

USSU Summary Income/Loss			
MTD For the month of March 2023			
Description	Actual	Budget	Variance
Administration	72,376	62,063	10,313
Admin-Housing	141	217	(76)
Communications	(1,644)	(2,848)	1,204
Events - Welcome Week	0	0	0
Facilities	22,116	26,315	(4,199)
Food Centre	(2,980)	(2,289)	(691)
Help Centre	(2,250)	(2,837)	587
Louis'	(19,104)	(20,142)	1,038
Louis'-Entertainment	98	834	(736)
Marketing Services	1,855	2,379	(524)
Pride Centre	(1,814)	(3,563)	1,749
Safewalk/Student Crew	(3,327)	(2,376)	(951)
Student Governance	(46,014)	(46,905)	891
Student Grants	(3,171)	(7,900)	4,729
USSU Services	(5,601)	(5,084)	(517)
Womens Center	(2,593)	(3,018)	425
XL Design	18,531	2,142	16,389

Totals	26,619	(3,012)	29,631
Place Riel (New)	(107,240)	(111,999)	4,759
Grand Totals	(80,621)	(115,011)	34,390

*This is for operating which is through the RBC.

*This is Infrastructure which is through the First Nations Bank.

USSU Summary Income/Loss			
YTD for the month of March 2023			
Description	Actual	Budget	Variance

Administration	700,992	608,999	91,993
Admin-Housing	1,743	4,031	(2,288)
Communications	(12,919)	(20,280)	7,361
Events - Welcome Week	3,088	150	2,938
Facilities	154,414	172,049	(17,635)
Food Centre	(20,563)	(21,776)	1,213
Help Centre	(22,702)	(32,684)	9,982
Louis'	(179,391)	(235,837)	56,446
Louis'-Entertainment	1,924	(867)	2,791
Marketing Services	29,448	32,228	(2,780)
Pride Centre	(24,952)	(32,986)	8,034
Safewalk/Student Crew	(27,418)	(23,171)	(4,247)
Student Governance	(252,893)	(301,496)	48,603
Student Grants	(5,551)	(57,600)	52,049
USSU Services	(42,233)	(49,916)	7,683
Womens Center	(26,586)	(33,798)	7,212
XL Design	63,593	4,011	59,582

Grand Totals	339,994	11,057	328,937
Place Riel (New)	(1,293,404)	(1,267,908)	(25,496)
Grand Totals	(953,410)	(1,256,851)	303,441

*This is for operating which is through the RBC.

*This is Infrastructure which is through the First Nations Bank.

USSU ACCOUNTABILITY REPORT

Dept: Administration
 Fin. Stmt Date: March , 2023
 Completed By: Amanda Mitchell

<u>For the Month:</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Revenue	149,764	148,029	1,735
Expenses	77,388	85,966	(8,578)
Net Income	72,376	62,063	10,313

<u>For the Year:</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Revenue	1,636,844	1,630,601	6,243
Expenses	935,852	1,021,602	(85,750)
Net Income	700,992	608,999	91,993

<u>MTD</u>	<u>MTD</u>	<u>MTD</u>	<u>YTD</u>	<u>YTD</u>	<u>YTD</u>
<u>ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>

RECURRING VARIANCES

ACCOUNT NAME: <u>Salaries/Wages</u> CPP, EI, Benefits and staff changes are the factors that makes this line under budget for the year to date.	65,349	71,510	(6,161)	714,112	775,198	(61,086)
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ACCOUNT NAME: <u>Interest Revenue</u> By holding more in our chequing account gave us more interest.	2,016	232	1,784	12,202	2,308	9,894
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ACCOUNT NAME: <u>Conferences</u> There was one conference that was applied for this month.	1,683	3,140	(1,457)	14,114	30,000	(15,886)
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ACCOUNT NAME: <u>Legal Fees</u> No legal advise was needed this month.	-	2,178	(2,178)	3,661	8,826	(5,165)
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TIMING VARIANCES

ACCOUNT NAME: <u>Memberships</u> AMICCUS membership were budgeted in January, but only received the invoice in this month.	900	-	900	900	900	0
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ALL OTHER VARIANCES

