

USSU ACCOUNTABILITY REPORT

Dept: Administration
 Fin. Stmt Date: January 2025
 Completed By: Amanda Mitchell

<u>For the Month:</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Revenue	164,093	162,962	1,131
Expenses	89,252	89,654	(402)
Net Income	74,841	73,308	1,533

<u>For the Year:</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Revenue	1,458,207	1,453,380	4,827
Expenses	852,200	877,642	(25,442)
Net Income	606,007	575,738	30,269

<u>MTD</u>	<u>MTD</u>	<u>MTD</u>	<u>YTD</u>	<u>YTD</u>	<u>YTD</u>
<u>ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>

RECURRING VARIANCES

ACCOUNT NAME: <u>Salaries/Wages</u>	68,346	66,765	1,581	612,505	617,201	(4,696)
CPP, EI, and Benefits are the factors that makes this line over budget.						

TIMING VARIANCES

ACCOUNT NAME: <u>Bank Charges</u>	1,468	478	990	7,577	5,056	2,521
This is to do with a coding error in May for \$522.04						

ACCOUNT NAME: <u>Memberships</u>	-	990	(990)	0	990	(990)
AMICUSS invoice was received in December 2024, but will be paid in February 2025.						

ALL OTHER VARIANCES

ACCOUNT NAME: <u>Interest</u>	4,083	3,228	855	19,432	14,452	4,980
More cash was in our chequing account to gain interest on.						

ACCOUNT NAME: <u>Conferences</u>	-	3,140	(3,140)	12,875	20,479	(7,604)
It is difficult to determine when conferences will come up for full time employees. This month no employee applied.						

ACCOUNT NAME: <u>Professional Dev/Wellness</u>	-	2,000	(2,000)	2,300	8,800	(6,500)
It is difficult to determine when full time employees will use their Professional Dev/Wellness. This month no employees submitted receipts.						

ACCOUNT NAME: <u>Staff Welfare/Appreciation</u>	5,924	7,060	(1,136)	6,411	9,370	(2,959)
Our holiday party came in under budget by \$1,187.50						

ACCOUNT NAME: <u>Utilities</u>	6,809	3,023	3,786	30,904	27,659	3,245
The air conditioning invoice came in for Place Riel, but was missed in this year's budget, so we are high for this month as we realize that cost.						

USSU ACCOUNTABILITY REPORT

Dept: Communication
 Fin. Stmt Date: January 2025
 Completed By: Jason Ventnor

<u>For the Month:</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Revenue			-
Expenses	869	1,679	(810)
Net Income	(869)	(1,679)	810

<u>For the Year:</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Revenue			-
Expenses	11,460	12,096	(636)
Net Income	(11,460)	(12,096)	636

		<u>MTD</u>	<u>MTD</u>	<u>MTD</u>	<u>YTD</u>	<u>YTD</u>	<u>YTD</u>
		<u>ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>
*Benchmark	\$500.00						

RECURRING VARIANCES

TIMING VARIANCES

ACCOUNT NAME: <u>Advertising Expense</u>	-	900	(900)	4,973	6,600	(1,627)
Sheaf did not invoice until late February.						

ALL OTHER VARIANCES

USSU ACCOUNTABILITY REPORT

Dept: Facilities
 Fin. Stmt Date: January 2025
 Completed By: Stefanie Ewen

<u>For the Month:</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Revenue	88,829	80,644	8,185
Expenses	86,422	59,505	26,917
Net Income	2,407	21,139	(18,732)

<u>For the Year:</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Revenue	672,381	651,884	20,497
Expenses	579,867	560,699	19,168
Net Income	92,514	91,185	1,329

*Benchmark	<u>\$750.00</u>	<u>MTD ACTUAL</u>	<u>MTD BUDGET</u>	<u>MTD VARIANCE</u>	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>YTD VARIANCE</u>
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RECURRING VARIANCES

ACCOUNT NAME: Rent - Commercial Rent - Facilities 34,399 36,149 (1,750) 298,706 305,729 (7,023)
 An ATM did not renew their lease. Their notice was given after the budget was prepared. This will be an ongoing variance until year end.

ACCOUNT NAME: Rent - Occupancy Rent - Facilities 26,730 25,395 1,335 240,567 228,555 12,012
 The occupancy rent calculations were calculated after budget. The monthly rent is higher than budgeted, and will continue on for the rest of the year. This is for 3rd and 4th floors (U of S).

TIMING VARIANCES

ACCOUNT NAME: Rent - Room/Space - Facilities 7,990 200 7,790 9,395 8,300 1,095
 The Imaginus contract payment finally came in for the event which occurred back in November.

