting. However while this was happening things were changing elsewhere. Diploma programs were becoming degrees. Eventually Saskatchewan students started leaving the province. Due to this he put in place a degree-granting framework. It's responsive to institutions and communities and is responsible on quality. The quality assurance program within this is led by one of the Board of Governors members, Grant Issac. There needs to be as many resources as possible for post-secondary. If these means students, professors, and others need to work with other partners than he challenges that to happen. SIAST has been given approval by the Canadian Foundation for Innovation, by INSIRC, and other partners. Money typically hasn't been put into technical schools or colleges but the federal government is starting to put money into them. SIAST is the only place in the province to offer a program on psychiatric nursing. He wants unique areas and niches covered off. This may mean some professors at the U of S will need to pay attention, as some students will need to work with those in SIAST. This is not necessarily a bad thing. The challenge is maximizing resources.

GM Cottrell noted that the government did a good job of providing money to the U of S for childcare but there has not been a new childcare space established on campus. The U of S is considering giving the money back. The current crunch in funding has made the university re-examine its priorities. Rob Norris noted that they've provided the funding and it's up to the U of S to establish it. He will bring it up in his meeting with President Busch-Vishniac. GM Cottrell noted that she was happy on Rob Norris' support of creativity and wanted to put forth examples of things happening on-campus with the USSU. She noted that Place Riel achieved LEED Silver and that this Council had the foresight to work on this for many years. Rob Norris commented that student leaders on this campus continue to make improvements on campus and across the province. He applauds the work done with the aesthetic and also that it was done in a responsible and environmentally conscience way.

Councilor Herriot asked for clarification regarding maximizing resources. He asked if this was about using resources in a more effective way or getting in more resources. Rob Norris commented that it was both. Councilor Herriot asked what students could do to get those responsible to give more money to post-secondary education. Rob Norris commented that if he's doing his job he will leave it to others. There's always more to do. The U of S has many allies on their side. Saskatchewan families see the net results more with the kids staying in the province. A change has happened with employers. 15,000 jobs are available in the province. In Saskatoon there's 5,000 jobs available. He's trying to think of ways to maximize this. The majority of jobs will require further education. Employers have come to him asking what more they could be doing with education, engagement with First Nations communities, and engagement with newcomer communities. He sat down with graduate students who had ideas as well. People know the strength of the U of S and the strength of students. This is a unique time. Recently a company just gave \$250,000 to a regional college. When this government came in to power these kinds of things weren't

happening. The community is now buying in and wants to change. The community wants to engage more with First Nations and Metis people. He wants to buy more into this power and what it can do for the province.

President FineDay thanked Rob Norris for coming to Council and engaging with students. He hopes the great relationship they have continues to work on post-secondary issues.

Move back into formality

USCMotion114: Councilor Roberston/Councilor Iron

Carried

4. Minutes and Reports for Information

4.1 USC Minutes – February 13, 2014

Councilor commented that the minutes say Indigenous Studies instead of Indigenous Students.

4.2 Executive Committee Minutes – February 24, 2014

VP Sherbino noted this was the first minutes under the new format for roundtables and welcomed and comments or suggestions to be provided to the Executive.

Councilor Heidel commented that the new roundtables look amazing and people understand better what the Executive is up to.

4.3 Academic Affairs Committee Minutes and Report – November 8, 2013, January 16, 2014

5. Motions Arising from Minutes and Reports for Information

Move to accept the minutes.

USCMotion115: President FineDay/Councilor Jangula

Carried

6. Business

7. New Business

8. Questions and Comments

Scott Davidson commented that The Sheaf is having a beer night on February 28th at The Hose from 8 to 10 pm.

President FineDay noted that the call for nominations for executive and Student Council positions has gone out. The information is available on the website and there's a mandatory meeting for Executive candidates on March 3rd at pm and one for Student Council on March 4th.

9. Other Business

9.1 Biweekly Council Reports

Councilor Pritchard – Agriculture & Bioresources – Bed Push is happening this weekend and students are pushing a bed down Highway 11. As of this meeting the ASA has raised \$10,259 for Telemiracle. Thesis presentations are starting for every department within the next few weeks.

Councilor Haines – Pharmacy & Nutrition – March is Pharmacist Awareness Month. There are many events lined up. There will be a booth in the tunnel in the next week for general information on pharmacy. On March 12th there will be a Pharmacy Mentorship Night in Health Science D-Wing. Mr. Pharmacy is a competition on March 14th at 7 pm at Louis'. The winner picked will go to the national Mr. Pharmacy competition. The opening will be at 8am on March 3rd in front of the Pharmacy office where there will be refreshments, a speech, and a ribbon cutting.

Councilor Ogunkanmi – International Students – An International Mother Tongue was held on February 23rd. On March 6th there will be a Bangladesh students night to celebrate their association and International Mothers' Tongue. They will have various activities from different groups and associations across campus. There will be things from Pakistan, India, and African dances. It will be held at Louis'.

Councilor Schwab – STM – STM is holding an Oscar Night on March 2nd. It starts at 6pm. On March 4th will be a Mardi Gras Pub that goes from 3-6 pm.

Councilor Gan – Arts & Science – The ASSU Talent Show is being held on March 13th. Applications will be accepted until March 7th. Nominations are open for the ASSU and close on March 3rd. Campaigning will be March 10th to 17th.

9.2 Copy Central

Move to give GM Cottrell speaking rights

USCMotion116: President FineDay/Councilor Iron

Carried

GM Cottrell noted that the Council has been in-camera on discussing Copy Central and its decline. Copy Central will have to be disbanded. She had to give notice to the longest-serving USSU employee that Copy Central will be ending by the end of April and he will need to be let go. Negotiations are happening to figure out what Copy Central will look like. There will be 14 photocopiers around campus and the rest of the fleet will be disbanded. They are working with the university to ensure there will just be one card to make it seamless for students. She will bring any further information to Council. It will be left until the budget meetings to decide details.

11. Adjournment

Move to adjourn meeting.

USCMotion117: President FineDay/VP Moellenbeck

Carried

University Students' Council

Minutes for Thursday February 13, 2014

Present

Max FineDay, President
Jenna Moellenbeck, VP Operations and Finance
Jordan Sherbino, VP Academic Affairs
Aleina Haines, Pharmacy & Nutrition
Steven Heidel, Arts & Science
Sara Kruger, Engineering
Phoenix Rider, Indigenous Students
Stacy Pritchard, Agriculture & Bioresources
Shawn Heinz, Law
Dillan Radomske, Nursing
Bruno Goncalves-Sebastiao, Kinesiology
Jordan Robertson, ESB
David Ogunkanmi, International Students
Wyatt Berlinic, Engineering
Monica Iron, Indigenous Students
Borden Miller, Education
Alex Keen, ESB
Benjamin Schwab, St. Thomas More
Jon Katzman, WCV
Melissa Gan, Arts & Science

Also Present

Scott Hitchings, USC Chair
Caroline Cottrell, General Manager

Regrets

Morgan Jangula, Education
Megan Vandendriessche, Arts & Science
Rainer Kocsis, St. Thomas More
Jon Herriot, Medicine
Nour Abouhamra, VP Student Affairs

Absent

Guest List

Scott Davidson
Jay Shanahan
Terri Parkhurst

Meeting was called to order at 6:00 pm.

1. Adoption of the Agenda

President FineDay moved to adopt the agenda
USCMotion105: Councilor Iron/Councilor Rider

Carried

2. Introductions and Announcements

President FineDay announced that in the next school year there would be a first-term reading week. All colleges will be adopting it except for WCV, Medicine, Dentistry, and Nursing. The College of Nursing will not be having it in the coming school year but they

will adopt it the year after.

President FineDay introduced Scott Davidson, Jay Shanahan, and Terri Parkhurst.

3. Council Address

3.1 University Cup

Move into informality.

USCMotion106: President FineDay/VP Sherbino

Carried

Jay Shanahan noted he was the Ticketing and Promotions Manager for the Huskies. Terri Parkhurst noted she was the Marketing Specialist with Advancement and Community Engagement.

Jay Shanahan noted that they wanted about the upcoming University Cup. It's the Huskies last year hosting in their two-year cycle. They are looking for help in getting students to attend the games. 3,000 students attended the last tournament across the seven games. They almost broke an attendance record that's held by the U of S. They would like to break that record this year. Students have said it's too expensive and that they weren't able to get out to the Credit Union Centre. The group has been spending the last six months looking for corporate sponsors to sponsor every college to go to the games. Almost all colleges have been sponsored and by the start of the tournament all of the colleges will have a sponsor. Every student will have a free ticket sent to his or her email. There will be 16 coaches set up to transport students between the PAC and Credit Union Centre.

There will be opportunities for pre and post game activities. Some colleges last year organized their own events. The group's goal is to see the venue sold out. March 21st will be officially called Green and White Day on campus. The first 5,000 people to attend that day's Huskie game will get a shirt. Every student will get a ticket to this game. The group is hoping to work with the Councilors to set up events and to get more students out to the games. Saskatoon corporations have sponsored \$100,000 towards colleges. Each of the corporations wants to integrate into the colleges. The colleges can work with these corporations in the future to continue to get student funding. For every student that attends there will be \$1 dollar added to a pot with a maximum of \$5000 dollars. One student will win the pot at the end of the game. There will be kiosks for the corporate sponsors where students can meet with them. There will also be a pre-game reception with every corporate sponsor of the University Cup at the backstage lounge for those with VIP passes.

Terri Parkhurst noted the group has been working closely with the Huskies on this event. They've been using their resources but are open to any suggestions the Councilors have. The first rounds of emails have gone out to students. The second round of emails will go out at the beginning of March with the free ticket that will be available as a download. There will also be a few ads in The Sheaf, outreach on social media, and a spot in the SESD newsletter. The team wants to make sure everyone knows about the event. The corporate sponsors have put in a lot of money so they want to make sure students are using the free tickets.

Jay Shanahan noted he's left ideas for the colleges. The College of Engineering and the College of Arts & Science both did events last year. There are some revenue opportunities for the colleges and they have the ability to work with their sponsors. Each sponsor has put up approximately \$15,000. Jay Shanahan opened the floor to comments and questions.

Councilor Pritchard asked when the University Cup is. Jay Shanahan commented that the tournament is March 20th -23rd. The Green and White game is the first Huskie game on March 21st at 7 pm at the Credit Union Centre.

Councilor Pritchard asked if the seating for the free tickets was spread across the whole venue or if it was possible to group people together. Jay Shanahan commented that everyone would have general admission in the upper bowl. If the event sells out the tickets will still be valid for the next Huskie game.

GM Cottrell asked if there would be a mechanism to make sure the cash prize being given away goes to a student. Jay Shanahan commented that each student would have to check in with the sponsor of his or her college and fill out a ballot. He would be able to verify if the winner is a student before the cheque is awarded that night. There will be an on-ice presentation of the cheque.

Councilor Rider asked if the students that will be volunteering would still get entered into the draw. Jay Shanahan commented that any student volunteer could enter the draw. Terri Parkhurst commented that volunteers should still bring their voucher, as it will still count towards put another dollar in the draw.

Councilor Haines asked what the ticket cost was for non-students. Jay Shanahan commented that tickets are \$25 plus Ticketmaster fees. Tickets come out to about \$29 after fees. The full tournament package is \$150. Councilor Rider asked if these costs apply to children as well. Jay Shanahan commented that tickets for children aged under five are free. The general youth price is \$5. There will be approximately 5,000 tickets donated to youth organizations. GM Cottrell noted that the USSU Information Centre is a Ticketmaster outlet so tickets are easy to access on campus.

Move back into formality

USCMotion107: President FineDay/Councilor Keen

Carried

4. Minutes and Reports for Information

4.1 USC Minutes – February 6, 2014

4.2 Executive Committee Minutes – February 11, 2014

5. Motions Arising from Minutes and Reports for Information

Move to accept the minutes.

USCMotion108: President FineDay/Councilor Robertson

Carried

6. Business

7. New Business

8. Questions and Comments

Councilor Rider stated that there would be a booth open in the tunnel for Valentine's Day where you can buy candy-grams, roses, and delivery of those items.

Councilor Goncalves-Sebastiao asked if the first-term reading week is starting next year. President FineDay commented that it is. The official week isn't set but it will be in November. VP Sherbino commented that it would be around the Remembrance Day holiday. He commented that most of the students surveyed preferred it at that time.

Councilor Gan asked about if there were any updates on whether exams would have to start early to accommodate the first-term reading week. President FineDay commented that orientation and final exams schedule will both be a day shorter.

Councilor Pritchard noted that Councilor Robertson, Councilor Iron, and herself curl together and were looking to set up a Council potluck at the U of S curling rink. The students-at-large could be invited as well.

Councilor Berlinic noted that he had a meeting with the SESS. They had noted they wanted to know more about what the USSU and its Executive are doing for students. He found that when he reads through the Executive meeting minutes it's hard to tell what the Executive is doing. It's unclear what the outcomes of the items listed in the Executive roundtables are. He noted that the format should be changed. It should have a list of the five most important points, explanation as to what happened, and how they affect students. President FineDay commented that he likes that idea. The Executive will talk about it and see what improvements can be made to the format. VP Sherbino commented that most of what he does is confidential so he is unable to elaborate on what his meetings are about. This applies to President FineDay also.

9. Other Business

9.1 Biweekly Council Reports

Councilor Haines – Pharmacy & Nutrition – Dr. Kishor Wasan has been selected as the new dean for the College of Pharmacy and Nutrition and will be starting in the next school year. He's in for a five-year term and will be teaching as well. There's a Valentine's Day dance on February 14th. The tickets are \$10 and the event is at the Sutherland Hotel. Some of the profits will go to the Heart and Stroke Foundation.

Councilor Keen – ESB – Councilor Roberston and himself spoke to the ESB dean about TransformUS. Because of the way ESB is structured there won't be much impact on its students.

Councilor Schwab – STM – On February 14th from 1:30-5 the STMSU is hosting their Love Pub. Their Banquet and Ball is being planned.

Councilor Gan – Arts & Science – The ASSU is putting on their third annual Talent Show on March 13th at Louis. It starts at 7pm and is \$5 at the door. The entry deadline is on March 7th and the entry cost is \$10. The first place prize is \$400. The ASSU sent a letter of dissatisfaction to President Busch-Vishniac about student representation and the decision making process of TransformUS. They've received a letter back from Provost Brett Fairbairn.

Councilor Krueger – Engineering – This week was HellTH Week for midterms. There have been yoga nights, snacks in the lounge, and puppies were brought in. Groups have been busy with competitions like concrete toboggan, sno-golf, and huskie motorsports. The college groups are also having events like pub-crawls.

Councilor Heinz – Law – The College of Law recently had their Talent Show, which was a success. The proceeds went to a Memorial Scholarship within the college. The CLASSIC fundraiser was fairly well attended which raised funds for the cities community legal aid clinic. The grad auction occurred on February 12th. On February 14th is the Valentines Day dance. Planning is going into the Challenge Cup and Calm Week.

9.2 Attendance

President FineDay noted that there are unfortunate rules for attendance stated in the bylaw. There's been a councilor who's missed more meetings than allowed in the bylaw. The bylaw requires him to impeach this member. He encourages Councilors not to vote for this motion. This Councilor has been talked with and he's satisfied with their commitment to the Council and their explanations surrounding absences.

Move to impeach Councilor Katzman

USCMotion109: President FineDay/VP Sherbino

Defeated

9.3 SPIRG Update

President FineDay noted that last week there was a council address from SPIRG looking to establish onto campus. Under the USSU Bylaw Section 13(2a) a referendum that seeks to establish a student fee can only be proposed after a vote of two-thirds Council majority. This means that despite the SPIRGs petition there cannot be a referendum. The USSU lawyer was talked to about solutions. If the USSU held a referendum than the USSU would control the SPIRGs money. SPIRG would be operated like the rest of the USSU centers. This is not something the SPIRG group wants to do. He encourages the next Executive to look at the bylaw and potentially find a solution. They should recognize that 1,300 signatures is a lot and many people find merit in this idea. A referendum cannot be held right now.

9.4 Experience in Excellence Awards

VP Sherbino noted that every year the USSU holds the Experience in Excellence Awards at the end of March. There are many awards that students can win and nominate people for. One of these is the Teaching Excellence Award, which is being surveyed right now. There are three other awards nomination forms are available for. These are the Vera Pezer Award for volunteerism that goes to a student, the Walter Murray Leadership Award that goes to a student, and the Academic Advisor Award. More information can be found on the USSU website. The other award he wanted to draw attention to is the Vera Pezer Award for Student Council. He encourages Councilors to send an email to him if they think a Councilor is deserving of this award. This has to be done by February 28th.

VP Moellenbeck noted that if any Councilors think a certain campus club deserves an award that they should email her.

11. Adjournment

Move to adjourn meeting.

USCMotion110: President FineDay/VP Moellenbeck

Carried

Executive Committee
Minutes for Tuesday March 4, 2014

Present: Max FineDay, Jenna Moellenbeck, Jordan Sherbino, Nour Abouhamra, Caroline Cottrell, Julian Dimkiw, Jason Kovitch

1. **Call to Order**

The meeting was called to order at 9:05 a.m.

2. **Quorum**

Quorum was present.

3. **Roundtables**

President FineDay

- **Team Leader Candidate Interviews:** For the past month I've been on a committee to hire a new position for the Aboriginal Students' Centre. The 'Team Leader – First Nations, Metis & Inuit Student Success' will be tasked with overseeing the Aboriginal Students' Centre and the new Gordon Oaks Red Bear Student Centre when construction is completed. The committee reviewed over 100 applications for the position and during Feb. 24-28th we interviewed our top four candidates. These interviews included student and stakeholder meetings with candidates so key stakeholder groups could meet candidates and provide some feedback. Hopefully the final results of this committee will be announced soon.
- **Association of Constituency Presidents:** The Association of Constituency Presidents' (and others from College executives) met with President Busch-Vishniac and the Provost early for Breakfast on Friday to discuss concerns with TransformUS and the cost of rising tuition. Although not all Presidents' were able to make it, there was still a strong showing. We touched on themes that will be familiar to Councilors including, the need for proper student input on university decisions as large as TransformUS from not only the USSU, but also College Societies. Presidents' raised a concern with President Busch-Vishniac that tuition was

increasing and there was not an associated rise in quality or services. It's important to note that the Provost had said there was an expectation that Deans consult with students somehow around tuition, from what I know that didn't happen in any college. That is extremely problematic. Tuition is going to the Board of Governors this month and an announcement will be made shortly after.

VP Sherbino

- **University Council Meeting:** I've been a member of University Council for almost two years now, and never has there been more hype surrounding a meeting due to the (failed) motion of non-confidence in TransformUS. I gave the address to Council on behalf of the USSU, and I spoke about the importance of implementing a tuition waiver and financial supports for wards of the Crown (which seemed to be very well received by all) and then about the motion of non-confidence and about how it was important to put students in the centre of all decisions made by the University.
- **Breakfast Meetings with the President and Provost:** This week the Executive had two breakfast meetings with the President and Provost. At the first one we spoke about two topics that relate directly to undergraduate students: financial support for Crown wards and childcare (these are both two significant barriers to post-secondary education). At the second one we spoke about such topics as TransformUS, general engagement with students, and logistical flaws with the way in which tuition is set at this institution. I pushed for all student societies to be consulted on tuition setting as Deans, under the TABBS model of financial allocation, benefit from increased tuition. The Provost assumed that all Dean were consulting with students on the matter, but a quick scan of the room with many College presidents in it showed that this was clearly not the case. The Board and PCIP both needed to be presented with all of the information, and student input would certainly be a crucial aspect of this.

VP Abouhamra

- **Childcare:** Met with Dave Hannah to discuss the Childcare Expansion Project. The university is no longer committed to the new building and location.
- **Facilitator at Unleash the Noise Conference:** Attended a 2 day Mental Health Innovation Summit in Toronto. Unleash the noise is a student led initiative that brings together 200 students from across Canada to develop innovative strategies to create a voice for mental health.

VP Moellenbeck

- 0.5 ADO
- **Budget Meetings:** Caroline, Amanda (Controller), Peggy (Accounting Assistant), and myself had 8 meetings with the different departments and managers to review what they were budgeting for next year. This included looking at both capital purchases and operating budgets, going through every budget lines, and reviewing each services and operation.
- **College Quarter Recreation Meeting:** Caroline, Jason Kovitch, and myself met with James Cook (Manager, Business Opportunities for the University) to discuss the potential of the vacant space surrounding College Quarter. Many different recreation possibilities were discussed and a partnership with the USSU was also discussed.

4. **Business**

4.1 Vision 2025

Julian Demkiw noted that the first iteration of this document was made in September and October. There's been feedback received through different bodies through around 700 face-to-face interactions and 100 emails. From this the second version was made. This new version of the document is circulating across the USC, GSA, deans, University Council, Aboriginal student leaders, and others. After soliciting further feedback the next step will be obtaining approval of principal with University Council, Senate, and the Board of Governors. This serves as an approval without any actions made.

The Vision 2025 document serves as an encompassing document. From this there are up to ten foundational documents that span across areas such as teaching and learning and Aboriginal engagement. There's also integrated plans under these where each college and unit has their own that act as guidelines. Vision 2025 is the second document of it's kind for the U of S with the first being Strategic Directions. Vision 2025 should flow better than its predecessor. It includes sections on mission, vision, values, and guiding principals.

The mission statement is fairly generic. Most university mission statements end up focusing on excellence in teaching. Learning and discovery encompass this mission statement. There's also a desire to focus on citizenship.

For the vision, the idea of community and teams goes across the document. There's also a lot of focus on Aboriginal community and research. The U of S wants to distinguish itself as research-intensive university and have a focus on needs of the Aboriginal community.

The values have been expanded on. The values focus around Aboriginal engagement, citizenship, and advancing learning and discovery.

The areas of advancing learning and discovery shouldn't be separated. Some documents of this nature separate these. This sections speaks on leading in signature areas of focus, focusing on multidisciplinary approach, emphasizing team learning, focusing on community based scholarship, excelling in health based research, and identifying areas the U of S is good at and investing in those.

The next value is based around enhancing Aboriginal engagement. This area has been completely changed from what it was in Strategic Directions. It looks at the idea at meaningfully incorporating Indigenous knowledge. An example of this could be the idea of every student having to take first year Aboriginal education course. Other areas of this include reducing barriers and wanting senior leadership to have Aboriginal representation.

The last main point of values focuses on citizenship. This focuses on the life cycle of students. Engaging the students from when they come

into the school and keeping them engaged when they graduate is critical.

The last section of the document focuses on guiding principles. This area is separated into people, planning, and resources.

The final document, after changes over the next couple months will go to University Council near the end of April, Senate a week after, and then the Board of Governors. This will be less than a two-month process. They want to make sure there is nothing missing from this document.

GM Cottrell asked if anyone has anyone done a comparison between this document and the old Strategic Directions document. She also asks if there's going to be any analysis done about what's been done in the years. She's noticed that this university does many reports and it would be useful to get the accomplishments that have done in-between the documents like the changes done with Aboriginal engagement Julian Demkiw commented that he would bring back information when he can get it. He says GM Cottrell is correct on Aboriginal engagement. This document is shorter but has a lot more emphasis on Aboriginal engagement. The old document only had a few sentences on that area. There's been the most change on this but maybe not enough.

VP Moellenbeck noted lack of mention of the regional colleges. Julian Demkiw noted that there are a lot of relationships with a lot of colleges and it's hard to touch on all of them. He will take a look at this. They recognize people don't just learn in Saskatoon. VP Moellenbeck noted that when they visited these colleges they noted that they want to be included. Julian Demkiw noted that the focus that you don't just learn on campus is a new high-level concept. This can be mentioned in the document. VP Moellenbeck noted on page 2 where STM is mentioned regional colleges can also be mentioned.

GM Cottrell asked about the issue of internationalization and that it's not included in the document. This includes the School of Public Health. Around 75% of those in the School of Public Health are international students. This could be important to include in the document. Julian Demkiw noted that the previous document had a big

focus on internationalization. He noted that just because it's not included now that it doesn't mean there's not a focus on it. He noted he would take a look at this.

President FineDay asked when it would be available for the USC to look over. Julian Demkiw noted that it would be in the USC package for the week of April 7th.

5. **Adjournment**

Meeting was tabled at 9:55 a.m. Meeting will resume on March 5th.

6. **Call to Order**

The meeting was called to order at 9:07 a.m. on March 5, 2014.

7. **Quorum**

Quorum was present.

8. **Business**

8.1 Copy Central

Jason Kovitch noted that there was a meeting yesterday with the U of S about using Copy Central with new computer software. They put out offer to take over the revised model of Copy Central. The staffing issue was resolved. They believe they can do it without taking on a deficit. They are looking at more expensive software than the USSU can afford and it would allow them to do more with the business. They would integrate everything into CPAS. It would integrate into all outside locations that were outlined previously. The cost for the USSU would be paying the amount left over on cards, which is something that was going to happen regardless. The takeover would happen at the beginning of September. Until then the USSU would be paying out refunds and transferring some supplies to XL. GM Cottrell noted that there's no downside to getting out of the business and there is no upside staying in it. This would need to be brought forward as a revision to the budget at the USC. VP Sherbino noted that he would need assurance that it stays in the same locations and that there's a sure timeline. Jason Kovitch noted that they will bring up three years

to them and will get something in writing. A third of Councilors wanted out of the business and those that wanted to stay in just wanted the service to still be provided. This is a win-win situation for both parties. He will get a final document to look over and will work with Amanda, USSU Controller, to lay out the numbers of assets and depreciation. GM Cottrell noted that a lot of work was done on this situation and none of these things were rash decisions.

4.3 Campus Rec Awards Banquet

President FineDay noted that they want a small door prize to be given out at the event. GM Cottrell noted that this is something that's done every year. A \$50 Louis' gift card will be the door prize.

Move to provide \$50 gift card to Campus Rec

EXECMotion060: President FineDay/VP Moellenbeck **Carried**

4.4 Saskatchewan Disabilities Strategy

VP Sherbino noted that it was a very interesting meeting. The meeting was to look at a comprehensive view of this in post-secondary and how these students are supported. It will be looked at across the province. They will get in contact with VP Sherbino.

4.5 Childcare

VP Abouhamra noted that she met with Dave Hannah, Associate Vice President Student Affairs, to discuss the Childcare Expansion Project. They proposed ways to move the costs around but are generally no longer committed to the new building. If the money given from the government isn't used for this project it will have to be given back.

4.6 World Water Day

VP Abouhamra noted that the organizers of this event asked if the USSU wanted to partner up with them. They will be doing a booth and will go to different spots around campus to do bottled water taste tests. They asked if bottled water could be provided for the taste test. VP Moellenbeck noted that there's still water left over that could be used.

4.7 Jeff Dumba

President FineDay noted that Jeff Dumba from Student Accounts & Treasury will be coming to meet with the Executive next week to present a new phone app for students to live better especially in relation to finances.

4.8 Transit

GM Cottrell noted that she had a conversation with Saskatoon Transit about a yearlong U-Pass for Medicine, Dentistry, and Vet Med as a mechanism to allow them full coverage but she has not heard back from them. She will continue to follow up with them.

4.9 Earth Hour Concert

VP Abouhamra noted that it's on March 29th in Louis' Loft. They are requesting \$40 for advertising, \$300 for food, and \$10 for raffle tickets. There will be different booths with different sustainability groups. There will be raffles for prizes as well. It's by donation and all the money will go to the promoters.

Move to grant \$350 to Earth Hour Concert

EXECMotion061: VP Sherbino/VP Moellenbeck

Carried

4.10 Solidarity for Solitary

VP Sherbino wanted to provide an update on what they're doing with this. He noted that the College of Medicine said that it wasn't mandatory for students to be involved with RPC. The College of Law gave a statement to him. The College of Nursing has not gotten back to him yet.

4.11 Take A Stand Campaign

VP Abouhamra noted that every year there's a Take A Stand Against Racism campaign. It's on March 21st. It will be held in the Tunnel. Students, faculty, and admin will sign pledge form that can be put on

a board. There will also be stickers and posters. They are requesting posters, stickers, and pledge forms from the USSU.

4.12 Whats Your Cap?

What's Your Cap wants to do random act of kindness nominations where people videotape themselves doing random acts of kindness to be uploaded and tagging two people. If a student tags "What's Your Cap" in the video they will be entered into draws for prizes. They want to partner with the USSU.

4.13 Concert for Change

VP Abouhamra noted that this group is looking for the USSU to cover printing costs for this event. They will need to apply for funding.

4.14 Executive Proposal

President FineDay noted that he's done the proposal and it will be brought in to vote on.

5. **Adjournment**

Meeting was adjourned at 9:50 a.m.



USSU Executive Project Proposal

Executive Member:	Nour Abouhamra- VP Student Affairs
Proposed Project/Event:	Earth Hour Concert
Event Date:	March 29 th Louis' Loft
Budget Line Number:	170-5490-00
Budget for Project/Event:	Advertising: \$40 Food: \$300 Raffle tickets: \$10 Total: \$350

Executive Committee
Minutes for Monday February 24, 2014

Present: Max FineDay, Jenna Moellenbeck, Jordan Sherbino, Caroline Cottrell

Absent: Nour Abouhamra

1. **Call to Order**

The meeting was called to order at 9:21 a.m.

2. **Quorum**

Quorum was present.

3. **Roundtables**

President FineDay

February 10 – 16

- 0.5 EDO
- **Meeting with MLA Paul Merriman:** VP Sherbino and I met with MLA Paul Merriman, who has the university in his riding, to talk about presenting the Open Textbooks petition with over 1,300 student signatures on it in the Legislature. We discussed Open Textbooks history, where the idea originated from, and where it was being adopted and adapted in Canada. Mr. Merriman agreed to present our petition to the Minister of Advanced Education and noted that he would follow up with us about further possible opportunities to speak with the government about this.
- **FSIN Assembly:** Was a guest at the Federation of Saskatchewan Indian Nations (FSIN) Winter Legislative Assembly at Whitecap Dakota First Nation. As President, the role of government relations falls to me. One area that I'm striving to better engage in is with Aboriginal governments to talk about student supports and barriers Aboriginal students face at the University of Saskatchewan. I was able to have conversations with many Chiefs of Individual First Nations, as well as the FSIN executive, about the need to increase the

levels of funding for First Nations students, offer academic preparedness programs in secondary school, and work with the university to grow success for our Aboriginal members.

February – 17 – 21

- 3.5 vacation days
- **GSA Meeting:** Met with Graduate Student Association President to talk about our continued support of each others initiatives and activities. We discussed how good of a working relationship we have together and how we can make sure that the good relationships continues to ensure the best results for our members.
- **Student Fees Committee Meeting:** This committee looks at the rates for student fees for the next academic year. Much of it is confidential until the fees are officially announced.

VP Sherbino

February 10 – 16

- 1 EDO
- **Orientation:** Due to the implementation of a first-term reading week, Orientation will go from one two days to one (a change that I was happy to see). However, this will substantially change Orientation. I took the initiative to meet with someone in Student and Enrolment Services Division to discuss: student views to orientation, if students are being served by orientation, and what the institutional goals of orientation are. I hope to follow up with the Director of Enrolment and Student Affairs as to what she envisions as the set-up and purpose with Orientation in the coming years. This past year was the first time that the University Learning Centre held a 'Smart Start' event a few weeks into school, and I believe that this sort of model should be looked at as a more expansive (and simultaneously less overwhelming) introduction to university life.
- **Meeting with Paul Merriman:** President FineDay and I met with Paul Merriman, MLA for Saskatoon Sutherland, to discuss open educational resources at the University and how the government could play a role in funding them. He will present the petition (with over 1300 names) to the Minister, and we may be called upon to present to a legislative committee on the matter.

February 17 – 23

- 1 stat holiday, 1.5 ADOs
- **Tuition Waiver 'Proposal for Action':** The USSU has had no difficulty in selling the idea of implementing a tuition waiver and financial supports to individuals in or exiting the foster care system. While recognizing that these things take time, things were still not going fast enough. I created a brief document to be handed out to various people in administration and government to introduce them to the idea. The document also has three immediate actions that could be taken on the issue.
- **Comment on policy changes:** From time to time, I'll get called in to provide input on policies, programs, or some change that the University is hoping to make. This is the wholly reactionary part of my job when things are made issues for me (as opposed to when I make things issues of the University (or one of its offices)). Quite often this will happen on one of the committees on which I serve. In this instance, it was outside of the purview of one of my committees. I cannot comment on what the policy is, but I am confident in the feedback that I provided. If and when the policy gets proposed to University Council for change, I will be able to talk about it in greater detail.

VP Abouhamra

February 3 – 9

- Interview with the Sheaf re: Winter Cycling Workshop
- Budget & Finance committee meeting
- Class
- Healthy Campus Steering Committee meeting
- DSS meeting with Arts & Science Advisor
- Games with Friends
- Hosted USSU Radio Show
- Monthly meeting with the Office of Sustainability
- Sustainability Committee meeting
- Attended College of Medicine Art Auction
- ADO x2

February 10 – 16

- 5 sick days

February 17 – 23

- 1 stat holiday
- **Take a Stand Against Racism Campaign:** On March 21st, Students, Faculty and Staff will be able to take a pledge to end racism on campus. There will be an event held that day in partnership with the Aboriginal Students' Centre and the University Learning Centre.
- **USSU Temperature Changes:** February 27th is International Polar Bear Day. The University of Saskatchewan is pledging to reduce building energy use by increasing the temperature by 1 degree in the summer and decreasing it 1 degree in the winter. This initiative will reduce the Universities ecological footprint. The USSU was asked if we would like to take part in this initiative. Our facilities manager is looking into how it would affect our tenants and different parts of our building.

VP Moellenbeck

February 10 – 16

- 1 EDO
- **Budget and Finance Committee:** This requires reviewing applications for funding and contacting groups if information is missing, organizing clubs to present at the meeting, typing up minutes from the previous meeting, gathering all the documents for funding and ratification applications to send to the BFC, and the actual meeting. We had two ratification applications and seven funding applications. We also made changes to booking tables in the Arts Tunnel in the Space Rental Policy. Finally, there was an update on the windows in the Memorial Union Building.

February 17 – 23

- 1 stat holiday, 1 vacation day, 1 ADO
- **Policy Updates:** My BFC made changes to the Space Rental policy so I had to update it for the website. The Executive also made changes to the Campus Group Policy so I made the updates for that policy on the website.

4. **Business**

4.1 Revised Roundtables

President FineDay noted that the idea of revising the roundtables brought up at the February 13th USC meeting was a good idea. Confidential information doesn't need to be given out. They should have two items for each Executive. VP Sherbino commented that EDOs and vacation days should still be noted for each Executive.

4.2 Student Accounts & Treasury

President FineDay noted that Jeff Dumba of Student Accounts and Treasury wants to talk to the Executive about ways to make paying student fees, tuition, and other things easier for students.

4.3 Tuition

President FineDay noted that the president of SMSS came to him about tuition going up in the College of Medicine. She wants to write a letter to the Board of Governors. He thinks this is a good idea. The USSU should do something to engage councilors and college presidents in order to let them know they can write a letter and the Executive will help them with this. VP Sherbino thinks that it's a good idea to let students know their rights.

5. **Adjournment**

Meeting was adjourned at 9:37 a.m.

Budget & Finance Committee Minutes

February 3, 2014

Present: Nour Abouhamra, Emilie Chan, Melissa Gan, Alex Keen, Jenna Moellenbeck, Jordan Robertson, Benjamin Schwab and Justina Zhang

Also Present: Caroline Cottrell, Max FineDay, Dan Leblanc and Ziming Liu

Regrets:

Absent:

1. Call to Order

The meeting was called to order at 1:34.

VP Moellenbeck amended the agenda to include 5.1.3 WCVM Animal Welfare Club.

Move to adopt the agenda.

BFC Motion 084 – Councilor Schwab/Councilor Robertson Carried

2. Call for Quorum

Quorum was present.

3. Board Presentations

3.1 Dan Leblanc presented on behalf of Solidarity for Those in Solitary

3.2 Ziming Liu presented on behalf of Chinese Scholars and Student Association

4. Review of Minutes

January 27, 2014

Move to adopt the minutes.

BFC Motion 085 – Member Chan/Member Zhang Carried

5. Business

5.1. Ratifications

5.1.1 5 Days for the Homeless

Move to ratify.

BFC Motion 086 – VP Abouhamra/Councilor Schwab Carried

5.1.2 STARS

The constitution was not specific if this was an undergraduate. The committee decided to ratify this group once they amended their constitution to state that only undergraduate members could be voting members.

Move to ratify.

BFC Motion 087 – Councilor Schwab/Councilor Gan Carried

5.1.3 WCVM Animal Welfare Club

Move to ratify.

BFC Motion 088 – VP Moellenbeck/VP Abouhamra **Carried**

5.2. Funding Requests

5.2.1 Solidarity for Those in Solitary

When Law is Injustice- \$210 USSU Funds and \$200 USSU Credit

This group requested \$150 for Louis', but did not provide a catering contract. The group would be approved for Louis' after they submitted a contract. The group was approved for the credit for XL and cash.

Move to provide funding.

BFC Motion 089 – VP Abouhamra/Councilor Schwab **Carried**

5.2.2 Solidarity for Those in Solitary

Torture Free Campus- \$300 USSU Funds and \$250 USSU Credit

This group is only eligible for \$290 funds.

Move to provide funding.

BFC Motion 090 – Councilor Keen/Member Chan **Carried**

5.2.3 Chine Scholars' and Students' Association

Chinese New Year- \$1000 USSU Credit

Move to provide funding.

BFC Motion 091 – Councilor Keen/Councilor Robertson **Carried**

5.2.4 Saskatoon Psychology Students' Society

This group still did not provide the required information. Decided to table until next meeting.

5.3 Space Rental Policy

Not all the required information was available. Tabled until next meeting.

6. Questions & Comments

No questions or comments.

7. Adjournment

Adjourned at 2:41.

Budget & Finance Committee Minutes

February 13, 2014

Present: Emilie Chan, Alex Keen, Jenna Moellenbeck, Jordan Robertson, and Benjamin Schwab

Also Present: Jason Ventnor

Regrets: Max FineDay, Justina Zhang, and Caroline Cottrell

Absent: Nour Abouhamra and Melissa Gan

1. Call to Order

The meeting was called to order at 9:15.

Move to adopt the agenda.

BFC Motion 092 – VP Moellenbeck/Member Chan

Carried

2. Call for Quorum

Quorum was present.

3. Board Presentations

3.1 U of S Biology Club

No one showed up to present on behalf of this group.

4. Review of Minutes

No minutes to review.

5. Business

5.1. Ratifications

5.1.1 Aboriginal Law Student Association

Move to ratify.

BFC Motion 093 – VP Moellenbeck/Councilor Keen

Carried

5.1.2 Multiple Sclerosis Awareness and Fundraising Club

Move to ratify.

BFC Motion 094 – Member Chan/Councilor Robertson

Carried

5.2. Funding Requests

5.2.1 Association of Canadian Korean Scientists and Engineers U of S

Sports Day- \$250 USSU Funds and \$100 Pepsi.

This group is only eligible for \$150 cash. The committee approved that and the Pepsi product.

Move to provide funding.

BFC Motion 095 – Councilor Schwab/Councilor Keen

Carried

5.2.2 Corporate Law Club
Reading Week Thank You- \$200 USSU Credit
Move to provide funding.
BFC Motion 096 – Member Chan/VP Moellenbeck **Carried**

5.2.3 Environmental and Bioresources Student Association
Dinner and a Doc- \$94 USSU Funds and \$27 USSU Credit
Move to provide funding
BFC Motion 097 – Councilor Keen/Councilor Robertson **Carried**

5.2.4 One Health Club
Ethics Slam! - \$284 USSU Credit
Move to provide funding.
BFC Motion 098 – Councilor Schwab/Member Chan **Carried**

5.2.5 Saskatoon Psychology Students' Society
Prohibition Party- \$500 USSU Funds and \$500 USSU Credit
Move to provide funding.
BFC Motion 099 – VP Moellenbeck/Councilor Keen **Carried**

Bangladesh Undergraduate Student Federation – U of S
International Mother Language Day- \$400 USSU Funds and \$100 USSU Credit
Move to provide funding.
BFC Motion 100 – Councilor Robertson/Member Chan **Carried**

5.3 Space Rental Policy

VP Moellenbeck noted that there is a lot of grey area in the space rental policy regarding what different groups pay to book a table in the Arts Tunnel. It used to be clearly defined, but different categories have been added to the policy, allowing more people to abuse table bookings. VP Moellenbeck recommended the changes to section V. Tables in the Tunnel, 3. Costs:

USSU Executive, Services, Centres, Operations and Sponsored Events: Free
Ratified Campus Groups: Free
University Administrative & Academic Units and Non-Ratified Groups: \$25/day
Non-Profit Groups: \$25/day
Off-Campus Commercial Groups: \$100/day, \$75/day for 5 or more days, \$10 per additional table
Third Party Vendors, Franchises, or National Organizations: \$250/day

Groups are only allowed to book for the benefit of their own group. Groups are not allowed to book a table on behalf of third parties.

Move to accept the changes to the Space Rental Policy.
BFC Motion 101 – VP Moellenbeck/Councilor Keen **Carried**

5.4 Windows in the MUB

VP Moellenbeck informed the committee that there was a meeting with Colin Hartl, the University's architect, and they seemed to be open to replacing the windows in the Memorial Union Building. Before there was little interest to replace the windows, even though it is the University's responsibility. The MUB has many windows so it will be a costly project. It may be requested for the USSU to help cover the costs. If there is a request, it will come to this committee before going to USC.

6. Questions & Comments

Reminder: budget walkthrough is on March 1st at 9:00 am.

7. Adjournment

Adjourned at 9:36.