ACCOUNT NAME: <u>Copier Expense</u> Not as much supplies were needed this month. The click charges were down also, meaning not as many copies made this month.	190	713	(523)	1,557	1,960	(403)
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USSU ACCOUNTABILITY REPORT

Dept: Communication
 Fin. Stmt Date: March 2023
 Completed By: Jason Ventnor

For the Month:	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Revenue	-	-	-
Expenses	1,644	2,848	(1,204)
Net Income	(1,644)	(2,848)	1,204

For the Year:	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Revenue	-	-	-
Expenses	12,919	20,280	(7,361)
Net Income	(12,919)	(20,280)	7,361

		<u>MTD</u>	<u>MTD</u>	<u>MTD</u>	<u>YTD</u>	<u>YTD</u>	<u>YTD</u>
		<u>ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>

*Benchmark \$500.00

RECURRING VARIANCES

ACCOUNT NAME: <u>Advertising Expense</u>	1,010	2,500	(1,490)	7,018	15,800	(8,782)
The Sheaf decided to have printed copies every three weeks instead of weekly after the budget had been approved.						

TIMING VARIANCES

ALL OTHER VARIANCES

USSU ACCOUNTABILITY REPORT

Dept: Facilities
 Fin. Stmt Date: March 2023
 Completed By: Stefanie Ewen

<u>For the Month:</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Revenue	80,441	77,711	2,730
Expenses	58,325	51,396	6,929
Net Income	22,116	26,315	(4,199)

<u>For the Year:</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Revenue	787,243	787,472	(229)
Expenses	632,829	615,423	17,406
Net Income	154,414	172,049	(17,635)

	<u>MTD</u>	<u>MTD</u>	<u>MTD</u>	<u>YTD</u>	<u>YTD</u>	<u>YTD</u>
*Benchmark	<u>ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>

RECURRING VARIANCES

ACCOUNT NAME: <u>Rent - Commercial Based - Facilities</u>	37,386	38,894	(1,508)	377,002	394,083	(17,081)
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The Treats location did not reopen after COVID when the building reopened. This renewal lease, was incorporated into the budget.

ACCOUNT NAME: <u>Rent -Occupancy Based - Facilities</u>	23,657	22,867	790	260,230	251,537	8,693
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Occupancy Rent for 2022-23 has been calculated and is higher than what was budgeted. This will be recurring all year.

TIMING VARIANCES

ACCOUNT NAME: <u>Janitorial - Facilities</u>	23,715	22,022	1,693	241,993	239,990	2,003
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Pinnacle was still settling some invoices from their company changes and March absorbed some invoices still from earlier this year. It was also a busier month with higher supply purchases.

ALL OTHER VARIANCES

ACCOUNT NAME: <u>Rent - Percentage Based - Facilities</u>	19,008	15,800	3,208	140,432	135,052	5,380
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This month sales were more than budgeted for the food court tenants. March was a busier month for all tenants.

ACCOUNT NAME: <u>Repairs & Maintenance</u>	7,521	5,724	1,797	98,350	87,720	10,630
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This month was busier for repairs, with the largest one being repairs to the front Heaters in Place Riel which was \$1532.72

ACCOUNT NAME: <u>Utilities</u>	23,804	19,983	3,821	253,950	244,881	9,069
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This month came in over budget for utilities. Hard line to budget for. Steam was high in MUB for the month.

USSU ACCOUNTABILITY REPORT

Dept: Food Centre
 Fin. Stmt Date: March 2023
 Completed By: Jason Kovitch

For the Month:	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Revenue	-	-	-
Expenses	2,980	2,289	691
Net Income	(2,980)	(2,289)	(691)

For the Year:	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Revenue	-	-	-
Expenses	20,563	21,776	(1,213)
Net Income	(20,563)	(21,776)	1,213

		<u>MTD</u>	<u>MTD</u>	<u>MTD</u>	<u>YTD</u>	<u>YTD</u>	<u>YTD</u>
		<u>ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>
*Benchmark	\$300.00						

RECURRING VARIANCES

TIMING VARIANCES

ALL OTHER VARIANCES

ACCOUNT NAME: <u>Events/Speakers</u>	767	200	567	1,272	2,100	(828)
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Costs are over budget for the month as we have used up all of the deferred funding for the uFood program. We had budgeted for the funding to last until the end of the fiscal year.

