



**University Students' Council Agenda
September 3, 2020
Via Zoom**

- 1. Adoption of an Agenda**
- 2. Introductions**
- 3. Council Addresses**
 - 3.1. Introduction to Council - GM Cottrell**
 - 3.2. Decorum and Meeting Processes - Chairperson Burnett**
 - 3.3. Icebreaker - Executive**
- 4. Minutes and Reports for Information**
 - 4.1. USC Minutes - March , 2020**
 - 4.2. Executive Committee Minutes and Report - May 2020 - August 2020**
 - 4.3. Academic Affairs Committee Minutes and Report**
 - 4.4. Appointments Committee Minutes and Report**
 - 4.5. Code of Ethics Disciplinary Tribunal Minutes and Report**
 - 4.6. Elections Committee Minutes and Report**
 - 4.7. External Affairs Committee Minutes and Report**
 - 4.8. Budget & Finance Committee Minutes and Reports**
 - 4.9. Indigenous Student Affairs Committee Minutes and Report**
 - 4.10. International Student Affairs Committee Minutes and Report**
 - 4.11. Student Affairs Committee Minutes and Report**
 - 4.12. Sustainability Committee Minutes and Report**
 - 4.13. Association of Constituency President Minutes and Report**
- 5. Motions Arising from the Minutes and Reports**
- 6. Business**
- 7. New Business**
 - 7.1. USC Committees**
- 8. Questions, Comments, and Announcements**
- 9. Adjournment**



University Students' Council
Minutes for Thursday, March 12, 2020

Present

Jamie Bell (he/him), VP Operations and Finance
Carlos Muñoz Pimentel (he/him), VP Academic Affairs
Isaac Reaser (he/him), Edwards School of Business
Celeste Robillard (she/her), Edwards School of Business
Lauren Klassen (she/her), Education
Sarah Power (she/her), Nursing
Jacob Reaser (he/him), Arts and Science
Seth Dear (he/him), Nursing
Abhineet Goswami (he/him), International Students
Alykhan Nurani (he/him), Law
Katie Hu (she/her), Dentistry
Nathalie Baquerizo (she/her), Engineering
Jiggs Miguel (he/him), Agriculture and Bioresources
Taylor Markham (she/her), Agriculture and Bioresources
Kate Illing (they/them), WCVM
Kiefer Roberts (he/him), Indigenous Students
Regan Ratt-Misponas (he/him), President
Autumn LaRose-Smith (she/her/they/them), VP Student Affairs
Nigel Hakeem (he/him), St. Thomas More College

Also Present

Dallas Burnett (he/him), Chairperson
Caroline Cottrell (she/her), General Manager

Regrets

Vishvaraj Lakhani (he/him), Arts and Science
Teigan Knot (she/her), Pharmacy & Nutrition
Sarah Foley (she/her), Arts and Science

Absent

Olena Malko (she/her), St. Thomas More College

Guests

Adam McInnes, President of Métis Local 126
Rishit Jain, USSU Member
Ana Cristina Camacho, the Sheaf

Please note that verbatim minutes are not produced. The full discussion can be heard on the audio recording.

<https://ussu.ca/main-page/governance/university-students-council/usc-agendas-minutes/>



The meeting was called to order at 6:00 p.m.

1. Adoption of the Agenda

Chairperson Burnett stated that the meeting is taking place on Treaty 6 Territory and the Homeland of the Métis. He recognized that learning took place on this land prior to the establishment of this institution.

Move to adopt the agenda as presented.

USCMotion090: Councillor Roberts / Councillor Nurani

Carried

2. Introductions

President Ratt-Misponas welcomed Rishit Jain, USSU Member; Ana Cristina Camacho from the Sheaf; Adam McInnes, President of Métis Local 126; and Amanda Mitchell, USSU Controller.

3. Council Addresses

3.1 Adam McInnes, President of Métis Local 126

President Ratt-Misponas noted the importance of building strong relationships with first nations relatives, he asked Adam McInnes to share what a memorandum of understanding could look like with Métis Local 126.

Move to enter informality.

USCMotion091: President Ratt-Misponas / Councillor Illing

Carried

Adam McInnes shared that one of the mandates of Métis Local 126 is working with post-secondary staff, faculty, and students to move forward with reconciliation. He noted that some of the projects that Métis Local 126 is working on with the university include: office space for Métis Local 126 on campus, Métis focused residence, and Métis specific pre-school. He expressed interest in working together with the USSU to identify student needs that can be addressed.

President Ratt-Misponas said that next steps would be to have Adam and the Executive meet to look into creating the memorandum. He noted that things are changing on campus quickly (referring to Coronavirus) and he is not sure about a solid timeline. He noted that on November 18, 2019 the University of Saskatchewan signed a Memorandum of Understanding with the Métis Nation of Saskatchewan and that the SUNTEP Coordinator, Sheila Pocha, said that she is proud to see that in today's age Indigenous people can be comfortable being who they are in post-secondary institutions. President Ratt-Misponas highlighted the importance of ensuring Métis and Indigenous students feel comfortable being who they are and feel represented at the University.

Move to enter back into formality.

USCMotion092: Councillor Nurani / Councillor Robillard

Carried



4. Minutes and Reports for Information

4.1 USC Minutes - March 5, 2020

4.2 Executive Committee - March 9, 2020

4.3 Budget & Finance Committee Minutes and Reports - March 4, 2020

5. Motions Arising from the Minutes and Reports

5.1 Approval of March 5 Package

Move to accept the minutes and reports of the March 5 meeting into the official record.

USCMotion093: Councillor Goswami / Councillor Nurani

Carried

Move to accept the minutes and reports from section 4 into the official record.

USCMotion094: VP Muñoz Pimentel / Councillor Markham

Carried

6. Business

6.1 Proposed USSU Budget 2020-2021

VP Bell noted that due to the rapid changing circumstances of the coronavirus, he would like to make a motion on the budget tonight instead of next week.

Move to approve the 2020-2021 USSU Budgets as previously circulated.

USCMotion095: VP Bell / Councillor Goswami

Carried

7. New Business

8. Questions, Comments, and Announcements

8.1 Coronavirus Update

GM Cottrell noted that COVID19 is very different from the common Flu and they should not be regarded as similar, she referred to the Zombie Apocalypse Campaign created by the Centers for Disease Control and Prevention for some prevention tips. She said that the risk is still very low for Saskatchewan residents and that out of everyone in the room, she would be at the highest risk. She shared that the University is keeping the USSU well informed about changes as they emerge.

The USSU caretaking staff have been asked to take extra cleaning measures for cleaning the following: tables, banisters, hand railings, bathrooms, Louis' and Louis' Loft.

GM Cottrell noted that if the University closes, the USSU will have to close too. Due to this possibility, she raised concerns about the USSU student employees who are hourly employees, noting that they do not have any sick time and for some of them this could be their main source of income. GM Cottrell pointed out that there is just under \$500,000 in liquid reserves. She recommended that the USSU provide some sort of support to the part-time student employees if closure was to happen.



GM Cottrell noted that there is also \$380,000 in the Studentcare reserve. She doesn't know if there are any implications for the health plan in terms of further support for students, but she did want to note that there is money in that reserve. She asked Council if there is a willingness to spend money to keep members healthy; Council expressed willingness with head nods.

GM Cottrell explained the different staffing structures and highlighted those who are less than full-time student employees.

Councillor Nurani asked how Council would go about making sure that these staff can be paid.

GM Cottrell recommended a conditional motion releasing the liquid assets.

Councillor Dear asked if there is an amount that could be added to the motion.

GM Cottrell suggested that \$100,000 would be sufficient.

Councillor Roberts would like a public statement to be released if this does become a reality. GM Cottrell said that she will take this as a direction and ensure that Marketing and Communications Manager, Jason Ventnor, releases a statement.

Councillor Goswami asked what would happen with elections if a shutdown was to occur.

President Ratt-Misponas answered that he has previously spoken with Jason Ventnor regarding this topic and that there are measures in place if a shutdown occurred.

Councillor Power asked if a skype meeting would be possible if Council is unable to meet. President Ratt-Misponas stated that at this moment, we will be meeting here again next Thursday, but we will keep everyone informed as time progresses. He praised the Council for preventative measures being taken.

J. Reaser asked if there is anything from previous meetings about H1N1 that was done. GM Cottrell said no, and that this is the first time she has seen anything like this in her life.

Alexa McEwen raised concerns in the case that if students in residence are forced to go home.

President Ratt-Misponas noted that the University is having conversations about this topic.

Councillor Markham asked if there are any precautions being taken on events on campus.



President Ratt-Misponas shared that the Aboriginal Students' Centre is cancelling many of their larger events, he said that the campus community is taking this very seriously.

GM Cottrell noted that the Junos have been cancelled, and many events at Louis'. She shared that she believes the general rule of thumb is that any gatherings above 150-200 people are being cancelled.

Councillor Markham asked if clubs will be reimbursed for the event insurance.

VP Bell said that yes, they will all be refunded.

GM Cottrell noted that the USSU has business interruption insurance if the City closes

After amendment, a motion was made by VP Bell stating the following:

Move to release an initial \$100,000 from the reserve funds to assist less than full-time USSU student staff in the event of a COVID19 shutdown.

USCMotion096: VP Bell / Councillor Klassen

Carried

8.2 Provincial Budget

President Ratt-Misponas announced that the provincial budget will be taking place next Wednesday, March 18 in Regina. Councillor Klassen, Councillor Foley, and Councillor Goswami will be travelling with President Ratt-Misponas to attend the provincial budget announcement. He noted that these plans may be delayed as things are ever changing with COVID19.

VP Muñoz Pimentel announced that Dr. Nasser will be increasing the donation match to \$100,000 this year for One Day for Student's, which is an increase of around \$20,000 from last year.

Councillor Hakeem asked if the Executive had a response to the provincial budget planned.

President Ratt-Misponas said that there are no plans set, and that they are waiting to hear what is said by the Government.

9. Adjournment

The meeting was adjourned at 6:48 p.m.



Executive Meeting Minutes for May 1, 2020

Present: President LaRose-Smith, VP Bell, VP McKay, VP Roberts, GM Cottrell

Absent:

1. Purpose of meeting:

- a. Get to know each other, orient ourselves, start feeling like a team.

2. New business

- a. Get an idea of personalities, goals, desired outcomes (for USSU and Self)
- b. Think of things we need to talk about
- c. Expectations for work, meetings, communications,
- d. Roles and responsibilities

3. Things to do:

- a. Buzzfeed, which exec are you? Quiz
- b. Leftover posters? Poster bomb caroline. Poster coaster
- c. Top goals

i. Autumn

- 1. Communications, brand

ii. Jamie

- 1. Student Group Centre
- 2. Make councillors important, valuable,

iii. Kiefer

- 1. Student loan interest and affordability

iv. Jory

- 1. Accessibility audit
- 2. Zero waste welcome week

d. Secret Goals

- i. Autumn
- ii. Jamie
- iii. Kiefer
- iv. Jory

e. Summer goals

- i. Roberts rules cheat sheet
- ii. Plan out events around northern tour

4. Adjournment

Meeting was adjourned.



Executive Meeting Minutes for May 11, 2020

Present: President LaRose-Smith, VP Bell, VP McKay, VP Roberts, GM Cottrell

Absent:

1. Call to order

The meeting was called to order at 12:11 p.m.

2. Quorum

Quorum was present.

3. Roundtables

a. President LaRose-Smith

b. VP Bell

i. Meetings

1. Peter Hedley - Discussion of Campus group complaint
2. Alberta Students' Executive Council - Discussion of Western students advocacy and development of governance materials
3. Graduate students' association / provost team - discussion on student supports and tuition setting.
4. IT orientation
5. Exec - Discussion of advocacy groups
6. USSU IT - Campus group management system - project planning and requirements
7. Communications orientation
8. SPSA - Discussion re: Saskatchewan Students' Coalition
9. Planning and Priorities Committee -
10. USSU Exec + Amanda - Discussion re: fall fees and student affordability
11. Executive Meeting
12. UCRU Board transition
13. Operations and Centres orientation
14. Facilities orientation

ii. Events

1. Executive Team Building

iii. Initiatives

1. Review of Campus Group room booking system
2. Campus Groups Management System
 - a. Conceptualization
 - b. Needs analysis
 - c. Layouts / User interface

d. Required features

3. Insurance form review (collaboration with consumer services)
4. Executive goals review

iv. **Admin/Other**

1. Management of campus group complaint (correspondence with complainant and student group, TLSE, ICT)
2. Student Support - course fee complaint and reimbursement (correspondence with TLSE, student finance, ISAAC)
3. Financial Accountabilities preparation - Feb 2020 Student governance and student grants reports
4. Began math 121 - calculus for business and economics

c. **VP McKay**

d. **VP Roberts**

4. **New business**

a. **Student Fees Discussion**

Move to reduce the Infrastructure fee by 50% for the fall term and hold the Student Fee at the 2019-2020 level.

EXECMOTION001	VP Bell / VP Roberts	Carried
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- Health and dental will remain the same as money in/money out
- VP Bell, GM Cottrell, and Jason Kovitch will be discussing UPass fee possibilities

b. **Strategic Planning**

Working on the alignment of goals with the Path Forward.

Deadlines:

- Goals by May 18
- Review, organize and draft a plan by June 1
- Soft deadline for final plan of July 1
- Hard deadline for announcement and graphics by July 17

c. **Other Discussion**

- Release to students that we are changing the fees before the university
- Jory- graphic of how these changes will affect the fees for students

5. **Adjournment**

Meeting was adjourned at 12:51 p.m.



Executive Meeting Minutes for May 20, 2020

Present: President LaRose-Smith, VP Bell, VP McKay, VP Roberts, GM Cottrell

Absent:

1. Call to order

The meeting was called to order at 2:32 p.m.

2. Quorum

Quorum was present.

3. Roundtables

a. President LaRose-Smith

- i. Meeting with Chelsea Willness to discuss governance, Council report was sent out, interviews galore, UCRU, Regina president, Recreation Athletics Advisory Committee, Indigenous Advisory Committee

b. VP Bell

i. Meetings

1. Patti McDougall and Institutional Planning and Assessment - discussion on fall fees and student affordability
2. Executive Meeting - re: meeting on fees
3. Exec - USSU announcement on fall courses
4. Exec - discussion of goals for 20-21
5. Provost search committee - discussion of equity and diversity in recruitment and selection practices.
6. UCRU Board meeting
7. Exec - re: survival guide

ii. Events

iii. Initiatives

1. Campus groups management system

iv. Admin/Other

1. Financial Accountabilities preparation - March 2020 Student governance and student grants reports
2. Correspondence with nationwide vp finances re: CEWS
3. Preparation and submission of fee proposals to IPA
4. EDI Videos (preparation of Provost search committee meeting)
5. Concluded student group complaint
6. Concluded student support re: fee reimbursement

c. VP McKay

- i. virtual pride, in touch with many students

d. VP Roberts

- i. many academic grievances

e. GM Cottrell

- i. CRA, childcare centre, WUSC

4. New business

a. Student Fee Discussion

- Follow up in regards to Upass- no movement, conversation with GSA- we know nothin, unknown if transit is operating at full capacity or how we will manage card activation, who gets assessed the fees and how much,
- Release USSU changes to students before USask- Get Jason ready to "hit send" once its official
- Health and Dental- how will students be assessed the fees if students are considered on or off campus students

b. Tuition Stance

- Increases to Dental, Law, WCVL
 - Changing justification for Dentistry to cover ppe and sanitization,
- Call from students for decrease due to Online
- Could we lower what is considered a full time student?

c. Virtual Pride Parade

- VP McKay working with the university

d. Campus Clubs Policy

- Next week would like to adopt a campus club policy, will send out

e. Strategic Planning

- Alignment sheet with goals should be completed.
- Bring in Senior Managers in for first draft

f. Other Discussion

- When can students get into their locker? When allowed back on campus

5. Adjournment

Meeting was adjourned at 3:33 p.m.



**Executive Meeting
Minutes for May 25, 2020**

Present: President LaRose-Smith, VP Bell, VP McKay, VP Roberts, GM Cottrell

Absent:

1. Call to order

The meeting was called to order at 11:40 a.m.

2. Quorum

Quorum was present.

3. Roundtables

a. President LaRose-Smith

- i. RAAC drama, Path forward write up

b. VP Bell

i. Meetings

- 1. University secretary and Chief Governance Officer - university governance and committee work
 - a. Discussed improvements to council orientation for MSCs
 - b. delivery of Peer Advocacy and conflict resolution training for student leaders
- 2. Exec - Tuition rates and student concerns
- 3. Exec meeting

c. VP McKay

- i. Working on pride speeches, planning with events for year, working with other VPSAs, meetings with ventnor

d. VP Roberts

- i. academic grievances, academic and student life technologie committee about Canvas the new blackboard

e. GM Cottrell

- i. working on national level for CEWS, Childcare centre, AMICUS

4. New business

a. Campus Clubs Policy

Motion to adopt new Campus Clubs Policy as presented.

EXECMOTION002	VP Bell / VP McKay	Carried
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b. Strategic Planning

Reminders: First draft by June 1st, finalized deadline by July 17th

5. Adjournment

Meeting was adjourned at 12:37 p.m.



Executive Meeting Minutes for June 1, 2020

Present: President LaRose-Smith, VP Bell, VP Robers, GM Cottrell

Absent: VP McKay

1. Call to order

The meeting was called to order at 10:32 a.m.

2. Quorum

Quorum was present.

3. Roundtables

a. President LaRose-Smith

- i. BOG stuff, eagle feather news, writing council report, la loche food drive

b. VP Bell

- i. Working on Space Booking Software

c. VP Roberts

- i. meetings, presentations, academic grievances, email from dean of engineering

d. GM Cottrell

- i. laid off rest of staff as of June 15th except 5 senior managers, Allison, Scott, Luke, Dan, and Exec. Dan might be laid off

4. New business

a. Fees Announcement

b. Outreach and support for black students

- i. Message of solidarity with students
- ii. Reach out to SSC

c. University working groups

d. Other Discussion

5. Adjournment

Meeting was adjourned at 11:32 p.m.



Executive Meeting Minutes for June 8, 2020

Present: President LaRose-Smith, VP Bell, VP McKay, VP Roberts, GM Cottrell

Absent:

1. Call to order

The meeting was called to order at 10:38 a.m.

2. Quorum

Quorum was present.

3. Roundtables

a. President LaRose-Smith

- i. transit meeting, ryan meili, bog UMSU, orientation discussion, BLM, Strat plan

b. VP Bell

- i. transit, strat plan,

c. VP McKay

- i. BLM, Strat Plan, pride,

d. VP Roberts

- i. academic grievances, Ryan meili, Strat Plan, Senior managers

e. GM Cottrell

- i. amicus meetings, transit

4. New business

a. Survival Guide

- Reduced print run
- What kind of alternative delivery
- Move to online format
- Plan meeting with ventnor

b. Pride Month

- Meetings with the university and work on video

c. National Indigenous History Month

- Social media updates
- Sharing facts

d. Athletics Fee

- Talk to chad london in regards to re assessment of fees

e. Other Discussion

- Phone number
- loved senior manager check ins and we will keep doing them

5. Adjournment

Meeting was adjourned at 11:30 a.m.



Executive Meeting Minutes for June 15, 2020

Present: President LaRose-Smith, VP Bell, VP McKay, VP Roberts, GM Cottrell

Absent:

1. Call to order

The meeting was called to order at 10:34 a.m.

2. Quorum

Quorum was present.

3. Roundtables

a. President LaRose-Smith

- i. Anti racism

b. VP Bell

i. Meetings

- 1. TLSE Planning meeting
- 2. Executive Meeting
- 3. Fall planning with Student wellness and TLSE
- 4. Anti Racism roundtable with University senior leadership
(discussed training programs for staff and students, and funding for anti-racism activities)
- 5. StudentCare orientation and projects meeting
- 6. Accounting department check in
- 7. Facilities check in re: student space booking
- 8. UCRU Board

ii. Events

- 1. BLM Rally

iii. Initiatives

- 1. Pride Video Recording

iv. Admin/Other

- 1. Planning and priorities meeting document review (Micro credentialing and department of psychology name change)
- 2. Math Midterm
- 3. Campus club payables and receivables

c. VP McKay

- i. Orientation and transition planning, pride videos, planning welcome week events

d. VP Roberts

- i. academic grievances

e. GM Cottrell

- i. Patti McDougal and student wellness, Upass, Rob about opening

4. New business

a. Survival Guide Update

b. Pandemic Recovery Team

c. EmpowerMe

Move to extend EmpowerMe until April 2021.

EXECMOTION003	VP Bell / VP Roberts	Carried
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- Email University to update and update Robyn

d. Black Lives Matter (BLM)

- Reply to Dara, work with the university

e. Other Discussion

- Reopening plan to comment
- Ventnor to send out upass update for student

5. Adjournment

Meeting was adjourned at 11:22 a.m.



Executive Meeting Minutes for June 22, 2020

Present: President LaRose-Smith, VP Bell, VP McKay, VP Roberts, GM Cottrell

Absent:

1. Call to order

The meeting was called to order at 10:14 a.m.

2. Quorum

Quorum was present.

3. Roundtables

a. President LaRose-Smith

- i. Check ins, Raac- no athletic fees, Provincial Budget release, Susan Shacter (Indig liaison), UCRU,

b. VP Bell

i. Meetings

1. TLSE Planning meeting
2. Executive Meeting
3. Access and Technology working group - Supporting rural, northern and international students through barriers to access (insufficient internet / data service and insufficient personal devices)
4. Presidents' 'lunch' with PEC
5. Executive planning meetings

ii. Initiatives

1. Campus Groups Management System - Reviewed plug in options for document viewing and google integrations.

iii. Admin/Other

1. FRC - passed Huskies fee reduction / elimination.

c. VP McKay

- i. transit, parking, pride,

d. VP Roberts

e. GM Cottrell

- i. Transit, reopen plan, AMMICUS

4. New business

a. Virtual Office Hours

- Create office hours, facebook ect-

b. Connectivity

- Retreat? Not possible this year

c. Social Media

- Insta takeovers
- Exec and theme days

d. Other Discussion

- Councillors
- Application for sponsorship for med students society
- How to manage pepsi product sponsorship
- Finance for our events planning- jamie

5. Adjournment

Meeting was adjourned at 10:57 a.m.



Executive Meeting Minutes for June 29, 2020

Present: President LaRose-Smith, VP Bell, VP McKay, VP Roberts, GM Cottrell

Absent:

1. Call to order

The meeting was called to order at 11:03 a.m.

2. Quorum

Quorum was present.

3. Roundtables

a. President LaRose-Smith

- i. Experience Canada, Melissa Just, Welcome Day planning, IAC, Anti Racism, UCRU, Transition 2020- Uni

b. VP Bell

i. Meetings

1. Exec Meeting
2. TLSE planning meeting
3. SM / Exec roundtable
4. Exec Work Session x3
5. Campus Group Management System - IT check in
6. Transit / Upass discussion
7. Anti-Racism MOU meeting with Dara and Julian
8. Access and Technology Meeting - Software / hardware diagnostics and problem management. Government lobby points.
9. UCRU board meeting - joined strategy and formalization committee, Discussed transit issues nationwide.

ii. Admin/Other

1. Created project planning templates for exec initiatives
2. Created project management / coordination sheet
3. Expense tracking sheet for Exec transactions
4. Survey review / development for fall (using ratification / group member onboarding as a survey opportunity)
5. Math 121 final

c. VP McKay

- i. centre coordinators, anti racism, work sessions, senior managers

d. VP Roberts

- i. Academic grievances

e. GM Cottrell

- i. "GM stuff", transit, reopening planing

4. New business

a. Student care Assessment- International Students

- Caroline: Russ isigner, international students will be assessed but unable to access the plan

b. International Students Accessibility for Exec

- Can we create a coop class that works to allow them to be full time students?
- Still does not get around percent of canadian residents or working outside of campus
- Put two councillors as non voting directors to get the percentage?
- Continuing to work on this issue

c. Email Logistics- Jamie

- contactus@ussu.ca

d. Jackie Ottoman- Kiefer

- Wanted update on her indigenization plan, will reach out

e. Volunteer Support- Jamie

- Wanting volunteers for support with planning and initiatives
- Engaging the MSCs to fill these positions
- Committee volunteers have in the past been tasked with things but opening up to other students

5. Adjournment

Meeting was adjourned at 11:44 a.m.



Executive Meeting Minutes for July 7, 2020

Present: VP Bell, VP McKay, VP Roberts, GM Cottrell

Absent: *President LaRose-Smith

1. Call to order

The meeting was called to order at 1:33 p.m.

2. Quorum

Quorum was / was not present.

3. Roundtables

a. President LaRose-Smith

- i. *At UofS board of governors meeting

b. VP Bell

i. Meetings

- 1. TLSE check in meeting
- 2. Exec Meeting
- 3. IT Check in meeting (CGMS)
- 4. Senior Management Check in
- 5. Pandemic Response team, Pres exec committee, GSA - discussed importance of consultation (at the least) when making reopening decisions. Argued for the inclusion of USSU staff or exec on the committee reviewing activity increase applications.
- 6. Transit discussions
- 7. UCRU Board
- 8. UCRU GovComm - Elected as Vice Chair

ii. Initiatives

- 1. CGMs
 - a. Info cards for governance, membership and events
 - b. Created testing package and procedure.

iii. Admin/Other

- 1. May 2020 Financial statement review and reporting.
- 2. Reviewed and Distributed SMSS Funding Application
- 3. Student Fees discussion - College of Medicine
 - a. Y1 and Y2 clinicals were postponed, so they are being charged student fees. They are asking for a waiver.
- 4. Correspondence with campus groups re: ratification opening, payments and limitations on activities.
- 5. SSC domain transfer to SPSA

c. VP McKay

- i. women centre interviews and meetings, compensation/ honorarium for centre volunteers who run groups and discussing that

d. VP Roberts

- i. focusing on strategic planning and checking emails, testing student groups, scheduling meeting with jackie Ottoman

e. GM Cottrell

- i. “same old same old”, Upass stuff, health and dental, revised reopening plan, working with Steff and dental office,

4. New business

a. SMSS- Funding:

Move to provide \$250 in XL credit for printing and \$250 cash to Miles for Smiles.

EXECMOTION004	VP Bell / VP Roberts	Carried
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b. Empower Me

- Needing Clarification on the previous motion/decision in regards to whether the extension is for all students.
- Makes sense to extend on the policy year if extending
- ANother meeting with robyn is needed to further make the decision- jory will reach out

c. College of Medicine Fees

- They are being charged the extra fees for postponed classes
- Need to reach out to jason doell

d. Trello board/Running doc

- Elected exec will start to try it and caroline can email. She will let jason and Scott know of this platform.

e. Discussion

- Dallas is happy to help- caroline will sort that out
- AOCP

5. Adjournment

Meeting was adjourned at 2:37 p.m.



Executive Meeting Minutes for July 13, 2020

Present: President LaRose-Smith, VP Bell, VP McKay, VP Roberts, GM Cottrell

Absent:

1. Call to order

The meeting was called to order at 10:40 a.m.

2. Quorum

Quorum was present.

3. Roundtables

a. President LaRose-Smith

- i. Centre coordinators

b. VP Bell

i. Meetings

- 1. UBC AMS VP external - UCRU governance workflow and goal setting.
- 2. Strat planning meeting / executive lunch.

ii. Initiatives

- 1. Campus Group Management System Testing and Edits
- 2. Campus Group resources - Ratification Checklist, USSU logo and brand guidelines, Grant report template, member directory, event listing
- 3. Executive resources - Budget tracking, Project planning guide, project budget template

iii. Admin/Other

- 1. Correspondence with Patti McDougall re: College of Medicine student fees for Y1 and Y2 clinical rotations
- 2. Creation and security adjustments for Slack and Trello workspaces with IT services coordinator.
- 3. Funding notices - SMSS

c. VP McKay

- i. Pride tshirts raised moneys, centre coordinators,

d. VP Roberts

- i. Strat plan, MOU

e. GM Cottrell

- i. Reopening, student cards and bus passes, new centre coordinators, new furniture

4. New business

a. Strategic Direction

- Continuing to work on this, developed in to more elaborate document
- Release date pushed back

5. Other Discussion

- a. Metis nation MOU

6. Adjournment

Meeting was adjourned at 11:11 a.m.



Executive Meeting Minutes for July 21, 2020

Present: President LaRose-Smith, VP Bell, VP McKay, VP Roberts, GM Cottrell

Absent:

1. Call to order

The meeting was called to order at 10:00 a.m.

2. Quorum

Quorum was present.

3. Roundtables

a. President LaRose-Smith

b. VP Bell

i. Meetings

1. Exec Meeting
2. Senior Manager and exec check in
3. PRT / PEC / USSU / GSA - beginning conversations around January additions. Discussion of which services can / should be added mid-way through fall term.
4. Strat plan introduction - oriented senior management team to the philosophy and structure of the plan. Further discussion will happen before this is finalized.
5. Welcome week programming and prizes
6. UCRU Board - Discussed outcome of transit advocacy (\$20M), advocacy points for 2020/2021, Lobby Week planning.

ii. Initiatives

1. CGMS - Announced to groups opening of ratification, differences in new policy,
2. President's Advisory Circle on Sustainability Climate Action Plan - Listed as a co-author on a paper submitted as a chapter of a book to be published in time / for review by the United Nations Climate change conference in November to acknowledge the efforts I contributed in support of the sustainability students coalition and the work I contributed to the review of Usask operations.

iii. Admin/Other

1. Campus Group Email generation
2. Resolved issue of double charge on Clinical skills course fees in College of Medicine. The university is reviewing all other programs /courses with deferrals for fees that have to be manually removed.
3. Cheque Reqs

c. VP McKay

d. VP Roberts

4. New business

a. USC Planning/ Councillor Engagement

- How are we going to ensure councillors are engaged in new online setting
- Certificates? Guest speakers

b. Student Care Communications

We are deciding to send out information on the Rexall network through student care given the changes in operations in Place Riel, and the number of students that have moved away from campus.

c. Anti Racism MOU

Dara reached out for a follow up meeting. Exec will meet with Dara on Thursday July 30th at 11:00 a.m.

5. Adjournment

The meeting was adjourned.



Executive Meeting Minutes for August, 4, 2020

Present: President LaRose-Smith, VP Bell, VP Roberts, VP McKay, *GM Cottrell

*GM Cottrell left early due to a family emergency.

1. Call to order

The meeting was called to order at 10:45 a.m.

2. Quorum

Quorum was present.

3. Executive Committee: Weekly Reports

a. President LaRose-Smith

b. VP Bell

i. Meetings

1. Exec meeting
2. TLSE planning meeting
3. SM / Exec check in
4. Student Group Consultation - USask Menstruation Club
5. Strat plan working session
6. Strat plan communication meeting
7. CGMS IT check in
8. UCRU Board

ii. Events

iii. Initiatives

1. Campus Group Newsletter writing
2. Campus Group Survey finalization
3. Exec strat plan - structure
4. Exec planning resource
5. UCRU incorporation research

iv. Other

1. Google Drive Organization
2. RBC reference letter for campus group
3. Empower me decision making

c. VP Roberts

d. VP McKay

4. New business

a. Dallas

The Executive welcomed AGA Burnett to the meeting.

b. Rising Youth Grant

President LaRose-Smith briefly summarized the information that was sent out to the Executive about the rising youth grant. does not believe that the USSU would be able to qualify for the grant. She wondered if campus groups would be able to use it. VP Roberts noted that he has some speculative concerns with the grant but is open to discussion on the topic. VP McKay noted that he reached out to OUTSaskatoon to see if they had any information on the grant and it did not seem as though they knew what it was. VP Bell had questions about how the USSU would benefit from the grant, he is going to look further into it to see if it is something that campus groups could benefit from.

c. Empower Me

President LaRose-Smith noted that StudentCare negotiated with Sunlife and the USSU received Premium Credit due to the unavailable services due to COVID-19.

VP Bell provided an explanation of the internal health and dental reserve fund, the Surplus Funds on Deposit and the Premium Credit and how they interact. It is understood that subsidization of the cost for service availability to all USSU members is the most appropriate use of the Premium Credit from SunLife and the utilization of internal reserve funds.

The Executive all believed that Empower Me is important and that they should continue to use the program for now with the credit they received and then it will be up to next year's Executive to evaluate the program near the end of the 2020-2021 policy year.

Move to continue offering the Empower Me service to all USSU members for the 2020-2021 policy year (ending august 2021).

EXECMOTION005	VP Bell / President LaRose-Smith	Carried
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d. Facemasks

Move to have USSU themed face masks for welcome week.

EXECMOTION006	VP Roberts / VP McKay	Carried
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5. Other Business

a. Welcome Week

The Executive will create a document to put together all their ideas for Welcome Week. VP McKay noted that he had spoke with Jason Ventnor and Jason Kovitch about doing a trivia. A few other ideas that were discussed included: drive in movie and scavenger hunt. President LaRose-Smith will set up a meeting with Jason Ventnor, Jason Kovitch, and the Executive for Friday to discuss what the most plausible events for Welcome Week could be this year.

b. University Students' Council (USC)

AGA Burnett reminded the Executive that USC traditionally begins on the first Thursday of classes; which is four weeks away. He asked about the current council member situation and if the Executive have discussed the delivery model of USC (google hangouts, zoom, skype, etc.). VP Bell is going to look into costs of the different IT programs and reach out to Scott to discuss. VP Bell also brought forward the idea of some sort of parliamentary certification. Further discussion on USC will take place at a future meeting.

6. Adjournment

Meeting was adjourned at 11:41 a.m.

Action Items

Task	Person Responsible
Create a document for Welcome Week planning	VP Bell
Set up a meeting with Ventnor and Kovitch regarding Welcome Week	President LaRose-Smith
Further look in to Rising Youth grant and follow up with Jordan	President LaRose-Smith / VP Bell



Executive Meeting Minutes for August 10, 2020

Present: President LaRose-Smith, VP Bell, VP Roberts, VP McKay, GM Cottrell

1. Call to order

The meeting was called to order at 10:06 a.m.

2. Quorum

Quorum was present.

3. Roundtables

a. President LaRose-Smith

i. Meetings

1. UCRU Governance Meeting
2. GSA meeting - get to know each other and priorities

ii. Events

1. Indigenous Students orientation planning with Lori Delorm.

iii. Initiatives

1. Donation letter with the University

b. VP Bell

i. Meetings

1. Anti-racism MOU meeting
2. SM / exec check in
3. UCRU GovComm - bylaw read through
4. GSA meeting
5. Welcome week planning meeting
6. UCRU incorporation check in

ii. Events

iii. Initiatives

1. Strat plan wrap up
2. Anti-racism MOU

iv. Admin / other

1. Ratification review

c. VP McKay

i. Meetings

ii. Events

1. Rocky Pear Trivia for Welcome week

iii. Initiatives

1. Digital sign language

d. VP Roberts

i. Meetings

1.

ii. Events

1. Academic awareness week planning with Jason Ventnor

iii. Initiatives

1. Strat plan for leadership and advocacy

e. GM Cottrell

i. Working to get the plans for more reopening of Place Riel and Louis. Still waiting for communication regarding UPASS, chahouse and various tenants.

ii. Working with senior managers on reopening plans; met with Jason Ventnor regarding marketing, Stephanie Ewen regarding facilities, and had discussion with Amanda Mitchell.

iii. Discussion around food centre food this week.

iv. Started some rehiring

4. New business

a. COCA Student Life

The Executive received an email regarding COCA. President LaRose-Smith wondered if the Executive was interested in the conference. GM Cottrell suggested meeting with Jason Kovitch to discuss COCA. Jason Kovitch joined the conversation and presented a brief overview of COCA. Jason explained that COCA is primarily focused on connecting student unions to the entertainment industry. VP Bell believes that the focus of COCA has pivoted significantly; he read some of the points from the COCA website. Jason said at the end of the day it depends on how much money can be spent and what the Executive wants to do. VP McKay noted that the programming on COCA looks good and he would be interested in getting outside training and believes these workshops could be beneficial. After further discussion, the Executive decided that they would keep a look out for an online conference, but also noted that VP McKay and VP Bell may attend the COCA sessions if they would like.

b. Exec Communication

VP Bell would like to streamline the mode of communication for the Executive he proposed the following for communication:

- Facebook Messenger - watercooler conversation
- Google Chats (instead of slack) - Any personal and group messaging relating to work things, including discussion with committees (because it has better document sharing options and can be more easily referenced when looking for information later on.

- Trello - planning out business items for exec meetings (and Council), keeping track of executive projects, setting deadlines / general staying on top of things. Make a card, enter information and use tag members / use label
- Executive team drive - use for detailed notes on projects, meeting notes, project and general working documents

c. Performance Evaluation

VP Bell asked GM Cottrell how senior management is evaluated. GM Cottrell provided an overview of the changes that have taken place since her role as GM. In previous years, the senior management team was formally evaluated and the process that was used is documented if the Executive would like to see it. About 4 years ago, the process changed to include two informal discussions every year; where senior management was given the opportunity to discuss what was going well, what was not going well, and provided an opportunity to discuss the future. GM Cottrell noted that if there were any concerns on performance, that she would address them throughout the year. She also noted that she has not been formally evaluated in about 8 years because none of the past presidents have wanted to do it. She has always encouraged presidents to complete an evaluation. VP Bell also asked about job position profiles. GM Cottrell shared that they are evaluated every 3 years and also if increases in pay scales are to be given, they are also completed.

d. Other Discussion

AGA Burnett asked if there was anything to be added to the task list and if the items were completed. All items were completed and nothing new was added.

VP Bell reminded the Executive to send receipts if they would like reimbursements for phone expenses.

5. Adjournment

Meeting was adjourned at 10:53 p.m.

Action Items

Task	Person Responsible	Date Added	Completed
Create a document for Welcome Week planning	VP Bell	August 8, 2020	<input checked="" type="checkbox"/>
Set up a meeting with Ventnor and Kovitch regarding Welcome Week	President LaRose-Smith	August 8, 2020	<input checked="" type="checkbox"/>
Further look in to Rising Youth grant and follow up with Jordan	President LaRose-Smith / VP Bell	August 8, 2020	<input checked="" type="checkbox"/>



Executive Meeting Minutes for August 17, 2020

Present: President LaRose-Smith, VP Bell, VP Roberts, VP McKay, GM Cottrell, Jason Ventnor
Absent:

1. Call to order

The meeting was called to order at 10:04 a.m.

2. Quorum

Quorum was present.

3. Roundtables

a. President LaRose-Smith

i. Meetings

1. Welcome Week planning
2. MSC Planning
3. PRT & Presidents Exec

ii. Initiatives

1. Filmed welcome week video
2. MOU - Recreation advisory council

b. VP Bell

i. Meetings

1. Exec meeting
2. Usask Orientation event planning meeting - Trivia night.
3. SM / Exec
4. Welcome Week planning
5. MSC / USC planning
6. PRT / PEC / USSU / GSA - Campus event guidelines
7. Orientation Video filming
8. Provost search committee - Long list review and discussion, coordination of medium list candidates. (prep (reading 600+ pages of CV's) for this took up most of my week
9. UCRU Board

ii. Initiatives

1. Filmed welcome week video

c. VP McKay

i. Meetings

1. Welcome Week planning
2. MSC Planning
3. PRT & Presidents Exec

4. Remote delivery meeting with Lori Pollock

ii. Initiatives

1. Filmed welcome week video
2. Trivia planning
3. Working with the centres

d. VP Roberts

i. Meetings

1. Executive Meeting
2. Welcome Week planning
3. MSC Planning
4. PRT & Presidents Exec

ii. Events

1. Working on academic awareness week

iii. Initiatives

1. Filmed welcome week video

e. GM Cottrell

- i. Many meetings
- ii. Working on Place Riel reopening
- iii. Had discussions regarding CEWS

4. New business

a. Covid 19 Health Literacy Survey

Jason Ventnor asked if the Executive wanted to share a Covid 19 health literacy survey from SFU. Executive agreed to share

b. Reopening Place Riel

GM

- fit out for chahouse
- Allow limited reopening of vendors downstairs. Umi Sushi and flaming wok, circle K, wireless age, and campus tech by
- Opening of our office is hung on the fire doors.

c. Students at Large (SAL's) for Committees

Call for SAL's usually goes out at the beginning of September. Jason Ventnor will work with President LaRose-Smith to organize the SAL questionnaire.

d. Other Discussion

Jason Ventnor asked if the Executive wanted to share information about a Cree Language program that he was sent. They agreed to share.

GM Cottrell asked where we are at with Council. Zoom accounts are set up, Scott Henderson is going to send information on how to use zoom to run Council to AGA Burnett.

USC Calendar

- President LaRose-Smith will look at last year's calendar and also discuss further with the Executive to determine who should be invited to Council addresses.

Parliamentary training

- VP Bell brought forward the idea of parliamentary training for the Executive/Council. More discussion to take place.

Strat plan

- MOU on racism back next week
- Couple meetings this week with Executive/SR Management regarding strategic direction

5. Adjournment

Meeting was adjourned at 11:01 a.m.



Executive Meeting Minutes for August 24, 2020

Present: President LaRose-Smith, VP Bell, VP Roberts, GM Cottrell

Absent: VP Roberts

1. Call to order

The meeting was called to order at 11:03 a.m.

2. Quorum

Quorum was present.

3. Roundtables

a. President LaRose-Smith

i. Meetings

1. UCRU Meeting

ii. Events

1. Welcome week work

iii. Initiatives

1. UCRU - Governance work
2. Indigenous new students welcome
3. Welcome week broadcast next week

iv. Other

1. Helping sister move this weekend

b. VP Bell

i. Meetings

1. Executive meeting
2. Strat plan work session
3. UCRU GovComm - Biweekly
4. Welcome Week planning
5. USSU group Centre review
6. UCRU Gov - Special bylaw meeting

ii. Initiatives

1. Claris (FileMaker) License
2. Parliamentary training research
3. USSU group centre proposal preparation
4. Campus Club week planning (Sept 28-oct 2)

iii. Other

1. Ratification review
 - a. Medicine, education, Students for liberty, Cheer team, Penny Drops, QST, Improv, Games club, AISEC, Health

sciences, pharmacy/nutrition, IEEE PES, LAW, MS3,
intervarsity, ewb, pre pharm, pro life, tennis, love notes

c. VP McKay

i. Meetings

1. Centres' Meeting
2. Meeting with Matt _ regarding sustainability

ii. Events

1. Working on welcome week events: bingo and trivia.

iii. Initiatives

d. GM Cottrell

- Continue to work on UPass issues; progress is being made but still have work to do.
- Discussions regarding the opening of Place Riel; does not look like it will be able to be opened.
- CEWS discussions: unfortunately we are ineligible.
- Daycare meeting
- Health and Dental plan technicalities with the University and Studentcare

4. New business

a. Policy Template

AGA Burnett created and dispersed a policy template last week and is wondering if the Executive wanted to use it. They agreed that the template can be used and GM Cottrell will ask AGA Burnett to transfer the content of the policies over into the template.

b. Campus Group Office Proposal

VP Bell went over the Campus Group Office document.

Move to create a USSU groups office as a virtual office and to have a review conducted after COVID-19 to decide if it should continue as a physical office space; the virtual office would be run as outlined in the Campus Group Office document.

EXECMOTION007	VP Bell / President LaRose-Smith	Carried
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c. MSC Technology

Executive discussed their thoughts around technology and meetings. AGA Burnett will note in his email to Council to let him know if there are any technology needs and then they will be addressed if there are any.

d. Ratification Review Findings

- VP Bell noted that some group's proposed events look great, he suggested that if there is desire, he can reach out to some of the groups to invite them to collaborate. The Executive agreed that asking them to collaborate would be a great idea.
- VP Bell noted that some campus groups have included the USSU in their dissolution sections. He asked what the Executives' thoughts were on how those assets would be managed, auctioned / re-allocated to groups, held in trust until a similar group formed. GM Cottrell noted that there has never been a need to address this type of situation while she has been here but it would be up to the Executive if they would like something in place.
- VP Bell noticed while reviewing the ratifications, that many of the groups had different processes regarding MSC elections. He was wondering if the Executive wants to consider writing a suggested section on MSC responsibilities and election procedure for AOCP to adopt verbatim or adjust to their needs. GM Cottrell noted that she has worked with various groups in the past and that the fast turnaround with group leadership can present a challenge when writing these documents. VP Bell will continue thinking about how the USSU could support the groups with document writing.

e. Indigenous Knowledge Keeper (IKK) (Joseph?)

GM Cottrell asked the Executive what their plan is with the Indigenous Knowledge Keeper for the year. President LaRose-Smith highlighted the importance of having the Indigenous Knowledge Keeper and that IKK could work with various student groups and the centres. GM Cottrell reached out to see if Joseph Naytowhow is still interested in being the Indigenous Knowledge Keeper this year and he is. The Executive also discussed the option of having more than one Indigenous Knowledge Keeper to work with the different groups.

f. AOCP - Caroline

President LaRose-Smith has an email drafted regarding the by-elections of MSC and was just wondering if there is an updated email list.

5. Adjournment

Meeting was adjourned at 12:03 p.m.



Executive Meeting Minutes for August 31, 2020

Present: President LaRose-Smith, VP Bell, VP McKay, VP Roberts, GM Cottrell

Absent:

1. Call to order

The meeting was called to order at 10:06 a.m.

2. Quorum

Quorum was present.

3. Roundtables

a. President LaRose-Smith

i. Meetings

1. Planning meeting with Patti McDougall
2. Transition 2020 Meeting
3. Indigenous welcome week meeting
4. Welcome Week planning meeting

ii. Events

1. Aboriginal Student Centre event via zoom

iii. Initiatives

1. Video - Indigenization strategy
2. Welcome week video

b. VP Bell

i. Meetings

1. Exec meeting
2. TLSE Meeting
3. SM and exec
4. USSU campus group communications
5. Welcome week planning
6. Provost interview briefing
7. Provost Medium List interview x5
8. Provost debrief and shortlisting

ii. Admin/Other

1. Provost search interview question prep
2. IBSS cheque reprint
3. Provost interview prep.
4. Review 2019-2020 draft financial statements

c. VP McKay

i. Meetings

- 1. Centres meeting
 - 2. Student Sustainability Committee meeting set-up
 - ii. **Events**
 - 1. Working on bingo and trivia for welcome week
 - iii. **Initiatives**
 - 1. Looking into Sexual Violence Support Training
- d. **VP Roberts**
 - i. Took Monday- Thursday off last week and went back home for a visit
 - ii. Thursday/Friday - Responded to emails.
- e. **GM Cottrell**
 - i. Continually working with the University on reopening
 - ii. Working on logistics for Upass; which has been a challenge
 - iii. Reviewed audit documents with Amanda
 - iv. Meeting today
 - v. Amicus meeting
 - vi. Working on presentation for council
 - vii. Many phone calls and other meetings

4. New business

a. Sexual Violence Support Training

VP McKay reached out to the Saskatoon Sexual Assault Information Centre about sexual violence support training to learn more about what that could look like for staff. He said that they do have a digital course that is starting in October. There is either a 2 hour course that is \$50 per person or a 6 hour course that is \$150 per person. We have until October to decide if we should provide the training.

VP Bell noted that the student wellness centre was working on a sexual violence training program, he suggested that more discussion and research take place before a decision is made.

GM Cottrell suggested that if the Executive does decide to provide this training to staff, that they get GM Cottrell, Jason Ventnor, and Jason Kovitch to initially take it to determine if it is something that should be provided to frontline staff.

b. USC and AOCPSupper! -Uber? -Skip?

President LaRose-Smith and VP Bell brought forward the idea of offering a \$20 or \$25 gift card for skip or uber for the first USC and first AOCPSupper. Executive decided that Councillors who respond to AGA Burnett's email will be sent a gift card to skip the dishes for their meal.

c. Undergraduates of Canadian Research-Intensive Universities (UCRU) Presentation

The Chair and Vice Chair of UCRU would like to join a Council meeting via Zoom at some point in the future. President LaRose-Smith will work with AGA Burnett to set up a date for them to join.

d. Exec Meeting schedule

President LaRose-Smith asked the Executive to update their schedules with their class schedules. She would like meetings to continue on Monday. President LaRose-Smith would also like to have a brief check-in prior to the Council meeting.

e. President's/Executive Committee (PEC)

The items for discussion are due today for PEC. If there are any topics to add to the list, let President LaRose-Smith know ASAP.

f. Indian Teaching Education Program (ITEP) Resignations

VP Roberts expressed worry about the recent resignations and changes within ITEP and noted that he would like to see some sort of action taken. GM Cottrell noted how saddened this makes her feel. She remembered when the ITEP program first began at the University and hopes that an investigation is taken. GM Cottrell wondered if any of the Executive have been contacted by students in the ITEP. What is happening with the ITEP students? President LaRose-Smith noted that students in the ITEP program are expressing frustration on social media. VP Roberts wants to wait to hear from the University at the PEC meeting first before making any statements or taking action.

5. Adjournment

Meeting was adjourned at 9:59 a.m.

University Students' Council Attendance

	Sep. 05	Sep. 12	Sep. 19	Sep. 26	Oct. 03	Oct. 10	Oct. 17	Oct. 24	Oct. 31	Nov. 07	Nov. 14	Nov. 21	Nov. 28	Dec. 05	Jan. 09	Jan. 16	Jan. 23	Feb. 13	Feb. 27	Mar. 05	Mar. 12
Baquerizo, Nathalie	NYA	NYA	NYA	NYA	NM	CE	P	P	P	R	NM	NM	NM	P	P	P	P	P	P	R	P
Bell, Jamie	P	P	P	P	NM	P	P	P	P	P	NM	NM	NM	P	P	P	P	P	P	P	P
Dear, Seth	P	R	R	R	NM	R	R	R	P	R	NM	NM	NM	R	P	P	R	P	P	P	P
Foley, Sarah	P	P	P	R	NM	P	P	P	P	P	NM	NM	NM	P	P	P	P	P	P	P	R
Goswami, Abhineet	P	P	P	P	NM	P	P	P	P	P	NM	NM	NM	P	P	P	P	P	P	P	P
Hakeem, Nigel	NYA	NYA	NYA	NYA	NM	R	P	P	P	P	NM	NM	NM	P	R	P	P	P	P	P	P
Hu, Katie	NYA	NYA	NYA	NYA	NM	CE	P	P	P	P	NM	NM	NM	R	P	P	R	R	P	P	P
Illing, Kate	P	P	P	R	NM	P	P	P	P	P	NM	NM	NM	P	P	P	P	P	P	P	P
Klassen, Lauren	P	P	P	R	NM	P	P	R	P	P	NM	NM	NM	P	P	P	P	P	P	P	P
Knot, Teigan	NYA	NYA	NYA	NYA	NM	CE	P	P	P	P	NM	NM	NM	P	R	P	A	P	P	P	R
Lakhani, Vishvaraj	NYA	NYA	NYA	NYA	NM	CE	P	P	P	P	NM	NM	NM	P	P	A	P	P	P	P	R
LaRose-Smith, Autumn	NYA	NYA	NYA	NYA	NM	P	P	P	P	P	NM	NM	NM	P	P	R	P	P	P	P	P
Malko, Olena	NYA	NYA	NYA	NYA	NM	A	R	P	P	P	NM	NM	NM	R	P	P	R	P	P	P	A
Markham, Taylor	R	R	P	P	NM	P	P	P	R	R	NM	NM	NM	P	P	P	A	A	A	P	P
Miguel, Jiggs	R	P	P	P	NM	P	P	P	P	R	NM	NM	NM	P	P	P	P	P	P	P	P
Muñoz Pimentel, Carlos	P	P	P	P	NM	P	P	P	P	P	NM	NM	NM	P	P	P	P	P	P	P	P
Nurani, Alykhan	NYA	NYA	NYA	NYA	NM	P	P	P	P	P	NM	NM	NM	P	P	R	P	P	P	P	P
Power, Sarah	P	P	P	P	NM	P	P	P	P	P	NM	NM	NM	P	P	P	A	P	P	R	P
Ratt-Misponas, Regan	P	P	P	P	NM	P	P	P	P	P	NM	NM	NM	P	P	P	P	P	P	P	P
Reaser, Isaac	P	P	P	P	NM	P	P	P	P	P	NM	NM	NM	R	P	P	P	P	P	P	P
Reaser, Jacob	P	P	P	P	NM	P	P	P	P	P	NM	NM	NM	P	P	P	P	R	R	P	P
Roberts, Kiefer	NYA	NYA	NYA	NYA	NM	P	P	P	P	P	NM	NM	NM	P	P	P	P	P	P	P	P
Robillard, Celeste	NYA	NYA	NYA	NYA	NM	P	P	P	P	P	NM	NM	NM	P	P	P	P	P	P	P	P

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

CE - Communication Error

PG - Permission Granted



University Students' Council Agenda
September 10, 2020
Via Zoom

- 1. Adoption of an Agenda**
- 2. Introductions**
- 3. Council Addresses**
 - 3.1. Robert's Rules of Order - Chairperson Burnett**
- 4. Minutes and Reports for Information**
 - 4.1. USC Minutes - September 3, 2020**
 - 4.2. Executive Committee Minutes and Report - September 8, 2020**
 - 4.3. Academic Affairs Committee Minutes and Report**
 - 4.4. Appointments Committee Minutes and Report**
 - 4.5. Code of Ethics Disciplinary Tribunal Minutes and Report**
 - 4.6. Elections Committee Minutes and Report**
 - 4.7. External Affairs Committee Minutes and Report**
 - 4.8. Budget & Finance Committee Minutes and Reports**
 - 4.9. Indigenous Student Affairs Committee Minutes and Report**
 - 4.10. International Student Affairs Committee Minutes and Report**
 - 4.11. Student Affairs Committee Minutes and Report**
 - 4.12. Sustainability Committee Minutes and Report**
 - 4.13. Association of Constituency President Minutes and Report - September 8, 2020**
- 5. Motions Arising from the Minutes and Reports**
- 6. Business**
 - 6.1. USC Committees**
 - 6.1.1. Academic Affairs Committee (3 Councillors)**
 - 6.1.2. Appointments Committee (4 Councillors)**
 - 6.1.3. Budget and Finance Committee (4 Councillors)**
 - 6.1.4. Elections Committee (2 Councillors)**
 - 6.1.5. External Affairs Committee (3 Councillors)**
 - 6.1.6. Student Affairs Committee (3 Councillors)**
 - 6.1.7. Sustainability Committee (3 Councillors)**
 - 6.1.8. Code of Ethics and Disciplinary Tribunal (3 Councillors)**
- 7. New Business**
- 8. Questions, Comments, and Announcements**
 - 8.1. Current State of Affairs**
 - 8.2. Councillor Updates**
- 9. Adjournment**



University Students' Council
Minutes for Thursday, September 3, 2020

Present

Kiefer Roberts (he/him), VP Academic Affairs
Autumn LaRose-Smith (she/her,they/them), President
Isaac Reaser (he/him), Edwards School of Business
Emma Cross (she/her), Agriculture and Bioresources
Evan Harvey (he/him), Law
Madelyn Lies (she/her), Education
Jamie Bell (he/him,they/them), VP Operations and Finance
Jory McKay (he/him), VP Student Affairs
Ryan O'Connell (he/him), St. Thomas More
Sharon Jacob (she/her), Arts and Science
Taylor Keller (she/her), Edwards School of Business
Wyatt Millar (he/him), Agriculture and Bioresources
Dominique Lummerding (she/her), Pharmacy and Nutrition
Kate Illing (they/them), WCVN
Sahil Soota (he/him), Arts and Science

Also Present

Dallas Burnett (he/him), USC Chair
Caroline Cottrell (she/her), General Manager

Absent

Ritish Rawat, Arts and Science
Sasha Merasty, Nursing

Please note that verbatim minutes are not produced. The full discussion can be heard on the audio recording.
<https://ussu.ca/main-page/governance/university-students-council/usc-agendas-minutes/>

The meeting was called to order at 6:00 p.m.

1. Adoption of the Agenda

Chairperson Burnett stated that the meeting is taking place on zoom, but traditionally takes place in the Roy Romanow Student Chambers, which is located on Treaty 6 Territory and the Homeland of the Metis. He recognized that learning took place on this land prior to the establishment of this institution.

Move to adopt the presented agenda.

USCMotion001: Councillor Illing / Councillor Keller

Carried

2. Introductions

3. Council Addresses

3.1 Introduction to Council - GM Cottrell

GM Cottrell delivered an orientation to Council. She presented the vision, mission, and value statements and noted that these have not been reviewed in a while. Council may wish to review these statements to see if they are still of core importance to the union. She highlighted the importance of dynamic and unified leadership within the mission statement. Within values, GM Cottrell shared that in regards to innovation, the USSU was the very first student union in Canada to sign a strategic alliance with the office of the treaty commissioner. The USSU is an entity that exists under the Non-Profit Corporations Act of Saskatchewan and has one governing bylaw. The USSU represents over 17,000 students; has assets and liabilities totalling 30 million dollars; in a typical year there are over 150 staff members; and manages property in excess of 100,000 square feet. The USSU runs a policy governance board model; the Council is responsible for the organization's highest level of decision making and through policy, defines the parameters of the organization. GM Cottrell highlighted how the USC typically runs, and also reviewed the duties of councillors as identified in the USSU bylaw. Lastly, GM Cottrell identified some of the benefits and experiences of being a Councillor.

3.2 Decorum and Meeting Processes - Chairperson Burnett

Chairperson Burnett delivered a brief overview of meeting expectation; meeting processes and zoom; the contents of a Council agenda; and noted that an explanation of Robert's Rules of Order and motions will take place next week.

3.3 Icebreaker - Executive

This was moved to an informal discussion after the meeting.

4. Minutes and Reports

4.1 USC Minutes – March 21, 2019

4.2 Executive Committee - May-August 2020

5. Motions Arising from Minutes and Reports

Move to accept the minutes and reports into the official record.

USCMotion002: Councillor Illing / Councillor Reaser

Carried

6. Business

7. Other Business

7.1 USC Committees

President LaRose-Smith shared that Councillors will be elected into the committees next week. The committees that there are include: Academic Affairs, Appointments, Budget and Finance, Elections, External Affairs, Indigenous Student Advisory, International Student Advisory, Student Affairs, and Sustainability. Information regarding the committees can be found on the USSU website and also on the Council Handbook.

Councillor Harvey asked how other students can get involved. President LaRose-Smith explained that there is an application on the USSU website / social media. There are a few questions that they answer and then the appointments committee will go through the applications and appoint students at large. She also noted that the deadline for students' at large to apply is September 16th.

VP Roberts noted that the Academic Affairs committee would be great for those looking for a slower paced committee than the Budget and Finance Committee.

8. Questions, Comments, and Announcements

President LaRose-Smith shared that in past years Councillors shared events or activities that are happening in their colleges within this section.

VP Roberts shared that he will be taking a picture of the screen for instagram and he asked that Councillors turn off their screen if they do not want their face in the picture.

Chairperson Burnett noted that if any Councillors have suggestions for Councillor address visits from outside individuals to contact him or President LaRose-Smith.

VP Bell emphasized the coolness of the MSC position and that it provides various opportunities to interact with other constituencies, be supported by the USSU, and be able to raise issues to the University of Saskatchewan Administration.

9. Adjournment

The meeting was adjourned at 7:18 p.m.



Executive Meeting Minutes for September 8, 2020

Present: President LaRose-Smith, VP Bell, VP McKay, VP Roberts, GM Cottrell

Absent:

1. Call to order

The meeting was called to order at 10:12 a.m.

2. Quorum

Quorum was present.

3. Roundtables

a. President LaRose-Smith

i. Meetings

1. Executive Meeting
2. President's Executive Committee
3. Executive Budget Review
4. Senior Manager / Executive meeting
5. Council prep meeting
6. USC
7. Executive Lunch Meeting
8. Medical Students' Society Meeting

ii. Events

1. Trivia Night

iii. Initiatives

1. University live broadcast

iv. Other

1. Was in Kelowna helping her sister move.

b. VP Bell

i. Meetings

1. Exec meeting
2. Finance check-in
3. SM / Exec meeting
4. Document signing
5. PEC / USSU / GSA Monthly
6. USSU Pride Create - Queer culture exchange planning
7. Council / zoom prep meeting
8. Exec Budget review
9. USC
10. SMSS Pres
11. Executive lunch meeting

12. Phone call with campus conservatives re: group benefits during covid.

ii. Events

1. USSU Trivia
2. Bingo

iii. Initiatives

1. Filmed welcome week videos

iv. Admin/Other

1. Draft Financial Statement Review
2. CG MOUs
3. Gift card purchases - Council (pt.1)
4. Discord / server issue investigation

c. VP Roberts

i. Meetings

1. Executive Meeting
2. President's Executive Committee Meeting
3. Meeting with Dallas & Jason Ventnor
4. University Students' Council Meeting
5. Meeting with Jamie
6. Zoom run through with Dallas
7. Meeting with Tasnim

ii. Other

1. Emails
2. Academic Grievances

d. VP McKay

i. Meetings

1. Executive Meeting
2. President's Executive Committee Meeting
3. Meeting with Tasnim
4. Zoom run through with Dallas
5. University Students' Council Meeting
6. Centres Meeting
7. Executive Budget Review

ii. Events

1. Welcome Week Trivia
2. Welcome Week Bingo

iii. Other

1. Discord Server
2. Responding to emails

e. GM Cottrell

- i. Working on the complexities of administering the UPass
- ii. CEWS analysis
- iii. Working on budget projections
- iv. Working with the Childcare Centre
- v. Working on reopening plan for the food centre

4. New business

a. Indigenous Knowledge Keeper

Joseph Naytowhow is willing to be the indigenous knowledge keeper; GM Cottrell is wondering how the Executive would like to do any programming. Executive would like GM Cottrell to inquire about Joseph's online availability and knowledge level for being in contact (virtually) with students.

b. Online Concerns

President LaRose-Smith brought forward information regarding student misconduct. Some students have been posting inappropriate posts in zoom chats and the university is looking at how they will take action on this. President LaRose-Smith noted that non-academic grievances may occur and wanted to put this on everyone's radar; hopefully student's do not continue this behaviour.

VP McKay provided information around the discord server and addressed some concerns about the USSU server/website. GM Cottrell noted that the USSU servers are fine.

c. USSU Exam Bank

President LaRose-Smith received an email regarding the exam bank. She wondered if there was a way to share this service with students.

VP McKay said that computers used to be used in Place Riel and the Help Centre. Students can email the contactus@ussu email to ask for a course exam.

President LaRose-Smith will follow up with the student and provide this information. She wondered if IT could look into offering something on the USSU website.

d. ITEP and MOU

President LaRose-Smith noted that a letter signed by various USask alumni and indigenous leaders regarding ITEP has been distributed to the media and the USSU has been asked to put out a statement or to share our perspective.

VP Roberts would like to wait until discussion has occurred with USask senior administration, as they were unable to discuss this at the President's Executive Meeting. He also noted that he does not want to sign an Anti-racism MOU with the University until ITEP is investigated.

e. USC Agenda

President LaRose-Smith will send a list of USC agenda items to AGA Burnett for distribution.

f. Other

VP Bell reminded the Executive to submit their vacation/sick time.

VP Bell announced that he was only able to distribute 8 skip the dishes gift cards at last week's USC meeting, due to either visa or skip not allowing him to do more. Those who did not receive anything last week will this week.

5. Adjournment

Meeting was adjourned at 11:11 a.m.

**Association of Constituency Presidents Meeting
Minutes for September 8, 2020
Zoom Room**

This meeting traditionally takes place on Treaty 6 Territory and the Homeland of the Métis

Present:

Paydahbin Aby, Indigenous Students' Council
Autumn LaRose-Smith (she/her, they/them), President
Jamie Bell (he/him, they/them), VP Operations and Finance
Jory McKay (he/him), VP Student Affairs
Marina DaSilva (she/her), Pharmacy
Alannah Friedlund (she/her), WCV
Leah Overbye (she/her), Nutrition
Jeffery Klyne (he/him), Education
Palak Dhillon (she/her), Arts and Science
Shayan Shirazi (he/him), Medicine
Jasmine Petit (she/her), Kinesiology
Reagan Martin (he/him), Edwards School of Business
Taylor Spock (she/her), STMSU
Jayden Nail (he/him), Agriculture
Kiefer Roberts (he/him), VP Academic Affairs

1. Call to Order

The meeting was called to order at 5:03 p.m.

2. Introductions/Pronouns

Individuals introduced themselves with name, organization, pronouns, and recently binged netflix shows.

3. Adoption of agenda

Move to adopt the agenda as presented.

AOCPMotion001	VP Roberts / Member DaSilva	Carried
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4. USSU Executive Reports

Executive provided some background information about the purpose of AOCPP (can be found on the USSU website under AOCPP policy). Through these meetings everyone is able to see what is going on in each college. VP Bell noted that AOCPP met many times last year to discuss various student concerns and to work to enhance the student experience.

On another note, the Executive is working with the University's Pandemic Recovery team which has helped build a closer relationship with the university.

a. President LaRose-Smith

- May 1 started the transition from the VP Student Affairs to President. Had many meetings with University leadership; and discussions about what the president role looks like with various individuals.
- Working on the strategic outline.
- Working with StudentCare to implement empowerme. Which is a 24/7 free online counselling service for all undergraduate students.
- Advocated for the tuition freeze - The University of Saskatchewan is one of few universities in Canada that enacted a tuition freeze.
- Advocated for the removal of the athletics fee.
- Advocated and still continuing to advocate for the recreation fee to be lowered/removed.

b. VP Bell

- Reassessed what we were doing with our own student fees
 - Did not increase the student fee.
 - Are only charging student's 50% of the infrastructure fee
- Have been working with city Transit
 - They are assessing the transit pass fee to students if they have an online class.

- If students do not have an online class but would like to get the transit pass, they are able to opt in.
- Assisted with the Audit, which was different (online) this year. Just finished signing various documents last week.
- Battle with Canadian government regarding Wage subsidy.
- Campus Groups Policy
- Relationship with university has become closer
- Provost search committee
- UCRU

c. VP Roberts

- Worked on 22 Academic Grievances this summer; a typical summer for the VP academic is 5-10.
- Participated in a variety of meetings throughout the summer.
- Working on what Experience in Excellence Awards and Undergraduate Symposium will look like this year.

d. VP McKay

- Spent the first month or so reviewing and transitioning into the VP Student Affairs position.
- Focused on Sustainability throughout the summer; meeting with different groups (usask sustainability office, sustainability student coalition).
- Worked on/working on the Provosts' Advisory Committee on Gender and Sexual Diversity
- Empowerme promotion
- The USSU Centres
 - Discord Server
 - Assisted Centre Coordinators with various events
- Welcome Week
 - Planned and hosted Trivia and Bingo.

5. Business

a. University Student Council (USC) Election Procedure

President LaRose-Smith shared that last year it was voted on at the USSU AGM that the elections for the Members of Student Council (MSC) would be the responsibilities of the constituencies and that they needed to be done on PAWS. The MSC's are direct liaisons with the USSU and the Constituency groups. Council still needs the following representatives: Dentistry, Education, Engineering, Indigenous, International, Kinesiology, Medicine, Nursing, St. Thomas More.

If the president of the constituency needs more information regarding hosting an election on PAWS, they can reach out to President LaRose-Smith.

6. Other business

7. Questions and Concerns of AOCB Members

A member raised a question regarding where the Anti-Racism MOU is at and if constituencies could be a part of it. President LaRose-Smith shared that it is still in its development stages and the USSU is waiting for the University to review it.

Member Nail asked if those who have purchased a parking pass will be reimbursed if the University is closed for term 1. VP McKay said the short answer is not currently; but he is continually advocating for parking and hopes that it will be reimbursed in the near future.

A Member asked if students are able to access their lockers. VP Roberts provided a contact email in the chat (USask protective services). Student's can contact this email to set up a time to get stuff from their locker.

Member Petit asked a question regarding the ratification process and the new email system. VP Bell provided more information and noted that if any group is having issues they can consult the USSU website or contact him directly.

A Member asked if the USSU has a response on the petition to lower tuition. President LaRose-Smith noted that the Executive will always be in support of lowering tuition, but wants to ensure they are strategic in how they ask as the overall process for funding is quite complex. She noted that the tuition freeze was a huge success for students this year.

Member Aby asked a question regarding the alumni letter that relates to indigenous students and staff and the ITEP program. Does the USSU plan to support this letter. President LaRose-Smith noted that the Executive are very aware of the situation and have also received a letter from the ITEP students. They are working to speak with the administration regarding the situation and will provide updates as they come. President LaRose-Smith noted that she supports the ITEP program.

President LaRose-Smith highlighted one of the points in the Anti-racism MOU that the USSU is proposing is that the University and the USSU allocate funds specifically for groups who want to advocate for diversity/inclusion.

8. Next Meeting

President LaRose-Smith will set up a poll and send it out to members to determine the date of the next AOCB meeting.

9. Adjournment

The meeting was adjourned at 6:17 p.m.

University Students' Council Attendance

	Sep. 03
Cross, Emma	P
Millar, Wyatt	P
Jacob, Sharon	P
Rawat, Ritish	A
Soota, Sahil	P
Lies, Madelyn	P
Keller, Taylor	P
Reaser, Isaac	P
Harvey, Evan	P
Merasty, Sasha	A
Lummerding, Dominique	P
O'Connell, Ryan	P
Illing, Kate	P
LaRose-Smith, Autumn	P
Bell, Jamie	P
Roberts, Kiefer	P
McKay, Jory	P

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

CE - Communication Error

PG - Permission Granted



University Students' Council Agenda
September 17, 2020
Via Zoom

- 1. Adoption of an Agenda**
- 2. Introductions**
- 3. Council Addresses**
- 4. Minutes and Reports for Information**
 - 4.1. USC Minutes - September 10, 2020**
 - 4.2. Executive Committee Minutes and Report - September 14, 2020**
 - 4.3. Academic Affairs Committee Minutes and Report**
 - 4.4. Appointments Committee Minutes and Report**
 - 4.5. Code of Ethics Disciplinary Tribunal Minutes and Report**
 - 4.6. Elections Committee Minutes and Report**
 - 4.7. External Affairs Committee Minutes and Report**
 - 4.8. Budget & Finance Committee Minutes and Reports**
 - 4.9. Indigenous Student Affairs Committee Minutes and Report**
 - 4.10. International Student Affairs Committee Minutes and Report**
 - 4.11. Student Affairs Committee Minutes and Report**
 - 4.12. Sustainability Committee Minutes and Report**
 - 4.13. Association of Constituency President Minutes and Report**
- 5. Motions Arising from the Minutes and Reports**
- 6. Business**
 - 6.1. USC Committees**
 - 6.1.1. Elections Committee (2 Councillors)**
- 7. New Business**
 - 7.1. Strategic Plan**
- 8. Questions, Comments, and Announcements**
- 9. Adjournment**



University Students' Council
Minutes for Thursday, September 10, 2020

Present

Kiefer Roberts (he/him), VP Academic Affairs
Emma Cross (she/her), Agriculture and Bioresources
Evan Harvey (he/him), Law
Isaac Reaser (he/him), Edwards School of Business
Kate Illing (they/them), WCVM
Sharon Jacob (she/her), Arts and Science
Taylor Keller (she/her), Edwards School of Business
Madelyn Lies (she/her), Education
Dominique Lummerding (she/her), Pharmacy and Nutrition
Wyatt Millar (he/him), Agriculture and Bioresources
Autumn LaRose-Smith (she/her,they/them), President
Ryan O'Connell (he/him), St. Thomas More
Ritish Rawat, Arts and Science
Jamie Bell (he/him,they/them), VP Operations and Finance
Jory McKay (he/him), VP Student Affairs
Sahil Soota (he/him),

Also Present

Dallas Burnett (he/him), USC Chair
Caroline Cottrell (she/her), General Manager

Absent

Sasha Merasty, Nursing

Guests

Ana Cristina Camacho

Please note that verbatim minutes are not produced. The full discussion can be heard on the audio recording.
<https://ussu.ca/main-page/governance/university-students-council/usc-agendas-minutes/>

The meeting was called to order at 6:03 p.m.

1. Adoption of the Agenda

Chairperson Burnett stated that the meeting is taking place on zoom, but traditionally takes place in the Roy Romanow Student Chambers, which is located on Treaty 6 Territory and the Homeland of the Metis. He recognized that learning took place on this land prior to the establishment of this institution.

Move to amend the agenda to add the Code of Ethics and Disciplinary Tribal to Business.

USCMotion003: President LaRose-Smith / VP Bell

Carried

Move to adopt the agenda as amended.