ALL OTHER VARIANCES

ACCOUNT NAME: Rent Percentage - Facilities 19,710 18,900 810 123,713 109,300 14,413
 The food court rent was almost on par with what was budgeted.

ACCOUNT NAME: Janitorial - Facilities 25,773 22,739 3,034 220,021 223,349 (3,328)
 This month was over budget in janitorial supplies and usage as we restocked for beginning of the term.

ACCOUNT NAME: Signage - Facilities - 1,000 (1,000) 661 2,000 (1,339)
 There were no changes to the pillar signage as of yet. This will be done this summer.

ACCOUNT NAME: Utilities - Facilities 50,362 23,483 26,879 236,470 213,798 22,672
 The air conditioning invoice came in for Place Riel, but was missed in this year's budget, so we are high for this month as we realize that cost.

USSU ACCOUNTABILITY REPORT

Dept: Food Centre
 Fin. Stmt Date: January 2025
 Completed By: Jason Kovitch

For the Month:	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Revenue	-	-	-
Expenses	3,151	6,087	(2,936)
Net Income	(3,151)	(6,087)	2,936

For the Year:	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Revenue	-	-	-
Expenses	16,000	29,777	(13,777)
Net Income	(16,000)	(29,777)	13,777

		<u>MTD</u>	<u>MTD</u>	<u>MTD</u>	<u>YTD</u>	<u>YTD</u>	<u>YTD</u>
		<u>ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>
*Benchmark	\$300.00						

RECURRING VARIANCES

ACCOUNT NAME: <u>Events</u>	607	3,500	(2,893)	1,198	12,750	(11,552)
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This line is under budget as we did not anticipate funding from the U of S and GSA at the time of budget. Now that we have funding, there is no cost for the Ufood program. The only cost here is for the Fresh Market in November.

TIMING VARIANCES

ALL OTHER VARIANCES

USSU ACCOUNTABILITY REPORT

Dept: Help Centre
 Fin. Stmt Date: January 2025
 Completed By: Jason Kovitch

<u>For the Month:</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Revenue	-	-	-
Expenses	2,843	3,355	(512)
Net Income	(2,843)	(3,355)	512

<u>For the Year:</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Revenue	-	-	-
Expenses	21,645	26,421	(4,776)
Net Income	(21,645)	(26,421)	4,776

		<u>MTD</u>	<u>MTD</u>	<u>MTD</u>	<u>YTD</u>	<u>YTD</u>	<u>YTD</u>
		<u>ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>
*Benchmark	\$300.00						

RECURRING VARIANCES

TIMING VARIANCES

ALL OTHER VARIANCES

ACCOUNT NAME:	<u>Training</u>	-	325	(325)	183	1,725	(1,542)
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We had budgeted for a Term 2 volunteer training, but the event was not held.

USSU ACCOUNTABILITY REPORT

Dept: Louis'
 Fin. Stmt Date: January 2025
 Completed By: Morgan Billard

<u>For the Month:</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Revenue	110,472	102,902	7,570
Expenses	141,150	137,390	3,760
Net Income	(30,678)	(34,488)	3,810

<u>For the Year:</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Revenue	1,068,128	1,015,856	52,272
Expenses	1,230,705	1,214,358	16,347
Net Income	(162,577)	(198,502)	35,925

	<u>MONTH</u>			<u>YEAR TO DATE</u>		
	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
COS						
Bottled Beer	26%	35%	-9%	31%	35%	-4%
Draft	43%	44%	-1%	42%	44%	-2%
Food	42%	40%	2%	39%	40%	-1%
Liquor	19%	21%	-2%	19%	21%	-2%
Non Alcoholic	25%	55%	-30%	36%	55%	-19%
Prepared Bev-Loft	23%	33%	-10%	33%	33%	0%

*Benchmark - COS	2%		<u>MTD</u>	<u>MTD</u>	<u>MTD</u>	<u>YTD</u>	<u>YTD</u>	<u>YTD</u>
*Benchmark	\$750.00		<u>ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>

