

<b>USSU Summary Income/Loss</b>			
<b>MTD For the month of December, 2025</b>			

Description	Actual	Budget	Variance
Administration	88,164	88,051	113
Admin-Housing	256	115	141
Communications	(1,181)	(704)	(477)
Events - Welcome Week	0	0	0
Facilities	(3,438)	6,827	(10,265)
Food Centre	(2,783)	(3,028)	245
Help Centre	(979)	(3,154)	2,175
Louis'	(51,094)	(41,765)	(9,329)
Louis'-Entertainment	(778)	153	(931)
Marketing Services	1,618	2,093	(475)
Pride Centre	(2,472)	(3,428)	956
Student Crew	(2,757)	(2,575)	(182)
Student Governance	(18,702)	(23,367)	4,665
Student Grants	(2,007)	(6,000)	3,993
USSU Services	(9,318)	(7,111)	(2,207)
Womens Center	(2,793)	(3,798)	1,005
XL Design	3,516	3,163	353

<b>Totals</b>	<b>(4,748)</b>	<b>5,472</b>	<b>(10,220)</b>	<b>*This is for operating which is through the RBC.</b>
Place Riel (New)	(101,241)	(112,068)	10,827	<b>*This is Infrastructure which is through the First Nations Bank.</b>

<b>Grand Totals</b>	<b>(105,989)</b>	<b>(106,596)</b>	<b>607</b>
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<b>USSU Summary Income/Loss</b>			
<b>YTD for the month of December, 2025</b>			

Description	Actual	Budget	Variance
Administration	590,797	566,049	24,748
Admin-Housing	2,190	1,652	538
Communications	(10,744)	(9,837)	(907)
Events - Welcome Week	(11,782)	(4,850)	(6,932)
Facilities	84,065	111,953	(27,888)
Food Centre	(14,020)	(16,021)	2,001
Help Centre	(18,716)	(22,609)	3,893
Louis'	(211,725)	(208,970)	(2,755)
Louis'-Entertainment	4,550	1,074	3,476
Marketing Services	21,498	22,144	(646)
Pride Centre	(21,647)	(24,777)	3,130
Student Crew	(15,531)	(16,817)	1,286
Student Governance	(156,324)	(195,354)	39,030
Student Grants	(16,981)	(27,000)	10,019
USSU Services	(49,242)	(49,941)	699
Womens Center	(23,106)	(26,932)	3,826
XL Design	40,318	27,320	12,998

<b>Grand Totals</b>	<b>193,600</b>	<b>127,084</b>	<b>66,516</b>	<b>*This is for operating which is through the RBC.</b>
Place Riel (New)	(831,403)	(899,579)	68,176	<b>*This is Infrastructure which is through the First Nations Bank.</b>

<b>Grand Totals</b>	<b>(637,803)</b>	<b>(772,495)</b>	<b>134,692</b>
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\*Subject to Change

## GLOSSARY

<b>Actuals</b>	This is what actually was received or spent
<b>Budget</b>	This is an estimated amount at a prior time

## Revenue

Over Budget	Positive Figure We received more revenue than budget
Under Budget	Negative Figure We received less revenue than budget

## Expenses

Over Budget	Negative Figure We spent more than budget
Under Budget	Positive Figure We spent less than budget

# USSU ACCOUNTABILITY REPORT

Dept: Admin  
 Fin. Stmt Date: December 2025  
 Completed By: Amanda Mitchell

<u>For the Month:</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Revenue	174,077	171,553	2,524
Expenses	85,913	83,502	2,411
Net Income	88,164	88,051	113

<u>For the Year:</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Revenue	1,378,052	1,382,180	(4,128)
Expenses	787,255	816,131	(28,876)
Net Income	590,797	566,049	24,748

<u>MTD</u> <u>ACTUAL</u>	<u>MTD</u> <u>BUDGET</u>	<u>MTD</u> <u>VARIANCE</u>	<u>YTD</u> <u>ACTUAL</u>	<u>YTD</u> <u>BUDGET</u>	<u>YTD</u> <u>VARIANCE</u>
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## RECURRING VARIANCES