USCMotion004: Councillor Lies / Councillor Illing

Carried

2. Introductions

President LaRose-Smith welcomed Ana Cristina Camacho from the sheaf.

3. Council Addresses

3.1 Robert's Rules of Order - Chairperson Burnett

Chairperson Burnett presented an informational powerpoint on Robert's Rules of Order. He discussed main motions, amendments, point of order, point of information/request for information, recess, and other examples of motions. He showed a 2 minute video that was created by Simon Fraser Students' Society that summarized his points:

https://www.youtube.com/watch?v=aSAN-_OKKNk

4. Minutes and Reports

4.1 USC Minutes – September 3, 2019

Councillor Reaser noted that his name was misspelled. Councillor Soota noted that his name was missing.

4.2 Executive Committee - September 7, 2020

The executive presented a report on their summer.

President LaRose-Smith started her transition in May. She started with doing a variety of media relations early on. She also had a lengthy introduction to the University Board of Governors. Was part of the hiring process for the Centres. Advocate on the Athletic and Recreation Fee Committee to lower student fees. Worked on the strategic plan; modified the path forward from last year. Released a black lives matter statement which resulted in President Stoicheff working on an MOU with the USSU.

VP Bell provided an overview of his position. He noted that he sees his position as being ⅓ Internal finance and operations, ⅓ campus groups, ⅓ being an Executive member. Many of the committees that he takes part in relate to finance, planning, and evaluation. Reassessed fees in the summer, froze fee to 2019-2020 rates, collecting 50% of infrastructure fee; and various

negotiations took place regarding transit. VP Bell noted that his transition was a reflection of his previous year, as he was last year's VP Operations and Finance as well. He rewrote the campus groups policy with some of the direction from the Budget and Finance Committee last year. Worked to advocate for students in remote areas.

VP McKay noted that the first month or so he worked on his transition into the student affairs position. He was the previous pride centre coordinator and had knowledge of USSU operations. Worked on the USSU virtual pride parade entry. Worked on Sustainability and assisting with the recreation of the Students' Sustainability Coalition. He was heavily involved with the black lives matter statement and the anti-racism MOU. Involved in hiring Centre coordinators. Assisting Centre Coordinators with the USSU Centres Discord server and their programming. Involved with the USSU Daycare reopen plan. One of the bigger things VP McKay has been working on was welcome week; he created and hosted two events.

VP Roberts reported that he worked on 22 academic grievances this summer and expressed gratitude to GM Cottrell for assisting him as needed. VP Academic has various committee meetings and sits on the following: Teaching, Learning, and Academic Resources Committee; the Research, Scholarly and Artistic Work Committee; The Academic Programs Committee; Scholarship and Awards Committee; the Education Systems Steering Committee; Classrooms Renewal Program Steering Committee; Copyright Advisory Committee; the Academic Space and Scheduling Committee; and the Library Transformation Committee. He shared that the Executive has decided to not continue USSU on the Air with CFCR. He provided information regarding lockers; if student's need items from their lockers they can set up a time with protective services. Had a meeting with Jackie Ottman to discuss the Indigenous Strategy. Academic Awareness week will be taking place September 14-18.

4.3 Association of Constituency Presidents - September 7, 2020

5. Motions Arising from Minutes and Reports

Move to accept the minutes and reports into the official record with the addition of Councillor Soota and the correction of Councillor Reasers name within the USC Minutes.

USCMotion005: Councillor Reaser / Councillor Soota

Carried

6. Business

6.1 USC Committees

6.1.1 Academic Affairs Committee (3 Councillors)

President LaRose-Smith provided an overview of the Academic Affairs Committee.

Move to open nominations for the Academic Affairs Committee
USCMotion006: President LaRose-Smith / Councillor Illing **Carried**

Councillor Keller nominated herself.
Councillor Soota nominated himself.
Councillor O'Connell nominated himself.
Councillor Cross nominated herself.
Councillor Miller nominated himself.

Move to close nominations for the Academic Affairs Committee
USCMotion007: President LaRose-Smith / VP Roberts **Carried**

Each nominee gave a brief speech as to why they want to join the Academic Affairs Committee.

Move to accept Councillor Cross, Councillor O'Connell, and Councillor Soota onto the Academic Affairs Committee.
USCMotion008: President LaRose-Smith / Councillor Miler **Carried**

6.1.2 Appointments Committee (4 Councillors)

President LaRose-Smith provided an overview of the Appointments Committee.

Move to open nominations for the Appointments Committee
USCMotion009: President LaRose-Smith / Councillor Lies **Carried**

Councillor Soota nominated himself.
Councillor Lummerding nominated herself.
Councillor Harvey nominated himself.
Councillor Lies nominated herself.
Councillor Jacob nominated herself.
Councillor Rawat nominated himself.

Each nominee gave a brief speech as to why they want to join the Appointments Committee.

Councillor Harvey, Councillor Lies, Councillor Soota, and Councillor Jacob were elected onto the Appointments Committee

6.1.3 Budget and Finance Committee (4 Councillors)

VP Bell provided an overview of the Budget and Finance Committee. He noted that it will most likely be less work than previous years as there are less events on campus.

Move to open nominations for the Budget and Finance Committee
USCMotion010: VP Bell / Councillor Illing **Carried**

Councillor Reaser nominated himself.
Councillor Keller nominated herself.
Councillor Illing nominated themselves.
President LaRose-Smith nominated Councillor Jacob and Councillor Cross. Councillor Jacob accepted her nomination. Councillor Cross declined her nomination.
VP Bell nominated Councillor Soota. Councillor Soota declined his nomination.

Councillor Reaser, Councillor Keller, Councillor Illing, and Councillor Jacob have been chosen to populate the Budget and Finance Committee.

Move to amend the agenda to postpone the Elections Committee to a next meeting.

USCMotion011: President LaRose-Smith / VP Roberts **Carried**

6.1.4 External Affairs Committee (3 Councillors)

President LaRose-Smith provided an overview of the External Affairs Committee.

Move to open nominations for the External Affairs Committee.

USCMotion012: President LaRose-Smith / Councillor Illing **Carried**

Councillor Lies nominated herself.
Councillor Cross nominated herself.
Councillor O'Connell nominated himself
Councillor Miller nominated himself.

Each nominee gave a brief speech as to why they want to join the External Affairs Committee

President LaRose-Smith asked a question regarding conflict of interest. GM Cottrell said that as long as no councillor is running for a position in a municipal/provincial/etc. election, there should not be a conflict of interest.

Councillor Cross, Councillor O'Connell, and Councillor Miller were elected onto the External Affairs Committee.

6.1.5 Student Affairs Committee (3 Councillors)

VP McKay provided an overview of the Student Affairs Committee.

Move to open nominations for the Student Affairs Committee

USCMotion013: Councillor Illing / Councillor Reaser **Carried**

Councillor Keller nominated herself

Councillor Miller nominated himself.
Councillor Rawat nominated himself.

Councillor Keller, Councillor Miller, and Councillor Rawat have been chosen to populate the Student Affairs Committee.

6.1.6 Sustainability Committee (3 Councillors)

VP McKay provided an overview of the Sustainability Committee.

Move to open nominations for the Sustainability Committee.

USCMotion014: Councillor Reaser / Councillor Keller **Carried**

Councillor Reaser nominated himself.
President LaRose-Smith nominated Councillor Harvey. Councillor Harvey accepted the nomination.
President LaRose-Smith nominated Councillor Cross and Councillor Miller. Councillor Cross declined her nomination. Councillor Miller accepted his nomination.

Councillor Reaser, Councillor Harvey, and Councillor Miller have been chosen to populate the Sustainability Committee.

Move to close nominations for all of the committees that have been populated.

USCMotion015: President LaRose-Smith / Councillor Illing **Carried**

6.1.7 Code of Ethics and Disciplinary Tribunal (3 of Councillors)

President LaRose-Smith provided an overview of the Ethics and Disciplinary Tribunal. GM Cottrell noted that this committee is quasi-judicial and highly confidential.

Move to open nominations for the Code of Ethics and Disciplinary Tribunal.

USCMotion016: President LaRose-Smith/Councillor Reaser **Carried**

GM Cottrell noted that an orientation will need to take place for this committee at some point soon when all the councillors can meet.

Councillor Reaser nominated himself.
Councillor Miller nominated Councillor Cross. Councillor Cross accepted his nomination.
Councillor Lummerding nominated herself.
Councillor Illing nominated herself.
Councillor Harvey nominated herself.
Councillor Keller nominated herself.

Move to close nominations for the Code of Ethics and Disciplinary Tribunal.

USCMotion017: President LaRose-Smith / Councillor O'Connell **Carried**

Each nominee gave a brief speech as to why they want to join the Code of Ethics and Disciplinary Tribunal.

Councillor Harvey, Councillor Reaser, and Councillor Illing were elected onto the Code of Ethics and Disciplinary Tribunal.

7. New Business

8. Questions, Comments, and Announcements

8.1 Current State of Affairs

President LaRose-Smith shared that unfortunately many staff had to be laid off due to COVID-19. GM Cottrell shared that currently there are 5 senior managers, 1 caretaker, manager of Louis, manager of XL Print and Design who are currently working. Unfortunately the Canadian Employees Wage Subsidy program did not work with the USSU because the USSU does not have it's own payroll number. In order to make it work, the USSU would have to hire a human resources manager and remove ourselves from the Universities payroll system which would take away many staff benefits. After review, it would not be worth it in the long run to change the current payroll situation.

President LaRose-Smith shared that Council approved the release of funds from the infrastructure fund last year and new furniture has been purchased for the Roy Romanow Student Chambers, Place Riel, as well as renovations within the Centre spaces.

President LaRose-Smith shared updates for the UPass. Students that are not taking any classes on campus will not be assessed the fee; however students that would like to opt in who are off-campus may do so. Students that have any class on campus will be assessed the UPass fee. GM Cottrell noted that the registrar striped the UPass off of every students account and then added it to those who . They are still assessed for the winter term as of now. If there are any issues, students are encouraged to contact GM Cottrell. VP Bell noted that he will create a UPass fact sheet and send it to Councillors to distribute to their constituencies.

President LaRose-Smith noted that the Medicine Shoppe and XL Print and Design have still been operating within Place Riel.

Councillor Harvey asked if there is any specific document to share for constituencies. Chairperson Burnett noted that the meeting minutes are made public on the USSU and that Councillors have the right to share any information that is not noted as confidential. President LaRose-Smith offered

to connect Councillors with the USSU Communications Manager if they would like.

Councillor Soota asked if the USSU released any statement regarding the Scholar Protest. President LaRose-Smith noted that no statement has been released at this time. Chairperson Burnett stated that he had some information on this and will share it with the Executive for further discussion.

8.2 Councillor Updates

9. Adjournment

The meeting was adjourned at 8:44 p.m.



Executive Meeting Minutes for September 14, 2020

Present: President LaRose-Smith, VP Bell, VP McKay, VP Roberts, GM Cottrell

Absent:

1. Call to order

The meeting was called to order at 10:06 a.m.

2. Quorum

Quorum was present.

3. Roundtables

a. President LaRose-Smith

- i. Executive Meeting
- ii. Senior Managers Meeting
- iii. University Council Senior Governance Committee
- iv. Meeting with Patti McDougall
- v. Transition 2020 Meeting
- vi. University Students Council
- vii. Provincial Election Discussion

b. VP Bell

i. Meetings

1. Executive meeting
2. SM / Exec
3. AOCPP
4. PPC
 - a. Indigenous nation building program
 - b. EDI policy
5. Bi weekly meeting with Patti
 - a. Increases in campus group activity
6. Phone Call with Health Studies Students Association re: CGMS
7. University Council Orientation
8. USC

ii. Initiatives

1. Coordination with JV on UGO social media

iii. Admin/Other

1. Summer recap report
2. Council and AOCPP Catering
3. July Accountabilities prep
4. Upass complaint email
5. Welcome week prize organization

6. Ratification review
7. Ratification payment entry
8. Sept 11 GL review
9. Began COMM 321 - Corporate Financial Reporting 1

c. VP McKay

i. Meetings

1. Provost advisory committee meeting
2. Executive Meeting
3. Senior Managers Meeting
4. Meeting with Patti McDougall
5. Transition 2020 Meeting
6. University Students Council
7. Provincial Election Discussion
8. Association of Constituency Presidents Meeting
9. University Council Orientation

ii. Events

1. Getting prizes done from welcome week

iii. Initiatives

1. Centres discord server
 - a. Been a great resource for connecting with students

iv. Other

1. Lots of emails to answer
2. In interviews for most of Friday

d. VP Roberts

i. Meetings

1. Teaching Learning and Academic Resources Committee
2. Executive Meeting
3. Senior Managers Meeting
4. Meeting with Patti McDougall
5. Transition 2020 Meeting
6. University Students Council
7. Provincial Election Discussion
8. Association of Constituency Presidents Meeting
9. University Council Orientation

ii. Events

1. Academic Awareness Week

e. GM Cottrell

- i. 100 or so UPass loads with Kovitch last Friday
- ii. Answering UPass and other fee and service questions
- iii. Senior Management meetings

- iv. Meeting with Peter Hedley and Patti McDougall
- v. Documents for reopening of Food Centre
- vi. Council
- vii. Code of Ethics and Disciplinary Tribunal
- viii. Looking into what happens for term 2

4. New business

a. Saskatchewan Students' Coalition

President LaRose-Smith received an email from the URSU president regarding the Universities' decision to continue class online. The Executive does not believe it is best to focus energy on advocating for the University to reopen. They believe it is best to ensure safety of students as well as give students an opportunity to ensure housing is planned. VP Bell brought forward concerns regarding the quality of classes; noting that the quality of classes varies significantly between classes. President LaRose-Smith will reach out to SSC to see if there is any way that we can collaborate. GM Cottrell noted that her understanding of the announcement was mandated by the provincial government and that there is nothing that is going to undue this decision and it would be better to focus on positive changes that could take place.

b. USC Agenda

President LaRose-Smith wondered what Executives thoughts were on moving the Comments, Questions, and Concerns section to earlier in the meeting. AGA Burnett suggested not to do this; in his opinion the most important part of the meeting is the Business that needs to be done. GM Cottrell noted that last week's meeting is not a typical meeting and the elections of committees usually create a longer meeting. Executive ultimately decided to leave as is for now.

President LaRose-Smith asked what Executives thought were on having an in-camera section as a standing section on the Council agenda. Her thought was that it may create a more comfortable environment for Councillors by removing any fear that may arise when seeing that a confidential meeting needs to take place. GM Cottrell does not believe that this is a good idea and may portray that the Council is secretive and confidential. VP Bell acknowledged that In-camera is not good or bad and councillors should not feel fear from the topic. He thinks that by having it as a standing item makes it look like the board doesn't know what they are doing and from a media standpoint it makes it look like the organization can't be trusted. VP McKay agreed with VP Bell. The Executive ultimately decided that it will not be a standing item on the agenda; it will be added when necessary.

c. Quarterly report

President LaRose-Smith would like to create a quarterly report. GM Cottrell noted that it is not unusual for the Executive to report to Council at the beginning of fall term, at the end of fall term, and at the end of winter term.

d. Electronic Recycling Association

The Executive were asked by an Electronic Recycling Association if they could distribute information about scholarships to students; as well as if the USSU had any computers or other electronic devices that the USSU could donate. GM Cottrell noted that unfortunately there are no electronics to give this year.

e. USSU Exec on Discord

Jason Kovitch joined this part of the meeting.

Tas and Rene brought forward the idea of having the Executive more involved with the Discord server. VP McKay noted that there are many ways that the Executive could get involved. Jason Kovitch wondered if the Executive wanted to do anything formal on discord as there is an opportunity to do that; similar to something like face 2 face last year. President LaRose-Smith said that she would be very interested in participating in a discord event. Executive concluded that there are various ways that they could get involved in Discord and will have further discussions with the Centre coordinators.

f. Other Discussion

President LaRose-Smith reminded the Executive to send Vacation/Sick time to her to sign.

VP Roberts asked President LaRose-Smith if she has reached out to IRC to have a discussion regarding the ITEP situation. President LaRose-Smith said that she did reach out and is planning to reach out to ITEP too. Executive further discussed the ITEP letter and noted that they will further bring it to PEC.

5. Adjournment

Meeting was adjourned at 11:05 a.m.

University Students' Council Attendance

	Sep. 03	Sep. 10
Cross, Emma	P	P
Millar, Wyatt	P	P
Jacob, Sharon	P	P
Rawat, Ritish	A	P
Soota, Sahil	P	P
Lies, Madelyn	P	P
Keller, Taylor	P	P
Reaser, Isaac	P	P
Harvey, Evan	P	P
Merasty, Sasha	A	A
Lummerding, Dominique	P	P
O'Connell, Ryan	P	P
Illing, Kate	P	P
LaRose-Smith, Autumn	P	P
Bell, Jamie	P	P
Roberts, Kiefer	P	P
McKay, Jory	P	P



University Students' Council Agenda
September 24, 2020
Via Zoom

- 1. Adoption of an Agenda**
- 2. Introductions**
- 3. Council Addresses**
 - 3.1. Introduction of Senior Managers:**
 - 3.1.1. Amanda Mitchell, Controller;**
 - 3.1.2. Stefanie Ewen, Facilities Manager;**
 - 3.1.3. Jason Ventnor, Communications and Marketing Manager;**
 - 3.1.4. Jason Kovitch, Business and Services Manager.**
- 4. Minutes and Reports for Information**
 - 4.1. USC Minutes - September 17, 2020**
 - 4.2. Executive Committee Minutes and Report - September 21, 2020**
 - 4.3. Academic Affairs Committee Minutes and Report**
 - 4.4. Appointments Committee Minutes and Report**
 - 4.5. Code of Ethics Disciplinary Tribunal Minutes and Report**
 - 4.6. Elections Committee Minutes and Report**
 - 4.7. External Affairs Committee Minutes and Report**
 - 4.8. Budget & Finance Committee Minutes and Reports**
 - 4.9. Indigenous Student Affairs Committee Minutes and Report**
 - 4.10. International Student Affairs Committee Minutes and Report**
 - 4.11. Student Affairs Committee Minutes and Report**
 - 4.12. Sustainability Committee Minutes and Report**
 - 4.13. Association of Constituency President Minutes and Report**
- 5. Motions Arising from the Minutes and Reports**
- 6. Business**
 - 6.1. Strategic Plan**
- 7. New Business**
- 8. Questions, Comments, and Announcements**
- 9. Adjournment**



University Students' Council
Minutes for Thursday, September 17, 2020

Present

Abhineet Goswami (he/him),
International Students
Autumn LaRose-Smith
(she/her,they/them), President
Jamie Bell (he/him,they/them), VP
Operations and Finance
Emma Cross (she/her), Agriculture and
Bioresources
Justice Noon (she/her/comrade),
Indigenous Students
Kate Illing (they/them), WCV
Sharon Jacob (she/her), Arts and
Science
Taylor Keller (she/her), Edwards School
of Business
Madelyn Lies (she/her), Education
Dominique Lummerding (she/her),
Pharmacy and Nutrition
Wyatt Millar (he/him), Agriculture and
Bioresources
Celeste Nunez (she/her), International
Students
Ryan O'Connell (he/him), St. Thomas
More
Ritish Rawat (he/him), Arts and Science
Isaac Reaser (he/him), Edwards School
of Business
Evan Harvey (he/him), Law
Sahil Soota (he/him), Arts and Science
Jory McKay (he/him), VP Student Affairs
Kiefer Roberts (he/him), VP Academic
Affairs

Also Present

Dallas Burnett (he/him), USC Chair
Caroline Cottrell (she/her), General
Manager

Absent

Guests

Please note that verbatim minutes are not produced. The full discussion can be heard on the audio recording.
<https://ussu.ca/main-page/governance/university-students-council/usc-agendas-minutes/>

The meeting was called to order at 6:05 p.m.

1. Adoption of the Agenda

Chairperson Burnett stated that the meeting is taking place on zoom, but traditionally takes place in the Roy Romanow Student Chambers, which is located on Treaty 6 Territory and the Homeland of the Metis. He recognized that learning took place on this land prior to the establishment of this institution.

Move to adopt the agenda.

USCMotion018: Councillor Illing / Councillor Goswami

Carried

2. Introductions

3. Council Addresses

4. Minutes and Reports

4.1 USC Minutes – September 10, 2020

4.2 Executive Committee - September 14, 2020

5. Motions Arising from Minutes and Reports

Move to accept the minutes and reports into the official record.

USCMotion019: Councillor Soota / Councillor Illing

Carried

6. Business

6.1 USC Elections Committee

Chairperson Burnett provided an overview of the Elections Committee.

Move to open nominations for the Elections Committee.

USCMotion020: Councillor Keller / Councillor O'Connell

Carried

Councillor Lumerding nominated herself

Councillor Lies nominated herself

Move to close nominations for the Elections Committee.

USCMotion021: Councillor O'Connell / Councillor Soota

Carried

Councillor Lummerding, and Councillor Lies have been chosen to populate the Elections Committee.

7. New Business

7.1 Strategic Plan

The Executive has been working on the Strategic Plan since May. They adopted much of what the previous Executive had developed: the Path Forward. Within the Strategic Plan there are 4 categories that match the path forward. President LaRose-Smith noted that when they were developing the

Strategic Plan they didn't forecast the impacts that COVID may have on their goals, however they are hoping they can adapt and contribute as much as they can regardless of COVID. This topic will be further discussed next week and any questions that Councillors may have will be addressed at that time.

8. Questions, Comments, and Announcements

Councillor Soota asked if there is any update regarding the Scholar Strike. President LaRose-Smith asked Councillor Soota what he would like the Executive to do. Councillor Soota would like the Executive to look into releasing a statement of general support for the Scholar Strike or acknowledgement of the strike. The Executive will take it back for discussion.

Councillor Cross asked how to address student concerns that she is receiving regarding online classes and professors. VP Roberts recommended that students reach out to him for academic concerns. President LaRose-Smith noted that a quality of education campaign could be looked into within the Academic Affairs Committee.

Councillor Millar asked if the Executive had any information regarding the Winter term and why the University announced so early that it would be online. President LaRose-Smith noted that from her understanding it was mandated by the provincial government for all academic institutions within Saskatchewan to continue online. The Executive did not know about this before the announcement was released but did suspect that the online model would continue. The Executive had previously advocated for the University to announce what the winter term model would look like as soon as a decision was made in order for students to be able to plan their term accordingly.

Councillor Harvey asked if students living out of province were covered under Studentcare. VP Bell noted that students should be covered as long as they are enrolled. He can provide more information via email if Councillors would like. President LaRose-Smith added that EmpowerMe covers all undergraduate students at the University of Saskatchewan. Councillor Nunez asked if international students need to opt out of the fee and if so, what types of messaging is being sent to international students. President LaRose-Smith confirmed that they do need to opt out and that the health and dental care providers are working on communications.

Councillor Reaser asked if Council is planning on using a communications platform such as SLACK for communications. President LaRose-Smith recommended that each committee decide what they would like to use within their committees. AGA Burnett will set up SLACK for Council.

Councillor Millar asked if there is access to financials somewhere. All USSU financial information is posted on the USSU website and is public. VP Bell is planning to do an orientation with Councillors in Budget and Finance, and could also do that within Council as well.

Councillor Goswami asked if Saskatoon Transit would be continued like it has been in fall. VP Bell noted that conversations will need to take place for the Winter term but as of right now nothing is planned to change within the contract.

VP Roberts encouraged councillors to check out the Academic Awareness Week information and enter the prize draws.

President LaRose-Smith shared that Sexual Violence Awareness Week is next week and thanked the centre coordinators for their work.

Councillor Goswami asked VP Bell about the current financial situation. VP Bell noted that it's not the greatest right now. He is going to do an orientation with Budget and Finance once the committee comes together. He recommended councillors review the financial information on the website.

Councillor O'Connell asked about how Students at Large (SAL) onboarding is going. President LaRose-Smith noted that onboarding involves an online application and the appointments committee will be meeting soon to make the SAL appointments.

Councillor Goswami thanked GM Cottrell for her recommendation at the March USC meeting to assist USSU employees during the pandemic.

GM Cottrell thanked Councillor Goswami and noted that it's been a difficult and challenging time. She asked the Council if they would allow senior management to join a USC meeting to say hello and for Councillors to get to know a bit about those who have been working assiduously for the USSU during the pandemic. Council unanimously agreed that senior management should come to a meeting.

VP Roberts recommends Iphone users to get the IOS 14 update!

Councillor Lies announced that Education should have another MSC soon.

Councillor Goswami asked if there will be nominations for the International Committee. Chairperson Burnett noted that as per the bylaw, the International Committee is filled by the international MCS's as members; the President of the International Students' Association and the USSU Vice President of Student Affairs sit as Co-chairs; and four self-declared International students-at-large as members; Jason Ventnor, Marketing and Communications Manager sits as a non-voting member.

Councillor O'Connell announced that STM should have another MSC soon as well.

9. Adjournment

The meeting was adjourned at 6:57 p.m.



Executive Meeting Minutes for September 21, 2020

Present: President LaRose-Smith, VP Bell, VP Roberts, VP McKay, GM Cottrell

Absent:

1. Call to order

The meeting was called to order at 10:05 a.m.

2. Quorum

Quorum was present.

3. Roundtables

a. President LaRose-Smith

i. Meetings

1. EDI Policy discussion with Jory
2. URSU and SPSA presidents
3. University Council
4. University Students' Council
5. Executive met with Government Relations AVP

ii. Initiatives

1. Sending welcome week packages out

b. VP Bell

i. Meetings

1. Exec Meeting
2. Review of USSU / PLUS agreements.
3. UCRU Gov Comm
4. MOU prep meeting
5. MOU meeting with President and Provost.
6. CGMS project planning
7. Council Prep meeting
8. USC
9. Meeting re: ISU
10. SM / Exec
11. UCRU Incorporation check-in
12. Government relations with Sara Daniels

ii. Initiatives

1. Quarterly reporting structure and planning
2. Exec Goals Review and edits

iii. Admin/Other

1. Welcome week winners card signing.
2. Review - July Accountabilities

3. Review - August General Ledger
4. Upass fact sheet per councillor request.

c. VP Roberts

i. Meetings

1. Executive Meeting
2. University Council Meeting
3. University Students' Council
4. Senior Management Meeting
5. Government Relations
6. Undergraduate Symposium Discussion

ii. Events

1. Academic Awareness Week

d. VP McKay

i. Meetings

1. Meeting with Peter Stoicheff
2. Meeting with Sara Daniels

ii. Initiatives

1. EDI Policy
2. Signed thankyou cards
3. Answered emails
4. MOU

- iii. Took Thursday off except council

e. GM Cottrell

- i. Friday - handing out Experience in Excellence awards
- ii. Began planning for term 2
- iii. Meeting of AMMICCUS-C Ethics Committee
- iv. USC meeting
- v. Code of Ethics and Disciplinary Tribunal Orientation with Chairperson Burnett
- vi. Meeting with VP Bell regarding USSL
- vii. Executive meeting
- viii. UPASS activations at Place Riel

4. New business

a. Resources for Students

President LaRose-Smith had received an inquiry from a student to see if the USSU could provide any financial resources for students for UPass.

Unfortunately the USSU can not provide additional funding resources to students, but students are always encouraged to reach out to the University and apply for funding through the Nasser Fund. GM Cottrell recommended that the student

reach out to Frank Kusch, the Awards Development Liaison and Crisis Aid Coordinator.

b. GSA MOU

The Graduate Students' Association reached out to president LaRose-Smith and would like to be included into the Anti-racism MOU that the USSU has been working on creating with the University. The Executive had a lengthy discussion and ultimately decided that they are not going to include anyone additional at this time as the MOU is practically completed. Once it has been signed by both parties and action has begun, the USSU will look at welcoming additional groups.

c. BIPOCanadian Funding Request

Move to approve funding of \$100 cash to the Black, Indigenous, and Peoples of Colour group for their online guest speakers events.

EXECMOTION008	VP Bell / President LaRose-Smith	Carried
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d. PLSS Funding Request: LSAT Book Giveaway

Move to approve funding of \$50 cash to the PreLaw Students Society for their LSAT Book Giveaway.

EXECMOTION009	VP Roberts / VP McKay	Carried
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e. Candidate Forum

Professor Martin Gaal has reached out and is interested in co-hosting a municipal election forum. Martin would be able to find a moderator. Executive liked the suggestion. GM Cottrell will meet with Jason Ventnor and Martin Gaal to discuss logistics.

f. USC Agenda Items

- i. Council Address: Senior Management Welcome
- ii. Business: Strategic Plan

5. Adjournment

Meeting was adjourned at 11:02 a.m.

University Students' Council Attendance

	Sep. 03	Sep. 10	Sep. 17
Cross, Emma	P	P	P
Millar, Wyatt	P	P	P
Jacob, Sharon	P	P	P
Rawat, Ritish	A	P	P
Soota, Sahil	P	P	P
Lies, Madelyn	P	P	P
Keller, Taylor	P	P	P
Reaser, Isaac	P	P	P
Harvey, Evan	P	P	P
Lummerding, Dominique	P	P	P
O'Connell, Ryan	P	P	P
Illing, Kate	P	P	P
LaRose-Smith, Autumn	P	P	P
Bell, Jamie	P	P	P
Roberts, Kiefer	P	P	P
McKay, Jory	P	P	P
Noon, Justice	NYA	NYA	P
Goswami, Abhineet	NYA	NYA	P
Nunez, Celeste	NYA	NYA	P

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

CE - Communication Error

PG - Permission Granted



**University Students' Council Agenda
October 1, 2020
Via Zoom - 6:00pm**

- 1. Adoption of an Agenda**
- 2. Introductions**
- 3. Council Addresses**
 - 3.1. Introduction of Centre Coordinators**
- 4. Minutes and Reports for Information**
 - 4.1. USC Minutes - September 24, 2020**
 - 4.2. Executive Committee Minutes and Report - September 28, 2020**
 - 4.3. Academic Affairs Committee Minutes and Report**
 - 4.4. Appointments Committee Minutes and Report**
 - 4.5. Code of Ethics Disciplinary Tribunal Minutes and Report**
 - 4.6. Elections Committee Minutes and Report**
 - 4.7. External Affairs Committee Minutes and Report**
 - 4.8. Budget & Finance Committee Minutes and Reports**
 - 4.9. Indigenous Student Affairs Committee Minutes and Report**
 - 4.10. International Student Affairs Committee Minutes and Report**
 - 4.11. Student Affairs Committee Minutes and Report**
 - 4.12. Sustainability Committee Minutes and Report**
 - 4.13. Association of Constituency President Minutes and Report**
- 5. Motions Arising from the Minutes and Reports**
- 6. Business**
- 7. New Business**
- 8. Questions, Comments, and Announcements**
- 9. Adjournment**



University Students' Council
Minutes for Thursday, September 24, 2020

Present

Kiefer Roberts (he/him), VP Academic Affairs
Emma Cross (she/her), Agriculture and Bioresources
Abhineet Goswami (he/him), International Students
Evan Harvey (he/him), Law
Kate Illing (they/them), WCV
Sharon Jacob (she/her), Arts and Science
Taylor Keller (she/her), Edwards School of Business
Madelyn Lies (she/her), Education
Dominique Lummerding (she/her), Pharmacy and Nutrition
Councillor Kim (he/him), Medicine
Wyatt Millar (he/him), Agriculture and Bioresources
Celeste Nunez (she/her), International Students
Ryan O'Connell (he/him), St. Thomas More
Ritish Rawat (he/him), Arts and Science
Isaac Reaser (he/him), Edwards School of Business
Sahil Soota (he/him), Arts and Science
Autumn LaRose-Smith (she/her,they/them), President
Jamie Bell (he/him,they/them), VP Operations and Finance
Jory McKay (he/him, they/them), VP Student Affairs

Also Present

Dallas Burnett (he/him), USC Chair
Caroline Cottrell (she/her), General Manager
Amanda Mitchell (she/her), Controller
Stefanie Ewen (she/her), Facility Manager
Jason Ventnor (he/him), Marketing and Communications Manager
Jason Kovitch (he/him), Business and Services Manager

Absent

Justice Noon (she/her/comrade), Indigenous Students

Guests

Ana Cristina Camacho

Please note that verbatim minutes are not produced. The full discussion can be heard on the audio recording.
<https://ussu.ca/main-page/governance/university-students-council/usc-agendas-minutes/>

The meeting was called to order at 6:05 p.m.

1. Adoption of the Agenda

Chairperson Burnett stated that the meeting is taking place on zoom, but traditionally takes place in the Roy Romanow Student Chambers, which is located on Treaty 6 Territory and the Homeland of the Metis. He recognized that learning took place on this land prior to the establishment of this institution.

Move to adopt the agenda.

USCMotion022: Councillor Illing / Councillor Goswami

Carried

2. Introductions

President LaRose-Smith welcomed Ana Cristina Camacho, and Fiza Baloch from the sheaf.

3. Council Addresses

3.1 Introduction of Senior Managers:

3.1.1 Amanda Mitchell, Controller;

Amanda manages all financial aspects of the USSU. She oversees financial reporting, cash flows, budgeting with the team, accounts payable and receivable. Before COVID Amanda had two assistants. Amanda is also doing all the payroll and reconciliations currently.

3.1.2 Stefanie Ewen, Facilities Manager;

Stefanie Ewen introduced herself. She leads a janitorial staff that does all of the cleaning duties for Place Riel and the Memorial Union Building; is a liaison with all of the tenants and manages all the leases; coordinates maintenance within the two buildings; works with the University on emergency response planning; is a chief fire warden; sits on Student of Concern Advisory Team; coordinates room bookings; manage small renovations; sit on sustainability committees.

Councillor Goswami asked if the North area of Place Riel has been renovated.

Stefanie Ewen noted that the furniture has been replaced in the area within the last month.

3.1.3 Jason Ventnor, Communications and Marketing Manager;

Works on a variety of projects such as welcome week, student hand book, event advertising, general advertising and campaigns, elections, Annual general meeting, media requests, sits on the external and elections committee, manages website and social media.

3.1.4 Jason Kovitch, Business and Services Manager.

Jason Kovitch thanked the Council for inviting the senior managers. In his portfolio he oversees any revenue or non revenue generating businesses and services. Oversees Information Centre, Louis, Louis

Loft, XL Print and Design, and all the Centres. Noted that services and businesses have been impacted by COVID and the University closure. Working to provide as many services as possible. Louis Loft has been open Monday to Friday from 8 a.m. to 4 p.m. since September 1. XL Print and Design is able to operate via digital requests. The Centre coordinators have done a great job at creating a virtual space: the USSU Centres discord server. A lot of upcoming digital events are going to take place.

GM Cottrell applauded the work that the senior managers have done and thanked them for their support.

Councillor Goswami asked Amanda what kind of plans are in the works for changing financials.

Amanda noted that everything is remaining as normal as usual, with cautious spending. We will look at determining next steps once more data comes forward around October/November. GM Cottrell noted that one of the reasons that the USSU is still able to operate is because of the fiscal responsibility that has been present over recent years. This has been a combined effort of the Vice Presidents of operations and finance, Council, the Budget and Finance Committee, and senior managers.

4. Minutes and Reports

4.1 USC Minutes – September 17, 2020

4.2 Executive Committee - September 21, 2020

President LaRose-Smith noted that the Executive discussed the Scholarstrike topic and because the Scholarstrike is over they aren't recommending making a specific statement on it; but they are continuing to work on antiracism work with the University.

Councillor Soota thanked the Executive.

5. Motions Arising from Minutes and Reports

Move to accept the minutes and reports into the official record.

USCMotion023: Councillor Cross / Councillor Millar

Carried

6. Business

6.1 Strategic Plan

President LaRose-Smith asked that if Councillors have questions regarding specific action items they direct their question to the individual in charge of that action item.

Councillor Reaser asked if the Executive thinks that it is still possible to do a first year students council. President LaRose-Smith noted that many of these

goals were made before COVID; they wanted to include them whether they are completed or not to encourage future Executives to take them on. She also noted that she is noticing that students are looking for ways to participate and is optimistic about having a first year students council.

Councillor Illing asked President LaRose-Smith about the USSU ambassador position; what do you see this position being? President LaRose-Smith said that these positions would be like the Red Bull street crew. They could hand out swag, advertise events, etc.

VP Bell noted that the goals are organized into functional areas on the strategic plan document.

Councillor Illing noted that they are excited about this strategic plan. They highlighted the need for the student group changes. They suggested that in the final draft the Executive don't have the section on branding first.

Councillor Goswami asked President LaRose-Smith about the involvement of International students within the strategic plan. President LaRose-Smith noted that many discussions regarding international students have taken place within the Executive and she apologized for this not being addressed within the document. She noted that the Executive will take it back and look at adding more content in the strategic plan.

Councillor Cross asked if Town Hall meetings are something that can still go ahead with COVID. President LaRose-Smith thanked Councillor Cross for the question, she said that she believes that this is something that still can happen over zoom and is looking at planning the logistics.

Councillor Nunez asked if the Executive are going to add something regarding international students being able to participate in Executive roles. President LaRose-Smith noted that conversations will take place; she said they will work towards the goals but also noted that there are barriers that exist that are out of the Executives control.

Councillor Nunez asked if this item will be added to the strategic plan or if the Executive will be working on addressing the concerns of international students. President LaRose-Smith said that she is confident that the Executive can include it in their strategic plan. She also noted that this is something that the International Students' Advisory Committee can work on.

Councillor Goswami wondered if discussion regarding bylaw amendments could take place sooner than when it did last year; specifically regarding the international students. President LaRose-Smith encouraged earlier discussion and briefly explained some bylaw information to Council.

VP Roberts reminded Councillors that if they have questions, they can always reach out via email to the Executive and don't have to wait until the Thursday meeting.

Councillor Reaser wondered if there is any specific timeline for the Executive strategic plan. President LaRose-Smith noted that the original intent was to publish it on July 17; however the Executive have realized that this has continued to grow and they want to work closely with Councillors and student groups on how to complete the goals. She's hoping the goals document is published as soon as possible.

7. New Business

8. Questions, Comments, and Announcements

President LaRose-Smith shared that as Councillors read through the strategic plan; she encourages them to reach out to the Executive if they have any comments or questions.

Councillor Goswami asked if we can share the Zoom link to all Undergraduate students. President LaRose-Smith noted that discussions have taken place and the Executive is looking at ways on how to verify that individuals are students. Chairperson Burnett noted that if students want to join the meeting, they can email chair@ussu.ca and he can share the Zoom link.

Councillor O'Connell asked if the USSU should work to host a provincial election forum. He also asked if we have considered live streaming the council meetings.

GM Cottrell noted that only students are allowed to participate in meetings and the AGM and we're working on figuring out how we will manage those.

Councillor Reaser suggested a RSVP system. GM Cottrell is thinking about reaching out to the lawyers to see what we are legally able to do.

Councillor Keller was curious about using PAWS to post the Zoom link. Because anyone with an NSID can go on PAWS; this most likely isn't an option.

President LaRose-Smith noted that the committees will be populated next week.

Martin Gaal will be moderating the municipal election forum.

President LaRose-Smith encouraged Councillors to consider asks that they would like students to advocate for this year.

The Executive will be looking into developing a platform for anonymous feedback on courses to provide to the university.

VP Roberts asked Councillor to send photos of themselves to Jason Ventnor and he will get them uploaded to the website.

Councillor Reaser asked if VP Roberts has been communicating academic concerns to the University. VP Roberts noted that conversations with Patti McDougal have taken place. He encouraged students to take the procedural steps in addressing student concerns that are written in policy: reach out to the professor, then department head, then dean. He also recommended always having a paper trail.

Chairperson Burnett will be setting up SLACK; a communications platform. He needs Councillors to send him their email address that they would want to use for the platform.

9. Adjournment

The meeting was adjourned at 7:15 p.m.



Executive Meeting Minutes for September, 28, 2020

Present: President LaRose-Smith, VP Bell, VP Roberts, VP McKay, GM Cottrell

Absent:

1. Call to order

The meeting was called to order at 10:02 a.m.

2. Quorum

Quorum was present.

3. Roundtables

a. President LaRose-Smith

i. Meetings

- Meeting with Indigenous Students' Union
- AOCPP Meeting
- UCRU Board meeting
- Meeting with Jason Ventnor
- Executive Meetings
- University Faculty Association meeting

b. VP Bell

i. Meetings

1. Exec
2. Caroline, J. Kovitch re: Transit
3. Bus Riders of Saskatoon / Saskatoon Transit
4. Internal Meeting re: student fees
5. Call - Campus Conservatives
6. Call - Mack (UCRU)
7. Indigenous Students Union / USSU exec
8. UCRU GovComm bylaw review
9. AOCPP
10. PPC
11. UCRU legal meeting
12. TLSE check in
13. Elections meeting
14. Call - ICT re: campus group emails / website updates / communication needs.
15. Council prep meeting
16. USC
17. Virtual Exec lunch
18. University of Saskatchewan Faculty association.

ii. Events

1. Tested Negative for COVID!

iii. Initiatives

1. CGMS build
 - a. Funding welcome page
 - b. Layout revisions
 - c. Granting form criteria
 - d. Grant report criteria
 - e. Disbursement request form
2. Ratification review
3. USSU GROUPS OFFICE FINALLY WENT LIVE!
4. USSU Q1 Report prep.
5. Watched 'Ratched' on Netflix - it's good.

iv. Admin/Other

1. Notice of Approvals
 - a. PLSS
 - b. BIPOCanadian
2. AOCPP Skip Card issuance (in lieu of initial meeting)
3. Student fee revenue modelling, decision making and communication to IPA.
4. PPC prep.
5. Yes, this week was as tiring as it looks - I slept 16 hours (mostly uninterrupted) on Saturday.

c. VP Roberts

i. Meetings

- Executive meetings
- Meeting with senior managers
- Fee discussions
- Meeting with Indigenous Students' Union
- AOCPP Meeting
- Meeting with Patti McDougal
- Elections meeting with Jason Ventnor
- University Students' Council
- USFA student relations committee meeting

d. VP McKay

i. Meetings

1. Childcare centre meeting
2. Fee discussion meeting
3. Meeting with Indigenous Students' Union
4. AOCPP meeting
5. Elections meeting with Jason Ventnor

- 6. Centres meeting with Kovitch
- 7. University Students' Council meeting
- 8. Executive meetings
- ii. Took Friday afternoon off due to car troubles.

e. GM Cottrell

- i. Daycare meetings
- ii. Executive Meeting
- iii. Council Meeting
- iv. UPass on Friday
- v. Handing out Experience in Excellence awards
- vi. Senior Manager meetings

4. New business

a. UCRU Legal Fees

UCRU is asking for \$1,000 from each student union to assist with legal fees in creating the UCRU bylaws. Discussion regarding which budget line this could come out of took place. The Executive will create an Executive projects proposal for this item and present next week.

b. SLACK Revival

AGA Burnett will be setting up SLACK for Council.

c. USSU Anonymous Course Feedback

Councillor Cross reached out to VP Roberts about getting some sort of mechanism for anonymous course feedback. VP Roberts will discuss logistics with Scott Henderson to see what's possible. This topic will also be discussed within the Academic Affairs Committee.

d. Orange Shirt Day

President LaRose-Smith reminded the Executive that Orange shirt day is this Wednesday, September 30. She is working seeing how she can advocate for change within the College of Education.

e. Indigenous Students' Union (ISU) Letter of Support

The ISU is looking for a formal recognition from the USSU about their self governance. The Executive will continue to support the ISU in any capacity possible as long as it aligns with the Act, the USSU bylaw, and any other policies that are in place.

f. Provincial Election Forum with URSU

President LaRose-Smith noted that the External Affairs Executive from URSU reached out to ask if the USSU would be interested in partnering for a provincial elections forum.

g. USC Agenda

Council Address: Centre Coordinators

5. Adjournment

Meeting was adjourned at 10:54 a.m.

University Students' Council Attendance

	Sep. 03	Sep. 10	Sep. 17	Sep. 24
Cross, Emma	P	P	P	P
Millar, Wyatt	P	P	P	P
Jacob, Sharon	P	P	P	P
Rawat, Ritish	A	P	P	P
Soota, Sahil	P	P	P	P
Lies, Madelyn	P	P	P	P
Keller, Taylor	P	P	P	P
Reaser, Isaac	P	P	P	P
Harvey, Evan	P	P	P	P
Lummerding, Dominique	P	P	P	P
O'Connell, Ryan	P	P	P	P
Illing, Kate	P	P	P	P
LaRose-Smith, Autumn	P	P	P	P
Bell, Jamie	P	P	P	P
Roberts, Kiefer	P	P	P	P
McKay, Jory	P	P	P	P
Noon, Justice	NYA	NYA	P	A
Goswami, Abhineet	NYA	NYA	P	P
Nunez, Celeste	NYA	NYA	P	P
Kim, David	NYA	NYA	NYA	P

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

CE - Communication Error

PG - Permission Granted



**University Students' Council Agenda
October 15, 2020
Via Zoom - 6:00pm**

- 1. Adoption of an Agenda**
- 2. Introductions**
- 3. Council Addresses**
 - 3.1. Mackenzy Metcalfe & Kristin Smith - UCRU**
- 4. Minutes and Reports for Information**
 - 4.1. USC Minutes - October 1, 2020**
 - 4.2. Executive Committee Minutes and Report - October 6, 2020**
 - 4.3. Academic Affairs Committee Minutes and Report**
 - 4.4. Appointments Committee Minutes and Report**
 - 4.5. Code of Ethics Disciplinary Tribunal Minutes and Report**
 - 4.6. Elections Committee Minutes and Report**
 - 4.7. External Affairs Committee Minutes and Report**
 - 4.8. Budget & Finance Committee Minutes and Reports - September 30, 2020**
 - 4.9. Indigenous Student Affairs Committee Minutes and Report**
 - 4.10. International Student Affairs Committee Minutes and Report**
 - 4.11. Student Affairs Committee Minutes and Report**
 - 4.12. Sustainability Committee Minutes and Report**
 - 4.13. Association of Constituency President Minutes and Report**
- 5. Motions Arising from the Minutes and Reports**
- 6. Business**
- 7. New Business**
- 8. Questions, Comments, and Announcements**
- 9. Adjournment**



University Students' Council
Minutes for Thursday, October 1, 2020

Present

Autumn LaRose-Smith
(she/her,they/them), President
Elisabeth Bauman (she/her), St.
Thomas More
Emma Cross (she/her), Agriculture and
Bioresources
Abhineet Goswami (he/him),
International Students
Evan Harvey (he/him), Law
Kate Illing (they/them), WCV
Sharon Jacob (she/her), Arts and
Science
Taylor Keller (she/her), Edwards School
of Business
David Kim (he/him), Medicine
Madelyn Lies (she/her), Education
Dominique Lummerding (she/her),
Pharmacy and Nutrition
Wyatt Millar (he/him), Agriculture and
Bioresources
Ryan O'Connell (he/him), St. Thomas
More
Ritish Rawat (he/him), Arts and Science
Isaac Reaser (he/him), Edwards School
of Business
Sahil Soota (he/him), Arts and Science
Jamie Bell (he/him,they/them), VP
Operations and Finance
Jory McKay (he/him, they/them), VP
Student Affairs
Kiefer Roberts (he/him), VP Academic
Affairs

Also Present

Dallas Burnett (he/him), USC Chair
Caroline Cottrell (she/her), General
Manager
Amanda Mitchell (she/her), Accounting
Controller
Stefanie Ewen (she/her), Facilities
Manager
Jason Ventnor (he/him),
Communications and Marketing
Manager
Jason Kovitch (he/him), Business and
Services Manager

Absent

Justice Noon (she/her/comrade),
Indigenous Students
Celeste Nunez (she/her), International
Students

Guests

Fiza Baloch

Please note that verbatim minutes are not produced. The full discussion can be heard on the audio recording.
<https://ussu.ca/main-page/governance/university-students-council/usc-agendas-minutes/>

The meeting was called to order at 6:06 p.m.

1. Adoption of the Agenda

Chairperson Burnett stated that the meeting is taking place on zoom, but traditionally takes place in the Roy Romanow Students' Council Chamber, which is located on Treaty 6 Territory and the Homeland of the Metis. He recognized that learning took place on this land prior to the establishment of this institution.

Move to adopt the agenda.

USCMotion024: Councillor Keller / Councillor Millar

Carried

2. Introductions

President LaRose-Smith welcomed Fiza Baloch from the sheaf, and she welcomed the Centre coordinators.

3. Council Addresses

3.1 Introduction to Centre Coordinators

Jerin Islam , the Help Centre Coordinator.

This is the second year that Jerin has been Help Centre Coordinator. The Help Centre focuses primarily on mental health. Students come to the Help Centre to ask for resources for student life. The Help Centre provides a variety of services and events that promote student wellness. Many of the events that were done last year are moving to an online platform this year. Jerin shared some of the events that they had in the past and some that they are working on delivering via online. She announced that Mental Health Week is coming up.

Tasnim Jaisee, the Womens' Centre Coordinator.

Tasnim is a student in Arts and Science. She started the Women's Centre position July 15. She noted that it's been challenging adjusting to her position with COVID, but she is excited to be in the role. She noted that the USSU Centres' Discord server has become a great platform for connecting with students and providing a safe space. Last week she hosted a sexual week awareness week. She is continually working on coordination of online events.

Rene Clarke, the Pride Centre Coordinator.

Rene is a second year student and also a certified youth care worker. They are excited to be working with the USSU. Rene partnered with Tasnim to create the Discord server; their role has been mostly putting the physical structure of the server together and Tasnim did much of the engagement and growth. Currently Rene is working on bringing as many pride centre events as possible to the online platform.

Councillor Harvey asked Tasnim if folks from outside the University could attend Women's Centre Events. Tasnim said that it's typically Undergraduate

students only. She gave her email address and said that if that individual contacts her she can see what she can do.

President LaRose-Smith asked how Councillors can get more involved with USSU Centres this year.

The Centre Coordinators all noted that they are open to any type of collaboration that is possible but don't have any specific need as of now. If Councillors would like to be involved, they are encouraged to contact the Centre Coordinators.

Councillor Soota asked if the Centres are doing anything to reach out to students living in residence.

Rene noted that they didn't personally realize that students were still living on campus. They thanked Councillor Soota for his question and noted that this is a demographic that the centres can reach out to.

Councillor Kim and Soota suggested reaching out to Medicine, Dentistry, and Pharmacy-Nutrition.

Councillors are encouraged to share the USSU Centres' Discord.

Chairperson Burnett thanked the Centre Coordinators for attending Council.

GM Cottrell noted the weirdness of COVID and commended the Centre Coordinators for all of their work that they've done.

4. Minutes and Reports

4.1 USC Minutes – September 24, 2020

Councillor Illing noted a typo of their pronouns within the minutes, AGA Burnett will make this friendly correction.

4.2 Executive Committee - September 28, 2020

VP Bell shared that the USSU groups office social media went live last week and he's really proud that this is up. He also noted that campus club week is next week.

5. Motions Arising from Minutes and Reports

Move to accept the minutes and reports into the official record.

USCMotion025: Councillor Cross / Councillor Reaser

Carried

6. Business

7. New Business

8. Questions, Comments, and Announcements

Councillor Soota asked if there are any events in October that residence students can attend. GM Cottrell noted that the USSU can reach out to the University to see what we can do.

President LaRose-Smith announced that the Mayoral Candidates Forum will be taking place on October 20 and will be moderated by professor Martin Gaal. Logistics such as how the Zoom forum will be delivered is still being worked out.

Chairperson Burnett announced that there will be no council meeting next week and wished everyone good luck on any midterms they may have.

Councillor Soota asked if there is any update with having a meeting at Louis'. GM Cottrell said not this term, but hopefully something next term can happen.

9. Adjournment

The meeting was adjourned at 6:47 p.m.



Executive Meeting Minutes for October 6, 2020

Present: President LaRose-Smith, VP Bell, VP McKay, VP Roberts, GM Cottrell

Absent:

1. Call to order

The meeting was called to order at 11:41 a.m.

2. Quorum

Quorum was present.

3. Roundtables

a. President LaRose-Smith

- i. Meeting with URSU regarding provincial forum
- ii. Future Majority event discussion
- iii. National dialogue event
- iv. Interview with the sheaf
- v. Board of Governors
- vi. External Affairs Meeting
- vii. Mayor candidates forum discussion

b. VP Bell

i. Meetings

1. Exec meeting
2. Exec Lunch
3. Governance Masterclass planning w/ Caroline
4. SM / Exec
5. Filemaker DB progress review
6. UCRU GovComm
7. Budget and Finance
8. Sheaf interview
9. Council prep meeting
10. USC

ii. Events

1. CAMPUS CLUB WEEK
 - a. UGO / UGO leader circle social media launch
 - b. Video spotlights
 - i. Kin Canada
 - ii. Filipino Students association
 - iii. More scheduled for after CCW
 - c. Live Sessions
 - i. Succession and Transition Planning

- ii. Governance Masterclass
 - iii. Granting 101
 - d. CGMS
 - i. Finished Granting component build
 - e. Prize winner draw and notification
- 2. Orange Shirt Day
- iii. **Initiatives**
 - 1. CGMS
 - a. Finished Granting component build
- iv. **Admin/Other**
 - 1. Funding fact sheet for ISU
 - 2. USSU / BRS / CoS meeting minute edits
 - 3. CCW session creation / prep.
 - 4. BFC orientation / coordination / minutes
 - 5. August accountabilities
 - 6. September expenses /
 - 7. Ratifications (ongoing)

c. VP Roberts

- i. Executive Meeting
- ii. Senior Manager Meeting
- iii. Student Council
- iv. Emails from students

d. VP McKay

- i. Met with Jason and Rene to talk about drag show
 - 1. It's going to be an online live streamed
- ii. Executive Meeting
- iii. Senior Managers meeting
- iv. Student Council

4. New business

a. UCRU Legal Fees

President LaRose-Smith had shared a proposal document with the Executive for UCRU legal fees and asked if the Executive had any questions.

GM Cottrell asked why only 9 student groups in UCRU are paying towards legal fees and if other student unions are still a part of it?

President LaRose-Smith said that any student group that would want to be a part of UCRU may have the opportunity. She said that 9 institutions are contributing \$1000 to legal fees and then if the cost is greater, the Western student union will pay the remainder.

Move to have the USSU contribute \$1000 for the legal review of the bylaw for UCRU.

EXECMOTION010	President LaRose-Smith / VP Bell	Carried
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b. Other Discussion

President LaRose-Smith noted that she is writing the USSU report for University Council and if the Executive has anything they would like to add they should reach out to her today.

President LaRose-Smith is working with Professor Martin Gaal and Jason Ventnor on a Municipal election forum.

The Executive briefly discussed committees. VP Bell would like the Executive to think about any changes that they may want to make to committees as the due date for bylaw changes will be coming up soon.

5. Adjournment

Meeting was adjourned at 12:23 p.m.

USSU Budget and Finance Committee
Minutes
September 30, 2020 4:00pm
Google Meets

Present: VP Bell, MSC Keller, MSC Illing, MSC Reaser, SAL Frolick, SAL Rozwadnowski, GM Cottrell

Rugrats: MSC Jacob

Guests: No guests

1. Call to order

The meeting was called to order at 4:00pm. Introductions were done.

2. Quorum

Quorum was present

3. Adoption of the Agenda

VP Bell called for the adoption of the agenda.

BFCMOTION001	Reaser / Illing	Carried
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4. Presentations

- a. No groups were required to present to the committee

5. VP OPFIN report

- a. Ratification:
 - i. VP Bell discussed the process for ratification
- b. Funding Requests (under \$100):
 - i. VP Bell noted that he can approve any requests <\$100 and that any >\$500 must be accompanied by a presentation from the group requesting the money
- c. Insurance sales:
 - i. VP Bell explained the insurance benefits that come with ratification and additional insurance that can be purchased through the USSU. Councillor Illing asked for clarification on potentially conflicting sections of the Campus group policy re: insurance application, assessment, and administration. VP Bell explained that these changes were included to reflect changes to university operations and treatment of events with alcohol. Due to covid, there is a delay in implementation of the university's new process, so this issue may be resolved once activity on campus resumes.
- d. Meetings:

- i. VP Bell explained that he will provide updates / highlights to the committee on meetings relevant to the work of BFC.
- e. Accountabilities:
 - i. VP Bell explained that the USSU prepares and discusses financial statements of the union on a monthly basis. The conversation may be structured differently given the many variances caused by COVID, but BFC members are encouraged to attend these meetings for deeper understanding of USSU operations.

6. Grant Review

- a. No grants were reviewed at this meeting

7. Business

a. Committee Orientation (attached)

- i. VP Bell provided an orientation of the Budget and Finance Committee's responsibilities as defined by the USSU Bylaws.
- ii. VP Bell gave an overview of USSU policies relevant to BFC. This included all financial policies, an orientation to the campus groups policy and an explanation of some of the largest changes made during the may rewrite. VP Bell thanked the members of the 2019-2020 BFC for their contributions.
- iii. VP Bell proposed a schedule for term 1 BFC meetings that may better allow balance between grant review work and financial considerations.
- iv. VP Bell explained the process for accepting and reviewing grant applications and noted that information received in application packages should be kept confidential.
- v. VP Bell began a round of conversation to outline goals for the committee. Members shared that
 - 1. BFC was an enjoyable and rewarding experience last year.
 - 2. Changes to the Campus Group Policy are appreciated and provides greater guidance for the committee.
 - 3. There is a desire to re-balance the focus of the Budget and Finance Committee to include more conversation on budget and financial matters of the union.
 - 4. There is appetite to resolve some outstanding items (grant review scorecard, and Campus Group Standard of Conduct) possibly as committee work.

8. Questions, Comments, Announcements

VP Bell announced that there are two more live sessions planned for Campus Club Week. Members of the committee are encouraged to attend and to advertise the events.

9. Adjournment

Meeting was adjourned at 5:18 pm.

USSU Budget and Finance Committee

Minutes

October 7 4:00pm

Google Meets

Present: Jamie Bell, Sharon Jacob, Kate Illing, Isaac Reaser, Tayz Frolick, Taylor Keller, Caroline Cottrell (GM non-voting)

Regrets: Quinn Rozwadnowski

Guests: NA

1. Call to order

The meeting was called to order at 4:05pm

2. Quorum

Quorum was present and the committee members introduced themselves.

3. Adoption of the Agenda

BFCMOTION002	Illing/Jacob	Carried
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4. Presentations

There were no presentations.

5. VP OPFIN report

VP Bell noted that the meeting will be shorter than normal because there are no funding requests. There is a new platform for groups to apply for funding and so they will now be looked at by the committee rather than by VP Bell alone. VP Bell reviewed the ratifications and offered some explanation about the fewer than usual requests for ratification. For those of you reading these minutes in the future it's because of this thing called COVID-19. VP Bell noted that we had 161 applications (not necessarily ratifications) last year. He has not done a year over year comparison but we would have had more. He also noted that event focussed groups are not ratifying because they are not able to do in-person or on-campus events. Councillor Reaser asked if there were any new groups this year. VP Bell noted that BIPOCanadian and USask Menstrual Projects are new groups.

a. Ratifications (see attached [Campus Group Management System Export](#))

i. Ratified / Approved for Ratification

1. Education Students' Society
2. USask Improv
3. Student Medical Society of Saskatchewan
4. U of S Games Club
5. Saskatchewan Pharmacy & Nutrition Student Society

6. Usask Students For Liberty
7. U of S Sled Dogs Quarter Scale Tractor Team
8. USask IEEE PES Student Branch Chapter
9. U of S Filipino Students' Association
10. Mathematics and Statistics Student Society
11. U of S Kinsmen/Kinette Club
12. Agriculture and Bioresources Students' Association (A.S.A)
13. InterVarsity
14. Engineers Without Borders University of Saskatchewan Chapter
15. AIESEC in Saskatoon - Branch of AIESEC Canada Inc.
16. English Undergraduate Society
17. Huskie Formula Racing
18. Usask Menstrual Project
19. Pre-Law Student Society
20. World University Services of Canada: University of Saskatchewan
Local Committee
21. House of Hamm (sample group)
22. BIPO Canadian
23. Indigenous Business Students' Society
24. Global K-Culture Club
25. U of S Bridge Team (USBT)
26. Health Sciences Students' Association
27. U of S Cheerleading Team
28. Law Students' Association
29. PennyDrops - University of Saskatchewan
30. Student Wellness Initiative Toward Community Health (SWITCH)
31. Western Canadian Veterinary Students' Association (WCVSA)
32. The U of S Tennis Club
33. Pro-Life USask
34. Pre-Pharmacy Club
35. Love Notes
36. Edwards Business Students' Society
37. Arts and Science Students' Union
38. USask Women In STEM
39. Best Buddies UofS
40. Muslim Students' Association (MSA)
41. Wildlife Disease Association (WDA)
42. Edwards JDC West
43. Sask Party Youth
44. Chemical Engineering Student Society
45. Catholic Christian Outreach Saskatoon
46. CIM Saskatoon Student Chapter

ii. Denied

1. No groups have been denied ratification.

- b. Funding Requests (under \$100)
 - i. Global Korean Culture Club - Dance Class
- c. Insurance sales
 - i. No Sales
- d. Meetings
 - i. Sheaf Interview
- e. Accountabilities
 - i. Accountabilities August accountabilities are being prepared and will be published to the website when finished.

6. Motions arising from the VP OPFIN report

- a. Approval of ratification decisions

BFCMOTION002	Reaser/Keller	Carried
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- b. Approval of granting decisions

BFCMOTION003	Reaser/Illing	Carried
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7. Business

- a. **Google Drive access**

VP Bell noted that meeting material and collaborative work will be supported with Google Drive. VP Bell will reach out to members who have not already provided google accounts for access to the shared drive.

8. Questions, Comments, Announcements

- a. October 14th meeting is cancelled because VP Bell will be interviewing one of the Provost candidates. Members of the committee will think about and possibly work on development of a scorecard for evaluating funding applications. Questions can also be posed about the state of the USSU finances and the nature of its financial structure.

9. Adjournment

Meeting was adjourned at 4:57 pm

Budget and Finance Committee

An orientation



What does BFC do?



BFC Shall:

1. consider all financial matters referred to it by the Council or the Executive Committee and making recommendations to the Council;
2. seek to ensure that members of the Union, are, as much as possible, made aware of the financial activities of the Union;
3. review Union fees to assess their value and impact on members;
4. develop long-term strategies for administering student fees in keeping with the Union's mission; and



BFC Shall:

be responsible for all issues and communications arising from or to student groups, including funding, ratification, insurance, and event coordination.

Policies



Campus Groups Policy

Rewritten in May 2020

Serves as a guidebook for both BFC and campus groups for

- Ratification
- Insurance
- Granting
- Student Conduct / disciplinary action



Campus Groups Policy

Highlights from rewrite:

- Clearer definitions (group types, operating/admin costs)
- More comprehensive explanation of benefits
- Provisional ratification and temporary extension of benefits (allows better participation in welcome week events)
 - Early-bird discounts
 - More robust explanation of insurance requirements and process (and revised fee structure)
- New grants! - PIG and EDIG. and more clear expectations on grant obligations (for both USSU and the recipient)
- Standard of Conduct - still kind of a WIP, tbh.



Campus Groups Policy

~~WAPs~~ WIPs

- Standard of Conduct
- GOALS
 - Group Orientation and Leadership Sessions.



Money Policies

- Student Fee Terms of Reference and Student Infrastructure Fee Terms of Reference
 - Explains purpose and use of the fee, changes to the fees.
- Expenditure of Money Policy
 - Internal Financial Controls, Approval Processes, Decision making, management of non-budgeted issues that come up, payroll.
- General Financial Policy
 - Signing authority on financial and legal documents, financial transparency, contingency.
- Investment Policy
 - Cash flow, Solvency, Investment objectives, portfolio management guidelines
- Sustainability Policy
 - Outlines ethical purchasing practices (among other things)



Other Policies

- Free Speech Policy
 - People have rights.
- Privacy Policy
 - We collect a lot of information from students and student groups
 - Information you receive / have access to during your time on BFC is, unless otherwise specified, confidential.

BFC Meetings



BFC meeting Calendar

- September 30th - Orientation, Policy walkthrough, Goals for the year.
- October 7 - Grant Reviews
- October 14 - Potentially no meeting (Jamie is interviewing a provost candidate until 5:00)
- October 21 - Grants
- October 28 - Finance deep dive
- November 4 - Grants
- November 11 - No meeting (reading week)
- November 18 - Grants
- November 25 - TBD
- December 2 - Grants



Grant Meetings

- Purpose:
 - Discuss and make decisions relating to grant applications
 - Interview applicants as necessary
 - Separation of granting and non granting allows
 - Defined committee time for non-campus group business
 - Predictability of outcomes for applicants
- Timeline:
 - Applications are reviewed every second wednesday
 - BFC will receive review material no later than the previous Monday (giving 48 hours to review applications)
 - Applications reviewed at any given BFC grant meeting will have been received 5-17 days in advance of the meeting.
 - The VP OPFIN will review applications every Thursday or Friday to reject incomplete applications and approve applications for \$100 or less.



Grant review calendar

M	T	W	R	Friday	S	S
		Other business				
		Grants	Notices issued	VP reviews / cleans applications		
		Other business meeting		VP reviews / cleans applications + preps BFC package		
BFC gets applications		Grant meeting	Notices issued			



Other Meetings

- Intended to reserve time for business referred to the committee through the executive or council.
- Work toward committee goals



Committee Reporting

Two reporting methods

- Meeting Minutes
- Verbal recap at USC

WHO WANTS TO VOLUNTEER TO TAKE MINUTES?

WHO WANTS TO TALK AT COUNCIL?

BFC Goals



Jamie's Goals for BFC

1. Scorecard / rubric thing
 - a. Help us be more consistent and objective with our adjudication.
 - b. Be transparent with groups about what we are looking for in an application.
2. October Finance DeepDive
 - a. Good to do anyway, but really important during COVID.
3. Committee development
 - a. Get BFC to function as a C on the B and F.



Member Goals (a discussion)

1. Why did you join BFC
2. What do you want to get out of your BFC experience?
3. Any projects you want to take on as a BFC member?



Other things I could talk about

- Explain my role further
 - What I do for the USSU
 - A lot.
 - What I do for the University
 - FRC, PPC, Access and Tech, Capital and Finance, Sustainability Circle: Ops Comm, Provost hiring committee, etc, etc etc.
 - What I do for the Campus Groups
 - Mentor, administrator, faceless bureaucrat.
- Explanation of University Finances
 - Or schedule a presentation from university VP FR / Controller / VProv IPA.

University Students' Council Attendance

	Sep. 03	Sep. 10	Sep. 17	Sep. 24	Oct. 01
Cross, Emma	P	P	P	P	P
Millar, Wyatt	P	P	P	P	P
Jacob, Sharon	P	P	P	P	P
Rawat, Ritish	A	P	P	P	P
Soota, Sahil	P	P	P	P	P
Lies, Madelyn	P	P	P	P	P
Keller, Taylor	P	P	P	P	P
Reaser, Isaac	P	P	P	P	P
Harvey, Evan	P	P	P	P	P
Lummerding, Dominique	P	P	P	P	P
O'Connell, Ryan	P	P	P	P	P
Illing, Kate	P	P	P	P	P
LaRose-Smith, Autumn	P	P	P	P	P
Bell, Jamie	P	P	P	P	P
Roberts, Kiefer	P	P	P	P	P
McKay, Jory	P	P	P	P	P
Noon, Justice	NYA	NYA	P	A	A
Goswami, Abhineet	NYA	NYA	P	P	P
Nunez, Celeste	NYA	NYA	P	P	A
Kim, David	NYA	NYA	NYA	P	P
Bauman, Elisabeth	NYA	NYA	NYA	NYA	P

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

CE - Communication Error

PG - Permission Granted



**University Students' Council Agenda
October 22, 2020
Via Zoom - 6:00pm**

- 1. Adoption of an Agenda**
- 2. Introductions**
- 3. Council Addresses**
 - 3.1. Julian Demkiew - Sustainability**
- 4. Minutes and Reports for Information**
 - 4.1. USC Minutes - October 15, 2020**
 - 4.2. Executive Committee Minutes and Report - October 14 & 19, 2020**
 - 4.3. Academic Affairs Committee Minutes and Report**
 - 4.4. Appointments Committee Minutes and Report**
 - 4.5. Code of Ethics Disciplinary Tribunal Minutes and Report**
 - 4.6. Elections Committee Minutes and Report**
 - 4.7. External Affairs Committee Minutes and Report**
 - 4.8. Budget & Finance Committee Minutes and Reports**
 - 4.9. Indigenous Student Affairs Committee Minutes and Report**
 - 4.10. International Student Affairs Committee Minutes and Report**
 - 4.11. Student Affairs Committee Minutes and Report**
 - 4.12. Sustainability Committee Minutes and Report**
 - 4.13. Association of Constituency President Minutes and Report**
- 5. Motions Arising from the Minutes and Reports**
- 6. Business**
- 7. New Business**
- 8. Questions, Comments, and Announcements**
 - 8.1. No Meeting Next Week**
- 9. Adjournment**



University Students' Council
Minutes for Thursday, October 15, 2020

Present:

Jamie Bell, VP Operations and Finance, (he/him,they/them)
Sharon Jacob, Arts and Science (she/her)
Emma Cross, Agriculture and Bioresources (she/her)
Abhineet Goswami, International Students (he/him)
Evan Harvey, Law (he/him)
Taylor Keller, Edwards School of Business (she/her)
Dominique Lummerding, Pharmacy and Nutrition (she/her)
Wyatt Millar, Agriculture and Bioresources (he/him)
Celeste Nunez, International Students (she/her)
Ritish Rawat, Arts and Science (he/him)
Isaac Reaser, Edwards School of Business (he/him)
Sahil Soota, Arts and Science (he/him)
Elisabeth Bauman, St. Thomas More (she/her)
Autumn LaRose-Smith, President (she/her,they/them)
Ryan O'Connell, St. Thomas More (he/him)
Jory McKay, VP Student Affairs (he/him, they/them)
Kiefer Roberts, VP Academic Affairs (he/him)

Also Present:

Dallas Burnett, USC Chairperson (he/him)
Caroline Cottrell, General Manager (she/her)

Absent:

Justice Noon, Indigenous Students (she/her/comrade)
Madelyn Lies, Education (she/her)

Regrets:

Kate Illing, WCVN (they/them)
David Kim, Medicine (he/him)

Guests:

Fiza Baloch, the Sheaf
Mackenzie Metcalfe, UCRU
Kristin Smith, UCRU
Tayz Frolick, Budget and Finance Committee Member

Please note that verbatim minutes are not produced. The full discussion can be heard on the audio recording.
<https://ussu.ca/main-page/governance/university-students-council/usc-agendas-minutes/>

The meeting was called to order at 6:04 p.m.

1. Adoption of the Agenda

Chairperson Burnett stated that the meeting is taking place on ZOOM, but traditionally takes place in the Roy Romanow Students' Council Chamber, which is located on Treaty 6 Territory and the Homeland of the Metis. He recognized that learning took place on this land prior to the establishment of this institution.

Move to adopt the agenda.

USCMotion026: Councillor Keller / Councillor Soota

Carried

2. Introductions

President LaRose-Smith welcomed Fiza Baloch from the sheaf, Tayz Frolick from the Budget and Finance Committee, and she welcomed Mackenzy Metcalfe and Kristin Smith from UCRU.

3. Council Addresses

3.1 Mackenzy Metcalfe and Kristin Smith - Undergraduates of Canadian Research-Intensive Universities

Mackenzy and Kristin presented information on the Undergraduates of Canadian Research-Intensive Universities (UCRU); a coalition group of which the USSU is a part. Mackenzy is the chair of the group and Kristin is the vice-chair. They highlighted the members, values, and policy priorities of UCRU. They noted the USSU's role within the coalition and thanked President LaRose-Smith and VP Bell for their involvement. The UCRU policy priorities this year include: Indigenous Students, Student Financial Aid, International Students, Undergraduate Research, COVID-19 Student Supports, and Work-Integrated Learning. Some areas for growth for UCRU include: Lobbying outside of budget cycles, Recruiting other U15 schools, Formalization, and Online presence. UCRU was excited to announce that they just submitted their proposed bylaws to lawyers for review. Currently there is no cost to be a member of UCRU, but they are looking at implementing cost in the future and to hire full time staff.

President LaRose-Smith asked if UCRU could share more information about past successes.

