

USSU Summary Income/Loss			
MTD For the month of February 2023			
Description	Actual	Budget	Variance
Administration	72,848	62,940	9,908
Admin-Housing	89	204	(115)
Communications	(923)	(2,328)	1,405
Events - Welcome Week	0	0	0
Facilities	22,603	16,863	5,740
Food Centre	(2,003)	(2,365)	362
Help Centre	(2,309)	(3,915)	1,606
Louis'	(19,474)	(25,856)	6,382
Louis'-Entertainment	(1,132)	434	(1,566)
Marketing Services	1,848	2,304	(456)
Pride Centre	(3,547)	(3,456)	(91)
Safewalk/Student Crew	(5,180)	(2,490)	(2,690)
Student Governance	(18,985)	(39,380)	20,395
Student Grants	(6,091)	(5,900)	(191)
USSU Services	(4,631)	(5,034)	403
Womens Center	(2,588)	(3,917)	1,329
XL Design	(4,524)	(4,627)	103

Totals	26,001	(16,523)	42,524
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*This is for operating which is through the RBC.

Place Riel (New)	(119,070)	(110,275)	(8,795)
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*This is Infrastructure which is through the First Nations Bank.

Grand Totals	(93,069)	(126,798)	33,729
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USSU Summary Income/Loss			
YTD for the month of February 2023			
Description	Actual	Budget	Variance
Administration	628,614	546,936	81,678
Admin-Housing	1,602	3,814	(2,212)
Communications	(11,274)	(17,432)	6,158
Events - Welcome Week	3,088	150	2,938
Facilities	132,299	145,734	(13,435)
Food Centre	(17,584)	(19,487)	1,903
Help Centre	(20,451)	(29,847)	9,396
Louis'	(160,286)	(215,695)	55,409
Louis'-Entertainment	1,827	(1,701)	3,528
Marketing Services	27,593	29,849	(2,256)
Pride Centre	(23,136)	(29,423)	6,287
Safewalk/Student Crew	(24,090)	(20,795)	(3,295)
Student Governance	(206,878)	(254,591)	47,713
Student Grants	(2,379)	(49,700)	47,321
USSU Services	(36,630)	(44,832)	8,202
Womens Center	(23,993)	(30,780)	6,787
XL Design	45,063	1,869	43,194

Grand Totals	313,385	14,069	299,316
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*This is for operating which is through the RBC.

Place Riel (New)	(1,186,163)	(1,155,909)	(30,254)
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*This is Infrastructure which is through the First Nations Bank.

Grand Totals	(872,778)	(1,141,840)	269,062
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USSU ACCOUNTABILITY REPORT

Dept: Administration
 Fin. Stmt Date: February , 2023
 Completed By: Amanda Mitchell

<u>For the Month:</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Revenue	148,085	148,640	(555)
Expenses	75,237	85,700	(10,463)
Net Income	72,848	62,940	9,908

<u>For the Year:</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Revenue	1,487,081	1,482,572	4,509
Expenses	858,467	935,636	(77,169)
Net Income	628,614	546,936	81,678

<u>MTD</u>	<u>MTD</u>	<u>MTD</u>	<u>YTD</u>	<u>YTD</u>	<u>YTD</u>
<u>ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>

RECURRING VARIANCES

ACCOUNT NAME: <u>Salaries/Wages</u> CPP, EI, Benefits and staff changes are the factors that makes this line under budget for the year to date.	65,142	71,510	(6,368)	648,765	703,688	(54,923)
ACCOUNT NAME: <u>Interest Revenue</u> By holding more in our chequing account gave us more interest.	687	48	639	10,186	2,076	8,110
ACCOUNT NAME: <u>Insurance Revenue</u> No clubs have applied for insurance this month.	-	895	(895)	150	3,519	(3,369)
ACCOUNT NAME: <u>Conferences</u> No conferences were applied for this month.	-	3,140	(3,140)	12,431	26,860	(14,429)
ACCOUNT NAME: <u>Legal Fees</u> No legal advise was needed this month.	-	639	(639)	3,661	6,648	(2,987)

TIMING VARIANCES

ALL OTHER VARIANCES

USSU ACCOUNTABILITY REPORT

Dept: Communication
 Fin. Stmt Date: February 2023
 Completed By: Jason Ventnor

<u>For the Month:</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Revenue	-	-	-
Expenses	923	2,328	(1,405)
Net Income	(923)	(2,328)	1,405

<u>For the Year:</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Revenue	-	-	-
Expenses	11,274	17,432	(6,158)
Net Income	(11,274)	(17,432)	6,158

		<u>MTD</u>	<u>MTD</u>	<u>MTD</u>	<u>YTD</u>	<u>YTD</u>	<u>YTD</u>
		<u>ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>
*Benchmark	\$500.00						

RECURRING VARIANCES

ACCOUNT NAME: <u>Advertising Expense</u>	505	2,000	(1,495)	6,008	13,300	(7,292)
The Sheaf decided to have printed copies every three weeks instead of weekly after the budget had been approved.						