<b>ACCOUNT NAME:</b> <u>Salaries and Wages</u> CPP, EI, and Benefits are the factors that makes this line under budget.	67,455	68,751	(1,296)	553,557	565,367	(11,810)
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<b>ACCOUNT NAME:</b> <u>Utilities</u> An email has been sent to investigate further into water meter reads for Place Riel, as they have been high since July. Just waiting to hear back.	6,396	4,666	1,730	32,636	25,300	7,336
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## TIMING VARIANCES

<b>ACCOUNT NAME:</b> <u>Memberships</u> AMICCUS-C membership was paid this month, but budgeted in January.	990	-	990	990	0	990
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<b>ACCOUNT NAME:</b> <u>Telephone</u> This overage is for cell reimbursement this month, which was budgeted for in January.	1,134	480	654	5,798	5,040	758
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## ALL OTHER VARIANCES

<b>ACCOUNT NAME:</b> <u>Interest Revenue</u> More cash was held in the bank account this month to hold for upcoming invoicing from Alumo.	3,359	810	2,549	10,775	15,349	(4,574)
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USSU ACCOUNTABILITY REPORT

Dept:Communication

Fin. Stmt Date:December 2025

Completed By:Jason Ventnor

For the Month:	Actual	Budget	Variance
Revenue			-
Expenses	1,181	704	477
Net Income	(1,181)	(704)	(477)

For the Year:	Actual	Budget	Variance
Revenue			-
Expenses	10,744	9,837	907
Net Income	(10,744)	(9,837)	(907)

		MTD	MTD	MTD	YTD	YTD	YTD
		ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET	VARIANCE
*Benchmark	\$500.00						

RECURRING VARIANCES

TIMING VARIANCES

ACCOUNT NAME:	Advertising Expense	501		501	855	420	435
Renewed the IABC membership early.							

ALL OTHER VARIANCES

# USSU ACCOUNTABILITY REPORT

Dept: Facilities  
 Fin. Stmt Date: December 2025  
 Completed By: Stefanie Ewen

<b>For the Month:</b>	<b>Actual</b>	<b>Budget</b>	<b>Variance</b>
Revenue	81,815	72,714	9,101
Expenses	85,253	65,887	19,366
Net Income	(3,438)	6,827	(10,265)

<b>For the Year:</b>	<b>Actual</b>	<b>Budget</b>	<b>Variance</b>
Revenue	590,770	576,560	14,210
Expenses	506,705	464,607	42,098
Net Income	84,065	111,953	(27,888)

<b>*Benchmark</b>	<b>\$750.00</b>	<b>MTD ACTUAL</b>	<b>MTD BUDGET</b>	<b>MTD VARIANCE</b>	<b>YTD ACTUAL</b>	<b>YTD BUDGET</b>	<b>YTD VARIANCE</b>
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## RECURRING VARIANCES

<b>ACCOUNT NAME:</b> Rent - Occupancy - Facilities	27,829	26,265	1,564	222,628	210,120	12,508
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Occupancy Rent for the 3rd and 4th Floor, ISSAC and MUB 118 are calculated after the budget has been finalized. This year the rents are slightly over what was budgeted.

<b>ACCOUNT NAME:</b> Janitorial - Facilities	25,111	24,110	1,001	196,340	204,978	(8,638)
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Supply orders were higher in December than budgeted, but ongoing under overall due to collective agreement not being bargained as of yet.

<b>ACCOUNT NAME:</b> Utilities - Facilities	47,691	35,420	12,271	247,040	195,414	51,626
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Water issues are being reviewed and worked on for a piece of tenant equipment that is continuously running. The tenant is looking at costs to replace the system. The U of S did a review and found the equipment deficiency.

## TIMING VARIANCES

<b>ACCOUNT NAME:</b> Rent - Room/Space - Facilities	7,800	250	7,550	9,265	8,550	715
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We received payment for the Imaginus Poster Sale now, but it was budgeted back in October.

## ALL OTHER VARIANCES

<b>ACCOUNT NAME:</b> Rent - Commercial - Facilities	33,024	34,399	(1,375)	255,514	258,890	(3,376)
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An ATM has a new base rent amount and was overpaying and we needed to pay back the difference once the lease renewal was finalized.