Account #: 100-4070-00 **Account Name/Dept:** Commissions Revenue-Admin.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
This is for commission on PST remittances. Based on actual up to December 31, 2013 then estimated to April.	
Total for the year:	365

Account #: 100-4160-00 **Account Name/Dept:** Interest Revenue-Admin.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Interest on Investments per attached schedule #1.	-
Interest on Chequing Account	2,067
Total for the year:	2,067

Account #: 100-4180-00 **Account Name/Dept:** Insurance Fee Revenue-Admin.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Campus Clubs/Societies insurance fees based on actual up to December 31, 2013, then estimated to April.	
Total for the year:	4,650

Account #: 100-4300-00 **Account Name/Dept:** Student Fee Revenue-Admin.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Increase of 5% from 2013/2014 fees less 1% administration fee retained by the University.	
Total for the year:	1,170,031

Account #: 100-5010-00 **Account Name/Dept:** Audit Fee Expense-Admin.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Quote per KPMG - Audit	
Total for the year:	19,134

Account #: 100-5030-00 **Account Name/Dept:** Bank Charge Expense-Admin.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Internet Banking Fee (\$50/month)	600
Other-deposit bags (\$30/100 bags), VISA Credit Card Fees, and other misc. bank charges.	2,991
Deposit pickups (\$805.38 * 8 months and \$315.9 * 4 months)	7,707
Total for the year:	11,298

Account #: 100-5090-00 **Account Name/Dept:** Computer Maintenance Expense-Admin.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Per computer schedule #2	23,996
19-Google Apps, 2-Adobe Video, 3-Backblaze, 2-SSL, Code Signing	2,396
Maintenance Agreement (Dynamics and 4-Filemaker)	2,958
Total for the year:	29,350

Account #: 100-5120-00 **Account Name/Dept:** Conference Expense-Admin.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Association of Managers in Canadian Colleges & University Student Centers (AMICCUS)	
National Conference in May (3 attendees)Registration (\$550*13%)*3, Hotel (\$140*13%*3)*5 nights	
Per Diem (\$65*3)*6, Taxi (\$60), Baggage (\$50)*3, Airfare taxes (\$220)*3	6,278
Association of College Unions International (ACUI) in March (2 attendee) Registration (\$725)*1.10*2 US,	
Per Diem (\$65*1.10 US*6 days)*2, Hotel (\$189*12.5%+1.10 exchange*6 days)*2, Taxi (\$60),	
Luggage (\$50)*2, Airfare taxes (\$220)*2	5,452
Per Diem of \$65 is based on Federal Government policy.	
Total for the year:	11,729

Account #: 100-5150-00 **Account Name/Dept:** Contract Labour Expense-Admin.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Secret Shopper Program	
Total for the year:	1,100

Account #: 100-5170-00 **Account Name/Dept:** Copier Expenses-Admin.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Copier service expenses and supplies. Based on actual up to December 31, 2013 and estimated to April.	
Total for the year:	420

Account #: 100-5200-00 **Account Name/Dept:** Depreciation Expense-Admin.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Per schedule #3	
Total for the year:	9,815

Account #: 100-5205-00 **Account Name/Dept:** Discount Expense-Admin.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Staff discounts (20%) Based on actual up to December 31, 2013 and estimated to April.	
Total for the year:	1,569

Account #: 100-5240-00 **Account Name/Dept:** Equipment & Equip. Maint. Expense-Admin.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Based on actual to December 31, 2013 and estimated to April.	
Total for the year:	600

Account #: 100-5285-00 **Account Name/Dept:** Finance Charge Expense-Admin.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
This is for the interest on the long term debt to WBM for the photocopier.	
Total for the year:	848

Account #: 100-5320-00 **Account Name/Dept:** Hiring Expenses-Admin.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
5 hires as necessary @ \$700 each.	
Now includes all staff hiring, not just Administration	
Total for the year:	3,500

Account #: 100-5340-00 **Account Name/Dept:** Insurance Expense-Admin.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Insurance premiums as per quote from Insurer.	
Directors & Officers	4,961
Property & Crime	2,258
Commercial General Liability	18,556
Employment Practices Liability	26,250
Sports and Leisure Accident Insurance	2,814
Boiler and Machinery	1,491
Total for the year:	56,329

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Account #: 100-5350-00 **Account Name/Dept:** Janitorial Expense-Admin.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Per Schedule #4	
Total for the year:	23,194

Account #: 100-5370-00 **Account Name/Dept:** Legal Fee Expense-Admin.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
This is for legal services related to labor relations, contract reviews, admin. consulting (excludes lease contracts) as required.	
Total for the year:	15,000

Account #: 100-5400-00 **Account Name/Dept:** Meeting Expenses-Admin.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Meeting Expenses as required for all Administration staff and committees.	
Total for the year:	480

Account #: 100-5410-00 **Account Name/Dept:** Membership Expense-Admin.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Assoc. of Managers in Cnd. Colleges & University Student Centers,	800
Assoc. College Union International	500
Total for the year:	1,300

Account #: 100-5430-00 **Account Name/Dept:** Office & General Expense-Admin.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Based on actuals up to December 31, 2013, then estimated to April.	
Total for the year:	5,002

Account #: 100-5470-00 **Account Name/Dept:** Printing Expense-Admin.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Staff awareness notices, etc.	
Total for the year:	120

Account #: 100-5480-00 **Account Name/Dept:** Professional Dev./Wellness Exp-Admin.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Reimbursement for Professional Development (seminars, workshops and tuition)	10,400
Reimbursement for Wellness (physical activity) (max. \$400)	6,400
Total for the year:	16,800

Account #: 100-5510-00 **Account Name/Dept:** Repairs & Maintenance Expense-Admin.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Per Schedule #5	
Total for the year:	1,278

Account #: 100-5550-00 **Account Name/Dept:** Salaries/Wages & Benefits Exp.-Admin.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Salaries, Wages, Benefits and CPI adjustments for all administration staff.	
Total for the year:	770,128

Account #: 100-5580-00 **Account Name/Dept:** Staff Welfare/Apprec. Expense-Admin.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Staff congratulations, thank you's, condolences, etc.	800
Executive going away picture and frames (\$100.00 x 4)	400
Staff long-service recognition awards and Executive Farewell	625
Social Committee Funds	1,500
Christmas party expenses for all Executive and FT,PPT,LTFT staff (110 staff @ \$35.00/person).	3,850
Total for the year:	7,175

Account #: 100-5600-00 **Account Name/Dept:** Subscription Expense-Admin.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Star Phoenix	
Total for the year:	420

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Account #: 100-5630-00 **Account Name/Dept:** Telephone Expense-Admin.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Costs for telephone hardware & long distance.	
Total for the year:	8,580

Account #: 100-5640-00 **Account Name/Dept:** Training Expense-Admin.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Resource materials and meeting expenses for HR Team to provide training to staff on topics such as conflict resolution, time management, stress management, etc.	1,900
First Aid Training: 5 people @ \$150 each	750
Senior Managers Midyear Retreat	550
Annual Retreat expenses includes professional consultants (teambuilding), food, etc.	2,500
Total for the year:	5,700

Account #: 100-5660-00 **Account Name/Dept:** Travel Expense-Admin.

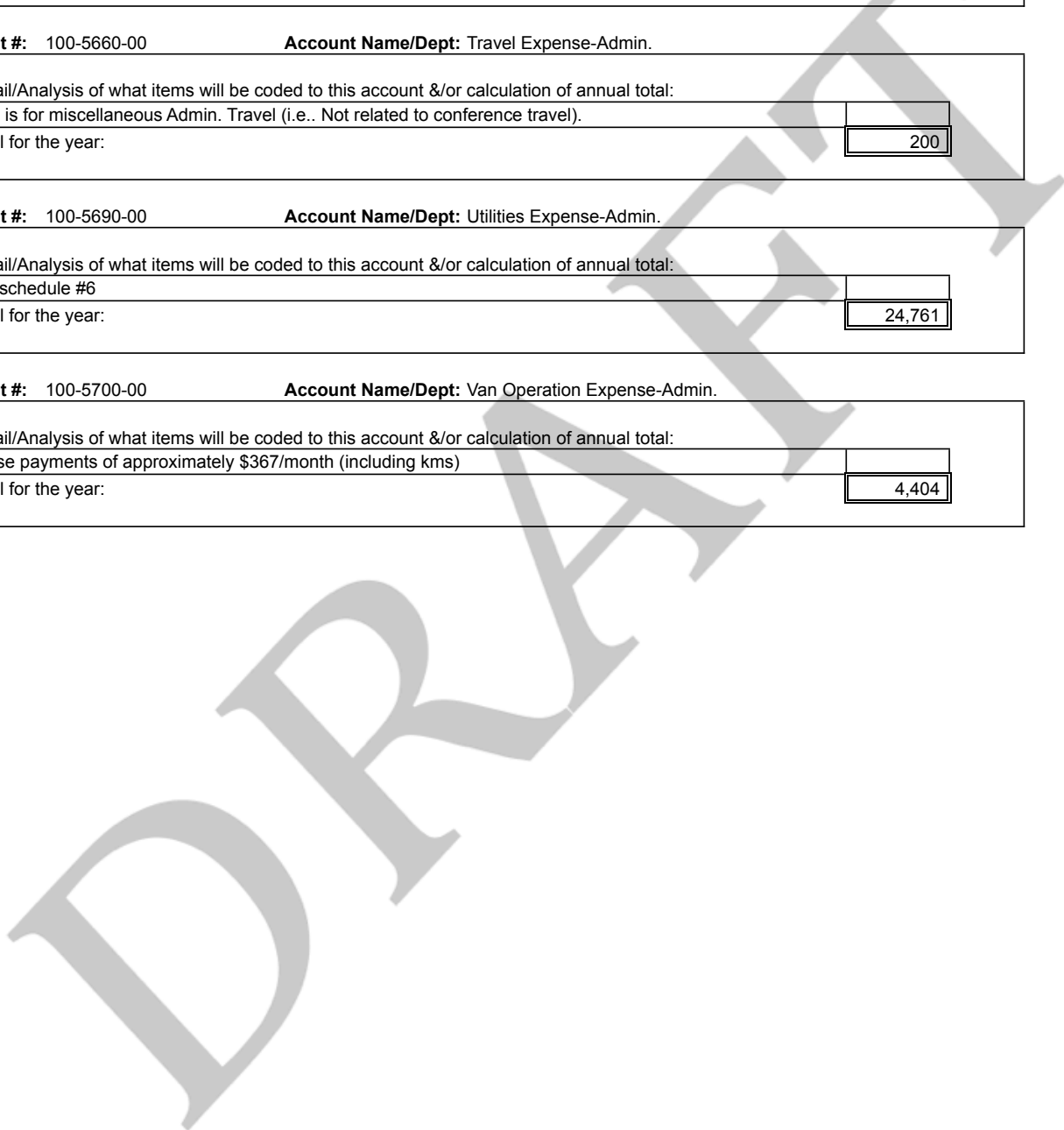
Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
This is for miscellaneous Admin. Travel (i.e.. Not related to conference travel).	
Total for the year:	200

Account #: 100-5690-00 **Account Name/Dept:** Utilities Expense-Admin.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Per schedule #6	
Total for the year:	24,761

Account #: 100-5700-00 **Account Name/Dept:** Van Operation Expense-Admin.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Lease payments of approximately \$367/month (including kms)	
Total for the year:	4,404



Account #: 200-4150-00 **Account Name/Dept:** Housing Registry Revenue-Admin.-Housing

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Sales for housing ads. Based on actual to December 31, 2013 and estimated to April.

Total for the year:

Account #: 200-5030-00 **Account Name/Dept:** Bank Charges Expense-Admin.-Housing

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Sales for housing ads. Based on actual to December 31, 2013 and estimated to April.

Total for the year:

Account #: 200-5470-00 **Account Name/Dept:** Printing Expense-Admin.-Housing

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Office photocopier usage and other misc. printing.

Total for the year:

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Account #: 140-5000-00 **Account Name/Dept:** Advertising Expense-Comm.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Sheaf Back Page (\$482.00 x 30 weeks)	14,460
Banners (for non operation or event specific advertising: 5 x \$100)	500
Posters (for general USSU advertising)	1,400
Total for the year:	16,360

Account #: 140-5090-00 **Account Name/Dept:** Computer Maintenance Expense-Comm.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
As per Schedule #2	18,350
2-Google Apps (Email, Calendar, Documents, etc.)	105
2-Adobe Design	420
Backblaze	50
2-Maintenance Agreements (Filemaker)	230
Total for the year:	19,155

Account #: 140-5120-00 **Account Name/Dept:** Conference Expense-Comm

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
IABC in Toronto, June 8 -11: Registration fee \$1,300 ,	
Per Diem (\$65 X 5 days), Hotel (\$270 x 5 nights +12.5% taxes), Taxi (\$60), Luggage (\$25)*2	
Air Tax (\$220). All flights for conferences will be covered by RBC Avion points.	
Per Diem of \$65 is based on Federal Government policy.	
Total for the year:	3,474

Account #: 140-5150-00 **Account Name/Dept:** Contract Labour Expense-Comm.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Student Labour for Buzz Board Updates (35 updates x \$40)	
Total for the year:	1,400

Account #: 140-5200-00 **Account Name/Dept:** Depreciation Expense-Comm.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
As per Schedule #3	
Total for the year:	6,776

Account #: 140-5410-00 **Account Name/Dept:** Membership Expenses-

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
International Association of Business Communicators (IABC)	
Total for the year:	325

Account #: 140-5430-00 **Account Name/Dept:** Office & General Expense-Comm.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Office Supplies and Courier	
Total for the year:	100

Account #: 140-5470-00 **Account Name/Dept:** Printing & Publications Expense-Comm.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Office Copier Usage	
Total for the year:	100

Account #: 180-4250-10 **Account Name/Dept:** Commercial Base Rent Revenue-Facilities

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Based on tenant leases. This amount incorporates an occupancy cost for space occupied by commercial tenants.	
Total for the year:	511,464

Account #: 180-4250-20 **Account Name/Dept:** Occupancy Rent Revenue-Facilities

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Non-commercial tenant rent for Lower Place Riel and the MUB buildings.	
Includes: Sheaf, International Students & Study Abroad Centre, Health & Dental Office, Multifaith and U of S third, fourth and penthouse floor.	
Total for the year:	280,416

Account #: 180-4250-30 **Account Name/Dept:** Percentage Rent Revenue-Facilities

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Percentage rent payments from tenants.	
Total for the year:	147,490

Account #: 180-4250-00 **Account Name/Dept:** Room/Space Rent Revenue-Facilities

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
This covers Imaginus space rental and condom machines and massage chair revenues.	
It also includes bookings from North Concourse and the Roy Romanow Council Chamber.	
Total for the year:	9,350

Account #: 180-5000-00 **Account Name/Dept:** Advertising Expense-Facilities

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
This covers an advertisement in the Survival Calendar, banner stands to advertise tenants, etc.	
Total for the year:	750

Account #: 180-5030-00 **Account Name/Dept:** Bank Charges Expense-Facilities

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
This covers commissions deducted due to tenants paying rent with Mastercard, Visa and Debit.	
Total for the year:	2,460

Account #: 180-5090-00 **Account Name/Dept:** Computer Maintenance Expense-Facilities

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
As per Schedule #2	2,823
2-Google Apps (Email, Calendar, Documents, etc.)	105
Total for the year:	2,928

Account #: 180-5120-00 **Account Name/Dept:** Conference Expense-Facilities

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
World Workplace Conference (International Facility Managers Association) Sept 15-19, 2014	
(New Orleans) Registration: (\$885)*\$1.10 US, Per Diem: (\$65)*1.10% US*6 days,	
Hotel: (\$225+15% taxes)*1.10 US*5 days, Luggage (\$25)*2, Taxi (\$60) Airfare Taxes: (\$220)	
Flights will be covered by RBC Avion points.	
Total for the year:	3,156

Account #: 180-5200-00 **Account Name/Dept:** Depreciation Expense-Facilities

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Per Schedule #3	
Total for the year:	47,157

Account #: 180-5240-00 **Account Name/Dept:** Equipment Maint. Expense-Facilities

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Based on last year's actuals to December 31, 2013 and estimated to April.	
This would cover such things as vacuum cleaner repairs, floor washing machine repairs and parts, batteries, and replacement parts for equipment and food court trays.	
Total for the year:	3,300

Account #: 180-5350-00 **Account Name/Dept:** Janitorial Expense-Facilities

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Per Schedule #4	
Total for the year:	194,077

Account #: 180-5370-00 **Account Name/Dept:** Legal Fee Expense-Facilities

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Legal fees to cover questions regarding leases or other facility legal issues that arise.	
Total for the year:	4,980

Account #: 180-5410-00 **Account Name/Dept:** Membership Fee Expense-Facilities

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
International Facilities Managers Association Membership @ \$400 + 1.10 exchange. This membership also includes membership with IFMA Regina.	
Total for the year:	440

Account #: 180-5430-00 **Account Name/Dept:** Office & General Expense-Facilities

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Based on actuals to December 2013. This covers office supplies, Purolator of leases, etc.	
Total for the year:	900

Account #: 180-5470-00 **Account Name/Dept:** Printing Expense-Facilities

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Based on actuals to December 2013 and estimated to April.	
Photocopier usage, XL docket, laminating, etc	
Total for the year:	300

Account #: 180-5640-00 **Account Name/Dept:** Professional Dev./Wellness Expense-Facilities

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
As per CUPE Agreement, staff reimbursement for health, wellness or education courses.	1,950
Attendance at IFMA Day in Regina (May) - Registration	300
IFMA Core Competency Courses (usually held in March) in Regina	
Registration: (\$800), Per Diem: (\$65)*3 days	1,540
Hotel: (\$150 + 15% taxes)*2 day, Travel: (\$200) for mileage	
Total for the year:	3,790

Account #: 180-5510-00 **Account Name/Dept:** Repairs/Maint. Expense-Facilities

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Per Schedule #5	94,485
Alarm monitors in Place Riel and MUB	720
Total for the year:	95,205

Account #: 180-5565-00 **Account Name/Dept:** Signage Expense-Facilities

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Lowered from last year's budget - now that we have settled into the building we will just need to add signage as required	
Total for the year:	600

Account #: 180-5630-00 **Account Name/Dept:** Telephone Expense-Facilities

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Telephone hardware and long distance.	2,563
Cell phone reimbursement (\$15 x 5)*12 months	900
Total for the year:	3,463

Account #: 180-5670-00 **Account Name/Dept:** Uniforms Expense-Facilities

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
We purchased USSU vests for 5 f/t & 2 p/t janitors. CUPE Contract allows for \$200/year	
Total for the year:	1,200

Account #: 180-5690-00 **Account Name/Dept:** Utilities Expense-Facilities

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Per Schedule #6	
Total for the year:	205,748

Account #: 175-5000-00 **Account Name/Dept:** Advertising Expense-Food Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Trick or Eat, Fresh Market, and general centre advertising.	
Total for the year:	800

Account #: 175-5090-00 **Account Name/Dept:** Computer Maint. Expense-Food Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
As per Schedule #2	1,412
Google Apps (Email,Calendar, Document, etc)	53
Total for the year:	1,465

Account #: 175-5200-00 **Account Name/Dept:** Depreciation Expense-Food Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
As per Schedule #3	
Total for the year:	341

Account #: 175-5240-00 **Account Name/Dept:** Equip. & Equip. Maint. Expense-Food Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Rentals for Trick or Eat.	
Total for the year:	100

Account #: 175-5250-00 **Account Name/Dept:** Events Expense-Food Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Promote the Centre at different Campus events.	
Total for the year:	350

Account #: 175-5350-00 **Account Name/Dept:** Janitorial Expense-Food Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
As per Schedule #4	
Total for the year:	1,611

Account #: 175-5430-00 **Account Name/Dept:** Meeting Expense-Food Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Meeting expenses for outreach and networking.	
Total for the year:	50

Account #: 175-5430-00 **Account Name/Dept:** Office & General Expense-Food Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Office Supplies, Business Cards, printer cartridges, pens, and pencils	
Total for the year:	250

Account #: 175-5470-00 **Account Name/Dept:** Printing Expense-Food Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Office photocopier usage and other misc. printing.	
Total for the year:	100

Account #: 175-5510-00 **Account Name/Dept:** Repairs & Maintenance Exp.-S.S-Food Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
As per Schedule #5	
Total for the year:	85

Account #: 175-5550-00 **Account Name/Dept:** Salaries, Wages & Benefits Exp.-S.S-Food Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Salaries, Wages & Benefits -15 hrs/week for two weeks Aug, 15 hrs/week Sep-Apr, 60 hours extra in Oct.	
Total for the year:	9,256

Account #: 175-5580-00 **Account Name/Dept:** Staff Welfare/Apprec. Expense-Food Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Year end event at \$20 (based on 8 volunteers)	
Total for the year:	160

Account #: 175-5630-00 **Account Name/Dept:** Telephone Expense-Food Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Telephone hardware. Based on actual to December 31,2013 and estimated to April.	
Total for the year:	479

Account #: 175-5640-00 **Account Name/Dept:** Training Expense-Food Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
VOTR (Volunteer Organization Training Retreat) at \$15/volunteer. (based on 4 volunteers)	
Total for the year:	60

Account #: 175-5710-00 **Account Name/Dept:** Volunteer Appreciation Expense-Food Cntr.

USSU Gift Cards for volunteers based on points accumulated for hours volunteered.	
Total for the year:	300

Account #: 175-5690-00 **Account Name/Dept:** Utilities Expense-Food Cntr.

As per Schedule #5	
Total for the year:	1,704

Account #: 190-5000-00 Account Name/Dept: Advertising Expense-Help Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Advertising covers "volunteers required" posters, Survival Calendar, Centre postcards and general centre poster/banner advertising.	
Total for the year:	1,200

Account #: 190-5090-00 Account Name/Dept: Computer Maint. Expense-Help Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Per schedule #2	4,235
2-Google Apps (Email, Calendar, Documents, etc)	105
Total for the year:	4,340

Account #: 190-5110-00 Account Name/Dept: Condom Expense-Help Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Condoms, gloves, dental dams, female condoms, tampon and pad purchases for the year.	
Total for the year:	400

Account #: 190-5120-00 Account Name/Dept: Conference Expense-Help Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Cost for the Coordinator to attend a relevant local conference.	
Total for the year:	100

Account #: 190-5200-00 Account Name/Dept: Depreciation Expense-Help Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Per schedule #3	
Total for the year:	734

Account #: 190-5240-00 Account Name/Dept: Equip. & Equip. Maint. Expense-Help Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
For equipment rental due to events or speakers	
Total for the year:	100

Account #: 190-5250-00 Account Name/Dept: Events/Speakers Expense-Help Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
To cover costs to run events such as Suicide Awareness week.	
Total for the year:	750

Account #: 190-5350-00 Account Name/Dept: Janitorial Expense-Help Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Per schedule #4	
Total for the year:	3,834

Account #: 190-5400-00 Account Name/Dept: Meeting Expenses-Help Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Meeting expenses for outreach and networking.	
Total for the year:	100

Account #: 190-5430-00 Account Name/Dept: Office & General Expense-Help Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Office Supplies, Coordinator's business cards, printer toner cartridges, pens, pencils and misc supplies. Based on actual to December 31,2013 and estimated to April	
Total for the year:	340

Account #: 190-5470-00 Account Name/Dept: Printing Expense-Help Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Office photocopier usage and other misc. printing.	
Total for the year:	100

Account #: 190-5510-00 Account Name/Dept: Repairs/Maint. Expense-Help Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Per Schedule #5	
Total for the year:	203

Account #: 190-5550-40 Account Name/Dept: Salaries/Wages & Benefit Exp.-Help Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Salaries, Wages & Benefits - 39% time (15 hrs/week) for May through July.	
53% time (20 hrs/week) for August through April 30	
Total for the year:	15,020

Account #: 190-5580-00 Account Name/Dept: Staff Welfare/Apprec. Expense-Help Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Year-end event @ \$20/volunteer (based on 40 volunteers)	800
Total for the year:	800

Account #: 190-5630-00 Account Name/Dept: Telephone Expense-Help Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Telephone hardware. Based on actual to December 31,2013 and estimated to April.	
Total for the year:	1,410

Account #: 190-5640-00 Account Name/Dept: Training Expense-Help Cntr.

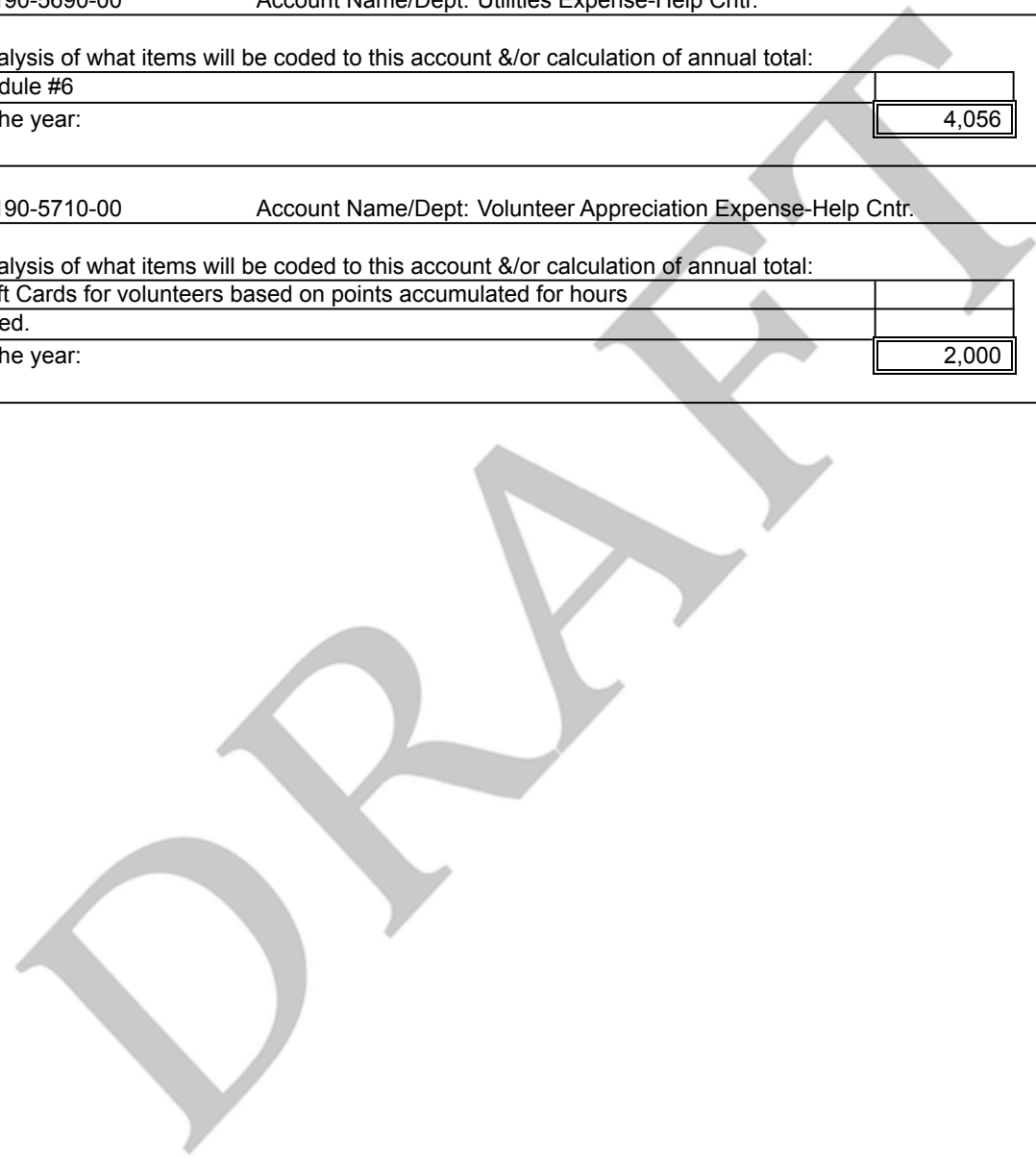
Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Training - Saskatoon Sexual Assault & Information Centre	600
VOTR (Volunteer Organization Training Retreat) at \$15/volunteer. (Based on 40 volunteers)	600
Suicide Intervention at \$100/person x 10 volunteers	1,000
Total for the year:	2,200

Account #: 190-5690-00 Account Name/Dept: Utilities Expense-Help Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Per Schedule #6	
Total for the year:	4,056

Account #: 190-5710-00 Account Name/Dept: Volunteer Appreciation Expense-Help Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
USSU Gift Cards for volunteers based on points accumulated for hours volunteered.	
Total for the year:	2,000



Account #: 210-4070-00 **Account Name/Dept:** Commission Revenue-Info. Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
The information revenue is generated from the sale of U-Pass and U-Pass replacements as well as Semester pass sales, Ticket Master, Persephone and Greystone Theatre tickets, locks, SPC Cards, copy credit, evening Parking Passes and computer printing.	
Total for the year:	49,012

Account #: 210-4140-00 **Account Name/Dept:** Faxing Revenue-Info.Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Based on revenues as of December 31, 2013 and estimated up to April.	
Total for the year:	2,682

Account #: 210-4190-00 **Account Name/Dept:** Locker Revenue-Info. Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Based on actual revenue to December 31, 2013 and estimated up to April.	
Total for the year	2,426

Account #: 210-4230-00 **Account Name/Dept:** Poster Revenue-Info. Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Based on actual revenue to December 31, 2013 and estimated up to April.	
Total for the year	728

Account #: 210-4250-10 **Account Name/Dept:** Table Rentals Tunnel Revenue- Info. Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Table rentals in Place Riel tunnel based on actuals up to December 31, 2013 and estimated to April.	
Total for the year:	21,040

Account #: 210-5000-00 **Account Name/Dept:** Advertising Expense-Info. Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Advertising for Survival Calendar ad and \$500 for parking passes for table vendors.	
Total for the year:	750

Account #: 210-5030-00 **Account Name/Dept:** Bank Charge Expense-Info. Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Based on actual expenses to December 31, 2013 and estimated up to April with an increase built in due to table rentals.	
Total for the year:	1,991

Account #: 210-5090-00 **Account Name/Dept:** Computer Maint. Expense-Info. Cntr

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Per schedule #2	2,823
Lt Speed Pro	948
Google Apps (Email, Calendar, Documents, etc)	53
Total for the year:	3,824

Account #: 210-5200-00 **Account Name/Dept:** Depreciation Expense-Info. Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Per schedule #3	871
Total for the year:	871

Account #: 210-5240-00 **Account Name/Dept:** Equip.Maint. Expense-Info. Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Covers repairs to fax machine, and other machinery.	500
Total for the year:	500

Account #: 210-5270-00 **Account Name/Dept:** Fax Expense-Info. Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Based on actual expenses to December 31, 2013 and estimated up to April.	198
Includes toner, paper, for fax machine service	198
Total for the year:	198

Account #: 210-5385-00 **Account Name/Dept:** Locker Expense-Info. Cntr

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Covers purchase of locks for resale.	142
Total for the year:	142

Account #: 210-5430-00 **Account Name/Dept:** Office & General Expense-Info. Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Budget for thermal paper for debit card machine (s), cash register tape.	1,350
Based on actual expenses to December 31, 2013 and estimated to April.	1,350
Total for the year:	1,350

Account #: 210-5470-00 **Account Name/Dept:** Printing Expense-Info. Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Office photocopier and miscellaneous signage. Based on actual expense to Dec. 31, 2013 and estimated to April.	115
Total for the year:	115

Account #: 210-5480-00 **Account Name/Dept:** Professional Dev./Wellness Exp.-Info. Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
As per CUPE Agreement, staff reimbursement for health, wellness or education courses.	
Total for the year:	650

Account #: 210-5550-00 **Account Name/Dept:** Salaries/Wages & Benefits Exp.-Info. Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Salaries, Wages & Benefits	
Total for the year:	54,910

Account #: 210-5630-00 **Account Name/Dept:** Telephone Expense-Info. Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
From actuals to December 31, 2013 and estimated to April.	
Includes telephone hardware and long distance .	
Total for the year:	2,623

Expenses

Building Maintenance

Account #: 210-5350-00 **Account Name/Dept:** Janitorial Expense-Info. Cntr

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Per Schedule #4	
Total for the year:	1,652

Account #: 210-5510-00 **Account Name/Dept:** Repairs & Maint. Expense-Info. Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Per Schedule #5	
Total for the year:	88

Account #: 210-5690-00 **Account Name/Dept:** Utilities Expense-Info. Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Per Schedule #6	
Total for the year:	1,748

Account #: 250-4040-00 **Account Name/Dept:** Coat Check Revenue-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Based on actuals to December 31, 2013 and estimated to April.	
Total for the year:	2,305

Account #: 250-4070-10 **Account Name/Dept:** Commission Liquor Tax Revenue-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Based on a calculation provided by the province. Calculated by taking total monthly alcohol sale of 10% on the first \$250 tax payable and 1% of balance of tax payable.	
Liquor tax is 10% on all bottle, draught and liquor sales.	
Total for the year:	1,232

Account #: 250-4070-20 **Account Name/Dept:** Commission Vending Revenue-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
This line is ATM revenue. Based on actuals to December 31, 2013 and estimated to April.	
Total for the year:	11,287

Account #: 250-4270-40 **Account Name/Dept:** Sales-Bottled Beer Revenue-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Based on actuals to December 31, 2013 and estimated to April.	
Total for the year:	191,220

Account #: 250-4270-50 **Account Name/Dept:** Sales Draught Beer Revenue-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Based on Actuals to December 31, 2013 and estimated to April, with increases built in due to additional concerts, special events and improved Tuesday night sales.	
Total for the year:	361,601

Account #: 250-4270-60 **Account Name/Dept:** Sales-Food Revenue-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Based on actuals to December 31, 2013 and estimated to April, which also includes Griffith's Stadium and additional revenue for Loft special events.	
Total for the year:	790,340

Account #: 250-4270-70 **Account Name/Dept:** Sales-Liquor Revenue-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Based on actuals to December 31, 2013 and estimated to April with increases budgeted due to an increase in concerts and special events.	
Total for the year:	222,774

Account #: 250-4270-80 **Account Name/Dept:** Sales-Non Alcoholic Revenue-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Based on actuals to December 31, 2013 and estimated to April.	
Total for the year:	79,971

Account #: 250-4275-85 **Account Name/Dept:** Sales- Prepared Beverages Revenue- Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Coffee and tea sales at Louis' Loft with totals up to December 2013 and estimated until April with a 15% increase as a result of increased traffic and marketing.	
Total for the year:	67,033

Account #: 250-4275-00 **Account Name/Dept:** Special Event Revenue-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Room rentals and Tuesday night cover charge based on actuals to December 31, 2013 and estimated to April.	
Total for the year:	36,414

Account #: 250-4280-00 **Account Name/Dept:** Sponsorship Revenue-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Sponsorship for Louis' events including \$8,000 for Welcome Week and \$12,000 for stage sponsorship from Great Western. There is also \$14,280 budgeted for Pepsi Sponsorship.	
Total for the year:	34,280

Account #: 250-5000-00 **Account Name/Dept:** Advertising Expense-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Includes advertising in the Sheaf in addition to our back page ads, CFCR ads, sign in front of Louis', Wedding Shows, print ads in Planet S and Flow magazine, and Facebook ads.	
Total for the year:	25,031

Account #: 250-5030-00 **Account Name/Dept:** Bank Charges Expense-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Based on actual to December 31, 2013 and estimated to April.	
Total for the year:	14,200

Account #: 250-5090-00 **Account Name/Dept:** Computer Maintenance Expense-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
As per Schedule #2	14,115
6-Google Apps (Emai, Calendar, Documents, etc.)	315
Total for the year:	14,430

Account #: 250-5120-00 **Account Name/Dept:** Conference Expense-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
CHMA(Canadian Hospitality Management Association) Registration Fee (\$600)	2,308
Hotel (\$150 x 7 nights+5% PST), Per Diem (\$65*7 days), Ground Transportation (\$150)	
COCA (Canadian Organization of Campus Activities) Registration/Membership (\$725)	2,433
Hotel (\$150 x 7 nights+5% PST), Per Diem (\$65* 7days), Ground Transportation (\$150)	
All flights for conferences will be covered by RBC Avion points.	
Per Diem of \$65 is based on Federal Government policy.	
Total for the year:	4,740

Account #: 250-5180-40 **Account Name/Dept:** Cost of Sales-Bottled Beer Expense-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Based on 36% of sales.	
Total for the year:	68,839

Account #: 250-5180-50 **Account Name/Dept:** Cost of Sales-Draft Beer Expense Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Based on 44% of sales during the summer months and 46% of sales during the months when Toonie Tuesdays are running.	
Total for the year:	165,366

Account #: 250-5180-60 **Account Name/Dept:** Cost of Sales-Food Expense-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Based on 42% of sales.	
Total for the year:	331,943

Account #: 250-5180-70 **Account Name/Dept:** Cost of Sales-Liquor Expense-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Based on 25% of sales.	
Total for the year:	55,694

Account #: 250-5180-80 **Account Name/Dept:** Cost of Sales-Non Alc. Expense-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Based on 35% of sales during months we have concessions and 30% on months we don't.	
Total for the year:	24,986

Account #: 250-5180-85 **Account Name/Dept:** Cost of Sales Prepared Bev. Expense- Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Based on 30% of sales. Includes coffee, paper cups, stir sticks and coffee condiments.	
Total for the year:	20,110

Account #: 250-4200-00 **Account Name/Dept:** Depreciation Expense-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
As per Schedule #3	
Total for the year:	111,447

Account #: 250-5220-20 **Account Name/Dept:** Entertainment-Recorded Expense-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
For the DMX music subscription and Shaw cable.	
Total for the year:	2,280

Account #: 250-5240-00 **Account Name/Dept:** Equip. & Equip Maint. Expense-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Repairs and maintenance on kitchen and bar equipment. This is based on an average of the past two fiscal years.	
Total for the year:	18,300

Account #: 250-5285-00 **Account Name/Dept:** Food & Beverage Supp. Expense-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Includes napkins, bar wipes, glass towels, glassware, cutlery, plates and take-out containers	
Total for the year:	24,000

Account #: 250-5290-00 **Account Name/Dept:** Freight Expense-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Freight charges for incoming items. This includes liquor deliveries and bottle returns.	
Total for the year:	4,200

Account #: 250-5360-00 **Account Name/Dept:** Kitchen Supplies Expense-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Includes items such as detergents, dishwashing liquids as well as degreasers and cleaners.	
Total for the year:	16,800

Account #: 250-5390-00 **Account Name/Dept:** License Expense-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Liquor License (SLGA)	
Total for the year:	200

Account #: 250-5400-00 **Account Name/Dept:** Meeting Expense-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
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Meeting expense as required.	
Total for the year:	200

Account #: 250-5410-00 **Account Name/Dept:** Membership Expense-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
COCA (Canadian Organization of Campus Activities)	
Total for the year:	275

Account #: 250-5430-00 **Account Name/Dept:** Office & General Expense-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Based on actuals to December 31, 2013 and estimated to April.	
Total for the year:	2,700

Account #: 250-5450-00 **Account Name/Dept:** Plant Maint. Expense-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Includes planting of flowers on deck and maintenance of the boxes.	
Total for the year:	1,000

Account #: 250-5470-00 **Account Name/Dept:** Printing Expense-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Menu printing as well as office photocopier usage and other miscellaneous printing.	
Total for the year:	600

Account #: 250-5480-00 **Account Name/Dept:** Professional Dev./Wellness Expense-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
As per CUPE Agreement, staff reimbursement for health, wellness or education courses.	
\$650 per union member.	
Total for the year:	1,300

Account #: 250-5500-00 **Account Name/Dept:** Promotions Expense-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Promotions based on actuals to December 31, 2013 and estimated to April.	
This is non advertising cost to run promotions at Louis' as well as any food and beverage that is promo'ed to customers.	
Total for the year:	16,700

Account #: 250-5510-05 **Account Name/Dept:** Repairs & Maint. Expense-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
As per Schedule #5	

Total for the year:	11,974
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Account #: 250-5550-50	Account Name/Dept: Salaries/Wages & Benefits Expense-Louis'
Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Salaries, Wages & Benefits for Full-time In scope, Full-time out of scope and Less than Full-time.	
Total for the year:	885,960

Account #: 250-5560-00	Account Name/Dept: Special Event Expense-Louis'
Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Costs from rental of special items needed for special events including Griffiths.	8,800
Payout to Huskie Athletics. (30% of net profit based on contract)	18,000
Total for the year:	26,800

Account #: 250-5205-00	Account Name/Dept: Staff Discounts Expense-Louis'
Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
20% discounts for all staff.	
Total for the year:	3,200

Account #: 250-5580-00	Account Name/Dept: Staff Welfare/Apprec. Expense-Louis'
Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Prizing for staff incentives.	
Total for the year:	1,260

Account #: 250-5630-00	Account Name/Dept: Telephone Expense-Louis'
Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Cost of telephone hardware and long distance.	
Total for the year:	7,800

Account #: 250-5460-00	Account Name/Dept: Training Expense-Louis'
Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Training expense for new staff with and estimate for three training shifts for each person hired.	
Total for the year:	3,500

Account #: 250-5650-00	Account Name/Dept: Transportation Expense-Louis'
Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Line includes cab fares for customers to limit our liability and provide customer service.	
Also is for Staff rides home if necessary.	
Total for the year:	120

Account #: 250-5670-00 **Account Name/Dept:** Uniforms Expense-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Expense for the cost of purchasing kitchen uniforms from ALSCO, as well as staff T-shirts and aprons.	
Total for the year:	1,200

Account #: 250-5750-00 **Account Name/Dept:** Waste Management Expense-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Loraas Disposal Services	
Total for the year:	7,816

Expenses

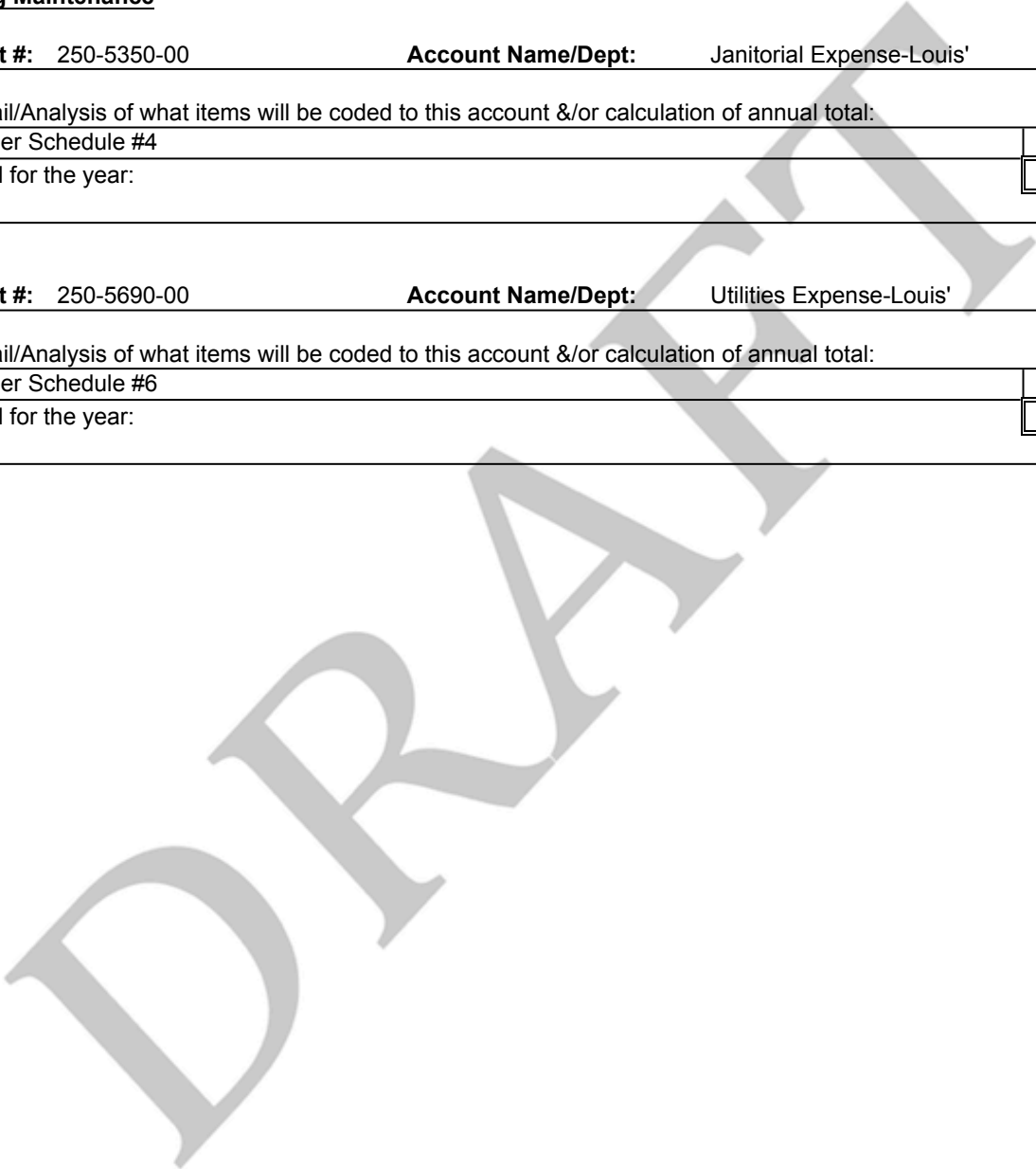
Building Maintenance

Account #: 250-5350-00 **Account Name/Dept:** Janitorial Expense-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
As per Schedule #4	
Total for the year:	59,789

Account #: 250-5690-00 **Account Name/Dept:** Utilities Expense-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
As per Schedule #6	
Total for the year:	109,338



Account #: 160-4250-40 **Account Name/Dept:** Equipment Rental Revenue-Louis'-Entertainment

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Revenue brought in from the rental of sound equipment for shows at Louis' as well as for off-site rentals. Ranges from \$350 for student groups to \$1500 for national promoters such as Live Nation.	
Total for the year:	30,600

Account #: 160-4310-10 **Account Name/Dept:** Ticket Sales Revenue-Louis'-Entertainment

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Based on estimates from historical data and touring patterns.	
Total for the year:	58,500

Account #: 160-5000-05 **Account Name/Dept:** Advertising Expense-Louis'-Entertainment

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
This includes the cost of posters, radio ads and print ads in the Sheaf and Planet S	
Total for the year:	5,600

Account #: 160-5090-00 **Account Name/Dept:** Computer Maint. Expense-Louis'-Entertainment