USSU ACCOUNTABILITY REPORT

Dept: Louis'
 Fin. Stmt Date: March 2023
 Completed By: Morgan Billard

<u>For the Month:</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Revenue	130,733	120,609	10,124
Expenses	149,837	140,751	9,086
Net Income	(19,104)	(20,142)	1,038

<u>For the Year:</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Revenue	1,148,884	1,135,960	12,924
Expenses	1,328,275	1,371,797	(43,522)
Net Income	(179,391)	(235,837)	56,446

	<u>MONTH</u>			<u>YEAR TO DATE</u>		
	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
COS						
Bottled Beer	46%	35%	11%	37%	35%	2%
Draft	40%	44%	-4%	40%	44%	-4%
Food	38%	40%	-2%	38%	40%	-2%
Liquor	14%	23%	-9%	20%	24%	-4%
Non Alcoholic	42%	40%	2%	55%	40%	15%
Prepared Bev-Loft	17%	31%	-14%	27%	31%	-4%

*Benchmark - COS	2%	<u>MTD</u>	<u>MTD</u>	<u>MTD</u>	<u>YTD</u>	<u>YTD</u>	<u>YTD</u>
*Benchmark	\$750.00	<u>ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>

RECURRING VARIANCES

TIMING VARIANCES

ALL OTHER VARIANCES

ACCOUNT NAME: <u>Sale - Draft Beer</u>	21,032	19,322	1,710	152,941	144,184	8,757
Sales of draft higher than budgeted due to busy concerts and a friday St. Patricks Day.						
ACCOUNT NAME: <u>Sales - Food</u>	75,300	66,346	8,954	596,071	594,692	1,379
Sales of food were hire than budgeted due to a larger Global Village and a number of banquets.						
ACCOUNT NAME: <u>COS - Bottled Beer</u>	2,920	2,182	738	53,668	45,041	8,627
Bottled beer costs are high this month due to price increases this term. YTD the prices of bottled beer has increased over term two. We are looking to raise prices to address this issue.						
ACCOUNT NAME: <u>COS - Draft Beer</u>	8,419	8,502	(83)	61,504	63,441	(1,937)
Draft beer costs continue to be under both this month and YTD due to excellent management of waste from our bar staff.						
ACCOUNT NAME: <u>COS - Liquor</u>	1,977	3,294	(1,317)	27,220	28,886	(1,666)
Liquor costs remain low due to ongoing partnerships with local distillers and excellent management of product by our staff.						
ACCOUNT NAME: <u>COS Prepared Bev</u>	1,199	2,307	(1,108)	14,630	21,093	(6,463)
COS of prepared beverages is low this month likely due to excellent inventory management from Jordan. We are looking to continue this moving forward.						
ACCOUNT NAME: <u>Equipment And Equipment Maint</u>	6,447	2,000	4,447	28,707	18,750	9,957
Equipment cost is high due to having to replace the Louis' ice hopper.						
ACCOUNT NAME: <u>Repairs & Main</u>	2,232	1,200	1,032	11,068	11,200	(132)
FMD was called out this month for numerous lighting and plumbing issues, resulting in a higher cost than budgeted for this line.						
ACCOUNT NAME: <u>Salaies/Wages Benefits</u>	68,762	66,889	1,873	607,593	630,645	(23,052)
Due to an increase in sales for the month, more labour was required to help durring peak times and events.						
ACCOUNT NAME: <u>Utilities</u>	11,661	10,395	1,266	115,951	111,654	4,297
YTD utillies are up. This line is difficult to predicted due to a number of external factors such as weather.						

