

USSU Summary Income/Loss			
MTD For the month of December, 2022			
Description	Actual	Budget	Variance
Administration	76,490	60,243	16,247
Admin-Housing	89	306	(217)
Communications	(898)	(788)	(110)
Events - Welcome Week	0	0	0
Facilities	3,293	16,718	(13,425)
Food Centre	(1,973)	(2,299)	326
Help Centre	(2,078)	(3,463)	1,385
Louis'	(9,360)	(15,912)	6,552
Louis'-Entertainment	(232)	(315)	83
Marketing Services	1,855	1,830	25
Pride Centre	(2,094)	(3,025)	931
Safewalk/Student Crew	(2,025)	(2,232)	207
Student Governance	(17,888)	(20,133)	2,245
Student Grants	(176)	(2,900)	2,724
USSU Services	(3,322)	(4,558)	1,236
Womens Center	(2,486)	(3,858)	1,372
XL Design	15,161	879	14,282
Totals	54,356	20,493	33,863

*This is for operating which is through the RBC.

Place Riel (New)	(121,143)	(115,642)	(5,501)
Grand Totals	(66,787)	(95,149)	28,362

*This is Infrastructure which is through the First Nations Bank.

USSU Summary Income/Loss			
YTD for the month of December, 2022			
Description	Actual	Budget	Variance
Administration	484,977	428,427	56,550
Admin-Housing	1,462	3,393	(1,931)
Communications	(9,532)	(12,063)	2,531
Events - Welcome Week	3,088	150	2,938
Facilities	90,246	124,225	(33,979)
Food Centre	(13,365)	(14,690)	1,325
Help Centre	(16,059)	(22,806)	6,747
Louis'	(105,615)	(161,716)	56,101
Louis'-Entertainment	2,491	(1,470)	3,961
Marketing Services	23,891	25,190	(1,299)
Pride Centre	(17,198)	(22,591)	5,393
Safewalk/Student Crew	(14,718)	(15,713)	995
Student Governance	(168,200)	(187,186)	18,986
Student Grants	6,522	(35,800)	42,322
USSU Services	(34,984)	(38,936)	3,952
Womens Center	(18,924)	(23,299)	4,375
XL Design	49,527	6,321	43,206
Grand Totals	263,609	51,436	212,173

*This is for operating which is through the RBC.

Place Riel (New)	(954,208)	(924,187)	(30,021)
Grand Totals	(690,599)	(872,751)	182,152

*This is Infrastructure which is through the First Nations Bank.

USSU ACCOUNTABILITY REPORT

Dept: Administration
 Fin. Stmt Date: December, 2022
 Completed By: Amanda Mitchell

<u>For the Month:</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Revenue	152,336	148,467	3,869
Expenses	75,803	88,224	(12,421)
Net Income	76,533	60,243	16,290

<u>For the Year:</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Revenue	1,188,045	1,185,215	2,830
Expenses	703,024	756,788	(53,764)
Net Income	485,021	428,427	56,594

<u>MTD</u>	<u>MTD</u>	<u>MTD</u>	<u>YTD</u>	<u>YTD</u>	<u>YTD</u>
<u>ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>

RECURRING VARIANCES

ACCOUNT NAME: <u>Salaries/Wages</u>	62,332	72,245	(9,913)	517,966	560,668	(42,702)
CPP, EI, Benefits and staff changes are the factors that makes this line under budget for the year to date.						

TIMING VARIANCES

ACCOUNT NAME: <u>Insurance</u>	2,438	-	2,438	93,038	78,318	14,720
This is a timing variance as all insurance was budgeted for in July.						

ALL OTHER VARIANCES

ACCOUNT NAME: <u>Interest Revenue</u>	4,574	670	3,904	6,270	1,637	4,633
By holding more in our chequing account gave us more interest.						

ACCOUNT NAME: <u>Hiring Expense</u>	-	4,950	(4,950)	0	11,300	(11,300)
As of December, we haven't needed to use this account.						