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
As per schedule #2	
Total for the year:	1,412

Account #: 160-5200-00 **Account Name/Dept:** Depreciation Expense-Louis'-Entertainment

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
As per schedule #3	
Total for the year:	10,082

Account #: 160-5220-10 **Account Name/Dept:** Entertainment Live Expense-Louis' Entertainment

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
This includes payment for all entertainers, riders, hotels, and ticket printing.	
Total for the year:	49,800

Account #: 160-5240-00 **Account Name/Dept:** Equip. & Equip. Maint. Exp.-Louis'-Entertainment

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Includes maintenance and repairs to sound equipment.	
Total for the year:	1,200

Account #: 160-5390-00 **Account Name/Dept:** Licenses Expense-Louis'-Entertainment

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
SOCAN Tariff 3A fees associated with live entertainment. (3% artist guarantee)	
Total for the year:	700

Account #: 160-5550-40

Account Name/Dept: Salaries Expense-Louis' Entertainment

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Includes wages paid to technicians for Louis' events. The rate is \$250 for the main technician and \$200 for additional technicians if needed.	
Total for the year:	29,400

DRAFT

Account #: 145-4000-20 **Account Name/Dept:** Adver. Video Monitors/Plasma Revenue-Marketing

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Based on sales from 2013-2014.	
Total for the year:	6,000

Account # 145-4250-30 **Account Name/Dept:** Rental Space-Other-Building Revenue-Marketing

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Based on sales from 2013-2014.	
Total for the year:	22,000

Account # 145-4620-00 **Account Name/Dept:** Survival Calendar Revenue-Marketing

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Based on sales from 2013-2014 Survival Calendar.	
Total for the year:	58,000

Account # 145-5000-00 **Account Name/Dept:** Advertising Expense-Marketing

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Sponsor Recruitment annual expenditure comprehensive brochures.	350
Survival Calendar sales generating expenditure includes copying, postage.	250
Total for the year:	600

Account # 145-5030-00 **Account Name/Dept:** Bank Charges Expense-Marketing

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Based on Actuals to December 31, 2013 then estimated to April.	
Total for the year:	500

Account # 145-5090-00 **Account Name/Dept:** Computer Maint. Expense-Marketing

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
As per Schedule #3.	
Total for the year:	1,412

Account # 145-5120-00 **Account Name/Dept:** Conference Expense-Marketing

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Association of College Unions,(ACUJ) in April 8-13 San Antonio	
Early Bird Registration fees (\$725x1.10 exch), Per Diem (\$65x1.10 exchange x 6 days),	
Hotel (\$189x1.10 exchange x 5 nights x 12.5% Hotel Tax), Luggage (\$25)*2, Taxi (\$60)	
Air Taxes (\$220)	
All flights for conferences will be covered by RBC Avion points.	
Per Diem of \$65 is based on Federal Government policy.	
Total for the year:	2,726

Account # 145-5200-00 **Account Name/Dept:** Depreciation Expense-Marketing

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
As per Schedule #3.	
Total for the year:	105

Account # 145-5400-00 **Account Name/Dept:** Meetings Expense-Marketing

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Estimated expenses for attending various meetings and sales calls (coffee, lunch, etc.).	350
Seasonal greetings, thank you cards, hospitality and networking.	150
Total for the year:	500

Account # 145-5430-00 **Account Name/Dept:** Office & General Expense-Marketing

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Office supplies as needed.	
Total for the year:	100

Account # 145-5470-00 **Account Name/Dept:** Printing Expense-Marketing

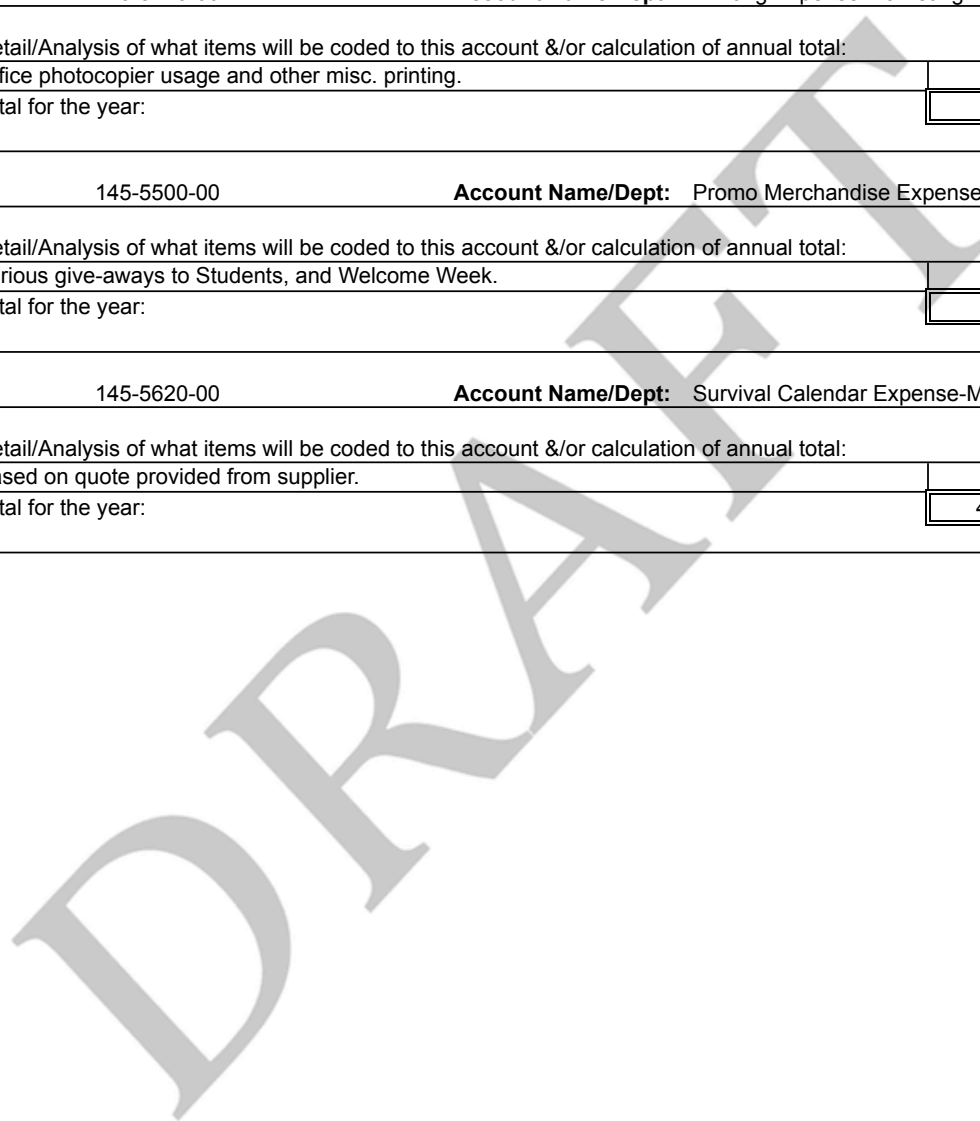
Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Office photocopier usage and other misc. printing.	
Total for the year:	100

Account # 145-5500-00 **Account Name/Dept:** Promo Merchandise Expense-Marketing

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Various give-aways to Students, and Welcome Week.	
Total for the year:	4,000

Account # 145-5620-00 **Account Name/Dept:** Survival Calendar Expense-Marketing

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Based on quote provided from supplier.	
Total for the year:	41,500



Account #: 181-4160-00 **Account Name/Dept:** Interest Revenue-Place Riel

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Based on actual to December 31, 2013 and estimated to April.	
Total for the year:	14,259

Account #: 181-4300-00 **Account Name/Dept:** Infrastructure Revenue-Place Riel

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Based on actual April 30, 2013 actuals plus 2.3% CPI increase less 1% U of S fee.	
Total for the year:	1,334,170

Account #: 181-5030-00 **Account Name/Dept:** Bank Charges Expense-Place Riel

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Based on actual to December 31, 2013 and estimated to April.	
Total for the year:	293,021

Account #: 181-5200-00 **Account Name/Dept:** Depreciation Expense-Place Riel

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Per Schedule #3	
Total for the year:	805,049

Account #: 181-5325-00 **Account Name/Dept:** Interest Expense-Place Riel

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Based on actual to December 31, 2013 and estimated to April.	
Total for the year:	839,934

Account #: 230-5000-00 **Account Name/Dept:** Advertising Expense-Pride Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
"Volunteer Required" posters, Survival Calendar ad, Sheaf, Centre postcards and other banners and posters.	
Total for the year:	1,200

Account #: 230-5090-00 **Account Name/Dept:** Computer Maint. Expense-Pride Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Per schedule #2	2,823
Google Apps (Email, Calendar, Documents, etc.)	53
Total for the year:	2,876

Account #: 230-5110-00 **Account Name/Dept:** Condom Expense-Pride Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Condoms, gloves, dental dams, female condoms, tampon and pad purchases for the year.	
Total for the year:	400

Account #: 230-5120-00 **Account Name/Dept:** Conference Expense-Pride Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Cost for the Coordinator to attend a relevant conference.	
Total for the year:	100

Account #: 230-5200-00 **Account Name/Dept:** Depreciation Expense-Pride Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Per Schedule #3	
Total for the year:	1,152

Account #: 230-5240-00 **Account Name/Dept:** Equip. & Equip. Maint. Exp.-Pride Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
To cover costs of any equipment needs for the year.	
Total for the year:	200

Account #: 230-5250-00 **Account Name/Dept:** Events/Speakers Expense-Pride Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
This account includes invitations for speakers at support groups, movie/game nights or other Pride Centre functions as well as Sex Week, Drag Shows, and Pride Parade. Costs for many of the events are offset by Drag Show revenue.	
Total for the year:	340

Account #: 230-5350-00 **Account Name/Dept:** Janitorial Expenses-Pride Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Per Schedule #4	
Total for the year:	2,350

Account #: 230-5400-00 **Account Name/Dept:** Meeting Expenses-Pride Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Meeting expenses are for outreach and networking.	
Total for the year:	100

Account #: 230-5430-00 **Account Name/Dept:** Office & General Expense-Pride Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Office supplies for center including toner cartridge and business cards, pens, paper, name tags, etc.	
Total for the year:	300

Account #: 230-5470-00 **Account Name/Dept:** Printing Expense-Pride Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Office photocopier usage and other misc. printing.	
Total for the year:	100

Account #: 230-5510-00 **Account Name/Dept:** Repairs & Maint. Expense-Pride Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Per Schedule #5	
Total for the year:	420

Account #: 230-5550-00 **Account Name/Dept:** Salaries, Wages & Benefits Exp.-Pride Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Salaries, Wages & Benefits - 39% time (15 hrs/week) for May - July.	
53% time (20 hrs/week) for August through April 30.	
Total for the year:	15,020

Account #: 230-5580-00 **Account Name/Dept:** Staff Welfare/Apprec. Exp.-Pride Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Year-end event @ \$20/volunteer - based on 25 volunteers	500
Total for the year:	500

Account #: 230-5600-00 **Account Name/Dept:** Subscriptions Expense-Pride Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Magazine subscriptions including The Advocate and Out magazine.	
Total for the year:	300

Account #: 230-5630-00 **Account Name/Dept:** Telephone Expense-Pride Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Based on actual to December 31,2013 and estimated to April.	
Total for the year:	654

Account #: 230-5640-00 **Account Name/Dept:** Training Expense-Pride Cntr.

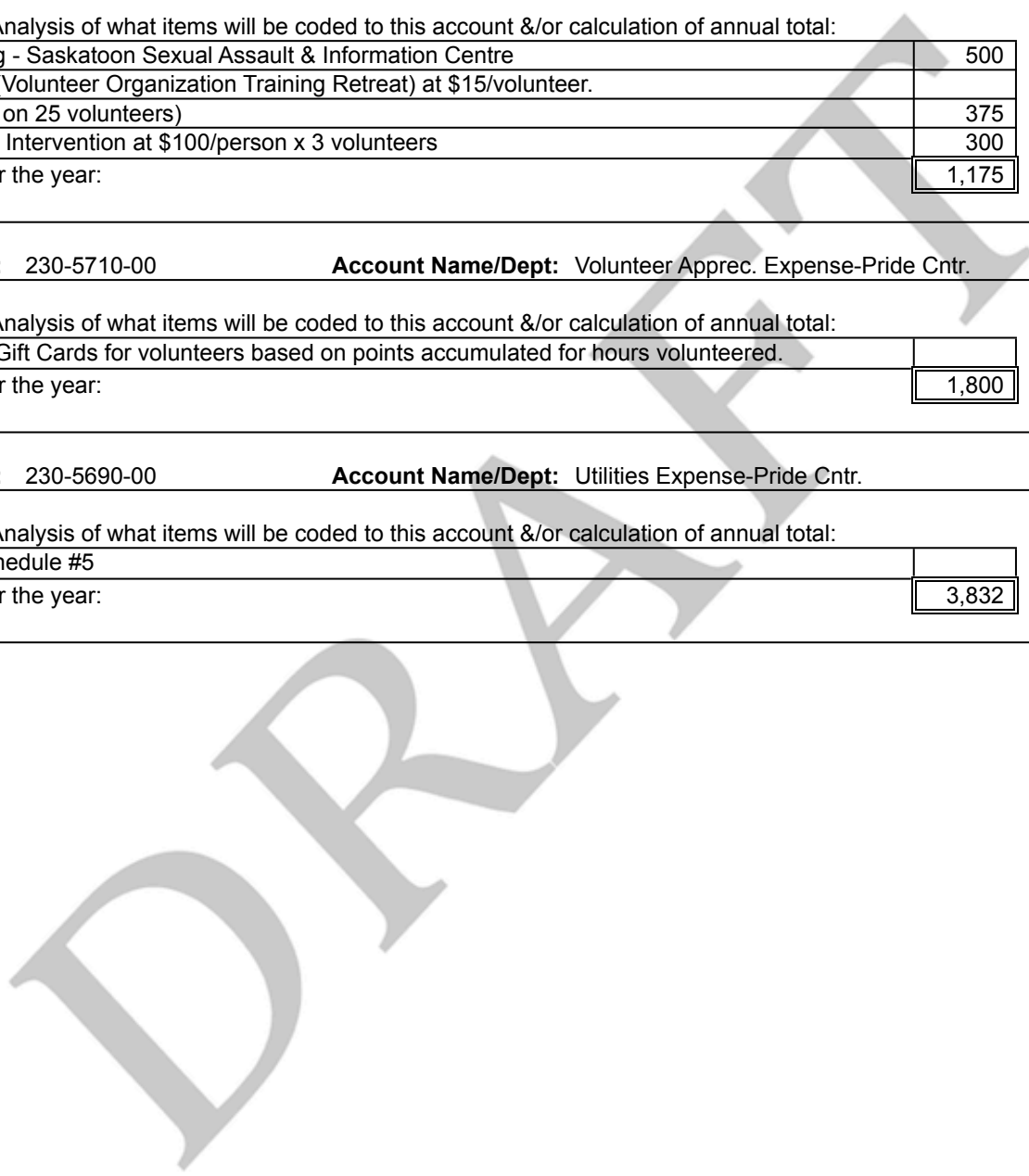
Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Training - Saskatoon Sexual Assault & Information Centre	500
VOTR (Volunteer Organization Training Retreat) at \$15/volunteer. (Based on 25 volunteers)	375
Suicide Intervention at \$100/person x 3 volunteers	300
Total for the year:	1,175

Account #: 230-5710-00 **Account Name/Dept:** Volunteer Apprec. Expense-Pride Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
USSU Gift Cards for volunteers based on points accumulated for hours volunteered.	
Total for the year:	1,800

Account #: 230-5690-00 **Account Name/Dept:** Utilities Expense-Pride Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Per Schedule #5	
Total for the year:	3,832



Account #: 130-4180-00 **Account Name/Dept:** Ratification Revenue-Campus Groups

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Ratification revenue comes from ratification fees in the campus groups policy. (Insurance for Campus events are accounted for in the Admin Budget)	
Total for the year:	14,400

Account #: 130-4280-00 **Account Name/Dept:** Sponsorship Revenue- Campus Groups

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Pepsi Cold Beverage Contract	6,120
Pepsi Product	5,500
Total for the year:	11,620

Account #: 130-5310-00 **Account Name/Dept:** Grants Expense (Cash/Credit)-Campus Groups

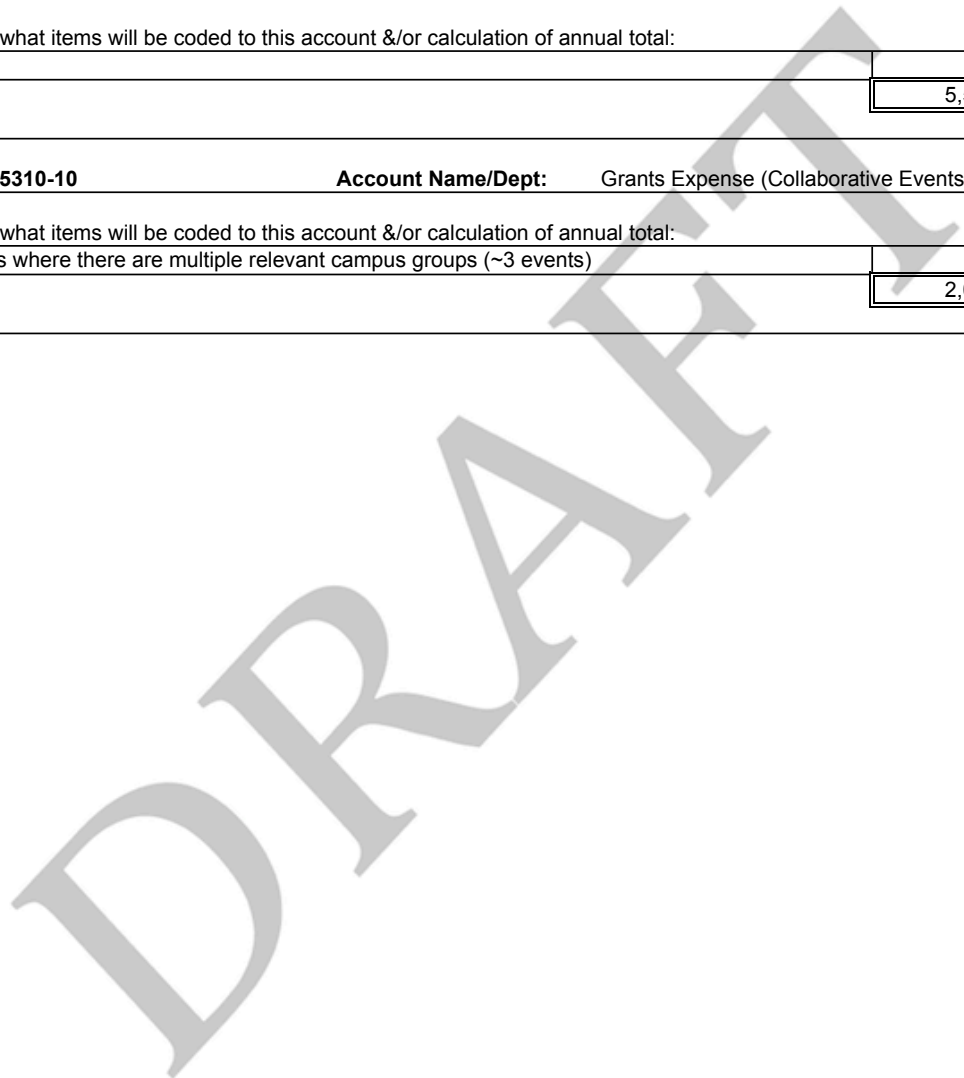
Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Campus Groups (~120 groups)	
Total for the year:	38,000

Account #: 130-5310-05 **Account Name/Dept:** Grants Expense (Product)-Campus Groups

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Pepsi Product	
Total for the year:	5,500

Account #: 130-5310-10 **Account Name/Dept:** Grants Expense (Collaborative Events)-Campus Groups

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Funding for events where there are multiple relevant campus groups (~3 events)	
Total for the year:	2,000



Account #: 130-4180-00 **Account Name/Dept:** Ratification Revenue-Campus Groups

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Ratification revenue comes from ratification fees in the campus groups policy. (Insurance for Campus events are accounted for in the Admin Budget)	
Total for the year:	14,400

Account #: 130-4280-00 **Account Name/Dept:** Sponsorship Revenue- Campus Groups

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Pepsi Cold Beverage Contract	6,120
Pepsi Product	5,500
Total for the year:	11,620

Account #: 130-5310-00 **Account Name/Dept:** Grants Expense (Cash/Credit)-Campus Groups

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Campus Groups (~120 groups)	
Total for the year:	38,000

Account #: 130-5310-05 **Account Name/Dept:** Grants Expense (Product)-Campus Groups

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Pepsi Product	
Total for the year:	5,500

Account #: 130-5310-10 **Account Name/Dept:** Grants Expense (Collaborative Events)-Campus Groups

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Funding for events where there are multiple relevant campus groups (~3 events)	
Total for the year:	2,000

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Account #: 165-4280-00 **Account Name/Dept:** Sponsorship Revenue-S.S-Events

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Sponsorship for Welcome Week from various participants.	
Total for the year:	22,000

Account #: 165-5000-00 **Account Name/Dept:** Advertising Expense-S.S-Events

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Posters, 2 banners,	400
Total for the year:	400

Account #: 165-5220-40 **Account Name/Dept:** Entertainment Live Expense-S.S-Events

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Bands,DJs, riders, production and stage.)	6,000
Total for the year:	6,000

Account #: 165-5240-00 **Account Name/Dept:** Equipment Maint. Expense-S.S-Events

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Facilities	7,000
Handyman rentals (tents, toilets) Budget Porta storage	6,800
Carless Drive In (projector and screen)	800
Total for the year:	14,600

Account #: 165-5390-00 **Account Name/Dept:** Licenses Expense-S.S.-Events

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Licensing of Carless Drive In movies from Media & Technology	
Total for the year	500

Account #: 165-5550-00 **Account Name/Dept:** P/T Salaries Expense-S.S-Events

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Based on 2 Student Crew members for overnight security & odd jobs.	
Total for the year:	500

Account #: 330-4295-00 **Account Name/Dept:** Crew Revenue-S.S-Stud. Crew/Safewalk

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Revenue for Student Crew Wages charged out as follows: USSU \$11.00/hr, Campus Clubs \$11.00/hr, Safestudy \$12.00, Campus business \$12/hr, Off Campus Groups will be \$13/hr.	
Charging 1.5/hr for stat holidays, overtime hours.	
Based on actual to December 31, 2013 and estimated to April.	
Total for the year:	34,471

Account #: 330-5000-00 **Account Name/Dept:** Advertising Expense -S.S Stud. Crew/Safewalk

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Survival Calendar, Student Crew, Safewalk postcards and positions.	
Total for the year:	800

Account #: 330-5090-00 **Account Name/Dept:** Computer Maint. Exp.-S.S Stud. Crew/Safewalk

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

As per Schedule #2	1,412
Google Apps (Email, Calendar, Documents, etc.)	53
Total for the year:	1,465

Account #: 330-5200-00 **Account Name/Dept:** Depreciation Expense-S.S-Stud. Crew/Safewalk

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

As per Schedule #3	
Total for the year:	341

Account #: 330-5240-00 **Account Name/Dept:** Equip. & Equip. Maint. Exp.-S.S-Stud. Crew/Safewalk

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Covers the cost of radio license and service agreement for 5 Safewalk/Student Security Radios, ear pieces for radios.	
Total for the year:	2,405

Account #: 330-5350-00 **Account Name/Dept:** Janitorial Expense-S.S-Stud. Crew/Safewalk

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

As per Schedule #4	
Total for the year:	1,448

Account #: 330-5430-00 **Account Name/Dept:** Office & General Expense-S.S-Stud. Crew/Safewalk

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Office supplies as needed.	
Total for the year:	200

Account #: 330-5470-00 **Account Name/Dept:** Printing Expense-S.S-Stud. Crew/Safewalk

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Office photocopier usage and other misc. printing.	
Total for the year:	100

Account #: 330-5510-00 **Account Name/Dept:** Repairs & Maint. Expense-S.S-Stud. Crew/Safewalk

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

As per Schedule #5	
Total for the year:	77

Account #: 330-5550-00 **Account Name/Dept:** Salaries, Wages & Ben. Exp.-S.S.-Stud.Crew/Safewalk

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Salaries, Wages & Benefits - 30hrs/week in Sept and Jan, and 20hrs/week other 7 months beginning in the middle of August and ending in April. (Includes office hours and events)	13,341
Student Crew wages paid out. Based on actual to December 31, 2013 and estimated to April.	34,680
Total for the year:	48,021

Account #: 330-5580-00 **Account Name/Dept:** Staff Welfare/Apprec. Exp.-S.S-Stud. Crew/Safewalk

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Year end party. (Based on 35 volunteers.)	700
Total for the year:	700

Account #: 330-5630-00 **Account Name/Dept:** Telephone Expense-S.S-Stud. Crew/Safewalk

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Cost for telephone hardware. Based on actuals to December 31,2013 and estimated to April	
Total for the year:	814

Account #: 330-5640-00 **Account Name/Dept:** Training Expense-S.S.-Stud. Crew/Safewalk

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Server Intervention and other courses that may be valuable. (Based on 20 Student Crew members.)	450
VOTR (Volunteer Organization Training Retreat) at \$15/volunteer. (Based on 15 volunteers)	225
Non-Violent Crisis Intervention (Based on 15 volunteers)	625
Total for the year:	1,300

Account #: 330-5670-00 **Account Name/Dept:** Uniforms Expense-S.S-Stud. Crew/Safewalk

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

T- Shirts and Jackets as needed.	
Total for the year:	600

Account #: 330-5710-00

Account Name/Dept: Volunteer Apprec. Expense-S.S-Stud. Crew/Safewalk

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

USSU Gift Cards for volunteers based on points accumulated for hours volunteered.

Total for the year:

600

Account #: 330-5690-00

Account Name/Dept: Utilities Expense-S.S-Stud. Crew/Safewalk

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

As per Schedule #6

Total for the year:

1,532

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Account #: 350-5000-00 **Account Name/Dept:** Advertising Expense-Women Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Sheaf Ads, Survival Calendar, Centre postcards, promotional material for the Centre i.e. Buttons, discussion group and workshop advertising.	
Total for the year:	1200

Account #: 350-5090-00 **Account Name/Dept:** Computer Maint. Expense-Women Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Per Schedule #2	2823
Google Apps (Email, Calendar, Documents, etc.)	53
Total for the year:	2876

Account #: 350-5110-00 **Account Name/Dept:** Condoms Expense-Women Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Condoms, gloves, dental dams, female condoms, tampon and pad purchases for the year.	
Total for the year:	300

Account #: 350-5120-00 **Account Name/Dept:** Conferences Expense-Women Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Cost for Coordinator to attend relevant conferences.	
Total for the year:	100

Account #: 350-5200-00 **Account Name/Dept:** Depreciation Expense-Women Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Per Schedule #3	
Total for the year:	1,121

Account #: 350-5240-00 **Account Name/Dept:** Equip. & Equip Maint. Expense-Women Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
To cover costs of any equipment needs for the year.	
Total for the year:	200

Account #: 350-5250-00 **Account Name/Dept:** Events/Speakers Expense-Women Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
To pay for events/speakers such as coffee houses, etc. that take place during the year. Includes cost of putting on movie nights, V-day, Dec 6 Memorial, International Women's Day, and Take Back the Night, \$20 per month for workshop supplies; honorariums for speakers.	
Total for the year:	750

Account #: 350-5350-00 **Account Name/Dept:** Janitorial Expense-Women Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Per Schedule #4	
Total for the year:	2,065

Account #: 350-5400-00 **Account Name/Dept:** Meeting Expense-Women Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Meeting expense is for outreach and networking.	
Total for the year:	100

Account #: 350-5430-00 **Account Name/Dept:** Office & General Expense-Women Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Office supplies including toner cartridges, filing supplies, business cards, name tags, etc.	
Total for the year:	300

Account #: 350-5470-00 **Account Name/Dept:** Printing Expense-Women Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Office photocopier usage and other misc. printing.	
Total for the year:	100

Account #: 350-5510-00 **Account Name/Dept:** Repairs & Maintenance Expense-Women Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Per Schedule #5	
Total for the year:	369

Account #: 350-5550-00 **Account Name/Dept:** Salaries, Wages & Benefits Exp.-Women Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Salaries, Wages & Benefits - 39% time (15 hrs/week) for May - July.	
53% time (20 hrs/week) for August through April 30.	
Total for the year:	15,020

Account #: 350-5580-00 **Account Name/Dept:** Staff Welfare/Apprec. Expense-Women Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Year end award banquet program @ \$20/volunteer (based on 40 volunteers)	
Total for the year:	800

Account #: 350-5600-00 **Account Name/Dept:** Subscriptions Expense-Women Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Yearly Subscriptions & purchases of publications	
Bust, Bitch, Herizon, Shameless, Colorlines, Briarpatch, Harper's.	
Total for the year:	300

Account #: 350-5630-00 **Account Name/Dept:** Telephone Expense-Women Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Costs for telephone hardware.	
Total for the year:	654

Account #: 350-5640-00 **Account Name/Dept:** Training Expense-Women Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Training - Saskatoon Sexual Assault & Information Centre	500
VOTR (Volunteer Organization Training Retreat) at \$15/volunteer. (Based on 40 volunteers)	600
Pregnancy Crises Intervention (honorarium)	175
Suicide Intervention at \$100/person x 2 volunteers	200
Total for the year:	1,475

Account #: 350-5710-00 **Account Name/Dept:** Volunteer Appreciation Expense-Women Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
USSU Gift Cards for volunteers based on points accumulated for hours volunteered.	1,150
Total for the year:	1,150

Account #: 350-5690-00 **Account Name/Dept:** Utilities Expense-Women Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Per Schedule #6	3,367
Total for the year:	3,367

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Account #: 360-4005-00 **Account Name/Dept:** Banner Stand Revenue-XL Design

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Based on actual revenue to December 31, 2013 and estimated to April.	
Total for the year:	11,485

Account #: 360-4005-00 **Account Name/Dept:** Binding Revenue-XL Design

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Projections for binding revenue based on the addition of new equipment and the amount of work we outsource per year.	
Total for the year:	6,600

Account #: 360-4060-00 **Account Name/Dept:** Color Copy Revenue-XL Design

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Based on actual revenue to December 31, 2013 and estimated to April.	
Total for the year:	93,163

Account #: 360-4150-00 **Account Name/Dept:** Finishing Revenue-XL Design

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Based on actual revenue to December 31, 2013 and estimated to April. Includes charges for folding, stapling, cutting, and other finishing options.	
Total for the year:	3,610

Account #: 360-4170-00 **Account Name/Dept:** Laminating Revenue-XL Design

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Projections for laminating revenue based on the addition of new equipment and the amount of work we outsource per year.	
Total for the year:	6,600

Account #: 360-4200-00 **Account Name/Dept:** Outsourcing Revenue-XL Design

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Based on actual revenue to December 31, 2013 and estimated to April with a reduction due to addition of new equipment.	
Total for the year:	1,836

Account #: 360-4215-00 **Account Name/Dept:** Plotter Revenue-XL Design

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Based on actual revenue to December 31, 2013 and estimated to April.	
Total for the year:	99,165

Account #: 360-4330-00 **Account Name/Dept:** Typesetting Revenue-XL Design

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Based on actual revenue to December 31, 2013, estimated to April with subtraction of services such as cutting, folding, etc. Those service will now be under Finishing Revenue	
Total for the year:	5,220

Account #: 360-4830-00 **Account Name/Dept:** Wide Format Copying Revenue-XL Design

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Based on actual revenue to December 31, 2013 and estimated to April.	
Total for the year:	1,716

Account #: 360-5000-00 **Account Name/Dept:** Advertising Expense-XL Design

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Full-page Survival Calendar, internal promotions for banner stands and plotter advertising	
External banners for Place Riel, buzz boards, OnCampus News, radio advertising	
Total for the year:	2,400

Account #: 360-5030-00 **Account Name/Dept:** Bank Charges Expense-XL Design

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
This is a percentage base charge for debit/credit card sales. The more this service is used, the higher the charge. Budget is based on actual expense as of December 31, 2013 and estimated to April.	
Total for the year:	1,440

Account #: 360-5040-00 **Account Name/Dept:** Banner Stand Expense-XL Design

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
This is the cost of banner stands and materials. They are at 60% of Banner Stand Sales.	
Total for the year:	6,891

Account #: 360-5090-00 **Account Name/Dept:** Computer Maint. Expense-XL Design

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
As per Schedule #2	4,235
3-Adobe Design	630
Google App (Email, Calendar, Documents, etc)	53
Lt Speed Pro	948
Maintenance Agreements (3-Filemaker)	345
Total for the year:	6,211

Account #: 360-5120-00 **Account Name/Dept:** Conference Expense - XL Design

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
A conference will not be budgeted for this year. We will look locally at courses and use professional development funds.	
Total for the year:	-

Account #: 360-5170-10 **Account Name/Dept:** Copier-Paper Expense-XL Design

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Based on actual revenue to December 31, 2013 and estimated to April.	
Increase a small amount to reflect business due to advertising and new location.	
Total for the year:	11,180

Account #: 360-5170-15 **Account Name/Dept:** Copier-Service Expense-XL Design

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
This is an expense for 'click' charges on the copier. Based on actual expenses to December 31, 2013 and estimated to April.	
Total for the year:	9,976

Account #: 360-5200-00 **Account Name/Dept:** Depreciation Expense-XL Design

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Per Schedule #3	
Total for the year:	15,889

Account #: 360-5240-00 **Account Name/Dept:** Equip. & Equip Maint. Exp.-XL Design

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Miscellaneous repairs for equipment not covered under service. This includes replacement of head cartridges, blade sharpening, and other items.	
Total for the year:	6,000

Account #: 360-5215-00 **Account Name/Dept:** Finance Expense-XL Design

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Finance charge on lease of Color Copier.	
Total for the year:	2,697

Account #: 360-5365-00 **Account Name/Dept:** Laminating Expense-XL Design

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
This is the cost of laminating materials. They are at 20% of Laminating Sales.	
Total for the year:	1,320

Account #: 360-5430-00 **Account Name/Dept:** Office & General Expense-XL Design

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
This includes debit paper, pens, paper, and general office/supply items.	
Based on actual revenue to December 31, 2013 and estimated to April.	
Total for the year:	887

Account #: 360-5440-00 **Account Name/Dept:** Outsourcing Expenses-XL Design

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
This is a service for clients. We outsource various types of print mounting to keep customers using XL for all their print requirements. We charge a small mark-up on the service.	
Total for the year:	1,285

Account #: 360-5455-00 **Account Name/Dept:** Plotter Expenses-XL Design

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Based on 25% of the plotter revenue. This covers ink cartridges, print heads, paper rolls, etc.	
Total for the year:	24,675

Account #: 360-5470-00 **Account Name/Dept:** Printing Expense-XL Design

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Internal use of photocopier and banners for advertising	
Total for the year:	400

Account #: 360-5550-00 **Account Name/Dept:** Salaries, Wages & Benefits Expense-XL Design

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Salaries, Wages & Benefits for FT and PT employees. Part-time staff cover 60% of full time hours per week, plus full-time during vacation coverage and every 3rd Friday off for the Graphic Designer.	
Total for the year:	76,663

Account #: 360-5630-00 **Account Name/Dept:** Telephones Expense - XL Design

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Telephone hardware and long distance calls.	
Total for the year:	1,635

Account #: 360-5830-00 **Account Name/Dept:** Wide Format Black & White Expense-XL Design

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Based on actual costs up to December 2013 with estimates until April. The cost of paper, ink, print heads, etc. are included.	
Total for the year:	60

Expenses

Building Maintenance

Account #: 360-5350-00 **Account Name/Dept:** Janitorial Expense-XL Design

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

As per schedule #4	
Total for the year:	2,950

Account #: 360-5510-00 **Account Name/Dept:** Repairs & Maint. Expense-XL Design

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

As per Schedule #5	
Total for the year:	526

Account #: 360-5670-00 **Account Name/Dept:** Utilities Expense-XL Design

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

As per Schedule #6	
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Total for the year:	4,804
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Account #: 290-4110-00	Account Name/Dept: Copying Revenue-XL Design Copier Fleet
Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Copy, printing, and scanning revenue based on actuals up to December 31, 2013 with 50% drop due to pricing changes and a 35% drop in volume due to scanning.	
Total for the year:	8,750

Account #: 290-5000-00	Account Name/Dept: Advertising Expense-XL Copier Fleet
Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Advertising for new service in Survival Guide as well as posters and banners across campus and at printer locations.	
Total for the year:	875

Account #: 290-5165-00	Account Name/Dept: Copy Card Commissions Exp.-XL Design Copier Fleet
Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
5% commission paid to the Information Centre for the sale of copy credits.	
Total for the year:	438

Account #: 290-5170-10	Account Name/Dept: Copier Expense- Paper-XL Design Copier Fleet
Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Paper costs based on projected copy and print usage.	
Total for the year:	985

Account #: 290-5170-15	Account Name/Dept: Copier Expense- Service-XL Design Copier Fleet
Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Based on service including Copier lease \$6900, Pcounter service \$1400, mobile print service \$216, and colour imprint costs \$200	
Total for the year:	8,716

Account #: 290-5200-00	Account Name/Dept: Depreciation Expense-XL Design Copier Fleet
Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Per Schedule #3	
Total for the year:	5,198

Account #: 290-5380-00	Account Name/Dept: Library Agreement Exp.-XL Design Copier Fleet
Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Cost for copy location in Murray Library.	
Total for the year:	252

Account #: 290-5430-00	Account Name/Dept: Office & General Exp.-XL Design Copier Fleet
Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Supplies used for upkeep of fleet and for postering, etc.	
Total for the year:	60

Account #: 290-5470-00	Account Name/Dept: Printing Expense-XL Design Copier Fleet
Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Printing costs for point of sale signage for all printing locations.	
Total for the year:	370

Account #: 290-5550-00	Account Name/Dept: Salaries/Wages & Benefits Exp.-XL Design Copier Fleet
Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Staff costs for refilling paper and toner on machines when necessary.	
Total for the year:	2,274

USSU 2014-2015 Budget - Comparison

<u>USSU OPERATION/SERVICE</u>	<u>Budget 2014-2015</u>	<u>Budget 2013-2014</u>
Administration	(1,018,827)	(989,164)
Admin-Student Fees	1,170,031	1,094,188
Communications	(47,690)	(49,047)
Facilities	364,407	388,400
Food Centre	(17,111)	(15,212)
Help Centre	(37,687)	(43,003)
Information Centre	4,476	(5,487)
Louis'	(76,515)	(130,187)
Louis'-Entertainment	(9,094)	(9,715)
Marketing Service	34,457	35,355
Pride Centre	(32,818)	(37,703)
Student Governance	(222,546)	(210,656)
Student Grants	(24,480)	(21,900)
Student Service-Events	-	-
Safewalk-Student Crew	(25,931)	(21,505)
Women's Centre	(32,247)	(36,570)
XL Design	60,699	33,631
XL Design-Copier Fleet	(10,418)	(55,095)
MUB Cost	(176,881)	(204,379)
Total	(98,174)	(278,049)
Capital	(98,534)	(776,702)
*Investments for Operating as of December 31, 2013	1,731,600	1,960,396
Total	1,534,891	905,645
 <u>INFRASTRUCTURE NOT OPERATING</u>	 <u>Budget</u>	 <u>Budget</u>
	<u>2014-2015</u>	<u>2013-2014</u>
Place Riel	(589,575)	80,580
Total Place Riel	(589,575)	80,580

**USSU 2014-2015 Budget
Annual Summary**

Description	Profit/(Loss) With Depreciation	Profit/(Loss) Without Depreciation
Administration	(1,018,827)	(1,009,012)
Admin-Student Fees	1,170,031	1,170,031
Communications	(47,690)	(40,914)
Facilities	364,407	411,564
Food Centre	(17,111)	(16,769)
Help Centre	(37,687)	(36,953)
Information Centre	7,964	8,835
Information Centre-PR Cost	(3,488)	(3,488)
Louis'	(76,515)	34,932
Louis'-MUB Cost	(169,127)	(169,127)
Louis'-Entertainment	(9,094)	988
Marketing Service	34,457	34,562
Pride Centre	(32,818)	(31,666)
Student Governance	(222,546)	(220,231)
Student Grants	(24,480)	(24,480)
Student Service-Events	-	-
Safewalk-Student Crew	(25,931)	(25,590)
Women's Centre	(32,247)	(31,126)
XL Design	60,699	75,149
XL Design-MUB Cost	(7,754)	7,754
XL Design-Copier Fleet	(10,418)	(5,220)
Total	(98,174)	129,239

INFRASTRUCTURE NOT OPERATING

	Profit/(Loss) With Depreciation	Profit/(Loss) Without Depreciation
Place Riel	(589,575)	215,474
Total Place Riel	(589,575)	215,474

USSU 2014-2015 Budget - Communications

Revenue														
Account	Description	May	June	July	August	September	October	November	December	January	February	March	April	Total
					-									-
		-	-	-	-		-	-	-	-	-	-	-	-
Expenses														
Account	Description	May	June	July	August	September	October	November	December	January	February	March	April	Total
140-5000-00	Advertising	482	482	482	1,825	2,425	2,000	1,900	582	2,000	1,800	1,800	582	16,360
140-5090-00	Computer Maintenance	2,238	1,538	1,538	1,538	1,538	1,538	1,538	1,538	1,538	1,538	1,538	1,538	19,155
140-5120-00	Conferences		3,474	-	-	-	-	-	-	-	-	-	-	3,474
140-5150-00	Contract Labour	40	40	40	40	200	160	160	120	160	160	160	120	1,400
140-5200-00	Depreciation	565	565	565	565	565	565	565	565	565	565	565	565	6,776
140-5400-00	Meeting Expenses													-
140-5410-00	Membership Expense	325												325
140-5430-00	Office & General					20	20	20		20		20		100
140-5470-00	Printing & Publications				10	20	10	10	10	10	10	10	10	100
		3,650	6,099	2,625	3,978	4,768	4,293	4,193	2,815	4,293	4,073	4,093	2,815	47,690
		May	June	July	August	September	October	November	December	January	February	March	April	Total
	Net	(3,650)	(6,099)	(2,625)	(3,978)	(4,768)	(4,293)	(4,193)	(2,815)	(4,293)	(4,073)	(4,093)	(2,815)	(47,690)

USSU 2014-2015 Budget - Food Centre

Expenses														
Account	Description	May	June	July	August	September	October	November	December	January	February	March	April	Total
175-5000-00	Advertising				300	150	200	25		100	25			800
175-5090-00	Computer Maintenance	122	122	122	122	122	122	122	122	122	122	122	122	1,465
175-5200-00	Depreciation	28	28	28	28	28	28	28	28	28	28	28	28	341
175-5240-00	Equipment						100							100
175-5250-00	Events/Speakers					100	150			100				350
175-5350-00	Janitorial	134	134	134	134	134	134	134	134	134	134	134	134	1,611
175-5400-00	Meeting Expenses						25			25				50
175-5430-00	Office & General					125	25	25	25	25	25			250
175-5470-00	Printing				10	20	10	10	10	10	10	10	10	100
175-5510-00	Repairs & Maintenance	7	7	7	7	7	7	7	7	7	7	7	7	85
175-5550-00	Salaries/Wages - PT				493	983	1,879	983	983	983	983	983	983	9,256
175-5580-00	Staff Welfare/Apprec.											160		160
175-5630-00	Telephone	40	40	40	40	40	40	40	40	40	40	40	40	479
175-5640-00	Training					60								60
175-5710-00	Volunteer Awards								150				150	300
175-5690-00	Utilities	142	142	142	142	142	142	142	142	142	142	142	142	1,704
		474	474	474	1,277	1,912	2,863	1,517	1,642	1,717	1,517	1,627	1,617	17,111
	Net	(474)	(474)	(474)	(1,277)	(1,912)	(2,863)	(1,517)	(1,642)	(1,717)	(1,517)	(1,627)	(1,617)	(17,111)

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USSU 2014-2015 Budget - Louis'