USSU ACCOUNTABILITY REPORT

Dept: Louis' Entertainment
 Fin. Stmt Date: March 2023
 Completed By: Morgan Billard

<u>For the Month:</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Revenue	6,200	5,000	1,200
Expenses	6,102	4,166	1,936
Net Income	98	834	(736)

<u>For the Year:</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Revenue	17,735	38,000	(20,265)
Expenses	15,811	38,867	(23,056)
Net Income	1,924	(867)	2,791

*Benchmark \$750.00

<u>MTD</u>	<u>MTD</u>	<u>MTD</u>	<u>YTD</u>	<u>YTD</u>	<u>YTD</u>
<u>ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>

RECURRING VARIANCES

TIMING VARIANCES

ALL OTHER VARIANCES

ACCOUNT NAME: <u>Backline Rental</u> Above budget due to higher number of events requiring live production.	6,200	3,000	3,200	18,235	19,500	(1,265)
ACCOUNT NAME: <u>Ticket Sales - Louis'</u> Louis' did not self promote any concerts this month.	-	2,000	(2,000)	-	18,500	(18,500)
ACCOUNT NAME: <u>Entertainment Live</u> Louis' did not self promote any concerts this month.	-	1,700	(1,700)	-	16,000	(16,000)
ACCOUNT NAME: <u>Salaries/Wage PT</u> Salaries for this month are high due to a timing variance for some wages. YTD we are under budget.	5,870	1,800	4,070	13,255	15,600	(2,345)

USSU ACCOUNTABILITY REPORT

Dept: Pride Centre
 Fin. Stmt Date: March 2023
 Completed By: Jason Kovitch

For the Month:	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Revenue	-	-	-
Expenses	1,814	3,563	(1,749)
Net Income	(1,814)	(3,563)	1,749

For the Year:	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Revenue	-	-	-
Expenses	24,952	32,986	(8,034)
Net Income	(24,952)	(32,986)	8,034

		<u>MTD</u>	<u>MTD</u>	<u>MTD</u>	<u>YTD</u>	<u>YTD</u>	<u>YTD</u>
		<u>ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>
*Benchmark	\$300.00						

RECURRING VARIANCES

TIMING VARIANCES

ACCOUNT NAME: <u>Events/Speakers</u>	(347)	1,000	(1,347)	1,154	4,350	(3,196)
Ticket revenue from the drag show offset costs for the event resulting in a negative cost for the month.						

ALL OTHER VARIANCES

USSU ACCOUNTABILITY REPORT

Dept: Stud. Crew/Safewalk
 Fin. Stmt Date: March 2023
 Completed By: Jason K

For the Month:	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Revenue	3,976	4,500	(524)
Expenses	7,303	6,876	427
Net Income	(3,327)	(2,376)	(951)

For the Year:	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Revenue	21,589	36,150	(14,561)
Expenses	49,007	59,321	(10,314)
Net Income	(27,418)	(23,171)	(4,247)

*Benchmark	\$300.00	<u>MTD</u> <u>ACTUAL</u>	<u>MTD</u> <u>BUDGET</u>	<u>MTD</u> <u>VARIANCE</u>	<u>YTD</u> <u>ACTUAL</u>	<u>YTD</u> <u>BUDGET</u>	<u>YTD</u> <u>VARIANCE</u>
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RECURRING VARIANCES

TIMING VARIANCES

ACCOUNT NAME: <u>Salaries/Wages</u>	6,149	5,747	402	35,917	45,341	(9,424)
Wages are over budget as a percentage of revenues as there was a backlog of hours from previous months.						

ALL OTHER VARIANCES

ACCOUNT NAME: <u>Student Crew Revenue</u>	3,976	4,500	(524)	21,589	36,150	(14,561)
Revenues are slightly under budget as there were fewer Late Night study hours than anticipated.						