USSU ACCOUNTABILITY REPORT

Dept: Facilities
 Fin. Stmt Date: December 2022
 Completed By: Stefanie Ewen

<u>For the Month:</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Revenue	72,451	74,364	(1,913)
Expenses	69,158	57,646	11,512
Net Income	3,293	16,718	(13,425)

<u>For the Year:</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Revenue	550,668	553,816	(3,148)
Expenses	460,422	429,591	30,831
Net Income	90,246	124,225	(33,979)

*Benchmark	\$750.00	<u>MTD</u> <u>ACTUAL</u>	<u>MTD</u> <u>BUDGET</u>	<u>MTD</u> <u>VARIANCE</u>	<u>YTD</u> <u>ACTUAL</u>	<u>YTD</u> <u>BUDGET</u>	<u>YTD</u> <u>VARIANCE</u>
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RECURRING VARIANCES

ACCOUNT NAME: <u>Rent - Commercial Based - Facilities</u>	37,386	38,894	(1,508)	264,844	277,401	(12,557)
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The Treats location did not reopen after COVID when the building reopened. This renewal lease, was incorporated into the budget.

ACCOUNT NAME: <u>Rent -Occupancy Based - Facilities</u>	23,657	22,867	790	189,258	182,936	6,322
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Occupancy Rent for 2022-23 has been calculated and is higher than what was budgeted. This will be recurring all year.

TIMING VARIANCES

ALL OTHER VARIANCES

ACCOUNT NAME: <u>Rent - Percentage Based - Facilities</u>	11,148	12,553	(1,405)	87,797	87,129	668
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December was very slow. This line came in under than budgeted due to slow sales. YTD we are on budget.

ACCOUNT NAME: <u>Janitorial - Facilities</u>	22,292	21,480	812	164,670	172,472	(7,802)
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CUPE Negotiations are still ongoing, but an increase was budgeted for in anticipation of negotiations. This has not been finalized yet. One part time position is still vacant. This line should be under budget for the month due to the above, but all of our November Pinnacle invoices came in late and were subsumed into December.

ACCOUNT NAME: <u>Legal Fees - Facilities</u>	5,275	400	4,875	8,677	3,200	5,477
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We are currently pursuing legal action against a tenant that will be ongoing.

ACCOUNT NAME: <u>Repairs & Maintenance</u>	11,972	8,767	3,205	79,015	68,251	10,764
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There was annual Sprinler System/Fire Alarm inspection in Place Riel and it came in at approx \$8000. This is scheduled by the U of S so the timing was unknown, but does have to be done.

ACCOUNT NAME: <u>Utilities</u>	26,711	23,165	3,546	185,540	158,338	27,202
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Utilities came in higher than budgeted this month. YTD we are over but quite a month, but should somewhat correct itself next month.

USSU ACCOUNTABILITY REPORT

Dept: Help Centre
 Fin. Stmt Date: December , 2022
 Completed By: Jason Kovitch

<u>For the Month:</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Revenue	-	-	-
Expenses	2,078	3,463	(1,385)
Net Income	(2,078)	(3,463)	1,385

<u>For the Year:</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Revenue	-	-	-
Expenses	16,059	22,806	(6,747)
Net Income	(16,059)	(22,806)	6,747

		<u>MTD</u>	<u>MTD</u>	<u>MTD</u>	<u>YTD</u>	<u>YTD</u>	<u>YTD</u>
		<u>ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>
*Benchmark	\$300.00						

RECURRING VARIANCES

TIMING VARIANCES

ALL OTHER VARIANCES

ACCOUNT NAME: <u>Events</u>	-	1,200	(1,200)	226	3,150	(2,924)
We had budgeted for payouts for facilitators and event costs. The facilitator payments were delayed and there were no costs for events in the month.						