Revenue														
Bar Operations														
Account	Description	May	June	July	August	September	October	November	December	January	February	March	April	Total
250-4040-00	Coat Check Revenue						105	500	700	400	400	200	-	2,305
250-4070-10	Commission Liq Tax	100	80	71	71	122	135	121	125	82	107	96	122	1,232
250-4070-20	Commission Vending	467	423	164	286	1,322	1,100	1,450	975	1,250	1,100	1,450	1,300	11,287
250-4270-40	Sales - Bottled Beer	3,008	5,102	2,972	18,326	96,642	33,165	11,230	6,135	2,652	3,736	3,443	4809	191,220
250-4270-50	Sales - Draft Beer	13,655	12,382	10,786	11,678	45,554	35,951	33,122	30,679	39,790	32,687	52,675	42,642	361,601
250-4270-60	Sales - Food	58,969	68,205	46,657	59,654	82,063	80,335	74,240	62,150	57,930	58,089	74,319	67,729	790,340
250-4270-70	Sales - Liquor	7,465	10,924	11,994	17,403	24,651	23,842	25,310	26,246	18,769	14,449	20,480	21,241	222,774
250-4270-80	Sales - Non Alch. Bev.	9,449	7,543	2,890	5,196	12,474	12,382	6,962	3,319	4,984	4,283	5,481	5008	79,971
250-4270-85	Sales Prepared Beverages	2,794	2,755	2,726	2,988	7,690	8,668	7,960	5,143	7,347	6,511	6,853	5598	67,033
250-4275-00	Special Event Revenue	1,050	2,100	2,400	2,590	5,874	2,900	5,500	1,500	3,750	1,750	3,000	4000	36,414
250-4280-00	Sponsorship Revenue	14,280	3,000	0		11,000	0	0	3,000	0	0	3,000	0	34,280
		111,237	112,514	80,660	118,192	287,392	198,583	166,395	139,972	136,954	123,112	170,997	152,449	1,798,457
Expenses														
Account	Description	May	June	July	August	September	October	November	December	January	February	March	April	Total
250-5000-00	Advertising	1,800	1,800	1,800	1,800	3,531	2,800	1,800	1,800	2,500	1,800	1,800	1,800	25,031
250-5030-00	Bank Charges	975	1,350	1,350	1,250	1,350	1,475	1,200	1,250	1,100	900	1,000	1,000	14,200
250-5090-00	Computer Maint.	1,203	1,203	1,203	1,203	1,203	1,203	1,203	1,203	1,203	1,203	1,203	1,203	14,430
250-5120-00	Conferences-Travel		4,740					0						4,740
250-5180-40	COS - Bottled Beer	1,083	1,837	1,070	6,597	34,791	11,939	4,043	2,209	955	1,345	1,239	1,731	68,839
250-5180-50	COS - Draft Beer	6,008	5,448	4,746	5,138	20,955	16,537	15,236	14,112	18,303	15,036	24,231	19,615	165,366
250-5180-60	COS - Food	24,767	28,646	19,596	25,055	34,466	33,741	31,181	26,103	24,331	24,397	31,214	28,446	331,943
250-5180-70	COS - Liquor	1,866	2,731	2,999	4,351	6,163	5,961	6,328	6,562	4,692	3,612	5,120	5,310	55,694
250-5180-80	COS - Non Alch. Bev.	3,307	2,640	1,012	1,819	4,366	4,334	1,741	830	1,246	1,071	1,370	1,252	24,986
250-5180-85	COS- Prepared Bev.	838	827	818	896	2,307	2,600	2,388	1,543	2,204	1,953	2,056	1,679	20,110
250-5200-00	Depreciation	9,287	9,287	9,287	9,287	9,287	9,287	9,287	9,287	9,287	9,287	9,287	9,287	111,447
250-5220-20	Entertainment - Recorded	190	190	190	190	190	190	190	190	190	190	190	190	2,280
250-5240-00	Equipment & Equipment Maintenance	1,200	1,200	1,200	1,200	2,000	1,500	1,500	1,500	2,500	1,500	1,500	1,500	18,300
250-5285-00	Food & Beverage supplies	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	24,000
250-5290-00	Freight	250	250	250	250	400	400	400	400	400	400	400	400	4,200
250-5360-00	Kitchen Supplies	1,400	1,400	1,400	1,400	1,400	1,400	1,400	1,400	1,400	1,400	1,400	1,400	16,800
250-5390-00	Licence										200			200
250-5400-00	Meeting	75				25						100		200
250-5410-00	Membership		275											275
250-5430-00	Office & General	150	150	150	250	250	250	250	250	250	250	250	250	2,700
250-5450-00	Plant Maintenance	1,000												1,000
250-5470-00	Printing	200				200				200				600
250-5480-00	Prof. Development/Wellness									650				650
250-5500-00	Promotions	600	600	600	900	1,800	1,800	1,800	1,400	1,800	1,800	1,800	1,800	16,700
250-5510-05	Repairs & Main. - Louis'	998	998	998	998	998	998	998	998	998	998	998	998	11,974
250-5550-00	Salaries, Wages & Benefits	62,229	63,637	65,625	72,088	90,093	89,142	80,542	65,885	74,315	64,065	82,832	75,508	885,960
250-5560-00	Special Event Expense	2,500	2,800	2,500	3,000	3,500	2,200	2,000	2,200	5,000	300	500	300	26,800
250-5205-00	Staff Discounts	200	200	200	200	300	300	300	300	300	300	300	300	3,200
250-5580-00	Staff Welfare/Apprec.	75	75	75	75	120	120	120	120	120	120	120	120	1,260
250-5630-00	Telephone	650	650	650	650	650	650	650	650	650	650	650	650	7,800
250-5640-00	Training	400			2,500	300				300				3,500
250-5650-00	Transportation	10	10		10			10	40	40				120

USSU 2014-2015 Budget - Louis'

250-5670-00	Uniforms/linens	300			600	0				300				1,200
250-5750-00	Waste Management	557	557	557	557	726	726	503	726	726	726	726	726	7,816
		126,119	135,501	120,275	144,264	223,371	191,553	167,291	142,734	157,960	135,503	172,286	158,116	1,874,971
	Bar Operations Net Profit/(Loss)	(14,882)	(22,987)	(39,615)	(26,072)	64,021	7,030	(896)	(2,762)	(21,006)	(12,391)	(1,289)	(5,667)	(76,515)
Expenses														
Building Maintenance														
Account	Description	May	June	July	August	September	October	November	December	January	February	March	April	Total
250-5350-00	Janitorial	4,982	4,982	4,982	4,982	4,982	4,982	4,982	4,982	4,982	4,982	4,982	4,982	59,789
250-5690-00	Utilities	9,112	9,112	9,112	9,112	9,112	9,112	9,112	9,112	9,112	9,112	9,112	9,112	109,338
		14,094	14,094	14,094	14,094	14,094	14,094	14,094	14,094	14,094	14,094	14,094	14,094	169,127
	Building Maintenance Net Profit/(Loss)	(14,094)	(14,094)	(14,094)	(14,094)	(14,094)	(14,094)	(14,094)	(14,094)	(14,094)	(14,094)	(14,094)	(14,094)	(169,127)
		May	June	July	August	September	October	November	December	January	February	March	April	Total
	Net	(28,976)	(37,080)	(53,709)	(40,166)	49,927	(7,064)	(14,990)	(16,856)	(35,100)	(26,485)	(15,383)	(19,761)	(245,642)

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USSU 2014-2015 Budget - Louis'-Entertainment

Revenue														
Account	Description	May	June	July	August	September	October	November	December	January	February	March	April	Total
160-4250-40	Equipment Rentals	1,550	2,250	2,500	2,500	4,000	3,650	2,500	1,550	3,300	1,800	2,500	2,500	30,600
160-4310-10	Ticket Sales	2,000	2,000	2,000	2,000	15,000	8,000	7,500	1,000	2,000	2,000	8,000	7,000	58,500
		3,550	4,250	4,500	4,500	19,000	11,650	10,000	2,550	5,300	3,800	10,500	9,500	89,100
Expenses														
Account	Description	May	June	July	August	September	October	November	December	January	February	March	April	Total
160-5000-05	Advertising	200	200	200	300	1,000	800	600	200	250	300	800	750	5,600
160-5090-00	Computer Maintenance	118	118	118	118	118	118	118	118	118	118	118	118	1,412
160-5200-00	Depreciation	840	840	840	840	840	840	840	840	840	840	840	840	10,082
160-5220-10	Entertainment Live	1,500	1,500	1,500	1,500	13,500	7,000	6,600	700	1,500	1,500	7,000	6,000	49,800
160-5240-00	Equipment & Equipment Maint.	100	100	100	100	100	100	100	100	100	100	100	100	1,200
160-5390-00	Licenses									700				700
160-5550-40	Salaries	1,000	1,500	1,700	2,000	5,000	3,500	3,000	1,700	2,700	1,300	3,500	2,500	29,400
		3,758	4,258	4,458	4,858	20,558	12,358	11,258	3,658	6,208	4,158	12,358	10,308	98,194
	Entertainment Profit/(Loss)	(208)	(8)	42	(358)	(1,558)	(708)	(1,258)	(1,108)	(908)	(358)	(1,858)	(808)	(9,094)

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USSU 2014-2015 Budget - Place Riel

Revenue														
Acct	Description	May	June	July	August	September	October	November	December	January	February	March	April	Total
181-4160-00	Interest Revenue	1,188	1,188	1,188	1,188	1,188	1,188	1,188	1,188	1,188	1,188	1,188	1,188	14,259
181-4300-00	Infrastructure Revenue	-	-	-	-	-	632,085	-	-	-	632,085	-	70,000	1,334,170
		1,188	1,188	1,188	1,188	1,188	633,273	1,188	1,188	1,188	633,273	1,188	71,188	1,348,429
Expenses														
Acct	Description	May	June	July	August	September	October	November	December	January	February	March	April	Total
181-5030-00	Bank Charges	24,418	24,418	24,418	24,418	24,418	24,418	24,418	24,418	24,418	24,418	24,418	24,418	293,021
181-5200-00	Depreciation	67,087	67,087	67,087	67,087	67,087	67,087	67,087	67,087	67,087	67,087	67,087	67,087	805,049
181-5325-00	Interest Expense	69,995	69,995	69,995	69,995	69,995	69,995	69,995	69,995	69,995	69,995	69,995	69,995	839,934
		161,500	161,500	161,500	161,500	161,500	161,500	161,500	161,500	161,500	161,500	161,500	161,500	1,938,004
		May	June	July	August	September	October	November	December	January	February	March	April	Total
	Net	(160,312)	(160,312)	(160,312)	(160,312)	(160,312)	471,773	(160,312)	(160,312)	(160,312)	471,773	(160,312)	(90,312)	(589,575)

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USSU 2014-2015 Budget - Pride Centre

Expenses														
Acct	Description	May	June	July	August	September	October	November	December	January	February	March	April	Total
230-5000-00	Advertising				300	300	150	100	25	150	100	75		1,200
230-5090-00	Computer Maintenance	240	240	240	240	240	240	240	240	240	240	240	240	2,876
230-5110-00	Condoms					200				200				400
230-5120-00	Conferences							100						100
230-5200-00	Depreciation	96	96	96	96	96	96	96	96	96	96	96	96	1,152
230-5240-00	Equipment				50	50	50			50				200
230-5250-00	Events/Speakers	30	100	30	30	30	0	30	30	30	30	0		340
230-5350-00	Janitorial	196	196	196	196	196	196	196	196	196	196	196	196	2,350
230-5400-00	Meeting Expense						25	10	10	25	10	10		100
230-5430-00	Office & General				50	50	25	50	25	50	25	25		300
230-5470-00	Printing						25	25	25	25				100
230-5510-00	Repairs & Maintenance	35	35	35	35	35	35	35	35	35	35	35	35	420
230-5550-00	Salaries/Wages & Benefits	983	983	983	1,341	1,341	1,341	1,341	1,341	1,341	1,341	1,341	1,341	15,020
230-5580-00	Staff Welfare/Apprec.											500		500
230-5600-00	Subscriptions/Publications					150			150					300
230-5630-00	Telephone	54	54	54	54	54	54	54	54	54	54	54	54	654
230-5640-00	Training	100				375	100	100	100	100	100	50	150	1,175
230-5710-00	Volunteer Awards	100				150	200	200	200	100	250	150	450	1,800
230-5690-00	Utilities	319	319	319	319	319	319	319	319	319	319	319	319	3,832
		2,153	2,023	1,953	2,712	3,637	2,842	2,897	2,822	3,012	2,797	3,092	2,882	32,818
		May	June	July	August	September	October	November	December	January	February	March	April	Total
	Net	(2,153)	(2,023)	(1,953)	(2,712)	(3,637)	(2,842)	(2,897)	(2,822)	(3,012)	(2,797)	(3,092)	(2,882)	(32,818)

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USSU 2014-2015 Budget - Student Crew/Safewalk

Revenue														
Account	Description	May	June	July	August	September	October	November	December	January	February	March	April	Total
330-4295-00	Student Security Crew	-		-	400	4,688	5,125	4,413	4,718	4,030	3,855	3,683	3,560	34,471
		-	-	-	400	4,688	5,125	4,413	4,718	4,030	3,855	3,683	3,560	34,471
Expenses														
Account	Description	May	June	July	August	September	October	November	December	January	February	March	April	Total
330-5000-00	Advertising				300	200	50	50		150	25	25	-	800
330-5090-00	Computer Maintenance	122	122	122	122	122	122	122	122	122	122	122	122	1,465
330-5200-00	Depreciation	28	28	28	28	28	28	28	28	28	28	28	28	341
330-5240-00	Equipment Maintenance	158	158	158	158	158	158	158	158	158	158	158	667	2,405
330-5350-00	Janitorial	121	121	121	121	121	121	121	121	121	121	121	121	1,448
330-5430-00	Office & General					50	40	20	20	20	20	10	20	200
330-5470-00	Printing				10	20	20	10	10	10	10	10		100
330-5510-00	Repairs and Maintenance	6	6	6	6	6	6	6	6	6	6	6	6	77
330-5550-00	Salaries/Wages & Benefits				1,738	6,542	6,525	5,850	6,121	6,017	5,215	5,115	4,898	48,021
330-5580-00	Staff Welfare/Apprec.								300	100			300	700
330-5630-00	Telephone	68	68	68	68	68	68	68	68	68	68	68	68	814
330-5640-00	Training					475	250	100	100	225	100	50		1,300
330-5670-00	Uniforms					300				300				600
330-5710-00	Volunteer Awards	-	-	-	-	-	100	50	100	25	100	125	100	600
330-5690-00	Utilities	128	128	128	128	128	128	128	128	128	128	128	128	1,532
		631	631	631	2,679	8,218	7,616	6,711	7,282	7,478	6,101	5,966	6,458	60,402
	Net	(631)	(631)	(631)	(2,279)	(3,530)	(2,491)	(2,298)	(2,564)	(3,448)	(2,246)	(2,283)	(2,898)	(25,931)

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USSU 2014-2015 Budget - Student Governance

Expenses														
Account	Description	May	June	July	August	September	October	November	December	January	February	March	April	Total
150-5000-00	Exec - General Elections	-	-	-	-	-	-	-	-	-	200	7,500	500	8,200
150-5000-05	Exec - By Elections	-	-	-	-	-	2,100	-	-	-	-	-	-	2,100
150-5330-00	Exec - Referendum	-	-	-	-	-	-	-	-	-	-	3,100	-	3,100
170-5090-00	Exec - Computer Maintenance	616	501	501	501	501	501	501	501	501	501	501	501	6,129
170-5120-00	Exec - Development	1,000	500	500	3,500	-	-	500	-	-	-	-	-	6,000
170-5200-00	Exec - Depreciation	182	182	182	182	182	182	182	182	182	182	182	182	2,184
170-5400-00	Exec - Meeting Expense	100	100	100	100	100	100	100	100	100	100	400	1,160	2,560
170-5430-00	Exec - Office & General	32	32	32	32	32	32	32	32	32	32	32	32	384
170-5470-00	Exec - Printing	4	4	4	6	8	8	8	8	8	8	8	8	80
170-5490-00	Exec - Projects	-	-	-	800	1,100	1,000	1,000	300	1,000	1,000	800	-	7,000
170-5490-05	Exec - Events	-	-	-	-	500	400	250	-	1,850	-	4,100	-	7,100
170-5530-00	Exec - Retreats	200	400	-	-	-	-	-	300	-	-	-	-	900
170-5550-00	Exec - Salaries & Benefits	12,199	12,199	12,199	12,199	13,190	12,199	12,199	12,199	12,199	12,199	12,199	12,199	147,373
170-5570-00	Exec - Sponsorship	50	-	-	-	500	1,000	1,000	-	1,000	500	5,500	-	9,550
170-5630-00	Exec - Telephone	567	568	568	568	568	568	568	568	568	568	568	568	6,815
170-5660-00	Exec - Travel Expense	-	-	-	-	600	1,200	200	-	-	400	600	-	3,000
310-5090-00	USC - Computer Maintenance	122	122	122	122	122	122	122	122	122	122	122	122	1,465
310-5190-00	USC - Councilor Souvenirs	-	-	-	-	-	-	-	-	-	-	1,100	-	1,100
310-5200-00	USC - Depreciation	11	11	11	11	11	11	11	11	11	11	11	11	131
310-5330-00	USC - Honorariums	-	-	-	-	-	-	-	-	-	-	-	-	875
310-5400-00	USC - Meeting Expense	-	-	-	-	700	-	-	-	-	-	-	-	700
310-5400-10	USC - Meeting Expense (AGM)	-	-	-	-	-	-	1,000	-	-	-	-	-	1,000
310-5400-05	USC - Meeting Expense (SGM)	-	-	-	-	-	-	-	-	-	600	-	-	600
310-5680-00	USC - Socials/Appreciation	-	-	-	-	900	300	300	600	900	300	300	600	4,200
		15,083	14,619	14,219	18,021	19,014	19,723	17,973	14,923	18,473	16,723	37,023	16,756	222,546
	Net	(15,083)	(14,619)	(14,219)	(18,021)	(19,014)	(19,723)	(17,973)	(14,923)	(18,473)	(16,723)	(37,023)	(16,756)	(222,546)

USSU 2014-2015 Budget - Women's Centre

Expenses														
Acct	Description	May	June	July	August	September	October	November	December	January	February	March	April	Total
350-5000-00	Advertising				300	200	150	100	100	150	100	100		1,200
350-5090-00	Computer Maint	240	240	240	240	240	240	240	240	240	240	240	240	2,876
350-5110-00	Condoms					150				150				300
350-5120-00	Conferences							100						100
350-5200-00	Depreciation	93	93	93	93	93	93	93	93	93	93	93	93	1,121
350-5240-00	Equipment					100				100				200
350-5250-00	Events/Speakers					200	175	150		50	125	50		750
350-5350-00	Janitorial	172	172	172	172	172	172	172	172	172	172	172	172	2,065
350-5400-00	Meeting Expense				10	25	10	10	10	25	10			100
350-5430-00	Office & General	50		25	25	25	25	25	25	25	25	25	25	300
350-5470-00	Printing					20	20	20		20	10	10		100
350-5510-00	Repairs & Maintenance	31	31	31	31	31	31	31	31	31	31	31	31	369
350-5550-00	Salaries Wages/Ben.	983	983	983	1,341	1,341	1,341	1,341	1,341	1,341	1,341	1,341	1,341	15,020
350-5580-00	Staff Welfare/Apprec											800		800
350-5600-00	Subscriptions					150					150			300
350-5630-00	Telephone	55	55	55	55	55	55	55	55	55	55	55	55	654
350-5640-00	Training					600	200	200	100	175	100	100		1,475
350-5710-00	Volunteer Appreciation					100	125	175	225	150	100	125	150	1,150
350-5690-00	Utilities	281	281	281	281	281	281	281	281	281	281	281	281	3,367
		1,904	1,854	1,879	2,547	3,782	2,917	2,992	2,672	3,057	2,832	3,422	2,387	32,247
		May	June	July	August	September	October	November	December	January	February	March	April	Total
	Net	(1,904)	(1,854)	(1,879)	(2,547)	(3,782)	(2,917)	(2,992)	(2,672)	(3,057)	(2,832)	(3,422)	(2,387)	(32,247)

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USSU 2014-2015 Budget - XL Design

Revenue														
Acct	Description	May	June	July	August	September	October	November	December	January	February	March	April	Total
360-4005-00	Banner Stands	664	345	99	600	1,059	1,142	1,675	355	1,904	1,992	820	830	11,485
360-4010-00	Binding Revenue	250	250	300	400	700	900	600	600	600	600	800	600	6,600
360-4060-00	Colour Copier	5,486	3,809	3,940	7,270	10,750	11,840	9,823	6,672	10,002	8,071	8,918	6,584	93,163
360-4150-00	Finishing Revenue	210	150	300	250	300	400	400	300	400	300	400	200	3,610
360-4170-00	Laminating Revenue	250	250	300	400	700	900	600	600	600	600	800	600	6,600
360-4200-00	Outsourcing Revenue	100	130	85	73	219	222	191	30	146	342	191	107	1,836
360-4215-00	Plotter Revenue	12,175	8,219	6,217	6,300	12,272	9,066	6,484	2,830	8,847	4,460	13,840	8,455	99,165
360-4330-00	Typesetting/Design	250	200	300	350	550	550	720	450	500	450	600	300	5,220
360-4830-00	Wide Format Plotter	16	72	99	200	115	331	216	6	61	110	340	150	1,716
		19,401	13,425	11,640	15,842	26,665	25,351	20,709	11,843	23,060	16,925	26,709	17,826	229,395
Expenses														
Acct	Description	May	June	July	August	September	October	November	December	January	February	March	April	Total
360-5000-00	Advertising				500	300	-	300	300	500		500		2,400
360-5030-00	Bank Charges	120	120	120	120	120	120	120	120	120	120	120	120	1,440
360-5040-00	Banner Stand	398	207	59	360	636	685	1,005	213	1,142	1,195	492	498	6,891
360-5090-00	Computer Maint.	1,411	436	436	436	436	436	436	436	436	436	436	436	6,211
360-5120-00	Conferences													-
360-5170-10	Copier Expense - Paper	658	457	473	872	1,290	1,421	1,179	801	1,200	968	1,070	790	11,180
360-5170-15	Copier Expense - Service	768	533	552	1,018	1,505	800	800	800	800	800	800	800	9,976
360-5200-00	Depreciation	1,204	1,204	1,204	1,204	1,204	1,204	1,204	1,204	1,204	1,204	1,204	1,204	14,450
360-5240-00	Equip. Maint.	500	500	500	500	500	500	500	500	500	500	500	500	6,000
360-5215-00	Finance Charges	274	252	252	252	229	229	229	206	206	206	182	182	2,697
360-5365-00	Laminating Expense	50	50	60	80	140	180	120	120	120	120	160	120	1,320
360-5430-00	Office & General	7	80	80	80	80	80	80	80	80	80	80	80	887
360-5440-00	Outsourcing Expense	70	91	60	51	153	155	134	21	102	239	134	75	1,285
360-5455-00	Plotter Expense	3,044	2,055	1,554	1,575	3,068	2,266	1,621	708	2,212	1,115	3,460	1,998	24,675
360-5470-00	Printing	50	25	-		100		125	50		50			400
360-5510-00	Repairs & Main.	44	44	44	44	44	44	44	44	44	44	44	44	526
360-5550-00	Salaries/Wages & Benefits	5,917	5,917	5,917	5,917	6,625	6,625	6,625	6,625	6,625	6,625	6,625	6,625	76,663
360-5630-00	Telephone	136	136	136	136	136	136	136	136	136	136	136	136	1,635
360-5830-00	Wide Format Plotter Exp.	5	5	5	5	5	5	5	5	5	5	5	5	60
		14,657	12,112	11,452	13,150	16,571	14,887	14,663	12,368	15,432	13,844	15,948	13,612	168,695
		May	June	July	August	September	October	November	December	January	February	March	April	Total
	Net	4,744	1,313	188	2,692	10,094	10,464	6,046	(525)	7,628	3,081	10,761	4,213	60,699
Expenses														
Building Maintenance														
Account	Description	May	June	July	August	September	October	November	December	January	February	March	April	Total
360-5350-00	Janitorial	246	246	246	246	246	246	246	246	246	246	246	246	2,950
360-5690-00	Utilities	400	400	400	400	400	400	400	400	400	400	400	400	4,804
		646	646	646	646	646	646	646	646	646	646	646	646	7,754
	Building Maintenance Net Profit/(Loss)	(646)	(646)	(646)	(646)	(646)	(646)	(646)	(646)	(646)	(646)	(646)	(646)	(7,754)
		May	June	July	August	September	October	November	December	January	February	March	April	Total
	Net	4,097	667	(458)	2,046	9,448	9,818	5,400	(1,171)	6,982	2,435	10,115	3,567	52,946

USSU 2014-2015 Budget - XL Design Copier Fleet

Revenue					
Account	Description	May	June	July	August
290-4110-00	Counter Copying	50	100	100	200
		50	100	100	200

Expenses					
Account	Description	May	June	July	August
290-5000-00	Advertising	300			175
290-5165-00	Copycard Commissions	3	5	5	10
290-5170-10	Copier Expense—Paper	15	15	15	20
290-5170-15	Copier Expense—Service	726	726	726	726
290-5200-00	Depreciation	433	433	433	433
290-5240-00	Equipment Maintenance				
290-5380-00	Library Agreement	21	21	21	21
290-5430-00	Office & General	5	5	5	5
290-5470-00	Printing	200		-	-
290-5550-00	Salaries/Wages & Benefits	156	156	156	156
		1,859	1,361	1,361	1,546

	May	June	July	August
Net	(1,809)	(1,261)	(1,261)	(1,346)

USSU 2014-2015 Budget - XL Design Copier Fleet

September	October	November	December	January	February	March	April
1,400	1,200	900	800	1,200	900	1,000	900
1,400	1,200	900	800	1,200	900	1,000	900

September	October	November	December	January	February	March	April
300			-	100			
70	60	45	40	60	45	50	45
150	130	100	90	130	100	120	100
726	726	726	726	726	726	726	726
433	433	433	433	433	433	433	433
21	21	21	21	21	21	21	21
5	5	5	5	5	5	5	5
100	-	-	-			70	
456	156	156	156	260	156	156	156
2,261	1,531	1,486	1,471	1,735	1,486	1,581	1,486

September	October	November	December	January	February	March	April
(861)	(331)	(586)	(671)	(535)	(586)	(581)	(586)

USSU 2014-2015 Budget - XL Design Copier Fleet

Total
8,750
8,750

Total
875
438
985
8,716
5,198
-
252
60
370
2,274
19,168

Total
(10,418)

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**USSU 2014-2015 Budget
Interest on Investments**

Schedule #1

Description	Interest Rate	Maturity Date	Market Value	Interest Earned
<u>FIXED INCOME INVESTMENTS-RBC Dominion</u>				
				-
				-
				-
				-
Reinvestment of funds as they mature			-	-
				-
<u>Managed Assets-RBC Dominion</u>				
RBC DS Canadian Focus			15,722.91	
			15,722.91	
<u>MUTUAL FUNDS-RBC Dominion</u>				
Fidelity Cdn Disciplined Equity Class ISC (296)	FID 296		59,788.92	
RBC Investment Savings Account Series A (2010)	RBF 2010		1,656,063.33	
			1,715,852.25	
TOTAL INVESTMENTS AS OF DECEMBER 31, 2013-RBC Dominion			1,731,575.16	

Note - the Student Infrastructure Fee for future capital building projects is included in the above investments.

Note - Starting Nov 4/09 Infrastructure is invested through TD First Nations.

Date & Amount of Investment-RBC Dominion	Interest Rate	# of Days Interest is Earned in 2013/14	Total Interest
Interest on Building Infrastructure Fee			
*Infrastructure is with the First Nations Bank			
			-

Note - the Student Infrastructure fee was not invested separately from other investments so it was assumed that the interest rate would be an average of the Fixed Income investments.

Description	Interest Rate	Maturity Date	Market Value
<u>FIXED INCOME INVESTMENTS-First Nations Bank</u>			
First Nations Bank of Canada GIC 3947553	1.050%	Oct 31, 2014	152,100.00
First Nations Bank of Canada GIC 3970746	0.700%	Feb 3, 2014	65,508.60
First Nations Bank of Canada GIC 3994548	0.600%	June 4, 2014	100,419.18
First Nations Bank of Canada GIC 3995115	0.550%	Apr 20, 2014	100,256.33
First Nations Bank of Canada GIC 3995123	0.600%	May 27, 2014	150,000.00
First Nations Bank of Canada GIC 4008645	0.600%	March 3, 2014	150,000.00
First Nations Bank of Canada GIC 4008652	0.600%	April 1, 2014	150,000.00
First Nations Bank of Canada GIC 4008660	0.600%	May 1, 2014	150,000.00
First Nations Bank of Canada GIC 4008678	0.750%	June 2, 2014	150,000.00
First Nations Bank of Canada GIC 4008686	0.750%	July 1, 2014	170,000.00
TOTAL INVESTMENTS AS OF DECEMBER 31, 2013 First Nations Bank			1,338,284.11

USSU 2014-2015 Budget
Computer Maintenance

Schedule #2

	<u># of Computers</u>	<u>% of Total</u>	<u>Computer Maintenance Cost</u>
Administration	17	26.98%	23,996
Communications	13	20.63%	18,350
Facilities-Janitors	2	3.17%	2,823
Food Centre	1	1.59%	1,412
Help Centre	3	4.76%	4,235
Information Centre	2	3.17%	2,823
Louis'	10	15.87%	14,115
Louis'-Entertainment	1	1.59%	1,412
Marketing	1	1.59%	1,412
Pride Centre	2	3.17%	2,823
Student Governance	4	6.35%	5,646
Student Governance-USC	1	1.59%	1,412
Student Services-Student Crew/Safewalk	1	1.59%	1,412
Women's Centre	2	3.17%	2,823
XL Design	3	4.76%	4,235
	<u>63</u>	<u>100.00%</u>	<u>\$ 88,926</u>

Additional expenses will be budgeted on a department basis for any other software or support that may be required. Please refer to Budget Notes for detail of this.

**USSU 2014-2015 Budget
Depreciation Expense**

Schedule #3

	Depreciation (Note 1)	Less Capital Revenue (Note 2)	Net Depreciation Expense
Administration	9,815		9,815
Communications	6,776		6,776
Facilities	104,048	(61,498)	42,550
Facilities/MUB	4,607		4,607
Food Centre	341		341
Help Centre	734		734
Information Centre	871		871
Louis'	325,921	(214,474)	111,447
Louis'-Entertainment	10,082		10,082
Marketing	105		105
Place Riel	805,049		805,049
Pride Centre	1,152		1,152
Student Governance	2,184		2,184
Student Governance-USC	131		131
Student Services-Safewalk/Student Crew	341		341
Women's Centre	1,121		1,121
XL Designs	14,450		14,450
XL Design Copier Fleet	5,198		5,198
Total	1,292,926	(275,971)	1,016,955

Notes:

1. Depreciation is an allocation of an asset's cost to reflect the use of the asset for one year as shown in the example below:

Asset cost	\$	1,000
Expected life of the asset in years		5
Annual Depreciation Expense	\$	200

Please note, the USSU uses the declining balance method of depreciation. The above example uses the straight line method for demonstration purposes only.

2. The USSU has a Campus Center Trust Fund and a Students' Union Building Trust Fund which are co-managed with the University of Saskatchewan. The investment of these funds is administered by the University. The purpose of the funds is to provide a source of funding for capital expenditures (equipment purchases, building renovations, or building construction), extraordinary operating expenses and special projects. Interest of \$30,000 is paid annually to the USSU from the Campus Center Trust Fund; interest for the Building Trust Fund is not paid out but is added to the investment balance.

Fund balances at April 30, 2009 were as follows:

Students' Union Building Trust Fund	-
Campus Center Trust Fund	-
	-

The current year's capital revenue is equal to the amount of depreciation of the assets that are purchased with the funds.

The KV Loop for additional electricity to Place Riel is planned for 2005/6. This will cost the USSU \$450,000 which will be paid for from the above funds.

USSU 2014-2015 Budget
Janitorial Expenses

Schedule #4

2013 Actual YTD - Dec 31/13

<u>Department</u>	<u>Supplies</u>	<u>Wages & Benefits</u>	<u>Total</u>	<u>Supplies</u>	<u>Wages & Benefits</u>	<u>Total</u>
Administration	1,348	21,454	22,802	1,777	13,771	15,548
Administration-MUB	39	352	392	0	0	0
Facilities-MUB	2,147	19,323	21,470	270	12,245	12,515
Facilities-Place Riel	10,208	162,398	172,607	5,217	104,151	109,368
Food Centre	95	1,516	1,611	9	391	400
Help Centre	227	3,608	3,834	299	2,314	2,612
Information Centre	98	1,554	1,652	253	1,957	2,209
Louis'	5,978	53,811	59,789	5,284	34,100	39,384
Pride Centre	235	2,115	2,350	28	1,259	1,287
Student Crew/Safewalk	86	1,362	1,448	112	874	986
Womens Centre	206	1,859	2,065	24	1,091	1,115
XL Design	295	2,652	2,950	37	1,680	1,717
	<u>20,963</u>	<u>272,003</u>	<u>292,970</u>	<u>13,309</u>	<u>173,833</u>	<u>187,142</u>

Janitorial expenses are based on actual to December 31, 2013 and estimated to April. Increase actual supply expense by 5%. Janitorial Wages are as CUPE contract.

*As of May 1/14 Admin took over IT server room.

USSU 2014-2015 Budget
Repairs & Maintenance

Schedule #5

	<u>2014-2015 Budget</u>	<u>2013 Actual YTD- Dec 31/13</u>		
		<u>R&M Bldg</u>	<u>R&M Dept</u>	<u>Total R&M</u>
Administration	1,208	3,092	720	3,812
Administration-Mub	70			-
Facilities	9,143	23,383	5,309	28,692
Facilities (Bldg)	44,733			-
Facilities-MUB	2,535	3,887		3,887
Facilities-MUB (Bldg)	38,074			-
Food Centre	85		190	190
Help Centre	203	519		519
Information Centre	88	439		439
Louis'	11,974	18,357	8,239	26,596
Pride Centre	420		680	680
Student Crew/Safewalk	77	196		196
Womens Centre	369		524	524
XL Design	526		832	832
Total	109,505	49,874	16,494	66,367

Repairs & Maintenance expenses are based on actual up to Dec 31, 2013 and estimated to April. Increased actual expense by 10%. includes BI-yearly elevator R & M.

*As of May 1/14 Facilities took over building expenses.

*As of May 1/14 Admin took over server room.

USSU 2014-2015 Budget Schedule #6
Utilities Expense

	<u>2014-2015 Budget</u>	<u>2013 YTD-Dec 31/13</u>
Administration	24,122	14,632
Administration-MUB	639	-
Facilities	182,597	110,665
Facilities-MUB	23,151	13,469
Food Centre	1,704	650
Help Centre	4,056	2,458
Information Centre	1,748	2,079
Louis'	109,338	67,142
Pride Centre	3,832	2,094
Student Crew/Safewalk	1,532	928
Womens Centre	3,367	1,816
XL Design	4,804	2,795
Total	<u><u>360,889</u></u>	<u><u>218,729</u></u>

Utilities expenses are based on actual up to Dec 31, 2013 and estimated to April. Increased actual expense by 10%.

*As of May 1/14 Admin took over IT server room.

**USSU 2014-2015 Budget
Capital Purchases**

<u>Department</u>	<u>Description</u>	<u>Amount</u>
Admin	4-HP Pavillion Chromebook	1,385.96
Admin	Accounting Server	5,947.20
Communication	Apple 27" iMac 3.2GHz/Applecare	2,150.40
Communication	3-Apple Mac Mini 2.5GHz	1,886.85
Facilities	Scrubber Machine	3,349.50
Food Centre	Apple 21.5" iMac/Applecare	1,625.40
Help Centre	Apple 21.5" iMac/Applecare	1,625.40
Info Centre	POS System	1,939.35
Pride Centre	Apple 21.5" iMac/Applecare	1,625.40
Student Crew/Safewalk	Apple 21.5" iMac/Applecare	1,625.40
Women Centre	Apple 21.5" iMac/Applecare	1,625.40
XL Design	POS System	1,939.35
XL Design	2-Apple 27" iMac 3.2GHz	4,300.80
XL Design	Perfect Binder	5,769.75
XL Design	Laminator	4,462.50
XL Design Copier Fleet	Networking	14,700.00
XL Design Copier Fleet	Software Readers	14,175.00
XL Design Copier Fleet	Mobile Print	5,775.00
TOTAL	New Capital Budget for 2014-2015	<u>75,908.66</u>
	Future Capital Proposals	
Louis' Loft (Browsers)	Future Renovation Proposal (Approved 2012/2013)	415,375.56
	Future Renovation Proposal (Approved 2012/2013)	314,584.44
	Progress Report-Actuals as of Oct 2013	(677,262.00)
TOTAL	New Capital Budget for Future Renovations	<u>52,698.00</u>
MUB	Future Renovation Proposal	17,000.00
	Progress Repost-Actuals as of Oct 2013	(8,796.22)
TOTAL	New Capital Budget for Future Renovations	<u>8,203.78</u>
Louis'	Future Renovation Proposal (Approved 2011/2012)	397,138.00
	Progress Report-Actuals as of December 31, 2013	(338,617.72)
	Louis' Combo Oven	(19,530.00)
	Louis' Charbroiler	(3,095.00)
TOTAL	Capital Budget that will be used in 2014-2015	<u>35,895.28</u>
Facilities	Washrooms Place Riel (Approved 2011/2012)	14,770.00
Facilities	Leasehold Improvements (Approved 2011/2012)	46,200.00
	Progress Report-Actuals as of 2013	(59,409.09)
TOTAL	Approved Future Capital Budget	<u>1,560.91</u>

USSU-IT Support

Purchase:

\$27,676.91

Purpose

As per the long term IT Purchase Plan.

Purchase Price

\$5824.35-3 Apple 27" IMac, \$1,886.85-3 Apple Mac Mini 2.5GHz, \$7082.25-5 Apple 21.5" iMac, \$1385.96-4 HP Pavillion Chromebook, \$3,878.70-2 POS Systems, \$5947.20- Accounting Server.
Total \$26,005.31

Consumable Costs

GST: \$1,317.95

Service/Maintenance/Warranty Costs

\$1,671.60-8 Apple Care.

Rational

As per the IT Purchase Plan.

USSU-Facilities

Purchase:

Small Compact Automatic Scrubber Machine

Purpose

To have a smaller scrubber to get into smaller spaces. Our current scrubber is larger and is more effective in larger open spaces (Upper Place Riel)

Purchase Price

Cost: \$3190.00 plus taxes. This quote was received in December 2013 in the amount of \$2899.00 A 10% contingency has been added incase of price increase through the supplier.

Consumable Costs

GST: \$159.50

Service/Maintenance/Warranty Costs

Rational

- A) For immediate use in the busiest area of operations, the Lower Place Food Court. It will also aid in the ISSAC office area where there are many small office areas.
- B) Maintain high standard of cleaning around food outlets.
- C) Aid in effectively cleaning the floors, in and around, hard to get into places, such as tables, chairs etc. The janitors will have to move around less furniture and save time.
- D) Ability to get the areas scrubbed thoroughly, with the use of machine brushes.
- E) To provide a safe alternative to hand mopping the area. Excessive mopping can put the Janitors at risk of injuries or muscle strain, due to overuse.

Louis' Combination Oven

Purchase:

Rational SCC62E Combination Oven

Purpose

To provide Louis' with an additional cooking tool for banquets, capable of cooking, steaming and numerous other functions.

Purchase Price

\$18,600 plus \$930 PST= \$19,530 from Russell Food Equipment (Saskatoon)

Consumable Costs

GST: \$930

Service/Maintenance/Warranty Costs

2 Year Parts & Labour Warranty. Local service at shop rates to follow.

Rational

Rational is a highly programmable combination oven that will help dramatically with banquets at Louis' and Louis' Loft. The oven can brown, steam, convection bake, and more all from programmable features, which creates fantastic, fool proof results. The machine will allow for simplified training of kitchen staff and efficiency on busy banquet days.

Louis'- Charbroiler

Purchase:

Quest 36" Charbroiler

Purpose

To replace existing charbroiler on the kitchen line, which has been experiencing multiple issues the past few years and is at the end of its life.

Purchase Price

\$2,900.00 plus \$195 PST= \$3,095 from Russell Food Equipment in Saskatoon

Consumable Costs

GST: \$195

Service/Maintenance/Warranty Costs

2 Year Parts & Labour Warranty included.

Rational

The charbroiler is an essential piece of equipment in the Louis' kitchen. The piece is used to grill numerous items on the menu including burgers and steaks. The charbroiler is also used for many of our large catering functions. The existing machine has been faltering for a long time and the costs to continually repair it do not make sense.

USSU-XL Perfect Binder

Purchase:

Fastbing Elite XT- Perfect Binder

Purpose

To provide XL with a binding machine capable

Purchase Price

\$5,495 plus PST \$274.75 = \$5,769.75 from Southwest Binding (Calgary, Winnipeg, Surrey, Missisauga)

Consumable Costs

GST: \$274.75

Service/Maintenance/Warranty Costs

1Year Warranty included.

Rational

The machine creates bound books, which are sought after by many clients. Books are often ordered for art projects, class materials, photo albums, and other projects. Currently we are unable to do any binding and the cost of outsourcing is too high to be able to even quote on jobs. XL management is confident that they can secure large jobs with revenue in excess of over \$7000 for the upcoming year, which will essentially pay for the machine.

USSU-XL Designs Laminator

Purchase:

Tamerica Versalam 2700- HC Hot & Cold Laminator

Purpose

To provide XL Print & Design a machine capable of mounting and laminating work for clients.

Purchase Price

\$4,250.00 plus PST \$212.50 = \$4,462.50, from Southwest Binding (Calgary, Winnipeg, Surrey, Missisauga)

Consumable Costs

GST: \$212.50

Service/Maintenance/Warranty Costs

None

Rational

Currently XL sends out over \$2800 per year in laminating work that the operation is not capable of doing. This machine would allow all of that work to remain in house, while providing additional revenue opportunities. The machine is also capable of mounting on to foam core and other materials. This will also provide us a new sellable feature to existing and new customers.

Copy Fleet- Networking

Purchase:

Cabling and install of

Purpose

To be able to connect 14 leased copy machines to the U of S network.

Purchase Price

\$14,000 plus PST \$700 = \$14,700

Consumable Costs

GST: \$700

Service/Maintenance/Warranty Costs

None

Rational

In order for the machines to be managed remotely, they need to be connected to a network. Once they are connected we will be able to check machine status, do meter reads, check paper, and toner all from our office. This will save us thousands of dollars per year in labour.

Copy Fleet- Software and Readers

Purchase:

Card Readers for 14 machines and P Counter Software

Purpose

The card readers and software will allow us to add credit to U of S student cards and have the machines subtract credit when printing, scanning, and copying is done.

Purchase Price

\$13,500 plus PST \$675 = \$14,175

Consumable Costs

GST: \$675

Service/Maintenance/Warranty Costs

2 Year Parts & Labour Warranty included.

Rational

The card readers and software combined will allow the machines to be run and managed remotely. We will no longer require coin ops, or preloaded cards. All transactions will be loaded onto one card and the costs for labour will be a fraction of what they used to be.

Copy Fleet- Mobile Print Solution

Purchase:

Xerox Mobile Print Solution

Purpose

To allow students, faculty, and staff to print documents remotely from mobile devices and tablets to our new copy/print fleet.

Purchase Price

\$5500 plus \$275 PST= \$5775 Xerox Canada

Consumable Costs

GST: \$275

Service/Maintenance/Warranty Costs

Annual Support: \$216/year.

Rational

This solution will help provide new revenue opportunities to the USSU in the print market. We will be the only provider of mobile print on campus, which will allow us to market the service and use the revenue to offset declining copy revenues.