USSU ACCOUNTABILITY REPORT

Dept: Stud. Governance
 Fin. Stmt Date: March 2023
 Completed By: Nishtha

<u>For the Month:</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Revenue	0	0	0
Expenses	46,014	46,905	(891)
Net Income	(46,014)	(46,905)	891

<u>For the Year:</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Revenue	0	0	0
Expenses	252,893	301,496	(48,603)
Net Income	(252,893)	(301,496)	48,603

*Benchmark	500	<u>MTD ACTUAL</u>	<u>MTD BUDGET</u>	<u>MTD VARIANCE</u>	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>YTD VARIANCE</u>
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RECURRING VARIANCES

TIMING VARIANCES

ALL OTHER VARIANCES

ACCOUNT NAME: Councillor Souvenirs-USC	2,355	5,050	-2,695	2,927	5,050	-2,123
Less expenses than predicted were needed to purchase souvenirs for councillors.						
ACCOUNT NAME: General Election	6,146	6,800	-654	6,501	7,450	-949
Not as much expenses were needed for the General Elections.						
ACCOUNT NAME: Meeting Expenses	345	1,050	-705	3,141	4,450	-1,309
Less meetings this month than usual.						
ACCOUNT NAME: Projects-Exec	14,436	11,300	3,136	28,819	50,725	-21,906
More projects were expensed this month, compared to what was budgeted for. This line is difficult to budget as at budget time you don't know when the projects will take place.						
ACCOUNT NAME: Referendum-Stud.Gov	0	3,100	-3,100	0	3,100	-3,100
No referendum took place.						
ACCOUNT NAME: Sponsorship-Exec	3,260	500	2,760	3,311	5,500	-2,189
More sponsorships were applied for in this month.						
ACCOUNT NAME: Travel-Exec	1,232	200	1,032	3,070	4,560	-1,490
A trip to Regina was done this month.						

USSU ACCOUNTABILITY REPORT

Dept: Stud. Grants
 Fin. Stmt Date: March 2023
 Completed By: Amanda

For the Month:	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Revenue	0	100	(100)
Expenses	3,171	8,000	(4,829)
Net Income	(3,171)	(7,900)	4,729

For the Year:	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Revenue	8,381	9,900	(1,519)
Expenses	13,932	67,500	(53,568)
Net Income	(5,551)	(57,600)	52,049

*Benchmark	\$500.00	<u>MTD</u>	<u>MTD</u>	<u>MTD</u>	<u>YTD</u>	<u>YTD</u>	<u>YTD</u>
		<u>ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>
RECURRING VARIANCES							
TIMING VARIANCES							
ALL OTHER VARIANCES							
ACCOUNT NAME:	Grants-Campus Clubs	3,142	7,500	(4,358)	13,609	57,000	(43,391)

This line is under budget do to Campus Clubs not submitting the receipts for their events.

USSU ACCOUNTABILITY REPORT

Dept: USSU Services
 Fin. Stmt Date: March 2023
 Completed By: Jason Kovitch

<u>For the Month:</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Revenue	1,775	805	970
Expenses	7,375	5,889	1,486
Net Income	(5,600)	(5,084)	(516)

<u>For the Year:</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Revenue	25,667	17,615	8,052
Expenses	67,900	67,531	369
Net Income	(42,233)	(49,916)	7,683

*Benchmark	\$500.00	<u>MTD</u> <u>ACTUAL</u>	<u>MTD</u> <u>BUDGET</u>	<u>MTD</u> <u>VARIANCE</u>	<u>YTD</u> <u>ACTUAL</u>	<u>YTD</u> <u>BUDGET</u>	<u>YTD</u> <u>VARIANCE</u>
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RECURRING VARIANCES

ACCOUNT NAME: <u>Salaries Wages & Benefits</u>	6,672	5,013	1,659	56,805	57,181	(376)
Wages are over budget as we added a part time support staff member to the area. The cost was not budgeted for in this fiscal year.						

TIMING VARIANCES

ALL OTHER VARIANCES

ACCOUNT NAME: <u>Table Rentals</u>	1,600	500	1,100	19,187	8,000	11,187
Table rentals were over budget for the month due to the Women's Day Market, and other bookings from off campus clients.						

