



University Students' Council Agenda
September 29, 2022
Roy Romanow Student Council Chambers - 6:00pm

- 1. Call to Order**
- 2. Land Acknowledgement**
- 3. Roll Call / Quorum**
- 4. Adoption of an Agenda**
- 5. Council Address**
 - 5.1. Introduction of Guests**
 - 5.2. Angela Jaime, Interim Vice-Provost of Indigenous Engagement**
- 6. Minutes and Reports for Information**
 - 6.1. USC Minutes - September 22, 2022**
 - 6.2. Executive Committee Minutes and Report**
 - 6.3. Academic Relations Committee Minutes and Report**
 - 6.4. Anti-Racism and Anti-Oppression Committee Minutes and Report**
 - 6.5. Appointments Committee Minutes and Report**
 - 6.6. Association of Constituency President Minutes and Report - August 31, 2022**
 - 6.7. Campus Groups Committee Minutes and Report**
 - 6.8. Code of Ethics Disciplinary Committee Minutes and Report**
 - 6.9. Elections Committee Minutes and Report**
 - 6.10. External Relations Committee Minutes and Report**
 - 6.11. Finance and Assessment Committee Minutes and Report**
 - 6.12. Indigenous Student Advisory Committee Minutes and Report**
 - 6.13. International Student Advisory Committee Minutes and Report**
 - 6.14. Student and City of Saskatoon Connection Committee Minutes and Report**
 - 6.15. Student Experience Committee Minutes and Report**
 - 6.16. Sustainability Committee Minutes and Report**
- 7. Motions Arising from the Minutes and Reports**
- 8. College/Constituency Report**
- 9. Business**
 - 9.1. Elections for Committees**
 - 9.2. Letters**
- 10. New Business**
- 11. Questions, Comments, and Announcements**
- 12. Adjournment**



**University Students' Council
Minutes for September 22, 2022
Roy Romanow Student Council Chamber - 6:00pm**

Present:

Abhineet Goswami, President (he/him)
Sharon Jacob, VP Academic Affairs (she/her)
Lia Storey-Gamble, VP Operations and Finance (she/they)
Maria Haneef, Arts and Science (she/her)
Alexis Salsbury, Arts and Science (she/her)
Hayley Jenkins, Veterinarian Medicine (she/her)
Daniel Schuepbach, Agriculture and Bioresources (he/him)
Shelby Wakefield, Agriculture and Bioresources (she/her)
Krunal Chavda, International Students (he/him)
Kanika Gupta, International Students (she/her)
Kathan Choksi, Kinesiology (he/him)
John Cody, St. Thomas More (he/him)
Elisabeth Bauman, St. Thomas More (she/her)
Levi Perrault, Law (he/him)
Punya Miglani, VP Student Affairs (he/him)

Also Present:

Jason Kovitch, USSU Business and Services Manager (he/him)

Absent:

Kingslei Medina, Arts and Science (he/him)
Tania Alazawi, Dentistry (she/her)
Moyin Onasanya, Medicine
Dalia Hassan, Nursing (she/her)
Arriana McLean, Nursing (she/her)
Shanleigh McKeown, Engineering (she/her)

Guests:

Brad Niven, University of Saskatchewan Protective Services
Kylee Bowman, Director of Communications & Programs, Traffic Injury Research Foundation (she/her)
Karen Bowman, Lead of TIRF Youth Advisor Program, Traffic Injury Research Foundation (she/her)
Airini, University of Saskatchewan Provost and Vice President Academic (she/her)
Patti McDougall, University of Saskatchewan Deputy Provost (she/her)

Please note that verbatim minutes are not produced. The full discussion can be heard on the audio recording.
<https://ussu.ca/main-page/governance/university-students-council/usc-agendas-minute>

1. Call to Order

The meeting was called to order at 6:00 p.m.

2. Land Acknowledgement

President Goswami stated the land acknowledgement:

As a Council of Indigenous and Non-Indigenous students we acknowledge that we gather on treaty 6 territory, the homeland of the Cree, Saulteaux, Blackfoot, Métis, Dene and Dakota people. We acknowledge the harm that colonial institutions, such as the University of Saskatchewan, has done. We remember that there were centuries of governance and education on this land before the settlers arrived and that these forms of education and governance are continuing today. We honour and reaffirm our relationships with one another and the land that we are on as we work to dismantle the systematic barriers to education that First Nations, Métis, Inuit and other marginalized people face.