TIMING VARIANCES

ALL OTHER VARIANCES

USSU ACCOUNTABILITY REPORT

Dept: Facilities
 Fin. Stmt Date: February 2023
 Completed By: Stefanie Ewen

<u>For the Month:</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Revenue	75,699	76,800	(1,101)
Expenses	53,096	59,937	(6,841)
Net Income	22,603	16,863	5,740

<u>For the Year:</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Revenue	706,802	709,761	(2,959)
Expenses	574,503	564,027	10,476
Net Income	132,299	145,734	(13,435)

*Benchmark	\$750.00	<u>MTD</u> <u>ACTUAL</u>	<u>MTD</u> <u>BUDGET</u>	<u>MTD</u> <u>VARIANCE</u>	<u>YTD</u> <u>ACTUAL</u>	<u>YTD</u> <u>BUDGET</u>	<u>YTD</u> <u>VARIANCE</u>
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RECURRING VARIANCES

ACCOUNT NAME: <u>Rent - Commercial Based - Facilities</u>	37,386	38,894	(1,508)	339,616	355,189	(15,573)
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The Treats location did not reopen after COVID when the building reopened. This renewal lease, was incorporated into the budget.

ACCOUNT NAME: <u>Rent -Occupancy Based - Facilities</u>	23,657	22,867	790	236,573	228,670	7,903
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Occupancy Rent for 2022-23 has been calculated and is higher than what was budgeted. This will be recurring all year.

TIMING VARIANCES

ACCOUNT NAME: <u>Janitorial - Facilities</u>	25,171	22,171	3,000	218,277	217,968	309
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Pinnacle sent all January invoices late after January was closed, so these invoices were absorbed into February. YTD is on budget.

ALL OTHER VARIANCES

ACCOUNT NAME: <u>Repairs & Maintenance</u>	3,945	9,876	(5,931)	90,829	81,996	8,833
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This month was lower than budgeted for repairs, as well as \$900 was credited back from an invoice in January.

ACCOUNT NAME: <u>Utilities</u>	22,241	24,223	(1,982)	230,146	224,898	5,248
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This month's utilities was lower than budgeted, but YTD we are still over budget. Hard to budget for actual consumptions month to month.

USSU ACCOUNTABILITY REPORT

Dept: Help Centre
 Fin. Stmt Date: February , 2023
 Completed By: Jason Kovitch

<u>For the Month:</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Revenue	-	-	-
Expenses	2,309	3,915	(1,606)
Net Income	(2,309)	(3,915)	1,606

<u>For the Year:</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Revenue	-	-	-
Expenses	20,451	29,847	(9,396)
Net Income	(20,451)	(29,847)	9,396

		<u>MTD</u>	<u>MTD</u>	<u>MTD</u>	<u>YTD</u>	<u>YTD</u>	<u>YTD</u>
		<u>ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>
*Benchmark	\$300.00						

RECURRING VARIANCES

TIMING VARIANCES

ALL OTHER VARIANCES

ACCOUNT NAME: Training	-	1,120	(1,120)	-	3,440	(3,440)
We budgeted for ASIST Training. We were able to tie into a session put on at the PAC but only a few volunteers attended.						

USSU ACCOUNTABILITY REPORT

Dept: Louis' Entertainment
 Fin. Stmt Date: February 2023
 Completed By: Dan Smolinski

<u>For the Month:</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Revenue	1,500	4,000	(2,500)
Expenses	2,632	3,566	(934)
Net Income	(1,132)	434	(1,566)

<u>For the Year:</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Revenue	11,535	33,000	(21,465)
Expenses	9,708	34,701	(24,993)
Net Income	1,827	(1,701)	3,528

*Benchmark	\$750.00	<u>MTD</u>	<u>MTD</u>	<u>MTD</u>	<u>YTD</u>	<u>YTD</u>	<u>YTD</u>
		<u>ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>

RECURRING VARIANCES

TIMING VARIANCES

ACCOUNT NAME: <u>Salaries And Wages</u>	2,400	1,200	1,200	7,385	13,800	(6,415)
This is more than budget but it is a timing variance as we catch up on some of the bills that PR Productions has tardily submitted to us.						

