



Position Profile

Role: President

Reporting to:

- University Students' Council
- USSU Executive Committee

Immediate Direct Reports:

- USSU Senior Management
- Vice-President (Academic Affairs)
- Vice-President (Operations & Finance)
- Vice-President (Student Affairs)

Liases with:

- University of Saskatchewan Students
- University Administration
- Provincial and National Student Organizations
- All Levels of Government
- Indigenous Student Advisory Committee
- External Relations Committee
- Association of Constituency Presidents
- University Students' Council Chair
- Graduate Students Association
- University Community
- USSU Senior Management

Position Summary:

The President of the USSU is an elected position responsible for overseeing the USSU Executive Committee. The President serves as the official liaison with the University and the Students' Union's chief spokesperson. They are responsible for student loan issues and liaising with provincial and federal governments and other student associations.

Qualifications:

Education

- Must be a current undergraduate student at the University of Saskatchewan.
- Academics and tuition must remain in good standing.

Key Accountabilities:

- Work closely and in consultation with USSU Senior Managers, USSU Executive, and University Students' Council (USC).
- Report and make recommendations to USC.
- Chief spokesperson for the USSU.
- Be informed and assist students with student loan issues.
- Ensure USSU is representing issues relevant to University of Saskatchewan undergraduate students.
- Follow the Executive Protocol Policy and Executive Terms of Employment Policy.
- Hold regular office hours.
- Overseeing current events and issues relevant to students in post-secondary education.

Key Responsibilities:

Responsibilities Relating to External Relations

- Meet and establish relationships with MLAs, cabinet ministers and government department employees.
- Meet and establish relationships with other student unions.
- Attend the annual provincial budget.

Responsibilities Relating to University Obligations

- Member of the following committees, but not limited to:
 - Board of Governors for the University of Saskatchewan and subcommittees.
 - Recreation and Athletics Advisory Committee.
 - Financial Appeals Review Committee.
 - Scholarships, Bursaries, and Loans Committee.
 - Governance Committee of University Council.
- Any emerging University Committee whose role is best delegated to the president.
- Attend and deliver the report to the University Senate.
- Attend regular meetings with University Administration.
 - President's Executive Committee.
 - Provost, Vice-Provost, Deputy Provost, and other appropriate administrators.
- Attend University Orientations.

Responsibilities Relating to USSU Governance and Executive Membership

- Attend University Students' Council meetings.
- Chair weekly Executive meetings.
- Assist in the preparation of the USC agenda.
- Attend the USSU Annual General Meeting and any Special General Meeting.
- Coordinate and chair meetings of the Association of Constituency Presidents.
- Coordinate and chair meetings of the Governance Committee.
- Coordinate and chair meetings of the Advocacy Committee.
- Coordinate and chair meetings of the Indigenous Student Advisory Committee.
- Oversee monthly executive reports
- Overseeing all executives and external affairs.
- Attend all other meetings requested.
- Sit as a member of the hiring committee for various employee and management interviews.
- Report committee meeting minutes at USC.
- Have a consistent presence at the USSU Centres.

Responsibilities Related to Students

- Chief spokesperson for the USSU, including all media relations.
- Aid with student loan concerns when brought forward by students.
- Ensure the USSU lives up to the Strategic Alliance with the Office of the Treaty Commissioner as outlined in the agreement.

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