3. Roll Call / Quorum

The roll call was completed and the list of attendees is listed on the first page of these minutes; quorum was present.

4. Adoption of an Agenda

Move to adopt the agenda as presented.

USCMotion012: Councillor Gupta / Councillor Choksi

CARRIED

5. Council Address

5.1. Introduction of Guests

President Goswami introduced Brad Niven from Protective Services, Karen Bowman from the Traffic Injury Research Foundation, and Kylee Bowman from the Traffic Injury Research Foundation..

Move to enter informality.

USCMotion013: Councillor Bauman / Councillor Wakefield

CARRIED

5.2. SGI & Protective Services

Brad Niven from protective services shared that as Peace Officers they are given authority to enforce different Provincial Legislature. Within their role they do a variety of tasks, some being: emergency response, protest response, traffic safety, and more. _ shared that one area that the Peace Officers are working to address is distracted driving. They currently have given out 31 distracted driving violations since the beginning of the academic term.

Karen Bowman from the Traffic Injury Research Foundation shared that the foundation exists to do research on behaviours of individuals to develop educational resources and tools to manage behaviours and mitigate risk.

Karn shared that she ventured into working with the Traffic Injury Research Foundation from some of her personal experiences and interest in risk mitigation that followed.

Karen explained how distracted walking correlates with distracted driving and shared a study done by Dr. Ira Hyman at Western Washington University.

Karen noted that in 2021, 373 Canadians were killed because of distracted driving.

Kylee shared that when she was 8 years old she was involved in a car accident due to someone who was driving while distracted. Because of this incident she suffered a concussion, has challenges with short term memory loss, and has PTSD. She noted that the accident changed the whole trajectory of her life.

Karen challenged Councillors to show leadership to others and exemplify why it is important to pay attention to your surroundings while walking and driving.

For those interested in resources and tools for safe driving they are encouraged to visit the Traffic Injury Research Foundation's website at: <https://tirf.ca/>

President Goswami thanked Karen, Kylee, and Brad for attending the Council meeting.

5.3. Dr. Airini, University Provost and Vice-President Academic & Patti McDougall, University Deputy Provost

Dr. Airini and Patti thanked Council for the invitation to Council.

Airini shared a story about her childhood where she questioned who she was. She connected her story to the University of Saskatchewan; by noting that the University is going through the process of discovery and identification.

Airini explained that the University Plan is set until 2025; but there are areas where the administration is focusing on results-oriented goals that would highlight the 'identity' of the University of Saskatchewan.

Patti and Airini proceeded to share and highlight the University Plan. Patti noted that there are also other plans that fall underneath the University Plan such as the: Learning, Teaching, and Student Experience Plan; Indigenous Strategy; International Plan; Technology Plan; etc.

Airini and Patti explained the five aspirations within the University Plan. The five aspirations include: (1) Transformative Decolonization Leading to Reconciliation, (2) Productive Collaboration, (3) Meaningful Impact, (4) Distinguished Learners and (5) Global Recognition. From these aspirations the University has developed measurables which they see as vital/important to track.

Airini provided insight into two of the aspirations and how the University is working towards developing measurable goals within them.

Patti shared that for the next portion of their council address; Patti and Airni will be doing a breakout session with Council to answer the following questions in different groups:

- What are the top three things that support your academic success in University?
- What can you do through your student leadership position this year to support the progress of the students you represent?
- What can you foresee as the bold ambitions for USask? - What are some of your thoughts around being one of the top 1% universities?
- What can you do through your student leadership to advance the 5 aspirations that are described within the University Plan?

Airini explained that the Provost's Office is planning to take a report to the President's Executive with recommendations for bold result areas for the University. She added that it's important for the University to take the information collected tonight to that committee for consideration and discussion.

Patti illustrated some of the discussions that took place last year (around accessibility, wellness, and addressing poverty) and actions from those discussions that have taken place (menstrual product availability, accessibility audit, etc.).

Council broke out into break out groups and discussed the various questions asked.

A Councillor noted that in regards to Bold Ambition; their group's discussion highlighted transparency and promoting less known program opportunities for prospective students. They also discussed the importance of exemplifying pride for being a Usask student.