ALL OTHER VARIANCES

ACCOUNT NAME: <u>Ticket Sales</u>	-	2,000	(2,000)	-	16,500	(16,500)
Louis' did not self-promote and concerts this month.						
ACCOUNT NAME: <u>Entertainment Live</u>	-	1,700	(1,700)	-	14,300	(14,300)
Louis' did not self-promote any concerts this month.						

USSU ACCOUNTABILITY REPORT

Dept: Louis'
 Fin. Stmt Date: February 2023
 Completed By: Dan Smolinski

<u>For the Month:</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Revenue	86,214	92,373	(6,159)
Expenses	105,688	118,229	(12,541)
Net Income	(19,474)	(25,856)	6,382

<u>For the Year:</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Revenue	1,018,153	1,015,351	2,802
Expenses	1,178,439	1,231,046	(52,607)
Net Income	(160,286)	(215,695)	55,409

	<u>MONTH</u>			<u>YEAR TO DATE</u>		
	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
COS						
Bottled Beer	52%	35%	17%	35%	35%	0%
Draft	39%	44%	-5%	40%	44%	-4%
Food	31%	40%	-9%	38%	40%	-2%
Liquor	25%	23%	2%	21%	24%	-3%
Non Alcoholic	50%	40%	10%	57%	40%	17%
Prepared Bev-Loft	43%	31%	12%	29%	31%	-2%

*Benchmark - COS	2%	<u>MTD</u>	<u>MTD</u>	<u>MTD</u>	<u>YTD</u>	<u>YTD</u>	<u>YTD</u>
*Benchmark	\$750.00	<u>ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>

RECURRING VARIANCES

TIMING VARIANCES

ALL OTHER VARIANCES

ACCOUNT NAME: <u>Sales- Bottled Beer</u>	2,511	5,201	(2,690)	139,502	122,456	17,046
A slower February yielded fewer bottled beer sales than anticipated.						
ACCOUNT NAME: <u>Sales - Draft Beer</u>	12,585	13,944	(1,359)	131,910	124,862	7,048
Draft sales are slightly down compared to prediction. YTD they are still above budget.						
ACCOUNT NAME: <u>Sales - Food</u>	48,497	50,144	(1,647)	520,771	528,346	(7,575)
Food sales are slightly below budget and very close YTD. Foot traffic in Louis' was lighter than expected especially during the break week.						
ACCOUNT NAME: <u>Sales - Prepared Beverage</u>	4,656	5,796	(1,140)	46,698	60,601	(13,903)
Prepared Beverage is the same as the other line. An exceptionally cold, slow break week contributed to the lack of sales this month.						
ACCOUNT NAME: <u>COS Bottled Beer</u>	1,305	1,820	(515)	50,747	42,859	7,888
Bottled beer costs are little high this month likely due to an inventory error. YTD the costs are excellent.						
ACCOUNT NAME: <u>COS Draft Beer</u>	4,892	6,135	(1,243)	53,085	54,939	(1,854)
Draft beer costs are excellent this month likely due to not having as many busy burger and beer nights. YTD the cost is excellent.						
ACCOUNT NAME: <u>COS Food</u>	15,039	20,058	(5,019)	196,457	211,339	(14,882)
Food cost is low this month as well, likely a bit of a correction from last month. YTD food cost is excellent.						
ACCOUNT NAME: <u>COS Non-Alch</u>	1,050	902	148	12,425	9,558	2,867
Non-alch is high again this month again due to mix usage.						
ACCOUNT NAME: <u>COS Prepared Bev</u>	2,015	1,797	218	13,431	18,786	(5,355)
Prepared Beverage is high this month due to an inventory correction. COS is excellent YTD.						
ACCOUNT NAME: <u>Equipment & Equipment Maint</u>	500	2,000	(1,500)	22,260	16,750	5,510
Fewer repairs were needed this month compared to predictions. YTD we are above budget, as we've just needed more repairs and new equipment items for the operation than predicted.						
ACCOUNT NAME: <u>Special Events Expense</u>	653	1,500	(847)	27,638	26,750	888
We used fewer Special Events dollars this month than bugeted due to lack of events. YTD we are almost spot on.						