Place Riel Student Centre – Redesigning Food, Beverage and Use of spaces in the MUB
01-Mar-12

The MUB is becoming a larger part of the Student Centre even with it being a remote facility. The MUB houses Browsers Café, Louis', the USSU Food, Pride and Women's Centres, a meeting room, The Sheaf, XL Print & Design, and the University Multi Faith Centre. The MUB also has the city's finest outdoor patio serving food & beverage through Louis'.

Unlike the Place Riel Student Centre main complex where the space is owned by the Students' Union and leased to various outside tenants, most of the area within the Memorial Union Building is Student Union owned and operated.

The Place Riel Student Centre transformed itself through a \$23 million renovation. The renovated Student Centre is truly the centrepiece of the University Campus and the students should all be proud of what was accomplished in their building.

Continuing with need for on-going transformation for Student Union facilities, we are putting forward a proposal to do a conceptual and operational transformation in the Memorial Union Building that we feel will better serve students now and in the future.

MUB Food & Beverage Services Concept

As Students' Union owned and operated businesses, Browsers and Louis' both offer food and beverage to the students and the community. Highlights of each operation include:

Louis': is fully licensed. • serves all ages until 8:00 p.m. every day • open 6 days a week 14 hours/day • caters to events in Louis' or other places on campus • seats 525 • hosts live acts • rent their facility for special events

Browsers: • café and used bookstore • limited seating (60), but a room capacity of 200 • offers consignment sales to students for used textbooks • Louis' full menu and prepackaged food items available • specialty coffee and fair trade menu • wine & liqueur • open 5 days/week 9 hours/day

While both of these operations do very well within their specific niches, we believe there is significant opportunity to facilitate even better performance with some reconfiguration. By combining Browsers and Louis', we would maximize operational efficiencies and provide additional services for students and student groups. This combination would allow us to create a more multi-purpose facility and offer expanded alcohol products in Browsers. It means that Browsers would be recreated to also serve as an 'overflow' area to Louis' that would ensure business is not being lost and customers are not being turned away during band sound checks or when setting up for a special event when entry to Louis' is restricted.

Relocate XL Print & Design

In order to move forward with a Browsers and Louis' redesign, we need to relocate XL Print & Design.

XL Print & Design has been located in the back area of Browsers since April 2005. At that time, the operation consisted of one person, a small color copier, and a wide format printer. The operation has grown to two wide format printers, a large color copier, and one full-time and one ¾ time staff positions.

The proposed new location of XL Print & Design is Room 103, main floor MUB. This space is currently designed as a meeting room. It is not heavily used nor does it generate any particular revenues to the USSU or food and beverage catering sales for Louis' and Browsers catering. Therefore, relocating XL Print & Design to that space would create minimal disruption.

Browsers Remodeling

In 2011, Browsers experienced a “re-boot” which included aesthetic changes to the facility as well as pulling the plug on Starbucks as our coffee supplier and switching to Museo, a locally supplied coffee. Browsers business has shown an increase. To make Browsers a larger and more visual part of the USSU food & beverage business, we also need the ability to easily transform it after hours into a more flexible space to rent for larger functions. To do that, we need to consider the following modifications:

Consulting

We will need to hire someone to find out more detailed information from mechanical and electrical engineers as we are going to need to relocate drains and water lines. We also need a designer to draw up plans that will accommodate new and existing equipment and furnishings, do some foot work for finishes and fabric, etc.

Book Shelving

Browsers will continue to operate as it does during the day. However, to convert the space from day-time use into a special events venue we will have to make some changes to the furnishings and moreover, we need to make the book shelving easier to move. The current book shelves are not mobile. They have been moved so much they have lost their integrity and now fall apart with any additional pull or tug on them.

We are acknowledging the following two things regarding the books:

- Consignment levels continue to decline. Less consignment means fewer books available for sale and that results in a decline in revenue. We predict this trend will continue.
- The book shelving needs to be replaced with mobile units to make the room easy to convert. To replicate the shelving we have will be far too costly and given smaller sales, unnecessary.

We have scoped some grid style carts. These carts have all steel construction and are finished with black chip resistant epoxy. There is angled shelving on both sides with each side having 3 shelves. They are just over 3 feet long so will store easily. Taking into account the decline in number of books, we estimate we need to purchase approximately 15 shelving units. Even though the new shelves are smaller and will not hold as many books that number should be adequate. The cost for these mobile book shelves is approximately \$250 each, plus taxes and shipping.

Counter Removal:

The curved counter (stainless steel) and the back counter that run from the front to the back of the store will need be reduced in length and redesigned. We plan to remove the majority of these existing counters. The room is long and narrow, so taking out most of the curved counter will make it appear to be wider and enable a much better seating configuration for larger groups. This will ‘open’ up the room and allow for additional tables and chairs to be located closer to the focal point of the room – which we feel is the fireplace.

Stainless steel counter removal and disposal will take time and equipment to remove. The stainless counter top will need to come off before the counter can detach from the floor. This counter also has electrified show-cases in it which will have to be disconnected.

The coffee counter on the south wall will also be removed. This has equipment underneath the counter (dishwasher, icemaker, etc) which will be reclaimed, so care and attention is needed when removing this.

Flooring:

Removing the counters means that if the flooring cannot be saved, it will have to be replaced. The existing flooring is old and there is no opportunity match what is there so the entire floor surface will have to be replaced.

We are replacing the flooring in Louis' this summer and to aesthetically tie these two USSU food & beverage operations together, we are hoping to do Browsers floor with the same look and design provided by the flooring chosen for Louis', but keeping in mind it must also enhance in color and design, any new furnishings we choose for the space.

We have chosen another vinyl floor covering for Browsers. We are looking into whether we can go over top of the existing flooring. This would save a lot on the labour cost for removal. If we cannot, the flooring replacement would include removal of existing flooring, level, and install new flooring. Price of new flooring can range from \$6 to \$10 per square foot. Browsers area is 5,565 square feet (including washrooms, storage room, janitorial closet, fireplace area). Flooring replacement costs will include materials and labour.

New Millwork

New millwork includes the building and installation of a new smaller, relocated work station and service area. This area will be made complete with drawers, shelving and cupboards. A solid surface (perhaps retrofitting some existing stainless countertop) or another type of laminate or to match Louis', a quartz finish.

Plumbing

Removing the front and back counters means disconnecting, capping and relocating all of the water lines that feed the coffee brewers, dishwasher, ice machine and any new equipment that may be purchased.

Additional Furniture Purchase

In order to be a rental facility that can be set up for special functions but not lose its character and atmosphere as a café, we need to provide furnishings that can transition into both uses, be easily moved, set-up, taken down and stored and enough of it to accommodate capacity events. This recommendation is based on a seating capacity of 150 people.

We will retain and recover the soft seating that currently exists.

150 chairs (preferably light, stackable, comfortable and aesthetically pleasing) \$245 each; 25 table tops varied round and square and sizes (4's and 6's) \$200 each and table bases (trumpet style so chairs sit tight around) \$175 each.

Additional Food & Beverage Equipment

Every effort will be made to repurpose as much of the existing equipment as possible. Additional equipment is required to cover additional product sales such as draft machine, a cooler to house more brands of product catering equipment if required and we have already requested a new point of sale system in Browser's Capital for 2012/13. Existing equipment includes coffee brewer, 2 head espresso machine, under counter coolers, display cooler, microwave, icemaker machine and dishwasher and a freezer in the storage room.

At this stage of the planning process, we are not exactly sure what type of equipment will be purchased – but since all restaurant equipment is 'heavy duty' and built to withstand constant use, it is also very expensive. To upgrade our Espresso to a 3 head machine is approximately \$5,500. We would also need to add a draft dispensing unit and have not yet established the type of draught machine that would work upstairs and what keg capacity we will choose. A draught system can range from \$1,000 to \$7,000. Installation of all new equipment will be required.

Lighting/Electrical Upgrade

The current overhead lighting is great for the existing operation and keeps the space bright and light, however replacement of the large fixtures to better suit all of the proposed events that will take place in that space is being investigated. Other existing lighting throughout Browsers may also need replacing or removing. All lighting will be put on dimmer switches.

Lighting fixtures are not the only concern. With the proposed new equipment, rearrangement of existing equipment and with the additional AV equipment (see below), modification to some of the outlets to will be required. There may also be a need for new and/or additional outlets and specialized outlets as well.

Roughly estimated, it will cost up to \$1,500 to replace each of the five large fixtures and to replace the small suspended lighting and the wall mounted fixtures could be replaced for approximately \$275 @ 20 fixtures • Installation of the new smaller fixtures will be \$50/fixture but installation of the large fixtures (because we would need scaffolding) would be about \$300 each.

To modify and add or relocate existing outlets, I have budgeted \$8500

Audio Visual Requirements

In order to appeal to those who book events, we will install a projector and drop screen that will allow for presentations and multimedia events.

A quality Projector, complete with housing and harness for suspension (\$2,400) and a pull down projector screen (\$800) plus installation (\$1,000) is required. Electrical requirements are included above.

Washroom Retrofit

If we do all of the above renovations to make Browsers a first class location for the students and others who will be using the space, we would be remiss if we did not upgrade the existing washrooms which have not had any work for at least 15 years.

This estimate covers the cost of remodeling but does not include removal of the tile flooring that we will work into the new colors, partitions, etc. Included is: Demolition, millwork, steam cleaning, painting, new partitions, accessories, plumbing, and purchase of new sinks and toilets.

MEMORIAL UNION BUILDING

As we consider the above changes to the businesses, we need to do some aesthetic improvements to the facility itself. The front entrance and main floor need to be updated.

The finishes in the MUB entrance will be changed to be much more inviting. In the front entrance vestibule, a harder type of wall covering will be placed $\frac{3}{4}$ up the wall so that there would never be chipping of paint or scratching and peeling of wall covering. These types of wear and tear make the building look old, tired and dated. Lighting at the front entrance will be enhanced to make it brighter.

The lobby area of the MUB will receive new paint and this will be carried throughout the main floor hallways and common areas (including washrooms). No private rooms will be painted since they were all done last summer.

MEMORIAL UNION BUILDING – COSTS

- **Front Entrance Wall Covering:**

Tile or MDF will be used to cover the wall space in the small vestibule area. We need a much more durable surface that does not chip or scratch and is easy to clean.

- **Lighting**

Replacement lighting in the vestibule to brighter and more inviting lights

Replacement lighting in the front entrance by the stairwells again to lighten the space.

- **Painting**

Main floor (including door frames), entry, three common area washrooms. We will attempt to tie in colors used in Louis'.

• New Millwork	\$8,500
• Flooring (replacement)	\$46,000
• Plumbing for existing equipment (disconnect, relocate, hook-up)	\$15,000
• Additional Furnishings (based on 150 seats)	\$46,125
• Furniture reupholstering	\$6,500
• New Food & Beverage Equipment (unknown – purchase, install)	\$55,000
• Lighting/Electrical	\$25.20
• Audio Visual	\$4,500
• Painting (ceiling, walls – requires scaffolding)	\$18,500

* Washroom Retrofit (Mens & Womens) \$80,000

MAIN FLOOR MUB COSTS

• Front Vestibule	\$4,000
• Front Entrance	\$3,500
• Common Areas	\$9,500

TOTAL

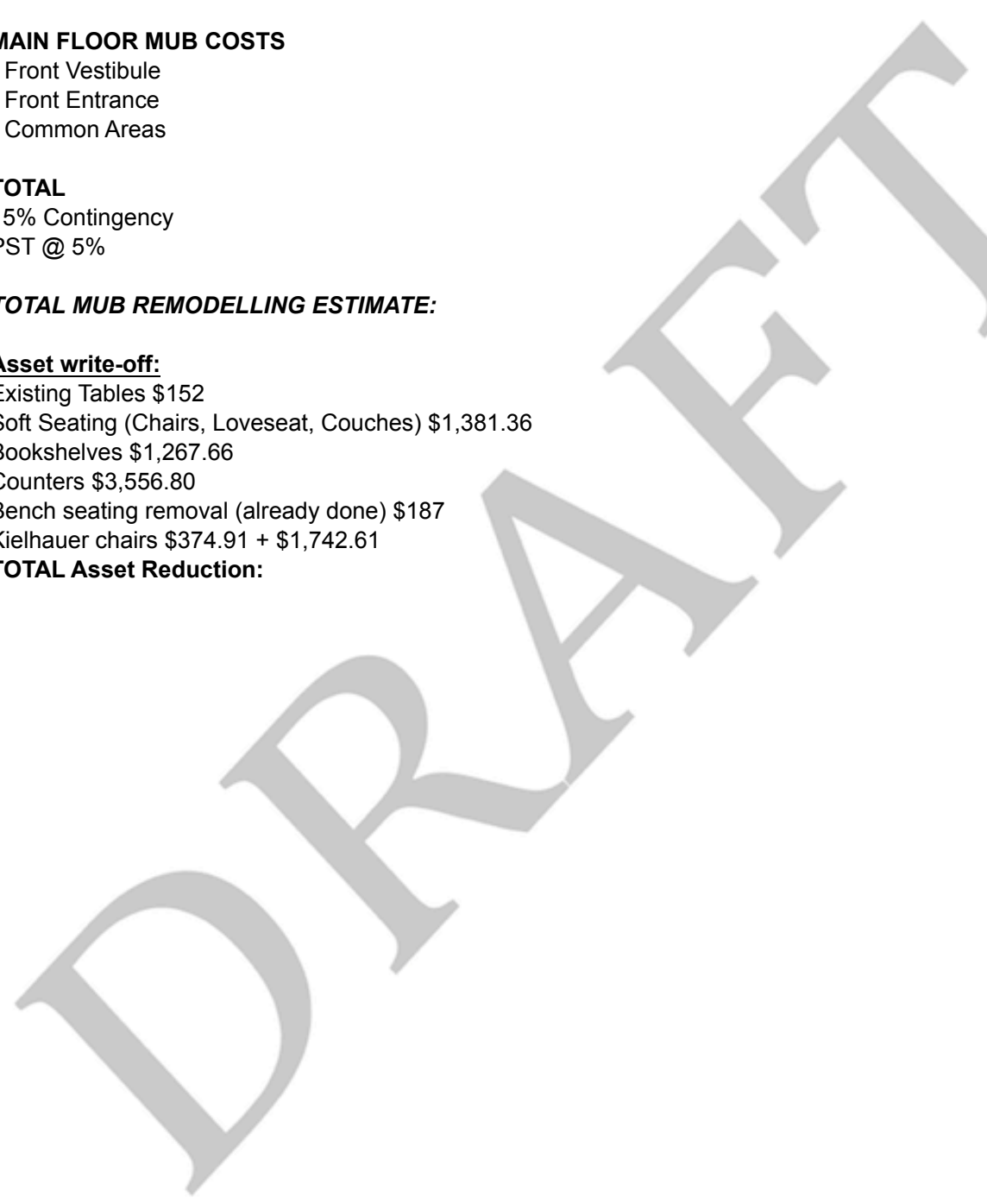
15% Contingency	\$53,711.25
PST @ 5%	\$20,589.31

TOTAL MUB REMODELLING ESTIMATE: \$432,375.56

Asset write-off:

Existing Tables \$152	
Soft Seating (Chairs, Loveseat, Couches) \$1,381.36	
Bookshelves \$1,267.66	
Counters \$3,556.80	
Bench seating removal (already done) \$187	
Kielhauer chairs \$374.91 + \$1,742.61	

TOTAL Asset Reduction: \$8,662



As of December 31, 2013

Browsers' RENOVATION \$746,960.00

	<u>Budget:</u>	<u>Actual</u>	<u>Balance</u>
Contracting/Construction	259,200.00		
• U of S #FF377916 (2013)		418.95	
• U of S #FF404393 (2013)		108.80	
• U of S #FF404974 (2013)		2,153.87	
• U of S #FF405962 (2013)		378.00	
• U of S #FF407211 (2013)		94.50	
• U of S #FF407763 (2013)		945.00	
• U of S #FF408838 (2013)		72.54	
• U of S #FF408868 (2013)		107.99	
• Allan Contruction 305232013 (2014)		121,903.15	
• U of S #FF411392 (2014)		362.68	
• U of S #FF411931 (2014)		290.14	
• U of S #FF412206 (2014)		464.19	
• U of S #FF412343 (2014)		181.33	
• U of S #FF412407 (2014)		507.73	
• U of S #FF412866 (2014)		94.50	
• U of S #FF412911 (2014)		435.18	
• U of S #FF413173 (2014)		108.80	
• U of S #FF4424785 (2014)		217.60	
• U of S #FF44426204 (2014)		132.35	
• Allan Contruction #4077 (2014)		145,429.74	
• Allan Contruction #4110 (2014)		29,703.65	
Painting	18,500.00		
• S'toon Hydro #1045 (2013)		18,000.00	
• S'toon Hydro #1050 (2014)		2,850.00	
Washroon Reno	80,000.00		
• Reve Homes #110 (2013)		38,190.48	
• Reve Homes #108 (2013)		38,000.00	
Flooring	46,000.00		
• Beeive Flooring #68652 (2013)		31,592.95	
• Barry Gobeil #542 (2014)		390.00	
• Barry Gobeil #544 (2014)		420.00	
• Barry Gobeil #545 (2014)		200.00	
Consulting	60,000.00		
• SEPW Invoice #S-2265 (2013)		7,903.18	
• SEPW Invoice #S-2275 (2013)		12,588.33	
• SEPW Invoice #S-2284 (2013)		3,934.65	
• Holiday Scott Interiors (2013)		1,100.00	
• SEPW Invoice #S-2295 (2013)		13,399.52	
• SEPW Invoice #S-2306 (2013)		12,501.18	
• SEPW Invoice #S-2318 (2013)		25,513.62	

• SEPW Invoice #S-2323 (2013)	9,208.38
• SEPW Invoice #S-2340 (2013)	2,629.01
• SEPW Invoice #S-2363 (2014)	4,885.00
• SEPW Invoice #S-2379 (2014)	43.18
• SEPW Invoice #S-2413 (2014)	5,010.18

Demolition

• Strongback #15 (2013)	4,500.00
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Furniture

	46,125.00
• Unique Contract Interiors #03072013 (2013)-Deposit	11,389.32
• Industrial Revelation #48043 (2013)	24,780.00
• Business Furnishings #34839 (2014)	756.58
• Unique Contract Interiors #9761 (2014)	20,311.63
• HBI #050786 (2014)	414.75

Furniture Re-upholster

6,500.00

Equipment

	55,000.00
• Bargreen Ellingson #03132013 (2013)-Deposit	5,061.49
• Bargreen Ellingson #004302677 (2013)	535.32
• Bargreen Ellingson #004302854 (2013)	4,601.37
• JR's Bar System #04172013 Deposit (2013)	3,026.63
• Bargreen Ellingson #004302859 (2014)	181.77
• Bargreen Ellingson #004304018 (2014)	520.73
• Bargreen Ellingson #004304018 (2014)	3,988.67
• Bargreen Ellingson #004304102 (2014)	8,724.08
• Corban Services #1050 (2014)	775.00
• Bargreen Ellingson #004304743 (2014)	169.53
• Bargreen Ellingson #004304744 (2014)	94.94
• Bargreen Ellingson #004304746 (2014)	194.51
• Bargreen Ellingson #004304747 (2014)	273.84
• Bargreen Ellingson #004304742 (2014)	1,785.53
• Bargreen Ellingson #004304745 (2014)	272.83
• Bargreen Ellingson #004304890 (2014)	379.08
• Bargreen Ellingson #004304884 (2014)	99.73
• Bargreen Ellingson #004305187 (2014)	782.21
• Bargreen Ellingson #004305190 (2014)	837.65
• Bargreen Ellingson #004305177 (2014)	39.80
• Bargreen Ellingson #004303549 (2014)	4,462.26
• Bargreen Ellingson #004305091 (2014)	1,901.72
• Bargreen Ellingson #004304417 (2014)	1,014.11
• JR's Bar System #2326 (2014)	2,985.39
• Bargreen Ellingson #004305999 (2014)	3,034.69
• Earths Big #10042013 (2014)	2,444.69

Loft Signage

• Frontier PC.com #04242013 (2013)	3,928.52
• Apple Store #W214157545 (2013)	1,934.10
• Best Buy (2014)	283.49

MUB Awning

• Seventy Seven Signs #71718 (2014) 7,714.35

Lobby Signage

• Frontier PC.com #04242013 (2013) 2,619.01
• Apple Store #W214157545 (2013) 1,289.40
• WD Plastics (2014) 467.25
• U of S #FF417078 (2014) 1,440.46
• U of S #FF416547 (2014) 1,139.37
• U of S Media Store #300005466 (2014) 422.35
• U of S #J0268023 (2014) 525.00

Audio Visual 4,500.00

Mobile Book Shelves -

Loft Misc

•Blinds Unlimited #45807 (2014) 4,550.70
• U of S #FF414035 (2014) 1,074.35
• Playmobile #09032013 (2014) 2,435.83
• U of S #FF439913 (2014) 493.16
• Dept of Campus Safety #J0277673 (2014) 4,134.46

Total Louis' Loft

677,262.00

MUB Main Floor

17,000.00

• Beeive Flooring #68653 (2013) 3,195.33
• Axis #2870 (2013) 575.00

Front Entrance

• Axis #2870 (2013) 1,196.24
• S'toon Hydro #1048 (2013) 2,000.00
• U of S #FF414495 (2014) 297.65
• Allan Construction (2014) 882.00

Misc

• Barry Gobeil #543 (2014) 650.00

Total MUB

8,796.22

As of June 30, 2013

Facilities \$60,970.00

	<u>Budget:</u>	<u>Actual</u>	<u>Balance</u>
• Wescan #5763839 (2012)		9,607.50	
• Bilan Interior #0980 (2012)		3,500.00	
• Business Furnishings#29254 (2012)		2,444.33	
• U of S #J0217167 (2012)		3,093.10	
• Bilan Interior #1005 (2012)		1,598.00	
• Bilan Interior #1005 (2012)		775.00	
• U of S #FF325836 (2012)		4,234.77	
• U of S #FF329370 (2012)		716.96	
• U of S #FF335546 (2012)		(532.71)	
• SEPW #S-2214 (2013)		1,255.50	
• SEPW #S-2232 (2013)		427.00	
• Varty Floors #9165 (2013)		14,770.00	
• U of S #FF366356 (2013)		1,008.66	
• U of S #FF371091 (2013)		510.98	
• Alan Construction #1977 (2013)		16,000.00	
TOTAL BUDGETED COST:	60,970.00	59,409.09	1,560.91

DRAFT

As of June 30, 2013

Facilities \$60,970.00

	<u>Budget:</u>	<u>Actual</u>	<u>Balance</u>
• Wescan #5763839 (2012)		9,607.50	
• Bilan Interior #0980 (2012)		3,500.00	
• Business Furnishings#29254 (2012)		2,444.33	
• U of S #J0217167 (2012)		3,093.10	
• Bilan Interior #1005 (2012)		1,598.00	
• Bilan Interior #1005 (2012)		775.00	
• U of S #FF325836 (2012)		4,234.77	
• U of S #FF329370 (2012)		716.96	
• U of S #FF335546 (2012)		(532.71)	
• SEPW #S-2214 (2013)		1,255.50	
• SEPW #S-2232 (2013)		427.00	
• Varty Floors #9165 (2013)		14,770.00	
• U of S #FF366356 (2013)		1,008.66	
• U of S #FF371091 (2013)		510.98	
• Alan Construction #1977 (2013)		16,000.00	
TOTAL BUDGETED COST:	60,970.00	59,409.09	1,560.91

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As of December 31, 2013

LOUIS' RENOVATION \$397,138.00

	<u>Budget:</u>	<u>Actual</u>	<u>Balance</u>
DESIGN & ARCHITECTURAL	55,000.00		
• SEPW Invoice #S-2169 (2012)		12,944.90	
• SEPW Invoice #S-2177 (2012)		3,228.97	
• Karmen Invoice #1 (2012)		980.00	
• SEPW Invoice #S-2185 (2012)		3,328.37	
• SEPW Invoice #S-2193 (2012)		1,502.97	
• Karmen Invoice #2 (2012)		630.00	
• SEPW Invoice #S-2207 (2012)		647.57	
• SEPW Invoice #S-2202 (2012)		2,718.00	
• SEPW Invoice #S-2211 (2013)		2,551.88	
FLOORING:	50,000.00		
• Beehive Floorings #62236 (2013)		37,885.71	
• Beehive Floorings #62759 (2013)		4,735.71	
• Beehive Floorings #62237 (2013)		1,917.68	
LIGHTING	95,000.00		
• Richardson Lighting #207689 (2013)		4,475.47	
• Axis Electric #2714 (2013)		4,703.35	
• Richardson Lighting #207690 (2013)		296.86	
• PR Production #227 (2013)		9,535.05	
Painting	22,000.00		
• S'toon Hydro Wash #1006 (2012)		4,000.00	
• S'toon Hydro Wash #1010 (2013)		5,000.00	
• S'toon Hydro Wash #1014 (2013)		2,500.00	
Furniture	113,250.00		
• Industrial Revolution #54736 (2012)		26,762.00	
• Unique Upholstery #2525 (2012)		7,380.85	
• Industrial Revolution #41884 Deposit (2012)		26,762.00	
• Unique Upholstery #9196 (2013)		16,820.50	
• Unique Upholstery #9260 (2013)		13,173.22	
• Grand & Toy #D732495 (2013)		919.80	
Equipment			
• Russell #INR04428 (2013)		734.11	
Misc & Millwork	18,500.00		
• U of S #FF339373 (2012)		384.33	
• U of S #FF338058 (2012)		145.06	
• S'toon Hydro Wash #1006 (2012)		600.00	
• U of S #PS08030 (2012)		250.00	
• Bilan Interior #1020 (2013)		3,363.00	
• Qline #687644 (2013)		426.00	
• Petty Cash May (2013)		529.03	
• Allan Fisher (2013)		119.52	
• Welding #1 (2013)		450.00	
• Antonio #2 (2013)		450.00	

- U of S #PS08054 (2013) 150.00
- Roy-al Cabinet #6191 (2013) 4,620.00

REMOVAL OF CONCRETE BOX

• remove box, remake railings to match existing, pour concrete, stain new concrete to match existing, remove light fixture and add new canned lighting

- Alan Construction #003443 (2013) 91,890.00
- Alan Construction #003464 (2013) 10,210.00

Louis' Office

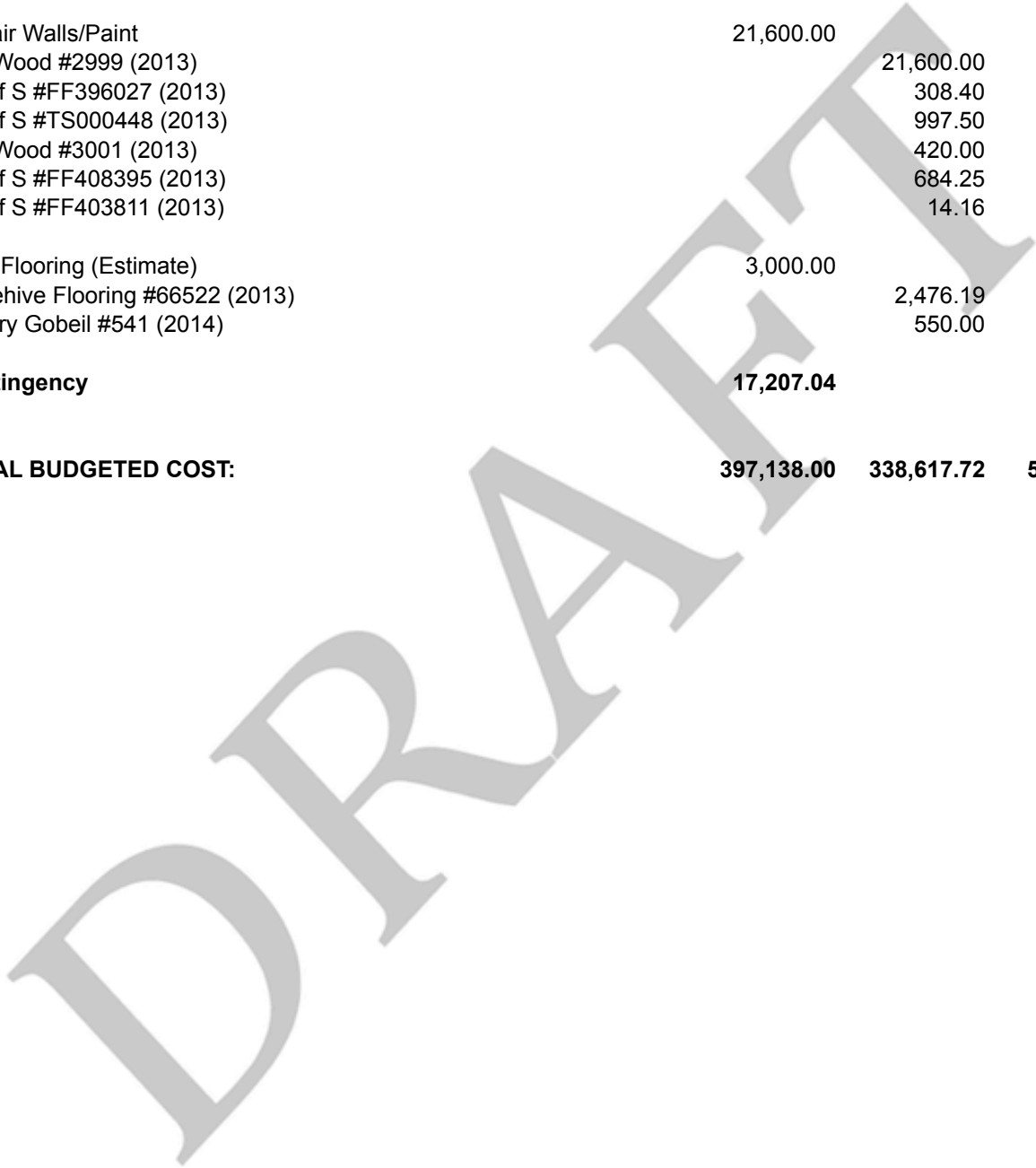
- New Desk-Louis' Manager 1,580.96
- Business Furnishings #33584 (2013) 1,580.95
- U of S #FF395656 (2013) 264.36

- Repair Walls/Paint 21,600.00
- JJ Wood #2999 (2013) 21,600.00
- U of S #FF396027 (2013) 308.40
- U of S #TS000448 (2013) 997.50
- JJ Wood #3001 (2013) 420.00
- U of S #FF408395 (2013) 684.25
- U of S #FF403811 (2013) 14.16

- New Flooring (Estimate) 3,000.00
- Beehive Flooring #66522 (2013) 2,476.19
- Barry Gobeil #541 (2014) 550.00

Contingency 17,207.04

TOTAL BUDGETED COST: 397,138.00 338,617.72 58,520.28



University of Saskatchewan Students' Union
IT Purchase Plan
For 2014/15 Budget

January 31st, 2014

Prepared by:

Jeff Jackson
IT Support Specialist

Scott Henderson
IT Support Manager

Background Information:

Description and Motivation:

Computers are critical components of successful organizations in the 21st century. Many areas of an organization such as the USSU are affected when computer hardware becomes obsolescent or fails due to age.

The problems become most obvious at the time of failure, when costs of replacement become an unplanned expenditure for the budgeting process. This document continues the rejuvenation strategy for computers and other IT hardware and software based on the business needs of the USSU.

This plan is a continuation of previous plans to continue a structured, proactive and sustainable computing future for the USSU.

Impact and Rationale:

Positive impacts for this strategy are:

1. Staff morale and satisfaction increases when working with appropriate resources
2. Hardware will be able to utilize current and new software
3. Regular renewal maintains a manageable IT budget each year
4. User experience is unified for all staff when using the USSU network of computers.

Negative impacts for adopting this strategy are:

1. Planning for an entire year requires careful review of current systems and forecasting of changes in the computer industry.
2. Some pricing and system specifications will change between the budget plan and time of order and implementation.

Scope & Risks:

The USSU's businesses constantly have to adapt with the changing student and education environment. To ensure the ability to venture into new business areas and the projects and initiatives that come with the annual change of executive and centre directors, the computer infrastructure must be adequate and thus be continually updated.

Approach and Method:

The USSU's accepted approach to replacement of computer hardware is as follows:

1. Replace computer at 2-3 years
 - a. Critical business hardware
 - i. Servers
 - b. Primary business systems
 - i. Income generating (Browsers, Louis', Louis' Loft and XL Design) and advertising (communications and marketing)
 - c. Primary office Desktops
 - i. Executive and senior managers
 - ii. Support staff
2. Replace computer at 3-4 years
 - a. Office Desktops
 - i. Site and assistant managers
 - b. Centres
 - i. Coordinators
3. Replacement at 4-5 years
 - a. Secondary offices
 - b. Kiosk/Volunteer computers
 - c. Custodial staff
 - d. Monitors and Printers

Computer hardware warranties from Apple are only available for 3 years. The primary business and critical computers, then, should not be older than this to ensure the hardware is repairable during a warranty period.

Desktop computers for positions that are not adversely affected by short computer downtime (i.e., where staff may use other computers) can be replaced at a slightly longer interval. These computers, in some cases, will be replaced with computers that are coming from the above 3-year replacements (a cascading system.)

Desktop computers for positions that are not seriously affected by extended computer downtime and that do not affect the normal business operation of the central office should be scheduled for replacement with computers that are "hand-down" from other positions. This will have the somewhat unfortunate effect of these positions never receiving new computers. The exception to this would be in the case where a significant change in technology would suggest replacing older systems with new systems.

Monitors and printers generally have a longer viable lifespan than the computers and, as such, do not require replacement until at least 5 years. In some situations for compatibility with new computers it may be required to purchase new monitors when a new computer is purchased. In this case the monitor shall be moved with the computer or "handed-down" to other positions.

2014/15 Plans

The following are some of the planning objectives for the IT Department as it works with the various operations and departments of the USSU.

1. Purchase new desktops to continue the long term strategic planning for IT.
2. Replace aging laptops with new hardware to create flexibility for the organization.
3. Replace accounting server hardware and upgrade accounting software.
4. Replace Communications mac minis for advertising purposes.
5. Purchase new point-of-sale software, which can be supported by internal IT staff and processes.

Rationale for changes for 2014/15

The USSU is primarily a Macintosh based organization and has been for at least the last 16 years. One benefit of the Macintosh environment is that the hardware and operating system comes from one source. When Apple makes significant upgrades to the products that it produces we need to look at how it will affect our existing systems and if the new products provide us with new opportunities.

When reviewing the replacement approach on the previous page it should be noted that we use this as a guideline when budgeting and planning so that we have a plan for replacing computers that need to be updated while keeping and maintaining other computers that can be re-purposed or passed down.

The Chrome platform integrates well with technology already being used within the organization, namely Google Apps. Furthermore laptops will be able to be used for other projects already ongoing from year to year. The gained flexibility of having laptops for staff to use at meetings or away at conferences is necessary. The ability for them to be used during elections or UPASS brings added value to the organization.

The accounting server was purchased by the USSU in 2007. A 3 year replacement schedule is the identified norm of replacement. This hardware has served the organization well but now is the time that we look to the future for the accounting department, as software updates cannot occur on the old hardware in use. New hardware and software are necessary.

2014/15 Purchase Recommendations

Note: All prices include PST and any environmental costs but exclude GST.

1. Administration:

We recommend the accounting server be replaced to be capable of utilizing the updated software necessary to appropriately service the needs of the Accounting Department.

Pricing Information:

- 1 x **PowerEdge R320 Server** w/ 8GB RAM, 3 drives for RAID capability, Windows 2012 Server for a total of \$5,947.00 plus GST.

Replacement of the current laptops that are used by staff (at meetings and conferences), during UPASS enrollment periods and during USSU elections are recommended.

Pricing Information:

- 4 x **HP Pavillion Chromebooks** for a total of \$1385.96 plus GST.

2. Communications:

The Communications Department has identified three older Mac Mini machines that do not have the suitable computing power to run the presentations software that the rest of the fleet can handle.

Pricing Information:

- 3 x **Mac Mini**, 2.5GHz dual-core Intel Core i5 processor, 4GB of RAM, 500GB hard drive for a total of \$628.95 each for a total of 1886.85 plus GST.

The Communications Department utilizes up-to-date graphic software that needs proper hardware. We recommend purchasing a new computer for the Graphic & Media Design position.

Pricing Information:

- 1 x **27-inch iMac**, 3.2GHz quad-core Intel Core i7 processor, 16GB of RAM, 1TB hard drive for a total of \$1941.45 plus GST.
- 1 x **AppleCare for Apple iMac** to increase the warranty to three years for a total of \$208.95 plus GST.

3. Centres:

We recommend that (5) 21.5" iMacs be purchased for the following positions: Food Centre Coordinator, Help Centre Coordinator, Pride Centre Coordinator, Safewalk & Student Crew Coordinator and Women's Centre Coordinator. The older computers would then be repositioned throughout the organization.

Pricing Information:

- 5 x **21.5-inch iMac**, 2.7GHz quad-core Intel Core i5 processor, 8GB of RAM, 1TB hard drive each for \$1416.45 for a total of \$7082.28 plus GST.
- 5 x **AppleCare for Apple iMac** to increase the warranty to three years for \$208.95 for a total of \$1044.75 plus GST.

4. XL Print & Design:

Staff utilizes up-to-date graphic software that need proper hardware. We recommend purchasing 2 new computers for the workstations at XL.

Pricing Information:

- 2 x **27-inch iMac**, 3.2GHz quad-core Intel Core i7 processor, 16GB of RAM, 1TB hard drive for a total of \$3882.90 before tax.
- 2 x **AppleCare for Apple iMac** to increase the warranty to three years for a total of \$417.90 plus GST.

We recommend purchasing a new point of sale system (POS) to replace the antiquated cash register now being used. Software for POS is Apple based and integrates well with current technologies used by the organization. IT Professionals have proficiency with the software and that knowledge saves resources and time with support of it.

Pricing Information:

- 1 x **Lightspeed POS System** (Mac mini, receipt printer, cash register, monitor) with both hardware and software solution for a total of \$1939.35 plus GST.

5. Information Centre:

We recommend purchasing a new point of sale system (POS) to replace the antiquated cash register now being used. Lightspeed POS is Apple based and integrates well with current technologies used by the organization. IT Professionals have proficiency with the software and that knowledge saves resources and time with support of it. With the identified need for a new POS system at multiple USSU services and businesses it make sense to streamline to one system for training of staff and IT support.

Pricing Information:

- 1 x **Lightspeed POS System** (Mac mini, receipt printer, cash register, monitor) with both hardware and software solution for a total of \$1939.35 plus GST.

2014/15 Opportunities Action Plan

Communications

Social Media Presence

Given the USSU's membership and main target audience, it is essential that the organization maintain a focus on identifying, understanding and utilizing emerging forms of communication technology.

The USSU has created Facebook pages, YouTube videos, Twitter accounts, and Blogs as extensions of the Communications mix (including posters and plasma TV ads and direct advertising in the Tunnel). These communication tools will be closely integrated with the USSU website, in order to better promote events and services relating to the USSU, and to facilitate the ongoing creation of current content to encourage greater web traffic to the USSU website.

Website Redesign

In the best long-term communication interests of the USSU, the organization must maintain an organized and effective website. Ideally, a website redesign will take place over 2-3 years. This process is currently underway but will have a larger impact next September. The first and arguably most important step in the development process is the website planning and architecture. This development step will include: 1) Review of existing site and re-organization of information into a logical information architecture construct; 2) Consultation with and input from organization stakeholders, including executive, senior and middle management; 3) Design of site "template", which will be used by USSU IT personnel to construct/produce/maintain the site in-house, based in large part on the growing needs of the USSU's (mainly) student viewership.

Communication Plan for USSU

Communications planning is a process to help reach the goals and objectives of the Operation or Service. The plan will help departments to communicate in an organized manner, avoiding the creation or sending of a communications piece at the last minute and not simply repeating what was done in previous years because that's what has always been done. A completed plan will provide what needs to be done and have a framework for deciding if that great idea fits with the rest of the plan and available resources.

The plan will outline three parts to aid individuals plan:

- **Overall strategy** – The big picture that guides all communication efforts and how they fit together and support each other to achieve your goals and objectives.
- **Annual plan** – Your plan for the year. Ideally, it falls out of your overall strategy and looks at how to move segments of it forward. At minimum, it outlines what you're doing and when, with additional context.
- **Specific initiative** – A plan for a project or a campaign. In short, you have a specific communications need you are meeting. The project or campaign may be proactive in addressing meeting a goal or responsive to meeting a need or issue that has arisen.

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Communications 2014/15 Overview

The University of Saskatchewan Students' Union Communication & Marketing Manager office is located in Room 210.19, Place Riel.

The USSU Communications & Marketing Manager oversees a variety of communication-related devices to help facilitate information distribution to its membership, the U of S students. These devices include website content development and updates, general digital-based communications including blogging and social networking, video productions, digital screen display content development, print advertisements, and posterings.

The Communications & Marketing Manager also oversees writing of media releases, and assists with event planning.

Contact Information:

Email: communications@ussu.ca

Tel: (306) 966-6973

Fax: (306) 966-6978

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2014/15 SWOT ANALYSIS

COMMUNICATIONS

Strengths	Weaknesses
<ul style="list-style-type: none"> • Foundation in place to communicate directly to members quickly and efficiently • Constant flow of events and services to promote • Adaptability • Website improving 	<ul style="list-style-type: none"> • Lack of continuity in student positions • Poor promotion/updates by some Departments - not seen as their responsibility/priority • Low awareness within the University • Past processes have not led to action
Opportunities	Threats
<ul style="list-style-type: none"> • Social Media Presence • Strategic alliances, partnerships • Develop a concise communication plan for the USSU 	<ul style="list-style-type: none"> • Competition for students' attention in a visually noisy environment • Student Apathy • University competitors

2014/15 Opportunities Action Plan

Food Centre

Move of Food Centre to Place Riel

The current location in the MUB keeps the Centre hidden and makes it difficult to properly administer food hampers and the Fresh Market program. Students place the majority of hamper and CHEP Good Food Box orders through the USSU office due to changing hours and the poor location. A move to the USSU office will allow the Food Centre to better carry out key initiatives, while raising the profile of the Centre.

Promotion

This year the USSU Food Centre will do more advertising and promotion of the services that they offer. More content on social media will allow for better access to students. The Food Centre will also run more ads in the Sheaf to promote the Fresh Market and Trick or Eat. Increased presence in the Place Riel tunnel offering education on healthy food choices and nutrition will help to increase awareness of the Food Centre and its new location in the USSU office. The Food Centre will also look to work with Student Health and other groups to provide giveaways in the tunnel in an effort to gain students attention.

Trick or Eat

Trick or Eat continues to be a staple event for the USSU. To give residents more advance notice, a radio partnership has been created to help promote Trick or Eat off campus. On campus, the competition between U of S colleges and the presentation of the Candy Cup have helped with participation. Trick or Eat continues to see a rise in participants from the colleges.

Expansion of Fresh Market

The Food Centre will be looking to grow the Fresh Market concept that launched this past year. Currently the Fresh Market sets up monthly in student residence and sells small lots of fruits and vegetables to students at affordable rates. We will look to grow the market to other areas on campus with co-operation from Student Health in an effort to help students make smart food decisions.

Food Centre 2014/15 Overview

The USSU Food Centre was established in 2003 by the University of Saskatchewan Students' Union, in conjunction with the Saskatoon Food Bank, in response to hunger on campus. Student hunger has become more prevalent because of increased tuition and more limited student funding.

This upcoming year the Food Centre will move from the Memorial Union Building to the USSU main office in Place Riel. This will allow for better administration of key Food Centre programs and a better appointed office.

Students holding a valid Saskatchewan Health Card and Student ID can request an emergency food hamper at the Food Centre during office hours (see below) or at the USSU Main Office located at Room 110, Place Riel Student Centre, 1 Campus Drive.

The USSU Food Centre places CHEP Good Food Box orders. Orders can be placed at the Food Centre or at the USSU Main Office. Those wishing to place orders must prepay in cash.

The USSU Food Centre in conjunction with Student Health is also providing a Fresh Market to students where they can purchase small amounts of fresh fruits and vegetables at an affordable price. This is an effort to aid students in making smart decisions regarding their food choices.