A Councillor shared that in regards to the question, "What can you do through your student leadership to advance the 5 aspirations that are described within the University Plan?", their group discussed the following:

- Showing up to events within other Colleges
- Communicate the 5 aspirations to constituents
- Understanding what finances are going towards
- Building ambassadors

VP Storey-Gamble and President Goswami noted that the USSU is open to learning more about what Councillors believe would assist them in becoming ambassadors for the University of Saskatchewan and the USSU is wanting to help.

VP Jacob shared that within their group they discussed answers to the following question: What are the top three things that support your academic success at university? Their group discussed the following:

- Values: Discipline, Mental Health, Leadership

- Under leadership: providing students with various opportunities and being representatives for students
- Responsibility for values
- Resources and Programs
- In order to be a good university in the world, we need good professors.
- Access and Equity - more resources for diverse learners.
- Career Development - internships, coops, etc for all majors / programs.
- Good research development opportunities for all programs.
- More libraries on campus
- More computers
- More study spaces
- Non-academic resources: clubs, societies, safe and exciting environments.
- Campus Safety

Other elements were discussed regarding the questions that were asked from Patti and Airini.

Councillor Cody noted that he believed the Bowl was an under-utilized space. President Goswami added that he believed this space could be used for more community focused events as well and connecting with Saskatoon as a larger community.

Other aspects that Council members vocalized was:

- Mentorship opportunities
- Experiential Learning

Patti thanked the Council for their perspectives and words. Patti highlighted the various services offered by Career Services at the University.

Airini thanked Council again for their invitation and noted that they look forward to coming back to Council again.

Airni closed by sharing a story about a weekend trip she took with her mom that highlighted the importance of leaving places better than when you arrived.

6. Minutes and Reports for Information

6.1. USC Minutes - September 8, 2022

6.2. Executive Committee Minutes and Report - August 29, 2022

7. Motions Arising from the Minutes and Reports

Move to adopt the USC Minutes of September 15, 2022 into the official record.

USCMotion014: Councillor Bauman / Councillor Cody **CARRIED**

Move to adopt the Executive Committee Minutes of September 21, 2022 into the official record.

USCMotion015: VP Miglani / Councillor Jenkins **CARRIED**

8. College/Constituency Report

The College/Constituency Report was deferred to the next meeting due to time constraints.

9. Business

10. New Business

10.1. Remaining Committee Elections

President Goswami noted that the remaining committee elections will take place over the next two USC meetings; once some by-elections have been completed and there are more Councillors around the table.

10.2. Update on events

Councillor Bauman asked if the Council could receive event reports from the Executive events. President Goswami said that the Executive will provide verbal or written reports at the Council following their events.

10.3. USC Social

Next week there will be a social event with food after the Council meeting.

10.4. Student Central and Finance Office

Council Jenkins shared that students from her constituency are bringing forward complaints regarding the accessibility of Student Central and Student Finance.

Move to have the Executives and University Students' Council to write a letter to Student Central and University Administration to advocate for increased delivery of Student Services such as: Student Central, Student Finance, Student Admissions, etc.

USCMotion016: Councillor Jenkins / VP Storey-Gamble

CARRIED

11. Questions, Comments, and Announcements

President Goswami announced that next week is Truth and Reconciliation Week. The USSU is partnering with the University Office of Vice-Provost Indigenous Engagement (OVPIE). The USSU & OVPIE is hosting a movie on Wednesday September 28th from 11:30 a.m. - 1:00 p.m in the Murray Library. Other events will be taking place throughout the week as well. The orange ribbons will be collected

The USSU Women's Centre is hosting a Sexual Violence Awareness Week next week.

The College of Arts and Science has opened a Student Hub services space on the first floor of the Arts and Science building. Counsellors were encouraged to share this information with their Arts and Science peers.

President Goswami asked what Councillors thought of the workshop style discussion at Council today, vs the traditional Council address. Councillor Bauman expressed that both are informative, but appreciated the engagement aspect of the workshop style Council address.

12. Adjournment

The meeting was adjourned at 8:12 p.m.