USSU ACCOUNTABILITY REPORT

Dept: Pride Centre
 Fin. Stmt Date: February 2023
 Completed By: Jason Kovitch

<u>For the Month:</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Revenue	-	-	-
Expenses	3,547	3,456	91
Net Income	(3,547)	(3,456)	(91)

<u>For the Year:</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Revenue	-	-	-
Expenses	23,136	29,423	(6,287)
Net Income	(23,136)	(29,423)	6,287

		<u>MTD</u>	<u>MTD</u>	<u>MTD</u>	<u>YTD</u>	<u>YTD</u>	<u>YTD</u>
		<u>ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>
*Benchmark	\$300.00						

RECURRING VARIANCES

TIMING VARIANCES

ACCOUNT NAME: <u>Events/Speakers</u>	1,260	200	1,060	1,501	3,350	(1,849)
Cheques were cut for Drag performers and hosts in February with the event taking place in March						

ALL OTHER VARIANCES

ACCOUNT NAME: <u>Training</u>	134	840	(706)	134	2,730	(2,596)
We budgeted for ASIST Training. We were able to tie into a session put on at the PAC but only a few volunteers attended.						

USSU ACCOUNTABILITY REPORT

Dept: Stud. Crew/Safewalk
 Fin. Stmt Date: February 2023
 Completed By: Jason K

<u>For the Month:</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Revenue	784	4,200	(3,416)
Expenses	5,964	6,690	(726)
Net Income	(5,180)	(2,490)	(2,690)

<u>For the Year:</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Revenue	17,613	31,650	(14,037)
Expenses	41,703	52,445	(10,742)
Net Income	(24,090)	(20,795)	(3,295)

		<u>MTD</u>	<u>MTD</u>	<u>MTD</u>	<u>YTD</u>	<u>YTD</u>	<u>YTD</u>
		<u>ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>
*Benchmark	\$300.00						

RECURRING VARIANCES

TIMING VARIANCES

ACCOUNT NAME: <u>Salaries/Wages</u>	4,812	5,467	(655)	29,768	39,594	(9,826)
Wages are over budget as a percentage of revenues as there was a backlog of hours from previous months.						

ALL OTHER VARIANCES

ACCOUNT NAME: <u>Student Crew Revenue</u>	784	4,200	(3,416)	17,613	31,650	(14,037)
Revenues are under budget for the month as there was only Late Night Study for the month and it did not run during reading week.						

USSU ACCOUNTABILITY REPORT

Dept: Stud. Governance
 Fin. Stmt Date: February 2023
 Completed By: Lia Storey Gamble

<u>For the Month:</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Revenue	0	0	0
Expenses	18,985	39,380	(20,395)
Net Income	(18,985)	(39,380)	20,395

<u>For the Year:</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Revenue	0	0	0
Expenses	206,878	254,591	(47,713)
Net Income	(206,878)	(254,591)	47,713

*Benchmark	500	<u>MTD</u> <u>ACTUAL</u>	<u>MTD</u> <u>BUDGET</u>	<u>MTD</u> <u>VARIANCE</u>	<u>YTD</u> <u>ACTUAL</u>	<u>YTD</u> <u>BUDGET</u>	<u>YTD</u> <u>VARIANCE</u>
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RECURRING VARIANCES

TIMING VARIANCES

ALL OTHER VARIANCES

ACCOUNT NAME: <u>General Election</u>	5	650	-645	355	650	-295
This was budgeted in error, as the General elections take place in March.						
ACCOUNT NAME: <u>Development</u>	0	7,000	-7,000	9,375	14,500	-5,125
No conferences were attended this month.						
ACCOUNT NAME: <u>Projects-Exec</u>	635	9,600	-8,965	14,382	39,425	-25,043
Not many projects were expensed this month, compared to what was budgeted for. This line is difficult to budget as at budget time you don't know when the projects will take place.						
ACCOUNT NAME: <u>Sponsorship</u>	0	1,000	-1,000	52	5,000	-4,948
No sponsorship was applied for this month.						
ACCOUNT NAME: <u>Meeting Expense-SGM</u>	0	1,575	-1,575	0	1,575	-1,575
No Special General Meeting needed to be held.						

USSU ACCOUNTABILITY REPORT

Dept: Stud. Grants
 Fin. Stmt Date: February 2023
 Completed By: Lia Storey Gamble

<u>For the Month:</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Revenue	190	100	90
Expenses	6,281	6,000	281
Net Income	(6,091)	(5,900)	(191)

<u>For the Year:</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Revenue	8,381	9,800	(1,419)
Expenses	10,760	59,500	(48,740)
Net Income	(2,379)	(49,700)	47,321

*Benchmark	\$500.00	<u>MTD</u>	<u>MTD</u>	<u>MTD</u>	<u>YTD</u>	<u>YTD</u>	<u>YTD</u>
		<u>ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>
RECURRING VARIANCES							
TIMING VARIANCES							
ALL OTHER VARIANCES							
ACCOUNT NAME:	Grants-Campus Clubs	6,252	5,500	752	10,467	49,500	(39,033)
This line is over budget do to Campus Clubs finally submitting the receipts for their events.							