Mackenzy shared that in the past UCRU was successful in advocating for student financial aid and a grace period within the Liberal platform. UCRU was the first group to survey students for the Canadian Emergency Student Benefit initiative. Recently International Students are able to come back into the country.

Councillor O'Connell thanked Mackenzy and Kristin for their presentation. He asked how the USSU councillors can get involved. Mackenzy encouraged Councillors to engage in the social media platforms and also recommended

reaching out to President LaRose-Smith and VP Bell to assist in tasks that they are working on as part of UCRU.

President LaRose-Smith thanked Councillor O'Connell and noted that she hopes to bring items like UCRU to the External Affairs Committee.

Please see attached presentation and online audio file for more information.

4. Minutes and Reports

4.1 USC Minutes – October 1, 2020

Councillor Reaser noted a few typos on the USC minutes: Councillor Kim's name was incorrect and senior managers' names were missing on the front page. AGA Burnett will make friendly corrections to the October 1 minutes as identified.

4.2 Executive Committee - October 6, 2020

4.3 Budget and Finance Committee - September 30 & October 7, 2020.

Councillor Reaser presented a brief overview of the Budget and Finance Committee. There were no grant proposals; VP Bell presented information from over the summer; there were 90 groups in the ratification process this year, 161 groups applied last year; there are new campus groups this year.

5. Motions Arising from Minutes and Reports

Move to accept the minutes and reports into the official record.

USCMotion027: Councillor Cross / Councillor Lumerding

Carried

6. Business

7. New Business

8. Questions, Comments, and Announcements

VP Roberts asked Councillors within the Academic Affairs Committee to reach out to him with their meeting availability.

President LaRose-Smith announced that the Mayoral Candidate Forum will be held on October 20, 2020 at 5 p.m. and it will be moderated by Martin Gaal.

President LaRose-Smith noted that Bylaw amendment proposals will be opening soon and that any undergraduate student member can propose a bylaw amendment. Chairperson Burnett confirmed that the launch date that students can propose amendments is Monday, October 19.

Councillor Harvey asked how constituency groups can prepare for the AGM and bylaw amendments. President LaRose-Smith said show up to the AGM and bring 2.5 friends as quorum is 50 students! Chairperson Burnett added that the AGM will be set up on ZOOM and there will be a registration process. GM Cottrell noted that the

registration process is to ensure that only undergraduate students participate in the meeting. She highlighted the importance of quorum to pass the financials. VP Bell added that any councillors may reach out to him if they have questions regarding the financial statements.

All undergraduate students are eligible to propose amendments to the USSU Bylaw. The USSU consults with the USSU lawyer to ensure that the proposed amendments adhere to the spirit and intent of the Bylaw.

AGM information can be found at: <https://ussu.ca/main-page/governance/agm/>

President LaRose-Smith encouraged Councillors to email her provincial asks/advocacy points. The External Affairs Committee will be working on this topic soon.

Councillor Harvey asked for when provincial asks will be sent to the government. President La-Rose-Smith explained that once the provincial election is over and individuals are in their respective positions, she will reach out to the Minister of Advanced Education to advocate for the provincial asks.

9. Adjournment

The meeting was adjourned at 6:55 p.m.



Executive Meeting Minutes for October 14, 2020

Present: President LaRose-Smith, VP Bell, VP Roberts, VP McKay, GM Cottrell

Absent:

1. Call to order

The meeting was called to order at 10:04 a.m.

2. Quorum

Quorum was present.

3. Roundtables

a. President LaRose-Smith

- i. Meeting with Patti McDougal
- ii. Planning meeting for Mayoral Candidates Forum
- iii. Met with Abhineet regarding International Student Concerns

b. VP Bell

- i. Executive Meeting
- ii. Student Council
- iii. Meeting with Patti McDougal
- iv. Budget and Finance Committee Meeting
- v. Provost Hiring Committee
- vi. Focused on classes this last week

c. VP McKay

- i. Working a lot on sustainability
- ii. Coalition meeting last Thursday
- iii. Framework for this year
- iv. Meeting after this meeting
- v. Sustainability week in November after reading week
- vi. Centre review
- vii. Catching up on class

d. VP Roberts

- i. Weekly meetings
- ii. Scholarship and awards meeting
- iii. Met with Patti McDougal
- iv. Academic and Student Life Committee

e. GM Cottrell

- i. Met with Peter Hedley and they are working on an increased activity document for Place Riel. The Pharmacy is looking to do flu shots.
- ii. There is nothing that the USSU can do to shelter students that want to catch the bus at Place Riel. The building will remain locked.
- iii. Working on international students' concerns.

4. New business

a. USFA BiWeekly Meetings

President LaRose-Smith noted that the USFA has agreed to meet biweekly with the USSU. She said she would take the lead on attending these meetings and invited the Executive to attend too. VP Bell noted that he believes that these meetings are valuable but he doesn't see the specific relationship to his portfolio. He said that he may attend on occasion. VP McKay and VP Roberts said they would like to attend and be in the loop.

b. Additional Days off (Usask)

The university is planning to have more days off in December; finals are to be completed by December 19. GM Cottrell noted that the USSU staff will most likely have vacation time, but she will think about it more.

c. Future Majority Collaboration

Future majority is planning to host a provincial election forum. President LaRose-Smith wonders about the success as there hasn't been attendee confirmations that she is aware of. The USSU will help promote the forum event. VP Roberts would like the USSU to assist in finding a moderator. The Executive is going to ask Loleen Berdahl if she would be interested.

d. Bylaw and Policy changes

President LaRose-Smith noted that the announcement for AGM and bylaw amendments will be published soon.

e. International Students in Executive

President LaRose-Smith and VP McKay met with Abhineet Goswami to discuss student concerns regarding ability to run for Executive. They noted that this topic will take time but we're moving in a positive direction.

5. Adjournment

Meeting was adjourned at 10:58 a.m.



Executive Meeting Minutes for October 19, 2020

Present: President LaRose-Smith, VP Bell, VP Roberts, VP McKay, GM Cottrell

Absent:

1. Call to order

The meeting was called to order at 10:04 a.m.

2. Quorum

Quorum was present.

3. Roundtables

a. President LaRose-Smith

- i. President's' Executive Council Monthly Meeting
- ii. USask Board of Governors PD
- iii. University Council Meeting
- iv. Indigenous Achievement Week Planning Committee Meeting
- v. Phone call meeting with Costa Maragos regarding provincial election live show
- vi. Future Majority provincial election panel tonight
- vii. Meeting with Jason Ventnor and Martin Gaal for Mayoral forum

b. VP Bell

- i. Provost Interview (x2)
- ii. Provost deliberations
- iii. Executive meeting
- iv. Uni Council
- v. Council prep
- vi. USC
- vii. SM / exec
- viii. COMM 321 Midterm
- ix. UCRU bylaws submitted for lawyers' review.
- x. VOTED

c. VP Roberts

- i. Responding to emails
- ii. Meeting with Patti McDougal regarding peer review
- iii. President's Executive Council Meeting
- iv. Council Prep
- v. University Student Council
- vi. Executive Meeting
- vii. Many upcoming committee meetings this week

d. VP McKay

- i. Students' Sustainability Coalition meeting
- ii. Centre Meetings
- iii. Worked on volunteer package with centre coordinators

e. GM Cottrell

- i. Meetings meetings meetings
- ii. Working on reopening plan
- iii. Pharmacy starting flu shots
- iv. Dentist opening soon
- v. Rise in facility concerns

4. New business

a. Provincial Asks

President LaRose-Smith reminded the Executive to think about asks to the provincial government in light of the upcoming election.

b. Open Education Resources Conference

VP Bell shared that there is an OER conference coming up over reading week. President LaRose-Smith suggested that VP Roberts ask the Academic Affairs Committee if there is interest in attending the conference. She noted that maybe the Juen fund could be used. GM Cottrell asked how much the OER Conference cost. VP Bell noted that the cost is slightly ambiguous for ticket price costs. The site says \$25 per student or regularly \$75 per person.

c. Reimbursements

VP Bell reviewed how reimbursements work for the Executive.

d. Other Discussion

AGA Burnett asked if anything is to be added to the USC agenda. Julian Demkiew is going to be doing a Council Address and that is all for the agenda. The October 29 meeting is going to be cancelled due to no scheduled business.

Discussion took place regarding committee revisions. The Executive Committee is going to wait until the committees meet to discuss revisions.

VP McKay asked if there has been discussion regarding bus shelters by Place Riel. VP Bell noted that there are supposed to be some built on College Drive but not by Place Riel. GM Cottrell noted that she predicts concerns regarding lack of shelter near Place Riel during the winter but unfortunately it is beyond her control. She is continually working with the University to navigate reopening.

5. Adjournment

Meeting was adjourned at 10:57 a.m.

University Students' Council Attendance

	Sep. 03	Sep. 10	Sep. 17	Sep. 24	Oct. 01	Oct. 08	Oct. 15
Cross, Emma	P	P	P	P	P	NM	P
Millar, Wyatt	P	P	P	P	P	NM	P
Jacob, Sharon	P	P	P	P	P	NM	P
Rawat, Ritish	A	P	P	P	P	NM	P
Soota, Sahil	P	P	P	P	P	NM	P
Lies, Madelyn	P	P	P	P	P	NM	P
Keller, Taylor	P	P	P	P	P	NM	P
Reaser, Isaac	P	P	P	P	P	NM	P
Harvey, Evan	P	P	P	P	P	NM	P
Lummerding, Dominique	P	P	P	P	P	NM	P
O'Connell, Ryan	P	P	P	P	P	NM	P
Illing, Kate	P	P	P	P	P	NM	PG
LaRose-Smith, Autumn	P	P	P	P	P	NM	P
Bell, Jamie	P	P	P	P	P	NM	P
Roberts, Kiefer	P	P	P	P	P	NM	P
McKay, Jory	P	P	P	P	P	NM	P
Noon, Justice	NYA	NYA	P	A	A	NM	A
Goswami, Abhineet	NYA	NYA	P	P	P	NM	P
Nunez, Celeste	NYA	NYA	P	P	A	NM	P
Kim, David	NYA	NYA	NYA	P	P	NM	PG
Bauman, Elisabeth	NYA	NYA	NYA	NYA	P	NM	P

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

CE - Communication Error

PG - Permission Granted

The background of the slide features a monochromatic blue-grey palette. On the left side, there are several tall, slightly irregular stacks of books. Scattered throughout the central and right portions of the image are several open books, appearing to be floating or falling through the air. The overall composition suggests a theme of academic research and learning.

UNDERGRADUATES OF CANADIAN RESEARCH-INTENSIVE UNIVERSITIES

HELLO!

MACKENZY METCALFE (SHE/HER)



Vice-President of University Students' Council at Western University
(USC)

Chair of Undergraduates of Canadian Research-Intensive Universities
(UCRU)

HELLO!

KRISTIN SMITH (SHE/HER)



Vice-President Advocacy at University of Manitoba Students' Union (UMSU)

Vice-Chair of Undergraduates of Canadian Research-Intensive Universities (UCRU)

UNDERGRADUATES OF CANADIAN RESEARCH-INTENSIVE UNIVERSITIES



Undergraduates of Canadian Research-Intensive Universities (UCRU) is an informal coalition of student associations whose mandate is to advocate to the Canadian federal government for an affordable, inclusive and high-calibre undergraduate university education with opportunities for increased access to undergraduate research.

UCRU AT A GLANCE



250 000+
Students represented

5 LEADERSHIP ROLES

1/2 of members will hold
leadership roles

9 MEMBERS

Smaller number of schools

FOUNDING MEMBERS

A say in the creation of
UCRU



Alma Mater Society
of UBC



University of
Manitoba Students'
Union



McMaster Students
Union



University of
Saskatchewan
Students' Union



University of
Toronto Students'
Union



Alma Mater
Society of Queen's
University



Western
University
Students' Council



Students' Society
of McGill
University



Waterloo
Undergraduate
Student
Association

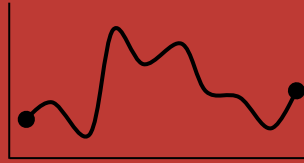
SPOTLIGHT: OUR VALUES

ASPIRATIONAL



UCRU will strive to develop policy that while being pragmatic, is driven by popular student opinions and for the benefit of students

EVIDENCE-BASED



UCRU ensures that its policy is supported by relevant research

COLLABORATIVE



UCRU shall ensure that all of its members have mechanisms to discuss concerns in a critical and equitable manner

SPOTLIGHT: OUR VALUES

FOCUSED



UCRU strives to advocate only on policies that impact the undergraduate student experience.

NON-PARTISAN



UCRU strives to judge policies of political parties on their own merits, rather than who puts them forward.

EQUITABLE



UCRU strives to include an Indigenization lens and a broader equitable lens in the development of all its policies, and advocate for equitable treatment of all undergraduates.

EASY IN

Joining UCRU is simple.

EASY OUT

Leaving UCRU is simple.



HOW UCRU DOES ADVOCACY

LOBBY WEEKS

NATIONWIDE CAMPAIGNS

**IN-PERSON MEETINGS WITH
POLITICIANS**



RESEARCH BRIEFS

**RELATIONSHIPS WITH
STAFFERS**

LETTERS TO MINISTERS

UCRU YEARLY TIMELINE

**NEW UCRU BOARD IS
COMPOSED**



JUNE

**YEARLY PRIORITIES
SET**



JULY

**FEDERAL BUDGET
SUBMISSION**



AUGUST

*Throughout the year, UCRU also acts to meet the needs of students as the political climate changes.

In tandem to preparations for lobby week, UCRU may also send letters to ministers, meet with policy advisors, run campaigns, or speak to media.

UCRU YEARLY TIMELINE

OTTAWA LOBBY WEEK



NOVEMBER

**NEW FEDERAL BUDGET
ANNOUNCED**



MARCH

**NEW UCRU BOARD IS
TRANSITIONED**



MAY

*Throughout the year, UCRU also acts to meet the needs of students as the political climate changes.

In tandem to preparations for lobby week, UCRU may also send letters to ministers, meet with policy advisors, run campaigns, or speak to media.

UCRU POLICY PRIORITIES



**INDIGENOUS
STUDENTS**



**STUDENT
FINANCIAL AID**



**INTERNATIONAL
STUDENTS**



**UNDERGRADUATE
RESEARCH**



**COVID-19 STUDENT
SUPPORTS**



**WORK-INTEGRATED
LEARNING**

UCRU AREAS OF GROWTH

**LOBBYING OUTSIDE OF
BUDGET CYCLES**

**RECRUITING OTHER U15
SCHOOLS**

FORMALIZATION

ONLINE PRESENCE

SPOTLIGHT: FORMALIZATION

CONSENSUS ON BYLAWS



UCRU members have worked all summer to ensure that each member agrees on our bylaws.

LAWYERS HIRED



UCRU aims to be officially registered as a not-for profit corporation by January.

COUNCILS ACCEPT BYLAWS



Once the lawyers have reviewed the bylaws, each UCRU member will bring the bylaws to their council and officially ratify them to become member of UCRU.

SO HOW MUCH DOES THIS ALL COST?



UCRU does not currently charge a fee for its advocacy work but intends to work towards one in the future.

THANKS!

Do you have any questions?

Mackenzy Metcalfe

info@ucru.ca

externalaffairs@westernusc.ca

+226 347 7656

ucru.ca



BENEFITS OF A UCRU FEE

INSTITUTIONAL MEMORY

FULL TIME STAFF ASSISTANCE

CONSISTENCY IN ADVOCACY

**EQUAL OPPORTUNITY FOR
INPUT BETWEEN SCHOOLS**

CHALLENGES ASSOCIATED WITH A UC RU FEE

CAMPUS REFERENDUMS

POLITICAL CLIMATE

...and our sets of editable icons

You can resize these icons without losing quality.

You can change the stroke and fill color; just select the icon and click on the paint bucket/pen.

In Google Slides, you can also use Flaticon's extension, allowing you to customize and add even more icons.



Educational Icons



Medical Icons



Business Icons



Teamwork Icons



Help & Support Icons



Avatar Icons



Creative Process Icons



Performing Arts Icons



Nature Icons



SEO & Marketing Icons





**University Students' Council Agenda
November 5, 2020
Via Zoom - 6:00pm**

- 1. Adoption of an Agenda**
- 2. Introductions**
- 3. Council Addresses**
 - 3.1. Russell Isinger - University Registrar**
- 4. Minutes and Reports for Information**
 - 4.1. USC Minutes - October 22, 2020**
 - 4.2. Executive Committee Minutes and Report - October 26 & November 2, 2020**
 - 4.3. Academic Affairs Committee Minutes and Report**
 - 4.4. Appointments Committee Minutes and Report**
 - 4.5. Code of Ethics Disciplinary Tribunal Minutes and Report**
 - 4.6. Elections Committee Minutes and Report**
 - 4.7. External Affairs Committee Minutes and Report**
 - 4.8. Budget & Finance Committee Minutes and Reports - October 20 & 28, 2020**
 - 4.9. Indigenous Student Affairs Committee Minutes and Report**
 - 4.10. International Student Affairs Committee Minutes and Report**
 - 4.11. Student Affairs Committee Minutes and Report**
 - 4.12. Sustainability Committee Minutes and Report**
 - 4.13. Association of Constituency President Minutes and Report**
- 5. Motions Arising from the Minutes and Reports**
- 6. Business**
 - 6.1. Councillor Noon**
- 7. New Business**
- 8. Questions, Comments, and Announcements**
- 9. Adjournment**



University Students' Council
Minutes for Thursday, October 22, 2020

Present:

Elisabeth Bauman, St. Thomas More (she/her)
Emma Cross, Agriculture and Bioresources (she/her)
Abhineet Goswami, International Students (he/him)
Evan Harvey, Law (he/him)
Kate Illing, WCVU (they/them)
David Kim, Medicine (he/him)
Dominique Lummerding, Pharmacy and Nutrition (she/her)
Wyatt Millar, Agriculture and Bioresources (he/him)
Celeste Nunez, International Students (she/her)
Ryan O'Connell, St. Thomas More (he/him)
Ritish Rawat, Arts and Science (he/him)
Isaac Reaser, Edwards School of Business (he/him)
Sahil Soota, Arts and Science (he/him)
Madelyn Lies, Education (she/her)
Autumn LaRose-Smith, President (she/her,they/them)
Jamie Bell, VP Operations and Finance, (he/him,they/them)
Jory McKay, VP Student Affairs (he/him, they/them)

Also Present:

Dallas Burnett, USC Chairperson (he/him)
Caroline Cottrell, General Manager (she/her)

Absent:

Justice Noon, Indigenous Students (she/her/comrade)
Sharon Jacob, Arts and Science (she/her)

Regrets:

Taylor Keller, Edwards School of Business (she/her)
Kiefer Roberts, VP Academic Affairs (he/him)

Guests:

Wardah Anwar, the Sheaf

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<https://ussu.ca/main-page/governance/university-students-council/usc-agendas-minutes/>

The meeting was called to order at 6:04 p.m.

1. Adoption of the Agenda

Chairperson Burnett stated that the meeting is taking place on ZOOM, but traditionally takes place in the Roy Romanow Students' Council Chamber, which is located on Treaty 6 Territory and the Homeland of the Metis. He recognized that learning took place on this land prior to the establishment of this institution.

Move to adopt the agenda.

USCMotion028: Councillor Goswami / Councillor Miller

Carried

2. Introductions

President LaRose-Smith welcomed Wardah Anwar from the Sheaf; Julien Demkiew, Irena Creed, Matt Wolsfeld, and Erin Aikens from the University of Saskatchewan.

3. Council Addresses

3.1 Julian Demkiw, Irena Creed, Matt Wolsfeld, Erin Akins - Sustainability

Julian Demkiw thanked the Council for the invitation and gave the floor to Irena Creed.

Irena Creed acknowledged that the University of Saskatchewan is situated on Treaty 6 territory and the Homeland of the Metis.

Irena presented on the University of Saskatchewan Sustainability Strategic Plan, which has been titled: Critical Path to Sustainability. She highlighted the importance of sustainability to the University of Saskatchewan, as well as the recognition of importance locally, nationally, and internationally.

The Sustainability Strategy began in October of 2019. The strategy is a 10 year strategy to be implemented from 2021 to 2030. Irena welcomed any feedback that Councillors may have during her presentation on the strategy. She continued to share each commitment of the strategy with the Council.

- Leverage our Place
 - Be permeable to our social, economic, and environmental settings, and to influence and be influenced by them as solutions to our sustainability challenges are created, mobilized, and shared.
- Model the Way
 - Foster an innovative and entrepreneurial campus spirit and utilize the campus operations and community as a living laboratory to pilot and then diffuse and scale sustainability solutions.

- Empower Action
 - Support a generation of learners and achievers to transform mindsets and expand skill sets to accelerate action to achieve the SDGs.
- Capitalize on Strengths
 - Bring together the campus community to create knowledge focused on designing and implementing innovative and workable solutions to sustainability challenges.
- Catalyse Social Change
 - Promote, engage, and support shared knowledge, expertise, and experiences to affect the change needed.

Question from Council: Is the aim to decrease 45% of 2010 emissions by 2030 by increasing sequestration or rather to decrease emissions regardless of sequestration.

Irena Creed noted that it is both. Looking at carbon sinks and carbon sources. Sequestration is about locking up carbon into the earth. Such as creating wetlands or planting more trees. Irena noted that lowering emissions is going to be a higher priority.

Question from Councillor Illing: Asked if sustainable investing relates to investment portfolio.

Irena Creed noted that they were originally looking at signing on a charter to divest; however, after learning more about the university's position, they decided to continue with investing responsibility. She noted that approximately 4% of the portfolio is in fossil fuels. She encourages Councillors to generate sustainable investment ideas.

Question from Councillor Harvey: Asked if the University is investing more to sustainability.

Irena noted that she has a meeting set with the President to discuss resources for sustainability coming up. She is confident that the University will prioritize sustainability.

Matt Wolsfeld and Erin Akins thanked Council for the invitation.

Irena thanked the Council and noted that if any students have any feedback or comments at all to reach out to her.

VP Bell highlighted some of the USSU's involvement with Sustainability. He thanked Irena Creed for all her work with the Sustainability Strategic Plan and noted that he sees the implementation of the student voice within this plan.

4. Minutes and Reports

4.1 USC Minutes – October 15, 2020

4.2 Executive Committee - October 14 & 19, 2020

5. Motions Arising from Minutes and Reports

Move to accept the minutes and reports into the official record.

USCMotion029: Councillor Cross / Councillor Lummerding

Carried

6. Business

7. New Business

8. Questions, Comments, and Announcements

8.1 No Meeting Next Week

Chairperson Burnett announced that there would be no meeting next week.

President LaRose-Smith thanked Councillors for attending the Mayoral Candidates Forum.

Councillor O'Connell asked when the AGM Zoom Registration is open. Chairperson Burnett noted that the AGM link is posted on the website. The link for the AGM is:

<https://ussu.ca/main-page/governance/agm/>

GM Cottrell shared that Studentcare is hosting a Q&A session on mental health on October 28 at 12p.m. MDT. The session will be recorded.

President LaRose-Smith reminded Councillors to register for the AGM. The link to register is on the USSU AGM page. Councillor Rawat asked when MSC's should register. Chairperson Burnett noted that registration is open and encouraged them to register as soon they can.

President LaRose-Smith noted that the Executive has been advocating for more study space on campus.

VP Bell asked if Councillors would be interested in hearing from the Academic Priorities Committee chair or the Planning and Priorities Committee chair. Council showed interest. VP Bell will connect with the appropriate individuals to see if they would be interested in addressing Council.

Councillor Harvey wondered how engagement has been around the table regarding the AGM. Councillor Illing noted that changes come more naturally as members see changes that they believe need to take place. GM Cottrell reminded the Council to be mindful of bylaw changes as they need to align with the spirit and intent of the bylaw and must be consistent with all aspects of the bylaw. President LaRose-Smith encouraged Councillors to connect their constituents with the Executive if they do have any bylaw amendment proposals.

9. Adjournment

The meeting was adjourned at 7:18 p.m.



Executive Meeting Minutes for October 26, 2020

Present: President LaRose-Smith, VP Bell, VP Roberts, VP McKay, GM Cottrell

Absent:

1. Call to order

The meeting was called to order at 10:05 a.m.

2. Quorum

Quorum was present.

3. Roundtables

a. President LaRose-Smith

- i. Mayoral Candidates Forum
- ii. Meeting with Anti-racism/Anti-oppression Committee
- iii. Anti-racism planning with VP Bell and VP McKay
- iv. UCRU Board meeting
- v. Sheaf Interview
- vi. University Students' Council
- vii. Student Sustainability Coalition
- viii. Indigenous Achievement Committee
- ix. President's Advisory Circle on Sustainability

b. VP Bell

i. Meetings

1. Exec
2. Transit check in w/ Kovitch
3. BRS / USSU / CoS
4. Provost deliberations
5. SM / Exec
6. PPC
7. BFC
8. Amanda - Signing
9. Anti - Racism MOU review
10. UCRU
11. Meeting with Patti
12. Council prep
13. USC

ii. Events

1. Mayoral Candidates Forum

iii. Initiatives

1. BFC committee revision planning

- 2. Financial review planning
- iv. **Admin / other**
 - 1. Fee submission
 - 2. Granting IT coordination

c. VP Roberts

- i. Mayoral Candidates Forum
- ii. TLARC Meeting
- iii. Academic Programs Meeting
- iv. Checking Emails
- v. University Students' Council

ci. VP McKay

- i. Meet and greet with George Foufas to discuss programming and partnerships
- ii. Mayoral Candidates Forum
- iii. Meeting with Daycare Board
- iv. Centres Meeting
- v. Meeting with Sarah ? this week
- vi. Anti-racism MOU work
- vii. Student Sustainability Coalition
- viii. University Students' Council
- ix. It's my birthday today!

cii. GM Cottrell

- i. Executive Meeting
- ii. Senior Manager Meeting
- iii. UPASS
- iv. Daycare Board Meeting
- v. Budget and Finance Meeting
- vi. University Students' Council
- vii. Working with Peter Hedley on reopening plan
- viii. Responding to student concerns
- ix. Watched mayoral candidates forum

4. New business

a. Strat Plan

VP Roberts was looking at next steps for the release of the Strategic Plan. GM Cottrell encouraged the Executive to release the plan as soon as possible; specifically before the deadline for proposed bylaw amendments. VP Bell noted that consultation can take place during the planning and execution of individual projects.

b. Relationship With ISU

VP Roberts was wondering if the Executive should reach out to set up a meeting with the Indigenous Students Union. President LaRose-Smith will reach out to the ISU via email.

c. Committees

President LaRose-Smith reminded the Executive to review their committees and she has scheduled a meeting this week Wednesday at 1p.m. for the Executive to discuss committee changes. Feel free to invite councillors to this committee changes meeting.

d. Other discussion

President LaRose-Smith noted that the Mayoral Candidates have received the recording of the forum.

5. Adjournment

Meeting was adjourned at 10:57 a.m.



Executive Meeting Minutes for November 2, 2020

Present: President LaRose-Smith, VP Bell, VP McKay, VP Roberts, GM Cottrell

Absent:

1. Call to order

The meeting was called to order at 10:12 a.m.

2. Quorum

Quorum was present.

3. Roundtables

a. President LaRose-Smith

- i. Meeting for Saskatoon hackathon
- ii. Meeting with - committee
- iii. UCRU Advocacy meeting
- iv. Strat plan
- v. Remembrance Day video
- vi. Centre's meeting
- vii. Indigenous achievement week planning

b. VP Bell

- i. Meetings
 1. Exec
 2. PEC / PRT meeting
 3. SM / EXEC
 4. Strat plan finalization
 5. Bylaw meeting
 6. UCRU GovComm
 7. Committee review
 8. BFC
 9. Exec / CC / JV
 10. Centre meeting
 11. Fee Review Committee
- ii. Admin / other
 1. Fee Review Committee Doc prep
 2. UGO Newsletter
 3. UGO Social media
 4. FRC meeting prep
 5. BFC document prep and followup
 6. Ratification reviews
 7. Moved!

c. VP McKay

- i. Executive Meeting
- ii. Agm Prep
- iii. BRT Meeting
- iv. Strategic Plan Meeting
- v. Centre's Meeting

d. VP Roberts

- i. Executive Meeting
- ii. Meeting with Peter Stiocheff and PEC, GSA
- iii. Senior Manager/Executive Meeting
- iv. Meeting with Nancy Turner
- v. Bylaw Meeting
- vi. Committee Review meeting
- vii. TEA "to-do-list" meeting
- viii. RSAW Committee meeting
- ix. Centre's Meeting

e. GM Cottrell

- i. Daycare Board Meeting
- ii. Policy Review
- iii. Executive Meeting
- iv. Bylaw Meeting
- v. Senior Managers Meeting
- vi. Facilities Meeting with Stefanie

4. New business

a. Student Forum

VP Bell received an email regarding the student forum. He noted that we need to reply with our delegates. SALs will be appointed by the appointments committee.

b. Debt Free Degree Campaign

UCRU has begun its debt free degree campaign. The USSU social media pages will be promoting this initiative. President LaRose-Smith shared some of the points within the campaign such as a 2 year grace period for student loan repayment and more student grants versus loans.

c. USC Agenda

GM Cottrell confirmed that Russell Isinger will attend Council this week. Executive plan to report on bylaw amendments within the Executive report.

d. Other Discussion

President LaRose-Smith noted that she would like to congratulate all MLA's who are re-elected and newly elected MLA's within the province.

5. Adjournment

Meeting was adjourned at 10:58 a.m.

Minutes
Budget and Finance Meeting
October 21, 2020 4:00pm

Present: VP Bell, Coun. Keller, Coun. Jacob, Coun. Reaser, Coun. Illing, SAL Frolick GM Cottrell

Rugrats: SAL Rozwadowski

1. Call to order

The meeting was called to order at 4:04 pm

2. Quorum

Quorum was present

3. VP OPFIN report

a. Accountabilities

Reminder that accountabilities are available at <https://ussu.ca/main-page/governance/budget/>

b. Signing

VP Bell explained that he has been meeting regularly with Amanda (controller) to review and sign financial documents.

c. January Fee submission (to FRC)

VP Bell updated the committee on the progress of the winter 2021 term fee proposal. He noted that fees were originally approved by BFC and USC in winter 2020 and that these revisions were approved by the executive committee before BFC was formed for the 2020-2021 year.

4. Business

a. Committee Restructuring

VP Bell introduced the discussion of restructuring the committees of USC. Bylaw amendments were prepared for the last Special General Meeting, but were not voted on by the membership. There is a desire to revise committees to make them function more effectively, and in the case of BFC, more efficiently. BFC has always been quite busy and active compared to other committees, essentially out of need to keep up with grants. After reviewing the current bylaw article, it seems appropriate to break BFC into two standing committees that address financial matters and campus group services separately.

Finance and Assessment committee:

- A committee that can be able to adapt finances in response to changes to the city, other government, and U-pass, for example.
- Newer proposed responsibility: Assess performance of business and service units in collaboration with the business and services manager.
- Increased focus on financial performance of the USSU, budgetary matters, Capital planning, fee setting, etc. as currently defined in the bylaw, but infrequently discussed.
- GM Cottrell joined the meeting and shared concern about an undergraduate university students' committee taking over the operations of these professional managers – don't

have the skills to scrutinize many of the operations of the USSU. VP Bell highlighted that the proposed amendment specifies that this process would be in consultation with the Business and Services manager and would serve as a governance step rather than controlling the operations of USSU businesses and services.

Campus Groups (Grants and Ratifications) Committee:

There was a round of discussion on this committee. Topics of discussion included: Benefits and limitations of having this as a sub committee of FAC. Benefits and limitations of having this as a standing committee, membership, integration of the USSU groups office.

It was agreed that having the campus groups committee as a subcommittee of FAC may slow down the processing and approval of applications. The creation of a standing committee dedicated to group grants and support also highlights the importance of student groups and better supports the services offered to them. This type of committee structure also aligns well with the intent of UGO, to concentrate and organize the variety of supports the USSU offers.

Committee members were in agreement on the spirit of these committees and changes to the bylaw. VP Bell noted that the amendments can be approved only by the membership of the USSU at the AGM.

Following direction and desire of the committee, VP Bell will revise the proposed committee structure for the committee to review at the next meeting.

b. Fall Financial Review

Committee members discussed the financial review workplan. There was a desire by the committee to maintain transparency and communicate information to the council in good faith.

To refine the review process, VP Bell asked committee members to share their questions and concerns as they relate to the financial position and strength of the USSU. In summary, committee members would like to better understand budgetary impacts of COVID, how the USSU is mitigating those impacts, and how long the USSU can manage a reliance on reserve funds.

5. Questions, Comments, Announcements

There were no other questions, comments or announcements.

6. Adjournment

Meeting was adjourned at 5:08pm

Minutes
Budget and Finance Meeting
October 28, 2020 4:00pm

Present: VP Bell, Coun. Keller, Coun. Jacob, Coun. Reaser, Coun. Illing, SAL Frolick GM Cottrell

Rugrats: SAL Rozwadowski

1. Call to order
The meeting was called to order at 4:05 pm

2. Quorum
Quorum was present

3. Adoption of the agenda

BFCMOTION004	Illing / Keller	Carried
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4. Adoption of the minutes from October 21, 2020

BFCMOTION005	Reaser / Frolick	Carried
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5. VP OPFIN report
 - a. Ratification (completions Oct 21 - October 28)
 - i. Clubs ratified last week:
 1. Pre- med club
 2. Catholic Christian Outreach
 3. CIM Saskatoon
 4. Geological Engineering student society
 5. Saskatoon psychology student society
 - ii. VP Bell Clarified that groups reported under ratifications will be ones that have been moved to fully ratified.
 - b. Funding Requests (under \$100)
 - i. NA
 - c. Insurance sales
 - i. NA
 - d. Meetings
 - i. NA
 - e. Accountabilities
 - i. September 2020 is currently being prepared.

6. Business

a. Committee Revision

Following last meeting's discussion, VP Bell revised the proposed amendment following input given by committee members. After further discussion with the executive and senior managers, a revised amendment was brought to BFC members for review. The revised amendment provides greater clarity on the relationship between The Finance and Assessment Committee and senior management in relation to the review process of the USSU's operations.

Considerable time was spent refining the language of the amendment as to not mislead readers of the bylaw as to the purpose and intent of the FAC.

VP Bell noted that while the decision to accept this amendment can be made only by the membership at a General Meeting, having record of BFC's endorsement of this change may be helpful in the explanation of this amendment's value.

Motion: The Budget and Finance Committee of University Students' Council supports the spirit and intent of the proposed bylaw amendment to replace the Budget and Finance Committee with the Finance and Assessment Committee and the Campus Groups Committee.

BFCMOTION006	Illing / Reaser	Carried
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b. Grant review - Global Korean Culture Club

BFC was presented with a Project and Initiative application for an in-person dance class.

A round of discussion exposed the following concerns:

- Limited information on Saskatchewan health Authority guidelines, and instead focuses on national and international regulations
- Concern about spiking case numbers and potential for closures of dance studios
- Explanation of contingency planning for in-person cancellations

The Committee felt that they were unable to reach a decision until a statement is provided by the group resolving some of these concerns.

Motion: Table decision until information is received from GKCC

BFCMOTION007	Reaser / Jacob	Carried
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c. Ratification of Menstruation REDefined

A request for ratification information from a group was provided to committee members for review. Under USSU policy, groups that are looking to ratify must be notably different in membership and purpose from groups that are already established. The Committee

recommended that this group first look for opportunities to collaborate with Usask Menstrual Project. If there are significant enough differences in their purpose, a discussion regarding ratification may be revisited.

7. Questions, Comments, Announcements

VP Bell shared that the Gwenna Moss Centre for Teaching and Learning is hosting facilitated student discussions on the topic of quality of education in an online environment. Committee members were encouraged to participate in these sessions when they are being held in their college.

VP Bell shared that in a previous (not BFC) meeting, concern was expressed about the potential for student gatherings over Halloween Weekend. Understanding that campus groups and social circles may encourage these gatherings, VP Bell recommended that the USSU create a social media campaign to encourage students to stay home and follow SHA guidelines. He shared draft versions of the campaign graphics featuring a spooky plague doctor, which were received by the committee with boisterous laughter.

8. Adjournment

With no other business or discussion, the meeting was adjourned at 5:00 pm

University Students' Council Attendance

	Sep. 03	Sep. 10	Sep. 17	Sep. 24	Oct. 01	Oct. 08	Oct. 15	Oct. 22
Cross, Emma	P	P	P	P	P	NM	P	P
Millar, Wyatt	P	P	P	P	P	NM	P	P
Jacob, Sharon	P	P	P	P	P	NM	P	A
Rawat, Ritish	A	P	P	P	P	NM	P	P
Soota, Sahil	P	P	P	P	P	NM	P	P
Lies, Madelyn	P	P	P	P	P	NM	P	P
Keller, Taylor	P	P	P	P	P	NM	P	PG
Reaser, Isaac	P	P	P	P	P	NM	P	P
Harvey, Evan	P	P	P	P	P	NM	P	P
Lummerding, Dominique	P	P	P	P	P	NM	P	p
O'Connell, Ryan	P	P	P	P	P	NM	P	P
Illing, Kate	P	P	P	P	P	NM	PG	P
LaRose-Smith, Autumn	P	P	P	P	P	NM	P	P
Bell, Jamie	P	P	P	P	P	NM	P	P
Roberts, Kiefer	P	P	P	P	P	NM	P	PG
McKay, Jory	P	P	P	P	P	NM	P	P
Noon, Justice	NYA	NYA	P	A	A	NM	A	A
Goswami, Abhineet	NYA	NYA	P	P	P	NM	P	P
Nunez, Celeste	NYA	NYA	P	P	A	NM	P	P
Kim, David	NYA	NYA	NYA	P	P	NM	PG	P
Bauman, Elisabeth	NYA	NYA	NYA	NYA	P	NM	P	P

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

CE - Communication Error

PG - Permission Granted



**University Students' Council Agenda
November 26, 2020
Via Zoom - 6:00pm**

- 1. Adoption of an Agenda**
- 2. Introductions**
- 3. Council Addresses**
 - 3.1. Student Care**
- 4. Minutes and Reports for Information**
 - 4.1. USC Minutes - November 5, 2020**
 - 4.2. Executive Committee Minutes and Report - November 9, 16, 23, 2020**
 - 4.3. Academic Affairs Committee Minutes and Report - November 4, 2020**
 - 4.4. Appointments Committee Minutes and Report**
 - 4.5. Code of Ethics Disciplinary Tribunal Minutes and Report**
 - 4.6. Elections Committee Minutes and Report**
 - 4.7. External Affairs Committee Minutes and Report**
 - 4.8. Budget & Finance Committee Minutes and Reports - November 11, 18, 2020**
 - 4.9. Indigenous Student Advisory Committee Minutes and Report**
 - 4.10. International Student Advisory Committee Minutes and Report**
 - 4.11. Student Affairs Committee Minutes and Report**
 - 4.12. Sustainability Committee Minutes and Report**
 - 4.13. Association of Constituency President Minutes and Report - November 10, 2020**
- 5. Motions Arising from the Minutes and Reports**
- 6. Business**
- 7. New Business**
- 8. Questions, Comments, and Announcements**
- 9. In Camera Session**
- 10. Adjournment**



University Students' Council
Minutes for Thursday, November 5, 2020

Present:

Jamie Bell, [Chairperson] VP Operations and Finance, (he/him,they/them)
Maria Kahn, Kinesiology (she/her)
Emma Cross, Agriculture and Bioresources (she/her)
Wyatt Millar, Agriculture and Bioresources (he/him)
Sharon Jacob, Arts and Science (she/her)
Ritish Rawat, Arts and Science (he/him)
Sahil Soota, Arts and Science (he/him)
Madelyn Lies, Education (she/her)
Taylor Keller, Edwards School of Business (she/her)
Isaac Reaser, Edwards School of Business (he/him)
Evan Harvey, Law (he/him)
Ryan O'Connell, St. Thomas More (he/him)
Kate Illing, WCVN (they/them)
Autumn LaRose-Smith, President (she/her,they/them)
Kiefer Roberts, VP Academic Affairs (he/him)
Jory McKay, VP Student Affairs (he/him, they/them)
Abhineet Goswami, International Students (he/him)
Celeste Nunez, International Students (she/her)
David Kim, Medicine (he/him)
Elisabeth Bauman, St. Thomas More (she/her)
Katie Hu, Dentistry (she/her)

Also Present:

Caroline Cottrell, General Manager (she/her)

Absent:

Dallas Burnett, USC Chairperson (he/him)
Justice Noon, Indigenous Students (she/her/comrade)
Dominique Lummerding, Pharmacy and Nutrition (she/her)

Regrets:

Guests:

Russ Isinger, University of Saskatchewan Registrar
Fiza Baloch, the Sheaf

Please note that verbatim minutes are not produced. The full discussion can be heard on the audio recording.
<https://ussu.ca/main-page/governance/university-students-council/usc-agendas-minutes/>

The meeting was called to order at 6:05 p.m.

1. Adoption of the Agenda

Chairperson Bell stated that the meeting is taking place on ZOOM, but traditionally takes place in the Roy Romanow Students' Council Chamber, which is located on Treaty 6 Territory and the Homeland of the Metis. He recognized that learning took place on this land prior to the establishment of this institution.

Chairperson Bell went over some of the zoom features for Council members.

2. Introductions

President LaRose-Smith welcomed Fiza Baloch from the Sheaf; and Russell Isinger, the University Registrar.

3. Council Addresses

3.1 Russ Isinger - University Registrar

Move to enter informality until the end of the council address.

USC Motion030: President LaRose-Smith / Councillor Soota CARRIED

Russ Isinger thanked Council for the invitation. He provided background information about the history of his positions at the university. He shared a brief scope of his current position as registrar. Russ sits on many committees within the University, some include: Academic Programs Committee, University Council, University Senate, and the Scholarship and Awards Committee. He opened the floor for questions.

GM Cottrell thanked Russ and his team for their work on getting UPass working. She asked how Russ' team has coped with the pandemic. Russ noted that he believes that the team is doing as best they can with the circumstances that we are faced with.

President LaRose-Smith asked if Russ could name a few examples of how students are interacting with his team. Russ noted that it depends on the department. He noted that traffic via the phone and email have gone up exponentially within student central.

President LaRose-Smith asked if Councillors have gotten involved with the registrar's office in the past or if they could get involved. Russ noted that he traditionally interacts with the Executive. He said that he encourages Councillors to direct students in need to student central.

GM Cottrell asked if Russ could highlight information about financial crisis aid. Russ shared that in the spring/summer 2020 term, around 1 million dollars were given out in financial aid. Russ noted that it has not been utilized as much this term, which he sees as a good thing. If any student is in need of crisis aid funding they should speak with student central. Russ noted that Frank Kusch is the crisis aid coordinator and has done great work this year.

Councillor Reaser asked how services have had to change due to COVID. Russ noted that many of the paper work has started to move to an online format. He noted that things have been more so reactionary, and addressed as they come forward.

Chairperson Bell asked about changes to late payment fees to tuition. Russ noted that the university decided to move from a 1.9% late payment fee to a fee of \$25 plus a 1% fee.

4. Minutes and Reports

4.1 USC Minutes – October 22, 2020

4.2 Executive Committee - October 26 & November 2, 2020

VP McKay noted a typo in the October 26 minutes regarding the Student's Sustainability Coalition. He has sent this to AGA Burnett to change.

President LaRose Smith noted that Bylaw changes are on the USSU website for anyone to view.

4.3 Budget & Finance Committee Minutes and Reports - October 20 & 28, 2020

Councillor Keller provided a Budget and Finance Report. There were a few ratifications; and various discussions about the restructuring of the Budget and Finance Committee.

5. Motions Arising from Minutes and Reports

Move to accept the minutes and reports into the official record .

USCMotion031: Councillor O'Connell / Councillor Jacob

Carried

6. Business

6.1 Councillor Noon

President LaRose-Smith noted that Councillor Noon has been absent for 4 weeks and is up for impeachment.

Move to impeach Councillor Noon from the position as the Indigenous Students position.

USCMotion032: President LaRose-Smith / Councillor Reaser

Carried

7. New Business

8. Questions, Comments, and Announcements

President LaRose-Smith noted that ICT Services is holding focus groups to discuss video conferencing platforms. If any student is interested in participating they can send their contact information to President LaRose-Smith.

President LaRose-Smith encouraged Councillors to bring friends to the AGM.

Councillor Rawat noted a concern around Cisco. Councillor O'Connell noted that the same thing happens to him.

Councillor Illing wondered if Councillor Noon has been contacted and how she is doing. GM Cottrell noted that in normal circumstances the AGA would reach out to the individual before impeachment, but can not specifically say if AGA Burnett has. President LaRose-Smith believed that AGA Burnett had reached out.

Councillor Harvey noted that he wonders if there are extenuating circumstances that could come into play regarding the bylaw.

GM Cottrell will follow up with AGA Burnett and Councillor Noon to make sure everything is ok.

Councillor Harvey noted that their college did a survey regarding how their students are coping with online learning and wondering if anyone else did. Councillor Cross noted that the Academic Affairs Committee is working on creating a survey. She noted that some colleges are doing individual surveys and the Academic Affairs Committee is working on compiling the data.

President LaRose-Smith announced that this week is the debt free degree campaign with UCRU and more information can be found on the USSU Facebook and Instagram.

President LaRose-Smith reminded Councillors that if they have anything they would like to discuss at Council they can reach out to President LaRose-Smith prior to the meeting.

There is no meeting next week due to reading week, and the following week is the AGM. Next USC meeting will be on November 26.

9. Adjournment

The meeting was adjourned at 7:13 p.m.



Executive Meeting Minutes for November 9, 2020

Present: President LaRose-Smith, VP Bell, VP McKay, VP Roberts, Jason Ventnor

Absent: GM Cottrell

1. Call to order

The meeting was called to order at 10:00 a.m.

2. Quorum

Quorum was / was not present.

3. Roundtables

a. President LaRose-Smith

- i. Meeting with Ventnor
- ii. WebX
- iii. Meeting with Patti McDougal
- iv. University Students' Council
- v. BFC Meeting
- vi. Panel Event for Indigenous Health Care Initiatives

b. VP Bell

i. Meetings

1. Executive Meeting
2. Strat Plan Design meeting
3. POLS assignment meeting
4. SM / Exec meeting
5. Patti meeting
6. Meeting with concerned student
7. Amanda - Signing and computer Pick up
8. Phone call w/ Caroline - Re: Winter Fees
9. UCRU Board
10. Council prep
11. USC - acted as chairperson
12. BFC special meeting re: winter fees
13. Phone call w/ Caroline re: student concern

ii. Initiatives

1. NFP status benefits (UCRU)

iii. Admin / Other

1. September Accountabilities
2. BFC Minutes
3. Emailed PPC chair re: council address
4. MANY correspondence re: winter fees with IPA

5. Got internet!
6. Council chair prep

c. VP Roberts

- i. Regular weekly executive meetings
- ii. Strat Plan design with Luke, and Jason Ventnor
- iii. Student accommodation meeting with Samantha Campling
- iv. SM/Exec regular weekly meetings
- v. Undergrad symposium meeting with Dallas and Merle
- vi. Bi-weekly meeting with Patti
- vii. Academic Programs Committee meeting
- viii. 1st Academic Affairs Committee meeting
- ix. USC Meeting (regular thursday meetings)

d. VP McKay

- i. Letter rewrite meeting
- ii. Meeting with Tas and Rene to discuss trans day of remembrance
- iii. Working on research regarding legal name changing
- iv. Bi-weekly meeting with Patti McDougal
- v. Meeting with Stefanie regarding sustainability
- vi. Upcoming meeting with Matt Wolsfeld
- vii. Setting up meeting for Student Sustainability Coalition Meeting

4. New business

a. AGM Report

AGA Burnett noted that there are currently 29 registrants.

b. Strat Plan

Reminder to exec to take a look at the Strat plan and the goals each of us want to complete before exec terms are up.

c. Metis Local MOU

Was in discussion last year. Adam McInnes sent President LaRose-Smith an email to see if USSU is still interested in creating this MOU. Last year there was interest in creating an MOU. Partnerships between Metis nation and undergraduate students. President LaRose-Smith will set up a meeting with Adam.

d. Indigenous Students Achievement Week

President LaRose-Smith is working on Indigenous Students Achievement Week planning with the University. The USSU is looking to explore ways in which they can support the achievement week. President LaRose-Smith in consultation with

the committee will put together a proposal for executive if there is something that they need.

e. Debt Free Degree Media Pitch

Jason Ventnor will send out the media pitch.

Less than 10 people currently from our students union have signed on and UCRU is hoping for 30 students/ union.

f. First Year Town Hall

The Executive has decided to host a town hall on Tuesday December 1 at 4:00 p.m.

5. Adjournment

Meeting was adjourned at 10:51 a.m.



Executive Meeting Minutes for November 16, 2020

Present: President LaRose-Smith, VP Bell, VP McKay, VP Roberts, GM Cottrell

Absent:

1. Call to order

The meeting was called to order at 10:19 a.m.

2. Quorum

Quorum was present.

3. Roundtables

a. President LaRose-Smith

- i. PEC
- ii. Executive meeting
- iii. Discussion with Huskies
- iv. External Affairs informal meeting
- v. AOCP Meeting
- vi. Indigenous Achievement Week planning

b. VP Bell

i. Meetings

1. PEC
2. Exec
3. SM / Exec
4. AOCP
5. BFC

ii. Events

1. Sask Cabinet announcement
2. VOTED

iii. Admin / Other

1. Media engagements: Sheaf (re: in person off-campus events) and The Brunswickan (re: hired vs. elected VP Finances)
2. Fee revisions prep.
3. Midterm prep

c. VP Roberts

- i. PEC
- ii. Executive meeting
- iii. AOCP
- iv. Academic grievances
- v. Responding to emails

d. VP McKay

- i. PEC
- ii. Trans Day of Remembrance
- iii. AOC
- iv. Newcomers event
- v. Sustainability week planning
- vi. Working to coordinate an International Students Advisory Committee meeting

e. GM Cottrell

- i. Working a lot on the reopen plan
- ii. Executive meetings
- iii. Senior Managers meetings
- iv. UPass
- v. Addressing student concerns as they arise

4. New business

a. Staff Holiday Party

VP McKay recognized that due to COVID, we can not have a staff holiday party but wondered if we could do some sort of online event for staff. GM Cottrell will look into some ideas.

b. Frontline Initiative

An individual had reached out to President LaRose-Smith to see if she would be interested in participating in a frontline care package initiative. President LaRose-Smith wondered if the Executive thought that it was in the scope of the USSU or if she should just do it personally. VP Bell noted that if the care packages were going to frontline workers that were students that it may be nice for the USSU to do it. President LaRose-Smith is going to think about it and will get back to the Executive.

c. Joseph Naytowhow

GM Cottrell is going to reach out to Jason to see if he would be interested in being in a faith leaders video with the University; but reach out to Peter Hedley first to find out more information about the video.

d. Joe Garcea

The Executive expressed their condolences on the loss of Professor Joe Garcea. They discussed the idea of having some sort of award in his honor, possibly one of the teaching excellence awards. They will further discuss this in the future.

e. Student Survey Concern

A concern regarding a student survey was brought forward. President LaRose-Smith is going to reach out to the student to gain more information.

f. Other Discussion

There was brief discussion on a student complaint regarding a student campus group's advertising.

5. Adjournment

Meeting was adjourned at 11:31 a.m.



Executive Meeting Minutes for November 23, 2020

Present: President LaRose-Smith, VP Bell, VP Roberts, VP McKay, GM Cottrell

Absent:

1. Call to order

The meeting was called to order at 2:03 p.m.

2. Quorum

Quorum was present.

3. Roundtables

a. President LaRose-Smith

- i. Louis Riel Day
- ii. Senior Managers Meeting
- iii. Governance Committee
- iv. Peer Review Committee
- v. Conversations with USASK Panel
- vi. AGM
- vii. Winter Student Orientation
- viii. UCRU meeting
- ix. BCFS Meeting

b. VP Bell

i. Meetings

- 1. Exec Meeting
- 2. SM / Exec meeting
- 3. Planning and Priorities
- 4. BFC
- 5. Bi-weekly Patti
- 6. UCRU Lobby prep
- 7. AGM prep
- 8. USSU Annual General Meeting

ii. Events

- 1. Provost appointment announcement

iii. Initiatives

- 1. CGMS - funding admin side layout

iv. Admin/Other

- 1. COMM 321 MT #2
- 2. USSU groups office comms
 - a. Newsletter and social media for queerapolooza
- 3. BFC prep / minutes

4. Fee review committee document prep
5. Review: Nov1-16 transactions
6. Correspondence re: student concerns

c. VP Roberts

- i. Exec meeting
- ii. SM/Exec meeting
- iii. Provost announcement (online)
- iv. USSU Survey (meeting with Jason and Dallas)
- v. RSAW Committee meeting
- vi. Bi-weekly meeting with Patti M
- vii. University Council meeting
- viii. 2020 USSU AGM
- ix. Academic Grievances

d. VP McKay

- i. Student Sustainability Coalition Meeting
- ii. Provost announcement
- iii. Meeting with Patti
- iv. AGM
- v. Sustainability events

e. GM Cottrell

- i. Executive Meetings
- ii. Senior Managers Meetings
- iii. UPass
- iv. AGM
- v. Attended an online conference

4. New business

a. Pro Life Event

Tasnim brought forward concerns regarding bill C-233 that was mentioned within a pro life online event on Nov 19. GM Cottrell noted section 2 of the charter of human rights and freedoms; individuals have the right to speak. The bill has been put forward as a private members bill; although some individuals may disagree with it, they can only speak against it and not silence it. After discussion, the Executive have decided to look into developing a pro-choice statement.

b. Nursing Student Grant

A nursing student reached out to VP Bell regarding a wellness products giveaway. Based on the information provided, the Executive has decided not to support what the student was asking for, as it did not fall within the Executive policy or scope of the USSU.

c. Knock Out Interest

President LaRose-Smith shared information about a campaign that was started by British Columbia Federation of Students. <https://www.knockoutinterest.ca/>
The USSU is going to support the campaign through social media.

d. Graphic Design

VP McKay brought forward questions regarding graphic design. GM Cottrell is going to meet with Ventnor to discuss.

e. Other Discussion

President LaRose-Smith is going to be meeting with Graham Walker to discuss the CoCurricular Record.

5. Adjournment

The meeting was adjourned at 3:13 p.m.



University of Saskatchewan Students' Union
Academic Affairs Committee Agenda
November 4th, 2020
Via Zoom - 7:00pm

1. Call to Order

The meeting was called to order at 7:00 p.m.

2. Adoption of an Agenda

Move to adopt the agenda as presented.

AACMotion001	Councillor Cross / Councillor Soota	Carried
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3. Chair's Remarks

3.1 - Chair will deliver remarks on how the committee will operate.

VP Roberts thanked everyone for attending. He noted that he has been busy with Academic grievances this year. For operating the committee we will follow similar procedures as USC, but allow for more open/casual discussions.

4. Approval of Minutes

No minutes to be approved.

5. Business Arising

5.1 - USSU survey (Councillor Cross)

Councillor Cross noted points on the Midterm SLEQ evaluations. She didn't believe that the questions gave students the freedom to address the problems that they were having (such as lecture lengths). She believes that a USSU survey could allow for more specific questions to be asked and more concerns that could be addressed.

VP Roberts noted that a comments section could be included at the end of a USSU survey.

Councillor Soota wondered if the USSU could provide some sort of incentive for students to complete the survey; as he doesn't believe students will complete it.

Councillor Soota wondered if we could also create something for professors to fill out.

VP Roberts noted that the Executive is going to be having Bi-weekly meetings with the staff and faculty association and can bring forward these concerns. Maybe the faculty association could develop some sort of survey.

Councillor Soota wondered how the survey is going to be distributed. VP Roberts noted that he is planning a meeting with Jason Ventnor (Marketing and Communications Manager) and Scott Henderson (IT Manager) to discuss logistics. He plans to share more logistics at the next Academic Affairs meeting.

6. Other Business

6.1 - Discussion on reviewing the policies - to see if we need updated academic policies (AGA Burnett)

AGA Burnett gave an overview of the committee as presented in the USSU Bylaw. He noted that there is a proposed amendment to the committee that will be decided on at the AGM which would change the name and slightly modify the scope of the committee. He noted the two Academic Affairs Committee policies and encouraged members to take a look over them.

7. Questions, Comments, and Announcements

- Councillor Cross announced that she created a document that summarizes concerns from students in her college. Breaks down classes, labs, etc. with suggestions. Sent to dean and vp academic; it is specific to Ag. but she can share.
- Councillor O'Connell has compiled concerns from STM and will forward them to VP Roberts.
- Councillor Soota has listed Arts and Science concerns and suggests sharing all the concerns within the academic affairs committee.
- AGA Burnett will create a shared file for the Academic Affairs Committee.
- VP Roberts announced AGM

8. Adjournment

8.1 - Next meeting - TBA

The next meeting will be decided on at a later date but the committee liked the time that this meeting was held.

The meeting was adjourned at 7:26 p.m.

Minutes
Budget and Finance Meeting
November 11, 2020

Present: VP Bell, Coun. Keller, Coun. Jacob, Coun. Reaser, Coun. Illing, SAL Frolick, SAL Rozwadowski

VP Bell called the meeting to order at 4:10 pm. Quorum was present.

VP Bell called for an adoption of the agenda

Motion: BFC to adopt the Agenda as presented.

BFCMOTION008	Keller / Illing	Carried
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4. A. Winter Term Fees

VP Bell provided background information on the process and decisions that have led up to this discussion. He explained the reasoning for the decreases in fees and how they responded to uncertainty in students' personal finance, reflected the change in how students engage with the USSU and provided leverage for institutional advocacy efforts. He explained some of the concerns of the University regarding sustainable revenue generation and practices around management of financial reserves and their suggestion to revise the fee submission.

4. A. i. Infrastructure Fee

VP Bell explained some of the reasons for increasing the infrastructure fee from 50% to 75% collection (as opposed to the previously approved 60%). This explanation included an understanding of how students, particularly those new to campus, would cope with large increases to the fee and a desire to smooth out these increases as the USSU returns to collecting the full fee in the future. He also noted that USSU spaces are, and will be, used differently than what was experienced over the summer and fall. These increases in activity justify an increase in the fee. The value of maintaining healthy financial reserves was also discussed, noting their value given a prolonged closure, need for leasehold improvements during reopening and other benefits of the fund.

Councillor Reaser asked for clarification on the deductions from the infrastructure reserve balance. VP Bell explained that the Infrastructure Fund Policy requires a minimum of \$750,000 to be available at any given time for necessary leasehold improvements. The USSU also maintains at least 3 months worth of mortgage payments. These amounts are deducted on the infrastructure balance schedule to show the amount of 'unrestricted' infrastructure funds.

4. A. ii. Student Fee

VP Bell introduced the student fee and the decisions that have been made regarding the fee so far. He noted that there was no recommendation to revisit this fee made by the office of Institutional Planning and Assessment, but given the opportunity to retract the submission and the need to discuss the infrastructure fee, he felt there was value in discussing the student fee and going through the appropriate governance processes.

VP Bell provided a brief explanation of the benefits and concerns of reducing the discount from 5% to 2.5%. He noted that this would compensate for the loss in revenue in other areas on USSU operations. He shared concern of the optics of this change given the marginal benefit to the USSU.

Committee members felt that the justification to smooth increases doesn't apply as directly with this fee given the small impact on price.

Motion: Budget and Finance Committee approve the submission of a proposal to the University to assess 75% of the previously approved Infrastructure fee for the winter 2021 term.

BFCMOTION009	Reaser / Jacobs	Carried
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Motion: Budget and Finance Committee approve the submission of a proposal to the University to reduce the previously approved Student Fee by 5% for the winter 2021 term.

BFCMOTION010	Keller / Rozwadowski	Carried
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5. Questions, Comments, Announcements

VP Bell thanked committee members for their flexibility and dedication in discussing this urgent matter. He reminded committee members that the next BFC meeting will be November 18th and of the Annual General Meeting on the 19th.

With no other discussion, the meeting was adjourned at 4:52pm.

Attached (1): Briefing Note on USSU Fees

USSU Winter Fees

For discussion at BFC

Updated: November 11, 2020

Background:

The USSU had submitted 2020-2021 fees for approval to the Fee Review Committee in March of 2020. The fees approved at this meeting were:

- UPass Fee = \$170.25
- Health and Dental Plan Fee = \$274.60
- Student Fee = \$100.93
- Infrastructure Fee = \$128.88

As the COVID-19 pandemic became more prevalent in Canada and operations of the University of Saskatchewan and USSU shifted, a decision was made to adjust the fees. In May of 2020, the USSU submitted revisions to FRC for the fall 2020 term. The revisions were approved, resulting in the following fees assessed to students.

- UPass Fee = \$170.25 (no change in fee, only assessment trigger)
- Health and Dental Plan Fee = \$274.60 (no change)
- Student Fee = \$96.12 (\$48.06 collected in Fall 2020)
- Infrastructure Fee = \$66.44 (\$32.22 collected in Fall 2020)

At this time it was understood that decisions regarding collection of winter 2021 fees would have to wait until the fall to gain insight and data on student enrollment, market fluctuations, and COVID-19 trends.

Assumptions:

The financial projections and fee decisions are made with the following assumptions

- Investment interest is not included in Infrastructure Fund balance projections. In reality these term deposits bear interest of around 0.30%. This model will not include this revenue for simplicity and conservatism.
- Fee revenue is calculated using Fall 2020 Census data and information from TLSE.
- Student headcount will remain unchanged in Winter term 2021 and beyond.
- Spring / Summer student revenue has not been included in fund balance calculation for simplicity and conservatism.
- 0% increase in infrastructure fee - there is policy dictating that this fee increases by CPI every year. This was not included in the model.
- Monthly mortgage payments are budgeted at \$120,000. In reality these payments fluctuate given rate swap agreements with our financial institution.

Winter 2021 Fees:

Balancing the desire to reduce financial stress on students at this time with the need to maintain financial stability, the USSU submits the following fees for approval by FRC.

Infrastructure Fee

Option A: Increase collection of fee from 50% to 60%

The USSU proposed a significant 50% decrease in Infrastructure fee collection for the Fall 2020 term. This reduction acknowledged the difficult financial position many students are experiencing during COVID-19.

To balance the desire to maintain our commitment to affordability for students, while extending the longevity of our reserves, the USSU has proposed to increase the collection of the infrastructure fee from 50% to 60% for the Winter 2021 term.

Fall inf. Fee = \$32.22

Winter inf. Fee = \$38.66

Option B: Increase collection of fee from 50% to 75%

Reasoning: Maintaining robust financial reserves will better position the USSU to cope with the impacts of COVID-19 given a prolonged closure, will better position us to overcome challenges as we return to full operations, and address any lingering effects associated with our shut down.

In some ways, the initial decision to suspend collection of a portion of the infrastructure fee was symbolic of the ways students interact with USSU facilities. As activity in our buildings increases due to U-pass activations, tenant activity including student wellness, Loft food services, etc., we feel an increase to 75% is a more appropriate match to the benefits students are receiving from Place Riel and M.U.B.

This increase also provides us with additional flexibility and stability for our operations under the direction and approval of USC.

To balance the desire to maintain our commitment to affordability for students, while extending the longevity of our reserves, the USSU has proposed to increase the collection of the infrastructure fee from 50% to 75% for the Winter 2021 term.

Fall inf. Fee = \$32.22

Winter inf. Fee = \$48.33

Additional notes on Infrastructure fund:

USSU policies and practices require at least \$750,000 to be available for necessary leasehold improvements and a minimum of 3 months mortgage payments available. The remainder of the infrastructure fund is 'unrestricted' and may be used for infrastructure projects.

Student Fee

Option A: No change from term 1 to term 2.

Reasoning: No change is needed for the student fee. This modest decrease holds student fee collection at the 2019-2020 academic year.

Fall term fee = \$48.06

Winter term fee = \$48.06

Option B: Incremental increase from term 1 to term 2

Reasoning: Uses similar 'smoothing' argument as justification for infrastructure fee increase (i.e. small more frequent increases are better than large lumps, especially for first year students who are not used to, or aware of, the full student fee.) This increase also helps with the elimination / underperformance of other operational revenue sources, mitigating the need to borrow against the infrastructure fund.

Concerns: What are the optical / reputational impacts of this? Are they worth the relatively small increase in revenue?

Fall term fee = \$48.06

Winter term fee = \$49.21

Note: Health and Dental and Upass fees will remain unchanged for winter 2021.

Jamie Bell, VP Operations and Finance

**Minutes
Budget and Finance Meeting
November 18, 2020**

Present: VP Bell, Coun. Keller, Coun. Jacob, Coun. Reaser, Coun. Illing, SAL Frolick, SAL Rozwadowski

1. VP Bell called the meeting to order at 4:03 pm.
2. Quorum was present.
3. VP Bell called for an adoption of the agenda

Motion: BFC to adopt the Agenda as presented.

BFCMOTION011	Illing / Keller	Carried
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4. VP Bell provided a report on information relevant to BFC
 - a. A number of groups have satisfied requirements for full ratification including Toxicology Students' Society, Young Women in Business, Chemical Engineering Students' Society, Deeper Life Campus Fellowship, U of S Rodeo Club, Environmental Engineering Students' Society, Penny Drops
 - b. There were no meetings with groups, no funding requests under \$100, and no insurance sales.
 - c. VP Bell reminded the committee that the September accountabilities report is available on the USSU website.
 - d. VP Bell engaged in media requests from the Sheaf and The Brunswickan, commenting on off campus student events and work as an elected VP Finance respectively.
 - e. VP Bell also appraised the committee of a complaint arising from a religious group advertising on PAWS. He explained that the action of the group was appropriate and is working with the student and university colleagues to create some resolution.

A member of the committee agreed that is it worth discussing the possibility of having multiple tags on PAWS bulletins to prevent similar issues arising.

5. Business
 - a. Stance on in-person events

VP Bell opened a discussion on the committee's feelings and sensitivities to supporting in person student events. There was discussion on a stance against supporting events that have in-person interactions, allowing only 100% virtual programming. The committee felt that a blanket approach was not necessary given the volume of submission currently being received

and that it would be better to scrutinize each proposal given the health guidelines at the time of review and any trends in population health.

A member also pointed out the possibility of criticism for not supporting any amount of in-person interaction while the Loft remains open.

The committee considered the possibility that applications will be reviewed using guidelines set by the Saskatchewan Health Authority with the possibility of funding proposals that meet or exceed SHA guidelines, have a clear in person need and contribute to the development of online programming, and reduce the need or desire for further, or larger gatherings.

b. Grant review

i. Global Korean Culture Club

The committee reviewed a funding request from GKCC to film dance videos for publication online. Given recent spikes in COVID cases, some committee members were hesitant to provide support for any in-person interaction, regardless of size.

VP Bell also noted that funding had previously been granted to this group for a very similar proposal and that he believes expenses have not been submitted.

VP Bell recommended that the committee take more time to consider this decision given the current covid trends and arguments both for and against the support of in person activity. The committee was in agreement with this recommendation.

VP Bell will follow up with the applicants and will prepare communications to go out to groups that shows support of applications for virtual programming.

6. Questions, Comments, Announcement

VP Bell shared with the committee that he is a delegate for UCRU's lobby week. This has potential to conflict with the BFC meeting scheduled for the 25th as additional meetings may pop up as successful meetings may lead to referrals.

There was no other discussion, and the meeting was adjourned at 5:09 pm.

**Association of Constituency Presidents Meeting
Minutes for November 10, 2020
Zoom Room**

This meeting traditionally takes place on Treaty 6 Territory and the Homeland of the Métis

Present:

Autumn LaRose-Smith (she/her, they/them), President
Jamie Bell (he/him, they/them), VP Operations and Finance
Jasmine Petit (she/her), Kinesiology
Reagan Martin (he/him), Edwards School of Business
Abhineet Goswami (he/him), International Students Association
Jory McKay (he/him), VP Student Affairs
Paydahbin Aby, Indigenous Students' Council
Jayden Nail (he/him), Agriculture and Bioresources
Taylor Spock (she/her), STMSU
Kiefer Roberts (he/him), VP Academic Affairs

Guest:

Jenn Morgan (she/her), ICT Client Experience Team
Nate Mckenzie (he/him), IT team

1. Call to Order

The meeting was called to order at 5:05 p.m.

2. Introductions/Pronouns

Individuals introduced themselves with name, organization/college, and pronouns.

3. Adoption of agenda

Move to adopt the agenda as presented.

AOCPMotion001	Jasmine Petit / Reagan Martin	Carried
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4. Business

a. Web and Video Conferencing Renewal Project

Jenn shared that the University is currently working on a Web and Video Conferencing Renewal project. They are currently conducting a needs assessment. They just finished conducting focus groups with students and now they are developing a survey. The University is really hoping to get more student feedback on web and video conferencing use by students.

President LaRose-Smith prompted the group to think about what they are all using now amongst their groups and why.

A member said that they believe time length and group size is important. Their group decided to pay for the Zoom membership because they didn't like WebX.

A member said that one feature that they really like in video conferencing is breakout rooms. They find this feature important for classes.

The College of Kinesiology is using zoom the most. Too many videos can make the meetings slow; the member noted that some sort of platform that supports having videos on without slowing down the quality would be ideal.

Another member expressed the importance of break out rooms.

A member asked if the survey would be multiple choice or fill in the box? Jenn mentioned that the survey will be a combination of different types of questions.

Jenn will share the survey with President LaRose-Smith to share with AOC.

VP Roberts brought forward concerns of rural, northern, and international students with unsatisfactory internet.

VP Bell noted that advocacy efforts have been made through the University to the Ministry of Advanced Education for greater funding and support into technology access.

More information regarding the project can be found on the University website here:
<https://www.usask.ca/avp-ict/initiatives/web-and-video-conferencing-renewal.php>

b. Student Forum

President LaRose-Smith read the scope of the Student Forum and who is part of it. There are 3 seats that need to be filled and President LaRose-Smith is asking for 3 reps to fill them. Reagan Martin, Abhineet Goswami, and Jayden Nail volunteered to sit on the Student Forum.

c. Town Halls

President LaRose-Smith noted that when she ran for president she had a goal to have a town hall in each college. Unfortunately due to COVID this original idea won't be able to take place. However, she noted that she is starting to do online town halls. She will reach out to each president individually to set up town halls.

d. AGM

President LaRose-Smith announced that the USSU AGM is taking place on Thursday, November, 19 at 6:00 p.m. You can find more information at www.ussu.ca/agm

A member asked how voting will work. President LaRose-Smith noted that ZOOM polls will be used.

A member asked about the timeline of the ratification process. VP Bell asked them to connect with him after the meeting. He noted that he thinks that the notification may be going to junk email or some sort of disconnect with communication.

5. Questions and Concerns of AOCF Members

Various discussions took place regarding experiences with online classes. President LaRose-Smith noted that the Executive has been putting pressure on University Senior Management regarding the quality of education. A member asked if homework is allowed to be assigned over the midterm break. President LaRose-Smith noted that no, reading week is reading week and it is not allowed during the week.

6. Next Meeting

President LaRose-Smith will set up a poll and send it out to members to determine the date of the next AOCF meeting.

7. Adjournment

The meeting was adjourned at 6:00 p.m.

ADVOCACY BRIEF PACKAGE 2020

Contents:

Student Financial Support

Supporting International Students

Undergraduate Research Opportunities

Access for Indigenous Students



Undergraduates of Canadian Research-Intensive Universities (UCRU) is a coalition of student associations whose mandate is to advocate for an affordable, inclusive and high-calibre undergraduate university education with opportunities for increased access to undergraduate research. Our coalition began in 2015 to advocate on issues that disproportionately and uniquely affect undergraduates from Canada's U15 universities – which is what sets our strategic advocacy priorities apart from other student advocacy organizations at the federal level.

UCRU acknowledges that our members live, work and study across Canada on the traditional and unceded territory of many Indigenous peoples including the Cree, Dené, Métis, Sioux, Huron-Wendat, Attawandaran, Anishinaabeg, Haudenosaunee, Leni-Lunaape and the many distinct Coast Salish peoples.

UCRU is committed to advocating for the needs of Indigenous students and furthering Indigenization, decolonization, and reconciliation in our communities and beyond.

SUMMARY OF RECOMMENDATIONS

Student Financial Support

1. Invest \$230 million dollars per year to implement a 2-year grace period on all federal student loans for new graduates.
2. Increase the 2019 Canada Student Grants by \$1200 per student for the 2021 federal budget.