RECURRING VARIANCES

TIMING VARIANCES

ALL OTHER VARIANCES

ACCOUNT NAME: <u>Sales-Bottled Beer-Louis'</u>	4,087	5,214	(1,127)	169,062	153,937	15,125
Sales on bottled beer is under budget for the month of January. Louis' didn't host as many events that would drive this line such as student parties or concerts.						
ACCOUNT NAME: <u>Sales-Draft Beer-Louis'</u>	13,610	19,143	(5,533)	103,967	125,482	(21,515)
Draft beer sales for January are under budget. This as with the previous months is a trend that we see continuing. With more people looking for alternatives to beer and alcoholic products.						
ACCOUNT NAME: <u>Sales-Food-Louis'</u>	67,503	53,650	13,853	560,200	492,442	67,758
Food sales are ahead of budget for January. Louis' has seen a lot of growth in our catering which has been driving this line heavily.						
ACCOUNT NAME: <u>Sales-Non Alc-Louis'</u>	3,604	2,744	860	37,644	26,705	10,939
Non-Acoholic beverage sales are ahead for January. Louis' has seen a large increase in this category over the last few months with a larger demand for mocktails and non-alcoholic beer options.						
ACCOUNT NAME: <u>COS-Bottled Beer-Louis'</u>	1,048	1,825	(777)	52,402	53,878	(1,476)
Cost of sale on bottled beer is 9% better than budget for the month of January. Our pricing on bottled beer is a major factor in keeping this cost down.						
ACCOUNT NAME: <u>COS Non. Alc-Louis'</u>	890	1,509	(619)	13,664	14,688	(1,024)
Cost of sale on non-alcoholic product is 30% better than budget in January and 19% so far year to date. An increase in non-alc sales has helped bring our COS % down as less product is being used in mixed alcoholic drinks.						
ACCOUNT NAME: <u>COS Prepared Bev.-Louis' Loft</u>	1,511	1,990	(479)	14,547	14,275	272
Cost of sale on Loft prepared beverage is 10% better than budget for January. A reduction in waste/spillage and some product changes have brought our costs down on this line.						
ACCOUNT NAME: <u>Equipment & Equip. Main.-Louis'</u>	1,095	2,500	(1,405)	7,076	19,100	(12,024)
Equipment and equipment maintenance is under budget for January. Louis' had minium repairs and maintenance costs.						
ACCOUNT NAME: <u>Promotions-Louis'</u>	1,170	2,200	(1,030)	6,170	14,000	(7,830)
Promotions are under budget for January. Louis' did not host additional promotions or giveaways outside of our two weekly programmed events.						
ACCOUNT NAME: <u>Salaries/Wages Benefits-Louis'</u>	68,887	64,101	4,786	563,270	530,519	32,751
Salaries wages and benefits are over budget for January. Additional less than full time labour was required in our culinary department due to Louis' kitchen manager Jordan needing to take part of the month off.						
ACCOUNT NAME: <u>Utilities-Louis'</u>	14,131	12,488	1,643	109,816	107,783	2,033
Louis' utilities are over budget for January. Louis' has seen an increase in its utilities usage costs over the winter months which has been impacting this line.						

USSU ACCOUNTABILITY REPORT

Dept: Louis' Entertainment
 Fin. Stmt Date: January 2025
 Completed By: Morgan Billard

<u>For the Month:</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Revenue	750	4,000	(3,250)
Expenses	2,456	4,426	(1,970)
Net Income	(1,706)	(426)	(1,280)

<u>For the Year:</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Revenue	19,084	33,500	(14,416)
Expenses	18,911	31,684	(12,773)
Net Income	173	1,816	(1,643)

*Benchmark	\$750.00	<u>MTD</u> <u>ACTUAL</u>	<u>MTD</u> <u>BUDGET</u>	<u>MTD</u> <u>VARIANCE</u>	<u>YTD</u> <u>ACTUAL</u>	<u>YTD</u> <u>BUDGET</u>	<u>YTD</u> <u>VARIANCE</u>
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RECURRING VARIANCES

TIMING VARIANCES

ALL OTHER VARIANCES

ACCOUNT NAME: <u>Backline Rental (Tech Fees)</u>	750	2,000	(1,250)	18,170	22,000	(3,830)
Backline rental and tech fee revenue is under budget for January. Very few events requiring sound techs were held in Louis' this month.						
ACCOUNT NAME: <u>Entertainment Live</u>	-	1,700	(1,700)	500	9,800	(9,300)
Louis' did not host any of its own events requiring use to hire entertainment.						
ACCOUNT NAME: <u>Equip. & Equip. Maintenance</u>		150	(150)	5,156	1,350	3,806
Repairs were needed for the speaker horns in two of our monitors in the month of January.						