<b>ACCOUNT NAME:</b> Percentage Rent - Facilities	13,162	11,800	1,362	103,363	99,000	4,363
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For the month of December, the percentage rent for the food court tenants is slightly over budget due to slightly higher sales than budgeted.

<b>ACCOUNT NAME:</b> Equip/Equip Maintenance - Facilities	3,917	400	3,517	5,733	3,200	2,533
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We had to replace 4 batteries in an autoscribber and also contribute to new washing machine.

<b>ACCOUNT NAME:</b> Repairs & Maintenance - Facilities	5,376	1,719	3,657	29,351	29,674	(323)
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We had issues in several washrooms this month with more expensive repairs - two toilets not flushing that needed parts and a stall door that needed sheet metalling done to repair the lock. These three work orders cost \$2400.00

## For Infrastructure - Repairs & Maintenance

<b>ACCOUNT NAME:</b> Repairs & Maintenance - Place Riel	3,278	1,253	2,025	25,009	29,092	(4,083)
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There were some issues up in the mechanical room with a vent overflowing that cost over \$2000 to repair.

<b>ACCOUNT NAME:</b> Repairs & Maintenance - MUB	1,022	1,499	(477)	39,733	37,128	2,605
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Fewer repairs in MUB submitted for December than budgered for but did have another one for the replacement pressure valve.

<b>ACCOUNT NAME:</b> Repairs & Maintenance - USSU	-	1,589	(1,589)	(694)	1,589	(2,283)
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No major repairs this month.

# USSU ACCOUNTABILITY REPORT

Dept: Help Centre  
 Fin. Stmt Date: December 2025  
 Completed By: Jason Kovitch

<u>For the Month:</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Revenue	-	-	-
Expenses	979	3,154	(2,175)
Net Income	(979)	(3,154)	2,175

<u>For the Year:</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Revenue	-	-	-
Expenses	18,716	22,609	(3,893)
Net Income	(18,716)	(22,609)	3,893

	<u>MTD</u> <u>ACTUAL</u>	<u>MTD</u> <u>BUDGET</u>	<u>MTD</u> <u>VARIANCE</u>	<u>YTD</u> <u>ACTUAL</u>	<u>YTD</u> <u>BUDGET</u>	<u>YTD</u> <u>VARIANCE</u>
*Benchmark		\$300.00				

## RECURRING VARIANCES

### TIMING VARIANCES

ACCOUNT NAME:	<u>Salaries/Wages</u>	370	1,856	(1,486)	12,442	13,005	(563)
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This line is a correction from previous months where the USSU was charged for benefits for the coordinator position. These variances do not impact the pay for the employee.

### ALL OTHER VARIANCES

ACCOUNT NAME:	<u>Events</u>	-	600	(600)	702	2,550	(1,848)
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There were no facilitator costs for the centres as the only groups we ran did not require an honorarium.

# USSU ACCOUNTABILITY REPORT

Dept: Louis'  
 Fin. Stmt Date: December 2025  
 Completed By: Morgan Billard

<u>For the Month:</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Revenue	102,833	124,624	(21,791)
Expenses	153,927	166,389	(12,462)
Net Income	(51,094)	(41,765)	(9,329)

<u>For the Year:</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Revenue	948,962	972,802	(23,840)
Expenses	1,160,687	1,181,772	(21,085)
Net Income	(211,725)	(208,970)	(2,755)

	<u>MONTH</u>			<u>YEAR TO DATE</u>		
	Actual	Budget	Variance	Actual	Budget	Variance
<b>COS</b>						
Bottled Beer	-4%	35%	-39%	36%	35%	1%
Draft	45%	43%	2%	49%	43%	6%
Food	41%	40%	1%	42%	40%	2%
Liquor	19%	21%	-2%	18%	23%	-5%
Non Alcoholic	56%	45%	11%	35%	45%	-10%
Prepared Bev-Loft	35%	32%	3%	30%	32%	-2%

*Benchmark - COS	2%	<u>MTD</u>	<u>MTD</u>	<u>MTD</u>	<u>YTD</u>	<u>YTD</u>	<u>YTD</u>
*Benchmark	\$750.00	<u>ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>

## RECURRING VARIANCES

### TIMING VARIANCES

<b>ACCOUNT NAME:</b> <u>Sales-Bottled Beer-Louis'</u>	5,343	3,156	2,187	205,618	166,839	38,779
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Bottled beer sales are ahead of budget for December due to the pst for our welcome week product being recoded to sales. We pay a 10% levy for product on a special events license so we don't have to pay LCT on our sales.