Supporting International Students

3. Make \$20 million dollars available to support Student Work Placement Program opportunities for both international and domestic students.
4. Include international students in the Youth Employment and Skills Strategy.
5. Prioritize international students in Canada's Immigration Levels Plan.

Undergraduate Research Opportunities

6. Invest \$15 million dollars per year to expand the Undergraduate Student Research Awards Program to 3,400 students annually in health, humanities, and social science research.
7. Prioritize projects that fulfill a 'future global challenge' as identified by the SSHRC.

Access for Indigenous Students

8. Further expand funding for the Post-Secondary Student Support Program.

STUDENT FINANCIAL SUPPORT

INCREASE STUDENT FINANCIAL SUPPORT TO ENSURE STUDENTS RECEIVE ADEQUATE TRAINING TO ENTER THE WORKFORCE.

1. Invest \$230 million dollars per year to implement a 2 year grace period on all federal student loans for new graduates.

The long-term implications of COVID-19 will have an enormous impact on students as they enter the workforce. These impacts have already begun to emerge, as a survey completed by Abacus Data found 75% of students say COVID-19 will have a lasting impact on their financial situation beyond this year.

Furthermore, graduating into economic uncertainty can be detrimental for many students' careers, as this leads to initial earning losses of 30-40% after graduation.¹ Implementing a two-year grace period on student loans for all new graduates relieves some financial burden and enables students to gain more financial stability.

According to Statistics Canada, the average student takes on \$28,000 dollars in debt while pursuing an undergraduate degree.²

By extending the National Student Loan Grace Period for new graduates, the government will assist students training for good jobs while taking on less debt, supporting Canadians and stimulating the Canadian economy in response to COVID-19. With less pressure on repaying their student loans, students will be able to reconceptualize their life plans, moving towards home ownership and entering the middle class sooner than was possible before.


Statistics Canada's research highlights that 54% of students graduate with debt, and the average student takes on \$28,000 in debt while pursuing an undergraduate degree.³ Therefore, UCRU urges the Government of Canada to invest in a two-year grace period on all new graduates' federal student loans, which will undoubtedly have a positive impact on 1.4M students in Canada, their families, and the entire Canadian economy.⁴ This investment will reduce students' financial stress, allowing students to engage in the economy, achieve their goals, receive training for new jobs, and join the middle class.

1. National Bureau of Economic Research, 1050 Massachusetts Ave., Cambridge, MA 02138; 617-868-3900


2. Statistics Canada, "National Graduates Survey (NGS), student debt from all sources, by province of study and level of study," Government of Canada, July 14, 2020.

3. Ibid.


4. Universities Canada, "Facts and Stats."



Investing in students receiving the training and skills for tomorrow's workforce will help Canada rebuild its economy.




2. Invest \$1 billion to increase the 2019 Canada Student Grants by \$1200 dollars per student for the 2021 federal budget.



This investment was included in the Liberal Party's 2019 election platform and would go a long way to support students through this prolonged economic uncertainty. For most jobs, a degree or diploma has become a prerequisite to entering the workforce in the 21st century, with Universities Canada identifying that 80% of top jobs require a university degree.⁵ However, for many Canadians, financial barriers serve as a significant hurdle to accessing post-secondary education. Following the outbreak of COVID-19 in March, the Government of Canada increased grants available to \$6000 dollars for full time students and \$3600 dollars for part time students.

This response was needed, as 29% of all post-secondary students lost all of their




5. Universities Canada, "80% of top jobs require a university degree."

predicted or planned summer income, impacting their ability to pay for school. Though the support for the 2020-2021 academic year is appreciated, the pandemic will have a lasting impact on students' finances, as around half of all students are extremely concerned about taking on more debt because of COVID-19.⁶ Canadian students need continued financial aid to ensure that they can pursue post-secondary education through the coming economic uncertainty.

Ensuring affordable access to post-secondary education can bolster our economy, help train Canadians for future jobs, support young Canadians' financial futures, and build our middle class.

To ensure the long-term success of students in Canada, the government should increase the 2019 Canada Student Grants levels by \$1200 dollars for the 2021 federal budget.



6. Statistics Canada, "COVID-19 Pandemic Financial Impacts on postsecondary students in Canada," Government of Canada, May 15, 2020.

Undergraduates of Canadian Research-Intensive Universities is a coalition of student associations from across Canada. We represent over 250,000 students from ten U15 universities. Learn more at ucru.ca

SUPPORTING INTERNATIONAL STUDENTS

INVEST IN STUDENTS TO KEEP TOP TALENT IN CANADA AFTER GRADUATION.

3. Make \$20 million dollars available to support Student Work Placement Program opportunities for both international and domestic students.

International students are a vital part of the Canadian economy, contributing \$22 billion dollars annually.⁷ The government's support for co-ops and internships through the Student Work Placement Program is invaluable to facilitating career opportunities for students. However, employers cannot currently access these programs when hiring international students. This can cause an unfair hiring bias towards domestic students which denies international students the same valuable experiences.

On top of training them to enter the workforce in the future, Canadian work experience helps international students prepare to apply for a post-graduation work permit. In order to address Canada's skilled labour shortage, we must work to retain our students after they graduate. International students who receive training in the Canadian workforce will be more likely to remain in Canada after graduation

while contributing to Canada's economy and workforce. To incentivise employers to hire international students, we recommend that the government create a stream of Student Work Placement Program funding which is available for hiring international students and domestic students. We propose a \$20 million dollar investment which would fund positions for up to 7,000 additional domestic and international students to help achieve this goal.


Canada is competing with countries around the world to attract international talent.⁸

Supporting our international students alongside domestic students will create an attractive landscape for these young people. Therefore, UCRU recommends that the government match funding currently available to domestic students by allocating \$20 million in the Student Work Placement Program to be available for both international and domestic Students.

4. Include international students in the Youth Employment and Skills Strategy.

7. Kareem El-Asslam, "642,000 international students: Canada now ranks 3rd globally in foreign student attraction," CIC News, February 20, 2020.

8. Lewington, Jennifer, "Why universities are trying to recruit overseas students from as many places as possible," Macleans, November 4, 2019.



UCRU was excited to hear about the government's investment in employment through the Youth Employment Skills Strategy.

We believe that this support will be invaluable for our students as they seek employment and contribute to the Canadian economy over the next year.

Now, more than ever, employment for our international students is critical for their success in school. International student tuition is typically three to five times higher than domestic tuition. This means that finding employment is even more critical for our international students. In order to support them in finding a job during this difficult time, UCRU recommends that the government support projects targeting international students in the allocation of the Youth Employment Skills Strategy funding.



5. Prioritize international students in Canada's Immigration Levels Plan.



UCRU believes that immigrants are key contributors to Canada's culture and economic prosperity. We are looking forward to welcoming many new immigrants to Canada in the coming years. International students are a critical avenue that Canada can use to bring skilled workers into the Canadian workforce.

After studying in Canada, international students have become acquainted with Canada, gained valuable work experience and often wish to stay here and contribute

to the Canadian economy. However, these students face many barriers to permanent residency. Currently, summer employment and co-op work experiences cannot be counted towards Express Entry pathways despite fulfilling a similar purpose. This concern showcases one of the challenges UCRU identifies with the current Express Entry programs.

COVID-19 has posed specific challenges for international students that will impact their ability to achieve permanent residency after graduation. Rising costs of international tuition, concerns about travelling to pursue their education and a shrinking job market that prioritizes domestic students all make it more difficult for international students to settle in Canada after they are finished their degrees.

In light of COVID-19, we recommend that the government extend post-graduation work permits for all international students by 2 years, allowing for ample time to satisfy permanent residency work experience requirements.

More than 80,000 international students will graduate in Canada this year.⁹ This extension would be critical in allowing international students to gain their required work experience despite the current job market.



9. Statistics Canada, "Postgraduate Students by Institution Type & Status of Student in Canada." 2018.

UNDERGRADUATE RESEARCH OPPORTUNITIES

INVEST IN UNDERGRADUATE RESEARCH IN HEALTH, SOCIAL SCIENCE, AND HUMANITIES RESEARCH.

6. Invest \$15 million per year to expand the Undergraduate Student Research Awards Program to 3,400 students annually in health, humanities, and social science research.

At present, the Natural Sciences and Engineering Research Council (NSERC) strives to support students in their studies while fostering innovation in the natural sciences and engineering.¹⁰ The Council achieves these goals in part through the provision of research scholarships available at every stage of study, from undergraduate to postdoctoral.¹¹ Working in parallel with NSERC, the SSHRC “supports postsecondary-based research and training in the social sciences and humanities,” while the CIHR seeks to train and support health researchers. Despite the similar goals of NSERC and SSHRC, NSERC is the only member to holistically fulfill its mandate through the inclusion of any undergraduate programming, namely

via the provision of Undergraduate Student Research Awards (USRAs).

The USRA is a comprehensive award in the value of \$4,500 plus institutional contribution for undergraduate researchers.


Successful applicants become immersed in high-level research training for 16-weeks, representing a crucial opportunity for work-integrated learning at the undergraduate level.

Across UCRU’s member institutions, undergraduates comprise on average 80% of enrolled students. Yet, those enrolled in the humanities, health and social science programs have few opportunities to receive research training beyond the classroom.



Utilizing the existing USRA infrastructure in use by NSERC, UCRU recommends the government commit \$15 million to extend opportunities to 3,400 undergraduate students in the humanities, social sciences, and health fields. On the microscale, research opportunities - which are generally lacking in the humanities, health and social sciences - improve employability and foster the development of transferable skills in new graduates.

10. Natural Science and Engineering Research Council of Canada, “Breakthrough answers to timeless questions,” Government of Canada.

11. Natural Science and Engineering Research Council of Canada, “Students and fellows,” Government of Canada.




In fact, leaders across industries hold degrees in the social sciences, health and humanities more often than any other course of study.¹² These leaders are defined by their skills in critical thinking, complex decision-making, and creative exploration, which are all but essential in the age of artificial intelligence.



7. Prioritize projects that fulfill a ‘future global challenge’ as identified by the SSHRC.

An investment in the USRA program - especially if priority is granted to students working on a ‘future global challenge’ project as defined by the SSHRC - would allow the Government of Canada to guide social science, health and humanities undergraduates toward research projects that address issues crucial to our nation’s future, cultivating early and sustained interest among critical areas for investigation.

The most obvious ‘future global challenge’ would be the need to address ‘Global Health and Wellness for the 21st Century.’ Enabling undergraduate students the opportunity to receive hands-on training as part of Canada’s next wave of health researchers which will help Canada address the long-term impacts of COVID-19. The COVID-19 pandemic has revealed how gaps in the social determinants of health - which include income distribution, early childhood development, food insecurity,



12. British Council, “The Educational Pathways of Leaders, an International Comparison,” Ipsos Public Affairs.

and race - has harmed the health outcomes of far too many in Canada.

As of April 30th 2020, a higher percentage of confirmed positive COVID-19 tests were observed in neighbourhoods with the highest ethnic concentration, greatest material deprivation, and lowest income, as compared to the least marginalized quintiles of each measure. Similarly, groups with the highest percentage of people from racialized communities, newcomers to Canada, those with lower education levels, and higher rates of unemployment, had higher rates of COVID-19 cases and hospitalizations.¹³ This highlights the need for social science, health and humanities research, as equitable social services like healthcare is as important as ever during COVID-19. These challenges can be addressed by investing in timely and topical research.

Social sciences, health and humanities fields are uniquely suited to engage with socioeconomic gaps and aid the Government of Canada in developing evidence-based policy to solve them.

This work requires robust support from students at all levels of their post-secondary career, beginning with undergraduates. One this is for certain: “choosing to overlook the impact on the social determinants of health is not a prescription for a healthy Canada.”



13. Public Health Ontario, “COVID-19 – What We Know So Far About... Social Determinants of Health,” 2020.

14. Canadian Public Health Association, “What are the social determinants of health?”

Undergraduates of Canadian Research-Intensive Universities is a coalition of student associations from across Canada. We represent over 250,000 students from ten U15 universities. Learn more at ucru.ca

ACCESS FOR INDIGENOUS STUDENTS

REDUCE FINANCIAL BARRIERS FOR INDIGENOUS STUDENTS TO ACCESS POST-SECONDARY EDUCATION

8. Further expand funding for the Post-Secondary Student Support Program.

The Post-Secondary Student Support Program (PSSSP) is an integral part of ensuring that Indigenous students can pursue post-secondary education in Canada. The PSSSP provides funding for Indigenous students through their bands and is consistent with the principle of First Nations controlling First Nations education. In 2019, the Federal Government invested \$327.5 million over five years in supporting the PSSSP, marking a great investment in post-secondary education for Indigenous students.¹⁵

Education is a reliable determinant of future job opportunities and income.¹⁶ However, there has historically been a disparity between Indigenous and non-Indigenous populations' rates of educational attainment.¹⁷ The Truth and Reconciliation Commission acknowledged this gap through recommendation #7 which is aimed at closing educational and

employment gaps between Aboriginal and non-Aboriginal Canadians.

The disparity in access to education results in negative outcomes for Indigenous students & their communities, our university communities, and for Canada. Engaging more Indigenous people in higher education would create multifaceted positive outcomes for the nearly 1.5 million Indigenous Canadians and kick start economic growth across Canada.¹⁸ This improvement in education would add up to \$7 billion to Canada's gross domestic product.¹⁹ By investing in Indigenous peoples' access to post-secondary education, we are investing in Canada.

An additional investment in the PSSSP is in line with Truth and Reconciliation Commission's recommendation #11, which calls to provide adequate funding to end the backlog of First Nations students seeking a post-secondary education.²⁰

15. Thea Udwadia, "Federal budget promises over \$900 million for Indigenous students," *The Ubyssy*, March 26, 2019.


16. Miles Corak, Garth Lipps, and John Zhao, "Family income and participation in postsecondary education," Government of Canada.

17. Government of Canada, "Investing in the Middle Class: Budget 2019," March 19th, 2019, p. 49.

18. Ibid.

19. Ibid.

20. Truth and Reconciliation Commission of Canada, "Summary of the Final Report of the Truth and Reconciliation Commission of Canada," 2015.



UCRU continues to hear concerns about the backlog of First Nations students seeking post-secondary education that spans generations, with parents unable to receive funding even when their children graduate from high school.

To ensure access for all willing and qualified Indigenous students, the Government of Canada should invest additional money in the Post-Secondary Student Support Program up to the required levels calculated by the Assembly of First Nations to remove financial barriers to Indigenous students accessing post-secondary education. This investment will allow Indigenous students obtain the training and experiences they need to succeed in a changing economy and contribute to stronger economic growth for all Canadians through post-secondary education.



CONTACT

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University Students' Council Attendance

	Sep. 03	Sep. 10	Sep. 17	Sep. 24	Oct. 01	Oct. 08	Oct. 15	Oct. 22	Oct. 29	Nov. 05	Nov. 12	Nov. 19
Cross, Emma	P	P	P	P	P	NM	P	P	NM	P	NM	NM
Millar, Wyatt	P	P	P	P	P	NM	P	P	NM	P	NM	NM
Jacob, Sharon	P	P	P	P	P	NM	P	A	NM	P	NM	NM
Rawat, Ritish	A	P	P	P	P	NM	P	P	NM	P	NM	NM
Soota, Sahil	P	P	P	P	P	NM	P	P	NM	P	NM	NM
Lies, Madelyn	P	P	P	P	P	NM	P	P	NM	P	NM	NM
Keller, Taylor	P	P	P	P	P	NM	P	PG	NM	P	NM	NM
Reaser, Isaac	P	P	P	P	P	NM	P	P	NM	P	NM	NM
Harvey, Evan	P	P	P	P	P	NM	P	P	NM	P	NM	NM
Lummerding, Dominique	P	P	P	P	P	NM	P	p	NM	A	NM	NM
O'Connell, Ryan	P	P	P	P	P	NM	P	P	NM	P	NM	NM
Illing, Kate	P	P	P	P	P	NM	PG	P	NM	P	NM	NM
LaRose-Smith, Autumn	P	P	P	P	P	NM	P	P	NM	P	NM	NM
Bell, Jamie	P	P	P	P	P	NM	P	P	NM	P	NM	NM
Roberts, Kiefer	P	P	P	P	P	NM	P	PG	NM	P	NM	NM
McKay, Jory	P	P	P	P	P	NM	P	P	NM	P	NM	NM
Noon, Justice	NYA	NYA	P	A	A	NM	A	A	NM	A	NM	NM
Goswami, Abhineet	NYA	NYA	P	P	P	NM	P	P	NM	P	NM	NM
Nunez, Celeste	NYA	NYA	P	P	A	NM	P	P	NM	P	NM	NM
Kim, David	NYA	NYA	NYA	P	P	NM	PG	P	NM	P	NM	NM
Bauman, Elisabeth	NYA	NYA	NYA	NYA	P	NM	P	P	NM	P	NM	NM
Hu, Katie	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	P	NM	NM
Kahn, Maria	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	P	NM	NM

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

CE - Communication Error

PG - Permission Granted



**University Students' Council Agenda
January 14, 2021
Via Zoom - 6:00pm**

- 1. Adoption of an Agenda**
- 2. Introductions**
- 3. Council Addresses**
 - 3.1. Huskies Executive**
- 4. Minutes and Reports for Information**
 - 4.1. USC Minutes - November 26, 2020**
 - 4.2. Executive Committee Minutes and Report - December 1, 7, 14, 2020 & January 4, 11, 2021.**
 - 4.3. Academic Affairs Committee Minutes and Report**
 - 4.4. Appointments Committee Minutes and Report**
 - 4.5. Code of Ethics Disciplinary Tribunal Minutes and Report**
 - 4.6. Elections Committee Minutes and Report**
 - 4.7. External Affairs Committee Minutes and Report**
 - 4.8. Budget & Finance Committee Minutes and Reports - November 25, 2020.**
 - 4.9. Indigenous Student Advisory Committee Minutes and Report**
 - 4.10. International Student Advisory Committee Minutes and Report**
 - 4.11. Student Affairs Committee Minutes and Report**
 - 4.12. Sustainability Committee Minutes and Report**
 - 4.13. Association of Constituency President Minutes and Report**
- 5. Motions Arising from the Minutes and Reports**
- 6. Business**
- 7. New Business**
 - 7.1. Bylaw and Policy Review Ad-hoc Committee**
- 8. Questions, Comments, and Announcements**
- 9. In Camera Session**
- 10. Adjournment**



University Students' Council
Minutes for Thursday, November 26, 2020

Present:

Autumn LaRose-Smith, President (she/her,they/them)
Kiefer Roberts, VP Academic Affairs (he/him)
Elisabeth Bauman, St. Thomas More (she/her)
Emma Cross, Agriculture and Bioresources (she/her)
Evan Harvey, Law (he/him)
Katie Hu, Dentistry (she/her)
Kate Illing, WCVU (they/them)
Sharon Jacob, Arts and Science (she/her)
Taylor Keller, Edwards School of Business (she/her)
Madelyn Lies, Education (she/her)
Dominique Lummerding, Pharmacy and Nutrition (she/her)
Wyatt Millar, Agriculture and Bioresources (he/him)
Celeste Nunez, International Students (she/her)
Ryan O'Connell, St. Thomas More (he/him)
Isaac Reaser, Edwards School of Business (he/him)
Sahil Soota, Arts and Science (he/him)
Maria Kahn, Kinesiology (she/her)
Tanzy Janvier, Education (she/her)
Jory McKay, VP Student Affairs (he/him, they/them)
Jamie Bell, VP Operations and Finance, (he/him,they/them)

Also Present:

Dallas Burnett, USC Chairperson (he/him)
Caroline Cottrell, General Manager (she/her)

Absent:

Ritish Rawat, Arts and Science (he/him)
Abhineet Goswami, International Students (he/him)

Regrets:

David Kim, Medicine (he/him)

Guests:

Robyn Paches (he/him), StudentCare (he/him)
Justice Noon, Indigenous Students (she/her/comrade)
Fiza Baloch, the Sheaf

Please note that verbatim minutes are not produced. The full discussion can be heard on the audio recording.
<https://ussu.ca/main-page/governance/university-students-council/usc-agendas-minutes/>

The meeting was called to order at 6:05 p.m.

1. Adoption of the Agenda

Chairperson Burnett stated that the meeting is taking place on ZOOM, but traditionally takes place in the Roy Romanow Students' Council Chamber, which is located on Treaty 6 Territory and the Homeland of the Metis. He recognized that learning took place on this land prior to the establishment of this institution.

Move to adopt the agenda as amended.

USCMotion033: Councillor Soota / Councillor O'Connell

Carried

2. Introductions

President LaRose-Smith welcomed Fiza Baloch from the Sheaf; Justice Noon, student member; and Robyn Paches from StudentCare.

3. Minutes and Reports

3.1 USC Minutes – November 5, 2020

3.2 Executive Committee Minutes and Report - November 9, 16, 23, 2020

President LaRose-Smith reported on the UCRU brief and shared some of the advocacy points for UCRU advocacy week.

3.3 Academic Affairs Committee Minutes and Report - November 4, 2020

3.4 Budget & Finance Committee Minutes and Reports - November 11, 18, 2020

VP Bell shared that the BFC had discussed a recommendation from the University regarding the USSU infrastructure fee. They also discussed fee changes in general. The BFC decided to continue the Student Fee with its 5% reduction, but change the charge for the Infrastructure Fee from 50% of the fee to 75% of the fee for the winter term.

3.5 Association of Constituency President Minutes and Report - November 10, 2020

4. Motions Arising from Minutes and Reports

Move to accept the minutes and reports into the official record.

USCMotion034: Councillor Lummerding / Councillor Lies

CARRIED

5. Council Addresses

5.1 StudentCare

Move to enter informality until the end of the council address.

USC Motion035: President LaRose-Smith / Councillor Reaser CARRIED

Robyn introduced himself. He's been with StudentCare for about 2 years and was a student leader at the University of Alberta Students Union previously.

Robyn presented an introduction of the USSU health plan. The role of the plan is to bridge the gap between the provincial health care and the needs of students. Robyn noted some of the elements of the current health and dental plan including benefits, coverage period, and coverage levels. He reviewed what the role of StudentCare is as the administrator of the plan, and what the role of the Council is as decision makers of the plan.

Some notable statistics from last year that Robyn shared included:

- \$1,341,981 in health claims put forward by USSU student members last year. (1.3 million dollars saved by students).
 - 65% - Prescription Drugs (direct bill)
 - 12% - Vision Coverage
 - 3% - Medical Services & Equipment
 - 18% - Medical Practitioners
 - 2% - Prescription Drugs (reimbursed)
- \$605,000 in dental claims put forward by USSU student members. COVID-19 significantly impacted this amount, as many dental offices were closed.

Councillor Lummerding asked if StudentCare covered dietitian services. Robyn shared the coverage level for dietitian services within the chat.

Councillor Janvier asked if there has been consideration for alternative plans for students who use the NIHB program. Robyn Paches responded that StudentCare is currently researching this topic now and hopes that something can be presented in the near future. He noted that it's his understanding that Indigenous students could utilize StudentCare in addition to a current plan that they have. Councillor Janvier shared further concerns regarding the way in which the health care plans are reimbursed.

President LaRose-Smith asked Robyn if he could share some changes that have occurred to the plan and how they affect usage of the plan. Robyn shared a couple examples including; in 2017-2018 the USSU Council increased Psychology coverage to 80% which has shown an increase in usage, and more recently StudentCare has been able to enhance email communication to students.

Councillor Nunez asked if international students need to have a provincial health card in order to use the health plan. Robyn Paches noted that they do need a health card, and that StudentCare supplements the coverage of the provincial health care system but other costs such as hospital costs are covered by the province.

Move to enter back into formality.

USC Motion036: Councillor Illing / Councillor Keller

CARRIED

6. Business

7. New Business

8. Questions, Comments, and Announcement

VP Roberts shared that the Indigenous Students Union is going to be doing an Indian Taco delivery night.

9. In-Camera Session

Move to enter an in-camera session

USC Motion037: President LaRose-Smith / VP Bell

CARRIED

In-camera session ended and regular session resumed at 7:22 p.m.

10. Other Discussion

Move to rescind Councils original decision to remove Councillor Noon from Council, and to reinstate her as a Councillor.

USC Motion038: Councillor Soota / Councillor Janvier

CARRIED

11. Adjournment

The meeting was adjourned at 7:27 p.m.



Executive Meeting Minutes for December 1, 2020

Present: President LaRose-Smith, VP Bell, VP McKay, VP Roberts, GM Cottrell

Absent:

1. Call to order

The meeting was called to order at 10:04 a.m.

2. Quorum

Quorum was present.

3. Roundtables

a. President LaRose-Smith

- i. UCRU lobby week
- ii. PRT/PEC Meeting
- iii. Indigenous Achievement Week planning
- iv. Indigenous Advisory Circle Meeting
- v. Anti Racism Anti Oppression Policy Committee
- vi. Meeting with ISU President
- vii. Meeting with Education MSC
- viii. Meeting with Engineering President
- ix. Meeting with student
- x. Meeting with StudentCare

b. VP Bell

- i. Meetings
 1. UCRU lobby Week
 - a. Lobby training
 - b. Brief specific trainings
 - c. Question and ans period / comprehension test
 - d. Lobby meetings x
 - i. MP Kelly Block, MP Tony Van Bynen, MP Peter Kent, MP Adam Van Koeverden, MP Tom Lukiwski, Staff representing Hon. Kerry-Lynn Findlay, MP Dr. Robert Kitchen, Min. Filomena Tassi (Labour), MP Matt Green
 - e. Team briefings (planning / flags) x6
 - f. Debriefings (after meeting / at day end) x4
 - g. Strat planning session / long term goals.
 2. Centre Meeting re: complaint
 3. Exec meeting
 4. PRT / PEC / Execs

5. Phone call - SESS president
 6. SM / Exec meeting
 7. Executive call
 8. Phone call - Peter Hedley
 9. Admin team Meeting
 10. Budget and Finance Committee
 11. Meeting with Student (first year law)
 12. StudentCare - annual claims report
 13. USC
 14. Fee Review Committee
 15. Text exchange - Potential financial issue in College of Dentistry
- ii. Events
 - iii. Initiatives
 1. Exec plan graphics / review
 2. Instagram Story Takeover - Nov. 25 (45ish slides) (planning, scripting, recording and posting.)
 - iv. Admin / other
 1. UCRU brief prep / review
 2. Research on each MP
 3. A lot of correspondence / emails organizing and following up on discussions.
 4. BFC minutes and package prep

c. VP McKay

- i. Centre meeting
- ii. International Student Advisory Informal Meeting
- iii. Childcare centre board meeting
- iv. Various Admin work

d. VP Roberts

- i. EXec meeting
- ii. UPS meeting
- iii. TEA MEeting
- iv. SM/EXEC Meeting
- v. Admin Team meeting
- vi. Meeting with StudentCare
- vii. Student Council meeting
- viii. Academic Grievances

e. GM Cottrell

- i. UPASS
- ii. Term 2 Preparations
- iii. StudentCare

iv. Staff Meetings

4. New business

a. First Year Town Hall

Move to approve \$150 for giveaways and materials for the first year town hall.

EXECMOTION011	President LaRose-Smith / VP Bell	Carried
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b. Dec 3rd USC Meeting

There will be no USC meeting.

c. Proposed Policy Change

Councillor O'Connell had emailed the Executive with a policy proposal. The Executive discussed and noted that policy can not supercede the bylaw. President LaRose-Smith will reach out to Councillor O'Connell to explain.

d. Student Loan

The Executive discussed student loan forgiveness as a provincial ask and current advocacy work for the elimination of interest on student loans.

e. Executive Recruitment / Election Prep

Jason Ventnor noted the process of communications for the Election. Shadow day information will be rolled out in January; call for nominations will be announced in February. Instagram/Social Media takeovers possibly taking place in mid January.

f. Winter Term Fee Communications

VP Bell and Jason Ventnor will work together to communicate winter term fees to students.

g. Executive Budgeting

VP Bell reminded the Executive that there are finances available to spend for Executive Events.

h. MSC / SAL Appreciation

The Executive discussed hosting a games night over Zoom and proving Skip the Dishes gift cards.

i. USC Committee Reports

The Executive reminded each other that committees should be doing verbal reports of their committee meetings at USC meetings.

j. Other Discussion

Discussion took place regarding communication of the MSC position. An orientation package is going to be created to send to constituencies at the beginning of the year.

5. Adjournment

Meeting was adjourned at 11:24 a.m.



Executive Meeting Minutes for December 7, 2020

Present: President LaRose-Smith, VP Bell, VP McKay, VP Roberts, GM Cottrell

Absent:

1. Call to order

The meeting was called to order at 10:00 a.m.

2. Quorum

Quorum was present.

3. Roundtables

a. President LaRose-Smith

- i. Exec Meeting
- ii. Senior Manager meeting
- iii. First Year town hall
- iv. Meeting with patti mcdougall
- v. Anti-oppression committee
- vi. Meeting with ISU
- vii. Usask joint liaison meeting
- viii. UCRU Board meeting
- ix. Graham Walker - CCR

b. VP Bell

i. Meetings

- 1. Executive meeting
- 2. SM / Exec meeting
- 3. Planning and Priorities Committee.
- 4. Bi-weekly Patti
- 5. Student forum executive
- 6. ISU / USSU catch up
- 7. Meeting with student
- 8. UCRU Board
- 9. Co-curricular record meeting
- 10. WCVI Mental health group
- 11. Nutana BRT stakeholder committee

ii. Events

- 1. First year town hall

iii. Initiatives

- 1. Term 2 planning

iv. Admin / other

- 1. October financial report prep (exec lines)

2. Review departmental FS, trial balances

c. VP McKay

- i. Centre meeting
- ii. Co Curricular Record
- iii. Student Forum
- iv. Parking meeting
- v. Christmas party planning

d. VP Roberts

- i. Exec meeting
- ii. SM meeting
- iii. Committee meeting
- iv. Town Hall meeting
- v. CCR
- vi. Candace Wasacase-Lafferty (Post Project Shift Project (PPSP) Commission) CMD SHIFT V
- vii. Vet Med students

e. GM Cottrell

- i. Various Meetings
- ii. UPASS
- iii. Daycare
- iv. Working on a financial project with Amanda

4. New business

a. Staff Christmas Party

President LaRose-Smith and VP McKay are working together to host the virtual staff christmas party. It will take place over Zoom and staff will be given skip the dishes/ uber eats gift cards. The traditional gift exchange will take place virtually. Jackbox.tv games will be played.

b. Provincial Asks

The Executive noted that they are thinking of doing a predictable tuition campaign, and looking into advocating for a tax rebate for students that have provincial student loans and who stay and work in Saskatchewan.

c. UMSU Compassionate Grading

President LaRose-Smith explained compassionate grading at the University of Manitoba and the work that the University of Manitoba Students Union has done. Essentially students are given one class that they can choose as a pass/fail credit after they receive their mark so that their GPA isn't negatively affected if they have one bad class. President LaRose-Smith wondered if this could be one

way that the University of Saskatchewan combats the current reality of students and professors not being fully adapted to the online learning environment. More information about the University of Manitoba compassionate grading can be found at the following website:

<https://umsu.ca/news/u-of-m-senate-approves-adapted-version-of-student-recommendations-for-compassionate-grading/>

d. Post Pandemic Shift Project (PPSP) Commission

VP Roberts met with Candace Wasacase-Lafferty and she mentioned that she would like to populate the PPSP Commission with a couple Executive members. The commission will meet bi-weekly and will work to develop recommendations on moving forward after the pandemic.

e. Council Christmas Party

The Executive are going to host jackbox.tv games on Zoom on December 17 for any Council members that would like to attend.

f. Other Discussion

President LaRose-Smith noted that there is a new nursing councillor: Christina Jackson.

5. Adjournment

Meeting was adjourned at 11:04 a.m.



Executive Meeting Minutes for December 14, 2020

Present: President LaRose-Smith, VP Bell, VP McKay, VP Roberts, GM Cottrell

Absent:

1. Call to order

The meeting was called to order at 11:37 a.m.

2. Quorum

Quorum was present.

3. Roundtables

a. President LaRose-Smith

- i. Met with Ryan OC
- ii. UCRU advocacy meeting
- iii. Usask faculty association meeting
- iv. Indigenous spend a day
- v. Indigenous week
- vi. Board orientation for BOG
- vii. Board of Governors
- viii. External Affairs

b. VP Bell

- i. Meetings
 - 1. Exec meeting
 - 2. Transit and BRS meeting
 - 3. SM / Exec meeting
 - 4. UCRU governance committee - Appointed lead of Strat plan working group
 - 5. Signing with Amanda
 - 6. Internal Transit Meeting (Re: mobile ticketing)
 - 7. Comms and term 2 planning with Jason Ventnor
- ii. Events
 - 1. UCRU 'Among us' Social
 - 2. Edwards research
- iii. Initiatives
 - 1. Term 2 event planning
 - a. Winter fee communications
 - b. Feebruary
 - c. SECC event collaboration
 - 2. Term 2 Project planning
 - a. Communications review

- b. UGO structure and communications
- 3. Fee setting and budget planning

c. VP McKay

- i. Meeting with childcare centre
- ii. Finals

d. VP Roberts

- i. Exec meeting
- ii. Meeting with Merle Massie
- iii. Senior Manager/Exec meeting
- iv. RSAW Committee
- v. Faculty Association Meeting
- vi. Meeting with Jason Ventnor

e. GM Cottrell

- i. Met with Ryan OC
- ii. Upass
- iii. Meeting with Derek Tannis
- iv. Childcare meeting
- v. Transit meeting
- vi. Senior Managers
- vii. Meeting with Stef
- viii. Meeting with Jason

4. New business

a. Project Proposal

VP Roberts presented a project proposal for prizes for the academic relations survey.

Move to approve \$150 in gift cards for the academic relations survey prizes.

EXECMOTION012	VP Roberts / VP Bell	Carried
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b. ISAAC Travel Award (for information)

VP Bell shared information regarding the ISAAC travel award. The USSU is going to continue this initiative this year (providing funds). Already been budgeted and doesn't need exec approval but wondering if there are any concerns with the changes regarding the criteria.

c. Strategic Plan Check In

President LaRose-Smith asked where the staff are at with the Strategic Plan. GM Cottrell noted that it is complete and Jason Ventnor is waiting for the final approval to release it. The Executive will reach out to Jason Ventnor to discuss.

d. Flash 2021 Student Housing Survey

President LaRose-Smith shared information from an Organization in Montreal wanting to conduct a survey with the USSU's help in promoting it. The company will share the local and national data that is captured. The Executive agreed to promote the survey. President LaRose-Smith will reach out to confirm participation of the USSU.

5. Adjournment

Meeting was adjourned at 12:23 p.m.

Give away email motion Respond ASAP!

5 messages

Autumn LaRose-Smith <president@ussu.ca>
To: Dallas Burnett <aga@ussu.ca>, USSU Executive <exec@ussu.ca>

Fri, Dec 18, 2020 at 11:20 AM

Hello everyone!

I know we talked through messenger about doing a give away. I have the email ready to Alt Haus in regards to a partnership and am **seeking a mover and a seconded for the following motion:**

"Motion to have a "New Year New You" USSU giveaway over the holiday season with the winner being announced on New Year's Day. They will receive a \$200 Alt Haus gift card"

If you have any questions about the logistics on the post let me know! It would be a basic like/share/tag contest on our social media.

Are there at questions, comments or concerns?

With respect,
Autumn LS

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Autumn LaRose-Smith
President
University of Saskatchewan Students' Union
Pronouns: She/Her
(306) 966-6965 | president@ussu.ca | ussu.ca



Jory McKay <vpstudentaffairs@ussu.ca>
To: Autumn LaRose-Smith <president@ussu.ca>
Cc: Dallas Burnett <aga@ussu.ca>, USSU Executive <exec@ussu.ca>

Fri, Dec 18, 2020 at 11:24 AM

I move this motion
[Quoted text hidden]

--



Jory McKay
Vice-President (Student Affairs)
University of Saskatchewan Students' Union
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(306) 966-6970 | vpstudentaffairs@ussu.ca | ussu.ca



Jamie Bell <vpopfin@ussu.ca>
To: Jory McKay <vpstudentaffairs@ussu.ca>
Cc: Autumn LaRose-Smith <president@ussu.ca>, Dallas Burnett <aga@ussu.ca>, USSU Executive <exec@ussu.ca>

Fri, Dec 18, 2020 at 11:29 AM

I second.

I'll also clarify that this is being treated as an executive "event" (winter programming), and that there may be additional advertising expenses.



Jamie Bell

Vice-President (Operations & Finance)

University of Saskatchewan Students' Union

Pronouns: He/Him, They/Them

(306) 966-6967 | vpopfin@ussu.ca | ussu.ca



[Quoted text hidden]

Kiefer Roberts <vpacademic@ussu.ca>

Fri, Dec 18, 2020 at 11:38 AM

To: Jamie Bell <vpopfin@ussu.ca>

Cc: Autumn LaRose-Smith <president@ussu.ca>, Dallas Burnett <aga@ussu.ca>, Jory McKay <vpstudentaffairs@ussu.ca>, USSU Executive <exec@ussu.ca>

I approve.

[Quoted text hidden]

--



Kiefer Roberts

Vice-President (Academic Affairs)

University of Saskatchewan Students' Union

Pronouns: He/Him

(306) 966-6968 | vpacademic@ussu.ca | ussu.ca



Autumn LaRose-Smith <president@ussu.ca>

Fri, Dec 18, 2020 at 11:39 AM

To: Kiefer Roberts <vpacademic@ussu.ca>

Cc: Dallas Burnett <aga@ussu.ca>, Jamie Bell <vpopfin@ussu.ca>, Jory McKay <vpstudentaffairs@ussu.ca>, USSU Executive <exec@ussu.ca>

I also am in favour and that passes!

[Quoted text hidden]



Executive Meeting Minutes for January 4, 2021

Present: President LaRose-Smith, VP Bell, VP Roberts, VP McKay, GM Cottrell

Absent:

1. Call to order

The meeting was called to order at 10:10 a.m.

2. Quorum

Quorum was present.

3. Roundtables

a. President LaRose-Smith

- i. Article review
- ii. Instagram giveaway
- iii. Enjoyed the holidays!

b. VP Bell

- i. Meetings
 1. Term 2 event planning meeting w/ Dawne Warner(SECC) to discuss collaboration on summer employment / skills building event
 2. Executive Meeting
 3. Exec / Patti bi-weekly
 4. Dawne Warner and Reggie Hanson re: LinkedIn workshop details.
 5. New year New you planning meeting
 6. UCRU Governance Committee meeting - Appointed lead for roadmapping / strat plan project
- ii. Events
 1. Council Social
 2. Staff holiday party
- iii. Initiatives
 1. LinkedIn Learning certification in Strategic thinking, Remote work, Project Management foundations.
- iv. Admin / other
 1. Follow up / voice messages to a student group
 2. Issuing gift cards for council and staff socials
 3. Preparation of cheque requests for ISAAC travel award and Indigenous Knowledge Keeper.
 4. Review Legal documents
 5. Enjoyed the holidays!

c. VP McKay

- i. Speed Friending event next week
- ii. Enjoyed the holidays!

d. VP Roberts

- i. Returned a call
- ii. Enjoyed the holidays!

e. GM Cottrell

- i. Answered a couple emails
- ii. Enjoyed the holidays!

4. New business

a. O'Toole Statement

VP Roberts expressed concerns about the edited statement. GM Cottrell believed that the grammar had been cleaned up. President LaRose-Smith suggested that VP Roberts note comments within the document of his concerns.

b. Other Discussion

GM Cottrell is going to plan a virtual retreat and invite Joseph Naytowhow some time this month.

The next USC meeting will be on Thursday, January 14.

5. Adjournment

Meeting was adjourned at 10:56 a.m.



Executive Meeting Minutes for January 11, 2021

Present: President LaRose-Smith, VP Bell, VP McKay, VP Roberts, GM Cottrell

Absent:

1. Call to order

The meeting was called to order at 10:00 a.m.

2. Quorum

Quorum was present.

3. Roundtables

a. President LaRose-Smith

- i. Executive discussion on strategic plan summary
- ii. O'Toole Statement
- iii. Indigenous Achievement Week Planning
- iv. Confidential meeting with Caroline and Jamie
- v. Working with UCRU
- vi. Organizing pride centre coordinator to do presentation for SUNTEP GSA

b. VP Bell

- i. Meetings
 1. Exec meeting
 2. Goal update / strat plan check-in
 3. Statement re: O'Toole
 4. SM/exec
 5. UCRU - Strategic planning working group
- ii. Events
 1. Washington?

c. VP McKay

- i. O'Toole statement
- ii. Email communications
- iii. Speed Friending event
- iv. Centre Meeting

d. VP Roberts

- i. Senior Manager/Exec meeting
- ii. O'Toole letter
- iii. Post Pandemic Shift Commission meeting
- iv. Academic grievances

e. GM Cottrell

- i. Working with President LaRose-Smith and VP Bell on a confidential legal matter; further information will be provided to Council.
- ii. Cha House
- iii. UPass
- iv. Addressing student concerns with StudentCare
- v. Meeting with Ontario colleagues

4. New business

a. Responsible Conduct of Research Policy

GM Cottrell asked the Executive to review the responsible conduct of research policy and provide feedback to the University.

b. IBSS IAW Sponsorship

President LaRose-Smith brought forward a sponsorship request from the IBSS for a two day conference during Indigenous Achievement Week.

GM Cottrell noted that it is her understanding that this budget line was not originally intended for any group access but was intended for Indigenous Students' Association (Union) but if that is the interpretation of the Executive, that they may want to consider adding a caveat to the budget line notes for next year.

Move to approve \$2,000 in funding from the Indigenous Achievement Week budget line for Indigenous Achievement Week Conference organized by the Indigenous Business Students' Society.

EXECMOTION013	VP Bell / VP Roberts	Carried
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c. Pro-Life Group social media (tagging the centres, and the content)

VP McKay brought forward concerns regarding the tagging of USSU centres in their content. GM Cottrell spoke with Jason Ventnor and Jason Kovitch; it will be the Centre Coordinators responsibility to untag the Centre accounts. The Executive were not exactly sure what the intent of the tagging was and expressed general disapproval.

d. IAW and Symposium clash

President LaRose-Smith shared concerns from the Indigenous Achievement Week planning committee regarding the Undergraduate Symposium taking place during the same time as the Indigenous Achievement Week. AGA Burnett noted that he didn't see the timing conflict as an issue due to the nature of the Symposium event but suggested that the event be postponed either way as it

could advance the registration numbers as well as alleviate some of the stress of the clash. The Undergraduate Symposium will be postponed from February 1-5 to March 1-5.

e. Executive Project Assistants

VP Bell shared a proposal document with the Executive and is looking for feedback. The Executive will further review and discuss/approve at another time.

f. Other discussion

Brief discussion regarding student fees and the UPASS fee took place. GM Cottrell noted that there was an error with how the UPass fee was assessed and that a percentage was miscalculated. VP Bell also noted that the discrepancy is not significant, but everyone recognized that a correction will have to take place.

President LaRose-Smith is going to begin the Term 1 Recap document and asked the Executive to put some of their major achievements/accomplishments from term 1 within.

5. Adjournment

Meeting was adjourned at 11:00 a.m.

November 26th, 2020

Indigenous Business Students' Society

Saskatoon, Saskatchewan



Dear USSU,

The Indigenous Business Students' Society aims to build a stronger community and to create a safe space for Indigenous students within an environment where we may face certain challenges. Due to current circumstances, we want to be able to virtually support Indigenous students during these unprecedented times, as well as celebrate their successes. We are currently aiming to raise almost **\$4000.00** to fund our first ever **IBSS Indigenous Achievement Week Conference** to take place from **February 4th, 2021 to February 5th, 2021**.

This two-day event will allow Indigenous students to learn about the history of Indigenous Achievement Week, hear from past and current Indigenous Achievement Week recipients, explore different career paths, and network with business professionals. There will also be numerous speakers, breakout sessions, and the opportunity to network. We are also hoping to end the event with a cultural showcase.

We can't achieve this goal without the support of groups like yours! We hope that you will consider sponsoring **\$2000.00** from the Indigenous Achievement Week fund in order to help us reach our objectives.

If your group is interested in sponsoring this event, please reach out to **Dante Carter** at **dante.carter@usask.ca**. We can't wait to hear back from you!

Sincerely,

Dante Carter

Minutes
Budget and Finance Committee Meeting
November 25, 2020 4:00pm

Present: VP Bell, Coun. Keller, Coun. Jacob, Coun. Reaser, Coun. Illing, SAL Frolick, SAL Rozwadowski

Guests: Jason Kovitch and Tasnim Jaisee (for Item 8.a)

1. VP Bell called the meeting to order at 4:07 pm.
2. Quorum was present.
3. VP Bell called for an adoption of the agenda

BFCMOTION012	Coun. Reaser / Keller	Carried
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4. VP OPFIN report
 - a. Ratification
 - i. Ore gangue
 - b. Funding Requests (under \$100)
 - i. NA
 - c. Insurance sales
 - i. NA
 - d. Meetings
 - i. Saskatoon Engineering Student Society - re: NFP status, ratification.
 - e. Accountabilities
 - i. Working on October!
 - f. Other information:
 - i. Complaint re: religious group advertisement (continued)
5. Business
 - a. Grant review
 - i. BIPOCanadian Printing request (in meeting materials folder)
 1. \$110 in XL funding for brochures / information and promo material

BFCMOTION013	Coun. Reaser / Jacobs	Carried
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- ii. Pro Life Usask Printing and XL Graphic Design request
 1. \$432.88 in XL funding for promotional items.
 2. Another initiative to strengthen branding and marketing. Banner assumed to be a general investment that may see more use outside of the remote limitations of COVID-19

BFCMOTION014	VP Bell / Coun. Illing	Carried
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2. Other Business

a. Pro Life USask event complaints (a short email may be added to the folder for review)

- i. Guests Tasnim Jaisee (Women's Centre Coordinator) and Jason Kovitch (USSU Business and Services Manager)
- ii. Presentation by MP supporting Sex-Selective Abortion Act - several students expressed concerns, bill has been criticized by abortion rights organizations in Canada
- iii. Issues with the presentation (misinformation*) seem to directly oppose some of the initiatives of our centres and the general mission and values of the USSU - but the right to freedom of speech stands. The Women's Centre and USSU will continue with supporting pro-choice, but not much else can be done. Nonetheless an important issue to keep discussing

b. AGM recap

i. Audit Notes

1. Kudos to Alecia! She did an excellent job of explaining things especially as about 6 weeks of COVID changes were present on our financial statements

ii. Amendment resolutions

1. The last of the BFC, but the glorious birth of the FAC and CGC
2. VP Bell thanked committee members for their contributions in the revision and creation of the new committees.

c. Term 2 planning

i. Fee setting

ii. Budget season

iii. TOR development for FAC and CGC.

1. Some ideas of terms of reference and documentation, setting these new committees up for success

3. Questions, Comments, Announcements

- a. **UCRU** - VP Bell shared that he is participating in UCRU lobby week and is doing an Instagram Takeover on @ussu.exec to provide information on what executive roles look like.

4. Adjournment

With no other comments from committee members, the meeting was adjourned at 5:05PM.

University Students' Council Attendance

	Sep. 03	Sep. 10	Sep. 17	Sep. 24	Oct. 01	Oct. 08	Oct. 15	Oct. 22	Oct. 29	Nov. 05	Nov. 12	Nov. 19	Nov. 26
Cross, Emma	P	P	P	P	P	NM	P	P	NM	P	NM	NM	P
Millar, Wyatt	P	P	P	P	P	NM	P	P	NM	P	NM	NM	P
Jacob, Sharon	P	P	P	P	P	NM	P	A	NM	P	NM	NM	P
Rawat, Ritish	A	P	P	P	P	NM	P	P	NM	P	NM	NM	A
Soota, Sahil	P	P	P	P	P	NM	P	P	NM	P	NM	NM	P
Lies, Madelyn	P	P	P	P	P	NM	P	P	NM	P	NM	NM	P
Keller, Taylor	P	P	P	P	P	NM	P	PG	NM	P	NM	NM	P
Reaser, Isaac	P	P	P	P	P	NM	P	P	NM	P	NM	NM	P
Harvey, Evan	P	P	P	P	P	NM	P	P	NM	P	NM	NM	P
Lummerding, Dominique	P	P	P	P	P	NM	P	P	NM	A	NM	NM	P
O'Connell, Ryan	P	P	P	P	P	NM	P	P	NM	P	NM	NM	P
Illing, Kate	P	P	P	P	P	NM	PG	P	NM	P	NM	NM	P
LaRose-Smith, Autumn	P	P	P	P	P	NM	P	P	NM	P	NM	NM	P
Bell, Jamie	P	P	P	P	P	NM	P	P	NM	P	NM	NM	P
Roberts, Kiefer	P	P	P	P	P	NM	P	PG	NM	P	NM	NM	P
McKay, Jory	P	P	P	P	P	NM	P	P	NM	P	NM	NM	P
Noon, Justice	NYA	NYA	P	A	A	NM	A	A	NM	A	NM	NM	CE
Goswami, Abhineet	NYA	NYA	P	P	P	NM	P	P	NM	P	NM	NM	A
Nunez, Celeste	NYA	NYA	P	P	A	NM	P	P	NM	P	NM	NM	P
Kim, David	NYA	NYA	NYA	P	P	NM	PG	P	NM	P	NM	NM	PG
Bauman, Elisabeth	NYA	NYA	NYA	NYA	P	NM	P	P	NM	P	NM	NM	P
Hu, Katie	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	P	NM	NM	P
Kahn, Maria	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	P	NM	NM	P
Janvier, Tanzy	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	P

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

CE - Communication Error

PG - Permission Granted



**University Students' Council Agenda
January 21, 2021
Via Zoom - 6:00pm**

- 1. Adoption of an Agenda**
- 2. Introductions**
- 3. Council Addresses**
- 4. Minutes and Reports for Information**
 - 4.1. USC Minutes - January 14, 2021**
 - 4.2. Executive Committee Minutes and Report - January 18, 2021**
 - 4.3. Academic Affairs Committee Minutes and Report**
 - 4.4. Appointments Committee Minutes and Report**
 - 4.5. Code of Ethics Disciplinary Tribunal Minutes and Report**
 - 4.6. Elections Committee Minutes and Report**
 - 4.7. External Affairs Committee Minutes and Report**
 - 4.8. Budget & Finance Committee Minutes and Reports**
 - 4.9. Indigenous Student Advisory Committee Minutes and Report**
 - 4.10. International Student Advisory Committee Minutes and Report**
 - 4.11. Student Affairs Committee Minutes and Report**
 - 4.12. Sustainability Committee Minutes and Report**
 - 4.13. Association of Constituency President Minutes and Report**
- 5. Motions Arising from the Minutes and Reports**
- 6. Business**
 - 6.1. Bylaw and Policy Review Ad-hoc Committee**
- 7. New Business**
- 8. Questions, Comments, and Announcements**
- 9. Adjournment**



University Students' Council
Minutes for Thursday, January 14, 2021

Present:

Autumn LaRose-Smith, President (she/her,they/them)
Jamie Bell, VP Operations and Finance, (he/him,they/them)
Elisabeth Bauman, St. Thomas More (she/her)
Emma Cross, Agriculture and Bioresources (she/her)
Abhineet Goswami, International Students (he/him)
Evan Harvey, Law (he/him)
Katie Hu, Dentistry (she/her)
Kate Illing, WCVI (they/them)
Sharon Jacob, Arts and Science (she/her)
Taylor Keller, Edwards School of Business (she/her)
Tanzy Janvier, Education (she/her)
Justice Noon, Indigenous Students (she/her/comrade)
Maria Kahn, Kinesiology (she/her)
David Kim, Medicine (he/him)
Dominique Lummerding, Pharmacy and Nutrition (she/her)
Wyatt Millar, Agriculture and Bioresources (he/him)
Celeste Nunez, International Students (she/her)
Ryan O'Connell, St. Thomas More (he/him)
Sahil Soota, Arts and Science (he/him)
Crystina Jackson, Nursing
Isaac Reaser, Edwards School of Business (he/him)
Jory McKay, VP Student Affairs (he/him, they/them)
Kiefer Roberts, VP Academic Affairs (he/him)

Also Present:

Dallas Burnett, USC Chairperson (he/him)
Caroline Cottrell, General Manager (she/her)

Absent:

Ritish Rawat, Arts and Science (he/him)

Regrets:

Madelyn Lies, Education (she/her)

Guests:

Libby Epoch, President - Huskies Executive
Micah Strueby, President Elect - Huskies Executive
Tanner Lishchynsky, Vice President of Community Engagement - Huskies Executive
Addison Dewar, Vice President of Student Engagement - Huskies Executive
Fiza Baloch, the Sheaf
Wardah Anwar, the Sheaf

Please note that verbatim minutes are not produced. The full discussion can be heard on the audio recording.
<https://ussu.ca/main-page/governance/university-students-council/usc-agendas-minutes/>

The meeting was called to order at 6:05 p.m.

1. Adoption of the Agenda

Chairperson Burnett stated that the meeting is taking place on ZOOM, but traditionally takes place in the Roy Romanow Students' Council Chamber, which is located on Treaty 6 Territory and the Homeland of the Metis. He recognized that learning took place on this land prior to the establishment of this institution.

Move to adopt the agenda.

USCMotion039: Councillor Lummerding / Councillor Soota

CARRIED

2. Introductions

President LaRose-Smith welcomed Fiza Baloch and Wardah Anwar from the Sheaf; and the Huskies Executive.

President LaRose-Smith extended condolences to Councillor Noon for the loss of her sister Savannah Noon, and noted that the USSU is here for support.

3. Council Addresses

3.1 Huskies Executive

Move to enter informality.

USC Motion040: Councillor Illing / VP Bell

CARRIED

The Huskies Executive Committee introduced themselves. Libby noted that there are also 2 representatives from each team on the Huskies Council.

Tanner explained some of the community engagement initiatives that the Huskies take part in. In his role, he sets up various events and programs with charities and other community groups within the community. Events have been challenging this year due to COVID but some of the events that they were able to do this year so far include: Co-op Fuel Day, clothes drive for kids in need, and CJWW Secret Santa for families in need.

The Huskies Executive presented a powerpoint presentation on the Huskies Athletics. Some points within their powerpoint include:

- Huskie Athletics leads the nation in attendance
- 15,192 student tickets to Huskies Events in 2019/2020
- 126 students were employed by Huskies last year.
- Huskies brand is one of the top among Canada

Presentation attached to minutes.

The Huskies Executive then discussed partnership initiatives. They presented 3 initiative ideas for marketing and promotions:

1. Game-day promotions

2. Social Media & Marketing
3. Ticket Offerings

VP Bell noted that he sits on the review committee that reviews the Huskies and Athletics, he asked the Huskies Executive about the values they get from the Huskies program.

Libby noted that the huskies have had a tremendous impact on her life and that she has seen the impact the program has on the community as well. Tanner noted that the alumni and people that he connected with has set him up for future career opportunities. Addison shared that Huskies basketball was the best part about his university experience. The Huskies Executive expressed gratitude for the opportunities that Huskies have brought to athletes.

Councillor Soota expressed interest in the idea of promoting philanthropic events between the USSU and the Huskies. The Huskies Executive liked this idea. Councillor Soota added interest in doing some sort of annual event between the USSU and Huskies.

Councillor Janvier thanked the Huskies Executive for their presentation. She asked a question to clarify about giving tickets to groups. Libby noted that it was intended to mean the Undergraduate Students' Union and Graduates Students' Union. GM Cottrell clarified that students get tickets and that the tickets that they are referring to would be for individuals outside the university.

President LaRose-Smith asked what the benefit of the athletics fee is to Undergraduate Students. Libby shared that she will get more numbers from the CAO to share. She noted that the student athletes are giving back to the University in many ways such as programming, student employment, funding from games, parking, etc. goes back to the University. She acknowledged that COVID has made it difficult to see the benefit of the fee, but that there are better times to come.

Councillor Janvier asked if there are any indigenous initiatives that the Huskies participate in or lead. Libby shared a few of the initiatives that the Huskies participate in and lead, but also acknowledged that the Huskies are lacking in indigenous programs. Councillor Janvier shared some disappointment but is looking forward to seeing what the Huskies can develop. Micah also shared that one of the largest track and field initiatives that the Huskies participate in is the North American Indigenous Games. Chairperson Burnett suggested that the Huskies Executive connect with the Indigenous Students' Union to further work on Indigenous initiatives.

Councillor O'Connell expressed interest in a USSU and Huskies partnership.

The Huskies Executive team thanked the Council for the invitation.

GM Cottrell noted that there has always been a strong relationship between the USSU and the Huskies; and highlighted that the Huskies used to be owned by the Students' Union. She expressed excitement for what the future can bring.

Move to enter back into formality.

USC Motion041: Councillor Goswami / Councillor Millar **CARRIED**

4.

5. Minutes and Reports

5.1 USC Minutes – November 26, 2020

5.2 Executive Committee Minutes and Report - December 1, 7, 14, 2020 & January 4, 11, 2021.

President LaRose-Smith noted that if Councillors that are members of multiple committees would like to step down from any of their committees due to any reason; there are new councillors that are not part of any committees and committees could be repopulated if needed.

Councillor O'Connell asked if a complaint that was mentioned in the December 1 Executive meeting minutes could be elaborated on. VP Bell noted that there is more detail in the Budget and Finance Committee minutes of November 25. He shared that there was a campus group that was hosting an event with controversial information being spread.

Councillor Goswami asked about compassionate grading that was discussed in the December 7 Executive meeting. President LaRose-Smith explained what compassionate grading is and that the Executive are currently working on research regarding the possibility of a compassionate grading system at the University of Saskatchewan. Councillor Harvey brought forward concerns regarding the minimum of a class pass grade of 65%.

Councillor O'Connell clarified what the O'toole statement meant in the Executive minutes. President LaRose-Smith shared that the Executive have written a statement and are working with the Communications and Marketing Manager

5.3 Budget & Finance Committee Minutes and Reports - November 25, 2020.

6. Motions Arising from Minutes and Reports

Move to accept the minutes and reports into the official record.

USCMotion042: Councillor O'Connell / Councillor Lummerding **CARRIED**

7. Business

8. New Business

8.1 Bylaw and Policy Review Adhoc Committee

President LaRose-Smith shared that the Executive would like to create an ad-hoc committee to review the bylaws and policies. She will provide more information to be sent out next week with the Council package. She noted that this committee will not be meeting to make dramatic changes.

9. Questions, Comments, and Announcement

VP Bell shared that grant applications are open for campus groups.

President LaRose-Smith announced that the Indigenous Achievement Week is taking place online from February 1-5. Events will be taking place throughout the week online.

Councillor Goswami noted excitement about the academic survey that is currently being conducted.

President LaRose-Smith noted that she had received concerns that the Executive were advocating for online learning only in future. She clarified that this is not the case, the Executive believes that in future there will be opportunities to use both in person and online models.

VP Roberts shared that the Undergraduate Symposium has been moved to March 1-5 and will take place online.

Councillor Janvier shared that the College of Education Dean resigned over the holiday break.

Councillor Harvey asked if there is a formal process for outside students attending Council meetings. Chairperson Burnett suggested to

Chairperson Burnett encouraged Councillors to reach out to him if they have any questions regarding Roberts Rules, or meeting procedures.

10. Adjournment

The meeting was adjourned at 7:10 p.m.



Executive Meeting Minutes for January 18, 2021

Present: President LaRose-Smith, VP Bell, VP McKay, VP Roberts, GM Cottrell

Absent:

1. Call to order

The meeting was called to order at 10:00 a.m.

2. Quorum

Quorum was present.

3. Roundtables

a. President LaRose-Smith

- i. Retreat with Joseph
- ii. External Affairs Meeting
- iii. Senior Managers/Exec
- iv. Governance Committee
- v. College of Education Dean resigned and Beth Bilson is the interim dean (just for update)
- vi. Met with Education Students Society
- vii. Pandemic Response Committee
- viii. Met with Graham Joseph regarding Indigenous Students Services working group
- ix. Students' Council
- x. Indigenous Achievement Week Planning

b. VP Bell

- i. Planning and Priorities Meeting
- ii. Budget and Finance
- iii. Students' Council
- iv. Campus Group Week
- v. Campus Group Grants

c. VP McKay

- i. Getting stuff ready for committees
- ii. Student Forum preparation meeting
- iii. Retreat with Joseph
- iv. Student Council Meeting

d. VP Roberts

- i. Exec Meeting
- ii. Meeting with Dallas and Merle

- iii. TLARC
- iv. Academic Programs
- v. Meeting with Peter Stoicheff
- vi. RSAW Committee Meeting
- vii. Students' Council
- viii. Academic Grievances
- ix. 7 Registrations for Symposium currently

e. GM Cottrell

- i. UPass with Dallas on Friday
- ii. Variety of Meetings

4. New business

a. Exec Project Assistants

VP Bell shared a proposal document that he created. GM Cottrell had questions on record keeping, accountability, and authority. VP McKay said that while he was a Centre Coordinator, the volunteers were a great help and that he sees that an Executive Project Assistant could be of great help. GM Cottrell asked if the document could be shared with the senior managers. The Executive will review the document with senior managers and discuss logistical components.

b. UPass Issue

VP McKay brought forward a student concern with UPass. The student claimed they were not in an on campus course but were assessed the fee. GM Cottrell said that she has addressed many UPass concerns, as the move to online has posed challenges with the current registration system. She asked VP McKay for the students information and noted she would address their concern.

5. Adjournment

Meeting was adjourned at 12:06 p.m.

Jamie Bell

VP Operations and Finance

Executive Project Assistant Program

Duration: Winter 2021

GOALS

1. Provide meaningful and tactile volunteer experiences for USSU members.
2. Provide an avenue for students to familiarize themselves with USSU governance and executive priorities.
3. Provide support to new and ongoing executive initiatives.

Audience

Executive Project Assistant (EPAs) openings will become available on an as needed basis. Openings will be filled by interested USSU members through the recruitment and selection process outlined below.

Description

Executive Project Assistant positions may be introduced to support the executive in current / ongoing projects and initiatives (e.g. constituency town hall initiative, UGO communications) or may be included in executive project proposals (e.g. Communications review, policy updates, advocacy and campaign work).

Position creation and reporting

EPA openings will be recommended by an executive member and confirmed by the executive. This recommendation should come as part of a project proposal, or should describe the project if it had already been approved. The recommendation should come with a description of the work to be executed by the EPA.

Executive Project Assistants invited to support a project will report to the USSU stakeholders leading the proposed initiative (i.e. one executive as primary point person / supervisor with support from relevant senior manager if needed, and collaboration with relevant committees where relevant)

Recruitment and Selection

Advertisement for EPA positions shall begin no less than one week prior to the deadline for application. Advertisements should include a description of the project and an overview of the

EPA role within the context of the project. Students may apply to the opening either through a questionnaire or letter of interest as organized by the recommending executive member.

Candidates' applications will be reviewed by the executive committee with potential for pre-screening by the recommending executive member if volume is greater than 10. Selection decisions shall be made by the executive committee based on expressed interest in the project, availability and commitment to the USSU, How EPA placement complements academic studies as experiential learning, and their ability to assist the USSU through this placement. Students may hold a maximum of 1 EPA placement per term.

Recognition

EPA placements will (hopefully) be eligible for Co-Curricular Record entry.

EPA's may be awarded a \$100 honoraria in appreciation of their contributions.

IMPACTS

Students will become more informed and engaged with the USSU by gaining hands-on experience. The Executive Project Assistant Program will make the USSU and executive collaborative and transparent. Through EPA placements, students will develop an understanding and appreciation of the work of the USSU and the contributions of the executive through projects and initiatives.

Risk Assessment

Sources of Risk

Quality of contributions of EPAs

Confidentiality / data privacy

Risk Management

Regular review of contributions, check-ins, provide example material and feedback

Job design that limits need for sensitive information. Explain confidentiality requirements.

Implementation and Assessment

Assessment

Individual EPA- to be assessed by supervising executive and SM on an ongoing basis with exit interview at end of project / EPA term.

Project assessment - to be assessed at:

Beginning: What are we hoping to achieve this iteration

Mid-point: identify things that need to be immediately addressed/corrected

End: how has the project connected the USSU to members, have there been any success stories in the personal development of EPAs, how have they positively contributed to projects. Have there been any areas of friction with EPAs, between execs, exec-staff,

Comments / To do:

RECORD KEEPING? (Caroline) Who is going to keep records of who is “hired”, what they do, and to whom they report?

ACCOUNTABILITY? (Caroline) What accountability is there for actions they might take? Who is accountable if things are said, if things go wrong? What sort of disciplinary action is possible and who deals with it? Are all matters dealt with strictly by the Exec member or are senior managers involved? And how does this work with employee and director insurance? I see this as quite different from the Centres and so I think the accountability/risk management piece needs to be in play.

I’m still unclear as to what they would be doing and for whom?

Hello esteemed leaders of the University of Saskatchewan,

We are writing to you in regards to student issues that have been expressed this term, and to propose a solution that eases some of these concerns. As you know, COVID-19 has had a tremendous impact on the lives and successes of students across the world. Alongside coping through a global pandemic, they have had to adjust to new software, ways of learning, constant changes and questionable teaching practices as part of their online university experience. As the USSU Executive, we hear many complaints in regards to quality of education, improper practices and concerning mental health issues that students are facing. After much discussion with our peers from 10 of the U15 Universities, we know that these issues are not unique to the University of Saskatchewan. We are asking for the University of Saskatchewan to be leaders in acknowledging that these unprecedented times require meaningful actions that address students ongoing success. In march, many institutions introduced alternative grading systems to acknowledge the effects that a quick transition had on students' success in their classes. The University of Saskatchewan was among those institutions, though as one of the last universities to do so and after a great number of pressure from students. The Fall 2020 term has introduced new challenges for both students and faculty, challenges that will continue into the winter term as they are only now being addressed. This brings us to our proposal:

We are calling on the university to allow students an opportunity to choose whether or not a grade they receive will be included in the calculations of the students Sessional Weighted Average and Grade Point Average. Modelled after the recently approved grading scheme at the University of Manitoba, students can choose to exclude one grade received in the Fall 2020 term and one grade in the Winter 2021 term, or up to one grade for a six credit course. If a student selects these options, the exclusion of one or two grades will result in a new, adjusted average. This new average will be used for all S.W.A and G.P.A. performance requirements, including program progression, probation, suspension, and requirements to withdraw/discontinue, as well as to determine eligibility for University of Saskatchewan bursaries and scholarships.

Universities across Canada are adopting unique grading systems to acknowledge and address the challenges students are faced with brought on by online courses and COVID-19. As of today, the University of Manitoba and the University of Montreal have already implemented new grading systems and votes to senate are coming to the UOttawa and McGill University in the coming weeks. Of Canada's Top Medical Doctoral Schools 2021, Mclean's has ranked three out of four of these universities higher in their overall ranking and one that has tied with the U of S. We are hoping the university will be proactive and not reactive in its implementation of a compassionate grading system that acknowledges how these unprecedented times have affected the success of undergraduate students. As proud Usask Students, we are hoping that

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the University of Saskatchewan will act as a **leader** this 2020-2021 academic year, *be what students need*. We look forward to speaking with you on this matter at your earliest convenience.

With respect,

Autumn LaRose-Smith, President
Jamie Bell, Vice President, Operations and Finance
Jory McKay, Vice President, Student Affairs
Kiefer Roberts, Vice President, Academic Affairs

Agenda
Budget and Finance Meeting
January 13, 2021

<https://meet.google.com/pwb-mfox-quy>

Present: VP Bell, MSC Illing, MSC Jacob, SAL Frolick, SAL Rozwadowski
Rugrats: MSC Reaser, MSC Keller
Guests: GM Cottrell

1. Call to order

The meeting was called to order at 4:00pm

2. Quorum

- a. Quorum was present.

3. Appointment of scribe

MSC Illing 🙌

4. Presentations

5. Adoption of the Agenda

Motion to adopt the agenda.

BFCMOTION015	Jacob / Illing	Carried
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6. VP OPFIN report

a. Ratification

- i. Recent additions to the 'Fully Ratified club' - WCVSA, Deeper life, Rodeo, ChESS, Emerging Ag., ENVSS, Ore Gangue, Penny Drops, SNSA
- ii. Full group list provided

b. Funding Requests (under \$100)

c. Insurance sales

d. Meetings

e. Accountabilities

October accountabilities are done and available on the website, November will be available soon.

Meeting with StudentCare coming up. Information will be forthcoming about the upcoming budget season. Budget night scheduled tentatively for March 26th, 4-8 pm.

7. Grant Review

- a. Education Students' Society - Next steps conference

i. \$240 Cash

Motion to approve ESS application for \$240 in cash.

BFCMOTION016	Rozwadowski / Jacob	Carried
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b. Best Buddies - Zoom

i. \$177.60 Cash

Motion to approve Best Buddies application for \$177.60 in cash.

BFCMOTION017	Rozwadowski / Jacob	Carried
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c. Catholic Christian Outreach - Small group bible study

i. \$483.10 Cash

VP Bell confirmed that CCO would be arranging contactless delivery of the booklet and a virtual event. CCO asked if they could have their invoice paid directly by the USSU instead of reimbursement, which VP Bell will arrange.

Motion to approve CCO application for \$483.10 in cash.

BFCMOTION018	Jacob / Rozwadowski	Carried
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d. Pre-Med Club - Website Upgrade

i. \$125 Cash

Motion to approve Pre-Med Club application for \$125 in cash.

BFCMOTION019	Frolick / Jacob	Carried
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8. Other Business

a. Winter term meeting time

May need to determine a new meeting depending on winter availabilities of committee members.

b. 2021/2022 fees

i. Fee setting process

ii. FEEbruary

Working on media campaign for USSU financial transparency as well as information packages for fee setting process in the lead up to fee setting on February 11. Will appear on the BFC agenda in early February.

9. Questions, Comments, Announcements

GM Cottrell expressed a desire for us to continue reviewing BFC policies and making plans to improve them, keeping in mind that the committee will be splitting next year. VP Bell agreed that he has been wanting to create a terms reference for the committee.

10. Adjournment

Meeting was adjourned at 4:51 pm.



WE ARE ALL HUSKIES



COMMUNITY

A pathway to USask

Annually **2000** potential USask students and student athletes come to campus to participate in Huskie grassroots programming and sport academies



COMMUNITY

The community comes to campus

Huskie Athletics leads the
NATION in attendance

68,337





COMMUNITY

USask Community

Huskie Athletics provides an opportunity for all USask students to come together and celebrate.

15,192 USask student tickets to Huskie Events in 2019/2020

Huskie Athletics is grateful for the support that students provide, and in return provide a safe, fun place for students to gather through tickets too all games.





WBB at Tim Horton's Camp Day

COMMUNITY

*Huskies in the
community as
USask
ambassadors*

Huskie Athletes participate in fundraising, volunteering, coaching, mentoring participating and advocating for numerous charities and events in our communities.



Mens and womens hockey
RMHC Baking

Special Olympics
Folk Fest
Canadian Cancer Society
KidSport
Ronald McDonald House
Huskie Homeroom (community school visit)
NAIG
Many more....

