



<b>Policy Name:</b>	<b>Arts Tunnel Poster Policy</b>		
<b>Category:</b>	<b>Communications</b>	<b>Policy #</b>	<b>COMM-2</b>

## 1. Preamble

The Students' Union allows posters that advertise events and provide information to be placed in designated areas within Students' Union controlled space.

## 2. Procedures

- 2.1 All posters must be approved and stamped at the USSU Services Desk in Upper Place Riel (306-966-6962).
- 2.2 Signage with offensive language or obscene pictures will not be approved for posting
- 2.3 Posters must have the group's name and contact information clearly marked on them as well as an identifiable function and date.
- 2.4 Posters are not allowed on glass, decorative stone, columns/pillars, escalators, bank machines, woodwork, plaster, wallpaper and/or stainless steel. The designated poster areas are the bulletin boards located in the tunnel between the Arts Building and the Place Riel Student Centre.
- 2.5 Infractions of this policy will result in a warning. Continued disregard of the policy will result in a suspension of posting privileges of up to 4 months.

## 3. Fees

- 3.1 On-Campus Affiliated Groups and Individuals – Ratified Campus Groups and students with student card.
  - Free of Charge
- 3.2 On-Campus Non-Affiliated Groups – University Administrative & Academic Units.
  - Free of Charge

### 3.3 Off-Campus Groups and individuals

- At the discretion of the Communications and Marketing Manager

### 3.4 Third Party Groups

- At the discretion of the Communications and Marketing Manager

<b>Contact Information:</b>	USSU Office: (306) 966-6962		
<b>Policy Authority:</b>	Finance and Assessment Committee		
<b>Approvals</b>	<b>Board/Committee</b>	<b>Date</b>	<b>Motion</b>
Created/Adopted	Executive Committee	07/13/2010	EXEC25
Amended	Executive Committee	07/31/2014	EXEC09