<b>ACCOUNT NAME:</b> <u>Sponsorship-Louis'</u>	5,125	300	4,825	6,000	4,900	1,100
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Louis' sponsorship revenue is better than budget for the month. We recieved our Welcome Week sponsorship cheque from Great Western in December rather than September.

<b>ACCOUNT NAME:</b> <u>COS-Bottled Beer-Louis'</u>	(196)	1,105	(1,301)	74,158	58,395	15,763
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Cost of Sale on bottled beer is better than budget for December by 39%. This is partially due to the recode to sales on this line, as well as a return from CO-OP that was processed this month.

### ALL OTHER VARIANCES

<b>ACCOUNT NAME:</b> <u>Sales-Draft Beer-Louis'</u>	12,591	14,879	(2,288)	86,889	92,639	(5,750)
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Sales on draft beer are behind budget for the month. Holiday party guests did not generally choose draft option during our parties this month, and weekly events like burger and beer night was slower this month than in previous years.

<b>ACCOUNT NAME:</b> <u>Sales-Food-Louis'</u>	55,667	78,346	(22,679)	441,516	495,130	(53,614)
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Food sales are behind budget for the month. Many of the holiday parties we hosted this year were considerably smaller than we had anticipated and therefore didn't spend as much on food.

<b>ACCOUNT NAME:</b> <u>Sales-Non Alch. Bev.-Louis'</u>	2,520	3,331	(811)	43,376	34,695	8,681
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Non-alcoholic beverage sales are behind for the month. Generally a number of events we host will opt to include some sort of non-alch option for their guests, this was not the case this year.

<b>ACCOUNT NAME:</b> <u>Special Event Revenue-Louis'</u>	6,000	7,500	(1,500)	40,225	44,925	(4,700)
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Special event revenue is under budget for the month. Although our Fridays and Saturdays were booked with holiday parties, we did not host as many smaller events during the weekdays partcularly for U of S departments.

<b>ACCOUNT NAME:</b> <u>Prepared Beverage-Louis' Loft</u>	3,328	4,664	(1,336)	37,989	42,002	(4,013)
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Prepared beverage sales for December are behind budget. The Loft became significantly slower during the exam season this year, with not as many customers getting coffees. The Louis' team is making some adjustments to our espresso qualities to help improve this lines sales.

<b>ACCOUNT NAME:</b> <u>COS Non. Alch-Louis'</u>	1,403	1,499	(96)	14,968	15,613	(645)
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Cost of sale on non-alcoholic beverages is over budget by 11% for December. Our liquor sales were slightly above budget this month which means that more non-alcoholic product was used in mixed drinks which is not accounted for in the non-alch sales line.

<b>ACCOUNT NAME:</b> <u>COS Prepared Bev.-Louis' Loft</u>	1,176	1,492	(316)	11,324	13,440	(2,116)
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Cost of sale on Loft prepared beverages is over budget by 3% for the month. The pricing on a new chocolate syrup we have been using was missing from our inventory formula so although the product was counted, the pricing was missing.

<b>ACCOUNT NAME:</b>	<u>Equipment &amp; Equip. Main.-Louis'</u>	971	2,000	(1,029)	11,894	14,000	(2,106)
Equipment and maintenace is better than budget for the month. We required very little maintenance in December and the only new equipment that was purchased was a new washing machine for our laundry room.							
<b>ACCOUNT NAME:</b>	<u>Salaries/Wages Benefits-Louis'</u>	56,183	65,411	(9,228)	505,748	535,308	(29,560)
Salaries/wages are better than budget for the month. We budgeted for a second assistant manager this year, but have not hired this position. Our less than full time labour was also lower than our budget amount due to smaller events and a slower month.							
<b>ACCOUNT NAME:</b>	<u>Special Events Expense-Louis'</u>	30,188	22,000	8,188	45,350	38,750	6,600
Special events expenses are over budget for December. As part of our contract with the Huskies for our service at Griffiths Stadium, we give them a percentage of our sales. This years sales were much hire than we anticipated so their percentage was higher.							
<b>ACCOUNT NAME:</b>	<u>Utilities-Louis'</u>	16,883	14,136	2,747	109,434	97,544	11,890
Louis' utilities costs are higher than budgeted for December. Our utilities bill from the UofS was more than we would normally budget for.							