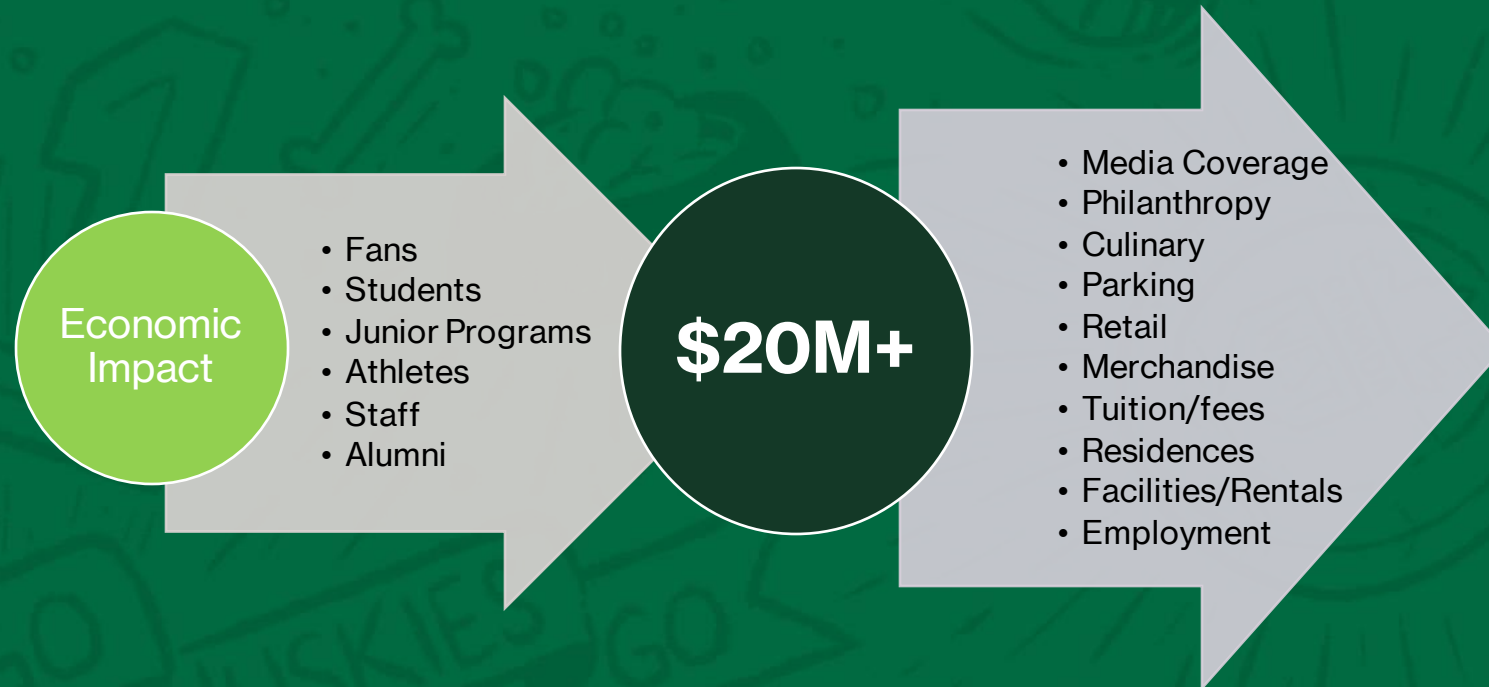


HUSKIE ATHLETICS FINANCIAL IMPACT ON THE UNIVERSITY

Below is a snapshot of the estimated economic impact in a given fiscal year that Huskie Athletics has on the University of Saskatchewan.

Fans, students, alumni, athletes, staff and external program participants all contribute in various ways to the economics of the university.

The benefits athletics brings to USask on an annual basis is over \$20 million



EMPLOYMENT at USASK

Huskie Athletics employs USask students and pays approximately **\$207,790** annually to individuals and USask clubs who have partnered with Huskie Athletics

126 students employed by Huskie Athletics

29% are International Students which provides an opportunity to work close to studies reducing associated cost and meeting study permit regulations for employment

20% are grad students





HUSKIE BRAND

The **HUSKIE** brand is representative of our institution, faculty, staff and students. It is one of the TOP university athletic brands in Canada and is seen on people living around the world.

ALUMNI AND PHILANTHROPY

Some of the **largest** donors to the University of Saskatchewan have ties to Huskie Athletics:

Ron and Jane Graham (College of Engineering and College of Education)

David Dube and Heather Ryan (Western College of Vet Med)

Merlis Belsher (Facility on campus to host Spring and Fall Convocation)

Don and Marg Ravis

Lorne Wright

Barb and Peggy McKercher

Cliff Wiegers

Ann Radcliffe

Bob and Rita Mirwald

Corporate Donors

SaskTel

Saskatoon Co-op

Great Western Brewing

Saskatchewan Lotteries





2019-2020 Canada West
Women's Track & Field
Champions

How Huskies ranked in Canada West & U SPORTS 2019-2020

Game attendance:

#1 in Canada West
#1 in U SPORTS

Athletic Performance:

#2 in Canada West
#4 in U SPORTS

Academics:

113 U SPORTS Academic All-Canadian team (80% average on a minimum of 18 credit units)

GOAL

To be **#1**
in every facet of our organization.

We want to be able to fully engage our student athletes with the Usask community and have the USask community fully engage with Huskie Athletics





Moving Forward

Cross promotional opportunities with USSU

University Students' Council Attendance

	Sep. 03	Sep. 10	Sep. 17	Sep. 24	Oct. 01	Oct. 08	Oct. 15	Oct. 22	Oct. 29	Nov. 05	Nov. 12	Nov. 19	Nov. 26	Jan. 14
Cross, Emma	P	P	P	P	P	NM	P	P	NM	P	NM	NM	P	P
Millar, Wyatt	P	P	P	P	P	NM	P	P	NM	P	NM	NM	P	P
Jacob, Sharon	P	P	P	P	P	NM	P	A	NM	P	NM	NM	P	P
Rawat, Ritish	A	P	P	P	P	NM	P	P	NM	P	NM	NM	A	A
Soota, Sahil	P	P	P	P	P	NM	P	P	NM	P	NM	NM	P	P
Lies, Madelyn	P	P	P	P	P	NM	P	P	NM	P	NM	NM	P	P
Keller, Taylor	P	P	P	P	P	NM	P	PG	NM	P	NM	NM	P	P
Reaser, Isaac	P	P	P	P	P	NM	P	P	NM	P	NM	NM	P	P
Harvey, Evan	P	P	P	P	P	NM	P	P	NM	P	NM	NM	P	P
Lummerding, Dominique	P	P	P	P	P	NM	P	P	NM	A	NM	NM	P	P
O'Connell, Ryan	P	P	P	P	P	NM	P	P	NM	P	NM	NM	P	P
Illing, Kate	P	P	P	P	P	NM	PG	P	NM	P	NM	NM	P	P
LaRose-Smith, Autumn	P	P	P	P	P	NM	P	P	NM	P	NM	NM	P	P
Bell, Jamie	P	P	P	P	P	NM	P	P	NM	P	NM	NM	P	P
Roberts, Kiefer	P	P	P	P	P	NM	P	PG	NM	P	NM	NM	P	P
McKay, Jory	P	P	P	P	P	NM	P	P	NM	P	NM	NM	P	P
Noon, Justice	NYA	NYA	P	A	A	NM	A	A	NM	A	NM	NM	CE	P
Goswami, Abhineet	NYA	NYA	P	P	P	NM	P	P	NM	P	NM	NM	A	P
Nunez, Celeste	NYA	NYA	P	P	A	NM	P	P	NM	P	NM	NM	P	P
Kim, David	NYA	NYA	NYA	P	P	NM	PG	P	NM	P	NM	NM	PG	P
Bauman, Elisabeth	NYA	NYA	NYA	NYA	P	NM	P	P	NM	P	NM	NM	P	P
Hu, Katie	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	P	NM	NM	P	P
Kahn, Maria	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	P	NM	NM	P	P
Janvier, Tanzy	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	P	P
Jackson, Crystina	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	P

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

CE - Communication Error

PG - Permission Granted



University Students' Council Agenda
February 4, 2021
Via Zoom - 6:00pm

- 1. Adoption of an Agenda**
- 2. Introductions**
- 3. Council Addresses**
 - 3.1. ISSAC**
 - 3.2. Centre Coordinators**
- 4. Minutes and Reports for Information**
 - 4.1. USC Minutes - January 21, 2021**
 - 4.2. Executive Committee Minutes and Report - January 25, February 1, 2021**
 - 4.3. Academic Affairs Committee Minutes and Report**
 - 4.4. Appointments Committee Minutes and Report**
 - 4.5. Code of Ethics Disciplinary Tribunal Minutes and Report**
 - 4.6. Elections Committee Minutes and Report**
 - 4.7. External Affairs Committee Minutes and Report**
 - 4.8. Budget & Finance Committee Minutes and Reports**
 - 4.9. Indigenous Student Advisory Committee Minutes and Report**
 - 4.10. International Student Advisory Committee Minutes and Report**
 - 4.11. Student Affairs Committee Minutes and Report**
 - 4.12. Sustainability Committee Minutes and Report**
 - 4.13. Association of Constituency President Minutes and Report**
- 5. Motions Arising from the Minutes and Reports**
- 6. Business**
- 7. New Business**
 - 7.1. Fee Setting**
- 8. Questions, Comments, and Announcements**
- 9. Adjournment**



University Students' Council
Minutes for Thursday, January 21, 2021

Present:

Jamie Bell, VP Operations and Finance, (he/him,they/them)
Elisabeth Bauman, St. Thomas More (she/her)
Abhineet Goswami, International Students (he/him)
Katie Hu, Dentistry (she/her)
Kate Illing, WCVN (they/them)
Sharon Jacob, Arts and Science (she/her)
Tanzy Janvier, Education (she/her)
Justice Noon, Indigenous Students (she/her/comrade)
Taylor Keller, Edwards School of Business (she/her)
Madelyn Lies, Education (she/her)
Dominique Lummerding, Pharmacy and Nutrition (she/her)
Wyatt Millar, Agriculture and Bioresources (he/him)
Ritish Rawat, Arts and Science (he/him)
Isaac Reaser, Edwards School of Business (he/him)
Sahil Soota, Arts and Science (he/him)
Crystina Jackson, Nursing (she/her)
Emma Cross, Agriculture and Bioresources (she/her)
Evan Harvey, Law (he/him)
Autumn LaRose-Smith, President (she/her,they/them)
Ryan O'Connell, St. Thomas More (he/him)
Jory McKay, VP Student Affairs (he/him, they/them)
Kiefer Roberts, VP Academic Affairs (he/him)
Maria Kahn, Kinesiology (she/her)

Also Present:

Dallas Burnett, USC Chairperson (he/him)
Caroline Cottrell, General Manager (she/her)

Absent:

Celeste Nunez, International Students (she/her)

Regrets:

David Kim, Medicine (he/him)

Guests:

Fiza Baloch, the Sheaf
Wardah Anwar, the Sheaf

Please note that verbatim minutes are not produced. The full discussion can be heard on the audio recording.
<https://ussu.ca/main-page/governance/university-students-council/usc-agendas-minutes/>

The meeting was called to order at 6:03 p.m.

1. Adoption of the Agenda

Chairperson Burnett stated that the meeting is taking place on ZOOM, but traditionally takes place in the Roy Romanow Students' Council Chamber, which is located on Treaty 6 Territory and the Homeland of the Metis. He recognized that learning took place on this land prior to the establishment of this institution.

Councillor Reaser noted that the date on the Agenda was incorrect.

Move to adopt the agenda.

USCMotion043: Councillor Soota / Councillor Illing

CARRIED

2. Introductions

President LaRose-Smith welcomed Fiza Baloch and Wardah Anwar from the Sheaf.

3. Council Addresses

4. Minutes and Reports

4.1 USC Minutes – January 14, 2021

4.2 Executive Committee Minutes and Report - January 18, 2021

President LaRose-Smith noted that the compassionate grading letter was included in the USC package which was discussed at the last USC meeting. The letter has been sent to the University and the Executive will continue to have conversations with University leadership.

Councillor Reaser asked if there was any discussion on having compassionate grading for spring/summer 2020. President LaRose-Smith noted that they will take this example forward into future conversations.

4.3 Budget & Finance Committee Minutes and Reports - January 13, 2021

VP Bell noted that some grant proposals have been approved through BFC. He emphasized that Councillors should continue to encourage their constituencies and clubs to apply.

VP Bell noted that the fee setting vote will take place on February 11. He shared some of the process for fee setting and what he has been working on in regards to fee setting.

5. Motions Arising from Minutes and Reports

Move to accept the minutes and reports into the official record.

USCMotion044: Councillor Goswami / Councillor Lummerding

CARRIED

6. Business

6.1 Bylaw and Policy Review Ad-hoc Committee

President LaRose-Smith shared the Ad-hoc Committee description (*attached to minutes*). 5 Councillors are to sit on this ad-hoc committee.

Move to open nominations for the Bylaw and Policy Review Ad-hoc Committee.

USCMotion045: President LaRose-Smith / Councillor Goswami

CARRIED

Councillor O'Connell nominated himself and Councillor Harvey.

Councillor Harvey rejected his nomination.

Councillor Goswami nominated himself.

Councillor Noon nominated herself.

Councillor Janvier nominated herself.

Move to close nominations for the Bylaw and Policy Review Ad-hoc Committee.

USCMotion046: Councillor Lummerding / Councillor Soota

CARRIED

Councillor O'Connell, Councillor Goswami, Councillor Noon, and Councillor Janvier were appointed to the Bylaw and Policy Review Ad-hoc Committee.

7. New Business

8. Questions, Comments, and Announcement

President LaRose-Smith shared that Egadz is looking for students to support their cause, if any councillors would like more information they can reach out to President LaRose-Smith via email.

Councillor Goswami brought forward concerns and questions regarding the Executive Assistant Program proposal .

VP Bell noted that the Executive member that is looking for an assistant would create the parameters for the time commitment. He clarified that the intent of this program is to allow student members the opportunity to be involved with the USSU Executive, but it is not intended as a part-time job.

VP Bell shared that winter campus club week will take place next week. He is hosting two events on Thursday and Friday. One event is going to cover recruitment and transition planning and the other will be a town hall session regarding hybrid course delivery.

Councillor Reaser asked if the Ad-hoc Committee would address any of the Code of Ethics and Disciplinary Tribunal (CEDT) issues that were raised in the fall. President LaRose-Smith noted that the idea of this Ad-hoc Committee transpired from the CEDT issues that arose in the Fall.

President LaRose-Smith noted that she sees this ad-hoc committee as a committee that reviews the policies and bylaw to provide recommendations that will promote consistency and new language.

GM Cottrell suggested an amendment to the Ad-hoc Committee terms of reference to include "the Ad-hoc committee may seek input information from others as they deem necessary".

Councillor Harvey suggested that the CEDT meet with the Ad-hoc Committee to discuss the concerns that CEDT had discovered in fall.

President LaRose-Smith did not see the terms of reference change to be necessary. GM Cottrell noted that her suggestion was to allow for other committees to do work alongside this ad-hoc committee.

Chairperson Burnett noted that in terms of policies; the responsibility of a policy is attributed to the policy authority that is assigned. And in terms of the bylaw, the Undergraduate Students of the University of Saskatchewan approve the bylaw at the Annual General Meeting every year.

AGA Burnett shared that there are currently 8 students signed up for the Undergraduate Symposium and encouraged Councillors to share this event with their peers. He noted that there will be prize money available! AGA Burnett also shared that nominations for the winter term Teaching Excellence Awards will be opening soon.

VP Roberts shared that the Post Pandemic Shift Commission is looking for various students input regarding moving forward after the pandemic. He will be in touch with Councillors to share more information.

Councillor Bauman asked if there is any information regarding committee repopulating. President LaRose-Smith shared that Councillors who would like to step down from a committee have until next Thursday to email her.

9. Adjournment

The meeting was adjourned at 6:49 p.m.



Executive Meeting Minutes for January 25, 2021

Present: President LaRose-Smith, VP Bell, VP McKay, GM Cottrell

Absent:

1. Call to order

The meeting was called to order at 11:05 a.m.

2. Quorum

Quorum was present.

3. Roundtables

a. President LaRose-Smith

- i. Executive meeting
- ii. Meeting with StudentCare
- iii. Senior Managers / Executive meeting
- iv. Meeting with 5 days
- v. President's Executive Committee meeting
- vi. Usask Audit and Finance Committee meeting
- vii. Truth and Reconciliation Forum
- viii. Tuition consultation and predictability meeting
- ix. USask protocols and processes - engaging with elders research workshop
- x. Students' Council meeting
- xi. Indigenous Achievement Week meeting
- xii. E-Scooters meeting
- xiii. Student Loan, scholarship, bursary committee

b. VP Bell

- i. Fee review meeting
- ii. ADO /wellness day on Thursday
- iii. E-scooters Meeting
- iv. UCRU meeting
- v. Admin stuff

c. VP McKay

- i. Centre Meetings
- ii. StudentCare meeting
- iii. President's Executive Meeting
- iv. Student Forum Meeting
- v. Non-academic Misconduct

d. GM Cottrell

- i. Various Meetings
- ii. Met with senior managers

4. New business

a. E-Scooter

President LaRose-Smith shared information regarding E-Scooters in Saskatoon. She met with Ben Quattrini who claims that he has support from the City of Saskatoon for an E-Scooter business that he has created. Ben is asking if the USSU would write a letter of support for his initiative. President LaRose-Smith noted that she will work with Jason Ventnor to write a letter. GM Cottrell suggested including caveats such as: "post-covid, and conditional upon university safety".

b. LinkedIn Workshop

VP Bell shared that he is working with the student employment career centre to host a LinkedIn event.

Move to approve \$50 in funding for LinkedIn Rock your Profile event.

EXECMOTION014	VP Bell / President LaRose-Smith	Carried
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c. Speed Friending

Move to approve \$50 in funding for Speed Friending event.

EXECMOTION015	VP McKay / President LaRose-Smith	Carried
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d. Tuition Predictability

VP Bell shared information regarding tuition predictability. The Executive would like to continue to advocate for tuition predictability but recognize that it is a difficult time for predictability given the circumstances of COVID right now. The Executive will continue to monitor the tuition and address accordingly.

e. Other Discussion

GM Cottrell shared that Gabriel Simons is going to be the ACRO for elections.

5. Adjournment

Meeting was adjourned at 11:46 a.m.



Executive Meeting Minutes for February 1, 2021

Present: President LaRose-Smith, VP Bell, VP McKay, VP Roberts, GM Cottrell

Absent:

1. Call to order

The meeting was called to order at 11:03 a.m.

2. Quorum

Quorum was present.

3. Roundtables

a. President LaRose-Smith

- i. Information systems steering committee
- ii. CKOM Interview
- iii. Sheaf Interview re: Indigenous Achievement Week
- iv. Recreation Fee update - returning to pre-covid fee.
- v. Anti-Racism / Anti-Oppression Meeting
- vi. Script reading
- vii. University Council
- viii. UCRU discussion with Mackenzie Metcalfe

b. VP Bell

- i. BFC
- ii. LinkedIn Event
- iii. Campus Club week
- iv. Group Calendar
- v. Tax Clinic Prep
- vi. Reviewing USSU grants

c. VP McKay

- i. Non-academic misconduct
- ii. Speed friending planning

d. VP Roberts

- i. Sheaf Interview
- ii. University Council
- iii. Academic Grievances
- iv. Responding to emails

e. GM Cottrell

- i. UPass
- ii. Working with Amanda
- iii. Senior Managers Meeting
- iv. BFC
- v. Ethics meeting
- vi. Daycare board meeting
- vii. Meetings with Stefanie

4. New business

a. Capital and Budget Requests

VP Bell noted that he will be setting up meetings with each executive to discuss the budget.

b. Student Group Event Attack (MSA)

The Executive discussed an incident regarding a student group event. President LaRose-Smith read through an email with tips and tricks from ITC Support that she is going to share with groups. President LaRose-Smith will work with Jason Ventnor to write a statement that condemns this attack and all forms of racism.

c. UCRU Bylaws

President LaRose-Smith shared that the UCRU bylaws are going to be voted on next month. She noted it would be up to each student union to decide if their lawyers should review it prior to voting on it. GM Cottrell noted that it would take time and cost a substantial amount of money to have the lawyers review the document, but noted it would be the safe option. She raised concerns about being a part of a group that is hard to get out of. President LaRose-Smith shared that all of the members of UCRU also want to ensure that it is an organization that is easy to leave and as it is, a majority vote by a student unions executive would allow them to leave UCRU. She does not believe that the USSU lawyers need to review the document. VP Bell also believes it would be fine to do an internal review.

d. Other Discussion

USC Agenda

- ISSAC
- Centres
- New Business: Fee setting

5. Adjournment

Meeting was adjourned at 11:45 a.m.

Agenda
Budget and Finance Meeting
Jan 27, 2021 5:45pm
<https://meet.google.com/pwb-mfox-quy>

Present: VP Bell, MSC Jacob, MSC Illing, MSC Keller, MSC Reaser, SAL Frolick, SAL Rozwadowski
Rugrats:
Guests: GM Cottrell

1. Call to order

The meeting was called to order at 5:51pm

2. Quorum

- a. Quorum was present

3. Appointment of scribe

- a. Kate again 🐼

4. Presentations

5. VP OPFIN report

a. Ratification

- i. **Mechanical engineering student society**
- ii. **5 days for the homeless**

More groups are in the process of ratification.

b. Funding Requests (\$100 or less)

- i. **FSA funding (\$100 cash) for meet and greet**

c. Insurance sales

d. Meetings

e. Accountabilities

- i. **November is completed (posting to website soon)**
- ii. **December reports are being prepared**

We're in a better financial position than expected considering the circumstances!

6. Grant Review

a. Best Buddies - Art night

- i. **\$300 Cash**

Motion to approve \$300 cash.

BFCMOTION020	Keller / Reaser	Carried
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b. Accounting club - Case comp funding (2020)

- i. **\$198.53**

Motion to reissue reimbursement cheque for \$198.53.

BFCMOTION021	Bell / Reaser	Carried
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7. Business

a. Ag. Biz club overdue invoice

i. Proposed motion: BFC to waive the outstanding invoice.

Amount owed is too small to be worth the time and effort expended to collect. A record will remain on file for next VP OpFin, and VP Bell will make a note in their transition package that they are not necessarily to be held in bad standing. Ag Biz club did not ratify this year.

Motion to waive invoice for \$100.16.

BFCMOTION022	Illing / Rozwadowski	Carried
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b. Health and Dental

i. document walk through

ii. Fee setting direction

GM Cottrell reviewed this history of the plan, the criteria for opting out, and the components of the Studentcare fee. Our plan has been exceptionally stable over the years. Our options in a nutshell are to keep things the same, drop some services and decrease our premium, or add services and increase our premium.

Last year we introduced Empower Me and subsidized the cost to be able to offer it to all students, regardless of whether or not they're enrolled in Studentcare. This year we could continue to subsidize it in order to offer it to all students or incorporate it into the Health and Dental Plan. Empower Me saw really good uptake last year, and use increased from the summer to the fall.

8. Questions, Comments, Announcements

This week is Campus Club Week! VP Bell is hosting a transition and succession planning workshop tomorrow and a town hall on Friday to help plan a covid recovery framework for the next year.

9. Adjournment

Meeting was adjourned at 6:48pm

University Students' Council Attendance

	Sep. 03	Sep. 10	Sep. 17	Sep. 24	Oct. 01	Oct. 08	Oct. 15	Oct. 22	Oct. 29	Nov. 05	Nov. 12	Nov. 19	Nov. 26	Jan. 14	Jan. 21
Cross, Emma	P	P	P	P	P	NM	P	P	NM	P	NM	NM	P	P	P
Millar, Wyatt	P	P	P	P	P	NM	P	P	NM	P	NM	NM	P	P	P
Jacob, Sharon	P	P	P	P	P	NM	P	A	NM	P	NM	NM	P	P	P
Rawat, Ritish	A	P	P	P	P	NM	P	P	NM	P	NM	NM	A	A	P
Soota, Sahil	P	P	P	P	P	NM	P	P	NM	P	NM	NM	P	P	P
Lies, Madelyn	P	P	P	P	P	NM	P	P	NM	P	NM	NM	P	P	P
Keller, Taylor	P	P	P	P	P	NM	P	PG	NM	P	NM	NM	P	P	P
Reaser, Isaac	P	P	P	P	P	NM	P	P	NM	P	NM	NM	P	P	P
Harvey, Evan	P	P	P	P	P	NM	P	P	NM	P	NM	NM	P	P	P
Lummerding, Dominique	P	P	P	P	P	NM	P	P	NM	A	NM	NM	P	P	P
O'Connell, Ryan	P	P	P	P	P	NM	P	P	NM	P	NM	NM	P	P	P
Illing, Kate	P	P	P	P	P	NM	PG	P	NM	P	NM	NM	P	P	P
LaRose-Smith, Autumn	P	P	P	P	P	NM	P	P	NM	P	NM	NM	P	P	P
Bell, Jamie	P	P	P	P	P	NM	P	P	NM	P	NM	NM	P	P	P
Roberts, Kiefer	P	P	P	P	P	NM	P	PG	NM	P	NM	NM	P	P	P
McKay, Jory	P	P	P	P	P	NM	P	P	NM	P	NM	NM	P	P	P
Noon, Justice	NYA	NYA	P	A	A	NM	A	A	NM	A	NM	NM	CE	P	P
Goswami, Abhineet	NYA	NYA	P	P	P	NM	P	P	NM	P	NM	NM	A	P	P
Nunez, Celeste	NYA	NYA	P	P	A	NM	P	P	NM	P	NM	NM	P	P	R
Kim, David	NYA	NYA	NYA	P	P	NM	PG	P	NM	P	NM	NM	PG	P	P
Bauman, Elisabeth	NYA	NYA	NYA	NYA	P	NM	P	P	NM	P	NM	NM	P	P	P
Hu, Katie	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	P	NM	NM	P	P	P
Kahn, Maria	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	P	NM	NM	P	P	P
Janvier, Tanzly	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	P	P	P
Jackson, Crystina	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	P	P

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

CE - Communication Error

PG - Permission Granted



**University Students' Council Agenda
February 11, 2021
Via Zoom - 6:00pm**

- 1. Adoption of an Agenda**
- 2. Introductions**
- 3. Council Addresses**
 - 3.1. StudentCare**
- 4. Minutes and Reports for Information**
 - 4.1. USC Minutes - February 4, 2021**
 - 4.2. Executive Committee Minutes and Report**
 - 4.3. Academic Affairs Committee Minutes and Report**
 - 4.4. Appointments Committee Minutes and Report**
 - 4.5. Code of Ethics Disciplinary Tribunal Minutes and Report**
 - 4.6. Elections Committee Minutes and Report**
 - 4.7. External Affairs Committee Minutes and Report**
 - 4.8. Budget & Finance Committee Minutes and Reports**
 - 4.9. Indigenous Student Advisory Committee Minutes and Report**
 - 4.10. International Student Advisory Committee Minutes and Report**
 - 4.11. Student Affairs Committee Minutes and Report**
 - 4.12. Sustainability Committee Minutes and Report**
 - 4.13. Association of Constituency President Minutes and Report**
- 5. Motions Arising from the Minutes and Reports**
- 6. Business**
 - 6.1. Fee Setting**
- 7. New Business**
- 8. Questions, Comments, and Announcements**
 - 8.1. UCRU Bylaws**
- 9. Adjournment**



University Students' Council
Minutes for Thursday, February 4, 2021

Present:

Autumn LaRose-Smith, President (she/her,they/them)
Katie Hu, Dentistry (she/her)
Evan Harvey, Law (he/him)
Elisabeth Bauman, St. Thomas More (she/her)
Emma Cross, Agriculture and Bioresources (she/her)
Kate Illing, WCVU (they/them)
Sharon Jacob, Arts and Science (she/her)
Tanzy Janvier, Education (she/her)
Taylor Keller, Edwards School of Business (she/her)
Maria Kahn, Kinesiology (she/her)
David Kim, Medicine (he/him)
Madelyn Lies, Education (she/her)
Dominique Lummerding, Pharmacy and Nutrition (she/her)
Wyatt Millar, Agriculture and Bioresources (he/him)
Celeste Nunez, International Students (she/her)
Ryan O'Connell, St. Thomas More (he/him)
Ritish Rawat, Arts and Science (he/him)
Isaac Reaser, Edwards School of Business (he/him)
Crystina Jackson, Nursing (she/her)
Abhineet Goswami, International Students (he/him)
Jory McKay, VP Student Affairs (he/him, they/them)
Kiefer Roberts, VP Academic Affairs (he/him)
Sahil Soota, Arts and Science (he/him)

Also Present:

Dallas Burnett, USC Chairperson (he/him)
Caroline Cottrell, General Manager (she/her)

Absent:

Regrets:

Jamie Bell, VP Operations and Finance, (he/him,they/them)
Justice Noon, Indigenous Students (she/her/comrade)

Guests:

Fiza Baloch, the Sheaf
Wardah Anwar, the Sheaf
Rene Clarke, Pride Centre Coordinator
Tasnim Jaisee, Women's Centre Coordinator
Jerin Islam, Help Centre Coordinator
Jordan Hartshorn, International Education Officer, ISSAC

Please note that verbatim minutes are not produced. The full discussion can be heard on the audio recording.
<https://ussu.ca/main-page/governance/university-students-council/usc-agendas-minutes/>

The meeting was called to order at 6:01 p.m.

1. Adoption of the Agenda

Chairperson Burnett stated that the meeting is taking place on ZOOM, but traditionally takes place in the Roy Romanow Students' Council Chamber, which is located on Treaty 6 Territory and the Homeland of the Metis. He recognized that learning took place on this land prior to the establishment of this institution.

Move to adopt the agenda as amended.

USCMotion047: Councillor Miller / Councillor O'Connell

CARRIED

2. Introductions

President LaRose-Smith welcomed Fiza Baloch and Wardah Anwar from the Sheaf, Regan Ratt-Misponas.

3. New Business

3.1 Fee Setting

GM Cottrell provided information regarding the fee setting process that will take place at the next meeting. She noted that there are four fees that the USSU has control over: the student fee, Infrastructure fee, UPASS fee, and Health and Dental plan fee. For the past 20 years, the student fee has increased by 5% each year and the Budget and Finance Committee will be recommending this increase again. The infrastructure fee increase was set in policy during 2007 when the student council made the decision to increase the infrastructure fee by the consumer price index every year. GM Cottrell noted that because of the decisions made with the fee, in addition to paying our mortgage for the Place Riel Renovation significant upgrades have been able to take place to the Memorial Union Building; as well as new furniture in Place Riel. The Upass fee is agreed upon with the City of Saskatoon through a contract and goes up by the consumer price index every year. GM Cottrell noted that somewhere during the transition to online last year the fee collection was miscalculated and the UPASS fee needs to be increased by 1.19% in addition to this year's CPI of 0.85 to make up the correct amount over 2020-2022. The students still maintain a significant discount on City transit, with the fee being approximately \$88 for an entire term (compared to about \$80 per month). More information regarding the Health and Dental Plan fee will be provided next week by Robyn Paches from StudentCare. GM Cottrell highlighted that the USSU can potentially reduce premiums, but she does not recommend it as it could cause a significant increase in the fee in the future. Generally it is recommended to increase the fee at a minimal percentage each year so that a large increase does not have to occur. Lastly GM Cottrell noted that the USSU manages the World University Service Canada (WUSC) fund, but that the direction for it comes from a separate WUSC committee.

4. Council Addresses

Move to enter into informality.

USCMotion048: Councillor Goswami / Councillor Miller

CARRIED

4.1 ISSAC - Jordan Hartshorn

Jordan Hartshorn provided a presentation on the International Student and Study Abroad Centre (ISSAC). He shared the different definitions of an international student, from an immigration perspective vs. a university perspective; that there are currently 2,506 international students enrolled at the University of Saskatchewan and 1,207 out of those 2,506 students are undergraduate students. During COVID-19 there are many international students who have started their studies from their home country. Accessibility challenges to classes for international students exist, such as differences in time zones. Jordan shared information on the various events, programs, and services offered by ISSAC. He provided an overview of how the department has shifted to providing services, hosting events, and running programs virtually. He noted that one significant event that usually takes place is the Global Village event. This year the event will take place during the week of February 15 with different college student groups hosting events.

Councillor O'Connell asked what the abroad experience has been like considering it is online. Jordan noted that students are still participating, but he doesn't have specific numbers. He suggested Councillor O'Connell reach out to him over email and he will follow up.

4.2 Centre Coordinators

The Centre Coordinators provided an update to Council on what they are currently working on. The Women's Centre Coordinator, Tasnim Jaisee, noted that the Centres are currently working on how to involve volunteers within an online world. There were approximately 80 volunteer applications that they are reviewing. She noted that the Discord server has around 2,000 students utilizing the space. One of the volunteers has created a USSU minecraft server on discord, which has been fun to play. The Women's Centre will be hosting a Pro-choice Awareness week, as well as Women in Leadership events in March.

The Pride Centre Coordinator, Rene Clark, is working on organizing a sex week and a virtual drag show.

The Help Centre Coordinator, Jerin Islam, noted that the Help Centre focuses on student mental health, peer support, and addressing various student questions. She has been working to organize programs such as Adulting 101 that includes: how the government works, how to raise a plant, taxes, etc. Her largest event this year is teaching students how to do taxes. She is also planning resume building, job finding, and self-care events. The Centres are

collaborating to create a common “how-to’s” folder. Jerin will share this once it is complete.

All the Coordinators noted that the best way for students to get involved with the Centres is to join the Discord server.

Move to enter back into formality.

USCMotion049: Councillor Keller / Councillor Illing

CARRIED

5. Minutes and Reports

5.1 USC Minutes – January 21, 2021

5.2 Executive Committee Minutes and Report - January 25 & February 1, 2021

Tomorrow ilndigenous Achievement week

5.3 Budget & Finance Committee Minutes and Reports - January 27, 2021

5.4 External Affairs Committee Update

Councillor O’Connell shared that the External Affairs Committee is currently working on their provincial asks, researching the graduate retention program, researching predictable tuition models, and utilizing survey results from college level surveys for advocacy efforts. One ask that he noted is a change to the grace period on student loans, such as: eliminating interest on the student loans grace period or extending the grace period.

Councillor Harvey asked what the predictable tuition model is. President LaRose-Smith said that the university was working on a model prior to covid. She shared that the external affairs goal is to mandate the provincial government to provide a predictable tuition model on the funding they give to post secondary institutions.

6. Motions Arising from Minutes and Reports

Move to accept the minutes and reports into the official record.

USCMotion050: Councillor Lies / Councillor O’Connell

CARRIED

7. Business

8. Questions, Comments, and Announcement

Council celebrated the achievements of Indigenous students with applause reactions.

President LaRose-Smith noted that if any colleges have student experience surveys to share their data with the external affairs.

Councillor Reaser asked if the Executive had an update on the compassionate grading letter. The Executive will be meeting with the President's Executive Committee next Wednesday and will discuss this topic in more detail at that time.

Councillor Janvier noted that the College of Education is working on a survey.

Chairperson Burnett noted that the Teaching Excellence Awards nominations will be open until next Friday. Please share the information widely.

President LaRose-Smith shared that the Executive will be doing instagram takeovers next week. The USSU Elections announcement will take place in a couple weeks. President LaRose-Smith encouraged Councillors to promote USSU elections within their colleges.

Councillor Janvier asked if there are examples of past symposium projects that could be shared with students. AGA Burnett will share information.

Happy belated birthday to Councillor O'Connell!

9. Adjournment

The meeting was adjourned at 7:26 p.m.

University Students' Council Attendance

	Sep. 03	Sep. 10	Sep. 17	Sep. 24	Oct. 01	Oct. 08	Oct. 15	Oct. 22	Oct. 29	Nov. 05	Nov. 12	Nov. 19	Nov. 26	Jan. 14	Jan. 21	Feb. 04
Cross, Emma	P	P	P	P	P	NM	P	P	NM	P	NM	NM	P	P	P	P
Millar, Wyatt	P	P	P	P	P	NM	P	P	NM	P	NM	NM	P	P	P	P
Jacob, Sharon	P	P	P	P	P	NM	P	A	NM	P	NM	NM	P	P	P	P
Rawat, Ritish	A	P	P	P	P	NM	P	P	NM	P	NM	NM	A	A	P	P
Soota, Sahil	P	P	P	P	P	NM	P	P	NM	P	NM	NM	P	P	P	P
Lies, Madelyn	P	P	P	P	P	NM	P	P	NM	P	NM	NM	P	P	P	P
Keller, Taylor	P	P	P	P	P	NM	P	PG	NM	P	NM	NM	P	P	P	P
Reaser, Isaac	P	P	P	P	P	NM	P	P	NM	P	NM	NM	P	P	P	P
Harvey, Evan	P	P	P	P	P	NM	P	P	NM	P	NM	NM	P	P	P	P
Lummerding, Dominique	P	P	P	P	P	NM	P	P	NM	A	NM	NM	P	P	P	P
O'Connell, Ryan	P	P	P	P	P	NM	P	P	NM	P	NM	NM	P	P	P	P
Illing, Kate	P	P	P	P	P	NM	PG	P	NM	P	NM	NM	P	P	P	P
LaRose-Smith, Autumn	P	P	P	P	P	NM	P	P	NM	P	NM	NM	P	P	P	P
Bell, Jamie	P	P	P	P	P	NM	P	P	NM	P	NM	NM	P	P	P	PG
Roberts, Kiefer	P	P	P	P	P	NM	P	PG	NM	P	NM	NM	P	P	P	P
McKay, Jory	P	P	P	P	P	NM	P	P	NM	P	NM	NM	P	P	P	P
Noon, Justice	NYA	NYA	P	A	A	NM	A	A	NM	A	NM	NM	CE	P	P	PG
Goswami, Abhineet	NYA	NYA	P	P	P	NM	P	P	NM	P	NM	NM	A	P	P	P
Nunez, Celeste	NYA	NYA	P	P	A	NM	P	P	NM	P	NM	NM	P	P	R	P
Kim, David	NYA	NYA	NYA	P	P	NM	PG	P	NM	P	NM	NM	PG	P	P	P
Bauman, Elisabeth	NYA	NYA	NYA	NYA	P	NM	P	P	NM	P	NM	NM	P	P	P	P
Hu, Katie	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	P	NM	NM	P	P	P	P
Kahn, Maria	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	P	NM	NM	P	P	P	P
Janvier, Tanzly	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	P	P	P	P
Jackson, Crystina	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	P	P	P

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

CE - Communication Error

PG - Permission Granted



**University Students' Council Agenda
February 25, 2021
Via Zoom - 6:00pm**

- 1. Adoption of an Agenda**
- 2. Introductions**
- 3. Council Addresses**
 - 3.1. Dr. Airini & Dr. McDougall**
 - 3.2. 5 Days for the Homeless**
- 4. Minutes and Reports for Information**
 - 4.1. USC Minutes - February 11, 2021**
 - 4.2. Executive Committee Minutes and Report - February 10, 16, 22, 2021**
 - 4.3. Academic Affairs Committee Minutes and Report**
 - 4.4. Appointments Committee Minutes and Report**
 - 4.5. Code of Ethics Disciplinary Tribunal Minutes and Report**
 - 4.6. Elections Committee Minutes and Report**
 - 4.7. External Affairs Committee Minutes and Report**
 - 4.8. Budget & Finance Committee Minutes and Reports**
 - 4.9. Indigenous Student Advisory Committee Minutes and Report**
 - 4.10. International Student Advisory Committee Minutes and Report**
 - 4.11. Student Affairs Committee Minutes and Report**
 - 4.12. Sustainability Committee Minutes and Report**
 - 4.13. Association of Constituency President Minutes and Report**
- 5. College/Constituency Report**
- 6. Motions Arising from the Minutes and Reports**
- 7. Business**
- 8. New Business**
- 9. Questions, Comments, and Announcements**
- 10. In-Camera Session**
- 11. Adjournment**



University Students' Council
Minutes for Thursday, February 11, 2021

Present:

Ritish Rawat, Arts and Science (he/him)
Autumn LaRose-Smith, President (she/her,they/them)
Elisabeth Bauman, St. Thomas More (she/her)
Emma Cross, Agriculture and Bioresources (she/her)
Abhineet Goswami, International Students (he/him)
Evan Harvey, Law (he/him)
Katie Hu, Dentistry (she/her)
Kate Illing, WCVU (they/them)
Tanzy Janvier, Education (she/they)
Taylor Keller, Edwards School of Business (she/her)
Madelyn Lies, Education (she/her)
Dominique Lummerding, Pharmacy and Nutrition (she/her)
Wyatt Millar, Agriculture and Bioresources (he/him)
Ryan O'Connell, St. Thomas More (he/him)
Sahil Soota, Arts and Science (he/him)
Jamie Bell, VP Operations and Finance, (he/him,they/them)
Jory McKay, VP Student Affairs (he/him)
Kiefer Roberts, VP Academic Affairs (he/him)
Justice Noon, Indigenous Students (she/her/comrade)
Maria Khan, Kinesiology (she/her)

Also Present:

Dallas Burnett, USC Chairperson (he/him)
Caroline Cottrell, General Manager (she/her)

Absent:

David Kim, Medicine (he/him)
Celeste Nunez, International Students (she/her)
Crystina Jackson, Nursing (she/her)

Regrets:

Sharon Jacob, Arts and Science (she/her)
Isaac Reaser, Edwards School of Business (he/him)

Guests:

Fiza Baloch, the Sheaf
Dawson, Student
Jeffrey, Student
Jayden, Student
Robyn Paches, StudentCare
Ali Versi, StudentCare

Please note that verbatim minutes are not produced. The full discussion can be heard on the audio recording.
<https://ussu.ca/main-page/governance/university-students-council/usc-agendas-minutes/>

The meeting was called to order at 6:04 p.m.

1. Adoption of the Agenda

Chairperson Burnett stated that the meeting is taking place on ZOOM, but traditionally takes place in the Roy Romanow Students' Council Chamber, which is located on Treaty 6 Territory and the Homeland of the Metis. He recognized that learning took place on this land prior to the establishment of this institution.

Move to amend the agenda to relocate 'UCRU Bylaws' from the New Business section to the Questions, Comments, and Announcements section of the Agenda.

USCMotion051: President LaRose-Smith / Councillor CARRIED

Move to adopt the agenda as amended.

USCMotion052: Councillor O'Connell / Councillor Soota CARRIED

2. Introductions

President LaRose-Smith welcomed Fiza Baloch from the Sheaf; and three student members: Dawson, Jeffrey, and Jayden.

3. Council Addresses

Move to enter into informality.

USCMotion053: VP Roberts / Councillor Goswami CARRIED

3.1 StudentCare

Robyn Paches provided a short presentation on StudentCares recommendation for the 2021-2022 health and dental plan fee. Their presentation illustrated what is taken into consideration when setting the plan fee and some of the influences that contribute to their recommendation. Robyn explained the plan premium, the plan fee, how the reserve fund works, historical claim values over the last 5 years, and how COVID impacted their recommendation. StudentCare recommended to keep the fee the same for the next academic year.

Councillor Goswami asked if there are any recommendations on benefit changes. Robyn Paches said that there are no recommendations being put forward regarding benefit changes; one factor is that increasing benefits would increase the cost of the plan. Robyn also added that StudentCare recommends to continue the plan as is due to the variables of health care during COVID.

VP Roberts asked if there are potential payment option plans if students aren't able to pay the entire \$274.60. Robyn recommends that students access student services first to see if they have any alternative options that could be made. He noted that fee payment arrangements are mostly in the hands of the University and the USSU; however StudentCare is willing to assist however they can.

Councillor Noon asked why Orthodontic benefits are not currently assessed for students. Robyn shared that StudentCare has not been advised in the past by the USSU to include orthodontics, and he also noted that this service would likely bring a substantially higher cost to students for the plan.

Councillor Janvier asked how StudentCares research is going regarding alternative plans for students that are in the NIHB program. Robyn highlighted that StudentCare is working with an organization called Life Benefits who have been offering wraparound benefit plans for Indigenous organizations across Canada for the past 30 years. They will continue to work on Indigenous benefit plans. Robyn hopes to have more information in the next couple months.

Councillor Goswami suggested that StudentCare update their App.

Move to enter back into formality.

USCMotion054: Councillor Lummerding / Councillor Keller **CARRIED**

4. Minutes and Reports

4.1 USC Minutes – February 4, 2021

5. Motions Arising from Minutes and Reports

Move to accept the minutes and reports into the official record.

USCMotion055: Councillor O'Connell / Councillor Keller **CARRIED**

6. Business

6.1 Fee Setting

VP Bell shared a brief presentation on the fee setting process, and provided additional information on the four fees that the Council approves. The four fees include: the student fee, UPass fee, Infrastructure fee, and the health and dental plan fee.

Move to maintain the USSU Health and Dental fee at \$274.60 for the 2021-2022 policy year.

USCMotion056: VP Bell / Councillor O'Connell **CARRIED**

Move to increase the UPass fee by 1.97% to be \$173.60 for the 2021-2022 academic year.

USCMotion057: VP Bell / Councillor Goswami **CARRIED**

**Due to adminsitration error the UPass fee will actually be increasing by 0.8% to be \$171.60 for the 2021-2022 term; as per the Feb 25, 2021 meeting.*

Move to increase the student fee by 5% to be \$100.94 for the 2021-2022 academic year.

USCMotion058: VP Bell / Councillor Keller **CARRIED**

Councillor Noon asked if the fee has taken into account that the term may be online.

VP Bell recognized that although COVID may pose challenges, that revenues still need to be collected in order for the USSU to continue to operate. He shared that the student fee contributes to a variety of student services, events, and ensures that the USSU can maintain Place Riel and the Memorial Union Building.

Move to increase the student infrastructure fee by 0.8% to be \$129.92 for the 2021-2022 academic year.

USCMotion059: VP Bell / Councillor O'Connell

CARRIED

7. New Business

8. Questions, Comments, and Announcement

8.1 Undergraduates of Canadian Research-Intensive Universities (UCRU)

Bylaws

President LaRose-Smith announced that UCRU has gone through a vigorous bylaw development process and the UCRU board will be approving the bylaws in early March. The bylaws have been shared with Council members and if they have any questions, comments, or recommendations they are encouraged to send President LaRose-Smith an email prior to February 18, 2021.

President LaRose-Smith shared that student guests do have the opportunity to speak if they have any questions or comments.

Councillor Janvier asked if the Executive spoke with the University about compassionate grading. President LaRose-Smith shared that the Executive did not have the opportunity to discuss the topic at the President's Executive meeting, as they were addressing concerns regarding online meeting attacks, Black History Month, and tuition. VP Bell added that the University is well aware of the compassionate grading topic and that it may be something on which the USSU could apply pressure.

VP Bell shared that the Executive are currently doing Instagram takeovers to display what the Executive roles entail. He encouraged Councillors to check them out to learn more about the Executives roles.

Councillor Harvey brought forward concerns regarding tuition consultation. He shared that from conversations at the College of Law tuition consultation; that it would be better to bring forward concerns to the Board of Governors. He wondered what would be the best way for students to raise their concerns to the University. President LaRose-Smith noted that the Board of Governors are the last step within the tuition process where it is approved. She noted that it is super important that students attend the tuition consultations within their colleges to raise concerns. VP Bell added that every time he brings up tuition consultation processes, he is told that it is the responsibility of the deans and colleges to host those consultations.

The Executive noted that they are continually advocating for tuition predictability.

President LaRose-Smith shared that the Executive will be hosting town halls within each college to hear about all the concerns.

Councillor Harvey shared that the Dean alluded to the fact that tuition is beyond his control and that it is the role of the Board of Governors to approve tuition.

Councillor Hu echoed concerns regarding tuition. She doesn't perceive that the student voice is being heard or considered at tuition consultations; but rather a presentation is given to inform students that tuition will be increasing and then questions are dodged or left unanswered.

President LaRose-Smith expressed the sentiment that tuition is a topic that continually gets dodged or answered differently depending on who is answering the question, such as the University or Ministry of Advanced Education. She will work to apply pressure and advocacy strategies on the University and Government regarding tuition.

VP Roberts announced that tomorrow is the last day to nominate professors for Teaching Excellence Awards.

Chairperson Burnett announced that the deadline to register for the Undergraduate Symposium is February 17. He encouraged councillors to spread the word as much as possible.

Councillor Janvier shared that the College of Education is seeing turnover within the college administration.

9. Adjournment

The meeting was adjourned at 7:31 p.m.



Executive Meeting Minutes for February 10, 2021

Present: President LaRose-Smith, VP Bell, VP McKay, VP Roberts, GM Cottrell

Absent:

1. Call to order

The meeting was called to order at 12:01 p.m.

2. Quorum

Quorum was present.

3. Roundtables

a. President LaRose-Smith

- i. Indigenous achievement week
- ii. Social media campaigns - black history month
- iii. Instagram takeovers
- iv. Truth and reconciliation committee meeting
- v. Housing survey
- vi. Compassionate grading interview with the sheaf
- vii. AOCP meeting
- viii. IBSS indigenous conference
- ix. Council
- x. Senior managers meeting
- xi. One on one with Dr. Airini
- xii. Board of Governors
- xiii. External Affairs meeting
- xiv. Meeting with Amanda
- xv. Presidents Executive
- xvi. Racism workshop

b. VP Bell

- i. Executive meeting
- ii. Meeting with Provost Airini
- iii. Saskatoon Transit and GSA meeting
- iv. Social media campaigns
- v. Jason ventnor to discuss database
- vi. AOCP
- vii. Tax clinic planning
- viii. Presidents executive
- ix. Planning and Priorities
- x. Sick leave Thur-Mon.

c. VP McKay

- i. Met with dr. irene
- ii. Black lives matter
- iii. Centres meeting
- iv. Speed friending
- v. Parking advisory committee meeting
- vi. Non-Academic hearing
- vii. Meeting with Rene regarding sex week
- viii. Meeting with Tas to discuss
- ix. Transit meeting for VP Bell

d. VP Roberts

- i. Exec meeting
- ii. Meeting with dr. irene
- iii. TLARC
- iv. AOC meeting
- v. Academic Relations
- vi. Post pandemic shift commission
- vii. USSU council
- viii. Senior managers
- ix. Responding to emails

e. GM Cottrell

- i. Answered many emails (182 to be precise)
- ii. Executive meeting
- iii. Senior managers meeting
- iv. HR committee discussion
- v. Meeting with tenant
- vi. Council meeting
- vii. Budget planning
- viii. Strategic direction planning

4. New business

a. Mental Health First Aid training

President LaRose-Smith received an email regarding mental health first aid training. If any of the Executive would like to take the training, reach out to president LaRose-Smith.

5. Adjournment

Meeting was adjourned at 12:28 p.m.



Executive Meeting Minutes for February 16, 2021

Present: President LaRose-Smith, VP Bell, VP McKay, VP Roberts, GM Cottrell

Absent:

1. Call to order

The meeting was called to order at 10:37 a.m.

2. Quorum

Quorum was present.

3. Roundtables

a. President LaRose-Smith

- i. Met with Mackenzie Metcalf
- ii. Ministry of Indigenous Affairs - UCRU asks
- iii. Meeting to discuss Indigenous Spend a Day name change.
- iv. Instagram takeover
- v. FARC
- vi. Scholarship, bursary, and loans committee
- vii. Bylaw review
- viii. Council
- ix. Senior Managers meeting
- x. Provost and patti mcdougal

b. VP Bell

- i. Instagram takeover
- ii. Presidents executive
- iii. Planning and priorities
- iv. Executive
- v. Council
- vi. Senior managers
- vii. Provost Airini and Patti McDougall
- viii. Phone call with Councillor Harvey

c. VP McKay

- i. Meeting with Tas to discuss women in leadership
- ii. Meeting with DCR?
- iii. Instagram takeover
- iv. Student Sustainability Coalition meeting
- v. Dr irene & patti
- vi. Centre meeting
- vii. USC Sustainability Coalition

d. VP Roberts

- i. Instagram Takeover
- ii. Meeting with Ryan O'Connell
- iii. PEC meeting
- iv. Exec meeting
- v. Phone call interview with sheaf
- vi. Council
- vii. Senior manager meeting
- viii. Dr. Irene & Patti
- ix. Responding to emails

e. GM Cottrell

- i. Meetings
- ii. Conversations with Senior managers
- iii. Budget planning

4. New business

a. No Business

5. Adjournment

Meeting was adjourned at 10:52 a.m.



Executive Meeting Minutes for February 22, 2021

Present: President LaRose-Smith, VP Bell, VP McKay, VP Roberts, GM Cottrell

Absent:

1. Call to order

The meeting was called to order at 11:03 a.m.

2. Quorum

Quorum was present.

3. Roundtables

a. President LaRose-Smith

- i. UCRU meeting
- ii. Met with GSA regarding transit
- iii. Truth and Reconciliation committee meeting
- iv. Bylaw and Policy Review Ad-hoc Committee meeting
- v. Senior Managers/Exec meeting
- vi. Internal Forum planning committee
- vii. Town Hall planning

b. VP Bell

- i. Executive meeting
- ii. Meeting with transit
- iii. Senior Managers/Exec meeting
- iv. PRT meeting
- v. Sustainability funding with Jory and Amanda
- vi. Budget check-in with Amanda

c. VP McKay

- i. Student Forum
- ii. Executive meeting
- iii. Sustainability Coalition meeting
- iv. Sustainability funding meeting with VP Bell
- v. Centres meeting

d. VP Roberts

- i. Exec meeting
- ii. Student forum exec meeting w Jory
- iii. Student engagement group structure meeting w Nancey Turner
- iv. OER discussion/meeting with Heather Ross
- v. USSU/GSA/PRT/Stoicheff meeting

- vi. Sr/Exec management meeting
- vii. Responding to emails
- viii. Symposium planning with Dallas, and Dr. Massie

e. GM Cottrell

- i. Senior Managers meeting
- ii. Executive meeting
- iii. Daycare board meeting
- iv. Budgeting
- v. Bylaw and Policy Review Ad-hoc Committee meeting

4. New business

a. 5 Days Executive Funding

Move to approve \$500.00 in Executive Sponsorship for 5 days for the Homeless.

EXECMOTION016	President LaRose-Smith / VP Bell	Carried
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5. Adjournment

Meeting was adjourned at 11:21 a.m.

Sustainability Committee - Feb 12th, 2021

Time: 5:00pm

Location: Google Meets

Start time: 5:03 pm

1. Roll Call: Jory McKay, Matt Wolsfeld, Stefanie Ewen, Isaac Reaser, Wyatt Millar, Evan Harvey
2. Introductions
 - a. Stefanie Ewen: This group normally focuses on sustainability grants; however, we can focus on whatever is prevalent at the moment and work on other initiatives
 - b. Matt Wolsfeld: Works in the Office of Sustainability and wants us to know that the university council has approved the Sustainability strategy
3. Sustainability Grants
 - a. Switch Grant
 - i. Isaac: is related to the grant from Jacob so he will abstain
 - ii. Jory Motions: To approve the sustainability fund application for Jacob Reaser at Switch for \$539.62 after the presentation of receipts with the possibility of flex funding of up to a total of \$550 based on the final freight cost.
 - iii. Second: Evan
 - iv. All in Favour: Jory, Wyatt and Evan
 - v. Abstain: Issac
 - vi. Matt Wolseld: we will receive more ENVS 401-course submission, this was originally aimed to be on campus but with the covid restrictions and current funding issues.
 - b. Rain Barrels Grant
 - i. Jory McKay: Does our scope negatively affect this grant
 - ii. Matt Wolsfeld: Nope we have never been affected by the grant only being limited to on-campus activities
 - iii. Stefanie Ewen: It is providing the students with an opportunity to learn
 - iv. Jory McKay: Thank you for the answer
 - v. Isaac Reaser: They were unsure if they needed the extended eavestrough and provided room for extra purchase in their grant
 - vi. Jory Motions: To approve the sustainability fund for Salena and Natalia on their sustainability application for water conservation at local elementary schools with rain barrel collection and the educational video for a total of \$300 payable upon receipt
 - vii. Second: Wyatt Miller
 - viii. All in favour: Jory McKay, Wyatt Miller, Isaac Reaser, Evan Harvey

- c. Invasive Species Grant
 - i. We are unable to vote on this grant at this meeting as we require a presentation per our bylaws
 - ii. Questions to be addressed in the Presentation
 - 1. What are the species and what is their plan to eradicate the invasive species?
 - 2. Do they already have permission to install these in the provincial parks?
 - 3. What are the racks and what is the advertising piece?
 - 4. How many rack cards will this make and how long will they last?
 - 5. Digital applications of this project?
 - iii. Stefanie: We do not have to approve the whole application we can approve parts or ask them to change the application to better fit their needs
 - iv. Jory McKay: This project has a great idea but just needs some finessing to make it more complete.

End Time: 6:07pm

University Students' Council Attendance

	Sep. 03	Sep. 10	Sep. 17	Sep. 24	Oct. 01	Oct. 08	Oct. 15	Oct. 22	Oct. 29	Nov. 05	Nov. 12	Nov. 19	Nov. 26	Jan. 14	Jan. 21	Feb. 04	Feb. 11
Cross, Emma	P	P	P	P	P	NM	P	P	NM	P	NM	NM	P	P	P	P	P
Millar, Wyatt	P	P	P	P	P	NM	P	P	NM	P	NM	NM	P	P	P	P	P
Jacob, Sharon	P	P	P	P	P	NM	P	A	NM	P	NM	NM	P	P	P	P	PG
Rawat, Ritish	A	P	P	P	P	NM	P	P	NM	P	NM	NM	A	A	P	P	P
Soota, Sahil	P	P	P	P	P	NM	P	P	NM	P	NM	NM	P	P	P	P	P
Lies, Madelyn	P	P	P	P	P	NM	P	P	NM	P	NM	NM	P	P	P	P	P
Keller, Taylor	P	P	P	P	P	NM	P	PG	NM	P	NM	NM	P	P	P	P	P
Reaser, Isaac	P	P	P	P	P	NM	P	P	NM	P	NM	NM	P	P	P	P	PG
Harvey, Evan	P	P	P	P	P	NM	P	P	NM	P	NM	NM	P	P	P	P	P
Lummerding, Dominique	P	P	P	P	P	NM	P	P	NM	A	NM	NM	P	P	P	P	P
O'Connell, Ryan	P	P	P	P	P	NM	P	P	NM	P	NM	NM	P	P	P	P	P
Illing, Kate	P	P	P	P	P	NM	PG	P	NM	P	NM	NM	P	P	P	P	P
LaRose-Smith, Autumn	P	P	P	P	P	NM	P	P	NM	P	NM	NM	P	P	P	P	P
Bell, Jamie	P	P	P	P	P	NM	P	P	NM	P	NM	NM	P	P	P	PG	P
Roberts, Kiefer	P	P	P	P	P	NM	P	PG	NM	P	NM	NM	P	P	P	P	P
McKay, Jory	P	P	P	P	P	NM	P	P	NM	P	NM	NM	P	P	P	P	P
Noon, Justice	NYA	NYA	P	A	A	NM	A	A	NM	A	NM	NM	CE	P	P	PG	P
Goswami, Abhineet	NYA	NYA	P	P	P	NM	P	P	NM	P	NM	NM	A	P	P	P	P
Nunez, Celeste	NYA	NYA	P	P	A	NM	P	P	NM	P	NM	NM	P	P	R	P	A
Kim, David	NYA	NYA	NYA	P	P	NM	PG	P	NM	P	NM	NM	PG	P	P	P	A
Bauman, Elisabeth	NYA	NYA	NYA	NYA	P	NM	P	P	NM	P	NM	NM	P	P	P	P	P
Hu, Katie	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	P	NM	NM	P	P	P	P	P
Khan, Maria	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	P	NM	NM	P	P	P	P	P
Janvier, Tanzly	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	P	P	P	P	P
Jackson, Crystina	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	P	P	P	A

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

CE - Communication Error

PG - Permission Granted



University Students' Council Agenda
March 11, 2021
Via Zoom - 6:00pm

- 1. Adoption of an Agenda**
- 2. Introductions**
- 3. Council Addresses**
- 4. Minutes and Reports for Information**
 - 4.1. USC Minutes - February 25, 2021**
 - 4.2. Executive Committee Minutes and Report - March 1, 8, 2021**
 - 4.3. Academic Affairs Committee Minutes and Report**
 - 4.4. Appointments Committee Minutes and Report**
 - 4.5. Code of Ethics Disciplinary Tribunal Minutes and Report**
 - 4.6. Elections Committee Minutes and Report**
 - 4.7. External Affairs Committee Minutes and Report**
 - 4.8. Budget & Finance Committee Minutes and Reports - February 24, 2021**
 - 4.9. Indigenous Student Advisory Committee Minutes and Report**
 - 4.10. International Student Advisory Committee Minutes and Report**
 - 4.11. Student Affairs Committee Minutes and Report**
 - 4.12. Sustainability Committee Minutes and Report**
 - 4.13. Association of Constituency President Minutes and Report**
- 5. College/Constituency Report**
- 6. Motions Arising from the Minutes and Reports**
- 7. Business**
- 8. New Business**
- 9. Questions, Comments, and Announcements**
- 10. Adjournment**



University Students' Council
Minutes for Thursday, February 25, 2021

Present:

Autumn LaRose-Smith, President (she/her,they/them)
Emma Cross, Agriculture and Bioresources (she/her)
Abhineet Goswami, International Students (he/him)
Katie Hu, Dentistry (she/her)
Kate Illing, WCVI (they/them)
Sharon Jacob, Arts and Science (she/her)
Taylor Keller, Edwards School of Business (she/her)
Maria Khan, Kinesiology (she/her)
David Kim, Medicine (he/him)
Madelyn Lies, Education (she/her)
Dominique Lummerding, Pharmacy and Nutrition (she/her)
Wyatt Millar, Agriculture and Bioresources (he/him)
Celeste Nunez, International Students (she/her)
Ritish Rawat, Arts and Science (he/him)
Isaac Reaser, Edwards School of Business (he/him)
Elisabeth Bauman, St. Thomas More (she/her)
Evan Harvey, Law (he/him)
Jamie Bell, VP Operations and Finance, (he/him,they/them)
Ryan O'Connell, St. Thomas More (he/him)
Kiefer Roberts, VP Academic Affairs (he/him)
Tanzy Janvier, Education (she/they)
Justice Noon, Indigenous Students (she/her/comrade)

Also Present:

Dallas Burnett, USC Chairperson (he/him)
Caroline Cottrell, General Manager (she/her)

Absent:

Crystina Jackson, Nursing (she/her)

Regrets:

Jory McKay, VP Student Affairs (he/him)
Sahil Soota, Arts and Science (he/him)

Guests:

Fiza Baloch, the Sheaf
Kirsten Van Marion, 5 Days for the Homeless
Dr. Airini, Provost and Vice-President Academic
Dr. Patti McDougal, Vice-Provost Teaching, Learning, and Student Experience

Please note that verbatim minutes are not produced. The full discussion can be heard on the audio recording.
<https://ussu.ca/main-page/governance/university-students-council/usc-agendas-minutes/>

The meeting was called to order at 6:03 p.m.

1. Adoption of the Agenda

Chairperson Burnett stated that the meeting is taking place on ZOOM, but traditionally takes place in the Roy Romanow Students' Council Chamber, which is located on Treaty 6 Territory and the Homeland of the Metis. He recognized that learning took place on this land prior to the establishment of this institution.

Move to amend the agenda to add an in-camera session.

USCMotion060: Councillor Goswami / Councillor O'Connell **CARRIED**

Move to adopt the agenda as amended.

USCMotion061: Councillor Lummerding / Councillor O'Connell **CARRIED**

2. Introductions

President LaRose-Smith welcomed Fiza Baloch from the Sheaf.

3. Council Addresses

Move to enter into informality.

USCMotion062: Counsellor Reasor / Counsellor Keller **CARRIED**

3.1 Dr. Airini & Dr. McDougall

Dr. Airini provided greetings and extended land acknowledgement. She provided some comments on her role and ambitions for her term. She noted the importance of the Students Union and student leaders. One of her ambitions is to close education gaps experienced by Indigenous students. Dr. Airini highlighted that COVID-19 has had an impact across the whole university and commended all students, staff, faculty, and the community for their efforts. Lastly, Dr. Airini highlighted the university's ambitions with Bold work. Some elements of this bold work include promoting diversity and eliminating discrimination and racism.

Dr. McDougall highlighted some of the changes that took place over the last year. She is excited for what the future holds for the university and notes that both on-campus and off-campus classes will most likely be the model exhibited.

Dr. McDougall addressed the Executives compassionate grading letter. She noted that the decision for grades is held within the colleges. Dr. McDougall asked deans to consider the letter. Dr. McDougall noted that the distribution of grades shifted positively from 2019 to 2020 in every college and program. She also highlighted some of the other compassionate approaches that colleges took during the last year.

Counsellor Goswami asked where the University is at in developing experiencial learning. Dr. McDougall noted that the federal government and industry have begun to create virtual experiential learning opportunities which will be shared or more information can be found within the USASK student employment and career centre.

Councillor O'Connell asked if some of the compassionate grading methods mentioned will be continued post-pandemic. Dr. Airini shared the academic policy that outlines student assessment issues and special circumstances. She encouraged students to know and to share this section of the policy.

Councillor Illing asked if the University is looking at any metrics other than the grade distribution. Dr. McDougall shared that the university recogn

President LaRose-Smith asked if Dr. Airini and Dr. McDougall could speak to the topic of tuition of consultation. Dr. McDougall shared that this is a continual concern. She noted that some colleges have been more successful than others. Dr. Airini shared the tuition authorization policy. She thanked the Council for bringing the concerns forward and noted that the University will continue to work on developing more informative and comprehensive tuition consultation processes. Dr. McDougall asked students to share ideas on what students are finding positive about consultation.

GM Cottrell asked if the University has had any consultation with the City of Saskatoon regarding the economic impact of moving classes online in the future. Dr. Airini shared that regular discussions take place between the University and City of Saskatoon, as well as the Province of Saskatchewan. Dr. McDougall added that there are a lot of unknowns at this time and she doesn't want to make any assumptions at this time.

Councillor Hu asked if anything can be done for the College of Dentistry to provide more clinical time. Dr. Arini noted that they are working on increasing the capacity within the procedural rooms. She noted that the standard that needs to be met has and will stay the same for the degree amongst all the environmental changes.

Councillor Harvey asked where students should put their best efforts towards tuition advocacy. Dr. Airini thanked Councillor Harvey for his question and noted that this topic is something that needs to be further discussed on how to better deliver tuition consultations.

Councillor Noon asked if there are any specifics on how the new engineering program will be delivered. Dr. McDougall noted that there will be a transition to back on campus in the fall, the question that is uncertain is how much will be transitioned.

President LaRose-Smith thanked Dr. Airini and Dr. McDougall for all their work and for joining the Council meeting.

GM Cottrell commended all of the university staff for their work during the transition to online.

Dr. McDougall thanked the Council for the amplitude of engagement.

3.2 5 Days for the Homeless

Kirsten Van Marion shared a presentation on 5 days for the Homeless. Her presentation showcased programming, events, fundraising initiatives, and bringing forward awareness for homeless youth in Saskatoon. Currently they are doing a long sleeve shirt fundraiser and a Sarcan bottle drive fundraiser. More information can be found on their social media channels and Kirsten is encouraging Council members to share their posts if they can.

Councillor Harvey asked what the best way to find out about upcoming events would be. The best way is to follow social media channels.

Councillor Janvier asked if there is any specific way 5 days for the homeless would like their information shared. Kirsten noted that it can just be shared right from the 5 Days for the Homeless social media.

Move to enter back into formality.

USCMotion063: Councillor Lies / Councillor Illing

CARRIED

Move to recess for 5 minutes.

USCMotion064: President LaRose-Smith / VP Bell

CARRIED

4. Minutes and Reports

4.1 USC Minutes – February 11, 2021

VP Bell shared that the transit fee discrepancy that was explained last meeting was incorrect after further discussion with the city. The fee will be what is contractually agreed upon, not the higher fee.

4.2 Executive Committee Minutes and Report - February 10, 16, 22, 2021

Various college town hall meetings will be starting next week.

Councillor Reaser asked if there are bylaw and policy review ad-hoc committee minutes. President LaRose-Smith shared that the ad-hoc committee met and went through the bylaw and discussed areas that could be changed. Councillor O'Connell is looking at developing procedures for impeachment. The ad-hoc committee will start on reviewing Executive policies next week.

4.3 Sustainability Committee Minutes and Report - February 12, 2021

4.4 External Affairs Committee Report

President LaRose-Smith noted that the External Affairs provincial campaign is starting next week, she encouraged council members to share the posts.

5. College/Constituency Report

President LaRose-Smith noted that this section is intended for constituencies to provide reports.

Councillor O'Connell announced that the AGM for the STMSU will be held on March 15 as well as the election for the STMSU Executive.

6. Motions Arising from Minutes and Reports

Move to accept the minutes and reports as amended into the official record.

USCMotion065: Councillor Lies / Councillor Lummerding **CARRIED**

7. Business

8. New Business

9. Questions, Comments, and Announcement

VP Roberts announced that the USSU Undergraduate Symposium will take place next week. There will be an opening ceremony on Monday at 10 a.m. and a Closing Ceremony at 3 p.m. on Friday.

President LaRose-Smith shared that the election orientation meeting is on March 1.

GM Cottrell cautioned that students interested in running must register with Jason Ventnor at communications@ussu.ca

VP Roberts shared that the Post Pandemic Shift Committee will be sending out a mass email to students tomorrow to provide an update.

President LaRose-Smith asked that if students had professors that

AGA Burnett shared that if anyone is interested in nominating someone for an Experience in Excellence Award.

10. In-Camera Session

Council went in-camera at 8:19 p.m.

Council came back to normal session at 8:58 p.m.

11. Adjournment

The meeting was adjourned at 8:59 p.m.



Executive Meeting Minutes for March 1, 2021

Present: President LaRose-Smith, VP Bell, VP Roberts, GM Cottrell

Absent: VP McKay

1. Call to order

The meeting was called to order at 11:08 a.m.

2. Quorum

Quorum was present.

3. Roundtables

a. President LaRose-Smith

- i. External Affairs Meeting
- ii. Audit and Finance for BOG
- iii. Got a haircut
- iv. Met with President Stoicheff - MOU on Anti-Racism finalized
- v. Classes
- vi. UCRU Meeting
- vii. Met with Adam McInnis from Metis Local
- viii. Sheaf Interview
- ix. Truth and Reconciliation Planning Committee
- x. Indigenous Spend a Day - met with Jackie Ottmand and Debbie Van Quigly - looking to create an elder ambassador program
- xi. USC
- xii. Will have three town hall meetings this week

b. VP Bell

- i. Meetings
 1. Executive Meeting
 2. Planning and Priorities - Discussed committee mandate and terms of reference.
 3. Nursing fees chat with Nursing MSC
 4. Budget and Finance Committee
 5. Dentistry fees chat with Dent. MSC and SDSS rep.
 6. Fee Review Committee - Noted issues with communication of fee information to colleges and students. This was taken away as a procedural change in their communication and reporting. Also Noted issues with consultation and proposed a review period and anonymous feedback mechanism to be added to the consultation timeline, as suggested by Councillor Hu.
 7. Council pre-game

- 8. University Students' Council
- 9. Senior Manager's Meeting
- 10. Sheaf Interview - year in review
- 11. Meeting with student re: elections and OPFIN position.
- ii. Events
- iii. Initiatives
 - 1. Executive Candidate recruiting
 - 2. Year in review report for Sheaf / internal comms.
 - 3. Tax Clinic: CRA CVITP registration
- iv. Admin / other
 - 1. Finance and Granting admin work
 - 2. January Accountability reporting.
 - 3. Meeting prep (re: fall planning)
- v. Top 3 things:
 - 1. Operating budget and notes
 - 2. USSU Fees FAQ sheet
 - 3. Grant communications and receipt collection.

c. VP McKay

- i. Absent - Day off

d. VP Roberts

- i. Executive Meeting
- ii. Meeting with Candice, Julien, Vincent
- iii. Symposium
- iv. Academic Grievances

e. GM Cottrell

- i. Budgets
- ii. Strategic Directions
- iii. Meetings

4. New business

a. Town Hall Giveaways

Move to spend up to \$1,100 towards prizes for the AOCP town hall events.

EXECMOTION017	President LaRose-Smith / VP Roberts	Carried
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5. Adjournment

Meeting was adjourned at 11:39 a.m.



Executive Meeting Minutes for March 8, 2021

Present: President LaRose-Smith, VP Bell, VP McKay, GM Cottrell

Absent: VP Roberts

1. Call to order

The meeting was called to order at 11:00 a.m.

2. Quorum

Quorum was present.

3. Roundtables

a. President LaRose-Smith

- i. Met with Nancy Turner and Patti McDougal
- ii. Opening symposium
- iii. Exec meeting
- iv. External affairs meeting
- v. Vet med town hall
- vi. Met with Evan and Tim at College of Law
- vii. UCRU meetings
- viii. Budget review
- ix. Pharmacy and Nutrition town hall
- x. Faculty association
- xi. Education Town hall
- xii. Interview with CKOM
- xiii. Indigenous Spend a Day planning
- xiv. Senior Managers meeting

b. VP Bell

- i. Planning meeting with Patti
- ii. Executive Meeting
- iii. Meetings with students interested in running for VP Finance
- iv. 3 Town halls
- v. Admin tasks
 1. Processing payments
- vi. Budgets

c. VP McKay

- i. 3 meetings with students interested in running for VP Students affairs
- ii. Draft budget review
- iii. Town halls
- iv. Senior Manager/Exec meeting

- v. Alumni advisory board meeting
- vi. Brief centre meeting

d. VP Roberts

- i. Absent - Day off.

e. GM Cottrell

- i. Speaking with students interested in running for USSU elections
- ii. Executive Meeting
- iii. Senior Managers
- iv. Budget
- v. Amicus meetings
- vi. Closing ceremony Undergraduate Symposium
- vii. Election Orientation

4. New business

- a. No Business

5. Adjournment

Meeting was adjourned at 11:20 a.m.