**Association of Constituency Presidents Meeting
Minutes for August 31, 2022
Roy Romanow Student Council Chamber**

This meeting took place on Treaty 6 Territory and the Homeland of the Métis

Present:

Abhineet Goswami (he/him), USSU President
Lia Storey-Gamble (she/her), USSU Vice President Operations and Finance
Punya Miglani (he/him), USSU Vice President Student Affairs
Sharon Jacob (she/her), USSU Vice President Academic Affairs
Jantz Sawatsky (he/him), Kinesiology (KSS)
Abbi Cross (she/her), St. Thomas More (STMSU)
Caet Nicholson (she/her), Education (ESS)
Sarah Nickel (she/her), Nursing (SNSA)
Sasha Bendasyuk (he/him), Pharmacy & Nutrition (SPNSS)
Gill Phillips (she/her), Dentistry (SDSS)
Phoenix Howe (he/him) Law (LSA)
Zachary Digout (he/him), Arts & Science (ASSU)
Agnes Truc Nguyen (she/her), International Students (INSA)
Zohar Rafid-Hamed (he/him), Medicine (SMSS)
Morgan Davey (he/him), Agriculture & Bioresources (ASA)
Jackson (he/him), Western College of Veterinary Medicine (WCVSA)
Kasey Burgess (she/her), Engineering (SESS)
Sarah Klaassen (she/her), Pharmacy & Nutrition (SPNSS)

Absent:

Eljay Dungca, Edwards (EBSS)

1. Call to Order

The meeting was called to order at 5:15 p.m.

2. Land Acknowledgement

President Goswami recognized that the meeting was taking place on Treaty 6 Territory and the Homeland of the Métis.

3. Quorum

Quorum was present.

4. Adoption of agenda

Move to adopt the agenda as presented.

AOCPMotion001	Member Morgan / Member Phoenix	Carried
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5. Introductions

Each individual present introduced themselves by sharing their name, role, and an interesting fact about their constituency/group. Individuals that were present are listed on the first page of these minutes.

6. USSU Executive Reports

a. President Goswami

President Goswami shared highlights from the Executive’s summer and initiatives that he has been working on:

- Met with various Constituency Group presidents
- Met with various MP’s & MLA’s within Saskatchewan.
- Met with various Deans of different Colleges.
- Attended Board of Governors orientation and board meeting; President Goswami noted that the President of the USSU has a seat on the University of Saskatchewan Board of Governors as a voting member. He illustrated the importance of having a student seat on this decision making board.
- Received funding from the federal government for student internships. The Executive will be working with various interns this year to assist in a variety of areas.
- Three advocacy priorities that the USSU is focusing on this term include: career development for students once they graduate/while they are studying, financial support for all students, mental health support for students.
- Executives created a strategic vision for the term, “The USSU Triangle”, which focuses on three pillars: Engagement, Innovation, and Wellbeing. Within events and initiatives the USSU will be integrating these three pillars into their planning and implementation.

- Executives will be hosting town halls throughout different Colleges within the Academic year, as has been done in the past, but will also be hiring an intern to assist in creating a report after the town halls
- Met with various City of Saskatoon representatives

b. VP Storey-Gamble

VP Storey-Gamble provided some highlights from the summer and initiatives/projects she has been working on:

- As the liaison with the City of Saskatoon, she sits on various committees with the City.
- Large focus on Bus Rapid Transit (BRT) engagement this summer. Noted that the city will be launching BRT in 2026 which will bring significant changes to the bus transit system within Saskatoon.
- Sits on the University Planning and Priorities Committee.
- Has been ratifying and overseeing campus groups.
- Campus Groups handbook.

c. VP Miglani

VP Miglani provided highlights from the summer and initiatives/projects that he has been working on:

- As VP Student Affairs, VP Miglani works to enhance the student experience on campus. He noted that he has done various event planning this summer for the upcoming year (some events listed below), and he also has done some work in addressing non-academic concerns.
- USSU Summer Games; had different games within the Bowl during the summer.
- Scavenger Hunt planning. The event will take place in the second week of September.
- Mini Golf in North Concourse & tuition survey; will be hosting a survey event where students complete a survey and then get to play mini-golf.
- Speed friending
- Sustainability; VP Miglani will be hosting a sustainability week later in the academic year.
- The USSU Executive has approved the purchase of two bike work stations that will be put in Place Riel. He noted that the library will also be looking into getting a bike work station.
- USSU Centres; VP Miglani announced that the Centre Volunteer applications are open. He also added that the various Centres will be hosting events throughout the year and encouraged constituents to check out the Centres social media accounts and the USSU website.
- De-stress; VP Miglani will be hosting a mini event every other week to encourage de-stressing and positive connections.