USSU ACCOUNTABILITY REPORT

*Please use this example template for your accountabilities.

Dept: Womens Centre
 Fin. Stmt Date: February 2023
 Completed By: Jason Kovitch

<u>For the Month:</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Revenue	-	-	-
Expenses	2,588	3,917	(1,329)
Net Income	(2,588)	(3,917)	1,329

<u>For the Year:</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Revenue	-	-	-
Expenses	23,993	30,780	(6,787)
Net Income	(23,993)	(30,780)	6,787

		<u>MTD</u>	<u>MTD</u>	<u>MTD</u>	<u>YTD</u>	<u>YTD</u>	<u>YTD</u>
		<u>ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>
*Benchmark	\$300.00						

RECURRING VARIANCES

TIMING VARIANCES

ALL OTHER VARIANCES

ACCOUNT NAME: <u>Training</u>	-	840	(840)	-	2,730	(2,730)
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We budgeted for ASIST in February and there was a session available.
 No Women's Centre volunteers signed up for the training.

USSU ACCOUNTABILITY REPORT

Dept: XL Design
 Fin. Stmt Date: February 2023
 Completed By: Jason Kovitch

<u>For the Month:</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Revenue	18,294	13,181	5,113
Expenses	22,818	17,808	5,010
Net Income	(4,524)	(4,627)	103

<u>For the Year:</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Revenue	277,495	189,418	88,077
Expenses	232,432	187,549	44,883
Net Income	45,063	1,869	43,194

		<u>MTD</u>	<u>MTD</u>	<u>MTD</u>	<u>YTD</u>	<u>YTD</u>	<u>YTD</u>
		<u>ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>

*Benchmark \$500.00

TIMING VARIANCES

ACCOUNT NAME: Outsourcing Expense 313 934 (621) 14,051 11,456 2,595
 This is a timing variance. Expense were in January but the revenue was received in February.

ALL OTHER VARIANCES

ACCOUNT NAME: Banner Stand Revenue - 803 (803) 14,365 18,460 (4,095)
 Bannerstand revenue is down due to the wideformat printer being down for repair for part of the month. We lost 2-3 jobs as we couldn't do the printing for the stand.

ACCOUNT NAME: Binding Revenue 1,461 154 1,307 5,258 2,921 2,337
 Binding revenue is over budget as we printed the CUPE 1975 agreement book. This is a product produced every 2-5 years,

ACCOUNT NAME: Colour Copier Revenue 10,674 6,400 4,274 144,403 94,591 49,812
 Copier revenue is over budget with midterm printing for departments, continued promotional material for U of S departments, and printing of the CUPE 1975 agreement.

ACCOUNT NAME: Outsourcing Revenue 2,049 1,100 949 21,714 13,478 8,236
 Outsourcing is over budget for the month as more jobs than anticipated were sent out during the month.

ACCOUNT NAME: Plotter Revenue 2,816 4,144 (1,328) 75,314 43,322 31,992
 Plotter revenue is down, as the wideformat plotter was down for an extended period in February due to a mechanical failure of the ink injection system.

ACCOUNT NAME: Banner Stand Expense 8 217 (209) 4,711 4,985 (274)
 Costs are way down due to a lack of banner stand sales. The only cost for the month was a poster tube.

ACCOUNT NAME: Copier Expense Paper 2,604 1,280 1,324 26,686 18,917 7,769
 Copier Expense paper was over budget, as many of the jobs in the month were printed on bond and higher priced stock.

ACCOUNT NAME: Copier Expense Service 2,656 1,792 864 32,940 26,486 6,454
 Copier Expense service is slightly under budget for the month as a percentage of sales. We continue to use the 5100 for as many jobs as possible for our B&W printing.

ACCOUNT NAME: Equipment Maintenance 3,685 1,500 2,185 8,344 2,400 5,944
 There were major equipment repairs to the ink injection system on the plotter and a print head replacement.

ACCOUNT NAME: Laminating Expense 51 41 10 1,843 1,508 335
 Costs are under budget as we utilized scrap mounting pieces for some mounting jobs for a variety of clients, keeping our expenses low.

ACCOUNT NAME: Plotter Expense 2,066 912 1,154 24,105 9,531 14,574
 Plotter costs are over budget for the month as ink cartirdges were tested, and used in repairs. Printerworld should deliver a credit for ink expense in March reports.