**USSU Budget and Finance Committee
Minutes from February 24, 2021**

Present: VP Bell, Councillor Illing, Councillor Reaser, Councillor Jacob, Councillor Keller, SAL Roswakowski, SAL Frolick

1. Call to order

- a. The meeting was called to order at 5:45 pm

2. Quorum

- a. Quorum was present

3. Adoption of the Agenda

- a. Motion to adopt the agenda as presented:

BFCMOTION023	Reaser / Jacobs	Carried
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4. Presentations

- a. No Presentations were given.

5. VP OPFIN report

a. Ratification (Since February 1)

- i. Food and Bioproduct Science Student Club
- ii. Operation Smile
- iii. One for the World
- iv. Health Studies Students' Society

b. Funding Requests (up to \$100)

- i. Usask Menstrual Project - Trivia Night - \$100 Cash
 - 1. Originally requested \$25 but VP Bell felt \$100 was appropriate, \$25 may be too little for a cheque

c. Insurance sales

- i. No sales

d. Meetings

- i. President's Executive Committee / Provost / VP TLSE re: student group programming complaints.

e. Accountabilities

- i. December is posted <https://ussu.ca/main-page/governance/budget/>
- ii. January reports are being completed

6. Grant Review

- a. 5 Days for the Homeless - 5 Days Campaign
 - i. Requesting \$500 cash
 - ii. Help with radio ad expenses - weekend advertisements on ROCK 102

- iii. Working together with EGADZ
- iv. Pushing out a lot of advertisements - had another one for The Bull that went through Exec. Sponsorships
- v. Marketing campaign for the purpose of general fundraising - this year 5 Days for the Homeless is working virtually

BFCMOTION024	Bell / Rozwadowski	Carried
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- b. FABS - Starting your Career
 - i. Requesting \$500 Cash
 - ii. Career networking opportunity featuring a speaker from FoodGrads, an entrepreneur involved in the Food Industry
 - iii. Full amount of cash towards speaker fees

BFCMOTION025	Keller / Frolick	Carried
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- c. Operation Smile - Send a smile Campaign
 - i. Requesting \$250 Cash
 - ii. Towards materials needed for custom postcards created by Operation Smile - effort to connect people and support mental health

BFCMOTION026	Illing / Rozwadowski	Carried
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7. Business

- a. Student Governance and Grants mid year financial Update
 - i. Student Grants:
 - 1. Campus club funding: \$35,000 behind budget as of JAN 31, 2021
 - Can still promote availability of this funding to constituents, through word of mouth to friends, etc.
 - Still opportunities to have virtual events, funding can help cover online service subscriptions, delivered goodies like postcards/letters, etc.
 - With the amendments over the summer, groups can apply for retroactive funding too
 - ii. Student Governance
 - 1. Sponsorship: \$6,000 behind budget as of JAN 31, 2021
 - 2. Projects and Events: \$18,000 behind budget as of JAN 31, 2021
 - Great effect on students - trying to do more with this to benefit students, and we need more ideas!

- Undergraduate Project Symposium and Experience in Excellence are coming up, looking to use a lot from these budget lines.
- Student fees are going toward these budget lines and it is our responsibility to use the resources available to us to continue benefiting students.

8. Questions, Comments, Announcements

a. Term 2 Meeting Schedule

b. Budget Progress

- i. Working plan - Friday, March 26th at 5:00 PM
- ii. Given the length of the budget review meeting, interest was expressed in trying to have this meeting in person in the council chambers or Louis Loft if we can socially distance and make it safe - 12 of us should be able to attend, can use technology to connect to those that are living out of town.
- iii. Budget will likely not change much because of the continuing uncertainty - Bell and Senior managers believe tweaks cannot be done with any accuracy either.

9. In-Camera

- a. The Committee had an in-camera discussion.

10. Adjournment

- a. Meeting was adjourned at 6:45 PM

University Students' Council Attendance

	Sep. 03	Sep. 10	Sep. 17	Sep. 24	Oct. 01	Oct. 08	Oct. 15	Oct. 22	Oct. 29	Nov. 05	Nov. 12	Nov. 19	Nov. 26	Jan. 14	Jan. 21	Feb. 04	Feb. 11	Feb. 25
Cross, Emma	P	P	P	P	P	NM	P	P	NM	P	NM	NM	P	P	P	P	P	P
Millar, Wyatt	P	P	P	P	P	NM	P	P	NM	P	NM	NM	P	P	P	P	P	P
Jacob, Sharon	P	P	P	P	P	NM	P	A	NM	P	NM	NM	P	P	P	P	PG	P
Rawat, Ritish	A	P	P	P	P	NM	P	P	NM	P	NM	NM	A	A	P	P	P	P
Soota, Sahil	P	P	P	P	P	NM	P	P	NM	P	NM	NM	P	P	P	P	P	PG
Lies, Madelyn	P	P	P	P	P	NM	P	P	NM	P	NM	NM	P	P	P	P	P	P
Keller, Taylor	P	P	P	P	P	NM	P	PG	NM	P	NM	NM	P	P	P	P	P	P
Reaser, Isaac	P	P	P	P	P	NM	P	P	NM	P	NM	NM	P	P	P	P	PG	P
Harvey, Evan	P	P	P	P	P	NM	P	P	NM	P	NM	NM	P	P	P	P	P	P
Lummerding, Dominique	P	P	P	P	P	NM	P	P	NM	A	NM	NM	P	P	P	P	P	P
O'Connell, Ryan	P	P	P	P	P	NM	P	P	NM	P	NM	NM	P	P	P	P	P	P
Illing, Kate	P	P	P	P	P	NM	PG	P	NM	P	NM	NM	P	P	P	P	P	P
LaRose-Smith, Autumn	P	P	P	P	P	NM	P	P	NM	P	NM	NM	P	P	P	P	P	P
Bell, Jamie	P	P	P	P	P	NM	P	P	NM	P	NM	NM	P	P	P	PG	P	P
Roberts, Kiefer	P	P	P	P	P	NM	P	PG	NM	P	NM	NM	P	P	P	P	P	P
McKay, Jory	P	P	P	P	P	NM	P	P	NM	P	NM	NM	P	P	P	P	P	PG
Noon, Justice	NYA	NYA	P	A	A	NM	A	A	NM	A	NM	NM	CE	P	P	PG	P	P
Goswami, Abhineet	NYA	NYA	P	P	P	NM	P	P	NM	P	NM	NM	A	P	P	P	P	P
Nunez, Celeste	NYA	NYA	P	P	A	NM	P	P	NM	P	NM	NM	P	P	R	P	A	P
Kim, David	NYA	NYA	NYA	P	P	NM	PG	P	NM	P	NM	NM	PG	P	P	P	A	P
Bauman, Elisabeth	NYA	NYA	NYA	NYA	P	NM	P	P	NM	P	NM	NM	P	P	P	P	P	P
Hu, Katie	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	P	NM	NM	P	P	P	P	P	P
Khan, Maria	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	P	NM	NM	P	P	P	P	P	P
Janvier, Tanzly	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	P	P	P	P	P	P
Jackson, Crystina	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	P	P	P	A	A

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

CE - Communication Error

PG - Permission Granted



**University Students' Council Agenda
March 25, 2021
Via Zoom - 6:00pm**

- 1. Adoption of an Agenda**
- 2. Introductions**
- 3. Council Addresses**
- 4. Minutes and Reports for Information**
 - 4.1. USC Minutes - March 11, 2021**
 - 4.2. Executive Committee Minutes and Report - March 15, 23, 2021**
 - 4.3. Academic Affairs Committee Minutes and Report**
 - 4.4. Appointments Committee Minutes and Report**
 - 4.5. Code of Ethics Disciplinary Tribunal Minutes and Report**
 - 4.6. Elections Committee Minutes and Report**
 - 4.7. External Affairs Committee Minutes and Report**
 - 4.8. Budget & Finance Committee Minutes and Reports - March 3, 10, 2021**
 - 4.9. Indigenous Student Advisory Committee Minutes and Report**
 - 4.10. International Student Advisory Committee Minutes and Report**
 - 4.11. Student Affairs Committee Minutes and Report**
 - 4.12. Sustainability Committee Minutes and Report**
 - 4.13. Association of Constituency President Minutes and Report**
 - 4.14. Bylaw and Policy Review Ad-Hoc Committee Minutes - March 11, 2021**
- 5. College/Constituency Report**
- 6. Motions Arising from the Minutes and Reports**
- 7. Business**
- 8. New Business**
 - 8.1. Caroline - Strategic Plan**
- 9. Questions, Comments, and Announcements**
- 10. In-Camera Session**
- 11. Adjournment**



University Students' Council
Minutes for Thursday, March 11, 2021

Present:

Autumn LaRose-Smith, President (she/her,they/them)
Jamie Bell, VP Operations and Finance, (he/him,they/them)
Kiefer Roberts, VP Academic Affairs (he/him)
Elisabeth Bauman, St. Thomas More (she/her)
Emma Cross, Agriculture and Bioresources (she/her)
Abhineet Goswami, International Students (he/him)
Katie Hu, Dentistry (she/her)
Kate Illing, WCVI (they/them)
Sharon Jacob, Arts and Science (she/her)
Taylor Keller, Edwards School of Business (she/her)
Maria Khan, Kinesiology (she/her)
David Kim, Medicine (he/him)
Madelyn Lies, Education (she/her)
Dominique Lummerding, Pharmacy and Nutrition (she/her)
Wyatt Millar, Agriculture and Bioresources (he/him)
Celeste Nunez, International Students (she/her)
Ryan O'Connell, St. Thomas More (he/him)
Isaac Reaser, Edwards School of Business (he/him)
Sahil Soota, Arts and Science (he/him)
Crystina Jackson, Nursing (she/her)
Evan Harvey, Law (he/him)
Jory McKay, VP Student Affairs (he/him)
Justice Noon, Indigenous Students (she/her/comrade)

Also Present:

Dallas Burnett, USC Chairperson (he/him)
Caroline Cottrell, General Manager (she/her)

Absent:

Ritish Rawat, Arts and Science (he/him)

Regrets:

Tanzy Janvier, Education (she/they)

Guests:

Kingslei, College of Arts and Science

Please note that verbatim minutes are not produced. The full discussion can be heard on the audio recording.
<https://ussu.ca/main-page/governance/university-students-council/usc-agendas-minutes/>

The meeting was called to order at 6:05 p.m.

1. Adoption of the Agenda

Chairperson Burnett stated that the meeting is taking place on ZOOM, but traditionally takes place in the Roy Romanow Students' Council Chamber, which is located on Treaty 6 Territory and the Homeland of the Metis. He recognized that learning took place on this land prior to the establishment of this institution.

Move to adopt the agenda.

USCMotion066: Councillor O'Connell / Councillor Illing

CARRIED

2. Introductions

President LaRose-Smith welcomed Kingslei from the College Arts and Science.

3. Council Addresses

4. Minutes and Reports

4.1 USC Minutes – February 25, 2021

4.2 Executive Committee Minutes and Report - March 1, 8, 2021

President LaRose-Smith reported that the Executive has completed 7 Town Halls so far and that they have received great feedback.

4.3 Budget & Finance Committee Minutes and Reports - February 24, 2021

VP Bell encouraged Council members to share that there is campus group grant money available to apply for.

5. College/Constituency Report

Each representative from each college was asked to share if their college had anything to report.

College of Agriculture and Bioresources

- Town Hall went really well the other night.

College of Arts and Science

- Town Hall went well, nothing else to report.

College of Dentistry

- Extremely busy in the College of Dentistry, nothing to report.

College of Education

- Town Hall went really well.

Edwards School of Business

- Election season for EBSS
- EBSS just had a mixer that went well.
- Conversations regarding hosting a Town Hall are taking place

Indigenous Students' Union

- Next Thursday: _ STEM Conference coming up next week.

International Students Association

- Global Village taking place virtually over 1 week this year.

College of Kinesiology

- Town Hall went well.

College of Law

- Meeting with Dean on Friday to advocate for lower tuition costs.
- The Indigenous representative of the Indigenous Law Students' Association posted an open letter from the National Indigenous Law Students' Association to Law school deans outlining concerns of Indigenous Law students.

College of Medicine

- Town Hall taking place tomorrow.
- Students from College of Medicine would like extended bus service due to the nature of the program.

College of Nursing

- No concerns to report.

College of Pharmacy and Nutrition

- March is Pharmacy and Nutrition Awareness month
- Very successful Town Hall
- Elections complete

College of St. Thomas More

- Town Hall tomorrow
- Hosting an Among Us games night on March 26, all students welcome.

College of Western College of Veterinary Medicine

- Town Hall went well.
- Had a Town Hall with Dean and Administration and had really great attendance. Waiting for follow-up from Dean.

6. Motions Arising from Minutes and Reports

Move to accept the minutes and reports into the official record.

USCMotion067: Councillor Lummerding/ Councillor Jackson

CARRIED

7. Business

8. New Business

9. Questions, Comments, and Announcement

President LaRose-Smith noted that Councillors may reach out to her if they have items that they would like to be put on the agenda.

AGA Burnett announced that this week was Women in Leadership for the USSU and that Sex Week is taking place next week.

10. Adjournment

The meeting was adjourned at 6:33 p.m.



Executive Meeting Minutes for March 15, 2021

Present: President LaRose-Smith, VP Bell, VP McKay, VP Roberts, GM Cottrell

Absent:

1. Call to order

The meeting was called to order at 11:02 a.m.

2. Quorum

Quorum was present.

3. Roundtables

a. President LaRose-Smith

- i. 6 Town halls
- ii. Education Learning Community
- iii. AES Policy Working Group
- iv. Governance Committee Meeting
- v. Internal Truth and Reconciliation planning committee
- vi. Bylaw and Committee Review
- vii. Senior Managers meeting
- viii. Phone calls with Caroline to discuss Communications

b. VP Bell

i. Meetings

1. Executive Meeting
2. Amanda phone call re budget edits
3. USSU / Transit / BRS - Monthly Meeting
4. Meeting re: Student support / SOCAT
5. Budget and Finance
6. Phone Call re: student grants (Catherine from AMS Queens)
7. Bylaw and policy review committee
8. Council prep meeting
9. University Students' Council
10. SM / Exec meeting
11. Executive debrief
12. Bus Rapid transit Nutana stakeholder committee

ii. Events

1. Town halls: ASSU, AgBio, Kin, Law, STM, Medicine

iii. Initiatives

1. Communications review

iv. Admin / other

1. Town Hall gift card purchasing

2. UGO Linktree updates
3. ISSAC grant issuing
4. Serve it Right Saskatchewan training.
5. Ratification: Enactus, Aero design team
6. Grant Approvals: HSSS, SPSS, PennyDrops
7. Grant support: INSA - global village

c. VP McKay

- i. AES policy revision working group
- ii. Town halls
- iii. Centre Meeting
- iv. Women in Leadership week

d. VP Roberts

- i. Town halls
- ii. Student Forum
- iii. Post-Pandemic Shift Commission
- iv. Council
- v. Senior Managers meeting

e. GM Cottrell

- i. Student Support Meeting
- ii. Senior Managers meeting
- iii. Child Care board meeting
- iv. Meeting with Robyn and Kristen
- v. Bylaw Review Committee
- vi. Council
- vii. Writing Policy

4. New business

a. Experience in Excellence Awards Selection

The Executive ratified the Experience in Excellence Awards results.

b. Anti Racism Mou signing

President LaRose-Smith shared that the MOU is ready to be signed and a filming is going to take place. She is waiting to hear back when it will be filmed.

c. Other Business

USC Meeting cancelled this week.

5. Adjournment

Meeting was adjourned at 11:43 a.m.



Executive Meeting Minutes for March 23, 2021

Present: President LaRose-Smith, VP Bell, VP McKay, VP Roberts, GM Cottrell

Absent:

1. Call to order

The meeting was called to order at 11:33 a.m.

2. Quorum

Quorum was present.

3. Roundtables

a. President LaRose-Smith

- i. Budget meetings
- ii. Communications meeting with Caroline and Ventnor
- iii. President's Executive Committee Meeting
- iv. Filming for Anti-racism MOU
- v. Sheaf interview
- vi. USASK Board Of Governors
- vii. External Affairs

b. VP Bell

- i. Communications discussion
- ii. Executive meeting
- iii. department budget meetings (Communications, events, marketing, centres, info centre, XL design, Louis, Loft, Entertainment, Student Government, Student grants, Facilities, IT, Admin, Capital.
- iv. Town hall card winners coordination
- v. BFC meeting minutes
- vi. Global Village grant
- vii. Campus Group Social Media
- viii. President's Executive Committee
- ix. Discussion with Jason Kovitch
- x. BFC
- xi. Executive Forum
- xii. University Council
- xiii. Council Social
- xiv. Certified Financial Analyst Ethics (for class) and Serve it Right Saskatchewan certifications (for Louis' permit).

c. VP McKay

- i. Communications discussion

- ii. Various Budget meetings
- iii. Executive Meeting
- iv. PEC meeting
- v. USSU Childcare Board meeting
- vi. Supported Rene with hosting Sex week events
- vii. One Day for Students Discussion

d. VP Roberts

- i. Communications meeting
- ii. Various budget meetings
- iii. TLARC Committee meetings
- iv. Academic Hearing
- v. PEC Meeting
- vi. EIE trophy
- vii. RSAW Committee Meeting
- viii. BRT Meeting
- ix. External Awards subcommittee meeting

di. GM Cottrell

- i. Various budget meetings
- ii. Exec Meeting
- iii. Senior Managers meeting
- iv. Policy writing
- v. Communications discussion
- vi. Bylaw and Policy Review Ad-Hoc Committee
- vii. USC Meeting
- viii. Discussions with students

4. New business

a. Deputy Provost Search

University is creating a new position. The USSU chooses a representative to assist with the committee. President LaRose-Smith to provide Jason Ventnor as a contact person until new Executive are in place.

b. Empower Me

To be discussed by the new Executive; decision required to extend all undergraduate students.

c. Caroline Strategic Direction

President LaRose-Smith would like to see a social media coordinator position. She asked what reporting and compensation would look like for the Senior management team. GM Cottrell noted that the work is planned to be divided amongst the senior team for now and that each may get a slight increase in

compensation for the added responsibilities, however she does not see that as being continuous after a new manager is hired. GM Cottrell noted that it would be up to the new Executive to decide. President LaRose-Smith recommended that the future hiring committee for the GM include a past executive member.

d. Future Majority

President LaRose-Smith forwarded a letter from Future Majority to the Executive asking for the USSU's support. The Executive unanimously gave their support for Future Majorities letter.

e. Exec Emails/Drive

President LaRose-Smith brought forward concerns regarding Executive Emails and Google drives being wiped at the end of the term. GM Cottrell noted that it has always been done due to privacy concerns. President LaRose-Smith and the Executive requested that IT not remove or alter anything from the Executive Google accounts at the end of the term and that the Executive will take responsibility for clearing their own accounts once their term is completed.

f. Social Media Coordinator Budget

It is GM Cottrell's understanding that a budget for this type of position would already be included in the Admin budget.

g. HR Policy

GM Cottrell requested to pay out 2 weeks of a staff member's vacation time as there is an accumulation of vacation time that was not used. The Executive unanimously approved the request.

h. Transit

The University is building a new database for transit passes and the USSU is going to pay the University \$5,000 for the database. This will be added to the Budget.

5. Adjournment

Meeting was adjourned at 12:48 p.m.

Budget and Finance Meeting
Minutes from March 10, 2021 - 5:45 PM
Via Google Meets

Present: VP Bell, VP Bell, Councillor Illing, Councillor Reaser, Councillor Jacob, Councillor Keller, SAL Rozwadowski

Rugrats: SAL Frolick

Guests:

1. Call to order

The meeting was called to order at 5:48pm

2. Quorum

Quorum was present

3. Adoption of the Agenda

Motion: To adopt the Agenda as presented

BFCMOTION028	Keller /Illing	Carried
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4. Presentations

5. VP OPFIN report

- a. **Ratification** - No new ratifications
- b. **Funding Requests (up to \$100)** - no applications
- c. **Insurance sales** - no sales
- d. **Meetings** - no meetings with clubs
- e. **Accountabilities** - January is finished and on route to website! (excel report provided)

6. Grant Review

- a. **FUND-0718-Health Studies Students' Society-UHealth**
 - i. Requesting \$125 Cash
 - ii. For speaker gifts

Motion: To approve \$200 in cash sponsorship

BFCMOTION029	VP Bell / Jacob	Carried
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b. FUND-0724-PennyDrops-Financial Literacy Workshop Prizes

- i. Requesting \$430 Cash
- ii. For Prizes and Advertising Expenses.

- iii. **Note:** BFC can approve this application as submitted. Though total approved cash would exceed \$500 (\$100 + \$430), the group may only be reimbursed up to \$500 as per campus group policy.

Motion: To approve funding as requested

BFCMOTION030	Illing / Rozwadowski	Carried
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c. FUND-0726-Saskatoon Psychology Students' Society-UHealth

- i. Requesting \$125 Cash
ii. For speaker gifts

Motion: To approve \$200 in cash sponsorship

BFCMOTION031	Reaser / Illing	Carried
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7. Business

8. Questions, Comments, Announcements

- a. GM Cottrell gave an update on legal resolutions.

9. Adjournment

Meeting was adjourned at 6:20

1. **Materials were distributed to committee members for review and approval.**
2. **VP OPFIN report**
 - a. **Ratification-** No new ratifications since last report
 - b. **Funding Requests (up to \$100)**
 - i. **FUND-0715-PennyDrops-Financial Literacy Workshops**
 1. Approved \$100 Cash
 2. For gift cards to incentivize attendance
 - c. **Insurance sales** - No sales
 - d. **Meetings** - No relevant meetings for campus groups.
 - e. **Accountabilities** - January reports have been prepared and will be published in the coming week or so.
3. **Grant Review**
 - a. **FUND-0721-BIPOCanadian-Podcast**
 - i. Requesting \$120 Cash
 - ii. For subscription to podcast hosting service.
 - iii. Email Approval:

- b. **FUND-0724-PennyDrops-Financial Literacy Workshop Prizes**
 - i. Requesting \$430 Cash
 - ii. For Prizes and Advertising Expenses.
 - iii. **Note:** BFC can approve this application as submitted. Though total approved cash would exceed \$500 (\$100 + \$430), the group may only be reimbursed up to \$500 as per campus group policy.
 - iv. Email Approval:
 - 1. **Tabled to next meeting.**

No items for discussion.

Please send any questions, comments or information to vpopfin@ussu.ca.

**Bylaw and Policy Review Ad-Hoc Committee Meeting
Minutes for Thursday, March 11, 2021**

Present: President LaRose-Smith, Councillor Noon, Councillor Goswami, Councillor O'Connell, GM Cottrell, AGA Burnett, VP Bell

Regrets: Councillor Janvier

1. Call to Order

The meeting was called to order at 4:35 p.m.

2. Quorum

Quorum was present.

3. Business

3.1 Space Booking and Rental Policy

- GM Cottrell read through the revised Space Booking and Rental policy
- The committee unanimously agreed to move this policy to BFC for further review.

3.2 Executive Policies

3.2.1 Association of Constituency Presidents Policy

- Discussion took place regarding the AOCP policy. Specifically the PA campus was discussed. Nothing will change for this policy as it stands.
- Indigneous Student Association -- > Indigenous Students Union

3.2.2 Executive Credit Card Policy

- The Executive Credit Card Policy provides many checks and balances and showcases good internal control. No concerns or changes were proposed for the policy.

3.2.3 Executive Delegates Policy

- Policy needs a lot of work.
- Some committees can not be delegated to within the University.
- AGA Burnett has been tasked to take this policy and combine it with the Executive assistant proposal.

3.2.4 Executive Protocol Policy

- Unbold the bolded sentences on the policy.
- List of responsibilities
 - To not be as intense
 - Provide hierarchy within the policy on importance of responsibilities
- AGA Burnett and GM Cottrell to work on policy

3.2.5 Executive Sponsorship Policy

- No concerns brought forward regarding the Executive Sponsorship Policy
- Benefits all students

4. Adjournment

The meeting was adjourned at 5:35 p.m.

University Students' Council Attendance

	Sep. 03	Sep. 10	Sep. 17	Sep. 24	Oct. 01	Oct. 08	Oct. 15	Oct. 22	Oct. 29	Nov. 05	Nov. 12	Nov. 19	Nov. 26	Jan. 14	Jan. 21	Feb. 04	Feb. 11	Feb. 25	Mar. 11
Cross, Emma	P	P	P	P	P	NM	P	P	NM	P	NM	NM	P	P	P	P	P	P	P
Millar, Wyatt	P	P	P	P	P	NM	P	P	NM	P	NM	NM	P	P	P	P	P	P	P
Jacob, Sharon	P	P	P	P	P	NM	P	A	NM	P	NM	NM	P	P	P	P	PG	P	P
Rawat, Ritish	A	P	P	P	P	NM	P	P	NM	P	NM	NM	A	A	P	P	P	P	PG
Soota, Sahil	P	P	P	P	P	NM	P	P	NM	P	NM	NM	P	P	P	P	P	PG	P
Lies, Madelyn	P	P	P	P	P	NM	P	P	NM	P	NM	NM	P	P	P	P	P	P	P
Keller, Taylor	P	P	P	P	P	NM	P	PG	NM	P	NM	NM	P	P	P	P	P	P	P
Reaser, Isaac	P	P	P	P	P	NM	P	P	NM	P	NM	NM	P	P	P	P	PG	P	P
Harvey, Evan	P	P	P	P	P	NM	P	P	NM	P	NM	NM	P	P	P	P	P	P	P
Lummerding, Dominique	P	P	P	P	P	NM	P	P	NM	A	NM	NM	P	P	P	P	P	P	P
O'Connell, Ryan	P	P	P	P	P	NM	P	P	NM	P	NM	NM	P	P	P	P	P	P	P
Illing, Kate	P	P	P	P	P	NM	PG	P	NM	P	NM	NM	P	P	P	P	P	P	P
LaRose-Smith, Autumn	P	P	P	P	P	NM	P	P	NM	P	NM	NM	P	P	P	P	P	P	P
Bell, Jamie	P	P	P	P	P	NM	P	P	NM	P	NM	NM	P	P	P	PG	P	P	P
Roberts, Kiefer	P	P	P	P	P	NM	P	PG	NM	P	NM	NM	P	P	P	P	P	P	P
McKay, Jory	P	P	P	P	P	NM	P	P	NM	P	NM	NM	P	P	P	P	P	PG	P
Noon, Justice	NYA	NYA	P	A	A	NM	A	A	NM	A	NM	NM	CE	P	P	PG	P	P	P
Goswami, Abhineet	NYA	NYA	P	P	P	NM	P	P	NM	P	NM	NM	A	P	P	P	P	P	P
Nunez, Celeste	NYA	NYA	P	P	A	NM	P	P	NM	P	NM	NM	P	P	R	P	A	P	P
Kim, David	NYA	NYA	NYA	P	P	NM	PG	P	NM	P	NM	NM	PG	P	P	P	A	P	P
Bauman, Elisabeth	NYA	NYA	NYA	NYA	P	NM	P	P	NM	P	NM	NM	P	P	P	P	P	P	P
Hu, Katie	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	P	NM	NM	P	P	P	P	P	P	P
Khan, Maria	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	P	NM	NM	P	P	P	P	P	P	P
Janvier, Tanzy	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	P	P	P	P	P	P	PG
Jackson, Crystina	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	P	P	P	A	A	P

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

CE - Communication Error

PG - Permission Granted



University Students' Council Agenda
April 1, 2021
Via Zoom - 6:00pm

- 1. Adoption of an Agenda**
- 2. Introductions**
- 3. Council Addresses**
 - 3.1. Living our Values Policy - Kelly McInnes, Patti McDougal, Cheryl Carver**
 - 3.2. USSU Senior Managers**
- 4. In-Camera Session**
- 5. Minutes and Reports for Information**
 - 5.1. USC Minutes - March 25, 2021**
 - 5.2. Executive Committee Minutes and Report - March 29, 2021**
 - 5.3. Academic Affairs Committee Minutes and Report**
 - 5.4. Appointments Committee Minutes and Report**
 - 5.5. Code of Ethics Disciplinary Tribunal Minutes and Report**
 - 5.6. Elections Committee Minutes and Report**
 - 5.7. External Affairs Committee Minutes and Report**
 - 5.8. Budget & Finance Committee Minutes and Reports - March 17, 2021**
 - 5.9. Indigenous Student Advisory Committee Minutes and Report**
 - 5.10. International Student Advisory Committee Minutes and Report**
 - 5.11. Student Affairs Committee Minutes and Report**
 - 5.12. Sustainability Committee Minutes and Report**
 - 5.13. Association of Constituency President Minutes and Report**
 - 5.14. Bylaw and Policy Review Ad-Hoc Committee Minutes - March 25, 2021**
- 6. College/Constituency Report**
- 7. Motions Arising from the Minutes and Reports**
- 8. Business**
- 9. New Business**
 - 9.1. Budget**
- 10. Questions, Comments, and Announcements**
 - 10.1. Questions for the GM**
- 11. Adjournment**



University Students' Council
Minutes for Thursday, March 25, 2021

Present:

Abhineet Goswami, International Students (he/him)
Autumn LaRose-Smith, President (she/her,they/them)
Elisabeth Bauman, St. Thomas More (she/her)
Emma Cross, Agriculture and Bioresources (she/her)
Evan Harvey, Law (he/him)
Katie Hu, Dentistry (she/her)
Sharon Jacob, Arts and Science (she/her)
Tanzy Janvier, Education (she/they)
Taylor Keller, Edwards School of Business (she/her)
Maria Khan, Kinesiology (she/her)
David Kim, Medicine (he/him)
Madelyn Lies, Education (she/her)
Dominique Lummerding, Pharmacy and Nutrition (she/her)
Wyatt Millar, Agriculture and Bioresources (he/him)
Justice Noon, Indigenous Students' (she/her/comrade)
Celeste Nunez, International Students (she/her)
Ryan O'Connell, St. Thomas More (he/him)
Isaac Reaser, Edwards School of Business (he/him)
Sahil Soota, Arts and Science (he/him)
Jamie Bell, VP Operations and Finance, (he/him,they/them)
Jory McKay, VP Student Affairs (he/him)
Kiefer Roberts, VP Academic Affairs (he/him)
Ritish Rawat, Arts and Science (he/him)

Also Present:

Dallas Burnett, USC Chairperson (he/him)
Caroline Cottrell, General Manager (she/her)

Absent:

Regrets:

Kate Illing, WCVI (they/them)
Crystina Jackson, Nursing (she/her)

Guests:

Jeffrey Cline, President of Education Students Society
Tasnim Jaisee, Women's Centre Coordinator
Leah, Arlene, and Kinglsei, USSU Members
Fiza Baloch and Ana Cristina Camacho from the Sheaf.

Please note that verbatim minutes are not produced. The full discussion can be heard on the audio recording.
<https://ussu.ca/main-page/governance/university-students-council/usc-agendas-minutes/>

The meeting was called to order at 6:04 p.m.

1. Adoption of the Agenda

Chairperson Burnett stated that the meeting is taking place on ZOOM, but traditionally takes place in the Roy Romanow Students' Council Chamber, which is located on Treaty 6 Territory and the Homeland of the Metis. He recognized that learning took place on this land prior to the establishment of this institution.

Move to adopt the agenda.

USCMotion068: Councillor Goswami / Councillor Millar

CARRIED

2. Introductions

President LaRose-Smith welcomed Jeffrey Cline, President of Education Students Society; Tasnim Jaisee, Women's Centre Coordinator; Leah, Arlene, and Kinglsei, Student Members; Fiza Baloch and Ana Cristina Camacho from the Sheaf.

3. Council Addresses

4. Minutes and Reports

4.1 USC Minutes – March 11, 2021

4.2 Executive Committee Minutes and Report - March 15, 23, 2021

4.3 Budget & Finance Committee Minutes and Reports - March 3, 10, 2021

VP Bell noted that BFC is closing the year out strong.

BFC will be reviewing the capital budget and operations budget tomorrow night.

4.4 Bylaw and Policy Review Ad-Hoc Committee Minutes - March 11, 2021

President LaRose-Smith thanked the members of the ad-hoc committee for their work.

5. College/Constituency Report

Each representative from each college was asked to share if their college had anything to report.

College of Agriculture and Bioresources

- Constituency AGM was on March 24.
- Candidate speeches for new AgBio council members took place yesterday.

College of Arts and Science

- Constituency elections held March 24 and 25, awaiting results.

College of Dentistry

- Nothing to report.

College of Education

- Constituency elections March 24, and 25, awaiting results.

Edwards School of Business

- Constituency elections, awaiting results. No current individuals running for MSC positions.
- Constituency AGM coming up soon.

Indigenous Students' Union

- Nothing to report.

International Students Association

- Constituency elections were on March 19, good voter turnout.
- Global Village went really well.

College of Kinesiology

- Nothing to report.

College of Law

- Constituency AGM took place either yesterday or Tuesday.
- Constituency candidate speeches yesterday.
- Asked council members if other constituencies write transition/succession documents. Agriculture and Bioresources shared that they do; Councillor Reaser from Edwards School of Business shared that he sees the position unique and changes year to year, but noted that having a discussion would be in good spirit.

College of Medicine

- Constituency elections completed.
- Councillor Kim announced his re-election as MSC.

College of Pharmacy and Nutrition

- Nutrition Professional Advancement Committee hosting a food drive. One drop off location in Saskatoon and one in Regina, all proceeds going to Saskatoon food bank.

College of St. Thomas More

- USSU Town hall was very informative.
- Constituency elections tomorrow.
- Among Us games night tomorrow night at 7 p.m.

College of Nursing and Western College of Veterinary Medicine Councillors absent.

6. Motions Arising from Minutes and Reports

Move to accept the minutes and reports into the official record.

USCMotion069: Councillor Soota / Councillor Reaser

CARRIED

7. Business

8. New Business

8.1 GM Cottrell - Strategic Plan.

Move to grant GM Cottrell speaking rights.

USCMotion070: President LaRose-Smith / Councillor Noon CARRIED

GM Cottrell announced that on April 30, 2021 she will be retiring from her position as the General Manager of the University of Saskatchewan Students' Union.

She highlighted that this decision was an extremely difficult decision to make during this time. GM Cottrell has absolutely loved this career; she noted that the students have challenged and energized her. She shared that she is leaving now because of the length of time it may take to reconstruct the USSU post-COVID. She does not want to make substantive decisions for which she will not ultimately take responsibility. This is an opportunity, overall, for re-examination and renewal.

GM Cottrell shared a strategic direction document with Council that highlights recommendations for moving forward. She noted that one of her recommendations, which the current Executive has endorsed, is to not hire a new general manager until COVID restrictions have been lifted from the university. She recommends that the senior management team take on the roles of the GM until the union is able to open again or until such time as is appropriate.

If Council has further questions after reading the document, there will be time next week to discuss, with the presence of the senior managers as well.

President LaRose-Smith commended GM Cottrell for her years of service with the USSU.

VP Roberts thanked Queen B Caroline for her service with the USSU.

Councillor Soota echoed the sentiments of President LaRose-Smith and VP Roberts.

9. Questions, Comments, and Announcement

President LaRose-Smith announced that tomorrow is the 4th annual truth and reconciliation forum. She noted that the release of the anti-racism and anti-oppression MOU will be officially released during this forum.

Councillor Bauman asked how the University Council went. President LaRose-Smith believed the meeting went well and that concerns were raised at the meeting. She noted that she will be meeting with Patti McDougall as well as Nancy Turner from the University to discuss some of the concerns that were raised. Councillor O'Connell

believed that the university's response to tuition predictability was rude. He noted that President LaRose-Smith did an awesome job at representing students.

Move for a 5 minute recess.

USCMotion071: President LaRose-Smith / Councillor Lummerding CARRIED

10. In-Camera Session

An In-Camera session took place.

Move to enter back into session and continue questions, comments, and announcements.

USCMotion072: VP Bell / Councillor O'Connell CARRIED

11. Questions, Comments, and Announcement

Councillor Reaser asked if any constituents or the Executive have received letters/information from their deans regarding compassionate grading or compassionate alternatives. President LaRose-Smith shared that she will be meeting with VP McDougal on April 5. No one else has heard anything from their deans.

Councillor Goswami asked council members to provide feedback on the HR policies to the Bylaw and Policy Ad-Hoc Committee.

Councillor Harvey announced that he met with VP McDougall, and the interim deputy provost to address tuition concerns. They are working to create a committee for

VP Bell shared that he will be writing a letter that shares some of the challenges that the USSU has overcome this year and providing some direction for next year.

Councillor Janvier commended Councillor O'Connell for his presidential campaign and encouraged him to continue his endeavors. Councillor O'Connell thanked Councillor Janvier for her words of encouragement.

12. Adjournment

Move to adjourn the meeting.

USCMotion073: Councillor Keller / Councillor O'Millar CARRIED



Executive Meeting Minutes for March 29, 2021

Present: President LaRose-Smith, VP Bell, VP McKay, VP Roberts, GM Cottrell

Absent:

1. Call to order

The meeting was called to order at 11:02 a.m.

2. Quorum

Quorum was present.

3. Roundtables

a. President LaRose-Smith

- i. Board of Governors
- ii. External affairs committee meeting
- iii. Executive meeting
- iv. Met with Debbie Venne from Office of the Vice-Provost, Indigenous Engagement
- v. Executive met to discuss social media position
- vi. Senior managers meeting
- vii. AOCF meeting
- viii. UCRU board meeting
- ix. University of Saskatchewan faculty association meeting
- x. Bylaw and Policy review committee meeting
- xi. Budget meeting
- xii. Interview about Tuition

b. VP Bell

- i. Meetings
 1. Exec Meeting
 2. Social Media coordinator position planning - exec
 3. Planning and Priorities Committee Meeting (Micro Credentialing and Capital Updates)
 4. Phone-carolines
 5. Phone-dallas
 6. Phone-exec
 7. Senior managers / exec meeting
 8. AOCF meeting
 9. BFC meeting
 10. Bylaw and Policy committee meeting
 11. Council prep meeting
 12. USC

- 13. BFC / EXEC / SM budget review night.
- ii. Events
 - 1. ISA Forums - President and VP forums
- iii. Initiatives
 - 1.
- iv. Admin / other
 - 1. Assisting Debate society with CGMS access
 - 2. Admin prep for BFC budget night
 - 3. New grant review
 - 4. BFC meeting materials prep
 - 5. Notice of assessment generation and distribution (grants)
 - 6. COMM 203 Midterm 2

c. VP McKay

- i. Exec
- ii. Social media coordinator discussion
- iii. Meeting with daniel from out saskatoon
- iv. Senior manager
- v. Aocp meeting
- vi. Council
- vii. Centre meeting
- viii. Budget review
- ix. Responding to emails

d. VP Roberts

- i. Executive meeting
- ii. Meeting with JV regarding do not cheat campaign
- iii. Social media coording
- iv. Senior managers
- v. Academic programs
- vi. Phone call discussion regarding advocacy
- vii. Bylaw and policy review ad-hoc committee
- viii. Council meeting
- ix. Centre policy review3

e. GM Cottrell

- i. Meeting with Student care
- ii. Executive meeting
- iii. Focus group with Robyn and Bahareh from Studentcare
- iv. Met with Dallas to Executive Protocol and HR policy rewrite
- v. Senior managers meeting
- vi. Exec committee meeting
- vii. Bylaw meeting

- viii. Council meeting
- ix. Elections meeting
- x. Responding to numerous emails

4. New business

a. Executive Policies

VP Bell commented on the Terms of Employment policy, specifically that he wonders if there can be a note regarding ADO's during COVID. He's finding it difficult to navigate asynchronous classes and his work load. President LaRose-Smith believed that ADO's should be used for catching up with course work, exam prep, etc. The concluding discussion highlighted that the Executive should block off time throughout their day for asynchronous classes, similar to how a regular class would work during a normal year. President LaRose-Smith asked if vacation time would be paid out if there was any left at the end of the year. GM Cottrell noted that by law the individual is entitled to vacation and if it was not used; she confirmed that it would be paid out.

Move to accept the Executive Terms of Employment Policy and the Executive Protocol Policy.

EXECMOTION018	President LaRose-Smith / VP McKay	Carried
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5. Adjournment

Meeting was adjourned at 11:46 a.m.

Minutes
Budget and Finance Meeting
March 17, 2021- 5:45 PM
Via Google meets

Present: VP Bell, VP Bell, Councillor Illing, Councillor Reaser, Councillor Jacob, Councillor Keller, SAL Rozwadowski, SAL Frolick, GM Cottrell

Rugrats:

Guests:

1. Call to order

The meeting was called to order at 5:45pm

2. Quorum

Quorum was present

3. Adoption of the agenda

Motion: to adopt the agenda as presented

BFCMOTION032	Illing / Frolick	Carried
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4. Approval of the March 10th Minutes

Motion: to adopt the Minutes from March 10, 2021

BFCMOTION033	Rozwadowski / Reaser	Carried
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5. Presentations

No presentations were received

6. VP OPFIN report

a. Ratification - no new ratifications

b. Funding Requests (up to \$100) - no applications

c. Insurance sales- no sales

d. Meetings

- i. VP Bell explained that this department budgets are drafted and meetings are being held to review each budget individually prior to the budget night with BFC, exec and senior management.

e. Accountabilities

7. Grant Review

- a. **FUND-0721-BIPOCanadian:**
- b. VP Bell shared that the group is requesting additional funding to cover the cost of their invoice after learning that prices on the vendor website were in USD. They are requesting an increase to \$140 to cover the conversion to CAD.

Motion: Amend to \$140 (from 120) to cover USD-CAD exchange

BFCMOTION034	Mover / Seconder	Carried / failed
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8. Business

- a. There was no business presented at this meeting

9. In Camera

- a. The committee had an in camera discussion.

10. Questions, Comments, Announcements

- a. VP Bell reminded members that the annual BUDGET NIGHT is scheduled for March 26 beginning at 5:00pm. This meeting will go late into the evening (4-5 Hours)

11. Adjournment

Meeting was adjourned at 6:51 PM

Minutes
Budget and Finance Meeting
March 24, 2021- 5:45 PM
Via Google meets

Present: VP Bell, VP Bell, Councillor Illing, Councillor Reaser, Councillor Jacob, Councillor Keller, SAL Rozwadowski, SAL Frolick, GM Cottrell

Rugrats:

Guests:

1. Call to order

The meeting was called to order at 5:52-ish pm

2. Quorum

Quorum was present

3. Adoption of the agenda

Motion: to adopt as presented

BFCMOTION035	Councillor Illing / Councillor Keller	Carried
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4. Presentations

5. VP OPFIN report

- Not much to present on, just had tonnes of meetings (yes, in metric)

a. Accountabilities- preparing Feb 2021

6. Grant Review

a. FUND-0722-AgBio SA-Grad Awards and Trophies

- i. Requesting \$500 Cash
- ii. Requesting to cover materials cost of plaques for awards
 - We typically do not provide funding for graduation banquets. Their application acknowledged this but thought this policy would not apply to this kind of funding for awards
 - Though the BFC does consider this type of spending in a similar spirit to other graduate banquet funding, our priorities lie in providing as much funding as we can this year
- iii. Event is hosted online (about 100 to attend)

Motion: *To approve funding as requested due to extenuating pandemic circumstances.*

BFCMOTION036	Councillor Keller/ Councillor Reaser	Carried
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b. FUND-0729-BIPOCanadian-Camp Box

- i. Requesting \$80 for materials printing of instructions/information for boxes.
- ii. Creation of craft boxes that celebrate scientific contributions of BIPOC
 - SAL Rozwadowski was able to speak a bit about this event
 - Camp-like virtual experience for kids, crafts highlight contributions of BIPOC Canadians in some way
 - Rozwadowski does not believe that more than \$80 would be necessary, all has already been budgeted out for this event

Motion: *To approve funding as requested*

BFCMOTION037	Councillor Illing / SAL Frolick	Carried
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7. In Camera

- a. The committee had an in camera discussion.

8. Business

- a. No business was presented at this meeting.

9. Questions, Comments, Announcements

Application deadline for grants: April 5th
 Receipt submission but off date: April 19th

Remaining BFC Meetings:

March 26 - Budget party

March 31 - Grants, FAC and CGC TOR,
 possibly also policy review and amendment approval

April 7 - Policy approvals and year review. (start stop continue)

10. Adjournment

Meeting was adjourned at 6:40 PM

Motion: to adjourn

BFCMOTION038	Councillor Reaser	Carried
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**Bylaw and Policy Review Ad-Hoc Committee Meeting
Minutes for Thursday, March 25, 2021**

Present: President LaRose-Smith, Councillor Goswami, Councillor O'Connell, GM Cottrell, AGA Burnett, VP Bell, VP Roberts, VP McKay

Regrets: Councillor Janvier, Councillor Noon

1. Call to Order

The meeting was called to order at 4:34 p.m.

2. Quorum

Quorum was present.

3. Business

3.1 Executive Protocol Policy and Executive Terms of Employment Policy

- The revised Executive Protocol Policy as well as the new Executive Terms of Employment Policy were presented for review. The group liked the separation of the policy into two and only had a few edits to note:
 - Replace: "Refrain from use of alcohol or cannabis or other intoxicating substance at work", To: Refrain from use of alcohol, cannabis, drugs or any other intoxicating substances while at work.
 - Replace: "The General Manager's performance should be reviewed by the Executive at some point throughout their term" with, "The General Manager's performance should be reviewed by the Executive at some point during their term in office.
 - Replace: "If things go wrong" with a more suitable word
 - Add "or designates" to the General Manager throughout.

3.2 Process for Approval Policy

- GM Cottrell believes that this policy is redundant with some information within financial policies.

3.3 Student At Large Policy

- AGA Burnett will work on updating the Student at Large (SAL) policy to remove delegate related content as noted by the committee. He will work to ensure consistency between SAL policy and Executive delegates policy review.

3.4 Other Discussion

- President LaRose-Smith would like everyone to read over the HR Policies.
- GM Cottrell recommended that senior managers be included in any discussion regarding the policies as they make up the HR Committee. She does not see any current issues with the HR policies.

4. Adjournment

The meeting was adjourned at 5:07 p.m.

University of Saskatchewan Policy Template

Living Our Values

Category:	<i>Leave this blank; a category will be assigned</i>
Number:	<i>Leave this blank; a number will be assigned</i>
Responsibility:	<i>Indicate the senior administrative position responsible for the policy(the sponsor)</i>
Approval:	<i>The University Secretary, on the advice of the Policy Oversight Committee, will identify the appropriate approvals e.g. Board of Governors, Council, Senate, PEC.</i>
Date:	<i>Date initially approved: Date(s) reformatted or revised</i>

Purpose:

This policy translates the values adopted by the governing bodies of the University of Saskatchewan in 2016 as part of the Mission, Vision and Values statement into a statement of expectations for the conduct of members of the university community. The policy provides definitions of these values, and reaffirms the responsibility of all those connected with the university to act in accordance with them.

Principles:

The principles set out in the Mission, Vision and Values statement create a conceptual framework for the kind of university we want the University of Saskatchewan to be. These principles include academic freedom, which is the foundation for innovation and inquiry in an academic institution. This policy is not intended to modify or undermine the university's commitment to the principle of academic freedom or the other principles adopted in the Mission, Vision and Values statement.

Being accountable for how we conduct ourselves is contingent upon good judgement and sensitivity to the way others see and interpret our actions. All members of the University community have a priority responsibility to live our values and reflect them back in our daily interactions and decisions.

Definitions:

- **Collegiality:** A cornerstone of our University, collegiality is evidenced when we are congenial and work cooperatively to achieve a common purpose. A collegial approach assumes an equitable and democratic responsibility for the good of each particular discipline and our institution as a whole. A spirit of collegiality allows for a diversity of views and perspectives expressed within a climate of respect.

- **Fairness and Equitable Treatment:** Fairness is achieved when all members of the community are treated evenhandedly. As a value, equity recognizes and appreciates everyone's unique contributions and encourages full participation through the elimination of discriminatory practices and behaviors. It entails an appreciation of and respect for the personal attributes that are essential to the identity of others. These may include, for example, race, gender or sexual orientation, but include all of the broad range of elements that make people who they are.
- **Inclusiveness:** Inclusiveness is achieved through embracing diversity and appreciating everyone's unique contributions, and makes it possible for each member of the community to participate fully in the fulfillment of the university's mission. It fosters a welcoming and accessible environment.
- **Integrity, Honesty and Ethical Behavior:** The values of this university require everyone to maintain a high standard of personal integrity, which includes upholding and observing truthfulness, transparency, responsibility and openness.
- **Respect:** **nīkānītān manācihitowinihk | ni manachīhitoonaan** ("Let us lead with respect") is the name gifted by the Indigenous community to the University Plan 2025; nīkānītān manācihitowinihk in Cree and ni manachīhitoonaan in Michif reflects the humility and boldness that inextricably define the University of Saskatchewan's spirit. A respectful environment is free from unlawful discrimination and harassment, however, it involves more than compliance with human rights legislation and other laws. Respectful approaches support the productivity, the safety, and the dignity and self-esteem of every member of the University community by fostering positive relationships through kindness, empowerment and cooperation.

Scope:

This policy applies to all members of the University community including individuals employed directly or indirectly, students, members of governing bodies, volunteers and visitors of any kind.

Policy:

This policy defines the core values that all members of the University community are expected to exemplify on a daily basis. Ongoing education and awareness will outline how values can inform the work we do and how to incorporate our values into everyday practice.

Responsibilities:

All members of the university community own the responsibility for understanding and upholding this policy. Members of the community should encourage reflection on the meaning and significance of these values, take opportunities to give or receive mentorship and guidance, and bring to light significant departures from these values in an appropriate way. Persons within the scope of this policy may consult the policies, regulations and agreements identified in the list of Associated Documents below for guidance on specific procedures for raising concerns.

Non-compliance:

This policy does not incorporate a separate regime for compliance, but articulates the basic values already reflected in existing compliance-based University policies. All members of the University community are accountable for how they conduct themselves and are expected to

comply with the accepted standards of conduct in existing policies. See Associated Documents for applicable existing policies, regulations and agreements.

Procedures:

All members of the University community will be supported to ensure they understand how to advance a commitment to putting values into action.

All new members of the University community will be asked to review this policy and participate in education and awareness opportunities pursuant to pre-employment and/or on-boarding requirements. This will reinforce that each individual is accountable for acting in accordance with the values outlined in this policy.

All supervisors are encouraged to discuss the expectations for living our values with their direct reports.

The management of this policy including policy education, monitoring, implementation and amendment is the responsibility of People and Resources.

Revision History:

A review of this policy will occur every two (2) years unless circumstances warrant a review in the interim.

Contact:

Associate Vice-President, People and Resources
Vice-Provost Teaching, Learning, and Student Experience

Associated Documents:

University of Saskatchewan Mission, Vision and Values

Employment Practices

Animal Control

BioSafety

Compliance Enforcement Pertaining to Hazardous Agents

Discrimination and Harassment Prevention

Equity, Diversity and Inclusion Policy

Energy and Water Conservation

Health and Safety

Radiation Safety

Sexual Assault Prevention Policy

Smoking, Alcohol and Substance Policy

Violence Prevention Policy

Accountable Professional Expense Funds (APEF)

Assets Management Policy

Commercial Directorships held by Faculty and Staff

Conflict of Interest

Use of Materials Protected by Copyright

Deans' and Senior Administrators' Expense (DSAE)

Information Technology Use Policy

Fraud Deterrence Policy

Freedom of Information and Protection of Privacy

Hospitality

Information Technology Security

Procurement

Property Used Off Campus

Safe Disclosure Policy

Travel

Use of University Property and Services

Academic Courses Policy on Class Delivery, Examinations and Assessment of Student Learning

Students with Disabilities: Academic Accommodation and Access

Medical Faculty Policy

Care and Use of Animals in Research

Human Research Ethics policy

Responsible Conduct of Research Policy

Research Publications

Principles of Evaluations of Teaching (Council, 2002)

Guidelines for Faculty and Students using Internet Social Networking in the Academic Context at the University of Saskatchewan (ASC, 2009)

Learning Charter (Council, 2018)

Academic Advising Charter (Advising Council, 2013)

Guidelines for Academic Conduct (Council, 1999)


Student Academic Misconduct Regulations (Council, 2017)

Student Appeals of Evaluation, Grading and Academic Standing (Council, 2012)

Standard of Student Conduct in Non-Academic Matters (Senate, 2017)

Collective agreements – disciplines, grievance procedures, non-discrimination clauses

Common law powers of employer to discipline for insubordination, theft, violence, disruptive behaviour



USask Policy Overview: DHP, EDI, LoV

September 2020

The purpose of this document is to provide an overview of related USask policies that exist and/or are in various states of approval including, but not limited to: **Discrimination and Harassment Prevention (DHP)**; **Equity, Diversity and Inclusion (EDI)**; and, **Living our Values (LoV)**. This overview is intended to identify the purpose of each policy (purpose), the audience (scope), what it governs (policy statement, principles), and consequences (compliance/non-compliance) in order to determine the unique space each policy governs and explore shared space. Also in the very early stages of development is an **Anti-Racism Policy**; however, it is not included in this overview as it is still in the conceptual stage. This policy is being driven by the Office of the Vice-Provost Indigenous Engagement.

Policy Statements

Discrimination & Harassment Prevention

The University of Saskatchewan is committed to creating and maintaining a positive environment for working and learning that is free of discrimination, as outlined in the Saskatchewan Human Rights Code, based on any of the following prohibited grounds: religion, creed, marital status, family status, sex (including: gender expression, gender identity and two spirit identity), sexual orientation, disability, age, colour, ancestry, nationality, place of origin, race or perceived race and receipt of public assistance. Harassment is not limited to these prohibited grounds and may refer to any repeated or single serious occurrence of inappropriate conduct, comment, display, action or gesture. Furthermore, both discrimination and harassment are prohibited by law and will not be tolerated. The university will respond to reports of discrimination and harassment as promptly and effectively as possible and will take appropriate action to prevent and correct behaviour that violates this policy.

Equity, Diversity, & Inclusion

This policy conveys the university's commitment to:

- the principles of diversity, equality, and human dignity
- the values of fairness and equitable treatment, inclusiveness, respect, collegiality, and integrity, honesty, and ethical behavior
- the importance of a sense of belonging
- diversity as one of the foundations of excellence in teaching and learning, engagement, research, and discovery
- Indigenization and reconciliation with and by Indigenous peoples and non-Indigenous peoples

The University of Saskatchewan exemplifies its commitment to this policy through its mission, vision, and values, strategic plan, and equity, diversity, and inclusion plan.

Living our Values

This policy defines the core values that all members of the University community are expected to exemplify on a daily basis. Ongoing education and awareness will outline how values can inform the work we do and how to incorporate our values into everyday practice.

USASK POLICY:	DISCRIMINATION & HARASSMENT PREVENTION (DHP)	EQUITY, DIVERSITY, & INCLUSION (EDI)	LIVING OUR VALUES (LOV)
Created/Last Amended	Dec 1, 1998/Mar 18, 2014	In process (replacing Employment Equity, Oct 1/94 and Gender Neutral Language, Jan 11/93)	In process (the LoV Policy has been under development for some time).
Purpose	To provide students and employees with a positive environment for working and learning that is free of discrimination and harassment, and to comply with the Saskatchewan Human Rights Code and with the Saskatchewan Occupational Health and Safety Act and Regulations.	to reaffirm our commitment to equity, diversity, and inclusion. To create and nurture a diverse and inclusive university community that encompasses our legal, moral, and ethical responsibilities.	This policy translates the values adopted by the governing bodies of the University of Saskatchewan in 2016 as part of the Mission, Vision and Values statement into a statement of expectations for the conduct of members of the university community. The policy provides definitions of these values, and reaffirms the responsibility of all those connected with the university to act in accordance with them.
Scope/Audience	<p>This policy applies to all members of the university community including individuals employed directly or indirectly at the university, students, volunteers and visitors. This policy applies to risks, threats and incidents of discrimination or harassment that occur on university premises and other work and study sites under the university's control, or during the course of any university sponsored event. This policy also applies to conduct not on university premises that has an identifiable and substantial link to the university, or that affects the university learning or living environment. A formal complaint under any other university policy or collective agreement article may trigger this policy.</p> <p>Situations involving violence or the threat of violence will be handled using the procedures contained in the University of Saskatchewan Violence Prevention Policy.</p>	<p>This policy applies to all members of the university community, including students, researchers, post-doctoral fellows, staff, faculty, institutional leadership, members of governing bodies, all persons participating in university businesses or activities (e.g. visitor, service provider, contractor, volunteer).</p> <p>It is recognized that the university has other policies in place that may relate to equity, diversity, inclusion, and belonging. This policy is intended to complement and build on our existing policy frameworks. This policy should be used and read in conjunction with other such policies and corresponding procedures. Some key policies include:</p> <ul style="list-style-type: none"> • Discrimination and Harassment Prevention Policy • Regulations on Student Academic Misconduct • Standard of Student Conduct in Non-academic Matters 	This policy applies to all members of the University community including individuals employed directly or indirectly, students, members of governing bodies, volunteers and visitors of any kind.
Principles	The University of Saskatchewan is committed to creating and maintaining a positive environment for working and learning that is free of	This policy is in place to support the university community in bringing to life the principles of diversity, equality, human dignity, and	The principles set out in the Mission, Vision and Values statement create a conceptual framework for the kind of university we want the University

	discrimination and harassment.	manācihitowin and reflecting them back in our daily interactions and decisions. The university believes equity, diversity, inclusion, and a sense of belonging strengthen the community and enhance excellence, innovation, and creativity in all domains.	of Saskatchewan to be. These principles include academic freedom, which is the foundation for innovation and inquiry in an academic institution. This policy is not intended to modify the university's commitment to the principle of academic freedom or the other principles adopted in the Mission, Vision and Values statement. Being accountable for how we conduct ourselves is contingent upon good judgement and sensitivity to the way others see and interpret our actions. All members of the University community have a priority responsibility to live our values and reflect them back in our daily interactions and decisions.
Unique Space	<i>Speaks to behaviours prohibited by law.</i> The DHPS Policy is the oldest and most mature or well-developed of the three policies. The DHPS Policy is the only one that has speaks to behaviours prohibited by law and outlines detailed procedures for reporting and investigating behaviour that are perceived by an individual(s) as discriminatory or harassing. This is the only policy that comes with consequences for non-compliance.	<i>Speaks to commitment to EDI.</i> The EDI Policy is intended to replace two badly out-of-date policies with updated concepts, principles and language. This policy re-affirms USask's commitment to these concepts and principles, but there are no consequences for non-compliance and the policy stresses compliance via understanding the concepts and principles laid out in the policy.	<i>Speaks to expected conduct that reflects USask values.</i> The LoV Policy began as a code of conduct; however, there was significant push-back during the consultation and the notion of a code of conduct was re-imagined by translating USask values into a statement of expectation for the conduct of members of the university community. Again, there are no consequences for non-compliance, but this policy points to other compliance-based policies related to conduct.
Shared Space	The DHPS Policy, EDI Policy and LoV Policy all share the desire to create a certain kind of university community – not just one that is safe for working and learning, but also one whereby members are called upon to bring to life the principles and live the values that actually define the kind of university community to which we aspire. Taken together, these policies provide an articulation of the kind of culture we wish to create and the behaviours we will observe in such a culture.		
Compliance/ Non-compliance	Following procedural fairness, the university may take action against anyone whose activities are in violation of the law or of this policy, as being in contravention would constitute discrimination or harassment. The actions taken may include, but are not limited to: <ul style="list-style-type: none">disciplinary actions for students under either	Demonstrating commitment and action toward a more equitable, diverse, and inclusive community requires reflection and active learning. As such, application of this policy will focus on providing the education, resources, and support to meet the accountabilities as outlined. All members of the university community are expected to understand equity, diversity, and inclusion and are responsible for the	This policy does not incorporate a separate regime for compliance, but articulates the basic values already reflected in existing compliance-based University policies. All members of the University community are accountable for how they conduct themselves and are expected to comply with the accepted standards of conduct in existing policies. See Associated Documents (for applicable existing policies).

	<p>the Regulations on Student Academic Misconduct or the Standard of Student Conduct in Non-Academic Matters;</p> <ul style="list-style-type: none">• disciplinary action for employees in accordance with the respective collective agreement;• legal action that could result in criminal or civil proceedings. <p>The university may also take action against those who were aware of discrimination or harassment but failed to report it, those who act in a retaliatory manner against a complainant and those who file intentionally false complaints.</p>	<p>implementation of such within their scope of influence and authority.</p> <p>The University of Saskatchewan and members of the university community are required to comply with all relevant legislation related to human rights and employment equity.</p> <p>Formal complaints will be resolved through application of the appropriate university policy, regulations, guidelines, or collective bargaining agreements.</p>	
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USSU 2021-2022 Budget			
Capital Purchases			
<u>Department</u>	<u>Description</u>	<u>Amount</u>	Received
IT	Mac mini for FileMaker	1,344.08	
IT	5-MacBook Air and desktop/docking station	13,032.70	
TOTAL	Capital Budget for 2021-2022	<u>14,376.78</u>	

USSU-IT Services							
Purchase:							
5 MacBook Air and desktop/docking station							
Purpose							
Replace the iMacs for the four Executive and the Academic & Governance Assistant							
Purchase Price							
\$12,295 plus \$737.70 PST = \$13,032.70							
Consumable Costs							
\$614.75 GST							
Service/Maintenance/Warranty Costs							
Above prices include the purchase of the AppleCare extended warranty for the five MacBook Airs							
Rational							
See the attached IT Purchase Plan for details.							
BUDGET - FOR THE YEAR ENDING APRIL 30, 2022							

USSU OPERATION/SERVICE	Budget 2021-2022	Budget 2020-2021
Administration	(1,082,631)	(1,228,968)
Admin-Student Fees	1,703,286	1,687,481
Communications	(14,815)	(21,040)
Facilities	(108,994)	290,262
Food Centre	(6,319)	(24,645)
Help Centre	(32,510)	(34,151)
Louis'	(280,092)	(17,355)
Louis' MUB Cost	(150,450)	(179,120)
Louis'-Entertainment	(3,494)	(5,571)
Marketing Service	30,803	41,454
Pride Centre	(34,222)	(32,398)
Student Governance	(308,709)	(297,224)
Student Grants	(40,300)	(32,800)
Student Services	(22,552)	10,000
Student Service-Events	1,150	(850)
Safewalk-Student Crew	(9,622)	(24,927)
Women's Centre	(34,669)	(34,887)
XL Design	(48,856)	83,066
XL Design-PR Cost	(14,231)	(17,845)
Total	(457,227)	160,482

Capital	(14,377)	(55,635)
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*Investments for Operating as of December
31, 2021

4,666,042	4,250,835
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Total	4,194,438	4,355,682
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INFRASTRUCTURE NOT OPERATING	Budget 2021-2022	Budget 2020-2021
Place Riel	(493,897)	(283,593)
Total Place Riel	(493,897)	(283,593)

**USSU 2019-2020 Budget
Annual Summary**

<u>Description</u>	<u>Profit/(Loss)</u>	<u>Profit/(Loss)</u>
	<u>With Depreciation</u>	<u>Without Depreciation</u>
Administration	(1,082,631)	(1,705,092)
Admin-Student Fees	1,703,286	1,710,636
Communications	(14,815)	(13,933)
Facilities	(108,994)	(92,794)
Food Centre	(6,319)	(6,270)
Help Centre	(32,510)	(32,333)
Louis'	(280,092)	(262,783)
Louis'-MUB Cost	(150,450)	(150,450)
Louis'-Entertainment	(3,494)	(100)
Marketing Service	30,803	31,150
Pride Centre	(34,222)	(34,170)
Student Governance	(308,709)	(305,474)
Student Grants	(40,300)	(40,300)
Student Services	(18,718)	(17,422)
Student Services-PR Cost	(3,834)	(3,834)
Student Service-Events	1,150	1,150
Safewalk-Student Crew	(9,622)	(9,573)
Women's Centre	(34,669)	(34,588)
XL Design	(48,856)	(41,645)
XL Design-PR Cost	(14,231)	(14,231)
Total	(457,227)	(1,022,057)

<u>INFRASTRUCTURE NOT OPERATING</u>	<u>Profit/(Loss)</u>	<u>Profit/(Loss)</u>
	<u>With Depreciation</u>	<u>Without Depreciation</u>
Place Riel	(493,897)	103,425
Total Place Riel	(493,897)	103,425

2021-2022 Budget In-Kind - Campus Groups

Description	Budget 2021-2022 Amount	Budget 2020-2021 Amount
Advertising , Video Monitors, Plasma's - Marketing	\$ 6,000	\$ 6,000
Room/Space Rentals - Facilities	\$ -	\$ 3,085
Special Events - Louis'	\$ -	\$ 43,400
Table Rentals - Student Services	\$ -	\$ 16,825
Total In-Kind	\$ 6,000	\$ 69,310

***Decreased due to COVID-19**

**USSU
OPERATION/SERVICE**

**Budget
2021-2022**

	<u>Revenue</u>	<u>Expenses</u>	<u>Total</u>
Administration	1,715,209	1,094,553	620,655
Communications	-	14,815	(14,815)
Facilities	463,473	572,467	(108,994)
Food Centre	-	6,319	(6,319)
Help Centre	-	32,510	(32,510)
Student Services	25,050	47,602	(22,552)
Louis'	153,578	584,120	(430,542)
Louis'-Entertainment	8,000	11,494	(3,494)
Marketing Service	53,100	22,297	30,803
Pride Centre	-	34,222	(34,222)
Student Governance	-	308,709	(308,709)
Student Grants	24,200	64,500	(40,300)
Student Service-Events	15,000	13,850	1,150
Safewalk-Student Crew	-	9,622	(9,622)
Women's Centre	-	34,669	(34,669)
XL Design	108,461	171,548	(63,087)
Total	<u>2,566,070</u>	<u>3,023,297</u>	<u>(457,227)</u>

Admin
Revenue

Acct	Description	May	June	July	August	September	October	November	December	January	February	March	April	Total
100-4160-00	Interest	453	96	86	78	109	50	95	670	391	403	331	2,551	5,313
100-4180-00	Insurance Fee Revenue	65	-	-	-	688	230	188	-	638	80	100	50	2,038
100-4300-00	Student Fees	141,941	141,941	141,941	141,941	141,941	141,941	141,941	141,941	141,941	141,941	141,941	141,941	1,703,286
		142,458	142,037	142,027	142,018	142,737	142,221	142,223	142,610	142,969	142,423	142,372	144,542	1,710,636

Expenses

Acct	Description	May	June	July	August	September	October	November	December	January	February	March	April	Total
100-5010-00	Audit Fees												24,960	24,960
100-5030-00	Bank Charges	247	157	153	258	260	195	298	311	515	694	635	671	4,395
100-5090-00	Computer Maint.	1,578	302	90	514	124	2,797	90	478	90	90	90	205	6,446
100-5120-00	Conferences	2,000					1,000	1,000	-			-	-	4,000
100-5150-00	Contract Labor	-	-	-	300	300	300	-	-	300	-	300	-	1,500
100-5170-00	Copier Expenses	18	38	15	90	22	103	181	99	268	204	693	15	1,744
100-5200-00	Depreciation	388	388	388	388	388	388	388	388	388	388	388	388	4,653
100-5205-00	Discounts	33	16	18	18	144	76	132	78	112	116	323	103	1,167
100-5240-00	Equipment & Equipment Maintenance	-	-	-	25	-	-	-	-	25	-	-	-	50
100-5320-00	Hiring Expenses			4,950	700	-	700	-	4,950		700	-	-	12,000
100-5340-00	Insurance	-	12,921	63,623		-	-	-	-	-	-	-	-	76,544
100-5350-00	Janitorial	791	783	696	739	1,920	1,963	1,927	1,770	2,820	3,072	2,497	2,845	21,823
100-5370-00	Legal Fees	-	722	1,031	903	380	488	-	1,790	3,077	979	2,518	1,514	13,402
100-5400-00	Meeting Expenses	60	10	60	20	10	10	10	10	20	10	10	20	250
100-5410-00	Memberships	-	-	-	-	-	-	-	-	900	-	-	-	900
100-5420-10	Misc.-COVID-19	500	500	500	3,000	500	500	500	3,000	500	500	500	500	11,000
100-5430-00	Office & General	164	146	146	450	180	227	372	146	241	381	500	364	3,315
100-5480-00	Professional Dev./Wellness	400	400	400	400	400		400		400			400	3,200
100-5510-00	Repairs & Maintenance	-	-	-	-	-	50	-	-	-	-	-	50	100
100-5550-00	Salaries/Wages & Benefits	56,166	56,166	99,826	56,166	62,270	84,278	66,566	66,566	71,521	71,521	71,521	89,233	851,797
100-5580-00	Staff Welfare/Apprec.	36	34	82	27	224	70	76	90	765	84	77	3,525	5,090
100-5630-00	Telephone	668	665	667	825	797	668	746	667	845	836	666	775	8,825
100-5640-00	Training	2,460	550	150	200	200	400	200	150	600	100	50	50	5,110
100-5660-00	Travel	-	-	-	200	-	-	-	-	-	-	-	-	200
100-5690-00	Utilities	2,722	2,582	2,025	2,235	2,858	2,884	2,607	3,056	3,018	3,197	2,627	2,074	31,885
		68,230	76,380	174,819	67,457	70,977	97,097	75,493	83,548	86,403	82,870	83,393	127,691	1,094,358

Net

May	June	July	August	September	October	November	December	January	February	March	April	Total
74,228	65,657	(32,793)	74,562	71,760	45,123	66,730	59,062	56,566	59,553	58,978	16,851	616,279

*All of IT contract falls under Admin

*All 2%Benefit fee fall under Admin

*All office supplies, except paper and special items fall under Admin.