USSU ACCOUNTABILITY REPORT

Dept: Louis' Entertainment
 Fin. Stmt Date: December 2022
 Completed By: Dan Smolinski

<u>For the Month:</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Revenue	-	2,500	(2,500)
Expenses	232	2,815	(2,583)
Net Income	(232)	(315)	83

<u>For the Year:</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Revenue	7,500	25,000	(17,500)
Expenses	5,009	26,470	(21,461)
Net Income	2,491	(1,470)	3,961

*Benchmark	\$750.00	<u>MTD</u>	<u>MTD</u>	<u>MTD</u>	<u>YTD</u>	<u>YTD</u>	<u>YTD</u>
		<u>ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>

RECURRING VARIANCES

TIMING VARIANCES

ALL OTHER VARIANCES

ACCOUNT NAME: <u>Backline Rental</u> Louis' required no backline tech this month.	-	1,000	(1,000)	8,000	12,500	(4,500)
ACCOUNT NAME: <u>Ticket Sales</u> Louis' did not self-promote any concerts this month.	-	1,500	(1,500)	-	12,500	(12,500)
ACCOUNT NAME: <u>Entertainment Live</u> Louis' did not self-promote any concerts this month.	-	1,200	(1,200)	-	10,900	(10,900)
ACCOUNT NAME: <u>Salaries And Wages</u> Louis' did not use PR Productions for any jobs this month.	-	1,000	(1,000)	3,150	11,000	(7,850)

USSU ACCOUNTABILITY REPORT

Dept: Louis'
 Fin. Stmt Date: December 2022
 Completed By: Dan Smolinski

<u>For the Month:</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Revenue	112,367	102,405	9,962
Expenses	121,727	118,317	3,410
Net Income	(9,360)	(15,912)	6,552

<u>For the Year:</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Revenue	834,209	823,996	10,213
Expenses	939,824	985,712	(45,888)
Net Income	(105,615)	(161,716)	56,101

	<u>MONTH</u>			<u>YEAR TO DATE</u>		
	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
COS						
Bottled Beer	127%	35%	92%	35%	35%	0%
Draft	29%	44%	-15%	42%	44%	-2%
Food	34%	40%	-6%	37%	40%	-3%
Liquor	19%	23%	-4%	21%	24%	-3%
Non Alcoholic	55%	40%	15%	58%	40%	18%
Prepared Bev-Loft	40%	31%	9%	30%	31%	-1%

*Benchmark - COS	2%	<u>MTD</u>	<u>MTD</u>	<u>MTD</u>	<u>YTD</u>	<u>YTD</u>	<u>YTD</u>
*Benchmark	\$750.00	<u>ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>

RECURRING VARIANCES

TIMING VARIANCES

ALL OTHER VARIANCES

ACCOUNT NAME: <u>Sales- Bottled Beer</u>	2,546	3,622	(1,076)	132,508	111,923	20,585
Bottled beer sales were fewer this month than predicted as event-goers gravitated toward draft beer and cocktails.						
ACCOUNT NAME: <u>Sales - Draft Beer</u>	17,671	14,322	3,349	100,271	95,704	4,567
Event goers drank more Draft than budgeted for this month. We had many busy burger and beer nights as well which helped add to sales this month.						
ACCOUNT NAME: <u>Sales - Food</u>	67,859	57,489	10,370	419,425	428,538	(9,113)
Food sales were higher than budgeted for this month thanks to our busy holiday party bookings.						
ACCOUNT NAME: <u>Special Event Revenue</u>	4,800	4,000	800	21,895	25,800	(3,905)
Revenue for special events was slightly higher than budgeted thanks to our holiday party bookings.						
ACCOUNT NAME: <u>COS Bottled Beer</u>	3,245	1,268	1,977	47,503	39,173	8,330
We had a miscount this month and issued a correction but we are still high for the month. Morgan and I are reviewing the inventory. Look for a correction next month. YTD we are doing excellent.						
ACCOUNT NAME: <u>COS Draft Beer</u>	5,133	6,302	(1,169)	41,674	42,110	(436)
Draft beer COS is low this month and excellent year to date. Black Bridge had a half-off sale this month that we took advantage of which helped costs greatly.						
ACCOUNT NAME: <u>COS Food</u>	23,028	22,996	32	154,615	171,415	(16,800)
Food costs are low in Decemeber due to the high-volume of catering that we did. Catering typically has a lower COS.						
ACCOUNT NAME: <u>COS Liquor</u>	2,454	3,378	(924)	19,763	19,648	115
Liquor costs remain low. We have excellent local liquor partners who provide us excellent pricing.						
ACCOUNT NAME: <u>COS Non-Alch</u>	1,119	854	265	10,170	7,558	2,612
Our non-alch costs spiked up a bit due to having written-off a portion of our stadium pop that was expired.						
ACCOUNT NAME: <u>COS Prepared Bev</u>	1,761	1,519	242	10,837	14,689	(3,852)
Prepared bev costs in the Loft are high this month but still fine YTD. We've been getting Milk through our wholesaler which runs us higher cost but saves us in opportunity costs from making frequent trips to the store.						
ACCOUNT NAME: <u>Equipment & Equipment Maint.</u>	504	2,000	(1,496)	17,243	12,750	4,493