USSU ACCOUNTABILITY REPORT

Dept: XL Design
 Fin. Stmt Date: March 2023
 Completed By: Jason Kovitch

<u>For the Month:</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Revenue	42,616	20,580	22,036
Expenses	24,085	18,438	5,647
Net Income	18,531	2,142	16,389

<u>For the Year:</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Revenue	320,109	209,998	110,111
Expenses	256,516	205,987	50,529
Net Income	63,593	4,011	59,582

<u>*Benchmark</u>	<u>\$500.00</u>	<u>MTD</u> <u>ACTUAL</u>	<u>MTD</u> <u>BUDGET</u>	<u>MTD</u> <u>VARIANCE</u>	<u>YTD</u> <u>ACTUAL</u>	<u>YTD</u> <u>BUDGET</u>	<u>YTD</u> <u>VARIANCE</u>
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RECURRING VARIANCES

TIMING VARIANCES

ALL OTHER VARIANCES

ACCOUNT NAME: <u>Banner Stand Revenue</u>	2,811	819	1,992	17,175	19,279	(2,104)
Revenue is well over budget with orders from various departments on campus, 30% of the revenue is from USSU student groups.						
ACCOUNT NAME: <u>Colour Copier Revenue</u>	19,550	7,419	12,131	163,953	102,010	61,943
Revenue is well over budget due to varied printing varied, from confrence resources for college of engineering and medicine, proposals for the Uof S. and exam printing. USSU student group year end events helped, as well did the USSU student election.						
ACCOUNT NAME: <u>Finishing Revenue</u>	1,351	363	988	9,558	7,492	2,066
Finishing is over budget as a lot of labour hours went into College of Medicine's CUSIR's report about homelessness. There was also a large job for the Twin River Music Festival.						
ACCOUNT NAME: <u>Laminating Revenue</u>	1,566	678	888	7,912	5,248	2,664
Laminating revenue is up from an off campus job for a scaffolding company. We also did a wide range of mounting for departments and university events, utilizing many scrap pieces of foam core mounting.						
ACCOUNT NAME: <u>Plotter Revenue</u>	15,813	9,865	5,948	91,127	53,187	37,940
Ploter revenues were well over budget despite the plotter being down for four business days.						
ACCOUNT NAME: <u>Banner Stand Expense</u>	923	221	702	5,634	5,206	428
Banner stand expenses are high mostly due to sales being over budget. We have had some cost increases as well we currently dealing with a supply problem regarding our premium bannerstands.						
ACCOUNT NAME: <u>Copier Expense Paper</u>	2,119	1,484	635	28,805	20,401	8,404
Most jobs utilized bond which helped in keeping our costs low. We also were able to utilize larger sheets of paper, printmultiples on one sheet, stretching our overall savings.						
ACCOUNT NAME: <u>Copier Expense Service</u>	2,716	2,077	639	35,656	28,563	7,093
Most of our printing was black and white. With the fix of the 5100 in mid March we began printing on the 5100 utilizing its lower click charge on B&W. By printing multiples on sheets we utilized our colour copier to full effectiveness.						
ACCOUNT NAME: <u>Equipment & Equip. Maintenance</u>	2,029	100	1,929	10,373	2,500	7,873
This line is over budget as we had to purchase a new humidifier and perform major repairs on the plotter.						
ACCOUNT NAME: <u>Laminating Expense</u>	145	224	(79)	1,988	1,732	256
Laminating costs are under budget as we utilized a vast majority of our scrap pile of foam core for jobs.						
ACCOUNT NAME: <u>Office & General</u>	1,234	65	1,169	3,830	715	3,115
This line is over budget as we ordered polytubing and shrink wrap film from Spicers.						
ACCOUNT NAME: <u>Outsourcing Expense</u>	357	762	(405)	14,407	12,218	2,189
If timelines allowed we would have outsourced more. Students and faculty are coming unprepared, needing things in a last minute manner. This is becoming more common place, as better deals can be given if staff and students are better prepared in supplying there designs, ideas or products.						

ACCOUNT NAME: Plotter Expense

2,691 2,170 521 26,796 11,701 15,095

Plotter expenses are under budget at 17% for the month. This is due to the types of jobs printed in the month as well as a timing variance as some jobs were printed in February and picked up in March.