Admin-Housing

Revenue

Acct	Description	May	June	July	August	September	October	November	December	January	February	March	April	Total
200-4150-00	Housing Registry Sales	240	480	680	1,026	333	280	187	320	227	213	227	360	4,572
		240	480	680	1,026	333	280	187	320	227	213	227	360	4,572

Expenses

Acct	Description	May	June	July	August	September	October	November	December	January	February	March	April	Total
200-5030-00	Bank Charges	10	21	29	44	14	12	8	14	10	9	10	15	196
		10	21	29	44	14	12	8	14	10	9	10	15	196

	May	June	July	August	September	October	November	December	January	February	March	April	Total
Net	230	459	651	983	319	268	179	306	217	204	217	345	4,377

Communication

Revenue

Account	Description	May	June	July	August	September	October	November	December	January	February	March	April	Total
		-	-	-	-	-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-	-	-	-	-

Expenses

Account	Description	May	June	July	August	September	October	November	December	January	February	March	April	Total
140-5000-00	Advertising	100	100	100	200	2,500	500	500	500	2,100	1,775	2,300	525	11,200
140-5090-00	Computer Maintenance	332	104	84	84	84	84	84	84	278	84	84	318	1,708
140-5150-00	Contract Labour								80	160	120	160	80	600
140-5200-00	Depreciation	74	74	74	74	74	74	74	74	74	74	74	74	882
140-5410-00	Membership Expense	325	-	-	-	-	-	-	-	-	-	-	-	325
140-5430-00	Office & General	-	-	-	-	20	20	20	-	20	-	20	-	100
		831	277	258	358	2,678	678	678	738	2,632	2,053	2,638	996	14,815

	May	June	July	August	September	October	November	December	January	February	March	April	Total
Net	(831)	(277)	(258)	(358)	(2,678)	(678)	(678)	(738)	(2,632)	(2,053)	(2,638)	(996)	(14,815)

Facilities

Revenue

Account	Description	May	June	July	August	September	October	November	December	January	February	March	April	Total
180-4250-10	Rent - Commercial Based	11,541	11,541	11,541	11,541	11,541	11,541	11,541	11,541	23,351	23,351	23,351	23,351	185,729
180-4250-20	Rent - Occupancy	22,717	22,717	22,717	22,717	22,717	22,717	22,717	22,717	23,952	23,952	23,952	23,952	277,544
180-4250-30	Rent - Percentage	-	-	-	-	-	-	-	-	-	-	-	-	-
180-4250-00	Rent - Room/Space	-	-	-	-	-	-	-	-	50	50	50	50	200
		34,258	34,258	34,258	34,258	34,258	34,258	34,258	34,258	47,353	47,353	47,353	47,353	463,473

Expenses

Account	Description	May	June	July	August	September	October	November	December	January	February	March	April	Total
180-5000-00	Advertising	-	-	-	500	-	-	-	-	500	-	-	-	1,000
180-5030-00	Bank Charges	50	50	50	50	50	50	50	50	200	200	200	200	1,200
180-5090-00	Computer Maintenance	248	-	-	-	-	-	-	-	-	-	-	-	248
180-5200-00	Depreciation	1,350	1,350	1,350	1,350	1,350	1,350	1,350	1,350	1,350	1,350	1,350	1,350	16,200
180-5240-00	Equipment Maintenance	300	300	300	300	300	300	300	300	300	300	300	300	3,600
180-5350-00	Janitorial	5,252	6,676	6,739	7,295	13,163	11,906	14,253	13,314	20,617	19,404	19,247	17,248	155,115
180-5370-00	Legal Fees	300	300	300	300	300	300	300	300	300	300	300	300	3,600
180-5400-00	Meeting Expenses	-	175	-	-	-	-	-	175	-	-	-	-	350
180-5410-00	Membership Fees	-	-	500	-	-	-	-	-	-	-	-	-	500
180-5430-00	Office & General	25	25	25	25	25	25	25	25	25	25	25	25	300
180-5470-00	Printing	25	25	25	25	25	25	25	25	25	25	25	50	325
180-5480-00	Professional Development	-	-	-	-	-	-	-	-	-	-	-	1,950	1,950
180-5510-00	Repairs & Maintenance	10,940	4,930	2,956	21,029	2,767	7,811	9,050	8,767	3,869	9,876	5,724	11,863	99,583
180-5565-00	Signage	-	-	-	2,500	2,500	-	-	-	600	-	-	-	5,600
180-5630-00	Telephone	190	190	190	190	230	230	230	230	250	250	250	250	2,680
180-5670-00	Uniforms	125	125	125	125	125	125	125	125	125	125	125	125	1,500
180-5690-00	Utilities	21,047	19,933	16,065	17,309	22,132	22,187	20,130	23,787	43,475	24,874	20,519	16,383	267,840
180-5750-00	Waste Management	400	550	400	800	1,000	1,000	1,000	1,000	1,311	1,292	1,088	1,035	10,876
		40,253	34,629	29,025	51,797	43,967	45,309	46,838	49,448	72,947	58,021	49,153	51,080	572,467

	May	June	July	August	September	October	November	December	January	February	March	April	Total
Net	(5,995.26)	(371.51)	5,232.76	(17,539.45)	(9,709.68)	(11,051.32)	(12,580.25)	(15,190.36)	(25,593.71)	(10,668.00)	(1,800.27)	(3,727.04)	(108,994.08)

R & M

*MUB Elevator - August

*PR (H) - \$795 (incl PST) - Jun, Sep, Dec, Mar

*PR (T) - \$1431 (incl PST) - May, Aug, Nov

*PR (T) - \$1800 - Jan

Utilities

PR - Air Conditioning - Jan

Food Centre
Expenses

Account	Description	May	June	July	August	September	October	November	December	January	February	March	April	Total
175-5000-00	Advertising	-	-	-	600	20	20	20	20	20	20	20	20	760
175-5090-00	Computer Maintenance	248	-	-	-	-	-	-	-	-	-	-	-	248
175-5200-00	Depreciation	4	4	4	4	4	4	4	4	4	4	4	4	49
175-5240-00	Equipment	-	-	-	-	-	-	-	-	67	67	67	67	268
175-5250-00	Events/Speakers	-	-	-	-	-	-	-	-	100	100	100	100	400
175-5350-00	Janitorial	52	60	63	68	127	140	135	126	197	187	185	196	1,536
175-5400-00	Meeting Expenses	-	-	-	-	-	-	-	-	20	-	-	20	40
175-5430-00	Office & General	-	-	-	-	-	-	-	-	10	10	10	10	40
175-5510-00	Repairs & Maintenance	-	-	-	-	-	-	-	-	-	-	-	-	-
175-5550-00	Salaries/Wages - PT	-	-	-	-	-	-	-	-	-	-	-	-	-
175-5580-00	Staff Welfare/Apprec.	-	-	-	-	-	-	-	-	-	-	75	-	75
175-5630-00	Telephone	39	39	39	39	39	39	39	39	39	39	39	39	462
175-5640-00	Training	-	-	-	-	-	-	-	-	75	-	-	-	75
175-5710-00	Volunteer Awards	-	-	-	-	-	-	-	-	40	40	40	40	160
175-5690-00	Utilities	68	59	19	35	1,519	80	61	91	89	101	61	23	2,206
		411	162	125	746	1,709	282	258	280	660	567	601	518	6,319

	May	June	July	August	September	October	November	December	January	February	March	April	Total
Net	(411)	(162)	(125)	(746)	(1,709)	(282)	(258)	(280)	(660)	(567)	(601)	(518)	(6,319)

Help Centre

Expenses

Account	Description	May	June	July	August	September	October	November	December	January	February	March	April	Total
190-5000-00	Advertising	-	-	50	600	200	300	100	50	50	200	100	50	1,700
190-5090-00	Computer Maintenance	-	-	-	-	-	-	-	-	-	-	-	-	-
190-5110-00	Condoms	-	-	-	-	100	-	-	-	200	-	-	-	300
190-5120-00	Conferences	-	-	-	-	-	-	-	-	100	-	-	-	100
190-5200-00	Depreciation	15	15	15	15	15	15	15	15	15	15	15	15	177
190-5240-00	Equipment & Equipment Maint.	-	-	-	-	-	-	50	-	-	50	-	-	100
190-5250-00	Events/Speakers	-	-	-	150	400	600	300	800	300	300	350	800	4,000
190-5350-00	Janitorial	27	28	27	27	46	46	44	44	45	45	46	44	470
190-5400-00	Meeting Expense	-	-	-	-	-	-	-	-	20	20	-	-	40
190-5430-00	Office & General	-	-	-	-	-	-	-	-	25	25	25	-	75
190-5510-00	Repairs & Maintenance	-	-	-	-	-	-	-	-	-	-	-	-	-
190-5550-00	Salaries/Wages & Benefits	1,036	1,036	1,036	1,401	1,401	1,401	1,401	2,036	1,401	1,401	1,401	2,036	16,986
190-5580-00	Staff Welfare/Apprec.	-	-	-	-	-	-	-	-	-	-	450	-	450
190-5630-00	Telephone	68	68	68	68	68	68	68	68	68	68	68	68	816
190-5640-00	Training	-	-	-	-	100	1,120	400	-	225	1,120	400	-	3,365
190-5690-00	Utilities	239	221	239	208	256	236	224	291	306	305	262	234	3,021
190-5710-00	Volunteer Awards	20	20	20	50	100	100	100	100	100	100	100	100	910
		1,405	1,388	1,454	2,519	2,685	3,886	2,703	3,404	2,855	3,649	3,217	3,346	32,510

	May	June	July	August	September	October	November	December	January	February	March	April	Total
Net	(1,405)	(1,388)	(1,454)	(2,519)	(2,685)	(3,886)	(2,703)	(3,404)	(2,855)	(3,649)	(3,217)	(3,346)	(32,510)

Louis'-Louis' Loft
Revenue
Bar Operations

Account	Description	May	June	July	August	September	October	November	December	January	February	March	April	Total
250-4040-00	Coat Check Revenue	-	-	-	-	-	-	-	-	100	100	100	0	300
250-4070-20	Commission Vending	0	0	0	0	0	0	0	0	100	100	100	100	400
250-4270-40	Sales - Bottled Beer	107	150	266	286	311	323	323	389	588	591	601	588	4,523
250-4270-50	Sales - Draft Beer	311	323	508	555	628	688	636	721	2,236	1,626	2,311	1,899	12,442
250-4270-60	Sales - Food	2,623	2,800	3,340	4,180	6,420	6,120	5,500	7,088	14,822	14,266	16,385	15,744	99,288
250-4270-70	Sales - Liquor	126	128	100	100	222	247	228	299	801	833	1,088	898	5,070
250-4270-80	Sales - Non Alch. Bev.	229	231	262	277	301	322	299	306	444	482	506	488	4,147
250-4270-85	Sales Prepared Beverages	1,133	1,203	1,330	1,384	2,457	2,202	2,334	2,255	2,266	2,489	2,389	2,266	23,708
250-4275-00	Special Event Revenue	0	0	0	0	0	0	0	700	700	700	700	700	3,500
250-4280-00	Sponsorship Revenue	0	0	0	0	0	0	0	0	50	50	50	50	200
		4,529	4,835	5,806	6,782	10,339	9,902	9,320	11,758	22,107	21,237	24,230	22,733	153,578

Expenses

Account	Description	May	June	July	August	September	October	November	December	January	February	March	April	Total
250-5000-00	Advertising	160	160	160	750	800	260	260	260	1,500	475	475	475	5,735
250-5030-00	Bank Charges	250	250	250	250	300	300	300	300	500	500	500	500	4,200
250-5090-00	Computer Maint.	1	1	1	1	1	1	1	1	1	1	1	1	16
250-5180-40	COS - Bottled Beer	37	53	93	100	109	113	113	136	206	207	210	206	1,583
250-5180-50	COS - Draft Beer	137	142	224	244	276	303	280	317	984	715	1,017	836	5,474
250-5180-60	COS - Food	1,102	1,176	1,403	1,756	2,696	2,570	2,310	2,977	6,225	5,992	6,882	6,612	41,701
250-5180-70	COS - Liquor	29	29	23	23	51	57	52	69	184	192	250	207	1,166
250-5180-80	COS - Non Alch. Bev.	92	92	105	111	120	129	120	122	178	193	202	195	1,659
250-5180-85	COS- Prepared Bev.	351	373	412	429	762	683	724	699	702	772	741	702	7,349
250-5200-00	Depreciation	1,442	1,442	1,442	1,442	1,442	1,442	1,442	1,442	1,442	1,442	1,442	1,442	17,309
250-5240-00	Equipment & Equipment Maintenance	600	500	600	750	750	750	750	750	1,400	1,400	1,400	1,400	11,050
250-5285-00	Food & Beverage supplies	400	550	550	550	550	550	550	550	1,200	1,200	1,200	1,200	9,050
250-5290-00	Freight	25	25	100	100	100	100	100	100	250	250	250	250	1,650
250-5360-00	Kitchen Supplies	200	200	300	300	450	450	450	450	900	900	900	900	6,400
250-5390-00	Licence	697	5,536	148	348	148	148	148	148	148	148	148	148	7,913
250-5400-00	Meeting	-	-	-	-	-	-	-	250	-	-	-	-	250
250-5410-00	Membership	-	-	-	-	-	-	-	-	-	-	-	-	-
250-5430-00	Office & General	20	20	20	20	20	20	20	20	20	20	20	20	240
250-5450-00	Plant Maintenance	-	200	-	-	-	-	-	-	-	-	-	-	200
250-5470-00	Printing	50	-	-	-	50	-	-	-	400	-	-	-	500
250-5480-00	Prof. Development/Wellness	-	-	-	-	-	-	-	-	-	-	-	-	-
250-5500-00	Promotions	50	50	50	50	50	50	50	50	400	400	400	400	2,000
250-5510-05	Repairs & Main. - Louis'	400	400	400	400	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	9,600
250-5550-00	Salaries, Wages & Benefits	15,188	15,188	15,867	16,220	16,564	16,564	16,564	16,564	35,336	38,336	38,336	38,336	279,063
250-5560-00	Special Event Expense	0	0	0	0	0	0	0	400	400	400	400	400	2,000
250-5205-00	Staff Discounts	100	100	100	100	100	100	100	100	300	300	300	300	2,000
250-5580-00	Staff Welfare/Apprec.	0	0	0	0	0	0	0	0	100	100	100	100	400
250-5630-00	Telephone	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	12,000
250-5640-00	Training	-	-	-	0	-	-	-	500	500	-	-	-	1,000
250-5650-00	Transportation	0	0	0	0	20	20	20	20	20	20	20	20	160
250-5670-00	Uniforms/linens	100	-	-	0	-	-	-	-	400	-	-	-	500
250-5750-00	Waste Management	75	75	75	75	100	100	100	100	200	200	200	200	1,500
		22,506	27,563	23,324	25,019	27,460	26,710	26,454	28,326	55,897	56,163	57,395	56,851	433,670

Bar Operations Net Profit/(Loss)

May	June	July	August	September	October	November	December	January	February	March	April	Total
(17,977)	(22,728)	(17,518)	(18,237)	(17,122)	(16,808)	(17,134)	(16,568)	(33,790)	(34,926)	(33,165)	(34,118)	(280,092)

Expenses
Building Maintenance

Account	Description	May	June	July	August	September	October	November	December	January	February	March	April	Total
250-5350-00	Janitorial	1,732	1,441	1,445	1,628	2,452	2,923	2,361	2,304	2,450	2,295	2,621	2,498	26,149
250-5690-00	Utilities	10,065	9,292	10,005	8,729	10,807	10,087	9,536	12,252	10,989	12,217	10,674	9,649	124,301
		11,796	10,733	11,450	10,357	13,259	13,010	11,898	14,556	13,439	14,512	13,295	12,146	150,450

Building Maintenance Net Profit/(Loss)

May	June	July	August	September	October	November	December	January	February	March	April	Total
(11,796)	(10,733)	(11,450)	(10,357)	(13,259)	(13,010)	(11,898)	(14,556)	(13,439)	(14,512)	(13,295)	(12,146)	(150,450)

Net

May	June	July	August	September	October	November	December	January	February	March	April	Total
(29,774)	(33,461)	(28,968)	(28,594)	(30,380)	(29,818)	(29,032)	(31,124)	(47,229)	(49,438)	(46,460)	(46,265)	(430,542)

Louis' Entertainment

Revenue

Account	Description	May	June	July	August	September	October	November	December	January	February	March	April	Total
160-4250-40	Equipment Rentals	-	-	-	-	-	-	-	-	1,000	1,000	2,000	2,000	6,000
160-4310-10	Ticket Sales	-	-	-	-	-	-	-	-	500	500	500	500	2,000
		-	-	-	-	-	-	-	-	1,500	1,500	2,500	2,500	8,000

Expenses

Account	Description	May	June	July	August	September	October	November	December	January	February	March	April	Total
160-5000-05	Advertising	-	-	-	-	-	-	-	-	100	100	100	100	400
160-5090-00	Computer Maintenance	-	-	-	-	-	-	-	-	-	-	-	-	-
160-5200-00	Depreciation	283	283	283	283	283	283	283	283	283	283	283	283	3,394
160-5220-10	Entertainment Live	-	-	-	-	-	-	-	-	500	500	500	500	2,000
160-5240-00	Equipment & Equipment Maint.	-	-	-	-	-	-	-	300	200	100	200	100	900
160-5390-00	Licenses	-	-	-	-	-	-	-	-	-	-	-	-	-
160-5550-40	Salaries	-	-	-	-	-	-	-	-	-	1,200	1,800	1,800	4,800
		283	283	283	283	283	283	283	583	1,083	2,183	2,883	2,783	11,494
		May	June	July	August	September	October	November	December	January	February	March	April	Total
	Net	(283)	(283)	(283)	(283)	(283)	(283)	(283)	(583)	417	(683)	(383)	(283)	(3,494)

Marketing

Revenue

Account	Description	May	June	July	August	September	October	November	December	January	February	March	April	Total
145-4000-20	Video Monitors/Plasmas					250	250	250	200	500	250	250	250	2,200
145-4250-30	Other -Building					2,000	2,000	2,000	1,800	2,100	2,100	2,100	1,800	15,900
145-4620-00	Survival Calendar	-	-	-		35,000	-	-	-	-	-	-	-	35,000
		-	-	-	-	37,250	2,250	2,250	2,000	2,600	2,350	2,350	2,050	53,100

Expenses

Account	Description	May	June	July	August	September	October	November	December	January	February	March	April	Total
145-5000-00	Advertising		800	100		100			50		100	100	-	1,250
145-5030-00	Bank Charges	-	-	50	50	-	50	50	-	50	-	-	-	250
145-5200-00	Depreciation	29	29	29	29	29	29	29	29	29	29	29	29	347
145-5400-00	Meeting/Public Relations	50	50	50	50		-	-	50	50	50	-	-	350
145-5430-00	Office & General	-	-	-	25	25	-	-	-	25	25	-	-	100
145-5620-00	Survival Calendar	-	-	-	-	20,000	-	-	-	-	-	-	-	20,000
		79	879	229	154	20,154	79	79	129	154	204	129	29	22,297

	May	June	July	August	September	October	November	December	January	February	March	April	Total
Net	(79)	(879)	(229)	(154)	17,096	2,171	2,171	1,871	2,446	2,146	2,221	2,021	30,803

Pride Centre
Expenses

Acct	Description	May	June	July	August	September	October	November	December	January	February	March	April	Total
230-5000-00	Advertising	-	150	30	600	400	150	100	150	150	100	100	-	1,930
230-5090-00	Computer Maintenance	-	-	-	-	-	-	-	-	-	-	-	-	-
230-5110-00	Condoms	-	-	-	-	100	-	-	-	200	-	-	-	300
230-5120-00	Conferences	-	-	-	-	-	0	-	-	100	-	-	-	100
230-5200-00	Depreciation	4	4	4	4	4	4	4	4	4	4	4	4	52
230-5240-00	Equipment	-	-	-	-	100	0	-	-	100	-	-	-	200
230-5250-00	Events/Speakers	50	400	50	50	300	1,000	200	800	100	200	400	1,000	4,550
230-5350-00	Janitorial	37	39	37	37	63	63	61	61	62	60	63	63	646
230-5400-00	Meeting Expense	-	-	-	-	-	-	-	-	20	-	-	20	40
230-5430-00	Office & General	-	0	0	0	0	0	0	0	25	25	25	25	100
230-5510-00	Repairs & Maintenance	-	-	-	-	-	-	-	-	-	-	-	-	-
230-5550-00	Salaries/Wages & Benefits	1,076	1,076	1,076	1,456	1,456	1,456	1,456	2,115	1,456	1,456	1,456	2,115	17,648
230-5580-00	Staff Welfare/Apprec.	-	-	-	-	-	-	-	-	-	-	450	-	450
230-5600-00	Subscriptions/Publications	-	-	-	-	-	-	-	-	100	-	100	-	200
230-5630-00	Telephone	53	53	53	53	53	53	53	53	53	53	53	53	639
230-5640-00	Training	-	-	-	-	100	840	100	100	225	840	100	-	2,305
230-5710-00	Volunteer Awards	20	20	20	50	100	100	100	100	100	100	100	120	930
230-5690-00	Utilities	329	304	328	286	351	324	308	401	406	416	359	321	4,132
		1,569	2,046	1,598	2,536	3,027	3,991	2,382	3,784	3,101	3,254	3,210	3,723	34,222

	May	June	July	August	September	October	November	December	January	February	March	April	Total
Net	(1,569)	(2,046)	(1,598)	(2,536)	(3,027)	(3,991)	(2,382)	(3,784)	(3,101)	(3,254)	(3,210)	(3,723)	(34,222)

Expenses															
Account	Description	May	June	July	August	September	October	November	December	January	February	March	April	Total	Comparison to 20/21
150-5000-00	Exec - General Elections	-	-	-	-	-	-	-	-	-	350	6,800	350	7,500	No change
150-5000-05	Exec - By Elections	-	-	-	-	-	2,775	-	-	-	-	-	-	2,775	No change
150-5330-00	Exec - Referendum	-	-	-	-	-	-	-	-	-	-	3,100	-	3,100	No change
170-5090-00	Exec - Computer Maintenance	248	-	-	424	-	-	-	-	-	-	-	-	672	Change
170-5120-00	Exec - Development	-	-	-	250	250	250	5,000	-	-	4,000	-	-	9,750	No change
170-5200-00	Exec - Depreciation	267	267	267	267	267	267	267	267	267	267	267	267	3,203	Increased
170-5400-00	Exec - Meeting Expense	100	100	100	100	150	300	200	800	200	450	800	450	3,750	No change
170-5430-00	Exec - Office & General	50	50	50	50	50	50	50	50	50	50	50	50	600	No change
170-5470-00	Exec - Printing	2	2	2	2	4	4	4	2	4	4	4	4	38	No change
170-5490-00	Exec - Projects	500	500	500	1,000	1,000	2,000	2,000	1,000	1,500	1,500	1,500	1,000	14,000	Increased
170-5490-05	Exec - Events Expenses	400	-	75	400	2,467	2,767	2,667	-	5,567	6,917	8,567	-	29,825	No change
170-5530-00	Exec - Retreats	400	480	-	-	-	-	-	300	-	-	-	-	1,180	No change
170-5550-00	Exec - Salaries & Benefits	14,853	14,853	14,853	14,853	14,853	14,853	14,853	14,853	14,853	14,853	14,853	33,082	196,462	Increased
170-5570-00	Exec - Sponsorship	250	250	250	250	1,000	1,000	1,500	1,000	1,000	500	1,000	500	8,500	No change
170-5630-00	Exec - Telephone	555	555	555	555	555	555	555	555	555	555	555	555	6,654	No change
170-5660-00	Exec - Travel Expense	200	200	200	200	500	500	500	500	500	500	200	200	4,200	No change
310-5090-00	USC - Computer Maintenance	248	-	-	-	-	-	-	-	-	-	-	-	248	No change
310-5190-00	USC - Councilor Souvenirs	-	-	-	-	-	-	-	-	-	-	4,225	-	4,225	Increased
310-5200-00	USC - Depreciation	3	3	3	3	3	3	3	3	3	3	3	3	32	Decreased
310-5330-00	USC - Honorariums	-	-	-	-	125	125	90	125	125	200	125	125	1,040	No change
310-5400-00	USC - Meeting Expense	-	-	-	-	750	-	-	350	-	375	-	750	2,225	Increased
310-5400-10	USC - Meeting Expense (AGM)	-	-	-	-	-	-	1,565	-	-	-	-	-	1,565	No change
310-5400-05	USC - Meeting Expense (SGM)	-	-	-	-	-	-	-	-	-	1,565	-	-	1,565	No change
310-5680-00	USC - Socials/Appreciation	-	-	-	-	700	700	700	700	700	700	700	700	5,600	No change
		18,075	17,259	16,854	18,353	22,672	26,147	29,952	20,504	25,322	32,787	42,747	38,035	308,709	
Net		(18,075)	(17,259)	(16,854)	(18,353)	(22,672)	(26,147)	(29,952)	(20,504)	(25,322)	(32,787)	(42,747)	(38,035)	(308,709)	

Comments

Potentially increase by \$485 for exec zoom accounts.

Summer conferences are unlikely - Budgeted for potential fall and winter lobby travel and ongoing PD expe

\$2,456

\$1,500 Added Anti-Racism initiative funding.

Potential to decrease if AOCIP is moved to meeting exp.

\$4,019 Addition of transition reports and reduction of salary and benefit expense.

\$1,625 Committee and SAL appreciation

\$39

\$1,500 Allowance for PA councillor to travel to Saskatoon for 4 meetings

Revenue		May	June	July	August	September	October	November	December	January	February	March	April	Total	Comparison to 20/21	Comments
Account	Description															
130-4180-00	Ratification Revenue - Campus Groups	500	500	1,000	1,500	3,000	2,000	600	100	500	100	100	100	10,000	Decrease	\$5,000.00 Reduced CG activity and early bird discounts.
130-4280-00	Sponsorship - Campus Groups	-	-	10,200	200	1,200	800	400	200	600	400	200	-	14,200	No Change	
		500	500	11,200	1,700	4,200	2,800	1,000	300	1,100	500	300	100	24,200		
Expenses		May	June	July	August	September	October	November	December	January	February	March	April	Total		
Account	Description															
130-5310-00	Grants Expense (Cash/Credit) - Campus Groups	500	500	500	1000	7500	7500	7500	2500	7000	5500	7500	2500	50,000	No Change	
130-5310-05	Grants Expense (Product) - Campus Groups	-	-	-	-	500	500	500	500	500	500	500	500	4,000	No Change	
220-5310-00	Grant Expense - Campus Legal Service	-	-	-	-	500	-	-	-	-	-	-	-	500	No Change	
220-5310-05	Grant Expense - Sustainability	-	250	250	250	250	250	250	250	250	250	250	-	2,500	No Change	
220-5310-10	Grant Expense - Anti-Racism	-	250	250	250	250	250	250	250	250	250	250	-	2,500	New	
280-5310-00	Grants Expense - U of S Travel Award	-	5,000	-	-	-	-	-	-	-	-	-	-	5,000	No Change	
		500	6,000	1,000	1,500	9,000	8,500	8,500	3,500	8,000	6,500	8,500	3,000	64,500		
	Net	-	(5,500)	10,200	200	(4,800)	(5,700)	(7,500)	(3,200)	(6,900)	(6,000)	(8,200)	(2,900)	(40,300)		

Student Services
Revenue

Account	Description	May	June	July	August	September	October	November	December	January	February	March	April	Total
210-4070-00	Commissions	-	-	-	-	-	-	-	30	30	30	30	30	150
210-4070-05	Commissions-U-Pass Distribution	-	-	-	-	-	-	-	-	750	-	-	21,750	22,500
210-4140-00	Faxing	-	-	-	-	-	-	-	-	20	20	20	20	80
210-4190-00	Locker Revenue						-	-		500	100	-	-	600
210-4205-00	Notary Revenue	20	20	20	20	40	40	40	40	60	60	60	60	480
210-4230-00	Poster Revenue	-	-	-	-	-	-	-	-	10	10	10	10	40
210-4250-10	Table Rentals- Tunnel	-	-	-	-					300	300	300	300	1,200
		20	20	20	20	40	40	40	70	1,670	520	420	22,170	25,050

Expenses

Account	Description	May	June	July	August	September	October	November	December	January	February	March	April	Total
210-5000-00	Advertising & Promotion	-	-	-	600	-	-	-	-	200	-	-	-	800
210-5030-00	Bank Charges	60	60	60	60	60	60	60	60	60	60	60	60	720
210-5090-00	Computer Maintenance	345	97	97	97	97	97	97	97	97	97	97	97	1,416
210-5200-00	Depreciation	108	108	108	108	108	108	108	108	108	108	108	108	1,296
210-5240-00	Equipment Maintenance	-	-	-	-	-	-	-	-	50	-	50	-	100
210-5270-00	Fax Charges	-	-	-	-	-	-	-	-	2	2	2	2	8
210-5385-00	Locker Expense	-	-	-	-	-	-	-	-	40	-	-	-	40
210-5430-00	Office & General	5,000	-	-	-	100	50	50	50	100	50	50	50	5,500
210-5480-00	Professional Dev./Wellness	-	-	-	-	-	-	-	-	-	-	-	-	-
210-5550-00	Salaries, Wages & Benefits	-	-	-	-	4,088	4,088	4,088	4,088	4,088	4,088	4,088	4,088	32,706
210-5630-00	Telephone	99	99	99	99	99	99	99	99	99	99	99	99	1,182
		5,612	364	364	964	4,552	4,502	4,502	4,502	4,844	4,504	4,554	4,504	43,768

	May	June	July	August	September	October	November	December	January	February	March	April	Total
Net	(5,592)	(344)	(344)	(944)	(4,512)	(4,462)	(4,462)	(4,432)	(3,174)	(3,984)	(4,134)	17,666	(18,718)

Expenses
Building Maintenance

Account	Description	May	June	July	August	September	October	November	December	January	February	March	April	Total
210-5350-00	Janitorial	53	62	62	70	130	143	138	129	202	192	190	202	1,574
210-5510-00	Repairs & Main.	-	-	-	-	-	-	-	-	-	-	-	-	-
210-5690-00	Utilities	193	183	143	158	203	205	185	217	214	227	186	146	2,260
		246	245	205	228	333	348	323	346	416	419	376	348	3,834

Building Maintenance Net Profit/(Loss)	(246)	(245)	(205)	(228)	(333)	(348)	(323)	(346)	(416)	(419)	(376)	(348)	(3,834)
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	May	June	July	August	September	October	November	December	January	February	March	April	Total
Net	(5,838)	(589)	(548)	(1,172)	(4,845)	(4,810)	(4,785)	(4,778)	(3,590)	(4,403)	(4,511)	17,318	(22,552)

*As of May 1, 2021 Information Centre name changed to Student Services

Student Service-Welcome Week

Revenue

Account	Description	May	June	July	August	September	October	November	December	January	February	March	April	Total
165-4280-00	Sponsorship	-	-	-	-	15,000		-	-	-	-	-	-	15,000
		-	-	-	-	15,000	-	-	-	-	-	-	-	15,000

Expenses

Account	Description	May	June	July	August	September	October	November	December	January	February	March	April	Total
165-5000-00	Advertising	-	-	-	-	300	-	-	-	-	-	-	-	300
165-5220-40	Entertainment	-		-		1,500	-	-	-	-	-	-	-	1,500
165-5240-00	Equipment Maint.	-	-	-	-	7,000	-	-	-	-	-	-	-	7,000
165-5390-00	Licenses	-	-	-	350	-	-	-	-	-	-	-	-	350
165-5500-00	Promo Merchandise	-	-	-	3,500	-	-	-	-	-	-	-	-	3,500
165-5550-00	P/T Salaries	-	-	-	-	1,200	-	-	-	-	-	-	-	1,200
		-	-	-	3,850	10,000	-	-	-	-	-	-	-	13,850
		May	June	July	August	September	October	November	December	January	February	March	April	Total
	Net	-	-	-	(3,850)	5,000	-	-	-	-	-	-	-	1,150

Safewalk-Student Crew
Revenue

Account	Description	May	June	July	August	September	October	November	December	January	February	March	April	Total
330-4295-00	Student Security Crew	-	-	-	-	-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-	-	-	-	-

Expenses

Account	Description	May	June	July	August	September	October	November	December	January	February	March	April	Total
330-5000-00	Advertising	-	-	-	-	-	-	-	-	-	-	-	-	-
330-5090-00	Computer Maintenance	-	-	-	-	-	-	-	-	-	-	-	-	-
330-5200-00	Depreciation	4	4	4	4	4	4	4	4	4	4	4	4	49
330-5240-00	Equipment Maintenance	-	-	-	-	-	-	-	-	-	-	-	250	250
330-5350-00	Janitorial	123	143	150	162	302	332	319	299	467	442	438	465	3,641
330-5430-00	Office & General	-	-	-	-	-	-	-	-	-	-	-	-	-
330-5470-00	Printing	-	-	-	-	-	-	-	-	-	-	-	-	-
330-5510-00	Repairs and Maintenance	-	-	-	-	-	-	-	-	-	-	-	-	-
330-5550-00	Salaries/Wages & Benefits	-	-	-	-	-	-	-	-	-	-	-	-	-
330-5580-00	Staff Welfare/Apprec.	-	-	-	-	-	-	-	-	-	-	-	0	-
330-5630-00	Telephone	38	38	38	38	38	38	38	38	38	38	38	38	454
330-5640-00	Training	-	-	-	-	-	-	-	-	-	-	-	-	-
330-5670-00	Uniforms	-	-	-	-	-	-	-	-	-	-	-	-	-
330-5710-00	Volunteer Awards	-	-	-	-	-	-	-	-	-	-	-	-	-
330-5690-00	Utilities	447	424	330	365	469	474	428	501	495	524	430	339	5,228
		612	609	522	569	813	848	789	842	1,004	1,008	910	1,095	9,622

Net

May	June	July	August	September	October	November	December	January	February	March	April	Total
(612)	(609)	(522)	(569)	(813)	(848)	(789)	(842)	(1,004)	(1,008)	(910)	(1,095)	(9,622)

Womens Centre
Expenses

Acct	Description	May	June	July	August	September	October	November	December	January	February	March	April	Total
350-5000-00	Advertising	-	100	30	600	400	150	100	100	150	100	100	-	1,830
350-5090-00	Computer Maint	-	-	-	-	-	-	-	-	-	-	-	-	-
350-5110-00	Condoms	-	-	-	-	100	-	-	-	200	-	-	-	300
350-5120-00	Conferences	-	-	-	-	-	100	-	-	-	-	-	-	100
350-5200-00	Depreciation	7	7	7	7	7	7	7	7	7	7	7	7	81
350-5240-00	Equipment	-	-	-	-	-	-	-	-	100	-	-	-	100
350-5250-00	Events/Speakers	-	-	50	50	800	300	300	800	300	300	300	800	4,000
350-5350-00	Janitorial	52	55	51	51	88	88	85	85	86	88	88	84	903
350-5400-00	Meeting Expense	-	-	-	-	0	-	-	0	20	-	20	-	40
350-5430-00	Office & General	0	0	0	0	0	0	0	0	20	20	20	20	80
350-5510-00	Repairs & Maintenance	-	-	-	-	-	-	-	-	-	-	-	-	-
350-5550-00	Salaries Wages/Ben.	1,036	1,036	1,036	1,401	1,401	1,401	1,401	2,036	1,401	1,401	1,401	2,036	16,986
350-5580-00	Staff Welfare/Apprec	-	-	-	-	-	-	-	-	-	-	450	-	450
350-5600-00	Subscriptions	-	-	-	-	0	-	-	-	-	100	-	-	100
350-5630-00	Telephone	53	53	53	53	53	53	53	53	53	53	53	53	639
350-5640-00	Training	-	-	-	-	100	840	100	100	225	840	100	-	2,305
350-5710-00	Volunteer Appreciation	20	20	20	50	100	100	100	100	120	120	120	120	990
350-5690-00	Utilities	459	425	458	399	491	453	430	559	555	583	503	449	5,765
		1,627	1,695	1,705	2,612	3,540	3,492	2,577	3,840	3,237	3,612	3,162	3,569	34,669

Net

May	June	July	August	September	October	November	December	January	February	March	April	Total
(1,627)	(1,695)	(1,705)	(2,612)	(3,540)	(3,492)	(2,577)	(3,840)	(3,237)	(3,612)	(3,162)	(3,569)	(34,669)

XL Design
Revenue

Acct	Description	May	June	July	August	September	October	November	December	January	February	March	April	Total
360-4005-00	Banner Stands	50	50	50	400	400	400	100	100	100	100	150	200	2,100
360-4010-00	Binding Revenue	50	50	50	400	75	100	75	50	150	50	150	200	1,400
360-4060-00	Colour Copier	1,250	1,000	3,500	9,700	9,125	5,500	2,600	10,000	7,650	4,400	6,000	7,000	67,725
360-4150-00	Finishing Revenue	100	300	150	650	450	225	200	500	236	200	400	400	3,811
360-4170-00	Laminating Revenue	40	80	20	500	850	275	200	225	200	125	400	400	3,315
360-4200-00	Outsourcing Revenue	400	1,700	1,500	1,800	3,100	1,500	1,000	500	400	500	750	650	13,800
360-4215-00	Plotter Revenue	350	360	250	1,700	1,100	1,000	1,000	760	1,200	850	2,000	3,000	13,570
360-4330-00	Typesetting/Design	350	100	260	100	300	200	300	30	300	200	300	300	2,740
		2,590	3,640	5,780	15,250	15,400	9,200	5,475	12,165	10,236	6,425	10,150	12,150	108,461

Expenses

Acct	Description	May	June	July	August	September	October	November	December	January	February	March	April	Total
360-5000-00	Advertising	50	50	50	800	900	240	50	50	50	50	400	50	2,740
360-5030-00	Bank Charges	120	120	120	160	160	150	140	160	150	120	150	150	1,700
360-5040-00	Banner Stand	14	14	14	108	108	108	27	27	27	27	41	54	567
360-5090-00	Computer Maint.	188	188	188	188	188	188	188	188	188	188	188	188	2,259
360-5120-00	Conferences	-	-	-	-	-	-	-	-	-	-	-	-	-
360-5170-10	Copier Expense - Paper	219	175	613	1,698	1,597	963	455	1,750	1,339	770	1,050	1,225	11,852
360-5170-15	Copier Expense - Service	313	250	875	2,425	2,281	1,375	650	2,500	1,913	1,100	1,500	1,750	16,931
360-5200-00	Depreciation	601	601	601	601	601	601	601	601	601	601	601	601	7,211
360-5240-00	Equip. Maint.	100	100	100	100	100	100	100	100	100	1,500	100	100	2,600
360-5215-00	Finance Charges	283	283	283	283	283	283	283	283	283	283	283	283	3,396
360-5290-00	Freight	40	40	40	80	80	80	40	80	40	40	80	80	720
360-5355-00	Lease Operating	1744	1,744	1,744	1,744	1,744	1,744	1,744	1,744	1,744	1,744	1,744	1,744	20,928
360-5365-00	Laminating Expense	13	26	7	165	281	91	66	74	66	41	132	132	1,094
360-5430-00	Office & General	65	65	65	65	65	65	65	65	65	65	65	65	780
360-5440-00	Outsourcing Expense	340	1,445	1,275	1,530	2,635	1,275	850	425	340	425	638	553	11,730
360-5455-00	Plotter Expense	70	72	50	340	220	200	200	152	240	170	400	600	2,714
360-5470-00	Printing													-
360-5510-00	Repairs & Main.	25	25	25	25	25	25	25	25	25	25	25	25	300
360-5550-00	Salaries/Wages & Benefits	5,601	5,601	5,601	5,601	5,601	5,601	5,601	5,601	5,601	5,601	5,601	5,601	67,207
360-5630-00	Telephone	216	216	216	216	216	216	216	216	216	216	216	216	2,588
360-5830-00	Wide Format Plotter Exp.													-
		10,000	11,014	11,865	16,128	17,084	13,304	11,300	14,041	12,987	12,966	13,212	13,416	157,317

Net

May	June	July	August	September	October	November	December	January	February	March	April	Total
(7,410)	(7,374)	(6,085)	(878)	(1,684)	(4,104)	(5,825)	(1,876)	(2,751)	(6,541)	(3,062)	(1,266)	(48,856)

Expenses
Building Maintenance

Account	Description	May	June	July	August	September	October	November	December	January	February	March	April	Total
360-5350-00	Janitorial	197	229	241	260	484	532	512	481	750	710	704	745	5,845
360-5690-00	Utilities	717	681	530	586	753	761	687	804	795	841	690	543	8,386
		914	910	771	846	1,237	1,293	1,199	1,284	1,545	1,551	1,394	1,288	14,231

Building Maintenance Net Profit/(Loss)

May	June	July	August	September	October	November	December	January	February	March	April	Total
(914)	(910)	(771)	(846)	(1,237)	(1,293)	(1,199)	(1,284)	(1,545)	(1,551)	(1,394)	(1,288)	(14,231)

Net

May	June	July	August	September	October	November	December	January	February	March	April	Total
(8,325)	(8,284)	(6,856)	(1,724)	(2,921)	(5,396)	(7,025)	(3,160)	(4,295)	(8,092)	(4,456)	(2,554)	(63,087)

Place Riel
Revenue

Acct	Description	May	June	July	August	September	October	November	December	January	February	March	April	Total
181-4160-00	Interest Revenue	-	-	-	-	-	-	-	-	-	-	-	-	-
181-4300-00	Infrastructure Revenue	-	-	-	-	-	-	-	-	-	-	-	918,813	918,813
		-	-	-	-	-	-	-	-	-	-	-	918,813	918,813

Expenses

Acct	Description	May	June	July	August	September	October	November	December	January	February	March	April	Total
181-5030-00	Bank Charges	8,476	8,454	8,982	7,610	8,137	8,770	7,839	9,158	8,814	7,704	8,232	8,216	100,392
181-5200-00	Depreciation	49,777	49,777	49,777	49,777	49,777	49,777	49,777	49,777	49,777	49,777	49,777	49,777	597,322
181-5325-00	Interest Expense	53,159	61,520	62,658	64,842	56,362	60,280	63,008	58,757	65,376	60,183	55,268	53,582	714,996
		111,412	119,751	121,417	122,229	114,276	118,827	120,624	117,692	123,967	117,664	113,277	111,575	1,412,710

	May	June	July	August	September	October	November	December	January	February	March	April	Total
Net	(111,412)	(119,751)	(121,417)	(122,229)	(114,276)	(118,827)	(120,624)	(117,692)	(123,967)	(117,664)	(113,277)	807,238	(493,897)

USSU 2021-2022 Budget
Interest on Investments

Schedule #1

Description	Interest Rate	Maturity Date	COST			Market Value	Interest Earned
			Opening Balance	Increases	Decreases		
<u>FIXED INCOME INVESTMENTS-RBC Dominion</u>							
Royal Bank of Canada - GIC	1.900%	February 8, 2021				101,712.60	429
Bank of Montreal - GIC	2.000%	February 8, 2021				101,802.74	452
Effort Trust - GIC	1.900%	February 8, 2021				96,626.97	407
Vancity Credit Union - GIC	2.050%	February 8, 2021				96,755.42	440
HSBC Bank Canada - GIC	1.600%	March 9, 2021				98,769.37	225
			-	-	-	495,667.10	1,953

Managed Assets-RBC Dominion

MUTUAL FUNDS-RBC Dominion

Fidelity Cdn Disciplined Equity Class ISC (296)	FID 296	81,633.27
PH&N Canadian Equity Value Fund (7670)	RBF7670	17,732.95
RBC Investment Savings Account Series A (2010)	RBF 2010	4,071,008.72
		4,170,374.94
TOTAL INVESTMENTS AS OF DECEMBER 31, 2020 - RBC Dominion		4,666,042.04

Note - the Student Infrastructure Fee for future capital building projects is included in the above investments.

Note - Starting Nov 4/09 Infrastructure is invested through TD First Nations.

Interest on Building Infrastructure Fee	# of Days Interest is	
<u>Date & Amount of Investment-RBC Dominion</u>	Interest Rate	Earned in 2016/17
*Infrastructure is with the First Nations Bank		Total Interest

Note - the Student Infrastructure fee was not invested separately from other investments so it was assumed that the interest rate would be an average of the Fixed Income investments.

Description	Interest Rate	Maturity Date	Opening Balance	Increases	Decreases	Market Value
<u>FIXED INCOME INVESTMENTS-First Nations Bank</u>						
First Nations Bank of Canada Long Term Non-Redeem 1-5 Years #4313250	1.600%	March 20, 2020				206,349.60
First Nations Bank of Canada Long Term Non-Redeem 1-5 Years #4376398	2.000%	March 3, 2021				133,923.45
First Nations Bank of Canada Long Term Non-Redeem 1-5 Years #4378485	2.000%	March 18, 2021				306,000.00
First Nations Bank of Canada Short Term Redeem 1-365 Days #4388377	0.300%	February 9, 2021				113,267.86
First Nations Bank of Canada Short Term Redeem 1-365 Days #4426656	0.300%	February 20, 2021				385,999.90
First Nations Bank of Canada Short Term Redeem 1-365 Days #4460242	0.300%	January 17, 2021				893,493.37
First Nations Bank of Canada Short Term Redeem 1-365 Days #4480745	0.300%	February 27, 2021				207,419.02
First Nations Bank of Canada Short Term Redeem 1-365 Days #4484499	0.300%	March 10, 2021				190,475.89
First Nations Bank of Canada Short Term Redeem 1-365 Days #4484838	0.300%	March 7, 2021				202,344.69
First Nations Bank of Canada Short Term Redeem 1-365 Days #4500955	0.300%	January 20, 2021				206,852.93
First Nations Bank of Canada Short Term Redeem 1-365 Days #4503066	0.300%	February 6, 2021				207,268.98
First Nations Bank of Canada Short Term Redeem 1-365 Days #4503272	0.300%	February 6, 2021				304,918.08
First Nations Bank of Canada Short Term Redeem 1-365 Days #4505442	0.300%	February 19, 2021				204,000.00
TOTAL INVESTMENTS AS OF DECEMBER 31, 2020 First Nations Bank						3,562,313.77

**USSU 2021-2022 Budget
Computer Maintenance**

Schedule #2

	<u># of Computers</u>	<u>% of Total</u>	<u>Computer Maintenance Cost</u>
Administration	12	23.08%	-
Communications	12	23.08%	-
Facilities-Janitors	2	3.85%	-
Food Centre	1	1.92%	-
Help Centre	3	5.77%	-
Louis'	6	11.54%	-
Louis'-Entertainment	1	1.92%	-
Marketing	1	1.92%	-
Pride Centre	1	1.92%	-
Student Governance	4	7.69%	-
Student Governance-USC	1	1.92%	-
Student Services	2	3.85%	-
Student Services-Student Crew/Safewalk	1	1.92%	-
Women's Centre	1	1.92%	-
XL Design	4	7.69%	-
	52	100.00%	\$ -

Additional expenses will be budgeted on a department basis for any other software or support that may be required. Please refer to Budget Notes for detail of this.

***As of May 1, 2019 all computers go under Admin**

***As of May 1, 2020 IT has moved into a salary position in Admin**

**USSU 2021-2022 Budget
Depreciation Expense**

Schedule #3

	Depreciation (Note 1)	Less Capital Revenue (Note 2)	Net Depreciation Expense
Administration	4,653		4,653
Communications	929	(47)	882
Facilities	119,457	(104,642)	14,815
Facilities/MUB	41,210	(39,825)	1,385
Food Centre	55	(6)	49
Help Centre	514	(337)	177
Louis'	151,226	(138,656)	12,569
Louis'-Entertainment	3,687	(293)	3,394
Louis'-Loft	26,812	(22,073)	4,740
Marketing	347		347
Place Riel	597,322	(597,322)	-
Pride Centre	318	(266)	52
Student Governance	3,203		3,203
Student Governance-USC	118	(86)	32
Student Services	2,289	(993)	1,296
Student Services-Safewalk/Student Crew	71	(22)	49
Women's Centre	437	(356)	81
XL Designs	9,044	(1,833)	7,211
Total	961,693	(906,758)	54,935

Notes:

- Depreciation is an allocation of an asset's cost to reflect the use of the asset for one year as shown in the example below:

Asset cost	\$	1,000
Expected life of the asset in years		5
Annual Depreciation Expense	\$	200

Please note, the USSU uses the declining balance method of depreciation. The above example uses the straight line method for demonstration purposes only.

- The USSU has a Campus Center Trust Fund and a Students' Union Building Trust Fund which are co-managed with the University of Saskatchewan. The investment of these funds is administered by the University. The purpose of the funds is to provide a source of funding for capital expenditures (equipment purchases, building renovations, or building construction), extraordinary operating expenses and special projects. Interest of \$30,000 is paid annually to the USSU from the Campus Center Trust Fund; interest for the Building Trust Fund is not paid out but is added to the investment balance.

Fund balances at April 30, 2009 were as follows:

Students' Union Building Trust Fund	-
Campus Center Trust Fund	-
	-

The current year's capital revenue is equal to the amount of depreciation of the assets that are purchased with the funds.

The KV Loop for additional electricity to Place Riel is planned for 2005/6. This will cost the USSU \$450,000 which will be paid for from the above funds.

**USSU 2020-2021 Budget
Janitorial Expenses**

Schedule #4

Department	Supplies	Wages & Benefits	Total	<u>2019 Actual YTD</u>	<u>2019 Actual YTD</u>	Total
				<u>Jan 1 - Apr 30, 2019</u>	<u>May 1 - Dec 31, 2019</u>	
				<u>Supplies</u>	<u>Supplies</u>	<u>Supplies</u>
Administration	4,454	17,265	21,719	1,921	2,320	4,242
Administration-MUB	0	104	104			0
Facilities-MUB	244	5,646	5,891	86	146	233
Facilities-Place Riel	25,714	123,510	149,224	10,988	13,502	24,490
Food Centre	315	1,221	1,536	136	164	300
Help Centre	20	451	470	7	12	19
Louis'	9,736	16,413	26,149	3,189	6,083	9,272
Pride Centre	27	619	646	9	16	26
Student Services	322	1,252	1,574	139	168	307
Student Crew/Safewalk	746	2,895	3,641	322	389	711
Womens Centre	37	865	903	13	22	36
XL Design	1,197	4,644	5,845	516	623	1,140
	<u>42,813</u>	<u>174,886</u>	<u>217,703</u>	<u>17,327</u>	<u>23,447</u>	<u>40,774</u>

**Janitorial supplies are based on actual from January 1 to December 31, 2019
and increased by 5%. (Due to COVID-19 we are using the 2019 Actuals)**

**Janitorial Wages are increase of 2.00% and step of 2.5%
as and estimate. CUPE Contract is under negotiations.**

***As of May 1/14 Admin took over IT server room.**

**USSU 2020-2021 Budget
Repairs & Maintenance**

Schedule #5

		<u>2019 Actual YTD</u> <u>Jan 1 - Apr 30, 2019</u>	<u>2019 Actual YTD</u> <u>May 1 - Dec 31, 2019</u>	<u>Total</u>
	<u>2020-2021 Budget</u>	<u>R & M - Building</u>	<u>R & M - Building</u>	<u>R & M - Building</u>
Administration	-			0
Administration-Mub	-			0
Facilities	20,005	2,201	16,851	19,052
Facilities (Bldg)	46,777	22,471	22,079	44,550
Facilities-MUB	-			0
Facilities-MUB (Bldg)	32,801	5,168	26,071	31,239
Food Centre	-			0
Help Centre	-			0
Information Centre	-			0
Louis'	-			0
Pride Centre	-			0
Student Crew/Safewalk	-			
Womens Centre	-			
XL Design	-			
Total	99,583	29,841	65,000	94,841

**Repairs & Maintenance expenses are based on actual
from Jan 1 to Dec 31, 2019.**

**Increased actual expense by 5%. includes BI-yearly
elevator R & M.**

(Due to COVID-19 we are using the 2019 actuals)

***As of May 1/14 Facilities took over building expenses.**

***As of May 1/14 Admin took over server room.**

USSU 2021-2022 Budge Schedule #6**Utilities Expense**

		<u>2019 Actual YTD</u>	<u>2019 Actual YTD</u>	
		<u>Jan 1 - Apr 30, 2019</u>	<u>May 1 - Dec 31, 2019</u>	<u>Total</u>
	<u>2021-2022 Budget</u>	<u>Utilities</u>	<u>Utilities</u>	<u>Utilities</u>
Administration	31,885	9,842	18,909	28,751
Administration-MUB	-			0
Facilities	243,122	86,915	132,312	219,227
Facilities-MUB	24,718	7,992	14,297	22,288
Food Centre	2,206	680	1,308	1,989
Help Centre	3,056	998	1,758	2,756
Louis'	124,301	39,250	72,834	112,084
Pride Centre	4,132	1,354	2,372	3,726
Student Services	2,260	697	1,341	2,038
Student Crew/Safewalk	5,228	1,613	3,101	4,714
Womens Centre	5,765	1,885	3,313	5,198
XL Design	8,386	2,587	4,975	7,562
Total	455,058	153,813	256,519	410,332

Utilities expenses are based on actual
from Jan 1 to Dec 31, 2019 and increased by 10.90%.
(Due to COVID-19 we are using the 2019 Actuals)

*As of May 1/14 Admin took over IT server room.

Account #: 100-4160-00 **Account Name/Dept:** Interest Revenue-Admin.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Interest on Investments per attached schedule #1.	1,953
Interest on Chequing Account	3,360
Total for the year:	5,313

Account #: 100-4180-00 **Account Name/Dept:** Insurance Fee Revenue-Admin.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Campus Clubs/Societies insurance fees based on actual to December 31, 2019 and estimated.	
Total for the year:	2,038

Account #: 100-4300-00 **Account Name/Dept:** Student Fee Revenue-Admin.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Increase of 5% from 2019/2020 (1% administration fee retained by the University.)	
Total for the year:	1,703,286

Account #: 100-5010-00 **Account Name/Dept:** Audit Fee Expense-Admin.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Quote per KPMG - Audit	
Total for the year:	24,960

Account #: 100-5030-00 **Account Name/Dept:** Bank Charge Expense-Admin.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Activity Fee (Internet Banking Fee)	2,119
Other-deposit bags (\$30/100 bags), Credit Card Fees, and other misc. bank charges.	814
Deposit pickups (\$365.52 * 4 months)	1,462
Total for the year:	4,395

Account #: 100-5090-00 **Account Name/Dept:** Computer Maintenance Expense-Admin.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Per computer schedule #2	-
2-SSL, 1- Code Signing, FMS/Files, Support Ticket System (Fresh Desk), Microsoft 365, Zoom	2,251
Maintenance Agreement (Dynamics and 6-Filemaker)	4,195
Total for the year:	6,446

Account #: 100-5120-00 **Account Name/Dept:** Conference Expense-Admin.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Conferences are to be applied for.	
Due to COVID-19 all conferences are Virtual	
All Conference are inclusive of Registration, Hotels, Per diems, Taxes, and Taxi.	
Flights will be covered by RBC Avion points.	

Per Diem of \$65 is based on Federal Government policy.

Total for the year:

4,000

Account #: 100-5150-00

Account Name/Dept: Contract Labour Expense-Admin.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Secret Shopper Program

Total for the year:

1,500

Account #: 100-5170-00

Account Name/Dept: Copier Expenses-Admin.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Copier service expenses and supplies. Based on actual to December 31, 2019 and estimated.

Total for the year:

1,744

Account #: 100-5200-00

Account Name/Dept: Depreciation Expense-Admin.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Per schedule #3

Total for the year:

4,653

Account #: 100-5205-00

Account Name/Dept: Discount Expense-Admin.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Staff discounts (20%) Based on actual to December 31, 2019 and estimated.

Total for the year:

1,167

Account #: 100-5240-00

Account Name/Dept: Equipment & Equip. Maint. Expense-Admin.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Based on actual to December 31, 2019 and estimated.

Total for the year:

50

Account #: 100-5320-00

Account Name/Dept: Hiring Expenses-Admin.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Includes all staff hiring.

Total for the year:

12,000

Account #: 100-5340-00

Account Name/Dept: Insurance Expense-Admin.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Insurance premiums as per quote from Insurer.

Property & Business Interruption

Boiler & Machinery

Commercial General Liability

Directors & Officers, Employment Practices Liability & Crime (EPL)

Sports Injury Accidental Death & Dismemberment

30,757

1,928

29,719

12,921

1,219

Total for the year:

76,544

Account #: 100-5350-00

Account Name/Dept: Janitorial Expense-Admin.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Per Schedule #4

Total for the year:

21,823

Account #: 100-5370-00

Account Name/Dept: Legal Fee Expense-Admin.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

This is for legal services related to labor relations, contract reviews, admin, annual general meeting, consulting (excludes lease contracts) as required.

Total for the year:

13,402

Account #: 100-5400-00

Account Name/Dept: Meeting Expenses-Admin.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Meeting Expenses as required for all Administration staff and committees.

Total for the year:

250

Account #: 100-5410-00

Account Name/Dept: Membership Expense-Admin.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Assoc. of Managers in Cnd. Colleges & University Student Centers,

Total for the year:

900

Account #: 100-5420-10

Account Name/Dept: Misc. COVID-19 Expense-Admin

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Supplies related to COVID-19.

Total for the year:

11,000

Account #: 100-5430-00

Account Name/Dept: Office & General Expense-Admin.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Based on actuals for 2020 and estimated due to COVID-19

Internal supplies for all operations and centres are included in this line.

Total for the year:

3,315

Account #: 100-5480-00

Account Name/Dept: Professional Dev./Wellness Expense-Admin.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Reimbursement for Professional Development (seminars, workshops and tuition) Suspended Due to COVID-19

Reimbursement for Wellness (physical activity) (max. \$400)

Total for the year:

-

3,200

3,200

Account #: 100-5510-00

Account Name/Dept: Repairs & Maintenance Expense-Admin.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

As per Schedule #5 (included in Facilities)	-
Misc. Repairs	100
Total for the year:	100

Account #: 100-5550-00

Account Name/Dept: Salaries/Wages & Benefits Expense-Admin.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Salaries, Wages, Benefits and CPI adjustments for all administration staff.	848,803
U of S 2% Benefit Fee (RRP, Basic Life, LTD)	2,994
Total for the year:	851,797

Account #: 100-5580-00

Account Name/Dept: Staff Welfare/Apprec. Expense-Admin.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Staff congratulations, thank you's, condolences, etc.	625
Executive going away gift, picture and frames (\$200.00 x 4), and catering	1,300
Staff long-service recognition awards	2,000
Social Committee Funds	500
Holiday party expenses for all Executive and FT,PPT,LTFT staff (19 staff @ \$35.00/person).	665
Total for the year:	5,090

Account #: 100-5630-00

Account Name/Dept: Telephone Expense-Admin.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Costs for telephone hardware, long distance and cell phone reimbursement.	
Total for the year:	8,825

Account #: 100-5640-00

Account Name/Dept: Training Expense-Admin.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Resource materials and meeting expenses for HR Team to provide training to staff on topics such as conflict resolution, time management, stress management, etc.	1,500
Dynamics Training - 2 people - Suspended due to COVID-19	-
First Aid Training: 5 people @ \$150 each	750
Serve It Right - SLGA Licence (2-Admin and 4-Exec signees)	180
Senior Managers Midyear Retreat	400
Annual Retreat expenses includes professional consultants (teambuilding), food, etc. (\$120)*19 staff	2,280
Total for the year:	5,110

Account #: 100-5660-00

Account Name/Dept: Travel Expense-Admin.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

This is for miscellaneous Admin. Travel (i.e.. Not related to conference travel).	
Total for the year:	200

Account #: 100-5690-00

Account Name/Dept: Utilities Expense-Admin.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Per schedule #6	
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Total for the year:

31,885

Account #: 200-4150-00

Account Name/Dept Housing Registry Revenue-Admin.-Housing

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Sales for housing ads. Based on actual to December 31, 2019 and estimated

Total for the year:

4,572

Account #: 200-5030-00

Account Name/Dept Bank Charges Expense-Admin.-Housing

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Sales for housing ads. Based on actual to December 31, 2019 and
estimated.

Total for the year:

196

Account #: 140-5000-00**Account Name/Dept:** Advertising Expense-Comm.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Sheaf Back (Term 1 online, and potential Term 2 ads)	9,500
Banners	500
USSU Advertising (Social Media, Posters, Miscellaneous)	1,200
Total for the year:	11,200

Account #: 140-5090-00**Account Name/Dept:** Computer Maintenance Expense-Comm.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

As per Schedule #2 - Included in Admin	0
Adobe Creative Cloud, Website Calendar (Modern Tribe), Website Hosting, SSL Certificate	1,460
Maintenance Agreements (Filemaker)	248
Total for the year:	1,708

Account #: 140-5150-00**Account Name/Dept:** Contract Labour Expense-Comm.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Student for Buzz Board Updates (15 updates x \$40)	
Total for the year:	600

Account #: 140-5200-00**Account Name/Dept:** Depreciation Expense-Comm.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

As per Schedule #3	
Total for the year:	882

Account #: 140-5410-00**Account Name/Dept:** Membership Expenses-Comm.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

International Association of Business Communicators (IABC)	
Total for the year:	325

Account #: 140-5430-00**Account Name/Dept:** Office & General Expense-Comm.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Office Supplies	
Total for the year:	100

Account #: 180-4250-10**Account Name/Dept:** Commercial Base Rent Revenue-Facilities

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Based on tenant leases. This amount incorporates an occupancy cost for space occupied by commercial tenants. Many tenants will have a delayed opening due to COVID and when the University can re-open.	
Total for the year:	185,729

Account #: 180-4250-20**Account Name/Dept:** Occupancy Rent Revenue-Facilities

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Non-commercial tenant rent for Lower Place Riel and the MUB buildings.	
Includes: Sheaf, International Students & Study Abroad Centre, Health & Dental Office, Multifaith and U of S third, fourth and penthouse floor.	
Some of these tenants will be delayed opening due to COVID-19 impacts.	
Total for the year:	277,544

Account #: 180-4250-30**Account Name/Dept:** Percentage Rent Revenue-Facilities

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Percentage rent payments from food court tenants will be waived this year as tenants are delayed opening and will have to rebuild their business. Traffic will also be limited.	
Total for the year:	-

Account #: 180-4250-00**Account Name/Dept:** Room/Space Rent Revenue-Facilities

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

This covers Imaginus space rental, North Concourse and the Roy Romanow and bookings are not anticipated until term 2, and very limited.	
Total for the year:	200

Account #: 180-5000-00**Account Name/Dept:** Advertising Expense-Facilities

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

This covers an advertisement in the Survival Calendar, banner stands to advertise tenants, or Star Phoenix ads for space rental etc.	
Total for the year:	1,000

Account #: 180-5030-00**Account Name/Dept:** Bank Charges Expense-Facilities

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

This is a percentage base charge for credit card sales.	
This will be lower than past years as most tenants won't be opening beginning of fiscal year.	
Total for the year:	1,200

Account #: 180-5090-00**Account Name/Dept:** Computer Maintenance Expense-Facilities

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

As per Schedule #2 - Included in Admin	-
Maintenance Agreement (Filemaker)	248
Total for the year:	248

Account #: 180-5200-00**Account Name/Dept:** Depreciation Expense-Facilities

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Per Schedule #3

Total for the year:

16,200

Account #: 180-5240-00**Account Name/Dept:** Equipment Maint. Expense-Facilities

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

This would cover such things as vacuum cleaner repairs, floor washing machine repairs and parts, batteries, replacement parts for equipment and food court trays.

Total for the year:

3,600

Account #: 180-5350-00**Account Name/Dept:** Janitorial Expense-Facilities

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Per Schedule #4 (Janitorial salaries and supplies)

Total for the year:

155,115

Account #: 180-5370-00**Account Name/Dept:** Legal Fee Expense-Facilities

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Legal fees to cover questions regarding leases or other facility legal issues that arise.

Total for the year:

3,600

Account #: 180-5400-00**Account Name/Dept:** Meeting Expense - Facilities

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Bi-annual Janitorial meeting and Lease meetings.

Total for the year:

350

Account #: 180-5410-00**Account Name/Dept:** Membership Fee Expense-Facilities

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

International Facilities Managers Association Membership @ \$400* 1.25 exchange. This membership also includes membership with IFMA Regina.

Total for the year:

500

Account #: 180-5430-00**Account Name/Dept:** Office & General Expense-Facilities

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

This covers facility related office supplies not covered under the Admin line and for Janitors.

Total for the year:

300

Account #: 180-5470-00**Account Name/Dept:** Printing Expense-Facilities

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Based on actuals to December 31, 2019 and estimated up to April.

XL dockets, laminating, etc

Total for the year:

325

Account #: 180-5480-00

Account Name/Dept: Professional Dev./Wellness Expense-Facilities

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

As per CUPE Agreement, staff reimbursement for health, wellness or education courses for union staff.	1,950
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Total for the year:	1,950
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Account #: 180-5510-00

Account Name/Dept: Repairs/Maint. Expense-Facilities

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Per Schedule #5	99,583
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Alarm monitors in Place Riel and MUB included	
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Elevator Licenses for Place Riel and MUB included	
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Total for the year:	99,583
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Account #: 180-5565-00

Account Name/Dept: Signage Expense-Facilities

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Updating signage as needed (pillars and exterior building). Main signage will need to updated this year due to some tenant changes.	
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Total for the year:	5,600
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Account #: 180-5630-00

Account Name/Dept: Telephone Expense-Facilities

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Costs for telephone hardware, long distance and cell phone reimbursement for janitorial staff.	
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Total for the year:	2,680
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Account #: 180-5670-00

Account Name/Dept: Uniforms Expense-Facilities

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Clothing allowance for janitorial staff as per CUPE Agreement.	1,500
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Janitorial vests (not needed this year)	-
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Total for the year:	1,500
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Account #: 180-5690-00

Account Name/Dept: Utilities Expense-Facilities

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Per Schedule #6 (including air conditioning invoice - Feb)	
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Total for the year:	267,840
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Account #: 180-5750-00

Account Name/Dept: Waste Management Expense-Facilities

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Loraas Disposal Services for waste and recycling from the University.	
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Total for the year:	10,876
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Account #: 175-5000-00

Account Name/Dept: Advertising Expense-Food Centre

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Advertising in Survival Guide and social media ads for U-food.

Total for the year:

760

Account #: 175-5090-00

Account Name/Dept: Computer Maint. Expense-Food Centre

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

As per Schedule #2 - Included in Admin

File Maker (May)

Total for the year:

-

248

248

Account #: 175-5200-00

Account Name/Dept: Depreciation Expense-Food Centre

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

As per Schedule #3

Total for the year:

49

Account #: 175-5240-00

Account Name/Dept: Equip. & Equip. Maint. Expense-Food Centre

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Equipment for Fresh Market including Moneris terminal

Total for the year:

268

Account #: 175-5250-00

Account Name/Dept: Events Expense-Food Centre

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Costs Fresh Market and U-food program. Costs for U-food are offset by previous funding commitments from U of S Parking and Tim Horton's

Total for the year:

400

Account #: 175-5350-00

Account Name/Dept: Janitorial Expense-Food Centre

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

As per Schedule #4

Total for the year:

1,536

Account #: 175-5400-00

Account Name/Dept: Meeting Expense-Food Centre

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Meeting expenses for outreach and networking.

Total for the year:

40

Account #: 175-5430-00

Account Name/Dept: Office & General Expense-Food Centre

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Office Supplies, Business Cards, printer cartridges, pens, and pencils

Total for the year:

40

Account #: 175-5510-00

Account Name/Dept: Repairs & Maintenance Exp.-S.S-Food Centre

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

As per Schedule #5 - Included in Facilities

Total for the year:

-

Account #: 175-5550-00

Account Name/Dept: Salaries, Wages & Benefits Exp.-S.S-Food Centre

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Salaries, Wages & Benefits-39% time (15 hrs/week for two weeks August),

Total for the year:

-

Account #: 175-5580-00

Account Name/Dept: Staff Welfare/Apprec. Expense-Food Centre

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Year-end event @ \$15/volunteer (Based on 5 volunteers)

Total for the year:

75

Account #: 175-5630-00

Account Name/Dept: Telephone Expense-Food Centre

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Costs for telephone hardware and long distance.

Total for the year:

462

Account #: 175-5640-00

Account Name/Dept: Training Expense-Food Centre

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

VOTR for Term 2 \$15/volunteer (5 volunteers)

Total for the year:

75

Account #: 175-5710-00

Account Name/Dept: Volunteer Appreciation Expense-Food Centre

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

USSU Gift Cards for volunteers based on points accumulated for hours volunteered.

Total for the year:

160

Account #: 175-5690-00

Account Name/Dept: Utilities Expense-Food Centre

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

As per Schedule #5

Total for the year:

2,206

Account #: 190-5000-00 **Account Name/Dept:** Advertising Expense-Help Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Survival Calendar, social media ads for events and campaigns, and promotional materials for the Centre i.e. Buttons, discussion group and workshop advertising.	
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Total for the year:	1,700
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Account #: 190-5090-00 **Account Name/Dept:** Computer Maint. Expense-Help Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Per schedule #2 - Included in Admin	-
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Total for the year:	-
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Account #: 190-5110-00 **Account Name/Dept:** Condom Expense-Help Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

To cover condoms, gloves, lubricant, dental dams, and internal condoms.	
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Total for the year:	300
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Account #: 190-5120-00 **Account Name/Dept:** Conference Expense-Help Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Cost for the Coordinator to attend a relevant conference.	
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Total for the year:	100
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Account #: 190-5200-00 **Account Name/Dept:** Depreciation Expense-Help Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Per schedule #3	
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Total for the year:	177
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Account #: 190-5240-00 **Account Name/Dept:** Equip. & Equip. Maint. Expense-Help Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

To cover costs of any equipment needs for the year such as buttons.	
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Total for the year:	100
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Account #: 190-5250-00 **Account Name/Dept:** Events/Speakers Expense-Help Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Event costs for the year including Mental Health Awareness weeks, Adulting 101.	
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Includes costs for speakers and honorariums for discussion group leaders.	
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Total for the year:	4,000
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Account #: 190-5350-00 **Account Name/Dept:** Janitorial Expense-Help Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Per schedule #4	
Total for the year:	470

Account #: 190-5400-00 **Account Name/Dept:** Meeting Expenses-Help Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Meeting expenses for outreach and networking.	
Total for the year:	40

Account #: 190-5430-00 **Account Name/Dept:** Office & General Expense-Help Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Office Supplies, Coordinator's business cards, printer toner cartridges,	
pens, pencils and misc supplies. Based on actual to December 31, 2019	
and estimated up to April.	
Total for the year:	75

Account #: 190-5510-00 **Account Name/Dept:** Repairs/Maint. Expense-Help Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Per Schedule #5 - Included in Facilities	
Total for the year:	-

Account #: 190-5550-40 **Account Name/Dept:** Salaries/Wages & Benefit Exp.-Help Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Salaries, Wages & Benefits - 39% time (15 hrs/week) for May through July.	
53% time (20 hrs/week August-April)	
40 hours extra in December and April.	
Total for the year:	16,986

Account #: 190-5580-00 **Account Name/Dept:** Staff Welfare/Apprec. Expense-Help Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Year-end event @ \$15/volunteer (Based on 30 volunteers)	
Total for the year:	450

Account #: 190-5630-00 **Account Name/Dept:** Telephone Expense-Help Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Costs for telephone hardware and long distance.	
Total for the year:	816

Account #: 190-5640-00 **Account Name/Dept:** Training Expense-Help Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
VOTR - Based on \$15/volunteer (25 volunteers)/, \$15/volunteer (15 volunteers)	325
Applied Suicide Intervention - Based on \$140/volunteers (16 Volunteers)	2,240

Additional training and educational opportunities for volunteers	800
Total for the year:	3,365

Account #: 190-5690-00 **Account Name/Dept:** Utilities Expense-Help Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Per Schedule #6	
Total for the year:	3,021

Account #: 190-5710-00 **Account Name/Dept:** Volunteer Appreciation Expense-Help Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
USSU Gift Cards for volunteers based on points accumulated for hours volunteered.	
Total for the year:	910

Account #: 250-4040-00 **Account Name/Dept:** Coat Check Revenue-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Based on estimates for revenue from events from January 2022-April 2022

Total for the year:

300

Account #: 250-4070-20 **Account Name/Dept:** Commission Vending Revenue-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

This line is ATM revenue. Based on estimates for activity from January 2022-April 2022

Total for the year:

400

Account #: 250-4270-40 **Account Name/Dept:** Sales-Bottled Beer Revenue-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Based on actuals with increases for the the fall and winter terms based on the predicted campus
environment and market opportunities including the opening of Louis' in January.

Total for the year:

4,523

Account #: 250-4270-50 **Account Name/Dept:** Sales Draught Beer Revenue-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Based on actuals with increases for the the fall and winter terms based on the predicted campus
environment and market opportunities including the opening of Louis' in January.

Total for the year:

12,442

Account #: 250-4270-60 **Account Name/Dept:** Sales-Food Revenue-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Based on actuals with increases for the the fall and winter terms based on the predicted campus
environment and market opportunities including the opening of Louis' in January.

Total for the year:

99,288

Account #: 250-4270-70 **Account Name/Dept:** Sales-Liquor Revenue-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Based on actuals with increases for the the fall and winter terms based on the predicted campus
environment and market opportunities including the opening of Louis' in January.

Total for the year:

5,070

Account #: 250-4270-80 **Account Name/Dept:** Sales-Non Alcoholic Revenue-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Based on actuals with increases for the the fall and winter terms based on the predicted campus
environment and market opportunities including the opening of Louis' in January.

Total for the year:

4,147

Account #: 250-4275-85 **Account Name/Dept:** Sales-Prepared Beverages- Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Coffee and tea sales at Louis' Loft based on actuals with an increases for the fall and winter terms based on the predicted campus environment.	
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Total for the year:	23,708
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Account #: 250-4275-00 **Account Name/Dept:** Special Event Revenue-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Room rentals based on events from January 2022 to April 2022.	
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Total for the year:	3,500
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Account #: 250-4280-00 **Account Name/Dept:** Sponsorship Revenue-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Sponsorship for Louis' based on beer selections and events from January 2022-April 2022.	
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Total for the year:	200
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Account #: 250-5000-00 **Account Name/Dept:** Advertising Expense-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Includes ads in the Survival Guide, sign in front of MUB, and social media ads.	
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Total for the year:	5,735
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Account #: 250-5030-00 **Account Name/Dept:** Bank Charges Expense-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

This is a percentage base charge for credit card sales.	
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Based on actuals with increases for the the fall and winter terms based on the predicted campus environment and market opportunities including the opening of Louis' in January.	
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Total for the year:	4,200
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Account #: 250-5090-00 **Account Name/Dept:** Computer Maintenance Expense-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

As per Schedule #2 - Included in Admin	-
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iCloud storage	16
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Total for the year:	16
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Account #: 250-5180-40 **Account Name/Dept:** Cost of Sales-Bottled Beer Expense-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Based on 35% of sales.	
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Total for the year:	1,583
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Account #: 250-5180-50 **Account Name/Dept:** Cost of Sales-Draft Beer Expense Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Based on 44% of sales.