USSU ACCOUNTABILITY REPORT

Dept: Stud. Crew/Safewalk
 Fin. Stmt Date: January 2025
 Completed By: Jason Kovitch

For the Month:	Actual	Budget	Variance
Revenue	6,372	4,533	1,839
Expenses	9,281	7,622	1,659
Net Income	(2,909)	(3,089)	180

For the Year:	Actual	Budget	Variance
Revenue	32,218	28,481	3,737
Expenses	51,973	50,637	1,336
Net Income	(19,755)	(22,156)	2,401

*Benchmark	\$300.00	<u>MTD</u> <u>ACTUAL</u>	<u>MTD</u> <u>BUDGET</u>	<u>MTD</u> <u>VARIANCE</u>	<u>YTD</u> <u>ACTUAL</u>	<u>YTD</u> <u>BUDGET</u>	<u>YTD</u> <u>VARIANCE</u>
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RECURRING VARIANCES

TIMING VARIANCES

ALL OTHER VARIANCES

ACCOUNT NAME: <u>Student Crew Revenue</u>	6,372	4,533	1,839	32,218	28,481	3,737
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Revenues are over budget due to Late Night Study getting an earlier start this year compared to last.

ACCOUNT NAME: <u>Salaries/Wages & Benefits</u>	7,452	6,103	1,349	40,276	36,885	3,391
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Wages are over budget due to the earlier start at Late Night Study this year.

ACCOUNT NAME: <u>Utilities</u>	1,125	493	632	5,061	4,517	544
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The air conditioning invoice came in for Place Riel, but was missed in this year's budget, so we are high for this month as we realize that cost.

USSU ACCOUNTABILITY REPORT

Dept: Stud. Governance
 Fin. Stmt Date: January 2025
 Completed By: Moses Ahiabu

<u>For the Month:</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Revenue	0	0	0
Expenses	20,834	26,630	(5,796)
Net Income	(20,834)	(26,630)	5,796

<u>For the Year:</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Revenue	0	0	0
Expenses	183,111	215,735	(32,624)
Net Income	(183,111)	(215,735)	32,624

<u>*Benchmark</u>	<u>500</u>	<u>MTD</u> <u>ACTUAL</u>	<u>MTD</u> <u>BUDGET</u>	<u>MTD</u> <u>VARIANCE</u>	<u>YTD</u> <u>ACTUAL</u>	<u>YTD</u> <u>BUDGET</u>	<u>YTD</u> <u>VARIANCE</u>
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RECURRING VARIANCES

<u>TIMING VARIANCES</u>							
<u>ALL OTHER VARIANCES</u>							

ACCOUNT NAME:	<u>Projects-Exec</u>			930	3,709	(2,779)		8,197	24,673	(16,476)
There were only a few projects in January, most of which didn't require a lot of funding, as we were able to utilize existing inventory of the necessary items										
ACCOUNT NAME:	<u>Projects Events-Stud Gov</u>			529	2,800	(2,271)		3,195	6,200	(3,005)
We hosted a few events in January that required less funding										
ACCOUNT NAME:	<u>Travel-Exec</u>			0	1,060	(1,060)		284	3,860	(3,576)
We didn't travel (locally) in January										

USSU ACCOUNTABILITY REPORT

Dept: Stud. Grants
 Fin. Stmt Date: January 2025
 Completed By: Moses Ahiabu

For the Month:	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Revenue	381	500	(119)
Expenses	4,034	7,500	(3,466)
Net Income	(3,653)	(7,000)	3,347

For the Year:	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Revenue	6,594	9,700	(3,106)
Expenses	21,429	50,500	(29,071)
Net Income	(14,835)	(40,800)	25,965

*Benchmark	\$500.00	<u>MTD</u>	<u>MTD</u>	<u>MTD</u>	<u>YTD</u>	<u>YTD</u>	<u>YTD</u>
		<u>ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>
<u>RECURRING VARIANCES</u>							
<u>TIMING VARIANCES</u>							
ACCOUNT NAME:	<u>Grants-Campus Clubs</u>	4,005	7,000	(2,995)	16,165	41,500	(25,335)
We approved a lot of funding applications in January, but only a few groups requested disbursements.							
<u>ALL OTHER VARIANCES</u>							

USSU ACCOUNTABILITY REPORT

Dept: USSU Services
 Fin. Stmt Date: January 2025
 Completed By: Jason Kovitch

For the Month:	Actual	Budget	Variance
Revenue	7,501	2,065	5,436
Expenses	9,094	8,144	950
Net Income	(1,593)	(6,079)	4,486

For the Year:	Actual	Budget	Variance
Revenue	23,233	18,674	4,559
Expenses	71,995	74,057	(2,062)
Net Income	(48,762)	(55,383)	6,621

*Benchmark	\$500.00	<u>MTD</u> <u>ACTUAL</u>	<u>MTD</u> <u>BUDGET</u>	<u>MTD</u> <u>VARIANCE</u>	<u>YTD</u> <u>ACTUAL</u>	<u>YTD</u> <u>BUDGET</u>	<u>YTD</u> <u>VARIANCE</u>
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RECURRING VARIANCES

TIMING VARIANCES

ACCOUNT NAME: UPASS Commissions 4,385 - 4,385 4,385 0 4,385
 Upass commissions are over budget as we had budgeted for all of the commissions in April and received the GSA first term commission in January.