A member asked if the University has put additional funding towards mental health support for this upcoming year, as there was a barrier to access last year. President Goswami shared that the Board of Governors approved additional funding towards student wellness; so there should be additional accessibility for this year. VP Storey-Gamble also added that the USSU has put funding towards EmpowerMe - which is an online counselling service for undergraduate students. She noted some statistics from a recent mental health survey.

A member asked if therapy dogs will return. VP Miglani shared that the therapy dogs will be on campus seven-eight times this year.

d. VP Jacob.

VP Jacob shared some of the projects/initiatives/events that she has been working on for the upcoming year:

- Academic Handbook; revised and redesigned the Academic Handbook, which shares various helpful information for students.
- Academic Awareness Week; third week of September. VP Jacob shared some of the events planned for the Academic Awareness Week:
 - Monday: providing advocacy information to students
 - Tuesday: Highlighting help centre resources, specifically: exam file and prep hub.
 - Wednesday: Deans Fair. All deans from each College have been invited to meet students in Louis' Loft.
 - Thursday & Friday: Online/Social media promoting.
- Advocacy Office: VP Jacob has addressed some student academic concerns throughout the summer.
- Visited PA campus and looking to house a Prephub up north.
- VP Jacob sits on numerous University committees.

A member asked if the USSU has any plans to create a skating rink in the bowl this winter. VP Storey-Gamble noted that due to the high cost (\$10,000+) and low usage, the USSU isn't going to support that initiative this year. President Goswami added that last year the USSU hosted a skating event at the Brunskill outdoor rink which was successful and they could definitely do more of those events this year.

7. Goals/Priorities for the Year

a. Constituencies

President Goswami asked constituents to share any of their goals/priorities for the year.

College of Engineering: main focus for the year is engagement and reconnecting all the groups within the College of Engineering.

WCVM: Biggest priority is getting students involved/engaged again post-pandemic.

College of Agriculture: Building on diverse engagement and connecting with other Colleges to host intercollege events.

College of Medicine: Navigating new curriculum; creating collegiality between students in Saskatoon and students at the new campus in Regina; post-pandemic transition.

International Students: Focusing on student engagement and promoting University services such as the International Student and Study Abroad Centre.

College of Arts and Science: Improving services (ex: ASSU Exam file); providing collaboration opportunities for students - both within different groups and across campus as a whole; engagement with students.

College of Law: Focusing on more inclusive and family friendly events.

College of Dentistry: Hoping to host an intercollegial hockey game in March; Working on creating a fund within the College to offer reduced dental rates for students.

College of Pharmacy & Nutrition: Student engagement; academic resources; fun events. *(audio was unclear/difficult to hear)*

College of Nursing: Student engagement; Academic support for nursing students to excel; Engagement and connection with all Nursing sites across the province; candidate for Canadian Nursing Students Society conference.

College of Education: Program under review; currently the College is searching for a new Dean; intercollegiate events.

St. Thomas More: Halloween festival with all student groups in the College; increase student engagement within the College; Bottle drive - funds to go towards a trust established by an alumni that recently passed (funds support students); Pie in the face fundraiser - would love to collaborate with other constituencies; scavenger hunt within the College to encourage constituents to get familiar with the building.

College of Kinesiology: Student engagement; bringing back faculty/student games; interest for intercollegiate games/activities. Also focusing on inclusive and family friendly events.

b. USSU

President Goswami reiterated the three pillars that the USSU is focusing on this year: engagement, innovation, and wellbeing.

8. Collaboration between USSU and Constituencies

a. Town Halls

President Goswami noted the importance of town hall events within each College. He added that a focus this year will be collecting data and producing reports so that there is documentation that the USSU can use for advocacy to University Administration and the various levels of Government.

President Goswami said that any assistance from Constituencies on hosting the town halls would be greatly appreciated; he illustrated some ways they could help: communicating which days would work best; what sort of food the constituents would be attracted to; what needs they have; renaming “town hall” to something more interesting; etc.

A member asked how long the town halls usually take. President Goswami shared that past town halls have been delivered in the same style, taking between 1-3 hours; but that for this year the Executives want it to be more of a collaborative approach that considers the needs of each College, therefore the time could vary from College to College.