We had some relief from equipment repairs this month, we are still high year to date and January will net more repairs due to our line coolers going down.

ACCOUNT NAME: <u>Food And Bev Supplies</u> Louis' has a big inventory adjustment in this area, thus the spike in supplies usage. Look for this to balance back next month.	3,767	1,400	2,367	13,237	10,600	2,637
ACCOUNT NAME: <u>Janitorial</u> Fewer dollars were spent for Janitorial this month than budgeted for. This is likely due to the break. YTD we are under as well.	2,872	3,650	(778)	23,187	27,840	(4,653)
ACCOUNT NAME: <u>Promotional Items</u> We had to buy more sizes in our sweaters and white shirts this month. That should be the end of this merch run now as we have plenty of sizes for the rest of the year.	810	-	810	953	-	953
ACCOUNT NAME: <u>Salaries/Wages/Benefits</u> There's a slight increase in pay needed this month than budgeted for in order to cover all of our events. YTD we are still under.	53,784	50,819	2,965	422,709	447,879	(25,170)

USSU ACCOUNTABILITY REPORT

Dept: Pride Centre
 Fin. Stmt Date: December 2022
 Completed By: Jason Kovitch

<u>For the Month:</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Revenue	-	-	-
Expenses	2,094	3,025	(931)
Net Income	(2,094)	(3,025)	931

<u>For the Year:</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Revenue	-	-	-
Expenses	17,198	22,591	(5,393)
Net Income	(17,198)	(22,591)	5,393

		<u>MTD</u>	<u>MTD</u>	<u>MTD</u>	<u>YTD</u>	<u>YTD</u>	<u>YTD</u>
		<u>ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>
*Benchmark	\$300.00						

RECURRING VARIANCES

TIMING VARIANCES

ACCOUNT NAME: <u>Events/Speakers</u>	(97)	500	(597)	96	3,050	(2,954)
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We had budgeted for payouts for facilitators and event costs. The facilitator payments were delayed and there were no costs for events in the month.

ALL OTHER VARIANCES

USSU ACCOUNTABILITY REPORT

Dept: Stud. Crew/Safewalk
 Fin. Stmt Date: December 2022
 Completed By: Jason K

<u>For the Month:</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Revenue	3,640	7,500	(3,860)
Expenses	5,665	9,732	(4,067)
Net Income	(2,025)	(2,232)	207

<u>For the Year:</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Revenue	16,141	24,075	(7,934)
Expenses	30,859	39,788	(8,929)
Net Income	(14,718)	(15,713)	995

	<u>MTD</u>	<u>MTD</u>	<u>MTD</u>	<u>YTD</u>	<u>YTD</u>	<u>YTD</u>
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>
*Benchmark		\$300.00				

RECURRING VARIANCES

TIMING VARIANCES

ALL OTHER VARIANCES

ACCOUNT NAME: <u>Student Crew Revenue</u>	3,640	7,500	(3,860)	16,141	24,075	(7,934)
Revenues are under budget this is due to less Late Night Study hours than anticipated in December. The library did not extend hours for the program and there were fewer days than anticipated.						
ACCOUNT NAME: <u>Salaries and Wages</u>	4,484	8,547	(4,063)	21,297	29,430	(8,133)
Wages are under budget due to bookings being under. The costs are proportionate for the month						