# USSU ACCOUNTABILITY REPORT

Dept: Louis' Entertainment  
 Fin. Stmt Date: December 2025  
 Completed By: Morgan

For the Month:	Actual	Budget	Variance
Revenue	700	3,000	(2,300)
Expenses	1,478	2,847	(1,369)
Net Income	(778)	153	(931)

For the Year:	Actual	Budget	Variance
Revenue	18,749	24,500	(5,751)
Expenses	14,199	23,426	(9,227)
Net Income	4,550	1,074	3,476

*Benchmark	\$750.00	MTD ACTUAL	MTD BUDGET	MTD VARIANCE	YTD ACTUAL	YTD BUDGET	YTD VARIANCE
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## RECURRING VARIANCES

### TIMING VARIANCES

### ALL OTHER VARIANCES

ACCOUNT NAME:	<u>Backline Rental (tech fees)</u>	700	1,500	(800)	18,625	15,000	3,625
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Tech fees are behind budget for the month. We only hosted one event that we needed to charge for tech fees.

ACCOUNT NAME:	<u>Ticket Sales</u>	-	1,500	(1,500)	124	9,500	(9,376)
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Ticket sales are behind budget for December. We did not host any ticketed events this month.

ACCOUNT NAME:	<u>Entertainment expenses</u>	-	1,200	(1,200)	1,500	8,100	(6,600)
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Entertainment expenses are better than budget for December. We did not have to hire any of our own entertainment this month.



USSU ACCOUNTABILITY REPORT

Dept:	Pride Centre
Fin. Stmt Date:	December 2025
Completed By:	Jason Kovitch

<b>For the Month:</b>	<b>Actual</b>	<b>Budget</b>	<b>Variance</b>
Revenue	-	-	-
Expenses	2,472	3,428	(956)
Net Income	(2,472)	(3,428)	956

<b>For the Year:</b>	<b>Actual</b>	<b>Budget</b>	<b>Variance</b>
Revenue	-	-	-
Expenses	21,647	24,777	(3,130)
Net Income	(21,647)	(24,777)	3,130

*Benchmark	\$300.00	<b>MTD</b>	<b>MTD</b>	<b>MTD</b>	<b>YTD</b>	<b>YTD</b>	<b>YTD</b>
		<b>ACTUAL</b>	<b>BUDGET</b>	<b>VARIANCE</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>VARIANCE</b>

RECURRING VARIANCES

TIMING VARIANCES

ACCOUNT NAME:	Events/Speakers	(75)	600	(675)	1,929	2,750	(821)
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This line is under budget as there were some payments stretching back to last year that were not accepted, thus the negative cost. In addition honorariums for facilitators were budgeted in December but not paid until January.

ALL OTHER VARIANCES

# USSU ACCOUNTABILITY REPORT

Dept: Stud. Governance  
 Fin. Stmt Date: December 2025  
 Completed By: Owen Deis

For the Month:	Actual	Budget	Variance
Revenue	0	0	0
Expenses	18,702	23,367	(4,665)
Net Income	(18,702)	(23,367)	4,665

For the Year:	Actual	Budget	Variance
Revenue	0	0	0
Expenses	156,324	195,354	(39,030)
Net Income	(156,324)	(195,354)	39,030

*Benchmark	500	MTD ACTUAL	MTD BUDGET	MTD VARIANCE	YTD ACTUAL	YTD BUDGET	YTD VARIANCE
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## RECURRING VARIANCES

<b>TIMING VARIANCES</b>							
<b>ALL OTHER VARIANCES</b>							

<b>ACCOUNT NAME:</b>	Projects-Exec			787	2,008	(1,221)	7,752	20,964	(13,212)
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Most of the executives' projects have come in under budget, as we have been mindful of spending.