Discussion ensued on different name options for “Town Halls”. A member highlighted that the Pride Centre’s “Stitch and Bitch” event really caught the attention of members in their constituency which led to people knowing what that event is about.

A member suggested having the therapy dogs attend.

b. Support Letters to the Office of the Provost: Academic Integrity Modules, Student Central/Services, Academic Advising; Advanced education; Immigration (Student Visas).

President Goswami shared that he is working with the University Library in advocating for mandatory Academic Integrity modules for first year students. The purpose of this is to ensure students know their rights and responsibilities around academic integrity.

President Goswami shared that there is a known lack of service within Student Central, Student Finance, and Academic Advising. The Executive would like to work with AOCP to write a letter to advocate for increased in-person services for Student Central, Student Finance, and Student Advising. He also shared that the Executive would like to write a letter to the Government regarding the processing of student visas.

President Goswami asked that individuals reach out to him if they are interested in signing their name to support letters.

Member Nickel asked constituents within Health Sciences based Colleges to encourage their peers to engage with the Health Sciences Student Association. The Health

Sciences Student Association exists to connect the College groups within Health Science Colleges.

9. Guests for Upcoming Meetings

a. Airini - September 21st (moved to Sept 28th)

President Goswami shared that Dr. Airini will be attending the next AOCPP meeting on September 21st (moved to September 28th). The meeting will be taking place in Louis' Loft.

President Goswami asked if one meeting per month is sufficient or if they would like more. Everyone agreed that once per month was sufficient.

President Goswami asked if the group would like to see any specific guests attend an AOCPP meeting this year. Members asked if Peter Stoicheff would be able to attend. President Goswami noted that he will reach out to see if Peter would be available. VP Storey-Gamble asked if anyone has anything specific that they would like to learn from a guest speaker.

Some suggestions members had included:

- Mental Health First Aid Training.
- ASSIST Training
- In-person Conflict Resolution Skills

If anyone thinks of a person that they would like to attend the AOCPP meeting or something they would like to learn, they are encouraged to email Abhineet at president@ussu.ca

Action Items for USSU team:

- Sample size of suicide cases / mental health survey
- Inter College Games
- Dates of USSU events for September
- Creating a survey/poll to determine AOCPP guests
- Potential training opportunities for AOCPP members
- Mental Health training - can USSU cover costs?
- Contacting each Constituency regarding the hosting of Town Hall meetings

Discussion ensued about different intercollegiate event ideas. Some ideas included:

- Lawn games
- Sports
- Water Balloon fight
- Board games
- Debates

President Goswami will be sending out information about the Student Forum. 4 individuals from AOCPP are needed to participate in the student forum.

President Goswami shared that Governance modules are being created for University Student Council (USC) members to gain more insight about their roles and responsibilities. He also encouraged Constituency President's to communicate with their respective Member(s) of Student Council (MSC's) and put some pressure on them to be engaged within Council. He said that at USC, the MSC's are expected to share what is going on within each College and that if nothing is shared there is an understanding that nothing is happening within the College. Lastly, President Goswami noted that there are still some Colleges that don't have MSC's and asked that those Colleges host their by-elections soon.

10. Adjournment

The meeting was adjourned at 6:54 p.m.

University Students' Council Attendance 2022-2023

	Sept 08	Sept 15	Sept 22
Abhineet Goswami	P	P	P
Lia Storey-Gamble	P	P	P
Sharon Jacob	P	P	P
Punya Miglani	P	P	P
Shelby Wakefield	P	P	P
Daniel Schuepbach	P	P	P
Maria Haneef	P	P	P
Kingslei Medina	P	P	PG
Alexis Salisbury	P	P	P
Tania Alazawi	P	P	A
Shanleigh McKeown	P	PG	A
Krunal Chavda	P	P	P
Kanika Gupta	P	P	P
Kathan Choksi	P	P	P
Levi Perrault	P	P	P
Moyin Onasanya	CE	CE	CE
Dalia Hassan	A	PG	PG
Arriana Mclean	P	PG	PG
Elisabeth Bauman	P	P	P
John Cody	P	P	P
Hayley Jenkins	P	P	P

P - Present; A - Absence; PG - Permission Granted/Absence Approved; NYA - Not Yet Appointed; NM - No Meeting; CE - Communication Error