Food Centre Hours of Operation

Subject to change, please log on to www.ussu.ca/foodcentre for current hours.

Contact Information

Rm. 110, Place Riel Student Centre

Tel: (306) 966-1792

Fax: (306) 966-6978

Email: food.centre@ussu.ca

2014/2015 SWOT ANALYSIS

FOOD CENTRE

Strengths	Weaknesses
<ul style="list-style-type: none"> • Relationship with Saskatoon Food Bank and CHEP • Great relationship with clubs and societies • Growing base of volunteers. • Fresh Market is a success and has potential to grow. • Trick or Eat is a flagship event for the centre and the USSU. 	<ul style="list-style-type: none"> • Location in the MUB keeps the centre hidden and hard for students to find. • Hours (15/week) are not always convenient.
Opportunities	Threats
<ul style="list-style-type: none"> • Trick or Eat can continue to grow. • Fresh Market has potential to grow to other areas and in scope. • Better distribution plan for emergency food hampers and CHEP Good Food Boxes. • Partnerships with Student Health and College of Nutrition can grow. • Promotion of the centre and services can afford to increase. 	<ul style="list-style-type: none"> • Food items on centre shelves can go bad due to lack of centre traffic. • Lack of knowledge about the Centre hurts its effectiveness.

2014/15 Opportunities Action Plan

Help Centre

Utilize High Visibility of Centre

Due to the Help Centre location, the Centre receives a high number of foot traffic on a daily basis. With volunteer training the Help Centre will capitalize on those visits to promote events and programming offered throughout the year.

Online Exam File

The exam file is a major driver of traffic for the Help Centre. There are times though where it is difficult for the Centre to accommodate the number of students who want to access the file, especially during exam periods. Moving the exam file online would allow students to access the exams on their own time, which would better meet their needs, while freeing up space in the Centre.

Partnerships

The Help Centre has many partnerships with other organizations on and off campus in order to strengthen the services and information it offers students. Investigating other potential services the Help Centre could offer students would help expand its reach among students.

Programming

The Help Centre offers a couple of training services biannually dealing with suicide intervention and mental health issues. The service is provided through a trained facilitator and is well attended. The Help Centre will also look to expand its programming to include initiatives around National Volunteer week and other issues that today's students may be facing.

Volunteer Engagement and Training

In the next year a major focus of the Help Centre Coordinator will be on recruiting, training, and retaining a solid volunteer base. Coordinator hours will be reduced and we will require more volunteers to cover the Centre and help with programming. Having a strong volunteer base will allow the coordinator to plan and execute events, without having to worry about whether the Centre will remain open to the public.

Help Centre 2014/15 Overview

The University of Saskatchewan Students' Union Help Centre is committed to providing information, referrals and personal support to undergraduate students. We strive to provide these services in a confidential, informed and safe environment.

The Help Centre is a warm, friendly positive space that is open to everyone. We have comfy couches and friendly people always willing to chat. We are here to help students with whatever they may need. Our volunteers are extensively trained to help with many situations. Whether you need someone to talk to, a free phone, access to the exam file, or any other assistance just stop by and check us out.

Help Centre Hours of Operation

Monday to Friday 9:00am to 4:30pm

May to August, Reading Week and Final Exam period: Monday to Friday 9:00am to 12:00pm The Help Centre is closed weekends and statutory holidays.

Contact Information

Rm. 27, Place Riel Tunnel

Tel: (306) 966-6981

Fax: (306) 966-6978

Email: help.centre@ussu.ca

2014/15 SWOT ANALYSIS

HELP CENTRE

Strengths	Weaknesses
<ul style="list-style-type: none"> • Strong volunteer base • Supportive staff • Location & high traffic flow • Inviting space • Programming is flexible and adaptable to changing student needs • Variety of communication methods 	<ul style="list-style-type: none"> • Exam file is missing exams for certain classes and is labour intensive to keep maintained. • Exam file has to be accessed in the Centre • Centre space is restrictive in relation to its use • Help Centre deals with a wide variety of inquiries, including general University questions that are not part of their mandate.
Opportunities	Threats
<ul style="list-style-type: none"> • Contacts/partnerships and joint initiatives with community organizations • Opportunity to take the exam file online in order to better meet students needs. • More programming including Volunteer Week and other initiatives. 	<ul style="list-style-type: none"> • Competing services (ULC, other exam registries, etc.) • Peak usage time is also peak busy time for volunteers, can cause scheduling challenges • Stigmas surrounding certain topics dealt with at the Help Centre including Suicide, Mental Health can be difficult for the students to discuss

2014/15 Opportunities Action Plan

Information Centre

The Information Centre continues to be the front door to the University of Saskatchewan campus. The centre has a strong emphasis on dispersing 'information' and less emphasis on performing 'sales'. In the highly visible and updated location, the Information Centre is truly the front door to the University Campus.

Increase Revenues Via Table Bookings and Summer U-Pass

The Information Centre continues to reduce its operating deficit with increases to table bookings and U-Pass revenues. Table bookings continue to increase as a diverse group of clients continues to reach out to students on campus. We will look to grow revenues to \$21,000 from table rentals this upcoming year by advertising to potential clients in plasma ads as well as in print.

A new point of sale system will also allow us to keep a database of customers who book tables. This database will allow us to send emails to existing clients, which will allow us to keep in touch with them regularly throughout the year. We can offer bulk discounts as well as discounts during non-peak periods to regular customers.

U-Pass revenues are tied to enrollment and we are confident that we will be able to maintain if not grow revenues. The addition of a summer U-Pass has provided a new revenue stream during what are traditionally slower summer months.

Increase Marketing of Services

The Information Centre marketing will be ramped up in the upcoming year. We would like to advertise all of the services that the Information Centre provides via plasma ads. Key services such as table rentals will also be advertised to the Saskatoon market via print and radio.

The print portion of the ads will be in Planet S. Louis' will have ad space in the current year and the Information Centre will use one of the ads to promote table bookings. Radio ads will also run in the early fall and spring on CFCR. Again Louis' has ad spaced booked and the Information Centre can use some of this space in an effort to increase table rental revenue

Additional marketing will also be necessary to inform students about changes to Copy Central. As the Information Centre becomes the central area for card sales and copying credit, ads must be posted to inform students of the changes. Posters at all new and previous copy locations will direct students to the Information Centre. We will also post notices on the USSU website and social media pages.

Information Centre 2014/15 Overview

The Information Centre is one of the busiest services of the USSU. It is located in Upper Place Riel. The centre acts as a vital point of contact with students, staff, and visitors to campus. The Information Centre is staffed by one full time staff member with support from administrative staff during peak periods. The focus of the centre is to provide unrivaled service to our customers while acting as the front door to the U of S campus.

Information Centre Sales, Services, and Information

The Information Centre offers the following sales & services: • Copy Cards • Evening Parking Passes • Faxing • Campus event tickets • Laminating • Sale of Locks • Locker Rentals • Persephone Theatre ticket sales • Printing credits • Poster approval • Semester transit passes • SPC Cards • TicketMaster • Tunnel Table Rentals • U-Pass activation/stickers • Acting as Key custodian for Campus Club and USSU Centre Spaces • ticket sales for USSU events

The Information Centre does the booking of tunnel tables to on-campus ratified groups. The friendly and knowledgeable staff provides information for Saskatoon Transit, University departments, directions and general procedures for students (registration deadlines, opting out of U-Pass, who to talk to for various concerns, etc.).

Information Centre Hours of Operation:

Mondays through Fridays: 8:15 am to 4:45 pm. Extended hours are in effect during UPass periods as demand dictates. Closed Weekends and Holidays.

Contact Information:

Email: Info.centre@ussu.ca

Tel: (306) 966-6988

Fax: (306) 966-6995

Website: www.ussu.ca/infocentre/

2014/15 SWOT ANALYSIS

INFORMATION CENTRE

Strengths	Weaknesses
<ul style="list-style-type: none"> • Excellent and accessible location on main floor of Place Riel. • Fast, efficient and knowledgeable staff. • Variety of services offered to students and the campus community, many of which are not offered anywhere else. • Open extended hours during peak periods. 	<ul style="list-style-type: none"> • Consignment sales commissions continue to decline. • Difficult to stay up to date with information on activities for on and off campus events. • Many of the services offered are labour intensive with little reward. •
Opportunities	Threats
<ul style="list-style-type: none"> • Table revenues can be increased via better marketing and data collection on current customers. • Investigate and approach potential consignees such as Folkfest, Jazzfest and other events. • Enhancement of U-Pass distribution by adding additional staff and perks to those waiting in line. • Increase of traffic by becoming a hub for copy card sales and account debiting. 	<ul style="list-style-type: none"> • Revenue growth is difficult to obtain each year and is dependent of factors that are out of our control. • Sharing location with non-union staff members may cross boundaries. • Running out of viable new services and products to offer.

2014/15 Opportunities Action Plan

Louis' Entertainment

Continue to work and build relationships with promoters.

In years past Saskatoon has established itself as a hot market for large promoters to book concerts. As part of this trend, the promoters have booked less club shows in venues the size of Louis' and have instead focused on larger venues. Louis' management is confident that more shows are worth booking and have been in contact with the Union and other promoters to get them to increase the number of shows booked at Louis'. We are hoping to grow the number of shows put on by national promoters to 20 for the upcoming year. This would be vital to our success as each of these shows brings in \$1500 in rental revenue.

There is also a strong network of local promoters that put on shows throughout the city. Much work has gone into setting a fair rental rate and convincing them that Louis' is the right venue for their shows. In the next year we are hoping to have a minimum of 15 shows booked buy local promoters. These shows help introduce bands that Louis' may not traditionally book to our space. It also exposes the university market to a variety of different music.

Potential to increase the number of student society produced concert events

Due to the affordable rate and ease of producing shows we saw a large increase in both the number of student run events in the past couple of years. We would like to produce a minimum of 20 of these large events this upcoming year. These events often fill off nights and are logistically straightforward to facilitate.

Pursue alternative platforms for events

With the creation of Louis' Loft, we now have at our disposal a completely different room to book entertainment into. The room is a perfect fit for more intimate events such as acoustic shows, plays, and spoken word nights. We are hoping to book at least 20 shows at the loft in the next year, which will drive revenues, while showcasing the venue to a different market.

Louis' patio is another space that we will book more entertainment in the upcoming year. We have reached out to Jazzfest about being a potential venue and we will book shows in the summer that will start out on the patio and then move into either Louis' or Louis' Loft for the rest of the evening.

During the school year we will also add a regular entertainment night to our lineup of promotions. This night will either be a bi-weekly or a monthly show that will feature low cover charges and expose local bands to the student market. This night will provide revenue on off nights while solidifying Louis' reputation as one of the best live music venues in the city.

2014/15 SWOT ANALYSIS

LOUIS' ENTERTAINMENT

Strengths	Weaknesses
<ul style="list-style-type: none"> • Reputation as one of the best live music venues in the Province. • Known for a having a great sound system and excellent techs • The ability to hold licensed/16+ events. • Effective rental pricing that allows bands to promote their own shows and make great returns. • Ability to provide many added value items to promoter packages (ie. in house catering, runners and laundry) • Renovations have made for better sight lines and atmosphere at shows. 	<ul style="list-style-type: none"> • Some dates are booked by smaller events making them unavailable to larger shows. • Free parking is very hard to find for events patrons, thus acting as a deterrent to coming to shows. • Not being in a high traffic area of the city eliminates any walk up patrons. • Not as many local bands are booking shows as they used to historically.
Opportunities	Threats
<ul style="list-style-type: none"> • Many student societies are beginning to choose Louis' for their events. • Potential to promote more acoustic concerts at the Louis' Loft. This provides Louis' with additional revenue and allows us to do shows on weekends when Louis' is booked for other events. • There are a lot of great local musicians and bands that we can target to play album release and general shows. 	<ul style="list-style-type: none"> • More and more larger tours are choosing to skip Saskatoon or play larger venues. • The concert season is short, as most bands don't tour during winter months. • Acts touring through Saskatoon want to play on weekdays early in the week instead of weekends. • Fewer national promoters are doing shows that fit our venue in the Saskatoon market.

2014/15 SWOT ANALYSIS

LOUIS' LOFT

Strengths	Weaknesses
<ul style="list-style-type: none"> • New space and natural light. • Ability to hold seated events up to 140 ppl and 200 standing. • Proximity to Louis' allows for cross over business and efficiencies with equipment • Provides higher quality products than direct competition. • One full business year is approaching which will allow for more accurate forecasting and budgeting. 	<ul style="list-style-type: none"> • Longer walking distance from high traffic areas than competitors • Must close down to facilitate larger catering opportunities • Current coffee supplier inconsistent with filling orders. • Current set up not conducive to large traffic increases at peak time. • Major drop off in business during school breaks.
Opportunities	Threats
<ul style="list-style-type: none"> • More large functions can be held that will provide catering and room rental opportunities. • Loft is a perfect home for student society and club functions. • General awareness of operation is growing rapidly. • Saskatoon's high end coffee shop scene has seen recent growth • Great room for off campus businesses to use for events. • Opportunity to play host to varied programming such as concerts, poetry nights, and plays. • Labour efficiency can be achieved by sharing and cross training staff with Louis'. 	<ul style="list-style-type: none"> • Many other vendors on campus serving similar product mixes • Cost of products dictates higher prices than most direct competitors. • Fair Trade Campus initiative threatens fundamental business model. • Proliferation of coffee outlets on campus continues to threaten coffee sales.

2014/15 Opportunities Action Plan

Louis'/Louis' Loft

Aggressively Market Louis' and Louis' Loft for Events

Louis' Loft experienced a great first year in which numerous events were hosted. These events by years end will bring in close to \$100,000 in event revenue. In order to grow this in the upcoming year, Louis' will devote more resources to ensuring that the space is booked for a number of different types of events all year long.

The primary marketing will be focused on students who are our target market. For student groups we will provide packages to student leaders in the early fall that will feature exclusive menus, space details, and benefits for student groups. Louis' Loft will also host a VIP night for Association of College Presidents where they will be able to sample food and beverage and receive a tour of the spaces available.

New this year will be a volume discount program for student groups at Louis'. Groups that host multiple events over the year will be entitled to further discounts including free production and lower food and beverage pricing. These initiatives along with continued USSU funding should ensure that Louis' and Louis' Loft are the home to more student events than ever before.

Louis' management will attend two wedding shows throughout the year, where they will feature both Louis' and Louis' Loft. At both shows couples will be offered a discount if they book Louis' Loft outside of the traditional wedding season from May to August. Booking weddings during the school year in Louis' Loft is critical to increasing revenues. Weddings and special events booking will also be advertised on CFCR, Planet S, and Flow Magazine.

Louis' will also target businesses both on and off campus with the "Lunch Mob" program that will be focused on gaining new special event bookings. On and off campus groups will be surprised with Lunch courtesy of Louis' and Louis' Loft. Along with Lunch they will be given catering packages and coupons for booking events.

Advertising and promotion to both the on and off campus market that Louis' will be more extensive than ever before and we are confident that it will pay off with increased revenues for both Louis' and Louis' Loft.

Increase Loft Revenues by 50%. Stabilize Louis' Revenues

Louis' Loft had a successful first year, increasing daily revenues by over 20% and overall revenues by 100%. We will build off this in the upcoming year by growing overall revenues by 50%. The bulk of this growth will come from special event revenue. Louis' Loft will be near 100% capacity for the upcoming wedding season, which will translate into substantial revenue growth. Management will look to book additional weddings in the space between October and April, by providing discounts to couples. This discount will be advertised at wedding shows and in radio ads.

Daily sales at Louis' Loft will also continue to grow. This will be driven by positive word of mouth, as well as better advertised products and promotions. Louis' Loft management will also continue to tweak their service model to ensure that customers can get products faster and easier over peak periods, which will allow more customers to be accommodated and served.

At Louis' the focus will be on stabilizing revenues over the upcoming year. In the past year Louis' saw revenues dip slightly. This was the result in part to Louis' Loft being successful particularly with weddings, and with a busy lunch business.

A new Kitchen Manager and staff along with revamped menus featuring higher quality homemade items have given Louis' a chance to rebuild. Great food and service will be key to Louis' in their effort to win back a declining lunch business and grow catering. Louis' will also focus on hosting more concerts, events and weddings to grow overall revenues.

Continue to develop customer service and training initiatives

The USSU continues to develop new customer service initiatives, which help Louis' and Louis' Loft strive to be customer service leaders. The staff at Louis' and Louis' Loft are the face of the operations and are key to success. Management will refine training programs that will put an emphasis on customer service. Staff will have strict standards to meet and anything short of those standards will not be accepted. Training will focus on enhancing the customer experience and ensuring that our products and atmosphere are unrivalled on campus.

Secret shopping forms for the operations will continue to be updated with strict standards for staff and management to achieve. Rewards will be provided to those who meet and exceed individual, team and operation goals on a monthly basis. These rewards will be shaped by staff to ensure that they act as incentive for them to achieve the goals set out by management.

Ensure Labour Efficiency

One issue for Louis' and Louis' Loft is that many means of creating revenue involve adding significant labour. In recent years labour costs have been rising at a rate higher than that of revenue growth. Some cost cutting and efficiency was gained last year with the addition of Louis' Loft and further efforts will be made going forward to control labour costs while not compromising service to our customers.

Louis' will look to reduce overall hours in the summer. This will ensure that all facets of the operation are open during peak periods, but that needless costs are not incurred during down time in the afternoons. Staff will be staggered for special events as well, which will reduce overtime and excess hours.

For the fall Louis' and Louis' Loft management will continue to develop new scheduling templates that will cut hours starting with non-peak times in the operation. Efficiency will also have to be gained on large-scale events such as football games where staff will be staggered and cut in order to ensure costs are kept in line.

Cross-training staff at both Louis' and Louis' Loft will also result in lower labour costs. Staff members that are trained at both operations will work the bulk of summer hours. This will allow them to flex between operations and allow staff hours to be kept low. During the school year

shared staffing arrangements will allow more tasks to be completed by fewer people over fewer hours, resulting in lower costs.

Sustainability Initiatives at Louis' and Louis' Loft

Louis' continues to strive to be more sustainable each year by reducing its use of disposable items and by sourcing local products. Louis' uses permanent plastic cups for promotion and concert nights, which has ended the use of disposable plastic cups. Louis' and Louis' Loft use ceramic tableware whenever possible and use recyclable/biodegradable items when it is not possible.

In terms of local products, beer continues to our biggest success story. Louis' and Louis' Loft will house fourteen locally produced beers on tap, which represent over 75% of our draught sales volume. Local beers also make up well in excess of 80% of our bottled beer sales.

Local liquor from LB Distillery is also available in Louis' Loft space where they are sold exclusively and at Louis', where the products are also available.

Louis' Loft coffee is either Fair Trade certified or Direct Trade, locally roasted Museo Coffee. All in-house mugs are ceramic and there are incentives to refill mugs over using biodegradable paper cups. Coffee grounds at both Louis' and Louis' loft are recycled by the U of S and used as compost.

Locally produced food continues to be challenging to obtain, but major food suppliers are starting to carry seasonal items from our region and we are purchasing all that we can. Our long-term goal is to have 30% of our food and beverage products produced locally.

Louis'; Louis' Loft; Louis' Entertainment 2014/15 Overview

• Louis'

Louis' is a full service food and beverage operation located in the Lower Level of the Memorial Union Building with a capacity of 579. Louis' offers a diverse food menu that caters to students, faculty and staff for lunch and dinner.

Louis' provides all food and beverage service to patrons of Griffith's Stadium, as well as hosting large catered events such as weddings, reunions and after grads. Campus Clubs and all other groups can book Louis' or portions of Louis' for fundraising events, social events or any other special event they are planning. Louis' strives to meet the needs of students, as well as the greater campus community.

• Louis' Loft

Louis' Loft opened in the former Browsers space in June 2013, after undergoing significant renovations. Louis' Loft functions as a coffee shop and lounge during the day, offering patrons premium coffees, baking, sandwiches, paninis, pizzas and other items. In addition expanded beverage selections including draught beer and locally produced spirits are available in the bright open space.

In the evenings and weekends Louis' Loft is available for bookings. The open floor plan can accommodate student club functions, receptions, acoustic concerts, fundraisers and weddings. Outstanding full service catering options are available to clients that will be sure to meet their needs.

• Louis' Entertainment

Throughout the year Louis' is one of Canada's premiere music venues offering a variety of live entertainment. When bands are not playing, Louis' is wildly popular with its own in-house events such as \$1 draft night on Tuesdays, Trivia Nights and other promotions.

Hours of Operation

• Louis' Regular Term:

Mondays through Saturdays – 11:00 am to 1:00 am

• Louis' Summer Hours:

Mondays through Fridays – 11:00 am to 7:00 pm

• Louis' Loft Regular Term:

Mondays through Fridays – 8:00 am to 7:00 pm

• Louis' Loft Summer Hours:

Mondays through Fridays – 8:00 am to 5:00 pm

Contact Information

Call (306) 966-7000

Website @ www.ussu.ca and click on Louis'

2014/15 SWOT ANALYSIS

LOUIS'

Strengths	Weaknesses
<ul style="list-style-type: none"> • \$1 Draft promotion is still going strong after changes were made. • Affordable food and beverage items • Large varied menu selection available. • Loyal & experienced management team • Large selection of locally produced beer (ten draught beer lines). • The only alcohol outlets for students on campus • Full service dining • Diversified business including concerts, weddings, catering, patio, beach volleyball and facility rentals. • Improved customer service and staff morale over the past year. • Three year contract at Griffith Stadium provides revenue security. 	<ul style="list-style-type: none"> • Labour costs continue to rise as fast as revenues do. • Location can mean a long walk for many on campus. • Difficult to come up with new menu items after 2-3 changes per year for close to a decade. • Developing additional successful weekly promotions has proven difficult. • Need for more comprehensive training programs. • Lack of free parking and the high cost of pay parking deters external customers.
Opportunities	Threats
<ul style="list-style-type: none"> • Increase number of Student Society Fundraising events. USSU funding in place for such events and Louis' has multiple spaces available. • Potential for increased revenues during peak periods such as Tuesday nights, concerts and other events. • Continue sourcing locally produced food and beverage products. • Potential for more concerts and events to drive revenue. • Great room for off-campus businesses to use for events. • Labour efficiency can be achieved by sharing and cross training staff with Louis' Loft. 	<ul style="list-style-type: none"> • Tuesday night promotion could slow down or be taken over by another venue. • Rising product costs make it difficult to keep prices low. • The proliferation of eating establishments on campus, particularly the new Place Riel food court. • University continues to expand food outlets. • Building of track and turf at Gordie Howe Park threatens to take away Griffith Stadium business.

2014/15 Opportunities Action Plan

Marketing Services

Partnerships

Strengthening the USSU's relationships with internal and external partners, as well as developing new partnerships to increase the USSU's visibility will be at the forefront for Marketing Services.

Survival Calendar

The USSU Survival Calendar continues to be the USSU's most popular commodity. Marketing Services will continue to investigate new ways to increase profitability of the calendar while maintaining the user value students seek.

Increased Revenue

Marketing Services will be exploring other methods of increasing revenues for the Students Union. Researching trends and what other student associations have been successful at implementing and the ability to provide those options for the USSU.

Marketing 2014/15 Overview

The Communications & Marketing Manager seeks to develop mutually beneficial relationships with the corporate and University community. The Communications & Marketing Manager will provide assistance to all student Executive positions and student groups to ensure events are run professionally, transparently and democratically.

The Communications & Marketing Manager will constantly pursue new and existing business partners and financial support to offset the expenses involved in hosting events, providing new services and developing initiatives.

Off Campus

Establishing awareness of the marketing opportunities available to reach the student population will be an ongoing process throughout the year for external partners. Specific campaigns have been coordinated to ensure awareness on and off-campus is at an optimal level.

Contact Information:

Rm 210.19, Place Riel Student Centre

Tel: (306) 966-6973

Fax: (306) 966-6978

Email: marketing@ussu.ca

2014/15 SWOT ANALYSIS

MARKETING SERVICES

Strengths	Weaknesses
<ul style="list-style-type: none"> • Strong community, strategic alliances & partnerships • High traffic locations • Quick Response to challenges • Large target audience • Extensive services & campaigns to promote 	<ul style="list-style-type: none"> • Competition for student's attention • Limitations on who/what can be promoted on campus • Failure to communicate formally and informally within departments
Opportunities	Threats
<ul style="list-style-type: none"> • Investigate potential partnerships • Integrate plans to enhance the USSU's exposure • Executive being more visible 	<ul style="list-style-type: none"> • Capacity of staff • Underdeveloped campus life • University financial situation

2014/15 Opportunities Action Plan

Facilities

The USSU Facilities Department is responsible for the smooth operation of the Place Riel Student Centre and the Memorial Union Building. The Facilities Department also oversees all repairs, maintenance and operation required to keep the space safe and secure for the users. We work closely with the Facilities Management Division of the University to coordinate the work needed and strive for all repairs and maintenance to be done in a timely manner.

Tenants

The Place Riel Student Centre and Memorial Union Buildings attract thousands of students and members of the general public every day. Leased spaces generate rent for the USSU. This rent offsets some of the costs of operating the expanded and renovated space. We continue to have many people asking if they can open a food operation and we keep a file on those potential operators. Should any spaces become vacant in the future, we have a file of potential users ready to develop new concepts.

The year 2014 will earmark the first full year of operation for Place Riel's newest tenants – Campus Dentist, Etre Belle Hair Boutique and The Wireless Age. With these three new tenants now in operation, Place Riel is at full tenant capacity.

The University occupies floors 3 & 4 of the Student Centre and contributed to the operating costs associated with adding these 2 floors to the expansion project.

North Concourse Rental

The North concourse has been home to quite a few events on campus. It is a bright, wide-open space. Discussion around adding two or three semi-permanent kiosks in that area for a premium rent by short-term vendors has taken place, but most requests we have had are for student groups and off campus organizations to rent the space for displays, conference space and trade shows. The North Concourse hosted two large conferences in 2013 (AMICCUS-C and NAISA) and the USSU looks forward to continually hosting larger events in this area. We will continue to rent out the area for events and highlight the rental space on the USSU website.

Promotion of Facilities

We need to continue to promote everything about the new Student Centre. This facility is the only Student Centre at the University of Saskatchewan and is owned and operated by the University of Saskatchewan Students' Union.

Sustainability

The USSU Facilities Department has made strives in regards to tenant sustainability with each food tenant now having a recycling bin. For this upcoming year, tweaking of the recycling program within Place Riel and MUB will be worked on including signage, bin locations, advertising, etc.

Upgrades

During the summer of 2014, the USSU Facilities Department will be working with Kone Elevator to replace the loading dock elevator in Lower Place Riel. The existing elevator is the original elevator of the building and is in constant repair. This year we will be completely replacing the elevator. This process will take 6-8 weeks for installation so it will be imperative for the USSU Facilities Department to communicate to the tenants and general public about alternate routes for deliveries, etc.

Facilities 2014/15 Overview

Managing, maintaining and promoting Place Riel's non-academic space for the benefit of the students, the University and the general public is the responsibility of the USSU Facilities Manager.

The USSU controls the majority of the space in the Place Riel Student Centre (main complex) and the Memorial Union Building, excluding the University's Student Counseling and Student Health Services, which occupy the 3rd and 4th floor of the Student Centre building. The USSU controlled spaces house all of the USSU businesses, services and Centres. Tenants include:

USSU Operations:

- Louis' Loft
- Louis'
- Information Centre
- Copy Central
- XL Print & Design
- Main Reception

USSU Centres:

- Help Centre
- Women's Centre
- Pride Centre
- Food Centre
- Student Crew & Safewalk

Financial Institutions/ATM's:

- Affinity Credit Union (Main Level)
- Bank of Montreal (Main Level)
- Bank of Nova Scotia (Lower Level)
- Canadian Imperial Bank of Commerce (Lower Level)
- Royal Bank (Main Level)
- TD Bank (Lower Level)

External Tenants:

- Travel CUTS
- StudentCare Health & Dental
- The Medicine Shoppe
- Mac's Convenience Store
- Campus Computer Store
- Etre Belle Hair Salon
- Campus Dentist
- The Wireless Age
- The Sheaf (MUB)
- Multi Faith Room (MUB)

External Food Tenants:

- Treats
- Le Crepe Bistro
- Harvey's
- Extreme Pita/Pure Blendz
- Umi Sushi/Flaming Wok
- Vanelli's

As the Landlord to all of these tenants, the USSU is responsible to keep the buildings in good repair and provide appropriate heating, air conditioning, electrical services and plumbing to all spaces. Most repair & maintenance work is performed by the University's Facilities Management Department and the USSU pays the University to perform this work.

Facilities Hours of Operation:

Mondays through Fridays: 6:30 a.m. to 12:30 a.m.
Saturdays & Sundays: 7:30 a.m. to 12:30 a.m.
Closed Holidays

Contact Information:

Stefanie Ewen
Tel: (306) 966-2240
Fax: (306) 966-6978
Email: sewen@ussu.ca or facilities@ussu.ca
www.ussu.ca/facilities

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2014/15 SWOT ANALYSIS

FACILITIES

Strengths	Weaknesses
<ul style="list-style-type: none"> • Prime retail space • Full capacity of tenants • Very busy building • Bus mall access at front doors • Extended building hours • Flexibility to provide non-academic activities in our building • Rental opportunities for transient vendors • New loading dock elevator in summer of 2014 to provide better service to tenants 	<ul style="list-style-type: none"> • Majority of students are only here 8 months/year - what can we do for summer months to keep tenants viable? • The North Concourse is under utilized – how can we more effectively market this space for rentals • Keeping the areas clean and organized especially in the food court is challenging with so many people utilizing the space • Recycling and sustainability is still a work in progress for the Student Centre. • Transform US – with all of the changes on campus and especially FMD – the wait times for certain areas of work have been longer
Opportunities	Threats
<ul style="list-style-type: none"> • Increased square footage provides increased opportunities for transient vendors & increase in revenues for the USSU. • Market the room and space rentals (Roy Romanow Council Chambers and North Concourse) • Continue work with the Office of Sustainability on recycling programs for Place Riel and MUB. Explore other recycling avenues. • Develop a deeper relationship with the new Zone Manager for Place Riel and MUB. We will have a voice with the U of S. 	<ul style="list-style-type: none"> • Talk of the bus mall relocating to College Drive – our tenants depend on students/public arriving right to our front doors from Saskatoon Transit. College Drive drop off could lead to people taking alternate routes instead of going through Place Riel. • The “honeymoon” period is over for the food court tenants – we need to continually market the food court and bring people to our building • Larger facilities mean higher cleaning costs and higher operating costs... can we pass these costs on to tenants/users without negative impact? • The U of S will now be charging monthly fees for Loraas pickups – can these charges be passed on without negative impact?

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2014/15 Opportunities Action Plan

Safewalk/Student Crew

Promote the Value/Use of Safewalk

Safewalk will continue to liaise with student associations and Campus Protective Services to promote Safewalk. Education campaigns to the campus community on the benefits of contacting Safewalk and why it's important not to travel alone will continue for the upcoming year. Safewalks were up this year and we hope that people will continue to use this valuable service.

Increase Student Crew Rates

At the current rates for booking Student Crew, the USSU cannot cover labour costs. We are recommending an increase in booking charges by \$0.50-\$1.00 to ensure that costs are covered. Booking Student Crew provides an inexpensive and flexible option for groups on campus that are in need of staff or security and we don't feel that an increase will negatively impact revenues.

Utilize Location to Promote Services and Attract Volunteers

Safewalk/Student Crew office is located in lower Place Riel. The high profile location provides visibility and promotion of the Centre to both students and potential partners. Safewalk volunteers will have a table set up in front of the centre and use giveaways to increase the visibility of the service and attract volunteers.

Safewalk/Student Crew 2014/15 Overview

Safewalk is a service provided through the USSU by volunteers and in partnership with Campus Safety. Any student, staff or faculty member can access this service and receive an escort to their car, office, or residence.

Safewalk volunteers operate in male-female pairs Sunday through Thursday from 8:30pm to 11:30pm. You can arrange for someone to meet you by calling 966-SAFE(7233) or by coming by the Safewalk Office in Lower Place Riel.

The USSU Student Crew offers a number of services around campus. Our members, all of legal age, provide security at on and off campus functions and possess a high level of knowledge, experience and accountability. We also offer services including: hanging posters and security for safe study. Student Crew also offers Server Intervention Training to ratified campus groups. Training costs \$5.00 per individual and is required for every individual that will be distributing alcoholic beverages at events.

Safewalk/Student Crew Supervisor Hours of Operation:

September - April Hours subject to change, please visit ussu.ca for details.

Contact Information:

Rm. B3 Lower Place Riel

Tel: (306) 966-8038

Fax: (306) 966-6978

Email: student.crew@ussu.ca

2014/15 SWOT ANALYSIS

SAFEWALK/STUDENT CREW

Strengths	Weaknesses
<ul style="list-style-type: none"> • Safewalk office is in a high traffic location. • Safewalk has a well-established presence on campus. • Very strong relationship with Campus Protective Services. • Strong communication with campus groups. • Strong relationship with Campus Learning Centre • Increasing demand and revenue for Student Crew service. 	<ul style="list-style-type: none"> • High turnover with Student Crew positions. • Constant need to recruit to fill growing demand, especially for Student Crew. • Current rates aren't high enough to cover staff costs. • Odd hours for service can make it tough to attract volunteers and staff.
Opportunities	Threats
<ul style="list-style-type: none"> • Increase Student Crew rates to cover staffing costs. • Increased promotion of Safewalk and Student Crew services • Increase of student employment with the growth of Student Crew. • All night Safe Study expansion could provide more bookings. 	<ul style="list-style-type: none"> • Rate increase combined with three hour minimum could stall booking increases. • Employment opportunities elsewhere provide more steady and regular employment. • All night shifts for Safe Study may be difficult to fill.

2014/15 Opportunities Action Plan

Women's Centre

Resources and Information

The USSU Women's Centre maintains an extensive list of resources, as well as a referral list of lawyers, doctors, and childcare centres. The Centre also houses a vast library of over 700 books and 100 periodicals that focus on feminist and topics that are of immediate concern to women. Promoting these services to the student population and specifically the Women and Gender Studies program will aid in the promotion of the Centre.

Events and Programs

The Women's Centre will continue to coordinate such events as Take Back the Night, December 6th Memorial, Pro Choice Awareness Week, Who Needs Feminism?, Sexual Assault Awareness Week, International Women's Day, Sex Week, and Menstrual Product Drive. We will continue to grow the profile of each of these events on campus, while at the same time looking to add more events throughout the year.

Volunteer Engagement and Training

In the next year a major focus of the Women's Centre Coordinator will be on recruiting, training, and retaining a solid volunteer base. Coordinator hours will be reduced and we will require more volunteers to cover the centre and help with programming. Having a strong volunteer base will allow the coordinator to plan and execute events, without having to worry about whether the centre will remain open to the public.

Women's Centre 2014/15 Overview

The USSU Women's Centre takes a vibrant and proactive approach to educating and informing the campus community about issues affecting women. We strive to provide a safe and positive environment to promote equality while recognizing and celebrating differences within our diverse and dynamic community.

The Women's Centre serves as a resource and information centre, with a large library of feminist titles. There's a lounge to hang out in and meet like-minded people. It is a place of inspiration, enlightenment, and encouragement. We are a pro-choice organization and recognize the strengths of the diverse and vibrant community at the U of S and Saskatoon.

Women's Centre Hours of Operation:

September through April: Monday to Friday, 9 a.m. to 4:30 p.m. May through August: Monday to Friday, 9 a.m. to 12 p.m. The Women's Centre is closed weekends and statutory holidays.

Contact Information:

Rm. 105 Memorial Union Building

Tel: (306) 966-6980

Fax: (306) 966-6978

Email: womens.centre@ussu.ca

2014/15 SWOT ANALYSIS

WOMEN'S CENTRE

Strengths	Weaknesses
<ul style="list-style-type: none"> • There is a dedicated knowledgeable group of volunteers. • Campaigns and programs are valuable and visible to campus community • Strong relationships with campus and community groups. • Strong relationship with other USSU Centres. • Strong social media presence. 	<ul style="list-style-type: none"> • Competition for volunteers at times with other Centres. • Difficulty covering every topic regarding women's issues in an academic year. • Hard to find volunteers in the summer and during exam periods.
Opportunities	Threats
<ul style="list-style-type: none"> • Additional programming for the Centre to reach out to the campus community. • Tapping into Student Health and other U of S departments for resources and to partner on events. • Sponsorship from local businesses who support women's issues to help cover costs of events and programming. 	<ul style="list-style-type: none"> • Apathy at times towards women's issues. • Difficult coordinating events with external organizations.

2014/15 Opportunities Action Plan

XL Print & Design

Absorb Copy Central Under the XL Print & Design Banner

Copy Central's services will be dramatically changing this upcoming year. The Copy Central desk in the Murray Library will close. The fleet will shrink dramatically from 39 to 13 and the machines will be networked, allowing for more efficient management. Even more exciting is that new copiers will offer new services including: scanning, printing, and mobile printing. This allows XL to increase service offerings without having to add any additional labour or equipment to their location.

All new and previous copy locations will feature new posters branded with the XL logo. These posters will provide information on the services available on the new machines, as well as additional services available at the XL storefront. The posters will also feature a map of all the copy locations. The XL webpage will be updated to include information on the machines and the services they offer.

Grow Revenues by 20%

The last few years have seen revenues at XL grow steadily. We are confident that, with an experienced staff in place and new services available, continued growth is achievable.

Some of the new revenue growth will come from the absorption of Copy Central. Approximately \$15,000 will be added this year from copy credits, and card sales. This will require no additional labour at XL as the sales will occur at the Information Centre and Student Crew members will service the machines.

Additional revenue growth will come from the addition of new equipment that will allow us to offer new services to clients. Mounting, laminating and binding options will be added to our existing services without having to outsource work. Some additional part time labour may be required but, we are confident given our excellent service and turn around times, XL will obtain new revenues while maintaining increased profitability.

Increase Advertising and Promotion of Services

One of the main focuses throughout the 2014/2015 year will be to continue to focus on promoting the multitude of services and products that XL provides. With the addition of new equipment including a coil binder, perfect binder, and a laminating machine, XL will be able to offer more services than ever before at better prices. We need to inform potential customers about these exciting changes.

XL Print and Design produces and runs an insert in On Campus News in September. The ad has helped bring in new clients each year. We would like to run three inserts this year. The first insert in the fall will feature wide format and colour copying services. In November we will run an insert featuring Christmas products such as custom cards and photo books. In the spring we will run our third insert featuring conference packages aimed at securing new revenue.

In addition XL will continue to run ads in the Sheaf as well as promoting services on plasma ads and throughout campus on USSU poster boards.

In the fall we will run radio advertisements with Rawlco Radio. The ads will focus on the various products and service we offer and encourage customers to “like” us on Facebook.

A new point of sale system will also allow us to compile data on all of our customers. We can use this database to contact our customers regarding promotions and to offer specials to our most frequent customers. This will become an invaluable tool for XL to be able to stay in touch with their clients.

Investigate New Location Options

As business continues to grow at XL, the USSU needs to ensure that the business has the resources necessary to handle the growth. The current location in the Memorial Union Building is now barely able to meet the current needs of the operation and it is only a matter of time before a larger space capable of housing more equipment and staff is necessary. We will work this year to look at new locations that can accommodate our current and future needs, without compromising easy access for our clients.

XL Print & Design 2014/15 Overview

XL Print & Design is conveniently located in Room 103 of the Memorial Union Building.

XL Print & Design offers graphic design, wide format printing and high colour copying with a Ricoh C651EX. Images can be reproduced from any photograph size up to 5 feet. Finishing options available include stapling, booklet making, hole punching, card stock printing, and six different folding options for brochures.

XL Print & Design is also equipped with two plotters, one is the economical option of wide format black & white which prints up to three feet wide and one is the wide format color printing which prints up to five feet wide. All oversized printing can come with grommets and can be done using UV resistant ink on vinyl, canvas, photo gloss and matte paper.

Mounting up to 4x8 and laminating up to 51" wide for projects is also available. We also offer three different types of banner stands that are sure to meet customers needs.

XL Print & Design is a full service, high quality print shop at the disposal of the students and staff on campus as well as off campus clients.

XL Print & Design Hours of Operation

Monday through Friday: 8:30 a.m. to 4:30 p.m. XL Print & Design is closed weekends and statutory holidays.

Contact Information

Rm. 103 Memorial Union Building

Tel: (306) 966-6976

Fax: (306) 966-6978

Email: xl@ussu.ca

Check out the website: www.ussu.ca/xl

2014/15 SWOT ANALYSIS

XL PRINT & DESIGN

Strengths	Weaknesses
<ul style="list-style-type: none"> • Fast turn-around time. • Reputation for excellent work. • On campus location is a plus for students and campus clients. • Large base of repeat customers • Experienced staff that delivers excellent customer service. • Integral part of USSU Communications and the source of all internal printing, copying, and advertising. • Revenues are growing steadily each year. • New equipment has allowed us to offer new services to customers. 	<ul style="list-style-type: none"> • Running out of room in current location. • On campus location is not appealing to off campus clients. • Colour copier is labour intensive to repair and downtime severely hurts the operation. • Lack of some additional core equipment requires the outsourcing of work. • Outsourcing is expensive and makes it difficult to compete with competitors' prices. • Running out of work capacity with current staffing plan.
Opportunities	Threats
<ul style="list-style-type: none"> • Further reduction to U of S Printing Services opens the door to increased business on campus. • Addition of new equipment would enable additional revenue opportunities. • New point of sale system with database would allow for easier transactions and future marketing possibilities. • Opportunity to grow off campus business with additional marketing and advertising. 	<ul style="list-style-type: none"> • Some departments on campus are purchasing their own printing equipment to fill the void left by Printing Services. • Increases on supply costs especially paper and toner. • U of S could outsource all printing including design if Printing Services is closed completely.

University Students' Council Agenda
Thursday, March 13, 2014
Roy Romanow Student Council Chamber

- 1. Adoption of an Agenda**
- 2. Introductions and Announcements**
- 3. Council Address**
 - 3.1 Budget Walkthrough**
- 4. Minutes and Reports for Information**
 - 4.1 USC Minutes – March 6th**
 - 4.2 Executive Committee – March 4th and March 11th**
 - 4.3 Academic Affairs Committee Minutes and Report**
 - 4.4 Appointments Committee Minutes and Report**
 - 4.5 Code of Ethics Disciplinary Committee Minutes and Report**
 - 4.6 Elections Committee Minutes and Report March 7th**
 - 4.7 External Affairs Committee Minutes and Report**
 - 4.8 Budget & Finance Committee Minutes and Report**
 - 4.9 Student Affairs Committee Minutes and Report – March 6**
 - 4.10 Sustainability Committee Minutes and Report**
 - 4.11 Association of College Presidents Minutes and Report**
- 5. Motions Arising from the Minutes and Reports**
- 6. Business**
 - 6.1 Budget**
- 7. New Business**
- 8. Questions and Comments (30 minutes)**
- 9. Any Other Business**
 - 9.1 Biweekly Reports – Councilors**
 - 9.2 Curling Bonspeil**
- 10. Adjournment**

University Students' Council

Minutes for Thursday March 6, 2014

Present

Max FineDay, President
Nour Abouhamra, VP Student Affairs
Jordan Sherbino, VP Academic Affairs
Jon Katzman, WCVM
Borden Miller, Education
Dillan Radomske, Nursing
Alex Keen, ESB
Phoenix Rider, Indigenous Students
Shawn Heinz, Law
Bruno Goncalves-Sebastiao, Kinesiology
Rainer Kocsis, St. Thomas More
Stacy Pritchard, Agriculture & Bioresources
Jon Herriot, Medicine
Megan Vandendriessche, Arts & Science
Melissa Gan, Arts & Science
Jordan Robertson, ESB
David Ogunkanmi, International Students
Wyatt Berlinic, Engineering
Monica Iron, Indigenous Students
Aleina Haines, Pharmacy & Nutrition

Also Present

Scott Hitchings, USC Chair
Caroline Cottrell, General Manager

Regrets

Jenna Moellenbeck, VP Operations and Finance
Steven Heidel, Arts & Science
Morgan Jangula, Education
Sara Kruger, Engineering
Benjamin Schwab, St. Thomas More

Absent

Guest List

Dave Hannah
Colin Tennent
Scott Davidson
Anna-Lilja Dawson
Katerina Iron
Kristen Daniels

Meeting was called to order at 6:00 pm.