<b>ACCOUNT NAME:</b>	Sponsorship-Exec			250	2,000	(1,750)	451	5,000	(4,549)
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Very few groups have applied for exec sponsorship and those that have have yet to apply for reimbursement.

<b>ACCOUNT NAME:</b>	Socials-USC			0	800	(800)	2,459	3,600	(1,141)
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No socials were held in December, as council did not meet.

USSU ACCOUNTABILITY REPORT

Dept:	Stud. Grants
Fin. Stmt Date:	December 2025
Completed By:	Owen Deis

For the Month:	Actual	Budget	Variance
Revenue	283	500	(217)
Expenses	2,290	6,500	(4,210)
Net Income	(2,007)	(6,000)	3,993

For the Year:	Actual	Budget	Variance
Revenue	10,203	9,000	1,203
Expenses	27,184	36,000	(8,816)
Net Income	(16,981)	(27,000)	10,019

*Benchmark	\$500.00									
				MTD ACTUAL	MTD BUDGET	MTD VARIANCE		YTD ACTUAL	YTD BUDGET	YTD VARIANCE
RECURRING VARIANCES										
TIMING VARIANCES										
ALL OTHER VARIANCES										
ACCOUNT NAME:	Grants-Campus Clubs			2,261	6,000	(3,739)		19,449	25,000	(5,551)

A notable amount of funding expired December, as groups did not take reimbursement steps. Other funding was for events taking place in the new year, rather than 2025.

USSU ACCOUNTABILITY REPORT

Dept: USSU Services  
Fin. Stmt Date: December 2025  
Completed By: Jason Kovitch

For the Month:	Actual	Budget	Variance
Revenue	488	1,153	(665)
Expenses	9,806	8,264	1,542
Net Income	(9,318)	(7,111)	(2,207)

For the Year:	Actual	Budget	Variance
Revenue	18,297	17,561	736
Expenses	67,539	67,502	37
Net Income	(49,242)	(49,941)	699

*Benchmark	\$500.00	MTD ACTUAL	MTD BUDGET	MTD VARIANCE	YTD ACTUAL	YTD BUDGET	YTD VARIANCE
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RECURRING VARIANCES

TIMING VARIANCES

ACCOUNT NAME:	Office & General	1,786	75	1,711	1,812	2,000	(188)
This is a correction from last month. We had budgeted for our POS renewal in December, but were billed in January.							

ALL OTHER VARIANCES

# USSU ACCOUNTABILITY REPORT

Dept: Womens Centre  
 Fin. Stmt Date: December 2025  
 Completed By: Jason Kovitch

<b>For the Month:</b>	<b><u>Actual</u></b>	<b><u>Budget</u></b>	<b><u>Variance</u></b>
Revenue	-	-	-
Expenses	2,793	3,798	(1,005)
Net Income	(2,793)	(3,798)	1,005

<b>For the Year:</b>	<b><u>Actual</u></b>	<b><u>Budget</u></b>	<b><u>Variance</u></b>
Revenue	-	-	-
Expenses	23,106	26,932	(3,826)
Net Income	(23,106)	(26,932)	3,826

<b>*Benchmark</b>	<b>\$300.00</b>	<b><u>MTD</u></b>	<b><u>MTD</u></b>	<b><u>MTD</u></b>	<b><u>YTD</u></b>	<b><u>YTD</u></b>	<b><u>YTD</u></b>
		<b><u>ACTUAL</u></b>	<b><u>BUDGET</u></b>	<b><u>VARIANCE</u></b>	<b><u>ACTUAL</u></b>	<b><u>BUDGET</u></b>	<b><u>VARIANCE</u></b>

## RECURRING VARIANCES

## TIMING VARIANCES

## ALL OTHER VARIANCES

<b>ACCOUNT NAME:</b>	<u>Events/Speakers</u>	(150)	750	(900)	490	3,350	(2,860)
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This line is under budget due to previous payments being cancelled as they were not accepted. We also budgeted for honorariums for facilitators in December that were not paid for until January.