USSU ACCOUNTABILITY REPORT

Dept: Stud. Governance
 Fin. Stmt Date: December 2022
 Completed By: Lia Storey Gamble

<u>For the Month:</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Revenue	0	0	0
Expenses	17,888	20,133	(2,245)
Net Income	(17,888)	(20,133)	2,245

<u>For the Year:</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Revenue	0	0	0
Expenses	168,200	187,186	(18,986)
Net Income	(168,200)	(187,186)	18,986

	<u>MTD</u>	<u>MTD</u>	<u>MTD</u>	<u>YTD</u>	<u>YTD</u>	<u>YTD</u>
*Benchmark	<u>ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>
	500					

RECURRING VARIANCES

TIMING VARIANCES

ALL OTHER VARIANCES

ACCOUNT NAME: Projects-Exec	436	1,000	-564	12,191	22,325	-10,134
Not many projects were expensed this month, compared to what was budgeted for. This line is difficult to budget as at budget time you don't know when the projects will take place.						
ACCOUNT NAME: Socials-USC	0	800	-800	1,815	4,400	-2,585
There were no USC Socials this month.						

USSU ACCOUNTABILITY REPORT

Dept: Stud. Grants
 Fin. Stmt Date: December 2022
 Completed By: Lia Storey Gamble

<u>For the Month:</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Revenue	524	100	424
Expenses	700	3,000	(2,300)
Net Income	(176)	(2,900)	2,724

<u>For the Year:</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Revenue	7,762	9,200	(1,438)
Expenses	1,240	45,000	(43,760)
Net Income	6,522	(35,800)	42,322

	<u>MTD</u>	<u>MTD</u>	<u>MTD</u>	<u>YTD</u>	<u>YTD</u>	<u>YTD</u>
<u>*Benchmark</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>
RECURRING VARIANCES						
TIMING VARIANCES						
ALL OTHER VARIANCES						
ACCOUNT NAME: Grants-Campus clubs	671	2,500	(1,829)	1,005	36,000	(34,995)

This line is under budget do to Campus Clubs not submitting the receipts for their events.

USSU ACCOUNTABILITY REPORT

Dept: USSU Services
 Fin. Stmt Date: December 2022
 Completed By: Jason Kovitch

<u>For the Month:</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Revenue	2,258	1,305	953
Expenses	5,580	5,863	(283)
Net Income	(3,322)	(4,558)	1,236

<u>For the Year:</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Revenue	14,078	9,460	4,618
Expenses	49,062	48,396	666
Net Income	(34,984)	(38,936)	3,952

		<u>MTD</u>	<u>MTD</u>	<u>MTD</u>	<u>YTD</u>	<u>YTD</u>	<u>YTD</u>
		<u>ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>
*Benchmark	\$500.00						

RECURRING VARIANCES

TIMING VARIANCES

ALL OTHER VARIANCES

ACCOUNT NAME: <u>Table Rentals</u>	1,158	500	658	12,281	5,500	6,781
Table rentals are over budget due to revenue from Royal Bank and the USSU Christmas Market						
ACCOUNT NAME: <u>Bank Charges</u>	(457)	200	(657)	1,083	1,080	3
Bank charges are a negative expense for the month due to an error in October						

USSU ACCOUNTABILITY REPORT

Dept: Womens Centre
 Fin. Stmt Date: December 2022
 Completed By: Jason Kovitch

<u>For the Month:</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Revenue	-	-	-
Expenses	2,486	3,858	(1,372)
Net Income	(2,486)	(3,858)	1,372

<u>For the Year:</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Revenue	-	-	-
Expenses	18,924	23,299	(4,375)
Net Income	(18,924)	(23,299)	4,375

		<u>MTD</u>	<u>MTD</u>	<u>MTD</u>	<u>YTD</u>	<u>YTD</u>	<u>YTD</u>
		<u>ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>
*Benchmark	\$300.00						

RECURRING VARIANCES

TIMING VARIANCES

ALL OTHER VARIANCES

ACCOUNT NAME: <u>Events</u>	25	1,200	(1,175)	263	2,700	(2,437)
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We had budgeted for payouts for facilitators and event costs. The facilitator payments were delayed and there were no costs for events in the month.