Total for the year:

5,474

Account #: 250-5180-60

Account Name/Dept:

Cost of Sales-Food Expense-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Based on 42% of food sales.

Total for the year:

41,701

Account #: 250-5180-70

Account Name/Dept:

Cost of Sales-Liquor Expense-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Based on 23% of sales.

Total for the year:

1,166

Account #: 250-5180-80

Account Name/Dept:

Cost of Sales-Non Alc. Expense-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Based on 40% of sales. This line includes all soda used in mixed drinks.

Total for the year:

1,659

Account #: 250-5180-85

Account Name/Dept:

Cost of Sales Prepared Bev. Expense- Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Based on 31% of sales. Includes coffee, tea, and other Loft products.

Total for the year:

7,349

Account #: 250-4200-00

Account Name/Dept:

Depreciation Expense-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

As per Schedule #3

Total for the year:

17,309

Account #: 250-5240-00

Account Name/Dept:

Equip. & Equip Maint. Expense-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Repairs and maintenance on kitchen and bar equipment. This is based estimates given operating plan.

Total for the year:

11,050

Account #: 250-5285-00

Account Name/Dept:

Food & Beverage Supp. Expense-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Includes napkins, bar wipes, glass towels, glassware, cutlery, plates and take-out containers.

Total for the year:

9,050

Account #: 250-5290-00

Account Name/Dept:

Freight Expense-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Freight charges for incoming items. This includes liquor deliveries and bottle returns.

Total for the year:

1,650

Account #: 250-5360-00

Account Name/Dept:

Kitchen Supplies Expense-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Includes items such as detergents, dishwashing liquids as well as degreasers and cleaners.

Total for the year:

6,400

Account #: 250-5390-00

Account Name/Dept:

License Expense-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Liquor Licenses (SLGA), POS yearly license fees (\$5,388), 7 Shifts License (\$960),

Online ordering subscription (\$550), and Spotify for music.

Total for the year:

7,913

Account #: 250-5400-00

Account Name/Dept:

Meeting Expense-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Meeting expense Louis' manager retreat.

Total for the year:

250

Account #: 250-5410-00

Account Name/Dept:

Membership Expense-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Total for the year:

-

Account #: 250-5430-00

Account Name/Dept:

Office & General Expense-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Based on actuals to December 31, 2019 and estimated up to April.

Total for the year:

240

Account #: 250-5450-00

Account Name/Dept:

Plant Maint. Expense-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Includes planting of flowers on deck and maintenance of the boxes.

Total for the year:

200

Account #: 250-5470-00

Account Name/Dept:

Printing Expense-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Menu printing and other miscellaneous printing.

Total for the year:

500

Account #: 250-5480-00 **Account Name/Dept:** Professional Dev./Wellness Expense-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

As per CUPE Agreement, staff reimbursement for health, wellness or education courses.	
\$650 per union member. Three members are eligible for this benefit in this fiscal year.	
Total for the year:	-

Account #: 250-5500-00 **Account Name/Dept:** Promotions Expense-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Promotions based on estimates given the campus environment.	
This is non advertising cost to run promotions at Louis' as well as any food and beverage that is promoted to customers.	
Total for the year:	2,000

Account #: 250-5510-05 **Account Name/Dept:** Repairs & Maint. Expense-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

As per Schedule #5 - Included in Facilities	
Repairs specific to Louis'	
Total for the year:	9,600

Account #: 250-5550-50 **Account Name/Dept:** Salaries/Wages & Benefits Expense-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Salaries, Wages & Benefits for Full-time In scope, Full-time out of scope and Less Than Full-time.	
Total for the year:	279,063

Account #: 250-5560-00 **Account Name/Dept:** Special Event Expense-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Costs from rental of special items needed for special events including linens and other items.	
Total for the year:	2,000

Account #: 250-5205-00 **Account Name/Dept:** Staff Discounts Expense-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

20% discounts for all staff.	
Total for the year:	2,000

Account #: 250-5580-00 **Account Name/Dept:** Staff Welfare/Apprec. Expense-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Funds for monthly staff initiatives and incentives.	
Total for the year:	400

Account #: 250-5630-00 **Account Name/Dept:** Telephone Expense-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Costs for telephone hardware, long distance and cell phone reimbursement.

Total for the year:

12,000

Account #: 250-5460-00

Account Name/Dept:

Training Expense-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Training expenses for Food Safe.

Total for the year:

1,000

Account #: 250-5650-00

Account Name/Dept:

Transportation Expense-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Line includes cab fares for customers to limit our liability and provide customer service.

Also is for Staff rides home if necessary.

Total for the year:

160

Account #: 250-5670-00

Account Name/Dept:

Uniforms Expense-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Expense for the cost of purchasing kitchen uniforms as well as staff T-shirts and aprons.

Total for the year:

500

Account #: 250-5750-00

Account Name/Dept:

Waste Management Expense-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Loraas Disposal Services for waste and recycling.

Total for the year:

1,500

Expenses

Building Maintenance

Account #: 250-5350-00

Account Name/Dept:

Janitorial Expense-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

As per Schedule #4

Total for the year:

26,149

Account #: 250-5690-00

Account Name/Dept:

Utilities Expense-Louis'

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

As per Schedule #6

Total for the year:

124,301

Account #: 160-4250-40**Account Name/Dept:** Equipment Rental Revenue-Louis'-Entertainment

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Revenue brought in from the rental of sound equipment for shows at Louis' as well as	
for off-site rentals. Ranges from \$350 for student groups to \$1,000 for national	
promoters such as Live Nation.	

Total for the year:	6,000
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Account #: 160-4310-10**Account Name/Dept:** Ticket Sales Revenue-Louis'-Entertainment

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Based on estimates from historical data and touring patterns.	
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Total for the year:	2,000
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Account #: 160-5000-05**Account Name/Dept:** Advertising Expense-Louis'-Entertainment

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

This includes the cost of poster printing and Facebook ads.	
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Total for the year:	400
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Account #: 160-5090-00**Account Name/Dept:** Computer Maint. Expense-Louis'-Entertainment

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

As per schedule #2 - Included in Admin	-
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Total for the year:	-
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Account #: 160-5200-00**Account Name/Dept:** Depreciation Expense-Louis'-Entertainment

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

As per schedule #3	
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Total for the year:	3,394
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Account #: 160-5220-10**Account Name/Dept:** Entertainment Live Expense-Louis' Ent.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

This includes payment for all entertainers, riders, hotels, and ticket printing.	
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Total for the year:	2,000
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Account #: 160-5240-00**Account Name/Dept:** Equip. & Equip. Maint. Exp.-Louis'-Entertainment

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Includes maintenance and repairs to sound equipment.	
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Total for the year:	900
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Account #: 160-5390-00

Account Name/Dept: Licenses Expense-Louis'-Entertainment

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

entandem Tariff 3A fees associated with live entertainment. (3% artist guarantee)

Total for the year:

-

Account #: 160-5550-40

Account Name/Dept: Salaries Expense-Louis' Entertainment

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Includes wages paid to technicians for Louis' events. The rate is \$250 for the main technician and for additional technicians if needed.

Total for the year:

4,800

Account #: 145-4000-20**Account Name/Dept:** Adver. Video Monitors/Plasma Revenue-Marketing

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Based on expectations for the upcoming year.	2,200
Pre-pandemic, total in-kind \$6,000 (campus club events)	
Total for the year:	2,200

Account # 145-4250-30**Account Name/Dept:** Rental Space-Other-Building Revenue-Marketing

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Based on agreements in place resuming post-pandemic.	
Total for the year:	15,900

Account # 145-4620-00**Account Name/Dept:** Survival Calendar Revenue-Marketing

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Estimate based on last year's sales during the pandemic.	
Total for the year:	35,000

Account # 145-5000-00**Account Name/Dept:** Advertising Expense-Marketing

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Sponsor recruitment annual expenditure.	450
Survival Calendar advertising.	800
Total for the year:	1,250

Account # 145-5030-00**Account Name/Dept:** Bank Charges Expense-Marketing

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

This is a percentage base charge for credit card sales.	
Total for the year:	250

Account # 145-5200-00**Account Name/Dept:** Depreciation Expense-Marketing

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

As per Schedule #3	
Total for the year:	347

Account # 145-5400-00**Account Name/Dept:** Meetings Expense-Marketing

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Estimated expenses for attending various meetings and sales calls (coffee, lunch, etc.)	250
Seasonal greetings, thank you cards, hospitality and networking.	100
Total for the year:	350

Account # 145-5430-00

Account Name/Dept: Office & General Expense-Marketing

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Office supplies as needed.

Total for the year:

100

Account # 145-5620-00

Account Name/Dept: Survival Calendar Expense-Marketing

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Based on quote provided from supplier.

Total for the year:

20,000

Account #: 230-5000-00 **Account Name/Dept:** Advertising Expense-Pride Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Survival Calendar, social media ads for events and campaigns, and promotional materials for the Centre i.e. Buttons, discussion group and workshop advertising.	
Total for the year:	1,930

Account #: 230-5090-00 **Account Name/Dept:** Computer Maint. Expense-Pride Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Per schedule #2 - Included in Admin	-
Total for the year:	-

Account #: 230-5110-00 **Account Name/Dept:** Condom Expense-Pride Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

To cover condoms, gloves, lubricant, dental dams, and internal condoms.	
Total for the year:	300

Account #: 230-5120-00 **Account Name/Dept:** Conference Expense-Pride Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Cost for the Coordinator to attend a relevant conference.	
Total for the year:	100

Account #: 230-5200-00 **Account Name/Dept:** Depreciation Expense-Pride Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Per Schedule #3	
Total for the year:	52

Account #: 230-5240-00 **Account Name/Dept:** Equip. & Equip. Maint. Exp.-Pride Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

To cover costs of any equipment needs for the year such as buttons.	
Total for the year:	200

Account #: 230-5250-00 **Account Name/Dept:** Events/Speakers Expense-Pride Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

This account includes all event costs including speakers, performers, film licenses, and other costs for Pride Centre events such as Queerapalooza, Sex Week, Drag Shows, and Pride as well as honorariums for	

speakers and discussion group leaders.	
Costs may be offset by Drag Show revenue if we can host an in person show.	
Total for the year:	4,550

Account #: 230-5350-00 **Account Name/Dept:** Janitorial Expenses-Pride Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Per Schedule #4	
Total for the year:	646

Account #: 230-5400-00 **Account Name/Dept:** Meeting Expenses-Pride Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Meeting expenses are for outreach and networking.	
Total for the year:	40

Account #: 230-5430-00 **Account Name/Dept:** Office & General Expense-Pride Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Office supplies for center including toner cartridge and business cards, pens,	
paper, name tags, etc.	
Total for the year:	100

Account #: 230-5510-00 **Account Name/Dept:** Repairs & Maint. Expense-Pride Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Per Schedule #5 - Included in Facilities	
Total for the year:	-

Account #: 230-5550-00 **Account Name/Dept:** Salaries, Wages & Benefits Exp.-Pride Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Salaries, Wages & Benefits - 39% time (15 hrs/week) for May - July.	
53% time (20 hrs/week August - April).	
40 hours extra in December and April.	
Total for the year:	17,648

Account #: 230-5580-00 **Account Name/Dept:** Staff Welfare/Apprec. Exp.-Pride Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Year-end event @ \$15/volunteer (Based on 30 volunteers)	
Total for the year:	450

Account #: 230-5600-00**Account Name/Dept:**

Subscriptions Expense-Pride Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Yearly subscriptions & purchases of publications and resources

Total for the year:

200

Account #: 230-5630-00**Account Name/Dept:**

Telephone Expense-Pride Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Costs for telephone hardware and long distance.

Total for the year:

639

Account #: 230-5640-00**Account Name/Dept:**

Training Expense-Pride Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

VOTR low cost for Term 1 for virtual training. Term 2 would be in person with higher costs

Applied Suicide Intervention - Based on \$140/volunteers (12 Volunteers)

Additional training and educational opportunities for volunteers

Total for the year:

325

1,680

300

2,305

Account #: 230-5710-00**Account Name/Dept:**

Volunteer Apprec. Expense-Pride Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

USSU Gift Cards for volunteers based on points accumulated for
hours volunteered.

Total for the year:

930

Account #: 230-5690-00**Account Name/Dept:**

Utilities Expense-Pride Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Per Schedule #5

Total for the year:

4,132

Account #: 150-5000-00**Account Name/Dept:** Exec - General Elections Expense-Stud. Gov.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Elections (Advertising & Printing)	200
Candidate Forums	300
Executive Reimbursement	2,500
Councilor Reimbursement	-
Chief Returning Officer	2,500
Assistant Chief Returning Officer	1,500
DRO Voting Booth	500
Total for the year:	7,500

Account #: 150-5000-05**Account Name/Dept:** Exec - By Elections Expense-Stud. Gov.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Elections (Advertising & Printing)	200
Candidate Forums	100
Candidate Reimbursement	875
Chief Returning Officer	1,000
Assistant Chief Returning Officer	600
Total for the year:	2,775

Account #: 150-5330-00**Account Name/Dept:** Exec - Referendum Expense-Stud. Gov.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Referendum (Advertising & Printing)	200
Referendum Forum	300
Referendum Reimbursement	1,000
Referendum - Chief Returning Officer	1,000
Referendum - Assistant Chief Returning Officer	600
Total for the year:	3,100

Account #: 170-5090-00**Account Name/Dept:** Executive - Computer Maint. Expense - Stud. Gov.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

As per Schedule #2 - Included in Admin	
Maintenance Agreement (1-Filemaker) (May)	248
Zoom License - 4	424
SSC Website Hosting, SSC Domain Renewal	-
	672

Account #: 170-5120-00**Account Name/Dept:** Executive - Conference/Development Expense-Stud. Gov.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Conferences and UCRU (President \$3,000, 3-VP's @ \$2,000)	9,000
Peer Advocacy Training and other professional development	750
Total for the year:	9,750

Account #: 170-5200-00**Account Name/Dept:** Executive - Depreciation Expense - Stud. Gov.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Per Schedule #3	
Total for the year:	3,203

Account #: 170-5400-00**Account Name/Dept:** Executive - Meeting Expense-Stud. Gov.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Meetings (Executive Committees)	500
Meetings (President \$350, Op Fin \$300, VP Academic \$300, VP Student. Affairs \$3	1,250
Executive Transition Lunch (\$100/Exec)	400
Budget Review with Finance and Assessment Committee, Executive Committee and Senior Managers.	400
Senior Managers, U of S Senior Administrators, and Executive Lunch	-
USC Committees (8 x \$150) food allowance	1,200
Total for the year:	3,750

Account #: 170-5430-00**Account Name/Dept:** Executive - Office & General Expense-Stud. Gov.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Office supplies, business cards, etc.	
Total for the year:	600

Account #: 170-5470-00**Account Name/Dept:** Executive - Printing Expense-Stud. Gov.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Insurance forms and other misc. printing	
Total for the year:	38

Account #: 170-5490-00**Account Name/Dept:** Executive - Projects Expense-Stud. Gov.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Projects and initiatives of the Executive: each Executive member must apply to the Executive Committee for funding.	6,500
Anti-Racism / Anti-Oppression initiatives	1,500
Lobby Campaign Expense - Municipal, Provincial and Federal Campaigns. (including but not limited to research, preparation, cost-sharing, hosting expenses, etc)	3,000
Marketing (Survival Guide placements, social media advertising, executive campaigns and announcements)	3,000
Total for the year:	14,000

Account #: 170-5490-05**Account Name/Dept:** Executive - Events Expense-Stud. Gov.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Experience in Excellence Awards	5,000
Undergraduate Project Symposium	3,000

Know Your Rights (Academic rights and responsibilities)	500
AOCP (May, Aug, Nov, Mar)	1,600
Women in Leadership	1,500
Campus Club Weeks (Sep \$800, Jan \$400)	1,200
Advocacy Week (Government and Institution advocacy events)	600
Winter Programming (Jan)	500
Remembrance Day	600
Indigenous Achievement Week (to be applied for or USSU sponsored speaker)	5,250
Indigenous Knowledge Keeper (15hrs/month x 6 months plus expenses)	10,000
Bike Tool Rental Service	75
Total for the year:	29,825

Account #: 170-5530-00

Account Name/Dept: Executive - Retreat Expense-Stud. Gov.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Executive Orientation Lunch	400
Retreat and Team Building (\$120*4 Exec)	480
Mid-year Review Retreat for the Executive Committee	300
Total for the year:	1,180

Account #: 170-5550-00

Account Name/Dept: Executive - Salaries, Wages & Benefits Exp. - Stud. Gov.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Executive Salaries - (41302.67 x 4)	165,211
Executive Salaries - Payout (15 days Vacation and 20 EDO's)	9,531
Benefits (CPP, EI, WCB)	13,022
Benefits (Health and Dental Insurance)	1,098
Health and wellness (physical activity/PAC student fees) (\$400/exec)	1,600
Transition incentive (\$1,500 x4 for completion of report and exit interviews)	6,000
Total for the year:	196,462

Account #: 170-5570-00

Account Name/Dept: Executive - Sponsorship Expense-Stud. Gov.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

International and Exchange Student Experience Event Funding to be applied for	2,500
Executive Sponsorship to be applied for	6,000
Total for the year:	8,500

Account #: 170-5630-00

Account Name/Dept: Executive - Telephone Expense-Stud. Gov.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Cost for reimbursement of executive cell phone plans, up to \$100/month each	4,800
Costs for telephone hardware and long distance.	1,854
Total for the year:	6,654

Account #: 170-5660-00

Account Name/Dept: Executive - Travel Expense-Stud. Gov.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

This is for miscellaneous Executive travel (Not related to conference travel).	
Car rental or mileage (Rural campus travel)	1,140
Food for students & the executive (\$200 x 3)	600
Per diem allowance for three full trip days (\$65 x 4 x 3)	780
Hotel rooms for three nights {(\$120 x 4 x 1) + (\$150 x 4 x 2)}	1,680
Total for the year:	4,200

Account #: 310-5090-00

Account Name/Dept: USC - Computer Maintenance

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

As per schedule #2 - In Admin	
Maintenance Agreement (Filemaker) (May)	248
Total for the year:	248

Account #: 310-5190-00

Account Name/Dept: USC - Councilor Year end gifts Expense-Stud. Gov.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Year end gifts for Councilors (26 Councilors x \$100)	2,600
Year end gifts for Committee work, given as Louis' Gift Cards (65 committee seats x \$25)	1,625
Total for the year:	4,225

Account #: 310-5200-00

Account Name/Dept: USC - Depreciation Expense - Stud. Gov.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

As per schedule #3	
Total for the year:	32

Account #: 310-5330-00

Account Name/Dept: USC - Honorariums Expense-Stud. Gov.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

USC Chair (\$40/meeting x 26 meetings)	
Total for the year:	1,040

Account #: 310-5400-00

Account Name/Dept: USC - Meeting Expenses-Stud. Gov.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Other meeting expenses (name plates)	25
Councillor Travel and Accommodation Expenses (for Prince Albert Campus MSC x 4 meetings)	1,500
USC Orientation-April (Refreshments, printing, etc.)	350
USC Orientation-September (Refreshments, printing, etc.)	350
Total for the year:	2,225

Account #: 310-5400-10

Account Name/Dept: USC - Meeting Expenses (AGM)-Stud. Gov.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Printing, Office Supplies, Room & Equipment Rentals, and Advertising	1,000
Refreshments (Pizza, Pepsi Product)	490
Chairperson Honorarium	75
Total for the year:	1,565

Account #: 310-5400-05

Account Name/Dept: USC - Meeting Expenses (SGM)-Stud. Gov.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Printing, Office Supplies, Room & Equipment Rentals, and Advertising	1,000
Refreshments (Pizza, Pepsi Product)	490
Chairperson Honorarium	75
Total for the year:	1,565

Account #: 310-5680-00

Account Name/Dept: USC - Socials/Apprec. Expense-Stud. Gov.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

USC Appreciation (6 socials at \$400 per social)	2,400
USC Meetings (6 meetings at \$400 per meeting)	2,400
USC Transition Social	800
Total for the year:	5,600

Account #: 130-4180-00 **Account Name/Dept:** Ratification Revenue-Campus Groups

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Ratification revenue comes from ratification fees in the campus groups policy.	
(Insurance for Campus events are accounted for in the Admin Budget)	
Total for the year:	10,000

Account #: 130-4280-00 **Account Name/Dept:** Sponsorship Revenue- Campus Groups

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Pepsi Cold Beverage Contract	10,200
Pepsi Product	4,000
Total for the year:	14,200

Account #: 130-5310-00 **Account Name/Dept:** Grants Expense (Cash/Credit)-Campus Groups

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Campus Group Grants (~150 groups)	
Project and Initiative Grants	40,000
Equity, Diversity and Inclusion Grants	10,000
Total for the year:	50,000

Account #: 130-5310-05 **Account Name/Dept:** Grants Expense (Product)-Campus Groups

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Pepsi Product	
Total for the year:	4,000

Account #: 220-5310-00 **Account Name/Dept:** Grants Expense - Campus Legal Services

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Per budget submitted by Legal Services for administrative expenses to be applied for:	
Total for the year:	500

Account #: 220-5310-05 **Account Name/Dept:** Grants Expense - Sustainability

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Sustainability Funding (maybe matched by U of S) to be applied for:	
(This is matched by Office of Sustainability of \$2,500)	
Total for the year:	2,500

Account #: 220-5310-10 **Account Name/Dept:** Grants Expense - Anti-Racism

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Anti-Racism and Anti-Oppression	
Total for the year:	2,500

Account #: 280-5310-00 **Account Name/Dept:** Grants Expense-Student-Travel Fund

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
USSU grant to U of S Student Travel Award	
Total for the year:	5,000

Account #: 210-4070-00**Account Name/Dept:** Commission Revenue-Student Services

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

The revenue generated from parking, SPC, and other commission based programs.	
and evening parking passes.	
	150

Account #: 210-4070-05**Account Name/Dept:** U-Pass Distribution Commission

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Revenue from the commission on undergraduate and graduate U-pass distribution.	
Based on estimates given the campus environment for Spring, Fall, and Winter terms.	
Total for the year:	22,500

Account #: 210-4140-00**Account Name/Dept:** Faxing Revenue-Student Services

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Based on projections given the predicted campus environment.	
Total for the year:	80

Account #: 210-4190-00**Account Name/Dept:** Locker Revenue-Student Services

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Based on estimated usage of lockers with \$40/term rate with rentals for January 2022.	
Total for the year:	600

Account #: 210-4205-00**Account Name/Dept:** Notary Revenue-Student Services

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Based on projected notary services for non students at \$20 per transaction.	
Total for the year:	480

Account #: 210-4230-00**Account Name/Dept:** Poster Revenue-Student Services

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Based projections given access to the tunnel for January 2022	
Total for the year:	40

Account #: 210-4250-10**Account Name/Dept:** Table Rentals-Tunnel-Student Services

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Table rentals in Place Riel tunnel based on projected access to the tunnel for January 2022.	
Total for the year:	1,200

Account #: 210-5000-00**Account Name/Dept:** Advertising Expense-Student Services

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Advertising for Survival Calendar ad, U-pass, and parking passes for table vendors.

Total for the year:

800

Account #: 210-5030-00

Account Name/Dept: Bank Charge Expense-Student Services

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

This is a percentage base charge for credit card sales and rental of equipment.

Based on estimates given the predicted campus environment.

Total for the year:

720

Account #: 210-5090-00

Account Name/Dept: Computer Maint. Expense-Student Services

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Per schedule #2 - Included in Admin

Lt Speed Pro

Maintenance Agreement (Filemaker) (May)

Total for the year:

-

1,168

248

1,416

Account #: 210-5200-00

Account Name/Dept: Depreciation Expense-Student Services

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Per schedule #3

Total for the year:

1,296

Account #: 210-5240-00

Account Name/Dept: Equip.Maint. Expense-Student Services

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Covers repairs to fax machine, and other machinery.

Total for the year:

100

Account #: 210-5270-00

Account Name/Dept: Fax Expense-Student Services

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Based on predicted revenues and usage given the campus environment.

Total for the year:

8

Account #: 210-5385-00

Account Name/Dept: Locker Expense-Student Services

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Covers purchase of replacement locks for lockers.

Total for the year:

40

Account #: 210-5430-00

Account Name/Dept: Office & General Expense-Student Services

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Budget for thermal paper for debit card machine (s), cash register tape, and maps.	
Based on predicted campus environment for the Fall and Winter terms.	500
Payment to the U of S for the building of a database and interface that will allow U-pass to move an app based delivery.	5,000
Total for the year:	5,500

Account #: 210-5480-00

Account Name/Dept: Professional Dev./Wellness-Student Services

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

As per CUPE Agreement, staff reimbursement for health, wellness or education courses.	
Total for the year:	-

Account #: 210-5550-00

Account Name/Dept: Salaries/Wages & Benefits Exp.-Student Services

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Salaries, Wages & Benefits based on the hiring of a new position with an estimated start date of September 2021.	
Total for the year:	32,706

Account #: 210-5630-00

Account Name/Dept: Telephone Expense-Student Services

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Costs for telephone hardware and long distance.	
Total for the year:	1,182

Expenses

Building Maintenance

Account #: 210-5350-00

Account Name/Dept: Janitorial Expense-Student Services

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Per Schedule #4	
Total for the year:	1,574

Account #: 210-5510-00

Account Name/Dept: Repairs & Maint. Expense-Student Services

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Per Schedule #5 - Included in Facilities	
Total for the year:	-

Account #: 210-5690-00

Account Name/Dept: Utilities Expense-Student Services

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Per Schedule #6	
Total for the year:	2,260

*As of May 1, 2021 Information Centre name changed to Student Services

Account #: 165-4280-00 **Account Name/Dept:** Sponsorship Revenue-S. S-Welcome Week

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Sponsorship for Welcome Week from various partners	
Total for the year:	15,000

Account #: 165-5000-00 **Account Name/Dept:** Advertising Expense-S.S-Welcome Week

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Social Media advertising	
Total for the year:	300

Account #: 165-5220-40 **Account Name/Dept:** Entertainment Live Expense-S.S-Welcome Week

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Entertainment/Activities	
Total for the year:	1,500

Account #: 165-5240-00 **Account Name/Dept:** Equipment Maint. Expense-S.S-Welcome Week

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Facilities	3,000
Handyman Rentals	3,000
Equipment Rentals	1,000
Total for the year:	7,000

Account #: 165-5390-00 **Account Name/Dept:** Licenses Expense-S.S.-Welcome Week

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Licensing (Potential Outdoor Movie)	
Total for the year:	350

Account # 145-5500-00 **Account Name/Dept:** Promo Merchandise Expense-Welcome Week

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Various give-aways to students	
Total for the year:	3,500

Account # 165-5550-00 **Account Name/Dept:** PT Salaries Expense- S.S.-Welcome Week

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Student Crew for overnight security & odd jobs	
--	--

Total for the year:

1,200

Account #: 330-4295-00**Account Name/Dept:** Crew Revenue-S.S-Stud. Crew/Safewalk

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Revenue for Student Crew Wages charged out as follows: USSU \$14/hr, Campus Clubs

\$14hr, Safestudy \$15/hr, Campus business \$15/hr, Off Campus Groups will be \$16/hr.

Based on actual to December 31, 2019 and estimated up to April with increased rates in effect.

Total for the year:

-

Account #: 330-5000-00**Account Name/Dept:** Advertising Expense -S.S Stud. Crew/Safewalk

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Survival Calendar, Student Crew, Safewalk postcards and positions.

Total for the year:

-

Account #: 330-5090-00**Account Name/Dept:** Computer Maint. Exp.-S.S Stud. Crew/Safewalk

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

As per Schedule #2 - Included in Admin

Total for the year:

-

-

Account #: 330-5200-00**Account Name/Dept:** Depreciation Expense-S.S-Stud. Crew/Safewalk

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

As per Schedule #3

Total for the year:

49

Account #: 330-5240-00**Account Name/Dept:** Equip. & Equip. Maint. Exp.-S.S-Stud. Crew/Safewalk

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Covers the cost of radio license and service agreement for 2 Safewalk radios.

Total for the year:

250

Account #: 330-5350-00**Account Name/Dept:** Janitorial Expense-S.S-Stud. Crew/Safewalk

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

As per Schedule #4

Total for the year:

3,641

Account #: 330-5430-00**Account Name/Dept:** Office & General Expense-S.S-Stud. Crew/Safewalk

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Office supplies as needed.

Total for the year:

-

Account #: 330-5510-00**Account Name/Dept:** Repairs & Maint. Expense-S.S-Stud. Crew/Safewalk

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

As per Schedule #5 -Included in Facilities

Total for the year:

-

-

Account #: 330-5550-00

Account Name/Dept: Salaries, Wages & Ben. Exp.-S.S.-Stud.Crew/Safewalk

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Salaries, Wages & Benefits-53% time (20 hrs/week for two weeks August),	-
53% time (20hrs/week September - April)	
40 hours extra in December and April.	
	-
Total for the year:	-

Account #: 330-5580-00

Account Name/Dept: Staff Welfare/Apprec. Exp.-S.S-Stud. Crew/Safewalk

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Year-end event for volunteers.	-
Total for the year:	-

Account #: 330-5630-00

Account Name/Dept: Telephone Expense-S.S-Stud. Crew/Safewalk

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Costs for telephone hardware and long distance.	
Total for the year:	454

Account #: 330-5640-00

Account Name/Dept: Training Expense-S.S.-Stud. Crew/Safewalk

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

To cover any costs associated with providing courses for coordinator and volunteers.	
Total for the year:	

Account #: 330-5670-00

Account Name/Dept: Uniforms Expense-S.S-Stud. Crew/Safewalk

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Student Crew t-shirts and jackets for Safewalk.	
Total for the year:	

Account #: 330-5710-00

Account Name/Dept: Volunteer Apprec. Expense-S.S-Stud. Crew/Safewalk

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

USSU Gift Cards for volunteers based on points accumulated for hours volunteered.	
Total for the year:	-

Account #: 330-5690-00

Account Name/Dept: Utilities Expense-S.S-Stud. Crew/Safewalk

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

As per Schedule #6	
Total for the year:	5,228

Account #: 350-5000-00 **Account Name/Dept:** Advertising Expense-Women Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Survival Calendar, social media ads for events and campaigns, and promotional materials for the Centre i.e. Buttons, discussion group and workshop advertising.	
Total for the year:	1,830

Account #: 350-5090-00 **Account Name/Dept:** Computer Maint. Expense-Women Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Per Schedule #2 - Included in Admin	-
Total for the year:	-

Account #: 350-5110-00 **Account Name/Dept:** Condoms Expense-Women Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

To cover condoms, gloves, lubricant, dental dams, and internal condoms.	
for the year.	
Total for the year:	300

Account #: 350-5120-00 **Account Name/Dept:** Conferences Expense-Women Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Cost for Coordinator to attend relevant conferences or seminars.	
Total for the year:	100

Account #: 350-5200-00 **Account Name/Dept:** Depreciation Expense-Women Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Per Schedule #3	
Total for the year:	81

Account #: 350-5240-00 **Account Name/Dept:** Equip. & Equip Maint. Expense-Women Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

To cover costs of any equipment needs for the year such as buttons.	
Total for the year:	100

Account #: 350-5250-00 **Account Name/Dept:** Events/Speakers Expense-Women Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

To pay for events and speakers that take place during the year. Includes cost of putting on Sexual Violence Awareness Week, Dec 6 Memorial, International Women's Day, Take Back the Night, Pro Choice Awareness Week, and other events planned by the coordinator. This would include honorariums for speakers and discussion group leaders	
Total for the year:	4,000

Account #: 350-5350-00 **Account Name/Dept:** Janitorial Expense-Women Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Per Schedule #4

Total for the year:

903

Account #: 350-5400-00 **Account Name/Dept:** Meeting Expense-Women Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Meeting expense is for outreach and networking.

Total for the year:

40

Account #: 350-5430-00 **Account Name/Dept:** Office & General Expense-Women Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Office supplies including toner cartridges, filing supplies, business cards, name tags, name tags, etc.

Total for the year:

80

Account #: 350-5510-00 **Account Name/Dept:** Repairs & Maintenance Expense-Women Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Per Schedule #5 - Included in Facilities

Total for the year:

-

Account #: 350-5550-00 **Account Name/Dept:** Salaries, Wages & Benefits Exp.-Women Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Salaries, Wages & Benefits - 39% time (15 hrs/week) for May - July.

53% time (20 hrs/week) for August through April 30.

40 hrs extra (Dec and Apr)

Total for the year:

16,986

Account #: 350-5580-00 **Account Name/Dept:** Staff Welfare/Apprec. Expense-Women Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Year-end event @ \$15/volunteer (Based on 30 volunteers).

Total for the year:

450

Account #: 350-5600-00 **Account Name/Dept:** Subscriptions Expense-Women Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Yearly subscriptions & purchases of publications or resources to be used by the Centre.

Total for the year:

100

Account #: 350-5630-00 **Account Name/Dept:** Telephone Expense-Women Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Costs for telephone hardware and long distance.

Total for the year:

639

Account #: 350-5640-00

Account Name/Dept: Training Expense-Women Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Term 1 VOTR will be held on online estimated cost would be low.

100

Term 2 VOTR may allow for some some workshops and feeding of volunteers

225

Applied Suicide Intervention - Based on \$140/volunteers (12 Volunteers)

1680

Other training opportunities.

300

Total for the year:

2,305

Account #: 350-5710-00

Account Name/Dept: Volunteer Appreciation Expense-Women Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

USSU Gift Cards for volunteers based on points accumulated for hours volunteered.

Total for the year:

990

Account #: 350-5690-00

Account Name/Dept: Utilities Expense-Women Cntr.

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Per Schedule #6

Total for the year:

5,765

Account #: 360-4005-00 **Account Name/Dept:** Banner Stand Revenue-XL Design

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Based on actuals with increases for the the fall and winter terms based on the	
predicted campus environment and market opportunities.	
Total for the year:	2,100

Account #: 360-4005-00 **Account Name/Dept:** Binding Revenue

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Based on actuals with increases for the the fall and winter terms based on the	
predicted campus environment and market opportunities.	
Total for the year:	1,400

Account #: 360-4060-00 **Account Name/Dept:** Color Copy Revenue-XL Design

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Based on actuals with increases for the the fall and winter terms based on the	
predicted campus environment and market opportunities.	
Total for the year:	67,725

Account #: 360-4150-00 **Account Name/Dept:** Finishing Revenue

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Based on actuals with increases for the the fall and winter terms based on the	
predicted campus environment and market opportunities.	
Total for the year:	3,811

Account #: 360-4170-00 **Account Name/Dept:** Laminating Revenue

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Based on actuals with increases for the the fall and winter terms based on the	
predicted campus environment and market opportunities.	
Total for the year:	3,315

Account #: 360-4200-00 **Account Name/Dept:** Outsourcing Revenue-XL Design

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Based on actuals with increases for the the fall and winter terms based on the	
predicted campus environment and market opportunities.	
Total for the year:	13,800

Account #: 360-4215-00 **Account Name/Dept:** Plotter Revenue-XL Design

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Based on actuals with increases for the the fall and winter terms based on the	
predicted campus environment and market opportunities.	

Total for the year:

13,570

Account #: 360-4330-00

Account Name/Dept:

Typesetting Revenue-XL Design

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Based on actuals with increases for the the fall and winter terms based on the predicted campus environment and market opportunities.

Total for the year:

2,740

Account #: 360-5000-00

Account Name/Dept:

Advertising Expense-XL Design

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Full-page Survival Calendar, social media ads and promotional materials and customer bags. We also cover costs for the XL manager's networking group

Total for the year:

2,740

Account #: 360-5030-00

Account Name/Dept:

Bank Charges Expense-XL Design

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

This is a percentage base charge for credit card sales and credit card terminal rental.

Total for the year:

1,700

Account #: 360-5040-00

Account Name/Dept:

Banner Stand Expense-XL Design

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

This is the cost of banner stands and materials. They are at 27% of Banner Stand sales.

Total for the year:

567

Account #: 360-5090-00

Account Name/Dept:

Computer Maint. Expense-XL Design

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

As per Schedule #2 - Included in Admin

0

2-Adobe Creative Cloud Complete

1,092

Lt Speed Pro

1,168

Total for the year:

2,259

Account #: 360-5170-10

Account Name/Dept:

Copier-Paper Expense-XL Design

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Based on 17.5% of Colour Copier Sales.

Total for the year:

11,852

Account #: 360-5170-15

Account Name/Dept:

Copier-Service Expense-XL Design

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

This is an expense for 'click' charges on the copier. It is estimated at 25% of copy sales.	
Total for the year:	16,931

Account #: 360-5200-00 **Account Name/Dept:** Depreciation Expense-XL Design

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Per Schedule #3	
Total for the year:	7,211

Account #: 360-5240-00 **Account Name/Dept:** Equip. & Equip Maint.-XL Design

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Miscellaneous repairs for equipment not covered under service. This includes replacement of head cartridges, blade sharpening, and other items.	
Total for the year:	2,600

Account #: 360-5215-00 **Account Name/Dept:** Finance Expense-XL Design

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Finance charge on lease of Color Copier.	
Total for the year:	3,396

Account #: 360-5290-00 **Account Name/Dept:** Freight- XL Design

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Freight costs on shipping our paper and other supplies.	
Total for the year:	720

Account #: 360-5355-00 **Account Name/Dept:** Lease Operating- XL Design

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Lease costs for the two Ricoh printers at XL.	
Total for the year:	20,928

Account #: 360-5430-00 **Account Name/Dept:** Laminating Expense- XL Design

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
Costs for Laminating supplies used on jobs. Costs are estimated at 33% of Laminating sales.	
Total for the year:	1,094

Account #: 360-5430-00 **Account Name/Dept:** Office & General Expense-XL Design

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:	
This includes debit paper, pens, paper, and general office/supply items.	
Based on actuals for this past year with a small increase.	

Total for the year:

780

Account #: 360-5440-00

Account Name/Dept:

Outsourcing Expenses-XL Design

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

This is a service for clients. We outsource various types of print mounting to keep customers using XL for all their print requirements. This cost is budgeted at 85% of revenue.

Total for the year:

11,730

Account #: 360-5455-00

Account Name/Dept:

Plotter Expenses-XL Design

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Based on 20% of the plotter revenue. This covers ink cartridges, paper rolls, etc.

Total for the year:

2,714

Account #: 360-5510-00

Account Name/Dept:

Repairs & Maint. Expense-XL Design

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Misc. Repairs

Total for the year:

300

Account #: 360-5550-00

Account Name/Dept:

Salaries, Wages & Benefits Expense-XL Design

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Salaries, Wages & Benefits for FT and PT employees.

Total for the year:

67,207

Account #: 360-5630-00

Account Name/Dept:

Telephones Expense - XL Design

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Costs for telephone hardware and long distance.

Total for the year:

2,588

Expenses

Building Maintenance

Account #: 360-5350-00

Account Name/Dept:

Janitorial Expense-XL Design

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

As per schedule #4

Total for the year:

5,845

Account #: 360-5670-00

Account Name/Dept:

Utilities Expense-XL Design

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

As per Schedule #6

Total for the year:

8,386

Account #: 181-4160-00

Account Name/Dept: Interest Revenue-Place Riel

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Based on actual from 2018-2019.

Total for the year:

-

Account #: 181-4300-00

Account Name/Dept: Infrastructure Revenue-Place Riel

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Based on principal repaid during the year plus interest and bank charges.

Total for the year:

918,813

Account #: 181-5030-00

Account Name/Dept: Bank Charges Expense-Place Riel

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Based on actual from January - December, 2020.

Total for the year:

100,392

Account #: 181-5200-00

Account Name/Dept: Depreciation Expense-Place Riel

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Per Schedule #3

Total for the year:

597,322

Account #: 181-5325-00

Account Name/Dept: Interest Expense-Place Riel

Detail/Analysis of what items will be coded to this account &/or calculation of annual total:

Based on actual from January - December, 2020.

Total for the year:

714,996

University Students' Council Attendance

	Sep. 03	Sep. 10	Sep. 17	Sep. 24	Oct. 01	Oct. 08	Oct. 15	Oct. 22	Oct. 29	Nov. 05	Nov. 12	Nov. 19	Nov. 26	Jan. 14	Jan. 21	Feb. 04	Feb. 11	Feb. 25	Mar. 11	Mar. 25
Cross, Emma	P	P	P	P	P	NM	P	P	NM	P	NM	NM	P	P	P	P	P	P	P	P
Millar, Wyatt	P	P	P	P	P	NM	P	P	NM	P	NM	NM	P	P	P	P	P	P	P	P
Jacob, Sharon	P	P	P	P	P	NM	P	A	NM	P	NM	NM	P	P	P	P	PG	P	P	P
Rawat, Ritish	A	P	P	P	P	NM	P	P	NM	P	NM	NM	A	A	P	P	P	P	PG	P
Soota, Sahil	P	P	P	P	P	NM	P	P	NM	P	NM	NM	P	P	P	P	P	PG	P	P
Lies, Madelyn	P	P	P	P	P	NM	P	P	NM	P	NM	NM	P	P	P	P	P	P	P	P
Keller, Taylor	P	P	P	P	P	NM	P	PG	NM	P	NM	NM	P	P	P	P	P	P	P	P
Reaser, Isaac	P	P	P	P	P	NM	P	P	NM	P	NM	NM	P	P	P	P	PG	P	P	P
Harvey, Evan	P	P	P	P	P	NM	P	P	NM	P	NM	NM	P	P	P	P	P	P	P	P
Lummerding, Dominique	P	P	P	P	P	NM	P	P	NM	A	NM	NM	P	P	P	P	P	P	P	P
O'Connell, Ryan	P	P	P	P	P	NM	P	P	NM	P	NM	NM	P	P	P	P	P	P	P	P
Illing, Kate	P	P	P	P	P	NM	PG	P	NM	P	NM	NM	P	P	P	P	P	P	P	P
LaRose-Smith, Autumn	P	P	P	P	P	NM	P	P	NM	P	NM	NM	P	P	P	P	P	P	P	P
Bell, Jamie	P	P	P	P	P	NM	P	P	NM	P	NM	NM	P	P	P	PG	P	P	P	P
Roberts, Kiefer	P	P	P	P	P	NM	P	PG	NM	P	NM	NM	P	P	P	P	P	P	P	P
McKay, Jory	P	P	P	P	P	NM	P	P	NM	P	NM	NM	P	P	P	P	P	PG	P	P
Noon, Justice	NYA	NYA	P	A	A	NM	A	A	NM	A	NM	NM	CE	P	P	PG	P	P	P	P
Goswami, Abhineet	NYA	NYA	P	P	P	NM	P	P	NM	P	NM	NM	A	P	P	P	P	P	P	P
Nunez, Celeste	NYA	NYA	P	P	A	NM	P	P	NM	P	NM	NM	P	P	R	P	A	P	P	P
Kim, David	NYA	NYA	NYA	P	P	NM	PG	P	NM	P	NM	NM	PG	P	P	P	A	P	P	P
Bauman, Elisabeth	NYA	NYA	NYA	NYA	P	NM	P	P	NM	P	NM	NM	P	P	P	P	P	P	P	P
Hu, Katie	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	P	NM	NM	P	P	P	P	P	P	P	P
Khan, Maria	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	P	NM	NM	P	P	P	P	P	P	P	P
Janvier, Tanzy	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	P	P	P	P	P	P	PG	P
Jackson, Crystina	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	P	P	P	A	A	P	P

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

CE - Communication Error

PG - Permission Granted



University Students' Council Agenda
April 8, 2021
Via Zoom - 6:00pm

- 1. Adoption of an Agenda**
- 2. Introductions**
- 3. Council Address**
 - 3.1. 2021 / 2022 Capital and Operating Budget presentation - Amanda Mitchell, VP Bell**
- 4. In Camera**
- 5. Minutes and Reports for Information**
 - 5.1. USC Minutes - April 1, 2021**
 - 5.2. Executive Committee Minutes and Report - April 5, 2021**
 - 5.3. Academic Affairs Committee Minutes and Report**
 - 5.4. Appointments Committee Minutes and Report**
 - 5.5. Code of Ethics Disciplinary Tribunal Minutes and Report**
 - 5.6. Elections Committee Minutes and Report**
 - 5.7. External Affairs Committee Minutes and Report**
 - 5.8. Budget & Finance Committee Minutes and Reports**
 - 5.9. Indigenous Student Advisory Committee Minutes and Report**
 - 5.10. International Student Advisory Committee Minutes and Report**
 - 5.11. Student Affairs Committee Minutes and Report**
 - 5.12. Sustainability Committee Minutes and Report**
 - 5.13. Association of Constituency President Minutes and Report**
 - 5.14. Bylaw and Policy Review Ad-Hoc Committee Minutes**
- 6. College/Constituency Report**
- 7. Motions Arising from the Minutes and Reports**
- 8. Business**
 - 8.1. Budget**
 - 8.2. Infrastructure Fee Policy**
- 9. New Business**
- 10. Questions, Comments, and Announcements**
- 11. Adjournment**



University Students' Council
Minutes for Thursday, April 1, 2021

Present:

Abhineet Goswami, International Students (he/him)
Autumn LaRose-Smith, President (she/her,they/them)
Elisabeth Bauman, St. Thomas More (she/her)
Emma Cross, Agriculture and Bioresources (she/her)
Katie Hu, Dentistry (she/her)
Evan Harvey, Law (he/him)
Sharon Jacob, Arts and Science (she/her)
Tanzy Janvier, Education (she/they)
Taylor Keller, Edwards School of Business (she/her)
Maria Khan, Kinesiology (she/her)
David Kim, Medicine (he/him)
Madelyn Lies, Education (she/her)
Dominique Lummerding, Pharmacy and Nutrition (she/her)
Wyatt Millar, Agriculture and Bioresources (he/him)
Ritish Rawat, Arts and Science (he/him)
Isaac Reaser, Edwards School of Business (he/him)
Sahil Soota, Arts and Science (he/him)
Crystina Jackson, Nursing (she/her)
Jamie Bell, VP Operations and Finance, (he/him,they/them)
Kate Illing, WCVI (they/them)
Ryan O'Connell, St. Thomas More (he/him)
Jory McKay, VP Student Affairs (he/him)
Kiefer Roberts, VP Academic Affairs (he/him)
Justice Noon, Indigenous Students' (she/her/comrade)

Also Present:

Dallas Burnett, USC Chairperson (he/him)
Caroline Cottrell, General Manager (she/her)

Absent:

Regrets:

Celeste Nunez, International Students (she/her)

Guests:

Tasnim Jaisee, Women's Centre Coordinator
Kinglsei, USSU Members
Fiza Baloch and **Wardah Anwar** from the Sheaf.

Please note that verbatim minutes are not produced. The full discussion can be heard on the audio recording.
<https://ussu.ca/main-page/governance/university-students-council/usc-agendas-minutes/>

The meeting was called to order at 6:04 p.m.

1. Adoption of the Agenda

Chairperson Burnett stated that the meeting is taking place on ZOOM, but traditionally takes place in the Roy Romanow Students' Council Chamber, which is located on Treaty 6 Territory and the Homeland of the Metis. He recognized that learning took place on this land prior to the establishment of this institution.

Move to amend the agenda to add infrastructure fee policy to new business.

USCMotion074: VP Bell / Councillor Reaser

CARRIED

Move to adopt the agenda as amended.

USCMotion075: Councillor Lummerding / Councillor Illing

CARRIED

2. Introductions

President LaRose-Smith welcomed Fiza Baloch and Wardah Anwar from the Sheaf; Kinglsei, a student member; and Tasnim Jaisee, Women's Centre Coordinator.

3. Council Addresses

Move to enter informality.

USCMotion076: Councillor Goswami / Councillor Cross

CARRIED

3.1 Living our Values Policy - Kelly McInnes, Patti McDougall

Patti McDougall introduced herself. She is the Vice Provost Teaching, Learning, and Student Experience. She thanked VP Bell and Council for the invitation to address the council.

Kelly McInnes introduced herself, she is a Director in People and Resources, and a key responsibility of hers is equity, diversity, and inclusion work.

Patti McDougall shared background information on the Living our Values Policy. The related document was shared within the USC package to Council. The policy work came into fruition after the university approved its mission, vision, and values in 2016. The desire of the policy is to utilize the values and create aspirations about how we (as a university community) conduct ourselves. Currently there is a standard of conduct for students, but not for the University community as a whole. Patti noted that this address and consultation is not an opportunity for changing the values, as those values have gone through a lengthy process (which can be found on the USask website). A question posed to Council was: how can we (the University community) encourage people to embrace the values? The values of the university include:

- Collegiality
- Fairness and equitable treatment
- Inclusiveness
- Integrity, honesty, and ethical behaviour
- Respect

Patti McDougall asked VP Bell if there is anything particular that he believed would be valuable for the students to address.

VP Bell said that he remembered great discussion at planning and priorities and there was a sense that the policy could be re-engaged with USC. He believed there would be value in getting the student input from an MSC perspective.

Kelly McInnes said that one thing that was brought up within planning in priorities was if this policy is still the right approach. The university is more so focused on exploring how we engage the community with this policy and what the future should look like after the policy is approved. They believe that post-approval processes such as education and work around the policy should be a major focus.

President LaRose-Smith asked how these policies will apply to USask community members when they are not on campus but still are representatives; such as their professionalism on social media accounts.

Patti McDougall thanked President LaRose-Smith for her question. She noted that intention applies, in-person or virtual. As with the case in other policies (such as sexual violence policy), if the policy can be tied to the living, learning, working environment; then the policies still apply.

President LaRose-Smith asked how students could hold instructors accountable to complaints with this policy. Patti McDougall noted that even without this policy, there are already prescribed channels/pathways for a complaint aimed towards university staff/employees. A formal complaint can be given to the department head and then dependent on the nature of the complaint, a pathway is chosen. One thing that is challenging is that individuals outside the complainant are not allowed to share information, as it becomes a privacy concern if so. Patti McDougall noted that there are options depending on the nature of complaints. She shared that from her experience, complaints that get brought forward don't get

Councillor O'Connell noted that from his experience students are afraid to speak up against authority, because they're scared of retaliation and that something might happen to them. He noted that he believes the fear is still there. Patti McDougall noted that part of the process is knowing that there are protections. She shared an example of due dates being outside the regulated period that she was made aware of through the USSU. She encourages students to utilize the USSU advocates to assist through the processes.

Patti McDougall and Kelly McInnes thanked Council for their invitation to Council. Patti McDougall also encouraged Council to get vaccinated when they are able to do so, and to encourage their peers as well.

Move to Recess for 15 minutes.

USCMotion077: VP Bell / Councillor Lummerding

CARRIED

3.2 USSU Senior Managers

GM Cottrell Introduced the senior management team. After GM Cottrells retirement date (April 30, 2021), the four senior managers will be each taking on tasks that the general manager oversees until such time as a new GM is hired.

Jason Ventnor

Jason Ventnor is the Communications and Marketing Manager, he has been in his role for 15 years. He is responsible for all the communications and marketing for the organization. Some of his responsibilities include: Welcome week, sponsorship, advertising, survival calendar, events, advertising in Place Riel, press/media, elections, and other duties as assigned. After April 30, he will also be overseeing much of the governance side of the USSU.

Amanda Mitchell

Amanda Mitchell is the Financial Controller. Amanda is responsible for budgets, and all the financial aspects of the USSU. Prior to COVID, the accounting team had 3 individuals. Part of her role as a senior manager is to be on the HR team. Amanda will be the main contact for the HR team after April 30, but as mentioned, all senior managers make up the committee. She also looks after other duties as assigned.

Stefanie Ewen

Stefanie Ewen is the Facility Manager. She has been working with the USSU for about 26 years in various roles. Stefanie is the liaison with all the tenants in Place Riel. In a regular year, Stefanie oversees a janitorial team consisting of 7 employees. Due to COVID, there are currently 2 janitorial staff. She oversees any maintenance concerns within Place Riel or the MUB. Stefanie has been involved in many of the renewal projects including Louis' renovations, Louis' Loft renovations, the Centre renovations, as well as the purchasing of new furniture within Place Riel. She sits on the Sustainability Committee with the VP Student Affairs. Part of Stefanie's new portfolio after April 30 will be taking on USSU daycare relations.

Jason Kovitch

Jason Kovitch is the Business and Services Manager. He has been working with the USSU for about 21 years. He oversees the Centres, Louis', Louis' Loft, XL Print and Design, and the Information Centre. He believes his role as a manager is to allow the coordinators and managers to do the best work they can do. He works more specifically on planning, budgeting, and overall execution. Jason thanked the Centre Coordinators for the unbelievable work that they have done over this past year with the circumstances of COVID. A few of his new responsibilities after April 30 will be to look after transit/Upass and Insurance.

President LaRose-Smith thanked the Senior Managers for all their hard work and dedication to their positions and noted her and the Executives confidence in their ability to manage their new responsibilities until such time is COVID has been contained and a new GM hired.

Councillor Goswami said he saw the furniture yesterday in Place Riel and it looked awesome.

Move to enter back into formality.

USCMotion078: Councillor Reaseer / Councillor Illing CARRIED

Move to amend the agenda to have the in-camera session after new Business.

USCMotion 079: VP Bell / Councillor Lummerding CARRIED

4. Minutes and Reports

4.1 USC Minutes – March 25, 2021

Councillor Goswami noted that ISA should be spelled INSA (International Students Association).

4.2 Executive Committee Minutes and Report - March 29, 2021

4.3 Budget & Finance Committee Minutes and Reports - March 17, 24, 2021

4.4 Bylaw and Policy Review Ad-Hoc Committee Minutes - March 25, 2021

5. College/Constituency Report

Each representative from each college was asked to share if their college had anything to report.

College of Agriculture and Bioresources

- MSC's have been elected for next year.

College of Arts and Science

- MSC's have been elected for next year.
- The Dean of Student Affairs has moved to the Dean of Academic Affairs role within the college.

College of Dentistry

- Holding elections soon.

College of Education

- A new president has been elected for the Education Students Society.
- Paint night on April 11 from 1 p.m. to 3 p.m. more information can be found on the Education Facebook page.

Edwards School of Business

- Nothing to report.

Indigenous Students' Union

- Nominations for elections opened this week.
- Some positions have been revamped within the ISU.

International Students Association

- Elections were held on March 19 and the INSA is currently transitioning their new officials.

College of Kinesiology

- Elections will take place next week.

College of Law

- Elections have been completed.

College of Medicine

- Councillor Kim noted he was re-elected as medicine MSC. He is looking forward to next year.
- Nothing else to report from the college.

College of Nursing

- Nothing to report.

College of Pharmacy and Nutrition

- Nothing to report.

College of St. Thomas More

- Elections complete.
- One of the MSC positions is going to a by-election.

College of Veterinary Medicine

- Elections completed.
- Councillor Illing noted that there will be a new MSC for next year.

President LaRose-Smith asked Councillors to please send the names of the new MSC's to her.

6. Motions Arising from Minutes and Reports

Move to accept the minutes and reports into the official record.

USCMotion080: Councillor Soota / Councillor Jackson

CARRIED

7. Business

8. New Business

8.1 Budget

VP Bell noted that the Executive, Senior Managers, and Budget and Finance have been working hard over the past six-eight weeks in budget planning.

The documents have gone through internal analysis. The documents have been circulated with councillors. Next week VP Bell and Amanda Mitchell will

be presenting the budget. He will be sharing a letter of transmittal before the meeting. Please come prepared for the conversation.

8.2 Infrastructure Fee Policy

VP Bell said that the current policy is in need of maintenance, specifically removing historical information to make the policy more relevant to the current day. He will be presenting this policy next week.

9. In-Camera Session

Move to enter an In-Camera session at 8:04 p.m.

USCMotion081: President LaRose-Smith / Councillor Keller **CARRIED**

Move to resume regular session at 8:24 p.m.

USCMotion082: Councillor Reaser / Councillor O'Connell **CARRIED**

Move to recess until 8:35 p.m.

USCMotion083: VP Bell / VP McKay **CARRIED**

10. Questions, Comments, and Announcement

There were no further questions, comments, or announcements.

11. Adjournment

The meeting was adjourned at 8:38 p.m.



Executive Meeting Minutes for April 5, 2021

Present: President LaRose-Smith, VP Bell, VP McKay, VP Roberts, GM Cottrell

Absent:

1. Call to order

The meeting was called to order at 11:28 a.m.

2. Quorum

Quorum was present.

3. Roundtables

a. President LaRose-Smith

- i. Zoom demo
- ii. Centre Coordinators
- iii. Metis Local 11
- iv. Sheaf Interview regarding Anti-racism MOU
- v. Off Wednesday-Thursday
- vi. Students' Council

b. VP Bell

i. Meetings

1. Executive meeting
2. Exec + Caroline meeting
3. Centres Policy review
4. Senior Managers / Exec meeting
5. Ventnor:Jamie - Comms, website and survey
6. Abhineet:Jamie - Transitions
7. UCRU GovComm - Operating policy review and planning.
8. Kovitch:Jamie - Finance and Assessment Committee vision work.
9. Budget and Finance Committee
10. Consultation - 5Days for the homeless - transition and recruitment
11. Council prep meeting
12. Council
13. Council debrief

ii. Initiatives

1. Social Media - Budget Night
2. Draft TOR - Anti-racism Grant
3. Draft - Executive Transition policy
4. Draft - Finance and Assessment Committee Terms of Reference

iii. Admin / other

1. UPS amazon cards for Kiefer

2. Receipt organization and upload
3. February 2021 Financial Reports
4. Budget review - Final Draft
5. Review / research - Letters of transmittal / SU Budget presentations
6. Job Interview (x2)
7. Transition materials / shadow timeline for Abhineet
8. BFC Minutes
9. Review - Financial Policies
10. Grant administration
11. BFC prep
12. Cheque reqs (jamie, Kiefer, BIPOCanadian, 5D4H)
13. Catering - Council
14. Council prep - Briefing materials

c. VP McKay

- i. Centre Policy review
- ii. Radioshow policy
- iii. Responding to emails
- iv. Transition document
- v. ADO - Wednesday
- vi. University Students' Council

d. VP Roberts

- i. Executive
- ii. Senior Manager
- iii. Academic Grievance document
- iv. Post Pandemic Shift Committee
- v. Council

e. GM Cottrell

- i. Executive meeting
- ii. Senior Managers meeting
- iii. Senior Manager/Executive Meeting
- iv. Lease amendment
- v. Informal meetings
- vi. Budget and Finance
- vii. University Students' Council
- viii. Organizing files
- ix. Dealt with a number of issues throughout the week

4. New business

a. USSU Annual Survey

The Executive reviewed the draft questions for the USSU annual survey. Comments were provided on the document and all the Executive agreed on the comments that were made. VP McKay would like to see a question regarding the Centres Discord. Jason Ventnor will edit the document for the Executive to approve. The Executive discussed prize options for participating in the survey. President LaRose-Smith asked what the committee's thoughts are on having a large prize vs. smaller prizes. Individuals believed that having a larger prize and few small small ones might be better than multiple smaller prizes. The Executive will meet at another time to confirm prizes but decided to set a prize for the survey prizes.

Move to approve \$1,500 plus applicable fees for annual survey prizes.

EXECMOTION20	VP Bell / VP Roberts	Carried
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b. Anti-Racism Funding Policy

The Executive briefly reviewed the Anti-racism funding policy that has been created. No questions arose.

Move to adopt the anti-racism funding policy.

EXECMOTION21	VP Bell / VP McKay	Carried
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c. Executive Transition Policy

The Executive reviewed the transition policy ideas that have been created for an Executive Transition Policy. Two options were identified. The idea is to have an incentive for a successful transition for Executive members. GM Cottrell raised the question of who will have the authority to decide when the tasks on the policy are completed. After discussion on this topic, it was determined that more work and consideration needs to be addressed. President LaRose-Smith noted that she will work on the policy and tentatively schedule a discussion for Thursday.

5. Adjournment

Meeting was adjourned at 12:27 p.m.

Minutes
Budget and Finance Meeting
March 26, 2021- 5:00 PM
Via Zoom

Present: VP Bell, MSC Illing, MSC Reaser, MSC Keller, MSC Jacob, SAL Frolick, SAL Rozwadnowski, GM Cottrell

Rugrats: NA

Guests: Stefanie Ewen, Amanda Mitchell, Jason Kovitch, Jason Ventnor, President LaRose-Smith, VP McKay (Recording), VP Roberts

1. Call to order

The meeting was called to order at 5:09 pm

2. Quorum

Quorum was present

3. Adoption of the agenda

Motion: To adopt the agenda as presented

BFCMOTION042	Frolick / Jacobs	Carried
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4. Presentations

2021/2022 Budget Presentation and Discussion - Amanda Mitchell, VP Bell, and Senior Management

Capital Purchases

Capital purchase plans were presented and explained to the committee.

Jason Ventnor: Every year we replace our oldest computers and the newer computers will trickle down.

VP Bell: noted that the proposed transition to laptops for the AGA and executives will better support student government while working from home, but will make working in-person more convenient as these employees tend to work on files and attend meetings in multiple locations on campus. (reduced need for print materials and booking logistics)

Budget Schedules

Budget schedules were presented and explained to the committee.

Operating Budgets

Operating budgets were presented and explained to the committee.

VP Bell shared a historical analysis of the USSU's deficits / surpluses to the committee for context.

Caroline: We have been in the red like this before the last time that Place Riel was closed, our reserves should allow for this to be manageable.

Amanda: In-kind has been reduced for this year as there is little in-person programming planned.

Budget Notes

Budget notes were presented and explained to the committee.

Caroline: Insurance prices this year are volatile and our change in regular business has led to this being far less predictable than past years, we may be able to remove the Sports Injury Accidental Death & Dismemberment insurance in future years as it is no longer relevant to the current organizational services

Caroline: Do we need to have someone trained in First aid?

Stefanie: Yes we do per Operational Health and Safety

Jamie: Noted there was a question in the chat regarding admin salaries and who is covered under that line?

Amanda: Everyone in the main USSU Offices this just excludes Louis, the Loft, Executive, Centres, and Printing Centre

Caroline: Salaries have been left intact in case we reopen at full capacity at some point in the next year

Jamie: Noted that the USSU will continue to report on any variances monthly.

Break at 6:40

Break ended at 6:57

Jason K: Louis is the most affected by Covid and the budget this year is dependent on the best guess for September that downstairs Louis will not be open; however, Louis Loft will be at a limited capacity. The budget reflects that it is possible to have a possible opening, current revenues are down 90%

Autumn: What are the stand up freezers for?

Jason K: They are very important for a fully operating restaurant and Louis would not be able to operate without them

Jamie: have we changed suppliers?

Jason K: We have the same suppliers as past years, they have been very understanding during the pandemic and they have continued to support us

Autumn: I am very excited for the prospect to have survival guide go digital and have partnerships throughout the whole year

Jason V: This option is currently quite expensive but something that we should continue to look into as it has obvious possible benefits.

Jamie: There is a desire for USSU online presence through mobile apps expressed by campus clubs.

Jamie: New Anti-Racism/Anti-Oppressions initiatives line in collaboration with the president's office we will contribute \$2,500 towards this.

Jamie: New incentivised transition report for leaving executive members so that we can keep institutionalized knowledge within the organization

Jamie: This year we have included a budget item for Prince Albert MSC's to come to Saskatoon for important USSU events and meetings

Issac: How did you come up with the amount for the transition incentive

Jamie: When we had conversations with other student unions that helped lead us to this decision. At other Student Unions, there is a required written report and a two week period where both execs are working together to do the transition. We are still developing the specifics of this process, there are times where executives have not wanted to work with oncoming execs so this can help fill the need without creating an unhealthy work environment.

Autumn: This can offset the burden for the incoming executive and help introduce them to senior leadership and important connections in their day to day work

Jamie: New policy change has broken the Campus group grants into two pieces with 10 thousand going towards Equity, Diversity and Inclusion grants

Autumn: If you max out your grant funds can you apply for extra funding through sustainability and Anti-Racism/Anti-Oppression grants?

Jamie: Yes there are multiple other avenues once you have used up all available funds through the USSU campus groups grants

Caroline: Noted the USSU purchased specialized printing equipment for the delivery of Upass services several years ago.

Jason K: We are trying to get our printer back to help with students who do not have cell phone or mobile access so we can help those students on a smaller scale

Kate: Can you elaborate on the app based Upass approach

Jason K: It has always been our dream to provide this service, the main issue has been the city's infrastructure this has updated recently and now we are able to make these changes. Our current cards will not work with the new readers so a change was needed regardless this year.

Kate: What happens if your phone dies while you are waiting?

Jason K: I will bring this issue up in my next conversation with the transit folks

Break at 8:37

returned from the break at 8:49

JK - we can add things into our current Safewalk space further down the line when we return in person

Jason K: Women's centre budget needs to change to reflect the help centre budget as we are hiring a new coordinator

Amanda: I will make that change

Jamie: We have had great connections formed through the institution that will allow us to have a higher volume of orders for XL printing once the campus begins to reopen.

5. Business

a. 2021/2022 Budget Approval

Motion: BFC to approve the 2021/2022 Capital Purchasing Recommendations as presented

BFCMOTION043	VP Bell / MSC Reaser	Carried
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Motion: BFC to approve the 2021/2022 Operating Budget, pending changes noted during presentation.

BFCMOTION044	VP Bell / MSC Illing	Carried
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6. Questions, Comments, Announcements

VP Bell noted that these budgets will be presented to council for approval on April 8th.

7. Adjournment

Meeting was adjourned at 9:26

Minutes
Budget and Finance Meeting
March 31, 2021 - 5:45 PM
<https://meet.google.com/pwb-mfox-quy>

Present: VP Bell, MSC Reaser, MSC Keller, MSC Illing (Recording), SAL Frolick, SAL Rozwadowski

Rugrats: Councillor Jacob

Guests: GM Cottrell

1. Call to order

The meeting was called to order at 5:47 pm

2. Quorum

Quorum was present

3. Adoption of the agenda

Motion: To adopt the agenda as presented

BFCMOTION045	Rozwadowski/Keller	Carried
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4. VP OPFIN report

a. Funding Requests (up to \$100)

- i. Pre-Law Student Society - getting further details before approval (hopefully will be approved this week)
- b. Note: Grant application deadline for this year is Monday, April 5th.

5. Grant Review

6. Business

a. Terms of Reference Adoption

i. Finance and Assessment Committee

Discussed language of TOR and need to balance fostering an active and involved committee with opportunities for creativity versus setting clear role and boundaries.

Discussed some examples of the types of projects the Finance and Assessment Committee might take on as opportunities for working groups - policy review, market research, etc.

MSC Reaser: Noted that this terms of reference does a good job of illustrating and highlighting the appropriateness of restructuring BFC into the two committees.

We love the Finance and Assessment Committee, and this is our gift to them.

The committee agreed that a preamble can be added and that endorsement of the FAC TOR can be included in these minutes.

b. Policy Revisions

i. Space Rental Policy

Notable updates are to university space booking policy, which was developed in consultation with the university space booking staff.

Sets limits on the number of bookings an individual campus group can make in a week (with exceptions possible for special circumstances) and on advance booking.

The specific numbers were proposed by booking staff based on data on room use from past years to meet the needs of most groups.

Committee will review the policy and discuss further next week.

ii. General Financial Policy

Noted that this policy is independently reviewed as part of our yearly financial audit.

Motion: To approve the proposed amendments to the General Financial Policy

BFCMOTION046	Rozwadowski / Keller	Carried
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iii. Expenditure of Money Policy

Cleared up some obsolete references in the policy (i.e. purchase orders).

Discussed altering presentation of signing authority matrix.

Tabled for next week to have time to clean up language.

iv. Investment Policy

No major amendments recommended.

Tabled to next week to allow time for review by committee.

7. Questions, Comments, Announcements

a. Next meeting - April 7, 2021

- i. LAST BFC EVER 🤖 😞
- ii. Campus Group Policy fixes
 - 1. pls review and be prepared to discuss changes to the disciplinary action / de-ratification procedure, Changes to EDI granting and comparison to new Anti-racism funding, Additional or separate benefits to CA's,
- iii. Campus Group Committee Terms of Reference
- iv. Year review - Start, stop continue, team appreciation

8. Adjournment

Meeting was adjourned at 7:21 pm.

University Students' Council Attendance

	Sep. 03	Sep. 10	Sep. 17	Sep. 24	Oct. 01	Oct. 08	Oct. 15	Oct. 22	Oct. 29	Nov. 05	Nov. 12	Nov. 19	Nov. 26	Jan. 14	Jan. 21	Feb. 04	Feb. 11	Feb. 25	Mar. 11	Mar. 25	Apr. 01
Cross, Emma	P	P	P	P	P	NM	P	P	NM	P	NM	NM	P	P	P	P	P	P	P	P	P
Millar, Wyatt	P	P	P	P	P	NM	P	P	NM	P	NM	NM	P	P	P	P	P	P	P	P	P
Jacob, Sharon	P	P	P	P	P	NM	P	A	NM	P	NM	NM	P	P	P	P	PG	P	P	P	P
Rawat, Ritish	A	P	P	P	P	NM	P	P	NM	P	NM	NM	A	A	P	P	P	P	PG	P	P
Soota, Sahil	P	P	P	P	P	NM	P	P	NM	P	NM	NM	P	P	P	P	P	PG	P	P	P
Lies, Madelyn	P	P	P	P	P	NM	P	P	NM	P	NM	NM	P	P	P	P	P	P	P	P	P
Keller, Taylor	P	P	P	P	P	NM	P	PG	NM	P	NM	NM	P	P	P	P	P	P	P	P	P
Reaser, Isaac	P	P	P	P	P	NM	P	P	NM	P	NM	NM	P	P	P	P	PG	P	P	P	P
Harvey, Evan	P	P	P	P	P	NM	P	P	NM	P	NM	NM	P	P	P	P	P	P	P	P	P
Lummerding, Dominique	P	P	P	P	P	NM	P	P	NM	A	NM	NM	P	P	P	P	P	P	P	P	P
O'Connell, Ryan	P	P	P	P	P	NM	P	P	NM	P	NM	NM	P	P	P	P	P	P	P	P	P
Illing, Kate	P	P	P	P	P	NM	PG	P	NM	P	NM	NM	P	P	P	P	P	P	P	P	P
LaRose-Smith, Autumn	P	P	P	P	P	NM	P	P	NM	P	NM	NM	P	P	P	P	P	P	P	P	P
Bell, Jamie	P	P	P	P	P	NM	P	P	NM	P	NM	NM	P	P	P	PG	P	P	P	P	P
Roberts, Kiefer	P	P	P	P	P	NM	P	PG	NM	P	NM	NM	P	P	P	P	P	P	P	P	P
McKay, Jory	P	P	P	P	P	NM	P	P	NM	P	NM	NM	P	P	P	P	P	PG	P	P	P
Noon, Justice	NYA	NYA	P	A	A	NM	A	A	NM	A	NM	NM	CE	P	P	PG	P	P	P	P	P
Goswami, Abhineet	NYA	NYA	P	P	P	NM	P	P	NM	P	NM	NM	A	P	P	P	P	P	P	P	P
Nunez, Celeste	NYA	NYA	P	P	A	NM	P	P	NM	P	NM	NM	P	P	R	P	A	P	P	P	PG
Kim, David	NYA	NYA	NYA	P	P	NM	PG	P	NM	P	NM	NM	PG	P	P	P	A	P	P	P	P
Bauman, Elisabeth	NYA	NYA	NYA	NYA	P	NM	P	P	NM	P	NM	NM	P	P	P	P	P	P	P	P	P
Hu, Katie	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	P	NM	NM	P	P	P	P	P	P	P	P	P
Khan, Maria	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	P	NM	NM	P	P	P	P	P	P	P	P	P
Janvier, Tanzy	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	P	P	P	P	P	P	PG	P	P
Jackson, Crystina	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	NYA	P	P	P	A	A	P	P	P

P - Present; R - Regrets; A - Absence; NYA - Not Yet Appointed; NM - No Meeting

CE - Communication Error

PG - Permission Granted