# USSU ACCOUNTABILITY REPORT

Dept: XL Design  
 Fin. Stmt Date: December 2025  
 Completed By: Jason Kovitch

<u>For the Month:</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Revenue	34,630	35,155	(525)
Expenses	30,873	31,992	(1,119)
Net Income	3,757	3,163	594

<u>For the Year:</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Revenue	291,125	288,460	2,665
Expenses	250,567	261,140	(10,573)
Net Income	40,558	27,320	13,238

	<u>MTD</u> <u>ACTUAL</u>	<u>MTD</u> <u>BUDGET</u>	<u>MTD</u> <u>VARIANCE</u>	<u>YTD</u> <u>ACTUAL</u>	<u>YTD</u> <u>BUDGET</u>	<u>YTD</u> <u>VARIANCE</u>
*Benchmark		\$500.00				

## RECURRING VARIANCES

### TIMING VARIANCES

<b>ACCOUNT NAME:</b>	<u>Bindery Expenses</u>	88	56	32	514	638	(124)
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Bindery costs are under budget for the month due to a correction from last month where costs were high. We are within 1% for the year to date.

<b>ACCOUNT NAME:</b>	<u>Freight</u>	(182)	600	(782)	2,871	3,800	(929)
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Freight costs are a negative for the month as we billed clients for shipping this month when costs were incurred in a different month. We are very close to budget for the year to date.

<b>ACCOUNT NAME:</b>	<u>Office &amp; General</u>	1,837	200	1,637	3,204	2,865	339
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This line is over budget as we were billed for our POS license in January, but had budgeted for the costs in December.

<b>ACCOUNT NAME:</b>	<u>Outsourcing Expense</u>	504	319	185	14,275	11,257	3,018
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Outsourcing expenses are low for the month as this is correction from the previous month. Jobs that were paid for last month were billed this month.

<b>ACCOUNT NAME:</b>	<u>Plotter Expense</u>	848	2,262	(1,414)	23,061	26,328	(3,267)
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Plotter expenses are under budget due in part to a correction from the previous month where costs were high.

### ALL OTHER VARIANCES

<b>ACCOUNT NAME:</b>	<u>Banner Stand Revenue</u>	1,605	899	706	13,586	12,177	1,409
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Banner stand revenues were over budget as there were four orders in the month for the more expensive retractable stands.

<b>ACCOUNT NAME:</b>	<u>Colour Copier Revenue</u>	20,699	24,369	(3,670)	146,541	161,733	(15,192)
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Copier revenue was low as very few clients printed large jobs in the month. A large portion of the revenue is for the Bookstore for exams.

<b>ACCOUNT NAME:</b>	<u>Outsourcing Revenue</u>	1,716	399	1,317	16,955	14,072	2,883
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Outsourcing revenue is over budget for the month as more jobs were sent out than what was anticipated. We also rang in some jobs what were produced in November.

<b>ACCOUNT NAME:</b>	<u>Plotter Revenue</u>	7,889	7,069	820	89,162	82,275	6,887
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Plotter Revenues were over budget due to over 70 jobs that were produced in the month including a large job for INSPIRE.

<b>ACCOUNT NAME:</b>	<u>Banner Stand Expense</u>	122	293	(171)	3,027	4,018	(991)
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Banner stand expenses are under budget as there are better margins on the retractable stands.

<b>ACCOUNT NAME:</b>	<u>Copier Expense Paper</u>	3,145	4,874	(1,729)	26,946	32,347	(5,401)
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Paper costs are under budget as a percentage of sales. This is due to the bulk of jobs being printed on bond paper which carries the lowest cost of any stock.

<b>ACCOUNT NAME:</b>	<u>Copier Expense Service</u>	7,442	6,336	1,106	46,662	42,051	4,611
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Click charges are over budget as a percentage of sales. This is due to the bulk of our print revenue being with the Bookstore for exam printing, which we offer a discount on. This resulted in higher costs as a percentage for the month.

<b>ACCOUNT NAME:</b>	<u>Laminating Expense</u>	44	210	(166)	2,352	2,301	51
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Laminating costs are under budget due to efficient use of materials given the jobs in the month.