1. Adoption of the Agenda

President FineDay moved to adopt the agenda
USCMotion118: President FineDay/VP Sherbino

Carried

2. Introductions and Announcements

President FineDay introduced Dave Hannah – Associate Vice President Student Affairs, Colin Tennent – Associate Vice President Facilities Management, Scott Davidson, Anna-Lilja Dawson, Katerina Iron, and Kristen Daniels. He noted VP Moellenbeck is not at the meeting as she is ill.

3. Council Address

3.1 Dave Hannah – Associate Vice President Student Affairs

Move into informality.

USCMotion119: President FineDay/Councilor Keen

Carried

Dave Hannah commented that he and Colin Tennent were invited by President FineDay to give an update on the childcare centre. There will be updates given on the status of the design work for the childcare centre, information on a telephone survey for student-parent demographics, and where the project is going next.

The childcare centre would be located next to Souris Hall. The centre is designed to take 90 children, which is the maximum allowed in a single childcare centre under the provincial childcare regulations. There would be room for 6 infants, 10 toddlers, 2 flex rooms that can take toddlers and preschoolers, and 2 rooms of 20 spaces each for preschoolers with kitchen and laundry facilities. The design work should be finished in March. Board 1 approval was given to the project last March. Work has been going on with Colin Tennent's staff at FMD for the last nine months. The look, feel, and color of rooms are not finalized yet. The outdoor play space would be located at the south of the building. Most of this space will be in sunlight all the time. There will be a lot of natural materials in the outdoor play space. The design work is 99% done. It's ready to go out pending on two things. There needs to be money for the project and approval from the Board of Governors, which will be dependent on the money.

There is a much greater demand for childcare than will be able to be satisfied in a 90-space childcare centre plus the 66 existing spaces at the USSU Childcare Centre and 44 in the Campus Daycare. These spaces will need to be allocated in such a way that can be defended based on the data of the student population. The Social Sciences Research Laboratory did an intensive telephone survey in October where almost 40,000 calls were made. They tried to contact 17,000 students and 9,500 ended up being contacted. Of the ones contacted 675 had children in the childcare age group. There were also 112 students that had children 12 years and older. 8% of all students are parents. This works out to be around 1,600 students. Aboriginal students make up about 9% of the student body and 31% of the student parents, which is a disproportionate percentage. Knowing that for many of these students childcare access is a critical necessity to attend school is something that has been driving this project. 35% of the student parents are graduate students and 65% are undergraduate students. There have been preliminary proposals made on how these spaces should be allocated. 75% of all the childcare spaces will be committed to students. 66 spaces would be dedicated to undergraduate students, 52 spaces would be for graduate

students, and 32 spaces for Aboriginal students with a large number of these being for undergraduate students. Faculty and staff will have access to 50 spaces for a complete total of 200 spaces. There are 110 spaces currently in campus childcare facilities. There was a preference for closer proximity to home for childcare as opposed to closer to the university. Affordable, licensed, and full-time care was in high demand. 64% of student-parents considered childcare to be of moderate to enormous impact to himself or herself. Most Aboriginal students are single parents and/or undergraduates. Graduate students represent 35% of student parents yet there are very few spaces available for them. There was difficulty reaching international students so there are some gaps in the data to fill. International students make up approximately 9% of student-parents.

Board 1 approval was received in March of 2013. One of the clear messages received from the Board was that before receiving Board 2 approval all the financial resources needed to be in hand. There have been problems in the past of approving projects with hopes of incoming money but that then didn't materialize. The Student Health & Counseling facilities in the third and fourth floor of Upper Place Riel is an example of this as it was several hundred thousand dollars short of what was needed and the university needed to cover those costs. At the December Board meeting Vice President Greg Fowler provided an update for all the projects planned for the university. Greg Fowler had noted that the Board had serious concerns about if they would be able to find funding for the project especially due to the deferred maintenance facing the university. Colin Tennent noted that this deferred maintenance was around \$570 million overall. Dave Hannah noted that this is for existing buildings and because of that the Board feels that they should be putting money into this before building any new facilities. The university's current financial situation also could be a reason. The Board has not said no yet. The team is planning to provide an update to the Board at their May meeting. They were asked to take a serious look at what other options there could be to address the childcare need without building a new childcare building. Over the next 6 weeks the team will be putting together documents for the Board and give them the updates presented at this meeting, explain the options available, and they should get some directions at the May meeting. Colin Tennent noted that the May Board meeting would be intended for information only. Their intent is to define all the parameters that affect the success of this project. They intend to explore as many of the factors possible. They want to look at how they can achieve childcare in other ways. They will also be looking at other spaces on-campus that could be renovated and added to. They've explored this in one situation, which was very costly given the regulations for childcare facilities. They want to be thorough in the presentation made to the Board so that they understand the challenges that are being faced. Part of the challenge that the Board is dealing with is that unfunded liabilities are not something that the Board can manage. The team is looking to reduce the unfunded liabilities and to adding anything more at this point will be difficult. The deferred maintenance challenge is enormous and options are being looked at to deal with it. A good balance needs to be presented to the Board with where they're going, what the opportunities are, and the exact nature of the challenge.

VP Abouhamra noted that she sits on the Childcare Steering Committee and she was really disappointed to hear this news especially after the university promised a childcare centre

for students and spent money doing research and plans. It's too late to step back now. The government has committed to the centre by providing funding for it. The students have also committed to the centre by agreeing to pay \$5 a term for whatever is approved by the Board of Governors. For the university to back out now is disheartening. The need and research that students need childcare is there. Deferred maintenance is irrelevant as the university is building new buildings and doing renovations. She doesn't feel there's a place on campus to establish a new childcare centre without building a new building. The regulations for a childcare centre are very strict and there isn't anywhere on campus that in which it could happen without building a new building. Renovating an existing building would likely end up costing more than a new centre. She asked if they could comment on the other options that are being considered. Dave Hannah commented that this project was initiated as a request from the USSU president in 2010. This was a key factor that started this project. The provincial government has given the university \$1 million of capital funding towards the cost of this project plus an operating grant of around \$350 thousand dollars. The provincial regulations are strict and there is space required for each child based on age, the amount of light, amount of bathroom facilities, and many other things. Not just any space can be converted into a childcare centre. Some things have changed since the team did their initial explorations. The initial opportunity was in the Education building to explain the current childcare centre by 90 spaces. This was feasible but very expensive. Another option was to take the old seed barn, which was moved from College Drive to the northern part of campus. This was a creative and interesting opportunity but also very expensive. He noted that the universities situation has changed dramatically since this project first started in 2010 in terms of challenges faced on the operating budget and for deferred maintenance. The best thing the team can do is giving the best case they can to provide all the information and options to the Board. There is a possibility that through the TransformUS process that new spaces may be available that they've not investigated yet. Colin Tennent commented that the team is looking at additional spaces that might be appropriate for renovations. He agreed that given the nature of the stringent regulations that it's unlikely any spaces would be economical to renovate. For most buildings the cost of renovating a current space is approximately 60% of building a new building. However since the regulations are so strict with childcare costs end up being greater than the cost of building a new building. They want to do the proper research so that they can say with confidence to the Board that renovating an existing space is not a valid option. An option that may yield some positive results is a discussion with the provincial government in terms of the standards. Adjacent provinces and jurisdictions in Canada have less stringent requirements. It wouldn't be something to reduce the health and safety but it would serve as an opportunity for others outside campus to consider childcare facilities. Right now the team is not in a position to recommend unlicensed facilities. The Childcare Steering Committee will help work with the team to explore the options. The team wants to be completely clear with the Board what they think. The fact that the university is building new capital projects on a regular basis is complex. There are restricted funds and general operating funds. Almost all of the capital projects underway are under restricted funding. Much of this funding had been allocated years before. The flexibility lies in the general operating funds. The team is trying to balance all demands now. The idea situation would be to find a building that has deferred maintenance needs and a reasonable cost for renovation. There is until the May Board meeting to prepare the document.

VP Sherbino noted that while the universities situation has changed since this started in 2010 the need for childcare has not. With things like the strict guidelines for childcare it's uncertain where something like this can happen in an existing building. He asked what places are being looked at right now and what the potential number of spaces these places would yield. Dave Hannah commented that they have established a small working group to look at some of these options. They haven't met yet so he's not sure what spaces can be looked at that haven't been looked at yet. Ogle Hall was another possible opportunity. This space is no longer available as it's been converted to housing for Synchrotron scientists. Some of the members of this committee have some thoughts in mind but he's not exactly sure what they are. Colin Tennent commented that there are likely not many options that they haven't explored but they want to exhaust as many options as they can. Dave Hannah commented that the Board's expectation is that they need to go back and look again to see if there's anything that's feasible. The demand is definitely still there. They've made a case why it's so important to so many students. They still need to go back to the Board and provide all the options available.

GM Cottrell asked whether there would be a net gain for undergraduate students for childcare spaces since the USSU Childcare Centre already has 66 spaces for undergraduate students. Dave Hannah commented that there would be 66 undergraduate spaces plus the 32 spaces for Aboriginal students, which would mostly be taken by undergraduates. This would leave a net gain for undergraduates.

GM Cottrell noted that at one point the idea of a less rigorously structured system was explored. Undergraduates don't necessarily need their kids in childcare all day long but just when they are in class. The problem with this idea is that there's no subsidy for these students unless they are in full childcare. This is an issue that lies with the government. She asked whether there have been further talks with the government on more flexibility on the regulations and how funding is assigned. This would allow for fewer spaces and more options on where to locate this centre. Dave Hannah commented that he is not sure whether part-time childcare is eligible for subsidy or not. The university doesn't operate the USSU childcare centre or the campus childcare centre. The university provides space to third-party non-profit organizations that operate these spaces. He had talked with the operators of the current childcare centres and they had said that while they would like to offer part-time childcare they are unable to do so because they require the full time fees to pay the bills. The university gives the space to them at a nominal fee of around \$100 a year. The university also covers the cost of utilities, custodial services, and other things. The student who would want part-time care would also just want to pay part-time fees. The staffing for the centre has to be there full time. The challenge is not on the subsidies but that they wouldn't be able to cover the costs with the part-time fees.

VP Abouhamra noted that the government had allowed the university to have the money they gave for a few years. She asked what would happen to the money and operating grant if this project does not go through. Dave Hannah commented that the original money was given under the assumption that the childcare centre would be open by June of 2015. By the time the team had received Board 1 approval it was clear that they wouldn't be able to

make this deadline. They had went to the government and asked for an open-ended extension and the government had said that as long as the project is proceeding then the money could be kept. This money could be used for either a new centre or a renovation of an existing building for the centre. If the project were not proceeded with than the money, both the \$1 million and the operating grant would need to be returned to the government. VP Abouhamra asked if the centre is built in an existing renovated building whether the university would put money in or if they would leave the costs to the government and students. Dave Hannah commented that it depends on the total cost of the project. Every month that this project is delayed there are additional costs. The cost of the project will be different depending on when it is built. There is a considerable inflation going on in the Saskatoon market. GM Cottrell commented that in the current childcare centre in the Williams building there is 66 spaces. She asked whether it's been examined to renovate the space in this centre and expand it given that none of the current centres are up to the capacity that the government allows. This building is crowded right now but things have been changing with TransformUS. Colin Tennent commented that this is something that they are exploring and they just need to more details on what will happen with TransformUS. Dave Hannah commented that with an expansion they would need to be careful renovating an existing space. The current spaces are under the old childcare regulations. The new regulations are much more stringent, require more space per child, more outdoor light, and more exterior play space. If you do any renovation in a centre you have to change the entire building up to the current regulations. It would be easy to spend all the money changing this building to the new regulations without adding any new spaces.

Councilor Herriot asked how many fees would be collected from students. Dave Hannah noted this project was founded on a model with four elements. This includes the government contribution, the student contribution from both undergraduate and graduate students, the university contribution, and the last portion fundraised from university advancement. This leaves \$1.5 million to \$1.75 million to each contributor. Councilor Herriot asked if there were a set number of years for the students to pay the fee. Dave Hannah commented that he believes that when the fee was approved that it was approved as an ongoing fee. It will take approximately 6 years for the student portion to make up their portion of the capital costs. Once this is finished what happens with the fees is up in the air. These fees could go to operating costs or for a future childcare expansion.

Scott Davidson asked whether the governments operating grant was a one time or ongoing thing and if it's dependent on following all the childcare regulations. Dave Hannah commented that the funding from the government falls under two types. There is \$1 million towards the construction costs. Centres also receive an additional annual operating grant which works out to be around half of what the students pay. In addition to this some parents are also eligible to a subsidy to reduce those fees further.

VP Sherbino noted that right now there are 110 spots on campus and 60 with the USSU. He asked how many of those were for undergraduates. Dave Hannah commented that all are undergraduate spaces. VP Sherbino asked how many spots were in the Education building. Dave Hannah commented that it is approximately one-third faculty, one-third

staff, and one-third students for a total of 44 spots.

Councilor Vandendriessche asked if there was a possibility that it would be recommended by the Board that this project doesn't go through. Dave Hannah commented that anything is an option right now. According to those in University Advancement raising the current operating costs would take one to two years. One of the options among the others will be to cancel to project.

Councilor Keen asked whether any of the additional funds have been promised or given. Dave Hannah commented that some funds have been given. The ASPA unit of the U of S has given a donation of around a few tens of thousands of dollars. The University Advancement received another donation of around \$40 thousands dollars. There's approximately \$50 thousand to \$100 thousand raised so far. They haven't done a capital campaign yet as there waiting on whether to proceed. They can't go out and raise the money and have to give it all back if the project is cancelled.

GM Cottrell noted that at one point there was conversation to have it in the Gordon Oakes – Red Bear Centre. She asked if this was a possibility. Dave Hannah noted that this is not happening.

VP Abouhamra noted that the university did make a promise to students. She asked that if they go back on this whether the university could be trusted to go through on future promises. Dave Hannah commented that when external circumstances change to the extent that they have has caused the Board to rethink its priorities. The university when it started wanted to move ahead with this project. The renovation solution is attractive to them as it allows them to solve both a deferred maintenance problem and to build a new childcare centre.

President FineDay quoted from House of Cards, "the nature of a commitment is that it's immune to change." If the university is committed to accessible post-secondary education and to Aboriginal students succeeding here then this building needs to be built. The deferred maintenance costs are understandable. The amount of money for this project is miniscule compared to what else the university spends money on. Students shouldn't suffer because of the financial mismanagement of the university. The students did not put the university in this situation. He asked Dave Hannah and Colin Tennent when they present to the Board that they include the comments heard tonight. Dave Hannah asked for a copy of the minutes when they are done.

Councilor Radomske asked why the opportunity in the Gordon Oakes-Red Bear Centre wasn't followed through with due to the need of Aboriginal students of childcare. Colin Tennent commented that it was a cost related issue. It became a question of ability to absorb all of the programs. It was being considered. It wasn't part of the original program but it was something that was considered. Dave Hannah noted that he was on the Gordon Oakes-Red Bear Centre Steering Committee in its early stages. There was a plan for a larger centre at the time with an additional floor or having the Department of Native Studies in there among other things. The costs become astronomical. They had to focus on

what were the core things.

Councilor Vandendriessche asked what the staff spaces would be for childcare centres. Dave Hannah noted that there's huge demand from faculty and staff for childcare spaces. There was a conversation with the presidents executive committee a few years ago. There was originally a 2/3 to 1/3 split. From that point the number was decided for $\frac{3}{4}$ for students. The current centre has 25 spaces for faculty and staff. This was as far as they could go to have increased spaces for faculty and staff while retaining most spaces for students.

VP Sherbino noted there are 66 spots for students in the USSU childcare centre. With the 1/3 split across all groups this leaves 76 spots for undergraduate students. If this new building were built there would be approximately 90 spots for undergraduate students with an extra 14 spots over what is available now. Students would be paying approximately \$175,000 every year. He commended the Council for starting this process years ago. This is a major impediment for academic success. With so few spots being gained and more being given to staff and faculty it's not having a large impact on students. He asked for justification on these numbers and why it was determined to be favored towards faculty and staff. Dave Hannah commented that he would like to sit down with VP Sherbino in the future to talk about this. No decisions have been made yet and they are open to change. VP Sherbino asked how open they are to change. Dave Hannah commented that the numbers have not been formally approved by anybody. They are happy to continue in conversations about this. He noted that if they want to attract quality staff and faculty they would need to tend to them. They've tried to keep the focus on students as much as possible. GM Cottrell noted that under the childcare regulations subsidy is tied to being in a licensed childcare centre. It's not faculty who are eligible for this subsidy but students. Faculty has other options available to them. This differentiation needs to be kept in mind. Faculty deserves good childcare but they have options available that are not available to undergraduates.

Councilor Vandendriessche asked whether faculty and staff should be paying a fee if they are getting childcare. Dave Hannah commented that there are deductions off of staff paycheques for university services. Some of this is collected through collective agreements. Charging a few would have to be negotiated with the university and the four bargaining units that are dealt with. They did ask CUPE, ASPA, and the faculty association if they would be willing to make a contribution to the costs of these centres. ASPA agreed to do so and the other two did not. He's not sure if there's an ability to charge staff fees without going through the collective agreement process.

Councilor Heinz asked whether any lobbying has been done to loosen regulations on small daycares. Dave Hannah commented that no lobbying has been done with the regulations. He had a discussion with someone in the Early Years branch of the Ministry of Education who runs childcare and its regulations about the possibility of the university facilitating the establishment of a network of day homes. These are homes that can take 8 to 12 children. Through a facilitated process this could be explored with priority towards students. One of the issues that would be faced is that any loosening of regulations would question the safety of these places. There is a possibility of establishing a for-profit childcare centre as

part of the solution. This would be very difficult under current regulations for this to be financially viable as it would not be eligible for the operating grant subsidy or the parental subsidies. This could be talked to the government about for changing the regulations on this. There hasn't been much enthusiasm thus far from the officials he's been in touch with.

Move back into formality

USCMotion120: VP Sherbino/Councilor Iron

Carried

4. Minutes and Reports for Information

4.1 USC Minutes – February 27, 2014

4.2 Executive Committee Minutes – March 4, 2014

4.8 Budget & Finance Committee Minutes and Report – February 3, 2014, February 13, 2014

5. Motions Arising from Minutes and Reports for Information

Move to accept the minutes.

USCMotion121: President FineDay/VP Sherbino

Carried

6. Business

7. New Business

7.1 Budget

President FineDay noted that VP Moellenbeck is ill but he would be able to answer questions about the budget. VP Sherbino noted that VP Moellenbeck would be presenting the budget in the next USC meeting. It will not be voted on this week.

8. Questions and Comments

Councilor Haines noted that the Mr. Pharmacy event is on March 14th and tickets are \$10. Doors open at 6:30 and the event will start at 7.

Councilor Vandendriessche noted that the ASSU Talent Show is on March 15th despite it being said before it would be on March 13th. It will start at 7.

Councilor Pritchard noted that the final number raised by the Agros for Telemiracle was \$13,125. The bed from the bed push made it to Regina. There is a foam party being held at Prairieland on March 14th.

Councilor Vandendriessche asked about students applying for The Sheaf. She asked if positions are competitive and if they are paid. Scott Davidson commented that the positions are paid and it varies between positions. Competition depends on how many resumes are received for each position. A cover letter, resume, and writing samples must

be submitted to apply by 3 on March 12th.

President FineDay noted that the coming week is Aboriginal Achievement Week. National Chief Shawn Atleo will be speaking as part of the USSU Speaker Series. It will be on March 11th at 7pm in Convocation Hall with a reception afterwards at Louis' Loft.

Councilor Herriot noted that the coming week would be a province-wide campaign called Poverty Costs. It's a campaign to put pressure on the provincial government to get a more accountable and concrete poverty reduction strategy.

VP Abouhamra noted that the USSU is looking for centre coordinators. More information can be found on the Student Employment and Careers website and questions can be directed to GM Cottrell, Jason Kovitch, and herself.

Councilor Rider noted that the ISC is holding a networking reception on March 13th at Louis' at 7, which will have a comedy show as well. There will be an Aboriginal Arts Festival on March 12th. The ISC Award Ceremony is also on March 13th and some departments have not nominated an Aboriginal student or have not wanted to do so. They encourage all colleges to put through nominations early in the week. There is also a contest to track events attended, which will allow students to be entered for prizes based on how many events they attend.

Councilor Herriot asked about updates on the election meetings that happened earlier in the week and if positions are being applied for.

Move to give GM Cottrell speaking rights

USCMotion122: President FineDay/VP Sherbino

Carried

GM Cottrell commented that it's hard to tell from the orientation meetings. There should be people from all positions but it won't be known for sure until 4 on March 7th. Many attended the MSC meeting and there are students running for most colleges. There is no one running from the College of Dentistry for the third year in a row. There is currently no one from WCVM and still one missing for Arts & Science. The procedures meeting with the Chief Returning Officer is on March 7th at 4:30 where instructions will be given.

Councilor Keen asked Councilor Rider what the resistance from departments was on providing nominations for the ISC Awards. Councilor Rider commented that the Biology department had some resistance and had concerns of preferential treatment of Aboriginal students. Other department heads have followed this. Others didn't know the numbers of Aboriginal students within their departments.

9. Other Business

9.1 Biweekly Council Reports

Councilor Radomske – Nursing – There will be a Casino Night held on March 29th. It's around \$15 a ticket with casino games, food, and prizes.

Councilor Goncalves-Sebastiao – Kinesiology – There’s been fundraising happening for the Canadian Cancer Society with a goal of \$2,500 for one of the TAs to shave her head. The goal was reached so the head shaving will happen on the week of March 15th.

Councilor Katzman – WCVM – Global Vets is holding a fundraiser at the Scuz on March 7th between 10 and 11 that is by donation with unlimited beer. Work is being done on Vetavision. Elections were talked about at the last meeting so he will look into this.

Councilor Heinz – Law – There was an extractive industry and corporate social responsibility held early on March 6th. A career fair will be happening on the coming weekend. On St. Patrick’s Day there will be an event at the Scuz with tickets going on sale the week of March 10th. LSA will be having their elections at the same time as the USSU and they will not have a separately elected USC member.

Councilor Robertson – ESB – March 10th in ESB 18 is the annual general meeting. There is a Sponsorship Appreciation Night on March 21st at 4 at the Sheraton.

Councilor Pritchard – Agriculture & Bioresources – Elections for Agbio are currently happening. The main executive was elected this week. On the week of March 10th are the rest of the elections.

Councilor Herriot – Medicine – There is a provincial lobby day on the week of March 10th to talk to members of legislature about medical students issues. He encourages other colleges to do similar lobbying to raise issues to the government.

Councilor Iron – Indigenous Students – At the ISC Awards there will be role model calendar applications available. Applications are also being accepted for next years ISC.

Councilor Berlinic – Engineering – Elections are happening on the week of March 10th. There is a pie throwing on March 12th to pay to have a pie thrown at someone on campus. It’s a fundraiser. The pie can be redirected or sent back if paid for. A “how to get hired” mixer and industry mixer were held. Engineering Week is happening later in the month. Councilor Iron asked if the pies were actual pies, as she would buy one for herself. Councilor Berlinic commented that they aren’t full pies and are just whipped cream and lemon. They can be bought outright.

11. Adjournment

Move to adjourn meeting.

USCMotion123: President FineDay/VP Sherbino

Carried

Executive Committee
Minutes for Tuesday March 4, 2014

Present: Max FineDay, Jenna Moellenbeck, Jordan Sherbino, Nour Abouhamra, Caroline Cottrell, Jeff Dumba, Jason Kovitch, Amanda Mitchell

1. **Call to Order**

The meeting was called to order at 9:03 a.m.

2. **Quorum**

Quorum was present.

3. **Roundtables**

President FineDay

- **Board of Governors Meeting on Tuition:** I had a Board of Governors meeting to discuss tuition. Unfortunately, all of what was said is confidential. However, we know that tuition will rise next year by roughly 4.5% (average). The Executive has been vocal, with VP Sherbino taking the media requests as not to complicate my role as a Board member. We have been very clear that with increases like this, an accessible and affordable post-secondary education is out of reach for many students.
- **Aboriginal Achievement Week Preparation:** I spent a large part of the week dealing with preparations for Aboriginal Achievement Week. Not only the USSU's event with National Chief Atleo, but also liaising with Aboriginal student groups and stakeholders on campus about their events and ways that we can support them.

VP Sherbino

- 1.5 ADOs
- **Governance Committee Meeting:** Upon request of the University Secretary, I was called upon to discuss a certain policy that concerns students. Due to its complexities and the breadth of the potential changes, this was to be the first of many meetings on

this topic. If things move quickly, the changes could come into effect at the beginning of the 2014/2015 academic year.

- **Student Evaluations of Teaching Subcommittee Meeting:** Upon my insistence, student evaluations of teaching were one of the major foci for the Teaching, Learning, and Academic Resources Committee of the University Council. A subcommittee was set up to do a thorough analysis of the status quo and what future actions on this topic should be. One of the major considerations of this subcommittee is the report that I submitted to the Vice-Provost, Teaching and Learning on the institutional practices concerning student evaluations of teaching.

VP Abouhamra

- **Healthy Campus Steering Committee Meeting:** This committee looks at ways to make our campus a healthier place for students, faculty, and staff. The main focus for the year has been stress management. The past few meetings students from the School of Public Health have been presenting their findings on the different dimensions of wellness. The dimensions of wellness this committee decided to look at include, physical, social, emotional, spiritual, environmental, intellectual, financial, and occupational.
- **USSU Centres:** Went over the policies for each of the centres with the USSU Business and Services Manager. I made some changes to the Women's Centre, Help Centre, Pride Centre, Food Centre, and Safewalk. These changes were taken to the Student Affairs Committee where they were approved. I was also at the Centres meeting where we discussed upcoming events and initiatives. On Saturday, I attended a very successful International Women's Day Brunch put on by the Women's' Centre!

VP Moellenbeck

- 1 sick day
- **Financial Review:** I met with the senior managers and we went through our January Accountabilities. These meetings are held to make sure that the departments are on budget. I report on Student Governance and Grants and have to report on any variance over or under \$500.
- **Student Group:** I met with two students from engineering that want to start up a new campus group. We talked about the

ratification process, benefits to ratifying, and how to receive funding.

4. **Business**

4.1 uSales

Jeff Dumba noted that this is a preliminary glimpse for this project. Presentations are being done all around campus for feedback.

There will be a deficit of \$45 million by the fiscal year of 2016/2017 if nothing is done. There are seven initiatives to counteract this. These initiatives are workforce planning, TransformUS, maximizing value, organizational design, reducing institutional footprint, total compensation and rewards, revenue generation, and diversification. These will not change the cost slope, however. By 2019 there would still be a \$21 million gap. The revenue slope needs to be changed. Four things can be used to generate more revenue: return on assets, sales and service, donations, and research. A campaign will be started to encourage alumni to donate back to the university. Research is ramping up which will bring research dollars in. The university has \$4 billion of land including Preston Crossing. The space between 14th street and Preston Crossing could be used but many discussions would need to be had.

There are many areas for sales and revenue. Opportunities include student tuition/fees, athletics, clinical services/products, ACE (gifts), administration (service fees), Campus Computer Store, principal grants (350 million of annual budget), consumer services, colleges, research, subsidiary and other units. There are 108 merchants on campus not including USSU tenants. Each of these has their own systems for managing costs, revenues, and other things. Most payments come from electronic sales transfers and cheques. Cheques cost around \$20 to process each time.

Ohio State makes \$110 million from sports alone with \$50 million coming from merchandise alone. The Roughriders have 56% of merchandise sales in the CFL. This is an opportunity for U of S who only makes \$2.6 million in merchandise and only \$700 thousand for Huskie gear. The U of S is still the best in Canada for merchandise in Canada but it could be much better.

Executive management and professional continuing education are areas to be looked at. It's lots of work to register for a course. It can take 6 weeks to 6 months to fully register for a course. This needs to be streamlined so people don't lose interest. This area could gain more than \$20 million per year across all the colleges.

Cross sales is another opportunity to be looked at. The U of S does not have a brand. Logos for colleges are different across each of their websites, which can lead to confusion. The websites should have the U of S in the top section with a bar providing campus updates and messages from the president. On right said there could be a consumer services area for cross sales that puts products related to what's on the page to gain sales.

The customer experience should be more focused, consistent, and centralized. There should be strict brand standards and everything should be connected to each other. In the students experience there are many steps from registering for classes, applying for financial aid/scholarships, supplies, residence, and many other things. It's an overwhelming process for someone just coming out of high school and going into university. Everything could be put into one transaction by using information provided to fill forms for things like scholarships automatically. All costs could be bundled together and be put into payment plans of installments. Parents could have a portal to access this information and make the payments. The student ID could be on a phone app, which could be used to pay for things on campus.

The threats to the university learning experience include the internet, distance learning, for-profit universities, and online startups like MOOCs and TED Talks. The University of Phoenix is the largest university in the work with 500 thousand students and \$200 million in teaching research more than all Ivey League schools combined. MOOCs offer free classes online from colleges such as Harvard. There are many reasons students come to the university and the university needs to stay relevant to keep them coming.

Cost savings can come from elimination of duplicate systems, eliminating training by increasing intuitiveness, reducing administration, and reducing losses from accounts receivable and

collections. Doing these pays for the upgrade. There is increase sale completion through enhanced customer service and increased sales through enhances marketing and cross sales. This would start with the Bookstore, who is most in need of a system upgrade, and would branch out to colleges and beyond. 80% of the merchants would be changed over in fiver years

The plan is to deliver by holistic design, manageable approach, great project management and communications, sponsorship/governance, stakeholder engagement. There's a steering committee with representatives from across campus but it still needs student representation. Approval from board will be proposed in May.

GM Cottrell noted that there's criticism on corporatization. She asked how they would deal with these criticisms. Jeff Dumba commented that they are trying to separate this initiative from the learning. This is to preserve the learning. This would continue to attract and entertain students. It's not about taking over faculty and the learning process. It's to facilitate the mechanism that delivers it to people.

VP Sherbino noted it makes sense to consolidate all the systems. He noted that to view MOOCs and other new academic areas as a revenue generation and not as a valuable learning experience is not right. Best practices surrounding these areas are still in flux. Jeff Dumba noted that he's not saying that students should go down this path but that they are. He agrees that online courses will never have the same experience. The U of S needs to remind and engage students that the university experience is the best experience for education. People need to be provided with fewer barriers to access the education. He never sees students as a product but as the number one customer.

GM Cottrell asked if there was an intersection with this that would change how the USSU does business. Jeff Dumba noted that the USSU would be a part of advising. Once the business case is approved the team will come to the stakeholders for advising and feedback. GM Cottrell noted that the USSU has tried to create a level of autonomy. Jeff Dumba noted that the USSU could benefit from integrating these systems. Jason Kovitch commented that the revenues received by the USSU help keep it running. There is interest

to maintain this but making things easier would help. Jeff Dumba commented that the revenue experience could expand for the USSU. There could be USSU merchandise. GM Cottrell noted that she likes the idea of streamlining and reducing complications. Jeff Dumba noted processes would need to be streamlined and then integrated into everything else. Amanda Mitchell noted that the USSU would need to maintain its autonomy. Streamlining would be good but there are still notes of concern for the USSU. Jeff Dumba noted that the colleges would have the same concerns. It's not meant to make people conform but to make a consistent experience across the university. The USSU doesn't need to integrate things the same way the rest of the university does.

Jason Kovitch noted that the brand of the university is a huge gap. There is no Huskie culture. Sports culture exists across all other universities. Nobody attends the Huskie games. GM Cottrell noted that Jason Kovitch and she go to a student's union conference every year and other universities have more of a brand. This is evident especially in the US.

5. **Adjournment**

Meeting was adjourned at 10:20 a.m.

Executive Committee
Minutes for Tuesday March 4, 2014

Present: Max FineDay, Jenna Moellenbeck, Jordan Sherbino, Nour Abouhamra, Caroline Cottrell, Julian Dimkiw, Jason Kovitch

1. **Call to Order**

The meeting was called to order at 9:05 a.m.

2. **Quorum**

Quorum was present.

3. **Roundtables**

President FineDay

- **Team Leader Candidate Interviews:** For the past month I've been on a committee to hire a new position for the Aboriginal Students' Centre. The 'Team Leader – First Nations, Metis & Inuit Student Success' will be tasked with overseeing the Aboriginal Students' Centre and the new Gordon Oaks Red Bear Student Centre when construction is completed. The committee reviewed over 100 applications for the position and during Feb. 24-28th we interviewed our top four candidates. These interviews included student and stakeholder meetings with candidates so key stakeholder groups could meet candidates and provide some feedback. Hopefully the final results of this committee will be announced soon.
- **Association of Constituency Presidents:** The Association of Constituency Presidents' (and others from College executives) met with President Busch-Vishniac and the Provost early for Breakfast on Friday to discuss concerns with TransformUS and the cost of rising tuition. Although not all Presidents' were able to make it, there was still a strong showing. We touched on themes that will be familiar to Councilors including, the need for proper student input on university decisions as large as TransformUS from not only the USSU, but also College Societies. Presidents' raised a concern with President Busch-Vishniac that tuition was

increasing and there was not an associated rise in quality or services. It's important to note that the Provost had said there was an expectation that Deans consult with students somehow around tuition, from what I know that didn't happen in any college. That is extremely problematic. Tuition is going to the Board of Governors this month and an announcement will be made shortly after.

VP Sherbino

- **University Council Meeting:** I've been a member of University Council for almost two years now, and never has there been more hype surrounding a meeting due to the (failed) motion of non-confidence in TransformUS. I gave the address to Council on behalf of the USSU, and I spoke about the importance of implementing a tuition waiver and financial supports for wards of the Crown (which seemed to be very well received by all) and then about the motion of non-confidence and about how it was important to put students in the centre of all decisions made by the University.
- **Breakfast Meetings with the President and Provost:** This week the Executive had two breakfast meetings with the President and Provost. At the first one we spoke about two topics that relate directly to undergraduate students: financial support for Crown wards and childcare (these are both two significant barriers to post-secondary education). At the second one we spoke about such topics as TransformUS, general engagement with students, and logistical flaws with the way in which tuition is set at this institution. I pushed for all student societies to be consulted on tuition setting as Deans, under the TABBS model of financial allocation, benefit from increased tuition. The Provost assumed that all Dean were consulting with students on the matter, but a quick scan of the room with many College presidents in it showed that this was clearly not the case. The Board and PCIP both needed to be presented with all of the information, and student input would certainly be a crucial aspect of this.

VP Abouhamra

- **Childcare:** Met with Dave Hannah to discuss the Childcare Expansion Project. The university is no longer committed to the new building and location.

- **Facilitator at Unleash the Noise Conference:** Attended a 2 day Mental Health Innovation Summit in Toronto. Unleash the noise is a student led initiative that brings together 200 students from across Canada to develop innovative strategies to create a voice for mental health.

VP Moellenbeck

- 0.5 ADO
- **Budget Meetings:** Caroline, Amanda (Controller), Peggy (Accounting Assistant), and myself had 8 meetings with the different departments and managers to review what they were budgeting for next year. This included looking at both capital purchases and operating budgets, going through every budget lines, and reviewing each services and operation.
- **College Quarter Recreation Meeting:** Caroline, Jason Kovitch, and myself met with James Cook (Manager, Business Opportunities for the University) to discuss the potential of the vacant space surrounding College Quarter. Many different recreation possibilities were discussed and a partnership with the USSU was also discussed.

4. **Business**

4.1 Vision 2025

Julian Demkiw noted that the first iteration of this document was made in September and October. There's been feedback received through different bodies through around 700 face-to-face interactions and 100 emails. From this the second version was made. This new version of the document is circulating across the USC, GSA, deans, University Council, Aboriginal student leaders, and others. After soliciting further feedback the next step will be obtaining approval of principal with University Council, Senate, and the Board of Governors. This serves as an approval without any actions made.

The Vision 2025 document serves as an encompassing document. From this there are up to ten foundational documents that span across areas such as teaching and learning and Aboriginal engagement. There's also integrated plans under these where each college and unit has their own that act as guidelines. Vision 2025 is the second

document of it's kind for the U of S with the first being Strategic Directions. Vision 2025 should flow better than its predecessor. It includes sections on mission, vision, values, and guiding principals.

The mission statement is fairly generic. Most university mission statements end up focusing on excellence in teaching. Learning and discovery encompass this mission statement. There's also a desire to focus on citizenship.

For the vision, the idea of community and teams goes across the document. There's also a lot of focus on Aboriginal community and research. The U of S wants to distinguish itself as research-intensive university and have a focus on needs of the Aboriginal community.

The values have been expanded on. The values focus around Aboriginal engagement, citizenship, and advancing learning and discovery.

The areas of advancing learning and discovery shouldn't be separated. Some documents of this nature separate these. This sections speaks on leading in signature areas of focus, focusing on multidisciplinary approach, emphasizing team learning, focusing on community based scholarship, excelling in health based research, and identifying areas the U of S is good at and investing in those.

The next value is based around enhancing Aboriginal engagement. This area has been completely changed from what it was in Strategic Directions. It looks at the idea at meaningfully incorporating Indigenous knowledge. An example of this could be the idea of every student having to take first year Aboriginal education course. Other areas of this include reducing barriers and wanting senior leadership to have Aboriginal representation.

The last main point of values focuses on citizenship. This focuses on the life cycle of students. Engaging the students from when they come into the school and keeping them engaged when they graduate is critical.

The last section of the document focuses on guiding principles. This area is separated into people, planning, and resources.

The final document, after changes over the next couple months will go to University Council near the end of April, Senate a week after, and then the Board of Governors. This will be less than a two-month process. They want to make sure there is nothing missing from this document.

GM Cottrell asked if anyone has anyone done a comparison between this document and the old Strategic Directions document. She also asks if there's going to be any analysis done about what's been done in the years. She's noticed that this university does many reports and it would be useful to get the accomplishments that have done in-between the documents like the changes done with Aboriginal engagement Julian Demkiw commented that he would bring back information when he can get it. He says GM Cottrell is correct on Aboriginal engagement. This document is shorter but has a lot more emphasis on Aboriginal engagement. The old document only had a few sentences on that area. There's been the most change on this but maybe not enough.

VP Moellenbeck noted lack of mention of the regional colleges. Julian Demkiw noted that there are a lot of relationships with a lot of colleges and it's hard to touch on all of them. He will take a look at this. They recognize people don't just learn in Saskatoon. VP Moellenbeck noted that when they visited these colleges they noted that they want to be included. Julian Demkiw noted that the focus that you don't just learn on campus is a new high-level concept. This can be mentioned in the document. VP Moellenbeck noted on page 2 where STM is mentioned regional colleges can also be mentioned.

GM Cottrell asked about the issue of internationalization and that it's not included in the document. This includes the School of Public Health. Around 75% of those in the School of Public Health are international students. This could be important to include in the document. Julian Demkiw noted that the previous document had a big focus on internationalization. He noted that just because it's not included now that it doesn't mean there's not a focus on it. He noted he would take a look at this.

President FineDay asked when it would be available for the USC to look over. Julian Demkiw noted that it would be in the USC package for the week of April 7th.

5. **Adjournment**

Meeting was tabled at 9:55 a.m. Meeting will resume on March 5th.

6. **Call to Order**

The meeting was called to order at 9:07 a.m. on March 5, 2014.

7. **Quorum**

Quorum was present.

8. **Business**

8.1 Copy Central

Jason Kovitch noted that there was a meeting yesterday with the U of S about using Copy Central with new computer software. They put out offer to take over the revised model of Copy Central. The staffing issue was resolved. They believe they can do it without taking on a deficit. They are looking at more expensive software than the USSU can afford and it would allow them to do more with the business. They would integrate everything into CPAS. It would integrate into all outside locations that were outlined previously. The cost for the USSU would be paying the amount left over on cards, which is something that was going to happen regardless. The takeover would happen at the beginning of September. Until then the USSU would be paying out refunds and transferring some supplies to XL. GM Cottrell noted that there's no downside to getting out of the business and there is no upside staying in it. This would need to be brought forward as a revision to the budget at the USC. VP Sherbino noted that he would need assurance that it stays in the same locations and that there's a sure timeline. Jason Kovitch noted that they will bring up three years to them and will get something in writing. A third of Councilors wanted out of the business and those that wanted to stay in just wanted the service to still be provided. This is a win-win situation for both parties. He will get a final document to look over and will work

with Amanda, USSU Controller, to lay out the numbers of assets and depreciation. GM Cottrell noted that a lot of work was done on this situation and none of these things were rash decisions.

8.2 Campus Rec Awards Banquet

President FineDay noted that they want a small door prize to be given out at the event. GM Cottrell noted that this is something that's done every year. A \$50 Louis' gift card will be the door prize.

Move to provide \$50 gift card to Campus Rec

EXECMotion060: President FineDay/VP Moellenbeck **Carried**

8.3 Saskatchewan Disabilities Strategy

VP Sherbino noted that it was a very interesting meeting. The meeting was to look at a comprehensive view of this in post-secondary and how these students are supported. It will be looked at across the province. They will get in contact with VP Sherbino.

8.4 Childcare

VP Abouhamra noted that she met with Dave Hannah, Associate Vice President Student Affairs, to discuss the Childcare Expansion Project. They proposed ways to move the costs around but are generally no longer committed to the new building. If the money given from the government isn't used for this project it will have to be given back.

8.5 World Water Day

VP Abouhamra noted that the organizers of this event asked if the USSU wanted to partner up with them. They will be doing a booth and will go to different spots around campus to do bottled water taste tests. They asked if bottled water could be provided for the taste test. VP Moellenbeck noted that there's still water left over that could be used.

8.6 Jeff Dumba

President FineDay noted that Jeff Dumba from Student Accounts & Treasury will be coming to meet with the Executive next week to present a new phone app for students to live better especially in relation to finances.

8.7 Transit

GM Cottrell noted that she had a conversation with Saskatoon Transit about a yearlong U-Pass for Medicine, Dentistry, and Vet Med as a mechanism to allow them full coverage but she has not heard back from them. She will continue to follow up with them.

8.8 Earth Hour Concert

VP Abouhamra noted that it's on March 29th in Louis' Loft. They are requesting \$40 for advertising, \$300 for food, and \$10 for raffle tickets. There will be different booths with different sustainability groups. There will be raffles for prizes as well. It's by donation and all the money will go to the promoters.

Move to grant \$350 to Earth Hour Concert

EXECMotion061: VP Sherbino/VP Moellenbeck

Carried

8.9 Solidarity for Solitary

VP Sherbino wanted to provide an update on what they're doing with this. He noted that the College of Medicine said that it wasn't mandatory for students to be involved with RPC. The College of Law gave a statement to him. The College of Nursing has not gotten back to him yet.

8.10 Take A Stand Campaign

VP Abouhamra noted that every year there's a Take A Stand Against Racism campaign. It's on March 21st. It will be held in the Tunnel. Students, faculty, and admin will sign pledge form that can be put on a board. There will also be stickers and posters. They are requesting posters, stickers, and pledge forms from the USSU.

8.11 Whats Your Cap?

What's Your Cap wants to do random act of kindness nominations where people videotape themselves doing random acts of kindness to be uploaded and tagging two people. If a student tags "What's Your Cap" in the video they will be entered into draws for prizes. They want to partner with the USSU.

8.12 Concert for Change

VP Abouhamra noted that this group is looking for the USSU to cover printing costs for this event. They will need to apply for funding.

8.13 Executive Proposal

President FineDay noted that he's done the proposal and it will be brought in to vote on.

9. **Adjournment**

Meeting was adjourned at 9:50 a.m.