ACCOUNT NAME: Office & General 1,131 100 1,031 1,614 2,100 (486)
 This line is over budget as we received our annual point of sale license renewal in January. We had budgeted for it to come in December

ALL OTHER VARIANCES

ACCOUNT NAME: Table Rentals 2,458 1,500 958 14,958 15,300 (342)
 Table rental are over budget due to numerous paid bookings including a U of S Career Centre Fair and many local businesses throughout the month.

USSU ACCOUNTABILITY REPORT

Dept: XL Design
 Fin. Stmt Date: January 2025
 Completed By: Jason Kovitch

<u>For the Month:</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Revenue	31,088	40,207	(9,119)
Expenses	31,289	32,949	(1,660)
Net Income	(201)	7,258	(7,459)

<u>For the Year:</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Revenue	331,483	314,548	16,935
Expenses	278,420	276,509	1,911
Net Income	53,063	38,039	15,024

*Benchmark	\$500.00	<u>MTD ACTUAL</u>	<u>MTD BUDGET</u>	<u>MTD VARIANCE</u>	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>YTD VARIANCE</u>
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RECURRING VARIANCES

TIMING VARIANCES

ACCOUNT NAME: Office & General 1,672 200 1,472 3,880 3,065 815
 This is a timing variance as our point of sale license came in a month later than

ACCOUNT NAME: Plotter Expense 8,188 2,732 5,456 27,790 31,075 (3,285)
 This is cost is over budget due to a Success Office system bill from October came in

ALL OTHER VARIANCES

ACCOUNT NAME: Banner Stand Revenue 2,219 481 1,738 16,278 14,674 1,604
 We are over budget on banner stand sales as the College of Nursing used up grant money on an order.

ACCOUNT NAME: Colour Copier Revenue 15,366 26,985 (11,619) 189,676 166,038 23,638
 Sales were under budget as the majority of bookstore printing was completed in

ACCOUNT NAME: Laminating Revenue 2135 575 1,560 9,345 6,613 2,732
 Sales are over budget due to a large order for scaffolding tags that required

ACCOUNT NAME: Outsourcing Revenue 2,627 2,020 607 15,028 16,619 (1,591)
 Outsourcing was slightly over budget as we sent out envelope printing for U of S,

ACCOUNT NAME: Plotter Revenue 6,968 8,537 (1,569) 87,615 97,019 (9,404)
 Plotter revenues are under budget as very few research posters were ordered for

ACCOUNT NAME: Banner Stand Expense 676 159 517 3,581 4,843 (1,262)
 Expenses are slightly under budget as most of the orders were for our x stands where

ACCOUNT NAME: Copier Expense Paper 2,379 5,397 (3,018) 32,364 33,209 (845)
 Paper costs are under budget due to the types of jobs printed in the month. The stock

ACCOUNT NAME: Copier Expense Service (1,243) 6,746 (7,989) 43,108 41,511 1,597
 Costs for click charges are a negative as we have a printing credit from WBM for the

ACCOUNT NAME: Equipment Maintenance 1,268 300 968 2,682 5,000 (2,318)
 Maintenance costs are high as we replaced two print heads for the plotter, a service kit

ACCOUNT NAME: Laminating Expense 161 190 (29) 2,535 2,181 354
 This is low in part to an inventory adjustment as we found some laminating product

ACCOUNT NAME: Outsourcing Expense 1,719 1,616 103 18,871 13,295 5,576
 Sent a variety of jobs to Proprint, Sina, Factorforms, and Wolfcrot Signs

ACCOUNT NAME: Salaries Wages/Benefits 10,903 11,543 (640) 102,965 103,887 (922)
 Wages are under budget as we are down to on LTFT employee.

ACCOUNT NAME: Utilities 1,817 796 1,021 8,172 7,293 879
 The air conditioning invoice came in for Place Riel, but was missed in this year's budget, so we are high for this month as we realize that cost.