USSU ACCOUNTABILITY REPORT

Dept: XL Design
 Fin. Stmt Date: December 2022
 Completed By: Jason Kovitch

<u>For the Month:</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Revenue	36,408	22,083	14,325
Expenses	21,247	21,204	43
Net Income	15,161	879	14,282

<u>For the Year:</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Revenue	232,933	158,901	74,032
Expenses	183,406	152,580	30,826
Net Income	49,527	6,321	43,206

	<u>MTD</u>	<u>MTD</u>	<u>MTD</u>	<u>YTD</u>	<u>YTD</u>	<u>YTD</u>
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>
*Benchmark	\$500.00					

TIMING VARIANCES

ALL OTHER VARIANCES

ACCOUNT NAME: <u>Banner Stand Revenue</u>	1,234	295	939	13,091	15,420	(2,329)
Revenues are over budget due to the sale of four displays to U of S Career Services.						
ACCOUNT NAME: <u>Colour Copier Revenue</u>	26,278	16,376	9,902	119,372	80,360	39,012
Revenues are over budget due to a large volume of printing from the U of S Bookstore with our newly added Exam Printing service. There were also many jobs for on campus departments, and few jobs for off campus clients.						
ACCOUNT NAME: <u>Laminating Revenue</u>	869	328	541	5,225	4,245	980
Laminating revenue is over budget as more jobs required lamination than what was expected. This included a large Every Child Matters job.						
ACCOUNT NAME: <u>Outsourcing Revenue</u>	1,083	1,800	(717)	17,790	12,253	5,537
Revenues are slightly under budget with not as many jobs being sent out as anticipated. We sent out some label printing, campus group label/sticker printing, coroplast printing for U of S departments, and stamps and seal for the USSU notaries.						
ACCOUNT NAME: <u>Plotter Revenue</u>	5,199	1,708	3,491	65,458	32,945	32,513
Plotter revenues are well over budget. There were fewer conference printing jobs, but a large amount of engineering drawing printing for off campus clients. We also put together photo printing for an off campus client for Every Child Matters that should be on display in the Spring for Dale Apeis.						
ACCOUNT NAME: <u>Banner Stand Expense</u>	154	80	74	4,058	4,164	(106)
Costs are under budget due to a correction from the previous month. Costs are coming down with pricing changes.						
ACCOUNT NAME: <u>Copier Expense Paper</u>	4,254	3,275	979	20,884	16,071	4,813
Need a description of why 3% under. Paper costs are slightly under budget as a percentage of copier sales. We continue to find the best price on paper in the stocks necessary and use the appropriate machines and pricing to keep the costs on budget.						
ACCOUNT NAME: <u>Copier Expense Service</u>	6,212	4,585	1,627	27,379	22,501	4,878
Click charges are slightly under budget for the month. We are pricing as appropriately as possible, while maintaining rates necessary to keep business. We are also using the machines with lower click rates for as many jobs as possible.						
ACCOUNT NAME: <u>Equipment Maintenance</u>	(405)	100	(505)	4,702	800	3,902
Double Billing - From September 2022, voided in December 2022						
ACCOUNT NAME: <u>Outsourcing Expense</u>	1,013	1,530	(517)	12,146	10,416	1,730
Costs are under as less jobs were sent out during the month. Some of this is also a timing variance as the job was paid for in December, but billed out to the client January.						
ACCOUNT NAME: <u>Plotter Expense</u>	(1,815)	376	(2,191)	16,623	7,248	9,375
Double Billing - From September 2022, voided in December 2022						