USSU Executive Project Proposal

Executive Member:	Nour Abouhamra- VP Student Affairs
Proposed Project/Event:	Earth Hour Concert
Event Date:	March 29 th Louis' Loft
Budget Line Number:	170-5490-00
Budget for Project/Event:	Advertising: \$40 Food: \$300 Raffle tickets: \$10 Total: \$350

Student Affairs Committee

Minutes for Wednesday, March 5th, 2014

Present: Nour Abouhamra, Max FineDay, Monica Iron, Drew Lane, Phoenix Rider, Rick Simigan

Regrets: Jordan Sherbino

Absent: David Ogunkanmi, Sultan Sadat

1. **Call to Order**

The meeting was called to order at 4:41pm.

2. **Call for Quorum**

Quorum was present.

3. **Adoption of Agenda**

Move to adopt the agenda.

SACMotion002: Rider/Lane

Carried.

4. **Introductions & Announcements**

There has not been a Student Affairs Committee meeting in a while because quorum has not been present. VP Abouhamra explained that it is important to attend meetings.

5. **Business**

5.1 USSU Centres Policy

VP Abouhamra went through some changes that were made to the USSU Centres policies. Changes included changing USSU Communications and Services manager to USSU Business and Services Manager, and taking out procedural information from the policies.

Move to accept the changes made to the Women's Centre, Help Centre, Pride Centre, Food Centre, and Safewalk policies.

SACMotion003: Rider/Simigan

Carried.

5.2 Childcare Update

VP Abouhamra gave an update on the progress of the new Childcare Centre. Unfortunately the University is no longer committed to the new building or location. They asked the Childcare Steering Committee to come up with other options. This is unacceptable. The university made a promise to students and should follow through on that promise. Dave Hannah, Associate VP Student Affairs will be speaking to USC on Thursday March 6th at 6pm. VP Abouhamra encouraged the committee to come ask questions.

6. New Business

6.1 Take A Stand Against Racism Campaign

There will be a campaign to end racism on campus in partnership with the Aboriginal Students Centre and University Learning Centre on March 21st. A table will be set up in the tunnel for students, staff and faculty to sign pledges to end racism.

7. Questions & Comments

9. Adjournment

With the agenda concluded, the chair declared the meeting adjourned at 5:00pm.

Election Committee Minutes

Minutes for Friday, March 7, 2014

Present: Gillian Gough, Chief Returning Officer (CRO), Shawn Heinz , Alex Keen, Sori Lee, Jason Ventnor (Ex-Officio).

Absent: Brea Lowenberger, Assistant Chief Returning Officer (ACRO)

1. Call to Order

The meeting was called to order at 4:05 P.M.

2. Call for Quorum

Quorum was present.

3. Business

A. Role of the Election Committee

The CRO explained the roll of the Election Committee to the candidates according to the USSU Bylaw.

B. Candidate Mandatory Procedures Meeting

The CRO chaired the procedures meeting and informed all potential candidates of the rules and regulations regarding elections.

C. Conditional Ratification of Potential Candidates

Motion to provisionally ratify the nominees as candidates pending academic checks and confirmation of attendance at the procedures' meeting

EC Motion 03 Keen/ Heinz Carried.

4. Next Meeting

March 27, 2014

5. Adjournment

2013-2014 USC

Name	Sept. 12	Sept. 19	Sept. 26	Oct. 3	Oct.10	Oct.17	Oct.24	Oct.31	Nov.7
Abouhamra, Nour	P	P	P	P	NMI	P	P	NMI	P
Berlinic, Wyatt	P	P	P	P	NMI	P	P	NMI	P
Vandendriessche, Megan	P	P	P	P	NMI	P	P	NMI	P
FineDay, Max	P	P	P	P	NMI	P	P	NMI	P
Gan, Melissa	P	P	P	P	NMI	P	P	NMI	P
Goncalves Sebastiao, Brund	P	P	P	P	NMI	A	P	NMI	P
Haines, Aleina	NYA	NYA	NYA	NYA	NMI	NYA	NYA	NMI	P
Heidel, Steven	P	P	P	R	NMI	P	P	NMI	P
Heinz, Shawn	P	P	P	P	NMI	P	R	NMI	P
Herriot, Jon	P	P	P	P	NMI	P	P	NMI	P
Iron, Monica	P	P	P	P	NMI	R	P	NMI	P
Jangula, Morgan	P	P	P	P	NMI	P	P	NMI	P
Katzman, Jon	NYA	NYA	NYA	NYA	NMI	NYA	NYA	NMI	P
Keen, Alex	P	P	P	P	NMI	P	P	NMI	P
Kocsis, Rainer	P	R	P	P	NMI	P	P	NMI	R
Kruger, Sara	P	P	P	P	NMI	R	P	NMI	P
Miller, Borden	P	P	P	P	NMI	P	P	NMI	P
Moellenbeck, Jenna	P	P	P	P	NMI	P	P	NMI	P
Ogunkanmi, David	P	P	P	P	NMI	P	P	NMI	P
Pritchard, Stacy	P	P	P	P	NMI	A	P	NMI	R
Radomske, Dillian	P	P	P	R	NMI	P	P	NMI	P
Rider, Phoenix	P	P	P	P	NMI	P	P	NMI	P
Robertson, Jordan	P	P	P	P	NMI	P	P	NMI	P
Sherbino, Jordan	P	P	P	P	NMI	P	P	NMI	P
Schwab, Benjamin	P	P	P	P	NMI	P	P	NMI	P

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

2013-2014 USC

Name	Nov. 14	Nov. 28	Dec. 5	Jan. 9	Jan. 16	Jan. 23	Jan. 30	Feb. 6	Feb. 13	Feb. 20	Feb. 27
Abouhamra, Nour	NM	P	P	P	P	P	P	P	R	NM	R
Berlinic, Wyatt	NM	P	R	P	P	P	P	P	P	NM	P
Vandendriessche, Megan	NM	P	P	P	P	P	P	P	R	NM	P
FineDay, Max	NM	P	P	P	P	P	P	P	P	NM	P
Gan, Melissa	NM	R	P	P	P	P	R	P	P	NM	P
Goncalves Sebastiao, Bruno	NM	R	R	P	R	P	A	P	P	NM	R
Haines, Aleina	NM	P	P	R	P	P	R	P	P	NM	P
Heidel, Steven	NM	P	R	P	P	R	P	P	P	NM	P
Heinz, Shawn	NM	P	A	P	P	P	R	R	P	NM	R
Herriot, Jon	NM	P	P	P	P	P	P	P	R	NM	P
Iron, Monica	NM	P	P	R	P	P	P	P	P	NM	P
Jangula, Morgan	NM	P	R	P	P	P	P	P	R	NM	P
Katzman, Jon	NM	P	R	P	R	R	R	P	P	NM	R
Keen, Alex	NM	P	R	P	P	P	P	P	P	NM	R
Kocsis, Rainer	NM	P	A	P	P	P	P	P	R	NM	R
Kruger, Sara	NM	A	P	P	P	P	P	P	P	NM	P
Miller, Borden	NM	P	R	R	P	P	P	P	P	NM	R
Mollenbeck, Jenna	NM	P	P	P	P	P	P	P	P	NM	P
Ogunkanmi, David	NM	P	P	P	P	P	P	P	P	NM	P
Pritchard, Stacy	NM	P	P	P	P	P	P	P	P	NM	P
Radomske, Dillian	NM	P	P	P	R	P	P	P	P	NM	R
Rider, Phoenix	NM	P	R	P	P	P	P	P	P	NM	P
Robertson, Jordan	NM	P	P	P	P	P	P	P	P	NM	P
Sherbino, Jordan	NM	P	P	P	P	P	P	P	P	NM	P
Schwab, Benjamin	NM	R	P	P	P	P	P	P	P	NM	P

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

2013-2014 USC

Name	Mar.6																		
Abouhamra, Nour	P																		
Berlinic, Wyatt	P																		
Vandendriessche, Megan	P																		
FineDay, Max	P																		
Gan, Melissa	P																		
Goncalves Sebastiao, Bruno	P																		
Haines, Aleina	P																		
Heidel, Steven	R																		
Heinz, Shawn	P																		
Herriot, Jon	P																		
Iron, Monica	P																		
Jangula, Morgan	R																		
Katzman, Jon	P																		
Keen, Alex	P																		
Kocsis, Rainer	P																		
Kruger, Sara	R																		
Miller, Borden	P																		
Moellenbeck, Jenna	R																		
Ogunkanmi, David	P																		
Pritchard, Stacy	P																		
Radomske, Dillian	P																		
Rider, Phoenix	P																		
Robertson, Jordan	P																		
Sherbino, Jordan	P																		
Schwab, Benjamin	R																		
Vandendriessche, Megan	P																		

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

**University Students' Council Agenda
Thursday, March 20, 2014
Roy Romanow Student Council Chamber**

- 1. Adoption of an Agenda**
- 2. Introductions and Announcements**
- 3. Council Address**
 - 3.1 Brett Fairbairn – Provost and Vice President Academic**
 - Greg Fowler – Vice President Finance and Resources**
- 4. Minutes and Reports for Information**
 - 4.1 USC Minutes – March 13, 2014**
 - 4.2 Executive Committee – March 11, 2014**
 - 4.3 Academic Affairs Committee Minutes and Report**
 - 4.4 Appointments Committee Minutes and Report**
 - 4.5 Code of Ethics Disciplinary Committee Minutes and Report**
 - 4.6 Elections Committee Minutes and Report**
 - 4.7 External Affairs Committee Minutes and Report**
 - 4.8 Budget & Finance Committee Minutes and Report**
 - 4.9 Student Affairs Committee Minutes and Report**
 - 4.10 Sustainability Committee Minutes and Report**
 - 4.11 Association of College Presidents Minutes and Report**
- 5. Motions Arising from the Minutes and Reports**
- 6. Business**
 - 6.1 Budget**
- 7. New Business**
- 8. Questions and Comments (30 minutes)**
- 9. Any Other Business**
 - 9.1 Biweekly Reports – Councilors**
 - 9.2 USSU Loan**
- 10. Adjournment**

University Students' Council

Minutes for Thursday March 13, 2014

Present

Max FineDay, President
Nour Abouhamra, VP Student Affairs
Jordan Sherbino, VP Academic Affairs
Jenna Moellenbeck, VP Operations and Finance
Borden Miller, Education
Dillan Radomske, Nursing
Alex Keen, ESB
Shawn Heinz, Law
Bruno Goncalves-Sebastiao, Kinesiology
Stacy Pritchard, Agriculture & Bioresources
Jon Herriot, Medicine
Megan Vandendriessche, Arts & Science
Melissa Gan, Arts & Science
Jordan Robertson, ESB
David Ogunkanmi, International Students
Wyatt Berlinic, Engineering
Monica Iron, Indigenous Students
Aleina Haines, Pharmacy & Nutrition
Jon Katzman, WCVM
Steven Heidel, Arts & Science
Morgan Jangula, Education
Sara Kruger, Engineering
Benjamin Schwab, St. Thomas More

Also Present

Scott Hitchings, USC Chair
Caroline Cottrell, General Manager

Regrets

Rainer Kocsis, St. Thomas More
Phoenix Rider, Indigenous Students

Absent

Guest List

Amanda Mitchell
Anna-Lilja Dawson
Scott Davidson
HenryTye Glazebrook

Meeting was called to order at 6:00 pm.

1. Adoption of the Agenda

VP Moellenbeck moved to amend agenda to change 6.1 Budget to 7.1

USCMotion124: VP Moellenbeck/Councilor Radomske **Carried**

President FineDay moved to adopt the agenda as amended

USCMotion125: Councilor Jangula/Councilor Robertson **Carried**

2. Introductions and Announcements

President FineDay introduced Amanda Mitchell - USSU Controller, Scott Davidson, Anna-Lilja Dawson, and HenryTye Glazebrook.

President FineDay noted that he had an announcement regarding a Memorandum of Understanding from the New West Partnership, which includes BC, Alberta, and Saskatchewan. This Memorandum of Understanding is on open educational resources. Saskatchewan has signed on to work with the other two provinces to create open educational resources, develop them, and bring them forward to students.

3. Council Address

3.1 Budget Walkthrough

Move to give GM Cottrell and Amanda Mitchell speaking rights

USCMotion126: VP Moellenbeck/VP Sherbino **Carried**

VP Moellenbeck noted the budget is complex and covers a variety of operations and services. She condensed the information and will highlight some areas of significance. This budget covers the 2014/2015 fiscal year, which begins on May 1st.

The USSU is running a projected deficit of \$87,756, which is significantly better than the 2013/2014 year where there was a projected deficit of \$278,000. A lot of the deficit is depreciation. Depreciation is a method of evaluating the cost of an asset over its useful life. Businesses depreciate long-term assets for tax and accounting purposes. An example is taking a \$2000 oven and it's value going down each year because it's not worth that original amount. This allows a business to write off a \$500 oven at the end of its life instead of a \$2000 oven. Depreciation is a non-cash expense and lowers reporting for a company. Without depreciation the budget shows a profit of \$134,459.

The definition of a capital purchase is a fixed one-time cost. This includes the purchase of land, buildings, or equipment. Capital purchases pertaining to the USSU usually involve equipment. The USSU is spending in this budget \$63,884. This is a lot lower than the 2013/2014 year, which was \$776,702. This is due to nothing being renovated like the previous year. A capital budget includes any purchase over \$100,000. The USSU is hoping

to move into long-term capital budgeting as it helps plan projects and with making bigger purchases since the Council doesn't meet over the summer when renovations happen. Some new equipment will be purchased for Louis' including a new oven and charbroiler. The charbroiler was already approved in the previous year. Many of the purchases are new computers. The USSU cycles which operation gets new computers at what time to reduce buying them all at once. All the centres will be getting new computers, as will communications and XL. Facilities will be getting a new scrubber machine. Chromebooks will be bought for the Executive that can also be used during U-Pass season. There will be new POS systems for Information Centre and XL as the current systems are outdated. XL will be getting a laminator and perfect binder to help their business grow. The total for these capital purchases are \$41,000. The total would be \$63,000 included the two ovens for Louis' but they've been pre-approved so only \$41,000 needs to be approved.

The operating budget shows a deficit of around \$87,756. The biggest changes are the elimination of Copy Central, rent revenue for facilities, facilities expenses, reduction in Centre Coordinator hours, increased campus group funding, and additional resources for student governance.

Copy Central has always been a service to students and at one point it was revenue generating. However, it had higher expenses like paper and toner. In the last few years it has been on the decline. One of the largest expenses was staffing costs. The USSUs contract with WBM will expire at the end of April so different options are being looked at. The Council had been talking about running a copy fleet. The university has decided they are doing to take on the expense and a copy fleet will no longer be under the USSU. It's similar to what was being planning with 14 machines throughout various buildings. They will run it for the next three years and will lock down a price of 10 cents per copy for that time. In 2006 Copy Central was doing over a million copies per year but had since went down.

This is the first year that Place Riel will be operating at full capacity since the renovation began. The hair salon, Campus Dentist, and mobile store will all be in full swing for the upcoming fiscal year. Rent revenue will be close to one million dollars. The overall numbers end up being lower than last year as facilities have new expenses this year. Facilities have absorbed the repairs and maintenance costs for Place Riel and the Memorial Union Building. It used to be split up amongst the various operations and services. If something breaks specific to a certain operation that operation will still cover the cost. The utility bill is going up by around 8%. Facilities is paying \$205,748 in utilities. The total utility bill is \$360,808. The USSU is also paying for recycling and garbage pickup. This is a new cost to the USSU.

The hours for the Centre Coordinators hours will be reduced for the next year. The centres will still be open for the same amount of time, but the coordinators will be there five hours a week less. They will work 15 hours a week in the summer and 20 hours a week for the rest of the year. The current Centre Coordinators are in favor of this change as having to work 25 hours a week as has been the case previously was hard to fit into class schedules. Safewalk and Student Crew are closed during the summer and have reduced hours already

so this doesn't affect them. There will be savings of \$3,600 per centre for a total of about \$11,000.

There's a continuing trend of more groups ratifying. This year 125 groups have ratified through the USSU. In the year previous there was around 111. As well, groups are planning more events and applying for more funding. There was only \$27,000 budgeted for campus groups and this amount was surpassed in January. A lot of groups have bigger events towards the end of the year so the budgeted amount will be surpassed. The new amount for the next year will be \$38,000. The USSU doesn't deny groups even if they've spent the budgeted amount.

\$222,546 has been budgeted for student governance, which is more than \$12,000 over last year's total. There wasn't enough money in this section for this last year. This section is important, as it's the primary way that the executive interacts with the USC, students, and external stakeholders. It also allows the executive to connect to members throughout the province and to meet other student leaders throughout the country. Executive development is increasing by \$6,000. There are valuable conferences coming up over the next year. These provide new ideas, connections, a chance to learn more about the position, and way to improve the student union. The meeting expense allows the Executive to meet with key stakeholders like city councilors, city transit managers, and campus clubs. A transition dinner has been added for incoming and outgoing Executives, which is something that was done last year and it provides an opportunity for the incoming to learn more about the position as a whole. This section also includes USC meetings when food is provided. The Executive events section has increased from last year and three new things have been added. A campus group meet and greet will be held for campus groups to meet at Louis' Loft for appetizers. The student project symposium that has been run for two years is being added to encourage the next VP Academic Affairs to hold this event, as it has been successful. The Experience in Excellence Awards was previously under the sponsorship section but it's being moved to events, as it's an Executive event. Aboriginal Achievement Week has been added under sponsorship. This is something the USSU has been sponsoring for the last few years. Having it in the sponsorship section will allow the USSU to support it more. The travel expense is almost doubling. This is because the Executive visited the regional colleges in North Battleford, Yorkton, Prince Albert, and La Ronge in the fall and it was valuable for both them and the students. Going to La Ronge alone was \$1,600. The USC meeting expense is for the orientation meeting in September to introduce the Councilors to Council. There was only \$250 for the previously to cover lunch for 25 people, nametags, and Councilor packages.

Louis' and Louis' Loft have a projected deficit of approximately \$76,500 for the 2014/2015 year. This is better than last year. Louis' Loft sales are continuing to grow. Louis' sales have flattened out due to the Loft taking sales Louis' would have had previously due to serving alcohol and the new space. More campus groups are holding events at Louis' and Louis' Loft with around 150 for this year and this number should grow for the next year. Louis' entertainment hasn't changed significantly but the difference is to possibly be made up by holding more concerts and special events. Ticket sales should increase revenues. Concerts and events are budgeted at \$55,000 and last year it was

budgeted at \$30,700. Profits will also be increased through staffing efficiency and figuring out ways to not have as many staff on at all times.

VP Moellenbeck thanked the Budget and Finance Committee, the senior management team for preparing their individual budgets, Jason Kovitch who did a lot of the budgets, and Amanda Mitchell for doing a lot of the work regarding the budgets. VP Moellenbeck opened the floor to questions and comments.

Councilor Jangula asked about the costs of the Mac computers that are bought and if there could be the option to buy cheaper computers that are not Macs. VP Moellenbeck commented that she is a Mac user and is happy that this is a Mac organization but understands it would be much cheaper otherwise. She had asked the IT department and they noted it's been a Mac organization for a long time. GM Cottrell commented that when the USSU and the Place Riel Society merged the Place Riel Society was Mac focused and the USSU made a decision to continue with this. She asked the same question when she started with the USSU and was told they were a superior product, they don't break down as often, or have as many issues with viruses.

Councilor Berlinic asked about why Chromebooks are being purchased and that it seems like a frivolous purchase since the office is Mac focused. VP Moellenbeck commented that this was another question that was put forward by the team. The Chromebooks are mostly to be grabbed for meetings and other things. The USSU has two MacBook's currently that are about to die and they have to be replaced. Chromebooks are being purchased as the USSU uses Gmail, Calendar, and Google Drive and these Chromebooks work well with those. They are a lot cheaper than buying MacBook's. They aren't a frivolous purchase as the Executive uses them very often and the front-line workers use them extensively during the U-Pass rushes. GM Cottrell commented that the Bylaw requires the USSU to have Deputy Returning Officers in certain colleges. These can be used as opposed to the more expensive machines during election times. They will also be available to the ACRO and CRO for forums and other things. Four Chromebooks can be purchased for the price of one MacBook. Councilor Berlinic asked if the USSU was aware that the Chromebooks have less functionality and can't use Microsoft Office. GM Cottrell commented that she asked this and she was told they wouldn't be able to use Microsoft Office. She was told that this wouldn't be the purpose for them anyway. There is note taking functionality if needed. However, they aren't intended for word processing. VP Moellenbeck noted that it was explained about not having Word but you can use Google Drive and this is likely where the USSU is heading.

Councilor Heinz asked what was included under the marketing section for Louis' in the budget and if ads bought in the Place Riel plasma screen were included. He noted that it was a large number and wondered if this was because lots of print media was being used as opposed to social media. VP Moellenbeck commented that it included social media, ads in The Sheaf, and ads in Planet S. There is some juggling with funds from things like the plasma screen ads but this may or may not be going to Louis'. Councilor Heinz noted that he wanted to express concern that print media can be very expensive and using it less could help Louis' be more profitable. VP Moellenbeck commented that they did drop The Verb

ads but the ads in The Sheaf have been valuable.

Councilor Heidel asked if the Council would be able to see actuals on spending for the current fiscal year. GM Cottrell commented that Amanda Mitchell would be able to pull up the actuals for Council. She noted that during the day she and VP Moellenbeck had signed cheques for \$2,383,314.62. VP Moellenbeck commented that the definition of actuals is what was actually spent. Amanda Mitchell commented that as of January the USSU is ahead of budget. She will send the actuals and accountabilities to any Councilor's that want that information. As of January 31st the USSU is at a deficit of \$53,000 when it was budgeted for \$174,000, which means its \$121,000 under budget.

VP Moellenbeck noted that Amanda Mitchell would not be at the next USC meeting so any questions specific to her can be asked after.

4. Minutes and Reports for Information

4.1 USC Minutes – March 6, 2014

4.2 Executive Committee Minutes – March 11, 2014

Councilor Keen asked if for the Take A Stand Against Racism campaign there would be more than just a table set up in the Tunnel. VP Abouhamra commented that there will be a table in the Tunnel and a website where students can find out more. It's being done in partnership with the University Learning Centre and Aboriginal Students Centre. It's more of an awareness campaign.

4.9 Student Affairs Committee Minutes and Report – March 6, 2014

5. Motions Arising from Minutes and Reports for Information

Move to accept the minutes.

USCMotion127: President FineDay/Councilor Heidel

Carried

6. Business

7. New Business

7.1 Budget

8. Questions and Comments

Councilor Haines noted that a colleague had come to her asking about the fee for The Sheaf being \$15. She asked what this fee was used for. Anna-Lilja Dawson commented that The Sheaf fee goes to the operating expenses. It pays for the salaries, supplies, rent, and other operating expenses. They aim to have each paper pay for itself in advertising. The fee is increased by 5% each year.

Scott Davidson noted that he has been working on an article on the demand for campus

childcare as it was discussed at the last meeting. He noted that if anyone knows any student parents that are on the waiting list for childcare or have kids in childcare to send them to him.

9. Other Business

9.1 Biweekly Council Reports

Councilor Vandendriessche – Arts & Science – The ASSU Talent Show is on Saturday, March 15th at 7 pm at Louis'. It's \$5 and Councilor Ogunkanmi is one of the performers.

Councilor Haines – Pharmacy & Nutrition – Mr. Pharmacy is on March 14th at Louis' at 6:30 pm. It's a pageant competition with swimsuits, evening wear, and a talent section. Tickets are \$10 and proceeds go to the Neighborhood Youth Co-op.

Councilor Jangula – Education – The elections for the ESS happened and Neko Hayes was elected as the next president and Chelsea Davis as the VP Internal for the next year. ITEP is hosting its Feast and Round Dance on March 14th. The fest begins at 4 pm and the round dance at 7 pm. A Casino Night is happening in conjunction with the College of Nursing on March 29th. Doors open at 7:30 and tickets are \$20 for the Nursing Students' Office and Education Students' Office. Education usually has a food sale on Thursdays between 11 and 1. There is one on April 5th at the Co-op on 8th street.

Councilor Schwab – STM – STMSU's AGM is on March 17th at 5 pm. There is a presidential election is currently on. There's a Banquet and Ball on March 22nd sponsored by the STMSU. Tickets are \$20.

9.2 Curling Bonspiel

Councilor Pritchard noted that this was conceived as a windup for the Council with a potluck and curling. It's for fun and not a serious bonspiel. There will be prizes. It will be at the on-campus curling rink on March 29th from 3-7 with supper at 5:30. It will be two-end games. Scoring systems will be drawn from a hat to give a random chance of winning. Prizes will be awarded for categories such as best wipeout, most improved, funniest sweeping technique, best shot, best team name, and best slide.

The main point of discussion is to decide on food and if it will be a campus social event. As a council social Louis' could cater it. It could also be a potluck. Invitations will be sent out to Councilmembers and student-at-larges. RSVPs need to be received by March 24th with plus ones being brought, if they'll be curling, and if equipment could be brought. Councilor Pritchard opened the floor to discussion.

VP Moellenbeck noted that Councilor's dietary restrictions are on file so they don't need to be sent. GM Cottrell had noted already that this would be considered as a Council social. VP Moellenbeck noted that the last few socials weren't as expensive as they could've been so there is extra money to be used for this event and still to have a year-end social.

Councilor Heidel noted that this was a great idea for an event and thanked those involved for organizing it.

Councilor Pritchard noted that The Sheaf members Anna-Lilja Dawson, Scott Davidson, and HenryTye Glazebrook were invited as well as GM Cottrell and Chairman Hitchings.

VP Abouhamra noted that the coordinators the USSU centres should also be invited, as they are part of the USSU, are students, and do a lot of work for the USSU.

Councilor Pritchard noted that emails would be sent out. RSVPs should go to Councilor Robertson.

VP Moellenbeck noted that the cost of the alcohol from Louis' can be covered and the rest of the food could be done as a potluck. GM Cottrell commented that Louis' could extend the liquor license over to the curling rink. They would not be willing to move an entire bar but could just do beer and wine.

Councilor Krueger asked if a potluck was done if there would be a list to ensure a variety of things is brought. Councilor Pritchard noted there would be a list and it could be brought to Council next week to decide. Councilor Robertson noted that with RSVPs Councilors could note what they will bring and he will make a Google Doc for everyone to see. Councilor Haines asked for a link to the Google Doc to be sent out with the invitations.

Councilor Pritchard noted that based on Councilor support doing a combination of Louis' and potluck would be the best option. Councilor Jangula commented that he supports VP Moellenbeck's suggestion of alcohol from Louis' and the food as a potluck. GM Cottrell commented that food safety is an issue and having Louis' doing the main course and the rest potluck should be considered.

11. Adjournment

Move to adjourn meeting.

USCMotion128: President FineDay/VP Sherbino

Carried

Executive Committee
Minutes for Tuesday March 11, 2014

Present: Max FineDay, Jenna Moellenbeck, Jordan Sherbino, Nour Abouhamra, Caroline Cottrell, Jeff Dumba, Jason Kovitch, Amanda Mitchell

1. **Call to Order**

The meeting was called to order at 9:03 a.m.

2. **Quorum**

Quorum was present.

3. **Roundtables**

President FineDay

- **Board of Governors Meeting on Tuition:** I had a Board of Governors meeting to discuss tuition. Unfortunately, all of what was said is confidential. However, we know that tuition will rise next year by roughly 4.5% (average). The Executive has been vocal, with VP Sherbino taking the media requests as not to complicate my role as a Board member. We have been very clear that with increases like this, an accessible and affordable post-secondary education is out of reach for many students.
- **Aboriginal Achievement Week Preparation:** I spent a large part of the week dealing with preparations for Aboriginal Achievement Week. Not only the USSU's event with National Chief Atleo, but also liaising with Aboriginal student groups and stakeholders on campus about their events and ways that we can support them.

VP Sherbino

- 1.5 ADOs
- **Governance Committee Meeting:** Upon request of the University Secretary, I was called upon to discuss a certain policy that concerns students. Due to its complexities and the breadth of the potential changes, this was to be the first of many meetings on

this topic. If things move quickly, the changes could come into effect at the beginning of the 2014/2015 academic year.

- **Student Evaluations of Teaching Subcommittee Meeting:** Upon my insistence, student evaluations of teaching were one of the major foci for the Teaching, Learning, and Academic Resources Committee of the University Council. A subcommittee was set up to do a thorough analysis of the status quo and what future actions on this topic should be. One of the major considerations of this subcommittee is the report that I submitted to the Vice-Provost, Teaching and Learning on the institutional practices concerning student evaluations of teaching.

VP Abouhamra

- **Healthy Campus Steering Committee Meeting:** This committee looks at ways to make our campus a healthier place for students, faculty, and staff. The main focus for the year has been stress management. The past few meetings students from the School of Public Health have been presenting their findings on the different dimensions of wellness. The dimensions of wellness this committee decided to look at include, physical, social, emotional, spiritual, environmental, intellectual, financial, and occupational.
- **USSU Centres:** Went over the policies for each of the centres with the USSU Business and Services Manager. I made some changes to the Women's Centre, Help Centre, Pride Centre, Food Centre, and Safewalk. These changes were taken to the Student Affairs Committee where they were approved. I was also at the Centres meeting where we discussed upcoming events and initiatives. On Saturday, I attended a very successful International Women's Day Brunch put on by the Women's' Centre!

VP Moellenbeck

- 1 sick day
- **Financial Review:** I met with the senior managers and we went through our January Accountabilities. These meetings are held to make sure that the departments are on budget. I report on Student Governance and Grants and have to report on any variance over or under \$500.
- **Student Group:** I met with two students from engineering that want to start up a new campus group. We talked about the

ratification process, benefits to ratifying, and how to receive funding.

4. **Business**

4.1 uSales

Jeff Dumba noted that this is a preliminary glimpse for this project. Presentations are being done all around campus for feedback.

There will be a deficit of \$45 million by the fiscal year of 2016/2017 if nothing is done. There are seven initiatives to counteract this. These initiatives are workforce planning, TransformUS, maximizing value, organizational design, reducing institutional footprint, total compensation and rewards, revenue generation, and diversification. These will not change the cost slope, however. By 2019 there would still be a \$21 million gap. The revenue slope needs to be changed. Four things can be used to generate more revenue: return on assets, sales and service, donations, and research. A campaign will be started to encourage alumni to donate back to the university. Research is ramping up which will bring research dollars in. The university has \$4 billion of land including Preston Crossing. The space between 14th street and Preston Crossing could be used but many discussions would need to be had.

There are many areas for sales and revenue. Opportunities include student tuition/fees, athletics, clinical services/products, ACE (gifts), administration (service fees), Campus Computer Store, principal grants (350 million of annual budget), consumer services, colleges, research, subsidiary and other units. There are 108 merchants on campus not including USSU tenants. Each of these has their own systems for managing costs, revenues, and other things. Most payments come from electronic sales transfers and cheques. Cheques cost around \$20 to process each time.

Ohio State makes \$110 million from sports alone with \$50 million coming from merchandise alone. The Roughriders have 56% of merchandise sales in the CFL. This is an opportunity for U of S who only makes \$2.6 million in merchandise and only \$700 thousand for Huskie gear. The U of S is still the best in Canada for merchandise in Canada but it could be much better.

Executive management and professional continuing education are areas to be looked at. It's lots of work to register for a course. It can take 6 weeks to 6 months to fully register for a course. This needs to be streamlined so people don't lose interest. This area could gain more than \$20 million per year across all the colleges.

Cross sales is another opportunity to be looked at. The U of S does not have a brand. Logos for colleges are different across each of their websites, which can lead to confusion. The websites should have the U of S in the top section with a bar providing campus updates and messages from the president. On right said there could be a consumer services area for cross sales that puts products related to what's on the page to gain sales.

The customer experience should be more focused, consistent, and centralized. There should be strict brand standards and everything should be connected to each other. In the students experience there are many steps from registering for classes, applying for financial aid/scholarships, supplies, residence, and many other things. It's an overwhelming process for someone just coming out of high school and going into university. Everything could be put into one transaction by using information provided to fill forms for things like scholarships automatically. All costs could be bundled together and be put into payment plans of installments. Parents could have a portal to access this information and make the payments. The student ID could be on a phone app, which could be used to pay for things on campus.

The threats to the university learning experience include the internet, distance learning, for-profit universities, and online startups like MOOCs and TED Talks. The University of Phoenix is the largest university in the work with 500 thousand students and \$200 million in teaching research more than all Ivey League schools combined. MOOCs offer free classes online from colleges such as Harvard. There are many reasons students come to the university and the university needs to stay relevant to keep them coming.

Cost savings can come from elimination of duplicate systems, eliminating training by increasing intuitiveness, reducing administration, and reducing losses from accounts receivable and

collections. Doing these pays for the upgrade. There is increase sale completion through enhanced customer service and increased sales through enhances marketing and cross sales. This would start with the Bookstore, who is most in need of a system upgrade, and would branch out to colleges and beyond. 80% of the merchants would be changed over in fiver years

The plan is to deliver by holistic design, manageable approach, great project management and communications, sponsorship/governance, stakeholder engagement. There's a steering committee with representatives from across campus but it still needs student representation. Approval from board will be proposed in May.

GM Cottrell noted that there's criticism on corporatization. She asked how they would deal with these criticisms. Jeff Dumba commented that they are trying to separate this initiative from the learning. This is to preserve the learning. This would continue to attract and entertain students. It's not about taking over faculty and the learning process. It's to facilitate the mechanism that delivers it to people.

VP Sherbino noted it makes sense to consolidate all the systems. He noted that to view MOOCs and other new academic areas as a revenue generation and not as a valuable learning experience is not right. Best practices surrounding these areas are still in flux. Jeff Dumba noted that he's not saying that students should go down this path but that they are. He agrees that online courses will never have the same experience. The U of S needs to remind and engage students that the university experience is the best experience for education. People need to be provided with fewer barriers to access the education. He never sees students as a product but as the number one customer.

GM Cottrell asked if there was an intersection with this that would change how the USSU does business. Jeff Dumba noted that the USSU would be a part of advising. Once the business case is approved the team will come to the stakeholders for advising and feedback. GM Cottrell noted that the USSU has tried to create a level of autonomy. Jeff Dumba noted that the USSU could benefit from integrating these systems. Jason Kovitch commented that the revenues received by the USSU help keep it running. There is interest

to maintain this but making things easier would help. Jeff Dumba commented that the revenue experience could expand for the USSU. There could be USSU merchandise. GM Cottrell noted that she likes the idea of streamlining and reducing complications. Jeff Dumba noted processes would need to be streamlined and then integrated into everything else. Amanda Mitchell noted that the USSU would need to maintain its autonomy. Streamlining would be good but there are still notes of concern for the USSU. Jeff Dumba noted that the colleges would have the same concerns. It's not meant to make people conform but to make a consistent experience across the university. The USSU doesn't need to integrate things the same way the rest of the university does.

Jason Kovitch noted that the brand of the university is a huge gap. There is no Huskie culture. Sports culture exists across all other universities. Nobody attends the Huskie games. GM Cottrell noted that Jason Kovitch and she go to a student's union conference every year and other universities have more of a brand. This is evident especially in the US.

5. **Adjournment**

Meeting was adjourned at 10:20 a.m.

2013-2014 USC

Name	Sept. 12	Sept. 19	Sept. 26	Oct. 3	Oct.10	Oct.17	Oct.24	Oct.31	Nov.7
Abouhamra, Nour	P	P	P	P	NMI	P	P	NMI	P
Berlinic, Wyatt	P	P	P	P	NMI	P	P	NMI	P
Vandendriessche, Megan	P	P	P	P	NMI	P	P	NMI	P
FineDay, Max	P	P	P	P	NMI	P	P	NMI	P
Gan, Melissa	P	P	P	P	NMI	P	P	NMI	P
Goncalves Sebastiao, Brund	P	P	P	P	NMI	A	P	NMI	P
Haines, Aleina	NYA	NYA	NYA	NYA	NMI	NYA	NYA	NMI	P
Heidel, Steven	P	P	P	R	NMI	P	P	NMI	P
Heinz, Shawn	P	P	P	P	NMI	P	R	NMI	P
Herriot, Jon	P	P	P	P	NMI	P	P	NMI	P
Iron, Monica	P	P	P	P	NMI	R	P	NMI	P
Jangula, Morgan	P	P	P	P	NMI	P	P	NMI	P
Katzman, Jon	NYA	NYA	NYA	NYA	NMI	NYA	NYA	NMI	P
Keen, Alex	P	P	P	P	NMI	P	P	NMI	P
Kocsis, Rainer	P	R	P	P	NMI	P	P	NMI	R
Kruger, Sara	P	P	P	P	NMI	R	P	NMI	P
Miller, Borden	P	P	P	P	NMI	P	P	NMI	P
Moellenbeck, Jenna	P	P	P	P	NMI	P	P	NMI	P
Ogunkanmi, David	P	P	P	P	NMI	P	P	NMI	P
Pritchard, Stacy	P	P	P	P	NMI	A	P	NMI	R
Radomske, Dillian	P	P	P	R	NMI	P	P	NMI	P
Rider, Phoenix	P	P	P	P	NMI	P	P	NMI	P
Robertson, Jordan	P	P	P	P	NMI	P	P	NMI	P
Sherbino, Jordan	P	P	P	P	NMI	P	P	NMI	P
Schwab, Benjamin	P	P	P	P	NMI	P	P	NMI	P

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

2013-2014 USC

Name	Nov. 14	Nov. 28	Dec. 5	Jan. 9	Jan. 16	Jan. 23	Jan. 30	Feb. 6	Feb. 13	Feb. 20	Feb. 27
Abouhamra, Nour	NM	P	P	P	P	P	P	P	R	NM	R
Berlinic, Wyatt	NM	P	R	P	P	P	P	P	P	NM	P
Vandendriessche, Megan	NM	P	P	P	P	P	P	P	R	NM	P
FineDay, Max	NM	P	P	P	P	P	P	P	P	NM	P
Gan, Melissa	NM	R	P	P	P	P	R	P	P	NM	P
Goncalves Sebastiao, Bruno	NM	R	R	P	R	P	A	P	P	NM	R
Haines, Aleina	NM	P	P	R	P	P	R	P	P	NM	P
Heidel, Steven	NM	P	R	P	P	R	P	P	P	NM	P
Heinz, Shawn	NM	P	A	P	P	P	R	R	P	NM	R
Herriot, Jon	NM	P	P	P	P	P	P	P	R	NM	P
Iron, Monica	NM	P	P	R	P	P	P	P	P	NM	P
Jangula, Morgan	NM	P	R	P	P	P	P	P	R	NM	P
Katzman, Jon	NM	P	R	P	R	R	R	P	P	NM	R
Keen, Alex	NM	P	R	P	P	P	P	P	P	NM	R
Kocsis, Rainer	NM	P	A	P	P	P	P	P	R	NM	R
Kruger, Sara	NM	A	P	P	P	P	P	P	P	NM	P
Miller, Borden	NM	P	R	R	P	P	P	P	P	NM	R
Mollenbeck, Jenna	NM	P	P	P	P	P	P	P	P	NM	P
Ogunkanmi, David	NM	P	P	P	P	P	P	P	P	NM	P
Pritchard, Stacy	NM	P	P	P	P	P	P	P	P	NM	P
Radomske, Dillian	NM	P	P	P	R	P	P	P	P	NM	R
Rider, Phoenix	NM	P	R	P	P	P	P	P	P	NM	P
Robertson, Jordan	NM	P	P	P	P	P	P	P	P	NM	P
Sherbino, Jordan	NM	P	P	P	P	P	P	P	P	NM	P
Schwab, Benjamin	NM	R	P	P	P	P	P	P	P	NM	P

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

2013-2014 USC

Name	Mar.6	Mar.13																	
Abouhamra, Nour	P	P																	
Berlinic, Wyatt	P	P																	
Vandendriessche, Megan	P	P																	
FineDay, Max	P	P																	
Gan, Melissa	P	P																	
Goncalves Sebastiao, Bruno	P	P																	
Haines, Aleina	P	P																	
Heidel, Steven	R	P																	
Heinz, Shawn	P	P																	
Herriot, Jon	P	P																	
Iron, Monica	P	P																	
Jangula, Morgan	R	P																	
Katzman, Jon	P	P																	
Keen, Alex	P	P																	
Kocsis, Rainer	P	R																	
Kruger, Sara	R	P																	
Miller, Borden	P	P																	
Moellenbeck, Jenna	R	P																	
Ogunkanmi, David	P	P																	
Pritchard, Stacy	P	P																	
Radomske, Dillian	P	P																	
Rider, Phoenix	P	R																	
Robertson, Jordan	P	P																	
Sherbino, Jordan	P	P																	
Schwab, Benjamin	R	P																	
Vandendriessche, Megan	P	P																	

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

University Students' Council

Minutes for Thursday April 3, 2014

Present

Max FineDay, President
Nour Abouhamra, VP Student Affairs
Jordan Sherbino, VP Academic Affairs
Jenna Moellenbeck, VP Operations and Finance
Phoenix Rider, Indigenous Students
Dillan Radomske, Nursing
Alex Keen, ESB
Shawn Heinz, Law
Morgan Jangula, Education
Benjamin Schwab, St. Thomas More
Jon Herriot, Medicine
Megan Vandendriessche, Arts & Science
Steven Heidel, Arts & Science
Jordan Robertson, ESB
David Ogunkanmi, International Students
Rainer Kocsis, St. Thomas More
Monica Iron, Indigenous Students
Aleina Haines, Pharmacy & Nutrition
Jon Katzman, WCV

Also Present

Scott Hitchings, USC Chair
Caroline Cottrell, General Manager

Regrets

Wyatt Berlinic, Engineering
Stacy Pritchard, Agriculture & Bioresources
Melissa Gan, Arts & Science
Sara Kruger, Engineering

Absent

Bruno Goncalves-Sebastiao, Kinesiology
Borden Miller, Education

Guest List

Anna-Lilja Dawson
HenryTye Glazebrook

Meeting was called to order at 6:00 pm.

1. Adoption of the Agenda

President FineDay moved to adopt the agenda
USCMotion136: President FineDay/VP Sherbino

Carried

2. Introductions and Announcements

President FineDay introduced members from The Sheaf.

VP Moellenbeck announced the election results for the 2014/2015 USSU Executive:

President – Max FineDay
VP Operations & Finance – Elias Nelson
VP Academic Affairs – Desiree Steele
VP Student Affairs – Jack Saddleback

VP Sherbino noted the USSU Experience in Excellence Awards had been hosted on March 30th. One of the awards was the Vera Pezer Award for Student Enhancement – Member of Student Council. VP Sherbino presented the award to Councilor Herriot, as he was unable to attend the ceremony.

3. Council Address

4. Minutes and Reports for Information

4.1 USC Minutes – March 20, 2014

4.2 Executive Committee Minutes – March 25, 2014

4.8 Budget & Finance Committee Minutes and Report – February 27, 2014, March 20, 2014, March 24, 2014

5. Motions Arising from Minutes and Reports for Information

Move to accept the minutes.

USCMotion137: Councilor Radomske/Councilor Iron

Carried

6. Business

7. New Business

8. Questions and Comments

VP Moellenbeck noted that those who didn't sign up for the potluck on April 6th there is a sign up sheet available. VP Moellenbeck, GM Cottrell, Jason Kovitch, and incoming VP

Operations and Finance Elias Nelson met with City Transit to propose having a yearlong U-Pass for students in professional colleges like Medicine, Dentistry, and WCVM. City Transit was interested in the idea and they will do further analysis. Councilor Herriot asked if there was a proposal that could be brought to his college to make sure it's financially viable for the students and what the cost difference would be. VP Moellenbeck noted that something would be brought to the students. Saskatoon Transit needs to decide if they want to do it. Once Saskatoon Transit approves the proposal it will be brought to the university. After this it will be brought to the students to see what they think.

Councilor Robertson noted that those attending the bonspiel should bring clean running shoes. Councilor Jangula asked if the timeline given for the bonspiel was correct. Councilor Robertson noted it was.

9. Other Business

9.1 Biweekly Council Reports

11. Adjournment

Move to adjourn meeting.

USCMotion135: President FineDay/VP Sherbino

Carried